



# REGULAR BOARD MEETING

JUNE 24, 2025 AT 9:00 AM

BRWA BUSINESS OFFICE – 112 N MAIN STREET

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## AGENDA

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*112 North Main Street, Rutherfordton, NC 28139*

*PHONE: 828.286.0604 | FAX: 877.375.1630*

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**A. WELCOME/ROLL CALL**

**B. CALL TO ORDER**

**C. APPROVAL OF MINUTES**

- [1.](#) Regular Minutes May 27, 2025

**D. SPECIAL PRESENTATIONS**

- [1.](#) Public Hearing of the FY 26 Budget

**E. PUBLIC PRESENTATIONS**

**F. APPROVAL OF AGENDA**

**G. NEW BUSINESS**

- [1.](#) Resolution 09-25: Consideration of FY 2026 Budget
- [2.](#) Resolution 10-25: Acceptance of Hurricane Helene Funding

**H. REPORTS**

- [1.](#) Director's Report
- [2.](#) Financial Reports for May 2025

**I. BOARD MEMBER REMARKS**

**J. ADJOURNMENT**



**Broad River Water Authority Meeting Minutes****May 27, 2025**

project cost of \$24.2. Timeline for the project is that design is complete and submitted for approval in July 2025, permitting and financial planning in 4Q 2025, bidding 1Q 2026, and construction to begin in 2026 into 2027.

**Approval of Agenda**

A motion to approve the agenda as presented was made by Brandon Harrill, seconded Jenny Piper, and approved unanimously.

**New Business**

Resolution 05-25 “Acceptance of DWSRF- Lead Service Line Inventory Loan” was discussed. The Authority was offered a loan of \$1 million with 100% principal forgiveness. A loan fee of 2% will be required. The scope of services submitted by Bolton & Menk has been approved by NCDEQ. NCDEQ requires the execution of Offer and Acceptance Document and the execution of Resolution 05-25. Motion to approve the Resolution was made by Jamie Guillermo and seconded by Brandon Harrill. The motion was approved unanimously.

Resolution 06-25 “Capital Project Ordinance for Lead Service Line Inventory” was discussed. Motion to approve Resolution 06-25 made by Brandon Harrill, seconded by Jenny Piper, and approved unanimously.

Resolution 07-25 “Contract for Auditing Services for FY 2024-2025” was discussed. The contract proposed by Gould Killian proposes a fee of \$24,250. Motion to approve Resolution 07-25 made by Steve Garrison, seconded by Jamie Guillermo, and approved unanimously.

Resolution 08-25 “Interlocal Agreement with Town of Spindale, CDBG Project” was discussed. Scott Webber recused himself from the discussion and vote. The Town of Spindale was awarded \$2,160,927 for water, sewer, and roadway infrastructure improvements for 31 new single-family homes in the affordable housing project known as Phase 1 of Wilson Estates Development. The interlocal agreement assigns responsibility for soliciting bids, executing contracts, and review and approval. The interlocal agreement was prepared by attorney John Crotts and both the Town and the Authority consented to any conflict of interest John may have due to his joint representation. Motion to approve Resolution 08-25 made by Steve Garrison, seconded by Jenny Piper, and approved unanimously.

The Board was presented the highlights from the proposed draft of the FY 26 budget.

**Reports**

An overview of the monthly Leadership Team presentation was provided highlighting the Projects, People and Priorities for the month. The financial report for April 2025 was also discussed.

**Board Member Remarks**

A few questions were asked about pool credits and ATM lease.

**Broad River Water Authority Meeting Minutes**

**May 27, 2025**

With a motion by Brandon Harrill, a second from Jenny Piper, and unanimous approval, the meeting was adjourned at 10:22 pm.

The next meeting is scheduled for June 24, 2025 at 9:00 am in the business office.

Respectfully submitted,

Maria S. Hunnicutt, Secretary

**Item D-1: Public Hearing on FY 2026 Budget**

The Public Hearing for the FY 2026 budget was advertised in the Daily Courier on June 14, 2024. At this time, no comments or requests regarding the budget have been received by the office staff.

## Proposed FY 26 Highlights

### Op Revenues \$8.92 M

- 3.5% rate increase + slight increase in usage = + \$250,000
- Taps ~75/ year
- Late fees ~1.5% of sales
- Overall 2.7% increase in operating revenue

### Non-Op Revenues \$1.54M

- Lease of Property and Investment Interest
- \$1.3 M for DWI funding (Lead Service Line Inventory and Helene Funding for Interconnect Feasibility)

### Expenses \$7.93 M

Comparison to **original** FY 25 budget (pre-storm)

- 7% increase in wages from FY25 (\$152,000)
  - +2.5% COLA
  - +4.5% competitive pay plan
- 7% increase in benefits (\$55,000)
- 8% increase in O&M
  - 20% chemical increase (water quality from storm)
  - 10% increase in utilities
- \$2.49 M debt payment
- Debt service coverage 1.5

### Capital \$2.48 M

WTP:

- SCADA Upgrade
- Raw Intake Waterline Parallel
- Bleach and phosphate tank/ mixer replacement

Distribution:

- New & Rehab Waterlines
- Generator for warehouse
- Meter replacement and AMI Infrastructure

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## Proposed FY 26: Key Financial Indicators

### Debt Service Coverage

Projected FY 26 = 1.5

- Revenue = \$8.92 M
- O&M Expense = \$5.4 M
- Debt = \$2.486 M
- Capital = \$2.248 M

### Fund Balance

- \$1.235 M transfer out of capital reserve
- Capital Reserve Fund = \$5.2 M

### Average Water Bill

- Residential @ 3,500 gal = \$47.98
  - Annual increase \$19.26
- Residential @ 5,000 gal = \$57.20
  - Annual increase \$22.80

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**Rate Increase**

**PROPOSED RATES  
FY 2026**

Meter Rates					
Block	Meter Size	Existing Rates FY 2025	Proposed Rates FY 2026	Increase	% Change
1	0.75-inch	\$31.50	\$32.60	\$1.10	3.49%
1	1-inch	\$53.50	\$55.40	\$1.90	3.55%
1	1.5-inch	\$120.00	\$125.00	\$5.00	4.17%
1	2-inch	\$206.00	\$215.00	\$9.00	4.37%
1	3-inch	\$348.00	\$360.00	\$12.00	3.45%
1	4-inch	\$505.00	\$525.00	\$20.00	3.96%
1	6-inch	\$888.00	\$920.00	\$32.00	3.60%
1	8-inch	\$1,365.00	\$1,415.00	\$50.00	3.66%

Volume Rates						
Block	Monthly Volume		Rate Per 1000 gallons	Proposed Rates	Increase	% Change
	From (gallons)	To (gallons)				
<b>RESIDENTIAL</b>						
			FY 2025	FY 2026		
2	1,001	20,000	\$5.95	\$6.15	\$0.20	3.36%
3	20,001	-	\$4.80	\$5.00	\$0.20	4.17%
<b>NON-RESIDENTIAL</b>						
			FY 2025	FY 2026		
2	1,001	20,000	\$5.88	\$6.10	\$0.22	3.74%
3	20,001	1,000,000	\$5.75	\$5.95	\$0.20	3.48%
4	1,000,001	-	\$2.55	\$2.65	\$0.10	3.92%

CURRENT TAP FEES			FY 26 PROPOSED TAP FEES		
	¾"	1"		¾"	1"
Deposit	\$75	\$125	Deposit	\$75	\$125
Meter	\$275	\$350	Meter	\$275	\$350
Tap *	\$975	\$1,250	Tap *	\$1,150	\$1,525
<b>Total</b>	<b>\$1,325</b>	<b>\$1,725</b>	<b>Total</b>	<b>\$1,500</b>	<b>\$2,000</b>

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**Capital Improvements**

**Capital Improvements Budget Proposed FY 2026**

<b>WTP CAPITAL</b>	
WTP Equipment - Annual	40,000
Bleach & Phosphate Tank/ Mixer/ Recycle Pump	317,000
Equipment Shed	80,000
Raw Intake Waterline	210,500
Recycle Pump Replacement	177,500
WTP Scada Upgrade	125,000
WTP Improvements and Pools Ford Rebuild (Permit & Bid)	92,000
<b>DISTRIBUTION CAPITAL</b>	
New Extensions - Annual	150,000
Rehab Water Lines - Annual	150,000
Rehab HydrantValveFlush - Annual	75,000
Distribution Equipment - Annual	45,000
Tank Maintenance Contract - Annual	43,000
Meter Replacement - Annual	550,000
AMI Infrastructure	150,000
Vehicle/ Equipment Replacement	80,000
Generator for Warehouse	115,000
PVC Cover 75' x 25'	50,000
Design for 221/ 74 (Loves)	25,000
<b>ADMIN CAPITAL</b>	
Equipment	5,000
<b>Total Capital</b>	<b>2,480,000</b>

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**RESOLUTION NO. 09-25**

Meeting of June 24, 2025

**A RESOLUTION ADOPTING AN OPERATING AND CAPITAL IMPROVEMENTS  
BUDGET FOR THE 2026 FISCAL YEAR FROM  
JULY 1, 2025 TO JUNE 30, 2026**

**WHEREAS**, in accordance with the applicable provisions of the North Carolina Local Government Budget and Control Act; and

**WHEREAS**, the Broad River Water Authority requires certain fiscal actions to effectively provide continued and improved service to its customers.

**NOW, THEREFORE, BE IT RESOLVED BY THE BROAD RIVER WATER AUTHORITY:**

1. Effective July 1, 2025, the attached fiscal year 2026 budget for operation, maintenance, debt service, capital improvements and estimated revenues is hereby adopted.

The minimum base rate for all water customers will change as follows:

Meter Rates	
Meter Size	FY 2026 Rates
3/4 inch	\$32.60
1-inch	\$55.40
1.5-inch	\$125.00
2-inch	\$215.00
3-inch	\$360.00
4-inch	\$525.00
6-inch	\$920.00
8-inch	\$1,415.00

The volumetric rate for residential water customers will increase as follows:

Monthly Volume		Rate Per 1000 gallons
From (gallons)	To (gallons)	
<b>RESIDENTIAL</b>		<b>FY 2026</b>
1,001	20,000	\$6.15
20,001	-	\$5.00

The volumetric rate for non-residential customers will increase as follows:

Monthly Volume		Rate Per 1000 gallons
From (gallons)	To (gallons)	
<b>NON-RESIDENTIAL</b>		<b>FY 2026</b>
1,001	20,000	\$6.10
20,001	1,000,000	\$5.95
1,000,001	-	\$2.65

Effective July 1, 2025, the attached Schedule of Fees & Charges is hereby adopted.

Effective July 1, 2025, the attached Capital Improvement Plan is hereby adopted.

The Executive Director shall advise the Board on a monthly basis of the Authority’s financial position, and recommend any changes that may be required to ensure financial stability for the Authority.

This resolution shall become effective upon its adoption and approval.

Adopted and approved by vote of (for\_\_\_\_)(against\_\_\_\_) this the 24<sup>th</sup> day of June, 2025.

Broad River Water Authority

Attest:\_\_\_\_\_

By:\_\_\_\_\_

Maria Hunnicutt, Secretary

Danny Searcy, Chairman

(Corporate Seal)

<b>Revenue:</b>	<b>Proposed FY 2026</b>
<b>Operating Revenue:</b>	
Water Services:	8,629,300
Taps and Connections:	105,000
Late/ Disconnect/ Penalty Fees:	137,000
Water Testing Fees:	12,000
Billing Services:	41,000
<b>Total Operating Revenue</b>	<b>8,924,300</b>
<b>Non Operating Revenue:</b>	
Miscellaneous Revenue	1,000
Lease of Property	45,000
Interest & Investment	200,000
Reimbursable Revenue (LCRI)	1,000,000
Reimbursable Revenue (Helene)	300,000
<b>Total Non-Operating Revenue</b>	<b>1,546,000</b>
<b>Capital Revenue:</b>	
Grants	-
Gain on Disposal Fixed Asset	
Transfer From Capital Res. Fund	1,234,700
<b>Total Capital Revenue</b>	<b>1,234,700</b>
<b>Total Revenue:</b>	<b>11,705,000</b>

<b><u>Operation &amp; Maintenance Expenses</u></b>	<b>Proposed FY 2026</b>
Salaries and Wages:	2,103,200
Employee Benefits and Insurance:	887,800
Materials & Chemicals:	415,000
Utilities:	756,100
Auto Fuel:	56,600
Department Supplies & Inventory:	365,300
Billing and Collections:	83,500
Contracted Services:	237,000
Professional Services:	117,500
Repairs and Maintenance:	70,000
Insurance Property and Liability:	123,000
Capital Outlay:	30,000
License and Subscription Fees:	100,000
Travel and Training:	34,000
Miscellaneous Expenses:	30,000
Contingency:	30,000
<b>Total O &amp; M Expenses</b>	<b>5,439,000</b>
<b>Non-Operating Expense</b>	
Reimbursable Expense (LCRI)	1,000,000
Reimbursable Helene: Interconnect w/ LCF and ICWD	100,000
Reimbursable Helene: Interconnect w/ Concord Comi	200,000
<b>Total Non-Operating Expenses</b>	<b>1,300,000</b>
<b>Debt Expenditures</b>	
Bonds - Principal	2,381,800
Bonds - Interest	104,200
<b>Total Debt Expenditures</b>	<b>2,486,000</b>
<b>Total Expenses</b>	<b>9,225,000</b>

**Capital Improvements Budget**

**Proposed FY 2026**

**WTP CAPITAL**

WTP Equipment - Annual	40,000
Bleach & Phosphate Tank/ Mixer/ Recycle Pump	317,000
Equipment Shed	80,000
Raw Intake Waterline	210,500
Recycle Pump Replacement	177,500
WTP Scada Upgrade	125,000
Poors Ford and WTP Improvements	92,000

**DISTRIBUTION CAPITAL**

New Extensions - Annual	150,000
Rehab Water Lines - Annual	150,000
Rehab HydrantValveFlush - Annual	75,000
Distribution Equipment - Annual	45,000
Tank Maintenance Contract - Annual	43,000
Meter Replacement - Annual	550,000
AMI Infrastructure	150,000
Vehicle/ Equipment Replacement	80,000
Generator for Warehouse	115,000
PVC Cover 75'x25'	50,000
Design for 221/ 74 (Loves)	25,000

**ADMIN CAPITAL**

Equipment	5,000
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**Total Capital** **2,480,000**

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**Total Expenses** **11,705,000**

**Item G-2: Acceptance of Hurricane Helene Funding**

The NCDEQ, Division of Water Infrastructure is offering **\$100,000** of state grant funding from the Hurricane Helene Disaster Recovery Fund as established in Session Law (S.L.) 2024-53 for Technical Assistance for Assessments and Design. The project is led by Broad River Water Authority. The project is a regionalization project involving Broad River Water Authority (BRWA), Inman Campobello Water District (ICWD), and Liberty-Chesnee-Fingerville Water District (LCF). There are no fees for the Technical Assistance Grant per S.L.2024-53.

The NCDEQ, Division of Water Infrastructure is offering **\$200,000** of state grant funding from the Hurricane Helene Disaster Recovery Fund as established in Session Law (S.L.) 2024-53 for Technical Assistance for Assessments and Design. The project is led by Broad River Water Authority. The project is a regionalization project involving Broad River Water Authority (BRWA), Concord Community Water System (CCWS), the Town of Bostic, and the Town of Ellenboro. There are no fees for the Technical Assistance Grant per S.L.2024-53.

NCDEQ Division of Water Infrastructure requires the execution of Offer and Acceptance Document, and the execution of the included Resolution.

**RESOLUTION NO. 10-25**

Meeting of June 24, 2025

**RESOLUTION TO ACCEPT HURRICANE HELENE DISASTER FUNDING**

WHEREAS, Broad River Water Authority has received a grant through North Carolina Session Law 2024-53 Hurricane Helene Disaster Funding for Technical Assistance for Assessments and Design Regionalization Projects, and administered by North Carolina Department of Environmental Quality to assist eligible units of government affected by Hurricane Helene with planning for potential regionalization projects for water/wastewater infrastructure needs, and

WHEREAS, the North Carolina Department of Environmental Quality has offered Session Law 2024-53 funding in the amount of \$300,000 to perform the work detailed in the submitted application, and

WHEREAS, Broad River Water Authority intends to perform said project in accordance with the agreed scope of work, involving the partnering systems as part of the project,

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE BROAD RIVER WATER AUTHORITY:**

That Broad River Water Authority does hereby accept the Session Law 2024-53 offer of \$300,000.

That Broad River Water Authority does hereby give assurance to the North Carolina Department of Environmental Quality that any Conditions or Assurances contained in the Award Offer will be adhered to.

That Maria Hunnicutt, Executive Director, and successors so titled, are hereby authorized and directed to furnish such information as the appropriate State agency may request in connection with this project and to the following DWI-funded projects listed below to make the

assurances as contained above; and to execute such other documents as may be required by the Division of Water Infrastructure.

- 1. HEL-RTA-07 Water Interconnection of BRWA, LCF, and ICWD (\$100,000)
- 2. HEL-RTA-10: Water Interconnections of BRWA, CCWS, the Town of Bostic, and the Town of Ellenboro (\$200,000)

Adopted and approved by vote of (for \_\_\_\_\_)(against \_\_\_\_\_) this the 24<sup>th</sup> day of June, 2025.

Broad River Water Authority

Attest: \_\_\_\_\_

Maria S Hunnicutt, Secretary

By: \_\_\_\_\_

Danny Searcy, Chairman

**STATE OF NORTH CAROLINA  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
DIVISION OF WATER INFRASTRUCTURE**

**Funding Offer and Acceptance**

**Legal Name and Address of Award Recipient**

**Project Number(s):** HEL-RTA-07

Broad River Water Authority  
PO Box 1269  
Rutherfordton, NC 28139

**Unique Entity ID Number:** TY57JLCYX5K4

**Funding Program**

Drinking Water	<input checked="" type="checkbox"/>	Total Offered
Wastewater	<input type="checkbox"/>	
S.L. 2024-53 Hurricane Helene Disaster Funding Grant for Technical Assistance for Assessment and Design Regionalization Project	<input checked="" type="checkbox"/>	\$ 100,000

**Project Description:**

Water Interconnection of BRWA, LCF, and ICWD

**Total Financial Assistance Offer:**

**\$ 100,000**

**Closing Fee:**

**\$0**


Pursuant to North Carolina Session Law 2024-53:

- The applicant is eligible under State law,
- The project is eligible under State law, and
- The project has been approved by the Department of Environmental Quality as being eligible under Session Law 2024-53.

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document.

For The State of North Carolina:

**Shadi Eskaf, Director, Division of Water Infrastructure  
North Carolina Department of Environmental Quality**

DocuSigned by:  Signature 6300A872077B4C5...	5/30/2025 Date
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On Behalf of:

Broad River Water Authority

Name of Representative in Resolution:

\_\_\_\_\_

Title (Type or Print):

\_\_\_\_\_

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the attached Assurances and the Standard Conditions.

Signature	Date
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**STANDARD CONDITIONS & ASSURANCES FOR S.L. 2024-53 HURRICANE HELENE DISASTER FUNDING GRANT FOR TECHNICAL ASSISTANCE FOR ASSESSMENTS AND DESIGN REGIONALIZATION PROJECT****Project Recipient:** Broad River Water Authority**Project Number(s):** HEL-RTA-07**Conditions**

1. Any funds received from the Technical Assistance Grant shall only be used to cover eligible costs to assess the feasibility of, plan, and/or design a regionalization project to repair and/or improve resiliency to flooding or natural disasters of the Recipient's and partner systems' drinking water and/or wastewater infrastructure.
2. The Recipient agrees to share and discuss the project plans, progress and deliverables with the partnering systems on a regular basis.
3. The Recipient agrees to include the partnering systems in critical decision-making for the project.
4. The Recipient is responsible for paying for the costs ineligible for Division of Water Infrastructure funding.
5. All funds awarded to the Recipient from the Technical Assistance Grant must be expended or encumbered by October 31, 2028.
6. The Recipient agrees to establish and maintain a financial management system that adequately accounts for revenues and expenditures. Adequate accounting and fiscal records will be maintained during the construction of the project and these records will be retained and made available for a period of at least three years following completion of the project.
7. The Recipient shall provide any documentation requested by DEQ to show that (1) funds requested by Recipient are necessary to address Hurricane Helene-related repairs via regionalization and/or resiliency to flooding and/or natural disasters via regionalization and (2) Technical Assistance funds are used for an authorized purpose.
8. Disbursements on this grant will be made promptly upon request, subject to adequate documentation of incurred eligible costs. The Recipient will expend all of the requisitioned funds for the purpose of paying the costs of the project within three (3) banking days following the receipt of the funds from the State. Please note that the State is not a party to the contract(s) between the Recipient and its consultants/contractors and the Recipient is expected to uphold its contract obligations including those regarding timely payment.
9. Payment of the sums specified herein are subject to and contingent upon the availability, allocation, and appropriation of funds to the Department of Environmental Quality by the State or Federal government.
10. Failure to comply with local government audit requirements may result in delays in disbursement of the funds to the Recipient.
11. The Recipient will promptly notify DEQ of the existence and status of any award for federal or state disaster aid to cover the costs for which this grant was issued.
12. Recipient shall assist and fully cooperate with DEQ in meeting its reporting obligations to OSBM under Section 3.1(g) of Session Law 2024-53.

**13.** The Recipient will strive to acquire goods and services from historically underutilized business vendors.

**Assurances**

**14.** The letting of contracts conforms to the applicable requirements of State and local laws and ordinances.

**15.** The Recipient will provide and maintain adequate engineering supervision.

**STATE OF NORTH CAROLINA  
DEPARTMENT OF ENVIRONMENTAL QUALITY  
DIVISION OF WATER INFRASTRUCTURE**

**Funding Offer and Acceptance**

**Legal Name and Address of Award Recipient**

**Project Number(s):** HEL-RTA-10

Broad River Water Authority  
PO Box 1269  
Rutherfordton, NC 28139

**Unique Entity ID Number:** TY57JLCYX5K4

**Funding Program**

Drinking Water	<input checked="" type="checkbox"/>	Total Offered
Wastewater	<input type="checkbox"/>	
S.L. 2024-53 Hurricane Helene Disaster Funding Grant for Technical Assistance for Assessment and Design Regionalization Project	<input checked="" type="checkbox"/>	\$ 200,000

**Project Description:**

Water Interconnections of BRWA, CCWS, the Town of Bostic, and the Town of Ellenboro

**Total Financial Assistance Offer:**

**\$ 200,000**

**Closing Fee:**

**\$0**


Pursuant to North Carolina Session Law 2024-53:

- The applicant is eligible under State law,
- The project is eligible under State law, and
- The project has been approved by the Department of Environmental Quality as being eligible under Session Law 2024-53.

The Department of Environmental Quality, acting on behalf of the State of North Carolina, hereby offers the financial assistance described in this document.

For The State of North Carolina:

**Shadi Eskaf, Director, Division of Water Infrastructure  
North Carolina Department of Environmental Quality**

DocuSigned by:  Signature 6300A872077B4C5...	5/30/2025 Date
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On Behalf of:

Broad River Water Authority

Name of Representative in Resolution:

\_\_\_\_\_

Title (Type or Print):

\_\_\_\_\_

I, the undersigned, being duly authorized to take such action, as evidenced by the attached CERTIFIED COPY OF AUTHORIZATION BY THE APPLICANT'S GOVERNING BODY, do hereby accept this Financial Award Offer and will comply with the attached Assurances and the Standard Conditions.

Signature	Date
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**STANDARD CONDITIONS & ASSURANCES FOR S.L. 2024-53 HURRICANE HELENE DISASTER FUNDING GRANT FOR TECHNICAL ASSISTANCE FOR ASSESSMENTS AND DESIGN REGIONALIZATION PROJECT**

**Project Recipient:** Broad River Water Authority

**Project Number(s):** HEL-RTA-10

**Conditions**

1. Any funds received from the Technical Assistance Grant shall only be used to cover eligible costs to assess the feasibility of, plan, and/or design a regionalization project to repair and/or improve resiliency to flooding or natural disasters of the Recipient's and partner systems' drinking water and/or wastewater infrastructure.
2. The Recipient agrees to share and discuss the project plans, progress and deliverables with the partnering systems on a regular basis.
3. The Recipient agrees to include the partnering systems in critical decision-making for the project.
4. The Recipient is responsible for paying for the costs ineligible for Division of Water Infrastructure funding.
5. All funds awarded to the Recipient from the Technical Assistance Grant must be expended or encumbered by October 31, 2028.
6. The Recipient agrees to establish and maintain a financial management system that adequately accounts for revenues and expenditures. Adequate accounting and fiscal records will be maintained during the construction of the project and these records will be retained and made available for a period of at least three years following completion of the project.
7. The Recipient shall provide any documentation requested by DEQ to show that (1) funds requested by Recipient are necessary to address Hurricane Helene-related repairs via regionalization and/or resiliency to flooding and/or natural disasters via regionalization and (2) Technical Assistance funds are used for an authorized purpose.
8. Disbursements on this grant will be made promptly upon request, subject to adequate documentation of incurred eligible costs. The Recipient will expend all of the requisitioned funds for the purpose of paying the costs of the project within three (3) banking days following the receipt of the funds from the State. Please note that the State is not a party to the contract(s) between the Recipient and its consultants/contractors and the Recipient is expected to uphold its contract obligations including those regarding timely payment.
9. Payment of the sums specified herein are subject to and contingent upon the availability, allocation, and appropriation of funds to the Department of Environmental Quality by the State or Federal government.
10. Failure to comply with local government audit requirements may result in delays in disbursement of the funds to the Recipient.
11. The Recipient will promptly notify DEQ of the existence and status of any award for federal or state disaster aid to cover the costs for which this grant was issued.
12. Recipient shall assist and fully cooperate with DEQ in meeting its reporting obligations to OSBM under Section 3.1(g) of Session Law 2024-53.

**13.** The Recipient will strive to acquire goods and services from historically underutilized business vendors.

**Assurances**

**14.** The letting of contracts conforms to the applicable requirements of State and local laws and ordinances.

**15.** The Recipient will provide and maintain adequate engineering supervision.

# DIRECTOR'S REPORT: LEADERSHIP TEAM May/ June 2025



## PROJECTS

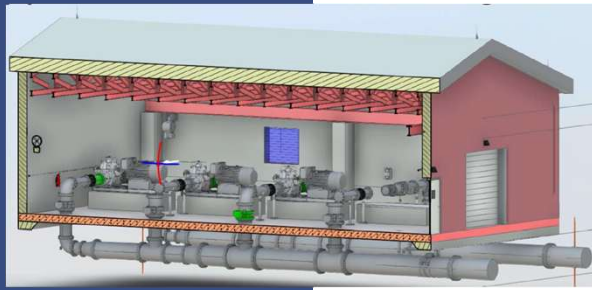
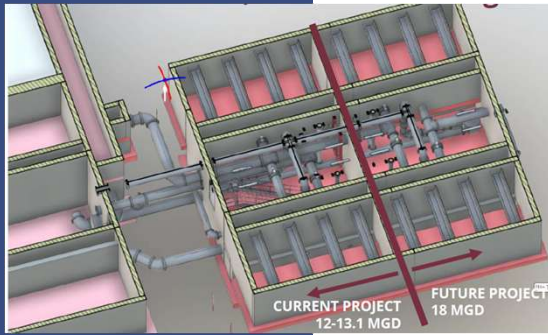
### WTP

- Raw Water Line Project – good progress Recycle line connected and new valves installed. Expected to be finished by mid-July. Just waiting on Recycle Pump (22 weeks out – Nov). 3 plant shutdowns still needed.
- SCADA: Piedmont Automation – project on going, progress is slow but steady. Intermittent communication issues causing difficulty with operations.
- Garver project update meeting held June 18 for WTP and Poors Ford future projects @90% design



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# Projects



- Garver WTP and Poors Ford Improvements
  - Design and permitting - Oct/ Nov 2025
  - Advertise for bids - Jan 2026
  - Bid - Feb 2026
  - LGC Submission - 1Q 2026
  - Close Financing - 2Q 2026

Facility	Base Bid (12.0 MGD)	Alternate Bid (13.1 MGD)
10 – Jet Mix		
20 – Flocculation		\$2,735,000
30 – Sedimentation		\$4,308,000
40 – Filtration	\$8,362,000	
Poors Ford BPS	\$5,280,000	
<b>Total</b>	<b>\$13,642,000</b>	<b>\$7,043,000</b>

Reduced to 10% design contingency  
10% bid contingency  
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# PROJECTS

## Distribution

- Completed Cowan, W Miller and Foster line replacement
- Making progress on Whitesides Rd line
- Identification of cast iron waterlines to identify galvanized services needing replacement
- Started weekly huddles



## LOVE'S / Hwy 221 Update from Odom

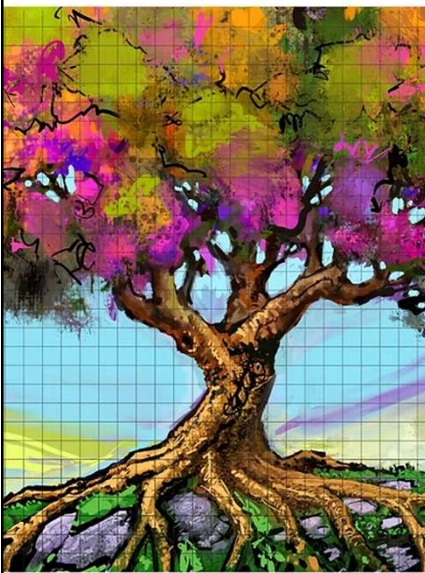
### Timeline :

EDA SUBMITTAL	Mid to end of July 2025
EDA APPROVAL	End of July 2025
ADVERTISE	August 2025
BIDS	August or early September 2025
CONTRACTS/APPROVALS	By end of September 2025
CONSTRUCTION START	Mid-October 2025

- **Construction Duration:** Approximately 6 months to have water and sewer partially available.
- **Total Construction Period:** Estimated at 285 days for full completion.

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## PROJECTS



### Admin/ Organizational

- Lead Service Line Inventory \$1M
  - Progress Meeting 6/18
- Approved funding for feasibility studies
  - Interconnect between BRWA/ LCF/ ICWD \$100,000
  - Interconnect with Concord Community Water System \$200,000
- Rate Study with Raftelis
- Progress being made on Source Water Protection Plan

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# PEOPLE

- **Training**
  - **Matt** - PASSED B - Surface
  - **Chad** - PASSED B - Surface
  - **Zander** - PASSED B distribution
  - **Jacob** - PASSED C Distribution
  - **Johnathon** - PASSED A Distribution
  - **Jay** - PASSED A Distribution
- **Performance Evals - DONE**
- **Employee Lunch - skip June, next one in July**
- **Employee Outing - Owls game in July**

# WTP HUDDLE





# Autumn Lanes 5/29



# Employee Lunch 5/28

# PRIORITIES

	Volume MG	Volume MGD	Revenue
May	201.04 MG	6.49 MGD	\$699,004
Apr	167.45 MG	5.02 MGD	\$647,899
Mar	171.41 MG	5.53 MGD	\$640,943
Feb	198.34 MG	7.08 MGD	\$706,666



# PRIORITIES



- **Meter Register Replacements**
  - 4,127 brain dead registers have been replaced since August (57% of system)
- **Customer Portal**
  - 2,146 users currently (0 in September)
- **Bank Draft**
  - 1,366 customers currently (973 in September)

# Revenue

Revenue:	March Revision (Res 02-25)	5/31/2025	
<b>Operating Revenue:</b>			
Water Services:	8,377,900	7,618,137	-
Taps and Connections:	101,000	173,410	-
Late/ Disconnect/ Penalty Fees:	126,000	120,661	-
Water Testing Fees:	11,000	10,167	-
Billing Services:	41,000	38,232	-
<b>Total Operating Revenue</b>	<b>8,656,900</b>	<b>7,960,607</b>	<b>92%</b>
<b>Non Operating Revenue:</b>			
Miscellaneous Revenue	1,000	1,350	
Lease of Property	43,600	55,100	
Interest & Investment	230,000	182,407	
Reimbursable Revenue (LCRI)			
Reimbursable Revenue (Helene)			
<b>Total Non-Operating Revenue</b>	<b>274,600</b>	<b>238,857</b>	<b>87%</b>

**NCBRWA**  
**Income Statement**  
**As of May 31, 2025**

Section H, Item 2.

	Month Ending 05/31/2025	Month Ending 04/30/2025	Year To Date 05/31/2025	Prior Year To Date 05/31/2024
<b>REVENUE</b>				
Operating Revenue				
Water Services:	699,579.67	642,974.92	7,618,138.23	7,297,122.30
Taps and Connections:	13,300.00	47,400.00	173,410.00	120,900.00
Late/ Disconnect/ Penalty Fees:	10,838.67	9,710.66	120,662.36	110,815.39
Water Testing Fees:	790.00	1,097.00	10,167.00	9,405.00
Billing Services:	3,469.90	3,482.65	38,271.75	37,654.91
Total Operating Revenue	<u>727,978.24</u>	<u>704,665.23</u>	<u>7,960,649.34</u>	<u>7,575,897.60</u>
Non-Operating Revenue				
Miscellaneous Revenue	0.00	1,350.00	1,350.00	2,682.48
Lease of Property	3,658.29	17,638.91	55,100.37	46,256.69
Interest Investment	18,302.48	21,391.60	182,407.81	188,911.85
Total Non-Operating Revenue	<u>21,960.77</u>	<u>40,380.51</u>	<u>238,858.18</u>	<u>237,851.02</u>
Capital Revenue				
Reimbursable Revenue	0.00	0.00	0.00	0.00
Grants	0.00	0.00	0.00	0.00
Gain on Disposal Fixed Asset	0.00	0.00	0.00	0.00
Transfer From Other Funds	0.00	0.00	0.00	0.00
Total Capital Revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
<b>TOTAL REVENUE</b>	<u><b>749,939.01</b></u>	<u><b>745,045.74</b></u>	<u><b>8,199,507.52</b></u>	<u><b>7,813,748.62</b></u>
<b>EXPENSES</b>				
O&M Expenses				
Salaries and Wages:	142,330.09	139,675.45	1,687,888.87	1,536,836.31
Employee Benefits and Insurance:	50,171.06	49,444.63	621,410.54	586,172.65
Materials and Chemicals:	27,203.12	14,161.25	372,841.57	288,037.72
Utilities:	47,989.69	48,031.96	586,695.22	542,135.15
Auto Fuel:	6,256.08	515.81	39,867.84	41,802.96
Department Supplies & Inventory:	9,507.05	10,812.09	308,170.45	273,914.99
Billing and Collections:	2,151.53	5,077.40	84,308.52	113,634.77
Contracted Services:	8,382.35	52,310.82	153,801.44	178,246.01
Professional Services:	5,200.70	11,515.00	139,053.26	139,090.42
Repairs and Maintenance:	10,403.38	7,808.34	67,539.15	99,691.81
Insurance Prop Liab:	0.00	0.00	103,453.13	94,276.00
Capital Outlay:	0.00	0.00	10,295.59	15,349.96
License and Subscription Fees:	515.79	6,340.53	103,501.38	27,196.52
Training and Travel	998.21	2,298.86	16,993.42	29,403.38
Miscellaneous Expenses:	106.16	10.33	146,793.51	153.12
Contingency:	0.00	0.00	0.00	0.00
Total O&M Expenses	<u>311,215.21</u>	<u>348,002.47</u>	<u>4,442,613.89</u>	<u>3,965,941.77</u>
Non-Operating Expenses				
Reimbursable Expenses	9,818.20	0.00	9,818.20	0.00
Loss on Disposal Fixed Asset	0.00	0.00	0.00	0.00
Transfer To Reserve Fund	0.00	0.00	0.00	0.00
Total Non-Operating Expenses	<u>9,818.20</u>	<u>0.00</u>	<u>9,818.20</u>	<u>0.00</u>
Depreciation & Interest				
Depreciation	183,182.00	183,182.00	2,015,002.00	2,015,002.00

NCBRWA  
Income Statement  
As of May 31, 2025

Section H, Item 2.
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	Month Ending 05/31/2025	Month Ending 04/30/2025	Year To Date 05/31/2025	Prior Year To Date 05/31/2024
Amortization	0.00	0.00	0.00	0.00
Interest Expense	17,165.00	17,165.00	188,815.00	188,815.00
Total Depreciation & Interest	200,347.00	200,347.00	2,203,817.00	2,203,817.00
<b>TOTAL EXPENSES</b>	<b>521,380.41</b>	<b>548,349.47</b>	<b>6,656,249.09</b>	<b>6,169,758.77</b>
<b>NET INCOME FY</b>	<b>228,558.60</b>	<b>196,696.27</b>	<b>1,543,258.43</b>	<b>1,643,989.85</b>

NCBRWA  
Balance Sheet  
As of May 31, 2025  
Year To Date 05/31/2025

Section H, Item 2.

Current Assets	
Cash NC CMT	408,985.22
Checking TD	4,799,457.63
Checking OZK	(7,519.50)
Sweep OZK	786.13
Petty Cash	2,934.98
Water Receivable	923,841.84
Sewer Receivable	318,828.60
Sanitation Receivable	81,156.47
Allowance for Doubtful Account	(111,941.17)
Unbilled Revenue	168,761.87
Grants Receivable	0.00
Reimbursable Receivable	0.00
State Sales Tax	74,801.41
2% Food Tax	107.40
Co Sls Tax RcvblRutherford	35,172.66
Co Sls Tax RcvblOther Countie	222.77
Other Receivable	0.00
Prepaid Expenses	1,008.98
Total Current Assets	6,696,605.29
Noncurrent Assets	
Lease Receivable	422,208.90
Capital Assets	
Construction in Progress	1,187,113.49
Land	856,932.27
Buildings	23,536,249.14
Water System Lines	25,192,022.43
Equipment	13,184,870.25
Furniture and Fixtures	125,173.70
Vehicles	1,041,427.72
Accumulated Depreciation	(32,313,005.25)
Capital Assets, net of depreciation	32,810,783.75
Total Noncurrent Assets	33,232,992.65
Deferred Outflow of Resources	
Pension Deferrals	724,069.00
Deferred Charge on refunding	3,388.33
Total Deferred Outflow of Resources	727,457.33
Total Assets	40,657,055.27
Current Liabilities	
Accounts Payable	115,835.15
Employee Deductions	4,740.90
Retirement Payable	0.06
Accrued Interest	111,832.28
Accrued Salaries	0.00
Accrued Vacation	90,702.08
Payable from restricted assets	
Customer Deposits Water	130,940.05
Customer Deposits Sewer	44,351.72
Customer Deposits Sanitation	1,470.00
Customer Overpayments	1,972.22

NCBRWA  
 Balance Sheet  
 As of May 31, 2025  
 Year To Date 05/31/2025

Section H, Item 2.
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Sewer Receipts PayableRutherford	97,786.81
Sanitation Rcpts PayableRutherford	24,871.68
Sewer Receipts PayableSpindal	103,583.03
Sanitation Rcpts PayableSpindal	33,666.09
Sewer Receipts PayableCliff	9,403.54
Water Taps County	0.00
Reserve For Sewer/ Sanitation	399,985.07
Deferred Revenue	402,826.94
<b>Total Current Liabilities</b>	<b>1,573,967.62</b>
Long Term Liabilities	
Pension Liability	988,942.00
Bonds Payable 2008	0.00
Bonds Payable 2010	0.00
Bonds Payable 2015	1,895,000.00
Bond Discount	13,355.24
<b>Total Long Term Liabilities</b>	<b>2,897,297.24</b>
<b>Total Liabilities</b>	<b>4,471,264.86</b>
Deferred Inflows of Resources	
Pension Deferrals	9,304.00
<b>Total Deferred Inflows of Resources</b>	<b>9,304.00</b>
Capital	
Net Income	1,515,417.58
Cash and Available Assets	34,658,353.37
<b>Total Capital</b>	<b>36,173,770.95</b>
<b>Total Liabilities and Capital</b>	<b>40,654,339.81</b>