

# **TOWN OF BRISTOL, RHODE ISLAND**

## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, October 12, 2022 at 6:00 PM**  
**6:00pm PUBLIC SERVICE INTERVIEWS/APPOINTMENTS**  
**7:00pm REGULAR ORDER OF BUSINESS**  
**Town Hall - Council Chambers**  
**10 Court Street, Bristol, RI 02809**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

#### **\*Important Notice**

The public may VIEW the meeting live by using the following link: <https://us06web.zoom.us/j/89602861926>, or by visiting zoom.com meeting code 896-0286-1926.

Please be advised, that this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

November 2, 2022 - Town Council Meeting  
November 16, 2022 - Town Council Meeting  
December 7, 2022 - Town Council Meeting

**6:00PM - Public Service Interviews/Appointments**

- a. Brian W. Clark, 31 Evelyn Drive, interest in full term member
- b. Jessalyn L. Jarest, 183 High Street, interest/appointment
- c. George D. Duarte Jr., 47 Lafayette Drive, interest/appointment
- d. Michael Paul Sousa, PE, 249 Hope Street Unit 6, interest/appointment
- e. Myra M. Page, 423 Hope Street Unit K, interest/appointment unable to attend interview , letter of consideration provided to council

**7:00 REGULAR ORDER OF COUNCIL BUSINESS**

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

**A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Meeting - September 21, 2022

**A2.** Executive Session (council packets only) September 21, 2022

**B. Public Hearings**

**B1.** Mario J Alves, for Bristol Liquors Inc. d/b/a Bristol Liquors request Transfer of Class A Beverage License to Dhaval Patel for Shanvi Bristol LLC d/b/a Bristol Liquors (new ownership) call for public hearing on October 12, 2022 **(see also D1 and D2)**

**C. Ordinances**

**C1.** Ordinance #2022-12 Chapter 28, Zoning, Article I: Section 28-1 Definitions; Article III: Section 28-82 Use Regulations; Article V: Section 28-150 Special Use Permit Standards for Various Uses; (Zoning Ordinance



Amendment Regarding Cannabis Related Uses) **(1st Reading and Call for Public Hearing on November 16, 2022)**

- C2. Ordinance #2022-13 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to increase the number of Class B Limited licenses from 6 to 7) **( 1st reading for adoption)**

**D. Licensing Board - New Petitions**

- D1. Dhaval Patel for Shanvi Bristol LLC d/b/a Bristol Liquors, 390 Metacom Avenue Unit 6 - request for transfer of Class A Intoxicating Beverage License
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Department of Community Development
- D2. Dhaval Patel, for Shanvi Bristol LLC d/b/a Bristol Liquors 390 Metacom Avenue Unit 6 - request for Sunday Sales License
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
- D3. Mathiew Medeiros for Basil & Bunny, 500 Wood Street Unit 214, request for One Additional Class BV LTD Liquor License **(call for public hearing November 2, 2022)**
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Department of Community Development
- D4. Brian Dwiggins for Borealis Coffee Company, 500 Wood Street, Unit 113, request for one additional Class BV

LTD Liquor License (**see also F2 /combine - call for public hearing November 16, 2022**)

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development

**E. Licensing Board - Renewals**

**F. Petitions - Other**

**F1.** Brian Dwiggins for Borealis Coffee Company, 500 Wood Street, Unit 113, request for one additional Class BV LTD Liquor License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development

**F2.** Paul J Viveiros, 4 Siegel Street, Request a no parking across from driveway on west side of Siegel Street

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

**G. Appointments**

**G1.** Mt Hope Farm Trust (1 term set to expire December 2024)

- a. Susan C, Maloney, 72 Griswold Avenue, resignation

**G2.** Harbor Commission Advisory Committee (1 term set to expire August 2025)

- a. Vasco "Skip" Castro III, 101 Woodlawn Avenue, interest/appointment

**H. Old Business**

- H1. RI DEM Fish and Wildlife presentation relating to the local Deer population and the Towns Hunting Ordinance ( *re consideration of the creation of a cooperative agreement for archery deer hunting* - **CONTINUED FROM AUGUST 24, 2022**)

**I. Other New Business Requiring Town Council Action**

- I1. Public Notice from CRMC re Timothy Deschenes & Alyssa Merkle of 90 King Philip Avenue requires response before October 22, 2022

a. recommendation - Town Administrator and Harbor Master

- I2. (Shealyn Davey Pretreatment Coordinator) re Proposed amendments to Chapter 22 of the Town Code, Sewers and Sewage Disposal - various amendments to the Sewer Use Ordinance required by the Rhode Island Department of Environmental Management

a. Bristol Industrial Pretreatment Program (RIPDES Permit No. RI0100005) 2022 Pretreatment Compliance Audit - Letter of Audit Findings

b. Draft ordinance

- I3. (Executive Director Diane Mederos) East Bay Community Development Corporation re Tax Stabilization request for property owned by EBCDC at 330-332 High Street

- I4. (Town Administrator Contente) re report to Town Council on condition of Town Christmas Tree in front of Burnside Building

**J. Bills & Expenditures**

- J1. RFP# 995 - HVAC Project at Quinta Gamelin

**K. Special Reports**

- K1. Allan Klepper, Barrington Director, Bristol County Water Authority - Monthly Report September 22, 2022

**L. Town Solicitor**

Citizens Public Forum

**Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Harbor Commission Meeting Minutes, September 12, 2022

(CA) AA2. Bristol Fire Department Board of Engineers Meeting  
October 4, 2022

(CA) AA3. Harbor Commission Meeting Minutes, October 3, 2022

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo Recommended Abatements & Additions  
- October 4, 2022

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Hassel - re Revenue and Expenditure  
Statement (received October 2022)

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Citation, Matthew J. Salone, (*Peter Salcon*) Purple  
Heart Recipient corrected (signed)

(CA) DD2. Citation, Joseph Morra, Purple Heart Recipient-  
Amended

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

[\(CA\) EE1.](#) Water Pollution Control Facility - Sewer Permits

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

[\(CA\) GG1.](#) Bid Tabulation - Bid#993 - Community Choice Energy Aggregation Consulting Services

[\(CA\) GG2.](#) Bid Tabulation - Bid#994 - Town Common Pickleball Courts

[\(CA\) GG3.](#) Late item H2 - Letter of Support - Mary Dondero

[\(CA\) GG4.](#) Town Administrator Contente to Flynn Enterprise Inc. re award of Bid# 992 - Stormwater Improvements Bristol Police Station

[\(CA\) GG5.](#) Town Administrator Contente to Good Energy, LLP General Partner - Good Offices Technology Partners, LLC re award of Bid# 993 - Community Choice Energy Aggregation Consulting Services

[\(CA\) GG6.](#) Town Administrator Contente to J.G. Coffey Co, LLC re award of BID# 994 - Town Common Pickleball Courts

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

[\(CA\) HH1.](#) Bristol County Water Authority Policy Committee Meeting September 22, 2022

[\(CA\) HH2.](#) Bristol County Water Authority Board of Directors Meeting, September 22, 2022

[\(CA\) HH3.](#) The Bristol Planning Board Technical Review Committee Meeting, September 22, 2022

[\(CA\) HH4.](#) The Bristol Planning Board Technical Review Committee Meeting, September 22, 2022 - revised

- [\(CA\) HH5.](#) The Bristol Planning Board Technical Review Committee Meeting, September 23, 2022
- [\(CA\) HH6.](#) Zoning Board of Review Meeting, October 3, 2022
- [\(CA\) HH7.](#) Harbor Commission Meeting Agenda, October 3, 2022
- [\(CA\) HH8.](#) Board of Canvassers Meeting October 17, 2022
- [\(CA\) HH9.](#) Board of Canvassers Meeting November 8, 2022
- [\(CA\) HH10.](#) Board of Canvassers Meeting November 9, 2022
- [\(CA\) HH11.](#) Planning Board Meeting, October 13, 2022
- [\(CA\) HH12.](#) Bristol Fourth of July Committee Souvenir Sub-Committee Meeting, October 11, 2022

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

- [\(CA\) KK1.](#) Erik H Gorham, 130 Mulberry Road, request for curb cut
- a. recommendation - Town Administrator and Department of Public Works

Adjourned: \_\_\_\_\_

/mc

Posted: October 7 2022

# Bristol Planning Board

## Basic Information

TypeBoard

StatusEnabledPublic

Visibility

## Board Seats

Board Name	Position	First Name	Last Name	Address	Calculated End Date	Status
Bristol Planning Board	1st Auxiliary	Brian	Clark	31 Evelyn Drive	7/1/2024	Active
Bristol Planning Board	2nd Auxiliary	Richard	Ruggiero	21 Kingswood Road	7/1/2024	Active
Bristol Planning Board	Chairman	Charles	Millard	620 Hope Street	4/1/2023	Active
Bristol Planning Board	Member	Stephen	Katz	42 River Street	4/1/2025	Active
Bristol Planning Board	Member				4/1/2023	Vacant
Bristol Planning Board	Secretary	Armand	Bilotti	2 Stephen Drive	4/1/2025	Active
Bristol Planning Board	Vice Chair	Anthony	Murgo	5 Karen Ann Drive	4/1/2024	Active

OCT 12 2022

MEETING

OnBoard2 - Powered by ClerkBase | Generated 9/26/2022 @ 9:42:45 AM

1A

**TOWN OF BRISTOL  
LETTER OF APPLICATION  
PUBLIC SERVICE APPOINTMENTS**

Date: 8-4-22

To: HONORABLE TOWN COUNCIL

From: BRIAN W CLARK

Address: 31 EVELYN DR

Phone #: 401-301-9002

e-mail: BCLARK4000@gmail

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 AUG -4 PM 12:30

◇ ◇ ◇ ◇ ◇ ◇ ◇

I am interested in serving in the following Board/Commission/Committee:

BRISTOL PLANNING BOARD

I would like to be appointed to the above position because: \_\_\_\_\_

I HAVE BEEN A MEMBER OF PLANNING AS

FIRST ALTERNATE FOR SEVERAL YEARS

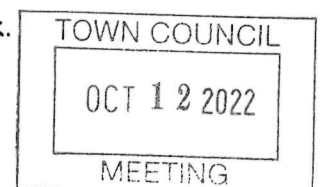
Cover Letter and/or Resume Attached? ☐ Yes ☒ No

This letter will serve as my formal application for appointment\* to the above-mentioned Board, Commission or Committee.

Any consideration given to my application will be greatly appreciated.

Signature: Brian W Clark

\*This appointment may be subject to a police department background check.





# Ms Jessalyn L Jarest

Town of Bristol | Generated 7/28/2022 @ 12:29 pm by OnBoard2 - Powered by ClerkBase

1B

## Status

### Name

Ms Jessalyn L Jarest

### Application Date

6/30/2022

### Expiration Date

6/30/2024

### Status

Received

Board (Rank)	Vacancies	Status
Bristol Planning Board (1)	0	Pending
Zoning Board of Review (2)	0	Pending

## Basic Information

### Name

Ms Jessalyn L Jarest

### Cover Letter

[View / Download](#)

### Resume File

[View / Download](#)

### I would like to be appointed to the position because:

I believe with my professional and personal experience, I would be a great asset to several town boards. My family and I have moved into our forever home and I am very interested in giving back to our community.

## Contact Information

### Address

183 High Street  
Bristol, RI 02809

### Resident

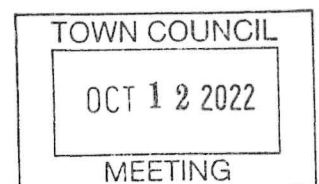
Yes

### Phone

4012008582

### Cell Phone

4014803898



**Email**

jessalyn@jessalynjarest.com

## Occupation

**City Employee**

No

**Professional Licenses**

State of Rhode Island LA 704

Commonwealth of MA #1603

State of Maine, LAR5035

**Registrations/Certifications**

Registered Landscape Architect in RI, MA, ME

Generated 7/28/2022, 12:29:47 PM



# Jessalyn Jarest Landscape Architecture

Cambridge, MA + Bristol, RI P : 617.945.9397 e : jessalyn@jessalynjarest.com w : jessalynjarest.com

Dear Members of the Town Council,

Please accept my application for consideration as an alternate member to the Bristol Planning Board or Zoning Board Of Review. I believe I have a lot to offer the town with my professional expertise and experience. These boards are the place where town members make decisions that will enhance the town for years to come and as a Landscape Architect with over 20 years of experience in the field of Landscape Architecture and Architecture, I believe I am the right person for the next open position. In addition to a Masters in Landscape Architecture, I also have a BS in Environmental Planning and Design. I understand town planning, smart growth, and development.

While I am new to Bristol, I am very happy to be back in my home state of Rhode Island. My family and I have bought our forever home here and are looking forward to making a positive impact in our town and in our community. In addition to my commitment to my profession and professional endeavors, I have always been committed to our community. I was a team manager for our son's baseball team for 4 years while we lived in Cambridge. I was also very active a neighborhood action committee that worked with kids and parents to create positive change in our neighborhood. Since moving to Bristol, I have become a volunteer at Linden Place, donated design advice to anyone who asks, and am on the Board of Directors for Thrive Outside. I love where our family has landed and am very interested in being involved in this town for many years to come.

Best Regards,

Jessalyn L. Jarest, ASLA

# Jessalyn L. Jarest

---

183 High Street  
Bristol, RI 02809

401.480.3898

jessalyn@jessalynjarest.com

## Education

---

Rhode Island School of Design  
Masters of Landscape Architecture  
2000 - 2003

Cook College, Rutgers, The State University of New Jersey  
Bachelor of Science, Environmental Planning and Design  
1994 - 1998

## Registration

---

Landscape Architect, Commonwealth of Massachusetts #1603, State of  
Rhode Island LA704, State of Maine, LAR5035

## Design Practice

---

Jessalyn Jarest Landscape Architecture LLC, Cambridge, MA  
Founder + Principal  
March 2010 - present

Jessalyn Jarest Landscape Architecture (JJLA) is a design driven studio focused on finding ecologically relevant solutions for evolving landscapes. Our work focuses on the integration of ideas and site, experience and ground, and developing spaces that meet the needs of our clients. We strive to find an artful expression through landscape that is both beautiful and functional. JJLA understands that each site is unique and each project approach must be an individual expression of place. We find the design process to be most successful when we are able to work together as part of a team. Fundamental to our approach is the fluid collaboration between clients, architects, and consultants.

COLLAB Landscape Collective, MA, ME, RI  
Founder + Principal  
March 2017 - present

COLLAB is a collaborating laboratory of five independent, women-owned landscape architecture practices. We share a commitment to beauty and ecology, and we all are passionate about communication in the creative process and precision in construction. COLLAB celebrates our complementary strengths and enables us to team up and direct those strengths toward more complex and far-reaching commissions.

Keith LeBlanc Landscape Architecture, Inc., Boston, MA  
(currently known as LeBlanc Jones Landscape Architects)  
Associate  
April 2007 - February 2010

Valued team member for multiple single family residential projects in Massachusetts and Rhode Island. Completed projects from concept design through construction administration.

Ryan Associates, Waltham, MA  
Project Manager  
October 2005 - April 2007

Project Manager and lead designer for single family, multi family residential, and campus planning projects across Massachusetts. Led projects from concept design through construction documents.

## Design Practice (continued)

### **LANDWORKS Studio, Inc., Salem, MA**

April 2004 - October 2005

#### **Designer**

Landscape designer and team member for single family residential projects in MA. Valued team member on complex development projects in Cambridge, MA, South Boston, MA, and Pittsburg, PA.

### **Geller DeVellis Inc., Boston, MA**

June 2003 - April 2004

(currently known as Stantec, Inc.)

#### **Designer**

Landscape designer and team member for multi-family condominium development in Brookline, MA and Charlestown, MA. Designer and team member for a mixed use campus in Dedham, MA.

### **Geller DeVellis Inc., Wellesley + Boston, MA**

Summer 2001 + Summer 2002

(currently known as Stantec, Inc.)

#### **Design Intern**

### **Tappé Associate, Inc. Boston, MA**

January 1999 - August 2000

Administrative Assistant and Marketing Assistant

## Teaching

### **The Boston Architectural College**

#### **TM 421 + 7421: Site Design**

Fall 2006 - Spring 2016

This course exposes architecture students to site analysis, building-site relationship and grading|drainage, site circulation systems, and the fundamentals of site design.

#### **TSM 2003: Sitework**

Fall 2012 - Spring 2016

Work with other instructors and department heads to develop pilot course that pairs Sitework and an advanced studio. This course exposes architecture students to site analysis, building-site relationship and grading|drainage, site circulation systems, and the fundamentals of site design in relationship to architecture.

### **Guest Studio Critic - Boston Architectural College**

Spring 2006 - present

### **Guest Design Critic - Northeastern University**

Spring 2014

### **Thesis Panel Critic - Boston Architectural College**

2011 - present

Guest Critic for Thesis Seminar. 2013 - present

Scott, Heather. 2012

Miller, Andy. 2011

## Publications

---

### Exhibitions

Design Jury, Northeast Hardscape Expo, 2022

### Lectures

### Panels

Guest Panelist, NECMA Connecticut Career Day, March 2022

Design Jury, Boston Society of Landscape Architects Design Awards, 2020

Guest Panelist, Women in Landscape Architecture; Nichols House Museum, Boston, MA, August, 2019

(re)inhabiting infrastructures: an urban weave; jessalyn l. jarest, Rhode Island School of Design, Providence, RI, May, 2003

Landscapes of Water: History, Innovation, and Sustainable Design; Joseph James, Jessalyn Jarest, Jessica Leete; Bridging the Divide, Sustainable Development of the Mill River in New Haven, Connecticut; Ed. U. Frattino, A. Petrillo, A. Petruccioli, M. Stella, Uniongrafica Corcelli Editrice, Bari, 2002

Bridging the Divide: Sustainable Development of the Mill River in New Haven, Connecticut; Editor and Contributor, RISD, Providence, 2002

Innovation Presentation; Presenter, Metropolitan Waterfront Alliance, presentation to public officials, community groups, academics, and professionals of studio and research work, NYC, April 2003

Landscapes of Water; History, Innovation, and Sustainable Design International Conference; Presenter, Monopoli, Italy, September 2002

## Honors +

---

### Activities

#### Honors

Department of Landscape Architecture Service Award, RISD	2003
Department of Landscape Architecture Fellowship, RISD	2000 - 2003
Bigalow Scholarship	2002
RI Federation of Garden Clubs, Inc. Scholarship	2001, 2002
Leadership Excellence Award, Cook College	1998
Leadership Retreats, Cook College	1995 - 1998

#### Activities

Board of Directors, Thrive Outside, Bristol, RI	2022 - present
Co-Editor - BSLA Fieldbook 2021	2021-2022
BSLA Fieldbook Editorial Board	2019 - present
Member - American Society of Landscape Architects	2006 - present
Member - Boston Society of Landscape Architects (BSLA)	2006 - present
Dept of Landscape Architecture Board of Trustees, RISD	2003 - 2009
Boston School Yard Initiative	2002 - 2003
Co-coordinator of Lecture Series: Dept of Landscape Architecture	Spring 2002
Co-coordinator of published work for Bridging the Divide Studio	Spring 2002
Dean's Assistant, Division of Architecture and Design	Fall 2001
Student Liaison, Graduate Class of 2003 - Department of Landscape Architecture	Fall 2000 - 2003

---

# George Duarte

Town of Bristol | Generated 7/26/2022 @ 11:48 am by OnBoard2 - Powered by ClerkBase

1C

## Status

### Name

George Duarte

### Application Date

7/25/2022

### Expiration Date

7/25/2024

### Status

Received

Board	Vacancies	Status
Bristol Planning Board	0	Pending

## Basic Information

### Name

George Duarte

### Cover Letter

[View / Download](#)

**I would like to be appointed to the position because:**  
see attached cover letter

## Contact Information

### Address

47 Lafayette Dr  
Bristol, RI 02809

### Resident

No

### Phone

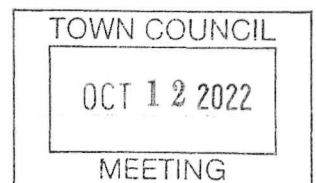
401-527-3455

### Email

gddjr24@gmail.com

## Occupation

City Employee



No

Generated 7/26/2022, 11:48:34 AM



**George D. Duarte, Jr.**

**401-527-3455**  
**47 Lafayette Dr. Bristol, RI 02809**  
**GDDJR24@gmail.com**

July 25, 2022

Town of Bristol  
10 Court Street  
Bristol, RI 02809

To: The Honorable Town Council

Having recently learned of the passing of long standing Planning Board member Mr. Jerome Squatrito, I was compelled to contact you with my interest. In hopes of being considered as a member of the Planning Board, I have included a brief outline of my background and qualifications for your review. I believe that I could make a strong addition to the Planning Board and offer the following community and professional highlights to support my candidacy:

**Community**

- Lifelong Bristol resident
- Past Ambassador East Bay Chamber of Commerce
- Past Treasure Bristol Substance Abuse Task Force
- Past Member Downtown Bristol Merchants Association
- Youth Sports Coach: King Philip Little League, Bristol Youth Soccer & East Bay Pop Warner Football

**Professional**

- Over 25 years of experience in the Financial Industry
- 15 years specifically with in commercial lending
- Currently responsible for managing 7 Business/Commercial Lenders
- Directly involved with budget, planning, review and disbursements for construction loans
- Review and coordinate environmental due diligence on commercial property
- Review and approve Flood reports on all commercial property

- Review financial projections on commercial property to include NOI, Cap Rate, LTV, ROI, vacancy rates, and expense ratios

Moreover, I possess excellent communication, leadership and negotiation skills. I welcome the opportunity to speak with you at your earliest convenience and thank you for your time and consideration.

Sincerely,

George D. Duarte, Jr

# Mr. Michael Paul Sousa, PE

Town of Bristol | Generated 8/10/2022 @ 8:38 am by OnBoard2 - Powered by ClerkBase

1D

## Status

### Name

Mr. Michael Paul Sousa, PE

### Application Date

8/5/2022

### Expiration Date

8/5/2024

### Status

Received

### Board

Bristol Planning Board

### Vacancies

1

### Status

Pending

## Basic Information

### Name

Mr. Michael Paul Sousa, PE

### Resume File

[View / Download](#)

### I would like to be appointed to the position because:

Was a consultant reviewing proposed projects in Town starting 15 years ago. Have also designed and permitted several projects in Town including Stoneharbor, Walgreens, initial Belvedere renovation, and several small projects and subdivisions. 3rd generation Bristolian who has great pride in our Town and would like to help with positive development and growth for future generations to enjoy.

## Contact Information

### Address

249 Hope Street  
Unit 6  
Bristol, RI 02809

### Resident

Yes

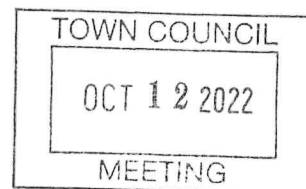
### Phone

4018297496

### Cell Phone

4018297496

### Email



michaelpsousa@gmail.com

## Occupation

### **City Employee**

No

### **Professional Licenses**

Professional Engineer (RI & MA), Project Management Professional (PMP)

### **Registrations/Certifications**

OSHA 30-hour construction safety, Construction Quality Management, Leadership in Energy and Environmental Design (LEED) Accredited Professional

Generated 8/10/2022, 8:38:54 AM

To the Town Council:

Thank you for the opportunity to be considered for the Bristol Planning Board. I am very interested in joining the Board, however I will be unable to attend the interview on October 12th as I will be traveling home from Portugal.

I have a long time interest in planning and have served on a Planning and Zoning Commission in the past. I believe in the importance of planning in order to maintain the positive attributes of the community while at the same time looking at the future needs and best practices to achieve established goals.

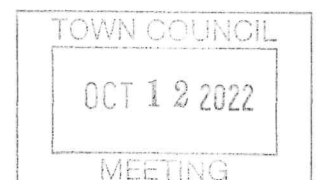
Bristol is a wonderful town with many assets. Consideration of how planning decisions will affect the community now and in the future is critical. How change is managed effectively, with consideration given to the character and historic heritage of the town and at the same time being sensitive to both business and developers' needs and timelines is important.

Planning decisions need to relate to the town's character and assets. Historic heritage, the character of the community and our economic viability are all part of that. Balancing preservation, economic development, climate resiliency and open space are all part of respecting the unique character of our community.

I believe I have the knowledge, willingness to learn and ability to work together with people who have different agendas to continue to build on our already outstanding community. I would very much like to use those skills as part of the Planning Board.

Thank you for your consideration.

Myra M. Page  
423 Hope Street, Unit K  
Bristol, RI 02809  
[myrapage@me.com](mailto:myrapage@me.com)



## Myra M. Page

423 Hope Street, Unit K  
Bristol, Rhode Island 02809  
602-321-2286

Successful business owner with experience in Management, Investment Management, Financial Planning, and Community Service. Committed to giving back time and expertise in the community.

### EXPERIENCE

MP Advisors, LLC , Partner	2020 to Present
MP Advisors, LLC , CERTIFIED FINANCIAL PLANNER ™, Partner	2017 – 2020
MPM Investment Counsel, LLC, CFP®, President	2011 – 2017
Morgan Stanley Smith Barney, VP, CFP®, Financial Advisor	1994 – 2011
Smith Barney, Branch Manager	2001 – 2004
Regional Sales Manager	1999 – 2001
Kidder Peabody, VP, Financial Advisor	1988 – 1994
Dean Witter Reynolds , Financial Advisor	1984 – 1988

### EDUCATION

Arizona State University (ASU), B.S. Finance, Economics	1984
---	------

LICENSES (some now inactive)  
CERTIFIED FINANCIAL PLANNER ™, Series 7,8,9,10

### VOLUNTEER EXPERIENCE

Friends of Linden Place, Board Member, Finance Committee	2022 – Present
Belvedere at Hope Condominium Association, President	2022 – Present
Scottsdale Artists School, Scottsdale, Arizona, Board Member	2015 – 2020
ASU Women in Philanthropy, Chair, Donations Committee	2008 – 2021
Camelback Village HOA, Board Member	
City of Glendale Planning and Zoning Commission (Chair)	
City of Glendale Parks and Recreation Commission (Chair)	
Maricopa County Parks and Recreation Commission (Chair)	

The council met on Wednesday, September 21, 2022, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella,  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Town Solicitor, Michael Ursillo, Esq.  
Town Sergeant, Archie Martins

### **6:30 PM Public Service Interviews/Appointments**

1. Harbor Commission Advisory Committee (3 terms set to expire August 2025)

a. Pamela E. Romano, 37 Kingswood Road, interest/appointment

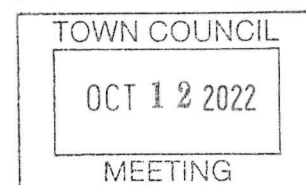
The Council heard from Ms. Pamela E. Romano who expressed her interest in becoming a member of the Harbor Commission Advisory Committee. Discussions ensued between members of the Council and Ms. Romano pertaining to Ms. Romano's qualifications and experiences. Ms. Romano also stated why she would consider herself to be a good fit for the position.

b. Wayne A. Gablinske, 48 Beach Road, interest/appointment

The Council heard from Mr. Wayne A. Gablinske who expressed his interest in becoming a member of the Harbor Commission Advisory Committee. Discussions ensued between members of the Council and Mr. Gablinske pertaining to Mr. Gablinske's qualifications and experiences. Mr. Gablinske also stated why he would consider himself to be a good fit for the position.

Parella/Teixeira- Voted unanimously to  
appoint Pamela Romano and Wayne  
Gablinske to the Harbor Commission  
Advisory Committee with a term(s) set  
to expire in August 2025

*Council Meeting Recess from 6:50 PM until 7:00 PM.*



*Prior to the commencement of the meeting members of the all-girls East Bay Recreational Softball League led the council in the Pledge of Allegiance.*

## **7:00 PM REGULAR ORDER OF COUNCIL BUSINESS**

Parella/Teixeira- voted unanimously to call forward agenda items F4. *It is hereby noted for the record that discussion and action concerning these agenda items appear in place as found within.*

### **Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira- Voted  
unanimously to approve the Consent  
Agenda

#### **A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Meeting - August 24, 2022

**A2.** Executive Session Minutes - August 24, 2022 (sealed council only)

Sweeney/Teixeira -Voted unanimously to accept and approve the council meeting minutes and executive session minutes of August 24, 2022 as presented.

#### **B. Public Hearings**

**B1.** Kathryn Howarth d/b/a Riccotti's Sandwich Shop, 11 Gooding Avenue - request for transfer of Class BV LTD Intoxicating Beverage License to Benjamin Howarth, Riccotti's of Bristol, LLC d/b/a Riccotti's Sandwich Shop (new ownership) **(see agenda D1 and D2)**

Sweeney/Teixeira Voted  
unanimously to close the  
public hearing.

Prior to the vote taken, Council Chairman Calouro opened the Public Hearing.

Owner/applicant Benjamin Howarth of 20 State Street addressed the council. Mr. Howarth explained that he was taking over his family's establishment and was looking forward to continuing the business. He explained that the restaurant would continue to sell local beer to support local businesses. He requests the council grant the transfer of the license.



There was no testimony heard nor remonstrance presented in opposition thereto

- B2.** Jordan Sawyer D/B/A Brick Pizza Co. 500 Wood Street Unit 211, re request for modification of license to extend hours of liquor sales from 11:00PM to 1:00AM Monday-Sunday, **(see agenda item C2 and D3)**

Sweeney/Teixeira- Voted unanimously to close the public hearing.

Prior to the vote taken, Council Chairman Calouro opened the Public Hearing.

Owner/applicant Jordan Sawyer of 45 Kickemuit Ave. addressed the council. He stated that he would like to modify the request for extended hours from 1:00 AM to 12:00 AM; and that he would appreciate the council's approval for the extended hours' modification.

Stephan Brigid of 93 Highland Road spoke in support of the extended hours.

There was no testimony heard nor remonstrance presented in opposition thereto.

## **C. Ordinances**

- C1.** Ordinance #2022-08, Chapter 17 - Offenses and Miscellaneous Provisions Article V - Sec 17-108 Prohibition Against Cannabis Smoking/Vaporizing in Public Places **(2nd reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2022-08. Advertise in the local newspaper

- C2.** Ordinance #2022-10, Chapter 17 -Offenses and Miscellaneous Provision Article II - Sec 17-82 (4) (a) (to extend an alcohol beverage licensed establishment's closing time to midnight after a six-month review period) **(2nd Reading) (see also B2)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2022-10. Advertise in the local newspaper

- C3.** Ordinance #2022-11, Chapter 16 - Motor Vehicles and Traffic Article V Stopping, Standing and Parking: Section 16-143, Parking Prohibited at all times (to add a no parking in the vicinity of 300 High Street) **(2nd reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2022-11. Advertise in the local newspaper

**D. Licensing Board - New Petitions**

- D1.** Benjamin Howarth, Riccotti's of Bristol, LLC d/b/a Riccotti's Sandwich Shop, 11 Gooding Avenue - request for transfer of Class BV LTD Intoxicating Beverage License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator Director of Community Development

Parella/Teixeira-Voted unanimously to grant the transfer of the Class BV LTD per the recommendations received and subject to

conformance to all laws and ordinances and payment of all fees, taxes, and levies. (See agenda item B1)

**D2.** Benjamin Howarth, Riccotti's of Bristol, LLC d/b/a Riccotti's Sandwich Shop, 11 Gooding Avenue - request for a Victualling License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development
- d. recommendation - Town Administrator and Water Pollution Control

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

**D3.** Jordan Sawyer D/B/A Brick Pizza Co. 500 Wood Street Unit 211, re request for modification of license to extend hours of liquor sales from 11:00 PM to 1:00 AM Monday-Sunday

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Community Development
- c. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira- Voted unanimously to approve a modification of the Class BV liquor license to extend the hours of operation to 12 AM (Monday-Sunday) with a six-month review per the recommendations received and subject to conformance to all

laws and ordinances and payment of all fees, taxes, and levies

- D4.** Mario J. Alves, for Bristol Liquors Inc. d/b/a Bristol Liquors, 390 Metacom Avenue Unit 6 - request for Transfer of Class A Intoxicating Beverage License to Dhaval Patel for Shanvi Bristol LLC d/b/a Bristol Liquors (new ownership) **(call for public hearing on October 12, 2022)**

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development

Teixeira/Ley-Voted unanimously to call for a public hearing to consider this matter on October 12, 2022, and to advertise in local newspaper.

Prior to the vote taken, Clerk Cordeiro noted that a late item was received at the meeting in objection to and will be presented at the public hearing.

- D5.** Steve Cavalieri for Cup Defenders, 230 Wood Street - Request One-Day Dancing and Entertainment License for Children's Christmas Party Fundraiser Saturday, November 26, 2022, from 9 PM-1 AM

- a. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira- - Voted unanimously to grant the one day-Dancing and Entertainment License for Saturday, November 26, 2022, from 7PM- 11PM per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Prior to the vote taken, Vice Chairwoman Parrella stated that due to a complaint in the past of loud music after midnight, if

the applicant would consider an early end time or reducing any amplified noise after 11pm.

Applicant Steven Cavalieri of 45 Congregational Street addressed the council. He stated that the Children's Christmas Fundraiser would be held to raise funds to distribute toys to children for Christmas. He explained that he would be amenable to adjust the entertainment time from 7 pm-11 pm.

**D6.** Alan Bernstein, Executive Director, The Community String Project, 240 High Street, request for One-Day Dancing an Entertainment License for Community String Project at the Bristol State House for the String Quartet Saturday, October 1, 2022, from 7:30 PM to 10:00 PM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to grant the one day- Dancing and Entertainment License for Saturday, October 1, 2022, from 7:30 PM- 10:00 PM per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**E. Licensing Board - Renewals**

**F. Petitions - Other**

**F1.** Susan Rancourt & Rhode Races & Events Inc. in Partnership with the Bristol 4th of July Committee re Half Marathon at Independence Park on Saturday, June 24, 2023, beginning at 6:30 AM

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

c. recommendation - Town Administrator and Fire Chief

Teixeira/Sweeney - Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances.

Prior to the vote taken, applicant Susan Rancourt of 3 Mayo Drive, Warren addressed the council. She explained the details of the marathon noting a course change that would showcase more of the town for participants to enjoy.

**F2.** Lyslie Medeiros for Basil & Bunny, 500 Wood Street Unit 214, request for One Additional Class BV LTD Liquor License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development

Sweeney/Teixeira- Voted unanimously to refer to the solicitor to prepare an ordinance amendment to increase the number of limited BV liquor licenses by one.

Prior to the vote taken, owner/applicant Lyslie Medeiros of 31 Bowen Street, Rumford addressed the council. She explained that her business was looking to sell beer and wine to increase revenue and sales to remain competitive with other local businesses.

**F3.** Paul LaFleur, for Bristol Athletic Hall of Fame, requests permission to use/sell alcoholic beverages at Maritime Center for their Induction Ceremony to be held on Saturday, October 8, 2022, from 4 PM-7 PM

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Harbor Master

Parella/Teixeira - Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote taken, Paul LaFleur of 149 Fatima Drive, Bristol addressed the council and explained the details of the event noting that Venus de Milo had hosted the event for many years and is no longer in business to accommodate the event. He further explained that a Bristol venue was a preferred choice and that the class of 1998 would be recognized this year.

- F4.** Charlene Ferreira, VP East Bay Softball, re consideration for Council support for East Bay Softball Recreational League

Teixeira/Parella- Voted unanimously to appropriate \$500 from the Town Council Contingency account in support of a Gold Sponsorship for the newly established girl's East Bay Softball Recreational League.

Prior to the vote taken, members of the first all-girls East Bay Softball Recreational League addressed the council. One by one they approached the podium and expressed the value of the league both personally and in a team setting.

The council by consensus thanked Charlene Ferreira, VP of the East Bay Softball for her dedication and efforts to establish this league.

Councilman Ley noted that Ms. Ferreira had enrolled her daughters in the King Phillip Little League prior to the establishment of the East Bay Softball League to ensure her children had the opportunity to participate. He stated he was impressed by her efforts to create the softball team and give young girls the opportunity to participate in competitive sports.

## G. Appointments

**G1.** Bristol Planning Board (1 term set to expire April 2024) (*Persons appointed to the planning board shall hold no other office in the service of the town*).

a. Brian W. Clark, 31 Evelyn Drive, interest in full term member

b. Myra M. Page, 423 Hope Street Unit K, interest/appointment

c. Jessalynn L. Jarest, 183 High Street, interest/appointment

d. George D. Duarte Jr., 47 Lafayette Drive interest /appointment

e. Michael Paul Sousa, PE, 249 Hope Street Unit 6, interest/appointment

Sweeney/Ley- Voted unanimously to instruct the Clerk to set a special meeting for interviews to be held at the convenience of the parties and to continue this matter until the next council meeting on October 12, 2022.

## H. Old Business

**H1.** Dave Scarpino, Chairman, Bristol Christmas Festival - Review and Approval of Proposed Revisions to the Bristol Christmas Festival Bylaws (continued from August 24, 2022)

a. memo from Town Solicitor

Parella/Teixeira- Voted unanimously to ratify the Bristol Christmas Festival Bylaws to include the words "subject to Town Council Approval" in section 10- life members as follows:  
*"Any individual who is a member in good standing of the Committee (as defined in Article II, Section4)*



*is eligible for lifetime membership subject to Town Council approval."*

Prior to the vote taken, Solicitor Ursillo provided clarity to the council on life membership and recommended they require council approval.

**H2.** Stephen Brigidi, 93 Highland Rd - Request approval for the proposed site at Independence Park for the Bristol Middle Passage Port Markers Memorial

- a. cover letter
- b. Photographs of Independence Park site
- c. composite of other Memorial installations
- d. UNESCO confirmation letters
- e. meeting minutes from March 2, 2022

Sweeney/Teixeira- - Voted to approve the proposed site for the Middle Passage Port Markers Memorial at Independence Park and that the group work with the Town Administrator and appropriate Department Heads; this is subject to the approval of all and any permits and overseeing authority such as but not limited to, Coastal Resource Management Council, local Historic District Commission, and State Historical Preservation Commission. The designed marker shall be subject to final approval by the council.

Voting in favor of this motion was Vice Chairwoman Parella, Councilman Sweeney, Councilman Teixeira, and Councilman Ley. Abstaining was Council Chairman Calouro

Prior to the vote taken, Stephan Brigidi of 3 Highland Road addressed the council. Mr. Brigidi explained that his group had been working on a location for a middle passage memorial marker after the initial meeting with the council. He noted that the

group had held public meetings and had been working with the town officials and the community development office to vet a site for the marker that would be favorable.

Mr. Brigidi stated that the proposed site was located at the northwest corner of Independence Park. He explained that approval for the site was needed prior to obtaining a concept design or any artwork or structure. He stated that the design, while being mindful of the other two memorials, would be in keeping with the proportion, massing, overall structure, and use of similar materials; and that all the group would work to obtain all necessary approvals from authorizing bodies. The language and design would be refined and presented to the council at a subsequential meeting for consideration and approval.

Mr. Brigidi stated that the marker was in the spirit of remembrance and reconciliation and the memorial would be a place to honor the people who endured the Trans-Atlantic slave trade, also referenced as the middle passage and that the memorial would be a touchstone, in the spirit of healing to acknowledge Bristol's role in the slave trade and to pay tribute to the African and indigenous people who were directly and adversely impacted. And the site would also be recognized as a UNESCO site.

Chairman Calouro stated that while he was in support of the middle passage marker Project he was not exactly in support of the proposed location.

**H3. Director Williamson re Proposal for Seasonal Outdoor Dining Regulations (continued from August 24, 2022)**

Sweeney/Parella- Voted unanimously to appropriate \$12,600 from the general funds for the cost of scope of work for the seasonal outdoor dining regulations.

Prior to the vote taken, Chairman Calouro and Councilman Teixeira noted that the decision was a special circumstance outside of the normal budget process and that projects, such as this, should not be considered in this manner going forward.

**I. Other New Business Requiring Town Council Action**

- I1.** (Bond Counsel re) Town of Bristol Reimbursement Resolution (General Obligation Bond series 2023)

Sweeney/Teixeira- Voted unanimously to adopt the Reimbursement Resolution as presented

Prior to the vote being taken, Bond Counsel Sandra Mack addressed the council and provided the details of the reimbursement resolution.

- I2.** Director Williamson, re Review of uses in the Metacom Mixed Use Zone

Teixeira/Sweeney- Voted unanimously to continue to the November 2, 2022 council meeting.

Prior to the vote being taken, Director Williamson stated that the Planning Board had reviewed the permitted use in the Metacom mixed Use Zone at its last regular meeting and continued the matter to its next meeting on October 13, 2022, for further review. She noted that she would report back to the council with planning board recommendations in November.

- I3.** Director Williamson, re Proposed Revision to Zoning Ordinance Regarding Cannabis Related Uses

a. draft ordinance

Sweeney/Teixeira- Voted unanimously to call for the first reading on October 12, 2022.

- I4.** Town Administrator Contente re-update to State of RI Governors Commission on Disabilities Compliance Review Report

Teixeira/Sweeney- Voted unanimously to appropriate the amount of \$725.00 from the council contingency funds for the painting, signage, and curb stop installations of the seven accessible spaces on lower State Street

and the municipal parking  
lots on State St and Thames  
Street

Prior to the vote taken, Town Administrator Contente provided the council with an update of the Governor's Commission on Disabilities Compliance Review Report noting that all seven accessible spaces have been brought into the required accessibility standards. He further noted that the contracted work totaled \$725.00.

- 15.** Bristol Police Department re Trunk or Treat - October 31, 2022 request for council support

Teixeira/Sweeney- Voted  
unanimously to appropriate  
\$500 from the Town Council  
Contingency account in  
support of Trunk or Treat

- 16.** Town Administrator Contente re Request for Executive Session Pursuant to RIGL § 42-46-5(a)(1) Potential hiring of Town personnel. *It is hereby noted for the record that discussion and action concerning this agenda item took place at the conclusion of the public agenda.*

Sweeney/Teixeira- Voted  
unanimously to convene in  
Executive Session pursuant to  
RIGL Section 42-46-5 (a) (1)  
potential hiring of Town  
Personnel at 8:10 PM:

Teixeira/Sweeney- Voted  
unanimously to resume the  
open session and seal the  
minutes of the Executive  
Session at 8:43 PM.

Teixeira/Sweeney- voted  
unanimously to approve the  
appointment of Sara Hassell  
as Town Treasurer.

Prior to the vote taken, Town Solicitor Ursillo announced for the record that the person affected was notified in advance in writing.

Solicitor Ursillo announced that no motion was made in Executive Session.

**J. Bills & Expenditures**

**J1.** RFP# 993 - Community Choice Energy Aggregation Consulting Services

Sweeney/Teixeira- - Voted unanimously to refer to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, Clerk Cordeiro read the following proposal(s) received:

- Good Energy, L.P., General partner of Good Offices Technology Partners, LLC.) 232 Madison Avenue, 3rd Floor, New York, NY 10016

**J2.** RFP# 994 - Town Common Pickleball Courts

Teixeira/Parella - Voted unanimously to refer to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, Clerk Cordeiro read the following bid(s) received:

- J.G. Coffey Co. LLC, 1226 Hope Street, Bristol with a bid amount of \$76,696.00

**K. Special Reports**

**K1.** Allan Klepper, Barrington Director, Bristol County Water Authority - Monthly Report August 26, 2022

Sweeney/Teixeira- - Voted unanimously to receive and file.

**L. Town Solicitor**

Citizens Public Forum

Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Conservation Commission Meeting Minutes July 12, 2022

(CA) AA2. Bristol Historic District Commission Minutes, August 4, 2022

(CA) AA3. Bristol Historic District Commission Meeting Minutes, September 1, 2022

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements & Additions - September 13, 2022

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Acting Town Treasurer Hassel- re Revenue and Expenditure Statement (received September 2022)

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Citation, Bjorn Engelhardt, Purple Heart Recipient (signed)

(CA) DD2. Citation, Domingos Lopes, Purple Heart Recipient (signed)

(CA) DD3. Citation, James Robinson, Purple Heart Recipient (signed)

(CA) DD4. Citation, Robert Ward, Purple Heart Recipient (signed)

- (CA) DD5. Citation, Anthony (Tweet) Balzano, Purple Heart Recipient (signed)
- (CA) DD6. Citation, Michael T. Byrnes, Purple Heart Recipient (signed)
- (CA) DD7. Citation, Frank Cavalieri, Purple Heart Recipient (signed)
- (CA) DD8. Citation, Peter Cavaliere, Purple Heart Recipient (signed)
- (CA) DD9. Citation, Ralph E. Cirillo, Purple Heart Recipient (signed)
- (CA) DD10. Citation, James Madison Flynn, Purple Heart Recipient (signed)
- (CA) DD11. Citation, Arthur Medeiros, Purple Heart Recipient (signed)
- (CA) DD12. Citation, Alphonse Morra, Purple Heart Recipient (signed)
- (CA) DD13. Citation, Joseph Morra, Purple Heart Recipient (signed)
- (CA) DD14. Citation, Peter Salcon, Purple Heart Recipient (signed)
- (CA) DD15. Citation, Jonathan Caswell. Purple Heart Recipient (signed)
- (CA) DD16. Citation, David Bastien, Purple Heart Recipient (signed)
- (CA) DD17. Citation, Thomas Acciardo, Purple Heart Recipient (signed)
- (CA) DD18. Citation, George M. Farias, Purple Heart Recipient (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) FF1. Town of Coventry Resolution 58-22-5401 re the Coventry Town Council hereby designates September 24th as Coventry Wellness Day
- (CA) FF2. Town of Warren Resolution requesting that the State of Rhode Island in Partnership with Municipalities develop a comprehensive plan to provide high-speed broadband access resolution No. 22-153

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) GG1. Bid Tabulation - Bid # 992 - Stormwater Improvements Bristol Police Station
- (CA) GG2. Warrant - Sara Hassel, Acting Town Treasurer
- (CA) GG3. State of RI Governors Commission on Disabilities Compliance Review Report
- (CA) GG4. Bristol Veterans' Council re invitation to participate in Purple Heart Town Ceremony, September 16, 2022
- (CA) GG5. Solicitor Ursillo re letter to Alcoholic Beverage License Holders (per Council request on 8/3)
- (CA) GG6. Town Administrator Contente re letter to Pete Buttigieg U.S. Secretary of Transportation regarding Mount Hope Bridge Dehumidification and Deck Rehabilitation Project
- (CA) GG7. State Traffic Commission - re installation of left turn lane and right turn lane on Route 114 at entrance to Colt State Park (Asylum Road)
- (CA) GG8. State Traffic Commission re approval of installation of an exclusive left-turn lane and the elimination of the chatter strip on Route 114
- (CA) GG9. Town Administrator Contente to East Bay Community Development Corporation of Bristol RI re award of Bid# 991 - Sale of Oliver School



- (CA) GG10. State of Rhode Island Executive Office of Commerce re grant awarded to Town of Bristol from RI Community Development Block Grant Program
- (CA) GG11. Town Clerk Cordeiro - Re letter of retirement to Alan Klepper for serving as Barrington Director for the Bristol County Water Authority
- (CA) GG12. Signed Termination of Access and Cross Easement Agreement for Kane's Way

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) HH1. BCWA Board of Directors Meeting, August 25, 2022
- (CA) HH2. Zoning Board of Review Meeting, September 19, 2022
- (CA) HH3. Bristol Planning Board Technical Review Committee Meeting, August 30, 2022
- (CA) HH4. Capital Project Commission Meeting August September 6, 2022
- (CA) HH5. Planning Board Meeting, September 8, 2022
- (CA) HH6. Conservation Commission Meeting September 6, 2022
- (CA) HH7. Board of Canvassers Meeting September 13, 2022
- (CA) HH8. Harbor Commission Meeting September 12, 2022
- (CA) HH9. North East Burial Grounds Commission Meeting, September 14, 2022
- (CA) HH10. Bristol Housing Authority Meeting September 15, 2022
- (CA) HH11. North East Burial Grounds Commission Agenda Addendum for September 14, 2022
- (CA) HH12. Rogers Free Library Board of Trustees, September 15, 2022

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

(CA) III1. Philadelphia Insurance Companies, claim for Jim. F. Levesque

(CA) II2. Abigail Moore, 14 West Street, re claim for damages to vehicle

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

(CA) KK1. Yulin Zhang, 125 Franklin Street, request for curb cut

a. recommendation - Town Administrator and Department of Public Works

There being no further business, upon a motion by Councilman Ley, seconded by Councilman Teixeira, and voted unanimously, the Chairman declared this meeting to be adjourned at 8:43 pm.

---

Melissa Cordeiro, Town Clerk



LICENSE REQUEST: CLASS A INTOXICATING BEVERAGE  
LICENSE - TRANSFER

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a

## CLASS A INTOXICATING BEVERAGE LICENSE - TRANSFER

NAME OF LICENSE HOLDER: BRISTOL LIQUORS, INC.

D/B/A: BRISTOL LIQUORS

ADDRESS: 390 METACOM AVE, UNIT 6, BRISTOL, RI 02809

HOURS OF OPERATION: MON-SAT 10AM - 10PM  
SUN 10AM - 6PM

SELLER SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

MARIO J. ALVES  
(PLEASE PRINT)

22 SEP 16 PM 2:57  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Fee for License Transfer: \$100 plus advertising costs & \*mailing costs.  
(Annual fee for license renewal: \$800 per year plus advertising costs - payable after  
Council approves license).

Please attend the Council  
Meeting on

\*SIGNATURE: D.R. Patel

NAME: DHAVAL PATEL

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 5390, POST RD #2

(ADDRESS OF APPLICANT)

TOWN: EAST GREENWICH

Petition must be returned by

DATE OF BIRTH: \_\_\_\_\_

Petition to applicant mailed

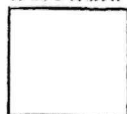
BUSINESS TELEPHONE #: 401-253-5510

HOME TELEPHONE #: 401-556-8782

Date Returned: \_\_\_\_\_

EMAIL: Bristolliquors2022@gmail.com

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT

TOWN RECORDS

OCT 12 2022

MEETING

TOWN COUNCIL

SEP 21 2022

MEETING

STATE OF RHODE ISLAND

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

CITY/TOWN OF BRISTOL

RETAILER CLASS: A ☒ BH ☐ BM ☐ BT ☐ BV ☐ BVL ☐ C ☐ E ☐ ED ☐ J ☐ T 2:00 A.M. \_\_\_\_\_Business Structure: ☐ Corporation ☐ Partnership ☒ LLC ☐ IndividualSHANVI BRISTOL LLC

Name of Applicant/Corporation

BRISTOL LIQUORS

D/B/A

390 METACOM AVE, UNIT 6, BRISTOL, RI 02809

Address of Premise

401-253-5510

Phone Number of Business

Bristolliquors2022@gmail.com

Email Address

State - Incorporated: Rhode IslandDate of Incorporation: 7/2/2022

Name, Address, Telephone of all Officers/Members with percentage ownership:

<u>DHAVAL PATEL</u>	<u>5390 POST RD #2, EAST GREENWICH, RI</u>	<u>401-556-8782</u>	<u>100%</u>
President/Member Name	Address	Phone	% Ownership
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

<u>DHAVAL PATEL</u>	<u>5390 POST RD #2, EAST GREENWICH, RI</u>	<u>401-556-8782</u>	<u>100%</u>
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes ☐ No ☒ Is Property Mortgaged? Yes ☐ No ☒ or Leased? Yes ☒ No ☐

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

<u>Cumberland Farms</u>	<u>165 FLANDERS RD, WESTBOROUGH, MA</u>	<u>5 years LEA.</u>
Name	Address	Amount - Term

01581

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No ☒ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No ☒ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

NO

Is Applicant the owner or operator of any other business? If yes, explain:

NO

State amount of capital invested in the business?

Do you have now, or will you be installing, a draught system Yes \_\_\_ No ☒

I hereby certify that the above statements are true to the best of my knowledge and belief:

D.R. Patel  
Applicant Signature

9/6/2022  
Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

#### APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_\_\_ Name ☒ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_

BRISTOL LIQUORS INC  
Name of Transferor (applicant/old owner)

BRISTOL LIQUORS  
d/b/a

390 METACOM AVE, UNIT 6, BRISTOL, RI, 02809  
Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): \_\_\_\_\_

New Name (If any): SHANVI BRISTOL LLC

If change of stockholders, list old and new stockholders:

[Signature]  
Signature of Transferor (old owner)

9/6/22  
Date

D.R. Patel  
Signature of Transferee (New Owner)

9/6/2022  
Date



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: September 7, 2022

RE Mario J. Alves, for Bristol Liquors Inc. d/b/a  
Bristol Liquors, 390 Metacom Avenue Unit 6 - request  
for Transfer of Class A Intoxicating Beverage License  
to Dhaval Patel for Shanvi Bristol LLC d/b/a Bristol  
Liquors (new ownership) **call for public hearing on  
October 12, 2022**

---

May we please have your recommendation or the recommendation  
of the department head you deem appropriate in order for  
the Council to review the request at the regular Town  
Council Meeting to be held on September 21, 2022.

Please note that all council items are due at 12PM noon one  
week prior to the meeting. All and any items received after  
the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



**Bristol Fire  
Department**

D4A

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 8, 2022  
**Re:** License Recommendation, September 21 Council Meeting

2022 SEP 15 AM 8:05

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Transssfer of Class A Intoxicating Beverage License

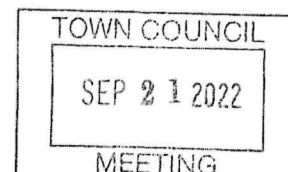
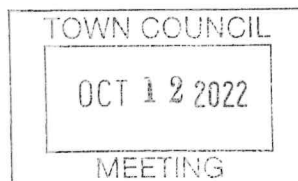
Mario J. Alves for Bristol Liquors Inc. to

Dhaval Patel for Shanvi Bristol LLC d/b/a Bristol Liquors

390 Metacom Ave., Unit 6

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated September 7, 2022, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*the initials*  
 STEVEN CONTENTE  
 Town Administrator





**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 09-13-2022

**PETITION DESCRIPTION:**

Mario J. Alves, for Bristol Liquors Inc. d/b/a Bristol Liquors, 390 Metacom Ave. Unit 6- request for transfer of Class A intoxicating Beverage License to Dhaval Patel for Shanvi Bristol LLC. d/b/a Bristo Liquors (new ownership)

**PERSON/S FILING PETITION:** Mario J. Alves

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2022 SEP 15 AM 8:05  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

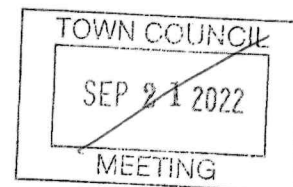
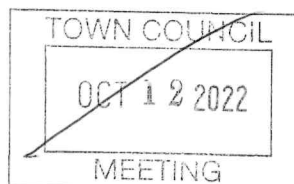
**NOTES:**

After conducting a review, there is no know reason for denial of this Class-A Intoxicating Beverage License transfer to Dhaval Patel provided that all Law and Ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lieutenant Roman Wozny

**DATE COMPLETED:** 09-13-2022

*Concun*  
STEVEN CONTENTE  
Town Administrator







# Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

September 14, 2022

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: Class A License Transfer – 390 Metacom Avenue – Bristol Liquors

*Diane*

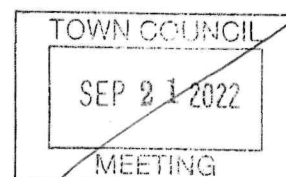
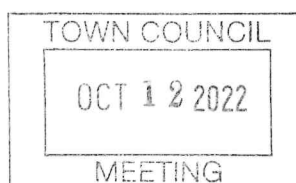
I have reviewed the above petition.

I have no objection to the transfer of the license.

Thank you for the opportunity to comment.

2022 SEP 15 AM 8:05  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



**LEGAL NOTICE****TOWN OF BRISTOL  
PUBLIC HEARING  
INTOXICATING BEVERAGE LICENSE  
TRANSFER - CLASS A**

Application for transfer of license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**BRISTOL LIQUORS INC  
d/b/a BRISTOL LIQUORS  
390 METACOM AVENUE UNIT 6, BRISTOL**

**TO**

**SHANVI BRISTOL, LLC.  
d/b/a BRISTOL LIQUORS  
390 METACOM AVENUE UNIT 6, BRISTOL**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, October 12, 2022, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of hearing and must be accompanied with a plat.

*Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office at 253-7000 72-hours in advance.*

Per order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

September 29 & October 6, 2022



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

September 14, 2022

TO: Town Council

FROM: Diane M. Williamson, Director

RE: **Proposed Revision to Zoning Ordinance Regarding Cannabis Related Uses**

*Diane W.*

2022 SEP 14 PM 4:07

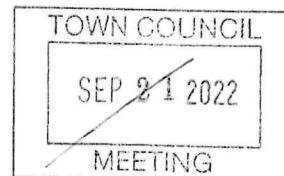
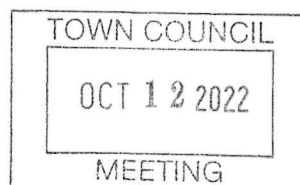
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The Planning Board reviewed the proposed revision to the Zoning Ordinance regarding cannabis related uses at their September 8, 2022 regular Planning Board meeting.

A motion was passed to recommend that the ordinance be approved subject to the edits as discussed at the meeting which the Town Solicitor's Office is preparing.

The proposed ordinance amendment is consistent with the General Purposes of Zoning because it provides for a range of uses and intensities of use appropriate to the character of the Town and that reflect current and expected future needs. The proposed ordinance amendment is also consistent with the Comprehensive Plan because it implements the Land Use Element policy of maintaining the character of Bristol and making sure that new development does not adversely impact the integrity of the Town.

It is requested that the Town Council place this on the next agenda for a first reading and to schedule a public hearing after the required 3 weeks of advertising.



IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 28 of the Zoning Code of the Town of Bristol be amended as follows:

CHAPTER 28  
ZONING

ARTICLE I. - IN GENERAL

Sec. 28-1. - Definitions.

\* \* \*

*Cannabis cultivator* means, as defined under Sec. 21-28.11-3(11) of the Rhode Island Cannabis Act, an entity licensed to cultivate, process and package cannabis, to deliver cannabis to cannabis establishments and to transfer cannabis to other cannabis establishments, but not to consumers.

*Cannabis product manufacturer* means, as defined under Sec. 21-28.11-3(14) of the Rhode Island Cannabis Act, an entity licensed to obtain, manufacture, process and package cannabis and cannabis products, to deliver cannabis and cannabis products to cannabis establishments and to transfer cannabis and cannabis products to other cannabis establishments, but not to consumers.

*Cannabis retailer* means, as defined under Sec. 21-28.11-3(16) of the Rhode Island Cannabis Act, an entity licensed pursuant to § 21-28.11-10.2 to purchase and deliver cannabis and cannabis products from cannabis establishments and to deliver, sell or otherwise transfer cannabis and cannabis products to cannabis establishments and to consumers.

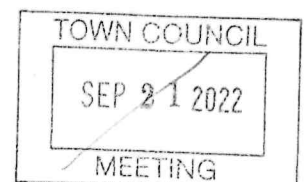
*Cannabis testing laboratory* means, as defined under Sec. 21-28.11-3(17) of the Rhode Island Cannabis Act, a third-party analytical testing laboratory that is licensed annually by the commission, in consultation with the department of health, to collect and test samples of cannabis and cannabis products pursuant to regulations issued by the commission and is: (i) Independent financially from any medical cannabis treatment center or any licensee or cannabis establishment for which it conducts a test; and (ii) Qualified to test cannabis in compliance with regulations promulgated by the commission pursuant to this chapter. The term includes, but is not limited to, a cannabis testing laboratory as provided in § 21-28.11-11.

*Hybrid cannabis retailer* means, under Sec. 21-28.11-3(28) of the Rhode Island Cannabis Act, a compassion center licensed pursuant to chapter 28.6 of title 21 that is in good standing with the department of business regulation and that has paid the fee pursuant to § 21-28.11-10 and has been authorized to sell non-medical or adult use cannabis to consumers.

\* \* \*

*Compassion center* means, as defined in R.I. Gen. Laws § 21-28.6-3, a not-for-profit corporation, subject to the provisions of chapter 6 of title 7, and registered under § 21-28.6-12, that acquires, possesses, cultivates, manufactures, delivers, transfers, transports, supplies or dispenses marijuana, and/or related supplies and educational materials, to patient cardholders and/or their registered caregiver cardholder, who have designated it as one of their primary caregivers.

\* \* \*



*Medical marijuana cultivation center* means any entity that, under state law, may acquire, possess, cultivate, manufacture, deliver, transfer, transport, or supply marijuana to a registered compassion center, or other entity authorized to dispense marijuana.

*Medical marijuana emporium* means any retail or commercial establishment, or club, whether for-profit, non-profit, or otherwise, at which the sale or use of medical marijuana takes place. This shall include without limitation any so-called "vape lounge," "vapor lounge," or any other establishment at which medical marijuana is consumed in vaporized form. This shall not include a compassion center regulated and licensed by the State of Rhode Island, as defined herein.

\* \* \*

### ARTICLE III. - PERMITTED USES

\* \* \*

#### Section 28-82. - Use regulations

\* \* \*

(d) Permitted use table. The permitted use table shall be as follows:

TABLE A. PERMITTED USE TABLE

ZONING DISTRICTS	R-80	R-40	R-20	R-15	R-10 R-10 SW R-8	R-6	LB	GB	D	W†	M	OS	EI	HPC	MMU
------------------	------	------	------	------	------------------------	-----	----	----	---	----	---	----	----	-----	-----

\* \* \*

MEDICAL MARIJUANA/CANNABIS RELATED USES															
Compassion center	N	N	N	N	N	N	N	S*	N	N	N	N	N	N	S* N
Medical marijuana cultivation center	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
Medical marijuana emporium	N	N	N	N	N	N	N	N	N	N	N	N	N	N	N
<del>Non-medical marijuana retail sales</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>	<del>N</del>
<u>Cannabis retailer/hybrid cannabis retailer</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>S*</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>
<u>Cannabis cultivator</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>
<u>Cannabis product manufacturer</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>
<u>Cannabis testing laboratory</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>	<u>N</u>

\* \* \*

### ARTICLE V. - SUPPLEMENTARY REGULATIONS

\* \* \*

Sec. 28-150. - Special use permit standards for various uses.

\* \* \*

(k) *Special use standards for compassion centers and cannabis retailers/hybrid cannabis retailers.*

I. Compassion centers by special permit use in certain zones as set forth in Section 28, shall be subject to the requirements of subsection 28-409(c)(2), and all of the following additional requirements:

- (1) The application for a special use permit shall provide the legal name and address of the compassion center, a copy of the articles of incorporation, and the name, address, and date of birth of each principal officer and board member of the compassion center. The application shall also include a site plan, which shall also show the distances between the proposed use and the boundary of the nearest residential zoning district and the property line of all other abutting uses as described within this section.
- (2) The requested use at the proposed location will not adversely affect the use of any property used for a school, public or private park, playground, play field, youth center, licensed day-care center, or any other location where groups of minors regularly congregate.
- (3) The requested use at the proposed location will be sufficiently buffered in relation to any residential area in the immediate vicinity so as not to adversely affect said area.
- (4) The exterior appearance of the structure must be consistent with the exterior appearance of existing structures within the immediate neighborhood, so as to prevent blight or deterioration, or substantial diminishment or impairment of property values within the neighborhood.
- (5) The compassion center must not be located within:
  - a. One thousand (1,000) feet from the nearest Residential zoning district; or
  - b. One thousand (1,000) feet from the nearest house of worship, school, public or private park, playground, play field, youth center, licensed day-care center, or any other location where groups of minors regularly congregate; or
  - c. Two thousand (2,000) feet from any other compassion center.
- (6) The distances specified in the immediately preceding section (5) shall be measured by a straight line from the nearest property line of the premises on which the proposed compassion center use is to be located to the nearest boundary line of a residential district or to the nearest property line of any of the other designated uses set forth therein.
- (7) Hours of operation for a compassion center shall be limited to 8:00 a.m. to 8:00 p.m.
- (8) Lighting shall be required such that will illuminate the compassion center, its immediate surrounding area, any accessory uses including storage areas, the parking lot(s), its front façade, and any adjoining public sidewalk.
- (9) The proposed compassion center shall implement the appropriate security measures to deter and prevent the unauthorized entrance into areas containing marijuana and shall ensure that each location has an operational security/alarm system.
- (10) Development Plan Review shall be conducted by the Planning Board.
- (11) All compassion center uses shall fully comply with all other licensing requirements of the Town of Bristol and the laws of the State of Rhode Island.

II. Cannabis retailers/hybrid cannabis retailers by special permit use in certain zones as set forth in Section 28, shall be subject to the requirements of subsection 28-409(c)(2), and all of the following additional requirements:

- (1) Pursuant to Sec. 21-28.11-17.1(b)(3) of the Cannabis Act, the cannabis facility must not be located within five hundred (500) of a pre-existing public or private school providing education in kindergarten or any of grades one through twelve (12). This distance shall be measured by a straight line from the nearest property line of the premises on which the proposed cannabis facility is to be located to the nearest property line of the parcel on which the school is located.
- (2) The proposed facility shall implement the appropriate security measures to deter and prevent the unauthorized entrance into areas containing cannabis and shall ensure that each location has an operational security/alarm system.
- (3) Development Plan Review shall be conducted by the Planning Board.
- (4) All cannabis facilities shall fully comply with all other licensing requirements of the town and the laws of the state.

\* \* \*

This ordinance shall take effect upon its passage.

*C:\Users\Amy\Dropbox (Personal)\UTR-Work\Towns etc\Cannabis\Bristol cannabis ordinance.docx*

First Reading

**TOWN OF BRISTOL  
PROPOSED ORDINANCE  
ORDINANCE No. 2022-13**

**AN ORDINANCE IN AMENDMENT TO  
CHAPTER 17  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 17 of the Ordinances of the Town of Bristol be amended as follows:

**CHAPTER 17 – OFFENSES AND MISCELLANEOUS PROVISIONS**

\* \* \*

**ARTICLE II – ALCOHOLIC BEVERAGES ESTABLISHMENTS**

\* \* \*

Sec. 17-82. - Number of licenses.

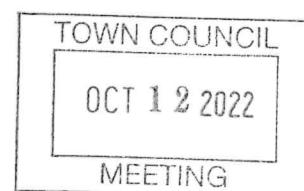
Alcoholic beverage licenses within the town shall be limited in quantity as follows:

\* \* \*

(2) For class B limited, there shall be a maximum of ~~six~~ seven licenses.

\* \* \*

This ordinance shall take effect upon its passage.







LICENSE REQUEST: CLASS A INTOXICATING  
BEVERAGE LICENSE

# PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body  
to be granted a

## CLASS A INTOXICATING BEVERAGE LICENSE

NAME OF ESTABLISHMENT: SHANVI BRISTOL LLC  
DBA BRISTOL LIQUORS

ADDRESS: 390 METACOM AVE, BRISTOL, RI, 02809

APPLICANT NAME: DHAVAL PATEL

HOURS OF OPERATION: MON-SAT = 8 AM to 10 PM  
SUN = 10 AM to 6 PM

Fee for License: \$800 per year plus advertising and certified mailing costs - (payable after Council approves the license.)

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 SEP - 9 PM 1:31

Please attend the Council  
Meeting on

Petition must be returned by

Petition to applicant mailed  
on

\*SIGNATURE: D.R. Patel

NAME: DHAVAL PATEL

ADDRESS: 5390 POST RD #2 (PLEASE PRINT NAME OF APPLICANT)

TOWN: EAST GREENWICH (ADDRESS OF APPLICANT)

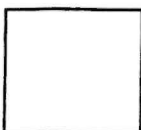
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401-253-5510

HOME TELEPHONE #: 401-556-8782

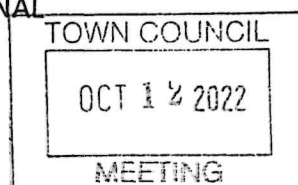
Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.



STATE OF RHODE ISLAND

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

CITY/TOWN OF BRISTOL

RETAILER CLASS: A ☒ BH ☐ BM ☐ BT ☐ BV ☐ BVL ☐ C ☐ E ☐ ED ☐ J ☐ T 2:00 A.M. ☐Business Structure: ☐ Corporation ☐ Partnership ☒ LLC ☐ IndividualSHANVI BRISTOL LLC  
Name of Applicant/CorporationBRISTOL LIQUORS  
D/B/A390 METACOM AVE, UNIT 6, BRISTOL, RI 02809  
Address of Premise401-253-5510  
Phone Number of BusinessBristolliquors2022@gmail.com  
Email Address

State - Incorporated: Rhode Island

Date of Incorporation: 7/2/2022

Name, Address, Telephone of all Officers/Members with percentage ownership:

President/Member Name	Address	Phone	% Ownership
DHAVAL PATEL	5390 POST RD #2, EAST GREENWICH, RI	401-556-3782	
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
DHAVAL PATEL	5390 POST RD #2, EAST GREENWICH, RI	401-556-3782	10
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes ☐ No ☒ Is Property Mortgaged? Yes ☐ No ☒ or Leased? Yes ☐ No ☒

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Cumberland Farms 165 PHANDERS RD, WESTBOROUGH, MA 5 years  
Name Address Amount - Term  
01581

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No ☒ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No ☒ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

NO

Is Applicant the owner or operator of any other business? If yes, explain:

NO

State amount of capital invested in the business?

Do you have now, or will you be installing, a draught system Yes \_\_\_ No ☒

I hereby certify that the above statements are true to the best of my knowledge and belief:

D.R. Patel  
Applicant Signature

9/6/2022  
Date

- Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
- Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
- Attention is called to the requirements RIGL §3-5-10:
  - All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

#### APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_\_\_ Name ☒ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_

BRISTOL LIQUORS INC  
Name of Transferor (applicant/old owner)

BRISTOL LIQUORS  
d/b/a

390 METACOM AVE, UNIT 6, BRISTOL, RI, 02809  
Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any):

New Name (If any): SHANVI BRISTOL LLC

If change of stockholders, list old and new stockholders:

[Signature] 9/6/22  
Signature of Transferor (old owner) Date

D.R. Patel 9/6/2022  
Signature of Transferee (New Owner) Date



**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: September 7, 2022

RE Mario J. Alves, for Bristol Liquors Inc. d/b/a  
Bristol Liquors, 390 Metacom Avenue Unit 6 - request  
for Transfer of Class A Intoxicating Beverage License  
to Dhaval Patel for Shanvi Bristol LLC d/b/a Bristol  
Liquors (new ownership) **call for public hearing on  
October 12, 2022**

---

May we please have your recommendation or the recommendation  
of the department head you deem appropriate in order for  
the Council to review the request at the regular Town  
Council Meeting to be held on September 21, 2022.

**Please note that all council items are due at 12PM noon one  
week prior to the meeting. All and any items received after  
the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



**Bristol Fire  
Department**

D 1A

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 8, 2022  
**Re:** License Recommendation, September 21 Council Meeting

2022 SEP 15 AM 8:05

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Transsfer of Class A Intoxicating Beverage License

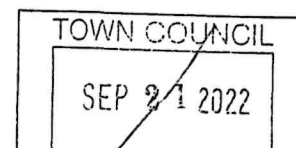
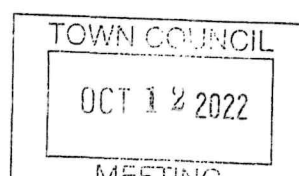
Mario J. Alves for Bristol Liquors Inc. to

Dhaval Patel for Shanvi Bristol LLC d/b/a Bristol Liquors

390 Metacom Ave., Unit 6

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated September 7, 2022, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*the initials*  
 STEVEN CONTENTE  
 Town Administrator





KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 09-13-2022

### PETITION DESCRIPTION:

Mario J. Alves, for Bristol Liquors Inc. d/b/a Bristol Liquors, 390 Metacom Ave. Unit 6- request for transfer of Class A intoxicating Beverage License to Dhaval Patel for Shanvi Bristol LLC. d/b/a Bristo Liquors (new ownership)

PERSON/S FILING PETITION: Mario J. Alves

☐ LICENSE RENEWAL      ☒ NEW PETITION

### REVIEW:

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2022 SEP 15 AM 8:05  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

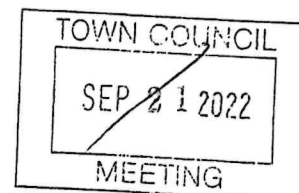
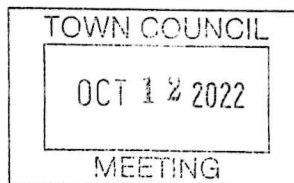
### NOTES:

After conducting a review, there is no know reason for denial of this Class-A Intoxicating Beverage License transfer to Dhaval Patel provided that all Law and Ordinances governing this practice are followed.

REVIEWING OFFICER: Lieutenant Roman Wozny

DATE COMPLETED: 09-13-2022

*Concun*  
STEVEN CONTENTE  
Town Administrator





# Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

September 14, 2022

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Class A License Transfer – 390 Metacom Avenue – Bristol Liquors**

*Diane*

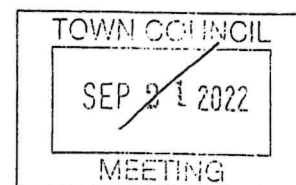
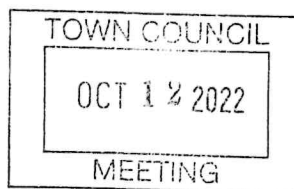
I have reviewed the above petition.

I have no objection to the transfer of the license.

Thank you for the opportunity to comment.

2022 SEP 15 AM 8:05  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator





LICENSE REQUEST: **SUNDAY SALES LICENSE**  
 (CLASS A INTOXICATING BEVERAGE LICENSE)  
 EXPIRES: DECEMBER 1

# PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of your Honorable Body  
 to be granted a

## SUNDAY SALES LICENSE

NAME OF ESTABLISHMENT: SHANVI BRISTOL LLC  
DBA BRISTOL LIQUORS

ADDRESS: 390 METACOM AVE, BRISTOL, RI, 02809

APPLICANT NAME: DHAVAL PATEL

HOURS OF OPERATION: 10 AM to 6 PM (SUNDAY)

Fee for License: \$100 per year - payable after Council approves the license

Please attend the Council  
 Meeting on:

\*SIGNATURE: D.R. Patel

NAME: DHAVAL PATEL

ADDRESS: 5390 POST RD #2  
(PLEASE PRINT NAME OF APPLICANT)

TOWN: EAST GREENWICH  
(ADDRESS OF APPLICANT)

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401-253-5510

HOME TELEPHONE #: 401-556-8782

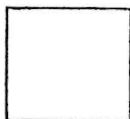
EMAIL: Bristol11940h2022@gmail.com

Petition must be returned by

Petition mailed to applicant on

Date Received: \_\_\_\_\_

### TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
 RECORDS.

TOWN COUNCIL

OCT 12 2022

MEETING





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: September 7, 2022

RE Dhaval Patel, for Shanvi Bristol LLC d/b/a Bristol  
Liquors 390 Metacom Avenue Unit 6 - request for Sunday  
Sales License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 12, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



Bristol Fire  
Department

DZA

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 8, 2022  
**Re:** License Recommendation, September 21 Council Meeting

2022 SEP 15 AM 8:05

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

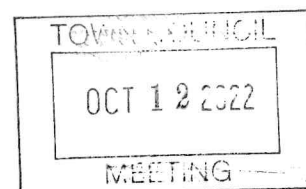
1. Sunday Sales License

Dhaval Patel for Shanvi Bristol LLC d/b/a Bristol Liquors

390 Metacom Ave., Unit 6

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated September 7, 2022, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*Stn Contente*  
STEVEN CONTENTE  
Town Administrator





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

DZB



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 09-13-2022

**PETITION DESCRIPTION:**

Dhaval Patel, for Shanvi Bristol LLC d/b/a Bristol Liquors 390 Metacom Ave. unit 6- request for Sunday Sales License

**PERSON/S FILING PETITION:** Dhaval Patel

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 SEP 15 PM 3:04

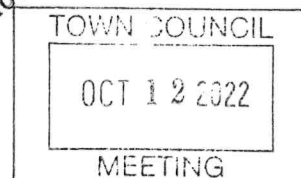
**NOTES:**

After conducting a review, there is no know reason for denial of this Sunday sales license provided that all Law and Ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lieutenant Roman Wozny

**DATE COMPLETED:** 09-13-2022

*Concurrence*  
STEVEN CONTENTE  
Town Administrator





LICENSE REQUEST: BV LTD. INTOXICATING BEVERAGE  
LICENSE

Ref: 97/20022, 201000  
Receipt Number: 1009  
FOR DEPOSIT ONLY  
BRISTOL, RI  
TOWN CLERK'S OFFICE

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body  
to be granted a

## BV LTD INTOXICATING BEVERAGE LICENSE

NAME OF ESTABLISHMENT:

*Basil & Bunny*

ADDRESS:

*500 Wood St, Bristol, RI 02809*

APPLICANT NAME:

*Mathieu Medeiros*

HOURS OF OPERATION:

*W-F 4-9, Sat 12-8*

2022 SEP -7 AM 10:54

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

**Fee for License: \$500 per year plus advertising and certified mailing costs**  
**Also required is Victualling License: \$75/year**  
(Payable after Council approves the license.)

Please attend the Council Meeting  
on:

**PETITION MUST BE RETURNED BY  
WEDNESDAY AT 4PM TWO  
WEEKS PRIOR TO COUNCIL  
MEETING.**

\*SIGNATURE:

*[Signature]*

NAME:

*Mathieu Medeiros*

ADDRESS:

*31 Bowen St*

(PLEASE PRINT NAME OF APPLICANT)

TOWN:

*Rumford*

(ADDRESS OF APPLICANT)

DATE OF BIRTH:

*1-1-1988*

BUSINESS TELEPHONE #:

*401-490-1918*

HOME TELEPHONE #:

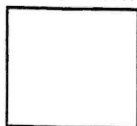
*508-764-4810*

Date Received:

EMAIL:

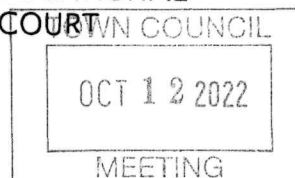
*basilandbunny@gmail.com*

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.**



STATE OF RHODE ISLAND

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

CITY/TOWN OF BRISTOL

RETAILER CLASS: A \_\_\_ BH \_\_\_ BM \_\_\_ BT \_\_\_ BV \_\_\_ BVL ☒ C \_\_\_ E \_\_\_ ED \_\_\_ J \_\_\_ T \_\_\_ 2:00 A.M. \_\_\_Business Structure: ☐ Corporation ☐ Partnership ☒ LLC ☐ IndividualName of Applicant/Corporation Basil & Bunny LLCD/B/A Basil & BunnyAddress of Premise 500 Wood Street, Unit 214, Bristol, RI 02809Phone Number of Business 401-490-1918 Email Address basilandbunny@gmail.comState - Incorporated: Rhode Island Date of Incorporation: Oct 2019

Name, Address, Telephone of all Officers/Members with percentage ownership:

President/Member Name	Address	Phone	% Ownership
<u>Lyslie Medeiros</u>	<u>31 Bowen St. Rumford, RI 02916</u>	<u>6038094129</u>	<u>50</u>

Vice President/Member Name	Address	Phone	% Ownership
<u>Mathieu Medeiros</u>	<u>31 Bowen St, Rumford, RI 02916</u>	<u>5087694810</u>	<u>50</u>

Secretary/Member Name	Address	Phone	% Ownership

Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership

Name	Address	Phone	% Ownership

Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes \_\_\_ No ☒ Is Property Mortgaged? Yes \_\_\_ No ☒ or Leased? Yes ☒ No \_\_\_

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Name	Address	Amount - Term
<u>Tupelo Realty LLC</u>	<u>98 Tupelo St, Bristol, RI 02809</u>	

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes ☒ No ☐ If yes, explain:

Mat, Du, 2011

Is any other business to be carried on in Licensed Premises? Yes ☐ No ☒ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

No

Is Applicant the owner or operator of any other business? If yes, explain:

No

State amount of capital invested in the business?

4006

Do you have now, or will you be installing, a draught system Yes ☐ No ☒

I hereby certify that the above statements are true to the best of my knowledge and belief:

[Signature]  
Applicant Signature

9/1/22  
Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

### APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_\_\_ Name \_\_\_\_\_ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_

Name of Transferor (applicant/old owner) \_\_\_\_\_

d/b/a \_\_\_\_\_

Address \_\_\_\_\_

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): \_\_\_\_\_

New Name (If any): \_\_\_\_\_

If change of stockholders, list old and new stockholders: \_\_\_\_\_

Signature of Transferor (old owner) \_\_\_\_\_

Date \_\_\_\_\_

Signature of Transferee (New Owner) \_\_\_\_\_

Date \_\_\_\_\_



EQUIPMENT PLAN  
SCALE: 1/8" = 1'-0"







## **Basil & Bunny Menu**

### **Burgers**

**\*Bunny Mak.....\$12**

Two house-made bean and mushroom patties, cheddar cheese, lettuce, grilled onion, pickles, fancy sauce on a double decker sesame seed bun (Wheat, Soy, Sesame)

**\*Bunny**

**Blake.....\$13**

Seasoned Impossible Patty, cheddar cheese, lettuce, tomato, grilled onions, pickles, bunny sauce on brioche bun (Wheat, soy)

**\*Bunny Bacon Ranch.....\$12**

Two house-made bean and mushroom patties, smokey maple tempeh bacon, cheddar cheese, lettuce, grilled onions, pickles, and ranch on sesame seed bun (wheat, sesame soy)

**\*Bacon Hopper.....\$14**

Seasoned Impossible Patty, smokey maple tempeh, cheddar cheese, lettuce, crispy onions, pickles, ketchup, mayo on a brioche bun (wheat, soy)

**Jalapeño Hopper.....\$13**

Seasoned Impossible patty, pickled jalapeños, cashew nacho cheese, cheddar cheese, lettuce, tomato, ranch on a brioche roll

### **Chicky/Sandwiches**

**Buff**

**Bunny.....\$11**

Crispy Chicky Seitan with lettuce, tomato, slaw, buffalo sauce, and ranch on a brioche bun. (Wheat, soy)

**Chicky**

**Bunny.....\$11 Crispy**

Chicky Seitan with lettuce, tomato, bread & butter pickles, and bunny sauce on a brioche bun (Wheat, soy)

**Fluffy White BBQ**

**Chicky.....\$12 Crispy Chicky**

Seitan with lettuce, tomato, crispy onion, pickles, and white BBQ sauce on a brioche bun (wheat, soy)

**Backyard**

**Chicky.....\$12 Crispy**

Chicky Seitan with slaw, crispy onions, pickles, bourbon brown sugar BBQ sauce and mayo on a brioche bun (wheat, soy)

**Impossible Bunny**

**Cheezesteak.....\$14 Seasoned**

Impossible grounds grilled with onions, peppers, mushrooms topped with cashew nacho cheese, bourbon brown sugar bbq sauce, ranch on a sub roll (Cashews, wheat, soy)

## **Bowls**

**Bunny Taco Salad**.....\$13 Local  
greens, black beans, avocado, cherry tomato, shredded carrot, cabbage with corn, tortilla strips and agave green dressing

**Avocado Greens**.....\$13 Local  
greens, marinated tofu, shredded carrot, cabbage, broccoli, cucumber, mango, fried wontons, black sesame and and sweet miso ginger dressing (soy,wheat,sesame)

## **Sides**

**\*Hand-cut seasoned fries**.....SM \$4.....REG \$6

**\*Na-cho Fries**.....  
\$10 Hand-cut seasoned fries with cashew nacho cheese, chipotle chili, jalapeños, pickled onions, green onions, avocado, micro-greens, garlic aioli (Cashews, soy)

**\*Cheezy Bunny**.....  
\$8 Hand-cut seasoned fries with cashew nacho cheese, pickled onions, green onions, micro greens (Cashews)

**\*Chili**..... Cup \$4.....Bowl  
\$8 House-made chipotle sweet potato chili topped with nacho cashew cheese and green onions

**\*MMMBop-Tart**.....\$4  
Our Signature sweet hand pies filled with fruity or cookie Fillings

## **Drinks**

**Kristi's Kraftails-** \$9.00  
**Caribe Passion Fruit Orange Guava-** \$6.00  
**Fieldstone Kombucha-** \$5.00  
**Natalie's Lemonade-** \$4.00  
**Cawstons Press-** \$4.00  
**Olipop-** \$4.00  
**Still Water-** \$2.50

## **Beer & Wine Cans**

Narragansett Lager - \$4  
Musik Express IPA - \$6  
Bohemian Pilsner - \$6  
Proclamation Derivative IPA - \$7  
Proclamation Ordinary Man IPA - \$7  
Anchor & Hope Rose - \$7  
Anchor & Hope Chardonnay - \$7  
Anchor & Hope Pinot Noir - \$7

## **Sauces & Add ons**

**\*Bunny Sauce/Chipotle Aioli/Fancy Sauce/Garlic Aioli/Hunny Mustard/ Ranch/White  
BBQ/Bourbon Brown Sugar BBQ.....\$1**

**\*Buffalo  
Sauce.....\$1.5**

**\*Cashew Carrot Nacho Cheeze.....\$1.5**

**\*Avocado.....\$1.5**

**\*Maple Smokey  
Tempeh.....\$2**



# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

I, Lyslie Medeiros, of Basil & Bunny, is seeking a limited liquor license to sell beer and wine on our premises. The reason is due to loss revenue. Customers order food from us then leave to go across the street at Pivotal Brewing. I know that beer and wine sales will increase our revenue by keeping customers in our restaurant longer and increasing average order size.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 SEP - 7 AM 10:54

## PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the

meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

SIGNATURE:

NAME:

ADDRESS:

TOWN:

BUSINESS TEL. NO.

RESIDENCE TEL. NO.

SEP 21 2022

MEETING



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: September 7, 2022

RE Lyslie Medeiros for Basil & Bunny, 500 Wood  
Street Unit 214, request for One Additional Class BV  
LTD Liquor License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on September 21, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



Bristol Fire  
Department

D3A

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 8, 2022  
**Re:** License Recommendation, September 21 Council Meeting

2022 SEP 15 AM 8:04

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

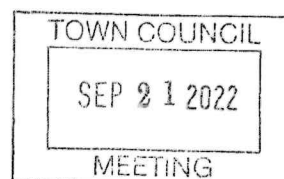
The fire department has reviewed the license request presented as follows:

1. Class BV LTD Liquor License

Lyslie Medeiros for Basil & Bunny 500 Wood St., Unit 214

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated September 7, 2022, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*Stm Intuit*  
STEVEN CONTENTE  
Town Administrator





# Bristol Police Department **D3B**

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 09-13-2022

**PETITION DESCRIPTION:**

Lyslie Medeiros for Basil & Bunny, 500 Wood St. unit 214, request for one additional class BV LTD Liquor License.

**PERSON/S FILING PETITION:** Lyslie Medeiros

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☐ APPROVED  
☒ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2022 SEP 15 AM 8:04  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

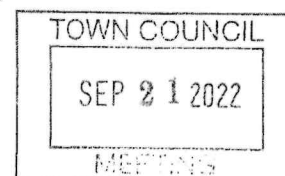
**NOTES:**

If the Town Council approves this additional BV Liquor license, I recommend a 6-month review be conducted.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 09-13-2022

*Concyn*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator





# Town of Bristol, Rhode Island

D3C

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

September 14, 2022

TO: Steven Contente, Town Administrator

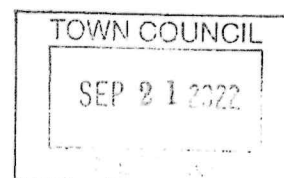
FROM: Diane M. Williamson, Director of Community Development

RE: Petition for One additional BV Limited License  
Basil and Bunny, Unit 214 at 500 Wood Street

I have reviewed the above petition and have no objections to the request.  
Thank you for the opportunity to comment.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 SEP 15 AM 8:04

Concun  
The Intest  
STEVEN CONTENTE  
Town Administrator







# LICENSE REQUEST: BV INTOXICATING BEVERAGE LICENSE

## PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a

### BV INTOXICATING BEVERAGE LICENSE

**FOR:**

(NAME OF ESTABLISHMENT) BOREALIS COFFEE COMPANY, LLC

**AT:**

(ADDRESS OF ESTABLISHMENT) 500 WOOD ST, UNIT 113  
Bristol, RI 02809

**BY:**

(NAME OF APPLICANT) BRIAN DWIGGINS

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

**Fee for License: \$1300 per year plus advertising and certified mailing costs**

**Also required is Victualling License: \$75/year**

(Payable after Council approves the license.)

Please attend the Council  
Meeting on:

\*SIGNATURE: 

NAME: BRIAN DWIGGINS

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 144 WHIPPLE RD

(ADDRESS OF APPLICANT)

**PETITION MUST BE RETURNED BY  
WEDNESDAY AT 4PM TWO  
WEEKS PRIOR TO COUNCIL  
MEETING.**

TOWN: SMITHFIELD

DATE OF BIRTH: \_\_\_\_\_

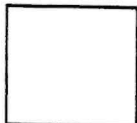
BUSINESS TELEPHONE #: 401-429-8774 (cell)

HOME TELEPHONE #: \_\_\_\_\_

Date Received: \_\_\_\_\_

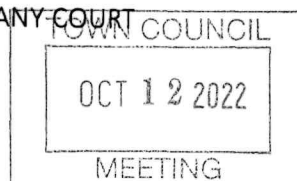
EMAIL: brian@borealiscoffee.com

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.





# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

2022 SEP 27 PM 3:27

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Borealis Coffee Company is seeking that the Honorable Town Council consider adding an additional Full BV License so that we may expand our existing liquor license to include spirits, cocktails, and specialty coffee-based cocktails. Borealis has enjoyed our first few months in the Town of Bristol, and we are excited about celebrating our six-month anniversary in December. Given a review of our business standards and practices at this time, we are optimistic that the Town Council will not see any reason to object to an expansion of our liquor license.

We are confident the Town Council would agree that we have established ourselves as a reputable business, and that in addition to the other businesses inside Unity Park, we will continue to be a destination for locals and tourists alike to come together. Our evening events have been a huge success, specifically the Porch Fest Afterparty, where we welcomed a packed house of a mixed demographic of people. Although our beer and wine sales were great, we had an overwhelming number of people asking about cocktails and spirits.

Borealis is a business built on community and crafting a unique experience for the individual customer. We serve a broad spectrum of customers that share an interest in artisanal products. It is not our intent to be a sports bar or college party spot, but to be a upscale establishment where people can imbibe in top-shelf single malts, local spirits, and expertly crafted cocktails.

Thank you for your continued support in helping us achieve a long-time goal of a Coffee and Spirits destination.

-Brian Dwiggins  
owner

## PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the

meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

SIGNATURE: \_\_\_\_\_

NAME: Brian Dwiggins

ADDRESS: 144 Whipple Rd

TOWN: Smithfield, RI 02917

BUSINESS TEL. NO. 401-396-5193

RESIDENCE TEL. NO. 401-429-8774

TOWN COUNCIL

OCT 12 2022

MEETING

# BAR MENU

## BAR BITES

Available Starting at 2 PM

### Buffalo Cheese Popcorn

SM 3.00/LG 5.00

Fresh popped corn tossed with a Buffalo Cheese spice blend

### Marinated Olives

6.00

### Soft Pretzel Bites

8.00

House made pretzel knots with our honey mustard dipping sauce

### Hummus Plate

9.00

House hummus with crackers and assorted veggies (Vegan/Gluten Free)

### The Third Wave

7.50

Our version of avocado toast. Smashed avocado, pickled radish, everything spice and sprouts. (Plant Based) (Vegan/Gluten Free Bread Upon Request)

### Jessie's Hummus Toast

7.50

Our house hummus (from Jessie's family recipe), pepitas, Moroccan carrots, olive oil & za'atar spice on multigrain toast. (Plant Based) (Vegan/Gluten Free Bread Upon Request)

## PASTRY AND DESSERTS

Available All Day While They Last

### Blueberry Muffin (Seasonal)

3.25

### Banana Pecan Muffin

3.25

### Cheddar Biscuit

4.00

### Earl Grey Financier (Seasonal)

3.50

### Lemon Ginger Scone

3.50

### Cardamom Coffee Cake

6.00

### Thumbprint Cookie (Seasonal)

2.50

### Ginger Molasses Cookie

3.25

### Triple Chocolate "Chip" Cookie

3.25

### Brownie (Gluten Free)

4.00

### Milk Chocolate Cheesecake

8.00

### Pumpkin with Maple Cream

8.00

### Tart



# BAR DRINKS

## BEER

### Charms & Hexes

7.00

16 oz Black Currant and Plum sour, 5.2% ABV  
Banded Brewing, Biddeford, ME

### Prebl Raspberry Sour

7.00

16 oz Fruited Kettle Sour, 4.0% ABV  
Fore River Brewing, South Portland, ME

### Surf Casting

5.00

12 oz Farmhouse Ale, 4.5% ABV  
Oxbow Brewing, Newcastle, ME

### Tendril

7.00

16 oz IPA, 7.0% ABV  
Proclamation Ale Company, Warwick, RI

### Object Permanence

8.00

16 oz IPA, 6.8% ABV  
Buttonwoods, Cranston RI

### Minimal Elegance

9.00

16 oz Double IPA, 8.0% ABV  
Buttonwoods, Cranston RI

### Pilsner

7.00

12 oz German Pilsner 5.7% ABV  
Buttonwoods, Cranston RI

### Sagittarius Moon

8.00

16 oz Coffee Stout (ft. Borealis Coffee!) 7.5% ABV  
Buttonwoods, Cranston RI

## CIDER

### Farm Flor

6.25

12 oz Rustic Table Sour, 6.9% ABV  
Craft Cidery, Newburgh, NY

### Lost Tropic

6.25

12 oz Tropical Mimosa Cider, 6.9% ABV  
Craft Cidery, Newburgh, NY

## NON-ALCOHOLIC

### Seasonal Shrubs

6.00

### Phony Negroni

7.00

### Soft Drinks

2.50

Cola, Diet Cola, Lemon-Lime Soda, Ginger Ale,  
Ginger Beer, Cranberry Juice

## WHITE WINE

5 OZ / 8 OZ / BTL

### Ostatu Rioja Blanco

13/19.5/38

2021, Rioja Alavesa, Spain

### Anchor & Hope Sauv. Blanc

11/16.5/35

2020, German Grapes, Finished in Rhode Island

### Borell-Diehl Muller Thurgau

11/16/33

2020, Pfalz, Germany

### Pot de Vin Chardonnay

12/18/36

2020, Languedoc, France

### Anchor & Hope Gruner Veltliner

11.00

Flonheim, Germany, 250 ml can

### Anchor & Hope Piquette

11.00

Portsmouth, RI, 250 ml can

## ROSÉ

### Anchor & Hope Rose

11/16.50/35

Rheinhessen, Germany

## RED WINE

### Anchor & Hope Pinot Noir

11.00

Flonheim, Germany, 250 ml can

### Pullus Pinot Noir

11/16.5/33

2020, Štajerska, Slovenia

### Aplanta Red Blend

9/13.5/27

2019, Alentejo, Portugal

### Vin Zorzal Garnacha

10/15/30

2020, Navarra, Spain

## PORT & SHERRY

### El Maestro Sierra

13

### Pedro Ximinez Sherry

### Quinta do Infantando

13

### Tawny Medium-Dry Port



# BAR DRINKS

## COFFEE COCKTAILS

### Classic Espresso Martini

ISCO Vodka, coffee liqueur, house mocha an vanilla syrup, fresh shot of espresso

12.00

### Oaxacan Hot Chocolate

Mezcal, Mocha, Oat Milk, cinnamon, chili pepper

12.00

### Spanish Coffee

Rum, Orange liqueur, Coffee liqueur, hot coffee, house Irish whipped cream

13.00

### Cold Dazed, Hot Nights

Rum, coconut-pineapple syrup, cold brew

12.00

### New England Mai Tai

White rum, Dark rum, orange liqueur, lime, maple

12.00

## CLASSIC COCKTAILS

### Dirty Martini

Gin or vodka, vermouth, olive brine

12.00

### Negroni

Gin, campari, sweet red vermouth, orange peel

12.00

### Manhattan

Rye, sweet vermouth, Angostura bitters

12.00

### Jalisco Old Fashioned

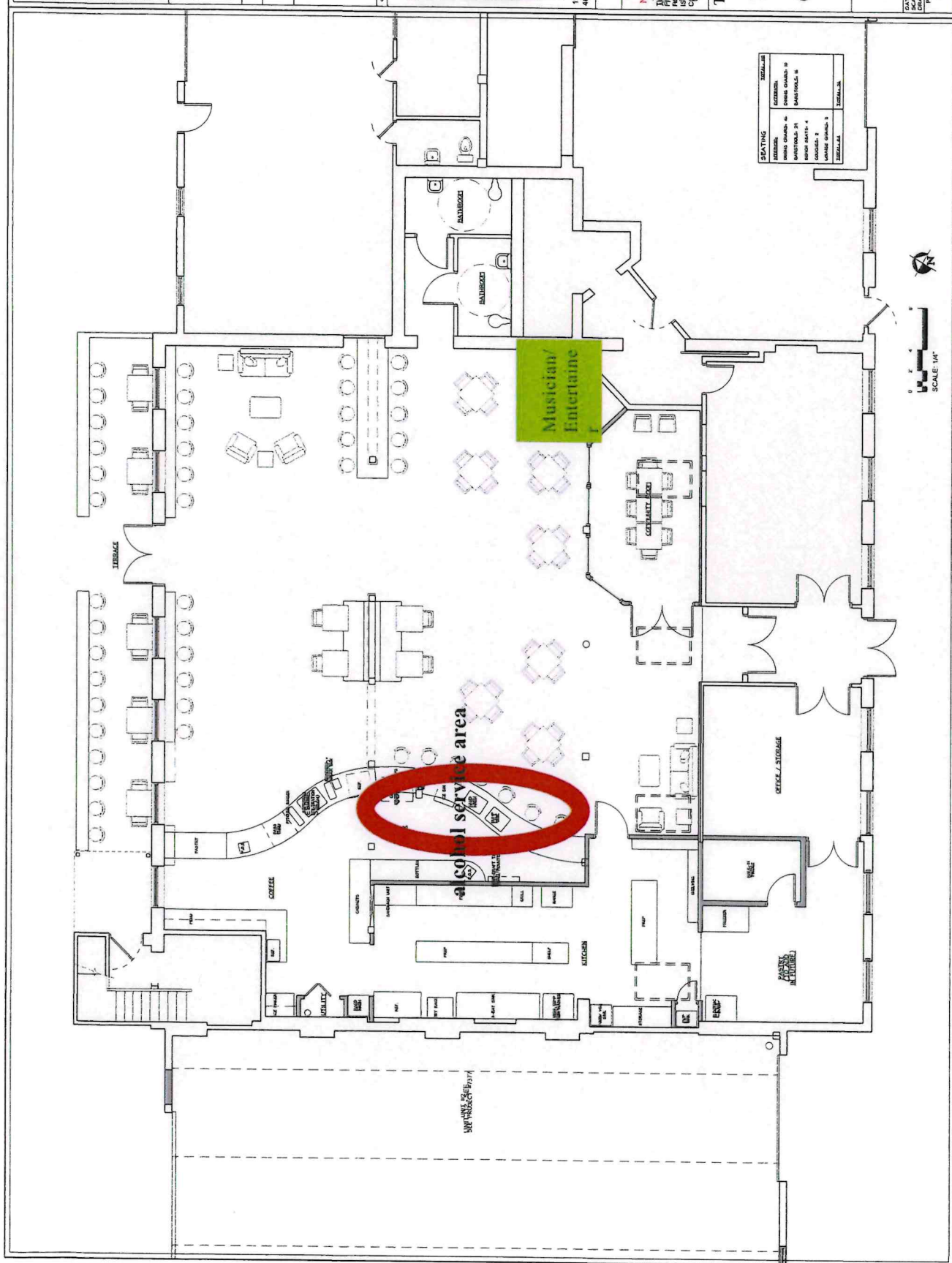
Tequila with Bootblack Brand Smoky Agave syrup

12.00

### Sam's Freestyle

Let Sam our resident bar wizard concoct something exciting for you!

12.00





**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: September 30, 2022

RE Brian Dwiggin's for Borealis Coffee Company, 500  
Wood Street, Unit 113, request for one additional  
Class BV LTD Liquor License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 12, 2022.

Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



**Bristol Fire  
Department**

D4A

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** October 4, 2022  
**Re:** License Recommendation, October 12 Council Meeting

---

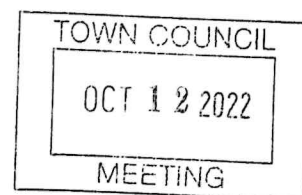
The fire department has reviewed the license request presented as follows:

1. Request for BV LTD Liquor License

Brian Dwiggins d/b/a Borealis Coffee Company 500 Wood St., Unit 113

There are no outstanding fire code deficiencies and no objection to the license request.

  
STEVEN CONTENTE  
Town Administrator







**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department D4B

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 09-27-2022

**PETITION DESCRIPTION:**

Borealis Coffee Company, 500 Wood St, Unit 113, request for one additional Class BV Liquor License

**PERSON/S FILING PETITION:** Brian Dwiggin

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☐ APPROVED  
☒ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

I spoke to Mr. Dwiggin regarding his petition and conducted a check of calls for service to the establishment. No complaints or calls for service of concern were found for Borealis Coffee Company.

After speaking to Mr. Dwiggin and reviewing this petition, there is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed. If approved by the Town Council, I do recommend a 6-month review be conducted to ensure that we do not have an increase in complaints or calls for service to this establishment.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 10-05-2022

*Concun*  
*Atm* *mtm*  
 STEVEN CONTE  
 Town Administrator  
 TOWN COUNCIL  
 OCT 12 2022  
 MEETING



## Town of Bristol, Rhode Island

D4C

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

October 4, 2022

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Petition from Brian Dwigins for Borealis Coffee Company  
Request for one additional Class BV Limited Liquor License**

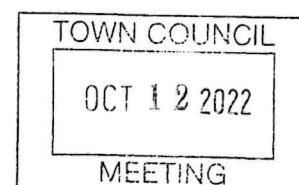
*Diane*

I have reviewed the above petition and have no objection to the proposed ordinance amendment.

Thank you for the opportunity to comment.

*Concun*  
*St Contente*

STEVEN CONTENTE  
Town Administrator





# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

2022 SEP 27 PM 3:27

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Borealis Coffee Company is seeking that the Honorable Town Council consider adding an additional Full BV License so that we may expand our existing liquor license to include spirits, cocktails, and specialty coffee-based cocktails. Borealis has enjoyed our first few months in the Town of Bristol, and we are excited about celebrating our six-month anniversary in December. Given a review of our business standards and practices at this time, we are optimistic that the Town Council will not see any reason to object to an expansion of our liquor license.

We are confident the Town Council would agree that we have established ourselves as a reputable business, and that in addition to the other businesses inside Unity Park, we will continue to be a destination for locals and tourists alike to come together. Our evening events have been a huge success, specifically the Porch Fest Afterparty, where we welcomed a packed house of a mixed demographic of people. Although our beer and wine sales were great, we had an overwhelming number of people asking about cocktails and spirits.

Borealis is a business built on community and crafting a unique experience for the individual customer. We serve a broad spectrum of customers that share an interest in artisanal products. It is not our intent to be a sports bar or college party spot, but to be a upscale establishment where people can imbibe in top-shelf single malts, local spirits, and expertly crafted cocktails.

Thank you for your continued support in helping us achieve a long-time goal of a Coffee and Spirits destination.

-Brian Dwiggins  
owner

## PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the

meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

SIGNATURE: \_\_\_\_\_

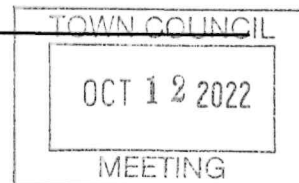
NAME: Brian Dwiggins

ADDRESS: 144 Whipple Rd

TOWN: Smithfield, RI 02917

BUSINESS TEL. NO. 401-396-5193

RESIDENCE TEL. NO. 401-429-8774





# LICENSE REQUEST: BV INTOXICATING BEVERAGE LICENSE

## PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a

### BV INTOXICATING BEVERAGE LICENSE

**FOR:**

(NAME OF ESTABLISHMENT) BOREALIS COFFEE COMPANY, LLC

**AT:**

(ADDRESS OF ESTABLISHMENT) 500 WOOD ST, UNIT 113  
Bristol, RI 02809

**BY:**

(NAME OF APPLICANT) BRIAN DWIGGINS

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

**Fee for License: \$1300 per year plus advertising and certified mailing costs**

**Also required is Victualling License: \$75/year**

(Payable after Council approves the license.)

Please attend the Council  
Meeting on:

\*SIGNATURE: 

NAME: BRIAN DWIGGINS

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 144 WHIPPLE RD

(ADDRESS OF APPLICANT)

**PETITION MUST BE RETURNED BY  
WEDNESDAY AT 4PM TWO  
WEEKS PRIOR TO COUNCIL  
MEETING.**

TOWN: SMITHFIELD

DATE OF BIRTH: \_\_\_\_\_

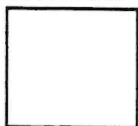
BUSINESS TELEPHONE #: 401-429-8774 (cell)

HOME TELEPHONE #: \_\_\_\_\_

Date Received: \_\_\_\_\_

EMAIL: brian@borealiscoffee.com

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.**

# BAR MENU

## BAR BITES

Available Starting at 2 PM

### Buffalo Cheese Popcorn

SM 3.00/LG 5.00

Fresh popped corn tossed with a Buffalo Cheese spice blend

### Marinated Olives

6.00

### Soft Pretzel Bites

8.00

House made pretzel knots with out honey mustard dipping sauce

### Hummus Plate

9.00

House hummus with crackers and assorted veggies (Vegan/Gluten Free)

### The Third Wave

7.50

Our version of avocado toast. Smashed avocado, pickled radish, everything spice and sprouts. (Plant Based) (Vegan/Gluten Free Bread Upon Request)

### Jessie's Hummus Toast

7.50

Our house hummus (from Jessie's family recipe), pepitas, Moroccan carrots, olive oil & za'atar spice on multigrain toast. (Plant Based) (Vegan/Gluten Free Bread Upon Request)

## PASTRY AND DESSERTS

Available All Day While They Last

### Blueberry Muffin (Seasonal)

3.25

### Banana Pecan Muffin

3.25

### Cheddar Biscuit

4.00

### Earl Grey Financier (Seasonal)

3.50

### Lemon Ginger Scone

3.50

### Cardamom Coffee Cake

6.00

### Thumbprint Cookie (Seasonal)

2.50

### Ginger Molasses Cookie

3.25

### Triple Chocolate "Chip" Cookie

3.25

### Brownie (Gluten Free)

4.00

### Milk Chocolate Cheesecake

8.00

### Pumpkin with Maple Cream Tart

8.00



# BAR DRINKS

## BEER

### Charms & Hexes 7.00

16 oz Black Currant and Plum sour, 5.2% ABV  
Banded Brewing, Biddeford, ME

### Prebl Raspberry Sour 7.00

16 oz Fruited Kettle Sour, 4.0% ABV  
Fore River Brewing, South Portland, ME

### Surf Casting 5.00

12 oz Farmhouse Ale, 4.5% ABV  
Oxbow Brewing, Newcastle, ME

### Tendril 7.00

16 oz IPA, 7.0% ABV  
Proclamation Ale Company, Warwick, RI

### Object Permanence 8.00

16 oz IPA, 6.8% ABV  
Buttonwoods, Cranston RI

### Minimal Elegance 9.00

16 oz Double IPA, 8.0% ABV  
Buttonwoods, Cranston RI

### Pilsner 7.00

12 oz German Pilsner 5.7% ABV  
Buttonwoods, Cranston RI

### Sagittarius Moon 8.00

16 oz Coffee Stout (ft. Borealis Coffee!) 7.5% ABV  
Buttonwoods, Cranston RI

## CIDER

### Farm Flor 6.25

12 oz Rustic Table Sour, 6.9% ABV  
Graft Cidery, Newburgh, NY

### Lost Tropic 6.25

12 oz Tropical Mimosa Cider, 6.9% ABV  
Graft Cidery, Newburgh, NY

## NON-ALCOHOLIC

### Seasonal Shrubs 6.00

### Phony Negroni 7.00

### Soft Drinks 2.50

Cola, Diet Cola, Lemon-Lime Soda, Ginger Ale,  
Ginger Beer, Cranberry Juice

## WHITE WINE

5 OZ / 8 OZ / BTL

### Ostatu Rioja Blanco 13/19.5/38

2021, Rioja Alavesa, Spain

### Anchor & Hope Sauv. Blanc 11/16.5/35

2020, German Grapes, Finished in Rhode Island

### Borell-Diehl Muller Thurgau 11/16/33

2020, Pfalz, Germany

### Pot de Vin Chardonnay 12/18/36

2020, Languedoc, France

### Anchor & Hope Gruner Veltliner 11.00

Flonheim, Germany, 250 ml can

### Anchor & Hope Piquette 11.00

Portsmouth, RI, 250 ml can

## ROSÉ

### Anchor & Hope Rose 11/16.50/35

Rheinhessen, Germany

## RED WINE

### Anchor & Hope Pinot Noir 11.00

Flonheim, Germany, 250 ml can

### Pullus Pinot Noir 11/16.5/33

2020, Štajerska, Slovenia

### Aplanta Red Blend 9/13.5/27

2019, Alentejo, Portugal

### Vin Zorzal Garnacha 10/15/30

2020, Navarra, Spain

## PORT & SHERRY

### El Maestro Sierra 13

Pedro Ximinez Sherry

### Quinta do Infantando 13

Tawny Medium-Dry Port

# BAR DRINKS

## COFFEE COCKTAILS

### Classic Espresso Martini

ISCO Vodka, coffee liqueur, house mocha an vanilla syrup, fresh shot of espresso

12.00

### Oaxacan Hot Chocolate

Mezcal, Mocha, Oat Milk, cinnamon, chili pepper

12.00

### Spanish Coffee

Rum, Orange liqueur, Coffee liqueur, hot coffee, house Irish whipped cream

13.00

### Cold Dazed, Hot Nights

Rum, coconut-pineapple syrup, cold brew

12.00

### New England Mai Tai

White rum, Dark rum, orange liqueur, lime, maple

12.00

## CLASSIC COCKTAILS

### Dirty Martini

Gin or vodka, vermouth, olive brine

12.00

### Negroni

Gin, campari, sweet red vermouth, orange peel

12.00

### Manhattan

Rye, sweet vermouth, Angostura bitters

12.00

### Jalisco Old Fashioned

Tequila with Bootblack Brand Smoky Agave syrup

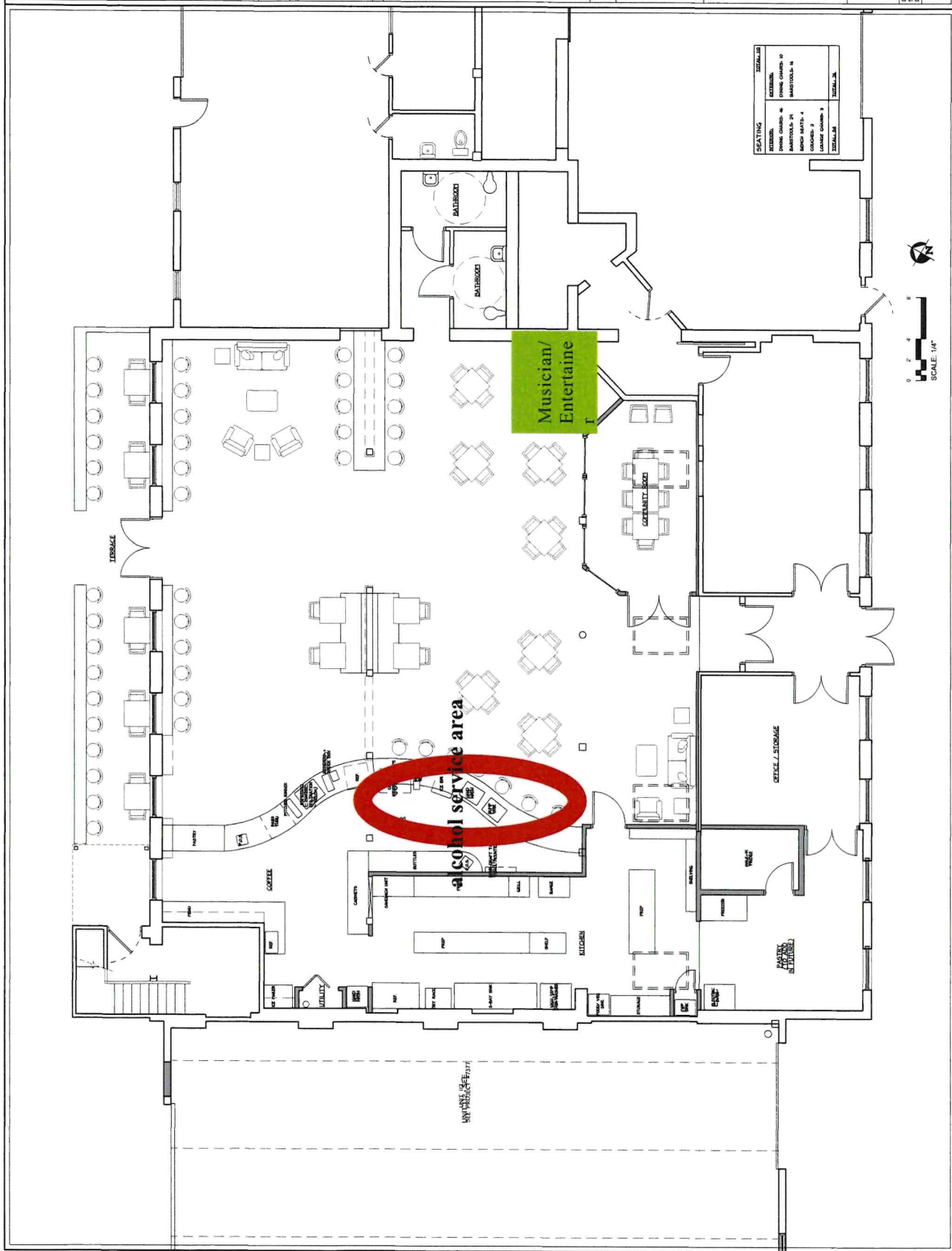
12.00

### Sam's Freestyle

Let Sam our resident bar wizard concoct something exciting for you!

12.00









**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: September 30, 2022

RE Brian Dwiggins for Borealis Coffee Company, 500  
Wood Street, Unit 113, request for one additional  
Class BV LTD Liquor License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 12, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



Bristol Fire  
Department

F1A

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** October 4, 2022  
**Re:** License Recommendation, October 12 Council Meeting

---

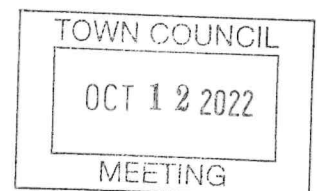
The fire department has reviewed the license request presented as follows:

1. Request for BV LTD Liquor License

Brian Dwiggin d/b/a Borealis Coffee Company 500 Wood St., Unit 113

There are no outstanding fire code deficiencies and no objection to the license request.

  
STEVEN CONTENTE  
Town Administrator





# Bristol Police Department <sup>F1B</sup>

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 09-27-2022

**PETITION DESCRIPTION:**

Borealis Coffee Company, 500 Wood St, Unit 113, request for one additional Class BV Liquor License

**PERSON/S FILING PETITION:** Brian Dwiggins

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☐ APPROVED  
☒ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

I spoke to Mr. Dwiggins regarding his petition and conducted a check of calls for service to the establishment. No complaints or calls for service of concern were found for Borealis Coffee Company.

After speaking to Mr. Dwiggins and reviewing this petition, there is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed. If approved by the Town Council, I do recommend a 6-month review be conducted to ensure that we do not have an increase in complaints or calls for service to this establishment.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 10-05-2022

*Concun*  
*Attn* *Intmth*  
 STEVEN CONTENTE  
 Town Administrator  
 TOWN COUNCIL  
 OCT 12 2022  
 MEETING

F1C



## Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

October 4, 2022

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Petition from Brian Dwiggins for Borealis Coffee Company**  
**Request for one additional Class BV Limited Liquor License**

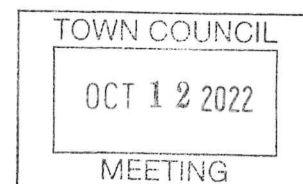
*Diane*

I have reviewed the above petition and have no objection to the proposed ordinance amendment.

Thank you for the opportunity to comment.

*Concun*  
*the intent*

STEVEN CONTENTE  
Town Administrator



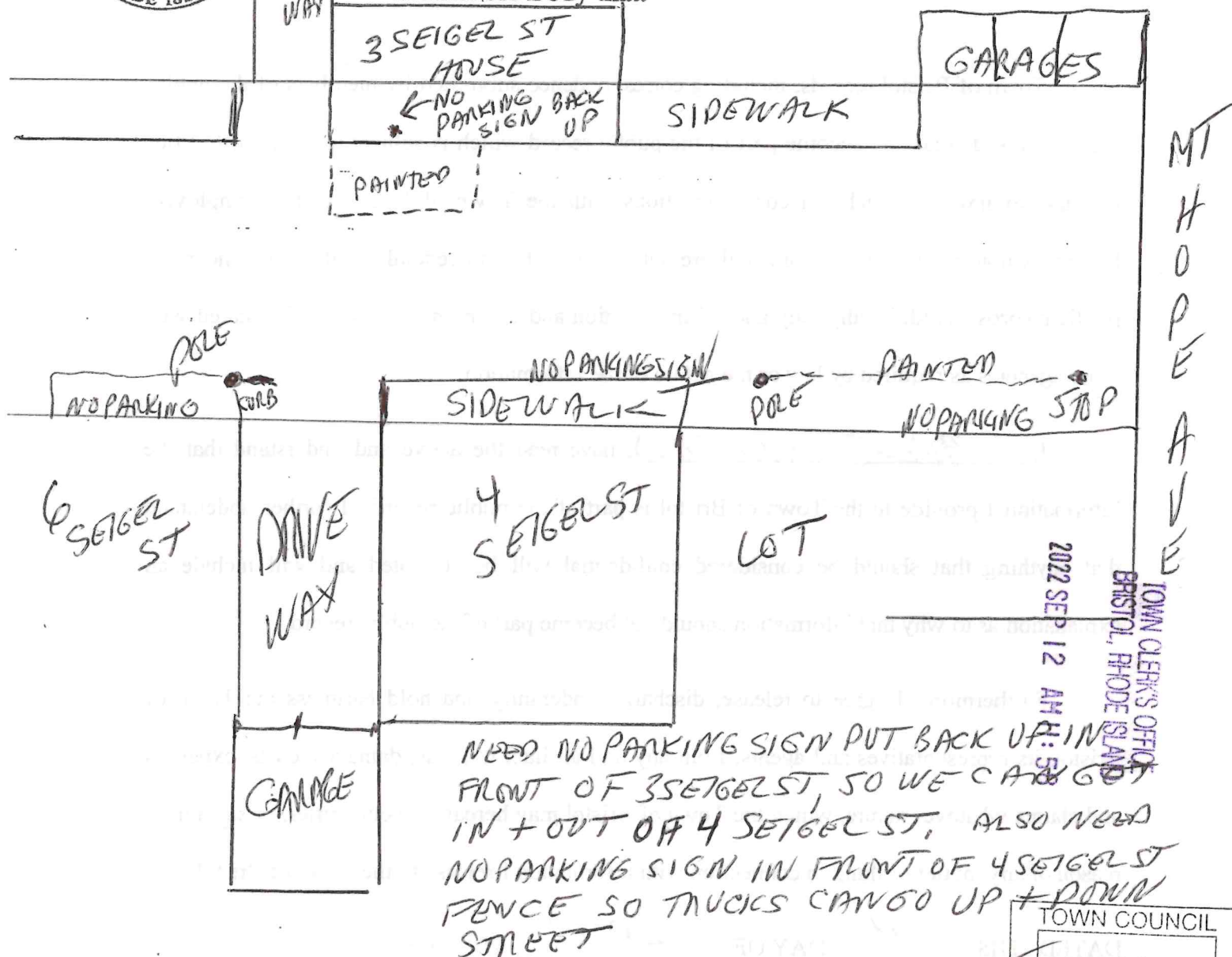


# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requested of your

Honorable Body that:



## PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Fridays prior to the Town Council meeting to appear on the docket of the meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE RECEIVED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TOWN: \_\_\_\_\_

BUSINESS TEL. NO. \_\_\_\_\_

RESIDENCE TEL. NO. \_\_\_\_\_

OCT 12 2022

MEETING



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: September 22, 2022

RE Paul J Viveiros, 3 Siegel Street, Request a no  
parking sign and also no parking sign on fence at 4  
Siegel Street

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 12, 2022.

Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

FZA

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 09-12-2022

**PETITION DESCRIPTION:**

Paul Viveiros, 3 Siegel Street, Request a no parking block/sign and also a no parking sign on fence at 4 Siegel Street.

**PERSON/S FILING PETITION:** Paul J. Viveiros

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

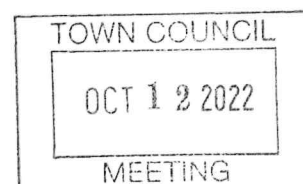
- ☐ APPROVED  
☒ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

I spoke to Mr. Viveiros regarding his petition request. The request for a no-parking sign in front of 4 Siegel St. is not needed. The east side of Siegel St. is already posted as no parking and the Town Ordinance is properly written. Per our no-parking block review policy, we placed a full-sized SUV across from the driveway of 3 Siegel St. and with a second vehicle we demonstrated the difficulty level of maneuvering a vehicle out of this driveway. The officer made two separate attempts of backing out of this driveway and found no difficulty with maneuvering his vehicle out of this driveway, however, I can understand that a full sized pick-up truck may have a more difficult time backing out of this driveway. (please see additional page)

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 09-27-2022



I met with DPW Director Parella regarding this petition and additional measurement were taken. This petition does not meet the criteria for a no-parking block, however, I do recommend approving a length of 6 feet from the driveway of 3 Siegel St., in the northbound direction. This will aid the homeowner in maneuvering a full-sized pick-up truck out of his driveway and will not negatively affect the parking for this area.

Measurements were taken for available parking on the west side of the Siegel St. from the driveway of 3 Siegel st., northbound to Mt. Hope Ave. We found that adding the 6 feet of no parking would not have a negative effect on available parking for 6 vehicles.



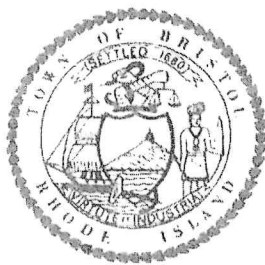
4 Siegel St. driveway has been extended; however, the curb has not been cut.



South view of street from 4 Siegel. Road width 18'6"

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator





# TOWN OF BRISTOL

## DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

F2B

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

DATE: October 4, 2022

RE: Paul J. Viveiros, 4 Siegel Street – Request "No Parking" across from Driveway

Administrator Contente,

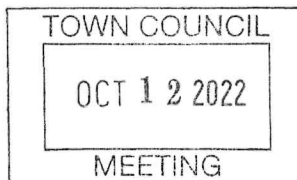
At your request, I along with the assistance of the Police Department have reviewed this Petition and I offer the following recommendations. First, the request for relief by the Petitioner be partially granted. The Petitioner is requesting a "No Parking" space be inserted in front of #3 Siegel Street, starting at the North side of the driveway and ending approximately 16 feet to the North. It should be noted that the average length of a No Parking space is between 16-20 linear feet. This relief is being requested as a means for the Petitioner to safely back his trucks out of his driveway located at #4 Siegel Street. With the assistance of the Police Department, I have determined that a partial "No Parking" space consisting of six linear feet would provide ample relief for the Petitioner, while not adversely affecting the parking availability on the West side of the street.

Currently, on the West side of Siegel Street (where parking is allowed), there are approximately 105 linear feet of available parking. This allows for approximately 6 (16') parking spaces. If my recommendation for granting partial relief of a 6' No Parking space in front of #3 Siegel Street is granted, this would leave approximately 99' of available parking, which still equates to six slightly more compact parking spaces. Please note that if we use twenty-foot parking spaces as an example, the available parking would be reduced from 5.25 (20") spaces to 4.98 (20') spaces which is still negatable.

In summary, I am recommending that the Honorable Town Council grant partial relief consisting of a six-foot long "No Parking" space in front of #3 Siegel Street starting at the Northern edge of the driveway and continuing North for six feet. The space should be painted with a "No Parking" box and a "No Parking" sign should also be inserted. Please do not hesitate to contact me if you have any additional questions or concerns.

Respectfully Submitted,

Christopher J. Parella  
Director of Public Works



CONCURRED  
STEVEN CONTENTE  
Town Administrator

# Mount Hope Trust

## Basic Information

Type Board

Status ☐ Enabled

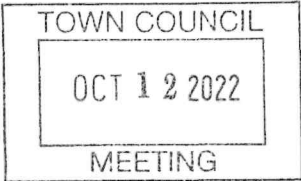
Visibility ☐ Public

## Board Seats

Board Name	Composition	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Mount Hope Trust	2-year term	Susan	Maloney	72 Griswold Avenue	12/1/2022	12/1/2020	<input type="checkbox"/> Active

Board Name	Composition	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
------------	-------------	------------	-----------	---------	---------------------	-------------------	--------

Showing 1 to 1 of 1 entries



## **LEGAL NOTICE**

---

### **PUBLIC NOTICE**

#### **TOWN OF BRISTOL PUBLIC SERVICE APPOINTMENTS**

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

#### **Mt. Hope Farm Trust**

Resume with application should be sent or given to the Town Clerk at noon on Wednesday, October 5, 2022.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

September 29, 2022

G1A

September 1, 2022

Honorable Bristol Town Council:

I hereby notify the Town Council that I will not seek renewal of my appointment to represent the Town of Bristol as a Trustee to Mount Hope Farm effective December 1, 2022. I am honored to have represented Bristol for ten years.

Some of my personal accomplishments during my tenure are:

- Initiated, developed, and implemented the Farms first Membership program, which generated \$25,000 in the first year, and served as Chair for the past 10 years.
- Chaired, created and developed the plan for the first signature Golden Pheasant Award. The event was tented with a country theme, including festive table decor, soft sofas and chairs, and live country music. Russel Morin was the first recipient and I proudly presented him with an engraved Simon Pearce celebration bowl. (2011)
- Chaired the 3 day Mount Hope Artisan Fair, Fine Arts & Crafts at the Farm that included a Friday night preview party. Artists and Craftsmen were juried for selection with the expertise of two local professional jurists. The event was held outdoors on the front lawn of the Inn. (2013)
- Co:chaired with Nancy Stratton the first Farm to Table fundraiser called "Bristol's Bounty from Land and Sea". This featured four renowned area chefs who exclusively used local product to create delectable cuisine. Proceeds were donated to Explore Bristol, Bristol's Gamelin Community Center, and to provide lighting for the Farm's Potting Shed. (2014)
- Served on the House Committee to update, restore, and redecorate the Gov. Bradford Inn, and the North and South Pasture rental facilities. (2018-2020)

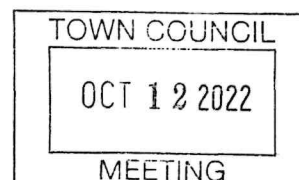
I am most grateful and give my heartfelt thanks to the Town Council for the opportunity to serve as a Trustee and help preserve, protect and support Mount Hope Farm, Bristol's 1745 historic treasure with unmatched Rhode Island history including the Montaup tribal sacred land of the Pokanokets.

Hopefully, my successor will carry forth my passion, my commitment, and enjoy the great personal satisfaction I have in serving in this role.

Respectfully,

  
Susan C. Maloney

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
22 SEP - 1 PM 2:45



# Board Book Report

Home / Reports / Board Book Report

The Board Book displays all active boards and members in a print-friendly format.

Configure Report

Print/View/Logout

Configure

Export

## Harbor Commission Advisory Committee

Basic Information

Type Committee

Status Enabled

Visibility Public

Board Seats

Board Name	Composition	First Name	Last Name	Address	Calculated End Date	Actual Start Date
Harbor Commission Advisory Committee	3-7 members, 3 year term	Pamela	Romano	37 Kingswood Road	8/1/2025	9/22/2022
Harbor Commission Advisory Committee	3-7 members, 3 year term	Wayne	Gablinske	48 Beach Road	8/1/2025	9/22/2022
Harbor Commission Advisory Committee	3-7 members, 3 year term	Peter	Silva	55 1/2 Woodlawn Avenue	8/1/2023	8/1/2020
Harbor Commission Advisory Committee	3-7 members, 3 year term	Owen	O'Rourke	41 Fales Road	8/1/2024	8/1/2021
Harbor Commission Advisory Committee	3-7 members, 3 year term	Paul	Hebert	80 Duffield Road	8/1/2025	8/1/2022
Harbor Commission Advisory Committee	3-7 members, 3 year term	Michael	Tamulaites	51 Everett Avenue	8/1/2023	8/1/2020

Board Name

Composition

First Name

Last Name

Address

Calculated End Date

Actual Start Date

Showing 1 to 7 of 7 entries

TOWN COUNCIL

OCT 12 2022

G2A

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**TOWN OF BRISTOL**  
**LETTER OF APPLICATION**  
**PUBLIC SERVICE APPOINTMENTS**

2022 OCT -5 AM 9:09

Date: 10/4/22

To: HONORABLE TOWN COUNCIL

From: MR. VASCO "SKIP" CASTRO III

Address: 101 WOODLAWN AVE.

BRISTOL

**Vasco "Skip" Castro III**  
Director of Steel  
**GENERAL DYNAMICS**  
Electric Boat

165 Dillabur Avenue  
Quonset Point Facility  
North Kingstown, RI 02852-1009  
Tel.: 401-268-1963  
Cell: 860-861-1097  
E-Mail: vcastro@gdeb.com

I am interested in serving in the following Board/Commission/Committee:

HARBOR COMMISSION ADVISORY BOARD

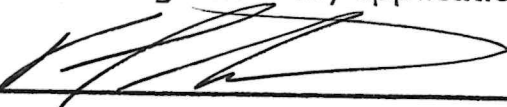
I would like to be appointed to the above position because: \_\_\_\_\_

I AM INTERESTED IN CONTRIBUTING TO THE GROWTH AND  
DEVELOPMENT OF OUR WATERFRONT.

Cover Letter and/or Resume Attached? ☐ Yes ☒ No

This letter will serve as my formal application for appointment\* to the above-mentioned Board, Commission or Committee.

Any consideration given to my application will be greatly appreciated.

Signature: 

10/4/22

\*This appointment may be subject to a police department background check.

TOWN COUNCIL

OCT 12 2022

MEETING

## October 12, 2022 Town Council Agenda

Steven Contente <[scontente@bristolri.gov](mailto:scontente@bristolri.gov)>

Tue 10/4/2022 12:30 PM

To: Melissa Cordeiro <[mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)>

Dear Clerk Cordeiro,

I am requesting a ~~new~~ item to be on the next Town Council agenda for a presentation from RI DEM Fish and Wildlife Biologist and for the Town Council to consider the creation of a cooperative agreement with the RI DEM DFW to allow archery deer hunting on appropriate town properties in response to overabundant deer issues such as increased number of deer ticks and their potential health concerns such as Lyme disease, increased number of deer/vehicle collisions, and residential and agricultural property damage.

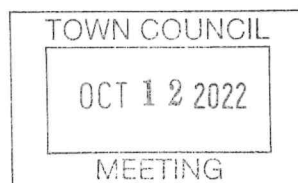
Sincerely,

*Steven Contente*

Steven Contente | Town Administrator  
Town of Bristol, Rhode Island  
10 Court Street Bristol, RI 02809  
P: 401-253-7000 | F: 401-253-1570  
E: [scontente@bristolri.gov](mailto:scontente@bristolri.gov)



DISCLAIMER: This electronic mail, and any files transmitted with it, contains information intended solely for the use of the addressee(s). Any review, retransmission, dissemination or taking of any action in reliance upon this information by anyone other than the intended recipient(s) is strictly prohibited. If this message has been received in error, please notify the sender immediately and delete this message. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the Town of Bristol. The recipient should check this email and any attachments for the presence of viruses. The Town of Bristol accepts no liability for any damage caused by a virus transmitted by this email.



**I4.** RI DEM Fish and Wildlife presentation relating to the local Deer population and the Towns Hunting Ordinance

Sweeney/Parella- Voted unanimously to refer to the Town Administrator and Police Chief to work with the RI DEM to provide recommendations and action plan for various land use, hunting regulations, and safety measures; not to include firearms or riffles.

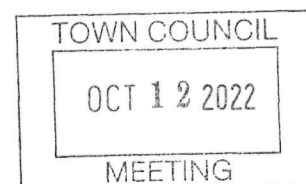
Prior to the vote taken, Dylan Ferreira, a representative from the RI Department of Environmental Protection (DEM) addressed the Council. He provided a summary of White-Tailed deer including their geographical range, habitat, diet, physical characteristics, and reproduction. He explained issues and hazards of areas of overpopulated deer including cultural carrying capacity, increase in deer-vehicle collisions, tick-borne diseases, and personal property damages. He noted that Bristol was prone to overpopulated deer to due favorable habitat, lack of predators, and reduced hunting pressure.

Mr. Ferreira further explained deer management reduction options including legal regulated hunting, sharpshooting, fertility control, translocating, and fencing.

Mr. Ferreira stated that Bristol's two main roadblocks to hunting effectiveness were the "no firearm discharge" ordinance and few public places to hunt. He recommended the town amend the "no firearm discharge" ordinance to legal regulated hunting; allowing hunters to abide by a 500ft buffer state statute and open private properties to legal regulated hunting through cooperative hunting programs.

Council Chairman Calouro asked what the alternative remedy was to allowing open firearms and how local authorities would be informed of registered hunters and enforcing hunting regulations.

Police Chief Lynch noted his concern with the use of firearm discharges especially since the town had many dense residential neighborhoods. He further noted his concerns with current DEM staffing restrictions. He suggested the town begin with limited hunting day rather than opening the whole season. He would





further recommend that the police department be notified of where and when hunting was taken place to ensure the safety of the residents; and that the local authorities with the DEM to work out a plan of action.

Councilman Ley noted his previous experience living in Minnesota where seasonal deer hunting was common. However, Bristol was not accustomed to open firearm hunting, and he was concerned about residence awareness and safety when walking through trails when they were never subject to firearm discharges.

A conversation ensued regarding deer density.

The council agreed by consensus that the increase in deer population was a concern and hazard, especially relating to tick-borne diseases and property damages.

Councilman Teixeira and Councilman Sweeney were agreeable to modifying the ordinance so long as safety measures and precautions were in place.

Mr. Ferreira noted that the deer hunting season was September through December and that deer were most active in November and December.



State of Rhode Island  
 Coastal Resources Management Council  
 Oliver H. Stedman Government Center  
 4808 Tower Hill Road, Suite 3  
 Wakefield, RI 02879-1900

(401) 783-3370  
 Fax (401) 783-2069

## PUBLIC NOTICE

File Number: 2022-09-003 Date: September 22, 2022

This office has under consideration the application of:

Timothy Deschenes & Alyssa Merkle  
 90 King Phillip Avenue  
 Bristol, RI 02809

for a State of Rhode Island Assent to construct and maintain: A residential boating facility consisting of a 4' x 97' fixed timber pier/stairs leading to a 3' x 20' access ramp and 10' x 15' (150sf) terminal float. The facility is proposed to extend 69' seaward of the cited MLW mark, for a total distance of 131', requiring a 19' length variance to Redbook 650-RICR-20-00-01 Section 1.3.1(D)(11)(l). The facility also requires a 15' property line setback variance to both the north and south, per Section 1.3.1(D)(11)(k).

Project Location:	90 King Philip Avenue
City/Town:	Bristol
Plat/Lot:	147 / 63
Waterway:	Mt. Hope Bay, Type II, Low Intensity Use

Plans of the proposed work can be requested at [Cstaff1@crmc.ri.gov](mailto:Cstaff1@crmc.ri.gov).

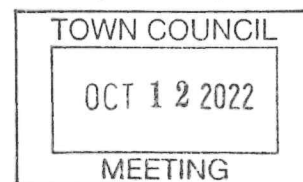
In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before **October 22, 2022**.

Please email your comments/hearing requests to: [cstaff1@crmc.ri.gov](mailto:cstaff1@crmc.ri.gov); or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/ajt



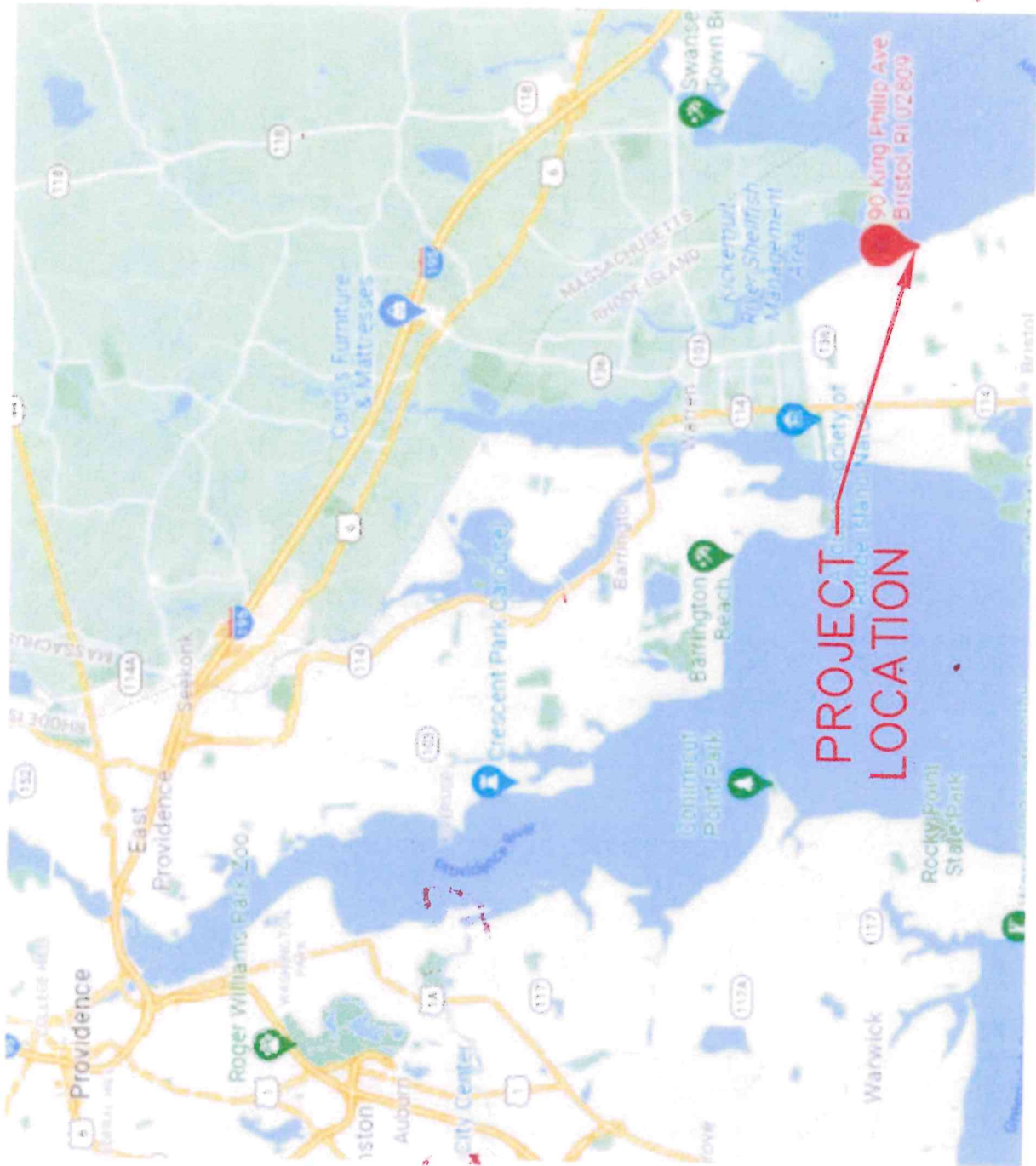
CRMC Mailing List for Timothy Deschenes & Alyssa Merkle  
CRMC File Number 2022-09-003

Timothy Deschenes & Alyssa Merkle  
90 King Phillip Avenue  
Bristol, RI 02809

Harold & Rebecca Garner  
1193 Sunrise Ridge Dr  
Lafayette, CA 94549

Roger Darling  
88 king Philip Ave  
Bristol, RI 02809

CRMC (2022-09-003)  
O. S. Government Center  
4808 Tower Hill Road  
Wakefield, RI 02879



LOCUS PLAN  
NTS





DK-22



OWNER INFO:  
TIMOTHY DESCHENE TE  
& ALESSA MERKLE  
1808 COMMONWEALTH AVE.  
BRIGHTON, MA 02135  
SITE LOCATION:  
90 KING PHILIP AVE.  
BRISTOL, RI 02809

# DOCK PROFILE & DETAILS

RHODE ISLAND

75 ROAD STREET  
BRISTOL, RI 02809  
PHONE (401) 228-0201

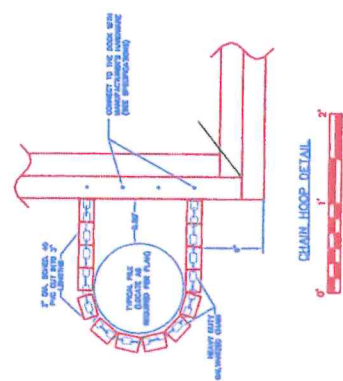
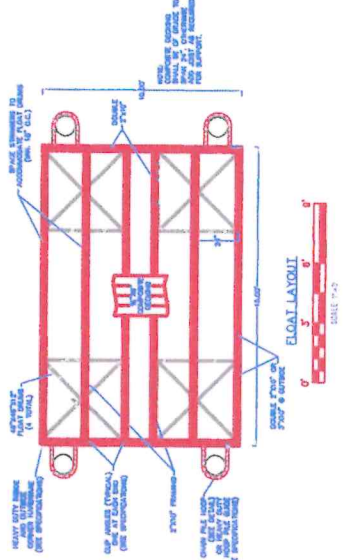
CITY - COASTAL - STRUCTURAL  
SITE ENGINEERING INC.

SEI

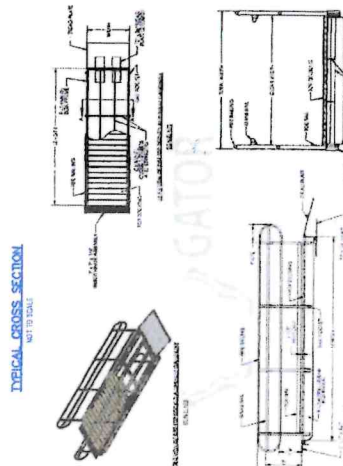
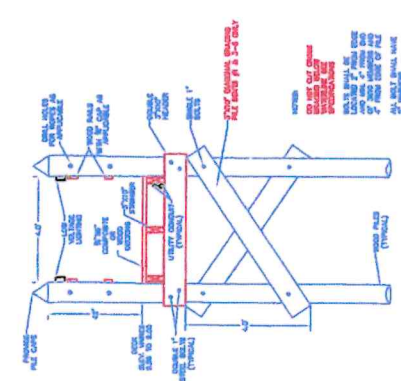
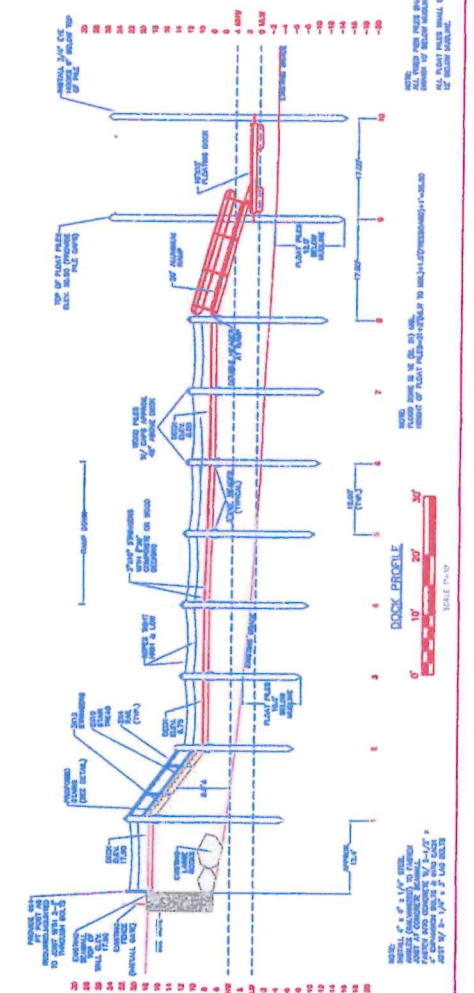
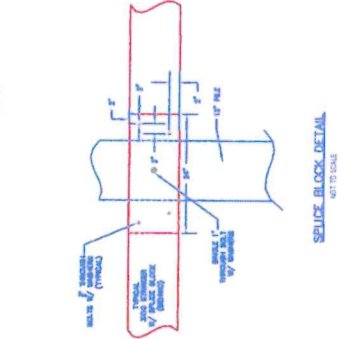
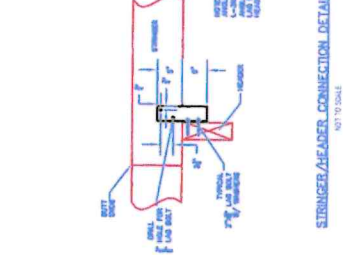
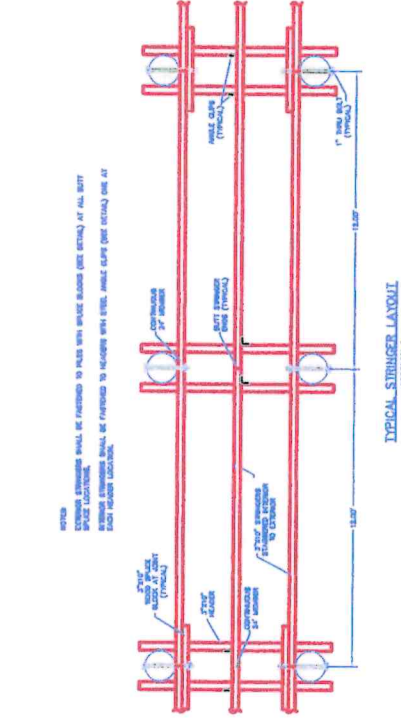
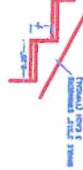
DATE: 12/21/21  
CHK: RB  
DES: VS  
APP: RB

REVISIONS

NO.	DESCRIPTION	DATE
1	ISSUED FOR PERMIT	12/21/21



STAIR RISE SHALL BE 7"  
STAIR RUN SHALL BE 9.25"  
(2X10)



RECEIVED  
AUG 25 2022  
COASTAL RESOURCES  
MANAGEMENT COUNCIL











DK-2  
SHEET 1 OF 2



OWNER INFO:  
TIMOTHY DESCHENES, PE  
& ALYSSA MERKLE  
1868 COMMONWEALTH AVE  
BRISTOL, MA 02135  
SITE LOCATION:  
90 KING PHILLIP AVE  
BRISTOL, RI 02809

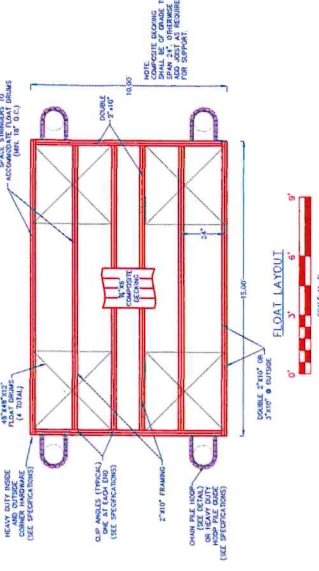


# DOCK PROFILE & DETAILS

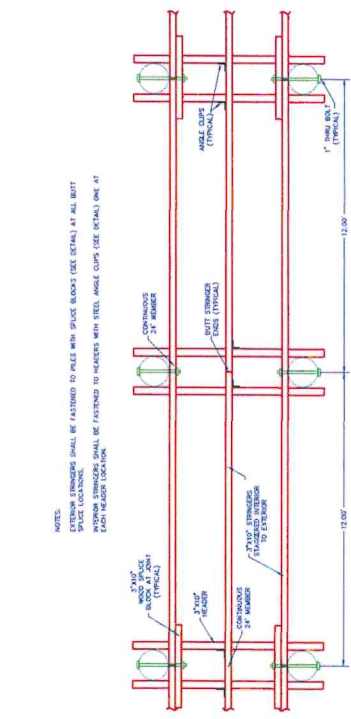
90 KING PHILLIP AVE.  
PLAT 147, LOT 63  
BRISTOL, RI 02809  
PHONE: (401) 268-8831

SITE ENGINEERING INC.  
CIVIL • COASTAL • STRUCTURAL  
DATE: 12/21/21  
OSGN: RB  
CHK: RB  
DR: VS  
REV: RB

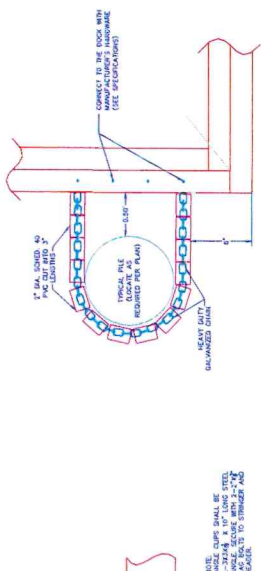
REVISIONS	DATE	BY	APP'D
1	12/21/21	RB	
2	12/21/21	RB	
3	12/21/21	RB	
4	12/21/21	RB	
5	12/21/21	RB	
6	12/21/21	RB	
7	12/21/21	RB	
8	12/21/21	RB	
9	12/21/21	RB	
10	12/21/21	RB	
11	12/21/21	RB	
12	12/21/21	RB	
13	12/21/21	RB	
14	12/21/21	RB	
15	12/21/21	RB	
16	12/21/21	RB	
17	12/21/21	RB	
18	12/21/21	RB	
19	12/21/21	RB	
20	12/21/21	RB	
21	12/21/21	RB	
22	12/21/21	RB	
23	12/21/21	RB	
24	12/21/21	RB	
25	12/21/21	RB	
26	12/21/21	RB	
27	12/21/21	RB	
28	12/21/21	RB	
29	12/21/21	RB	
30	12/21/21	RB	
31	12/21/21	RB	
32	12/21/21	RB	
33	12/21/21	RB	
34	12/21/21	RB	
35	12/21/21	RB	
36	12/21/21	RB	
37	12/21/21	RB	
38	12/21/21	RB	
39	12/21/21	RB	
40	12/21/21	RB	
41	12/21/21	RB	
42	12/21/21	RB	
43	12/21/21	RB	
44	12/21/21	RB	
45	12/21/21	RB	
46	12/21/21	RB	
47	12/21/21	RB	
48	12/21/21	RB	
49	12/21/21	RB	
50	12/21/21	RB	
51	12/21/21	RB	
52	12/21/21	RB	
53	12/21/21	RB	
54	12/21/21	RB	
55	12/21/21	RB	
56	12/21/21	RB	
57	12/21/21	RB	
58	12/21/21	RB	
59	12/21/21	RB	
60	12/21/21	RB	
61	12/21/21	RB	
62	12/21/21	RB	
63	12/21/21	RB	
64	12/21/21	RB	
65	12/21/21	RB	
66	12/21/21	RB	
67	12/21/21	RB	
68	12/21/21	RB	
69	12/21/21	RB	
70	12/21/21	RB	
71	12/21/21	RB	
72	12/21/21	RB	
73	12/21/21	RB	
74	12/21/21	RB	
75	12/21/21	RB	
76	12/21/21	RB	
77	12/21/21	RB	
78	12/21/21	RB	
79	12/21/21	RB	
80	12/21/21	RB	
81	12/21/21	RB	
82	12/21/21	RB	
83	12/21/21	RB	
84	12/21/21	RB	
85	12/21/21	RB	
86	12/21/21	RB	
87	12/21/21	RB	
88	12/21/21	RB	
89	12/21/21	RB	
90	12/21/21	RB	
91	12/21/21	RB	
92	12/21/21	RB	
93	12/21/21	RB	
94	12/21/21	RB	
95	12/21/21	RB	
96	12/21/21	RB	
97	12/21/21	RB	
98	12/21/21	RB	
99	12/21/21	RB	
100	12/21/21	RB	



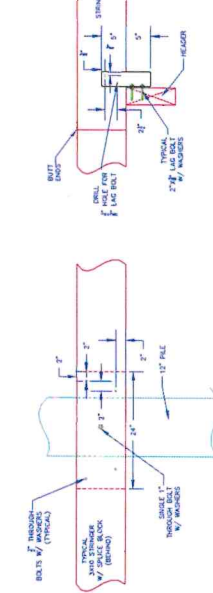
TYPICAL STRINGER LAYOUT  
NOT TO SCALE



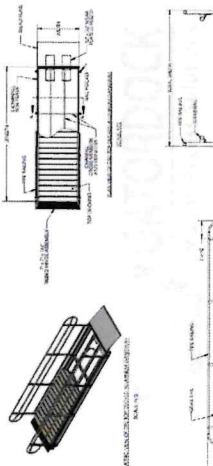
TYPICAL CROSS SECTION  
NOT TO SCALE



CHAIN HOOP DETAIL  
NOT TO SCALE

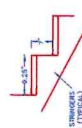


STRINGER/HEADER CONNECTION DETAIL  
NOT TO SCALE

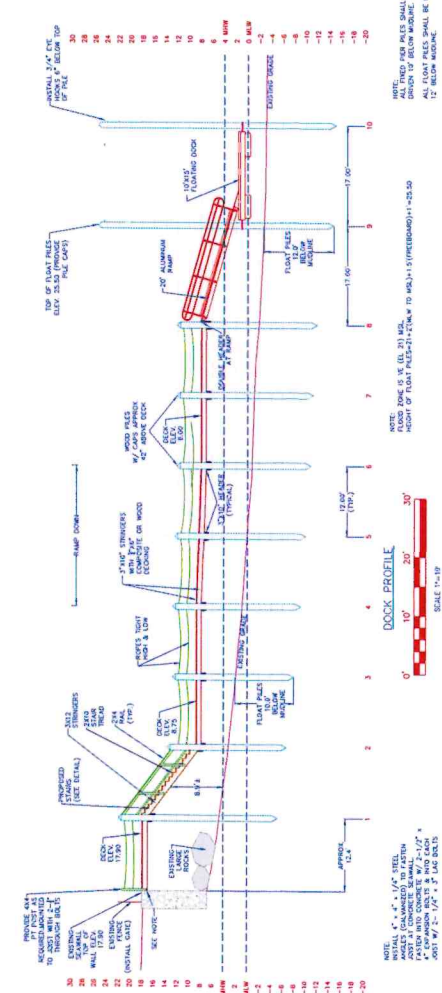


PROPOSED ALUMINUM RAMP  
NOT TO SCALE

STAIR RISE SHALL BE 7"  
STAIR RUN SHALL BE 9.25"  
(2X10)



STAIR DETAIL  
NOT TO SCALE



DOCK PROFILE  
SCALE 1"=10'

NOTE:  
ALL TYPED AND PILES SHALL BE  
DRIVEN 12" BELOW MOORE  
12" BELOW MOORE.

NOTE:  
ALL TYPED AND PILES SHALL BE  
DRIVEN 12" BELOW MOORE  
12" BELOW MOORE.



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: September 22, 2022

RE Public Notice from CRMC re Timothy Deschenes &  
Alyssa Merkle of 90 King Philip Avenue requires  
response before October 22, 2022

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 12, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



I1A

**Bristol Harbor Master**

**TO:** Steven Contente  
Town Administrator

**FROM:**  Gregg Marsili  
Bristol Harbor Master

**CC:** Town Council

**DATE:** October 4, 2022

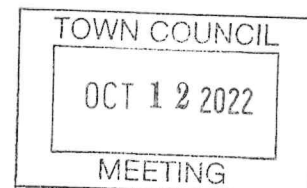
**SUBJECT:** CRMC PUBLIC NOTICE 2022-09-003, 90 King Phillip Ave., Bristol RI 02809

The owners of 90 King Phillip Avenue, Bristol RI 02809, Timothy Deschenes and Alyssa Merkle have a request to CRMC to construct and maintain a residential boating facility consisting of a 131ft pier extending 69ft seaward of the mean low water mark. The extra 19ft will allow their floating terminal float to have 4ft depth of which will allow enough water to dock their boat at low tide.

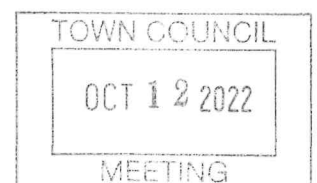
I have surveyed the area where their residential boating facility is to be built and concur with the engineer they additional 19ft will be needed to safely dock their boat. My recommendation is for the boating facility to be built as designed by the engineer. If any moorings are in the area that will be affected the owners of the pier will be responsible to move the moorings to areas designated by me.

The Bristol Harbor Commission met on October 3<sup>rd</sup> 2022 and do not have any comments.

  
STEVEN CONTENTE  
Town Administrator



(Shealyn Davey Pretreatment Coordinator) re Proposed amendments to Chapter 22 of the Town Code, Sewers and Sewage Disposal – various amendments to the Sewer Use Ordinance required by the Rhode Island Department of Environmental Management





**RHODE ISLAND**  
**DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**  
 OFFICE OF WATER RESOURCES  
 235 Promenade Street, Providence, Rhode Island 02908



Iaf

September 15, 2022

**CERTIFIED MAIL**

Shealyn Davey  
 Pretreatment Coordinator  
 Bristol WPCF  
 2 Plant Ave  
 Bristol, RI 02809

**RE: Bristol Industrial Pretreatment Program (RIPDES Permit No. RI0100005)  
 2022 Pretreatment Compliance Audit – Letter of Audit Findings**

Dear Ms. Davey:

The Department of Environmental Management (DEM) Office of Water Resources (OWR) is in receipt of your July 29, 2022 response to OWR's Letter of Audit Findings dated April 21, 2022 for the Pretreatment Compliance Audit (PCA) conducted on March 24, 2022. The Letter of Audit Findings identified certain action items for the Town of Bristol's (Town) Industrial Pretreatment Program (IPP) to complete and required modification to the Town's approved IPP. These items included:

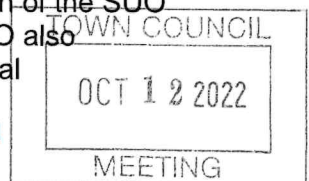
- Modification to the Town's Sewer Use Ordinance (SUO) to incorporate required 2005 Streamlining Regulations
- Modification to the SUO for consistency with the Federal General Pretreatment Regulations and IPP practices
- Publication of certain Industrial Users (IUs) in Significant Noncompliance (SNC) with Pretreatment standards and requirements in a newspaper(s) of general circulation that provides meaningful public notice within the jurisdiction(s) served by the treatment plant.
- Assessing the applicability of categorical standards for an IU and appropriate categorization of the IU as a CIU/non-CIU.
- Modifications to the IU permits and fact sheets for consistency with federal requirements.
- Revisions to the 2021 Bristol Annual Pretreatment Report.

The Town subsequently provided documentation of the IU permit and fact sheet modifications required by the Letter of Audit Findings on September 1, 2022.

After reviewing the contents of the July 29, 2022 response and the revised IU permits and fact sheets submitted on September 1, 2022, OWR finds that the Town's responses to the permitting and procedural comments satisfy the requirements of the April 21, 2022 comment letter. Accordingly, the Town must begin marking the received date for the periodic compliance reports required by 40 CFR 403.12 and begin using the LINKO database system for pretreatment event recording as soon as practicable. These changes constitute a non-substantial modification to the IPP's procedures as set out in 40 CFR 403.18.

As part of the July 29, 2022 submission, the Town also included a "redlined" version of the SUO to reflect the changes required by the Letter of Inspection Findings. The edited SUO also included proposed modifications to the permit fee schedules and other typographical

Telephone 401.222.4700 | [www.dem.ri.gov](http://www.dem.ri.gov) | Rhode Island Relay 711





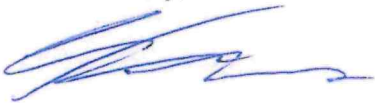
Ms. Shealyn Davey  
September 15, 2022  
Page 2 of 2

changes/edits for clarity. The Town also included proposed language changes to Section 22-236(c) of the SUO in an email to OWR dated September 12, 2022. This paragraph was proposed to be changed to read: "When the pretreatment coordinator finds that a user has exceeded a daily limit of 1,250 milligrams per liter (mg/L) of either biological oxygen demand (BOD) or total suspended solids (TSS), the pretreatment coordinator shall assess a surcharge to such user equivalent to the yearly permit fee for each instance of BOD or TSS discharged which is over 1,250 mg/L."

Part I.C.5.e of the Bristol WPCF RIPDES permit (Permit No. RI0100005) sets out the procedures for substantial and non-substantial modifications to approved pretreatment programs. This Part states that "for substantial modifications, the permittee shall, within sixty (60) days (unless a longer time frame is granted) of the receipt of DEM's preliminary approval of the proposed modification, submit documentation (as required by 403.9(b)(2)) that any local public notification/participation procedures required by law have been completed, including any responses to public comments, and a statement that the local officials will endorse and/or approve the modification upon approval by DEM." OWR is hereby granting preliminary approval of the proposed SUO modifications as set out in the July 29, 2022 PCA response submission and September 12, 2022 email to OWR. OWR has determined that certain proposed changes to the SUO as provided in the July 29, 2022 submission would constitute as substantial modification to the Town's IPP as defined at 40 CFR 403.18(b). **Accordingly, by November 18, 2022, the Town must conduct its local public notice process for modifying the SUO and submit documentation that local officials will endorse and/or approve the modification upon final approval by DEM consistent with the above-referenced part of the RIPDES permit.**

If you have any questions regarding the information presented herein, please contact me at 401-222-4700 ext. 2777201 or by email at [maximilian.maher@dem.ri.gov](mailto:maximilian.maher@dem.ri.gov).

Sincerely,



Max Maher  
Environmental Engineer I

Ecc: Steven Contente, Bristol  
Jose DaSilva, Bristol  
Heidi Travers, DEM/OWR

Joseph Haberek, DEM/OWR  
Crystal Charbonneau, DEM/OWR



PART IV - CODE  
Chapter 22 SEWERS AND SEWAGE DISPOSAL

**IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 22 of the Ordinances of the Town of Bristol be amended as follows:**

**Chapter 22 SEWERS AND SEWAGE DISPOSAL<sup>1</sup>**

**ARTICLE I. IN GENERAL**

**Sec. 22-1. Reference to public law.**

- (a) Chapter 211 of the Public Laws of Rhode Island, 1980, provides for improvements of and additions to the town's sewer system, and authorizes its financing through the issuance of \$9,500,000.00 in bonds. Section 12 of this law authorizes the town council to assess a portion of the cost of construction of sewer system additions upon the owners of estates in the town which abut the portion of any street along which a sewer may be located. Section 13 authorizes the town council to fix and periodically revise a schedule of sewer service charges to pay the annual cost of maintaining, repairing and operating the town's sewer system. Section 14 authorizes the town council to prescribe rules and regulations, by ordinance, regulating the connection of buildings with sewers.
- (b) These authorizations, as well as additional regulations, are included in this chapter. The establishment and adoption of the town's sewer ordinance is required by the federal government, as represented by the Environmental Protection Agency, for the approval of federal funds for the design and construction of improvements to the town's sewer system.

(Code 1972, § 18-1)

**Sec. 22-2. Definitions.**

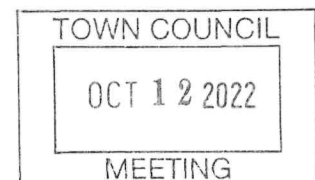
The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

*Act* means the Federal Water Pollution Control Act, also known as the Clean Water Act, as amended, 33 USC 1251 et seq.

<sup>1</sup>Charter reference(s)—Public works, § 1001 et seq.

Cross reference(s)—Buildings and building regulations, ch. 9; environment, ch. 10; health and sanitation, ch. 13; sewage and fetid waters, § 13-42; solid waste management, ch. 24; setback of individual sewage disposal facilities from bodies of water, § 28-145.

State law reference(s)—Sewage charges, G.L. 1956, § 45-14-1 et seq.; sewerage system cleaners, G.L. 1956, § 23-24.3-1 et seq.



*Authorized agent* means the town council or other body it may designate to authorize assessment of a sewer tax.

*Best Management Practices (BMPs)* means schedules of activities, prohibitions of practices, maintenance procedures, and other management practices to implement the prohibition of introducing into the sewer or POTW any pollutant(s) which cause Pass Through or Interference, as well as the specific prohibitions listed in 40 CFR 403.5(b). BMPs also include treatment requirements, operating procedures, and practices to control plant site runoff, spillage or leaks, sludge or waste disposal, or drainage from raw materials storage.

*Biochemical oxygen demand (BOD)* means the quantity of oxygen utilized in the biochemical oxidation of organic matter under standard laboratory procedure in five consecutive days at 20 degrees Celsius, expressed in milligrams per liter.

*Building drain* means that part of the lowest horizontal piping of a drainage system which receives the discharge from soil, waste and other drainage pipes inside the walls of the building and conveys it to the building sewer, beginning five feet (1.5 meters) outside the inner face of the building wall. The building drain, from a minimum of six inches (15.2 cm) inside the foundation wall, through the foundation wall, and to five feet (1.5 meters) outside the inner face of the building wall shall be a minimum of four inches (10.2 cm) in diameter and shall be in accordance with local and/or state plumbing and building codes.

*Building inspector* means the building inspector of the town, or his authorized deputy, agent or representative.

*Building sewer* means the extension from the building drain to the public sewer or other place of disposal.

*Categorical pretreatment standard or categorical standard* means any regulation containing pollutant discharge limits promulgated by EPA in accordance with sections 307(b) and (c) of the Act (33 USC 1317) which apply to a specific category of users and which appear in 40 CFR chapter I, subchapter N, parts 405—471.

*Chemical oxygen demand (COD)* means a measure of the oxygen-consuming capacity of inorganic and organic matter present in water or wastewater. It is expressed as the amount of oxygen consumed from a chemical oxidant in a specific test.

*Chlorine demand* means the difference between the amount of chlorine added to water or wastewater and the amount of residual chlorine remaining at the end of a specified contract period.

*Church or school structure* means any structure owned by any incorporated nonprofit organization used or designed for use as a school and/or for the conduct of religious services and related purposes such as parsonage, rectory, convent, school or assembly or recreation hall.

*Combined sewer* means a sewer receiving both surface runoff and sewage.

*Commercial structure* means any structure which is used or designed for use as a country club, private or nonprofit meeting hall or club, business office, bank, retail or wholesale store, lumberyard, nursery, proprietary school, professional office, and any other commercial, social or community use (excepting multifamily residence structures and church or school structures).

*Composite sample* means a sample which was taken from the combination of individual wastewater grab samples taken at selected intervals based on either an increment of flow or time.

*Developer* means a person who develops a plat of land under an approved final subdivision plat or building permit.

*Director* means the director of public works of the town, or his authorized deputy, agent or representative.

*Discharge* means the introduction of pollutants into the POTW from any domestic source.

*Dwelling unit* means one or more rooms designed or intended for living purposes and containing sanitary facilities.

*Enabling act* means chapter 211 of the Public Laws of Rhode Island, 1980, as the same has been or may hereafter be amended from time to time.

*EPA* means the United States Environmental Protection Agency.

*Existing source* means any source of discharge, the construction or operation of which commence prior to the publication by EPA of proposed categorical pretreatment standards which will be applicable to such source if the standard is thereafter promulgated in accordance with section 307 of the act.

*Garbage* means solid wastes from the domestic and commercial preparation, cooking and dispensing of food, and from the handling, storage and sale of produce.

*Grab sample* means a sample which was taken from a waste stream without regard to the flow quantity or time of the waste stream and over a period of time not to exceed 15 minutes.

*Homesite* means a lot or group of adjoining lots owned by the same owner and containing a single residential structure or multiuse structure; or if unimproved, then declared by the owner as intended for use by a single residential or multiuse structure.

*Indirect discharge or discharge* means the introduction of pollutants into a POTW from any nondomestic source regulated under section 307(b), (c) or (d) of the act.

*Industrial structure* means any structure used or designed for use primarily for warehousing, assembling, lubricating, shipping, manufacturing or industrial uses and other related activities.

*Industrial user or user* means a source of indirect discharge.

*Industrial wastes* means the liquid wastes from industrial manufacturing processes, trade or business as distinct from sanitary sewage.

*Interference* means an indirect discharge, which alone or in conjunction with an indirect discharge or indirect discharges from other sources, inhibits or disrupts the POTW, its treatment processes or operations or its sludge processes, use or disposal; and therefore, is a cause of a violation of the town's RIPDES permit or of the prevention of sewage sludge use or disposal in compliance with any of the following statutory/regulatory provisions or permits issued thereunder, or any more stringent state or local regulations: section 405 of the act; the Solid Waste Disposal Act, including title II, commonly referred to as the Resource Conservation and Recovery Act (RCRA); any state regulations contained in any state sludge management plan prepared pursuant to subtitle D of the Solid Waste Disposal Act; the Clean Air Act; the Toxic Substances Control Act; and the Marine Protection, Research, and Sanctuaries Act.

*Lot* means any lot or parcel of land defined by metes, bounds or boundary lines in a recorded deed or shown on a recorded plan or plat.

*May* is permissive.

*Multifamily residence structure* means any structure used or designed for more than one residential unit.

*Municipal structure* means any structure owned by the town.

*National pretreatment standard* means any regulation containing pollutant discharge limits promulgated by the EPA in accordance with section 307(b) and (c) of the act, which applies to industrial users. This term includes prohibitive discharge limits established pursuant to 40 CFR 403.5.

*Natural outlet* means any outlet into a watercourse, pond, ditch, lake or other body of surface water or groundwater.

*New source* means:

- (1) Any building, structure, facility or installation from which there is or may be a discharge of pollutants, the construction of which commenced after the publication of proposed national pretreatment

standards under section 307(c) of the act which will be applicable to such source if such standards are thereafter promulgated in accordance with that section, provided that:

- a. The building, structure, facility or installation is constructed at a site at which no other source is located;
  - b. The building, structure, facility or installation totally replaces the process or production equipment that causes the discharge of pollutants at an existing source; or
  - c. The production or wastewater generating processes of the building, structure, facility or installation are substantially independent of an existing source at the same site. In determining whether these are substantially independent, the director may consider factors such as the extent to which the new facility is integrated with the existing plant and the extent to which the new facility is engaged in the same general type of activity as the existing source should be considered.
- (2) Construction on a site at which an existing source is located results in a modification rather than a new source if the construction does not create a new building, structure, facility or installation meeting the criteria of subsection (1)b or (1)c of this section but otherwise alters, replaces or adds to existing process or production equipment.
- (3) Construction of a new source as defined under this section has commenced if the owner or operator has:
- a. Begun, or caused to begin, as part of a continuous construction program:
    1. Any placement, assembly or installation of facilities or equipment;
    2. Significant site preparation work including clearing, excavation, or removal of existing buildings, structures, or facilities which is necessary for the placement, assembly, or installation of new source facilities or equipment; or
  - b. Entered into a binding contractual obligation for the purchase of facilities or equipment which are intended to be used in its operation within a reasonable time. Options to purchase or contracts which can be terminated or modified without substantial loss, and contracts for feasibility, engineering and design studies do not constitute a contractual obligation under this definition.

*Pass through* means a discharge which exits the POTW into waters of the United States in quantities or concentrations which, alone or in conjunction with a discharge or discharges from other sources, is a cause of a violation of any requirement of the town's RIPDES permit, including an increase in the magnitude or duration of a violation.

*pH* means the logarithm of the reciprocal of the weight of hydrogen ions in grams per liter of solution.

*POTW -treatment plant* means that portion of the POTW which is designed to provide treatment, including recycling and reclamation, of the ~~initial-municipal~~ sewage and industrial waste. The POTW as a whole includes sewers, pipes, and pump stations which convey wastewater to the POTW Treatment Plant.

*Pretreatment* means the reduction of the amount of pollutants, the elimination of pollutants or the alteration of the nature of pollutant properties in wastewater prior to, or in lieu of, introducing such pollutants into the POTW. This reduction or alteration can be obtained by physical, chemical or biological processes; by processes changes; or by other means, except by diluting the concentration of the pollutants unless allowed by applicable pretreatment standard.

*Pretreatment coordinator* means a person designated by the town to supervise the operation of the POTW, and who is charged with certain duties and responsibilities by this chapter, or a duly authorized representative thereof.

Created: 2022-02-17 11:27:41 [EST]

*Pretreatment requirement* means any substantive or procedural requirement related to pretreatment, other than a national pretreatment standard, imposed on an industrial user.

*Pretreatment standard* means prohibited discharge standards, categorical pretreatment standards and local limits.

*Project* means the construction, completion, extension, enlargement and improvement of the town's sewer system.

*Properly shredded garbage* means the wastes from the preparation, cooking and dispensing of food that have been shredded to such a degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle greater than one-half of an inch (1.27 cm) in any direction.

*Public sewer* means a sewer in which all owners of abutting properties have equal rights, and which is controlled by public authority.

*Publicly owned treatment works (POTW)* means a treatment works as defined by section 212 of the act which is owned by the town, including any devices and systems used in the storage, treatment, recycling and reclamation of municipal sewage or industrial wastes of a liquid nature. It also includes sewers, pipes and other conveyances only if they convey wastewater to a POTW treatment plant.

*Replacement* means expenditures for obtaining and installing equipment, accessories or appurtenances which are necessary during the service life of the treatment works to maintain the capacity and performance for which such works were designed and constructed. The term "operation and maintenance" includes replacement.

*Residence structure* means any structure used or designed for occupancy as a single-family residence. A structure which combines residential, commercial and/or industrial activities shall be deemed a multiuse structure.

*Residential unit* means, with respect to any multifamily residence structure, an identifiable area used or designed for use as a separate living facility for one or more persons and having its own facilities for sanitary sewage (dwelling unit). For the purposes of this chapter, a condominium unit is a residential unit.

*RIPDES permit* means a permit issued to a POTW pursuant to section 402 of the act.

*Sanitary sewer* means a sewer which carries sewage and to which stormwater, surface water and groundwater are not intentionally admitted.

*Sewage*. See *Wastewater*.

*Sewer* means any main, pipe, lateral or other conduit in a street, highway, alley, right-of-way or easement, installed at a location and in accordance with specifications approved in advance by the town, to which sanitary sewage is directed by individual sewer service lines from structures having facilities for sanitary sewage.

*Sewer assessment area* means any area in the town with respect to which the town council has determined that the structures or homesites located therein abut a street, highway, alley, right-of-way or easement in which any operating portion of the object may be located or are otherwise specifically benefited by any operating portion of the project.

*Sewer assessment review board* means the board which will review appeals under this chapter.

*Sewer assessment structure* means any residence structure, multifamily residence structure, commercial structure, industrial structure, school or church structure and municipal structure, located on a homesite, the construction of which was completed, or undertaken pursuant to a building permit issued, prior to the date such homesite was designated a homesite and the use or designed use of which generates or may result in the generation of sanitary sewage.

*Sewer service charges* means charges to cover sewer service costs.



*Sewer service cost* means the cost of maintaining, repairing and operating the sewer system (including reserves for such purposes and for renewals and replacements), the principal and interest on all sewer bonds and notes of the town, when due, and any other expenses not otherwise provided for, which may arise under the enabling act, to the extent that moneys for the foregoing purposes are not otherwise provided.

*Significant industrial user* means:

- (1) An industrial user subject to ~~national~~categorical pretreatment standards; or
- (2) An industrial user that:
  - a. Discharges an average of 25,000 gpd or more of process wastewater to the POTW (excluding sanitary, noncontact cooling, and boiler blowdown wastewater);
  - b. Contributes a process wastestream which makes up five percent or more of the average dry weather hydraulic or organic capacity of the POTW treatment plant; or
  - c. Is designated as such by the town on the basis that it has a reasonable potential for adversely affecting the POTW's operation or for violating pretreatment standard or requirement.
- (3) Upon a finding that an industrial user meeting the criteria in subsection (2) of this definition has no reasonable potential for adversely affecting the POTW's operation or for violating any national pretreatment standard or requirement, the town may at any time, on its own initiative or in response to a petition received from an industrial user, and in accordance with procedures in 40 CFR 403.8(f)(6), determine that such user should not be considered a significant industrial user.

*Significant noncompliance* means violations which meet one or more of the following criteria:

- (1) Violations of wastewater discharge limits:
  - a. Chronic violations are those in which ~~66-sixty-six~~ percent (~~66%~~) or more of all of the measurements taken for the same pollutant parameter during a six-month period exceed (by any magnitude) a numeric pretreatment standard or requirement, including instantaneous limits, as defined by 40 CFR 403.3(l).
  - b. Technical review criteria (TRC) violations are those in which ~~33-thirty-three~~ percent (~~33%~~) or more of all the measurements for the same pollutant parameter taken during a six-month period equal or exceed the product of the numeric pretreatment standard or requirement including instantaneous limits, as defined by 40 CFR 403.3(l) multiplied by the applicable TRC (TRC=1.4 for BOD, TSS, fats, oil, and grease, and 1.2 for all other pollutants except pH).
  - c. Any other violation of a pretreatment standard or requirement as defined by 40 CFR 403.3(l) (daily maximum, long-term average, instantaneous limit, or narrative standard) that the POTW determines has caused, alone or in combination with other discharges, interference or pass through (including endangering the health of POTW personnel or the general public).
  - d. Any discharge of a pollutant that has caused imminent endangerment to human health, welfare or to the environment or has resulted in the POTW's exercise of its emergency authority to halt or prevent such a discharge.
- (2) Violations of compliance schedule milestones contained in a local control mechanism or enforcement order for starting construction, completing construction, and attaining final compliance by ninety (90) days or more after the scheduled date.
- (3) Failure to provide reports for compliance schedules, self-monitoring data or categorical standards, baseline monitoring reports (BMRs), ninety (90)-day compliance reports, and periodic reports within fourty-five (45) days of the due date.
- (4) Failure to accurately report noncompliance.

Created: 2022-02-17 11:27:41 [EST]

(5) Any other violation or group of violations, which may include a violation of best management practices, that the POTW determines will adversely affect the operation or implementation of the local pretreatment program.

(6) Significant Industrial Users are subject to all of the above criteria for Significant Noncompliance, however, Non-Significant Industrial Users are not subject to sections (1)a and (1)b of this definition.

*Shall* is mandatory.

*Slug* means any discharge of water, sewage, or industrial waste of a non-routine, episodic nature, including but not limited to an accidental spill or a non-customary batch discharge, which has reasonable potential to cause Interference or Pass Through, or in any other way violate the POTW's regulations, local limits, or Permit conditions, which concentration of any given constituent or in quantity of flow exceeds for any period of duration longer than 15 minutes, more than five times the average 24-hour concentration or flows during normal operation and shall adversely affect the wastewater facility.

*Square feet* shall be determined, with respect to any sewer assessment structure, by measuring all internal areas of each floor (including the basement where such basements are being utilized, or were designed or constructed in a fashion so that they may be used, for any lawful purpose to which such sewer assessment structure may be put, but excluding unused attics).

*Storm drain (storm sewer)* means a sewer which carries stormwaters and drainage, but excludes sewage and industrial wastes, other than unpolluted cooling water.

*Superintendent* means the superintendent of the wastewater treatment facility of the town, or his authorized deputy, agent or representative.

*Suspended solids* means solids that either float on the surface of, or are in suspension in water, sewage or other liquids, and which are removable by laboratory filtering.

*TKN* means total Kjeldahl nitrogen.

*Unpolluted water* means water of quality equal to or better than the effluent criteria in effect or water that would not cause violation of receiving water quality standards and would not be benefited by discharge to the sanitary sewers and wastewater treatment facilities provided.

*User charge* means a charge levied on users of a treatment works for the cost of operation and maintenance of such works.

*Wastewater or sewage* means the spent water of a community. From the standpoint of source, it may be a combination of the liquid and water-carried wastes from residences, commercial buildings, industrial plants, and institutions together with any groundwater, surface water and stormwater that may be present.

*Wastewater facilities* means the structure, equipment and processes required to collect, carry away and treat domestic and industrial wastes and dispose of the effluent.

*Wastewater treatment works* means an arrangement of devices, systems and structures including interceptor sewers, outfall sewers, sewage collection systems, pumping, power and other equipment and the extensions, improvement, remodeling, additions and alterations thereof for treating wastewater, industrial wastes and sludge; sometimes used as synonymous with "waste treatment plant" or "wastewater treatment plant" or "water pollution control plant."

*Watercourse* means a channel in which a flow of water occurs, either continuously or intermittently.

*WPCF* means the Water Pollution Control Federation.

(Code 1972, § 18-3; Ord. No. 2008-11, 7-9-08)

Cross reference(s)—Definitions generally, § 1-2.



---

**Sec. 22-3. Interpretation of chapter requirements.**

The provisions of this chapter with respect to the meaning of technical terms and phrases, the restriction as to wastes that may be discharged into interceptors, the regulations with respect to making connections to interceptors and other technical matters shall be interpreted and administered by the director.

**Secs. 22-4—22-35. Reserved.**

**ARTICLE II. RECORDKEEPING, INSPECTION AND ENFORCEMENT**

**Sec. 22-36. Inspection powers.**

- (a) *Inspections.* Inspections shall be conducted at the discretion of the town. The town or the duly authorized employees and agents of the town, upon presenting identification and appropriate credentials is authorized:
  - (1) To enter without delay and at reasonable times those premises (public or private) of any person or class of user either receiving services from the town or applying for services from the town in which a discharge source or treatment system is located.
  - (2) During regular working hours and at other reasonable times, and within reasonable limits and in a reasonable manner, to have access to and to copy any records, inspect any monitoring equipment and sample any effluents which the owner or operator of such discharge source is required to sample, and any rules and regulations adopted pursuant thereto; and
  - (3) During such on-site inspections, to carry out all inspections, surveillance and monitoring procedures necessary to determine, independent of information supplied by any person discharging into the facilities, compliance or noncompliance with town pretreatment requirements.
- (b) *User documentation.* The town may, by regulation, order, permit or otherwise, require any person who discharges into the facilities to:
  - (1) Establish and maintain records;
  - (2) Make reports;
  - (3) Install, calibrate, use and maintain monitoring equipment or methods (including, where appropriate, biological monitoring methods);
  - (4) Sample discharges and effluents (in accordance with the methods, at the locations, at the intervals, and in the manner as the town shall prescribe); and
  - (5) Provide other information relating to discharges into the facilities of the project as the town may reasonably require to ensure compliance with prescribed pretreatment.
- (c) *Enforcement of inspection powers.* Any person obstructing, hindering or in any way causing the obstruction or hindrance of the town or any of its employees or agents in the performance of their duties or who shall refuse to permit the town or any of its employees or agents entrance into any premises, buildings, plant or equipment, or other places belonging to or controlled by any such person, shall be subject to civil and/or criminal penalties.
- (d) *Inspection prior to transferring title.* Before title to property in the Town of Bristol may be transferred, seller must obtain a certificate from the Bristol Water Pollution Control Department stating that the premises have been inspected by qualified personnel of the department within 30 days prior to the date of sale, and that the department has determined there does not exist on the property any illegal connections of sump pumps

---

to the sewer line. The department must inspect the property within ten days of a request from the owner. The department, at the time of inspection, shall be allowed to charge a \$30.00 fee for the inspection. The responsibility of this charged fee will be borne by the seller before title to property is transferred.

(Ord. No. 2006-23, 8-2-06)

**Sec. 22-37. Enforcement of chapter.**

Any person violating any provision of this chapter will be subject to enforcement remedies under section 22-251.

**Secs. 22-38—22-70. Reserved.**

***ARTICLE III. USE OF PUBLIC SEWERS***

**Sec. 22-71. Deposit of excrement, garbage or objectionable wastes.**

It shall be unlawful for any person to place, deposit or permit to be deposited in any unsanitary manner on public or private property within the town or in any area under the jurisdiction of the town, any human or animal excrement, garbage or objectionable waste. It shall be unlawful to discharge to any natural outlet within the town, any wastewater or other polluted waters, except where in accordance with subsequent provisions of this chapter.

(Code 1972, § 18-4)

**Sec. 22-72. Use of privy, septic tank or similar facility.**

It shall be unlawful to construct or maintain any privy, privy vault, septic tank, cesspool or other facility intended or used for the disposal of wastewater, except as provided in article IV of this chapter.

(Code 1972, § 18-5)

**Sec. 22-73. Mandatory connection for buildings and properties.**

- (a) Pursuant to section 14 of chapter 211 of the Public Laws of Rhode Island, 1980, the director is authorized to order the owners of all houses, buildings or properties used for human occupancy, employment, recreation, or other purposes situated within the town and abutting on any street or right-of-way in which there is now or may in the future be located a public sanitary sewer of the town, to install at the owner's expense suitable toilet facilities therein, and to connect such facilities directly with the public sewer. Such connections shall be made in accordance with the requirements of the director or in accordance with article V of this chapter within one year after official notice to do so, provided that such public sewer is abutting the property line.
- (b) Notwithstanding anything to the contrary in this section, the board of sewer assessment review, after a hearing on the matter and upon the recommendation of the town engineer, is empowered to waive this requirement for mandatory sewer connections if, for engineering or elevation considerations, it is impractical to connect to the public sewer and such waiver does not otherwise harm the public health and safety.

(Code 1972, § 18-6)

---

**Sec. 22-74. Mandatory connection for car wash and laundry facilities.**

No person shall operate the business of a car wash, public laundry, automatic laundry or laundromat on any lot in the town unless such lot is served by a public sewer system or by a system which reclaims for reuse on the premises at least 80 percent of the water discharged from the washing facilities. This section shall not apply to any business which shall have been in operation prior to adoption of the ordinance from which this chapter derives and shall not apply to any gasoline station with a car wash stand to accommodate the washing of no more than one car at a time.

(Code 1972, § 18-7)

**Sec. 22-75. Discharge of accumulated waters; use of basement drains, areaway drains, yard drains, and roof leaders.**

It shall be unlawful for any person, by way of sump pump or otherwise, to discharge water that has accumulated at that person's business or residence due to flooding caused by rain, groundwater, or any other reason, into the public sewer system. It shall be further unlawful for any person to construct or maintain any basement drain, areaway drain, yard drain, and/or roof leader for the purpose of discharging water, regardless of its source, into the public sewer system.

(Ord. No. 2005-56, 1-5-06)

**Secs. 22-76—22-105. Reserved.****ARTICLE IV. PRIVATE WASTEWATER DISPOSAL****DIVISION 1. GENERALLY****Sec. 22-106. Utilized where public sanitary sewer unavailable.**

Where a public sanitary sewer is not available under the provisions of this chapter, the building sewer shall be connected to a private wastewater disposal system complying with the provisions of this article.

(Code 1972, § 18-8)

**Sec. 22-107. Compliance with state regulations.**

The type, capacities, location and layout of a private wastewater disposal system shall comply with the Rules and Regulations Establishing Minimum Standards Relating to Location, Design, Construction and Maintenance of Individual Sewage Disposal Systems and amendments thereto, as adopted by the state department of health, under the authority of G.L. 1956, §§ 23-1-17, 23-1-18(6).

(Code 1972, § 18-9)

**Sec. 22-108. Permit, inspection, and notification.**

A permit for a private sewage disposal system shall not become active until the installation is completed to the satisfaction of building inspector and an authorized representative of the state department of environmental management. They shall be allowed to inspect the work at any stage of construction. The applicant for the permit shall notify the approving authority when the work is ready for final inspection and before any underground portions are covered. Such system shall be covered within 48 hours after inspection and approval.

(Code 1972, § 18-10)

**Sec. 22-109. Operation and maintenance.**

- (a) The owner shall at all times operate and maintain all the private wastewater disposal facilities on his private property in a sanitary condition as is satisfactory to the building inspector at no expense to the town. No person shall deposit, or allow to be deposited in their disposal facilities, swill, rubbish or solid refuse matter, other than fecal matter.
- (b) Every owner and resident of the town shall be entitled to a partial reimbursement for biannual pumpings or cleanings of such residential private sewage disposal system. Reimbursement will be:
  - (1) Upon application to the town treasurer;
  - (2) No more than twice a year;
  - (3) No more than the actual cost to the resident; and
  - (4) No more than a maximum of \$50.00 for each pumping.

(Code 1972, § 18-11)

**Sec. 22-110. License for removal of sludge.**

No person shall engage in the business of removing the contents of privy vaults, cesspools or septic tanks, or transport through the streets within the town the contents of any privy vaults or cesspools, or carry nightsoil or other sewage, without first obtaining a license from the superintendent of water pollution control. Nothing in this section shall be construed as forbidding the owner of a privy vault, cesspool or septic tank from removing the contents therefrom, providing a permit is first obtained from the superintendent.

(Code 1972, § 18-12; Ord. No. 2013-08, 5-15-13)

**Sec. 22-111. Expiration of license and license fees.**

Any license to remove the contents of privy vaults, cesspools and septic tanks shall expire on March 31 following the date of issuance thereof, and may be revoked at any time by the superintendent of water pollution control. Upon the granting of any license and after the payment of the fee for the same in the hands of the town treasurer, the superintendent shall issue the license. Only nightsoil collected within the town may be disposed at the town's sewer facilities. The fees for the issuance of such license shall be as set forth in section 11-1 relating to fees and charges.

(Code 1972, § 18-13; Ord. No. 2013-08, 5-15-13)

---

**Sec. 22-112. Tank truck requirements and hours of cleaning.**

All tank trucks shall be kept airtight and free from leakage. All apparatus used in the business shall be kept clean and well-painted, and must have the name of the licensee upon it in plain letters, and be approved by the director. No tank trucks shall be allowed to stand in any street except while in use.

(Code 1972, § 18-14)

**Sec. 22-113. Discharge requirements and fees.**

The contents of any licensed tank truck may be discharged into the wastewater treatment works of the town, provided that the contents include only wastes removed from the privies, cesspools or septic tanks located within the town, and subject to the following rules and regulations:

- (1) Every person desiring to discharge the contents of any such tank truck into the wastewater treatment works shall first obtain a permit from the director.
- (2) All such permits shall be for the calendar year in which issued and shall expire on March 31 following the date of the issuance thereof. However, the director may at any time suspend or revoke any such permit because of the violation by the holder thereof of the rules and regulations prescribed in this section, or for other just cause of complaint.
- (3) Contractors will be billed the first of each month, and payments must be made to the town treasurer prior to the next month's billing or the permit to dump wastes at the wastewater treatment works will be cancelled.
- (4) No industrial wastes of any kind will be permitted to be discharged at any point within the wastewater treatment works.
- (5) Samplings of wastes may or may not be required, before dumping, at the direction of the superintendent.
- (6) Wastes shall be discharged into the wastewater treatment works only at the grit unit or other location as directed by the superintendent.
- (7) Such contents shall be discharged into the wastewater treatment works only during operating hours, 8:30 a.m. to 3:30 p.m.
- (8) Such contents shall not contain any articles or substances which may tend to injure any part of the wastewater treatment works.
- (9) No person shall discharge into the sewer system contents removed from any privy vault, cesspool or septic tank located outside of the town, unless a license is obtained from the director of public works.
- (10) Every tank truck whose contents shall be discharged into the sewer system shall be equipped with a proper mud valve or similar device, satisfactory to the director, to ensure the clean and complete discharge of such contents into such container or receptacle as may be provided by the director.

(Code 1972, § 18-15)

**Secs. 22-114—22-129. Reserved.**

*DIVISION 2. ONSITE WASTEWATER MANAGEMENT*

**Sec. 22-130. Authority.**

This division has been drafted in accordance with and under the authority of the G.L. Tit. 45, Ch. 24.5 entitled "Towns and Cities; Wastewater Management Districts". The authorizing state chapter shall be known and cited as the "Rhode Island OWTS Maintenance Act of 1987".

(Ord. No. 2009-05, 6-3-09)

**Sec. 22-131. Findings.**

The Bristol Town Council hereby finds the following evidence in support of the establishment of an onsite wastewater management program and ordinance.

- (1) The town council finds that without proper operation and maintenance, individual sewage disposal systems or septic systems are prone to failure. Failure poses a risk to public health and a potential source of contamination to town surface waters and groundwaters.
- (2) RIDEM's Rules and Regulations Establishing Minimum Standards Relating to Location, Design, Construction and Maintenance of Onsite Wastewater Treatment Systems (OWTS) provide minimum standards for the location, design, construction and maintenance of individual sewage disposal systems. Undersized, grandfathered, nonconforming lots present a problem in terms of increased nutrient and pathogen levels associated with high-density residential development.
- (3) Septic systems located in sandy soils with fast percolation rates, particularly in areas of high water tables pose a significant threat to groundwater and receiving surface water.
- (4) Cesspools, according to RIDEM Regulations, are not an approved method of wastewater disposal and are considered substandard.
- (5) When properly designed, installed, used and maintained, septic systems provide a viable and cost-effective alternative to municipal sewers. Furthermore, within groundwater recharge areas, septic systems help maintain the hydrological balance by reducing the transport of water out of recharge areas.

(Ord. No. 2009-05, 6-3-09)

**Sec. 22-132. Purpose.**

The purpose of this division is to establish the Bristol On-Site Wastewater Management Program (BOWMP). This program will ensure that all OWTS in Bristol are properly operated, regularly inspected, and routinely maintained to prevent system malfunction and insure maximum system longevity. It establishes a framework for the efficient inspection, repair and maintenance of septic systems in Bristol and recognizes the homeowner's responsibility to ensure that their system is well maintained and properly functioning.

(Ord. No. 2009-05, 6-3-09)

**Sec. 22-133. Definitions.**

Any term not defined herein, and pertaining to septic systems shall be governed by the definition as it appears in the current Rhode Island Department of Environmental Management Rules and Regulations Establishing Minimum Standards Relating to Location, Design, Construction and Maintenance of Individual Sewage Disposal Systems.

Created: 2022-02-17 11:27:41 [EST]

(Supp. No. 47)



*Access riser* means a structurally sound and water tight inspection port, which at its lowest point attaches to a septic tank or other on-lot disposal system component and extends upward to the ground's surface, allowing visual inspection and where necessary physical access for the purposes of maintenance and repair.

*Contaminant* means any physical, chemical, biological or radiological substance which enters the hydrological cycle through human action and may cause a deleterious effect on ground and/or surface water resources; it shall include but not be limited to hazardous waste, nutrients, pathogens and sanitary sewage.

*Critical resource area* means sensitive land and water resources that provide unique habitat and/or important ecological or economic function(s). Such areas include, but are not necessarily limited to wellhead protection areas, watersheds of drinking water reservoirs, coastal and freshwater wetlands, coastal ponds and estuaries, aquaculture areas, and habitat for rare threatened or endangered species.

*Effluent* means sewage, water or other liquid, partially or completely treated or in its natural state, flowing out of any component of a septic system flowing over the ground's surface or beneath the ground in groundwater.

*Handbook* means the current edition of the RIDEM's Septic System Check-Up: The Rhode Island Handbook for Inspection.

*Hazardous waste* means (1) wastes which include, but are not limited to, those that are toxic, corrosive, flammable, or reactive; and/or (2) wastes as defined in the RI Hazardous Waste Management Act.

*Owner* means any person who alone or jointly or severally with others (i) has the legal title to any real property, or (ii) has possession of or control of any real property through any agent, executor, executrix, administrator, lessee or guardian of the real estate of a holder of a legal title or who has possession or control through any lease or purchase and sales agreement. Each such person is bound to comply with applicable provisions of this division.

*RIDEM* means RIDEM is defined as the State of Rhode Island, Department of Environmental Management or its successor organization.

*Septic system* means the term is used analogously with on-lot wastewater disposal system and individual sewage disposal system (OWTS). It shall mean any system of piping, tanks, disposal areas, alternative toilets or other facilities designed to function as a unit to convey, store, treat and/or dispose sanitary sewage by means other than discharge into a public sewer system.

*Violation* means failure to comply with and or adhere to the rules and regulations set forth in this division or related state regulations.

(Ord. No. 2009-05, 6-3-09)

## **Sec. 22-134. Program administration.**

- (a) *Boundaries and jurisdiction.* The wastewater management district shall encompass the entire Town of Bristol and include all properties served by on-lot wastewater disposal systems. Under this division the town shall have jurisdiction to ensure the operation and maintenance of all existing and future septic systems.
- (b) *Administrative responsibility.* The day-to-day operation of this program including technical and administrative assistance shall be the responsibility of the water pollution control department (WPCD). The Superintendent of the WPCD or his designee shall be the administrative officer of the Bristol on-site wastewater management program. The tax collector shall be responsible for collecting all fees and fines associated with this division.
- (c) *Power and duties of the water pollution control department under this division.* It shall be the duty of the WPCD to:

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

- 
- (1) Supervise the administration of a program of surface water and groundwater protection through maintenance and inspection of on-lot sewage disposal systems as authorized by this division and G.L. Tit. 45, Ch. 24.5.
  - (2) Develop rules and regulations for the implementation of this division, which must be reviewed and approved by the town council.
  - (3) Render decisions regarding the rights and obligations of any person or owner of property that is subject to the requirements of this division.
  - (4) Contract for services with independent septage haulers, OWTS installers, OWTS Inspectors and others as necessary.
  - (5) Provide for the passage of authorized persons onto private property, when necessary and in accordance with the notice provisions of this division, for the periodic inspection, pumping, maintenance and repair of OWTS.
  - (6) Order the maintenance of OWTS based upon inspection results.
  - (7) Provide technical and administrative assistance to homeowners on all matters pertaining to OWTS maintenance, repair, upgrade and replacement.

(Ord. No. 2009-05, 6-3-09)

#### **Sec. 22-135. OWTS inspection and maintenance.**

- (a) *Purpose of OWTS inspections.* The purpose of septic system inspections is to assess its current condition to determine:
  - (1) Maintenance that is required;
  - (2) When the maintenance should be undertaken;
  - (3) The date of the next inspection; and
  - (4) The need for system repair or replacement.

Maintenance requirements shall be based upon inspection results. Information from the inspections will also be used to complete a town-wide septic inventory and to track system inspections, maintenance and upgrades.

- (b) *Who may inspect.* All septic systems shall be subject to first maintenance (baseline) inspections by a qualified, town-approved inspector. When appropriate, an inspector may also be a designee of the WPCD. Town-approved inspector(s) shall determine the maintenance and pumping requirements for each septic system based upon criteria outlined in The Rhode Island Department of Environmental Management's Septic System Check-Up: The Rhode Island Handbook for Inspection (hereinafter referred to as the handbook).
  - (1) To be approved by the town to inspect conventional systems, an inspector must satisfactorily complete the training course in the complete use of the handbook and conventional septic system inspection offered through the University of Rhode Island's Onsite Wastewater Training (OWT) Center or similar program approved by the town. A property owner who completes the homeowner maintenance workshop offered through the University of Rhode Island's Onsite Wastewater Training Center or other program approved by the town may conduct routine maintenance inspections on their own conventional OWTS.
  - (2) To inspect alternative and innovative systems an inspector, in addition to the above, must also have demonstrated knowledge in alternative and innovative technology and must satisfactorily complete the course in alternative and innovative system operation and maintenance offered through the

---

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

University of Rhode Island's Onsite Wastewater Training (OWT) Center or similar program approved by the town.

- (3) The WPCD shall maintain a list of town-approved inspectors and make such list available to property owners for the purpose of arranging the inspection of their OWTS. The town reserves the right to remove an inspector from the list if the inspections and subsequent reports are not performed in accordance with the criteria outlined in the handbook and this division.
- (c) *Type of inspections.* At a minimum, all inspections shall follow the criteria outlined in the handbook. This division shall require two types of OWTS inspections: a) First maintenance inspection (baseline) and, b) Routine maintenance inspection.
  - (1) A first maintenance inspection of each OWTS shall be conducted in order to obtain baseline information and to determine maintenance requirements and the condition of the system. The septic tank is usually pumped as part of this inspection to better evaluate the condition of the system. First maintenance inspections involve some data gathering and location of system components that is not usually necessary for subsequent routine inspections.
  - (2) Routine maintenance inspections are generally conducted after the first maintenance inspection and may occur between pump-outs.
- (d) *Inspection frequency and notification.* In general, inspection frequency shall be based on the procedures outlined in the handbook and shall consider, but not be limited to, system age, household occupancy, tank size, sludge and scum measurements and when the system was last pumped. The WPCD or its designee, shall send written notice to septic system owners of the need to schedule an inspection of their OWTS. The first maintenance (baseline) inspection will be conducted by the WPCD, or its designated inspector. Subsequent inspections for which the property owner is responsible will generally be routine maintenance inspections unless there is a system failure. Routine maintenance inspections must be scheduled within 45 days of the date of notice. After a system has been inspected the owner will receive a report from the Inspector detailing the maintenance requirements and the timeframe for the next inspection.

The WPCD, or its designee, will conduct first maintenance inspections for each septic system within the wastewater management district over a seven-year period. As such, one-seventh of the total number of septic systems in town will be inspected each year for the first five years of program implementation. Owners will be responsible for fees associated with these inspections and related administrative costs, as discussed in section 22-138.

- (e) *Inspection reports.* Standard inspection forms shall be those used in the handbook, which may be modified by the WPCD, as needed. The property owner shall provide the OWTS inspector with all available, pertinent information, including but not limited to, the use, age, location, maintenance history and design of the OWTS. The completed inspection report shall detail the results of the inspection, pumping or other maintenance requirements, the timeframe for the next inspection and/or upgrade requirements for the OWTS. The inspector shall provide the WPCD and the property owner with a written copy of the inspection report. The WPCD shall be responsible for maintaining inspection, maintenance and upgrade records.
- (f) *OWTS maintenance schedule and OWTS owner's responsibility.* The schedule and activities for OWTS maintenance shall be described on the inspection report that inspector gives to the property owner and the town. Such maintenance requirements shall complement and may supersede any town imposed, preexisting, lot specific maintenance agreements due to such things as the granting of variances or special use permits. The OWTS owner(s) shall assume all responsibility for hiring a septage hauler or maintenance contractor to complete the maintenance and inspection requirements contained in the OWTS inspection report within the time frame required. As proof of compliance, the property owner shall submit a receipt for pumping and other system maintenance to WPCD within 45 days of the date stipulated in the OWTS inspection report.

- 
- (g) *Change in inspection or maintenance schedule.* The WPCD, upon written notification to the property owner and the appropriate OWTS inspector, shall have the power to change the inspection schedule and/or maintenance requirements of an OWTS, where such a change is deemed necessary for the proper functioning of the OWTS. This may occur due to circumstances including, but not limited to, change in household occupancy, seasonal use, rental status, water consumption, system functioning, site characteristics and proximity to a critical resource. Likewise, the property owner may petition WPCD to alter the inspection and/or maintenance schedule. The owner must demonstrate, through the use of appropriate site data and household information, that such a change in the requirements would still ensure the proper operation of the septic system and fulfill the intent of this division.
- (h) *Immediate need to pump.* If an inspection reveals that a septic system needs immediate pumping, the inspector shall immediately notify the property owner and the WPCD, or its designee. The WPCD will attempt to contact the owner by phone and will send the owner a written notice by certified mail informing the owner that he/she has five working days to pump the system and to present evidence of such pumping to the town. Such evidence may be in the form of a receipt from an approved septage hauler. When a system failure poses an immediate public health and/or environmental hazard, and where the WPCD has been unable to contact the owner by phone, the WPCD may arrange for the system to be pumped immediately and at the owner's expense.
- (Ord. No. 2009-05, 6-3-09)

#### **Sec. 22-136. Miscellaneous regulations—OWTS operation and siting.**

- (a) *Septage disposal.* Septage or contents pumped from an OWTS shall be discharged at the town's water pollution control facility or other state-approved septage handling facility.
- (b) *Septic tank additives and improper discharges to OWTS.* The use of septic tank additives shall follow RIDEM's policy, which prohibits the use of chemical additives. The use of biological additives does not alleviate the owner from the obligations of this division. The disposal of hazardous wastes, to an OWTS is prohibited. Backwash from a water filtration system into a septic tank is harmful to the operation of the OWTS and is best discharged to a separate infiltration line. There shall be no discharge to an OWTS from rainspouts, basement sumps, floor drains, or any other drains, other than those carrying household wastewater.
- (c) *Garbage disposal.* Garbage disposal discharges to a new OWTS shall be permitted only on systems that are equipped with an oversized tank, capable of handling the excess solids, and with an effluent filter located on the tank's outlet. Existing septic systems that are linked to garbage disposals may require more frequent maintenance.
- (d) *Location, setbacks and use of innovative and alternative systems.* Location of OWTS, setbacks from critical resource areas, treatment goals and standards for various resource areas and requirements for enhanced onsite wastewater treatment are governed by the RIDEM Rules and Regulations Establishing Minimum Standards Relating to Location, Design, Construction and Maintenance of Individual Sewage Disposal Systems.
- (e) *Accessibility, effluent filters, inspection ports and tipping d-box.* To help facilitate the inspection and pumping of a septic tank and ultimately the longevity of the system, OWTS and septic tanks installed after the effective date of this division, shall be equipped with effluent filters and access risers to grade. Access risers shall be watertight and a minimum of 22 inches in diameter. They shall be located at the inlet and outlet ends of the septic tank. The effluent filter shall be located at the outlet end of the tank. Center access tanks shall not be used for new OWTS or for systems where the septic tank is being replaced. New OWTS installations must also include a tipping d-box or similar device approved by RIDEM for the purpose of equalizing flow distribution to all lines of the leachfield. Where technically feasible, all OWTS constructed prior to the effective date of this division should also be retrofitted with these devices.

---

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

- 
- (f) *Watertight septic tanks.* Any existing tank that leaks may be declared a failed system. All septic tanks installed after the effective date of this division shall be certified watertight in accordance with RIDEM minimum standards or those developed by the WPCD with approval by the town council. Tank installation must be done in accordance with manufacturer's requirements. In addition, tanks must be site tested or vacuum tested to ensure that they are watertight.

(Ord. No. 2009-05, 6-3-09)

## **Sec. 22-137. Enforcement.**

- (a) *Failure to pump, maintain or inspect.* If proof of system pumping, maintenance or inspection is not received by the WPCD, or its designee, within 30 days of the time frame within which the required activity was to occur, the WPCD may, after written notice to the owner and after no response or appeal within two weeks on the part of the property owner, hire a private septic system maintenance contractor or inspector to complete the required activity and the owner will be billed by the town. The owner will be notified by certified mail, return receipt requested, of the intended date and time of such actions. The bill will include the actual cost of pumping, maintenance or inspection as well as associated administrative costs.
- (b) *Failure to pay bill.* Failure to pay a bill incurred by the WPCD for the pumping, inspection, or maintenance of the septic system or any annual fee for program administration assessed by the town, shall constitute a lien on the owner's property. The owner shall be responsible for any associated interest, administrative and court costs.
- (c) *Notice of violation.* If upon inspection, any owner of a septic system is determined to be in violation of these regulations, a written notice shall be issued by the WPCD explaining the nature of the violation, required actions, any assistance that is available from the town, a reasonable time frame for compliance, and the possible consequences for noncompliance. If an inspection reveals a malfunctioning or failed septic system, the town-approved inspector shall immediately notify the owner and the WPCD and send a copy of the inspection report to both parties. In the event that pumping records might indicate a failed system, the WPCD shall notify the owner in writing. A copy of said notice shall also be sent to RIDEM. The owner shall be given 30 days to apply to RIDEM for a permit to repair or replace the system as necessary. A copy of the application to RIDEM shall be provided to the WPCD. The homeowner shall notify the town as to the expected timetable for repairs to be completed.
- (d) *Failure to repair.* If the owner of a failed OWTS does not accomplish the repairs within the time schedule established, the WPCD superintendent will take the enforcement action provided for in this division and/or the building official will take the enforcement action provided for in the RI State Building Code.
- (e) *Administrative conference.* A person is encouraged to resolve issues at an informal administrative level before appealing a decision of the WPCD. Any owner of an OWTS who is aggrieved by any action or finding of the WPCD shall have the right to an administrative conference. Representatives at the administrative conference shall include the WPCD superintendent or his designee, the building official, the town administrator and a designated member of the town council. An administrative conference shall be convened within ten workdays following the request, and earlier whenever possible. A written consent agreement, signed by the town and the OWTS owner, shall outline the specifics of any agreement developed as a result of an administrative conference. The appeal period set forth in subsection 22-137(f) shall be stayed pending the outcome of an administrative conference.
- (f) *Appeals.* Any party aggrieved by a decision of the administrative officer shall have the right to appeal that decision to the building code board of appeals by the following procedure:
- (1) The appeal must be taken within 20 days of notification of the decision.

---

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

- 
- (2) The appeal shall be in writing and shall state clearly the factual and/or legal issue(s) or decision that is being appealed, the reason for the appeal, and the relief sought.
  - (3) The appeal shall be filed with the office of the town clerk.
  - (4) Upon receipt of an appeal, the building code board of appeals shall require the administrative officer to transmit forthwith to the building code board of appeals all papers, documents and plans, or a certified copy thereof, constituting the record of the action which is being appealed.
  - (5) An appeal shall stay all proceedings in furtherance of the action being appealed. Under no circumstances, however, shall an OWTS that presents an immediate public health and/or environmental threat be allowed to continue to do so during the appeal process.
  - (g) *Building code board of appeals standard of review.* In exercising its powers the building code board of appeals may, in conformity with the provisions of this division, reverse or affirm wholly or partly and may modify the order, requirement, decision, or determination appealed from and may make any orders, requirements, decisions, or determinations that ought to be made, and to that end has the powers of the administrative officer from whom the appeal was taken.
  - (h) *Appeals to the district court:*
    - (1) An aggrieved party may appeal a decision of the building code board of appeals to the district court by filing a complaint setting forth the reasons of appeal within 30 days after the decision has been recorded in the town clerk's office.
    - (2) Within 30 days after being served with a copy of the complaint, the building code board of appeals shall file certified copies of the building code documents acted upon by it and constituting the record of the case appealed from, together with such other materials as may be pertinent, with the clerk of the court.
    - (3) The court shall review the matter in accordance with the provisions of G.L. § 42-35-15.
  - (i) *Penalties.* Any person neglecting or refusing to comply with a written notice of violation issued under the provisions of this division may be fined not more than \$500.00 per violation. Each day of a continuing violation shall constitute a separate and distinct violation. All fines shall be used for the administration and implementation of the Bristol On-Site Wastewater Management Plan.

(Ord. No. 2009-05, 6-3-09)

#### **Sec. 22-138. Financing.**

- (a) *Fee structure.* The town council shall have the authority to raise funds for the administration, operation, contractual obligations, and services of the Bristol On-Site Wastewater Management Program. Any funds collected or raised for purposes of implementing the Bristol On-Site Wastewater Management Plan shall be kept as a dedicated account separate from the town's general fund.
- (b) *Grant and loan program.* The town under the authority of the state legislature shall have the authority to issue bonds or notes or to receive grants for the purpose of establishing a revolving fund. This fund may be used to make low interest loans or grants available to qualified property owners for the improvement, correction, or replacement of a failed OWTS.

(Ord. No. 2009-05, 6-3-09)



**Sec. 22-139. Education.**

A public education program shall be developed by the WPCD, or its designee, and approved by the town council, to inform people about the benefits and goals of the BOWMP. The educational program shall include, but not be limited to the following:

- (1) Proper operation and maintenance of septic systems.
- (2) Proper disposal of hazardous waste, including household hazardous waste.
- (3) Water conservation and the development of a water conservation program. Protection of critical resource areas.
- (4) Use of environmentally sensitive cleaning products.
- (5) Use of alternative and innovative treatment technology.
- (6) Availability of any grant and/or loan funds for septic system repair.

(Ord. No. 2009-05, 6-3-09)

**Sec. 22-140. Severability.**

If any provision of this division or any rule or determination made hereunder, or application hereof to any person, agency, or any circumstances is held invalid by a court of competent jurisdiction, the remainder of this division and its application to any person, agency, or circumstance shall not be affected thereby. The invalidity of any section or sections of this division shall not affect the validity of the remainder of this division.

(Ord. No. 2009-05, 6-3-09)

**Secs. 22-141—22-145. Reserved.****ARTICLE V. BUILDING SEWERS AND CONNECTIONS****Sec. 22-146. Permits.**

- (a) No connection of private property or public property with the town's sewer system shall be made until the owner of the land, or his duly authorized agent, has made application in writing to the director for permission to make the connection, and has been granted such permission.
- (b) There shall be two classes of building sewer permits: (1) for residential and commercial service, and (2) for service to establishments producing industrial wastes. In either case, the owner shall apply using the form furnished by the town. The permit application shall be supplemented by any plans, specifications or other information considered pertinent in the judgment of the director. A permit and inspection fee shall be paid according to the current fee schedules maintained by the building inspector's office and established by the town council.
- (c) Upon approval of the application by the director, the director shall authorize the building inspector to issue a permit for such installation to a duly licensed plumber or underground utility contractor.

(Code 1972, § 18-16; Ord. No. 2015-08, 6-10-15)

---

**Sec. 22-147. Separate and connecting building sewers.**

A separate and independent building sewer shall be provided for every building. Where one building stands at the rear of another on an interior lot and no private sewer is available or can be constructed to the rear building through an adjoining alley, court, yard or driveway, the building sewer from the front building may be extended to the rear building and the whole considered as one building sewer. The town does not and will not assume any obligation or responsibility for damage caused by or resulting from any such single connection aforementioned. The rights appurtenant to such single connection or extension from a front building to a rear building shall be recorded with each of the respective deeds.

(Code 1972, § 18-17)

**Sec. 22-148. Investigation of existing sewer service connections.**

An investigation of private sewers or drains and sewer service connections within the street limits laid previous to the adoption of the ordinance from which this chapter derives may be made at the discretion of the director to determine if such private sewers and sewer connections are properly located, laid at suitable gradient, in good condition, with proper and suitable appurtenances and in every way satisfactory to the director.

(Code 1972, § 18-18)

**Sec. 22-149. Costs and expenses.**

All costs and expenses incident to the installation and connections of the building sewer shall be borne by the owner. The owner shall indemnify the town from any loss or damage that may directly or indirectly be occasioned by the installation of the building sewer.

(Code 1972, § 18-19)

**Sec. 22-150. Extension of sewer system.**

- (a) Any person developing a plat of land in the town shall, at his own expense, install sewer lines and service stubs or wyes in such plat and shall connect the same with the existing sewer system according to town-approved plans where the system is within 200 feet (60.6 meters) of the subdivision. Where the existing sewer system is beyond 200 feet (60.6 meters), or where no town-approved plans are available, each lot shall be designed insofar as feasible to permit the location of an individual sewage disposal system between the building site and the street.
- (b) Connection to the public sewer system shall be in compliance with the terms and conditions set forth in the following:
  - (1) The entire cost of the installation of all sewer pipes to serve any such plat or any part thereof shall be paid by the developer. The entire cost shall include the cost of all engineering services, both preliminary to and during the actual installation of such sewer pipes, and the costs of all materials, services, labor and supplies for constructing and laying out sewers and connecting the sewers with the town's sewer system.
  - (2) The developer, before proceeding with the installation of sewer lines in any such plat or any part thereof, shall submit plans and specifications to the director relative to the proposed construction in accordance with the standard construction details of the town. If the director approves such plans and specifications, the developer shall submit the name of a qualified sewer contractor to do the work,

---

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

together with a breakdown of items, quantities and unit prices for the project. After investigating the qualifications of the proposed contractor and reviewing the breakdown submitted, the director shall make the final determination whether to allow the contractor to proceed or to request that another contractor be submitted for approval.

- (3) The construction and laying out of all sewer lines pursuant to this section shall be subject to the inspection of the director. If at any time the director shall determine that the construction and laying out of such sewer lines is not being performed in accordance with the plans and specifications, as approved, he shall forthwith notify the developer to this effect in writing, who shall then order the suspension of all further work by and of payments to the contractor until such corrections are made as will produce complete compliance with the plans and specifications.
  - (4) All sewer lines constructed pursuant to the provisions of this article shall become the property of the town. After such sewer lines have been connected with the public sewer, all the normal costs of operating and maintaining them shall be borne by the town. However, the town may backcharge the contractor for any abnormal conditions for a period of six months after acceptance.
- (c) Abutting lands to sewer lines with building laterals that are extended through an existing dedicated or improved street to serve a plat as described in subsection (b) of this section and are constructed at the expense of any person, group of persons or developer shall be assessed/based on each home site served by the installation of the sewer line in an existing dedicated or improved street. In the case of construction by other than the town for sewer lines extended through an existing dedicated or improved street to provide sewer lines to a plat or other dwelling, reimbursements of the assessment charge less ten percent for administrative fees shall be paid to the person, group of persons or developer at the time assessment fees are paid in full or the yearly assessment has been paid to the town. It will be the responsibility of the person, group of persons or developer to seek reimbursements from the town. Total reimbursement shall not exceed the total cost of construction less ten percent for administrative fees. All requests for sewer system extensions which will be seeking reimbursements must meet the following requirements:
- (1) To be certified before construction begins:
    - a. Project approval from the town council.
    - b. The town clerk's stamp of approval indicating town council approval.
    - c. Plans approved by the town engineer and WPCF superintendent.
  - (2) The portion of the cost not covered by assessments shall be the responsibility of the person, group of persons or developer. No town financial reimbursement will be provided unless the conditions of subsection (c)(1) of this section are met before construction.

(Code 1972, § 18-20; Ord. No. 1997-03, 7-16-97)

## **Sec. 22-151. Sanitary sewer standards.**

The following design standards for sanitary sewers are considered acceptable:

- (1) At the juncture between a sewer and one of larger diameter, the inverts of the sewers shall be designed so that the peak flow lines match.
- (2) Velocities greater than 12 feet per second (3.7 mps) or less than two feet per second (0.61 mps), when flowing, will be unacceptable.
- (3) Installing a smaller sewer downstream from a larger sewer in general will be considered unacceptable.
- (4) Sewers of a diameter from eight inches (20.3 cm) through 21 inches (53.3 cm) shall be designed so that they are flowing at a depth no greater than 0.6 times the diameter of the sewer at peak flow rates.

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

- 
- (5) Sewers of a diameter larger than 21 inches (53.3 cm) shall be designed so that they are flowing at a depth no greater than 0.7 times the diameter of the sewer at peak flow rates.
  - (6) Sewers shall be designed using a Manning's "n" of 0.013 constant with depth.
  - (7) No public sewer shall be less than eight inches (20.3 cm) diameter.
  - (8) Manholes shall be installed at the end of each line; at all changes in grade, size or alignment; at all intersections; and at distances not greater than 400 feet (121.4 m), or as approved by the director.
  - (9) Manholes shall be constructed of precast reinforced concrete, American Society for Testing and Materials Designation C478, latest edition; concrete masonry units, ASTM designation C139, latest edition; or as approved by the director.
  - (10) Sewer pipe shall be extra strength clay pipe, ASTM Designation C700, latest edition; asbestos cement, ASTM Designation C428, latest edition; PVC gravity sewer pipe, ASTM D3034; or as approved by the director. All pipe shall have compression joints as per appropriate ASTM designation, or as approved by the director.
  - (11) All sanitary sewers and appurtenances shall be designed and constructed in accordance with WPCF Manual of Practice No. 9, "Design and Construction of Sanitary and Storm Sewers," latest revision.

(Code 1972, § 18-21)

#### **Sec. 22-152. Service connection standards.**

Sewer service connections from the public sewer to the street line shall be laid at such depth and gradient and in such location as the director may determine. No sewer service connection shall serve more than one building, except by permission of the director. All pipe shall have compression joints. The following design standards for building sewers, are considered acceptable:

- (1) The pipes for building sewers from the public sewer to the property line shall be six inches (15.2 cm) in diameter, but larger sizes may be required by the director. The building sewer from the property line to the building drain shall be a minimum of four inches (10.2 cm) in diameter, but larger sizes may be required by the director. All such pipes shall conform to section 22-151(10). Building sewer pipes shall be laid with a minimum gradient of at least one-quarter of an inch per foot (2.1 cm/m). Such pipes shall be laid accurately to straight lines and gradients, except that junctions with public sewers shall be made at an angle, by installing a six-inch (15.2 cm) by six-inch (15.2 cm) wye or tee as shown in the service connection detail in appendix A of this chapter which is not printed in this Code but a copy of which is on file and available in the town offices, such that flow from the building sewer shall not be opposite in direction to the flow in the public sewer. Where depth of the public sewer is such that a chimney is required, such chimney shall be installed per appendix A which is not printed in this Code but a copy of which is on file and available in the town offices. Special means for flushing and cleaning (cleanouts) in accordance with the particular requirements of the director shall be provided in the building sewer at 75-foot increments, at all significant changes in direction and as otherwise required by the director. The connection of the building sewer into the public sewer shall be made at the wye or tee branch, if such branch is available at a suitable location. If no branch is available, a connection must be made by tapping the existing sewer by an approved method, then inserting an approved wye or tee saddle, all encased in concrete. Approval of tapping method and saddle shall be made by the director.
- (2) No service pipes for other utilities, such as water, gas and the like, whether town-owned or privately owned, shall be laid in the same trench with a building sewer, except by written approval of the director.

(Code 1972, § 18-22)

---

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

---

**Sec. 22-153. Lifting of sewage.**

The building sewer shall be brought to the building at an elevation above the basement floor so as not to allow gravity sewage flow from any basement area sanitary devices such as: toilets, sinks, washing machines, etc. Any sanitary devices located in the basement must be connected to a separate drain, and the sewage from these devices must be lifted by means of a sewage pump and discharged to the building sewer, upon the approval of the director. However, the town shall have no responsibility for the operation and maintenance of such equipment.

(Code 1972, § 18-23; Ord. No. 2006-20, 7-19-06)

**Sec. 22-154. Prohibited connections.**

No person shall make or keep a connection of roof downspouts, exterior foundation drains, areaway drains or other sources of surface runoff or groundwater to a building sewer or building drain which in turn is connected directly or indirectly to a public sewer.

(Code 1972, § 18-24)

**Sec. 22-155. Requirements for connection.**

The connection of the building sewer into the public sewer shall conform to the requirements of the building and plumbing code or other applicable rules and regulations of the town and/or the procedures set forth in appropriate specifications of the ASTM and WPCF Manual of Practice No. 9, latest edition. All such connections shall be made gastight and watertight. Any deviation from the prescribed procedures and materials must be approved by the director before installation.

(Code 1972, § 18-25)

**Sec. 22-156. Requirements for excavation.**

All excavation for building sewer installation shall be adequately guarded with barricades and lights so as to protect the public from hazard. Streets, sidewalks, parkways and other public property disturbed in the course of the work shall be restored in a manner satisfactory to the town.

(Code 1972, § 18-26)

**Sec. 22-157. Inspection of connection.**

The applicant for the building sewer permit shall notify the director when the building sewer is ready for inspection and connection to the public sewer. The connection shall be made under the supervision of the director.

(Code 1972, § 18-27)

**Sec. 22-158. Discontinuance of use.**

Whenever any user under this article shall cease operation, notice shall be given to the building inspector, and the waste lines employed by such user shall be sealed under the supervision of the building inspector.

(Code 1972, § 18-28)

---

**Sec. 22-159. Sewer service under unusual conditions.**

- (a) Where an abutting town has installed sewer lines to serve their residents and possibly the Town of Bristol's residents, and where such sewer flows into the town's sewer system, such residents served shall pay the annual sewer assessment fee to help defray the operation and maintenance cost of the wastewater facilities.
- (b) Where an abutting town has residents that can be entirely served by the town's sewer system, these owners shall be subject to the annual sewer assessment fee.
- (c) Where industries are located either in the town or in an abutting town and where industries are to be served by reciprocal agreements, then under these cases agreements must be drawn and approved by the town council.

(Code 1972, § 18-29)

**Sec. 22-160. Removal of existing steel septic tanks.**

Whenever a steel septic tank is disconnected and/or abandoned, such steel tank shall be removed and properly disposed of. The raining hole shall then be filled in with suitable material.

(Code 1972, § 18-30)

**Sec. 22-161. Maintenance of lateral sewer lines.**

All repairs to and cost of maintenance of lateral sewer lines beginning at the sewer main in the public street and extending to the owner's residence or building shall be made at the expense of the owner. If such lateral lines are not repaired promptly following written notice of need thereof, the town reserves the right to discontinue the service without further notice. The town shall in no event be responsible for maintenance or for damage done by the sewage escaping from the lateral line or any other pipe or fixture on the owner's side of the property line.

(Ord. No. 2006-05, 3-8-06)

**Secs. 22-162—22-190. Reserved.**

**ARTICLE VI. RATE AND QUALITY OF WASTEWATER DISCHARGED INTO PUBLIC SEWERS**

**Sec. 22-191. Inadmissible waters.**

Stormwater, groundwater, roof drainage, street drainage, yard drainage or subsurface drainage shall not be discharged through direct or indirect connections to the public sanitary sewer of the town.

(Code 1972, § 18-31)



**Sec. 22-192. Unpolluted waters.**

Unpolluted water including, but not limited to, cooling water, process water or blow-down from cooling towers or evaporative coolers shall be discharged to such sewers as are specifically designated as storm drains, or to a natural outlet upon receiving approval from applicable local, state and federal agencies as required.

(Code 1972, § 18-32)

**Sec. 22-193. Garbage grinder wastes.**

Waste from garbage grinders shall not be discharged into a public sewer except:

- (1) Waste generated in preparation of food normally consumed on the premises; or
- (2) Where the user has obtained a permit from the director, and agrees to undertake whatever self-monitoring is required to enable the town to determine equitably the charges and fees based on the waste constituents and characteristics.

Such grinders must shred the waste to a degree that all particles will be carried freely under normal flow conditions prevailing in the public sewer. Garbage grinders shall not be used for grinding plastic, paper products, inert materials or garden refuse.

(Code 1972, § 18-33)

**Sec. 22-194. Restricted waters and wastes.**

- (a) *General prohibitions.* No person shall discharge or cause to be discharged any of the following described waters or wastes to any public sewers:
  - (1) Any waters or wastes containing toxic or poisonous solids, liquids, or gases in sufficient quantity, either singly or by interaction with other wastes, to injure or interfere with any wastewater treatment process, constitute a hazard to humans or animals, create a public nuisance, or create any hazard in the receiving waters of the wastewater facilities.
  - (2) Any waters or wastes having a pH lower than 5.5, or having any other corrosive property capable of causing damage or hazard to structures, equipment and personnel of the wastewater facilities.
  - (3) Solid or viscous substances in quantities or of such size capable of causing obstruction to the flow in sewers, or other interference with the proper operation of the wastewater facilities such as, but not limited to, ashes, cinders, sand, mud, straw, shavings, metal, glass, rags, feathers, tar, plastics, wood, unground garbage, whole blood, paunch manure, hair and fleshings, entrails, and paper dishes, cups, milk containers, etc., either whole or ground by garbage grinders.
  - (4) Any wastewater having a temperature which exceeds 104 degrees Fahrenheit (40 degrees Celsius) at the influent to the wastewater treatment plant.
- (b) *Limited prohibitions.* Discharge of the following described substances, materials, waters or wastes shall be limited to concentrations or quantities approved by the director if it appears likely that such wastes can harm either the sewers, wastewater treatment process, or equipment or will cause a disruption of the POTW's sludge process, use or disposal have an ~~adverse effect~~ adverse effect on the receiving stream; or can otherwise endanger life, limb, public property or constitute a nuisance. In forming his opinion as to the acceptability of these wastes, the director will give consideration to such factors as the quantities of subject wastes in relation to flows and velocities in sewers, materials of construction of the sewers, nature of the

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

wastewater treatment process, capacity of the wastewater treatment works, degree of treatability of wastes in the wastewater treatment works and other pertinent factors. The substances prohibited are:

- (1) Any liquid or vapor having a temperature higher than 150 degrees Fahrenheit (65.9 degrees Celsius); provided, however, that the temperature at the influent to the wastewater treatment plant does not exceed 104 degrees Fahrenheit (40 degrees Celsius).
- (2) Any water or waste containing more than 100 mg/l of oil or grease of animal or vegetable origin, containing more than 25 mg/l of oil or grease of mineral or petroleum origin, or containing substances which may solidify or become viscous at temperatures between 32 and 150 degrees Fahrenheit (0 and 65.9 degrees Celsius).
- (3) Any waters or wastes containing strong acid iron pickling wastes, or concentrated plating solutions, whether neutralized or not.
- (4) Any waters or wastes containing objectionable or toxic substances, or wastes exerting an excessive chlorine requirement, to such degree that any such discharge exceeds limits established by this chapter at the point of discharge into the public sewer.
- (5) Any waters or wastes containing phenols or other taste-producing or odor-producing substances, in such concentrations exceeding limits which may be established under this chapter as necessary, to meet the requirements of state, federal or other public agencies.
- (6) Any radioactive wastes or isotopes of such half-life or concentration as may exceed limits established under this chapter in compliance with applicable state or federal regulations.
- (7) Any waters or wastes having a pH in excess of 9.5.
- (8) Materials which exert or cause:
  - a. Unusual concentrations of inert suspended solids (such as, but not limited to, fuller's earth, lime slurries, and lime residues) or of dissolved solids (such as, but not limited to, sodium chloride and sodium sulfate).
  - b. Excessive discoloration (such as, but not limited to, dye wastes and vegetable tanning solutions).
  - c. Unusual BOD, COD, or chlorine requirements in such quantities as to constitute a significant load on the wastewater treatment works.
  - d. Unusual volume of flow or concentration of wastes constituting slugs.
- (9) Waters or wastes containing substances which are not amenable to treatment or reduction by the wastewater treatment process employed, or are amenable to treatment only to such degree that the wastewater treatment works effluent cannot meet the requirements of state, federal or other agencies having jurisdiction over discharge to the receiving waters.

(Code 1972, § 18-34)

#### **Sec. 22-195. Regulation of discharge of restricted wastes.**

- (a) Prior to the discharge of any waters or wastes which contain substances or possess the characteristics enumerated in section 22-194, a person must obtain a discharge permit from the director. The director may require that the discharge permit include requirements for:
  - (1) Pretreatment, under the industrial pretreatment program described in article VII of this chapter to an acceptable condition for discharge to the public sewers;
  - (2) Control over the quantities and rates of discharge; and

- 
- (3) Payment in the form of surcharges, calculated according to the latest rate structure, to cover the added cost of handling and treating the wastes.
  - (b) The director may take any of the following actions prior to authorizing discharge of waters or wastes which contain substances or possess the characteristics enumerated in section 22-194:
    - (1) Reject the wastes;
    - (2) Revoke a discharge permit; and/or
    - (3) Take any other administrative sanctions, enforcement actions, and remedial actions as may be desirable, necessary or permitted to achieve the purpose of this chapter.

(Code 1972, § 18-35)

#### **Sec. 22-196. Pretreatment and flow equalization facilities.**

If the director permits the pretreatment or equalization of waste flows, the design and installation of the plants and equipment shall be subject to review and approval of the director, and subject to the requirements of all applicable state and federal codes, ordinances and laws. Where preliminary treatment or flow equalizing facilities are provided for any waters or wastes, they should be maintained continuously and in satisfactory and effective operation by the owner at his expense.

(Code 1972, § 18-36)

#### **Sec. 22-197. Grease, oil, and sand interceptors.**

Commercial entities must provide grease, oil, and sand interceptors for the proper handling of liquid waste containing grease in excessive amounts, or any flammable waste, sand or other harmful ingredients. Such interceptors shall not be required for private living quarters or dwelling units. All interceptors shall be of a type and capacity approved by the director and shall be located as to be readily and easily accessible for cleaning and inspection. Grease interceptors shall be provided at restaurants and other public eating places. Grease, oil, and sand interceptors shall be maintained in continuous and satisfactory and effective operation by the owner at his expense.

(Code 1972, § 18-37; Ord. No. 2004-34, 9-15-04)

#### **Sec. 22-198. Grease removal systems.**

Grease removal systems must be installed at all connections to the town's facilities from users conducting food preparation or food processing operations including, but not limited to, restaurants, nursing homes, schools, hospitals or other connections which discharge or have the potential to discharge quantities of grease to the town's facilities in excess of allowable standards. Grease removal systems must be installed according to the following specifications:

- (1) No wastewater, other than from kitchen fixtures or food processing equipment, shall discharge into the grease removal system unless approved by the town in writing. Wastewater from sanitary sources, such as toilets and bathroom sinks, is prohibited from being discharged to the grease removal system.
- (2) All users, with an approved seating capacity of fewer than 40 individuals, must install a passive, under-the-counter grease interceptor. All users, with an approved seating capacity of 40 or more individuals, must install an electrical/mechanical grease removal unit. All such units shall be sized appropriately for discharge as determined by the town.

---

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

- (3) In-ground grease removal systems shall have a minimum depth of four (4) feet and a minimum capacity of five hundred (500) gallons, and shall have sufficient capacity to provide at least a 24-hour detention period for the process flow. The minimum process flow shall be based on fifteen (15) gallons per seat, or chair per day, based upon actual water usage for existing facilities.
- (4) A suitable sampling location shall be provided for sampling of the discharges from grease removal systems. Any plans for such grease removal systems as required in this section shall be submitted for town review and approval prior to installation. The town must be notified 72 hours prior to installation of any grease removal device in order to inspect and oversee the installation. All automatic electrical/mechanical grease removal systems must have a sampling valve installed on the discharge piping with a minimum clearance of eight (8) inches for the installation of sampling bottles.
- (5) The owner(s) shall be responsible for cleaning and maintaining the grease removal systems and shall maintain records of the dates of cleaning and means of disposal, subject to review by the town. Any removal and hauling of the collected materials not performed by the owner(s) must be performed by licensed waste disposal firms.
- (6) All wastewater from food preparation operations and/or washing and clean-up operations, including but not limited to pot sinks, pre-rinse stations, work station, soup kettles, braising pans, mop sinks, and wastewater generated from exhaust fan hood cleaning operations must discharge to the grease removal device. All automatic dishwasher wastewater, excluding pre-rinse stations, may not be discharged into any grease removal device. Dishwasher wastewater must bypass the grease removal device and be discharged directly into the sewer system. All dishwasher wastewater from the pre-rinse station must discharge to the grease removal device.
- (7) Garbage disposal units may only be installed in facilities with properly sized and operational in-ground passive type grease interceptors which have been properly designed for retention of settleable solids. Garbage disposal units are prohibited in all other commercial or industrial facilities. Garbage disposal waste shall not be discharged into automatic electrical/mechanical type grease removal systems.

(Ord. No. 2004-34, 9-15-04)

**Secs. 22-199—22-230. Reserved.**

## **ARTICLE VII. INDUSTRIAL PRETREATMENT PROGRAM**

### **DIVISION 1. GENERALLY**

#### **Sec. 22-231. Applicability of article.**

This article shall apply to all industrial users of the POTW which discharge into the POTW.

#### **Sec. 22-232. Special agreements.**

Nothing in this article shall be construed as preventing any special agreement or arrangement between the POTW and any industrial user whereby wastewater of unusual strength or character is accepted into the POTW and specially treated and subject to any payments or user charges as may be applicable. However, no discharge which violates pretreatment standards will be allowed under the terms of such special agreements. If in the opinion of the pretreatment coordinator the wastewater may have the potential to cause or result in pass through, interference or the endangering of municipal employees or the public, no special agreement will be made.

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

Furthermore, any such special agreement or arrangement shall not violate the requirement of the industrial pretreatment permit approved by the state department of environmental management.

(Ord. No. 1999-12, 6-23-99)

Formatted: Space After: 6 pt

## Sec. 22-233. Reporting requirements.

(a) *Base-line monitoring.* Base line monitoring shall be as follows:

- (1) Within either one-hundred and eighty (180) days after the effective date of a categorical pretreatment standard or the final administrative decision on a category determination under 40 CFR 403.6(a)(4), whichever is later, existing categorical users currently discharging to or scheduled to discharge to the POTW shall submit to the pretreatment coordinator, a report which contains the information listed in subsection (a)(2) of this section. At least ninety (90) days prior to commencement of their discharge, new sources and sources that become categorical users subsequent to the promulgation of an applicable categorical standard, shall submit to the pretreatment coordinator, a report which contains the information listed in subsection (a)(2) of this section. A new source shall report the method of pretreatment it intends to use to meet applicable categorical-pretreatment standards. A new source shall also give estimates of its anticipated flow and quantity of pollutants to be discharged.

- (2) The following information must be submitted by the industrial users as required in subsection (a)(1) of this section:

- a. Identifying information, including the name and address of the facility, and the name of the owner and operator of the facility.
- b. A list of any environmental control permits held by or for the facility.
- c. A brief description of the nature, average rate of production, and Standard Industrial Classifications (SIC) codes of the operations carried out by such user. Such description should include a schematic process diagram which indicates points of discharge to the POTW for the regulated processes.
- d. Flow measurement. Information showing the measured average daily and maximum daily flows, in gallons, per day to the POTW from regulated process streams and other streams as necessary to allow use of combined waste stream formulas set out in 40 CFR 403.6(e).
- e. The measurement of pollutants including:
  1. The categorical pretreatment standards applicable to each regulated process; and
  2. The results of sampling and analysis identifying the nature and concentration and/or a mass where required by the standard or by the pretreatment coordinator, of regulated pollutants in the discharge from each regulated process.

Instantaneous, daily maximum and long term average concentrations or mass, where required, shall be reported. The sample shall be representative of the daily operations and shall be analyzed in accordance with the procedures set out in section 22-243(b); sampling must be performed in accordance with the procedures set out in section 22-243(c).

- f. Certification. A statement reviewed by the industrial user's authorized representative and certified by a qualified professional, indicating whether pre-treatment standards are being met on a consistent basis, and if not, what additional operation and maintenance (O&M) or additional pretreatment is required to meet the pretreatment standards and requirements.

- g. Compliance schedule. If additional pretreatment and/or operations and maintenance (O&M) will be required to meet the pretreatment standards, the shortest schedule by which the user will

Formatted: Font: Italic

Formatted: Font: Italic

Formatted: Font: Italic

Formatted: Indent: Left: 0.66", Hanging: 0.33", Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 7 + Alignment: Left + Aligned at: 0.91" + Indent at: 1.16"

provide such additional pretreatment and/or O&M must be met. The completion date in this schedule shall not be later than the compliance date established for applicable pretreatment standards. A compliance schedule pursuant to this section must meet the requirements set out in subsection (b) of this section.

- h. Signatory certification. All baseline monitoring reports must be signed and certified in accordance with section 22-277.

Formatted: Font: Italic

- (b) *Compliance schedule progress reports.* The following conditions shall apply to the compliance schedule required by subsection (a) of this section: The schedule shall contain process increments in the form of dates for commencement and completion of major events leading to the construction and operation of additional pretreatment required for the industrial user to meet the applicable pretreatment standards. Such events include, but are not limited to, hiring an engineer, completing preliminary and final plans, executing contracts for major components, commencing and completing construction, beginning and conducting routine operations. No increment referred to in this subsection shall exceed nine (9) months. The industrial user shall submit a progress report to the pretreatment coordinator no later than fourteen (14) days following each date in the schedule and the final date of compliance including, at a minimum, whether or not it complied with the increment of progress, the reason for any delay, and, if appropriate, the steps being taken by the industrial user to return to the established schedule; and in no event shall more than nine months elapse between each such progress report to the pretreatment coordinator.
- (c) *Report on compliance with categorical pretreatment standards deadline.* Within ninety (90) days following the date for final compliance with applicable categorical pretreatment standards, or in the case of a new source following commencement of the introduction of wastewater into the POTW, any industrial user, subject to such pretreatment standards and requirements, shall submit to the pretreatment coordinator a report containing the information described in subsections (a)(21)d—(a)(21)h of this section. For industrial users, subject to equivalent mass concentration limits established in accordance with the procedures in 40 CFR 403.6(c), this report shall contain a reasonable measure of the industrial user's long term production rate. For all other users subject to categorical pretreatment standards, expressed in terms of allowable pollutant discharge per unit of production or other measure of operation, this report shall include the industrial user's actual production during the appropriate sampling. All compliance reports must be signed and certified in accordance with section 22-277.
- (d) *Periodic compliance reports.* Periodic compliance reports shall be submitted by industrial users as follows:
- (1) All SIUs shall submit to the pretreatment coordinator during the month of March, June, and December, unless required more frequently in the pretreatment standard or by the pretreatment coordinator, a report indicating the nature and concentration of pollutants in the effluent which are limited by such pretreatment standards. In addition, this report shall include a record of the measured or estimated average and maximum daily flows for the reporting period. All periodic compliance reports must include the certification statement as set forth in section 22-277(c) and shall be signed in accordance with section 22-277(d).~~be signed and certified in accordance with section 22-277.~~
  - (2) All wastewater samples must be representative of the industrial user's discharge. Wastewater monitoring and flow measurement facilities shall be properly operated, kept clean and maintained in good working order at all times. Failure of an industrial user to keep its monitoring facility in good working order shall not be grounds for the industrial user to claim that sample is unrepresentative of its discharge.
  - (3) The pretreatment coordinator may impose mass limitations on industrial users which are using dilution to meet the applicable pretreatment standards or requirements or on other cases where the imposition of mass limitations are appropriate. In such cases the report required by subsection (d)(1) of this section should indicate the mass of pollutants regulated by pretreatment standards in the effluent of the industrial user. These reports shall contain the results of sampling and analysis of the discharge,

Formatted: List 2, No bullets or numbering



including the flow and nature, and concentration or production and mass where requested by the pretreatment coordinator, of pollutants contained therein which are limited by the applicable pretreatment standards. The frequency of monitoring shall be prescribed in the applicable pretreatment standard. All analysis shall be performed in accordance with the procedures established by the director pursuant to section 304(G) of the act and contained in 40 CFR 136 and amendments thereto, or with any other tests or procedures approved by the administrator. Sampling shall be performed in accordance with the techniques in accordance with section 22-243(c).

(4) If an SIU is monitoring any regulated pollutant at the appropriate sampling location more frequently than required by the POTW, the results of this monitoring shall be included in the periodic compliance report for that evaluation period.

- (e) *Report of changed conditions.* Each industrial user must notify the pretreatment coordinator of any planned significant changes to user's operations or system which might alter the nature, quality or volume of its wastewater at least ninety (90) days before the change. The pretreatment coordinator may require the user to submit such information as may be deemed necessary to evaluate the changed condition, including a submission of a wastewater discharge permit application under section 22-277. The pretreatment coordinator may issue a wastewater discharge permit under section 22-278 or modify an existing wastewater discharge permit under section 22-277 in response to changed conditions or anticipated changed conditions. For purposes of this requirement, significant changes include, but are not limited to, flow increases of twenty (20) percent or greater, and a discharge of any previously unreported pollutants.
- (f) *Reports of potential problems.* In the case of any discharge including, but not limited to, accidental discharges, discharges of a non-routine and episodic nature, non-customary batch discharges, ~~or~~ slug loads that may cause potential problems for the POTW, or any changes to the facility or its operations affecting the potential for a slug discharge, the industrial user shall immediately telephone and notify the pretreatment coordinator of the incident or the added potential for an incident. This notification shall include the location of the discharge, type of waste, concentration and volume (if known), and corrective actions taken by the industrial user. Within five days following such a confirmed slug discharge, the industrial user shall, unless waived by the pretreatment coordinator, submit a detailed written report describing the cause of the discharge and the measures to be taken by the industrial user to prevent such similar future occurrences. Such notification shall not relieve the industrial user of any expense, loss, damage or other liability which may be incurred as a result of the damage to the POTW, natural resources, or any other damage to personal property; nor shall such notification relieve the user of any fines, penalties or other liabilities which may be imposed pursuant to this chapter. A notice shall be permanently posted on the industrial user's bulletin board or other permanent place advising employees whom to call in the event of a discharge described in above. Employers shall ensure that all employees who may cause such a discharge to occur are advised of the emergency notification procedure.
- (g) *Reports of unpermitted users.* All users now required to obtain a wastewater discharge permit shall provide appropriate reports to the pretreatment coordinator as may be required.
- (h) *Notice of violation; repeat sampling and analysis report.* If sampling performed by an industrial user indicates a violation, the industrial user must notify the pretreatment coordinator within twenty-four (24) hours of becoming aware of the violation. The industrial user shall also repeat the sampling and analysis and submit the results of the repeat analysis to the pretreatment coordinator within thirty (30) days after becoming aware of the violation. The industrial user is not required to resample if the pretreatment coordinator monitors at user's facility at least once a month.
- (i) *Notification of the discharge of hazardous waste.*

(1) Any industrial user who commences the discharge of hazardous waste shall notify in writing the POTW, the EPA regional waste management division director and any state hazardous waste authorities of any

**Formatted:** Indent: Left: 0.33", Hanging: 0.33", Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

discharge into the POTW of a substance which, if otherwise disposed of, would be hazardous waste under 40 CFR 261.

- (2) Such notification must include the name of the hazardous waste as set forth at 40 CFR 261, EPA hazardous waste number, and the type of discharge (continuous batch or other).
- (3) If the user discharges more than ~~100 one hundred~~ kilograms (100 kg) of such waste per calendar month to the POTW, the notification also shall include the following information to the extent such information is known and readily available: Identification of the hazardous constituents contained in the waste; an estimation of the mass and concentration of such constituents in the waste stream discharged during the calendar month; and an estimation of the mass of constituents in the waste stream expected to be discharged during the following twelve (12) months, to the extent this information is known and readily available.
- (4) All notifications must take place no later than one-hundred and eighty (180) days after the discharge commences. Any notification under this subsection need to be submitted only once for each hazardous waste discharged. However, notifications of changed conditions must be submitted under subsection (e) of this section.
- (5) In the case of any notification made under this section the user shall certify that it has a program in place to reduce the volume and toxicity of hazardous waste generated to the degree it has determined to be economically practicable. This subsection does not create a right to discharge any substance not otherwise permitted to be discharged by this chapter or permit issued under this chapter, or any applicable federal or state law.

(Ord. No. 1999-12, 6-23-99)

Formatted: Space After: 6 pt

#### **Sec. 22-234. Prohibited discharge standards.**

- (a) No user shall introduce or cause to be introduced into the POTW any pollutant or wastewater which causes pass through or interference. This general prohibition applies to all industrial users of the POTW whether or not they are subject to national categorical pretreatment standards or any other national, state or local pretreatment standard or requirement.
- (b) No user shall introduce or cause to be introduced into the POTW the following pollutants, substances or wastewater:
  - (1) Pollutants which create a fire or explosive hazard in the POTW including, but not limited to, waste streams with a closed cup flashpoint of less than 140 degrees Fahrenheit (60 degrees Celsius) using the test method specified at 40 CFR 261.21;
  - (2) Wastewater having a pH of less than 5.0 or otherwise causing corrosive structural damage to the POTW or equipment;
  - (3) Solid or viscous substances in an amount which will cause obstruction of the flow in the POTW resulting in interference;
  - (4) Pollutants, including oxygen demanding pollutants released in a discharge at a flow rate and/or pollutant concentrations which, either singularly or by interaction with other pollutants will cause interference with the POTW;
  - (5) Wastewater which will inhibit biological activity in the POTW treatment plant resulting in interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees Fahrenheit (40 degrees Celsius);

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)

- (6) Petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin, in amounts that will cause interference or pass through;
- (7) Pollutants which result in the presence of toxic gases, vapors or fumes within the POTW in a quantity that may cause acute worker health and safety problems;
- (8) Trucked or hauled pollutants except at discharge points designated by the pretreatment coordinator in accordance with section 22-242; and
- (9) Noxious or malodorous liquids, gases, solids or other wastewater which, either singularly or by interaction with other wastes, are sufficient to create a public nuisance or hazard to life, or to prevent entry into the sewers for maintenance or repairs.

#### Sec. 22-235. National categorical pretreatment standards.

- (a) Upon promulgation the national categorical pretreatment standards found at 40 CFR chapter I, subchapter N, parts 405—471 are hereby incorporated, if subject to the following:
  - (1) When wastewater subject to a categorical pretreatment standard is mixed with wastewater not regulated by the same standard, the director shall impose an alternative limit using the combined wastestream formula in 40 CFR 403.6(e).
  - (2) An industrial user may obtain a variance from the categorical pretreatment standard if the user can prove as required in 40 CFR 401.13 that factors relating to the discharge are fundamentally different from the factors considered by EPA when developing the categorical pretreatment standard.
- (b) National categorical pretreatment standard for a particular industrial subcategory shall immediately supercede the applicable limitation imposed under sections 22-236 and 22-237 if more stringent than the limitation imposed under these sections.

#### Sec. 22-236. Local limits.

- (a) No user shall discharge or cause or allow to be discharged, either directly or indirectly into the POTW any substance, water, or wastewater which has concentrations of substances listed below in excess of the following daily maximum limit: assigned daily maximum discharge limitations. These limitations specifically apply where wastewater is discharged to any part of the POTW, there will be no waivers or exceptions granted with respect to compliance with any of the limits listed below, and the POTW has the authority to establish individual user local limits, pursuant to 40 CFR 403.5(c), if the user is at high risk of violation, pass-through, or interference.

Constituent	Milligrams per liter
Biological oxygen demands	4,000
Total suspended solids	4,000
Chromium (total)	2.77
Copper (total)	3.38
Cyanide (total)	1.20
Lead (total)	0.69
Nickel (total)	3.98
Silver (total)	0.43
Zinc (total)	1.05

Created: 2022-02-17 11:27:42 [EST]



Total toxic organics (TTO) summation of all quantifiable values greater than 1.00 milligram per liter for any single toxic organic listed in EPA methods 608, 624 and 625.	2.13
Total toxic organics (TTO) any single parameter	1.00

- (b) Persons subject to state or federal categorical pretreatment standards may, as a condition of their wastewater discharge permit, be required to meet more stringent standards than those listed in subsection (a) of this section.
- (c) When the pretreatment coordinator finds that a user has exceeded a daily limit of 1,250 milligrams per liter (mg/L) of either biological oxygen demand (BOD) or total suspended solids (TSS), the pretreatment coordinator shall assess a surcharge to such user equivalent to the yearly permit fee for each instance of BOD or TSS discharged, which is over 1,250 mg/L of BOD or TSS discharged; a surcharge under this subsection shall not exceed three times the yearly permit fee.
- (d) When the pretreatment coordinator finds that a user has exceeded the total daily limit of 4,000 mg/L, the pretreatment coordinator shall fine such user in accordance with section 22-251, section 22-254, and Bristol's Enforcement Response Plan.
- (e) All surcharges and fines within this section shall be assessed on a per incident basis. In the case of ongoing violations, fines shall be assessed for each day during the period of violation.
- (Ord. No. 1999-12, 6-23-99; Ord. No. 2016-12, 8-24-16; Ord. No. 2019-13-, 10-30-19)

#### **Sec. 22-237. State requirements and best management practices.**

- (a) State requirements and limitations on discharges shall apply in any case where they are more stringent than the federal requirements and local limitations.
- (b) Best management practices required by any pretreatment standard, any local limit, or state or local law shall apply where appropriate.
- (Ord. No. 2008-11, 7-9-08)

#### **Sec. 22-238. Right of revision.**

The town reserves the right to establish further rules and regulations and more stringent limitations or requirements on discharges to the POTW if deemed necessary to comply with the objectives presented in this chapter.

#### **Sec. 22-239. Pretreatment of wastewater.**

Industrial users shall provide wastewater treatment as is necessary to comply with this chapter and shall achieve compliance with all national categorical pretreatment standards, local limits, and the prohibition set out in sections 22-234—22-236 within the time limit specified by EPA, the state, or the pretreatment coordinator, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the industrial user's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the pretreatment coordinator for review and shall be acceptable to the pretreatment coordinator before such facilities are constructed. Review of such plans and operating procedures shall in no way relieve the industrial user from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to the town under the provisions of this chapter.

#### Sec. 22-240. Dilution prohibition.

No industrial user shall ever increase the use of process wastewater or water, or in any other way attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with a national pretreatment standard or requirement. The pretreatment coordinator may impose mass limitations on users for using dilution to meet applicable pretreatment standard or requirements or in other cases where the imposition of mass limitations is appropriate.

#### Sec. 22-241. ~~Accidental~~ Prohibited and accidental discharges.

- (a) ~~(a)~~ If any wastewater is discharged or is proposed to be discharged to the POTW in violation of the limitations or prohibitions listed in Sec. 22-234 and 236 of this chapter, Bristol's Superintendent or Pretreatment Coordinator may in their sole discretion:

**Formatted:** Indent: Left: 0", Hanging: 0.33", Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Indent at: 0.25"

- (1) Reject the waste;
- (2) Require a discharger to demonstrate and implement those in-plant modification which will reduce or eliminate the discharge of such substances;
- (3) Require pretreatment, including storage facilities or flow equalization necessary to reduce or eliminate the objectionable characteristics or substances, so that the discharge will not violate this chapter;
- (4) Require controls to be installed which will regulate the quantities and rates of discharge;
- (5) Require surcharge payments to be made to the Town of Bristol to cover its added cost of handling, monitoring, and treating the wastes which exceed threshold values;
- (6) Revoke a discharger's permit; and
- (7) Take any other administrative sanctions, enforcement actions, and remedial actions as may be desirable, necessary, or permitted to achieve the purpose of this chapter.

Each user shall provide protection from accidental discharges of prohibited materials or other substances regulated by this chapter. Equipment to prevent accidental discharge of prohibited materials shall be provided and maintained at the industrial user's own cost and expense. Detailed plans showing equipment and operating procedures to provide this protection shall be submitted to the town for review and shall be approved by the town before construction. All existing industrial users shall complete such a plan within 90 days of the effective date of the ordinance from which this program derives. No industrial user who commences contribution into the POTW after the effective date of the ordinance from which this program derives shall be permitted to introduce pollutants into the POTW until accidental discharge procedures have been approved by the town. Review and approval of such plans and operating procedures shall not relieve the industrial user from the responsibility to modify equipment as necessary to meet the requirements of this chapter.

(b) \_\_\_\_\_

- (c) ~~(b)~~ In the case of an accidental discharge it is the responsibility of the industrial user to immediately telephone and notify the town of the incident. A notification must include the following:

- (1) Location of discharge;
- (2) Type of waste;
- (3) Concentration/volume; and
- (4) Corrective action taken to remedy release.

**Formatted:** List 2

(e) Within five days following an accidental discharge, the industrial user shall submit to the director a detailed written report describing the cause of the discharge and the measures to be taken by the industrial user to prevent similar future occurrences. Such notification shall not relieve the user of any expense, loss, damage or other liability which may be incurred as a result of damage to the POTW, natural resources or any other damage to person or property; nor shall such notification relieve the user of any fines, penalties or other liability which may be imposed pursuant to this chapter.

Formatted: List 2, Indent: Left: 0", Hanging: 0.33", Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0" + Indent at: 0.25"

(d)

(e) A notice shall be permanently posted on industrial user's bulletin board or other prominent place advising employees whom to call in the event of a dangerous discharge. Employers shall ensure that all employees who may cause a discharge to occur are advised of the emergency notification procedures.

#### Sec. 22-242. Hauled wastewater.

Septic tank waste may be introduced into the POTW only at locations designated by the pretreatment coordinator and at such times as are established by the pretreatment coordinator. Such waste shall not violate sections 22-234—22-236 or any other requirement established by the town. The pretreatment coordinator may require septic tank waste haulers to obtain wastewater discharge permits.

(Ord. No. 1999-12, 6-23-99)

#### Sec. 22-243. Self-monitoring.

- (a) The permit holder shall make measurements including, but not limited to, flow rates, flow volumes, BOD and suspended solids concentrations, as well as concentrations of other particular constituents of their wastewater discharges, at their own expense, as frequently as necessary to comply with the terms and conditions of each permit issued under this article.
- (b) All pollutant analyses, including sampling techniques, shall be performed in accordance with the techniques prescribed in 40 CFR 136, unless otherwise specified in an applicable categorical pretreatment standard. If 40 CFR 136 does not contain sampling or analytical techniques for the pollutant in question, sampling and analyses must be performed in accordance with procedures approved by the EPA.
- (c) Collection of samples shall proceed as follows:
  - (1) Except as indicated in subsection (c)(2) of this section, the industrial user must collect wastewater samples using flow proportional composite collection techniques. If flow proportional sampling is infeasible, the pretreatment coordinator may authorize the use of time proportional sampling or a minimum of four grab samples where the user demonstrates that this will provide a representative sample of the effluent being discharged. In addition, grab samples may be required to show compliance with instantaneous discharge limits.
  - (2) Samples for oil and grease, temperature, pH, cyanide, phenols, sulfides, and volatile organic compounds must be obtained using grab collection techniques.

#### Sec. 22-244. Compliance monitoring and right to inspection.

- (a) The pretreatment coordinator shall have the right to enter the premises of any user to determine whether the industrial user is complying with all requirements of this chapter, and any wastewater discharge permit, or orders issued under this chapter. Industrial users shall allow the pretreatment coordinator ready access to all parts of the premises for the purposes of inspection, sampling, record examination and copying, and the

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)



fulfillment of any additional duties. The user shall make any and all arrangements to permit the pretreatment coordinator or ~~his aide~~ duly authorized agent ready access.

- (b) The pretreatment coordinator shall have the right to set up on the user's property, or require installation of such devices as are necessary to conduct sampling and/or metering of the industrial user's operations.
- (c) The pretreatment coordinator may require the industrial user to install monitoring equipment as necessary. A facility's sampling and monitoring equipment shall be maintained at all times in a safe and proper operating condition by the user at its own expense. All devices used to measure wastewater flow and quality shall be calibrated regularly in accordance with procedures acceptable to the town to ensure their accuracy.
- (d) Unreasonable delays in allowing the pretreatment coordinator access to the user's premises shall be deemed a violation of the chapter.

#### **Sec. 22-245. Right to require ~~Right to inspection~~ user documentation.**

- (a) The pretreatment coordinator may, by regulation, order, permit, or otherwise, require any person or facility who discharges to the POTW to:

- (1) Establish and maintain records;
- (2) Make reports;
- (3) Install, calibrate, use, and maintain monitoring equipment or methods;
- (4) Sample and/or analyze discharges and effluents (in accordance with the method, at location, at the intervals, and in the manner as the pretreatment coordinator shall prescribe); and/or
- (5) Provide any other requested information relating to discharges to the POTW.

- (b) All industrial users subject to the reporting requirements set forth in this chapter must maintain, for a minimum of three years, any records of monitoring activities, ~~and results, and documentation associated with Best Management Practices~~, and shall make such records available for inspection and copying by the pretreatment coordinator. This period shall be automatically extended for the duration of any litigation concerning the user or the town. Such records shall include for all samples:

- (1) The date, exact place, method, and time of sampling and the names of the person or persons taking the samples;
- (2) The dates analyses were performed;
- (3) Who performed the analyses;
- (4) The analytical techniques/methods used; and  
—The results of such analyses.
- (5) \_\_\_\_\_

- (c) Refer to Sec. 22-250 for more information on user documentation/recordkeeping.

**Formatted:** Paragraph 1, Indent: Left: 0", Hanging: 0.33",  
Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start  
at: 1 + Alignment: Left + Aligned at: 0" + Indent at: 0.25"

#### **Sec. 22-246. Confidential information.**

Information and data on an industrial user obtained from reports, surveys, wastewater discharge permit applications and monitoring programs, and from the pretreatment coordinator's inspection and sampling activities, shall be available to the public without restriction, unless the industrial user specifically requests, and is able to demonstrate to the satisfaction of the pretreatment coordinator, that the release of such information would divulge information, processes or methods of reduction entitled to protection as trade secrets under applicable state law. Any such request must be asserted at the time of submission of the information or data. When requested and demonstrated by the industrial user furnishing a report that such information should be held

confidential, portions of a report which might disclose trade secrets or secret processes shall not be made available for inspection by the public, but shall be made available immediately upon request to governmental agencies for uses related to the RIPDES program or pretreatment program and in enforcement proceedings involving the person furnishing the report. Wastewater constituents and characteristics and other effluent data as defined by 40 CFR 302 will not be recognized as confidential information and will be available to the public without restriction.

#### Sec. 22-247. Publication of users in significant noncompliance.

The pretreatment coordinator shall publish annually in the largest daily newspaper published in the municipality where the POTW is located, a list of the users which, during the previous 12 months, were in significant noncompliance, as defined in section 22-2, with the applicable standards and requirements.

(Ord. No. 2008-11, 7-9-08)

Formatted: Space After: 6 pt

#### Sec. 22-248. Notices.

Unless otherwise provided in this section, any notice required to be given by the town under this chapter shall be in writing and served in person or by certified mail or telegram to the last address of the discharger shown in the records of the town.

#### Sec. 22-249. Timing.

Written reports will be deemed to have been submitted on the date postmarked. For reports which are not mailed, postage prepaid, and to mail facility serviced by the United States Postal Service, the date of receipt of the report shall govern.

#### Sec. 22-250. Recordkeeping.

- (a) Industrial users subject to the reporting requirements of this article shall retain and make available for inspection and copying, all records of information obtained pursuant to any monitoring activities required by this chapter, and any and all additional records of information obtained pursuant to monitoring activities undertaken by the user independent of such requirements.
- (b) Industrial users subject to reporting requirements of this article monitors any regulated pollutant at the appropriate sampling location more frequently than required by the POTW, the results of this monitoring shall be included in the report.
- (c) Records shall include the date, exact place, method, and time of sampling, and the name of the person taking the sample; the date analyses were performed; who performed the analysis; the analytical techniques or methods used; and the results of such analyses.

Formatted: Indent: Left: 0", Hanging: 0.33", Numbered + Level: 1 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

#### Sec. 22-251. Administrative enforcement remedies.

- (a) Authority. These enforcement provisions are adopted under the authority of G.L. 1956, § 45-6-2.3. The authorities laid out in this ordinance are not exclusive. The superintendent or pretreatment coordinator may take any, all, or any combination of these actions against a noncompliant User. Enforcement of pretreatment violations will be in accordance with the Code of Federal Regulations Title 40 Chapter 1 Subchapter N, the Bristol Town Code, and Bristol's Enforcement Response Plan. However, the superintendent or pretreatment coordinator may take other action against any User when the circumstances warrant. Further, the superintendent and pretreatment coordinator are empowered to take more than one enforcement action against any noncompliant user.

(Supp. No. 47)

Created: 2022-02-17 11:27:42 [EST]

- 
- (b) *Notification of violation.* When the pretreatment coordinator finds that an industrial user has violated, or continues to violate, any provision of this article, a wastewater discharge permit or order issued under this article, or any other pretreatment standard or requirement, the pretreatment coordinator may serve upon that user a written notice of violation. Within ten (10) days of the receipt of this notice, an explanation of the violation and a plan for the satisfactory correction and prevention thereof, to include specific required actions, shall be submitted by the user to the pretreatment coordinator. Submission of this plan in no way relieves the user of liability for any violations occurring before or after receipt of the notice of violation. Nothing in this section shall limit the authority of the pretreatment coordinator to take any action, including emergency actions or any other enforcement action, without first issuing a notice of violation.
- (c) *Consent orders.* The pretreatment coordinator may enter into consent orders, assurances or voluntary compliance, or other similar documents establishing an agreement with any user responsible for noncompliance. Such documents will include specific action to be taken by the industrial user to correct the noncompliance within a time period specified by the document. Consent orders have the same force and effect as the administrative orders issued pursuant to this chapter and shall be judicially enforceable.
- (d) *Compliance orders.* Compliance orders may be issued under the following circumstances and manner:
- (1) When the pretreatment coordinator finds that a user has violated, or continues to violate, any provision of this chapter, a wastewater discharge permit or order issued under this article, or any other pretreatment standard or requirement, he may issue an order to the user responsible for the discharge directing that the user come into compliance within a specified time. If the user does not come into compliance within the time provided, sewer service may be discontinued unless adequate treatment facilities, devices or other related appurtenances are installed and properly operated. Compliance orders also may contain other requirements to address the noncompliance, including additional self-monitoring and management practices designed to minimize the amount of pollutants discharged to the sewer. A compliance order may not extend the deadline for compliance established for a pretreatment standard or requirement, nor does a compliance order relieve the user of liability for any violation, including any continuing violation.
  - (2) Issuance of a compliance order shall not be a bar against, or a prerequisite for, taking any other action against the user.
- (e) *Cease and desist orders.* Cease and desist orders may be issued under the following circumstances and manner:
- (1) When the pretreatment coordinator finds that a user has violated, or continues to violate any provision of this chapter, a wastewater discharge permit or order issued under this article, or any other pretreatment standard or requirement, or when the pretreatment coordinator finds that the user's past violations are likely to recur, the pretreatment coordinator may issue an order to the user directing it to cease and desist all such violations and directing the user to:
    - a. Immediately comply with all appropriate requirements; and
    - b. Take such appropriate remedial or preventive action as may be needed to properly address a continuing or threatened violation, including halting operations and/or terminating the discharge.
  - (2) Issuance of a cease and desist order shall not be a bar against, or a prerequisite for, taking any other action against the user.
- (f) *Administrative fines.* Administrative fines shall be charged as follows:
- (1) When the pretreatment coordinator finds that a user has violated, or continues to violate, any provision of this chapter, a wastewater discharge permit or order issued under this article, or any other pretreatment standard or requirement, the pretreatment coordinator may fine such user in an amount



not to exceed \$25,000.00 per violation. Such fines shall be assessed on a per violation, per day basis and possibly added to the user's next scheduled sewer service charge. In the case of monthly or other longterm average discharge limits, fines shall be assessed for each day during the period of violation.

- (2) Unpaid charges, fines, penalties and costs shall constitute a lien against the user's property.
- (3) Users desiring to dispute such fines must file a written request for the pretreatment coordinator to reconsider the fine within ten days of being notified of the fine. Where a request has merit, the pretreatment coordinator may convene a show cause hearing in accordance with section 22-253 on the matter. The pretreatment coordinator may add the costs of preparing administrative enforcement actions, such as notices and orders, to the fine.
- (4) Issuance of an administrative fine shall not be a bar against, or a prerequisite for, taking any other action against the user.
- (5) Calculation of Administrative fines. Penalties may be calculated according to the following penalty matrix for violations of permits and orders issued pursuant thereto. Penalties are assessed for each day of noncompliance.

TYPE OF VIOLATION			
Deviation from Standard	1	2	3
Major	\$25,000	\$10,000	\$5,000
	to \$10,000	to \$5,000	to \$1,000
Moderate	\$10,000	\$5,000	\$1,000
	to \$5,000	to \$1,000	to \$500
Minor	\$5,000	\$1,000	\$500
	to \$1,000	to \$500	to \$100

a. Type of Violation. Refers to the nature of the legal requirement allegedly violated. "Type" includes, but is not limited to, the following examples:

1. Type 1

- i. Violations of legal requirements identified by the Town as directly related to the protection of the public health, safety, welfare, or environment.
- ii. Violation of wastewater discharge limits.
- iii. Violations of compliance schedule milestones.
- iv. Failure to provide reports (compliance schedules, selfmonitoring data, BMR & FCMR).
- v. Failure to accurately report noncompliance.
- vi. Failure to take remedial permit from the Town.
- vii. Failure to take remedial action to mitigate a known harm.

Formatted: Font: Italic

Formatted: Indent: Left: 0.33", Hanging: 0.33", Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 5 + Alignment: Left + Aligned at: 0.5" + Indent at: 0.75"

Formatted: Font: Italic

Formatted: Indent: First line: 0"

Formatted Table

Formatted: Centered

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Centered

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Centered

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Centered

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Not Italic

Formatted: Font: Italic

Formatted: Indent: Left: 0", First line: 0"

Formatted: Indent: Left: 0.66", Hanging: 0.33", Numbered + Level: 2 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.75" + Indent at: 1"

Formatted: Font: Not Italic

Formatted: Numbered + Level: 4 + Numbering Style: i, ii, iii, ... + Start at: 1 + Alignment: Right + Aligned at: 1.75" + Indent at: 2"

viii. Any other violation or group of violations that the Town considers to be significant including a pattern of Type 2 and Type 3 violations.

2. Type 2

- i. Violation of legal requirements indirectly related to public or environmental protection, e.g., late reports (but with notification to the Town that sampling has been performed).
- ii. Failure to comply with an equipment or design specification or any other operational methods or procedure required by the Town or specified in this Chapter, which is indirectly related to protection of the public health and welfare and/or the environment, e.g. the discharge of noncontact cooling water without approval.
- iii. A patter of Type 3 violation.

3. Type 3

- i. Violation of legal requirements identified by the Superintendent as important but incidental to the protection of the plant workers and environment, e.g. late sampling.

b. Deviation from Standard. Refers to the degree to which the violation is out of compliance with the requirement allegedly violated. The Town will evaluate the circumstances of each case to assess whether a violation is a minor, moderate, or major deviation from the standard with reference to the following factors:

- 1. The extent to which the act or failure to act was out of compliance;
- 2. Environmental conditions;
- 3. The amount, toxicity, and/or nature of the pollutant;
- 4. The duration of the violation;
- 5. The areal extent of the violation;
- 6. Whether the user took reasonable and appropriate steps to prevent and/ or mitigate the non-compliance;
- 7. The user's history of noncompliance;
- 8. Willingness to participate in supplemental environmental projects that are directly related to addressing compliance problems of the industry within which the violation took place. Such projects are subject to the approval and control of the Town;
- 9. The economic benefit achieved by noncompliance;
- 10. Any other factor(s) that may be relevant in determining the amount of a penalty, provided that, said other factor(s) shall be set forth in the Notice of Violation, order, or other written notice of the Assessment of Penalty.

(g) Emergency suspensions. Emergency suspensions shall take place as follows:

- (1) The pretreatment coordinator may immediately suspend a user's discharge, after informal notice to the user, whenever such suspension is necessary to stop an actual or threatened discharge which reasonably appears to present or cause an imminent or substantial endangerment to the health or welfare of persons. The pretreatment coordinator may so immediately suspend a user's discharge,

**Formatted:** Indent: Left: 0.99", Hanging: 0.33", Numbered + Level: 3 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 1.38" + Indent at: 1.5"

**Formatted:** Numbered + Level: 4 + Numbering Style: i, ii, iii, ... + Start at: 1 + Alignment: Right + Aligned at: 1.75" + Indent at: 2"

**Formatted:** Indent: Left: 0.99", Hanging: 0.33", Numbered + Level: 3 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 1.38" + Indent at: 1.5"

**Formatted:** Numbered + Level: 4 + Numbering Style: i, ii, iii, ... + Start at: 1 + Alignment: Right + Aligned at: 1.75" + Indent at: 2"

**Formatted:** Font: Italic

**Formatted:** Indent: Left: 0.66", Hanging: 0.33", Numbered + Level: 2 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.75" + Indent at: 1"



after notice and opportunity to respond, that threatens to interfere with the operation of the POTW, or which presents, or may present, an endangerment to the environment.

- (2) Any user notified of a suspension of its discharge shall immediately stop or eliminate its contribution. In the event of a user's failure to immediately comply voluntarily with the suspension order, the pretreatment coordinator may take such steps as deemed necessary, including immediate severance of the sewer connection, to prevent or minimize damage to the POTW, its receiving stream, or endangerment to any individuals. The pretreatment coordinator may allow the user to recommence its discharge when the user has demonstrated to the satisfaction of the pretreatment coordinator that the period of endangerment has passed, unless the termination proceedings in subsection (h) of this section are initiated against the user.
  - (3) A user that is responsible, in whole or in part, for any discharge presenting imminent endangerment shall submit a detailed written statement, describing the causes of the harmful contribution and the measures taken to prevent any future occurrence, to the pretreatment coordinator prior to the date of any hearing as described under subsection (g)(2) of this section.
  - (4) Nothing in this section shall be interpreted as requiring a hearing prior to any emergency suspension under this section.
- (h) *Termination of discharge.* Discharge privileges shall be terminated upon the following:
- (1) Any user who violates the following conditions is subject to discharge permit termination:
    - a. Violation of wastewater discharge permit conditions;
    - b. Failure to accurately report the wastewater constituents and characteristics of its discharge;
    - c. Failure to report significant changes in operations or wastewater volume, constituents and characteristics prior to discharge;
    - d. Refusal of reasonable access to the user's premises for the purpose of inspection, monitoring or sampling;
    - e. Violation of the pretreatment standards in section 22-234; or
    - f. Failure to pay penalties, fees, costs and surcharges.
  - (2) Such user will be notified of the proposed termination of its discharge and be offered an opportunity to show cause under section 22-253 why the proposed action should not be taken. Exercise of this option by the pretreatment coordinator shall not be a bar to, or a prerequisite for, taking any other action against the user.

(Ord. No. 1999-12, 6-23-99)

#### **Sec. 22-252. Costs.**

In addition to such administrative, civil, or criminal fines as may be imposed under this article, any user who violates any provision of this chapter, or any condition or limitation of a permit, or plan approval related thereto, shall be financially responsible and liable to the town in addition to normal service charges and surcharges for industrial investigation and monitoring of compliance with this chapter including, but not limited to the following:

- (1) Costs of mileage and labor incurred in detecting and correcting the violation;
- (2) Laboratory analysis costs associated with detecting or correcting the violation;
- (3) Additional treatment costs caused by the violation or associated with detecting and correcting the violation;

Created: 2022-02-17 11:27:42 [EST]

(Supp. No. 47)



- 
- (4) Costs of any additional equipment acquired or expended by the town for detecting or correcting the violation;
  - (5) Repair and/or replacement of any part of the facility damaged by the violation;
  - (6) Any liability, damage, fine, or penalty incurred by the town as a result of the violation; and
  - (7) Other costs as are associated with detecting or correcting the violation.

**Sec. 22-253. Show cause proceedings.**

- (a) *Right to request a hearing.* Any compliance order or assessment of penalty shall inform the user that a written request for a hearing on the alleged violation, order and/or penalty may be filed with the pretreatment coordinator within ten days after service of the notice. The notice will be deemed properly served upon a user if a copy thereof is served personally or sent by registered or certified mail to the user's last known address, or if the user is served with a notice by any other method of service now or hereafter authorized in a civil action under the laws of the state. If no written request for a hearing is made to the pretreatment coordinator within ten days of the service of notice, the notice and its provisions and any penalties assessed will automatically take effect, and such failure to request a hearing will constitute an admission of facts alleged in such notice and a waiver of the user's right to a hearing on the factual allegations and provisions in the compliance order and assessment of penalty.
- (b) *Conduct of hearing.* If a user upon whom a compliance order and/or assessment of fine has been served under the provisions of this section request a hearing before the pretreatment coordinator within ten days of the service of the compliance order and/or assessment of a fine, the pretreatment coordinator shall set a time and place for the hearing, and shall give the user requesting the hearing at least five days' written notice thereof.
  - (1) After the hearing the pretreatment coordinator may make findings of fact that shall sustain, modify, or withdraw the compliance order and/or assessment of fine. If the pretreatment coordinator sustains or modifies the compliance order or assessment, that decision shall be deemed an order and shall be served upon the person responsible in any manner provided for the service of the compliance order or assessment. The order shall state a time within which the violation shall be remedied, and the original time specified in the notice of violation shall be extended to the time set in the order.
  - (2) Whenever an order has become effective, whether automatically where no hearing has been requested or upon a decision following the hearing, the director or pretreatment coordinator may institute injunction proceedings in the Superior Court of Providence County for the enforcement of the order and appropriate temporary relief. The remedy provided for in this section shall be cumulative and not exclusive, and shall be in addition to remedies relating to the removal or abatement of nuisances or any other remedies provided by law.
  - (3) The pretreatment coordinator may designate an individual not involved in the investigation or preparation of the town's case to act as a hearing officer in his place.
  - (4) All hearing costs shall be paid by the user requesting the hearing.

**Sec. 22-254. Judicial enforcement remedies.**

- (a) *Injunctive relief.* When the pretreatment coordinator finds that a user has violated, or continues to violate, any provision of this chapter, a wastewater discharge permit or order issued under this article, or any other pretreatment standard or requirement, the pretreatment coordinator may petition the Superior Court of Providence County through the town's attorney for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the wastewater discharge permit, order

---

or other requirement imposed by this chapter on activities of the user. The pretreatment coordinator may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the user to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a user.

(b) *Civil penalties.* Civil penalties may be imposed as follows:

- (1) A user who has violated, or continues to violate, any provision of this chapter, a wastewater discharge permit, or order issued under this article, or any other pretreatment standard or requirement shall be liable to the town for a maximum civil penalty of \$25,000.00 per violation, per day, plus actual damages incurred by the POTW per violation, per day, for as long as the violation continues. In the case of a monthly or other longterm average discharge limit, penalties shall accrue for each day during the period of the violation.
- (2) The pretreatment coordinator may also recover reasonable attorneys' fees, court costs and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any actual damages incurred by the town. The pretreatment coordinator shall petition the court to impose, assess and recover such costs.
- (3) In determining the amount of civil liability, the court shall take into account all relevant circumstances including, but not limited to, the extent of harm caused by the violation, the magnitude and duration of the violation, any economic benefit gained through the user's violation, corrective actions by the user, the compliance history of the user, and any other factor as justice requires.
- (4) Filing a suit for civil penalties shall not be a bar against, or a prerequisite for, taking any other action against a user.

(c) *Criminal prosecution.* Criminal prosecution shall be executed as follows:

- (1) Any user who willfully or with criminal negligence violates any provision of this article or any order or permits issued under this article, shall, upon conviction, be punished by fine not to exceed \$25,000.00 per day.
- (2) Any user who knowingly makes false statements, representations or certifications in any applications, record, report, plan or other document acquired to be maintained pursuant to this article, or wastewater discharge permit, or who falsifies, tampers with or knowingly renders inaccurate any monitoring device or method required under this article shall, upon conviction, be punished by fine of not more than \$25,000.00 per day, per violation.

(Ord. No. 1999-12, 6-23-99; Ord. No. 2017-13, 10-4-17)

**Sec. 22-255. Affirmative defenses to discharge violations.**

- (a) *Upset.* For the purposes of this section, the term "upset" means an exceptional incident in which there is unintentional and temporary noncompliance with categorical pretreatment standards because of factors beyond the reasonable control of the user. An upset does not include noncompliance to the extent caused by operational error, improperly designed treatment facilities, inadequate treatment facilities, lack of preventive maintenance or careless or improper operation.
- (1) An upset shall constitute an affirmative defense to an action brought for noncompliance with categorical pretreatment standards if the requirements of subsection (a)(2) of this section are met.
  - (2) A user who wishes to establish the affirmative defense of upset shall demonstrate, through properly signed, contemporaneous operating logs, or other relevant evidence that:
    - a. An upset occurred and the user can identify the causes of the upset;

---

Created: 2022-02-17 11:27:43 [EST]

(Supp. No. 47)

- 
- b. The facility was at the time being operated in a prudent and workmanlike manner and in compliance with applicable operation and maintenance procedures; and
  - c. The user has submitted the following information to the pretreatment coordinator within 24 hours of becoming aware of the upset. If this information is provided orally, a written submission must be provided within five days:
    - 1. A description of the indirect discharge and cause of noncompliance;
    - 2. The period of noncompliance, including exact dates and times or, if not corrected, the anticipated time the noncompliance is expected to continue; and
    - 3. Steps being taken and/or planned to reduce, eliminate, and prevent recurrence of the noncompliance.
- (3) In any enforcement proceeding, the user seeking to establish the occurrence of an upset shall have the burden of proof.
  - (4) Users will have the opportunity for a judicial determination on any claim of upset only in an enforcement action brought for noncompliance with categorical pretreatment standards.
  - (5) Users shall control production of all discharges to the extent necessary to maintain compliance with categorical pretreatment standards upon reduction, loss or failure of its treatment facility until the facility is restored or an alternative method of treatment is provided. This requirement applies in the situation where, among other things, the primary source of power of the treatment facility is reduced, lost or fails.
- (b) *Bypass.* For the purposes of this section, bypass shall mean the intentional diversion of waste streams from any portion of a user's treatment facility; severe property damage shall mean substantial physical damage to property, damage to the treatment facilities which causes them to become inoperable, or substantial and permanent loss of natural resources which can reasonably be expected to occur in the absence of a bypass. Severe property damage does not mean economic loss caused by delays in production.
- (1) A user may allow any bypass to occur which does not cause pretreatment standards or requirements to be violated; but only if it also is for essential maintenance to ensure efficient operation. If a user knows in advance of the need for a bypass, it shall submit prior notice to the pretreatment coordinator, at least ten days before the date of the bypass, if possible. A user shall submit oral notice to the pretreatment coordinator of an unanticipated bypass that exceeds applicable pretreatment standards within 24 hours from the time it becomes aware of the bypass. A written submission shall also be provided within five days of the time the user becomes aware of the bypass. The written submission shall contain a description of the bypass and its cause; the duration of the bypass, including exact dates and times, and, if the bypass has not been corrected, the anticipated time it is expected to continue; and steps taken or planned to reduce, eliminate and prevent reoccurrence of the bypass. The pretreatment coordinator may waive the written report on a case-by-case basis if the oral report has been received within 24 hours.
  - (2) Bypass is prohibited, and the pretreatment coordinator may take an enforcement action against a user for a bypass, unless the bypass was unavoidable to prevent loss of life, personal injury or severe property damage; and there were no feasible alternatives to the bypass, such as the use of auxiliary treatment facilities, retention of untreated wastes or maintenance during normal periods of equipment downtime. This condition is not satisfied if adequate backup equipment should have been installed in the exercise of reasonable engineering judgment to prevent a bypass which occurred during normal periods of equipment downtime or preventive maintenance; and the user submitted notices as required under subsection (b)(1) of this section.



- 
- (3) The pretreatment coordinator may approve an anticipated bypass, after considering its adverse effects, if the pretreatment coordinator determines that it will meet the three conditions listed in subsection (b)(2) of this section.

**Secs. 22-256—22-275. Reserved.**

***DIVISION 2. WASTEWATER DISCHARGE PERMIT***

**Sec. 22-276. Requirements.**

- (a) *Notification of pretreatment coordinator of wastewater characteristics.* All industrial users must notify the pretreatment coordinator of the nature and characteristics of their wastewater prior to commencing indirect discharge in accordance with requirements of this article. The pretreatment coordinator is authorized to prepare a form for this purpose.
- (b) *SIUs.* No significant industrial user shall discharge wastewater into the POTW without first obtaining a wastewater discharge permit from the pretreatment coordinator, except that a significant industrial user that has filed a timely application pursuant to subsection (e) of this section may continue to discharge for the time period specified therein.
- (c) *Other industrial users.* The pretreatment coordinator may require other industrial users to obtain wastewater discharge permits as necessary to carry out the purposes of this chapter.
- (d) *Violations.* Any violation of the terms and conditions of a wastewater discharge permit shall be deemed a violation of this chapter and subjects the wastewater discharge permittee to the sanctions set out in section 22-251. Obtaining a wastewater discharge permit does not relieve a permittee of his obligation to comply with all federal and state pretreatment standards or requirements or with any other requirements of federal, state and local law.
- (e) *Existing connections.* Any industrial user required to obtain a wastewater discharge permit who was discharging wastewater into the POTW prior to the effective date of the ordinance from which this article derives and who wishes to continue such discharges in the future, shall, within 90 days after such date, apply to the pretreatment coordinator for a wastewater discharge permit in accordance with section 22-277, and shall not cause or allow discharges to the POTW to continue after 180 days of the effective date of this ordinance from which this article is derived, except in accordance with a wastewater discharge permit issued by the pretreatment coordinator.
- (f) *New connections.* Any industrial user required to obtain a wastewater discharge permit who proposes to begin or recommence discharging into the POTW must obtain such permit prior to the beginning or recommencing of such discharge. An application for this wastewater discharge permit, in accordance with section 22-277, must be filed at least 90 days prior to the date upon which any discharge will begin or recommence.

**Sec. 22-277. Wastewater discharge permit application contents.**

- (a) All industrial users required to obtain a wastewater discharge permit must submit a permit application. The pretreatment coordinator may require all industrial users to submit as part of an application the following information:
  - (1) All information required by section 22-233(a)(2);

- 
- (2) Description of activities, facilities and plant processes on the premises, including a list of all raw materials and chemicals used or stored at the facility which are, or could accidentally or intentionally be discharged to the POTW;
  - (3) Number and type of employees, hours of operation, and proposed or actual hours of operation;
  - (4) Each product produced by type, amount, processes and rate of production;
  - (5) Type and amount of raw materials processed (average and maximum per day);
  - (6) Site plans, floor plans, mechanical and plumbing plans and details to show all sewers, floor drains and appurtenances by size, location and elevation, and all points of discharge;
  - (7) Time and duration of discharges;
  - (8) Standard industrial classification code of the industry and any processes for which federal categorical pretreatment standards have been promulgated;
  - (9) Any other information as may be deemed necessary by the pretreatment coordinator to evaluate the wastewater discharge permit application.
- (b) All plans required in subsection (a)(6) of this section must be certified for accuracy by a state registered engineer.
  - (c) All applicants must obtain the following certification statement signed in accordance with this section:  
 "I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to ensure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fines for knowing violations."
  - (d) For purposes of this section, authorized representative of the industrial user includes the following:
    - (1) If the industrial user is a corporation, by a responsible corporate officer including the president, secretary, treasurer or vice-president of the corporation in charge of a principal business function, or any other person who performs similar policy or decision making functions for the corporation.
    - (2) By a general partner or proprietor of the industrial user submitting the reports as a partnership or sole proprietorship, respectively.
    - (3) The principal executive officer or director having responsibility for overall operation of the discharging facility if the industrial user submitting the report is a federal, state or local government entity or agent.
    - (4) By a duly authorized representative of the individuals designated in subsections ~~(c)(1)a~~, ~~(c)(1)b~~ or ~~(c)(1)c~~ ~~(d)(1)~~, ~~(d)(2)~~, or ~~(d)(3)~~ of this section, if the authorization is made in writing by the individual described in subsections ~~(d)(1)~~, ~~(d)(2)~~, or ~~(d)(3)~~ ~~(c)(1)a~~, ~~(c)(1)b~~ or ~~(c)(1)c~~ of this section, and the authorization specifies that the authorized representative has responsibility for the overall operation of the facility from which the industrial discharge originates, such as the position of plant manager; and the written authorization is submitted to the town along with the application.
  - (e) Incomplete or inaccurate applications will not be processed and will be returned to the industrial user for revision.

(Ord. No. 2017-13, 10-4-17)

---

#### Sec. 22-278. Decisions.

The pretreatment coordinator will evaluate the data furnished by the user and may require additional information. After evaluation of the application, the pretreatment coordinator will determine whether or not to issue a wastewater discharge permit. The pretreatment coordinator may deny any application for a wastewater discharge permit.

#### Sec. 22-279. Contents.

- (a) A wastewater discharge permit shall include such conditions as are deemed reasonably necessary by the pretreatment coordinator to prevent pass through or interference, protect the quality of the waterbody receiving the POTW's effluent, protect worker health and safety, facilitate sludge management and disposal, and protect against damage to the POTW. A wastewater discharge permit must contain the following:
  - (1) A statement indicating the duration of the permit which may not exceed five years. A permit may be issued for a period of less than five years, which is determined by the pretreatment coordinator and is stated within the discharge permit to expire on a specific date;
  - (2) A statement that the wastewater discharge permit is nontransferable without prior notification to the town in accordance with section 22-282, and provisions for furnishing the new owner or operator with a copy of the existing wastewater discharge permit;
  - (3) The effluent limits and Best Management Practices based upon applicable pretreatment standards;
  - (4) Self-monitoring, sampling, reporting, notification and recordkeeping requirements, including an identification of pollutants to be monitored, sampling locations, sampling frequencies and sample type based on federal, state and local law; and
  - (5) A statement of applicable civil and criminal penalties for violation of treatment standards and requirements and any applicable compliance schedule. The schedule may not extend the time for compliance beyond that required by applicable federal, state or local law.
- (b) The pretreatment coordinator has the discretion to include the following conditions in the wastewater discharge permit:
  - (1) Limits on the average and/or maximum rate of discharge, time of discharge and/or requirements for flow regulation and equalization;
  - (2) Requirements for the installation of pretreatment technology, pollution control or construction of appropriate containment devices, designed to reduce, eliminate or prevent the introduction of pollutants into the POTW;
  - (3) Requirements for the development and implementation of spill control plans, slug discharge control plans, or other special conditions including management practices necessary to adequately prevent accidental, unanticipated, or nonroutine discharges;
  - (4) Development and implementation of waste minimization plans to reduce the amount of pollutants discharged to the POTW;
  - (5) The unit charge or schedule of industrial user charges and fees for the management of the wastewater discharge to the POTW;
  - (6) Requirements for installation and maintenance of inspection and sampling facilities and equipment;



- (7) A statement that compliance with the wastewater discharge permit does not relieve the permittee of responsibility for compliance with all applicable federal and state pretreatment standards, including those which become effective during the term of the wastewater discharge permit; and
- (8) Other conditions deemed appropriate by the pretreatment coordinator to ensure compliance with this chapter, and state and federal laws, rules, and regulations.

(Ord. No. 1999-12, 6-23-99)

#### Sec. 22-280. Issuance process.

- (a) *Permit duration.* Permits shall be issued for a specified time period not to exceed five (5) years. A permit may be issued for less than five years at the discretion of the pretreatment coordinator.
- ~~(b) *Public notification.* The pretreatment coordinator will publish in the largest daily newspaper in the servicing area notice of intent to issue a pretreatment permit at least 14 days prior to issuance. The notice will indicate a location where the draft permit may be reviewed and an address where written comments may be submitted.~~
- ~~(b)~~ *Permit appeals.* Permit decisions may be appealed as follows:
  - (1) The pretreatment coordinator will provide all interested persons with notice of final permit decisions. Upon notice by the pretreatment coordinator, any person, including the industrial user, may petition to appeal the terms of the permit within ten (10) days of the notice of its issuance, subject to the following conditions:
    - a. Failure to submit a timely petition for review shall be deemed to be a waiver of the administrative appeal;
    - b. In its petition, the appealing party must indicate the wastewater discharge permit provisions objected to, the reasons for the objection, and the alternative condition, if any, it seeks to place in the wastewater discharge permit.
  - (2) The effectiveness of the wastewater discharge permit shall not be stayed pending appeal.
  - (3) If the pretreatment coordinator fails to act within thirty (30) days, a request for reconsideration shall be deemed to be denied. Decisions not to reconsider wastewater discharge permit, not to issue a wastewater discharge permit or not to modify a wastewater discharge permit shall be considered final administration actions for the purposes of judicial review.
  - (4) An aggrieved party seeking judicial review of the final administrative wastewater discharge permit must do so by filing a complaint with Superior Court for Providence County within 30 days of receipt of the final decision.

#### Sec. 22-281. Modification.

The pretreatment coordinator may modify a wastewater discharge permit for good cause including, but not limited to, the following reasons:

- (1) To incorporate any new or revised federal, state or local pretreatment standards or requirements;
- (2) To address significant alterations or addition to the industrial user's operation, processes or wastewater volume or character since the time of wastewater discharge permit issuance;
- (3) A change in the POTW that requires either a temporary or permanent reduction or elimination of the authorized discharge;

Created: 2022-02-17 11:27:43 [EST]

(Supp. No. 47)

- 
- (4) Information indicating that the permitted discharge poses a threat to the town's POTW, town personnel or the receiving waters;
  - (5) Violation of any terms or conditions of the wastewater discharge permit;
  - (6) Misrepresentations or failure to fully disclose all relevant facts in the wastewater discharge permit application or in any required reporting;
  - (7) Revision of or a grant of variance from categorical pretreatment standards pursuant to 40 CFR 403.13;
  - (8) To correct typographical or other errors in the wastewater discharge permit; or
  - (9) To reflect a transfer of the facility ownership or operation to a new owner or operator.

**Sec. 22-282. Transfer.**

- (a) Wastewater discharge permits may be transferred to a new owner or operator only if the permittee gives at least 30 days' advance notice to the pretreatment coordinator, and the pretreatment coordinator approves the wastewater discharge permit transfer. The notice to the pretreatment coordinator must include a written certification by the new owner or operator which:
  - (1) States that the new owner and/or operator has no immediate intent to change the facility's operations and processes;
  - (2) Identifies the specific date on which the transfer is to occur; and
  - (3) Acknowledges full responsibility for complying with the existing wastewater discharge permit.
- (b) Failure to provide advance notice of a transfer renders the wastewater discharge permit void as of the date of facility transfer.

**Sec. 22-283. Revocation.**

- (a) The pretreatment coordinator may revoke a wastewater discharge permit for good cause including, but not limited to, the following reasons:
  - (1) Failure to notify the pretreatment coordinator of significant changes to the wastewater discharge prior to the changed discharge;
  - (2) Failure to provide prior notification to the pretreatment coordinator of changed conditions pursuant to section 22-233;
  - (3) Misrepresentation or failure to fully disclose all relevant facts in the wastewater discharge permit application;
  - (4) Falsifying self-monitoring reports;
  - (5) Tampering with monitoring equipment;
  - (6) Refusing to allow the pretreatment coordinator timely access to the facility premises and records;
  - (7) Failure to meet effluent limitations;
  - (8) Failure to pay fines;
  - (9) Failure to pay sewer charges;
  - (10) Failure to meet compliance schedules;
  - (11) Failure to complete a wastewater survey or the wastewater discharge permit application;

- (12) Failure to provide advance notice of the transfer of business ownership of a permitted facility; or
- (13) Violation of any pretreatment standard or requirement, or any terms of the wastewater discharge permit or this chapter.
- (b) Wastewater discharge permits shall be voidable upon cessation of operations or transfer of business ownership. All wastewater discharge permits issued to a particular industrial user are void upon the issuance of a new wastewater discharge permit to that user.

#### Sec. 22-284. Reissuance.

An industrial user with an expiring wastewater discharge permit shall apply for wastewater discharge permit reissuance by submitting a complete permit application, in accordance with section 22-277, a minimum of 30~~90~~ days prior to the expiration of the user's existing wastewater discharge permit.

#### Secs. 22-285—22-315. Reserved.

### ARTICLE VIII. INDUSTRIAL USER PERMIT FEE SCHEDULE

#### Sec. 22-316. Enumeration.

- (a) The superintendent shall assess a wastewater discharge application permit fee to all industrial users connected to or discharging to the wastewater facilities based on the following schedule:

Description:	Permit Fee
(1) <u>Industries subject to EPA Categorical Standards (i.e. Electroplating, Refiners, Hospitals, Pharmaceutical Manufacturing, High-flow Processing Plants, Facilities using Heavy Metals and/or Cyanide, Plastics Molding and Forming, Rubber Manufacturing, Textile Mills, etc.)</u>	
<u>a. Categorical User, 500,000 gallons or more per year flow</u> ..... \$1,500.00	
<u>b. Categorical User, between 250,000 and 500,000 gallons per year flow</u> ..... \$1,100.00	
<u>c. Categorical User, less than 500</u> <del>250</del> <u>,000 gallons per year flow</u> ..... <del>\$1,300</del> <u>750</u> .00	
(2) <u>Industries or Commercial Users discharging or having potential to discharge conventional pollutant (BOD, TSS, pH, Oil &amp; Grease, Fecal Coliforms) loads in sufficient quantities to cause violation of discharge limitations or for adversely affecting the POTW's operation (i.e. Brewing &amp; Distilling Operations, Wholesale Food/Fish/Meat Processing, Supermarkets, Commercial Buildings with Cafeteria and/or Laundry Operations, Operations with High Conventional Pollutant Loads)</u>	
<u>a. Users, with an SIC, less</u> <del>more</del> <u> than 250</u> <del>500</del> <u>,000 gallons per year flow</u> ..... <del>\$500</del> <u>750</u> .00	
<u>b. Users, with an SIC, between 250,000 and 500,000 gallons per year flow</u> ..... <del>\$600</del> <u>500</u> .00	
<u>c. Users, with an SIC, more</u> <del>less</del> <u> than 500</u> <del>250</del> <u>,000 gallons per year flow</u> ..... <del>\$750</del> <u>250</u> .00	
<del>Users, without an SIC, more than 250,000 gallons per year flow</del> <u>350.00</u>	
<del>Users, without an SIC, less than 250,000 gallons per year flow</del> <u>225.00</u>	
(3) <u>Fast food restaurants, Large Restaurants with seating capacity over 150</u> ..... \$600.00	
(4) <u>Restaurants seating capacity over 100 less than 50</u> ..... <del>\$400</del> <u>175</u> .00	

**Formatted:** List Paragraph, Indent: Left: 0.25", Hanging: 0.33", Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

**Formatted:** List Paragraph, Numbered + Level: 2 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.75" + Indent at: 1"

**Formatted:** Font: Not Bold

**Formatted:** List Paragraph, Indent: Left: 0.25", Hanging: 0.33", Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

**Formatted:** List Paragraph, Numbered + Level: 2 + Numbering Style: a, b, c, ... + Start at: 1 + Alignment: Left + Aligned at: 0.75" + Indent at: 1"

**Formatted:** List Paragraph, Indent: Left: 0.25", Hanging: 0.33", Numbered + Level: 1 + Numbering Style: 1, 2, 3, ... + Start at: 1 + Alignment: Left + Aligned at: 0.25" + Indent at: 0.5"

Created: 2022-02-17 11:27:43 [EST]



- (5) Restaurants seating capacity between 50—100 ..... \$275.00
- (6) Restaurants seating capacity less than 50, Bakeries, Catering over 100 ..... ~~\$400~~175.00
- (7) Shellfish/Fish Retailer/Processor, Butcher/Meat Processor ..... \$150.00
- (8) Small Coffee Shops, Ice Cream Shops, Smoothie/Shake Shops, and Other Small FSEs Requiring Permits; Non-Catering Religious Institutions/Banquet Halls ..... \$75.00
- (9) Professional Health Care Facilities, Medical, health care facilities 500,000 or more gallons per year flow ..... \$350.00
- (10) Professional Health Care Medical, health care facilities less Facilities, less than 500,000 gallons per year flow ..... \$225.00
- (11) Private Medical Centers, Dentists, officesFuneral Homes/Embalming, marinas, yacht clubs..... \$125.00
- (12) Service Gasoline Stations, Auto Body/Repair, Car Washers, Marinas, Boat Repair/Manufacturing, ..... \$125.00
- Small Businesses Requiring Permits, Bakeries125.00
- (13) Funeral home (embalming on site), beauty salons, laundriesLaundromats/Dry Cleaners, car washes, Animal Care-/Grooming facilities, small businesses..... \$75.00
- Shellfish retailer, large businesses150.00
- Fast food restaurants600.00
- (14) Private educational institutions, with over 250,000 gallons per year flow275.00"Zero Discharge Permit" – Industries discharging only sanitary wastes and/or non-toxic discharges (cooling water, cooling tower discharges) and/or Dry industries with no wastewater discharges ..... No fee
- 0
- (15) Town-owned facilities (e.g. schools, fire, police, department of public works) ..... No fee
- (b) If a facility food service establishment does not have working grease traps, an additional 100 percent of the stated fee will be added.
- (c) If a facility does not have oil and grease separation on the site, in working order, and operations require such a device, an additional ~~100~~50 percent of the stated fee will be added.
- (d) The superintendent may increase such fees from time to time by application to the town council.
- (Ord. No. 2006-26, 8-23-06)

**Secs. 22-317—22-350. Reserved.**

## **ARTICLE IX. SEWER ASSESSMENT CHARGES**

### **Sec. 22-351. Findings.**

- (a) Section 12 of chapter 211 of the Public Laws of Rhode Island, 1980, authorizes the town council to assess a portion of the town's sewer system by means of a sewer betterment assessment.
- (b) Improved real estate which has direct access to the sewer system will receive a particular and special benefit upon the completion of the sewer project. The minimum amount of such benefit is hereby determined to be

\$2,670.00 for each single-family dwelling so benefited. Real estate which is improved with multifamily dwellings, condominiums, commercial establishments, industry and nonprofit churches and schools will derive increased particular and special benefits corresponding to increased occupancy capacity of the structures utilized for such purposes, and may be charged a higher sum, per section 22-316.

- (c) Unimproved lots that front a street with a sewer and are buildable will be assessed the regular amount per home site (\$2,670.00). The property owner may declare multiple lots to be one homesite. However, if the original homesite is subsequently divided, assessment charges will be imposed in accordance with the intent of section 22-277. The charge shall then be assessed for each subsequently divided lot, and shall be due in full upon subdivision.

#### **Sec. 22-352. Sewer construction costs.**

- (a) The town council hereby levies a sewer assessment with respect to each sewer assessment structure or homesite in the town. Such assessment shall take effect upon the completion of the requirements of section 22-279.
- (b) The amount of such sewer assessment with respect to each sewer assessment structure or homesite shall be the total amount derived from the following table with respect to each separate sewer assessment structure or homesite.

	Assessment
--	------------

- |      |   |            |
|------|---|------------|
| (1)  | Residence structure   | \$2,670.00 |
| (2)  | Multifamily residence structure containing two residential units  | 2,670.00   |
| (3)  | Multifamily residence structure containing more than two residential units, an amount for each residential unit of                        | 2,670.00   |
| (4)  | Commercial structure (up to 10,000 square feet)   | 2,670.00   |
| (5)  | Commercial structure (for each additional 10,000 square feet or major fraction thereof)   | 2,670.00   |
| (6)  | Industrial structure (up to 10,000 square feet)   | 2,670.00   |
| (7)  | Industrial structure (for each additional 10,000 square feet or major fraction thereof)   | 2,670.00   |
| (8)  | Church or school structure (up to 5,000 square feet)  | 2,670.00   |
| (9)  | Church or school structure (for each additional 5,000 square feet or major fraction thereof)  | 2,670.00   |
| (10) | Multiuse structure: The amount charged shall be the sum of the charges for the components, per subsections (b)(1)—(b)(9) of this section. |            |
- (c) Abutting lands to sewer lines that are constructed at the expense of a developer or individual landowner are not assessed any construction charge.

#### **Sec. 22-353. Sewer assessment roll.**

- (a) At such time as the authorized agent shall by resolution authorize the sewer assessment, the tax assessor shall certify to the town clerk a sewer assessment roll of all sewer assessment structures within such area.
- (b) Such sewer assessment roll shall, with respect to each sewer assessment structure or homesite lot thereon, name the owner of the estate so assessed, the lot and plat number, the category of sewer assessment structure or structures thereon, and the amount of the sewer assessment thereon.

- 
- (c) The tax assessor's office will prepare the assessment roll for each new addition to the sewer system that is constructed by the town, or for subdivisions of any estate.

**Sec. 22-354. Recording of sewer assessment roll.**

Upon receipt of such sewer assessment roll from the tax assessor, the town clerk shall endorse the date of delivery thereof and record such assessment roll as a public record.

**Sec. 22-355. Collection of assessment and lien.**

- (a) From the date of delivery to the town clerk of the sewer assessment roll, the amount of such assessment, including any interest that may accrue thereon, shall constitute a debt payable to the town by the owner of the sewer assessment structure, or homesite so assessed, and further constitutes a lien upon each sewer assessment structure or homesite so assessed, on a parity with the lien for town taxes, until paid in full. Such lien shall not be subject to termination under G.L. 1956, § 44-9-1.
- (b) The tax collector shall have the same power to collect such assessments and interest from the owners of the estates so assessed, whether or not residents of this state, and to enforce such lien against the sewer assessment structure or homesite so assessed as he has in the case of town taxes assessed against residents of this state.

**Sec. 22-356. Notice.**

Prior to or forthwith after delivery to the town clerk of a copy of such sewer assessment roll, the tax collector shall cause notice to be sent to the owners of each sewer assessment structure or homesite to which a sewer assessment has been made. Such notice shall be sent as prescribed by section 12 of the enabling act.

**Sec. 22-357. Payment.**

- (a) Each sewer assessment under this article shall be payable in equal annual installments over a period of 20 years with interest charged at an interest rate to be set, from time to time, by the town council.
- (b) The whole sewer assessment against any owner or estate may be prepaid without interest any time prior to the due date to the first installment thereof.
- (c) If any such sewer assessment which is not so prepaid is paid in full before the expiration of 20 years, there shall be an equitable adjustment of the interest charged so that interest will be paid only on the unpaid balance of such assessment for the period up to such payment in full.
- (d) Any owner of an estate who shall become delinquent in payment of his assessment shall be charged at a rate equal to the rate for delinquent real estate taxes, as that may be established by the town council from time to time.
- (e) Any person aggrieved by any such assessment may, within 30 days after the mailing or publication of notice to him, file a petition for relief to the sewer assessment review board. If the board finds such assessment invalid, in whole or in part, it shall give judgment reducing the amount thereof or for a refund accordingly. The filing of such a petition shall not relieve the estate involved from the lien provided for in section 22-355 or prevent the assessment becoming due as provided in this section, but the final judgment of the board reducing such assessment, in whole or in part, shall reduce such lien and the amount due accordingly.



---

**Sec. 22-358. Board of sewer assessment review—Generally.**

There shall be a board of sewer assessment review whose members shall be the members of the board of tax assessment review appointed by the town council pursuant to section 27-41 et seq. The board of sewer assessment review shall elect one of their number as chairman and one as secretary.

**Sec. 22-359. Same—Purpose, powers and duties; adjustments.**

- (a) *Purpose, powers and duties.* The board of sewer assessment review shall hear and decide appeals from landowners of record concerning the amounts of sewer assessments, provided that such appeals are properly filed in accordance with rules and regulations as promulgated by the board from time to time, and within 30 days of the mailing or publication of notice of such assessment to the landowner of record. The board shall also hear and decide appeals for water line breaks or unusual usage, and such other appeals as are referred to it by the town council; provided, however, that the town council has conferred upon the board jurisdiction to hear such additional appeals. The board may hold hearings, administer oaths, receive testimony and exhibits and prescribe rules and regulations necessary to perform its function. The board may request the town solicitor to provide advisory opinions respecting such appeals and otherwise advise the board.
- (b) *Adjustments.* If the board determines that an assessment is partially or wholly invalid, the board may make such adjustments as are necessary to replace the invalid assessment or portion thereof. The board shall notify the tax collector, the town clerk and the landowner of record of such adjusted assessment within five days of such adjustment. The adjusted assessment shall bear interest from the date that notice of such assessment was delivered to the town clerk.

**Sec. 22-360. Same—Rules of procedure.**

The following procedures shall be followed by landowners of record filing appeals from sewer assessments:

- (1) All appeals to the board of sewer assessment review shall be on petitions provided by such board. Blank petitions will be available from the board, the tax collector or the town clerk.
- (2) All questions on such petitions shall be answered completely and truthfully.
- (3) A separate petition shall be filed for each review requested.
- (4) The landowner of record must file all petitions or, if this is not possible, such owner's mark or the signature of such owner's legal representative must appear and such representative's title must be affixed thereto.
- (5) The petitioners and the town council shall be notified of the time and place of the hearing.
- (6) The landowner of record, or such owner's representative, must appear at such meeting. If persons other than the landowner of record are to testify, a written authorization filed by the landowner of record must be presented to, and recorded by, the board.
- (7) Failure on the part of any petitioner or legal representative thereof to appear at the time and place designated by the board for such petitioner's petition to be heard, without prior notification, will be recorded as a default by nonappearance.
  - a. Any petition so recorded as a default will not be reheard for a period of one fiscal year. No petition may be resubmitted for any year for which a prior petition was recorded as a default due to the nonappearance of the petitioner or his legal representative.

- 
- b. There shall be no rehearing of any petition filed in one fiscal year unless the petitioner can present new or different evidence which could not have been presented to such board at the time of the original hearing or unless in the unanimous opinion of the board unusual circumstances warrant a rehearing.
- (8) The procedure for rehearings shall be as follows:
    - a. A new petition must be filed with an accompanying list or brief of explanation.
    - b. The board of sewer assessment review at its regular meeting, and after the filing of a petition for rehearing, will decide on the merits for a rehearing, and the petitioner will be notified in writing of the findings and recommendations of such board.
  - (9) The proceedings of the board shall be recorded and kept in a minute book provided by such board and be in care, custody and control of the secretary and available for public inspection.
  - (10) All decisions of the board of sewer assessment review shall be made by a majority vote of a quorum of such board. A majority of the members of the board shall constitute a quorum. The board may, in its sole discretion, adjourn any hearing without submitting an appeal for a vote.
  - (11) Petitioners will be notified in writing of the findings, recommendations and decisions of the board which pertain to such petitioners' appeal.
  - (12) Attorneys, expert witnesses and any other persons may be presented to the board by petitioners in the hearing of a petition.

#### **Sec. 22-361. Judicial appeal.**

- (a) The taking of an appeal to the board of sewer assessment review, or any action thereon, shall not be construed to limit or restrict the right of any landowner of record to apply to a court of competent jurisdiction in accordance with any law now or hereafter in effect for relief from any assessed valuation.
- (b) Any landowner aggrieved by an adjusted assessment may, within 90 days after the mailing or publication of notice of such assessment, file a petition for relief against the town in the superior court, and such petition shall be subject to the provisions of G.L. 1956, § 44-5-29. If the court finds such assessment invalid, in whole or in part, it shall give judgment reducing the amount thereof or for a refund accordingly. The filing of such a petition shall not relieve the landowner of record from the lien against the subject property provided for in section 22-355 or prevent the assessment from becoming due as provided in this chapter, but the final judgment of the court reducing such assessment, in whole or in part, shall reduce such lien and the amount due accordingly. The remedy provided in this subsection shall be exclusive, and no action or proceeding questioning the validity of any adjusted assessment shall be begun after the expiration of the 90-day period.

#### **Sec. 22-362. Connections.**

Connections shall be made within one year of when the lateral in front of the structure is completed and available for use, as determined by the town, per public notice. Connections from the structure to lateral will be made at the owner's expense.

#### **Secs. 22-363—22-395. Reserved.**

### **ARTICLE X. SEWER SERVICE CHARGES**

---

**Sec. 22-396. Finding.**

- (a) The authorizing agent shall prescribe annually just and equitable charges to be charged all users of the sewage system, based upon the budget established for operation of the sewer department. This charge will be sufficient to cover all sewer service costs estimated for the ensuing fiscal year. Users of the sewage system shall be charged interest for delinquent payments.
- (b) Charges for residential users of the sewage system will be computed on a residential unit charge. All other users will be charged on the basis of water consumption; except that the residential unit charge shall be the minimum charge to any user. The basis for these charges and rates is given in appendix B which is not printed in this Code but which is on file and available in the town offices.
- (c) Sewer service charges for connected facilities will commence at the time a sewer connection permit is issued by the authorized department in accordance with this chapter. For new construction the charges will commence when the certificate of occupancy is issued.

(Ord. No. 2015-02, 4-8-15)

**Sec. 22-397. Sewer user fees.**

- (a) *Nonresidential sewer user fees.* All other structures, other than residential, shall be assessed a sewer user fee based upon the volume of water purchased for the structure. Where a user is not served by public water supply, the town shall establish an appropriate schedule for billing. The sewer use fee shall be based upon a rate per 100 cubic feet of water.
- (b) *Measurement of water from other sources; types of meters.* Where a property uses water from a source other than a public water supply system, the property shall be assessed a sewer user fee based upon the actual quantity of wastewater discharged directly or indirectly into the town's facilities. Such quantity of wastewater may be measured by either inflow water meters or a wastewater discharge meter as determined by the director. No meter shall be installed or be used for such purpose without the approval of the director. Such meters shall be installed and maintained at the expense of the property owner and shall be read by the town. If repairs are made by the town, bills for such repairs shall be collected in the same manner, and be subject to the same penalties, as are bills for sewer user fees.
- (c) *Estimated discharge.* Where a property uses water from a public water supply system or a source other than a public water supply system, but a portion or all of such water is consumed, evaporated or otherwise not discharged directly or indirectly into the town's facilities, the wastewater discharged shall either be metered at the expense of the property owner or an estimate shall be made based upon an engineering analysis approved by the director. Where a discharge has been estimated, bills will be rendered based upon the approved analyses and estimates.
- (d) *Meter failure.* In case a meter fails to register or has been removed for repairs, testing or other purposes during the billing period, the bill shall be issued based on the average daily rate of water consumption or sewage discharged as shown by the meter after it has been returned to service and is in proper working order.
- (e) *Basis of bill for temporarily unmetered service.* If the meter has not been returned to service, the bill shall be issued based on the average daily rate of water consumption or sewage discharged for the previous two-year period.

---

(Supp. No. 47)

Created: 2022-02-17 11:27:43 [EST]



**Sec. 22-398. Rate schedule.**

- (a) Appendix C is the rate schedule for sewer service charges based on the assessment policy of article IX of this chapter. The appendix C is not printed in this Code but is on file and available in the town offices. This rate schedule will be reviewed annually and submitted to the town council prior to July 1 each year.
- (b) Based on this rate schedule the department of finance will prepare the sewer service roll, a copy of which will be filed with the town clerk.

**Sec. 22-399. Collection.**

- (a) Annual sewer service charge bills will be prepared and mailed at the same time as real estate tax bills are mailed.
- (b) Delinquent payments of the sewer fees enumerated in this article shall be subject to interest of 12 percent compounded annually commencing 30 days after the due date.

(Ord. No. 2015-02, 4-8-15)

**Sec. 22-400. Appeals.**

Appeals for water line breaks or unusual usage shall be heard by the sewer assessment review board.

**Sec. 22-401. Infiltration and inflow (I & I) charge for new developments and construction activities.**

For all new construction under building permits issued from May 1, 2004 onward, and for all construction activities under building permits issued from June 1, 2013 onward which result in additional wastewater flow to the town's wastewater treatment plant, the town council hereby levies an infiltration and inflow (I & I) charge to be added above normal sewer charges levied in accordance with this chapter. All construction activities include, but are not limited to, new connections to the sewer system, expansion/renovation of existing buildings, and construction of additional buildings on existing lots. Expansion and/or renovation of an existing single family residential home is exempt from this ordinance.

- (1) The developer of each new unit building permit applicant agrees to pay for the cost to remove one gallon of I & I for every gallon of wastewater to be generated by that unit or construction activity.
- (2) The proposed flow for residential facilities shall be based on a rate of 110 gallons of water per day per bedroom; for commercial or industrial facilities, the proposed flow shall be based on calculations prepared by a registered engineer at the owner's expense.
- (3) The I & I fee will be based on a rate of \$5.00 per gallon of I & I to be removed and will be paid to the department of water pollution control prior to the issue of a building permit.
- (4) The I & I fee will be deposited into a separate dedicated account, within the sewer budget, to be used for the sole purpose of eliminating the I & I by the town.
- (5) The I & I fee will be applied to the net increase in the total number of bedrooms at a property location in cases of knock downs, additions, or subdivisions of properties when such properties have been previously connected to the town sewer system.

(Ord. No. 2004-13, 5-12-04; Ord. No. 2006-21, 7-19-06; Ord. No. 2013-09, 5-15-13; Ord. No. 2013-16, 10-30-13)

---

\*\*\*

This ordinance shall take effect immediately upon its passage.





**EAST BAY COMMUNITY  
DEVELOPMENT CORPORATION**

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2022 OCT -3 PM 2:54

150 Franklin Street  
Bristol, RI 02809  
Phone: 401-253-2080  
Fax: 401-253-6997

Diane Mederos  
Executive Director

October 3, 2022

**Board of Directors**

Bette Walpole  
President

Josue D. Canario  
Vice President

Vicky White  
Secretary

Denise Asciola  
Treasurer

Russ Mello

Aida Cabral

Anthony Marouchoc

Mary Moreira

Kathy Bazinet

Catherine Tattrie

Honorable Town Council  
10 Court Street  
Bristol, RI 02809

Dear Councilmembers:

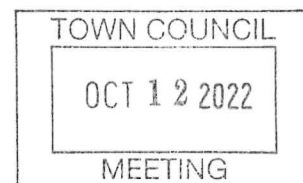
This is a request for your consideration to change the tax formula for the property owned by East Bay Community Development Corp at 330-332 High Street to 8% of gross annual rental income as allowed under Rhode Island General Laws for affordable housing units.

As you may recall, the house at this location was owned by Richard Simpson and upon his death was bequeathed to the Bristol Housing Authority to be converted to four apartment dwellings to be used as affordable housing for those over sixty years of age. In February of 2020, the Directors of the Bristol Housing Authority transferred the property to East Bay CDC to be included in our portfolio of properties. After doing a thorough rehab, there are now four affordable units at this location that will remain so in accordance with Mr. Simpson's directive. This property fits perfectly with East Bay Community Development Corp's mission to provide a full range of attractive and affordable housing to meet the needs of all our residents.

We appreciate your continued support of this endeavor and thank you for your consideration of this request.

Very truly yours,

Diane Mederos  
Executive Director



RE: Draft Agenda

Steven Contente <scontente@bristolri.gov>

Wed 10/5/2022 11:40 AM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

Hello Clerk Cordeiro,

Can I add new item:

Town Administrator report to Town Council on condition of Town Christmas Tree in front of Burnside Hall.

Sincerely,

*Steven Contente*

Steven Contente | Town Administrator  
Town of Bristol, Rhode Island  
10 Court Street Bristol, RI 02809  
P: 401-253-7000 | F: 401-253-1570  
E: [scontente@bristolri.gov](mailto:scontente@bristolri.gov)



**BRISTOL**  
*Rhode Island*

TOWN COUNCIL

OCT 12 2022

MEETING



**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 995**

Sealed Bids will be received until 12 noon on October 12, 2022 for the following:

**HVAC PROJECT AT QUINTA GAMELIN  
BID #995**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON October 12, 2022, FOR THE TOWN COUNCIL MEETING OF October 12, 2022.

The Town of Bristol is requesting sealed bids for **HVAC Project at Quinta Gamelin**, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and two copies) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #995- HVAC Project at Quinta Gamelin**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on October 12, 2022

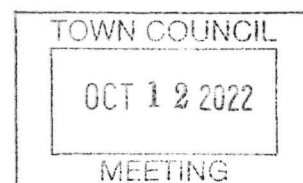
A pre-bid conference advising bidders of bid conditions will be held on Friday, October 7, 2022, at 12 noon, onsite at the Quinta Gamelin Center, 101 Asylum Road, Bristol, Rhode Island 02809.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

September 29 & October 6, 2022



**BID/RFP ADVERTISING AUTHORIZATION FORM**

**BID/RFP No.** 995

Advertising requested by: Warren Rensehausen, CPRP

Signature: Warren

**Source of Funding:**

Approved by Town Council (Date) \_\_\_\_\_

Regular Budget (Line Item Number) \_\_\_\_\_

Special Appropriation \_\_\_\_\_

Grant (Source) \_\_\_\_\_

Other Capital

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

[Signature]  
Steven Contente, Town Administrator

Date

9-23-22

[Signature]  
Julie R. Goucher, Town Treasurer

Date

9-23-22

**Brief Narrative of Project:**

Replace/Repair HVAC system @ Quilta CamelW

Pre-Bid Meeting date, time, location (if applicable) 10/7/22, 12 noon

Quilta CamelW center 101 Asylum Road

Is the pre-bid meeting mandatory (if applicable) NO

Question submission deadline date and contact information (if applicable) 10/7/22 4PM

W Rensehausen @ bristol ri . gov 401-253-1611



---

**LEGAL NOTICE**

---

**TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 995**

Sealed Bids will be received until 12 noon on  
October 12, 2022 for the following:

**HVAC PROJECT AT QUINTA GAMELIN  
BID #995**

BIDS WILL BE OPENED AT 12 NOON AT THE  
BRISTOL TOWN HALL, 10 COURT STREET ON  
October 12, 2022, FOR THE TOWN COUNCIL  
MEETING OF October 12, 2022.

The Town of Bristol is requesting sealed bids for  
**HVAC Project at Quinta Gamelin**, in accordance  
with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be  
filed at the Office of the Town Clerk, 10 Court Street,  
Bristol, RI 02809. Specifications are available for  
download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a  
vendor.

Bids (one original marked "MASTER" and two cop-  
ies) must be submitted in a sealed envelope and  
must be clearly marked on the outside, "**Bid #995-  
HVAC Project at Quinta Gamelin**" and addressed  
to the Town Clerk's Office, Town Hall, 10 Court  
Street, Bristol, RI 02809. Sealed bids will be received  
until 12 noon on October 12, 2022

A pre-bid conference advising bidders of bid condi-  
tions will be held on Friday, October 7, 2022, at 12  
noon, onsite at the Quinta Gamelin Center, 101  
Asylum Road, Bristol, Rhode Island 02809.

Individuals requesting interpreter services for the  
hearing impaired must notify the Town Clerk's Office  
(401) 253-7000 three business days prior to the bid  
opening.

The Town reserves all rights to reject any and all  
bids, or any part thereof, or to go on the open mar-  
ket when it is deemed in the best interest of the  
Town.

MELISSA CORDEIRO  
TOWN CLERK

September 29 & October 6, 2022

September 22, 2022

To: Tri-Town Councils  
Cc: BCWA Directors, Tri-Town State Senators and Representatives, and Key Staff  
Subj: Monthly Report for October Town Council Meetings

Following are highlights and actions taken during the September Meeting:

Phase 2 (5-mile pipeline from E. Prov. to Pawtucket) design plans have been forwarded to E. Prov. for their review. *This arrangement is per our joint financing agreement.*

It was reported that some critical items planned for the new pump station in Bristol remain on hold due to supply side problems. This situation forced management to seek direct purchase of certain items for the coming year's maintenance programs. To wit, Directors awarded \$46,400 to low bidder John Hoadley and Sons, Inc. for 16 fire hydrants (*@ \$2900 per hydrant up significantly from last year*).

Upon recommendation of the Policies Committee, Directors approved our newly revised and updated Employee Handbook.

*As a portion of the agenda was postponed due to circumstances, the monthly meeting at 23 minutes was the shortest in memory.*

As usual, please note that this report contains personal views of considerations and actions and is not an official publication of the BCWA.

Respectfully submitted,

Allan Klepper  
Barrington Director

TOWN COUNCIL

OCT 12 2022

MEETING

Town of Bristol, Rhode Island



**Harbor Commission**

10 Court Street  
Bristol, RI 02809  
401-253-7000

**HARBOR COMMISSION  
MEETING MINUTES  
Sept 12, 2022**

**Harbor Commission:** Dom Franco, Jim Dollins, Dave Miller, John McDonald

**Alternates:** Torrie Peterson

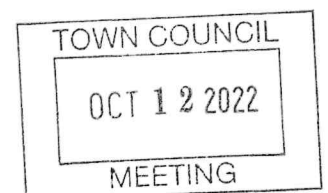
**Advisory Board:** Owen O'Rourke

**Harbormaster:** Gregg Marsili

**Liaison:**

Dom Franco called the meeting to order at 7:00 PM.

1. August meeting minutes were approved.
2. Status of New Marina & Fuel Dock – fuel dock & New Marina are operating well. Work continues to get everything operating such as water and electrical. Should be totally complete by Christmas  
Electrical Inspection fees from State are being protested.
3. CRMC – File # 2022-09-003 for 90 King Philip Ave is up for our review at the October meeting.
4. Report of the Harbormaster
  - A. Boating Safety Course – Gregg to hold as soon as he has approx. 20 students.
  - B. Stare St Ramp & Ind Park Launch Docks – Gregg M. to update at Oct meeting.
  - C. Dock Repair & Maintenance – Progress continues.
  - D. Maritime Center Sign for Building – Gregg M advises sign design is being revised and will report on ordering.
  - E. Trash Skimmer – Gregg to follow-up again in Sept.
  - F. Wait List for Marina – starting to grow again. Over 150 names.
  - G. Dinghy Dock Winter Rates – stays the same.



- 2 -

- H. Gibson Rd ROW Ramp Repair – alternatives are being looked at & Ed Tanner is working on with BHIA.
  - I. ROWS – Town continues working on with Pare engineering involved.
  - J. Fales Rd ROW Marker – Gregg M continues work on with DPW.
  - K. 5 MPH sign – Bob Hamel to update.
- 5. Breakwater Study Committee - Steve Janaurio to update need.
  - 6. Ferry Rd Signage –. Kevin Cute is following.
  - 7. Open discussion for the Public – None.

### **Adjournment**

**Bristol Fire Department  
Board of Engineers Meeting  
October 4, 2022, 2022**

**Call to order, Quorum Established, Attendance, Minutes & Agenda Approval,  
Next Regular Business Meeting.**

The meeting was called to order by **Chief Michael DeMello** at 7:00 PM, a quorum was established. In attendance were **Deputy Chief Danny Cheatom, Assistant Chief Barry Carinha, Captain Telly Gatos, Captain Dennis Cabral, Battalion Chief James Vieira Training & Safety, Lt. James Morris (EMS), Board Clerk Lou Mascola** recorded the minutes.

A motion and second to approve the minutes of the September 6, 2022 meeting, and the meeting agenda for this meeting, October 3, 2022 were unanimously approved by the board.

**Next scheduled meeting is Tuesday, November 1, 2022 @ 7:00 PM**

**Correspondence, Apparatus Reports, Station Requests and Issues, Board Reports**

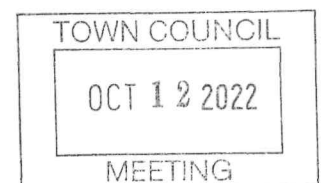
**Agenda**

**Correspondence**

- The department has not received any correspondence to be read at this meeting.

**Deputy Chief Danny Cheatom**

- The 2-1/2" discharge on Engine 3 is leaking, also an issue with the cross-lay.
- Requested silicone lubricant for the first driver of Engine 3.
- Discussed the light at the rear of the Defiance station, as well as the landscaping.
- Inquired about the annual allotment check for the Firemen's Memorial Committee.





### **Captain Dennis Cabral**

- Reported an issue with the air compressor on Engine 2.
- Inquired about the key fob for the rear door at the Ever Ready Station.
- The Ever Ready's will need to obtain ice for the Clam Boil on October 16th.
- Requested (1) key fob for a member of the station.

### **Assistant Chief Barry Carinha**

- Inquired about the annual allotment check for the Hydes Station. Chief DeMello will look into it.

### **Captain Telly Gatos**

- Reported that Ladder 1 is still out of service. Chief DeMello stated that he hopes to have it back by the end of the week, and will call for an update.
- Announced that the Dreadnaught Banquet will be held on November 19th.

### **Lieutenant Jim Morris ( Division of EMS)**

- Thanked everyone for attending the EMS Banquet on September 23rd.
- EMS Probationary School will begin in November.

### **Battalion Chief James Vieira ( Division of Safety & Training)**

- The Firefighter I Class will have a meet and greet on Tuesday October 4th.
- The Firefighter II Class will start on Thursday October 6th.
- The Medical Clearance Packets were distributed to the board.
- The Firefighter I Syllabus sheet was also distributed to the board.
- Announced that the Burn Trailer will be serviced on October 15th.
- Gear will be distributed on Tuesday October 4th at 6:30 PM.

**Chief of the Department Michael DeMello**

- Announced that due to scheduling conflicts, the Annual Public Safety Day has been canceled for this year.
- The Old Timer's Clam Boil will be held on Friday, October 28th , at 12 noon, at the Hydes Station. Have the members that are attending sign up as soon as possible.
- Vigilant Brewing, Pivotal Brewing, Six-Pack Brewing, and 12 Guns Brewing are sponsoring a Bristol Beer Fest at Vigilant Brewing, 44 Ballou Blvd. on Sunday, October 23rd, from 1:30- 4:00 PM. Proceeds from this event will be given for improvements to the Firefighter's Memorial Park.

**Old Business**

- Covid numbers are on the rise, the department shall keep track of the number of cases. If you are not feeling well and may test positive please refrain from being around the stations.
- If the number of cases rises, the department will be giving both Flu and Covid Vaccinations again.

**New Business**

- A reminder for those with EMT Licenses, please be aware of your expiration dates, and get recertified as soon as possible.
- The planned EMR Class has been canceled.

**For the Good of the Department**

- Once again, keep up the good work being done by both fire and EMS.
- If any of the companies receive an application to join the department, and the applicant states that he/she has been a member of another department, the application is to go to the office prior to any acceptances.
- Reported that the recent Blood Drive went well. Thanks to those that participated.

## **Event Calendar Updates for October & November 2022**

### **October 2022**

- 2 - Blood Drive
- 3 - Board Meeting
- 5 - Company Meetings
- 11 - Engine 4 Meeting
- 11 - EMS Meeting
- 13 - Fire Police Meeting
- 16 - Ever Ready Clam Boil
- 19 - Ladies Auxiliary Meeting
- 21 - Firemen's Memorial Meeting
- 23 - Bristol Beer Fest @ Vigilant Brewing
- 16 - Ever Ready Clam Boil
- 28 - Old Timer's Clam Boil

### **November 2022**

- 1 - Board Meeting
- 2 - Company Meetings
- 4 - Hydes Turkey Roll
- 6 - Defiance Clam Boil
- 8 - Engine 4 Meeting
- 8 - EMS Meeting
- 10 - Fire Police Meeting
- 16 - Ladies Auxiliary Meeting
- 17 - Firemen's Memorial Meeting
- 19 - Dreadnaught Banquet
- 24 - Thanksgiving

### **Closing & Adjournment**

Without any further business to conduct, the meeting was adjourned at 7:45 PM.

RespectfullySubmitted,

*Lou Mascola*

Lou Mascola  
Clerk for the Board of Engineers  
Bristol Fire Department  
Bristol, Rhode Island 02809

Town of Bristol, Rhode Island



**Harbor Commission**

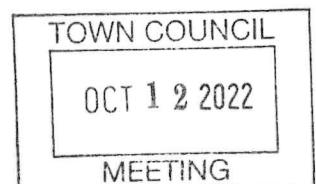
10 Court Street  
Bristol, RI 02809  
401-253-7000

**HARBOR COMMISSION  
MEETING MINUTES  
Oct 3, 2022**

**Harbor Commission:** Dom Franco, Jim Dollins, Dave Miller, John McDonald  
**Alternates:** Torrie Peterson  
**Advisory Board:** Owen O'Rourke  
**Harbormaster:** Gregg Marsili  
**Liaison:**

Dom Franco called the meeting to order at 7:00 PM.

1. September meeting minutes were approved.
2. Status of New Marina & Fuel Dock – fuel dock & New Marina are operating well. Fuel sales for Jun, Jul & Aug was \$90k. Work continues to get everything operating such as water, waste disposal and electrical. Should be totally complete by April. Electrical Inspection fees from State are still being protested.
3. CRMC – File # 2022-09-003 for 90 King Philip Ave was reviewed and the Commission voted to make no comment to CRMC.
4. Report of the Harbormaster
  - A. Boating Safety Course – Gregg to hold as soon as he has approx. 20 students. We currently have 7.
  - B. Stare St Ramp & Ind Park Launch Docks – Gregg M. to update at Nov. meeting.
  - C. Dock Repair & Maintenance – Progress continues & Gregg reviewed with Steve C.
  - D. Maritime Center Sign for Building – Gregg M advises sign design is being revised and will be reported on in Nov.
  - E. Trash Skimmer – Gregg to follow-up again in Oct
  - F. Wait List for Marina – currently at 156 names.
  - G. Dinghy Dock Winter Rates – stays the same.



- 2 -

- H. Gibson Rd ROW Ramp Repair – alternatives are being looked at & Ed Tanner continues working on with BHIA.
  - I. ROWs – Town continues working on with Pare engineering involved.
  - J. Fales Rd ROW Marker – Gregg M continues work on with DPW.
  - K. 5 MPH sign – Bob Hamel to update in Nov.
- 5. Breakwater Study Committee - Steve Janaurio to update need continues working on.
  - 6. Ferry Rd Signage –. Kevin Cute is following and anticipates we'll have soon.
  - 7. Maritime Festival on Aug 13 – net was approximately \$9K and will be used in park upgrade
  - 8. Open discussion for the Public – None.

### **Adjournment**



## MEMORANDUM

To: THE HONORABLE TOWN COUNCIL  
 From: Michelle DiMeo, Tax Assessor/Collector  
 Date: October 4, 2022  
 Subject: Recommended Abatements & Additions for October 12, 2022 meeting

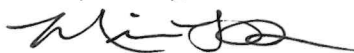
Attached is a list of Abatements & Additions for October 2022

	Abatements	Additions
Motor Vehicles	\$ 78.76	\$ 0.00
Real Estate	\$ 8,749.00	\$ 0.00
Sewer Fees	\$ 870.00	\$ 0.00
Sewer Assessment	\$ 0.00	\$ 0.00
Tangibles	<u>\$ 0.00</u>	<u>\$ 0.00</u>
Total	\$ 9,697.76	\$ 0.00

Net Adjustment: -\$9,697.76

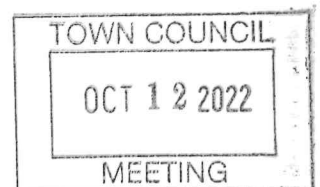
Year to Date Total Abatements & Additions: -\$17,270.46

Respectfully,



Michelle DiMeo

Tax Assessor/Collector



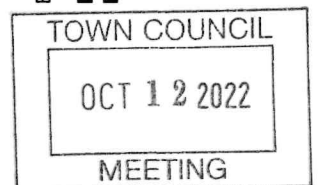
	DATE: October 12, 2022						
<b>ABATEMENTS</b>							
<b>MOTOR VEHICLES</b>							
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT	
50-0025-95	Wilkinson, Richard	MV	2020	\$ 17.35	\$ 16.36	Exemption omitted in error	
50-0025-95	Wilkinson, Richard	MV	2021	\$ 17.35	\$ 62.40	Exemption omitted in error	
		MV	2015	\$ 17.35			
		MV	2016	\$ 17.35			
	TOTAL MV ABATEMENTS				\$ 78.76		
<b>ABATEMENTS</b>							
<b>REAL ESTATE</b>							
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT	
06-0105-10	Fales, Frank & Donald	RE	2022	\$ 13.00	\$ 7,579.00	Tax Appeal #22-025	
50-0085-22	Moran, Kevin & Etelvina	RE	2022	\$ 13.00	\$ 522.60	Tax Appeal #22-026	
15-0201-10	O'Brien, John & Michele	RE	2022	\$ 13.00	\$ 344.50	Tax Appeal #22-004	
18-3721-15	Ryone, Patricia	RE	2022	\$ 13.00	\$ 33.80	Tax Appeal #22-001	
20-1043-25	Teotonio, Joseph ETAL	RE	2022	\$ 13.00	\$ 269.10	Tax Appeal #22-003	
		RE	2020	\$ 14.07			
		RE	2020	\$ 14.07			
	TOTAL RE ABATEMENTS				\$ 8,749.00		
<b>ABATEMENTS</b>							
<b>SEWER FEES</b>							
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT	
04-0486-01	Darosa, Joseph & Alda	SU	2022	\$ 580.00	\$ 870.00	Per ordinance 22-397	
		SU	2020	\$ 530.00			
		SU	2019	\$ 521.00			
		SU	2018	\$ 483.00			
		SU	2017	\$ 469.00			
	TOTAL SEWER ABATEMENTS				\$ 870.00		

ABATEMENTS						
SEWER ASSESSMENT						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		SA	2020	\$ 302.98		
		SA	2019	\$ 302.98		
		SA	2018	\$ 302.98		
TOTAL SEWER ABATEMENTS					\$ -	
ABATEMENTS						
TANGIBLE						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT
		Tang	2022	\$ 13.00		
		Tang	2022	\$ 13.00		
		Tang	2017	\$ 14.92		
		Tang	2016	\$ 14.77		
		Tang	2015	\$ 14.03		
TOTAL TANGIBLE ABATEMENTS					\$ -	
TOTAL ABATEMENTS					\$ 9,697.76	
ADDITIONS						
MOTOR VEHICLES						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		MV	2020	\$ 17.35		
		MV	2021	\$ 17.35		
		MV	2020	\$ 17.35		
		MV	2019	\$ 17.35		
TOTAL MV ADDITIONS					\$ -	
ADDITIONS						
REAL ESTATE						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION

[illegible]

# Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
<b>Revenue</b>						
1001 400 33501 1000 State PILOT Funding	1,340,127.00	0.00	0.00	1,408,285.01	68,158.01	(105.09)%
1001 400 33502 1000 Public Service Corporation Tax	263,739.00	0.00	0.00	273,410.07	9,671.07	(103.67)%
1001 400 33503 1000 Meals & Beverage Tax	578,357.00	0.00	0.00	62,203.39	(516,153.61)	(10.76)%
1001 400 33504 1000 Hotel Tax	79,822.00	0.00	0.00	11,087.28	(68,734.72)	(13.89)%
1001 400 33505 1000 MV Excise Tax Reimbursement	1,495,720.00	0.00	0.00	0.00	(1,495,720.00)	0.00%
1001 400 33506 1000 M/V Phase-Out Tax	109,436.00	0.00	0.00	0.00	(109,436.00)	0.00%
1001 400 33507 1000 Library Grant-In Aid	197,714.00	0.00	0.00	0.00	(197,714.00)	0.00%
1001 400 33901 1000 PILOT-Bristol Assisted Living	48,774.00	0.00	0.00	12,193.60	(36,580.40)	(25.00)%
1001 400 33902 1000 PILOT-Living East Bay	27,360.00	0.00	0.00	8,306.88	(19,053.12)	(30.36)%
1001 400 33903 1000 PILOT-East Bay CDC	3,393.00	0.00	0.00	0.00	(3,393.00)	0.00%
1001 400 33905 1000 PILOT-Roger Williams University	371,478.00	0.00	0.00	0.00	(371,478.00)	0.00%
1001 400 33907 1000 PILOT-Bristol Housing Authority	69,610.00	0.00	0.00	17,712.89	(51,897.11)	(25.45)%
1001 400 33908 1000 PILOT-Gladding Property	4,574.00	0.00	0.00	1,176.66	(3,397.34)	(25.72)%
2009 400 39500 1000 Revenue	0.00	0.00	0.00	27,744.90	27,744.90	0.00%
2020 400 39500 1000 Revenue	0.00	0.00	0.00	50.00	50.00	0.00%
2052 400 39500 1000 Revenue	0.00	0.00	0.00	800.00	800.00	0.00%
2065 400 39500 1000 Revenue- Opioid	0.00	0.00	0.00	8,826.41	8,826.41	0.00%
3039 400 39500 1000 Revenue	0.00	0.00	0.00	1,146,905.68	1,146,905.68	0.00%
3093 400 39500 1000 Revenue	0.00	0.00	0.00	7,500.00	7,500.00	0.00%
<b>Total Revenues</b>	<b>4,590,104.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,986,202.77</b>	<b>(1,603,901.23)</b>	<b>(65.06)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
Excess Revenue Over (Under) Expenditures	4,590,104.00	0.00	0.00	2,986,202.77	(1,603,901.23)	(65.06)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 401 41100 1000 Salaries	35,035.00	0.00	0.00	6,974.82	28,060.18	19.91%
Salaries Salaries	35,035.00	0.00	0.00	6,974.82	28,060.18	19.91%
1001 401 42200 1000 Payroll Taxes	2,680.00	0.00	0.00	518.29	2,161.71	19.34%
Employer Payroll Taxes Employer Payroll Taxes	2,680.00	0.00	0.00	518.29	2,161.71	19.34%
1001 401 43311 1000 Code Supplements	6,500.00	0.00	0.00	1,745.00	4,755.00	26.85%
1001 401 43312 1000 Docket Scanning	0.00	0.00	0.00	2,000.00	(2,000.00)	0.00%
1001 401 43313 1000 Public Media	10,000.00	0.00	0.00	2,200.00	7,800.00	22.00%
1001 401 43400 1000 IT & Support	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 401 43410 1000 Annual Audit	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
Professional Services Professional Services	48,500.00	0.00	0.00	5,945.00	42,555.00	12.26%
1001 401 46020 1000 Inaugural	500.00	0.00	0.00	0.00	500.00	0.00%
Supplies Supplies	500.00	0.00	0.00	0.00	500.00	0.00%
	<b>(86,715.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(13,438.11)</b>	<b>(73,276.89)</b>	<b>(15.50)%</b>
Excess Revenue Over (Under) Expenditures	(86,715.00)	0.00	0.00	(13,438.11)	(73,276.89)	(15.50)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 402 41100 1000 Salaries	175,131.00	0.00	0.00	40,585.38	134,545.62	23.17%
Salaries Salaries	175,131.00	0.00	0.00	40,585.38	134,545.62	23.17%



# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
1001 402 42101 1000 Medical Insurance	6,900.00	0.00	0.00	1,469.50	5,430.50	21.30%
1001 402 42102 1000 Dental Insurance	0.00	0.00	0.00	864.38	(864.38)	0.00%
Medical Benefits Medical Benefits	6,900.00	0.00	0.00	2,333.88	4,566.12	33.82%
1001 402 42200 1000 Payroll Taxes	13,398.00	0.00	0.00	3,171.88	10,226.12	23.67%
Employer Payroll Taxes Employer Payroll Taxes	13,398.00	0.00	0.00	3,171.88	10,226.12	23.67%
1001 402 42301 1000 Defined Contribution-TIAA	768.00	0.00	0.00	158.37	609.63	20.62%
1001 402 42302 1000 Defined Benefit-ERSRI	9,301.00	0.00	0.00	2,148.03	7,152.97	23.09%
Employer Retires Contributions Employer Retires Contributions	10,069.00	0.00	0.00	2,306.40	7,762.60	22.91%
1001 402 45900 1000 Operating	1,200.00	0.00	0.00	162.00	1,038.00	13.50%
Operating Operating	1,200.00	0.00	0.00	162.00	1,038.00	13.50%
1001 402 46260 1000 Vehicle Fuel	1,000.00	0.00	0.00	114.32	885.68	11.43%
Utilities Utilities	1,000.00	0.00	0.00	114.32	885.68	11.43%
	<b>(207,698.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(48,673.86)</b>	<b>(159,024.14)</b>	<b>(23.43)%</b>
Excess Revenue Over (Under) Expenditures	(207,698.00)	0.00	0.00	(48,673.86)	(159,024.14)	(23.43)%
<b>Revenue</b>						
1001 403 32000 1000 Licenses & Permits	700,000.00	0.00	0.00	293,981.82	(406,018.18)	(42.00)%
2078 403 39500 1000 Revenue	0.00	0.00	0.00	788.40	788.40	0.00%
2080 403 39500 1000 Revenue	0.00	0.00	0.00	4,246.40	4,246.40	0.00%
<b>Total Revenues</b>	<b>700,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>299,016.62</b>	<b>(400,983.38)</b>	<b>(42.72)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 403 41100 1000 Salaries	349,486.00	0.00	0.00	74,151.70	275,334.30	21.22%
Salaries Salaries	349,486.00	0.00	0.00	74,151.70	275,334.30	21.22%
1001 403 42101 1000 Medical Insurance	86,147.00	0.00	0.00	24,189.84	61,957.16	28.08%
1001 403 42102 1000 Dental Insurance	4,262.00	0.00	0.00	649.56	3,612.44	15.24%
Medical Benefits Medical Benefits	90,409.00	0.00	0.00	24,839.40	65,569.60	27.47%
1001 403 42200 1000 Payroll Taxes	26,736.00	0.00	0.00	5,279.39	21,456.61	19.75%
Employer Payroll Taxes Employer Payroll Taxes	26,736.00	0.00	0.00	5,279.39	21,456.61	19.75%
1001 403 42301 1000 Defined Contribution-TIAA	3,495.00	0.00	0.00	745.56	2,749.44	21.33%
1001 403 42302 1000 Defined Benefit-ERSRI	52,912.00	0.00	0.00	11,277.07	41,634.93	21.31%
Employer Retires Contributions Employer Retires Contributions	56,407.00	0.00	0.00	12,022.63	44,384.37	21.31%
1001 403 43321 1000 Land Evidence	22,000.00	0.00	0.00	4,541.60	17,458.40	20.64%
1001 403 43322 1000 Probate & Microfilming	400.00	0.00	0.00	0.00	400.00	0.00%
1001 403 43323 1000 Records Restoration	5,000.00	0.00	0.00	1,611.00	3,389.00	32.22%
Professional Services Professional Services	27,400.00	0.00	0.00	6,152.60	21,247.40	22.45%
	<b>(550,438.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(122,445.72)</b>	<b>(427,992.28)</b>	<b>(22.25)%</b>
Excess Revenue Over (Under) Expenditures	149,562.00	0.00	0.00	176,570.90	(828,975.66)	(118.06)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 404 43430 1000 Court Costs	500.00	0.00	0.00	0.00	500.00	0.00%
Professional Services Professional Services	500.00	0.00	0.00	0.00	500.00	0.00%
	<b>(500.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(500.00)</b>	<b>0.00%</b>



# Town of Bristol

## Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
Excess Revenue Over (Under) Expenditures	(500.00)	0.00	0.00	0.00	(500.00)	0.00%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 406 41100 1000 Salaries	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
1001 406 41101 1000 Salaries-Elections	35,500.00	0.00	0.00	0.00	35,500.00	0.00%
Salaries Salaries	39,000.00	0.00	0.00	0.00	39,000.00	0.00%
1001 406 42200 1000 Payroll Taxes	268.00	0.00	0.00	0.00	268.00	0.00%
Employer Payroll Taxes Employer Payroll Taxes	268.00	0.00	0.00	0.00	268.00	0.00%
1001 406 44320 1000 Redistricting	23,000.00	0.00	0.00	22,999.52	0.48	100.00%
Maintenance Maintenance	23,000.00	0.00	0.00	22,999.52	0.48	100.00%
	<b>(62,268.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(22,999.52)</b>	<b>(39,268.48)</b>	<b>(36.94)%</b>
Excess Revenue Over (Under) Expenditures	(62,268.00)	0.00	0.00	(22,999.52)	(39,268.48)	(36.94)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 407 41100 1000 Salaries	16,821.00	0.00	0.00	3,622.58	13,198.42	21.54%
1001 407 41150 1000 Detail Wages	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Salaries Salaries	18,821.00	0.00	0.00	3,622.58	15,198.42	19.25%
1001 407 42200 1000 Payroll Taxes	1,287.00	0.00	0.00	222.39	1,064.61	17.28%
Employer Payroll Taxes Employer Payroll Taxes	1,287.00	0.00	0.00	222.39	1,064.61	17.28%
1001 407 42301 1000 Defined Contribution-TIAA	0.00	0.00	0.00	9.06	(9.06)	0.00%
1001 407 42302 1000 Defined Benefit-ERSRI	0.00	0.00	0.00	135.73	(135.73)	0.00%
Employer Retires Contributions Employer Retires Contributions	0.00	0.00	0.00	144.79	(144.79)	0.00%
1001 407 46000 1000 Supplies	500.00	0.00	0.00	27.27	472.73	5.45%
Supplies Supplies	500.00	0.00	0.00	27.27	472.73	5.45%
1001 407 45900 1000 Operating	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
Operating Operating	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
	<b>(36,108.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(4,017.03)</b>	<b>(32,090.97)</b>	<b>(11.13)%</b>
Excess Revenue Over (Under) Expenditures	(36,108.00)	0.00	0.00	(4,017.03)	(32,090.97)	(11.13)%
<b>Revenue</b>						
1001 501 31102 2002 Property Taxes: Prior Years	0.00	0.00	0.00	534.77	534.77	0.00%
1001 501 31115 2015 Property Taxes: 2014-2015	0.00	0.00	0.00	13.32	13.32	0.00%
1001 501 31116 2016 Property Taxes: 2015-2016	0.00	0.00	0.00	53.38	53.38	0.00%
1001 501 31117 2017 Property Taxes: 2016-2017	0.00	0.00	0.00	175.73	175.73	0.00%
1001 501 31118 2018 Property Taxes: 2017-2018	0.00	0.00	0.00	309.21	309.21	0.00%
1001 501 31119 2019 Property Taxes: 2018-2019	0.00	0.00	0.00	6,660.03	6,660.03	0.00%
1001 501 31120 2020 Property Taxes: 2019-2020	0.00	0.00	0.00	1,444.25	1,444.25	0.00%
1001 501 31121 2021 Property Taxes: 2020-2021	0.00	0.00	0.00	124,864.78	124,864.78	0.00%
1001 501 31122 2022 Property Taxes: 2021-2022	0.00	0.00	0.00	586,214.18	586,214.18	0.00%
1001 501 31123 2023 Property Taxes: 2022-2023	47,166,244.00	0.00	0.00	15,122,918.23	(32,043,325.77)	(32.06)%
1001 501 31900 1000 Penalties & Interest on Delinquent Taxes	310,000.00	0.00	0.00	62,189.01	(247,810.99)	(20.06)%
1001 501 34001 1000 Municipal Lien Certificates	0.00	0.00	0.00	1,975.00	1,975.00	0.00%
<b>Total Revenues</b>	<b>47,476,244.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,907,351.89</b>	<b>(31,568,892.11)</b>	<b>(33.51)%</b>

# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
<b>Expenditures</b>						
Expenditures Expenditures						
1001 501 41100 1000 Salaries	536,180.00	0.00	0.00	109,920.45	426,259.55	20.50%
Salaries Salaries	536,180.00	0.00	0.00	109,920.45	426,259.55	20.50%
1001 501 41300 1000 Overtime	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Overtime Overtime	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
1001 501 42101 1000 Medical Insurance	117,990.00	0.00	0.00	30,011.55	87,978.45	25.44%
1001 501 42102 1000 Dental Insurance	6,923.00	0.00	0.00	2,037.21	4,885.79	29.43%
Medical Benefits Medical Benefits	124,913.00	0.00	0.00	32,048.76	92,864.24	25.66%
1001 501 42200 1000 Payroll Taxes	41,094.00	0.00	0.00	10,008.40	31,085.60	24.35%
Employer Payroll Taxes Employer Payroll Taxes	41,094.00	0.00	0.00	10,008.40	31,085.60	24.35%
1001 501 42301 1000 Defined Contribution-TIAA	5,730.00	0.00	0.00	1,093.98	4,636.02	19.09%
1001 501 42302 1000 Defined Benefit-ERSI	80,905.00	0.00	0.00	15,658.65	65,246.35	19.35%
Employer Retires Contributions Employer Retires Contributions	86,635.00	0.00	0.00	16,752.63	69,882.37	19.34%
1001 501 43400 1000 IT & Support	95,850.00	0.00	0.00	31,698.26	64,151.74	33.07%
1001 501 43450 1000 Revaluation	65,000.00	0.00	0.00	0.00	65,000.00	0.00%
1001 501 43490 3000 Engraving/Bronzing: Cremation	0.00	0.00	0.00	(912.50)	912.50	0.00%
Garden						
4160 501 44000 1000 Superintendent Services	0.00	0.00	0.00	5,200.00	(5,200.00)	0.00%
4160 501 44200 1000 Grounds Maintenance	0.00	0.00	0.00	18,380.00	(18,380.00)	0.00%
4160 501 44201 1000 Additional Grounds Services: NBG	0.00	0.00	0.00	13,612.00	(13,612.00)	0.00%
4160 501 44201 3000 Additional Grounds Services:	0.00	0.00	0.00	2,414.10	(2,414.10)	0.00%
Cremation Garden						
Professional Services Professional Services	160,850.00	0.00	0.00	70,391.86	90,458.14	43.76%
4160 501 44300 1000 Repairs & Maintenance: NBG	0.00	0.00	0.00	21,560.00	(21,560.00)	0.00%
4160 501 44300 3000 Repairs & Maintenance: Cremation	0.00	0.00	0.00	259.00	(259.00)	0.00%
Garden						
Maintenance Maintenance	0.00	0.00	0.00	21,819.00	(21,819.00)	0.00%
1001 501 46000 1000 Supplies	1,600.00	0.00	0.00	0.00	1,600.00	0.00%
4160 501 46100 1000 Foundations/Markers	0.00	0.00	0.00	3,688.33	(3,688.33)	0.00%
Supplies Supplies	1,600.00	0.00	0.00	3,688.33	(2,088.33)	230.52%
	(952,272.00)	0.00	0.00	(264,629.43)	(687,642.57)	(27.79)%
Excess Revenue Over (Under) Expenditures	46,523,972.00	0.00	0.00	15,642,722.46	(32,256,534.68)	(33.62)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 503 42100 1000 Retiree Medical & Dental	670,000.00	0.00	0.00	132,983.36	537,016.64	19.85%
1001 503 42103 1000 Life Insurance	130,000.00	0.00	0.00	134,214.57	(4,214.57)	103.24%
Medical Benefits Medical Benefits	800,000.00	0.00	0.00	267,197.93	532,802.07	33.40%
1001 503 45201 1000 Insurance	849,500.00	0.00	0.00	1,183,376.00	(333,876.00)	139.30%
1001 503 45202 1000 Insurance Claims	400,000.00	0.00	0.00	59,348.44	(19,348.44)	148.37%
Insurance Insurance	889,500.00	0.00	0.00	1,242,724.44	(353,224.44)	139.71%
	(1,689,500.00)	0.00	0.00	(1,509,922.37)	(179,577.63)	(89.37)%
Excess Revenue Over (Under) Expenditures	(1,689,500.00)	0.00	0.00	(1,509,922.37)	(179,577.63)	(89.37)%
<b>Revenue</b>						

# Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
<b>Expenditures</b>						
Expenditures Expenditures						
1001 504 41100 1000 Salaries	88,948.00	0.00	0.00	19,596.41	69,351.59	22.03%
Salaries Salaries	88,948.00	0.00	0.00	19,596.41	69,351.59	22.03%
1001 504 42101 1000 Medical Insurance	17,311.00	0.00	0.00	(860.58)	18,171.58	(4.97)%
1001 504 42102 1000 Dental Insurance	988.00	0.00	0.00	0.00	988.00	0.00%
Medical Benefits Medical Benefits	18,299.00	0.00	0.00	(860.58)	19,159.58	(4.70)%
1001 504 42200 1000 Payroll Taxes	6,805.00	0.00	0.00	1,435.52	5,369.48	21.10%
Employer Payroll Taxes Employer Payroll Taxes	6,805.00	0.00	0.00	1,435.52	5,369.48	21.10%
1001 504 42301 1000 Defined Contribution-TIAA	680.00	0.00	0.00	156.90	523.10	23.07%
1001 504 42302 1000 Defined Benefit-ERSRI	10,295.00	0.00	0.00	2,375.82	7,919.18	23.08%
Employer Retires Contributions Employer Retires Contributions	10,975.00	0.00	0.00	2,532.72	8,442.28	23.08%
1001 504 43400 1000 IT & Support	119,726.00	0.00	0.00	10,097.96	109,628.04	8.43%
1001 504 43405 1000 Website Maintenance	5,020.00	0.00	0.00	374.26	4,645.74	7.46%
Professional Services Professional Services	124,746.00	0.00	0.00	10,472.22	114,273.78	8.39%
1001 504 44300 1000 Building Repairs & Maintenance	55,000.00	0.00	0.00	16,819.05	38,180.95	30.58%
1001 504 44301 1000 Elevator Repairs & Maintenance	10,000.00	0.00	0.00	13,960.02	(3,960.02)	139.60%
1001 504 44302 1000 Alarm Repairs & Maintenance	4,000.00	0.00	0.00	6,864.03	(2,864.03)	171.60%
1001 504 44340 1000 School Buildings	50,000.00	0.00	0.00	3,163.63	46,836.37	6.33%
1001 504 44400 1000 Copy Machines	22,000.00	0.00	0.00	4,184.69	17,815.31	19.02%
Maintenance Maintenance	141,000.00	0.00	0.00	44,991.42	96,008.58	31.91%
1001 504 44410 1000 Parking Lot Leases	58,205.00	0.00	0.00	23,375.00	34,830.00	40.16%
1001 504 44415 1000 Statehouse Lease	5,500.00	0.00	0.00	250.00	5,250.00	4.55%
Leases Leases	63,705.00	0.00	0.00	23,625.00	40,080.00	37.09%
1001 504 45300 1000 Telephone & Internet	28,000.00	0.00	0.00	8,079.44	19,920.56	28.86%
Telephone Telephone	28,000.00	0.00	0.00	8,079.44	19,920.56	28.86%
1001 504 46001 1000 Supplies-Central Purchasing	25,000.00	0.00	0.00	7,406.85	17,593.15	29.63%
1001 504 46003 1000 Software & Licenses	34,585.00	0.00	0.00	0.00	34,585.00	0.00%
1001 504 46066 1000 Postage	37,000.00	0.00	0.00	4,561.78	32,438.22	12.33%
Supplies Supplies	96,585.00	0.00	0.00	11,968.63	84,616.37	12.39%
1001 504 46210 1000 Natural Gas	10,000.00	0.00	0.00	145.82	9,854.18	1.46%
1001 504 46220 1000 Electricity	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
1001 504 46270 1000 Water Service	3,500.00	0.00	0.00	653.25	2,846.75	18.66%
Utilities Utilities	43,500.00	0.00	0.00	799.07	42,700.93	1.84%
1001 504 47500 1000 Technology Replacement	51,000.00	0.00	0.00	0.00	51,000.00	0.00%
Capital Improvements Capital Improvements	51,000.00	0.00	0.00	0.00	51,000.00	0.00%
	(673,563.00)	0.00	0.00	(122,639.85)	(550,923.15)	(18.21)%
Excess Revenue Over (Under) Expenditures	(673,563.00)	0.00	0.00	(122,639.85)	(550,923.15)	(18.21)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 505 47200 1000 Capital Improvements	1,220,360.00	0.00	0.00	152,509.65	1,067,850.35	12.50%
Capital Improvements Capital Improvements	1,220,360.00	0.00	0.00	152,509.65	1,067,850.35	12.50%
	(1,220,360.00)	0.00	0.00	(152,509.65)	(1,067,850.35)	(12.50)%
Excess Revenue Over (Under) Expenditures	(1,220,360.00)	0.00	0.00	(152,509.65)	(1,067,850.35)	(12.50)%

# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
<b>Revenue</b>						
1001 601 32000 1000 Licenses & Permits	34,500.00	0.00	0.00	3,576.00	(30,924.00)	(10.37)%
2071 601 39500 1000 Revenue	0.00	0.00	0.00	2,070.00	2,070.00	0.00%
<b>Total Revenues</b>	<b>34,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,646.00</b>	<b>(28,854.00)</b>	<b>(16.37)%</b>
<b>Expenditures</b>						
1001 601 41100 1000 Salaries	264,987.00	0.00	0.00	61,877.49	203,109.51	23.35%
Salaries Salaries	264,987.00	0.00	0.00	61,877.49	203,109.51	23.35%
1001 601 42101 1000 Medical Insurance	44,623.00	0.00	0.00	16,757.04	27,865.96	37.55%
1001 601 42102 1000 Dental Insurance	2,282.00	0.00	0.00	1,003.71	1,278.29	43.98%
Medical Benefits Medical Benefits	46,905.00	0.00	0.00	17,760.75	29,144.25	37.87%
1001 601 42200 1000 Payroll Taxes	20,272.00	0.00	0.00	4,960.86	15,311.14	24.47%
Employer Payroll Taxes Employer Payroll Taxes	20,272.00	0.00	0.00	4,960.86	15,311.14	24.47%
1001 601 42301 1000 Defined Contribution-TIAA	2,813.00	0.00	0.00	628.14	2,184.86	22.33%
1001 601 42302 1000 Defined Benefit-ERSRI	35,429.00	0.00	0.00	7,871.90	27,557.10	22.22%
Employer Retires Contributions Employer Retires Contributions	38,242.00	0.00	0.00	8,500.04	29,741.96	22.23%
1001 601 43435 1000 Consulting Engineer-Planning Board	9,000.00	0.00	0.00	27.90	8,972.10	0.31%
Professional Services Professional Services	9,000.00	0.00	0.00	27.90	8,972.10	0.31%
1001 601 46000 1000 Supplies	1,000.00	0.00	0.00	2,306.78	(1,306.78)	230.68%
1001 601 46101 1000 Conservation Projects	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
1001 601 46102 1000 Tree Planting	15,000.00	0.00	0.00	1,825.05	13,174.95	12.17%
1001 601 46103 1000 Stormwater Phase II	7,000.00	0.00	0.00	0.00	7,000.00	0.00%
1001 601 46104 1000 Comprehensive Plan Update	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
Supplies Supplies	34,000.00	0.00	0.00	4,131.83	29,868.17	12.15%
2082 601 49500 1000 Expenditures CLG Grant	0.00	0.00	0.00	7,000.00	(7,000.00)	0.00%
Capital Improvements Capital Improvements	0.00	0.00	0.00	7,000.00	(7,000.00)	0.00%
	<b>(413,406.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(104,258.87)</b>	<b>(309,147.13)</b>	<b>(25.22)%</b>
Excess Revenue Over (Under) Expenditures	(378,906.00)	0.00	0.00	(98,612.87)	(338,001.13)	(26.03)%
<b>Revenue</b>						
1001 602 32000 1000 Licenses & Permits	340,000.00	0.00	0.00	33,372.27	(306,627.73)	(9.82)%
<b>Total Revenues</b>	<b>340,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,372.27</b>	<b>(306,627.73)</b>	<b>(9.82)%</b>
<b>Expenditures</b>						
1001 602 41100 1000 Salaries	171,360.00	0.00	0.00	38,638.11	132,721.89	22.55%
Salaries Salaries	171,360.00	0.00	0.00	38,638.11	132,721.89	22.55%
1001 602 42101 1000 Medical Insurance	17,311.00	0.00	0.00	5,239.19	12,071.81	30.27%
1001 602 42102 1000 Dental Insurance	988.00	0.00	0.00	203.20	784.80	20.57%
Medical Benefits Medical Benefits	18,299.00	0.00	0.00	5,442.39	12,856.61	29.74%
1001 602 42200 1000 Payroll Taxes	13,109.00	0.00	0.00	2,514.53	10,594.47	19.18%
Employer Payroll Taxes Employer Payroll Taxes	13,109.00	0.00	0.00	2,514.53	10,594.47	19.18%
1001 602 42301 1000 Defined Contribution-TIAA	728.00	0.00	0.00	224.82	503.18	30.88%
1001 602 42302 1000 Defined Benefit-ERSRI	11,029.00	0.00	0.00	3,396.59	7,632.41	30.80%
Employer Retires Contributions Employer Retires Contributions	11,757.00	0.00	0.00	3,621.41	8,135.59	30.80%
1001 602 46003 1000 Software & Licenses	14,000.00	0.00	0.00	13,296.15	703.85	94.97%
Supplies Supplies	14,000.00	0.00	0.00	13,296.15	703.85	94.97%
1001 602 45900 1000 Operating	3,500.00	0.00	0.00	134.20	3,365.80	3.83%

# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
Operating Operating	3,500.00	0.00	0.00	134.20	3,365.80	3.83%
	(232,025.00)	0.00	0.00	(63,646.79)	(168,378.21)	(27.43)%
Excess Revenue Over (Under) Expenditures	107,975.00	0.00	0.00	(30,274.52)	(475,005.94)	28.04%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 603 41100 1000 Salaries	2,022,324.00	0.00	0.00	441,612.82	1,580,711.18	21.84%
Salaries Salaries	2,022,324.00	0.00	0.00	441,612.82	1,580,711.18	21.84%
1001 603 41300 1000 Overtime	153,750.00	0.00	0.00	21,379.84	132,370.16	13.91%
Overtime Overtime	153,750.00	0.00	0.00	21,379.84	132,370.16	13.91%
1001 603 42101 1000 Medical Insurance	471,427.00	0.00	0.00	131,383.89	340,043.11	27.87%
1001 603 42102 1000 Dental Insurance	23,288.00	0.00	0.00	7,902.68	15,385.32	33.93%
Medical Benefits Medical Benefits	494,715.00	0.00	0.00	139,286.57	355,428.43	28.15%
1001 603 42200 1000 Payroll Taxes	169,319.00	0.00	0.00	39,830.79	129,488.21	23.52%
Employer Payroll Taxes Employer Payroll Taxes	169,319.00	0.00	0.00	39,830.79	129,488.21	23.52%
1001 603 42301 1000 Defined Contribution-TIAA	17,494.00	0.00	0.00	3,746.41	13,747.59	21.42%
1001 603 42302 1000 Defined Benefit-ERSRI	307,445.00	0.00	0.00	64,237.39	243,207.61	20.89%
Employer Retires Contributions Employer Retires Contributions	324,939.00	0.00	0.00	67,983.80	256,955.20	20.92%
1001 603 43440 1000 Landfill/Environmental Monitoring	25,000.00	0.00	0.00	13,056.25	11,943.75	52.23%
1001 603 44210 1000 Transfer Station Operations	555,000.00	0.00	0.00	42,808.76	512,191.24	7.71%
1001 603 44220 1000 Snow & Ice Removal	160,000.00	0.00	0.00	1,528.60	158,471.40	0.96%
Professional Services Professional Services	740,000.00	0.00	0.00	57,393.61	682,606.39	7.76%
1001 603 44300 1000 Building Repairs & Maintenance	18,500.00	0.00	0.00	4,230.44	14,269.56	22.87%
1001 603 44304 1000 Grounds Maintenance	247,730.00	0.00	0.00	82,627.65	165,102.35	33.35%
1001 603 44305 1000 Road Materials	30,000.00	0.00	0.00	2,083.25	27,916.75	6.94%
1001 603 44306 1000 Road Signs	15,000.00	0.00	0.00	1,743.60	13,256.40	11.62%
1001 603 44307 1000 Road & Sidewalk Maintenance	15,000.00	0.00	0.00	4,938.68	10,061.32	32.92%
1001 603 44308 1000 Street Lighting	115,000.00	0.00	0.00	316.00	114,684.00	0.27%
1001 603 44310 1000 Motor Vehicle Repairs	80,000.00	0.00	0.00	8,189.07	71,810.93	10.24%
1001 603 44311 1000 Landfill Vehicle Maintenance	13,000.00	0.00	0.00	628.11	12,371.89	4.83%
1001 603 44312 1000 Packer & Recycling Vehicle Maintenance	30,000.00	0.00	0.00	16,186.10	13,813.90	53.95%
1001 603 44330 1000 Drainage	55,000.00	0.00	0.00	1,592.27	53,407.73	2.90%
1001 603 44400 1000 Copy Machines	1,500.00	0.00	0.00	70.14	1,429.86	4.68%
Maintenance Maintenance	620,730.00	0.00	0.00	122,605.31	498,124.69	19.75%
1001 603 44600 1000 Tree Care & Preservation	100,000.00	0.00	0.00	26,114.07	73,885.93	26.11%
Misc. Programs Misc. Programs	100,000.00	0.00	0.00	26,114.07	73,885.93	26.11%
1001 603 45300 1000 Telephone & Internet	6,000.00	0.00	0.00	1,648.41	4,351.59	27.47%
Telephone Telephone	6,000.00	0.00	0.00	1,648.41	4,351.59	27.47%
1001 603 46000 1000 Supplies	5,000.00	0.00	0.00	1,428.34	3,571.66	28.57%
1001 603 46050 1000 Chemicals	2,000.00	0.00	0.00	142.96	1,857.04	7.15%
1001 603 46060 1000 Tires	15,000.00	0.00	0.00	0.00	15,000.00	0.00%
1001 603 46061 1000 Sweeper Brooms	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
1001 603 46063 1000 Portable Radios	5,000.00	0.00	0.00	1,960.12	3,039.88	39.20%
1001 603 46064 1000 Protective Gear	4,500.00	0.00	0.00	0.00	4,500.00	0.00%
1001 603 46065 1000 Protective Boots	8,500.00	0.00	0.00	1,132.73	7,367.27	13.33%
1001 603 46066 1000 Postage	1,000.00	0.00	0.00	200.54	799.46	20.05%



# Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
1001 603 46067 1000 Janitorial Supplies	22,000.00	0.00	0.00	5,943.65	16,056.35	27.02%
Supplies Supplies	66,000.00	0.00	0.00	10,808.34	55,191.66	16.38%
1001 603 46210 1000 Natural Gas	0.00	0.00	0.00	370.71	(370.71)	0.00%
1001 603 46220 1000 Electricity	40,000.00	0.00	0.00	151.73	39,848.27	0.38%
1001 603 46260 1000 Vehicle Fuel	181,000.00	0.00	0.00	81,031.11	99,968.89	44.77%
1001 603 46270 1000 Water Service	600.00	0.00	0.00	1,469.77	(869.77)	244.96%
Utilities Utilities	221,600.00	0.00	0.00	83,023.32	138,576.68	37.47%
1001 603 47301 1000 Building Security	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
1001 603 47500 1000 Technology Replacement	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
1001 603 47515 1000 Tools & Equipment	11,000.00	0.00	0.00	1,394.78	9,605.22	12.68%
Capital Improvements Capital Improvements	27,000.00	0.00	0.00	1,394.78	25,605.22	5.17%
	<b>(4,946,377.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,013,081.66)</b>	<b>(3,933,295.34)</b>	<b>(20.48)%</b>
Excess Revenue Over (Under) Expenditures	(4,946,377.00)	0.00	0.00	(1,013,081.66)	(3,933,295.34)	(20.48)%
<b>Revenue</b>						
2090 604 39500 1000 Revenue Misc. Scrap	0.00	0.00	0.00	1,644.00	1,644.00	0.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,644.00</b>	<b>1,644.00</b>	<b>0.00%</b>
<b>Expenditures</b>						
Expenditures Expenditures	743,961.00	0.00	0.00	158,577.41	585,383.59	21.32%
5002 604 41100 1000 Salaries	743,961.00	0.00	0.00	158,577.41	585,383.59	21.32%
Salaries Salaries	80,000.00	0.00	0.00	17,847.31	62,152.69	22.31%
5002 604 41300 1000 Overtime	80,000.00	0.00	0.00	17,847.31	62,152.69	22.31%
Overtime Overtime	134,333.00	0.00	0.00	33,192.28	101,140.72	24.71%
5002 604 42101 1000 Medical Insurance	134,333.00	0.00	0.00	33,192.28	101,140.72	24.71%
5002 604 42102 1000 Dental Insurance	6,169.00	0.00	0.00	1,780.98	4,388.02	28.87%
Medical Benefits Medical Benefits	140,502.00	0.00	0.00	34,973.26	105,528.74	24.89%
5002 604 42200 1000 Payroll Taxes	63,033.00	0.00	0.00	13,408.98	49,624.02	21.27%
Employer Payroll Taxes Employer Payroll Taxes	63,033.00	0.00	0.00	13,408.98	49,624.02	21.27%
5002 604 42301 1000 Defined Contribution-TIAA	7,322.00	0.00	0.00	1,282.65	6,039.35	17.52%
5002 604 42302 1000 Defined Benefit-ERSI	110,862.00	0.00	0.00	22,629.86	88,232.14	20.41%
Employer Retirees Contributions Employer Retirees Contributions	118,184.00	0.00	0.00	23,912.51	94,271.49	20.23%
5002 604 43442 1000 EPA Permit Fee	3,000.00	0.00	0.00	3,100.00	(100.00)	103.33%
Professional Services Professional Services	3,000.00	0.00	0.00	3,100.00	(100.00)	103.33%
5002 604 44300 1000 Building Repairs & Maintenance	10,000.00	0.00	0.00	225.00	9,775.00	2.25%
5002 604 44310 1000 Motor Vehicle Repairs	12,000.00	0.00	0.00	3,470.46	8,529.54	28.92%
5002 604 44351 1000 RBC Repairs & Maintenance	5,000.00	0.00	0.00	406.81	4,593.19	8.14%
5002 604 44352 1000 Generator Service	8,500.00	0.00	0.00	2,303.60	6,196.40	27.10%
5002 604 44353 1000 Sewer System Repairs	33,000.00	0.00	0.00	7,593.00	25,407.00	23.01%
5002 604 44354 1000 Odor Control	15,000.00	0.00	0.00	0.00	15,000.00	0.00%
5002 604 44355 1000 Cesspool Cleanout	5,000.00	0.00	0.00	600.00	4,400.00	12.00%
5002 604 44356 1000 Solids/Scum Handling	12,000.00	0.00	0.00	0.00	12,000.00	0.00%
5002 604 44357 1000 Grinder Pump Repairs	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 604 44358 1000 Biofilter Maintenance	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 44359 1000 Lab Equipment Maintenance	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5002 604 44360 1000 Pump Station Repairs	25,000.00	0.00	0.00	5,042.63	19,957.37	20.17%
5002 604 44361 1000 Belt Press Service	6,000.00	0.00	0.00	838.32	5,161.68	13.97%
5002 604 44362 1000 CL2 System Maintenance	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 44363 1000 Instrument & Controls Maintenance	10,000.00	0.00	0.00	589.99	9,410.01	5.90%



# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
5002 604 44364 1000 Headworks Maintenance	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
Maintenance Maintenance	155,000.00	0.00	0.00	21,069.81	133,930.19	13.59%
5002 604 44412 1000 Warren Agreement	45,000.00	0.00	0.00	0.00	45,000.00	0.00%
Leases Leases	45,000.00	0.00	0.00	0.00	45,000.00	0.00%
5002 604 45300 1000 Telephone & Internet	10,000.00	0.00	0.00	1,454.51	8,535.49	14.65%
Telephone Telephone	10,000.00	0.00	0.00	1,454.51	8,535.49	14.65%
5002 604 46002 1000 Office Supplies	7,000.00	0.00	0.00	1,280.81	5,719.19	18.30%
5002 604 46010 1000 Uniforms	13,000.00	0.00	0.00	3,679.49	9,320.51	28.30%
5002 604 46050 1000 Chemicals	130,000.00	0.00	0.00	27,220.86	102,779.14	20.94%
5002 604 46052 1000 Laboratory	26,000.00	0.00	0.00	8,362.75	17,637.25	32.16%
5002 604 46053 1000 Pretreatment	17,000.00	0.00	0.00	5,103.50	11,896.50	30.02%
5002 604 46054 1000 Manhole Covers	2,500.00	0.00	0.00	6,345.00	(3,845.00)	253.80%
5002 604 46055 1000 OSHA Equipment	6,000.00	0.00	0.00	1,780.23	4,219.77	29.67%
Supplies Supplies	201,500.00	0.00	0.00	53,772.64	147,727.36	26.69%
5002 604 45900 1000 Operating	75,000.00	0.00	0.00	7,931.36	67,068.64	10.58%
Operating Operating	75,000.00	0.00	0.00	7,931.36	67,068.64	10.58%
5002 604 46210 1000 Natural Gas	20,000.00	0.00	0.00	9,144.08	10,855.92	45.72%
5002 604 46220 1000 Electricity	325,000.00	0.00	0.00	573.54	324,426.46	0.18%
5002 604 46260 1000 Vehicle Fuel	26,500.00	0.00	0.00	0.00	26,500.00	0.00%
5002 604 46270 1000 Water Service	0.00	0.00	0.00	200.78	(200.78)	0.00%
Utilities Utilities	371,500.00	0.00	0.00	9,918.40	361,581.60	2.67%
5002 604 47200 1000 Capital Improvements	0.00	0.00	0.00	86,726.47	(86,726.47)	0.00%
5002 604 47201 1000 Capital Improvements-Infiltration	40,000.00	0.00	0.00	2,000.00	38,000.00	5.00%
Inflow	40,000.00	0.00	0.00	88,726.47	(48,726.47)	221.82%
Capital Improvements Capital Improvements	(2,046,680.00)	0.00	0.00	(434,702.66)	(1,611,977.34)	(21.24)%
Excess Revenue Over (Under) Expenditures	(2,046,680.00)	0.00	0.00	(433,058.66)	(1,610,333.34)	(21.16)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	373,151.00	0.00	0.00	83,404.35	289,746.65	22.35%
Salaries Salaries	373,151.00	0.00	0.00	83,404.35	289,746.65	22.35%
5002 606 41300 1000 Overtime	37,000.00	0.00	0.00	7,104.28	29,895.72	19.20%
Overtime Overtime	37,000.00	0.00	0.00	7,104.28	29,895.72	19.20%
5002 606 42101 1000 Medical Insurance	76,898.00	0.00	0.00	80,403.42	(3,505.42)	104.56%
5002 606 42102 1000 Dental Insurance	3,579.00	0.00	0.00	1,489.96	2,089.04	41.63%
Medical Benefits Medical Benefits	80,477.00	0.00	0.00	81,893.38	(1,416.38)	101.76%
5002 606 42200 1000 Payroll Taxes	31,377.00	0.00	0.00	5,542.50	25,834.50	17.66%
Employer Payroll Taxes Employer Payroll Taxes	31,377.00	0.00	0.00	5,542.50	25,834.50	17.66%
5002 606 42301 1000 Defined Contribution-TIAA	3,732.00	0.00	0.00	757.76	2,974.24	20.30%
5002 606 42302 1000 Defined Benefit-ERSI	56,495.00	0.00	0.00	9,731.70	46,763.30	17.23%
Employer Retires Contributions Employer Retires	60,227.00	0.00	0.00	10,489.46	49,737.54	17.42%
Contributions	3,000.00	0.00	0.00	875.00	2,125.00	29.17%
5002 606 43441 1000 Methane Testing	6,500.00	0.00	0.00	1,902.57	4,597.43	29.27%
5002 606 43443 1000 Compost Analysis	9,500.00	0.00	0.00	2,777.57	6,722.43	29.24%
Professional Services Professional Services	9,000.00	0.00	0.00	11,444.22	(2,444.22)	127.16%
5002 606 44300 1000 Building Repairs & Maintenance	14,000.00	0.00	0.00	2,687.91	11,312.09	19.20%
5002 606 44310 1000 Motor Vehicle Repairs						

# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
5002 606 44354 1000 Odor Control	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 606 44363 1000 Instrument & Controls Maintenance	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
5002 606 44375 1000 Compost Equipment Maintenance	15,000.00	0.00	0.00	4,593.70	10,406.30	30.62%
Maintenance Maintenance	44,500.00	0.00	0.00	18,725.83	25,774.17	42.08%
5002 606 45300 1000 Telephone & Internet	1,600.00	0.00	0.00	232.54	1,367.46	14.53%
Telephone Telephone	1,600.00	0.00	0.00	232.54	1,367.46	14.53%
5002 606 46010 1000 Uniforms	7,500.00	0.00	0.00	2,064.10	5,435.90	27.52%
5002 606 46055 1000 OSHA Equipment	2,000.00	0.00	0.00	90.43	1,909.57	4.52%
5002 606 46057 1000 Grinder Hammers	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 606 46060 1000 Tires	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
Supplies Supplies	15,500.00	0.00	0.00	2,154.53	13,345.47	13.90%
5002 606 45900 1000 Operating	22,000.00	0.00	0.00	12,026.09	9,973.91	54.66%
Operating Operating	22,000.00	0.00	0.00	12,026.09	9,973.91	54.66%
5002 606 46210 1000 Natural Gas	7,000.00	0.00	0.00	2,920.36	4,079.64	41.72%
5002 606 46220 1000 Electricity	70,000.00	0.00	0.00	0.00	70,000.00	0.00%
5002 606 46260 1000 Vehicle Fuel	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
5002 606 46270 1000 Water Service	0.00	0.00	0.00	897.33	(897.33)	0.00%
Utilities Utilities	102,000.00	0.00	0.00	3,817.69	98,182.31	3.74%
	<b>(777,332.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(228,168.22)</b>	<b>(549,163.78)</b>	<b>(29.35)%</b>
Excess Revenue Over (Under) Expenditures	(777,332.00)	0.00	0.00	(228,168.22)	(549,163.78)	(29.35)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	80,000.00	0.00	0.00	0.00	80,000.00	0.00%
5002 607 42100 1000 Retiree Medical	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
5002 607 42103 1000 Life Insurance	95,500.00	0.00	0.00	0.00	95,500.00	0.00%
Medical Benefits Medical Benefits	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
5002 607 43400 1000 IT & Support	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
5002 607 43410 1000 Annual Audit	16,000.00	0.00	0.00	0.00	16,000.00	0.00%
Professional Services Professional Services	355,000.00	0.00	0.00	0.00	355,000.00	0.00%
5002 607 45201 1000 Insurance	355,000.00	0.00	0.00	0.00	355,000.00	0.00%
Insurance Insurance	<b>(466,500.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(466,500.00)</b>	<b>0.00%</b>
Excess Revenue Over (Under) Expenditures	(466,500.00)	0.00	0.00	0.00	(466,500.00)	0.00%
<b>Revenue</b>						
1001 701 34210 1000 Police Detail Admin Fees	45,000.00	0.00	0.00	7,186.91	(37,813.09)	(15.97)%
2033 701 39500 1000 Revenue	0.00	0.00	0.00	586.00	586.00	0.00%
2057 701 39500 1000 Revenue	0.00	0.00	0.00	2,000.00	2,000.00	0.00%
2077 701 39500 1000 Revenue	0.00	0.00	0.00	(62.80)	(62.80)	0.00%
3030 701 39500 1000 Revenue	0.00	0.00	0.00	(3,648.00)	(3,648.00)	0.00%
9083 701 39500 1000 Revenue	0.00	0.00	0.00	27,060.00	27,060.00	0.00%
<b>Total Revenues</b>	<b>45,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,122.11</b>	<b>(11,877.89)</b>	<b>(73.60)%</b>
<b>Expenditures</b>						
Expenditures Expenditures	2,983,946.00	0.00	0.00	689,219.52	2,294,726.48	23.10%
1001 701 41100 1000 Salaries	515,059.00	0.00	0.00	98,929.93	416,129.07	19.21%

# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
Salaries Salaries	3,499,005.00	0.00	0.00	788,149.45	2,710,855.55	22.52%
1001 701 41300 1000 Overtime	180,000.00	0.00	0.00	57,861.35	122,138.65	32.15%
1001 701 41300 2000 Overtime	16,077.00	0.00	0.00	2,076.91	14,000.09	12.92%
Overtime Overtime	196,077.00	0.00	0.00	59,938.26	136,138.74	30.57%
1001 701 42101 1000 Medical Insurance	660,866.00	0.00	0.00	232,757.85	428,108.15	35.22%
1001 701 42102 1000 Dental Insurance	39,154.00	0.00	0.00	12,580.32	26,573.68	32.13%
Medical Benefits Medical Benefits	700,020.00	0.00	0.00	245,338.17	454,681.83	35.05%
1001 701 42200 1000 Payroll Taxes	54,701.00	0.00	0.00	12,987.49	41,713.51	23.74%
1001 701 42200 2000 Payroll Taxes	40,632.00	0.00	0.00	9,183.03	31,448.97	22.60%
Employer Payroll Taxes Employer Payroll Taxes	95,333.00	0.00	0.00	22,170.52	73,162.48	23.26%
1001 701 42301 1000 Defined Contribution-TIAA	101,022.00	0.00	0.00	20,706.43	80,315.57	20.50%
1001 701 42301 2000 Defined Contribution-TIAA	4,007.00	0.00	0.00	701.62	3,305.38	17.51%
1001 701 42302 1000 Defined Benefit-ERSRI	273,770.00	0.00	0.00	57,632.06	216,137.94	21.05%
1001 701 42302 2000 Defined Benefit-ERSRI	68,446.00	0.00	0.00	13,412.26	55,033.74	19.60%
1001 701 42303 1000 Defined Benefit-Local Pension	1,719,654.00	0.00	0.00	0.00	1,719,654.00	0.00%
Employer Retires Contributions Employer Retires Contributions	2,166,899.00	0.00	0.00	92,452.37	2,074,446.63	4.27%
1001 701 43331 1000 RI Police Academy	3,280.00	0.00	0.00	0.00	3,280.00	0.00%
1001 701 43445 1000 Written Directives	8,000.00	0.00	0.00	5,449.49	2,550.51	68.12%
Professional Services Professional Services	11,280.00	0.00	0.00	5,449.49	5,830.51	48.31%
1001 701 44300 1000 Building Repairs & Maintenance	30,000.00	0.00	0.00	2,654.52	27,345.48	8.85%
1001 701 44310 1000 Motor Vehicle Repairs	50,000.00	0.00	0.00	10,279.57	39,720.43	20.56%
1001 701 44400 1000 Copy Machines	5,100.00	0.00	0.00	862.26	4,237.74	16.91%
Maintenance Maintenance	85,100.00	0.00	0.00	13,796.35	71,303.65	16.21%
1001 701 45300 1000 Telephone & Internet	24,000.00	0.00	0.00	5,350.73	18,649.27	22.29%
Telephone Telephone	24,000.00	0.00	0.00	5,350.73	18,649.27	22.29%
1001 701 46009 1000 Ammunition & Weapons	20,000.00	0.00	0.00	100.00	19,900.00	0.50%
1001 701 46010 1000 Uniforms	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 701 46031 1000 Police Officer Supplies	1,800.00	0.00	0.00	20.00	1,780.00	1.11%
1001 701 46032 1000 Patrol Expenses	30,000.00	0.00	0.00	4,070.88	25,929.12	13.57%
1001 701 46033 1000 Detective Expenses	14,400.00	0.00	0.00	2,321.31	12,078.69	16.12%
1001 701 46034 1000 Probationary Patrolman Expense	7,800.00	0.00	0.00	0.00	7,800.00	0.00%
1001 701 46035 1000 Color Guard	1,200.00	0.00	0.00	0.00	1,200.00	0.00%
1001 701 46037 1000 Medical Supplies	1,800.00	0.00	0.00	139.08	1,660.92	7.73%
1001 701 46038 1000 Communications	25,000.00	0.00	0.00	6,790.00	18,210.00	27.16%
1001 701 46039 1000 Photo Lab	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
1001 701 46066 1000 Postage	2,000.00	0.00	0.00	312.06	1,687.94	15.60%
Supplies Supplies	107,000.00	0.00	0.00	13,753.33	93,246.67	12.85%
1001 701 46210 1000 Heating OIL	0.00	0.00	0.00	1,630.28	(1,630.28)	0.00%
1001 701 46220 1000 Electricity	30,000.00	0.00	0.00	1,926.11	28,073.89	6.42%
1001 701 46260 1000 Vehicle Fuel	60,000.00	0.00	0.00	22,386.16	37,613.84	37.31%
1001 701 46270 1000 Water Service	1,750.00	0.00	0.00	458.06	1,291.94	26.17%
Utilities Utilities	91,750.00	0.00	0.00	26,400.61	65,349.39	28.77%
1001 701 47301 1000 Building Security	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
1001 701 47500 1000 Technology Replacement	67,908.00	0.00	0.00	31,008.42	36,899.58	45.66%
1001 701 47520 1000 Motor Vehicle Replacement	57,050.00	0.00	0.00	0.00	57,050.00	0.00%
Capital Improvements Capital Improvements	126,458.00	0.00	0.00	31,008.42	95,449.58	24.52%
	(7,102,922.00)	0.00	0.00	(1,303,807.70)	(5,799,114.30)	(18.36)%

# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
Excess Revenue Over (Under) Expenditures	(7,057,922.00)	0.00	0.00	(1,270,685.59)	(5,810,992.19)	(18.00)%
<b>Revenue</b>						
2069 702 39500 1000 Revenue	0.00	0.00	0.00	5,284.50	5,284.50	0.00%
2070 702 39500 1000 Revenue	0.00	0.00	0.00	(445.58)	(445.58)	0.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,838.92</b>	<b>4,838.92</b>	<b>0.00%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 702 41100 1000 Salaries	132,958.00	0.00	0.00	31,191.89	101,766.11	23.46%
Salaries Salaries	132,958.00	0.00	0.00	31,191.89	101,766.11	23.46%
1001 702 41300 1000 Overtime	2,500.00	0.00	0.00	179.95	2,320.05	7.20%
Overtime Overtime	2,500.00	0.00	0.00	179.95	2,320.05	7.20%
1001 702 42101 1000 Medical Insurance	22,556.00	0.00	0.00	7,696.68	14,859.32	34.12%
1001 702 42102 1000 Dental Insurance	1,309.00	0.00	0.00	434.32	874.68	33.18%
Medical Benefits Medical Benefits	23,865.00	0.00	0.00	8,131.00	15,734.00	34.07%
1001 702 42200 1000 Payroll Taxes	10,363.00	0.00	0.00	2,307.16	8,055.84	22.26%
Employer Payroll Taxes Employer Payroll Taxes	10,363.00	0.00	0.00	2,307.16	8,055.84	22.26%
1001 702 42301 1000 Defined Contribution-TIAA	1,099.00	0.00	0.00	291.48	807.52	26.52%
1001 702 42302 1000 Defined Benefit-ERSRI	16,643.00	0.00	0.00	3,949.70	12,693.30	23.73%
Employer Retires Contributions Employer Retires Contributions	17,742.00	0.00	0.00	4,241.18	13,500.82	23.90%
1001 702 43341 1000 Veterinarian Service	7,500.00	0.00	0.00	1,806.57	5,693.43	24.09%
1001 702 43342 1000 Carcass Removal	450.00	0.00	0.00	48.84	401.16	10.85%
Professional Services Professional Services	7,950.00	0.00	0.00	1,855.41	6,094.59	23.34%
1001 702 44300 1000 Building Repairs & Maintenance	14,987.00	0.00	0.00	8,223.38	6,763.62	54.87%
1001 702 44310 1000 Motor Vehicle Repairs	6,200.00	0.00	0.00	2,752.91	3,447.09	44.40%
Maintenance Maintenance	21,187.00	0.00	0.00	10,976.29	10,210.71	51.81%
1001 702 45300 1000 Telephone & Internet	1,200.00	0.00	0.00	187.36	1,012.64	15.61%
Telephone Telephone	1,200.00	0.00	0.00	187.36	1,012.64	15.61%
1001 702 46000 1000 Supplies	6,150.00	0.00	0.00	394.35	5,755.65	6.41%
1001 702 46002 1000 Office Supplies	1,000.00	0.00	0.00	257.42	742.58	25.74%
1001 702 46066 1000 Postage	300.00	0.00	0.00	0.00	300.00	0.00%
Supplies Supplies	7,450.00	0.00	0.00	651.77	6,798.23	8.75%
1001 702 46210 1000 Natural Gas	6,500.00	0.00	0.00	74.52	6,425.48	1.15%
1001 702 46220 1000 Electricity	12,500.00	0.00	0.00	0.00	12,500.00	0.00%
1001 702 46260 1000 Vehicle Fuel	1,500.00	0.00	0.00	101.63	1,398.37	6.78%
1001 702 46270 1000 Water Service	3,000.00	0.00	0.00	596.19	2,403.81	19.87%
Utilities Utilities	23,500.00	0.00	0.00	772.34	22,727.66	3.29%
1001 702 47301 1000 Building Security	2,500.00	0.00	0.00	142.42	2,357.58	5.70%
Capital Improvements Capital Improvements	2,500.00	0.00	0.00	142.42	2,357.58	5.70%
	<b>(251,215.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(60,636.77)</b>	<b>(190,578.23)</b>	<b>(24.14)%</b>
Excess Revenue Over (Under) Expenditures	(251,215.00)	0.00	0.00	(55,797.85)	(185,739.31)	(22.21)%
<b>Revenue</b>						
1001 703 34201 1000 Fueling Station	50,000.00	0.00	0.00	(31,235.78)	(81,235.78)	62.47%
1001 703 34202 1000 Dock Fees	245,220.00	0.00	0.00	19,107.00	(226,113.00)	(7.79)%
1001 703 34203 1000 Mooring Fees	173,000.00	0.00	0.00	947.33	(172,052.67)	(0.55)%
1001 703 34204 1000 Transient Docks/Moorings	90,000.00	0.00	0.00	80,501.47	(9,498.53)	(89.45)%

# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
1001 703 34205 1000 Harbor Parking Fees	35,000.00	0.00	0.00	3,720.00	(31,280.00)	(10.63)%
1001 703 34206 1000 Ferry Dock & Office Lease	19,525.00	0.00	0.00	4,749.99	(14,775.01)	(24.33)%
2053 703 39500 1000 Revenue	0.00	0.00	0.00	9,980.00	9,980.00	0.00%
<b>Total Revenues</b>	<b>612,745.00</b>	<b>0.00</b>	<b>0.00</b>	<b>87,770.01</b>	<b>(524,974.99)</b>	<b>(14.32)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 703 41100 1000 Salaries	195,766.00	0.00	0.00	68,105.51	127,660.49	34.79%
Salaries Salaries	195,766.00	0.00	0.00	68,105.51	127,660.49	34.79%
1001 703 41300 1000 Overtime	0.00	0.00	0.00	36.56	(36.56)	0.00%
Overtime Overtime	0.00	0.00	0.00	36.56	(36.56)	0.00%
1001 703 42101 1000 Medical Insurance	3,600.00	0.00	0.00	900.00	2,700.00	25.00%
1001 703 42102 1000 Dental Insurance	1,978.00	0.00	0.00	656.08	1,321.92	33.17%
Medical Benefits Medical Benefits	5,578.00	0.00	0.00	1,556.08	4,021.92	27.90%
1001 703 42200 1000 Payroll Taxes	14,976.00	0.00	0.00	5,269.38	9,706.62	35.19%
Employer Payroll Taxes Employer Payroll Taxes	14,976.00	0.00	0.00	5,269.38	9,706.62	35.19%
1001 703 42301 1000 Defined Contribution-TIAA	1,292.00	0.00	0.00	286.14	1,005.86	22.15%
1001 703 42302 1000 Defined Benefit-ERSRI	19,556.00	0.00	0.00	4,332.36	15,223.64	22.15%
Employer Retirees Contributions Employer Retirees Contributions	20,848.00	0.00	0.00	4,618.50	16,229.50	22.15%
1001 703 44300 1000 Building Repairs & Maintenance	6,500.00	0.00	0.00	2,191.97	4,308.03	33.72%
1001 703 44381 1000 Boat Repairs & Maintenance	6,200.00	0.00	0.00	865.96	5,334.04	13.97%
1001 703 44382 1000 Dock Repairs & Maintenance	73,000.00	0.00	0.00	3,050.04	69,949.96	4.18%
1001 703 44383 1000 Buoy Repairs & Maintenance	4,500.00	0.00	0.00	195.50	4,304.50	4.34%
Maintenance Maintenance	90,200.00	0.00	0.00	6,303.47	83,896.53	6.99%
1001 703 45300 1000 Telephone & Internet	5,000.00	0.00	0.00	1,255.99	3,744.01	25.12%
Telephone Telephone	5,000.00	0.00	0.00	1,255.99	3,744.01	25.12%
1001 703 46000 1000 Supplies	2,000.00	0.00	0.00	1,006.22	993.78	50.31%
1001 703 46003 1000 Software & Licenses	3,000.00	0.00	0.00	2,628.00	372.00	87.60%
1001 703 46010 1000 Uniforms	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46021 1000 Mooring Stickers	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46022 1000 Safety Equipment	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46110 1000 Public Rights of Way	10,000.00	0.00	0.00	10,000.00	0.00	100.00%
Supplies Supplies	27,000.00	0.00	0.00	13,634.22	13,365.78	50.50%
1001 703 45900 1000 Operating	18,000.00	0.00	0.00	4,317.98	13,682.02	23.99%
Operating Operating	18,000.00	0.00	0.00	4,317.98	13,682.02	23.99%
1001 703 46210 1000 Natural Gas	0.00	0.00	0.00	192.75	(192.75)	0.00%
1001 703 46220 1000 Electricity	20,000.00	0.00	0.00	33.75	19,966.25	0.17%
1001 703 46260 1000 Vehicle Fuel	2,000.00	0.00	0.00	461.56	1,538.44	23.08%
1001 703 46261 1000 Boat Fuel	5,200.00	0.00	0.00	0.00	5,200.00	0.00%
1001 703 46270 1000 Water Service	9,500.00	0.00	0.00	1,637.46	7,862.54	17.24%
Utilities Utilities	36,700.00	0.00	0.00	2,325.52	34,374.48	6.34%
1001 703 47515 1000 Radios	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Capital Improvements Capital Improvements	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
<b>(415,068.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(107,423.21)</b>	<b>(307,644.79)</b>	<b>(25.88)%</b>
Excess Revenue Over (Under) Expenditures	197,677.00	0.00	0.00	(19,653.20)	(832,619.78)	9.94%
<b>Revenue</b>						
1001 704 34000 1000 EMS & Fire Revenue	1,000,000.00	0.00	0.00	139,309.69	(860,690.31)	(13.93)%
2074 704 39500 1000 Revenue	0.00	0.00	0.00	1,371.00	1,371.00	0.00%



# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
<b>Total Revenues</b>	<b>1,000,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>146,920.69</b>	<b>(853,079.31)</b>	<b>(14.69)%</b>
<b>Expenditures</b>						
Expenditures						
1001 704 41100 1000 Salaries	422,759.00	0.00	0.00	80,629.60	342,129.40	19.07%
Salaries	422,759.00	0.00	0.00	80,629.60	342,129.40	19.07%
1001 704 42101 1000 Medical Insurance	84,748.00	0.00	0.00	24,546.64	60,201.36	28.96%
1001 704 42102 1000 Dental Insurance	4,945.00	0.00	0.00	1,659.79	3,285.21	33.57%
Medical Benefits Medical Benefits	89,693.00	0.00	0.00	26,206.43	63,486.57	29.22%
1001 704 42200 1000 Payroll Taxes	69,948.00	0.00	0.00	12,299.81	57,648.19	17.58%
Employer Payroll Taxes Employer Payroll Taxes	69,948.00	0.00	0.00	12,299.81	57,648.19	17.58%
1001 704 42301 1000 Defined Contribution-TIAA	9,100.00	0.00	0.00	1,750.00	7,350.00	19.23%
1001 704 42302 1000 Defined Benefit-ERSRI	29,747.00	0.00	0.00	5,203.20	24,543.80	17.49%
Employer Retires Contributions Employer Retires Contributions	38,847.00	0.00	0.00	6,953.20	31,893.80	17.90%
1001 704 43400 1000 IT & Support	15,000.00	0.00	0.00	5,768.61	9,231.39	38.46%
Professional Services Professional Services	15,000.00	0.00	0.00	5,768.61	9,231.39	38.46%
1001 704 44300 1000 Building Repairs & Maintenance	30,000.00	0.00	0.00	9,894.11	20,105.89	32.98%
1001 704 44302 1000 General Equipment Maintenance	20,000.00	0.00	0.00	6,599.30	13,400.70	33.00%
1001 704 44303 1000 Communications Maintenance	6,000.00	0.00	0.00	10,388.15	(4,388.15)	173.14%
1001 704 44310 1000 Motor Vehicle Repairs	60,000.00	0.00	0.00	33,406.41	26,593.59	55.68%
Maintenance Maintenance	116,000.00	0.00	0.00	60,287.97	55,712.03	51.97%
1001 704 44800 1000 Miscellaneous	2,000.00	0.00	0.00	525.91	1,474.09	26.30%
1001 704 45101 1000 Special Events	9,000.00	0.00	0.00	4,959.97	4,040.03	55.11%
Misc. Programs Misc. Programs	11,000.00	0.00	0.00	5,485.88	5,514.12	49.87%
1001 704 45300 1000 Telephone & Internet	15,000.00	0.00	0.00	5,163.14	9,836.86	34.42%
Telephone Telephone	15,000.00	0.00	0.00	5,163.14	9,836.86	34.42%
1001 704 46002 1000 Office Supplies	6,000.00	0.00	0.00	1,220.31	4,779.69	20.34%
1001 704 46010 1000 Uniforms	20,000.00	0.00	0.00	3,163.65	16,836.35	15.82%
1001 704 46051 1000 Chemicals & Gases	2,500.00	0.00	0.00	331.84	2,168.16	13.27%
1001 704 46066 1000 Postage	2,500.00	0.00	0.00	768.42	1,731.58	30.74%
1001 704 46070 1000 EMS Disposable Supplies	20,000.00	0.00	0.00	1,946.46	18,053.54	9.73%
Supplies Supplies	51,000.00	0.00	0.00	7,430.68	43,569.32	14.57%
1001 704 46210 1000 Natural Gas	0.00	0.00	0.00	849.17	(849.17)	0.00%
1001 704 46220 1000 Electricity	60,000.00	0.00	0.00	433.44	59,566.56	0.72%
1001 704 46260 1000 Vehicle Fuel	40,000.00	0.00	0.00	16,578.35	23,421.65	41.45%
1001 704 46270 1000 Water Service	3,000.00	0.00	0.00	867.98	2,132.02	28.93%
Utilities Utilities	103,000.00	0.00	0.00	18,728.94	84,271.06	18.18%
1001 704 47510 1000 EMS Equipment	10,000.00	0.00	0.00	5,902.70	4,097.30	59.03%
1001 704 47511 1000 Fire Equipment	10,000.00	0.00	0.00	3,344.28	6,655.72	33.44%
1001 704 47512 1000 Communications Equipment	20,000.00	0.00	0.00	(2,292.69)	22,292.69	(11.46)%
1001 704 47513 1000 Breathing Apparatus	20,000.00	0.00	0.00	14,435.28	5,564.72	72.18%
1001 704 47514 1000 Personal Protective Equipment	30,000.00	0.00	0.00	789.00	29,211.00	2.63%
Capital Improvements Capital Improvements	90,000.00	0.00	0.00	22,178.57	67,821.43	24.64%
	<b>(1,022,247.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(251,132.83)</b>	<b>(771,114.17)</b>	<b>(24.57)%</b>



# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
Excess Revenue Over (Under) Expenditures	(22,247.00)	0.00	0.00	(104,212.14)	(1,624,193.48)	(468.43)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 801 41100 1000 Salaries	30,279.00	0.00	0.00	6,487.68	23,791.32	21.43%
Salaries Salaries	30,279.00	0.00	0.00	6,487.68	23,791.32	21.43%
1001 801 42101 1000 Medical Insurance	7,295.00	0.00	0.00	1,914.66	5,380.34	26.25%
1001 801 42102 1000 Dental Insurance	306.00	0.00	0.00	0.00	306.00	0.00%
Medical Benefits Medical Benefits	7,601.00	0.00	0.00	1,914.66	5,686.34	25.19%
1001 801 42200 1000 Payroll Taxes	2,316.00	0.00	0.00	491.34	1,824.66	21.22%
Employer Payroll Taxes Employer Payroll Taxes	2,316.00	0.00	0.00	491.34	1,824.66	21.22%
1001 801 42301 1000 Defined Contribution-TIAA	296.00	0.00	0.00	64.86	231.14	21.91%
1001 801 42302 1000 Defined Benefit-ERSRI	4,486.00	0.00	0.00	989.35	3,496.65	22.05%
Employer Retires Contributions Employer Retires Contributions	4,782.00	0.00	0.00	1,054.21	3,727.79	22.05%
	<b>(44,978.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(9,947.89)</b>	<b>(35,030.11)</b>	<b>(22.12)%</b>
Excess Revenue Over (Under) Expenditures	(44,978.00)	0.00	0.00	(9,947.89)	(35,030.11)	(22.12)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 802 41100 1000 Salaries	688,549.00	0.00	0.00	142,785.97	545,763.03	20.74%
Salaries Salaries	688,549.00	0.00	0.00	142,785.97	545,763.03	20.74%
1001 802 42101 1000 Medical Insurance	83,025.00	0.00	0.00	13,587.99	69,437.01	16.37%
1001 802 42102 1000 Dental Insurance	3,927.00	0.00	0.00	722.82	3,204.18	18.41%
Medical Benefits Medical Benefits	86,952.00	0.00	0.00	14,310.81	72,641.19	16.46%
1001 802 42200 1000 Payroll Taxes	52,175.00	0.00	0.00	12,295.66	39,879.34	23.57%
Employer Payroll Taxes Employer Payroll Taxes	52,175.00	0.00	0.00	12,295.66	39,879.34	23.57%
1001 802 42301 1000 Defined Contribution-TIAA	3,802.00	0.00	0.00	822.32	2,979.68	21.63%
1001 802 42302 1000 Defined Benefit-ERSRI	55,800.00	0.00	0.00	12,042.31	43,757.69	21.58%
Employer Retires Contributions Employer Retires Contributions	59,602.00	0.00	0.00	12,864.63	46,737.37	21.58%
	20,000.00	0.00	0.00	2,793.07	17,206.93	13.97%
1001 802 44300 1000 Building Repairs & Maintenance	20,000.00	0.00	0.00	2,793.07	17,206.93	13.97%
Maintenance Maintenance	4,380.00	0.00	0.00	1,065.81	3,314.19	24.33%
1001 802 45300 1000 Telephone & Internet	4,380.00	0.00	0.00	1,065.81	3,314.19	24.33%
Telephone Telephone	10,000.00	0.00	0.00	2,280.72	7,719.28	22.81%
1001 802 45900 1000 Operating	10,000.00	0.00	0.00	2,280.72	7,719.28	22.81%
Operating Operating	0.00	0.00	0.00	181.41	(181.41)	0.00%
1001 802 46210 1000 Natural Gas	47,000.00	0.00	0.00	15.37	46,984.63	0.03%
1001 802 46220 1000 Electricity	4,000.00	0.00	0.00	1,306.43	2,693.57	32.66%
1001 802 46270 1000 Water Service	51,000.00	0.00	0.00	1,503.21	49,496.79	2.95%
Utilities Utilities	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
1001 802 47500 1000 Technology Replacement	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
Capital Improvements Capital Improvements	<b>(978,658.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(189,899.88)</b>	<b>(788,758.12)</b>	<b>(19.40)%</b>
Excess Revenue Over (Under) Expenditures	(978,658.00)	0.00	0.00	(189,899.88)	(788,758.12)	(19.40)%

# Town of Bristol

## Budget to Actual Report - Town Council

### For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Variance	% of Budget
<b>Revenue</b>						
1001 803 34700 1000 Summer Camp	182,000.00	0.00	0.00	49,166.51	(132,833.49)	(27.01)%
2006 803 39500 1000 Revenue	0.00	0.00	0.00	6,116.00	6,116.00	0.00%
2058 803 39500 1000 Revenue-HEZ	0.00	0.00	0.00	730.00	730.00	0.00%
2081 803 39500 1000 Revenue	0.00	0.00	0.00	25.00	25.00	0.00%
3092 803 39500 1000 Revenue	0.00	0.00	0.00	800.00	800.00	0.00%
<b>Total Revenues</b>	<b>182,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>56,837.51</b>	<b>(125,162.49)</b>	<b>(31.23)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 803 41100 1000 Salaries	465,626.00	0.00	0.00	182,959.19	282,666.81	39.29%
Salaries Salaries	465,626.00	0.00	0.00	182,959.19	282,666.81	39.29%
1001 803 41300 1000 Overtime	5,000.00	0.00	0.00	8,301.91	(3,301.91)	166.04%
Overtime Overtime	5,000.00	0.00	0.00	8,301.91	(3,301.91)	166.04%
1001 803 42101 1000 Medical Insurance	84,830.00	0.00	0.00	21,172.14	63,657.86	24.96%
1001 803 42102 1000 Dental Insurance	4,945.00	0.00	0.00	1,085.72	3,859.28	21.96%
Medical Benefits Medical Benefits	89,775.00	0.00	0.00	22,257.86	67,517.14	24.79%
1001 803 42200 1000 Payroll Taxes	35,620.00	0.00	0.00	14,294.51	21,325.49	40.13%
Employer Payroll Taxes Employer Payroll Taxes	35,620.00	0.00	0.00	14,294.51	21,325.49	40.13%
1001 803 42301 1000 Defined Contribution-TIAA	2,811.00	0.00	0.00	656.88	2,154.12	23.37%
1001 803 42302 1000 Defined Benefit-ERSRI	42,562.00	0.00	0.00	10,699.32	31,862.68	25.14%
Employer Retires Contributions Employer Retires Contributions	45,373.00	0.00	0.00	11,356.20	34,016.80	25.03%
1001 803 44325 1000 Repairs & Maintenance	25,000.00	0.00	0.00	6,124.48	18,875.52	24.50%
1001 803 44326 1000 Playground Repairs & Maintenance	20,000.00	0.00	0.00	556.13	19,443.87	2.78%
Maintenance Maintenance	45,000.00	0.00	0.00	6,680.61	38,319.39	14.85%
1001 803 45100 1000 Programs	68,000.00	0.00	0.00	40,386.51	27,613.49	59.39%
1001 803 45101 1000 Bus Transportation	21,390.00	0.00	0.00	13,680.00	7,710.00	63.96%
1001 803 45102 1000 Concerts	8,000.00	0.00	0.00	0.00	8,000.00	0.00%
Misc. Programs Misc. Programs	97,390.00	0.00	0.00	54,066.51	43,323.49	55.52%
1001 803 45300 1000 Telephone & Internet	9,000.00	0.00	0.00	2,188.73	6,811.27	24.32%
Telephone Telephone	9,000.00	0.00	0.00	2,188.73	6,811.27	24.32%
1001 803 45900 1000 Operating	15,000.00	0.00	0.00	6,730.20	8,269.80	44.87%
Operating Operating	15,000.00	0.00	0.00	6,730.20	8,269.80	44.87%
1001 803 46210 1000 Natural Gas	0.00	0.00	0.00	686.88	(686.88)	0.00%
1001 803 46220 1000 Electricity	53,000.00	0.00	0.00	0.00	53,000.00	0.00%
1001 803 46260 1000 Vehicle Fuel	8,000.00	0.00	0.00	1,725.10	6,274.90	21.56%
1001 803 46270 1000 Water Service	7,800.00	0.00	0.00	2,921.44	4,878.56	37.45%
Utilities Utilities	68,800.00	0.00	0.00	5,333.42	63,466.58	7.75%
1001 803 47520 1000 Equipment	11,000.00	0.00	0.00	0.00	11,000.00	0.00%
Capital Improvements Capital Improvements	11,000.00	0.00	0.00	0.00	11,000.00	0.00%
	<b>(887,584.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(314,169.14)</b>	<b>(573,414.86)</b>	<b>(35.40)%</b>
Excess Revenue Over (Under) Expenditures	(705,584.00)	0.00	0.00	(257,331.63)	(698,577.35)	(36.47)%



State of Rhode Island

## Town of Bristol


# Citation

### In Honor of Matthew J. Salone

This citation is presented to Peter Cavaliere in recognition and appreciation for his service in the US Navy and for his sacrifices and heroic actions in WWII. Bristol honors this Purple Heart recipient for his dedication, sacrifice, and devotion to our nation and our community.

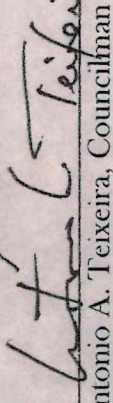
In making this presentation, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, and on behalf of all Bristolians extend their sincerest gratitude and are forever indebted for his dedication and pledge to defend our nation; and encourage the citizens of the Town of Bristol to show their appreciation for the sacrifices the Purple Heart recipients have made in defending our freedoms, to acknowledge their courage, and to show them the honor and support they have earned.


In witness whereof we have hereunto set our hands and affixed the Seal of the Town of Bristol this 16<sup>th</sup> of September, Two-thousand Twenty-Two.

  
Steven Contente, Town Administrator

  
Nathan T. Calouro, Chairman

  
Mary A. Parella, Vice-Chairwoman

  
Antonio A. Teixeira, Councilman

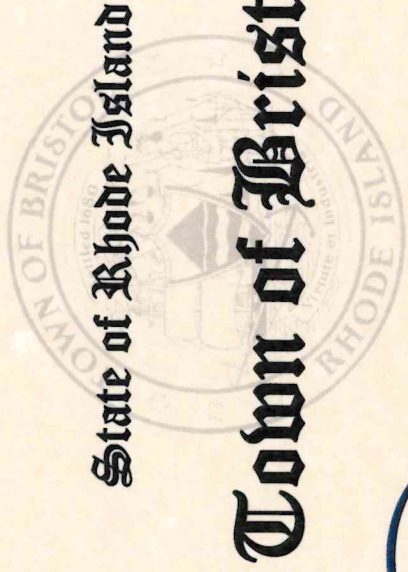
  
Timothy L. Sweeney, Councilman

  
Aaron J. Ley, Councilman

  
Attest: Melissa Cordeiro, Town Clerk/TOWN COUNCIL







# Citation

## In Honor of Joseph Morra

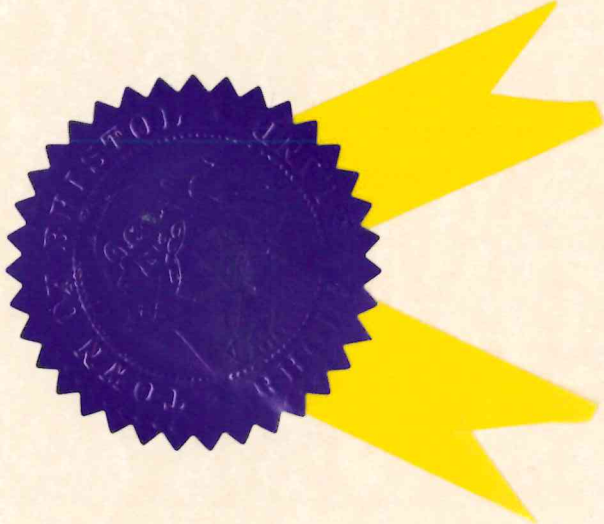
This citation is presented to Joseph Morra in recognition and appreciation for his service in the Marine Corp. and for his sacrifices and heroic actions in the Vietnam War. Bristol honors this Purple Heart recipient for his dedication, sacrifice, and devotion to our nation and our community.

In making this presentation, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, and on behalf of all Bristolians extend their sincerest gratitude and are forever indebted for his dedication and pledge to defend our nation; and encourage the citizens of the Town of Bristol to show their appreciation for the sacrifices the Purple Heart recipients have made in defending our freedoms, to acknowledge their courage, and to show them the honor and support they have earned.

In witness whereof we have hereunto set our hands and affixed the Seal of the Town of Bristol on adoption this 16<sup>th</sup> of September, Two-thousand Twenty-Two.

\_\_\_\_\_  
Steven Contente, Town Administrator

\_\_\_\_\_  
Nathan T. Calouro, Chairman



\_\_\_\_\_  
Mary A. Parella, Vice-Chairwoman

\_\_\_\_\_  
Antonio A. Teixeira, Councilman

\_\_\_\_\_  
Timothy E. Sweeney, Councilman

\_\_\_\_\_  
Aaron J. Ley, Councilman

\_\_\_\_\_  
Attest: Melissa Cordeiro, Town Clerk



2725KD

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

3-23-21

Permit:

2725KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

117 Beck Ave. 61 18  
 NO. STREET PLAT LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

2022 OCT -5 AM 11:29

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$

107

CK#

71062

Property Owner

Statewide prop.  
East Coast

\_\_\_\_\_  
 Water Pollution Control Facility  
 Superintendent

\_\_\_\_\_  
 Licensed Drainlayer

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

TOWN COUNCIL

OCT 12 2022

MEETING

2740 KD

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

7/20/01

Permit:

2740KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

125 Tupelo St. - extension of main line

NO. STREET

PLAT

LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$

50

CK#

3450

Property Owner

[Signature]

[Signature]  
Water Pollution Control Facility  
Superintendent

[Signature]  
Licensed Drainlayer



2151

**TOWN OF BRISTOL, RI**  
**APPLICATION FOR SEWER PERMIT**

Date: 4/13/22Permit: 0757KX

The undersigned licensed Drainlayer requests permission to install a sewer line at:

NO. 57 STREET Garfield AvePLAT 26LOT 113ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

**GENERAL RULES FOR INSTALLING SEWER LINES:**

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 25CK# CC

[Signature]  
 Water Pollution Control Facility  
 Superintendent

[Signature]  
 Property Owner

[Signature]  
 Licensed Drainlayer

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2743 K

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 8/31/21Permit: 2743KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

13 Low Ln 166 5  
 NO. STREET PLAT LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 10CK# 1243Malverne Trust  
Property Owner[Signature]  
Water Pollution Control Facility  
Superintendent[Signature]  
Licensed Drainlayer



2744 14

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 9-13-21Permit: 2744KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

24 Primrose154715

NO. STREET

PLAT

LOT

ASSESSABLE ☐ YES ☒ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 10CK# 6399
L. L. L. L.  
 Water Pollution Control Facility  
 Superintendent

FLJ  
 Property Owner  
 Licensed Drainlayer

# **TOWN OF BRISTOL, RI** **APPLICATION FOR SEWER PERMIT**

Date:

9/23/21

Permit:

2745KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

23 Robin Dr.

159

858

NO. STREET

PLAT

LOT

ASSESSABLE \_\_\_\_ YES \_\_\_\_ NO

ACCOUNT NO: \_\_\_\_\_

## **GENERAL RULES FOR INSTALLING SEWER LINES:**

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$

10

CK#

per 116 Wood  
Canceled

Property Owner

Reynolds

Licensed Drainlayer

L. Ramo

Water Pollution Control Facility  
 Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner



2746 KD

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

10/18/21

Permit:

2746 KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

NO.

STREET

PLAT

LOT

656 Hope St.      13      18

ASSESSABLE \_\_\_\_ YES \_\_\_\_ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$

105

CK#

cash

Property Owner

Lavelle

Licensed Drainlayer

L. Ramos

Water Pollution Control Facility  
Superintendent

White: WPCF

Green: Tax Assessor   Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner



2747 K1

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 10/28/21Permit: 2747KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

27 Colonial Rd 61 52  
 NO. STREET PLAT LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 107 CK# ✓O'Hanley  
Property OwnerL. DelZem (Secretary)  
Water Pollution Control Facility  
SuperintendentL. Ramos  
Licensed Drainlayer

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 12/7/21Permit: 2748KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

1238 Hope St. 100 59  
 NO. STREET PLAT LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 25 CK# \_\_\_\_\_
Josephus/Klein  
 Property Owner

[Signature]  
 Water Pollution Control Facility  
 Superintendent

JML  
 Licensed Drainlayer



# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 12/7/21Permit: 2749KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

<u>92 Kickemuit</u>	<u>133</u>	<u>109</u>
NO. STREET	PLAT	LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 25 CK# \_\_\_\_\_
Wood Frame Structures  
Property Owner

[Signature]  
Water Pollution Control Facility  
Superintendent

[Signature]  
Licensed Drainlayer

2751

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

12/9/21

Permit:

2751KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

32 Brookwood79501

NO. STREET

PLAT

LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$

10

CK#

6464

Property Owner

[Signature]

Licensed Drainlayer

ELJWater Pollution Control Facility  
Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner



2152140

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 1-6-20Permit: 2752KX

The undersigned licensed Drainlayer requests permission to install a sewer line at:

NO. 1051 Hope StPLAT 82LOT 6ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 10CK# cash\_\_\_\_\_  
Property OwnerScotts  
Licensed DrainlayerLetellier  
Water Pollution Control Facility  
Superintendent



2755

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

3-22-22

Permit:

2753KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

<u>10 Center St.</u>	<u>33</u>	<u>138</u>
NO. STREET	PLAT	LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$

25

CK#

4268
Reliable Pest Control  
 Property Owner

JML  
 Licensed Drainlayer

[Signature]  
 Water Pollution Control Facility  
 Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2754

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

3-28-22

Permit:

2754 KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

NO.

STREET

PLAT

LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$

10-

CK#

2367
V+J Properties  
 Property Owner

Anawan GC  
 Licensed Drainlayer

 \_\_\_\_\_  
 Water Pollution Control Facility  
 Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner



2755

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 3/29/22Permit: 2755KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

217 State St. 24 9  
 NO. STREET PLAT LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 10

CK# \_\_\_\_\_

[Signature]  
 Water Pollution Control Facility  
 Superintendent

217 State LLC  
 Property Owner

NCD Developers  
 Licensed Drainlayer

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2760

# TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

6/17/22

Permit:

2760KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

NO.

STREET

PLAT

LOT

ASSESSABLE YES NO

ACCOUNT NO: \_\_\_\_\_

## GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$

107

CK#

cash

Property Owner

Licensed Drainlayer

Jim DeLuca  
Water Pollution Control Facility  
Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner



2761KD

# **TOWN OF BRISTOL, RI** **APPLICATION FOR SEWER PERMIT**

Date:

7/6/2022

Permit:

2761KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

133 Ferry Rd

165

5

NO. STREET

PLAT

LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## **GENERAL RULES FOR INSTALLING SEWER LINES:**

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$

105

CK#

paid

Property Owner

Licensed Drainlayer

Water Pollution Control Facility  
 Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner



2762KD

# **TOWN OF BRISTOL, RI** **APPLICATION FOR SEWER PERMIT**

Date: 7/11/22Permit: 2762KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

NO. 32 STREET Ridge RdPLAT 70LOT 55ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

## **GENERAL RULES FOR INSTALLING SEWER LINES:**

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 105CK# pad

[Signature]  
 Water Pollution Control Facility  
 Superintendent

Skuba  
 Property Owner

Pol. Drain Serv.  
 Licensed Drainlayer

2763

## TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 7/10/22Permit: 2763FD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

NO. 400 Franklin St.PLAT 46LOT 12ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 10.00CK# paid
[Signature]  
 Water Pollution Control Facility  
 Superintendent

Victory Realty, LLC  
 Property Owner  
L. Ramos  
 Licensed Drainlayer



2764 K

## TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

8-9-2022

Permit:

2764 K

The undersigned licensed Drainlayer requests permission to install a sewer line at:

48 Union St.

15

1/2

NO. STREET

PLAT

LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$

10-

CK#

cash

Plesre  
\_\_\_\_\_  
Property Owner

\_\_\_\_\_  
Water Pollution Control Facility  
Superintendent

James Tavares-Contractor  
\_\_\_\_\_  
Licensed Drainlayer

2769 KD

**TOWN OF BRISTOL, RI  
APPLICATION FOR SEWER PERMIT**

Date: 8/18/22Permit: 2769KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

16 Kingswood 79 364  
NO. STREET PLAT LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: \_\_\_\_\_

**GENERAL RULES FOR INSTALLING SEWER LINES:**

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 25 CK# \_\_\_\_\_

Tom Dulin  
Water Pollution Control Facility  
Superintendent Secretary

Fairpoint Realty  
Property Owner

JML  
Licensed Drainlayer

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

BID No. 993 - Community Choice Energy Aggregation Consulting Services  
 BID Opening: September 21, 2022 @ 12 PM  
 Department: Town Clerk - Melissa Cordeiro

Bid Amount:

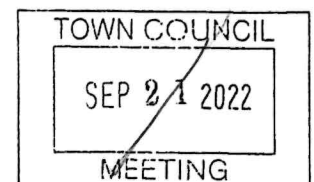
- General Partner - Good Offices Technology Partners, LLC  
Charles C. deCasteja - Managing Partner  
232 Madison Avenue, 3rd Floor  
New York, NY 10016

2

3

4

5





Department: Director Parks and Recreation - Warren Rensehausen

**Bids Received From:**

Bid Amount:

1. J.G. Coffey Co. LLC

\$76,696.00

## Neal Feeley, President

1226 Hope Street

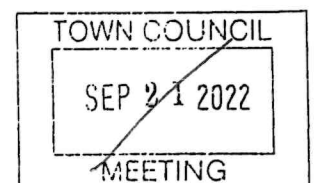
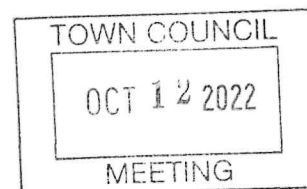
Bristol, RI 02809

2

3

4

5



*Brush up here*

09/20/2022

Dear Town of Bristol Council:

I am writing to express support for the Bristol Middle Passage Ceremonies and Port Marker Project's efforts to place a memorial to those who were transported by the transatlantic slave trade on public land at Independence Park in historic Bristol. As a public institution, the Bristol Art Museum is committed to cultural diversity, history and the bringing together of communities.

The Executive Directors of the Bristol Art Museum Board applaud this effort as it is of value, holding significant importance and meaning to the community. The presence of a public monument or marker like this will have a lasting and positive impact on the community, creating knowledge of the past, healing, and hope.

Bristol's involvement with the slave trade still resonates to the present day. As curator of exhibits at the Museum I feel that the Middle Passage Ceremonies and Port Marker can assist the community in recognizing the past and connect to the future, enriching the experience of both residents and visitors. A historical marker like this has intrinsic value and brings awareness to the heritage of the place, creating lasting value for the town.

Thank you for the opportunity to comment on the importance of this project.

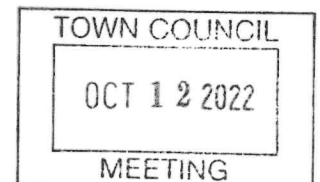
Sincerely,

A handwritten signature in dark ink, appearing to read "Mary Donders", written over a horizontal line.

Mary Donders  
Exhibition Curator and Board Director  
Bristol Art Museum  
10 Wardwell Street  
Bristol, RI 02809

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2022 SEP 22 AM 11:15




## Middle passage support

Bristol Art DonderoMuseum <bristolartmuseum.events@gmail.com>

Wed 9/21/2022 10:43 PM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

 1 attachments (1,003 KB)

BAM\_middle passage\_indepen park.pdf;

Hello Melissa,

Please submit this letter of support of the middle passage project to the poper individual.

Thank you

Mary Dondero  
Exhibition Curator  
Bristol Art Museum  
10 Wardwell Street  
Bristol, RI 02809



STEVEN CONTENTE  
*Town Administrator*

**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

September 30, 2022

Flynn Enterprise, Inc.  
Shawn Flynn, President  
1729 Broadway, Unit 3  
Raynham, MA 02767

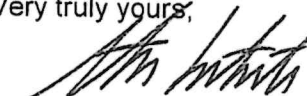
Re: Bid# 992 – Stormwater Improvements Bristol Police Station

Dear Mr. Flynn:

We are pleased to inform you that your company, Flynn Enterprise, Inc., has been awarded Bid #992 – Stormwater Improvements Bristol Police Station, with the cost not to exceed the Base Amount of \$244,000.00.

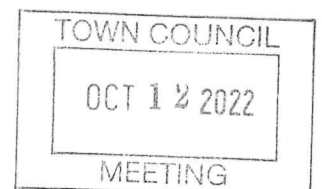
Please contact Edward Tanner, Principal Planner, to discuss the project details and timeline for completion.

Very truly yours,



Steven Contente,  
Town Administrator

Cc: Sara Hassel, Treasurer  
The Honorable Town Council  
Edward Tanner, Principal Planner





STEVEN CONTENTE  
*Town Administrator*

**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

September 26, 2022

Good Energy, LLP  
General Partner – Good Offices Technology Partners, LLC  
Charles C. deCasteja, Managing Partner  
232 Madison Avenue, 3<sup>rd</sup> Floor  
New York, NY 10016

Re: Bid# 993 – Community Choice Energy Aggregation Consulting Services

Dear Mr. deCasteja:

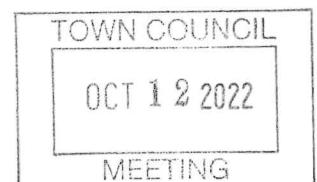
We are pleased to inform you that your company, Good Energy, LLP, has been awarded Bid# 993 – Community Choice Energy Aggregation Consulting Services, pursuant to the Town Council's request and the Town Solicitor's recommendation, to begin drafting the aggregation plan for Town of Bristol, RI with the understanding that there will be no cost and no commitment to administer the aggregation plan on the part of the Town or its residents.

Very truly yours,

A handwritten signature in black ink, appearing to read "Steven Contente", is written over a horizontal line.

Steven Contente,  
Town Administrator

Cc: Sara Hassel, Treasurer  
The Honorable Town Council







STEVEN CONTENTE  
*Town Administrator*

**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

September 30, 2022

J.G. Coffey Co., LLC  
Neal Feeley, President  
1226 Hope Street  
Bristol, RI 02809

Re: Bid# 994 – Town Common Pickleball Courts

Dear Mr. Feeley:

We are pleased to inform you that your company, J.G. Coffey Co., LLC, has been awarded Bid #994 – Town Common Pickleball Courts, with the cost not to exceed \$76,696.00.

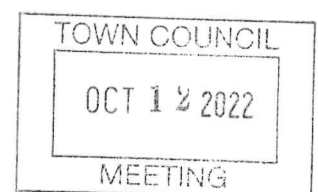
Please contact Warren Rensehausen to discuss the project details and timeline for completion.

Very truly yours,

A handwritten signature in black ink, appearing to read "Steven Contente", is written over the typed name.

Steven Contente,  
Town Administrator

Cc: Sara Hassel, Treasurer  
The Honorable Town Council  
Warren Rensehausen, Director, Parks and Recreation



# BRISTOL COUNTY WATER AUTHORITY

## Policy Committee Meeting

Thursday, September 22, 2022, at 4:45 pm  
450 Child Street, Boardroom, Warren, RI

---

### AGENDA

1. Review Updates to Employee Handbook for Presentation to the Board of Directors

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 SEP 16 PM 12:57

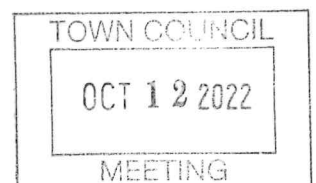
Individuals requiring interpreters for the hearing impaired must notify the Bristol County Water Authority, (401) 245-2022, not less than 48 hours in advance of the meeting.

#### **Agenda Posted 9/16/22**

Secretary of State Website  
BCWA Main Office Bulletin Board  
BCWA Operations Department Bulletin Board  
BCWA Website bcwari.com

#### **Agenda Sent Via Email 9/16/22 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall



# BRISTOL COUNTY WATER AUTHORITY

## Board of Directors Meeting

Thursday, September 22, 2022, at 5:00 pm

450 Child Street (Boardroom), Warren, RI

### AGENDA

1. Call to Order
2. Public Input
3. Minutes
  - i. Board Meeting – August 25, 2022
4. Executive Director Report
5. Financial Report
6. Board Member Town Council Reports
7. Approval of Hydrant Procurement
8. BCWA Employee Handbook Update – for Approval
9. Executive Session:
  - i. Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2)
  - ii. Executive Session Minutes
    - a. Board Meeting – August 25, 2022
10. Next Scheduled Meeting(s):
  - i. Board Meeting – October 27, 2022
11. Adjournment

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 SEP 16 PM 12:57

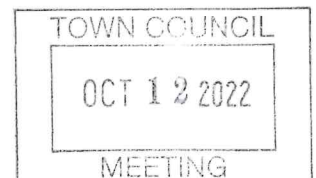
Individuals requiring interpreters for the hearing impaired must notify the Bristol County Water Authority, (401) 245-2022, not less than 48 hours in advance of the meeting.

#### **Agenda Posted 9/16/22**

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

#### **Agenda Sent Via Email 9/16/22 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall





10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000  
253-7010

**Town of Bristol, Rhode Island**  
***Department of Community Development***

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

**The Bristol Technical Review Committee will hold a meeting, in person,  
September 22, 2022**

**At 11:00 a.m.**

**In the Department of Community Development Conference Room  
235 High Street, Bristol, RI (former Reynolds School)**

**AGENDA**

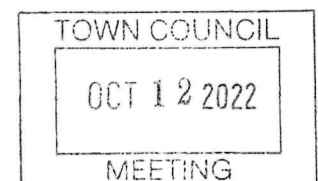
**Preliminary Plan Review for Major Land Development Application** – Proposal for re-development of property located at 180 Mount Hope Avenue as follows. The property is currently improved with a former restaurant building, former commercial building, a former mixed use building, and a daycare that is currently operating. The development proposal is to subdivide the property into 2 lots and construct a three-story self-storage facility with a total of 67,375 square feet of area (30,885 square feet of area on each floor) on proposed Lot #1 which will have an area of 281,623 square feet of land and the existing day care will be relocated to a new building on proposed Lot #2 which will have 20,000 square feet of land. All other buildings on the site to be demolished. Property located at 180 Mount Hope Avenue; Plat 41, Lot 4. Owner: Mount Hope LLC/Applicant: DXD SS F1 Land, LLC Zoned: General Business.

**Scanned copies of all applications and supporting materials are available on the Town of Bristol web site: <https://www.bristolri.gov/government/commissions/technical-review-committee/>**

**For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)**

**"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"**

**Diane M. Williamson, AICP**  
**Administrative Officer**







10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**Town of Bristol, Rhode Island**  
**Department of Community Development**

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2022 SEP 20 AM 9:14

The Bristol Technical Review Committee will hold a meeting, in person,  
September 22, 2022  
At 11:00 a.m.

In the Department of Community Development Conference Room  
235 High Street, Bristol, RI (former Reynolds School)

**\*REVISED AGENDA**

**Preliminary Plan Review for Major Land Development Application** – Proposal for re-development of property located at 180 Mount Hope Avenue as follows. The property is currently improved with a former restaurant building, former commercial building, a former mixed use building, and a daycare that is currently operating. The development proposal is to subdivide the property into 2 lots and construct a three-story self-storage facility with a total of 67,375 square feet of area (30,885 square feet of area on each floor) on proposed Lot #1 which will have an area of 281,623 square feet of land and the existing day care will be relocated to a new building on proposed Lot #2 which will have 20,000 square feet of land. All other buildings on the site to be demolished. Property located at 180 Mount Hope Avenue; Plat 41, Lot 4. Owner: Mount Hope LLC/Applicant: DXD SS F1 Land, LLC Zoned: General Business.

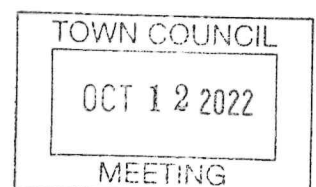
\*Scanned copies of all applications and supporting materials are available on the Town of Bristol web site: <https://www.bristolri.gov/government/commissions/technical-review-committee/#357-578-wpfd-9-22-22-trc-meeting-180-mt-hope-avenue>\*

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"

**Diane M. Williamson, AICP**  
**Administrative Officer**

Posted: September 19, 2022  
By: MBW







10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**Town of Bristol, Rhode Island**  
***Department of Community Development***

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

**The Bristol Technical Review Committee will hold a meeting, in person,  
September 23, 2022**

**At 3:00 p.m.**

**In the Department of Community Development Conference Room  
235 High Street, Bristol, RI (former Reynolds School)**

**AGENDA**

**Preliminary Plan Review for Minor Subdivision of property at 47 Broadcommon Road, on the southwest corner of Broadcommon Road and Bristol Wood Drive. Subdivision to create two lots – one lot with 37,573 square feet of land improved with existing East Bay Kennel business and one vacant lot with 58,679 square feet of land. Property located in the Manufacturing Zone. Owner/Applicant: Karl Correia/Edward J. Mack, II, 55 Broadcommon, LLC. Plat 103, Lot 8.**

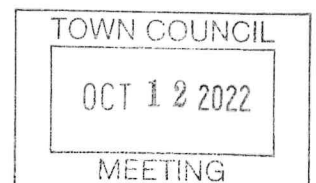
**Scanned copies of all applications and supporting materials are available on the Town of Bristol web site: <https://www.bristolri.gov/government/commissions/technical-review-committee/#357-579-wpfd-09-23-2022-trc-meeting-47-broadcommon-road>.**

**For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)**

**"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"**

**Diane M. Williamson, AICP**  
**Administrative Officer**

**Posted: September 20, 2022**  
**By: MBW**





## **TOWN OF BRISTOL, RHODE ISLAND**

### **ZONING BOARD OF REVIEW**

**Meeting Agenda**  
**Monday, October 3, 2022**  
**at 7:00 PM**  
**Bristol Town Hall - 10 Court Street, Bristol Rhode Island**

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://www.bristolri.gov/government/boards/zoning-board-of-review/#353-581-wpfd-zb-meeting-10-3-2022>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to [etanner@bristolri.gov](mailto:etanner@bristolri.gov). Written comments should be received no later than 12:00 p.m. on Thursday, September 29, 2022.

1. **Pledge of Allegiance**
2. **Approval of Minutes:** August 30, 2022; September 19, 2022
3. **Petitions Pending Decision:**

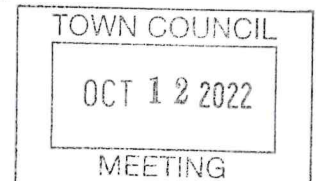
*Public hearing is closed. This is only to review and vote on the draft decision.*

- 3A. **2022-23 Application of Friends of Historic Bristol, Inc.; William Curtis; James S. and Jane L. Lavender; Leonard Place, LLC; and Leif Jensen, 125 Thames Street** for Appeal: of Planning Board decision dated May 16, 2022 approving a Major Land Development Project Master Plan for the Bristol Yarn Mills (a/k/a Robin Rug) submitted by Brady Sullivan Properties, LLC for the re-development of existing mill buildings into mixed use property with 127 residential dwelling units and 6,300 square feet of commercial space.

#### **4. Continued Petitions**

- 4A. **2022-26 Paul J. Padula, 13 Hattie Brown Lane**

Dimensional Variance: to construct a 16ft. x 24ft. freestanding accessory pool deck with less than the required front yard on a corner lot.



**5. New Petitions**

**5A. 2022-30 Diane F. and Francis W. Lawless, 5 Captain Street**

Dimensional Variance: to construct a 12ft. x 16ft. attached shed addition to an existing single-family dwelling with less than the required left side yard

**5B. 2022-31 Frederick T. and Patti A. Nenna, 12 Greg Drive**

Dimensional Variance: to install approximately 24 linear feet of six-foot-high privacy fencing at a height greater than permitted in the front yard on a corner lot

**5C. 2022-32 Jennifer and David Bissonnette, 56 Sherman Avenue**

Dimensional Variance: to construct an approximate 24ft. x 35ft. two-story garage addition to an existing single-family dwelling with less than the required left side yard

**6. Adjourn**

Date Posted: September 23, 2022

Posted by: emt

Town of Bristol, Rhode Island



***Harbor Commission***

10 Court Street  
Bristol, RI 02809  
401-253-7000

**HARBOR COMMISSION**

**AGENDA**

**October 3, 2022**

**Starting Time 7:00 PM**

**MEETING WILL BE HELD AT THE MARITIME  
CENTER ON THAMES ST IN BRISTOL**

1. Approval of September meeting minutes.
2. CRMC File Number 2022 - 09 – 003 – Project for dock at 90 King Philip Road in Bristol
3. Report of the Harbormaster – Gregg Marsili
  - A. New Marina Status – Gregg to update electrical, water and waste disposal. Also, status of Electrical Permit cost and other issues.
  - B. Boating Safety Course – Gregg M looking for 20 students to hold class.
  - C. State St Ramp & Ind Park Launch Docks – Gregg M to update status.
  - D. Dock Repair & Maintenance – ongoing progress continues.
  - E. Maritime Center Sign for Building – status?
  - F. Trash Skimmer – Gregg M to update. Order date? Delivery date?
  - G. Waitlist for Marina – down to 150+ names on list.
  - H. Dinghy Dock Winter Storage Rate – stays the same for now.
  - I. Gibson Rd. ROW Ramp Repair – Ed Tanner continues working with BHIA. Update?
  - J. ROW Projects - Town continues upgrades with Pare engineering involved.
  - K. Fales Rd ROW Marker – Gregg M continues work with DPW.
  - L. 5 MPH Sign – to augment no wake zone. Bob Hamel.

TOWN COUNCIL

OCT 12 2022

MEETING

- 2 -

4. Breakwater Study Committee – Steve Janaurio. Need?
5. Ferry Rd Signage –Kevin Cute is following up on this.
6. Maritime Festival Date was August 13 –. Donations?
7. Open Discussion for the Public

### **Adjournment**

Posted 9/29/22





Melissa Cordeiro, Clerk

# **Town of Bristol, Rhode Island**

## ***BOARD OF CANVASSERS***

*Frances C. O'Donnell, Chairman*

*Michael Smith, Vice-chairman*

*Marie Knapman, Member*

Monday, October 17, 2022  
11:00 AM

Town Hall  
10 Court Street

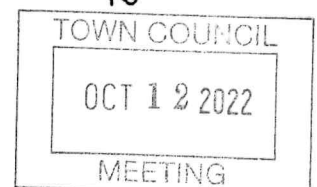
## **AGENDA**

1. Call to Order
2. Approval of Minutes
  - a. August 24, 2022
3. Canvassing and Correcting lists of voters to be used for the November 8, 2022 General Election
4. Selection of Poll Workers for the November 8, 2022 General Election
5. Poll Workers for Early in-person voting
6. General Election Discussion
7. Adjournment

Per Order of the Board of Canvassers

Melissa Cordeiro, Clerk  
Posted: October 3, 2022

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 OCT - 3 AM 10: 22





# **Town of Bristol, Rhode Island**

## ***BOARD OF CANVASSERS***

*Frances C. O'Donnell, Chairman*  
*Michael Smith, Vice-chairman*  
*Marie Knapman, Member*

*Melissa Cordeiro, Clerk*

**Board of Canvassers**  
Tuesday, November 8, 2022  
6:00 AM  
Bristol Town Hall  
10 Court Street

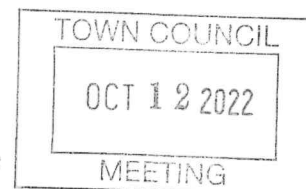
## **AGENDA**

1. Call to Order
2. The Bristol Board of Canvassers will convene to conduct the November 8, 2022 Rhode Island General Election, and will remain in session throughout the entire day until the close of Board business pertaining to the elections. Polling locations will be open from 7am to 8pm.
3. Adjournment

Per Order of the Board of Canvassers

Melissa Cordeiro, Clerk  
Posted: October 3, 2022

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 OCT -3 AM 10:22





Melissa Cordeiro, Clerk

# **Town of Bristol, Rhode Island**

## ***BOARD OF CANVASSERS***

*Frances C. O'Donnell, Chairman*

*Michael Smith, Vice-chairman*

*Marie Knapman, Member*

### **Board of Canvassers**

Wednesday, November 9, 2022

11:00 AM

Bristol Town Hall

10 Court Street

### **AGENDA**

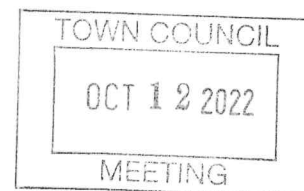
1. Call to Order
2. The Bristol Board of Canvassers will convene for the purpose of determining the disposition of provisional ballots cast in Bristol during the General Election of November 8, 2022.
3. The Bristol Board of Canvassers will tabulate Write-in votes cast during the Rhode Island General Election on November 8, 2022.
4. Updates and Remarks
3. Adjournment

Per Order of the Board of Canvassers

Melissa Cordeiro, Clerk

Posted: October 3, 2022

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 OCT -3 AM 10:22





# TOWN OF BRISTOL, RHODE ISLAND

## Planning Board Meeting Agenda

Thursday, October 13, 2022  
at 7:00 PM

Bristol Town Hall - 10 Court Street, Bristol, Rhode Island

**A. Pledge of Allegiance**

**B. Minutes**

B1. Approval of Minutes - September 2022

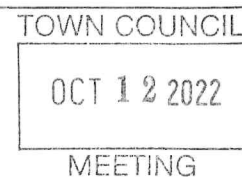
**C. Town Council Business**

C1. Recommendation to the Town Council on the uses in the Metacom Mixed Use Zone (continued from September 2022)

**D. Applications:**

D1. Public Hearing and Action by the Planning Board on the "preliminary phase" for the proposal for re-development of property located at 180 Mount Hope Avenue as follows. The property is currently improved with a former restaurant building, former commercial building, a former mixed use building, and a daycare that is currently operating. The development proposal is to subdivide the property into 2 lots and construct a three-story self-storage facility with a total of 67,375 square feet of area (30,885 square feet of area on each floor) on proposed Lot #1 which will have an area of 281,623 square feet of land and the existing day care will be relocated to a new building on proposed Lot #2 which will have 20,000 square feet of land. All other buildings on the site to be demolished. Property located at 180 Mount Hope Avenue: Plat 41, Lot 4. Owner: Mount Hope LLC/Applicant: DXD SS F1 Land, LLC Property located in the General Business zone.

D2. Preliminary Plan Review and Action by the Planning Board for Minor Subdivision of property at 47 Broadcommon Road, on the southwest corner of



Broadcommon Road and Bristol Wood Drive. Subdivision to create two lots - one lot with 37,573 square feet of land improved with existing East Bay Kennel business and one vacant lot with 58,679 square feet of land. Property located in the Manufacturing Zone. Owner/Applicant: Karl Correia/Edward J. Mack, II, 55 Broadcommon, LLC. Plat 103, Lot 8.

**E. Referral from the Administrative Officer:**

- E1.** Administrative Subdivision to move the property line between the properties located at 1 Alan Drive and 2 Alan Drive to convey approximately 4,000 square feet of land from 2 Alan Drive to 1 Alan Drive. Owners/Applicants: Jo-ann F. Wilbur, Trustee, Jo-ann F. Wilbur Living Trust and Louis Francis, Jr. Plats 108, Lots 35 and 36. Property located in an R-15 Zone.

**F. Adjourn**

Scanned copies of all applications and supporting materials are available on the Town of Bristol web site at:  
<https://www.bristolri.gov/government/boards/planning-board/#351-582-wpfd-meeting-10-13-22>.

Date: October 4, 2022

By: MBW





TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2022 OCT -5 PM 1:30

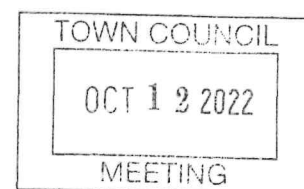
Bristol Fourth of July Committee  
Souvenir Sub-Committee Meeting  
Tuesday, October 11, 2022 at 7 P.M.  
Burnside Building, 400 Hope St., Bristol, RI 02809

## AGENDA

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ATTENDANCE
- BUSINESS TO BE DISCUSSED AND/OR ACTED UPON
  - Discussion of ornament pick-up event
  - Updated recommendations for quantity distribution sheet?
  - Print design ideas – finalize idea to send to Richard Kaiser
  - Discuss on-going product line and quote process
  - Other items for the good of the committee
- ADJOURNMENT

Keep Informed at [www.fourthofjulybristolri.com](http://www.fourthofjulybristolri.com)

Agenda Posted:  
Bristol Post Office 10/5/22  
Bristol Town Hall 10/5/22  
Rhode Island SOS 10/5/22





## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

*Please see attached Statement, photos  
and Property Survey.*

### PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the

meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

SIGNATURE:

NAME:

ADDRESS:

TOWN:

BUSINESS TEL. NO.

RESIDENCE TEL. NO.

TOWN COUNCIL

OCT 12 2022

MEETING

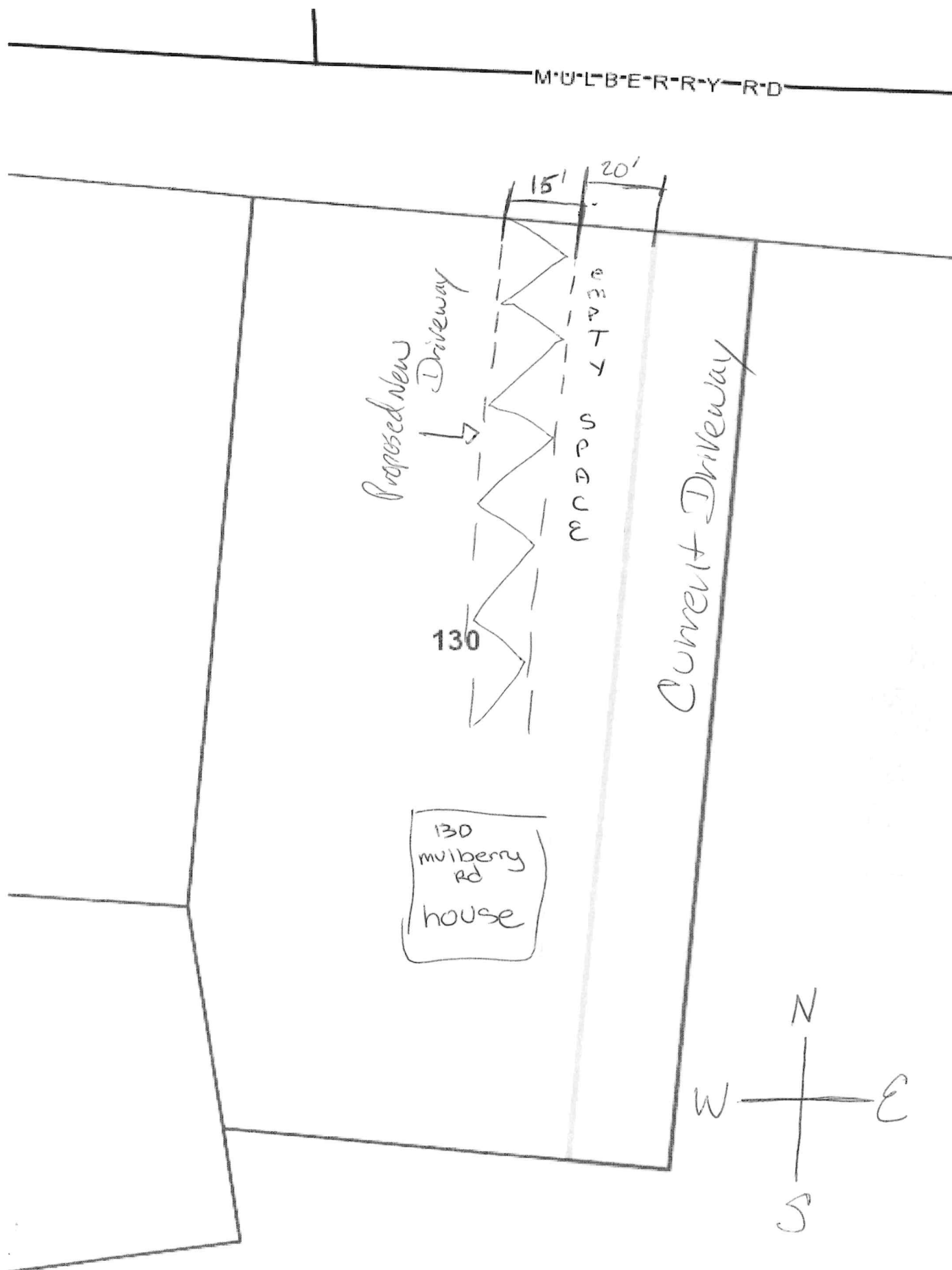
Hello council, my name is Erik Gorham, I am a new resident to Rhode Island and to Bristol. I am writing to you today to request approval to relocate our driveway entrance to our home. More specifically, the approval to relocate through the public Right of Way at the edge of our property.

I purchased the property of 130 Mulberry Road in July 2022. Our current driveway is shared with our neighbor of 132 mulberry road, which is a multi-family home (12 residents). Given the traffic coming in and out of 132 Mulberry we are requesting a new location for our own personal driveway. We own just under a half acre of land on our property and instead of using the joined driveway with the tenants next door we are requesting the ability to make a new direct driveway to our home. The shared driveway is part of an easement so it will remain for the sole purpose of the neighboring tenants.

Our new driveway entrance proposal is 20 feet West of the current driveway/easement entrance. We are requesting our new driveway span 15 feet (East/West). I have provided photos and an outline of the property to help support the location of the new driveway entrance, this of course includes the first 5 feet (running North/South) of Public Right-of-Way. The new driveway entrance will be gravel and run the span North/South.

Thank you all for your time and consideration.

*Erik H. Gorham*

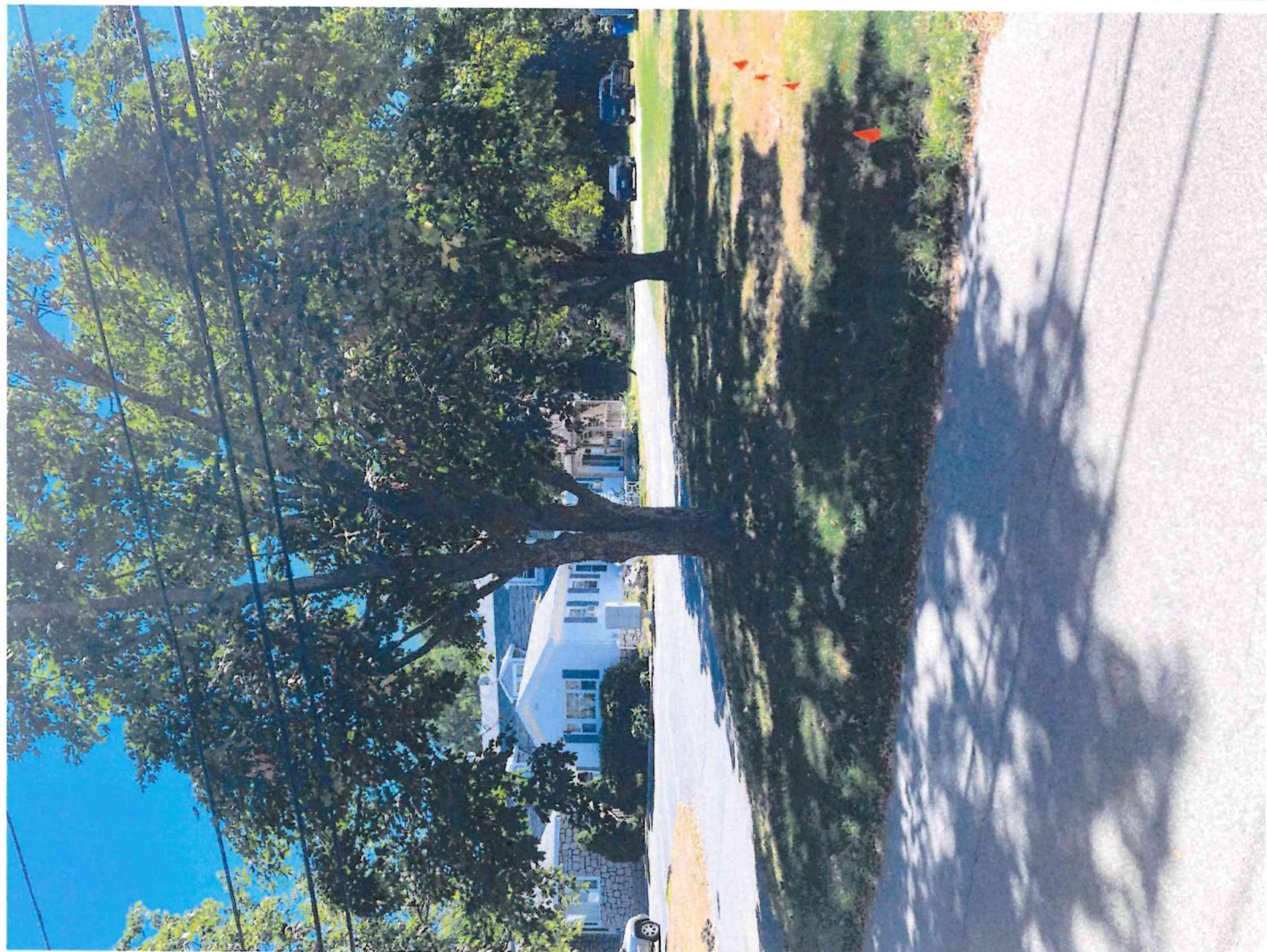


\*Current shared  
Driveway  
(Facing South)





Mail body: Driveway



\* Current Shared  
Driveway  
(facing South)

millbrook Rd



\* Proposed new  
Driveway  
(Facing south)

hope  
st







\*Proposed New  
Driveway  
(Facing South)





\*Proposed New  
Driveway  
(Facing North at  
Public Right of way)

mulberry ->  
Rd





\*Proposed New  
Driveway (between reg  
flags)  
(Facing North at  
Public Right of  
way)





**TOWN OF BRISTOL**  
**DEPARTMENT OF PUBLIC WORKS**

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

KK 1A

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

DATE October 4, 2022

RE: Erik H. Gorham, 130 Mulberry Road - Request for Curb Cut

Mr. Administrator,

I have no concerns with this curb cut request. I would recommend that the Honorable Town Council refer this matter to the Department of Public Works to ensure compliance with the Town construction standards and that a Road Opening Permit is obtained.

Respectfully submitted,

Christopher J. Parella  
Director of Public Works

*Concun*  
*Stm Intid*  
STEVEN CONTENTE  
Town Administrator

