

# **TOWN OF BRISTOL, RHODE ISLAND**

## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, March 29, 2023 at 6:30 PM**  
**6:30PM PUBLIC SERVICE INTERVIEWS/APPOINTMENTS**  
**7:00PM REGULAR ORDER OF BUSINESS**  
**Town Hall - Council Chambers**  
**10 Court Street, Bristol, RI 02809**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

*\*Revised Agenda (to correct placement of Vote of Provisional Budget)*

## **In-Person Participation Only**

### **Important Notice**

The public may VIEW the meeting live by using the following link: <https://us06web.zoom.us/j/89124984102>, or by visiting zoom.com meeting code 891-2498-4102.

Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

April 17, 2023 - Public Hearing on Budget  
April 19, 2023 - Town Council Meeting  
May 1, 2023- Final Budget Adoption  
May 10, 2023 - Town Council Meeting

**6:30PM** - Public Service Interviews & Appointments

1. Assistant Harbormaster (terms set to expire January 2024)

a. Donald A. Fitting, Jr., 10 Woburn Street,  
interest/appointment

b. Samuel A. Turner, 50 Belvedere Drive,  
interest/appointment

**7:00** PM

**\*Vote on Provisional Budget**

**Fiscal Year 2023-2024**

**RECOGNITION: CITIZENS POLICE ACADEMY**

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

**A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Special Meeting - February 1, 2023

**A2.** Town Council Special Meeting - February 15, 2023

**A3.** Town Council Meeting - March 1, 2023

**B. Public Hearings**

**C. Ordinances**

**C1.** Ordinance #2023-04 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class B Limited licenses from 6-5) **(2nd reading)**

C2. Ordinance #2023-05 - CHAPTER 25 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES - ARTICLE I. - STREETS, SIDEWALKS AND PARKS - Sec. 25-16 Seasonal outdoor seating on State Street TO BE REPEALED AND REPLACED WITH new Sec. 25-17, Seasonal use of public streets for outdoor dining by business establishments. **(2nd reading)**

- a. (draft) ordinance with red line revisions
- b. (draft) ordinance clean version

C3. Ordinance #2023-06 Chapter 11, Fees and Charges. Section 11-1 - Comprehensive schedule of fees (amendments to beach fees) **(1st reading)**

**D. Licensing Board - New Petitions**

D1. Susan V. Nerone, Bristol Fourth of July Committee - Request for One-Day Dancing and Entertainment License for Block Party/Dance located at Town Common, June 17, 2023, from 6PM - 10PM **(also see F3)**

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Director of Parks and Recreation
- d. recommendation - Town Administrator and Department of Public Works

D2. Paula Ferreira, Benjamin Church Manor Tenants Association, Request for an annual Senior Citizens Bingo License

- a. copy of Rhode Island State Police Approval
- b. copy of provisions for Senior Citizens Bingo
- c. recommendation - Town Administrator and Fire Chief
- d. recommendation -Town Administrator and Chief of Police

D3. Adam O'Brien, O'Brien & Brough, 500 Wood Street, Unit 112 - Request for Dancing and Entertainment License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

D4. Jordan Sawyer d/b/a Brick Pizza Co., 500 Wood Street, Unit 211, re - six-month review of license to extend hours of liquor sales **(continued from 9/21/22)**

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development

D5. Elisio Castro, Bristol Sports Club, 417 Wood Street - request for One-Day Dancing and Entertainment License for Diamond Anniversary Dinner, April 15, 2023, 6PM - 11PM

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

D6. Kyle Michaud, Twelve Guns Brewing, 549 Metacom Avenue - Request for Dancing & Entertainment License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

D7. Bristol Merchants Association (BMA) - request for One-Day Dancing & Entertainment License(s) per the 2023 Event Schedule, see attached **(also see F2)**

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

#### **E. Licensing Board - Renewals**

E1. Vatche Avedissian, Vatche Avedissian LLC, d/b/a Classic Pizza and Grill, 349 Metacom Avenue, re - relinquishing Class B Limited Liquor License **(continued from 2/8/2023 - also see C1)**

E2. Cesspool License Renewals 2023-2024

a. recommendation - Town Administrator and Water Pollution Control

E3. Tattooing License Renewals including Permanent Tattooing Licenses 2023-2024

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Community Development

**F. Petitions - Other**

F1. Leta A. Cain, 109 Constitution Street, request for an accessible parking space **(2nd reading)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

F2. Bristol Merchants Association (BMA) re - request for Approval of Event Schedule for 2023 **(also see D7)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Department of Public Works

F3. Susan V. Nerone, Bristol Fourth of July Committee re - request for Permission to use Town Common Basketball Courts and Gazebo for Block Party/Dance on June 17, 2023, from 6PM - 10PM **(also see D1)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Director of Parks and Recreation

F4. Stephen J. Elmasian, Chairman, Armenian National Committee of Rhode Island re - request to fly Armenian Flag on April 24, 2023

a. Copy of House Resolution 2022-H 8143

b. memo from Clerk of Canvassers re qualifying signatures received

## G. Appointments

G1. Recreation Board (1 term set to expire March 2026 and 1 term set to expire April 2026)

a. Crystal Pacheco, 54 Greylock Road, not seeking reappointment

G2. Bristol Planning Board (2 terms set to expire April 2026) (*Persons appointed to the planning board shall hold no other office in the service of the town*)

a. Charles Millard, 620 Hope Street, interest/reappointment

b. Brian W. Clark, 31 Evelyn Drive, interest/reappointment

G3. Police Pension Fund Board of Trustees (1 term set to expire April 2026)

a. Jeffrey Hirsh, 43 Bagy Wrinkle Cove, Warren, interest/reappointment

## H. Old Business

H1. Robert Botelho, 5 Paull Street, requesting to amend legal definition for "Adult Entertainment" in town ordinance (**continued from March 1, 2023**)

a. Memo from Solicitors re Written Opinion of for request to amend Adult Entertainment definition

H2. (Councilman Sweeney) re update on the Outside Dining Status (**continued from March 1, 2023**)

a. (revised draft) Application Form for Outdoor Dining Permit

b. (revised draft) Outdoor Dining Design Guidelines and Manual

H3. (draft) Resolution - Regarding the Rogers Free Library - Board of Trustees Appointment Process (**continued from March 1, 2023**)

**I. Other New Business Requiring Town Council Action**

I1. (draft) Resolution of the Bristol Town Council re - in Support of H-5472 Regionalization Bonus

**J. Bills & Expenditures**

J1. RFP# 1002 - Road Resurfacing Project

J2. RFP# 1004 - Bristol Town Beach Concession

J3. RFP# 1005 - 4th of July Ball 2023

J4. Operations & Economic Development Manager Dickervitz re request grant from Discover Newport to be distributed towards Tourism Partnership and allocated between Bristol Merchants Association and Explore Bristol

**K. Special Reports**

K1. Juan Mariscal, Acting Chairman, Bristol County Water Authority - Monthly Report February 2023

**L. Town Solicitor**

**M. Executive Session**

**M1.** Executive Session pursuant to RIGL 42-46-5 (a) (5) Lease of Real Property of Bristol Statehouse Foundation, 240 High Street

**M2.** Executive Session Pursuant to RIGL § 42-46-5(a)(5) - Sale of Real Property formerly known as the Oliver School-151 State Street (**continued from January 18, 2023**)

Citizens Public Forum

Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Rogers Free Library Board of Trustees Meeting Minutes, January 19, 2023

(CA) AA2. Board of Engineers Meeting Minutes, February 27, 2023

(CA) AA3. Commissioners of the Cemeteries, North and East Burial Grounds Commission Meeting Minutes, January 11, 2023

(CA) AA4. Bristol Housing Authority Meeting Minutes, February 9, 2023

(CA) AA5. Conservation Commission Meeting Minutes, February 7, 2023

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements & Additions - March 20, 2023

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Hassell - re Revenue and Expenditure Statement - March 22, 2023

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Resolution (#2023-05) re - Summer Camp Fee (signed)

(CA) DD2. Resolution (#2023-06) in Support of Legislation Allowing the Town of Bristol to Adopt a New Tax



Classification Plan to Provide Property Tax Relief to its Residents (signed)

(CA) DD3. Resolution #2023-04 - Bristol Fourth of July Celebration - 2023 (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

(CA) EE1. Water Pollution Control Facility - Sewer Permits

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Exeter- West Greenwich Regional School District School Committee Resolution - Resolution in Support of Full Funding of Categorical Transportation Aid as outlined in RIGL § 16-7.2-6

(CA) FF2. Resolution of the Richmond Town Council - Town Council Resolution #2023-4 re Resolution in Support of H-5472 Regionalization Bonus

(CA) FF3. Resolution of the Town of Burrillville Environmental, Social and Governance Investing

(CA) FF4. Resolution of the Warren Town Council to the Rhode Island General Assembly - Home Rule Charter

(CA) FF5. Resolution of the Town of Warren in Support of Rhode Island League of Cities and Towns 2023 Legislative Priorities

(CA) FF6. Resolution of the Town of Warren in Support of Housing Development & Land Use

(CA) FF7. Resolution of the Town of Warren in Support of Enabling Legislation Authorizing Tax Amnesty Periods for Municipalities (H5602, Slater)

(CA) FF8. Resolution to the Honorable RI General Assembly Requesting an Amendment to P.L. 1991, Chapter 330 the Enabling Act Creating the Bristol-Warren Regional School District

(CA) FF9. Town of Hopkinton Resolution in Support of H 6119 an Act Relating to Human Services - Medical Assistance

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Town Administrator Contente to Audio Solutions, re award of Bid# 998 - Stage and Sound - Bristol 4th of July Concert Series 2023

(CA) GG2. Warrant - Albert Ferri, Sealer of Weights and Measures

(CA) GG3. Town Clerk Cordeiro - re petition update regarding use of Town Common for Carnival (council docket agenda item F4, March 1, 2023)

(CA) GG4. Town Clerk Cordeiro - re Thank you letter to Toore Peterson for serving on the Harbor Commission

(CA) GG5. Annual Review of the MFE Permits

(CA) GG6. Town Administrator Contente to Graphic Ink, Inc. re award Bid# 1003 - Souvenir Merchandise for the 238th Fourth of July Celebration

(CA) GG7. Town Administrator Contente to Pyrotecnico Fireworks, Inc. re award Bid# 1001 - Fourth of July Celebration Fireworks Display

(CA) GG8. Town Clerk Cordeiro re letter to businesses regarding additional licenses or permits

(CA) GG9. Bristol County R.I. Lodge No. 1860 re Thank you letter for use of Byfield for Prom Dress Salon

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. Board of Canvassers Meeting, March 2, 2023

(CA) HH2. Board of Tax Assessment Review Meeting, March 9, 2023

(CA) HH3. Planning Board Meeting, March 9, 2023

- [\(CA\) HH4.](#) Conservation Commission Meeting, March 7, 2023
- [\(CA\) HH5.](#) Commissioners of the Cemeteries North and East Burial Grounds Commission Meeting March 8, 2023
- [\(CA\) HH6.](#) Harbor Commission Meeting, March 6, 2023
- [\(CA\) HH7.](#) Town of Bristol Housing Authority Meeting, March 9, 2023
- [\(CA\) HH8.](#) Rogers Free Library Board of Trustees Meeting, March 16, 2023
- [\(CA\) HH9.](#) Bristol Planning Board Technical Review Committee Meeting, March 21, 2023
- [\(CA\) HH10.](#) Zoning Board of Review Meeting, March 30, 2023
- [\(CA\) HH11.](#) Planning Board Technical Review Committee Meeting, March 21, 2023 - CANCELLED
- [\(CA\) HH12.](#) Bristol County Water Authority Meeting, March 23, 2023
- [\(CA\) HH13.](#) Historic District Commission Meeting, March 30, 2023
- [\(CA\) HH14.](#) Planning Board Technical Review Committee Meeting, March 28, 2023
- [\(CA\) HH15.](#) Board of Tax Assessment Review Meeting, March 24, 2023

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

(CA) KK1. James DePasquale, 114 Constitution Street - request for curb cut

a. recommendation - Town Administrator and Department of Public Works

Adjourned: \_\_\_\_\_

/mc

Posted: March 24, 2023



# Town of Bristol

## Board Book Report



### Assistant Harbor Master

#### Basic Information

|                           |  |
|---------------------------|--|
| <b>Type</b>               | Commission                             |
| <b>Status</b>             | Enabled                                |
| <b>Visibility</b>         | Public                                 |
| <b>Creating Authority</b> | Must apply with Harbor Master Directly |

Sec. 8-9. - Qualifications and requirements of harbor department personnel (b)Assistant harbormasters and auxiliary harbormasters (1)All applicants for appointment to assistant harbormaster or auxiliary harbormaster shall be interviewed and evaluated by a screening board of superior officers who shall rate all applicants and shall list them in the numerical order of standing and then be presented to the town council for appointment based on this evaluation (2)A member must be a resident of the town and must never have been convicted of a crime involving moral turpitude (3)A member, at the member's expense, must successfully pass a physical examination (4)A member must be a high school graduate or its equivalent and shall be tested for educational background. (5)All members must attend and successfully complete training to the standards of the Rhode Island Harbormasters Academy.

#### Composition

1 year term. Must apply with Harbor Master Directly

#### Board Seats

| First Name | Last Name   | Address             | Calculated End Date | Actual Start Date | Status |
|------------|-------------|---------------------|---------------------|-------------------|--------|
| Thomas     | Guthlein    | 15 Elmwood Drive    | 1/1/2024            | 1/19/2023         | Active |
| Alan       | Leach       | 25 Pawtucket Avenue | 1/1/2024            | 1/19/2023         | Active |
| Charles    | Lombardo    | 9 River Street      | 1/1/2024            | 1/19/2023         | Active |
| Scott      | Marino      | 131 Mulberry Road   | 1/1/2024            | 1/19/2023         | Active |
| John       | Motta       | 87 Perry Street     | 1/1/2024            | 1/19/2023         | Active |
| Adam       | Salinaro    | 120 Fales Road      | 1/1/2024            | 1/19/2023         | Active |
| Louis      | Frattarelli | 12 Vernon Avenue    | 1/1/2024            | 1/19/2023         | Active |
|            |             |                     |                     |                   |        |

TOWN COUNCIL  
MAR 29 2023  
MEETING

| <b>First Name</b> | <b>Last Name</b> | <b>Address</b>             | <b>Calculated End Date</b> | <b>Actual Start Date</b> | <b>Status</b> |
|-------------------|------------------|----------------------------|----------------------------|--------------------------|---------------|
| David             | Guertin          | 38 Constitution Street     | 1/1/2024                   | 1/19/2023                | Active        |
| Daniel            | Blount           | 136 Mt Hope Avenue, Apt 2F | 1/1/2024                   | 1/19/2023                | Active        |
| William           | Teixeira         | 48 Walley Street           | 1/1/2024                   | 1/19/2023                | Active        |
| Michael           | Van Vleck        | 17 Stephen Drive           | 1/1/2024                   | 1/19/2023                | Active        |
| Richard           | Medeiros         | 8 Herzig Street            | 1/1/2024                   | 1/19/2023                | Active        |
| Robert            | Wardwell         | 28 Butterworth Avenue      | 1/1/2024                   | 1/19/2023                | Active        |
| Robert            | D'Angelo         | 14 Slocum Street           | 1/1/2024                   | 1/19/2023                | Active        |
| Zachary           | Rivers           | 29 Harrison Street         | 1/1/2024                   | 1/19/2023                | Active        |
| Michael           | Mackniak         | 10 King Philip Avenue      | 1/1/2024                   | 1/19/2023                | Active        |
| Paul              | Labonte          | 22 Casey Drive             | 1/1/2024                   | 2/9/2023                 | Active        |
| <b>First Name</b> | <b>Last Name</b> | <b>Address</b>             | <b>Calculated End Date</b> | <b>Actual Start Date</b> | <b>Status</b> |

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### Professional Summary

Focused Culinary Chef and Operations Director with 29 years of success in designing customer-oriented programs and developing high performing service teams. Accomplished in working and developing successful and sustainable programs with local farmers to establish goals and devise strategies driving revenue and customer satisfaction. Created a scalable customer service operations infrastructure and developing social media to market programs. Recognized as one of the top ranking college dining facilities in the northeast region, with the accolades of being recognized as the top university for dining services by Boston Children's Hospital for students with food allergies.

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### Skills

Department oversight  
Financial Statement Review  
Employee Motivation  
Recruitment and Hiring  
Records organization and Management

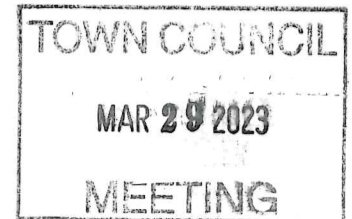
Supplier monitoring  
Cost reductions  
Quality Assurance  
Safety training

2023 FEB - 1 AM 9:28  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

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### Work History

**Director of Operations**  
2015-present  
**Roger Williams University – Bristol R.I.**



- Recruited, trained, supervised and appraise staff
- Oversee the planning of meals, special events, day to day operations of the universities \$6M operational budget.
- Re-design of culinary program as a whole when Corona Virus hit. From Testing the staff, students and contact tracing of staff to feeding our students to dining service options including all to go, as well as scanning bar codes to keep track of students eating with other students.
- Maintain budget targets.
- Achieved substantial customer satisfaction by using market expertise and business knowledge to make proactive decisions
- Developed a resident assistant instructional class including: basic cooking skills, outdoor grilling, and 5 course meals. All classes were taught in the residents dining hall kitchens and finished with a family meal.
- Devised new promotional approaches to boost customer satisfaction, and market while enhancing engagement and driving growth.
- Produced regular performance appraisals to evaluate performance and adjust strategies, as well as developed safety program to aid in lost time reduction and financial savings.
- Delegated assignments based on culinary trends and implemented plans, project needs and knowledge of individual team members
- Designed employee recognition programs awards for safety which boosted productivity and improved moral
- Developed strategy to effectively address students with allergies to provide safe, comprehensive, nutritious meals.

## **Executive Sous Chef**

2000 – 2015

- Recruited, trained, supervised and appraised staff
- Developed training videos in knife safety and safe kitchen techniques. Administered training to all new hires
- Developed cooking classes for alumni including local seafood dishes with wine pairings
- Developed menus, re-designed stations, controlled food costs and oversaw quality, sanitation and safety processes.
- Maintained kitchen cleanliness and sanitation through correct procedures and scheduled cleaning of surfaces and equipment.
- Generated employee schedules, work assignments.
- Prevented cross-contamination from utensils, surfaces and pans when cooking and plating meals for allergy sufferers.
- Inventoried food, ingredients and supply stock to prepare and plan vendor orders.
- Developed and maintained accountability for safety, quality consistency and adherence to standards.
- Developed our own farm to fork network and was able to grow some local farms production through pre purchasing crops.

## **Executive Chef**

1998-2000

**Salve Regina College – Newport R.I.**

- Developed menus, re-designed stations, controlled food costs and oversee quality, sanitation and safety processes.
- Developed and taught first time students cooking classes, helped Junior and Senior college students to develop basic cooking skills and basic knife cuts.
- Recruited, trained, supervised and appraised new staff members.
- Generated employee schedules, work assignments and determined appropriate compensation rates.
- Delivered excellent food quality and maximized customer satisfaction by preparing meals according to customer's special requests.
- Prevented cross-contamination from utensils, surfaces and pans when cooking and plating meals for allergy sufferers.
- Monitored and controlled overhead and production costs with responsibility for profit and loss.
- Inventoried food, ingredients and supply stock to prepare and plan vendor orders.
- Maintained high food quality standards by checking delivery content to verify product quality and quantity.
- Estimated food consumption and requisitioned food, selected and developed recipes, standardized production recipes for consistent quality and established presentation technique.
- Oversaw scheduling, inventory management and supply ordering to maintain fully stocked kitchen.
- Developed and maintained accountability for safety, quality consistency and adherence to standards.
- Assisted customers in planning corporate events, social galas and gourmet dinners.
- Hired trained and managed all kitchen staff, including employee development, issuing disciplinary action and conducting performance reviews.

## **Sales Representative**

02/2003-02/2004

**Luzo Food services – New Bedford, MA**



- Met with existing customers and prospects to discuss business needs and recommend optimal solutions and products.
- Acquired many new restaurants and helped to develop two more service areas of business in R.I.
- Identify client needs, built relationships and overcame objections to drive sales.
- Utilized professional sales techniques to persuasively communicate with clients.
- Fostered close-nit partnerships with customers to uncover and meet specific goals.
- Created professional sales presentations to effectively demonstrate product features and advantages to drive sales.
- Utilized effective communication and active listening skills to create client rapport to grow profitability.
- Met frequently with technical, product management and service personal to stay current on company offerings and business policies

### **Dining Room Manger**

01/1988-02/1990

#### **The Wharf Tavern – Warren R.I.**

- Directed planning, set up and takedown for special events.
- Organized special reservations and planned restaurant accommodations with the kitchen and front of house staff.
- Maximized quality assurance by completing frequent checks of the line and dining areas.
- Maintained kitchen cleanliness and sanitation through correct procedures and scheduled cleaning of surfaces and equipment.
- Trained staff on proper cooking procedures as well as safety regulations and productivity strategies.
- Verified prepared food meet all standards of quality quantity before serving to our guests.
- Hired and managed all Kitchen and service staff.

### **EDUCATION**

**1990 Associate of science: Culinary Arts  
Johnson & Wales University – Providence R.I.**

**1988 Warren High School – Warren R.I.**

#### **Volunteer**

Hope and Main meal site- Assisted in meal prep and distribution during COVID 19 pandemic

Bristol Harbor Master Festival – Preparing meals for the annual festival

Dimon Regional Vocational School - Board member

Volunteer Firefighter – Warren volunteer Station 3 Narragansett fire department

U.S. Coast guard Boat Safety Class Certificate – 2018

Wooden Boat Build – Classic 20 Foot Skiff Built from Scratch 2018 - 2020

**SAMUEL A. TURNER**

50 Belvedere Dr. Bristol, RI 02809

1B

**11 January 2023**

Gregg Marsili  
Bristol Harbor Master  
Town of Bristol  
127 Thames St  
Bristol, RI 02809

2023 FEB - 1 AM 9:28

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**Dear Gregg Marsili:**

I would like to thank you for your time and consideration in reading my application for the position of Assistant Harbor Master. Being given the opportunity to take a roll in the Marine Unit with both the Newport Fire Department and the Bristol Fire Department, it has given me a new found love and interest in the Maritime World. With the opportunity I have been given, I have reached the roles of deckhand, navigator, and coxswain in both Fire Departments. I also hold NASBLA certifications in Boat Operator Search and Rescue and Crew Member. Both these certifications will allow me to be the best that I can be when operating one of your vessels. I also understand that the role of Assistant Harbor Master is more than just operating a boat. It is interacting with the public, repair docks, and mitigating any issue that may arise either in the harbor, or in the marina. I feel that I am an individual capable of handling any of those issues that may arise during my time with the Harbor Patrol.

Again, I would like to thank you for your time. And look forward to hearing from you soon!

Sincerely,



**Samuel A. Turner**

TOWN COUNCIL  
MAR 20 2023  
MEETING

# Samuel A. Turner

50 Belvedere Dr Bristol, RI 02809

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## Education/Certifications

HIGH SCHOOL DIPLOMA | TIVERTON HIGH SCHOOL | SEPTEMBER 2009- JUNE 2013

ST JOHN FISHER COLLEGE | MAJOR: NURSING | SEPTEMBER 2013- MAY 2016

PPA | RI FIRE CHIEFS ASSOCIATION | SEPTEMBER 2019

FIREFIGHTER I | STATE OF RI FIRE ACADEMY | DECEMBER 2018

FIREFIGHTER II | STATE OF RI FIRE ACADEMY | DECEMBER 2019

HAZARDEOUS MATERIALS OPERATIONS | STATE OF RI FIRE ACADEMY | FEBRUARY 2019

EMT BASIC | NATIONAL EMS INSTITUTE | JANUARY 2017

EMT CARDIAC | AMERICAN SAFETY AND TRAINING PROGRAMS | FEBRUARY 2020

BLS CPR CERTIFICATION | AMERICAN HEART ASSOCIATION | DECEMBER 2022

NFPA 1006 ROPES OPERATION | STATE OF RI FIRE ACADEMY | MARCH 2021

NFPA 1006 ROPES TECHNICIAN | STATE OF RI FIRE ACADEMY | MAY 2021

BLS CPR INSTRUCTOR | AMERICAN HEART ASSOCIATION | NOVEMBER 2021

NFPA 1021 FIRE OFFICER | STATE OF RI FIRE ACADEMY | MAY 2021

NFPA 1041 FIRE INSTRUCTOR | STATE OF RI FIRE ACADEMY | OCTOBER 2021

NFPA 1670 RESCUE SWIMMER | OCEAN RESCUE SYSTEMS | SEPTEMBER 2022

## Work Experience

FIREFIGHTER/ EMT-C | NEWPORT FIRE DEPARTMENT | JUNE 2021- PRESENT

- Provide life safety, hazardous scene mitigation, and emergency care for the citizens within the City of Newport

FIREFIGHTER/EMT-C | BRISTOL FIRE DEPARTMENT | MARCH 2017- PRESENT

- Volunteer firefighter for the Dreadnaught Hook, Hose, and Ladder Company #1
- EMT-C for the Division of Emergency Medical Services
  - Rank of EMS Lieutenant January 2021
  - Rank of EMS Captain August 2021

SECURITY PERSONNEL | JFA SECURITY | JUNE 2018- PRESENT

- Provide safety and security for bar patrons and bar staff
- Examine identification for authenticity and accuracy

FIREFIGHTER/ EMT-C | LITTLE COMPTON FIRE DEPARTMENT | MARCH 2020 - JUNE 2021

- Provide life safety, hazardous scene mitigation, and emergency care for the citizens within the Town of Little Compton



**TOWN of BRISTOL**  
**Town Council Provisional 2022-2023**  
**ENTERPRISE FUND**

(WATER POLLUTION CONTROL/COMPOST FACILITY)

Schedule "C"

| Description                | Budget<br>2022-2023 | Dept.<br>Request | Town Adm.<br>Recommend | Town<br>Council  |
|----------------------------|---------------------|------------------|------------------------|------------------|
| <b>ENTERPRISE FUND</b>     |                     |                  |                        |                  |
| <b><u>DEBT SERVICE</u></b> |                     |                  |                        |                  |
| PRINCIPAL BONDED DEBT      | 2,423,822           | 2,509,749        | 2,509,749              | 2,509,749        |
| INTEREST BONDED DEBT       | 812,362             | 765,667          | 765,667                | 765,667          |
| BOND ISSUANCE COST         | 25,000              | 25,000           | 25,000                 | 25,000           |
|                            | <b>3,261,184</b>    | <b>3,300,416</b> | <b>3,300,416</b>       | <b>3,300,416</b> |

|                             |                |                |                |                |
|-----------------------------|----------------|----------------|----------------|----------------|
| <b><u>FIXED CHARGES</u></b> |                |                |                |                |
| RETIREE MEDICAL & DENTAL    | 80,000         | 85,000         | 85,000         | 85,000         |
| LIFE POLICIES               | 15,500         | 15,500         | 15,500         | 15,500         |
| ANNUAL AUDIT                | 10,000         | 10,000         | 10,000         | 10,000         |
| IT & SUPPORT                | 6,000          | 6,000          | 6,000          | 6,000          |
| INSURANCE                   | 355,000        | 366,578        | 366,578        | 366,578        |
| ALLOCATED COSTS             | 75,000         | 75,000         | 75,000         | 75,000         |
| SEVERANCE                   | 20,000         | 20,000         | 20,000         | 20,000         |
|                             | <b>561,500</b> | <b>578,078</b> | <b>578,078</b> | <b>578,078</b> |

|                                       |                  |                  |                  |                  |
|---------------------------------------|------------------|------------------|------------------|------------------|
| <b><u>WATER POLLUTION CONTROL</u></b> |                  |                  |                  |                  |
| SALARIES                              | 743,961          | 768,160          | 768,160          | 768,160          |
| OVERTIME                              | 80,000           | 80,000           | 80,000           | 80,000           |
| ACTIVE MEDICAL                        | 134,334          | 177,639          | 177,639          | 177,639          |
| ACTIVE DENTAL                         | 6,169            | 7,169            | 7,169            | 7,169            |
| PAYROLL TAXES                         | 63,033           | 64,884           | 64,884           | 64,884           |
| DEFINED CONTRIBUTION                  | 7,322            | 7,495            | 7,495            | 7,495            |
| STATE PENSION                         | 110,862          | 110,538          | 110,538          | 110,538          |
| WARREN AGREEMENT                      | 45,000           | 45,000           | 45,000           | 45,000           |
| PRETREATMENT                          | 17,000           | 30,000           | 30,000           | 30,000           |
| SOLIDS/SCUM HANDLING                  | 12,000           | 12,000           | 12,000           | 12,000           |
| UNIFORMS                              | 13,000           | 14,000           | 14,000           | 14,000           |
| CESSPOOL CLEANING                     | 5,000            | 5,000            | 5,000            | 5,000            |
| CHEMICALS                             | 130,000          | 130,000          | 130,000          | 130,000          |
| LABORATORY                            | 26,000           | 26,000           | 26,000           | 26,000           |
| OSHA EQUIPMENT                        | 6,000            | 5,000            | 5,000            | 5,000            |
| MANHOLE COVERS                        | 2,500            | 4,000            | 4,000            | 4,000            |
| RBC REPAIRS                           | 5,000            | 5,000            | 5,000            | 5,000            |
| GENERATOR SERVICE                     | 8,500            | 10,000           | 10,000           | 10,000           |
| BLDG. REPAIRS                         | 10,000           | 10,000           | 10,000           | 10,000           |
| SEWER SYSTEM REPAIRS                  | 33,000           | 35,000           | 35,000           | 35,000           |
| ODOR CONTROL                          | 15,000           | 10,000           | 10,000           | 10,000           |
| GRINDER PUMP REPAIRS                  | 3,000            | 3,000            | 3,000            | 3,000            |
| BIOFILTER MAINT.                      | 2,500            | 2,000            | 2,000            | 2,000            |
| LAB EQUIP. MAINT.                     | 2,000            | 2,500            | 2,500            | 2,500            |
| PUMP STATION REPAIRS                  | 25,000           | 27,500           | 27,500           | 27,500           |
| BELT PRESS SERVICE                    | 6,000            | 5,000            | 5,000            | 5,000            |
| FILTER BELTS                          | 4,000            | 2,500            | 2,500            | 2,500            |
| CL2 SYSTEM MAINT                      | 2,500            | 2,500            | 2,500            | 2,500            |
| INSTR. & CONTROLS MAINT.              | 10,000           | 15,000           | 15,000           | 15,000           |
| HEADWORKS MAINTENANCE                 | 3,500            | 3,500            | 3,500            | 3,500            |
| VEHICLE REPAIRS                       | 12,000           | 12,000           | 12,000           | 12,000           |
| PHONES & ALARMS                       | 10,000           | 8,000            | 8,000            | 8,000            |
| UTILITIES                             | 20,000           | 0                | 0                | 0                |
| ELECTRIC                              | 325,000          | 325,000          | 325,000          | 325,000          |
| GAS & OIL                             | 26,500           | 35,000           | 30,000           | 30,000           |
| EPA PERMIT FEE                        | 3,000            | 3,100            | 3,100            | 3,100            |
| OPERATING                             | 75,000           | 75,000           | 75,000           | 75,000           |
| DUES & CONFERENCES                    | 1,500            | 1,500            | 1,500            | 1,500            |
| OFFICE MACHINES                       | 7,000            | 7,500            | 7,500            | 7,500            |
| CMOM REPORTING                        | 15,000           | 15,000           | 15,000           | 15,000           |
| INFLOW INFILTRATION                   | 40,000           | 20,000           | 20,000           | 20,000           |
|                                       | <b>2,067,181</b> | <b>2,122,485</b> | <b>2,117,485</b> | <b>2,117,485</b> |

|                                   |                |                |                |                |
|-----------------------------------|----------------|----------------|----------------|----------------|
| <b><u>COMPOSTING FACILITY</u></b> |                |                |                |                |
| SALARIES                          | 373,151        | 385,284        | 385,284        | 385,284        |
| OVERTIME                          | 37,000         | 37,000         | 37,000         | 37,000         |
| ACTIVE MEDICAL                    | 76,898         | 100,748        | 100,748        | 100,748        |
| ACTIVE DENTAL                     | 3,579          | 4,093          | 4,093          | 4,093          |
| PAYROLL TAXES                     | 31,377         | 32,305         | 32,305         | 32,305         |
| DEFINED CONTRIBUTION              | 3,732          | 3,853          | 3,853          | 3,853          |
| STATE PENSION                     | 56,495         | 55,442         | 55,442         | 55,442         |
| METHANE TESTING                   | 3,000          | 4,500          | 4,500          | 4,500          |
| COMPOST ANALYSIS                  | 6,500          | 8,500          | 8,500          | 8,500          |
| UNIFORMS                          | 7,500          | 8,000          | 8,000          | 8,000          |
| GRINDER HAMMERS                   | 3,000          | 3,000          | 3,000          | 3,000          |
| OSHA EQUIPMENT                    | 2,000          | 2,000          | 2,000          | 2,000          |
| BUILDING REPAIRS                  | 9,000          | 15,000         | 15,000         | 15,000         |
| ODOR CONTROL                      | 3,000          | 2,000          | 2,000          | 2,000          |
| COMPOSTING EQUIP MAINT            | 15,000         | 18,000         | 18,000         | 18,000         |
| TUB GRINDER MAINT                 | 0              | 0              | 0              | 0              |
| SCREENER MAINT                    | 0              | 0              | 0              | 0              |
| AGITATOR MAINT                    | 0              | 0              | 0              | 0              |
| BIOFILTER MAINT                   | 0              | 0              | 0              | 0              |
| TIRES                             | 3,000          | 4,000          | 4,000          | 4,000          |
| VEHICLE REPAIRS                   | 14,000         | 14,000         | 14,000         | 14,000         |
| PHONES & ALARMS                   | 1,600          | 1,000          | 1,000          | 1,000          |
| UTILITIES                         | 7,000          | 10,000         | 10,000         | 10,000         |
| ELECTRIC                          | 70,000         | 85,000         | 85,000         | 85,000         |
| GAS & OIL                         | 25,000         | 32,000         | 31,000         | 31,000         |
| OPERATING                         | 22,000         | 24,000         | 24,000         | 24,000         |
| INSTR. & CONTROLS MAINT.          | 3,500          | 3,500          | 3,500          | 3,500          |
|                                   | <b>777,331</b> | <b>853,224</b> | <b>852,224</b> | <b>852,224</b> |

|                            |                  |                  |                  |                  |
|----------------------------|------------------|------------------|------------------|------------------|
| <b>Total Appropriation</b> |                  |                  |                  |                  |
| <b>Schedule "C"</b>        | <b>6,667,196</b> | <b>6,854,203</b> | <b>6,848,203</b> | <b>6,848,203</b> |

**TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, Feb. 1, 2023**

PRESENT: Calouro, Parella, Teixeira, Sweeney, and Ley

ALSO PRESENT: Steven Contente, Town Administrator  
 Walter S. Felag, Jr., Senator District 10  
 Linda L. Ujifusa, Senator District 11  
 Pamela J. Lauria, Senator District 32  
 Susan R. Donovan, Representative District 69

Absent: June S. Speakman, Representative District 68  
*(it is hereby noted for the record that Rep. Speakman was unable to attend due to sickness)*

The Council met in special session on Wednesday, February 1, 2023, in the Town Hall, Council Chambers, beginning at 7:00 PM, Council Chairman Calouro presiding:

1. Workshop re Legislative Agenda for 2023

It is hereby noted for the record that no action was taken on this agenda item.

Council Chairman Calouro opened the meeting by thanking members of the general assembly to be part of the open discussion and dialogue of the priorities of the town for the 2023 Legislative agenda.

Members of the Council, Senators, Representatives, and Town Administrator discussed the school funding formula and Regional School Bonus funding. Senator Felag gave a brief overview of the State's school funding formula and how it tries to distribute funds fairly throughout the state. Noting that inner-city schools get more funding as they are considered higher need. It was explained that the formula was complex, and it was challenging to receive more funding for wealthier communities. It was added that a major category in the distribution of aid was highly concentrated on free and reduced lunches and that it was essential to have an accurate count to be part of the successful formula for getting aid. Concerns were expressed about the school aid formula and how it did not work in favor of regional schools. It was stated that categorical aid for regional schools has been introduced for legislative consideration year after year. However, it has not been successful. It was further noted that a study on school funding formulas and recommendations can be found on the State's website.

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**TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, Feb. 1, 2023**

Discussion ensued relating to low-income student applications. It was noted that the Governor was considering utilizing snap as a metric for capturing a more accurate number of low-income households.

Discussions ensued regarding a bill that was recently introduced for changes in the region for transportation funds. It would include moving Bristol back into district 5. It was not clear if the bill will pass due to opposition from lobby groups, particularly private schools. The bill would have an overall cost savings of approximately \$1 million. It was suggested grandfathering in current students and offsetting costs with any regional bonuses. The discussion also touches on the 50% reimbursement for transportation as a regional school district.

It was strongly reminded that the school budget is roughly 50% of the town's budget.

A discussion ensued regarding a potential mandate of a period review of the Bristol- Warren School District enabling legislation. It was mentioned that the school committee has expressed the desire to review the legislation every few years, but it is unclear whether this would require legislative changes or simply a procedural review. The group discusses the need to update the legislation to include funding for advertising, legal fees, and other expenses. They suggest adding a mandate to review the legislation every five years to avoid making hasty decisions based on emotions. They also mention the importance of involving the public in any changes made to the legislation. Overall, they would like to work towards finding a more efficient and effective way to update and review the enabling legislation.

Discussions ensued regarding any new bonds available to fix local schools and bring new life into the buildings. It was mentioned that there is a process to go through. The school committee has a deadline for submitting stage one for the high school to get potential bonuses or funding. It was suggested to ask the school committee specific questions in future meetings. Representative Donovan noted that she attended a webinar hosted by Senator Whitehouse and she would forward the link and slides of a comprehensive list of infrastructure funds available, specifically for Rhode Island. It was requested that if any of

**TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, Feb. 1, 2023**

the members of the general assembly came across a grant opportunity for Bristol, they would have the courtesy to inform the town officials.

Councilman Ley discusses his role as liaison for seniors who are interested in Municipal Resiliency project grants for disaster preparedness. There is concern about the impact of climate change on seniors and how to ensure they are prepared for any disasters. Senator Lauria mentions that he has submitted legislation that requires the Economic Development Council to include CRMC and DEM on their planning council and to consider environmental impacts and climate actions in their planning and budgeting for economic development, which she hopes will bring climate resilience to the forefront of economic planning rather than just being addressed after the fact.

Chairman Calouro asks about the lights on Asylum Road for Quinta Gaelin Community Center. Representative Donovan notes that she will continue to follow up with DEM.

Chairman Calouro ask for either another workshop or informal follow discussions.

Chairman Calouro notes that a resolution was sent to the general assembly for consideration of an additional auxiliary member to the Bristol Historical District Committee to assist with quorums. Member of the General Assembly noted that the resolution has been submitted to both the house and senate for consideration.

Discussions ensued regarding composting funding. Senator Ujifusa noted that she had been informed that Recourse Recovery provides project-based grants that are accepted twice per fiscal year and training grant applications are accepted on a rolling base. The town can contact RIRRC for more details.

Chairman Calouro asks for information on the State Opioid Settlement. Senator Felag notes that the settlement may be somewhere around \$145 Million and distributed over the next 12-18-year period and the different disbursement structures for the state and local municipalities. Town Administrator noted that the town has been working with the school district to provide a curriculum program to the schools.

Senator Felag provides an explanation of the RIDOT sidewalk completions on Metacom Ave., and Hope Street. He noted that the project was to be started in 2025. Town Administrator Contente notes the progress and recent conversations with DOT; noting that the town applied for a grant opportunity for a \$1 million



**TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, Feb. 1, 2023**

direct expenditure from Senator Reed's office. Discussions ensued about the condition of the town sidewalks, funding, and improvement project in the south end of town that has been delayed several times. The discussion continues to discuss a comprehensive website that allows users to view community projects and their timelines. It was noted that the Department of Transportation is said to be committed to moving the project forward, and the conversation discusses the need for funding to support the project. The conversation also touches on the importance of community involvement in ensuring that the Department of Transportation prioritizes necessary projects.

During the meeting, there was a discussion about the completion timing of the bike path bridges in East Bay. It was noted that the Project Management Office informed the general assembly that the permits from CRMC, DEM, and Army Corps of Engineers are necessary before they can determine the demo start date. The permitting process is underway, but it is a lengthy process. It was mentioned that the completion date is October 2025 and that a contract has been awarded. Senator Ujifusa was informed that they will be updated as progress is made, and demolition scheduling information becomes available.

Town Administrator Contente discussed a request to exclude municipalities from being assessed 10% of the cost of state building fees for public improvement projects where the State Building Commission has jurisdiction. The example was given of a marina expansion project in Bristol that fell under the State Building Commission, resulting in a fee of \$43,496. It was the consensus of the council that this fee is an unreasonable tax on the local taxpayers, as they did not budget for the fee and did not feel the need for state inspection services. The town will request a resolution and fight the fee as much as possible, noting that other communities managing state properties may also be impacted.

Councilman Teixeira raised a concern about landscapers blowing debris onto the road, which can be hazardous for drivers and harm the environment. He suggested using leaf bags to collect the debris and not blowing it onto the roads. It was also mentioned that homeowners also contribute to the problem. It was proposed to consider passing a local ordinance to prohibit sweeping debris onto the street. Legislation has been seen statewide regarding the environmental impact of leaf blowers, but not for leaves.

**TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, Feb. 1, 2023**

Vice Chairwoman Parella brought up an issue related to transportation. She noted she had previously raised this issue with a transportation advisory committee and at Roger Williams, but it may not be a good time now to address it due to current difficulties with bus drivers. The issue related to cross-town transportation on RIPTA Busses, and the challenge of getting to places beyond the routes. Noting that some community members already have buses up and down their streets due to colleges and universities, but there are liability issues with contracting with them to take people. She suggested exploring the possibility of contracting with colleges and universities to transport adult students, which they believe would be a more creative solution than adding new bus routes.

Councilman Ley expressed his interest in learning more about the availability of grant money and public financing for indoor recreational facilities. He mentioned that he knows Massachusetts has been successful with indoor recreational facilities and wondered what it would take for the state of RI to make more money available for indoor recreational facilities. He expressed his desire to continue the conversation at a later time.

Councilman Sweeney asked if any legislation had been introduced regarding electric bikes on the bike path and he expressed his concerns about high speeds. Senator Lauria noted that she was not aware of any legislation consideration and noted that she has heard equal parts both for and against electronic bikes.

Town Administrator Contente commended the general assembly for their initiatives in implementing several laws and regulations aimed at reducing the use of Styrofoam and plastic. Noting that their initiatives will have a significant impact on the environment.

Councilman Teixeira asked that the members of the general assembly provide the council the courtesy of informing them of any bills that may be introduced or that they may be supporting that may impact Bristol.

Council Chairman Calouro expressed his concerns about a recent bill that was passed regarding Accessible Dwelling units (ADUs), stating that it had a lot of problems and is vague on specific details; and that the law needs to be cleaned up. He gave a couple of examples of issues that needed to be addressed such as the bill did not specify that an R 20 zone should not be assumed as a 20,000-square-foot lot, which could cause confusion.

**TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, Feb. 1, 2023**

Additionally, the bill used vague terms like "reasonable" and "excessive" which could create problems when it came to zoning laws that were based on specific setbacks and space requirements. Noting that local laws and ordinances were in place to protect communities from their neighbors and vice versa. Chairman Calouro agreed that the goal of the new law was to increase housing stock and availability, but it needed to be cleaned up to avoid creating havoc. He suggested that the law needed to give communities time to review the changes and revise their local ordinances to deal with it effectively, prior to passage.

Chairman Calouro further expressed his concerns with a new affordable housing law that was to be introduced by the Speaker. He suggested that the State needed to sit down with local communities to discuss what they were trying to accomplish with the law in greater detail. Noting that zoning was a local issue and that the State could not write a law with a broad brush. Town Administrator Contente noted that the League of Cities and Town has drafted a resolution regarding the housing development and land use bill and he will be introducing it to the council at the next meeting for consideration.

It was suggested that legislative workshops such as these should be addressed earlier in the year to be able to introduce priorities at the beginning of the legislative sessions.

Council Chairman Calouro noted that he would work with the Clerk to set up a follow-up meeting to discuss progress on the workshop. It was suggested that any follow-up meeting should be held on a Monday evening, if possible, due to the legislative calendar. It was also suggested that the meeting take place in late April to mid-May to ensure sufficient time to address and concerns prior to the close of the legislative session.

The council thanked the members of the general assembly for their time and consideration in attending the workshop.

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira, and voted unanimously, the Chairman declared this meeting to be adjourned at 8:32 PM.

TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, Feb. 1, 2023

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Melissa Cordeiro  
Council Clerk

DRAFT

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, FEBRUARY 15, 2023**

PRESENT: Calouro, Parella, Teixeira, Sweeney, and Ley

ALSO PRESENT: Steven Contente, Town Administrator

The Council met in special session on Wednesday evening, February 15, 2023, in the Town Hall, Council Chambers, beginning at 7:00 PM, Council Chairman Calouro presiding:

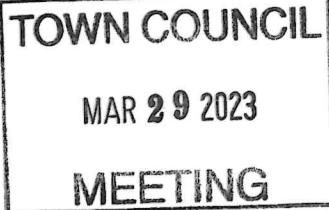
1. Rebecca Ernst, Pivotal Brewing Company, 500 Wood Street, Unit 111, - Request for dancing and Entertainment License
  - a. Recommendation - Town Administrator and Fire Chief
  - b. Recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- Voted unanimously to grant this license based upon the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, levies, and taxes; with a six month review

2. Mark G. Papi, Six Pack Brewing, 87-1 Gooding Avenue - Request for a Dancing & Entertainment License
  - a. Recommendation - Town Administrator and Fire Chief
  - b. Recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney - Voted unanimously to grant this license based upon the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, levies, and taxes; with a six-month review

3. Kevin J. Amaral, Vigilant Brewing Co., 44 Ballou Blvd - Request for a Dancing and entertainment License
  - a. Recommendation - Town Administrator and Fire Chief
  - b. Recommendation - Town Administrator and Chief of Police



Teixeira/Sweeney - Voted unanimously to grant this license based upon the recommendations received and subject to

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, FEBRUARY 15, 2023**

conformance to all laws and ordinances and payment of all fees, levies, and taxes; with a six-month review

**4. Five-Year Capital Plan**

It is hereby noted for the record that no action was taken on this agenda item.

Town Administrator Contente provided a brief overview of the town's projects noting that some projects have been shifted to FY 2025 due to monetary restrictions. He explained the town's recent ability to increase capital project cash payments that aid the \$1.7 million in road paving projects. He further explained that the cash payments reduced the towns need to finance.

Town Administrator Contente noted that the capital budget presented gives the town the ability to plan and manage its long-term investments in assets such as property, equipment, and grounds as well as evaluating and considering the towns strategic objective and financial constraints.

Town Planner Tanner provided an overview of the Community Development capital projects report and status report of the follow projects:

- Silver Creek East branch channel restoration project- Leila Jean
- Silver Creek watershed drainage improvements- Chestnut/Naomi
- Drainage improvements- Fox Hill Cole St.
- Burnside Street usability study design
- Lisa Lane open space improvements (clearing/fencing)
- Independence Park parking lot improvements (614k est. project cost, \$153K est. grant match)
- Leahy Pond Design
- End of road retrofits/shoreline access-Sherman, Narrows, Annawamscutt, Portside
- End of road public access-Fales, Gibson
- Wally beach
- State Street reservoir drainage improvements

Director of Public Works Parella provided an overview of the department's capital projects report and status report of the follow projects:

- Completion of building renovations
- Road reconstruction & repaving
- Tree Truck

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, FEBRUARY 15, 2023**

- Chipper
- Medium duty shop truck
- Tanyard Brook project phase III
- Sidewalks: Perry/Monroe, Hope, Central

Police Chief Lynch provided an overview of the department's capital projects report and status report of the follow projects:

- Mobil Command Center
- Site Repeater
- Greenhouse property environmental site pan
- Police Station Feasibility Study/Design

Harbor Master Marsili provided an overview of the department's capital projects report and status report of the follow projects:

- State Street & Independence Park Boat Ramp (\$500K total project cost, \$300K on hand)
- FY24 Harbor boat engine replacement
- Marina fuel station
- Marina expansion

Fire Chief DeMello provided an overview of the department's capital projects report and status report of the follow projects:

- Rescue 4 (2016 replacement)
- EKG monitor
- Mechanical CPR Device
- Engine 4 (2001 replacement-ORDERED)

Library Director Jenkins provided an overview of the department's capital projects report and status report of the follow projects:

- Roof Repairs (\$139K total est. project cost, \$67K grant funded)
- Library-HVAC replacement
- Library-Herrshoff room technology upgrade
- Library-Lighting Upgrades in Mausoleum

Director of Parks and Recreation Rensehausen provided an overview of the department's capital projects report and status report of the follow projects:

- Quinta Gamelin HVAC in gymnasium
- Town Beach Playground Upgrade
- Town Beach restroom flooring
- Asylum Road lighting
- Paw Park
- Wally School Senior Center
- Golf Course drainage project
- Pickleball fencing

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, FEBRUARY 15, 2023**

- Parks/Rec-Lisa Lane Park Improvements
- Community Center - flooring and lighting update needs
- Rockwell Park Playground Renovations/Improvements
- Splash Pad at Rec Center
- Town Beach Performance Space Implementation

Discussions ensued with regarding the potential use of Gooding Avenue Sales funds to prioritize any needed town projects.

There being no further business, upon a motion by Councilman Ley, seconded by Councilman Sweeney and voted unanimously, the Chairman declared this meeting to be adjourned at 9:05 PM.

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Melissa Cordeiro  
Council Clerk



**TOWN COUNCIL MEETING- WEDNESDAY, MARCH 1, 2023**

The council met on Wednesday, March 1, 2023, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella,  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Assistant Town Solicitor, Amy Goins, Esq  
Town Sergeant, Archie Martins

**(ADDED ITEM)**

*At this point in the meeting, Council Chairman Calouro requested that the Council might add an agenda item to send condolences to the late David Sylvaria, former Bristol Fire Chief.*

Parella/Sweeney- Voted unanimously to add an agenda item to send condolences to the late David Sylvaria.

Members of the council expressed their condolences, reflected on Mr. Sylvaria's accomplishments, and thanked him for his service and dedication to the town.

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira -Voted unanimously to approve the Consent Agenda as prepared and presented.

**A. Submission of Minutes of Previous Meeting(s)**

- A1.** Town Council Meeting February 8, 2023
- A2.** Executive Session Meeting - January 18, 2023 (sealed council only)
- A3.** Executive Session Meeting - February 8, 2023 (sealed council only)

Sweeney/Teixeira- Voted unanimously to accept and approve the council meeting

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| <b>TOWN COUNCIL</b><br><br><b>MAR 29 2023</b><br><br><b>MEETING</b> |
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minutes of February 8, 2023, and executive session of January 18, 2023, and February 8, 2023, as presented.

**B. Public Hearings**

- B1.** Elser Ramirez for State Street Tavern LLC, d/b/a Bar 31, 29 State Street, request for Transfer of Class BV Liquor License to Andrew Breslin for Pearl Holdings, LLC d/b/a Tinkers (new ownership) (see agenda items D1, D2, and D3)

Sweeney/Parella-Voted unanimously to close the public hearing.

Prior to the vote taken, Council Chairman Calouro opened the Public Hearing.

Attorney Al Rego addressed the council and spoke in favor of the transfer of the liquor license. Attorney Rego noted that the previous owner was granted and grandfathered a 1:00 am closing and the new owner would be requesting the same consideration.

Clerk Cordeiro noted that when Bar 31 was issued their license, they were issued a license with a 1:00 am closing time, which according to the town ordinance would allow the transfer to be subject to the previous conditions.

It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto.

- B2.** Louis E Frattarelli Jr, 2 Hilltop Street - Request for License to Maintain Town Property
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Department of Public Works

Sweeney/Parella-Voted unanimously to close the public hearing, and to approve a license to maintain the property described on the drawing as a strip of land approximately 40 feet wide by 200 feet in length, an undeveloped portion of land on the southern end of the Vernon Avenue right of way (paper street) abutting Spring Street and subject to public use and access.

Prior to the vote taken, Council Chairman Calouro opened the Public Hearing.

Mr. Louis Frattarelli, Jr., 2 Hilltop Road, addressed the council and asked for consideration to clear and maintain a portion of the paper road found on Vernon Ave., to provide access to his property and allow neighbors access to the paper road.

It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto

**C. Ordinances**

- C1.** Ordinance #2023-04 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class B Limited licenses from 6-5) **(1st reading)**

Teixeira/Ley- Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-4. And to advertise in the local newspaper.

**D. Licensing Board - New Petitions**

**D1.** Andrew Breslin, Pearl Holdings, LLC d/b/a Tinkers, 29 State Street - Request for Transfer of a Class BV Liquor License **(see agenda item B1)**

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development

Sweeney/Teixeira- Voted unanimously to grant the transfer of the license per the recommendations received and subject to conformance and conditions, as delineated, to all laws and ordinances and payment of all fees, taxes, and levies; subject to a six-month review.

Prior to the vote being taken, Chairman Calouro asked the solicitor for clarification if the previous conditions of a 1:00 am closing "must" be granted or would the council have the ability to modify the closing time.

Solicitor Goins noted that if the 1:00 am closing time was grandfathered, the answer would be yes. However, she stated she would have to review the ordinance for further clarification.

Councilman Ley noted that the same consideration for a grandfathered 1:00 am closing was recently granted for the transfer of Aidan's and Harbor House.

**D2.** Andrew Breslin, Pearl Holdings, LLC d/b/a Tinkers, 29 State Street - Request for a Victualling License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development
- d. recommendation - Town Administrator and Water Pollution Control

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**D3.** Andrew Breslin, Pearl Holdings, LLC d/b/a Tinkers, 29 State Street - Request for a Dancing & Entertainment License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**D4.** Isabel Onterry for Banda Filarmonica de Sta. Isabel, 577 Wood Street - Request for a One-Day Dancing & Entertainment License, March 18, 2023, from 7PM - 12AM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Teixeira/Sweney- Voted unanimously to grant this license per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**D5.** Chuck MacDonough for Bristol Fourth of July Committee re Request for Bingo License for March 1, 2023, and September 13, 2023.

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Prior to the vote being taken, Vice Chairwoman Parella noted that the petition for the bingo license was scheduled for the same date of the council meeting. She stated that the nature of the request to operate on the same day did not set a good precedent and asked that all further petitions be submitted in a more timely fashion; and not after the fact.

Chairman Calouro asked Clerk Cordeiro to reach out to this applicant and further applicants notifying them of the bingo license requirements.

**E. Licensing Board - Renewals**

**F. Petitions - Other**

**F1.** Leta A. Cain, 109 Constitution Street, request for an accessible parking space **(1st reading)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of a request for an accessible parking space and to continue the said matter until March 29, 2023, for the second reading.

**F2.** Robert Botelho, 5 Paull Street, requesting to amend legal definition for "Adult Entertainment" in town ordinance

a. Town Ordinance Article I Sec. 28-1 definition for Adult Entertainment

Sweeney/ Teixeira- Voted to refer the matter to the solicitor's office for a written opinion. Voting in favor were Calouro, Parella, Sweeney, Teixeira. Voting against Ley.

Prior to the vote being taken, Clerk Cordeiro noted that a letter was received from Steven Brown, Executive director of the ACLU and a copy was distributed to the council at the meeting.

Mr. Robert Botelho, 5 Paull Street, addressed the council for consideration to update the definition of adult entertainment to align with neighboring municipalities that have more stringent regulator definitions. He stated that the current definition is focused on nudity and is not comprehensive. He claimed that the lack of updated regulations could attract adult-only businesses to Bristol, which could negatively impact taxpayers, property values, and safety. He explained that the catalyst for the petition was the growth of adult entertainment businesses in suburban communities due to the COVID-19 pandemic. Mr. Botelho suggested that adult entertainment encompasses the following "adult entertainment is the act of entertaining, nude or clothed with or without music, by dancing, moving, or behaving in a consistent manner, mimicking sexual action with or without physical contact of others, with the intended purpose to please, sexually stimulate or provide sexual gratification for viewing pleasures of legal consenting adults within or outside of the establishment to include both live exposure and film video or any type of reproduction of such sexual activity."

Councilman Ley asked if the proposed definition would include drag shows. Mr. Botelho responded that it would be up to the municipality.

Councilman Sweeney stated there was no just cause to make such changes that seemed to be very strict and stringent and asked if the language would strict any type of shows or dancing.

Assistant Solicitor Goins noted that the town can and currently regulates adult entertainment through zoning. However, due to first amendment concerns the town would have to be very specific about what is and is not prohibited. She further explained that the council, if so chooses, could refer the matter to the solicitor's office for a written opinion. In the meantime, her verbal opinion on the matter was that the current definition does not need to be amended and that the proposed definition would be unconstitutionally vague.

Councilman Sweeney motioned that the matter is tabled indefinitely due to the "chilling effect" it would have on the first amendment.

Chairman Calouro asked that the motion include a written opinion from the solicitor's office. The motion was amended by Councilman Sweeney to refer to the solicitor's office for a written opinion.

Councilman Ley addressed the audience and the petitioner. He argued that the petition was about a ban on drag shows and that it was unfortunate that some members of the audience or people watching TV have had to repeatedly defend themselves against similar proposals. He expressed concern that proposals like this are being brought forward in the wake of violence against drag performers and the recent mass shootings in Colorado. He asserted that everyone should feel free to express themselves in our town and walk into any kind of nightclub without fear. Councilman Ley stated that he did not support the proposal and would like to reject the petition all together and could not agree to a motion outside of anything other. He explained that the solicitor's feedback was not necessary.

Councilman Teixeira agreed with Councilman Ley's views however he felt it would be in the best interest of the town to pursue the solicitor's opinion.

Vice Chairwoman Parella expressed that she was not aware the proposed amendment to the adult entertainment definition was geared around drag shows. Nor did she consider a drag show as adult entertainment. She explained that she was approached by conservative individuals that raised concerns. She referred to the ACLU letter that suggested that such moves are common in dance clubs and should not be considered inappropriate; and questioned if the proposed language would even touch upon cheerleaders. She stated that she would be in favor of rejecting



the petition and feels that the solicitor's written opinion would have the council's actions taken based on legal standing.

Mr. Botelho addresses several rebuttals, including one from the solicitor, regarding the definition of adult entertainment in Bristol. He then responds to comments from Vice Chairwoman Parella and Councilman Ley denying that the proposal was meant to restrict Roger William Students on the dance floor or to control trans drag shows in Bristol. The proposal was specifically for the viewing pleasure of patrons and grouping these together was not an accurate reflection of what was being proposed. Mr. Botelho asked why Councilman Ley assumed the definition was geared toward drag shows.

Councilman Ley responded that due to the presence of the audience, many others thought the same; and the change in the definition would affect any sort of drag show entertainment. Also, that it was not lost on him the petition comes to the council after a recent drag show event.

- F3.** Jason Paganelli - True North Running Company re Colt State Park Half Marathon on November 5, 2023 - portion of race is on public roadway
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Department of Public Works

Sweeney/Parella- Voted unanimously to approve this petition based upon the recommendations received and subject to conformance to all laws and ordinances.

- F4.** Edward J. Correia, Carnival Chairman for the Fourth of July Committee re - Request Use of Town Common for Carnival, June 21 - July 5, 2023
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Director of Parks and Recreation

d. recommendation - Town Administrator and Department of Public Works

Teixeira/Sweeney- Voted unanimously to grant this license subject to the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Councilman Teixeira asked that the committee review all recommendations and ensure they are followed.

Vice Chairwoman Parella asked for clarification of the carnival dates that would include set-up and breakdown dates. It was noted that the information would be distributed to the council at its next meeting on March 29, 2023.

- F5.** Charlene Ferreira, President East Bay Softball, re consideration for Council Support for the East Bay Spring Softball Recreational League

Sweeney/Teixeira- Voted unanimously to receive and file.

Prior to the vote taken, Clerk Cordeiro noted that a letter to withdraw was received by her office, noting that Mrs. Ferreira would be submitting a grant application during the budget workshops instead.

- F6.** Barbara Palumbo, Bristol Prevention Coalition re consideration for Council Support for the pre-prom attendee ticket reduction awards

Sweeney/Ley- Voted unanimously to appropriate up to \$1500 from the Town Council Contingency account in support of this program

Prior to the vote taken, Barbara Palumbo of 5 Narrows Road, addressed the council. Ms. Palumbo discussed the pre-prom plan for Mt. Hope High School, which is scheduled to take place on March 7<sup>th</sup> this year. The attendees of the pre-prom would be offered a \$10 discount on their prom ticket. It was clarified that the \$10 discount would be offered per student, and up to a maximum of 150 students would be allowed to attend the pre-prom. However, it was noted that the actual number of attendees would generally range between 50 and 75 students.

The council members discussed the budget and resources required to support the pre-prom ticket discount. After deliberation of source funding the initiative from the opioid funds, the council members expressed their support for the pre-prom attendee ticket reduction of \$10 per ticket with the amount not to exceed \$1500. It was recommended the funds be sourced from the council contingency fund until such funding parameters were set for the use of opioid funds.

Chairman Calouro strongly supported the educational program aimed at preventing drug use among students, particularly in light of the current prevalence of drugs. He emphasized the personal significance of the program, as his own children are in the school system. He agreed that such programs are important and mentioned a post-prom event as an example. He stressed the importance of education to keep students from going down the wrong path and emphasizes the need to prevent even a single loss of life. Members of the council encourage the program's organizers to keep up the good work.

#### **G. Appointments**

**G1.** Bristol County Water Authority (1 term to expire March 2026)

a. Juan Mariscal, 1303 Hope Street,  
interest/reappointment

Teixeira/Parella - Voted  
unanimously to reappoint Juan  
Mariscal with a term to expire  
March 2026

**G2.** Harbor Commission (1 full-term member and 2 alternate members term(s) to expire March 2026)

a. James C. Dollins, 37 Clifton Road,  
interest/reappointment (full member)

b. Robert S. Hamel, 859 Hope Street,  
interest/reappointment (alternate member)

c. Toore Peterson, 6 Avenir Court, not seeking  
reappointment

Teixeira/ Sweeney - Voted  
unanimously to reappoint James  
Dollins a full member and Robert  
Hamel as alternate member with  
term(s) to expire March 2026. To  
advertise in the local paper and  
to instruct the Clerk to send a  
letter of thanks for service.

**G3.** Waypoysset Trust (1 term to expire March 2025)

a. Steven E. Johnson, 345 Channel View Unit 101,  
interest/reappointment

Sweeney/Teixeira - Voted unanimously to  
reappoint Steven Johnson with a term to  
expire March 2025

**G4.** Zoning Board of Review (2 alternate members term(s) to  
expire March 2028)

a. Derek N. Tipton, 10 Dixon Avenue,  
interest/reappointment

b. Alayne White, 11 Constitution Street,  
interest/reappointment

c. Paul Blasbalg, 60 Dewolf Avenue,  
interest/appointment

Teixeira/Parella - Voted  
unanimously to reappoint Derek  
Tipton and Alayne White as  
alternate members with terms to  
expire March 2028.

**G5.** Assistant Harbormaster (terms set to expire January  
2024) **(interviews rescheduled for 3/29/2023 6:30PM)**

a. Donald A Fitting Jr., 10 Woburn Street,  
interest/appointment

b. Samuel A. Turner, 50 Belvedere Drive,  
interest/appointment

Teixeira/Sweeney - Voted  
unanimously to continue the  
interviews to March 29, 2023

Prior to the vote taken, Clerk Cordeiro noted that the interviews were rescheduled to March 29<sup>th</sup> due to interview scheduling conflicts.

The Clerk was instructed to add any additional application to the March 29, 2023 interviews.

**G6.** Rogers Free Library Board of Trustees - Revisions to correct Library Terms

- a. Beverly Larson, term to expire January 2024
- b. Al Wroblewski, term to expire January 2024
- c. Laura Cabral, term to expire January 2024
- d. Samantha Faria, term to expire January 2025
- e. vacant, term to expire January 2025
- f. Marie Knapman, term set to expire January 2026
- g. vacant, term set to expire January 2026

Ley/Parella - Voted unanimously to revise the terms of the Rogers Free Library Board of Trustees as presented.

Prior to the vote taken, Clerk Cordeiro noted that the revisions to the board terms were to address term changes as found in the 2017 Rogers Free library board of Trustee Bylaws that were never reflected in the council records.

**H. Old Business**

- H1.** Vice Chairwoman Parella re update on Rogers Free Library Board of Trustees appointment process  
**(continued from 2/8/2023)**

Parella/Teixeira- Voted unanimously to instruct the Library Board to work

with the solicitor's office to draft a resolution to adopt revisions to the bylaws consistent with the discussion.

Prior to the vote taken, Vice Chairwoman Parella stated that as the library liaison, she was asked to make changes to the appointment process for new board members. The council requested that the library board provide at least three names for consideration. She explained that she had been in discussions with the new library board chairman who is open to these changes and is working with a subcommittee to draw up support and recruit new members. She explained that One of the board members and the previous chairperson has resigned, and two new appointments will be made in the next few months.

Vice Chairwoman Parrella explained that a draft of the appointment process was distributed to herself and the clerk. ( a copy of the draft was distributed to members of the council at this time) She explained that some revisions were made to include applications being submitted through the Clerk's office and forwarded to the Rogers Free Library Chairman. A subcommittee would review the applications and make a selection for at least three candidate recommendations to the town council. The council would also interview the final candidates prior to selection as consistent with the appointment process for other Town Boards and Commissions.

Chairman Calouro suggested a minor adjustment to the appointment process to ensure all applicants are listed, not just the top three. He emphasized the importance of transparency and public knowledge. Overall found the format reasonable and easy to work with.

**I. Other New Business Requiring Town Council Action**

**I1. Resolution (#2023-04) - Bristol Fourth of July Celebration - 2023**

Sweeney/Teixeira - Voted  
unanimously to adopt this  
resolution as proposed.

**I2. Director Parks and Recreation Rensehausen re Camp Fee Increase Proposal**

Teixeira/Sweeney- unanimously adopt the resolution to approve the camp fee increase to \$300.

Prior to the vote taken, Director Resenhausen explained the proposed changes to the program's cost, increasing it to \$300 for the first child and keeping subsequent children at the current rate of \$250. He believed it is a reasonable increase given the program's value and the fact that it will only impact the first child in a family. The cost is considered low compared to other camps, and the program has resources available to assist families with financial hardships. Anyone unable to afford the cost can reach out to the office for assistance.

**I3.** Director Parks and Recreation Rensehausen re Beach Fee Increase Request

Sweeney/ Teixeira - Voted unanimously to refer to the solicitor to draft an ordinance for council consideration of beach fees as proposed.

Prior to the vote taken, Director Resenhausen explained the proposed increases in beach fees for non-residents, with the hope that it will reduce overcrowding and generate more revenue for the town from non-residents. The proposal includes:

- a \$10 fee for weekday residents,
- a \$20 fee for weekday non-residents, and
- a \$30 fee for weekday resident bus
- a \$60 fee for weekday non-resident bus
- a \$15 fee for weekends/holidays residents, and
- a \$30 fee for weekends/holidays non-resident, and
- a \$30 fee for weekend/holiday resident bus
- a \$30 fee for weekday/holiday non-resident bus
- to add active military to the veteran category, still at no charge.

He explained Season passes for regular citizens cost \$25, while seniors and veterans can get them for free. The proposed changes do not affect student discounts, and only apply to vehicles, not per person. He

**I4.** (Councilman Sweeney) re parameters for the Use of Opioid Funds

Sweeney/Teixeira - Voted  
unanimously to receive and file.

Prior to the vote being taken, Councilman Sweeney noted there was a public health alert issued by the RI Department of Health and the Department of Behavioral Health Care Developmental Disabilities and Hospitals due to the increase in non-fatal opioid overdose activity in the East Bay. It was discussed where these funds should be spent, and what the oversight process should be for these allocated funds. Noting that the goal is to use the funds to make the biggest impact on the community affected by the opioid crisis.

It was noted that there was an estimate of \$42,000 in opioid funds received this fiscal year and approximately \$70,000 last fiscal year.

Town Administrator Contente noted that the opioid litigation was still ongoing and that the Town is working with the school district and the Bristol Prevention Coalition to establish a prevention education curriculum.

Substance Abuse Coordinator, Barbara Plumbo discusses how the settlement funds are currently being used for incidental expenses and how they will be utilized for various programs in the future, such as Ripple Up and Project Alert. She also mentions the need for training costs for prevention specialists and supporting the police department, particularly in the tips 411 line and needle disposal efforts. Plumbo notes that the budget proposal will itemize the funds being requested and how they will be distributed among the school, police, and community. She emphasizes that the settlement money has clear guidelines for use and that Bristol is fortunate to have resources such as East Bay Recovery Services and the Safe Station.

Lisa Peterson, of 9 Jennifer Drive and COO at Victor, a mental health and medical services provider, spoke at a Council meeting about the importance of being mindful and thoughtful about the once-in-a-generation investment they have for substance use treatment. She shared her experience and recommended the council be transparent and evidence-based in their interventions. Peterson urged the council to evaluate how they can make the funds last and address the real gaps in addiction treatment beyond prevention. She also suggested the council should follow the state's model of requesting proposals for specific projects under different umbrellas of prevention, harm reduction, treatment, and recovery services.



It was agreed that there needs to be an overall strategy for the use of the funds and that an oversight process should be put in place to ensure that the funds are being used effectively. Discusses ensued regarding various options for how the funds could be allocated, and what types of programs or services could be supported.

- 15.** (Councilman Sweeney) re update on the Outside Dining Status
- a. memo from Department of Community Development
  - b. (Draft) Application Form for Outdoor Dining Permit
  - c. (Draft) for Outdoor Dining Design Guidelines and Manual
  - d. (Draft) Ordinance

Sweeney/Teixeira - Voted unanimously to refer to the solicitor to draft an ordinance for council consideration at the March 20<sup>th</sup> council budget meeting for first reading.

Prior to the vote taken, John Shevlin from pare corporation addressed the council. Mr. Shevlin discusses his team's work on developing seasonal outdoor dining guidelines for the town of Bristol. They are also creating a checklist for the application form, and they aim to make the guidelines town-wide and aesthetically pleasing while keeping costs low for business owners. The guidelines cover topics such as safety, parking, storm preparedness, and aesthetics. They have developed a manual outlining the approval process, operational requirements, and construction requirements, as well as design material requirements for furniture, shade structures, and barriers. They have also drafted an ordinance for outdoor dining within parking areas. The team worked with business owners and incorporated their feedback into the final package. Mr. Shevlin summarized that the guidelines aim to be a positive image for Bristol while keeping it simple.

Vice Chairwoman Parella discusses a meeting she attended with the business owners and notes that the sidewalk dining ordinance should be kept separate from the current discussion of the outdoor dining guidelines. She states that there should be a reference to automobile speed when it comes to barriers. Mr.

Shevlin relies upon that he could make such references and recommendations to be included in the guidelines.

Councilman Sweeney asks about ADA compliance measures taken into consideration. Mr. Shevlin noted that additional consideration will be taken in the ADA parking requirements and provide further recommendations for council consideration.

It was mentioned that the guidelines are flexible and can be adjusted to fit specific situations, just like requesting a waiver for setback regulations when applying for the planning board. They also discuss reducing the recommended sidewalk space from 5 feet to 4 feet, while still ensuring safety, accessibility, and minimum ADA requirements.

Council Chairman Calouro noted that the first reading of the ordinance will be given special consideration and be heard during the March 20<sup>th</sup> budget session with the second reading at the council's next regular meeting on March 29<sup>th</sup>.

**I6.** Principal Planner Tanner re Downtown Bicycle Network - demonstration project - status update

Sweeney/Ley - Voted unanimously to receive and file.

Prior to the vote taken, Town Planner Tanner informed the Council about the Bike Path Extension Project and the progress made in creating a bicycle network to extend into the downtown area. He explained that on-street markings and signage will be added to help cyclists navigate through the town, and an index plan and construction detail plans have been provided. He notes that the markings will be visible in a few months.

A discussion ensued regarding connecting the Eastside of town to the West through a bike path connector or pavement markings in Bristol, as well as creating a connection from the end of the bike path to downtown. Noting that goal was to encourage people to explore more of Bristol. The possibility of a QR code and public bike repair stations was discussed.

**I7.** (Town Administrator Content/ Tax Assessor DiMeo) re tax rate changes

- a. (Draft) Resolution
- b. (Draft) Legislation

- c. copy of Ordinance Town of Middletown
- d. copy of Ordinance Town of Newport

Parella/Ley - Voted unanimously to adopt the resolution as presented and authorize the Clerk to send the same to the members of the General Assembly; and to continue the matter to a special workshop to be held in the spring after the council budget workshops.

Prior to the vote taken, Town Administrator Contente introduced a proposal for tax relief for residents, citing the growing problem of partially occupied homes in Bristol that puts a strain on the town's housing stock. He stated that tax assessor has been working diligently to implement the tax groups, and the proposed tax rate would provide relief to residents while being fair to commercial businesses and investment properties. Investment properties in Bristol, owned by nonresidents, could seek this benefit if the tenants are year-long residents.

A presentation of the proposed tax structure for Bristol was presented by Tax Assessor DiMeo which included:

- Current conditions that have increased housing shortages
- The proposed tax structure that creates town(2) tax rate categories for residential owner-occupied and residential non-owner-occupied.
- Neighboring community models for Middletown and Newport
- Proposed property tax structure for Bristol. (based on tax levies of 2022)
- Comparative tax rate summary- of neighboring towns
- Bristol owner-occupied description
- Sample example worksheets of property tax categories (example of an average assessment of \$443,000 for residential owner-occupied showed a savings of \$306 a year)

Tax Assessor Dimeo noted that she determined the rates and averages using the 2022 tax roll and divided the properties into categories. She noted that there was room for error as its owner-occupied home may not have accurately been determined as there is no current existing database to gather the information. However, a generalized average was based on a property mailing lists.

Tax Assessor DiMeo explained the need to change the tax rate and the proposal's aim to give residents a little break to keep them in town. The proposed tax structure would have two tax rate categories: residential owner-occupied and residential non-owner occupied, as well as commercial, industrial, and any apartment buildings with six or more residential units. Noting that similar models have been implemented successfully in neighboring towns, Middletown and Newport, for the 2022 tax year.

Tax Assessor DiMeo provided a breakdown of the tax rates for Middletown and Newport and proposed the same for Bristol. The proposed tax rate would be based on what was levied for taxes in 2022, with the tangible tax rate frozen at \$13. DiMeo explained that the tangible tax rate was frozen was due to the Governor's budget last year, which approved legislation that capped the tax rate for towns providing tangible tax exemption. DiMeo clarified that only towns offering a tangible tax exemption and not already having their tax rate split out are affected. Michelle added that Bristol is one of the few communities that this affected. She also provided a comparison of tax rates of all municipalities in the packets provided.

Discussions ensued regarding how to define an owner-occupied property, which included providing a valid driver's license or State ID with the Bristol address, voter registration card, or vehicle registration with the personal address. Residents who have another address need to provide proof that they are not receiving this exemption in another jurisdiction.

Discussions ensue regarding property assessments for non-residential commercial properties and affordable housing units.

It was noted that apartments were not broken down per unit and only condos were valued individually. For mixed-use buildings, the assessment is a holistic approach and not separated by units.

Councilman Ley asks about a hypothetical large apartment complex and how it falls under the non-resident commercial category. He wonders if a 20-unit building with 10 affordable units and 10 market-rate units would have different property tax rates. Tax Assessor DiMeo clarifies that the 20 units are assessed at their full market value, but adjustments are made for affordable housing on the assessment side. This adjustment is not reflected on the tax bill, as the overall assessment already includes the percentage for affordable housing.

Vice Chairwoman Parella raises concerns about property investors making significant profits from short-term and commercial rental

investments. She suggests that exemptions to help seniors maintain their homes can be offset by different tax rate structures for these investment rental properties. She notes that finding solutions may take time and should be addressed one step at a time.

Chairman Calouro noted that the focus of the conversations was to discuss proposed tax rates and steps toward implementing them. The Chairman emphasized that the proposed tax rates were not set in stone and there were many factors that needed to be addressed before any next steps could be taken. The first steps would be to adopt the resolution for the new tax classification plan, allow the opportunity for discussion, and gather information. He explained that there are many factors that need to be addressed, including compliance with the tangible tax and addressing issues such as short-term rentals. The goal is to make it more affordable for older residents on fixed incomes whose taxes go up but whose income doesn't. There may be potential for three tax rates, but this may depend on the results of a workshop and other factors.

**I8.** Director of Public Works Parella re request granting Notice to Proceed with the Fiscal Year 2023-2024 Road Resurfacing Project

Teixeira/Parella - Voted  
unanimously to approve the request  
granting authorization to proceed  
with the road resurfacing project  
scheduled for the fiscal year  
2023-2024.

Prior to the vote taken, it noted that if any invoices were received prior to the 2024 fiscal year the funds would be borrowed from the town and then later reimbursed.

Councilman Teixeira asks that a list of the road resurfacing projects be later distributed to the council. Town Administrator Contente noted the list would be posted on the Town's website

**J. Bills & Expenditures**

**J1.** RFP# 1001 - Fourth of July Celebration Fireworks Display

Sweeney/Teixeira -Voted  
unanimously to refer this matter  
to the Town Administrator and the

Fourth of July Committee to act in the best interest of the Town.

Prior to the vote taken, Clerk Cordeiro noted the following bid(s) received:

- Pyrotecnico Fireworks, Inc., in the amount of \$21,000

**J2.** RFP# 1003 - Souvenir Merchandise for the 238th Fourth of July Celebration

Teixeira/Sweeney -Voted unanimously to refer this matter to the Town Administrator and the Fourth of July Committee to act in the best interest of the Town.

Prior to the vote taken, Clerk Cordeiro noted the following bid(s) received:

- Graphic Ink, Inc., in the amount of \$49,158.50

**K. Special Reports**

**K1.** 2024 Consolidated Assessment and Listing Methodology (CALM) for Section 305(B) and 303(D) Integrated Water Quality Monitoring and Assessment Reporting

- a. Solicitation of Water Quality Data and Information for 2024 Integrated Report (consideration for water quality assessments submission deadline April 1, 2023)

Sweeeeey/Teixeira -Voted unanimously to receive and file.

**(ADD ITEM)**

*At this point in the meeting, Council Chairman Calouro requested that the Council might add an agenda item to send condolences to the late Rick Roderick, who was active in the high school bands a local school bus driver and a member of the Fourth of July Committee.*

Sweeney/Ley- Voted unanimously to add an agenda item to send condolences and acknowledge the late *Rick Roderick*.

Members of the council expressed their condolences, reflected on Mr. Roderick's accomplishments, and thanked him for his service and dedication to the town.

#### **L. Town Solicitor**

Citizens Public Forum

**Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.**

Consent Agenda Items:

#### **(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Commissioners of the Cemeteries the North and East Burial Grounds Commission Meeting, Minutes, November 9, 2022

(CA) AA2. Commissioners of the Cemeteries the North and East Burial Grounds Commission Meeting, Minutes, December 14, 2022

(CA) AA3. Bristol Housing Authority Meeting Minutes, January 12, 2023

(CA) AA4. Board of Tax Assessment Review Meeting Minutes, January 9, 2023

(CA) AA5. Conservation Commission Meeting Minutes, January 17, 2023

(CA) AA6. Harbor Commission Meeting Minutes, February 6, 2023

#### **(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements & Additions - February 17, 2023

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Hassell- re Revenue and Expenditure Statement - February 22, 2023

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Citation - Brigadier General Michael T. Brynes U.S. Army ret. - in memory of (signed)

(CA) DD2. Citation - Ann C. Kellerman - in memory of (signed)

(CA) DD3. Resolution # 2023-02 - Resolution in Support of Housing Development & Land Use (signed)

(CA) DD4. Resolution # 2023-03 - Town of Bristol Petitioning the Honorable General Assembly to Enact Legislation Providing Municipalities with Relief from Excessive State Building Permit Fees (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of Warren Resolution - Resolution to the Honorable RI General Assembly in Support of 2023 H 5309

(CA) FF2. Bristol Warren Regional School Committee - Resolution Requesting Change to Transportation Region - House Bill No. 5252



(CA) FF3. Bristol Warren Regional School Committee - Resolution in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL § 16-7.2-6

(CA) FF4. Town of Charleston Resolution - Resolution in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL 16-7.2-6

(CA) FF5. Town of Hopkinton Resolution - Resolution of the Hopkinton Council in Support of Housing Development & Land Use

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. State Traffic Commission - approved the installation of a crosswalk across from Route 114 in the vicinity of the Bristol Center of the Rhode Island Audubon Society located at 1401 Hope Street

(CA) GG2. Bid Tabulation - Bid# 999 - Operation of the Bristol Golf Course

(CA) GG3. Bid Tabulation - Bid# 1000 - Town Wide Landscaping

(CA) GG4. Town Administrator Contente to Info Quick Solutions, Inc. re award of Bid#996 - Land Evidence Recording Management System

(CA) GG5. Bristol Police Department Annual 2022 Report

(CA) GG6. Town Clerk Cordeiro - re Thank you letter to Ruth Souto for serving on the Rogers Free Library Board of Trustees

(CA) GG7. Town Clerk Cordeiro - re Thank you letter to Jacqueline Katz for serving on the Rogers Free Library Board of Trustees

(CA) GG8. Town Administrator Contente re First Amendment to PCS Lease Renewal (signed)

(CA) GG9. Town Administrator Contente re Police Contract Extension - Memorandum of Agreement

(CA) GG10. Revised policy as amended - Town of Bristol Public Request Flag Policy

**(CA) HH. Distributions/Notice of Meetings**

(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) HH1. Bristol Housing Authority Meeting, February 9, 2023
- (CA) HH2. Board of Tax Assessment Review Meeting, February 13, 2023
- (CA) HH3. Bristol Planning Board Technical Review Committee Meeting, February 14, 2023
- (CA) HH4. Bristol Historic District Commission Meeting, February 15, 2023
- (CA) HH5. Rogers Free library Board of Trustees Meeting, February 16, 2023
- (CA) HH6. Zoning Board of Review Meeting, March 6, 2023
- (CA) HH7. Bristol County Water Authority Board of Director Meeting, February 23, 2023
- (CA) HH8. Bristol County Water Authority Personnel/Compensation Committee Meeting, February 23, 2023
- (CA) HH9. Historic District Commission Meeting, March 2, 2023

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

There being no further business, upon a motion by Councilman Ley, seconded by Councilman Sweeney and voted unanimously, the Chairman declared this meeting to be adjourned at 9:12 pm.

---

Melissa Cordeiro, Town Clerk

DRAFT

# 2nd Reading

Item C1.

## LEGAL NOTICE

### TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2023-04

#### AN ORDINANCE IN AMENDMENT TO CHAPTER 17 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 17 of the Town Code be amended as follows.

#### CHAPTER 17 — OFFENSES AND MISCELLANEOUS PROVISIONS \* \* \*

#### ARTICLE II — ALCOHOLIC BEVERAGES ESTABLISHMENTS \* \* \*

#### **Sec. 17-82. - Number of licenses.**

Alcoholic beverage licenses within the town shall be limited in quantity as follows:

\* \* \*

(2) For class B limited, there shall be a maximum of ~~six~~ **five** licenses;

\* \* \*

This ordinance shall take effect upon its passage.

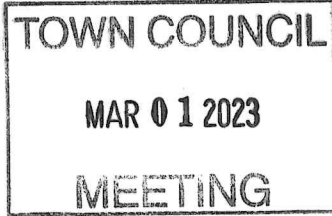
The Town Council will be in session in the Town Hall, Council Chambers, on March 29, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

March 9, 2023



- C1. Ordinance #2023-04 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class B Limited licenses from 6-5) **(1st reading)**



Teixeira/Ley - Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-04. And to advertise in the local newspaper.

**LEGAL NOTICE**

**TOWN OF BRISTOL  
PROPOSED ORDINANCE  
NO. 2023-04**

**AN ORDINANCE IN AMENDMENT TO  
CHAPTER 17 OF THE ORDINANCES OF THE  
BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 17 of the Town Code be amended as follows.

**CHAPTER 17 — OFFENSES AND  
MISCELLANEOUS PROVISIONS**

\*\*\*

**ARTICLE II — ALCOHOLIC BEVERAGES  
ESTABLISHMENTS**

\*\*\*

**Sec. 17-82. - Number of licenses.**

Alcoholic beverage licenses within the town shall be limited in quantity as follows:

\*\*\*

(2) For class B limited, there shall be a maximum of six **five licenses**:

\*\*\*

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on March 29, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

March 9, 2023

2nd Reading

**LEGAL NOTICE****TOWN OF BRISTOL  
PROPOSED ORDINANCE AMENDMENTS – SEASONAL OUTDOOR DINING  
NO. 2023-05****AN ORDINANCE IN AMENDMENT TO  
CHAPTER 25  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

These amendments are proposed by the Town of Bristol. The proposed amendments are numerous and occur in Chapter 25 – Streets, Sidewalks, and other Public Places - Article I. - STREETS, SIDEWALKS, AND PARKS – Sec. 25-16 Seasonal outdoor seating on State Street TO BE REPEALED AND REPLACED WITH new Sec. 25-17, Seasonal use of public streets for outdoor dining by business establishments. Chapter 25, Section 25-17 would propose amendments to establish regulations for seasonal outdoor dining, including but not limited to license requirements, ADA compliance, parking areas, pedestrian access, and the use of town-owned land or a portion of the public right of way for outdoor dining.

Proposed amendments are available at the Town Hall in the Town Clerk’s Office and may be viewed or downloaded from the Town of Bristol website at [www.bristolri.gov](http://www.bristolri.gov).

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on March 29, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

March 23, 2023



1. Ordinance #2023-05 - CHAPTER 25 - STREETS, SIDEWALKS AND OTHER PUBLIC PLACES - ARTICLE I. - STREETS, SIDEWALKS AND PARKS - Sec. 25-16 Seasonal outdoor seating on State Street TO BE REPEALED AND REPPLACED WITH new Sec. 25-17, Seasonal use of public streets for outdoor dining by business establishments.

**TOWN COUNCIL**

**MAR 20 2023**

**SPECIAL MEETING**

Sweeney/Teixeira - Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-5. And to advertise in the local newspaper.



**LEGAL NOTICE****TOWN OF BRISTOL  
PROPOSED ORDINANCE AMENDMENTS –  
SEASONAL OUTDOOR DINING  
NO. 2023-05****AN ORDINANCE IN AMENDMENT TO  
CHAPTER 25  
OF THE ORDINANCES OF THE BRISTOL  
TOWN CODE**

These amendments are proposed by the Town of Bristol. The proposed amendments are numerous and occur in Chapter 25 – Streets, Sidewalks, and other Public Places - Article I. - STREETS, SIDEWALKS, AND PARKS – Sec. 25-16 Seasonal outdoor seating on State Street TO BE REPEALED AND REPLACED WITH new Sec. 25-17, Seasonal use of public streets for outdoor dining by business establishments. Chapter 25, Section 25-17 would propose amendments to establish regulations for seasonal outdoor dining, including but not limited to license requirements, ADA compliance, parking areas, pedestrian access, and the use of town-owned land or a portion of the public right of way for outdoor dining.

Proposed amendments are available at the Town Hall in the Town Clerk's Office and may be viewed or downloaded from the Town of Bristol website at [www.bristolri.gov](http://www.bristolri.gov).

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on March 29, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

March 23, 2023

C2A

Ordinance #2023-XX – CHAPTER 25 – STREETS, SIDEWALKS AND OTHER PUBLIC PLACES -  
ARTICLE I. - STREETS, SIDEWALKS AND PARKS –

Sec. 25-16 Seasonal outdoor seating on State Street - REPEALED

Sec. 25-17, Seasonal use of public streets for outdoor dining by business establishments.

~~Sec. 25-xx. Use of sidewalks/on-street parking for dining purposes by business establishments.~~

~~(a) Purpose. Pursuant to the Town Council licensing authority, the Town of Bristol Department of Community Development Department adopts the following rules and regulations which are intended to protect public health and safety and to provide restaurants and food service vendors one-stop permitting for approval of outdoor dining on public property within the existing on-street parking areas, excluding the handicap spaces.~~

~~(b) Incorporation of Design Guidelines and Manual. The applicant is to refer to the Town of Bristol Outdoor Dining Design Guidelines and Manual, dated March 2023 and as may be further amended from time to time by the Town Administrator (the "Manual") is hereby incorporated by reference, and shall govern for further information on the Approval Process, the Operational Requirements, the Construction Requirements and the Design and Material Requirements, except where contrary to any provision of this Section of the Code of Ordinances. In the event of a conflict between the Manual and this Section of the Code, the terms of this Section of the Code shall prevail.~~

~~The Rules and Regulations may be amended from time to time without notice at the Town's discretion.~~

~~(a) (c) License required. Business establishments must make application to the Town Council for an annual license or a temporary day or week license, to use the on-street parking areas, excluding handicap spaces, in front of their establishments for outside dining. Each application shall contain:~~

- ~~(1) The name, address and owner of the business making application.~~
- ~~(2) The name, address and owner of the real estate wherein the business is located.~~
- ~~(3) A line drawing or plot plan showing the entire sidewalk and parking area to be used along with the number and placement or location of tables and seats thereon and approximate dimensions of each.~~



- (4) Photos or other graphic representation including color and material of furniture and other accessories (umbrellas, lights, etc.) to be installed.
- (5) A schedule of hours of operation of the restaurant and the outside dining area.
- (6) Proof that the outdoor dining area will comply with applicable building codes, health department regulations, and the Rhode Island Department of Business Regulations (DBR). Alcoholic beverages may not be served in the outside dining area unless the appropriate license is first obtained and/or modified to include the permitted area and only after obtaining approval from the Town Council ~~and the DBR.~~
- (7) Establishments shall accommodate handicapped persons in the outside dining areas and shall include dimensions and grading on the plan to show compliance per ADA Regulations. ~~Dining areas shall be enclosed and clearly delineated by means of a barrier that will be specified on the plan. Dining furniture must remain inside the designated permitted dining area at all times.~~ The Building Inspector shall specifically approve the location/ placement of all outside furniture, including but not limited to tables, chairs, umbrellas, barriers, to ensure safe and adequate ingress and egress.
- (8) The area in which tables and chairs may be placed and patrons may be served shall be known as the "designated area." The designated Dining areas shall be enclosed and clearly delineated by means of a barrier that will be specified on the plan. Dining furniture must remain inside the designated permitted dining area at all times. The designated area must be clearly delineated by objects such as planters, fences, or other appropriate means. All objects, including dining furniture, must remain entirely within the designated area. No part of the outside dining area, object (s) used to delineate the designated areas or other objects such as the tip of umbrellas shall encroach upon the sidewalk outside the designated area or encroach upon any part of the frontage of the adjacent premises, right-of-way or alley. All patrons must enter and exit through the designated areas. ~~Where restaurants are using a section of on street parking, b~~ Barriers are required where the edge of any dining area would encounter or has the potential to encounter motor vehicles.
- (9) Proof of liability insurance from a company licensed to do business in the state and in a form satisfactory to the ~~the~~ Town ~~Solicitor,~~ of no less than \$1,000,000.00 protecting the Town ~~for~~ from all claims and causes of action for personal injury or property damage resulting from use of this license.
- (10) The applicant will obtain and file with the application to the Town Council approval by the Building Inspector, Police Chief, Fire Chief, Public Works Director, and the Community Development Director. ~~The Building Inspector shall approve the location/ placement of all outside furniture, including but not limited to tables, chairs, umbrellas, barriers, to ensure safe and adequate ingress and egress.~~

(11) Applicants shall pay a flat fee of \$100.00 per season for such license for an Outdoor Dining Application payable to the Town of Bristol.

~~(b.) *Outside dining.* No license shall be allowed for outside dining in the sidewalk area if four (4) feet of clearance cannot be met and ADA requirements cannot be met. Tables and chairs must be placed close against the building or close to the curb line in such a manner as to provide a minimum of five feet of unobstructed passage width for public use. Relevant Town department representatives shall conduct a joint inspection prior to the opening of the outdoor dining area for service to the public.~~

~~(e.d) *Additional rules and restrictions.*~~

All tables and chairs must be removed from ~~the sidewalk or parking area~~ upon order of the Town Administrator if special events require it or if a significant storm may require it. The entire sidewalk /dining area in front of a business establishment will be kept at all times neat, clean and with debris immediately removed so as not to cause a hazard or annoyance to pedestrians. Approval to maintain the outdoor dining area during the day of the Bristol Fourth of July Celebration in any year ~~will need~~ shall also require approval by the Bristol Fourth of July Committee, Town Council or appropriate staff.

~~(d-e) *Suspension, Revocation, and modification of license and penalty for violations.*~~

Any infraction of this section will be grounds for ~~immediate fine, suspension or~~ revocation of this license. Individuals or businesses found in violation of the provisions of this section are also subject to a fine not to exceed \$50.00 for the first offense, a fine not to exceed \$100.00 for the second and subsequent offenses in addition to any other fine assessed for any general offense pursuant to this Code. ~~For imminent public health and safety concerns, such cause and subject to later review by the Town Council,~~ the Town Administrator may suspend, revoke or modify any outdoor dining license at any time subject to later review by the Town Council. In addition, the Town Council may ~~at any time, for due cause shown and with notice and hearing,~~ levy a fine, and/or suspend, revoke or modify an outdoor dining license, without cause. ~~Individuals or businesses found in violation of the provisions of this section are also subject to a fine not to exceed \$50.00 for the first offense, a fine not to exceed \$100.00 for the second and subsequent offenses in addition to any other fine assessed pursuant to this Code.~~

CZB

Ordinance #2023-05 – CHAPTER 25 – STREETS, SIDEWALKS AND OTHER PUBLIC PLACES -  
ARTICLE I. - STREETS, SIDEWALKS AND PARKS –

Sec. 25-16 Seasonal outdoor seating on State Street - REPEALED

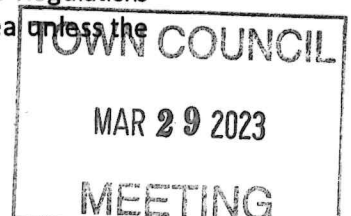
Sec. 25-17, Seasonal use of public streets for outdoor dining by business establishments.

(a) *Purpose.* The following rules and regulations are intended to protect public health and safety and to provide restaurants and food service vendors one-stop permitting for approval of outdoor dining on public property within the existing on-street parking areas, excluding the handicap spaces.

(b) *Incorporation of Design Guidelines and Manual.* The Town of Bristol Outdoor Dining Design Guidelines and Manual, dated *March 2023* and as may be further amended from time to time by the Town Administrator (the "Manual") is hereby incorporated by reference, and shall govern the Approval Process, the Operational Requirements, the Construction Requirements and the Design and Material Requirements, except where contrary to any provision of this Section of the Code of Ordinances. In the event of a conflict between the Manual and this Section of the Code, the terms of this Section of the Code shall prevail.

(c) *License required.* Business establishments must make application to the Town Council for an annual license or a temporary day or week license, to use the on-street parking areas, excluding handicap spaces, in front of their establishments for outside dining. Each application shall contain:

- (1) The name, address and owner of the business making application.
- (2) The name, address and owner of the real estate wherein the business is located.
- (3) A line drawing or plot plan showing the entire parking area to be used along with the number and placement or location of tables and seats thereon and approximate dimensions of each.
- (4) Photos or other graphic representation including color and material of furniture and other accessories (umbrellas, lights, etc.) to be installed.
- (5) A schedule of hours of operation of the restaurant and the outside dining area.
- (6) Proof that the outdoor dining area will comply with applicable building codes, health department regulations, and the Rhode Island Department of Business Regulations (DBR). Alcoholic beverages may not be served in the outside dining area unless the



appropriate license is first obtained and/or modified to include the permitted area and only after obtaining approval from the Town Council.

- (7) Establishments shall accommodate handicapped persons in the outside dining areas and shall include dimensions and grading on the plan to show compliance per ADA Regulations. The Building Inspector shall specifically approve the location/ placement of all outside furniture, including but not limited to tables, chairs, umbrellas, barriers, to ensure safe and adequate ingress and egress.
- (8) The area in which tables and chairs may be placed and patrons may be served shall be known as the "designated area." The designated area shall be enclosed and clearly delineated by means of a barrier specified on the plan. The designated area must be clearly delineated by objects such as planters, fences, or other appropriate means. All objects, including dining furniture, must remain entirely within the designated area. No part of the outside dining area, object (s) used to delineate the designated areas or other objects such as the tip of umbrellas shall encroach upon the sidewalk outside the designated area or encroach upon any part of the frontage of the adjacent premises, right-of-way or alley. All patrons must enter and exit through the designated areas. Barriers are required where the edge of any dining area would encounter or has the potential to encounter motor vehicles.
- (9) Proof of liability insurance from a company licensed to do business in the state and in a form satisfactory to the Town Solicitor, of no less than \$1,000,000.00 protecting the Town from all claims and causes of action for personal injury or property damage resulting from use of this license.
- (10) The applicant will obtain and file with the application to the Town Council approval by the Building Inspector, Police Chief, Fire Chief, Public Works Director, and the Community Development Director.
- (11) Applicants shall pay a flat fee of \$100.00 per season for such license for Outdoor Dining Application payable to the Town of Bristol.

(d) *Additional rules and restrictions.*

All tables and chairs must be removed from parking area upon order of the Town Administrator if special events require it or if a significant storm may require it. The entire sidewalk /dining area in front of a business establishment will be kept at all times neat, clean and with debris immediately removed so as not to cause a hazard or annoyance to pedestrians. Approval to maintain the outdoor dining area during the day of the Bristol Fourth of July Celebration in any year shall also require approval by the Bristol Fourth of July Committee.

(e) *Suspension, revocation, and modification of license and penalty for violations.*

Any infraction of this section will be grounds for fine, suspension or revocation of this license. Individuals or businesses found in violation of the provisions of this section are also subject to a fine for any general offense pursuant to this Code. For imminent public health and safety concerns, , the Town Administrator may suspend or modify any outdoor dining license at any time subject to later review by the Town Council. In addition, the Town Council may , for due cause shown and with notice and hearing, levy a fine, and/or suspend, revoke or modify an outdoor dining license..

DRAFT

## FIRST READING

ORDINANCE No. 2023-06AN ORDINANCE IN AMENDMENT TO CHAPTER 11  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 11 of the Ordinances of the Town of Bristol be amended as follows:

CHAPTER 11  
FEES AND CHARGES

\* \* \*

## Sec. 11-1. - Comprehensive schedule of fees.

The following fees are imposed:

[Excerpt of table]

TOWN COUNCIL  
MAR 29 2023  
MEETING

|      |             |   |                               |
|------|-------------|---|-------------------------------|
| (42) | Beach fees: |   |                               |
|      | * * *       |   |                               |
|      | (A)         | One Day permit for weekdays:                                |                               |
|      | 1.          | Bristol residents.....                                      | <del>5.00</del> <u>10.00</u>  |
|      | 2.          | Nonresidents.....   | <del>10.00</del> <u>20.00</u> |
|      | 3           | In-town registered buses.....                               | <del>20.00</del> <u>30.00</u> |
|      | 4.          | Nonresident buses .....                                     | <del>40.00</del> <u>60.00</u> |
|      | (b)         | One day permit for Saturdays, Sundays, and holidays:        |                               |
|      | 1.          | Bristol residents .....                                     | <del>10.00</del> <u>15.00</u> |
|      | 2.          | Nonresidents .....  | <del>20.00</del> <u>30.00</u> |
|      | 3.          | In-town registered buses .....                              | <del>20.00</del> <u>30.00</u> |
|      | 4.          | Nonresident buses .....                                     | <del>40.00</del> <u>60.00</u> |
|      | (c)         | Season pass:  |                               |
|      | 3.          | Bristol residents—Veterans and <u>active Military</u> ..... | Free                          |

This Ordinance shall take effect upon its passage.



Warren Rensehausen, CPRP  
Director of Parks & Recreation  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

Tim Shaw  
Asst. Director of Parks & Recreation  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



RECREATION BOARD

- N. Diane Davis
- KARL ANTONIYICH
- NANCY HORNE
- CRYSTAL PACHECO
- MIKE CABRAL
- DONALD SQUIRES
- JOSEPH DEMELO

### MEMORANDUM

To: Steven Contente  
Town Administrator

From: Warren Rensehausen, CPRP  
Director  
Bristol Parks and Recreation Department

Date: February 16, 2023

Re: Beach fee increase request

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2023 FEB 17 AM 11:54

The Department of Bristol Parks and Recreation would like to propose the following fees for the beach;

| Category                         | Current | Proposed |
|----------------------------------|---------|----------|
| Weekday – resident               | \$5     | \$10     |
| Weekday – non resident           | \$10    | \$20     |
| Weekday – resident bus           | \$20    | \$30     |
| Weekday – non resident bus       | \$40    | \$60     |
| Weekend/holiday resident         | \$10    | \$15     |
| Weekend/holiday non resident     | \$20    | \$30     |
| Weekend/holiday resident bus     | \$20    | \$30     |
| Weekend/holiday non resident bus | \$40    | \$60     |

*Handwritten signature and date: 2-17-23*

TOWN COUNCIL  
 MAR 01 2023  
 MEETING

We would like to suggest that we add Active military to the veteran category, still a no charge



LICENSE REQUEST: **ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)**

**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

**ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)**

FOR: Bristol 4th of July Block Party/Dan  
ADDRESS: Bristol Town Common, basketball court  
and gazebo if needed.  
APPLICANT: Susan V. Nerone - 4th of July Co. member  
TYPE OF ENTERTAINMENT: DJ - Sean Palumbo  
DATE OF EVENT: 6-17-2023 TIME OF EVENT: 6-10 pm

- One Day Dancing & Entertainment License (Non-Profit) Petition  
*payable after Council approves license*
- Sketch of proposed location for entertainment

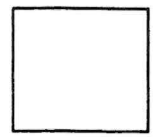
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 FEB 27 AM 8:10

Please attend the Council Meeting on March 29, 2023  
Petition must be returned by  
Mailed:  
Date Received: 2-27-2023

\*SIGNATURE: Susan V. Nerone  
NAME: Susan V. Nerone  
ADDRESS:  
TOWN: B  
DATE OF BIRTH:  
BUSINESS TELEPHONE:  
HOME TELEPHONE:  
EMAIL: Susan.Nerone@bristolri.gov

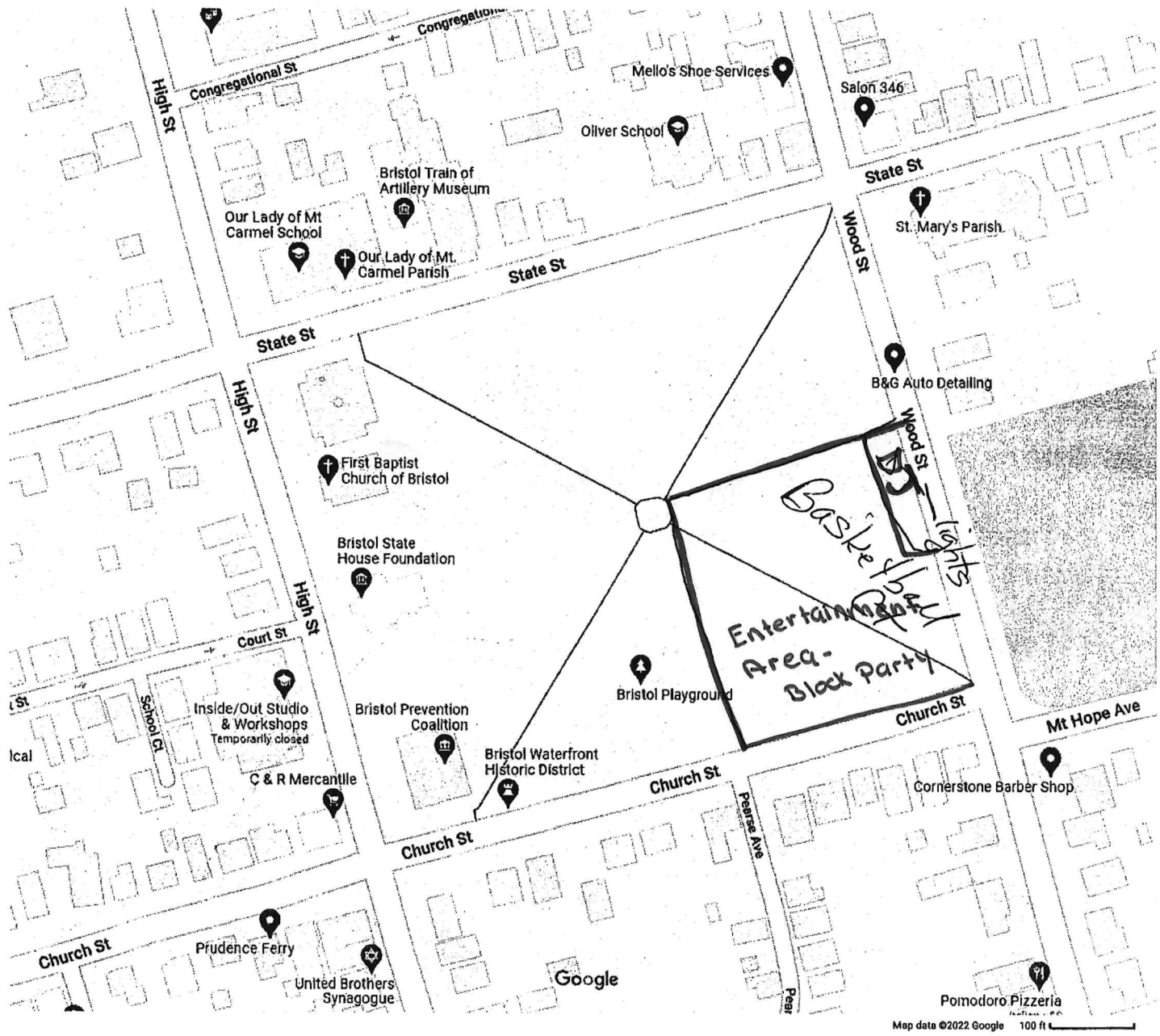
**TOWN COUNCIL**  
MAR 29 2023  
**MEETING**

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: February 27, 2023

RE: Susan V. Nerone, for Bristol Fourth of July  
Committee - Request One-Day Dancing and Entertainment  
License for Block Party/Dance located at the Town  
Common, June 17, 2023 from 6PM - 10:00PM

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerks office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



D1A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** February 27, 2023  
**Re:** License Recommendation, March 29 Council Meeting

The fire department has reviewed the license request presented as follows:

1. One-day Dancing & Entertainment  
 Susan V. Nerone for Bristol 4<sup>th</sup> of July Committee  
 Town Common 1800-2200

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

2023 FEB 28 PM 12:31

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Concurrence*  
*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

D1B



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 02-27-2023

**PETITION DESCRIPTION:**

Susan V. Norone, Bristol Fourth of July Committee request for one-day Dancing and Entertainment license to hold a Block Party/Dance at the Town Common, June 17, 2023 from 6pm until 10pm.

**PERSON/S FILING PETITION:** Susan Norone

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 MAR 22 PM 3:08  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

Susan Nerone from the Fourth of the July Committee is requesting a Dance and Entertainment license to hold a Block Party Dance on Saturday June 17,2023 from 6:00pm until 10pm. This is an annual event held at this location by the Fourth of July Committee. A check of our records showed no reported issues during past events. A detail officer will need to be requested through our detail request process. After reviewing this petition, there is no known reason to deny the approval of this petition, provided that all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-22-2023

TOWN COUNCIL  
MAR 29 2023  
MEETING

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

Warren Rensehausen, CPRP  
Director of Parks & Recreation  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

Tim Shaw  
Asst. Director of Parks & Recreation  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



DIC

RECREATION BOARD  
N. Diane Davis  
KARL ANTONEVICH  
NANCY HORNE  
CRYSTAL PACHECO  
MIKE CABRAL  
DONALD SQUIRES  
JOSEPH DEMELO



# MEMORANDUM

2023 MAR 20 AM 8:43  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

To: Steven Contente  
Town Administrator

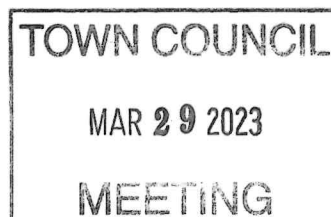
From: Warren Rensehausen, CPRP  
Director  
Bristol Parks and Recreation Department

Date: March 17, 2023

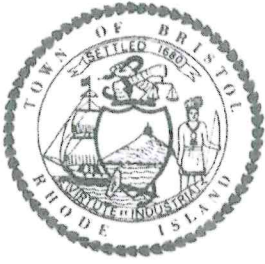
Re: Annual Fourth of July Committee request for one – day dancing and entertainment license for block dance on the Bristol Town Common, June 17, 2023

The Department of Bristol Parks and Recreation supports the 4<sup>th</sup> of July Committee's request, and ask the following;

- Allow open access to Town Common and any sidewalk or walkway in the vicinity.
- Remove any rubbish that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Town Common from this event.
- Contact the Parks & Recreation Department for access to power the day of the event.



*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



TOWN OF BRISTOL  
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

D1D

MEMORANDUM

TO: Steven Contente  
Town Administrator

FROM: Christopher J. Parella  
Director of Public Works

DATE: March 22, 2023

RE: Susan V. Nerone, for Bristol Fourth of July Committee – Request One-Day  
Dancing and Entertainment License for Block Party/Dance at the Town  
Common, June 17, 2023

2023 MAR 24 PM 12: 17  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection with this request.

Respectfully submitted,

Christopher J. Parella  
Director of Public Works

*Concun*  
*Am* *Intents*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING





# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

The Benjamin Church Manor Tenants Association is  
requesting an annual Senior Citizens Bingo License as  
authorized under RIGl Sections- 11-19-30 through 11-19-41.

Authorization to conduct senior citizens bingo has been  
granted by the RI State Police Charitable Gaming Unit and a  
copy is attached.

Your consideration in this matter is greatly appreciated.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAR -6 AM 9:12

TOWN COUNCIL  
MAR 29 2023  
MEETING

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2)  
Wednesdays prior to the Town Council meeting  
to appear on the docket of the  
March 29, 2023  
meeting for review and possible action. It is  
Council policy that action may not be taken on  
petitions unless recommendations, if necessary,  
from appropriate departments are received prior  
the Council meeting.

**DATE REC'D:**

SIGNATURE: Paula Ferreira

NAME: Paula Ferreira

ADDRESS:

TOWN:

BUSINESS:

PHONE:

TOWN COUNCIL  
MAR 29 2023  
MEETING



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: March 6, 2023

RE: Paula Ferreira, The Benjamin Church Manor Tenants  
Association, re requesting for an annual Senior  
Citizens Bingo License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



**RHODE ISLAND STATE POLICE**

**Charitable Gaming Unit**

**311 Danielson Pike**

**North Scituate, RI 02857**

Telephone: (401) 764-5568

June 21, 2022

DZA

**AUTHORIZATION TO CONDUCT SENIOR CITIZENS BINGO**

Benjamin Church Manor Tenants Association

c/o Elizabeth A Patton

1014 Hope Street

Bristol, RI 02809

File No. 522 (08RIX1-776-0F)

Dear Ms. Patton:

This certificate of approval authorizes the above individual of **Benjamin Church Manor Tenants Association**, located at 1014 Hope Street, Bristol, RI 02809, to conduct Senior Citizens Bingo for its members/residents, with total daily prizes not to exceed \$400, at **1014 Hope Street, Bristol, Rhode Island, on Tuesdays**.

Your organization has been assigned **File No. 522**. All correspondence with the Division of State Police must include your designated file number.

This authorization is granted under Sections 11-19-30 through 11-19-41 of the General Laws of Rhode Island, 1956 as amended. No one under the age of eighteen (18) shall be allowed to participate in the game of bingo. The game, which is for recreational purposes, shall be open only to members/residents of the complex and their guests, clarified as follows: EACH RESIDENT IS ALLOWED TO PURCHASE OR REQUEST AN ADMISSION TICKET FOR ONE GUEST, WHICH MUST CLEARLY INDICATE THAT THE HOLDER IS A GUEST AND MUST BE PURCHASED AT LEAST THREE HOURS PRIOR TO THE START OF THE GAME.

It is understood that your organization will comply with the bingo laws and the Rules and Regulations set forth by the Rhode Island State Police pertaining to the game of bingo. The proceeds of the game shall be used for bona fide charitable purposes. Detailed financial records of gross and net receipts for each bingo occasion, as well as expenses and use of bingo funds must be kept by your organization for a period of at least three years. Said records shall be made available to the State Police, upon request.

This certificate of approval is valid until **August 31, 2023**. You must present this certificate of approval to your local licensing authority (Town/City Hall), if required, so that a license may be issued for the particular bingo game or games.

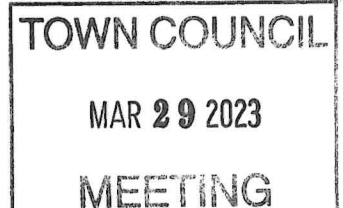
If you have any questions, you may contact the Charitable Gaming Unit at (401) 764-5568.

Sincerely,

**Captain Jaques**

Assistant Detective Commander/Charitable Gaming Unit

Cc: Bristol Police Department & State Fire Marshal



**Benjamin Church Manor Tenants Association File #522**

**List of Individuals Authorized to Conduct Bingo  
Expires August 31, 2023**

Elizabeth A Patton  
Paula Jean Ferreira  
Jody M Archambault

### C. Procedure for Special Bingo Games

D2B

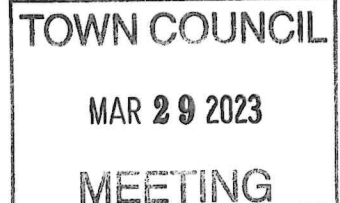
1. To obtain permission from the Department, eligible charitable organizations should obtain a bingo application (Form SP-4.1) from the Charitable Gaming Unit at State Police Headquarters, at any State Police Barracks, or on the State Police website.
2. After completing the special bingo application, the charitable organization shall submit to the Charitable Gaming Unit for approval at least sixty (60) days prior to the date of the annual or semi-annual event.
3. After the Department issues a certificate of approval, the charitable organization must apply to the local licensing authority and comply with any local licensing requirements, fees and procedures.
4. After completion of the bingo occasion, the charitable organization shall complete the financial report (Form SP-2.1) and within seven (7) days file the same with the Department and the local licensing authority, if required to do so.
5. Annual or semi-annual bingos must remain within the overall prize limits specified in § 2.3 of this Part and are subject to the requirements of the sections on Enforcement and Penalties.

### 2.13 Bingo Games at Senior Citizens Housing

- A. R.I. Gen. Laws § 11-19-32.1 entitled "Senior Citizens Housing - Bingo Allowed" provides: "Notwithstanding any other provision of this chapter to the contrary, any organization of senior citizens may promote, carry on or conduct within their own senior citizens housing project, a bingo game, with total daily prizes not to exceed four hundred dollars (\$400). The game shall be for recreational purposes and shall be open only to senior citizens who are residents of the housing project where the game is held and their guests. Bingo games shall be limited to three (3) days per calendar week and shall be operated and managed solely by the residents of the housing projects. Admission to a bingo game shall only be by admission ticket which may be purchased only by a resident. Each resident shall be allowed to purchase one ticket for a guest. The guest ticket must clearly indicate that the holder is a guest and must be purchased at least three (3) hours prior to the start of the bingo game."

### 2.14 Bingo Games at Senior Citizens Centers

- A. R.I. Gen. Laws § 11-19-32.2, entitled "Senior Citizens Center - Bingo Allowed" provides: "Notwithstanding any other provision of this chapter to the contrary, any organization which operates a public senior citizens center or senior center may obtain a permit approved by the Department to conduct bingo games in said



senior citizens center or senior center for up to five (5) calendar days per week, excluding Sundays.”

B. General Requirements for Bingo at Senior Citizens Centers:

1. All bingo games are conducted on the premises of the center's facility;
2. All participants are fifty-five (55) years of age or older; provided, this shall not prohibit a person who is less than fifty-five (55) years of age from assisting a senior citizen in playing the game;
3. All bingo game operators are sixty (60) years of age or older and receive no compensation for serving as operators;
4. The total daily prizes shall not exceed four hundred dollars (\$400); and
5. All proceeds of the game shall be limited in use to the following:
  - a. To pay winners monetary prizes;
  - b. To defray any costs directly related to conducting the games; and/or
  - c. To defray costs of services the center's facility provides.

C. Procedures for Bingo at Senior Citizens Centers

1. To obtain annual permission from the Department, eligible charitable citizens centers should obtain a bingo application (Form SP-4) from the Charitable Gaming Unit at any State Police Barracks, or on the State Police website.
2. After completing the bingo application, send the application with the application fee to the Rhode Island State Police Charitable Gaming Unit at 311 Danielson Pike, North Scituate, RI 02857. The Charitable Gaming Unit will review the application and determine if the applying organization is qualified to run the game.
3. After the Department issues a certificate of approval, the senior citizens center must apply to the local licensing authority and comply with any local licensing requirements, fees and procedures.
4. After completion of each bingo occasion, the senior citizens center shall complete and maintain a bingo Financial Report (Form SP-2.1), as well as records relating to the expenditures of net proceeds raised by the game. These records shall be available to the Department, any member of the organization or any interested party.



DZC

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** March 17, 2023  
**Re:** License Recommendation, March 29 Council Meeting

2023 MAR 20 PM 2:00

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- Bingo  
 Paula Ferreira for The Benjamin Church Manor Tenants Association  
 1014 Hope St.  
 Annual License

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

DZD



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 03-06-2023

**PETITION DESCRIPTION:**

Paula Ferreira, The Benjamin Church Manor Tenants Association, requesting an annual Senior Citizens Bingo License

**PERSON/S FILING PETITION:** Paula Ferreira

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 MAR 22 PM 3:08

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

After Reviewing this petition, there is no known reason for denial of this license to hold Senior Citizens Bingo, provided that all guidelines set forth by this application, and all Laws and Ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-20-2023

TOWN COUNCIL  
MAR 29 2023

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator





LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**

Expires: **July 1, 2023**

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAR -7 PM 12:55

**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

**DANCING & ENTERTAINMENT LICENSE**

NAME OF ESTABLISHMENT: O'Brien & Brough

ADDRESS: 500 Wood St Unit 112

NAME OF APPLICANT: Adam O'Brien

HOURS OF OPERATION: Thurs 5-9pm, Fri 5-10pm, Sat 12-10pm, Sun 2-6pm

- Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)
- Sketch of proposed location for entertainment

Please attend the Council Meeting on March 29, 23

Petition must be received two weeks prior to Town Council meeting.

Mailed:

Date Received: 3.7.23

\*SIGNATURE: [Signature]  
NAME: Adam O'Brien

ADDRESS: \_\_\_\_\_  
TOWN: B  
DATE OF E \_\_\_\_\_  
BUSINESS \_\_\_\_\_  
HOME TEL \_\_\_\_\_  
EMAIL: a

**TOWN COUNCIL**  
**MAR 29 2023**  
**MEETING**

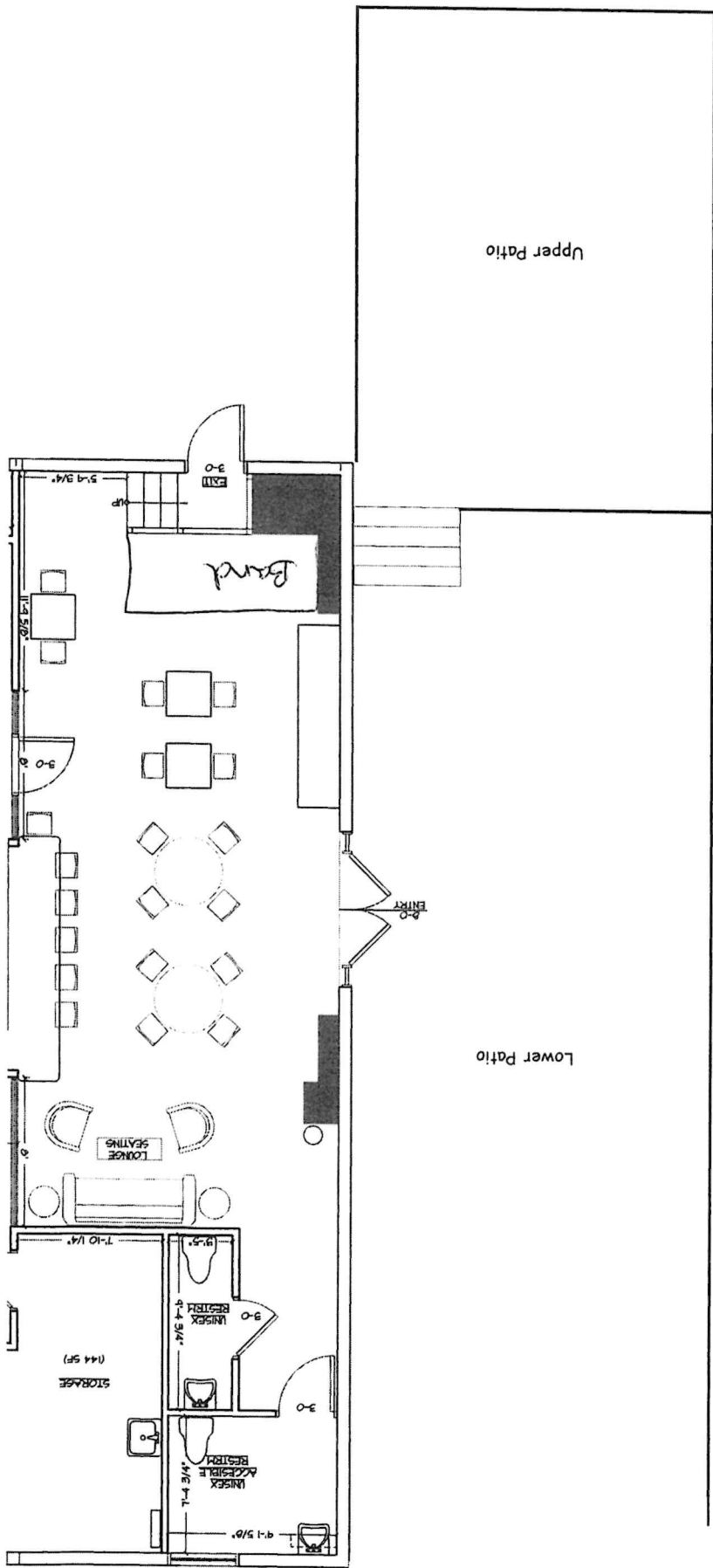
TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS

**TOWN COUNCIL**  
**MAR 29 2023**  
**MEETING**





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: March 7, 2023

RE: Adam O'Brien, O'Brien & Brough, 500 Wood Street  
Unit 112 - Request for Dancing and Entertainment  
License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



D3A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** March 9, 2023  
**Re:** License Recommendation, March 29 Council Meeting

2023 MAR 13 AM 10:35

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- Dancing & Entertainment  
 Adam O'Brien for O'Brien & Brough  
 500 Wood St., Unit 112

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*concern*  
*Am Intents*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

D3B



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 03-07-2023

**PETITION DESCRIPTION:**

Adam O'Brien, O'Brien & Brough, 500 Wood St. unit 112-request for a dancing and entertainment license

**PERSON/S FILING PETITION:** Adam O'Brien

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 MAR 22 PM 3:09  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

Adam O'Brien is requesting a Dance and Entertainment license for O'Brien & Brough, 500 Wood St. A review has been conducted for noise complaints for this establishment. No complaints or violations have been found. After reviewing the petition there is no known reason to deny this petition provided the petitioner follows all Laws and Ordinances pertaining to such license to include acceptable noise levels set forth by the Noise Ordinance.

If approved by the Town Council, I recommend a 6-month review be conducted to ensure that we do not have an increase in noise complaints.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-22-2023

*Concern  
the interests*

TOWN COUNCIL  
MAR 29 2023  
MEETING

STEVEN CONTENTE  
Town Administrator

D3. Jordan Sawyer D/B/A Brick Pizza Co. 500 Wood Street Unit 211, re request for modification of license to extend hours of liquor sales from 11:00 PM to 1:00 AM Monday-Sunday

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Community Development

c. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira- Voted unanimously to approve a modification of the Class BV liquor license to extend the hours of operation to 12 AM (Monday-Sunday) with a six-month review per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

TOWN COUNCIL  
SEP 21 2022  
MEETING

TOWN COUNCIL  
MAR 29 2023  
MEETING



LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**  
REQUEST FOR MODIFICATION

**PETITION TO THE TOWN COUNCIL:**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a **BV INTOXICATING BEVERAGE LICENSE**

NAME OF ESTABLISHMENT: Brick Pizza Co.

ADDRESS: 500 Wood street, Unit 211, Bristol, RI 02809

APPLICANT NAME: Jordan Sawyer

CURRENT HOURS OF OPERATION: Mon:4pm-11:30pm, Thu-Fri 4pm:-11:30pm, Sat-Sun 12pm-11:30pm

PROPOSED HOURS OF OPERATION: Mon:4pm-1am, Thu-Fri 4pm:-1am, Sat-Sun 12pm-1:00ar  
Goal: 7 Days 12pm-1am

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

Fee for License: \$1300 per year plus advertising  
Also required is Victualling License: \$75/year  
(Payable after Council approves the license.)

Please attend the Council Meeting on:

\*SIGNATURE: *J. Sawyer*

NAME: Jordan Sawyer

ADDRESS: 45 Kickemuit Ave  
(PLEASE PRINT NAME OF APPLICANT)

TOWN: Bristol  
(ADDRESS OF APPLICANT)

**PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.**

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: (401) 396-5262

HOME TELEPHONE #: (516) 644-7354

Date Received: \_\_\_\_\_

EMAIL: jordan@eastbayrestaurantgroup.com

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.**

**TOWN COUNCIL**  
**MAR 29 2023**  
**MEETING**

**TOWN COUNCIL**  
**SEP 21 2022**  
**MEETING**



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

July 27, 2022

TO: Steven Contente, Town Administrator  
FROM: Kevin M. Lynch, Chief of Police  
SUBJECT: Jordan Sawyer D/B/A Brick Pizza Co. 500 Wood Street Unit 211, request for ordinance change to Sec 17-82 (4)(a) to modify granted B-V license and closing time from 11pm to 1am.

Mr. Administrator:

Lt. Wozny has reviewed the petitioner's request and I agree with his recommendation. Please see attached.

Respectfully submitted,

Kevin M. Lynch  
Chief of Police

KML/RW

Attachments

*Concun*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING

TOWN COUNCIL  
AUG 03 2022  
MEETING

TOWN COUNCIL  
SEP 21 2022  
MEETING





KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## MEMORANDUM

TO : CHIEF KEVIN M. LYNCH  
VIA : PROPER CHANNELS  
FROM : LIEUTENANT ROMAN WOZNY

DATE: 07-25-2022

SUBJECT : JORDAN SAWYER DBA BRICK PIZZA CO. REQUEST FOR  
ORDINANCE CHANGE TO SEC. 17-82 (4)(A) TO MODIFY  
GRANTED LICENSE CLOSING TIME FROM 11PM TO 1AM

Sir,

Jordan Sawyer dba Brick Pizza is requesting an ordinance change to sec. 17-82(4)(a) to modify the granted B-V license and closing time from 11pm to 1am.

We conducted a check of calls for service for the establishment during the last 6 months. No calls for service or complaints were found for this establishment. It should be noted that this establishment is situated in a residential area of town, therefore, if the Town Council approves this extension, I recommend another 6-month review be conducted to ensure that we don't have an increase in complaints or calls for service to the establishment.

Respectfully submitted,

*Lt. Roman Wozny*  
Lieutenant Roman Wozny



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

September 15, 2022

2022 SEP 15 PM 3: 04  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: J. Sawyer, Petition for extended Liquor Sales Hours

I have reviewed the above petition and note that the petitioner has requested extended hours until 1:00 a.m.; however, the proposed ordinance under consideration has a 12:00 midnight closing time. I have no objection to the extended liquor sales hours subject to the provisions of the ordinance.

Thank you for the opportunity to comment.

*Concun*  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING

~~TOWN COUNCIL  
SEP 21 2022  
MEETING~~



# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 8, 2022  
**Re:** License Recommendation, September 21 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Modification of Existing License Closing time

Jordan Sawyer d/b/a Brick Pizza 500 Wood St., Unit 211

There are no outstanding fire code deficiencies and no objection to the license request.

2022 SEP 15 PM 3:46

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TOWN COUNCIL  
 MAR 29 2023  
 MEETING

TOWN COUNCIL  
 SEP 21 2022  
 MEETING



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: March 3, 2023

RE: Six-Month Review of Jordan Sawyer d/b/a Brick  
 Pizza Co., 500 Wood Street Unit 211, to extend hours  
 of liquor sales **(continued from 9/21/22)**

---

At our 9/21/22 Town Council Meeting the council voted to approve a modification of this Class BV Liquor License to extend the hours of operation to 12AM (Monday - Sunday) with a six-month review.

May we please have your recommendation or the recommendation of the department head you deem appropriate for Council consideration at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
 Attachment



DYA

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** March 17, 2023  
**Re:** License Recommendation, March 29 Council Meeting

2023 MAR 20 PM 2:00

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Six Month Class BV License Review  
 Jordan Sawyer d/b/a Brick Pizza Co.  
 500 Wood St., Unit 211  
 Extension of hours for liquor sales

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*concur*  
*St Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



DYA

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** March 17, 2023  
**Re:** License Recommendation, March 29 Council Meeting

2023 MAR 20 PM 2:00

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Six Month Class BV License Review  
 Jordan Sawyer d/b/a Brick Pizza Co.  
 500 Wood St., Unit 211  
 Extension of hours for liquor sales

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
*Stev Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

DYB



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 03-03-2023

**PETITION DESCRIPTION:**

Six Month Review of Jordan Sawyer d/b/a Bricks Pizza Co. 500 Wood St. Unit 211, to extend hours of liquor sales.

2023 MAR 22 PM 3:09

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**PERSON/S FILING PETITION:** Jordan Sawyer

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

We conducted a check of calls for service for the establishment during the last six months. No calls for service related to the extended hours of liquor sales were found.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-20-2023

TOWN COUNCIL  
MAR 29 2023  
MEETING

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

D4C



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

March 21, 2023

TO: Steven Contente, Town Administrator  
FROM: Edward M. Tanner, Principal Planner / Zoning Officer *EMT*  
RE: Extended Hours of Operation for Liquor License  
Brick Pizza Co. – 500 Wood Street, Unit 211

2023 MAR 22 PM 3:08  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the above petition and have no objections to the request.

Thank you for the opportunity to comment.

*CONCUN*  
*Stm*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING





LICENSE REQUEST: **ONE-DAY DANCING & ENTERTAINMENT LICENSE**

Mar 13, 2023 09:26A  
Receipt Number: 113262  
FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI  
TOWN CLERKS OFFICE

**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

**ONE-DAY DANCING & ENTERTAINMENT LICENSE**

FOR: Bristol Sports Club - Diamond Anniversary Dinner

ADDRESS: 417 Wood Street

APPLICANT: Elisio Castro

TYPE OF ENTERTAINMENT: Music - DJ

DATE OF EVENT: April 15, 2023 TIME OF EVENT: 10pm - 11pm

One Day Dancing & Entertainment License Petition & \$15 Fee  
*payable after Council approves license*

Sketch of proposed location for entertainment

Please attend the Council Meeting on 3.29.23

\*SIGNATURE: *Elisio Castro*  
NAME: Elisio Castro

Petition must be returned by

ADDRESS:  
TOWN: B

Mailed:

DATE OF BUSINESS HOME TEL

Date Received: \_\_\_\_\_

EMAIL: \_\_\_\_\_

2023 MAR 13 AM 9:27  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

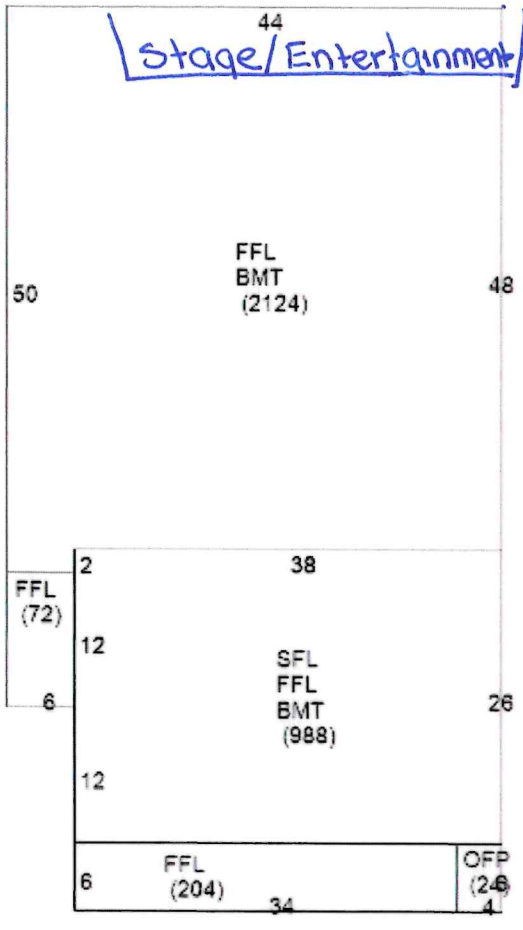
TOWN COUNCIL  
MAR 29 2023  
MEETING

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: March 13, 2023

RE: Elisio Castro, Bristol Sports Club, 417 Wood  
Street - request for One Day Dancing and Entertainment  
License for Diamond Anniversary Dinner, April 15,  
2023, 6PM - 11PM

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



DSA

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** March 15, 2023  
**Re:** License Recommendation, March 29 Council Meeting

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2023 MAR 15 AM 11:23

The fire department has reviewed the license request presented as follows:

- 1. One-day Dancing & Entertainment
  - Elisio Castro for Bristol Sports Club
  - 417 Wood St.
  - April 15, 2023 from 6pm-11pm

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concur  
The Intent*

STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

D5B



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 03-13-2023

**PETITION DESCRIPTION:**

Elisio Castro, Bristol Sports Club, 417 Wood Street-request for one day dancing and entertainment license for Diamond Anniversary Dinner, April 15,2023, 6pm-11pm

2023 MAR 22 PM 3:09  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**PERSON/S FILING PETITION:** Elisio Castro

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

Elisio Castro is requesting a One-Day Dance and Entertainment license for Bristol Sports Club to hold a Diamond Anniversary Dinner. After reviewing the petition there is no known reason to deny this petition provided that the petitioner follows all Laws and Ordinances pertaining to such license to include acceptable noise levels set forth by the Noise Ordinance.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-20-2023

TOWN COUNCIL  
MAR 29 2023  
MEETING

*Concun*  
*the intent*  
STEVEN CONTENTE  
Town Administrator



LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE

Expires: July 1, 2023

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT:

ADDRESS:

549 Metacomb Ave

NAME OF APPLICANT:

Twelve Guns Brewing

HOURS OF OPERATION:

wed - Thur 4-9pm, Fri - Sun 12-10pm

2023 FEB 14 PM 1:07

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

- [x] Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)
[ ] Sketch of proposed location for entertainment

Please attend the Council Meeting on March 29, 2023

\*SIGNATURE: [Signature]
NAME: Kyle Michaud

Petition must be returned by

ADDRESS:

Petition mailed on

TOWN: [ ]

DATE OF

BUSINESS

HOME TEL

Date Received:

EMAIL: [ ]

TOWN COUNCIL
MAR 29 2023
MEETING

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

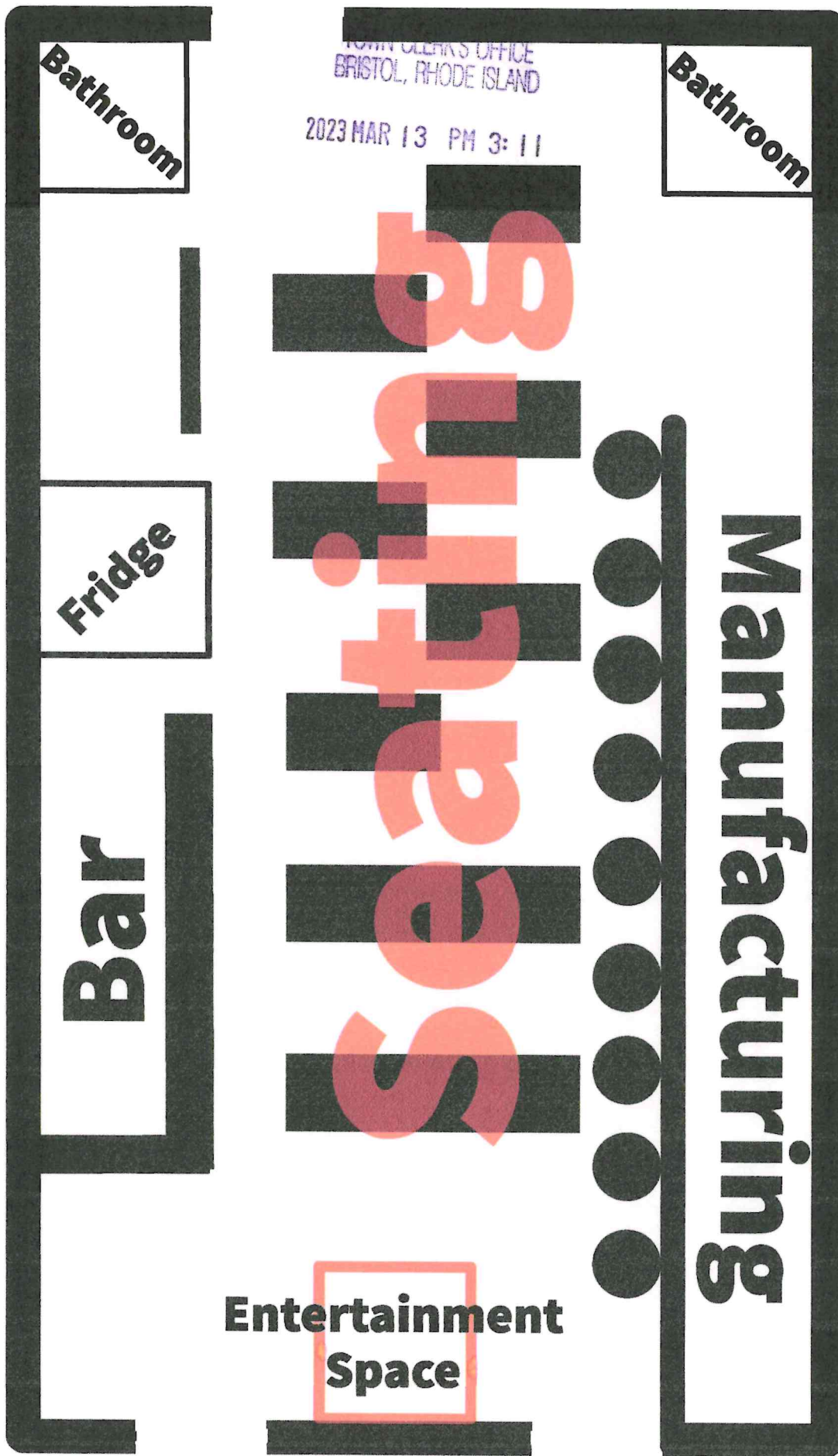
2023 MAR 13 PM 2:25

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2023 MAR 13 PM 3: 11

*Twelve Guns Brewing*



**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: March 13, 2023

RE: Kyle Michaud, Twelve Guns Brewing, 549 Metacom  
Avenue - Request a Dancing & Entertainment License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment





D6A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** March 15, 2023  
**Re:** License Recommendation, March 29 Council Meeting

2023 MAR 15 PM 2:12

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- Dancing & Entertainment  
 Kyle Michaud for Twelve Guns Brewing  
 549 Metacom Ave.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

*DOB*



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 03-20-2023

**PETITION DESCRIPTION:**

Kyle Michaud, Twelve Guns Grewing, 549 Metacom Avenue-request for a dancing and entertainment license

**PERSON/S FILING PETITION:** Kyle Michaud

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 MAR 22 PM 3:09

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

Kyle Michaud is requesting a Dance and Entertainment license for Twelve Guns Brewing, 549 Metacom Ave. A review has been conducted for noise complaints for this establishment. No complaints or violations have been found. After reviewing the petition there is no known reason to deny this petition provided the petitioner follows all Laws and Ordinances pertaining to such license to include acceptable noise levels set forth by the Noise Ordinance.

If approved by the Town Council, I recommend a 6-month review be conducted to ensure that we do not have an increase in noise complaints.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-20-2023

*CONCUN*  
*Stm Wozny*

STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING



LICENSE REQUEST: **ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)**

**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

**ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)**

FOR: Bristol Merchant Association

ADDRESS: lower State Street

APPLICANT: Zack Rivers

TYPE OF ENTERTAINMENT: BMA - Event Schedule 2023

DATE OF EVENT: list of Events & Dates Attached TIME OF EVENT: attached

2023 MAR 19 PM 3:19  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- One Day Dancing & Entertainment License (Non-Profit) Petition payable after Council approves license
- Sketch of proposed location for entertainment

Please attend the Council Meeting on March 29, 2023  
Petition must be returned by

\*SIGNATURE: [Signature]  
NAME: BMA Zack Rivers  
ADDRESS: \_\_\_\_\_  
TOWN: B  
DATE OF B \_\_\_\_\_  
BUSINESS \_\_\_\_\_  
HOME TEL \_\_\_\_\_  
EMAIL: Z

TOWN COUNCIL  
MAR 29 2023  
MEETING

Mailed: \_\_\_\_\_  
Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



**Entertainment  
Area / Stage**

## Bristol Merchants Association

### Event Schedule 2023

#### Event/Date

**State Street Spring Fair - April 15<sup>th</sup> 2023 (Saturday) 10 AM – 4PM (150+ People)**

On Lower State St. – Close State Street From Hope St. to Thames St.

The State Street Crafts Fair and Farmers Market is moving into its second year as part of the State Street Event Series, an additional spin off of the State Street Fair. This event features local home made goods, crafts vendors, and live music all day located on lower State Street.

**State Street Art Fair (Spring Arts Fair) - May 13<sup>th</sup> 2023 (Saturday) 10AM – 5PM (200+ People)**

On Lower State St. – Close State Street From Hope St. to Thames St.

The “Spring” State Street Arts Fair was added as a second yearly date to hold the successful State Street Fair Arts Festival. As with the Fall State Street Arts Fair this event features local artists and vendors with live music all day located on lower State St.

**State Street Art Fair (Fall Arts Fair) - September 16<sup>th</sup> 2023 (Saturday) 10AM – 5PM (200+ People)**

On Lower State St. – Close State Street From Hope St. to Thames St.

The “Fall” State Street Arts Fair has been a huge success. The State Street Arts Fair features local artists and vendors with live music all day located on lower State St.

**State Street Harvest Festival and Crafts Fair - October 14<sup>th</sup> 2023 (Saturday) 10AM-4PM (200+ People)**

On Lower State St. – Close State Street From Hope St. to Thames St.

This event will feature local crafts vendors, fall crafts decora, a pumpkin competition, and additional events boosting local participation and shopping along with live music all day.

**Halloween Children's Walk About - October 29<sup>th</sup> 2023 (Sunday) 1PM-3PM**

On Lower State St. – Close State Street From Hope St. to Thames St.

Children's Trick or Treat downtown Bristol (Sunday prior to Halloween)

After having a great success this past year hosting the event in conjunction with the Bristol Police Department we would like to close down the lower portion of State St. this year to ensure safety of the participants as the event has grown.

**Holiday Preview Weekend - November 17<sup>th</sup> & 18<sup>th</sup> 2023 (Friday & Saturday) All Day/Evening**

No Street Closing

All participating downtown merchants are open until 9 pm and serve snacks and have special offerings on Friday Night and Saturday. Santa Clause makes his rounds and all of downtown is lit up and decorated. It is Bristol businesses kick-off to the holiday season. It is also the kick-off of the Snowflake Raffle.

**Snow Flake Raffle - December 17<sup>th</sup> 2023 (Sunday) 4PM-6PM (100+ People)**

On Lower State St. – Close State Street From Hope St. to Thames St.

The snowflake raffle is heading into the 14th year. This is a shop local initiative where patrons receive tickets at their local establishments which give them a chance to win a number of large cash prizes raffled off. This event kicks off during Holiday Preview and runs until the Saturday before Christmas. The raffle takes place at the bottom of State Street with Santa and Jack Frost calling ticket numbers of locals who have dined, shopped and purchased local services during the month prior.

**Downtown Holiday Lights 2023**

The BMA would also like to request that the Christmass lights are kept on downtown through the end of January (January 31st) this coming holiday season. This is the slowest and darkest time of year downtown and having the lights on during this month helps to make it more attractive to patrons. This was requested in previous years and has proven to provide some additional relief during this time of year making the area more festive and inviting.

---

We thank the Council for your continued support of these events as they are a large help to the local businesses.

Thank you,

BMA Board Members (Zachary Rivers, Brenda Santos, Brian Travers, Holly Dirks)



**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: March 15, 2023

RE: Bristol Merchants Association (BMA) re request  
for One-Day Dancing & Entertainment License(s) per the  
2023 Event Schedule see attached

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



D7A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** March 17, 2023  
**Re:** License Recommendation, March 29 Council Meeting

2023 MAR 20 PM 2:00

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One-day Dancing & Entertainment  
 Bristol Merchants Association  
 2023 Event Schedule

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

D7B



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 03-15-2023

**PETITION DESCRIPTION:**

Bristol Merchants Association (BMA) request for one-day Dancing and Entertainment license for 2023 Events & approval of event schedule submitted.

**PERSON/S FILING PETITION:** Zack Rivers

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 MAR 22 PM 3:09  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

Please see attached memo.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-22-2023

*Cancel*  
*TH*  
*Intake*  
STEVEN CONTENTE  
Town Administrator

**TOWN COUNCIL**  
MAR 29 2023  
MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## MEMORANDUM

**TO : CHIEF KEVIN M. LYNCH**

**DATE: 03-22-2023**

**VIA : PROPER CHANNELS**

**FROM : LIEUTENANT ROMAN WOZNY**

**SUBJECT : BRISTOL MERCHANTS ASSOCIATION-2023 EVENTS**

Sir,

Zachary Rivers from the Bristol Merchants Association is requesting to hold the following events during the 2023 calendar year:

- State Street Spring Fair- April 15<sup>th</sup> 10am-4pm (live music) One Officer with vehicle required.
- State Street Spring Art Fair- May 13<sup>th</sup> 10am-5pm (live music) One Officer with vehicle required.
- State Street Fall Art Fair-September 16<sup>th</sup> 10am-5pm (live music) One Officer with vehicle required.
- State Street Harvest Festival and Crafts Fair-October 16<sup>th</sup> 10am-4pm (live music) One Officer with vehicle required.
- Halloween Children's Walk About-October 29<sup>th</sup> 1pm-3pm One Officer with vehicle required.
- Holiday Preview Weekend-Nov 17<sup>th</sup> all day & evening. Patrol will handle checks of area.
- Snowflake Raffle-December 17<sup>th</sup> 4pm-6pm One Officer with vehicle required.

Mr. Rivers is also requesting a Dance and Entertainment license for four of the events listed above. The event coordinator for each event will need to ensure that they are in compliance with the noise ordinance.

Five of the events require closure of lower State Street. Due to the closure and consideration for the number of pedestrian traffic for this type of event, a detail officer with vehicle is required to block off State Street at Hope Street and assist with pedestrian traffic crossing at this location.

This officer will need to be scheduled to start when the road is blocked off for set up and remain at this location until all items are removed from the roadway and opened for motor vehicle traffic. The Merchants association will be responsible for requesting and payment for this detail officer and vehicle. Additionally, State Street at Thames Street will need to be blocked off to motor vehicle traffic with the use of concrete barriers or stationary vehicle/ heavy equipment to prevent a motor vehicle operated with malicious intent or accidentally from entering these pedestrian filled events. Additionally, an officer with a vehicle will need to be requested for the Halloween Walkabout to assist with pedestrian traffic on Hope St. at State St. Holliday preview will not need a detail officer. All checks will be conducted by officer on duty.

We will be in contact with Mr. Rivers regarding the setup of these events.

A representative from the BMA will need to coordinate with the Department of Public Works for the posting of the no parking signs which will need to be posted at least 24 hours prior to the start of the event.

After reviewing this petition, there is no known reason to deny the approval of these event, the Dance and Entertainment license and closure of lower State Street, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

*Lt. Roman Wozny*

Lieutenant Roman Wozny

January 30, 2023

To whom it may concern,

I, Vatche Avedissian, of Vache Avedissian LLC d/b/a Classic Pizza and Grill- 349 Metacom Ave no longer wish to hold my Class B Victualler limited license.

I will continue to hold my victualling license only.

Thank you for your continued support throughout the years.

Sincerely,



VATCHE AVEDISSIAN LLC  
d/b/a Classic Pizza & Grill  
349 Metacom Avenue

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 JAN 30 AM 11:12

TOWN COUNCIL  
MAR 29 2023  
MEETING

**E2.** Town Clerk Cordeiro memo re notification of Class B Limited Liquor licenses

TOWN COUNCIL  
FEB 08 2023  
MEETING

Sweeney/Teixeira - Voted unanimously to refer to the solicitor to draft an ordinance amendment to reduce the Class "B" limited liquor license by one and consider the matter at the second reading to be held on March 29, 2023

Cesspool License - Expires March 31, 2023

| Establishment           | Contact Name           | Street             | Town               |
|-------------------------|------------------------|--------------------|--------------------|
| Croome Sanitation, Inc. | Earl T. P. Croome, Jr. | 26 Hillside Avenue | Rehoboth, MA 02769 |
| J & K Sanitation, Inc.  | Stephen Bragantin      | 567 Metacom Avenue | Warren, RI 02885   |

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: March 8, 2023

RE: Cesspool License Renewals 2023-2024

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



**Town of Bristol, RI**  
**WATER POLLUTION CONTROL DEPARTMENT**  
2 PLANT AVENUE  
BRISTOL, RI 02809-3015  
(401) 253-8877 fax: (401) 253-2910

*E2A*

TOWN HALL  
10 COURT STREET  
BRISTOL, RI 02809  
(401) 253-7000

Jose' J. Da Silva, Superintendent

3/13/2023

TO: Steven Contente  
Town Administrator

2023 MAR 15 AM 10:13  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

RE: Cesspool Renewals

I have received the list for Cesspool License Renewals and have no objection to their approval.

Respectfully,

Jose' Da Silva  
Superintendent  
Bristol WPCF

*concern  
AM [unclear]*

TOWN COUNCIL  
MAR 29 2023  
MEETING



Tattoo License - Expires March 31, 2023

| Establishment               | Contact Name | Street             | Town        |
|-----------------------------|--------------|--------------------|-------------|
| Hailey Jean's Tattoo        | Audrey Mello | 208 Gooding Avenue | Bristol, RI |
| Bold and Old Tattoo Company | Robert Gobin | 11 Gooding Avenue  | Bristol, RI |

TOWN COUNCIL  
MAR 29 2023  
MEETING

Permanent Tattoo License - Expires March 31, 2023

| <b>Establishment</b> | <b>Contact Name</b> | <b>Street</b>   | <b>Town</b> |
|----------------------|---------------------|-----------------|-------------|
| Kimberly Parent      | Avalon Medical Spa  | 577 Hope Street | Bristol, RI |



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: March 8, 2023

RE: Tattooing License Renewals 2023-2024

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809 **E3A**  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 03-08-23

**PETITION DESCRIPTION:**  
Tattooing License renewals 2023-2024

2023 MAR 22 PM 3:09  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**PERSON/S FILING PETITION:**

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

The Following Tattooing Facilities are requesting a license renewal for 2023/2024:

- Hailey Jean's Tattoo      208 Gooding Ave.
- Bold and Old Tattooing    11 Gooding Ave.
- Kimberly Parent            577 Hope St.

A check has been conducted for calls for service to these locations during the past year. No complaints or calls for service have been logged. There is no known reason to deny the requested renewals, provided that all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-20-2023

TOWN COUNCIL  
MAR 29 2023  
MEETING

*Concun*  
*Am*  
*Int*  
STEVEN CONTENTE  
Town Administrator

E3B



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

March 21, 2023

TO: Steven Contente, Town Administrator

FROM: Edward M. Tanner, Principal Planner / Zoning Officer *EMT*

RE: **Tattooing License Renewals**

**Hailey Jean's Tattoo – 208 Gooding Avenue**

**Bold and Old Tattoo Company – 11 Gooding Avenue**

**Avalon Medical Spa (permanent tattoo license) – 577 Hope Street**

2023 MAR 22 PM 3:08  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the above petitions and have no objections to the requests. Each establishment is zoned properly.

Thank you for the opportunity to comment.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING

2nd Reading



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:

I would like to petition the town for handicap parking in front of 109 Constitution St. I do not have driveway parking and it is difficult to find space to park (My plate No. is NR-214)



2023 FEB - 1 AM 11:35 TOWN CLERK'S OFFICE BRISTOL, RHODE ISLAND

TOWN COUNCIL MAR 29 2023 MEETING

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the

meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

TOWN COUNCIL MAR 01 2023 MEETING

SIGNATURE: Leta Anderson Cain

NAME: Leta Cain

ADDRESS:

TOWN:

BUSINESS

RESIDENT

TOWN COUNCIL MAR 29 2023 MEETING

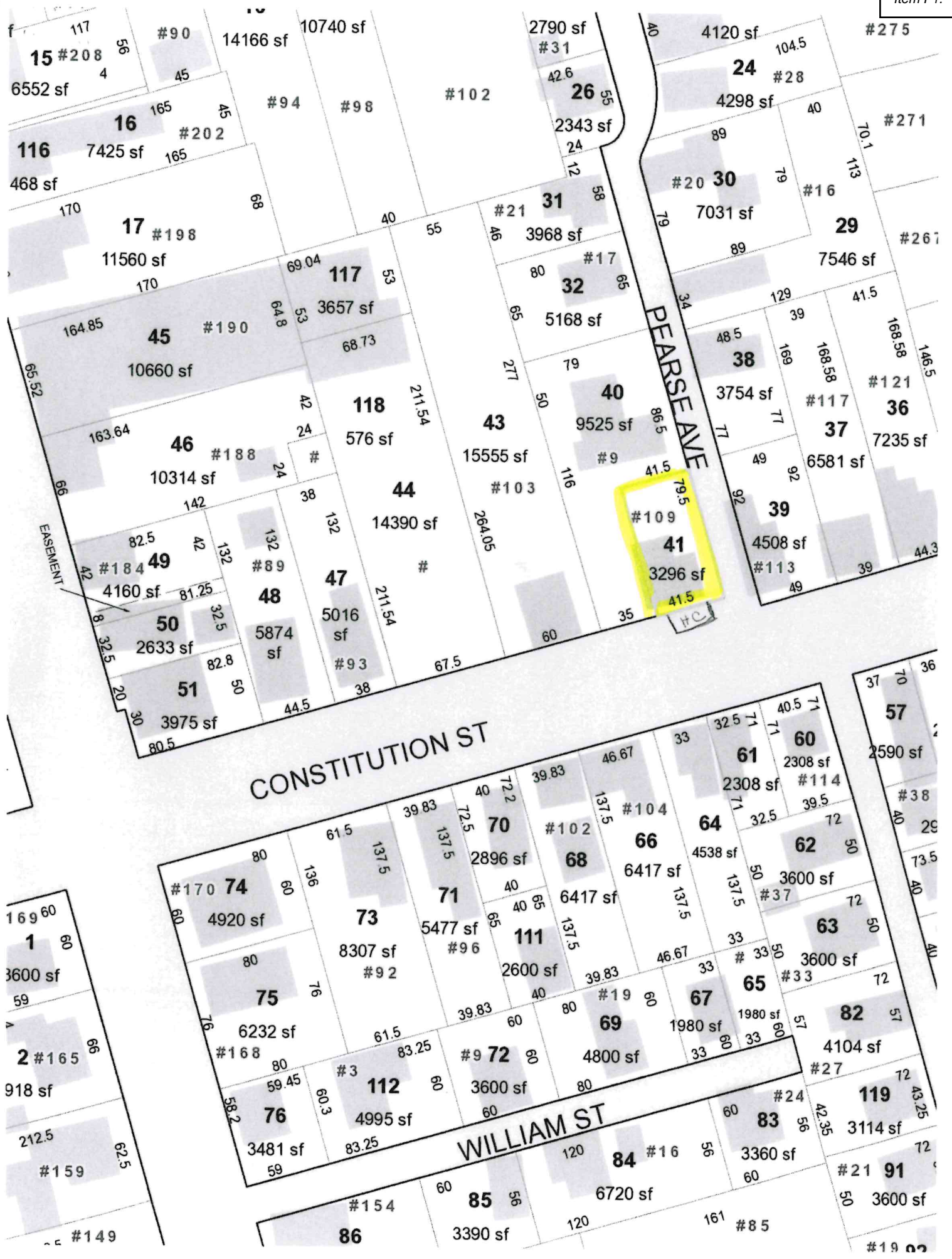
**F1.** Leta A. Cain, 109 Constitution Street, request for an accessible parking space **(1st reading)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

**TOWN COUNCIL**  
**MAR 01 2023**  
**MEETING**

Sweeney/Teixeira - Voted unanimously to consider this action to constitute the first reading of a request for an accessible parking space and to continue the said matter until March 29, 2023, for second reading





FRONT

Item F1.



**220648**



EXPIRES:

 **OCT** 2023  
RHODE ISLAND 3



**RHODE ISLAND  
DISABILITY  
PARKING PERMIT**



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: February 1, 2023

RE: Leta A. Cain, 109 Constitution Street, request  
for an accessible parking space

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 1, 2023.

**All items for this docket must be received in the Clerks office before 12:00 noon on February 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment

F1A



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 02-01-2023

**PETITION DESCRIPTION:**

Leta A. Cain, 109 Constitution St., request for an accessible parking space

PERSON/S FILING PETITION: Leta A. Cain

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 FEB 22 AM 8:55  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
*CONCUR*  
 STEVEN CONTENTE  
 Town Administrator

**NOTES:**

Ms. Cain does not have off street parking at her residence, 109 Constitution Street. After reviewing this petition, it is my recommendation that the petitioner's request for an accessible parking space be granted provided that all Laws and Ordinances governing this practice are followed. It is my recombination that this accessible parking space be placed directly in front of 109 Constitution Street, starting 15 feet west of the intersection of Pearse Avenue. It should be noted that I was unable to reach Ms. Cain at her residence or by phone and she should be reminded that this space, if approved by the Town Council will be open to any person possessing an active handicap placard.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 02-17-2023

TOWN COUNCIL  
 MAR 29 2023  
 MEETING

~~TOWN COUNCIL  
 MAR 01 2023  
 MEETING~~

F1B



TOWN OF BRISTOL  
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

DATE: February 22, 2023

RE: Leta A. Cain, 109 Constitution Street – Request for Accessible Parking Space

2023 FEB 22 PM 2:03  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objections or concerns with the granting of this petition.

Respectfully submitted,

*[Handwritten signature of Christopher J. Parella]*

Christopher J. Parella  
Director of Public Works

*CONCUR*  
*[Handwritten signature]*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING

~~TOWN COUNCIL  
MAR 01 2023  
MEETING~~



**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

Please See Attached  
Event schedule from the  
Bristol Merchants Association.  
For council consideration and  
Approval.

Thank You

2023 FEB 17 PM 12:16  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the March 29, 2023 meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

**DATE REC'D:**

SIGNATURE: [Signature]  
NAME: Bristol Merchants Association  
ADDRESS: \_\_\_\_\_  
TOWN: \_\_\_\_\_  
BUSINESS T \_\_\_\_\_  
RESIDENCE \_\_\_\_\_

TOWN COUNCIL  
MAR 29 2023  
MEETING

## Bristol Merchants Association

### Event Schedule 2023

#### Event/Date

**State Street Spring Fair - April 15<sup>th</sup> 2023 (Saturday) 10 AM – 4PM (150+ People)**

On Lower State St. – Close State Street From Hope St. to Thames St.

The State Street Crafts Fair and Farmers Market is moving into its second year as part of the State Street Event Series, an additional spin off of the State Street Fair. This event features local home made goods, crafts vendors, and live music all day located on lower State Street.

**State Street Art Fair (Spring Arts Fair) - May 13<sup>th</sup> 2023 (Saturday) 10AM – 5PM (200+ People)**

On Lower State St. – Close State Street From Hope St. to Thames St.

The “Spring” State Street Arts Fair was added as a second yearly date to hold the successful State Street Fair Arts Festival. As with the Fall State Street Arts Fair this event features local artists and vendors with live music all day located on lower State St.

**State Street Art Fair (Fall Arts Fair) - September 16<sup>th</sup> 2023 (Saturday) 10AM – 5PM (200+ People)**

On Lower State St. – Close State Street From Hope St. to Thames St.

The “Fall” State Street Arts Fair has been a huge success. The State Street Arts Fair features local artists and vendors with live music all day located on lower State St.

**State Street Harvest Festival and Crafts Fair - October 14<sup>th</sup> 2023 (Saturday) 10AM-4PM (200+ People)**

On Lower State St. – Close State Street From Hope St. to Thames St.

This event will feature local crafts vendors, fall crafts decora, a pumpkin competition, and additional events boosting local participation and shopping along with live music all day.

**Halloween Children's Walk About - October 29<sup>th</sup> 2023 (Sunday) 1PM-3PM**

On Lower State St. – Close State Street From Hope St. to Thames St.

Children's Trick or Treat downtown Bristol (Sunday prior to Halloween)

After having a great success this past year hosting the event in conjunction with the Bristol Police Department we would like to close down the lower portion of State St. this year to ensure safety of the participants as the event has grown.

**Holiday Preview Weekend - November 17<sup>th</sup> & 18<sup>th</sup> 2023 (Friday & Saturday) All Day/Evening**

No Street Closing

All participating downtown merchants are open until 9 pm and serve snacks and have special offerings on Friday Night and Saturday. Santa Clause makes his rounds and all of downtown is lit up and decorated. It is Bristol businesses kick-off to the holiday season. It is also the kick-off of the Snowflake Raffle.

**Snow Flake Raffle - December 17<sup>th</sup> 2023 (Sunday) 4PM-6PM (100+ People)**

On Lower State St. – Close State Street From Hope St. to Thames St.

The snowflake raffle is heading into the 14th year. This is a shop local initiative where patrons receive tickets at their local establishments which give them a chance to win a number of large cash prizes raffled off. This event kicks off during Holiday Preview and runs until the Saturday before Christmas. The raffle takes place at the bottom of State Street with Santa and Jack Frost calling ticket numbers of locals who have dined, shopped and purchased local services during the month prior.

**Downtown Holiday Lights 2023**

The BMA would also like to request that the Christmass lights are kept on downtown through the end of January (January 31st) this coming holiday season. This is the slowest and darkest time of year downtown and having the lights on during this month helps to make it more attractive to patrons. This was requested in previous years and has proven to provide some additional relief during this time of year making the area more festive and inviting.

---

We thank the Council for your continued support of these events as they are a large help to the local businesses.

Thank you,

BMA Board Members (Zachary Rivers, Brenda Santos, Brian Travers, Holly Dirks)



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: February 21, 2023

RE: Bristol Merchants Association (BMA) re request  
for Approval of Event Schedule for 2023

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerks office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment





FAA

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** February 27, 2023  
**Re:** Schedule Recommendation, March 29 Council Meeting

The fire department has reviewed the event schedule request presented as follows:

1. Bristol Merchants 2023 Event Schedule  
 Bristol Merchants Association  
 Various locations and times as submitted.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 FEB 28 PM 1:58

*Concun*  
*TH Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** March 17, 2023  
**Re:** License Recommendation, March 29 Council Meeting

2023 MAR 20 PM 2:00

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the request presented as follows:

1. Approval of Event Schedule
  - Bristol Merchants Association
  - 2023 Event Schedule

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

FAB



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 03-15-2023

**PETITION DESCRIPTION:**

Bristol Merchants Association (BMA) request for one-day Dancing and Entertainment license for 2023 Events & approval of event schedule submitted.

**PERSON/S FILING PETITION:** Zack Rivers

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAR 22 PM 3:09

**NOTES:**

Please see attached memo.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-22-2023

*Carleen*  
*St. Wozny*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## MEMORANDUM

**TO : CHIEF KEVIN M. LYNCH**

**DATE: 03-22-2023**

**VIA : PROPER CHANNELS**

**FROM : LIEUTENANT ROMAN WOZNY**

**SUBJECT : BRISTOL MERCHANTS ASSOCIATION-2023 EVENTS**

Sir,

Zachary Rivers from the Bristol Merchants Association is requesting to hold the following events during the 2023 calendar year:

- State Street Spring Fair- April 15<sup>th</sup> 10am-4pm (live music) One Officer with vehicle required.
- State Street Spring Art Fair- May 13<sup>th</sup> 10am-5pm (live music) One Officer with vehicle required.
- State Street Fall Art Fair-September 16<sup>th</sup> 10am-5pm (live music) One Officer with vehicle required.
- State Street Harvest Festival and Crafts Fair-October 16<sup>th</sup> 10am-4pm (live music) One Officer with vehicle required.
- Halloween Children's Walk About-October 29<sup>th</sup> 1pm-3pm One Officer with vehicle required.
- Holiday Preview Weekend-Nov 17<sup>th</sup> all day & evening. Patrol will handle checks of area.
- Snowflake Raffle-December 17<sup>th</sup> 4pm-6pm One Officer with vehicle required.

Mr. Rivers is also requesting a Dance and Entertainment license for four of the events listed above. The event coordinator for each event will need to ensure that they are in compliance with the noise ordinance.

Five of the events require closure of lower State Street. Due to the closure and consideration for the number of pedestrian traffic for this type of event, a detail officer with vehicle is required to block off State Street at Hope Street and assist with pedestrian traffic crossing at this location.

This officer will need to be scheduled to start when the road is blocked off for set up and remain at this location until all items are removed from the roadway and opened for motor vehicle traffic. The Merchants association will be responsible for requesting and payment for this detail officer and vehicle. Additionally, State Street at Thames Street will need to be blocked off to motor vehicle traffic with the use of concrete barriers or stationary vehicle/ heavy equipment to prevent a motor vehicle operated with malicious intent or accidentally from entering these pedestrian filled events. Additionally, an officer with a vehicle will need to be requested for the Halloween Walkabout to assist with pedestrian traffic on Hope St. at State St. Holliday preview will not need a detail officer. All checks will be conducted by officer on duty.

We will be in contact with Mr. Rivers regarding the setup of these events.

A representative from the BMA will need to coordinate with the Department of Public Works for the posting of the no parking signs which will need to be posted at least 24 hours prior to the start of the event.

After reviewing this petition, there is no known reason to deny the approval of these event, the Dance and Entertainment license and closure of lower State Street, provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

*Lt. Roman Wozny*

Lieutenant Roman Wozny



# Town of Bristol, Rhode Island

FAC

## Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

March 21, 2023

TO: Steven Contente, Town Administrator  
FROM: Edward M. Tanner, Principal Planner / Zoning Officer *EMT*  
RE: **Approval of Event Schedule for 2023**  
**Bristol Merchants Association**

2023 MAR 22 PM 3:08  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the above petition and have no objections to the proposed event schedule.

Thank you for the opportunity to comment.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING



TOWN OF BRISTOL  
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

F&D

MEMORANDUM

TO: Steven Contente  
Town Administrator

FROM: Christopher J. Parella  
Director of Public Works

DATE: March 22, 2023

RE: Bristol Merchants Association (BMA) – Request for Approval of Event  
Schedule for 2023

2023 MAR 24 PM 12:17  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection with this request. However, I recommend that the sidewalk use and street closures be granted contingent upon the sidewalk and street areas used for the various events be cleaned at the end of each event.

I further recommend that if approved the Department of Public Works be contacted several days prior to each event for final coordination for the placement of road horses for road and parking area closures.

Respectfully submitted,

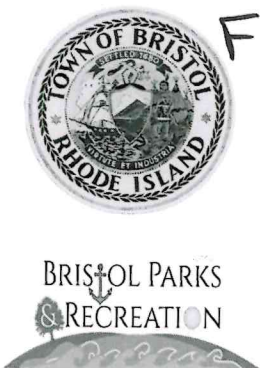
Christopher J. Parella  
Director of Public Works

*Concun*  
*Stm Intents*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING

Warren Rensehausen, CPRP  
Director of Parks & Recreation  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

Tim Shaw  
Asst. Director of Parks & Recreation  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



F3C

RECREATION BOARD  
N. Diane Davis  
KARL ANTONEVICH  
NANCY HORNE  
CRYSTAL PACHECO  
MIKE CABRAL  
DONALD SQUIRES  
JOSEPH DEMELO

## MEMORANDUM

To: Steven Contente  
Town Administrator

From: Warren Rensehausen, CPRP  
Director  
Bristol Parks and Recreation Department

Date: March 17, 2023

Re: **Annual Fourth of July Committee request for permission to use basketball court for block dance on the Bristol Town Common, June 17, 2023**

2023 MAR 20 AM 8:43  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The Department of Bristol Parks and Recreation supports the 4<sup>th</sup> of July Committee's request, and ask the following;

- Allow open access to Town Common and any sidewalk or walkway in the vicinity.
- Remove any rubbish that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Town Common from this event.
- Contact the Parks & Recreation Department for access to power the day of the event.
- Verify that all vendors have proper licensing from Town Clerks office
- Be sure that no vehicles are on the grass during the event, vendors should be on road
- Contact the Parks & Recreation director in advance of the event

*Concur*  
*Tim Shaw*  
STEVEN CONTENTE  
Town Administrator





F3A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** February 27, 2023  
**Re:** License Recommendation, March 29 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Use of Town Common Basketball Courts  
 Susan V. Nerone for Bristol 4<sup>th</sup> of July Committee  
 Town Common 1800-2200

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 FEB 28 PM 12:31

*Concur  
M DeMello*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol;  
The undersigned hereby respectfully requested of your  
Honorable Body that:

2023 FEB 27 AM 8:10  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

February 24, 2023

As chairman of the Bristol Fourth of July Block Dance, I, Susan V. Nerone am requesting the use of the basketball court on the town common. The date is Saturday

June 17, 2023 from 6 pm to 10 pm. Police detail will be obtained for the hrs 6-10 pm, DPW will assist, as requested for obtaining trash and recycle bins.

Only local vendors such as Del's lemonade and ice cream vendors will be notified for the event.

A DJ has been obtained, Sean Palumbo and possible sponsors for the event to be procured. In addition, requesting use of gazebos if needed.

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

SIGNATURE: Susan V. Nerone Thank you

NAME: Susan V. Nerone

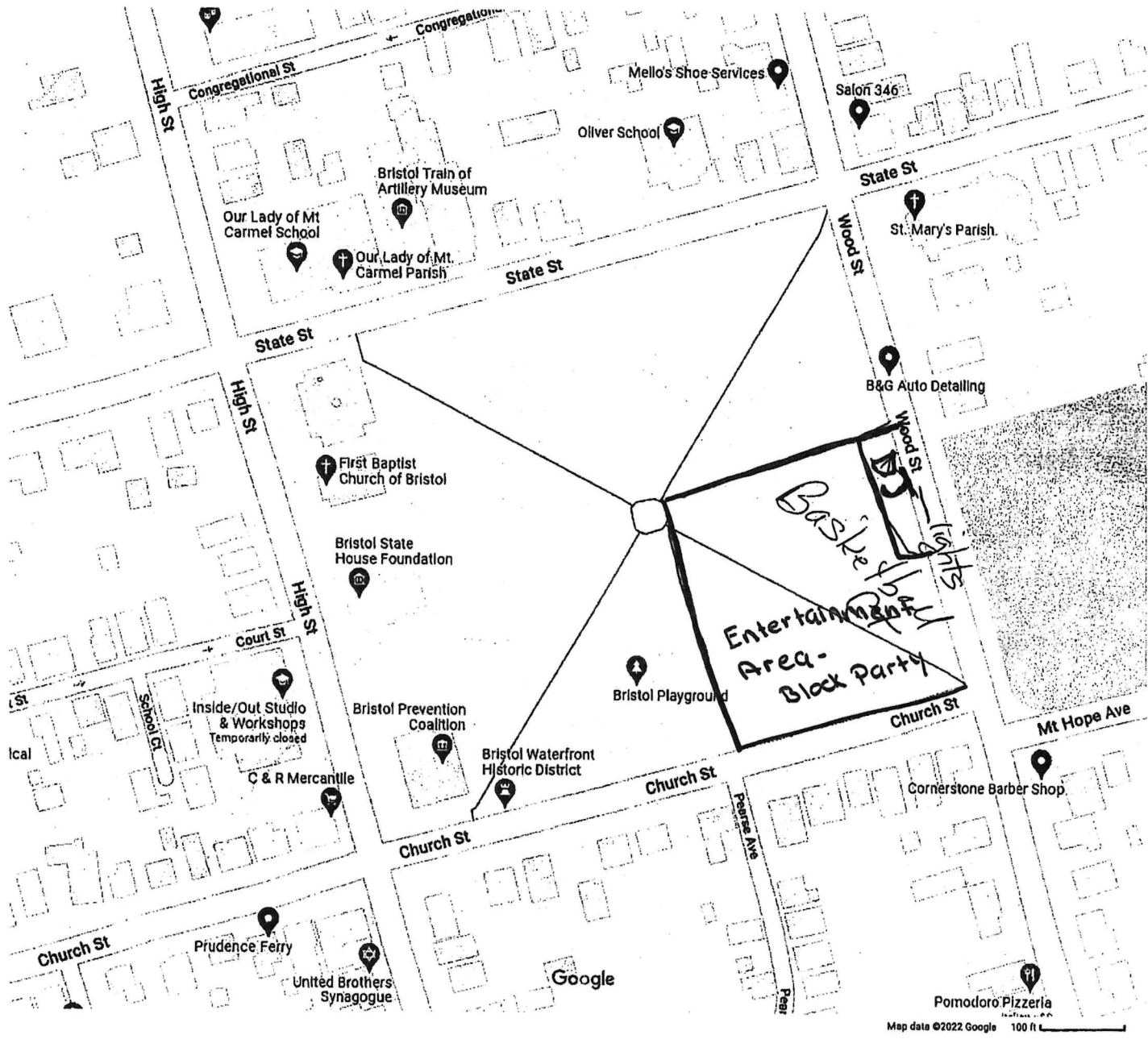
ADDRESS: \_\_\_\_\_

TOWN: \_\_\_\_\_

BUSINESS TEL: \_\_\_\_\_

RESIDENCE TEL: \_\_\_\_\_

TOWN COUNCIL  
MAR 29 2023  
MEETING



Map data ©2022 Google 100 ft



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: February 27, 2023

RE: Susan V. Nerone, Bristol Fourth of July Committee  
re request for Permission to use Town Common  
Basketball Courts for Block Party/Dance on June 17,  
2023 from 6PM to 10PM

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerks office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

F3B



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 02-27-2023

**PETITION DESCRIPTION:**

Susan V. Norone, Bristol Fourth of July Committee request for permissiono to use Town Common Basketball Courts for Block/Dance party on June 17,2023

2023 MAR 22 PM 3:09  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**PERSON/S FILING PETITION:** Susan Norone

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

Susan Nerone of the Fourth of the July Committee is requesting to use the Town Common to hold a Block Party Dance on Saturday June 17,2023 from 6:00pm until 10pm. This is an annual event held at this location by the Fourth of July Committee. A check of our records showed no reported issues during past events. A detail officer will need to be requested through our detail request process.

After reviewing this petition, there is no known reason to deny the approval of this event and the use of the Town Common, provided that all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-20-2023

*Concun*  
*Stm*  
*Intents*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING



# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests:

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAR 15 PM 1:05

March 15, 2023.

Dear Bristol Town Council Committee Members:

The Armenian National Committee of RI respectfully requests permission to fly the Armenian flag at the Bristol Town Hall on April 24th.

Each year the flag flies at the RI State House and nearly every city + town in our state to remember those lost at the start of the Armenian Genocide on April 24th 1915.

Bristol always flew our flag until a new flag policy was adopted a few years ago.

Attached you will find a copy of the (over)

**PLEASE NOTE:**

Petition must be returned by 4:00 p.m., two (2) weeks prior to the Town Council meeting to place your request on the docket of the March 29, 2023 meeting for review and possible action. It is Council policy that action might not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

DATE RECEIVED: \_\_\_\_\_

SIGNATURE: Stephen J Elmasian

NAME: Stephen J Elmasian

ADDRESS: \_\_\_\_\_

TOWN: Bristol

BUSINESS TEL: \_\_\_\_\_

RESIDENCE TEL: \_\_\_\_\_

**TOWN COUNCIL**

**MAR 29 2023**

**MEETING**

House Resolution for 2022.

President Biden, the US House & Senate have recognized this officially.

I would be available to testify  
if necessary

Thank you

Steve Elmstrom

Chairman

ANCR



Melissa,

It was nice meeting with you again yesterday.

You had asked me for two items:

1. The colors on the flag - Red, Blue and Orange - attached is a picture
2. The size of the flag is 3' x 5'

Please let me know if you have any other questions.

Steve Elmasian



2022 -- H 8143

LC005654

F4A

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2022

HOUSE RESOLUTION

PROCLAIMING APRIL 24, 2022, AS "ARMENIAN GENOCIDE REMEMBRANCE DAY" TO COMMEMORATE THE ARMENIAN GENOCIDE OF 1915 TO 1923, AND IN HONOR OF ARMENIAN-AMERICANS

Introduced By: Representatives Kazarian, Shekarchi, Blazejewski, Corvese, Solomon, Ruggiero, Ackerman, Fenton-Fung, Filippi, and Fogarty

Date Introduced: April 13, 2022

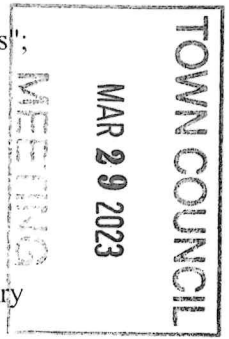
Referred To: House read and passed

1 WHEREAS, The Armenian Genocide was conceived and carried out by the Ottoman
2 Empire from 1915 to 1923, and resulted in the deportation of nearly 2,000,000 Armenians, of
3 whom 1,500,000 men, women, and children were killed, and the remaining 500,000 survived but
4 were expelled from their homes. This act succeeded in the elimination of the Armenians from
5 their historic ancestral homeland where they had resided for over 2,500 years; and

6 WHEREAS, On May 24, 1915, for the first time ever, the Allied Powers of England,
7 France, and Russia, jointly issued a statement explicitly charging another government of
8 committing "a crime against humanity"; and

9 WHEREAS, This joint statement declared, "the Allied Governments announce publicly
10 to the Sublime Porte that they will hold personally responsible for these crimes all members of
11 the Ottoman Government, as well as those of their agents who are implicated in such massacres";
12 and

13 WHEREAS, United States Ambassador Henry Morgenthau, Sr. explicitly described the
14 policy of the Ottoman Empire's government to the United States Department of State as "a
15 campaign of race extermination," and on July 16, 1915, was informed by United States Secretary



16 of State Robert Lansing that the "Department approves your procedure . . . to stop Armenian  
17 persecution"; and

18 WHEREAS, The post-World War I Turkish government indicted the top leaders involved  
19 in the organization and execution of the Armenian Genocide and in the "massacre and destruction

1 of the Armenians," and in a series of court-martials, officials of the Young Turk regime were  
2 charged, tried and convicted, for organizing and executing massacres against the Armenian  
3 people; and

4 WHEREAS, In 1948, the United Nations War Crimes Commission invoked the  
5 Armenian Genocide as "precisely . . . one of the types of acts which the modern term 'crimes  
6 against humanity' is intended to cover" as a precedent for the Nuremberg tribunals; and

7 WHEREAS, The United States National Archives and Record Administration holds  
8 extensive and thorough documentation on the Armenian Genocide, especially in its holdings  
9 under Record Group 59 of the United States Department of State, files 867.00 and 867.40, which  
10 are open and widely available to the public and interested institutions; and

11 WHEREAS, The United States Holocaust Memorial Council, an independent federal  
12 agency, unanimously resolved on April 30, 1981, that the United States Holocaust Memorial  
13 Museum would include the Armenian Genocide in the museum and has since done so; and

14 WHEREAS, When one enters the United States Holocaust Memorial Museum, there is an  
15 exhibit depicting Adolf Hitler, who on ordering his military commanders to attack Poland without  
16 provocation in 1939, dismissed objections by stating "[w]ho, after all, speaks today of the  
17 annihilation of the Armenians?", thus setting the stage for the Holocaust; and

18 WHEREAS, On April 24, 2021, United States President Joe Biden stated, "...we  
19 remember the lives of all those who have died in the Ottoman-era Armenian genocide and  
20 recommit ourselves to preventing such an atrocity from ever again occurring"; and

21 WHEREAS, In 1918, after the fall of the Russian Empire, the Azerbaijan Democratic  
22 Republic and the First Republic of Armenia both declared independence; however, shortly  
23 thereafter, they became part of the Soviet Union. The modern Republic of Azerbaijan once again  
24 proclaimed its independence in August of 1991, shortly before the dissolution of the USSR.

25 Within its borders, however, the predominantly Armenian enclave known as the Republic of  
26 Artsakh officially voted to become part of Armenia; and

27 WHEREAS, Azerbaijan sought to suppress the separatist movement, while Armenia  
28 backed it. Turkey has close ties to Azerbaijan and was the first nation to recognize Azerbaijan's  
29 independence in 1991. In 1993, Turkey, in addition to engaging in numerous hostilities, shut its  
30 border with Armenia in support of Azerbaijan during the war over the Republic of Artsakh; and

31 WHEREAS, In Turkey's continuing aggression and genocide of Armenians that began  
32 more than 100 years ago, the armed conflict between Azerbaijan, with military support provided  
33 by Turkey, and the Republic of Artsakh has resulted in Armenia being forced to return many of  
34 the surrounding territories it had occupied for decades; and

LC005654 - Page 2 of 3

1 WHEREAS, Although current ceasefire and negotiations were agreed upon, Azerbaijan  
2 continues to seek unilateral concessions through the use of force; and

3 WHEREAS, In March through early April of 2022, following several days of escalated  
4 tensions, Azerbaijan's military open fired on Armenian military posts along the western part of  
5 the Armenia-Azerbaijan border, and days later, shelled various villages, mostly located along the  
6 eastern border of Artsakh; now, therefore be it

7 RESOLVED, That this House of Representatives of the State of Rhode Island hereby  
8 recognizes April 24, 2022, as "Armenian Genocide Remembrance Day" in the State of Rhode  
9 Island; and be it further

10 RESOLVED, That this House hereby respectfully requests the President of the United  
11 States and the United States Congress to call on the government of Turkey to face history and  
12 acknowledge this crime of genocide committed by the Ottoman Turks in 1915, and urge the  
13 Turkish government to make restitution for the loss of lives, confiscated properties, and general  
14 unlawful deportations, separating the indigenous population from their homeland; and be it  
15 further

16 RESOLVED, That this House expresses its deepest sympathy to the Armenian-American  
17 community of Rhode Island and assures them that this genocide will always be commemorated  
18 and never forgotten; and be it further

19           RESOLVED, That the Secretary of State be and hereby is authorized and directed to  
20 transmit duly certified copies of this resolution to the Honorable Joseph Biden, President of the  
21 United States, the Rhode Island Congressional Delegation, the Governor of the State of Rhode  
22 Island, the Armenian Assembly of America in Washington, and the Armenian National  
23 Committee in Washington.

=====  
LC005654  
=====



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

F4B

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

### MEMORANDUM

Date: March 15, 2023

To: Honorable Town Council

From: Melissa Cordeiro  
COUNCIL CLERK

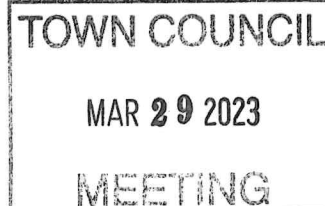
Re: Stephen J. Elmasian, Armenian National Committee re  
Request to fly Armenian Flag on April 24, 2023.

---

Please be advised that the Board of Canvassers office has reviewed the petition signatures for the request to fly the Armenian Flag. The board of Canvassers has determined that the above-mentioned petition is in receipt of 25 qualified voters as required by the Bristol Public Request Flag Policy adopted in 2020 and amended in 2023.

A copy of the policy is attached hereto.

Thank you for your attention on this matter. Should you have any questions, please do not hesitate to contact my office.



### Town of Bristol Public Request Flag Policy

It is a policy of the Town of Bristol (Town) to raise the official Flag of the United States of America on the Town Hall flagpole and other municipally owned flagpoles. It is also the policy of the Town to raise the flag of the State of Rhode Island and the Town of Bristol beneath the United States Flag per accepted flag etiquette.

The Bristol Town Council may allow third parties to fly flags on the Town Hall flagpole or other flagpoles owned by the Town in accordance with the following procedure:

1. Municipal flagpoles and flag-raising are forms of government speech. Accordingly, the Town, through the Town Council, has absolute and sole discretion to decide the content of any flag that is raised on a Town flagpole, in order for the message conveyed to appropriately reflect the values of the Town. See Shurtleff v. Boston, 928 F.3d 166, 172 (1st Cir. 2019).
2. Upon the receipt of a petition signed by 25 qualified electors of the Town, as verified by the Board of Canvassers, the Town Council shall entertain a petition to fly another federally recognized flag on a Town flagpole. Such federally recognized flag shall include the flying of a flag as provided in 36 USC 189a (POW/MIA flag) or the flag of an ally independent foreign state, dependency, or area of special sovereignty that is recognized by the U.S. Department of State. Because the federally recognized flag, when flown from a Town flagpole, will be considered the Town itself speaking, the Town Council may, at its sole discretion, grant or deny permission to fly the flag.
3. The federally recognized flag shall generally be flown only for a single 24-hour period, and such period will generally not be repeated more than once within any 12-month period. Federally recognized flags shall be flown underneath the Town of Bristol flag.
4. Such federally recognized flag may not exceed 15 square feet of area and must be provided to the Town, free of charge, by the petitioner(s) solely for this purpose. The flag must be a clean and serviceable flag that is sturdy enough to be flown on an outdoor flagpole in New England weather for at least 24 hours. The applicant must deliver the appropriate size flag to the Town Administrator's Office prior to raising and retrieve the flag from the Town Administrator's Office after

the raising. The Town will not be responsible for the flag, or any harm that comes to the flag, while it is in the possession of the Town. The Town is not responsible for flags that are not retrieved within 24 hours of being taken down from flying.

5. In requesting to fly a federally recognized flag, an applicant must include a description of the flag to be flown, a picture of the flag, the Town flagpole(s) sought to be utilized, the date requested for the flying of the flag, and whether a flag raising ceremony is requested.
6. At no time will the Town display flags (a) deemed to be inappropriate or offensive in nature; or (b) those supporting discrimination or prejudice; or (c) flags in support of a politician or a political party; or (d) flags supporting a particular religious denomination or that would be understood as constituting an establishment of religion under applicable court precedent.
7. If a flag-raising ceremony is requested and approved, all flag-raising ceremonies and events must be open to members of the public. Guests must adhere to Town policy not to discriminate on the basis of race, sex, religion, or any other class protected by law.
8. Flag raisings must ordinarily occur on a normal business workday, generally between the hours of 10:00 am and 3:00 pm. Requests to raise a flag on a Saturday, Sunday or holiday will normally be referred to the business day before or after the weekend or holiday.
9. If ordered by the Town Administrator, all flags, including the applicant's flag, must be lowered to comply with the U.S. Flag Code.
10. Applicants may be required to pay cleaning/custodial or other costs, as well as police detail fees or event permit fees, depending on the scale of any flag-raising event.

***\*As amended at the Town Council meeting of February 8, 2023***



# Town of Bristol

## Board Book Report



### Recreation Board

Basic Information

**Type**  
Board

**Status**  
Enabled

**Visibility**  
Public

**Creating Authority**  
The recreation board shall have the authority, within the limits of appropriations therefor, to assist the director with the equipment and management of public playgrounds, athletic fields, swimming pools, bathing places and other community recreation centers, enhance and protect environmental areas, and to conduct and promote recreation, play, sports and physical training for which admission or other fees may be charged.

Composition

5 members, 3-year terms 2 auxiliary members, 3-year terms; and 2 ex-officio members, pleasure of Council

Board Seats

| Position      | First Name | Last Name  | Address                 | Calculated End Date | Actual Start Date | Status  |
|---------------|------------|------------|-------------------------|---------------------|-------------------|---------|
| Member        | Karl       | Antonevich | 1215 Hope Street        | 2/27/2025           | 2/27/2022         | Active  |
| Member        | Michael    | Cabral     | 10 Alves Street         | 2/17/2024           | 2/17/2021         | Active  |
| Member        | N          | Davis      | 25 Butterworth Avenue   | 2/27/2025           | 2/27/2022         | Active  |
| 2nd Auxiliary | Joseph     | DeMelo     | 1 Roosevelt Avenue      | 5/5/2024            | 5/5/2021          | Active  |
| Member        | Nancy      | Horne      | 1014 Hope Street Apt M2 | 3/11/2023           | 3/11/2020         | Expired |
| Member        | Crystal    | Pacheco    | 54 Greylock Road        | 4/1/2023            | 4/1/2020          | Active  |
| 1st Auxiliary | Donald     | Squires    | 9 Tobin Lane            | 3/3/2024            | 3/3/2021          | Active  |
|               |            |            |                         |                     |                   |         |

**TOWN COUNCIL**  
**MAR 29 2023**  
**MEETING**



## **LEGAL NOTICE**

### **PUBLIC NOTICE**

#### **TOWN OF BRISTOL PUBLIC SERVICE APPOINTMENTS**

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

#### **Bristol Planning Board Recreation Board Police Pension Fund**

An application with a resume should be received by the Town Clerk prior to 4:00 PM on Wednesday, March 22, 2023. You may apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov>.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

March 9, 2023

(G1A)

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Board or Commission:

Recreation Board

2023 MAR -9 AM 9: 25

I, CRYSTAL PACHECO,  
Name (please print)

54 GREYLOCK ROAD  
Street Address

Apt #

BRISTOL RI 02809  
City/Town State Zip Code

Mailing Address (if different than above) Apt #

City/Town State Zip Code

Primary Phone: \_\_\_\_\_

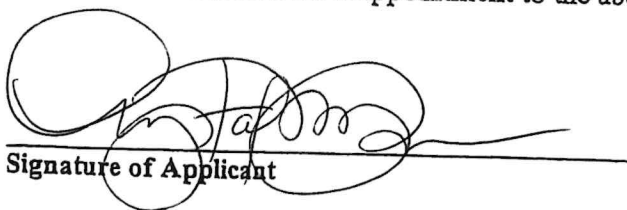
Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

do

do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

  
Signature of Applicant

3/6/23  
Date Signed

TOWN COUNCIL  
MAR 29 2023  
MEETING



# Town of Bristol

## Board Book Report



### Bristol Planning Board

#### Basic Information

##### Type

Board

##### Status

Enabled

##### Visibility

Public

#### Creating Authority

There shall be a planning board which shall function within the department of community development, consisting of five (5) qualified electors of the town, appointed by the town council to serve for three-year staggered terms. Of the first members appointed under this Charter, two (2) shall be designated to serve one-year terms, two (2) shall be designated to serve two-year terms, and the remaining one shall be designated to serve for a three-year term. The council may appoint up to two (2) auxiliary members of the planning board to serve for three-year terms, said terms arranged to fit the staggered term system as provided herein. Said auxiliary member or members shall sit as active members when and if a temporary vacancy or vacancies so require, upon request of the chairman of the board. Persons appointed to the planning board shall hold no other office in the service of the town. (a) The director of community development in his capacity as executive secretary to the board, shall be free to attend meetings, but he shall not have an official vote nor shall he be counted for purposes of a quorum. The board may adopt its own rules and order of business, but must have at least one regular monthly meeting. (b) The board shall exercise those powers and perform those duties prescribed for such a board now or in the future by the Constitution and laws of the state not inconsistent with this Charter, and such additional powers and duties as may be assigned to it by this Charter or the town council. The board shall consult with the town administrator through the director of community development and the director shall also be responsible for coordinating the work of the board with the other functions carried on by the department of community development.

#### Composition

5 members, 3-year terms 2 auxiliary members, 3-year terms

**TOWN COUNCIL**  
**MAR 29 2023**  
**MEETING**

#### Board Seats

| Position  | First Name | Last Name | Address         | Calculated End Date | Actual Start Date | Status |
|-----------|------------|-----------|-----------------|---------------------|-------------------|--------|
| Secretary | Armand     | Bilotti   | 2 Stephen Drive | 4/1/2025            | 4/1/2022          | Active |
| Member    | Brian      | Clark     | 31 Evelyn Drive | 4/1/2023            | 10/12/2022        | Active |
|           |            |           |                 |                     |                   |        |

| <b>Position</b> | <b>First Name</b> | <b>Last Name</b> | <b>Address</b>    | <b>Calculated End Date</b> | <b>Actual Start Date</b> | <b>Status</b> |
|-----------------|-------------------|------------------|-------------------|----------------------------|--------------------------|---------------|
| Member          | Stephen           | Katz             | 42 River Street   | 4/1/2025                   | 4/1/2022                 | Active        |
| Chairman        | Charles           | Millard          | 620 Hope Street   | 4/1/2023                   | 4/1/2020                 | Active        |
| Vice Chair      | Anthony           | Murgo            | 5 Karen Ann Drive | 4/1/2024                   | 4/1/2021                 | Active        |
| 1st Auxiliary   | Richard           | Ruggiero         | 21 Kingswood Road | 7/1/2024                   | 10/12/2022               | Active        |
| 2nd Auxiliary   | Michael           | Sousa            | 249 Hope Street   | 7/1/2024                   | 10/22/2022               | Active        |
| <b>Position</b> | <b>First Name</b> | <b>Last Name</b> | <b>Address</b>    | <b>Calculated End Date</b> | <b>Actual Start Date</b> | <b>Status</b> |

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## **LEGAL NOTICE**

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### **PUBLIC NOTICE**

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#### **Bristol Planning Board Recreation Board Police Pension Fund**

An application with a resume should be received by the Town Clerk prior to 4:00 PM on Wednesday, March 22, 2023. You may apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov>.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

March 9, 2023

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 MAR -8 PM 2:36

(G2A)

Board or Commission: Bristol Planning Board

I, Charles Millard  
Name (please print)

620 Hopes St  
Street Address Apt #  
Bristol RI 02809  
City/Town State Zip Code

✓  
Mailing Address (if different than above) Apt #  
City/Town State Zip Code

Primary Phone: \_\_\_\_\_  
Alternate Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_

do  
 do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Charles Millard  
Signature of Applicant

3/8/23  
Date Signed

TOWN COUNCIL  
MAR 29 2023  
MEETING

Board or Commission: Bristol Planning Board  
(GAB)

I, BRIAN W CLARK,  
Name (please print)

31 Evelyn DR.  
Street Address Apt #

Bristol RI 02881  
City/Town State Zip Code

\_\_\_\_\_  
Mailing Address (if different than above) Apt #

\_\_\_\_\_  
City/Town State Zip Code

Primary Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

do

do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Brian W Clark  
Signature of Applicant

3-7-23  
Date Signed

2023 MAR - 7 AM 10:43  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TOWN COUNCIL  
MAR 29 2023  
MEETING



# Town of Bristol

## Board Book Report



### Police Pension Fund Board of Trustees

#### Basic Information

**Type**

Board

**Status**

Enabled

**Visibility**

Public

**Creating Authority**

#### Composition

5 members (4 appointed by Council (1 designated by Police Union)

3-year terms; and Treasurer)

#### Board Seats

| Position     | First Name | Last Name | Address              | Calculated End Date | Actual Start Date | Status |
|--------------|------------|-----------|----------------------|---------------------|-------------------|--------|
| Member       | Raymond    | Falcoa    | 55 Brooks Farm Drive | 4/1/2024            | 4/1/2021          | Active |
| Treasurer    | Sara       | Hassell   | 116 Fairway Drive    | Life Term           | 8/18/2022         | Active |
| Member       | Jeffrey    | Hirsh     | 43 Bagy Wrinkle Cove | 4/1/2023            | 4/1/2020          | Active |
| Member       | Kevin      | Manuel    | 19 Peckham Place     | 4/1/2025            | 2/9/2023          | Active |
| Police Union | Det. Keith | Martin    |                      | Life Term           | 6/14/2014         | Active |
|              |            |           |                      |                     |                   |        |

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TOWN COUNCIL  
MAR 29 2023  
MEETING



**LEGAL NOTICE**

**PUBLIC NOTICE**

**TOWN OF BRISTOL  
PUBLIC SERVICE APPOINTMENTS**

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**Bristol Planning Board  
Recreation Board  
Police Pension Fund**

An application with a resume should be received by the Town Clerk prior to 4:00 PM on Wednesday, March 22, 2023. You may apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov>.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

March 9, 2023

# Police Pension Fund Board of Trustees

Board or Commission:

(G3A)

2023 MAR 13 AM 11:45

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I, Jeffrey Hirst,  
Name (please print)

119-121 Hope St  
Street Address Apt #

Bristol RI 02809  
City/Town State Zip Code

P.O. Box 905  
Mailing Address (if different than above) Apt #

Bristol RI 02809  
City/Town State Zip Code

Primary Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

do

do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Jeffrey Hirst  
Signature of Applicant

3-6-2023  
Date Signed

TOWN COUNCIL  
MAR 29 2023  
MEETING

## TOWN COUNCIL MEETING MINUTES FROM 3-1-2023 AND SUPPORTING DOCUMENTS

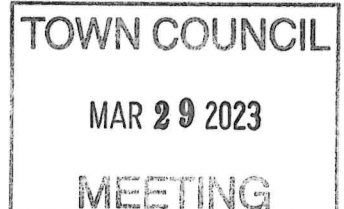
- F2.** Robert Botelho, 5 Paull Street, requesting to amend legal definition for "Adult Entertainment" in town ordinance
- a. Town Ordinance Article I Sec. 28-1 definition for Adult Entertainment

Sweeney/ Teixeira- Voted to refer the matter to the solicitor's office for a written opinion. Voting in favor were Calouro, Parella, Sweeney, Teixeira. Voting against Ley.

Prior to the vote being taken, Clerk Cordeiro noted that a letter was received from Steven Brown, Executive director of the ACLU and a copy was distributed to the council at the meeting.

Mr. Robert Botelho, 5 Paull Street, addressed the council for consideration to update the definition of adult entertainment to align with neighboring municipalities that have more stringent regulator definitions. He stated that the current definition is focused on nudity and is not comprehensive. He claimed that the lack of updated regulations could attract adult-only businesses to Bristol, which could negatively impact taxpayers, property values, and safety. He explained that the catalyst for the petition was the growth of adult entertainment businesses in suburban communities due to the COVID-19 pandemic. Mr. Botelho suggested that adult entertainment encompasses the following "adult entertainment is the act of entertaining, nude or clothed with or without music, by dancing, moving, or behaving in a consistent manner, mimicking sexual action with or without physical contact of others, with the intended purpose to please, sexually stimulate or provide sexual gratification for viewing pleasures of legal consenting adults within or outside of the establishment to include both live exposure and film video or any type of reproduction of such sexual activity."

Councilman Ley asked if the proposed definition would include drag shows. Mr. Botelho responded that it would be up to the municipality.



Councilman Sweeney stated there was no just cause to make such changes that seemed to be very strict and stringent and asked if the language would strict any type of shows or dancing.

Assistant Solicitor Goins noted that the town can and currently regulates adult entertainment through zoning. However, due to first amendment concerns the town would have to be very specific about what is and is not prohibited. She further explained that the council, if so chooses, could refer the matter to the solicitor's office for a written opinion. In the meantime, her verbal opinion on the matter was that the current definition does not need to be amended and that the proposed definition would be unconstitutionally vague.

Councilman Sweeney motioned that the matter is tabled indefinitely due to the "chilling effect" it would have on the first amendment.

Chairman Calouro asked that the motion include a written opinion from the solicitor's office. The motion was amended by Councilman Sweeney to refer to the solicitor's office for a written opinion.

Councilman Ley addressed the audience and the petitioner. He argued that the petition was about a ban on drag shows and that it was unfortunate that some members of the audience or people watching TV have had to repeatedly defend themselves against similar proposals. He expressed concern that proposals like this are being brought forward in the wake of violence against drag performers and the recent mass shootings in Colorado. He asserted that everyone should feel free to express themselves in our town and walk into any kind of nightclub without fear. Councilman Ley stated that he did not support the proposal and would like to reject the petition all together and could not agree to a motion outside of anything other. He explained that the solicitor's feedback was not necessary.

Councilman Teixeira agreed with Councilman Ley's views however he felt it would be in the best interest of the town to pursue the solicitor's opinion.

Vice Chairwoman Parella expressed that she was not aware the proposed amendment to the adult entertainment definition was geared around drag shows. Nor did she consider a drag show as adult entertainment. She explained that she was approached by conservative individuals that raised concerns. She referred to

the ACLU letter that suggested that such moves are common in dance clubs and should not be considered inappropriate; and questioned if the proposed language would even touch upon cheerleaders. She stated that she would be in favor of rejecting the petition and feels that the solicitor's written opinion would have the council's actions taken based on legal standing.

Mr. Botelho addresses several rebuttals, including one from the solicitor, regarding the definition of adult entertainment in Bristol. He then responds to comments from Vice Chairwoman Parella and Councilman Ley denying that the proposal was meant to restrict Roger William Students on the dance floor or to control trans drag shows in Bristol. The proposal was specifically for the viewing pleasure of patrons and grouping these together was not an accurate reflection of what was being proposed. Mr. Botelho asked why Councilman Ley assumed the definition was geared toward drag shows.

Councilman Ley responded that due to the presence of the audience, many others thought the same; and the change in the definition would affect any sort of drag show entertainment. Also, that it was not lost on him the petition comes to the council after a recent drag show event.



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

1. Consideration of the amendment of the Legal definition for "ADULT ENTERTAINMENT" LOCATED IN Code of Ordinances / Chapter 28 - Zoning / Article I / General.
2. Proposed Language attached.

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the

meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

SIGNATURE: *Robert Botelho*

NAME: ROBERT BOTELO

ADDRESS: \_\_\_\_\_

TOWN: BRISTOL RI

BUSINESS TEL. NO. \_\_\_\_\_

RESIDENCE TEL. NO. \_\_\_\_\_

|              |
|--------------|
| TOWN COUNCIL |
| MAR 01 2023  |
| MEETING      |

### Current Definition of Adult Entertainment:

Adult entertainment means any commercial establishment or business where any individual, employee, operator, or owner exposes genitals, pubic regions, buttocks, anus, anal cleft or cleavage, or female breasts at or below the areola, or employs any device or covering which is intended to give the appearance of or simulate genitals, pubic regions, buttocks, anus, anal cleft or cleavage or female breasts at or below the areola for viewing by patrons.

Source: [https://library.municode.com/ri/bristol/codes/code\\_of\\_ordinances?nodeId=PTIVCO\\_CH28ZO\\_ARTIINGE](https://library.municode.com/ri/bristol/codes/code_of_ordinances?nodeId=PTIVCO_CH28ZO_ARTIINGE)

### Proposed Definition of Adult Entertainment:

Adult entertainment means any commercial establishment or business where any individual, employee, operator, or owner exposes genitals, pubic regions, buttocks, anus, anal cleft or cleavage, or breasts at or below the areola, or employs any device or covering which is intended to give the appearance of or simulate or attract attention to genitals, pubic regions, buttocks, anus, anal cleft or cleavage or breasts at or below the areola **and/or engages in the act of entertaining with or without music by dancing moving or behaving in a manner consistent with mimicking sexual action or seduction with or without physical contact of others with the intent to amuse, please, sexually stimulate or provide sexual gratification for viewing pleasures of legal adults within or outside of the establishment.**

### Analysis

The current adult entertainment definition is mostly aligned to the RI legal definition merely for “*indecent exposure*” and has been adopted as a framework for the Bristol adult entertainment definition. However, such absence of the current key word definitions for both “*adult*” and “*entertainment*” lack the organic intent of such activity in which the town is attempting to regulate in Code of Ordinances Chapter 28 – Zoning, Article I. General. Including both of these key word definitions with the existing definition language envelops a greater legal framework to manage the adult entertainment industry.

## Appendix

### Adult Definition:

1. Fully developed and mature :
2. Relating to, intended for, or befitting adults
3. Dealing in or with explicitly sexual material especially a human being after an age (such as 21) specified by law

### Entertainment Definition:

1. The act of entertaining.
2. The art or field of entertaining.
3. Something that amuses, pleases, or diverts, especially a performance or show.

### Indecent Exposure Definition:

The exposing of one's private body parts (as the genitals) either recklessly or intentionally and under circumstances likely to cause offense or affront

Source: [www.merriam-webster.com](http://www.merriam-webster.com)

### § 11-45-2. Indecent exposure

(a) A person commits indecent exposure/disorderly conduct when for the purpose of *sexual arousal, gratification or stimulation*, such person *intentionally, knowingly, or recklessly*: (1) Exposes his or her genitals to the view of another under circumstances in which his or her conduct is likely to cause affront, distress, or alarm to that person; (b) Any person may be a complainant for the purposes of instituting action for any violation of this section. This act shall not apply to any conduct between consenting adults where the complainant is an unintended witness; (c) Any person found guilty of, or who pleads nolo contendere to the crime of indecent exposure/disorderly conduct, shall be imprisoned for a term of not more than one year, or fined not more than one thousand dollars (\$1,000), or both. Any subsequent offense shall be punished by imprisonment for a term of up to three (3) years;

Source: <http://websserver.rilin.state.ri.us/Statutes/TITLE11/11-45/11-45-2.HTM>

# ARTICLE I. - IN GENERAL

F2A

## Sec. 28-1. - Definitions.

Words used in the present tense include the future, the singular includes the plural and the plural, the singular. Terms not defined in this chapter shall have the meaning customarily assigned to them. The following terms, unless a contrary meaning is specifically prescribed, shall have the following meanings:

*Abandonment* means to cease or discontinue a use or activity without intent to resume (See subsection 28-218(9)).

*Abutter* means one whose property abuts, that is, adjoins at a border, boundary, or point with no intervening land. For purposes of notice, abutter also includes any property that is across a street from the subject property.

*Accessory dwelling unit* means either an accessory dwelling unit that has been restricted by deed for the sole use as an affordable housing rental unit that meets the requirements of the Low and Moderate Income Housing Act or an accessory dwelling unit for the sole use of one or more members of the family or caretaker of the occupant or occupants of the principal residence, but neither type needing to have a separate means of ingress and egress. (See section 28-151.)

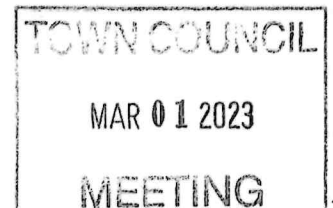
*Accessory structure* means a subordinate structure detached from but located on the same lot or parcel as the principal structure, the use of which is incidental and accessory to that of the principal structure. A structure is detached when there is no physical connection with and a minimum distance of six feet from the principal structure. (See also definition of garage and subsection 28-142(d) for dimensional requirements.)

*Accessory use* means a use of land or of a building, or portion thereof, customarily incidental and subordinate to the principal use of the land or building. An accessory use shall be restricted to the same lot or parcel as the principal use. An accessory use shall not be permitted without the principal use to which it is related.

*Accessory use solar energy system.* A solar photovoltaic energy system that is incidental and subordinate to the principal use(s) of the parcel or development, and that generates no more energy than the average electrical consumption (as defined herein) necessary to support the principal use(s) of the parcel. Solar energy systems serving multiple parcels within a subdivision or land development project shall be considered accessory if they produce no more than the average electrical consumption necessary to support the development as a whole.

*Administrative officer.* The director of community development or designee means the administrative officer is charged with administering the land development and subdivision regulations and coordinating with local boards and commissions, and other municipal staff and state agencies.

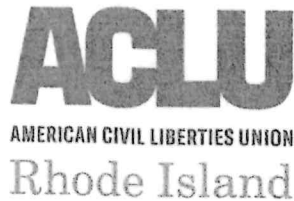
*Adult entertainment* means any commercial establishment or business where any individual, employee, operator, or owner exposes genitals, pubic regions, buttocks, anus, anal cleft or cleavage, or female breasts at or below the areola, or employs any device or covering which is intended to give the appearance of or simulate genitals, pubic regions, buttocks, anus, anal cleft or cleavage or female breasts at or below the areola for viewing by patrons.





received at meeting FZ

Item H1.



128 Dorrance Street, Suite 400  
Providence, RI 02903  
Phone: (401) 831-7171  
Fax: (401) 831-7175  
[www.riaclu.org](http://www.riaclu.org)  
[info@riaclu.org](mailto:info@riaclu.org)

March 1, 2023

Dear Bristol Town Council Members:

A proposed petition before the Bristol Town Council tonight requests the Council to amend the definition of “adult entertainment” to include “the act of entertaining with or without music by dancing moving or behaving in a manner consistent with mimicking sexual action or seduction with or without physical contact of others with the intent to amuse, please, sexually stimulate or provide sexual gratification for viewing pleasures of legal adults within or outside of the establishment.” The ACLU of Rhode Island strongly opposes this amendment and urges its rejection. It would undermine central First Amendment principles, is inappropriately aimed at LGBTQ+ individuals who are currently facing nationwide attempts to censor forms of expression that are core to their community, and is so open-ended as to ban a wide range of clearly constitutionally protected expressive activity.

It is no exaggeration to say that the language of this proposed provision is broad enough to have the *Footloose*-ian effect of subjecting to strict regulation just about any kind of dancing or other form of entertainment in the town of Bristol. There are very few plays, films, dances or musical performances for the “viewing pleasures of legal adults” with the “intent to amuse” that do not include any behavior “consistent with mimicking ... seduction with or without physical contact.” That describes just about every love story ever performed, written or danced to. A vast array of classical and contemporaneous arts performances would suddenly be deemed “adult entertainment” on par with nude dancing in a bar.

This proposal is additionally problematic because a municipality’s lawful ability to regulate “adult entertainment” in ways that other entertainment cannot be regulated is based specifically on the carefully and very narrowly defined nature of what constitutes “adult entertainment” – something this proposal completely undermines. The artistic expression as defined by this proposal is a central component of most people’s lives and well beyond the authority of town regulation.

But it is additionally impossible to separate this proposal from campaigns across the country which specifically aim to bar or impede the free speech activity of drag performances. It is clear that proposals like this one seek to target, however crudely, particular forms of creative expression – including dance, music and storytelling – that are inextricably linked to the LGBTQ+ community. Designating such performances “adult entertainment” is a desperate attempt to censor legitimate forms of speech based on discriminatory motivations.

Bristol already had one unfortunate experience in cancelling a “drag queen story hour.” We urge the Town Council not to go down a similar path, and to instead summarily reject this unsubtle attack on freedom of expression. Thank you in advance for your time and consideration of our views.

Sincerely,

A handwritten signature in black ink that reads "Steven Brown". The signature is fluid and cursive, with a long horizontal flourish at the end.

Steven Brown  
Executive Director

cc: Steven Contente, Town Administrator  
Michael Ursillo, Town Solicitor

 Ursillo, Teitz & Ritch, Ltd.  
Counsellors At Law

H1A

2 Williams Street  
(at South Main Street)  
Providence, Rhode Island 02903-2918

Michael A. Ursillo \*  
Andrew M. Teitz, AICP \* †  
Scott A. Ritch \* †

Tel (401) 331-2222  
Fax (401) 751-5257  
amygoins@utrlaw.com

Troy L. Costa †  
Amy H. Goins \* †  
Peter F. Skwirz \* †  
Admitted in RI\*, MA †

## MEMORANDUM

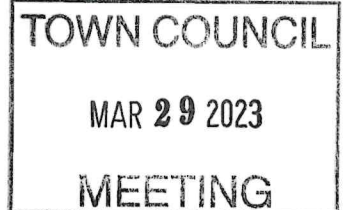
**TO:** Melissa Cordeiro, Town Clerk (for distribution to Town Council)

**CC:** Hon. Steven Contente, Town Administrator

**FROM:** Amy H. Goins, Assistant Town Solicitor

**DATE:** March 23, 2023

**SUBJECT:** Petition re: Amending the Definition of Adult Entertainment



As you know, the Council recently received a petition from Mr. Robert Botelho requesting an amendment to the definition of “adult entertainment” within the Zoning Ordinance. At the Council’s request, we are providing this memorandum to offer some context and advice relative to this request.

### Procedure for Zoning Ordinance Amendments

At the outset, it should be noted that although any resident may ask the Council to amend any portion of the Code of Ordinances, proposed amendments to the Zoning Ordinance are subject to the process for review and approval set forth in state law and further outlined in Article II, Division 2 of the Zoning Ordinance. Further, the Town’s schedule of fees set forth at Sec. 11-1 of the Code provides that a petition for a change of zoning requires a \$1,000 application fee. Mr. Botelho’s petition was not accompanied by an application fee. Consequently, the Council need not take any action on the Petition or could treat this petition as an informal request to amend the Zoning Ordinance rather than a formal request which must be referred to the Planning Board for study. Action on this request, one way or another, is at the sole discretion of the Council.

### Substance of the Petition

Mr. Botelho’s petition sets forth the current definition of “adult entertainment” alongside his proposed definition, as follows (in redline):

*Adult entertainment* means any commercial establishment or business where any individual, employee, operator, or owner exposes genitals, pubic regions, buttocks, anus, anal cleft or cleavage, or female breasts at or below the areola, or employs any device or covering which is intended to give the appearance of or

simulate genitals, pubic regions, buttocks, anus, anal cleft or cleavage or female breasts at or below the areola ~~for viewing by patrons.~~ and/or engages in the act of entertaining with or without music by dancing moving or behaving in a manner consistent with mimicking sexual action or seduction with or without physical contact of others with the intent to amuse, please, sexually stimulate or provide sexual gratification for viewing pleasures of legal adults within or outside of the establishment.

Because adult entertainment is a constitutionally-protected form of expression, courts have held that governments may regulate adult entertainment consistent with the First Amendment only where such activity is specifically defined. See DiRaimo v. City of Providence, 714 A.2d 554 (R.I. 1998). In DiRaimo, the Rhode Island Supreme Court noted that the United States Supreme Court had set forth the test for whether a zoning restriction on adult entertainment passes muster under the First Amendment. Id. at 563 (citing City of Renton v. Playtime Theaters, Inc., 475 U.S. 41, reh. den. 475 U.S. 1132 (1986)). “‘Content neutral’ time, place and manner regulations are acceptable so long as they are designed to serve a substantial governmental interest and do not unreasonably limit alternative avenues of communication.” Id. (citing City of Renton, 475 U.S. at 47). The Rhode Island Supreme Court also held that the Rhode Island Constitution provides independent protections for free speech activities, including adult entertainment, stating as follows:

“We hold that when the guarantee of free speech in article 1, section 21 of the Rhode Island Constitution is implicated by an adult-entertainment ordinance which is content-neutral and allows for reasonable alternative venues for such adult entertainment, the government has the further burden of proving that the adult-entertainment activity regulated by the ordinance is a regular and substantial part of a business's course of conduct... We believe this additional state constitutional requirement will insure that such a zoning regulation is narrowly tailored to support the asserted purpose of the ordinance and to affect only those categories of activity shown to produce unwanted secondary effects and not to bring within its purview other legitimate forms of expression characterized by only occasional or incidental adult-entertainment activity.” Id. at 565 n\*.

The current definition of “adult entertainment” is narrowly tailored and leaves very little room for guessing what activity falls within this definition. By contrast, Mr. Botelho’s proposed language contains the ambiguous phrase “consistent with mimicking sexual action or seduction.” As Vice Chairwoman Parella noted during the March 1 Council meeting, this definition could conceivably extend to performances of cheerleading squads. Steven Brown, Executive Director of the Rhode Island chapter of the American Civil Liberties Union, noted in correspondence to the Council that “a vast array of classical and contemporaneous arts performances would suddenly be deemed ‘adult entertainment’ on par with nude dancing in a bar” under Mr. Botelho’s proposed language. We agree with this assertion and interpretation.

#### Additional Licensing Regulations for Adult-Only Establishments

The Council should be aware that the Code presently contains additional licensing regulations for adult-only establishments. Section 5-71 of the Code defines an “adult-only establishment” as

“any establishment customarily not open to the public at large but only to one or more classes of the public or which excludes any minor by reason of age as a prevailing practice.” This definition extends to novelty stores, which generally do not admit minors. Section 5-96 of the Code sets forth additional licensing requirements for “adult-only establishments offering shows, exhibitions or similar forms of entertainment.” This section authorizes the Council “to impose other requirements, terms and conditions on a permit, which are reasonably necessary to control the secondary effects of adult-only entertainment.” Additionally, under Sec. 17-54 of the Code, nudity is not permitted on premises where alcoholic beverages are either offered for sale or allowed to be brought onto the premises for consumption.

#### Proximity Restrictions on Adult Entertainment

We have also been asked to offer an opinion on whether the Town can legally adopt proximity restrictions relating to adult entertainment. In fact, the Zoning Ordinance already contains such a restriction. The Permitted Use Table, found at Sec. 28-82 of the Zoning Ordinance, provides that “adult entertainment” is prohibited in all zoning districts except for the M (Manufacturing) zone, where it is permitted by right. Note 4 of the Table provides that this use is permitted in the M zone “only if not within 200 feet from a residential zone or residential use.”

However, as discussed above, such proximity restrictions are only lawful to the extent that they are tied to a definition of adult entertainment that passes muster under the First Amendment.

#### Conclusion

As noted above, the Council has the ultimate discretion to act or not act in this matter. It is our opinion that Mr. Botelho’s proposed definition of adult entertainment would likely be invalidated by a reviewing court in the event of a lawsuit. In that event, the Town would also be liable for attorney fees. Further, it is our opinion that the current definition of adult entertainment in the Zoning Ordinance is sufficient to cover the traditional establishments that municipalities seek to strictly limit. Consequently, we would not recommend changing the definition of adult entertainment as proposed.

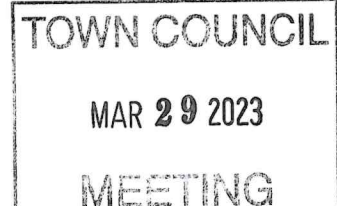
## TOWN COUNCIL MEETING MINUTES FROM 3/1/2023 AND SUPPORTING DOCUMENTS

15. (Councilman Sweeney) re update on the Outside Dining Status
- a. memo from Department of Community Development
  - b. (Draft) Application Form for Outdoor Dining Permit
  - c. (Draft) for Outdoor Dining Design Guidelines and Manual
  - d. (Draft) Ordinance

Sweeney/Teixeira - Voted unanimously to refer to the solicitor to draft an ordinance for council consideration at the March 20<sup>th</sup> council budget meeting for first reading.

Prior to the vote taken, John Shevlin from pare corporation addressed the council. Mr. Shevlin discusses his team's work on developing seasonal outdoor dining guidelines for the town of Bristol. They are also creating a checklist for the application form, and they aim to make the guidelines town-wide and aesthetically pleasing while keeping costs low for business owners. The guidelines cover topics such as safety, parking, storm preparedness, and aesthetics. They have developed a manual outlining the approval process, operational requirements, and construction requirements, as well as design material requirements for furniture, shade structures, and barriers. They have also drafted an ordinance for outdoor dining within parking areas. The team worked with business owners and incorporated their feedback into the final package. Mr. Shevlin summarized that the guidelines aim to be a positive image for Bristol while keeping it simple.

Vice Chairwoman Parella discusses a meeting she attended with the business owners and notes that the sidewalk dining ordinance should be kept separate from the current discussion of the outdoor dining guidelines. She states that there should be a reference to automobile speed when it comes to barriers. Mr. Shevlin relies upon that he could make such references and recommendations to be included in the guidelines.



Councilman Sweeney asks about ADA compliance measures taken into consideration. Mr. Shevlin noted that additional consideration will be taken in the ADA parking requirements and provide further recommendations for council consideration.

It was mentioned that the guidelines are flexible and can be adjusted to fit specific situations, just like requesting a waiver for setback regulations when applying for the planning board. They also discuss reducing the recommended sidewalk space from 5 feet to 4 feet, while still ensuring safety, accessibility, and minimum ADA requirements.

Council Chairman Calouro noted that the first reading of the ordinance will be given special consideration and be heard during the March 20<sup>th</sup> budget session with the second reading at the council's next regular meeting on March 29<sup>th</sup>.

## Outside Dining Status

Could the Council get a full status update on the outside dining plans for Spring 2023, including:

- Overall Plan & Design status
- Timing of implementation
- Any issues we should be aware of at this time

Please include the additional details, email threads, etc., so we can all be fully aware of the conversation with BMA, John Shevin from Pare engineering, and town officials.

Thank you,

Timothy Sweeney

JOHN O'LEARY'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 FEB 21 PM 5:33

TOWN COUNCIL  
MAR 01 2023  
MEETING



TOWN OF BRISTOL  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
10 Court Street • Bristol, Rhode Island 02809

ISA

February 21, 2023

TO: Honorable Town Council  
FROM: Diane M. Williamson, Director  
Edward M. Tanner, Principal Planner *EMT*  
RE: **Proposed Outdoor Dining Guidelines, Ordinance, Application Checklist**

As requested by the Town Council, the consultant, John Shevlin from Pare Corporation, has prepared the proposed guidelines and ordinance for outdoor dining. A workshop was held with the stakeholders and Mr. Shevlin has coordinated directly with the stakeholders as well.

Mr. Shevlin will be submitting the documents and attending the March 1 Town Council meeting to review with the Town Council.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 FEB 22 AM 11:57

TOWN COUNCIL  
MAR 01 2023  
MEETING



**APPLICATION FORM**  
**PUBLIC STREET OUTDOOR DINING PERMIT**

H2A

*Application Fee(s) Payable to: Town of Bristol*

**CONTACT INFORMATION**

|  |  |
|--|--|
| Business name:   |  |
| Business address:  |  |
| Business phone number:   |  |
| Owner/manager:   |  |
| Owner/manager email address:   |  |
| 24-hour contact number:<br>(In case of issues outside normal business hours) |  |
| Property Owner   |  |
| Property Owner Address   |  |

**BUSINESS INFORMATION**

|   |  |
|---|--|
| Business hours of operation:                                    |  |
| Is this business currently approved to operate as a restaurant? | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Do you have a current <del>common</del> -victualler license?    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Are all health inspections current and valid?                   | <input type="checkbox"/> Yes <input type="checkbox"/> No |

**DINING INFORMATION**

|  |
|--|
| <del>Is the proposed outdoor dining area extending beyond your store front?</del> <input type="checkbox"/> Yes <input type="checkbox"/> No                           |
| <del>If yes, is a letter from the adjacent landlord granting the right to utilize their space?</del> <input type="checkbox"/> Yes <input type="checkbox"/> No        |
| Have you attached a plan of the proposed dining area? <input type="checkbox"/> Yes <input type="checkbox"/> No   |
| How many tables and chairs would you like to put in the outdoor dining area? _____ tables _____ chairs   |
| What are the hours of operation for the existing establishment and the proposed outdoor dining area.   |
| Will you be using umbrellas or an awning? <input type="checkbox"/> Yes* <input type="checkbox"/> No<br>*If yes, describe the furniture that will be used for dining. |
| Describe the type of barrier which will surround the seating area. <u>Attach plans and/or photographs.</u>   |
| <i>It is recommended that photos of the proposed barrier, furniture and shade coverings be provided</i>  |
| Will there be lighting in the exterior area of the premises? <input type="checkbox"/> Yes <input type="checkbox"/> No  |

MEETING

MAR 29 2023

TOWN COUNCIL

If so, please describe the type and location of such lighting:

---



---

Does this business have a current license for on-premises liquor consumption?     Yes     No

Do you intend to apply to serve alcohol in the outdoor dining area?     Yes     No

### **Town Approval Signatures Required**

\_\_\_\_\_  
Building Inspector

\_\_\_\_\_  
Comm. Develop. Director

\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Public Works Director

\_\_\_\_\_  
Police Chief

### **TOWN OF BRISTOL LIABILITY DISCLAIMER FOR OUTDOOR DINING LICENSE ON PUBLIC PROPERTY**

By exercising the privileges of this License in serving persons with food and alcoholic beverages, the Licensee is potentially exposed to significant liability for injuries and damages to the persons served or to others who are injured or damaged by the persons served. Your acceptance and exercise of this License will be deemed to be acknowledgement that you are aware of this potential liability.

If the outdoor dining area will occupy Town-owned land or a portion of the public right of way, the Applicant must first deliver to the Town evidence of general liability insurance in amounts of no less than \$1M protecting the Town from all claims and causes of action for personal injury or property damage resulting from use of this license. The Town shall be named as an additional insured. The Applicant shall by signature below the Applicant agrees that it shall indemnify and hold harmless the Town of Bristol, its agents and employees, from and against any and all claims, losses or causes of action for personal injuries or damages and/or property damages arising from the use of the Town-owned property or public right-of-way.

The Town of Bristol, the Town Council acting as the Local Licensing Authority, ~~and the Board of Health,~~ its employees, officers and affiliates shall not be liable to the Licensee to others for injury or damage that shall result from the exercise of this License.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

John Shevlin

Thu 3/23/2023 7:00 AM

Good morning-

The guidelines reference on page 4 that "Outdoor dining areas can only be built within a street with a posted speed limit of twenty-five (25) miles per hour or less." This is what has been established in other guidelines that I have seen in other communities. I can add other heavier barriers/planters for protection but this will not be "crash-worthy". Must remember that we are requiring the set-ups to be readily removable for significant storms, special events etc. In many cases the outdoor dining area may be blocked by adjacent parking or sidewalk or landscaped islands. With dining on the sidewalk areas these areas are not barricaded by crash worthy barriers.

Here are examples of planters that are added to the guidelines.

[https://static.grainger.com/rp/s/is/image/Grainger/3YMC5\\_AS01?Sadapimg&hei=536&wid=536](https://static.grainger.com/rp/s/is/image/Grainger/3YMC5_AS01?Sadapimg&hei=536&wid=536)

[https://static.grainger.com/rp/s/is/image/Grainger/39UN40\\_AA01?Sadapimg&hei=536&wid=536](https://static.grainger.com/rp/s/is/image/Grainger/39UN40_AA01?Sadapimg&hei=536&wid=536)

I will send over revised guideline.

John

TOWN COUNCIL  
MAR 29 2023  
MEETING







## Town of Bristol Rhode Island

# Outdoor Dining Design Guidelines and Manual

March 2023



These Outdoor Dining Design Guidelines were developed for the Town of Bristol Economic Development Department.

The Guidelines were prepared with the assistance of Pare Corporation.

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- 2 Operational Requirements . . . . . 3**
- 3 Construction Requirements: General . . . . . 4**
- 4 Design and Material Requirements . . . . . 7**



## Section 1:

# APPROVAL PROCESS

The outdoor dining area is to be an extension of an existing restaurant's "dining area" and is not to be considered a public space. There's now an entire culture around outdoor dining. From beer gardens to extravagant rooftop restaurants, people seem to enjoy eating outdoors more than ever, whether it's for the unique ambiance or just to get some fresh air.

Many communities are benefitting from allowing outdoor dining opportunities by capitalizing on the demand by allowing new outdoor spaces to establishments or taking their existing outdoor spaces to the next level.

Allowing outdoor space for dining allows more room for tables, more customers, and more revenue. But that's not the only benefit. There are a few other reasons why an outdoor area has been good for restaurants:

- Some people feel more comfortable being outdoors since the pandemic.
- Being outdoors, particularly in spaces with plants, can make people feel happier.
- Both patrons and employees can benefit from the opportunity to be outside.
- People may feel more comfortable bringing their young children to an outdoor dining space, so they don't have to worry as much about noise levels.
- Outdoor areas can be pet-friendly, which encourages more business from dog lovers.

It is the business's responsibility to ensure that minimum life safety requirements and Americans with Disability Act (ADA) requirements are maintained at all times. While the Town encourages the use of outdoor dining arrangements, restaurant operations must be mindful of two other important considerations: the safety and flow of pedestrian traffic and the visual appropriateness within the Town of Bristol. The addition of outdoor dining



Outdoor Dining at Pomodoro Pizzeria

areas must follow the application and approval process detailed in this document as well as operational and design guidelines included within this manual.

The steps necessary to obtain approval for adding outdoor dining areas include:

- Obtain and submit an application form for an Outdoor Dining Permit by following the steps below. If you have any questions about the application process or the requirements, address them to the Town of Bristol Department of Community Development Director.
- Submittals must include information about the restaurant, proposed number of seats, a design layout with as much detail as possible, including dimensions and noting all obstructions (trees, fire hydrants, signs, etc.) within 15 feet of the dining area and representation that indicates at least 4 feet of unobstructed sidewalk space will remain for pedestrians.
- Photos or other graphic representation (including color and material of furniture and shade structures) needed for the Town to verify that

the proposed furniture conforms to these guidelines.

- A schedule for operations is to be provided.
- The identified Town Departments will evaluate proposals for conformance with the Design Guidelines and Manual Requirements stated within.
- Once approved, the dining area shall be permitted to remain open in the specified times approved, except during special events that the dining areas may impact or if there is a need for street maintenance or a significant storm event.
- The operator must construct and complete (including assembly, painting, signage, accessories, plantings) within 4 weeks of approval within the permit issuance. Pre- and post-construction inspection of the site will be required by the Town.
- The operator must reapply yearly in the winter or early Spring for outdoor dining usage.



Outdoor Dining at Aidan's Pub

## Section 2:

# OPERATIONAL REQUIREMENTS

Once the Outdoor Dining Permit is approved, the applicant or property owner will need to be sure that the Town of Bristol is added as additional insured to your premises liability insurance and deliver a copy of the insurance certificate to the Town's Community Development Director. This applies whether the outdoor dining area will be placed in a previously approved dining encroachment area or not.

Outdoor dining areas shall comply with the following performance standards for restaurants and the Town of Bristol Zoning Ordinance:

- An establishment whose function is the preparation and selling of unpackaged food and beverages, including alcoholic beverages, to the customer in a ready-to-consume state, where the customer consumes those foods and beverages while seated at tables, the principal method of operation includes one or both of the following characteristics:
  - Customers are to be provided with an individual menu and served their food and beverages by an employee of the restaurant at the same table where the items are consumed; or
  - A cafeteria type operation where food and beverages generally are consumed within the building.
- An outdoor restaurant shall not provide live entertainment unless approved by the Town, but pre-recorded background music may be played at an acceptable sound level. Loud or electronically amplified music is not allowed. The music shall not create a nuisance that will disturb the tranquility of the surrounding neighborhood.
- Outdoor dining areas will close before or at the same time that the existing business closes.
- Outdoor trash receptacles that are provided must be maintained by the staff. The receptacles must have a lid and the garbage bin must not overflow. Receptacles are to be emptied

and properly disposed of every evening before closing.

- Patrons must have access to indoor restrooms.
- Outdoor dining areas shall comply with any applicable building codes, health department regulations, and Rhode Island Department of Business Regulations (DBR) requirements. The permittee is fully responsible for obtaining all required license additions or modifications.
- Smoking and vaping are not to be permitted in outdoor dining areas. Operators shall post signage to that effect.
- The owners of the restaurant must keep clean the area no longer accessible by street sweepers and clear debris from the gutter channel to maintain stormwater flow.
- Non-permanent furniture must be secured each night. The owner is responsible for theft and vandalism.
- The owner is responsible for the care and maintenance of all landscaping within the outdoor dining area. Plants should be watered as necessary. Drought resistant plants should be considered when designing the outdoor dining areas.
- The owner is responsible for patrons being respectful to all neighbors.



Outdoor Dining at Leo's Ristorante

## Section 3:

# CONSTRUCTION REQUIREMENTS - GENERAL

General construction requirements are as follows:

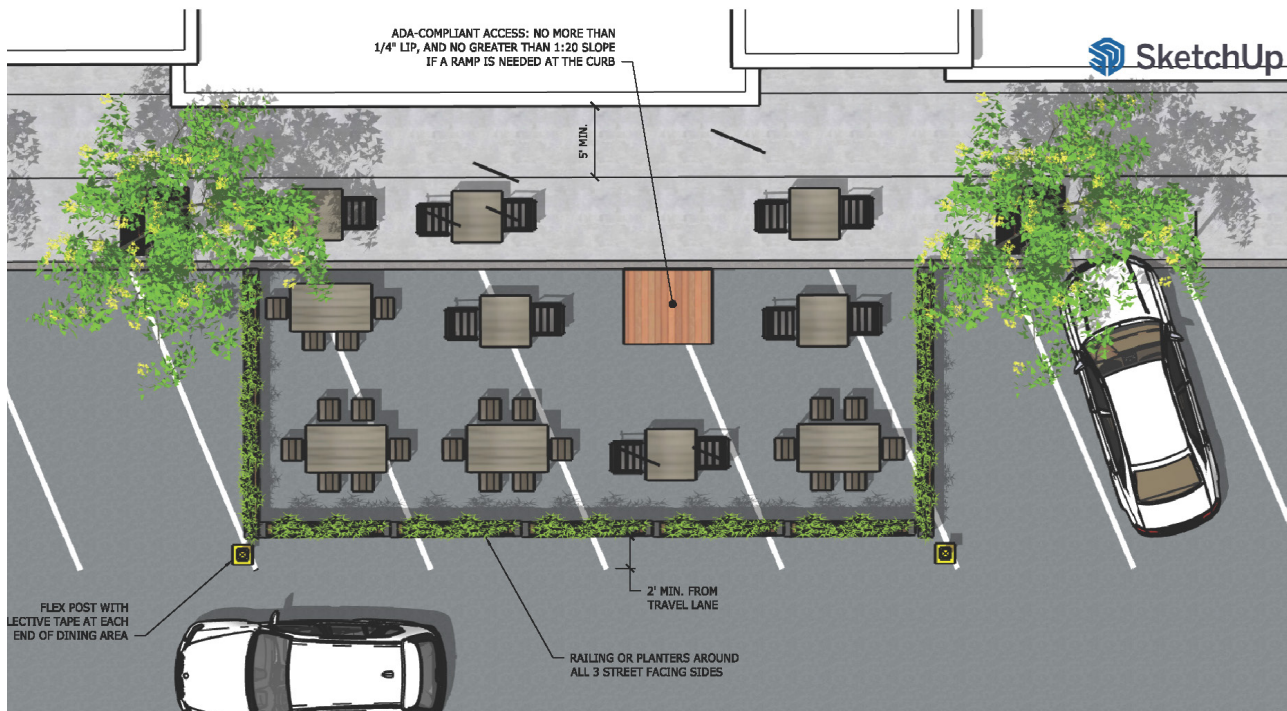
- The outdoor dining area must be constructed according to the Americans with Disabilities Act Accessibility Guidelines (ADAAG) to the extent that such guidelines apply. Adequate and unobstructed pedestrian flow of at least 4 feet is required. A 3-foot minimum clearance at obstructions within the sidewalk areas is necessary. Cross slopes of sidewalks and seating areas must not exceed a 2.0 percent grade.
- Outside dining areas are to be allowed per an application submission and approval by the Bristol Town Council. The outdoor dining areas may only be constructed by applicants with a currently operational restaurant in reasonable proximity to the location requested. The dining area must be located within a distance of the established restaurant to satisfy the Rhode Island DBR and the Rhode Island Department of Health requirements, and it cannot block access to any other establishments.
- Outdoor dining areas can only be built within a street with a posted speed limit of twenty-five (25) miles per hour or less.
- The outdoor dining area must be contained within existing parking areas.
- Outdoor dining areas must be constructed to ensure proper clearance is maintained for fire access to buildings.
- Outdoor dining locations are to have high visibility from adjacent businesses and existing pedestrian activities.
- Outdoor dining areas must be able to be removed in one day. Outdoor dining areas along special event routes may have to be disassembled to accommodate special events. The Town will notify the owner in advance when needed to be disassembled.
- The addition of sidewalk or other similar surfaces across a landscaped area is to be provided for access to an outdoor dining area in the



Guidelines for Street and Sidewalk Accessibility

roadway. The proposed surface is to have the specific location and design approved during the review process.

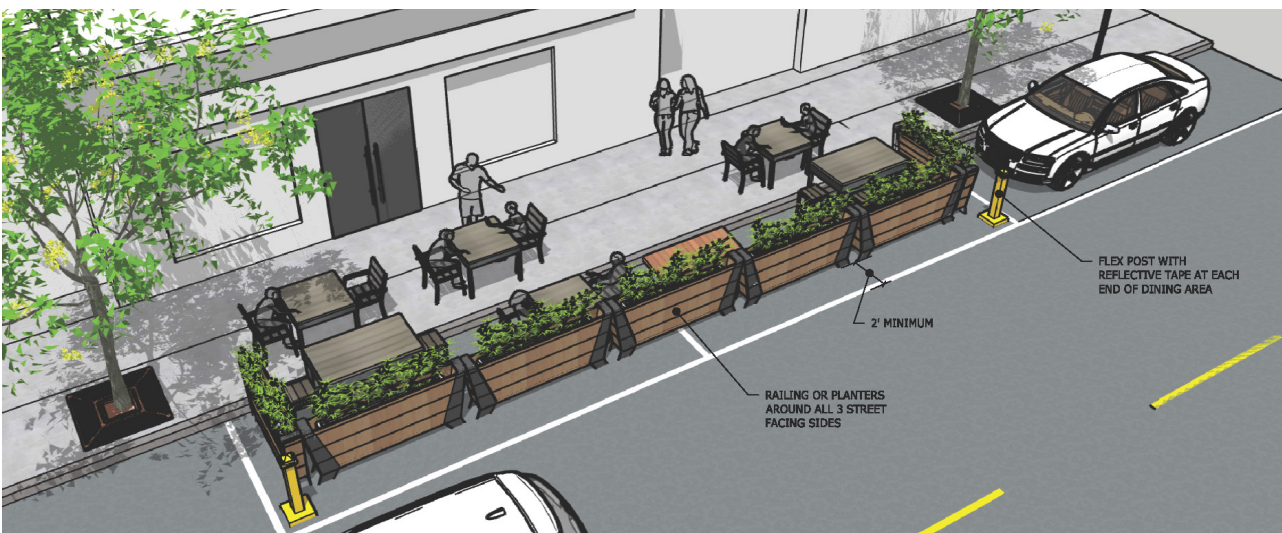
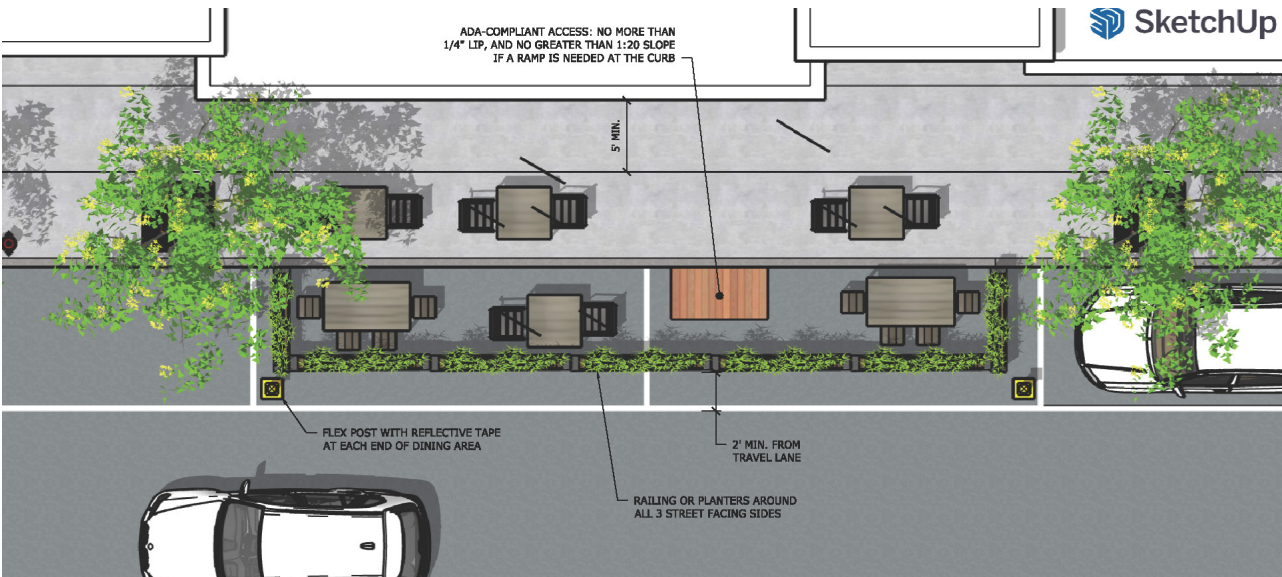
- Access to public utilities, crosswalks, bus stops and other required entrances/exits must be maintained.
- Design should include items that reflect the cultural/aesthetic values of the surrounding area.
- A space buffer of at least two (2) feet must separate the diner area street side from traffic and two (2) feet from the parking side(s).
- The three faces of the perimeter of the dining area within the street must have barriers such as a rail system and/or planters incorporated into the design. The barrier must be approximately waist high (3 to 3-1/2 feet) to allow visibility for both pedestrians and vehicles. Soft-hit reflective posts to aid visibility of each side street corner should be utilized.
- In order to maintain curbside drainage, a minimum of six inches of cutout from the bottom of the base or other stormwater drainage maintenance measures are to be approved by the Department of Public Works.
- Outdoor dining areas must be built as a semi-permanent structure capable of removal in a single day for emergencies such as severe storms, utility access or other events as determined by the Town.
- The outdoor dining area walls may be secured to the street by bolting it down into the asphalt. The owner is responsible for repairs to the public realm in the event of removal; in general, such repairs must be accomplished in the same 24-hour time frame as the dining area removal. Dining area materials should weigh no more than 200 pounds per square foot to limit damage to the pavement surface or utilities.
- Signage is limited to that needed for safety or regulatory. All other signage, including temporary signs, visible to and legible from the travel way of the street or adjacent sidewalk is prohibited without approval.



Guidelines for Angled Parking Spaces



Guidelines for Angled Parking Spaces (cont.)



Guidelines for Parallel Parking Spaces

## Section 4:

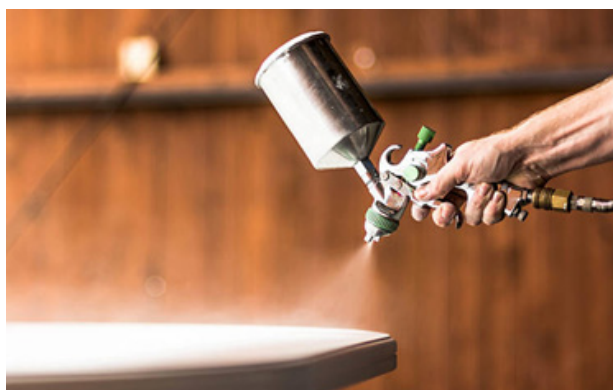
# DESIGN AND MATERIAL REQUIREMENTS

## GENERAL MATERIAL REQUIREMENTS

- All material must be suitable for exterior use.
- Metals other than stainless steel, chromed metals, or copper-based metals must be coated to prevent corrosion.
- Woods other than those which are naturally rot-resistant must be stained, varnished (or other type of clear coat), or primed and painted with exterior grade coatings on all sides prior to assembly.
- Colors must be similar to those used on the business façade or business branding and identity. Bright, vivid colors not associated with existing buildings or identity will not be acceptable.



Woods should be painted or sealed



Metals should be painted or coated to prevent corrosion

## FLOORING MATERIALS

If a platform is constructed for flooring the following is to be adhered to:

### Acceptable:

- Aluminum, stainless steel
- Naturally rot-resistant wood
- Treated wood
- Wood composite

### Prohibited:

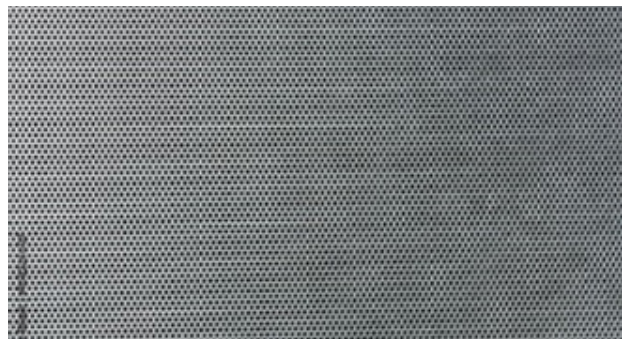
- Stone, concrete, ceramic, linoleum, nylon, vinyl, porcelain pavers
- Brick
- Untreated solid wood in contact with the ground
- Indoor wood or laminate flooring
- Uncoated materials susceptible to corrosion
- Indoor carpet or artificial turf

### Flooring Requirements

- All flooring must allow drainage and be slip resistant
- Flooring must be installed within a 2% slope in any direction
- Flooring must be designed to not retain standing water
- Maximum floor opening/slot/seam/gap is ¼"
- Any elongated opening must be perpendicular to the primary direction of travel
- Maximum level of change of ¼"
- Level changes greater than ¼" require a ramp
- Ramp runs shall have a running slope not steeper than 1:12



Allowed: Composite wood decking



Allowed: Perforated aluminum flooring



Not Allowed: Interior laminate flooring



Not Allowed: Artificial turf



## BARRIERS

Dining area barriers (fences, gates, planters, etc.) are to be visually appealing and are to be constructed to separate the dining area from the roadway and sidewalk. All barrier material must be maintained in good visual appearance without visible fading, dents, tears, rust, corrosion, or chipped or peeling paint.

Barriers are required in the following instances:

- *Required for Leading Edge of All Dining Areas:* A detectable barrier is required for the leading edge of all outdoor dining areas to ensure that visually impaired pedestrians using canes can detect the dining area safely. The leading edge is defined as the section of a dining area that is at or near a perpendicular angle to the building wall and/or curb line.
- *Required for Full Perimeter of Some Dining Areas:* A detectable barrier is required for the full perimeter (with the exception of access openings). The perimeter includes both the leading edge and parallel edge.
- *Required for Full Perimeter of All Outdoor Dining Areas Serving Alcohol:* State law requires that outdoor dining areas where alcohol is served or consumed must enclose the area, with only one opening to the sidewalk for access.
- *Required at Outside Dining Area Edge:* Concrete barriers are to be set at the outside edge (road-side) of the dining area to impede vehicular traffic.



Allowed: Naturally rot-resistant wood barrier/planters



Allowed: Sectional fencing with planters



Examples of concrete barriers acceptable for outdoor dining area edge.

### Barrier Requirements

- Any barrier must be freestanding without any permanent or temporary attachments to buildings, sidewalks or other infrastructure.
- Attachment to pavement is allowed, but the owner is responsible for repairs to the asphalt.
- All barrier must be detectable to visually impaired pedestrians who employ a cane for guidance. Transparent portion of walls (windows) may be comprised of glass or clear vinyl.
- Any glass elements must be:
  - Shatter Resistant
  - Tempered
  - Wired
  - Laminated
- Barrier must remain stable in wind speeds of 50 MPH, and be removed if winds are expected to exceed that speed.
- Sectional fencing (generally defined as rigid fence segments that are placed together to create a unified fencing appearance) can be a solution for outdoor seating areas using barriers. Such fencing is portable, but cannot be easily shifted by patrons or pedestrians, as can less rigid forms of enclosures.
- Any access opening within the barrier must measure no less than 44 inches in width. Access openings should be placed in a location that will not create confusion for visually impaired pedestrians.

### Barrier Materials

#### Acceptable:

- Aluminum, stainless steel, iron, concrete, copper
- Painted or coated steel
- Painted, stained or coated wood
- Naturally rot-resistant wood

#### Prohibited:

- Plastic panels or fencing
- Fabric (natural or synthetic) fabrics
- Metal fencing
- Chicken wire or similar appurtenances
- Whole pallets
- Recycled pallet wood is acceptable, however, the pallet must be disassembled, the wood painted and then assembled into a finished looking component.



Allowed: Painted or coated steel



Allowed: Wood or metal planters



Not allowed: Plastic or vinyl fencing



Not Allowed: Metal barriers

## PLANTERS AND PLANT MATERIALS

Planters are a friendly and attractive way to delineate an outdoor dining area and may be used in addition to, or in place of, other barrier designs.

The following guidelines apply to planters (and plants) used in outdoor dining areas:

### Planters

**Planter height:** Must not exceed a height of 42” above the level of the sidewalk or roadway.

**Plant height:** Must not exceed a height of 6 feet above the level of the sidewalk.

**Plant Material:** All plants must be live plants. Plants shall be always maintained in a healthy growing condition and replaced when necessary or the planter must be removed from the public right-of-way. Seasonal, thematic planter displays are encouraged. Planters and material must be portable.

**Prohibited:** Artificial plants, empty planters, or planters with only bare dirt, mulch, straw, wood chips, mulch or similar material are not allowed. Planters shall not be used as a cigarette butt container and must be cleaned of all such items at least daily by the Owner.

### Planter Materials

#### Acceptable

- Aluminum, stainless steel, copper
- Painted or coated steel
- Painted, stained, or coated wood
- Naturally rot-resistant wood
- Concrete

#### Prohibited

- Plastic
- Pallets



Allowed: Coated wood planter as a barrier wall



Allowed: Coated steel barriers



Allowed: Painted wood barriers

## FURNITURE REQUIREMENTS AND MATERIALS

Outdoor dining furniture becomes a prominent part of the streetscape when used in front of buildings, and such furniture needs to uphold the high standards applied to buildings and other improvements.

A wide range of furniture styles, colors or materials are permitted. All furniture must be maintained in good visual condition with no visible fading, dents, tears, rust, corrosion, or chipped or peeling paint. All furniture must be maintained in a clean condition at all times. All furniture must be durable, sturdy, stable and shall be weighted as to not blow over with normal winds or sudden storm events such as summer thunderstorms or when wind gusts exceed 50 miles per hour.

All furniture other than tables, chairs and umbrellas is prohibited. This includes but is not limited to serving stations, bar counters, shelves, racks, televisions, and torches. Heaters are allowed only with approval from the Town of Bristol Fire Department for the heater type and location.

The following guidelines apply to furniture used in outdoor dining:

### Furniture Requirements

**Freestanding:** Furniture must not be secured to trees, lamp posts, street signs, hydrants or any other street infrastructure by means of ropes, chains, or any other such devices during restaurant hours.

**All-Weather:** Furniture used in the outdoor dining areas must be specifically made for outdoor use.

**Matching:** All chairs used within the outdoor dining area must match each other by being of visually similar style, construction, and color.

**Storage:** All furniture must be removed and stored inside when not in use for an extended period of time.



Allowed: Aluminum furniture



Allowed: Painted wood furniture

### Furniture Materials

#### Acceptable

- Aluminum
- Wood
- Heavy-duty plastic
- Fabric

#### Prohibited

- Lightweight Plastic
- Upholstered furniture not rated for continuous exterior use
- Furniture prominently branded with logo or name other than the business



Allowed: Heavy-duty plastic furniture



Allowed: Coated metal furniture



Allowed: Wood tables and chairs

### Tables

Outdoor dining furniture must contribute to the overall atmosphere of the area and must be complementary in appearance and quality.

### Colors

Tables may be painted, anodized, colored or of a natural unpainted material (e.g. all-weathered wood, metal, wicker, etc.). Tables are not permitted to be white plastic. In general, fluorescent or other strikingly bright or vivid colors will not be approved unless part of a discernible theme other than simply to gain attention.

### Size and Shape

The size and shape of tables strongly affects the functionality of an outdoor dining area. Due to the narrow dimensions of most dining areas, restaurants should strive for space-efficient seating layouts and figure configuration. Square or rectangular tables are strongly recommended as such tables may fit flush against a wall and can permit more usable surface area for patrons.

## Section 4: Design and Material Requirements

### Chairs

Chairs, like the other outdoor dining elements, must contribute to the overall atmosphere of the surrounding area and must be complementary in both appearance and quality. All chairs used within a particular establishments outdoor seating area must match each other by being of visually similar design, construction and color.

### Colors

Chairs may be colored or natural unpainted material (e.g.all-weathered wood, metal, wicker, etc.). Chairs are not permitted to be white plastic. In general, fluorescent or other strikingly bright or vivid colors will not be approved unless part of a discernible theme other than simply to gain attention.

### Upholstery

Upholstered chairs are permitted as are upholstered cushions for chairs. In general, fluorescent, or other strikingly bright or vivid colors will not be approved unless part of a discernible theme other than simply to gain attention. Outdoor and water-resistant materials are required. Cushions must be attached in some manner to the chair itself.



Allowed: Upholstered furniture rated for outdoor use



Not Allowed: Lightweight plastic table and chairs; card table and metal chairs



## SHADE STRUCTURES

Umbrellas and awnings can add a welcoming feel to outdoor dining areas and can provide shelter from the sun or rain. Appropriately designed and sized umbrellas and awnings are permitted for use.

All shade structures must comply with the following conditions:

### Location

To ensure effective pedestrian flow, all parts of any umbrella must be contained entirely within the outdoor seating area.

### Height

In order to avoid causing an undue visual obstruction of other businesses, umbrellas must not exceed a height of 10' above the level of the sidewalk. The umbrella must also be a minimum height of 7' above the level of the sidewalk for head clearance.

### Colors

Shade structure colors must blend with the surrounding area and must be solid colors. In general, fluorescent or other strikingly bright or vivid colors will not be approved unless part of a discernible theme other than simply to gain attention.

### Size and Shape

The size and shape of umbrellas strongly affects the functionality of an outdoor dining area. Due to the narrow dimensions of most dining areas, restaurants should strive for space-efficient umbrella designs.

Market-style umbrellas, those designed for patio or outdoor dining use and which vent breezes, are preferred.

### Material

Fabric of shade structures must be of a material suitable for outdoor use and must be a canvas-type. No plastic fabrics, plastic-vinyl-laminated fabrics, or any type of rigid materials are permitted for use as shade structures within an



Not Allowed: Vivid colors



Allowed: Solid color; attached to building

outdoor dining area.

### Removable

Umbrellas must be able to be removed each night or during storms and stored inside for the safety of pedestrians and surrounding businesses.

### Retractable Awnings

Must be fastened to the main building.

## Umbrella Materials

### Acceptable

- Fire retardant canvas material
- Color should match the color of the establishment's branding
- Other colors must blend in with the surrounding environment

### Prohibited

- Bright colors for the purpose of attracting attention
- Fringes, tassels or straps that are not fire resistant



Allowed: Shade Structures that blend within the surrounding area and are contained within seating area.



## LIGHTING

Lighting is allowed with the outdoor dining areas as an accent and it should not overpower any adjacent site lighting or building lighting. The following guidelines apply to lighting to be used:

### All-Weather

Lighting used within an outdoor dining area must be specifically made for outdoor use and must have a hardwired electrical connection. All lighting shall be durable, sturdy, stable, and weighted as to not to blow over with normal winds or sudden storm events with wind gusts of 50 miles per hour.

### Matching

All lighting used within an outdoor dining area should match any being of visually similar design, construction, and color.

### Height

In order to avoid causing and undue visual obstruction of other businesses, lighting must not exceed a height of 10 feet.

### Color Temperature and Brightness

Lighting must be of warm white color temperature between 2,500 Kelvin and 3,000 Kelvin. 2,700 Kelvin is ideal.

### Maintenance

Lighting must be always kept in proper working order. Burnt out lighting must be replaced promptly (one working day).



Allowed: Warm white lighting

## Lighting Prohibited

### Light Source

The lights must not contain any glare producing surfaces or inappropriate lighting (blinking, neon, florescent, etc.)

### Support

Lighting must not be secured to lamp posts, street signs, hydrants or any other street infrastructure.

### Signage or Wording

Lighting must not contain signage for the restaurant or any other entity in the form of wording, logos, drawings, pictorial or photographic representations, or any other likewise identifying characteristic.

### Power Cords

Lighting may be plugged in to extension cords, provided that the extension cords are maintained safe condition and protected from abrasion, pressure and wear. Extension cords that become frayed or split must be replaced immediately.



Not allowed: Neon signage/lighting





**BRISTOL**  
RHODE  ISLAND

**TOWN OF BRISTOL, RHODE ISLAND**  
**A RESOLUTION REGARDING THE ROGERS FREE LIBRARY – BOARD OF**  
**TRUSTEES APPOINTMENT PROCESS**

**WHEREAS**, the Rogers Free Library (the “Library”) was originally founded in 1877 and exists today as a municipal library serving the Town of Bristol; and

**WHEREAS**, under Sec. 29-4-6 of the Rhode Island General Laws, the Library is governed by a Board of Trustees (the “Board”); and

**WHEREAS**, under Sec. 29-4-5 of the Rhode Island General Laws, the Bristol Town Council is empowered to appoint members of the Board; and

**WHEREAS**, the current Bylaws of the Library’s Board provide that the Trustees are appointed to the Board by the Town Council “on the recommendation of the Trustees themselves”; and

**WHEREAS**, the Town Council values the input of the Board as it considers candidates for appointment to the Board, but wishes to ensure that applications from all persons who apply for membership on the Board are presented to the Council;

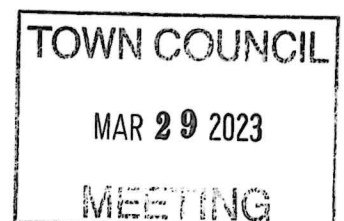
**NOW, THEREFORE, BE IT RESOLVED:**

1. The Bristol Town Council hereby respectfully requests the Board to adopt amendments to its Bylaws consistent with this Resolution, the form of which shall be approved by the Town Solicitor’s Office.

ATTEST:

\_\_\_\_\_  
Melissa Cordeiro  
Town Clerk

\_\_\_\_\_  
Nathan T. Calouro, Chairman  
Bristol Town Council



**H1. Vice Chairwoman Parella re update on Rogers Free  
Library Board of Trustees appointment process  
(continued from 2/8/2023)**

Parella/Teixeira- Voted unanimously to instruct the Library Board to work with the solicitor's office to draft a resolution to adopt revisions to the bylaws consistent with the discussion.

Prior to the vote taken, Vice Chairwoman Parella stated that as the library liaison, she was asked to make changes to the appointment process for new board members. The council requested that the library board provide at least three names for consideration. She explained that she had been in discussions with the new library board chairman who is open to these changes and is working with a subcommittee to draw up support and recruit new members. She explained that One of the board members and the previous chairperson has resigned, and two new appointments will be made in the next few months.

Vice Chairwoman Parella explained that a draft of the appointment process was distributed to herself and the clerk. ( a copy of the draft was distributed to members of the council at this time) She explained that some revisions were made to include applications being submitted through the Clerk's office and forwarded to the Rogers Free Library Chairman. A subcommittee would review the applications and make a selection for at least three candidate recommendations to the town council. The council would also interview the final candidates prior to selection as consistent with the appointment process for other Town Boards and Commissions.

Chairman Calouro suggested a minor adjustment to the appointment process to ensure all applicants are listed, not just the top three. He emphasized the importance of transparency and public knowledge. Overall found the format reasonable and easy to work with.

H1. Vice Chairwoman Parella re update on Rogers Free Library Board of Trustees appointment process **(continued from 2/8/2023)**

Parella/Sweeney-Voted unanimously to continue the matter to March 1, 2023

Prior to the vote taken, vice Chairwoman Parella asked to continue the matter to the March 1, 2023, council meeting.

Councilman Teixeira asked that Vice Chairwoman Parella review the bylaws, as proposed in consent agenda item AA3. Specifically, the language regarding trustee appointments.

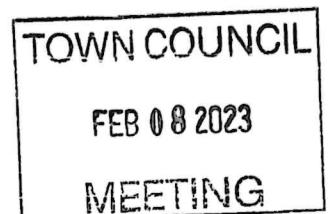
TOWN COUNCIL  
MAR 01 2023  
MEETING

- H1. Vice Chairwoman Parella re update on Rogers Free Library Board of Trustees appointment process (**continued from 12/21/2022**)

Parella/Sweeney-Voted unanimously to continue the matter to March 1, 2023

Prior to the vote taken, vice Chairwoman Parella asked to continue the matter to the March 1, 2023, council meeting.

Councilman Teixeira asked that Vice Chairwoman Parella review the bylaws, as proposed in consent agenda item AA3. Specifically, the language regarding trustee appointments.



**RESOLUTION  
OF THE  
BRISTOL TOWN COUNCIL  
TOWN COUNCIL RESOLUTION # 2023-  
RESOLUTION IN SUPPORT OF  
H-5472 REGIONALIZATION BONUS**

**WHEREAS**, The Town of Bristol is part of the Bristol Warren Regional School District; and

**WHEREAS**, The Regionalization bonus is determined by RIGL 16-7.2-3 and 16-7.2-4; and

**WHEREAS**, The Town Council supports the increase of the regional bonus to 6%; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly, the Bristol Warren Regional School Committee, and the Bristol Warren Regional School District Superintendent.

**BE IT FURTHER RESOLVED** that a copy of the resolution be sent as well to the Warren Town Council and to the Town Councils of the regional districts of Exeter-West Greenwich, Foster-Glocester, and Richmond.

The RESOLUTION shall take effect upon passage.

I hereby certify that at a meeting of the Bristol Town Council held on March 29, 2023, being duly noticed and with a quorum present and voting, the aforesaid was adopted.

\_\_\_\_\_  
Nathan Calouro  
Town Council Chairman

Attest: \_\_\_\_\_  
Melissa Cordeiro  
Town Clerk

**TOWN COUNCIL  
MAR 29 2023  
MEETING**

**BID/RFP ADVERTISING AUTHORIZATION FORM**

BID/RFP No. 1002 - Bristol Paving Project - Road Resurfacing

Advertising requested by: DPW - Christopher J. Parella

Signature: *[Handwritten Signature]*

**Source of Funding:**

Approved by Town Council (Date) \_\_\_\_\_

Regular Budget (Line Item Number) \_\_\_\_\_

Special Appropriation \_\_\_\_\_

Grant (Source) \_\_\_\_\_

Other \_\_\_\_\_

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

*[Handwritten Signature]*  
Steven Contente, Town Administrator

*[Handwritten Signature]*  
Sarah Hassell, Town Treasurer

3-6-23  
Date

3/6/23  
Date

**Brief Narrative of Project:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pre-Bid Meeting date, time, location (if applicable) March 17<sup>th</sup> @ 10:00am

Is the pre-bid meeting mandatory (if applicable) NO

Question submission deadline date and contact information (if applicable) 3/24/2023

**TOWN COUNCIL**  
**MAR 29 2023**  
**MEETING**



TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 1002

Sealed bids will be received until 12 noon on March 29, 2023, for furnishing the Town of Bristol with the following:

**ROAD RESURFACING PROJECT**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON March 29, 2023 FOR THE TOWN COUNCIL MEETING OF March 29, 2023.

The location, general characteristics, and principal details of the Work are indicated in a set of Contract Documents, entitled "**Road Resurfacing Project, Bid No. 1002**".

The work in this Contract includes, but is not limited to:

- Pavement rehabilitation including milling and overlay;
- Removal of existing pavement;
- Pavement reclamation and removal of excess material;
- Installation of bituminous base and surface course material;
- Removal of and replacement of subgrade material with gravel borrow base course material;
- Installation of new asphalt/concrete berm and curb;
- Structure adjustments as required;
- Re-building of drainage structures as required;
- Driveway reconstruction as required;
- Installation of pavement markings;
- Replacement of catch basin frame and grates;
- Installation of erosion controls;
- Safety controls and signing for construction operations;
- All other incidental items included in the contract documents.

Bid documents may be obtained and bids **MUST** be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Bid documents may also be obtained at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor. Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and clearly marked on the outside "**ROAD RESURFACING PROJECT – BID #1002 – and the bidding date of March 29, 2023**". Bids will be opened at 12:00 PM at the Bristol Town Hall, 10 Court Street on March 29, 2023.

Successful bidders must furnish a performance bond on 100 percent of the proposed contract within 15 days after the award. The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when is deemed to be in the best interest of the Town.

A **non-mandatory** pre-bid conference will be held at **10:00 AM on March 17, 2023** at the Bristol Town Hall, 10 Court Street, Bristol, RI 02809.

Attention of Bidders is particularly referred to the Federal and State requirements as to conditions of employment to be observed and wage rates to be paid under the Contract as determined by the Department of Labor and Industries under the Provisions of Chapters 12 and 13 of Title 37, General Laws of Rhode Island, 1956, as amended.

**MELISSA CORDEIRO**  
**TOWN CLERK**

March 9 and March 16, 2023

## LEGAL NOTICE

### TOWN OF BRISTOL INVITATION TO BID BID NO. 1002

Sealed bids will be received until 12 noon on March 29, 2023, for furnishing the Town of Bristol with the following:

#### ROAD RESURFACING PROJECT

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON March 29, 2023 FOR THE TOWN COUNCIL MEETING OF March 29, 2023.

The location, general characteristics, and principal details of the Work are indicated in a set of Contract Documents, entitled "**Road Resurfacing Project, Bid No. 1002**".

The work in this Contract includes, but is not limited to:

- Pavement rehabilitation including milling and overlay;
- Removal of existing pavement;
- Pavement reclamation and removal of excess material;
- Installation of bituminous base and surface course material;
- Removal of and replacement of subgrade material with gravel borrow base course material;
- Installation of new asphalt/concrete berm and curb;
- Structure adjustments as required;
- Re-building of drainage structures as required;
- Driveway reconstruction as required;
- Installation of pavement markings;
- Replacement of catch basin frame and grates;
- Installation of erosion controls;
- Safety controls and signing for construction operations;
- All other incidental items included in the contract documents.

Bid documents may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Bid documents may also be obtained at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor. Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and clearly marked on the outside "**ROAD RESURFACING PROJECT - BID #1002 - and the bidding date of March 29, 2023**". Bids will be opened at 12:00 PM at the Bristol Town Hall, 10 Court Street on March 29, 2023.

Successful bidders must furnish a performance bond on 100 percent of the proposed contract within 15 days after the award. The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when is deemed to be in the best interest of the Town.

A **non-mandatory** pre-bid conference will be held at **10:00 AM on March 17, 2023** at the Bristol Town Hall, 10 Court Street, Bristol, RI 02809.

Attention of Bidders is particularly referred to the Federal and State requirements as to conditions of employment to be observed and wage rates to be paid under the Contract as determined by the Department of Labor and Industries under the Provisions of Chapters 12 and 13 of Title 37, General Laws of Rhode Island, 1956, as amended.

Melissa Cordeiro  
Town Clerk

March 9 & 16, 2023

**BID/RFP ADVERTISING AUTHORIZATION FORM**

BID/RFP No. 1004

Advertising requested by: Warren Renschusa

Signature: [Signature]

**Source of Funding:**

Approved by Town Council (Date) \_\_\_\_\_

Regular Budget (Line Item Number) \_\_\_\_\_

Special Appropriation \_\_\_\_\_

Grant (Source) \_\_\_\_\_

Other lease Payment

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

[Signature]  
Steven Contente, Town Administrator

[Signature]  
Sara Hassel, Town Treasurer

2-  
Date

2/16/23  
Date

**Brief Narrative of Project:**

Town Beach concession lease

Pre-Bid Meeting date, time, location (if applicable) 3/22/23 10 AM,  
Quinta Grande conference room

Is the pre-bid meeting mandatory (if applicable) No

Question submission deadline date and contact information (if applicable) 3/24/23  
12 noon



**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 1004**

Sealed Bids will be received until 12 noon on March 29, 2023 for the following:

**BRISTOL TOWN BEACH CONCESSION**

**BID #1004**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON March 29, 2023 FOR THE TOWN COUNCIL MEETING OF March 29, 2023

The Town of Bristol is requesting sealed bids for Bristol Town Beach Concession, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid# 1004 – Bristol Town Beach Concession**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on March 29, 2023

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

March 2 & 9, 2023

**LEGAL NOTICE**

**TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 1004**

Sealed Bids will be received until 12 noon on  
March 29, 2023 for the following:

**BRISTOL TOWN BEACH CONCESSION  
BID #1004**

BIDS WILL BE OPENED AT 12 NOON AT THE  
BRISTOL TOWN HALL, 10 COURT STREET ON  
March 29, 2023 FOR THE TOWN COUNCIL  
MEETING OF March 29, 2023

The Town of Bristol is requesting sealed bids for  
Bristol Town Beach Concession, in accordance with  
all terms and specifications contained herein.

Specifications may be obtained and bids MUST be  
filed at the Office of the Town Clerk, 10 Court Street,  
Bristol, RI 02809. Specifications are available for  
download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a  
vendor.

Bids (one original marked "MASTER" and one copy)  
must be submitted in a sealed envelope and must  
be clearly marked on the outside, "**Bid# 1004 –  
Bristol Town Beach Concession**" and addressed  
to the Town Clerk's Office, Town Hall, 10 Court  
Street, Bristol, RI 02809. Sealed bids will be received  
until 12 noon on March 29, 2023.

Individuals requesting interpreter services for the  
hearing impaired must notify the Town Clerk's Office  
(401) 253-7000 three business days prior to the bid  
opening.

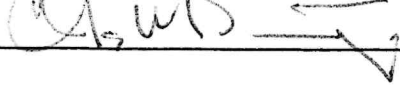
The Town reserves all rights to reject any and all  
bids, or any part thereof, or to go on the open mar-  
ket when it is deemed in the best interest of the  
Town.

MELISSA CORDEIRO  
TOWN CLERK  
March 2 & 9, 2023

**BID/RFP ADVERTISING AUTHORIZATION FORM**

**BID/RFP No.** 1005

Advertising requested by: 4<sup>th</sup> of July Ball

Signature: 

**Source of Funding:**

Approved by Town Council (Date) \_\_\_\_\_

Regular Budget (Line Item Number) \_\_\_\_\_

Special Appropriation \_\_\_\_\_

Grant (Source) \_\_\_\_\_

Other Brisa 4<sup>th</sup> of July Committee

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

  
Steven Contente, Town Administrator

  
SARA Hassell, Town Treasurer

3-13-23  
Date

3-13-23  
Date

**Brief Narrative of Project:**

Bid request for a Catering Firm to provide a black-tie formal sit down dinner for up to 300 people. Meal should contain a beef, fish, and vegetarian options. Dessert and coffee and tea should also be provided. No need for bar service.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Pre-Bid Meeting date, time, location (if applicable) \_\_\_\_\_

Is the pre-bid meeting mandatory (if applicable) \_\_\_\_\_

Question submission deadline date and contact information (if applicable) \_\_\_\_\_

**TOWN COUNCIL**  
**MAR 29 2023**  
**MEETING**

**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 1005**

Sealed Bids will be received until 12 noon on March 29, 2023 for the following:

**4<sup>th</sup> of July Ball 2023**

**BID #1005**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON March 29, 2023 FOR THE TOWN COUNCIL MEETING OF March 29, 2023

The Town of Bristol is requesting sealed bids for 4<sup>th</sup> of July Ball 2023, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #1005 – 4<sup>th</sup> of July Ball 2023**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on March 29, 2023

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

March 16 & 23, 2023



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**LEGAL NOTICE**

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**TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 1005**

Sealed Bids will be received until 12 noon on March 29, 2023 for the following:

**4th of July Ball 2023****BID #1005**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON March 29, 2023 FOR THE TOWN COUNCIL MEETING OF March 29, 2023

The Town of Bristol is requesting sealed bids for 4th of July Ball 2023, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #1005 – 4th of July Ball 2023**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on March 29, 2023

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELJSSA CORDEIRO  
TOWN CLERK

March 16 & 23, 2023



MEMORANDUM

TO: Steven Contente, Town Administrator

FROM: Eric Dickervitz, Operations & Economic Development Manager

DATE: March 16, 2023

RE: Tourism Partnership/Discover Newport Grant

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2023 MAR 17 PM 3:47

The Town of Bristol is the recipient of a \$7,500.00 grant from Discover Newport to be used toward expenses associated with tourism.

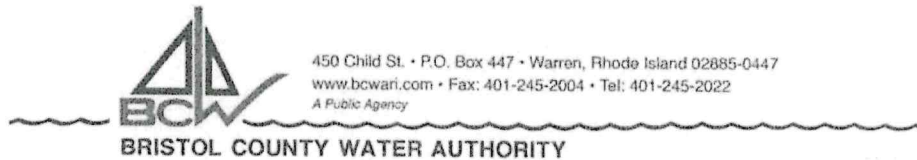
This award is available until June 30, 2023.

I am recommending that this grant award is accepted by the Town of Bristol and divided as follows:

- Bristol Merchants Association           \$5,000
- Explore Bristol                                 \$2,500

By dividing the proceeds of this grant between the groups, the funding they receive through the Tourism Partnership will be supplemented to enhance their activities in FY2024.

TOWN COUNCIL  
 MAR 29 2023  
 MEETING



**Tri-Town Monthly Report  
To Bristol, Barrington & Warren Town Councils**

**Notable Activities  
from the  
BCWA Board of Directors February 23, 2023 Meeting**

2023 MAR -2 AM 8:55  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**1. Bid Approvals**

- a. After advertisement and review of bids and a report by staff, the Board approved the following contracts to:
  - i. W. Walsh Company for this year's water main renewal projects.
  - ii. A.A. Asbestos Abatement for the Phase I Water Treatment Plant demolition including the development of a health and safety plan for the project.
- b. Task Order approval to Pare Corp for engineering and inspection services for the following:
  - Water Main renewals
  - Hope Street Pumping Station (at Tupelo)
  - Phase I of the demolition of the treatment facility on Child Street

2. **Reuse of Water Treatment Buildings** - The BCWA received a letter report from the PreserveRI Group (PRIG) regarding possible reuse of the existing water treatment facility buildings. While PRIG was "intrigued" with the site, the buildings and the history of the facility, PRIG did not identify any possible use of the buildings. They did recommend that we continue to assess the possible reuse of the buildings and provided the names of some "real estate advisors" to consult with about possibly of reuse. PRIG noted that the largest building "while the exterior façade is handsome, its floor plan, equipment and subterranean structures present considerable obstacles" for reuse. BCWA staff have identified one possible reuse of the grounds being for public access and potentially educational purposes regarding water use and treatment. The BCWA staff and Board will continue to assess possible reuse.

3. **Annual Write-Offs** - Based on a report by BCWA staff, the Board approved its annual write-offs of unpaid water bills. This write-off amounts to only 0.21% of billings. While this represents a very low amount of unpaid water bills, most of the uncollected bills are attributed to tenant-occupied properties.

**4. The Pawtucket Water Connection Project**

- a. As previously reported Phase I is complete with a new connection made to the East Providence water system.
- b. The 30% design plans for Phase II which will result in the connection to the Pawtucket Water System were forwarded to East Providence for their review.
- c. Discussions are on-going with the Pawtucket Water Supply Board regarding the details of the connection.

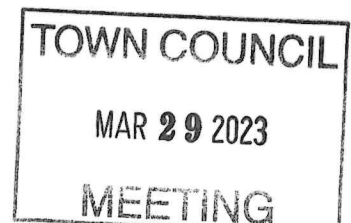
**5. Water Use Metering and Information**

- a. There remains less than 40 meters to be replaced and updated as part of the BCWA's meter replacement program.
- b. The new metering system can provide substantive information on water use for customers including the ability to assist in leak detection. A "Consumer Dashboard" is being developed and tested by staff at this time. We expect this to be available to customers by the end of the calendar year.

6. **Customer Notification** - A letter has been prepared that will be sent to all customers soon regarding the BCWA capital improvement program and rate increases for the upcoming fiscal year.

More details on all BCWA operations, programs and projects are available at [www.bcwari.com](http://www.bcwari.com)

Respectfully submitted, Juan Mariscal, Acting Chairman, BCWA



**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

MEETING MINUTES FOR  
January 19, 2023

A meeting of the Trustees of Rogers Free Library was held on Thursday, January 19, 2023 at 6:30 PM. It was held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

**AGENDA ITEMS**

**1. CALL TO ORDER/ATTENDANCE/QUORUM**

- Al Wroblewski - Trustee | Vice Chairperson
- Samantha Faria - Trustee
- Marie Knapman - Trustee
- Beverly Larson - Trustee
- Jackie Katz - Trustee
- Ruth Souto - Trustee | Chairperson
- Laura Cabral - Trustee | Secretary
- Dawn Jenkin - Director

2023 FEB 27 AM 9:20  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Ruth Souto called the meeting to order at 6:30pm and noted there was a quorum. Ruth can no longer stay on as chair or position as Trustee and will be stepping down from both at the conclusion of the meeting. She does not have the time needed to fulfill the demands of the position. Al Wroblewski is currently Vice Chair/chair elect, but a formal vote is needed to vote him in as Chairperson. Jackie Katz makes motion to nominate Al Wroblewski as Chairperson; motion seconded by Marie Knapman. No discussion. Vote: All in favor - motion passes.

Jackie Katz also resigns her position as a Trustee as of the end of the meeting. It is time to slow down, travel, and enjoy time together with her husband.

The Board of Trustees will soon be in search of two new board members to fill the vacancies.

**2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING - December 15, 2022**

Beverly Larson made a motion to approve the minutes of the December 15, 2022 meeting. Marie Knapman seconded the motion. Vote - all in favor; motion passes.

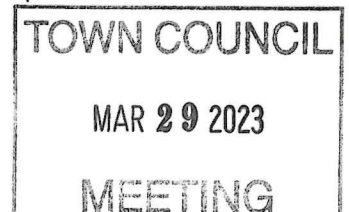
**3. CHAIR REPORT - see agenda item #1.**

**4. LIBRARY DIRECTOR REPORT and addendum**

Beverly would like information regarding participation in programming. There was previous discussion about a quarterly report and it fell off the radar. Dawn provides a sample statistics report to the board and it is agreed that a quarterly statistics report moving forward would be helpful.

Beverly inquired about the status of the "Director Deliverables." Dawn will work on an update for the next meeting.

Saturday programming is improving. Dawn did a story time on Frederick Douglass.



Sunday Hours: Town had offered Sunday hours; Previous director (Ryan Brennan) may have requested Sunday Hours, however, adding more hours with limited staff would be challenging. We are on track towards it but need to get new staff more seasoned and trained.

With the absence of an assistant director it has been difficult to balance admin assistant work with other responsibilities, however, Natalie is the new bookkeeper and we will soon see progress with finances.

## 5. FINANCIAL REPORT – Discuss and Vote to Approve December Report

Beverly Larson questioned what the Thomas Sheppard Restoration Project General Government (for Revenue purposes) section of the Budget to Actuals report is and suggests tabling the vote until we have more information. Brief discussion about % of budget expended in medical and dental being down with no known reason why. The natural gas line is still in the red; still not entirely sure why it is in the red. Utilities (except water) are paid by the Town of Bristol. Dawn is working with the finance dept. on the new software AccuFund; we still need greater detail in the financial reporting.

Beverly Larson makes a motion to table the financial report until the next meeting because of the new entry (Thomas Sheppard Restoration Project General Government), seconded by Al Wroblewski.

Vote: all in favor; motion carries.

## 6. OLD BUSINESS

- Tabled Agenda Items
  - Continuation of Bylaws revisions - Discuss and Vote - tabled for another time; Al Wroblewski makes a motion to table the Bylaws Revisions discussion, seconded by Marie Knapman. Vote - all in favor; motion carries.
  - Staff Grant - Tuition Reimbursement - Discuss and Vote  
The Staff Grant - Tuition Reimbursement was voted and approved last meeting.

## 7. NEW BUSINESS

- Strategic Planning Committee
  - Al Wroblewski states there are two parallel strategic planning matters: How do we move forward with a new one Strategic Plan and close out the old Strategic Plan? Ryan initiated completing a grid to monitor implementation of the plan (status tracker), but there was no way to measure the success of the strategic plan. This is challenging because of the polarity of the goals and objectives. Al Wroblewski has put together a rough guess at what has been accomplished
- Strategic Plan Oversight Committee Obligation
  - Al Wroblewski suggests waiting for the next meeting to go over strategic planning. Dawn suggests that they bring goals to the next Strategic Plan Oversight Committee Meeting. Beverly Larson asks Dawn to look at state guidelines for Strategic Plan. Ruth Souto says we can ask for an extension. Beverly concurs, given staff shortage, and the fact that we are also down trustee members
- Holiday Pay for Part Time Employees
  - Past practice, future plans - Discuss and Vote  
The town switched over to ADP; hand written time cards used to be turned in and not questioned. Issue was discussed with Town Administrator, Steve Contente, who said we could pay holiday pay for a part time employee if a part time worker was scheduled to work that day.
  - Options to discuss:

- Everyone gets 4 hours of pay on holidays (even if part time) if scheduled on any holiday that the library is closed
- Everyone gets a paid holiday
- Third option is what RI state law covers

Mondays are the most frequent holidays: 7 - 13 people with an average salary of \$61.80 a shift – will be less than \$10,000.

Ruth Souto suggests calling it library closing compensation and Jackie Katz suggests having an addendum to employee handbook of library policies.

Marie Knapman makes a motion that part time employees will be compensated for lost scheduled hours due to library closures, second by Laura Cabral. Vote - all in favor; motion carries.

- Personnel Revisions
  - Assistant Director Posting
    - Two new applicants - applications closing January 31.
  - New Collection and Circulation Librarian - August Thompson - new graduate from Maryland; New Bookkeeper - Natalie Saint Martin
  - New - Library Assistants (4)
  - New - Page
- Statistics of library usage / electronic usage
  - Circulation in winter declines. Banned Books event had the highest attendance
  - Stats will be reported quarterly to the Trustees
  - Marie Knapman would like a list of all the types of reports available to us.
  - Ruth Souto recommends bibliographic instruction class for Board of Trustees
- Staff Grants – Discuss and Vote
  - Friends of RFL approved Minecraft and Ron Jones grant
  - Friends approved Mrs. Katz and Her Hats (Community Grant). The grant has been approved by the Board of Trustees in the past (submitted annually) however the Friends never submitted the grant to the Trustees or Dawn for approval this grant cycle. Jackie Katz states that the Mrs. Katz and Her Hats grant is an annual grant, and she always submits to Peter Maloney of the Friends of RFL as the submission point (as directed on the application). Sam Faria states Friends of RFL should never approve community grants that we Trustees don't know about. Moving forward all community grants submitted need to go from Friends to Grant Oversight Committee. Al Wroblewski will work with the Friends so this doesn't happen again.
- Friends of RFL
  - Acknowledgement of Donations - Discuss and Vote
  - Donations are presented in a variety of ways and Dawn looking for some guidance:
    - Q: Who sends a thank you to the donor when a donation is made?
    - A: Assistant Director should send the letters (with help from Trustees to write the letter). Marie suggests a copy of the letter should go to the Friends as well.
    - Q: What books get book plates? Children's books get bookplates..do any others?
    - A: Ruth Souto says (as Director) you decide what gets a bookplate.
- Liaison Reports
  - Grant Oversight Committee - Laura Cabral & Al Wroblewski.
    - Grant Oversight Committee did not meet - no updates.

## 10. MEMBER PREROGATIVES

Marie Knapman and Dawn met with the Rotary and the Rotary is supportive.

## 11. PUBLIC COMMENT

No public comment.

**12. NEXT MEETING DATE:** February 16, 2023

**13. ADJOURN**

Beverly Larson makes a motion to adjourn; Marie Knapman seconded - Vote: all in favor. Motion passes.  
Meeting adjourned at 8:31pm.

**Bristol Fire Department  
Board of Engineers Meeting  
February 27, 2023**

**Call to order, Quorum Established, Attendance, Minutes & Agenda Approval,  
Next Regular Business Meeting.**

The meeting was called to order by **Chief Michael DeMello** at 7:00 PM, a quorum was established. In attendance were **Deputy Chief of Safety & Training Jim Vieira, Deputy Chief of Operations John P. Perry, Assistant Chief Nelson Luis, Assistant Chief Dennis Cabral, Assistant Chief Adam Medeiros, EMS Captain Sam Turner, Board Clerk Lou Mascola** recorded the minutes.

A motion and second to approve the minutes of the January 30, 2023 meeting, and the meeting agenda for this meeting, February 27, 2023 were both unanimously approved by the board.

**Next scheduled meeting is Monday April 3, 2023, @ 7:00 PM**

**Correspondence, Training & Safety Reports, Apparatus Reports, Station Requests and Issues, Board Reports, Chief DeMello's Report, Old Business, New Business, For the Good of the Department, Calendar Updates, and Closing.**

**Meeting Agenda**

**Correspondence**

- Ever Ready Chaplain Robert Holt spoke to the board regarding the services for former Chief David Sylvaria. The information received to this point is pending the family meeting with the staff of the Sansone Funeral Home. What has been determined is the services will be held on Saturday March 4, 2023 at the Sansone Funeral Home on Wood St. The services will be from 12:00 - 4:00 PM. The Fire Department Honor Guard will commence at noon, (2) dept. Members for 10-15 minutes per stance. The Fire Department Axes will arrive at 2:00 PM, followed by the reading of the Worcester Memorial Prayer, the Last Alarm, and the department walk through. The family has requested that the apparatus park on Union St, and not in front of the funeral home, and no bagpipes be played. After the walk through the department will congregate at the Dreadnaught





Station for a coalition. The department requests that members from all of the stations assist in the set up and cleaning.

### **Deputy Chief of Operations John Perry of the Dreadnaught Station**

- Submitted the dates for the Dreadnaught fund raisers to the clerk for the Event Calendar. June 3rd - Dreadfest, and November 11th - Surf & Turf.
- Inquired about the Marine Classes starting in the spring. Chief DeMello will speak with Greg Marsilli on scheduling.
- Inquired about obtaining dress uniforms. Chief DeMello asked that the names be submitted.
- The Ice Pick has been ordered.
- The elevator tool for Truck 6 has arrived.

### **Assistant Chief Nelson Luis of the Defiance Station**

- SCBA's 3-3 & 3-5 from Engine 3 need replacement batteries.
- No issues to report from Engine 5 for this meeting.
- The first driver of Brush 1 is adding additional shelving, a small ladder to get to the top, amongst other additions.
- Asked about reimbursements for the RI Ems Expo.
- Inquired if there will be an emergency light class? Deputy Chief of Safety & Training Vieira will set up a date.

### **Assistant Chief Dennis Cabral of the Ever Ready Station**

- Inquired about the seat belts for Engine 2.
- Asked if SCBA 2-2 has been brought to headquarters? Chief Vieira stated that it hadn't.
- Requested a Carabiner Clip be obtained for the Life Safety Pack on Engine 2.
- Reported that the rear wall in the storage room at the Ever Ready Station will require attention soon.
- Inquired about obtaining batteries for members of Fire Police.

### **Assistant Chief Adam Medeiros of the Hydraulion Station**

- Requested a member of the board take a member of the Hydes out for his driving test on Engine 1.
- An SCBA for Engine 1 is in need of repair.

### **Captain Sam Turner of the Division of EMS**

- Inquired about obtaining Class A uniform items for members of his division. Chief DeMello asked that he submit the names of those needing them.
- Reported that all of the rescue vehicles are in service with no issues to report.
- Announced that the new gear dryer has been completed and is working well.

### **Deputy Chief James Vieira of Safety and Training**

- The present Firefighter I Class is progressing well, and is about half-way through. He reported that the testing so far has been good.
- The EVOC Train the Training class scheduled for May 13th & 14th has openings. The minimum number of participants is 15.
- The NFPA 1002 Aerial Course is scheduled for April 17th,. However, as of this meeting there are no applicants signed to take the course.

### **Chief Michael DeMello Chief of the Department**

- Reported that the first Officer's Tactical Training went well. The plan is to schedule one prior to the board meetings, and if anyone would like to teach a class they are welcomed to do so.

### **Old Business**

- Continue to review the department SOG's. Report back to the office and board of any changes that need to be made, any omissions that need to be added, any errors that need to be corrected. Some of the guidelines may be out of date and need to be updated.

### **New Business**

- The Awards & Recognition Night is scheduled for March 30th at 7:00 PM.
- Start pulling your detail lists together for the July 4th Celebration.

### **For the Good of the Department**

- Chief DeMello is pleased with the continued support from trainings and calls for service. So far for 2023 the department has responded to approximately 650 + calls. Keep up the outstanding work.

## Event Calendar Updates for March 2023

| March 2023  |
|---|
|   |
| <b>27 - Feb. - Board Meeting</b>                    |
| <b>1 - Company Meetings</b>                         |
| <b>7 - Engine 4 Meeting</b>                         |
| <b>9 - Fire Police Meeting</b>                      |
| <b>14 - EMS Meeting</b>                             |
| <b>15 - Ladies Auxiliary Meeting</b>                |
| <b>16 - Firemen's Memorial Comm. Meeting</b>        |
|   |
| <b>11 - Engine 4 - Newport St. Patrick's Parade</b> |
| <b>30 - Awards &amp; Recognition Night</b>          |

### Closing & Adjournment

Without any further business to conduct, the meeting was adjourned at 7:53 PM.

Respectfully submitted,

*Lou Mascola*

Lou Mascola  
Clerk, for the Board of Engineers  
Bristol Fire Department  
Bristol, Rhode Island 02809



## The Commissioners of the Cemeteries

The North and East Burial Grounds Commission  
 The Town of Bristol, Rhode Island  
 10 Court Street ~ PO Box 407  
 Bristol, Rhode Island 02809  
 Ph 401-253-6426 ~ Fax 401-253-5885

### MINUTES

The meeting of Wednesday, January 11, 2023 was held at The Chapel at North Burial Ground at 1081 Hope Street, Bristol, Rhode Island. The meeting was called to order by Chairman Charles Cavalconte at 6:05 PM. Present were Chairman Charles Cavalconte, Commissioner Susan Church, Commissioner Ed Caruci, Superintendent Enzly Ramsay, and Recording Secretary Carol Gafford. Commissioners Kathy Moran and Jim Riccio were excused. Guest Josh Cabral was in attendance.

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE** for our dead and their families
3. **REVIEW & APPROVAL:** Minutes for November and December were approved as amended with a motion from S. Church, seconded by E. Carusi and approved by all.
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income. There were 5 burials, 37 year to date. 2<sup>nd</sup> and 3<sup>rd</sup> quarter review of Perpetual Care Fund is pending.
5. **REVIEW:** Monthly Expenses and Invoices for December 2022 were reviewed.
6. **UPDATE:** Gravestone Repair is on hiatus due to weather.
7. **UPDATE STATUS REVIEW:** All is well with CemeteryFind and they will get back to the Commission with updates.
8. **REVIEW:** Invoice from the DPW for repaving North and South Roads is still pending.
9. **REVIEW:** Discussion was held on the pros and cons of having a Friends of North Burial Ground group (non-profit) for grant research and fundraising.
10. **UPDATE | STATUS PROJECTS at THE CREMATION GARDEN (CG):** Superintendent Ramsay is repairing the stone across from the Cremation Garden. Discussion on Committal area continues including placement of stone benches and bronze memorials, road expansion, foot path widening and repair and new surface (including materials) for path. Chairman Cavalconte would like to see plans accomplished by the summer of 2023.
11. **UPDATE | STATUS PROJECTS at THE NORTH BURIAL GROUND:** Warren Monument continues to work on carving a new stone at Gate 4. Work on the perimeter stone wall and repair of the white washed wall is suspended during the winter months. Work continues on tree management, tree plaques' and design, installation of the NW corner marker, and veterans markers. Dog and Waste management signs are still needed. Discussion continues on trees against the North Wall.
12. **UPDATE | STATUS REVIEW:** The Commission continues on grant research for the Iron Gate at the EBG. A calendar for 2023 events is in the works and will include walking tours and Holidays, Cemetery Awareness Month, Interfaith Service, Veterans Day and other programs at the

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

MAR -9 AM 8:35

TOWN COUNCIL

MAR 29 2023

MEETING

cemeteries.

13. **UPDATE | STATUS REVIEW:** Planning for Spring 2023 continues including no grass cutting and fertilizing in order to attract pollinators to both North and East Burial Grounds. Chairman Cavalconte will talk with Barry Cohen at Audubon regarding pollinating. This is a work in progress.
14. **ONGOING:** Reminder to our families that US Flags are available for the graves of veterans at the NBG's Superintendent's Office or from the Bristol Council of Veterans.

**NEW TOPICS and PROJECTS:**

Calendar of Events

No Mow May

Pricing of Right to Burial and services for both full body burial and cremation (May requires a separate meeting)

Chairman Cavalconte entertained a motion to adjourn. Motion was made by Commissioner S. Church and seconded by Commissioner E. Carusi. The Meeting adjourned at 7:35PM. Next meeting February 8, 2023

~Respectfully Submitted

Wednesday February 8, 2023

Carol Gafford, Recording Secretary

**MINUTES OF A MEETING OF THE TOWN OF BRISTOL HOUSING AUTHORITY**

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on February 9, 2023. The Chairman called the meeting to order at 10:15 a.m. and upon roll call those answering Present were as follows:

**PRESENT**

- John E. Faria, Chairman
- Chairman
- Helen C. Barboza, Commissioner
- Edward J. Correia, Commissioner
- Pasquale D'Alessio, Commissioner
- Candace Pansa, Executive Director
- James Silva, Deputy Director

**ABSENT**

- Raymond Cordeiro, Vice

2023 MAR -9 PM 12:23  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner D'Alessio and seconded by Commissioner Barboza to dispense with the reading of the minutes of January 12, 2023, meeting. Upon roll call those answering Aye and Nay were as follows:

**AYE**

- John E. Faria
- Helen C. Barboza
- Edward J. Correia
- Pasquale D'Alessio

**NAY**

- None

The Maintenance Supervisor reported the last empty apartment has been rehabbed, but several will be coming up. He also informed the Board that a frozen water pipe had burst and destroyed a tenant's bathroom. The staff is completing the rehabbing of the bathroom and the tenant is staying with family. He also reported that a water main near "N" bldg. had burst last night but service was restored in about four hours. The Supervisor reported that the staff converted the men's bathroom off the lobby to a unisex bathroom in order to accommodate a larger wheelchair.

The Executive Director reported the contract for the roof project has been signed and work is scheduled to start in mid-March with a 135-completion date. The work to resolve water problem in "D" bldg. has been completed and all bills submitted to the insurance company and reimbursed after deductible.

The Deputy Director presented the investment report and snapshot of income and expenses for January, 2023.

Mrs. Pansa reported that an office employee has resigned for personal reasons and she would be advertising to fill the position. The Friends of Toms Grove sent a memo updating the

**TOWN COUNCIL**  
 MAR 29 2023  
 MEETING

progress in the garden and work will begin the end of February or early March. After a question was brought up, Mrs. Pansa explained the plans for fencing the area.

The Director informed the Board that the Section 8 Director has been certified as Specialist for the Housing Voucher Program. She also reported that the Authority received a score of 98% on the Public Housing Assessment System Report (PHAS Report) which is considered to be a High Performer.

The annual audit report was submitted with no issues and approved by the Board.

The Board congratulated Commissioner D'Alessio on his reappointment for a five-year term.

The Chairman then introduced the following resolution:

**RESOLUTION 2023-3**  
**Resolution to Award Energy Audit Bid to GDS Associates, Inc.**  
 (see attached Resolution)

After some discussion, Commissioner Correia made a motion to accept the bid and Commissioner D'Alessio seconded the motion and upon roll call those answering Aye and Nay were as follows:

|                    |      |
|--------------------|------|
| AYE                | NAY  |
| John E. Faria      | None |
| Helen C. Barboza   |      |
| Edward J. Correia  |      |
| Pasquale D'Alessio |      |

Thereupon, the Chairman declared Resolution 2023-3 adopted.

Mrs. Pansa reported that the Hud inspection went very well with a few minor problems which have been resolved. She also reported that she had been contacted by the union that their three year contract is up for renewal at the end of June. Negotiations will begin soon.

The next meeting will be held on Thursday, March 9, 2023 at 10:00 a.m. There being no further business to come before the Board, upon motion duly made and seconded, the meeting was adjourned at 10:50 a.m.

Respectfully submitted,



Theresa Simmons  
 Recording Secretary



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 MAR 17 PM 1:48

TOWN OF BRISTOL  
CONSERVATION COMMISSION

Department of Community Development  
235 High Street, Bristol, Rhode Island

Tuesday, February 7, 2023 @ 5:30 p.m.

**FEBRUARY 2023 MEETING MINUTES**

*Members Present:*

Tony Morettini  
Lindsay Green  
Glenn Donovan  
Lee Ann Freitas  
Jay Maciel

*Staff Present:*

Ed Tanner

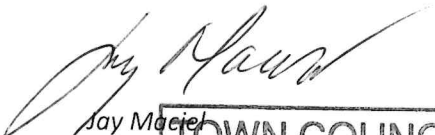
*Members Absent:*

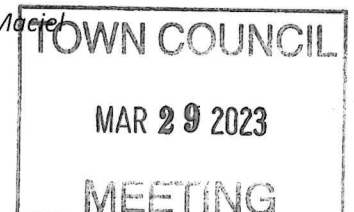
Ray Payson  
Craig Fisher

*The meeting was called to order by Chairman Morettini at 5:34 p.m.*

1. Minutes: A motion to approve the January minutes was made by Mr. Donovan and seconded by Ms. Green. Vote: 5-0.
2. Open Space: Mr. Tanner said that trail parking and trail access signs will be installed at San Francisco Street. Mr. Tanner also reported that RI Energy mowed the right of way at the Perry-Tavares Farm, including some invasives that existed there. Discussion ensued about the possibility of seeding pollinator plants there.
3. Tree Program: Mr. Tanner reported that all trees for the current planting cycle have been planted. Mr. Tanner also said that a list of the trees planted and their locations would be forthcoming. There was some discussion about the recent tree pruning by RI Energy in Town within the public utility aerial easement. There was also some discussion about plans for the area where several linden trees were removed by RI DOT from Ferry Road, across from Roger Williams University. Mr. Tanner reported that new, smaller trees will be planted in that traffic island. It was suggested that the Commission invite the Tree Warden to a future meeting to discuss tree policy.
4. Pollinator Garden Initiative: Ms. Freitas said a sign needs to be done for the pollinator garden. Ms. Freitas also offered to do an ArcGIS StoryMap for the pollinator garden.
5. Around the Room: Ms. Green reported that application process for the Environmental Protection Agency (EPA) grant for commercial food waste diversion, or composting, has been transferred to the Water Pollution Control department. Ms. Green announced that John Campanini of the RI Tree Council will have a presentation on the Wonder of Trees at the Barrington Public Library on May 11.
6. The next Conservation Commission meeting will be held on Tuesday, March 7, 2023 at 5:30 p.m.
7. The meeting adjourned at 6:39 p.m.

Respectfully Submitted,

  
Jay Maciel





## MEMORANDUM

To: THE HONORABLE TOWN COUNCIL  
 From: Michelle DiMeo, Tax Assessor/Collector  
 Date: March 20, 2023  
 Subject: Recommended Abatements & Additions for March 29, 2023 meeting

Attached is a list of Abatements & Additions for March 2023

|                  | Abatements     | Additions      |
|------------------|----------------|----------------|
| Motor Vehicles   | \$ 0.00        | \$ 0.00        |
| Real Estate      | \$ 4,375.80    | \$ 0.00        |
| Sewer Fees       | \$ 3,362.00    | \$ 0.00        |
| Sewer Assessment | \$ 1,211.92    | \$ 0.00        |
| Tangibles        | <u>\$ 0.00</u> | <u>\$ 0.00</u> |
| Total            | \$ 8,949.72    | \$ 0.00        |

Net Adjustment: -\$8,949.72

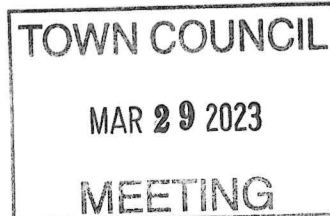
Year to Date Total Abatements & Additions: -\$31,733.09

Respectfully,



Michelle DiMeo

Tax Assessor/Collector



| DATE: March 29, 2023          |                                |      |      |           |             |                                |  |  |  |
|-------------------------------|--------------------------------|------|------|-----------|-------------|--------------------------------|--|--|--|
| <b>ABATEMENTS</b>             |                                |      |      |           |             |                                |  |  |  |
| <b>MOTOR VEHICLES</b>         |                                |      |      |           |             |                                |  |  |  |
| ACCOUNT#                      | NAME                           | TYPE | YEAR | RATE      | AMOUNT      | REASON FOR ABATEMENT           |  |  |  |
|                               |                                | MV   | 2020 | \$ 17.35  |             |                                |  |  |  |
|                               |                                | MV   | 2021 | \$ 17.35  |             |                                |  |  |  |
|                               |                                | MV   | 2015 | \$ 17.35  |             |                                |  |  |  |
|                               |                                | MV   | 2016 | \$ 17.35  |             |                                |  |  |  |
| <b>TOTAL MV ABATEMENTS</b>    |                                |      |      |           | \$ -        |                                |  |  |  |
| <b>ABATEMENTS</b>             |                                |      |      |           |             |                                |  |  |  |
| <b>REAL ESTATE</b>            |                                |      |      |           |             |                                |  |  |  |
| ACCOUNT#                      | NAME                           | TYPE | YEAR | RATE      | AMOUNT      | REASON FOR ABATEMENT           |  |  |  |
| 04-1685-10                    | Demopulos, George & Daphne     | RE   | 2022 | \$ 13.00  | \$ 3,282.50 | Appeal #22-046                 |  |  |  |
| 16-1448-90                    | Peck Rock Realty               | RE   | 2022 | \$ 13.00  | \$ 189.80   | Incorrectly listed as 4 fam    |  |  |  |
| 50-0087-88                    | Wood, William & Forster, Robyn | RE   | 2022 | \$ 13.00  | \$ 903.50   | Appeal #22-033                 |  |  |  |
|                               |                                | RE   | 2022 | \$ 13.00  |             |                                |  |  |  |
|                               |                                | RE   | 2022 | \$ 13.00  |             |                                |  |  |  |
|                               |                                | RE   | 2022 | \$ 13.00  |             |                                |  |  |  |
| <b>TOTAL RE ABATEMENTS</b>    |                                |      |      |           | \$ 4,375.80 |                                |  |  |  |
| <b>ABATEMENTS</b>             |                                |      |      |           |             |                                |  |  |  |
| <b>SEWER FEES</b>             |                                |      |      |           |             |                                |  |  |  |
| ACCOUNT#                      | NAME                           | TYPE | YEAR | RATE      | AMOUNT      | REASON FOR ABATEMENT           |  |  |  |
| 16-1448-90                    | Peck Rock Realty               | SU   | 2022 | \$ 580.00 | \$ 1,160.00 | Incorrectly listed as 4 family |  |  |  |
| 50-0042-81                    | Watkins, Tarleton & Janet      | SU   | 2022 | \$ 580.00 | \$ 580.00   | Not connected to sewer         |  |  |  |
| 50-0042-81                    | Watkins, Tarleton & Janet      | SU   | 2021 | \$ 571.00 | \$ 571.00   | Not connected to sewer         |  |  |  |
| 50-0042-81                    | Watkins, Tarleton & Janet      | SU   | 2020 | \$ 530.00 | \$ 530.00   | Not connected to sewer         |  |  |  |
| 50-0042-81                    | Watkins, Tarleton & Janet      | SU   | 2019 | \$ 521.00 | \$ 521.00   | Not connected to sewer         |  |  |  |
|                               |                                | SU   | 2017 | \$ 469.00 |             |                                |  |  |  |
| <b>TOTAL SEWER ABATEMENTS</b> |                                |      |      |           | \$ 3,362.00 |                                |  |  |  |

| ABATEMENTS       |                                  |      |                |             |                        |  |
|------------------|----------------------------------|------|----------------|-------------|------------------------|--|
| SEWER ASSESSMENT | TYPE                             | YEAR | RATE           | AMOUNT      | REASON FOR ADDITION    |  |
| ACCOUNT# NAME    |                                  |      |                |             |                        |  |
| 50-0042-81       | Watkins, Tarleton & Janet        | SA   | 2022 \$ 302.98 | \$ 302.98   | Not connected to sewer |  |
| 50-0042-81       | Watkins, Tarleton & Janet        | SA   | 2021 \$ 302.98 | \$ 302.98   | Not connected to sewer |  |
| 50-0042-81       | Watkins, Tarleton & Janet        | SA   | 2020 \$ 302.98 | \$ 302.98   | Not connected to sewer |  |
| 50-0042-81       | Watkins, Tarleton & Janet        | SA   | 2019 \$ 302.98 | \$ 302.98   | Not connected to sewer |  |
|                  | <b>TOTAL SEWER ABATEMENTS</b>    |      |                | \$ 1,211.92 |                        |  |
| ABATEMENTS       |                                  |      |                |             |                        |  |
| TANGIBLE         | TYPE                             | YEAR | RATE           | AMOUNT      | REASON FOR ABATEMENT   |  |
| ACCOUNT# NAME    |                                  |      |                |             |                        |  |
|                  | Tang                             | 2022 | \$ 13.00       |             |                        |  |
|                  | Tang                             | 2022 | \$ 13.00       |             |                        |  |
|                  | Tang                             | 2017 | \$ 14.92       |             |                        |  |
|                  | Tang                             | 2016 | \$ 14.77       |             |                        |  |
|                  | Tang                             | 2015 | \$ 14.03       |             |                        |  |
|                  | <b>TOTAL TANGIBLE ABATEMENTS</b> |      |                | \$ -        |                        |  |
|                  | <b>TOTAL ABATEMENTS</b>          |      |                | \$ 8,949.72 |                        |  |
| ADDITIONS        |                                  |      |                |             |                        |  |
| MOTOR VEHICLES   | TYPE                             | YEAR | RATE           | AMOUNT      | REASON FOR ADDITION    |  |
| ACCOUNT# NAME    |                                  |      |                |             |                        |  |
|                  | MV                               | 2020 | \$ 17.35       |             |                        |  |
|                  | MV                               | 2021 | \$ 17.35       |             |                        |  |
|                  | MV                               | 2020 | \$ 17.35       |             |                        |  |
|                  | MV                               | 2019 | \$ 17.35       |             |                        |  |
|                  | <b>TOTAL MV ADDITIONS</b>        |      |                | \$ -        |                        |  |
| ADDITIONS        |                                  |      |                |             |                        |  |
| REAL ESTATE      | TYPE                             | YEAR | RATE           | AMOUNT      | REASON FOR ADDITION    |  |
| ACCOUNT# NAME    |                                  |      |                |             |                        |  |

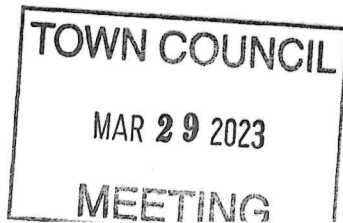
|                                 |             | 2022        | 2021        | 2020        | 2019 | 2018 | 2017 | AMOUNT        | REASON FOR ADDITION        |
|---------------------------------|-------------|-------------|-------------|-------------|------|------|------|---------------|----------------------------|
|                                 |             | RE          | \$ 13.00    |             |      |      |      |               |                            |
|                                 |             | RE          | \$ 14.38    |             |      |      |      |               |                            |
|                                 |             | RE          | \$ 14.07    |             |      |      |      |               |                            |
|                                 |             | RE          | \$ 13.72    |             |      |      |      |               |                            |
|                                 |             | RE          | \$ 15.38    |             |      |      |      |               |                            |
|                                 |             | RE          | \$ 14.92    |             |      |      |      |               |                            |
| <b>TOTAL RE ADDITIONS</b>       |             |             |             |             |      |      |      | \$ -          |                            |
| <b>ADDITIONS</b>                |             |             |             |             |      |      |      |               |                            |
| <b>SEWER FEES</b>               |             |             |             |             |      |      |      |               |                            |
| <b>ACCOUNT#</b>                 | <b>NAME</b> | <b>TYPE</b> | <b>YEAR</b> | <b>RATE</b> |      |      |      | <b>AMOUNT</b> | <b>REASON FOR ADDITION</b> |
|                                 |             | SU          | 2020        | \$ 530.00   |      |      |      |               |                            |
|                                 |             | SU          | 2018        | \$ 483.00   |      |      |      |               |                            |
|                                 |             | SU          | 2017        | \$ 469.00   |      |      |      |               |                            |
| <b>TOTAL SEWER ADDITIONS</b>    |             |             |             |             |      |      |      | \$ -          |                            |
| <b>ADDITIONS</b>                |             |             |             |             |      |      |      |               |                            |
| <b>SEWER ASSESSMENT</b>         |             |             |             |             |      |      |      |               |                            |
| <b>ACCOUNT#</b>                 | <b>NAME</b> | <b>TYPE</b> | <b>YEAR</b> | <b>RATE</b> |      |      |      | <b>AMOUNT</b> | <b>REASON FOR ADDITION</b> |
|                                 |             | SA          | 2019        | \$ 302.98   |      |      |      |               |                            |
|                                 |             | SA          | 2018        | \$ 302.98   |      |      |      |               |                            |
|                                 |             | SA          | 2017        | \$ 302.98   |      |      |      |               |                            |
| <b>TOTAL SEWER ADDITIONS</b>    |             |             |             |             |      |      |      | \$ -          |                            |
| <b>ADDITIONS</b>                |             |             |             |             |      |      |      |               |                            |
| <b>TANGIBLE</b>                 |             |             |             |             |      |      |      |               |                            |
| <b>ACCOUNT#</b>                 | <b>NAME</b> | <b>TYPE</b> | <b>YEAR</b> | <b>RATE</b> |      |      |      | <b>AMOUNT</b> | <b>REASON FOR ADDITION</b> |
|                                 |             | TANG        | 2021        | \$ 14.38    |      |      |      |               |                            |
|                                 |             | TANG        | 2018        | \$ 15.38    |      |      |      |               |                            |
|                                 |             | TANG        | 2018        | \$ 15.38    |      |      |      |               |                            |
| <b>TOTAL TANGIBLE ADDITIONS</b> |             |             |             |             |      |      |      | \$ -          |                            |



# Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original Budget     | Amended Budget | Month To Date | Y-T-D Actual        | Balance             | % of Budget      |
|---|---------------------|----------------|---------------|---------------------|---------------------|------------------|
| <b>Revenue</b>  |                     |                |               |                     |                     |                  |
| 1001 400 33501 1000 State PILOT Funding                           | 1,340,127.00        | 0.00           | 0.00          | 1,408,285.01        | 68,158.01           | (105.09)%        |
| 1001 400 33502 1000 Public Service Corporation Tax                | 263,739.00          | 0.00           | 0.00          | 273,410.07          | 9,671.07            | (103.67)%        |
| 1001 400 33503 1000 Meals & Beverage Tax                          | 578,357.00          | 0.00           | 0.00          | 439,047.66          | (139,309.34)        | (75.91)%         |
| 1001 400 33504 1000 Hotel Tax                                     | 79,822.00           | 0.00           | 0.00          | 67,982.23           | (11,839.77)         | (85.17)%         |
| 1001 400 33505 1000 MAV Excise Tax Reimbursement                  | 1,495,720.00        | 0.00           | 0.00          | 0.00                | (1,495,720.00)      | 0.00%            |
| 1001 400 33506 1000 MAV Phase-Out Tax                             | 109,436.00          | 0.00           | 0.00          | 1,460,058.81        | 1,350,622.81        | (1,334.17)%      |
| 1001 400 33508 1000 Library Construction Aid                      | 0.00                | 0.00           | 0.00          | 404,312.00          | 404,312.00          | 0.00%            |
| 1001 400 33901 1000 PILOT-Bristol Assisted Living                 | 48,774.00           | 0.00           | 0.00          | 24,387.19           | (24,386.81)         | (50.00)%         |
| 1001 400 33902 1000 PILOT-Living East Bay                         | 27,360.00           | 0.00           | 0.00          | 37,108.58           | 9,748.58            | (135.63)%        |
| 1001 400 33903 1000 PILOT-East Bay CDC                            | 3,393.00            | 0.00           | 0.00          | 0.00                | (3,393.00)          | 0.00%            |
| 1001 400 33904 1000 PILOT-BCWA                                    | 0.00                | 0.00           | 0.00          | 3,594.75            | 3,594.75            | 0.00%            |
| 1001 400 33905 1000 PILOT-Roger Williams University               | 371,478.00          | 0.00           | 0.00          | 185,738.62          | (185,739.38)        | (50.00)%         |
| 1001 400 33907 1000 PILOT-Bristol Housing Authority               | 69,610.00           | 0.00           | 0.00          | 53,138.63           | (16,471.37)         | (76.34)%         |
| 1001 400 33908 1000 PILOT-Gladding Property                       | 4,574.00            | 0.00           | 0.00          | 2,353.32            | (2,220.68)          | (51.45)%         |
| 2009 400 39500 1000 Revenue- University/Town Committee            | 0.00                | 0.00           | 0.00          | 27,744.90           | 27,744.90           | 0.00%            |
| 2020 400 39500 1000 Revenue- Thomas Sheppard Portrait Restoration | 0.00                | 0.00           | 0.00          | 50.00               | 50.00               | 0.00%            |
| 2052 400 39500 1000 Revenue- SATF-RISAPA                          | 0.00                | 0.00           | 0.00          | 5,400.00            | 5,400.00            | 0.00%            |
| 2065 400 39500 1000 Revenue- Opioid                               | 0.00                | 0.00           | 0.00          | 42,772.88           | 42,772.88           | 0.00%            |
| 3039 400 39500 1000 Revenue- ARPA                                 | 0.00                | 0.00           | 0.00          | 3,275,271.50        | 3,275,271.50        | 0.00%            |
| 3093 400 39500 1000 Revenue- Public Buildings                     | 0.00                | 0.00           | 0.00          | 552,268.63          | 552,268.63          | 0.00%            |
| 6036 400 39500 1000 Revenue                                       | 0.00                | 0.00           | 0.00          | 193,641.40          | 193,641.40          | 0.00%            |
| <b>Total Revenues</b>   | <b>4,392,390.00</b> | <b>0.00</b>    | <b>0.00</b>   | <b>8,456,566.18</b> | <b>4,064,176.18</b> | <b>(192.53)%</b> |
| <b>Expenditures</b>   |                     |                |               |                     |                     |                  |
| Expenditures Expenditures   | 0.00                | 0.00           | 0.00          | 30,000.00           | (30,000.00)         | 0.00%            |
| 6036 400 42105 1000 Death Benefits                                | 0.00                | 0.00           | 0.00          | 30,000.00           | (30,000.00)         | 0.00%            |
| Medical Benefits Medical Benefits                                 | 0.00                | 0.00           | 0.00          | 64,350.00           | (64,350.00)         | 0.00%            |
| 1001 400 49500 1000 Expenditures                                  | 0.00                | 0.00           | 0.00          | 9,501.95            | (9,501.95)          | 0.00%            |
| 2065 400 49500 1000 Expenditures                                  | 0.00                | 0.00           | 0.00          | 73,851.95           | (73,851.95)         | 0.00%            |
| Capital Improvements Capital Improvements                         | 0.00                | 0.00           | 0.00          | (103,851.95)        | 103,851.95          | 0.00%            |
| <b>Excess Revenue Over (Under) Expenditures</b>                   | <b>4,392,390.00</b> | <b>0.00</b>    | <b>0.00</b>   | <b>8,352,714.23</b> | <b>4,168,028.13</b> | <b>(190.16)%</b> |

|   | Original Budget | Amended Budget | Month To Date | Y-T-D Actual | Balance   | % of Budget |
|---|-----------------|----------------|---------------|--------------|-----------|-------------|
| <b>Revenue</b>                                |                 |                |               |              |           |             |
| Expenditures Expenditures                     | 35,035.00       | 0.00           | 0.00          | 24,496.74    | 10,538.26 | 69.92%      |
| 1001 401 41100 1000 Salaries                  | 35,035.00       | 0.00           | 0.00          | 24,496.74    | 10,538.26 | 69.92%      |
| Salaries Salaries                             | 2,680.00        | 0.00           | 0.00          | 1,858.69     | 821.31    | 69.35%      |
| 1001 401 42200 1000 Payroll Taxes             | 2,680.00        | 0.00           | 0.00          | 1,858.69     | 821.31    | 69.35%      |
| Employer Payroll Taxes Employer Payroll Taxes | 6,500.00        | 0.00           | 0.00          | 2,585.60     | 3,914.40  | 39.78%      |
| 1001 401 43311 1000 Code Supplements          | 10,000.00       | 0.00           | 0.00          | 6,050.00     | 3,950.00  | 60.50%      |
| 1001 401 43313 1000 Public Media              | 2,000.00        | 0.00           | 0.00          | 2,000.00     | 0.00      | 100.00%     |
| 1001 401 43400 1000 IT & Software (B&C)       | 30,000.00       | 0.00           | 0.00          | 0.00         | 30,000.00 | 0.00%       |
| 1001 401 43410 1000 Annual Audit              | 15,000.00       | 0.00           | 0.00          | 11,486.50    | 3,513.50  | 76.58%      |
| 1001 401 45400 1000 Advertising               | 63,500.00       | 0.00           | 0.00          | 22,122.10    | 41,377.90 | 34.84%      |
| Professional Services Professional Services   | 500.00          | 0.00           | 0.00          | 313.87       | 186.13    | 62.77%      |
| 1001 401 46020 1000 Inaugural                 |                 |                |               |              |           |             |



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original<br>Budget  | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual     | Balance             | % of Budget     |
|---|---------------------|-------------------|------------------|---------------------|---------------------|-----------------|
| Supplies Supplies   | 500.00              | 0.00              | 0.00             | 313.87              | 186.13              | 62.77%          |
| 1001 401 48000 1000 Contingency                               | 10,000.00           | 0.00              | 0.00             | 2,845.00            | 7,155.00            | 28.45%          |
| Other Expenditures Other Expenditures                         | 10,000.00           | 0.00              | 0.00             | 2,845.00            | 7,155.00            | 28.45%          |
|   | <b>(111,715.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(51,636.40)</b>  | <b>(60,078.60)</b>  | <b>(46.22)%</b> |
| Excess Revenue Over (Under) Expenditures                      | (111,715.00)        | 0.00              | 0.00             | (51,636.40)         | (60,078.60)         | (46.22)%        |
| <b>Revenue</b>  |                     |                   |                  |                     |                     |                 |
| <b>Expenditures</b>   |                     |                   |                  |                     |                     |                 |
| Expenditures Expenditures                                     | 175,131.00          | 0.00              | 0.00             | 154,809.28          | 20,321.72           | 88.40%          |
| 1001 402 41100 1000 Salaries                                  | 175,131.00          | 0.00              | 0.00             | 154,809.28          | 20,321.72           | 88.40%          |
| Salaries Salaries   | 6,900.00            | 0.00              | 0.00             | 20,630.92           | (13,730.92)         | 299.00%         |
| 1001 402 42101 1000 Medical Insurance                         | 0.00                | 0.00              | 0.00             | 2,900.49            | (2,900.49)          | 0.00%           |
| 1001 402 42102 1000 Dental Insurance                          | 6,900.00            | 0.00              | 0.00             | 23,531.41           | (16,631.41)         | 341.03%         |
| Medical Benefits Medical Benefits                             | 13,398.00           | 0.00              | 0.00             | (386.21)            | 13,784.21           | (2.88)%         |
| 1001 402 42200 1000 Payroll Taxes                             | 13,398.00           | 0.00              | 0.00             | (386.21)            | 13,784.21           | (2.88)%         |
| Employer Payroll Taxes Employer Payroll Taxes                 | 768.00              | 0.00              | 0.00             | 731.08              | 36.92               | 95.19%          |
| 1001 402 42301 1000 Defined Contribution-TIAA                 | 9,301.00            | 0.00              | 0.00             | 10,819.60           | (1,518.60)          | 116.33%         |
| 1001 402 42302 1000 Defined Benefit-ERSRI                     | 10,069.00           | 0.00              | 0.00             | 11,550.68           | (1,481.68)          | 114.72%         |
| Employer Retires Contributions Employer Retires Contributions | 1,000.00            | 0.00              | 0.00             | 429.00              | 571.00              | 42.90%          |
| 1001 402 43200 1000 Dues & Conferences                        | 15,000.00           | 0.00              | 0.00             | 15,583.74           | (583.74)            | 103.89%         |
| 1001 402 43240 1000 Legal Fees-Labor                          | 16,000.00           | 0.00              | 0.00             | 16,012.74           | (12.74)             | 100.08%         |
| Professional Services Professional Services                   | 1,200.00            | 0.00              | 0.00             | 986.52              | 213.48              | 82.21%          |
| 1001 402 45900 1000 Operating                                 | 1,200.00            | 0.00              | 0.00             | 986.52              | 213.48              | 82.21%          |
| Operating Operating   | 1,200.00            | 0.00              | 0.00             | 256.85              | 743.15              | 25.69%          |
| 1001 402 46260 1000 Vehicle Fuel                              | 1,000.00            | 0.00              | 0.00             | 256.85              | 743.15              | 25.69%          |
| Utilities Utilities   | 2,000.00            | 0.00              | 0.00             | 1,102.48            | 897.52              | 55.12%          |
| 1001 402 48000 1000 Contingency                               | 2,000.00            | 0.00              | 0.00             | 1,102.48            | 897.52              | 55.12%          |
| Other Expenditures Other Expenditures                         | <b>(225,698.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(207,863.75)</b> | <b>(17,834.25)</b>  | <b>(92.10)%</b> |
| Excess Revenue Over (Under) Expenditures                      | (225,698.00)        | 0.00              | 0.00             | (207,863.75)        | (17,834.25)         | (92.10)%        |
| <b>Revenue</b>  |                     |                   |                  |                     |                     |                 |
| 1001 403 32000 1000 Licenses & Permits                        | 700,000.00          | 0.00              | 0.00             | 491,785.15          | (208,214.85)        | (70.26)%        |
| 2078 403 39500 1000 Revenue                                   | 0.00                | 0.00              | 0.00             | 2,449.40            | 2,449.40            | 0.00%           |
| 2080 403 39500 1000 Revenue                                   | 0.00                | 0.00              | 0.00             | 10,153.43           | 10,153.43           | 0.00%           |
| <b>Total Revenues</b>   | <b>700,000.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>504,387.98</b>   | <b>(195,612.02)</b> | <b>(72.06)%</b> |
| <b>Expenditures</b>   |                     |                   |                  |                     |                     |                 |
| Expenditures Expenditures                                     | 349,486.00          | 0.00              | 0.00             | 249,981.47          | 99,504.53           | 71.53%          |
| 1001 403 41100 1000 Salaries                                  | 349,486.00          | 0.00              | 0.00             | 249,981.47          | 99,504.53           | 71.53%          |
| Salaries Salaries   | 86,147.00           | 0.00              | 0.00             | 52,519.10           | 33,627.90           | 60.96%          |
| 1001 403 42101 1000 Medical Insurance                         | 4,262.00            | 0.00              | 0.00             | 649.56              | 3,612.44            | 15.24%          |
| 1001 403 42102 1000 Dental Insurance                          | 90,409.00           | 0.00              | 0.00             | 53,168.66           | 37,240.34           | 58.81%          |
| Medical Benefits Medical Benefits                             | 26,736.00           | 0.00              | 0.00             | 17,784.64           | 8,951.36            | 66.52%          |
| 1001 403 42200 1000 Payroll Taxes                             | 26,736.00           | 0.00              | 0.00             | 17,784.64           | 8,951.36            | 66.52%          |
| Employer Payroll Taxes Employer Payroll Taxes                 | 3,495.00            | 0.00              | 0.00             | 2,463.60            | 1,031.40            | 70.49%          |
| 1001 403 42301 1000 Defined Contribution-TIAA                 | 52,912.00           | 0.00              | 0.00             | 37,290.20           | 15,621.80           | 70.48%          |
| 1001 403 42302 1000 Defined Benefit-ERSRI                     |                     |                   |                  |                     |                     |                 |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|  | Original<br>Budget  | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual     | Balance             | % of Budget     |
|--|---------------------|-------------------|------------------|---------------------|---------------------|-----------------|
| Employer Retirees Contributions Employer Retires Contributions | 56,407.00           | 0.00              | 0.00             | 39,753.80           | 16,653.20           | 70.48%          |
| 1001 403 43200 1000 Dues & Conferences                         | 2,000.00            | 0.00              | 0.00             | 945.00              | 1,055.00            | 47.25%          |
| 1001 403 43321 1000 Land Evidence                              | 22,000.00           | 0.00              | 0.00             | 9,681.64            | 12,318.36           | 44.01%          |
| 1001 403 43322 1000 Probate & Microfilming                     | 400.00              | 0.00              | 0.00             | 0.00                | 400.00              | 0.00%           |
| 1001 403 43323 1000 Records Restoration                        | 5,000.00            | 0.00              | 0.00             | 1,611.00            | 3,389.00            | 32.22%          |
| 1001 403 45500 1000 Printing                                   | 2,300.00            | 0.00              | 0.00             | 1,677.28            | 622.72              | 72.93%          |
| Professional Services Professional Services                    | 31,700.00           | 0.00              | 0.00             | 13,914.92           | 17,785.08           | 43.90%          |
|  | <b>(554,738.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(374,603.49)</b> | <b>(180,134.51)</b> | <b>(67.53)%</b> |
| Excess Revenue Over (Under) Expenditures                       | 145,262.00          | 0.00              | 0.00             | 129,784.49          | (375,746.53)        | (89.35)%        |
| <b>Revenue</b>   |                     |                   |                  |                     |                     |                 |
| <b>Expenditures</b>  |                     |                   |                  |                     |                     |                 |
| Expenditures Expenditures                                      | 131,481.00          | 0.00              | 0.00             | 90,904.72           | 40,576.28           | 69.14%          |
| 1001 404 43245 1000 Legal Fees-Solicitor                       | 50,000.00           | 0.00              | 0.00             | 31,170.00           | 18,830.00           | 62.34%          |
| 1001 404 43246 1000 Legal Fees-Litigation                      | 500.00              | 0.00              | 0.00             | 0.00                | 500.00              | 0.00%           |
| 1001 404 43430 1000 Court Costs                                | 181,981.00          | 0.00              | 0.00             | 122,074.72          | 59,906.28           | 67.08%          |
| Professional Services Professional Services                    | <b>(181,981.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(122,074.72)</b> | <b>(59,906.28)</b>  | <b>(67.08)%</b> |
| Excess Revenue Over (Under) Expenditures                       | (181,981.00)        | 0.00              | 0.00             | (122,074.72)        | (59,906.28)         | (67.08)%        |
| <b>Revenue</b>   |                     |                   |                  |                     |                     |                 |
| <b>Expenditures</b>  |                     |                   |                  |                     |                     |                 |
| Expenditures Expenditures                                      | 2,880.00            | 0.00              | 0.00             | (3,960.26)          | 6,840.26            | (137.51)%       |
| 1001 405 48002 1000 Substance Abuse Task Force                 | 2,880.00            | 0.00              | 0.00             | (3,960.26)          | 6,840.26            | (137.51)%       |
| Other Expenditures Other Expenditures                          | <b>(2,880.00)</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>3,960.26</b>     | <b>(6,840.26)</b>   | <b>137.51%</b>  |
| Excess Revenue Over (Under) Expenditures                       | (2,880.00)          | 0.00              | 0.00             | 3,960.26            | (6,840.26)          | 137.51%         |
| <b>Revenue</b>   |                     |                   |                  |                     |                     |                 |
| <b>Expenditures</b>  |                     |                   |                  |                     |                     |                 |
| Expenditures Expenditures                                      | 3,500.00            | 0.00              | 0.00             | 0.00                | 3,500.00            | 0.00%           |
| 1001 406 41100 1000 Salaries                                   | 35,500.00           | 0.00              | 0.00             | 15,548.02           | 19,951.98           | 43.80%          |
| 1001 406 41101 1000 Salaries-Elections                         | 39,000.00           | 0.00              | 0.00             | 15,548.02           | 23,451.98           | 39.87%          |
| Salaries Salaries  | 268.00              | 0.00              | 0.00             | 0.00                | 268.00              | 0.00%           |
| 1001 406 42200 1000 Payroll Taxes                              | 268.00              | 0.00              | 0.00             | 0.00                | 268.00              | 0.00%           |
| Employer Payroll Taxes Employer Payroll Taxes                  | 13,000.00           | 0.00              | 0.00             | 7,627.91            | 5,372.09            | 58.68%          |
| 1001 406 43230 1000 Elections - Supplies                       | 23,000.00           | 0.00              | 0.00             | 22,999.52           | 0.48                | 100.00%         |
| 1001 406 44320 1000 Redistricting                              | 36,000.00           | 0.00              | 0.00             | 30,627.43           | 5,372.57            | 85.08%          |
| Professional Services Professional Services                    | <b>(75,268.00)</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>(46,175.45)</b>  | <b>(29,092.55)</b>  | <b>(61.35)%</b> |
| Excess Revenue Over (Under) Expenditures                       | (75,268.00)         | 0.00              | 0.00             | (46,175.45)         | (29,092.55)         | (61.35)%        |
| <b>Revenue</b>   |                     |                   |                  |                     |                     |                 |
| 1001 407 35100 1000 Fees & Fines                               | 100,000.00          | 0.00              | 0.00             | 48,539.06           | (51,460.94)         | (48.54)%        |
| <b>Total Revenues</b>  | <b>100,000.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>48,539.06</b>    | <b>(51,460.94)</b>  | <b>(48.54)%</b> |



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|  | Original<br>Budget   | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual      | Balance               | % of Budget     |
|--|----------------------|-------------------|------------------|----------------------|-----------------------|-----------------|
| <b>Expenditures</b>  |                      |                   |                  |                      |                       |                 |
| Expenditures Expenditures  |                      |                   |                  |                      |                       |                 |
| 1001 407 41100 1000 Salaries                                     | 16,821.00            | 0.00              | 0.00             | 12,330.85            | 4,490.15              | 73.31%          |
| 1001 407 41150 1000 Detail Wages                                 | 2,000.00             | 0.00              | 0.00             | 0.00                 | 2,000.00              | 0.00%           |
| Salaries Salaries  | 18,821.00            | 0.00              | 0.00             | 12,330.85            | 6,490.15              | 65.52%          |
| 1001 407 42200 1000 Payroll Taxes                                | 1,287.00             | 0.00              | 0.00             | 821.97               | 465.03                | 63.87%          |
| Employer Payroll Taxes Employer Payroll Taxes                    | 1,287.00             | 0.00              | 0.00             | 821.97               | 465.03                | 63.87%          |
| 1001 407 42301 1000 Defined Contribution-TIAA                    | 0.00                 | 0.00              | 0.00             | 27.30                | (27.30)               | 0.00%           |
| 1001 407 42302 1000 Defined Benefit-ERSRI                        | 0.00                 | 0.00              | 0.00             | 411.25               | (411.25)              | 0.00%           |
| Employer Retires Contributions Employer Retires<br>Contributions | 0.00                 | 0.00              | 0.00             | 438.55               | (438.55)              | 0.00%           |
| 1001 407 46000 1000 Supplies                                     | 500.00               | 0.00              | 0.00             | 27.27                | 472.73                | 5.45%           |
| Supplies Supplies  | 500.00               | 0.00              | 0.00             | 27.27                | 472.73                | 5.45%           |
| 1001 407 45900 1000 Operating                                    | 15,500.00            | 0.00              | 0.00             | 0.00                 | 15,500.00             | 0.00%           |
| Operating Operating  | 15,500.00            | 0.00              | 0.00             | 0.00                 | 15,500.00             | 0.00%           |
|  | <b>(36,108.00)</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>(13,618.64)</b>   | <b>(22,489.36)</b>    | <b>(37.72)%</b> |
| Excess Revenue Over (Under) Expenditures                         | 63,892.00            | 0.00              | 0.00             | 34,920.42            | (73,950.30)           | (54.66)%        |
| <b>Revenue</b>   |                      |                   |                  |                      |                       |                 |
| 1001 501 31102 2002 Property Taxes: Prior Years                  | 0.00                 | 0.00              | 0.00             | 782.01               | 782.01                | 0.00%           |
| 1001 501 31103 2003 Collection Cost                              | 0.00                 | 0.00              | 0.00             | (6,254.69)           | (6,254.69)            | 0.00%           |
| 1001 501 31115 2015 Property Taxes: 2014-2015                    | 0.00                 | 0.00              | 0.00             | 678.65               | 678.65                | 0.00%           |
| 1001 501 31116 2016 Property Taxes: 2015-2016                    | 0.00                 | 0.00              | 0.00             | 665.73               | 665.73                | 0.00%           |
| 1001 501 31117 2017 Property Taxes: 2016-2017                    | 0.00                 | 0.00              | 0.00             | 526.87               | 526.87                | 0.00%           |
| 1001 501 31118 2018 Property Taxes: 2017-2018                    | 0.00                 | 0.00              | 0.00             | 465.83               | 465.83                | 0.00%           |
| 1001 501 31119 2019 Property Taxes: 2018-2019                    | 0.00                 | 0.00              | 0.00             | 8,032.98             | 8,032.98              | 0.00%           |
| 1001 501 31120 2020 Property Taxes: 2019-2020                    | 0.00                 | 0.00              | 0.00             | 19,469.13            | 19,469.13             | 0.00%           |
| 1001 501 31121 2021 Property Taxes: 2020-2021                    | 0.00                 | 0.00              | 0.00             | 187,707.67           | 187,707.67            | 0.00%           |
| 1001 501 31122 2022 Property Taxes: 2021-2022                    | 0.00                 | 0.00              | 0.00             | 822,779.67           | 822,779.67            | 0.00%           |
| 1001 501 31123 2023 Property Taxes: 2022-2023                    | 47,166,244.00        | 0.00              | 0.00             | 36,913,607.15        | (10,252,636.85)       | (78.26)%        |
| 1001 501 31900 1000 Penalties & Interest on Delinquent Taxes     | 310,000.00           | 0.00              | 0.00             | 176,338.91           | (133,661.09)          | (56.88)%        |
| 1001 501 34001 1000 Municipal Lien Certificates                  | 0.00                 | 0.00              | 0.00             | 7,050.00             | 7,050.00              | 0.00%           |
| 1001 501 34100 1000 Miscellaneous                                | 0.00                 | 0.00              | 0.00             | (176,718.37)         | (176,718.37)          | 0.00%           |
| 1001 501 34101 1000 Teller's Over/Short                          | 0.00                 | 0.00              | 0.00             | (1,944.34)           | (1,944.34)            | 0.00%           |
| 1001 501 35100 1000 Fees & Fines                                 | 81,000.00            | 0.00              | 0.00             | 5,282.83             | (75,717.17)           | (6.52)%         |
| 1001 501 36101 1000 Investment Earnings-Withrust #               | 0.00                 | 0.00              | 0.00             | 96,377.46            | 96,377.46             | 0.00%           |
| 1001 501 36102 1000 Investment Earnings-Withrust #               | 0.00                 | 0.00              | 0.00             | 14.04                | 14.04                 | 0.00%           |
| 1001 501 36103 1000 Investment Earnings-BankNewport #            | 0.00                 | 0.00              | 0.00             | 6,639.42             | 6,639.42              | 0.00%           |
| 1001 501 36104 1000 Investment Earnings-Centreville #            | 0.00                 | 0.00              | 0.00             | 2,927.04             | 2,927.04              | 0.00%           |
| 1001 501 36105 1000 Investment Earnings-Webster #                | 0.00                 | 0.00              | 0.00             | 8,487.30             | 8,487.30              | 0.00%           |
| 1001 501 36107 1000 Investment Earnings-Centreville #            | 0.00                 | 0.00              | 0.00             | 39,764.35            | 39,764.35             | 0.00%           |
| 1001 501 36108 1000 Investment Earnings-Bank5 #                  | 0.00                 | 0.00              | 0.00             | 184.18               | 184.18                | 0.00%           |
| 1001 501 36112 1000 Investment Earnings-Citizens Bank            | 0.00                 | 0.00              | 0.00             | 533.76               | 533.76                | 0.00%           |
| 1001 501 36113 1000 Investment Earnings-WTrust                   | 0.00                 | 0.00              | 0.00             | 10,413.97            | 10,413.97             | 0.00%           |
| 1001 501 36114 1000 Investment Earnings-BayCoast                 | 0.00                 | 0.00              | 0.00             | 18,616.25            | 18,616.25             | 0.00%           |
| 1001 501 36115 1000 Investment Earnings-Bank5 #5271              | 0.00                 | 0.00              | 0.00             | 4,793.60             | 4,793.60              | 0.00%           |
| 1001 501 36150 1000 Interest Income-Colt Fund                    | 0.00                 | 0.00              | 0.00             | 19,415.63            | 19,415.63             | 0.00%           |
| <b>Total Revenues</b>  | <b>47,557,244.00</b> | <b>0.00</b>       | <b>0.00</b>      | <b>38,166,637.03</b> | <b>(9,390,606.97)</b> | <b>(80.25)%</b> |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|  | Original<br>Budget  | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual     | Balance             | % of Budget     |
|--|---------------------|-------------------|------------------|---------------------|---------------------|-----------------|
| Expenditures Expenditures                            |                     |                   |                  |                     |                     |                 |
| 1001 501 41100 1000 Salaries                         | 536,180.00          | 0.00              | 0.00             | 367,329.28          | 168,850.72          | 68.51%          |
| 1001 501 41300 1000 Overtime                         | 1,000.00            | 0.00              | 0.00             | 269.64              | 730.36              | 26.96%          |
| Salaries Salaries                                    | 537,180.00          | 0.00              | 0.00             | 367,598.92          | 169,581.08          | 68.43%          |
| 1001 501 42101 1000 Medical Insurance                | 117,990.00          | 0.00              | 0.00             | 69,336.93           | 48,653.07           | 58.77%          |
| 1001 501 42102 1000 Dental Insurance                 | 6,923.00            | 0.00              | 0.00             | 4,260.58            | 2,662.42            | 61.54%          |
| Medical Benefits Medical Benefits                    | 124,913.00          | 0.00              | 0.00             | 73,597.51           | 51,315.49           | 58.92%          |
| 1001 501 42200 1000 Payroll Taxes                    | 41,094.00           | 0.00              | 0.00             | 34,538.98           | 6,555.02            | 84.05%          |
| Employer Payroll Taxes Employer Payroll Taxes        | 41,094.00           | 0.00              | 0.00             | 34,538.98           | 6,555.02            | 84.05%          |
| 1001 501 42301 1000 Defined Contribution-TIAA        | 5,730.00            | 0.00              | 0.00             | 3,424.48            | 2,305.52            | 59.76%          |
| 1001 501 42302 1000 Defined Benefit-ERSRI            | 80,905.00           | 0.00              | 0.00             | 49,817.53           | 31,087.47           | 61.58%          |
| Employer Retires Contributions Employer Retires      | 86,635.00           | 0.00              | 0.00             | 53,242.01           | 33,392.99           | 61.46%          |
| Contributions  |                     |                   |                  |                     |                     |                 |
| 1001 501 43200 1000 Dues & Conferences               | 5,600.00            | 0.00              | 0.00             | 2,141.00            | 3,459.00            | 38.23%          |
| 1001 501 43400 1000 IT & Support                     | 95,850.00           | 0.00              | 0.00             | 62,375.83           | 33,474.17           | 65.08%          |
| 1001 501 43450 1000 Revaluation                      | 65,000.00           | 0.00              | 0.00             | 4,000.00            | 61,000.00           | 6.15%           |
| 4160 501 43490 3000 Engraving/Bronzing: Cremation    | 0.00                | 0.00              | 0.00             | (4,027.82)          | 4,027.82            | 0.00%           |
| Garden   |                     |                   |                  |                     |                     |                 |
| 4160 501 44000 1000 Superintendent Services          | 0.00                | 0.00              | 0.00             | 5,200.00            | (5,200.00)          | 0.00%           |
| 4160 501 44200 1000 Grounds Maintenance              | 0.00                | 0.00              | 0.00             | 66,545.16           | (66,545.16)         | 0.00%           |
| 4160 501 44201 1000 Additional Grounds Services: NBG | 0.00                | 0.00              | 0.00             | 56,175.53           | (56,175.53)         | 0.00%           |
| 4160 501 44201 3000 Additional Grounds Services:     | 0.00                | 0.00              | 0.00             | 5,985.10            | (5,985.10)          | 0.00%           |
| Cremation Garden                                     |                     |                   |                  |                     |                     |                 |
| 4160 501 44202 1000 Tree Planting: NBG               | 0.00                | 0.00              | 0.00             | 1,406.00            | (1,406.00)          | 0.00%           |
| 4160 501 44220 1000 Snow Removal                     | 0.00                | 0.00              | 0.00             | 550.00              | (550.00)            | 0.00%           |
| 4160 501 45400 1000 Advertising                      | 0.00                | 0.00              | 0.00             | 798.00              | (798.00)            | 0.00%           |
| Professional Services Professional Services          | 166,450.00          | 0.00              | 0.00             | 201,148.80          | (34,698.80)         | 120.85%         |
| 4160 501 44300 1000 Repairs & Maintenance: NBG       | 0.00                | 0.00              | 0.00             | 21,560.00           | (21,560.00)         | 0.00%           |
| 4160 501 44300 3000 Repairs & Maintenance: Cremation | 0.00                | 0.00              | 0.00             | 384.00              | (384.00)            | 0.00%           |
| Garden   |                     |                   |                  |                     |                     |                 |
| Maintenance Maintenance                              | 0.00                | 0.00              | 0.00             | 21,944.00           | (21,944.00)         | 0.00%           |
| 4160 501 44800 1000 Miscellaneous                    | 0.00                | 0.00              | 0.00             | 4,650.00            | (4,650.00)          | 0.00%           |
| Misc. Programs Misc. Programs                        | 0.00                | 0.00              | 0.00             | 4,650.00            | (4,650.00)          | 0.00%           |
| 1001 501 46000 1000 Supplies                         | 1,600.00            | 0.00              | 0.00             | 1,385.76            | 214.24              | 86.61%          |
| 1001 501 46004 1000 Fraud                            | 0.00                | 0.00              | 0.00             | 321.42              | (321.42)            | 0.00%           |
| 4160 501 46100 1000 Foundations/Markers              | 0.00                | 0.00              | 0.00             | 5,595.06            | (5,595.06)          | 0.00%           |
| Supplies Supplies                                    | 1,600.00            | 0.00              | 0.00             | 7,302.24            | (5,702.24)          | 456.39%         |
| 4160 501 47200 1000 Capital Improvements: NBG        | 0.00                | 0.00              | 0.00             | 16,958.00           | (16,958.00)         | 0.00%           |
| Capital Improvements Capital Improvements            | 0.00                | 0.00              | 0.00             | 16,958.00           | (16,958.00)         | 0.00%           |
|  | <b>(957,872.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(780,980.46)</b> | <b>(176,891.54)</b> | <b>(81.53)%</b> |
| Excess Revenue Over (Under) Expenditures             | 46,599,372.00       | 0.00              | 0.00             | 37,385,656.57       | (9,567,498.51)      | (80.23)%        |
| <b>Revenue</b>                                       |                     |                   |                  |                     |                     |                 |
| <b>Expenditures</b>                                  |                     |                   |                  |                     |                     |                 |
| Expenditures Expenditures                            |                     |                   |                  |                     |                     |                 |
| 1001 502 48110 1000 Bond Principal                   | 3,403,542.00        | 0.00              | 0.00             | 3,263,736.51        | 139,805.49          | 95.89%          |
| 1001 502 48210 1000 Interest-Bonds                   | 1,375,768.00        | 0.00              | 0.00             | 1,596,866.47        | (221,098.47)        | 116.07%         |
| 1001 502 48300 1000 Issuance Fees                    | 5,000.00            | 0.00              | 0.00             | 0.00                | 5,000.00            | 0.00%           |
| 1001 502 48400 1000 Cost of Issuance                 | 5,000.00            | 0.00              | 0.00             | 8,067.50            | (3,067.50)          | 161.35%         |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|  | Original<br>Budget    | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual       | Balance             | % of Budget      |
|--|-----------------------|-------------------|------------------|-----------------------|---------------------|------------------|
| Debt Exp Debt Exp                                  | 4,789,310.00          | 0.00              | 0.00             | 4,868,670.48          | (79,360.48)         | 101.66%          |
|  | <b>(4,789,310.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(4,868,670.48)</b> | <b>79,360.48</b>    | <b>(101.66)%</b> |
| Excess Revenue Over (Under) Expenditures           | (4,789,310.00)        | 0.00              | 0.00             | (4,868,670.48)        | 79,360.48           | (101.66)%        |
| <b>Revenue</b>                                     |                       |                   |                  |                       |                     |                  |
| <b>Expenditures</b>                                |                       |                   |                  |                       |                     |                  |
| Expenditures                                       |                       |                   |                  |                       |                     |                  |
| 1001 503 41180 1000 Salary Reserve-27PP            | 30,000.00             | 0.00              | 0.00             | 0.00                  | 30,000.00           | 0.00%            |
| Salaries   | 30,000.00             | 0.00              | 0.00             | 0.00                  | 30,000.00           | 0.00%            |
| 1001 503 42100 1000 Retiree Medical & Dental       | 670,000.00            | 0.00              | 0.00             | 371,808.32            | 298,191.68          | 55.49%           |
| 1001 503 42103 1000 Life Insurance                 | 130,000.00            | 0.00              | 0.00             | 118,714.57            | 11,285.43           | 91.32%           |
| Medical Benefits                                   | 800,000.00            | 0.00              | 0.00             | 490,522.89            | 309,477.11          | 61.32%           |
| 1001 503 42500 1000 Unemployment Compensation      | 10,000.00             | 0.00              | 0.00             | 0.00                  | 10,000.00           | 0.00%            |
| 1001 503 42925 1000 Other Post Employment Benefits | 75,705.00             | 0.00              | 0.00             | 0.00                  | 75,705.00           | 0.00%            |
| Other Benefits                                     | 85,705.00             | 0.00              | 0.00             | 0.00                  | 85,705.00           | 0.00%            |
| 1001 503 45201 1000 Insurance                      | 849,500.00            | 0.00              | 0.00             | 875,573.72            | (26,073.72)         | 103.07%          |
| 1001 503 45202 1000 Insurance Claims               | 40,000.00             | 0.00              | 0.00             | 68,963.45             | (28,963.45)         | 172.41%          |
| Insurance Insurance                                | 889,500.00            | 0.00              | 0.00             | 944,537.17            | (55,037.17)         | 106.19%          |
|  | <b>(1,805,205.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(1,435,060.06)</b> | <b>(370,144.94)</b> | <b>(79.50)%</b>  |
| Excess Revenue Over (Under) Expenditures           | (1,805,205.00)        | 0.00              | 0.00             | (1,435,060.06)        | (370,144.94)        | (79.50)%         |

|  |            |      |      |            |            |         |
|--|------------|------|------|------------|------------|---------|
| <b>Revenue</b>                                     |            |      |      |            |            |         |
| <b>Expenditures</b>                                |            |      |      |            |            |         |
| Expenditures                                       |            |      |      |            |            |         |
| 1001 504 41100 1000 Salaries                       | 88,948.00  | 0.00 | 0.00 | 33,223.71  | 55,724.29  | 37.35%  |
| Salaries   | 88,948.00  | 0.00 | 0.00 | 33,223.71  | 55,724.29  | 37.35%  |
| 1001 504 42101 1000 Medical Insurance              | 17,311.00  | 0.00 | 0.00 | (860.58)   | 18,171.58  | (4.97)% |
| 1001 504 42102 1000 Dental Insurance               | 988.00     | 0.00 | 0.00 | 0.00       | 988.00     | 0.00%   |
| Medical Benefits                                   | 18,299.00  | 0.00 | 0.00 | (860.58)   | 19,159.58  | (4.70)% |
| 1001 504 42200 1000 Payroll Taxes                  | 6,805.00   | 0.00 | 0.00 | 3,004.34   | 3,800.66   | 44.15%  |
| Employer Payroll Taxes                             | 6,805.00   | 0.00 | 0.00 | 3,004.34   | 3,800.66   | 44.15%  |
| 1001 504 42301 1000 Defined Contribution-TIAA      | 680.00     | 0.00 | 0.00 | 162.39     | 517.61     | 23.88%  |
| 1001 504 42302 1000 Defined Benefit-ERSRI          | 10,295.00  | 0.00 | 0.00 | 2,458.97   | 7,836.03   | 23.89%  |
| Employer Retirees                                  | 10,975.00  | 0.00 | 0.00 | 2,621.36   | 8,353.64   | 23.88%  |
| Contributions                                      |            |      |      |            |            |         |
| 1001 504 43400 1000 IT & Support                   | 119,726.00 | 0.00 | 0.00 | 79,971.87  | 39,754.13  | 66.80%  |
| 1001 504 43405 1000 Website Maintenance            | 5,020.00   | 0.00 | 0.00 | 374.26     | 4,645.74   | 7.46%   |
| Professional Services                              | 124,746.00 | 0.00 | 0.00 | 80,346.13  | 44,399.87  | 64.41%  |
| Professional Services Professional Services        | 55,000.00  | 0.00 | 0.00 | 62,966.30  | (7,966.30) | 114.48% |
| 1001 504 44300 1000 Building Repairs & Maintenance | 10,000.00  | 0.00 | 0.00 | 14,677.42  | (4,677.42) | 146.77% |
| 1001 504 44301 1000 Elevator Repairs & Maintenance | 4,000.00   | 0.00 | 0.00 | 9,926.34   | (5,926.34) | 248.16% |
| 1001 504 44340 1000 School Buildings               | 50,000.00  | 0.00 | 0.00 | 47,703.14  | 2,296.86   | 95.41%  |
| 1001 504 44400 1000 Copy Machines                  | 22,000.00  | 0.00 | 0.00 | 12,317.13  | 9,682.87   | 55.99%  |
| Maintenance  | 141,000.00 | 0.00 | 0.00 | 147,590.33 | (6,590.33) | 104.67% |
| Maintenance Maintenance                            | 58,205.00  | 0.00 | 0.00 | 40,310.49  | 17,894.51  | 69.26%  |
| 1001 504 44415 1000 Statehouse Lease               | 5,500.00   | 0.00 | 0.00 | 4,875.00   | 625.00     | 88.64%  |
| Leases   | 63,705.00  | 0.00 | 0.00 | 45,185.49  | 18,519.51  | 70.93%  |
| Leases Leases                                      | 28,000.00  | 0.00 | 0.00 | 23,075.25  | 4,924.75   | 82.41%  |
| 1001 504 45300 1000 Telephone & Internet           |            |      |      |            |            |         |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original<br>Budget    | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual     | Balance             | % of Budget      |
|---|-----------------------|-------------------|------------------|---------------------|---------------------|------------------|
| Telephone Telephone   | 28,000.00             | 0.00              | 0.00             | 23,075.25           | 4,924.75            | 82.41%           |
| 1001 504 46001 1000 Supplies-Central Purchasing               | 25,000.00             | 0.00              | 0.00             | 19,072.50           | 5,927.50            | 76.29%           |
| 1001 504 46003 1000 Software & Licenses                       | 34,585.00             | 0.00              | 0.00             | 39,607.91           | (5,022.91)          | 114.52%          |
| 1001 504 46066 1000 Postage                                   | 37,000.00             | 0.00              | 0.00             | 20,226.09           | 16,773.91           | 54.67%           |
| Supplies Supplies   | 96,585.00             | 0.00              | 0.00             | 78,906.50           | 17,678.50           | 81.70%           |
| 1001 504 46210 1000 Natural Gas                               | 10,000.00             | 0.00              | 0.00             | 1,713.63            | 8,286.37            | 82.86%           |
| 1001 504 46220 1000 Electricity                               | 30,000.00             | 0.00              | 0.00             | 13,574.83           | 16,425.17           | 45.25%           |
| 1001 504 46270 1000 Water Service                             | 3,500.00              | 0.00              | 0.00             | 4,699.48            | (1,199.48)          | 134.27%          |
| Utilities Utilities   | 43,500.00             | 0.00              | 0.00             | 26,560.68           | 16,939.32           | 61.06%           |
| 1001 504 47500 1000 Technology Replacement                    | 51,000.00             | 0.00              | 0.00             | 24,026.01           | 26,973.99           | 47.11%           |
| Capital Improvements Capital Improvements                     | 51,000.00             | 0.00              | 0.00             | 24,026.01           | 26,973.99           | 47.11%           |
|   | <b>(673,563.00)</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>(463,679.22)</b> | <b>(209,883.78)</b> | <b>(68.84)%</b>  |
| Excess Revenue Over (Under) Expenditures                      | (673,563.00)          | 0.00              | 0.00             | (463,679.22)        | (209,883.78)        | (68.84)%         |
| <b>Revenue</b>  |                       |                   |                  |                     |                     |                  |
| <b>Expenditures</b>   |                       |                   |                  |                     |                     |                  |
| Expenditures Expenditures                                     | 1,220,360.00          | 0.00              | 0.00             | 792,311.57          | 428,048.43          | 64.92%           |
| 1001 505 47200 1000 Capital Improvements                      | 1,220,360.00          | 0.00              | 0.00             | 792,311.57          | 428,048.43          | 64.92%           |
| Capital Improvements Capital Improvements                     | <b>(1,220,360.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(792,311.57)</b> | <b>(428,048.43)</b> | <b>(64.92)%</b>  |
| Excess Revenue Over (Under) Expenditures                      | (1,220,360.00)        | 0.00              | 0.00             | (792,311.57)        | (428,048.43)        | (64.92)%         |
| <b>Revenue</b>  |                       |                   |                  |                     |                     |                  |
| 1001 601 32000 1000 Licenses & Permits                        | 34,500.00             | 0.00              | 0.00             | 51,071.00           | 16,571.00           | (148.03)%        |
| 2071 601 39500 1000 Revenue                                   | 0.00                  | 0.00              | 0.00             | 16,350.00           | 16,350.00           | 0.00%            |
| 2082 601 39500 1000 Revenue CLG Grant                         | 0.00                  | 0.00              | 0.00             | (4,420.00)          | (4,420.00)          | 0.00%            |
| <b>Total Revenues</b>   | <b>34,500.00</b>      | <b>0.00</b>       | <b>0.00</b>      | <b>63,001.00</b>    | <b>28,501.00</b>    | <b>(182.61)%</b> |
| <b>Expenditures</b>   |                       |                   |                  |                     |                     |                  |
| Expenditures Expenditures                                     | 264,987.00            | 0.00              | 0.00             | 170,524.28          | 94,462.72           | 64.35%           |
| 1001 601 41100 1000 Salaries                                  | 264,987.00            | 0.00              | 0.00             | 170,524.28          | 94,462.72           | 64.35%           |
| Salaries Salaries   | 44,623.00             | 0.00              | 0.00             | 32,614.94           | 12,008.06           | 73.09%           |
| 1001 601 42101 1000 Medical Insurance                         | 2,282.00              | 0.00              | 0.00             | 1,950.81            | 331.19              | 85.49%           |
| 1001 601 42102 1000 Dental Insurance                          | 46,905.00             | 0.00              | 0.00             | 34,565.75           | 12,339.25           | 73.69%           |
| Medical Benefits Medical Benefits                             | 20,272.00             | 0.00              | 0.00             | 13,323.86           | 6,948.14            | 65.73%           |
| 1001 601 42200 1000 Payroll Taxes                             | 20,272.00             | 0.00              | 0.00             | 13,323.86           | 6,948.14            | 65.73%           |
| Employer Payroll Taxes Employer Payroll Taxes                 | 2,813.00              | 0.00              | 0.00             | 1,791.43            | 1,021.57            | 63.68%           |
| 1001 601 42301 1000 Defined Contribution-TIAA                 | 35,429.00             | 0.00              | 0.00             | 22,819.37           | 12,609.63           | 64.41%           |
| 1001 601 42302 1000 Defined Benefit-ERSRI                     | 38,242.00             | 0.00              | 0.00             | 24,610.80           | 13,631.20           | 64.36%           |
| Employer Retires Contributions Employer Retires Contributions | 0.00                  | 0.00              | 0.00             | 80.00               | (80.00)             | 0.00%            |
| 1001 601 42900 1000 Mileage Reimbursement                     | 0.00                  | 0.00              | 0.00             | 80.00               | (80.00)             | 0.00%            |
| Other Benefits Other Benefits                                 | 9,000.00              | 0.00              | 0.00             | 6,083.50            | 2,916.50            | 67.59%           |
| 1001 601 43100 1000 Secretarial Support                       | 3,500.00              | 0.00              | 0.00             | 1,460.00            | 2,040.00            | 41.71%           |
| 1001 601 43200 1000 Dues & Conferences                        | 39,100.00             | 0.00              | 0.00             | 21,667.88           | 17,432.12           | 55.42%           |
| 1001 601 43220 1000 Tourism/Promotion                         | 8,400.00              | 0.00              | 0.00             | 2,175.00            | 6,225.00            | 25.89%           |
| 1001 601 43221 1000 GIS Implementation                        | 9,000.00              | 0.00              | 0.00             | 27.90               | 8,972.10            | 0.31%            |
| 1001 601 43435 1000 Consulting Engineer-Planning Board        | 2,500.00              | 0.00              | 0.00             | 2,825.38            | (325.38)            | 113.02%          |
| 1001 601 45400 1000 Advertising                               |                       |                   |                  |                     |                     |                  |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original<br>Budget  | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual     | Balance             | % of Budget     |
|---|---------------------|-------------------|------------------|---------------------|---------------------|-----------------|
| Professional Services Professional Services                   | 71,500.00           | 0.00              | 0.00             | 34,239.66           | 37,260.34           | 47.89%          |
| 1001 601 46000 1000 Supplies                                  | 1,000.00            | 0.00              | 0.00             | 2,737.07            | (1,737.07)          | 273.71%         |
| 1001 601 46101 1000 Conservation Projects                     | 6,000.00            | 0.00              | 0.00             | 0.00                | 6,000.00            | 0.00%           |
| 1001 601 46102 1000 Tree Planting                             | 15,000.00           | 0.00              | 0.00             | 14,579.31           | 420.69              | 97.20%          |
| 1001 601 46103 1000 Stormwater Phase II                       | 7,000.00            | 0.00              | 0.00             | 0.00                | 7,000.00            | 0.00%           |
| 1001 601 46104 1000 Comprehensive Plan Update                 | 5,000.00            | 0.00              | 0.00             | 0.00                | 5,000.00            | 0.00%           |
| Supplies Supplies   | 34,000.00           | 0.00              | 0.00             | 17,316.38           | 16,683.62           | 50.93%          |
| 2082 601 49500 1000 Expenditures CLG Grant                    | 0.00                | 0.00              | 0.00             | 7,000.00            | (7,000.00)          | 0.00%           |
| 2084 601 49500 2022 Expenditures                              | 0.00                | 0.00              | 0.00             | 2,800.00            | (2,800.00)          | 0.00%           |
| 2093 601 49500 1000 Expenditures Municipal Resiliency         | 0.00                | 0.00              | 0.00             | 12,690.00           | (12,690.00)         | 0.00%           |
| Program Grant   | 0.00                | 0.00              | 0.00             | 8,544.00            | (8,544.00)          | 0.00%           |
| 2094 601 49500 1000 Expenditures Sowams/Annawamscutt          | 0.00                | 0.00              | 0.00             | 0.00                | 0.00                | 0.00%           |
| WS Study  | 0.00                | 0.00              | 0.00             | 31,034.00           | (31,034.00)         | 0.00%           |
| Capital Improvements Capital Improvements                     | 2,600.00            | 0.00              | 0.00             | 1,899.00            | 701.00              | 73.04%          |
| 1001 601 46300 1000 Bristol HDC                               | 0.00                | 0.00              | 0.00             | 2,392.00            | (2,392.00)          | 0.00%           |
| 2035 601 49500 1000 Expenditures End of Road- RIIB            | 0.00                | 0.00              | 0.00             | 2,988.41            | (2,988.41)          | 0.00%           |
| 2036 601 49500 1000 Expenditures End of Road- boat ramps      | 0.00                | 0.00              | 0.00             | 0.00                | 0.00                | 0.00%           |
| Other Expenditures Other Expenditures                         | 2,600.00            | 0.00              | 0.00             | 7,279.41            | (4,679.41)          | 279.98%         |
| Excess Revenue Over (Under) Expenditures                      | <b>(478,506.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(332,974.14)</b> | <b>(145,531.86)</b> | <b>(69.59)%</b> |
| Revenue   | (444,006.00)        | 0.00              | 0.00             | (269,973.14)        | (117,030.86)        | (60.80)%        |
| 1001 602 32000 1000 Licenses & Permits                        | 340,000.00          | 0.00              | 0.00             | 220,527.77          | (119,472.23)        | (64.86)%        |
| 1001 602 33515 1000 RI State Tax                              | 0.00                | 0.00              | 0.00             | 13,371.00           | 13,371.00           | 0.00%           |
| 1001 602 33516 1000 Health Department                         | 0.00                | 0.00              | 0.00             | 644.28              | 644.28              | 0.00%           |
| <b>Total Revenues</b>   | <b>340,000.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>234,543.05</b>   | <b>(105,456.95)</b> | <b>(68.98)%</b> |
| Expenditures  | 171,360.00          | 0.00              | 0.00             | 125,528.89          | 45,831.11           | 73.25%          |
| Expenditures Expenditures                                     | 171,360.00          | 0.00              | 0.00             | 125,528.89          | 45,831.11           | 73.25%          |
| Salaries Salaries   | 17,311.00           | 0.00              | 0.00             | 11,290.18           | 6,020.82            | 65.22%          |
| 1001 602 42101 1000 Medical Insurance                         | 988.00              | 0.00              | 0.00             | 457.20              | 530.80              | 46.28%          |
| 1001 602 42102 1000 Dental Insurance                          | 18,299.00           | 0.00              | 0.00             | 11,747.38           | 6,551.62            | 64.20%          |
| Medical Benefits Medical Benefits                             | 13,109.00           | 0.00              | 0.00             | 8,340.59            | 4,768.41            | 63.62%          |
| 1001 602 42200 1000 Payroll Taxes                             | 13,109.00           | 0.00              | 0.00             | 8,340.59            | 4,768.41            | 63.62%          |
| Employer Payroll Taxes Employer Payroll Taxes                 | 728.00              | 0.00              | 0.00             | 711.93              | 16.07               | 97.79%          |
| 1001 602 42301 1000 Defined Contribution-TIAA                 | 11,029.00           | 0.00              | 0.00             | 10,771.23           | 257.77              | 97.66%          |
| 1001 602 42302 1000 Defined Benefit-ERSRI                     | 11,757.00           | 0.00              | 0.00             | 11,483.16           | 273.84              | 97.67%          |
| Employer Retires Contributions Employer Retires Contributions | 1,800.00            | 0.00              | 0.00             | 899.88              | 900.12              | 49.99%          |
| 1001 602 43200 1000 Dues & Conferences                        | 1,800.00            | 0.00              | 0.00             | 899.88              | 900.12              | 49.99%          |
| Other Benefits Other Benefits                                 | 14,000.00           | 0.00              | 0.00             | 13,296.15           | 703.85              | 94.97%          |
| 1001 602 46003 1000 Software & Licenses                       | 14,000.00           | 0.00              | 0.00             | 13,296.15           | 703.85              | 94.97%          |
| Supplies Supplies   | 3,500.00            | 0.00              | 0.00             | 1,961.87            | 1,538.13            | 56.05%          |
| 1001 602 45900 1000 Operating                                 | 3,500.00            | 0.00              | 0.00             | 1,961.87            | 1,538.13            | 56.05%          |
| Operating Operating   | <b>(233,825.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(173,257.92)</b> | <b>(60,567.08)</b>  | <b>(74.10)%</b> |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original<br>Budget | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual   | Balance             | % of Budget     |
|---|--------------------|-------------------|------------------|-------------------|---------------------|-----------------|
| Excess Revenue Over (Under) Expenditures                      | 106,175.00         | 0.00              | 0.00             | 61,285.13         | (166,024.03)        | (57.72)%        |
| <b>Revenue</b>  |                    |                   |                  |                   |                     |                 |
| 1001 603 32002 1000 Permits                                   | 15,000.00          | 0.00              | 0.00             | 7,838.00          | (7,162.00)          | (52.25)%        |
| 1001 603 32003 1000 Road Cut Permits                          | 20,000.00          | 0.00              | 0.00             | 4,956.00          | (15,044.00)         | (24.78)%        |
| 1001 603 32004 1000 Metals                                    | 0.00               | 0.00              | 0.00             | 6,968.93          | 6,968.93            | 0.00%           |
| 1001 603 34100 1000 Miscellaneous                             | 5,000.00           | 0.00              | 0.00             | 2,931.00          | (2,069.00)          | (58.62)%        |
| 1001 603 34102 1000 Landfill Receipts                         | 310,000.00         | 0.00              | 0.00             | 74,376.77         | (235,623.23)        | (23.99)%        |
| 1001 603 34105 1000 Special Pick-Ups                          | 5,000.00           | 0.00              | 0.00             | 4,230.00          | (770.00)            | (84.60)%        |
| 1001 603 35100 1000 Fees & Fines                              | 0.00               | 0.00              | 0.00             | 1,080.00          | 1,080.00            | 0.00%           |
| <b>Total Revenues</b>   | <b>355,000.00</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>102,380.70</b> | <b>(252,619.30)</b> | <b>(28.84)%</b> |
| <b>Expenditures</b>   |                    |                   |                  |                   |                     |                 |
| Expenditures Expenditures                                     |                    |                   |                  |                   |                     |                 |
| 1001 603 41100 1000 Salaries                                  | 2,022,324.00       | 0.00              | 0.00             | 1,417,873.62      | 604,450.38          | 70.11%          |
| 1001 603 41160 1000 Clothing Allowance                        | 36,000.00          | 0.00              | 0.00             | 32,400.00         | 3,600.00            | 90.00%          |
| 1001 603 41300 1000 Overtime                                  | 153,750.00         | 0.00              | 0.00             | 77,190.29         | 76,559.71           | 50.21%          |
| Salaries Salaries   | 2,212,074.00       | 0.00              | 0.00             | 1,527,463.91      | 684,610.09          | 69.05%          |
| 1001 603 42101 1000 Medical Insurance                         | 471,427.00         | 0.00              | 0.00             | 296,574.80        | 174,852.20          | 62.91%          |
| 1001 603 42102 1000 Dental Insurance                          | 23,288.00          | 0.00              | 0.00             | 18,140.82         | 5,147.18            | 77.90%          |
| Medical Benefits Medical Benefits                             | 494,715.00         | 0.00              | 0.00             | 314,715.62        | 179,999.38          | 63.62%          |
| 1001 603 42200 1000 Payroll Taxes                             | 169,319.00         | 0.00              | 0.00             | 124,488.26        | 44,830.74           | 73.52%          |
| Employer Payroll Taxes Employer Payroll Taxes                 | 169,319.00         | 0.00              | 0.00             | 124,488.26        | 44,830.74           | 73.52%          |
| 1001 603 42301 1000 Defined Contribution-TIAA                 | 17,494.00          | 0.00              | 0.00             | 12,374.92         | 5,119.08            | 70.74%          |
| 1001 603 42302 1000 Defined Benefit-ERSI                      | 307,445.00         | 0.00              | 0.00             | 210,657.28        | 96,787.72           | 68.52%          |
| Employer Retires Contributions Employer Retires Contributions | 324,939.00         | 0.00              | 0.00             | 223,032.20        | 101,906.80          | 68.64%          |
| 1001 603 43211 1000 Rodent Control                            | 5,500.00           | 0.00              | 0.00             | 2,252.98          | 3,247.02            | 40.96%          |
| 1001 603 43440 1000 Landfill/Environmental Monitoring         | 25,000.00          | 0.00              | 0.00             | 13,442.93         | 11,557.07           | 53.77%          |
| 1001 603 44210 1000 Transfer Station Operations               | 555,000.00         | 0.00              | 0.00             | 175,674.88        | 379,325.12          | 31.65%          |
| 1001 603 44220 1000 Snow & Ice Removal                        | 160,000.00         | 0.00              | 0.00             | 39,319.80         | 120,680.20          | 24.57%          |
| 1001 603 45400 1000 Advertising                               | 1,500.00           | 0.00              | 0.00             | 238.00            | 1,262.00            | 15.87%          |
| Professional Services Professional Services                   | 747,000.00         | 0.00              | 0.00             | 230,928.59        | 516,071.41          | 30.91%          |
| 1001 603 44300 1000 Building Repairs & Maintenance            | 18,500.00          | 0.00              | 0.00             | 12,169.94         | 6,330.06            | 65.78%          |
| 1001 603 44304 1000 Grounds Maintenance                       | 247,730.00         | 0.00              | 0.00             | 172,292.95        | 75,437.05           | 69.55%          |
| 1001 603 44305 1000 Road Materials                            | 30,000.00          | 0.00              | 0.00             | 12,087.94         | 17,912.06           | 40.29%          |
| 1001 603 44306 1000 Road Signs                                | 15,000.00          | 0.00              | 0.00             | 5,771.31          | 9,228.69            | 38.48%          |
| 1001 603 44307 1000 Road & Sidewalk Maintenance               | 15,000.00          | 0.00              | 0.00             | 10,035.42         | 4,964.58            | 66.90%          |
| 1001 603 44308 1000 Street Lighting                           | 115,000.00         | 0.00              | 0.00             | 50,957.92         | 64,042.08           | 44.31%          |
| 1001 603 44310 1000 Motor Vehicle Repairs                     | 80,000.00          | 0.00              | 0.00             | 50,344.35         | 29,655.65           | 62.93%          |
| 1001 603 44311 1000 Landfill Vehicle Maintenance              | 13,000.00          | 0.00              | 0.00             | 14,914.30         | (1,914.30)          | 114.73%         |
| 1001 603 44312 1000 Packer & Recycling Vehicle Maintenance    | 30,000.00          | 0.00              | 0.00             | 53,012.91         | (23,012.91)         | 176.71%         |
| 1001 603 44330 1000 Drainage                                  | 55,000.00          | 0.00              | 0.00             | 1,918.22          | 53,081.78           | 3.49%           |
| 1001 603 44400 1000 Copy Machines                             | 1,500.00           | 0.00              | 0.00             | 557.78            | 942.22              | 37.19%          |
| Maintenance Maintenance                                       | 620,730.00         | 0.00              | 0.00             | 384,063.04        | 236,666.96          | 61.87%          |
| 1001 603 44600 1000 Tree Care & Preservation                  | 100,000.00         | 0.00              | 0.00             | 67,244.07         | 32,755.93           | 67.24%          |
| Misc. Programs Misc. Programs                                 | 100,000.00         | 0.00              | 0.00             | 67,244.07         | 32,755.93           | 67.24%          |
| 1001 603 45300 1000 Telephone & Internet                      | 6,000.00           | 0.00              | 0.00             | 4,404.55          | 1,595.45            | 73.41%          |
| Telephone Telephone   | 6,000.00           | 0.00              | 0.00             | 4,404.55          | 1,595.45            | 73.41%          |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original Budget       | Amended Budget | Month To Date | Y-T-D Actual          | Balance               | % of Budget     |
|---|-----------------------|----------------|---------------|-----------------------|-----------------------|-----------------|
| 1001 603 46000 1000 Supplies                                    | 5,000.00              | 0.00           | 0.00          | 4,146.76              | 853.24                | 82.94%          |
| 1001 603 46050 1000 Chemicals                                   | 2,000.00              | 0.00           | 0.00          | 142.96                | 1,857.04              | 7.15%           |
| 1001 603 46060 1000 Tires                                       | 15,000.00             | 0.00           | 0.00          | 16,319.10             | (1,319.10)            | 108.79%         |
| 1001 603 46061 1000 Sweeper Brooms                              | 3,000.00              | 0.00           | 0.00          | 2,490.00              | 510.00                | 83.00%          |
| 1001 603 46062 1000 Mosquito Abatement                          | 0.00                  | 0.00           | 0.00          | 185.00                | (185.00)              | 0.00%           |
| 1001 603 46063 1000 Portable Radios                             | 5,000.00              | 0.00           | 0.00          | 2,792.89              | 2,207.11              | 55.86%          |
| 1001 603 46064 1000 Protective Gear                             | 4,500.00              | 0.00           | 0.00          | 780.61                | 3,719.39              | 17.35%          |
| 1001 603 46065 1000 Protective Boots                            | 8,500.00              | 0.00           | 0.00          | 3,277.70              | 5,222.30              | 38.56%          |
| 1001 603 46066 1000 Postage                                     | 1,000.00              | 0.00           | 0.00          | 1,419.67              | (419.67)              | 141.97%         |
| 1001 603 46067 1000 Janitorial Supplies                         | 22,000.00             | 0.00           | 0.00          | 17,559.31             | 4,440.69              | 79.82%          |
| Supplies Supplies   | 66,000.00             | 0.00           | 0.00          | 49,114.00             | 16,886.00             | 74.42%          |
| 1001 603 46210 1000 Natural Gas                                 | 0.00                  | 0.00           | 0.00          | 8,197.16              | (8,197.16)            | 0.00%           |
| 1001 603 46220 1000 Electricity                                 | 40,000.00             | 0.00           | 0.00          | 7,229.04              | 32,770.96             | 18.07%          |
| 1001 603 46260 1000 Vehicle Fuel                                | 181,000.00            | 0.00           | 0.00          | 183,797.03            | (2,797.03)            | 101.55%         |
| 1001 603 46270 1000 Water Service                               | 600.00                | 0.00           | 0.00          | 5,187.60              | (4,587.60)            | 864.60%         |
| Utilities Utilities   | 221,600.00            | 0.00           | 0.00          | 204,410.83            | 17,189.17             | 92.24%          |
| 1001 603 47301 1000 Building Security                           | 6,000.00              | 0.00           | 0.00          | 0.00                  | 6,000.00              | 0.00%           |
| 1001 603 47500 1000 Technology Replacement                      | 10,000.00             | 0.00           | 0.00          | 654.36                | 9,345.64              | 6.54%           |
| 1001 603 47515 1000 Tools & Equipment                           | 11,000.00             | 0.00           | 0.00          | 8,933.81              | 2,066.19              | 81.22%          |
| Capital Improvements Capital Improvements                       | 27,000.00             | 0.00           | 0.00          | 9,588.17              | 17,411.83             | 35.51%          |
|   | <b>(4,989,377.00)</b> | <b>0.00</b>    | <b>0.00</b>   | <b>(3,139,453.24)</b> | <b>(1,849,923.76)</b> | <b>(62.92)%</b> |
| Excess Revenue Over (Under) Expenditures                        | (4,634,377.00)        | 0.00           | 0.00          | (3,037,072.54)        | (2,102,543.06)        | (65.53)%        |
| <b>Revenue</b>  |                       |                |               |                       |                       |                 |
| 2090 604 39500 1000 Revenue Misc. Scrap                         | 0.00                  | 0.00           | 0.00          | 1,644.00              | 1,644.00              | 0.00%           |
| 5002 604 32002 1000 Permits                                     | 1,000.00              | 0.00           | 0.00          | 110.00                | (890.00)              | (11.00)%        |
| 5002 604 32005 1000 Septage                                     | 0.00                  | 0.00           | 0.00          | (223.50)              | (223.50)              | 0.00%           |
| 5002 604 32006 1000 Pretreatment Revenue                        | 30,000.00             | 0.00           | 0.00          | 24,170.83             | (5,829.17)            | (80.57)%        |
| 5002 604 34410 1000 Sewer Use Fees                              | 6,404,014.00          | 0.00           | 0.00          | 3,020,007.00          | (3,384,007.00)        | (47.16)%        |
| 5002 604 34420 1000 Sewer Assessments                           | 62,432.00             | 0.00           | 0.00          | 31,216.00             | (31,216.00)           | (50.00)%        |
| 5002 604 35100 1000 Fees & Fines                                | 500.00                | 0.00           | 0.00          | 0.00                  | (500.00)              | 0.00%           |
| 5002 604 35110 1000 Infiltration Inflow                         | 0.00                  | 0.00           | 0.00          | 29,669.00             | 29,669.00             | 0.00%           |
| 5002 604 35510 1000 Debt Service Recovery-RWU                   | 55,750.00             | 0.00           | 0.00          | 0.00                  | (55,750.00)           | 0.00%           |
| <b>Total Revenues</b>   | <b>6,553,696.00</b>   | <b>0.00</b>    | <b>0.00</b>   | <b>3,106,593.33</b>   | <b>(3,447,102.67)</b> | <b>(47.40)%</b> |
| <b>Expenditures</b>   |                       |                |               |                       |                       |                 |
| Expenditures Expenditures                                       |                       |                |               |                       |                       |                 |
| 5002 604 41100 1000 Salaries                                    | 743,961.00            | 0.00           | 0.00          | 509,452.27            | 234,508.73            | 68.48%          |
| 5002 604 41300 1000 Overtime                                    | 80,000.00             | 0.00           | 0.00          | 56,630.80             | 23,369.20             | 70.79%          |
| Salaries Salaries   | 823,961.00            | 0.00           | 0.00          | 566,083.07            | 257,877.93            | 68.70%          |
| 5002 604 42101 1000 Medical Insurance                           | 134,333.00            | 0.00           | 0.00          | 76,803.83             | 57,529.17             | 57.17%          |
| 5002 604 42102 1000 Dental Insurance                            | 6,169.00              | 0.00           | 0.00          | 4,212.23              | 1,956.77              | 68.28%          |
| Medical Benefits Medical Benefits                               | 140,502.00            | 0.00           | 0.00          | 81,016.06             | 59,485.94             | 57.66%          |
| 5002 604 42200 1000 Payroll Taxes                               | 63,033.00             | 0.00           | 0.00          | 42,841.32             | 20,191.68             | 67.97%          |
| Employer Payroll Taxes Employer Payroll Taxes                   | 63,033.00             | 0.00           | 0.00          | 42,841.32             | 20,191.68             | 67.97%          |
| 5002 604 42301 1000 Defined Contribution-TIAA                   | 7,322.00              | 0.00           | 0.00          | 4,179.94              | 3,142.06              | 57.09%          |
| 5002 604 42302 1000 Defined Benefit-ERSRI                       | 110,862.00            | 0.00           | 0.00          | 72,352.53             | 38,509.47             | 65.26%          |
| Employer Retirees Contributions Employer Retirees Contributions | 118,184.00            | 0.00           | 0.00          | 76,532.47             | 41,651.53             | 64.76%          |
| 5002 604 43200 1000 Dues & Conferences                          | 1,500.00              | 0.00           | 0.00          | 1,585.13              | (85.13)               | 105.68%         |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|  | Original Budget       | Amended Budget | Month To Date | Y-T-D Actual          | Balance             | % of Budget     |
|--|-----------------------|----------------|---------------|-----------------------|---------------------|-----------------|
| 5002 604 43270 1000 CMOM Reporting                           | 15,000.00             | 0.00           | 0.00          | 10,500.00             | 4,500.00            | 70.00%          |
| 5002 604 43442 1000 EPA Permit Fee                           | 3,000.00              | 0.00           | 0.00          | 3,100.00              | (100.00)            | 103.33%         |
| Professional Services Professional Services                  | 19,500.00             | 0.00           | 0.00          | 15,185.13             | 4,314.87            | 77.87%          |
| 5002 604 44300 1000 Building Repairs & Maintenance           | 10,000.00             | 0.00           | 0.00          | 1,174.95              | 8,825.05            | 11.75%          |
| 5002 604 44310 1000 Motor Vehicle Repairs                    | 12,000.00             | 0.00           | 0.00          | 6,925.76              | 5,074.24            | 57.71%          |
| 5002 604 44351 1000 RBC Repairs & Maintenance                | 5,000.00              | 0.00           | 0.00          | 2,441.31              | 2,558.69            | 48.83%          |
| 5002 604 44352 1000 Generator Service                        | 8,500.00              | 0.00           | 0.00          | 7,759.33              | 740.67              | 91.29%          |
| 5002 604 44353 1000 Sewer System Repairs                     | 33,000.00             | 0.00           | 0.00          | 42,554.94             | (9,554.94)          | 128.95%         |
| 5002 604 44354 1000 Odor Control                             | 15,000.00             | 0.00           | 0.00          | 652.76                | 14,347.24           | 4.35%           |
| 5002 604 44355 1000 Cesspool Cleanout                        | 5,000.00              | 0.00           | 0.00          | 1,575.00              | 3,425.00            | 31.50%          |
| 5002 604 44356 1000 Solids/Scum Handling                     | 12,000.00             | 0.00           | 0.00          | 0.00                  | 12,000.00           | 0.00%           |
| 5002 604 44357 1000 Grinder Pump Repairs                     | 3,000.00              | 0.00           | 0.00          | 0.00                  | 3,000.00            | 0.00%           |
| 5002 604 44358 1000 Biofilter Maintenance                    | 2,500.00              | 0.00           | 0.00          | 0.00                  | 2,500.00            | 0.00%           |
| 5002 604 44359 1000 Lab Equipment Maintenance                | 2,000.00              | 0.00           | 0.00          | 0.00                  | 2,000.00            | 0.00%           |
| 5002 604 44360 1000 Pump Station Repairs                     | 25,000.00             | 0.00           | 0.00          | 20,830.70             | 4,169.30            | 83.32%          |
| 5002 604 44361 1000 Belt Press Service                       | 6,000.00              | 0.00           | 0.00          | 7,317.44              | (1,317.44)          | 121.96%         |
| 5002 604 44362 1000 CL2 System Maintenance                   | 2,500.00              | 0.00           | 0.00          | 735.00                | 1,765.00            | 29.40%          |
| 5002 604 44363 1000 Instrument & Controls Maintenance        | 10,000.00             | 0.00           | 0.00          | 10,930.96             | (930.96)            | 109.31%         |
| 5002 604 44364 1000 Headworks Maintenance                    | 3,500.00              | 0.00           | 0.00          | 0.00                  | 3,500.00            | 0.00%           |
| Maintenance Maintenance                                      | 155,000.00            | 0.00           | 0.00          | 102,898.15            | 52,101.85           | 66.39%          |
| 5002 604 44412 1000 Warren Agreement                         | 45,000.00             | 0.00           | 0.00          | 0.00                  | 45,000.00           | 0.00%           |
| Leases Leases  | 45,000.00             | 0.00           | 0.00          | 0.00                  | 45,000.00           | 0.00%           |
| 5002 604 45300 1000 Telephone & Internet                     | 10,000.00             | 0.00           | 0.00          | 6,282.54              | 3,717.46            | 62.83%          |
| Telephone Telephone  | 10,000.00             | 0.00           | 0.00          | 6,282.54              | 3,717.46            | 62.83%          |
| 5002 604 43004 1000 Filter Belts                             | 4,000.00              | 0.00           | 0.00          | 7,357.84              | (3,357.84)          | 183.95%         |
| 5002 604 46002 1000 Office Supplies                          | 7,000.00              | 0.00           | 0.00          | 3,190.33              | 3,809.67            | 45.58%          |
| 5002 604 46010 1000 Uniforms                                 | 13,000.00             | 0.00           | 0.00          | 10,344.95             | 2,655.05            | 79.58%          |
| 5002 604 46050 1000 Chemicals                                | 130,000.00            | 0.00           | 0.00          | 86,201.72             | 43,798.28           | 66.31%          |
| 5002 604 46052 1000 Laboratory                               | 26,000.00             | 0.00           | 0.00          | 19,474.59             | 6,525.41            | 74.90%          |
| 5002 604 46053 1000 Pretreatment                             | 17,000.00             | 0.00           | 0.00          | 17,205.61             | (205.61)            | 101.21%         |
| 5002 604 46054 1000 Manhole Covers                           | 2,500.00              | 0.00           | 0.00          | 6,345.00              | (3,845.00)          | 253.80%         |
| 5002 604 46055 1000 OSHA Equipment                           | 6,000.00              | 0.00           | 0.00          | 2,687.67              | 3,312.33            | 44.79%          |
| Supplies Supplies  | 205,500.00            | 0.00           | 0.00          | 152,807.71            | 52,692.29           | 74.36%          |
| 5002 604 45900 1000 Operating                                | 75,000.00             | 0.00           | 0.00          | 36,855.28             | 38,144.72           | 49.14%          |
| Operating Operating  | 75,000.00             | 0.00           | 0.00          | 36,855.28             | 38,144.72           | 49.14%          |
| 5002 604 46210 1000 Natural Gas                              | 20,000.00             | 0.00           | 0.00          | 3,801.16              | 16,198.84           | 19.01%          |
| 5002 604 46220 1000 Electricity                              | 325,000.00            | 0.00           | 0.00          | 104,928.66            | 220,071.34          | 32.29%          |
| 5002 604 46260 1000 Vehicle Fuel                             | 26,500.00             | 0.00           | 0.00          | 26,201.13             | 298.87              | 98.87%          |
| 5002 604 46270 1000 Water Service                            | 0.00                  | 0.00           | 0.00          | 568.87                | (568.87)            | 0.00%           |
| Utilities Utilities  | 371,500.00            | 0.00           | 0.00          | 135,499.82            | 236,000.18          | 36.47%          |
| 2090 604 49500 1000 Expenditures Misc. Scrap                 | 0.00                  | 0.00           | 0.00          | 1,166.48              | (1,166.48)          | 0.00%           |
| 5002 604 47200 1000 Capital Improvements                     | 0.00                  | 0.00           | 0.00          | 99,791.47             | (99,791.47)         | 0.00%           |
| 5002 604 47201 1000 Capital Improvements-Infiltration Inflow | 40,000.00             | 0.00           | 0.00          | 3,533.93              | 36,466.07           | 8.83%           |
| Capital Improvements Capital Improvements                    | 40,000.00             | 0.00           | 0.00          | 104,491.88            | (64,491.88)         | 261.23%         |
|  | <b>(2,067,180.00)</b> | <b>0.00</b>    | <b>0.00</b>   | <b>(1,320,493.43)</b> | <b>(746,686.57)</b> | <b>(63.88)%</b> |
| Excess Revenue Over (Under) Expenditures                     | 4,486,516.00          | 0.00           | 0.00          | 1,786,099.90          | (4,193,789.24)      | (39.81)%        |
| <b>Revenue</b>   |                       |                |               |                       |                     |                 |



**Town of Bristol  
Budget to Actual Report - Town Council  
For 6/30/2023**

|   | <b>Original Budget</b> | <b>Amended Budget</b> | <b>Month To Date</b> | <b>Y-T-D Actual</b> | <b>Balance</b>      | <b>% of Budget</b> |
|---|------------------------|-----------------------|----------------------|---------------------|---------------------|--------------------|
| 5002 606 32002 1000 Permits                                   | 3,500.00               | 0.00                  | 0.00                 | 525.00              | (2,975.00)          | (15.00)%           |
| 5002 606 34430 1000 Compost Sales                             | 110,000.00             | 0.00                  | 0.00                 | 52,838.80           | (57,161.20)         | (48.04)%           |
| <b>Total Revenues</b>   | <b>113,500.00</b>      | <b>0.00</b>           | <b>0.00</b>          | <b>53,363.80</b>    | <b>(60,136.20)</b>  | <b>(47.02)%</b>    |
| <b>Expenditures</b>   |                        |                       |                      |                     |                     |                    |
| Expenditures Expenditures                                     |                        |                       |                      |                     |                     |                    |
| 5002 606 41100 1000 Salaries                                  | 373,151.00             | 0.00                  | 0.00                 | 271,310.31          | 101,840.69          | 72.71%             |
| 5002 606 41300 1000 Overtime                                  | 37,000.00              | 0.00                  | 0.00                 | 23,812.65           | 13,187.35           | 64.36%             |
| Salaries Salaries   | 410,151.00             | 0.00                  | 0.00                 | 295,122.96          | 115,028.04          | 71.95%             |
| 5002 606 42101 1000 Medical Insurance                         | 76,898.00              | 0.00                  | 0.00                 | 108,976.71          | (32,078.71)         | 141.72%            |
| 5002 606 42102 1000 Dental Insurance                          | 3,579.00               | 0.00                  | 0.00                 | 3,005.32            | 573.68              | 83.97%             |
| Medical Benefits Medical Benefits                             | 80,477.00              | 0.00                  | 0.00                 | 111,982.03          | (31,505.03)         | 139.15%            |
| 5002 606 42200 1000 Payroll Taxes                             | 31,377.00              | 0.00                  | 0.00                 | 20,136.89           | 11,240.11           | 64.18%             |
| Employer Payroll Taxes Employer Payroll Taxes                 | 31,377.00              | 0.00                  | 0.00                 | 20,136.89           | 11,240.11           | 64.18%             |
| 5002 606 42301 1000 Defined Contribution-TIAA                 | 3,732.00               | 0.00                  | 0.00                 | 2,748.76            | 983.24              | 73.65%             |
| 5002 606 42302 1000 Defined Benefit-ERSRI                     | 56,495.00              | 0.00                  | 0.00                 | 36,109.11           | 20,385.89           | 63.92%             |
| Employer Retires Contributions Employer Retires Contributions | 60,227.00              | 0.00                  | 0.00                 | 38,857.87           | 21,369.13           | 64.52%             |
| 5002 606 43441 1000 Methane Testing                           | 3,000.00               | 0.00                  | 0.00                 | 5,852.88            | (2,852.88)          | 195.10%            |
| 5002 606 43443 1000 Compost Analysis                          | 6,500.00               | 0.00                  | 0.00                 | 7,204.37            | (704.37)            | 110.84%            |
| Professional Services Professional Services                   | 9,500.00               | 0.00                  | 0.00                 | 13,057.25           | (3,557.25)          | 137.44%            |
| 5002 606 44300 1000 Building Repairs & Maintenance            | 9,000.00               | 0.00                  | 0.00                 | 24,847.65           | (15,847.65)         | 276.09%            |
| 5002 606 44310 1000 Motor Vehicle Repairs                     | 14,000.00              | 0.00                  | 0.00                 | 7,561.49            | 6,438.51            | 54.01%             |
| 5002 606 44354 1000 Odor Control                              | 3,000.00               | 0.00                  | 0.00                 | 3,000.00            | 0.00                | 100.00%            |
| 5002 606 44363 1000 Instrument & Controls Maintenance         | 3,500.00               | 0.00                  | 0.00                 | 780.00              | 2,720.00            | 22.29%             |
| 5002 606 44375 1000 Compost Equipment Maintenance             | 15,000.00              | 0.00                  | 0.00                 | 20,375.72           | (5,375.72)          | 135.84%            |
| Maintenance Maintenance                                       | 44,500.00              | 0.00                  | 0.00                 | 56,564.86           | (12,064.86)         | 127.11%            |
| 5002 606 45300 1000 Telephone & Internet                      | 1,600.00               | 0.00                  | 0.00                 | 621.43              | 978.57              | 38.84%             |
| Telephone Telephone   | 1,600.00               | 0.00                  | 0.00                 | 621.43              | 978.57              | 38.84%             |
| 5002 606 46010 1000 Uniforms                                  | 7,500.00               | 0.00                  | 0.00                 | 6,007.54            | 1,492.46            | 80.10%             |
| 5002 606 46055 1000 OSHA Equipment                            | 2,000.00               | 0.00                  | 0.00                 | 90.43               | 1,909.57            | 4.52%              |
| 5002 606 46056 1000 Compost Bags                              | 0.00                   | 0.00                  | 0.00                 | (270.00)            | 270.00              | 0.00%              |
| 5002 606 46057 1000 Grinder Hammers                           | 3,000.00               | 0.00                  | 0.00                 | 0.00                | 3,000.00            | 0.00%              |
| 5002 606 46060 1000 Tires                                     | 3,000.00               | 0.00                  | 0.00                 | 1,308.50            | 1,691.50            | 43.62%             |
| Supplies Supplies   | 15,500.00              | 0.00                  | 0.00                 | 7,136.47            | 8,363.53            | 46.04%             |
| 5002 606 45900 1000 Operating                                 | 22,000.00              | 0.00                  | 0.00                 | 17,285.56           | 4,714.44            | 78.57%             |
| Operating Operating   | 22,000.00              | 0.00                  | 0.00                 | 17,285.56           | 4,714.44            | 78.57%             |
| 5002 606 46210 1000 Natural Gas                               | 7,000.00               | 0.00                  | 0.00                 | 3,862.01            | 3,137.99            | 55.17%             |
| 5002 606 46220 1000 Electricity                               | 70,000.00              | 0.00                  | 0.00                 | 27,313.04           | 42,686.96           | 39.02%             |
| 5002 606 46260 1000 Vehicle Fuel                              | 25,000.00              | 0.00                  | 0.00                 | 7,265.06            | 17,734.94           | 29.06%             |
| 5002 606 46270 1000 Water Service                             | 0.00                   | 0.00                  | 0.00                 | 3,936.28            | (3,936.28)          | 0.00%              |
| Utilities Utilities   | 102,000.00             | 0.00                  | 0.00                 | 42,376.39           | 59,623.61           | 41.55%             |
|   | <b>(777,332.00)</b>    | <b>0.00</b>           | <b>0.00</b>          | <b>(603,141.71)</b> | <b>(174,190.29)</b> | <b>(77.59)%</b>    |
| Excess Revenue Over (Under) Expenditures                      | (663,832.00)           | 0.00                  | 0.00                 | (549,777.91)        | (234,326.49)        | (82.82)%           |
| <b>Revenue</b>  |                        |                       |                      |                     |                     |                    |
| 5002 607 33300 1000 Capital & Operating Grants                | 0.00                   | 0.00                  | 0.00                 | (781,608.00)        | (781,608.00)        | 0.00%              |
| <b>Total Revenues</b>   | <b>0.00</b>            | <b>0.00</b>           | <b>0.00</b>          | <b>(781,608.00)</b> | <b>(781,608.00)</b> | <b>0.00%</b>       |
| <b>Expenditures</b>   |                        |                       |                      |                     |                     |                    |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|  | Original<br>Budget    | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual       | Balance           | % of Budget      |
|--|-----------------------|-------------------|------------------|-----------------------|-------------------|------------------|
| <b>Expenditures</b>                                    |                       |                   |                  |                       |                   |                  |
| 5002 607 42100 1000 Retiree Medical                    | 80,000.00             | 0.00              | 0.00             | 40,000.00             | 40,000.00         | 50.00%           |
| 5002 607 42103 1000 Life Insurance                     | 15,500.00             | 0.00              | 0.00             | 15,500.00             | 0.00              | 100.00%          |
| Medical Benefits Medical Benefits                      | 95,500.00             | 0.00              | 0.00             | 55,500.00             | 40,000.00         | 58.12%           |
| 5002 607 42925 1000 Other Post Employment Benefits     | 20,000.00             | 0.00              | 0.00             | 10,000.00             | 10,000.00         | 50.00%           |
| Employer Retires Contributions Employer Retires        | 20,000.00             | 0.00              | 0.00             | 10,000.00             | 10,000.00         | 50.00%           |
| <b>Contributions</b>                                   |                       |                   |                  |                       |                   |                  |
| 5002 607 43101 1000 Allocated Costs                    | 75,000.00             | 0.00              | 0.00             | 37,500.00             | 37,500.00         | 50.00%           |
| 5002 607 43400 1000 IT & Support                       | 6,000.00              | 0.00              | 0.00             | 0.00                  | 6,000.00          | 0.00%            |
| 5002 607 43410 1000 Annual Audit                       | 10,000.00             | 0.00              | 0.00             | 0.00                  | 10,000.00         | 0.00%            |
| 5002 607 43503 1000 Solids Handling: Basic A/E         | 0.00                  | 0.00              | 0.00             | 194,625.00            | (194,625.00)      | 0.00%            |
| 5002 607 43504 1000 Sewer System Repairs: Basic A/E    | 0.00                  | 0.00              | 0.00             | 24,370.00             | (24,370.00)       | 0.00%            |
| Professional Services Professional Services            | 91,000.00             | 0.00              | 0.00             | 256,495.00            | (165,495.00)      | 281.86%          |
| 5002 607 44503 1000 Solids Handling: Construction      | 0.00                  | 0.00              | 0.00             | 1,049,654.50          | (1,049,654.50)    | 0.00%            |
| 5002 607 44504 1000 Sewer System Repairs: Construction | 0.00                  | 0.00              | 0.00             | 2,880.00              | (2,880.00)        | 0.00%            |
| Misc. Programs Misc. Programs                          | 0.00                  | 0.00              | 0.00             | 1,052,534.50          | (1,052,534.50)    | 0.00%            |
| 5002 607 45201 1000 Insurance                          | 355,000.00            | 0.00              | 0.00             | 355,000.00            | 0.00              | 100.00%          |
| Insurance Insurance                                    | 355,000.00            | 0.00              | 0.00             | 355,000.00            | 0.00              | 100.00%          |
| 5002 607 48110 1000 Bond Principal                     | 2,423,822.00          | 0.00              | 0.00             | 2,352,927.89          | 70,894.11         | 97.08%           |
| 5002 607 48210 1000 Interest-Bonds                     | 812,362.00            | 0.00              | 0.00             | 295,203.50            | 517,158.50        | 36.34%           |
| 5002 607 48400 1000 Cost of Issuance                   | 25,000.00             | 0.00              | 0.00             | 4,220.17              | 20,779.83         | 16.88%           |
| Debt Exp Debt Exp                                      | 3,261,184.00          | 0.00              | 0.00             | 2,652,351.56          | 608,832.44        | 81.33%           |
|  | <b>(3,822,684.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(4,381,881.06)</b> | <b>559,197.06</b> | <b>(114.63)%</b> |
| Excess Revenue Over (Under) Expenditures               | (3,822,684.00)        | 0.00              | 0.00             | (5,163,489.06)        | (222,410.94)      | (135.07)%        |
| <b>Revenue</b>   |                       |                   |                  |                       |                   |                  |
| 1001 701 32010 1000 Soliciting Permits                 | 0.00                  | 0.00              | 0.00             | 555.00                | 555.00            | 0.00%            |
| 1001 701 34100 1000 Miscellaneous                      | 0.00                  | 0.00              | 0.00             | 30.00                 | 30.00             | 0.00%            |
| 1001 701 34210 1000 Police Detail Admin Fees           | 45,000.00             | 0.00              | 0.00             | 31,038.59             | (13,961.41)       | (68.97)%         |
| 1001 701 35100 1000 Fines & Fees                       | 6,495.00              | 0.00              | 0.00             | 3,100.00              | (3,395.00)        | (47.73)%         |
| 1001 701 35102 1000 Copy Fees                          | 0.00                  | 0.00              | 0.00             | 1,577.90              | 1,577.90          | 0.00%            |
| 1001 701 35103 1000 Vehicle ID                         | 0.00                  | 0.00              | 0.00             | 7,080.00              | 7,080.00          | 0.00%            |
| 1001 701 35104 1000 Online Report Fees                 | 0.00                  | 0.00              | 0.00             | 1,850.00              | 1,850.00          | 0.00%            |
| 2033 701 39500 1000 Revenue                            | 0.00                  | 0.00              | 0.00             | 3,924.00              | 3,924.00          | 0.00%            |
| 2057 701 39500 1000 Revenue                            | 0.00                  | 0.00              | 0.00             | 3,900.00              | 3,900.00          | 0.00%            |
| 2077 701 39500 1000 Revenue                            | 0.00                  | 0.00              | 0.00             | 73,508.30             | 73,508.30         | 0.00%            |
| 2097 701 39500 1000 Revenue Community Night Out        | 0.00                  | 0.00              | 0.00             | 1,500.00              | 1,500.00          | 0.00%            |
| 3030 701 39500 1000 Revenue                            | 0.00                  | 0.00              | 0.00             | (3,648.00)            | (3,648.00)        | 0.00%            |
| 9083 701 39500 1000 Revenue                            | 0.00                  | 0.00              | 0.00             | 107,787.08            | 107,787.08        | 0.00%            |
| <b>Total Revenues</b>                                  | <b>51,495.00</b>      | <b>0.00</b>       | <b>0.00</b>      | <b>232,202.87</b>     | <b>180,707.87</b> | <b>(450.92)%</b> |
| <b>Expenditures</b>                                    |                       |                   |                  |                       |                   |                  |
| <b>Expenditures Expenditures</b>                       |                       |                   |                  |                       |                   |                  |
| 1001 701 41100 1000 Salaries                           | 2,983,946.00          | 0.00              | 0.00             | 2,221,523.30          | 762,422.70        | 74.45%           |
| 1001 701 41100 2000 Salaries - Civilian                | 515,059.00            | 0.00              | 0.00             | 330,700.42            | 184,358.58        | 64.21%           |
| 1001 701 41160 1000 Clothing Allowance                 | 67,145.00             | 0.00              | 0.00             | 64,528.28             | 2,616.72          | 96.10%           |
| 1001 701 41300 1000 Overtime                           | 180,000.00            | 0.00              | 0.00             | 123,995.80            | 56,004.20         | 68.89%           |
| 1001 701 41300 2000 Overtime - Civilian                | 16,077.00             | 0.00              | 0.00             | 7,497.07              | 8,579.93          | 46.63%           |
| 1001 701 41400 1000 Supplemental Wages                 | 498,521.00            | 0.00              | 0.00             | 174,520.88            | 324,000.12        | 35.01%           |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original<br>Budget | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual | Balance      | % of Budget |
|---|--------------------|-------------------|------------------|-----------------|--------------|-------------|
| 1001 701 41500 1000 Detail Wages                              | 100,000.00         | 0.00              | 0.00             | 42,567.64       | 57,432.36    | 42.57%      |
| 1001 701 41600 1000 Special Details                           | 10,000.00          | 0.00              | 0.00             | (216.00)        | 10,216.00    | (2.16)%     |
| Salaries Salaries   | 4,370,748.00       | 0.00              | 0.00             | 2,965,117.39    | 1,405,630.61 | 67.84%      |
| 1001 701 42101 1000 Medical Insurance                         | 660,866.00         | 0.00              | 0.00             | 522,635.94      | 138,230.06   | 79.08%      |
| 1001 701 42102 1000 Dental Insurance                          | 39,154.00          | 0.00              | 0.00             | 28,574.31       | 10,579.69    | 72.98%      |
| Medical Benefits Medical Benefits                             | 700,020.00         | 0.00              | 0.00             | 551,210.25      | 148,809.75   | 78.74%      |
| 1001 701 42200 1000 Payroll Taxes                             | 54,701.00          | 0.00              | 0.00             | 35,615.57       | 19,085.43    | 65.11%      |
| 1001 701 42200 2000 Payroll Taxes - Civilian                  | 40,632.00          | 0.00              | 0.00             | 25,227.16       | 15,404.84    | 62.09%      |
| Employer Payroll Taxes Employer Payroll Taxes                 | 95,333.00          | 0.00              | 0.00             | 60,842.73       | 34,490.27    | 63.82%      |
| 1001 701 42301 1000 Defined Contribution-TIAA                 | 101,022.00         | 0.00              | 0.00             | 71,035.39       | 29,986.61    | 70.32%      |
| 1001 701 42301 2000 Defined Contribution-TIAA - Civilian      | 4,007.00           | 0.00              | 0.00             | 2,353.54        | 1,653.46     | 58.74%      |
| 1001 701 42302 1000 Defined Benefit-ERSRI                     | 273,770.00         | 0.00              | 0.00             | 198,371.85      | 75,398.15    | 72.46%      |
| 1001 701 42302 2000 Defined Benefit-ERSRI - Civilian          | 68,446.00          | 0.00              | 0.00             | 42,673.47       | 25,772.53    | 62.35%      |
| 1001 701 42303 1000 Defined Benefit-Local Pension             | 1,719,654.00       | 0.00              | 0.00             | 1,361,462.75    | 358,191.25   | 79.17%      |
| Employer Retires Contributions Employer Retires Contributions | 2,166,899.00       | 0.00              | 0.00             | 1,675,897.00    | 491,002.00   | 77.34%      |
| 1001 701 42400 1000 Education                                 | 45,000.00          | 0.00              | 0.00             | 18,419.76       | 26,580.24    | 40.93%      |
| Other Benefits Other Benefits                                 | 45,000.00          | 0.00              | 0.00             | 18,419.76       | 26,580.24    | 40.93%      |
| 1001 701 43201 1000 Conferences & Training                    | 15,000.00          | 0.00              | 0.00             | 5,742.86        | 9,257.14     | 38.29%      |
| 1001 701 43331 1000 RI Police Academy                         | 3,280.00           | 0.00              | 0.00             | 0.00            | 3,280.00     | 0.00%       |
| 1001 701 43445 1000 Written Directives                        | 8,000.00           | 0.00              | 0.00             | 4,645.00        | 3,355.00     | 58.06%      |
| 1001 701 45400 1000 Advertising                               | 2,000.00           | 0.00              | 0.00             | 0.00            | 2,000.00     | 0.00%       |
| Professional Services Professional Services                   | 28,280.00          | 0.00              | 0.00             | 10,387.86       | 17,892.14    | 36.73%      |
| 1001 701 43020 1000 Boat Repairs & Maintenance                | 4,800.00           | 0.00              | 0.00             | 972.83          | 3,827.17     | 20.27%      |
| 1001 701 44300 1000 Building Repairs & Maintenance            | 30,000.00          | 0.00              | 0.00             | 18,274.92       | 11,725.08    | 60.92%      |
| 1001 701 44310 1000 Motor Vehicle Repairs                     | 50,000.00          | 0.00              | 0.00             | 51,143.26       | (1,143.26)   | 102.29%     |
| 1001 701 44400 1000 Copy Machines                             | 5,100.00           | 0.00              | 0.00             | 3,473.95        | 1,626.05     | 68.12%      |
| Maintenance Maintenance                                       | 89,900.00          | 0.00              | 0.00             | 73,864.96       | 16,035.04    | 82.16%      |
| 1001 701 45300 1000 Telephone & Internet                      | 24,000.00          | 0.00              | 0.00             | 18,935.50       | 5,064.50     | 78.90%      |
| Telephone Telephone   | 24,000.00          | 0.00              | 0.00             | 18,935.50       | 5,064.50     | 78.90%      |
| 1001 701 46009 1000 Ammunition & Weapons                      | 20,000.00          | 0.00              | 0.00             | 15,373.61       | 4,626.39     | 76.87%      |
| 1001 701 46010 1000 Uniforms                                  | 2,000.00           | 0.00              | 0.00             | 554.80          | 1,445.20     | 27.74%      |
| 1001 701 46031 1000 Police Officer Supplies                   | 1,800.00           | 0.00              | 0.00             | 20.00           | 1,780.00     | 1.11%       |
| 1001 701 46032 1000 Patrol Expenses                           | 30,000.00          | 0.00              | 0.00             | 18,867.52       | 11,132.48    | 62.89%      |
| 1001 701 46033 1000 Detective Expenses                        | 14,400.00          | 0.00              | 0.00             | 13,796.39       | 603.61       | 95.81%      |
| 1001 701 46034 1000 Probationary Patrolman Expense            | 7,800.00           | 0.00              | 0.00             | 3,357.51        | 4,442.49     | 43.05%      |
| 1001 701 46035 1000 Color Guard                               | 1,200.00           | 0.00              | 0.00             | 0.00            | 1,200.00     | 0.00%       |
| 1001 701 46037 1000 Medical Supplies                          | 1,800.00           | 0.00              | 0.00             | 191.27          | 1,608.73     | 10.63%      |
| 1001 701 46038 1000 Communications                            | 25,000.00          | 0.00              | 0.00             | 10,347.57       | 14,652.43    | 41.39%      |
| 1001 701 46039 1000 Photo Lab                                 | 1,000.00           | 0.00              | 0.00             | 0.00            | 1,000.00     | 0.00%       |
| 1001 701 46066 1000 Postage                                   | 2,000.00           | 0.00              | 0.00             | 935.43          | 1,064.57     | 46.77%      |
| Supplies Supplies   | 107,000.00         | 0.00              | 0.00             | 63,444.10       | 43,555.90    | 59.29%      |
| 1001 701 46210 1000 Heating Oil/Natural Gas                   | 0.00               | 0.00              | 0.00             | 12,770.81       | (12,770.81)  | 0.00%       |
| 1001 701 46220 1000 Electricity                               | 30,000.00          | 0.00              | 0.00             | 9,876.04        | 20,123.96    | 32.92%      |
| 1001 701 46260 1000 Vehicle Fuel                              | 60,000.00          | 0.00              | 0.00             | 52,771.76       | 7,228.24     | 87.95%      |
| 1001 701 46270 1000 Water Service                             | 1,750.00           | 0.00              | 0.00             | 1,236.15        | 513.85       | 70.64%      |
| Utilities Utilities   | 91,750.00          | 0.00              | 0.00             | 76,654.76       | 15,095.24    | 83.55%      |
| 1001 701 47301 1000 Building Security                         | 1,500.00           | 0.00              | 0.00             | 0.00            | 1,500.00     | 0.00%       |
| 1001 701 47500 1000 Technology Replacement                    | 67,908.00          | 0.00              | 0.00             | 45,976.07       | 21,931.93    | 67.70%      |
| 1001 701 47520 1000 Motor Vehicle Replacement                 | 57,050.00          | 0.00              | 0.00             | 51,001.09       | 6,048.91     | 89.40%      |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|  | Original<br>Budget    | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual       | Balance               | % of Budget        |
|--|-----------------------|-------------------|------------------|-----------------------|-----------------------|--------------------|
| Capital Improvements                                 | 126,458.00            | 0.00              | 0.00             | 96,977.16             | 29,480.84             | 76.69%             |
| 2097 701 49500 1000 Expenditures Community Night Out | 0.00                  | 0.00              | 0.00             | (21.39)               | 21.39                 | 0.00%              |
| Other Expenditures                                   | 0.00                  | 0.00              | 0.00             | (21.39)               | 21.39                 | 0.00%              |
|  | <b>(7,845,388.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(5,611,730.08)</b> | <b>(2,233,657.92)</b> | <b>(71.53)%</b>    |
| Excess Revenue Over (Under) Expenditures             | (7,793,893.00)        | 0.00              | 0.00             | (5,379,527.21)        | (2,052,950.05)        | (69.02)%           |
| <b>Revenue</b>                                       |                       |                   |                  |                       |                       |                    |
| 1001 702 34550 1000 Animal Control & Shelter Fees    | 1,000.00              | 0.00              | 0.00             | 240.00                | (760.00)              | (24.00)%           |
| 2069 702 39500 1000 Revenue                          | 0.00                  | 0.00              | 0.00             | 14,753.00             | 14,753.00             | 0.00%              |
| 2070 702 39500 1000 Revenue                          | 0.00                  | 0.00              | 0.00             | (277.08)              | (277.08)              | 0.00%              |
| <b>Total Revenues</b>                                | <b>1,000.00</b>       | <b>0.00</b>       | <b>0.00</b>      | <b>14,715.92</b>      | <b>13,715.92</b>      | <b>(1,471.59)%</b> |
| <b>Expenditures</b>                                  |                       |                   |                  |                       |                       |                    |
| Expenditures   | 132,958.00            | 0.00              | 0.00             | 96,867.45             | 36,090.55             | 72.86%             |
| 1001 702 41100 1000 Salaries                         | 1,400.00              | 0.00              | 0.00             | 1,400.00              | 0.00                  | 100.00%            |
| 1001 702 41160 1000 Clothing Allowance               | 2,500.00              | 0.00              | 0.00             | 647.79                | 1,852.21              | 25.91%             |
| 1001 702 41300 1000 Overtime                         | 136,858.00            | 0.00              | 0.00             | 98,915.24             | 37,942.76             | 72.28%             |
| Salaries   | 22,556.00             | 0.00              | 0.00             | 17,330.95             | 5,225.05              | 76.84%             |
| 1001 702 42101 1000 Medical Insurance                | 1,309.00              | 0.00              | 0.00             | 1,141.24              | 167.76                | 87.18%             |
| 1001 702 42102 1000 Dental Insurance                 | 23,865.00             | 0.00              | 0.00             | 18,472.19             | 5,392.81              | 77.40%             |
| Medical Benefits                                     | 10,363.00             | 0.00              | 0.00             | 7,166.04              | 3,196.96              | 69.15%             |
| 1001 702 42200 1000 Payroll Taxes                    | 10,363.00             | 0.00              | 0.00             | 7,166.04              | 3,196.96              | 69.15%             |
| Employer Payroll Taxes                               | 1,099.00              | 0.00              | 0.00             | 935.92                | 163.08                | 85.16%             |
| 1001 702 42301 1000 Defined Contribution-TIAA        | 16,643.00             | 0.00              | 0.00             | 12,663.57             | 3,979.43              | 76.09%             |
| 1001 702 42302 1000 Defined Benefit-ERSR             | 17,742.00             | 0.00              | 0.00             | 13,599.49             | 4,142.51              | 76.65%             |
| Employer Retires Contributions                       |                       |                   |                  |                       |                       |                    |
| Contributions  | 2,300.00              | 0.00              | 0.00             | 0.00                  | 2,300.00              | 0.00%              |
| 1001 702 43203 1000 Certifications                   | 2,300.00              | 0.00              | 0.00             | 0.00                  | 2,300.00              | 0.00%              |
| Other Benefits                                       | 7,500.00              | 0.00              | 0.00             | 6,744.92              | 755.08                | 89.93%             |
| 1001 702 43341 1000 Veterinarian Service             | 450.00                | 0.00              | 0.00             | 61.80                 | 388.20                | 13.73%             |
| 1001 702 43342 1000 Carcass Removal                  | 7,950.00              | 0.00              | 0.00             | 6,806.72              | 1,143.28              | 85.62%             |
| Professional Services                                | 14,987.00             | 0.00              | 0.00             | 12,158.05             | 2,828.95              | 81.12%             |
| 1001 702 44300 1000 Building Repairs & Maintenance   | 6,200.00              | 0.00              | 0.00             | 4,592.59              | 1,607.41              | 74.07%             |
| 1001 702 44310 1000 Motor Vehicle Repairs            | 21,187.00             | 0.00              | 0.00             | 16,750.64             | 4,436.36              | 79.06%             |
| Maintenance  | 1,200.00              | 0.00              | 0.00             | 495.23                | 704.77                | 41.27%             |
| 1001 702 45300 1000 Telephone & Internet             | 865.00                | 0.00              | 0.00             | (34.38)               | 899.38                | (3.97)%            |
| 1001 702 45301 1000 Cell Phone Service               | 2,065.00              | 0.00              | 0.00             | 460.85                | 1,604.15              | 22.32%             |
| Telephone  | 6,150.00              | 0.00              | 0.00             | 3,083.69              | 3,066.31              | 50.14%             |
| 1001 702 46000 1000 Supplies                         | 1,000.00              | 0.00              | 0.00             | 1,423.39              | (423.39)              | 142.34%            |
| 1001 702 46002 1000 Office Supplies                  | 300.00                | 0.00              | 0.00             | 0.00                  | 300.00                | 0.00%              |
| 1001 702 46066 1000 Postage                          | 7,450.00              | 0.00              | 0.00             | 4,507.08              | 2,942.92              | 60.50%             |
| Supplies   | 6,500.00              | 0.00              | 0.00             | 4,116.60              | 2,383.40              | 63.33%             |
| 1001 702 46210 1000 Natural Gas                      | 12,500.00             | 0.00              | 0.00             | 4,816.31              | 7,683.69              | 38.53%             |
| 1001 702 46220 1000 Electricity                      | 1,500.00              | 0.00              | 0.00             | 390.58                | 1,109.42              | 26.04%             |
| 1001 702 46260 1000 Vehicle Fuel                     | 3,000.00              | 0.00              | 0.00             | 1,813.67              | 1,186.33              | 60.46%             |
| 1001 702 46270 1000 Water Service                    | 23,500.00             | 0.00              | 0.00             | 11,137.16             | 12,362.84             | 47.39%             |
| Utilities  | 2,500.00              | 0.00              | 0.00             | 777.86                | 1,722.14              | 31.11%             |
| 1001 702 47301 1000 Building Security                | 2,500.00              | 0.00              | 0.00             | 777.86                | 1,722.14              | 31.11%             |
| Capital Improvements                                 | 2,500.00              | 0.00              | 0.00             | 777.86                | 1,722.14              | 31.11%             |
| Capital Improvements                                 |                       |                   |                  |                       |                       |                    |
| Capital Improvements                                 | 2,500.00              | 0.00              | 0.00             | 777.86                | 1,722.14              | 31.11%             |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original<br>Budget | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual   | Balance            | % of Budget     |
|---|--------------------|-------------------|------------------|-------------------|--------------------|-----------------|
|   | (255,780.00)       | 0.00              | 0.00             | (178,593.27)      | (77,186.73)        | (69.82)%        |
| <hr/>   |                    |                   |                  |                   |                    |                 |
|   | (254,780.00)       | 0.00              | 0.00             | (163,877.35)      | (63,470.81)        | (64.32)%        |
| <hr/>   |                    |                   |                  |                   |                    |                 |
| Excess Revenue Over (Under) Expenditures                      |                    |                   |                  |                   |                    |                 |
| <b>Revenue</b>  |                    |                   |                  |                   |                    |                 |
| 1001 703 34100 1000 Miscellaneous                             | 25,000.00          | 0.00              | 0.00             | 17,221.00         | (7,779.00)         | (68.88)%        |
| 1001 703 34201 1000 Fueling Station                           | 50,000.00          | 0.00              | 0.00             | 70,546.81         | 20,546.81          | (141.09)%       |
| 1001 703 34202 1000 Dock Fees                                 | 245,220.00         | 0.00              | 0.00             | 192,410.06        | (52,809.94)        | (78.46)%        |
| 1001 703 34203 1000 Mooring Fees                              | 173,000.00         | 0.00              | 0.00             | 118,905.53        | (54,094.47)        | (68.73)%        |
| 1001 703 34204 1000 Transient Docks/Moorings                  | 90,000.00          | 0.00              | 0.00             | 158,160.37        | 68,160.37          | (175.73)%       |
| 1001 703 34205 1000 Harbor Parking Fees                       | 35,000.00          | 0.00              | 0.00             | 6,150.00          | (28,850.00)        | (17.57)%        |
| 1001 703 34206 1000 Ferry Dock & Office Lease                 | 19,525.00          | 0.00              | 0.00             | 11,083.31         | (8,441.69)         | (56.76)%        |
| 2053 703 39500 1000 Revenue                                   | 0.00               | 0.00              | 0.00             | 13,985.00         | 13,985.00          | 0.00%           |
| 3099 703 39500 1000 Revenue                                   | 0.00               | 0.00              | 0.00             | 1,539.61          | 1,539.61           | 0.00%           |
| <b>Total Revenues</b>   | <b>637,745.00</b>  | <b>0.00</b>       | <b>0.00</b>      | <b>590,001.69</b> | <b>(47,743.31)</b> | <b>(92.51)%</b> |
| <hr/>   |                    |                   |                  |                   |                    |                 |
| <b>Expenditures</b>   |                    |                   |                  |                   |                    |                 |
| Expenditures Expenditures                                     |                    |                   |                  |                   |                    |                 |
| 1001 703 41100 1000 Salaries                                  | 195,766.00         | 0.00              | 0.00             | 145,738.55        | 50,027.45          | 74.45%          |
| 1001 703 41300 1000 Overtime                                  | 0.00               | 0.00              | 0.00             | 36.56             | (36.56)            | 0.00%           |
| Salaries Salaries   | 195,766.00         | 0.00              | 0.00             | 145,775.11        | 49,990.89          | 74.46%          |
| 1001 703 42101 1000 Medical Insurance                         | 3,600.00           | 0.00              | 0.00             | 2,700.00          | 900.00             | 75.00%          |
| 1001 703 42102 1000 Dental Insurance                          | 1,978.00           | 0.00              | 0.00             | 1,312.16          | 665.84             | 66.34%          |
| Medical Benefits Medical Benefits                             | 5,578.00           | 0.00              | 0.00             | 4,012.16          | 1,565.84           | 71.93%          |
| 1001 703 42200 1000 Payroll Taxes                             | 14,976.00          | 0.00              | 0.00             | 11,330.25         | 3,645.75           | 75.66%          |
| Employer Payroll Taxes Employer Payroll Taxes                 | 14,976.00          | 0.00              | 0.00             | 11,330.25         | 3,645.75           | 75.66%          |
| 1001 703 42301 1000 Defined Contribution-TIAA                 | 1,292.00           | 0.00              | 0.00             | 906.11            | 385.89             | 70.13%          |
| 1001 703 42302 1000 Defined Benefit-ERSRI                     | 19,556.00          | 0.00              | 0.00             | 13,719.14         | 5,836.86           | 70.15%          |
| Employer Retires Contributions Employer Retires Contributions | 20,848.00          | 0.00              | 0.00             | 14,625.25         | 6,222.75           | 70.15%          |
| 1001 703 43202 1000 Training                                  | 2,000.00           | 0.00              | 0.00             | 1,169.25          | 830.75             | 58.46%          |
| Other Benefits Other Benefits                                 | 2,000.00           | 0.00              | 0.00             | 1,169.25          | 830.75             | 58.46%          |
| 1001 703 44300 1000 Building Repairs & Maintenance            | 6,500.00           | 0.00              | 0.00             | 8,428.40          | (1,928.40)         | 129.67%         |
| 1001 703 44381 1000 Boat Repairs & Maintenance                | 6,200.00           | 0.00              | 0.00             | 4,327.26          | 1,872.74           | 69.79%          |
| 1001 703 44382 1000 Dock Repairs & Maintenance                | 73,000.00          | 0.00              | 0.00             | 2,189.64          | 70,810.36          | 3.00%           |
| 1001 703 44383 1000 Buoy Repairs & Maintenance                | 4,500.00           | 0.00              | 0.00             | 645.50            | 3,854.50           | 14.34%          |
| Maintenance Maintenance                                       | 90,200.00          | 0.00              | 0.00             | 15,590.80         | 74,609.20          | 17.28%          |
| 1001 703 45300 1000 Telephone & Internet                      | 5,000.00           | 0.00              | 0.00             | 3,347.94          | 1,652.06           | 66.96%          |
| Telephone Telephone   | 5,000.00           | 0.00              | 0.00             | 3,347.94          | 1,652.06           | 66.96%          |
| 1001 703 46000 1000 Supplies                                  | 2,000.00           | 0.00              | 0.00             | 1,006.22          | 993.78             | 50.31%          |
| 1001 703 46003 1000 Software & Licenses                       | 3,000.00           | 0.00              | 0.00             | 2,628.00          | 372.00             | 87.60%          |
| 1001 703 46010 1000 Uniforms                                  | 4,000.00           | 0.00              | 0.00             | 380.00            | 3,620.00           | 9.50%           |
| 1001 703 46021 1000 Mooring Stickers                          | 4,000.00           | 0.00              | 0.00             | 3,705.85          | 294.15             | 92.65%          |
| 1001 703 46022 1000 Safety Equipment                          | 4,000.00           | 0.00              | 0.00             | 1,084.10          | 2,915.90           | 27.10%          |
| 1001 703 46110 1000 Public Rights of Way                      | 10,000.00          | 0.00              | 0.00             | 10,000.00         | 0.00               | 100.00%         |
| Supplies Supplies   | 27,000.00          | 0.00              | 0.00             | 18,804.17         | 8,195.83           | 69.65%          |
| 1001 703 45900 1000 Operating                                 | 18,000.00          | 0.00              | 0.00             | 11,477.53         | 6,522.47           | 63.76%          |
| Operating Operating   | 18,000.00          | 0.00              | 0.00             | 11,477.53         | 6,522.47           | 63.76%          |
| 1001 703 46210 1000 Natural Gas                               | 0.00               | 0.00              | 0.00             | 8,047.89          | (8,047.89)         | 0.00%           |
| 1001 703 46220 1000 Electricity                               | 20,000.00          | 0.00              | 0.00             | 4,136.39          | 15,863.61          | 20.68%          |
| 1001 703 46260 1000 Vehicle Fuel                              | 2,000.00           | 0.00              | 0.00             | 1,241.49          | 758.51             | 62.07%          |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original<br>Budget  | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual     | Balance             | % of Budget     |
|---|---------------------|-------------------|------------------|---------------------|---------------------|-----------------|
| 1001 703 46261 1000 Boat Fuel   | 5,200.00            | 0.00              | 0.00             | 0.00                | 5,200.00            | 0.00%           |
| 1001 703 46270 1000 Water Service<br>Utilities Utilities                | 9,500.00            | 0.00              | 0.00             | 4,824.87            | 4,675.13            | 50.79%          |
| 1001 703 47515 1000 Radios<br>Capital Improvements Capital Improvements | 36,700.00           | 0.00              | 0.00             | 18,250.64           | 18,449.36           | 49.73%          |
|   | 1,000.00            | 0.00              | 0.00             | 0.00                | 1,000.00            | 0.00%           |
|   | 1,000.00            | 0.00              | 0.00             | 0.00                | 1,000.00            | 0.00%           |
|   | <b>(417,068.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(244,383.10)</b> | <b>(172,684.90)</b> | <b>(58.60)%</b> |
| Excess Revenue Over (Under) Expenditures                                | 220,677.00          | 0.00              | 0.00             | 345,618.59          | (220,428.21)        | (156.62)%       |
| <b>Revenue</b>  | <b>1,000,000.00</b> | <b>0.00</b>       | <b>0.00</b>      | <b>708,452.40</b>   | <b>(291,547.60)</b> | <b>(70.85)%</b> |
| 1001 704 34000 1000 EMS & Fire Revenue                                  | 0.00                | 0.00              | 0.00             | 52,605.00           | 52,605.00           | 0.00%           |
| 2074 704 39500 1000 Revenue   | 0.00                | 0.00              | 0.00             | 98,355.10           | 98,355.10           | 0.00%           |
| 2085 704 39500 1000 Revenue   | 0.00                | 0.00              | 0.00             | 4,600.00            | 4,600.00            | 0.00%           |
| 9072 704 39500 1000 Revenue   | 0.00                | 0.00              | 0.00             | 660.00              | 660.00              | 0.00%           |
| 9073 704 39500 1000 Revenue   | 0.00                | 0.00              | 0.00             | 5,000.00            | 5,000.00            | 0.00%           |
| 9075 704 39500 1000 Revenue   | 0.00                | 0.00              | 0.00             | 0.00                | 0.00                | 0.00%           |
| <b>Total Revenues</b>   | <b>1,000,000.00</b> | <b>0.00</b>       | <b>0.00</b>      | <b>869,672.50</b>   | <b>(130,327.50)</b> | <b>(86.97)%</b> |
| <b>Expenditures</b>   | <b>422,759.00</b>   | <b>0.00</b>       | <b>0.00</b>      | <b>271,245.01</b>   | <b>151,513.99</b>   | <b>64.16%</b>   |
| Expenditures Expenditures   | 3,000.00            | 0.00              | 0.00             | 2,400.00            | 600.00              | 80.00%          |
| 1001 704 41100 1000 Salaries  | 372,000.00          | 0.00              | 0.00             | 256,315.00          | 115,685.00          | 68.90%          |
| 1001 704 41160 1000 Clothing Allowance                                  | 27,600.00           | 0.00              | 0.00             | 0.00                | 27,600.00           | 0.00%           |
| 1001 704 41170 1000 EMS Stipend   | 1,000.00            | 0.00              | 0.00             | 0.00                | 1,000.00            | 0.00%           |
| 1001 704 41175 1000 Incentive Stipend                                   | 59,000.00           | 0.00              | 0.00             | 42,065.32           | 16,934.68           | 71.30%          |
| 1001 704 41300 1000 Overtime  | 885,359.00          | 0.00              | 0.00             | 572,025.33          | 313,333.67          | 64.61%          |
| 1001 704 41600 1000 Special Details                                     | 84,748.00           | 0.00              | 0.00             | 53,761.56           | 30,986.44           | 63.44%          |
| Salaries Salaries   | 4,945.00            | 0.00              | 0.00             | 3,477.79            | 1,467.21            | 70.33%          |
| 1001 704 42101 1000 Medical Insurance                                   | 89,693.00           | 0.00              | 0.00             | 57,239.35           | 32,453.65           | 63.82%          |
| 1001 704 42102 1000 Dental Insurance                                    | 69,948.00           | 0.00              | 0.00             | 43,431.21           | 26,516.79           | 62.09%          |
| Medical Benefits Medical Benefits                                       | 69,948.00           | 0.00              | 0.00             | 43,431.21           | 26,516.79           | 62.09%          |
| 1001 704 42200 1000 Payroll Taxes                                       | 9,100.00            | 0.00              | 0.00             | 6,300.00            | 2,800.00            | 69.23%          |
| Employer Payroll Taxes Employer Payroll Taxes                           | 29,747.00           | 0.00              | 0.00             | 17,176.70           | 12,570.30           | 57.74%          |
| 1001 704 42301 1000 Defined Contribution-TIAA                           | 38,847.00           | 0.00              | 0.00             | 23,476.70           | 15,370.30           | 60.43%          |
| 1001 704 42302 1000 Defined Benefit-ERSRI                               | 35,000.00           | 0.00              | 0.00             | 29,772.27           | 5,227.73            | 85.06%          |
| Employer Retirees Contributions Employer Retirees<br>Contributions      | 35,000.00           | 0.00              | 0.00             | 29,772.27           | 5,227.73            | 85.06%          |
| 1001 704 43203 1000 Training & Certification                            | 2,000.00            | 0.00              | 0.00             | 1,984.00            | 16.00               | 99.20%          |
| Other Benefits Other Benefits   | 474,766.00          | 0.00              | 0.00             | 358,778.40          | 115,987.60          | 75.57%          |
| 1001 704 43204 1000 Dues & Subscriptions                                | 2,400.00            | 0.00              | 0.00             | (11.78)             | 2,411.78            | (0.49)%         |
| 1001 704 43260 1000 Emergency Medical Services                          | 3,000.00            | 0.00              | 0.00             | 2,200.00            | 800.00              | 73.33%          |
| 1001 704 43261 1000 Emergency Management                                | 15,000.00           | 0.00              | 0.00             | 20,108.29           | (5,108.29)          | 134.06%         |
| 1001 704 43262 1000 Physician Consultant                                | 497,166.00          | 0.00              | 0.00             | 383,058.91          | 114,107.09          | 77.05%          |
| 1001 704 43400 1000 IT & Support  | 30,000.00           | 0.00              | 0.00             | 37,021.48           | (7,021.48)          | 123.40%         |
| Professional Services Professional Services                             | 20,000.00           | 0.00              | 0.00             | 15,551.16           | 4,448.84            | 77.76%          |
| 1001 704 44300 1000 Building Repairs & Maintenance                      | 6,000.00            | 0.00              | 0.00             | (4,388.15)          | 10,388.15           | 173.14%         |
| 1001 704 44302 1000 General Equipment Maintenance                       | 60,000.00           | 0.00              | 0.00             | 99,292.81           | (39,292.81)         | 165.49%         |
| 1001 704 44303 1000 Communications Maintenance                          | 116,000.00          | 0.00              | 0.00             | 162,253.60          | (46,253.60)         | 139.87%         |
| 1001 704 44310 1000 Motor Vehicle Repairs<br>Maintenance Maintenance    | 2,000.00            | 0.00              | 0.00             | 1,965.07            | 34.93               | 98.25%          |
| 1001 704 44800 1000 Miscellaneous                                       | 9,000.00            | 0.00              | 0.00             | 8,671.70            | 328.30              | 96.35%          |
| 1001 704 45101 1000 Special Events                                      |                     |                   |                  |                     |                     |                 |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original<br>Budget    | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual       | Balance             | % of Budget     |
|---|-----------------------|-------------------|------------------|-----------------------|---------------------|-----------------|
| Misc. Programs Misc. Programs                                   | 11,000.00             | 0.00              | 0.00             | 10,636.77             | 363.23              | 96.70%          |
| 1001 704 45300 1000 Telephone & Internet                        | 15,000.00             | 0.00              | 0.00             | 14,372.09             | 627.91              | 95.81%          |
| Telephone Telephone   | 15,000.00             | 0.00              | 0.00             | 14,372.09             | 627.91              | 95.81%          |
| 1001 704 46002 1000 Office Supplies                             | 6,000.00              | 0.00              | 0.00             | 4,977.97              | 1,022.03            | 82.97%          |
| 1001 704 46010 1000 Uniforms                                    | 20,000.00             | 0.00              | 0.00             | 13,078.35             | 6,921.65            | 65.39%          |
| 1001 704 46051 1000 Chemicals & Gases                           | 2,500.00              | 0.00              | 0.00             | 495.72                | 2,004.28            | 19.83%          |
| 1001 704 46066 1000 Postage                                     | 2,500.00              | 0.00              | 0.00             | 2,283.78              | 216.22              | 91.35%          |
| 1001 704 46070 1000 EMS Disposable Supplies                     | 20,000.00             | 0.00              | 0.00             | 10,907.03             | 9,092.97            | 54.54%          |
| Supplies Supplies   | 51,000.00             | 0.00              | 0.00             | 31,742.85             | 19,257.15           | 62.24%          |
| 1001 704 46210 1000 Natural Gas                                 | 0.00                  | 0.00              | 0.00             | 15,921.67             | (15,921.67)         | 0.00%           |
| 1001 704 46220 1000 Electricity                                 | 60,000.00             | 0.00              | 0.00             | 16,890.90             | 43,109.10           | 28.15%          |
| 1001 704 46260 1000 Vehicle Fuel                                | 40,000.00             | 0.00              | 0.00             | 44,986.90             | (4,986.90)          | 112.47%         |
| 1001 704 46270 1000 Water Service                               | 3,000.00              | 0.00              | 0.00             | 3,205.34              | (205.34)            | 106.84%         |
| Utilities Utilities   | 103,000.00            | 0.00              | 0.00             | 81,004.81             | 21,995.19           | 78.65%          |
| 1001 704 47510 1000 EMS Equipment                               | 10,000.00             | 0.00              | 0.00             | 8,494.73              | 1,505.27            | 84.95%          |
| 1001 704 47511 1000 Fire Equipment                              | 10,000.00             | 0.00              | 0.00             | 10,009.71             | (9.71)              | 100.10%         |
| 1001 704 47512 1000 Communications Equipment                    | 20,000.00             | 0.00              | 0.00             | 19,166.84             | 833.16              | 95.83%          |
| 1001 704 47513 1000 Breathing Apparatus                         | 20,000.00             | 0.00              | 0.00             | 17,471.45             | 2,528.55            | 87.36%          |
| 1001 704 47514 1000 Personal Protective Equipment               | 30,000.00             | 0.00              | 0.00             | 27,248.73             | 2,751.27            | 90.83%          |
| Capital Improvements Capital Improvements                       | 90,000.00             | 0.00              | 0.00             | 82,391.46             | 7,608.54            | 91.55%          |
| 1001 704 48008 1000 Company Allotments                          | 33,000.00             | 0.00              | 0.00             | 33,000.00             | 0.00                | 100.00%         |
| Other Expenditures Other Expenditures                           | 33,000.00             | 0.00              | 0.00             | 33,000.00             | 0.00                | 100.00%         |
|   | <b>(2,035,013.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(1,524,405.35)</b> | <b>(510,607.65)</b> | <b>(74.91)%</b> |
| Excess Revenue Over (Under) Expenditures                        | (1,035,013.00)        | 0.00              | 0.00             | (654,732.85)          | (640,935.15)        | (63.26)%        |
| <b>Revenue</b>  | <b>0.00</b>           | <b>0.00</b>       | <b>0.00</b>      | <b>25.00</b>          | <b>25.00</b>        | <b>0.00%</b>    |
| 2081 801 39500 1000 Revenue                                     | <b>0.00</b>           | <b>0.00</b>       | <b>0.00</b>      | <b>25.00</b>          | <b>25.00</b>        | <b>0.00%</b>    |
| <b>Total Revenues</b>   | <b>0.00</b>           | <b>0.00</b>       | <b>0.00</b>      | <b>25.00</b>          | <b>25.00</b>        | <b>0.00%</b>    |
| <b>Expenditures</b>   |                       |                   |                  |                       |                     |                 |
| Expenditures Expenditures                                       | 30,279.00             | 0.00              | 0.00             | 22,767.59             | 7,511.41            | 75.19%          |
| 1001 801 41100 1000 Salaries                                    | 30,279.00             | 0.00              | 0.00             | 22,767.59             | 7,511.41            | 75.19%          |
| Salaries Salaries   | 7,295.00              | 0.00              | 0.00             | 4,491.66              | 2,803.34            | 61.57%          |
| 1001 801 42101 1000 Medical Insurance                           | 306.00                | 0.00              | 0.00             | 0.00                  | 306.00              | 0.00%           |
| 1001 801 42102 1000 Dental Insurance                            | 7,601.00              | 0.00              | 0.00             | 4,491.66              | 3,109.34            | 59.09%          |
| Medical Benefits Medical Benefits                               | 2,316.00              | 0.00              | 0.00             | 1,726.00              | 590.00              | 74.53%          |
| 1001 801 42200 1000 Payroll Taxes                               | 2,316.00              | 0.00              | 0.00             | 1,726.00              | 590.00              | 74.53%          |
| Employer Payroll Taxes Employer Payroll Taxes                   | 296.00                | 0.00              | 0.00             | 205.39                | 90.61               | 69.39%          |
| 1001 801 42301 1000 Defined Contribution-TIAA                   | 4,486.00              | 0.00              | 0.00             | 3,117.58              | 1,368.42            | 69.50%          |
| 1001 801 42302 1000 Defined Benefit-ERSRI                       | 4,782.00              | 0.00              | 0.00             | 3,322.97              | 1,459.03            | 69.49%          |
| Employer Retirees Contributions Employer Retirees Contributions | 8,000.00              | 0.00              | 0.00             | 6,821.38              | 1,178.62            | 85.27%          |
| 1001 801 48005 1000 Emergency Fund                              | 0.00                  | 0.00              | 0.00             | 12.99                 | (12.99)             | 0.00%           |
| 2081 801 49500 1000 Expenditures                                | 8,000.00              | 0.00              | 0.00             | 6,834.37              | 1,165.63            | 85.43%          |
| Other Expenditures Other Expenditures                           | <b>(52,978.00)</b>    | <b>0.00</b>       | <b>0.00</b>      | <b>(39,142.59)</b>    | <b>(13,835.41)</b>  | <b>(73.88)%</b> |
| Excess Revenue Over (Under) Expenditures                        | (52,978.00)           | 0.00              | 0.00             | (39,117.59)           | (13,810.41)         | (73.84)%        |
| <b>Revenue</b>  |                       |                   |                  |                       |                     |                 |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|  | Original<br>Budget    | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual     | Balance             | % of Budget     |
|--|-----------------------|-------------------|------------------|---------------------|---------------------|-----------------|
| 1001 400 33507 1000 Library Grant-In Aid                         | 197,714.00            | 0.00              | 0.00             | 0.00                | (197,714.00)        | 0.00%           |
| 1001 802 35100 1000 Fees & Fines                                 | 4,000.00              | 0.00              | 0.00             | 3,706.70            | (293.30)            | (92.67)%        |
| 1001 802 36400 1000 Contributions/Donations from Private Sources | 0.00                  | 0.00              | 0.00             | 20,000.00           | 20,000.00           | 0.00%           |
| <b>Total Revenues</b>  | <b>201,714.00</b>     | <b>0.00</b>       | <b>0.00</b>      | <b>23,706.70</b>    | <b>(178,007.30)</b> | <b>(11.75)%</b> |
| <b>Expenditures</b>  |                       |                   |                  |                     |                     |                 |
| Expenditures Expenditures  |                       |                   |                  |                     |                     |                 |
| 1001 802 41100 1000 Salaries                                     | 688,549.00            | 0.00              | 0.00             | 440,623.97          | 247,925.03          | 63.99%          |
| Salaries Salaries  | 688,549.00            | 0.00              | 0.00             | 440,623.97          | 247,925.03          | 63.99%          |
| 1001 802 42101 1000 Medical Insurance                            | 83,025.00             | 0.00              | 0.00             | 31,750.80           | 51,274.20           | 38.24%          |
| 1001 802 42102 1000 Dental Insurance                             | 3,927.00              | 0.00              | 0.00             | 1,617.63            | 2,309.37            | 41.19%          |
| Medical Benefits Medical Benefits                                | 86,952.00             | 0.00              | 0.00             | 33,368.43           | 53,583.57           | 38.38%          |
| 1001 802 42200 1000 Payroll Taxes                                | 52,175.00             | 0.00              | 0.00             | 35,791.95           | 16,383.05           | 68.60%          |
| Employer Payroll Taxes Employer Payroll Taxes                    | 52,175.00             | 0.00              | 0.00             | 35,791.95           | 16,383.05           | 68.60%          |
| 1001 802 42301 1000 Defined Contribution-TIAA                    | 3,802.00              | 0.00              | 0.00             | 2,410.44            | 1,391.56            | 63.40%          |
| 1001 802 42302 1000 Defined Benefit-ERSRI                        | 55,800.00             | 0.00              | 0.00             | 35,202.96           | 20,597.04           | 63.09%          |
| Employer Retires Contributions Employer Retires Contributions    | 59,602.00             | 0.00              | 0.00             | 37,613.40           | 21,988.60           | 63.11%          |
| Contributions  |                       |                   |                  |                     |                     |                 |
| 1001 802 44300 1000 Building Repairs & Maintenance               | 20,000.00             | 0.00              | 0.00             | 9,880.70            | 10,119.30           | 49.40%          |
| Maintenance Maintenance  | 20,000.00             | 0.00              | 0.00             | 9,880.70            | 10,119.30           | 49.40%          |
| 1001 802 45300 1000 Telephone & Internet                         | 4,380.00              | 0.00              | 0.00             | 2,848.06            | 1,531.94            | 65.02%          |
| Telephone Telephone  | 4,380.00              | 0.00              | 0.00             | 2,848.06            | 1,531.94            | 65.02%          |
| 1001 802 45510 1000 Print Materials                              | 25,000.00             | 0.00              | 0.00             | 8,722.69            | 16,277.31           | 34.89%          |
| 1001 802 45511 1000 Electronic Materials                         | 4,000.00              | 0.00              | 0.00             | 486.61              | 3,513.39            | 12.17%          |
| 1001 802 45512 1000 Subscriptions                                | 7,500.00              | 0.00              | 0.00             | 7,436.69            | 63.31               | 99.16%          |
| 1001 802 45513 1000 Audio-Visual                                 | 10,000.00             | 0.00              | 0.00             | 4,916.46            | 5,083.54            | 49.16%          |
| Supplies Supplies  | 46,500.00             | 0.00              | 0.00             | 21,562.45           | 24,937.55           | 46.37%          |
| 1001 802 45900 1000 Operating                                    | 10,000.00             | 0.00              | 0.00             | 12,241.47           | (2,241.47)          | 122.41%         |
| Operating Operating  | 10,000.00             | 0.00              | 0.00             | 12,241.47           | (2,241.47)          | 122.41%         |
| 1001 802 46210 1000 Natural Gas                                  | 0.00                  | 0.00              | 0.00             | 3,202.21            | (3,202.21)          | 0.00%           |
| 1001 802 46220 1000 Gas & Electricity                            | 47,000.00             | 0.00              | 0.00             | 22,741.46           | 24,258.54           | 48.39%          |
| 1001 802 46270 1000 Water Service                                | 4,000.00              | 0.00              | 0.00             | 4,070.20            | (70.20)             | 101.76%         |
| Utilities Utilities  | 51,000.00             | 0.00              | 0.00             | 30,013.87           | 20,986.13           | 58.85%          |
| 1001 802 47500 1000 Technology Replacement                       | 6,000.00              | 0.00              | 0.00             | 904.83              | 5,095.17            | 15.08%          |
| Capital Improvements Capital Improvements                        | 6,000.00              | 0.00              | 0.00             | 904.83              | 5,095.17            | 15.08%          |
|  | <b>(1,025,158.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(624,849.13)</b> | <b>(400,308.87)</b> | <b>(60.95)%</b> |
| Excess Revenue Over (Under) Expenditures                         | (823,444.00)          | 0.00              | 0.00             | (601,142.43)        | (578,316.17)        | (73.00)%        |
| <b>Revenue</b>   |                       |                   |                  |                     |                     |                 |
| 1001 803 34700 1000 Recreation Revenue                           | 182,000.00            | 0.00              | 0.00             | 51,385.51           | (130,614.49)        | (28.23)%        |
| 1001 803 34701 1000 Program Revenue                              | 105,000.00            | 0.00              | 0.00             | 94,728.76           | (10,271.24)         | (90.22)%        |
| 1001 803 35100 1000 Fees & Fines                                 | 0.00                  | 0.00              | 0.00             | 1,040.00            | 1,040.00            | 0.00%           |
| 2006 803 39500 1000 Revenue                                      | 0.00                  | 0.00              | 0.00             | 18,909.00           | 18,909.00           | 0.00%           |
| 2058 803 39500 1000 Revenue-HEZ                                  | 0.00                  | 0.00              | 0.00             | (3,270.00)          | (3,270.00)          | 0.00%           |
| 2095 803 39500 1000 Revenue CA Grant awarded                     | 0.00                  | 0.00              | 0.00             | 890.00              | 890.00              | 0.00%           |
| 3092 803 39500 1000 Revenue                                      | 0.00                  | 0.00              | 0.00             | 6,175.00            | 6,175.00            | 0.00%           |
| <b>Total Revenues</b>  | <b>287,000.00</b>     | <b>0.00</b>       | <b>0.00</b>      | <b>169,858.27</b>   | <b>(117,141.73)</b> | <b>(59.18)%</b> |
| <b>Expenditures</b>  |                       |                   |                  |                     |                     |                 |
| Expenditures Expenditures  |                       |                   |                  |                     |                     |                 |



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original Budget     | Amended Budget | Month To Date | Y-T-D Actual        | Balance             | % of Budget     |
|---|---------------------|----------------|---------------|---------------------|---------------------|-----------------|
| 1001 803 41100 1000 Salaries                                  | 465,626.00          | 0.00           | 0.00          | 338,918.49          | 126,707.51          | 72.79%          |
| 1001 803 41300 1000 Overtime Salaries                         | 5,000.00            | 0.00           | 0.00          | 8,954.46            | (3,954.46)          | 179.09%         |
| 1001 803 42101 1000 Medical Insurance                         | 470,626.00          | 0.00           | 0.00          | 347,872.95          | 122,753.05          | 73.92%          |
| 1001 803 42102 1000 Dental Insurance                          | 84,830.00           | 0.00           | 0.00          | 44,418.03           | 40,411.97           | 52.36%          |
| Medical Benefits Medical Benefits                             | 4,945.00            | 0.00           | 0.00          | 2,442.87            | 2,502.13            | 49.40%          |
| 1001 803 42200 1000 Payroll Taxes                             | 89,775.00           | 0.00           | 0.00          | 46,860.90           | 42,914.10           | 52.20%          |
| Employer Payroll Taxes Employer Payroll Taxes                 | 35,620.00           | 0.00           | 0.00          | 25,546.68           | 10,073.32           | 71.72%          |
| 1001 803 42301 1000 Defined Contribution-TIAA                 | 2,811.00            | 0.00           | 0.00          | 2,079.78            | 731.22              | 73.99%          |
| 1001 803 42302 1000 Defined Benefit-ERSRI                     | 42,562.00           | 0.00           | 0.00          | 32,239.99           | 10,322.01           | 75.75%          |
| Employer Retires Contributions Employer Retires Contributions | 45,373.00           | 0.00           | 0.00          | 34,319.77           | 11,053.23           | 75.64%          |
| 1001 803 44325 1000 Repairs & Maintenance                     | 25,000.00           | 0.00           | 0.00          | 23,197.98           | 1,802.02            | 92.79%          |
| 1001 803 44326 1000 Playground Repairs & Maintenance          | 20,000.00           | 0.00           | 0.00          | 9,272.44            | 10,727.56           | 46.36%          |
| Maintenance Maintenance                                       | 45,000.00           | 0.00           | 0.00          | 32,470.42           | 12,529.58           | 72.16%          |
| 1001 803 45100 1000 Programs                                  | 68,000.00           | 0.00           | 0.00          | 95,828.57           | (27,828.57)         | 140.92%         |
| 1001 803 45102 1000 Bus Transportation                        | 21,390.00           | 0.00           | 0.00          | 17,280.00           | 4,110.00            | 80.79%          |
| 1001 803 45103 1000 Concerts                                  | 8,000.00            | 0.00           | 0.00          | 4,700.00            | 3,300.00            | 58.75%          |
| Misc. Programs Misc. Programs                                 | 97,390.00           | 0.00           | 0.00          | 117,808.57          | (20,418.57)         | 120.97%         |
| 1001 803 45300 1000 Telephone & Internet                      | 9,000.00            | 0.00           | 0.00          | 5,843.81            | 3,156.19            | 64.93%          |
| Telephone Telephone   | 9,000.00            | 0.00           | 0.00          | 5,843.81            | 3,156.19            | 64.93%          |
| 1001 803 45900 1000 Operating                                 | 15,000.00           | 0.00           | 0.00          | 12,502.56           | 2,497.44            | 83.35%          |
| Operating Operating   | 15,000.00           | 0.00           | 0.00          | 12,502.56           | 2,497.44            | 83.35%          |
| 1001 803 46220 1000 Gas & Electricity                         | 53,000.00           | 0.00           | 0.00          | 18,455.55           | 34,544.45           | 34.82%          |
| 1001 803 46260 1000 Truck Maintenance & Vehicle Fuel          | 8,000.00            | 0.00           | 0.00          | 8,183.72            | (183.72)            | 102.30%         |
| 1001 803 46270 1000 Water Service                             | 7,800.00            | 0.00           | 0.00          | 7,207.85            | 592.15              | 92.41%          |
| Utilities Utilities   | 68,800.00           | 0.00           | 0.00          | 33,847.12           | 34,952.88           | 49.20%          |
| 1001 803 47520 1000 Equipment                                 | 11,000.00           | 0.00           | 0.00          | 2,183.04            | 8,816.96            | 19.85%          |
| 2083 803 49500 1000 Expenditures Safety Enhancement Grant     | 0.00                | 0.00           | 0.00          | 890.00              | (890.00)            | 0.00%           |
| Capital Improvements Capital Improvements                     | 11,000.00           | 0.00           | 0.00          | 3,073.04            | 7,926.96            | 27.94%          |
| 2098 803 49500 1000 Expenditures Park Benches                 | 0.00                | 0.00           | 0.00          | 16,319.92           | (16,319.92)         | 0.00%           |
| Other Expenditures Other Expenditures                         | 0.00                | 0.00           | 0.00          | 16,319.92           | (16,319.92)         | 0.00%           |
|   | <b>(887,584.00)</b> | <b>0.00</b>    | <b>0.00</b>   | <b>(676,465.74)</b> | <b>(211,118.26)</b> | <b>(76.21)%</b> |
| Excess Revenue Over (Under) Expenditures                      | (600,584.00)        | 0.00           | 0.00          | (506,607.47)        | (328,259.99)        | (84.35)%        |
| <b>Revenue</b>  |                     |                |               |                     |                     |                 |
| <b>Expenditures</b>   |                     |                |               |                     |                     |                 |
| Expenditures Expenditures                                     |                     |                |               |                     |                     |                 |
| 1001 805 48040 1000 Women's Resource Center                   | 2,000.00            | 0.00           | 0.00          | 2,000.00            | 0.00                | 100.00%         |
| 1001 805 48041 1000 East Bay Mental Health                    | 25,000.00           | 0.00           | 0.00          | 25,000.00           | 0.00                | 100.00%         |
| 1001 805 48042 1000 East Bay Community Action                 | 20,000.00           | 0.00           | 0.00          | 13,528.00           | 6,472.00            | 67.64%          |
| 1001 805 48045 1000 Boy Scouts                                | 1,000.00            | 0.00           | 0.00          | 1,000.00            | 0.00                | 100.00%         |
| 1001 805 48046 1000 Mosaico                                   | 1,500.00            | 0.00           | 0.00          | 1,500.00            | 0.00                | 100.00%         |
| 1001 805 48047 1000 Visiting Nurses                           | 5,500.00            | 0.00           | 0.00          | 5,500.00            | 0.00                | 100.00%         |
| 1001 805 48049 1000 King Philip Little League                 | 1,000.00            | 0.00           | 0.00          | 1,000.00            | 0.00                | 100.00%         |
| 1001 805 48050 1000 Franklin Court Tenants Assoc.             | 500.00              | 0.00           | 0.00          | 500.00              | 0.00                | 100.00%         |
| 1001 805 48051 1000 Harbor Lights                             | 500.00              | 0.00           | 0.00          | 500.00              | 0.00                | 100.00%         |
| 1001 805 48052 1000 St. Elizabeth (Prev. Cornerstone)         | 1,000.00            | 0.00           | 0.00          | 1,000.00            | 0.00                | 100.00%         |

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

|   | Original<br>Budget     | Amended<br>Budget | Month<br>To Date | Y-T-D<br>Actual        | Balance               | % of Budget     |
|---|------------------------|-------------------|------------------|------------------------|-----------------------|-----------------|
| 1001 805 48053 1000 Samaritans                          | 500.00                 | 0.00              | 0.00             | 500.00                 | 0.00                  | 100.00%         |
| 1001 805 48054 1000 Coggeshall Farm                     | 500.00                 | 0.00              | 0.00             | 500.00                 | 0.00                  | 100.00%         |
| 1001 805 48056 1000 Meals on Wheels                     | 1,000.00               | 0.00              | 0.00             | 1,000.00               | 0.00                  | 100.00%         |
| 1001 805 48057 1000 Bristol Arts Museum                 | 500.00                 | 0.00              | 0.00             | 500.00                 | 0.00                  | 100.00%         |
| 1001 805 48058 1000 Art Night                           | 1,000.00               | 0.00              | 0.00             | 1,000.00               | 0.00                  | 100.00%         |
| 1001 805 48059 1000 Community Strings Project           | 500.00                 | 0.00              | 0.00             | 500.00                 | 0.00                  | 100.00%         |
| 1001 805 48061 1000 Bristol Rotary Charities Foundation | 1,000.00               | 0.00              | 0.00             | 1,000.00               | 0.00                  | 100.00%         |
| 1001 805 48062 1000 East Bay Food Pantry                | 500.00                 | 0.00              | 0.00             | 675.00                 | (175.00)              | 135.00%         |
| 1001 805 48063 1000 Benjamin Church Senior Center       | 160,475.00             | 0.00              | 0.00             | 120,356.25             | 40,118.75             | 75.00%          |
| 1001 805 48065 1000 Bristol Garden Club                 | 500.00                 | 0.00              | 0.00             | 500.00                 | 0.00                  | 100.00%         |
| 1001 805 48067 1000 Eastern RI Conservation District    | 1,000.00               | 0.00              | 0.00             | 1,000.00               | 0.00                  | 100.00%         |
| Donations & Support Donations & Support                 | 225,475.00             | 0.00              | 0.00             | 179,059.25             | 46,415.75             | 79.41%          |
|   | <b>(225,475.00)</b>    | <b>0.00</b>       | <b>0.00</b>      | <b>(179,059.25)</b>    | <b>(46,415.75)</b>    | <b>(79.41)%</b> |
| Excess Revenue Over (Under) Expenditures                | (225,475.00)           | 0.00              | 0.00             | (179,059.25)           | (46,415.75)           | (79.41)%        |
| <b>Revenue</b>  |                        |                   |                  |                        |                       |                 |
| <b>Expenditures</b>                                     |                        |                   |                  |                        |                       |                 |
| Expenditures Expenditures                               | 20,000.00              | 0.00              | 0.00             | 20,000.00              | 0.00                  | 100.00%         |
| 1001 806 48090 1000 Fourth of July                      | 4,500.00               | 0.00              | 0.00             | 4,500.00               | 0.00                  | 100.00%         |
| 1001 806 48091 1000 Veterans Holidays                   | 3,000.00               | 0.00              | 0.00             | 0.00                   | 3,000.00              | 0.00%           |
| 1001 806 48094 1000 Christmas Festival                  | 0.00                   | 0.00              | 0.00             | 472.42                 | (472.42)              | 0.00%           |
| 1001 806 48095 1000 Concerts on the Common              | 27,500.00              | 0.00              | 0.00             | 24,972.42              | 2,527.58              | 90.81%          |
| Donations & Support Donations & Support                 | <b>(27,500.00)</b>     | <b>0.00</b>       | <b>0.00</b>      | <b>(24,972.42)</b>     | <b>(2,527.58)</b>     | <b>(90.81)%</b> |
| Excess Revenue Over (Under) Expenditures                | (27,500.00)            | 0.00              | 0.00             | (24,972.42)            | (2,527.58)            | (90.81)%        |
| <b>Revenue</b>  |                        |                   |                  |                        |                       |                 |
| <b>Expenditures</b>                                     |                        |                   |                  |                        |                       |                 |
| Expenditures Expenditures                               | 28,762,643.00          | 0.00              | 0.00             | 26,366,681.80          | 2,395,961.20          | 91.67%          |
| 1001 901 49000 1000 BWRSD Appropriation                 | 28,762,643.00          | 0.00              | 0.00             | 26,366,681.80          | 2,395,961.20          | 91.67%          |
| Other Expenditures Other Expenditures                   | <b>(28,762,643.00)</b> | <b>0.00</b>       | <b>0.00</b>      | <b>(26,366,681.80)</b> | <b>(2,395,961.20)</b> | <b>(91.67)%</b> |
| Excess Revenue Over (Under) Expenditures                | (28,762,643.00)        | 0.00              | 0.00             | (26,366,681.80)        | (2,395,961.20)        | (91.67)%        |
| <b>Revenue</b>  |                        |                   |                  |                        |                       |                 |
| 1001 950 39001 1000 Fund Balance Appropriation          | 600,000.00             | 0.00              | 0.00             | 0.00                   | (600,000.00)          | 0.00%           |
| 1001 950 39900 1000 Suspense Account                    | 0.00                   | 0.00              | 0.00             | 99.00                  | 99.00                 | 0.00%           |
| 1001 950 39901 1000 Mastercard Clearing                 | 0.00                   | 0.00              | 0.00             | 2,073.69               | 2,073.69              | 0.00%           |
| 1001 950 39904 1000 Contractor Bond Returns             | 0.00                   | 0.00              | 0.00             | (14,536.52)            | (14,536.52)           | 0.00%           |
| <b>Total Revenues</b>                                   | <b>600,000.00</b>      | <b>0.00</b>       | <b>0.00</b>      | <b>(12,363.83)</b>     | <b>(612,363.83)</b>   | <b>2.06%</b>    |
| <b>Expenditures</b>                                     |                        |                   |                  |                        |                       |                 |
| Expenditures Expenditures                               |                        |                   |                  |                        |                       |                 |

**Town of Bristol**  
**Budget to Actual Report - Town Council**  
 For 6/30/2023

|  | <b>Original<br/>Budget</b> | <b>Amended<br/>Budget</b> | <b>Month<br/>To Date</b> | <b>Y-T-D<br/>Actual</b> | <b>Balance</b> | <b>% of Budget</b> |
|--|----------------------------|---------------------------|--------------------------|-------------------------|----------------|--------------------|
| Excess Revenue Over (Under) Expenditures | 600,000.00                 | 0.00                      | 0.00                     | (12,363.83)             | (612,363.83)   | 2.06%              |

State of Rhode Island

Town of Bristol

Town Council

Resolution

Resolved: That the following fees for the Parks and Recreation Department are hereby adopted:

Summer Camp Fee (per camper).....\$300.

Adopted: March 1, 2023

Attest: Melissa Cordeiro  
Melissa Cordeiro, Council Clerk



TOWN COUNCIL  
MAR 29 2023  
MEETING

**TOWN OF BRISTOL, RHODE ISLAND**

**A RESOLUTION IN SUPPORT OF LEGISLATION ALLOWING THE TOWN OF BRISTOL TO ADOPT A NEW TAX CLASSIFICATION PLAN TO PROVIDE PROPERTY TAX RELIEF TO ITS RESIDENTS**

**WHEREAS**, the Town of Bristol (the “Town”) wishes to adopt a new Tax Classification Plan to provide property tax relief to its residents; and

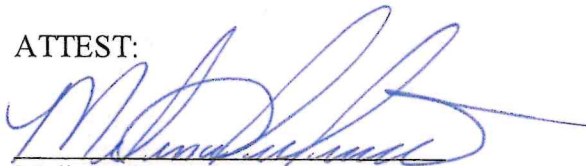
**WHEREAS**, the Town of Bristol has no such authority over taxation without enabling legislation from the Rhode Island General Assembly; and

**WHEREAS**, the General Assembly has granted such authority to other municipalities in Rhode Island through enabling legislation;

**NOW, THEREFORE, BE IT RESOLVED:**

1. The Bristol Town Council hereby respectfully requests the General Assembly to adopt and ratify the proposed amendment to Section 44-5-11.8 of the General Laws entitled “Tax Classification,” attached hereto; and
2. That copies of this resolution be forwarded to the Town’s Legislative Delegation requesting that they introduce the appropriate legislation and work for its passage in the 2023 session of the General Assembly.

ATTEST:



Melissa Cordeiro  
Town Clerk



Nathan T. Calouro, Chairman  
Bristol Town Council



State of Rhode Island  
Town of Bristol

Resolution

2023-04

**BRISTOL FOURTH OF JULY CELEBRATION - 2023**

**WHEREAS**, the Fourth of July is a National, State, and local holiday; and

**WHEREAS**, the Fourth of July is a holiday of particular significance to the citizens of the Town of Bristol; and

**WHEREAS**, the Town Council of the Town of Bristol has duly appointed a Fourth of July Committee and has instructed said Committee to hold appropriate events and ceremonies to commemorate the occasion; and

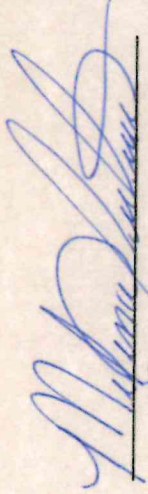
**WHEREAS**, the Fourth of July Committee has requested that it be permitted to sponsor certain activities and has requested certain authority in connection therewith.

**THEREFORE, BE IT RESOLVED**, that in order to accomplish the purposes of the Fourth of July Committee, the following items are hereby adopted:

1. All vendors' licenses are revoked on the Fourth of July 2023 excepting those issued by the Fourth of July Committee. The Committee shall have jurisdiction over the areas constituting a fifteen-foot radius from each of the street corners sold to vendors on the Fourth of July per Town Code Section 19-38(c).
2. BINGO March 1, 2023, at the VFW, Hope St, Bristol, RI.
3. Macaroni Supper: Wednesday, March 21, 2023, at 6:00 PM at TBD
4. The Chief Marshal Announcement, Thursday, March 30, 2023, at 7:00 PM, Burnside Building.
5. 2-on-2 Basketball Saturday, April 8 - 9, 2023, at Roger Williams University.
6. A Spring Breakfast: Sunday, April 30, 2023, at 8:00 AM at the Bristol Yacht Club
7. A Card Party: Monday, April 24, 2023, at 7:00 PM at VFW, Hope St. Bristol, RI
8. Corn Hole: Saturday, May 21, 2023, at the VFW, Hope St, Bristol, RI.
9. A Miss and Little Miss Pageant: Saturday, May 27, 2023, at the Mt. Hope High School Auditorium
10. A Cultural Night: Friday, June 2, 2023, at The Maritime Center.
11. An Orange Crate Derby: Sunday, June 11, 2023, at 3:00 PM on Bay View Avenue (rain date June 18, 2023).
12. A Flag Day Ceremony: Wednesday, June 14, 2023, at 6 PM on the Town Common.

13. Flag Day Reception: Wednesday, June 14, 2023, immediately Following Ceremony, location TBD
14. The Fourth of July Ball: Friday, June 16, 2023, beginning at 5:30 PM at The Herreshoff Marine Museum Waterfront.
15. Old Fashioned Days: Saturday, June 17, 2023, at 8:30 AM on the Town Common.
16. A Vintage Base Ball: Saturday, June 17, 2023, at 11:45 AM on the Town Common.
17. A Block Dance Party: Saturday, June 17, 2023, at 6:00 PM on the Town Common.
18. The Concert Series: Tuesday June 20 – Sunday, July 2, 2023, beginning at 6:00pm, 6:30 PM, 7:00 PM or 7:45 PM each evening with various entertainers performing. Location is Independence Park
19. Mrs. Katz and Her Hats may conduct a children’s reading session each night 1 hour prior to the concert at Independence Park, Sunday, June 18 - Sunday, July 2, 2023.
20. The Foot Races: Wednesday, June 21, 2023 at 6:00 PM on the Town Common/Court House.
21. The Town Common may be used from Tuesday, June 20, 2023, through Thursday, July 6, 2023, for the purpose of setting up and operating a carnival, and removing said carnival
22. A half-marathon race may be run through Bristol on Saturday, June 24, 2023, from 6:30 AM until 12:00 Noon, beginning and ending at Independence Park.
23. A children’s show: Sunday, June 25, 2023, at 1:00 PM at Independence Park.
24. An Interfaith Service: Sunday, June 25, 2023, at 2:00 PM at OLMC
25. The Military and Town Officials Reception: Saturday, July 1, 2023, beginning at 6:30 PM at the Bristol Yacht Club.
26. The Fireworks may be ignited and displayed on Monday, July 3, 2023, at 9:30 PM over the Bristol Harbor.
27. The Patriotic Exercises: Tuesday, July 4, 2023, at 8:30 AM at Colt Memorial School.
28. The Annual Military, Civic and Firemen’s Parade: Tuesday, July 4, 2023, beginning at 10:30 AM.
29. A Tennis Tournament: Saturday, July 8 and Sunday July 9, 2023, at 8:00 AM at Roger Williams University.
30. BINGO September 13, 2023, at the VFW, Hope St, Bristol, RI.
31. A Wine Tasting: Friday, September 22, 2023, at 7:00 PM at Maritime Center.
32. Jingle Mingle: December 1, 2023, at 6:00 PM at Maritime Center


Witness this 1st day of March 2023.





Attest: Melissa Cordeiro, Town Clerk

BRISTOL TOWN COUNCIL

  
Nathan T. Calouro, Chairman

  
Mary A. Parella, Vice-chairwoman

  
Antonio A. Teixeira, Councilman

  
Tim Sweeney, Councilman

  
Aaron J. Ley, Councilman





2781KD

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 3/10/23

Permit: 2781KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

|           |                   |           |           |
|-----------|-------------------|-----------|-----------|
| <u>44</u> | <u>Winnum Ave</u> | <u>24</u> | <u>53</u> |
| NO.       | STREET            | PLAT      | LOT       |

ASSESSABLE  YES  NO ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 25 CK# \_\_\_\_\_

Dapute  
Property Owner

[Signature]  
Water Pollution Control Facility  
Superintendent

Dapute  
Licensed Drainlayer

White: WPCF Green: Tax Assessor Yellow: Town Council Pink: Drainlayer Gold: Homeowner

|                     |
|---------------------|
| <b>TOWN COUNCIL</b> |
| <b>MAR 29 2023</b>  |
| <b>MEETING</b>      |

2780 K D

**TOWN OF BRISTOL, RI  
APPLICATION FOR SEWER PERMIT**

Date: 1/31/23

Permit: 2780KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

39 Richmond St. 25 66  
NO. STREET PLAT LOT

ASSESSABLE  YES  NO ACCOUNT NO: \_\_\_\_\_

**GENERAL RULES FOR INSTALLING SEWER LINES:**

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 100 CK# cash

[Signature]  
Water Pollution Control Facility  
Superintendent

[Signature]  
Property Owner  
[Signature]  
Licensed Drainlayer

2726 K4

I+I

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 4/9/21

Permit: 2726KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

2 Elm Farm Dr      89      74  
NO.      STREET      PLAT      LOT

ASSESSABLE  YES  NO      ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 25      CK# 4110

Legacy Investments  
Property Owner

[Signature]  
Water Pollution Control Facility  
Superintendent

JML  
Licensed Drainlayer

2742KD

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 7/23/21

Permit: 2742KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

|          |                    |            |            |
|----------|--------------------|------------|------------|
| <u>1</u> | <u>Cortland Ln</u> | <u>133</u> | <u>134</u> |
| NO.      | STREET             | PLAT       | LOT        |

ASSESSABLE  YES  NO      ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
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8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 257      CK# 4954

[Signature]  
Water Pollution Control Facility  
Superintendent

Barry  
Property Owner  
JML  
Licensed Drainlayer

2767KD

1 + 1 paid

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 8/12/22

Permit: 2767KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

|            |                  |            |            |
|------------|------------------|------------|------------|
| <u>105</u> | <u>Kickinuit</u> | <u>133</u> | <u>133</u> |
| NO.        | STREET           | PLAT       | LOT        |

ASSESSABLE  YES  NO ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
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11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 25.00 CK# 4342

[Signature]  
 Water Pollution Control Facility  
 Superintendent Secretary

[Signature: Caronite]  
 Property Owner  
[Signature: JNIC]  
 Licensed Drainlayer

2765KD

141 paid

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 8/12/22

Permit: 2765KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

|            |                |            |            |
|------------|----------------|------------|------------|
| <u>133</u> | <u>Sunrise</u> | <u>151</u> | <u>244</u> |
| NO.        | STREET         | PLAT       | LOT        |

ASSESSABLE  YES  NO      ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
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8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 2500      CK# 4342

[Signature]  
 Water Pollution Control Facility  
 Superintendent- Secretary

Skilling  
 Property Owner  
JML  
 Licensed Drainlayer

2766 RD

141 paid

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 8/12/02

Permit: 2766KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

|           |                  |            |          |
|-----------|------------------|------------|----------|
| <u>43</u> | <u>Platt St.</u> | <u>148</u> | <u>1</u> |
| NO.       | STREET           | PLAT       | LOT      |

ASSESSABLE  YES  NO ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
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9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 25.00 CK# 4312

Marra  
Property Owner

[Signature]  
Water Pollution Control Facility  
Superintendent Secretary

JML  
Licensed Drainlayer

2159 RP

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 5/26/22

Permit: 2759KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

|           |              |            |          |
|-----------|--------------|------------|----------|
| <u>13</u> | <u>Low h</u> | <u>166</u> | <u>5</u> |
| NO.       | STREET       | PLAT       | LOT      |

ASSESSABLE  YES  NO

ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
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8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

*Repair*

FEE: \$ 10 CK# \_\_\_\_\_

Malone Trust  
Property Owner

[Signature]  
Water Pollution Control Facility  
Superintendent

[Signature]  
Licensed Drainlayer



2773 KD

1-7-1  
paid  
7/26/22

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 11/18/22

Permit: 2773KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

|            |                    |            |          |
|------------|--------------------|------------|----------|
| <u>509</u> | <u>Metacom Ave</u> | <u>108</u> | <u>7</u> |
| NO.        | STREET             | PLAT       | LOT      |

ASSESSABLE  YES  NO ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
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9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 25 CK# 385

Guerreiro  
Property Owner

[Signature]  
Water Pollution Control Facility  
Superintendent

UU-44260  
Licensed Drainlayer

2778KD

Repair

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 12/15/22

Permit: 2778KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

5 Thames St 11 8  
NO. STREET PLAT LOT

ASSESSABLE  YES  NO ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 105 CK# cash  
[Signature]

Water Pollution Control Facility  
Superintendent

[Signature]  
Property Owner  
[Signature]  
Licensed Drainlayer  
MP002069

2777 KD

1x1 p.u.  
new connection

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 12-6-22

Permit: 2777 KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

|           |                        |           |            |
|-----------|------------------------|-----------|------------|
| <u>25</u> | <u>Patricia Ann Dr</u> | <u>55</u> | <u>108</u> |
| NO.       | STREET                 | PLAT      | LOT        |

ASSESSABLE  YES  NO      ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 25.00      CK# 4378

Gaul  
Property Owner

JML  
Licensed Drainlayer

Water Pollution Control Facility  
Superintendent



2783KD

### TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 3-23-23

Permit: 2783KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

| <u>10</u> | <u>Cladding</u> |      |     |
|-----------|-----------------|------|-----|
| NO.       | STREET          | PLAT | LOT |

ASSESSABLE  YES  NO ACCOUNT NO: \_\_\_\_\_

#### GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

**NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.**

FEE: \$ 10 CK# cash

[Signature]  
Water Pollution Control Facility  
Superintendent

[Signature]  
Property Owner

[Signature]  
Licensed Drainlayer



**Exeter-West Greenwich Regional School District**  
940 Nooseneck Hill Rd. West Greenwich, RI 02817  
401.397.5125 Fax: 401.397.2407

**School Committee**

Lee Kissinger, Chairperson; Donna Gamache-Griffiths, Vice Chairperson; Kevin McGovern, Clerk; Paul R. McFadden; Michael Picillo; Justin Lake; Madeline Josefson

JAMES H. ERINAKES, II, M.Ed.  
*Superintendent of Schools*

MARIE-ELENA J. AHERN, Ed.D.  
*Curriculum Director*

**Administration**  
SARAH E. DENTZ, M. Ed.  
*Director of Special Services*

PATRICIA J. RUIZZO, MS.ITM.  
*Director of Administration*

TAISABEL LOPEZ  
*District treasurer*

**Exeter-West Greenwich Regional School District School Committee**  
**Resolution In Support of Full Funding of Categorical Transportation Aid**  
**As outlined in RIGL § 16-7.2-6**

2023 FEB 24 PM 1:00  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

WHEREAS: the regional incentive was promised to local districts when the Regional School Districts were formed; and  
WHEREAS: the regional incentive was phased out in 2010 with the passage of the new funding formula; and  
WHEREAS: Transportation Categorical Funds were provided to the Regional School Districts to partially offset the loss of the regional incentive by partially reimbursing the higher transportation costs of the regional districts; and  
WHEREAS: the Regional School Districts have designed and implemented a number of innovative education programs that meet the learning needs of students; and  
WHEREAS: the investment of resources in our Regional School Districts has yielded positive education results and innovative educational programs and services for students and adults that have been a wise investment of local and state resources; and  
WHEREAS: it is necessary to ensure that students attending Regional School Districts continue to receive a high-quality public education and to reduce the burden on regional taxpayers; and

NOW, THEREFORE BE IT RESOLVED: That the Exeter-West Greenwich Regional School District School Committee  
1. Respectfully requests that Transportation Categorical Funds between the State and Regional Districts be fully funded in an amount equal to that intended under RIGL § 16-7.2-6(e) to protect the interests of regional school districts and advance the education mission of our schools;  
2. Seeks the support of all School Committees, Town Councils and Legislators that comprise the regional school districts regarding this matter of mutual interest to the schools and taxpayers of our regional districts.

BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly, the Exeter Town Council, the West Greenwich Town Council, and Legislators of the Exeter-West Greenwich Regional School District

BE IT FURTHER RESOLVED that a copy of the Resolution be sent as well to the Town Councils, School Committees and Legislators of the regional districts of Bristol-Warren, Chariho and Foster-Glocester.

The RESOLUTION shall take effect upon passage.

By resolution of the Exeter-West Greenwich Regional School Committee  
At a meeting held on February 14, 2023

Attested to by  
Lee Kissinger, School Committee Chairperson

TOWN COUNCIL  
MAR 29 2023  
MEETING

Attested to by  
Kevin McGovern, School Committee Clerk



RESOLUTIONS  
Instr: 2023-4

**RESOLUTION  
OF THE  
RICHMOND TOWN COUNCIL  
TOWN COUNCIL RESOLUTION # 2023-4  
RESOLUTION IN SUPPORT OF  
H- 5472 REGIONALIZATION BONUS**

2023 MAR -8 PM 1:29

JOAN DEER'S OFFICE  
BRISTOL, RHODE ISLAND

**WHEREAS** The Town of Richmond is part of the Regional Chariho School District; and

**WHEREAS** The Regionalization bonus is determined by RIGL 16-7.2-3 and 16-7.2-4; and

**WHEREAS** The Town Council supports the increase of the regional bonus to 6%; and


**WHEREAS** The Town Council voted on February 21, 2023 to fully support 2023-H 5472.

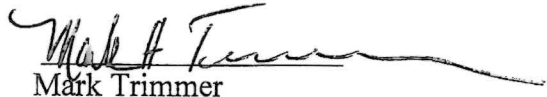
BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Governor of the State of Rhode Island, Rhode Island General Assembly, the Charlestown Town Council, the Hopkinton Town Council, the Chariho Regional District School Committee, and the Chariho Regional District Superintendent.

BE IT FURTHER RESOLVED that a copy the resolution be sent as well to the Town Councils, Schools, and Legislatures of the regional districts of Bristol-Warren, Exeter-West Greenwich, and Foster-Glocester.

The RESOLUTION shall take effect upon passage.

**GIVEN UNDER THE SEAL OF THE TOWN COUNCIL OF THE TOWN OF RICHMOND THIS 21st DAY OF FEBRUARY 2023**

ATTEST:   
Erin F. Liese, CMC  
Town Clerk

  
Mark Trimmer  
Town Council President



TOWN COUNCIL  
MAR 29 2023  
MEETING

# TOWN OF BURRILLVILLE

Office of Town Clerk  
Email: [townclerk@burrillville.org](mailto:townclerk@burrillville.org)



TOWN BUILDING  
HARRISVILLE, R.I.

Phone: 401-568-4300, ext. 133  
Fax: 401-568-0490  
RI Relay 1-800-745-5555 (TTY)

## Resolution of the Town of Burrillville Environmental, Social and Governance Investing

2023 MAR 14 AM 8:17 PM  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- WHEREAS, the Town of Burrillville's commitment to the environment is unwavering and clearly has been demonstrated by its opposition to a proposal for a new power plant within its borders; and
- WHEREAS, the Town of Burrillville lead the opposition for a new energy generating facility within its borders, despite the then governor's, and senate and house leadership, support of that power plant; and
- WHEREAS, according to the U.S. Securities and Exchange Commission, "ESG" stands for environmental, social and governance. ESG investing is a way of investing in companies based on their commitment to one or more ESG factors. It is often also called sustainable investing, socially responsible investing, and impact investing; and
- WHEREAS, different investments may weigh environmental, social and governance factors differently and may focus on different specific criteria within a factor. Investments that don't have "ESG" in the name may still incorporate elements of ESG investing into their portfolios; and
- WHEREAS, the Town of Burrillville firmly believes that all aspects of federal, state and municipal government should be transparent; and
- WHEREAS, the Town of Burrillville received from Climate Action Rhode Island a questionnaire regarding its support of Environmental, Social and Governance Investing (ESGI) and,
- WHEREAS, the Town of Burrillville believes that the proponents of ESGI desire to control every aspect of government and desire that all government policies be formulated under the belief that all prior policies not in-line with their ESGI theories, are and were the source of social and environmental injustice; and
- WHEREAS, the purpose of investments on the federal, state or municipal levels, whether to fund pensions or for other governmental purposes, is to maximize profits for the benefit of their pensioners and the operations of government, and not to appease those who believe that all prior policies, or investing in certain stocks or companies, is a disservice to the environment or the citizens of this state; and
- WHEREAS, the Town of Burrillville supports the investing of funds to so maximize the return on investments, within the bounds of the law; and
- WHEREAS, notwithstanding the political motivations and lack of transparency of the ESG movement by unelected political activists and organizations who are actually implementing significant public policy initiatives, the town is focused on the overwhelming negative financial impacts of this type of investment strategy on Rhode Island's pension system; and
- WHEREAS, Rhode Island's pension system (ERSRI) is already underfunded and in jeopardy of failing to provide the expected pensions to thousands of municipal and school employees; and

**TOWN COUNCIL**  
**MAR 29 2023**  
**MEETING**



WHEREAS, it is critical that ERSRI and the State Investment Commission disclose details of its ESG investment strategy and the short and long-term financial impact of not maximizing investment returns resulting from investment in so-called ESG portfolios verses more traditional portfolios; and

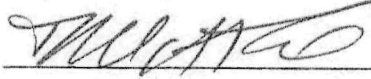
WHEREAS, it will be municipal and school employees, judges and state police, retired and to be retired, who will bear the consequences of investment strategies that do not maximize returns; and

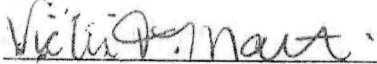
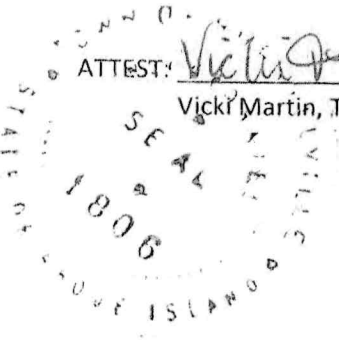
WHEREAS, Rhode Island municipal taxpayers, who already contribute matching funds to fund the pension system and defined contribution investments indirectly through real estate taxation, should not be put in a position to have to "bail out" the state's pension system because of a compromised investment strategy by ERSRI.

NOW THEREFORE BE IT RESOLVED, that we, the Town Council of the Town of Burrillville do hereby respectfully request that all federal, state and municipal governments operate transparently and further request that all investments made by federal, state and municipal governments, be made with the goal of maximizing the returns on said investments and further request that the proponents of ESGI, whether they be affiliated with private enterprises or affiliated with any branch of government, including, specifically, the government of the state of Rhode Island, not interfere or attempt to interfere in the conduct and business of the Town of Burrillville, or more simply, that those proponents mind their own business.

BE IT FURTHER RESOLVED that the State of Rhode Island (ERSRI) shall disclose any and all ESG investments and shall cease and desist investing in ESG portfolios or ESG initiatives unless it can be proven that those investments will maximize returns for each and every pensioner in the state's retirement system.

PASSED AS A RESOLUTION of the Burrillville Town Council this 8<sup>th</sup> day of March, 2023.

  
Donald A. Fox, President  
Burrillville Town Council

ATTEST:   
Vicki Martin, Town Clerk  


**RESOLUTION OF THE WARREN TOWN COUNCIL  
TO  
THE RHODE ISLAND GENERAL ASSMEBLY**

WHEREAS, certain amendments to the Home Rule Charter of the Town of Warren were adopted and approved by the electors of the Town of Warren on November 8, 2022, and WHEREAS, the said amendments may require ratification, confirmation, validation, or enactment by the Rhode Island General Assembly

NOW, THEREFORE, the Town Council of the Town of Warren hereby RESOLVES to request that the Rhode Island General Assembly ratify, confirm, validate, and enact those amendments to the Home Rule Charter of the Town of Warren that were approved by the electors of the Town of Warren on November 8, 2022.

Town Council of the Town of Warren  
By: [Signature]  
John Hanley, President, Warren Town Council  
Dated: 03-14-2023

Attest:  
[Signature]  
Sandrea Speroni, Town Clerk

TOWN COUNCIL  
MAR 29 2023  
MEETING

RESOLUTION OF THE TOWN OF WARREN  
IN SUPPORT OF RHODE ISLAND LEAGUE OF CITIES AND TOWNS  
2023 LEGISLATIVE PRIORITIES

WHEREAS, all 39 cities and towns are members of the Rhode Island League of Cities and Towns; and

WHEREAS, the Rhode Island League of Cities and Towns serves as a convener and advocates to the Governor and General Assembly to support the needs of municipalities throughout the state; and

- WHEREAS, the Rhode Island League of Cities and Towns believes in:
- Supporting robust local government funding through municipal aid programs, education aid and grants
  - Opposing any constraints on the ability to raise local revenue
  - Opposing unfunded state mandates, particularly related to workforce management and personnel costs
  - Maintaining local control and decision-making that reflects community needs, including land use, business operations, licensing, etc.
  - Supporting greater flexibility for local government to innovate, improve efficiency and save tax dollars; and

WHEREAS, the Rhode Island League of Cities and Towns conducted a survey of all 39 members to develop legislative priorities for the 2023 session of the Rhode Island General Assembly; and

WHEREAS, stable local and education aid from the state will ensure that cities and towns can maintain municipal operations while investing one-time Federal funds toward necessary capital improvements and economic recovery; and

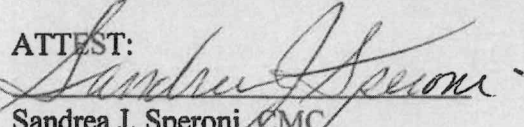
WHEREAS, property taxes represent approximately two-thirds of revenue for municipal budgets statewide, and Rhode Island has the eighth-highest property tax burden in the nation; and

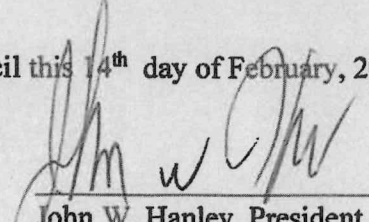
WHEREAS, any reduction in state funding would exacerbate a dependence on property taxes, ultimately leading to service reductions, layoffs, and property tax increases; and

WHEREAS, Rhode Island's municipalities are an important piece of Rhode Island's economic success.

NOW, THEREFORE, BE IT RESOLVED, that the Warren Town Council of the Town of Warren supports the priorities identified by the Rhode Island League of Cities and Towns on behalf of the 39 cities and towns in Rhode Island.

Passed as a resolution of the Warren Town Council this 14<sup>th</sup> day of February, 2023.

ATTEST:  
  
Sandra J. Speroni, CMC  
Town Clerk

  
John W. Hanley, President  
Warren Town Council

TOWN COUNCIL  
MAR 29 2023  
MEETING

RESOLUTION OF THE TOWN OF WARREN  
IN SUPPORT OF HOUSING DEVELOPMENT & LAND USE

WHEREAS, Housing continues to be a priority at all levels of government in Rhode Island; and

WHEREAS, Municipal leaders stand together in welcoming the development of responsible housing in our communities and are interested in working with stakeholders across the state to improve housing opportunities for Rhode Islanders; and

WHEREAS, Local leaders agree zoning and land use should remain a local decision; and

WHEREAS, as members of the Rhode Island League of Cities and Towns, we supported the establishment of both the Land-Use and Low- and Moderate-Income Housing study commissions to identify ways to help cities and towns meet their obligations under the Low- and Moderate-Income Housing Act to ensure that at least 10% of their housing stock qualifies as affordable; and

WHEREAS, there have been challenges with implementing changes to state law that were approved in the last legislative session; and

NOW, THEREFORE, BE IT RESOLVED, that the Warren Town Council of the Town of Warren strongly encourages the state to work with cities and towns to encourage housing construction and rehabilitation, and remove barriers to housing, such as infrastructure improvements; and

BE IT FURTHER RESOLVED, to accomplish our housing goals, municipalities need the following:

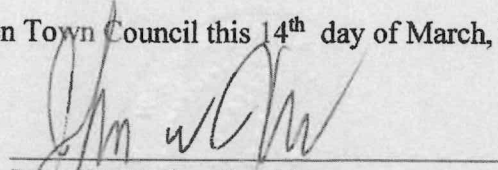
- A clear menu of innovative solutions and funding opportunities from the state that can be implemented during the winter season.
- Increased funding for infrastructure improvements and remediation, outside of federal aid opportunities.
- To preserve and promote quality of life, based on the different communities' needs and respect the local voice in land use decisions.
- Funding the implementation of programs and systems to support process improvements.
- Increased technical support and adequate funding to departments and agencies that facilitate housing growth, including the Division of Statewide Planning and Department of Housing.
- Workforce development to expand the pool of municipal planners and building and zoning officials.
- Adequate state and education aid to support the needs of residents.
- A commitment to expanding reliable transportation opportunities for residents, extending the urban service boundary; and

BE IT FURTHER RESOLVED, both Commissions ensure that they will listen to municipal leaders regarding these meaningful policy changes so they can be implemented and enforced at the local level; and

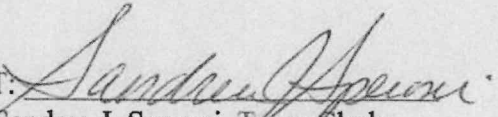
BE IT FURTHER RESOLVED, that the Warren Town Council of the Town of Warren supports the housing and land use needs identified by the Rhode Island League of Cities and Towns referenced above; and

|              |
|--------------|
| TOWN COUNCIL |
| MAR 29 2023  |
| MEETING      |

Passed as a resolution of the Town of Warre, Warren Town Council this 14<sup>th</sup> day of March, 2023.



John W. Hanley, President  
Warren Town Council

ATTEST:   
Andrea J. Speroni, Town Clerk

TOWN COUNCIL  
MAR 29 2023  
MEETING

RESOLUTION OF THE TOWN OF WARREN  
IN SUPPORT OF ENABLING LEGISLATION AUTHORIZING  
TAX AMNESTY PERIODS FOR MUNICIPALITIES (H5602, SLATER)

WHEREAS, Rhode Island currently has the eighth highest property tax burden in the country; and

WHEREAS, the economic impact from the COVID-19 pandemic continues to be felt by residents throughout the state, in many cases causing taxpayers to fall behind in the tangible and motor vehicle taxes; and

WHEREAS, the Rhode Island League of Cities and Towns conducted a survey of all 39 members to develop legislative priorities for the 2023 session of the Rhode Island General Assembly; and

WHEREAS, Rhode Island General Laws currently prohibit any municipality from offering a tax amnesty period to waive interest on past due taxes; and

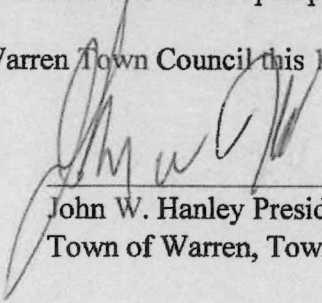
WHEREAS, it is the belief of the majority of the Warren Town Council that these amnesty periods for accrued interest on past due motor vehicle and tangible taxes may provide the necessary relief and incentive for past due taxpayers to become current on their taxes while simultaneously increasing the cash resources for the Town of Warren.

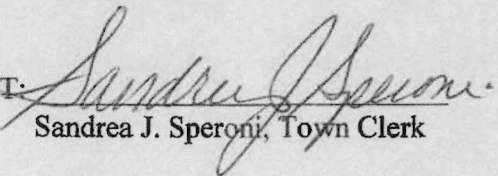
NOW, THEREFORE, BE IT RESOLVED, that the Warren Town Council of the Town of Warren supports legislation that would, upon a concurrent and duly enacted ordinance, authorize municipalities to offer tax amnesty periods in Fiscal Year 2024 or Fiscal Year 2025.

BE IT FURTHER RESOLVED that the Warren Town Council of the Town of Warren asked the General Assembly to approve House Bill 5602.

BE IT FURTHER RESOLVED that this resolution shall take effect upon passage.

Passed as a resolution of the Town of Warren, Warren Town Council this 14<sup>th</sup> day of March, 2023.

  
\_\_\_\_\_  
John W. Hanley President  
Town of Warren, Town Council

ATTEST:   
Sandra J. Speroni, Town Clerk

TOWN COUNCIL  
MAR 29 2023  
MEETING

**RESOLUTION:**

**TO THE HONORABLE RI GENERAL ASSEMBLY REQUESTING  
AN AMENDMENT TO P.L. 1991, CHAPTER 330  
THE ENABLING ACT CREATING  
THE BRISTOL-WARREN REGIONAL SCHOOL DISTRICT**

**BE IT RESOLVED BY THE TOWN COUNCIL OF WARREN AS FOLLOWS:**

**WHEREAS:** The enabling act creating the Bristol-Warren Regional School District, Public Laws of 1991, Chapter 330 (“hereinafter referred to as the “enabling act”) has not been reviewed since its enactment in 1991; and

**WHEREAS:** There have been many changes in the almost thirty-two (32) years since its enactment, both at the district and state level in regard to education; and

**WHEREAS:** There is no procedure set forth in the enabling act for a periodic review of the enabling act; and

**WHEREAS:** A periodic review of the enabling act is necessary to meet the constant, and changing, challenges of public education.

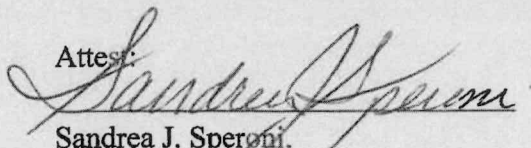
**NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF WARREN, RHODE ISLAND AS FOLLOWS:**

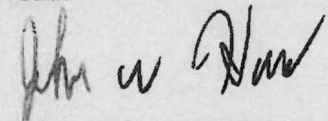
**SECTION 1:** That the Town Council of the Town of Warren requests that the Honorable General Assembly amend P.L. 1991, Chapter 330 to include a section mandating periodic review of the enabling act by the member towns with a report to the Honorable General Assembly for recommended amendments thereof.

**SECTION 2:** That this resolution shall be forwarded to the members of the Town of Warren’s legislative delegation, Bristol Town Council, as well as the Speaker of the House of Representatives and the Senate President upon passage.

**SECTION 3:** THAT THIS RESOLUTION SHALL BECOME EFFECTIVE IMMEDIATELY UPON ITS PASSAGE BY THE WARREN TOWN COUNCIL.

Attest:

  
Sandra J. Speroni,  
Town Clerk

  
\_\_\_\_\_  
John W. Hanley,  
Town Council President, Town of Warren

TOWN COUNCIL  
MAR 29 2023  
MEETING



# Town Clerk's Office

TOWN HOUSE ROAD, HOPKINTON, R. I. 02833

## TOWN OF HOPKINTON, RHODE ISLAND RESOLUTION OF THE TOWN COUNCIL

### RESOLUTION IN SUPPORT OF H 6119 AN ACT RELATING TO HUMAN SERVICES - MEDICAL ASSISTANCE

*WHEREAS*, there are only four nonprofit ambulance services left in the State of Rhode Island, namely, Ashaway Ambulance Association, Hope Valley Ambulance Corps, Westerly Ambulance Corps and Charlestown Ambulance Rescue Service; and

*WHEREAS*, Rhode Island is fiftieth in the country in insurance reimbursement rates; and

*WHEREAS*, in Providence the average reimbursement rate for ambulance companies is twenty-five percent; however, for the four remaining nonprofit ambulance companies in Washington County it is fourteen percent; and

*WHEREAS*, due to the rising costs of equipment and supplies these ambulance companies require a more equitable insurance distribution rate; and

*WHEREAS*, the residents of the Town of Hopkinton rely on these services and will be severely impacted should these companies become non-existent.

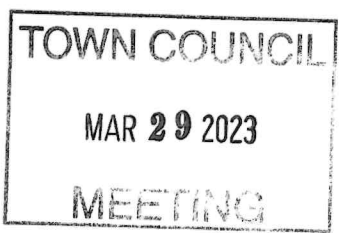
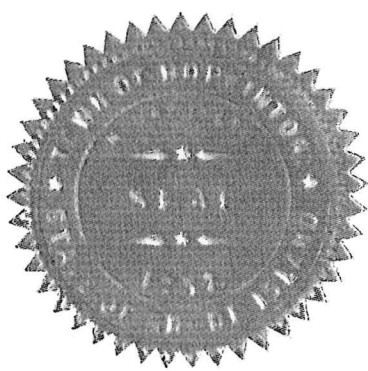
*NOW THEREFORE BE IT RESOLVED*, that the Hopkinton Town Council urges the Rhode Island General Assembly to support H 6119 and urges passage.

*BE IT FURTHER RESOLVED*, that the Town Clerk is hereby directed to forward a copy of the Resolution to all Cities and Towns in Rhode Island seeking their consideration and support, to the members of the Rhode Island House of Representatives, the members of the Rhode Island State Senate, and the Governor of Rhode Island.

This resolution shall take effect upon passage.

Adopted: March 20, 2023

ATTEST: Mafita D. Murray  
Mafita D. Murray, CMC  
Town Clerk







STEVEN CONTENTE  
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

February 27, 2023

Audio Solutions  
Luke Benoit, Owner  
310 Oak Street  
Bridgewater MA, 02324

Re: Bid# 998- Stage and Sound- Bristol 4<sup>th</sup> of July Concert Series 2023

Dear Mr. Benoit,

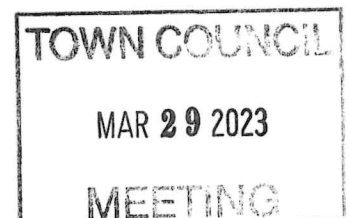
We are pleased to inform you that your company, Audio Solutions, has been awarded Bid# 998- Stage and Sound- Bristol 4<sup>th</sup> of July Concert Series 2023, with the price not to exceed \$50,200.00.

Very truly yours,

A handwritten signature in black ink, appearing to read "Steven Contente".

Steven Contente,  
Town Administrator

Cc: Sara Hassel, Treasurer  
The Honorable Town Council  
Chuck MacDonough, Bristol 4<sup>th</sup> of July General Chairman

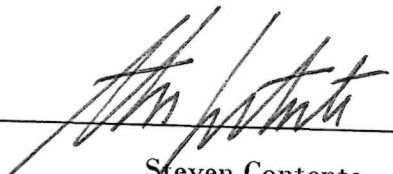


**State of Rhode Island &c.**

**Bristol, Sc., In the Town of Bristol, County and State**

aforesaid, on the 27<sup>th</sup> day of February A.D. 2023, personally came  
the within named Albert Ferri.

I solemnly swear that I will support the Constitution and obey the laws of  
the United States of America, and the State of Rhode Island; that I will in all respects  
observe the provisions of the Charter and ordinances of the Town of Bristol  
and will faithfully discharge the duties of the office of  
Sealer of Weights and Measures.


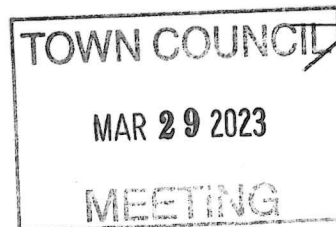
  
Steven Contente  
Town Administrator

**State of Rhode Island and Providence Plantations**

**Albert Ferri**

you are hereby notified that you have been appointed  
by the Town Administrator of Bristol, Rhode Island on A.D. February 27, 2023,  
to the office of

**Sealer of Weights and Measures**

  
Steven Contente  
Town Administrator



**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

Date: March 2, 2023

To: Honorable Town Council

From: Melissa Cordeiro  
COUNCIL CLERK

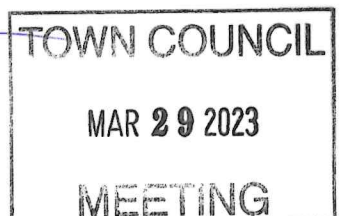
RE: Petition update regarding the request use of Town  
Common for Carnival (council docket agenda item F4-  
March 1, 2023)

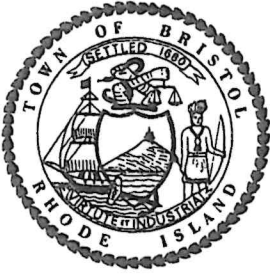
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At the Council meeting dated March 1, 2023, the council requested clarification on the intended dates of the 4<sup>th</sup> of July Carnival that would specify setup and removal dates. Upon confirmation from Edward Correia, Carnival Chairman, we have been informed that the carnival will be held From Friday, June 23<sup>rd</sup> through July 4, 2023. Set-up dates will be on June 21 & June 22, 2023, with the removal date of July 5, 2023.

Should you have any further questions, please do not hesitate to contact my office.

xc: Council docket 3-29-23





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

March 2, 2023

Mr. Toore Peterson  
6 Avenir Court  
Bristol, RI 02809

Dear Mr. Peterson:

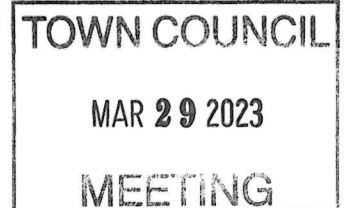
Please be advised that the Honorable Town Council was informed of your resignation from the Harbor Commission at its meeting on March 1, 2023.

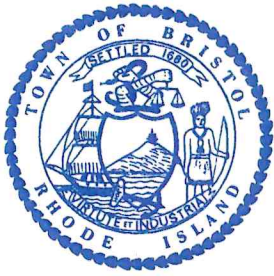
The Council unanimously accepted your resignation with regret, and thanks you for your dedicated service. Please accept our sincerest best wishes to you in all of your future endeavors.

Very truly yours,

Melissa Cordeiro  
Town Clerk/Council Clerk

XC: Council Docket 3/1/2023





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

### M E M O R A N D U M

TO: Town Administrator Contente  
FROM: Melissa Cordeiro, Town Clerk  
RE: Annual Review of MFE Permits  
Date: March 3, 2023  
XC: Licensing

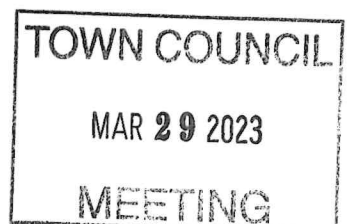
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Per the requirements of the Town Ordinance Sec 19-131- annual review of Mobile Food Establishment (MFE) permits, attached you will find a copy of the 2022-2023 MFE permits issued for the Town of Bristol.

The municipal mobile food establishment permits for 2022-2023 are set to expire in concurrence with the state mobile food establishment registrations on March 31, 2023.

Please let me know if you have any questions.

XC Council Docket 3/29/23



MOBILE FOOD ESTABLISHMENTS  
2022-2023

| MOBILE FOOD ESTABLISHMENT (MFE)             | CONTACT NAME                | ADDRESS                 | TOWN          | STATE | ZIP   |
|---|-----------------------------|-------------------------|---------------|-------|-------|
| ITINERANT MOBILE FOOD ESTABLISHMENTS        |                             |                         |               |       |       |
| RENEWALS 2022-2023                          |                             |                         |               |       |       |
|   |                             |                         |               |       |       |
|   |                             |                         |               |       |       |
| MFE NAME                                    | CONTACT NAME                | ADDRESS                 | TOWN          | STATE | ZIP   |
| Blount Clam Shack Food Truck                | Lisa Benvie                 | 15 North St.            | Fairhaven     | MA    | 02719 |
| Café Modesto                                | Ediz Monzon                 | 231 Laban St., #1       | Providence    | RI    | 02909 |
| Clementine's Homemade Ice Cream             | Warren Sterberg             | 19 Prides Crossing Ln   | Saunderstown  | RI    | 02874 |
| Farm to Sandwich LLC                        | Marc Glaviano               | 14 Abbott St.           | Cranston      | RI    | 02920 |
| Fieldstone Kombucha                         | Emily Sheridan (Mellgard)   | 500 Wood St., Unit 213C | Bristol       | RI    | 02809 |
| Gotta-Q                                     | Paula Houle/Max Klitzner    | 2000 Mendon Rd.         | Cumberland    | RI    | 02864 |
| Gnarly Vines                                | Ester Bishop                | 241 Cornell Road        | Tiverton      | RI    | 02878 |
| Hawaiian Jim's Shave Ice & Co.              | Scott Naso                  | 144 Greystone Terr.     | Portsmouth    | RI    | 02871 |
| Incredabowl                                 | Russell Spellman            | 211 Vermont Ave.        | Providence    | RI    | 02905 |
| Joe's Snack Shack                           | Joseph Dourado              | 209 Central Avenue      | Johnston      | RI    | 02919 |
| Lotus Pepper LLC                            | Thang Huyhnh                | 465 High Street         | Cumberland    | RI    | 02864 |
| Mac's Screaming Corn & Tacos                | Sarah McMillan              | 2 Palmer Street         | Barrington    | RI    | 02806 |
| M and M Catering (tent-temp event 4th July) | Manuel Simoes               | 71 Varnum St.           | Bristol       | RI    | 02809 |
| Methods of a Madwoman Inc                   | Katlyn Abate                | 182 Highland St         | Woonsocket    | RI    | 02895 |
| Mooseman's Kettle Corn                      | Derek Ardito                | 20 Dixon St.            | Newport       | RI    | 02840 |
| Mumy's Ice Cream Delights LLC               | Kevin Palumbo               | 6 Grove Avenue          | N. Providence | RI    | 02911 |
| Newport Chowder Company                     | Catherine Potter            | 10 Pell Street          | Newport       | RI    | 02840 |
| No Joke Smoke BBQ (temp event)              | Sharon Nehas                | 395 Wilbur Ave.         | Swansea       | MA    | 02777 |
| Plouffe's Quality Catering                  | Robert Plouffe/Cara Jenness | 53 Ash Street           | Pawtucket     | RI    | 02860 |
| Poco Loco LLC                               | Alan Masterson              | 111 Beacon Ave.         | Warwick       | RI    | 02889 |
| Saugy Frankfurters                          | Peter Parella               | 43 Ralls Dr.            | Cranston      | RI    | 02920 |
| Sweet B's Donuts                            | Brittany Rosenberg          | 180 Cottaintail Dr.     | Portsmouth    | RI    | 02871 |
| Tacofied                                    | Joshua Berner               | 78 Harrison Street      | Providence    | RI    | 02909 |
| Yapa LLC DBA Yagi Truck                     | Tarci-Lee Gabrza            | 39 Rhode Island Ave #3  | Newport       | RI    | 02840 |

MOBILE FOOD ESTABLISHMENTS

2022-2023

| ITINERANT MOBILE FOOD ESTABLISHMENTS |                   |                    |           |    |       |  |
|--------------------------------------|-------------------|--------------------|-----------|----|-------|--|
| Del's Lemonade (Truck)               | Marsha Matteson   | 65 Child Street    | Warren    | RI | 02885 |  |
| Del's Lemonade (Cart)                | Marsha Matteson   | 65 Child Street    | Warren    | RI | 02885 |  |
| Palagi's Ice Cream                   | Alejandro Arteaga | 237 Suffolk Avenue | Pawtucket | RI | 02865 |  |

Sec. 19-131. - Annual review of MFE permits.

No later than November 1 of each year, the town clerk and town administrator shall present a report to the town council detailing MFE permits issued during the previous year.

( Ord. No. 2020-01, 2-19-20)





TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE  
Town Administrator

2023 MAR -8 PM 1:23  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

March 7, 2023

Graphic Ink, Inc  
Daniella Ventura, Office Manager  
629 Warren Avenue  
East Providence, RI 02914

Re: Bid# 1003- Souvenir Merchandise for the 238<sup>th</sup> Fourth of July Celebration

Dear Ms. Ventura,

We are pleased to inform you that your company, Graphic Ink, Inc., has been awarded Bid# 1003- Souvenir Merchandise for the 238<sup>th</sup> Fourth of July Celebration, with the price not to exceed \$49,158.50.

Very truly yours,

Steven Contente,  
Town Administrator

Cc: Sara Hassel, Treasurer  
The Honorable Town Council  
Chuck MacDonough, Bristol 4<sup>th</sup> of July General Chairman

TOWN COUNCIL  
MAR 29 2023  
MEETING



TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE  
Town Administrator

March 8, 2023

Pyrotecnico Fireworks, Inc.  
Lynn Ann Hamed, Corporate Secretary  
PO Box 466 / 136 Old Sharon Road  
Jaffrey, NH 03452

2023 MAR -9 PM 1:10  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Re: Bid# 1001- Fourth of July Celebration Fireworks Display

Dear Ms. Hamed,

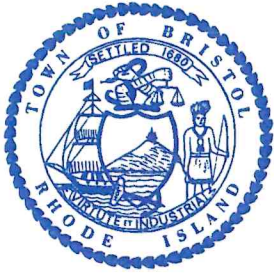
We are pleased to inform you that your company, Pyrotecnico Fireworks, Inc. has been awarded Bid# 1001- Fourth of July Celebration Fireworks Display, with the price not to exceed \$21,000.00.

Very truly yours,

Steven Contente,  
Town Administrator

Cc: Sara Hassel, Treasurer  
The Honorable Town Council  
Chuck MacDonough, Bristol 4<sup>th</sup> of July General Chairman

TOWN COUNCIL  
MAR 29 2023  
MEETING



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
 Bristol, Rhode Island 02809-2208  
 Tel. 401-253-7000  
 Fax 401-253-2647  
 Email: mcordeiro@bristolri.gov  
 www.bristolri.gov

Dear Business Owner,

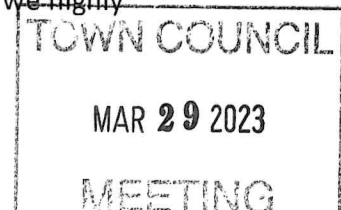
As part of our ongoing efforts to ensure the safety and compliance of all businesses and organizations operating within our town, we would like to remind you of the license requirements that must be met in order to operate legally.

First and foremost, as a reminder, all businesses within our town must have a valid Business License and/or permit. Licenses must be obtained prior to the commencement of business operations and must be renewed annually. Failure to obtain or renew a License/permit can result in fines and penalties.

To ensure that you are not found in violation of any regulations we have provided a list of additional licenses or permits that may also be required depending on their specific industry or activities. For example:

- Amusement & Game Room license
- Bingo Licenses
- Dancing & Entertainment Licenses
- Holiday Sales Licenses
- Junk & Secondhand Licenses (consignment)
- Laundry Licenses
- Liquor Licenses (full liquor, beer & wine, special one-day event)
- Liquor (extension of operating hours or extension of service areas)
- Mobil Food Trucks Permits
- Mobile Food Truck Event Permit on Public or Private property
- Sidewalk Use License
- Sidewalk Alcohol Use License
- Victualling License (Food Business)

We understand that navigating the various license and permit requirements can be a daunting task; and due to the complexity and variety of these requirements, it would be difficult to provide a comprehensive list of all necessary licenses in a single letter. Therefore, we highly



recommend that you contact our office directly if you need further guidance and assistance with determining which licenses are applicable to your specific business or event.

Our licensing department is available to answer any questions you may have and to provide guidance on the necessary steps to obtain the required licenses. We are committed to ensuring that all businesses and organizations that operate within our jurisdiction are in compliance with all applicable laws and regulations.

You can reach the Town Clerk's Office- Licensing Department, Monday-Friday, 8:00 a.m.-4:00 p.m. at 401-253-7000 ext. 132.

Thank you for your cooperation in ensuring the safety and compliance of our town's businesses.

Sincerely,

A handwritten signature in black ink, appearing to read "Melissa Cordeiro". The signature is fluid and cursive, with a large initial "M" and "C".

Melissa Cordeiro  
Council Clerk

XC: Town Solicitor Ursillo  
Town Administrator  
Council Docket 3/29/23  
Licensing

3 J's Vapes  
1282 Hope Street  
Bristol, RI 2809

Aidan's  
5 John Street  
Bristol, RI 2809

Allsport Collectibles  
576 Metacom Avenue Unit18  
Bristol, RI 2809

Audubon Society of RI Nature Center &  
Aquarium  
1401 Hope Street  
Bristol, RI 2809

Azorean Butcher Shop  
529 Wood Street  
Bristol, RI 2809

Tinkers  
29 State Street  
Bristol, RI 2809

Batista's Bakery  
75 Franklin Street  
Bristol, RI 2809

Bee Jeweled  
39 State Street  
Bristol, RI 2809

Beyond the Bolt, LLC  
500 Metacom Avenue  
Bristol, RI 2809

Blithewold Museum Store  
101 Ferry.Road  
Bristol, RI 2809

Borealis Coffee Company  
500 Wood St., Unit 113  
Bristol, RI 2809

Bristol Bagel Works  
420 Hope Street  
Bristol, RI 2809

Bristol County Elks  
1 Constitution Street  
Bristol, RI 2809

Bristol Food Mart  
259 Wood Street  
Bristol, RI 2809

Bristol House of Pizza  
55 State Street  
Bristol, RI 2809

Bristol Liquors  
390 Metacom Avenue  
Bristol, RI 2809

Bristol Sunset Café  
499 Hope Street  
Bristol, RI 2809

Bristol Total Fitness  
685 Metacom Avenue  
Bristol, RI 2809

Bristol Xpress  
1064 Hope Street  
Bristol, RI 2809

Bunker Bistro + PX  
490 Metacom Ave  
Bristol, RI 2809

C & R Mercantile  
219 High Street  
Bristol, RI 2809

Cabral's Gourmet Chicken  
585 Metacom Ave  
Bristol, RI 2809

Cake Gallery  
555 Hope Street  
Bristol, RI 2809

Calypso's Pet Salon  
576 Metacom Avenue, Unit 11A  
Bristol, RI 2809

Caron's Jewelry Ltd.  
473 Hope St.  
Bristol, RI 2809

Common Pub  
421 Wood Street  
Bristol, RI 2809

CP's Catering & Sandwich Shop  
366 Wood Street  
Bristol, RI 2809

Crave Nutrition + Energy  
576 Metacom Avenue  
Bristol, RI 2809

Cumberland Farms #1263  
390 Metacom Avenue  
Bristol, RI 2809

Cup Defenders  
230 Wood Street  
Bristol, RI 2809

CVS Pharmacy #645  
400 Metacom Avenue  
Bristol, RI 2809

Dewolf Tavern  
259 Thames St.  
Bristol, RI 2809

Dollar General #19283  
1150 Hope Street  
Bristol, RI 2809

Dollar Tree #4421  
10 Gooding Avenue  
Bristol, RI 2809

Domino's Pizza  
11 Gooding Avenue  
Bristol, RI 2809

Dunkin Donuts  
381 Metacom Avenue  
Bristol, RI 2809

Dunkin Donuts  
416 Metacom Avenue  
Bristol, RI 2809

East Bay Comics  
437 Hope Street  
Bristol, RI 2809

East Bay Fish Company  
465 Wood Street  
Bristol, RI 2809

East Bay Food Pantry & Stone Soup  
Thrift Shop  
532 Wood St.  
Bristol, RI 2809

Elizabeth Diamond Church Antiques  
12 Constitution St.  
Bristol, RI 2809

Empire Tea & Coffee  
251 Thames Street  
Bristol, RI 2809

Epilogues  
278 Hope St.  
Bristol, RI 2809

Fancy Nails and Spa  
458 Hope Street  
Bristol, RI 2809

Foglia  
31 State Street  
Bristol, RI 2809

Franco Bros. Salvage, Inc.  
25 Tower St.  
Bristol, RI 2809

Grasmere  
6 Franklin St.  
Bristol, RI 2809

Gray's Ice Cream, Inc.  
259 Thames Street  
Bristol, RI 2809

Green Eggs HB, LLC  
576 Metacom Avenue  
Bristol, RI 2809

Herreshoff Marine Museum  
1 Burnside Street  
Bristol, RI 2809

Hometown Diner  
20 Gooding Avenue  
Bristol, RI 2809

Hope Diner  
742 Hope Street  
Bristol, RI 2809

Hotpoint Emporium Artist Cooperative  
39 State Street  
Bristol, RI 2809

Jack's Salvage & Auto Parts, Inc.  
625 Metacom Ave.  
Bristol, RI 2809

Jacky's Galaxie and Sushi Bar  
383 Metacom Avenue  
Bristol, RI 2809

Jesse James Antiques  
44 State St.  
Bristol, RI 2809

Judge Roy Bean Saloon  
1 State Street  
Bristol, RI 2809

Jules Ice Cream  
446 Thames Street  
Bristol, RI 2809

Just Ducky  
201 Gooding Ave  
Bristol, RI 2809

Kate & Company  
301 Hope Street  
Bristol, RI 2809

Kendall Reiss Gallery & Studio  
469 Wood Street  
Bristol, RI 2809

Kinsmen Tavern  
2 Proto Lane  
Bristol, RI 2809

Leo's Ristorante  
365 Hope Street  
Bristol, RI 2809

Lincoln Club  
9 St. Elizabeth Street  
Bristol, RI 2809

Linden Place  
500 Hope Street  
Bristol, RI 2809

Lucky Garden  
576 Metacom Avenue  
Bristol, RI 2809

Mt. Hope Farm - Farmer's Market  
250 Metacom Avenue  
Bristol, RI 2809

Mt. Hope Liquor Store  
678 Hope Street  
Bristol, RI 2809

Nacho Mamma's  
76 State Street  
Bristol, RI 2809

Naturally Devine Nutrition  
325 Hope Street  
Bristol, RI 2809

Natures the Rock Shop  
416 Metacom Ave  
Bristol, RI 2809

Nello's Pizza  
576 Metacom Avenue  
Bristol, RI 2809

New Kam Shing  
24 Gooding Avenue  
Bristol, RI 2809

New Midland Farm  
429 Wood Street  
Bristol, RI 2809

Papa Joe's Wrap Shack  
567 Hope Street  
Bristol, RI 2809

Pick N Pay Food Mart  
300 Hope Street  
Bristol, RI 2809

Pivotal Brewing Company  
500 Wood Street, Bld 111  
Bristol, RI 2809

Pizza Hut  
381 Metacom Avenue  
Bristol, RI 2809

Pomodoro Pizzeria  
271 Wood Street  
Bristol, RI 2809

Portside Tavern  
444 Thames Street  
Bristol, RI 2809

RI Pet Foods Plus  
30 Gooding Avenue  
Bristol, RI 2809

Riccotti's of Bristol LLC DBA Riccottis  
Sandwich Shop  
11 Gooding Avenue  
Bristol, RI 2809

Rivers & Rhodes  
382 Thames Street  
Bristol, RI 2809

Roberto's  
450 Hope Street  
Bristol, RI 2809

Seabra Foods, Inc.  
1150 Hope Street  
Bristol, RI 2809

Seasons Corner Market  
579 Metacom Avenue  
Bristol, RI 2809

Sip 'N Dip Donuts  
775 Hope Street  
Bristol, RI 2809

Six Pack Brewing, LLC  
87-1 Gooding Avenue  
Bristol, RI 2809

Subway Restaurant  
397 Metacom Avenue  
Bristol, RI 2809

Super Stop & Shop No. 723  
605 Metacom Avenue  
Bristol, RI 2809

Thames Waterside Bar & Grill  
251 Thames Street  
Bristol, RI 2809

The Beach House  
805 Hope Street  
Bristol, RI 2809

The Beehive Pantry  
87 Gooding Avenue  
Bristol, RI 2809

The Clubhouse  
95 Tupelo Street  
Bristol, RI 2809

The Franklin  
195 Franklin St.  
Bristol, RI 2809

The Lobster Pot  
119-121 Hope Street  
Bristol, RI 2809

Thistle & Posy  
204 Gooding Avenue  
Bristol, RI 2809

Tong-Phoon (Luck LLC)  
382 Thames Street, #2  
Bristol, RI 2809

Twelve Gun Brewing, LLC  
549 Metacom Avenue  
Bristol, RI 2809

Vans Spa  
359 Wood Street  
Bristol, RI 2809

VFW Post #237  
850 Hope Street  
Bristol, RI 2809

Vigilant Brewing Company  
44 Ballou Blvd  
Bristol, RI 2809

Viola's Liquor Store, Inc.  
219 Wood Street  
Bristol, RI 2809

Walgreens #06892  
591 Metacom Avenue  
Bristol, RI 2809

Waves Wellness Center  
190 High Street  
Bristol, RI 2809

Wicked Local Nutrition  
705 Metacom Avenue  
Bristol, RI 2809

Wink  
17 State Street  
Bristol, RI 2809

Wood Street Café  
260 1/2 Wood Street  
Bristol, RI 2809

Woof! Woof! Pet Boutique & Biscuit Bar  
31 Bradford Street  
Bristol, RI 2809



A FRATERNAL ORGANIZATION



RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

2023 MAR 22 PM 1:30

Bristol County R.I. Lodge No. 1860  
Benevolent and Protective Order of Elks  
P.O. Box 226 - Bristol, RI 02809  
Telephone: (401) 253-9805

March 22, 2023

Steve,

On behalf of the Bristol Elks, Cathy Keighley and Myself I extend our sincere appreciation and thanks for authorizing use of space in ByField School from September 2023 through May 2024. This space will be used to create a FREE Prom Dress Salon for graduating seniors who otherwise would not be able to attend their formal due to financial issues.

We sincerely appreciate your support in helping us help these deserving young ladies.

Sincerely,

A handwritten signature in cursive script that reads "Dick Devault".

Dick Devault  
Exalted Ruler

*Elks* Care — *Elks* Share

TOWN COUNCIL  
MAR 29 2023  
MEETING



Melissa Cordeiro, Clerk

# Town of Bristol, Rhode Island

## BOARD OF CANVASSERS

Frances C. O'Donnell, Chairman  
Michael Smith, Vice-chairman  
Marie Knapman, Secretary

**Board of Canvassers**  
Thursday, March 2, 2023  
2:30 PM  
Town Hall- Conference Room  
10 Court Street

### AGENDA

1. Call to Order
2. Approval of Minutes
  - a. November 28, 2022
3. 2023-2024 Board of Canvassers Budget
4. Adjournment

Per Order of the Board of Canvassers

Melissa Cordeiro, Clerk  
Posted: February 28, 2023

JOAN CLERKS OFFICE  
BRISTOL, RHODE ISLAND  
2023 FEB 28 PM 1:21

TOWN COUNCIL  
MAR 29 2023  
MEETING

# BOARD OF TAX ASSESSMENT REVIEW

## Bristol Rhode Island

Time: 10:00 am

Date: March 6, 2023

Loc: 10 Court St, Conference Room

Bristol Rhode Island 02809

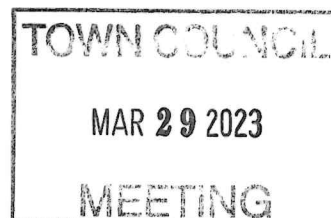
Contact: Michelle DiMeo Tax Assessor/Collector

401-253-7000 ext 142 or email: [mdimeo@bristolri.gov](mailto:mdimeo@bristolri.gov)

- Roll call
- Approve minutes from February 13, 2023 meeting
- Appeal #22-033
- Appeal #22-046
- Appeal #22-055
- Appeal #22-056
- Appeal #22-051
- Board deliberation concerning above appeal
- Adjourn

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAR - 1 PM 12: 00

Posted; March 1, 2023



# TOWN OF BRISTOL, RHODE ISLAND

## PLANNING BOARD MEETING



Meeting Agenda  
Thursday, March 9, 2023  
at 7:00 PM

Bristol Town Hall - 10 Court Street, Bristol, RI 02809

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAR -6 AM 8:52

- A. Pledge of Allegiance
- B. Minutes - Approval of February 2023 Minutes
- C. New Business

### **C1. Massasoit Minor Subdivision**

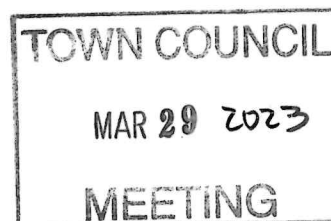
Massasoit Avenue Extension—Review and Action on Request for Re-instatement of Expired Minor Subdivision Preliminary Plan which was approved with conditions in January 2018. Minor Subdivision is to subdivide 1.839 acres of vacant land resulting in 4 vacant lots of 15,000 square feet each with public water and sewer and improvement of paper roads of Massasoit Avenue and Abilio Drive. Property located on Massasoit Avenue, Beatrice Lane and Abilio Drive. Zone R-20 SP (SP conditions - lots sizes 15,000 square feet with public water and sewer), Plat 158 Lots 20 & 25. Owner/Applicant: NCD Developers Inc.

**C2. Mandatory Land Use Training - Part 1.** RI law now requires every member of a planning board, zoning board, and historic district commission to have at least three hours of training by June 30, 2024. This training will last approximately 1.5 hours and will go toward meeting that requirement. The second half will be given at a later meeting. The public is welcome to attend.

### **D. Adjourn**

Date: March 3, 2023

Posted by: mbw





**TOWN OF BRISTOL RHODE ISLAND**  
**CONSERVATION COMMISSION**

Will Hold a Meeting  
 Tuesday, March 7, 2023  
 at 5:30 P.M.

Department of Community Development Office  
 235 High Street, 1<sup>st</sup> Floor  
 Bristol, Rhode Island

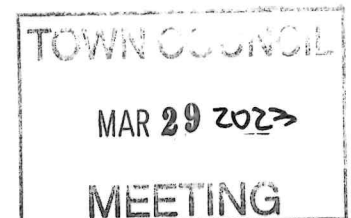
2023 MAR -6 AM 8:52  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

**AGENDA**

- |  |       |
|--|-------|
| 1. APPROVAL OF MINUTES – February 7, 2023        | ALL   |
| 2. OLD BUSINESS                                  |       |
| a. Open Space                                    |       |
| i. New Open Space Applications for Consideration | ET    |
| ii. Perry Farm Trail Work                        | ET    |
| b. Tree Program                                  |       |
| i. Draft Tree Pruning and Removal Review         | ALL   |
| c. Pollinator Garden Update                      | LF/ET |
| 3. NEW BUSINESS                                  |       |
| a. Bristol Tree Warden, Steve Saracino           | ALL   |
| 4. ADMINISTRATIVE/ Announcement                  |       |
| a. Land and Water Summit                         | RP    |
| b. “Around the Room”                             |       |
| 5. ADJOURN                                       |       |

Next Conservation Commission Meeting – April 4, 2023

Written comments may be submitted to the Conservation Commission via regular mail addressed to: Conservation Commission, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to [etanner@bristolri.gov](mailto:etanner@bristolri.gov).





# The Commissioners of the Cemeteries

The North and East Burial Grounds Commission

The Town of Bristol, Rhode Island

10 Court Street ~ PO Box 407

Bristol, Rhode Island 02809

Ph 401-253-6426 ~ Fax 401-253-5885

## AGENDA

**WEDNESDAY, MARCH, 8, 2023, 6:00 PM**

**The Chapel at North Burial Ground**

1081 Hope Street

Bristol, Rhode Island

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2023 MAR -6 AM 8:53

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE** for our dead and their families.
3. **REVIEW & APPROVAL:** Minutes of February 2023.
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income. Also note, Perpetual Care Fund
5. **REVIEW:** Monthly Expenses and Invoices for February 2022
6. **REVIEW | NOTE:** Invoice remains pending from DPW for repaving North/South Roads in NBG.
7. **UPDATE | STATUS | REVIEW:** CemeteryFind status for data transfer and integration from NBG Burial Cards and other records. Proposed completed date and training March/ April 2023
8. **UPDATE:** NBG Gravestones repair and restoration suspended for winter months.
9. **THE CREMATION GARDEN (CG): UPDATE | STATUS | REVIEW of ONGOING PROJECTS: ALL Projects SUSPENDED Pro Temp in light of NBG Westerly expansion**
10. **NBG PROJECTS: UPDATE | STATUS | ADMINISTRATIVE | REVIEW of ONGOING PROJECTS:** Warren Monument carving of Gate 4 wording remains pending since May 2022; perimeter stonewall work and repair of White Washed wall suspended for winter months, installation of NW corner survey marker pending. Replace Dog care and waste management signs. Trees along north wall pending survey. Status of marked Trees along south wall/Asylum Rd.
11. **DISCUSSION & CONSIDERATION:** Grant funding research for restoration of EBG Iron Fence. Programs for 2023: Cemetery Awareness Month, Walks, Interfaith Service, Veterans Day, etc.
12. **DISCUSSION | UPDATE | ONGOING:** Planning Spring 2023, NO grass cutting (Spring until Memorial Day) and fertilizing in order to attract pollinators to both North & East Burial Grounds (Wood St).
13. **DISCUSSION | REVIEW | BUDGET:** pricing for the Right to Burial and cemetery services for both Full Body Burials and Cremains and associated Operational Expenses.
14. **ONGOING REMINDER TO OUR FAMILIES:** US Flags are available for the graves of veterans at the NBG's Superintendent's office or from The Bristol Council of Veterans
15. **UPCOMING COMMISSION MEETINGS FOR 2022-23:** The Commission meets on the 2<sup>nd</sup> Wednesday of the month at 6:00 at The Chapel at North Burial Ground: **2023:** 4/12; 5/10; 6/14; 7/12; 8/9; 9/13; 10/11; 11/8; 12/13.

Dates for upcoming meetings. Agendas are posted at the following locations: Bristol Town Hall | Bristol Post Office | Bristol Town Website | RI Secretary of State Website:  
[http://sos.ri.gov/openmeetings/?page=view\\_entity&id=4502](http://sos.ri.gov/openmeetings/?page=view_entity&id=4502)

*Respectfully Submitted.*  
 Charles C. Cavalconte, M.Div., Chair  
 Posted: March 6, 2023



Town of Bristol, Rhode Island



**Harbor Commission**  
10 Court Street  
Bristol, RI 02809  
401-253-7000

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAR - 6 AM 8:54

### HARBOR COMMISSION AGENDA

March 6, 2023  
Starting Time 7:00 PM

MEETING WILL BE HELD AT THE MARITIME  
CENTER AT 127 THAMES ST  
BRISTOL, RI 02809

1. Approval of February meeting minutes.
2. Report of the Harbormaster – Gregg Marsili
  - A. New Marina Status – Gregg to update electrical, water and waste disposal to be complete by April.
  - C. State St Ramp & Ind Park Launch Docks – Gregg M to update status & report on meeting with Pare Eng.
  - D. Dock Repair & Maintenance – progress continues & Gregg continues with Steve C.
  - E. Maritime Center Sign for Building – update from Gregg M.
  - F. Wait List for Marina – 165+ names on list.
  - G. Gibson Rd. ROW Ramp Repair – Ed Tanner continues working with BHIA. Update?
  - H. ROW Projects - Town continues upgrades with Pare engineering involved. Update from Gregg. Update from Ed Tanner.
  - I. Fales Rd ROW Marker – Gregg M continues work with DPW. Ramp needs crack repairs.
  - J. 5 MPH Sign – to augment no wake zone. Bob Hamel to update. New plan?

TOWN COUNCIL  
MAR 29 2023  
MEETING

- 2 -

3. Breakwater Study Committee – update from Steve Janaurio? A suggestion was made to include an alternative such as a larger dock system similar to the existing marina system be considered in lieu of a breakwater.
4. Elks Club Letters - status? Gregg M to report results of his meeting with Pare Engineering. Letter from Elks Club suggests temporary solution be considered to allow 8 slips to be used by Elks Club until a final decision is reached.
5. Prudence Island Ferry Parking Spots – Newspaper articles advised the current areas owned by (Russell) were to be withdrawn due to new Condo development at Robin Rug Site.
6. State Street Ramp Wake Groove - A comment was made that USCG retrieving its boats were worsening the damage to the existing hole at end of existing ramp by gunning engines to push boat onto their trailer,

### **Adjournment**

Posted 3/2/23 – Corrected 3/5/23



# **TOWN OF BRISTOL HOUSING AUTHORITY**

## AGENDA

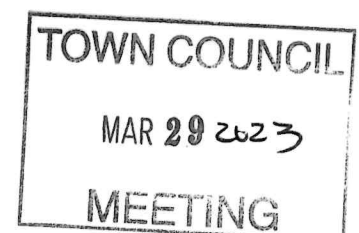
A scheduled meeting of the Town of Bristol Housing Authority will be held on **March 9, 2023, at 10:00 AM at the** Bristol Housing Authority Community Room, 1014 Hope Street, Bristol, Rhode Island.  
**Public invited masks optional if fully vaccinated.**

Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chairman at least 10 days in advance of meeting to request that the item, go on the agenda.

1. Chairman: Call to order
2. Pledge of Allegiance
3. Chairman: Roll call
4. Chairman: Reading of the minutes of the **February 9, 2023**, meeting. (VOTE)
5. Chairman: Introduces **OLD BUSINESS**
  - A. Maintenance Department Report
  - B. General Report – Executive Director
6. Chairman: Introduces **CURRENT BUSINESS**
  - A. Financial Report & Financial Synopsis **February, 2023**
  - B. Capital Fund Grant 2023
  - C. Employee Status
  - D. Progress Report Tom's Grove Garden
  - E. General Report – Executive Director
7. Chairman: Introduces **NEW BUSINESS**
  - A. **ACTION: Approve Five Year Plan**  
Resolution 2023-4 Approve Annual Plan Fiscal Year 2023 (VOTE)
  - B. General Report – Executive Director
8. Chairman introduces motion to adjourn (VOTE)

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAR -6 PM 3:26

POSTED **March 6, 2023**



**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

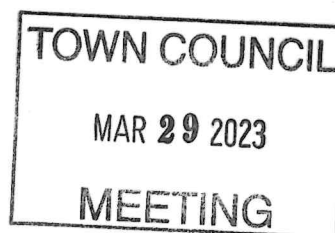
MEETING AGENDA FOR  
**March 16, 2023**

A meeting of the Trustees of Rogers Free Library will be held on Thursday, March 16, 2023, at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

**AGENDA ITEMS**

1. CALL TO ORDER/ATTENDANCE/QUORUM
2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
  - Minutes of February 16, 2023
3. CHAIR REPORT
4. LIBRARY DIRECTOR REPORT
5. FINANCIAL REPORT
6. TALKING STICK
  - Views on Bristol Phoenix article of March 7, 2023
  - Views on qualities for a new Trustee
7. OLD BUSINESS
  - Rescind Bylaws Change of December 15, 2022
8. NEW BUSINESS
  - Library Grants
    - Historic Digital Archive
  - Trustee Selection Committee
    - Marie Knapman, Chair
9. MEMBER PREROGATIVES
10. PUBLIC COMMENT
11. NEXT MEETING DATE: April 20, 2023
12. ADJOURN

2023 MAR 14 PM 2:00  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



Posted 3.13.23  
- LC



10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**Town of Bristol, Rhode Island**  
*Department of Community Development*

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee will hold a meeting, in person,  
March 21, 2023  
At 10:00 a.m.  
In the Department of Community Development 1<sup>st</sup> floor Conference Room  
235 High Street (former Reynolds School) Bristol

2023 MAR 16 PM 12:58

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**AGENDA**

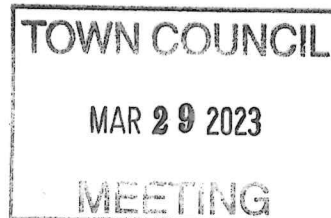
**Preliminary Review and Administrative Subdivision Review** – Proposal for a preliminary review of a modified layout to the development at 1200 Hope Street (aka Longfield) and an administrative subdivision to move the lot line between the properties of 1200 Hope Street and 1202 Hope Street (aka Knowlton Court). Modified layout of 1200 Hope Street to revise the driveway and building layout from the approved plan for the re-development of 1200 Hope Street and the approved subdivision for 1202 Hope Street including modifications to the conditions of approval for 1202 Hope Street per Section 8.9 of the Subdivision and Development Review Regulations. Property located at 1200 Hope Street and 1202 Hope Street. Assessor's Plat 103, Parcels 2 and 14. Owners: M11200 Hope Street LLC and 1202 Hope Street Investments, LLC. Zoned: R-10 and 1200 Hope Street is an individually listed property in the Bristol Historic District.

Scanned copies of all applications and supporting materials are available on the Town of Bristol web site: <https://www.bristolri.gov/government/commissions/technical-review-committee/#357-610-wpfd-3-21-2023-trc-meeting-1200-1202-hope-street>

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

**"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"**

**Diane M. Williamson, AICP**  
**Administrative Officer**





# **TOWN OF BRISTOL, RHODE ISLAND**

## ZONING BOARD OF REVIEW MEETING

**Zoning Board of Review Meeting Agenda**  
**Monday, April 03, 2023 at 7:00 PM**  
**10 Court Street, Bristol, RI 02809**

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://www.bristolri.gov/government/boards/zoning-board-of-review/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to [etanner@bristolri.gov](mailto:etanner@bristolri.gov). Written comments should be received no later than 12:00 p.m. on March 30, 2023.

2023 MAR 16 PM 12: 58  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

### **1. Pledge of Allegiance**

### **2. Approval of Minutes: March 6, 2023**

### **3. Continued Petitions**

#### **3A. 2023-08 Louis and Joan Cabral, 14 Union Street** **(continued from February meeting): Dimensional**

**Variances:** to construct a covered front porch addition to an existing single-family dwelling with less than the required front yard; and to demolish an existing 20ft. x 30ft. single-story accessory garage structure and construct a new 24ft. x 36ft. two-story accessory garage structure with less than the required rear yard and at a size and height greater than permitted for accessory structures in the R-6 zoning district. Assessor's Plat 15, Lot 52. Zone: R-6.

### **4. New Petitions**

#### **4A. 2023-14 Jose M. Maia, 5 Sefton Drive: Dimensional** **Variances:** to construct a 14ft. x 16ft. accessory shed structure with less than the required rear yard and less than the required left side yard. Assessor's Plat 152, Lot 277. Zone: R-10.

### **5. Correspondence**

#### **5A. Request for extension of variance approval for John M. Lannan / Fairpoint Realty LLC, Roseland Avenue, File #2020-41.**

### **6. Adjourn**

Date Posted: March 16, 2023

By: emt



Item (CA) HH10.



cancelled

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**Town of Bristol, Rhode Island**  
**Department of Community Development**

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee will hold a meeting, in person,  
March 21, 2023  
At 10:00 a.m.  
In the Department of Community Development 1<sup>st</sup> floor Conference Room  
235 High Street (former Reynolds School) Bristol

2023 MAR 20 AM 11:18  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**AGENDA**

**Preliminary Review and Administrative Subdivision Review** – Proposal for a preliminary review of a modified layout to the development at 1200 Hope Street (aka Longfield) and an administrative subdivision to move the lot line between the properties of 1200 Hope Street and 1202 Hope Street (aka Knowlton Court). Modified layout of 1200 Hope Street to revise the driveway and building layout from the approved plan for the re-development of 1200 Hope Street and the approved subdivision for 1202 Hope Street including modifications to the conditions of approval for 1202 Hope Street per Section 8.9 of the Subdivision and Development Review Regulations. Property located at 1200 Hope Street and 1202 Hope Street. Assessor's Plat 103, Parcels 2 and 14. Owners: M11200 Hope Street LLC and 1202 Hope Street Investments, LLC. Zoned: R-10 and 1200 Hope Street is an individually listed property in the Bristol Historic District.

Scanned copies of all applications and supporting materials are available on the Town of Bristol web site: <https://www.bristolri.gov/government/commissions/technical-review-committee/#357-610-wpfd-3-21-2023-trc-meeting-1200-1202-hope-street>

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"

**Diane M. Williamson, AICP**  
**Administrative Officer**

TOWN COUNCIL  
MAR 29 2023  
MEETING

# BRISTOL COUNTY WATER AUTHORITY

## Board of Directors Meeting

Thursday, March 23, 2023, at 5:00 pm  
450 Child Street (Boardroom), Warren, RI

### AGENDA

1. Call to Order
2. Public Input
3. Minutes
  - i. 2/23/23 – Personnel/Compensation Committee Meeting
  - ii. 2/23/23 – Board Meeting
4. Executive Director Report
5. Financial Report
6. Board Member Town Council Reports
7. Demonstration of Neptune Customer Portal (Currently in Test Phase)
8. Report on Remaining Meter Change-Outs
9. Report on Project Budgets vs Expenditures
10. Award of Agricultural Land Lease for Haying Fields
11. Approval for Purchase of Meters from Neptune
12. Approval of Contract Amendment to Pare Corp for Asbestos Monitoring Services Related to Phase I Plant Demolition
13. Approval of Amendment No. 2 to Beta Group for Design of Phase II Pawtucket Pipeline Project
14. Executive Session:
  - i. Litigation – North Farm – Pursuant to RIGL s. 42-46-5 (a)(2)
15. Next Scheduled Meeting(s):
  - i. Board Meeting – April 27, 2023
16. Adjournment

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

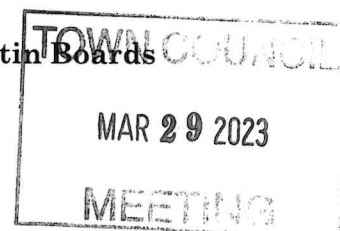
#### Agenda Posted 3/17/23

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

#### Agenda Sent Via Email 3/17/23 for Posting on Public Bulletin Boards

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
03/17/23 MAR 17 AM 11:51





## TOWN OF BRISTOL, RHODE ISLAND

### HISTORIC DISTRICT COMMISSION MEETING

**Historic District Commission Meeting Agenda  
Thursday, March 30, 2023 at 7:00 PM  
Town Hall - 10 Court Street, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to [hdc@bristolri.gov](mailto:hdc@bristolri.gov)

Application packets can be found online at:  
[www.bristolri.gov/government/commissions/historic-district-commission/](http://www.bristolri.gov/government/commissions/historic-district-commission/)

1. **Pledge of Allegiance**
2. **Approve Meeting Minutes - March 2, 2023**
3. **Application Reviews**
  - 3A. #22-077 48 1/2 Constitution Street, 48 Constitution LLC (continued from March 2nd): applicant asks to continue application to May 4th meeting
  - 3B. #23-028 1200 Hope Street, Kyle Ritchie (continued from March 2nd meeting): modification of layout and design of four duplex residential 'carriage house units' as presented
  - 3C. #23-033 30 Summer Street, Mark Levy & Celine Keating: enlarge brick entry landing & steps; add wrought iron handrails
  - 3D. #25-036 1013 Hope Street, 1013 Hope LLC: replace roof shingles; replace clapboard siding on north & east elevations; remove concrete walkway; replace trim at roofline; replace fascia & soffit; replace corner trim & door trim; replace front door threshold; update landscaping
  - 3E. #23-037 29 State Street, Edmund Woods: replace previously existing signs with new wood sign to measure 26"h x 44 1/4"w using existing brackets;

2023 MAR 20 PM 12:14

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

MEETING

MAR 29 2023

TOWN COUNCIL

install new steel sign perpendicular to entrance to  
measure 10"h x 36"w

- 3F.** #21-072 21 Bradford Street, Elvio Sciacca: revise proposal for previously approved wood replacement windows to aluminum clad windows
- 3G.** #23-038 98 State Street, John Gifford & Lucy Clerkin: removal of existing storefront; extension of existing front porch; restoration of north facade windows; in-kind replacement of windows on south, east & west facades; reconfigure select windows on south, east and west facades; remove & replace bulkhead & door; relocate front door; addition of rear deck with covered roof; replace wood trim & clapboard in-kind as needed
- 3H.** #23-032 15 Burton Street, Thomas & Lee Dawson: construct 18'8" x 22' two story addition to rear of house; remodel existing kitchen; remove existing rear deck; remove casement windows; addition of roof shed dormer and roof skylight to existing structure; replace existing window in existing roof dormer
- 3I.** #23-039 119 Hope Street, Lobster Pot Inc.: repair damage to exterior wall left of kitchen door entrance; replace damaged wood gutter in-kind; install fence around dumpster
- 3J.** #23-040 477 Hope Street, Jesse James: expand third floor living area by raising walls, removing existing pediment & changing pitch of roof; addition of new third floor windows
- 3K.** #23-041 410 Thames Street, Robin Karian: replace roof shingles; replace siding on east elevation; replace one window on 2nd floor east elevation
- 3L.** #23-042 37 Burton Street, Timothy Meandro: replace ten windows in same size/location
- 3M.** #23-031 825 Hope Street, Barbara J. Beer and Robert A. Beer II (continued from March 2nd meeting): placement and acceptance of skylights in roof; replace trim due to rot/fire damage; review of addition and materials to date; replace door on south side with metal door; discuss roof removal & replacement

#### **4. Concept Review**



4A. #23-043 343 Thames Street, Apt. M-304, Kimberly & David Nastro: concept review to replace 3rd & 4th floor windows (north, south & west elevations) with Pella wood/clad wood windows, total of 26 windows

5. **Monitor Reports & Project Updates**
6. **HDC Coordinator Reports & Project Updates**
7. **HDC Coordinator Approvals**
8. **Other Business**
9. **Adjourn**

Date: March 17, 2023

Posted by: emt



10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**Town of Bristol, Rhode Island**  
**Department of Community Development**

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee will hold a meeting, in person,  
March 28, 2023  
At 10:00 a.m.

In the Department of Community Development 1<sup>st</sup> floor Conference Room  
235 High Street (former Reynolds School) Bristol

2023 MAR 21 PM 1:45  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**AGENDA**

**Preliminary Review and Administrative Subdivision Review** – Proposal for a preliminary review of a modified layout to the development at 1200 Hope Street (aka Longfield) and an administrative subdivision to move the lot line between the properties of 1200 Hope Street and 1202 Hope Street (aka Knowlton Court). Modified layout of 1200 Hope Street to revise the driveway and building layout from the approved plan for the re-development of 1200 Hope Street and the approved subdivision for 1202 Hope Street including modifications to the conditions of approval for 1202 Hope Street per Section 8.9 of the Subdivision and Development Review Regulations. Property located at 1200 Hope Street and 1202 Hope Street. Assessor's Plat 103, Parcels 2 and 14. Owners: M1200 Hope Street LLC and 1202 Hope Street Investments, LLC. Zoned: R-10 and 1200 Hope Street is an individually listed property in the Bristol Historic District.

Scanned copies of all applications and supporting materials are available on the Town of Bristol web site: <https://www.bristolri.gov/government/commissions/technical-review-committee/#357-614-wpfd-3-28-2023-trc-meeting-1200-1202-hope-street>

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

**"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"**

**Diane M. Williamson, AICP**  
**Administrative Officer**

Posted date: March 21, 2023  
Posted by: mbw

TOWN COUNCIL  
MAR 29 2023  
MEETING

# BOARD OF TAX ASSESSMENT REVIEW

## Bristol Rhode Island

Time: 2:00 pm

Date: March 24, 2023

Loc: 10 Court St, Conference Room

Bristol Rhode Island 02809

Contact: Michelle DiMeo Tax Assessor/Collector

401-253-7000 ext 142 or email: [mdimeo@bristolri.gov](mailto:mdimeo@bristolri.gov)

- Roll call
- Approve minutes from March 6, 2023 meeting
- Appeal #22-051
- Board deliberation concerning above appeal
- Adjourn

Posted; March 21, 2023

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAR 21 PM 2:22

TOWN COUNCIL  
MAR 29 2023  
MEETING



# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

would like to park off street  
At 114 Constitution St.

This would require a 12 foot curb cut  
on Cooke St.  
presently there is a "No Parking" painted  
on street where I would make the curb cut.

2023 MAR - 8 AM 10:23  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the March 29, 2023 meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

**DATE REC'D:**

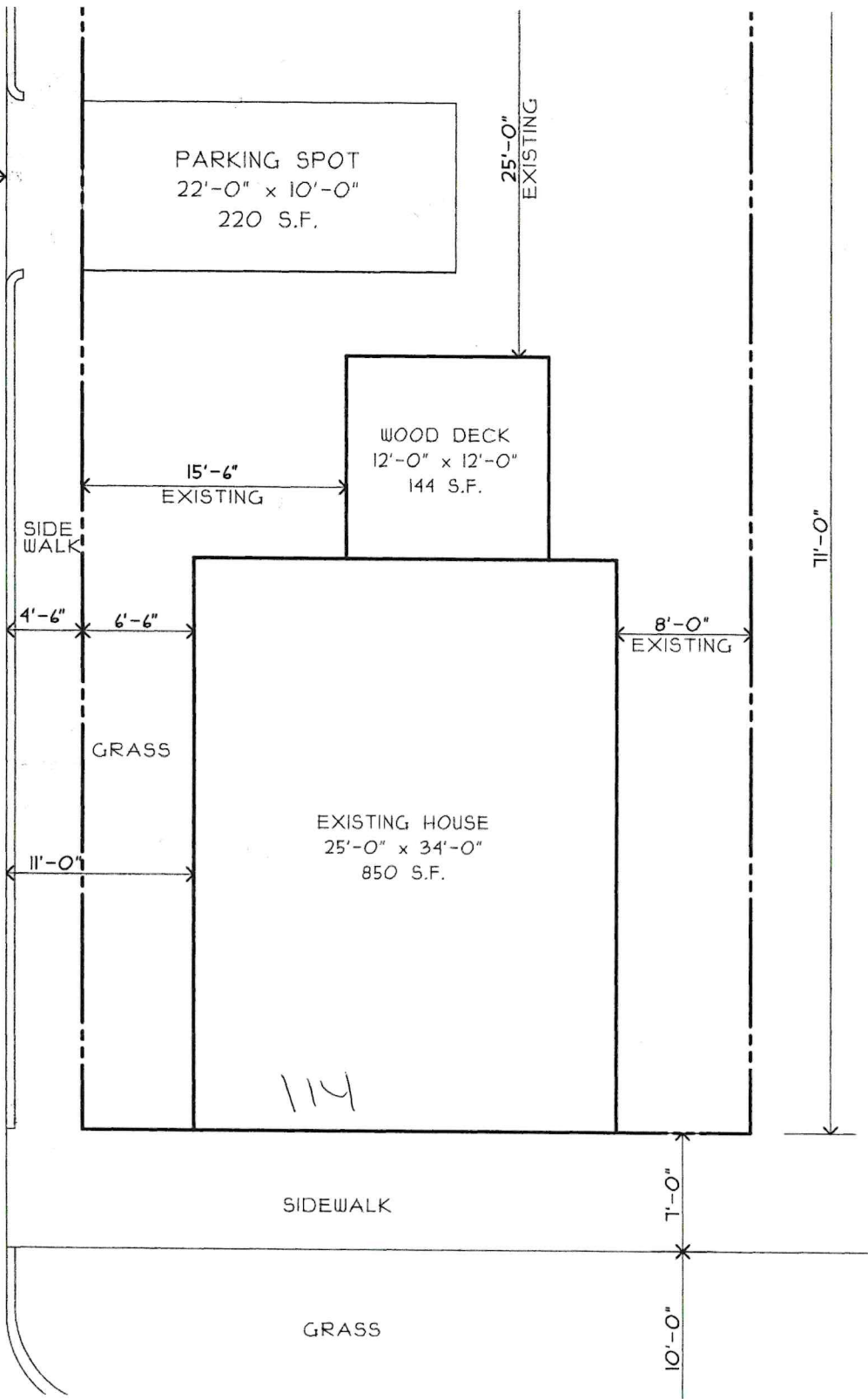
SIGNATURE: [Signature]  
NAME: James DePasquale

ADDRESS:  
TOWN: [ ]  
BUSINESS  
RESIDENC

TOWN COUNCIL  
MAR 29 2023  
MEETING

NEW CURB CUT FOR ACCESS APPROX. 12' WIDE

COOKE STREET



114

constitution st.



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: March 8, 2023

RE: James DePasquale, 114 Constitution Street -  
request for curb cut

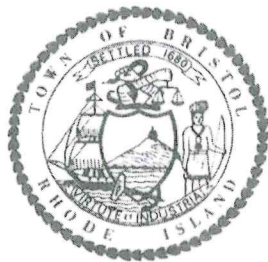
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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on March 29, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 22, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



TOWN OF BRISTOL  
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

KK1A

MEMORANDUM

TO: Steven Contente  
Town Administrator

FROM: Christopher J. Parella  
Director of Public Works

DATE: March 22, 2023

RE: James DePasquale, 114 Constitution Street – Request for Curb Cut

2023 MAR 24 PM 12:17  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have reviewed the above-mentioned petition for a 12' curb cut on Cooke Street, and I have no objections to the granting of this request. There is currently a "No Parking" box painted where the proposed curb cut would be so this would not result in any reduction of available on-street parking on Cooke Street. Also, the proposed driveway would accommodate up to four (4) vehicles.

I spoke with a neighbor who would like to be heard at the meeting regarding his concerns with the proximity to Constitution Street as well as there being possibly four (4) vehicles backing in and out of driveway.

I would recommend that if approved the Honorable Town Council refer the petitioner to the Department of Public Works to ensure that proper construction material and practices are followed.

Respectfully submitted,

Christopher J. Parella  
Director of Public Works

*Concern  
the interests*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAR 29 2023  
MEETING