

# **TOWN OF BRISTOL, RHODE ISLAND**



## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*  
Mary A. Parella, *Vice Chairwoman*  
Antonio A. Teixeira  
Timothy E. Sweeney  
Aaron J. Ley

*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, June 26, 2024 at 7:00 PM**  
**Town Hall - Council Chambers**  
**\*AMENDED 6/24/2024**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

The public may VIEW the meeting live by using the following link <https://zoom.us/j/83108287694>, or by visiting zoom.com meeting code 831 0828 7694. Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

July 31, 2024 - Town Council Meeting  
August 21, 2024 - Town Council Meeting  
September 18, 2024 - Town Council Meeting  
October 9, 2024 - Town Council Meeting  
October 30, 2024 - Town Council Meeting

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

**A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Minutes- May 29, 2024

A2. Town Council Meeting Executive Session Minutes- May 29, 2024 (sealed, council only)

**B. Public Hearings**

B1. McNeil Design Collaborative, Robert McNeil dba The Northeast Golf Company (Bristol Golf Park) 96 Broadcommon Road, Bristol, request Intoxicating Beverage License Class C **(see also C2, D1, D2)**

**C. Ordinances**

C1. Ordinance No. 2024-11 Chapter 17-Offenses and Miscellaneous Provisions, Article II- Alcoholic Beverages Establishments, Sec. 17-82. -Number of Licenses (decrease the number of B Limited licenses from 6 to 5 and increase number of class C licenses to a maximum of one) and Fees and Charges, Sec. 11-1. - (Class C License Fee) **(second reading) (see also B1, D1, D2)**

C2. Ordinance No. 2024-12 Chapter 8- Boats, Docks and Waterways, Sec. 8-71. Insurance requirement for Town marina - (to include the limited liability threshold amount) **(2nd reading)**

C3. Ordinance No. 2024-13 Chapter 16-Motor Vehicles and Traffic, Article V- Stopping, Standing and Parking, Sec. 16-143. - (to include no parking boxes on Dewolf Avenue, Ryan Avenue, Shaws Lane and Rock Street) **(2nd reading)**

**D. Licensing Board - New Petitions**

D1. (Draft) Class C Liquor License Policy Conditions of Applications **(See also B1, C1, D2)**

a. BGP proposed revisions

D2. Robert McNeil, McNeil Design Collaborative dba The Northeast Golf Company (Bristol Golf Park) 96 Broadcommon Road request for Class C Liquor License **(See also B1,C1,D1)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief



c. recommendation - Town Administrator and Director of Community Development

D3. Matthew J. Ijac BSC, PI, IFCS Inc. (Ijac Forensic Consulting Services, Inc.) re Private Investigator's License

a. recommendation - Town Administrator and Chief of Police

\* b. letter of support - Nisha Mungroo-Inga, Esq., Program Director/Managing Attorney, Victim Rights Center of Connecticut

D4. Anjan Thapa, Soven LLC dba Pick N Pay, 300 Hope Street request for Victualling License (new ownership)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation- Town Administrator and Director of Community Development

d. recommendation -Town Administrator and Water Pollution Control

D5. Anjan Thapa, Soven LLC dba Pick N Pay, 300 Hope Street request for Holiday Sales License (new ownership)

a. recommendation - Town Administrator and Police Chief

b. recommendation- Town Administrator and Fire Chief

c. recommendation- Town Administrator and Director of Community Development

**E. Licensing Board - Renewals**

E1. Public Laundry License Renewals 2024-2025

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Water Pollution Control

c. recommendation - Town Administrator and Director of Community Development

**E2.** Dancing and Entertainment License Renewals 2024-2025

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

**E3.** (Six Month Review) Andrew Breslin, Pearl Holdings, LLC d/b/a The Nest, 29 State Street re six-month review of Intoxicating Beverage License **(continued from 2/7/2024)**

a. recommendation - Town Administrator and Chief of Police

**F. Petitions - Other**

**F1.** Catherine Zipf, Bristol Historic Preservation, on behalf of Julien Icher, The Lafayette Trail, Inc. re-permission to install a Lafayette Trail monument/marker near the southwest corner of Independence Park and Thames Street

a. recommendation - Town Administrator and Director of Community Development

b. recommendation - Town Administrator and Director of Parks and Recreation

**F2.** Margaret Rodrigues, 112 Bradford Street request for an accessible parking space in front of residence

a. recommendation- Town Administrator and Chief of Police

b. recommendation- Town Administrator and Director of Public Works

**F3.** Thames Street Nashua, LLC, 125 Thames Street request for relocation of curb loading zone on the west side of Thames Street (Robin Rug Mill Building)

\* a. recommendation- Town Administrator and Chief of Police

\* b. recommendation- Town Administrator and Director of Public Works

F4. Thames Street Nashua, LLC, 125 Thames Street request for two dedicated parking spaces to access The Urban Coastal Greenway located off Constitution Street (Robin Rug Mill Building)

\* a. recommendation- Town Administrator and Chief of Police

\* b. recommendation- Town Administrator and Director of Public Works

**G. Appointments**

G1. Bristol Historic District Commission (three 3-year terms expiring July 2027)

a. Sara Butler, 39 Byfield Street - interest/reappointment

b. Oryann Lima, 73 Franklin Street - interest/reappointment

c. John Allen, 95 Burton Street- interest/reappointment

G2. \* Bristol Planning Board (two 3-year terms set to expire July 2027)

a. Michael Sousa, 249 Hope Street- (1st Auxillary) (interest/reappointment)

b. Jessalyn Jarest, 183 High Street- (2nd Auxillary) (interest/reappointment)

G3. North & East Burial Grounds Commission (one 5-year term set to expire January 2025 and 1 Auxiliary position set to expire January 2028)

a. Joshua Jacob Cabral, 192 Wood Street - interest in elevation to full member

b. Jennifer R. Ouellette, 4 Evangeline Court - interest/appointment

G4. Special Constables - Fire Police (term(s) to expire January 2025

a. recommendation for appointment - Fire Chief

**H. Old Business**

H1. Joint Public Notice CRMC/DEM re Thames Street Landing, TSL, LLC, 267 Thames Street **(continued from May 29th)**  
**Public comment extended to August 15, 2024**

a. Council Clerk Cordeiro correspondence re request for Joint Public Notice Extension, correspondence to Larry Goldstein, TSL, LLC re request for attendance at Town Council Meeting for Presentation Proposal.

b. RI CRMC/DEM Public Notice Extension to August 15, 2024

\* c. Joyce Holland, Bristol - re letter of objection

**I. Other New Business Requiring Town Council Action**

I1. Director Williamson re Prudence Island Ferry Dock and Water Infrastructure Improvements Project (Project Amendment 3)

I2. Amended and Restated Reimbursement and Borrowing Resolutions for up to \$3,000,000 General Obligation Bonds, Series 2024

I3. Town Clerk Cordeiro request for permission to utilize town funds on a reimbursement basis for Election Security Grant Program

I4. (Tax Assessor DiMeo) re Draft Resolution Authorizing Assessment of Valuations and Levy of Taxes, Sewer Service Fees, and Sewer Assessments

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

**J. Bills & Expenditures**

J1. Bid #1049 Independence Park Boat Ramp and Storm Water Improvements

J2. Bid #1050 Portside Drive Drainage and Shoreline Improvements

**K. Special Reports**

K1. Bristol County Water Authority Tri-Town Monthly Report  
Summary of Notable Activities and Reports

**L. Town Solicitor**

**M. Executive Sessions**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Bristol Fire Department Board of Engineers Minutes -  
June 3, 2024

(CA) AA2. Bristol Housing Authority Meeting Minutes- May 9,  
2024

(CA) AA3. Rogers Free Library Board of Trustees Meeting  
Minutes- April 18, 2024

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Carulli re Revenue and Expenditure  
Statement - June 2024

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Citation - Betty Grimo, 100th Birthday

(CA) DD2. Citation - Rockwell Elementary 5th Graders,  
Community Service

(CA) DD3. Commendation - Declan Reed Boy Scout Eagle Scout

(CA) DD4. Citation- Every-Ready Engine and Hose Company No. 2  
- Celebrating 100 years of service

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of Little Compton Urging the State Legislature to support Article 5, Question 3 of Governor McKee's Fiscal Year 2024 Budget Proposal

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Town Administrator Contente to Mount Hope Garage Door Co. re award bid #1045 Replacement of Garage Doors

(CA) GG2. Town Administrator Contente to First Student, Inc. re award bid #1046 School Bus Transportation Services

(CA) GG3. Town Administrator Contente to Robert J. Seder, Walgreens Company regarding maintenance and upkeep of Michael Andrade Way

(CA) GG4. Warrant, Town Treasurer, Carl Carulli

(CA) GG5. Town Administrator Contente to Westway Construction Inc. re award Bid #1042 Walley School Exterior Doors

(CA) GG6. Chief Lynch 2nd Annual Battle of The Badges

(CA) GG7. Administrator Contente memo re Best Harbor Rank

**(CA) HH. Distributions/Notice of Meetings**

(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. Bristol Fourth of July Sub-Committee Ball Meeting - May 29, 2024

(CA) HH2. BCWA Annual Meeting - May 30, 2024

- [\(CA\) HH3.](#) BCWA Board of Directors Meeting - May 30, 2024
- [\(CA\) HH4.](#) Bristol Fourth of July Sub Committee Ball Meeting - June 3, 2024
- [\(CA\) HH5.](#) Harbor Commission Meeting - June 3, 2024
- [\(CA\) HH6.](#) Harbor Commission Meeting REVISED - June 3, 2024
- [\(CA\) HH7.](#) Conservation Commission Meeting - June 6, 2024
- [\(CA\) HH8.](#) Coastal Resources Management Council Meeting Calendar June 2024
- [\(CA\) HH9.](#) Housing Authority Meeting - June 13, 2024
- [\(CA\) HH10.](#) North and East Burial Grounds Commission Meeting - June 12, 2024
- [\(CA\) HH11.](#) Planning Board Meeting - June 13, 2024
- [\(CA\) HH12.](#) Bristol Fourth of July General Committee Meeting - June 11, 2024
- [\(CA\) HH13.](#) Capital Project Commission Meeting- June 25, 2024
- [\(CA\) HH14.](#) Zoning Board of Review Meeting- July 15, 2024
- [\(CA\) HH15.](#) Rogers Free Library Board of Trustees Meeting- May 16, 2024
- [\(CA\) HH16.](#) Bristol Fourth of July Reception for Military and Town Officials Meeting- June 26, 2024
- [\(CA\) HH17.](#) Rogers Free Library Board of Trustees Meeting- June 20, 2024
- [\(CA\) HH18.](#) Bristol Parks and Recreation Board Meeting- June 26, 2024

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

- [\(CA\) II1.](#) Tyler Sponseller 614 Wood Street Apartment #2 - claim for damages to skateboard

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: \_\_\_\_\_

/mc

Posted: June 21, 2024

Amended: June 24, 2024



**TOWN COUNCIL MEETING- WEDNESDAY, MAY 29, 2024**

The council met on Wednesday, May 29, 2024, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
 Vice-Chairwoman, Mary Parella  
 Councilman, Antonio "Tony" Teixeira  
 Councilman, Timothy Sweeney  
 Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
 Town Solicitor, Michael Ursillo, Esq  
 Acting Council Sergeant, John Ferreira

Absent Town Sergeant, Archie Martins

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira - Voted unanimously to approve the Consent Agenda as prepared and presented.

Sweeney/Teixeira- Voted unanimously to approve the Consent Agenda withholding Item GG4 and FF1 for further consideration.

*It is noted for the record that discussion on items GG4 and FF1 occurred at the conclusion of the public agenda, prior to entering into executive session, and the actions related to these items are reflected, in place, as found within.*

**A. Submission of Minutes of Previous Meeting(s)**

- A1.** Town Council Meeting Minutes - April 17, 2024
- A2.** Town Council Minutes - May 8, 2024
- A3.** Town Council Meeting Executive Session Minutes - May 8, 2024 (sealed, council only)
- A4.** Town Council Special Meeting Minutes - May 14, 2024

Sweeney/Teixeira - Voted unanimously to approve the minutes of April 17, 2024, May 8, May 8 executive session, and May 14, 2024, as prepared and presented.

## **B. Public Hearings**

- B1.** Alicia V. Saldana, Qhali Restaurant, 34 Gooding Avenue, request Class BV Liquor License **(see also C1 and D1)**

Sweeney/Teixeira- Voted unanimously to close the public hearing

Prior to the vote being taken, Chairman Calouro opened the public hearing.

Council Clerk Cordeiro stated that Alicia Saldana, the applicant, had submitted a letter informing the council of her inability to attend the evening's meeting. A copy of this letter was provided to the council and noted as received at meeting. Clerk Cordeiro conveyed that the letter expressed Ms. Saldana's regret for her absence due to unforeseen circumstances. Furthermore, she thanked the council for their ongoing support and requested their consideration in upgrading her license from limited to full.

Vice Chairwoman Parella mentioned that she had conversed with the applicant, noting that the applicant had complied with the council's requests. She described the applicant as a responsible business owner committed to being a good neighbor. Vice Chairwoman Parella expressed her support for granting the applicant the full liquor license

## **C. Ordinances**

- C1.** Ordinance No. 2024-10 Chapter 17 - Offenses and Miscellaneous Provisions, Article II - Alcoholic Beverages Establishments, Sec. 17-82. - Number of Licenses (to decrease the number of B Limited licenses from 7 to 6 and increase the number of BV Licenses from 32 to 33. **(2nd Reading) (see also B1 and D1)**

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2024-10. Advertise in the local newspaper

- C2.** Ordinance No. 2024-11 Chapter 17 - Offenses and Miscellaneous Provisions, Article II - Alcoholic Beverages Establishments, Sec. 17-82. - Number of Licenses (decrease the number of B Limited licenses from 6 to 5 and increase the number of class C licenses to a maximum of one) and Chapter 11- Fees and Charges, Sec. 11-1.- (Class C License Fee). **(modified 1st Reading) (continued from May 8th)**

Sweeney/Teixeira - Voted unanimously to consider this action to constitute the first reading of Ordinance #2024-11. Advertise in the local newspaper.

- C3.** Ordinance No. 2024-12 Chapter 8 - Boats, Docks and Waterways, Sec. 8-71. Insurance requirement for Town marina - (to include the limited liability threshold amount) **(1st reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of Ordinance #2024-12. Advertise in the local newspaper.

- C4.** Ordinance No. 2024-13 Chapter 16 - Motor Vehicles and Traffic, Article V -Stopping, Standing and Parking, Sec. 16-143. - (to include no parking boxes on Dewolf Avenue, Ryan Avenue, Shaws Lane and Rock Street) **(1<sup>st</sup> Reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of Ordinance #2024-13. Advertise in the local newspaper

**D. Licensing Board - New Petitions**

- D1.** Alicia Saldana, Qhali Restaurant, 34 Gooding Avenue, request for BV Liquor License **(see also B1 and C1)**
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Director of Community Development

Teixeira/Parella - Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

- D2.** Kevin Francis, The Club House, 95 Tupelo Street, request for Modification of Dancing & Entertainment License to include outdoor patio area
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Director of Community Development

Teixeira/Sweeney- Voted unanimously to withdraw the petition without prejudice.

Prior to the vote being taken Clerk Cordeiro noted that an email was received from Nikola Francis on behalf of the applicant wishing to withdraw their petition at this time. Clerk Cordeiro noted that the request to withdraw was received after the agenda had been published.

- D3.** Mary Kae Wright, Arts in Common Co-Chair of Bristol PorchFest 2024 request for a One-Day Sunday Dancing & Entertainment License on Sunday, September 15, 2024 from 2:30 PM-6:30 PM for PorchFest 2024 (rain date the following Sunday, September 22nd) **(see also F3)**
- a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Police Chief

Parella/Sweeney-Voted unanimously to combine agenda items D3 and F3.

Teixeira/Parella- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

*It is noted for the record that the motion for agenda item F3 occurred during discussion under agenda item D3, and the actions related to agenda item F3 are reflected therein.*

**D4.** Harbor Master Marsili, Harbor Festival Committee Co-Chair, request for a One-Day Dancing and Entertainment License at Rockwell Park for the 11th Annual Harbor Festival on Saturday, August 17, 2024 from 1:00 PM-8:00 PM **(see also F4)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Director of Parks and Recreation

c. recommendation - Town Administrator and Chief of Police

d. recommendation- Town Administrator and Director of Community Development

Sweeney/Teixeira-Voted unanimously to combine agenda items D4 and F4.

Teixeira/Parella-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

*It is noted for the record that the motion for agenda item F4 occurred during discussion under agenda item D4, and the actions related to agenda item F4 are reflected therein.*

Prior to the vote(s) being taken, Harbor Master Marsili addressed the council, outlining details for the 11th annual Harbor Festival. He mentioned that tickets could be purchased online or at the harbor master's office. Harbor Master Marsili expressed gratitude to the council for their ongoing support, and the council extended their best wishes for a successful event.

5. Shannon Rozea, Kickemuit Middle School request One-Day Sunday Dancing & Entertainment License at Mt. Hope Farm, Sunday, June 2, 2024, from 1:00PM-5:00 PM for the Fresh Air Family Fun Fundraiser to benefit the Outdoor Learning Zone Construction

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken applicant Shannon Rozea, addressed the council, outlining details for the Fresh Air Family Fun Fundraiser. She mentioned that tickets could be purchased at the gate or online. She thanked the council for their consideration and support, and the council extended their best wishes for a successful event.

#### **E. Licensing Board - Renewals**

##### **E1. Sidewalk Use License Renewals 2024-2025**

- a. recommendation - Town Administrator and Code Compliance Coordinator
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Chief of Police

Teixeira/Parella - Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

**E2. Sidewalk and Alcohol Use License 2024-2025**

- a. recommendation - Town Administrator and Department of Public Works
- b. recommendation - Town Administrator and Chief of Police

Teixeira/ Sweeney -Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies; with the exception that the Nest would be subject to a three-month review.

Prior to the vote being taken, Councilman Teixeira proposed a motion that the Nest establishment undergo a three-month review based on recommendations received from the police department.

**F. Petitions - Other**

- F1.** Shirley Collins, 22 Cottage Street, request to keep accessible parking space across the street from residence **(2nd reading)**

- a. (draft) resolution

Sweeney/Teixeira- Voted unanimously to consider this action to be the second reading for the adoption of the resolution for an accessible parking space. Inform the Public Works Department

- F2.** Lorie Stevens, 20 ½ St. Elizabeth Street apartment #1  
- request for no parking box, in the vicinity of driveway
- a. recommendation - Town Administrator and Director of Public Works
  - b. recommendation- Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to deny the no-parking request.

Prior to the vote being taken, Chairman Calouro reiterated the town's policy of reviewing "no parking" box requests. He noted that the police department conducts an evaluation to review access and the capability of vehicles to determine if the request is warranted. During the meeting, a video was shown of police vehicles maneuvering in and out of the driveway using a large police vehicle. Lieutenant St. Pierre indicated that two separate attempts were made, and based on the evidence, the request did not meet the criteria for approval.

- F3.** MayKae Wright, Arts in Common, Co-Chair of Bristol PorchFest 2024 request closure of a 6-block section of High Street, from Walley Street to Byfield Street on Sunday, September 15, 2024 from 2:30 PM-6:30 PM **(see D3)**
- a. recommendation- Town Administrator and Fire Chief
  - b. recommendation- Town Administrator and Chief of Police
  - c. recommendation- Town Administrator and Director of Public Works

Teixeira/Parella- Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

*It is noted for the record that under agenda item D3, Vice Chairwoman Parella motioned to combine agenda items D3 and F3. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to this combined item took place*



*under agenda item D3. However, actions related to this item are reflected here as found within.*

**F4.** Harbor Master Marsili, Harbor Festival Committee Co-Chair, request permission to sell/serve Alcoholic Beverages at Rockwell Park for the 11th Annual Harbor Festival on Saturday, August 17, 2024 from 1:00 PM- 8:00 PM **(see also D4)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Director of Public Works

c. recommendation - Town Administrator and Director of Parks and Recreation

d. recommendation - Town Administrator and Chief of Police

Teixeira/Parella- Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

*It is noted for the record that under agenda item D4, Councilman Sweeney motioned to combine agenda items D4 and F4. The motion was seconded by Councilman Teixeira and unanimously approved. Discussions related to this combined item took place under agenda item D4. However, actions related to this item are reflected here as found within.*

**G. Appointments**

**H. Old Business**

**H1.** Robert McNeil, McNeil Design Collaborative d/b/a The Northeast Golf Company, 96 Broad Common Road, request to add a Class C Liquor License **(continued from 5/8/2024) (see also C2)**

a. (Revised) Draft suggested restriction for Class C Alcohol license for Bristol Golf Park

- b. Bristol Golf Park Operational Protocol
- c. Bristol Golf Park Alcohol Menu
- d. Bristol Golf Park Food Menu
- e. Bristol Golf Park Service Area Plan

Sweeney/Teixeira-Voted unanimously to schedule a public hearing for the June 26, 2024 council meeting.

Prior to the vote being taken, applicant Robert McNeil addressed the council, noting his request for consideration of a Class C liquor license. He explained that the location made it difficult for the establishment to adhere to the requirements of a BV limited license due to the lack of a water source and electricity. Mr. McNeil stated that the Class C license would be more suitable for their needs, allowing for prepackaged food along with beer and wine sales. He presented the request to create the Class C license with stipulations developed by the town and the council. He also read the established protocols for operation into the record as follows:

- All beverages sold will be for consumption on the golf premises.
- Beverages shall include beer/malt-based and wine products (e.g. vigilant whose your caddy, assorted canned wine and malt-based seltzer products).
- Beverage purchases shall be through licensed distribution companies in the local market
- Beverage sales will be for patrons of Bristol Golf Park only including (daily players, league players and BGP event attendees).
- All beverages will be stored on premise in our refrigeration units. Inventory items shall be stored at Vigilant Brewery.
- BGP will offer patrons an assortment of prepackaged snacks and prepackaged foods cooked off premise by approved local suppliers and purchased by BGP. This may include food items in their original packaging to be served as delivered and/or warmed in microwave and served. No food will be prepared on premise. BGP will engage local catering and prepackaged food companies to provide all prepacked food on site.
- BGP also intends to engage licensed food truck operators to support specific events on the course and work closely with Vigilant Brewery to host larger post event gatherings
- All services will be meet state guidelines set forth by the RI Department of Health

Mr. McNeil noted that he had been in contact with the department of Health to assist with state guidelines and they don't anticipate any roadblocks to this approach.

Mr. McNeil provided the council with the layout of the property indicating a mobile unit in which they would be collecting greens, fees, and where they had their refrigeration.

Vice Chairwoman Parella asked for clarity on how the refrigerator was being powered if they did not have electricity. Mr. McNeil responded that it was powered by a generator.

Councilman Sweeney then asked for further clarity on how they intended to supply food to patrons and wanted to ensure that food was not being provided by DoorDash or any other type of food delivery services. Mr. McNeil explained that a daily food purchasing program would be in place, using the example that Ricotti's would be contacted for a sandwich order. The food would be picked up and stored in the refrigerator, with orders placed based on daily needs.

Vice Chairwoman Parella thanked the Town Administrator and the administration for developing the stipulations provided to the council. She discussed the unusual nature of the council issuing a Class C license and their reluctance to issue a liquor license without any requirement for food. When asked if he had reviewed the proposed stipulations, Mr. McNeil reported that he had not yet seen them.

Chairman Calouro referenced some of the requirements that were outlined in the Class C license stipulations such as:

- The establishment is open for business less than 12 months of the year
- The establishment operates from an existing structure that:
  - Does not have sufficient space to accommodate the addition of a RIDOH-approved food preparation area
  - Is located in an area that does not have access to municipal water connection
  - Is located in an area that does not have access to municipal sewer connection
  - The establishment, due to the nature of its business, cannot be relocated to an area that is accessible to water and sewer connections
  - The location of the establishment is such that establishing connections to sewer and water service would place an unreasonable financial burden on the business

- The establishment, if operating from a temporary, moveable structure, is not mobile in its business operations- *(noting the important distinction that it would not be a food truck)*
- Alcohol sales is ancillary and complementary to the establishment's primary goods or services and shall not exceed more than 10 percent of the business's annual revenue *(noting golf fees would be primary not alcohol)*
- Alcohol may only be served between the hours of 8 am and 7 pm
- Alcohol may not be sold and/or served when the establishment is not generating revenue from its primary purpose
- The Town Council may approve any Class C license only for the period of time that the business is in operation. The business may re-apply for the Class C license when it resumes operation.

Chairman Calouro noted that there was no current Class C license(s) and that the council was very adamant about not having an establishment that only sold alcohol; it was fine to sell alcohol with food service. He mentioned that it was not something the council grants—almost never grants—and the last time one was issued was believed to be in 1986. The council is very concerned that food is available to the public and does not want people playing, getting drunk, and leaving. He emphasized that he was very reluctant to issue a Class C license and suggested that a three-month review and an additional review in the next season, maybe May or June of 2025, would be acceptable.

Councilman Teixeira wanted to reinforce that the license was only applicable to the golf course and not transferable to another location, but it would be considered if the property were under new ownership. Town Solicitor Ursillo noted that the license would be attached to the address, and any request for transfer or relocation would require a public hearing and approval by the council.

It was clarified that a public hearing would be required at the next meeting.

Councilman Ley asked what the usual time it takes for someone to complete the course. Mr. McNeil noted about an hour and a half.

Chairman Calouro noted, "The reason why I'm personally considering this is that we're putting these systems in place. This was well thought out, and I know my colleagues also want to see this golf course succeed. We have gone a long way with this, and I want to see it reach its full potential. I personally will not hold you to a higher standard than anyone else, but I will hold you to exactly the standard you need to meet. I'm not going to look for issues, but I will tell you that if they present themselves, then unfortunately, we'll be having a different discussion at this council."

**H2. Town Administrator Contente re update on the Downtown Holiday Light Survey Results**

Sweeney/Ley- Voted unanimously to approve the warm white etched lights for the holiday light display.

Prior to the vote being taken, Town Administrator Contente provided an overview of the holiday light survey. He explained that the town was looking to purchase new holiday lights and had displayed two different sets on Lower State Street for the public to vote on via an online survey. One set featured crystal-cut lights with a brighter appearance, while the other had a softer glow and a smooth surface. The results, sealed in an envelope, were handed to the council chairman. The chairman playfully announced that the C7 warm white etched lights won with 77% of the vote (231 votes), while the C9 cool white smooth lights received 23% of the vote (69 votes).

**I. Other New Business Requiring Town Council Action**

**I1. Fire Chief DeMello, request to utilize opioid settlement funds for the purchase of a ventilator**

Teixeira/Parella -Voted unanimously to appropriate \$19,500 from the Opioid Settlement fund for the purchase of a ventilator.

Prior to the vote, Fire Chief DeMello addressed the council to request that Opioid settlement funds be allocated for the purchase of a ventilator. He explained that these funds could be used for emergency treatment, and the ventilator would fall under that category. While Naloxone (Narcan) is effective in most cases, it has its limits. The ventilator would assist in situations involving illicit drugs that require more

intervention. He noted that ventilators for the ambulances are included in the capital expenditures, and this would provide an additional source of funding to ensure a ventilator is available for emergency situations.

It was clarified this was for transport and that this request was for the purchase of one ventilator.

Discussions ensued regarding the transport and use of the ventilator between ambulances and emergencies until all four ambulances could be outfitted with their own units.

**I2.** North and East Burial Grounds Commission re proposed price changes to the cemetery fee schedule

Teixeira/Sweeney - Voted unanimously to approve the price changes to the cemetery fee schedule as presented.

Prior to the vote, Joshua Cabral, acting Co-Chair of the North and East Burial Ground, addressed the council. He explained that increasing costs and maintenance have led the committee to recommend increases to the cemetery fee schedule. This adjustment is necessary to maintain the property and align prices with market rates. While the current prices are competitive, they are not feasible for the long-term maintenance required. Cabral mentioned that the committee had reviewed the costs and feasibility for over a year. It was also noted that the last rate change occurred in 2019.

A discussion ensued regarding the proposed price changes. It was noted that the committee plans to be more proactive in addressing price adjustments in the future, rather than waiting another five years.

Councilman Sweeney asked Acting Town Treasurer Carulli if the fee schedule increase was warranted. Acting Treasurer Carulli responded that it was indeed warranted due to rising costs and the need to align with necessary financial benchmarks. If the fees are not adjusted, the perpetual care fund balance will be depleted, and taxpayer money will have to be used to support the cemetery, which is not supposed to happen. The cemetery should be self-sufficient and operate at a net zero cost to the taxpayers. Its revenue should cover the cost of its expenses.



It was recommended that, to avoid such drastic increases, it may be best to review the fee schedule annually and bring any proposed changes to the council for consideration.

It was noted that the increases would also be placed toward capital improvements to expand the cemetery grounds.

- I3.** Public Notice from DEM, re RIPDES Remediation General Permit, requires a response by June 21, 2024

Sweeney/ Teixeira - Voted  
unanimously to receive and file

Prior to the vote, Councilman Ley asked if there were any specific concerns regarding water quality control that should be noted.

Town Administrator Contente responded that, following a preliminary meeting with the Department of Environmental Management (DEM), the 10-year outlook indicates an increased volume that the town could handle during heavy storm events. He explained that the town typically processes 3 million gallons per day, but during a heavy storm, it could reach up to 14 million gallons. The town's engineers are working to determine where to store such capacity. DEM wants the town to increase its facilities. They are currently reviewing the facility management plan, and the town is hoping that DEM will allow continued work on inflow and infiltration in the collection system.

Town Administrator Contente also noted the town's initiative to inform the public about a reimbursement program. The town will pay up to \$1,000 if residents disconnect sump pumps leading to storm drains/ sewer systems.

Discussions ensued regarding the shoreline pump station by Ferry Road.

Councilman Sweeney recommended the use of more permeable material concerning sidewalks and greening of parking lots to assist.

- I4.** Joint Public Notice CRMC/DEM re Thames Street Landing, TSL, LLC, 267 Thames Street, requires a response by June 15, 2024

- a. Howard G. Sutton, President, Stone Harbour Board of Directors re letter of objection

Sweeney/ Teixeira- motioned to continue the matter to the next council meeting of June 26, 2024 and instruct the Clerk to send a letter to CRMC/DEM requesting an extension to the public comment date to allow the Council the opportunity to hear from the Harbor Commission and the applicant. Voting in favor were Calouro, Teixeira, Sweeney, Ley. Voting opposed was Parella.

Prior to the vote being taken, Clerk Cordiero noted that a letter of objection had been received from Moses Ryan Ltd., the attorney representing the Stone Harbour Condominium Association. This letter was presented to the council as a "received at meeting" document.

It was noted for the record that no representation from TSL, LLC was present at the meeting.

Howard Sutton, President of the Stone Harbour Board of Directors, residing at 345 Thames Street, addressed the council. Mr. Sutton stated that he was speaking not only on his own behalf but also on behalf of the 135 residents living in the 81 units of the Stone Harbor Condominium Association. He then read the following letter into the record:

*On behalf of The Stone Harbour Condominium Association, we respectfully request that the Bristol Town Council file a letter of objection to the CRMC and DEM regarding the application by TSL LLC., to locate a floating pool boat at Thames Street Landing. We have serious concerns regarding the noise, safety, access to and from our marina, and negative impact on our property values*

*We pride ourselves on being good neighbors and adding value to Bristol by supporting local businesses and non-profits. We have 81 units in three buildings. We maintain our boardwalk and sidewalk. We require no Town services, except public safety, and we have no children in the public school system. We pay real estate taxes on property insured at \$95 million.*

*We understand and appreciate the eclectic fabric of downtown Bristol. Our residents have lived all over the country and embrace Bristol as a special place to live. We accept that we live in a business and entertainment district. In season, we are accustomed to the music and revelry from the restaurants, bars, and wedding venue.*



*We also know it is a small price to pay to call this home. However, a floating pool boat is beyond the pale.*

Mr. Sutton expressed their concerns for:

- Noise concerns - noting the pool would be open from 9 am to sunset.
- Safety concerns - noting that Stone Harbor pool gets invaded 5 to 6 times a year by people scaling the fence and jumping in after the bars and restaurants close. Expressing concern that the pool boat would have greater issues.
- Access to and from the marina- noting choppy water has concerns for access and egress from the 39 Stone Harbour Boat slips
- Negative impact on property values- noting potential detrimental impact of property values.

Tom Moses, Esq., of 40 Westminster Street, Providence, RI, an attorney representing the Stone Harbor Condominium Association, addressed the council. Mr. Moses outlined the basic premises of the proposal, noting that the pool would be 8' by 20'. He argued that the pool would be an attractive nuisance without full-time security, leaving responsibility to the hotel manager, which raised concerns about security oversight.

Mr. Moses stated that the pool would constitute a significant expansion of the marina, as the proposal involves anchoring the pool in place as a permanent attachment. He expressed concern that TSL had indicated there was no alternative location for the pool. He elaborated on the size of the proposed pool boat, comparing it to two parking spaces and suggesting that other accommodations might also be established. Additionally, he pointed out that the hotel has 56 rooms and does not need every possible attraction to fill them.

Mr. Moses further informed the council of his concerns that, in June of 2023, the Harbor Master had submitted an affidavit and the Town Administrator had provided a letter supporting the project.

Mr. Sutton noted that the letter submitted by the Town Administrator in support of the project claimed that the applicant had kept abutting neighbors informed. However, he pointed out for the record that they only learned about this three (3) weeks ago from Mr. Goldstein. He stated this was the only time in his tenure as President of this association that he

had ever had an issue with no dissenting viewpoints. He respectfully requested and encouraged the council to notify CRMC and DEM that they do not support this project.

It was noted that these items are generally and typically received and filed by the council. It was mentioned that it is believed they have only provided a letter of support one time, specifically regarding the Robin Rug property, where the town was a co-applicant for the project involving the boardwalks connecting to the maritime center property.

Town Administrator Contente responded to the statement regarding the submission of a letter in support of the project in 2023. He explained that Mr. Goldstein had approached the town with detailed plans for the boat, along with his business plan and the rationale behind the project. The Administrator reminded everyone that Bristol Harbor Inn is the sole hotel in Bristol. He stated that Mr. Goldstein, supported by the Administrator, asserted that many families when booking accommodations, prioritize amenities such as a pool for their children, and the hotel was losing clientele by not having one.

Town Administrator Contente explained that the pool was described to him as small, only open during the day, and alcohol-free. Regarding notifying abutters, the Administrator stated that Mr. Goldstein had indicated he had been in communication with his neighbors and planned a marketing campaign. He noted that Mr. Goldstein was not present at the meeting because they believed their application fell under the jurisdiction of the Coastal Resources Management Council (CRMC).

The Town Administrator Contente also stated that the application had been reviewed by the appropriate department heads and was in full compliance with all Bristol codes and ordinances, with the primary jurisdiction resting with the CRMC.

Town Administrator Contente stated that he was asked to write a letter of support and his compelling interest was that it aligned with other letters of support he had sent for various business interests in town. He noted that he has written similar letters for manufacturers and a cancer treatment center.

Town Administrator Contente read his letter of support dated June of 2023 into the record as follows:

*I serve as the Town Administrator for Bristol, RI. I write in support of TSL, LLC's application for assent to dock their proposed boat that will provide an important pool amenity at the Bristol Harbor Inn, 251-267 Thames Street in Bristol.*

*This proposed use serves a compelling public purpose that will benefit our public as a whole. The proposed pool is a water-dependent use that offers substantial public, economic gain to the state of Rhode Island. There is no viable, alternative location to construct a pool at the Inn, and the waterfront at this location is otherwise inaccessible for swimming given the marina use. This newfound capacity to swim in our summer heat is exactly the type of amenity that the families we seek to attract to Bristol value when on vacation. The proposed boat will also be an important feature and benefit to Bristol when competing to attract meeting and event business.*

*Our town officials have determined that the project is zoning and building code compliant. The proposed boat presents no use conflicts. It will not unreasonably interfere with public access to tidal waters or the shore since it will exist right alongside many other marine vessels. Nor will the boat negatively impact the historic significance of this area. Instead, it will stand as a symbol of Bristol's historic maritime leadership in innovative boat design, building, and use.*

*The applicant has kept its' residential neighbors updated as to the proposal and are committed to implementing controls that will protect the Town's interests at this location. For example, (i.) to minimize the risk of storm damage it has included a wave fence in its design elements, (ii) all drinking and substance use will be specifically banned consistent with the intended family environment being created, (iii.) prohibit diving, (iv.) limit the hours of use to daytime hours, and (v.) regulate noise carefully.*

*Bristol takes great pride in its beautiful waterfront. This proposed use will only enhance our Town's capacity to use our coastline beneficially for all. Therefore, we strongly support CRMC's assent.*

Town Administrator Contente noted it was a public letter to be submitted and heard at the CRMC hearings. He further expressed his support for the project and agreement of the location.

Councilman Ley noted that he feels they should proceed with caution, as the structure seemed out of place. He proposed registering their concerns with the CRMC. He questioned what would prevent more of these structures from being installed in the marina and whether they could expect additional similar proposals. He also raised the question of whether the town would be willing to accommodate such structures in other locations.

Vice Chairwoman Parella concurred with the points made by Councilman Ley. She also voiced her concerns about placing the structure in the town marina. While she acknowledged that kids enjoy pools as an amenity, she believed it was also the hotel's responsibility to market the amenities they currently have. She suggested that strict guidelines may need to be considered. Additionally, she thought the pool was unnecessary due to its location and expressed concerns that it might pose a danger. She also stated that she felt that, although they typically do not weigh in on such matters, this particular issue could pose a problem and warranted their attention. She emphasized that the town should at least provide their input and proceed with caution.

Councilman Sweeney asked for clarification from the town solicitor, noting that this was not a CRMC hearing. He pointed out that what was before them and being proposed was essentially a boat, which falls under the jurisdiction of the CRMC and not the town's jurisdiction. Town Solicitor Ursillo responded that the decision regarding the approval of the pool would not be made here, as it clearly falls under the jurisdiction of the CRMC. He explained that these notices are routinely sent to the town for any application submitted within Bristol's waterfront. The law allows the town the opportunity to provide input on these applications, should they choose to do so.

Discussions ensued about the process of how input is received by the CRMC. The council members deliberated on the procedures and mechanisms through which the town's feedback and concerns are communicated to the CRMC. They explored the formal steps involved in submitting their comments, the typical timeline for responses, and how the CRMC incorporates local input into their decision-making process. The council aimed to ensure that their perspectives and any potential objections were clearly and effectively conveyed to the CRMC to influence the final decision.

Chairman Calouro stated that he agreed with the administrator regarding the economic point and believed in the process. He emphasized that the next step would be to go through the CRMC, but he also believed that ongoing dialogue was important.

While he clarified that he was not necessarily advocating for the project, he was advocating for the business. This did not mean he was disregarding the concerns of the residents. He pointed out that many of the surrounding businesses were amenable to addressing issues. He also noted that the town had strong ordinances capable of handling any issues that might arise.

Chairman Calouro suggested that the issues and concerns raised, along with the support expressed, be submitted as the next step in the process.

Mr. Moses expressed his concern about what information was and would be sent to CRMC.

Councilman Sweeney motioned to receive and file the matter, emphasizing that the structure was essentially a boat and not within their jurisdiction. He suggested that the process should proceed as previously done, but the dialogue from this evening's meeting should be forwarded to the CRMC. Councilman Teixeira seconded the motion for discussion.

Vice Chairwoman Parella objected to simply receiving and filing the matter. She noted her concerns and expressed that a decision like this should not be left to another authority without the town's input. She felt there were many unanswered questions. The town should proceed with caution and provide CRMC with their concerns.

Discussions ensued regarding how to proceed. It was suggested to request an extension of the public comment period with the CRMC and continue the matter to the next council meeting on June 26, 2024. It was also requested that both the petitioner appear to make a presentation, and the harbor commission provide their recommendation.

**15. Councilman Sweeney re Black Earth Composting**

Sweeney/Teixeira- Voted unanimously to refer the information to the Town Administrator and DPW Director to consider allocating funds in the 2025/2026 budget for composting purposes, which would include either subsidizing bins or covering monthly fees.

Prior to the vote being taken Councilman Sweeney stated that he had invited Rosie Warburton, Municipal Manager from Black Earth, to their meeting. He explained that she would discuss the potential of composting as a cost-saving, environmentally friendly solution. He emphasized the importance of composting as a way to reduce the ever-increasing tipping fees, save on tax dollars, and help the environment.

Rosie Warburton, Municipal Account Manager for Black Earth Composting, addressed the council. Ms. Warburton provided an overview of the company and explained how the facility operates. She noted how residents could participate in the program and discussed the necessity of addressing additional sources of waste management due to the landfill potentially losing capacity as soon as 2034. She highlighted that the current tipping fees are \$58.50 per ton but are threatened to increase substantially. Ms. Warburton then explained how the composting program would work and what items could be composted.

Councilman Sweeney asked if his colleagues were amenable to discussing the possibility of subsidizing compost bins at the next budget meeting with the Town Administrator and the DPW Director. He suggested considering providing a bin or a number of bins for residents.

Discussions ensued regarding the options for subsidizing compost bins or promoting composting across the community. The council considered various approaches to encourage residents to participate in composting, such as financial incentives, educational campaigns, and potential partnerships with local organizations. They debated the potential benefits and challenges of each option, aiming to find the most effective way to implement a successful composting program in the community.

It was clarified that the town does not have any formal connection to Black Earth Composting. There are multiple composting companies available, and the public should be aware that this presentation was for informational purposes only. The town does not advocate for using any specific company.

Isaac Berg, with the RI Food Policy Council, addressed the council and noted that while their focus is on the entire food system, an important part of their work is helping municipalities implement effective solutions. He emphasized that while Black Earth Composting is a potential partner, his primary message was about the importance of composting overall. Mr. Berg highlighted the impending increases in tipping fees, noting that the town is already exceeding landfill caps, which are decreasing each year. Consequently, fees will continue to rise. He stressed the urgency of taking action and offered the RI Food Policy Council as a resource to help the town think through and implement composting strategies.

**I6.** Draft Resolution Certifying Financial Authorization  
(2024-5-29-I6)



Teixeira/Sweeney Voted unanimously to adopt the resolution as presented.

Prior to the vote being taken, the Acting Town Treasurer noted that a resolution from financial institutions was necessary to act on behalf of the town.

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

Town Solicitor Ursillo noted that during citizens public forum the council could not act on any discussions, the public comment forum would be for informational purposes.

Fr. Johnathan DeFelice, residing at 75 Constitution Street, addressed the council to express his concerns and objections regarding the red, white, and blue stripes painted along the Fourth of July route. He explained that the colors used were robin egg blue and maroon, which are not the official colors and do not adhere to the standard guidelines for the correct colors. He encouraged the council members to reach out to the Department of Transportation to rectify the matter

**J. Bills & Expenditures**

**J1.** Bid #1044 Town Wide HVAC Repair & Maintenance

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Pride HVAC Services in the amount of \$9,500.00
- Sunshine Fuels & Energy Services in the amount of \$5,560.00
- Automatic Temperature Controls in the amount of \$38,671.00
- Arden Engineering in the amount of \$31,564.00

**J2.** Bid #1045 Replacement of Garage Doors at Bristol Department of Public Works

Sweeney/Teixeira- Voted  
unanimously to refer this matter  
to the Town Administrator to act  
in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Collins Construction Company, Inc. in the amount of \$94, 291.00
- Mount Hope Garage Door Co., in the amount of \$70,515.00

Discussions ensued regarding insulated doors and grant funding.

**J3.** Bid #1046 School Bus Transportation Services

Teixeira/Sweeney- Voted  
unanimously to refer this matter  
to the Town Administrator and  
Director of Parks And Recreation  
to act in the best interest of the  
Town.

Prior to the vote taken, the Clerk read the following bids:

- First Student, Inc., in the amount of \$256.00 per day summer camp and trips B1-B6 \$480 per trip.

It was noted that single bids permitted the town to enter into negotiations.

**J4.** Bid #1047 Walley School Fire Suppression System

Teixeira/Sweeney- Voted  
unanimously to refer this matter  
to the Town Administrator to act  
in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Westway Construction in the amount of \$497.862.00

It was noted that single bids permitted the town to enter into negotiations.

**J5.** Bid #1048 Charter Bus Transportation Services



Teixeira/Sweeney- Voted  
unanimously to refer this matter  
to the Town Administrator to act  
in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro noted that no bids were received for the Charter Bus Transportation Services.

It was noted that since no bids were received it permitted the town to enter either go on the open market or go back out to bid.

**K. Special Reports**

**L. Town Solicitor**

**M. Executive Sessions**

M1. Town Administrator Contente re Request for Executive Session Pursuant to RIGL § 42-46-5(a)(1) job performance

Sweeney/Teixeira - Voted  
unanimously to convene in  
Executive Session pursuant to RIGL  
Section 42-46-5 (a) (1) job  
performance at 9:25 PM.

Teixeira/Sweeney - Voted  
unanimously to resume open session  
and seal the minutes of the  
Executive Session at 9:39 PM.

Solicitor Ursillo announced that no motion was made in the Executive Session. Upon returning to open session, the council made the following motion and vote:

Parella/Teixeira- Voted  
unanimously to ratify the Town  
Administrator's recommendation to

appoint Carl Carulli as the Town  
Treasurer.

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) AA1. Zoning Board Minutes - April 1, 2024
- (CA) AA2. Bristol Housing Authority Minutes - April 11, 2024
- (CA) AA3. Planning Board Meeting Minutes - April 11, 2024
- (CA) AA4. Rogers Free Library Meeting Minutes - March 21, 2024
- (CA) AA5. Historic District Commission Meeting Minutes - March 7, 2024
- (CA) AA6. Historic District Commission Meeting Minutes - April 4, 2024
- (CA) AA7. Revised Harbor Commission Meeting Minutes - May 6, 2024

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

- (CA) DD1. Proclamation Bristol Police Department, Police Week - May 12-18, 2024
- (CA) DD2. Recognition - The Bristol Conservation Commission and The King Phillip Little League re Arbor Day Celebration Ceremonies May 15, 2024

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

(CA) EE1. Narragansett Electric and Verizon of New England, Inc. re relocation of Pole 10-1 on Constitution Street

a. recommendation - Town Administrator and Director of Public Works

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of Exeter Resolution No. 2024-05 re to the Honorable RI General Assembly in Opposition to H 7983

Prior to the vote being taken, Councilman Teixeira voted his concerns about an act passed by members of the House, but not yet heard by the Senate, that would create an Office of the State Building Commissioner to enforce all laws of this state. Including but not limited to conducting and supervising building code inspection of all residential and commercial buildings regulated by the code within the state and standardizing building code interpretation; and will expropriate local oversight of building code matters from towns and cities.

Councilman Teixeira expressed deep concerns about removing the oversight of local building decisions.

Councilman Texeira motioned to adopt a similar resolution and send it to members of the general assembly.

Councilman Ley expressed his need to investigate and study the matter further, as he was not fully aware of its implications or the complete reasoning behind it. He stated that he could not vote on the issue at this time.

Councilman Sweeney noted that he was aware that the town of Warren had similar concerns.

Chairman Calouro also expressed his deep concerns about removing local oversight on such matters and was also in opposition to the House bill H-7983.

Teixeira/ Parella - Motioned to adopt a similar resolution and to authorize the Clerk to send to the General Assembly a resolution in support of same. Voting in favor was Calouro, Parella, Teixeira, Sweeney. Voting opposed was Ley.

(CA) FF2. Town of Exeter Resolution No. 2024-06 In Opposition to any revival of the Old Saybrook to Kenyon Bypass

(CA) FF3. Town of Exeter Resolution No. 2024-07 in support of fully funding state aid to libraries to the full twenty-five percent level

(CA) FF4. Town of Exeter Resolution No. 2024-08 in opposition to House Bill 2024-H 7763 and Senate Bill 2024-S 2679 relating to public records-access to public records act

(CA) FF5. Resolutions from the Towns of Hopkinton and Barrington re Funding for permanent safety barriers on RI bridges over Narragansett Bay

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Revised correspondence from Town Clerk Cordeiro to Honorable Governor Daniel McKee, Honorable Speaker K. Joseph Shekarchi, and Senate President Dominick J. Ruggiero re urging the RI State Legislature to support allocating funding for permanent safety barriers on Rhode Island's bridges over Narragansett Bay. (revised from May 8th meeting - GG3)

(CA) GG2. Town Administrator Contente re signed lease agreement with Lamar Companies

(CA) GG3. Town Administrator Contente to Westway Construction Inc. re award bid #1038 Walley School Plumbing

(CA) GG4. Public Service Announcement, Roger Dubord, Chair of the Bristol Fourth of July Orange Crate Derby Sub-Committee re date change for the annual Orange Crate Derby

Prior to the vote being taken, Chairman Calouro provided an update to the public that the Orange Crate Derby scheduled for June 2, 2024, had been rescheduled to June 16, 2024, due to a conflict in scheduling.

Sweeney/Teixeira- Voted unanimously to receive and file.

- (CA) GG5. Town Administrator Contente to J.R. Vinagro Corporation re award bid for Bid #1043 Road Resurfacing Project
- (CA) GG6. RIDEM re Thames Street, Independence Park Right-Of-Way, Bristol Harbor
- (CA) GG7. RIDEM re Sherman Avenue Right-of- Way, Kickemuit River
- (CA) HH. Distributions/Notice of Meetings**  
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. Conservation Commission Meeting - May 7, 2024
- (CA) HH2. Bristol Fourth of July Committee Ball Meeting - May 8, 2024
- (CA) HH3. Bristol Fourth of July Committee Freedom Raffle Meeting - May 8, 2024
- (CA) HH4. Bristol Fourth of July Committee Special General Committee Meeting - May 9, 2024
- (CA) HH5. The North and East Burial Grounds Commission Meeting - May 8, 2024
- (CA) HH6. Harbor Commission Meeting - May 6, 2024
- (CA) HH7. Planning Board Meeting - May 9, 2024
- (CA) HH8. Bristol Fourth of July Committee Meeting, Music & Entertainment - May 14, 2024
- (CA) HH9. Bristol Fourth of July Committee, Interfaith Subcommittee Meeting - May 14, 2024
- (CA) HH10. Bristol Fourth of July Committee, General Committee Meeting - May 9, 2024

- (CA) HH11. Bristol Fourth of July Committee, Pickleball Meeting - May 13, 2024
- (CA) HH12. Bristol Housing Authority Meeting - May 9, 2024
- (CA) HH13. CRMC Meeting Calendar - May 2024
- (CA) HH14. Capital Project Commission Meeting - May 21, 2024
- (CA) HH15. Rogers Free Library Meeting - May 16, 2024
- (CA) HH16. Zoning Board of Review Meeting - June 3, 2024
- (CA) HH17. Planning Board Public Workshop Agenda - May 22, 2024
- (CA) HH18. Fourth of July General Committee Meeting - May 21, 2024
- (CA) HH19. Fourth of July Committee Military and Town Officials Reception Meeting - May 23, 2024
- (CA) HH20. Fourth of July Committee Parade Floats Meeting - May 23, 2024
- (CA) HH21. Recreation Board Meeting - May 22, 2024
- (CA) HH22. Recreation Board Meeting Schedule 2024-2025
- (CA) II. Claims (Referrals)**
- Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**
- (CA) III. John Sousa, 5 Mason Avenue claim for damages to boat trailer on Orchard Street
- (CA) JJ. Miscellaneous Items Requiring Council Approval**
- Approval of consent agenda = "motion to approve these items"**
- (CA) KK. Curb cut petitions as approved by the director of public works**
- Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**
- (CA) KK1. Edineia Mello, Home Enterprises 2, 324 State Street - request for curb cut

a. recommendation - Town Administrator and Director of Public Works

(CA) KK2. Paul Mello, 84 Burton Street - request for curb cut

a. recommendation - Town Administrator and Director of Public Works

There being no further business, upon a motion by Vice Chairwoman Parella and seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 9:41 pm.

DRAFT

Town Council Meeting  
Executive Session Minutes-  
Town Council Minutes- May 29,  
2024 (sealed, council only)



TOWN OF BRISTOL  
PUBLIC HEARING  
INTOXICATING BEVERAGE LICENSE  
CLASS C

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**McNEIL DESIGN COLLABORATIVE  
ROBERT McNEIL  
DBA THE NORTHEAST GOLF COMPANY  
(BRISTOL GOLF PARK)  
96 BROADCOMMON ROAD, BRISTOL**

The Town Council will be in session on Wednesday, June 26, 2024, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license are entitled to and will be heard. Said remonstrance must be filed on or before the time of hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 401-253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council

Melissa Cordeiro  
COUNCIL CLERK

June 6 and 13, 2024

# LEGAL NOTICE

## TOWN OF BRISTOL PUBLIC HEARING INTOXICATING BEVERAGE LICENSE CLASS C

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COUNCIL CLERK

June 6 and 13, 2024



# 96 Broadcommon Road

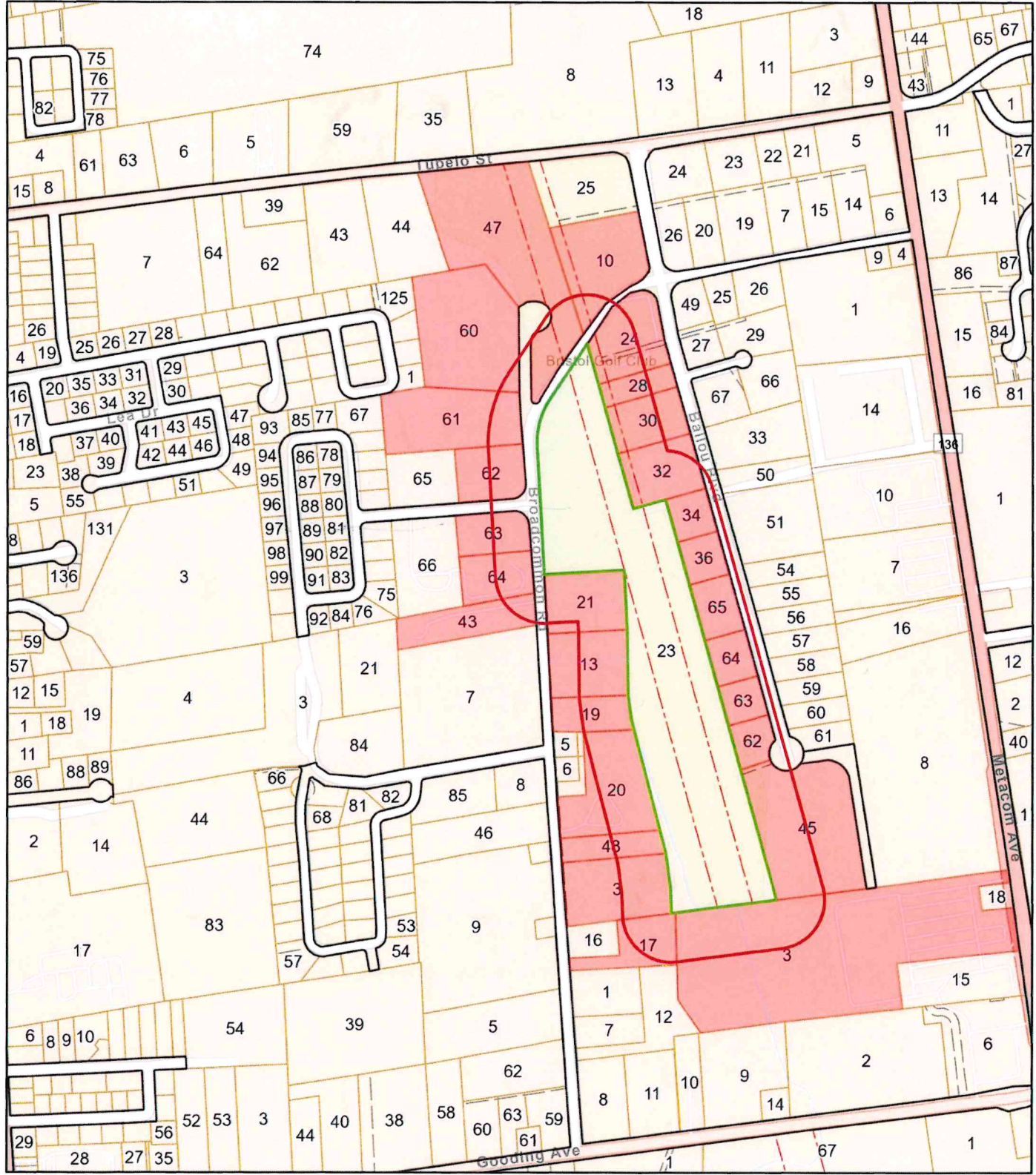
Bristol, RI

1 inch = 563 Feet



www.cai-tech.com

May 31, 2024



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

85 REALTY, LLC  
85 BROADCOMMON RD  
BRISTOL, RI 02809

JSMCO, LLC  
17 PECKHAM DRIVE  
BRISTOL, RI 02809

WBH REALTY COMPANY, LLC.  
62 SHORE DR  
WARREN, RI 02885

AGREE CENTRAL, LLC  
32301 WOODWARD AVE  
ROYAL OAK, MI 32301

NITO HOLDINGS LLC  
C/O TOMAS F GONZALEZ  
91 BROADCOMMON RD  
BRISTOL, RI 02809

WESCOTT INDUSTRIES, LLC  
69 BALLOU BLVD  
BRISTOL, RI 02809

BALLOU BOULEVARD, LCC  
41 CRANBERRY ROAD  
WHITMAN, MA 02382

RHOLEN NORTH, LLC  
99 POPPASQUASH RD  
BRISTOL, RI 02809

BROAD COMMON PROP., LTD.  
PO BOX 851  
BRISTOL, RI 02809

STANZIONE REALTY INC  
P O BOX 596  
BRISTOL, RI 02809

COVALENCE SPEC ADHESIVES  
51 BALLOU BOULEVARD  
BRISTOL, RI 02809

STANZIONE, SABATO  
12 GREENWAY DR  
BRISTOL, RI 02809

DAPONTE BROTHERS REALTY,  
75 BALLOU BLVD  
BRISTOL, RI 02809

STORE MASTER FUNDING XXV,  
8377 EAST HARTFORD DRIVE SUIT  
100  
SCOTTSDALE, AZ 85255

ENDURANCE REALTY, LLC  
3 DAVOL SQ STE A340  
PROVIDENCE, RI 02903

TOWN OF BRISTOL  
10 COURT ST  
BRISTOL, RI 02809

FAIRPOINT REALTY, LLC  
34 BROADCOMMON RD  
BRISTOL, RI 02809

~~VISMET, LLC  
65 BALLOU BLVD  
BRISTOL, RI 02809~~

FIFTY-FIVE BALLOU, LLC  
341 THAMES ST UNT 203S  
BRISTOL, RI 02809

~~VISMET, LLC.  
65 BALLOU BLVD  
BRISTOL, RI 02809~~

HOLT INVEST LLC  
69 BROADCOMMON RD  
BRISTOL, RI 02809

VISMET, LCC  
65 BALLOU BLVD  
BRISTOL, RI 02809

Robert McNeil  
McNeil Design Collaborative  
DBA The NorthEast Golf Company  
Bristol Golf Park  
96 Broad Common Road  
Bristol, RI 02809

Robert McNeil  
118 Beachamp Dr.  
Saunderstown, RI 02879



LICENSE REQUEST: **C INTOXICATING BEVERAGE LICENSE**

**PETITION TO THE TOWN COUNCIL:**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a class **C INTOXICATING BEVERAGE LICENSE**

**NAME OF ESTABLISHMENT:** Bristol Golf Park

**ADDRESS:** 96 Broadcommon Road, Bristol, RI 02809

**APPLICANT NAME:** McNeil Design Collaborative

**HOURS OF OPERATION:** 6am - 8:30pm

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

**Fee for License: \$700 per year plus advertising**

Please attend the Council Meeting on:

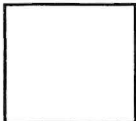
\_\_\_\_\_

**PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.**

Date Received: \_\_\_\_\_

\*SIGNATURE:

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.**



STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A \_\_\_ BH \_\_\_ BM \_\_\_ BT \_\_\_ BV \_\_\_ BVL \_\_\_ C X E \_\_\_ ED \_\_\_ J \_\_\_ T \_\_\_ 2:00 A.M. \_\_\_

Business Structure:  Corporation  Partnership  LLC  Individual

McNeil Design Collaborative, Inc  
Name of Applicant/Corporation

The Northeast Golf Company-Bristol Golf Park  
D/B/A

96 Broadcommon Road Bristol, RI 02809  
Address of Premise

732-915-8385 Phone Number of Business  
rmcneil@northeastgolfcompany.com Email Address

State – Incorporated: New Jersey ~~Rhode Island~~ Date of Incorporation: 6-16-1996

Name, Address, Telephone of all Officers/Members with percentage ownership:

Robert McNeil	118 Beauchamp Drive Saunderstown, RI 02874	732-915-8385	100
President/Member Name	Address	Phone	% Ownership
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes \_\_\_ No X Is Property Mortgaged? Yes \_\_\_ No X or Leased? Yes X No \_\_\_

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Town of Bristol, RI		3 Years
Name	Address	Amount - Term

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes\_\_ NoX\_ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes\_\_\_ No\_X\_ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

Yes- Kings Crossing Inc, 655 Old Baptist Road, North Kingstown, RI 02852

Is Applicant the owner or operator of any other business? If yes, explain:

Yes- Kings Crossing Inc. 655 Old Baptist Road, North Kingstown, RI 02852

State amount of capital invested in the business?

\$100,000

Do you have now, or will you be installing, a draught system Yes\_\_ No\_x

I hereby certify that the above statements are true to the best of my knowledge and belief:

Applicant Signature

Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applica or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

**APPLICATION FOR TRANSFER OF LICENSE ONLY**

Transfer of Location \_\_\_\_\_ Name \_\_\_\_\_ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_ Transfer of ownership \_\_\_\_\_

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): \_\_\_\_\_

New Name (If any): \_\_\_\_\_

If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner)

Date

Signature of Transferee (New Owner)

Date





## Microbrews \$8

**Windward** 8.5% DIPA

**Quit Playin With Your Dinghy!!** 7.1% NEIPA

**Double Bogey** 8.5% DIPA

**Fairway Finder** 4.7% IPA

**Hermanos** 5.6% Mexican Lager

**Who's Your Caddy** 5% Golden Ale

**Spec Ops** 5.4% American Ale

**Irish Stout** 4.7%

**CLUB9 Seltzer** 6%

## Domestics \$5

**Bud Light**

**Michelob Ultra**

**Corona**

## BGP Wine Selections \$8



## ***LETS EAT!***

### **PREMADE "LOCAL" SANDWICHES \$7**

***HAM AND CHEESE  
TURKEY AND CHEESE  
CHICKEN SALAD  
TUNA SALAD  
VEGGIE WRAP***

### **SNACKS \$2**

***CHIPS  
FRUIT***

### **DRINKS \$3**

***SODA  
GATORADE  
BOTTLED WATER***

Prices do not include all applicable local, state and federal meals taxes.

Prices Subject to Change

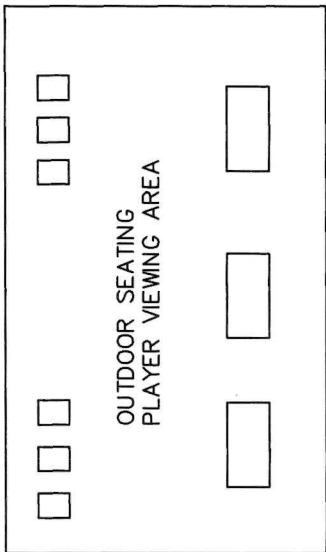
Major Credit Cards Accepted

Notice: The consumption of raw or undercooked eggs, meat, poultry, seafood or shellfish may increase your risk of food borne illness. Please inform server of any and all food allergies prior to purchase and consumption.



PORTABLE RESTROOM AREA

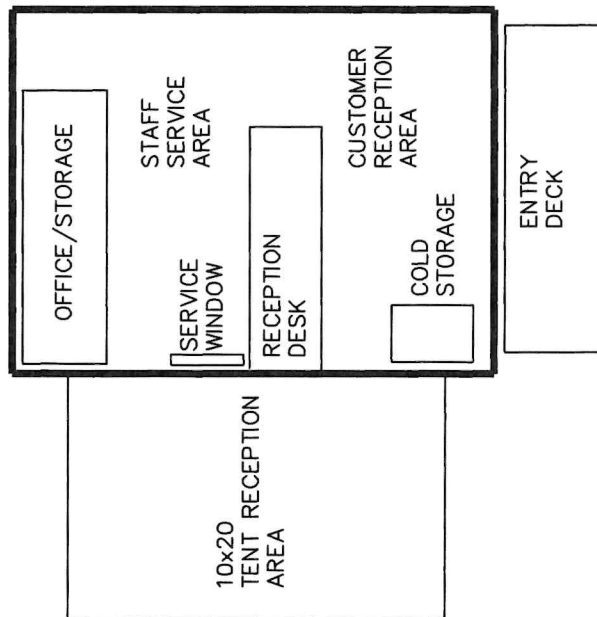
Beer Wine Served from Pro Shop, Tented Reception Area and Outdoor Seating Area



OUTDOOR SEATING  
PLAYER VIEWING AREA

PICNIC TABLES  
ADIRONDACK CHAIRS

Pro Shop  
Customer Service  
Building



10x20  
TENT RECEPTION  
AREA

OFFICE/  
STORAGE

STAFF  
SERVICE  
AREA

SERVICE  
WINDOW

RECEPTION  
DESK

CUSTOMER  
RECEPTION  
AREA

COLD  
STORAGE

ENTRY  
DECK

# SERVICE AREA PLAN

Bristol Golf Park  
96 Broadcommon Road  
Bristol, RI 02809

# SECOND READING

## PROPOSED ORDINANCE No. 2024-11

### AN ORDINANCE IN AMENDMENT TO CHAPTER 17 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 17 & Chapter 11 of the Ordinances of the Town of Bristol be amended as follows:

#### CHAPTER 17 – OFFENSES AND MISCELLANEOUS PROVISIONS

\* \* \*

#### ARTICLE II – ALCOHOLIC BEVERAGES ESTABLISHMENTS

\* \* \*

**Sec. 17-82. - Number of licenses.**

Alcoholic beverage licenses within the town shall be limited in quantity as follows:

(2) For class B limited, there shall be a maximum of ~~six~~ five licenses;

\* \* \*

(5) For class C, there shall be ~~none~~; a maximum of one license which shall be limited to the sale of beer, wine and hard seltzer.

\* \* \*

#### CHAPTER 11 – FEES AND CHARGES

\* \* \*

**Sec. 11-1. – Comprehensive schedule of fees.**

(1) Alcoholic beverage:

\* \* \*

(k) Class C - \$700.00

The Town Council will be in session in the Town Hall, Council Chambers, on June 26, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

This ordinance shall take place upon its passage.

By order of the Town Council

Melissa Cordeiro  
COUNCIL CLERK

June 6, 2024

**LEGAL NOTICE**

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Melissa Cordeiro  
COUNCIL CLERK

June 6, 2024



## SECOND READING

PROPOSED ORDINANCE No. 2024-12

AN ORDINANCE IN AMENDMENT TO  
CHAPTER 8  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

\* \* \*

CHAPTER 8 – BOATS, DOCKS AND WATERWAYS

\* \* \*

**Sec. 8-71. Insurance requirement for Town marina.**

Vessels shall not be permitted to dock at the Town marina unless covered by liability insurance. Vessel operators shall present proof of insurance to the Harbormaster or his/her designee prior to docking at the Town marina. Such insurance shall be a comprehensive general liability policy with policy limits of not less than \$250,000.00 per occurrence, naming the Town of Bristol as additional insured by endorsement, and shall be maintained continuously during all time periods for which marina usage is requested. The Harbormaster or his/her designee shall refuse to permit any vessel that is not covered by insurance to dock at the Town marina.

The Town Council will be in session in the Town Hall, Council Chambers, on June 26, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

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Melissa Cordeiro  
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June 6, 2024

# LEGAL NOTICE

## PROPOSED ORDINANCE NO. 2024-12

### AN ORDINANCE IN AMENDMENT TO CHAPTER 8 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

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#### CHAPTER 8 – BOATS, DOCKS AND WATERWAYS

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Vessels shall not be permitted to dock at the Town marina unless covered by liability insurance. Vessel operators shall present proof of insurance to the Harbormaster or his/her designee prior to docking at the Town marina. Such insurance shall be a comprehensive general liability policy with policy limits of not less than \$250,000.00 per occurrence, naming the Town of Bristol as additional insured by endorsement, and shall be maintained continuously during all time periods for which marina usage is requested. The Harbormaster or his/her designee shall refuse to permit any vessel that is not covered by insurance to dock at the Town marina.

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Melissa Cordeiro  
COUNCIL CLERK

June 6, 2024



## SECOND READING

### PROPOSED ORDINANCE No. 2024-13

#### AN ORDINANCE IN AMENDMENT TO CHAPTER 16 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

\* \* \*

#### CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

\* \* \*

#### ARTICLE V. – STOPPING, STANDING AND PARKING

##### Sec. 16-143. – Parking prohibited at all times.

In addition to the parking regulations contained in section 16-7, no vehicle shall be parked at any time on the following streets or portions thereof:

\* \* \*

Dewolf Avenue, 26 feet between the driveways of 113 and 115 Dewolf Avenue.

\* \* \*

Ryan Avenue, east side, southbound between the driveways of 22 and 20 Ryan Avenue.

\* \* \*

*Shaws Lane*, north side, in the following areas:

\* \* \*

- (2) Opposite the north end of Rock Street between signs reading, "No Parking Between Signs," extending westbound 20 feet.
- (3) Opposite the north end of Ryan Street and the north end of Easterbrook Avenue between the signs reading, "No Parking Fire Lane," extending westbound 20 feet.

\* \* \*

This ordinance shall take place upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on June 26, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

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COUNCIL CLERK

June 6, 2024

# LEGAL NOTICE

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By order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 6, 2024

**TOWN OF BRISTOL  
CLASS C LIQUOR LICENSE POLICY  
CONDITIONS OF APPLICATIONS**

Generally, the Town of Bristol will entertain petitions for a Class BV Limited/BV license for establishments looking to enhance and complement their food menu options.

Petitions for a Class C liquor license that allows for the sale of alcoholic beverages without food preparation on premises will only be considered under the following conditions:

- The establishment is open for business less than 12 months of the year
- The establishment operates from an existing structure that:
  - Does not have sufficient space to accommodate the addition of a RIDOH-approved food preparation area
  - Is located in an area that does not have access to municipal water connection
  - Is located in an area that does not have access to municipal sewer connection
  - The establishment, due to the nature of its business, cannot be relocated to an area that is accessible to water and sewer connections
  - The location of the establishment is such that establishing connections to sewer and water service would place an unreasonable financial burden on the business
- The establishment, if operating from a temporary, moveable structure, is not mobile in its business operations
- Alcohol sales is ancillary and complementary to the establishment's primary goods or services and shall not exceed more than 10 percent of the business's annual revenue
- Alcohol may only be served between the hours of 8 am and 7 pm
- Alcohol may not be sold and/or served when the establishment is not generating revenue from its primary purpose
- The Town Council may approve any Class C license only for the period of time that the business is in operation. The business may re-apply for the Class C license when it resumes operation.

adopted at the Town Council Meeting- June 26, 2024.



## DRAFT

## Class C beverage

## Conditions of application

Generally, the Town of Bristol will entertain petitions for a Class BV Limited/BV license for establishments looking to enhance and complement their food menu options.

Petitions for a Class C beverage license that allows for the sale of alcoholic beverages without food preparation on premises will only be considered under the following conditions:

- 1 • The establishment is open for business less than 12 months of the year
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  - a ○ Does not have sufficient space to accommodate the addition of a RIDOH-approved food preparation area
  - b ○ Is located in an area that does not have access to municipal water connection
  - c ○ Is located in an area that does not have access to municipal sewer connection
  - d ○ The establishment, due to the nature of its business, cannot be relocated to an area that is accessible to water and sewer connections
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- 6 • Alcohol may not be sold and/or served when the establishment is not generating revenue from its primary purpose
- 7 • The Town Council may approve any Class C license only for the period of time that the business is in operation. The business may re-apply for the Class C license when it resumes operation.

4- request change from 10% to 25% consistent with typical BV License

5- Request change 7pm to 8:30pm as our summer leagues and play can tee off as late as 7pm with the longer days

7- For seasonal business, business may renew the Class C license providing all necessary renewal documentation is submitted to Town of Bristol and State of RI in concert with standard license renewal requirements



LICENSE REQUEST: C INTOXICATING BEVERAGE LICENSE

PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a class C INTOXICATING BEVERAGE LICENSE

NAME OF ESTABLISHMENT: Bristol Golf Park

ADDRESS: 96 Broadcommon Road, Bristol, RI 02809

APPLICANT NAME: McNeil Design Collaborative

HOURS OF OPERATION: 6am - 8:30pm

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

Fee for License: \$700 per year plus advertising

Please attend the Council Meeting on:

\_\_\_\_\_

\*SIGNATURE:

NAME: McNeil Design Collaborative, Inc

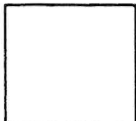
PLEASE PRINT NAME OF APPLICANT

**PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.**

AD  
TO  
DA  
BU  
HC  
EN

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.**

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A \_\_\_ BH \_\_\_ BM \_\_\_ BT \_\_\_ BV \_\_\_ BVL \_\_\_ C X E \_\_\_ ED \_\_\_ J \_\_\_ T \_\_\_ 2:00 A.M. \_\_\_

Business Structure:  Corporation  Partnership  LLC  Individual

McNeil Design Collaborative, Inc

Name of Applicant/Corporation

The Northeast Golf Company-Bristol Golf Park

D/B/A

96 Broadcommon Road Bristol, RI 02809

Address of Premise

732-915-8385

rmcneil@northeastgolfcompany.com

Phone Number of Business

Email Address

State – Incorporated: New Jersey ~~Rhode Island~~ Date of Incorporation: 6-16-1996

Name, Address, Telephone of all Officers/Members with percentage ownership:

President/Member Name	Address	Phone	% Ownership
Robert McNeil	118 Beauchamp Drive Saunderstown, RI 02874	732-915-8385	100
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes \_\_\_ No X Is Property Mortgaged? Yes \_\_\_ No X or Leased? Yes X No \_\_\_

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Town of Bristol, RI

3 Years

Name

Address

Amount - Term

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes\_\_ NoX\_ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes\_\_\_ No\_x\_ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

Yes- Kings Crossing Inc, 655 Old Baptist Road, North Kingstown, RI 02852

Is Applicant the owner or operator of any other business? If yes, explain:

Yes- Kings Crossing Inc. 655 Old Baptist Road, North Kingstown, RI 02852

State amount of capital invested in the business?

\$100,000

Do you have now, or will you be installing, a draught system Yes\_\_ No\_x

I hereby certify that the above statements are true to the best of my knowledge and belief:

Applicant Signature

Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applica or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

**APPLICATION FOR TRANSFER OF LICENSE ONLY**

Transfer of Location \_\_\_\_\_ Name \_\_\_\_\_ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_ Transfer of ownership \_\_\_\_\_

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): \_\_\_\_\_

New Name (If any): \_\_\_\_\_

If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner)

Date

Signature of Transferee (New Owner)

Date





## **Microbrews \$8**

**Windward 8.5% DIPA**

**Quit Playin With Your Dinghy!! 7.1% NEIPA**

**Double Bogey 8.5% DIPA**

**Fairway Finder 4.7% IPA**

**Hermanos 5.6% Mexican Lager**

**Who's Your Caddy 5% Golden Ale**

**Spec Ops 5.4% American Ale**

**Irish Stout 4.7%**

**CLUB9 Seltzer 6%**

## **Domestics \$5**

**Bud Light**

**Michelob Ultra**

**Corona**

## **BGP Wine Selections \$8**



## ***LETS EAT!***

**PREMADE "LOCAL" SANDWICHES**  
**\$7**

***HAM AND CHEESE***  
***TURKEY AND CHEESE***  
***CHICKEN SALAD***  
***TUNA SALAD***  
***VEGGIE WRAP***

**SNACKS**  
**\$2**

***CHIPS***  
***FRUIT***

**DRINKS**  
**\$3**

***SODA***  
***GATORADE***  
***BOTTLED WATER***

Prices do not include all applicable local, state and federal meals taxes.

Prices Subject to Change  
Major Credit Cards Accepted

Notice: The consumption of raw or undercooked eggs, meat, poultry, seafood or shellfish may increase your risk of food borne illness. Please inform server of any and all food allergies prior to purchase and consumption.



May 15, 2024

To: Honorable Town Council  
Town of Bristol, Rhode Island

From: Bristol Golf Park  
96 Broadcommon Road  
Bristol, Rhode Island 02809

***RE: Bristol Golf Park Class C License Petition***

The Bristol Golf Park at 96 Broadcommon Road is becoming a recreational amenity which the residents of Bristol and neighboring communities are beginning to truly enjoy. The Town of Bristol has made a major investment taking a highly challenged and failing golf property and transforming it into the foundation for a fun and unique golf experience as well as an environmental achievement for which all ought to be very proud. Our team at The Northeast Golf Company has taken this foundation and through significant investment, care and a vision for a new direction for golf has heightened the conditions and the experience at BGP. BGP is now recognized by the local and national press as the new direction of golf and a place for all levels of players including seniors, kids, avid players and especially families to enjoy the game.

It is our plan to continue our investment into the property to make it even better and more unique. We are hopeful to add service offerings to our patrons including food and beverage to further support this commitment and add to the comfort and fun BGP patrons expect.

We certainly understand the uniqueness of our request for a Class C License and respect the Council's measured consideration. The property's set up that we received is quite uncommon as there is no power or water connected to the site. This requires an uncommon approach to operations and to the future success of the property. We are willing to review any and all site specific operational and language stipulations that may be developed to ensure the successful operations at Bristol Golf Park.

Below is a copy of our initial submission to the Honorable Town Council seeking a Class C License in support of the aforementioned objectives:

*McNeil Design Collaborative, dba The Northeast Golf Company is writing to petition for the issuance of a Class C Liquor License at Bristol Golf Park, 96 Broadcommon Road, Bristol, RI. A BV license had been approved by the Council in November of 2023. This type of license has been deemed to be no viable given the operations protocol that was initially proposed to the Town (requiring full kitchen and preparation of food items on premise). It is the intent with this petition to replace the BV License with a Class C license which meets the exact needs and planned operations program for Bristol Golf Park as initially presented to the Council. An excerpt describing the Class C license in Rhode Island is outlined below.*





**2023 Rhode Island General Laws**  
**Title 3 - Alcoholic Beverages**  
**Chapter 3-7 - Retail Licenses**  
**Section 3-7-8. - Class C license.**

**§ 3-7-8. Class C license.**

*(a) A retailer's Class C license authorizes the holder of the license to keep for sale and to sell beverages at retail at the place described in the license and to deliver those beverages for consumption on the premises where sold. No beverages shall be sold or served after twelve o'clock (12:00) midnight nor before six o'clock (6:00) a.m., except as provided in subsection (e) herein. Local license boards in the several cities and towns may fix an earlier closing time within their discretion. The license authorizes the holder to keep for sale and sell beverages, including beer in cans, at retail at the place described in the license and to deliver those beverages for consumption on the premises.*

*(b) The license authorizes the holder to sell pre-packaged foods prepared off the premises with beverages but prohibits the preparation and serving of foods cooked on the premises. The holder of the license may serve with beverages, and without charge, popcorn, crackers, bread, pretzels, sausage of any type, pickles, sardines, smoked herring, lupino beans, and potato chips. No food shall be cooked on the premises but pre-packaged foods prepared and cooked off the premises and purchased by the holder from a supplier may be warmed and sold on the premises in their original packaging, and all foods shall be covered in accordance with the regulations of the state department of health. The annual fee for the license is four hundred dollars (\$400) to eight hundred dollars (\$800), prorated to the year ending December 1 in every calendar year.*

**Operations Protocol Bristol Golf Park**

Bristol Golf Park shall adhere to all Class C licensing requirements through the following operations protocols:

1. All beverages sold will be for consumption on the golf premises.
2. Beverages shall include beer/malt based and wine products (e.g. vigilant whose your caddy, assorted canned wine and malt based seltzer products).
3. Beverage purchases shall be through licensed distribution companies in the local market
4. Beverage sales will be for patrons of Bristol Golf Park only including (daily players, league players and BGP event attendees).
5. All beverages will be stored on premise in our refrigeration units. Inventory items shall be stored at Vigilant Brewery.
6. BGP will offer patrons an assortment of prepackaged snacks and prepackaged foods cooked off premise by approved local suppliers and purchased by BGP. This may include food items in their original packaging to be served as delivered and/or warmed in microwave and served. No food will be prepared on premise. BGP will engage local catering and prepackaged food companies to provide all prepacked food on site.
7. BGP also intends to engage licensed food truck operators to support specific events on the course and work closely with Vigilant Brewery to host larger post event gatherings
8. All services will be meet state guidelines set forth by the RI Department of Health

It is the intent of the Class C License to provide casual beverage and food services to our patrons and to support our league and event play.



Issuance of this license will allow BGP to be competitive in the market given that all competing golf courses serve alcohol and food (of some sort). Seasonal sales of food and beverage will provide BGP a revenue stream which will allow for a successful operation, continued improvements to the playing experience and viability to a Bristol amenity that many locals are coming to truly appreciate and enjoy.

Thank you very much for your consideration.

***Bristol Golf Park***

Robert McNeil ASGCA, NCGOA  
***McNeil Design Collaborative, Inc***  
***The Northeast Golf Company***  
***MDC Global Golf***  
***CLUB9***  
***Bristol Golf Park***  
***Kings Crossing Golf Club***  
***Orchards Golf Course***  
***Met Links***

Attachments: Service Area Plan- Bristol Golf Park





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: June 3, 2024

RE: McNeil Design Collaborative, Robert McNeil dba  
 The Northeast Golf Company (Bristol Golf Park) 96  
 Broadcommon Road, Bristol, request Intoxicating  
 Beverage License Class C

---

May we please have the recommendations of the department heads you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 26, 2024.

**Due to the upcoming Holiday, all items for this docket must be received in the Clerk's office before 12:00 noon on Tuesday, June 21, 2024. Any submissions received after this deadline will be deferred to the following council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 06-03-2024

**PETITION DESCRIPTION:**

McNeil Design Collaborative Robert McNeil dba The Northeast Golf Company (Bristol Golf Park) 96 Broadcommon Road, Bristol, Request Intoxicating Beverage License Class C

**PERSON/S FILING PETITION:** Robert McNeil

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 JUN 20 PM 1:57  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

If the Town Council approves this Class-C Liquor license, I recommend a 6-month review be conducted.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 06-19-2024

*CONCUN*  
*TEVEN*  
TEVEN CONTENTE  
Town Administrator



## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 7, 2024  
**Re:** License Recommendation, June 26 Council Meeting

---

The fire department has reviewed the request presented as follows:

1. Intoxicating Beverage License Class C

McNeil Design Collaborative, Robert McNeil d/b/a The Northeast Golf Company

Bristol Golf Park

96 Broadcommon Rd.

There is no objection to the license request provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

A handwritten signature in black ink that reads "Steven Contente".

STEVEN CONTENTE  
Town Administrator





# Town of Bristol, Rhode Island

Department of Community Development

235 High Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

Mailing address: 10 Court Street  
Bristol, RI 02809

June 14, 2024

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Petition for Intoxicating Beverage License – Class C**  
**McNeil Design Collaborative, Inc. d/b/a The Northeast Golf Company**  
**Bristol Golf Park , 96 Broadcommon Road**

2024 JUN 14 PM 1:50

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the petition Class C License for the Bristol Golf Park at 96 Broadcommon Road.

I have no objection to the issuance of this license.

As noted previously, the Bristol Golf Park property is located within the Open Space (OS) zoning district; and a golf course is a permitted use in the OS zone. The limited sale of liquor, if it is associated with the golf course use, is considered accessory and incidental to the principal use of the property as a golf course

*Concun*  
*Stm hntwh*  
 STEVEN CONTENTE  
 Town Administrator



LICENSE REQUEST: PRIVATE INVESTIGATOR'S LICENSE

Expires: August 1st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

PRIVATE INVESTIGATOR'S LICENSE

FOR: IFCS, INC. (Ijac Forensic Consulting Services, Inc.)
(NAME OF COMPANY IF APPLICABLE)

BY: MATTHEW J. IJAC, BSC, PI
(NAME OF APPLICANT)

BUSINESS ADDRESS: 202 HIGH ST, BRISTOL, RI 02809

Form with checkboxes:
[X] Private Investigator's License Petition
[ ] \$150 License Fee
[X] Submission of \$5,000 Surety Bond

Petition must be returned by

\*SIGNATURE: [Handwritten Signature]
NAME: Matthew J. Ijac

This application will be
considered during the Council
Meeting on June 29, 2002

Petition to applicant mailed

Date Returned: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Vertical stamp: TOWN CLERK'S OFFICE

Matthew J. Ijac, BSc, PI  
Personal Statement – Application for Licensure

May 2024

Esteemed members of the Honorable Town Council of Bristol,

This cover letter respectfully serves as a supplement to my application for private investigative licensure in Rhode Island.

As a private investigator licensed in Florida, Georgia, and Kentucky, I've documented evidence for hundreds of cases in the pursuit of my clients' interests. Over the past 6 years, I have committed myself to exploring truth through careful observation, conversation, and outreach, as well as to applying those discoveries through the machinery of the justice system. I began working full-time as a private investigator as soon as I received my license in 2016 while, at the same time, earning my bachelor's degree in criminal justice from Florida International University. From 2017-24, I am proud to have worked alongside attorneys and private clients in both criminal defense and civil litigation cases.

I have seen how one piece of overlooked evidence can prove innocence, and how one line of questioning can be the defining factor in a court's decision. Oftentimes, the cases I was assigned involved identifying patterns of abuse & procedural violations for criminal defense attorneys. Additionally, many of my clients required evidence for missing persons cases as well as civil & domestic wrongful death, harassment, and stalking investigations. A common theme that became clear throughout my cases was that those who most need representation are often those with the fewest resources. My professional background has motivated me to emulate the attorneys I've been privileged to work alongside for the past six years who taught me how discovery investigations and vigorous advocacy can make or break a case.

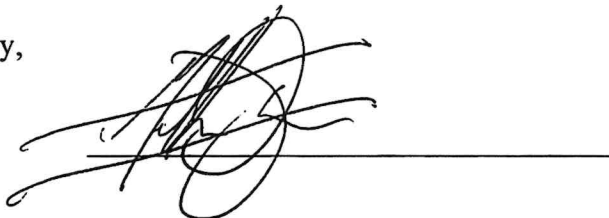
Matthew J. Ijac, BSc, PI  
Personal Statement – Application for Licensure

May 2024

In July of 2023, I moved to Bristol, RI to attend RWU Law. Upon completing my 1st year of Law School, I have learned more than I could have ever expected. As a Roger Williams Law student, I have had the opportunity to engage with public defenders, prosecutors, and victim's advocacy offices around New England. However, I have two more years of law school to complete before I can accomplish that goal. I am currently the president of the Criminal Law Society, as well as the Association for Public Interest Law. I additionally have served on the board of the Students for Civil Justice since Fall of last year. As of May 2024, I am engaged in a pro-bono legal internship with the Victims' Rights Center's Connecticut Alliance to End Sexual Violence and will be assisting them remotely until August 2, 2024.

Through my legal education, I was made aware of the low saturation of private investigators in Rhode Island, with only 5 being licensed in Bristol. I am excited to serve our community and use my experience and professional skillset to help provide closure to new clients in Rhode Island, Connecticut & Massachusetts. I am now seeking licensure from you, the Bristol Town Council, to resume my practice as a private investigator. While this will assist in financing my JD it will also allow me to continue engaging with the clients I aim to serve in the future, as well as the legal community I will join when I complete my degree in 2026.

Sincerely,

A handwritten signature in black ink, appearing to read 'Matthew J. Ijac', is written over a horizontal line. The signature is stylized and somewhat cursive.

**Matthew J. Ijac, BSc, PI**

JD Candidate, RWU School of Law, Class of '26



## MATTHEW J. IJAC, PI

202 High Street, Bristol, Rhode Island 02809

Business Email(s):

### EDUCATION

#### **Roger Williams University School of Law, Bristol, Rhode Island**

*Candidate for Juris Doctor, May 2026*

Honors: Recipient of Robert Kent Scholarship, Trial Team 2024

Activities: Association for Public Interest Law, Criminal Law Society – President  
Students for Civil Justice – 1L, 2L Representative

#### **Florida International University, Miami, Florida**

*BSc in Criminal Justice, 2016-2018*

GPA: 3.00/4.00

Honors: Dean's List, multiple semesters  
National Society for Leadership & Success, Graduated with Honors

Activities: Jack D. Gordon Intelligence Fellowship – Runner-Up Candidate

#### **NITA, Online, Atlanta, Georgia**

*Private Investigation Continuing Certifications, May 2021*

Certifications: *Agency Licensure, Suspicious Death & Claims Investigations*

#### **Miami Dade College School of Justice, Miami, Florida**

*CC Private Investigations Licensing, Sept. 2017*

#### **University of Pecs Medical School, Pecs-Baranya, Hungary**

*Candidate for Medical Doctorate, 2014-2016*

Activities: Clinical Externships- Boca-Delray Laser Pathology,  
Broward County Office of the Medical Examiner

#### **Indiana University, Bloomington, Indiana**

*Bachelor of Science Candidate, Anthropology, 2011-2014*

### PROFESSIONAL EXPERIENCE

#### **Ijac Forensic Consulting Services, Inc.**

*President, Founder*

Established and maintained client and advocate communication, as well as composed and delivered investigative reports for discovery in civil justice, sentencing mitigation, and criminal defense cases. Additionally, maintained liaison relationships between consultants and expert witnesses, as well as a small team of investigators and technical specialists.

Remote Position

October 2022- Present

#### **Coventbridge Group**

*Private Investigator, Claims Division*

Performed federally subcontracted undercover & claims investigations. Conducted field interviews and depositions, locating witnesses and claimants. Built relationships with adjusters and law enforcement for case-related data collection.

Remote Position

February 2022 – August 2023

**PRIVATE DETECTIVE'S BOND**

**BOND NUMBER:** 108056797

KNOW ALL MEN BY THESE PRESENTS, THAT WE, Matthew Ijac, IFCS Inc.,  
of 202 High St, BRISTOL, RI 02809, as Principal, and  
Travelers Casualty and Surety Company of America, of Hartford, as  
Surety, are held and firmly bound unto Bristol, RI, in the  
sum of Five Thousand ( \$5,000.00 ) DOLLARS, to be  
paid to the said Bristol, RI aforesaid, and to his/her  
successors in said office to the payment of which we hereby, jointly and severally, bind ourselves, our  
respective heirs and executors.

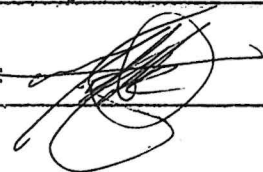
THE CONDITION OF THIS OBLIGATION IS SUCH THAT, Whereas the said  
Matthew Ijac, IFCS Inc. has applied for  
and received a License authorizing him/her to carry on the business of a Private Detective for the term  
ending May 18, 2025.

NOW, THEREFORE, if the said Matthew Ijac, IFCS Inc.,  
shall, as a Private Detective, properly discharge the services he may perform by virtue of such License  
and shall not violate any of the Provisions of Chapter 368, of the General Laws of the State of Rhode  
Island, and all acts and amendments thereof or in addition thereto, and shall pay all costs and damages  
occasioned by any violation on his part of the said Chapter or any amendments thereto, then this  
obligation is void; otherwise, to remain in full force and effect.

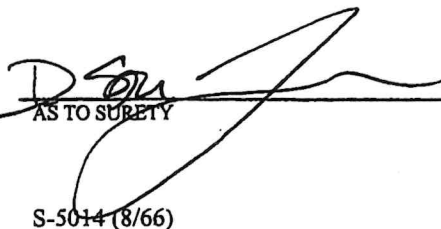
Sealed with our Seals and dated this May 23, 2024.

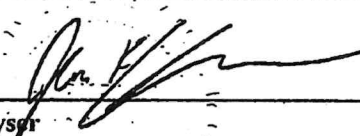
Matthew Ijac, IFCS Inc.

MATTHEW IJAC  
AS TO PRINCIPAL

By: 


Travelers Casualty and Surety Company of America

  
AS TO SURETY

By:   
Joshua Kayser Attorney-in-Fact

S-5014 (8/66)



	<b>Travelers Casualty and Surety Company of America</b> <b>Travelers Casualty and Surety Company</b> <b>St. Paul Fire and Marine Insurance Company</b> <b>Farmington Casualty Company</b>
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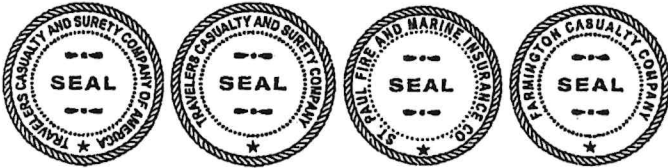
**POWER OF ATTORNEY**

Travelers Casualty and Surety Company of America, Travelers Casualty and Surety Company, St. Paul Fire and Marine Insurance Company, and Farmington Casualty Company are corporations duly organized under the laws of the State of Connecticut (herein collectively called the "Companies"), and the Companies do hereby make, constitute and appoint **Joshua Kayser** of **COLUMBIA, MO** their true and lawful Attorney(s)-in-Fact to sign, execute, seal and acknowledge the following bond or undertaking, and any riders thereto:

**Surety Bond No.: 108056797**

**Principal: Matthew Ijac, IFCS Inc.**

IN WITNESS WHEREOF, the Companies have caused this instrument to be signed, and their corporate seals to be hereto affixed, this **16th** day of **February, 2024**.



State of Connecticut

City of Hartford ss.

By:   
Bryce Grissom, Senior Vice President

On this the **16th** day of **February, 2024**, before me personally appeared **Bryce Grissom**, who acknowledged himself to be the Senior Vice President of each of the Companies, and that he, as such, being authorized so to do, executed the foregoing instrument for the purposes therein contained by signing on behalf of said Companies by himself as a duly authorized officer.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission expires the **30th** day of **June, 2026**



  
Anna P. Nowik, Notary Public

This Power of Attorney is granted under and by the authority of the following resolutions adopted by the Boards of Directors of each of the Companies, which resolutions are now in full force and effect, reading as follows:

**RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President, any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary may appoint Attorneys-in-Fact and Agents to act for and on behalf of the Company and may give such appointee such authority as his or her certificate of authority may prescribe to sign with the Company's name and seal with the Company's seal bonds, recognizances, contracts of indemnity, and other writings obligatory in the nature of a bond, recognizance, or conditional undertaking, and any of said officers or the Board of Directors at any time may remove any such appointee and revoke the power given him or her; and it is

**FURTHER RESOLVED**, that the Chairman, the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President may delegate all or any part of the foregoing authority to one or more officers or employees of this Company, provided that each such delegation is in writing and a copy thereof is filed in the office of the Secretary; and it is

**FURTHER RESOLVED**, that any bond, recognizance, contract of indemnity, or writing obligatory in the nature of a bond, recognizance, or conditional undertaking shall be valid and binding upon the Company when (a) signed by the President, any Vice Chairman, any Executive Vice President, any Senior Vice President or any Vice President, any Second Vice President, the Treasurer, any Assistant Treasurer, the Corporate Secretary or any Assistant Secretary and duly attested and sealed with the Company's seal by a Secretary or Assistant Secretary; or (b) duly executed (under seal, if required) by one or more Attorneys-in-Fact and Agents pursuant to the power prescribed in his or her certificate or their certificates of authority or by one or more Company officers pursuant to a written delegation of authority; and it is

**FURTHER RESOLVED**, that the signature of each of the following officers: President, any Executive Vice President, any Senior Vice President, any Vice President, any Assistant Vice President, any Secretary, any Assistant Secretary, and the seal of the Company may be affixed by facsimile to any Power of Attorney or to any certificate relating thereto appointing Resident Vice Presidents, Resident Assistant Secretaries or Attorneys-in-Fact for purposes only of executing and attesting bonds and undertakings and other writings obligatory in the nature thereof, and any such Power of Attorney or certificate bearing such facsimile signature or facsimile seal shall be valid and binding upon the Company and any such power so executed and certified by such facsimile signature and facsimile seal shall be valid and binding on the Company in the future with respect to any bond or understanding to which it is attached.

I, **Kevin E. Hughes**, the undersigned, Assistant Secretary of each of the Companies, do hereby certify that the above and foregoing is a true and correct copy of the Power of Attorney executed by said Companies, which remains in full force and effect.

Dated this **23** day of **May, 2024**.



  
Kevin E. Hughes, Assistant Secretary

**To verify the authenticity of this Power of Attorney, please call us at 1-800-421-3880.**  
**Please refer to the above-named Attorney(s)-in-Fact and the details of the bond to which this Power of Attorney is attached.**



# IFCS INC

IIAC FORENSIC  
CONSULTING SERVICES

-More than just a  
private eye-

- Civil Investigations
- Criminal Defense
- Background Checks
- Family Law
- Due Diligence

A full-service consulting agency that gathers admissible evidence through legal investigations. From witnesses and missing persons to stolen property and bank balances we find what other agencies can't

Forensic Evidence  
Collection

Document Recovery  
& Review

Recorded Statements  
& Depositions

Psychological  
Analysis

Expert Witness  
Testimony

Surveillance &  
Remote Video



Learn more at [IFCS-Inc.com](http://IFCS-Inc.com)

Call +1 (561) 716-9807 for a free consultation





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: May 28, 2024

RE: Matthew J. Ijac, BSC, PI IFCS, Inc. (Ijac  
 Forensic Consulting Services, Inc.) 202 High  
 Street re Private Investigator's License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 26, 2024**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 19, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 06-08-24

**PETITION DESCRIPTION:**

Matthew J. Ijac, BSC, PI IFCS, Inc. (IJAC Forensic Consulting Sevices, Inc.) 202 High Street  
Re Private Investigator's License

**PERSON/S FILING PETITION:** Matthew J. Ijac

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

A background check was performed for Mr. Ijac. After reviewing the application, there is no known cause for denial of this license, provided that all laws and ordinances pertaining to such license are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 06-18-24

*Concun*  
*Stm Intm*  
STEVEN CONTENTE  
Town Administrator

2024 JUN 20 PM 1:57  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND



VICTIM RIGHTS CENTER  
OF CONNECTICUT  
A Program of The Alliance

June 24, 2024  
Bristol Town Clerk  
Attn: Melissa Cordeiro  
10 Court Street  
Bristol, RI 02809  
mcordeiro@bristolri.gov

**RE: Letter of good standing on behalf of Matthew Ijac**

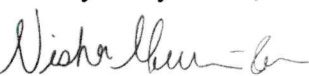
My name is Nisha Mungroo-Inga, and I am the Program Director and Managing Attorney at the Victim Rights Center of Connecticut (VRCCT). I write this letter in support of Matthew Ijac, who has been a summer intern at our program since May of 2024. Matthew is a responsible, committed, and very altruistic individual, and I support his candidacy for private investigative licensure in the state of Rhode Island.

VRCCT is a team of four attorneys and legal support staff that provides pro bono legal representation to survivors of sexual assault, stalking victims, domestic violence victims, and victims of elder abuse, in the state of Connecticut. VRCCT is the only law firm in Connecticut that provides pro bono legal representation to victims in criminal cases. Our organization demonstrates expertise in preventing sexual violence and stalking by assisting with the prosecutions and convictions of offenders, representing clients in restraining order hearings, and assisting clients with other types of complaints that are governed by administrative law such as Title IX, Commission on Human Rights and Opportunities (CHRO), and the Department of Public Health.

Matthew is very passionate about his work and he has used his investigative background to help many people. At this time, he is helping people who need his services and if he were to obtain his private investigative license in Rhode Island, it would allow him to do so much more. Stalking is a very common crime that occurs with very little evidence, especially with respect to virtual stalking. Matthew's licensure would allow him to aid us in obtaining the necessary evidence to meet the probable cause standard that is required for an arrest warrant, and at the very least, to gather evidence to help clients procure restraining orders against their perpetrators.

Matthew is someone who would protect his license and follow the code of ethics with utmost care and concern. Please consider him for licensure in your state. If you need further information or have any questions, please do not hesitate to contact me. My phone number is (860) 595-5022 and my email address is [nisha@endsexualviolencect.org](mailto:nisha@endsexualviolencect.org)

Very Truly Yours,

  
Nisha Mungroo-Inga, Esq.  
VRCCT

Program Director/Managing Attorney





LICENSE REQUEST: VICTUALLING LICENSE

Expires: December 1st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

VICTUALLING LICENSE

NAME OF ESTABLISHMENT: Seven LLC DBA Pick N Pay

ADDRESS: 300 Hope St, Bristol, RI 02809

APPLICANT NAME: Anjan Thapa

HOURS OF OPERATION: 6-11pm 7 DAYS

2024 JUN -6 PM 2:23  
TOWN CLERK'S OFFICE  
BRISTOL, R.I. 02809

- Victualling Petition & \$75 License Fee (payable after Council approves license)
- Second Quarter Taxes must be paid (call 253-7000 for amount due)
- Fire Department Clearance 401-253-6912
- Water Pollution Control Clearance (grease removal unit) 401-253-8877
- RI Department of Health Clearance 401-222-2749

Please attend the Council meeting on June 26, 2024

SIGNATURE: *Anjan Thapa*  
NAME: Anjan Thapa

Petition must be returned by June 12, 2024

Date Received: \_\_\_\_\_

TAX STAMP



\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TO BE USED BY FINANCE DEPARTMENT



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: June 7, 2024

RE: Anjan Thapa, Soven LLC dba Pick N Pay, 300 Hope  
 Street request for Victualling License

May we please have the recommendations of the department heads you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 26, 2024.

**Due to the upcoming Holiday**, all items for this docket must be received in the Clerk's office before 12:00 noon on **Tuesday, June 18, 2024**. Any submissions received after this deadline will be deferred to the following council agenda.

Thank you for your cooperation and prompt reply.

Attachment



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 06-07-2024

**PETITION DESCRIPTION:**

Anjan Thapa, Soven LLC dba Pick N Pay, 300 Hope Street request for Victualling license

**PERSON/S FILING PETITION:** Anjan Thapa

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

After reviewing this petition, there is no known reason to deny the approval of this victualling license, provided that all laws and ordinances governing this practice are followed.

2024 JUN 20 PM 1:58

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 06-18-24

*Concur*  
*Stm*  
**STEVEN CONTENTE**  
Town Administrator



## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 7, 2024  
**Re:** License Recommendation, June 26 Council Meeting

---

The fire department has reviewed the request presented as follows:

1. Victualling License  
Anjan Thapa, Soven LLC, d/b/a Pick N Pay  
300 Hope St.

There is no objection to the license request provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concur*  
*TH Contente*  
STEVEN CONTENTE  
Town Administrator





# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

June 14, 2024

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: Petition for Victualling License - Pick N Pay  
300 Hope Street

In review of the above petition, I recommend that the petition be approved.

This petition is for the future new owner of the business.

Thank you.

STEVEN CONTENTE  
Town Administrator



**Town of Bristol, RI**  
**WATER POLLUTION CONTROL DEPARTMENT**  
2 PLANT AVENUE  
BRISTOL, RI 02809-3015  
(401) 253-8877 Fax: (401) 253-2910  
Pretreatment Department, Shealyn A. Davey

TOWN HALL  
10 COURT STREET  
BRISTOL, RI 02809  
(401) 253-7000

DATE: June 14, 2024  
TO: Steven Contente  
Town Administrator  
FROM: Shealyn A. Davey  
Chemist/Pretreatment Coordinator  
RE: Request for Victualling License – Anjan Thapa, Soven LLC. d/b/a Pick N Pay, 300 Hope Street

2024 JUN 17 AM 9:57  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

---

Pick N Pay is a convenience store that has never needed to be permitted by the Town of Bristol's Pretreatment Program, because there hasn't been any gasoline or diesel tanks/devices and no food preparation has taken place at this location. I have spoken with Anjan Thapa and they have confirmed that there will be no changes to the business plan at this time. Therefore, a Wastewater Discharge Permit is not needed at this time.

**I therefore have no objections to the above petition and support the request.**

Sincerely,

Shealyn A. Davey  
Pretreatment Coordinator



LICENSE REQUEST: HOLIDAY SALES LICENSE  
EXPIRES: DECEMBER 1, 2024

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to be granted a

**HOLIDAY SALES LICENSE** includes: New Year's Day, Memorial Day, 4th of July, Victory Day, Labor Day, Columbus Day and Veteran's Day. *Does not include operating on Christmas or Thanksgiving.*

FOR: Soven LLC Dba Pick N PAY

AT: 300 HOPE ST, BRISTOL RI 02809

BY: Anjan Inapa

TYPE OF BUSINESS: C-store

HOURS OF OPERATION: 6 am - 11 pm 7 DAYS

2021 JUN -5 PM 2:22  
TOWN CLERK'S OFFICE  
BRISTOL RI 02809

\$0 Fee for License

\*Late Application Fee: \$25.00

2nd Quarter taxes must be paid before license can be issued.

Please attend the Council meeting on June 26, 2024

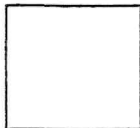
\*SIGNATURE: Anjan Inapa

NAME: Anjan Inapa (PLEASE PRINT NAME OF APPLICANT)

Petition must be returned by Wednesday June 12, 2012 at 4PM

Date Returned: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: June 7, 2024

RE: Anjan Thapa, Soven LLC dba Pick N Pay, 300 Hope  
 Street request for Holiday Sales License

A handwritten signature in black ink, appearing to read 'Melissa Cordeiro', is written over the 'FROM' field of the memorandum.

May we please have the recommendations of the department heads you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 26, 2024.

**Due to the upcoming Holiday, all items for this docket must be received in the Clerk's office before 12:00 noon on Tuesday, June 18, 2024. Any submissions received after this deadline will be deferred to the following council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 06-07-2024

**PETITION DESCRIPTION:**

Anjan Thapa, Soven LLC dba Pick N Pay, 300 Hope Street request for holiday sale license

**PERSON/S FILING PETITION:** Anjan Thapa

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

After reviewing this petition, there is no known reason to deny the approval of this holiday sale license, provided that all laws and ordinances governing this practice are followed.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 JUN 20 PM 1:57

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 06-18-24

*Concun*  
*Tha*  
*Wozny*  
STEVEN CONTENTE  
Town Administrator



# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 7, 2024  
**Re:** License Recommendation, June 26 Council Meeting

---

The fire department has reviewed the request presented as follows:

- 1. Holiday Sales License  
Anjan Thapa, Soven LLC, d/b/a Pick N Pay  
300 Hope St.

There is no objection to the license request provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator





# Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

June 14, 2024

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: **Petition for Holiday Sales License - Pick N Pay  
300 Hope Street**

*Review*

In review of the above petition, I recommend that the petition be approved.

This petition is for the future new owner of the business.

Thank you.

*CONCURRED*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



PUBLIC LAUNDRY LICENSE RENEWALS  
EXPIRES: JULY 1, 2024

Establishment	d/b/a	Contact & Mailing Address	Business Address
Sam's Cleaners	Sam's Tailoring & Cleaning	Edward J. Cox (16 Butterworth Ave.)	170 High Street
Graham Laundry Corp.	Purity Laundry, Inc.	Scott McGregor (661 Metacom Ave., Unit 18)	390 Metacom Avenue
Star Laundromat		Kyle Olsen	26 Gooding Avenue
Liberty Laundry	Liberty Laundry	Robert Kreft (17 Sandy Ln.) & Cathy Riley	246 State Street



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: June 3, 2024

RE: Public Laundry License Renewals 2024-2025

May we please have the recommendations of the department heads you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 26, 2024.

**Due to the upcoming Holiday, all items for this docket must be received in the Clerk's office before 12:00 noon on Tuesday, June 21, 2024. Any submissions received after this deadline will be deferred to the following council agenda.**

Thank you for your cooperation and prompt reply.

Attachment

**APPLICANT DIRECTIONS**

**To process your application, the following fields must be completed.**

**Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.**

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Robert

Last Name:

Kreft

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

06/01/2007

Business Email:

Business Website:

---

**Description of Business**

Laundromat

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Select State ▼

Secondary Owner Mailing Zip:

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Robert

Primary Emergency Contact Last Name:

Kreft

Primary Emergency Contact Email:

rkreft@kreftgroup.com

Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant ▼

**APPLICANT DIRECTIONS***Purity Laundry*

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Sarah

Last Name:

McGregor

Email Address:

Business Phone:

Business Fax:

N/A

Business CO Sales Tax#:

N/A

Date Business Opened:

05/2007

Business Email:

Business Website:

N/A

---

**Description of Business**



Coin Laundry  
Wash/Dry/Fold

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Secondary Owner Mailing Zip:

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Primary Emergency Contact Last Name:

Primary Emergency Contact Email:

Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant ▼



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 06-08-24

**PETITION DESCRIPTION:**

Public Laundry License Renewals 2024-2025

**PERSON/S FILING PETITION:**

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 JUN 20 PM 1:57

**NOTES:**

We conducted a check of calls for service to the listed business. The checks showed no calls of concern to any of the listed business:

- Sam's Cleaners
- Graham Laundry Corp.
- Star Laundromat
- Liberty Laundry

I recommend that the petitioners' requests for renewal of Public Laundry License be granted.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 06-18-24

*Steven Contente*  
**STEVEN CONTENTE**  
Town Administrator



**Town of Bristol, RI**  
WATER POLLUTION CONTROL DEPARTMENT  
2 PLANT AVENUE  
BRISTOL, RI 02809-3015  
(401) 253-8877 Fax: (401) 253-2910  
Pretreatment Department, Shealyn A. Davey

TOWN HALL  
10 COURT STREET  
BRISTOL, RI 02809  
(401) 253-7000

DATE: June 14, 2024  
TO: Steven Contente  
Town Administrator  
FROM: Shealyn A. Davey  
Chemist/Pretreatment Coordinator  
RE: Public Laundry License Renewals – 2024

2024 JUN 17 AM 9:57

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Concerning the renewal of public laundry licenses, my department has no objections to the businesses below. These businesses are all properly permitted, are in good standing, and have no history of violations.

- Sam's Tailoring & Cleaning, 170 High Street (Edward Cox)
- Purity Laundry, Inc., 390 Metacom Avenue (Scott McGregor)
- Star Laundromat, 26 Gooding Avenue (Kyle Olsen)
- Liberty Laundry, 246 State Street (Robert Kreft & Cathy Riley)

Sincerely,

Shealyn A. Davey  
Chemist/Pretreatment Coordinator

CONCUN  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

June 14, 2024

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director of Community Development

RE: Public Laundry License Renewals 2024-2025

2024 JUN 14 PM 1:50

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the list of Public Laundry License Renewals and reviewed same with the Code Compliance Officer and I have no objections to the renewals.

Thank you for the opportunity to comment.

STEVEN CONTENTE  
Town Administrator



DANCING ENTERTAINMENT LICENSE RENEWALS  
EXPIRES: JULY 1, 2024

E2

Item E2.

	A	B	C	D	E
1	Establishment	d/b/a	Contact	Address	Town
2					
3	AZJ Aidan's	Aidan's	Jeffrey Quinlan	5 John Street	Bristol RI 02809
4	Brick Pizza Co.		Jordon Sawyer	500 Wood St Unit 211	Bristol RI 02809
5	Bristol County Elks	Bristol County Elks	William B. Mitchell	1 Constitution Street	Bristol RI 02809
6	Bristol Sports Club		Elisio Castro	417 Wood Street	Bristol RI 02809
7	Liberatos Lounge and Restaurant, LLC	The Beach House	Gerry Liberatos	805 Hope Street	Bristol RI 02809
8	Borealis Coffee Company, LLC	Borealis Coffee Company	Brian Dwiggin	500 Wood St., Unit 113	Bristol RI 02809
9	Bristol Golf Club Inc.	The Clubhouse	Theresa Francis	95 Tupelo Street	Bristol RI 02809
10	Bristol Harbor Inn		Larry Goldstein	259 Thames St.	Bristol RI 02809
11	Common Pub, Inc.	Common Pub	Courtney Poissant	421 Wood Street	Bristol RI 02809
12	Cup Defenders Association		Steve Cavaliere	230 Wood Street	Bristol RI 02809
13	Thames Street Landing Co, LLC	Dewolf Tavern	Sai Viswanath	259 Thames St.	Bristol RI 02809
14	The Franklin, LLC	The Franklin	David Fierabend	195 Franklin St.	Bristol RI 02809
15	Jacky's Galaxie Bristol, Inc.	Jacky's Galaxie and Sushi Bar	Val Astrologo	383 Metacom Avenue	Bristol RI 02809
16	RIRO Enterprises, Inc.	Judge Roy Bean Saloon	Zach Rivers	1 State Street	Bristol RI 02809
17	Lobster Pot, Inc., The	The Lobster Pot	Jeffrey Hirsh	119-121 Hope Street	Bristol RI 02809
18	O'Brien & Brough		Adam O'Brien	500 Wood St. Unit 112	Bristol RI 02809
19	Pearl Holdings LLC	The Nest FKA Tinkers	Andrew Breslin	29 State Street	Bristol RI 02809
20	Pivotal Brewing Company		Rebecca Ernst	500 Wood St. Unit 111	Bristol RI 02809
21	Portside Tavern	Portside Tavern	Richard Corrente	444 Thames Street	Bristol RI 02809
22	Qhali		Alicia Saldana	34 Gooding Avenue	Bristol RI 02809
23	Roberto's	Roberto's	Richard Corrente	450 Hope Street	Bristol RI 02809
24	Dions Harbour House DBA	SS Dion	Stephen Dion	520 Thames Street	Bristol RI 02809
25	Six Pack Brewing		Mark G Papi	87-1 Gooding Ave	Bristol RI 02809
26	Libegoff Restaurant	Thames Waterside Bar & Grill	Gerry Liberatos	251 Thames Street	Bristol RI 02809
27	VFW Post #237	VFW Post #237	Armand Pereira	850 Hope Street	Bristol RI 02809
28	Vigilant Brewing Co.		Kevin J Amaral	44 Ballou Blvd	Bristol RI 02809
29	Wood Street Café, LLC	Wood Street Café	Sebastian Wordell	260 1/2 Wood Street	Bristol RI 02809





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: June 3, 2024

RE: Dancing and Entertainment License Renewals 2024-2025

May we please have the recommendations of the department heads you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 26, 2024.

**Due to the upcoming Holiday, all items for this docket must be received in the Clerk's office before 12:00 noon on Tuesday, June 21, 2024. Any submissions received after this deadline will be deferred to the following council agenda.**

Thank you for your cooperation and prompt reply.

Attachment

**APPLICANT DIRECTIONS**

*Wood Street Cafe*

**To process your application, the following fields must be completed.**

**Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.**

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Last Name:

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

Business Email:

Business Website:

---

**Description of Business**

Small neighborhood cafe

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Secondary Owner Mailing Zip:

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Primary Emergency Contact Last Name:

Primary Emergency Contact Email:

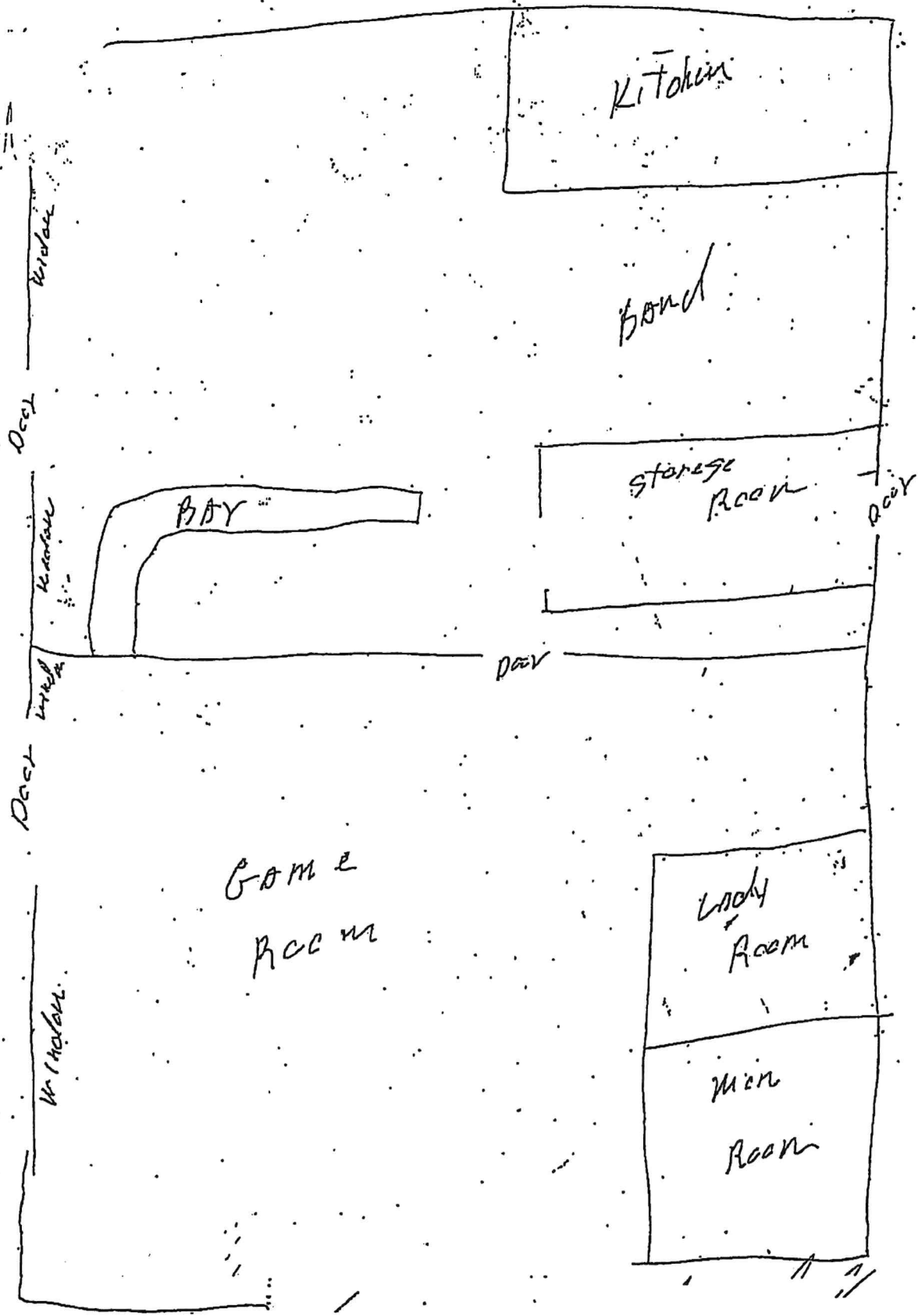
Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant ▼



**APPLICANT DIRECTIONS**

*6 pack Brewing*

**To process your application, the following fields must be completed.**

**Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.**

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Last Name:

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

Business Email:

Business Website:

---

**Description of Business**



Brewery

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Rhode Island - RI ▼

Secondary Owner Mailing Zip:

02809

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Mark

Primary Emergency Contact Last Name:

Papi

Primary Emergency Contact Email:

Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

Secondary Email Address:

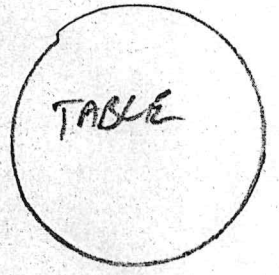
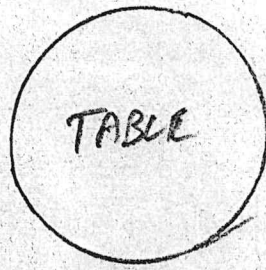
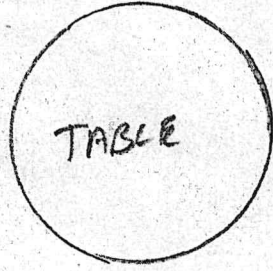
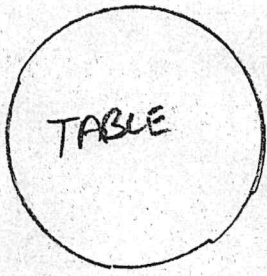
Secondary Contact Phone:

A - Applicant ▼

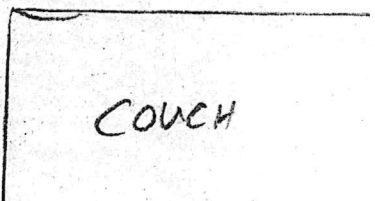
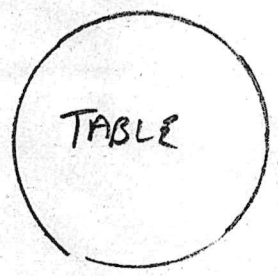
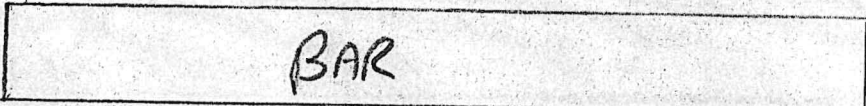
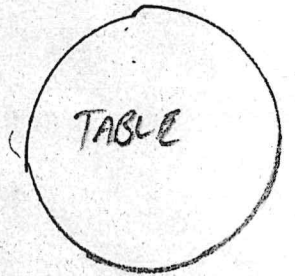
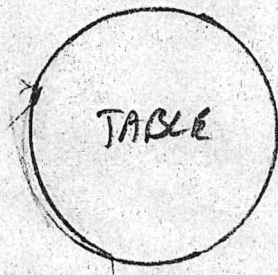
FRONT DOOR

to pack brew

Item E2.



LIVE MUSIC AREA



**APPLICANT DIRECTIONS**

*Cup Defenders*

**To process your application, the following fields must be completed.**

**Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.**

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Last Name:

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

Business Email:

Business Website:

---

**Description of Business**

Social Club.

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Rhode Island - RI ▼

Secondary Owner Mailing Zip:

02809

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Steve

Primary Emergency Contact Last Name:

Cavalieri

Primary Emergency Contact Email:

Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

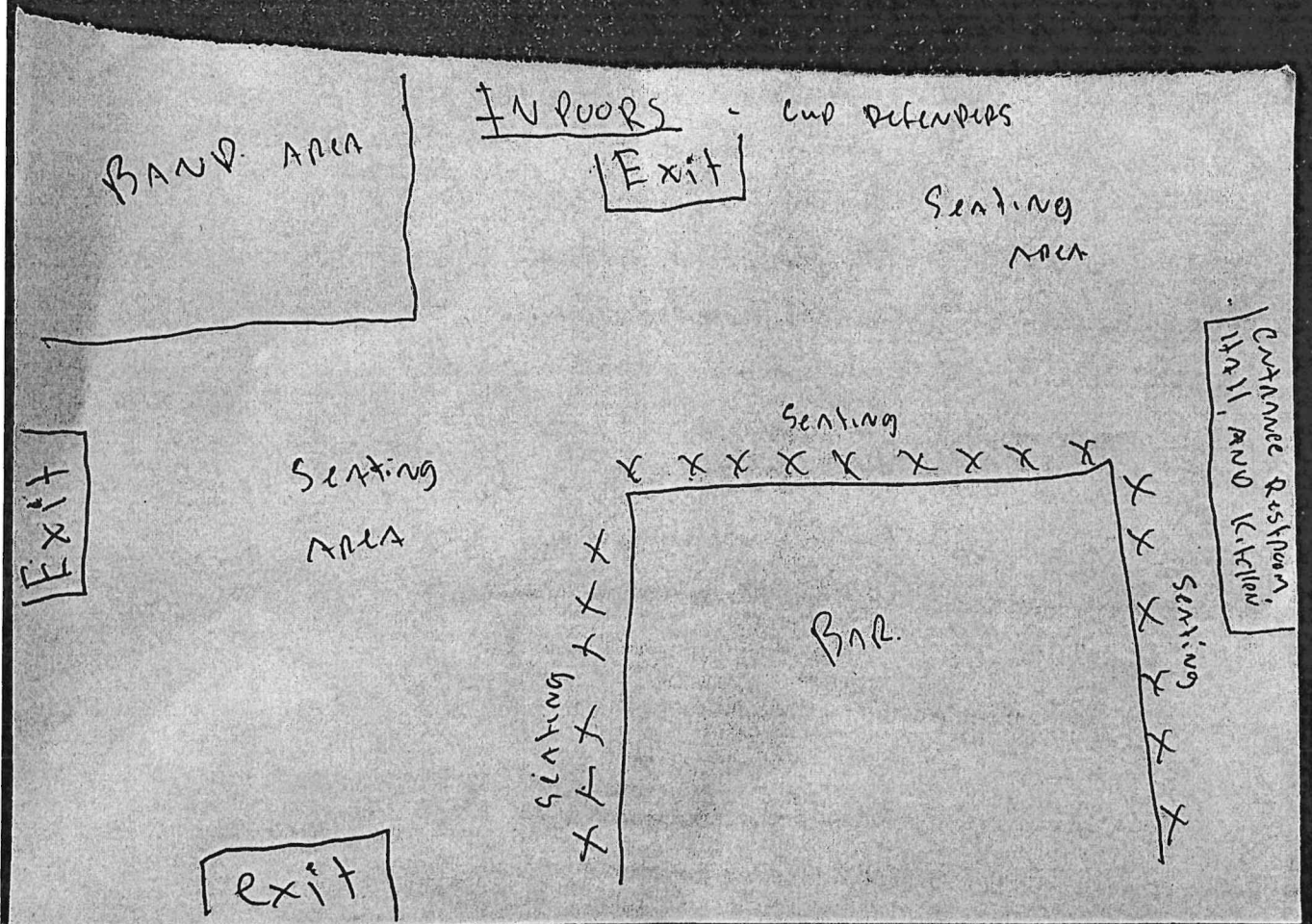
Secondary Email Address:

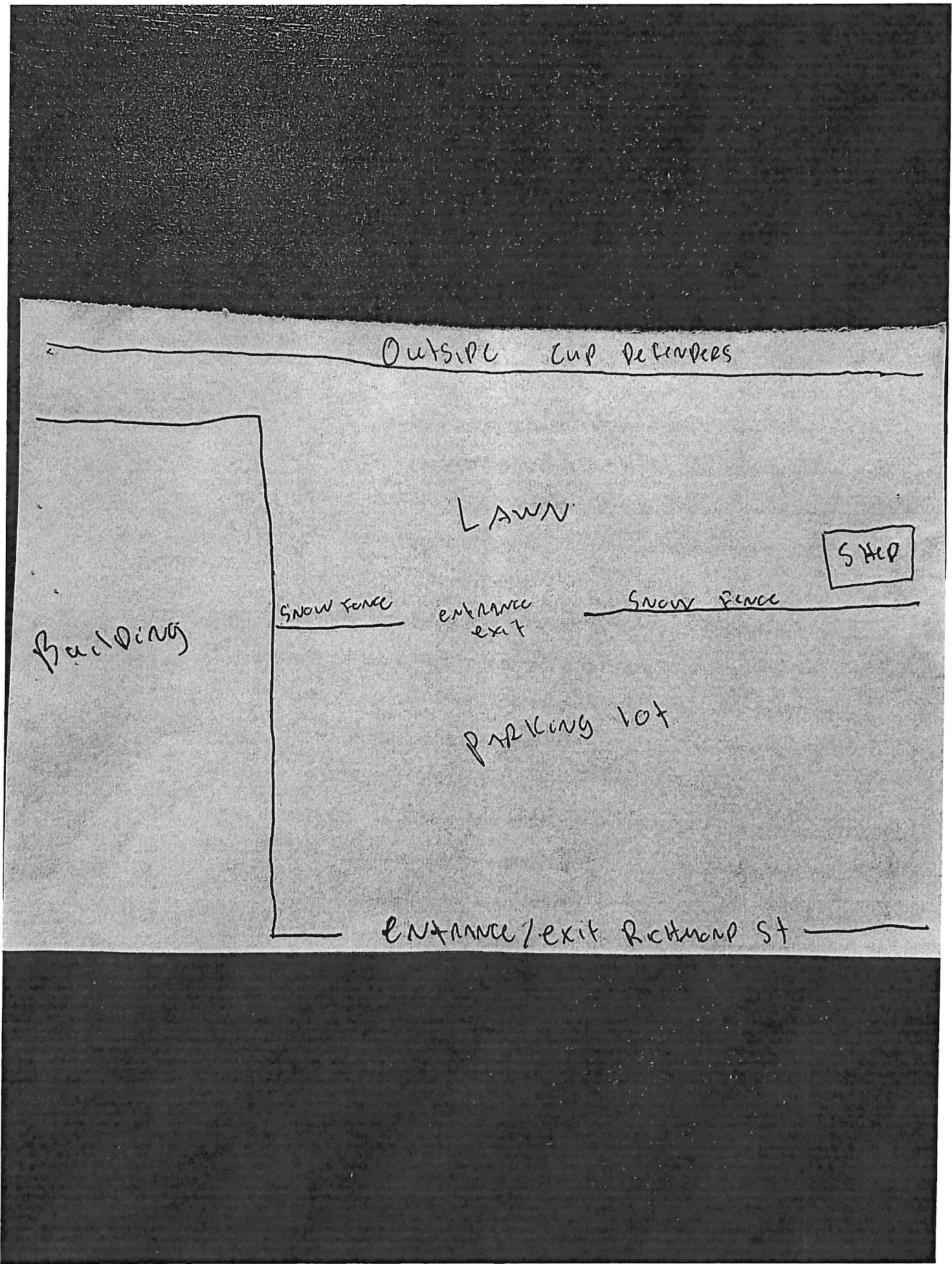
Secondary Contact Phone:

A - Applicant ▼



# CUP DEFENDERS - INSIDE





**APPLICANT DIRECTIONS***The Beach House*

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Eric

Last Name:

Shapiro

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

270689304

Date Business Opened:

2009

Business Email:

Business Website:

www.thebeachhouserri.com

---

**Description of Business**

Restaurant

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Select State ▼

Secondary Owner Mailing Zip:

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Eric

Primary Emergency Contact Last Name:

Shapiro

Primary Emergency Contact Email:

Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

Secondary Email Address:

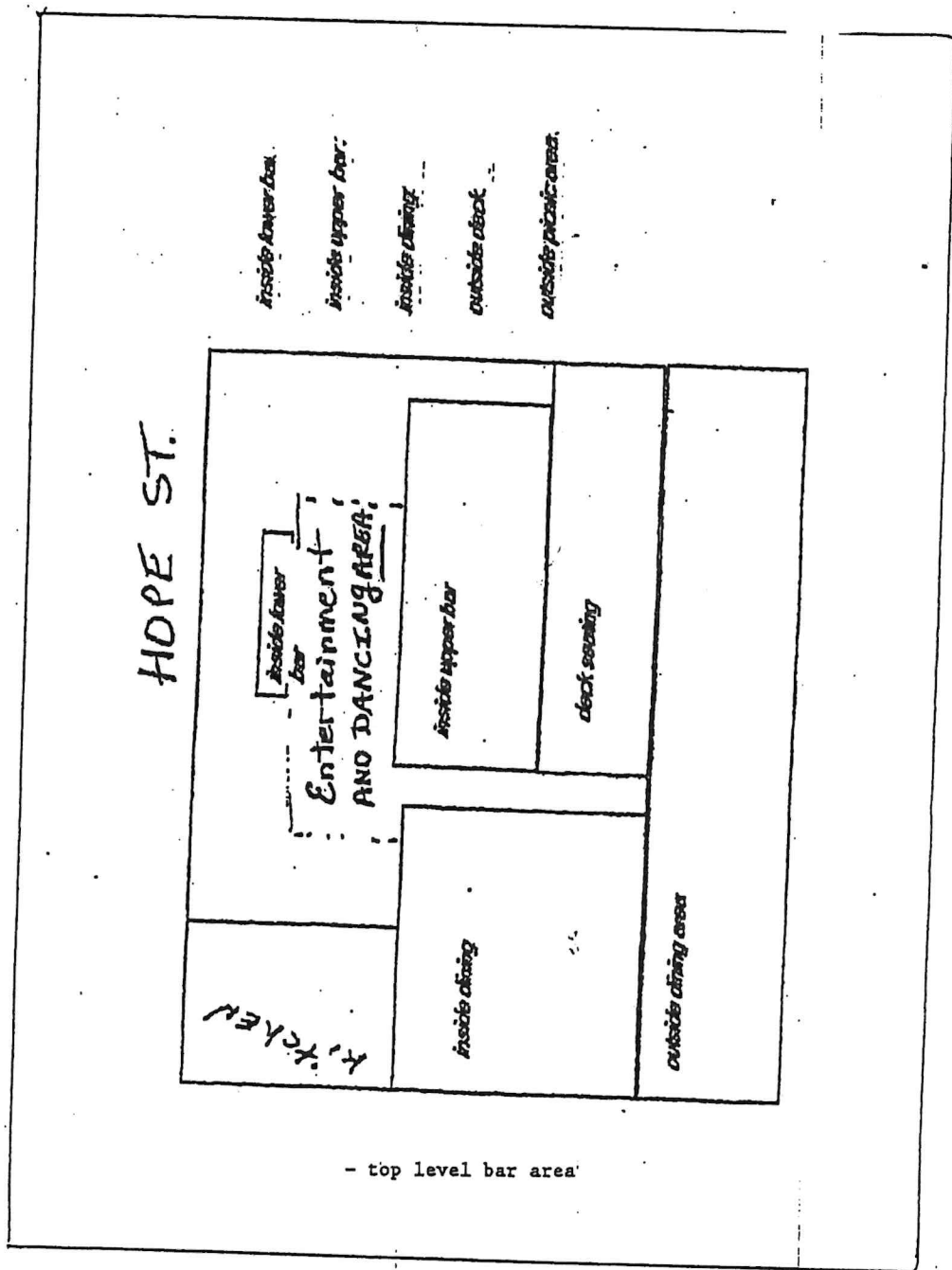
Secondary Contact Phone:

A - Applicant ▼

# Black House

805 HOPE STREET

## PROPOSED LOCATION OF ENTERTAINMENT



- top level bar area



**APPLICANT DIRECTIONS***Thames Waterside*

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Last Name:

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

Business Email:

Business Website:

---

**Description of Business**

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Secondary Owner Mailing Zip:

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Primary Emergency Contact Last Name:

Primary Emergency Contact Email:

Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

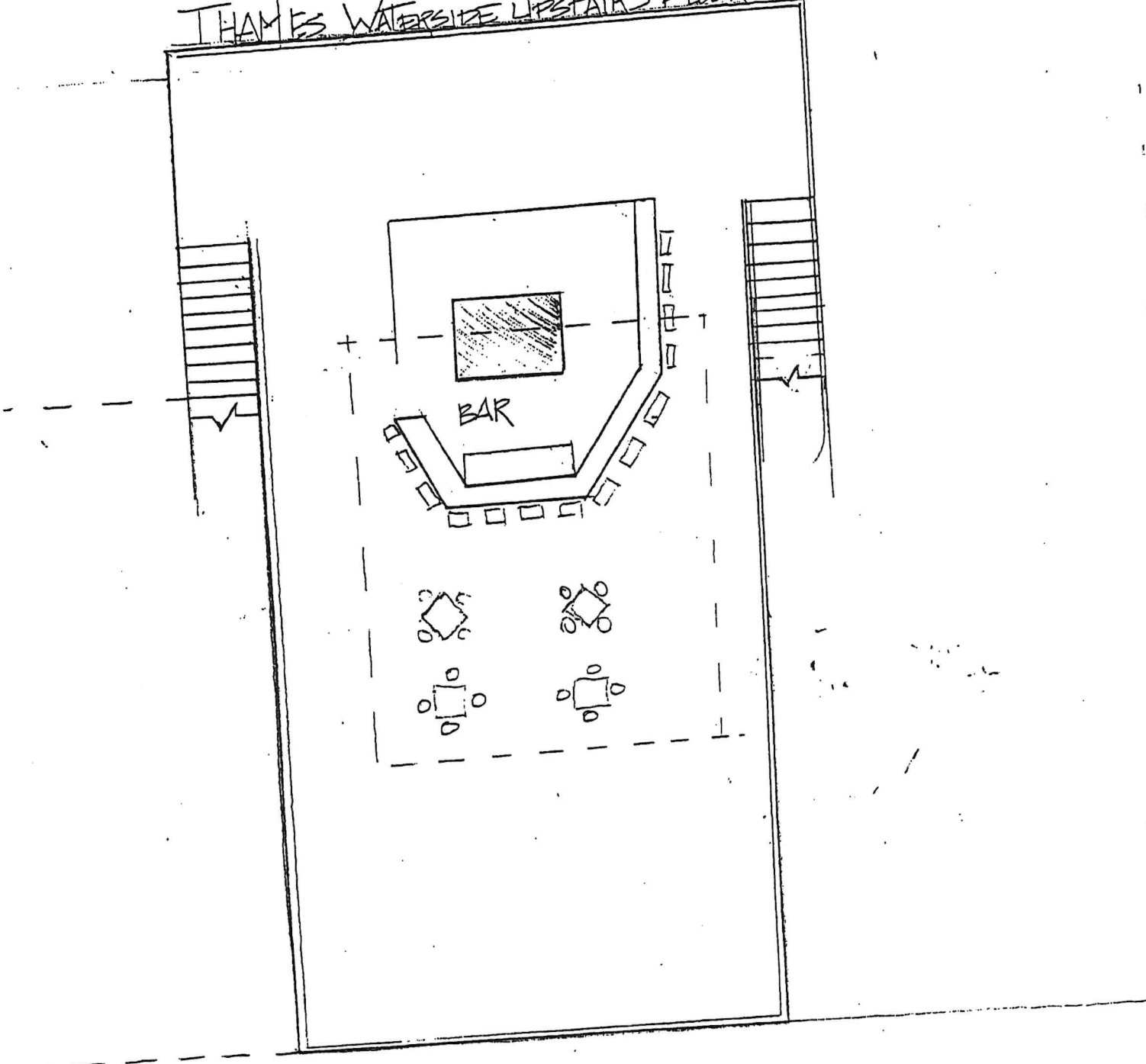
Secondary Email Address:

Secondary Contact Phone:

A - Applicant

1.

# THAMES WATERSIDE UPSTAIRS FLOOR PLAN



**APPLICANT DIRECTIONS***O'Brien & Brough*

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Last Name:

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

Business Email:

Business Website:

<https://www.obrienandbrough.com/>

---

**Description of Business**

**Secondary Owner Information**

Secondary Owner First Name:

Natalie

Secondary Owner Last Name:

O'Brien

Secondary Owner Mailing Address:

52 Clipper Way

Secondary Owner Mailing City:

Bristol

Secondary Owner Mailing State:

Rhode Island - RI ▼

Secondary Owner Mailing Zip:

02809

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Primary Emergency Contact Last Name:




Primary Emergency Contact Email:

Primary Emergency Contact Phone:

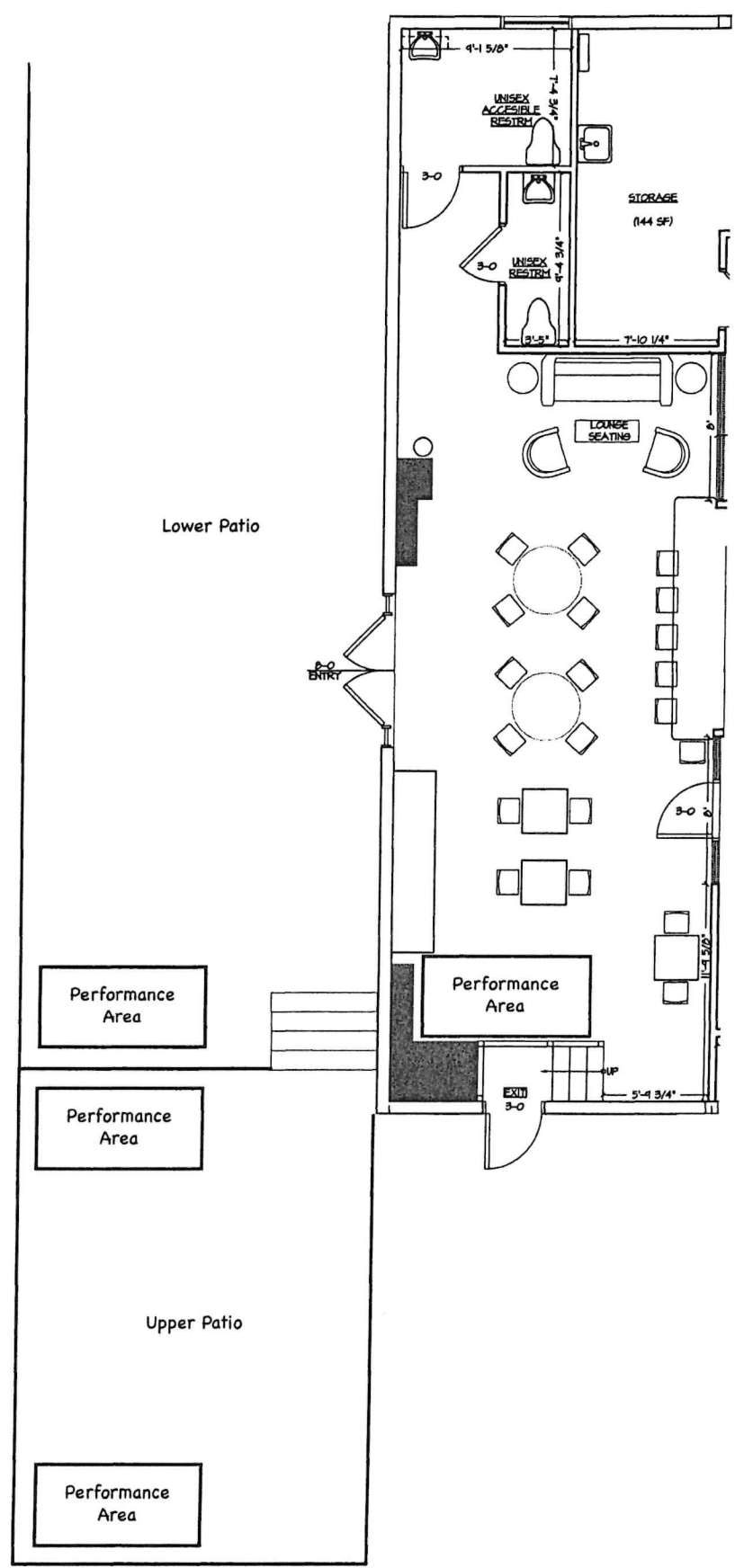
Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant 

*O'Brien & Brongh*



**APPLICANT DIRECTIONS***Jacky's Galaxie*

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Val

Last Name:

Astrologo

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

04/26/2004

Business Email:

Business Website:

www.jackysgalaxie.com

---

**Description of Business**

Restaurant

### Secondary Owner Information

Secondary Owner First Name:

Kin Wah

Secondary Owner Last Name:

Ko

Secondary Owner Mailing Address:

39 Riverview Drive

Secondary Owner Mailing City:

North Providence

Secondary Owner Mailing State:

Rhode Island - RI

Secondary Owner Mailing Zip:

02904

Secondary Owner Email:

Secondary Owner Phone:

### Business Emergency Contact Information

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Val

Primary Emergency Contact Last Name:

Astrologo


Primary Emergency Contact Email:

Primary Emergency Contact Phone:

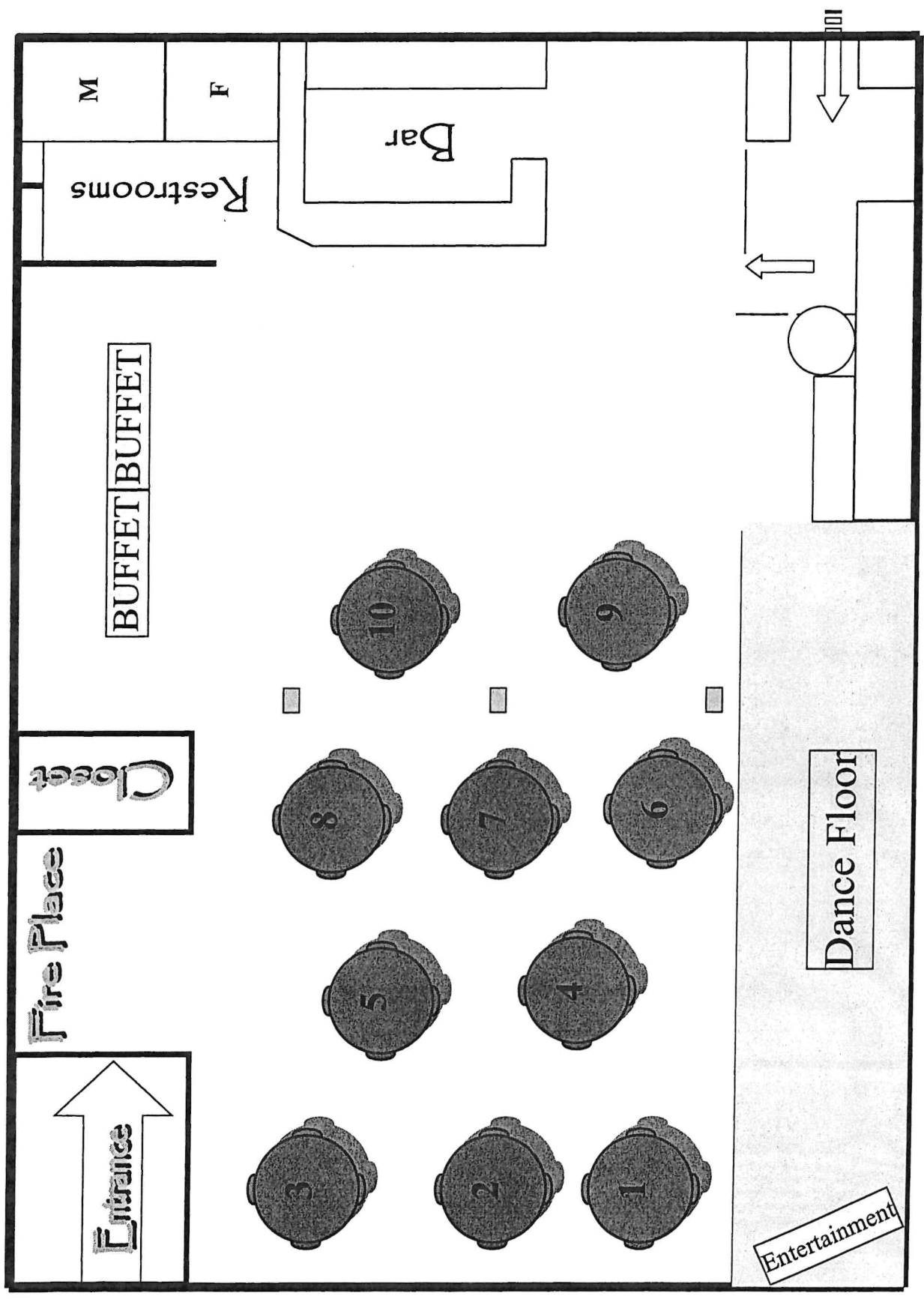
Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant 

*Jacky's Gala*



**Crystal Ballroom**



**APPLICANT DIRECTIONS***Borealis Coffee*

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Courtney

Last Name:

Staiano

Email Address:

r

Business Phone:

Business Fax:

Business CO Sales Tax#:

465427027

Date Business Opened:

June 10, 2021 (this address)

Business Email:

Business Website:

www.borealiscoffee.com

---

**Description of Business**

Coffee shop and cafe with bar

### Secondary Owner Information

Secondary Owner First Name:

Jessie

Secondary Owner Last Name:

Dwiggins

Secondary Owner Mailing Address:

144 Whipple Rd

Secondary Owner Mailing City:

Smithfield

Secondary Owner Mailing State:

Rhode Island - RI

Secondary Owner Mailing Zip:

02917

Secondary Owner Email:

Secondary Owner Phone:

### Business Emergency Contact Information

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Courtney

Primary Emergency Contact Last Name:

Staiano

Primary Emergency Contact Email:

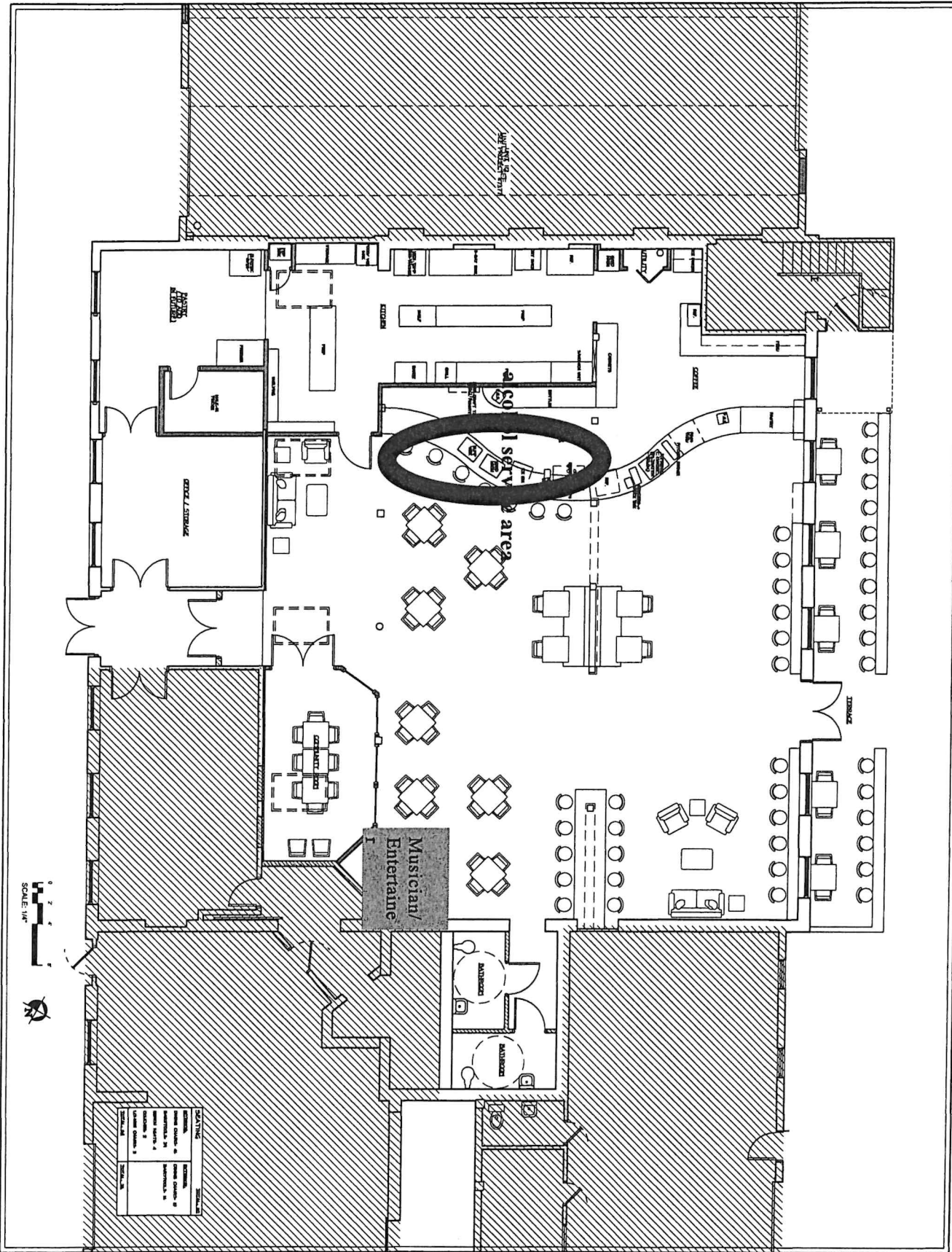
Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant ▼



*Borealis Coffee*

<p><b>J. H. L. ARCHITECTURE</b>                  ARCHITECT • BIRMINGHAM, P.C.                  190 High Street • Bristol, RI 02809                  401.386.8500 • Fax 401.410.0079</p>		<p>ISSUED FOR:                  OWNER REVIEW</p>		<p>PRELIMINARY ONLY                  NOT FOR CONSTRUCTION</p>	
<p>TENANT FIT-OUT                  FOR:  <b>BOREALIS COFFEE COMPANY</b>                  UNITY PARK                  500 WOOD STREET                  BRISTOL, RI 02809                  FIRST FLOOR                  PLAN</p>		<p>DATE: 05-01-01                  SCALE: AS NOTED                  PROJECT NUMBER:  <b>7401</b></p>		<p>REVISION DESCRIPTION DATE BY</p>	

**APPLICANT DIRECTIONS**

*Common Pub*

**To process your application, the following fields must be completed.**

**Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.**

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Last Name:

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

Business Email:

Business Website:

---

**Description of Business**

Restaurant

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Rhode Island - RI ▼

Secondary Owner Mailing Zip:

02809

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Courtney

Primary Emergency Contact Last Name:

Poissant




Primary Emergency Contact Email:

Primary Emergency Contact Phone:

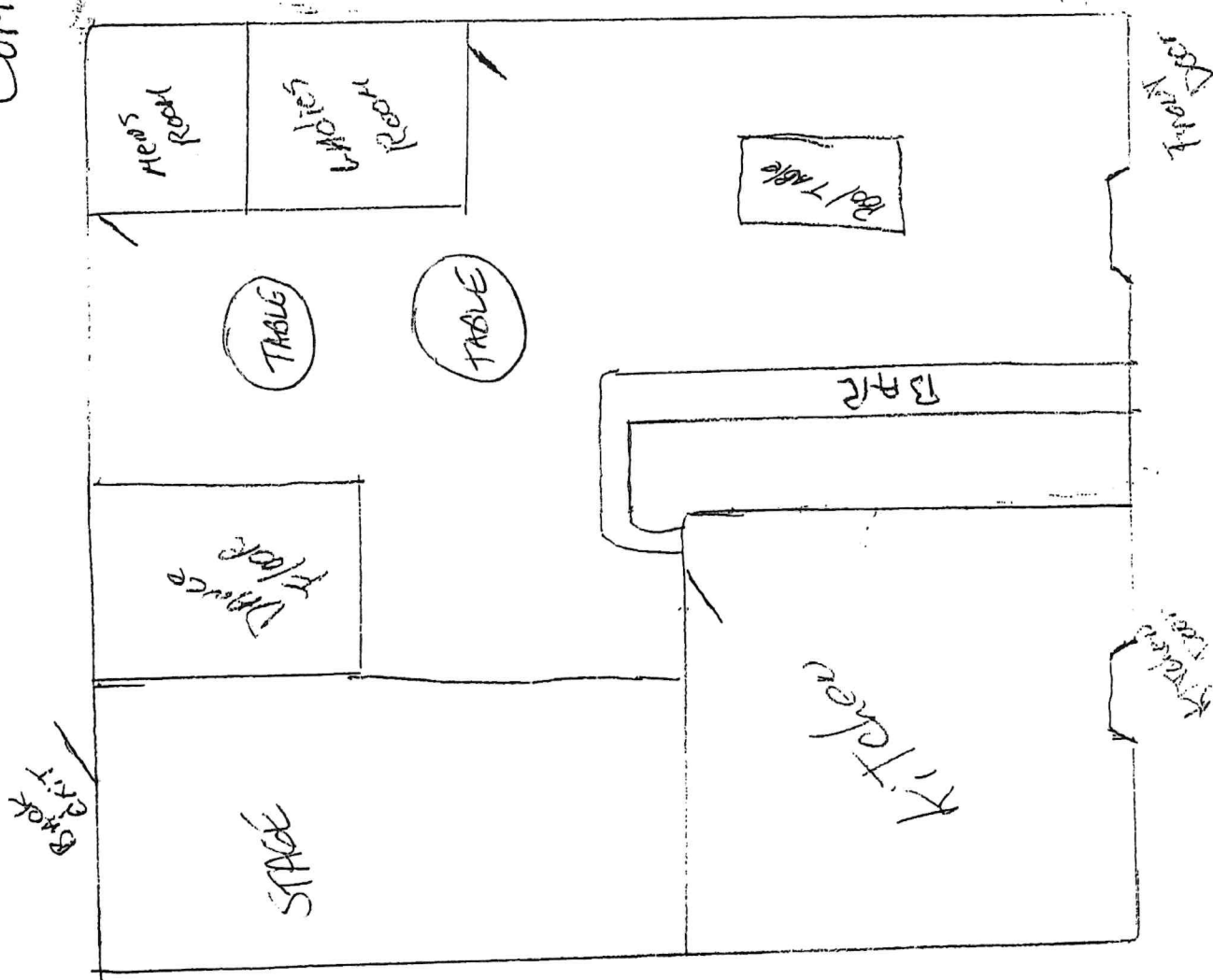
Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant 

# COMMON PUB



N  
W  
E  
S

### APPLICANT DIRECTIONS

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

#### Primary Contact Information (This is whom we will send all business license correspondence to)

First Name:

Last Name:

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Bristol Elks #1860

Date Business Opened:

Bristol Elks #1860

Business Email:

Business Website:

Benevolent Protective Order of Elks 1860

---

#### Description of Business

**Secondary Owner Information**

Secondary Owner First Name:

Jeff

Secondary Owner Last Name:

Brackett

Secondary Owner Mailing Address:

PO Box 226

Secondary Owner Mailing City:

Bristol

Secondary Owner Mailing State:

Rhode Island - RI ▼

Secondary Owner Mailing Zip:

02809-0226

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Primary Emergency Contact Last Name:

Primary Emergency Contact Email:

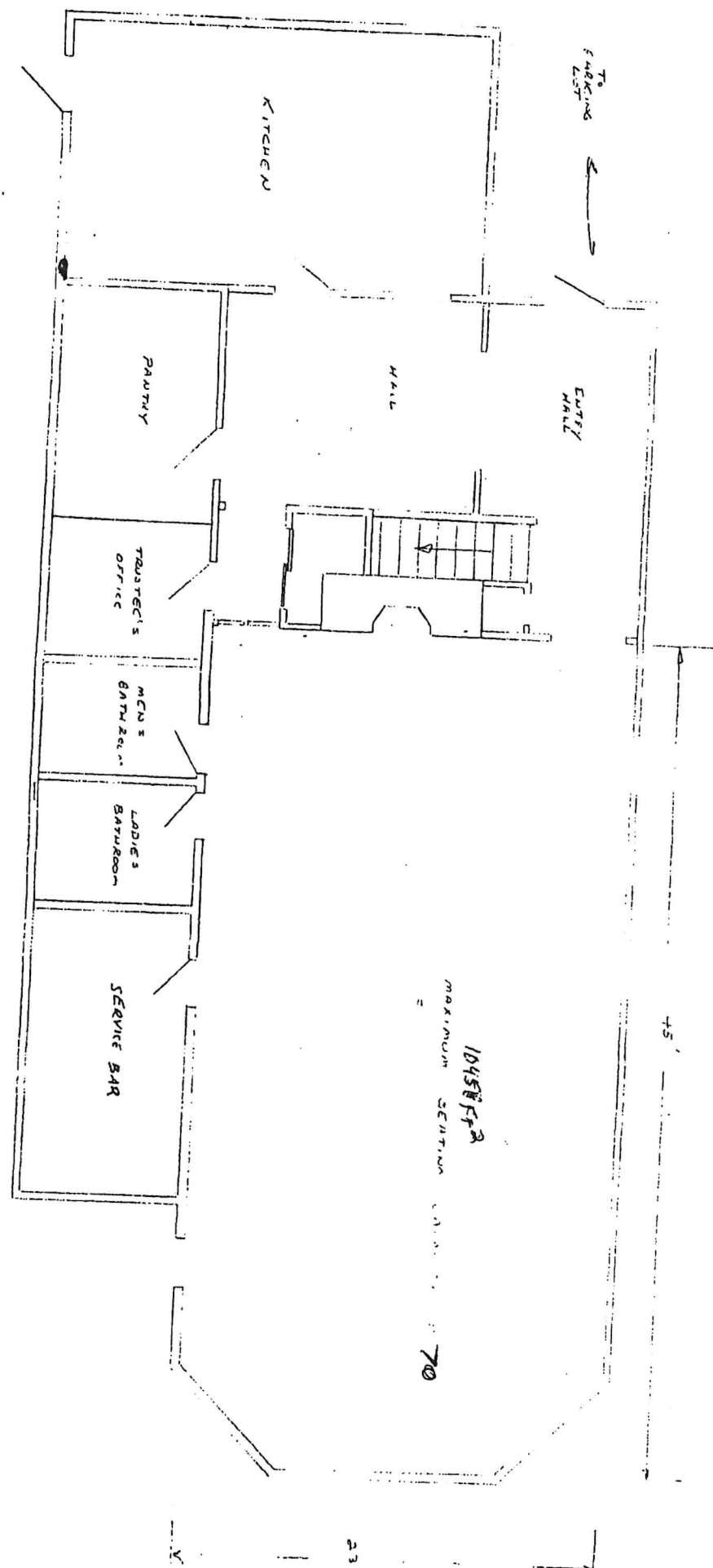
Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

Secondary Email Address:

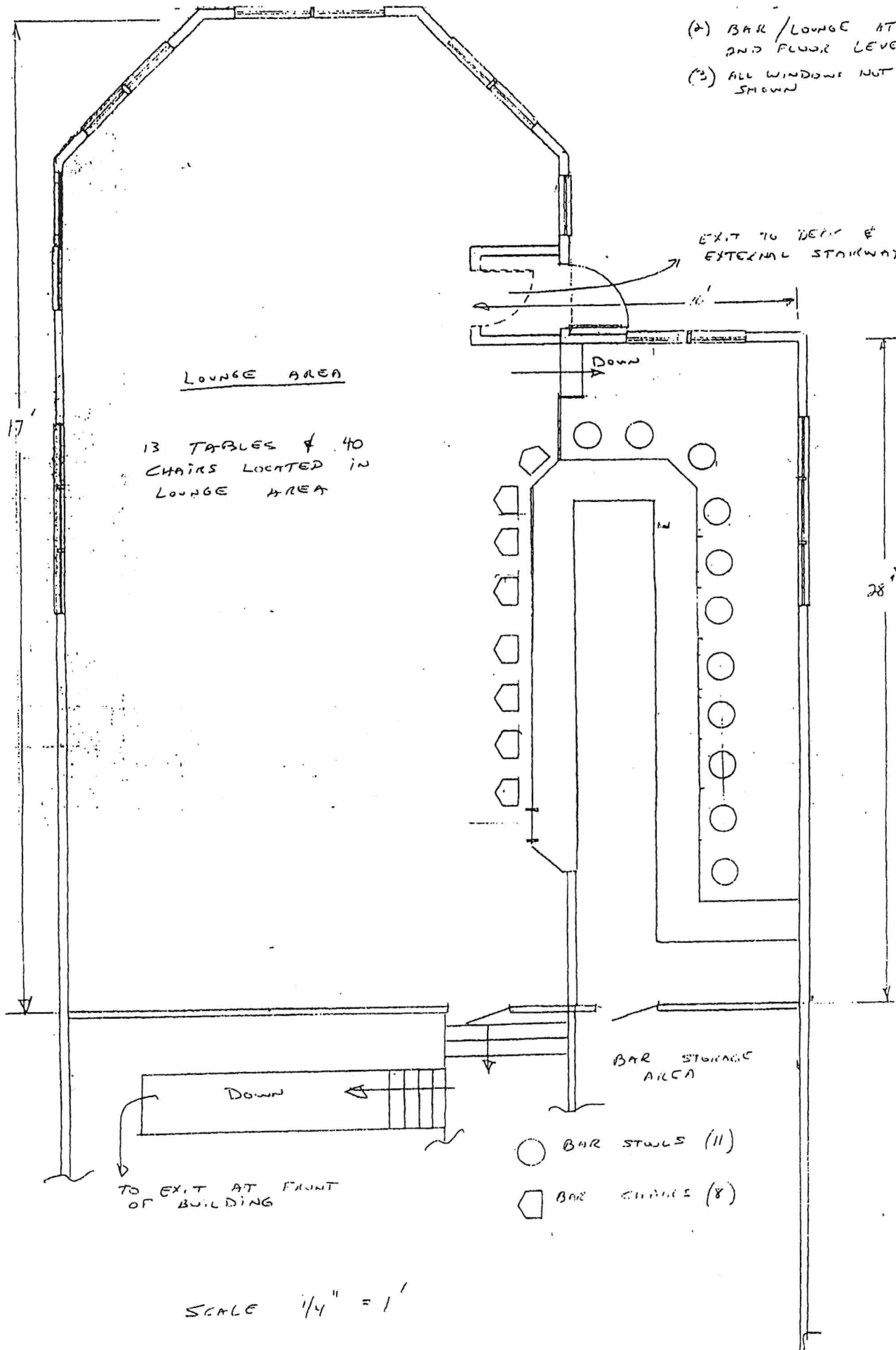
Secondary Contact Phone:

A - Applicant ▼



Beiston County Elys Lodge # 120  
 FIRST FLOOR PLAN





**APPLICANT DIRECTIONS***Vigilant Brewing*

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Luis

Last Name:

Medeiros

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

86-2829023

Date Business Opened:

6/24/2022

Business Email:

Business Website:

VigilantBrewing.com

---

**Description of Business**

Brewery

### Secondary Owner Information

Secondary Owner First Name:

Kevin

Secondary Owner Last Name:

Amaral

Secondary Owner Mailing Address:

44 Ballou Blvd

Secondary Owner Mailing City:

Bristol

Secondary Owner Mailing State:

Rhode Island - RI

Secondary Owner Mailing Zip:

02809

Secondary Owner Email:

Secondary Owner Phone:

### Business Emergency Contact Information

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Luis

Primary Emergency Contact Last Name:

Medeiros

Primary Emergency Contact Email:

Primary Emergency Contact Phone:

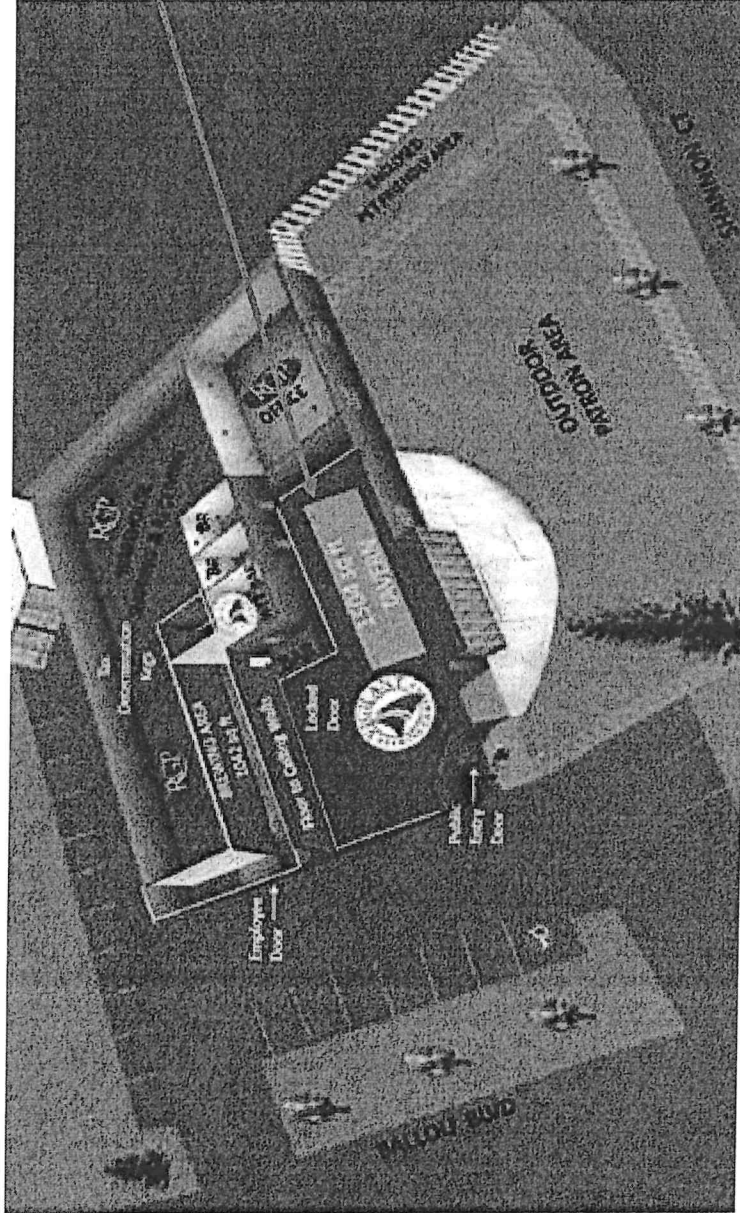
Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant ▼

*Vigilant*



Entertainment Location:  
Music & Performers setup  
along this back wall

**APPLICANT DIRECTIONS***Pivotal Brewing*

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Rebecca

Last Name:

Ernst

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

11/23/2022

Business Email:

Business Website:

pivotalbrewing.com

---

**Description of Business**

Brewery, Taproom, Beer Garden, and Event Venue

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Secondary Owner Mailing Zip:

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Primary Emergency Contact Last Name:



Primary Emergency Contact Email:

Primary Emergency Contact Phone:

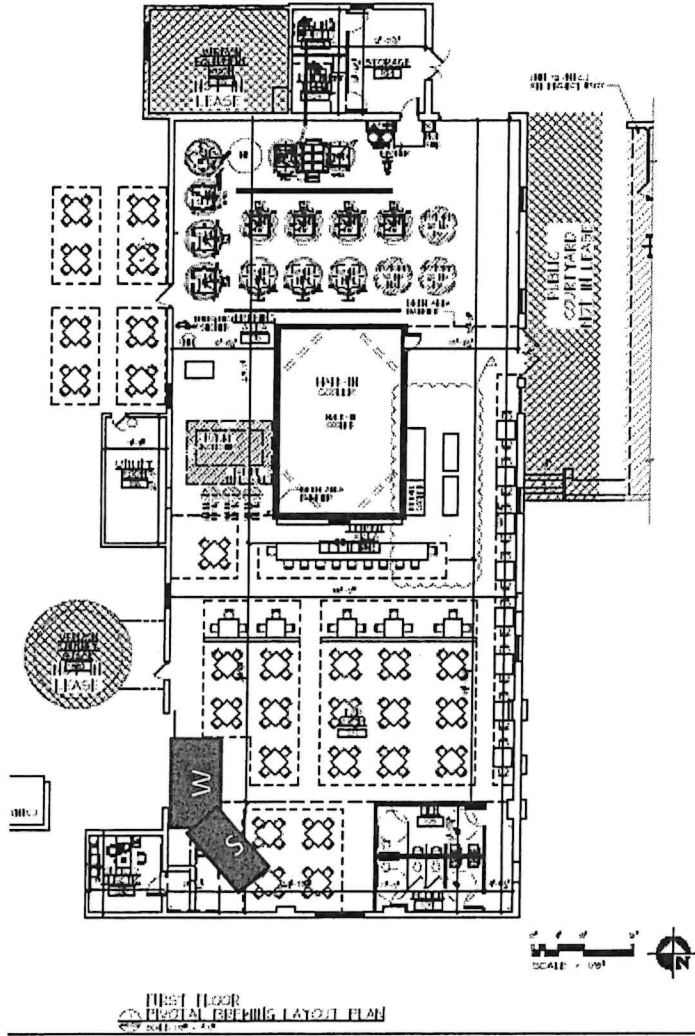
Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant ▼

# Pivotal Brewing Company Architecture Layout



**APPLICANT DIRECTIONS**

*Pearl Holdings DBA The Nest*

**To process your application, the following fields must be completed.**

**Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.**

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Edward

Last Name:

Woods

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

92-23787499 00

Date Business Opened:

April 30, 2023

Business Email:

Business Website:

---

**Description of Business**

Irish Pub and Restaurant

**Secondary Owner Information**

Secondary Owner First Name:

Edward

Secondary Owner Last Name:

Woods

Secondary Owner Mailing Address:

26 State Street

Secondary Owner Mailing City:

Bristol

Secondary Owner Mailing State:

Rhode Island - RI ▼

Secondary Owner Mailing Zip:

02809

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Edward

Primary Emergency Contact Last Name:

Woods

Primary Emergency Contact Email:

Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant ▼



acoustic entertainment  
staging area

**APPLICANT DIRECTIONS**

BRISTOL GOLF CLUB

**To process your application, the following fields must be completed.**

**Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.**

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Kevin

Last Name:

Francis

Email Address:

Business Phone:

'

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

Business Email:

Business Website:

---

**Description of Business**



bar and restaurant

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Secondary Owner Mailing Zip:

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Primary Emergency Contact Last Name:

Primary Emergency Contact Email:

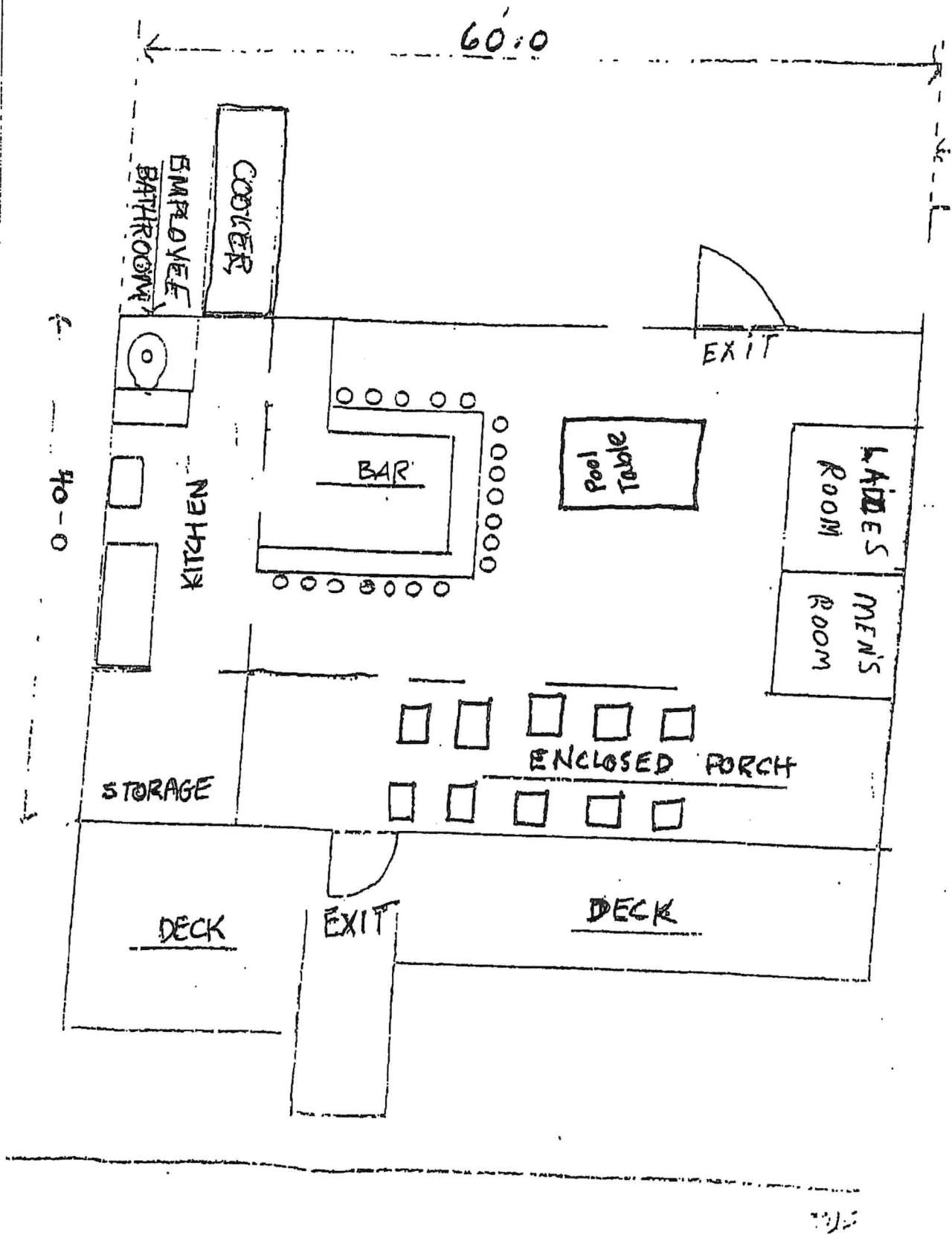
Primary Emergency Contact Phone:

Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant



**APPLICANT DIRECTIONS**

*BRISTOL SPORTS CLUB*

**To process your application, the following fields must be completed.**

**Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.**

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Last Name:

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

Business Email:

Business Website:

---

**Description of Business**

club

**Secondary Owner Information**

Secondary Owner First Name:

idilia

Secondary Owner Last Name:

silva

Secondary Owner Mailing Address:

9 hamlet ct

Secondary Owner Mailing City:

bristol

Secondary Owner Mailing State:

Rhode Island - RI ▼

Secondary Owner Mailing Zip:

02809

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

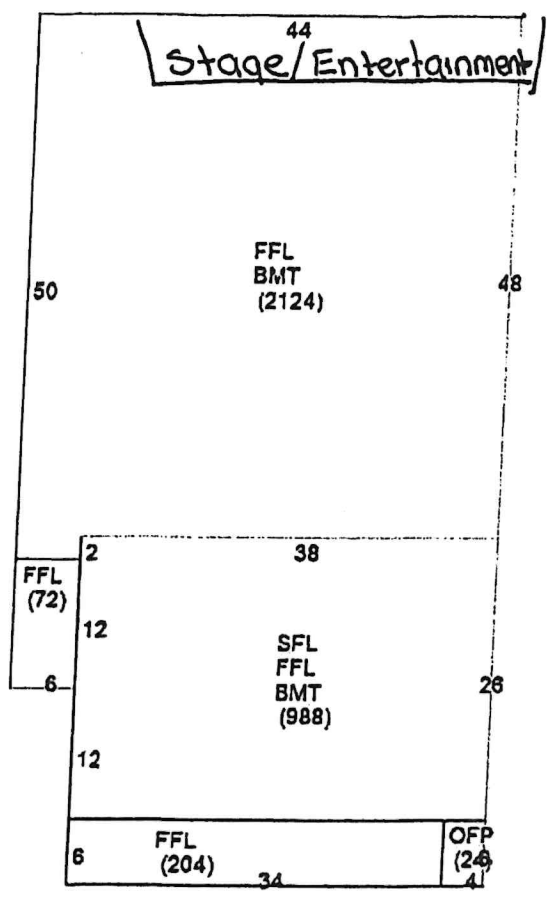
(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

idilia

Primary Emergency Contact Last Name:

silva



BRISTOL  
SPORTS

**APPLICANT DIRECTIONS***JUDGE ROY BEAN*

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Zachary

Last Name:

Rivers

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

2-0329-2947

Date Business Opened:

4/1/2014

Business Email:

Business Website:

---

**Description of Business**



Restaurant

**Secondary Owner Information**

Secondary Owner First Name:

Secondary Owner Last Name:

Secondary Owner Mailing Address:

Secondary Owner Mailing City:

Secondary Owner Mailing State:

Select State ▼

Secondary Owner Mailing Zip:

Secondary Owner Email:

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Zachary

Primary Emergency Contact Last Name:

Rivers

Primary Emergency Contact Email:

Primary Emergency Contact Phone:

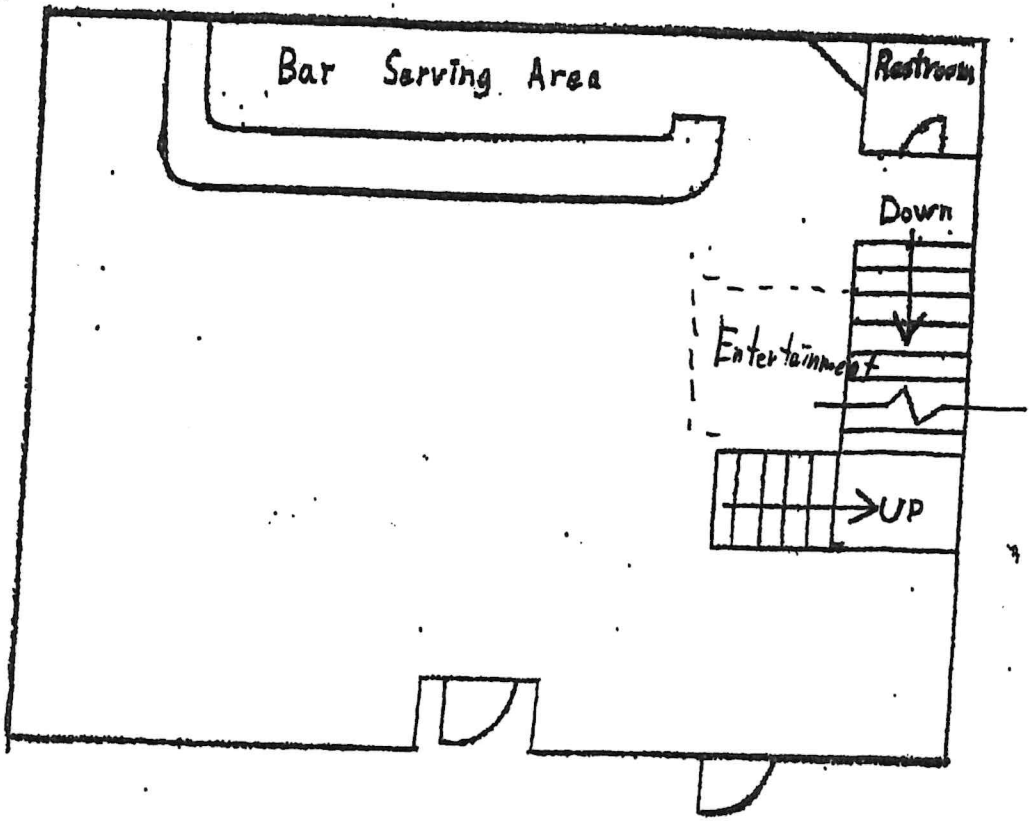
Secondary Emergency Contact Name:

Secondary Email Address:

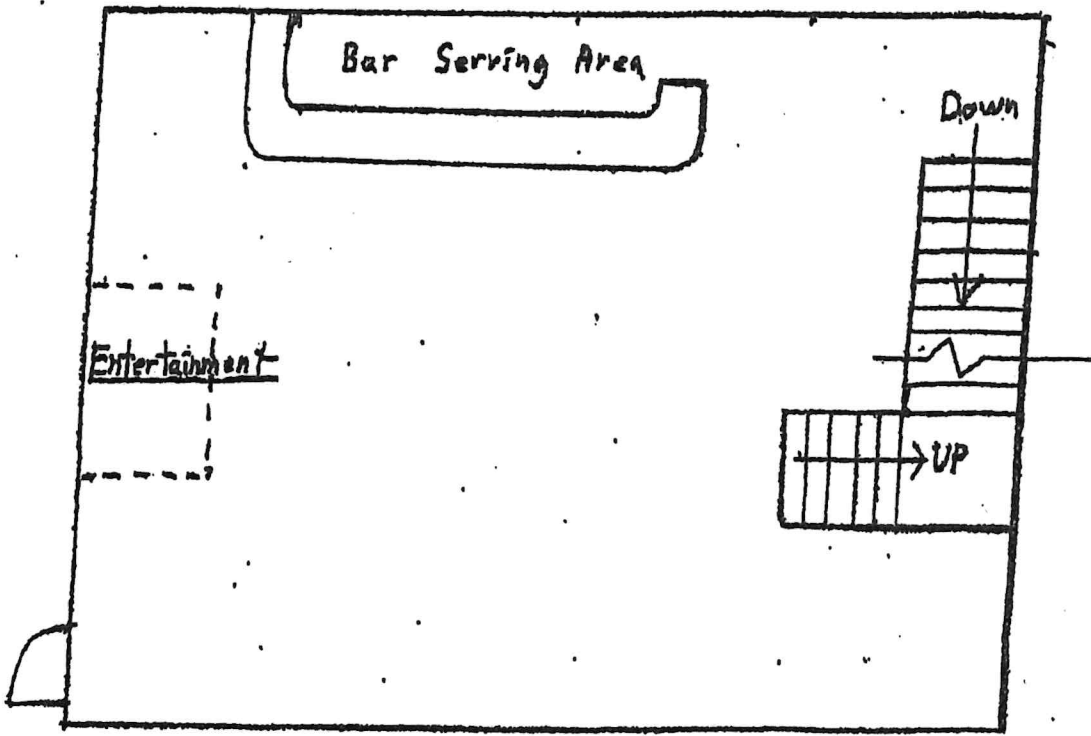
Secondary Contact Phone:

A - Applicant ▼

1st Floor



2nd Floor



Scale: 1/8" = 1'

**APPLICANT DIRECTIONS** *Lobster Pot*

To process your application, the following fields must be completed.

Once Completed, click 'Save' at the bottom of this page. Failing to do so will delay your application.

**Primary Contact Information (This is whom we will send all business license correspondence to)**

First Name:

Last Name:

Email Address:

Business Phone:

Business Fax:

Business CO Sales Tax#:

Date Business Opened:

Business Email:

Business Website:

---

**Description of Business**

restaurant

**Secondary Owner Information**

Secondary Owner First Name:

jeffrey

Secondary Owner Last Name:

hirsh

Secondary Owner Mailing Address:

po box 905

Secondary Owner Mailing City:

Bristol

Secondary Owner Mailing State:

Rhode Island - RI

Secondary Owner Mailing Zip:

02809-0990

Secondary Owner Email:

jen ryan

Secondary Owner Phone:

**Business Emergency Contact Information**

(Please list two emergency contacts other than the owner)

Primary Emergency Contact First Name:

Primary Emergency Contact Last Name:

Primary Emergency Contact Email:

Primary Emergency Contact Phone:

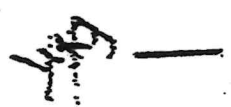
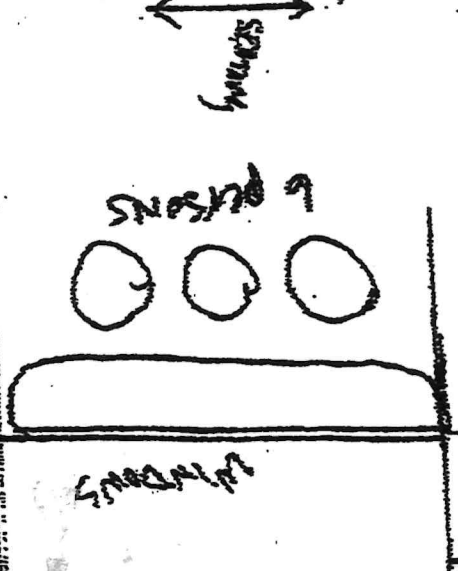
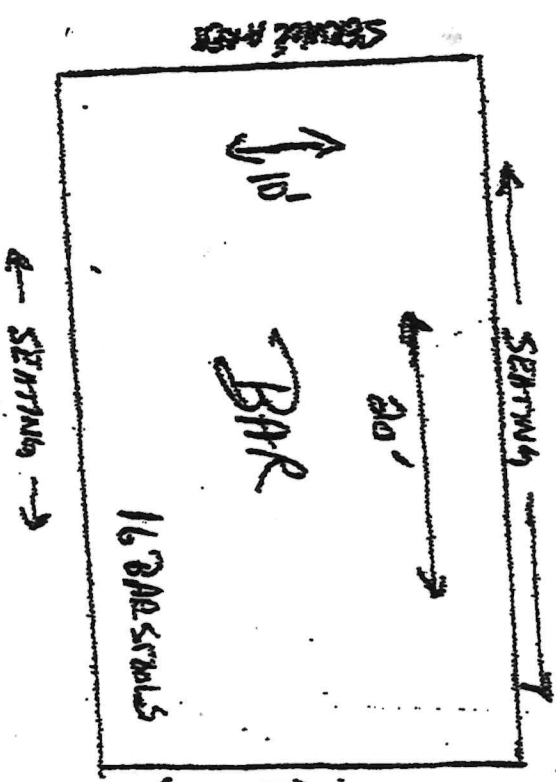
Secondary Emergency Contact Name:

Secondary Email Address:

Secondary Contact Phone:

A - Applicant ▼

DINING ROOM  
7 TABLES of 4 PERSONS  
1 TABLE of 6 PERSONS







# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 05-30-23

**PETITION DESCRIPTION:**

Dance & Entertainment License Renewal 2024-2025

**PERSON/S FILING PETITION:**

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

See additional page.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 JUN 20 PM 1:57

**REVIEWING OFFICER:** Lt. Roman Wozny  
**DATE COMPLETED:** 06-19-2024

*Concun*  
*Stm*  
STEVEN CONTENTE  
Town Administrator



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

A total of 27 establishments are requesting the renewal of their Dance & Entertainment License for 2024/2025. A records check was performed on all listed establishments for issues related to such licensing.

**Aidan's 16 noises complaints:**

- 5-unfounded
- 7-noise from loud group outside (advised or dispersed)
- 4-loud music (advised or music lowered)

**Dewolf Tavern 2 noise complaints:**

- 1-unfounded
- 1-loud music (advised or music lowered)

**Judge Roy Beans 1 noise complaint:**

- 1-loud music (advised or music lowered)

**Lobster Pot 1 noise complaint:**

- 1-noise from loud group outside-unfounded

**The Nest 1 noise complaint:**

- 1-noise from loud group outside-unfounded

**Thames Waterside 4 noise complaints:**

- 1-unfounded
- 2-noise from loud group outside (advised or dispersed)
- 1-loud music (advised)

After reviewing all calls for service, it is my recommendation that Aiden's be notified of these complaints. There is no known reason to deny any of the establishments their Dance & Entertainment license provided that all laws and ordinances pertaining to such license are followed.

*Concun*  
*the history*  
STEVEN CONTENTE  
Town Administrator  
*6-20-24*

Respectfully Submitted,

*Lt. Roman Wozny*



# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 4, 2024  
**Re:** License Recommendation, June 26 Council Meeting

2024 JUN -4 AM 11:45  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

The fire department has reviewed the request presented as follows:

- 1. Dancing & Entertainment License Renewals 2024-2025

There is no objection to the renewals listed in the memorandum from the Town Clerk provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCUN*  
*Steven Contente*

STEVEN CONTENTE  
 Town Administrator



**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

Date: November 27, 2023  
From: Melissa Cordeiro  
COUNCIL CLERK  
RE: Intoxicating Beverage License Renewals 2023-2024

Please be advised that at the Council meeting of September 21, 2022, The Bristol Town Council voted on the above-mentioned item as follows:

- E1.** Intoxicating Beverage License Renewals 2023-2024
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Water Pollution Control

Teixeira/Sweeney- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Also, to include a provision for a six-month review scheduled for May 29th, 2024, specifically for the Nest; and to instruct the town to issue notification(s) to local liquor license establishments regarding RIGL 3-7-26(b) Thank you for your attention on this matter. Should you have any questions, please do not hesitate to contact my office.

:lh

CC: Petitioner  
Licensing Department



KEVIN M. LYNCH  
Chief of Police

## Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



### Petition Review- Intoxicating Beverage License renewals 2023-2024:

I have reviewed the requests for Intoxicating Beverage License renewals for the listed establishments. The following issue was noted while checking our in-house records for each establishment:

- The Nest, 29 State St. was advertising on their Facebook page a free shot of alcohol with any beverage purchase between the hours of 1500-1800 on 07-16-23. This was found to be a violation of:
  - > *RIGL 3-7-26(b) No licensee shall advertise or promote in any manner, or in any medium, happy hours, open bars, two-for-one nights and/or free drink specials.*

This posting was removed by the bar manager, Edmund Woods, and the event was cancelled prior to start time. Refer to 23-978-OF. Further action should be considered if additional reports are taken.

There is no known reason for denial of any of the remaining renewals provided that all laws and ordinances governing this practice are followed.

Respectfully Submitted,

Lt. Roman Wozny





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: June 3, 2024

RE: Andrew Breslin, Pearl Holdings, LLC d/b/a The  
 Nest, 29 State Street re six-month review of  
 Intoxicating Beverage License

---

May we please have the recommendations of the department heads you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 26, 2024.

**Due to the upcoming Holiday, all items for this docket must be received in the Clerk's office before 12:00 noon on Tuesday, June 21, 2024. Any submissions received after this deadline will be deferred to the following council agenda.**

Thank you for your cooperation and prompt reply.

Attachment





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 06-01-2024

**PETITION DESCRIPTION:**

Andrew Breslin, Pearl Holdings, LLC d/b/a The Nest, 29 State Street re six-month review of Intoxicating Beverage License

**PERSON/S FILING PETITION:** Andrew Breslin

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL**
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 JUN 20 PM 1:57  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

A comprehensive review of all calls for service to the establishment over the past 6 months has been conducted. Our officers handled the following incidents related to the liquor license:  
01-07-2024 Liquor Promotion Violation- "Bottomless Guinness" violation notification issued

03-03-2024 Liquor Law Violation- large gathering outside of bar with alcoholic beverages in hand, obstructing the sidewalk. Sgt. Medeiros met with Mr. Woods regarding this violation. Mr. Woods was advised that any further infractions could result in a hearing before the Town Council.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 06-19-2024

*Steven Contente*  
**STEVEN CONTENTE**  
Town Administrator

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 APR 25 PM 12:47  
**DATE RECEIVED**

### PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of  
Bristol: The undersigned hereby respectfully  
requested of your Honorable Body that:



It works with The Lafayette Trail, Inc. ("the Trail") to secure the donation of a Lafayette Trail marker to be funded by a grant from the William G. Pomeroy Foundation (the "Foundation") to the Trail pending approval of the marker application by the board of trustees of the Foundation.

Said marker would bear the logo of the Lafayette Trail Revolutionary War marker program (Exhibit A) and would be identical in shape, size, and design to the Johnstown, NY, marker shown in Exhibit B, except for the end credits at the bottom. DAR credits and logo would not be featured on the marker. Only the credits of the Foundation would appear on this monument. The verbiage to be inscribed on the two-sided marker is included as part of Exhibit C.

The markers are 2' x 3' cast aluminum mounted on top of a 7-foot aluminum pole (3' of which would be underground following installation). For a mockup of the pole, please see Exhibit D.

To proceed with this donation to the Town of Bristol, RI, the Trail would need to obtain written permission from the landowner (the Town of Bristol) to have a marker erected on public land. A boilerplate document is included as part of Exhibit E. The Trail would also request that the Bristol Department of Public Works install the monument.

The Trail is proposing that this marker be installed near the southwest corner of Independence Park and Thames Street in the general vicinity of the location defined by the following set of GPS coordinates: **41.67268766448567, -71.27887251058138** (Exhibit F).

Should the marker application to the Foundation be successful, the manufacturing and shipping of the marker would be supplied by the Trail, provided that the Town of Bristol agrees to install the marker at the proposed location.

**PLEASE NOTE:**

*Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for*

*in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting*

SIGNATURE:

NAME: \_\_\_\_\_ Julien Icher  
ADDRESS: \_\_\_\_\_ 4907 Earlston Drive  
TOWN: \_\_\_\_\_ Bethesda, MD 20816

BUSINESS TEL. NO. \_\_\_\_\_

RESIDENCE TEL. NO. \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_ julien@thelafayettetrail.org

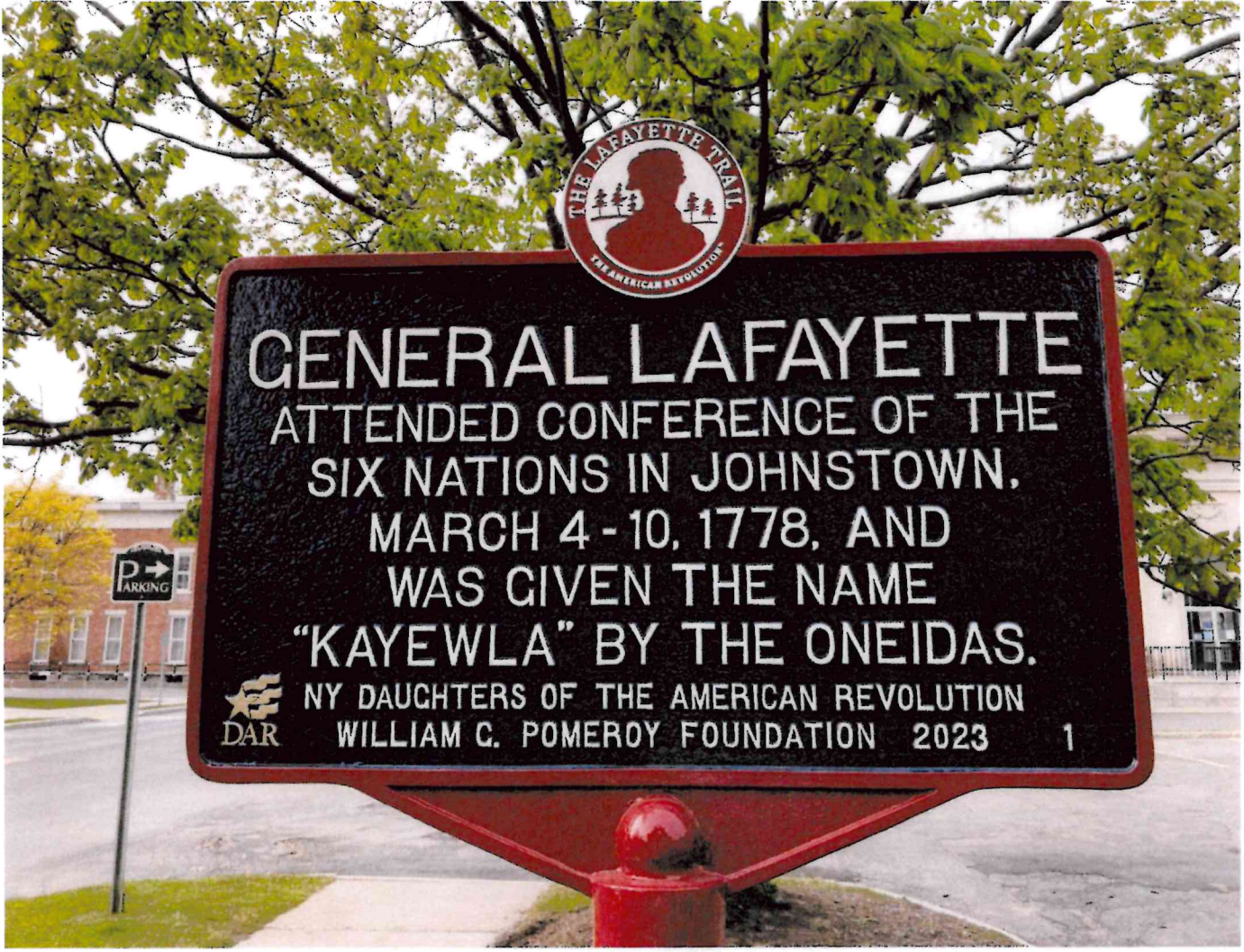












GENERAL LAFAYETTE  
ATTENDED CONFERENCE OF THE  
SIX NATIONS IN JOHNSTOWN,  
MARCH 4 - 10, 1778, AND  
WAS GIVEN THE NAME  
"KAYEWLA" BY THE ONEIDAS.



NY DAUGHTERS OF THE AMERICAN REVOLUTION  
WILLIAM C. POMEROY FOUNDATION 2023 1



**GENERAL LAFAYETTE**  
FOLLOWING THE BATTLE OF  
RHODE ISLAND, LAFAYETTE  
COMMANDED TROOPS FROM AN  
ENCAMPMENT NEAR BRISTOL,  
SEPTEMBER 2-17, 1778.

Mr. Julien P. Icher  
President,  
The Lafayette Trail, Inc.  
4907 Earlston Drive  
Bethesda, MD 20816

March 14, 2024

Dear Mr. Icher,

Thank you for reaching out to the town of Bristol, RI, about the possibility of commemorating Revolutionary War Hero General Lafayette's visit to our community following the Battle of Rhode Island in 1778.

The town of Bristol, RI agrees to welcome a Lafayette Trail marker on its property to be erected on Independence Park in the immediate vicinity of the location defined by the following set of GPS coordinates:

**41.67268766448567, -71.27887251058138**

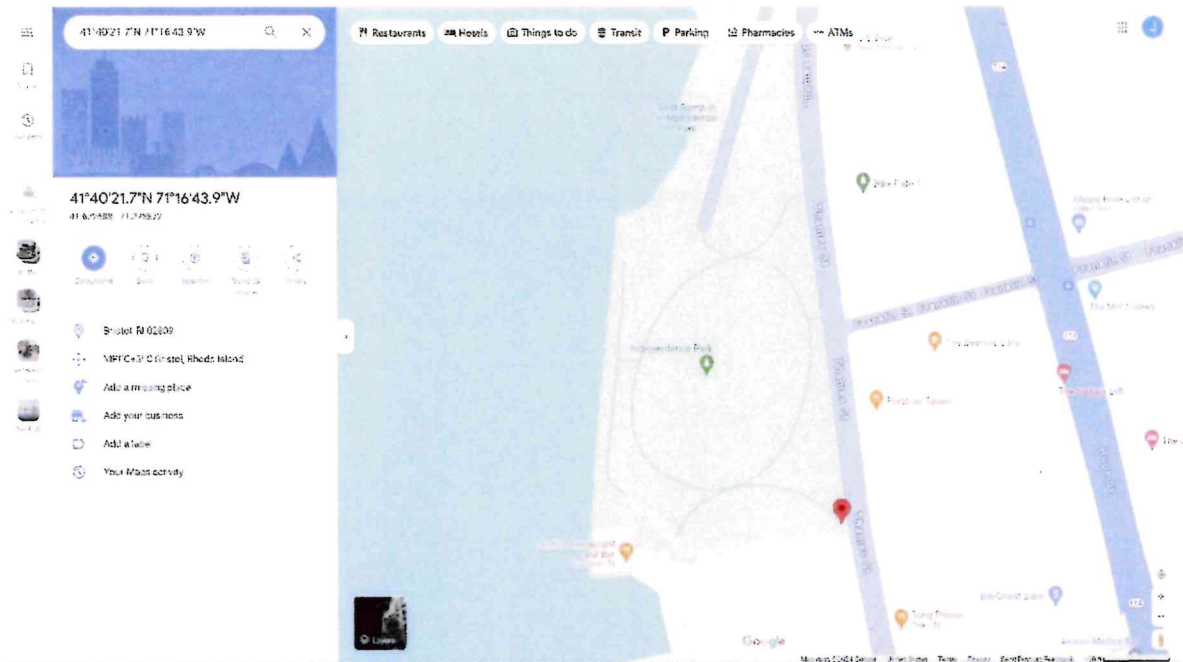
We are grateful to you and The Lafayette Trail, Inc. for reaching out to us with this exciting opportunity to celebrate Lafayette's Revolutionary War ties with Bristol and look forward to being included on the Lafayette Trail.

Please, let me know if there is anything that I can be of assistance with.

Very sincerely,



# EXHIBIT F





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: April 16, 2024

RE: Julien Icher, 4907 Earlston Drive, Bethesda, MD,  
 requesting approval to have a monument/marker of  
 Lafayette's Trail installed near the southwest  
 corner of Independence Park and Thames Street

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on May 8, 2024.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, May 1, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

May 1, 2024

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Julien Icher Request for Lafayette Trail marker near southwest corner of Independence Park and Thames Street**

We have reviewed the above request and have no objections to the proposal.

It is noted that the proposed sign would have to be located along the walkway, to the west of the existing signs to not block them.

2024 MAY - 1 AM 10: 32  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

STEVEN CONTENTE  
Town Administrator

*Warren Rensehausen, CPRP*  
*Director of Parks & Recreation*  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

*Tim Shaw*  
*Asst. Director of Parks & Recreation*  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



**RECREATION BOARD**  
*N. Diane Davis*  
*KARL ANTONEVICH*  
*MIKE CABRAL*  
*DONALD SQUIRES*  
*JOSEPH DEMELO*  
*Kevin Manuel*

## MEMORANDUM

To: Steven Contente  
Town Administrator

From: Warren Rensehausen, CPRP  
Director  
Bristol Parks and Recreation Department

Date: May 1, 2024

Re: **Petition for marker at Independence Park**

The Department of Bristol Parks and Recreation supports the request, with the following .

- The group gets someone to install the sign.
- The group understands that if installed that this Department will not replace if damaged due to vandalism or natural disaster.
- Whoever installs contact dig safe prior to digging.
- That whoever installs takes proper precautions not to damage the grounds or any equipment with any vehicles while installing.

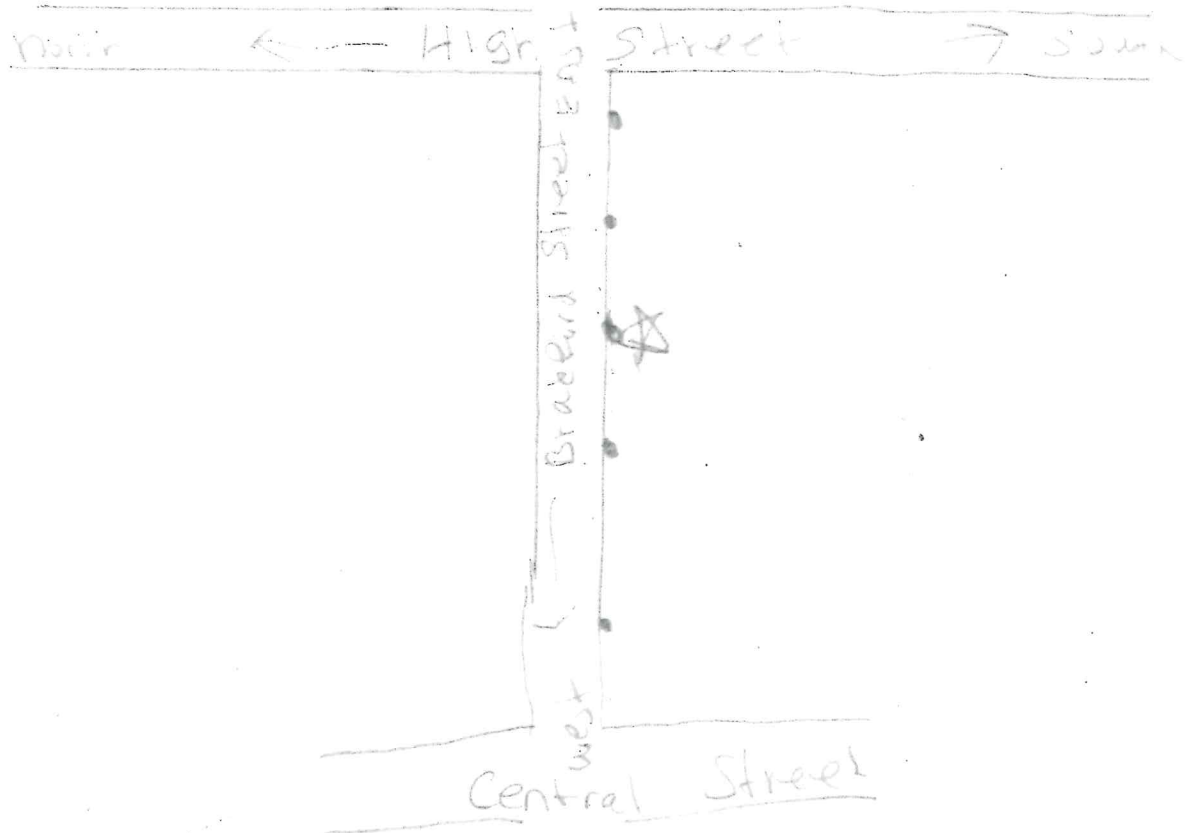
*Concun*  
*Stm Contente*  
STEVEN CONTENTE  
Town Administrator



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 JUN -5 PM 12:18  
DATE RECEIVED

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:



**PLEASE NOTE:**

*Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for*

SIGNATURE: Margaret M. Rodrigues  
NAME: Margaret M. Rodrigues

*in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting*

THE REASON FOR THIS PETITION IS TO HAVE HANDICAP PARKING SPOT IN FRONT OF  
112 BRADFORD STREET. MY BROTHER WHO I AM A GUARDIAN FOR HAS A TRAMTIC  
BRAIN INJURY, IT IS EASIER TO GET HIM IN AND OUT OF THE HOUSE TO THE CAR VIA  
THE FRONT DOOR.THERE IS LIMITED PARKING DUE TO NUMERIOUS COLLAGE STUDENTS.  
THANK YOU,  
MARGARET RODRIGUES



BACK

202723



**INSTRUCTIONS**

Park vehicle in designated handicapped parking space and hang placard from rearview mirror post with expiration date facing out. DO NOT drive vehicle with placard hanging from mirror.



**RHODE ISLAND  
DISABILITY  
PARKING PERMIT**





FRONT

202723



EXPIRES:

 NOV 2025  
RHODE ISLAND 5





**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: June 6, 2024

RE: Margaret Rodriques, 112 Bradford Street request  
for an accessible parking space in front of  
residence

---

May we please have the recommendations of the department heads you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 26, 2024.

**Due to the upcoming Holiday, all items for this docket must be received in the Clerk's office before 12:00 noon on Tuesday, June 18, 2024. Any submissions received after this deadline will be deferred to the following council agenda.**

Thank you for your cooperation and prompt reply.

Attachment





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 06-06-2024

**PETITION DESCRIPTION:**

Margaret Rodrigues, 112 Bradford Street request for an accessible parking space in front of residence

**PERSON/S FILING PETITION:** Margaret Rodrigues

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

Margaret Rodrigues of 112 Bradford Street is requesting an accessible parking space be created in front of her residence to assist her in getting her brother to and from her vehicle via the front door. Ms. Rodrigues has an active accessible parking placard which is due to expire on Nov. 2025. After reviewing this petition, I find no reason to deny the petitioner's request, provided that all laws and ordinances governing this practice are followed. Ms. Rodrigues should be reminded that this accessible parking space will be open to anyone possessing an active accessible parking placard.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 06-18-24

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

2024 JUN 20 PM 1:57  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



# TOWN OF BRISTOL DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

## MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

DATE: June 20, 2024

RE: Margaret Rodrigues, 112 Bradford Street request for an accessible parking space in front of residence

2024 JUN 20 PM 1:58

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have reviewed the above-mentioned petition for an "Accessible Parking" space at 112 Bradford Street and I have no objection to this request. I would recommend that the Honorable Town Council approve this petition, provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

STATE OF RHODE ISLAND 2024 JUN 17 PM 12:40 TOWN OF BRISTOL  
PROVIDENCE

**PETITION FOR AMENDMENT TO BRISTOL TOWN ORDINANCE**  
**SECTION 16-152 ENTITLED 'CURB LOADING ZONES'**

TO THE HONORABLE TOWN COUNCIL OF THE TOWN OF BRISTOL

Thames Street Nashua, LLC, a Rhode Island Limited Liability Company, having a principal place of business at 670 North Commercial Street, Manchester, New Hampshire 03101, brings this Petition and respectfully represents as follows:

**FIRST:** Your Petitioner is the record owner of the land located at 125 Thames Street, Bristol, Rhode Island ("Property"). On July 13, 2023, Petitioner received preliminary approval from the Bristol Planning Board for its plan to develop the above-referenced property ("Project"). Condition 12N of the Preliminary Plan Decision by the Planning Board stated that Petitioner shall apply to the Town Council for approval for the proposed relocation of the existing mill building loading space on the west side of Thames Street as indicated in the Preliminary Plan. Petitioner has recently submitted a Final Plan to the Planning Board for approval. A copy of the Site Plan for that Final Plan is attached to this Petition as Exhibit 1. That Final Site Plan shows the location of the proposed loading dock zone on Thames Street. This is a relocation of an existing loading zone with access to a loading dock that has existed in connection with this building for many years. The three spaces are for loading only, not parking. The proposed signs would state "No Parking/Loading Zone." The spaces are intended to be adaptable to accommodate two or three smaller vehicle deliveries or one trailer truck.

The existing Section 16-152 entitled 'Curb Loading Zones' in Subsection C provides certain curb loading spaces that are currently established. The Applicant would propose adding a Subsection 5 to 16-152 ( C) which would state as follows:

Thames Street, west side, three spaces adjacent to the building located at 125 Thames Street.

**SECOND:** The relocation of the loading dock and designation of spaces as set forth above is consistent with Condition 12N as established by the Planning Board in its Preliminary Plan Approval. This relocation will relocate the existing loading zone space. A copy of the Notice of the proposed Amended Ordinance is attached as Exhibit A to this Petition.

WHEREFORE, the Petitioner files this Petition and prays that this Honorable Council, pursuant to authority vested in it to amend the ordinances of the Town of Bristol to amend Section 16-152, Subsection C, to add a Sub-Subsection 5 as set forth in Exhibit A.

Thames Street Nashua, LLC,  
By its Attorney,

  
\_\_\_\_\_  
John P. McCoy, Esq.  
Bengtson & Jestings, LLP  
40 Westminster Street, Suite 300  
Providence, RI 02903  
[jmccoy@benjestlaw.com](mailto:jmccoy@benjestlaw.com)

Dated: 6/14/2024



EXHIBIT A

**LEGAL NOTICE**

**TOWN OF BRISTOL  
ADOPTED ORDINANCE  
No. 2024-\_\_\_\_\_**

Notice is hereby given that the regular meeting of the Bristol Town Council held on \_\_\_\_\_, 2024, the following ordinance was adopted:

**AN ORDINANCE IN AMENDMENT TO  
CHAPTER 16  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

**CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC**

\*\*\*

**ARTICLE V. – STOPPING, STANDING AND PARKING**

\*\*\*

**Sec. 16-152. Curb loading zones.**

\*\*\*

(c) The following curb loading zones are hereby established:

- (a) No person shall stop, stand or park a vehicle for any purpose or length of time other than for the expeditious unloading and delivery or pick up and loading of materials in any place marked as a curb loading zone during hours when the provisions applicable to such zones are in effect. In no case shall the stop for loading and unloading of materials exceed 30 minutes.
- (b) The driver of a passenger vehicle may stop temporarily at a place marked as a curb loading zone for the purpose of, and while actually engaged in, the loading or unloading of passengers when stopping does not interfere with any motor vehicle used for the transportation of materials which is waiting to enter, or about to enter, such zone.

(c) The following curb loading zones are hereby established:

- (1) *St. Elizabeth Street*, the corner of Wood Street on the South side, between the hours of 8:00 p.m. and 5:00 p.m., except Sunday and holidays.
- (2) *John Street*, north side, adjacent to the driveway providing access to Plat 10, Lot 25 at 14 John Street between the hours of 7:00 a.m. and 6:00 p.m., except Sundays and holidays.
- (3) *Charles Street*, north side, one space adjacent to the business located at 186 Wood Street, between the hours of 6:30 a.m. and 6:30 p.m.
- (4) *Thames Street*, east side, one space adjacent to the business located at 468 Thames Street, between the hours of 9:00 a.m. and 5:00 p.m., except weekends and holidays.
- (5) *Thames Street*, west side, three spaces adjacent to the building located at 125 *Thames Street*.

\*\*\*

This ordinance shall take place upon its passage.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

Date: \_\_\_\_\_





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

F3

Item F3.

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

Date: June 20, 2024

To: Steven Contente, Town Administrator

From: Melissa Cordeiro, Town Clerk

Re: Thames Street Nashua, LLC, 125 Thames Street request  
for relocation of curb loading zone on the west side of  
Thames Street (Robin Rug Mill Building)

---

We kindly request your recommendation or that of the relevant department head for the Council to assess the request during the Town Council Meeting scheduled for **Wednesday, June 26, 2024.**

Please ensure that all items for this agenda are submitted to the Clerk's office as soon as possible.

Thank you for your cooperation and prompt reply.

Attachments





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 06-24-24

**PETITION DESCRIPTION:**

Thames Street Nashua, LLC 125 Thames Street request for relocation of curb loading zone on the west side of Thames Street (Robin Rug Mill Building)

**PERSON/S FILING PETITION:**

- LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 JUN 24 PM 3:36  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

**NOTES:**

Thames Street Nashua, LLC has submitted a request for the establishment of a curb loading zone at the north end of 125 Thames Street, accommodating three vehicles, to replace the existing Loading Zone located in the center of the property. Map provided. I recommend approving this petition to designate a loading zone during operating hours only. The specific operating hours will need to be determined and incorporated into this ordinance, Sec. 16-152.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 06-24-24

*Conclusion*  
*Stm Initiator*  
 STEVEN CONTENTE  
 Town Administrator



# TOWN OF BRISTOL

## DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

### MEMORANDUM

TO: Steven Contente  
Town Administrator

FROM: Christopher J. Parella  
Director of Public Works

DATE: June 21, 2024

RE: Thames Street Nashua, LLC, 125 Thames Street request for relocation of curb loading zone on the west side of Thames Street (Robin Rug Mill Building)

2024 JUN 24 AM 11:13  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this petition.

Please advise if you have any questions or concerns.

*Steven Contente*  
*St Contente*  
STEVEN CONTENTE  
Town Administrator



STATE OF RHODE ISLAND  
PROVIDENCE

TOWN OF BRISTOL

**PETITION FOR AMENDMENT TO BRISTOL TOWN ORDINANCE  
ESTABLISHING NEW SECTION 16-160 FOR ESTABLISHMENT OF TWO  
DEDICATED PARKING SPACES TO ACCESS THE URBAN COASTAL GREENWAY  
LOCATED OFF CONSTITUTION STREET**

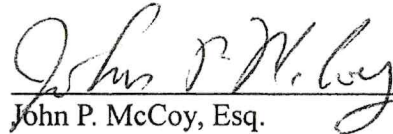
TO THE HONORABLE TOWN COUNCIL OF THE TOWN OF BRISTOL

Thames Street Nashua, LLC, a Rhode Island Limited Liability Company, having a principal place of business at 670 North Commercial Street, Manchester, New Hampshire 03101, brings this Petition and respectfully represents as follows:

**FIRST:** Your Petitioner is the record owner of the land located at 125 Thames Street, Bristol, Rhode Island (“Property”). On July 13, 2023, Petitioner received preliminary approval from the Bristol Planning Board for its plan to develop the above-referenced property (“Project”). As part of its final approvals for the Project, the Petitioner is required to receive an Assent from the Coastal Resources Management Council (“CRMC”). Part of that Assent was to establish a public accessway or Urban Coastal Greenway to the rear of the Property. Petitioner has received the Assent. A requirement of the Assent is to have two parking spaces designated as public access parking for the Urban Coastal Greenway. Those two spaces are shown on the Exhibit A attached to this Petition. Petitioner is, therefore, requesting this Honorable Town Council to adopt a new Section 16-160 which recognizes the establishment of these two spaces as being restricted to public access parking for the Urban Coastal Greenway. The spaces will be so designated and marked. Notice of the proposed new Ordinance is attached to this Petition as Exhibit A.

WHEREFORE, the Petitioner files this Petition and prays that this Honorable Council, pursuant to authority vested in it adopt new Section 16-160 as set forth in Exhibit A.

Thames Street Nashua, LLC,  
By its Attorney,



John P. McCoy, Esq.  
Bengtson & Jestings, LLP  
40 Westminster Street, Suite 300  
Providence, RI 02903  
[jmccoy@benjestlaw.com](mailto:jmccoy@benjestlaw.com)

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 JUN 17 PM 12:40

Dated: 6/17/2024

EXHIBIT A

**LEGAL NOTICE**

**TOWN OF BRISTOL  
ADOPTED ORDINANCE  
No. 2024-\_\_\_\_\_**

Notice is hereby given that the regular meeting of the Bristol Town Council held on \_\_\_\_\_, 2024, the following ordinance was adopted:

**Section 16-160 will be designated parking spaces on Constitution Street for access to the Urban Coastal Greenway.**

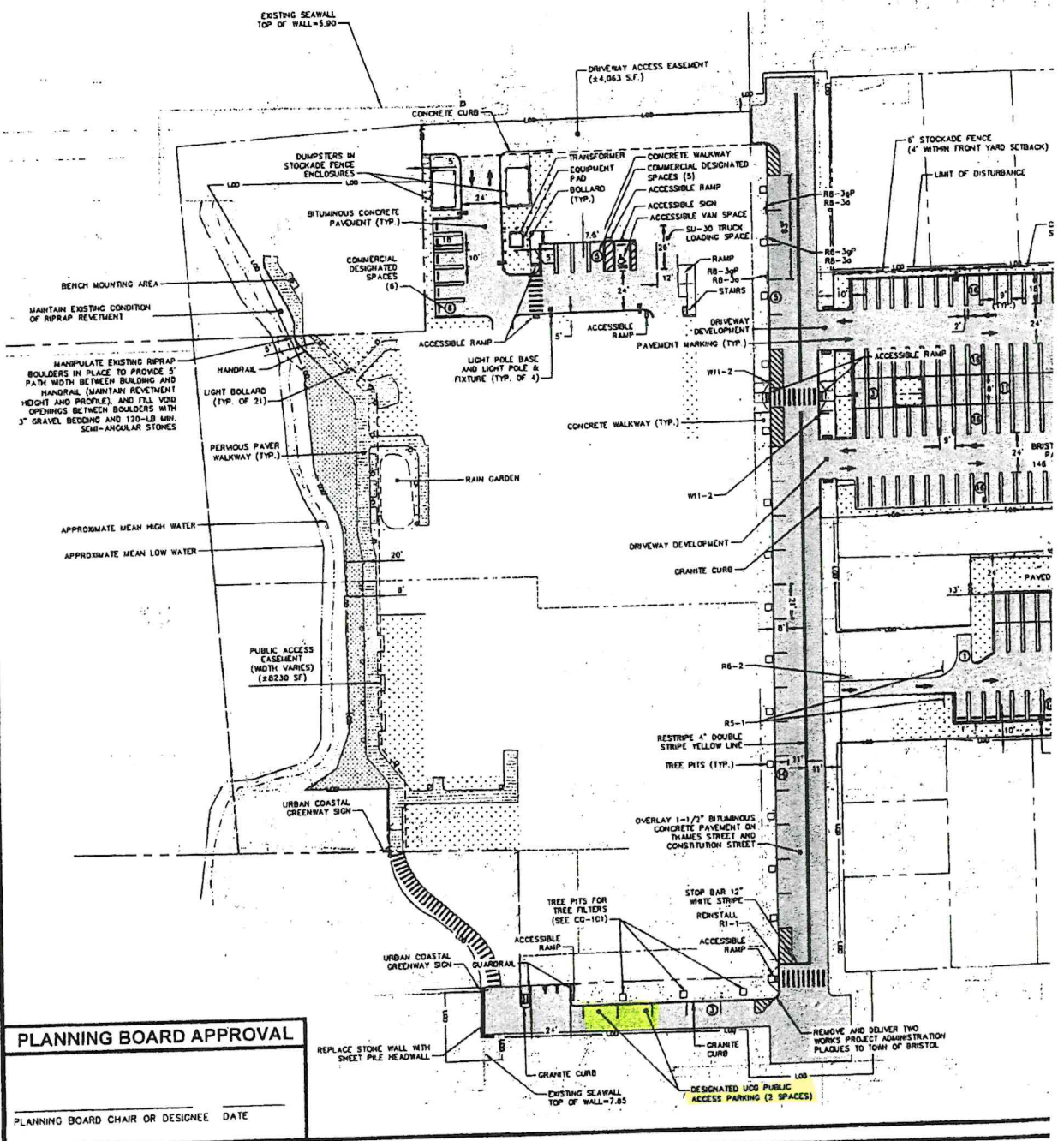
- (a) Parking at two designated parking spaces located on the north side of Constitution Street shall be limited to those persons who are accessing the Urban Coastal Greenway located behind the building at 125 Thames Street. The two spaces shall be marked as Restricted Parking Areas. No persons shall park in those spaces other than as accessory to such persons then using the Urban Coastal Greenway. Violation of this ordinance shall be subject to enforcement by the Police Chief as set forth in this Chapter.

This ordinance shall take place upon its passage.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

Date: \_\_\_\_\_

File Path: I:\projects\150422\_STP01.dwg Layout: CS-101 Plotted: Wed, May 29, 2024 - 6:31 PM User: aathmane.mccomb  
 Plotter: AUTOCAD PDF (GENERAL DOCUMENTATION).PC3 C18 File: FO STB  
 LAYER STATE:



**PLANNING BOARD APPROVAL**

PLANNING BOARD CHAIR OR DESIGNEE DATE

No.	DATE	DESCRIPTION	DESIGNER	REVIEWER
11	5/29/2024	REISSUE FINAL PLAN	KLM	SHM
10	3/6/2024	RESPONSE TO CRMC COMMENTS	KLM	SHM
9	2/2/2024	FINAL PLAN	KLM	SHM
8	11/10/2023	RESPONSE TO BCWA COMMENTS	KLM	SHM
7	10/13/2023	RESPONSE TO BCWA COMMENTS	KLM	SHM
6	9/8/23	BCWA SUBMITAL	KLM/SL	SHM
5	7/12/23	RESPONSE TO CRMC COMMENTS	KLM/SHM	SHM
4	5/19/23	RESPONSE TO TRC AND PARC COMMENTS	KLM	SHM
3	3/27/23	PRELIMINARY PLAN RESPONSE TO TOWN COMMENTS	KLM	SHM

SEAL

SEAL

SHAWN M. MARTIN  
 No. 1487  
 REGISTERED PROFESSIONAL ENGINEER (CIVIL)





**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

F4 Item F4.

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

Date: June 20, 2024

To: Steven Contente, Town Administrator

From: Melissa Cordeiro, Town Clerk

Re: Thames Street Nashua, LLC, 125 Thames Street request for two dedicated parking spaces to access The Urban Coastal Greenway located off Constitution Street (Robin Rug Mill Building)

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We kindly request your recommendation or that of the relevant department head for the Council to assess the request during the Town Council Meeting scheduled for **Wednesday, June 26, 2024.**

Please ensure that all items for this agenda are submitted to the Clerk's office as soon as possible.

Thank you for your cooperation and prompt reply.

Attachments



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 06-24-24

**PETITION DESCRIPTION:**

Thames Street Nashua, LLC 125 Thames Street request for two dedicated parking spaces to access the Urban Coastal Greenway located off Constitution Street (Robin Rug Mill Building)

**PERSON/S FILING PETITION:**

- LICENSE RENEWAL
- NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 JUN 24 PM 3:36  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

**NOTES:**

Thames Street Nashua, LLC has submitted a request for the establishment of two dedicated parking spaces on the Constitution Street side of 125 Thames Street, to provide dedicated parking spaces for the Urban Coastal Greenway. Map provided. If approved by the Town Council, I recommend allowing residential overnight parking in these spaces.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 06-24-24

*Completed*  
  
 STEVEN CONTENTE  
 Town Administrator



# TOWN OF BRISTOL DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

## MEMORANDUM

TO: Steven Contente  
Town Administrator

FROM: Christopher J. Parella  
Director of Public Works

DATE: June 21, 2024

RE: Thames Street Nashua, LLC, 125 Thames Street request for two dedicated parking spaces to access The Urban Coastal Greenway located off Constitution Street (Robin Rug Mill Building)

2024 JUN 24 AM 11:13  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this petition.

Please advise if you have any questions or concerns.

*Concyn*  
*Ch Parella*  
STEVEN CONTENTE  
Town Administrator





# Town of Bristol

## Board Book Report

### Historic District Commission

#### Basic Information

<b>Type</b>	Commission
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	

The Bristol Historic District Commission (HDC): Regulates development in designated Local Historic District and on individually-designated properties to protect the unique physical character, historic fabric, and visual identity of the Town of Bristol; Reviews proposals for any exterior alteration, new construction, landscaping, repair, removal, or demolition of buildings, structures, or their appurtenances located within the historic district; and Contains residential, commercial, religious, educational, industrial, governmental, transportation, and civic buildings, in addition to other structures and open spaces. Construction dates range from the 18th century to the present day, and architectural styles range from Colonial to Modern.

## Composition

7 members, 3-year terms 2 auxiliary member, 3-year term

## Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
1st Auxiliary	Michael	O'Loughlin	114 Constitution Street	7/1/2025	7/12/2023	Active
2nd Auxiliary				7/1/2025		Vacant
Member	John	Allen	95 Burton Street	7/1/2024	7/1/2021	Active
Member	Benjamin	Bergenholtz	385 High Street	7/1/2026	7/1/2023	Active
Member	Susan	Church	29 Garfield Avenue	7/1/2026	7/12/2023	Active
Member	Oryann	Lima	73 Franklin Street	7/1/2024	7/1/2021	Active
Member	Mary	Millard	620 Hope Street	7/1/2025	7/1/2022	Active
Member	Christopher	Ponder	736 Hope Street	7/1/2026	7/1/2023	Active
Member	Sara	Butler	39 Byfield Ave	7/1/2024	7/1/2021	Active
Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status

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## PUBLIC NOTICE

TOWN OF BRISTOL  
PUBLIC SERVICE APPOINTMENTS

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

**Bristol Housing Authority**  
**Bristol Planning Board**  
**Historic District Commission**  
**North & East Burial Grounds Commission**  
**Post-Retirement Benefits Fund Board of Trustees**

Applications and resumes can be submitted to the Town Clerk's office. You may also apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov>. prior to 4:00 PM on Wednesday, June 18, 2024.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

May 30, 2024

Board or Commission: Bristol Historic District  
Commission

I, Sara Butler,  
Name (please print)

39 Byfield Street  
Street Address Apt #

Bristol RI 02809  
City/Town State Zip Code

\_\_\_\_\_  
Mailing Address (if different than above) Apt #

\_\_\_\_\_  
City/Town State Zip Code

Primary Phone: .

Alternate Phone: .

Email Address:

do  
 do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

M.A. RAA  
Signature of Applicant

5/28/24  
Date Signed

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Board or Commission: Historic District

2024 MAY 29 PM 3:08

I, Oryann Lima,  
Name (please print)

73 Franklin St.  
Street Address Apt #

Bristol RI 02809  
City/Town State Zip Code

\_\_\_\_\_  
Mailing Address (if different than above) Apt #

\_\_\_\_\_  
City/Town State Zip Code

Primary Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

do

do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Oryann Lima  
Signature of Applicant

5/26/24  
Date Signed

Board or Commission: HDC

I, John M. Allen,  
Name (please print)

95 Burton St  
Street Address Apt #

Bristol RI 02809  
City/Town State Zip Code

Mailing Address (if different than above) Apt #

City/Town State Zip Code

Primary Phone:

Alternate Phone:

Email Address:

- do
- do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

John M. Allen  
Signature of Applicant

06/06/2024  
Date Signed





# Town of Bristol

## Board Book Report



### Bristol Planning Board

#### Basic Information

<b>Type</b>	Board
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	

There shall be a planning board which shall function within the department of community development, consisting of five (5) qualified electors of the town, appointed by the town council to serve for three-year staggered terms. Of the first members appointed under this Charter, two (2) shall be designated to serve one-year terms, two (2) shall be designated to serve two-year terms, and the remaining one shall be designated to serve for a three-year term. The council may appoint up to two (2) auxiliary members of the planning board to serve for three-year terms, said terms arranged to fit the staggered term system as provided herein. Said auxiliary member or members shall sit as active members when and if a temporary vacancy or vacancies so require, upon request of the chairman of the board. Persons appointed to the planning board shall hold no other office in the service of the town. (a) The director of community development in his capacity as executive secretary to the board, shall be free to attend meetings, but he shall not have an official vote nor shall he be counted for purposes of a quorum. The board may adopt its own rules and order of business, but must have at least one regular monthly meeting. (b) The board shall exercise those powers and perform those duties prescribed for such a board now or in the future by the Constitution and laws of the state not inconsistent with this Charter, and such additional powers and duties as may be assigned to it by this Charter or the town council. The board shall consult with the town administrator through the director of community development and the director shall also be responsible for coordinating the work of the board with the other functions carried on by the department of community development.

## Composition

5 members, 3-year terms 2 auxiliary members, 3-year terms

## Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
1st Auxiliary	Michael	Sousa	249 Hope Street	7/1/2024	11/2/2023	Active
2nd Auxiliary	Jessalyn	Jarest	183 High Street	7/1/2024	12/7/2023	Active
Member	Richard	Ruggiero	21 Kingswood Road	4/1/2025	11/2/2023	Active
Member	Charles	Millard	620 Hope Street	4/1/2026	4/1/2023	Active
Member	Anthony	Murgo	5 Karen Ann Drive	4/1/2027	4/17/2024	Active
Member	Stephen	Katz	42 River Street	4/1/2025	4/1/2022	Active
Member	Brian	Clark	31 Evelyn Drive	4/1/2026	4/1/2023	Active
<i>Position</i>	<i>First Name</i>	<i>Last Name</i>	<i>Address</i>	<i>Calculated End Date</i>	<i>Actual Start Date</i>	<i>Status</i>

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## PUBLIC NOTICE

TOWN OF BRISTOL  
PUBLIC SERVICE APPOINTMENTS

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

**Bristol Housing Authority**  
**Bristol Planning Board**  
**Historic District Commission**  
**North & East Burial Grounds Commission**  
**Post-Retirement Benefits Fund Board of Trustees**

Applications and resumes can be submitted to the Town Clerk's office. You may also apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov>. prior to 4:00 PM on Wednesday, June 18, 2024.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

May 30, 2024

Board or Commission: Planning Board

I, Michael Sousa,  
Name (please print)

249 Hope St 6  
Street Address Apt #

Bristol RI 02809  
City/Town State Zip Code

\_\_\_\_\_  
Mailing Address (if different than above) Apt #

\_\_\_\_\_  
City/Town State Zip Code

Primary Phone:

Alternate Phone: \_\_\_\_\_

Email Address:

do

do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

[Signature]  
Signature of Applicant

5/23/24  
Date Signed

2024 MAY 24 AM 11:52

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Board or Commission: Bristol Planning Board

I, Jessalyn Jarest,  
Name (please print)

183 High Street  
Street Address Apt #

Bristol RI 02809  
City/Town State Zip Code

\_\_\_\_\_  
Mailing Address (if different than above) Apt #

\_\_\_\_\_  
City/Town State Zip Code

Primary Phone:

Alternate Phone:

Email Address:

do

do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

[Handwritten Signature]  
Signature of Applicant

5/23/2024  
Date Signed



### North & East Burial Grounds Commission

Basic Information

<b>Type</b>	Commission
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	Rules and Regulations

The North and East Burial Grounds shall hereafter be under the care and control of an administrative body consisting of five persons, to be called Commissioners of the Cemeteries, and appointed by the Town Council for staggered terms of five years with an appointment expiring each January. The Town Council may appoint an auxiliary Commissioner to serve for a five-year term. This individual shall sit as an active member in the event of a temporary vacancy, and at the discretion of the Chairman of the Commission.



Composition

5 members, 5-year terms 1 auxiliary member, 5-year terms

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Auxiliary	Joshua	Cabral	192 Wood Street	1/1/2028	1/19/2023	Active
Member	Edward	Carusi	64 Mt Hope Avenue	1/1/2026	1/1/2021	Active
Member				1/1/2025		Vacant
Member	Susan	Church	29 Garfield Avenue	1/1/2025	1/1/2020	Active
Member	Kathleen	Moran	87 Hopeworth Avenue	1/1/2029	1/1/2024	Active
Member	James	Riccio	56 Franklin Street	1/1/2026	1/1/2021	Active
<i>Position</i>	<i>First Name</i>	<i>Last Name</i>	<i>Address</i>	<i>Calculated End Date</i>	<i>Actual Start Date</i>	<i>Status</i>

Generated 5/29/2024, 7:54:54 AM

Mr. Joshua Jacob Cabral

Town of Bristol | Generated 6/10/2024 @ 7:32 pm by OnBoardGOV - Powered by ClerkBase

Status

**Name** Mr. Joshua Jacob Cabral

**Application Date** 6/5/2024

**Expiration Date** 6/5/2026

**Board Member** Joshua Jacob Cabral

**Status** Validated

Board	Vacancies	Status
North & East Burial Grounds Commission	1	Pending


Basic Information

**Name**  
Mr. Joshua Jacob Cabral

**I would like to be appointed to the position because:**

I am seeking to be made a full member rather than an alternate. I would also be then upgraded to Co-Chairperson with Mr. Edward Carusi.

Thank you,  
J.

**Resume File**  
 Download

Contact Information

**Address**  
192 Wood Street  
Bristol, RI 02809

**Yes, I am a resident**  
Yes

**Email**

**Phone**

Occupation

**Yes, I am a city employee**  
No

**Professional Licenses**  
Rhode Island Funeral Director/Embalmer  
National Funeral Directors Association Certified Crematory Operator

# Joshua Jacob Cabral

Home / Manage Members / Joshua Jacob Cabral

Basic Information Edit Disable Delete

---

**Name** Joshua Jacob Cabral

**Status** Active

Contact Information Edit

---

**Address**  
192 Wood Street  
Bristol, RI 02809

**Email**

**Phone**

Seat History Fill Seat

Board	Seat	Term	Start	End
North & East Burial Grounds Commission	Auxiliary	1	1/19/2023	1/1/2028

## Joshua J. Cabral

192 Wood Street Bristol, RI 02809

### **PHILOSOPHY:**

To provide compassion and empathy to family members we serve through traditional and contemporary services.

### **EDUCATION:**

Mount Ida College; Newton, MA May 2018

**Funeral Service - Associates**  
Pi Sigma Eta National Honors Society

Bristol Community College: Fall River, MA May 2015

**Criminal Justice - Associates**

### **RELATED EXPERIENCE:**

**Managing Partner, Sansone Funeral Home:** Bristol, RI 09/2023- Present

**Funeral Director/Embalmer, Sansone Funeral Home:** Bristol, RI 01/2019- 08/2023

- Rhode Island Funeral Director/Embalmer license number EMB01259
- Assist families in providing personalized and traditional funeral services
- Coordinating disposition of remains with crematories and cemeteries
- Coordinating with spiritual leaders and officiants for funerals, memorial services, and life celebrations
- Create and implement Standard Operating Procedures for intake of deceased
- Preparation of all decedents serviced at the funeral home (Embalming, layout, preparation for cremation)
- Preparing all necessary documents for families
- Different community outreach events such as assisting the East Bay Food Pantry and attending festivals and memorial masses at local churches of all faiths and town events such as the Fourth of July Parade

**Funeral Apprentice, Memorial Funeral Homes Inc.:** Newport, RI 12/2017- 12/2018

- Apprentice license number: IFD01261
- NFDA Certified Crematory Operator
- Operate crematory and coordinate with client funeral homes for cremation
- Assist licensed Funeral Director with removals from private homes, long term care facilities, hospitals, and Medical Examiner's Office
- Embalm, dress, casket remains for viewing and disposition
- Miscellaneous tasks; cleaning, arranging flowers, assisting with transportation and final preparations for deceased, and preparing viewing room
- Assist with parking vehicles and provide mourners with directions

**Funeral Apprentice, Smith Funeral & Memorial Service:** Warren, RI 01/2017-11/2017

- Assist licensed Funeral Director with removals from private homes, long term care facilities, hospitals, and Medical Examiner's Office
- Embalm, dress, casket remains for viewing and disposition

- Miscellaneous tasks; cleaning, arranging flowers, assisting with transportation and final preparations for deceased, and preparing viewing room
- Assist with parking vehicles and provide mourners with directions
- Fleet care, cleaning and maintaining vehicles

**Funeral Staff, Hathaway Funeral Home: Fall River, MA**  
2009-2010

- Assist licensed Funeral Director with removals from private homes, long term care facilities, hospitals, and Medical Examiner's Office
- Miscellaneous tasks; cleaning, arranging flowers, assisting with transportation and final preparations for deceased, and preparing viewing room
- Assist with parking vehicles and provide mourners with directions

**Certified Trainer and Team Leader, Massachusetts 54th Honor Guard Regiment:**  
Camp Edwards; Bourne, MA

2006-2009

- Provide final military honors to veterans
- Train subordinates to conduct military funeral honors and uniform standards
- Reconnaissance of cemetery to best render services
- Reviewed regulations to ensure proper honors were provided for the veteran
- Participated in monthly trainings.

**HUMAN SERVICES EXPERIENCE:**

**Therapeutic Mentor, The Mentor Network: New Bedford, MA**  
2014-2017

- Taught coping and social skills to children with disabilities and behavioral challenges
- Created and implemented lesson plans based on therapist designated goals
- Documented visits and contact with clients, families, therapists, and guardians
- Communicated with parents, therapists, schools, and social workers
- Coordinated and attended monthly, quarterly, and Individual Education Plan meetings to advocate for services for clients and families
- Attended weekly progress meeting with Program Director to review cases
- Communicated with insurance companies to request authorization for services and child's needs

**Residential Counselor, Saint Vincent's Home: Fall River, MA**  
2014

2011-

- Taught children how to utilize coping skills
- Taught confidence and trust with residents while ensuring a safe environment
- Distribute medications
- Instilled life skills such as cooking, laundry, personal hygiene, and cleanliness of their residence
- Participated in monthly progress meetings with team members

**SKILLS:**

- Bilingual; speak and read English and Portuguese, conversational Spanish
- Experience in leadership positions
- Works well individually and collaboratively
- Goal oriented, driven to accomplish a task to the utmost degree
- Attention to detail, punctual, strong time management skills, excellent work ethic
- Excellent written and verbal communication skills

**AWARDS:**

- National Defense Ribbon
- Overseas Service Medal
- Global War on Terrorism Medal
- Afghanistan Campaign Medal
- NATO Medal
- Army Service Medal
- Army Commendation Medal
- Army Achievement Medal
- Army Good Conduct Medal

**REFERENCES:**

\_\_\_\_\_ Available upon request.



Jennifer R Ouellette

Town of Bristol | Generated 5/29/2024 @ 11:50 am by OnBoardGOV - Powered by ClerkBase

## Status

**Name** Jennifer R Ouellette

**Application Date** 7/26/2023

**Expiration Date** 7/26/2025

**Board Member** Jennifer R Ouellette

**Status** Validated

Board	Vacancies	Status
North & East Burial Grounds Commission	1	Pending


## Basic Information

**Name**  
Jennifer R Ouellette

**I would like to be appointed to the position because:**

I have always had an interest in the history and natural beauty of cemeteries. As my children become older I am interested in different volunteer opportunities in the community.

**Resume File**

 Download

## Contact Information

**Address**  
4 Evangeline Ct.  
Bristol, RI 02809

**Yes, I am a resident**

Yes

**Email****Phone****Cell Phone**

## Occupation

**Yes, I am a city employee**

No

**Professional Licenses**

RN state of RI  
Nurse Practitioner state of RI

## Registrations/Certifications

Certified Adult Nurse Practitioner AANC  
DEA  
RI Controlled Substance Registration  
BLS/ACLS Certified

Generated 5/29/2024, 7:50:29 AM

## **Jennifer R. Ouellette, DNP, ANP-BC**

4 Evangeline Court  
Bristol, RI 02809

### **Education**

---

- |           |  |
|-----------|--|
| 2014-2017 | <b>University of Massachusetts Dartmouth</b> , North Dartmouth, MA<br>Doctor of Nursing Practice, Nursing  |
| 1998-2001 | <b>University of Massachusetts Dartmouth</b> , North Dartmouth, MA<br>Master of Science, Nursing           |
| 1992-1996 | <b>Rhode Island College</b> , Providence, RI<br>Bachelor of Science, Nursing – Summa Cum Laude with Honors |

### **Professional Experience**

---

- |                            |  |
|----------------------------|--|
| 2009-2015;<br>2018-Present | <b>Veterans Affairs Medical Center</b> , Providence RI<br><i>Nurse Practitioner, Liver Transplant Coordinator, GI/Hepatology Section</i>   |
| 2015-2018                  | <b>Veterans Affairs Medical Center</b> , Providence RI<br><i>Nurse Practitioner, Home Based Primary Care, New Bedford CBOC</i>   |
| 2006-2009                  | <b>Veterans Affairs Medical Center</b> , Providence RI<br><i>Nurse Practitioner, Primary Care/Women's Health</i>   |
| 2003-2006                  | <b>Veterans Affairs Medical Center</b> , Providence RI<br><i>Nurse Practitioner, Surgical Section (Orthopedics, Thoracic, Head and Neck, Vascular, General Surgery)</i><br><i>Nurse Practitioner, Compensation and Pension</i> |
| 2002-2004                  | <b>Rhode Island Hospital</b> , Providence RI<br><i>Associate Director of Patient Care Services</i>   |
| Fall 2001                  | <b>University of Massachusetts Dartmouth</b> , North Dartmouth, MA<br><i>Visiting Lecturer – Pathophysiology and Pharmacology</i>  |
| 1998-2002                  | <b>Rhode Island Hospital</b> , Providence RI<br><i>Staff Nurse, Medical Intensive Care Unit</i>  |
| 1997-1998                  | <b>Rhode Island Hospital</b> , Providence RI<br><i>Staff Nurse, Surgical Intensive Care Unit</i>   |
| 1996-1997                  | <b>Rhode Island Hospital</b> , Providence RI<br><i>Staff Nurse, Surgical Intermediate Care Unit</i>  |

## **Presentations**

---

July 2017	<p>“The Effect of an Interprofessional Heart Failure Clinical Pathway on Heart Failure Admissions Among Providence Veterans Affairs Medical Center Veterans in the Home Based Primary Care Program: A Quality Improvement Initiative” Quarterly Quality Improvement Meeting for Leadership, PVAMC</p>
March 2017	<p>“The Effect of an Interprofessional Heart Failure Clinical Pathway on Heart Failure Admissions Among Providence Veterans Affairs Medical Center Veterans in the Home Based Primary Care Program: A Quality Improvement Initiative” Cardiology Pathophysiology Rounds, PVAMC Poster Presentation Nursing Scholarship Day, University of Massachusetts at Dartmouth</p>
November 2013	<p>“Hepatocellular Carcinoma” NP Week Lecture Series, PVAMC</p>
July 2013	<p>“Abdominal Pain: History and Physical Exam” APRN Lecture Series, PVAMC</p>
October 2012	<p>“HCV and the Social Worker: Why Do You Care?” Moderator for Hepatitis C and the Social Worker: Opportunities for Engagement PVAMC HUD VASH Social Workers Conference funded by VHA Office of Public Health Field-based QI Collaboration Grant</p>
December 2010	<p>“TBI, PTSD, and MST Screening in the Returning Solider” Rhode Island Nurse Practitioner Council, Kent Hospital</p>
September 2009	<p>“Care of the Endoscopy Patient” Senior Nursing Students, Rhode Island College</p>
October 2009	<p>“Care of the Patient with End Stage Liver Disease” Senior Nursing Students, Rhode Island College</p>

## **Committees/Awards/Activities**

---

May 2021	Recipient of PVAMC ICARE Award
April 2021	Deployed with FEMA for Vaccination Efforts to Middletown, RI
September 2020	Recipient of PVAMC ICARE Award
2020-Present	Doctoral Mentor for DNP Student at Rhode Island College
2019-2020	Doctoral Mentor for DNP Student at Salve Reginal University
2018-Present	Member of Nurse Professional Standard Board at PVAMC
2018-2020	Member of Medical Record Committee at PVAMC
January 2017	Clinical Adjunct Preceptor Faculty for NP Students at the University of Massachusetts at Dartmouth

February 2015	Co-Authored Chapter 7.2 “Development and Implementation of a Multidisciplinary APRN Managed Colorectal Cancer Surveillance Program” in <u>Realizing the Future of Nursing: VA Nurses Tell Their Story</u>
January 2015	Nurse Practitioner Associate Director of PVAMC Stage II Center of Excellence in Primary Care Education/I-APACT National Grant Proposal
May 2014	Recipient of NNEI Scholarship to pursue DNP studies at the University of Massachusetts at Dartmouth
January 2014	Clinical Adjunct Preceptor Faculty for NP Students at the University of Massachusetts at Dartmouth
May 2012	VA Secretary’s Excellence in Nursing Award RN in an Expanded Role
February 2012	Co-Recipient of Office of Public Health Grant Field-based QI Collaboration to Improve Chronic HCV Care
2010-2012	Co-Chair of Advance Practice Nursing Council
2008-2015	Women’s Health Advisory Committee Primary Care and Gastroenterology Representative
2004-2006	Surgical Service SIPPS Program Coordinator

### **Community Activities**

---

2020 to Present	Member of St. Mary of the Bay Parish Warren, RI
2022 to Present	Member of St. Mary of the Bay Parish Women’s Ministry Warren, RI
2008-2010; 2016-2020	Sunday School Teacher St. John’s Church Barrington, RI
2018-2020	Assistant Troop Leader Pak 6 Boy Scouts Bristol, RI

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# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 14, 2024  
**Re:** Fire-Police Recommendation, June 26 Council Meeting

Please accept the following personnel for consideration to be appointed as Special Constable Fire-Police for the remainder of calendar year 2024.

Marc Proulx, 4 King St.

John Coccio, 5 Milford St.

Brian Sousa, 6 Riverview Ave.

Matthew Ross Tomkinson, 2 Casey Dr.

Scott Marino, 131 Mulberry Rd.

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2024 JUN 14 PM 1:50

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647

Email: Mcordeiro@bristolri.gov

### MEMORANDUM

Date: May 30, 2024

To: Dominic Franco, Chair, Harbor Commission  
James Dollins, Vice-Chair, Harbor Commission

CC: Town Administrator Contente, Harbor Master Marsili

From: Melissa Cordeiro, Town Clerk

Re: Joint Public Notice CRMC/DEM re Thames Street  
Landing, TSL, LLC, 267 Thames Street

---

Please be advised that at the Council meeting of May 29, 2024, the Bristol Town Council respectfully requested the recommendation of the Harbor Commission in regards to the attached Joint Public Notice. In order for the Council to review the request at the Town Council Meeting to be held on **June 26, 2024**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, June 19, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Enclosures (3)

State of Rhode Island  
 Coastal Resources Management Council  
 Oliver H. Stedman Government Center  
 4808 Tower Hill Road, Suite 3  
 Wakefield, RI 02879  
 (401)783-3370

State of Rhode Island  
 Department of Environmental Management  
 Office of Technical and Customer Asst.  
 235 Promenade Street  
 Providence, RI 02908-5767  
 (401)222-6822

## JOINT PUBLIC NOTICE

CRMC File No.: 2023-08-084 Date: May 14, 2024  
 RIDEM Water Quality Certification Number: 24-008 (MPL Only)

These offices have under consideration the application of:

**TSL, LLC.**  
**244 Gano Street**  
**Providence, RI 02906**

for State of Rhode Island Assent (in accordance with the Coastal Resources Management Program), and State of Rhode Island Water Quality Certification (in accordance with Chapter 42-35 pursuant to Chapters 46-12 and 42-17.1 of the RIGL, as amended).

The project includes the installation of a berthing facility and expansion of the existing marina for the mooring of a pool boat for recreational purposes.

Project Location: Thames Street Landing  
 Street & Number: 267 Thames Street  
 City/Town: Bristol  
 Plat Number: 9 Lot Number: 50  
 Water Body: Bristol Harbor

Plans of the proposed work may be seen at the CRMC office in Wakefield.

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter. You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

This also serves as notice that the Rhode Island Department of Environmental Management, Office of Water Resources, Water Quality Certification Program has under consideration and review the same proposed activity as described above for compliance with the State's Water Quality Regulations (AUTHORITY: in accordance with Clean Water Act, as amended (33 U.S.C. 1251 et.seq.; Chapter 42-35 pursuant to Chapters 46-12 and 42-17.1 of the Rhode Island General Laws of 1956, as amended).

RICRMC/RIDEM Joint Public Notice  
CRMC File No. 2023-08-084  
May 15, 2024  
Page Two

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing and be received at this office on or before June 15, 2024. Please provide comments via email at [cstaff1@crmc.ri.gov](mailto:cstaff1@crmc.ri.gov) or via USPS to Coastal Resources Management Council, O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

It is expected that objectors will review the application and associates plans thoroughly. Comments that pertain to this Joint Notice must be submitted in writing and must be addressed to Rhode Island Coastal Resources Management Council and Rhode Island Department of Environmental Management at the above referenced addresses.

/lat







Letter to the Bristol Town Council

May 29, 2024

On behalf of The Stone Harbour Condominium Association, we respectfully request that the Bristol Town Council file a letter of objection to the CRMC and DEM regarding the application by TSL LLC., to locate a floating pool boat at Thames Street Landing. We have serious concerns regarding the noise, safety, access to and from our marina, and negative impact on our property values

We pride ourselves on being good neighbors and adding value to Bristol by supporting local businesses and non-profits. We have 81 units in three buildings. We maintain our boardwalk and sidewalk. We require no Town services, except public safety, and we have no children in the public school system. We pay real estate taxes on property insured at \$95 million.

We understand and appreciate the eclectic fabric of downtown Bristol. Our residents have lived all over the country and embrace Bristol as a special place to live. We accept that we live in a business and entertainment district. In season, we are accustomed to the music and revelry from the restaurants, bars, and wedding venue.

We also know it is a small price to pay to call this home. However, a floating pool boat is beyond the pale.

Thank you for your consideration.

A handwritten signature in black ink, appearing to read "Howard G. Sutton".

Howard G. Sutton  
President  
Stone Harbour Board of Directors



RECEIVED AT MEETING

MOSES RYAN LTD  
attorneys

May 29, 2024

Bristol Town Council  
10 Court Street  
Bristol, Rhode Island 02809

Re: TSL, LLC Proposed Marina Expansion and Installation of a Pool Boat

Dear Members of the Bristol Town Council,

We write regarding TSL, LLC's proposed expansion to the Bristol Harbor Inn Marina and the installation of a moored pool boat. Our office represents the interests of The Stone Harbour Condominium Association, i.e. condominium owners of the property located at 343 Thames Street, Bristol, Rhode Island 02809 (the "Condominium"). The Condominium's residents are direct abutters to the proposed expansion located at 267 Thames Street, Bristol, Rhode Island. The proposed marina expansion is quite significant in size and negatively impacts the surrounding property owners, including the unit owners of the Condominium. The Condominium is comprised of 81 units, the owners of which contribute to the Town of Bristol as important taxpayers and community members. We urge the Bristol Town Council to oppose this proposal in consideration of the interests of its community members.

Our office is deeply troubled that written support was submitted last year to the Coastal Resource Management Council ("CRMC") by Bristol's Town Administrator and Harbor Master for this project without concern for the ramifications on the Town (copies attached). It is particularly troubling because this proposal will have a considerable impact on the immediate abutters and an area frequented by Town residents. Community outreach has been neglected and the impacts of this proposal are being minimized. Further investigation into the practicality and safety of this project is needed.

Noise, safety, view obstructions, and access to the marina from a public boardwalk are all important concerns echoed by the residents and condominium owners within the immediate area. More information is needed on exactly how the applicant intends to mitigate a myriad of concerns. The diminishment of property values due to noise, safety, view, and access impacts has not adequately been addressed. The pool is proposed for a location that directly abuts the area that boats must navigate through to exit the adjacent marina. Safety is a serious concern for boaters in the marina and potential swimmers on the pool boat, particularly in this section of harbor where waves and rough waters are combined with boat navigation through tight areas.

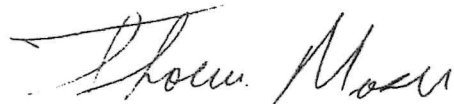
This is a significant expansion of the existing marina for a use that is not "water dependent." There is a clear question of necessity here. Alternative locations could be considered for a pool at this property, particularly because the pool itself is only approximately twenty (20) feet by eight (8)



feet (160 square feet) with a depth of less than four (4) feet. Issues of necessity, safety, security, and impact on community members remain unaddressed and warrant opposition to CRMC/RIDEM for this proposal on behalf of the Town Council. In addition to the general concerns expressed to the Bristol Town Council in this correspondence, our office intends to bring regulatory concerns associated with this proposal to CRMC/RIDEM.

The applicant has already tried to tip the scales in their favor by procuring support from the Harbor Master and the Town Administrator before neighbors were even aware of this proposal. This proposal should be carefully vetted by CRMC with full transparency and input from all stakeholders. We urge the Bristol Town Council to consider the numerous negative impacts on the Town and oppose this proposal.

Sincerely,

A handwritten signature in cursive script, appearing to read "Thomas V. Moses".

Thomas V. Moses



STEVEN CONTENTI  
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

June 6, 2023

Coastal Resources Management Council  
4808 Tower Hill Road, Suite 116  
Wakefield, RI 02879-1900  
E-Mail [cstaff1@crmc.ri.gov](mailto:cstaff1@crmc.ri.gov)

**Re: 251-267 Thames Street & 539 Hope Street, Bristol, RI**

Dear Sir/Madam:

I serve as the Town Administrator for Bristol, RI. I write in support of TSL, LLC's application for assent to dock their proposed boat that will provide an important pool amenity at the Bristol Harbor Inn, 251-267 Thames Street in Bristol.

This proposed use serves a compelling public purpose that will benefit our public as a whole. The proposed pool is a water-dependent use that offers substantial public, economic gain to the state of Rhode Island. There is no viable, alternative location to construct a pool at the Inn, and the waterfront at this location is otherwise inaccessible for swimming given the marina use. This newfound capacity to swim in our summer heat is exactly the type of amenity that the families we seek to attract to Bristol value when on vacation. The proposed boat will also be an important feature and benefit to Bristol when competing to attract meeting and event business.

Our town officials have determined that the project is zoning and building code compliant. The proposed boat presents no use conflicts. It will not unreasonably interfere with public access to tidal waters or the shore since it will exist right alongside many other marine vessels. Nor will the boat negatively impact the historic significance of this area. Instead, it will stand as a symbol of Bristol's historic maritime leadership in innovative boat design, building, and use.


The applicant has kept its' residential neighbors updated as to the proposal and are committed to implementing controls that will protect the Town's interests at this location. For example, (i.) to minimize the risk of storm damage it has included a wave fence in it's design elements, (ii) all drinking and substance use will be specifically banned consistent with the intended family environment being created, (iii.) prohibit diving, (iv.) limit the hours of use to daytime hours, and (v.) regulate noise carefully.



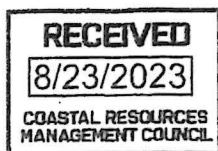
Bristol takes great pride in its beautiful waterfront. This proposed use will only enhance our Town's capacity to use our coastline beneficially for all. Therefore, we strongly support CRMC's assent.

Thank you for your consideration. Please call if you have any questions or would like to discuss the project.

Sincerely,



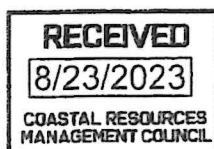
Steven Contente



AFFIDAVIT OF GREGG MARSILI

I, having been duly sworn, upon oath and of my own personal knowledge, do hereby make affidavit and say that:

1. I am the Harbormaster for the Town of Bristol, Rhode Island.
2. In this capacity, it is my duty to coordinate and administer all activities taking place in the harbors and waterways contingent to the coastal shoreline of the Town of Bristol and within the town's boundaries. These activities include patrolling of the harbors and waterways, enforcement of federal, state and local laws pertaining to activity on these waters, supervision of all moorings within town boundaries whether private or public, maintenance of all docks, wharfs, piers, marinas, moorings and similar structures owned by the town, maintenance of vessels and vehicles owned by the town to carry out these functions, and collection and management of fees for public use of these facilities.
3. I have served in this professional capacity since 2013.
4. I am a 21 year retired veteran of the United States Coast Guard.
5. I have met with representatives from TSL, LLC to discuss the proposal to dock a pool boat at the marina adjacent to their hotel located at 267 Thames Street in Bristol.
6. At that meeting I reviewed the plans and photographs of the proposed pool boat, attached to this affidavit as **Exhibit A**.

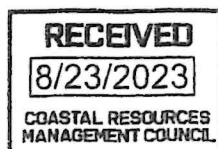


7. I consider the vessel depicted in **Exhibit A** to be a boat that would have to be properly registered and operated as a boat under applicable Rhode Island and Bristol legal requirements.
8. If and when properly registered and operated as a boat, I would allow such a boat to dock at a marina facility as long as it complies with any and all restrictions applicable to all boats docked at that marina.
9. I have not ever referred boats with recreational amenities on them, including but not limited to pontoon boats with jacuzzi tubs on their decks, for Coastal Resources Management Council permitting before docking at Bristol marinas, unless any such vessel might be considered a houseboat or a floating business.

SIGNED UNDER THE PAINS AND PENALTIES OF PERJURY on this the

13<sup>th</sup> day of June, 2023.

  
\_\_\_\_\_  
Gregg Marsili





# TOWN OF BRISTOL, RHODE ISLAND

## TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk  
Melissa Cordeiro

May 30, 2024

State of Rhode Island  
Coastal Resource Management Council  
Oliver H. Steadman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879

Dear Sir/Madam,

On behalf of the Bristol Town Council, we respectfully request an extension for CRMC File No. 2023-08-0884 and RIDEM Water Quality Certification 24-008 (MPL Only), as indicated in the joint public notice dated May 14, 2024.

The Council wishes to obtain a recommendation from the Harbor Commission and to have the opportunity for further discussion at its next meeting on June 26. Therefore, we request that the public notification and/or public hearing be continued to a date after the Council has had the chance to gather recommendations and further investigate any concerns.

Thank you for your consideration.

Sincerely,

A handwritten signature in blue ink, appearing to read "Melissa Cordeiro", is written over a faint, larger version of the same signature.

Melissa Cordeiro, Council Clerk



# TOWN OF BRISTOL, RHODE ISLAND

## TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk  
Melissa Cordeiro

May 30, 2024

State of Rhode Island  
Department of Environmental Management  
Office of Technical and Customer Assistance  
235 Promenade Street  
Providence, RI 02908

Dear Sir/Madam,

On behalf of the Bristol Town Council, we respectfully request an extension for CRMC File No. 2023-08-0884 and RIDEM Water Quality Certification 24-008 (MPL Only), as indicated in the joint public notice dated May 14, 2024.

The Council wishes to obtain a recommendation from the Harbor Commission and to have the opportunity for further discussion at its next meeting on June 26. Therefore, we request that the public notification and/or public hearing be continued to a date after the Council has had the chance to gather recommendations and further investigate any concerns.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Cordeiro", is written over a light blue circular stamp.

Melissa Cordeiro, Council Clerk

# TOWN OF BRISTOL, RHODE ISLAND

## TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



*Council Clerk*  
Melissa Cordeiro

May 30, 2024

TSL, LLC  
Larry Goldstein  
244 Gano Street  
Providence, RI 02906

Dear Mr. Goldstein,

At the council meeting on May 29th, the Bristol Town Council heard statements of objection regarding a CRMC/DEM joint public notice for a permit filed for Thames Street Landing - 267 Thames Street, Bristol. There are several areas of concern and items requiring clarification that the town wishes to address to determine if correspondence should be sent to CRMC regarding this project.

In light of these concerns, the council respectfully requests your attendance at the next council meeting on June 26th at 7 pm. We ask that you provide a detailed presentation of your proposal for the pool at the hotel during this meeting.

Additionally, it is important to note that the council has requested both CRMC and DEM to extend the public notice period. This extension is to allow the council sufficient time to review the project details and, if deemed necessary, submit a formal letter regarding the project for the record.

We appreciate your cooperation and look forward to your presentation.

Sincerely

A handwritten signature in black ink, appearing to read "Melissa Cordeiro", is written over a light blue circular stamp.

Melissa Cordeiro, Council Clerk

H1a



State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-3767

May 30, 2024

Via Email

Bristol Town Council  
c/o Melissa Cordeiro, Council Clerk  
10 Court Street  
Bristol, RI 02809-2208  
[mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)

Re: Request for Joint Public Notice Extension  
**CRMC File No. 2023-08-084 TSL, LLC** – Installation of a berthing facility and expansion of existing marina for the mooring of a pool boat for recreational purposes.

Dear Ms. Cordeiro:

CRMC and RIDEM is in receipt of the Bristol Town Council's request to extend the Joint Public Notice Period for the above referenced file for the purposes of review at a Town Council Meeting to be held on June 26<sup>th</sup>, 2024. The Joint Public Notice end date will be extended from June 15, 2024, to July 15, 2024.

If you require additional information, please do not hesitate to contact me. Thank you.

Sincerely,

Jeffrey M. Willis, Executive Director  
Coastal Resources Management Council

/lat

cc: TSL, LLC  
R. Blanchard, Site Engineering  
N. Personeus, RIDEM



State of Rhode Island and Providence Plantations  
**Coastal Resources Management Council**  
 Oliver H. Stedman Government Center  
 4808 Tower Hill Road, Suite 3  
 Wakefield, RI 02879-1900

(401) 783-3370  
 Fax (401) 783-3767

June 21, 2024

**Via Email**

Conor MacDonald  
 Handy Law, LLC  
 42 Weybosset Street  
 Providence, RI 02903  
[conor@handlawllc.com](mailto:conor@handlawllc.com)

Re: Request for Joint Public Notice Extension  
**CRMC File No 2023-08-084 TSL, LLC** – Installation of a berthing facility and expansion of existing marina for the mooring of a pool boat for recreational purposes.

Dear Mr. MacDonald:

CRMC and RIDEM is in receipt of the June 17<sup>th</sup>, 2024, request to extend the Joint Public Notice Period for the above referenced file for the purposes of review at both the Bristol Harbor Commission meeting and the Bristol Town Council meeting. The Joint Public Notice end date will be extended from July 15, 2024, to August 15, 2024.

If you require additional information, please do not hesitate to contact me. Thank you.

Sincerely,

Jeffrey M. Willis, Executive Director  
 Coastal Resources Management Council

/lat

cc: TSL, LLC  
 S. Handy, Esq., Handy Law  
 R. Blanchard, Site Engineering  
 N. Personeus, RIDEM  
 A. Teitz, Esq., AICP, Asst Town Solicitor, Bristol  
 M. Cordeiro, Bristol Council Clerk

2024 JUN 21 PM 12:19  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND





42 Weybosset Street | Providence | RI 02903  
401 626 4839  
401 753 6306 fax

June 17, 2024

Jeffrey M. Willis  
Executive Director  
State of Rhode Island Coastal Resources Management Council  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

Re: Request for Joint Public Notice Extension  
**CRMC File No. 2023-08-084 TSL, LLC** – Installation of a berthing facility and expansion of existing marina for the mooring of a pool boat for recreational purposes.

Dear Mr. Willis,

We write to request an extension of the joint public notice period for the above-referenced application on behalf of the applicant, TSL, LLC. The applicant's consultant has become ill with COVID and is not able to make the Bristol Harbor Commission meeting scheduled for tonight, so TSL has requested an extension of that proceeding. The Town asked us to pursue this extension of the joint public notice period to enable that proceeding and then consideration by the Bristol Town Council. The current joint public notice end date is July 15, 2024. We request its extension to August 15, 2024.

Thank you for considering our request.

Sincerely,

A handwritten signature in black ink that reads 'Seth Handy'. The signature is written in a cursive style and includes a long, sweeping flourish that extends to the right and then curves back down.

Seth Handy

cc. Lisa Turner

## Re: Request for Presentation at June 26th Council Meeting

Melissa Cordeiro <mcordeiro@bristolri.gov>

Thu 6/20/2024 11:06 AM

To: Larry Goldstein <larry@goldsteinassociates.com>

Cc: Nathan T. Calouro <nathancalouro@gmail.com>; Steven Contente <scontente@bristolri.gov>; Seth Handy <seth@handylawllc.com>; Conor MacDonald <conor@handylawllc.com>; DeputyClerk <DeputyClerk@bristolri.gov>

Dear Mr. Goldstein,

We have received your request to continue the matter to the next council meeting. Please note that the next council meeting is scheduled for Wednesday, July 31, not July 24 as mentioned in your email.

Additionally, we will need confirmation from CRMC/DEM regarding the rescheduling before the council can consider your request to continue the matter.

We will inform you once we have received confirmation from CRMC/DEM.

Kindly,

*Melissa Cordeiro*

Melissa Cordeiro / Town Clerk

Town of Bristol, Rhode Island

10 Court St Bristol, RI 02809

P: 401-253-7000 F: 401-253-2647

E: [mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)

---

**From:** Larry Goldstein <larry@goldsteinassociates.com>

**Sent:** Wednesday, June 19, 2024 4:17 PM

**To:** Melissa Cordeiro <mcordeiro@bristolri.gov>

**Cc:** Nathan T. Calouro <nathancalouro@gmail.com>; Steven Contente <scontente@bristolri.gov>; Seth Handy <seth@handylawllc.com>; Conor MacDonald <conor@handylawllc.com>

**Subject:** Re: Request for Presentation at June 26th Council Meeting

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Hi Melissa,

I am emailing you to formally request that our presentation to the Town Council scheduled for June 26th be continued until the following meeting which I believe is Wednesday July 24th. This request is made to allow the Harbor Commission to provide a recommendation following their next hearing on July 1.

Please confirm this is acceptable. As always, I am available to discuss further if needed.



Larry

the be continued to the July 31 Town Council meeting, to consider the recommendation of the Harbor Commission from its July 1 meeting.

On Thu, May 30, 2024 at 3:07 PM Melissa Cordeiro <[mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)> wrote:

Dear Mr. Goldstein,

At the council meeting on May 29th, the Bristol Town Council heard statements of objection regarding a CRMC/DEM joint public notice for a permit filed for Thames Street Landing - 267 Thames Street, Bristol. There are several areas of concern and items requiring clarification that the town wishes to address to determine if correspondence should be sent to CRMC regarding this project.

In light of these concerns, the council respectfully requests your attendance at the next council meeting on June 26th at 7 pm. We ask that you provide a detailed presentation of your proposal for the pool at the hotel during this meeting.

Additionally, it is important to note that the council has requested both CRMC and DEM to extend the public notice period. This extension is to allow the council sufficient time to review the project details and, if deemed necessary, submit a formal letter regarding the project for the record.

We appreciate your cooperation and look forward to your presentation.

Sincerely,

*Melissa Cordeiro*

Melissa Cordeiro / Town Clerk  
Town of Bristol, Rhode Island  
10 Court St Bristol, RI 02809  
P: 401-253-7000 F: 401-253-2647  
E: [mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)

--

Larry Goldstein  
Goldstein Associates, LLC  
244 Gano Street  
Providence, RI 02906  
(401) 453-0038 - Office  
(401) 453-1651 - Fax

## Fwd: Pool boat

Joyce Holland <stoneblossom3@gmail.com>

Mon 6/24/2024 12:31 PM

To:Melissa Cordeiro <mcordeiro@bristolri.gov>

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Dear Members of the Town Council,

I am contacting you to request that the Town Council withdraw its approval to CRMC regarding TSL LLC's request for a pool boat.

While the concept of a floating pool might seem appealing, I believe it poses several significant issues that need to be carefully considered.

Below, I have outlined the reasons why I believe this project could have detrimental impacts on our community, environment, and overall quality of life.

I urge you to review these points thoroughly before making any decisions.

### Environmental Concerns

1. **Pollution and Environmental Impact:** The pool may introduce chemicals and waste into the ocean, potentially harming local marine life and ecosystems. This can have long-term environmental consequences and degrade the natural beauty of the area.

### Noise and Disturbance

2. **Increased Noise Levels:** A floating pool will likely attract more visitors and activities, leading to increased noise levels from guests, maintenance activities, and transportation to and from the pool (e.g., boats, jet skis).

### Privacy and Aesthetic Impact

3. **Loss of Privacy:** The pool's proximity could lead to a loss of privacy, with guests potentially having a direct line of sight into our property. Increased foot traffic and activity near our home can also make your living environment feel less secluded and peaceful.
4. **Visual Pollution:** The presence of a large floating structure can obstruct ocean views and alter the natural landscape, detracting from the scenic beauty we currently enjoy.

### Safety and Security

5. **Safety Risks:** Increased activity near our property can raise safety concerns, such as unauthorized access to our property, potential for accidents or injuries, and increased risk of crime or vandalism.

## Property Value

6. **Impact on Property Value:** The aforementioned issues, including noise, loss of privacy, and environmental concerns, can negatively affect the desirability and market value of our property. Potential buyers may be deterred by these factors, leading to a decrease in property value.

## Operational Challenges

7. **Maintenance and Operations:** The pool will require regular maintenance, which can result in constant noise and disruption. Additionally, any operational issues, such as structural failures or environmental incidents, can have immediate and adverse effects on property and quality of life.

Thank you for your consideration,



Joyce Holland

Bristol RI



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

May 31, 2024

TO: Melissa Cordeiro, Town Clerk

FROM: Diane M. Williamson, Director

**RE: Amendment to Grant Agreement for Prudence Island Ferry**

The grant agreement for the Prudence Island Ferry, see attached, is being amended to add additional funding to the project.

As you recall, the Town is helping with the Grant Administration and therefore this grant amendment needs to be signed by the Town Council Chairman and Town Solicitor as was done previously. It has already been signed by the RIDOT and the Town of Portsmouth. The only change to this document is the increase in funding.

It is requested that this be placed on the June 26, 2024 Town Council meeting agenda to authorize the Chairman to sign the grant agreement.

Thank you.

2024 MAY 31 PM 3:33  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



Department of Transportation  
Two Capitol Hill  
Providence, RI 02903

Office 401-222-2450  
Fax 401-222-3905

May 31, 2024

Mr. Diane M. Williamson, AICP, CFM  
Director of Community Development  
Town of Bristol  
10 Court Street  
Bristol, RI 02809

Re: Prudence Island Ferry Dock And Water Infrastructure Improvements Project  
Project Amendment 3  
RIC No.: 2021-CE-066 / RIFAP No.: FBD-REGT(022)

Dear Ms. ~~Williamson~~, *Diane,*

Enclosed, please find Amendment 3 of the Prudence Island Ferry Dock And Water Infrastructure Improvements Project. This Amendment increase Project Funding from \$375,000.00 to \$505,443,75. Please have Amendment 3 signed by the Town Solicitor and Town Council Chairman.

The Rhode Island Department of Transportation and the Town of Portsmouth have already signed the Amendment. Please have the Bristol Town Solicitor and Town Council Chairman sign it. Once signed, please return it to me so that it can be forwarded to A&R Marine for their signatures.

Thank you, and if you have any questions, please do not hesitate in contacting me.

  
David Martone  
Chief Program Development  
Office of Transit & Capital Programming  
Division of Planning  
Rhode Island Department of Transportation  
Two Capital Hill, Room 328  
Providence, RI 02903  
Email Address: [david.martone@dot.ri.gov](mailto:david.martone@dot.ri.gov)



**SUBRECIPIENT AGREEMENT**

**BY AND AMONG**

**RHODE ISLAND DEPARTMENT OF TRANSPORTATION**

**AND THE TOWN OF BRISTOL, RHODE ISLAND**

**AND THE TOWN OF PORTSMOUTH, RHODE ISLAND**

**AND THE**

**PRUDENCE & BAY ISLANDS TRANSPORT (A & R MARINE CORPORATION)**

**For The**

**PRUDENCE ISLAND FERRY DOCK AND WATER INFRASTRUCTURE IMPROVEMENTS**

**AMENDMENT THREE**

**AGREEMENT** made and entered into by and between the State of Rhode Island acting through its Department of Transportation (hereinafter the "State") and A & R Marine Corp. doing business as the Prudence & Bay Islands Transport (hereinafter A & R Marine) which has as its registered DUNS<sup>i</sup> number: 117027279, and Unique Entity ID number (UEID): JQBKUSC3H767, the Town of Bristol, a municipality formed under the law as of the State of Rhode Island (hereinafter the "Town") and the Town of Portsmouth, a municipality formed under the law as of the State of Rhode Island (hereinafter "Portsmouth"), collectively referred to as the "Towns";

**WHEREAS**, the State is the recipient of Ferry Boat Program funding administered through the Federal Highway Administration under catalog of Federal Domestic Assistance (CFDA) 20.205; and

**WHEREAS**, the State has approved Ferry Boat Program funds under the Ferry Boat Program for the Rhode Island FY2018, FY2019, and FY2020 designation for The Ferry Dock and Water Infrastructure Improvements (hereinafter the "Project"); and

**WHEREAS**, the State, A&R Marine and Bristol entered into a Subrecipient Agreement, dated July 22, 2021, and Amendment One, dated August 9, 2022, for the Prudence Island Ferry Dock and Water Improvements located at 147 Thames Street, Bristol, RI; and

**WHEREAS**, utilizing State and Federal funding described in the Subrecipient Agreement, A & R Marine proposes to undertake ferry dock improvements, located on Prudence Island in the Town of Portsmouth; and



WHEREAS, as the owner of the ferry terminal located on Narragansett Avenue, Prudence Island, the Town of Portsmouth has been added a Party to this Agreement.

WHEREAS, A & R Marine agrees to be responsible for the design, construction, and construction administration of the Project and the Towns of Bristol and Portsmouth agree to said design, construction, and construction administration; and

WHEREAS, the Project will be implemented under the provisions established in the Federal – Aid Policy Guide of the FHWA, FHWA regulations at Title 23 of the Code of Federal Regulations and State requirements and procedures; and

NOW, THEREFORE, In consideration of the foregoing promises and mutual obligations contained herein, the State, A & R Marine, and the Towns agree to delete Paragraph 6 and replace with the following, respectively:

- 6. A & R Marine will be responsible for payment of all costs associated with the design, construction, and construction administration of the Project; the State will reimburse A & R Marine up to and not exceeding Five Hundred and Five Thousand Four Hundred and Forty Three Dollars and Dollars and Seventy Five Cents (\$505,443.75), for the construction of this ferry dock and water Infrastructure Improvements project; of this amount, Eighty Percent (80%), or up to Four Hundred and Four Thousand Three Hundred and Fifty Five Dollars and No Cents (\$404,355.00) in Federal Funds and Twenty percent (20%) or up to One Hundred and One Thousand and Eighty Eight Dollars and Seventy Five Cents (\$101,088.75) in State Funds, and if applicable, the remaining cost of construction of the Project will be funded solely by A & R Marine. Supporting documentation of expenditures will be required for all reimbursements.

IN WITNESS WHEREOF, the State by and through its Department of Transportation, A&R Marine, and the Towns have caused this Agreement to be executed by duly authorized officials on the \_\_\_\_\_ day of \_\_\_\_\_, 2024.

DEPARTMENT OF TRANSPORTATION:  
RECOMMENDED FOR APPROVAL:

Pamela Cotter

PAMELA COTTER  
ADMINISTRATOR, OFFICE OF PLANNING

DATE: 5/16/2024

Dawn Cruz

DAWN CRUZ  
CHIEF FINANCIAL OFFICER

DATE: 5/16/24

APPROVED AS TO FORM:



JOHN IGLIOZZI, ESQ.  
CHIEF OF STAFF/ADMINISTRATOR FOR LEGAL  
AND ADMINISTRATIVE SUPPORT SERVICES

DATE: 5/24/24



PETER ALVITI, JR., P.E.  
DIRECTOR

DATE: 5/20/24

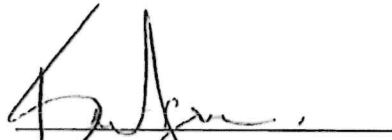
APPROVED AS TO FORM:

ETHAN ROSSI  
PRESIDENT  
A & R MARINE

DATE: \_\_\_\_\_

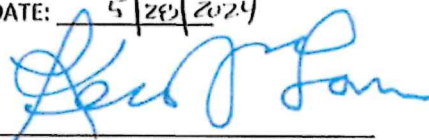
MICHAEL R MCELROY  
LEGAL COUNSEL  
A & R MARINE

DATE: \_\_\_\_\_



KEVIN M. AGUIAR  
TOWN COUNCIL PRESIDENT  
TOWN OF PORTSMOUTH

DATE: 5/29/2024



KEVIN GAVIN  
TOWN SOLICITOR  
TOWN OF PORTSMOUTH

DATE: 5/28/2024

NATHAN T. CALOURO  
TOWN COUNCIL CHAIRMAN  
TOWN OF BRISTOL

DATE: \_\_\_\_\_

MICHAEL URSILLO  
TOWN SOLICITOR  
TOWN OF BRISTOL

DATE: \_\_\_\_\_

**TOWN OF BRISTOL**  
**AMENDED AND RESTATED**  
**REIMBURSEMENT AND BORROWING RESOLUTIONS FOR UP TO \$3,000,000**  
**GENERAL OBLIGATION BONDS, SERIES 2024**  
**OF**  
**TOWN COUNCIL**

The Town Council of the Town of Bristol, Rhode Island (the “Town”) hereby adopts the following resolutions:

WHEREAS: On April 17, 2024, the Town adopted a Reimbursement and Borrowing Resolutions for up to \$2,660,000 General Obligation Bonds, Series 2024 (“April Resolution”); and

WHEREAS: The Town Administrator recommends an amendment to the April Resolution to increase the borrowing by an additional \$340,000 for purposes of funding an open space opportunity under Chapter 45-12-2 of the Rhode Island General Laws; and

WHEREAS: The April Resolution is hereby amended and restated in its entirety as follows:

WHEREAS: Pursuant to the authorities contained in **Chapter 239/280 of the Rhode Island Public Laws of 2016, Chapter 429/471 of the Rhode Island Public Laws of 2012, and Chapter 45-12-2 of the Rhode Island General Laws**, the Town Council provided for the authority of the Town to issue bonds and notes in anticipation thereof in an amount not to exceed Three Million Dollars (**\$3,000,000**) (the bonds, and notes in anticipation thereof shall be collectively referred to as the “**General Obligation Bonds, Series 2024**”) to finance (i) the design, engineering and construction of capital improvement projects in the Town including without limitation, road and sidewalk, drainage at Bristol Harbor Independence Park, and acquisition of improved and unimproved property for open space purposes, and (ii) costs of issuance (the “Project”); and

WHEREAS: The Town anticipates spending funds on the Project from its general fund in anticipation of the issuance of the General Obligation Bonds, Series 2024; and

WHEREAS: The Town wishes to adopt an inducement resolution to satisfy the requirements of the Internal Revenue Code and allow the reimbursement from General Obligation Bonds, Series 2024 of such funds previously spent; and

WHEREAS: The Town further wishes to adopt resolutions to authorize the borrowing for the Project.

NOW, THEREFORE, BE IT RESOLVED THAT:

SECTION 1. Pending the issuance of the General Obligation Bonds, Series 2024 as provided for in these resolutions, the Town may expend funds for the Project. Any advances made under this Section shall be repaid without interest from the proceeds of the General Obligation Bonds, Series 2024 issued hereunder or from the proceeds of applicable federal or state assistance or from other available funds. Any expenditure of costs incurred to date in connection with the Project are hereby authorized, approved, adopted, ratified and confirmed.

SECTION 2. The Town, pursuant to Treasury Regulation 1.150-2 intends to reimburse itself for capital expenditures for the above-described Project paid on or after the date which is sixty days prior to the date of these resolutions, but prior to the issuance of the General Obligation Bonds, Series 2024. Such amounts to be reimbursed shall not exceed the authorized amount pursuant to these resolutions and shall be reimbursed not later than eighteen months after the later of (a) a date on which the expenditure is paid, or (b) the date the Projects are placed in service or abandoned, but in no event later than three years after the date the expenditure is paid.

SECTION 3. Roads and Sidewalks. Pursuant to the authority contained in **Section 45-12-2 of the General Laws of Rhode Island**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to **\$1,400,000** and to issue General Obligation Bonds, Series 2024 in an amount not to exceed **\$1,400,000** to finance improvements to roads and sidewalks in the Town, and in connection therewith, the provision of engineering, surveying, construction and other professional services necessary or appropriate therefore, and to pay costs of issuance in connection therewith.

SECTION 4. Open Space. Pursuant to the authority contained in **Chapter 429/471 of the Public Laws of 2012**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to **\$521,093** and to issue General Obligation Bonds, Series 2024 in an amount not to exceed **\$521, 093**; and pursuant to authority contained in **Chapter 239/280 of the Public Laws of 2016**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to **\$3,907** and issue General Obligation Bonds, Series 2024 in an amount not to exceed **\$3,907**; and pursuant to the authority contained in **Section 45-12-2 of the General Laws of Rhode Island**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to up to \$340,000 and to issue General Obligation Bonds, Series 2024 in an amount not to exceed \$340,000 to finance the acquisition of the acquisition of improved and unimproved real property for open space purposes, and in connection therewith, the provision of engineering, title, surveying, and other professional services necessary or appropriate therefore; and to pay costs of issuance in connection therewith.

SECTION 5. Drainage. Pursuant to the authority contained in **Chapter 239/280 of the Public Laws of 2016**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to **\$601,646** to issue General Obligation Bonds, Series 2024 in an amount not to exceed **\$601,646** for drainage projects located at Bristol Harbor Independence Park, and in connection with the above projects, the provision of architectural, engineering, surveying, construction management and other professional services necessary or appropriate therefore; and to pay costs of issuance in connection therewith.

SECTION 6. The Town authorizes, ratifies and confirms the distribution of a Request for Proposal for a direct bank purchase, or in the alternative, a Preliminary Official Statement and notice of sale for a public sale, as may be recommended by the financial advisor to the Town, to prospective purchasers of the General Obligation Bonds, Series 2024 on a tax exempt basis and in such form as approved by the Town Treasurer. The manner of sale, denominations, maturities, interest rates and other terms and conditions and details of the General Obligation Bonds, Series 2024 shall be fixed by the Town Treasurer with the approval of the Chairman of the Town Council.

SECTION 7. Each of the Chairman of the Town Council and the Town Treasurer are hereby authorized and empowered individually on behalf of the Town to accept the rates and bids at the competitive sale of the above-referenced General Obligation Bonds, Series 2024 to be on such date as is established by the Town Treasurer, or such other date in the event such sale is extended, postponed or delayed, and to execute, acknowledge and deliver in the name of and on behalf of the Town any and all documents agreements and instruments to effective the sale of the authorized General Obligation Bonds, Series 2024.

SECTION 8. The above-authorized General Obligation Bonds, Series 2024 shall be signed by the Town Treasurer and the Chairman of the Town Council and the manner of sale, denominations, maturities, interest rates and other terms, conditions and details of the General Obligation Bonds, Series 2024 shall be fixed by the Town Treasurer with the approval of the Chairman of the Town Council.

SECTION 9. Each of the Chairman of the Town Council, Town Administrator, the Town Treasurer, and the Town Clerk are authorized and directed to execute, acknowledge, and delivery such additional documents, certificates, instruments and filing as may be required in connection with the issuance of the General Obligation Bonds, Series 2024, including without limitation a Final Official Statement, a Tax Certificate, Paying Agent Agreement, and Continuing Disclosure Certificate and to take such other action as may be necessary or appropriate in order to give effect to these resolutions.

CERTIFICATION

I, the Town Clerk of the Town of Bristol, Rhode Island, certify that at a meeting of the Town Council held on June 26, 2024, of which meeting all members of the council were duly notified and at which a quorum was present, the foregoing resolutions were [unanimously] passed, all of which appears in the official records of the Town Council in my custody.

\_\_\_\_\_  
Town Clerk

Dated:



# TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

## MEMORANDUM

Date: June 21, 2024  
To: Honorable Town Council  
From: Melissa Cordeiro  
COUNCIL CLERK

Re: Request for Permission to Utilize Town Funds on a Reimbursement Basis for Election Security Grant Program

Dear Honorable Council Members,

I respectfully request permission to utilize town funds on a reimbursement basis in anticipation of receiving a grant through the Secretary of State's Office for the Elections Security Grant Program. The total amount of the grant applied for is \$28,600.

In anticipation of receiving either full or partial funding, I am requesting the ability to initially use town funds for the associated expenses. If the grant is awarded, these funds will be reimbursed by the grant. Should the grant application be unsuccessful, the town funds will not be utilized.

This proactive approach will allow us to ensure the timely implementation of necessary election security measures while awaiting the grant decision.

Thank you for considering this request.



State of Rhode Island  
Town of Bristol

# Resolution

**AUTHORIZING THE ASSESSMENT OF VALUATIONS AND LEVY OF TAXES,  
SEWER SERVICE FEES AND SEWER ASSESSMENTS**

**RESOLVED:**

TOWN COUNCIL OF THE TOWN OF BRISTOL HEREBY LEVIES AND ORDERS THE ASSESSMENT AND COLLECTION OF A TAX OF THE RATABLE REAL ESTATE AND TANGIBLE PERSONAL PROPERTY IN SAID TOWN OF BRISTOL AT SUCH A RATE PER THOUSAND DOLLARS OF THE VALUE THEREOF (SAID RATE TO BE FIXED BY THE TAX ASSESSOR BY LAW PROVIDED) AS WILL AMOUNT TO A SUM NOT LESS THAN \$48,950,000 NOT MORE THAN \$50,950,000. SAID TAX SHALL BE PAYMENT OF INTEREST AND INDEBTEDNESS, AND FOR OTHER PURPOSES AUTHORIZED BY LAW. SAID TAX SHALL BE APPORTIONED UPON THE ASSESSED VALUATION AS DETERMINED BY THE ASSESSOR OF SAID TOWN AS OF THE 31ST DAY OF DECEMBER 2023 AT 11:59 PM. SAID ASSESSOR SHALL FORTHWITH COMPILE IN WRITING A ROLL THEREOF AND CERTIFY AND DELIVER THE SAME TO THE TOWN TREASURER AS PROVIDED BY LAW.

THE TOWN COUNCIL OF THE TOWN OF BRISTOL HEREBY LEVIES AND ORDERS THE ASSESSMENT AND COLLECTION OF A SEWER SERVICE FEE AGAINST EACH ESTATE CONNECTED WITH OR USING ANY PART OF THE TOWN'S SEWER SYSTEM TO RAISE THE SUM OF NOT LESS THAN \$6,780,000 NOT MORE THAN \$7,056,000 TO PAY FOR (1) THE COST OF MAINTAINING, REPAIRING AND OPERATING THE TOWN'S SEWER SYSTEM (INCLUDING RESERVES FOR SUCH PURPOSES AND FOR RENEWALS AND REPLACEMENTS), (2) THE PRINCIPAL AND INTEREST ON ALL SEWER BONDS AND NOTES OF THE TOWN WHEN DUE, AND (3) ANY OTHER EXPENSES NOT OTHERWISE PROVIDED FOR WHICH MAY ARISE UNDER PUBLIC LAW 1980 CHAPTER 211, TO THE EXTENT THAT FUNDS FOR THE FOREGOING PURPOSES ARE NOT OTHERWISE PROVIDED.

THE TOWN COUNCIL OF THE TOWN OF BRISTOL HEREBY LEVIES AND ORDERS THE ASSESSMENT AND COLLECTION OF A SEWER ASSESSMENT AGAINST EACH ESTATE WHICH BENEFITS FROM THE SEWER CAPITAL PROJECT AS OUTLINED IN THE ADOPTED SEWER ORDINANCE. DEFERRED PAYMENT SHALL BE DETERMINED USING A 9.5% PER ANNUM INTEREST RATE.

**ASSESSMENT OF VALUATION & LEVY TAXES, FEES AND ASSESSMENTS**

SAID TAXES, FEES AND ASSESSMENTS SHALL BE DUE AND PAYABLE ON AUGUST 15, 2024; HOWEVER, PAYMENT MAY BE MADE IN FOUR EQUAL QUARTERLY INSTALLMENTS. THE FIRST INSTALLMENT ON OR BEFORE THE 15TH OF AUGUST 2024, AND THE REMAINING INSTALLMENTS DUE AS FOLLOWS: NOVEMBER 15, 2024, FEBRUARY 18, 2025, MAY 15, 2025; EXCEPT THAT SUCH INSTALLMENT PAYMENT OPTION SHALL NOT APPLY TO ANY TAX LEVIED IN AN AMOUNT LESS THAN THE MAXIMUM SPECIFIED BY LAW.

EACH INSTALLMENT OF TAXES: TAXES BEING DEFINED AS TAXES, FEES, AND ASSESSMENTS, IF PAID ON OR BEFORE THE LAST DAY OF EACH INSTALLMENT PERIOD, SUCCESSFULLY, AND IN ORDER, SHALL BE FREE FROM ANY INTEREST. IF THE FIRST INSTALLMENT IS NOT PAID BY THE DUE DATE, THEN THE WHOLE TAX SHALL IMMEDIATELY BECOME DUE AND PAYABLE AND SHALL CARRY UNTIL COLLECTED A PENALTY OF THE RATE OF TWELVE (12) PERCENT ANNUM. SUBSEQUENT TO THE FIRST INSTALLMENT, IF ANY SUCCEEDING INSTALLMENT IS NOT PAID BY ITS DUE DATE, THEN THE REMAINING BALANCE OF THE WHOLE TAX SHALL IMMEDIATELY BECOME DUE AND PAYABLE AND SHALL CARRY UNTIL COLLECTED, A PENALTY OF TWELVE (12) PERCENT PENALTY PER ANNUM ASSESSMENTS CALCULATED FROM THE DATE IT BECAME DUE. PENALTY SHALL BE ON THE FIRST WORKING DAY OF A GIVEN MONTH. PENALTY ASSESSMENTS SHALL BE SATISFIED FIRST FROM ANY PAYMENTS MADE.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE SEAL OF THE TOWN OF BRISTOL, RHODE ISLAND, ON THE ADOPTION THIS 26<sup>TH</sup> DAY OF JUNE, A.D. 2024.



PER ORDER OF THE BRISTOL TOWN COUNCIL

\_\_\_\_\_  
MELISSA CORDEIRO, TOWN CLERK

**BID/RFP ADVERTISING AUTHORIZATION FORM**

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator. It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

BID/RFP # 1049  
REQUESTED BY: EDWARD TANNER (Printed) / [Signature] (Signature)

BRIEF PROJECT NARRATIVE: INDEPENDENCE PARK WATER QUALITY, PUBLIC ACCESS AND BOAT RAMP IMPROVEMENTS

SOURCE OF FUNDING:  
Approved by Town Council (Date) \_\_\_\_\_  
Regular Budget Line Item (Number) \_\_\_\_\_  
Special Appropriation TOWN INFRASTRUCTURE BOND  
Grant (source) RHODE ISLAND INFRASTRUCTURE BANK MRP GRANT  
Other \_\_\_\_\_

Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above.

[Signature] 5-23-24 Steven Content, Town Administrator (Date)  
[Signature] 5/29/24 Sarah Hassell, Town Treasurer (Date)  
CARL CANTALLO - Acting

Pre-Bid Meeting  no  yes if yes,  mandatory or  recommended  
Date: JUNE 17, 2024 Time: 10:00AM  
Location: INDEPENDENCE PARK  
Special Instructions (if applicable): \_\_\_\_\_

Question Submission Information:  
Deadline Date: JUNE 20, 2024 Time: 4:00pm  
Contact Name: EDWARD TANNER  
Contact email: ETANNER@BOSTONIA.GOV Phone # 253-7000 X128

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.

**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 1049**

Sealed Bids will be received until 12 noon on June 26, 2024 for the following:

**INDEPENDENCE PARK IMPROVEMENTS**

**BID #1049**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 26, 2024 FOR THE TOWN COUNCIL MEETING OF (June 26, 2024)

The Town of Bristol is requesting sealed bids for INDEPENDENCE PARK IMPROVEMENTS, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #1049- INDEPENDENCE PARK IMPROVEMENTS**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 26, 2024.

A mandatory Prebid Conference will be held at 10:00 AM, at the project site located at the Independence Park boat ramp 419 Thames Street, Bristol, RI 02809, on Monday, June 17, 2024.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

May 30 & June 6, 2024



**LEGAL NOTICE**

**TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 1049**

Sealed Bids will be received until 12 noon on June 26, 2024 for the following:

**INDEPENDENCE PARK  
BOAT RAMP AND STORMWATER  
IMPROVEMENTS**

**BID #1049**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 26, 2024 FOR THE TOWN COUNCIL MEETING OF June 26, 2024

The Town of Bristol is requesting sealed bids for INDEPENDENCE PARK BOAT RAMP AND STORMWATER IMPROVEMENTS, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #1049- INDEPENDENCE PARK BOAT RAMP AND STORMWATER IMPROVEMENTS**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 26, 2024.

A mandatory Prebid Conference will be held at 10:00 AM, at the project site located at the Independence Park boat ramp 419 Thames Street, Bristol, RI 02809, on Monday, June 17, 2024.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

May 30 & June 6, 2024

**BID/RFP ADVERTISING AUTHORIZATION FORM**

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator. It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

BID/RFP # 1050

REQUESTED BY: EDWARD TANNER / [Signature]  
(Printed) (Signature)

BRIEF PROJECT NARRATIVE: POSSIBLE DRIVE RIGHT OF WAY  
SHORELINE ACCESS AND WATER QUALITY  
IMPROVEMENTS

**SOURCE OF FUNDING:**

Approved by Town Council (Date) \_\_\_\_\_  
Regular Budget Line Item (Number) \_\_\_\_\_  
Special Appropriation \_\_\_\_\_  
Grant (source) RI MANUFACTURING BANK LOAN  
Other \_\_\_\_\_

Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above.

[Signature] 5-23-24 Steven Contento, Town Administrator (Date)  
[Signature] 5/29/24 Sarah Hassell, Town Treasurer (Date)  
Carl Cavalli Acting -

Pre-Bid Meeting  no  yes if yes,  mandatory or  recommended  
Date: JUNE 17 2024 Time: 11:00 AM  
Location: POSSIBLE DRIVE RIGHT OF WAY  
Special Instructions (if applicable): \_\_\_\_\_

**Question Submission Information:**

Deadline Date: JUNE 20 2024 Time: 4:00 PM  
Contact Name: EDWARD TANNER  
Contact email: ETANNER@BRISTOLRI.GOV Phone # 253-7000 x128

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.

**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 1050**

Sealed Bids will be received until 12 noon on June 26, 2024, for the following:

**PORTSIDE DRIVE DRAINAGE AND SHORELINE IMPROVEMENTS  
BID #1050**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 26, 2024, FOR THE TOWN COUNCIL MEETING OF June 26, 2024.

The Town of Bristol is requesting sealed bids for **Portside Drive Drainage and Shoreline Improvements** , in accordance with all terms and specifications contained herein.

This project consists of drainage and shoreline improvements at the terminus of Portside Drive within the Town owned right-of-way in the Town of Bristol, RI. The work performed under this contract shall include all equipment, labor, material, and supplies necessary to furnish the work to construct a 5-foot stone dust walking path parallel to a 4-foot wide by 1-foot deep riprap lined drainage swale, the installation of a new articulated paver forebay; installation of a new concrete flared end section; soil erosion and dust control; loam and seed; and all other incidentals necessary to complete the work.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #1050 – PORTSIDE DRIVE DRAINAGE AND SHORELINE IMPROVEMENTS**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 26, 2024.

A pre-bid conference advising bidders of bid conditions will be held on Monday, June 17, 2024, at 11 AM onsite at the terminus curve of Portside Drive, Bristol, Rhode Island 02809.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

June 6 and 13, 2024



# LEGAL NOTICE

## TOWN OF BRISTOL INVITATION TO BID BID NO. 1050

Sealed Bids will be received until 12 noon on June 26, 2024, for the following:

### PORTSIDE DRIVE DRAINAGE AND SHORELINE IMPROVEMENTS BID #1050

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 26, 2024, FOR THE TOWN COUNCIL MEETING OF June 26, 2024.

The Town of Bristol is requesting sealed bids for **Portside Drive Drainage and Shoreline Improvements**, in accordance with all terms and specifications contained herein.

This project consists of drainage and shoreline improvements at the terminus of Portside Drive within the Town owned right-of-way in the Town of Bristol, RI. The work performed under this contract shall include all equipment, labor, material, and supplies necessary to furnish the work to construct a 5-foot stone dust walking path parallel to a 4-foot wide by 1-foot deep riprap lined drainage swale, the installation of a new articulated paver forebay; installation of a new concrete flared end section; soil erosion and dust control; loam and seed; and all other incidentals necessary to complete the work.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #1050 – PORTSIDE DRIVE DRAINAGE AND SHORELINE IMPROVEMENTS**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 26, 2024.

A pre-bid conference advising bidders of bid conditions will be held on Monday, June 17, 2024, at 11 AM onsite at the terminus curve of Portside Drive, Bristol, Rhode Island 02809.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

June 6 & 13, 2024



May 23, 2024

Dear Customer:

Bristol County Water Authority (BCWA) has completed several projects in Bristol that will allow for the expansion of the high service area, to improve water pressure in high elevation areas of the water system. As part of the BCWA capital improvement program, the BCWA installed new water mains in Metacom Avenue and built a new pump station at the corner of Hope Street and Tupelo Street.

The Hope Street Pump Station was the final phase of these projects and has recently been completed. We are now starting the process of activating the pump station and the subsequent expansion of the high service area.

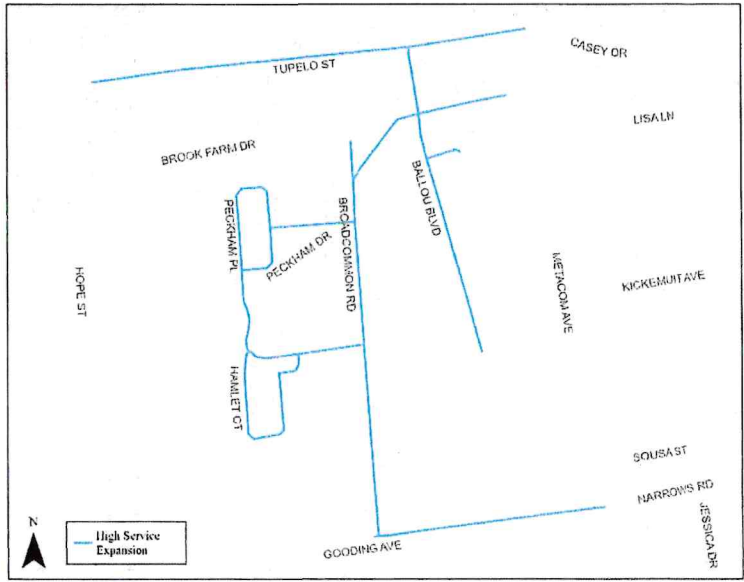
Your home/business will be transferred to the high service area in the coming weeks. The high service area is at a higher pressure than the main that you are now connected to. The increase in pressure is well within recommended levels for plumbing fixtures in good condition. Some properties in this area have previously installed booster pumps to provide a higher operating pressure. If your property is served by a booster pump you may be able to remove the pump with the new increase in system pressure.

We thank you for your patience as this work has progressed. If you have additional questions regarding this work, please feel free to contact us at 245-2022.

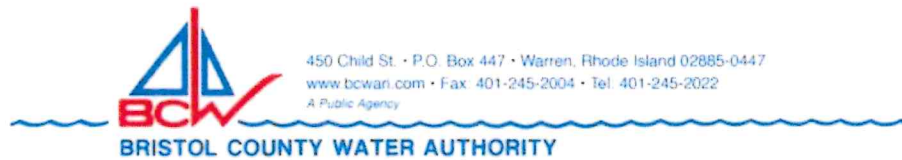
Sincerely,

Bristol County Water Authority

Stephen H. Coutu, P.E.  
Executive Director



*Water mains in blue will be transferred to the higher pressure zone*



**Tri-Town Monthly Report  
To Bristol, Barrington & Warren Town Councils**

**Summary of Notable Activities and Reports  
from the  
May 30, 2024, BCWA Board of Directors Meeting**

For detailed information on any of these subjects presented herein, please go to the BCWA website at [www.bcwa.com](http://www.bcwa.com). Minutes and videos of all Board meetings are archived on the website.

1. **Connection to the Pawtucket Water Supply System Project:** The 60% roadway utility plans are complete and were forwarded to the City of East Providence for their review.

The proposed agreement with the City of Pawtucket has been modified and sent to the City of Pawtucket for their review and comment.

2. **Phase II Water Treatment Plant Demolition:** Plans and specifications for demolition of the plant structures are being prepared. An architectural analysis of the old station structure is being prepared.

At this month's meeting a presentation was made by Ned Conners, a local architectural historian, regarding possible reuse concepts for the original Child Street treatment, storage and utility buildings. Mr. Conners provided a history of the BCWA buildings, outlined architectural features of note and provided some comparatives of other reuse projects involving 100+-year-old water supply facility buildings in Rhode Island. The new BCWA Properties Committee will review these conceptual ideas and determine what is needed to be done to assess implementation feasibility versus demolition. Local preservation groups also expressed interest in preservation of these BCWA buildings.

3. **Upper and Lower Kickemuit Dams Removal Project:** A pending permit modification request to DEM includes an expansion of the amount of material to be removed on the earthen embankment.

The Lower Dam project is essentially complete pending final shoreline plantings.



## May 30, 2024, BCWA Board of Directors Meeting Summary

### 4. Major Purchases and Contracts

- a. **Mini-Excavator Purchase Award**– After review of competitive bids, the BCWA Board approved the purchase of a Mini-Excavator from Milton Cat.
- b. **Permanent Pavement Contract Award** – This annual contractual need is based on estimated unit quantities. The BCWA Board approved a contract for \$122,550 to JML Excavation, Inc. Payment will be done based on unit quantities actually completed at unit costs specified.
- c. **Maintenance and Service Work Contract Award** – This annual contractual need is based on estimated unit quantities. The BCWA Board approved a contract for \$263,785 to JML Excavation, Inc. Payment will be done based on unit quantities actually completed at unit costs specified.
- d. **Water Main and Stock Materials Award** – This annual contractual need is based on estimated unit quantity pricing. These materials are used to support the operation and maintenance of the BCWA distribution system. Five companies will be providing the needed parts. Each company was selected on the basis of lowest cost, compliance with BCWA specifications and accuracy. The five companies that the BCWA Board approved purchases of these materials are: Warwick WinWater, E.J. Prescott, Ferguson Waterworks, Hoadley & Sons and Stiles Company.

5. **Water Meter Replacement Program:** There are 17,392 water meters in operation in the BCWA service area. Four meters have yet to be replaced. Customers have been notified and it is expected that these four remaining old meters will be replaced in the near future or be removed from service.

6. **Lead Service Line Replacement Program:** Staff is currently working with approximately 10 customers who are interested in participating in the no-interest financing program to have their lead water services replaced.

Our contractor, Dewcon, has started work in the Rumstick area of Barrington. This work will replace 64 of BCWA's lead service lines (gooseneck connections).

7. **Public Information – Hope Street Pump Station - Bristol / Water Pressure improvement:** This project is undergoing startup testing. A letter will be sent to customers whose water pressure will be improved by this project. Generally speaking, this includes the streets of Tupelo, Ballou, Broadcommon, Peckham, Hamlet and Gooding. **(A copy of that letter to Bristol customers is included for the Bristol Town officials).** The expansion of this high service area will be phased in.

8. **BCWA Annual Meeting:** Prior to the monthly board meeting, the BCWA Board of Directors held its annual meeting. At this meeting, officers of the BCWA were elected. Returning for another term were Juan Mariscal, Chairman (Bristol), Tom Kraig, Vice-Chairman (Barrington) and Chris Stanley, Treasurer/Secretary (Warren).

### May 30, 2024, BCWA Board of Directors Meeting Summary

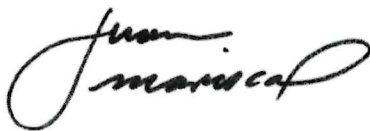
In addition, at the Annual Meeting, the BCWA presented awards to the following area students for their water-related science projects:

Name	School	Project	Award	Award Amount
Lucy O'Brien	Mt Hope High School	Mathematically Modeling the Thermal Decomposition of PFAS by Acoustic Cavitation	1 <sup>st</sup> Place – Senior Division	\$100
Alexandra Ford	Barrington High School	Effects of Fertilizers on Barrington Waters	2 <sup>nd</sup> Place – Senior Division	\$ 50
TEAM Afraz Rahman Calvin Moshier	Barrington Middle School	Homemade water filters: A sustainable way to Solve the Growing Water Crisis Around the World	1 <sup>st</sup> Place – Junior Division	\$100
Elise Ahmed	St. Luke School	Rainwater Runoff from Different Surfaces	2 <sup>nd</sup> Place – Junior Division	\$ 50

**9. Next Meeting:** The next meeting of the BCWA Board of Directors is scheduled for June 27, 2024.

As noted herein, for detailed information on any of these subjects presented herein, please go to the BCWA website at [www.bcwari.com](http://www.bcwari.com). Minutes and videos of all Board meetings are archived on the website.

Respectfully submitted,



Juan Mariscal, Chairman, BCWA  
5/30/2024

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**Bristol Fire Department  
Bristol, Rhode Island 02809  
Board of Engineers Meeting  
June 3, 2024**

2024 JUN -4 PM 4:27

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**After the quorum was established, the meeting was called to order by Chief Michael DeMello, Deputy Chief of Administration, Safety & Training Stephen Knapman, Deputy Chief of Operations Nelson Luis, Assistants Chief John Perry, Dennis Cabral, Adam Medeiros, EMS Captain Brad Palmer, were in attendance. Board Clerk Lou Mascola recorded the minutes.**

**A motion by Deputy Chief Nelson Luis and seconded by Assistant Chief Adam Medeiros to approve the minutes of the April 22, 2024 meeting, and the meeting agenda for this meeting, June 3, 2024 Both were unanimously approved.**

**Next scheduled meeting is Monday, July 1, 2024, @ 7:00 PM. or the call of the Chief of the Department**

**Correspondence, Board Members apparatus Reports, station requests and issues, Chief DeMello's Report, Old Business, New Business, Calendar Updates, For the Good of the Department, Closing & Adjournment.**

### **Correspondence**

- ★ No correspondence received for this meeting.

### **Deputy Chief of Operations Nelson Luis**

- ★ (2) members of the Defiance are ready to be tested for drivers of Engine 3.
- ★ Reserve Engine 5 can be stripped of equipment later this week. Current Engine 4 will be relocated to the Defiance and become Engine 5.
- ★ Requested (2) size small SCBA masks.

### **Assistant Chief Adam Medeiros**

- ★ Reported that the water tank on Engine 4 has a minor leak.
- ★ Nothing to report on Engine 1, or the Hydes for this meeting.



### **Captain Brad Palmer Division of EMS**

- ★ Reported an issue with the lights and console on Rescue 3.

### **Assistant Chief Dennis Cabral**

- ★ Requested a golf cart for General Chairman Jim Russo to use for the Firemen's Memorial Parade.
- ★ Reported that the DPW had repaired the issue with Engine 2.
- ★ Ever Ready 's 100 year Anniversary will be held on June 22nd from 1:00 - 4:00 PM. at their station.

### **Deputy Chief of Administration, Safety & Training Stephen Knapman**

- ★ Advised the board that the training schedule will be light until after the 4th of July, and summer. Courses will resume in the fall.
- ★ If forcible entry on EMS calls is used, please notify the office so it may be included in the report.

### **Assistant Chief John Perry**

- ★ Inquired about the headlights for Truck 6. Chief DeMello stated that they will be ordered in July.
- ★ Reported an issue with a sensor on Marine 7.

### **Chief of the Department & CFO Michael DeMello**

- ★ Announced that there will be a sailing regatta June 22 - 26
- ★ Requested (6) EMS staff to work a Half Marathon on June 22nd. Hours would be 6:00 - 10:00.

### **Old Business**

- ★ The 2nd Annual Fire & Police Depts. Softball game will take place this Thursday June 6th at the Colt's Park Sports Complex.
- ★ Firemen's Memorial Sunday is June 9th. The Committee will gather on Saturday night to make sandwiches. Parade steps off at 1:00 PM., with ceremonies to follow.
- ★ Flag Day Ceremonies are on June 14th, on the Town Common at 6:00 PM.

## New Business

- ★ The Annual Muster is confirmed for Sunday June 23rd, the rain date would be on the 30th. Following the muster the department will have a cookout at the Hydes / Headquarters Station. There will be a muster committee meeting on Tuesday June 11th, 7:00 PM in the Boardroom.
  
- ★ The following July 4th Celebration topics were discussed:
  - A - There will not be a concert on July 3rd.
  - B - There will not be any major changes to details on the 4th.
  - C - The DMAT tent will be at the Headquarters Station on the 4th.
  - D - Engine 2 can remain in quarters on July 3rd.
  - E - Engine 4 will not be staffed on July 3rd.
  - F - Ladder 1 / Truck 6 will be staffed by five, Marine 7 will have three staffed.
  - G - The change with Fire Police is that at the request of the Police Dept., if they could act as crossing guards during the concert series.
  - H - The rehab will be at Mt. Carmel School as in the past.
  - I - The buses will be staged on High Street from Mt. Carmel down to Guiteras School.
  - J - Fire Department dispatchers will be used on July 4th only.
  - K - Police Command post will again be located at Guiteras School.

## Department / Company Events June 2024

<b>6 - Fire / Police Softball Game</b>
<b>9 - Firemen's Memorial Sunday</b>
<b>14 - Flag Day Ceremonies</b>
<b>15 - Dreadfest 2024</b>
<b>22 - Ever Ready Open House (100 yr. Anniv)</b>
<b>23 - Firemen's Muster</b>

## Department / Company Events July 2024

**July 4th - Parade**

\* Some meetings may be optional

### **Department / Company Events August 2024**

\* Some meetings may be optional

4 - Ever Ready Family Outing

25 - Engine 4 - Family Outing

### **Department / Company Events going Forward**

**Oct. 20 - Ever Ready Clam Boil**

**Oct. 27 - Defiance Clam Boil**

**Nov. 2 - Dreadnaught Surf & Turf**

**Nov. 2 - Ever Ready Annual Banquet**

**Nov. 8 - Hydraulion Turkey Roll**

### **For the Good of the Department**

**★ Chief DeMello and the Board of Engineers thank the personnel of the department for the continued support & responses. Job well done !**

**Total Calls for Service Year to May 31st. : 1,806**

### **Closing & Adjournment**

Without any further business to conduct, the meeting was adjourned at 7:45 PM.

Respectfully Submitted,

*Lou Mascola*

Lou Mascola  
Clerk for the Board of Engineers  
Bristol Fire Department  
Bristol, Rhode Island 02809

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 JUN 13 PM 2:43

**MINUTES OF A MEETING OF THE  
TOWN OF BRISTOL HOUSING AUTHORITY**

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on May 9, 2024. The Vice Chairman called the meeting to order at 10:00 a.m. and upon roll call those answering Present were as follows:

**PRESENT**

Helen C. Barboza, Vice Chairman  
Edward J. Correia, Commissioner  
Donna St. Angelo, Commissioner  
Pasquale D'Alessio, Commissioner  
Candace Pansa, Executive Director  
James Silva, Deputy Director

**ABSENT**

John E. Faria, Chairman

The Vice Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner D'Alessio to dispense with the reading of the corrected minutes of the March 14, 2024, meeting. Upon roll call those answering Aye and Nay were as follows:

**AYE**

Helen C. Barboza  
Edward J. Correia  
Pasquale D'Alessio  
Donna St. Angelo

**NAY**

None

A motion was made by Commissioner Correia and seconded by Commissioner D'Alessio to dispense with the reading of the minutes of the April 11, 2024, meeting. Upon roll call those answering Aye and Nay were as follows:

**AYE**

Helen C. Barboza  
Edward J. Correia  
Pasquale D'Alessio  
Donna St. Angelo

**NAY**

None

The Maintenance Supervisor reported five trees have been planted and the staff is working on the grounds, planting, mulching, etc. One apartment was completed and one is coming up. He reported that a bid will be going out to replace the mini-split system which no longer is in service in the Community Room. The FOB project is close to going out to bid.

The Executive Director informed the Board that a meeting was held at Town Hall regarding the need for housing in town. Stephen Pryor, head of housing in Rhode Island was in attendance to hear the needs of the town. Upon hearing there was to be a meeting, Mrs. Pansa and a staff member attended



to bring up-to-date the functions of the Housing Authority and the needs for more affordable housing in Bristol. There will be a follow-up meeting on May 22<sup>nd</sup> for the town to present a plan.

The Deputy Director then presented the investment report and snapshot of income and expenses for April, 2024. He also followed-up on some questions the Board had at a previous meeting. After much discussion, Commissioner Correia suggested the Vice Chairman be in on deciding banks to go to when renewing investments.

Mrs. Pansa presented a press release regarding a presentation regarding housing at Benjamin Church Manor and the Voucher Program to be held at the Rogers Free Library on May 28, 2024. This meeting is open to the public. She also informed the Board that she has joined a focus group in PHARI regarding housing.

The Vice Chairman then introduced the following Resolution:

**RESOLUTION 2024-5**  
**Resolution to Adopt the Revised Admission and Continued Occupancy Policy**  
**For Public Housing, (PH), Administrative Plan for the Housing Choice Voucher (HCV) Program**  
**and for a Significant Amendment to the PH Plan for 2024 and 2020 Five Year Plan**  
**(see attached resolution)**

A motion was made by Commissioner Correia and seconded by Commissioner St.Angelo to adopt Resolution 2024-5. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Helen C. Barboza	None
Edward J. Correia	
Pasquale D'Alessio	
Donna St.Angelo	

Thereupon, the Vice Chairman declared the resolution adopted.

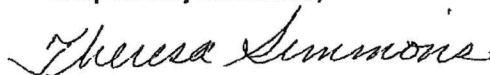
Capital Funds of \$464,384 will be received to be used to install showers.

The question of the use of the golf cart was brought up and the Board was assured that the cart is only used on the property and always driven by a staff member.

The next Board meeting will be held on June 13, 2024, at 10:00a.m.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:30 a.m.

Respectfully submitted,



**Theresa Simmons**  
**Recording Secretary**

**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

MEETING MINUTES FOR  
**April 18, 2024**

A meeting of the Trustees of Rogers Free Library was held on Thursday, April 18, 2024, at 6:30 PM. It was held in person at Rogers Free Library, 525 Hope Street Bristol, Rhode Island.

Present:

Al Wroblewski - Trustee | Chairperson  
Kasey Feijo - Trustee | Secretary  
Annie Silvia – Trustee  
Nicholas Landekic – Trustee  
Eileen Dyer - Library Director  
Marie Knapman -Trustee  
Cara Cromwell – Trustee

Absent:

Samantha Faria – Trustee

Public:

N/A

**AGENDA ITEMS**

1. CALL TO ORDER/ATTENDANCE/QUORUM
  - Al Wroblewski called the meeting to order at 6:33pm and noted there was a quorum.
2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETINGS
  - Minutes of Previous March 21, 2024 Meeting.
    - Cara Cromwell made a motion to approve the minutes. Marie Knapman seconded the motion. Vote: all in favor.
3. CHAIR REPORT
  - Al Wroblewski delivered his Chair Report.
    - Discussed ways to increase library funding.
    - Appointed Cara Cromwell as Chair of the Advocacy Committee.
    - Appointed Marie Knapman as Chair of the Policy Committee.
4. LIBRARY DIRECTOR REPORT
  - Eileen Dyer delivered her Director Report.
5. FINANCIAL REPORT
  - Eileen Dyer delivered the Financial Report prepared by Natalie San Martin.



6. COMMUNNITY CENTER GRANT UPDATE

- Eileen Dyer discussed the grant and intended uses.

7. STRATEGIC PLANNING UPDATE

- Annie Silvia discussed the strategic plan research progress.

8. OLD BUSINESS

9. NEW BUSINESS

- Support for S 2514 in RI Legislature – Discussion and Vote
  - Annie Silvia made a motion to support the legislature. Nicholas Landekic seconded the motion. Vote: all in favor.

10. MEMBER PEROGATIVES

11. PUBLIC COMMENT

12. NEXT MEETING DATE: May 16, 2024

13. ADJOURN

- Marie Knapman moved to adjourn the meeting, seconded by Kasey Feijo. Vote: all in favor. Meeting adjourned at 8:55pm.

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Revenue</b>						
1001 400 33501 1000 State PILOT Funding	1,408,285.00	0.00	0.00	1,369,166.12	(39,118.88)	(97.22)%
1001 400 33502 1000 Public Service Corporation Tax/ telephone tax	273,410.00	0.00	0.00	295,615.68	22,205.68	(108.12)%
1001 400 33503 1000 Meals & Beverage Tax	646,702.00	0.00	0.00	594,162.25	(52,539.75)	(91.88)%
1001 400 33504 1000 Hotel Tax	98,866.00	0.00	0.00	86,189.42	(12,676.58)	(87.18)%
1001 400 33505 1000 M/V Excise Tax Reimbursement	2,796,382.00	0.00	0.00	1,343,473.11	(1,452,908.89)	(48.04)%
1001 400 33506 1000 M/V Phase-Out Tax	109,436.00	0.00	0.00	835,890.24	726,454.24	(763.82)%
1001 400 33507 1000 Library Grant-In Aid	221,336.00	0.00	0.00	103,050.00	(118,286.00)	(46.56)%
1001 400 33508 1000 Library Construction Aid	0.00	0.00	0.00	398,143.76	398,143.76	0.00%
1001 400 33901 1000 PILOT-Bristol Assisted Living	48,752.00	0.00	0.00	50,123.56	1,371.56	(102.81)%
1001 400 33902 1000 PILOT-Living East Bay	33,228.00	0.00	0.00	36,021.04	2,793.04	(108.41)%
1001 400 33905 1000 PILOT-Roger Williams University	377,050.00	0.00	(55,844.30)	334,054.26	(42,995.74)	(88.60)%
1001 400 33907 1000 PILOT-Bristol Housing Authority	70,852.00	0.00	0.00	90,874.00	20,022.00	(128.26)%
1001 400 33908 1000 PILOT-Gladding Property	5,314.00	0.00	0.00	0.00	(5,314.00)	0.00%
2009 400 39500 1000 Revenue- University/Town Committee	0.00	0.00	0.00	25,000.00	25,000.00	0.00%
2034 400 39500 1000 Revenue Contractor Bonds	0.00	0.00	0.00	94,842.84	94,842.84	0.00%
2051 400 39500 1000 Revenue- Keep Bristol Clean	0.00	0.00	0.00	950.00	950.00	0.00%
2052 400 39500 1000 Revenue- SATF-RISAPA	0.00	0.00	0.00	15,683.82	15,683.82	0.00%
2059 400 39500 1000 Revenue	0.00	0.00	0.00	300.00	300.00	0.00%
2065 400 39500 1000 Revenue- Opioid	0.00	0.00	0.00	59,222.66	59,222.66	0.00%
3032 400 39500 1000 Revenue - Walley School	0.00	0.00	0.00	493,951.00	493,951.00	0.00%
3040 400 39500 1000 Revenue - Capital Reserve	0.00	0.00	0.00	17,307.87	17,307.87	0.00%
3045 400 39500 1000 Revenue - Byfield & Reynolds School Repairs	0.00	0.00	0.00	19.00	19.00	0.00%
3093 400 39500 1000 Revenue- Public Buildings	0.00	0.00	0.00	182,210.69	182,210.69	0.00%
6036 400 39500 1000 Revenue OPEB	0.00	0.00	0.00	112,028.36	112,028.36	0.00%
1001 400 34420 1000 Sewer Assessment	0.00	0.00	0.00	4,860.80	4,860.80	0.00%
<b>Total Revenues</b>	<b>6,089,613.00</b>	<b>0.00</b>	<b>(55,844.30)</b>	<b>6,543,140.48</b>	<b>453,527.48</b>	<b>(107.45)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
2052 400 41100 1000 Salaries	0.00	0.00	560.00	13,720.00	(13,720.00)	0.00%
Salaries Salaries	0.00	0.00	560.00	13,720.00	(13,720.00)	0.00%
6036 400 42105 1000 Death Benefits	0.00	0.00	0.00	(8,990.60)	8,990.60	0.00%
Medical Benefits Medical Benefits	0.00	0.00	0.00	(8,990.60)	8,990.60	0.00%
2052 400 42200 1000 Payroll Taxes	0.00	0.00	42.84	1,049.58	(1,049.58)	0.00%
Employer Payroll Taxes Employer Payroll Taxes	0.00	0.00	42.84	1,049.58	(1,049.58)	0.00%
6008 400 43250 1000 Administrative Fees	0.00	0.00	3,952.60	72,315.14	(72,315.14)	0.00%
6036 400 43255 1000 Investment Expense	0.00	0.00	0.00	20,636.06	(20,636.06)	0.00%
Professional Services Professional Services	0.00	0.00	3,952.60	92,951.20	(92,951.20)	0.00%
2009 400 49500 1000 Expenditures -University/Town Committee	0.00	0.00	12,500.00	24,000.00	(24,000.00)	0.00%
2012 400 49500 1000 Expenditures/ Discover Newport	0.00	0.00	0.00	7,500.00	(7,500.00)	0.00%
2021 400 49500 1000 Expenditures	0.00	0.00	0.00	208.00	(208.00)	0.00%
2051 400 49500 1000 Expenditures	0.00	0.00	0.00	703.08	(703.08)	0.00%
2052 400 49500 1000 Expenditures	0.00	0.00	0.00	11,339.31	(11,339.31)	0.00%
2065 400 49500 1000 Expenditures Opioid	0.00	0.00	0.00	52,619.47	(52,619.47)	0.00%
3032 400 49500 1000 Expenditures	0.00	0.00	148,500.00	218,506.00	(218,506.00)	0.00%
3033 400 49500 1000 Expenditures	0.00	0.00	3,910.00	72,732.75	(72,732.75)	0.00%

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
3039 400 49500 1000 Expenditures	0.00	0.00	0.00	902,087.41	(902,087.41)	0.00%
3093 400 49500 1000 Expenditures	0.00	0.00	0.00	141,112.61	(141,112.61)	0.00%
3096 400 49500 1000 Expenditures - Open Space Acquisition	0.00	0.00	0.00	284,795.75	(284,795.75)	0.00%
6008 400 49500 1000 Expenditures	0.00	0.00	0.00	4,800.00	(4,800.00)	0.00%
6036 400 49500 1000 Expenditures	0.00	0.00	0.00	4,700.00	(4,700.00)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	164,910.00	1,725,104.38	(1,725,104.38)	0.00%
	<b>0.00</b>	<b>0.00</b>	<b>(169,465.44)</b>	<b>(1,823,834.56)</b>	<b>1,823,834.56</b>	<b>0.00%</b>
Excess Revenue Over (Under) Expenditures	6,089,613.00	0.00	(225,309.74)	4,719,305.92	2,277,362.04	(77.50)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 401 41100 1000 Salaries	36,246.00	0.00	0.00	34,302.42	1,943.58	94.64%
Salaries Salaries	36,246.00	0.00	0.00	34,302.42	1,943.58	94.64%
1001 401 42200 1000 Payroll Taxes	2,680.00	0.00	0.00	2,624.12	55.88	97.91%
Employer Payroll Taxes Employer Payroll Taxes	2,680.00	0.00	0.00	2,624.12	55.88	97.91%
1001 401 43210 1000 RI League of Cities & Towns	10,884.00	0.00	0.00	10,884.00	0.00	100.00%
1001 401 43311 1000 Code Supplements	6,500.00	0.00	0.00	4,962.76	1,537.24	76.35%
1001 401 43312 1000 IT & Software (B&C)	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 401 43313 1000 Public Media	3,500.00	0.00	300.00	2,250.00	1,250.00	64.29%
1001 401 43400 1000 IT & Software (B&C)	0.00	0.00	2,000.00	2,000.00	(2,000.00)	0.00%
1001 401 43410 1000 Annual Audit	30,000.00	0.00	0.00	25,000.00	5,000.00	83.33%
Professional Services Professional Services	52,884.00	0.00	2,300.00	45,096.76	7,787.24	85.27%
1001 401 46020 1000 Inaugural	1.00	0.00	0.00	0.00	1.00	0.00%
Supplies Supplies	1.00	0.00	0.00	0.00	1.00	0.00%
	<b>(91,811.00)</b>	<b>0.00</b>	<b>(2,300.00)</b>	<b>(82,023.30)</b>	<b>(9,787.70)</b>	<b>(89.34)%</b>
Excess Revenue Over (Under) Expenditures	(91,811.00)	0.00	(2,300.00)	(82,023.30)	(9,787.70)	(89.34)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 402 41100 1000 Salaries	245,490.00	0.00	9,441.93	235,639.77	9,850.23	95.99%
Salaries Salaries	245,490.00	0.00	9,441.93	235,639.77	9,850.23	95.99%
1001 402 42101 1000 Medical Insurance	17,124.00	0.00	755.17	14,095.42	3,028.58	82.31%
1001 402 42102 1000 Dental Insurance	588.00	0.00	24.87	397.92	190.08	67.67%
Medical Benefits Medical Benefits	17,712.00	0.00	780.04	14,493.34	3,218.66	81.83%
1001 402 42200 1000 Payroll Taxes	18,780.00	0.00	729.24	17,829.17	950.83	94.94%
Employer Payroll Taxes Employer Payroll Taxes	18,780.00	0.00	729.24	17,829.17	950.83	94.94%
1001 402 42301 1000 Defined Contribution-TIAA	2,455.00	0.00	49.52	1,238.00	1,217.00	50.43%
1001 402 42302 1000 Defined Benefit-ERSRI	35,326.00	0.00	712.59	17,814.75	17,511.25	50.43%
Employer Retires Contributions Employer Retires Contributions	37,781.00	0.00	762.11	19,052.75	18,728.25	50.43%
1001 402 43200 1000 Dues & Conferences	1,000.00	0.00	0.00	304.00	696.00	30.40%
1001 402 43240 1000 Legal Fees-Labor	25,000.00	0.00	0.00	16,093.26	8,906.74	64.37%
Professional Services Professional Services	26,000.00	0.00	0.00	16,397.26	9,602.74	63.07%
1001 402 45900 1000 Operating	1,500.00	0.00	143.50	1,038.49	461.51	69.23%
Operating Operating	1,500.00	0.00	143.50	1,038.49	461.51	69.23%

**Town of Bristol  
Budget to Actual Report - Town Council**

For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 402 46260 1000 Vehicle Fuel	1,000.00	0.00	0.00	344.49	655.51	34.45%
Utilities Utilities	1,000.00	0.00	0.00	344.49	655.51	34.45%
	<b>(348,263.00)</b>	<b>0.00</b>	<b>(11,856.82)</b>	<b>(304,795.27)</b>	<b>(43,467.73)</b>	<b>(87.52)%</b>
Excess Revenue Over (Under) Expenditures	<b>(348,263.00)</b>	0.00	(11,856.82)	(304,795.27)	(43,467.73)	(87.52)%
<b>Revenue</b>						
2078 403 39500 1000 Revenue - RECORDS PRESERVATION	0.00	0.00	77.00	2,506.00	2,506.00	0.00%
2080 403 39500 1000 Revenue - LAND EVIDENCE & TECH	0.00	0.00	487.20	14,161.42	14,161.42	0.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>564.20</b>	<b>16,667.42</b>	<b>16,667.42</b>	<b>0.00%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 403 41100 1000 Salaries	361,192.00	0.00	14,048.17	354,239.62	6,952.38	98.08%
Salaries Salaries	361,192.00	0.00	14,048.17	354,239.62	6,952.38	98.08%
1001 403 42101 1000 Medical Insurance	115,169.00	0.00	7,972.42	114,153.54	1,015.46	99.12%
1001 403 42102 1000 Dental Insurance	5,043.00	0.00	363.58	4,052.97	990.03	80.37%
Medical Benefits Medical Benefits	120,212.00	0.00	8,336.00	118,206.51	2,005.49	98.33%
1001 403 42200 1000 Payroll Taxes	27,631.00	0.00	1,034.21	25,458.18	2,172.82	92.14%
Employer Payroll Taxes Employer Payroll Taxes	27,631.00	0.00	1,034.21	25,458.18	2,172.82	92.14%
1001 403 42301 1000 Defined Contribution-TIAA	3,612.00	0.00	138.04	3,343.22	268.78	92.56%
1001 403 42302 1000 Defined Benefit-ERSRI	51,975.00	0.00	1,986.26	48,079.94	3,895.06	92.51%
Employer Retires Contributions Employer Retires Contributions	55,587.00	0.00	2,124.30	51,423.16	4,163.84	92.51%
1001 403 43200 1000 Dues & Conferences	2,000.00	0.00	0.00	2,046.03	(46.03)	102.30%
1001 403 43321 1000 Land Evidence	26,000.00	0.00	1,850.00	22,142.26	3,857.74	85.16%
1001 403 43322 1000 Probate & Microfilming	400.00	0.00	0.00	495.00	(95.00)	123.75%
1001 403 43323 1000 Records Restoration	5,000.00	0.00	0.00	3,368.73	1,631.27	67.37%
1001 403 43324 1000 Business Licensing	7,200.00	0.00	0.00	3,600.00	3,600.00	50.00%
Professional Services Professional Services	40,600.00	0.00	1,850.00	31,652.02	8,947.98	77.96%
2080 403 49500 1000 Expenditures	0.00	0.00	0.00	10,293.14	(10,293.14)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	10,293.14	(10,293.14)	0.00%
	<b>(605,222.00)</b>	<b>0.00</b>	<b>(27,392.68)</b>	<b>(591,272.63)</b>	<b>(13,949.37)</b>	<b>(97.70)%</b>
Excess Revenue Over (Under) Expenditures	<b>(605,222.00)</b>	0.00	(26,828.48)	(574,605.21)	2,718.05	(94.94)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 404 43245 1000 Legal Fees-Solicitor	135,425.00	0.00	1,000.00	111,340.45	24,084.55	82.22%
1001 404 43246 1000 Legal Fees-Litigation	50,000.00	0.00	12,957.92	62,602.37	(12,602.37)	125.20%
1001 404 43430 1000 Court Costs	500.00	0.00	0.00	0.00	500.00	0.00%
Professional Services Professional Services	185,925.00	0.00	13,957.92	173,942.82	11,982.18	93.56%
	<b>(185,925.00)</b>	<b>0.00</b>	<b>(13,957.92)</b>	<b>(173,942.82)</b>	<b>(11,982.18)</b>	<b>(93.56)%</b>
Excess Revenue Over (Under) Expenditures	<b>(185,925.00)</b>	0.00	(13,957.92)	(173,942.82)	(11,982.18)	(93.56)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 405 41100 1000 Salaries	14,560.00	0.00	0.00	0.00	14,560.00	0.00%

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Salaries Salaries	14,560.00	0.00	0.00	0.00	14,560.00	0.00%
1001 405 42200 1000 Payroll Taxes	1,048.00	0.00	0.00	0.00	1,048.00	0.00%
Employer Payroll Taxes Employer Payroll Taxes	1,048.00	0.00	0.00	0.00	1,048.00	0.00%
1001 405 43200 1000 Dues & Conferences	7,400.00	0.00	0.00	0.00	7,400.00	0.00%
1001 405 43222 1000 Tips 411	14,200.00	0.00	0.00	0.00	14,200.00	0.00%
1001 405 43223 1000 Prevention programs/BWRSD	60,000.00	0.00	0.00	0.00	60,000.00	0.00%
1001 405 43400 1000 IT & Support	800.00	0.00	0.00	0.00	800.00	0.00%
Professional Services Professional Services	82,400.00	0.00	0.00	0.00	82,400.00	0.00%
1001 405 46000 1000 Supplies	1,900.00	0.00	0.00	0.00	1,900.00	0.00%
Supplies Supplies	1,900.00	0.00	0.00	0.00	1,900.00	0.00%
	<b>(99,908.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(99,908.00)</b>	<b>0.00%</b>
Excess Revenue Over (Under) Expenditures	<b>(99,908.00)</b>	0.00	0.00	0.00	<b>(99,908.00)</b>	0.00%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 406 41100 1000 Salaries	3,500.00	0.00	0.00	723.78	2,776.22	20.68%
1001 406 41101 1000 Salaries-Elections	36,188.00	0.00	0.00	33,927.10	2,260.90	93.75%
Salaries Salaries	39,688.00	0.00	0.00	34,650.88	5,037.12	87.31%
1001 406 42200 1000 Payroll Taxes	268.00	0.00	0.00	0.00	268.00	0.00%
Employer Payroll Taxes Employer Payroll Taxes	268.00	0.00	0.00	0.00	268.00	0.00%
1001 406 43230 1000 Elections - Supplies	9,000.00	0.00	0.00	13,608.35	(4,608.35)	151.20%
Professional Services Professional Services	9,000.00	0.00	0.00	13,608.35	(4,608.35)	151.20%
	<b>(48,956.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(48,259.23)</b>	<b>(696.77)</b>	<b>(98.58)%</b>
Excess Revenue Over (Under) Expenditures	<b>(48,956.00)</b>	0.00	0.00	(48,259.23)	<b>(696.77)</b>	(98.58)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 407 41100 1000 Salaries	17,532.00	0.00	398.11	17,659.93	(127.93)	100.73%
1001 407 41150 1000 Detail Wages	2,000.00	0.00	0.00	250.00	1,750.00	12.50%
Salaries Salaries	19,532.00	0.00	398.11	17,909.93	1,622.07	91.70%
1001 407 42200 1000 Payroll Taxes	1,341.00	0.00	11.71	1,156.01	184.99	86.21%
Employer Payroll Taxes Employer Payroll Taxes	1,341.00	0.00	11.71	1,156.01	184.99	86.21%
1001 407 42301 1000 Defined Contribution-TIAA	0.00	0.00	1.55	38.72	(38.72)	0.00%
1001 407 42302 1000 Defined Benefit-ERSRI	0.00	0.00	22.26	556.07	(556.07)	0.00%
Employer Retires Contributions Employer Retires Contributions	0.00	0.00	23.81	594.79	(594.79)	0.00%
1001 407 46000 1000 Supplies	500.00	0.00	0.00	122.96	377.04	24.59%
Supplies Supplies	500.00	0.00	0.00	122.96	377.04	24.59%
1001 407 45900 1000 Operating	15,500.00	0.00	6,000.00	6,755.00	8,745.00	43.58%
Operating Operating	15,500.00	0.00	6,000.00	6,755.00	8,745.00	43.58%
	<b>(36,873.00)</b>	<b>0.00</b>	<b>(6,433.63)</b>	<b>(26,538.69)</b>	<b>(10,334.31)</b>	<b>(71.97)%</b>
Excess Revenue Over (Under) Expenditures	<b>(36,873.00)</b>	0.00	(6,433.63)	(26,538.69)	<b>(10,334.31)</b>	(71.97)%
<b>Revenue</b>						
1001 501 31102 2002 Property Taxes: Prior Years	0.00	0.00	0.00	606.11	606.11	0.00%
1001 501 31103 2003 Collection Cost	0.00	0.00	0.00	(1,006.00)	(1,006.00)	0.00%

**Town of Bristol**  
**Budget to Actual Report - Town Council**  
**For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 501 31116 2016 Property Taxes: 2015-2016	0.00	0.00	0.00	547.98	547.98	0.00%
1001 501 31117 2017 Property Taxes: 2016-2017	0.00	0.00	0.00	663.33	663.33	0.00%
1001 501 31118 2018 Property Taxes: 2017-2018	0.00	0.00	0.00	713.12	713.12	0.00%
1001 501 31119 2019 Property Taxes: 2018-2019	0.00	0.00	0.00	504.57	504.57	0.00%
1001 501 31120 2020 Property Taxes: 2019-2020	0.00	0.00	0.00	306.04	306.04	0.00%
1001 501 31121 2021 Property Taxes: 2020-2021	0.00	0.00	49.27	3,413.55	3,413.55	0.00%
1001 501 31122 2022 Property Taxes: 2021-2022	0.00	0.00	216.31	134,697.34	134,697.34	0.00%
1001 501 31123 2023 Property Taxes: 2022-2023	0.00	0.00	13,113.35	954,070.98	954,070.98	0.00%
1001 501 31124 2024 Property Taxes: 2023-2024	47,442,807.00	0.00	1,455,949.47	47,469,022.95	26,215.95	(100.06)%
1001 501 31900 1000 Penalties & Interest on Delinquent Taxes	795,000.00	0.00	11,218.96	1,001,934.77	206,934.77	(126.03)%
1001 501 36101 1000 Investment Earnings-Wtrust #	0.00	0.00	0.00	132,552.60	132,552.60	0.00%
1001 501 36102 1000 Investment Earnings-Wtrust #	0.00	0.00	0.00	(27.67)	(27.67)	0.00%
1001 501 36103 1000 Investment Earnings-BankNewport #	0.00	0.00	0.00	3,073.67	3,073.67	0.00%
1001 501 36104 1000 Investment Earnings-Centreville #	0.00	0.00	0.00	83,039.43	83,039.43	0.00%
1001 501 36105 1000 Investment Earnings-Webster #	0.00	0.00	0.00	44,263.80	44,263.80	0.00%
1001 501 36107 1000 Investment Earnings-Centreville #	0.00	0.00	0.00	205.38	205.38	0.00%
1001 501 36111 1000 Investment Earnings-BankNewport #	0.00	0.00	0.00	81,022.17	81,022.17	0.00%
1001 501 36112 1000 Investment Earnings-Citizens Bank	0.00	0.00	0.00	67,175.62	67,175.62	0.00%
1001 501 36114 1000 Investment Earnings-BayCoast	0.00	0.00	0.00	22,006.03	22,006.03	0.00%
4120 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	15,396.93	15,396.93	0.00%
4121 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	6,918.86	6,918.86	0.00%
4130 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	161,953.14	161,953.14	0.00%
4131 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	143.48	143.48	0.00%
4132 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	88,890.34	88,890.34	0.00%
4133 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	21,976.83	21,976.83	0.00%
4134 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	511.41	511.41	0.00%
4135 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	882.68	882.68	0.00%
4136 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	885.23	885.23	0.00%
4137 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	1,091.44	1,091.44	0.00%
4138 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	586.34	586.34	0.00%
4140 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	586.85	586.85	0.00%
4141 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	884.32	884.32	0.00%
4160 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	95,064.77	95,064.77	0.00%
4183 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	72,074.91	72,074.91	0.00%



**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
7101 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	94,465.99	94,465.99	0.00%
7103 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	4,940.13	4,940.13	0.00%
7105 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	56,962.38	56,962.38	0.00%
7107 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	59,903.58	59,903.58	0.00%
7108 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	21,156.44	21,156.44	0.00%
7180 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	7,692.73	7,692.73	0.00%
7185 501 36130 1000 Net Increase/Decrease in Fair Value of Investments	0.00	0.00	0.00	2,260.07	2,260.07	0.00%
1001 501 34001 1000 Municipal Lien Certificates	0.00	0.00	0.00	364,335.69	364,335.69	0.00%
7105 501 39500 1000 Revenue	0.00	0.00	0.00	17,115.63	17,115.63	0.00%
<b>Total Revenues</b>	<b>48,237,807.00</b>	<b>0.00</b>	<b>1,480,547.36</b>	<b>51,095,465.94</b>	<b>2,857,658.94</b>	<b>(105.92)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 501 41100 1000 Salaries	552,729.00	0.00	17,998.02	502,270.41	50,458.59	90.87%
1001 501 41300 1000 Overtime	1,000.00	0.00	0.00	199.76	800.24	19.98%
Salaries Salaries	553,729.00	0.00	17,998.02	502,470.17	51,258.83	90.74%
1001 501 42101 1000 Medical Insurance	129,197.00	0.00	7,425.58	125,551.58	3,645.42	97.18%
1001 501 42102 1000 Dental Insurance	5,660.00	0.00	470.76	6,041.42	(381.42)	106.74%
Medical Benefits Medical Benefits	134,857.00	0.00	7,896.34	131,593.00	3,264.00	97.58%
1001 501 42200 1000 Payroll Taxes	42,284.00	0.00	1,334.60	38,146.18	4,137.82	90.21%
Employer Payroll Taxes Employer Payroll Taxes	42,284.00	0.00	1,334.60	38,146.18	4,137.82	90.21%
1001 501 42301 1000 Defined Contribution-TIAA	5,537.00	0.00	174.04	4,871.21	665.79	87.98%
1001 501 42302 1000 Defined Benefit-ERSRI	79,681.00	0.00	2,423.89	68,086.54	11,594.46	85.45%
Employer Retires Contributions Employer Retires Contributions	85,218.00	0.00	2,597.93	72,957.75	12,260.25	85.61%
1001 501 43200 1000 Dues & Conferences	5,600.00	0.00	0.00	4,827.67	772.33	86.21%
1001 501 43400 1000 IT & Support	99,767.00	0.00	0.00	129,146.93	(29,379.93)	129.45%
1001 501 43450 1000 Revaluation	65,000.00	0.00	0.00	0.00	65,000.00	0.00%
4160 501 43110 1000 Funerals: NBG Standard FBB	0.00	0.00	0.00	11,300.00	(11,300.00)	0.00%
4160 501 43110 3000 Funerals: Cremation Garden	0.00	0.00	0.00	5,350.00	(5,350.00)	0.00%
4160 501 43110 4000 Funerals: NBG Cremation	0.00	0.00	0.00	7,500.00	(7,500.00)	0.00%
4160 501 43490 3000 Engraving/Bronzing: Cremation Garden	0.00	0.00	(1,675.00)	(8,654.62)	8,654.62	0.00%
4160 501 44000 1000 Superintendent Services	0.00	0.00	0.00	23,400.00	(23,400.00)	0.00%
4160 501 44200 1000 Grounds Maintenance	0.00	0.00	0.00	52,600.00	(52,600.00)	0.00%
4160 501 44201 1000 Additional Grounds Services: NBG	0.00	0.00	0.00	45,548.09	(45,548.09)	0.00%
4160 501 44201 3000 Additional Grounds Services: Cremation Garden	0.00	0.00	0.00	15,498.30	(15,498.30)	0.00%
4160 501 44202 1000 Tree Planting: NBG	0.00	0.00	0.00	1,285.58	(1,285.58)	0.00%
4160 501 44220 1000 Snow Removal	0.00	0.00	0.00	6,625.00	(6,625.00)	0.00%
Professional Services Professional Services	170,367.00	0.00	(1,675.00)	294,426.95	(124,059.95)	172.82%
4160 501 44300 1000 Repairs & Maintenance: NBG	0.00	0.00	0.00	3,202.88	(3,202.88)	0.00%

**Town of Bristol  
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	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
4160 501 44300 3000 Repairs & Maintenance: Cremation Garden	0.00	0.00	0.00	1,896.30	(1,896.30)	0.00%
Maintenance Maintenance	0.00	0.00	0.00	5,099.18	(5,099.18)	0.00%
1001 501 46000 1000 Supplies	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
1001 501 46004 1000 Citizens Bank Incident	0.00	0.00	0.00	(74,910.00)	74,910.00	0.00%
4160 501 46100 1000 Foundations/Markers	0.00	0.00	0.00	6,043.33	(6,043.33)	0.00%
Supplies Supplies	2,500.00	0.00	0.00	(68,866.67)	71,366.67	(2,754.67)%
4160 501 47200 1000 Capital Improvements: NBG	0.00	0.00	0.00	85,061.00	(85,061.00)	0.00%
Capital Improvements Capital Improvements	0.00	0.00	0.00	85,061.00	(85,061.00)	0.00%
3050 501 49500 1000 Expenditures Accounting System Conversion	0.00	0.00	4,280.96	117,134.96	(117,134.96)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	4,280.96	117,134.96	(117,134.96)	0.00%
7185 501 48030 1000 Scholarships	0.00	0.00	0.00	3,000.00	(3,000.00)	0.00%
Debt Exp Debt Exp	0.00	0.00	0.00	3,000.00	(3,000.00)	0.00%
	<b>(988,955.00)</b>	<b>0.00</b>	<b>(32,432.85)</b>	<b>(1,181,022.52)</b>	<b>192,067.52</b>	<b>(119.42)%</b>
Excess Revenue Over (Under) Expenditures	<u>47,248,852.00</u>	<u>0.00</u>	<u>1,448,114.51</u>	<u>49,914,443.42</u>	<u>3,049,726.46</u>	<u>(105.64)%</u>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 503 41180 1000 Salary Reserve-27PP	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
Salaries Salaries	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
1001 503 42100 1000 Retiree Medical & Dental	685,000.00	0.00	74,196.34	752,105.72	(67,105.72)	109.80%
1001 503 42103 1000 Life Insurance	130,000.00	0.00	0.00	121,325.23	8,674.77	93.33%
Medical Benefits Medical Benefits	815,000.00	0.00	74,196.34	873,430.95	(58,430.95)	107.17%
1001 503 42500 1000 Unemployment Compensation	10,000.00	0.00	0.00	19,116.88	(9,116.88)	191.17%
1001 503 42925 1000 Other Post Employment Benefits	170,000.00	0.00	0.00	0.00	170,000.00	0.00%
1001 503 42950 1000 Severance Pay	75,000.00	0.00	0.00	279,270.46	(204,270.46)	372.36%
Other Benefits Other Benefits	255,000.00	0.00	0.00	298,387.34	(43,387.34)	117.01%
1001 503 45201 1000 Insurance	877,205.00	0.00	119.73	1,100,087.60	(222,882.60)	125.41%
1001 503 45202 1000 Insurance Claims	40,000.00	0.00	0.00	(29,524.70)	69,524.70	(73.81)%
Insurance Insurance	917,205.00	0.00	119.73	1,070,562.90	(153,357.90)	116.72%
	<b>(2,017,205.00)</b>	<b>0.00</b>	<b>(74,316.07)</b>	<b>(2,242,381.19)</b>	<b>225,176.19</b>	<b>(111.16)%</b>
Excess Revenue Over (Under) Expenditures	<u>(2,017,205.00)</u>	<u>0.00</u>	<u>(74,316.07)</u>	<u>(2,242,381.19)</u>	<u>225,176.19</u>	<u>(111.16)%</u>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 504 41100 1000 Salaries	21,487.00	0.00	336.00	17,821.51	3,665.49	82.94%
Salaries Salaries	21,487.00	0.00	336.00	17,821.51	3,665.49	82.94%
1001 504 42200 1000 Payroll Taxes	1,644.00	0.00	25.70	1,302.21	341.79	79.21%
Employer Payroll Taxes Employer Payroll Taxes	1,644.00	0.00	25.70	1,302.21	341.79	79.21%
1001 504 43400 1000 IT & Support	126,444.00	0.00	0.00	119,631.81	6,812.19	94.61%
1001 504 43405 1000 Website Maintenance	11,000.00	0.00	0.00	18,602.86	(7,602.86)	169.12%
Professional Services Professional Services	137,444.00	0.00	0.00	138,234.67	(790.67)	100.58%
1001 504 44300 1000 Building Repairs & Maintenance	55,000.00	0.00	1,322.31	82,645.09	(27,645.09)	150.26%
1001 504 44301 1000 Elevator Repairs & Maintenance	10,000.00	0.00	0.00	5,169.34	4,830.66	51.69%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 504 44302 1000 Alarm Repairs & Maintenance	4,000.00	0.00	2,710.00	10,282.27	(6,282.27)	257.06%
1001 504 44340 1000 School Buildings	50,000.00	0.00	6,259.11	97,945.89	(47,945.89)	195.89%
1001 504 44400 1000 Copy Machines	22,000.00	0.00	444.10	19,039.72	2,960.28	86.54%
Maintenance Maintenance	141,000.00	0.00	10,735.52	215,082.31	(74,082.31)	152.54%
1001 504 44410 1000 Parking Lot Leases	22,435.00	0.00	0.00	22,696.38	(261.38)	101.17%
1001 504 44415 1000 Statehouse Lease	5,500.00	0.00	0.00	0.00	5,500.00	0.00%
Leases Leases	27,935.00	0.00	0.00	22,696.38	5,238.62	81.25%
1001 504 45300 1000 Telephone & Internet	28,000.00	0.00	451.48	28,935.67	(935.67)	103.34%
Telephone Telephone	28,000.00	0.00	451.48	28,935.67	(935.67)	103.34%
1001 504 46001 1000 Supplies-Central Purchasing	28,000.00	0.00	1,900.40	16,456.59	11,543.41	58.77%
1001 504 46003 1000 Software & Licenses	45,000.00	0.00	0.00	74,407.15	(29,407.15)	165.35%
1001 504 46066 1000 Postage	37,000.00	0.00	(1.96)	22,590.01	14,409.99	61.05%
Supplies Supplies	110,000.00	0.00	1,898.44	113,453.75	(3,453.75)	103.14%
1001 504 46210 1000 Natural Gas	10,000.00	0.00	1,902.59	14,007.41	(4,007.41)	140.07%
1001 504 46220 1000 Electricity	24,000.00	0.00	2,033.69	21,991.90	2,008.10	91.63%
1001 504 46270 1000 Water Service	5,000.00	0.00	0.00	1,990.81	3,009.19	39.82%
Utilities Utilities	39,000.00	0.00	3,936.28	37,990.12	1,009.88	97.41%
1001 504 47500 1000 Technology Replacement	51,000.00	0.00	0.00	43,086.03	7,913.97	84.48%
Capital Improvements Capital Improvements	51,000.00	0.00	0.00	43,086.03	7,913.97	84.48%
	<b>(557,510.00)</b>	<b>0.00</b>	<b>(17,383.42)</b>	<b>(618,602.65)</b>	<b>61,092.65</b>	<b>(110.96)%</b>
Excess Revenue Over (Under) Expenditures	<u>(557,510.00)</u>	<u>0.00</u>	<u>(17,383.42)</u>	<u>(618,602.65)</u>	<u>61,092.65</u>	<u>(110.96)%</u>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 505 47200 1000 Capital Improvements	1,470,000.00	0.00	10,062.82	479,632.32	990,367.68	32.63%
Capital Improvements Capital Improvements	1,470,000.00	0.00	10,062.82	479,632.32	990,367.68	32.63%
	<b>(1,470,000.00)</b>	<b>0.00</b>	<b>(10,062.82)</b>	<b>(479,632.32)</b>	<b>(990,367.68)</b>	<b>(32.63)%</b>
Excess Revenue Over (Under) Expenditures	<u>(1,470,000.00)</u>	<u>0.00</u>	<u>(10,062.82)</u>	<u>(479,632.32)</u>	<u>(990,367.68)</u>	<u>(32.63)%</u>
<b>Revenue</b>						
2014 601 39500 1000 Revenue LEARN 365 Grant	0.00	0.00	0.00	6,630.89	6,630.89	0.00%
2036 601 39500 1000 Revenue End of Road- boat ramps	0.00	0.00	0.00	298,129.37	298,129.37	0.00%
2037 601 39500 1000 Revenue End of Road- RIDOH	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
Growsmart						
2071 601 39500 1000 Revenue - PLANNING ENGINEER	0.00	0.00	0.00	(1,275.00)	(1,275.00)	0.00%
2072 601 39500 1000 Revenue Library Community Facilities	0.00	0.00	0.00	41,875.00	41,875.00	0.00%
Grant						
3038 601 39500 1000 Revenue - State Street Reservoir	0.00	0.00	0.00	102,284.84	102,284.84	0.00%
3048 601 39500 1000 Revenue	0.00	0.00	0.00	43,486.15	43,486.15	0.00%
3056 601 39500 1000 Revenue	0.00	0.00	0.00	188,375.00	188,375.00	0.00%
3094 601 39500 1000 Revenue- Tanyard Brook	0.00	0.00	0.00	47,423.18	47,423.18	0.00%
3104 601 39500 1000 Revenue Independence Park Parking	0.00	0.00	0.00	203,418.98	203,418.98	0.00%
Lot -Bond						
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>931,848.41</b>	<b>931,848.41</b>	<b>0.00%</b>
<b>Expenditures</b>						
Expenditures Expenditures						

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 601 41100 1000 Salaries	315,152.00	0.00	11,263.41	289,379.13	25,772.87	91.82%
Salaries Salaries	315,152.00	0.00	11,263.41	289,379.13	25,772.87	91.82%
1001 601 42101 1000 Medical Insurance	53,705.00	0.00	4,188.91	55,434.66	(1,729.66)	103.22%
1001 601 42102 1000 Dental Insurance	2,193.00	0.00	206.66	2,273.26	(80.26)	103.66%
Medical Benefits Medical Benefits	55,898.00	0.00	4,395.57	57,707.92	(1,809.92)	103.24%
1001 601 42200 1000 Payroll Taxes	24,109.00	0.00	853.26	21,681.93	2,427.07	89.93%
Employer Payroll Taxes Employer Payroll Taxes	24,109.00	0.00	853.26	21,681.93	2,427.07	89.93%
1001 601 42301 1000 Defined Contribution-TIAA	3,152.00	0.00	131.37	3,284.21	(132.21)	104.19%
1001 601 42302 1000 Defined Benefit-ERSRI	45,350.00	0.00	1,620.81	40,520.26	4,829.74	89.35%
Employer Retires Contributions Employer Retires Contributions	48,502.00	0.00	1,752.18	43,804.47	4,697.53	90.31%
1001 601 43100 1000 Secretarial Support	12,000.00	0.00	1,300.00	11,100.00	900.00	92.50%
1001 601 43200 1000 Dues & Conferences	3,500.00	0.00	0.00	3,310.38	189.62	94.58%
1001 601 43220 1000 Tourism/Promotion	39,100.00	0.00	2,000.00	41,317.73	(2,217.73)	105.67%
1001 601 43221 1000 GIS Implementation	8,400.00	0.00	0.00	5,775.00	2,625.00	68.75%
1001 601 43435 1000 Consulting Engineer-Planning Board	9,000.00	0.00	0.00	2,332.82	6,667.18	25.92%
Professional Services Professional Services	72,000.00	0.00	3,300.00	63,835.93	8,164.07	88.66%
1001 601 46000 1000 Supplies	1,500.00	0.00	0.00	549.76	950.24	36.65%
1001 601 46101 1000 Conservation Projects	6,000.00	0.00	0.00	3,262.16	2,737.84	54.37%
1001 601 46102 1000 Tree Planting	20,000.00	0.00	0.00	14,413.33	5,586.67	72.07%
1001 601 46103 1000 Stormwater Phase II	10,000.00	0.00	0.00	5,500.00	4,500.00	55.00%
1001 601 46104 1000 Comprehensive Plan Update	5,000.00	0.00	0.00	1,685.00	3,315.00	33.70%
Supplies Supplies	42,500.00	0.00	0.00	25,410.25	17,089.75	59.79%
2014 601 49500 1000 Expenditures LEARN 365 Grant	0.00	0.00	0.00	17,165.76	(17,165.76)	0.00%
2035 601 49500 1000 Expenditures End of Road- RIIB	0.00	0.00	5,058.50	37,767.82	(37,767.82)	0.00%
2036 601 49500 1000 Expenditures End of Road- boat ramps	0.00	0.00	2,797.37	102,838.10	(102,838.10)	0.00%
2037 601 49500 1000 Expenditures End of Road- RIDOH Growsmart	0.00	0.00	0.00	1,500.00	(1,500.00)	0.00%
2071 601 49500 1000 Expenditures	0.00	0.00	0.00	3,060.00	(3,060.00)	0.00%
2072 601 49500 1000 Expenditures Library Community Facilities Grant	0.00	0.00	9,278.26	19,988.26	(19,988.26)	0.00%
2082 601 49500 1000 Expenditures CLG Grant	0.00	0.00	0.00	31,400.00	(31,400.00)	0.00%
2084 601 49500 1000 Expenditures	0.00	0.00	0.00	2,960.00	(2,960.00)	0.00%
2084 601 49500 2020 Expenditures	0.00	0.00	149,590.90	283,557.33	(283,557.33)	0.00%
2084 601 49500 2022 Expenditures - CDBG	0.00	0.00	0.00	1,648.00	(1,648.00)	0.00%
2089 601 49500 1000 Expenditures - Hazard Mitigation	0.00	0.00	(12,750.00)	(7,650.00)	7,650.00	0.00%
2093 601 49500 1000 Expenditures Municipal Resiliency Program Grant	0.00	0.00	8,024.00	38,823.30	(38,823.30)	0.00%
3038 601 49500 1000 Expenditures	0.00	0.00	0.00	16,721.74	(16,721.74)	0.00%
3094 601 49500 1000 Expenditures - Tanyard Brook	0.00	0.00	0.00	287,044.23	(287,044.23)	0.00%
3098 601 49500 1000 Expenditures	0.00	0.00	0.00	(21,590.00)	21,590.00	0.00%
3104 601 49500 1000 Expenditures Independence Park Parking Lot -Bond	0.00	0.00	0.00	47,874.81	(47,874.81)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	161,999.03	863,109.35	(863,109.35)	0.00%
	<b>(558,161.00)</b>	<b>0.00</b>	<b>(183,563.45)</b>	<b>(1,364,928.98)</b>	<b>806,767.98</b>	<b>(244.54)%</b>

**Town of Bristol  
Budget to Actual Report - Town Council**

For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures	(558,161.00)	0.00	(183,563.45)	(433,080.57)	1,738,616.39	(77.59)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 602 41100 1000 Salaries	183,225.00	0.00	5,916.04	173,818.35	9,406.65	94.87%
Salaries Salaries	183,225.00	0.00	5,916.04	173,818.35	9,406.65	94.87%
1001 602 42101 1000 Medical Insurance	20,090.00	0.00	1,674.20	19,463.14	626.86	96.88%
1001 602 42102 1000 Dental Insurance	950.00	0.00	49.74	547.14	402.86	57.59%
Medical Benefits Medical Benefits	21,040.00	0.00	1,723.94	20,010.28	1,029.72	95.11%
1001 602 42200 1000 Payroll Taxes	14,017.00	0.00	364.45	12,553.47	1,463.53	89.56%
Employer Payroll Taxes Employer Payroll Taxes	14,017.00	0.00	364.45	12,553.47	1,463.53	89.56%
1001 602 42301 1000 Defined Contribution-TIAA	750.00	0.00	38.69	967.27	(217.27)	128.97%
1001 602 42302 1000 Defined Benefit-ERSRI	10,797.00	0.00	556.79	13,919.71	(3,122.71)	128.92%
Employer Retires Contributions Employer Retires Contributions	11,547.00	0.00	595.48	14,886.98	(3,339.98)	128.93%
1001 602 43200 1000 Dues & Conferences	1,854.00	0.00	0.00	1,487.92	366.08	80.25%
Professional Services Professional Services	1,854.00	0.00	0.00	1,487.92	366.08	80.25%
1001 602 46003 1000 Software & Licenses	16,200.00	0.00	0.00	15,290.00	910.00	94.38%
Supplies Supplies	16,200.00	0.00	0.00	15,290.00	910.00	94.38%
1001 602 45900 1000 Operating	3,500.00	0.00	0.00	2,388.98	1,111.02	68.26%
Operating Operating	3,500.00	0.00	0.00	2,388.98	1,111.02	68.26%
	<b>(251,383.00)</b>	<b>0.00</b>	<b>(8,599.91)</b>	<b>(240,435.98)</b>	<b>(10,947.02)</b>	<b>(95.65)%</b>
Excess Revenue Over (Under) Expenditures	(251,383.00)	0.00	(8,599.91)	(240,435.98)	(10,947.02)	(95.65)%
<b>Revenue</b>						
1001 603 32002 1000 Permits	7,500.00	0.00	725.00	19,601.00	12,101.00	(261.35)%
1001 603 32003 1000 Road Cut Permits	25,000.00	0.00	0.00	8,558.00	(16,442.00)	(34.23)%
1001 603 32004 1000 Metals	10,000.00	0.00	0.00	4,860.00	(5,140.00)	(48.60)%
1001 603 34100 1000 Miscellaneous	0.00	0.00	162.50	8,183.50	8,183.50	0.00%
1001 603 34102 1000 Landfill Receipts	65,000.00	0.00	951.00	57,574.90	(7,425.10)	(88.58)%
1001 603 34105 1000 Special Pick-Ups	10,000.00	0.00	105.00	6,995.15	(3,004.85)	(69.95)%
1001 603 34431 1000 Compost Bag Sales	5,000.00	0.00	0.00	0.00	(5,000.00)	0.00%
1001 603 35100 1000 Fees & Fines	0.00	0.00	0.00	671.00	671.00	0.00%
3095 603 39500 1000 Revenue - Road Repair Program	0.00	0.00	0.00	168,601.46	168,601.46	0.00%
3097 603 39500 1000 Revenue - DRAINAGE PROJECTS	0.00	0.00	0.00	200,595.85	200,595.85	0.00%
9084 603 39500 1000 Revenue - Surplus Vehicle & equip.	0.00	0.00	13,563.00	46,664.09	46,664.09	0.00%
<b>Total Revenues</b>	<b>122,500.00</b>	<b>0.00</b>	<b>15,506.50</b>	<b>522,304.95</b>	<b>399,804.95</b>	<b>(426.37)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 603 41100 1000 Salaries	2,092,988.00	0.00	74,724.92	1,875,726.51	217,261.49	89.62%
1001 603 41160 1000 Clothing Allowance	43,400.00	0.00	0.00	49,300.00	(5,900.00)	113.59%
1001 603 41300 1000 Overtime	158,363.00	0.00	4,285.44	98,867.37	59,495.63	62.43%
Salaries Salaries	2,294,751.00	0.00	79,010.36	2,023,893.88	270,857.12	88.20%
1001 603 42101 1000 Medical Insurance	539,033.00	0.00	35,610.66	613,759.80	(74,726.80)	113.86%
1001 603 42102 1000 Dental Insurance	21,708.00	0.00	1,850.47	20,381.81	1,326.19	93.89%
Medical Benefits Medical Benefits	560,741.00	0.00	37,461.13	634,141.61	(73,400.61)	113.09%
1001 603 42200 1000 Payroll Taxes	175,548.00	0.00	6,012.68	160,280.82	15,267.18	91.30%

**Town of Bristol  
Budget to Actual Report - Town Council**

For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Employer Payroll Taxes Employer Payroll Taxes	175,548.00	0.00	6,012.68	160,280.82	15,267.18	91.30%
1001 603 42301 1000 Defined Contribution-TIAA	19,635.00	0.00	709.82	17,514.78	2,120.22	89.20%
1001 603 42302 1000 Defined Benefit-ERSRI	318,081.00	0.00	10,325.55	263,240.50	54,840.50	82.76%
Employer Retires Contributions Employer Retires Contributions	337,716.00	0.00	11,035.37	280,755.28	56,960.72	83.13%
1001 603 43211 1000 Rodent Control	5,000.00	0.00	0.00	2,395.00	2,605.00	47.90%
1001 603 43440 1000 Landfill/Environmental Monitoring	25,000.00	0.00	0.00	11,696.46	13,303.54	46.79%
1001 603 44210 1000 Transfer Station Operations	400,000.00	0.00	(107.06)	325,836.64	74,163.36	81.46%
1001 603 44220 1000 Snow & Ice Removal	150,000.00	0.00	0.00	106,685.15	43,314.85	71.12%
Professional Services Professional Services	580,000.00	0.00	(107.06)	446,613.25	133,386.75	77.00%
1001 603 44300 1000 Building Repairs & Maintenance	18,500.00	0.00	0.00	20,935.25	(2,435.25)	113.16%
1001 603 44304 1000 Grounds Maintenance	287,730.00	0.00	0.00	254,534.97	33,195.03	88.46%
1001 603 44305 1000 Road Materials	30,000.00	0.00	0.00	18,148.57	11,851.43	60.50%
1001 603 44306 1000 Road Signs	10,000.00	0.00	0.00	12,145.23	(2,145.23)	121.45%
1001 603 44307 1000 Road & Sidewalk Maintenance	15,000.00	0.00	0.00	20,279.63	(5,279.63)	135.20%
1001 603 44308 1000 Street Lighting	115,000.00	0.00	7,000.94	119,573.22	(4,573.22)	103.98%
1001 603 44310 1000 Motor Vehicle Repairs	85,000.00	0.00	4,840.99	74,354.89	10,645.11	87.48%
1001 603 44311 1000 Landfill Vehicle Maintenance	17,000.00	0.00	0.00	19,704.69	(2,704.69)	115.91%
1001 603 44312 1000 Packer & Recycling Vehicle Maintenance	45,000.00	0.00	0.00	45,711.89	(711.89)	101.58%
1001 603 44330 1000 Drainage	55,000.00	0.00	0.00	71,709.02	(16,709.02)	130.38%
1001 603 44400 1000 Copy Machines	1,500.00	0.00	64.59	995.74	504.26	66.38%
Maintenance Maintenance	679,730.00	0.00	11,906.52	658,093.10	21,636.90	96.82%
1001 603 44600 1000 Tree Care & Preservation	75,000.00	0.00	0.00	130,359.00	(55,359.00)	173.81%
Misc. Programs Misc. Programs	75,000.00	0.00	0.00	130,359.00	(55,359.00)	173.81%
1001 603 45300 1000 Telephone & Internet	5,500.00	0.00	0.00	6,377.46	(877.46)	115.95%
Telephone Telephone	5,500.00	0.00	0.00	6,377.46	(877.46)	115.95%
1001 603 46000 1000 Supplies	7,000.00	0.00	71.77	6,050.00	950.00	86.43%
1001 603 46050 1000 Chemicals	2,000.00	0.00	0.00	234.32	1,765.68	11.72%
1001 603 46060 1000 Tires	18,000.00	0.00	0.00	36,937.27	(18,937.27)	205.21%
1001 603 46061 1000 Sweeper Brooms	3,000.00	0.00	0.00	2,150.00	850.00	71.67%
1001 603 46063 1000 Portable Radios	12,000.00	0.00	0.00	8,041.89	3,958.11	67.02%
1001 603 46064 1000 Protective Gear	4,500.00	0.00	0.00	2,396.84	2,103.16	53.26%
1001 603 46065 1000 Protective Boots	0.00	0.00	0.00	(200.00)	200.00	0.00%
1001 603 46066 1000 Postage	1,500.00	0.00	0.00	1,214.46	285.54	80.96%
1001 603 46067 1000 Janitorial Supplies	22,000.00	0.00	1,347.52	25,134.63	(3,134.63)	114.25%
Supplies Supplies	70,000.00	0.00	1,419.29	81,959.41	(11,959.41)	117.08%
1001 603 46210 1000 Natural Gas	30,000.00	0.00	1,796.23	16,344.08	13,655.92	54.48%
1001 603 46220 1000 Electricity	13,000.00	0.00	119.63	8,279.73	4,720.27	63.69%
1001 603 46260 1000 Vehicle Fuel	181,000.00	0.00	0.00	186,601.17	(5,601.17)	103.09%
1001 603 46270 1000 Water Service	6,000.00	0.00	0.00	6,781.19	(781.19)	113.02%
Utilities Utilities	230,000.00	0.00	1,915.86	218,006.17	11,993.83	94.79%
1001 603 47301 1000 Building Security	6,000.00	0.00	0.00	4,677.81	1,322.19	77.96%
1001 603 47500 1000 Technology Replacement	10,000.00	0.00	0.00	7,380.96	2,619.04	73.81%
1001 603 47515 1000 Tools & Equipment	11,000.00	0.00	15.00	9,513.95	1,486.05	86.49%
Capital Improvements Capital Improvements	27,000.00	0.00	15.00	21,572.72	5,427.28	79.90%
3043 603 49500 1000 Expenditures	0.00	0.00	0.00	39,547.87	(39,547.87)	0.00%
3095 603 49500 1000 Expenditures - Road Repair Program	0.00	0.00	896.00	1,437,041.65	(1,437,041.65)	0.00%
3097 603 49500 1000 Expenditures	0.00	0.00	9,576.00	173,089.35	(173,089.35)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	10,472.00	1,649,678.87	(1,649,678.87)	0.00%



**Town of Bristol  
Budget to Actual Report - Town Council**

For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
	<b>(5,035,986.00)</b>	<b>0.00</b>	<b>(159,141.15)</b>	<b>(6,311,731.57)</b>	<b>1,275,745.57</b>	<b>(125.33)%</b>
Excess Revenue Over (Under) Expenditures	<b>(4,913,486.00)</b>	0.00	(143,634.65)	(5,789,426.62)	1,675,550.52	(117.83)%
<b>Revenue</b>						
2090 604 39500 1000 Revenue Misc. Scrap	0.00	0.00	0.00	8,100.00	8,100.00	0.00%
5002 604 34410 1000 Sewer Use Fees	6,478,524.00	0.00	0.00	4,896,843.00	(1,581,681.00)	(75.59)%
5002 604 34420 1000 Sewer Assessments	50,600.00	0.00	0.00	37,950.00	(12,650.00)	(75.00)%
<b>Total Revenues</b>	<b>6,529,124.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,942,893.00</b>	<b>(1,586,231.00)</b>	<b>(75.71)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
5002 604 41100 1000 Salaries	768,160.00	0.00	29,374.89	722,140.88	46,019.12	94.01%
5002 604 41300 1000 Overtime	80,000.00	0.00	814.35	82,504.27	(2,504.27)	103.13%
Salaries Salaries	848,160.00	0.00	30,189.24	804,645.15	43,514.85	94.87%
5002 604 42101 1000 Medical Insurance	177,639.00	0.00	9,979.61	160,039.59	17,599.41	90.09%
5002 604 42102 1000 Dental Insurance	7,169.00	0.00	466.91	5,136.01	2,032.99	71.64%
Medical Benefits Medical Benefits	184,808.00	0.00	10,446.52	165,175.60	19,632.40	89.38%
5002 604 42200 1000 Payroll Taxes	64,884.00	0.00	2,279.14	61,404.15	3,479.85	94.64%
Employer Payroll Taxes Employer Payroll Taxes	64,884.00	0.00	2,279.14	61,404.15	3,479.85	94.64%
5002 604 42301 1000 Defined Contribution-TIAA	7,495.00	0.00	244.01	5,955.04	1,539.96	79.45%
5002 604 42302 1000 Defined Benefit-ERSRI	110,538.00	0.00	3,918.38	95,864.59	14,673.41	86.73%
Employer Retires Contributions Employer Retires Contributions	118,033.00	0.00	4,162.39	101,819.63	16,213.37	86.26%
5002 604 43200 1000 Dues & Conferences	1,500.00	0.00	0.00	824.00	676.00	54.93%
5002 604 43270 1000 CMOM Reporting	15,000.00	0.00	0.00	25,865.00	(10,865.00)	172.43%
5002 604 43442 1000 EPA Permit Fee	3,100.00	0.00	0.00	6,100.00	(3,000.00)	196.77%
5002 604 44001 1000 Infiltration Inflow	20,000.00	0.00	0.00	(13,200.00)	33,200.00	(66.00)%
Professional Services Professional Services	39,600.00	0.00	0.00	19,589.00	20,011.00	49.47%
5002 604 44300 1000 Building Repairs & Maintenance	10,000.00	0.00	270.00	23,942.59	(13,942.59)	239.43%
5002 604 44310 1000 Motor Vehicle Repairs	12,000.00	0.00	886.00	11,005.86	994.14	91.72%
5002 604 44351 1000 RBC Repairs & Maintenance	5,000.00	0.00	0.00	842.89	4,157.11	16.86%
5002 604 44352 1000 Generator Service	10,000.00	0.00	0.00	2,873.00	7,127.00	28.73%
5002 604 44353 1000 Sewer System Repairs	35,000.00	0.00	1,232.00	97,841.66	(62,841.66)	279.55%
5002 604 44354 1000 Odor Control	10,000.00	0.00	0.00	8,154.59	1,845.41	81.55%
5002 604 44355 1000 Cesspool Cleanout	5,000.00	0.00	225.00	2,850.00	2,150.00	57.00%
5002 604 44356 1000 Solids/Scum Handling	12,000.00	0.00	0.00	12,383.90	(383.90)	103.20%
5002 604 44357 1000 Grinder Pump Repairs	3,000.00	0.00	0.00	2,745.35	254.65	91.51%
5002 604 44358 1000 Biofilter Maintenance	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5002 604 44359 1000 Lab Equipment Maintenance	2,500.00	0.00	0.00	2,510.75	(10.75)	100.43%
5002 604 44360 1000 Pump Station Repairs	27,500.00	0.00	16,416.62	64,699.31	(37,199.31)	235.27%
5002 604 44361 1000 Belt Press Service	5,000.00	0.00	0.00	5,386.46	(386.46)	107.73%
5002 604 44362 1000 CL2 System Maintenance	2,500.00	0.00	0.00	1,166.00	1,334.00	46.64%
5002 604 44363 1000 Instrument & Controls Maintenance	15,000.00	0.00	445.00	20,132.45	(5,132.45)	134.22%
5002 604 44364 1000 Headworks Maintenance	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
Maintenance Maintenance	160,000.00	0.00	19,474.62	256,534.81	(96,534.81)	160.33%
5002 604 44412 1000 Warren Agreement	45,000.00	0.00	0.00	44,900.80	99.20	99.78%
Leases Leases	45,000.00	0.00	0.00	44,900.80	99.20	99.78%
5002 604 45300 1000 Telephone & Internet	8,000.00	0.00	170.00	8,867.42	(867.42)	110.84%
Telephone Telephone	8,000.00	0.00	170.00	8,867.42	(867.42)	110.84%
5002 604 46002 1000 Office Supplies	7,500.00	0.00	0.00	4,640.33	2,859.67	61.87%

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 604 46010 1000 Uniforms	14,000.00	0.00	348.18	27,718.22	(13,718.22)	197.99%
5002 604 46050 1000 Chemicals	130,000.00	0.00	0.00	176,532.78	(46,532.78)	135.79%
5002 604 46052 1000 Laboratory	26,000.00	0.00	1,967.91	36,049.88	(10,049.88)	138.65%
5002 604 46053 1000 Pretreatment	30,000.00	0.00	900.00	24,923.55	5,076.45	83.08%
5002 604 46054 1000 Manhole Covers	4,000.00	0.00	2,941.60	2,941.60	1,058.40	73.54%
5002 604 46055 1000 OSHA Equipment	5,000.00	0.00	0.00	3,408.84	1,591.16	68.18%
Supplies Supplies	216,500.00	0.00	6,157.69	276,215.20	(59,715.20)	127.58%
5002 604 45900 1000 Operating	75,000.00	0.00	1,379.52	59,634.85	15,365.15	79.51%
Operating Operating	75,000.00	0.00	1,379.52	59,634.85	15,365.15	79.51%
5002 604 46210 1000 Natural Gas	0.00	0.00	101.21	(812.39)	812.39	0.00%
5002 604 46220 1000 Electricity	325,000.00	0.00	33,723.36	340,823.78	(15,823.78)	104.87%
5002 604 46260 1000 Vehicle Fuel	30,000.00	0.00	0.00	35,174.16	(5,174.16)	117.25%
5002 604 46270 1000 Water Service	0.00	0.00	37.25	1,718.44	(1,718.44)	0.00%
Utilities Utilities	355,000.00	0.00	33,861.82	376,903.99	(21,903.99)	106.17%
5002 604 47200 1000 Capital Improvements	0.00	0.00	0.00	221,772.50	(221,772.50)	0.00%
5002 604 47201 1000 Capital Improvements-Infiltration	0.00	0.00	0.00	2,996.12	(2,996.12)	0.00%
Inflow						
Capital Improvements Capital Improvements	0.00	0.00	0.00	224,768.62	(224,768.62)	0.00%
2090 604 49500 1000 Expenditures Misc. Scrap	0.00	0.00	0.00	30,497.74	(30,497.74)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	30,497.74	(30,497.74)	0.00%
	<b>(2,114,985.00)</b>	<b>0.00</b>	<b>(108,120.94)</b>	<b>(2,430,956.96)</b>	<b>315,971.96</b>	<b>(114.94)%</b>
Excess Revenue Over (Under) Expenditures	4,414,139.00	0.00	(108,120.94)	2,511,936.04	(1,270,259.04)	(56.91)%
<b>Revenue</b>						
5002 606 34430 1000 Compost Sales	79,979.00	0.00	0.00	81,364.89	1,385.89	(101.73)%
<b>Total Revenues</b>	<b>79,979.00</b>	<b>0.00</b>	<b>0.00</b>	<b>81,364.89</b>	<b>1,385.89</b>	<b>(101.73)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
5002 606 41100 1000 Salaries	385,284.00	0.00	22,540.81	392,970.28	(7,686.28)	101.99%
5002 606 41300 1000 Overtime	37,000.00	0.00	1,427.21	33,254.59	3,745.41	89.88%
Salaries Salaries	422,284.00	0.00	23,968.02	426,224.87	(3,940.87)	100.93%
5002 606 42101 1000 Medical Insurance	100,748.00	0.00	6,348.80	96,766.65	3,981.35	96.05%
5002 606 42102 1000 Dental Insurance	4,093.00	0.00	338.71	4,473.99	(380.99)	109.31%
Medical Benefits Medical Benefits	104,841.00	0.00	6,687.51	101,240.64	3,600.36	96.57%
5002 606 42200 1000 Payroll Taxes	32,305.00	0.00	1,204.89	29,129.66	3,175.34	90.17%
Employer Payroll Taxes Employer Payroll Taxes	32,305.00	0.00	1,204.89	29,129.66	3,175.34	90.17%
5002 606 42301 1000 Defined Contribution-TIAA	3,853.00	0.00	158.51	3,799.46	53.54	98.61%
5002 606 42302 1000 Defined Benefit-ERSRI	55,442.00	0.00	1,993.98	47,579.92	7,862.08	85.82%
Employer Retires Contributions Employer Retires Contributions	59,295.00	0.00	2,152.49	51,379.38	7,915.62	86.65%
5002 606 43441 1000 Methane Testing	4,500.00	0.00	0.00	2,310.57	2,189.43	51.35%
5002 606 43443 1000 Compost Analysis	8,500.00	0.00	0.00	8,528.37	(28.37)	100.33%
Professional Services Professional Services	13,000.00	0.00	0.00	10,838.94	2,161.06	83.38%
5002 606 44300 1000 Building Repairs & Maintenance	15,000.00	0.00	0.00	15,997.26	(997.26)	106.65%
5002 606 44310 1000 Motor Vehicle Repairs	14,000.00	0.00	0.00	3,731.56	10,268.44	26.65%
5002 606 44354 1000 Odor Control	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5002 606 44363 1000 Instrument & Controls Maintenance	3,500.00	0.00	0.00	2,072.72	1,427.28	59.22%
5002 606 44375 1000 Compost Equipment Maintenance	18,000.00	0.00	0.00	5,573.95	12,426.05	30.97%

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Maintenance Maintenance	52,500.00	0.00	0.00	27,375.49	25,124.51	52.14%
5002 606 45300 1000 Telephone & Internet	1,000.00	0.00	0.00	763.37	236.63	76.34%
Telephone Telephone	1,000.00	0.00	0.00	763.37	236.63	76.34%
5002 606 46010 1000 Uniforms	8,000.00	0.00	217.84	17,615.34	(9,615.34)	220.19%
5002 606 46055 1000 OSHA Equipment	2,000.00	0.00	0.00	183.98	1,816.02	9.20%
5002 606 46056 1000 Compost Bags	0.00	0.00	0.00	(157.80)	157.80	0.00%
5002 606 46057 1000 Grinder Hammers	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 606 46060 1000 Tires	4,000.00	0.00	0.00	1,642.95	2,357.05	41.07%
Supplies Supplies	17,000.00	0.00	217.84	19,284.47	(2,284.47)	113.44%
5002 606 45900 1000 Operating	24,000.00	0.00	504.83	17,599.98	6,400.02	73.33%
Operating Operating	24,000.00	0.00	504.83	17,599.98	6,400.02	73.33%
5002 606 46210 1000 Natural Gas	10,000.00	0.00	0.00	3,896.82	6,103.18	38.97%
5002 606 46220 1000 Electricity	85,000.00	0.00	5,981.44	47,544.23	37,455.77	55.93%
5002 606 46260 1000 Vehicle Fuel	31,000.00	0.00	0.00	8,984.22	22,015.78	28.98%
5002 606 46270 1000 Water Service	0.00	0.00	0.00	5,544.46	(5,544.46)	0.00%
Utilities Utilities	126,000.00	0.00	5,981.44	65,969.73	60,030.27	52.36%
	<b>(852,225.00)</b>	<b>0.00</b>	<b>(40,717.02)</b>	<b>(749,806.53)</b>	<b>(102,418.47)</b>	<b>(87.98)%</b>
Excess Revenue Over (Under) Expenditures	<b>(772,246.00)</b>	0.00	(40,717.02)	(668,441.64)	(101,032.58)	(86.56)%
<b>Revenue</b>						
3100 607 39500 1000 Revenue - Electrical System Improvements	0.00	0.00	0.00	58,265.50	58,265.50	0.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>58,265.50</b>	<b>58,265.50</b>	<b>0.00%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
5002 607 42100 1000 Retiree Medical	85,000.00	0.00	0.00	63,750.00	21,250.00	75.00%
5002 607 42103 1000 Life Insurance	15,500.00	0.00	0.00	15,500.00	0.00	100.00%
Medical Benefits Medical Benefits	100,500.00	0.00	0.00	79,250.00	21,250.00	78.86%
5002 607 42950 1000 Severance Pay	20,000.00	0.00	0.00	15,000.00	5,000.00	75.00%
Other Benefits Other Benefits	20,000.00	0.00	0.00	15,000.00	5,000.00	75.00%
5002 607 43101 1000 Allocated Costs	75,000.00	0.00	0.00	56,250.00	18,750.00	75.00%
5002 607 43400 1000 IT & Support	6,000.00	0.00	0.00	6,000.00	0.00	100.00%
5002 607 43410 1000 Annual Audit	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
5002 607 43503 1000 Solids Handling: Basic A/E	0.00	0.00	0.00	72,425.00	(72,425.00)	0.00%
5002 607 43504 1000 Sewer System Repairs: Basic A/E	0.00	0.00	0.00	24,040.00	(24,040.00)	0.00%
Professional Services Professional Services	91,000.00	0.00	0.00	158,715.00	(67,715.00)	174.41%
5002 607 44503 1000 Solids Handling: Construction	0.00	0.00	0.00	3,542,655.25	(3,542,655.25)	0.00%
5002 607 44504 1000 Sewer System Repairs: Construction	0.00	0.00	0.00	135,987.75	(135,987.75)	0.00%
Misc. Programs Misc. Programs	0.00	0.00	0.00	3,678,643.00	(3,678,643.00)	0.00%
5002 607 45201 1000 Insurance	366,578.00	0.00	0.00	366,748.00	(170.00)	100.05%
Insurance Insurance	366,578.00	0.00	0.00	366,748.00	(170.00)	100.05%
3100 607 49500 1000 Expenditures Electrical System Improvements	0.00	0.00	0.00	245,916.61	(245,916.61)	0.00%
3101 607 49500 1000 Expenditures - Resiliency plan	0.00	0.00	360.00	165,545.00	(165,545.00)	0.00%
5003 607 49500 1000 Expenditures	0.00	0.00	0.00	9,560.00	(9,560.00)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	360.00	421,021.61	(421,021.61)	0.00%

**Town of Bristol**  
**Budget to Actual Report - Town Council**  
**For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
	<b>(578,078.00)</b>	<b>0.00</b>	<b>(360.00)</b>	<b>(4,719,377.61)</b>	<b>4,141,299.61</b>	<b>(816.39)%</b>
Excess Revenue Over (Under) Expenditures	<b>(578,078.00)</b>	<b>0.00</b>	<b>(360.00)</b>	<b>(4,661,112.11)</b>	<b>4,199,565.11</b>	<b>(806.31)%</b>
<b>Revenue</b>						
1001 701 32010 1000 Soliciting Permits	1,000.00	0.00	370.00	3,215.00	2,215.00	(321.50)%
1001 701 34210 1000 Police Detail Admin Fees	45,000.00	0.00	4,398.09	40,040.64	(4,959.36)	(88.98)%
2033 701 39500 1000 Revenue - PD Youth Leadership Camp	0.00	0.00	0.00	7,296.00	7,296.00	0.00%
2057 701 39500 1000 Revenue	0.00	0.00	0.00	2,600.00	2,600.00	0.00%
2076 701 39500 1000 Revenue - POLICE NARCOTICS	0.00	0.00	0.00	9,733.64	9,733.64	0.00%
2077 701 39500 1000 Revenue - POLICE GRANTS	0.00	0.00	0.00	89,303.70	89,303.70	0.00%
2097 701 39500 1000 Revenue Community Night Out	0.00	0.00	0.00	1,200.00	1,200.00	0.00%
3102 701 39500 1000 Revenue - Environmental site plan	0.00	0.00	0.00	184,112.71	184,112.71	0.00%
9083 701 39500 1000 Revenue - POLICE M/V DETAIL	0.00	0.00	15,825.00	200,657.50	200,657.50	0.00%
<b>Total Revenues</b>	<b>46,000.00</b>	<b>0.00</b>	<b>20,593.09</b>	<b>538,159.19</b>	<b>492,159.19</b>	<b>(1,169.91)%</b>
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
1001 701 41100 1000 Salaries	3,096,470.00	0.00	123,398.84	3,063,408.19	33,061.81	98.93%
1001 701 41100 2000 Salaries - Civilian	534,006.00	0.00	15,919.63	418,153.64	115,852.36	78.31%
1001 701 41160 1000 Clothing Allowance	67,145.00	0.00	1,355.79	62,610.79	4,534.21	93.25%
1001 701 41300 1000 Overtime	190,000.00	67,508.00	6,380.64	250,061.05	7,446.95	97.11%
1001 701 41300 2000 Overtime - Civilian	16,500.00	0.00	987.20	62,062.26	(45,562.26)	376.13%
1001 701 41400 1000 Supplemental Wages	504,802.00	0.00	1,407.06	181,942.47	322,859.53	36.04%
1001 701 41500 1000 Detail Wages	115,000.00	(60,000.00)	1,800.00	46,804.34	8,195.66	85.10%
1001 701 41600 1000 Special Details	10,000.00	(7,508.00)	0.00	2,492.00	0.00	100.00%
Salaries Salaries	4,533,923.00	0.00	151,249.16	4,087,534.74	446,388.26	90.15%
1001 701 42101 1000 Medical Insurance	809,002.00	0.00	68,519.97	810,807.46	(1,805.46)	100.22%
1001 701 42102 1000 Dental Insurance	37,617.00	0.00	3,390.76	36,113.99	1,503.01	96.00%
Medical Benefits Medical Benefits	846,619.00	0.00	71,910.73	846,921.45	(302.45)	100.04%
1001 701 42200 1000 Payroll Taxes	56,786.00	0.00	296.59	54,530.45	2,255.55	96.03%
1001 701 42200 2000 Payroll Taxes - Civilian	42,114.00	0.00	1,054.78	33,154.35	8,959.65	78.73%
Employer Payroll Taxes Employer Payroll Taxes	98,900.00	0.00	1,351.37	87,684.80	11,215.20	88.66%
1001 701 42301 1000 Defined Contribution-TIAA	108,038.00	0.00	3,771.91	93,657.93	14,380.07	86.69%
1001 701 42301 2000 Defined Contribution-TIAA - Civilian	4,856.00	0.00	131.48	3,254.69	1,601.31	67.02%
1001 701 42302 1000 Defined Benefit-ERSRI	292,783.00	0.00	8,823.49	219,882.44	72,900.56	75.10%
1001 701 42302 2000 Defined Benefit-ERSRI - Civilian	73,524.00	0.00	1,891.80	47,182.54	26,341.46	64.17%
1001 701 42303 1000 Defined Benefit-Local Pension	1,767,083.00	0.00	147,256.92	1,619,826.12	147,256.88	91.67%
Employer Retires Contributions Employer Retires Contributions	2,246,284.00	0.00	161,875.60	1,983,803.72	262,480.28	88.31%
1001 701 43201 1000 Conferences & Training	15,000.00	0.00	525.00	10,212.67	4,787.33	68.08%
1001 701 43331 1000 RI Police Academy	3,280.00	0.00	0.00	2,941.40	338.60	89.68%
1001 701 43445 1000 Written Directives	8,000.00	0.00	0.00	3,094.02	4,905.98	38.68%
Professional Services Professional Services	26,280.00	0.00	525.00	16,248.09	10,031.91	61.83%
1001 701 44300 1000 Building Repairs & Maintenance	25,000.00	0.00	339.47	23,096.64	1,903.36	92.39%
1001 701 44310 1000 Motor Vehicle Repairs	50,000.00	0.00	1,665.95	49,772.20	227.80	99.54%
1001 701 44400 1000 Copy Machines	5,100.00	0.00	224.42	4,800.66	299.34	94.13%
Maintenance Maintenance	80,100.00	0.00	2,229.84	77,669.50	2,430.50	96.97%
1001 701 45300 1000 Telephone & Internet	24,000.00	0.00	709.45	38,218.39	(14,218.39)	159.24%

**Town of Bristol  
Budget to Actual Report - Town Council**

For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Telephone Telephone	24,000.00	0.00	709.45	38,218.39	(14,218.39)	159.24%
1001 701 46009 1000 Ammunition & Weapons	20,000.00	0.00	0.00	12,304.62	7,695.38	61.52%
1001 701 46010 1000 Uniforms	2,000.00	1,000.00	0.00	2,620.33	379.67	87.34%
1001 701 46031 1000 Police Officer Supplies	1,800.00	0.00	0.00	0.00	1,800.00	0.00%
1001 701 46032 1000 Patrol Expenses	45,000.00	0.00	206.79	43,773.72	1,226.28	97.27%
1001 701 46033 1000 Detective Expenses	14,400.00	(1,000.00)	300.00	12,524.74	875.26	93.47%
1001 701 46034 1000 Probationary Patrolman Expense	10,000.00	0.00	0.00	9,888.12	111.88	98.88%
1001 701 46035 1000 Color Guard	1,200.00	0.00	0.00	188.00	1,012.00	15.67%
1001 701 46037 1000 Medical Supplies	1,800.00	0.00	0.00	167.96	1,632.04	9.33%
1001 701 46038 1000 Communications	25,000.00	0.00	0.00	10,774.54	14,225.46	43.10%
1001 701 46039 1000 Photo Lab	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
1001 701 46066 1000 Postage	2,000.00	0.00	0.00	1,755.92	244.08	87.80%
Supplies Supplies	124,200.00	0.00	506.79	93,997.95	30,202.05	75.68%
1001 701 46210 1000 Heating Oil/Natural Gas	15,000.00	0.00	54.23	17,389.72	(2,389.72)	115.93%
1001 701 46220 1000 Electricity	15,000.00	0.00	1,794.43	14,790.57	209.43	98.60%
1001 701 46260 1000 Vehicle Fuel	75,000.00	0.00	304.14	69,676.84	5,323.16	92.90%
1001 701 46270 1000 Water Service	1,750.00	0.00	0.00	2,382.84	(632.84)	136.16%
Utilities Utilities	106,750.00	0.00	2,152.80	104,239.97	2,510.03	97.65%
1001 701 47301 1000 Building Security	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 701 47500 1000 Technology Replacement	70,000.00	0.00	4,489.06	60,865.44	9,134.56	86.95%
1001 701 47520 1000 Motor Vehicle Replacement	62,000.00	0.00	0.00	62,000.00	0.00	100.00%
Capital Improvements Capital Improvements	133,500.00	0.00	4,489.06	124,365.44	9,134.56	93.16%
2033 701 49500 1000 Expenditures	0.00	0.00	0.00	8,196.26	(8,196.26)	0.00%
2038 701 49500 1000 Expenditures Mobile Command Upgrade Grant	0.00	0.00	45,716.03	62,592.51	(62,592.51)	0.00%
2057 701 49500 1000 Expenditures	0.00	0.00	0.00	2,321.39	(2,321.39)	0.00%
2076 701 49500 1000 Expenditures	0.00	0.00	0.00	22,294.53	(22,294.53)	0.00%
2077 701 49500 1000 Expenditures	0.00	0.00	0.00	89,652.86	(89,652.86)	0.00%
2097 701 49500 1000 Expenditures Community Night Out	0.00	0.00	0.00	2,258.37	(2,258.37)	0.00%
3062 701 49500 1000 Expenditures	0.00	0.00	0.00	24,803.57	(24,803.57)	0.00%
3102 701 49500 1000 Expenditures - Environmental site plan	0.00	0.00	0.00	23,572.14	(23,572.14)	0.00%
9083 701 49500 1000 Expenditures	0.00	0.00	40,565.59	137,055.51	(137,055.51)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	86,281.62	372,747.14	(372,747.14)	0.00%
	<b>(8,220,556.00)</b>	<b>0.00</b>	<b>(483,281.42)</b>	<b>(7,833,431.19)</b>	<b>(387,124.81)</b>	<b>(95.29)%</b>
Excess Revenue Over (Under) Expenditures	<b>(8,174,556.00)</b>	<b>0.00</b>	<b>(462,688.33)</b>	<b>(7,295,272.00)</b>	<b>105,034.38</b>	<b>(89.24)%</b>
<b>Revenue</b>						
2069 702 39500 1000 Revenue	0.00	0.00	2,320.00	9,737.50	9,737.50	0.00%
2070 702 39500 1000 Revenue	0.00	0.00	2,320.00	9,376.00	9,376.00	0.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>4,640.00</b>	<b>19,113.50</b>	<b>19,113.50</b>	<b>0.00%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 702 41100 1000 Salaries	139,591.00	0.00	5,639.21	122,100.06	17,490.94	87.47%
1001 702 41160 1000 Clothing Allowance	1,400.00	0.00	0.00	1,298.90	101.10	92.78%
1001 702 41300 1000 Overtime	2,500.00	0.00	0.00	1,497.38	1,002.62	59.90%
Salaries Salaries	143,491.00	0.00	5,639.21	124,896.34	18,594.66	87.04%

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 702 42101 1000 Medical Insurance	23,932.00	0.00	2,308.47	18,400.78	5,531.22	76.89%
1001 702 42102 1000 Dental Insurance	1,257.00	0.00	165.60	1,283.55	(26.55)	102.11%
Medical Benefits Medical Benefits	25,189.00	0.00	2,474.07	19,684.33	5,504.67	78.15%
1001 702 42200 1000 Payroll Taxes	10,870.00	0.00	415.95	9,047.09	1,822.91	83.23%
Employer Payroll Taxes Employer Payroll Taxes	10,870.00	0.00	415.95	9,047.09	1,822.91	83.23%
1001 702 42301 1000 Defined Contribution-TIAA	1,183.00	0.00	50.82	1,093.86	89.14	92.46%
1001 702 42302 1000 Defined Benefit-ERSRI	17,019.00	0.00	653.48	13,858.90	3,160.10	81.43%
Employer Retires Contributions Employer Retires Contributions	18,202.00	0.00	704.30	14,952.76	3,249.24	82.15%
1001 702 43203 1000 Certifications	2,300.00	0.00	0.00	1,000.00	1,300.00	43.48%
1001 702 43341 1000 Veterinarian Service	7,700.00	0.00	0.00	7,691.37	8.63	99.89%
1001 702 43342 1000 Carcass Removal	450.00	0.00	0.00	266.96	183.04	59.32%
Professional Services Professional Services	10,450.00	0.00	0.00	8,958.33	1,491.67	85.73%
1001 702 44300 1000 Building Repairs & Maintenance	25,100.00	0.00	376.91	15,970.73	9,129.27	63.63%
1001 702 44310 1000 Motor Vehicle Repairs	6,200.00	0.00	0.00	6,261.50	(61.50)	100.99%
Maintenance Maintenance	31,300.00	0.00	376.91	22,232.23	9,067.77	71.03%
1001 702 45300 1000 Telephone & Internet	600.00	0.00	0.00	3,344.34	(2,744.34)	557.39%
Telephone Telephone	600.00	0.00	0.00	3,344.34	(2,744.34)	557.39%
1001 702 46000 1000 Supplies	7,000.00	0.00	0.00	5,135.48	1,864.52	73.36%
1001 702 46002 1000 Office Supplies	1,800.00	0.00	321.32	1,313.91	486.09	73.00%
1001 702 46066 1000 Postage	300.00	0.00	0.00	175.44	124.56	58.48%
Supplies Supplies	9,100.00	0.00	321.32	6,624.83	2,475.17	72.80%
1001 702 45900 1000 Operating	1,500.00	0.00	33.00	1,144.70	355.30	76.31%
Operating Operating	1,500.00	0.00	33.00	1,144.70	355.30	76.31%
1001 702 46210 1000 Natural Gas	14,000.00	0.00	855.95	6,874.96	7,125.04	49.11%
1001 702 46220 1000 Electricity	12,500.00	0.00	1,136.47	9,033.40	3,466.60	72.27%
1001 702 46260 1000 Vehicle Fuel	1,500.00	0.00	0.00	680.13	819.87	45.34%
1001 702 46270 1000 Water Service	3,000.00	0.00	0.00	2,937.36	62.64	97.91%
Utilities Utilities	31,000.00	0.00	1,992.42	19,525.85	11,474.15	62.99%
1001 702 47301 1000 Building Security	2,500.00	0.00	0.00	1,310.51	1,189.49	52.42%
Capital Improvements Capital Improvements	2,500.00	0.00	0.00	1,310.51	1,189.49	52.42%
2069 702 49500 1000 Expenditures	0.00	0.00	0.00	6,906.27	(6,906.27)	0.00%
2070 702 49500 1000 Expenditures	0.00	0.00	136.00	8,290.98	(8,290.98)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	136.00	15,197.25	(15,197.25)	0.00%
	<b>(284,202.00)</b>	<b>0.00</b>	<b>(12,093.18)</b>	<b>(246,918.56)</b>	<b>(37,283.44)</b>	<b>(86.88)%</b>
Excess Revenue Over (Under) Expenditures	<b>(284,202.00)</b>	0.00	(7,453.18)	(227,805.06)	(18,169.94)	(80.16)%
<b>Revenue</b>						
1001 703 34100 1000 Other Revenue	25,000.00	0.00	7,721.00	34,598.18	9,598.18	(138.39)%
1001 703 34201 1000 Fueling Station	100,000.00	0.00	(36,350.91)	64,557.67	(35,442.33)	(64.56)%
1001 703 34202 1000 Dock Fees	245,220.00	0.00	1,846.00	301,738.25	56,518.25	(123.05)%
1001 703 34203 1000 Mooring Fees	173,000.00	0.00	941.38	186,408.98	13,408.98	(107.75)%
1001 703 34204 1000 Transient Docks/Moorings	125,000.00	0.00	0.00	102,967.64	(22,032.36)	(82.37)%
1001 703 34206 1000 Ferry Dock & Office Lease	19,525.00	0.00	1,583.33	20,583.29	1,058.29	(105.42)%
1001 703 35100 1000 Fees & Fines	0.00	0.00	0.00	100.00	100.00	0.00%
2053 703 39500 1000 Revenue Harbor Festival	0.00	0.00	0.00	35,810.00	35,810.00	0.00%
<b>Total Revenues</b>	<b>687,745.00</b>	<b>0.00</b>	<b>(24,259.20)</b>	<b>746,764.01</b>	<b>59,019.01</b>	<b>(108.58)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						



**Town of Bristol**  
**Budget to Actual Report - Town Council**  
**For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 703 41100 1000 Salaries	235,325.00	0.00	11,526.40	230,231.97	5,093.03	97.84%
Salaries Salaries	235,325.00	0.00	11,526.40	230,231.97	5,093.03	97.84%
1001 703 42101 1000 Medical Insurance	3,600.00	0.00	300.00	3,600.00	0.00	100.00%
1001 703 42102 1000 Dental Insurance	1,899.00	0.00	156.92	1,726.12	172.88	90.90%
Medical Benefits Medical Benefits	5,499.00	0.00	456.92	5,326.12	172.88	96.86%
1001 703 42200 1000 Payroll Taxes	18,002.00	0.00	900.85	17,835.91	166.09	99.08%
Employer Payroll Taxes Employer Payroll Taxes	18,002.00	0.00	900.85	17,835.91	166.09	99.08%
1001 703 42301 1000 Defined Contribution-TIAA	1,375.00	0.00	50.59	1,264.75	110.25	91.98%
1001 703 42302 1000 Defined Benefit-ERSRI	19,779.00	0.00	727.91	18,197.75	1,581.25	92.01%
Employer Retires Contributions Employer Retires Contributions	21,154.00	0.00	778.50	19,462.50	1,691.50	92.00%
1001 703 43202 1000 Training	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Professional Services Professional Services	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 703 44300 1000 Building Repairs & Maintenance	7,000.00	0.00	361.65	10,586.30	(3,586.30)	151.23%
1001 703 44381 1000 Boat Repairs & Maintenance	6,200.00	0.00	0.00	5,215.38	984.62	84.12%
1001 703 44382 1000 Dock Repairs & Maintenance	75,000.00	0.00	0.00	84,782.18	(9,782.18)	113.04%
1001 703 44383 1000 Buoy Repairs & Maintenance	5,000.00	0.00	0.00	5,659.00	(659.00)	113.18%
Maintenance Maintenance	93,200.00	0.00	361.65	106,242.86	(13,042.86)	113.99%
1001 703 45300 1000 Telephone & Internet	5,000.00	0.00	0.00	5,995.05	(995.05)	119.90%
Telephone Telephone	5,000.00	0.00	0.00	5,995.05	(995.05)	119.90%
1001 703 46000 1000 Supplies	2,000.00	0.00	0.00	100.17	1,899.83	5.01%
1001 703 46003 1000 Software & Licenses	3,000.00	0.00	0.00	1,162.60	1,837.40	38.75%
1001 703 46010 1000 Uniforms	4,000.00	0.00	1,651.00	3,392.20	607.80	84.81%
1001 703 46021 1000 Mooring Stickers	4,000.00	0.00	0.00	3,726.00	274.00	93.15%
1001 703 46022 1000 Safety Equipment	4,000.00	0.00	0.00	2,765.70	1,234.30	69.14%
1001 703 46110 1000 Public Rights of Way	10,000.00	0.00	0.00	468.75	9,531.25	4.69%
Supplies Supplies	27,000.00	0.00	1,651.00	11,615.42	15,384.58	43.02%
1001 703 45900 1000 Operating	18,000.00	0.00	0.00	19,195.17	(1,195.17)	106.64%
Operating Operating	18,000.00	0.00	0.00	19,195.17	(1,195.17)	106.64%
1001 703 46210 1000 Natural Gas	10,000.00	0.00	1,528.88	10,708.88	(708.88)	107.09%
1001 703 46220 1000 Electricity	13,000.00	0.00	861.33	12,964.85	35.15	99.73%
1001 703 46260 1000 Vehicle Fuel	2,000.00	0.00	0.00	1,388.90	611.10	69.45%
1001 703 46261 1000 Boat Fuel	5,200.00	0.00	0.00	0.00	5,200.00	0.00%
1001 703 46270 1000 Water Service	9,500.00	0.00	0.00	6,517.41	2,982.59	68.60%
Utilities Utilities	39,700.00	0.00	2,390.21	31,580.04	8,119.96	79.55%
1001 703 47515 1000 Radios	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Capital Improvements Capital Improvements	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
2053 703 49500 1000 Expenditures	0.00	0.00	0.00	11,779.71	(11,779.71)	0.00%
3090 703 49500 1000 Expenditures - Independence Park Boat Ramp	0.00	0.00	0.00	5,105.00	(5,105.00)	0.00%
3099 703 49500 1000 Expenditures	0.00	0.00	0.00	176,442.99	(176,442.99)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	193,327.70	(193,327.70)	0.00%
	<b>(465,880.00)</b>	<b>0.00</b>	<b>(18,065.53)</b>	<b>(640,812.74)</b>	<b>174,932.74</b>	<b>(137.55)%</b>
Excess Revenue Over (Under) Expenditures	221,865.00	0.00	(42,324.73)	105,951.27	233,951.75	(47.75)%
<b>Revenue</b>						
1001 704 34000 1000 EMS & Fire Revenue	1,100,000.00	0.00	15,358.59	979,380.89	(120,619.11)	(89.03)%
2074 704 39500 1000 Revenue - DRAWING REVIEWS	0.00	0.00	0.00	11,853.00	11,853.00	0.00%
2085 704 39500 1000 Revenue - Fire Dept. Grants	0.00	0.00	100.00	142,948.20	142,948.20	0.00%

**Town of Bristol  
Budget to Actual Report - Town Council**

For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
2092 704 39500 1000 Revenue Homeland Security Grant	0.00	0.00	0.00	167,000.00	167,000.00	0.00%
3041 704 39500 1000 Revenue - Colt Ambulance	0.00	0.00	0.00	204.00	204.00	0.00%
3105 704 39500 1000 Revenue - Rescue Equipment	0.00	0.00	0.00	1,206,961.14	1,206,961.14	0.00%
9072 704 39500 1000 Revenue - FIRE PREVENTION	0.00	0.00	360.00	5,020.00	5,020.00	0.00%
9075 704 39500 1000 Revenue - CPR TRAINING	0.00	0.00	200.00	14,049.25	14,049.25	0.00%
<b>Total Revenues</b>	<b>1,100,000.00</b>	<b>0.00</b>	<b>16,018.59</b>	<b>2,527,416.48</b>	<b>1,427,416.48</b>	<b>(229.77)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 704 41100 1000 Salaries	491,509.00	0.00	16,376.35	425,038.27	66,470.73	86.48%
1001 704 41160 1000 Clothing Allowance	3,000.00	0.00	0.00	3,000.00	0.00	100.00%
1001 704 41170 1000 EMS Stipend	440,000.00	0.00	17,975.95	364,515.84	75,484.16	82.84%
1001 704 41175 1000 Incentive Stipend	41,200.00	0.00	0.00	42,400.00	(1,200.00)	102.91%
1001 704 41300 1000 Overtime	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 704 41600 1000 Special Details	60,000.00	0.00	(85.14)	63,996.76	(3,996.76)	106.66%
Salaries Salaries	1,037,709.00	0.00	34,267.16	898,950.87	138,758.13	86.63%
1001 704 42101 1000 Medical Insurance	95,590.00	0.00	5,444.87	82,954.66	12,635.34	86.78%
1001 704 42102 1000 Dental Insurance	4,093.00	0.00	285.12	3,371.70	721.30	82.38%
Medical Benefits Medical Benefits	99,683.00	0.00	5,729.99	86,326.36	13,356.64	86.60%
1001 704 42200 1000 Payroll Taxes	81,328.00	0.00	2,714.09	72,414.62	8,913.38	89.04%
Employer Payroll Taxes Employer Payroll Taxes	81,328.00	0.00	2,714.09	72,414.62	8,913.38	89.04%
1001 704 42301 1000 Defined Contribution-TIAA	10,624.00	0.00	350.00	8,750.00	1,874.00	82.36%
1001 704 42302 1000 Defined Benefit-ERSRI	35,094.00	0.00	1,018.85	23,287.19	11,806.81	66.36%
Employer Retires Contributions Employer Retires Contributions	45,718.00	0.00	1,368.85	32,037.19	13,680.81	70.08%
1001 704 43203 1000 Training & Certification	35,000.00	0.00	834.99	33,267.02	1,732.98	95.05%
1001 704 43204 1000 Dues & Subscriptions	2,000.00	0.00	0.00	2,726.00	(726.00)	136.30%
1001 704 43205 1000 Ladder Testing	0.00	0.00	0.00	4,369.74	(4,369.74)	0.00%
1001 704 43260 1000 Emergency Medical Services	489,010.00	0.00	40,750.83	489,009.96	0.04	100.00%
1001 704 43261 1000 Emergency Management	2,400.00	0.00	0.00	2,283.81	116.19	95.16%
1001 704 43262 1000 Physician Consultant	3,000.00	0.00	0.00	1,250.00	1,750.00	41.67%
1001 704 43400 1000 IT & Support	15,000.00	0.00	0.00	26,566.12	(11,566.12)	177.11%
Professional Services Professional Services	546,410.00	0.00	41,585.82	559,472.65	(13,062.65)	102.39%
1001 704 44300 1000 Building Repairs & Maintenance	30,000.00	0.00	300.00	52,177.72	(22,177.72)	173.93%
1001 704 44302 1000 General Equipment Maintenance	20,000.00	0.00	0.00	21,233.22	(1,233.22)	106.17%
1001 704 44303 1000 Communications Maintenance	6,000.00	0.00	0.00	5,016.18	983.82	83.60%
1001 704 44310 1000 Motor Vehicle Repairs	60,000.00	0.00	1,325.78	98,781.09	(38,781.09)	164.64%
Maintenance Maintenance	116,000.00	0.00	1,625.78	177,208.21	(61,208.21)	152.77%
1001 704 44800 1000 Miscellaneous	2,000.00	0.00	35.76	1,737.45	262.55	86.87%
1001 704 45101 1000 Special Events	9,000.00	0.00	0.00	7,738.78	1,261.22	85.99%
Misc. Programs Misc. Programs	11,000.00	0.00	35.76	9,476.23	1,523.77	86.15%
1001 704 45300 1000 Telephone & Internet	15,000.00	0.00	1,138.59	22,052.83	(7,052.83)	147.02%
Telephone Telephone	15,000.00	0.00	1,138.59	22,052.83	(7,052.83)	147.02%
1001 704 46002 1000 Office Supplies	6,000.00	0.00	0.00	6,035.93	(35.93)	100.60%
1001 704 46010 1000 Uniforms	20,000.00	0.00	0.00	24,444.23	(4,444.23)	122.22%
1001 704 46051 1000 Chemicals & Gases	2,500.00	0.00	0.00	3,325.91	(825.91)	133.04%
1001 704 46066 1000 Postage	2,500.00	0.00	618.45	2,242.93	257.07	89.72%
1001 704 46070 1000 EMS Disposable Supplies	20,000.00	0.00	398.67	18,995.11	1,004.89	94.98%
Supplies Supplies	51,000.00	0.00	1,017.12	55,044.11	(4,044.11)	107.93%
1001 704 46210 1000 Natural Gas	55,000.00	0.00	3,669.79	31,923.70	23,076.30	58.04%
1001 704 46220 1000 Electricity	18,000.00	0.00	3,529.05	28,238.48	(10,238.48)	156.88%

**Town of Bristol  
Budget to Actual Report - Town Council**

For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 704 46260 1000 Vehicle Fuel	50,000.00	0.00	0.00	62,089.74	(12,089.74)	124.18%
1001 704 46270 1000 Water Service	3,000.00	0.00	0.00	5,660.78	(2,660.78)	188.69%
Utilities Utilities	126,000.00	0.00	7,198.84	127,912.70	(1,912.70)	101.52%
1001 704 47510 1000 EMS Equipment	10,000.00	0.00	0.00	10,117.40	(117.40)	101.17%
1001 704 47511 1000 Fire Equipment	10,000.00	0.00	1,659.18	12,608.15	(2,608.15)	126.08%
1001 704 47512 1000 Communications Equipment	20,000.00	0.00	0.00	20,481.03	(481.03)	102.41%
1001 704 47513 1000 Breathing Apparatus	20,000.00	0.00	0.00	20,878.29	(878.29)	104.39%
1001 704 47514 1000 Personal Protective Equipment	30,000.00	0.00	0.00	34,039.69	(4,039.69)	113.47%
Capital Improvements Capital Improvements	90,000.00	0.00	1,659.18	98,124.56	(8,124.56)	109.03%
2074 704 49500 1000 Expenditures	0.00	0.00	(286.96)	35,157.94	(35,157.94)	0.00%
2085 704 49500 1000 Expenditures - Fire Dept. Grants	0.00	0.00	2,475.54	152,157.39	(152,157.39)	0.00%
3041 704 49500 1000 Expenditures	0.00	0.00	24,159.52	45,725.21	(45,725.21)	0.00%
3105 704 49500 1000 Expenditures - Rescue Equipment	0.00	0.00	0.00	1,226,246.57	(1,226,246.57)	0.00%
9072 704 49500 1000 Expenditures	0.00	0.00	150.00	6,321.92	(6,321.92)	0.00%
9075 704 49500 1000 Expenditures	0.00	0.00	0.00	10,841.30	(10,841.30)	0.00%
9082 704 49500 1000 Expenditures	0.00	0.00	0.00	1,470.50	(1,470.50)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	26,498.10	1,477,920.83	(1,477,920.83)	0.00%
	<b>(2,219,848.00)</b>	<b>0.00</b>	<b>(124,839.28)</b>	<b>(3,616,941.16)</b>	<b>1,397,093.16</b>	<b>(162.94)%</b>
Excess Revenue Over (Under) Expenditures	<b>(1,119,848.00)</b>	<b>0.00</b>	<b>(108,820.69)</b>	<b>(1,089,524.68)</b>	<b>2,824,509.64</b>	<b>(97.29)%</b>
<b>Revenue</b>						
2066 801 39500 1000 Revenue	0.00	0.00	0.00	120.00	120.00	0.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>120.00</b>	<b>120.00</b>	<b>0.00%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 801 41100 1000 Salaries	34,065.00	0.00	1,113.71	29,893.43	4,171.57	87.75%
Salaries Salaries	34,065.00	0.00	1,113.71	29,893.43	4,171.57	87.75%
1001 801 42101 1000 Medical Insurance	8,562.00	0.00	546.84	7,817.77	744.23	91.31%
1001 801 42102 1000 Dental Insurance	294.00	0.00	0.00	0.00	294.00	0.00%
Medical Benefits Medical Benefits	8,856.00	0.00	546.84	7,817.77	1,038.23	88.28%
1001 801 42200 1000 Payroll Taxes	2,606.00	0.00	84.35	2,265.61	340.39	86.94%
Employer Payroll Taxes Employer Payroll Taxes	2,606.00	0.00	84.35	2,265.61	340.39	86.94%
1001 801 42301 1000 Defined Contribution-TIAA	311.00	0.00	11.14	278.50	32.50	89.55%
1001 801 42302 1000 Defined Benefit-ERSRI	4,470.00	0.00	160.26	4,006.50	463.50	89.63%
Employer Retires Contributions Employer Retires Contributions	4,781.00	0.00	171.40	4,285.00	496.00	89.63%
1001 801 45900 1000 Operating	0.00	0.00	0.00	240.00	(240.00)	0.00%
Operating Operating	0.00	0.00	0.00	240.00	(240.00)	0.00%
2066 801 49500 1000 Expenditures	0.00	0.00	0.00	556.43	(556.43)	0.00%
2081 801 49500 1000 Expenditures	0.00	0.00	0.00	14.85	(14.85)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	571.28	(571.28)	0.00%
	<b>(50,308.00)</b>	<b>0.00</b>	<b>(1,916.30)</b>	<b>(45,073.09)</b>	<b>(5,234.91)</b>	<b>(89.59)%</b>
Excess Revenue Over (Under) Expenditures	<b>(50,308.00)</b>	<b>0.00</b>	<b>(1,916.30)</b>	<b>(44,953.09)</b>	<b>(5,114.91)</b>	<b>(89.36)%</b>
<b>Revenue</b>						
2062 802 39500 1000 Revenue Library Grants	0.00	0.00	11,876.00	22,176.00	22,176.00	0.00%
2096 802 39500 1000 Revenue Library Donations	0.00	0.00	(11,623.00)	3,468.69	3,468.69	0.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>253.00</b>	<b>25,644.69</b>	<b>25,644.69</b>	<b>0.00%</b>

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Expenditures</b>						
Expenditures Expenditures						
1001 802 41100 1000 Salaries	724,984.00	(45,000.00)	26,316.98	652,715.99	27,268.01	95.99%
Salaries Salaries	724,984.00	(45,000.00)	26,316.98	652,715.99	27,268.01	95.99%
1001 802 42101 1000 Medical Insurance	72,694.00	(21,321.38)	3,281.04	48,823.53	2,549.09	95.04%
Medical Insurance Dental Insurance	2,714.00	(949.68)	149.22	1,541.94	222.38	87.40%
Medical Benefits Medical Benefits	75,408.00	(22,271.06)	3,430.26	50,365.47	2,771.47	94.78%
1001 802 42200 1000 Payroll Taxes	55,461.00	0.00	1,973.28	48,864.61	6,596.39	88.11%
Employer Payroll Taxes Employer Payroll Taxes	55,461.00	0.00	1,973.28	48,864.61	6,596.39	88.11%
1001 802 42301 1000 Defined Contribution-TIAA	3,978.00	(550.00)	135.31	3,324.35	103.65	96.98%
1001 802 42302 1000 Defined Benefit-ERSRI	57,243.00	(7,914.50)	1,877.89	46,107.04	3,221.46	93.47%
Employer Retires Contributions Employer Retires Contributions	61,221.00	(8,464.50)	2,013.20	49,431.39	3,325.11	93.70%
1001 802 43290 1000 Ocean State Library Consortium	45,658.00	0.00	0.00	44,087.06	1,570.94	96.56%
Professional Services Professional Services	45,658.00	0.00	0.00	44,087.06	1,570.94	96.56%
1001 802 44300 1000 Building Repairs & Maintenance	20,000.00	0.00	241.75	29,780.98	(9,780.98)	148.90%
Maintenance Maintenance	20,000.00	0.00	241.75	29,780.98	(9,780.98)	148.90%
1001 802 45300 1000 Telephone & Internet	4,380.00	0.00	0.00	3,536.78	843.22	80.75%
Telephone Telephone	4,380.00	0.00	0.00	3,536.78	843.22	80.75%
1001 802 45900 1000 Operating	10,000.00	75,735.56	10,480.01	67,076.63	18,658.93	78.24%
Operating Operating	10,000.00	75,735.56	10,480.01	67,076.63	18,658.93	78.24%
1001 802 46210 1000 Natural Gas	15,000.00	0.00	1,107.69	9,661.69	5,338.31	64.41%
1001 802 46220 1000 Electricity	35,000.00	0.00	2,691.65	21,760.20	13,239.80	62.17%
1001 802 46270 1000 Water Service	4,000.00	0.00	0.00	4,257.09	(257.09)	106.43%
Utilities Utilities	54,000.00	0.00	3,799.34	35,678.98	18,321.02	66.07%
1001 802 47500 1000 Technology Replacement	6,000.00	0.00	0.00	6,254.31	(254.31)	104.24%
Capital Improvements Capital Improvements	6,000.00	0.00	0.00	6,254.31	(254.31)	104.24%
2055 802 49500 1000 Expenditures Herreshoff Grant	0.00	0.00	0.00	27,970.30	(27,970.30)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	27,970.30	(27,970.30)	0.00%
	<b>(1,057,112.00)</b>	<b>0.00</b>	<b>(48,254.82)</b>	<b>(1,015,762.50)</b>	<b>(41,349.50)</b>	<b>(96.09)%</b>
Excess Revenue Over (Under) Expenditures	<b>(1,057,112.00)</b>	0.00	(48,001.82)	(990,117.81)	(15,704.81)	(93.66)%
<b>Revenue</b>						
1001 803 34700 1000 Recreation Revenue	200,000.00	0.00	0.00	36,131.58	(163,868.42)	(18.07)%
2006 803 39500 1000 Revenue- Special events-rec	0.00	0.00	8,396.60	28,331.60	28,331.60	0.00%
2013 803 39500 1000 Revenue - Youth Golf Grant	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
2058 803 39500 1000 Revenue-HEZ	0.00	0.00	0.00	19,986.47	19,986.47	0.00%
2095 803 39500 1000 Revenue CA Grant awarded	0.00	0.00	0.00	(2,371.00)	(2,371.00)	0.00%
2098 803 39500 1000 Revenue Park Benches	0.00	0.00	(2,371.00)	(7,123.00)	(7,123.00)	0.00%
3092 803 39500 1000 Revenue - Parks & Rec CIP	0.00	0.00	0.00	2,376.00	2,376.00	0.00%
3103 803 39500 1000 Revenue - Bandstand	0.00	0.00	0.00	460,281.79	460,281.79	0.00%
<b>Total Revenues</b>	<b>200,000.00</b>	<b>0.00</b>	<b>6,025.60</b>	<b>539,113.44</b>	<b>339,113.44</b>	<b>(269.56)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 803 41100 1000 Salaries	530,328.00	0.00	15,386.61	437,991.32	92,336.68	82.59%
1001 803 41300 1000 Overtime	5,000.00	0.00	6.00	3,250.51	1,749.49	65.01%
Salaries Salaries	535,328.00	0.00	15,392.61	441,241.83	94,086.17	82.42%
1001 803 42101 1000 Medical Insurance	93,848.00	0.00	6,954.91	92,608.05	1,239.95	98.68%
1001 803 42102 1000 Dental Insurance	4,093.00	0.00	260.25	2,862.75	1,230.25	69.94%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Medical Benefits Medical Benefits	97,941.00	0.00	7,215.16	95,470.80	2,470.20	97.48%
1001 803 42200 1000 Payroll Taxes	40,570.00	0.00	1,125.04	32,375.37	8,194.63	79.80%
Employer Payroll Taxes Employer Payroll Taxes	40,570.00	0.00	1,125.04	32,375.37	8,194.63	79.80%
1001 803 42301 1000 Defined Contribution-TIAA	2,909.00	0.00	111.33	2,859.08	49.92	98.28%
1001 803 42302 1000 Defined Benefit-ERSRI	43,037.00	0.00	1,602.06	41,140.39	1,896.61	95.59%
Employer Retires Contributions Employer Retires Contributions	45,946.00	0.00	1,713.39	43,999.47	1,946.53	95.76%
1001 803 44325 1000 Repairs & Maintenance	30,000.00	0.00	150.06	25,918.27	4,081.73	86.39%
1001 803 44326 1000 Playground Repairs & Maintenance	20,000.00	0.00	771.25	18,795.79	1,204.21	93.98%
Maintenance Maintenance	50,000.00	0.00	921.31	44,714.06	5,285.94	89.43%
1001 803 45100 1000 Programs	73,000.00	0.00	6,479.94	169,468.38	(96,468.38)	232.15%
1001 803 45102 1000 Bus Transportation	23,000.00	0.00	0.00	20,832.00	2,168.00	90.57%
1001 803 45103 1000 Concerts	8,000.00	0.00	0.00	4,400.00	3,600.00	55.00%
Misc. Programs Misc. Programs	104,000.00	0.00	6,479.94	194,700.38	(90,700.38)	187.21%
1001 803 45300 1000 Telephone & Internet	9,000.00	0.00	0.00	14,094.33	(5,094.33)	156.60%
Telephone Telephone	9,000.00	0.00	0.00	14,094.33	(5,094.33)	156.60%
1001 803 45900 1000 Operating	15,000.00	0.00	3,181.22	35,053.98	(20,053.98)	233.69%
Operating Operating	15,000.00	0.00	3,181.22	35,053.98	(20,053.98)	233.69%
1001 803 46210 1000 Natural Gas	20,000.00	0.00	1,004.16	19,455.69	544.31	97.28%
1001 803 46220 1000 Electricity	20,000.00	0.00	2,332.76	19,435.25	564.75	97.18%
1001 803 46260 1000 Truck Maintenance & Vehicle Fuel	10,000.00	0.00	19.20	8,672.00	1,328.00	86.72%
1001 803 46270 1000 Water Service	10,000.00	0.00	17.94	9,340.57	659.43	93.41%
Utilities Utilities	60,000.00	0.00	3,374.06	56,903.51	3,096.49	94.84%
1001 803 47520 1000 Equipment	11,000.00	0.00	0.00	3,329.74	7,670.26	30.27%
Capital Improvements Capital Improvements	11,000.00	0.00	0.00	3,329.74	7,670.26	30.27%
2006 803 49500 1000 Expenditures Special events-rec	0.00	0.00	0.00	37,842.22	(37,842.22)	0.00%
2058 803 49500 1000 Expenditures-HEZ	0.00	0.00	170.00	16,100.00	(16,100.00)	0.00%
2067 803 49500 1000 Expenditures	0.00	0.00	0.00	2,623.00	(2,623.00)	0.00%
2086 803 49500 1000 Expenditures - Santa Matrone Memorial Fund	0.00	0.00	0.00	1,000.00	(1,000.00)	0.00%
2095 803 49500 1000 Expenditures CA Grant Awarded	0.00	0.00	0.00	2,017.92	(2,017.92)	0.00%
2098 803 49500 1000 Expenditures Park Benches	0.00	0.00	0.00	14,035.00	(14,035.00)	0.00%
3092 803 49500 1000 Expenditures - Parks & Rec CIP	0.00	0.00	0.00	7,094.00	(7,094.00)	0.00%
3103 803 49500 1000 Expenditures - Bandstand	0.00	0.00	0.00	30,517.84	(30,517.84)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	170.00	111,229.98	(111,229.98)	0.00%
	<b>(968,785.00)</b>	<b>0.00</b>	<b>(39,572.73)</b>	<b>(1,073,113.45)</b>	<b>104,328.45</b>	<b>(110.77)%</b>
Excess Revenue Over (Under) Expenditures	<b>(768,785.00)</b>	<b>0.00</b>	<b>(33,547.13)</b>	<b>(534,000.01)</b>	<b>443,441.89</b>	<b>(69.46)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 805 48040 1000 Women's Resource Center	2,500.00	0.00	0.00	2,500.00	0.00	100.00%
1001 805 48041 1000 East Bay Mental Health	25,000.00	0.00	0.00	25,000.00	0.00	100.00%
1001 805 48042 1000 East Bay Community Action	22,000.00	0.00	0.00	20,630.00	1,370.00	93.77%
1001 805 48043 1000 Benjamin Church Manor Tenants Assoc.	750.00	0.00	0.00	750.00	0.00	100.00%
1001 805 48045 1000 Boy Scouts	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48046 1000 Mosaico	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48047 1000 Visiting Nurses	6,000.00	0.00	0.00	6,000.00	0.00	100.00%

**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2024**

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 805 48049 1000 King Philip Little League	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48050 1000 Franklin Court Tenants Assoc.	750.00	0.00	0.00	750.00	0.00	100.00%
1001 805 48052 1000 St. Elizabeth (Prev. Cornerstone)	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48053 1000 Samaritans	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48054 1000 Coggeshall Farm	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48056 1000 Meals on Wheels	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48058 1000 Art Night	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48059 1000 Community Strings Project	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48061 1000 Bristol Rotary Charities Foundation	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48062 1000 East Bay Food Pantry	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48063 1000 Benjamin Church Senior Center	171,000.00	0.00	0.00	171,000.00	0.00	100.00%
1001 805 48065 1000 Bristol Garden Club	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48067 1000 Eastern RI Conservation District	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48068 1000 Wildlife Rehab Assoc. of RI	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48070 1000 Friends of Toms Grove	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48071 1000 Bristol Middle Passage Port Marker	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48072 1000 Rhode Island Special Olympics	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48073 1000 East Bay Softball	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
Donations & Support	246,600.00	0.00	0.00	245,230.00	1,370.00	99.44%
	<b>(246,600.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(245,230.00)</b>	<b>(1,370.00)</b>	<b>(99.44)%</b>
Excess Revenue Over (Under) Expenditures	<u>(246,600.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(245,230.00)</u>	<u>(1,370.00)</u>	<u>(99.44)%</u>



State of Rhode Island  
Town of Bristol


Citation

Presented to  
Betty Grimo

a valued resident of the Town of Bristol upon the occasion of her 100<sup>th</sup> birthday celebration.

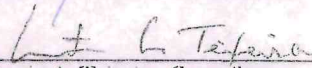
In making this presentation, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island in accordance with the authority vested in them by the citizens of Bristol, and on behalf of all Bristolians, offer sincerest congratulations and best wishes to Betty Grimo on this momentous occasion of her extraordinary life. We extend our warmest wishes for continued health, happiness, and joy in the years ahead.

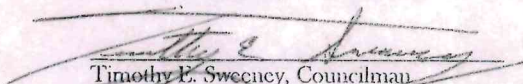
In witness whereof we have hereunto set our hands and affixed the Seal of the Town of Bristol on adoption this 26th Day of May, Two-thousand Twenty-Four.

  
Steven Contente, Town Administrator

  
Nathan T. Calouro, Chairman

  
Mary A. Parella, Vice-Chairwoman

  
Antonio A. Teixeira, Councilman

  
Timothy E. Sweeney, Councilman

  
Aaron J. Ley, Councilman

  
Attest: Melissa Cordeiro, Town Clerk

State of Rhode Island  
Town of Bristol

Citation


Presented to

Rockwell Elementary- 5<sup>th</sup> Grade Class


in recognition of their exemplary commitment to serving our community. Their selfless efforts and dedication have demonstrated the true spirit of compassion and citizenship. Their willingness to spend time with senior citizens, offer assistance to those in need, and participate in town clean-up and flower-planting initiatives showcase their remarkable kindness, generosity, and sense of responsibility toward making our community a better place for all.

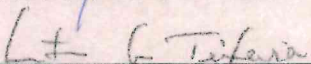
In making this presentation, the Honorable Town Administrator, and Honorable Town Council of the Town of Bristol, State of Rhode Island in accordance with the authority vested in them by the citizens of Bristol, and on behalf of all Bristolians, offer sincerest congratulations and best wishes to the fifth-grade class of Two-Thousand Twenty-Four on this momentous occasion of your academic career.

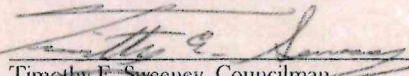
In witness whereof we have hereunto set our hands and affixed the Seal of the Town of Bristol on adoption this 18th Day of June, Two-thousand Twenty-Four.

  
Steven Contente, Town Administrator


  
Nathan T. Caloun, Chairman

  
Mary A. Parella, Vice-Chairwoman

  
Antonio A. Teixeira, Councilman

  
Timothy E. Sweeney, Councilman

  
Aaron J. Ley, Councilman

  
Attest: Melissa Cordeiro, Town Clerk

**awarded to**

**Declan S. Reed** of Troop 6, Bristol, Rhode Island, in sincere congratulations upon the occasion of his Eagle Scout Court of Honor on Sunday, June 23, 2024.

The rank of Eagle Scout is the highest achievement in scouting and represents exceptional dedication, leadership, and service. Declan S. Reed has demonstrated an unwavering commitment to the values of scouting, including honor, duty, and selflessness, as evidenced by his attainment of this esteemed rank.

Declan's accomplishment is a testament to his hard work, perseverance, and outstanding character. His efforts have not only enriched his own life but have also made a positive impact on our community and beyond. As an Eagle Scout, Declan has proven himself to be a responsible and capable leader who is committed to making a difference in the world.

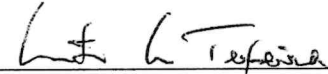
We congratulate Declan S. Reed on this remarkable achievement receiving the highest rank in Boy Scouting we express our deepest appreciation for his dedication to scouting and his contributions to our community. We are confident that he will continue to excel in all of his future endeavors and serve as an inspiration to others.

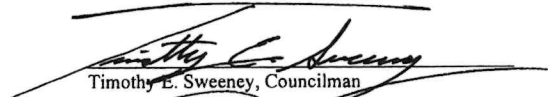
*In Witness Whereof*, we have hereunto set our hand and affixed the Seal of the Town of Bristol, Rhode Island on the adoption of this 23rd day of June 2024.

  
\_\_\_\_\_  
Steven Contente, Town Administrator

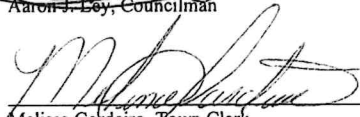
  
\_\_\_\_\_  
Nathan T. Calov, Chairman

  
\_\_\_\_\_  
Mary A. Parella, Vice Chairwoman

  
\_\_\_\_\_  
Antonio A. Teixeira, Councilman

  
\_\_\_\_\_  
Timothy E. Sweeney, Councilman

  
\_\_\_\_\_  
Aaron J. Loy, Councilman

Attest:   
\_\_\_\_\_  
Melissa Cordeiro, Town Clerk





State of Rhode Island  
Town of Bristol

Citation

Presented to  
Ever-Ready Engine and Hose  
Company No. 2

We acknowledge Ever-Ready Engine and Hose Company No. 2 on this honorable centennial celebration for dedicated service to the citizens and visitors of Bristol.

In 1924, Ever-Ready began with thirty dedicated members and humble beginnings in which hand-drawn carts were used, to the modern machinery used today, the men and women of the Ever-Ready Fire Department have been ready to make the ultimate sacrifice for anyone in their time of need.

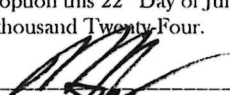
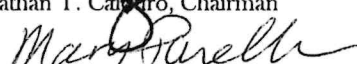
Bristol Firefighters define courage. There are not many volunteer groups who are expected to be on call 24/7, leave their job at a moment's notice, miss family dinners and rush to the scene of an emergency, placing themselves in harm's way for the sake of quite often, a complete stranger's life and property.

Our community is proud of Ever-Ready's excellent reputation of promoting safety and minimizing risk, through prevention efforts, educating the community, and commitment to best practices and innovative approaches and tools/equipment.

In making this presentation, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, in accordance with the authority vested in them by the citizens of Bristol, and on behalf of all Bristolians, offer heartfelt gratitude and sincerest congratulations to Ever-Ready Engine and Hose Company No. 2, on their 100<sup>th</sup> anniversary celebration

In witness whereof we have hereunto set our hands and affixed the Seal of the Town of Bristol on adoption this 22<sup>nd</sup> Day of June, Two-thousand Twenty-Four.

  
\_\_\_\_\_  
Steven Contente, Town Administrator

  
\_\_\_\_\_  
Nathan T. Calafaro, Chairman  




**Town of Little Compton  
Town Hall  
P.O. Box 226  
Little Compton, RI 02837**

**Resolution of the Town of Little Compton**

URGING THE STATE LEGISLATURE TO SUPPORT ARTICLE 5, QUESTION 3, OF GOVERNOR MCKEE’S FISCAL YEAR 2024 BUDGET PROPOSAL TO THE STATE LEGISLATURE FOR A \$100 MILLION STATE HOUSING BOND ISSUE TO FUND THE CONSTRUCTION OF AFFORDABLE AND ATTAINABLE HOUSING IN RHODE ISLAND

WHEREAS, the Town of Little Compton recognizes the shortage of affordable and attainable housing in Little Compton and in the state of Rhode Island; and

WHEREAS, creating more affordable and attainable housing in Little Compton is a priority for the Town; and


WHEREAS, there is a shortage of development financing for affordable and attainable housing in Little Compton; and


WHEREAS, the Governor of Rhode Island’s Fiscal Year 2024 Budget proposal Article 5, Question 3, includes a \$100 million Housing Bond to support the financing of development of affordable and attainable housing in the State of Rhode Island.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Little Compton, Rhode Island urges the Rhode Island Senate, the House Finance Committee, and the Rhode Island General Assembly to support the passage and vote in favor of the \$100 million Housing Finance Bond in Article 5, Question 3, of Governor McKee’s proposed Fiscal Year 2024 Budget Proposal.

BE IT FURTHER RESOLVED, that the Town Clerk shall digitally transmit copies of this Resolution to members of the legislative delegation representing the Town of Little Compton, all Rhode Island cities and towns, as well as the Governor, Secretary of Housing, the Speaker of the Assembly and the Senate Majority Leader.

Passed as a resolution of the Town of Little Compton Town Council on the 6th of June, 2024.

  
Robert L. Mushen, Council President  
Town of Little Compton

Attest:   
Heather J. Cook, Deputy Town Clerk



**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE  
*Town Administrator*

June 3, 2024

Mount Hope Garage Door Co.  
C/O Christopher J. Anania  
7 Monterey Drive  
Bristol, RI 02809

Re: Bid# 1045 – Replacement of Garage Doors

Dear Mr. Anania

We are pleased to inform you that your company, Mount Hope Garage Door Co., has been awarded Bid# 1045 – Replacement of Garage Doors, with the cost not to exceed \$70,515.00.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Steven Contente", is written over a faint blue line.

Steven Contente  
Town Administrator

Cc: Carl Carulli, Treasurer  
The Honorable Town Council  
Chris Parella, Director of Public Works  
Nick Toth, Planner/HDC Clerk





**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE  
*Town Administrator*

June 3, 2024

First Student, Inc.  
327 Market Street  
Warren, RI 02885

Re: Bid# 1046 – School Bus Transportation Services

Dear First Student, Inc.,

We are pleased to inform you that your company, First Student Inc., has been awarded Bid# 1046 – School Bus Transportation Services, with the cost not to exceed as follows:

\$256.00 per day (summer camp)  
Trips B1-B6 - \$480.00 per trip

Very truly yours,

A handwritten signature in dark ink, appearing to read "Steven Contente", is written over the "Very truly yours," text.

Steven Contente  
Town Administrator

Cc: Carl Carulli, Treasurer  
The Honorable Town Council  
Warren Rensehausen CPRP, Parks and Recreation Director



**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE  
Town Administrator

Robert J. Seder  
c/o Walgreen Company  
PO Box 1159  
Deerfield, IL 60015

Re: Property at 591 Metacom Ave., Bristol, RI

May 29, 2024

Dear Mr. Seder:

As the elected Town Administrator in Bristol, Rhode Island, I am writing to you on behalf of my constituents who have raised an issue with your retail store at 591 Metacom Avenue in Bristol. Several residents have come to me personally to express their concern and others have taken to social media to criticize the maintenance and upkeep of a private road that traverses the westerly end of the Walgreen property, north to the adjacent plaza.

In 2007, when Walgreens was granted approval to construct the road, it was agreed that the stretch would be named in honor of a local veteran who was killed in a motor vehicle accident. Ownership of the road remained with Walgreens.

Michael Andrade Way is a heavily trafficked area, providing convenient ease of travel between Gooding Avenue, Walgreens and the adjacent shopping plaza. The Town is very appreciative that Walgreens provided this access, however residents are concerned that the property owner's failure to maintain the accumulation of litter and vegetation overgrowth detracts from the landscaping of the surrounding businesses and is disrespectful to the veteran whose name it bears.

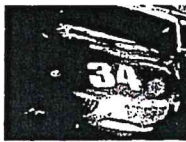
We have made several attempts to convey this concern with the local Walgreen's management team over the years, however this stretch of property continues to be neglected as part of the store's landscape maintenance.

We are not asking for an elaborate landscaping design; we are just requesting that the litter clean-up and trimming of vegetation along the east and west sides of Michael Andrade Drive be included in the regular landscaping maintenance plan that Walgreens already has in place, so it does not detract from the character of the community and the intent of the roadway's name.

Sincerely,

Steven Contente  
Town Administrator





25 CAR-RT LOT\*\*B-006  
013172 01/20/2011 27  
ROGER'S FREE LIBRARY  
PO BOX 538  
BRISTOL, RI 02809-0538

# Bristol Phoenix.

Our 171st year serving Bristol

171st Year, No. 7

BRISTOL, R.I. / THURSDAY, FEBRUARY 15, 2007

www.eastbayri.com

\$1.00

## Squatter rescued from harbor

Warren native taken off mooring last Thursday

BY TED HAYES

thayes@eastbaynewspapers.com

He had no fuel, no money and very little food. Stuck aboard his makeshift home — a decrepit quahog skiff and beaten-up sailboat tethered to a mooring at the head of Bristol Harbor — the man was in danger of freezing to death or drowning.

"Larry," a homeless man whose last known address was in Warren, had been squatting in Bristol Har-

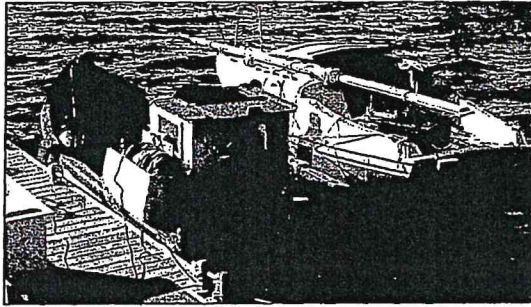
bor for several years. But in recent weeks his situation had deteriorated so much that last week Bristol Harbormaster Joseph Cabral and others decided to finally get him off the water.

Thursday, officials followed through with the help of fisherman Rick Correia, who used his boat to tow Larry's two boats to the harbormaster's dock.

Assistant harbormaster Matthew Calouro helped with the rescue.

"He can be confrontational,"

See RESCUE Page 22



These two boats owned by a squatter on Bristol Harbor were towed to shore last Thursday. Their owner was hospitalized.

## Infighting leaves Pokanokets in limbo

Internal strife creates rift in Pokanoket Tribe

BY RUSSELL J. MOORE

rmoore@eastbaynewspapers.com

A schism within Pokanoket Indian tribal government has shaken the very foundation of the tribe, which claims ancestry in Bristol and surrounding areas dating back hundreds of years.

The tribe's council president, Michael Weeden — who may or may not have been voted out of office two weeks ago — claims the tribe's governing council has been ousted. Meanwhile, council vice president Clifford W. Guy — who may or may not have been kicked out Saturday — claims only Mr. Weeden has been removed from office. At this point, it is unclear who is in charge of the Pokanokets.

Mr. Guy portrays Mr. Weeden as a Machiavellian more interested in governing for his own purposes than those of the tribe. "Mr. Weeden was always trying to create alliances on the council that were meant to divide the council," said Mr. Guy.

Mr. Weeden, however, claims the council was power-hungry and was selling out the Tribe's future for its own selfish goals.

"Again and again I pleaded for unity and provided leadership by example, but they were not about to follow any path but their own."

Though there are plenty of accusations and hard feelings, consensus is nowhere to be found.

### Who are they?

The Pokanokets, an indigenous Native American tribe based in Bristol, are a federation of the Wampanoag Nation, which also

See TRIBE Page 12

### Obituaries/Page 21, 23

Antonio C. De Sousa

Norma E. Doble

Theresa Francis

Carmine A. Langello

Virgil Medeiros

William F. Mello

Rita F. Pellegrini

Anthony G. Stanzone

Martha J. Timmis

Charles E. Waddell Jr.

## New road dedicated to fallen soldier

Michael Andrade, 28, killed in Iraq in 2003

BY TED HAYES

thayes@eastbaynewspapers.com

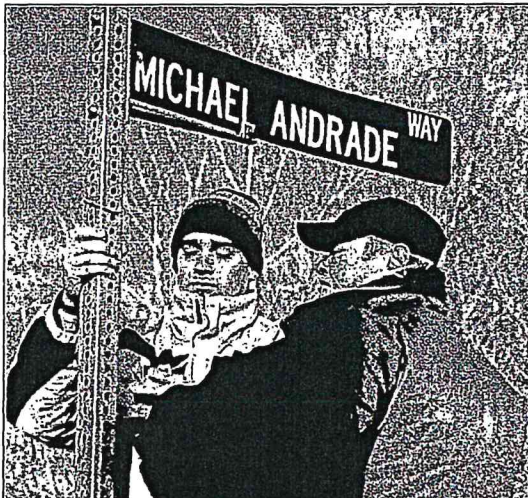
Michael Andrade has been gone for three years, but in the hearts and minds of nearly 150 of the late Bristol soldier's friends and family, his memory is very much alive.

Loved ones gathered Friday in the Walgreens plaza to dedicate a new access road that connects the Stop and Shop Plaza and Walgreens to Gooding Avenue. The road, Michael Andrade Way, was conceived of by former Bristol Town Council Chairman Richard Ruggiero and made possible by Philip Martelli, Walgreens' developer.

It honors Specialist Andrade, who was killed Sept. 24, 2003, when the Humvee in which he was a passenger collided with a fuel tanker truck just north of Baghdad. Specialist Andrade, a member of the Rhode Island National Guard's 115th Military Police Company, was the first East Bay resident killed in Iraq.

Though he died young, Specialist Andrade cut a wide swath in Bristol. Newly married, he was a member of the Bristol Fire and Rescue Department and had volunteered with the Dreadnaught Hook, Ladder and Hose Company #1 since 1993. He was also a member of the Bristol Rescue Squad since 1996.

His parents, Alfred and Mary, were on hand, as were brother, Kevin and sister, Fatima Milhomens. Ms. Milhomens said a few words on behalf of the family after brother and father lifted a veil covering the street sign. "In the bottom of my heart, I can't thank you enough," she said. "This community has done so



ABOVE: Clergy and members of Michael Andrade's family bow their heads as his sister, Fatima Milhomens (right) says a few remarks about her late brother. From left are St. Elizabeth's Church Pastor Jared Costanza and the late soldier's parents, Alfred and Mary Andrade. LEFT: Michael Andrade's brother Kevin, and father Alfred, unveil the new street sign dedicated Friday on Gooding Avenue. "Michael Andrade Way" will provide Gooding Avenue drivers with direct access to Walgreens and Stop and Shop.

State of Rhode Island

Carl Carulli

you are hereby notified that you have been appointed  
by the Town of Bristol, Rhode Island on A.D. May 30, 2024

to the office of

Town Treasurer

The term of the appointment remains until a successor has been appointed.



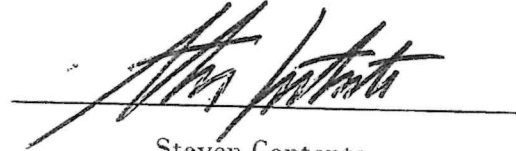
Steven Contente  
Town Administrator



**Bristol, Sc., In the Town of Bristol, County and State**

aforesaid, on the 30<sup>th</sup> day of May A.D. 2024, personally came  
the within named Carl Carulli.

I solemnly swear that I will support the Constitution and obey the laws of  
the United States of America, and the State of Rhode Island; that I will in all respects  
observe the provisions of the Charter and ordinances of the Town of Bristol  
and will faithfully discharge the duties of the office of  
Town Treasurer.



Steven Contente  
Town Administrator



**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE  
Town Administrator

June 6, 2024

Westway Construction Inc.  
Robert West, Owner  
2 Old Orchard Farm Road  
Bristol, RI 02809

**Re: Bid# 1042 – Walley School Exterior Doors**

Dear Mr. West,

We are pleased to inform you that your company, Westway Construction Inc., has been awarded Bid#1042 – Walley School Exterior Doors, with the cost not to exceed the negotiated price of \$110,200.00.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Steven Contente".

Steven Contente  
Town Administrator

Cc: Carl Carulli, Treasurer  
The Honorable Town Council  
Diane Williamson, Director of Community Development  
Christine Shea, Brewster Thornton Project Manager  
Nick Toth, Planner/HDC Clerk  
Warren Rensehausen CPRP, Parks and Recreation Director



Madam Clerk,

Today, we delivered four checks as a result of the 2<sup>nd</sup> Annual Battle of The Badges. I thought it would be positive news for the Town council who generously supported our community event. Special thanks to Det. Brandon Correia for his exceptional efforts...

Congrats to the Fire Department as the saga continues to 2025 as we are tied 1-1...

<b>East Bay Girl Softball</b>	<b>received \$ 1,411.00</b>
<b>King Phillip Little League</b>	<b>\$ 1,411.00</b>
<b>Bristol Youth Soccer</b>	<b>\$ 1,411.00</b>
<b>Bristol Summer Camp</b>	<b>\$ 1,411.00</b>

A total of **\$ 5,644.00** was raised from this event.

Pictures from the event will be available soon from the Bristol Phoenix.



Kevin M. Lynch | Chief of Police  
 Bristol Police Department  
 395 Metacom Ave  
 Bristol, RI 02809  
 P: 401-253-6900 | F: 401-253-0031





## MEMORANDUM

TO: The Honorable Town Council

FROM: Steven Contente, Town Administrator 

DATE: June 21, 2024

RE: Bristol Harbor ranked #4 Best Harbor in the country

I would like to recognize and congratulate Bristol Harbormaster Gregg Marsili and his staff for their efforts that earned Bristol Harbor the #4 rank of Best Harbors in the country.

The 2024 ranking was announced by US Harbors, an organization that provides local tide information, boating and fishing Information for over 1,500 harbors in 30 coastal states, including the Great Lakes.

### Top 10 Results:

1. Block Island, RI
2. Destin, FL
3. Padanaram, MA
4. Bristol, RI
5. Shelter Cove, Hilton Head, SC
6. Pillar Point, Princeton, CA
7. Gloucester, MA
8. Charlevoix, MI
9. Brookings, OR
10. Depoe Bay, OR

Bristol Fourth of July Committee  
BALL  
Wednesday, MAY 29TH @6:00 PM  
Quinta Gamelin  
101 Asylum Rd, Bristol, RI 02809

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 MAY 23 AM 9:37

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DISCUSS ADDITIONAL FEES FROM PRANZI
4. VOTE ON ACTION TO TAKE
5. Adjournment

Stay informed  
[Fourthofjulybristolri.com](http://Fourthofjulybristolri.com)

Posted: At Bristol Town Hall, Bristol Post Office 5/23/24 and  
the Secretary of State on 5/21/24

# Bristol County Water Authority

## ANNUAL MEETING

Thursday, May 30, 2024, at 5:00pm  
450 Child Street (Boardroom), Warren, RI

---

### AGENDA

1. Call to Order
2. Presentation of Awards –  
RI State Science Fair Winners
3. Nomination and Election of Officers
  - Chair (Requires a minimum of six affirmative votes of the Board members).
  - Vice Chair (Requires a minimum of six affirmative votes of the Board members and the vice chair shall reside in a municipality other than the municipality in which the chair resides).
  - Treasurer/Secretary (Requires a minimum of five affirmative votes of the Board members).
4. Designation of the Committees, appointment of members and selection of committee chairs by the Chairman.
 

• Finance/Claims	• Policies/Procedures
• Personnel/Compensation	• Properties
5. Adjournment to regular meeting.

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

#### **Agenda Posted 5/24/24**

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

#### **Agenda Sent Via Email 5/24/24 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

# BRISTOL COUNTY WATER AUTHORITY

## Board of Directors Meeting

**Thursday, May 30, 2024, at 5:30pm**  
**450 Child Street (Boardroom), Warren, RI**

---

### AGENDA

1. Call to Order
2. Public Input
3. Presentation by Ned Connors on the Former Water Treatment Facility
4. Minutes
  - i. Work Session – 4/23/24
  - ii. Board Meeting – 4/25/24
5. Executive Director Report
6. Financial Report
7. Board Member Town Council Reports
8. Approval for Purchase of Mini-Excavator
9. Award of Annual Permanent Paving Contract
10. Award of Annual Maintenance and Service Work Contract
11. Award of Annual Water Main and Appurtenance Stock Materials Contract
12. Quarterly Write Offs – For Information Only
13. Executive Session:
  - i. Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2)
  - ii. Executive Session Minutes
    - a. Board Meeting – 3/27/24
14. Next Scheduled Meeting(s):
  - i. Board Meeting – June 27, 2024
15. Adjournment

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

#### **Agenda Posted 5/24/24**

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

#### **Agenda Sent Via Email 5/24/24 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

**Bristol Fourth of July Committee  
BALL  
Monday, June 3, 2024 @6:00 PM  
Quinta Gamelin  
101 Asylum Rd, Bristol, RI 02809**

Item (CA) HH4.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 MAY 30 PM 2:29

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
4. VOTE ON ACTION FOR CHILDREN'S MEAL
5. Adjournment

Stay informed  
[Fourthofjulybristolri.com](http://Fourthofjulybristolri.com)

**Posted: to Secretary of State, Bristol Post Office and Bristol  
Town Hall on 5/30/2024**



Town of Bristol, Rhode Island

## HARBOR COMMISSION AGENDA

June 3, 2024

Starting Time 7:00 PM

MEETING WILL BE HELD AT THE MARITIME  
CENTER AT 127 THAMES ST, BRISTOL, RI 02809

1. Approval of May meeting minutes.
2. Report of the Harbormaster – Gregg Marsili
  - A. New Marina Status – complete and operational.
  - B. State St Ramp & Ind Park Launch Docks – Gregg will update status.
  - C. Dock Repair & Maintenance – progress continues. Gregg advises the maintenance on all docks will continue throughout this year. Update?
  - D. Maritime Center Sign for Building – to be placed on Elec. Tower.
  - E. Wait List for Marina – down to 153 names on list.
  - F. Gibson Rd. ROW Ramp Repair or Replace – Ed Tanner to advise results – old unsafe ramp out & not replaced?
  - G. Portside ROW – Status? Next Anawamscutt, Sherman and Portside?
3. Boat Slip Policy Discussion –Reminder, next year all bills will be sent out electronically.
4. Chapter 8 of Town Ordinances –recommended again that all Commissioners, Advisory Board and Alternates reread this chapter as there has been significant changes and updates.
5. Breakwater Study – on hold. Update?
6. Voting Questions for Commissioners?
  - A. Should the Number of Commissioners be expanded from 5 to 7 or 9?
  - B. Should Election of Officers be every 2 or 3 years?
  - C. Should attendance at meetings by Commissioners, Alternates & Advisory Board Members be enforced more strictly?
6. Open Discussion for the Public.

### Adjournment

Posted 5/30/2024



2024 MAY 30 AM 9:59  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

Town of Bristol, Rhode Island

## HARBOR COMMISSION AGENDA REVISED\*

June 3, 2024

Starting Time 7:00 PM

MEETING WILL BE HELD AT THE MARITIME  
CENTER AT 127 THAMES ST, BRISTOL, RI 02809

1. Approval of May meeting minutes.
2. Report of the Harbormaster – Gregg Marsili
  - A. New Marina Status – complete and operational.
  - B. State St Ramp & Ind Park Launch Docks – Gregg will update status.
  - C. Dock Repair & Maintenance – progress continues. Gregg advises the maintenance on all docks will continue throughout this year. Update?
  - D. Maritime Center Sign for Building – to be placed on Elec. Tower.
  - E. Wait List for Marina – down to 153 names on list.
  - F. Gibson Rd. ROW Ramp Repair or Replace – Ed Tanner to advise results – old unsafe ramp out & not replaced?
  - G. Portside ROW – Status? Next Anawamscutt, Sherman and Portside.
3. Boat Slip Policy Discussion –Reminder, next year all bills will be sent out electronically.
4. Chapter 8 of Town Ordinances –recommended again that all Commissioners, Advisory Board and Alternates reread this chapter as there has been significant changes and updates.
5. Breakwater Study – on hold. Update?
6. Voting Questions for Commissioners?
  - A. Should the Number of Commissioners be expanded from 5 to 7 or 9?
  - B. Should Election of Officers be every 2 or 3 years?
  - C. Should attendance at meetings by Commissioners, Alternates & Advisory Board Members be enforced more strictly?
7. CRMC – Application File # 2023-08-084 dated May 14, 2024 for RI Assent. The project includes the installation of a berthing facility and expansion of the existing marina for the mooring of a pool boat for recreational purposes. If we wish to object we have to do so in writing for them to receive by 6/15/24.
8. Open Discussion for the Public

### Adjournment

- Revision for the addition of new item 7.

Posted 5/30/2024

TOWN OF BRISTOL RHODE ISLAND



CONSERVATION COMMISSION

Thursday June 6, 2024  
at 5:30 P.M.

Department of Community Development Office  
235 High Street, 1<sup>st</sup> Floor  
Bristol, Rhode Island

**AGENDA**

- 1. APPROVAL OF MINUTES – May 5, 2024 ALL
- 2. OLD BUSINESS
  - a. Open Space
    - i. New Open Space Applications for Consideration ET
    - ii. Tower Hill Rd Acquisition ET
  - b. Tree Program
    - i. Arbor Day Wrap Up ET/ RP
    - ii. Forestmetrix as Replacement for OpenTreeMap TM
    - iii. Infrastructure Bank Grant – Trees Update ET
  - c. Composting Study RWU. TM
- 3. NEW BUSINESS
  - a. Land and Water Acknowledgement TM
- 4. ADMINISTRATIVE/ Announcement
  - a. “Around the Room”
- 5. ADJOURN

Next Conservation Commission Meeting – July 9, 2024

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 JUN -3 PM 3:04

Written comments may be submitted to the Conservation Commission via regular mail addressed to:  
Conservation Commission, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to  
[etanner@bristolri.gov](mailto:etanner@bristolri.gov) .



State of Rhode Island  
**Coastal Resources Management Council**  
 Oliver H. Stedman Government Center  
 4808 Tower Hill Road, Suite 116  
 Wakefield, RI 02879-1900

(401) 783-3370  
 Fax (401) 783-3767

## **COUNCIL MEETING CALENDAR**

### **JUNE 2024**

*Meetings subject to change*

**Thursday, June 4**

#### **Administrative Fine Hearing**

- **Hearing on Motion to Intervene**

**Meeting Location:**

Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.

**11:00 a.m.**

**Tuesday, June 11**

#### **Administrative Fine Hearing**

- **Hearing on Motion for Summary Judgment**

**Meeting Location:**

Oliver Stedman Government Center, 4808 Tower Hill Road, Wakefield, RI.

**11:00 a.m.**

**Tuesday, June 11**

#### **Planning & Procedures Subcommittee Meeting**

**Meeting Location:**

Administration Building, Conference Room A,  
 One Capitol Hill, Providence, RI

**5:00 p.m.**

**Tuesday, June 11**

#### **Semimonthly Meeting**

**Meeting Location:**

Administration Building, Conference Room A,  
 One Capitol Hill, Providence, RI

**6:00 p.m.**

**Tuesday, June 25**

#### **Rights-of-Way Subcommittee Meeting**

**Meeting Location:**

Administration Building, Conference Room A,  
 One Capitol Hill, Providence, RI

**5:00 p.m.**

**Tuesday, June 25**

#### **Semimonthly Meeting**

**Meeting Location:**

Administration Building, Conference Room A,  
 One Capitol Hill, Providence, RI

**6:00 p.m.**

*Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.*

**TOWN OF BRISTOL  
HOUSING AUTHORITY**

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 JUN 10 AM 9:06

**AGENDA**

The Annual Meeting of the Town of Bristol Housing Authority will be held on, June 13, 2024, at the Bristol Housing Authority Conference Room at 10:00AM.

1. Vice-Chair: Call to Order
2. Vice-Chair: Pledge of Allegiance
3. Vice-Chair: Reading of minutes of the May 9, 2024, meeting (VOTE)
4. Vice-Chair: Announces election of officers is in order-relinquishes Chair to secretary.
5. Secretary: Call for Nominations for Chair for a two-year period beginning June 2024  
Nominations and Counter Nominations
6. Secretary: Call for vote and declares nominee duly elected Chair and relinquishes Chair (VOTE)
7. Vice-Chair: Reading of the minutes May 9, 2024, meeting (VOTE)
8. Vice-Chair: Introduces **OLD BUSINESS**
  - A. Maintenance Report
  - B. General Report –Executive Director
9. Vice Chair: Introduces **CURRENT BUSINESS**
  - A. Financial Report and Synopsis May 2024
  - B. Capital Fund Expenditures FYE 2024
  - C. Affordable Housing Boards
  - D. KEY FOBS – Updated Report
  - E. Tom’s Grove Garden Updated Report
  - F. General Report – Executive Director
10. Vice Chair: Introduces **NEW BUSINESS**
  - A. HCAV Services  
ACTION: Resolution 2024-6 – Award Bid HVAC Services (VOTE)
  - B. Approve Budget FYE 6/30/2025.  
ACTION: Resolution 2024-7 Approve Budget FYE 6/30/2025 (VOTE)
  - C. General Report-Executive Director
11. Vice Chair introduces motion to adjourn (VOTE)

POSTED June 10, 2024, at BHA Properties, Bristol Town Hall, Bristol Senior Center and Rhode Island Secretary States Office.



## The Commissioners of the Cemeteries

The North and East Burial Grounds Commission  
 The Town of Bristol, Rhode Island  
 10 Court Street ~ PO Box 407  
 Bristol, Rhode Island 02809  
 Ph 401-253-6426 ~ Fax 401-253-5885

### AGENDA

**WEDNESDAY, June 12, 2024, 6:15 PM**  
**North Burial Ground Committal Shelter**  
 Hope Street  
 Bristol, Rhode Island 02809

2024 JUN 10 AM 11:05  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

1. **PLEDGE OF ALLEGIANCE AND A MOMENT OF REMEMBRANCE**
2. **REVIEW & APPROVAL:** Minutes of May 2024 Meeting.
3. **REVIEW:** Monthly Census of Cemetery Use and Sales Income.
4. **REVIEW:** Monthly Expenses and Invoices for May 2024
5. **REMINDER to ALL:** The link for the new cemetery program is North Burial Ground – Search Powered by CemeteryFind This eventually to be posted on the Town's website.
6. **DISCUSSION | REVIEW | BUDGET | FINANCE:** Time change for meetings going forward, Trees, Repair of Gate 4, Gate Signs, Monument Repairs
7. **ON GOING: DATES AND REMINDERS:**
  - ~**US FLAGS FOR VETERANS:** are always available for the graves of veterans at the NBG's from the Superintendent's office or from The Bristol Council of Veteran.
  - ~**COMMISSION MEETINGS DATES FOR 2024:** The Commission meets on the 2<sup>nd</sup> Wednesday of the month at 6:00 at The Chapel at North Burial Ground, unless otherwise noted. The next meetings for 2024: **4/10; 5/8; 6/12; 7/10; 8/14; 9/11; 10/9; 11/13; 12/11**
  - ~**COMMISSION MEETINGS ARE POSTED AT THESE LOCATIONS:**  
 The Bristol Post Office | Bristol Town Website | RI Secretary of State Website:  
[http://sos.ri.gov/openmeetings/?page=view\\_entity&id=4502](http://sos.ri.gov/openmeetings/?page=view_entity&id=4502)

*Respectfully Submitted.*  
 Joshua J. Cabral- Co-Chair  
 Edward Carusi- Co-Chair  
 Posted: June 10, 2023





## TOWN OF BRISTOL, RHODE ISLAND

### PLANNING BOARD MEETING

Planning Board Meeting Agenda  
 Thursday, June 13, 2024 at 7:00 PM  
 Community Development Office, (Former Reynolds School),  
 235 High Street, 1st Floor, Bristol, RI 02809

- A. Pledge of Allegiance
- B. Approval of Minutes - May 9, 2024
- C. Old Business
  - C1. Update to Housing Chapter of Bristol's Comprehensive Plan - Presentation, Review, and Discussion to continue the update with Jeff Davis from Horsley Witten Group & Robert O'Brien from Camoin consulting firm. Update will include strategies to achieve the goal of 10% Low-Moderate Income Housing. Also for discussion is program for affordable housing trust fund.
- D. New Business
  - D1. Scheduling of July 2024 Planning Board meeting
- E. Adjourn

Date: June 6, 2024

Posted by: mbw

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ATTENDANCE
- IV. MEMBERSHIP
- V. APPROVAL OF MINUTES
- VI. APPROVAL OF TREASURER REPORT
  - a) Motion to Accept /Discussion/Vote
    - i) May 31, 2024, report
- VII. CORRESPONDENCE & SUNSHINE REPORT
- VIII. Ms. Fourth of July & Little Ms. Fourth and Courts Introductions – Patty & Nat Squatrito
- IX. SUBCOMMITTEE Reports or Updates
  - a) Policy & Lottery– Nat Squatrito
  - b) Souvenirs –Increase Budget to \$15K to assist with more merchandise –
    - i) Motion to Accept /Discussion/Vote
  - c) Mr. Potato Head Trailer
    - I. WRIGHT SINGLE AXLE UTILITY TRAILER - \$1,779.75
    - II. Motion to Accept /Discussion/Vote
  - d) Sponsorships THANK YOU - Patty & Nat Squatrito, Chuck MacDonough
  - e) Other Committees
- X. Good of the committee
- XI. UPCOMING MEETINGS AND EVENTS
  - a) Please see next page for all events
  - b) Next GCM – Tuesday; June 27, 2024 @ 6:00pm Burnside Bldg.
- XII. 50/50
- XIII. Adjournment

2024 JUN -7 AM 11:22  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**Posted to Secretary of State Website on 6/6/24 and Bristol Post Office and Bristol Town Hall on 6/7.**



# Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

## CAPITAL PROJECTS COMMISSION

For

Former Walley School Conversion to Community Resources and Senior Center

### AGENDA

JUNE 25, 2024

5:00 P.M.

Office of Community Development – Conference Room

Former Reynolds School, 235 High Street, Bristol RI

#### Agenda Items:

1. Pledge of Allegiance
2. Minutes from previous meeting
3. Architect's Report on status of project
4. Budget Report on project
5. Adjourn

Posted: 6/18/24

By: DMW

2024 JUN 20 AM 9:04  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



## TOWN OF BRISTOL, RHODE ISLAND

### ZONING BOARD OF REVIEW MEETING

Zoning Board of Review Meeting Agenda  
 Monday, July 15, 2024 at 7:00 PM  
 Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://bristol-ri.municodemeetings.com/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to [etanner@bristolri.gov](mailto:etanner@bristolri.gov). Written comments should be received no later than 12:00 p.m. on Thursday, July 11, 2024.

1. Pledge of Allegiance
2. Approval of Minutes - June 3, 2024
3. Continued Petitions
  - 3A. 2024-22 Amanda L. Valentino - Dimensional Variances: to construct a 16ft. x 24ft. accessory garage structure with less than the required front yard, less than the required right side yard, and greater than permitted lot coverage by structures. Located at **20 Beach Road**; Assessor's Plat 64, Lots 90 & 91; Zone: R-10.
4. New Petitions
  - 4A. 2024-23 Michael V. Porco - Dimensional Variances: to construct an 8ft. x 10ft. accessory shed structure with less than the required rear yard and less than the required right side yard. Located at **11 Meadow Lane**; Assessor's Plat 66, Lot 26; Zone: R-20.
  - 4B. 2024-24 Vasco Castro, III - Dimensional Variance: to construct a six foot high fence, portions of which would be located within the front yard from Dewolf Avenue at a height greater than permitted in a front yard on a corner lot. Located at **101 Woodlawn Avenue**; Assessor's Plat 41, Lot 144; Zone: R-10.
5. Adjourn

Date Posted: June 20, 2024

Posted By: emt

2024 JUN 20 AM 9:04  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

PROPOSED MEETING AGENDA FOR  
**May 16, 2024**

The monthly meeting of the Trustees of Rogers Free Library will be held on Thursday, May 16, 2024, at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

**AGENDA ITEMS**

- CALL TO ORDER/ATTENDANCE/QUORUM
- BOARD FOCUS GROUP SESSION FOR STRATEGIC PLAN
  - Stephanie Chase and Judah Hamer from Constructive Disruption
- REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
  - Minutes of April 18, 2024 Meeting
- CHAIR REPORT
  - Al Wroblewski
- LIBRARY DIRECTOR REPORT
  - Eileen Dyer
- FINANCIAL REPORT
  - Eileen Dyer and Natalie San Martin
- COMMUNITY CENTER GRANT UPDATE
  - Eileen Dyer
- STRATEGIC PLANNING UPDATE
  - Annie Silvia
- OLD BUSINESS
- NEW BUSINESS
  - Cara Cromwell & Eileen Dyer
    - Legislative Agenda – Discussion and Vote: To formally approve the RFL Library Board of Trustees’ support of the following library-related RI legislation:
      - Library Funding Bill: H7335 S2589 Requires that the state's share to public libraries be fixed at twenty-five percent (25%) of the amount appropriated by the city or town in their budgets for fiscal year 2024, utilizing funds from the general fund or the American Rescue Plan Act.
      - Library Workers Protection Bill: H7575, S2429 Establishes, as an affirmative defense to the crimes of circulating obscene publications or shows and selling or exhibiting obscene publications to minors, the person’s employment status as an employee of a school, museum, or library.

- Fair Library eBook Pricing Bill: H7508 S2514 Provides for the legal governance of licensed electronic literacy materials. Based on Rhode Island consumer protection, contract law, and contract preemption.
- Freedom to Read Bill: H7386, S2281 Encourages and protects the freedom of public libraries to acquire materials without limitations and prohibits materials being removed from public libraries due to partisan or doctrinal disapproval.

- Al Wroblewski
  - Trustee Selection Process – Discussion and Vote

- MEMBER PREROGATIVES

- PUBLIC COMMENT

- NEXT MEETING DATE (also ANNUAL MEETING): June 20, 2024

- ADJOURN



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 JUN 20 AM 8:45

## **Reception for Military and Town Officials**

**Wednesday, June 26<sup>th</sup> at 6:00pm**

**Quinta Gamelin Community Center**

**101 Asylum Road, Bristol, RI**

### **AGENDA**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. Business to discuss and/or acted upon
5. CATERER- review menu
6. Singer for the Anthem
7. Invitations – who gets invited
8. Decorations
9. Responsibilities – what needs to be done
10. Misc.
11. Adjournment

**Agenda Posted to Secretary of State, 6/18/2024,  
Bristol Town Hall and Bristol Post Office on 6/20/2024**

**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

PROPOSED MEETING AGENDA FOR  
**June 20, 2024**

The monthly meeting of the Trustees of Rogers Free Library will be held on Thursday, June 20, 2024, at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI and will also serve as the Board's Annual Meeting.

**AGENDA ITEMS**

- CALL TO ORDER/ATTENDANCE/QUORUM
  
- REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
  - Minutes of May 16, 2024 Meeting
  
- CHAIR REPORT
  - Al Wroblewski
  
- LIBRARY DIRECTOR REPORT
  - Eileen Dyer
  
- FINANCIAL REPORT
  - Eileen Dyer and Natalie San Martin
  
- COMMUNITY CENTER GRANT UPDATE
  - Eileen Dyer
  
- STRATEGIC PLANNING UPDATE
  - Annie Silvia
  
- OLD BUSINESS
  
- NEW BUSINESS
  - Nominations and Election of Officer – Discussion and Vote
  
- MEMBER PREROGATIVES
  
- PUBLIC COMMENT

- NEXT MEETING DATE July 18, 2024

- ADJOURN

*Warren Rensehausen, CPRP*  
*Director of Parks & Recreation*  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

*Tim Shaw*  
*Asst. Director of Parks & Recreation*  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



**RECREATION BOARD**  
**Chairman N. Diane Davis**  
*Karl Antonevich*  
*Mike Cabral*  
*Joseph DeMelo*  
*Donald Squires*  
*Kevin Manuel*  
*Michael Tomaselli*

Recreation Board Meeting  
Wednesday June 26, 2024 @4:30  
Quinta Gamelin Community Center  
101 Asylum Road Bristol, RI

- 1) Pledge of Allegiance
- 2) Attendance
- 3) Review of minutes
- 4) Veterans Report
- 5) Department Report
  - A. Project updates
    1. Walley
    2. Freedom by Design – gate building
    - 3.Center flooring
  - B. Directors Report - general
- 6) Assistant Directors report
- 7) Senior Services Report
- 8) Program report.
- 9) Upcoming events/trips
- 10) Individual members
- 11) Adjournment

2024 JUN 20 PM 2:55  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TOWN CLERK'S OFFICE  
BRISTOL, RI 02809  
2024-05-14 10:51:05  
DATE RECEIVED

# PETITION TO THE TOWN COUNCIL



To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:

On 5/29/2024, I was riding my electric skateboard on Franklin St in Bristol. The pavement was uneven and caused damage to my skateboard. It is completely destroyed. The incident happened on the sidewalk in front of the home at 114 Franklin St. I'm using this petition to ask the town to pay \$534, which was the cost of my skateboard so I can purchase a new one.  
Thank you for your time.

**PLEASE NOTE:**

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for

in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are in place before the Council meeting.

SIGNATURE: Tyler Sponseller  
NAME: Tyler Sponseller

Bristol Police Department  
Incident Report

Pa Item (CA) 111.  
06/11/2024

Incident #: 24-789-OF  
Call #: 24-14946

Date/Time Reported: 06/06/2024 0853  
Report Date/Time: 06/06/2024 1243  
Occurred Between: 05/29/2024 0853-06/06/2024 1243  
Status: No Crime Involved

Reporting Officer: Patrol Officer TYLER CARREIRO  
Approving Officer: Lieutenant ROMAN WOZNY

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

# **EVENTS (S)**

LOCATION TYPE: Highway/Road/Alley/Street      Zone: 12  
114 FRANKLIN ST  
BRISTOL RI 02809

1 DAMAGE TO ELECTRIC SKATEBOARD

# **PERSON (S)**      PERSON TYPE      SEX RACE      AGE      SSN      PHONE

1 **SPONSELLER, TYLER**      COMPLAINANT      M      W      [REDACTED]      [REDACTED]      [REDACTED]  
\*\*\*\*\*  
BRISTOL RI 02809  
DOB: 01/30/2002

# **OTHER PROPERTIES**      PROPERTY #      STATUS

1 **ELECTRIC SKATEBOARD**           Destroyed/Damaged/Vandalized  
QUANTITY: 1      VALUE: \$535.00  
SERIAL #: NOT AVAIL  
DATE: 06/06/2024  
OWNER: SPONSELLER, TYLER



NARRATIVE FOR PATROL OFFICER TYLER CARREIRO

Ref: 24-789-OF

Entered: 06/06/2024 @ 1247      Entry ID: CART  
Modified: 06/10/2024 @ 0633      Modified ID: WOZR  
Approved: 06/10/2024 @ 0633      Approval ID: WOZR

On 06/06/2024 at approximately 1000 hours, Tyler Sponseller (REDACTED) responded to Police to report damage to his electric skateboard.

Sponseller stated that on 05/29/2024 he was riding his electric skateboard in the area of 114 Franklin St on the sidewalk. He stated that he drove over an uneven indentation in the sidewalk that caused the front of his skateboard to snap. He stated that he did fall from his skateboard when he struck the indentation however, he did not get injured. DPW was notified of the complaint and asked to further evaluate this area of the sidewalk.

Sponseller stated that he is placing a report on file in an effort to receive reimbursement from the Town of Bristol for damages.

The estimated cost of the skateboard is \$535 dollars.

Sponseller was advised of the report number.

A photo of the skateboard and sidewalk are attached to this report. I examined the location of the incident and observed the sidewalk not to be a hazard. DPW was notified to further review this sidewalk.



\*\* Portions of this report have been redacted \*\*

