

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, February 08, 2023 at 6:00 PM
6:00pm PUBLIC SERVICE INTERVIEWS/APPOINTMENTS
7:00pm REGULAR ORDER OF BUSINESS
Town Hall - Council Chambers
10 Court Street, Bristol, RI 02809

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

***Important Notice**

* The public may VIEW the meeting live by using the following link: <https://us06web.zoom.us/j/89894959082>, or by visiting zoom.com meeting code 898-9495-9082.

Please be advised, this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

February 15, 2023- Capital Projects Meeting
March 1, 2023 - Town Council Meeting

March 20,21,22, and 27, 2023 -Town Council Budget Workshops
March 23, 2023 - JFC Meeting
March 29, 2023 - Town Council Meeting (Vote on Provisional Budget)
April 17, 2023 - Public Hearing on Budget

6:00PM - Public Service Appointments

1. Board of Tenant's Affairs (1 term set to expire January 2025)

a. Cathy A. Keighley, 1014 Hope Street, Apt L9,
interest/appointment

b. Paula J. Ferreira, 1014 Hope Street, Apt X3,
interest/appointment

2. Police Pension Board of Trustees (1 term to expire April 2025)

a. Kevin W. Manuel, 19 Peckham Place, interest/appointment

3. Assistant Harbormaster (1 term to expire January 2024)

a. Paul Labonte, 22 Casey Drive, interest/appointment

7:00PM - REGULAR ORDER OF COUNCIL BUSINESS

Citation & Recognition of the Late General Michael T. Byrnes

Citation & Recognition of the Late Ann Kellerman

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting Minutes, January 18, 2023

B. Public Hearings

C. Ordinances

- C1.** Ordinance #2023-01 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class BV Liquor Licenses from 33-32) **(2nd reading)** (See also agenda Item E1)
- C2.** Ordinance #2023-02 - Chapter 16, Article V Stopping, Standing and Parking, Section 16-152 -Curb loading Zones (Thames Street) **(2nd reading)**
- C3.** Ordinance #2023-03 - Chapter 16, Article V Stopping Standing and Parking: Section 16-143, Parking Prohibited at all times (amend parking on Congregational Street) **(2nd reading)**

D. Licensing Board - New Petitions

- D1.** Steve Cavalieri, The Cup Defenders Association, 230 Wood Street - request for Dancing and Entertainment License
 - a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
- D2.** Bristol Police Department re Request for One-Day Dancing and Entertainment License for 2nd Annual Community Night Out on the Bristol Town Common - August 16th from 5PM - 8PM rain date August 22nd - **(also see F1)**
 - a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
- D3.** Paul Burmeister, for Explore Bristol - Request for One-Day Dancing and Entertainment License for Friday Night Street Party" Event, June 9, 2023 from 5:30PM - 9:00PM
 - a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police

D4. Paul Burmeister, for Explore Bristol - Request for Mobile Food Establishment Event Permit for British Cars in Bristol Event on June 10, 2023 from 8:00PM - 4:00PM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

D5. Elser Ramirez for State Street Tavern LLC, d/b/a Bar31, 29 State Street, request for Transfer of Class BV Liquor License to Andrew Breslin for Pearl Holdings, LLC d/b/a Tinkers (new ownership) **(call for public hearing on March 1, 2023)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

E. Licensing Board - Renewals

E1. Ben Luk, Bristol Buffet, LLC, 180 Mt. Hope Ave., re - relinquishing Class BV Liquor License **(continued from 12/21/2022)**

E2. Town Clerk Cordeiro memo re notification of Class B Limited Liquor licenses

F. Petitions - Other

F1. Sgt. Mourato, for Bristol Police Department - Request Permission to use Town Common including Gazebo and Basketball Courts for 2nd Annual Community Night Out Event and requests Council Contribution, August 16th from 5PM - 8PM (rain date August 22nd)

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Director of Parks and Recreation

F2. Paul Burmeister, for Explore Bristol, for British Motorcars in Bristol - Request for Permission to Use/Sell Alcoholic Beverages and Temporary Street Closure for "Friday Night Street Party" Event, June 9, 2023 from 4:00PM - 9:00PM

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Director of Parks and Recreation
- d. recommendation - Town Administrator and Director of Public Works
- e. recommendation - Town Administrator and Department of Community Development

F3. Louis E Frattarelli Jr, 2 Hilltop Street - Request for License to Maintain Town Property, (**call for public hearing March 1, 2023**)

G. Appointments

G1. Board of Fire Engineers (terms to expire February 2024)

- a. recommendation from Fire Chief
- b. copy of approval minutes for month change

G2. Rogers Free Library Board of Trustees (2 terms set to expire January 2025)

- a. Ruth Souto, 150 Fatima Drive, resignation
- b. Jackie Katz, 42 River Street, resignation

G3. Assistant Harbormaster (terms to expire January 2024)

- a. recommendation - Harbor Master
 - a1. Donald A Fitting Jr., 10 Woburn Street, interest/appointment
 - a2. Samuel A. Turner, 50 Belvedere Drive, interest/appointment

H. Old Business

- H1. Vice Chairwoman Parella re update on Rogers Free Library Board of Trustees appointment process

I. Other New Business Requiring Town Council Action

- I1. Vice-Councilwoman Parella re - establish a Blue Ribbon Commission

- I2. Town Administrator Contente re request for Executive Session Pursuant to RIGL § 42-46-5(a)(3) security

- I3. Town Administrator Contente re - Resolution 2023-02 for Housing Development & Land Use

- I4. Town Administrator Contente re - Resolution 2023-03 Municipality Exemption for improvement Project Cost for State Building Fees

a. Resolution 2023-03

b. Adopted Legislation

- I5. Council Chairman Calouro re - consideration for amendments to flag policy

J. Bills & Expenditures

- J1. RFP# 999 - Operation of the Bristol Golf Course

- J2. RFP# 1000- Town Wide Landscaping

K. Special Reports

- K1. Lauren DeRuisseau, Bristol County Water Authority - Monthly Report February 2, 2023

L. Town Solicitor

- L1. Town Solicitor re request for Executive Session Pursuant 42-46-5(a)(2): Litigation, PC-2020-05808 & PC-2022-01382, Russ-Russ Realty Co. v. DiMeo (Robin Rug tax appeal)

Citizens Public Forum

Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Conservation Commission Meeting Minutes, December 13, 2022

(CA) AA2. Harbor Commission Meeting Minutes, January 2023

(CA) AA3. Rogers Free Library Board of Trustees Meeting Minutes, December 15, 2022

(CA) AA4. Bristol Fire Department Board of Engineers Meeting, January 30, 2023

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements & Additions - January 31, 2023

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) CC1. Town Treasurer Hassell- re Revenue and Expenditure Statement - February 1, 2023

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) DD1. Citation - The Portuguese Beneficial Association Dom Luiz Filipe, installation of Officers for 2023 (signed)

(CA) DD2. Citation - Shirley L. Nunes, 95th Birthday Celebration (signed)

(CA) DD3. Citation - George D. Duarte, in recognition of 35 years of service to the town (signed)

(CA) DD4. Citation - Presented to "Kickemuit Girls Soccer Team" in recognition as Eastern Division State Champions (signed)

(CA) DD5. Resolution 2023-01 in Support of Legislation Allowing the Town of Bristol to Appoint a Second Auxiliary Member to its Historic District Commission (signed)

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) FF1. Town of Richmond Resolution 2023- 2 Urging the Rhode Island General Assembly to make Juneteenth Independence Day an Official State Holiday

(CA) FF2. Town of Foster Resolution 2023-01 Urging the Rejection of Changes to The Rhode Island Enabling Act as Proposed by the Rhode Island House of Representatives Land and Use Commission dated November 10, 2022

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. Bid Tabulation - Bid# 997 - Reynolds School Renovations

(CA) GG2. Bid Tabulation - Bid# 998 - Stage and Sound - Bristol 4th of July Concert Series 2023

(CA) GG3. State Traffic Commission - re request for installation of left turn lane and right turn lane on Route 114 at entrance to Colt State Park (Asylum Road) considered at their monthly meeting - northbound lane approved

(CA) GG4. Town Clerk Cordeiro - re Thank you letter to Carol Pouliot for serving Board of Tenant's Affairs

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) HH1. Rogers Free Library Board of Trustees Meeting, January 19, 2023
- (CA) HH2. Zoning Board of Review Meeting, January 19, 2023
- (CA) HH3. Bristol Fourth of July Committee Miss/Little Miss Fourth of July Pageant Meeting, January 31, 2023
- (CA) HH4. Bristol County Water Authority Board of Directors Meeting Amended, January 26, 2023
- (CA) HH5. Bristol County Water Authority Finance/Claims Committee Meeting Amended, January 26, 2023
- (CA) HH6. Historic District Commission Meeting, February 2, 2023
- (CA) HH7. Planning Board Meeting, February 9, 2023
- (CA) HH8. Harbor Commission Agenda Meeting, February 6, 2023
- (CA) HH9. Building Board of Appeals Public Hearing, February 15, 2023
- (CA) HH10. Conservation Commission Meeting, February 7, 2023
- (CA) HH11. The Commissioners of the Cemeteries the North and East Burial Grounds Commission Meeting, February 8, 2023

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) II1. Suzanne Soloperto, MAPFRE Insurance - on behalf of Russell Brillo - claim for damage to vehicle

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

- (CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these
curb cuts per the recommendation of, and conditions
specified by, the Director of Public Works"**

Adjourned: _____

/mc

Posted: February 3, 2023



Town of Bristol

Board Book Report



Board of Tenants' Affairs

Basic Information

Type

Board

Status

Enabled

Visibility

Public

Creating Authority

There shall be a housing authority, which shall function within the department of community development and shall perform the duties and exercise the powers of such authority under the laws of the United States, the laws of the state, and relevant ordinances of the town. The members of said authority shall be selected in accordance with applicable provisions of state law. Persons appointed to the housing authority shall hold no other office in the service of the town.

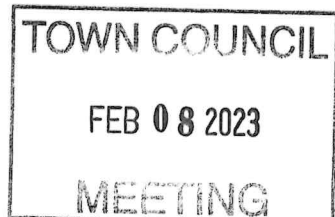
Composition

4 members, 2-year terms. *must be a tenant of the Benjamin Church Manor. *

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Seat 3				1/1/2025		Vacant
Tenant Position	Linda	Heroux	1014 Hope Street	1/1/2024	1/1/2022	Active
Seat 2	Richard	Hunter	1014 Hope Street, Apt E6	1/1/2024	1/1/2022	Active
Seat 1	Donald	Luminello	1014 Hope Street, Apt G4	1/1/2025	1/19/2023	Active

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1A

Cathy A. Keighley
1014 Hope St. Apt L9
Bristol, RI 02809
401-297-6410

Melissa Cordeiro

Town Clerk
10 Court Street
Bristol, RI 02809

January 3, 2023

Dear Ms. Cordeiro,

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 JAN -9 AM 9:08

I am writing to express my interest for the open position of Resident Commissioner located at Benjamin Church Manor. I have spoken with Ms. Panza and understand what this position entails.

As a resident of the Bristol Housing community myself with 40+ years working in a confidential (HIPPA) Senior/geriatric setting I feel I would be a good fit for this position.

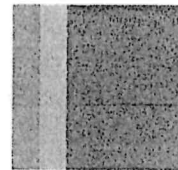
References furnished upon request.

Thank you for your consideration.


Cathy A. Keighley

TOWN COUNCIL
FEB 08 2023
MEETING

Paula J Ferreira
1014 Hope Street, Apt X3, Bristol, RI 02809
Telephone 401-290-7069 Email ferreirapc@verizon.net



1B

January 9, 2023

Honorary Bristol Town Council members
10 Court Street
Bristol, RI 02809

Dear Honorary Bristol Town Council members,

My name is Paula J Ferreira and I reside at Benjamin Church Manor. I am interested in serving on the Resident Advisory Board for the Bristol Hosing Authority.

I am 67 years old and have been wheelchair bound for 23 years. I live alone and independently, with no ongoing assistance. I am very resourceful in fulfilling my daily needs.

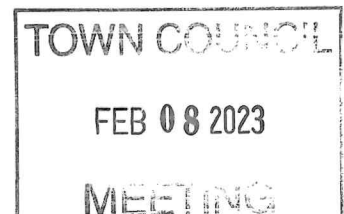
I feel that I could bring a different perspective to the Board, representing the handicap community. I also have some knowledge in residential construction, as my husband and I built our own home along with his uncle, who worked in residential construction.

I also had 40 years of employment with Bank of America where I held various positions, the most recent being Vice President of Bank Operations.

Thank you in advance for your consideration. You may contact me using the information provided above.

Sincerely,


Paula J Ferreira





Town of Bristol

Board Book Report



Police Pension Fund Board of Trustees

Basic Information

Type

Board

Status

Enabled

Visibility

Public

Creating Authority

Composition

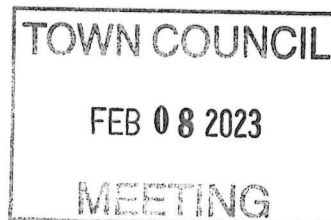
5 members (4 appointed by Council (1 designated by Police Union)

3-year terms; and Treasurer)

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member				4/1/2025		Vacant
Member	Raymond	Falcoa	55 Brooks Farm Drive	4/1/2024	4/1/2021	Active
Treasurer	Sara	Hassell	116 Fairway Drive	Life Term	8/18/2022	Active
Member	Jeffrey	Hirsh	43 Bagy Wrinkle Cove	4/1/2023	4/1/2020	Active
Police Union	Det. Keith	Martin		Life Term	6/14/2014	Active

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Kevin W Manuel

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2A

Status

Name Kevin W Manuel
Application Date 1/12/2023
Expiration Date 1/12/2025
Board Member Kevin W Manuel
Status

Board (Rank)	Vacancies	Status
Board of Tenants' Affairs (1)	2	Pending
Coastal Resources Management Council (CRMC) Representative (2)	1	Pending
Police Pension Fund Board of Trustees (3)	1	Pending

Basic Information

Name
Kevin W Manuel

Resume File
[View / Download](#)

I would like to be appointed to the position because:
To Chairman Calouro & the Members of the Town Council,

I recently moved home to Bristol after living out of state for the past seven (7) years and am looking to re-engage with our community through an appointment to a Town Board or Commission. During my time out of state I was fortunate to be appointed to the Arlington, VA County Commission on Parks & Recreation, serve as a liaison to the County Long-Range Planning Board and was an active member of the Aurora Highlands Civic Association. I am hoping to continue serving as a civic volunteer and hope to make positive impact on my hometown now that I have returned.

While I have identified specific vacancies above, please note that I am open to being considered for most/any vacancies that the Town Council is currently looking to fill, and believe my background and experience could prove beneficial to a variety of initiatives

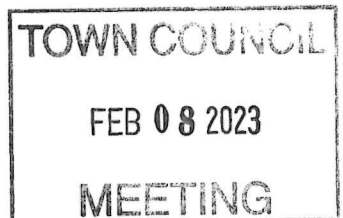
Contact Information

Address
19 Peckham Place
Bristol, RI 02809

Resident
Yes

Phone
4012055090

Email



kevinwmanuel@gmail.com

Occupation

City Employee

No

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Kevin W. Manuel

Bristol, RI | Tel: 401.205.5090 | Email: kevinwmanuel@gmail.com | www.linkedin.com/in/kevinmanuel/

PROFESSIONAL EXPERIENCE

Program Manager-Federal Government Purchasing Programs

MBA CSi, Inc. (U.S. Department of Transportation)

*Aug. 2022-Present
Washington, DC*

- Responsible for administrative and supervisory work in support of government purchasing programs and coordination of daily office operations.

Senior Program Manager- Federal Acquisition/Risk Management

SPA, Inc. (U.S. Department of Defense)

*Jan. 2019-Aug. 2022
Washington, DC*

- Provided direct administrative and program management support to an Undersecretary of Defense and Senior Department Leadership across government acquisition and purchasing offices.
- Responsible for the operational management of multiple contractor support teams tasked with providing administrative and purchasing support, policy analysis, stakeholder engagement, and public affairs.
- Oversaw human resources activities for project teams to include organization & personnel development, recruitment, selection and onboarding of new team members, payroll approval, and risk management.
- Facilitated and attended working-group meetings with internal and external USG stakeholders to promote program initiatives and share relevant policy/regulatory updates and challenges/solutions.
- Prepared briefings, presentations, and informational white papers for senior leadership and external stakeholders in support of federal program management initiatives and special projects.
- Monitored, analyzed, and assessed the effects and impacts of existing or proposed legislative and regulatory changes that arose in connection to the Department and office responsibilities.
- Served as a primary point of contact for the Contracting Officer (CO), the Contracting Officer's Representative (COR), Directorate management, and the senior leadership team.
- Supported contract administration activities including negotiation and approval of subcontracts, teaming agreements, purchase orders, and department invoices.
- Worked with our internal finance department team to develop department, program, and project-specific budgets; worked to improve financial performance and implement strategies to reduce cost overruns.
- Supported public/industry engagement team by providing broad-based support including developing strategic communications plans/approaches, industry outreach, public partnership engagement, cost-strategy, and marketing material creation.

Project Manager - Enterprise Risk Management

Perspecta, Inc. (U.S. National Reconnaissance Office)

*Aug. 2016 – Jan. 2019
Chantilly, VA*

- Responsible for leading the implementation of the agencies' enterprise risk management (ERM) framework and advising senior agency leadership on potential risk management issues.
- Facilitated risk identification/assessment sessions, and the development of mitigation/remediation plans.
- Served as the primary liaison/team lead between program leadership and external stakeholders through each phase of the enterprise risk management process (analysis through mitigation/resolution).
- Supported the continuous evolution of the enterprise risk management framework, including foundational processes, policies, and internal controls (i.e., Standard Operating Procedures (SOPs), Statements of Work (SOW), and Teaming Agreements).
- Developed and implemented analytical solutions/tools to generate key data metrics and risk trends.
- Supported the business development team through the identification of potential business pursuits by analyzing market opportunities, requirements, and capabilities.
- Participated in the research, writing, editing, and formatting of proposal volumes and related documents, including RFI responses, template development, and past performance summarizations.

Sr. Management Analyst-Records Management*Dell Technologies, Inc. (U.S. Department of Defense)**Jul. 2015 – Aug. 2016**Newport, RI*

- Managed a team of four records management analysts responsible for the administration of enterprise change management and records maintenance.
- Responsible for managing department workflow, setting schedules and benchmarks, monitoring daily performance, resolving issues, and managing risks.
- Oversaw the implementation of records management best practices and procedures across the life cycle of systems/programs.
- Provided training to internal and external stakeholders to improve awareness of and compliance with the records and change management process.
- Served as recording secretary for all Program Management Leadership meetings; responsible for maintaining meeting minutes and executing directives.

Sr. Management Analyst-Records Management*Raytheon Technologies, Corp. (U.S. Department of Defense)**Feb. 2013 – Jul. 2015**Newport, RI*

- Led the coordination and administration of assigned records management activities for systems and equipment per contractual requirements.
- Reviewed and analyzed engineering change proposals and coordinated changes with internal and external stakeholders (PMO, finance, legal, manufacturing, and quality control).
- Supported the continuous development of enterprise and programmatic records management practices and evaluation of proposed process changes and tools.
- Responsible for the management of Division Records Database & Repository systems for records administration and maintenance.
- Served as recording secretary for Change Management Group, including organizing meetings, and maintaining meeting minutes and records for future review.

Congressional Intern*Office of U.S. Senator Jack Reed (RI)**May 2011 – Sep. 2011**Washington, DC***COMMUNITY INVOLVEMENT/ VOLUNTEERING**

- Arlington County Parks & Recreation Commission
- Aurora Highlands Civic Association
- American Cancer Society
- Roger Williams University Alumni Association

Commission Member
Association Member
CAN Ambassador
Chapter President, Washington, DC

EDUCATION

Master of Public Administration; State & Local Government*Johns Hopkins University***Master of Business Administration; Finance***Boston University***B.Sc. Management***Roger Williams University***PROFESSIONAL CERTIFICATIONS**

Project Management Professional (PMP)*In-Progress***Public Grant Writing***2020***State of RI Notary Public***2015*



Town of Bristol

Board Book Report



Assistant Harbor Master

Basic Information

Type

Commission

Status

Enabled

Visibility

Public

Creating Authority

Must apply with Harbor Master Directly

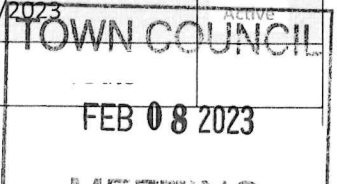
Sec. 8-9. - Qualifications and requirements of harbor department personnel (b)Assistant harbormasters and auxiliary harbormasters (1)All applicants for appointment to assistant harbormaster or auxiliary harbormaster shall be interviewed and evaluated by a screening board of superior officers who shall rate all applicants and shall list them in the numerical order of standing and then be presented to the town council for appointment based on this evaluation (2)A member must be a resident of the town and must never have been convicted of a crime involving moral turpitude (3)A member, at the member's expense, must successfully pass a physical examination (4)A member must be a high school graduate or its equivalent and shall be tested for educational background. (5)All members must attend and successfully complete training to the standards of the Rhode Island Harbormasters Academy.

Composition

1 year term. Must apply with Harbor Master Directly

Board Seats

First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Thomas	Guthlein	15 Elmwood Drive	1/1/2024	1/19/2023	Active
Alan	Leach	25 Pawtucket Avenue	1/1/2024	1/19/2023	Active
Charles	Lombardo	9 River Street	1/1/2024	1/19/2023	Active
Scott	Marino	131 Mulberry Road	1/1/2024	1/19/2023	Active
John	Motta	87 Perry Street	1/1/2024	1/19/2023	Active



First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Adam	Salinaro	120 Fales Road	1/1/2024	1/19/2023	Active
Louis	Frattarelli	12 Vernon Avenue	1/1/2024	1/19/2023	Active
David	Guertin	38 Constitution Street	1/1/2024	1/19/2023	Active
Daniel	Blount	136 Mt Hope Avenue, Apt 2F	1/1/2024	1/19/2023	Active
William	Teixeira	48 Walley Street	1/1/2024	1/19/2023	Active
Michael	Van Vleck	17 Stephen Drive	1/1/2024	1/19/2023	Active
Richard	Medeiros	8 Herzig Street	1/1/2024	1/19/2023	Active
Robert	Wardwell	28 Butterworth Avenue	1/1/2024	1/19/2023	Active
Robert	D'Angelo	14 Slocum Street	1/1/2024	1/19/2023	Active
Zachary	Rivers	29 Harrison Street	1/1/2024	1/19/2023	Active
Michael	Mackniak	10 King Philip Avenue	1/1/2024	1/19/2023	Active
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3A

Paul Labonte
22 Casey Drive
Bristol, RI 02809
labontepa@yahoo.com; 401-263-5517

2023 JAN -9 AM 10:52

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

January 8, 2023

Dear Harbor Master Marsili,

Enclosed please find a resume which outlines my professional work experience.

I am applying for the position of Assistant Harbor Master for the 2023 calendar year. I would like to be appointed to this position for three specific reasons:

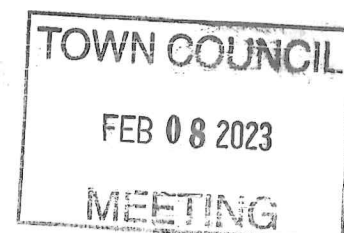
- I've been seeking an opportunity to serve our community
- I've always loved being in around boats and the water, and clearly this role will support that love
- I'm interested in advancing my skills and knowledge, specifically I hope to take advantage of the formal training opportunities while also learning by working alongside someone with the experience of the Harbor Master

I obtained my safe boater card from the Coast Guard Auxiliary in the early 2000's when I purchased my first boat, and then re-certified in about 2018 when my daughter went through the course to obtain her safe boater card.

Thank you for your time and I look forward to hearing from you.

Sincerely,

Paul Labonte



Paul D. Labonte
22 Casey Drive, Bristol, RI 02809
401-263-5517 labontepa@yahoo.com
<https://www.linkedin.com/in/paulabonte>

Technical skills

- SQL programming, Tableau
- Microsoft office suite (Excel, PowerPoint, Visio, Projects, etc.)

Southcoast Health - 2004 to Present

- Manager, Enterprise Informatics and Interoperability (2016 – present)
 - I lead three teams supporting all Interoperability (HL7 and sFTP, Epic Bridges) functions, customer facing SQL and Tableau based reporting and dashboards, and Enterprise data warehouse.
- Manager, Interoperability and Conversions (2014 – 2015)
 - Led the team that completed all electronic data conversions and rebuilt all interfaces as Southcoast Health moved from MEDITECH, Athena, and eClinicalWorks to Epic.
- Manager, Interfaces, Programming and Systems Development (2010-2014)
 - Managed a large team of 18 in their day to day activities. The team was comprised of 3 sub teams: MEDITECH programmers, Interoperability specialists, and Web development programmers.
- Manager, Ancillary Systems (2007-2010)
 - Led a team of 5 who supported the MEDITECH Radiology, Laboratory, and OR systems.
- Project Leader (2004 – 2007)
 - Provided front line support for Medical Staff Office, mainly focused on application support and gathering requirements for building required reports.

MEDITECH and Healthcare Automation (1998 – 2004)

- Support Analyst
 - I spent approximately 3 years at MEDITECH and 2 years at Healthcare Automation. I provided front line support to a customer base as the vendor representative. This included over the phone training, problem resolution, and working with programming and development staff to enhance and correct system functionality.



**Bristol Harbor Master
Office**

January 10, 2023

To: Bristol Town Council

From: 
Gregg Marsili
Bristol Harbormaster

I have interviewed Paul Labonte for appointment as an Assistant Harbormaster. Paul has a lot of experience as a boater and has basic first aid and CPR certifications. I recommend him for appointment as an Assistant Harbormaster.

2023 JAN 10 PM 1:25

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Gregg Marsili Harbor Master 10 Court Street, Bristol RI 02809 401-253-1700 gmarsili@bristolri.gov

TOWN COUNCIL MEETING- WEDNESDAY, JANUARY 18, 2023

The council met on Wednesday, January 18, 2023, and called to order at 6:33 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
Vice-Chairwoman, Mary Parella,
Councilman, Antonio "Tony" Teixeira
Councilman, Timothy Sweeney
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
Town Sergeant, Archie Martins

Absent: Town Solicitor, Michael Ursillo, Esq.

6:30PM - Public Service Appointments

1. North & East Burial Grounds Commission (1 auxiliary term to expire December 2028)

a. Joshua Jacob Cabral, 192 Wood Street, interest/appointment

The Council heard from Mr. Joshua Cabral who expressed his interest in becoming a member of the North & East Burial Grounds Commission. Discussions ensued between members of the Council and Mr. Cabral pertaining to Mr. Cabral's qualifications and experiences. Mr. Cabral also stated why he would consider himself to be a good fit for the position.

Teixeira/ Parella/- Voted unanimously to appoint Joshua Cabral to the North & East Burial Grounds Commission as the auxiliary member with a term set to expire in December 2028.

Council Meeting Recess from 6:41 PM until 7:00 PM.

7:00PM - REGULAR ORDER OF COUNCIL BUSINESS

Citation

Kickemuit Girls Soccer Team

Chairman Calouro presented the following citation:

"In recognition of their achievement as Eastern Division State Champions, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, on behalf of all the citizens of the Town extend sincerest best wishes upon the completion of an extremely successful season and offer the collective congratulations, praise, and admiration of a Town greatly honored by your accomplishment."

In witness whereof, we have hereunto set our hands and affixed the Seal of the Town of Bristol, this

18th Day of January 2023.

Members of the Kickemuit Girls Soccer team addressed the council and expressed their gratitude for the recognition and outlined the great efforts, sportsmanship, and dedication made in achieving the state championships.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira- Voted unanimously to approve the Consent Agenda as prepared and presented.

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting - December 21, 2022

A2. Executive Session Meeting- December 21, 2022 (sealed council only)

Sweeney/Teixeira-Voted unanimously to accept and approve the council meeting minutes and executive session minutes of December 21, 2022, as presented.

B. Public Hearings

C. Ordinances

C1. Ordinance #2022-18 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class D Liquor Licenses from 7-6) **(2nd reading)**

Teixeira/Parella-Voted unanimously to consider this action to constitute the Second Reading for

the adoption of Ordinance #2022-18. Advertise in the local newspaper

- C2.** Ordinance #2023-01 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class BV Liquor Licenses from 33-32) **(1st reading)**

Teixeira/Sweeney-Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-01. Advertise in local newspaper.

- C3.** Ordinance #2023-02 - Chapter 16, Article V Stopping, Standing and Parking, Section 16-152 -Curb loading Zones (Thames Street) **(1st reading)**

Teixeira/Sweeney-Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-02. Advertise in local newspaper.

- C4.** Ordinance #~~2022~~ 2023-03 - Chapter 16, Article V Stopping Standing and Parking: Section 16-143, Parking Prohibited at all times (amend parking on Congregational Street) **(1st reading)**

Sweeney/Teixeira-Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-03. Advertise in local newspaper.

Prior to the vote taken, Clerk Cordeiro noted a correction to the proposed ordinance number from 2022-03 to 2023-03. Correction made.

D. Licensing Board - New Petitions

E. Licensing Board - Renewals

- E1.** Kenneth Souza, Allsport Collectibles, 576 Metacom Avenue (Unit 18) re Holiday Sales License Renewal

Teixeira/Parella-Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

F. Petitions - Other

F1. Amy Komeiga, 81 Oliver Street, re removal of Accessible Parking Space at 50 Monroe Avenue **(2nd reading)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

Teixeira/Parella- Voted unanimously to consider this action to be the second reading for the adoption of this request for an accessible parking space. Inform the Public Works Department.

G. Appointments

G1. Tree Warden (term to expire January 2024)

- a. Steve Saracino, 219A Queens River Road, interest/reappointment
- b. George Voutes, 17 Shore Road, interest/appointment
- c. recommendation for appointment - Town Administrator

Sweeney/Parella- Voted unanimously to re Steve Saracino to the Tree Warden with a term set to expire in January 2024.

G2. Assistant Harbormaster (term(s) to Expire January 2024)

- a. recommendation -Harbor Master
- b. Paul Labonte, 22 Casey Drive, interest/appointment with recommendation from Harbor Master

Sweeney/Ley-Voted unanimously to appoint the slate of nominees, subject to the conditions as stated in the Harbor Masters Recommendation, with the term to expire in January 2024; and to instruct the Clerk to set an interview to be held at the next council meeting or at the convenience of the parties and to continue this matter until such date has been determined.

G3. Auxiliary Harbormaster (term (s) to expire January 2024)

- a. recommendation - Harbormaster

Teixeira/Sweeney-Voted unanimously to appoint the slate of nominees, subject to the conditions as stated in the Harbor Masters Recommendation, with the term(s) to expire in January 2024

G4. CRMC Representative (term to expire January 2024)

- a. John Troiano III, 707 Hope Street, interest/reappointment
- b. George Voutes, 17 Shore Road, interest/appointment
- c. Kevin W. Manuel, 19 Peckham Place, interest/appointment

Teixeira/Parella-Voted unanimously to reappoint John Troiano to fill the term to expire in January 2024

Councilman Teixeira motioned to set up interviews with the interested parties. Motion was withdrawn.

G5. Special Constables, Private Investigators, Matrons & Retiree Officers (term(s) to expire January 2024)

- a. recommendation for appointment - Chief of Police

Teixeira/Sweeney-Voted unanimously to appoint the slate of nominees with the term to expire in January 2024; as recommended and to remove Janet Phillips from the list.

G6. Special Constables - Fire Police (term(s) to expire January 2024)

- a. recommendation 2023 appointments with 1 additional member-Fire Chief

Teixeira/Parella -Voted unanimously to appoint the slate of nominees, as recommended, with the term to expire in January 202

G7. Bristol Housing Authority (tenant position) (1 term to expire January 2028)

- a. Pasquale D'Alessio, 114 Hope Street Apt F9, interest/reappointment
- b. M. Candace Pansa, Executive Director, Bristol Housing Authority recommendation of Pasquale D'Alessio for reappointment
- c. Cathy A. Keighley, 1014 Hope Street Apt 19, interest/appointment

Sweeney/Teixeira-Voted unanimously to reappoint Pasquale D'Alessio to fill the term to expire January 2028

G8. Board of Tenant's Affairs (2 terms to expire January 2025)

- a. Donald F. Luminello Sr, 1014 Hope Street Apt G4, interest/reappointment
- b. Carol Pouliot, 1014 Hope Street Apt GA1, resignation
- c. Paula J. Ferreira, 1014 Hope Street AptX3, interest/appointment
- d. Kevin W. Manuel, 19 Peckham Place, interest/appointment

Sweeney/Teixeira- Voted unanimously to accept Carol Pouliot's resignation and to instruct the Clerk to send a letter of thanks for service.

Sweeney/Teixeira-Voted unanimously to reappoint Donald F. Luminello with a term to expire January 2025, and to instruct the Clerk to set a special meeting for interviews to be held at the convenience of the parties and to contact Cathy Keighley for consideration of interviewing for the open position.

Prior to the vote taken, Clerk Cordeiro noted that the position for the board of tenant's affairs required that the applicant be a tenant of the Benjamin Church manor, therefore eliminating Kevin Manuel as a potential candidate.

Councilman Teixeira recommended reaching out to Cathy Keighley, who applied for the tenant position on the Bristol Housing Authority, to ask if she would consider being interviewed for a position with the board of tenant's affairs.

G9. Bristol Prevention Coalition (term (s) to expire January 2025)

- a. Barbara Palumbo, Coordinator re proposed list of members for 2023-2025

Parella/Teixeira- Voted unanimously to appoint the interested parties based on the recommendation of the Chair

G10. Joint Finance Committee (terms to expire January 2025)

Sweeney/Teixeira- Voted unanimously to affirm the appointment of the Town Administrator and Council Chairman Calouro and to appoint Councilwoman Parella, Councilman Teixeira, Councilman Sweeney, and Councilman Ley to also serve on the Joint Finance Committee for the term to expire in January 2025

G11. Police Pension Board of Trustees (1 term to expire April 2025 currently vacant)

a. Kevin W. Manuel, 19 Peckham Place, interest/appointment

Sweeney/Ley- Voted unanimously to instruct the Clerk to set a special meeting for interviews to be held at the convenience of the parties and to continue this matter until that special meeting at a date to be determined.

H. Old Business

H1. Town Administrator Contente re Bristol Historical Flags annual update by Varnum Armory Museum

Sweeney/Ley- Voted unanimously to receive and place this matter on file.

Prior to the vote taken, Town Administrator Contente provided an update of the following flag status overview:

- Nathaniel Byfield flag - fully conserved, mounted, and on display
- "Babbitt Post 15" Civil War veteran flag - conserved, mounted and on display
- "Babbitt Post 15" Civil War veteran flag - conserved, mounted, in storage
- US Naval ensign from WW1 period - cleaned, no conservation needed, in storage
- 33-star Civil War period flag - awaiting conservation, in storage, conservation funding has been secured
- 6-8. Late 19th century US flags - In very poor condition, market value makes it not worth conserving them, all in storage

I. Other New Business Requiring Town Council Action

- 11.** David Scarpino, Chairman, Bristol Christmas Festival, re-appreciation of town support for the Grand Illumination and Christmas Festival events

Sweeney/Ley- Voted unanimously to receive and place this matter on file.

Prior to the vote taken, Dave Scarpino Chairman of the Bristol Christmas Festival addressed the Council. Mr. Scarpino thanked the council, town administrator, police department, fire department, department of public works, the harbormaster, and the school department for all of their support in hosting a successful event.

- 12.** Council Clerk Cordeiro Re: (Draft) Budget Workshop Schedule for Fiscal Year 2023-2024

Teixeira/Ley- Voted unanimously to approve the budget schedule with the amendment to change the March 23, 2023, date to March 27, 2023

Prior to the vote taken, discussions ensued regarding a date conflict with the Joint Finance Committee (JFC). It was recommended that to accommodate both the budget workshops and the JFC schedule, the meeting proposed to be held on Thursday, March 23, 2023, be moved to Monday, March 27, 2023. The council agreed by consensus.

- 13.** Director Williamson re request for Executive Session Pursuant to RIGL § 42-46-5(a)(5)- Sale of Real Property formerly known as the Oliver School-151 State Street **(continued from December 21, 2022)**

It is hereby noted for the record that discussion and action concerning this agenda item took place at the conclusion of the public agenda as found below.

Sweeney/Ley - Voted unanimously to convene in Executive Session pursuant to RIGL § 42-46-5(a)(5)- Sale of Real Property formerly known as the Oliver School-151 State Street at 7:44 PM.

Sweeney/Parella - Voted unanimously to resume the open session and seal the minutes of the Executive Session at 8:43 pm.

Chairman Calouro announced that a motion was made and voted on in Executive Session.

- I4.** Town Administrator Contente re request for Executive Session Pursuant to RIGL § 42-46-5(a)(1) personnel- Diane Williamson
It is hereby noted for the record that discussion and action concerning this agenda item took place at the conclusion of the public agenda as found below.

Sweeney/Ley - Voted unanimously to convene in Executive Session pursuant to RIGL § 42-46-5(a)(1) personnel- Diane Williamson at 7:44PM.

Sweeney/Parella - Voted unanimously to resume open session and seal the minutes of the Executive Session at 8:43 pm.

Prior to the vote taken, Clerk Cordeiro announced for the record that the person affected was notified in advance in writing.

- I5.** Councilman Sweeney re Resolution to modify Historic District Membership Composition (to appoint a second auxiliary member)

Sweeney/Ley- Voted unanimously to adopt this resolution, and to authorize the Clerk to send the same to Representative Susan Donovan and Senator Walter Felag.

Prior to the vote taken, discussions ensued regarding the need to add an additional auxiliary member to satisfy voids of members that would lead to a lack of a quorum. It was noted that an increase in membership would alleviate the inconvenience and setbacks of the housing projects.

J. Bills & Expenditures

- J1.** RFP# 997 - Reynolds School Renovations

Teixeira/Parella- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Westway Construction Inc., in the amount of \$3,480,000.00
- Martone Service Company, Inc., in the amount of \$4,388,535.00
- Maron Construction, Co., Inc., in the amount of \$3,347,000.00

Town Administrator Contente explained that due to the recent 25% increase trend in construction and supply cost, the project estimates came in at about \$1.9 million over budget. He explained that he was looking to scale back the original project and do his best to stay on track.

Councilman Teixeira asked the Administrator to take the reputation of the bid holders into consideration when determining an award.

J2. RFP# 998 - Stage and Sound - Bristol 4th of July Concert Series 2023

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and the Fourth of July Committee to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Treehouse Productions Management, Inc. in the amount of \$78,980
- Audio Solutions in the amount of \$41,400

J3. Treasurer Hassell re Transfer request from Tourism/Promotion to Christmas Festival

Teixeira/Sweeney - Voted unanimously to approve these budget transfers as proposed.

Prior to the vote taken, Treasurer Hassell explained that the transfer request was to satisfy the costs of additional police and dire detail related to the European Christmas Festival event that took place on December 10, 2022.

It was noted that this matter should be addressed at the next budget workshop. Town Administrator noted that the consideration for budget resources would also be dependent on the event debriefing.

K. Special Reports

L. Town Solicitor

Citizens Public Forum

Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) AA1. Commissioners of the Cemeteries Minutes, February 9, 2022
- (CA) AA2. Commissioners of the Cemeteries Minutes, April 13, 2022
- (CA) AA3. Commissioners of the Cemeteries Minutes, May 11, 2022
- (CA) AA4. Commissioners of the Cemeteries Minutes, June 8, 2022
- (CA) AA5. Commissioners of the Cemeteries Minutes, July 13, 2022
- (CA) AA6. Commissioners of the Cemeteries Minutes, September 14, 2022
- (CA) AA7. Commissioners of the Cemeteries Minutes, October 12, 2022
- (CA) AA8. Historic District Commission Minutes, October 24, 2022
- (CA) AA9. Historic District Commission Minutes, October 27, 2022
- (CA) AA10. Historic District Commission Minutes, November 3, 2022
- (CA) AA11. Historic District Commission Minutes, December 1, 2022
- (CA) AA12. Rogers Free Library Board of Trustees Meeting Minutes, November 17, 2022
- (CA) AA13. Conservation Commission Minutes, November 21, 2022
- (CA) AA14. Harbor Commission Meeting Minutes, December 5, 2022
- (CA) AA15. Bristol Fire Department Board of Engineers Meeting Minutes, January 3, 2023

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

- (CA) BB1. Tax Assessor DiMeo re Recommended Abatements & Additions - January 11, 2023

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) CC1. Town Treasurer Hassell- re Revenue and Expenditure Statement – January 10, 2023

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) FF1. Town of Exeter Resolution No 2023-02 - A Resolution Urging Rejection of Changes to the Rhode Island Enabling Act as Proposed by the Rhode Island House of Representatives Land Use Commission Dated November 10, 2022

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. Bid Tabulation - Bid# 996 - Land Evidence/Records Management System

(CA) GG2. Town Clerk Cordeiro - re Thank you letter to David Swanson for serving on the Rogers Free Library Board of Trustees

(CA) GG3. Bristol Christmas Festival Committee Bylaws - (Final Version)

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

(CA) HH1. CRMC Public Notice for Proposed Rule-Making and Public Hearing

(CA) HH2. Historic District Commission Meeting, January 5, 2023

(CA) HH3. Board of Tax Assessment Review Meeting, January 9, 2023

(CA) HH4. Commissioner of Cemeteries North & East Burial Grounds Meeting January 11, 2023

- (CA) HH5. Harbor Commission Agenda Meeting January 9, 2023
- (CA) HH6. Planning Board Meeting, January 12, 2023
- (CA) HH7. Conservation Commission Meeting, January 17, 2023
- (CA) HH8. Bristol Housing Authority Meeting, January 12, 2023
- (CA) HH9. January 2023 Meeting Calendar
- (CA) HH10. Bristol County Water Authority Notice of Public Hearing, January 26, 2023
- (CA) HH11. Conservation Commission Meeting, January 17, 2023
- (CA) HH12. Bristol County Water Authority Personnel/Compensation Committee Meeting, January 18, 2023

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) II1. Joao Costa, 14 Foxhill Avenue, claim for damages to vehicle
- (CA) II2. Paul Lawrence, 15 Bay Street, claim for damages to boat

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

- (CA) JJ1. Late item E1 - Junk and Secondhand License - Grasmere, 6 Franklin Street

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

There being no further business, upon a motion by Councilman Sweeney, seconded by Vice Chairwoman Parella, and voted unanimously, the Chairman declared this meeting to be adjourned at 8:44 pm.

Melissa Cordeiro, Town Clerk

2nd Reading

LEGAL NOTICE

TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2023- 01AN ORDINANCE IN AMENDMENT TO
CHAPTER 17
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 17 of the Town Code be amended as follows.

CHAPTER 17 — OFFENSES AND MISCELLANEOUS PROVISIONS
* * *ARTICLE II — ALCOHOLIC BEVERAGES ESTABLISHMENTS
* * *

Sec. 17-82. - Number of licenses.

Alcoholic beverage licenses within the town shall be limited in quantity as follows:

* * *

(4) For B-V, there shall be a maximum of ~~33~~ 32 licenses;

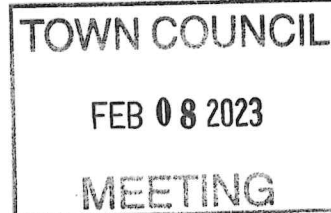
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This ordinance shall take effect upon its passage.

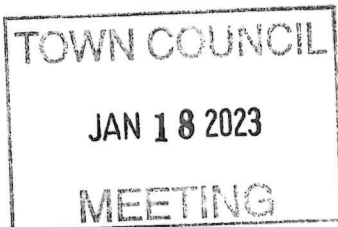
The Town Council will be in session in the Town Hall, Council Chambers, on February 8, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

January 26, 2023



- C2.** Ordinance #2023-01 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class BV Liquor Licenses from 33-32) **(1st reading)**



Sweeney/Teixeira -Voted unanimously to consider this action to constitute the First Reading of Ordinance #2023-01. Advertise in local newspaper.

LEGAL NOTICE

TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2023- 01

AN ORDINANCE IN AMENDMENT TO CHAPTER 17 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 17 of the Town Code be amended as follows.

CHAPTER 17 — OFFENSES AND MISCELLANEOUS PROVISIONS

* * *

ARTICLE II — ALCOHOLIC BEVERAGES ESTABLISHMENTS

* * *

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* * *

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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

January 26, 2023

LEGAL NOTICE

TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2023-02

AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 16 of the Town Code be amended as follows.

CHAPTER 16 — MOTOR VEHICLES AND TRAFFIC
* * *

ARTICLE V — STOPPING, STANDING AND PARKING
* * *

Sec. 16-152. Curb loading zones.

* * *

(c) The following curb loading zones are hereby established:

* * *

(3) Charles Street, north side, one space adjacent to the business located at 186 Wood Street, between the hours of 6:30 a.m. and 6:30 p.m.

* * *

(4) Thames Street, east side, one space adjacent to the business located at 468 Thames Street, between the hours of 9:00 a.m. and 5:00 p.m., except weekends and holidays.

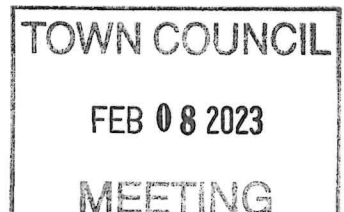
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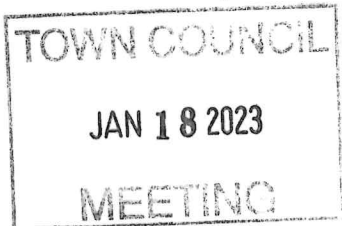
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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

January 26, 2023



- C3.** Ordinance #2023-02 - Chapter 16, Article V Stopping, Standing and Parking, Section 16-152 -Curb loading Zones (Thames Street) **(1st reading)**



Teixeira/Sweeney -Voted
unanimously to consider this
action to constitute the First
Reading of Ordinance #2023-02.
Advertise in local newspaper.

LEGAL NOTICE

TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2023-02

AN ORDINANCE IN AMENDMENT TO CHAPTER 16 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 16 of the Town Code be amended as follows.

CHAPTER 16 — MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE V — STOPPING, STANDING AND PARKING

* * *

Sec. 16-152. Curb loading zones.

* * *

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* * *

(4) Thames Street, east side, one space adjacent to the business located at 468 Thames Street, between the hours of 9:00 a.m. and 5:00 p.m., except week-ends and holidays.

* * *

This ordinance shall take effect upon its passage

The Town Council will be in session in the Town Hall, Council Chambers, on February 8, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

January 26, 2023

2nd Reading

LEGAL NOTICE

TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2023-03AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 16 of the Town Code be amended as follows.

CHAPTER 16 — MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE V — STOPPING, STANDING AND PARKING

* * *

Sec. 16-143. Parking prohibited at all times.

* * *

Congregational Street, north side, from a point 35 feet east of utility pole #2 to a point 46 feet west of said utility pole.

* * *

Congregational Street, north side, one space across from the driveway of 38 Congregational Street.

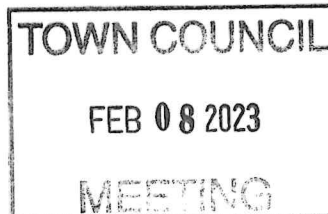
* * *

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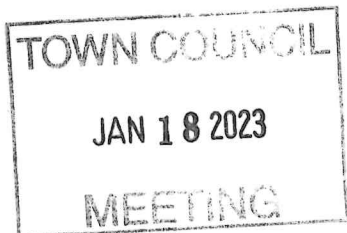
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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

January 26, 2023



- C4.** Ordinance #2023-03 - Chapter 16, Article V Stopping Standing and Parking: Section 16-143, Parking Prohibited at all times (amend parking on Congregational Street) **(1st reading)**



Sweeney/Teixeira -Voted
unanimously to consider this
action to constitute the First
Reading of Ordinance #2023-03.
Advertise in local newspaper.

LEGAL NOTICE

TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2023-03

AN ORDINANCE IN AMENDMENT TO CHAPTER 16 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 16 of the Town Code be amended as follows.

CHAPTER 16 — MOTOR VEHICLES AND TRAFFIC * * *

ARTICLE V — STOPPING, STANDING AND PARKING * * *

Sec. 16-143. Parking prohibited at all times.
* * *

Congregational Street, north side, from a point 35 feet east of utility pole #2 to a point 46 feet west of said utility pole.
* * *

Congregational Street, north side, one space across from the driveway of 38 Congregational Street.
* * *

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on February 8, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

January 26, 2023



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
Expires: July 1, 2023

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT: The Cup Defenders Association

ADDRESS: 230 Wood St.

NAME OF APPLICANT: Steve Cavalieri

HOURS OF OPERATION: 8AM - 10PM

2023 JAN 17 PM 12:49

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

- ☒ Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)
- ☒ Sketch of proposed location for entertainment

Please attend the Council

Meeting on

FEB 8, 2023

Petition must be returned by

JAN 25, 2023

Petition mailed on

*SIGNATURE: Steve Cavalieri

NAME: Steve Cavalieri

ADDRESS: 415 Congregational St.

TOWN: Bristol

DATE OF BIRTH: _____

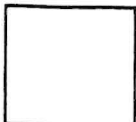
BUSINESS TELEPHONE #: 401-253-9857

HOME TELEPHONE #: 774-365-4336

Date Received: _____

EMAIL: 536 2284 @ gmail.com

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TOWN COUNCIL

FEB 08 2023

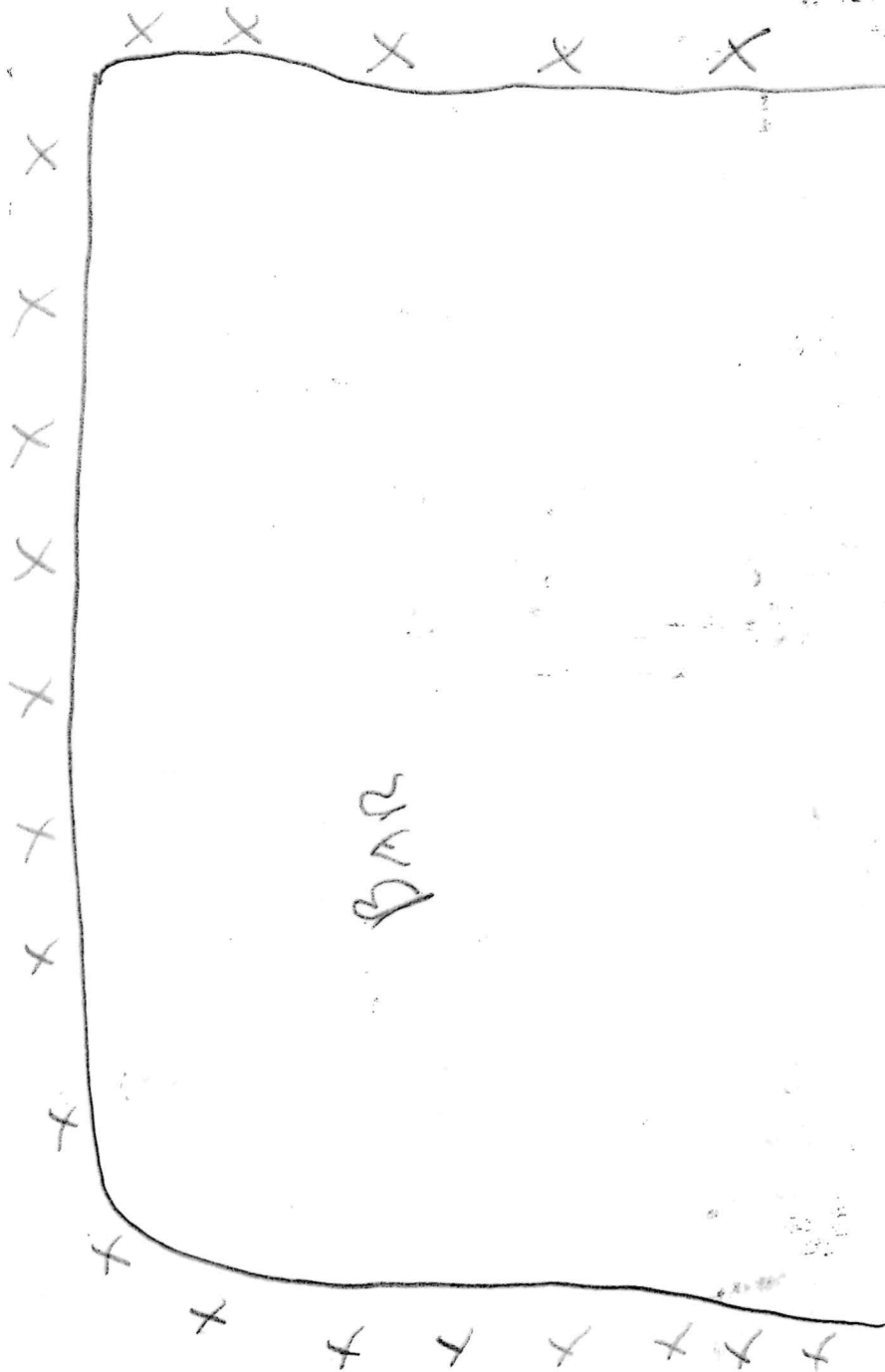
MEETING

ENTRANCE
RESTROOMS AND HALL
AND KITCHEN

exit

BAND AREA

SEATING AREA



exit

exit



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolr.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: January 8th, 2023

RE: Steve Cavalieri, The Cup Defenders Association,
230 Wood Street - request for Dancing and
Entertainment License

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on February 8, 2023.

All items for this docket must be received in the Clerks office before 12:00 noon on February 1, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



**Bristol Fire
Department**

D1A

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 18, 2023
Re: License Recommendation, February 8 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Dancing & Entertainment

Steve Cavalieri for The Cup Defenders Association

230 Wood St.

Hours of Operation 0800-2200

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
TH
Wth
STEVEN CONTENTE
Town Administrator





Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

D1B



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 01/08/2023

PETITION DESCRIPTION:

Steve Cavalieri, The Cup Defenders Association, 230 Wood St.- request for Dancing and Entertainment License

PERSON/S FILING PETITION: Steve Cavalieri

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☐ APPROVED
☒ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

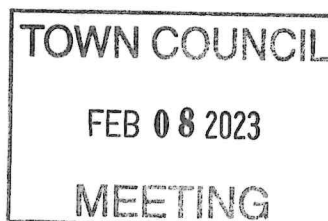
2023 FEB - 1 PM 4:16
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

Steve Cavalieri from Cup Defenders is requesting a Dance and Entertainment license from 8am until 10pm. I spoke to Mr. Cavalieri regarding his request. Mr. Cavalieri informed me that he is requesting this license for Saturdays only from 8am until 10pm and he will adhere to the town's noise ordinance. A review has been conducted for noise complaints for this establishment. four loud noise complaints have been filed for this establishment during the past three years. If approved by the Town Council, I recommend a 6-month review be conducted to ensure that we do not have an increase in noise complaints.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 02-01-2023



Concun
Stm
Intents
STEVEN CONTENTE
Town Administrator



LICENSE REQUEST: **ONE-DAY** DANCING
& ENTERTAINMENT LICENSE (NON-PROFIT)

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

ONE-DAY SUNDAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

FOR:

Bristol Police Department

ADDRESS:

395 Metacom Ave

APPLICANT:

Sgt Ricardo Mourato

TYPE OF ENTERTAINMENT:

Community Night Out 2nd Annual

DATE OF EVENT:

August 16th (Rain day 70)
8/22/23

TIME OF EVENT:

5pm - 8pm

2023 JAN 17 PM 2:19

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

- ☒ One Day Dancing & Entertainment License (Non-Profit) Petition
☒ Sketch of proposed location for entertainment

Please attend the Council
Meeting on

*SIGNATURE:

Ricardo Mourato

NAME:

Ricardo Mourato

ADDRESS:

395 Metacom Ave

TOWN:

Bristol, RI 02809

DATE OF BIRTH:

Mailed:

BUSINESS TELEPHONE #:

253-6900

HOME TELEPHONE #:

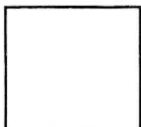
749-1751

Date Received:

EMAIL:

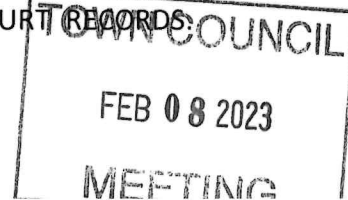
rmourato@bristolri.gov

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolr.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: January 17th, 2023

RE: Bristol Police Department re Request for One-Day
Dancing and Entertainment License for 2nd Annual
Community Night Out on the Bristol Town Common -
August 16th from 5PM - 8PM rain date August 22nd

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on February 8, 2023.

All items for this docket must be received in the Clerks office before 12:00 noon on February 1, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



Bristol Fire
Department

DZA

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 18, 2023
Re: License Recommendation, February 8 Council Meeting

2023 JAN 20 PM 3:18

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One-Day Dancing & Entertainment
Sgt. Ricardo Mourato for Bristol Police Dept.
Community Night Out
August 16, 2023 (Rain date August 22, 2023)

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated January 17, 2023, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
thmt
STEVEN CONTENTE
Town Administrator

TOWN COUNCIL
FEB 08 2023
MEETING



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

DAB



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 01/17/2023

PETITION DESCRIPTION:

Bristol Police Department request for one-day Dancing and Entertainment license for 2nd Annual Community Night Out on the Town Common August 16th from 5pm until 8pm rain date August 22nd.

PERSON/S FILING PETITION: Sergeant Ricardo Mourato

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 FEB - 1 PM 4:15

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

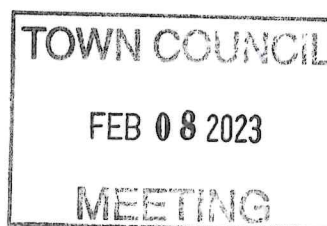
On behalf of the Bristol Police Department, Sergeant Mourato has submitted a request for a One Day Dance and Entertainment license for the purpose of holding a 2nd Annual Community Night Out even on the Town Common, August 16, 2023 5pm until 8pm with a rain date scheduled for August 22.

This event will be held to connect with neighbors as they come together to promote police-community partnerships and neighborhood camaraderie

After reviewing this petition, there is no known reason to deny the approval of this event and use of the Town Common, provided that all laws and ordinances governing this practice are followed.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 02-01-2023



Concun
Thm Intmt
STEVEN CONTENTE
Town Administrator



LICENSE REQUEST: **ONE-DAY DANCING
& ENTERTAINMENT LICENSE (NON-PROFIT)**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

FOR: Explore Bristol/British Cars in Bristol

ADDRESS: c/o Paul Burmeister, 99 State St, Bristol

APPLICANT: Paul Burmeister

TYPE OF ENTERTAINMENT: Live Band

DATE OF EVENT: June 9, 2023 TIME OF EVENT: 5:30 - 9:00 PM

☐ One Day Dancing & Entertainment License (Non-Profit) Petition
payable after Council approves license

☐ Sketch of proposed location for entertainment

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 JAN 18 PM 5:30

Please attend the Council
Meeting on

*SIGNATURE: Paul Burmeister
NAME: Paul Burmeister

Petition must be returned by

ADDRESS: 99 State St
TOWN: Bristol

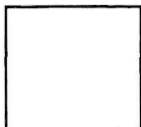
Mailed:

DATE OF BIRTH: _____
BUSINESS TELEPHONE #: 508-335-9800

Date Received: _____

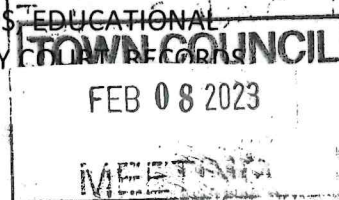
HOME TELEPHONE #: 508-335-9800
EMAIL: pburm@comcast.net

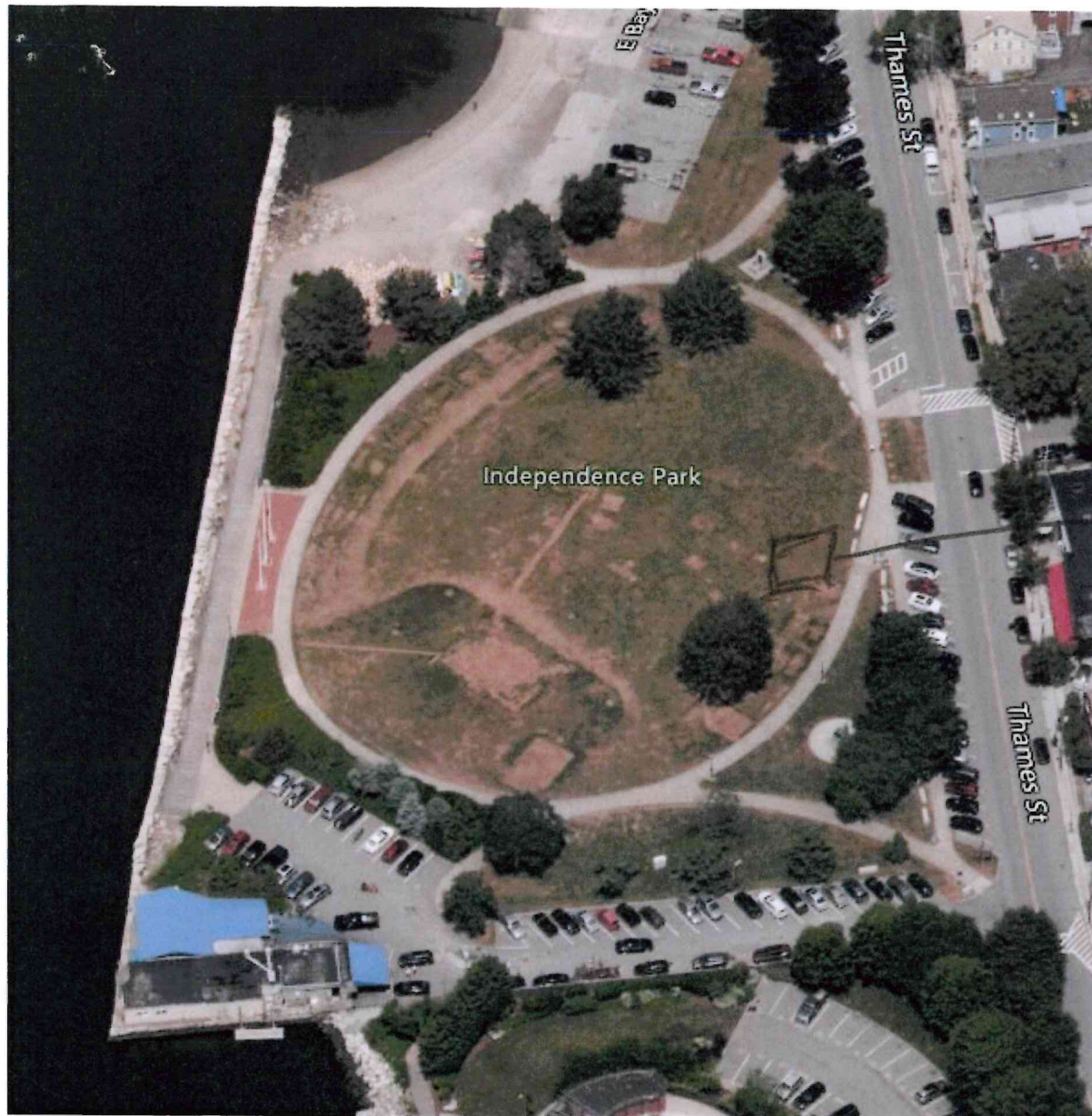
TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY OTHER RECORDS





Live
entertainment
(band)
in this
area



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolr.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: January 19, 2023

RE: Paul Burmeister, for Explore Bristol - Request for
One-Day Dancing and Entertainment License for Friday
Night Street Party" Event, June 9, 2023 from 5:30PM -
9:00PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on February 8, 2023.

All items for this docket must be received in the Clerks office before 12:00 noon on February 1, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



**Bristol Fire
Department**

D3A

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 20, 2023
Re: License Recommendation, February 8 Council Meeting

2023 JAN 20 AM 11:24

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One-Day Dancing & Entertainment

Paul Burmeister for Explore Bristol

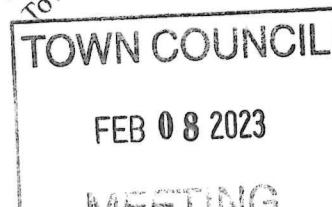
Friday Night Street Party for British Motor Cars

Independence Park

June 9, 2023 1730-2100

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated January 19, 2023, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
Stm Intuit
 STEVEN CONTENTE
 Town Administrator





Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

D3B



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 01/19/2023

PETITION DESCRIPTION:

Paul Burneister for Explore Birstol, British Motorcar show- request for one-day dancing and entertainment license for Friday Night Street Party Friday night, June 9, 2023 5:30pm to 9:00pm

PERSON/S FILING PETITION: Paul Burneister

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 FEB - 1 PM 4:15

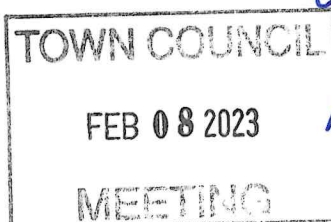
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

Sergeant Estrella and I have met with the committee members regarding this event. This is an annual event held at this location with no reported issues or complaints in previous years. After reviewing this request, I find no reason to deny the petitioner's request, provided that all guidelines set forth by the application and all Laws and Ordinances governing this practice are followed.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 01-30-2023



Concuy
Am
Intake
STEVEN CONTENTE
Town Administrator



MOBILE FOOD ESTABLISHMENT EVENT PERMIT

Valid only on event date indicated

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of
your Honorable Body to be granted a

Date Received:

TYPE OF EVENT

Explore Bristol / British Cars in Bristol

☒ PUBLIC EVENT

☐ PRIVATE EVENT

Street Address of Event:

Lower Field, Town Beach

☒ PUBLIC PROPERTY

☐ PRIVATE PROPERTY

*Amount of People Expected to Attend 400

*Public events that anticipate an assembly of 500 people or more, require a temporary Mass Gathering Permit and must be approved by the Town Council.

If this is a Temporary Mass Gathering Permit, you are required to attend the Council Meeting on:

Petition must be received 90 days in advance of the proposed event.

For office use only:

☐ Fee for permit \$300

☒ Fee for permit exempt (per sec 19-127)

☐ Administrative Event Permit

Number of Food Trucks

4

(In addition to the event permit, all food trucks in attendance must obtain a municipal MFE permit from the town)

Date of

Event:

6/10/2023

Time of

Event:

8:00 - 4:00

Paul Burmeister

Applicant Name (Print)

Paul Burmeister

Applicant Signature**

508-335-9800

Applicant Phone Number

Explore Bristol

Organization Name

2023 JAN 18 PM 5:32

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

REQUIRED DOCUMENTATION

☐ List of MFE trucks to be in attendance

☒ Diagram of location of MFE at event

**The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult with the Police Chief to determine the need for police coverage at the event.

***All event permits shall be issued on the condition that the organizer of the event must leave sufficient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.

TOWN COUNCIL

FEB 08 2023

MEETING

Town Beach
Parking lot

FT FT FT FT

Lower Field

Parks & Recreation Special Event Permit

Agreement By checking this box, I acknowledge that I have reviewed and agree to the facility rules and regulations listed above.

Date of Application: 1/9/2023

Contact Person First Name: Paul

Contact Person Last Name: Burmeister

Contact Email Address: pburm@comcast.net

Contact Phone Number: 15083359800

Contact Person Street Address: 99 State Street

Town: Bristol

State: RI

Zip Code: 02809

Organization Name: Explore Bristol

What is the purpose of the facility's use? British Cars in Bristol car show and festival

How many people will be in attending? 400

What facility or facilities are being requested? Please check all that apply.

Community Center:

Parks: ~~Independence Park~~

Town Beach and Sports Complex: Lower Multi Purpose Field + Pavilion

Town Common:

Parks & Recreation Special Event Permit

Date and Hours
Requested

Date: 6/9/23

Start Time: 7:00 PM

End Time: 12:00 AM

Day of the Week: Friday

Date: 6/10/23

Start Time: 12:00 AM

End Time: 6:00 PM

Day of the Week: Saturday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Date:

Start Time:

End Time:

Parks & Recreation Special Event Permit

Day of the Week: Sunday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Date:

Start Time:

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Day of the Week: Sunday

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Day of the Week: Sunday

Date:

Start Time:

End Time:

Parks & Recreation Special Event Permit

Day of the Week: Sunday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Business Structure

Residency
Documentation

Please Review and Sign

The information provided in this Special Event Permit is true and accurate to the best of my knowledge. I understand that all applications must be reviewed and approved by the Parks & Recreation Director prior to authorizing use of any space.

Signature: ☒

For Internal Use Only:

Additional Request
Notes:

Additional Director
Notes:

Parks & Recreation Special Event Permit

Departments Requiring
Consultation:

Facility Use Fee:

Facility Deposit:

Director Approval:

Approval Date:

Additional Request
Notes:

Director Notes:

Director Approval:

Approval Date:

No Fee

TK

1/9/2023



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolr.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: January 19, 2023

RE: Paul Burmeister, for Explore Bristol - Request for
Mobile Food Establishment Event Permit for British
Cars in Bristol Event on June 10, 2023 from 8:00AM -
4:00PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on February 8, 2023.

All items for this docket must be received in the Clerks office before 12:00 noon on February 1, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



Bristol Fire
Department

D4A

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 20, 2023
Re: License Recommendation, February 8 Council Meeting

2023 JAN 20 AM 11:24

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Mobile Food Establishment Food Permit

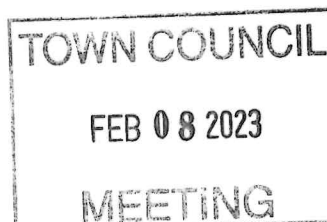
Paul Burmeister for Explore Bristol

British Motor Cars, Lower Field of Town Beach

June 10, 2023 0800-1600

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated January 19, 2023, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

STEVEN CONTENTE
Town Administrator





Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

D4B



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 01/19/2023

PETITION DESCRIPTION:

Paul Burneister for Explore Birstol-Request for Mobile Food Establishment Event Permit for British Motor car Event on June 10, 2023 from 0800am to 4:00pm.

PERSON/S FILING PETITION: Paul Burneister

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 FEB - 1 PM 4: 15

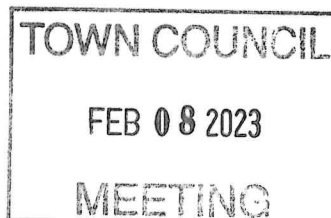
NOTES:

Paul Burneister for Explore Bristol is requesting a Mobile Food Truck permit for a British Car Show event scheduled for Saturday, June 10th, 2023, from 8am until 4pm. Mr. Burneister provided a location map for the event. The Explore Bristol Committee will ensure that all food trucks are licensed with the Town of Bristol, and they will provided a finalized list of all Food trucks participating in this event prior to June. I have been in contact with the committee members regarding this event.

After reviewing this petition, I find no reason to deny the petitioner's request for a Mobile Food Truck event permit, provided that all guidelines set forth by the application, including any insurance requirements, and all Laws and Ordinances governing this practice are followed.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 01-30-2023



Concun
St. Wozny
STEVEN CONTENTE
Town Administrator



LICENSE REQUEST: BV INTOXICATING BEVERAGE LICENSE
TRANSFER

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

Name of license holder: State Street Tavern LLC

DBA: Bar31

(NAME OF ESTABLISHMENT)

ADDRESS OF ESTABLISHMENT: 29 State Street Bristol RI 02809

Seller signature: Elsa L Ramirez Buyer signature: Andrew Breslin
Elsa Ramirez Andrew Breslin
Print name: State Street Tavern, LLC Print name: Pearl Holdings, LLC

Proposed Hours of Operation: 11 AM to 1 AM

**** PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

Fee for License Transfer: \$100 plus advertising costs.
(Annual Fee for License Renewal: \$1300 per year plus advertising costs). Also required is Victualling License: \$75/year (Payable after Council approves the license).

Please attend the Council Meeting on:

*SIGNATURE: Elsa L Ramirez
NAME: Elsa Ramirez

**PETITION MUST BE RETURNED BY
FRIDAY AT 4PM TWO WEEKS
PRIOR TO COUNCIL MEETING.**

ADDRESS: 29 State Street (PLEASE PRINT NAME OF BUYER)

TOWN: Bristol, RI 02809 (ADDRESS OF BUYER)

DATE OF BIRTH: _____

BUSINESS TELEPHONE #: 401 787-5807

HOME TELEPHONE #: _____

EMAIL: elserramirez1970@Gmail.com

Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

***BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT
RECORDS.**

TOWN COUNCIL

FEB 08 2023

MEETING

STATE OF RHODE ISLAND

BOARD OF LICENSE COMMISSIONERS
APPLICATION FOR LIQUOR LICENSETOWN OF BRISTOL
CITY OF BRISTOL
BRISTOL, RHODE ISLANDRETAILER CLASS: A__BH__BM__BT__BV^{xx}BVL__C__E__ED 2023 JAN 25 2:00 P.M.Business Structure: ☐ Corporation ☐ Partnership ☒ LLC ☐ Individual

Pearl Holdings, LLC

Name of Applicant/Corporation
TINKERS

D/B/A

29 State Street, Bristol, RI 02809

Address of Premise

Phone Number of Business

Email Address

State - Incorporated: Rhode Island Date of Incorporation: 2023

Name, Address, Telephone of all Officers/Members with percentage ownership:

Andrew Breslin	33 Meeker Road, Westport, CT 06880	(917) 335-1036	100
President/Member Name	Address	Phone	% Ownership
Edmond Woods	55 Constituion Street, Bristol, RI 02809		
Vice President/Member Name	Address	Phone	% Ownership
Andrew Breslin	33 Meeker Road, Westport, CT 06880		
Secretary/Member Name	Address	Phone	% Ownership
Andrw Breslin	33 Meeker Road, Westport, CT 06880		
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Andrew Breslin	33 Meeker Road, Westport, CT 06880	(917) 335-1036	100
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes__ No^{xx} Is Property Mortgaged? Yes__ No__ or Leased? Yes__ No__

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Danmor Realty, LLC 13 Bay Road, Warren, RI 02885 [Michael Mizrahi] 3 yr lease

Name Address Amount - Term

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes ☐ No ☒ If yes, explain:

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Is any other business to be carried on in Licensed Premises? Yes ☐ No ☒ If yes, explain:

2023 JAN 25 PM 3:01

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain: No

Is Applicant the owner or operator of any other business? If yes, explain:

State amount of capital invested in the business?

One Hundred Thirty Thousand and 00/100 dollars

Do you have now, or will you be installing, a draught system Yes ☐ No ☐

I hereby certify that the above statements are true to the best of my knowledge and belief:

Pearl Holdings LLC Signed by:

Andrew Breslin

1/25/2023

Applicant Signature Andrew Breslin sole owner

Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
 - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
 - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
 - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location _____ Name _____ Stock _____ Current Retail Class _____ Transfer of ownership ☒

State Street Tavern, LLC d/b/a Bar 31

Name of Transferor (applicant/old owner)

Bar31

d/b/a

29 State Street, Bristol, RI 02809

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any):

New Name (If any):

Pearl Holdings, LLC

If change of stockholders, list old and new stockholders:

Elsa Ramirez

Signature of Transferor (old owner)

Date

Elsa Ramirez / State Street Tavern, LLC

Signature of

Andrew Breslin

1/25/2023

Signature of Transferee (New Owner)

Date

Andrew Breslin / Pearl Holdings, LLC

TINKERS

Tommy Byrnes's Menu

APPETIZERS

Beef Stew

New England Chowder

ENTREES

Full Irish Breakfast

Shepherd's Pie

Bacon Burger

Rueben

Turkey Club

Chicken Pot Pie

SIDES

French Fries

Sweet Potato Fries

Wings

Calamari

Flat Bread

Desserts

Cheese Cake

Deep Dish Apple Pie

Carrot Cake

Tinkers

Seasonal Cocktails

Espresso Martini
Dark Espresso Martini
Irish Coffee
Martini
Chocolate Churro Martini

On Draft

Blue Moon, Belgian White Ale
Finback, Rolling in The Clouds, IPA
Whalers, RISE, Pale Ale
Sierra Nevada, Celebration, IPA
Whalers, Muse, IPA
Proclamation, Tendril, IPA

Bottled Beers

Bud Light
Michelob Ultra
Stella Artois
Modelo
Miller Lite
Coors Lite
Cornona Extra
Bounders Breakfast Stout
Spiked Seltzer (variety of flavors)
High Noon Spiked Seltzer (Variety of Flavors)

Red Wine (Glass & Bottle available)

Canyon Road, Merlot, CA
Conquista, Malbec, Arg
18 Criems, Pinot Noir, CA
Jose, Cabernet, CA
Pallazo della Torre, Veronese, IT
Smoked by Dona Paula, Red blend, Arg
14 Hands, Cabernet, WA
Louis Martini, Cabernet, CA

Edul wood

White Wine (Glass & Bottle available)

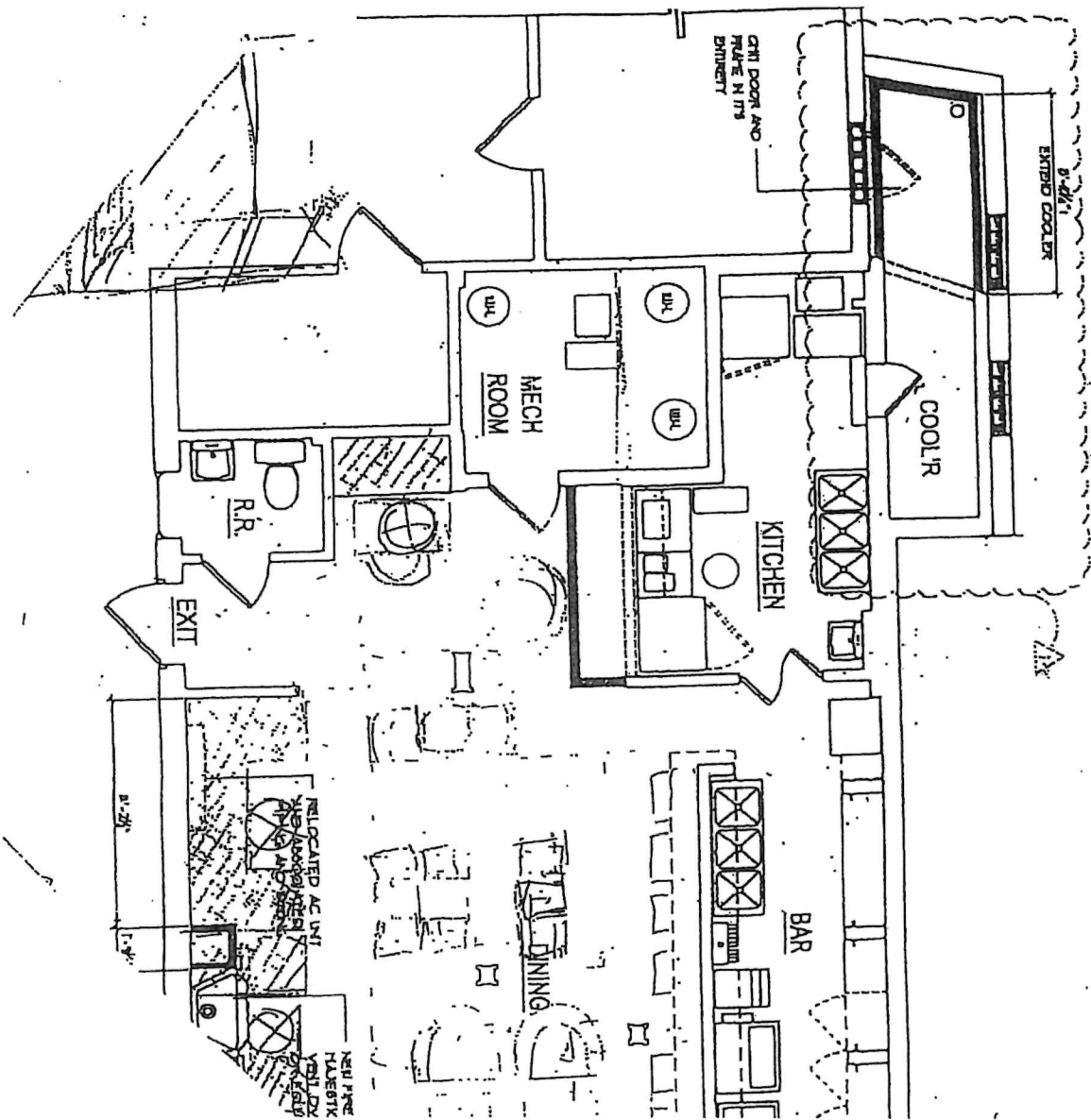
Elouan, Cardonnay, CA
Ecco Domani, Pinot Grigio, IT
Fetzer, Riesling, CA
Oyster Bay, Sauvignon Blanc, NZ
Camps de Provence, Rose, FR
La Marca, Prosecco, CO
William Hill, Chardonnay, CA
J. Chardonnay, CA
Bartenura, Moscata, IT

Non-Alcoholic Beverages

Coke, Diet Coke, Sprite, Ginger ale
Fiji Water
Sm Pellegrino
Lemonade, Juice, Red Bull, Milk
Coffee & Hot Tea
Espresso

Edna wood

Tinkers



SS

29 State Street, Bristol, RI

Edw Woody



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolr.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: January 26, 2023

RE: Elser Ramirez for State Street Tavern LLC, d/b/a
Bar 31, 29 State Street, request for Transfer of Class
BV Liquor License to Andrew Breslin for Pearl
Holdings, LLC d/b/a Tinkers (new ownership)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on February 8, 2023.

All items for this docket must be received in the Clerks office before 12:00 noon on February 1, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



Bristol Fire
Department

DSA

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 27, 2023
Re: License Recommendation, February 8 Council Meeting

2023 JAN 30 AM 9:59

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Transfer of Class BV Liquor License

Elser Ramirez for State St. Tavern LLC, d/b/a Bar 31 to

Andrew Breslin for Pearl Holdings LLC, d/b/a Tinkers

29 State Street

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concur
Steven Contente
STEVEN CONTENTE
Town Administrator

TOWN COUNCIL

FEB 08 2023

MEETING



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

DSB



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 02/01/2023

PETITION DESCRIPTION:

Elser Ramirez for State St. Tavern LLC, d/b/a Bar 31, 29 State St., request for transfer of class BV Liquor License to Andrew Breslin for Pearl Holdings, LLC d/b/a Tinkers (new ownership)

PERSON/S FILING PETITION: Elser Ramirez

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☐ APPROVED
☒ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW



2023 FEB -2 AM 10:52

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

I spoke to Attorney Alfred Rego regarding this petition. Andrew Breslin has retained Attorney Rego's services for this transfer. Mr. Rego informed me that he understands that during the 6-month review period, the establishment will have a closing time no later than 11pm and he may request a 12am closing time after the review period has expired. Mr. Rego also informed me that the owner does not have any plans of changing the bar seating area or service bar. After reviewing this petition, there is no known reason to deny the approval of this transfer, provided that all laws and ordinances governing this practice are followed.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 02-01-2023

Concun
Am Wozny
 STEVEN CONTENTE
 Town Administrator



Town of Bristol, Rhode Island

D5C

Department of Community Development

10 Court Street
Bristol, RI 02809
www.bristolri.us
401-253-7000

February 2, 2023

TO: Steven Contente, Town Administrator
FROM: Edward M. Tanner, Principal Planner / Zoning Officer *EMT*
RE: **Petition for Transfer of BV Liquor License and Victualling License**
Tinkers 29 State Street

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 FEB -2 PM 3:05

I have reviewed the above petitions and have no objections to the requests.

Thank you for the opportunity to comment.

Concur
Stm
Wt
STEVEN CONTENTE
Town Administrator

TOWN COUNCIL
FEB 08 2023
MEETING

Bristol Buffet, LLC
348 Adams Ln.
Warren, RI 02885-2111

November 18, 2022

Melissa Cordeiro, Town Clerk
Town of Bristol
10 Court Street
Bristol, RI 02809-2234

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2022 NOV 28 AM 8:21

Melissa Cordeiro:

Please take notice the property, Bristol Buffet, has been sold as of November 14, 2022 and will no longer utilize the liquor license.

Please feel free to contact me if further information is needed.

Regards,



Ben Luk
Bristol Buffet, LLC

TOWN COUNCIL
DEC 21 2022
MEETING



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

To: Honorable Town Council

From: Melissa Cordeiro
COUNCIL CLERK

Re: Chapter 17, Article II Alcoholic Beverages
Establishments, Section 17-82 - Number of Licenses

Date: January 31, 2023

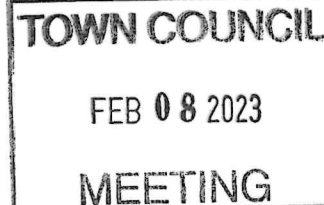
Please be advised that this office has been notified that Vatche Avedissian has submitted a letter to relinquish his Class B limited (Beer and Wine) liquor License for:

Classic Pizza
349 Metacom Ave

Mr. Avedissian will however continue to operate and sell food under his current victualling license.

Thank you for your attention on this matter.

Council Docket: 2-8-2023





PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requested of your
Honorable Body that:

Bristol Police- Request Use of Town Common for "Community Night Out" Event, August 16, 2023 (rain date August 22, 2023).

And

We respectfully request the use of the Town common, including the use of the gazebo for the DJ/ announcer, and the basketball courts for a "Cops VS Kids Basketball free throw contest.

The event will include free Police/Fire Equipment displays, music, a dunk tank, food, contests, games, treats, and more.

The Bristol Police Department also respectfully requests the Council's consideration for monetary support. The event will be free to the community and dependent on volunteers and sponsorships. And humbly request Council consideration for \$1000 to help support our community outreach event.

The event is to connect with your neighbors as they come together to promote police-community partnerships and neighborhood camaraderie.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 JAN 17 PM 2:19

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the

meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

SIGNATURE:

NAME:

ADDRESS:

TOWN:

BUSINESS TEL. NO.

RESIDENCE TEL. NO.

Ricardo Mourato

Ricardo Mourato

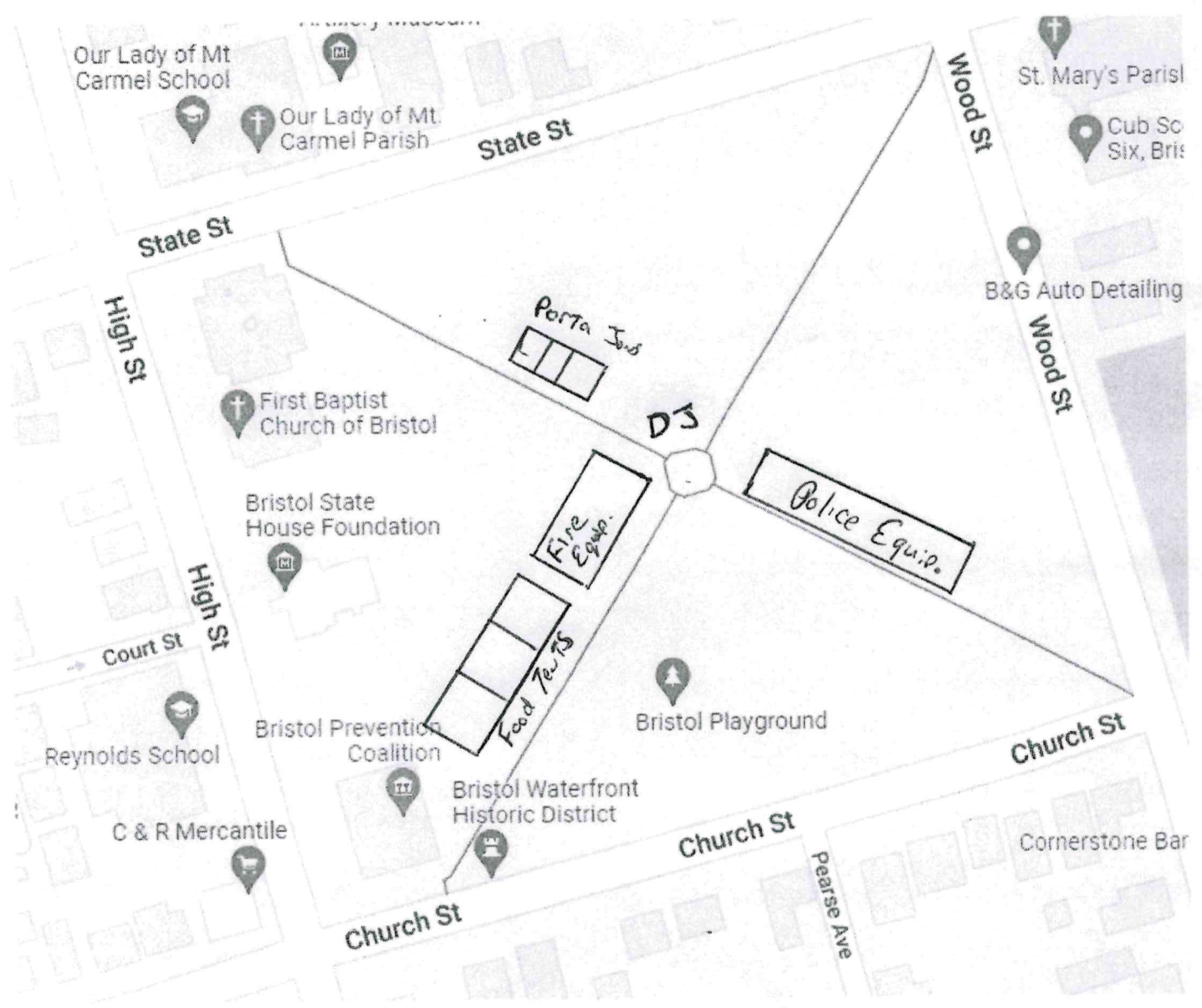
395 Metacom Ave

Bristol

253-6900

749

TOWN COUNCIL
FEB 08 2023
MEETING





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: January 17th, 2023

RE: Sgt Mourato, for Bristol Police Department -
Request Permission to use Town Common including
Gazebo and Basketball Courts for 2nd Annual Community
Night Out Event and requests Council Contribution,
August 16th from 5PM - 8PM (rain date August 22nd)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on February 8, 2023.

All items for this docket must be received in the Clerks office before 12:00 noon on February 1, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



Bristol Fire
Department

F1A

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 18, 2023
Re: Use Recommendation, February 8 Council Meeting

2023 JAN 20 PM 3:18

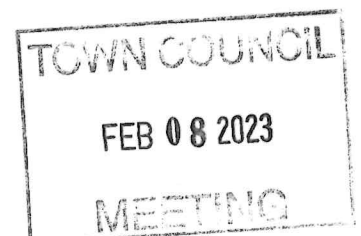
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the use request presented as follows:

1. Permission to use Town Common
Sgt. Ricardo Mourato for Bristol Police Dept.
Community Night Out
August 16, 2023 (Rain date August 22, 2023)

There is no objection to the granting of said use as described in the Town Clerk's memorandum dated January 17, 2023, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
Stm
Intents
STEVEN CONTENTE
Town Administrator





Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

F1B



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 01/17/2023

PETITION DESCRIPTION:

Sergeant Mourato for the Bristol Police Department request permission to use the Town Common including the Basketball courts for 2nd Annual Community Night Out event.

PERSON/S FILING PETITION: Sergeant Ricardo Mourato

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

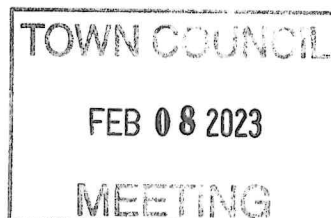
2023 FEB -1 PM 4:15
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

On behalf of the Bristol Police Department, Sergeant Mourato has submitted a request to use the Bristol Town Common, including the gazebo and basketball courts on August 16th, 2023, 5:00pm until 8:00pm for the purpose of holding a 2nd Annual Community Night Out event. This event will be held to connect with neighbors as they come together to promote police-community partnerships and neighborhood camaraderie. Rain date will be scheduled for August 22nd, 2023. After reviewing this petition, there is no known reason to deny the approval of this event and use of the Town Common, provided that all laws and ordinances governing this practice are followed.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 02-01-2023



concur
Stm
Intm
STEVEN CONTENTE
Town Administrator

Warren Rensehausen, CPRP
 Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
 Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

N. Diane Davis
KARL ANTONEVICH
NANCY HORNE
CRYSTAL PACHECO
MIKE CABRAL
DONALD SQUIRES
JOSEPH DEMELO

F1C

MEMORANDUM

To: Steven Contente
 Town Administrator

From: Warren Rensehausen, CPRP
 Director
 Bristol Parks and Recreation Department

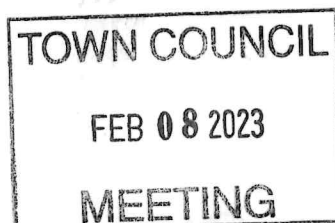
Date: February 1, 2023

Re: Annual Community Night Out Event Permit for Bristol Town Common August 16, 2023

2023 FEB -2 AM 10:51
 TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

The Department of Bristol Parks and Recreation supports event of the Community Night Out on the Town Common. We just ask the following;

- Food Truck Vendors have all permitting and licensing required by the Town of Bristol & the State of Rhode Island
- Event coordinators meet with the Director of Parks & Recreation prior to the event.



Concur
Stm Intmt
 STEVEN CONTENTE
 Town Administrator



Explore
BRISTOL
 BY LAND OR BY SEA

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND
 2023 JAN 18 PM 5:30

January 11, 2023

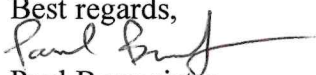
Bristol Town Office
 Attention: Melissa Cordeiro – Town Clerk
 Bristol Town Hall 10 Court Street
 Bristol, RI 02809

We hereby petition the Town of Bristol to grant a weekend Beer & Wine Event Permit in support of the Explore Bristol-sponsored British Motorcars in Bristol Friday Night Street Party to be held at Independence Park on Friday June 9, 2023. This Street Party will be held from 5:30 to 9:00 PM. A Police Department detail will be scheduled for this event. The beer and wine service will be located at the south end of Independence Park in a tented area. Beer and wine will not be allowed outside the confines of the Park. Lynne Turnbull of 195 Franklin, who holds a Class P license, will manage the beer and wine service.

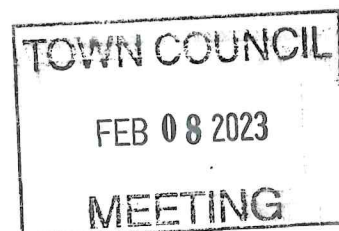
We will do two motorcar processions through downtown Bristol. Each procession will be about 40 cars each separated by about 15 minutes so as not to have backlog. The BPD Detail will lead the first group along Hope St downtown to Constitution St and to Thames to Independence Park. Then the BPD Detail will go back to Colt State Park and get the second group. Cars will line up on Asylum Road as in past years.

We request that Thames Street be closed for this event on Friday June 9 from 4 PM to 9:00 PM from Bradford north to the southern boundary of SS Dion Restaurant. We also request a permit for a band that will perform from 6 PM to 8:30 PM.

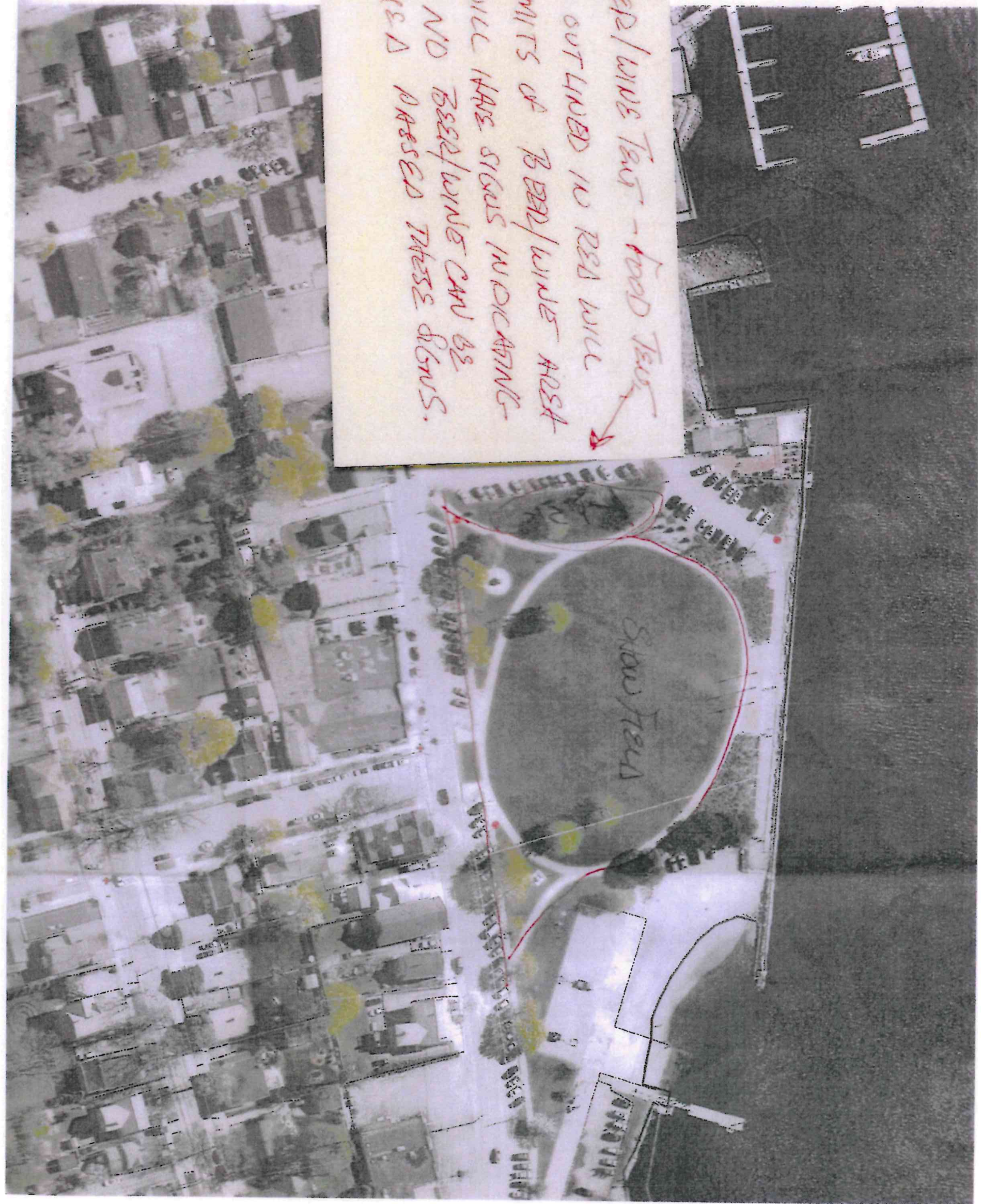
The motorcar show will be held on Saturday June 10 at the large southwest field at the Bristol Town Beach Complex. Show time will be from 8 AM to 5 PM. An online application has been submitted to Bristol Parks and Recreation for both Independence Park and the field at the Town Beach. We will NOT serve alcoholic beverages at the Town Beach show field. Food and non-alcoholic beverages will be served.

Best regards,

 Paul Burmeister
 British Motorcars in Bristol
 401 2432 4511

Cc: Chief Lynch, BPD
 Sarah Klein, Bristol Parks and Recreation



BEED/WIDE TAIL - food TAIL
AREA OUTLINED IN RED WILL
E LIMITS OF BEED/WIDE AREA
WE WILL HAVE SIGNS INDICATING
THAT NO BEED/WIDE CAN BE
MAINTAINED THESE SIGNS.



Parks & Recreation Special Event Permit

Agreement By checking this box, I acknowledge that I have reviewed and agree to the facility rules and regulations listed above.

Date of Application: 1/9/2023

Contact Person First Name: Paul

Contact Person Last Name: Burmeister

Contact Email Address: pburm@comcast.net

Contact Phone Number: 5083359800

Contact Person Street Address: 99 State Street

Town: Bristol

State: State

Zip Code: 02809

Organization Name: Explore Bristol

What is the purpose of the facility's use? British Cars in Bristol annual festival and car show

How many people will be in attending? 400

What facility or facilities are being requested?
Please check all that apply.

Community Center:

Parks: Independence Park

Town Beach and Sports Complex: Lower Multi Purpose Field

Town Common:

Parks & Recreation Special Event Permit

Date and Hours Requested

Date: 6/9/23

Start Time: 7:00 AM

End Time: 12:00 AM

Day of the Week: Friday

~~Date: 9/10/12~~

~~Start Time: 12:00 AM~~

~~End Time: 6:00 PM~~

~~Day of the Week: Saturday~~

Date:

Start Time:

End Time:

Day of the Week: Sunday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Date:

Start Time:

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Day of the Week: Sunday

Date:

Start Time:

End Time:

Parks & Recreation Special Event Permit

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Parks & Recreation Special Event Permit

Day of the Week: Sunday

Date:

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End Time:

Day of the Week: Sunday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Date:

Start Time:

End Time:

Day of the Week: Sunday

Business Structure

Residency
Documentation

Please Review and Sign

The information provided in this Special Event Permit is true and accurate to the best of my knowledge. I understand that all applications must be reviewed and approved by the Parks & Recreation Director prior to authorizing use of any space.

Signature: ☐

For Internal Use Only:

Additional Request Notes: Independence Park request is ONLY for Friday evening from 4:00 until 10:00. Application filed with RI DEM for Saturday parking as well. Bristol PD has participated in our organizational meeting.

Parks & Recreation Special Event Permit

Additional Director
Notes:

Departments Requiring
Consultation:

Facility Use Fee:

Facility Deposit:

Director Approval:

Approval Date:

Additional Request
Notes:

Director Notes:

No Fee

Director Approval:

TK

Approval Date:

1/9/23

* Must have any other permits required
by the Town Council, BPD, BFD ~~per~~
(beer + wine, traffic control)



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolr.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: January 19, 2023

RE: Paul Burmeister, for Explore Bristol, for British Motorcars in Bristol - Request for Permission to Use/Sell Alcoholic Beverages and Temporary Street Closure for "Friday Night Street Party" Event, June 9, 2023 from 4:00PM - 9:00PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on February 8, 2023.

All items for this docket must be received in the Clerks office before 12:00 noon on February 1, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



Bristol Fire
Department

F2A

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 20, 2023
Re: License Recommendation, February 8 Council Meeting

2023 JAN 20 AM 11:24

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Use/Sell Alcoholic Beverages & Temporary Street Closure

Paul Burmeister for Explore Bristol

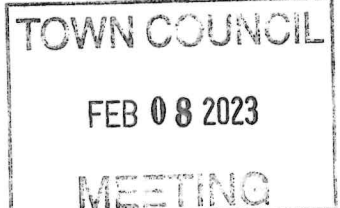
Friday Night Street Party for British Motor Cars

Independence Park

June 9, 2023 1600-2100

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated January 19, 2023, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
STEVEN CONTENTE
Town Administrator





Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

F2B



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 01/19/2023

PETITION DESCRIPTION:

Paul Burneister for Explore Birstol, British Motorcar show- request for permission to use/sell alcoholic beverages and temporary street closure for Friday Nigh Street Party event June 9, 2023 from 4:00pm to 9:00pm.

PERSON/S FILING PETITION: Paul Burneister

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 FEB - 1 PM 4:15

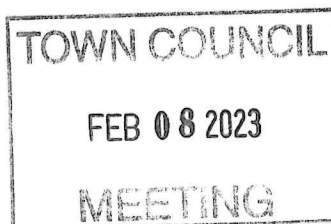
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

Sergeant Estrella and I have met with the committee members regarding this event. Beer and wine must be served in the designated area with proper signage posted. Alcohol servers must have an active Class P liquor license with TIPS certified servers. The Bristol Police Department has completed a traffic plan for this event. Road closure will be limited to the southbound lane between the South end of SS Dion to the entrance of Quitos restaurant. Detour/road closure signs will be posted. Department officers will be responsible for traffic and security for this event. After reviewing this request, I find no reason to deny the petitioner's request, provided that all guidelines set forth by the application, including any insurance requirements and all Laws and Ordinances governing this practice are followed.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 01-30-2023



Concun
STEVEN CONTENTE
Town Administrator

Warren Rensehausen, CPRP
 Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
 Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

N. Diane Davis
KARL ANTONEVICH
NANCY HORNE
CRYSTAL PACHECO
MIKE CABRAL
DONALD SQUIRES
JOSEPH DEMELO

FAC

MEMORANDUM

To: Steven Contente
 Town Administrator

From: Warren Rensehausen, CPRP
 Director
 Bristol Parks and Recreation Department

Date: February 1, 2023

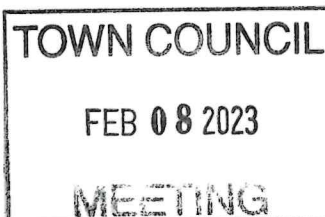
Re: British Motorcars Request to use/sell alcoholic beverages at Independence Park on 6/9/23

2023 FEB -2 AM 10:51

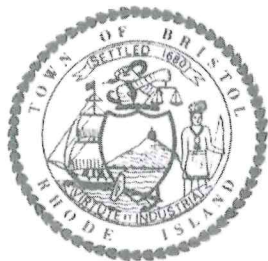
TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

The Department of Bristol Parks and Recreation supports event of the Community Night Out on the Town Common. We just ask the following;

- Food Truck Vendors have all permitting and licensing required by the Town of Bristol & the State of Rhode Island
- Event coordinators meet with the Director of Parks & Recreation prior to the event.
- That Event coordinators provide volunteers/staff to escort out any vehicles on park property to eliminate any possible damages.
- That the event coordinators be responsible for any damages to park property, including landscaping.



Concurred
 STEVEN CONTENTE
 Town Administrator



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
 Bristol, Rhode Island 02809
 Tel. 401-253-4100 Fax 401-254-1278

F2D

2023 FEB -2 AM 10:52

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: January 31, 2023

RE: Paul Burmeister, Explore Bristol, for British Motorcars in Bristol – Request for Permission to Use/Sell Alcoholic Beverages and Temporary Street Closure for "Friday Night Street Party" Event, June 9, 2023 from 4:00 PM – 9:00 PM

Mr. Administrator,

I have no objections or concerns with the granting of this petition. I would recommend that if approved the Honorable Town Council have the applicant coordinate with the Department of Public Works to assure that all recyclables are collected and disposed of properly.

Respectfully submitted,

Christopher J. Parella
 Director of Public Works

TOWN COUNCIL

FEB 08 2023

MEETING

Concurred
 STEVEN CONTENTE
 Town Administrator

FAE



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
www.bristolri.us
401-253-7000

February 2, 2023

TO: Steven Contente, Town Administrator
FROM: Edward M. Tanner, Principal Planner / Zoning Officer *EMT*
RE: **Petition for Alcohol Sales and Temporary Street Closure**
Explore Bristol, British Motorcars Event

2023 FEB -2 PM 3:05
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

I have reviewed the above petition and have no objection to the request.

Thank you for the opportunity to comment.

Steven Contente
STEVEN CONTENTE
Town Administrator

TOWN COUNCIL
FEB 08 2023
MEETING



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requested of your Honorable Body to be granted a

LICENSE TO MAINTAIN TOWN PROPERTY

I, LOUIS E FRATTARELLI JR owner of property located
at 2 HILLTOP ST, Assessor's Plat # 53 and
Lot # , hereby requests the Town Council grant me a license to maintain town
property. Below is a brief description and location of the property I wish to maintain.

VERNON ST THAT STOPS BEFORE my
PROPERTY. I WOULD LIKE TO MAINTAIN
THE ROAD THAT RUNS ALONG THE REST
OF my PROPERTY FOR THE REASONS OF
SAFETY ACCESS OF FIRE, POLICE, AND RESCUE
ALSO IN THE PROCESS OF PURCHASING LOT # 75
AND WOULD HAVE TO EXTEND VERNON ST TOGET TO IT.

*Please provide names and addresses of all abutting property owners.

*Please provide map of the area in question.

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2)
Fridays prior to the Town Council meeting to
appear on the docket of the
meeting for review and possible action. It is
Council policy that action may not be taken on
petitions unless recommendations, if necessary,
from appropriate departments are received
prior the Council meeting.

SIGNATURE: L E Frattarelli Jr

NAME: LOUIS E FRATTARELLI JR

ADDRESS: 2 HILLTOP ST

TOWN: BRISTOL RI 02809

BUSINESS

TEL. NO. BUSINESS 401-497-6180

DATE RECEIVED:

FEB 08 2023

☐

RESIDENCE TEL. NO. RESIDENCE

157-0075-000





Town of Bristol

Board Book Report

Board of Fire Engineers

Basic Information

Type

Board

Status

Enabled

Visibility

Public

Creating Authority

The board of fire engineers shall consist of the chief, deputy chief, three assistant chiefs, the captain of the rescue squad and the clerk of the board. Candidates to the board of fire engineers shall be elected annually to the board by the aforementioned companies.

Composition

1 year term

Board Seats

Position	First Name	Last Name	Calculated End Date	Actual Start Date	Status
Assistant	Barry	Carinha	3/1/2023	3/1/2022	Active
Deputy	Daniel	Cheatom	3/1/2023	3/1/2022	Active
Clerk	Louis	Mascola	3/1/2023	3/1/2022	Active
Assistant	John	Perry	3/1/2023	3/1/2022	Active
Assistant	Anthony	Sousa	3/1/2023	3/1/2022	Active
EMS Captain	Samuel	Turner	3/1/2023	3/1/2022	Active



**Bristol Fire
Department**

G1A

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 13, 2023
Re: Board of Engineers Recommendation, February 8 Council Meeting

2023 JAN 17 AM 8:41

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The new term for the Board of Fire Engineers begins February 1, 2023. All town fire companies have submitted their representative, which has been approved by the current Board of Engineers.

I am recommending the following members for promotion and appointment to Board of Engineers for the term February 1, 2023- January 31, 2024:

Deputy Chief- John Perry

Assistant Chief- Nelson Luis

Assistant Chief- Dennis Cabral

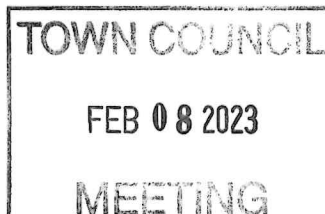
Assistant Chief- Adam Medeiros

Clerk- Louis Mascola

EMS Captain- Sam Turner

Please forward to the Town Council for their consideration.

concern
TH *Intake*
STEVEN CONTENTE
Town Administrator



**Bristol Fire Department
Board of Engineers Meeting
September 6, 2022**

G1B

**Call to order, Quorum Established, Attendance, Minutes & Agenda Approval,
Next Regular Business Meeting.**

The meeting was called to order by **Chief Michael DeMello** at 7:00 PM, a quorum was established. In attendance were **Deputy Chief Danny Cheatom, Assistant Chief Anthony Sousa, Assistant Chief Barry Carinha, Assistant Chief JP Perry, Captain Sam Turner, Division of EMS, Battalion Chief Vieira Training & Safety, Board Clerk Lou Mascola** recorded the minutes.

A motion and second to approve the minutes of the June 27, 2022 meeting, and the meeting agenda for this meeting, September 6, 2022 were unanimously approved by the board.

Next scheduled meeting is Monday October 3, 2022 @ 7:00 PM

Correspondence, Apparatus Reports, Station Requests and Issues, Board Reports

Agenda

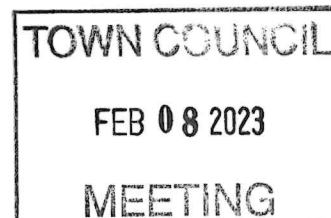
Correspondence

An invitation was received from the Swansea Fire Department to participate in their Annual Public Safety Day on Sunday, October 16, 2022. Engine 1 will be participating this year.

Board Reports

Deputy Chief Danny Cheatom

- ☐ Inquired about the progress with installing a gate in the rear of the Defiance Station.
- ☐ Asked about the ice machine location for the Defiance.
- ☐ There were no issues or requests this month.



Assistant Chief Anthony Sousa

- ☐ Discussed the threshold at the side door of the Ever Ready Station.
- ☐ Discussed the "key reader" for the rear door at the Ever Ready Station.
- ☐ There were no other issues or requests this month.

Assistant Chief Barry Carinha

- ☐ Reported that the ice machine at the Hydes Station needs to be either repaired or replaced.
- ☐ Reported that the gas meter he is assigned to, needs to be replaced.
- ☐ The list for turnout gear has been submitted to Chief DeMello.

Assistant Chief John Paul Perry

- ☐ Discussed with Chief DeMello the re-painting of the wall in the Apparatus Bay, and repairs to the Kitchen Floor.
- ☐ Reported the issue with the tower light on Truck 6.
- ☐ Announced that Ladder 1 will be out of service for repairs and service on September 12th.
- ☐ The Annual Ladder Test will be conducted on September 20th.

Battalion Chief James Vieira (Division of Safety & Training)

- ☐ Announced that the Firefighter I Preparation Class will begin on October 12th and conclude on November 30th. Classes will be held on Mondays & Wednesdays at 6:30. The Sunday Class will begin at 9:30. This is for Firefighter I and Junior firefighters.
- ☐ He will issue gear, following a short meeting On October 4th.
- ☐ Please return gear to HQ.
- ☐ Announced that the next Firefighter II Class will begin on October 6th, and end on November 10th. These classes will be held on Tuesdays & Thursdays at 6:30. The Sunday Class will be held at 9:00. This Sunday Class will be held at the State Fire Academy in Exeter RI. The department's bus will depart HQ at 7:00 AM.
- ☐ Reported that the next Firefighter I Class will be held in Bristol for most classes.
- ☐ On Tuesday, September 27th, there will be a walk thru tour of Unity Park at 500 Wood St. There will be (2) tours that evening. The first at 6:30, and the second

at 7:30. Tour No. 1 will be for The Dreadnaught, Hydraulion at EMS groups. The second tour will be for the Defiance, Ever Ready and EMS groups.

- ☐ **Please note that the Brewery will be open for business, so, please park your vehicles in the middle section of the park behind the brewery.**
- ☐ Announced that the Annual Bristol /Warren Fire Departments Blood Drive will be held in Bristol on October 2nd, from 9:00 AM until 2:30 PM at 4 Annawamscutt Drive. The Warren Fire Department will be held on Sunday, October 23rd, from 9:00 AM until 2:30 PM at 1 Joyce St. in Warren. The Blood Mobile will be on site for both dates. **Sponsor Code for Bristol is 3006.** While walk-ins are welcomed, it is suggested that an appointment be made by logging in to www.ribc.org/drives.
- ☐ The SCBA Flow Test will be held on Thursday September 8th & Friday September 9th. BC Vieira would like assistance with shuttling the apparatus.
- ☐ Asked the Incident Reports for Marine 7, be filled with more detail.

Captain Sam Turner (Division of EMS)

- ☐ Inquired and discussed the format for EMR Re-certifications. Chief DeMello advised that there are some state requirements involved. Some classes require taking and should be done as soon as possible.
- ☐ New EMR Courses are tentatively scheduled for October in the Training Room. The course is approximately 50 hours in duration. Courses will be held on Wednesday & Saturdays. Times will be announced at a later date.
- ☐ Reported that the wall in the Janitor's Closet needs some attention.
- ☐ Requested (1) pager, and (4) Class A Uniforms.
- ☐ Announced that the EMS Banquet will be held on September 23rd at the Bristol Yacht Club.

Chief of the Department Michael DeMello

- ☐ Announced that he has secured the field behind Guiteras School for the Muster / Waterbattle. There will be a new hydrant installed on Monroe Avenue. The date for the Muster will be on Sunday, June 25th. Chief DeMello will reach out to the 4th of July Committee. The board discussed the possibility of the return of the water battle, however, there will be a need to update the gear for personnel safety, multiple battle practices, reducing the pressure at the nozzles, etc. The board also discussed inviting area departments to participate. Asst. Chief Carinha

asked that team members attend any meeting prior to the event, so that everyone is on the same page.

- ☐ Marine Classes will begin in October There will be indoor classes and on hand classes both for daytime and nighttime operations.
- ☐ Public Safety Day will be held on October 22nd at HQ.
- ☐ Announced that the Oldtimer's Clam Boil will be held on October 28th at 12 noon.

Old Business

- ☐ There was no old business to review, discuss, and act on at this meeting.

New Business

- ☐ The board discussed moving the start date for new assistant chief's from April to February 1st. After discussion, there was a motion and a second to change the start date. The board voted (4) to change, and (1) to keep, with one absent vote.

Event Calendar Updates

- | | |
|--|------------------------------|
| <input type="checkbox"/> September 23 | EMS Banquet |
| <input type="checkbox"/> September 25 | Dreadfest |
| <input type="checkbox"/> October 2 | Blood Drive |
| <input type="checkbox"/> October 16 | Ever Ready Clam Boil |
| <input type="checkbox"/> October 22 | Public Safety Day |
| <input type="checkbox"/> October 28 | Old Timer's Clam Boil |
| <input type="checkbox"/> November 4 | Hydes Turkey Roll |
| <input type="checkbox"/> November 6 | Defiance Clam Boil |

September 2022

6 - Board Meeting

7- Company Meetings

13 -Engine 4 Meeting

13 - EMS Meeting

15 - Fire Police Meeting

21 - Ladies Auxiliary Meeting
22 - Firemen's Memorial Meeting
23 - EMS Banquet
25 - Dread Fest

October 2022

2 - Blood Drive
16 - Ever Ready Clam Boil
22 - Public Safety Day
28 - Old Timer's Clam Boil

November 2022

November 4 - Hydes Turkey Roll

Closing & Adjournment

Without any further business to discuss, the meeting was adjourned at 8:05 PM.

Respectfully Submitted,

Lou Mascola

Clerk, Board of Engineers
Bristol Fire Department
Bristol, Rhode Island 02809



Town of Bristol

Board Book Report

Rogers Free Library Board of Trustees

Basic Information

Type

Board

Status

Enabled

Visibility

Public

Creating Authority

For more information please visit: Rogers Free Library Board of Trustees

Composition

7 members, 3-year staggered terms

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member				1/1/2025		Vacant
member				1/1/2025		Vacant
Secretary	Laura	Cabral	5 Polk Court	1/1/2027	1/1/2020	Active
Member	Samantha	Faria	41 Franklin Street	1/1/2029	1/1/2022	Active
Member	Marie	Knapman	14 Goulart Avenue	1/1/2030	1/1/2023	Active
Member	Beverly	Larson	291 High Street	1/1/2026	1/1/2019	Active
Chair	Al	Wroblewski	24 Burton Street	1/1/2028	1/1/2021	Active

RFL - Trustee Resignations and Chair

Ruth E. Souto <soutoruthe@gmail.com>

Thu 1/19/2023 9:17 PM

To: Steven Contente <scontente@bristolri.gov>;Christine Jocelyn <cjocelyn@bristolri.gov>;Melissa Cordeiro <mcordeiro@bristolri.gov>
Cc: Al Wroblewski <al@alwroblewski.com>

G2A

Caution: CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good evening,

At the Board of Trustees meeting earlier this evening, I tendered my resignation from the Board effective immediately. This volunteer position, while hugely important, has become too time consuming for me to continue. When I accepted the role, my career was operating at a normal level. That has since changed and I find I can no longer devote the time, and effort, required for this position.

Additionally, Jackie Katz has tendered her resignation, effective immediately, from the Board of Trustees stating, "My husband retired a few weeks ago. It's time for us to slow down, travel, and enjoy our time together."

Al Wroblewski who was serving as Vice Chair / Chair-Elect, was elected into the role as Chair at that January 19, 2023 meeting. You will find Al an incredible supporter and champion of the library. Having led many non-profit organizations, he is extremely knowledgeable and his calm demeanor will be an asset in any situation.

Thank you all for your continued support of Rogers Free Library.

Sincerely,

Ruth

~~~~~

Ruth E. Souto  
Bristol, Rhode Island  
[soutoruthe@gmail.com](mailto:soutoruthe@gmail.com)  
401.935.3386 (cell)

2023 JAN 26 AM 11:40  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TOWN COUNCIL  
FEB 08 2023  
MEETING



## RFL - Trustee Resignations and Chair

Ruth E. Souto &lt;soutoruthe@gmail.com&gt;

Thu 1/19/2023 9:17 PM

To: Steven Contente <scontente@bristolri.gov>;Christine Jocelyn <cjocelyn@bristolri.gov>;Melissa Cordeiro <mcordeiro@bristolri.gov>  
 Cc: Al Wroblewski <al@alwroblewski.com>

GAB

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Thank you all for your continued support of Rogers Free Library.

Sincerely,

Ruth

~~~~~

Ruth E. Souto
 Bristol, Rhode Island
soutoruthe@gmail.com
 401.935.3386 (cell)

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND
 2023 JAN 26 AM 11:40

TOWN COUNCIL
 FEB 08 2023
 MEETING



Town of Bristol

Board Book Report

Assistant Harbor Master

Basic Information

Type

Commission

Status

Enabled

Visibility

Public

Creating Authority

Must apply with Harbor Master Directly

Sec. 8-9. - Qualifications and requirements of harbor department personnel (b)Assistant harbormasters and auxiliary harbormasters (1)All applicants for appointment to assistant harbormaster or auxiliary harbormaster shall be interviewed and evaluated by a screening board of superior officers who shall rate all applicants and shall list them in the numerical order of standing and then be presented to the town council for appointment based on this evaluation (2)A member must be a resident of the town and must never have been convicted of a crime involving moral turpitude (3)A member, at the member's expense, must successfully pass a physical examination (4)A member must be a high school graduate or its equivalent and shall be tested for educational background. (5)All members must attend and successfully complete training to the standards of the Rhode Island Harbormasters Academy.

Composition

1 year term. Must apply with Harbor Master Directly

Board Seats

First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Thomas	Guthlein	15 Elmwood Drive	1/1/2024	1/19/2023	Active
Alan	Leach	25 Pawtucket Avenue	1/1/2024	1/19/2023	Active
Charles	Lombardo	9 River Street	1/1/2024	1/19/2023	Active
Scott	Marino	131 Mulberry Road	1/1/2024	1/19/2023	Active
John	Motta	87 Perry Street	1/1/2024	1/19/2023	Active

TOWN COUNCIL
FEB 08 2023
MEETING

First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Adam	Salinaro	120 Fales Road	1/1/2024	1/19/2023	Active
Louis	Frattarelli	12 Vernon Avenue	1/1/2024	1/19/2023	Active
David	Guertin	38 Constitution Street	1/1/2024	1/19/2023	Active
Daniel	Blount	136 Mt Hope Avenue, Apt 2F	1/1/2024	1/19/2023	Active
William	Teixeira	48 Walley Street	1/1/2024	1/19/2023	Active
Michael	Van Vleck	17 Stephen Drive	1/1/2024	1/19/2023	Active
Richard	Medeiros	8 Herzig Street	1/1/2024	1/19/2023	Active
Robert	Wardwell	28 Butterworth Avenue	1/1/2024	1/19/2023	Active
Robert	D'Angelo	14 Slocum Street	1/1/2024	1/19/2023	Active
Zachary	Rivers	29 Harrison Street	1/1/2024	1/19/2023	Active
Michael	Mackniak	10 King Philip Avenue	1/1/2024	1/19/2023	Active
First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status



G3A

Bristol Harbor Master Office

January 31, 2023

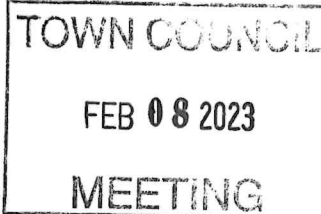
To: Bristol Town Council

From: 
Gregg Marsili
Bristol Harbormaster

Subject: Assistant Harbormaster Recommendations

I have interviewed Donald Fitting and Samuel Turner for appointment as an Assistant Harbormaster. Both Don and Sam have been boating and navigating around the waters of Bristol for many years. I recommend both of them for appointment as Assistant Harbormasters.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 FEB - 1 AM 9:30



G3A 1

Professional Summary

Focused Culinary Chef and Operations Director with 29 years of success in designing customer-oriented programs and developing high performing service teams. Accomplished in working and developing successful and sustainable programs with local farmers to establish goals and devise strategies driving revenue and customer satisfaction. Created a scalable customer service operations infrastructure and developing social media to market programs. Recognized as one of the top ranking college dining facilities in the northeast region, with the accolades of being recognized as the top university for dining services by Boston Children's Hospital for students with food allergies.

Skills

Department oversight
Financial Statement Review
Employee Motivation
Recruitment and Hiring
Records organization and Management

Supplier monitoring
Cost reductions
Quality Assurance
Safety training

2023 FEB - 1 AM 9:28

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Work History

Director of Operations

2015-present

Roger Williams University – Bristol R.I.

TOWN COUNCIL

FEB 08 2023

MEETING

- Recruited, trained, supervised and appraise staff
- Oversee the planning of meals, special events, day to day operations of the universities. \$6M operational budget.
- Re-design of culinary program as a whole when Corona Virus hit. From Testing the staff, students and contact tracing of staff to feeding our students to dining service options including all to go, as well as scanning bar codes to keep track of students eating with other students.
- Maintain budget targets.
- Achieved substantial customer satisfaction by using market expertise and business knowledge to make proactive decisions
- Developed a resident assistant instructional class including: basic cooking skills, outdoor grilling, and 5 course meals. All classes were taught in the residents dining hall kitchens and finished with a family meal.
- Devised new promotional approaches to boost customer satisfaction, and market while enhancing engagement and driving growth.
- Produced regular performance appraisals to evaluate performance and adjust strategies, as well as developed safety program to aid in lost time reduction and financial savings.
- Delegated assignments based on culinary trends and implemented plans, project needs and knowledge of individual team members
- Designed employee recognition programs awards for safety which boosted productivity and improved moral
- Developed strategy to effectively address students with allergies to provide safe, comprehensive, nutritious meals.

Executive Sous Chef

2000 – 2015

- Recruited, trained, supervised and appraised staff
- Developed training videos in knife safety and safe kitchen techniques. Administered training to all new hires
- Developed cooking classes for alumni including local seafood dishes with wine pairings
- Developed menus, re-designed stations, controlled food costs and oversaw quality, sanitation and safety processes.
- Maintained kitchen cleanliness and sanitation through correct procedures and scheduled cleaning of surfaces and equipment.
- Generated employee schedules, work assignments.
- Prevented cross-contamination from utensils, surfaces and pans when cooking and plating meals for allergy sufferers.
- Inventoried food, ingredients and supply stock to prepare and plan vendor orders.
- Developed and maintained accountability for safety, quality consistency and adherence to standards.
- Developed our own farm to fork network and was able to grow some local farms production through pre purchasing crops.

Executive Chef

1998-2000

Salve Regina College – Newport R.I.

- Developed menus, re-designed stations, controlled food costs and oversee quality, sanitation and safety processes.
- Developed and taught first time students cooking classes, helped Junior and Senior college students to develop basic cooking skills and basic knife cuts.
- Recruited, trained, supervised and appraised new staff members.
- Generated employee schedules, work assignments and determined appropriate compensation rates.
- Delivered excellent food quality and maximized customer satisfaction by preparing meals according to customer's special requests.
- Prevented cross-contamination from utensils, surfaces and pans when cooking and plating meals for allergy sufferers.
- Monitored and controlled overhead and production costs with responsibility for profit and loss.
- Inventoried food, ingredients and supply stock to prepare and plan vendor orders.
- Maintained high food quality standards by checking delivery content to verify product quality and quantity.
- Estimated food consumption and requisitioned food, selected and developed recipes, standardized production recipes for consistent quality and established presentation technique.
- Oversaw scheduling, inventory management and supply ordering to maintain fully stocked kitchen.
- Developed and maintained accountability for safety, quality consistency and adherence to standards.
- Assisted customers in planning corporate events, social galas and gourmet dinners.
- Hired trained and managed all kitchen staff, including employee development, issuing disciplinary action and conducting performance reviews.

Sales Representative

02/2003-02/2004

Luzo Food services – New Bedford, MA

- Met with existing customers and prospects to discuss business needs and recommend optimal solutions and products.
- Acquired many new restaurants and helped to develop two more service areas of business in R.I.
- Identify client needs, built relationships and overcame objections to drive sales.
- Utilized professional sales techniques to persuasively communicate with clients.
- Fostered close-knit partnerships with customers to uncover and meet specific goals.
- Created professional sales presentations to effectively demonstrate product features and advantages to drive sales.
- Utilized effective communication and active listening skills to create client rapport to grow profitability.
- Met frequently with technical, product management and service personnel to stay current on company offerings and business policies

Dining Room Manager

01/1988-02/1990

The Wharf Tavern – Warren R.I.

- Directed planning, set up and takedown for special events.
- Organized special reservations and planned restaurant accommodations with the kitchen and front of house staff.
- Maximized quality assurance by completing frequent checks of the line and dining areas.
- Maintained kitchen cleanliness and sanitation through correct procedures and scheduled cleaning of surfaces and equipment.
- Trained staff on proper cooking procedures as well as safety regulations and productivity strategies.
- Verified prepared food meet all standards of quality quantity before serving to our guests.
- Hired and managed all Kitchen and service staff.

EDUCATION

1990 Associate of science: Culinary Arts
Johnson & Wales University – Providence R.I.

1988 Warren High School – Warren R.I.

Volunteer

Hope and Main meal site- Assisted in meal prep and distribution during COVID 19 pandemic

Bristol Harbor Master Festival – Preparing meals for the annual festival

Dimon Regional Vocational School - Board member

Volunteer Firefighter – Warren volunteer Station 3 Narragansett fire department

U.S. Coast guard Boat Safety Class Certificate – 2018

Wooden Boat Build – Classic 20 Foot Skiff Built from Scratch 2018 - 2020

SAMUEL A. TURNER

50 Belvedere Dr. Bristol, RI 02809 | 401-473-9173 | sturner1995@gmail.com

G3A2

11 January 2023

Gregg Marsili
Bristol Harbor Master
Town of Bristol
127 Thames St
Bristol, RI 02809

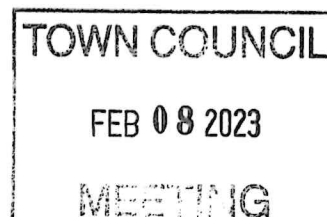
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 FEB - 1 AM 9:28

Dear Gregg Marsili:

I would like to thank you for your time and consideration in reading my application for the position of Assistant Harbor Master. Being given the opportunity to take a roll in the Marine Unit with both the Newport Fire Department and the Bristol Fire Department, it has given me a new found love and interest in the Maritime World. With the opportunity I have been given, I have reached the roles of deckhand, navigator, and coxswain in both Fire Departments. I also hold NASBLA certifications in Boat Operator Search and Rescue and Crew Member. Both these certifications will allow me to be the best that I can be when operating one of your vessels. I also understand that the role of Assistant Harbor Master is more than just operating a boat. It is interacting with the public, repair docks, and mitigating any issue that may arise either in the harbor, or in the marina. I feel that I am an individual capable of handling any of those issues that may arise during my time with the Harbor Patrol.

Again, I would like to thank you for your time. And look forward to hearing from you soon!

Sincerely,

**Samuel A. Turner**

Samuel A. Turner

50 Belvedere Dr Bristol, RI 02809 | (401)-473-9173 | sturner1995@gmail.com

Education/Certifications

HIGH SCHOOL DIPLOMA | TIVERTON HIGH SCHOOL | SEPTEMBER 2009- JUNE 2013

ST JOHN FISHER COLLEGE | MAJOR: NURSING | SEPTEMBER 2013- MAY 2016

PPA | RI FIRE CHIEFS ASSOCIATION | SEPTEMBER 2019

FIREFIGHTER I | STATE OF RI FIRE ACADEMY | DECEMBER 2018

FIREFIGHTER II | STATE OF RI FIRE ACADEMY | DECEMBER 2019

HAZARDEOUS MATERIALS OPERATIONS | STATE OF RI FIRE ACADEMY | FEBRUARY 2019

EMT BASIC | NATIONAL EMS INSTITUTE | JANUARY 2017

EMT CARDIAC | AMERICAN SAFETY AND TRAINING PROGRAMS | FEBRUARY 2020

BLS CPR CERTIFICATION | AMERICAN HEART ASSOCIATION | DECEMBER 2022

NFPA 1006 ROPES OPERATION | STATE OF RI FIRE ACADEMY | MARCH 2021

NFPA 1006 ROPES TECHNICIAN | STATE OF RI FIRE ACADEMY | MAY 2021

BLS CPR INSTRUCTOR | AMERICAN HEART ASSOCIATION | NOVEMBER 2021

NFPA 1021 FIRE OFFICER | STATE OF RI FIRE ACADEMY | MAY 2021

NFPA 1041 FIRE INSTRUCTOR | STATE OF RI FIRE ACADEMY | OCTOBER 2021

NFPA 1670 RESCUE SWIMMER | OCEAN RESCUE SYSTEMS | SEPTEMBER 2022

Work Experience

FIREFIGHTER/ EMT-C | NEWPORT FIRE DEPARTMENT | JUNE 2021- PRESENT

- Provide life safety, hazardous scene mitigation, and emergency care for the citizens within the City of Newport

FIREFIGHTER/EMT-C | BRISTOL FIRE DEPARTMENT | MARCH 2017- PRESENT

- Volunteer firefighter for the Dreadnaught Hook, Hose, and Ladder Company #1
- EMT-C for the Division of Emergency Medical Services
 - Rank of EMS Lieutenant January 2021
 - Rank of EMS Captain August 2021

SECURITY PERSONNEL | JFA SECURITY | JUNE 2018- PRESENT

- Provide safety and security for bar patrons and bar staff
- Examine identification for authenticity and accuracy

FIREFIGHTER/ EMT-C | LITTLE COMPTON FIRE DEPARTMENT | MARCH 2020 – JUNE 2021

- Provide life safety, hazardous scene mitigation, and emergency care for the citizens within the Town of Little Compton

Vice Chairwoman Parella re update on Rogers Free Library Board of Trustees appointment process

TOWN COUNCIL
FEB 08 2023
MEETING

Mary Parella
Bristol Town Council

1/31/23

Dear Colleagues,

At the upcoming meeting, I would like to discuss the following. The issues are items we have discussed informally, but I believe we need to the on them because they but are seriously impacting the community.

I am proposing that the Council establish a Blue Ribbon Commission to investigate and make recommendations on two different but related topics, including:

1. Establishing a significant Homestead Exemption on property tax for our senior population who are struggling to maintain their homes. The parameters need to be addressed: age, length of residency in the town, maybe a means test. (For example, a person must be at least 78 years old and have lived in Bristol for 20 years.)
2. Develop a dual property tax structure where investment property purchased solely as short term rentals are taxed at a higher rate. There are too many houses being purchased exclusively for this purpose which can be very lucrative and is also contributing to housing shortage in town. (My thoughts for this are that owner occupied homes that rent out a room or unit would be exempt as would be an ancestral home that a person has been inherited.)

These are both very complicated and nuanced issues. I don't think that any of us individually or collectively have the time and resources to thoroughly conduct this research. If this is of interest to the Council, we should all consider what the parameters should be for each item and what type of backgrounds the commission members should have (i.e. accountant, real estate, senior advocate, etc.). Once we have this input we can formalize the commission and take the next steps.

I look forward to hearing your thoughts.

Mary

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2023 FEB - 1 PM 3:21

TOWN COUNCIL
FEB 08 2023
MEETING

Executive Session Request for 2/8 Meeting

Steven Contente <scontente@bristolri.gov>

Wed 2/1/2023 9:50 PM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

Hello Clerk Cordeiro,

I am requesting an executive session item for the February 2, 2023 Town Council meeting for the reason of 42-46-5(a)3 Security. Thank you.

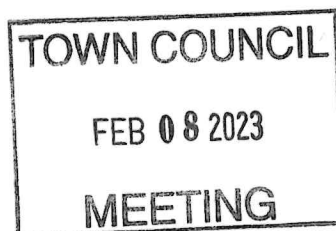
Sincerely,

Steven Contente

Steven Contente | Town Administrator
Town of Bristol, Rhode Island
10 Court Street Bristol, RI 02809
P: 401-253-7000 | F: 401-253-1570
E: scontente@bristolri.gov



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TC Housing Resolution

Steven Contente <scontente@bristolri.gov>

Wed 2/1/2023 8:40 PM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

📎 1 attachments (37 KB)

Council Res_Housing 2023.docx;

Hello Clerk Cordeiro,

Please find Housing and Land Development Resolution attached for Town Council consideration.

Sincerely,

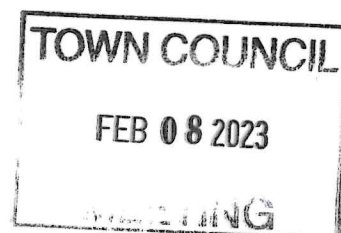
Steven Contente

Steven Contente | Town Administrator
Town of Bristol, Rhode Island
10 Court Street Bristol, RI 02809
P: 401-253-7000 | F: 401-253-1570
E: scontente@bristolri.gov



2023 FEB - 1 PM 10:01
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

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RESOLUTION OF THE TOWN OF BRISTOL
IN SUPPORT OF HOUSING DEVELOPMENT & LAND USE
RESOLUTION # 2023-02

- WHEREAS, Housing continues to be a priority at all levels of government in Rhode Island; and
- WHEREAS, Municipal leaders stand together in welcoming the development of responsible housing in our communities and are interested in working with stakeholders across the state to improve housing opportunities for Rhode Islanders; and
- WHEREAS, Local leaders agree zoning and land use should remain a local decision; and
- WHEREAS, as members of the Rhode Island League of Cities and Towns, we supported the establishment of both the Land-Use and Low- and Moderate-Income Housing study commissions to identify ways to help cities and towns meet their obligations under the Low- and Moderate-Income Housing Act to ensure that at least 10% of their housing stock qualifies as affordable; and
- WHEREAS, there have been challenges with implementing changes to state law that were approved in the last legislative session; and

NOW, THEREFORE, BE IT RESOLVED, that the Bristol Council of the Town of Bristol strongly encourages the state to work with cities and towns to encourage housing construction and rehabilitation, and remove barriers to housing, such as infrastructure improvements; and

BE IT FURTHER RESOLVED, to accomplish our housing goals, municipalities need the following:

- A clear menu of innovative solutions and funding opportunities from the state that can be implemented during the winter season.
- Increased funding for infrastructure improvements and remediation, outside of federal aid opportunities.
- To preserve and promote quality of life, based on the different communities' needs and respect the local voice in land use decisions.
- Funding the implementation of programs and systems to support process improvements.
- Increased technical support and adequate funding to departments and agencies that facilitate housing growth, including the Division of Statewide Planning and Department of Housing.
- Workforce development to expand the pool of municipal planners and building and zoning officials.
- Adequate state and education aid to support the needs of residents.
- A commitment to expanding reliable transportation opportunities for residents, extending the urban service boundary; and

BE IT FURTHER RESOLVED, both Commissions ensure that they will listen to municipal leaders regarding these meaningful policy changes so they can be implemented and enforced at the local level; and

BE IT FURTHER RESOLVED, that the Bristol Council of the Town of Bristol supports the housing and land use needs identified by the Rhode Island League of Cities and Towns referenced above; and

Passed as a resolution of the Bristol Town Council this 8th day of February 2023.

Nathan Calouro, Chairman
Bristol Town Council

ATTEST: _____
Melissa Cordeiro, Bristol Town Clerk

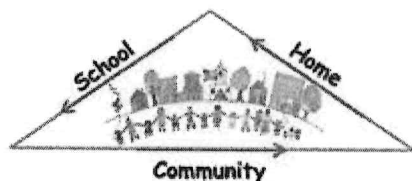
Hello Clerk Cordeiro,

I am requesting a new item on the Bristol Town Council agenda for the February 8, 2023 Town Council meeting to introduce a Resolution relating to State Building Fees. Please find a copy of the Resolution and proposed legislation changes attached.

Sincerely,

Steven Contente

Steven Contente | Town Administrator
Town of Bristol, Rhode Island
10 Court Street Bristol, RI 02809
P: 401-253-7000 | F: 401-253-1570
E: scontente@bristolri.gov



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TOWN COUNCIL
FEB 08 2023
MEETING

**Bristol Town Council
RESOLUTION 2023-03**

I4A

**RESOLUTION OF THE TOWN OF BRISTOL PETITIONING THE HONORABLE GENERAL
ASSEMBLY TO ENACT LEGISLATION PROVIDING MUNICIPALITIES WITH RELIEF FROM
EXCESSIVE STATE BUILDING PERMIT FEES**

WHEREAS, RIGL 23-27.3-108.2 gives the State Building Code Commissioner with jurisdiction over “any structures or buildings or parts thereof that are owned or are temporarily or permanently under the jurisdiction of the state or any of its departments, commissions, agencies, or authorities established by an act of the general assembly, and as to any structures or buildings or parts thereof that are built upon any land owned by or under the jurisdiction of the state”; and

WHEREAS, the Office of the State Building Code Commissioner has recently begun using this authority to charge state permitting fees for projects that nominally fall within the above-referenced language, but in actuality fall under the authority of a municipality, either because of an agreement between the State of Rhode Island and the municipality, or because of licensing or permitting authorization from the State of Rhode Island providing the municipality authority over the local project; and

WHEREAS, such instances include, for example, when there is an agreement between the Rhode Island Department of Environmental Management (DEM) and a municipality for the municipality to take care of or manage a park or recreational land, when there is an assent from the Rhode Island Coastal Resources Management Council (CRMC) authorizing a municipality to construct and manage a public amenity below the mean high tide mark, or when the Rhode Island Department of Transportation (DOT) and a municipality form an agreement for the municipality to maintain certain infrastructure; and

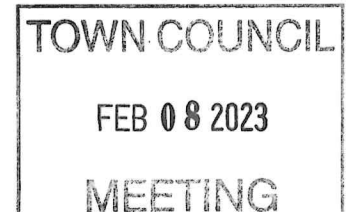
WHEREAS, these state permitting fees can often be excessive, as such fees are determined by a percentage of the value of the project and not by the cost of the actual work completed by the Office of the State Building Code Commissioner; and

WHEREAS, when state permitting fees are charged by the Office of the State Building Code Commissioner in these circumstances, it imposes an unnecessary expense on municipal taxpayers, as the taxpayers are already funding construction of the municipal project, and the local municipal building official can handle inspections and code compliance without charging any additional permitting fee to the local taxpayers; and

WHEREAS, the Town of Bristol believes that RIGL 23-27.3-108.2 should be amended to eliminate this unnecessary expense on all of Rhode Island’s municipal taxpayers, and a proposed amendment is enclosed herewith.

NOW, THEREFORE, BE IT RESOLVED that the Town of Bristol, by and through the Bristol Town Council, respectfully requests that the Honorable General Assembly amend RIGL 23-27.3-108.2 to eliminate this unnecessary expense on municipal taxpayers, along the lines provided in the proposed amendment enclosed with this Resolution.

ATTEST: _____
Melissa Cordeiro, Council Clerk



IN GENERAL ASSEMBLY
JANUARY SESSION, A.D. 2023

I4B

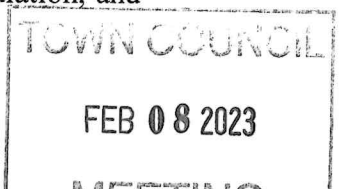
A N A C T
**RELATING TO STATE BUILDING CODE – ADMINISTRATION AND
ENFORCEMENT**

It is enacted by the General Assembly as follows:

SECTION 1. Section 23-27.3-108.2 of the General Laws in Chapter 23-27.3 entitled "State building commissioner's duties." is hereby amended to read as follows:

23-27.3-108.2. State building commissioner's duties.

- (a) This code shall be enforced by the state building commissioner as to any structures or buildings or parts thereof that are owned or are temporarily or permanently under the jurisdiction of the state or any of its departments, commissions, agencies, or authorities established by an act of the general assembly, and as to any structures or buildings or parts thereof that are built upon any land owned by or under the jurisdiction of the state; provided, however, that with regard to any structures or buildings or parts thereof that are constructed or owned by a municipality upon any land owned by or under the jurisdiction of the state, then this code shall be enforced by the local municipal building official, and any permitting fees shall be remitted to the local municipality.
- (b) Permit fees for the projects shall be established by the committee. The fees shall be deposited as general revenues.
- (c) (1) The local cities and towns shall charge each permit applicant an additional .1 (.001) percent levy of the total construction cost for each permit issued. The levy shall be limited to a maximum of fifty dollars (\$50.00) for each of the permits issued for one- and two-family (2) dwellings. This additional levy shall be transmitted monthly to the state building office at the department of business regulation, and



shall be used to staff and support the purchase or lease and operation of a web-accessible service and/or system to be utilized by the state and municipalities for uniform, statewide electronic plan review, permit management, and inspection system and other programs described in this chapter. The fee levy shall be deposited as general revenues.

- (2) On or before July 1, 2013, the building commissioner shall develop a standard statewide process for electronic plan review, permit management, and inspection. The process shall include, but not be limited to: applications; submission of building plans and plans for developments and plots; plan review; permitting; inspections; inspection scheduling; project tracking; fee calculation and collections; and workflow and report management.
- (3) On or before December 1, 2013, the building commissioner, with the assistance of the office of regulatory reform, shall implement the standard statewide process for electronic plan review, permit management, and inspection. In addition, the building commissioner shall develop a technology and implementation plan for a standard web-accessible service or system to be utilized by the state and municipalities for uniform, statewide electronic plan review, permit management, and inspection. The plan shall include, but not be limited to: applications; submission of building plans and plans for developments and plots; plan review; permitting; inspections; inspection scheduling; project tracking; fee calculation and collections; and workflow and report management.

- (d) The building commissioner shall, upon request by any state contractor described in § 37-2-38.1, review, and when all conditions for certification have been met, certify to the state controller that the payment conditions contained in § 37-2-38.1 have been met.
- (e) The building commissioner shall coordinate the development and implementation of this section with the state fire marshal to assist with the implementation of § 23-28.2-6. On or before January 1, 2022, the building commissioner shall promulgate rules and regulations to implement the provisions of this section and § 23-27.3-115.6.
- (f) The building commissioner shall submit, in coordination with the state fire marshal, a report to the governor and general assembly on or before April 1, 2013, and each April 1 thereafter, providing the status of the web-accessible service and/or system implementation and any recommendations for process or system improvement. In every report submitted on or after April, 2024, the building commissioner shall provide the following information:
- (1) The identity of every municipality in full compliance with the provisions § 23-27.3-115.6 and the rules and regulations promulgated pursuant to the provisions of this section;
 - (2) The identity of every municipality failing to fully implement and comply with the provisions of § 23-27.3-115.6 and/or the rules and regulations promulgated pursuant to the provisions of this section, and the nature, extent, and basis or reason for the failure or noncompliance; and
 - (3) Recommendations to achieve compliance by all municipalities with the provisions of § 23-27.3-115.6 and the rules and regulations promulgated pursuant to this section.

(g) The building commissioner shall assist with facilitating the goals and objectives set forth in § 28-42-84(a)(9).

SECTION 2. This act shall take effect upon passage.

S:\Bristol\Legislation\building code legislation re municipal buildings on state land.docx

Council Chairman Calouro re - consideration for amendments to flag
policy

TOWN CLERK'S OFFICE
PROSTON, RHODE ISLAND
2023 FEB -2 AM 9:58

TOWN COUNCIL
FEB 08 2023
MEETING

Current policy adopted 7.1.2020

Town of Bristol Public Request Flag Policy

It is a policy of the Town of Bristol (Town) to raise the official Flag of the United States of America on the Town Hall flagpole and other municipally owned flagpoles. It is also policy of the Town to raise the flag of the State of Rhode Island and the Town of Bristol beneath the United States Flag per accepted flag etiquette.

The Bristol Town Council may allow third parties to fly flags on the Town Hall flagpole or other flagpoles owned by the Town in accordance with the following procedure:

1. Municipal flagpoles and flag-raising are forms of government speech. Accordingly, the Town, through the Town Council, has absolute and sole discretion to decide the content of any flag that is raised on a Town flagpole, in order for the message conveyed to appropriately reflect the values of the Town. See Shurtleff v. Boston, 928 F.3d 166, 172 (1st Cir. 2019).
2. Upon the receipt of a petition signed by 250 qualified electors of the Town, as verified by the Board of Canvassers, the Town Council shall entertain a petition to fly another federally recognized flag on a Town flagpole. Such federally recognized flag shall include the flying of a flag as provided in 36 USC 189a (POW/MIA flag) or the flag of an ally independent foreign state, dependency, or area of special sovereignty that is recognized by the U.S. Department of State. Because the federally recognized flag, when flown from a Town flagpole, will be considered the Town itself speaking, the Town Council may, at its sole discretion, grant or deny permission to fly the flag.
3. The federally recognized flag shall generally be flown only for a single 24-hour period, and such period will generally not be repeated more than once within any 12-month period. Federally recognized flags shall be flown underneath the Town of Bristol flag.
4. Such federally recognized flag may not exceed 15 square feet of area and must be provided to the Town, free of charge, by the petitioner(s) solely for this purpose. The flag must be a clean and serviceable flag that is sturdy enough to be flown on an outdoor flagpole in New England weather for at least 24 hours. The applicant must deliver the appropriate size flag to the Town Administrator's Office prior to raising and retrieve the flag from the Town

Administrator's Office after the raising. The Town will not be responsible for the flag, or any harm that comes to the flag, while it is in the possession of the Town. The Town is not responsible for flags that are not retrieved within 24 hours of being taken down from flying.

5. In requesting to fly a federally recognized flag, an applicant must include a description of the flag to be flown, a picture of the flag, the Town flagpole(s) sought to be utilized, the date requested for the flying of the flag, and whether a flag raising ceremony is requested.
6. At no time will the Town display flags (a) deemed to be inappropriate or offensive in nature; or (b) those supporting discrimination or prejudice; or (c) flags in support of a politician or a political party; or (d) flags supporting a particular religious denomination or that would be understood as constituting an establishment of religion under applicable court precedent.
7. If a flag raising ceremony is requested and approved, all flag raising ceremonies and events must be open to members of the public. Guests must adhere to Town policy not to discriminate on the basis of race, sex, religion, or any other class protected by law.
8. Flag raisings must ordinarily occur on a normal business workday, generally between the hours of 10:00 am and 3:00 pm. Requests to raise a flag on a Saturday, Sunday or holiday will normally be referred to the business day before or after the weekend or holiday.
9. If ordered by the Town Administrator, all flags, including the applicant's flag, must be lowered to comply with the U.S. Flag Code.
10. Applicants may be required to pay cleaning/custodial or other costs, as well as police detail fees or event permit fees, depending on the scale of any flag raising event.

TOWN COUNCIL MEETING- WEDNESDAY, JULY 1, 2020

11. Council Chairman Calouro re Town of Bristol Flag Policy

Parella/Sweeney - Voted unanimously to adopt this policy, changing the title to "Public Request Flag Policy" and to require 250 signatures rather than 100 signatures on any flag petition so noted in the policy.

Prior to the vote take, Council Chairman Calouro explained that this matter is before the Council in order to have something formal in place to aid the Council concerning flag requests in the future. He added that the policy was drafted with the assistance of Town Administrator Contente, Town Solicitor Ursillo and the Clerk.

A discussion ensued regarding the term "Federally recognized" with Assistant Solicitor Teitz explaining that examples of these would be the MIA flag and US Naval Ensign. He added that these may also include the flags of nations and territories recognized by the US Government.

Councilman Sweeney stated this is a "great policy" but suggested that the amount of required signatures was too low. He suggested that 500 signatures would be more appropriate.

Council Chairman Calouro stated that he would be comfortable with a larger number than 100.

Councilwoman Parella asked to know if the policy would impact the annual "Armenian genocide" memorial flag request and other requests that may be supported by legislative resolution.

Council Chairman Calouro stated that he believes this should be a policy with no exception and that this policy eliminates exceptions.

Councilwoman Parella asked to know why there would be a need for signatures when the allowable flags are narrowly defined.

Council Chairman Calouro explained the signatures would prove to the Council there was overwhelming support to allow the particular flag to be flown.

Councilman Ley suggested that the types of flags should be part of a larger dialogue. He also suggested that 250 signatures may be a better number to consider.

TOWN COUNCIL MEETING- WEDNESDAY, JULY 1, 2020

Town Administrator Contente noted that this is for a third party request.

A discussion ensued with Council Chairman Calouro explaining that the Council determines which flag pole will hold the approved flag.

Councilman Ley asked to know if a Mt. Hope High School flag/banner would be allowed with Council Chairman Calouro explaining the Town may fly the Mt. Hope High School flag.

Assistant Solicitor Teitz suggested the policy be renamed to include the words "public request" to redefine the policy as "Town of Bristol Public Request Flag Policy."

Council Chairman Calouro noted that the policy may be amended by Council action in the future should the Council find the need to do so.

**TOWN OF BRISTOL
INVITATION TO BID
BID No. 999**

Sealed Bids will be received until 12 noon on February 8, 2023 for the following:

OPERATION OF THE BRISTOL GOLF COURSE

BID #999

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON February 8, 2023 FOR THE TOWN COUNCIL MEETING OF February 8, 2023

The Town of Bristol is requesting sealed bids for Operation of the Bristol Golf Course, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #999 – Operation of the Bristol Golf Course**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on February 8, 2023

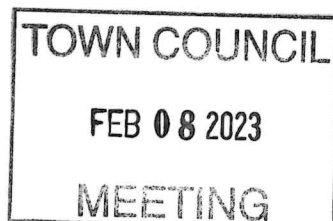
A pre-bid conference advising bidders of bid conditions will be held on Friday, January 27, 2023, at 10 AM, at the Quinta Gamelin Center, 101 Asylum Road, Bristol, Rhode Island 02809

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

January 12 & 19, 2023



BID/RFP ADVERTISING AUTHORIZATION FORMBID/RFP No. 999Advertising requested by: Warren Rensehausen, CPASignature: Warren Rensehausen**Source of Funding:**

Approved by Town Council (Date) _____

Regular Budget (Line Item Number) _____

Special Appropriation _____

Grant (Source) _____

Other _____

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

Steven Contente
 Steven Contente, Town Administrator

Sara Hassell
 Sara Hassell, Town Treasurer

12-23-22
 Date

12/27/22
 Date

Brief Narrative of Project:

Operation of the Bristol Golf course

Pre-Bid Meeting date, time, location (if applicable) January 27, 2023 10 AM
Conference Room @ Quail Bay Club

Is the pre-bid meeting mandatory (if applicable) Yes

Question submission deadline date and contact information (if applicable) 2/3/23 6 PM
401-253-1611 or wrensehausen@bristolri.gov

1/12
1/11

LEGAL NOTICE

**TOWN OF BRISTOL
INVITATION TO BID
BID NO. 999**

Sealed Bids will be received until 12 noon on February 8, 2023 for the following:

OPERATION OF THE BRISTOL GOLF COURSE**BID #999**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON February 8, 2023 FOR THE TOWN COUNCIL MEETING OF February 8, 2023

The Town of Bristol is requesting sealed bids for Operation of the Bristol Golf Course, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "Bid #999 - Operation of the Bristol Golf Course" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on February 8, 2023

A mandatory pre-bid conference advising bidders of bid conditions will be held on Friday, January 27, 2023, at 10 AM, at the Quinta Gamelin Center, 101 Asylum Road, Bristol, Rhode Island 02809

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

January 12 & 19, 2023

**TOWN OF BRISTOL
INVITATION TO BID
BID No. 1000**

Sealed Bids will be received until 12 noon on February 8, 2023 for the following:

TOWN WIDE LANDSCAPING

BID #1000

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON February 8, 2023 FOR THE TOWN COUNCIL MEETING OF February 8, 2023

The Town of Bristol is requesting sealed bids for Town Wide landscaping, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #1000 – Town Wide Landscaping**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on February 8, 2023

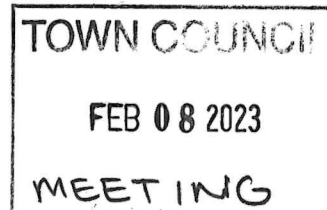
A mandatory pre-bid conference advising bidders of bid conditions will be held on Wednesday, January 25, 2023 at 10 AM at the Quinta Gamelin Center, 101 Asylum Road, Bristol, Rhode Island 02809.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

January 12 & 19, 2023



BID/RFP ADVERTISING AUTHORIZATION FORMBID/RFP No. 1000Advertising requested by: Warren Rensehausen, CPRPSignature: Warren Rensehausen**Source of Funding:**

Approved by Town Council (Date) _____


Regular Budget (Line Item Number) _____

Special Appropriation _____

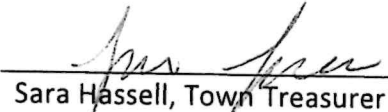
Grant (Source) _____

Other _____

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.


 Steven Contente, Town Administrator

Date

12-23-22

 Sara Hassell, Town Treasurer

Date

12/27/22**Brief Narrative of Project:**Town wide landscaping Contract1/12
1/19

Pre-Bid Meeting date, time, location (if applicable) January 25, 2023 10 AM
Conference Room @ Anita Gamelin

Is the pre-bid meeting mandatory (if applicable) Yes

Question submission deadline date and contact information (if applicable) 2/3/23 by noon
401-253-1611 or wrensehausen@bristolvi.gov

LEGAL NOTICE

**TOWN OF BRISTOL
INVITATION TO BID
BID NO. 1000**

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Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "Bid #1000 - Town Wide Landscaping" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on February 8, 2023

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MELISSA CORDEIRO
TOWN CLERK

January 12 & 19, 2023

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2023 FEB - 2 PM 12:07

February 2, 2023

To: Tri-Town Councils

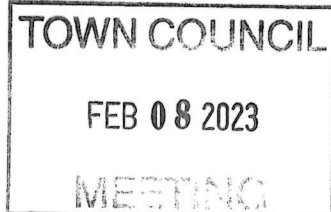
Cc: BCWA Directors, Tri-Town State Senators and Representatives, and Key Staff

Subj: Monthly Report for February Town Council Meetings

- The Board approved a proposed rate hike of 6% to customers of the Water Authority. This was done after a public hearing in which the Executive Director detailed out the importance of the increase to help fund capital projects such as the Pawtucket pipeline project, replacement of old water lines, completion of the Hope Street Pump Station and on-going operations and maintenance. This presentation can be found on the BCWA website.
- The Town of Warren's Fire Department has proposed building a fire station adjacent to BCWA administrative building. Within this proposal, they have inquired with the Board about using land owned by BCWA. This land was originally taken by BCWA through eminent domain. The Town of Warren is looking to either acquire this parcel or to have an easement to use this land.
- The board and the board finance/claims committee approved reimbursement on a claim made by a Barrington customer for \$2,000.
- Replacement floor carpet on the first floor of the administrative building went out to bid with two vendors responding. The lowest vendor, with a bid price of \$54,800, was selected.
- An amendment was made related to the engineering work for the dam removal project of \$55,925.50. These costs are reimbursable through grants awarded to BCWA.
- Approval by the Board to purchase ten (10) additional hydrants for inventory given severe supply chain shortages and lead times for product delivery. Total amount was for \$29,000 (\$2,900 per unit).
- The Board conducted its annual performance evaluation of the Executive Director. Overall, the Board was very satisfied with the accomplishments made under the direction of Executive Director Stephen Coutu. The following goals for the coming year were discussed:
 - a. Continue pursuing connection to Pawtucket Water Supply, memorialize agreements with East Providence and Pawtucket.
 - b. Demolition of Water Treatment plant and/or re-purpose of the buildings
 - c. Removal of the Kickemuit River Dam including securing necessary permits and advancing project to construction phase
 - d. Finalize the meter replacement program and implement meter technology to improve customer service and billing.

TOWN COUNCIL
FEB 08 2023
MEETING

L1 Town Solicitor re request for Executive Session Pursuant 42-46-5(a)(2): Litigation, PC-2020-05808 & PC-2022-01382, Russ-Russ Realty Co. v. DiMeo (Robin Rug tax appeal)





**TOWN OF BRISTOL
CONSERVATION COMMISSION**

*Department of Community Development
235 High Street, Bristol, Rhode Island*

Tuesday, December 13, 2022 @ 5:30 p.m.

DECEMBER 2022 MEETING MINUTES

Members Present:

Tony Morettini
Ray Payson
Lindsay Green
Craig Fisher
Jay Maciel

Staff Present:

Ed Tanner

Members Absent:

Glenn Donovan
Lee Ann Freitas

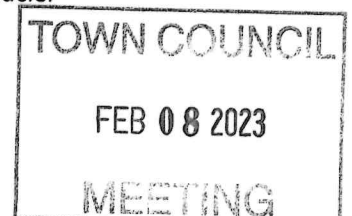
2023 JAN 18 PM 12:40
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The meeting was called to order by Chairman Morettini at 5:39 p.m.

1. Minutes: A motion to approve the November minutes was made by Mr. Payson and seconded by Mr. Fisher. Vote: 5-0.
2. Open Space: Mr. Morettini reported that he, Mr. Tanner, Mr. Fisher, and Mr. Donovan cleared the trail at the end of San Francisco Street on Friday, December 9. Mr. Tanner said that new signs will be installed there, and the sign at the old Metacom Avenue entrance will be moved more towards the north. Mr. Tanner also said that the updated trail map has been uploaded to the Conservation Commission page on the Town's website, as well as on Explore Rhode Island's Blueways and Greenways website, exploreri.org. A new kiosk will also be installed at the end of San Francisco Street with copies of the trail map for visitors.
3. Tree Program: Mr. Tanner said that all 28 trees for the fall planting cycle have been accounted for with sites staked and Dig Safe notified for all planting sites. Mr. Tanner went on to say that the Department of Public Works will be planting all trees as time permits. Mr. Fisher presented an updated draft copy of the proposed Tree Hazards - Request for Pruning and Removal section of the Tree Management Plan. Commission members were asked to review the document and be ready to discuss it in the next meeting. Mr. Tanner announced that a resource grant has been awarded to help with the Tree Management Plan from the RI Department of Environmental Management's Urban and Community Forestry Program, and starts in January.
4. The next Conservation Commission meeting will be held on Tuesday, January 10, 2023 at 5:30 p.m.
5. The meeting adjourned at 6:45 p.m.

Respectfully Submitted,

Jay Maciel
Jay Maciel





Town of Bristol, Rhode Island

Harbor Commission

10 Court Street
Bristol, RI 02809
401-253-7000

**HARBOR COMMISSION
MEETING MINUTES
January, 2023**

JOAN CLEGG'S OFFICE
BRISTOL, RHODE ISLAND
2023 JAN 24 AM 8:50

Harbor Commission: Dom Franco, Jim Dollins, Dave Miller, John McDonald, Steve Janaurio

Alternates: Bob Hamel, Torrie Peterson

Advisory Board: Owen O'Rourke, Pat Romano, Wayne Gablinske, Skip Castro

Harbormaster: Gregg Marsili

Liaison:

Dom Franco called the meeting to order at 7:00 PM.

1. December meeting minutes were approved.
2. Status of New Marina & Fuel Dock – fuel dock & New Marina continue operating well. Work continues to get everything operating such as water, waste disposal and electrical to be totally complete by April. Electrical Inspection fees from State are still being reviewed. Net income from fuel dock was \$117K and revenue from transient slips was \$139K.
3. CRMC – nothing for Bristol
4. Report of the Harbormaster
 - A. Boating Safety Course – Gregg to held course on 1/26 7-9 PM & 1/28 8-10 AM.
 - B. Stare St Ramp & Ind Park Launch Docks – Gregg M. gave us an update at Jan meeting. Also, Gregg will have meeting with Pare Eng.
 - C. Dock Repair & Maintenance – progress continues. Docks at Independence Park will be rebuilt this spring. Fixed Piers will be rebuilt this summer.
 - D. Maritime Center Sign for Building – Gregg M advised sign design is revised and reported on order status at this meeting. He will update at Feb meeting.
 - E. Trash Skimmer – Gregg to follow-up again for Feb meeting.
 - F. Dinghy Dock Winter Rates – stays the same.

**TOWN COUNCIL
FEB 08 2023
MEETING**

- 2 -

- G. Gibson Rd ROW Ramp Repair – progress continues with Ed Tanner working with BHIA. Ramp will likely move to Town Property.
 - H. ROWS – all designed and we'll work on this year.
 - I. Fales Rd ROW Marker – Gregg continues working on with DPW.
 - J. 5 MPH Sign – to augment no wake zone. Need a new plan and Bob H to update at Feb meeting.
-
- 5. Breakwater Study Committee – Steve Januario to update need and continues to study with Army Corps of Engineers. He also met with Sheldon Whitehouse. He also showed an old Army Corps of Engineers plan. He will update at Feb meeting,
 - 6. Elks Club Letter – Everyone got to see the letter and we will respond to Elks Club.
 - 7. Open discussion for the Public was held.

Adjournment

- 8. Open Discussion for the Public. None.

Adjournment

ROGERS FREE LIBRARY
BOARD OF TRUSTEES

MEETING MINUTES FOR
December 15, 2022

A meeting of the Trustees of Rogers Free Library will be held on Thursday, December 15, 2022, at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

AGENDA ITEMS

1. CALL TO ORDER/ATTENDANCE/QUORUM

Jackie Katz called the meeting to order at 6:29pm and noted there was a quorum.

Present:

- ☒ Laura Cabral
- ☒ Samantha Faria
- ☒ Dawn Jenkin, Director
- ☒ Jackie Katz
- ☒ Charlotte Knight, Assistant Director
- ☒ Beverly Larson
- ☒ Ruth Souto
- ☒ David Swanson
- ☒ Al Wroblewski
- ☒ Ann Kathrin Weldy

2. INTRODUCTION OF NEW TRUSTEE – Marie Knapman

Marie has extensive experience in public service; Rotary, Bristol Theater Company, and is an administrator at Franklin Court. Welcome Marie!

3. INTRODUCTION OF STAFF – New Adult Outreach and Programming Coordinator– Ann Kathrin Weldy

Ann Kathrin has a background in Film and Master's Degree in Communications and plans to first focus on four (4) areas: history, literacy, art, and nature. RFL offers great programs, and she will work on promoting the work we do. Content marketing, reader's advisory, etc.

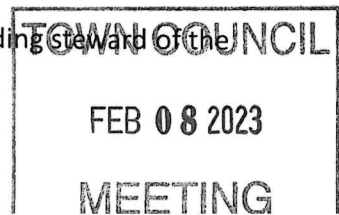
4. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING

Review/Amendments: Al W. had voted to approve the Tinkergarten grant. The reason Beverly suggested the library should close on December 30, 2022 was for a full day staff training. Al Wroblewski also stated the minutes should include a thanks to Laura Cabral for commitment and leadership with the new eSports collaborative program with MHHS.

Ruth Souto made a motion to approve the minutes of the November 17, 2022 meeting. Beverly Larson seconded. Roll call vote - all in favor; Motion passes.

5. CHAIR REPORT

This is David Swanson's last meeting. As a Trustee for 13 years, he has been a longstanding steward of the library. We will miss your passion and commitment.



David stated that he is so proud of this library and seeing the community/public utilize the library, chat with staff, and benefit from the services.

6. LIBRARY DIRECTOR REPORT

Additional points discussed:

Roof Update: Slate was delivered today. By November 1, 2022 the magazine order was in to WT Cox - there has been a slight delay in delivery resulting in a lapse in some subscriptions.

The electrician came in today, almost all fixtures in the Herreshoff Room will need to be replaced as part of the Providence Journal Foundation grant funded remodel. We will be Zoom friendly, with renovated lighting, etc.

Charlotte is working on personnel files, performance evals, etc.

Acquisitions: Orders are going in. Will be a more diverse, inclusive effort.

BookFest: Overdrive advantage is up and running thanks to funding by Friends. We have the BookFest book *The Odyssey* available on eBook and audiobook.

Peter Pearson, from Library Strategies, is now consulting and willing to work with Rogers Free Library. Library Strategies Consulting Group often partners with Friends and Foundations on their strategic planning processes.

Thanks to Charlotte and the staff, in the next few weeks we have 5 new staff members starting! Will be adding a library page back - pay will be minimum wage then increasing to \$13 an hour.

7. NOVEMBER FINANCIAL REPORT

Samantha Faria made a motion to approve the November Financial Report; David Swanson seconded the motion. Vote: All in favor, motion carries.

Dawn will inquire with the Finance Dept. about the lines in the red in the financial report.

8. TABLED AGENDA ITEMS FROM NOVEMBER 2022 MEETING

Strategic Planning Committee Update

Dawn says we need a clear strategy for meetings. We only have 6 months to complete the strategic report. One option is for Dawn to create a draft of the strategic plan.

Beverly Larson says we have a strategic plan subcommittee that is to oversee the plan that needs to be completed and voted on at the May meeting.

Trustee Strategic Planning Committee should meet and brainstorm next steps for a plan.

Bylaw Committee Report

Ruth Souto chaired the committee. Information presented in the Google Drive was the information that Jackie, Al, and Ruth looked at first. Ruth Souto presents current bylaws as well as proposed revisions.

Revised Bylaws – Discuss and Vote

ARTICLE III

BOARD OF TRUSTEES

Section 2. Term of Office

Existing language:

The term of office of Trustees shall be for a period of three years. Existing Trustees will be divided into three lots with two trustees serving for one year, two trustees serving for two years, and the remaining three Trustees serving for three years. All newly appointed Trustees shall serve for a period of three years. Since the number of terms a Trustee can serve is not mentioned either by statute or by law, Trustees may be reappointed for a second term of three years.

Proposed language:

The term of office of Trustees shall be for a period of three years. Since the number of terms a Trustee can serve is not mentioned either by statute or by law, Trustees may be reappointed for a second term of three years. Trustees shall begin their term in July. In the event of a vacancy prior to June, a Trustee will be appointed for the duration of that year, then begin their term in July.

Discussion that this work can be an ongoing revision, but first focus is on the term limits. The issue being that in 3 years, 7 people cycle off the board.

Al Wroblewski made a motion to approve the proposed bylaw changes in "ARTICLE III BOARD OF TRUSTEES Section 2. Term of Office;" Motion seconded by Beverly Larson. Vote: All in favor, motion passes.

Ruth Souto discusses the next section up for review "ARTICLE III BOARD OF TRUSTEES Section 4. Officers."

Section 4. Officers

Existing language:

Officers of the Board of Trustees shall be a Chairperson, Vice Chairperson, Secretary and Treasurer. Officers shall be elected at the regular Annual meeting. Vacancies in office shall be filled by vote at the next regular meeting of the Trustees after a vacancy occurs; then that selection is forwarded to the Bristol Town Council for approval.

Proposed language:

Officers of the Board of Trustees shall be a Chairperson, Vice Chairperson/Chair Elect, Secretary, and Past Chairperson. Officers shall be elected at the regular Annual meeting in June and their term will begin in July. Vacancies in office shall be filled by vote at the next regular meeting of the Trustees after a vacancy occurs; then that selection is forwarded to the Bristol Town Council for approval.

Dawn has an issue with the proposed language because she could benefit from having a Treasurer to assist with the oversight of the financials. Current situation is using a "shared service" with the town for finances, and we have not had a Trustee Treasurer despite the language in the bylaws. Research into past practice

with previous Trustees brought no additional information on the subject. It is noted that bylaws can be changed/reviewed periodically.

Continuing with Section 4. Officers:

Existing language:

Duties of the officers are as follows:

- a. The Chairperson shall preside at meetings and perform such other duties as custom and law devolve upon him/her. Duties assigned to the Chair by the Strategic Plan/Implementation Plan shall take priority.
- b. The Vice Chairperson shall assume the duties of the Chairperson in the event of the absence or disability of the Chairperson.
- c. The Secretary shall keep an accurate record of all proceedings of the Board meetings and file them for public inspection.
- d. The Treasurer shall receive periodic reports from the Director of the Library, reflecting the financial wellbeing and budget status of the Library, and shall share that information with the Trustees at each regularly scheduled meeting.

A detailed description of the responsibilities of Officers can be found in Appendix A - RFL Trustees Operations Manual.

Proposed wording:

Duties of the officers are as follows:

- a. The Chairperson shall preside at meetings and perform such other duties as custom and law devolve upon him/her. Duties assigned to the Chair by the Strategic Plan/Implementation Plan shall take priority.
- b. The Vice Chairperson/Chair Elect shall assume the duties of the Chairperson in the event of the absence or disability of the Chairperson.
- c. The Secretary shall keep an accurate record of all proceedings of the Board meetings and file them for public inspection. The Secretary shall post the Agenda and Approved Minutes with the Secretary of State's Office, the Town Clerk and in the lobby of the Rogers Free Library.
- d. The Past Chairperson shall serve in an advisory role.

A detailed description of the responsibilities of Officers can be found in Appendix A - RFL Trustees Operations Manual.

Beverly Larson made a motion to approve "ARTICLE III BOARD OF TRUSTEES Section 4: Officers" as proposed; Motion seconded by Al Wroblewski. Vote: All in favor, motion passes.

Ruth discusses the next section up for review "ARTICLE IV: ROLES AND RESPONSIBILITIES OF TRUSTEES.

ARTICLE IV

ROLES AND RESPONSIBILITIES OF TRUSTEES

Existing language:

3. HIRING A DIRECTOR

- Employ competent directors and oversee the update of job descriptions

Proposed language:

3. HIRING A DIRECTOR

- Hires, evaluates, and dismisses (when necessary) the Director
- Employ competent directors and oversee the update of job descriptions

Further, it is the responsibility of the Trustees of Rogers Free Library to abide by the Code of Ethics mandated by the State of Rhode Island. Each Trustee will complete an Annual Report that will be mailed to him/her.

Beverly Larson made a motion to approve "ARTICLE IV ROLES AND RESPONSIBILITIES OF TRUSTEES Section 3" as proposed. Motion seconded by Al Wroblewski. Vote: All in favor, motion passes.

David Swanson made a motion to table the rest of the bylaws until the next meeting. Ruth Souto seconded the motion. Vote: All in favor, motion passes.

9. NEW BUSINESS

Election of Officers – Vote

Jackie Katz is stepping down as chair. It has been a pleasure for her to serve as chair, but it is time. She has some exciting changes in personal life that she will redirect her time to. Jackie praised the new energy and personnel in the library and looks forward to continuing her work as a Trustee. New officers will take office in January. Her position on Trustees will be Past Chair. Al Wroblewski has expressed interest in the Vice Chairperson position and Laura Cabral would be interested in continuing her role as Secretary.

Beverly makes a motion to appoint Ruth Souto Chairperson, Al Wroblewski, Vice Chairperson, and Laura Cabral Secretary. Motion seconded by Samantha Faria. Roll call vote - all in favor. Motion passes.

Staff Grants – Discuss and Vote

Staff grants will continue to be on the monthly agendas:

Research Databases: Total \$4977

Beverly Larson asked if we will still get the print NYTimes. Yes, RFL will still get the print NYTimes subscription.

Dawn states this request is an online research package and all three products will be promoted as such. This research package will drive traffic to the library website and showcase diversity of thought. This proposal comes at the request of teachers at Mt. Hope High who will use the databases and NYTimes.com in support of their curriculum.

Beverly Larson makes a motion to wholeheartedly endorse and approve the research databases grant request to meet our community's needs; from input of teachers in our schools and from the full community's diversity of perspectives and desire for viewpoints, this package will heighten the visibility of the library and will well

serve the community. Ruth Souto seconded the motion. Vote: Jackie Katz, Ruth Souto, Beverly Larson, Al Wroblewski, Samantha Faria, David Swanson, all in favor, Laura Cabral abstained from the vote. Motion passes.

Minecraft: Total \$970

Grant is for subscription fees for 6 laptops, 5 Nintendo Switches and copies of the game for the Nintendo switches. Additional requests for laptops and servers might be coming - Sarah is currently researching this.

Beverly made a motion to approve the Minecraft grant request for up to \$970 to further build out our youth and multigenerational outreach; Motion seconded by Ruth Souto. Vote: All in favor, motion passes.

“Putting the Civil back in Civil Discourse” Presentation and discussion with Ron Jones: Total \$2,000

Discussion: Ron Jones was Keynote speaker at NELA Conference. February is packed with programming and this would be a great precursor to those events by hosting these sessions in January. Proposal is first for an event in January to start the conversation; if successful, then we would offer additional sessions Fee is \$2,000. This would be an excellent community connector - the library is a place where you can have civil and yet difficult conversations. Beverly suggests waiting until September instead.

Al Wroblewski makes a motion to approve the Ron Jones grant. Samantha Faria seconded the motion. Vote: 6-1 Jackie Katz, Ruth Souto, Al Wroblewski, Samantha Faria, David Swanson, Laura Cabral all in favor, Beverly Larson opposed.

Library 2023 Holidays – Discuss and Vote

Discussion: If library employees are town employees, we should go by the [list of holidays](#) in the town handbook; Dawn suggests an agreement for shared services to help clarify this. When employees get the Town of Bristol Employee Handbook they get 13.5 days off. Town employees in the handbook have election day off; election day is every other year.

Ruth made a motion to adopt the calendar in the Town Handbook, seconded by Al Wroblewski:

2023 Town Hall Holidays (Closed)

Date	Day	Holiday
January 2	Monday	New Year's Day (Observed)
January 16	Monday	Martin Luther King, Jr. Birthday
February 20	Monday	Presidents' Day
April 7	Friday	Good Friday-closed at Noon
May 29	Monday	Memorial Day
July 3	Monday	Closed at Noon
July 4	Tuesday	Independence Day
August 14	Monday	Victory Day
September 4	Monday	Labor Day
October 9	Monday	Columbus Day
November 11	Saturday	Veterans Day

Date	Day	Holiday
November 23	Thursday	Thanksgiving Day
November 24	Friday	Friday after Thanksgiving Day
December 25	Monday	Christmas (Observed)

Extensive discussion around making Good Friday and July 3rd floating holiday... can vote on the calendar now but the topic can be revisited at a future meeting.

Ruth made a motion that the previous motion should have stated that the voted on calendar should have specified "full time employees." David clarifies that "holiday" is for full time employees - according to the state of RI there is no expectation for compensation for part-time employees for holiday pay.

Ruth Souto made a motion to remove added language - Beverly Larson seconded. Original motion (adopt the calendar in the town handbook) stands. Vote: All in favor, motion carries.

Future agenda item: Holiday Calendar 2023 revisit - as well as holiday pay for part time employees.

Al Wroblewski asks if this discussion is framed around public access to library services or employee benefits; we need to sort out two different issues. Town is talking about public access to these buildings. Trustees need to handle compensation of employees.

Liaison Reports:

Friends of RFL – Ruth Souto | Friends did not meet.

Beverly Larson asked if the Friends can vote electronically if there is not a Friends meeting. Ruth Souto states that if the item being voted on is simple and straightforward, the answer is yes, but if the topic needs extensive discussion, they would like to discuss and vote in an in person meeting.

Grant Oversight Committee – David Swanson and Laura Cabral | Grant Oversight did not meet.

Tuition Reimbursement – Tabled item

Beverly Larson made a motion to approve tuition reimbursement. Motion seconded by Al Wroblewski. Vote: All in favor, motion passes.

10. EXECUTIVE SESSION - Pursuant to R.I. Gen. Laws § 42-46-5(a)(1), Rhode Island's Open Meetings Act Personnel Issue

Ruth Souto made a motion to enter into the Executive Session. Beverly Larson seconded the motion. Vote: All in favor, motion passes. Entered into Executive Session at 9:16pm

Beverly Larson made a motion to exit the Executive Session. Ruth Souto seconded the motion. Vote: All in favor, motion passes. Exited Executive Session at 10:01pm.

11. MEMBER PREROGATIVES

None discussed.

12. PUBLIC COMMENT

No public in attendance - no comments.

13. NEXT MEETING DATE: January 19, 2023

14. ADJOURN

Beverly Larson made a motion to adjourn the meeting. Ruth Souto second the motion. Vote: All in Favor: Motion passes. Meeting adjourned at 10:01pm.

Respectfully Submitted,

Laura Cabral
Secretary
Rogers Free Library Board of Trustees

**Bristol Fire Department
Board of Engineers Meeting
January 30, 2023**

**Call to order, Quorum Established, Attendance, Minutes & Agenda Approval,
Next Regular Business Meeting.**

The meeting was called to order by **Chief Michael DeMello** at 7:00 PM, a quorum was established. In attendance were **Deputy Chief of Safety & Training Jim Vieira, Deputy Chief of Operations John P. Perry, Assistant Chief Nelson Luis, Assistant Chief Dennis Cabral, Assistant Chief Adam Medeiros, EMS Captain Sam Turner, Board Clerk Lou Mascola** recorded the minutes.

A motion and second to approve the minutes of the January 3, 2023 meeting, and the meeting agenda for this meeting, January 30, 2023 were both unanimously approved by the board.

Next scheduled meeting is Monday February 27, 2023, @ 7:00 PM

Correspondence, Training & Safety Reports, Apparatus Reports, Station Requests and Issues, Board Reports

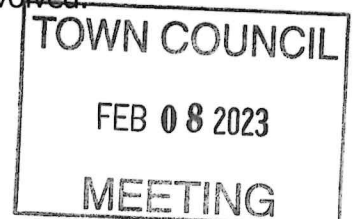
Meeting Agenda

Correspondence

- ❖ A letter of thanks was received from Herman Martin of the Hydes, due to a recent death in his family.

Deputy Chief of Safety & Training Jim Vieira

- ❖ A reminder to all members of the department that have beards, to kindly use caution with SCBA facemasks not getting a good seal.
- ❖ The Firefighter I Class has begun. Currently there are 13 members in the class.
- ❖ An Aerial Operators Class is being put together. DC Vieira is hoping to have the class start in April 2023.
- ❖ Reported that some fire reports are coming in later than they should be. He asked everyone's cooperation in getting them in on time, to prevent closing an incident and then having to re-open it. This could be an issue of a particular incident being closed and reopened should there be a legal issue involved.



Deputy Chief of Operations John P. Perry

- ❖ Reported an issue with the sump pump cage.
- ❖ Requested Ice Picks for the Survival Suits, a depth sounder, and a flood light for Marine 7.
- ❖ He is working with EMS to obtain BLS bags for Marines 1 & 7.
- ❖ The exhaust fan in the basement restroom at the Dreadnaught Station needs to be replaced.
- ❖ Requesting that the "bailout prop" be returned to headquarters, this was approved by Chief DeMello.

Assistant Chief Nelson Luis

- ❖ Discussed issues with Engine 3 & 5, and the foam for Brush 1.
- ❖ Discussed the security camera at the rear of the Defiance Station. Asst. Chief Dennis Cabral will look into a dusk to dawn camera setting.

Assistant Chief Dennis Cabral

- ❖ Reported that during the last windstorm, there are a few shingles missing from the roof of the Ever Ready Station.
- ❖ Reported that there are (3) detail checks from a Fire Police detail that have not been received.
- ❖ Requested a shelf be installed on Engine 2.
- ❖ The speedometer on Engine 2 is not working.
- ❖ The driver's side mirror on Engine 2 is cracked / broken.
- ❖ Requested some 4 cycle fuel, and (2) lengths of 1-3/4 " hose.
- ❖ Reported that the NY hook is still missing from Engine 2.
- ❖ Requested a fog nozzle for the crosslays on Engine 2 be obtained. Chief DeMello stated that this request be looked at in July 2023.
- ❖ A new regulator for SCBA No. 3 on Engine 2 was requested.
- ❖ A new Carabiner Clip was requested.

Assistant Chief Adam Medeiros

- ❖ Requested (1) pager for a member of the Hydraulion Station.
- ❖ Inquired about obtaining Lieutenant pins and hardware for the new lieutenants at the Hydes.

- ❖ Spoke with Chief DeMello regarding the washing & waxing of the dayroom and kitchen floors. The contents of the rooms will have to be moved out prior.
- ❖ Per Chief DeMello, Engine 1 is due to be inspected this week.
- ❖ Announced that Engine 4's Annual Clam Boil will be held on Sunday, February 26th.

EMS Captain Sam Turner

- ❖ There will be a CPR CLass offered on February 25th in the Training Room.
- ❖ Reported that the rescue vehicles are okay and all are in service.

Chief of the Department Michael DeMello

- ❖ Announced that there will be a Boat Crew Course coming soon.
- ❖ The Annual Rhode Island Fire Chiefs Association will be held on April 27, at headquarters. As in the past, any help would be greatly appreciated.
- ❖ Reported that a Federal Grant application was submitted for 49 SCBA's, and 49 Tri-band Portable Radios. The outcome of the grant will be announced in mid 2023. This would be a great acquisition for the department if we should be selected.

Old Business

- ❖ This is the time of the year where the board reviews the department's SOG's. Please review them and notify the office if there should be any questions, changes, additions or deletions.

New Business

- ❖ Chief DeMello extended a warm welcome to the new members of the board, Nelson Luis, Dennis Cabral, and Adam Medeiros, and thanked the outgoing members Anthony Sousa, Barry Carinha, and Danny Cheatom for their service on the board and to the department.
- ❖ Chief DeMello announced the following promotions within the board: Battalion Chief Vieira, will now become the Deputy Chief of Safety & Training, Assistant

Chief John P. Perry will now become the Deputy Chief of Operations. This will take effect immediately. In the absence of the Chief, Deputy Chief Vieira will assume responsibilities of the every day office operations.

❖ The Chief number assignments are as follows:

Chief 1 - Michael DeMello
 Chief 2 - Jim Vieira
 Chief 3 - John Perry
 Chief 4 - Nelson Luis
 Chief 5 - Dennis Cabral
 Chief 6 - Adam Medeiros

❖ Chiefs & Captain's Duty Nights are as follows:

Monday - Deputy Chief John Perry
 Tuesday - Assistant Chief Adam Medeiros
 Wednesday - Deputy Chief Jim Vieira
 Thursday - Assistant Chief Dennis Cabral
 Friday - Assistant Chief Nelson Luis
 Saturday- Rotating Chiefs
 Sunday- Rotating Captains

❖ Ancillary Assignments

Deputy Chief Perry	Ladies Auxiliary
Assistant Chief Luis	Fire Police
Assistant Chief Cabral	Firemen's Memorial Comm.
Assistant Chief Medeiros	Engine 4

Chief DeMello

❖ Asked the new members of the board to listen in the EMS calls, and to be of assistance as needed.

- ❖ Announced that an EMS Coordinator will be announced soon, and will be assigned Unit No. 7. His / her responsibilities will be for EMS support & administration.
- ❖ As Unit No.9 (Battalion Chief Vieira) is now assigned Chief 2, Lieutenant Gianni will be assigned Unit 9. Fire Marshal Ferguson will remain as Unit 8.
- ❖ The department will be switching ERS Software companies within the next (2) months.
- ❖ Chief DeMello would like to have an Officer's Meeting with the board prior to the monthly board meeting. This meeting should take no longer than 30-45 minutes, and will start at 6:00 PM.

Meeting & Calendar Updates for the month of February 2023

February 2023
30 - Jan. - February Board Meeting
1 - Company Meetings
7 - Engine 4 Meeting
9 - Fire Police Meeting
14 - EMS Meeting
15 - Ladies Auxiliary Meeting
16 - Firemen's Memorial Comm. Meeting
11 - Engine 4 Annual Banquet
26 - Engine 4 Annual Clam Boil

Going Forward Department & Company Events

- ❖ March 11 - Engine 4 - Newport St. Patrick's Day Parade
- ❖ April 27 - RIAFC Annual Clam Boil @ The Hydes.
- ❖ May 20 - Ever Ready Surf & Turf
- ❖ October 22 - Ever Ready Clam Boil
- ❖ November 3 - Hydes Annual Turkey Roll

Richmond / Carolina Firefighter Line of Duty Death

- ❖ Chief DeMello announced that Deputy Chief Robert Gardner Jr. of the Richmond / Carolina RI Fire Department suffered a line of duty death. Anyone wishing to attend the services is asked to be at our headquarters no later than 8:30 AM, Thursday February 2nd. The department will attend the services at the station in Richmond, the burial will be private. Class A uniforms are required. Anyone wishing to attend please contact either Chief DeMello or Deputy Chief Vieira. If there is enough interest, the department will utilize the bus for transportation.

For the Good of the Department

- ❖ The department incident calls started out right where they ended last year. So far as of this meeting, there have been 327 calls for service. Chief DeMello thanks everyone for their continuing support.

Closing & Adjournment

Without any further business to conduct, this meeting was adjourned at 8:13 PM.

Respectfully submitted,

Lou Mascola

Lou Mascola

Clerk for the Board of Engineers

Bristol Fire Department

Bristol, Rhode Island 02809

MEMORANDUM

To: THE HONORABLE TOWN COUNCIL
 From: Michelle DiMeo, Tax Assessor/Collector
 Date: January 31, 2023
 Subject: Recommended Abatements & Additions for February 8, 2023 meeting

Attached is a list of Abatements & Additions for January 2023

	Abatements	Additions
Motor Vehicles	\$ 0.00	\$ 0.00
Real Estate	\$ 2,629.90	\$ 0.00
Sewer Fees	\$ 0.00	\$ 0.00
Sewer Assessment	\$ 0.00	\$ 0.00
Tangibles	\$ 0.00	\$ 0.00
Total	\$ 2,629.90	\$ 0.00

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND
 2023 JAN 31 PM 4:40

Net Adjustment: -\$2,629.90

Year to Date Total Abatements & Additions: -\$29,228.08

Respectfully,



Michelle DiMeo

Tax Assessor/Collector

TOWN COUNCIL
 FEB 08 2023
 MEETING

	DATE: February 8, 2023					
ABATEMENTS						
MOTOR VEHICLES						
ACCOUNT# NAME	Type	Year	Rate	Amount	Reason for Abatement	
	MV	2020	\$ 17.35			
	MV	2021	\$ 17.35			
	MV	2015	\$ 17.35			
	MV	2016	\$ 17.35			
TOTAL MV ABATEMENTS				\$ -		
ABATEMENTS						
REAL ESTATE						
ACCOUNT# NAME	Type	Year	Rate	Amount	Reason for Abatement	
20-1383-14 Bungalow LLC	RE	2022	\$ 13.00	\$ 1,950.00	Appeal #22-010	
50-0070-79 Holstein, Kenneth	RE	2022	\$ 13.00	\$ 29.90	Appeal #22-028	
50-0087-60 Kashian, Carol	RE	2022	\$ 13.00	\$ 650.00	Appeal #22-023	
	RE	2022	\$ 13.00			
	RE	2022	\$ 13.00			
	RE	2022	\$ 13.00			
TOTAL RE ABATEMENTS				\$ 2,629.90		
ABATEMENTS						
SEWER FEES						
ACCOUNT# NAME	Type	Year	Rate	Amount	Reason for Abatement	
	SU	2022	\$ 580.00			
	SU	2021	\$ 571.00			
	SU	2020	\$ 530.00			
	SU	2019	\$ 521.00			
	SU	2018	\$ 483.00			
	SU	2017	\$ 469.00			
TOTAL SEWER ABATEMENTS				\$ -		

[illegible]

Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Revenue						
1001 400 33501 1000 State PILOT Funding	1,340,127.00	0.00	0.00	1,408,285.01	68,158.01	(105.09)%
1001 400 33502 1000 Public Service Corporation Tax	263,739.00	0.00	0.00	273,410.07	9,671.07	(103.67)%
1001 400 33503 1000 Meals & Beverage Tax	578,357.00	0.00	0.00	400,516.44	(177,840.56)	(69.25)%
1001 400 33504 1000 Hotel Tax	79,822.00	0.00	0.00	61,487.22	(18,334.78)	(77.03)%
1001 400 33505 1000 MV Excise Tax Reimbursement	1,495,720.00	0.00	0.00	0.00	(1,495,720.00)	0.00%
1001 400 33506 1000 MV Phase-Out Tax	109,436.00	0.00	0.00	733,561.55	624,125.55	(670.31)%
1001 400 33507 1000 Library Grant-In Aid	197,714.00	0.00	0.00	0.00	(197,714.00)	0.00%
1001 400 33508 1000 Library Construction Aid	0.00	0.00	0.00	404,312.00	404,312.00	0.00%
1001 400 33901 1000 PILOT-Bristol Assisted Living	48,774.00	0.00	0.00	24,387.19	(24,386.81)	(50.00)%
1001 400 33902 1000 PILOT-Living East Bay	27,360.00	0.00	0.00	16,613.76	(10,746.24)	(60.72)%
1001 400 33903 1000 PILOT-East Bay CDC	3,393.00	0.00	0.00	0.00	(3,393.00)	0.00%
1001 400 33904 1000 PILOT-BCWA	0.00	0.00	0.00	3,594.75	3,594.75	0.00%
1001 400 33905 1000 PILOT-Roger Williams University	371,478.00	0.00	0.00	185,738.62	(185,739.38)	(50.00)%
1001 400 33907 1000 PILOT-Bristol Housing Authority	69,610.00	0.00	0.00	35,425.76	(34,184.24)	(50.89)%
1001 400 33908 1000 PILOT-Gladding Property	4,574.00	0.00	0.00	2,353.32	(2,220.68)	(51.45)%
2009 400 39500 1000 Revenue- University/Town Committee	0.00	0.00	0.00	27,744.90	27,744.90	0.00%
2020 400 39500 1000 Revenue- Thomas Sheppard Portrait Restoration	0.00	0.00	0.00	50.00	50.00	0.00%
2052 400 39500 1000 Revenue- SATF-RISAPA	0.00	0.00	0.00	5,400.00	5,400.00	0.00%
2065 400 39500 1000 Revenue- Opioid	0.00	0.00	0.00	42,772.88	42,772.88	0.00%
3039 400 39500 1000 Revenue- ARPA	0.00	0.00	0.00	3,275,271.50	3,275,271.50	0.00%
3093 400 39500 1000 Revenue- Public Buildings	0.00	0.00	0.00	552,268.63	552,268.63	0.00%
Total Revenues	4,590,104.00	0.00	0.00	7,453,193.60	2,863,089.60	(162.38)%
Expenditures						
Expenditures Expenditures						
6036 400 42105 1000 Death Benefits	0.00	0.00	0.00	20,000.00	(20,000.00)	0.00%
Medical Benefits Medical Benefits	0.00	0.00	0.00	20,000.00	(20,000.00)	0.00%
1001 400 49500 1000 Expenditures	0.00	0.00	0.00	64,350.00	(64,350.00)	0.00%
2065 400 49500 1000 Expenditures	0.00	0.00	0.00	9,501.95	(9,501.95)	0.00%
Capital Improvements Capital Improvements	0.00	0.00	0.00	73,851.95	(73,851.95)	0.00%
	0.00	0.00	0.00	(93,851.95)	93,851.95	0.00%
Excess Revenue Over (Under) Expenditures	4,590,104.00	0.00	0.00	7,359,341.65	2,956,941.55	(160.33)%
Revenue						
Expenditures						
Expenditures Expenditures						
1001 401 41100 1000 Salaries	35,035.00	0.00	0.00	21,576.42	13,458.58	61.59%
Salaries Salaries	35,035.00	0.00	0.00	21,576.42	13,458.58	61.59%
1001 401 42200 1000 Payroll Taxes	2,680.00	0.00	0.00	1,635.29	1,044.71	61.02%
Employer Payroll Taxes Employer Payroll Taxes	2,680.00	0.00	0.00	1,635.29	1,044.71	61.02%
1001 401 43311 1000 Code Supplements	6,500.00	0.00	0.00	2,585.60	3,914.40	39.78%
1001 401 43313 1000 Public Media	10,000.00	0.00	0.00	4,400.00	5,600.00	44.00%
1001 401 43400 1000 IT & Software (B&C)	2,000.00	0.00	0.00	2,000.00	0.00	100.00%
1001 401 43410 1000 Annual Audit	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
1001 401 45400 1000 Advertising	15,000.00	0.00	0.00	8,742.50	6,257.50	58.28%
Professional Services Professional Services	63,500.00	0.00	0.00	17,728.10	45,771.90	27.92%
1001 401 46020 1000 Inaugural	500.00	0.00	0.00	238.87	261.13	47.77%

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Supplies Supplies	500.00	0.00	0.00	238.87	261.13	47.77%
1001 401 48000 1000 Contingency	10,000.00	0.00	0.00	2,845.00	7,155.00	28.45%
Other Expenditures Other Expenditures	10,000.00	0.00	0.00	2,845.00	7,155.00	28.45%
	(111,715.00)	0.00	0.00	(44,023.68)	(67,691.32)	(39.41)%
Excess Revenue Over (Under) Expenditures	(111,715.00)	0.00	0.00	(44,023.68)	(67,691.32)	(39.41)%
Revenue						
Expenditures						
Expenditures Expenditures						
1001 402 41100 1000 Salaries	175,131.00	0.00	0.00	118,392.08	56,738.92	67.60%
Salaries Salaries	175,131.00	0.00	0.00	118,392.08	56,738.92	67.60%
1001 402 42101 1000 Medical Insurance	6,900.00	0.00	0.00	11,119.78	(4,219.78)	161.16%
1001 402 42102 1000 Dental Insurance	0.00	0.00	0.00	2,211.75	(2,211.75)	0.00%
Medical Benefits Medical Benefits	6,900.00	0.00	0.00	13,331.53	(6,431.53)	193.21%
1001 402 42200 1000 Payroll Taxes	13,398.00	0.00	0.00	9,023.41	4,374.59	67.35%
Employer Payroll Taxes Employer Payroll Taxes	13,398.00	0.00	0.00	9,023.41	4,374.59	67.35%
1001 402 42301 1000 Defined Contribution-TIAA	768.00	0.00	0.00	541.84	226.16	70.55%
1001 402 42302 1000 Defined Benefit-ERSRI	9,301.00	0.00	0.00	7,954.28	1,346.72	85.52%
Employer Retirees Contributions Employer Retirees	10,069.00	0.00	0.00	8,496.12	1,572.88	84.38%
Contributions						
1001 402 43200 1000 Dues & Conferences	1,000.00	0.00	0.00	429.00	571.00	42.90%
1001 402 43240 1000 Legal Fees-Labor	15,000.00	0.00	0.00	6,762.74	8,237.26	45.08%
Professional Services Professional Services	16,000.00	0.00	0.00	7,191.74	8,808.26	44.95%
1001 402 45900 1000 Operating	1,200.00	0.00	0.00	986.52	213.48	82.21%
Operating Operating	1,200.00	0.00	0.00	986.52	213.48	82.21%
1001 402 46260 1000 Vehicle Fuel	1,000.00	0.00	0.00	159.70	840.30	15.97%
Utilities Utilities	1,000.00	0.00	0.00	159.70	840.30	15.97%
1001 402 48000 1000 Contingency	2,000.00	0.00	0.00	1,102.48	897.52	55.12%
Other Expenditures Other Expenditures	2,000.00	0.00	0.00	1,102.48	897.52	55.12%
	(225,698.00)	0.00	0.00	(158,683.58)	(67,014.42)	(70.31)%
Excess Revenue Over (Under) Expenditures	(225,698.00)	0.00	0.00	(158,683.58)	(67,014.42)	(70.31)%
Revenue						
1001 403 32000 1000 Licenses & Permits	700,000.00	0.00	0.00	441,908.40	(258,091.60)	(63.13)%
2078 403 39500 1000 Revenue	0.00	0.00	0.00	2,107.40	2,107.40	0.00%
2080 403 39500 1000 Revenue	0.00	0.00	0.00	8,532.93	8,532.93	0.00%
Total Revenues	700,000.00	0.00	0.00	452,548.73	(247,451.27)	(64.65)%
Expenditures						
Expenditures Expenditures						
1001 403 41100 1000 Salaries	349,486.00	0.00	0.00	196,989.95	152,496.05	56.37%
Salaries Salaries	349,486.00	0.00	0.00	196,989.95	152,496.05	56.37%
1001 403 42101 1000 Medical Insurance	86,147.00	0.00	0.00	40,636.78	45,510.22	47.17%
1001 403 42102 1000 Dental Insurance	4,262.00	0.00	0.00	649.56	3,612.44	15.24%
Medical Benefits Medical Benefits	90,409.00	0.00	0.00	41,286.34	49,122.66	45.67%
1001 403 42200 1000 Payroll Taxes	26,736.00	0.00	0.00	14,012.41	12,723.59	52.41%
Employer Payroll Taxes Employer Payroll Taxes	26,736.00	0.00	0.00	14,012.41	12,723.59	52.41%
1001 403 42301 1000 Defined Contribution-TIAA	3,495.00	0.00	0.00	1,936.64	1,558.36	55.41%
1001 403 42302 1000 Defined Benefit-ERSRI	52,912.00	0.00	0.00	29,311.44	23,600.56	55.40%

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Employer Retires Contributions Employer Retires Contributions	56,407.00	0.00	0.00	31,248.08	25,158.92	55.40%
1001 403 43200 1000 Dues & Conferences	2,000.00	0.00	0.00	855.00	1,145.00	42.75%
1001 403 43321 1000 Land Evidence	22,000.00	0.00	0.00	8,213.03	13,786.97	37.33%
1001 403 43322 1000 Probate & Microfilming	400.00	0.00	0.00	0.00	400.00	0.00%
1001 403 43323 1000 Records Restoration	5,000.00	0.00	0.00	1,611.00	3,389.00	32.22%
1001 403 45500 1000 Printing	2,300.00	0.00	0.00	1,527.28	772.72	66.40%
Professional Services Professional Services	31,700.00	0.00	0.00	12,206.31	19,493.69	38.51%
	(554,738.00)	0.00	0.00	(295,743.09)	(258,994.91)	(53.31)%
Excess Revenue Over (Under) Expenditures	145,262.00	0.00	0.00	156,805.64	(506,446.18)	(107.95)%
Revenue						
Expenditures						
Expenditures Expenditures	131,481.00	0.00	0.00	68,178.54	63,302.46	51.85%
1001 404 43245 1000 Legal Fees-Solicitor	50,000.00	0.00	0.00	25,857.00	24,143.00	51.71%
1001 404 43246 1000 Legal Fees-Litigation	500.00	0.00	0.00	0.00	500.00	0.00%
1001 404 43430 1000 Court Costs	181,981.00	0.00	0.00	94,035.54	87,945.46	51.67%
Professional Services Professional Services	(181,981.00)	0.00	0.00	(94,035.54)	(87,945.46)	(51.67)%
Excess Revenue Over (Under) Expenditures	(181,981.00)	0.00	0.00	(94,035.54)	(87,945.46)	(51.67)%
Revenue						
Expenditures						
Expenditures Expenditures	2,880.00	0.00	0.00	0.00	2,880.00	0.00%
1001 405 48002 1000 Substance Abuse Task Force	750.00	0.00	0.00	0.00	750.00	0.00%
1001 405 48003 1000 Personnel Board	3,630.00	0.00	0.00	0.00	3,630.00	0.00%
Other Expenditures Other Expenditures	(3,630.00)	0.00	0.00	0.00	(3,630.00)	0.00%
Excess Revenue Over (Under) Expenditures	(3,630.00)	0.00	0.00	0.00	(3,630.00)	0.00%
Revenue						
Expenditures						
Expenditures Expenditures	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
1001 406 41100 1000 Salaries	35,500.00	0.00	0.00	15,548.02	19,951.98	43.80%
1001 406 41101 1000 Salaries-Elections	39,000.00	0.00	0.00	15,548.02	23,451.98	39.87%
Salaries Salaries	268.00	0.00	0.00	0.00	268.00	0.00%
1001 406 42200 1000 Payroll Taxes	268.00	0.00	0.00	0.00	268.00	0.00%
Employer Payroll Taxes Employer Payroll Taxes	13,000.00	0.00	0.00	7,627.91	5,372.09	58.68%
1001 406 43230 1000 Elections - Supplies	23,000.00	0.00	0.00	22,999.52	0.48	100.00%
1001 406 44320 1000 Redistricting	36,000.00	0.00	0.00	30,627.43	5,372.57	85.08%
Professional Services Professional Services	(75,268.00)	0.00	0.00	(46,175.45)	(29,092.55)	(61.35)%
Excess Revenue Over (Under) Expenditures	(75,268.00)	0.00	0.00	(46,175.45)	(29,092.55)	(61.35)%
Revenue						
1001 407 35100 1000 Fees & Fines	100,000.00	0.00	0.00	38,569.50	(61,430.50)	(38.57)%

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Total Revenues	100,000.00	0.00	0.00	38,569.50	(61,430.50)	(38.57)%
Expenditures						
Expenditures Expenditures						
1001 407 41100 1000 Salaries	16,821.00	0.00	0.00	10,251.13	6,569.87	60.94%
1001 407 41150 1000 Detail Wages	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Salaries Salaries	18,821.00	0.00	0.00	10,251.13	8,569.87	54.47%
1001 407 42200 1000 Payroll Taxes	1,287.00	0.00	0.00	699.06	587.94	54.32%
Employer Payroll Taxes Employer Payroll Taxes	1,287.00	0.00	0.00	699.06	587.94	54.32%
1001 407 42301 1000 Defined Contribution-TIAA	0.00	0.00	0.00	21.22	(21.22)	0.00%
1001 407 42302 1000 Defined Benefit-ERSRI	0.00	0.00	0.00	319.41	(319.41)	0.00%
Employer Retires Contributions Employer Retires	0.00	0.00	0.00	340.63	(340.63)	0.00%
Contributions						
1001 407 46000 1000 Supplies	500.00	0.00	0.00	27.27	472.73	5.45%
Supplies Supplies	500.00	0.00	0.00	27.27	472.73	5.45%
1001 407 45900 1000 Operating	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
Operating Operating	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
	(36,108.00)	0.00	0.00	(11,318.09)	(24,789.91)	(31.35)%
Excess Revenue Over (Under) Expenditures	63,892.00	0.00	0.00	27,251.41	(86,220.41)	(42.65)%
Revenue						
1001 501 31102 2002 Property Taxes: Prior Years	0.00	0.00	0.00	782.01	782.01	0.00%
1001 501 31103 2002 Collection Cost	0.00	0.00	0.00	(6,254.69)	(6,254.69)	0.00%
1001 501 31115 2015 Property Taxes: 2014-2015	0.00	0.00	0.00	678.65	678.65	0.00%
1001 501 31116 2016 Property Taxes: 2015-2016	0.00	0.00	0.00	491.34	491.34	0.00%
1001 501 31117 2017 Property Taxes: 2016-2017	0.00	0.00	0.00	348.11	348.11	0.00%
1001 501 31118 2018 Property Taxes: 2017-2018	0.00	0.00	0.00	465.83	465.83	0.00%
1001 501 31119 2019 Property Taxes: 2018-2019	0.00	0.00	0.00	7,568.12	7,568.12	0.00%
1001 501 31120 2020 Property Taxes: 2019-2020	0.00	0.00	0.00	3,302.02	3,302.02	0.00%
1001 501 31121 2021 Property Taxes: 2020-2021	0.00	0.00	0.00	171,425.83	171,425.83	0.00%
1001 501 31122 2022 Property Taxes: 2021-2022	0.00	0.00	0.00	713,249.04	713,249.04	0.00%
1001 501 31123 2023 Property Taxes: 2022-2023	0.00	0.00	0.00	28,464,397.73	(18,701,846.27)	(60.35)%
1001 501 31900 1000 Penalties & Interest on Delinquent Taxes	47,166,244.00	0.00	0.00	135,189.84	(174,810.16)	(43.61)%
1001 501 34001 1000 Municipal Lien Certificates	310,000.00	0.00	0.00	5,375.00	5,375.00	0.00%
1001 501 34100 1000 Miscellaneous	0.00	0.00	0.00	(123,421.51)	(123,421.51)	0.00%
1001 501 34101 1000 Teller's Over/Short	0.00	0.00	0.00	(2,054.70)	(2,054.70)	0.00%
1001 501 35100 1000 Fees & Fines	81,000.00	0.00	0.00	5,282.83	(75,717.17)	(6.52)%
1001 501 36100 1000 Investment Earnings-WTrust #	0.00	0.00	0.00	86,943.50	86,943.50	0.00%
1001 501 36101 1000 Investment Earnings-WTrust #	0.00	0.00	0.00	14.04	14.04	0.00%
1001 501 36102 1000 Investment Earnings-BankNewport #	0.00	0.00	0.00	6,639.42	6,639.42	0.00%
1001 501 36103 1000 Investment Earnings-BankNewport #	0.00	0.00	0.00	2,300.12	2,300.12	0.00%
1001 501 36104 1000 Investment Earnings-Centreville #	0.00	0.00	0.00	4,931.56	4,931.56	0.00%
1001 501 36105 1000 Investment Earnings-Webster #	0.00	0.00	0.00	39,764.35	39,764.35	0.00%
1001 501 36107 1000 Investment Earnings-Centreville #	0.00	0.00	0.00	184.18	184.18	0.00%
1001 501 36108 1000 Investment Earnings-Bank5 #	0.00	0.00	0.00	533.76	533.76	0.00%
1001 501 36112 1000 Investment Earnings-Citizens Bank	0.00	0.00	0.00	10,413.97	10,413.97	0.00%
1001 501 36113 1000 Investment Earnings-WTrust	0.00	0.00	0.00	14,029.57	14,029.57	0.00%
1001 501 36114 1000 Investment Earnings-BayCoast	0.00	0.00	0.00	4,793.60	4,793.60	0.00%
1001 501 36115 1000 Investment Earnings-Bank5 #5271	0.00	0.00	0.00	19,415.63	19,415.63	0.00%
1001 501 36150 1000 Interest Income-Colt Fund	0.00	0.00	0.00	29,566,789.15	(17,990,454.85)	(62.17)%
Total Revenues	47,557,244.00	0.00	0.00	29,566,789.15	(17,990,454.85)	(62.17)%

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Expenditures						
Expenditures Expenditures						
1001 501 41100 1000 Salaries	536,180.00	0.00	0.00	288,140.66	248,039.34	53.74%
1001 501 41300 1000 Overtime	1,000.00	0.00	0.00	243.06	756.94	24.31%
Salaries Salaries						
1001 501 42101 1000 Medical Insurance	537,180.00	0.00	0.00	288,383.72	248,796.28	53.68%
1001 501 42102 1000 Dental Insurance	117,990.00	0.00	0.00	50,500.55	67,489.45	42.80%
Medical Benefits Medical Benefits	6,923.00	0.00	0.00	3,447.00	3,476.00	49.79%
1001 501 42200 1000 Payroll Taxes	124,913.00	0.00	0.00	53,947.55	70,965.45	43.19%
Employer Payroll Taxes Employer Payroll Taxes	41,094.00	0.00	0.00	28,544.73	12,549.27	69.46%
1001 501 42301 1000 Defined Contribution-TIAA	5,730.00	0.00	0.00	2,682.54	3,047.46	46.82%
1001 501 42302 1000 Defined Benefit-ERSRI	80,905.00	0.00	0.00	38,909.93	41,995.07	48.09%
Employer Retires Contributions Employer Retires	86,635.00	0.00	0.00	41,592.47	45,042.53	48.01%
Contributions						
1001 501 43200 1000 Dues & Conferences	5,600.00	0.00	0.00	2,106.00	3,494.00	37.61%
1001 501 43400 1000 IT & Support	95,850.00	0.00	0.00	50,864.14	44,985.86	53.07%
1001 501 43450 1000 Revaluation	65,000.00	0.00	0.00	0.00	65,000.00	0.00%
4160 501 43490 3000 Engraving/Bronzing: Cremation	0.00	0.00	0.00	(3,602.82)	3,602.82	0.00%
Garden						
4160 501 44000 1000 Superintendent Services	0.00	0.00	0.00	5,200.00	(5,200.00)	0.00%
4160 501 44200 1000 Grounds Maintenance	0.00	0.00	0.00	50,825.16	(50,825.16)	0.00%
4160 501 44201 1000 Additional Grounds Services: NBG	0.00	0.00	0.00	34,526.28	(34,526.28)	0.00%
4160 501 44201 3000 Additional Grounds Services:	0.00	0.00	0.00	5,985.10	(5,985.10)	0.00%
Cremation Garden						
4160 501 44202 1000 Tree Planting: NBG	0.00	0.00	0.00	1,406.00	(1,406.00)	0.00%
4160 501 45000 1000 Advertising	0.00	0.00	0.00	798.00	(798.00)	0.00%
Professional Services Professional Services						
4160 501 44300 1000 Repairs & Maintenance: NBG	166,450.00	0.00	0.00	148,107.86	18,342.14	88.98%
4160 501 44300 3000 Repairs & Maintenance: Cremation	0.00	0.00	0.00	21,560.00	(21,560.00)	0.00%
Garden	0.00	0.00	0.00	259.00	(259.00)	0.00%
Maintenance Maintenance						
1001 501 46000 1000 Supplies	0.00	0.00	0.00	21,819.00	(21,819.00)	0.00%
4160 501 46100 1000 Foundations/Markers	1,600.00	0.00	0.00	1,385.76	214.24	86.61%
Supplies Supplies						
4160 501 47200 1000 Capital Improvements: NBG	1,600.00	0.00	0.00	5,595.06	(5,595.06)	0.00%
Capital Improvements Capital Improvements						
4160 501 47200 1000 Capital Improvements: NBG	0.00	0.00	0.00	6,980.82	(5,380.82)	436.30%
	0.00	0.00	0.00	16,958.00	(16,958.00)	0.00%
	0.00	0.00	0.00	16,958.00	(16,958.00)	0.00%
	(957,872.00)	0.00	0.00	(606,334.15)	(351,537.85)	(63.30)%
Excess Revenue Over (Under) Expenditures	46,599,372.00	0.00	0.00	28,960,455.00	(18,341,992.70)	(62.15)%
Revenue						
Expenditures						
Expenditures Expenditures						
1001 502 48110 1000 Bond Principal	3,403,542.00	0.00	0.00	1,332,253.18	2,071,288.82	39.14%
1001 502 48210 1000 Interest-Bonds	1,375,768.00	0.00	0.00	655,257.59	720,510.41	47.63%
1001 502 48300 1000 Issuance Fees	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
1001 502 48400 1000 Cost of Issuance	5,000.00	0.00	0.00	8,067.50	(3,067.50)	161.35%
Debt Exp Debt Exp	4,789,310.00	0.00	0.00	1,995,578.27	2,793,731.73	41.67%
	(4,789,310.00)	0.00	0.00	(1,995,578.27)	(2,793,731.73)	(41.67)%

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures	(4,789,310.00)	0.00	0.00	(1,995,578.27)	(2,793,731.73)	(41.67)%
Revenue						
Expenditures						
Expenditures Expenditures						
1001 503 41180 1000 Salary Reserve-27PP	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
Salaries Salaries	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
1001 503 42100 1000 Retiree Medical & Dental	670,000.00	0.00	0.00	295,504.06	374,495.94	44.11%
1001 503 42103 1000 Life Insurance	130,000.00	0.00	0.00	134,214.57	(4,214.57)	103.24%
Medical Benefits Medical Benefits	800,000.00	0.00	0.00	429,718.63	370,281.37	53.71%
1001 503 42500 1000 Unemployment Compensation	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
1001 503 42925 1000 Other Post Employment Benefits	75,705.00	0.00	0.00	0.00	75,705.00	0.00%
Other Benefits Other Benefits	85,705.00	0.00	0.00	0.00	85,705.00	0.00%
1001 503 45201 1000 Insurance	849,500.00	0.00	0.00	1,179,823.72	(330,323.72)	138.88%
1001 503 45202 1000 Insurance Claims	40,000.00	0.00	0.00	67,199.47	(27,199.47)	168.00%
Insurance Insurance	889,500.00	0.00	0.00	1,247,023.19	(357,523.19)	140.19%
	(1,805,205.00)	0.00	0.00	(1,676,741.82)	(128,463.18)	(92.88)%
Excess Revenue Over (Under) Expenditures	(1,805,205.00)	0.00	0.00	(1,676,741.82)	(128,463.18)	(92.88)%
Revenue						
Expenditures						
Expenditures Expenditures						
1001 504 41100 1000 Salaries	88,948.00	0.00	0.00	30,463.03	58,484.97	34.25%
Salaries Salaries	88,948.00	0.00	0.00	30,463.03	58,484.97	34.25%
1001 504 42101 1000 Medical Insurance	17,311.00	0.00	0.00	(860.58)	18,171.58	(4.97)%
1001 504 42102 1000 Dental Insurance	988.00	0.00	0.00	0.00	988.00	0.00%
Medical Benefits Medical Benefits	18,299.00	0.00	0.00	(860.58)	19,159.58	(4.70)%
1001 504 42200 1000 Payroll Taxes	6,805.00	0.00	0.00	2,793.14	4,011.86	41.05%
Employer Payroll Taxes Employer Payroll Taxes	6,805.00	0.00	0.00	2,793.14	4,011.86	41.05%
1001 504 42301 1000 Defined Contribution-TIAA	680.00	0.00	0.00	162.39	517.61	23.88%
1001 504 42302 1000 Defined Benefit-ERSI	10,295.00	0.00	0.00	2,458.97	7,836.03	23.89%
Employer Retirees Contributions Employer Retirees Contributions	10,975.00	0.00	0.00	2,621.36	8,353.64	23.88%
1001 504 43400 1000 IT & Support	119,726.00	0.00	0.00	11,788.05	107,937.95	9.85%
1001 504 43405 1000 Website Maintenance	5,020.00	0.00	0.00	374.26	4,645.74	7.46%
Professional Services Professional Services	124,746.00	0.00	0.00	12,162.31	112,583.69	9.75%
1001 504 44300 1000 Building Repairs & Maintenance	55,000.00	0.00	0.00	45,234.15	9,765.85	82.24%
1001 504 44301 1000 Elevator Repairs & Maintenance	10,000.00	0.00	0.00	14,677.42	(4,677.42)	146.77%
1001 504 44302 1000 Alarm Repairs & Maintenance	4,000.00	0.00	0.00	6,874.74	(2,874.74)	171.87%
1001 504 44340 1000 School Buildings	50,000.00	0.00	0.00	24,650.99	25,349.01	49.30%
1001 504 44400 1000 Copy Machines	22,000.00	0.00	0.00	8,735.14	13,264.86	39.71%
Maintenance Maintenance	141,000.00	0.00	0.00	100,172.44	40,827.56	71.04%
1001 504 44410 1000 Parking Lot Leases	58,205.00	0.00	0.00	40,310.49	17,894.51	69.26%
1001 504 44415 1000 Statehouse Lease	5,500.00	0.00	0.00	750.00	4,750.00	13.64%
Leases Leases	63,705.00	0.00	0.00	41,060.49	22,644.51	64.45%
1001 504 45300 1000 Telephone & Internet	28,000.00	0.00	0.00	17,398.14	10,601.86	62.14%
Telephone Telephone	28,000.00	0.00	0.00	17,398.14	10,601.86	62.14%
1001 504 46001 1000 Supplies-Central Purchasing	25,000.00	0.00	0.00	16,080.92	8,919.08	64.32%
1001 504 46003 1000 Software & Licenses	34,585.00	0.00	0.00	2,749.75	31,835.25	7.95%

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 504 46066 1000 Postage	37,000.00	0.00	0.00	9,937.10	27,062.90	26.86%
Supplies Supplies	96,585.00	0.00	0.00	28,767.77	67,817.23	29.78%
1001 504 46210 1000 Natural Gas	10,000.00	0.00	0.00	1,044.45	8,955.55	10.44%
1001 504 46220 1000 Electricity	30,000.00	0.00	0.00	12,322.91	17,677.09	41.08%
1001 504 46270 1000 Water Service	3,500.00	0.00	0.00	4,274.50	(774.50)	122.13%
Utilities Utilities	43,500.00	0.00	0.00	17,641.86	25,858.14	40.56%
1001 504 47500 1000 Technology Replacement	51,000.00	0.00	0.00	22,469.09	28,530.91	44.06%
Capital Improvements Capital Improvements	51,000.00	0.00	0.00	22,469.09	28,530.91	44.06%
	(673,563.00)	0.00	0.00	(274,689.05)	(398,873.95)	(40.78)%
Excess Revenue Over (Under) Expenditures	(673,563.00)	0.00	0.00	(274,689.05)	(398,873.95)	(40.78)%
Revenue						
Expenditures						
Expenditures Expenditures						
1001 505 47200 1000 Capital Improvements	1,220,360.00	0.00	0.00	598,079.72	622,280.28	49.01%
Capital Improvements Capital Improvements	1,220,360.00	0.00	0.00	598,079.72	622,280.28	49.01%
	(1,220,360.00)	0.00	0.00	(598,079.72)	(622,280.28)	(49.01)%
Excess Revenue Over (Under) Expenditures	(1,220,360.00)	0.00	0.00	(598,079.72)	(622,280.28)	(49.01)%
Revenue						
1001 601 32000 1000 Licenses & Permits	34,500.00	0.00	0.00	46,001.00	11,501.00	(133.34)%
2071 601 39500 1000 Revenue	0.00	0.00	0.00	14,870.00	14,870.00	0.00%
2082 601 39500 1000 Revenue CLG Grant	0.00	0.00	0.00	(4,420.00)	(4,420.00)	0.00%
Total Revenues	34,500.00	0.00	0.00	56,451.00	21,951.00	(163.63)%
Expenditures						
Expenditures Expenditures						
1001 601 41100 1000 Salaries	264,987.00	0.00	0.00	145,277.86	119,709.14	54.82%
Salaries Salaries	264,987.00	0.00	0.00	145,277.86	119,709.14	54.82%
1001 601 42101 1000 Medical Insurance	44,623.00	0.00	0.00	26,250.20	18,372.80	58.83%
1001 601 42102 1000 Dental Insurance	2,282.00	0.00	0.00	1,571.97	710.03	68.89%
Medical Benefits Medical Benefits	46,905.00	0.00	0.00	27,822.17	19,082.83	59.32%
1001 601 42200 1000 Payroll Taxes	20,272.00	0.00	0.00	11,323.05	8,948.95	55.86%
Employer Payroll Taxes Employer Payroll Taxes	20,272.00	0.00	0.00	11,323.05	8,948.95	55.86%
1001 601 42301 1000 Defined Contribution-TIAA	2,813.00	0.00	0.00	1,522.75	1,290.25	54.13%
1001 601 42302 1000 Defined Benefit-ERSRI	35,429.00	0.00	0.00	19,120.85	16,308.15	53.97%
Employer Retires Contributions Employer Retires Contributions	38,242.00	0.00	0.00	20,643.60	17,598.40	53.98%
1001 601 42900 1000 Mileage Reimbursement	0.00	0.00	0.00	80.00	(80.00)	0.00%
Other Benefits Other Benefits	0.00	0.00	0.00	80.00	(80.00)	0.00%
1001 601 43100 1000 Secretarial Support	9,000.00	0.00	0.00	4,083.50	4,916.50	45.37%
1001 601 43200 1000 Dues & Conferences	3,500.00	0.00	0.00	935.00	2,565.00	26.71%
1001 601 43220 1000 Tourism/Promotion	39,100.00	0.00	0.00	18,667.88	20,432.12	47.74%
1001 601 43221 1000 GIS Implementation	8,400.00	0.00	0.00	0.00	8,400.00	0.00%
1001 601 43435 1000 Consulting Engineer-Planning Board	9,000.00	0.00	0.00	27.90	8,972.10	0.31%
1001 601 45400 1000 Advertising	2,500.00	0.00	0.00	2,803.44	(303.44)	112.14%
Professional Services Professional Services	71,500.00	0.00	0.00	26,517.72	44,982.28	37.09%
1001 601 46000 1000 Supplies	1,000.00	0.00	0.00	2,737.07	(1,737.07)	273.71%
1001 601 46101 1000 Conservation Projects	6,000.00	0.00	0.00	0.00	6,000.00	0.00%

Town of Bristol

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For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 601 46102 1000 Tree Planting	15,000.00	0.00	0.00	14,579.31	420.69	97.20%
1001 601 46103 1000 Stormwater Phase II	7,000.00	0.00	0.00	0.00	7,000.00	0.00%
1001 601 46104 1000 Comprehensive Plan Update	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
Supplies Supplies	34,000.00	0.00	0.00	17,316.38	16,683.62	50.93%
2082 601 49500 1000 Expenditures CLG Grant	0.00	0.00	0.00	7,000.00	(7,000.00)	0.00%
2084 601 49500 2022 Expenditures	0.00	0.00	0.00	2,800.00	(2,800.00)	0.00%
2093 601 49500 1000 Expenditures Municipal Resiliency	0.00	0.00	0.00	2,085.00	(2,085.00)	0.00%
Program Grant						
2094 601 49500 1000 Expenditures Sowams/Annawamscutt	0.00	0.00	0.00	2,062.00	(2,062.00)	0.00%
WS Study						
Capital Improvements Capital Improvements	0.00	0.00	0.00	13,947.00	(13,947.00)	0.00%
1001 601 46300 1000 Bristol HDC	2,600.00	0.00	0.00	1,275.00	1,325.00	49.04%
Other Expenditures Other Expenditures	2,600.00	0.00	0.00	1,275.00	1,325.00	49.04%
	(478,506.00)	0.00	0.00	(264,202.78)	(214,303.22)	(55.21)%
Excess Revenue Over (Under) Expenditures	(444,006.00)	0.00	0.00	(207,751.78)	(192,352.22)	(46.79)%
Revenue						
1001 602 32000 1000 Licenses & Permits	340,000.00	0.00	0.00	154,409.67	(185,590.33)	(45.41)%
1001 602 33515 1000 RI State Tax	0.00	0.00	0.00	11,983.00	11,983.00	0.00%
1001 602 33516 1000 Health Department	0.00	0.00	0.00	644.28	644.28	0.00%
Total Revenues	340,000.00	0.00	0.00	167,036.95	(172,963.05)	(49.13)%
Expenditures						
Expenditures Expenditures						
1001 602 41100 1000 Salaries	171,360.00	0.00	0.00	101,188.24	70,171.76	59.05%
Salaries Salaries	171,360.00	0.00	0.00	101,188.24	70,171.76	59.05%
1001 602 42101 1000 Medical Insurance	17,311.00	0.00	0.00	8,747.20	8,563.80	50.53%
1001 602 42102 1000 Dental Insurance	988.00	0.00	0.00	355.60	632.40	35.99%
Medical Benefits Medical Benefits	18,299.00	0.00	0.00	9,102.80	9,196.20	49.74%
1001 602 42200 1000 Payroll Taxes	13,109.00	0.00	0.00	6,720.47	6,388.53	51.27%
Employer Payroll Taxes Employer Payroll Taxes	13,109.00	0.00	0.00	6,720.47	6,388.53	51.27%
1001 602 42301 1000 Defined Contribution-TIAA	728.00	0.00	0.00	562.05	165.95	77.20%
1001 602 42302 1000 Defined Benefit-ERSRI	11,029.00	0.00	0.00	8,502.11	2,526.89	77.09%
Employer Retires Contributions Employer Retires Contributions	11,757.00	0.00	0.00	9,064.16	2,692.84	77.10%
1001 602 43200 1000 Dues & Conferences	1,800.00	0.00	0.00	899.88	900.12	49.99%
Other Benefits Other Benefits	1,800.00	0.00	0.00	899.88	900.12	49.99%
1001 602 46003 1000 Software & Licenses	14,000.00	0.00	0.00	13,296.15	703.85	94.97%
Supplies Supplies	14,000.00	0.00	0.00	13,296.15	703.85	94.97%
1001 602 45900 1000 Operating	3,500.00	0.00	0.00	1,915.87	1,584.13	54.74%
Operating Operating	3,500.00	0.00	0.00	1,915.87	1,584.13	54.74%
	(233,825.00)	0.00	0.00	(142,187.57)	(91,637.43)	(60.81)%
Excess Revenue Over (Under) Expenditures	106,175.00	0.00	0.00	24,849.38	(264,600.48)	(23.40)%
Revenue						
1001 603 32002 1000 Permits	15,000.00	0.00	0.00	4,013.00	(10,987.00)	(26.75)%
1001 603 32003 1000 Road Cut Permits	20,000.00	0.00	0.00	4,228.00	(15,772.00)	(21.14)%
1001 603 32004 1000 RI Resource Recovery	0.00	0.00	0.00	6,593.93	6,593.93	0.00%
1001 603 34100 1000 Miscellaneous	5,000.00	0.00	0.00	2,841.00	(2,159.00)	(56.82)%

Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 603 34102 1000 Landfill Receipts	310,000.00	0.00	0.00	69,770.21	(240,229.79)	(22.51)%
1001 603 34105 1000 Special Pick-Ups	5,000.00	0.00	0.00	3,555.00	(1,445.00)	(71.10)%
1001 603 35100 1000 Fees & Fines	0.00	0.00	0.00	1,080.00	1,080.00	0.00%
Total Revenues	355,000.00	0.00	0.00	92,081.14	(262,918.86)	(25.94)%
Expenditures						
Expenditures Expenditures						
1001 603 41100 1000 Salaries	2,022,324.00	0.00	0.00	1,119,331.71	902,992.29	55.35%
1001 603 41160 1000 Clothing Allowance	36,000.00	0.00	0.00	32,400.00	3,600.00	90.00%
1001 603 41300 1000 Overtime	153,750.00	0.00	0.00	56,008.02	97,741.98	36.43%
Salaries Salaries	2,212,074.00	0.00	0.00	1,207,739.73	1,004,334.27	54.60%
1001 603 42101 1000 Medical Insurance	471,427.00	0.00	0.00	230,460.95	240,966.05	48.89%
1001 603 42102 1000 Dental Insurance	23,288.00	0.00	0.00	13,848.74	9,439.26	59.47%
Medical Benefits Medical Benefits	494,715.00	0.00	0.00	244,309.69	250,405.31	49.38%
1001 603 42200 1000 Payroll Taxes	169,319.00	0.00	0.00	97,048.93	72,270.07	57.32%
Employer Payroll Taxes Employer Payroll Taxes	169,319.00	0.00	0.00	97,048.93	72,270.07	57.32%
1001 603 42301 1000 Defined Contribution-TIAA	17,494.00	0.00	0.00	9,671.50	7,822.50	55.28%
1001 603 42302 1000 Defined Benefit-ERSI	307,445.00	0.00	0.00	165,836.65	141,608.35	53.94%
Employer Retirees Contributions Employer Retirees Contributions	324,939.00	0.00	0.00	175,508.15	149,430.85	54.01%
Contributions						
1001 603 43211 1000 Rodent Control	5,500.00	0.00	0.00	1,562.98	3,937.02	28.42%
1001 603 43440 1000 Landfill/Environmental Monitoring	25,000.00	0.00	0.00	13,442.93	11,557.07	53.77%
1001 603 44210 1000 Transfer Station Operations	555,000.00	0.00	0.00	124,300.70	430,699.30	22.40%
1001 603 44220 1000 Snow & Ice Removal	160,000.00	0.00	0.00	10,631.59	149,368.41	6.64%
1001 603 45400 1000 Advertising	1,500.00	0.00	0.00	238.00	1,262.00	15.87%
Professional Services Professional Services	747,000.00	0.00	0.00	150,176.20	596,823.80	20.10%
1001 603 44300 1000 Building Repairs & Maintenance	18,500.00	0.00	0.00	7,071.84	11,428.16	38.23%
1001 603 44304 1000 Grounds Maintenance	247,730.00	0.00	0.00	168,306.82	79,423.18	67.94%
1001 603 44305 1000 Road Materials	30,000.00	0.00	0.00	10,318.16	19,681.84	34.39%
1001 603 44306 1000 Road Signs	15,000.00	0.00	0.00	4,311.78	10,688.22	28.75%
1001 603 44307 1000 Road & Sidewalk Maintenance	15,000.00	0.00	0.00	6,390.42	8,609.58	42.60%
1001 603 44308 1000 Street Lighting	115,000.00	0.00	0.00	44,674.40	70,325.60	38.85%
1001 603 44310 1000 Motor Vehicle Repairs	80,000.00	0.00	0.00	42,322.99	37,677.01	52.90%
1001 603 44311 1000 Landfill Vehicle Maintenance	13,000.00	0.00	0.00	11,941.59	1,058.41	91.86%
1001 603 44312 1000 Packer & Recycling Vehicle Maintenance	30,000.00	0.00	0.00	38,271.52	(8,271.52)	127.57%
Maintenance						
1001 603 44330 1000 Drainage	55,000.00	0.00	0.00	1,918.22	53,081.78	3.49%
1001 603 44400 1000 Copy Machines	1,500.00	0.00	0.00	365.59	1,134.41	24.37%
Maintenance Maintenance	620,730.00	0.00	0.00	335,893.33	284,836.67	54.11%
1001 603 44600 1000 Tree Care & Preservation	100,000.00	0.00	0.00	67,244.07	32,755.93	67.24%
Misc. Programs Misc. Programs	100,000.00	0.00	0.00	67,244.07	32,755.93	67.24%
1001 603 45300 1000 Telephone & Internet	6,000.00	0.00	0.00	3,301.21	2,698.79	55.02%
Telephone Telephone	6,000.00	0.00	0.00	3,301.21	2,698.79	55.02%
1001 603 46000 1000 Supplies	5,000.00	0.00	0.00	3,132.45	1,867.55	62.65%
1001 603 46050 1000 Chemicals	2,000.00	0.00	0.00	142.96	1,857.04	7.15%
1001 603 46060 1000 Tires	15,000.00	0.00	0.00	11,675.20	3,324.80	77.83%
1001 603 46061 1000 Sweeper Brooms	3,000.00	0.00	0.00	2,490.00	510.00	83.00%
1001 603 46062 1000 Mosquito Abatement	0.00	0.00	0.00	185.00	(185.00)	0.00%
1001 603 46063 1000 Portable Radios	5,000.00	0.00	0.00	2,792.89	2,207.11	55.86%
1001 603 46064 1000 Protective Gear	4,500.00	0.00	0.00	755.61	3,744.39	16.79%
1001 603 46065 1000 Protective Boots	8,500.00	0.00	0.00	2,117.71	6,382.29	24.91%

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 603 46066 1000 Postage	1,000.00	0.00	0.00	793.91	206.09	79.39%
1001 603 46067 1000 Janitorial Supplies	22,000.00	0.00	0.00	14,187.23	7,812.77	64.49%
Supplies Supplies	66,000.00	0.00	0.00	38,272.96	27,727.04	57.99%
1001 603 46210 1000 Natural Gas	0.00	0.00	0.00	2,816.64	(2,816.64)	0.00%
1001 603 46220 1000 Electricity	40,000.00	0.00	0.00	5,651.81	34,348.19	14.13%
1001 603 46260 1000 Vehicle Fuel	181,000.00	0.00	0.00	128,690.33	52,309.67	71.10%
1001 603 46270 1000 Water Service	600.00	0.00	0.00	3,006.80	(2,406.80)	501.13%
Utilities Utilities	221,600.00	0.00	0.00	140,165.58	81,434.42	63.25%
1001 603 47301 1000 Building Security	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
1001 603 47500 1000 Technology Replacement	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
1001 603 47515 1000 Tools & Equipment	11,000.00	0.00	0.00	4,660.49	6,339.51	42.37%
Capital Improvements Capital Improvements	27,000.00	0.00	0.00	4,660.49	22,339.51	17.26%
	(4,989,377.00)	0.00	0.00	(2,464,320.34)	(2,525,056.66)	(49.39)%
Excess Revenue Over (Under) Expenditures	(4,634,377.00)	0.00	0.00	(2,372,239.20)	(2,787,975.52)	(51.19)%
Revenue						
2090 604 39500 1000 Revenue Misc. Scrap	0.00	0.00	0.00	1,644.00	1,644.00	0.00%
5002 604 32002 1000 Permits	1,000.00	0.00	0.00	85.00	(915.00)	(8.50)%
5002 604 32005 1000 Septage	0.00	0.00	0.00	64.70	64.70	0.00%
5002 604 32006 1000 Pretreatment Revenue	30,000.00	0.00	0.00	23,570.83	(6,429.17)	(78.57)%
5002 604 34410 1000 Sewer Use Fees	6,404,014.00	0.00	0.00	0.00	(6,404,014.00)	0.00%
5002 604 34420 1000 Sewer Assessments	62,432.00	0.00	0.00	0.00	(62,432.00)	0.00%
5002 604 35100 1000 Fees & Fines	500.00	0.00	0.00	0.00	(500.00)	0.00%
5002 604 35110 1000 Infiltration Inflow	0.00	0.00	0.00	27,469.00	27,469.00	0.00%
5002 604 35510 1000 Debt Service Recovery-RWU	55,750.00	0.00	0.00	0.00	(55,750.00)	0.00%
Total Revenues	6,553,696.00	0.00	0.00	52,833.53	(6,500,862.47)	(0.81)%
Expenditures						
Expenditures Expenditures	743,961.00	0.00	0.00	411,031.07	332,929.93	55.25%
5002 604 41100 1000 Salaries	80,000.00	0.00	0.00	45,079.45	34,920.55	56.35%
Salaries Salaries	823,961.00	0.00	0.00	456,110.52	367,850.48	55.36%
5002 604 42101 1000 Medical Insurance	134,333.00	0.00	0.00	60,070.48	74,262.52	44.72%
5002 604 42102 1000 Dental Insurance	6,169.00	0.00	0.00	3,239.73	2,929.27	52.52%
Medical Benefits Medical Benefits	140,502.00	0.00	0.00	63,310.21	77,191.79	45.06%
5002 604 42200 1000 Payroll Taxes	63,033.00	0.00	0.00	34,588.07	28,444.93	54.87%
Employer Payroll Taxes Employer Payroll Taxes	63,033.00	0.00	0.00	34,588.07	28,444.93	54.87%
5002 604 42301 1000 Defined Contribution-TIAA	7,322.00	0.00	0.00	3,393.70	3,928.30	46.35%
5002 604 42302 1000 Defined Benefit-ERSRI	110,862.00	0.00	0.00	58,250.48	52,611.52	52.54%
Employer Retires Contributions Employer Retires Contributions	118,184.00	0.00	0.00	61,644.18	56,539.82	52.16%
Contributions	1,500.00	0.00	0.00	1,393.13	106.87	92.88%
5002 604 43200 1000 Dues & Conferences	15,000.00	0.00	0.00	3,680.00	11,320.00	24.53%
5002 604 43270 1000 CMOM Reporting	3,000.00	0.00	0.00	3,100.00	(100.00)	103.33%
5002 604 43442 1000 EPA Permit Fee	19,500.00	0.00	0.00	8,173.13	11,326.87	41.91%
Professional Services Professional Services	10,000.00	0.00	0.00	949.95	9,050.05	9.50%
5002 604 44300 1000 Building Repairs & Maintenance	12,000.00	0.00	0.00	5,396.17	6,603.83	44.97%
5002 604 44310 1000 Motor Vehicle Repairs	5,000.00	0.00	0.00	2,441.31	2,558.69	48.83%
5002 604 44351 1000 RBC Repairs & Maintenance	8,500.00	0.00	0.00	5,044.54	3,455.46	59.35%
5002 604 44352 1000 Generator Service	33,000.00	0.00	0.00	25,522.08	7,477.92	77.34%
5002 604 44353 1000 Sewer System Repairs						

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 604 44354 1000 Odor Control	15,000.00	0.00	0.00	524.92	14,475.08	3.50%
5002 604 44355 1000 Cesspool Cleanout	5,000.00	0.00	0.00	1,425.00	3,575.00	28.50%
5002 604 44356 1000 Solids/Scum Handling	12,000.00	0.00	0.00	0.00	12,000.00	0.00%
5002 604 44357 1000 Grinder Pump Repairs	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 604 44358 1000 Biofilter Maintenance	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 44359 1000 Lab Equipment Maintenance	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5002 604 44360 1000 Pump Station Repairs	25,000.00	0.00	0.00	10,221.54	14,778.46	40.89%
5002 604 44361 1000 Belt Press Service	6,000.00	0.00	0.00	2,439.40	3,560.60	40.66%
5002 604 44362 1000 CL2 System Maintenance	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 44363 1000 Instrument & Controls Maintenance	10,000.00	0.00	0.00	10,930.96	(930.96)	109.31%
5002 604 44364 1000 Headworks Maintenance	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
Maintenance Maintenance	155,000.00	0.00	0.00	64,895.87	90,104.13	41.87%
5002 604 44412 1000 Warren Agreement	45,000.00	0.00	0.00	0.00	45,000.00	0.00%
Leases Leases	45,000.00	0.00	0.00	0.00	45,000.00	0.00%
5002 604 45300 1000 Telephone & Internet	10,000.00	0.00	0.00	5,226.77	4,773.23	52.27%
Telephone Telephone	4,000.00	0.00	0.00	7,357.84	(3,357.84)	183.95%
5002 604 43004 1000 Filter Belts	7,000.00	0.00	0.00	2,225.34	4,774.66	31.79%
5002 604 46002 1000 Office Supplies	13,000.00	0.00	0.00	8,300.72	4,699.28	63.85%
5002 604 46010 1000 Uniforms	130,000.00	0.00	0.00	65,948.04	64,051.96	50.73%
5002 604 46050 1000 Chemicals	26,000.00	0.00	0.00	14,131.15	11,868.85	54.35%
5002 604 46052 1000 Laboratory	17,000.00	0.00	0.00	12,006.61	4,993.39	70.63%
5002 604 46053 1000 Pretreatment	2,500.00	0.00	0.00	6,345.00	(3,845.00)	253.80%
5002 604 46054 1000 Manhole Covers	6,000.00	0.00	0.00	2,105.43	3,894.57	35.09%
5002 604 46055 1000 OSHA Equipment	205,500.00	0.00	0.00	118,420.13	87,079.87	57.63%
Supplies Supplies	75,000.00	0.00	0.00	25,764.76	49,235.24	34.35%
5002 604 45900 1000 Operating	75,000.00	0.00	0.00	25,764.76	49,235.24	34.35%
Operating Operating	20,000.00	0.00	0.00	161.59	19,838.41	0.81%
5002 604 46210 1000 Natural Gas	325,000.00	0.00	0.00	85,704.98	239,295.02	26.37%
5002 604 46220 1000 Electricity	26,500.00	0.00	0.00	20,711.14	5,788.86	78.16%
5002 604 46260 1000 Vehicle Fuel	0.00	0.00	0.00	401.56	(401.56)	0.00%
5002 604 46270 1000 Water Service	371,500.00	0.00	0.00	106,979.27	264,520.73	28.80%
Utilities Utilities	0.00	0.00	0.00	1,166.48	(1,166.48)	0.00%
2090 604 49500 1000 Expenditures Misc. Scrap	0.00	0.00	0.00	99,791.47	(99,791.47)	0.00%
5002 604 47200 1000 Capital Improvements	0.00	0.00	0.00	5,183.93	34,816.07	12.96%
5002 604 47201 1000 Capital Improvements-Infiltration	40,000.00	0.00	0.00	0.00	40,000.00	0.00%
Inflow	40,000.00	0.00	0.00	0.00	40,000.00	0.00%
Capital Improvements Capital Improvements	(2,067,180.00)	0.00	0.00	(1,051,254.79)	(1,015,925.21)	(50.85)%
Excess Revenue Over (Under) Expenditures	4,486,516.00	0.00	0.00	(998,421.26)	(7,516,787.68)	22.25%
Revenue	3,500.00	0.00	0.00	75.00	(3,425.00)	(2.14)%
5002 606 32002 1000 Permits	110,000.00	0.00	0.00	41,297.15	(68,702.85)	(37.54)%
5002 606 34430 1000 Compost Sales	113,500.00	0.00	0.00	41,372.15	(72,127.85)	(36.45)%
Total Revenues	373,151.00	0.00	0.00	216,716.66	156,434.34	58.08%
Expenditures Expenditures	37,000.00	0.00	0.00	19,165.49	17,834.51	51.80%
5002 606 41100 1000 Salaries	410,151.00	0.00	0.00	235,882.15	174,268.85	57.51%
5002 606 41300 1000 Overtime						
Salaries Salaries						

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 606 42101 1000 Medical Insurance	76,898.00	0.00	0.00	97,486.80	(20,588.80)	126.77%
5002 606 42102 1000 Dental Insurance	3,579.00	0.00	0.00	2,626.48	952.52	73.39%
Medical Benefits Medical Benefits	80,477.00	0.00	0.00	100,113.28	(19,636.28)	124.40%
5002 606 42200 1000 Payroll Taxes	31,377.00	0.00	0.00	15,686.81	15,690.19	49.99%
Employer Payroll Taxes Employer Payroll Taxes	31,377.00	0.00	0.00	15,686.81	15,690.19	49.99%
5002 606 42301 1000 Defined Contribution-TIAA	3,732.00	0.00	0.00	2,134.08	1,597.92	57.18%
5002 606 42302 1000 Defined Benefit-ERSRI	56,495.00	0.00	0.00	27,969.29	28,525.71	49.51%
Employer Retires Contributions Employer Retires Contributions	60,227.00	0.00	0.00	30,103.37	30,123.63	49.98%
5002 606 43441 1000 Methane Testing	3,000.00	0.00	0.00	5,852.88	(2,852.88)	195.10%
5002 606 43443 1000 Compost Analysis	6,500.00	0.00	0.00	5,739.69	760.31	88.30%
Professional Services Professional Services	9,500.00	0.00	0.00	11,592.57	(2,092.57)	122.03%
5002 606 44300 1000 Building Repairs & Maintenance	9,000.00	0.00	0.00	22,589.20	(13,589.20)	250.99%
5002 606 44310 1000 Motor Vehicle Repairs	14,000.00	0.00	0.00	4,837.78	9,162.22	34.56%
5002 606 44354 1000 Odor Control	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 606 44363 1000 Instrument & Controls Maintenance	3,500.00	0.00	0.00	780.00	2,720.00	22.29%
5002 606 44375 1000 Compost Equipment Maintenance	15,000.00	0.00	0.00	16,070.59	(1,070.59)	107.14%
Maintenance Maintenance	44,500.00	0.00	0.00	44,277.57	222.43	99.50%
5002 606 45300 1000 Telephone & Internet	1,600.00	0.00	0.00	466.47	1,133.53	29.15%
Telephone Telephone	1,600.00	0.00	0.00	466.47	1,133.53	29.15%
5002 606 46010 1000 Uniforms	7,500.00	0.00	0.00	4,903.03	2,596.97	65.37%
5002 606 46055 1000 OSHA Equipment	2,000.00	0.00	0.00	90.43	1,909.57	4.52%
5002 606 46056 1000 Compost Bags	0.00	0.00	0.00	(270.00)	270.00	0.00%
5002 606 46057 1000 Grinder Hammers	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 606 46060 1000 Tires	3,000.00	0.00	0.00	3,275.00	(275.00)	109.17%
Supplies Supplies	15,500.00	0.00	0.00	7,998.46	7,501.54	51.60%
5002 606 45900 1000 Operating	22,000.00	0.00	0.00	15,386.46	6,613.54	69.94%
Operating Operating	22,000.00	0.00	0.00	15,386.46	6,613.54	69.94%
5002 606 46210 1000 Natural Gas	7,000.00	0.00	0.00	2,314.28	4,685.72	33.06%
5002 606 46220 1000 Electricity	70,000.00	0.00	0.00	22,104.75	47,895.25	31.58%
5002 606 46260 1000 Vehicle Fuel	25,000.00	0.00	0.00	4,577.80	20,422.20	18.31%
5002 606 46270 1000 Water Service	0.00	0.00	0.00	3,063.95	(3,063.95)	0.00%
Utilities Utilities	102,000.00	0.00	0.00	32,060.78	69,939.22	31.43%
	(777,332.00)	0.00	0.00	(493,567.92)	(283,764.08)	(63.50)%
Excess Revenue Over (Under) Expenditures	(663,832.00)	0.00	0.00	(452,195.77)	(355,891.93)	(68.12)%
Revenue						
5002 607 33300 1000 Capital & Operating Grants	0.00	0.00	0.00	(781,608.00)	(781,608.00)	0.00%
Total Revenues	0.00	0.00	0.00	(781,608.00)	(781,608.00)	0.00%
Expenditures Expenditures						
5002 607 42100 1000 Retiree Medical	80,000.00	0.00	0.00	0.00	80,000.00	0.00%
5002 607 42103 1000 Life Insurance	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
Medical Benefits Medical Benefits	95,500.00	0.00	0.00	0.00	95,500.00	0.00%
5002 607 42925 1000 Other Post Employment Benefits	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
Employer Retires Contributions Employer Retires Contributions	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
5002 607 43101 1000 Allocated Costs	75,000.00	0.00	0.00	0.00	75,000.00	0.00%

Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 607 43400 1000 IT & Support	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
5002 607 43410 1000 Annual Audit	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
5002 607 43503 1000 Solids Handling: Basic A/E	0.00	0.00	0.00	190,690.00	(190,690.00)	0.00%
5002 607 43504 1000 Sewer System Repairs: Basic A/E	0.00	0.00	0.00	24,370.00	(24,370.00)	0.00%
Professional Services Professional Services	91,000.00	0.00	0.00	215,060.00	(124,060.00)	236.33%
5002 607 44503 1000 Solids Handling: Construction	0.00	0.00	0.00	307,310.00	(307,310.00)	0.00%
Misc. Programs Misc. Programs	0.00	0.00	0.00	307,310.00	(307,310.00)	0.00%
5002 607 45201 1000 Insurance	355,000.00	0.00	0.00	0.00	355,000.00	0.00%
Insurance Insurance	355,000.00	0.00	0.00	0.00	355,000.00	0.00%
5002 607 48110 1000 Bond Principal	2,423,822.00	0.00	0.00	2,352,927.89	70,894.11	97.08%
5002 607 48210 1000 Interest-Bonds	812,362.00	0.00	0.00	295,203.50	517,158.50	36.34%
5002 607 48400 1000 Cost of Issuance	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
Debt Exp Debt Exp	3,261,184.00	0.00	0.00	2,648,131.39	613,052.61	81.20%
	(3,822,684.00)	0.00	0.00	(3,170,501.39)	(652,182.61)	(82.94)%
Excess Revenue Over (Under) Expenditures	(3,822,684.00)	0.00	0.00	(3,952,109.39)	(1,433,790.61)	(103.39)%
Revenue						
1001 701 32010 1000 Soliciting Permits	0.00	0.00	0.00	555.00	555.00	0.00%
1001 701 34100 1000 Miscellaneous	0.00	0.00	0.00	30.00	30.00	0.00%
1001 701 34210 1000 Police Detail Admin Fees	45,000.00	0.00	0.00	27,901.38	(17,098.62)	(62.00)%
1001 701 35100 1000 Fines & Fees	6,495.00	0.00	0.00	2,365.00	(4,130.00)	(36.41)%
1001 701 35102 1000 Copy Fees	0.00	0.00	0.00	1,217.05	1,217.05	0.00%
1001 701 35103 1000 Vehicle ID	0.00	0.00	0.00	5,560.00	5,560.00	0.00%
1001 701 35104 1000 Online Report Fees	0.00	0.00	0.00	1,645.00	1,645.00	0.00%
2033 701 39500 1000 Revenue	0.00	0.00	0.00	3,374.00	3,374.00	0.00%
2057 701 39500 1000 Revenue	0.00	0.00	0.00	3,900.00	3,900.00	0.00%
2077 701 39500 1000 Revenue	0.00	0.00	0.00	9,312.30	9,312.30	0.00%
3030 701 39500 1000 Revenue	0.00	0.00	0.00	(3,648.00)	(3,648.00)	0.00%
9083 701 39500 1000 Revenue	0.00	0.00	0.00	96,569.58	96,569.58	0.00%
Total Revenues	51,495.00	0.00	0.00	148,781.31	97,286.31	(288.92)%
Expenditures						
Expenditures Expenditures						
1001 701 41100 1000 Salaries	2,983,946.00	0.00	0.00	1,768,180.95	1,215,765.05	59.26%
1001 701 41100 2000 Salaries	515,059.00	0.00	0.00	264,209.16	250,849.84	51.30%
1001 701 41160 1000 Clothing Allowance	67,145.00	0.00	0.00	64,528.28	2,616.72	96.10%
1001 701 41300 1000 Overtime	180,000.00	0.00	0.00	104,030.55	75,969.45	57.79%
1001 701 41300 2000 Overtime	16,077.00	0.00	0.00	5,354.59	10,722.41	33.31%
1001 701 41400 1000 Supplemental Wages	498,521.00	0.00	0.00	171,121.64	327,399.36	34.33%
1001 701 41500 1000 Detail Wages	100,000.00	0.00	0.00	39,964.28	60,035.72	39.96%
1001 701 41600 1000 Special Details	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Salaries Salaries						
1001 701 42101 1000 Medical Insurance	4,370,748.00	0.00	0.00	2,417,389.45	1,953,358.55	55.31%
1001 701 42102 1000 Dental Insurance	660,866.00	0.00	0.00	403,516.27	257,349.73	61.06%
Medical Benefits Medical Benefits	39,154.00	0.00	0.00	22,072.71	17,081.29	56.37%
1001 701 42200 1000 Payroll Taxes	700,020.00	0.00	0.00	425,588.98	274,431.02	60.80%
1001 701 42200 2000 Payroll Taxes	54,701.00	0.00	0.00	28,229.05	26,471.95	51.61%
Employer Payroll Taxes Employer Payroll Taxes	40,632.00	0.00	0.00	20,949.35	19,682.65	51.56%
1001 701 42301 1000 Defined Contribution-TIAA	95,333.00	0.00	0.00	49,178.40	46,154.60	51.59%
1001 701 42301 2000 Defined Contribution-TIAA	101,022.00	0.00	0.00	57,225.20	43,796.80	56.65%
1001 701 42301 2000 Defined Contribution-TIAA	4,007.00	0.00	0.00	1,877.39	2,129.61	46.85%

Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 701 42302 1000 Defined Benefit-ERSRI	273,770.00	0.00	0.00	159,608.34	114,161.66	58.30%
1001 701 42302 2000 Defined Benefit-ERSRI	68,446.00	0.00	0.00	34,237.13	34,208.87	50.02%
1001 701 42303 1000 Defined Benefit-Local Pension	1,719,654.00	0.00	0.00	644,870.25	1,074,783.75	37.50%
Employer Retires Contributions Employer Retires Contributions	2,166,899.00	0.00	0.00	897,818.31	1,269,080.69	41.43%
1001 701 42400 1000 Education	45,000.00	0.00	0.00	14,720.76	30,279.24	32.71%
Other Benefits Other Benefits	45,000.00	0.00	0.00	14,720.76	30,279.24	32.71%
1001 701 43201 1000 Conferences & Training	15,000.00	0.00	0.00	3,836.44	11,163.56	25.58%
1001 701 43331 1000 RI Police Academy	3,280.00	0.00	0.00	0.00	3,280.00	0.00%
1001 701 43445 1000 Written Directives	8,000.00	0.00	0.00	4,545.00	3,455.00	56.81%
1001 701 45400 1000 Advertising	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Professional Services Professional Services	28,280.00	0.00	0.00	8,381.44	19,898.56	29.64%
1001 701 43020 1000 Boat Repairs & Maintenance	4,800.00	0.00	0.00	972.83	3,827.17	20.27%
1001 701 44300 1000 Building Repairs & Maintenance	30,000.00	0.00	0.00	15,167.92	14,832.08	50.56%
1001 701 44310 1000 Motor Vehicle Repairs	50,000.00	0.00	0.00	23,826.52	26,173.48	47.65%
1001 701 44400 1000 Copy Machines	5,100.00	0.00	0.00	3,025.11	2,074.89	59.32%
Maintenance Maintenance	89,900.00	0.00	0.00	42,992.38	46,907.62	47.82%
1001 701 45300 1000 Telephone & Internet	24,000.00	0.00	0.00	15,006.64	8,993.36	62.53%
Telephone Telephone	24,000.00	0.00	0.00	15,006.64	8,993.36	62.53%
1001 701 46009 1000 Ammunition & Weapons	20,000.00	0.00	0.00	4,724.37	15,275.63	23.62%
1001 701 46010 1000 Uniforms	2,000.00	0.00	0.00	412.00	1,588.00	20.60%
1001 701 46031 1000 Police Officer Supplies	1,800.00	0.00	0.00	20.00	1,780.00	1.11%
1001 701 46032 1000 Patrol Expenses	30,000.00	0.00	0.00	15,751.31	14,248.69	52.50%
1001 701 46033 1000 Detective Expenses	14,400.00	0.00	0.00	11,275.48	3,124.52	78.30%
1001 701 46034 1000 Probationary Patrolman Expense	7,800.00	0.00	0.00	3,357.51	4,442.49	43.05%
1001 701 46035 1000 Color Guard	1,200.00	0.00	0.00	0.00	1,200.00	0.00%
1001 701 46037 1000 Medical Supplies	1,800.00	0.00	0.00	139.08	1,660.92	7.73%
1001 701 46038 1000 Communications	25,000.00	0.00	0.00	8,156.71	16,843.29	32.63%
1001 701 46039 1000 Photo Lab	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
1001 701 46066 1000 Postage	2,000.00	0.00	0.00	631.71	1,368.29	31.59%
Supplies Supplies	107,000.00	0.00	0.00	44,468.17	62,531.83	41.56%
1001 701 46210 1000 Heating Oil/Natural Gas	0.00	0.00	0.00	11,662.77	(11,662.77)	0.00%
1001 701 46220 1000 Electricity	30,000.00	0.00	0.00	10,232.95	19,767.05	34.11%
1001 701 46260 1000 Vehicle Fuel	60,000.00	0.00	0.00	40,446.19	19,553.81	67.41%
1001 701 46270 1000 Water Service	1,750.00	0.00	0.00	840.83	909.17	48.05%
Utilities Utilities	91,750.00	0.00	0.00	63,182.74	28,567.26	68.86%
1001 701 47301 1000 Building Security	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
1001 701 47500 1000 Technology Replacement	67,908.00	0.00	0.00	43,974.13	23,933.87	64.76%
1001 701 47520 1000 Motor Vehicle Replacement	57,050.00	0.00	0.00	51,001.09	6,048.91	89.40%
Capital Improvements Capital Improvements	126,458.00	0.00	0.00	94,975.22	31,482.78	75.10%
	(7,845,388.00)	0.00	0.00	(4,073,702.49)	(3,771,685.51)	(51.92)%
Excess Revenue Over (Under) Expenditures	(7,793,893.00)	0.00	0.00	(3,924,921.18)	(3,674,399.20)	(50.36)%
Revenue						
1001 702 34550 1000 Animal Control & Shelter Fees	1,000.00	0.00	0.00	240.00	(760.00)	(24.00)%
2069 702 39500 1000 Revenue	0.00	0.00	0.00	11,983.50	11,983.50	0.00%
2070 702 39500 1000 Revenue	0.00	0.00	0.00	(421.58)	(421.58)	0.00%
Total Revenues	1,000.00	0.00	0.00	11,801.92	10,801.92	(1,180.19)%
Expenditures						

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Expenditures Expenditures						
1001 702 41100 1000 Salaries	132,958.00	0.00	0.00	77,367.40	55,590.60	58.19%
1001 702 41160 1000 Clothing Allowance	1,400.00	0.00	0.00	1,400.00	0.00	100.00%
1001 702 41300 1000 Overtime	2,500.00	0.00	0.00	395.89	2,104.11	15.84%
Salaries Salaries						
1001 702 42101 1000 Medical Insurance	136,858.00	0.00	0.00	79,163.29	57,694.71	57.84%
1001 702 42102 1000 Dental Insurance	22,556.00	0.00	0.00	13,314.17	9,241.83	59.03%
Medical Benefits Medical Benefits						
1001 702 42200 1000 Payroll Taxes	1,309.00	0.00	0.00	924.08	384.92	70.59%
Employer Payroll Taxes Employer Payroll Taxes						
1001 702 42301 1000 Defined Contribution-TIAA	23,865.00	0.00	0.00	14,238.25	9,626.75	59.66%
1001 702 42302 1000 Defined Benefit-ERSR	10,363.00	0.00	0.00	5,716.88	4,646.12	55.17%
Employer Retires Contributions Employer Retires						
Contributions						
1001 702 43203 1000 Certifications	10,363.00	0.00	0.00	5,716.88	4,646.12	55.17%
Other Benefits Other Benefits						
1001 702 43341 1000 Veterinarian Service	10,363.00	0.00	0.00	5,716.88	4,646.12	55.17%
1001 702 43342 1000 Carcass Removal	10,363.00	0.00	0.00	5,716.88	4,646.12	55.17%
Professional Services Professional Services						
1001 702 44300 1000 Building Repairs & Maintenance	14,987.00	0.00	0.00	12,024.06	2,962.94	80.23%
1001 702 44310 1000 Motor Vehicle Repairs	6,200.00	0.00	0.00	4,592.59	1,607.41	74.07%
Maintenance Maintenance						
1001 702 45300 1000 Telephone & Internet	21,187.00	0.00	0.00	16,616.65	4,570.35	78.43%
1001 702 45301 1000 Cell Phone Service	1,200.00	0.00	0.00	374.53	825.47	31.21%
Telephone Telephone						
1001 702 46000 1000 Supplies	865.00	0.00	0.00	(34.38)	899.38	(3.97)%
1001 702 46002 1000 Office Supplies	2,065.00	0.00	0.00	340.15	1,724.85	16.47%
1001 702 46066 1000 Postage	6,150.00	0.00	0.00	3,083.69	3,066.31	50.14%
Supplies Supplies						
1001 702 46210 1000 Natural Gas	1,000.00	0.00	0.00	1,423.39	(423.39)	142.34%
1001 702 46220 1000 Electricity	300.00	0.00	0.00	0.00	300.00	0.00%
1001 702 46260 1000 Vehicle Fuel	7,450.00	0.00	0.00	4,507.08	2,942.92	60.50%
1001 702 46270 1000 Water Service	6,500.00	0.00	0.00	1,609.53	4,890.47	24.76%
Utilities Utilities						
1001 702 47301 1000 Building Security	12,500.00	0.00	0.00	4,816.31	7,683.69	38.53%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	1,500.00	0.00	0.00	286.36	1,213.64	19.09%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	3,000.00	0.00	0.00	1,217.48	1,782.52	40.58%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	23,500.00	0.00	0.00	7,929.68	15,570.32	33.74%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	2,500.00	0.00	0.00	777.86	1,722.14	31.11%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	2,500.00	0.00	0.00	777.86	1,722.14	31.11%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	(255,780.00)	0.00	0.00	(146,915.79)	(108,864.21)	(57.44)%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	(254,780.00)	0.00	0.00	(135,113.87)	(98,062.29)	(53.03)%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	25,000.00	0.00	0.00	11,612.00	(13,388.00)	(46.45)%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	50,000.00	0.00	0.00	75,602.16	25,602.16	(151.20)%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	245,220.00	0.00	0.00	77,785.06	(167,434.94)	(31.72)%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	173,000.00	0.00	0.00	39,597.53	(133,402.47)	(22.89)%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	90,000.00	0.00	0.00	114,953.86	24,953.86	(127.73)%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	35,000.00	0.00	0.00	6,150.00	(28,850.00)	(17.57)%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	19,525.00	0.00	0.00	9,499.98	(10,025.02)	(48.66)%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	13,985.00	13,985.00	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00%
Capital Improvements Capital Improvements						
1001 702 47301 1000 Building Security	0.00	0.00	0.00	1,539.61	1,539.61	0.00

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Total Revenues	637,745.00	0.00	0.00	350,725.20	(287,019.80)	(54.99)%
Expenditures						
Expenditures Expenditures						
1001 703 41100 1000 Salaries	195,766.00	0.00	0.00	126,492.51	69,273.49	64.61%
1001 703 41300 1000 Overtime	0.00	0.00	0.00	36.56	(36.56)	0.00%
Salaries Salaries	195,766.00	0.00	0.00	126,529.07	69,236.93	64.63%
1001 703 42101 1000 Medical Insurance	3,600.00	0.00	0.00	2,100.00	1,500.00	58.33%
1001 703 42102 1000 Dental Insurance	1,978.00	0.00	0.00	984.12	993.88	49.75%
Medical Benefits Medical Benefits	5,578.00	0.00	0.00	3,084.12	2,493.88	55.29%
1001 703 42200 1000 Payroll Taxes	14,976.00	0.00	0.00	9,804.59	5,171.41	65.47%
Employer Payroll Taxes Employer Payroll Taxes	14,976.00	0.00	0.00	9,804.59	5,171.41	65.47%
1001 703 42301 1000 Defined Contribution-TIAA	1,292.00	0.00	0.00	715.35	576.65	55.37%
1001 703 42302 1000 Defined Benefit-ERSRI	19,556.00	0.00	0.00	10,830.90	8,725.10	55.38%
Employer Retirees Contributions Employer Retirees	20,848.00	0.00	0.00	11,546.25	9,301.75	55.38%
Contributions						
1001 703 43202 1000 Training	2,000.00	0.00	0.00	900.00	1,100.00	45.00%
Other Benefits Other Benefits	2,000.00	0.00	0.00	900.00	1,100.00	45.00%
1001 703 44300 1000 Building Repairs & Maintenance	6,500.00	0.00	0.00	4,282.41	2,217.59	65.88%
1001 703 44381 1000 Boat Repairs & Maintenance	6,200.00	0.00	0.00	4,327.26	1,872.74	69.79%
1001 703 44382 1000 Dock Repairs & Maintenance	73,000.00	0.00	0.00	(7,781.42)	80,781.42	(10.66)%
1001 703 44383 1000 Buoy Repairs & Maintenance	4,500.00	0.00	0.00	195.50	4,304.50	4.34%
Maintenance Maintenance	90,200.00	0.00	0.00	1,023.75	89,176.25	1.13%
1001 703 45300 1000 Telephone & Internet	5,000.00	0.00	0.00	2,511.28	2,488.72	50.23%
Telephone Telephone	5,000.00	0.00	0.00	2,511.28	2,488.72	50.23%
1001 703 46000 1000 Supplies	2,000.00	0.00	0.00	1,006.22	993.78	50.31%
1001 703 46003 1000 Software & Licenses	3,000.00	0.00	0.00	2,628.00	372.00	87.60%
1001 703 46010 1000 Uniforms	4,000.00	0.00	0.00	380.00	3,620.00	9.50%
1001 703 46021 1000 Mooring Stickers	4,000.00	0.00	0.00	3,557.85	442.15	88.95%
1001 703 46022 1000 Safety Equipment	4,000.00	0.00	0.00	1,084.10	2,915.90	27.10%
1001 703 46110 1000 Public Rights of Way	10,000.00	0.00	0.00	10,000.00	0.00	100.00%
Supplies Supplies	27,000.00	0.00	0.00	18,656.17	8,343.83	69.10%
1001 703 45900 1000 Operating	18,000.00	0.00	0.00	10,574.41	7,425.59	58.75%
Operating Operating	18,000.00	0.00	0.00	10,574.41	7,425.59	58.75%
1001 703 46210 1000 Natural Gas	0.00	0.00	0.00	3,982.61	(3,982.61)	0.00%
1001 703 46220 1000 Electricity	20,000.00	0.00	0.00	3,651.36	16,348.64	18.26%
1001 703 46260 1000 Vehicle Fuel	2,000.00	0.00	0.00	877.37	1,122.63	43.87%
1001 703 46261 1000 Boat Fuel	5,200.00	0.00	0.00	0.00	5,200.00	0.00%
1001 703 46270 1000 Water Service	9,500.00	0.00	0.00	3,578.26	5,921.74	37.67%
Utilities Utilities	36,700.00	0.00	0.00	12,089.60	24,610.40	32.94%
1001 703 47515 1000 Radios	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Capital Improvements Capital Improvements	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
	(417,068.00)	0.00	0.00	(196,719.24)	(220,348.76)	(47.17)%
Excess Revenue Over (Under) Expenditures	220,677.00	0.00	0.00	154,005.96	(507,368.56)	(69.79)%
Revenue						
1001 704 34000 1000 EMS & Fire Revenue	1,000,000.00	0.00	0.00	607,023.72	(392,976.28)	(60.70)%
2074 704 39500 1000 Revenue	0.00	0.00	0.00	51,869.00	51,869.00	0.00%
2085 704 39500 1000 Revenue	0.00	0.00	0.00	97,465.10	97,465.10	0.00%
9072 704 39500 1000 Revenue	0.00	0.00	0.00	4,150.00	4,150.00	0.00%

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
9073 704 39500 1000 Revenue	0.00	0.00	0.00	660.00	660.00	0.00%
9075 704 39500 1000 Revenue	0.00	0.00	0.00	3,550.00	3,550.00	0.00%
Total Revenues	1,000,000.00	0.00	0.00	764,717.82	(235,282.18)	(76.47)%
Expenditures						
Expenditures Expenditures						
1001 704 41100 1000 Salaries	422,759.00	0.00	0.00	214,866.68	207,892.32	50.82%
1001 704 41160 1000 Clothing Allowance	3,000.00	0.00	0.00	2,400.00	600.00	80.00%
1001 704 41170 1000 EMS Stipend	372,000.00	0.00	0.00	203,910.00	168,090.00	54.81%
1001 704 41175 1000 Incentive Stipend	27,600.00	0.00	0.00	0.00	27,600.00	0.00%
1001 704 41300 1000 Overtime	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
1001 704 41600 1000 Special Details	59,000.00	0.00	0.00	40,299.32	18,700.68	68.30%
Salaries Salaries						
1001 704 42101 1000 Medical Insurance	885,359.00	0.00	0.00	461,476.00	423,883.00	52.12%
1001 704 42102 1000 Dental Insurance	84,748.00	0.00	0.00	41,171.65	43,576.35	48.58%
Medical Benefits Medical Benefits						
1001 704 42200 1000 Payroll Taxes	4,945.00	0.00	0.00	2,720.11	2,224.89	55.01%
Employer Payroll Taxes Employer Payroll Taxes						
1001 704 42301 1000 Defined Contribution-TIAA	89,693.00	0.00	0.00	43,891.76	45,801.24	48.94%
1001 704 42302 1000 Defined Benefit-ERSRI	69,948.00	0.00	0.00	34,987.54	34,960.46	50.02%
Employer Retires Contributions Employer Retires						
Contributions						
1001 704 43203 1000 Training & Certification	69,948.00	0.00	0.00	34,987.54	34,960.46	50.02%
Other Benefits Other Benefits						
1001 704 43204 1000 Dues & Subscriptions	9,100.00	0.00	0.00	34,987.54	34,960.46	50.02%
1001 704 43260 1000 Emergency Medical Services	29,747.00	0.00	0.00	13,008.00	16,739.00	43.73%
1001 704 43261 1000 Emergency Management	38,847.00	0.00	0.00	17,908.00	20,939.00	46.10%
1001 704 43262 1000 Physician Consultant						
1001 704 43400 1000 IT & Support						
Professional Services Professional Services						
1001 704 44300 1000 Building Repairs & Maintenance	35,000.00	0.00	0.00	23,890.10	11,109.90	68.26%
1001 704 44302 1000 General Equipment Maintenance	35,000.00	0.00	0.00	23,890.10	11,109.90	68.26%
1001 704 44303 1000 Communications Maintenance	2,000.00	0.00	0.00	1,881.00	119.00	94.05%
Maintenance Maintenance						
1001 704 44310 1000 Motor Vehicle Repairs	474,766.00	0.00	0.00	437,814.75	36,951.25	92.22%
1001 704 44800 1000 Miscellaneous	2,400.00	0.00	0.00	(11.78)	2,411.78	(0.49)%
1001 704 45101 1000 Special Events	3,000.00	0.00	0.00	1,950.00	1,050.00	65.00%
Misc. Programs Misc. Programs						
1001 704 45300 1000 Telephone & Internet	15,000.00	0.00	0.00	20,022.29	(5,022.29)	133.48%
Telephone Telephone						
1001 704 46002 1000 Office Supplies	497,166.00	0.00	0.00	461,656.26	35,509.74	92.86%
1001 704 46010 1000 Uniforms	30,000.00	0.00	0.00	32,280.42	(2,280.42)	107.60%
1001 704 46051 1000 Chemicals & Gases	20,000.00	0.00	0.00	13,795.10	6,204.90	68.98%
1001 704 46066 1000 Postage	6,000.00	0.00	0.00	10,388.15	(4,388.15)	173.14%
1001 704 46070 1000 EMS Disposable Supplies	60,000.00	0.00	0.00	97,381.57	(37,381.57)	162.30%
Supplies Supplies						
1001 704 46210 1000 Natural Gas	116,000.00	0.00	0.00	153,845.24	(37,845.24)	132.63%
1001 704 46220 1000 Electricity	2,000.00	0.00	0.00	1,210.85	789.15	60.54%
1001 704 46260 1000 Vehicle Fuel	9,000.00	0.00	0.00	8,196.70	803.30	91.07%
1001 704 46270 1000 Water Service	11,000.00	0.00	0.00	9,407.55	1,592.45	85.52%
Utilities Utilities						
1001 704 45300 1000 Telephone & Internet	15,000.00	0.00	0.00	12,460.92	2,539.08	83.07%
Telephone Telephone						
1001 704 46002 1000 Office Supplies	15,000.00	0.00	0.00	12,460.92	2,539.08	83.07%
1001 704 46010 1000 Uniforms	6,000.00	0.00	0.00	4,353.28	1,646.72	72.55%
1001 704 46051 1000 Chemicals & Gases	20,000.00	0.00	0.00	8,550.10	11,449.90	42.75%
1001 704 46066 1000 Postage	2,500.00	0.00	0.00	414.72	2,085.28	16.59%
1001 704 46070 1000 EMS Disposable Supplies	2,500.00	0.00	0.00	2,283.78	216.22	91.35%
Supplies Supplies						
1001 704 46210 1000 Natural Gas	20,000.00	0.00	0.00	8,998.42	11,001.58	44.99%
1001 704 46220 1000 Electricity	51,000.00	0.00	0.00	24,600.30	26,399.70	48.24%
1001 704 46260 1000 Vehicle Fuel	0.00	0.00	0.00	6,555.25	(6,555.25)	0.00%
1001 704 46270 1000 Water Service	60,000.00	0.00	0.00	15,257.72	44,742.28	25.43%
Utilities Utilities						
1001 704 46260 1000 Vehicle Fuel	40,000.00	0.00	0.00	33,388.27	6,611.73	83.47%
1001 704 46270 1000 Water Service	3,000.00	0.00	0.00	2,546.42	453.58	84.88%
Utilities Utilities						
1001 704 46270 1000 Water Service	103,000.00	0.00	0.00	57,747.66	45,252.34	56.07%

Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 704 47510 1000 EMS Equipment	10,000.00	0.00	0.00	8,227.76	1,772.24	82.28%
1001 704 47511 1000 Fire Equipment	10,000.00	0.00	0.00	8,687.46	1,312.54	86.87%
1001 704 47512 1000 Communications Equipment	20,000.00	0.00	0.00	16,817.61	3,182.39	84.09%
1001 704 47513 1000 Breathing Apparatus	20,000.00	0.00	0.00	15,884.74	4,115.26	79.42%
1001 704 47514 1000 Personal Protective Equipment	30,000.00	0.00	0.00	24,281.83	5,718.17	80.94%
Capital Improvements Capital Improvements	90,000.00	0.00	0.00	73,899.40	16,100.60	82.11%
1001 704 48008 1000 Company Allotments	33,000.00	0.00	0.00	33,000.00	0.00	100.00%
Other Expenditures Other Expenditures	33,000.00	0.00	0.00	33,000.00	0.00	100.00%
	(2,035,013.00)	0.00	0.00	(1,408,770.73)	(626,242.27)	(69.23)%
Excess Revenue Over (Under) Expenditures	(1,035,013.00)	0.00	0.00	(644,052.91)	(861,524.45)	(62.23)%
Revenue						
Expenditures						
Expenditures Expenditures						
1001 801 41100 1000 Salaries	30,279.00	0.00	0.00	18,442.47	11,836.53	60.91%
Salaries Salaries	30,279.00	0.00	0.00	18,442.47	11,836.53	60.91%
1001 801 42101 1000 Medical Insurance	7,295.00	0.00	0.00	3,460.86	3,834.14	47.44%
1001 801 42102 1000 Dental Insurance	306.00	0.00	0.00	0.00	306.00	0.00%
Medical Benefits Medical Benefits	7,601.00	0.00	0.00	3,460.86	4,140.14	45.53%
1001 801 42200 1000 Payroll Taxes	2,316.00	0.00	0.00	1,398.44	917.56	60.38%
Employer Payroll Taxes Employer Payroll Taxes	2,316.00	0.00	0.00	1,398.44	917.56	60.38%
1001 801 42301 1000 Defined Contribution-TIAA	296.00	0.00	0.00	162.15	133.85	54.78%
1001 801 42302 1000 Defined Benefit-ERSRI	4,486.00	0.00	0.00	2,462.74	2,023.26	54.90%
Employer Retires Contributions Employer Retires	4,782.00	0.00	0.00	2,624.89	2,157.11	54.89%
Contributions						
1001 801 48005 1000 Emergency Fund	8,000.00	0.00	0.00	5,605.34	2,394.66	70.07%
Other Expenditures Other Expenditures	8,000.00	0.00	0.00	5,605.34	2,394.66	70.07%
	(52,978.00)	0.00	0.00	(31,532.00)	(21,446.00)	(59.52)%
Excess Revenue Over (Under) Expenditures	(52,978.00)	0.00	0.00	(31,532.00)	(21,446.00)	(59.52)%
Revenue						
1001 802 35100 1000 Fees & Fines	4,000.00	0.00	0.00	2,526.10	(1,473.90)	(63.15)%
1001 802 36400 1000 Contributions/Donations from Private Sources	0.00	0.00	0.00	20,000.00	20,000.00	0.00%
Total Revenues	4,000.00	0.00	0.00	22,526.10	18,526.10	(563.15)%
Expenditures						
Expenditures Expenditures						
1001 802 41100 1000 Salaries	688,549.00	0.00	0.00	344,781.78	343,767.22	50.07%
Salaries Salaries	688,549.00	0.00	0.00	344,781.78	343,767.22	50.07%
1001 802 42101 1000 Medical Insurance	83,025.00	0.00	0.00	20,578.83	62,446.17	24.79%
1001 802 42102 1000 Dental Insurance	3,927.00	0.00	0.00	1,256.22	2,670.78	31.99%
Medical Benefits Medical Benefits	86,952.00	0.00	0.00	21,835.05	65,116.95	25.11%
1001 802 42200 1000 Payroll Taxes	52,175.00	0.00	0.00	28,601.82	23,573.18	54.82%
Employer Payroll Taxes Employer Payroll Taxes	52,175.00	0.00	0.00	28,601.82	23,573.18	54.82%
1001 802 42301 1000 Defined Contribution-TIAA	3,802.00	0.00	0.00	1,921.20	1,880.80	50.53%
1001 802 42302 1000 Defined Benefit-ERSRI	55,800.00	0.00	0.00	28,067.83	27,732.17	50.30%
Employer Retires Contributions Employer Retires	59,602.00	0.00	0.00	29,989.03	29,612.97	50.32%
Contributions						

Town of Bristol

Budget to Actual Report - Town Council

For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 802 44300 1000 Building Repairs & Maintenance	20,000.00	0.00	0.00	8,024.22	11,975.78	40.12%
Maintenance Maintenance	20,000.00	0.00	0.00	8,024.22	11,975.78	40.12%
1001 802 45300 1000 Telephone & Internet	4,380.00	0.00	0.00	2,132.15	2,247.85	48.68%
Telephone Telephone	4,380.00	0.00	0.00	2,132.15	2,247.85	48.68%
1001 802 45510 1000 Print Materials	25,000.00	0.00	0.00	5,144.98	19,855.02	20.58%
1001 802 45511 1000 Electronic Materials	4,000.00	0.00	0.00	486.61	3,513.39	12.17%
1001 802 45512 1000 Subscriptions	7,500.00	0.00	0.00	6,489.87	1,010.13	86.53%
1001 802 45513 1000 Audio-Visual	10,000.00	0.00	0.00	4,303.30	5,696.70	43.03%
Supplies Supplies	46,500.00	0.00	0.00	16,424.76	30,075.24	35.32%
1001 802 45900 1000 Operating	10,000.00	0.00	0.00	5,892.72	4,107.28	58.93%
Operating Operating	10,000.00	0.00	0.00	5,892.72	4,107.28	58.93%
1001 802 46210 1000 Natural Gas	0.00	0.00	0.00	955.99	(955.99)	0.00%
1001 802 46220 1000 Gas & Electricity	47,000.00	0.00	0.00	19,725.94	27,274.06	41.97%
1001 802 46270 1000 Water Service	4,000.00	0.00	0.00	3,185.32	814.68	79.63%
Utilities Utilities	51,000.00	0.00	0.00	23,867.25	27,132.75	46.80%
1001 802 47500 1000 Technology Replacement	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
Capital Improvements Capital Improvements	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
	(1,025,158.00)	0.00	0.00	(481,548.78)	(543,609.22)	(46.97)%
Excess Revenue Over (Under) Expenditures	(1,021,158.00)	0.00	0.00	(459,022.68)	(525,083.12)	(44.95)%
Revenue						
1001 803 34700 1000 Recreation Revenue	182,000.00	0.00	0.00	50,733.01	(131,266.99)	(27.88)%
1001 803 34701 1000 Program Revenue	105,000.00	0.00	0.00	84,120.26	(20,879.74)	(80.11)%
1001 803 35100 1000 Fees & Fines	0.00	0.00	0.00	1,040.00	1,040.00	0.00%
2006 803 39500 1000 Revenue	0.00	0.00	0.00	12,704.00	12,704.00	0.00%
2058 803 39500 1000 Revenue-HEZ	0.00	0.00	0.00	(3,270.00)	(3,270.00)	0.00%
2081 803 39500 1000 Revenue	0.00	0.00	0.00	25.00	25.00	0.00%
2095 803 39500 1000 Revenue CA Grant awarded	0.00	0.00	0.00	890.00	890.00	0.00%
3092 803 39500 1000 Revenue	0.00	0.00	0.00	6,175.00	6,175.00	0.00%
Total Revenues	287,000.00	0.00	0.00	152,417.27	(134,582.73)	(53.11)%
Expenditures						
Expenditures Expenditures	465,626.00	0.00	0.00	289,151.14	176,474.86	62.10%
1001 803 41100 1000 Salaries	5,000.00	0.00	0.00	8,954.21	(3,954.21)	179.08%
1001 803 41300 1000 Overtime						
Salaries Salaries	470,626.00	0.00	0.00	298,105.35	172,520.65	63.34%
1001 803 42101 1000 Medical Insurance	84,830.00	0.00	0.00	40,076.11	44,753.89	47.24%
1001 803 42102 1000 Dental Insurance	4,945.00	0.00	0.00	1,900.01	3,044.99	38.42%
Medical Benefits Medical Benefits	89,775.00	0.00	0.00	41,976.12	47,798.88	46.76%
1001 803 42200 1000 Payroll Taxes	35,620.00	0.00	0.00	21,974.55	13,645.45	61.69%
Employer Payroll Taxes Employer Payroll Taxes	35,620.00	0.00	0.00	21,974.55	13,645.45	61.69%
1001 803 42301 1000 Defined Contribution-TIAA	2,811.00	0.00	0.00	1,627.24	1,183.76	57.89%
1001 803 42302 1000 Defined Benefit-ERSI	42,562.00	0.00	0.00	25,389.23	17,172.77	59.65%
Employer Retires Contributions Employer Retires	45,373.00	0.00	0.00	27,016.47	18,356.53	59.54%
Contributions						
1001 803 44325 1000 Repairs & Maintenance	25,000.00	0.00	0.00	17,375.76	7,624.24	69.50%
1001 803 44326 1000 Playground Repairs & Maintenance	20,000.00	0.00	0.00	3,244.74	16,755.26	16.22%
Maintenance Maintenance	45,000.00	0.00	0.00	20,620.50	24,379.50	45.82%
1001 803 45100 1000 Programs	68,000.00	0.00	0.00	79,674.48	(11,674.48)	117.17%
1001 803 45102 1000 Bus Transportation	21,390.00	0.00	0.00	17,280.00	4,110.00	80.79%

For 6/30/2023

Excess Revenue Over (Under) Expenditures

Town of Bristol Budget to Actual Report - Town Council For 6/30/2023

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Expenditures Expenditures						
1001 806 48090 1000 Fourth of July	20,000.00	0.00	0.00	20,000.00	0.00	100.00%
1001 806 48091 1000 Veterans Holidays	4,500.00	0.00	0.00	4,500.00	0.00	100.00%
1001 806 48092 1000 Patriotism	3,500.00	0.00	0.00	2,454.00	1,046.00	70.11%
1001 806 48094 1000 Christmas Festival	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
1001 806 48095 1000 Concerts on the Common	0.00	0.00	0.00	472.42	(472.42)	0.00%
1001 806 48096 1000 Holiday Lighting	6,000.00	0.00	0.00	7,541.48	(1,541.48)	125.69%
Donations & Support Donations & Support	37,000.00	0.00	0.00	34,967.90	2,032.10	94.51%
	(37,000.00)	0.00	0.00	(34,967.90)	(2,032.10)	(94.51)%
Excess Revenue Over (Under) Expenditures	(37,000.00)	0.00	0.00	(34,967.90)	(2,032.10)	(94.51)%
Revenue						
Expenditures Expenditures						
1001 901 49000 1000 BWRSD Appropriation	28,762,643.00	0.00	0.00	21,572,907.98	7,189,735.02	75.00%
Other Expenditures Other Expenditures	28,762,643.00	0.00	0.00	21,572,907.98	7,189,735.02	75.00%
	(28,762,643.00)	0.00	0.00	(21,572,907.98)	(7,189,735.02)	(75.00)%
Excess Revenue Over (Under) Expenditures	(28,762,643.00)	0.00	0.00	(21,572,907.98)	(7,189,735.02)	(75.00)%
Revenue						
1001 950 39001 1000 Fund Balance Appropriation	600,000.00	0.00	0.00	0.00	(600,000.00)	0.00%
1001 950 39900 1000 Suspense Account	0.00	0.00	0.00	99.00	99.00	0.00%
1001 950 39901 1000 Mastercard Clearing	0.00	0.00	0.00	(10,014.75)	(10,014.75)	0.00%
1001 950 39904 1000 Contractor Bond Returns	0.00	0.00	0.00	(4,536.52)	(4,536.52)	0.00%
Total Revenues	600,000.00	0.00	0.00	(14,452.27)	(614,452.27)	2.41%
Expenditures						
Expenditures Expenditures						
Excess Revenue Over (Under) Expenditures	600,000.00	0.00	0.00	(14,452.27)	(614,452.27)	2.41%

State of Rhode Island

Town of Bristol



Presented to

The Portuguese Beneficial Association Dom Luiz Filipe

Upon the occasion of the Association's annual installation of Officers. The Town Administrator and Town Council of the Town of Bristol State of Rhode Island, extends felicitations and sincerest congratulations to the following officers for 2023:

President, Carlos Medeiros Jr.; Vice-President, Brian Avila; Secretary, Susana (Medeiros) Dickson; Treasurer, Mark Calce; Receiver, Will Sousa
Graptentine; Fiscal Officer, Jose C. Teixeira; Fiscal Officer, David Benevides;
Internal Guard, Andrew Medeiros; Conductor, Jonathan Medeiros; First
Female Bar Manager, Malvina Moniz; Secretary/Treasurer, Sonia M.
Medeiros; Stockman, Armando Pacheco


In witness whereof, we have hereunto set our hands and affixed the Seal of the Town of Bristol this 8th day of January, 2023.

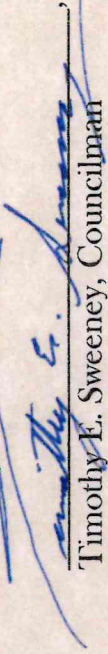

Steven Contente, Town Administrator


Nathan T. Calouro, Chairman




Mary A. Parella, Vice-Chairwoman


Antonio A. Teixeira, Councilman


Timothy E. Sweeney, Councilman


Aaron Ley, Councilman

Attest: Melissa Cordeiro, Town Clerk

TOWN COUNCIL

FEB 08 2023

MEETING

State of Rhode Island

Town of Bristol

Citation


Presented to

Shirley L. Nunes

a valued lifelong resident of the Town of Bristol upon the occasion of her 95th birthday celebration.

In making this presentation, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, in accordance with the authority vested in them by the citizens of Bristol, and on behalf of all Bristolians, do hereby recognize and celebrate Shirley L. Nunes's 95th birthday and offer sincerest congratulations and wish her many more happy years in the future to share with family and friends.

In witness whereof we have hereunto set our hands and affixed the Seal of the Town of Bristol on this 8th Day of January, 2023.



Steven Contente, Town Administrator



Nathaniel T. Calouro, Chairman




Mary A. Parella, Vice-Chairwoman




Antonio A. Teixeira, Councilman



Timothy E. Sweeney, Councilman



Aaron J. Ley, Councilman

Attest: 

Melissa Cordeiro, Town Clerk



TOWN COUNCIL

FEB 08 2023

MEETING

State of Rhode Island

Town of Bristol

Resolution

Presented to

George D. Duarte

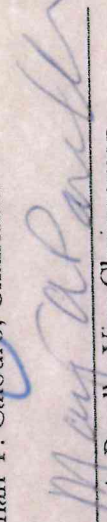
a valued employee of the Town of Bristol began his career with the Department of Public Works on July 22, 1987. These thirty-five (and a half) years of service have been marked by his exemplary dedication and his outstanding performance of his duties during his tenure. George Duarte has worked consistently for the betterment of the Bristol public works system and will be remembered as a valued employee dedicated to both his position and our community.

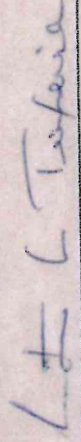
The Honorable Town Administrator and Honorable Town Council, as representatives of all the citizens of the Town of Bristol, on their behalf, extend the sincerest gratitude and congratulation to George Duarte on his well-deserved retirement and wish him much happiness as he begins this new chapter in his life.

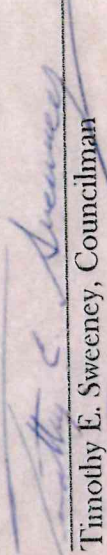
In witness whereof, we have hereunto set our hands and affixed the Seal of the Town of Bristol, this 13th Day of January 2023.

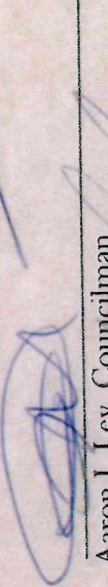

Steven Contente, Town Administrator



Nathan T. Calouro, Chairman


Mary A. Parella, Vice-Chairwoman


Antonio A. Teixeira, Councilman


Timothy E. Sweeney, Councilman

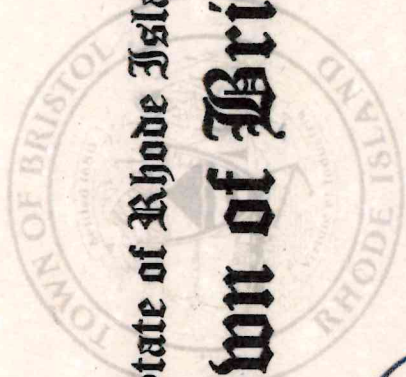

Aaron J. Ley, Councilman


Attest: Melissa Cordeiro, Town Clerk

TOWN COUNCIL

FEB 08 2023

MEETING



State of Rhode Island
Town of Bristol

Citation

Presented to


Kickemuit Girls Soccer Team


In recognition of their achievement as Eastern Division State Champions, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, on behalf of all the citizens of the Town extend sincerest best wishes upon the completion of an extremely successful season and offer the collective congratulations, praise, and admiration of a Town greatly honored by your accomplishment.

In witness whereof, we have hereunto set our hands
and affixed the Seal of the Town of Bristol, this
18th Day of January 2023.


Steven Contente, Town Administrator


Nathan T. Calouro, Council Chairman


Mary A. Parella, Council Vice-Chairwoman


Antonio A. Teixeira, Councilman


Timothy E. Sweeney, Councilman


Aaron J. Ley, Councilman


Attest: Melissa M. Cordeiro, Town Clerk



TOWN COUNCIL

FEB 08 2023

MEETING

TOWN OF BRISTOL, RHODE ISLAND

RESOLUTION 2023-01

**A RESOLUTION IN SUPPORT OF LEGISLATION ALLOWING THE TOWN OF
BRISTOL TO APPOINT A SECOND AUXILIARY MEMBER TO ITS HISTORIC
DISTRICT COMMISSION**

WHEREAS, R.I.G.L. § 45-24.1-3 (a) authorizes the Town of Bristol ("Bristol") to create a historic district commission; and

WHEREAS, Bristol's historic district commission (the "Commission") resolves substantial and important business and residential matters in its ordinary course of business; and

WHEREAS, the resolution of these matters has occasionally been delayed due to the unavailability of a quorum; and

WHEREAS, the Commission is allowed one auxiliary member in addition to the regular members to facilitate quorum; and

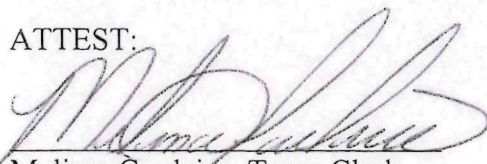
WHEREAS, R.I.G.L. § 45-24.1-3 (c) permits other Rhode Island municipalities to appoint two auxiliary members; and

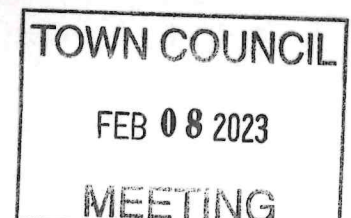
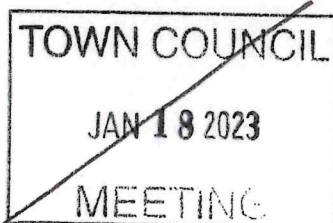
WHEREAS, Bristol has no such authority to appoint an additional auxiliary member without enabling legislation from the General Assembly;

NOW, THEREFORE, BE IT RESOLVED:

1. The Bristol Town Council hereby respectfully requests the General Assembly to enact legislation as set forth on Exhibit A, attached hereto, allowing the Town Council of Bristol to appoint (2) auxiliary members to its Commission; and
2. This resolution shall take effect upon passage.

ATTEST:


Melissa Cordeiro, Town Clerk



RESOLUTIONS
Instr: 2023-2**TOWN OF RICHMOND, RHODE ISLAND
RICHMOND TOWN COUNCIL****RESOLUTION # 2023 -2****RESOLUTION URGING THE RHODE ISLAND GENERAL ASSEMBLY
TO MAKE JUNETEENTH INDEPENDENCE DAY AN OFFICIAL STATE HOLIDAY**

WHEREAS, on January 1, 1863, President Abraham Lincoln issued the executive order known as the Emancipation Proclamation, freeing the enslaved people in the ten secessionist Confederate states; and

WHEREAS, although the proclamation freed more than 3.5 million enslaved people, it could not be enforced in the areas still under Confederate control; and

WHEREAS, despite General Robert E. Lee's surrender at Appomattox Court House on April 9, 1865, the western Confederate Army did not surrender until June 2, and

WHEREAS, on June 19, 1865, Major General Gordon Granger arrived at Galveston, Texas to take command of the federal troops there and enforce the emancipation of those people still enslaved; and

WHEREAS, because many African Americans, including those in slaveholding border states, remained enslaved after the Emancipation Proclamation was issued, in 1865 the United States Congress enacted, and the states ratified, the Thirteenth Amendment to the U.S. Constitution, abolishing involuntary servitude, and

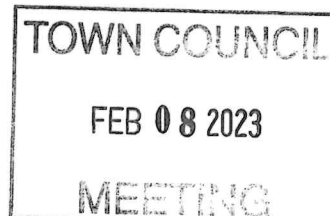
WHEREAS, on June 19, 1866, freedmen in Texas commemorated the first anniversary of Major General Granger's arrival as "Jubilee Day," and

WHEREAS, many people throughout the United States now celebrate June 19th as Juneteenth, a day to commemorate the liberation of enslaved African Americans, and

WHEREAS, in 2021, the United States Congress enacted legislation marking June 19th as Juneteenth National Independence Day, a national holiday; and

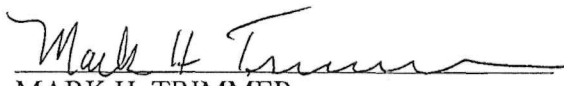
WHEREAS, the State of Rhode Island has not officially commemorated Juneteenth since 2012, when the Rhode Island Senate approved a resolution urging the people of Rhode Island "to recognize the historical significance of Juneteenth Independence Day; to observe Juneteenth Independence Day with appropriate ceremonies, activities, and programs; and support the continued celebration of Juneteenth Independence Day," and

WHEREAS, in the spirit of brotherhood, it is appropriate for Rhode Island to adopt Juneteenth Independence Day as an official State holiday,

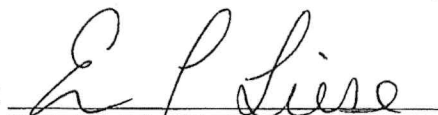


NOW THEREFORE, BE IT RESOLVED, that the members of the Town Council of the Town of Richmond urge the General Assembly to enact legislation making Juneteenth Independence Day an official State holiday, and

BE IT FURTHER RESOLVED that a copy of this Resolution be provided to the town clerk of each city and town in Rhode Island, to Governor Daniel McKee, to Speaker of the House K. Joseph Shekarchi, to Senate President Dominick J. Ruggerio, and to Sen. Elaine J. Morgan and Rep. Megan L. Cotter.


MARK H. TRIMMER,
Richmond Town Council President

ATTEST:


ERIN F. LIESE, C.M.C.
Richmond Town Clerk



TOWN OF FOSTER RHODE ISLAND

RESOLUTION 2023-01

RESOLUTION OF THE FOSTER TOWN COUNCIL URGING REJECTION OF CHANGES TO THE RHODE ISLAND ENABLING ACT AS PROPOSED BY THE RHODE ISLAND HOUSE OF REPRESENTATIVES LAND USE COMMISSION DATED NOVEMBER 10, 2022

WHEREAS, the Town of Foster is a home-rule community having a Town Council empowered by the State Constitution, the Town Charter and by R.I.G.L. 45-2-1 and 45-5-2 to manage its affairs and the interests of the Town; and

WHEREAS, the Rhode Island House of Representatives' Land Use Commission, Housing Working Land Group by communication dated November 10, 2022 has recommended several alleged legislative "solutions" to address housing shortage and development issues on a statewide basis, (attached hereto as **Exhibit A**); and

WHEREAS, after due and careful review thereof the Town of Foster Town Council has determined to **oppose** the suggested "solutions" and legislative amendments as proposed by the Land Use Commission, Housing Working Group for, and

WHEREAS, the Town Council believes that the housing and development issues identified by the Land Use Commission can be best addressed and resolved by individual municipalities

NOW THEREFORE, be it **RESOLVED** as follows:

The Town Council urges The Honorable Speaker of the House and The Honorable General Assembly of the State of Rhode Island to reject the legislative amendments and suggested "solutions" recommended by the Land Use Commission, Housing Working Group as state in **Exhibit A**; and be it further

RESOLVED, that a copy of this Resolution be forwarded to each of the Town and City Councils of the other thirty-eight (38) municipalities of the State of Rhode Island urging their similar support of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be forwarded to the following for their similar support and due consideration:

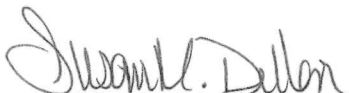
- The Honorable Daniel McKee, Governor, State of Rhode Island;
- The Honorable Joseph H. Shekarchi, Speaker of the House, State of Rhode Island;
- The Honorable Thomas Deller, Chairman, Land Use Commission;
- The Honorable Dominick Ruggiero, President, Rhode Island Senate;
- The Honorable Ernest Almonte, Executive Director, Rhode Island League of Cities and Towns;
- The Honorable State Senator Gordon Rogers;
- The Honorable State Representative Michael Chippendale;
- The Cities and Town Councils, State of Rhode Island.

Approved by vote the Foster Town Council on this 26th day of January 2023.


WHERETO the following bear witness:

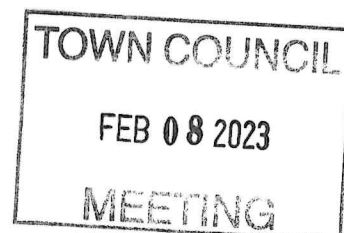
Signed:

Foster Town Council


Susan M. Dillon
Town Clerk




Denise L. DiFranco
President



J1

Supplemental

Item (CA) GG1.

BID TABULATION

BID No. 997 - Reynolds School Renovatons

BID Opening: Januqry 18, 2023 @ 12 PM

Department: Bldg Dept - Diane Williamson

Bids Received From:

Bid Amount:

1. Westway Construction Inc.

\$3,480,000.00

Robert West, Owner

2 Old Orchard Farm Road

Bristol, RI 02809

2 Martone Service Company, Inc.

\$4,388,535.00

Michael R. Martone, President

22 Sextant Lane

Narragansett, RI 02882

3 Maron Construction, Co., Inc.

\$3,347,000.00

Thomas J. Maron, Vice President

180 Buttonhole Drive

Providence, RI 02909

4

5

TOWN COUNCIL

FEB 08 2023

MEETING

TOWN COUNCIL

JAN 18 2023

MEETING

Department: 4th of July Committee

5

MEETING



STATE OF RHODE ISLAND
STATE TRAFFIC COMMISSION
Two Capitol Hill
Providence, R. I. 02903

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2023 JAN 17 AM 9:21

2023 JAN 17 AM 9:21

January 9, 2023

Steven Contente, Town Administrator
Town of Bristol
10 Court Street
Bristol, RI 02809

Dear Mr. Contente:

The following request was considered at the State Traffic Commission's (STC) monthly meeting held on December 7, 2022:

- Request from the Town of Bristol for the installation of a right-turn lane on Hope Street (Route 114) southbound and the installation of a left-turn lane on Route 114 northbound at its intersection with the entrance to Colt State Park (Asylum Road).

Colt State Park, a popular venue for concerts and events, draws visitors and locals alike with miles of paved pathways, a public boat ramp, hiking trails, historic stone walls and spectacular shorelines. A previous study was conducted to review the traffic operations at the above location. The study indicated the heavy volume of vehicles turning into Colt State Park (Asylum Road) during the summer months, increases delay for vehicles travelling through the intersection on Hope Street.

To minimize delay at the study location, the implementation of a northbound left turn lane and a southbound right turn lane was analyzed. Based on the analysis, implementing both a southbound right turn lane and northbound left turn lane was not recommended, as it would result in an offset between the southbound and northbound through travel lanes. The northbound left turn lane was the preferred alternative due to allowing northbound through traffic to flow unimpeded and offsetting vehicle delays. It is recommended that the northbound left turn operate under a protected and permissive phase.

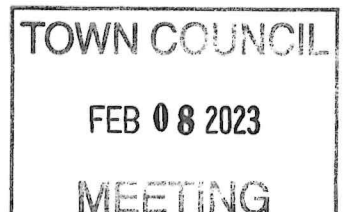
The STC previously approved the implementation of the northbound left turn lane based on the study referenced above. Accordingly, a vote of No Action was taken for the present request. The striping and signal modification work will be completed by the RIDOT Maintenance Division in the Spring of 2023.

Very Truly Yours,
State Traffic Commission

Sean Raymond

Sean Raymond, P.E.
Secretary

cc: Kevin Lynch, Police Chief (Town of Bristol)
The Honorable Pamela J. Lauria, Senator (District 32)
The Honorable June Speakman, Representative (District 68)
Director Alviti, McCarthy, St. Martin, Pristawa, Raymond, King File





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, Rhode Island 02809-2208
Tel. 401-253-7000
Fax 401-253-2647
Email: mcordeiro@bristolri.gov
www.bristolri.gov

January 19, 2023

Ms. Carol Pouliot
1014 Hope Street Apt GA1
Bristol, RI 02809

Dear Ms. Pouliot:

Please be advised that the Honorable Town Council was informed of your resignation from the Board of Tenant's Affairs at its meeting of January 18, 2023.

The Council unanimously accepted your resignation with regret, and thanks you for your dedicated service. Please accept our sincerest best wishes to you in all of your future endeavors.

Very truly yours,

Melissa Cordeiro
Town Clerk/Council Clerk

XC: Council Docket 1/18/2023

TOWN COUNCIL

FEB 08 2023

MEETING

ROGERS FREE LIBRARY
BOARD OF TRUSTEES

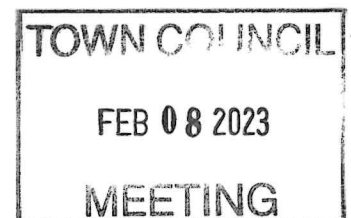
MEETING AGENDA FOR
January 19, 2023

A meeting of the Trustees of Rogers Free Library will be held on Thursday, January 19, 2023 at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

AGENDA ITEMS

1. CALL TO ORDER/ATTENDANCE/QUORUM
2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
 - Minutes of December 14, 2022
3. CHAIR REPORT
4. LIBRARY DIRECTOR REPORT
5. FINANCIAL REPORT – Discuss and Vote
 - Approve December Report
6. OLD BUSINESS
 - Tabled Agenda Items
 - Continuation of Bylaws revisions - Discuss and Vote
 - Staff Grant - Tuition Reimbursement - Discuss and Vote
7. NEW BUSINESS
 - Strategic Planning Committee
 - Holiday pay for Part Time Employees
 - Past practice, future plans - Discuss and Vote
 - Personnel Revisions
 - Assistant Director Posting
 - New - Collection and Circulation Librarian
 - New - Library Assistants (4)
 - New - Page
 - Statistics of library usage / electronic usage
 - Staff Grants – Discuss and Vote
 - Friends of RFL
 - Acknowledgement of Donations - Discuss and Vote
 - Liaison Reports
 - Grant Oversight Committee - Laura Cabral & Al Wroblewski
10. MEMBER PREROGATIVES
11. PUBLIC COMMENT
12. NEXT MEETING DATE: February 16, 2023
13. ADJOURN

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 JAN 17 AM 10:14



TOWN OF BRISTOL, RHODE ISLAND

ZONING BOARD OF REVIEW



Meeting Agenda

Monday, February 6, 2023

at 7:00 PM

Bristol Town Hall - 10 Court Street, Bristol, RI 02809

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://www.bristolri.gov/government/boards/zoning-board-of-review/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: **Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809** or via email to etanner@bristolri.gov. Written comments should be received no later than 12:00 p.m. on Thursday, February 2, 2023.

1. **Pledge of Allegiance**
2. **Approval of Minutes:** January 3, 2023
3. **Continued Petitions**
 - 3A. **2023-02 Christopher & Karen Ferreira, 1 Colonial Road**
(continued petition from January meeting)

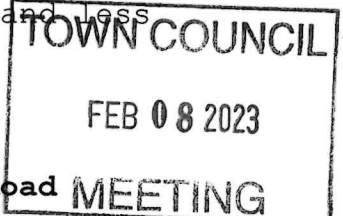
Dimensional Variances: to modify a previous decision to construct a 16ft. x 24ft. accessory garage with attached 10ft. x 16ft. carport by enlarging the proposed carport to 12ft 3in. x 21ft and connecting the structure to an existing single-family dwelling with less than the required right side yard and less than the required rear yard.

4. New Petitions

- 4A. **2023-06 Michael & Alexis Santoni, 9 Sunset Road**

Dimensional Variances: to construct a 22ft. x 34ft. two-story accessory garage structure at an overall size and height greater than permitted for accessory structures in the R-20 zoning district.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 JAN 18 AM 10:47



4B. 2023-07 Kyle Mello, 7 Mt. Pleasant Avenue

Dimensional Variances: to construct a 13ft. x 15ft. 8in. single-story mudroom addition and a 28ft. x 30ft. two-story living area addition with an attached 6ft. x 28ft. front deck to an existing single-family dwelling with less than the required front yard.

4C. 2023-08 Louis and Joan Cabral, 14 Union Street

Dimensional Variances: to construct a covered front porch addition to an existing single-family dwelling with less than the required front yard; and to demolish an existing 20ft. x 30ft. single-story accessory garage structure and construct a new 24ft. x 36ft. two-story accessory garage structure with less than the required rear yard and at a size and height greater than permitted for accessory structures in the R-6 zoning district.

5. Adjourned

Date posted: January 19, 2023

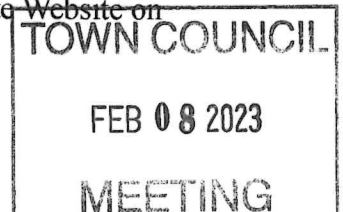
By: emt

Bristol Fourth of July Committee
Miss/Little Miss Fourth of July Pageant Meeting
Tuesday, January 31, 2023, 7:00 PM
Burnside Building - Second Floor
400 Hope Street, Bristol RI 02809

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 JAN 19 AM 8:30

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. BUSINESS TO BE DISCUSSED AND ACTED UPON
 - Discuss Plans in Place:
 - Date for Pageant
 - Location
 - Rehearsal Dates
 - Application Availability
 - Committee Assignments
 - Discuss and Vote on the Following:
 - Ticket Prices
 - Online vs In-Person Sales
5. ADJOURNMENT

Posted at the Bristol Town Hall, the Bristol Post Office, and the Secretary of State Website on
January 19, 2023



AMENDED
BRISTOL COUNTY WATER AUTHORITY
Board of Directors Meeting

Thursday, January 26, 2023, 5:30pm
450 Child Street (Boardroom), Warren, RI

**Amended to update phone number for hearing impaired notification*

AGENDA

1. Call to Order
2. Public Input
3. Approval of Rate Increase for FY2024
4. Presentation by Town of Warren Regarding Proposed New Fire Station
5. Minutes
 - i. Board Meeting – 12/7/22
6. Executive Director Report
7. Financial Report
8. Finance/Claims Committee
9. Board Member Town Council Reports
10. Discussion Regarding Election of Chairman and Vice Chairman
11. Discussion Regarding E-mail Addresses for Directors
12. Approval of Contract Award to Sole Source Construction for Carpet Replacement on First Floor of Administration Building
13. Approval of Contract Amendment to Pare Corp for Dam Removal Project
14. Approval of Hydrant Procurement
15. Personnel Committee Report – Executive Director Performance Review and Annual Goals
16. Approval of Executive Director Performance Review, Salary, and Annual Goals
17. Next Scheduled Meeting
 - i. Board Meeting: February 23, 2023
18. Adjournment

2023 JAN 20 PM 1:09
 TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

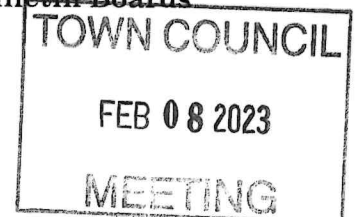
Individuals requiring interpreters for the hearing impaired must notify the Bristol County Water Authority, (401) 245-2022, x19, not less than 48 hours in advance of the meeting.

Agenda Posted 1/20/23

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

Agenda Sent Via Email 1/20/23 for Posting on Public Bulletin Boards

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall



AMENDED
BRISTOL COUNTY WATER AUTHORITY
Finance/Claims Committee Meeting

Thursday, January 26, 2023, at 4:45pm
450 Child Street (Boardroom), Warren, RI

**Amended to update phone number for hearing impaired notification*

AGENDA

1. B. Wood – Claim

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 JAN 20 PM 1:09

Individuals requiring interpreters for the hearing impaired must notify the Bristol County Water Authority, (401) 245-2022 x19, not less than 48 hours in advance of the meeting.

Agenda Posted 1/20/23

Secretary of State Website
BCWA Main Office Bulletin Board
BCWA Operations Department Bulletin Board
BCWA Website bcwari.com

Agenda Sent Via Email 1/20/23 for Posting on Public Bulletin Boards

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

TOWN COUNCIL
FEB 08 2023
MEETING

TOWN OF BRISTOL, RHODE ISLAND**HISTORIC DISTRICT COMMISSION****Meeting Agenda**

**Thursday, February 2, 2023
at 7:00 PM**

Bristol Town Hall - 10 Court Street, Bristol Rhode Island

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to james@bristolri.gov.

Application packets can be found online at www.bristolri.gov/government/commissions/historic-district-commission/.

1. **Pledge of Allegiance**
2. **Review of Previous Month's Meeting Minutes**
 - 2A. Minutes from January 5, 2023 meeting
3. **Application Reviews**
 - 3A. #22-117: 142 High Street, Cornelia Murphy & Thomas Ferris (continued from December): - *Applicant has requested this application be moved to the March 2023 meeting*
 - 3B. #22-112: (continued): 62 Franklin Street, 62 Franklin LLC: replace a total of 14 existing vinyl windows with replacement white vinyl windows six over six, as follows: north elevation (1), south elevation (1), east elevation (7) and west elevation (5)
 - 3C. #22-131: (continued): 55 Court Street, Sammi Nassim: replace front door with new door, replace porch railing and hand rail with pressure-treated wood.
 - 3D. #23-007: 825 Hope Street, Barbara J. Beer / Robert A. Beer II:, 3rd floor windows (one on west and one on east elevation) to be egress size, not

2023 JAN 24 PM 2:02

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

FEB 08 2023

MEETING

existing(small) size - contractor to reframe minimum egress double hung windows for 3rd floor; trim work / frieze board at roof line including turret/tower to be retained & replicated in size, profile, and material; review entire window replacement schedule by elevation with material/size/manufacture; 100% in-kind (specifications to be provided) siding replacement (25% siding replacement was administratively approved to be replaced/repared in kind); replace current wood decking with composite trex on west elevation & railings with pressure treated wood (in-kind)

- 3E. #23-001: 39 Church Street, Don Scott: add solar panels on roof and tie into panel in basement; add two high efficiency heat pumps (mini-split) units outside; compressor size 28"H x 14"D x 36"L. One unit will be in back, right corner of home, out of sight. Front unit will be in front left corner, shrubs to screen from street view; replace existing bathroom window (30"x60") on east elevation (1st floor) to accommodate a vanity with a new Anderson 200 series wood, double pane, double hung window (23.5" x 35.5")
- 3F. #23-006: 249 Hope Street, Brunsen House Condominium Association: replace railing (uppermost balustrade) at upper/top roof area with mahogany; replace flat rubber roof (flat portion) not visible from ground
- 3G. #23-002: 125 Thames Street, Brady Sullivan Properties: conversion of existing building to mixed use building with +/- 6,479 SF of commercial space and 127 residential units. Concrete block building to be demolished. All other buildings to be retained and rehabilitated. Window replacements and details, including but not limited to exterior fixtures and signage, to be reviewed at a later date.
- 3H. #23-003: 267 Thames Street, TSL, LLC: replace deteriorated windows with Marvin Clad Ultimate windows with muntins to match existing patterns (1st and 2nd floor); replace and enlarge existing 42" maintenance corral to be 6' tall, to match existing clapboard cladding on building; soundproofing to be added on mechanical side of screen; existing dumpster enclosure to have materials replaced in-

kind (previously approved dumpster enclosure to be installed per plan)

4. Concept Review

4A. #23-004: Concept Review - 82 Thames Street, Daniel Barnes: addition of three shed-style dormers on second floor; removal & replacement of 18 windows with historically relevant six over six or eight over eight as follows: north elevation (6), south elevation (6), east elevation (2), and west elevation (4); removal of all 'triple-track' windows; removal of the left-most window on the second floor, east elevation

4B. #23-005: Concept Review - 44-46 State Street, Nicole & Matthew Martel: 1) abandoned chimney removal, 2) window replacements 2nd & 3rd floor, 3) 3rd floor window egress, 4) replace wall ac unit on west side with mini split, 5) east exterior door restoration, 6) rear breezeway repairs

5. Monitor Reports & Project Updates

6. HDC Coordinator Reports & Project Updates

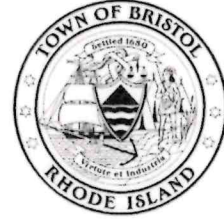
7. HDC Coordinator Approvals

8. Other Business

9. Adjourn

TOWN OF BRISTOL, RHODE ISLAND

PLANNING BOARD MEETING



Meeting Agenda
Thursday, February 9, 2023
at 7:00 PM

Bristol Town Hall - 10 Court Street, Bristol, RI 02809

- A. Pledge of Allegiance
- B. Minutes - Approval of Minutes - January 2023
- C. New Business

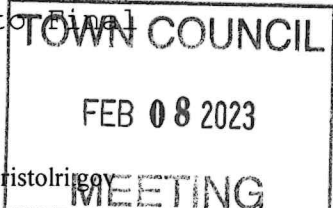
C1. Bristol Yarn Mill (aka Robin Rug) - Public Hearing and Action on requested waivers from the Bristol Subdivision and Development Review Regulations ("Regulations") prior to the Preliminary Plan review stage and Review and Action to defer CRMC approval to Final Plan review, as a condition of Preliminary Plan approval for the re-development of the Robin Rug mill to be known as "Bristol Yarn Mill" at 125 Thames Street. In 2022, the Planning Board granted Master Plan approval for this Major Land Development Project consisting of 127 residential apartment units and approximately 6,300 square feet of commercial space.

The Applicant has requested waivers of certain State permits that are required for submission at the Preliminary Plan stage of review pursuant to state law and the Regulations. Specifically, in accordance with Section 5.4(a) of the Regulations, the Applicant has requested to proceed to Preliminary Plan review with the following permits to be provided as conditions of approval to be submitted prior to Final Plan review:

(1) Rhode Island Department of Environmental Management (RIDEM) Water Quality Certification and (2) RIDEM Stormwater Construction Permit. Note that pursuant to Section 5.4(a) of the Regulations, CRMC approval may be allowed as a condition of Preliminary Plan approval, so no waiver is required for the corresponding request to defer this approval to Final

2023 FEB - 1 PM 12:10

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



Plan review.

THIS PUBLIC HEARING WILL BE RESTRICTED TO THE REQUEST FOR WAIVERS. If the requested waivers are approved by the Planning Board, a public hearing on the Preliminary Plan application will be held at a later date after further notice in accordance with the Regulations, and if granted, the State permits would be required as conditions of Preliminary Plan approval to be submitted prior to Final Plan Review.

Property is zoned Waterfront Planned Unit Development with conditions, Waterfront, and Downtown Zones and is also within the Bristol Historic District Overlay Zone.

Plat: 10, Lots 41,42,43,44,49,50,60,61,62,68,71,73,74 and 76

Owners: Russ-Russ Realty Co., Russell Karian, Sentier Realty, and Karian Realty Co. Applicant: Brady Sullivan Properties, LLC

D. Adjourn

Date: February 1, 2023

Posted by: mbw

Town of Bristol, Rhode Island



Harbor Commission

10 Court Street
Bristol, RI 02809
401-253-7000

HARBOR COMMISSION AGENDA

February 6, 2023

Starting Time 7:00 PM

**MEETING WILL BE HELD AT THE MARITIME
CENTER AT 127 THAMES ST
BRISTOL, RI 02809**

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 FEB - 1 PM 4:37

1. Approval of January meeting minutes.
2. Report of the Harbormaster – Gregg Marsili
 - A. New Marina Status – Gregg to update electrical, water and waste Disposal to be complete by April.
 - B. Boating Safety Course – Gregg M to advise results of Boating Safety Course.
 - C. State St Ramp & Ind Park Launch Docks – Gregg M to update status & report on meeting with Pare Eng.
 - D. Dock Repair & Maintenance – progress continues & Gregg reviewed with Steve C.
 - E. Maritime Center Sign for Building – update from Gregg M.
 - F. Wait List for Marina – 162 names on list.
 - G. Gibson Rd. ROW Ramp Repair – Ed Tanner continues working with BHIA. Update?
 - H. ROW Projects - Town continues upgrades with Pare engineering involved. Update from Gregg.
 - I. Fales Rd ROW Marker – Gregg M continues work with DPW & will update.
 - J. 5 MPH Sign – to augment no wake zone. Bob Hamel to update. New plan?

TOWN COUNCIL
FEB 08 2023
MEETING

- 2 -

3. Breakwater Study Committee – Steve Janaurio?
4. Elks Club Letter - status?
5. Open Discussion for the Public

Adjournment

Posted 02/1//23



Town of Bristol, Rhode Island
Building Board of Appeals

10 Court St
 Bristol, RI 02809
 401-253-7000

PUBLIC HEARING

Notice is hereby given by the Building Code Board of Appeals
 that a public hearing will be held on the following application:

Wednesday February 15, 2023

at 7:00 P.M.

**Reynolds Conference Room
 235 High Street**

APPLICANT: **Peter Grabowski and Ellen Grabowski**

PROPERTY OWNER: **Same**

LOCATION: **3 Fales Road, Bristol, RI 02809**

PLAT: **79** LOTS: **488**

ZONE: **R10**

2023 FEB -2 AM 11:33
 TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

APPLICANT is seeking relief from the determination that the proposed improvements require that the structure be elevated or otherwise be brought into compliance with the appropriate flood regulations. The Building Official stated as follows on January 12, 2023: "it is my opinion that the improvements proposed to your home at 3 Fales Rd. as detailed in Bristol Building Permit 55036, when combined with previous permitted work performed since you purchased the property on 1/13/16, constitute a Substantial Improvement as defined in Section 28-303 of the Bristol Town Code."

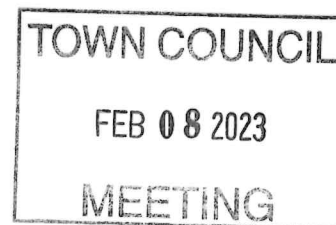
APPLICANT: **Robert A. Beer II**

PROPERTY OWNER: **Same**

LOCATION: **825 Hope St., Bristol, RI 02809**

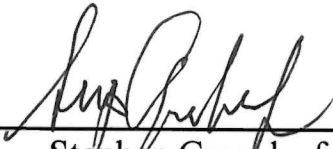
PLAT: **5** LOT: **17**

ZONE: **W**



APPLICANT is seeking dimensional relief for the proposed work intended to replace the deteriorated

sunroom/deck and which has a larger footprint than the structure it is intended to replace. The Building Official stated as follows on January 13, 2023: “your intention to demolish the structure attached to the rear (SW corner) of your home at 825 Hope St. and replace it with a new structure with second level deck. Because the proposed structure is larger than the one it replaces, it constitutes an addition and is not covered by the “historic” structure exemption to the Town Flood Ordinance.” Without this exemption, the structure must be elevated or otherwise be brought into compliance with the appropriate flood regulations.



Stephen Greenleaf,
Building Official

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at: <https://www.bristolri.gov/government/boards/building-code-board-of-appeals/>.

Written comments may be submitted to the Building Code Board of Appeals via USPS mail addressed to: Building Code Board of Appeals, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to sgreenleaf@bristolri.gov. Written comments should be received no later than 12:00 p.m. on Monday February 13, 2023.



TOWN OF BRISTOL RHODE ISLAND

CONSERVATION COMMISSION

Will Hold a Meeting
Tuesday, February 7, 2023
at 5:30 P.M.

Department of Community Development Office
235 High Street, 1st Floor Conference Room
Bristol, Rhode Island

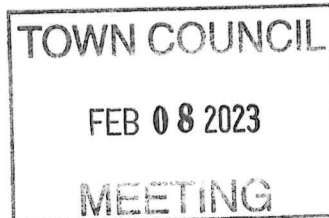
AGENDA

- | | |
|--|-----|
| 1. APPROVAL OF MINUTES – January 17, 2023 | ALL |
| 2. OLD BUSINESS | |
| a. Open Space | |
| i. New Open Space Applications for Consideration | ET |
| b. Tree Program | |
| i. Fall Tree Planting Update | ET |
| c. Draft Tree Pruning and Removal | TM |
| 3. NEW BUSINESS | |
| 4. ADMINISTRATIVE/ Announcement | |
| a. “Around the Room” | |
| 5. ADJOURN | |

Next Conservation Commission Meeting – March 7, 2023

Date: February 2, 2023
Posted by: emt

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 FEB -2 AM 11:33



Written comments may be submitted to the Conservation Commission via regular mail addressed to: Conservation Commission, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov.



The Commissioners of the Cemeteries

The North and East Burial Grounds Commission

The Town of Bristol, Rhode Island

10 Court Street ~ PO Box 407

Bristol, Rhode Island 02809

Ph 401-253-6426 ~ Fax 401-253-5885

AGENDA

WEDNESDAY, FEBRUARY 8, 2023, 6:00 PM

The Chapel at North Burial Ground

1081 Hope Street

Bristol, Rhode Island

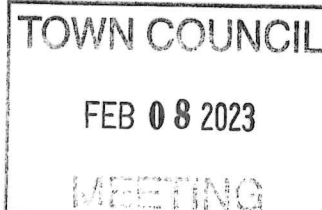
2023 FEB -2 PM 12:36

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE** for our dead and their families.
3. **REVIEW & APPROVAL:** Minutes of January 2023.
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income. Also note, Perpetual Care Fund
5. **REVIEW:** Monthly Expenses and Invoices for January 2022
6. **REVIEW | NOTE:** Invoice remains pending from DPW for repaving North/South Roads in NBG.
7. **UPDATE | STATUS | REVIEW:** CemeteryFind status for data transfer and integration from NBG Burial Cards and other records. Proposed completed date and training February 2023
8. **UPDATE:** NBG Gravestones repair and restoration suspended for winter months.
9. **THE CREMATION GARDEN (CG):UPDATE | STATUS | REVIEW of ONGOING PROJECTS: ALL Projects SUSPENDED Pro Temp in light of NBG Westerly expansion**
10. **NBG PROJECTS: UPDATE | STATUS | ADMINISTRATIVE | REVIEW of ONGOING PROJECTS:** Warren Monument carving of Gate 4 wording remains pending since May 2022; perimeter stonewall work and repair of White Washed wall suspended for winter months, installation of NW corner survey marker pending. Replace Dog care and waste management signs. Trees along north wall pending survey.
11. **DISCUSSION & CONSIDERATION:** Grant funding research for restoration of EBG Iron Fence. Programs for 2023: Cemetery Awareness Month, Walks, Interfaith Service, Veterans Day, etc.
12. **DISCUSSION | UPDATE | ONGOING:** Planning Spring 2023, NO grass cutting (Spring until Memorial Day) and fertilizing in order to attract pollinators to both North & East Burial Grounds (Wood St).
13. **DISCUSSION | REVIEW:** pricing of Right to Burial and services for both Full Body Burials and Cremains
14. **ONGOING REMINDER TO OUR FAMILIES:** US Flags are available for the graves of veterans at the NBG's Superintendent's office or from The Bristol Council of Veterans
15. **UPCOMING COMMISSION MEETINGS FOR 2022-23:** The Commission meets on the 2nd Wednesday of the month at 6:00 at The Chapel at North Burial Ground: **2023:** 3/8; 4/12; 5/10; 6/14; 7/12; 8/9; 9/13; 10/11; 11/8; 12/13. Dates of upcoming meetings and agendas are posted at the following locations: Bristol Town Hall | Bristol Post Office | Bristol Town Website | RI Secretary of State Website:

Respectfully Submitted:

Charles C. Cavalconte, M.Div., Chair





January 11, 2023

Town of Bristol
Attn: Michael A. Ursillo, Esq., City Solicitor
10 Court Street
Bristol, RI 02809

Named Insured:	Russell Brillo
Claim Number:	AU10156182
Date of Loss:	04/02/2022
Time of Loss:	10:26
Loss Location:	Wood St, Bristol RI
Type of Loss:	Automobile
Responsible Party:	Town of Bristol
Reimbursement Due:	\$5,604.58
Property Damage:	\$5,604.58
PIP Medical/Wage:	\$0

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2023 JAN 18 AM 9:17

Dear Attorney Ursillo,

Please accept this letter of presentment as required by RI.G.L. Our investigation reveals that the Town of Bristol is responsible for damages sustained by our insured.

Attached are our supports for this loss. If you require additional documentation to investigate this claim pursuant to your statutory obligation, please contact us. If you are inclined to discuss settlement of this claim or deny this claim within the six (6) month statutory period, please forward the appropriate communication to my attention.

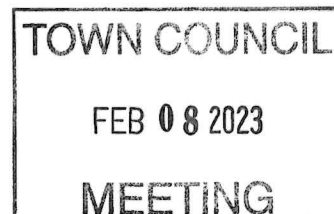
Our insured was parked on Wood Street when a Town trash truck, RI plate #5754 being driven by Paul Drolet, struck our insured's parked vehicle. Please refer to the police report attached.

We have settled the loss with our insured and would appreciate your immediate payment of the amount listed above. Please make your check payable to in the amount of \$5,604.58 and be sure to note our file number to ensure proper credit.

If you have any questions, please call me at 1-800-221-1605, ext. 15663, or email me at the address below.

Thank you.

Sincerely,



January 11, 2023

Page 2

Suzanne Soloperto

Claim Representative Sr., Subrogation

MAIL: 11 Gore Rd, Webster, MA 01570

EMAIL: ssoloperto@mapfreusa.com

Enclosure(s)

CERTIFIED MAIL/RETURN RECEIPT REQUESTED

STATE OF RHODE ISLAND UNIFORM CRASH REPORT

Reporting Agency Name Bristol		Report Number 22-137-AC		Crash Date 04/02/2022		Crash Time 1026		Walk In Report <input type="checkbox"/>		Parking Lot <input type="checkbox"/>			
City or Town Name BRISTOL		Street or Highway WOOD ST		<input type="checkbox"/> On Ramp <input type="checkbox"/> Off Ramp		Exit # 2		# of Lanes 25		Posted Speed Limit <input type="checkbox"/> N/A <input type="checkbox"/> Unk			
Nearest Intersection Street ST. ELIZABETH ST		Direction From Nearest Intersection to Crash Site <input type="checkbox"/> At Inter. <input checked="" type="checkbox"/> North <input type="checkbox"/> South <input type="checkbox"/> East <input type="checkbox"/> West		Distance From Nearest Inter. 5		Latitude +041.675570		Longitude -071.272650					
Unit ID 1	Driver's Last Name First Name M.I. DOB DROLET PAUL W			Unit ID 2	Driver's Last Name First Name M.I. DOB DROLET PAUL W								
Address		City		Address		City							
38 GREENWAY DR		BRISTOL		38 GREENWAY DR		BRISTOL							
State	Zip	Home Phone	Cell Phone	Work Phone	State	Zip	Home Phone	Cell Phone	Work Phone				
RI	02809				RI	02809							
Driver's License # <input type="checkbox"/> CDL		Lic. State RI		Driver's License # 7441150		Lic. State RI							
M/V Violation	M/V Violation	M/V Violation	M/V Violation	M/V Violation	M/V Violation	M/V Violation	M/V Violation	M/V Violation	M/V Violation				
Driver & Owner are Same <input type="checkbox"/>	Owner's Last Name First Name M.I. BRILLO RUSSELL J			Driver & Owner are Same <input type="checkbox"/>	Owner's Last Name First Name M.I. TOWN OF BRISTOL PUBL								
Address 1224 PRESIDENT AVE		City FALL RIVER		Address 111 MT. HOPE AVE		City BRISTOL							
State	Zip	Home Phone	Cell Phone	Work Phone	State	Zip	Home Phone	Cell Phone	Work Phone				
MA	02720				RI	02809							
Insurance Company Name COMMERCE		Insurance Policy Number <input type="checkbox"/> No Ins. N/A		Insurance Company Name TRUST		Insurance Policy Number <input type="checkbox"/> No Ins. N/A							
Hit And Run <input type="checkbox"/> Yes, M/V & Driver left Scene <input type="checkbox"/> Yes, Driver left Scene <input checked="" type="checkbox"/> No <input type="checkbox"/> Unk		Hit And Run <input type="checkbox"/> Yes, M/V & Driver left Scene <input type="checkbox"/> Yes, Driver left Scene <input checked="" type="checkbox"/> No <input type="checkbox"/> Unk											
Registration # 9ZP836	Not Reg. <input type="checkbox"/>	State MA	Yr Reg. 2023	VIN 5NPE24AFXGH406231	Registration # 5754	Not Reg. <input type="checkbox"/>	State RI	Yr Reg. 2023	VIN 1M2LR2AC8LM001056				
Veh Yr. 2016	Make HYUNDAI	Model UNKNOWN	Color WHITE	Plate Type PC	Veh Yr. 2020	Make MACK	Model TRASH TRUCK	Color WHITE	Plate Type TN				
Veh Travel Direction <input type="checkbox"/> Northbound <input type="checkbox"/> Southbound <input type="checkbox"/> Eastbound <input type="checkbox"/> Westbound <input checked="" type="checkbox"/> Not on Roadway <input type="checkbox"/> Unk		Veh Travel Direction <input checked="" type="checkbox"/> Northbound <input type="checkbox"/> Southbound <input type="checkbox"/> Eastbound <input type="checkbox"/> Westbound <input type="checkbox"/> Not on Roadway <input type="checkbox"/> Unk											
Vehicle Towed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Towing Company Name		Haz Mat Placard? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Vehicle Towed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Towing Company Name		Haz Mat Placard? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No			
Person Type 1 Driver 4 Bicyclist 7 Other Ped. (Wheelchair, Person in Building, Skater, Ped. conveyance, etc.) 9 Occupant of a Non-Motor Veh Transportation Device 2 Passenger 5 Other Cyclist 10 Unknown Type of Non-Motorist 3 Pedestrian 6 Witness 11 Unknown													
Unit ID	Sex	Seat Position	Other Location	Air Bag Deployed	Ejected	Protection System		Injury					
1 Unit 1 2 Unit 2 3 (etc.) or N/A	M Male F Female U Unk	13 Other Row (Bus) 14 Unk Row 15 Other Seat 16 Unk Seat	17 N/A 18 Sleeper 19 Other Enclosed Area 20 Other Unenclosed Area 21 Towed Unit 22 Unk	1 N/A 5 Other 2 No 6 Comb 3 Front 7 Unk 4 Side	1 No 2 Partially 3 Totally 4 N/A 5 Unk	1 N/A 2 None Used 3 Shoulder & Lap 4 Shoulder Only 5 Lap Only 6 Type Unk	7 Child - Forw Facing 8 Child - Rear Facing 9 Booster Seat 10 Child - Unk 11 Helmet Used 12 Other 13 Unk	1 Complaints of Pain 2 Non-Incapacitating 3 Incapacitating 4 Fatal 5 No Injury 6 Unk					
Name: Occupants - Witnesses - Pedestrians - Bicyclists				Person Type	Unit ID	Sex	DOB	Seat Pos.	Air Bag Deployed	Ejected	Prot. System	Injury	Trans by Rescue
PAUL W DROLET				1	2	M		2	1	13	5	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N	
												<input type="checkbox"/> Y <input type="checkbox"/> N	
												<input type="checkbox"/> Y <input type="checkbox"/> N	
Non-Vehicle Property Damage <input type="checkbox"/> State Property <input type="checkbox"/> City/Town Property <input type="checkbox"/> Private Property													
Owner				Address									
Home Phone		Cell Phone		Work Phone		Damage Description							
Reporting Officer Name Patrol Officer SEAN D GONSALVES				Reporting Officer Badge Number 027		Report Date 04/02/2022		Prohibit Public Release No					

Report Number
22-137-AC

STATE OF RHODE ISLAND UNIFORM CRASH REPORT
CODING GUIDE

<p>6</p> <p>Type of Roadway</p> <p>1 Two-Way, Not Divided (No Median or Barrier)</p> <p>2 Two-Way, Not Divided With a Continuous Left Turn Lane</p> <p>3 Two-Way, Divided, Unprotected (painted >4 feet) Median</p> <p>4 Two-Way, Divided, Positive Median Barrier</p> <p>5 One-Way Trafficway</p> <p>6 Unknown</p>	<p>1</p> <p>Road Surface Condition (Prevailing)</p> <p>1 Dry 5 Ice/Frost 9 Oil</p> <p>2 Wet 6 Water (Standing, Moving) 10 Other</p> <p>3 Snow 7 Sand 11 Unknown</p> <p>4 Slush 8 Mud, Dirt, Gravel</p>	<p>8</p> <p>Light Condition (Prevailing)</p> <p>1 Daylight 5 Dark - Not Lighted</p> <p>2 Dawn 6 Dark - Unknown Lighting</p> <p>3 Dusk 7 Other</p> <p>4 Dark - Lighted 8 Unknown</p>	<p>1</p> <p>Weather Condition (Prevailing)</p> <p>1 Clear 5 Sleet, Hail (Freezing Rain or Drizzle)</p> <p>2 Cloudy 6 Snow</p> <p>3 Fog, Smog, Smoke 7 Blowing Snow</p> <p>4 Rain 8 Severe Crosswinds</p>	<p>13</p> <p>Manner of Impact</p> <p>1 Not a Collision Between Two Motor Vehicles in Transport</p> <p>2 Rear End (Front-to-Rear)</p> <p>3 Head-On (Front-to-Front)</p> <p>4 Angle (Front-to-Side) Same Direction</p> <p>5 Angle (Front-to-Side) Opposite Direction</p> <p>6 Angle (Front-to-Side) Right Angle (Includes Broadside)</p> <p>7 Angle-direction Not Specified</p> <p>8 Sideswipe, Same Direction</p> <p>9 Sideswipe, Opposite Direction</p> <p>10 Rear-to-Side</p> <p>11 Rear-to-Rear</p> <p>12 Other</p> <p>13 Unknown</p>	<p>Traffic Controls</p> <p>1 No Controls</p> <p>2 Person</p> <p>3 Traffic Control Signal</p> <p>4 Flashing Traffic Control Sig.</p> <p>5 School Zone Signs</p> <p>6 Stop Signs</p> <p>7 Yield Signs</p> <p>8 Warning Signs</p> <p>9 Railway Crossing Device</p> <p>10 Pavement Markings</p> <p>11 Other</p> <p>12 Unknown</p>	<p>1</p> <p>Pre-Crash Traffic Controls Malfunctioning, Damaged or Missing?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> N/A</p> <p>Construction Zone Crash?</p> <p>(Crash Occurs in or Related to Construction, Maintenance, or Utility Work Zone, May Include Vehicles Slowed or Stopped because of Work Zone)</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p> <p>Construction Workers Present?</p> <p><input type="checkbox"/> Yes <input checked="" type="checkbox"/> No</p>	<p>Contributing Circumstances Environment</p> <p>1st</p> <p>1 None</p> <p>2 Weather Conditions</p> <p>3 Physical Obstructions</p> <p>4 Glare</p> <p>5 Animal(s) in Roadway</p> <p>6 Other</p> <p>7 Unknown</p> <p>7</p>	<p>Contributing Circumstances Road</p> <p>1st</p> <p>1 None</p> <p>2 Road Surface Condition (Wet, Icy, Snow, Slush, etc.)</p> <p>3 Debris</p> <p>4 Rut, Holes, Bumps</p> <p>5 Work Zones (Construction/Maintenance/Utility)</p> <p>6 Worn, Travel-Polished Surface</p> <p>7 Obstruction in Roadway</p> <p>8 Traffic Control Device Inoperative, Missing or Obscured</p> <p>9 Shoulders (None, Low, Soft, High)</p> <p>10 Non-Highway Work</p> <p>11 Other</p> <p>12 Unknown</p> <p>12</p>
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School Bus Related Crash?

(Directly Involved Indicates Contact was Made)

☐ Yes, Directly Involved ☒ No

☐ Yes, Indirectly Involved

<p>1</p> <p>Vehicle #1</p> <p>1 Passenger Car</p> <p>2 (Sport) Utility Vehicle</p> <p>3 Passenger Van</p> <p>4 Cargo Van (10K lbs [4,536 kg] or Less)</p> <p>5 Pickup</p>	<p>Unit Types</p> <p>6 Motor Home</p> <p>7 School Bus</p> <p>8 Transit Bus</p> <p>9 Motor Coach</p> <p>10 Other Bus</p>	<p>11 Motorcycle</p> <p>12 Moped</p> <p>13 Low Speed Vehicle</p> <p>14 Other Light Trucks (10K lbs [4,536 kg] or Less)</p> <p>15 Tractor Trailer or Combination (More than 10K lbs [4,536 kg])</p> <p>16 Medium/Heavy Trucks (More than 10K lbs [4,536 kg])</p>	<p>Vehicle #2</p> <p>17 Tow Truck</p> <p>18 Pedestrian</p> <p>19 Bicyclist</p> <p>20 Witness</p> <p>21 Other</p> <p>16</p>
---	---	---	--

Vehicle #1 Does this Vehicle have Seats to Transport 9 or more people, including the Driver's Seat? Vehicle #2

☐ Yes ☒ No ☐ Yes ☒ No

Vehicle #1 Was this Vehicle in Tow? Vehicle #2

☐ Yes ☒ No ☐ Yes ☒ No

<p>1</p> <p>Vehicle #1</p> <p>1 No Special Function</p> <p>2 Taxi</p>	<p>Special Function Vehicle</p> <p>3 Vehicle Used as School Bus</p> <p>4 Vehicle Used as Other Bus</p>	<p>5 Military</p> <p>6 Police</p> <p>7 Ambulance</p> <p>8 Fire Truck</p> <p>9 Unknown</p>	<p>Vehicle #2</p> <p>4</p>
---	--	---	----------------------------

Report Number
22-137-AC

STATE OF RHODE ISLAND UNIFORM CRASH REPORT CODING GUIDE

☐ Yes ☒ No ☐ Unk _____ Police, Ambulance or Fire Truck Responding to a Call? _____ ☐ Yes ☐ No ☐ Unk

The diagram illustrates a road layout with two vehicles, Vehicle #1 and Vehicle #2, positioned on a road. A horizontal line represents the road, with a vertical line segment on the left labeled '2' and a vertical line segment on the right labeled '1'. The road is divided into three sections by two vertical lines. The first section is labeled '1 Motor Vehicle on Roadway'. The second section is labeled '2 Motor Vehicle Parked'. The third section is labeled '3 Working Vehicle/Equipment'. The road is labeled 'Vehicle #1' on the left and 'Vehicle #2' on the right. A horizontal line connects the two vertical line segments, with the text 'Motor Vehicle Position' centered above it.

Vehicle #1		Extent of Damage		Vehicle #2	
3		1 No Damage Observed	2 Minor damage (less than or equal to \$1000)	3 Functional Damage (greater than \$1000)	4 Disabling Damage (greater than \$1000)

13	Vehicle #1	Most Harmful Event	Vehicle #2	13
	Non-Collision:	Collision with Person, Motor Veh,	Collision with Fixed Object:	

- 9 Pedestrian
10 Pedalcycle
11 Railway Vehicle (Train, Engine)
12 Animal
13 Motor Vehicle in Transport
14 Work Zone/Maintenance Equipment
15 Other Non-Fixed Object

- 16 Impact Attenuator/Crash Cushion
- 17 Bridge Overhead Structure
- 18 Bridge Pier or Support
- 19 Bridge Rail
- 20 Culvert
- 21 Curb
- 22 Ditch
- 23 Embankment
- 24 Guardrail Face
- 25 Guardrail End
- 26 Jersey/Concrete Traffic Barrier
- 27 Other Traffic Barrier

- 28 Tree (Standing)
29 Landscaping
30 Utility Pole (Elec/Tele)/Light Support
31 Highway Lighting/Light Standard
32 Traffic Sign/Support
33 Traffic Signal/Support
34 Traffic Control Box
35 Variable Message Board/Arrow Board
36 Other Post, Pole, or Support
37 Fence
38 Mailbox
39 Other Fixed Obj. (Wall, Building, Tunnel, etc.)

40 Unknown - Most Harmful Event

12	Vehicle #1	Vehicle Action Prior	Vehicle #2	1
	1 Movements Essentially Straight Ahead	6 Turning Left	11 Negotiating a Curve	
	2 Backing	7 Making U-Turn	12 Parked	
	3 Changing Lanes	8 Leaving Traffic Lane	13 Stopped in Traffic	
	4 Overtaking/Passing	9 Entering Traffic Lane	14 Other	
	5 Turning Right	10 Slowing	15 Unknown	

Vehicle #1

Initial Impact Area
Clock Diagram
Or
13 Top (Roof)
14 Undercarriage
15 Non-Collision
16 Unknown
Most Damaged Area

Passenger Car

Motorcycle

Passenger Car W/Trailer

Bus

Tractor Trailer

Vehicle #2

Initial Impact Area
Clock Diagram
Or
13 Top (Roof)
14 Undercarriage
15 Non-Collision
16 Unknown
Most Damaged Area

Report Number
22-137-AC

STATE OF RHODE ISLAND UNIFORM CRASH REPORT CODING GUIDE

1st	Vehicle #1	Sequence of Events	Vehicle #2	1st
1.3				1.3
	Non-Collision:		Collision with Fixed Object:	
2nd	1 Overturn/Rollover	16 Impact Attenuator/Crash Cushion	28 Tree (Standing)	2nd
	2 Fire/Explosion	17 Bridge Overhead Structure	29 Landscaping	
	3 Immersion	18 Bridge Pier or Support	30 Utility Pole (Elec/Tele)/Light Support	
	4 Jackknife	19 Bridge Rail	31 Highway Lighting/Light Standard	
	5 Cargo/Equipment Loss or Shift	20 Culvert	32 Traffic Sign/Support	
	6 Fell/Jumped from Motor Vehicle	21 Curb	33 Traffic Signal/Support	
3rd	7 Thrown or Falling Object	22 Ditch	34 Traffic Control Box	3rd
	8 Other Non-Collision	23 Embankment	35 Variable Message Board/Arrow Board	
	Collision with Person, Motor Veh, or Non-fixed Obj:	24 Guardrail Face	36 Other Post, Pole, or Support	
	9 Pedestrian	25 Guardrail End	37 Fence	
4th	10 Pedalcycle	26 Jersey/Concrete Traffic Barrier	38 Mailbox	4th
	11 Railway Vehicle (Train, Engine)	27 Other Traffic Barrier	39 Other Fixed Obj. (Wall, Building, Tunnel, etc.)	
	12 Animal			
	13 Motor Vehicle in Transport			
	14 Work Zone/Maintenance Equipment	40 Unknown - Sequence of Events		
	15 Other Non-Fixed Object			

Driver Vehicle #1 _____ Driver Distracted _____ Driver Vehicle #2 1

1 Not Distracted
2 Electronic Communication Devices (Cell Phone, Pager, etc.)
3 Other Electronic Devices (Navigation Device, Palm Pilot, etc.)

4 Other Inside the Vehicle
5 Other Outside the Vehicle
6 Unknown

Driver Vehicle #1	Physical Condition of Driver	Driver Vehicle #2
	1 Apparently Normal 2 Emotional (Depressed, Angry, Disturbed, etc.) 3 Ill (Sick)	1
	4 Fell Asleep, Fainted, Fatigued, etc. 5 Under the Influence of Medications/Drugs/Alcohol 6 Other	

1st	Vehicle #1	Non-Motorist Safety Equipment		Vehicle #2	1st
		1 None	5 Lighting		
2nd	Vehicle #1	2 Helmet	6 Other		2nd
		3 Protective Pads Used (Elbows, Knees, Shins, etc.)	7 N/A		
		4 Reflective Clothing (Jacket, Backpack, etc.)	8 Unknown		
				Vehicle #2	

Driver Vehicle #1		Chemical Test	Driver Vehicle #2	
Alcohol	Drug		Alcohol	Drug
<input type="checkbox"/>	<input type="checkbox"/>	None Given	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Test Refused	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Unknown if Tested	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Blood	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Urine	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Serum	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Other	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	Breath	<input type="checkbox"/>	<input type="checkbox"/>

Driver Vehicle #1	Alcohol Test Result		Driver Vehicle #2
<input type="checkbox"/>	BAC		<input type="checkbox"/>
<input type="checkbox"/>	Pending		<input type="checkbox"/>
<input type="checkbox"/>	Unknown		<input type="checkbox"/>

Driver Vehicle #1	Drug Test Result		Driver Vehicle #2
<input type="checkbox"/>	Positive		<input type="checkbox"/>
<input type="checkbox"/>	Negative		<input type="checkbox"/>
<input type="checkbox"/>	Awaiting Test Result		<input type="checkbox"/>

Report Number
22-137-AC

STATE OF RHODE ISLAND UNIFORM CRASH REPORT
Narrative/Diagram Supplemental

Please see the Narrative Supplemental



Indicates North

Crash Diagram (NOT TO SCALE)

Wood St

Veh #2



Veh #1

St. Elizabeth
St

580
Wood St



Bristol Police Department

Page: 1

NARRATIVE FOR PATROL OFFICER SEAN D GONSALVES

Ref: 22-137-AC

Entered: 04/02/2022 @ 1203

Entry ID: GONS

Modified: 04/19/2022 @ 1444

Modified ID: WOZR

Approved: 04/03/2022 @ 0703

Approval ID: MORB

OFFICER'S INVESTIGATION:

Veh #1(Resendes), bearing MA 9ZP836 was legally parked unattended directly in front of 580 Wood St facing north on the corner of St. Elizabeth St. Resendes advised that her vehicle had been parked in its location for approximately 1-2 weeks without being moved and just now noticed damage along the entire driver side. Resendes advised that she unsure of the exact time and day of when the damage was caused. I examined the vehicle and observed damage from the rear driver side quarter panel to the front corner bumper.

After further investigation by obtaining video surveillance, Veh #2 (Drolet) bearing RI Town 5754 was later identified as a Town of Bristol Trash Truck. Veh #2 was not observed to have sustained any damage and the operator was unaware he had sideswipped Veh #1.

Bristol Police Department
 Image Associated With Case Number 22-137-AC
 Image Description: RESENDES STATEMENT



BRISTOL POLICE DEPARTMENT

Statement Form



<input checked="" type="checkbox"/> Complainant <input type="checkbox"/> Witness <input type="checkbox"/> Defendant <input type="checkbox"/> Vehicle Operator	Case #: <u>22-137-AC</u> Date: <u>4-2-22</u> Time: _____ Officer ID: <u>Gons</u> Badge #: <u>27</u> <p align="center"><small>POLICE USE ONLY</small></p>
COMPLAINANT/WITNESS/OPERATOR INFORMATION	
Full Name: <u>Karla M. Resendes</u> Date of Birth: <u>[REDACTED]</u> Home Address: <u>576 Wood St. Apt. 2</u> Home Phone Num: <u>[REDACTED]</u> City/Town: <u>Bristol</u> Cell Phone Num: <u>[REDACTED]</u> State: <u>RI</u> Zip Code: <u>02809</u> Email: <u>[REDACTED]</u> Driver's License: <u>[REDACTED]</u> State: <u>RI</u> SS: <u>[REDACTED]</u>	
INCIDENT INFORMATION	
Date of Incident: _____ Time of Incident: _____ Location / Address of Incident: _____ Vehicle Registration: <u>9ZPB36</u> State: <u>MA</u> Insurance Company: <u>Commerce</u> Policy#: _____	
STATEMENT OF PERSON FILING REPORT	
<p><u>My car has been parked on wood st since around March 20, 2022. I discovered it was hit on Friday night (around 7pm 4/1/22) and made a report the next morning on 4/2/22 @ 10am.</u></p>	

Signature Karla Resendes Date Signed: 4/2/22
 If additional space is needed please use the reverse side

MAPFRE INSURANCE

Commerce Insurance Company - MA 14
For Claims Questions: Call 1-800-221-1605

11 Gore Rd
Webster, MA 01570
Phone: (800) 221-1605

Claim #:
Workfile ID:

AU10156182-1
75125e40

Estimate of Record

Written By: MICHAEL E FERREIRA, License Number: 8655, 4/7/2022 8:30:31 AM
Adjuster: Stafinski, Nicole

Insured:	RUSSELL BRILLO	Owner Policy #:	4062712232	Claim #:	AU10156182-1
Type of Loss:	Collision	Date of Loss:	04/02/2022 01:01 PM	Days to Repair:	16
Point of Impact:	11 Left Front	Deductible:			

Owner (Insured):

RUSSELL BRILLO
1224 PRESIDENT AVE
FALL RIVER, MA 02720
(508) 264-3259 Evening
russbrillo69@aol.com

Inspection Location:

A B C AUTO BODY
753 PLEASANT STREET
FALL RIVER, MA 02723
Repair Facility
(508) 679-6897 Business

Appraiser Information:

mferrei@commerceinsurance.com
(508) 245-4664

Repair Facility:

A B C AUTO BODY
753 PLEASANT STREET
FALL RIVER, MA 02723
(508) 679-6897 Business
(508) 679-1342 Fax
RS 777 License Number
mrtrapaaa@gmail.com

VEHICLE

2016 HYUN Sonata PZEV 4D SED 4-2.4L Gasoline Gasoline Direct Injection WHITE

VIN:	5NPE24AFXGH406231	Production Date:		Interior Color:	
License:	9ZP836	Odometer:	57067	Exterior Color:	WHITE
State:	MA	Condition:			

TRANSMISSION

Automatic Transmission
Overdrive

POWER

Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors

DECOR

Dual Mirrors
Tinted Glass
Console/Storage

Overhead Console

CONVENIENCE

Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Message Center
Steering Wheel Touch Controls
Telescopic Wheel

RADIO

AM Radio

FM Radio

Stereo

Search/Seek

CD Player

Auxiliary Audio Connection

Satellite Radio

SAFETY

Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

SEATS

Cloth Seats
Bucket Seats

WHEELS

Aluminum/Alloy Wheels

PAINT

Three Stage Paint

OTHER

Traction Control
Stability Control
Rear Spoiler
Power Trunk/Liftgate

Claim #: AU10156182-1
Workfile ID: 75125e40

Estimate of Record

2016 HYUN Sonata PZEV 4D SED 4-2.4L Gasoline Gasoline Direct Injection WHITE

Line	Oper	Description	Qty	Extended Price \$	Labor	Paint
1		FRONT BUMPER & GRILLE				
2		O/H front bumper			2.7	
3	**	Repl A/M CAPA Bumper cover	1	407.00	Incl.	3.0
4		Add for Three Stage				2.1
5	**	Repl A/M CAPA LT Side retainer	1	32.00	0.1	
6		FRONT LAMPS				
7		R&I LT Headlamp assy			0.3	
8		Repl Aim headlamps	1		0.5	
9		FENDER				
10	*	Repl LKQ LT fender assy +25%	1	187.50	1.6	2.0
11		Add for Three Stage				1.4
12		Refn edges				0.5
13		FRONT DOOR				
14	*	Repl LKQ LT door assy +25%	1	543.75	1.9	3.0
15		Overlap Major Adj. Panel				-0.4
16		Add for Three Stage				1.0
17		LT Clean, lube & adjust latch, linkage & reg			0.2	
18		Refn handle				0.4
19		R&I LT Belt molding			0.3	
20		R&I LT Upper molding			0.2	
21		R&I LT Mirror assy w/o blind spot radar w/o turn lamp			0.3	
22		R&I LT Handle, outside primed			0.4	
23		R&I LT Upper hinge			0.3	
24		R&I LT Lower hinge			0.3	
25		R&I LT Door check w/o hybrid			0.2	
26		R&I LT R&I trim panel			0.6	
27		REAR DOOR				
28	*	Repl LKQ LT door assy +25%	1	419.80	1.6	3.0
29		Overlap Major Adj. Panel				-0.4
30		Add for Three Stage				1.0
31		LT Clean, lube & adjust latch, linkage & reg			0.2	
32		Refn handle				0.4
33		R&I LT Belt molding			0.3	
34		R&I LT Front molding w/o chrome			0.2	
35		R&I LT Upper molding			0.2	
36		R&I LT Rear molding w/o chrome			0.1	
37		R&I LT Handle, outside primed			0.4	
38		Refn LT Handle, outside primed				0.4
39		Overlap Minor Panel				-0.2
40		Add for Three Stage				0.1
41		Refn LT Cap primed				0.2

Claim #: AU10156182-1
 Workfile ID: 75125e40

Estimate of Record

2016 HYUN Sonata PZEV 4D SED 4-2.4L Gasoline Gasoline Direct Injection WHITE

42		Add for Three Stage				0.1
43	R&I	LT Upper hinge			0.3	
44	R&I	LT Lower hinge			0.3	
45	R&I	LT Door check			0.3	
46	R&I	LT R&I trim panel			0.5	
47	ROOF					
48	R&I	LT Roof molding			0.5	
49	PILLARS, ROCKER & FLOOR					
50	*	Refn LT Hinge pillar (HSS)		s		<u>0.8</u>
51		R&I LT Rocker molding w/o sport pkg			0.9	
52	*	Refn LT Center pillar		s		<u>1.3</u>
53		Overlap Major Non-Adj. Panel				-0.2
54		Blnd LT Rocker molding w/o sport pkg				1.3
55	QUARTER PANEL					
56	*	Rpr LT Quarter panel			<u>6.0</u>	2.4
57		Overlap Major Adj. Panel				-0.4
58		Add for Three Stage				0.8
59		R&I Fuel door			0.3	
60		Refn Fuel door				0.6
61		Overlap Minor Panel				-0.2
62		R&I LT Wheelhouse liner w/o chrome mldng			0.3	
63	REAR BUMPER					
64		O/H rear bumper			2.5	
65	**	Repl A/M CAPA Bumper cover w/o reverse sensors	1	292.00	Incl.	3.0
66		Add for Three Stage				2.1
67	MISCELLANEOUS OPERATIONS					
N 68	#	Repl Additional Negotiated Paint and Materials	1	523.80		1
69	#	Rpr Prep LKQ Parts				3.0
70	#	Repl Cover Car	1	3.00 X		0.2
71	#	Repl Primer Cover	1	3.00 X		0.2
72	#	Repl Flex Additive	1	12.00 T		
73	#	Rpr Tint Color				0.5
74	#	Repl Mask Jambs For Primer	1	2.00 X		0.2
75	#	Repl Mask Jambs For Refinish	1	2.00 X		0.2
76	#	Rpr Disconnect & Reconnect Battery				0.2
77	#	Rpr Reset Electrical Components				0.1
78	#	Rpr Wetsand & Buff				4.0
SUBTOTALS				2,427.85	33.4	29.1

NOTES

Line 68: Additional Negotiated Paint and Materials - 29.1 Hrs @ \$ 18.00

Estimate Notes:

Claim #: AU10156182-1
 Workfile ID: 75125e40

Estimate of Record

2016 HYUN Sonata PZEV 4D SED 4-2.4L Gasoline Gasoline Direct Injection WHITE

VISIBLE DAMAGE ONLY.

ESTIMATE TOTALS

Category	Basis			Rate	Cost \$
Parts					2,405.85
Body Labor	33.4 hrs	@		\$ 40.00 /hr	1,336.00
Paint Labor	29.1 hrs	@		\$ 40.00 /hr	1,164.00
Paint Supplies	29.1 hrs	@		\$ 17.00 /hr	494.70
Miscellaneous					22.00
Subtotal					5,422.55
Sales Tax	\$ 2,912.55	@		6.2500 %	182.03
Total Cost of Repairs					5,604.58
Deductible					0.00
Total Adjustments					0.00
Net Cost of Repairs					5,604.58

PER MASSACHUSETTS REG. TITLE 212 CHAPTER 2.02(5), "THIS ESTIMATE HAS BEEN PREPARED AND SWORN TO UNDER THE PENALTIES OF PERJURY."

THE REPAIR ESTIMATE IS BASED IN PART ON THE USE OF REPLACEMENT PARTS WHICH ARE NOT MADE BY THE ORIGINAL MANUFACTURER OF THE DAMAGED PARTS IN YOUR VEHICLE. WARRANTIES, IF ANY, APPLICABLE TO THESE REPLACEMENT PARTS ARE PROVIDED BY THEIR MANUFACTURER OR SUPPLIER RATHER THAN THE MANUFACTURER OF YOUR VEHICLE.

Claim #: AU10156182-1
 Workfile ID: 75125e40

Estimate of Record

2016 HYUN Sonata PZEV 4D SED 4-2.4L Gasoline Gasoline Direct Injection WHITE

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide ARR1027, CCC Data Date 04/01/2022, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2022 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:

m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category.
 X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:

D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category.
 M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:

Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel.
 CAPA=Certified Automotive Parts Association. D&R=Disconnect and Reconnect. HSS=High Strength Steel.
 HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non
 Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace.
 R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel.
 Sect=Section. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Services Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:

BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway
 Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.

Claim #: AU10156182-1
Workfile ID: 75125e40

Estimate of Record

2016 HYUN Sonata PZEV 4D SED 4-2.4L Gasoline Gasoline Direct Injection WHITE

FOR APPRAISAL QUESTIONS OR SUPPLEMENTS, PLEASE CALL THE APPRAISER ASSIGNED TO THE CLAIM

ANY GLASS PART PRICES, GLASS KITS AND/OR GLASS LABOR, IF INCLUDED IN THIS DOCUMENT, MAY BE BASED ON COMPETITIVE MARKET PRICING

THIS DOCUMENT IS NEITHER AN AUTHORIZATION TO REPAIR NOR A GUARANTEE OF PAYMENT. DEDUCTIBLES, BETTERMENTS, AND PREVIOUS DAMAGE, IF INCLUDED IN THIS DOCUMENT, WILL BE DEDUCTED FROM ANY SETTLEMENT WITH THE VEHICLE OWNER. SUPPLEMENTS WILL BE DENIED WITHOUT PRIOR APPROVAL FROM THE APPRAISER. ALL SUPPLEMENTAL DAMAGE FOUND BY THE REPAIRER MUST BE INSPECTED AND DOCUMENTED BY A REPRESENTATIVE OF THE INSURANCE COMPANY BEFORE THOSE REPAIRS CAN BEGIN. ALL PART PRICES ARE SUBJECT TO INVOICE VERIFICATION. THE VEHICLE OWNER MUST AUTHORIZE ALL REPAIRS.

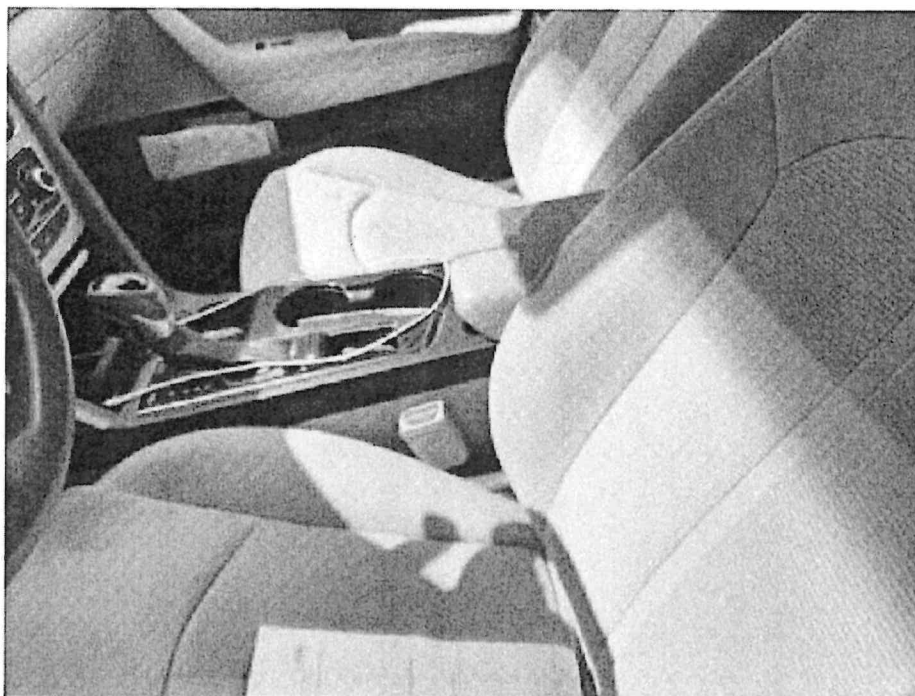
Claim #: AU10156182-1
 Workfile ID: 75125e40

Estimate of Record

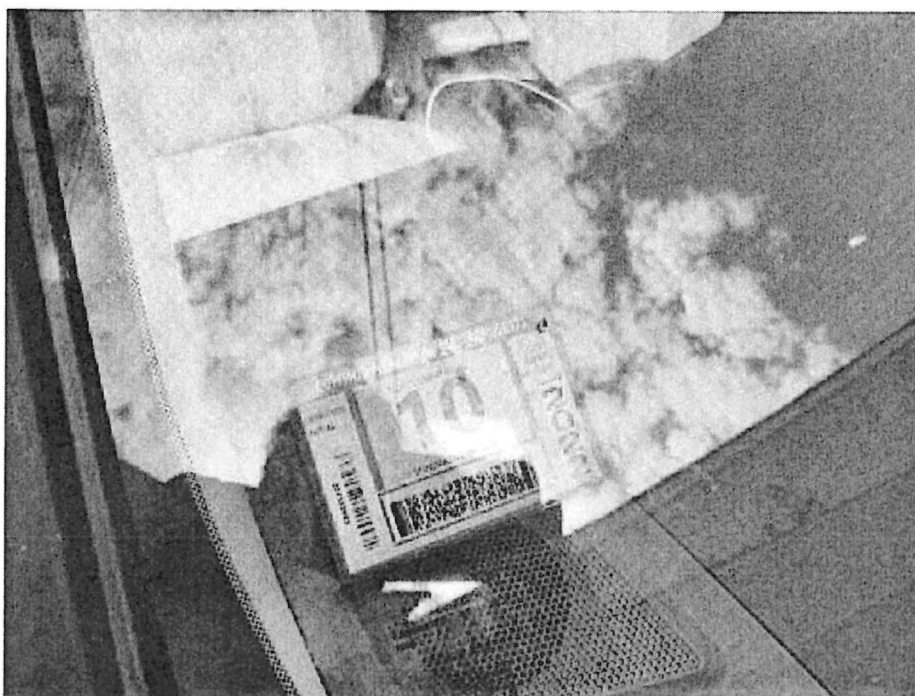
2016 HYUN Sonata PZEV 4D SED 4-2.4L Gasoline Gasoline Direct Injection WHITE

ALTERNATE PARTS SUPPLIERS

Line	Supplier	Description	Price
3	KSI - FRANKLIN/BOSTON MA 10 Kenwood Circle Franklin MA 02038 (800) 527-8762	#5777421Q A/M CAPA Bumper cover Quote: 63206872 Expires: 04/13/22	\$ 407.00
5	KEYSTONE-TAUNTON, MA 250 JOHN HANCOCK ROAD TAUNTON MA 02780 (800) 522-8364	#HY1042114C A/M CAPA LT Side retainer Quote: 1233904456 Expires: 05/21/22	\$ 32.00
10	Linder's, Inc. Chris Damarsio 211 Granite St Worcester MA 01607 (508) 756-5125	#T23013 LKQ LT fender assy +25% FRONT FENDER LT-000,LH - VIN F (8TH DIGIT, 2.4L), L.	\$ 150.00
14	Goyette, Inc. Paula Ruesch 1260 Shawmut Ave New Bedford MA 02746 (508) 994-1801	#00045453 LKQ LT door assy +25% LT FRONT DOOR-LH,000,WHITE,PAINT: W8 - (ELECTRIC), US BUILT, L.	\$ 435.00
28	Goyette, Inc. Paula Ruesch 1260 Shawmut Ave New Bedford MA 02746 (508) 994-1801	#20K24 LKQ LT door assy +25% LT SIDE DOOR-000,4S,WH,SE, SHELL ONLY , REPRICE - (ELECTRIC), US BUILT, W/O SUNSHADE; L.	\$ 335.84
65	KSI - FRANKLIN/BOSTON MA 10 Kenwood Circle Franklin MA 02038 (800) 527-8762	#5777521Q A/M CAPA Bumper cover w/o reverse sensors Quote: 63206872 Expires: 04/13/22	\$ 292.00



Claim Reference Id	: AU10156182-1
File Name	: PHOTO1
File Date	: 04/07/2022
Label	: Interior
Note	: Owner:RUSSELL,BRILLO Style:2016,H YUN,Sonata PZEV Insured:RUSSELL,BRI LLO LossDate:04/02/2022 PolicyNumbe r:4062712232 ClaimRepresentative:St afinski ShopName:A B C AUTO BODY CI aimant:RUSSELL,BRILLO VIN:5NPE24AFX GH406231 InsuranceCompany:MAPFRE IN SURANCE InsuredIsOwner:Y Estimator: MICHAEL E,FERREIRA
Photo Location	: A B C AUTO BODY
Photo Taken By	: MICHAEL E FERREIRA
Estimate Indicator	: E01



Claim Reference Id	: AU10156182-1
File Name	: PHOTO2
File Date	: 04/07/2022
Label	: 051
Note	: Owner: RUSSELL, BRILLO Style: 2016, H YUN, Sonata PZEV Insured: RUSSELL, BRI LLO LossDate: 04/02/2022 PolicyNumbe r: 4062712232 ClaimRepresentative: St afinski ShopName: A B C AUTO BODY CI aimant: RUSSELL, BRILLO VIN: 5NPE24AFX GH406231 InsuranceCompany: MAPFRE IN SURANCE InsuredIsOwner: Y Estimator: MICHAEL E, FERREIRA
Photo Location	: A B C AUTO BODY
Photo Taken By	: MICHAEL E FERREIRA
Estimate Indicator	: E01



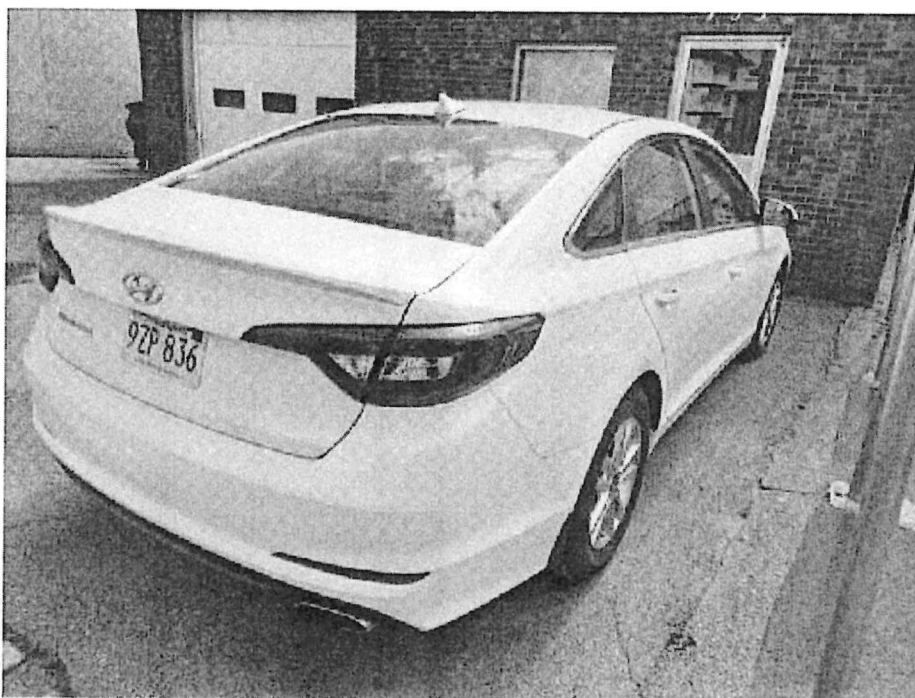
Claim Reference Id	: AU10156182-1
File Name	: PHOTO3
File Date	: 04/07/2022
Label	: Left Rear
Note	: Owner:RUSSELL,BRILLO Style:2016,H YUN,Sonata PZEV Insured:RUSSELL,BRI LLO LossDate:04/02/2022 PolicyNumbe r:4062712232 ClaimRepresentative:St afinski ShopName:A B C AUTO BODY CI aimant:RUSSELL,BRILLO VIN:5NPE24AFX GH406231 InsuranceCompany:MAPFRE IN SURANCE InsuredIsOwner:Y Estimator: MICHAEL E,FERREIRA
Photo Location	: A B C AUTO BODY
Photo Taken By	: MICHAEL E FERREIRA
Estimate Indicator	: E01



Claim Reference Id	: AU10156182-1
File Name	: PHOTO4
File Date	: 04/07/2022
Label	: Right Front
Note	: Owner:RUSSELL,BRILLO Style:2016,H YUN,Sonata PZEV Insured:RUSSELL,BRI LLO LossDate:04/02/2022 PolicyNumbe r:4062712232 ClaimRepresentative:St afinski ShopName:A B C AUTO BODY CI aimant:RUSSELL,BRILLO VIN:5NPE24AFX GH406231 InsuranceCompany:MAPFRE IN SURANCE InsuredIsOwner:Y Estimator: MICHAEL E,FERREIRA
Photo Location	: A B C AUTO BODY
Photo Taken By	: MICHAEL E FERREIRA
Estimate Indicator	: E01



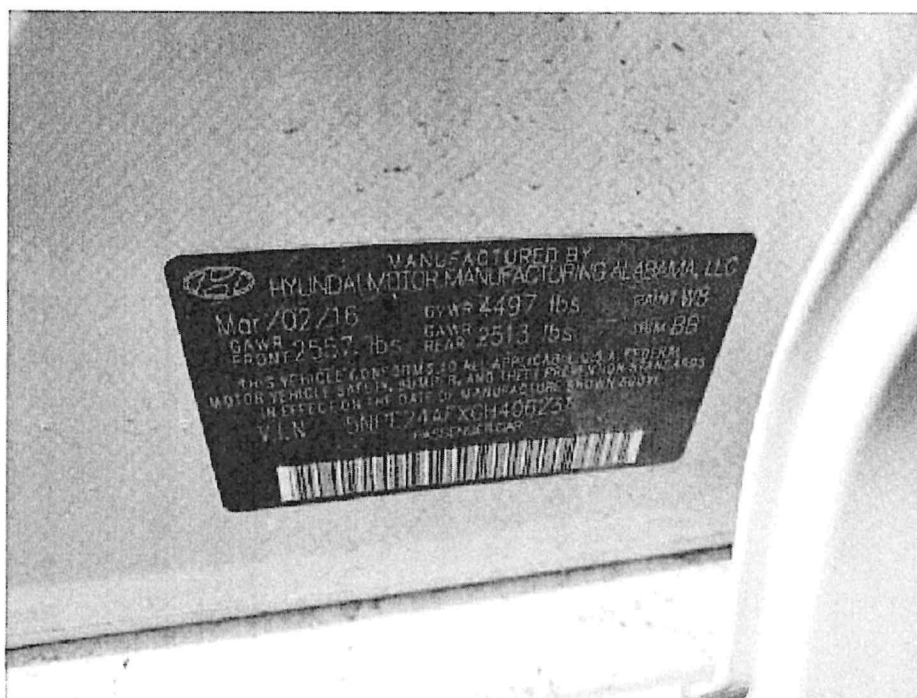
Claim Reference Id	: AU10156182-1
File Name	: PHOTO5
File Date	: 04/07/2022
Label	: Left Front
Note	: Owner: RUSSELL, BRILLO Style: 2016, H YUN, Sonata PZEV Insured: RUSSELL, BRI LLO LossDate: 04/02/2022 PolicyNumbe r: 4062712232 ClaimRepresentative: St afinski ShopName: A B C AUTO BODY CI aimant: RUSSELL, BRILLO VIN: 5NPE24AFX GH406231 InsuranceCompany: MAPFRE IN SURANCE InsuredIsOwner: Y Estimator: MICHAEL E, FERREIRA
Photo Location	: A B C AUTO BODY
Photo Taken By	: MICHAEL E FERREIRA
Estimate Indicator	: E01



Claim Reference Id	: AU10156182-1
File Name	: PHOTO6
File Date	: 04/07/2022
Label	: Right Rear
Note	: Owner:RUSSELL,BRILLO Style:2016,H YUN,Sonata PZEV Insured:RUSSELL,BRI LLO LossDate:04/02/2022 PolicyNumbe r:4062712232 ClaimRepresentative:St afinski ShopName:A B C AUTO BODY CI aimant:RUSSELL,BRILLO VIN:5NPE24AFX GH406231 InsuranceCompany:MAPFRE IN SURANCE InsuredIsOwner:Y Estimator: MICHAEL E,FERREIRA
Photo Location	: A B C AUTO BODY
Photo Taken By	: MICHAEL E FERREIRA
Estimate Indicator	: E01



Claim Reference Id	: AU10156182-1
File Name	: PHOTO7
File Date	: 04/07/2022
Label	: Odometer
Note	: Owner:RUSSELL,BRILLO Style:2016,H YUN,Sonata PZEV Insured:RUSSELL,BRI LLO LossDate:04/02/2022 PolicyNumbe r:4062712232 ClaimRepresentative:St afinski ShopName:A B C AUTO BODY CI almant:RUSSELL,BRILLO VIN:5NPE24AFX GH406231 InsuranceCompany:MAPFRE IN SURANCE InsuredIsOwner:Y Estimator: MICHAEL E,FERREIRA
Photo Location	: A B C AUTO BODY
Photo Taken By	: MICHAEL E FERREIRA
Estimate Indicator	: E01



Claim Reference Id	: AU10156182-1
File Name	: PHOTO8
File Date	: 04/07/2022
Label	: VIN
Note	: Owner:RUSSELL,BRILLO Style:2016,H YUN,Sonata PZEV Insured:RUSSELL,BRI LLO LossDate:04/02/2022 PolicyNumbe r:4062712232 ClaimRepresentative:St afinski ShopName:A B C AUTO BODY CI aimant:RUSSELL,BRILLO VIN:5NPE24AFX GH406231 InsuranceCompany:MAPFRE IN SURANCE InsuredIsOwner:Y Estimator: MICHAEL E,FERREIRA
Photo Location	: A B C AUTO BODY
Photo Taken By	: MICHAEL E FERREIRA
Estimate Indicator	: E01

Desktop Claim (AU10156182) Search

Address Book Administration Vacation

Claim: AU10156182

★ PLATINUM

Ins: RUSSELL BRILLO DOB: 04/02/2022 St: Open Adj: Nicole Starinski (NE Physical Damage - MA - Unit 19) Supervisor: M

Financials (Total Incurred: \$5,738.98): Transactions

Payments

Amount	Pay To	Exposure	Coverage	Cost Type	Cost Category	Pmt Type	Check Number	Status	Schedule...	Issue Date
\$4,704.58	ABC AUTO BODY, INC.	1	Part 7 - Collision	Indemnity	Indemnity	Final	203373	Submitted	04/07/2022	04/07/2022
\$3.59	CCC INFORMATION SERVICES INC	1	Part 7 - Collision	Expense	Expense	Supple...	A133934	Submitted	05/17/2022	05/18/2022
\$3.38	CCC INFORMATION SERVICES INC	1	Part 7 - Collision	Expense	Expense	Supple...	A133939	Submitted	05/17/2022	05/18/2022
\$3.38	CCC INFORMATION SERVICES INC	1	Part 7 - Collision	Expense	Expense	Supple...	A133939	Submitted	05/17/2022	05/18/2022
\$13.70	Lexis Nexis Claims Solutions Inc.	1	Part 7 - Collision	Expense	Expense	Supple...	A134677	Submitted	05/24/2022	05/25/2022
\$3.59	CCC INFORMATION SERVICES INC	1	Part 7 - Collision	Expense	Expense	Supple...	A137115	Submitted	06/16/2022	06/17/2022
\$3.38	CCC INFORMATION SERVICES INC	1	Part 7 - Collision	Expense	Expense	Supple...	A137119	Submitted	06/16/2022	06/17/2022
\$3.38	CCC INFORMATION SERVICES INC	1	Part 7 - Collision	Expense	Expense	Supple...	A137119	Submitted	06/16/2022	06/17/2022
\$1,000.00	RUSSELL BRILLO & PAWT CRED UNI	1	Part 7 - Collision	Indemnity	Indemnity	Supple...	307396	Submitted	09/08/2022	09/08/2022