



TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE  
Town Administrator

March 13, 2026

I am pleased to present to the Honorable Town Council the Fiscal Year 2027 (FY27) Financial Budget Recommendation for the Town of Bristol. The municipal appropriation, including debt service, increased by \$1,957,799, a 3.7% increase over last year's levy.

The recommended capital investment is \$1,124,663 and includes the replacement of essential Fire Department and EMS Equipment, continued investment in the Department of Public Works with a heavy dump truck, and equipment upgrades at the Recreation Department.

The budget presented includes a \$1,500,000 recommendation for municipal financing to complete road reconstruction on roads that have required environmental design and permitting. The budget also includes a recommendation for \$1,665,000 in Resiliency financing for long-term shoreline access and water quality improvements.

The recommended budget also includes the Bristol Warren Regional School District's 1.70% requested increase of \$520,093 for a total Bristol contribution of \$31,186,421.

The anticipated tax rate will increase:

Residential Non Homestead	10.610	11.003	3.7%
Residential Homestead	9.600	9.955	3.7%
Commercial Real Estate	10.610	11.003	3.7%
Personal Property	13.360	13.360	0.0%

The annual sewer use fee is estimated to decrease from \$636.35 to \$623.00 the decrease is related to an increase in units within the town.

I believe that this budget supports the Towns' efforts to maintain and improve infrastructure and facilities, incentivizes the continued dedication of experienced Town personnel, supports public safety, education, while being ever mindful of the impact on local homeowners and residents.

Respectfully submitted,

Steven Contente, Town Administrator



**Town of Bristol Fiscal Year 2026-2027  
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604 Water Pollution Control  
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607 Enterprise Fund

**REVENUE PROJECTIONS**  
Fiscal Year Ending June 30, 2027

		2026-2027	2025-2026	Revenue Gain ( Loss)	% Change
<b>STATE AID</b>					
	MOTOR VEHICLE PHASE-OUT ADD'L REIMB	2,970,720	2,910,724	59,996	2.06%
	TANGIBLE PROPERTY REIMBURSEMENT	147,284	147,284	0	0.00%
	RI PLAN (RWU,BROWN,VETS HOME)	1,272,090	1,331,081	-58,991	-4.43%
	STATE LIBRARY AID	251,792	224,131	27,661	12.34%
	MEALS & BEVERAGE TAX	801,378	746,456	54,922	7.36%
	TELEPHONE TAX DISTRIBUTION	269,103	302,239	-33,136	-10.96%
	HOTEL TAX	161,100	105,706	55,394	52.40%
	<b>SUBTOTAL</b>	<b>5,873,467</b>	<b>5,767,621</b>	<b>105,846</b>	<b>1.84%</b>
<b>LOCAL /DEPARTMENTAL</b>					
	FUND BALANCE APPROPRIATION	1,000,000	1,000,000	0	0.00%
	TOWN HALL COMPLEX (RENT/LEASE INCOME)	276,651	229,717	46,934	20.43%
	TOWN CLERK	800,000	750,000	50,000	6.67%
	FINANCE	801,000	936,000	-135,000	-14.42%
	FIXED CHARGES	1,050,000	411,989	638,011	154.86%
	INSPECTION	421,029	470,500	-49,471	-10.51%
	PUBLIC WORKS	123,000	135,500	-12,500	-9.23%
	POLICE	69,500	67,000	2,500	3.73%
	ANIMAL CONTROL	1,000	1,000	0	0.00%
	HARBOR PATROL	844,795	817,145	27,650	3.38%
	FIRE	1,125,000	1,100,000	25,000	2.27%
	LIBRARY	8,000	8,000	0	0.00%
	RECREATION	381,500	351,500	30,000	8.53%
	COMMUNITY DEVELOPMENT	29,400	34,400	-5,000	-14.53%
	MUNICIPAL COURT	110,000	100,000	10,000	10.00%
	OPIOID	17,758	50,000	-32,242	0.00%
	<b>SUBTOTAL</b>	<b>7,058,633</b>	<b>6,462,751</b>	<b>595,882</b>	<b>9.22%</b>
<b>INTERFUND TRANSFERS</b>					
	ENTERPRISE FUND	75,000	75,000	0	0.00%
	TRUST & SPECIAL FUNDS	70,000	70,000	0	0.00%
	NORTH BURIAL GROUND	4,000	4,000	0	0.00%
	<b>SUBTOTAL</b>	<b>149,000</b>	<b>149,000</b>	<b>0</b>	<b>0.00%</b>
<b>OTHER SOURCES</b>					
	A&R MARINE	4,191	1,686	2,505	100.00%
	BRISTOL ASSISTED LIVING	48,750	50,415	-1,665	-3.30%
	LIVING EAST BAY	45,918	46,949	-1,031	-2.20%
	BRISTOL HOUSING AUTHORITY	117,388	99,597	17,791	17.86%
	GLADDING SHOPS	9,134	7,560	1,574	20.82%
	ROGER WILLIAMS UNIVERSITY AGREEMENT	394,273	388,446	5,827	1.50%
	DEBT SERVICE RECOVERY	460,725	460,725	0	0.00%
	<b>SUBTOTAL</b>	<b>1,080,379</b>	<b>1,055,378</b>	<b>25,001</b>	<b>2.37%</b>
<b>TOTAL PROJECTED REVENUE--MUNICIPAL</b>		<b>14,161,479</b>	<b>13,434,750</b>	<b>726,729</b>	<b>5.41%</b>

**TOWN OF BRISTOL  
EXPENDITURE PROJECTIONS  
FISCAL YEAR ENDING JUNE 30, 2027**

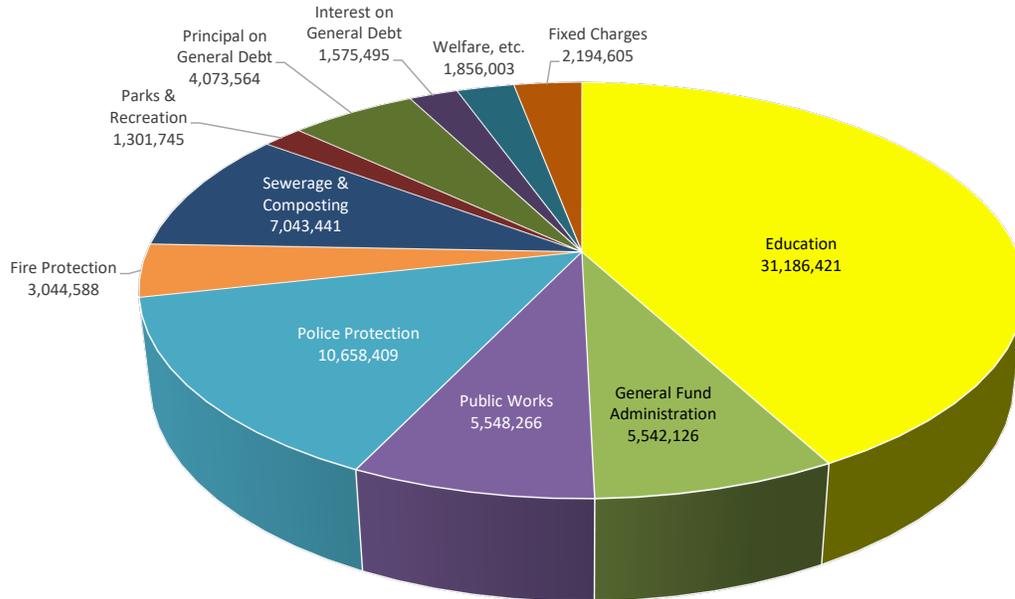
	ADOPTED BUDGET 2024-2025	DEPT REQ 2026-2027	TOWN ADMIN REC.	TOWN COUNCIL ADOPTED	DEPT	DEPT	TA	TA
					CHANGE OVER PY	% CHANGE OVER PY	CHANGE OVER PRIOR YEAR	% CHANGE OVER PRIOR YEAR
401 Town Council	140,379	160,576	160,576		20,197	14.39%	20,197	14.39% H
402 Town Administrator	374,265	392,380	392,380		18,115	4.84%	18,115	4.84%
403 Town Clerk	652,390	659,290	659,290		6,900	1.06%	6,900	1.06%
404 Town Solicitor	214,173	218,483	218,483		4,310	2.01%	4,310	2.01%
405 Substance Abuse/250TH	72,578	22,758	22,758		(49,820)	-68.64%	(49,820)	-68.64% A
406 Board of Canvassers	4,968	80,681	80,681		75,713	1524.01%	75,713	1524.01% B
407 Municipal Court	38,096	38,158	38,158		62	0.16%	62	0.16%
501 Finance Department	1,148,821	1,236,181	1,233,151		87,360	7.60%	84,330	7.34% C
503 Fixed Charges	2,260,056	2,194,605	2,194,605		(65,451)	-2.90%	(65,451)	-2.90%
504 Town Hall Complex	625,995	719,588	719,588		93,593	14.95%	93,593	14.95% D
601 Community Development	630,043	650,332	648,803		20,289	3.22%	18,760	2.98%
602 Inspection	285,681	243,595	243,595		(42,086)	-14.73%	(42,086)	-14.73%
603 Public Works	5,396,134	5,783,269	5,548,266		387,135	7.17%	152,132	2.82%
701 Police Department	9,067,300	9,743,541	9,703,541		676,241	7.46%	636,241	7.02%
702 Animal Control	318,508	348,789	338,289		30,281	9.51%	19,781	6.21%
703 Harbor Patrol	584,560	623,013	616,579		38,453	6.58%	32,019	5.48%
704 Fire Department	2,832,490	3,107,088	3,044,588		274,598	9.69%	212,098	7.49% E
801 Human Services	62,315	65,007	65,007		2,692	4.32%	2,692	4.32%
802 Rogers Free Library	1,336,167	1,465,546	1,465,546		129,379	9.68%	129,379	9.68% F
803 Recreation	1,131,081	1,247,244	1,301,744		116,163	10.27%	170,663	15.09% G
805 Human Resources	269,400	283,793	267,200		14,393	5.34%	(2,200)	-0.82%
806 Municipal Observances	33,250	33,250	33,250		0	0.00%	0	0.00%
<b>Total Appropriations (General Fund)</b>	<b>27,478,650</b>	<b>29,317,167</b>	<b>28,996,078</b>	<b>0</b>	<b>1,838,517</b>	<b>6.69%</b>	<b>1,517,427</b>	<b>5.52%</b>
505 Capital Transfer	742,200	1,124,663	1,124,663		382,463	51.53%	382,463	51.53%
502 Debt Service	5,439,333	5,674,059	5,674,059		234,726	4.32%	234,726	4.32%
<b>Total Taxation Appropriations</b>	<b>33,660,183</b>	<b>36,115,889</b>	<b>35,794,800</b>	<b>0</b>	<b>2,455,706</b>	<b>7.30%</b>	<b>2,134,617</b>	<b>6.34%</b>
901 Bristol/Warren Regional Schools	30,666,328	31,186,421	31,186,421		520,093	1.70%	520,093	1.70%
<b>Total Taxation Appropriations</b>	<b>64,326,511</b>	<b>67,302,310</b>	<b>66,981,221</b>	<b>0</b>	<b>2,975,799</b>	<b>4.63%</b>	<b>2,654,710</b>	<b>4.13%</b>
604 Water Pollution Control	2,305,527	2,323,479	2,323,479		17,952	0.78%	17,952	0.78%
606 Composting	920,845	916,175	916,175		(4,670)	-0.51%	(4,670)	-0.51%
607 Enterprise Fund	4,013,615	3,803,787	3,803,787		(209,828)	-5.23%	(209,828)	-5.23%
<b>Total Sewer User Fee</b>	<b>7,239,987</b>	<b>7,043,441</b>	<b>7,043,441</b>	<b>0</b>	<b>(196,546)</b>	<b>-2.71%</b>	<b>-196,546</b>	<b>-2.71%</b>
<b>GRAND TOTAL/OPERATIONS</b>	<b>71,566,498</b>	<b>74,345,751</b>	<b>74,024,662</b>	<b>0</b>	<b>2,779,253</b>	<b>3.88%</b>	<b>2,458,164</b>	<b>3.43%</b>

- A) Decrease due to Opioid Funding programs.
- B) Increase due to polling locations, previously there was 3, there will now be 8.
- C) Increase due to revaluation in 2027.
- D) Increase primarily due to addition of Guiteras School expenses.
- E) Increase primarily due to emergency medical contract and EMS stipends.
- F) Primarily due to increase in minimum wage.
- G) Increase primarily due to the 250th Celebration Concert.
- H) Increase primarily due to Audit Services.

# Report to Taxpayers on Provisional Budget

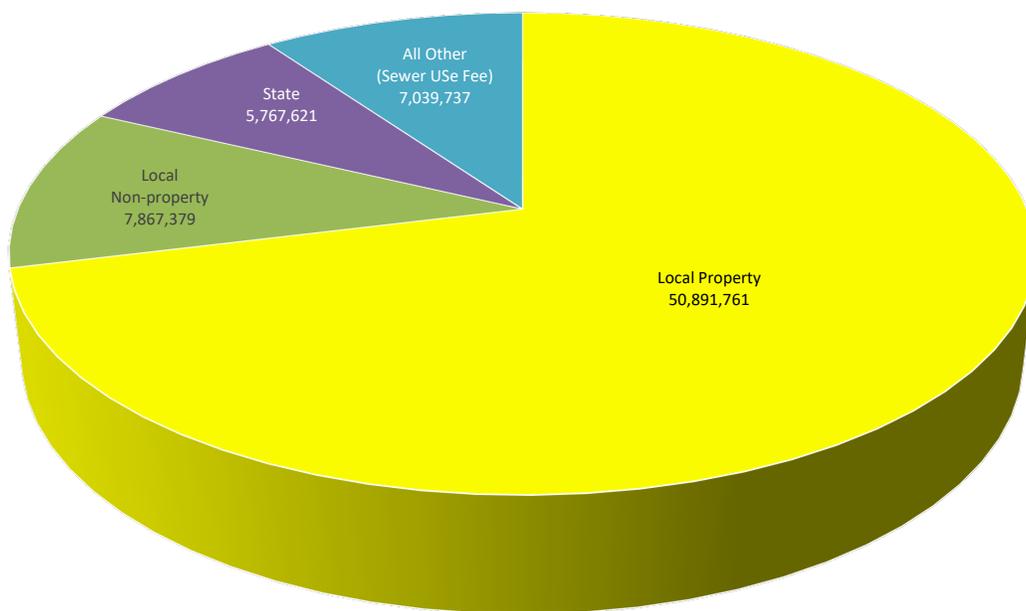
## EXPENDITURES

**\$74,024,663**



## REVENUES

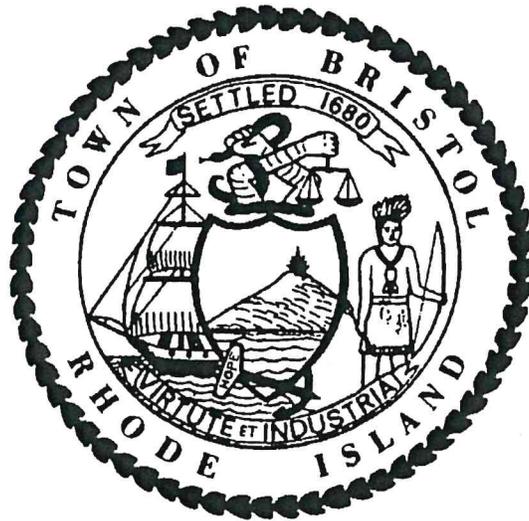
**\$74,024,663**



**TOWN OF BRISTOL**

**OPERATING BUDGETS**

**BY DEPARTMENT**



**FISCAL YEAR**

**2026-2027**



# 2026-2027 BUDGET

TOWN COUNCIL  
DEPARTMENT NAME

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401  
DEPARTMENT NUMBER

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## REVENUE PROJECTION

SOURCE

AMOUNT

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TOTAL





**Town of Bristol FY2026 Budget Narrative**  
**Town Council Department #401**

**401-41100 Salaries**

This amount provides for Council salaries per the Town Code and 3% increases for Town Sergeant and Probate Judge.

**401-42200 Payroll Taxes**

Town share of payroll taxes for active employees.

**401-43410 Annual Audit**

Estimated proportional share of the annual audit.

**401-43400 IT & Software: Boards & Commissions**

This program would manage all boards and commissions in one centralized location, manage term limits, provide membership reports, provide public access to vacancies, and provide an online application process. This year's budget reflects both the annual fee increase associated with the existing software platform, as well as the addition of a notification and online application module designed to streamline the board and commission appointment process.

**401-43313 Public Media**

This line item covers the annual expense for video and live stream of Town Council meetings.

**401-43311 Code Supplements**

This line item covers the codification, printing, and online availability of the Town Ordinances. The FY 2026–2027 budget reflects the contractual annual 5% increase.

**401-48000 Contingency**

This figure is an estimate and “place holder” only. The Council typically sets its Contingency Fund during budget deliberations.

**401-43210 RILOCAT (Rhode Island League of Cities and Towns)**

Annual dues.

**401-45400 Advertising**

This line item covers the advertising of budgets, ordinances, public service appointments, and other Council-directed notices in print media. Most of this advertising is required by the Town Charter, Town Ordinances, or State Statute. The increase reflects updated legal advertising rates effective January 1, 2026

**401-46020 Inaugural**

**Town of Bristol FY2026 Budget Narrative**  
**Town Council Department #401**

The Council typically allocates \$500 in each election year. Funding has been included this year, with an additional \$250 to reflect increased costs, as the allocation has remained unchanged for over 20 years.



# 2026-2027 BUDGET

\_\_\_\_\_  
TOWN ADMINISTRATOR  
DEPARTMENT NAME

\_\_\_\_\_  
402  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	AMOUNT
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL	_____





**Town of Bristol FY2027 Budget Narrative**  
**Town Administrator Department #402**

Expenditures:

0100-100 Salaries

Funding for salaries of the Department.

0011-200 Active Medical

Net cost of healthcare coverage for employees.

0011-205 Active Dental

Net cost of dental coverage for employees.

0012-250 Payroll Taxes

Town share of payroll taxes for active employees.

0013-252 Defined Contribution

Town share of the defined contribution portion of the State of RI pension plan for the executive secretary, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

0014-302 State Pension

Town share of the defined benefit portion of the State of RI pension plan for the executive secretary, as administered by the Employees Retirement System of RI (ERSRI). The FY27 employer contribution rate is 14.56%.

0323-401 Labor & Negotiation

This line covers the cost of legal fees incurred for labor matters and union contract negotiations.

0201-410 Contingency

Contingency funds for unanticipated requests and/or expenditures during the year.

0200-417 Operating

This line item covers the annual operating expenditures such as supplies, advertising, etc.

0213-417 Department Dues & Conferences

**Town of Bristol FY2027 Budget Narrative  
Town Administrator Department #402**

Conferences and membership dues for the Department.

0234-408 Vehicle Gas & Oil

Vehicle fuel and expenditures for the Town car.



# 2026-2027 BUDGET

TOWN CLERK  
DEPARTMENT NAME

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403  
DEPARTMENT NUMBER

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REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
LICENSES & FEES	5500-650	800,000	750,000
TOTAL		800,000	750,000





## **Town of Bristol FY2027 Budget Narrative Town Clerk Department #403**

### Revenues

Revenues for the Town Clerk's Office are derived primarily from fees collected for Land Evidence (deeds, mortgages, etc.) recordings, the Town's apportionment of the Real Estate Transfer Tax, Vital Records Certificates (Birth, Death, Marriage), Licenses, Probate filing fees and taxes, and copies. The largest portion of the revenues results from Real Estate transactions driven by the number of sales and the amount of the sales.

### Expenditures:

#### **403-41100 Salaries**

This amount provides salary adjustments per the Town Hall contract. It encompasses the application of identical salary adjustments from union members to non-union members.

#### **403-42101 Active Medical**

Net cost of healthcare coverage for active employees.

#### **403-42102 Active Dental**

Net cost of dental coverage for active employees.

#### **403-42200 Payroll Taxes**

Town share of payroll taxes for active employees.

#### **403-42301 Defined Contribution**

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

#### **403-42302 State Pension**

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI). The FY27 employer contribution rate is 14.56%.

#### **4403-45500 Printing**

Expenses covered by this budget line item include the purchase of parking permits, State Street and Church Street dock stickers, departmental stationery—including Town Council stationery—and dog licenses. Additionally, funds allocated to this line item will cover the purchase of up to 20 special certificate holders used for citations and proclamations.

**Town of Bristol FY2027 Budget Narrative  
Town Clerk Department #403**

**403-43200 Conferences/Dues/Subscriptions**

This budget narrative outlines the anticipated expenses for the Town Clerk's Office's ongoing professional development and networking in Fiscal Year 2027. Funds will support attendance at regional and state conferences, meetings, and memberships in relevant professional associations to remain informed of evolving laws, regulations, and best practices in municipal governance. Planned conferences include the New England Association Conference, the Rhode Island Clerks' Conference, Rhode Island Town and City Clerk Association quarterly meetings, as well as professional association dues and subscriptions. This line item also includes subscriptions to the East Bay newspapers and the Otter business software subscription utilized by the office.

**403-43321 Land Evidence**

This line covers the expenses related to the permanent storage and management of Land Evidence documents and is offset by recording fees collected by the Clerk's Department. This line item will also include the expense for recording supplies including but not limited to recording labels and recording machine ribbons, etc.

**403-43322 Probate**

Annual funding for the maintenance and support of the database structure, encompassing phone and remote support, system upgrades, and modifications to forms and reports. This line item also covers expenses related to quarterly conferences for the Probate Court Judge and Probate Court Clerk and Assistant.

**4403-43323 Records Restoration**

Annual Town contribution dedicated to the restoration and preservation of vital Town records, including newspaper book binding. This line item may also be used to supplement grant funding secured for these preservation efforts.

**403-43324 Licensing Software** *(previously listed as business licensing)*

This line item previously included the business licensing platform; however, that component will now be reflected under Department 603 – Open Government. The Clerk's Office portion of the business licensing platform, totaling \$7,515.55, has been moved accordingly.

This line item will now be dedicated solely to the Vital Records platform component.



# 2026-2027 BUDGET

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TOWN SOLICITOR  
DEPARTMENT NAME

\_\_\_\_\_  
404  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	AMOUNT
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL	_____



**Town of Bristol FY2027 Budget Narrative  
Town Solicitor Department #404**

Expenditures:

0100-401 Solicitor

This line represents Solicitor costs as contracted by the Town, including general consult, criminal prosecutions, zoning, planning and land use. In FY22 Historic District Commission legal fees were brought to Solicitor budget from Community Development.

0301-401 Court Costs

Fees for court filings.

0302-401 Litigation

Fees specific to representation and defense against third party claims and lawsuits.



# 2026-2027 BUDGET

BOARDS AND COMMISSIONS  
DEPARTMENT NAME

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405  
DEPARTMENT NUMBER

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## REVENUE PROJECTION

SOURCE	AMOUNT	
	FY27	FY26
OPIOID	17,758	50,000
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
TOTAL	_____	_____





**Town of Bristol FY2027 Budget Narrative  
Boards and Commissions Department #405**

Expenditures:

0045-417 East Burial Ground

No current year request for funds.

0205-417 Personnel Board

Supplies, materials, and advertising needed for the testing and hiring process.

0200-417 Substance Abuse

This request is to fund the Substance Abuse Task Force coordinator's salary.



# 2026-2027 BUDGET

BOARD OF CANVASSERS  
DEPARTMENT NAME

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406  
DEPARTMENT NUMBER

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## REVENUE PROJECTION

SOURCE

AMOUNT

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TOTAL





**TOWN of BRISTOL**

Budget Narrative

July 1, 2026 - June 30, 2027

Department: Board of Canvassers

Dept. No.: 406

**406-41100 Salaries**

The salary appropriation is based on the previous fiscal year. The Board of Canvassers' base salaries will remain unchanged for FY 2026–2027. However, a stipend has been added for Board members who work on Election Day(s). This adjustment reflects the increased number of seminars, training requirements, and responsibilities necessary to maintain compliance and ensure preparedness for election operations, as well as to compensate Board members for the extended 16-hour workday on Election Day.

**406-41300 – Election Services – Municipal Staff**

Compensation for Town employees who directly support election operations and early in-person voting. This expense was previously included within Election Salaries and is now accounted for separately to allow for proper allocation of payroll taxes and increased budget transparency.

**406-41101 Elections – Salaries**

This line item covers stipends for all poll workers who participate directly in elections and early in-person voting. It also includes stipends and fees associated with police security, polling place set up and breakdown, and compensation for alternate poll workers.

**406-42200 Payroll Taxes**

This account represents the Town's share of payroll taxes for the board members and town staff.

**406-43230 Election(s) – Supplies/Services**

This line item is allocated for poll worker meals, required election supplies, voter registration initiatives, and mandatory newspaper advertising. It also includes costs associated with poll worker recruitment efforts, mailings, poll worker scheduling and management software, training facility use fees, and other materials and services necessary to administer elections in accordance with state and local requirements.

**406-44320 Redistricting**

This line item is a placeholder for future redistricting costs. Redistricting occurs in conjunction with the federal census every ten (10) years. The next scheduled redistricting cycle is anticipated in 2030.



# 2026-2027 BUDGET

MUNICIPAL COURT  
DEPARTMENT NAME

407  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
FEES & FINES	5500-651	110,000	100,000
TOTAL		110,000	100,000





**TOWN of BRISTOL**

Budget Narrative

July 1, 2026 - June 30, 2027

Department: Municipal Court

Dept. No.: 407

Revenues

Municipal Court revenues are derived from the Town's apportionment of traffic fines and court fees, as well as from local fines imposed for violations of the Town Code. Projected revenue has increased to reflect the parking ticket violation increases recently adopted by the Council.

**407-4110**

This item contains three percent (3%) salary increases for the Chief Judge, Clerk, and Bailiff.

**407-41150 Detail Wages**

This item provides for the supplemental wages paid to police officers assigned out of their regular work hours to the Municipal Court. Funds will also be used for substitute court Bailiffs when necessary.

**407-42200 Payroll Taxes**

This account represents the Town's share of payroll taxes for the employees of the Department.

**407-46000 Supplies**

This amount has been adequate in previous years for the purchase of expendable supplies and printed materials used exclusively for the Municipal Court.

**407-45900 Operating**

The Operating line item mainly supports the court operating system software license per State requirements. The license provides a "cloud-based" system that relieves our need to store court files on the Town server. Funds also support Database maintenance and technical support.



# 2026-2027 BUDGET

FINANCE  
DEPARTMENT NAME

501  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
DEPARTMENTAL	5004,5500-653	20,000	20,000
OTHER LOCAL NON-PROPERTY	5002-6000-656	1,000	1,000
INTEREST & PENALTY	5001-602	280,000	300,000
INVESTMENT	5003,5005-5099-652	500,000	615,000
TOTAL		801,000	936,000



SALARY DETAIL

TOWN OF BRISTOL				DEPT NAME	FINANCE			
Fiscal Year July 1, 2026-June 30, 2027				DEPT #	501			
		2024-2025	2025-2026	DEPARTMENT	TOWN	TOWN	\$ CHANGE	% CHANGE
Employee Name	Title	Adopted	Adopted	2026-2027	ADMIN	COUNCIL	OVER PY	OVER PY

CARULLI, CARL	TREASURER	0	120,000	125,000	125,000		5,000	4.2%
LEE, LAN	DEPUTY TREASURER	0	80,000	82,400	82,400		2,400	3.0%
LEADEM, KRISTOPHER	ASSESSOR	0	92,700	105,000	101,970		9,270	10.0%
PERRY, MICHELLE	PAYROLL CLERK	59,987	61,787	63,640	63,640		1,854	3.0%
FLOOR, LUCIA	BOOKKEEPER	57,959	59,698	61,489	61,489		1,791	3.0%
CABRAL, MEGAN	SNR CLRK	52,669	54,249	55,877	55,877		1,627	3.0%
MARSHALL, LISA	SNR CLRK	52,669	54,249	55,877	55,877		1,627	3.0%
HUBBARD, LORI	SNR CLRK	52,669	54,249	55,877	55,877		1,627	3.0%
CARULLI, CARL	DEPUTY TREASURER	85,000	0	0	0		0	0.0%
HASSELL, SARA	TREASURER	98,000	0	0	0		0	0.0%
DIMEO, MICHELLE	ASSESSOR	84,954	0	0	0		0	0.0%
LONGEVITY		12,038	6,257	17,217	17,217		10,959	175.2%
SICK INCENTIVE		10,460	7,774	11,638	11,638		3,864	49.7%
BOARD OF ASSESSMENT		1,800	1,800	1,800	1,800		0	0.0%
PAGE SUBTOTALS		568,204	592,762	635,813	632,783	0	40,020	6.8%
TOTALS		568,204	592,762	635,813	632,783	0	40,020	6.8%

**Town of Bristol FY2027 Budget Narrative**  
**Finance Department #501**

Revenue:

Revenue in the finance department is received primarily from investment and interest income.

Expenditures:

501 41100 Salaries

Funding as required by union contract and funding for non-union personnel.

501 41300 Overtime

This is to account for overtime required during the quarterly tax collection and billing periods.

501 42101 Active Medical

Net cost of healthcare coverage for active employees.

501 42102 Active Dental

Net cost of dental coverage for active employees.

501 42200 Payroll Taxes

Town share of payroll taxes for active employees.

501 42301 Defined Contribution

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

501 42302 State Pension

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI). The FY27 employer contribution rate is 14.56%.

501 46000 Supplies

**Town of Bristol FY2027 Budget Narrative**  
**Finance Department #501**

Required reference material for tax assessment and supplies unique to the Department (including blank check stock, tax bills, and payroll forms).

501 43400 IT & Support

Funding for finance department annual software costs including assessment, collections, human resources, payroll, accounting, and fixed asset programs.

501 43430 Revaluation

Funding set aside for upcoming revaluations. A full revaluation is scheduled for December 2027.

501 43200 Department Dues & Conferences

Funding for assessment, collection, and finance organization dues, materials, and conferences to maintain certifications.



# 2026-2027 BUDGET

DEBT SERVICE  
DEPARTMENT NAME

502  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE

AMOUNT

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TOTAL



**TOWN of BRISTOL**  
**DEBT PAYMENT SCHEDULE**  
**JULY 1, 2026-JUNE 30, 2027**

<b>Date Due</b>	<b>Debt Service Description</b>	<b>Debt Amount</b>	<b>Principal</b>	<b>Interest</b>	<b>Total Paid By Date</b>
7/1/2026	GOB Series 2024A	\$2,865,000	\$140,000	\$65,225.00	\$205,225
8/1/2026	Ser. 18A GOB Sewer	\$290,000	\$20,000	\$4,340.63	
8/1/2026	GOB Series 2018A	\$4,960,000	\$270,000	\$62,625.01	
8/1/2026	GOB Series 2022	\$7,405,000	\$380,000	\$91,050.00	\$828,016
8/15/2026	Ser. 19A GOB Sewer	\$380,000	\$40,000	\$4,000.00	
8/15/2026	GOB Series 2015B	\$5,540,000		\$5,475.00	
8/15/2026	GOB Series 2017B RF	\$6,905,000		\$44,175.00	
8/15/2026	GOB Series 2017C RF/TX	\$147,000		\$589.38	
8/15/2026	GOB Series 2017C RF/TX	\$683,000		\$3,960.63	
8/15/2026	GOB Series 2019A	\$4,945,000	\$225,000	\$62,625.00	
8/15/2026	GOB Series 2021 RF 10&11	\$3,735,000		\$12,189.08	\$398,014
9/1/2026	SRF/Water Series 2025	\$788,000	\$32,000	\$2,959.98	
9/1/2026	SRF/Water Series 2006A	\$3,700,000	\$214,000	\$436.98	
9/1/2026	SRF/Water Series 2007A	\$3,245,000	\$187,000	\$1,430.00	
9/1/2026	SRF/Water Series 2009A-EF	\$3,600,000	\$133,976	\$2,540.42	
9/1/2026	SRF/Water Series 2010B	\$3,970,000	\$221,000	\$21,505.14	
9/1/2026	SRF/Water Series 2011A	\$3,070,000	\$171,000	\$16,858.52	
9/1/2026	SRF/Water Series 2012A	\$2,395,000	\$127,000	\$14,422.85	
9/1/2026	SRF/Water Series 2013A	\$2,600,000	\$134,000	\$17,238.75	
9/1/2026	SRF/Water Adm Series 2014	\$2,000,000	\$100,000	\$15,634.70	
9/1/2026	SRF/Water Adm Series 2016	\$2,500,000	\$128,000	\$21,711.00	
9/1/2026	SRF/Water Series 2016B	\$2,500,000	\$128,000	\$17,797.60	
9/1/2026	SRF/Water Series 2018A	\$2,222,500	\$114,000	\$21,578.08	
9/1/2026	SRF/Water Series 2019A	\$2,270,000	\$111,000	\$19,963.60	
9/1/2026	SRF/Water Series 2020A	\$2,697,500	\$133,000	\$19,231.68	
9/1/2026	SRF/GF Alloc. 2023	\$1,266,000	\$53,000	\$15,006.20	
9/1/2026	SRF/Road&Bridge Series 2015	\$500,000	\$26,000	\$3,350.10	
9/1/2026	SRF/Road&Bridge Series 2016	\$1,175,000	\$62,000	\$7,527.35	
9/1/2026	Ser. 09 SRF-GF Alloc.	\$3,600,000	\$48,231	\$914.54	
9/1/2026	SRF/Road&Bridge Series 2026	\$2,800,000	\$118,000	\$38,733.60	
9/1/2026	GOB Series 2025A	\$2,000,000	\$83,000	\$15,567.01	
9/1/2026	SRF/ Water Series 2022	\$7,810,000	\$325,000	\$97,150.65	\$3,020,766
9/15/2026	GOB Series 2015A	\$1,600,000		\$11,762.50	
9/15/2026	GOB Series 2022A	\$4,475,000		\$64,975.00	
9/15/2026	Ser. 22A GOB Sewer	\$1,310,000		\$20,300.00	
9/15/2026	GOB Series 2023	\$6,440,000	\$100,000	\$145,512.50	\$342,550
10/15/2026	GOB Series 2017/Lit	\$1,435,000	\$145,000	\$3,407.50	\$148,408
11/15/2026	GOB Series 2013 Ref. FY21	\$2,255,000	\$135,000	\$24,443.75	
11/15/2026	GOB Series 2021	\$3,295,000	\$175,000	\$30,250.00	\$364,694
12/15/2026	Ser. 17A GOB Sewer	\$1,100,000	\$75,000	\$6,718.75	
12/15/2026	GOB Series 2012	\$2,000,000	\$133,333	\$4,622.45	
12/15/2026	GOB Series 2017A	\$2,455,000		\$18,781.25	\$238,455
1/1/2027	GOB Series 2024A	\$2,865,000		\$61,725.00	\$61,725
2/1/2027	Ser. 18A GOB Sewer	\$290,000	\$0	\$3,840.63	
2/1/2027	GOB Series 2018A	\$4,960,000		\$55,875.01	
2/1/2027	GOB Series 2022	\$7,405,000		\$83,450.00	\$143,166
2/15/2027	Ser. 19A GOB Sewer	\$380,000		\$3,000.00	
2/15/2027	GOB Series 2015B	\$5,540,000	\$365,000	\$5,475.00	
2/15/2027	GOB Series 2017B RF	\$6,905,000	\$780,000	\$44,175.00	
2/15/2027	GOB Series 2017C RF/TX	\$147,000	\$19,000	\$589.38	
2/15/2027	GOB Series 2017C RF/TX	\$683,000	\$46,000	\$3,960.63	
2/15/2027	GOB Series 2019A	\$4,945,000		\$57,000.00	
2/15/2027	GOB Series 2021 RF 10&11	\$3,735,000	\$370,000	\$12,189.08	\$1,706,389
3/1/2027	SRF/Water Series 2025	\$788,000	\$0	\$5,053.27	
3/1/2027	SRF/Water Series 2006A	\$3,700,000		\$2,020.28	



**Town of Bristol FY2027 Budget Narrative**  
**Debt Service #502**

Expenditures:

502 48110 Principal-Bonded Debt

Amount required to fund principal portion of bonded debt service payments.

502 48210 Interest-Bonded Debt

Amount required to fund interest portion of bonded debt service payments.

502 48400 Bond Issuance Cost

All costs associated with issuance of bonds including fiscal agent, bond counsel, registrar, bond printing, and Moody's rating.

502 48300 Fees & Charges

Legal, custodian and other fees associated with borrowing.



# 2026-2027 BUDGET

FIXED CHARGES  
DEPARTMENT NAME

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503  
DEPARTMENT NUMBER

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REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
OPEB TRUST CONTRIBUTION		1,050,000	411,989
TOTAL		1,050,000	411,989



**Town of Bristol FY2027 Budget Narrative**  
**Fixed Charges Department #503**

Expenditures:

0011-204 Retiree Medical & Dental

Estimated cost of health and dental insurance premiums for all retired town employees eligible for coverage.

0051-251 Split Life Policies

Life insurance coverage on employees, the benefits are split between the employee and the OPEB Trust. Proceeds are to be used to fund post-employment benefits and future insurance purchases.

0050-352 Post-Employment Benefits

Town contributions have been exceeding the actuarially determined contribution for many years as the Town has been working to adequately fund the Post-Employment Benefits Trust. Contributions consist of direct employer and employee payments as well as retiree non-pension payments in addition to net life insurance proceeds, increases in the cash surrender value of the life policies along with implicit rate subsidy values as calculated by the Town's actuarial firm.

For FY27, the Town will take a distribution from the Trust in the amount of \$1,050,000 covering partial retiree non-pension benefits.

0015-405 Insurance

Various insurance policies, such as property and liability, workers compensation, and Police and Fire IOD.

0016-415 Insurance Claims

Insurance claim settlements.

0017-417 Unemployment

Funding for reimbursement to Department of Labor and Training for unemployment expenditures.

0052-417 Severance Pay

This line represents estimated severance costs. Unused funds are transferred to the severance fund account at fiscal year end.

**Town of Bristol FY2027 Budget Narrative**  
**Fixed Charges Department #503**

0053-417 Salary Reserve (27<sup>th</sup> PP)

Every eleventh year 27 biweekly pay periods occur in the Town's fiscal year. Fiscal 2016-2017 was the last year this occurred. This line item allows for the establishment of a reserve to partially fund the amount in each of the eleven years.



# 2026-2027 BUDGET

TOWN HALL COMPLEX  
DEPARTMENT NAME

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504  
DEPARTMENT NUMBER

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## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
PROPERTY LEASES	401-6002-656	276,651	229,717
TOTAL		276,651	229,717





## **Town of Bristol FY2027 Budget Narrative Town Hall Complex Department #504**

### Revenues

Revenues for the Town Hall Complex are derived from leases of Town property and are increased in FY27.

### Expenditures:

#### 0100-100 Salaries

Salaries for the Town Hall Complex include the economic development/communications coordinator, school building supervisor, temporary staff and part-time custodian for the school buildings.

#### 0012-250 Payroll Taxes

Town share of payroll taxes for active employees.

#### 0600-401 Web Site Maintenance

This is the cost for technology maintenance and updates for the Town website.

#### 0601-401 IT & Support

Centralized IT services for all General Fund Town Departments.

#### 0209-402 Postage

Equipment rental and postage for all Town departments other than Police and Public Works.

#### 0506-402 Central Purchasing

Office supplies & equipment for Town Hall Departments, Boards and Commissions.

#### 0212-403 Software & Licenses

Software and licensing fees to support all general government computers, servers, and technology devices of the Town.

#### 0222-404 Copy Machines

Rental, supply and maintenance costs for Town Hall Complex copy machines.

**Town of Bristol FY2027 Budget Narrative**  
**Town Hall Complex Department #504**

0223-404 Technology Replacement

This will continue funding for an operating budget line dedicated to the replacement and maintenance of computers, servers, and related devices.

0221-407 Building Maintenance

Town-wide boiler and HVAC contracts, and minor repairs for Town Hall, and Burnside Buildings.

0250-407 Elevator Maintenance

Town-wide elevator maintenance and inspections.

310-407 Alarm Monitoring

Alarm and fire service monitoring and Burnside Building.

0203-409 Gas & Electric

Gas and Electricity for Town Hall and Burnside building.

0204-409 Telephone & Internet

Telephone equipment, maintenance, and usage.

0205-409 Water

Bristol County Water Authority charges and Burnside building fire service.

0207-409 Fuel, Heating

Heating oil and gas for Town Hall, Burnside Building.

324-417 Parking Lot Leases

Leases for parking lots rented by the Town. Currently these are located at the Library, 9 Court Street adjacent to the Town Hall parking lot.

0901-417 School Buildings

**Town of Bristol FY2027 Budget Narrative**  
**Town Hall Complex Department #504**

Operation, maintenance, and repair of Town-owned school buildings. Added costs do to Guiteras School acquisition.



# 2026-2027 BUDGET

COMMUNITY DEVELOPMENT  
DEPARTMENT NAME

601  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
ZONING FEES	5500-650	9,000	9,000
PLANNING FEES	5500-650	15,000	20,000
HISTORIC DISTRICT	5500-650	5,000	5,000
MAPPING FEES	5500-650	400	400
TOTAL		29,400	34,400





**601 Dept of Community Development  
Budget Narrative for FY26-27**

Salaries – Staff salaries for Director, Principal Planner and Planner. Senior Clerk salary set by Union, Planning Board and Zoning Board stipends are set by the Town Council. Also includes mileage stipend for Principal Planner.

Consultant Engineer – Consultant engineer as needed for special projects and as needed by the Planning Board.

Tree Planting – To continue the tree planting throughout Town.

Secretarial support - This is for the people who attend the meetings and take the minutes of the Planning Board (\$400), Zoning Board Stenographer (\$500) and Historic District Commission (\$400).

Conservation Projects – Various conservation projects including multiflora rose removal at golf course.

GIS – Budget includes \$5,400 for CAI, the Town's GIS Consultant \$1,000 for ESRI software, plus \$2,000 extra for maps that other Town Departments may need.

Stormwater Phase 2 – Budget includes Save Bristol Harbor \$5,400 for testing their sampling as well as sampling miscellaneous outfalls throughout Town, and drainage mapping updates

Comprehensive Plan Implementation – Budget includes matching funds for the anticipated grant for Part 2 of the Historic District Commission design guidelines grant.

Office equipment – miscellaneous equipment including desks and chairs as needed.

Dept dues and Conferences - includes APA dues for Director and Planners, AICP Dues and Certified Flood Plain Manager dues for Director. Conferences for Director and Planners - Director required to maintain continued education credits. Water and Land Summit Conference for Conservation Commission members. Chamber of Commerce membership dues of \$500

Advertising – includes required advertising for Community Development including HDC and Zoning Board agendas. Public hearings for Planning Board are reimbursed by the applicant.

Tourism/Promotion – Continued support for BMA and Explore Bristol's tourism promotion.

**2027**

801000 meals and beverages

161000 hotel and business tax

962000 general fund calculates budget

**2026**

746456 7.3 INCREASE

105746 52.4% INCREASE

852202 12% increase

**EXPLORE BRISTOL 2026/2027 PLAN AND BUDGET REQUEST****Explore Bristol is a volunteer tourist initiative mostly funded by the Town of Bristol.****Its main purpose is to stimulate interest in tourism from the following:**

- “A gas tank away” tourists - ie day trippers within a radius conducive to a sort of daycation experience.
- Weekend travelers or multi day travelers who want to immerse themselves in an authentic small town experience on the water that isn’t filled with massive amounts of people.
- Local and town residents who may not know about everything going on in their own town
- National visitors who learn about Bristol from PR, or who may be visiting Providence or Newport and want to explore some quaint seaside communities

**What do we do, what have we done?****Bristol Blast:**

- Has built community, joy and interest in local events from locals and tourists.
- It is a great vehicle to promote to travel writers too.
- Has given us credibility to the businesses and venues as they feel supported.

**Website:**

- An extraordinary website for a small town.
- Hosts 250 events
- Hosts townwide calendar
- Features important events as monthly popups
- Is kept up to date

**Venue Meetings:**

- Every month now, every venue meets at Blithewold to cross paths and discuss calendar events. This has been one of the highlights of EXPLORE BRISTOL’s achievements.

**Travel Writer Coordination:**

- This is a big project when travel writers are coming to town. Venues, businesses and stores and restaurants are asked often last minute to provide comped experiences in the hopes of getting a mention in some sort of media. Though not always expected, we go beyond that so that they leave knowing and feeling what Bristol community is all about.

The volunteer hours provided to the town is about 20 hours per week. If we take this into consideration for the overall budget request, this is a reasonable request.

Sincerely,

Alayne White + Jeff Hirsh - Co-Chairs Explore Bristol

### **ANNUAL EXPENSES**

#### **What It Costs to Run EXPLORE BRISTOL**

• Web Project Management (Corey Silvia)	9000
• Bristol Blast Coordination (Gabby Marsili)	4500
• Social Media Instagram (Kay)	1200
• Quickbooks subscription	600
• Miscellaneous Travel Journalist Expenses	500
• 1password (Private emails and passwords)	200
• Wix (Website Hosting)	125
• I Contact (what we use for emails)	450
• Tech Support	750

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<b>Total Website etc</b>	<b>\$17,325</b>
(Monthly Breakdown 1443.75)	

#### **MARKETING**

• <b>Lou Hammond</b>	<b>20000</b>
• Map (East Bay Media Group)	8000
• SOS/ PVWCVB Dues + Membership	620

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<b>Marketing Total</b>	<b>\$28,620</b>
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<b>Discover Newport Payment</b>	<b>\$-4000.00</b>
(will be made directly to East Bay Media Group)	

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<b>TOTAL BUDGET REQUEST</b>	<b>\$41,945</b>
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**Town of Bristol, Rhode Island**  
*Economic Development | Tourism Partnership*

DATE: March 10, 2026

TO: Steven Contente, Town Administrator

FROM: Eric Dickervitz, Operations Manager

RE: FY 2027 Tourism Partnership Budget

The Town of Bristol supports and promotes tourism initiatives and economic growth, in part, through the volunteer efforts of **Explore Bristol RI** and the **Bristol Merchants Association**.

In addition, the Town welcomes the **Japan-America Society of RI** as host of the annual Black Ships Festival, a 2-day event that celebrates Commodore Matthew C. Perry's role in opening International trade between Japan and America.

**With respect to these organizations, and in support of their efforts on behalf of the Town of Bristol, I am requesting funding for the Tourism Partnership in the amount of \$57,445.00.**

A summary of the proposed tourism activities and specific organization requests is attached.

**Recommendation**

It is my recommendation that the Tourism Partnership budget receive \$57,445.00 to be appropriated as follows:

<b>Black Ships Festival:</b>	<b>\$ 5,500</b>
<b>Bristol Merchants Association:</b>	<b>\$ 9,000</b>
<b>Explore Bristol:</b>	<b>\$41,945</b>
<b>Miscellaneous advertising:</b>	<b>\$ 1,000</b>

**FY2027 Tourism Partnership Activities & Funding Requests**

<b>Tourism Activity</b>	<b>Activity Type</b>	<b>Organization</b>	<b>Activity Date</b>	<b>FY 2026 Approved</b>	<b>FY2027 Request</b>
Black Ships Festival	Event	Japan-American Society of RI	Friday-Saturday, Aug. 14-5, 2026	\$5,500	\$5,500
State Street Art Festival	Event (Series)	BMA	Saturday, Aug. 1, 2026		\$1,500
State Street Harvest Festival	Event (Series)	BMA	Saturday, Sep. 19, 2026		\$1,500
Halloween Children's Walkabout	Event (Series)	BMA			\$0
Christmas Festival	Event	BMA	2-days TBD		\$3,000
State Street Farmers Market	Event (Series)	BMA	April 2027		\$1,500
State Street Spring Arts Fair	Event (Series)	BMA	May 2027		\$1,500
	<b>TOTAL</b>	<b>BMA</b>		<b>\$9,000</b>	<b>\$9,000</b>
PR/Promotion	Website/eMedia	Explore Bristol			\$17,325
Marketing	East Bay Media Group (Map)	Explore Bristol			\$4,000
PR/Promotion	Lou Hammond Group	Explore Bristol			\$20,000
PR/Membership	SOS/PVD-War Conv Bur	Explore Bristol			\$620
	<b>TOTAL</b>	<b>Explore Bristol</b>		<b>\$29,850 *</b>	<b>\$41,945</b>
Town of Bristol	Advertising	Town		\$1,000	\$1,000
<b>Total:</b>	-	-	-	<b>\$45,350</b>	<b>\$57,445</b>

\*For FY2026, the Town Council approved a Tourism budget of \$45,350. Due to an error made by the Operations Manager, the total requested amount was entered as the approved amount on the Tourism balance sheet. This error resulted in Explore Bristol being overpaid \$3,020. Explore Bristol's actual allocation was \$29,850, not the \$32,870 paid out.



# 2026-2027 BUDGET

BUILDING INSPECTION  
DEPARTMENT NAME

602  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
PERMIT FEES	5500-650	405,000	468,000
SCALE OFFICIAL		2,700	2,500
OPEN GOV REIMBURSEMENT		13,329	0
TOTAL		421,029	470,500





## **Town of Bristol FY2027 Budget Narrative Inspection Department #602**

### Revenue:

Revenues are derived from permit fees and from penalties for working without a permit.

### Expenditures:

#### 0100-100 Salaries

Includes Third Party and Building Inspection services as well as part time Building, Electrical, Plumbing, Mechanical and Code Compliance Inspectors with a part-time Clerk. The Town of Bristol has a mutual agreement with the Town of Warren to share Building official services.

#### 0011-200 Active Medical

No cost of healthcare coverage for active employees.

#### 0011-205 Active Dental

No cost of dental coverage for active employees.

#### 0012-250 Payroll Taxes

Town share of payroll taxes for active employees.

#### 0013-252 Defined Contribution

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

#### 0014-302 State Pension

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI). The FY27 employer contribution rate is 14.56%.

#### 0212-403 Software & Licenses

The majority of this covers the cost of the building permit and plan review software. OpenGov, the permit software, is also used by other Town Departments.

**Town of Bristol FY2027 Budget Narrative  
Inspection Department #602**

0214-408 Fuel/Mileage

Vehicle fuel stipends for building inspectors

0200-417 Operating

Computer software, maintenance and support, Codes and technical references, including the purchase of one new tablet for code inspectors.

0213-417 Dues and Conferences

Required continuing education credits for Building Official and Flood Plain Manager (CFM) certifications.



# 2026-2027 BUDGET

DEPARTMENT OF PUBLIC WORKS  
DEPARTMENT NAME

603  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
DEPT-LANDFILL RECEIPTS	34102	70,000	70,000
ROAD CUT PERMITS	32003	20,000	25,000
PERMITS	32003	10,500	10,500
SPECIAL PICK-UPS	34105	7,500	10,000
COMPOST BAG SALES	34431	5,000	5,000
METALS	32004	10,000	15,000
<b>TOTAL</b>		<b>123,000</b>	<b>135,500</b>

OPERATING SUMMARY

TOWN OF BRISTOL				DPW					
Fiscal Year July 1, 2026-June 30, 2027				603					
LINE ITEM NUMBER	LINE ITEM NAME	2024-2025	2025-2026	DEPARTMENT	TOWN	TOWN	\$ CHANGE OVER PY	% CHANGE OVER PY	
		Adopted	Adopted	2026-2027	ADMIN	COUNCIL			
603 41100	SALARIES	2,179,175	2,173,650	2,429,156	2,234,076		60,426	2.8%	
603 41160	CLOTHING	51,000	51,000	54,400	54,400		3,400	6.7%	
603 41300	SUPP WAGES-OVERTIME	163,114	163,114	171,270	171,270		8,156	5.0%	
603 42101	ACTIVE MEDICAL	542,707	575,339	599,630	599,630		24,291	4.2%	
603 42102	ACTIVE DENTAL	20,758	22,211	28,608	28,608		6,397	28.8%	
603 42200	PAYROLL TAXES	183,087	182,664	203,094	188,171		5,507	3.0%	
603 42301	DEFINED CONTRIBUTIONS	22,032	21,989	22,381	22,381		392	1.8%	
603 42302	STATE PENSION	295,236	319,237	298,300	298,300		(20,937)	-6.6%	
603 44600	TREE CARE/ PRESERVATION	90,000	90,000	135,000	110,000		20,000	22.2%	
603 43440	ENVIRONMENTAL MONITORING	25,000	25,000	25,000	25,000		0	0.0%	
603 44304	GROUNDS MAINTENAMCE	307,800	316,730	326,230	326,230		9,500	3.0%	
603 46066	POSTAGE	1,500	1,500	1,500	1,500		0	0.0%	
603 46067	JANITOR SUPPLIES	25,000	25,500	25,500	25,500		0	0.0%	
603 44400	COPY MACHINE	2,500	2,500	2,500	2,500		0	0.0%	
.3 43211	PEST CONTROL	5,000	5,000	5,000	5,000		0	0.0%	
603 46050	CHEMICALS	2,000	2,000	2,000	2,000		0	0.0%	
603 46000	SUPPLIES	8,000	8,500	8,500	8,500		0	0.0%	
603 46061	SWEEPER BROOMS	3,500	3,500	3,500	3,500		0	0.0%	
603 46064	PROTECTIVE GEAR	5,000	5,000	5,000	5,000		0	0.0%	
PAGE SUBTOTALS		3,932,410	3,994,434	4,346,569	4,111,566	0	117,132	2.9%	
		5,289,610	5,396,134	5,783,269	5,548,266	0	152,132	2.8%	



SALARY DETAIL

TOWN OF BRISTOL								
Fiscal Year July 1, 2026-June 30, 2027				DEPT NAME	DPW			
				DEPT #	603			
		2024-2025	2025-2026	DEPARTMENT	TOWN	TOWN	\$ CHANGE	% CHANGE
		Adopted	Adopted	2026-2027	ADMIN	COUNCIL	OVER PY	OVER PY
Employee Name	Title							
CHRIS PARELLA	DIRECTOR	99,580	102,567	105,644	105,644		3,077	3.0%
MANCIERI, BRETT	MECH. 1	69,596	71,684	73,835	73,835		2,151	3.0%
CAMERON, ROBERT	MECH. 2	65,384	67,346	69,366	69,366		2,020	3.0%
MELLO, PAUL	GMO	64,734	66,676	68,676	68,676		2,000	3.0%
FERREIRA, MICHAEL	ASST. FOREMAN	69,648	71,738	73,890	73,890		2,152	3.0%
MEDEIROS, AIRES	FOREMAN	74,520	76,756	79,059	79,059		2,303	3.0%
ANDRADE, MARIO	LABORER	57,475	59,199	62,712	62,712		3,513	5.9%
PALUMBO, ADAM	TRASH/RECY. DRIVER	63,121	65,015	66,965	66,965		1,950	3.0%
SARTRYS, SCOTT	TRASH/RECY. DRIVER	63,121	65,015	66,965	66,965		1,950	3.0%
MARSHALL, BRUCE	TRASH/RECY. DRIVER	63,121	65,015	68,666	68,666		3,651	5.6%
CHEATOM, DANIEL	HEO	64,734	66,676	68,676	68,676		2,000	3.0%
ECCLESTON, CAMERON	LABORER	57,475	59,199	60,975	60,975		1,776	3.0%
BARREIRA, DYLAN	LABORER	57,475	59,199	60,975	60,975		1,776	3.0%
GREY, MARK	GMO	64,734	66,676	68,676	68,676		2,000	3.0%
RICCIO, JUSTIN	LABORER	0	0	60,975	60,975		60,975	100.0%
3D	LABORER	0	0	60,975	60,975		60,975	100.0%
NEW POSITION	MECH. 2	0	0	69,366	0		0	0.0%
NEW POSITION	LABORER	0	0	60,975	0		0	0.0%
NEW POSITION	LABORER	0	0	60,975	0		0	0.0%
PAGE SUBTOTALS		934,720	962,761	1,308,346	1,117,030	0	154,269	16.0%

SALARY DETAIL

TOWN OF BRISTOL								
Fiscal Year July 1, 2026-June 30, 2027				DEPT NAME	DPW			
				DEPT #	603			
Employee Name	Title	2024-2025 Adopted	2025-2026 Adopted	Department 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY
AITKENS, CHARLES	MECH AIDE	59,111	60,884	62,711	62,711		1,827	3.0%
PONTE, DEAN	LABORER	57,475	59,199	60,975	60,975		1,776	3.0%
RIBEIRO, JOSE	CUSTODIAN	57,475	59,199	60,975	60,975		1,776	3.0%
HARVEY, CHRIS	LANDF. OPR	64,734	66,676	68,676	68,676		2,000	3.0%
MEDEIROS, CARLOS	ARBORIST	64,733	66,676	68,676	68,676		2,000	3.0%
KOMIEGA, JON	TRUCK DRIVER	57,475	59,199	62,712	62,712		3,513	5.9%
TERRA, BRAD	TRASH/RECY. DRIVER	63,121	65,015	66,965	66,965		1,950	3.0%
NORTH, ROBERT	TRUCK DRIVER	59,111	60,885	62,712	62,712		1,827	3.0%
NAPPI, MICHAEL	CUSTODIAN	57,475	59,199	60,975	60,975		1,776	3.0%
COSTA, KYLE	LF ATTENDANT	58,091	59,834	61,629	61,629		1,795	3.0%
LEITE, JASON	PART TIME CUSTODIAN	35,675	37,637	45,164	41,401		3,764	10.0%
COSTA, LOUIS	GROUNDS MAINT.	59,111	60,885	64,808	64,808		3,923	6.4%
CABRAL, DENNIS	TRASH/RECY. DRIVER	57,475	59,199	66,965	66,965		7,766	13.1%
FENNETT, KIMBERLY	OFFICE MGR	59,457	61,241	63,078	63,078		1,837	3.0%
WALSH, JENNIFER	DIREC. SEC.	52,140	53,704	56,926	56,926		3,222	6.0%
MELLO, CAROL	CLERK	52,140	53,704	55,315	55,315		1,611	3.0%
BELMORE, ROGER	HAULER	64,724	66,666	0	0		(66,666)	-100.0%
DROLET, PAUL	GROUNDS MAINT.	61,088	62,920	0	0		(62,920)	-100.0%
KRAUSE, LAWRENCE	MECH. 2	65,384	0		0		0	0.0%
LONGEVITY		94,599	98,558	90,750	90,750		(7,808)	-7.9%
DIFFERENTIAL		41,944	37,637	38,766	38,766		1,129	3.0%
SICK INCENTIVE		1,915	1,972	2,032	2,032		60	3.0%
PAGE SUBTOTALS		1,244,455	1,210,889	1,120,810	1,117,046	0	(93,843)	-7.7%
TOTALS		2,179,175	2,173,650	2,429,156	2,234,076	0	60,426	2.8%

**Town of Bristol FY2027 Budget Narrative**  
**Public Works Department #603**

Revenue:

Public Works Department revenues are derived primarily from the Transfer Station Operations including disposal fees from homeowners as well as recycling revenues from scrap metal and annual access permits. The Department also receives road cut revenues from saw cutting road pavement for utility installations and site contractors. Additional revenue is generated from special pickups done monthly.

Expenditures:

41100 Salaries

Personnel costs for all members of the Department.

41160 Clothing Allowance

Clothing allowance per union contract.

41300 Overtime

Department overtime wages as needed.

42101 Medical Insurance

Net cost of healthcare coverage for active employees.

42102 Dental Insurance

Net cost of dental coverage for active employees.

42200 Payroll Taxes

Town share of payroll taxes for active employees.

42301 Defined Contribution -TIAA

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

42302 Defined Benefit -ESRI

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employee Retirement System of RI (ESRI).

**Town of Bristol FY2027 Budget Narrative  
Public Works Department #603**

43211 Rodent Control

Transfer Station and DPW pest control contract.

43440 Landfill/Environmental Monitoring

Monitoring of closed landfill as well as the Verndale Circle property.

44210 Transfer Station Operations

Maintenance and operating costs of the building and compactor, repeater and tower maintenance, facility maintenance to include scale house and road surface, utilities and upkeep, security lighting and cameras, scale calibration and maintenance and maintenance, repair and replacement of compactor transport boxes.

44211 Tipping Fees

Trash tipping fees to RI Resource Recovery Corporation. Tipping Fees have been broken out from Transfer Station Operations to track tipping fees separately and recording on the MTP report.

44220 Snow & Ice Removal

To purchase sand and salt as well as the purchase and repair/maintenance of snow removal equipment including plows and plow blades, sanders and snow blowers. This line is also utilized for private contractors to plow streets, sidewalks, and parking lots per contract.

44300 Building Repairs & Maintenance

For maintenance of DPW building and grounds.

44304 Grounds Maintenance

Town-wide landscaping and grounds maintenance contract.

44305 Road Materials

Bituminous asphalt, both hot and cold, gravel, and other materials as needed to maintain the roads throughout the Town.

44306 Road Signs

**Town of Bristol FY2027 Budget Narrative  
Public Works Department #603**

To purchase signs, poles, and mounting hardware as needed for Town signs.

44307 Road & Sidewalk Maintenance

To fund small projects/repairs of sidewalks and roads as needed.

44308 Street Lighting

Streetlight electricity costs as well as repair, maintenance, and installation or replacement of streetlights on Town (non-state roads) streets.

44310 Motor Vehicle Repairs

Repair and maintenance of all DPW fleet vehicles and equipment, including small and large dump trucks, sweepers, backhoes, asphalt hot box, trailers, etc.

44311 Landfill Vehicle Maintenance

Repair and maintenance of vehicles that are assigned to the Transfer Station.

44312 Packer & Recycling Vehicle Maintenance

Repair and maintenance of all trash and recycling vehicles.

44330 Drainage

To maintain the existing Town-Wide stormwater drainage system through cleaning and flushing pipes, catch basins and manholes. Includes the purchase of materials and other costs for the replacement, installation, and repair of failed or collapsed drainage structures.

44400 Copy Machines

Copy machine lease including toner and copy machine supplies.

44600 Tree Care & Preservation

Maintenance and care for Town trees.

45300 Telephone & Internet

Telephone and internet services for the Department.

45400 Advertising

**Town of Bristol FY2027 Budget Narrative  
Public Works Department #603**

Advertising in the local paper for DPW related public information.

46000 Supplies

Office supplies for the Department.

46050 Chemicals

Weed and root control (drainage system) per contract and DPW operations as well as bee and wasp repellent as needed.

46060 Tires

All costs related to tire replacement, retreading, and disposal for DPW vehicle tires.

46061 Sweeper Brooms

Sweeper side and main broom replacements.

46063 Portable Radios

Maintenance, repair, replacement, and acquisition of all components for the DPW radio system. This includes console and portable radios as well as the radio infrastructure (repeater, programming, service and tuning, etc.)

46064 Protective Gear

Reflective vests, hard hats, and other personal protective equipment as required by Federal OSHA similar regulations.

46065 Protective Boots

This line item has been combined with the clothing allowance line item.

46066 Postage

Postage and meter rental for DPW and Transfer Station mailings for billing, checks, and letters.

46067 Janitorial Supplies

Janitorial supplies for all Town departments.

46210 Natural Gas

**Town of Bristol FY2027 Budget Narrative  
Public Works Department #603**

Natural gas service for the DPW facility.

46220 Electricity

Electricity and heating oil for DPW facility.

46260 Vehicle Fuel

Gasoline and diesel fuel for the Department. This also includes DEF fluid and non-ethanol gas for small vehicles.

46270 Water Service

Water service for the Department.

47301 Building Security

Installation and maintenance of security cameras at the DPW Garage and Transfer Station.

47500 Technology Replacement

Computer hardware and software for the Department.

47515 Tools & Equipment

Tools and equipment necessary to perform DPW functions.

48092 Patriotism

To replace flags and maintain flagpoles throughout Town.

48096 Holiday Lighting

Funds for annual holiday lighting.



# 2026-2027 BUDGET

WATER POLLUTION CONTROL FACILITY  
 DEPARTMENT NAME

604  
 DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
PERMITS	5101-650	1,000	1,000
FEES & FINES	5500-653	500	500
SEPTAGE	5102-653		
PRETREATMENT	5501-653	30,000	30,000
DEBT SERVICE RECOVERY	6000-656	51,250	51,250
TOTAL		82,750	82,750

OPERATING SUMMARY

TOWN OF BRISTOL

DEPT NAME

WPCF

Fiscal Year July 1, 2026-June 30, 2027

DEPT #

604

LINE ITEM NUMBER	LINE ITEM NAME	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY
604 41100	SALARIES	788,226	813,268	842,567	842,567	0	29,299	3.6%
604 41300	OVERTIME	80,000	80,000	60,000	60,000		(20,000)	-25.0%
604 42101	ACTIVE MEDICAL	179,618	186,803	177,979	177,979		(8,824)	-4.7%
604 42102	ACTIVE DENTAL	6,875	7,243	8,333	8,333		1,090	15.1%
604 42200	PAYROLL TAXES	66,419	68,586	64,456	64,456		(4,130)	-6.0%
604 42301	DEFINED CONTRIBUTIONS	7,849	8,131	8,390	8,390		259	3.2%
604 42302	STATE PENSION	106,436	114,396	122,153	122,153		7,757	6.8%
604 44412	WARREN AGREEMENT	45,000	45,000	50,000	50,000		5,000	11.1%
604 46053	PRETREATMENT	30,000	35,000	35,000	35,000		0	0.0%
604 44356	SOLIDS/SCUM HANDLING	12,000	12,000	12,000	12,000		0	0.0%
604 46010	UNIFORMS	29,500	29,500	20,000	20,000		(9,500)	-32.2%
604 44355	CESSPOOL CLEANING	5,000	5,000	5,000	5,000		0	0.0%
604 46050	CHEMICALS	150,000	150,000	150,000	150,000		0	0.0%
604 46052	LABORATORY	35,000	35,000	35,000	35,000		0	0.0%
604 46055	OSHA EQUIPMENT	5,000	5,000	5,000	5,000		0	0.0%
4 46054	MANHOLE COVERS	4,000	4,000	4,000	4,000		0	0.0%
604 44351	RBC REPAIRS	5,000	5,000	10,000	10,000		5,000	100.0%
604 44352	GENERATOR SERVICE	10,000	10,000	10,000	10,000		0	0.0%
604 44300	BLDG. REPAIRS	15,000	18,000	20,000	20,000		2,000	11.1%
604 44353	SEWER SYSTEM REPAIRS	50,000	50,000	50,000	50,000		0	0.0%
604 44354	ODOR CONTROL	5,000	5,000	15,000	15,000		10,000	200.0%
604 44357	GRINDER PUMP REPAIRS	3,000	3,000	3,000	3,000		0	0.0%
604 44358	BIOFILTER MAINT.	2,000	2,000	2,000	2,000		0	0.0%
604 44359	LAB EQUIP. MAINT.	2,500	2,500	2,500	2,500		0	0.0%
604 44360	PUMP STATION REPAIRS	35,000	35,000	35,000	35,000		0	0.0%
604 44361	SCREW PRESS SERVICE	2,500	2,500	2,500	2,500		0	0.0%
604 43004	FILTER BELTS	0	0		0		0	0.0%
PAGE SUBTOTALS		1,680,924	1,731,927	1,749,879	1,749,879	0	17,952	1.0%
TOTALS		2,244,024	2,305,527	2,323,479	2,323,479		17,952	0.8%

OPERATING SUMMARY

TOWN OF BRISTOL		DEPT NAME	WPCF		
Fiscal Year July 1, 2026-June 30, 2027		DEPT #	604		

LINE ITEM NUMBER	LINE ITEM NAME	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY
604 44362	CL2 SYSTEM MAINT.	2,500	2,500	2,500	2,500		0	0.0%
604 44363	INSTR. & CONTROLS MAINT.	20,000	25,000	20,000	20,000		(5,000)	-20.0%
604 44364	HEADWORKS MAINTENANCE	3,500	3,500	10,000	10,000		6,500	185.7%
604 44310	VEHICLE REPAIRS	12,000	12,000	12,000	12,000		0	0.0%
604 45300	PHONES & ALARMS	12,000	12,000	15,000	15,000		3,000	25.0%
604 46210	UTILITIES	0	0		0		0	0.0%
604 46220	ELECTRIC	325,000	325,000	325,000	325,000		0	0.0%
604 46260	VEHICLE GAS & OIL	30,000	30,000	30,000	30,000		0	0.0%
604 43442	EPA PERMIT FEE	3,100	3,100	3,100	3,100		0	0.0%
604 45900	OPERATING	75,000	80,000	70,000	70,000		(10,000)	-12.5%
604 43200	DUES & CONFERENCES	1,500	2,000	2,500	2,500		500	25.0%
604 46002	OFFICE MACHINES	7,500	7,500	7,500	7,500		0	0.0%
604 43270	CMOM REPORTING	20,000	20,000	25,000	25,000		5,000	25.0%
604 47201	INFLOW INFILTRARION	10,000	10,000	10,000	10,000		0	0.0%
604 46270	WATER	1,000	1,000	1,000	1,000		0	0.0%
604 46210	NATURAL GAS	40,000	40,000	40,000	40,000		0	0.0%
PAGE SUBTOTALS		563,100	573,600	573,600	573,600	0	0	0.0%
TOTALS		2,244,024	2,305,527	2,323,479	2,323,479	0	17,952	0.8%

SALARY DETAIL

OWN OF BRISTOL				DEPT NAME	WPCF			
Fiscal Year July 1, 2026-June 30, 2027				DEPT #	604			
Employee Name	Title	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY
DASILVA, J.	SUPERINT.	93,327	97,994	102,893	102,893		4,899	5.0%
FERREIRA, R.	CHIEF OP.	73,379	75,581	77,848	77,848		2,267	3.0%
CORDEIRO, J.	AS. CH. OP.	63,135	65,029	66,980	66,980		1,951	3.0%
RAMSEY, S.	OPERATOR	62,005	63,866	65,781	65,781		1,916	3.0%
PALUMBO, B.	OPERATOR	62,005	63,866	65,781	65,781		1,916	3.0%
RAMOS, D.	OPERATOR	62,005	63,866	65,781	65,781		1,916	3.0%
MARTIN, JR, B.	OPERATOR	62,005	63,866	65,781	65,781		1,916	3.0%
ALTICE, K.	LABORER	56,789	58,493	60,247	60,247		1,755	3.0%
MCCAIN, T.	OPERATOR	62,005	63,866	65,781	65,781		1,916	3.0%
DAVEY, S.	CHEMIST	78,118	80,462	84,485	84,485		4,023	5.0%
DEPINA, K.	SECRETARY	52,139	53,703	55,314	55,314		1,611	3.0%
LONGEVITY		39,031	40,202	44,364	44,364		4,162	10.4%
CERT. INCENT.		2,575	2,575	2,575	2,575		0	0.0%
SICK INCENTIVE		12,391	12,391	11,333	11,333		(1,059)	-8.5%
ON CALL PAY		4,017	4,017	4,017	4,017		0	0.0%
NON-UNION SICK INCENTIVE		3,297	3,494	3,603	3,603		109	3.1%
*Position previously held by Glen Conway								
PAGE SUBTOTALS		788,226	813,268	842,567	842,567	0	29,299	3.6%
TOTALS		788,226	813,268	842,567	842,567	0	29,299	3.6%

**Town of Bristol FY2027 Budget Narrative**  
**Enterprise Fund Water Pollution Control Department #604**

Revenue:

Revenue in the Enterprise Fund Water Pollution Control Department is received primarily from pretreatment, fines, fees and contributions from Roger Williams University to offset the cost of debt service on a joint Town/University infrastructure project.

Expenditures:

0100-100 Salaries

To fund salaries of personnel.

0101-150 Overtime

Scheduled overtime per Union contract and safety concerns. Includes weekends and holidays along with alarms and emergencies such as blockages.

0011-200 Active Medical

Net cost of healthcare coverage for active employees.

0011-205 Active Dental

Net cost of dental coverage for active employees.

0012-250 Payroll Taxes

Town share of payroll taxes for active employees.

0013-252 Defined Contribution

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

0014-302 State Pension

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI). The FY27 employer contribution rate is 14.56%.

0335-401 Warren Agreement

**Town of Bristol FY2027 Budget Narrative**  
**Enterprise Fund Water Pollution Control Department #604**

Agreement between Warren and Bristol whereby Warren bills Bristol for properties connected to the Warren treatment facility. Billing is based on a formula contained in the agreement.

0342-401 Pretreatment

For expenses incurred in testing local industries within the Pretreatment Program. There are approximately 200 businesses involved.

0343-401 Solids/Scum Handling

Removal and disposal of difficult materials from tank.

0223-402 Uniforms

Uniforms and work boots per Union contract.

0265-402 Cesspool Cleanouts

For reimbursements to homeowners to have cesspools cleaned.

0268-402 Chemicals

Needed chemicals for daily operations:

- Sodium Hypochlorite (liquid chlorine)
- Sodium Bisulfate
- Polymers
- Peroxide
- Enzymes

0339-402 Laboratory

Material and chemicals needed to perform in-house testing to comply with DEM and EPA regulations and for outside lab services, lab certification and quarterly bioassay.

0751-402 OSHA Equipment

Safety training and equipment replacement.

0770-402 Manhole Covers

**Town of Bristol FY2027 Budget Narrative**  
**Enterprise Fund Water Pollution Control Department #604**

Manhole rings and covers occasionally need to be replaced due to snowplow damage or from wear and tear over time.

0215-407 RBC Repairs

Units are our secondary treatment process. Experience has shown repairs to be expensive.

0220-407 Generator Service

Maintenance contract to service nine generators.

0221-407 Building Repairs

For the purpose of cleaning, painting, repairs and maintenance of all buildings.

0228-407 Sewer System Repairs

For repairs of aging collection systems mains.

0257-407 Odor Control

Chemicals used as masking agents for odor and corrosion control.

0500-407 Grinder Pump Repair

For small pump repair.

0550-407 Bio-filter Maintenance

To maintain five bio-filters for the reduction of odors.

0555-407 Laboratory Equip. Maintenance.

DEM and EPA requires annual certified maintenance, inspection and calibration of all analytical equipment.

0560-407 Pump Station Repairs

Monies needed to repair pumps and associated equipment at all of the twelve Town operated pump stations within the collection system.

0650-407 Screw Press Service

**Town of Bristol FY2027 Budget Narrative**  
**Enterprise Fund Water Pollution Control Department #604**

Maintenance costs associated with the operation of two screw presses.

0750-407 Chlorine System Maintenance

Cost associated with maintaining disinfection equipment.

0780-407 Instrument and Controls Maintenance

Expertize needed to work on new, highly technical equipment and instrument controls.

0860-407 Headworks Maintenance

Equipment needed in headworks building.

0211-408 Vehicle Repairs

Maintenance of all vehicles. Most maintenance is done in-house.

0204-409 Telephones and Internet

Telephone, internet and alarm lines. Signals linking pump stations to facility for after hour monitoring.

0233-409 Electric

Electrical consumption.

0234-409 Vehicle Gas and Oil

For all vehicles and portable equipment.

0590-417 EPA Permit Fee

Fees charged by the EPA for Daily Monitoring Reports (DMR's) Quality Assurance/Quality Control Program.

0200-417 Operating

To maintain proper operation of the treatment facility. There are over 300 pieces of equipment which must be maintained repaired or replaced

0214-417 Dues and Conferences

Costs associated with professional organizations etc.

**Town of Bristol FY2027 Budget Narrative**  
**Enterprise Fund Water Pollution Control Department #604**

0341-417 Office Machines

For the maintenance and upgrades of printers, copiers and computers.

0604-0850 CMOM Reporting

Mandated by Administrative EPA Order Docket No.07-010, Dated February 7, 2007.

0601-0450 I&I Removal/Reduction

Funds allocated to assist identified residences in removing Infiltration and Inflow from sanitary sewer system.

46270 Water Service

Water use at several pump stations

46210 Natural Gas

Heating of facility



# 2026-2027 BUDGET

COMPOST FACILITY  
DEPARTMENT NAME

606  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
YARD WASTE COLLECTIONS	5501-653	30,000	72,000
PERMITS	5503-650	3,500	3,500
TOTAL		33,500	75,500





**Town of Bristol FY2027 Budget Narrative  
Enterprise Fund Compost Department #606**

Revenue:

Revenue in the Enterprise Fund Compost Department is received primarily from sales of compost materials and permit fees.

Expenditures:

0100-100 Salaries

To fund salaries of personnel.

0101-150 Overtime

Scheduled overtime per Union contract and safety concerns. Includes weekends and holidays along with alarms and emergencies as well as additional hours for solids handling.

0011-200 Active Medical

Net cost of healthcare coverage for active employees.

0011-205 Active Dental

Net cost of dental coverage for active employees.

0012-250 Payroll Taxes

Town share of payroll taxes for active employees.

0013-252 Defined Contribution

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

0014-302 State Pension

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI). The FY27 employer contribution rate is 14.56%.

0302-401 Methane Testing

Constant testing of air quality for methane detection.

0352-401 Compost Analysis

**Town of Bristol FY2027 Budget Narrative  
Enterprise Fund Compost Department #606**

Analysis required by DEM and EPA for compost and yard waste.

0223-402 Uniforms

Uniforms and work boots as per Union contract.

0350-402 Compost Bags

Going forward compost (yard waste) bag purchases and sales will be handled by the Department of Public Works.

0450-402 Grinder Hammers

Needed for tub grinder.

0565-402 OSHA Equipment

Safety training and equipment replacement.

0221-407 Building Repairs

For the purpose of cleaning, painting, repairs and maintenance of all buildings.

0301-407 Odor Control

Chemicals used as masking agents for odor and corrosion control.

0400-407 Composting Equipment Maintenance

Central account established in FY23 to cover maintenance of heavy equipment including the tub grinder, screener and agitators and biofilters.

0435-407 Tires

For the replacement of tires.

0211-408 Vehicle Repairs

Maintenance of all vehicles. Most maintenance is done in-house.

0204-409 Telephones and Internet

Telephone, internet and alarm lines. Alarms linking the building for after-hours monitoring.

**Town of Bristol FY2027 Budget Narrative  
Enterprise Fund Compost Department #606**

0233-409 Electrical

Electrical consumption.

0234-409 Vehicle Gas and Oil

For all vehicles and portable equipment.

0200-417 Operating

To maintain proper operation of the facility. There are many pieces of equipment which must be repaired or replaced.

0780-407 Instrument & Controls Maintenance

Expertise needed to work on highly technical equipment

46270 Water Service

For fire suppression

46210 Natural Gas

Heating of facility



# 2026-2027 BUDGET

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ENTERPRISE FUND  
DEPARTMENT NAME

607

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DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	AMOUNT
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL	_____

OPERATING SUMMARY

TOWN OF BRISTOL

DEPT NAME

Enterprise fund

Fiscal Year July 1, 2026-June 30, 2027

DEPT #

607

LINE ITEM NUMBER	LINE ITEM NAME	2024-2025	2025-2026	DEPARTMENT	TOWN	TOWN	\$ CHANGE OVER PY	% CHANGE OVER PY
		Adopted	Adopted	2026-2027	ADMIN	COUNCIL		
607 48110	PRINCIPAL BONDED DEBT	2,568,246	2,576,479	2,443,976	2,443,976		(132,503)	-5.1%
607 48210	INTEREST BONDED DEBT	755,403	758,125	645,533	645,533		(112,592)	-14.9%
607 48400	BOND ISSUANCE COST	25,000	25,000	25,000	25,000		0	0.0%
	<b>TOTAL DEBT SERVICE</b>	<b>3,348,649</b>	<b>3,359,604</b>	<b>3,114,509</b>	<b>3,114,509</b>	<b>0</b>	<b>(245,095)</b>	<b>-7.3%</b>
607 42100	RETIREE MEDICAL & DENTAL	85,000	109,991	118,010	118,010		8,019	7.3%
607 42103	LIFE POLICIES	21,224	21,224	19,647	19,647		(1,577)	-7.4%
607 43410	ANNUAL AUDIT	10,000	10,000	10,000	10,000		0	0.0%
607 43400	IT & SUPPORT	6,000	6,000	6,000	6,000		0	0.0%
607 45201	INSURANCE	392,238	411,796	440,621	440,621		28,826	7.0%
607 43101	ALLOCATED COSTS	75,000	75,000	75,000	75,000		0	0.0%
607 42925	SEVERANCE	20,000	20,000	20,000	20,000		0	0.0%
	<b>TOTAL FIXED/OVERHEAD</b>	<b>609,462</b>	<b>654,011</b>	<b>689,278</b>	<b>689,278</b>	<b>0</b>	<b>35,268</b>	<b>5.4%</b>
<b>PAGE SUBTOTALS</b>		<b>3,958,111</b>	<b>4,013,615</b>	<b>3,803,787</b>	<b>3,803,787</b>	<b>0</b>	<b>(209,828)</b>	<b>-5.2%</b>
<b>TOTALS</b>		<b>3,958,111</b>	<b>4,013,615</b>	<b>3,803,787</b>	<b>3,803,787</b>	<b>0</b>	<b>(209,828)</b>	<b>-5.2%</b>

**Town of Bristol FY2027 Budget Narrative**  
**Enterprise Fund Department #607**

Expenditures:

0031-600 Principal-Bonded Debt

Amount required to fund principal portion of bonded debt service payments. See General Fund Debt Service Department #502 support for detail schedules.

0032-601 Interest-Bonded Debt

Amount required to fund interest portion of bonded debt service payments. See General Fund Debt Service Department #502 support for detail schedules.

0033-601 Interest-Notes

Amount required to pay currently outstanding and projected temporary borrowing.

0037-401 Bond Issuance Cost

All costs associated with issuance of bonds including fiscal agent, bond counsel, registrar, bond printing, and Moody's rating.

0011-204 Retiree Medical & Dental

Estimated cost of health and dental insurance premiums for retired town employees eligible for coverage.

0051-251 Life Policies

Life insurance coverage on employees, the benefits are split between the employee and the OPEB Trust. Proceeds are to be used to fund post-employment benefits and future insurance purchases.

0055-401 Annual Audit

Estimated proportional share of the annual audit.

0050-401 IT& Support

IT services for Water Pollution Control and Compost.

0015-405 Insurance

Enterprise Fund share of property/liability, and workers compensation insurance.

**Town of Bristol FY2027 Budget Narrative**  
**Enterprise Fund Department #607**

0001-417 Allocated Costs

Enterprise Fund share of overhead incurred by the General Fund such as payroll, personnel, finance clerk and administration costs.

0052-417 Post-Employment/Severance

Town contributions for post-employment benefits and severance due to retiring employees of the Department. Due to improvements in funded status and historical contributions over the Actuarially Determined Contributions for post-employment benefits, this line has been reduced to reflect an estimate for severance costs only.



# 2026-2027 BUDGET

POLICE  
DEPARTMENT NAME

701  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	AMOUNT	
	FY27	FY26
FINES & FEES	6,000	6,000
POLICE DETAIL ADMIN FEES	46,000	46,000
COPIES/REPORTS	1,000	1,000
VIN CHECKS	9,000	9,000
CRASH REPORTS	3,500	3,500
SOLICITATION	4,000	1,500
TOTAL	69,500	67,000

OPERATING SUMMARY									BR1	PAGE	1
TOWN OF BRISTOL				DEPT NAME		POLICE					
Fiscal Year July 1, 2026-June 30, 2027				DEPT #		701					
LINE ITEM NUMBER	LINE ITEM NAME	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY			
701 41100	SALARIES	3,247,074	3,529,909	3,689,396	3,689,396	0	159,487	4.5%			
701 41500	DETAIL WAGES	115,000	125,000	150,000	150,000		25,000	20.0%			
701 41400	SUPP WAGES	525,215	533,361	586,266	586,266		52,905	9.9%			
701 41600	SPECIAL DETAIL	10,000	10,000	10,000	10,000		0	0.0%			
701 41100	CIVILIAN SALARIES	524,228	545,557	559,273	549,273		3,716	0.7%			
701 41160	CLOTHING ALLOW	67,145	78,605	78,605	78,605		0	0.0%			
701 41300	POLICE OVERTIME	190,000	163,170	200,000	200,000		36,830	22.6%			
701 41300	CIVILIAN OVERTIME	16,500	16,500	25,000	25,000		8,500	51.5%			
701 42101	ACTIVE MEDICAL	876,245	772,587	959,336	959,336		186,749	24.2%			
701 42102	ACTIVE DENTAL	36,117	32,349	46,609	46,609		14,260	44.1%			
701 42200	POLICE PAYROLL TAXES	59,266	63,241	67,217	67,217		3,976	6.3%			
701 42200	CIVILIAN PAYROLL TAXES	41,366	42,997	44,697	44,697		1,700	4.0%			
701 42301	POLICE DEFINED CONTRIBUTIONS	113,169	119,298	124,144	124,144		4,846	4.1%			
701 42301	CIVILIAN DEFINED CONTRIBUTION	4,962	5,104	5,220	5,220		116	2.3%			
701 42303	POLICE LOCAL PENSION	1,890,546	1,977,995	2,002,400	2,002,400		24,405	1.2%			
701 42302	POLICE STATE PENSION	208,608	324,511	330,779	330,779		6,268	1.9%			
701 42302	CIVILIAN STATE PENSION	67,289	71,815	75,998	75,998		4,183	5.8%			
701 46066	POSTAGE	2,000	2,000	2,300	2,300		300	15.0%			
701 46010	UNIFORMS	2,000	2,000	5,000	5,000		3,000	150.0%			
701 46038	COMMUNICATIONS	25,000	25,000	25,000	25,000		0	0.0%			
701 46039	PHOTO LABORATORY	1,000	1,000	1,000	1,000		0	0.0%			
701 46031	POLICE OFFICER SUPPLIES	1,800	1,800	1,800	1,800		0	0.0%			
701 47500	COMPUTER EQUIPT/SUPPLIES	125,000	125,000	125,000	125,000		0	0.0%			
701 46035	COLOR GUARD	1,200	1,200	25,000	15,000		13,800	1150.0%			
701 46009	AMMUN & WEAPONS	20,000	20,000	20,000	20,000		0	0.0%			
701 47520	MV REPLACEMENT	0	0	85,000	85,000		85,000	100.0%			
701 47301	BUILDING SECURITY	1,500	1,500	1,500	1,500		0	0.0%			
701 44300	BUILDING MAINT	30,000	40,000	50,000	50,000		10,000	25.0%			
PAGE SUBTOTALS		8,202,229	8,631,499	9,296,541	9,276,541	0	645,042	7.5%			
TOTALS		8,599,559	9,076,299	9,743,541	9,703,541		627,242	6.9%			

OPERATING SUMMARY							BR1	PAGE	2
TOWN OF BRISTOL				DEPT NAME	POLICE				
Fiscal Year July 1, 2026-June 30, 2027				DEPT #	701				
LINE ITEM NUMBER	LINE ITEM NAME	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY	
701 44310	MOTOR VEH EXP	50,000	75,000	70,000	70,000		(5,000)	-6.7%	
701 43020	BOAT MAINT	5,000	5,000	5,000	5,000		0	0.0%	
701 46260	VEHICLE GAS & OIL	75,000	75,000	75,000	75,000		0	0.0%	
701 45300	TELEPHONE & INTERNET	40,000	44,000	47,000	47,000		3,000	6.8%	
701 46270	WATER	1,750	2,500	2,500	2,500		0	0.0%	
701 46210	NATURAL GAS/ OIL	17,000	18,000	18,000	18,000		0	0.0%	
702 46220	ELECTRICITY	20,000	20,000	20,000	20,000		0	0.0%	
701 43201	CONFER & TRAINING	15,000	15,000	15,000	15,000		0	0.0%	
701 42400	EDUCATION	84,000	84,000	75,000	75,000		(9,000)	-10.7%	
701 46033	DETECTIVE EXPENSES	14,400	14,400	20,000	20,000		5,600	38.9%	
701 46032	PATROL EXPENSES	45,000	55,000	60,000	60,000		5,000	9.1%	
701 45400	ADVERTISING	2,000	2,000	2,000	2,000		0	0.0%	
701 43445	WRITTEN DIRECTIVES	8,000	8,000	8,000	8,000		0	0.0%	
701 46037	MEDICAL	1,800	1,800	1,800	1,800		0	0.0%	
701 44400	POLICE COPY MATCH	5,100	5,100	7,700	7,700		2,600	51.0%	
701 46034	PROBATIONARY PATROLMAN EXP	10,000	10,000	10,000	0		(10,000)	-100.0%	
701 43331	ACADEMY EXPENSES	3,280	10,000	10,000	0		(10,000)	-100.0%	
							0		
PAGE SUBTOTALS		397,330	444,800	447,000	427,000		(17,800)	-4.0%	
TOTALS		8,599,559	9,076,299	9,743,541	9,703,541		627,242	6.9%	

SALARY DETAIL					BR2	PAGE	1	
TOWN OF BRISTOL				DEPT NAME	POLICE			
Fiscal Year July 1, 2026-June 30, 2027				DEPT #	701			
Employee Name	Title	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY
LYNCH, KEVIN	Chief	125,797	130,200	136,251	136,251		6,051	4.6%
MCNALLY, SCOTT	D-Chief	98,647	104,697	110,928	110,928		6,231	6.0%
ST. PIERRE, STEVEN	Captain	92,078	97,931	103,959	103,959		6,028	6.2%
VEADER, JULIE	Captain	92,078	97,931	103,959	103,959		6,028	6.2%
WOZNY, ROMAN	Captain	92,078	97,931	103,959	103,959		6,028	6.2%
ESTRELLA, BRETT	Lieutenant	81,337	93,051	98,933	98,933		5,882	6.3%
MEDEIROS, PAUL	Lieutenant	87,341	93,051	98,933	98,933		5,882	6.3%
MORSE, BRIAN	Lieutenant	87,341	93,051	98,933	98,933		5,882	6.3%
VIEIRA, MICHAEL	Lieutenant	87,341	93,051	98,933	98,933		5,882	6.3%
BATISTA, KYLE	Sergeant	81,337	86,867	92,563	92,563		5,696	6.6%
GALLISON, TIMOTHY	Sergeant	81,337	86,867	92,563	92,563		5,696	6.6%
KEARNS, TIMOTHY	Corporal	79,159	84,624	91,408	91,408		6,784	8.0%
BOOTH, ALEXANDER	Sergeant	74,641	86,867	92,563	92,563		5,696	6.6%
CARINHA, BARRY	Sergeant	74,641	86,867	92,563	92,563		5,696	6.6%
CARREIRO, TYLER	Detective	74,641	79,970	90,253	90,253		10,283	12.9%
CELIO, JOSEPH	Patrolman	74,641	79,970	85,459	85,459		5,489	6.9%
CORREIA, BRANDON	Detective	74,641	79,970	90,253	90,253		10,283	12.9%
MOURATO, RICARDO	Lieutenant	87,341	46,526	0	0		(46,526)	-100.0%
CLIFFORD, ADAM	Detective	13,193	0	0	0		0	0.0%
NAPPI, JOHN	Detective	79,159	0	0	0		0	0.0%
PAGE SUBTOTALS		1,638,771	1,619,423	1,682,412	1,682,412		62,989	3.9%
TOTALS		3,247,074	3,529,909	3,689,396	3,689,396		159,487	4.5%

SALARY DETAIL						BR2	PAGE	2
TOWN OF BRISTOL				DEPT NAME	POLICE			
Fiscal Year July 1, 2026-June 30, 2027				DEPT #	701			
Employee Name	Title	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY
GAFFNEY, RACHEL	Patrolwoman	74,641	79,970	85,459	85,459		5,489	6.9%
GONSALVES, SEAN	Sergeant	74,641	86,867	92,563	92,563		5,696	6.6%
SILVA, GREGORY	Patrolman	74,641	79,970	85,459	85,459		5,489	6.9%
JENSEN, DEREK	Sergeant	74,641	86,867	92,563	92,563		5,696	6.6%
KELLY, MICHAEL	Patrolman	74,641	79,970	85,459	85,459		5,489	6.9%
ROZA, JOSHUA	Patrolman	74,641	79,970	85,459	85,459		5,489	6.9%
WOOD, RUSSEL	Patrolman	74,641	79,970	85,459	85,459		5,489	6.9%
FLESER, ASHLEIGH	Patrolwoman	74,641	79,970	85,459	85,459		5,489	6.9%
ALMEIDA, ADAM	Patrolman	74,641	79,970	85,459	85,459		5,489	6.9%
MONSON, JOSHUA	Patrolman	74,641	79,970	85,459	85,459		5,489	6.9%
RAIOLA, CHRISTOPER	Detective	74,641	79,970	90,253	90,253		10,283	12.9%
SALISBURY, STEFANIE	Patrolman	74,641	79,970	85,459	85,459		5,489	6.9%
SHELDON III DAVID	Patrolman	64,746	75,598	85,459	85,459		9,861	13.0%
VENTO MEGAN	Patrolwoman	64,746	75,598	85,459	85,459		9,861	13.0%
CARVALHO, ALEXANDER	Patrolman	64,746	74,899	85,459	85,459		10,560	14.1%
ABDALLAH, ZIAD	Patrolman	63,106	73,937	85,459	85,459		11,522	15.6%
LEONARDI, JOSEPH	Probation/2nd	63,106	69,532	76,454	76,454		6,922	10.0%
JONES, JONATHON	Probation/2nd	0	69,532	76,454	76,454		6,922	10.0%
LIMA, JEREMY	Probation/2nd	0	69,532	76,454	76,454		6,922	10.0%
BOTELHO, ALEXANDER	Probation/2nd	0	68,214	76,454	76,454		8,240	12.1%
KRETCHMAN, ZACHARY	Probation/2nd	0	68,214	76,454	76,454		8,240	12.1%
MALAFRONTTE, NICHOLAS	Probation/2nd	0	68,214	76,454	76,454		8,240	12.1%
PACHECO, MATTHEW	Probation/2nd	0	68,214	76,454	76,454		8,240	12.1%
CINTRON, MICHAEL	Probation/1ST	0	0	85,459	85,459		85,459	100.0%
Reorg Sgt Promotions (3)		20,089	0	0	0		0	0.0%
MEDEIROS, KEITH	Patrolman	74,641	79,970	0	0		(79,970)	-100.0%
MYLNEK, JOHN	Patrolman	74,641	0	0	0		0	0.0%
MORAN, KEVIN	Patrolman	18,660	0	0	0		0	0.0%
GRECO, ANGELO	Patrolman	74,641	0	0	0		0	0.0%
CAMPAGNA VINCENT	Patrolman	64,746	0	0	0		0	0.0%
DEALMEIDA SABRINA	Probation 2ND/1ST	64,746	75,598	0	0		(75,598)	-100.0%
PAGE SUBTOTALS		1,608,303	1,910,486	2,006,984	2,006,984		96,498	5.1%

SALARY DETAIL					BR2		PAGE 3		
TOWN OF BRISTOL					DEPT NAME	POLICE			
Fiscal Year July 1, 2026-June 30, 2027					DEPT #	701			
Employee Name	Title	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY	
SURKONT, ALISSA	Business Manager	74,263	76,491	78,786	78,786		2,295	3.0%	
RODRIGUES, BERT	Clerk/Disp	54,290	56,461	58,720	58,720		2,259	4.0%	
STONE, NATALIE	Clerk/Disp	54,290	58,115	60,482	60,482		2,367	4.1%	
VIOLETT, GARY	Dispatcher	52,870	54,985	57,184	57,184		2,199	4.0%	
PEREIRA, KATELYNNE	Dispatcher	52,870	54,985	57,184	57,184		2,199	4.0%	
MELO, JORDAN	Dispatcher	52,870	54,985	57,184	57,184		2,199	4.0%	
VELLECA, ABIGAL	Dispatcher	0	54,985	57,184	57,184		2,199	4.0%	
SMITH, STEVE	Dispatcher	0	54,985	0	0		(54,985)	-100.0%	
MCFADDEN, MEGAN	Dispatcher	0	0	57,184	57,184		57,184	100.0%	
Seasonal/Temp	Dispatcher	18,000	18,000	18,000	18,000		0	0.0%	
New Dispatcher	Dispatcher	52,870	0		0		0	0.0%	
NALLE-SIEBAN, Marissa	Dispatcher	52,870	0	0	0		0	0.0%	
CIVILIAN LONGEVITY		19,071	20,450	13,130	13,130		(7,320)	-35.8%	
CIVILIAN HOLIDAYS		22,949	23,972	24,929	24,929		957	4.0%	
CIVILIAN SICK INCENTIVE		3,516	3,643	9,306	9,306		5,663	155.4%	
CIVILIAN EDUCATION		0	0		0		0	0.0%	
CIVILIAN ACCREDITATION INC		3,500	3,500	0	0			0.0%	
PARKING ENFORCEMENT PROGRAM		10,000	10,000	10,000	0	0	(10,000)	-100.0%	
PAGE SUBTOTALS		524,228	545,557	559,273	549,273	0	3,716	0.7%	

## **Town of Bristol FY2027 Budget Narrative Police Department #701**

### **Revenue:**

Revenue in the Police Department is received primarily from fines and fees.

### **Expenditures:**

#### **41100 Salaries**

To Fund the salaries of the department members as contractually obligated. The Department is currently staffed with 41 sworn officers, including the Chief of Police. Town has agreed to a \$3k salary adjustment and 3.0 % COLA effective July 1, 2027.

#### **41500 Detail Wages**

We are requesting for fiscal year 2027 the amount of \$155,000 for public safety/ security for all Town related events-- 3<sup>rd</sup> & 4<sup>th</sup> of July festivities, parade, concert series return to Independence Park, British car show and other 4<sup>th</sup> of July committee and Summer celebratory events. Additional security has been added to specialty events based on LE intelligence in concert w/new events in recent years--Town Beach Security detail, Expanded Christmas Festival & Grand Illumination, etc. Detail and Overtime rates are contractually obligated. This will keep pace with salary increases per CBA

Estimated 2026 Independence Park Concert series - \$66.00 (average detail rate)

- o **Traffic Control** costs (partial/full closure) \$66.00 x 8hours = \$528 x 5 Officers = \$2,640 x 12 concerts = \$31,680.00
  - o **Security** costs \$66.00 x 5= \$330 x 4 officers = \$1320.00 x 12 concerts = \$15,840
- Estimated Total Cost: \$47,520 (cost at RWU) \$15k (approx. \$32K increase to host concerts at Independence Park v RWU for BPD)

#### **41400 Supplemental Wages**

Contractual wages which include holiday pay, sick leave incentive, longevity as well as educational incentive (sworn personnel) and accreditation incentive (sworn & civilian personnel)

#### **41600 Special Details**

To fund special details such as downtown patrols during closing hours of the bars and directed patrol in areas requiring a high visibility and police presence, as well as enforcement of local noise ordinance violations, all to continue to assure the citizens of the community a safe environment to which they have become accustomed. Additionally, to add ancillary Officers during impending storms, natural disasters, special security events as determined by the Town Administrator or Administrator.

**Town of Bristol FY2027 Budget Narrative**  
**Police Department #701**

**41100 Civilian Salaries**

Contractual wages for Clerks, Dispatchers, and Secretaries. It also includes longevity, holidays, and sick incentive. The civilian support staff will have 3% COLA.

**41160 Clothing Allowance**

Clothing allowance per Town contract.

**41300 Overtime**

The department has CBA provisions that require at least - Patrol Supervisor and 3- Patrol Officer beats to meet minimum staffing. During normal accrued leave (e.g. vacations, personal or compensatory), sick leave, medical, IOD and military obligations, the shifts have to be backfilled to meet our public safety charge and CBA provisions. Additionally, this fund covers OT expense for sworn personnel to represent the department in traffic, civil and criminal court proceedings – all officers receive a minimum of 4 hours of OT per notice. Moreover, this line covers emergency call back of active criminal and civil investigations of investigative staff.

The police administration has conducted a study of like size departments in concert with leave policies and determined that we are inherently underfunded in this line. The department requests \$213,000\_ between the two lines to meet its current obligations for both sworn (5% increase) and civilian (152% increase). By way of comparison, the Portsmouth Police Department has an overtime line of \$350,000 and Warren Police Department has an overtime line of \$315,000 in FY26.

**41300 Civilian Overtime**

Civilian overtime per Town contract and is due to mandates set by State and Federal regulations with regards to reporting data which is recorded by civilian clerks. There remains constant OT in the dispatch center – we only have 1-person in the dispatch center for both police and fire – anytime there is any accrued leave or vacancy it creates an OT situation. In essence, this a cost saving measure but by its design has inherent OT costs.

**42101 Active Medical**

Net cost of healthcare coverage for active employees.

**42102 Active Dental**

Net cost of dental coverage for active employees.

**42200 Payroll Taxes**

Town share of payroll taxes for active employees.

## **Town of Bristol FY2027 Budget Narrative Police Department #701**

### **42301 Defined Contribution**

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

### **42303 Police Pension (Municipal)**

Town's contribution to the Town private pension plan only. Additional amounts are budgeted to cover the cost of the annual valuation performed by the actuaries. There are no remaining active members in the plan. The major reason for the increase is the phase in of a new mortality table.

### **42302 State Pension**

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI). The FY27 employer contribution rate is 8.04%.

### **46066 Postage**

Postage expenditures of the Police Department. Lease of equipment and postage rates.

### **46010 Uniforms**

This will fund uniform changes and purchasing of equipment & police patches for officers.

### **46038 Communications**

This line item is for service agreements needed to maintain the newly upgraded dispatch center as well as camera system maintenance.

### **46039 Photo Lab**

Needed to maintain and replace camera equipment used by the patrol and detective division.

### **46031 Police Officer Supplies**

Supplies for Officers of the Department.

## **Town of Bristol FY2027 Budget Narrative Police Department #701**

### **47500 Computers**

Carousel Industries Phone System support, inventory software, Guardian Tracking Personnel system, Power DMS Accreditation Software and Police DTS (Detail Scheduling), Firewall Annual Licensing, Network Storage Device Annual Warranty. For the last several years the Federal Gov't has reduced the amounts of the grants (Byrne & Homeland Security) to one-third or less of what police departments were allocated in the past. Now the municipalities, including Bristol, must fund their replacements of Mobile Data Terminals (Cruiser computers), desktops and servers, which there are several that retain record management data, NCIC data, and registry and court data. This line item also covers the leasing of the software system that we use (Information Management Corporation) and the cost of running the modems that give us direct contact from our patrol vehicles to the registry of motor vehicles, the FBI database, and our database along with any and all licenses associated. These modems are used on a 24-hour basis, 365 days a year, which is mandated by both State and Federal Law.

### **46035 Color Guard and Motor Unit**

Accounts are used to purchase specialized uniforms, boots, and leather gear for color guard and motor officer personnel as well as for purchasing flags and flag accessories. We are requesting \$25K to outfit our new motor officers and honor guard members – Note: with recent retirements we have voids in these ranks and with the appointment of newer officers we will need robust new uniforms and accessories. These specialty uniforms are more expensive due to tailoring and material than general uniforms.

### **46009 Ammunition & Weapons**

The department needs to purchase rounds of ammunition for yearly qualifications of police personnel for different types of weapons as mandated by State Law, as well as replacement of weapons for department personnel as needed. As required by State Law all officers must qualify with assigned weapons of which ammunition is required for the purpose of qualifications. In recent years post COVID this line has seen substantial cost increases

### **47520 Motor Vehicle Replacement**

Police SUV's are outfitted with emergency equipment, a storage box, radio and computer equipment. This line is needed to maintain the fleet at its optimal capacity. We have included a CI budget request for new patrol vehicles and if this isn't approved, we will need to fund front-line police cruisers with operating budget expenditures. Fund 83 can no longer fund or supplant the increased costs of maintaining a fleet – approx. costs for a new cruiser fully equipped is \$85K. Request for FY27 is for 3 vehicles (2 Patrol and 1-Supervisor)

**Town of Bristol FY2027 Budget Narrative**  
**Police Department #701**

**47301 Building Security**

Cameras, security and fire alarms for the Department.

**44300 Building Maintenance**

The police station is fifty (50) years old and with aging infrastructure, wiring, plumbing, flooring, roofing and HVAC systems, in a facility which is open and in operation 24-7, 365 days a year. The department main boiler system, generators will need a complete replacement and if a new police station isn't improved, we will need to begin scheduling these replacements.

**44310 Motor Vehicle Expense**

This line item is used for vehicle repairs and maintenance for fleet. The labor rate is locked in at \$63.00 per hour. The cost of material (parts) is continuing to rise and with these expenses the need for additional dollars is to address the rising costs of the parts and to meet manufacture service guidelines.

**46260 Gas & Oil**

This line includes fuel and oil for the Police Department motor vehicle fleet as well as fuel for the new police vessel/boat which is used seasonally. Approximately 90% of the department members are certified to ride police bicycles. Certified personnel have been outfitted and equipped. We will utilize bicycle patrols, walking patrols and double-up officers in police vehicles to save on vehicle maintenance and fuel whenever feasible.

**45300 Telephone & Internet**

This line item covers the police department's phone expenses—I3 Broadband (traffic cameras), Cox, T-Mobile (Mobile Command), and ATT (cell phones). Money is deducted from this account on a monthly basis by the Finance Department to cover other phone/internet related expenses.

**46210 Gas & Heating Oil**

Gas and heating oil service for the Police Department building.

**46220 Electricity**

Electricity Cost for the Station

**Town of Bristol FY2027 Budget Narrative**  
**Police Department #701**

**43201 Conferences & Training**

Training as mandated under state law for domestic abuse, firearms, and certifications in SFST, Breathalyzer, noise meter/ taser qualifications, along with other miscellaneous training associated with police duties which may be required by Federal and State Law.

**42400 Education**

In accordance with RI General Law 42-28.1-4, the department has an unfunded State mandate to pay for officers' college courses. Notably, this line item has been challenging to meet with a core of officers enrolled at higher learning institutions seeking to garner advanced college degrees in Criminal Justice studies. The department's request for fiscal year 2026/2027 is \$9,000 less than FY 26 based upon officers enrolled.

**46033 Detective Expense**

To provide a service of live scan leasing fees and maintenance agreement as well as background checks, as required by State/ Federal Laws, for certain jobs--participation in youth programs.

**46032 Patrol Expense**

Line item is used for all patrol related equipment—repair and replacement, noise meter and radar repair and calibrations, traffic tickets, printed forms, etc.

**45400 Advertising**

New employees & citizen's police academy and miscellaneous information forwarded to the public.

**43445 Written Directives**

Costs associated with the writing of Rules & Regulations plus expenses associated directly with the Accreditation process including Annual National Accreditation costs.

**46034 Probationary Patrolman Expense**

Funding Requested at this time.

**43331 Police Academy Expense**

Funding Requested at this time.

**Town of Bristol FY2027 Budget Narrative**  
**Police Department #701**

**46037 Medical Expense**

Independent Medical Examinations (IME) for officer's sick/injured returning for duty.

**44400 Police Copy Machine Expense**

Expenses associated with the maintenance & usage of three copy machines at police headquarters used daily. A review of inventory was completed to best address equipment needed, longevity

**43020 Boat Repairs and Maintenance**

Expenses to maintain the Police Boat

**46270 Water Service**

Water expense for the Police Department building



# 2026-2027 BUDGET

ANIMAL CONTROL  
DEPARTMENT NAME

702  
DEPARTMENT NUMBER

REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
FINES & FEES	5500-653	1,000	1,000
TOTAL		1,000	1,000

OPERATING SUMMARY

TOWN OF BRISTOL

DEPT NAME

ANIMAL CONTROL

Fiscal Year July 1, 2026-June 30, 2027

DEPT #

702

LINE ITEM NUMBER	LINE ITEM NAME	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY
702 41100	SALARIES	148,845	157,097	168,228	157,728	0	11,131	7.1%
702 41160	CLOTHING ALLOWANCE	1,400	1,500	1,500	1,500		0	0.0%
702 41300	OVERTIME	2,500	2,500	2,500	2,500		0	0.0%
702 42101	ACTIVE MEDICAL	18,237	32,711	36,406	36,406		3,695	11.3%
702 42102	ACTIVE DENTAL	588	1,313	1,573	1,573		260	19.8%
702 42200	PAYROLL TAXES	11,578	12,209	13,061	13,061		852	7.0%
702 42301	DEFINED CONTRIBUTIONS	1,272	1,355	1,333	1,333		(22)	-1.6%
702 42302	STATE PENSION	16,809	18,473	19,289	19,289		816	4.4%
702 43341	VET SERVICES	7,700	10,000	10,000	10,000		(10,000)	-100.0%
702 43342	CARCASS REMOVAL	450	450	450	450		0	0.0%
702 46066	POSTAGE	300	300	300	300		0	0.0%
702 46000	SUPPLIES	7,000	7,000	10,000	10,000		3,000	42.9%
702 46002	OFFICE SUPPLIES	1,800	1,800	2,000	2,000		200	11.1%
702 47301	BUILDING SECURITY	2,500	2,500	2,500	2,500		0	0.0%
702 44300	BLDG MAINT	25,100	25,100	35,100	35,100		10,000	39.8%
702 44310	MOTOR VEHICLE	6,200	6,200	6,200	6,200		0	0.0%
702 46260	VEHICLE FUEL	1,500	1,500	1,500	1,500		0	0.0%
702 46210	NATURAL GAS	9,000	9,000	9,000	9,000		0	0.0%
702 46220	ELECTRICITY	12,500	12,500	12,500	12,500		0	0.0%
702 45300	TELEPHONE & INTERNET	4,300	8,200	8,550	8,550		350	4.3%
702 46270	WATER	3,000	3,000	3,000	3,000		0	0.0%
702 46210	FUEL, HEATING	0	0	0	0		0	0.0%
702 43203	CERTIFICATION	2,300	2,300	2,300	2,300		0	0.0%
702 45900	OPERATIONS	1,500	1,500	1,500	1,500		0	0.0%
702 45301	CELL PHONE SERVICE	0	0	0	0		0	0.0%
PAGE SUBTOTALS		286,380	318,508	348,789	338,289	0	19,781	6.2%
TOTALS		286,380	318,508	348,789	338,289	0	19,781	6.2%

SALARY DETAIL

TOWN OF BRISTOL  
 Fiscal Year July 1, 2026-June 30, 2027

DEPT NAME ANIMAL CONTROL  
 DEPT # 702

		2024-2025	2025-2026	DEPARTMENT	TOWN	TOWN	\$ CHANGE	% CHANGE
Employee Name	Title	Adopted	Adopted	2026-2027	ADMIN	COUNCIL	OVER PY	OVER PY
HEATHER SIMMONS	ACOS	63,656	70,000	72,100	72,100		2,100	3.0%
VACANT POSITION	ACO	0	0	56,988	56,988		56,988	100.0%
CAMILA OLIVERA	ACO-PT	0	10,027	9,000	9,000		(1,027)	-10.2%
HEATHER PAVAO	ACO-PT	10,027	10,027	9,000	9,000		(1,027)	-10.2%
KENNEL KEEPERS		3,900	3,900	14,400	3,900		0	0.0%
ACCREDITATION		500	500	750	750		250	50.0%
LONGEVITY		3,581	3,688	0	0		(3,688)	-100.0%
HOLIDAY		3,242	3,340	3,507	3,507		167	5.0%
SICK INCENTIVE		1,224	1,346	2,482	2,482		1,136	84.4%
JENNIFER BUSBY	ACO	52,689	54,269	0	0		(54,269)	-100.0%
RAYMOND CHIN	ACO-PT	10,027	0	0	0		0	0.0%
PAGE SUBTOTALS		148,845	157,097	168,228	157,728	0	11,131	7.1%
TOTALS		148,845	157,097	168,228	157,728	0	11,131	7.1%

**Town of Bristol FY2027 Budget Narrative  
Animal Control Department #702**

**Revenue:**

Revenue in the Animal Control Department is received primarily from fines and fees.

**Expenditures:**

**41100 Salaries**

Salaries for an Animal Control Supervisor, a full time Animal Control Officer (ACO), two part time Animal Control Officers @ \$20.00/hr. and 1-2 part time Kennel Helpers @ \$18.00/hr. This includes a 3% increase and funds additional contractual benefits such as longevity, holiday and sick incentive.

**41160 Clothing**

Contractual benefits for uniform replacement for salaries for an ACO's and to outfit the part-time employees.

**41300 Overtime**

Overtime for call-back of ACO's for emergency after hour calls, order backs, court appearances and to shift coverage as needed.

**42101 Active Medical**

Net cost of healthcare coverage for active employees.

**42102 Active Dental**

Net cost of dental coverage for active employees.

**42200 Payroll Taxes**

Town share of payroll taxes for active employees.

**42301 Defined Contribution**

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

**Town of Bristol FY2027 Budget Narrative  
Animal Control Department #702**

**42302 State Pension**

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI).

**43341 Vet Service**

Routine and necessary medical care and emergency veterinary services for the animals impounded at the animal shelter.

**43342 Carcass Removal**

Removal and disposition of deceased domestic animals by a private company.

**46066 Postage**

Postage expenses for animal shelter.

**46000 Supplies**

Purchase of necessary supplies needed to run the shelter and animal control division. \*FBAS has been taking on food costs and other supplies which depletes their funds quickly. Cat litter prices have gone up \$5 - \$8 per bag and cat litter does not get donated due to the high cost. Donations of pet food has decreased considerably in the last two years.

**46002 Office Supplies**

Purchase of office supplies for the shelter including, but not limited to, stationary, pens, computer supplies, legal notices, binders, summons pads and printing costs.

**47301 Building Security**

Annual security system monitoring fee and quarterly fire inspections.

**44300 Building Maintenance**

Maintenance and repairs at the animal shelter, including maintenance, back flow testing and sanitation pumping in addition to HVAC maintenance and monthly pest/rodent control and generator maintenance. Increase of 10K requested for repair of kennel walls to include paint and plaster.

**Town of Bristol FY2027 Budget Narrative**  
**Animal Control Department #702**

**44310 Motor Vehicle**

Maintenance services for the animal control vehicles. This includes a 2006 Chevrolet Van and a 2019 Ford Transit Connect.

**46260 Vehicle Fuel**

Gas and oil for the animal control vehicles.

**46220 Electric**

Electricity for the animal shelter. Shelter hours are five days per week, from 8:00am to 9:00pm Monday through Friday, with weekend hours from 8:00am to 4:00pm.

**45300 Telephone & Internet**

Telephone and internet services for the animal shelter.

**46270 Water**

Water service for the animal shelter.

**46210 Fuel, Heating**

Heating for the animal shelter.

**43203 Certification**

Certification and training for ACO's, as mandated by State and Federal law for all employees.

**45900 Operating**

Operating costs for the Animal Shelter



# 2026-2027 BUDGET

HARBOR PATROL  
DEPARTMENT NAME

703  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
DOCK FEES	34202	328,120	328,120
TRANSIENT SLIPS	34204	135,000	115,000
TRANSIENT MOORINGS	24204	35,000	35,000
MOORINGS	34203	192,650	185,000
HARBOR PARKING	34205	4,500	4,500
FERRY DOCK & OFFICE LEASE	34206	19,525	19,525
FUEL DOCK REVENUE	34201	100,000	100,000
OTHER REVENUE	34100	30,000	30,000
<b>TOTAL</b>		<b>844,795</b>	<b>817,145</b>

OPERATING SUMMARY

TOWN OF BRISTOL

DEPT NAME

HARBOR PATROL

Fiscal Year July 1, 2026-June 30, 2027

DEPT #

703

LINE ITEM NUMBER	LINE ITEM NAME	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY
703 41100	SALARIES	278,190	293,897	317,865	311,889	0	17,991	6.1%
703 42101	ACTIVE MEDICAL	3,600	3,600	3,600	3,600		0	0.0%
703 42102	ACTIVE DENTAL	1,899	1,994	2,293	2,293		299	15.0%
703 42200	PAYROLL TAXES	21,282	22,483	24,317	23,860		1,377	6.1%
703 42301	DEFINED CONTRIBUTIONS	2,126	2,202	2,393	2,393		191	8.7%
703 42302	STATE PENSION	28,832	30,984	34,845	34,845		3,861	12.5%
703 46010	UNIFORMS	4,500	5,000	5,000	5,000		0	0.0%
703 47515	RADIOS	1,000	20,000	20,000	20,000		0	0.0%
703 46022	SAFETY EQUIPMENT	4,000	4,000	4,000	4,000		0	0.0%
703 46000	OFFICE EQUIPMENT	3,000	3,000	3,000	3,000		0	0.0%
703 46021	MOORING STICKERS	4,500	5,000	5,000	5,000		0	0.0%
703 46003	SOFTWARE & LICENSES	3,000	3,000	3,500	3,500		500	16.7%
703 44300	BUILDING MAINTENANCE	10,000	14,000	15,000	15,000		1,000	7.1%
703 44381	BOAT REPAIRS	8,000	8,000	8,000	8,000		0	0.0%
703 44382	DOCK & PILING REPAIRS	55,000	65,000	70,000	70,000		5,000	7.7%
703 44383	BOUY MAINTENANCE	6,000	6,000	6,000	6,000		0	0.0%
703 46110	PUBLIC RIGHT OF WAY MAINT	10,000	10,000	10,000	10,000		0	0.0%
703 46261	BOAT FUEL	5,000	5,000	5,000	5,000		0	0.0%
703 46260	VEHICLE FUEL	2,200	2,200	4,000	4,000		1,800	81.8%
703 45300	TELEPHONE & INTERNET	5,000	10,000	10,000	10,000		0	0.0%
703 46270	WATER	9,500	14,000	14,000	14,000		0	0.0%
703 46220	ELECTRIC	13,000	24,000	24,000	24,000		0	0.0%
703 46210	NATURAL GAS	9,000	9,000	9,000	9,000		0	0.0%
703 45900	OPERATING	20,000	20,000	20,000	20,000		0	0.0%
703 43202	TRAINING	2,200	2,200	2,200	2,200		0	0.0%
PAGE SUBTOTALS		510,830	584,560	623,013	616,579	0	32,019	5.5%
TOTALS		510,830	584,560	623,013	616,579	0	32,019	5.5%



**TOWN of BRISTOL**

Budget Narrative

July 1, 2026-June 30, 2027

Department: Harbor Patrol

Dept. No. : 703

703 Revenue:

Revenue of the Harbor Patrol is received from mooring, dock, parking, transient docks and moorings, Fines, Ferry Revenue, and Marine Fuel.

41100 Salaries

The seasonal staff salary line has increase to allow for the minimum wage increase, more staffing on the weekends to provide better customer service, and salary for training. There is numerous annual trainings that we need to complete and we are required to pay the staff while they are here. We are in year three of having a full time Deputy Harbormaster, I am requesting a large increase to his salary bases on the following reasons. His willingness to cover shifts on the weekends with no compensation through overtime, changes in normal work week schedule or comp time. In addition, his skill set has enabled me to use the dock repair line to do more. He is highly capable of doing plumbing repairs, masonry, building and fabrication of brackets. A lot of these tasks were subbed out to different sub-contractors.

42101 Active Medical

This account represents the cost of providing healthcare coverage for active employees of the Department.

42102 Active Dental

This account represents the cost of providing dental coverage for active employees of the Department.

42200 Payroll Taxes

This account represents the Town's share of payroll taxes for the employees of the Department.

42301 Defined Contribution

This account represents the Town's share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted

42302 State Pension

This account represents the Town's share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI). The FY27 contribution is 14.56% of salary.

#### 46010 Uniforms

Purchase of new uniforms and equipment for the Harbor Patrol.

#### 47515 Radio Maintenance

Mid 2028 Mandate from State EMA all old HTX style radios will no longer be supported by the state 800mhz system. New single band 800mhz radios at today's cost would be roughly \$4500.00 per radio. Harbor patrol currently requires minimum 8 portable radios with 800mhz capabilities, 2 which will require 800mhz, VHF, and UHF capabilities for Harbormaster and Deputy Harbormaster to align with surrounding communities' continuity of communications. 2 Current Radios mee the standard for pass down to Harbor patrol use, (they are 10yrs old at this point). Purchase for new triband radios today's cost is approx. \$10,000 per unit including supporting accessories. Over the next 3 years we will be able to replace all current radios.

#### 46022 Safety Equipment

Purchase new safety equipment for the building and docks. This includes life rings, swim ladders and fire safety equipment.

#### 46000 Office Equipment

Maintenance and purchase of office supplies and equipment.

#### 46021 Mooring Stickers Permit Decals

Purchase of annual permit decals and miscellaneous signs for the marina and parking.

#### 46003 IT Software

Purchase of equipment and support Maintenance of security camera system, reservation system, and permit billing system for the Maritime Center.

#### 44300 Building Maintenance

The requested is for continuing maintenance on the building and mechanical systems. Upcoming projects this year include re-pointing the roof, interior paining, HVAC and Laundry duct cleaning, and maintenance on other equipment.

44381 Boat Repairs

A small increase is needed to keep up with the inflation rates of materials and time to keep up with the maintenance schedule will be followed IAW with the manufactures recommendations on the outboard engines and other equipment associated with the harbor patrol boats. The service needs to be performed by Mercury and Yamaha Technicians the service on all 3 outboards will be approximately \$6000. The rest of the remaining funds will be to replace aging equipment and perform other maintenance.

44382 Dock Repairs

Maintenance and repair of docks. Replacement program for aged and worn pilings. The department does 90% of this work in house and only hires outside for electrical work and piling replacement. The planned maintenance this year is to continue dock replacement and Rockwell and Church Street Marina, temporary electrical repairs at Rockwell dock, and continued maintenance and inspections on the Church Street Marina.

44383 Buoy Maintenance

Expenditures related to the maintenance of buoys and navigation aids.

46110 Public Rights of Way Maintenance

Continue the maintenance at rights of way throughout Town.

46261 Boat Fuel

Purchase of fuel for Department boats. Funding is adequate to fuel the boats.

46260 Vehicle Fuel

Purchase of fuel for Department vehicle. Funding is adequate to fuel the truck.

45300 Telephone

Telephone and internet service for the Harbor Department.

46270 Utilities

Gas, electric and heating oil service for the Maritime Center

45900 Operating

Misc. supplies and operating equipment for the Department.

43202 Training

Funding level is adequate to cover the cost of the training, continued NASBLA training to continue to improve harbor patrol skills.



# 2026-2027 BUDGET

BRISTOL FIRE & RESCUE  
DEPARTMENT NAME

704  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
COST RECOVERY - RESCUE	34000	1,125,000	1,100,000
TOTAL		1,125,000	1,100,000





SALARY DETAIL

TOWN OF BRISTOL

DEPT NAME

FIRE & RESCUE

scal Year July 1, 2026-June 30, 2027

DEPT #

704

Employee Name	Title	2024-2025	2025-2026	DEPARTMENT	TOWN	TOWN	\$ CHANGE	% CHANGE
		Adopted	Adopted	2026-2027	ADMIN	COUNCIL		
MICHAEL DEMELLO	Fire Chief	104,760	113,260	122,260	122,260		9,000	7.9%
STEPHEN KNAPMAN	Deputy Chief	85,098	90,204	96,616	96,616		6,412	7.1%
ROBERT FERGUSON	Fire Marshall / Battalion Chief	70,493	74,269	79,095	79,095		4,826	6.5%
RICHARD GIANNINI	Captain	61,532	65,694	70,348	70,348		4,654	7.1%
MICHAEL HUMMEL	EMS Coordinator/ Battalion Chief	63,922	68,000	74,413	74,413		6,413	9.4%
EMA STIPEND	EMA Specialist	10,000	10,000	10,000	10,000		0	0.0%
DUTY OFFICERS		39,630	45,030	45,030	45,030		0	0.0%
	D. CHIEF	6,672	7,000	7,000	7,000		0	0.0%
	A. CHIEF	6,216	6,500	6,500	6,500		0	0.0%
	A. CHIEF	6,216	6,500	6,500	6,500		0	0.0%
	A. CHIEF	6,216	6,500	6,500	6,500		0	0.0%
	CLERK	3,322	3,322	3,322	3,322		0	0.0%
	DRIVER E1	1,834	1,834	1,834	1,834		0	0.0%
	DRIVER E2	1,834	1,834	1,834	1,834		0	0.0%
	DRIVER E3	1,834	1,834	1,834	1,834		0	0.0%
	DRIVER E4	1,834	1,834	1,834	1,834		0	0.0%
	DRIVER L1	1,834	1,834	1,834	1,834		0	0.0%
	DRIVER R1	1,834	1,834	1,834	1,834		0	0.0%
	DRIVER R2	1,834	1,834	1,834	1,834		0	0.0%
	DRIVER R3	1,834	1,834	1,834	1,834		0	0.0%
	RES CAPT	8,796	9,500	9,500	9,500		0	0.0%
	EMS S. 1ST LT	5,592	6,092	6,092	6,092		0	0.0%
	EMS 1ST LT	4,392	4,892	4,892	4,892		0	0.0%
	EMS S. 2ND LT	3,792	4,292	4,292	4,292		0	0.0%
	EMS 2ND LT	3,072	3,572	3,572	3,572		0	0.0%
	DRIVER SH	1,834	1,834	1,834	1,834		0	0.0%
	DRIVER E10	1,834	1,834	1,834	1,834		0	0.0%
	DRIVER E5	1,834	1,834	1,834	1,834		0	0.0%
PAGE SUBTOTALS		509,894	544,801	576,106	576,106	0	31,305	5.7%
TOTALS		537,156	573,599	605,875	605,875		32,276	5.6%



## Town of Bristol FY2027 Budget Narrative Fire Department #704

### Revenue:

The Department utilizing a third-party billing agency will collect and contribute approximately \$1,125,000 to the general fund. Funds are collected from third party medical insurance companies, Medicare, Medicaid, and other insurance companies for medical treatment and transport to area hospitals. Town residents do not receive bills for services, only their insurance company is billed. Additional revenues collected are from plan reviews, tent inspections, residential smoke/carbon monoxide alarm inspections, CPR training, and Hazardous Materials, which are retained as restricted funds.

### Expenditures:

#### 41100 Salaries

The line funds the salaries of all full-time personnel, Deputy & Assistant Chiefs, Weekend Fire Duty Officers, First Driver's for all apparatus, Board of Engineers Clerk, and janitors for all stations. This includes step increases over last year.

#### 41300 Overtime

This line properly classifies full time employee overtime. No change requested over previous year.

#### 41600 Special Details

Most of this expense is dedicated to the 4<sup>th</sup> of July celebration. The remainder is used for critical responses; storms (snow/hurricane/flooding), emergency conditions and holiday details. An increase is requested over last year primarily due to additional details at the 4<sup>th</sup> of July concert series.

#### 41160 Clothing Allowance

This line funds the maintenance of uniforms for all full-time personnel to ensure uniforms remain presentable, clean, and contain the appropriate patches and insignias per department policy. No change requested over previous year.

#### 41170 EMS Stipend

This line funds staffing for Paramedics, EMT's, EMR, and Drivers. Stipend per call with proposed rates as follows: Paramedic \$68, AEMT-Cardiac \$58, EMT \$52, EMR \$42, and First Responder Operator \$34 and staffing of two ambulances on the weekends from 0500 Saturday through 0500 Monday, as well as Monday holidays with a stipend per shift model between \$17-\$35/hour depending on

## **Town of Bristol FY2027 Budget Narrative Fire Department #704**

certification levels, a shift stipend for Leader/Field Training Officer of \$150, and incentives for overnight shifts and staffing of the second ambulance. As current EMS call volume is exceeding 3,700 emergency runs annually, rigorous training requirements for initial/renewal of licensure, and department activities place a heavy time burden on personnel and necessitates daily management to ensure staffing and quality service delivery occurs to the community. An increase of \$125,000 over the previous year's appropriation is requested to maintain staffing levels, attract and maintain new members in a highly competitive environment. Estimated expenditure breakdown is variable since it depends on many factors such as the certification levels of the 2 personnel on each call, the need for additional personnel on serious medical or trauma calls, and the frequency of more than one call simultaneously over 40% of the time. Estimated expenditures: Per call stipends \$266,400, Weekend/Monday Holiday stipends \$403,850, and Shift Leader/FTO \$54,750.

### 41175 Fire Incentive Stipend

This line funds the firefighter response incentive program in a stipend manner. No change requested this year.

### 42101 Active Medical

Net cost of healthcare coverage for active employees.

### 42102 Active Dental

Net cost of dental coverage for active employees.

### 42200 Payroll Taxes

Town share of payroll taxes for active employees.

### 42301 Defined Contribution

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

### 42302 State Pension

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI). The FY27 employer contribution rate is 24.67%.

**Town of Bristol FY2027 Budget Narrative**  
**Fire Department #704**

43260 Emergency Medical Services

This account provides funding for contracted paramedic advanced life support services to support EMS response. The increase this year is the final year of the current 3-year contract.

46010 Uniforms

This line funds duty and dress uniforms for all department personnel, badges, honor guard uniforms, and related items. An increase is requested this year due to higher costs.

46070 EMS Disposable Supplies

This line funds the purchase of EMS equipment that is not reusable, such as IV catheters, suction tubes, medications, gauze pads, needles and similar items. To decrease the risk of infection, most of the EMS equipment used is single use only. No change requested over previous year.

44303 Communications Maintenance

This line funds the repairs of all dispatch, mobile, portable, and pagers utilized throughout the department. This line will also fund related service contracts for the aforementioned items. No change requested over previous year.

46002 Office Supplies

No change requested in this line item as the amount is consistent with the previous 3-year average expenditures. This line funds typical office items such as stationary, copy paper, printer toner, writing instruments, plan review stamps, paper clips, and similar items. No change requested over previous year.

46066 Printing & Postage

This line funds bulk printing, such as patient information cards, and postage or shipping charges when sending equipment for repair. No change requested over previous year.

46051 Chemicals & Gases

This line funds the oxygen for EMS and calibration gases for gas detection equipment. No change requested over previous year.

45101 Special Events

## **Town of Bristol FY2027 Budget Narrative Fire Department #704**

This line funds services provided at special events such as Fireman's Memorial Sunday, award ceremonies, appreciation ceremonies, and supporting accessories. No change requested over previous year.

### 43400 IT & Support

This line funds information technology maintenance for both building and mobile operations, such as patient EMS reports, FD network servers, microwave link, EMS scheduling software, Emergency Reporting RMS, and mobile Tri-Tech dispatch software. No change requested over previous year.

### 47510 EMS Equipment

This line funds the purchase of EMS equipment that is reusable but does not meet the requirements for capital expenditures. IV pumps, suction units, stair chairs, and similar items are examples. An increase is requested due to higher costs for equipment.

### 47511 FIRE Equipment

This line funds the purchase of EMS equipment that is reusable but does not meet the requirements for capital expenditures. Chain saws, couplings, ladders, axes, flashlights, and similar items are examples. An increase is requested due to higher costs for equipment.

### 47512 Communications Equipment

This line funds the replacement of mobile & portable radio equipment that does not meet the requirements for capital expenditures. This line also funds replacement batteries, microphones, antenna, and similar accessories for portable radio equipment. Radios have a 10-year lifespan, while batteries last 2-3 years. No change requested over previous year.

### 47514 Personal Protective Equipment

This line funds personal protective equipment (PPE) such as firefighting coats, pants, helmets, gloves, eye protection, hoods, and similar items. Fluctuation will occur in this line based on the number of new personnel that require PPE, and the condition of PPE in use, which has a 10-year useful life. An increase is requested due to higher costs for turnout gear.

**Town of Bristol FY2027 Budget Narrative**  
**Fire Department #704**

44300 Building Repair & Maintenance

This line funds the maintenance of buildings and grounds with repairs that do not meet the requirements for capital improvement, such as overhead door repairs, minor painting, minor carpentry, electrical repairs, HVAC repairs, and other similar repairs. A slight increase is requested to align with the five-year average of expenditures..

44302 General Equipment Maintenance

This line funds the repair of various equipment, such as stretchers, EKG monitors, chain saws, generators, water pumps, jaws-of-life, and similar equipment. No change requested over previous year.

47513 Breathing Apparatus

This line funds the accessories, testing, replacement, and repair of breathing apparatus used by fire fighters to enter hazardous atmospheres. Annual maintenance is required for all SCBA to meet standards and ensure safety. No change requested over previous year.

46260 Vehicle Fuel

This line funds the gasoline, diesel fuel, oil, and antifreeze for fifteen (15) pieces of apparatus. The actual number of gallons expended in the previous year and current fuel prices are the determining factor. No change requested over previous year.

44310 Motor Vehicle Maintenance

This account funds all the repairs and preventive maintenance for all pieces of apparatus. This line is subject to fluctuation dependent on the repairs necessary, which can be unpredictable. An increase is requested to align with actual expenditure average.

45300 Telephone & Internet

An increase recommended in this line item to appropriately classify expenses previously charged in other locations. Funds land line, cellular communications, emergency management, and internet communications in the rescue vehicles required for hospital notification. Slight increase requested to match actual expenditures average.

**Town of Bristol FY2027 Budget Narrative**  
**Fire Department #704**

46210 Natural Gas

This line funds all the utility costs for four (4) stations. A decrease I recommended based on supplied data and usage.

46220 Electric

This line funds all the utility costs for four (4) stations. Increase over last year's appropriation is recommended based on supplied data and usage.

46270 Municipal Water

This line funds all the municipal water costs for four (4) stations. No change requested over previous year.

43203 Training & Certification

No change requested in this line item as the amount is consistent with the previous 3-year average expenditures. This line funds the firefighter 1 & 2 training program for all new recruits, professional development, continuing education for existing fire & EMS personnel, specialty training in various subjects such as vehicle extrication, hazardous materials, and marine operations.

48008 Company Allotments

No change requested in this line as the amount is consistent with the previous 3-year average expenditures. This line funds the janitorial supplies and similar items need for building upkeep at all fire stations provided by department members.

44800 Miscellaneous

No change recommended. This line funds items that do not fit into other object codes.

43204 Dues & Subscriptions

This line funds dues to organizations, such as NFPA which provides code information, local state associations, and trade journals. No change requested over previous year.

43261 Emergency Management

## **Town of Bristol FY2027 Budget Narrative Fire Department #704**

No change is requested in this line item as the amount is consistent with the previous 3-year average expenditures. This line funds town wide emergency preparedness and response initiatives maintaining operational readiness & continuity in disasters. Supports EOC, CERT, MEDS-PODS, and similar EMA functions.

### 43262 Physician Consultant

This funds a physician medical director stipend to aid with training and oversight of EMS patient care as well as prescription authorization require to order medications and equipment. Provides 24/7/365 direct phone access to EMS physicians for EMS providers to aid in critical decision making during patient care. An increase is requested due to cost increases from the contracted physicians group.

### 43205 NFPA Testing

This line funds the required third party testing annually for items such as hose, pumps, ground ladders, nozzles, and the aerial ladder. Creation of this line will properly classify costs to the correct object line that were previously charged in other areas. No change requested over previous year.

### 44301 EMS Equipment Maintenance

This line funds the repair of various equipment, such as stretchers, EKG monitors, ventilators, IV pumps, CPR devices, and similar equipment. Creation of this line will properly classify costs to the correct object line that were previously charged in other areas. An increase is requested due to increased maintenance contract costs.



# 2026-2027 BUDGET

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HUMAN SERVICES  
DEPARTMENT NAME

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801  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE

AMOUNT

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

TOTAL



SALARY DETAIL

TOWN OF BRISTOL  
 Fiscal Year July 1, 2026-June 30, 2027

DEPT NAME	HUMAN SERVICES
DEPT #	801

Employee Name	Title	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY
CARUSI, EDWARD	DIRECTOR	29,825	30,720	31,641	31,641		922	3.0%
DAVIS, DIANE	PART TIME ASS	3,100	3,193	3,289	3,289		96	3.0%
LONGEVITY		2,172	2,237	2,304	2,304		67	3.0%
Sick incentive		574	591	608	608		18	3.0%
PAGE SUBTOTALS		35,671	36,741	37,843	37,843	0	1,102	3.0%
TOTALS		35,671	36,741	37,843	37,843	0	1,102	3.0%

## **Town of Bristol FY2027 Budget Narrative Social Services/Welfare Department #801**

### Expenditures:

#### 0100-100 Salaries

Funding as requested by Department Director and Town Administrator for non-union personnel. Based on part-time, twenty hours per week. Also includes an assistant for Christmas gift-giving (collection and preparation) and food distribution.

#### 0011-200 Active Medical

Net cost of healthcare coverage for active employees.

#### 0011-205 Active Dental

Net cost of dental coverage for active employees.

#### 0012-250 Payroll Taxes

Town share of payroll taxes for active employees.

#### 0013-252 Defined Contribution

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

#### 0014-302 State Pension

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI). The FY27 employer contribution rate is 14.56%.

#### 0326-417 Emergency Fund

Disbursed as a last resort for those seeking assistance in areas such as fuel, rent, utilities payments. Hard-copy documentation of need is required in order to obtain assistance. Unless there is an extenuating circumstance, grants are made not more than twice annually to any one individual or family.



# 2026-2027 BUDGET

ROGERS FREE LIBRARY  
DEPARTMENT NAME

802  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
STATE GRANT-IN-AID	4201-803	251,782	224,131
FEES	5500-653	8,000	8,000
TOTAL		259,782	232,131



		SALARY DETAIL			BR1	PAG	1
TOWN OF BRISTOL		DEPT NAME			ROGERS FREE LIBRARY		
Fiscal Year July 1, 2026-June 30, 2027		DEPT #			802		

Employee Name	Title	2024-2025 Adopted	2025-2026 Adopted	DEPARTMENT 2026-2027	TOWN ADMIN	TOWN COUNCIL	\$ CHANGE OVER PY	% CHANGE OVER PY
DYER, EILEEN	DIRECTOR	91,979	94,738	97,581	97,581		2,843	3.0%
WELDY, ANN KATHRIN	DIRECTOR ADULT S	0	37,500	77,250	77,250		39,750	106.0%
TIHEN, THOMAS	Ref. Coord.	53,045	57,819	59,554	59,554		1,735	3.0%
WARNOCK, PEYTON	Adult Prog. Coord.	53,045	57,819	58,710	58,710		891	1.5%
GONZALEZ, MONICA	IT. Coord.	53,045	57,819	63,000	63,000		5,181	9.0%
MCKINNY, JESSIE	Youth Services Coord	53,045	57,819	58,710	58,710		891	1.5%
THOMPSON, AUGUST	Teen Librarian	50,000	54,500	56,135	56,135		1,635	3.0%
MARIA, ALLISON	CIRCULATION LIBR	0	57,819	58,710	58,710		891	1.5%
CAMPANELLA-FYSART, JILL	Adult Services Libr	18,182	32,029	50,000	50,000		17,971	56.1%
SAN MARTIN, NATALIE	Bookkeeper	23,144	19,445	20,024	20,024		579	3.0%
BATTCHER, REINHARD	Ref. Assoc.	28,734	25,349	31,083	31,083		5,734	22.6%
TATE, PAULA	Ref. Assoc.	23,741	16,622	0	0		(16,622)	-100.0%
BLINN, CORRIE-BETH	JV. Assoc.	3,957	4,155	6,421	6,421		2,266	54.5%
HENDERSON, STEVEN	Circ. Assoc.	25,047	25,330	24,086	24,086		(1,244)	-4.9%
MEHTA, ARADHANA	JV. Assoc.	18,553	7,794	7,527	7,527		(267)	-3.4%
MEHTA, ADITI	Coverage hours only	0	0	0	0		0	0.0%
MCQUILKIN, GWENDA	JV. Assoc.	11,940	12,540	12,917	12,917		377	3.0%
CONYERS-HOLIFIELD, JACO	JV. Assoc.	17,626	18,510	20,031	20,031		1,521	8.2%
DONOVAN, ERIN	Storytime Librarian	24,982	20,888	24,327	24,327		3,439	16.5%
WHEELER, PAUL	Facilities	24,092	25,302	26,062	26,062		760	3.0%
HANMER, MELISSA	Circ. Assoc.	27,623	24,866	25,609	25,609		743	3.0%
PISASALE, CARLIE	JV. Assoc.	18,553	15,588	16,058	16,058		470	3.0%
MARSHALL, JANE	JV. Assoc.	18,553	13,639	21,076	21,076		7,437	54.5%
SULLIVAN, HANNAH	Circ. Assoc.	18,553	19,485	11,040	11,040		(8,445)	-43.3%
DANIELS, LUKE	Page	4,799	9,180	0	0		(9,180)	-100.0%
MARIA, ALLISON	Circ. Assoc.	0	13,366	0	0		(13,366)	-100.0%
MARINO, CAROLINE	JV. Assoc.	9,096	9,555	7,871	7,871		(1,684)	-17.6%
TROMBETTA, SUE	Circ. Assoc.	10,006	10,508	11,806	11,806		1,298	12.3%
CLERKIN, LUCY	JV. Assoc.	5,455	12,412	0	0		(12,412)	-100.0%
SEGAL, ALEX	PAGE	0	4,820	5,223	5,223		403	8.4%
LAWRENCE, MARY	JV. Assoc.	13,637	13,366	13,776	13,776		410	3.1%
GIBLIN, SHANNON	MAIN CIRC	0	10,505	3,933	3,933		(6,572)	-62.6%
BILLINGS, TEARESA	CHILDRENS	0	10,505	0	0		(10,505)	-100.0%
FARIAS, REBECCA	JV. Assoc.	0	0	20,031	20,031		20,031	100.0%
JOHNSON, DOROTHY	JV. Assoc.	0	0	19,689	19,689		19,689	100.0%
MCNEIL, ALLYSON	Circ. Assoc.	0	0	4,553	4,553		4,553	100.0%
PETRUCCI, ALEXANDRA	JV. Assoc.	0	0	20,031	20,031		20,031	100.0%
FOLEY, KATHERINE	Circ. Assoc.	12,987	0	0	0		0	0.0%
THOMPSON, AUGUST	Circ. Coord.	53,045	0	0	0		0	0.0%
ANDRERSON, RICK	Ref. Assoc.	13,645	0	0	0		0	0.0%
GREEN, EMILY	Circ. Assoc.	10,916	0	0	0		0	0.0%
LONGEVITY		3,750	3,978	4,336	4,336		358	9.0%
SICK INCENTIVE		7,831	10,141	11,147	11,147		1,006	9.9%
PAGE SUBTOTALS		802,607	865,711	948,308	948,308	0	82,597	9.5%
TOTALS		802,607	865,711	948,308	948,308	0	82,597	9.5%

## Town of Bristol FY2027 Budget Narrative Rogers Free Library Department #802

### Revenue:

Current revenues are derived from printing and copying fees, State library Grant in Aid, and contributions from the Friends of the Rogers Free Library. In 2022, the Rhode Island State Legislature voted to increase – per State law – State library Grant in Aid (GIA) to equal 25% both the amount appropriated and expended in the second preceding fiscal year of the Town’s municipal appropriation and expenditures to the library.

However, Governor McKee’s proposal to level-fund library aid for the State FY2027 budget would result in an amount lower than the 25% (24.1%). Still, due to the Town’s recent years of steady funding, as well as a small amount of Endowment GIA that has been newly added from a portion of an approved Friends of RFL funding, Bristol GIA will increase at minimum from \$228,644 in FY2026 to \$251,792 for FY2027. This will be a minimum increase of \$23,148 GIA to the Town for RFL, but is still lower than it would be at the full 25%.

### Expenditures:

#### 0100-100 Salaries

##### Part time staff

- Requesting a 3% cost of living adjustment for all part time library staff
  - Please note that due to the historical makeup of RFL staffing composition, as well as the need to staff the library for 60 hours per week, there are some part timers who work relatively few hours, but cover regular difficult-to-staff shifts including nights and Saturdays. Low weekly hours (thus annual “salaries”) may also indicate that these folks rotate different shifts, i.e. one Saturday per month. Finally, it is not unusual for part timers to change their hours from year to year due to other commitments.

##### Full time professional staff

- Requesting a 3% cost of living increase for all full time professional staff, with the following Two exceptions:
- 1. Information Technology Coordinator – one-time salary adjustment to reach comparable statewide median salary
  - The State of Rhode Island Office of Library and Information Services’ (OLIS) Public Library Staffing and Salaries Survey indicates that the full time salary of RFL’s Technology Coordinator still falls below median salaries for the RI public libraries of our size:

Service Pop.	Job Category	Average	Bristol	Median	Low	High
20K-39.9K	Info Tech Coord.	\$30.90	29.65	<b>30.65</b>	\$15.00	\$51.25

#### Public Library Annual Survey FY 2025 Data

- IT Coordinator’s position includes these responsibilities, among others:

## Town of Bristol FY2027 Budget Narrative Rogers Free Library Department #802

- Technology management (public/staff computers, software, network systems, 3D printers, and A/V equipment)
- Technology training and development for staff of 30+
- Public support and instruction
- Systems maintenance
- Digital content creation/Website management
- Service desk coverage
- Request that IT Coordinator's salary be raised from \$29.65 to \$32.31 per hour, or a 8.9% one time salary adjustment to get this important position requiring specialized knowledge and skills to just above the median rate for public libraries in similarly-sized communities.
- 2. Adult Service Librarian – this position would go from 31 hours/week to 37.5 hours/week with corresponding hours-plus removed from the part time schedule. This new full time professional Librarian position is necessary to:
  - Ensure that the library has a professional librarian on the Reference Desk for all shifts to best serve the public
  - Allow RFL to fulfill the library's commitment to provide services and programming for five years post the completion of the Community Learning Center (CLC) project in the federally mandated areas of: Education, Workforce Skills, and Health Monitoring.
  - Assist with the oversight and programming in the new RFL MakerSpace, which is a part of the CLC project, and will be utilized in meeting our goals in the three areas noted above.

### 0011-200 Active Medical

Net cost of healthcare coverage for active employees.

### 0011-205 Active Dental

Net cost of dental coverage for active employees.

### 0012-250 Payroll Taxes

Town share of payroll taxes for active employees.

### 0013-252 Defined Contribution

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

### 0014-302 State Pension

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI).

## Town of Bristol FY2027 Budget Narrative Rogers Free Library Department #802

### 0301-402 Print/Periodical Materials

While we are grateful for the Council's continued gradual increase for library print materials, RFL's budget for print materials continues to be low for a community of our size. We request an increase of \$10,000 for FY2027, from \$30,000 to \$40,000 to better serve the needs of the Bristol community with this core library service. Please see the chart below the next section for supporting information.\*

Please note that this line now also includes magazine and newspaper subscriptions, which have been removed from the 0303-402 Subscriptions line.

### 0302-402 Electronic Materials

Ebooks and e-audiobooks are the fastest growing circulating items in our collection. Electronic materials are a core library service for our community and moreover:

- Ebooks and digital audiobooks help Bristolians who have visual, motor, or learning impairments to enjoy books they could not otherwise. According to the CDC, approximately 1 in 4 Americans have a physical or cognitive disability.
- Not all library users have easy access to transportation to physically get to the library - so downloadable ebooks and audiobooks increase their ability to use library materials from the comfort of their own home.

In order to more closely meet community needs, we are requesting an additional amount of \$5,000, which would increase the allocation from \$8,000 to \$13,000. This line should continue to increase on par with usage increases, when practicable.

\*

Municipality	Pop	Collx Exp	Collx Exp per capita FY24	Print Expend FY24 48005	E-mats Expend FY24 45511	Other Phys mats expend
Barrington	17,152	\$125,583	\$7.32	\$83,582.	\$33,903.	\$8,099.
Bristol	22,493		\$2.45	\$30,005	**\$20,495	\$4,670
Lincoln	22,529	\$177,513	\$7.88	\$104,492	\$66,490	\$6,531.00
Middletown	17,075	\$69,240	\$4.06	\$30,000	\$20,834	\$293.00
Newport	25,163	\$211,008	\$8.39	\$89,077	\$80,569	\$41,362
North Kingstown	27,732	\$177,376	\$6.41	\$74,749	\$78,206	\$24,781
Tiverton	16,359	\$52,789	\$3.23	\$32,410	\$14,382.	\$5,997
Westerly	23,359	\$156,94	\$6.72	\$78,762	\$57,851	\$20,331

## **Town of Bristol FY2027 Budget Narrative Rogers Free Library Department #802**

\*\* additional funding spent in FY24 from library Gift funds and unspent Ops funds on high demand ebooks/e-audiobooks

### 0303-402 Subscriptions

We have merged our magazine and newspaper subscriptions into the 0301-402 Print/Periodical Materials line above. The remaining subscriptions in this line are electronic in format and include website hosting and security, electronic patron services, and library staff tools.

### 0304-402 Audio-Visual

We are not requesting an increase in AV materials this year.

### 0305-404 Computers and Technology

Our Technology Coordinator has put us on a hardware replacement schedule. We do not anticipate a significant increase to our request until FY2028.

### 0221-407 Building Repairs & Maintenance

Funding for library building maintenance and repairs as needed.

### xxxx-xxx Custodial Services (added FY2025)

Funding for custodial service from a contracted vendor added in FY2025 has greatly increased the cleanliness, health, and safety of Bristol's public library facility. Due to increased materials costs and the need for custodians to clean the additional newly revitalized library spaces as built out by the federal Community Learning Center Grant, we are requesting an increase of \$5,000 to meet these new costs for the year.

### 0204-409 Telephone & Internet

Telephone and internet services for the library building.

### 0205-409 Water

Water service for the library building.

### 0232-409 Gas & Electric

Gas & Electric use for the library building.

### 0200-417 Operating

This line reflects all of our additional operating costs.

**Town of Bristol FY2027 Budget Narrative**  
**Rogers Free Library Department #802**

0250-417 Ocean State Library Consortium

This line represents the funds paid to the Ocean State Libraries consortium that collectively bargains for and arranges internet and networking services, interlibrary loan, eBook platforms, our online catalog and professional development training. For FY2027 RFL's OSL fees have increased by 1.2%.



# 2026-2027 BUDGET

\_\_\_\_\_  
PARKS AND RECREATION  
DEPARTMENT NAME

\_\_\_\_\_  
803  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	LINE ITEM	AMOUNT	
		FY27	FY26
TOWN BEACH BOOTH	34703	95,000	90,000
CONCESSION STAND	34704	1,500	1,500
FACILITY USE	34704	10,000	10,000
CAMP REGISTRATIONS	34700	125,000	125,000
PROGRAM REVENUE	34701	150,000	125,000
TOTAL		381,500	331,250



SALARY DETAIL

TOWN OF BRISTOL

DEPT NAME

PARKS & RECREATION

Fiscal Year July 1, 2026-June 30, 2027

DEPT #

803

		2024-2025	2025-2026	DEPARTMENT	TOWN	TOWN	\$ CHANGE	% CHANGE
Employee Name	Title	Adopted	Adopted	2026-2027	ADMIN	COUNCIL	OVER PY	OVER PY
WARREN RENSEHAUSEN	DIRECTOR	81,689	84,140	86,664	86,664		2,524	3.0%
SHAW, TIMOTHY	ASST DIR	62,727	64,609	66,547	66,547		1,938	3.0%
QUINN, MARY ANN	COORDINATOR OF SENIOR SERVICES	52,136	53,700	55,311	55,311		1,611	3.0%
MARTINS, MICHELLE	SECRETARY	52,136	57,000	58,710	58,710		1,710	3.0%
PACHECO, DONALD	CUST/MAINT	50,418	51,931	53,489	53,489		1,558	3.0%
	PART-TIME PROGRAMMER	18,000	0	0	0		0	0.0%
	PART TIME MAINT	18,791	20,880	45,760	21,506		626	3.0%
	COMM CENTER SUPERVISORS (3)	16,800	0		0		0	0.0%
	CAMP SUPERVISORS (27)	93,133	106,526	119,811	119,811		13,285	12.5%
	ART/CRAFTS (2)	7,107	4,335	4,590	4,590		255	5.9%
	MUSIC	3,257	3,825	4,080	4,080		255	6.7%
	LIFEGUARD (4)	31,289	31,003	32,508	32,508		1,505	4.9%
	GATE (3)	11,330	12,392	13,193	13,193		801	6.5%
	MAINTENANCE (3)	19,529	20,796	26,344	26,344		5,548	26.7%
	FRONT DESK	20,366	40,000	60,000	60,000		20,000	50.0%
	NURSES	3,150	3,960	4,080	4,080		120	3.0%
	TEEN ZONE	16,320	16,470	17,550	17,550		1,080	6.6%
	CUST/SERVICE-WALLEY	0	0	0	23,790		23,790	100.0%
HOLIDAY HELP		4,990	0		0		0	0.0%
PD DETAILS		24,102	24,102	24,102	24,102		0	0.0%
LONGEVITY		9,456.15	11,778	14,156	14,156		2,377	20.2%
SICK INCENTIVE		5,752	6,326	6,072	6,072		(255)	-4.0%
PAGE SUBTOTALS		602,478	613,774	692,966	692,502	0	78,729	12.8%
TOTALS		602,478	613,774	692,966	692,502	0	78,729	12.8%

## **Town of Bristol FY2027 Budget Narrative Parks & Recreation Department #803**

### Revenue:

Parks & Recreation Department revenues are received primarily from the camp fees (approximately 400 children at \$300 per summer, sibling discount, \$250 for additional siblings), facility use fees, concession stand rentals, gate receipts and programs. Increase in revenue for the increased summer camp fees and program revenues.

### Expenditures:

#### 41100 Salaries

Personnel costs of the Department. This line reflects a 3% increase to the non-union staff as well as the minimum wage increase to \$16/hour. This budget also includes additional wages for the following:

#### 41300 Overtime Wages

Department overtime wages as needed. Please note that the OT Line is combined with the summer OT line , which had been separate in the past.

#### 42101 Active Medical

Net cost of healthcare coverage for active employees.

#### 42102 Active Dental

Net cost of dental coverage for active employees.

#### 42200 Payroll Taxes

Town share of payroll taxes for active employees.

#### 42301 Defined Contribution

Town share of the defined contribution portion of the State of RI pension plan, currently with TIAA. The contribution varies from 0%-1.5% based on the years of service at the time the pension reform was enacted.

#### 42302 State Pension

Town share of the defined benefit portion of the State of RI pension plan, as administered by the Employees Retirement System of RI (ERSRI). The FY27 employer contribution rate is 14.59%.

## **Town of Bristol FY2027 Budget Narrative Parks & Recreation Department #803**

### 45100 Programs

This line includes increased senior programming , additional Community Center programs to include additions to the kitchen for cooking demos/classes, indoor, outdoor, and Zoom. Holiday and sports programs, last day of camp carnival, arts & crafts, summer basketball leagues, flag football, teen zone, talent show, and summer camp specialty programs such as golf and entertainment. Our Department , strives to continuously add new programs and although we do bring in revenue, we also have to show an expense for instructors fees.

### 45102 Transportation

Bus Company for summer camp 3 buses.

### 45103 Concerts

Concerts on the Bristol Town Common and Production of RI Philharmonic Concert for this year 250<sup>th</sup> celebration. Philharmonic performance pending grant for musicians only.

### 47520 Equipment

Equipment for recreation and senior services. Replacement of overused equipment at the Quinta-Gamelin Community Center and outdoor program supplies.

### 44325 Maintenance

Town-wide parks and recreation facility maintenance including

- General maintenance at 18 parks
- General maintenance at 5 buildings-QG Community Center, Complex Building, Romano Building, Vet's major and Vet's minor buildings
- Flag pole maintenance at all sites
- Fence and bleacher repair at all sports fields, parks and facilities
- Bathroom supplies at QG Community Center, Complex building, Romano building, bike path bathrooms and Vets Park
- Paint for all parks, playgrounds, buildings, including all railings, benches, light poles, picnic tables, and trash barrels, etc..
- 100 yards of infield mix
- Paint for Town Common gazebo lime and field paint
- Winterize Romano and Complex buildings, Vets Park buildings, bike path bathrooms
- Winterize and maintain sprinkler systems at Town Beach, Veteran's War Garden, Veteran's Memorial Park and Firemen's Memorial Park
- Signage at all buildings, facilities and parks
- Beach sand cleaning
- Maintenance on maintenance equipment

## **Town of Bristol FY2027 Budget Narrative Parks & Recreation Department #803**

- Sand for volleyball court
- Grinder pump for sewer system irrigation at Vets Park, Town Beach and Rockwell Park
- Boardwalk repair
- Swim line and buoy repair per RI Red Cross
- Engineered wood fiber for playgrounds
- Lifeguard chair repair
- Tree work

### 44326 Playground Maintenance

Repair and maintenance for playgrounds and other equipment as needed.

### 46260 Gas/Truck Maintenance

Repairs and maintenance and gasoline for vehicles, including.

### 45300 Telephone & Internet

Telephone and internet services for the Department.

### 46210 Gas & Electric

Gas & electric service for the Department including the following:

- Community Center and Garage electric, water, propane.
- Sports Complex & Romano building electric and water
- Veteran's Park electric and water
- Turn-on and Shut-off water supply at all parks
- Romano building security alarm
- Walley Building

### 45900 Operating

Operating costs of the Department including professional development, staff uniforms, dues, a copy machine lease and supplies, online registration program, supplies for office, beach and first aid supplies and certification, advertising, training, pest control, porta Johns (Town Common, Paul Park, and Town Beach), camera maintenance, signage, and supplies for Senior Services Coordinator.



# 2026-2027 BUDGET

---

HUMAN RESOURCES  
DEPARTMENT NAME

---

805  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE	AMOUNT
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
TOTAL	_____





TOWN OF BRISTOL

NARRATIVE OF GRANT REQUEST  
FY2027

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

2026 FEB -2 AM 10: 25

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Women's Resource Center

ADDRESS: PO Box 3204

CITY/TOWN: Newport STATE: RI ZIP CODE: 02840

PHONE NUMBER: 401-846-5263

EMAIL: jwalsh@wrcnbc.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Jessica Walsh

TIME PERIOD FUNDS WILL BE USED: FROM: 7/1/26 TO: 6/30/27

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant.  
Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

**NEED:**

Domestic violence is a full-blown public health crisis in Rhode Island, where nearly 1 in 2 people will be victimized in their lifetime. Please see the attached description for additional details.

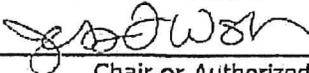
**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

The purpose is to provide life-saving supports for domestic violence victims and their families in Bristol, RI. Please see the attached description for additional details.

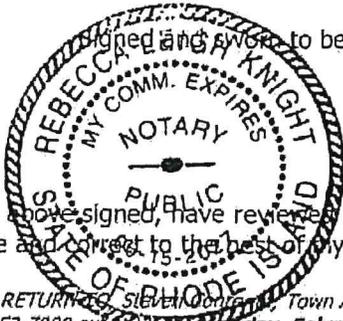
**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

To empower Bristol, RI interpersonal violence survivors with trauma-informed services with compassion.

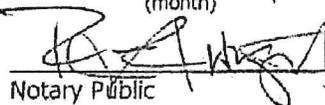
**Total Funds Requested: \$4,000**

  
Signature Chair or Authorized Agent

January 22, 2026  
Date of Board Approval



I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.  
Signed and sworn to before me this 22 (date) day of JANUARY (month) 2026 (year)

  
Notary Public Date 1/22/2026

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the grant amount. **PLEASE BE SPECIFIC.**

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: _____ (State the hourly rate and total number of hours)		\$ _____
2. Consultant and Contract Services: _____ (Attach consultant/contract letter)		_____
3. Travel: _____		_____
4. Space Costs and Rentals: _____		_____
5. Consumable Supplies: _____		_____
6. Rental, Lease, or Purchase of Equipment: _____		_____
7. Other Costs: \$58 per client town contribution to services for Bristol residents		\$4,000
8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):		<b>\$4,000</b>

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

a. Federal		\$1,390,902
b. State		\$106,830
c. Town <u>(Please include grant amount requested)</u>		\$12,750
d. Private Organization		\$367,000
e. Other: <i>Special event revenue, third party billing</i> (Explain)		\$214,000

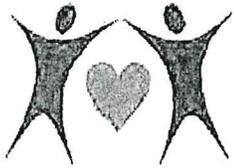
2. Total Annual Income (Add Lines 2a-e): \$2,091,482

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

a. Personnel, Consulting & Contract Services		\$1,604,431
b. Travel		50
c. Operating (Rentals, Supplies, Utilities, etc.)		\$390,875
d. Other: (Explain) <i>Various</i>		\$100,325

4. Total Annual Expenditures (Add Lines 3a-d):

NOTE: Totals on Line 2 and Line 4 MUST be the same. **\$2,095,631**



# Women's Resource Center

WORKING WITH OUR COMMUNITY TO END DOMESTIC VIOLENCE

January 22, 2026

Mr. Steven Contente  
Town Administrator Town of Bristol  
10 Court Street  
Bristol, RI 02809

Dear Mr. Contente,

On behalf of the Women's Resource Center, I want to express my deepest appreciation for the Town of Bristol's \$3,000 civic grant last year, which was used to offset the cost of providing lifesaving supports for victims of domestic violence and their families in Bristol. I am writing to respectfully request a \$4,000 renewal grant for FY27 for our Trauma-Informed Services for Victims of Domestic Violence in Bristol program.

The WRC works to empower survivors by providing trauma-informed services with equity and compassion while working collaboratively with the community to eliminate the root causes of interpersonal abuse. We provide a full range of compassionate, comprehensive direct services exclusively to survivors of domestic violence, including those residing in Bristol. In 2025, the WRC served 69 Bristol residents through multiple programs that include Court Advocacy, Crisis Intervention, Law Enforcement Advocacy, Family Violence Options Advocacy Program, Domestic Violence Counseling, Shelter, and Transitional Housing Programs. (As helpline callers may not identify the location that they are calling from, it is likely that the actual number of Bristol residents accessing our services in 2025 was higher.)

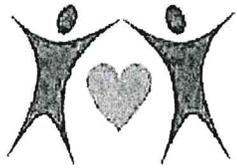
Our Law Enforcement Advocacy (LEA) program is an important strategy for reaching and supporting victims through police departments, including the Bristol Police Department. Additionally, The WRC's Transitional Housing Program supports 9 apartments located in Bristol. In 2025, 11 adults and 17 children spent 5,217 nights in transitional housing.

In a time of rapidly increasing food and housing insecurity and a high rate of domestic violence statewide, WRC continues to see a high level of need for our services in the community. We are greatly appreciative of the Town of Bristol's consistent support of our services for residents. The impacts of domestic violence are far-reaching, interrupting everything from housing and job security to physical and psychological safety for those who are experiencing abuse. We are grateful to be able to provide support to our neighbors in Bristol at times of crisis, and your support helps make that possible.

Please find attached a copy of our proposal. We are deeply grateful for your consideration of our request for funding and welcome any questions or requests you may have for additional materials

(401) 846-5263 • PO Box 3204, Newport, RI 02840 • [www.wrcnbc.org](http://www.wrcnbc.org)

*Our phones are safe - no caller I.D. - all outgoing calls blocked • Member of the Rhode Island Coalition Against Domestic Violence*



# Women's Resource Center

WORKING WITH OUR COMMUNITY TO END DOMESTIC VIOLENCE

or information. Please do not hesitate to contact me at any time at 401-846-5263 or [jwalsh@wrcnbc.org](mailto:jwalsh@wrcnbc.org).

With gratitude,

Jessica Walsh  
Executive Director

## **Women's Resource Center**

### **FY27 Town of Bristol Narrative Grant Request - Additional Information**

#### **Need:**

Domestic violence is a full-blown public health crisis in Rhode Island, where nearly 1 in 2 people will be victimized in their lifetime. Children witness violence in nearly 1 in 4 intimate partner violence cases, and 30% to 60% of intimate partner violence perpetrators also abuse children in the household. The extreme trauma caused by interpersonal violence puts survivors at high risk for many negative physical, mental, emotional, and psychological health impacts.

Poverty and its impacts are significant challenges for victims of domestic violence and their children, limiting their choices and safety options and having serious implications for health and healing. Victims are confronted with multiple challenges when leaving an abusive household. One of the most significant is housing. Our state lacks sufficient emergency and transitional shelter and supportive services for victims of intimate partner violence. Many survivors are forced to live with a family member in crowded conditions or in substandard apartments to keep safe from abuse. To complicate these challenges, many survivors of domestic violence have experienced financial abuse and have few resources to leave an abusive household and establish their independence.

As the only agency providing domestic victim services in the East Bay, WRC has been a lifeline for victims of interpersonal violence residing in Bristol. In 2025, the WRC provided 5,978 support sessions to 1,108 clients - 69 of whom were from Bristol.

#### **Purpose:**

The WRC respectfully requests \$4,000 from the Town of Bristol's FY27 civic support program for our Trauma-Informed Services for Victims of Domestic Violence in Bristol program, an initiative providing life-saving supports for victims of domestic violence and their families in Bristol, Rhode Island.

#### **Objective:**

The mission of the Women's Resource Center (WRC) is to empower survivors by providing trauma-informed services with equity and compassion while working collaboratively with the community to eliminate the root causes of interpersonal abuse. The WRC has a long history of providing a full range of compassionate, comprehensive direct services exclusively to survivors of domestic violence. The WRC works with the community to end violence, combining survivor-centered service delivery with evidence-informed prevention strategies.

Our programs provide a range of high quality, free services that victims need as they seek safety, including crisis intervention, counseling, advocacy and other supportive services. We remove financial barriers to accessing these services and meet basic needs identified by clients as essential for making positive change toward safety and self-sufficiency for themselves and their children. WRC is a highly knowledgeable leader in our field as well as inclusive and culturally competent. We provide services throughout the East Bay region of Rhode Island including Newport County, Bristol County, and the City of East Providence.

The Women's Resource Center is committed to providing a full range of direct services to residents of Bristol. In 2025, the WRC served 69 Bristol residents through our programs. (Because helpline callers may not identify the location that they are calling from, it is likely that the actual number of Bristol residents accessing our services is higher.)

WRC's provides an extensive list of essential services to Bristol and the East Bay community:

- Crisis Intervention. We provide a range of emergency and crisis services for domestic violence victims and their children. Our Emergency Shelter program meets the critical needs of victims by providing shelter, food, and other basic human needs. Shelter clients are also able to meet with a counselor within 24 hours, to assess their critical mental health needs. Other crisis services include a 24-hour hotline, walk-in services, advocacy, and referrals. In 2025, our staff answered 1,211 hotline calls.
- Wrap-Around Services. Residential clients receive a myriad of supports to help them live lives free of violence. Examples of these supportive services include education and employment services, financial literacy, goal setting, and individual and family counseling. In 2025, 10 adults and 16 children spent a total of 1,729 nights in shelter, receiving these critical supportive services.
- Court Advocacy. Our first interaction with domestic violence victims is often in the court system. Advocates support victims by guiding them through the completion of complicated paperwork; educating them on the inner workings of the legal system; and connecting them to a variety of community services so they can achieve desired independence. In 2025, our court advocates provided victim and prosecution support with 1,604 sessions to 542 individuals, 46 of whom were Bristol residents clients.
- Law Enforcement Advocacy. The Law Enforcement Advocate collaborates with law enforcement to provide improved responses to domestic violence, sexual assault and stalking to victims. The advocate works directly with 5 local Police Departments to provide

crisis intervention, safety planning, referrals and information. In 2025, our Law Enforcement Advocate supported 390 clients with 523 sessions.

– Domestic Violence Counseling. WRC provides individual and group therapy for adults and children to support them through the trauma of being a victim of, or witness to, domestic violence. Our professional, supportive counselors assist victims as they navigate the psychological complexities inherent in domestic violence situations. This program is a life changing resource for those who are uninsured or are unable to access mental health treatment without risking their perpetrator discovering they are seeking help.

– Transitional Housing. This crucial program empowers survivors of domestic violence and their children to live independently while continuing to benefit from case management and other supportive services. WRC provides a furnished apartment – 9 of our units are located in Bristol - to a survivor for 6-24 months, creates individualized goal plans with each client, offers a full continuum of supportive services and case management, and provides economic empowerment supports tailored to a client's unique needs including financial literacy, education/ job training, and employment search assistance. We provide information on long-term housing and assist with housing applications; offer financial support, e.g. security deposit, first month's rent, and/or basic household needs when clients move to permanent housing; and provide supportive services after transitioning to permanent housing. Pet friendly units are now available.

– LGBTQ+ advocacy programming. LGBTQ+ survivors of intimate partner violence need and deserve equitable access to support programs in Rhode Island. Our LGBTQ+ advocacy programming ensures the community is equipped to work with all survivors, builds relationships with local LGBTQ+ organizations, and creates LGBTQ+ specific programs. We provide trainings to domestic violence agency staff, court employees, and police departments. Our LGBTQ+ advocate is actively involved in the local community, spreading information about services available for LGBTQ+ survivors and advocating for more accessible and culturally competent services for survivors.

– Flexible Financial Assistance Program. This program addresses the gaps in flexible financial assistance for victims of interpersonal violence by providing immediate, low-barrier flexible financial assistance that makes it easier for survivors and their children to meet their self-identified needs, as well as supporting them to become and stay safe, achieve economic and housing stability, and heal from the abuse. Over the last six years, WRC distributed well over \$200,000 in client assistance for a wide range of needs, including housing, food and hygiene essentials, utility, legal services, health care, transportation, essential technology, and moving.

– The Family Violence Option Advocacy Program (FVOAP). This program assists the Department of Human Services' (DHS) clients who are victims/survivors of domestic violence. Through the FVOAP program, clients may be able to obtain a waiver from certain requirements of the RI Works program or Child Care Assistance Program. The FVOAP also provides victims/survivors with other kinds of assistance such as immediate crisis counseling and safety planning. In 2025, FVOAP provided 1,434 sessions to 443 clients throughout Rhode Island.

The Women's Resource Center continues to be deeply appreciative of the Town of Bristol's consistent support of our services for residents. For the survivors we serve who call Bristol home, there are many challenges. The impacts of domestic violence are far-reaching, interrupting everything from housing and job security to physical and psychological safety for those who are experiencing abuse. This story of a highlights those realities:

*The Women's Resource Center was contacted by a victim after a domestic violence related arrest was made with the department. Our Court Advocate explained the process, safety planned, and provided referrals to the victim in the case. The advocate kept her up to date on all court dates and planned for her to speak with the prosecutor to ensure her voice was heard. Eventually, the case was scheduled for trial. Our staff began preparing the victim in the event that she had to testify at trial. During these conversations, it was reported that the abuse had been going on for a long time and it was worse than the victim initially disclosed. She was very concerned about the safety of her family and the impact of testifying at trial. We discussed different options for continued protection and how to potentially resolve the case without a trial. The victim decided that she had had enough and wanted to take her power back and be a part of the process. She testified at court with the support of the advocate and did an amazing job. Her abuser was convicted and she will have an order of protection for the next year as well as he was ordered to do domestic violence counseling to address his issues. She continues to work with a counselor from the Women's Resource Center to support her in rebuilding her life after abuse and is thriving.*



TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT REQUEST  
FY2027

2026 JAN 30 AM 8: 24

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: East Bay Community Action Program

ADDRESS: 19 Broadway

CITY/TOWN: Newport STATE: RI ZIP CODE: 02840

PHONE NUMBER: 401-871-6953

EMAIL: JShiple@ebcap.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Jesse Shipley, COO

TIME PERIOD FUNDS WILL BE USED: FROM: 07/01/2025 TO: 06/30/2026

PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant.  
Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:**

This respectful request is due to the increased demand for services from Bristol residents: two hundred fifty-nine (259) residents required services, for a total of one thousand nine hundred forty-one (1,9414) hours of service. One thousand five hundred two (1,502 of those hours were for residents with substance use disorder in need of recovery, many at risk for opioid overdose.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

This allocation is used for uninsured and underinsured individuals, who either have no insurance or are insured but cannot afford their high deductibles and co-pays. This continuing need is only exacerbated increased costs for healthcare coverage and expected reductions in the number of insured Rhode Islanders in 2026 and beyond.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

**Total Funds Requested:** \$20,000

Signature \_\_\_\_\_ Chair or Authorized Agent \_\_\_\_\_ Date of Board Approval \_\_\_\_\_

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
(date) (month) (year)

\_\_\_\_\_  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809  
(401-253-7000 ext. 133) by Monday, February 2, 2026.

AI Overview

EBCAP (East Bay Community Action Program) is the overarching non-profit organization providing comprehensive health and social services, while the "East Bay Center" (EBC) is a specific component within EBCAP, historically functioning as the state-recognized Community Mental Health Center and Integrated Health Home. LinkedIn +1

Key Differences:

- **EBCAP (East Bay Community Action Program):** The umbrella organization covering primary care, dental, Head Start, social services, and behavioral health.
- **East Bay Center (EBC):** Merged into EBCAP in 2016, it operates specifically as the mental health and behavioral health division within the larger entity.
- **Context:** EBCAP is the organization/agency, while East Bay Center is a program/service within that organization. East Bay Community Action Program +3

After the 2016 merger, EBCAP retained its name for the entire entity, while the East Bay Center was incorporated as a program. Fall River Herald News

Merger of East Bay health centers to serve 10 communities ...

Feb 8, 2016 — The new \$30-million organization will keep the name East Bay Community Action Program (EBCAP). East Bay Center (EBC), historically...

Fall River Herald News

East Bay Community Action Program | LinkedIn

About us. East Bay Community Action Program (EBCAP) is a private, non-profit 501 (c) (3) corporation. The mission of EBCAP is to p...

LinkedIn



East Bay Community Action Program: Your Bridge to Self Reliance

East Bay Community Action Program (EBCAP) is a private, non-profit organization that provides health and human services to residen...

East Bay Community Action Progra...



Show all

Dive deeper in AI Mode

AI can make mistakes, so double-check responses



East Bay Community Action Program https://ebcap.org

East Bay Community Action Program: Your Bridge to Self ...

EBCAP operates three (3) Family Centers that provide access to a wide array of support services. A Family Advocate partners with individuals and families to... Read more

People also ask

What is the East Bay Community Action Program?

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: <u>\$115.89 - 1502hr, \$199.71-382hr, \$123.78 -57hr</u>	\$ <u>256,954.00</u>
(State the hourly rate and total number of hours)	
2. Consultant and Contract Services: _____	.00
(Attach consultant/contract letter)	
3. Travel: _____	.00
4. Space Costs and Rentals: _____	397.00
5. Consumable Supplies: _____	37,484.00
6. Rental, Lease, or Purchase of Equipment: _____	1,064.00
7. Other Costs: _____	112,278.00
8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):	\$ <u>408,177.00</u>

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

a. Federal	2,766,913.00
b. State	.00
c. Town (Please include grant amount requested)	25,000.00
d. Private Organization	57,462.00
e. Other: <u>Fees for Service, Other Revenue, Rental Income</u>	
(Explain)	

2. Total Annual Income (Add Lines 2a-e): \$ 13,399,955.00

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

a. Personnel, Consulting & Contract Services	9,953,813.00
b. Travel	106,034.00
c. Operating (Rentals, Supplies, Utilities, etc.)	1,279,762.00
d. Other: _____	2,060,346.00
(Explain)	

4. Total Annual Expenditures (Add Lines 3a-d): \$ 13,399,955.00

NOTE: Totals on Line 2 and Line 4 MUST be the same.



east bay community action program  
The Bridge to Self-Reliance

January 30, 2026

Mr. Steven Contente  
Town of Bristol  
Bristol Town Hall  
10 Court Street  
Bristol, RI 02809

Dear Mr. Contente,

I wholeheartedly thank you and the Bristol Town Council for the generous allocations given to our organization in past years to provide Mental Health and Substance Abuse services to Bristol Town residents. These generous allocations enabled East Bay Center, a division of East Bay Community Action Program (EBCAP), to continue its mission in providing behavioral healthcare services to Bristol residents who desperately need these services to maintain the quality of their lives and functioning. This allocation is used for uninsured and underinsured individuals, who either have no insurance or are insured but cannot afford their high deductibles and co-pays. This continuing need is only exacerbated increased costs for healthcare coverage and expected reductions in the number of insured Rhode Islanders in 2026 and beyond.

We hope that this year the Bristol Town Council is able to provide the subsidy for these behavioral healthcare services to Bristol Town residents for FY 2026/2027 in the amount of:

**\$20,000**

This respectful request is due to the increased demand for services from Bristol residents: two hundred fifty-nine (259) residents required services, for a total of one thousand eight hundred eighty-four (1,884) hours of service. One thousand five hundred two (1,502) of those hours were for residents with substance use disorder in need of recovery, many at risk for opioid overdose.

EBCAP works well with the Bristol hospitalizing Town residents who exhibit suicidal or homicidal behavior. The Bristol Police will also contact EBCAP, 24/7 when they encounter

someone in an extreme substance use emergency or opioid overdose, to immediately connect them to our recovery services.

The incidence of opiate overdose has risen, to this end, EBCAP is providing recovery services in Town at our East Bay Recovery Center, which is in closer proximity of those who need our services, being more accessible to all residents regardless of their transportation resources.

Attached, please find a data breakdown of clients served and services rendered correlated with financial data. In these difficult economic times, we realize the Bristol Town Council and you as the Manager are challenged to balance the budget, so we thank you in advance for your consideration and look forward to working with you as a community partner to service our shared constituency.

Should you need any further information and/or clarification, please do not hesitate to contact me directly at your earliest convenience.

Respectfully,

*Jesse A. Shipley*

**Jesse A. Shipley**

Chief Operating Officer

401-871-6953

JShipley@ebcap.org

**TOWN OF BRISTOL  
GRANT BUDGET SUMMARY  
FY 2025/2026**

Submitted by: East Bay Community Action Program/ East Bay Center

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1 Personnel:	Hourly cost (\$)	No. of hours	Cost
Clinical Therapist	115.89	1,502	\$ 174,061
Physician/Prescriber	199.71	382	76,287
Emergency Services	123.78	57	6,606
<b>Total Personnel</b>		1,941	\$ 256,954
2 Consultant and Contract Services			\$ -
3 Travel			-
4 Space Costs and Rentals			397
5 Consumable Supplies			37,484
6 Rental, Lease, or Purchase of Equipment			1,064
7 Other Costs:			
Property and casualty insurance			1,960
Telephone and Utilities			9,993
Remainder of operating expenses			45,220
Share of organization-wide administrative expense			55,105
<b>Total Operating</b>			\$ 151,223
<b>Total Personnel and Operating</b>			\$ 408,177
Less: Reimbursements from 1st and 3rd Parties			75,480
<b>Subsidy Needed</b>			\$ 332,697
<b>8 Total Grant Expenditures/Request</b>			\$ 25,000

**SECTION II: Agency/Department Annual Budget (FY2025)**

Please indicate your Agency's Total Annual Budget by Source of funding and cost category showing all income and expenditures

<b>1 Source of Funding (ALL ANNUAL INCOME) for Agency/Department</b>		
a. Federal		\$ 2,766,913
b. State		-
c. Town (Please include grant amount requested):		
Bristol:	25,000	
Other cities & towns served	-	
d. Private Organization	Donations, fundraising, grants	57,462
e. Other	Fees for services	10,256,008
	Other revenue	53,463
	Rental income for subsidized apartments	241,109
<b>2 Total Annual Income (Add lines 2a-e):</b>		<b>13,399,955</b>
<b>3 Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department</b>		
a. Personnel, Consulting and Contract Services		9,953,813
b. Travel (local)		106,034
c. Operating (Rentals, supplies, Utilities, etc)		1,279,762
d. Other: General and administrative, Capital & Operating reserves		2,060,346
<b>Total Annual Expenditures (Add Lines 3a-d):</b>		<b>\$ 13,399,955</b>

NOTE: Totals on Line 2 and Line 4 MUST be the same.



# TOWN OF BRISTOL

## NARRATIVE OF GRANT REQUEST FY2027

### AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: East Bay Community Action Program

ADDRESS: 19 Broadway

CITY/TOWN: Newport STATE: RI ZIP CODE: 02840

PHONE NUMBER: 401-452-0544

EMAIL: jdealy@ebcap.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Rilwan Feyisitan

TIME PERIOD FUNDS WILL BE USED: FROM: 7/1/26 TO: 6/30/27

### PROPOSAL SUMMARY

Please indicate the ***need, purpose,*** and ***objective(s)*** of the Grant. Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** EBCAP provides a comprehensive array of services to low-moderate income Bristol residents. These include: Early Head Start and Head Start; the Healthy Families America early childhood family education program; integrated family health, dental and behavioral health services; East Bay Recovery Center; Family Development case management services, including comprehensive assessments, social services information and referrals; emergency food; housing services, including Permanent Supportive Housing, Weatherization, electrical repairs (AMPS) and boiler repairs; benefits access, including Low Income Heat Assistance Program (LIHEAP), medical insurance, SNAP and TANF; youth services; career and educational services; the Volunteer Tax Assistance Program (VITA); senior case management, meals and volunteer programs; and the Bristol Health Equity Zone.

Data on the number of residents who received these services in CY 2024 is included with this application. We will send updated 2025 information when it is compiled.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

Funds will be used to support the wide range of EBCAP services available to low-moderate income Bristol residents.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.) The objective is to provide the most comprehensive and accessible services possible in the coming year.

**Total Funds Requested:** \$22,000

*Prinzing*

Signature

Chair or Authorized Agent

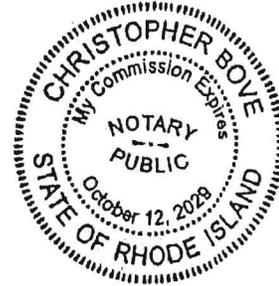
Date of Board Approval

Signed and sworn to before me this 14<sup>th</sup> day of January 2026  
(date) (month) (year)

Christopher Bove 1/14/26  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.



**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2026**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

**Note: This request is for general operating funds**

- |   |    |                         |
|---|----|-------------------------|
| 1. Personnel: _____<br>(State the hourly rate and total number of hours)          | \$ | _____                   |
| 2. Consultant and Contract Services: _____<br>(Attach consultant/contract letter) |    | _____                   |
| 3. Travel: _____  |    | _____                   |
| 4. Space Costs and Rentals: _____   |    | _____                   |
| 5. Consumable Supplies: _____   |    | _____                   |
| 6. Rental, Lease, or Purchase of Equipment: _____                                 |    | _____                   |
| 7. Other Costs: _____   |    | _____                   |
| <b>8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):</b>  |    | <b>\$ <u>22,000</u></b> |

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

- |   |    |       |
|---|----|-------|
| a. Federal  | \$ | _____ |
| b. State  |    | _____ |
| c. Town (Please include grant amount requested)                               |    | _____ |
| d. Private Organization   |    | _____ |
| e. Other: 3 <sup>rd</sup> party Health Center revenue, 340b Pharmacy Revenue, |    | _____ |

Donations and Support, Investment Income, Other \$24,266,838 \_\_\_\_\_

(Explain)

**2. Total Annual Income (Add Lines 2a-e):** \$ 49,420,457

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

- |  |    |       |
|--|----|-------|
| a. Personnel, Consulting & Contract Services | \$ | _____ |
| b. Travel                                    |    | _____ |
| c.   |    | _____ |

d. Operating (Rentals, Supplies, Utilities, etc.) \$7,414,159 -

e. Other: Depreciation, Insurance, General and Administrative Exp \$1,938,165 \_\_\_\_\_

**4. Total Annual Expenditures (Add Lines 3a-d):** \$ 49,972,806

NOTE: Totals on Line 2 and Line 4 MUST be the same.



TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT  
REQUEST FY2027

2026 JAN 27 AM 9:02

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Visiting Nurse Home & Hospice

ADDRESS: 438 East Main #100

CITY/TOWN: Middletown STATE: RI ZIP CODE: 02840

PHONE NUMBER: 401 682 2100

EMAIL: bcares@visitingnursehh.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Jennifer Fairbank

TIME PERIOD FUNDS WILL BE USED: FROM: July 2026 TO: June 2027

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant.  
Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

**NEED:** Support funding of Visiting Nurse Home & Hospice community health promotion (see attached for details)

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

See attached

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

See attached

Total Funds Requested: \$5700.00

Signature [Signature] Chair of Authorized Agent

Date of Board Approval 12/12/2025

Signed and sworn to before me this 23<sup>rd</sup> day of February 2026

MATTHEW J. BURNS #62892  
Notary Public, State of Rhode Island  
My Commission Expires Sept 05, 2028

[Signature]  
Notary Public

01/23/2026  
Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL  
GRANT BUDGET SUMMARY**

**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: _____ (State the hourly rate and total number of hours)		\$ <u>\$3126</u>
2. Consultant and Contract Services: _____ (Attach consultant/contract letter)		\$ <u>\$0</u>
3. Travel: _____		\$ <u>\$18</u>
4. Space Costs and Rentals: _____		\$ <u>\$0</u>
5. Consumable Supplies: _____		\$ <u>\$731</u>
6. Rental, Lease, or Purchase of Equipment: _____		\$ <u>\$0</u>
7. Other Costs: <u>facilities and administration</u>		\$ <u>\$1825</u>
8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):		\$ <u>\$5700</u>

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

<b>1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department</b>		
a. Federal		\$ <u>\$0</u>
b. State		\$ <u>\$0</u>
c. Town (Please include grant amount requested)		\$ <u>\$45,000</u>
d. Private Organization		\$ <u>\$205,000</u>
e. Other: <u>Receipts, investments, contributions</u> (Explain)		\$ <u>\$19,792,964</u>
2. Total Annual Income (Add Lines 2a-c):		\$ <u>\$20,042,964</u>
<b>3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department</b>		
a. Personnel, Consulting & Contract Services		\$ <u>\$20,042,964</u>
b. Travel		_____
c. Operating (Rentals, Supplies, Utilities, etc.)		_____
d. Other: _____ (Explain)		_____
4. Total Annual Expenditures (Add Lines 3a-d):		\$ <u>\$20,042,964</u>

NOTE: Totals on Line 2 and Line 4 MUST be the same.

**PURPOSE OF GRANT:** The grant funds will be used to provide the following services for Bristol residents:

- 1) Home Health Care is intermittent care for homebound patients. Care is provided several times a week by professionals and paraprofessionals for a short period of time and requires special skills not ordinarily carried out by a lay person.
- 2) Hospice Care is provided to patients who have advanced diseases that are considered incurable. Care is provided in a patient's home or in a skilled nursing facility, a hospital setting or even in a homeless shelter. The goal is for the patient and family to spend their remaining days in comfort and with dignity.
- 3) Community Health includes our public adult health wellness programming and our Maternal Child Health (MCH) home visiting program. Our wellness team of nurses provide monthly wellness programs in senior centers and senior housing complexes. Our nurses listen to these residents and often help them get in contact with their primary care physician after difficult blood pressure readings. Relationships formed here allow for the time to build trust with seniors in every part of Bristol. Our MCH program is designed to provide immediate and outcome - focused interventions for newborns, young children and their families, to eliminate risk factors that could lead to more serious health and developmental issues as they grow and mature. MCH provides children and their families the skills necessary to create safe sleep and safe home environments for children, to provide lactation counseling, administer postpartum depression screenings, and to provide information on the impact of drug abuse on families. These services prevent more complicated health and developmental issues in the future and address the social issues that are often the precursor to SIDS, child abuse and more.

Community health clinics play a vital role in enduring accessible and affordable healthcare for residents, particularly underserved populations.

As of December 2025, VNH&H made 6,109 home health visits, 3362 hospice visits and 26 Maternal Child Health visits to Bristol residents. We also administered 43 flu shots at two town clinic sites as well as to home bound patients. Being able to continue to offer these community health and wellness services meets the needs of the growing population of seniors who desire to continue living independently and families living in at risk situations.

**OBJECTIVE OF GRANT:** Visiting Nurse Home & Hospice (VNH&H) is a not-for-profit, independent home healthcare and hospice agency. Our mission is to provide optimal health and quality of life for individuals and families in Rhode Island and southeastern Massachusetts. Founded in Newport, Rhode Island in 1950, VNH&H has grown from a small grassroots home care agency to a regional organization employing nearly 200 people. We serve the health needs of our community through home health, end of life and prevention services. Most of our patients served are low to moderate income. As an independent, licensed, Medicare and Medicaid certified home healthcare, hospice, and social service agency, we are one of only three Rhode Island non-profit agencies still providing home care. We provide that care for roughly 600 patients at any one time. Accredited by the Joint Commission, VNH&H is the only home healthcare agency in the area to receive a five-star rating for patient satisfaction from the Centers for Medicaid and Medicare. The Center's survey of our patients showed that 91% would recommend VNH&H to friends and family. This score is a full 10 percentage points higher than other agencies in the area providing similar services.

VNH&H was also named a Patient Satisfaction Top Performer Nationally by Strategic Health Programs. Our services are wide ranging and include home care services (care provided several times a week or less for a short period of time that requires special skills not ordinarily carried out by a lay person), palliative and hospice care, rehabilitation services, maternal and child health care, bereavement support, and Wellness Clinics.

**Visiting Nurse Home & Hospice  
2026 Budget**

	<b>2026 Budget</b>
<b>OPERATING REVENUE</b>	
Medicare- home health	\$ 5,370,231
Other home care	2,992,545
Hospice all payers	10,875,944
Other services	204,243
Bad debts	-
	-
<b>Total Operating Revenue</b>	<b>19,442,963</b>
<b>OPERATING EXPENSES</b>	
Wages-direct care	8,112,369
Wages -non-direct care	4,292,341
Benefits	3,225,223
Contract services	1,665,879
Mileage	305,014
Patient related costs	1,111,796
Occupancy	315,954
Telephone & internet	300,817
Depreciation	23,000
Other operating expenses	690,571
	690,571
<b>Total Operating Expense</b>	<b>20,042,964</b>
<b>Operating Income (Loss)</b>	<b>(600,000)</b>
Contributions and Municipallies	500,000
Investment income	100,000
Investment gains and losses	-
Other income	-
	-
<b>DEFICIT OF REVENUE OVER EXPENSES</b>	<b>\$ (0)</b>



<p style="margin: 0;">MATTHEW J. BURNS #62692 Notary Public, State of Rhode Island My Commission Expires Sept 05, 2028</p>
--





**Town of Bristol Grant Request  
January 2026**

**NEED:**

Since 2009, the Community String Project (CSP) has operated with a mission of providing affordable and accessible string lessons, transforming lives through an innovative music program. Prior to CSP, no string music instruction was available in Bristol Warren Regional Schools. According to RI Kids Count Factbook 2025, there are not enough affordable, quality, after school programs to meet the needs of working families (79% of RI children have working parents), and children living in poverty are two to three times more likely to develop mental health conditions than their peers. CSP supports families with a safe, supervised, enriching after school option.

Numerous studies across the last 10 years have demonstrated that learning to play an instrument offers myriad benefits, including improved mental health, communication skills, cognitive function, and academic performance in science, math, reading, and language arts. (How musical training affects cognitive development - <https://pmc.ncbi.nlm.nih.gov/articles/PMC3957486/>). CSP makes lessons accessible to all children with a desire to play by removing financial barriers.

This school year, we have seen a 10% increase in the number of students qualifying for free instruction based on income eligibility. We rely on grants and donations to meet the needs of these students and to hire adequate numbers of qualified instructors to serve the number of children enrolled. Approximately 60% of our youth students reside in Bristol.

**PURPOSE:**

Grant funds will be applied to the cost of lessons for children eligible for free/reduced school meals. We expect at least 30% of youth students to receive full tuition support and subsidized use of an instrument in 2026. The youth instruction fee per 15-week session is \$225/child, plus an additional \$40 to rent a quality instrument owned and maintained by CSP. These fees cover costs such as hiring qualified instructors, purchasing and maintaining instruments, and purchasing program supplies. The full annual cost for subsidies for currently enrolled income-eligible students this school year is \$13,950. We anticipate that the need will continue to increase.

Community String Project P.O. Box 513 Bristol, RI 02809  
EIN: 27-0676956 T: 401-500-1243 Web: [www.communitystringproject.org](http://www.communitystringproject.org)

CSP serves more than 180 students annually, 103 being children. Students may choose to play violin, viola, cello or bass. CSP offers after school lessons to elementary students (grades 3-5); a Youth Orchestra Program for middle school students; and evening beginner, intermediate and ensemble lessons for adults and high school students. Lessons are provided in accessible, community-based locations, at convenient times, and costs are kept low. Every child is subsidized, as costs of instruction exceed fees. Youth eligible for free/reduced school meals receive instruction at no cost. CSP also pays for child supervision after school through the Child Opportunity Zone at Bristol-Warren elementary schools where there is a gap between the end of school and start of lessons. This service ensures kids remain engaged and supervised and alleviates the burden of additional transportation for parents and care-givers.

Annual in-school performances by CSP players are provided in Bristol Warren Regional schools, benefiting the whole student body. In-school demonstrations at the start of every school year are also used as outreach tools for CSP's program. These concerts serve to inspire other children to learn to play a musical instrument.

In addition to performances in their schools and the community, youth students can elect to audition for the RI Music Education Association (RIMEA) All-State Festival in the fall, and Orchestra Festival, and Solo and Ensemble Festivals in the spring. Additional opportunities for student growth include Master Classes where experienced string artists teach classes to students; and the CSP Artist Series, where students (and the public) are exposed to a diverse array of world class performances with a close-up view of the artists for an immersive artistic experience.

**OBJECTIVE:** CSP's goals are to ensure program access to all (accessible cost, time, and facilities), to provide children with benefits of music instruction, and to enrich the community with music. We expect at least 30% of youth students to receive full tuition support and subsidized use of an instrument in 2026.

The high-quality music education CSP provides serves to inspire student success and make a difference in the lives of our students. We are proud to share that all six CSP students who participated in the Rhode Island Music Education Association Solo and Ensemble Festival last spring received "Excellent" medals!

TOWN OF BRISTOL  
NARRATIVE OF GRANT REQUEST  
FY2027

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Community String Project

ADDRESS: PO Box 513

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: 401-500-1234

EMAIL: info@communitystringproject.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Erin La NInfa

TIME PERIOD FUNDS WILL BE USED: FROM: July 1, 2026 TO: December 31, 2026

PROPOSAL SUMMARY

Please indicate the **need, purpose, and objective(s)** of the Grant. Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:**

The Community String Project provides subsidized instruction to children and youth with a desire to play stringed instruments and removes cost as a barrier to participation. Please see attached.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

Funds will be used to provide free music instruction to Bristol Warren Regional School District students who are eligible for free or reduced price school meals. Please see attached.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

100+ youth (ages 8-18) will benefit from an enriching afterschool activity promoting improved attention, memory, academic performance, social skills, and self-esteem regardless of ability to pay. ~30% receive free instruction. Please see attached.

Total Funds Requested: \$1,500

Erin La NInfa  
Signature Chair or Authorized Agent

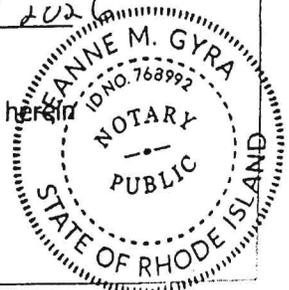
1/5/26  
Date of Board Approval

Signed and sworn to before me this 5 day of February 2026  
(date) (month) (year)

Danielle Lynn 7/1/2026  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.



**TOWN OF BRISTOL  
GRANT BUDGET SUMMARY**

**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |   |  |                |
|---|--|----------------|
| 1. Personnel: _____<br>(State the hourly rate and total number of hours)          |  | \$ _____       |
| 2. Consultant and Contract Services: _____<br>(Attach consultant/contract letter) |  | _____          |
| 3. Travel: _____  |  | _____          |
| 4. Space Costs and Rentals: _____   |  | _____          |
| 5. Consumable Supplies: _____   |  | _____          |
| 6. Rental, Lease, or Purchase of Equipment: _____                                 |  | _____          |
| 7. Other Costs: <u>Musical instruction for income-eligible children</u>           |  | <u>1,500</u>   |
| 8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):         |  | <u>\$1,500</u> |

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

- |  |  |                  |
|--|--|------------------|
| <b>1. <u>Source of Funding (ALL ANNUAL INCOME) for Agency/Department</u></b>         |  |                  |
| a. Federal   |  | _____            |
| b. State   |  | <u>1,000</u>     |
| c. Town (Please include grant amount requested)                                      |  | <u>1,500</u>     |
| d. Private Organization Grants   |  | <u>57,500</u>    |
| e. Other: <u>Individuals, events/appeals, program fees, investments</u><br>(Explain) |  | <u>152,730</u>   |
| 2. Total Annual Income (Add Lines 2a-e):   |  | <u>\$212,730</u> |
| <b>3. <u>Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department</u></b>       |  |                  |
| a. Personnel, Consulting & Contract Services   |  | <u>169,530</u>   |
| b. Travel  |  | _____            |
| c. Operating (Rentals, Supplies, Utilities, etc.)                                    |  | <u>23,650</u>    |
| d. Other: <u>Insurance, fundraising, professional development</u><br>(Explain)       |  | <u>19,550</u>    |
| 4. Total Annual Expenditures (Add Lines 3a-d):                                       |  | <u>\$212,730</u> |

NOTE: Totals on Line 2 and Line 4 MUST be the same.



# TOWN OF BRISTOL

## NARRATIVE OF GRANT REQUEST FY2027

### AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: King Philip Little League

ADDRESS: PO Box 1107

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: (401) 447-0190

EMAIL: president@bristolkpll.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Patrick Costello

TIME PERIOD FUNDS WILL BE USED: FROM: March 01, 2026 TO: August 31, 2026

### PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant. Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** King Philip Little League (KPLL) is requestig this grant to help with managing the significant operational costs associated with maintaining the league.

**PURPOSE OF GRANT:** (Please be **SPECIFIC** on how the grant funds will be used.)

The funds from this grant will be used to supplement the costs of necessary supplies for the league. These costs include player uniforms, which total over \$15,000 annually, as well as field supplies and materials, such as quck dryig agents and field liners tatalling about \$2,500 annually. The league also incurs umpire fees which can latal over \$4,000 annually.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

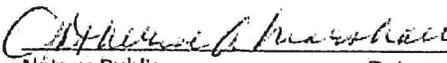
KPLL is a Little League Baseball and Softball organization serving the community of Bristol, R.I. We provide youth baseball and softball activities for children ages 4-16.

**Total Funds Requested:** \$2,000

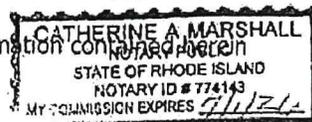
  
Signature Chair or Authorized Agent

12/22/25  
Date of Board Approval

Signed and sworn to before me this 12 day of December 2025  
(date) (month) (year)

 12/22/25  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.



Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL  
GRANT BUDGET SUMMARY**

**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |   |  |          |
|---|--|----------|
| 1. Personnel: _____<br>(State the hourly rate and total number of hours)          |  | \$ _____ |
| 2. Consultant and Contract Services: _____<br>(Attach consultant/contract letter) |  | _____    |
| 3. Travel: _____  |  | _____    |
| 4. Space Costs and Rentals: _____   |  | _____    |
| 5. Consumable Supplies: _____   |  | _____    |
| 6. Rental, Lease, or Purchase of Equipment: _____                                 |  | _____    |
| 7. Other Costs: _____   |  | _____    |
| 8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):         |  | \$ _____ |

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

- |   |  |             |
|---|--|-------------|
| a. Federal  |  | _____       |
| b. State  |  | \$2,000     |
| c. Town (Please include grant amount requested)   |  | \$1,500     |
| d. Private Organization   |  | _____       |
| e. Other: <u>Sponsorships, Registration Fees, Concessions, Merchandise</u><br>(Explain) |  | \$72,183.48 |

2. Total Annual Income (Add Lines 2a-e): \$ 75,683.48

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

- |   |  |             |
|---|--|-------------|
| a. Personnel, Consulting & Contract Services                      |  | _____       |
| b. Travel   |  | _____       |
| c. Operating (Rentals, Supplies, Utilities, etc.)                 |  | \$58,960.76 |
| d. Other: <u>Little League Charter and Insurance</u><br>(Explain) |  | \$3,610.44  |

4. Total Annual Expenditures (Add Lines 3a-d): \$ \$62,571.20

NOTE: Totals on Line 2 and Line 4 MUST be the same.



TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT REQUEST  
FY2026/2027

2026 FEB -2 AM 9:25

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Franklin Court Tenants' Association

ADDRESS: 150 Franklin Street, Apt. # 207

CITY/TOWN: Bristol STATE: R.I. ZIP CODE: 02809

PHONE NUMBER: (401) 447-3596

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Gail Ferrazzano

TIME PERIOD FUNDS WILL BE USED: FROM: July 2026 TO: July 2027

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant. Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

**NEED:** To hold activities of a social nature for the Residents of Franklin Court Independent Living. Social activities do promote aging in place.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)  
Grant funds will be used to offset catering cost of a Christmas Party. This includes a meal and entertainment.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)  
The goal of Franklin Court Tenants' Association is to hold social activities for the Residents, enhancing their quality of life.

Total Funds Requested: \$ 1,000.

Gail Ferrazzano - President  
Signature Chair of Authorized Agent

01/08/2026  
Date of Board Approval

Signed and sworn to before me this 8<sup>th</sup> day of January, 2026  
(date) (month) (year)

Brenda M Marshall 1/8/2026  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 5, 2024.



**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
FY2026 / 2027

Please indicate your spending plan for the grant amount. **PLEASE BE SPECIFIC.**

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |   |  |                         |
|---|--|-------------------------|
| 1. Personnel: _____<br>(State the hourly rate and total number of hours)          |  | \$ _____                |
| 2. Consultant and Contract Services: _____<br>(Attach consultant/contract letter) |  | _____                   |
| 3. Travel: _____  |  | _____                   |
| 4. Space Costs and Rentals: _____   |  | _____                   |
| 5. Consumable Supplies: <u>offset catering cost</u>                               |  | <u>\$1,000.</u>         |
| 6. Rental, Lease, or Purchase of Equipment: _____                                 |  | _____                   |
| 7. Other Costs: _____   |  | _____                   |
| <b>8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):</b>  |  | <b><u>\$ 1,000.</u></b> |

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

- |   |  |                  |
|---|--|------------------|
| a. Federal                                      |  | _____            |
| b. State  |  | <u>-0-</u>       |
| c. Town (Please include grant amount requested) |  | <u>\$ 1,000.</u> |
| d. Private Organization                         |  | _____            |
| e. Other: <u>Memberships Dues</u><br>(Explain)  |  | <u>\$ 460.</u>   |

**2. Total Annual Income (Add Lines 2a-e):** \$ 1,460.

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

- |   |  |                  |
|---|--|------------------|
| a. Personnel, Consulting & Contract Services      |  | _____            |
| b. Travel   |  | _____            |
| c. Operating (Rentals, Supplies, Utilities, etc.) |  | <u>\$ 1,460.</u> |
| d. Other: _____<br>(Explain)                      |  | _____            |

**4. Total Annual Expenditures (Add Lines 3a-d):** \$ 1,460.

**NOTE: Totals on Line 2 and Line 4 MUST be the same.**



ELDER CARE ASSOCIATION  
155 FRANKLIN STREET  
BRISTOL, IN 47303

Date: 12/12/2025

Pay to the order of Christina D. Dineen \$ 1,410.23

Christina D. Dineen

CITIZENS Bank  
for Christina Dineen Janice C. Dineen Trs.

⑆011500120⑆ ⑆015 386 1⑆ 0668

668 12/23/2025 \$1,410.23 670

ELDER CARE ASSOCIATION  
155 FRANKLIN STREET  
BRISTOL, IN 47303

Date: 12/12/2025

Pay to the order of Joe Silva \$ 50.00

Joe Silva

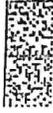
CITIZENS Bank  
for Joe Silva Janice C. Dineen Trs.

⑆011500120⑆ ⑆015 386 1⑆ 0670

670 12/22/2025 \$50.00

000111 3/2

000111 3/2



December 2025 Statement 11/19/2025 - 12/16/2025  
 GAIL H FERRAZZANO

Elan Financial Services 1-866-234-4691

Everyday Rewards+ Rewards Summary

Rewards Center Activity as of 12/15/2025	
Rewards Center Activity*	0
Rewards Center Balance	3,669

\*This item includes points redeemed, expired and adjusted.

Rewards Earned	This Statement	Year to Date
Earned Points on Net Purchases	1,151	2,032
3 Extra Points: Dining	0	116
3 Extra Points: Dining	2,423	2,561
1 Extra Point: Grocery	0	106
<b>Total Earned</b>	<b>3,574</b>	<b>5,315</b>

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

If you believe we have inaccurately reported information to any Consumer Reporting Agency, you may submit a dispute by writing to us. In order for us to assist you with your dispute, you must provide your name, address, phone number, account number, the specific information you are disputing, the explanation of why it is incorrect, and any supporting documentation (e.g., affidavit of identity theft), if applicable, to:

Elan Financial Services  
 Consumer Recovery Department  
 Attn: CBR Disputes  
 P.O. Box 108  
 St Louis, MO 63166-0108

Transactions

Purchases and Other Debits

Post Date	Trans Date	Ref #	Transaction Description	Amount
12/04	12/03	1194	DOLLAR TREE BRISTOL RI	\$81.86
12/08	12/06	3809	VENUS DE MILO 508-6783901 MA	\$625.95
12/10	12/08	3521	VENUS DE MILO 508-6783901 MA	\$46.80
12/10	12/08	2630	1776 LIQUORS BRISTOL RI	\$16.49
12/10	12/10	9299	COMMON PUB & GRILLE BRISTOL RI	\$135.00
12/12	12/11	7230	TAYLOR TRUE VALUE RENT WARREN RI	\$245.04
<b>TOTAL THIS PERIOD</b>				<b>\$1,151.14</b>

2025 Totals Year-to-Date	
Total Fees Charged in 2025	\$5.39
Total Interest Charged in 2025	\$149.97

00003076 05182 0008 0007 00000000121725102555 001 00000017 00275251E

Joe Bisbano  
11 Dyer St  
Bristol, RI 02809  
401-297-6901

# Entertainment by "Joe B."



DECEMBER 12, 2025

BILL TO

Franklin Court Tenant Association  
150/160 Franklin St  
Bristol, RI 02809

QUANTITY	DESCRIPTION	TOTAL
1	Entertainment for Christmas Party	150.00

*Paid 12/12/25  
JB*

TOTAL \$150.00

Thank you for your business!



RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

TOWN OF BRISTOL

2026 JAN 30 AM 11:57

NARRATIVE OF GRANT REQUEST  
FY2027

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Narragansett Council-Scouting America

ADDRESS: \_\_223 Scituate Ave CITY/TOWN: Cranston STATE: RI ZIP CODE: 02921

PHONE NUMBER: 401-671-6579\_\_

EMAIL: \_\_michael.connolly@scouting.org\_\_

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Tim McCandless\_\_

TIME PERIOD FUNDS WILL BE USED: FROM: July 1, 2026\_\_ TO: June 30, 2027\_\_

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant.  
Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

**NEED:** Please see attached.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)  
Please see attached.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.) Please see attached.

Total Funds Requested: \$1500

  
Signature \_\_\_\_\_  
Chair or Authorized Agent

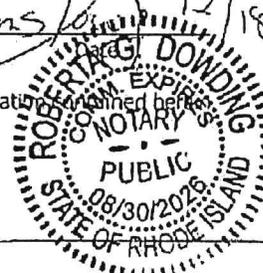
December 18, 2025  
Date of Board Approval

Signed and sworn to before me this 18<sup>th</sup> day of December 2025  
(date) (month) (year)

  
Notary Public

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809  
(401-253-7000 ext. 133) by Monday, February 2, 2026.



# Scouting America.

## Narragansett Council

Town of Bristol  
Grant Submission – FY 27  
July 1, 2026 – June 30, 2027

The Narragansett Council, which has proudly served Bristol's youth since 1916, sincerely thanks the Town for its continued support of Scouting programs. We respectfully request a \$1,500 allocation for the upcoming fiscal year. The Town's past support has been instrumental in strengthening our programs and helping Bristol youth grow into responsible, engaged citizens.

The requested funds will directly benefit local Cub Scouts and Scouts BSA members by supporting youth recruitment initiatives, volunteer training, and camp scholarships for Scouts with financial need. These investments ensure that all young people—regardless of circumstance—have access to the life-changing experiences Scouting provides.

At the close of 2025, Scouting in Bristol continued to grow:

- 43 Cub Scouts in Pack 6 Bristol
- 50 Scouts across two Scouts BSA troops (boys' and girls' troops)
- 21 new Scouts recruited by the above units—a tremendous number of new Scouts and families

The Town of Bristol also had five new Eagle Scouts who contributed hundreds of service hours to the community. This is a very strong percentage of youth attaining the rank of Eagle, likely tied to strong Town support, family involvement, and dedicated volunteer leadership at the unit level.

Scouting success in Bristol is made possible by committed volunteers who devote their time, energy, and expertise to delivering safe, meaningful, and enriching programs. These volunteers—well trained in Scouting methods and youth protection practices—are essential to providing positive experiences for Bristol's youth. Their commitment reflects both the strength of Scouting and the importance of ongoing community support.

Thank you again for your time, consideration, and continued support. Your generosity truly makes a difference in the lives of Bristol's Scouts. If you need additional information, please contact me at (401) 671-6759 or [Michael.Connolly@scouting.org](mailto:Michael.Connolly@scouting.org). I would be glad to provide further details about our programs or the impact of Scouting in Bristol.

Yours in Scouting,

Michael P. Connolly, Ed.D.  
Director of Development & CDO

223 Scituate Avenue  
Cranston, RI 02921  
(401) 351-8700  
[www.NarragansettScouting.org](http://www.NarragansettScouting.org)

**Prepared. For Life.®**

Comparative Statement of Budgeted Operations - Unrestricted\*

Expenses	2026 Budget	2025 Actuals	
	Council Budget	Unallocated Expense	Bristol Scouting Pro-rata Share
Employee Compensation			
Salaries	3,300,242	1,437,513	25,685
Employee Benefits	560,926	301,960	5,395
Payroll Tax Expense	317,832	96,999	1,733
Employee Related Expenses	40,000	391	7
Total Employee Compensation	4,219,000	1,836,863	32,820
Other Expenses			
Professional Fees	276,000	34,808	622
Program & Other Supplies	976,490	12,548	224
Telephone & Commincations Exp	48,400	23,612	422
Postage & Shipping Expense	22,000	12,082	216
Occupancy Expense	683,510	68,974	1,232
Rental & Maintenance of Equip	47,700	21,988	393
Publication & Media Expense	112,900	10,684	191
Travel Expense	319,918	106,109	1,896
Conferences and Meeting Exp	274,895	49,128	878
Specific Assistance to Indlvid	330,750		-
Recognition & Awards	147,390	7,910	141
Insurance Expense	282,406	34,434	615
Other Expenses	243,365	76,755	1,371
Charter & National Service Fee	110,856		
Total Other Expenses	3,876,580	459,033	8,202
<b>Total Expenses</b>	<b>8,095,580</b>	<b>2,295,896</b>	<b>41,022</b>

2025 Total Youth Served	5,205
2025 Total Bristol Youth Served	93
Percentage of Bristol Membership	1.79%
Per Scout Cost	732.95

\* unaudited

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |  |           |           |
|--|-----------|-----------|
| 1. Personnel: _____  | \$        | _____     |
| (State the hourly rate and total number of hours)                                |           |           |
| 2. Consultant and Contract Services: _____                                       |           | _____     |
| (Attach consultant/contract letter)  |           |           |
| 3. Travel: _____   |           | _____     |
| 4. Space Costs and Rentals: _____  |           | _____     |
| 5. Consumable Supplies: _____  |           | _____     |
| 6. Rental, Lease, or Purchase of Equipment: _____                                |           | \$1500.00 |
| 7. Other Costs: _____  |           | \$1500.00 |
| <b>8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):</b> | <b>\$</b> | _____     |

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

- |   |           |       |
|---|-----------|-------|
| <b>1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department</b>   |           |       |
| a. Federal  |           | _____ |
| b. State  |           | _____ |
| c. Town (Please include grant amount requested)                         |           | _____ |
| d. Private Organization   |           | _____ |
| e. Other: _____   |           | _____ |
| (Explain)   |           |       |
| <b>2. Total Annual Income (Add Lines 2a-e):</b>                         | <b>\$</b> | _____ |
| <b>3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department</b> |           |       |
| a. Personnel, Consulting & Contract Services                            |           | _____ |
| b. Travel   |           | _____ |
| c. Operating (Rentals, Supplies, Utilities, etc.)                       |           | _____ |
| d. Other: _____   |           | _____ |
| (Explain)   |           |       |
| <b>4. Total Annual Expenditures (Add Lines 3a-d):</b>                   | <b>\$</b> | _____ |

**NOTE: Totals on Line 2 and Line 4 MUST be the same.**



TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT REQUEST  
FY2027

2026 JAN 27 AM 11:11

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Bristol Art Museum

ADDRESS: 10 Wardwell Street

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: 401-253-4400

EMAIL: info@bristolartmuseum.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Lynn Moran

TIME PERIOD FUNDS WILL BE USED: FROM: March 2026 TO: March 2027

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant. Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.) (see attached page)

NEED:

PURPOSE OF GRANT: (Please be SPECIFIC on how the grant funds will be used.)

OBJECTIVE: (Please also provide background information/brochure on your agency included what/who your agency services.)

Total Funds Requested: \$1,000

Signature \_\_\_\_\_ Chair or Authorized Agent \_\_\_\_\_ Date of Board Approval \_\_\_\_\_

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
(date) (month) (year)

\_\_\_\_\_  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

## TOWN OF BRISTOL GRANT BUDGET SUMMARY

FY2027

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

### SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)

- |   |  |                |
|---|--|----------------|
| 1. Personnel: _____<br>(State the hourly rate and total number of hours)          |  | \$ _____       |
| 2. Consultant and Contract Services: _____<br>(Attach consultant/contract letter) |  | _____          |
| 3. Travel: _____  |  | _____          |
| 4. Space Costs and Rentals: _____   |  | _____          |
| 5. Consumable Supplies: _____   |  | _____          |
| 6. Rental, Lease, or Purchase of Equipment: _____                                 |  | _____          |
| 7. Other Costs: <u>Artist + Juror Stipends</u>                                    |  | <u>\$ 1000</u> |
| 8. Total Grant Expenditures (Add lines 1-7 - Must Equal Total Requested):         |  | \$ <u>1000</u> |

### SECTION II: Agency/Department Annual Budget - (please attach a notarized copy)

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

- |   |  |                        |
|---|--|------------------------|
| <u>1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department</u>   |  |                        |
| a. Federal  |  | _____ <u>0</u>         |
| b. State  |  | _____ <u>1500</u>      |
| c. Town (Please include grant amount requested)   |  | _____ <u>1000</u>      |
| d. Private Organization   |  | _____                  |
| e. Other: <u>Donations, Membership, Event +</u><br>(Explain) <u>Class registrations, admissions, Rent, Exhibits</u> |  | _____ <u>81,700</u>    |
| 2. Total Annual Income (Add Lines 2a-e):  |  | \$ _____ <u>84,200</u> |
| <u>3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department</u>   |  |                        |
| a. Personnel, Consulting & Contract Services  |  | _____ <u>47,530</u>    |
| b. Travel   |  | _____ <u>0</u>         |
| c. Operating (Rentals, Supplies, Utilities, etc.)   |  | _____ <u>34,170</u>    |
| d. Other: <u>Exhibits</u><br>(Explain)  |  | _____ <u>2500</u>      |
| 4. Total Annual Expenditures (Add Lines 3a-d):  |  | \$ _____ <u>84,200</u> |

NOTE: Totals on Line 2 and Line 4 MUST be the same.

**NEED:** The Bristol Art Museum is seeking financial support to further our mission of encouraging the creation, promotion, and appreciation of the arts through rotating exhibitions and educational opportunities.

**PURPOSE OF GRANT:** This grant will provide much needed financial support in the form of stipends for recognized artists, jurors, and guest lecturers that both support and sustain our community events and rotating exhibitions.

**OBJECTIVE:** The Bristol Art Museum aims to increase community outreach initiatives and partnerships in Bristol. This work is central to our goal of engaging diverse audiences while enriching the cultural life of the community and region through eclectic exhibitions and educational programs.



TOWN OF BRISTOL

NARRATIVE OF GRANT REQUEST  
FY2026 <sup>7</sup>

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

2026 FEB -2 PM 2:21

AGENCY INFORMATION

NAME OF ORGANIZATION: Saint Elizabeth Adult Day Centers, formerly Cornerstone Adult Services

ADDRESS: 172 Franklin Street CITY/TOWN: Bristol STATE: Rhode Island ZIP CODE: 02809

PHONE NUMBER: 401-254-9629 EMAIL: kgosselin@stlizabethcommunity.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Jessica Gosselin, Director

TIME PERIOD FUNDS WILL BE USED: FROM: July 1, 2026 TO: June 30, 2027

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant.  
Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

**NEED:**

Please see the attached narrative.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

Please see the attached narrative.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

Please see the attached narrative.

Total Funds Requested: **\$2000.00**

Signature Jessica Gosselin Chair or Authorized Agent Date of Board Approval 2/2/26

Signed and sworn to before me this 2nd day of February 2026  
(date) (month) (year)  
YVETTE D. LOISELLE  
NOTARY PUBLIC  
My Comm. Exp. 11/22/2028  
Yvette D. Loiseille 2/2/2026  
Notary Public PH# 23377 Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Conte, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 3, 2025.

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |  |                 |
|--|-----------------|
| 1. Personnel: Certified Nursing Assistants – 125 hours at \$16/hour _____<br>(State the hourly rate and total number of hours) | \$2000.00 _____ |
| 2. Consultant and Contract Services: _____<br>(Attach consultant/contract letter)  | _____           |
| 3. Travel: _____   | _____           |
| 4. Space Costs and Rentals: _____  | _____           |
| 5. Consumable Supplies: _____  | _____           |
| 6. Rental, Lease, or Purchase of Equipment: _____  | _____           |
| 7. Other Costs: _____  | _____           |
| 8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):  | \$2000.00 _____ |

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

1. **Source of Funding (ALL ANNUAL INCOME) for Agency/Department:**

- |   |                   |
|---|-------------------|
| a. Federal  | \$313,833 _____   |
| b. State  | \$1,339,986 _____ |
| c. Town (Please include grant amount requested)                 | \$61,530 _____    |
| d. Private Organization   | \$271,622 _____   |
| e. Other: Client fees (private), fundraising, and miscellaneous | \$649,654 _____   |

2. **Total Annual Income (Add Lines 2a-e):** \$2,636,625 \_\_\_\_\_

3. **Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

- |   |                   |
|---|-------------------|
| a. Personnel, Consulting & Contract Services      | \$1,872,549 _____ |
| b. Travel   | \$1621 _____      |
| c. Operating (Rentals, Supplies, Utilities, etc.) | \$762,455 _____   |
| d. Other: Depreciation and amortization           | \$0 _____         |

4. **Total Annual Expenditures (Add Lines 3a-d):** \$2,636,625 \_\_\_\_\_

NOTE: Totals on Line 2 and Line 4 MUST be the same.

TOWN of BRISTOL  
Budget Narrative  
July 1, 2026– June 30, 2027

Saint Elizabeth Adult Day Centers, Inc.  
172 Franklin Street  
Bristol, RI 02809

For more than 50 years, Saint Elizabeth Adult Day Centers (formerly Cornerstone Adult Services, Inc.) has been recognized as a leader in adult day programs and community-based support. Founded in 1973 with the opening of Rhode Island's first adult day center—a one-room program located in the Warwick Central Baptist Church—Saint Elizabeth Adult Day has continuously expanded to meet the changing needs of older adults and adults with disabilities. Today, we operate four adult day centers in Rhode Island located in Apponaug, Warwick Neck, South Kingstown, and Bristol.

Saint Elizabeth Adult Day Centers provide seniors and adults with disabilities with the opportunity to remain living safely, in their homes and communities for as long as possible. Through state-of-the-art facilities, high-quality programming, and a dedicated team of professionals, our programs have demonstrated proven success in delaying or preventing the need for nursing home-level care. As Rhode Island's aging population continues to grow, the demand for these services has become increasingly critical.

Throughout our history, Saint Elizabeth Adult Day has embraced a holistic approach to supporting the overall well-being of participants. Comprehensive day services include supervised therapeutic activities, nursing care, ongoing health monitoring, medication administration, nutritious meals, physical exercise, and cognitively stimulating programming provided in a secure, supportive, and nurturing environment. Our participants include frail older adults, adults with developmental and physical disabilities, individuals with Alzheimer's disease and other dementia-related disorders, and individuals living with complex movement disorders.

For FY 2026–2027, we are requesting \$2,000 in support from the Town of Bristol to help sustain key frontline staffing positions at our Bristol Adult Day Center—specifically, Certified Nursing Assistants (CNAs). CNAs play a vital role in the daily care and safety of participants and are essential to maintaining high standards of care. Working closely with nursing staff and program coordinators, CNAs help participants maintain their current level of functioning for as long as possible while promoting dignity, independence, and engagement.

CNAs facilitate physically, socially, and cognitively stimulating activities and provide hands-on assistance with activities of daily living such as meals, personal hygiene, toileting, mobility, and safe transfers. As more families choose to care for loved ones at home, adult day centers are serving participants with higher acuity and multiple chronic

conditions. Many individuals we now serve, including those with advanced memory loss—require increased staff support in order to participate meaningfully in therapeutic programs.

Despite ongoing workforce challenges in the healthcare sector, Saint Elizabeth Adult Day has remained committed to retaining qualified, compassionate staff while maintaining the high quality of care that families have come to expect. This year we implemented a market adjustment to increased CNA pay rates in order to remain competitive and responsive to workforce demands.

Funding from the Town of Bristol will directly support these efforts and assist with the continued operation of our Bristol Adult Day Center, located in the historic Kaiser Mill building. Approximately 30% of participants served at this center are residents of the Town of Bristol. These individuals benefit from personalized care, socialization, and therapeutic engagement, while their family caregivers receive vital case management support, education, and much-needed respite.

The choices available to older adults and their caregivers are often limited and costly. Currently, 63% of Saint Elizabeth Adult Day participants are low-income and enrolled in state-subsidized programs such as Medicaid and the At-Home Cost Share Program. Adult day services represent a cost-effective alternative to institutional long-term care and align with the strong preference of older adults to remain in their own homes as they age.

Saint Elizabeth Adult Day Centers is deeply committed to delivering high-quality, person-centered care that enhances quality of life for both participants and their caregivers. Our Bristol Center operates Monday through Friday, 8:30 a.m. to 4:00 p.m., and continues to be an essential resource for the Bristol community. Town support will help ensure that we can continue serving vulnerable elders in a safe, supportive environment—now and into the future.



RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

the  
**samaritans**  
of Rhode Island

2026 JAN 29 AM 8:10

5000 Providence Highway, Bristol, RI 02809

Crisis Hotline: 401-272-4004 • Toll Free: 800-755-9004 • Business Line: 401-221-3229 • Fax: 401-221-3229

49th Year of Service  
1977-2026

January 26, 2026

Board of Directors

Chief Joseph Lavaris  
Former Chief East Providence PD  
President

Meredith Hampton  
Vice President

Marilyn Dorsey  
Treasurer

Gene Cjarek  
Secretary

Rob P. Alves, Esq.

Ella A. Campos

Everett Dana Carvano  
Director Providence PD

Teresa Ciopoporan, EdD  
MSN

Nicole Coggins, RN

Bryan Gantley

Alfred E. Grant

John M. LaCross  
Former Chief East Providence PD

Ann McCarthy

Ronald W. Walsh

William A. Castell Jr.  
Board President Emeritus

Denise C. Stark  
Former Director East Providence  
Volunteer Advisor

In memory of Dana M. Nowbrink  
Former Director East Providence  
Volunteer Coordinator

Michael D. Cassidy  
Former Director Campaign  
Volunteer Project Management

Denise Panichas  
Executive Director

The Honorable Bristol Town Council  
c/o Steven Contente, Administrator  
Bristol Town Hall  
10 Court Street  
Bristol RI 02809

Dear Honorable Councilors:

Our 49<sup>th</sup> Year of Service to Rhode Island

Thank you for the opportunity to present this 2026/2027 request for municipal support. We are requesting level funding in the amount of **\$1,000**. This application will directly support our The Samaritans Crisis/Holline/Listening Line Volunteer Scholarship Program - description attached. Since 1977, we have trained 1,804 volunteers.

The year 2025 ended in a remarkable way with the Brown University incident impacting on the state and our agency, in particular our Brown University volunteers. We rallied around our student volunteers to support them. With most Brown students being pre-med, their empathy for each other, their fellow students, our programs and the community was heartwarming and inspiring.

What was the role of The Samaritans? Most callers to The Samaritans are what we would describe as Daily Support Callers – the chronically hopeless and alone. What we knew from Sept 11<sup>th</sup> and was confirmed by the Brown incident was that in spite of what happened, the needs of our Daily Supported Callers did not disappear. So many of our student and adult volunteers stepped up to be there for them. Moments like these confirm that the role of the Samaritans, quietly behind the scene, was visionary and as important today as it was 49 years ago.

The year 2026 is my 25<sup>th</sup> year at helm of The Samaritans of Rhode Island. In that time, in spite of so many obstacles, our board members, volunteers and supporters have never given up on the work we do and have inspired me to continue. We are in the planning stages of our 50<sup>th</sup> Anniversary. I hope we can count on your support so we may continue our work for another half century. Thank you.

  
Denise Panichas, Executive Director

One hundred percent (100%) of all charitable donations to The Samaritans of RI support our local, Rhode Island based charity.

TOWN OF BRISTOL

NARRATIVE OF GRANT REQUEST  
FY2027

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: THE SAMARITANS OF RHODE ISLAND

ADDRESS: P.O. Box 9086

CITY/TOWN: PROVIDENCE STATE: RI ZIP CODE: 02940

PHONE NUMBER: 401-721-5220

EMAIL: dpanichas@SAMARITANSRI.NECOXMAIL.COM

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: DENISE PANICHAS, LP. DIRECTOR

TIME PERIOD FUNDS WILL BE USED FROM: 7/1/26 TO: 6/30/27

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant.  
Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

**NEED:** SEE ATTACHED

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

SEE ATTACHED.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

SEE ATTACHED

Total funds Requested: 01 00

Denise Panichas, LP. Director  
Signature Chair or Authorized Agent

Date of Board Approval

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
(date) (month) (year)

\_\_\_\_\_  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Conte, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809  
(401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL  
GRANT BUDGET SUMMARY**

**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- 1. Personnel: \_\_\_\_\_ \$ \_\_\_\_\_  
(State the hourly rate and total number of hours)
- 2. Consultant and Contract Services: \_\_\_\_\_  
(Attach consultant/contract letter)
- 3. Travel: \_\_\_\_\_
- 4. Space Costs and Rentals: \_\_\_\_\_
- 5. Consumable Supplies: \_\_\_\_\_
- 6. Rental, Lease, or Purchase of Equipment: \_\_\_\_\_
- 7. Other Costs: HOTELING PRO GRANT BOROUSES \$ 1,000.00
- 8. Total Grant Expenditures (Add lines 1-7 - Must Equal Total Requested): \$ 1,000.00

**SECTION II: Agency/Department Annual Budget - (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

BUS - FY 24/25 ATTACHED PROPOSAL 25/26 TO BE VOTED IN JAN 2026

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

- a. Federal \_\_\_\_\_ -0-
- b. State \_\_\_\_\_ 25,000
- c. Town (Please include grant amount requested) \_\_\_\_\_ 6,500
- d. Private Organization \_\_\_\_\_ 90,000
- e. Other: \_\_\_\_\_ 70,000  
(Explain)

2. Total Annual Income (Add Lines 2a-e): \$ 191,867

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

- a. Personnel, Consulting & Contract Services \_\_\_\_\_ 24,000
- b. Travel \_\_\_\_\_ 100
- c. Operating (Rentals, Supplies, Utilities, etc.) \_\_\_\_\_ 58,700
- d. Other: \_\_\_\_\_ 49,067  
(Explain)

4. Total Annual Expenditures (Add Lines 3a-d): \$ 191,867

NOTE: Totals on Line 2 and Line 4 MUST be the same.

FY26/27 Municipal Budget  
Line Item Back Up Form

Name: The Samaritans of Rhode Island

Project Title: Crisis Hotline/Listening Line Scholarship Program Requested amount: \$1,000.

1. Short description of the line item if line-item title is not self-explanatory.

The Samaritans of RI (SAMSRI) continues to request a civic appropriation in the amount of \$1,000 to support our Crisis Hotline/Listening Line Scholarship Program underwriting the partial costs of recruiting, training and maintaining adult, medical/graduate school and college-age volunteers for one year. Each trained volunteer commits to (1) four-hour shift per week up to 200 hours of community service per year. Trained volunteers staff our Crisis Hotline/Listening Line, Safe Place grief support group, teen education, public education, Lifeline prison program and assist with the maintenance of our website dedicated to suicide prevention resources for all 39 RI cities and towns.

2. Brief justification for funding request and increase/decrease, if applicable.

All services are volunteer based, free of charge.  
SAMSRI requests level funding of \$500.

3. Further defining detail (may be included as attachment).

Established in 1977, SAMSRI holds a unique role in RI's behavioral health community. For 48 years, we have shined a light into the darkness of the hopeless, alone, suicidal and the grieving. Using the internationally recognized model of anonymous, nonjudgmental listening called "befriending", we listen, we help and we have been their voice. There are no pre-qualifications to call The Samaritans or to use our website – no preregistration, no diagnosis needed, no 3<sup>rd</sup> party reimbursements. We have no drive for market share.

From current efforts advocating for physical suicide prevention barriers on the state's bridges over Narragansett Bay to training 1776 current/alumni volunteers in befriending/suicide prevention, we remain a trusted, consistent, impactful civic organization.

**Illustrative Program 2025 Accomplishments:**

- Received private foundation funding to hire, upon June 2025 graduation, Brown University post grad/pre-med student Kai Vestergaard to continue our Digital Transformation Project expanding digital upgrades to all facets of agency programs beginning with the Hotline/Listening Line. Results: Working collaboratively with the volunteers in the Brown student club "Students for Samaritans" we increased our hotline volunteers (adults and Brown student) from 69 to 81. (+17%); Increased volunteer hours on the Hotline from 2,669 to 3,224 (+20.80%); Increased total calls from 2,360 to 3,277 (+37%); Other accomplishments include but are not limited to: training adults in digital platforms, trouble-shooting technical resources, reformatting hotline training, high school volunteer mentorship, social media planning, updating agency records, updating migration reports for Google Analytics/Social Media and more.
- In 2025, trained 28 new student and adult volunteers. From 1977-2025, trained 1,804 volunteers. Maintained cadre of 131 agency volunteers for all programs. Total value of volunteer hours: \$121,156
- Continued to advocate for barriers on bridges/Narragansett Bay and new Washington Bridge.
- Continued working with RI ME office to distribute Grief Support Packets
- Launched first post-pandemic Forget-Me-Not Gallery "Mindful Moments" exhibit.
- Hosted 18,185 website visitors/views/impressions from all 50 states (2,482 or 14% from RI) and 87 countries.
- More than 548,307 social media (FB, Instagram) visitors/views/impressions.
- Finalized agreement with RI ACI to bring Lifeline program in Medium Security.

4. Other information to explain/support request, if necessary.

See Attached. Our most recently completed 990 tax return is available on the IRS website.  
For more information about SAMSRI and its programs, please visit [www.samaritansri.org](http://www.samaritansri.org)

The Samaritans of Rhode Island  
Project Budget - Basis for Estimate  
Our Fiscal Year Is July 1st - June 30th  
(Project Period: July 1, 2026 – June 30, 2027)

SAMSRI is operating on a continuation budget until Executive/Annual Meeting in January 2026.  
Total Program Budget

Agency Budget

FY 2024-2025 \$191,867.

(Note: All federal, state and foundation COVID-19 funds have been expended.)

Anticipated Program Budget

\$191,867-\$38,373.40 (A&O) = \$153,493.60 for Program Support

In 2016/2017, our General Operating Expense represented 19.1% of our agency expenses.  
(Annually, our A&O is between 15% and 20%)

All program/direct service volunteers, regardless of their program responsibility, must complete our 21-hour training class and/or participate in a suicide prevention orientation. Volunteers staff all agency programs: Crisis Hotline/Listening Line, Safe Place grief support group, Youth and Teen Education, Forgive-Me-Not Gallery, Community Education Center, LifeLine prison befriending program. Program costs include maintaining our toll-free telephone line, rent, heat, light, insurance, supplies, printing, year-round volunteer recruitment, training and retention, supervision, ongoing education, as well as program coordination.

Other volunteers not only helped staff our agency programs and special events but also provided many professional services we otherwise would have purchased. Among those services were legal, architectural and design, construction, electric and handyman, website, business support, editing, docent and hostess, project management and more.

Funding Request Description

To underwrite the partial cost of recruiting, training and maintaining adult, medical, graduate school and college-age volunteers for one year. Each trained volunteer commits to (1) four hour shift per week up to 200 hours of community service per year. In 2024, there were 69 Hotline Volunteers and 20+ agency volunteers for all programs.

Cost Per Samaritan Volunteer

\$153,494/89 Hotline and agency volunteers = \$1,725. (full support)

\$1725/2 = \$8623 per volunteer (partial support)

Cost to Callers

There is no cost for our callers. To assure access by residents in all 39 cities and towns and throughout the nation, we maintain a toll-free number.

Request

Total Request: \$1,000

One full volunteer scholarship generates \$6,698 in Volunteer Time!  
Each full/partial scholarship is matched by 200 hours of Crisis Hotline/Listening Line volunteer time valued @ \$33.49\* per hour or \$6,698 per volunteer.  
In January-November 2025, 60 agency volunteers donated more than 2000 hours valued at \$101,575  
(\*See: Volunteer time values of the nationally recognized Independent Sector @ [http://www.independentsector.org/programs/research/volunteer\\_time.html](http://www.independentsector.org/programs/research/volunteer_time.html))

**The Samaritans Inc.**  
**FY 2024/2025 Annual Budget**

	<u>Annual Budget</u>
<b>Revenue</b>	
Associated Organizations	\$ 1,000
Corporate Donations	4,867
Foundation Support	90,000
General Contributions	30,000
Investment Income	1,000
Municipal Government Sources	6,500
Special Events	10,000
State Government Sources	25,000
United Way Donor Designation	1,500
Rental Income	18,000
Unrecognized Gain on Stock	4,000
<b>Total Revenue</b>	<b>\$ 191,867</b>
<b>General Operating and Program Expenses</b>	
Bank fees	200
Building/Property Maintenance	5,000
Community Education/Outreach	14,000
Depreciation Expense	9,367
Equipment/Maintenance	2,200
Financial Processing Fees	1,000
Gallery Supplies/Expenses	3,000
Government Fees	500
Insurance	10,000
Community Membership Dues	1,000
Mortgage Interest	6,000
Office/Program Expenses	3,000
Printing/Publications	2,500
Professional Fees/Contracts	20,000
Rent/Occupancy	3,000
Salaries and Payroll Processing Fees	57,000
Salaries/Payroll Taxes	7,000
Special Event Expense	2,500
Telephone	7,500
Temporary Personnel	30,500
Travel and Meetings	100
Utilities	5,500
Volunteer Appreciation Expenses	1,000
<b>Total Operating Expenses</b>	<b>\$ 191,867</b>
<hr/> <hr/>	

**The Samaritans Inc.**  
**FY 2025/2026 Annual Budget**  
**Draft**

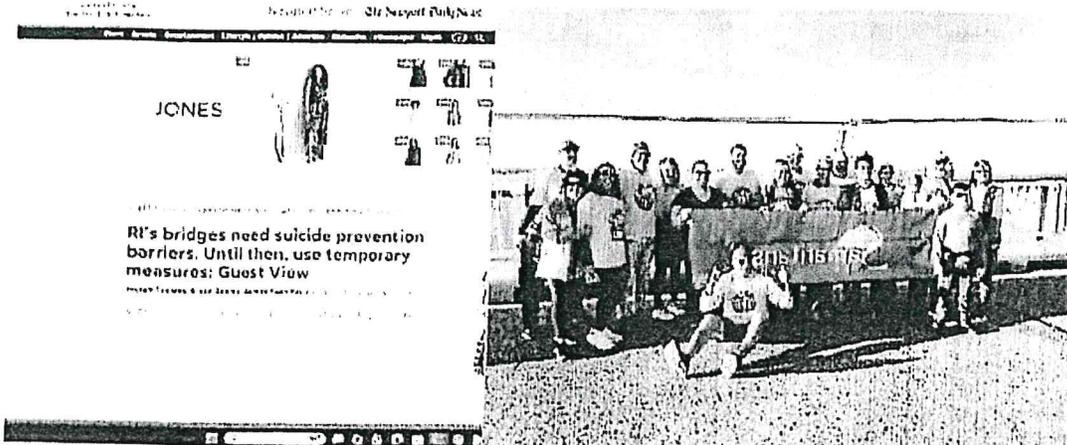
**Revenue**

Associated Organization	1,000
Corporate Donations	\$4,500
Foundation Support	100,000
General Contributions	36,706
Gift Shop Sales	1,000
Investment Income	1,000
Municipal Government Sources	6,500
Special Events	14,869
State Government Sources	25,000
Rental Income	18,000
Unrecognized Gain on Stock	2,500
<b>Total Revenue</b>	<b>211,075</b>

**General Operating and Program Expenses**

Bank Fees	250
Building/Property Maintenance	5,000
Community Education/Outreach	10,000
Depreciation Expense	10,075
Equipment Maintenance	2,200
Financial Processing Fees	1,000
Gallery Supplies/Expenses	2,000
Government Fees	500
Insurance	16,550
Community Membership Dues	2,500
Mortgage Interest	6,000
Office/Program Supplies	3,000
Printing/Publications	3,000
Professional Fees/Contracts	30,000
Rent/Occupancy	1,500
Salaries and Payroll Processing Fees	57,000
Salaries/Payroll Taxes	5,000
Special Event Expense	8,500
Telephone	8,500
Temporary Personnel	30,500
Travel and Meetings	500
Utilities	5,500
Volunteer Appreciation Expenses	2,000
<b>Total Expenses</b>	<b>211,075</b>

**THE SAMARITANS OF RHODE ISLAND**  
2025 Photo Gallery



"Cross the Bridge to Hope" at 2025 Pell Bridge Run



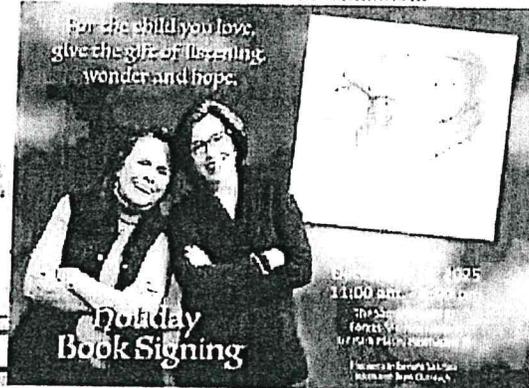
Team Samaritans 2025 "Circle of Love"



Mindful Moments Exhibit.



Wickford Art Festival



Little Hearts Big Hopes - Book Signing To benefit Youth and Teen Outreach



TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT REQUEST  
FY2027

2026 JAN 30 PM 3: 59

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Old Sturbridge Inc - Coggeshall Farm Museum

ADDRESS: 1 Colt Drive

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: 508-347-0370

EMAIL: scosta@osv.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Shelli Costa

TIME PERIOD FUNDS WILL BE USED: FROM: June 2026 TO: June 2027

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant. Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

**NEED:** Please see attached sheet

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

''

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

''

Total Funds Requested: 1,000

Signature \_\_\_\_\_ Chair or Authorized Agent \_\_\_\_\_ Date of Board Approval \_\_\_\_\_

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_

(date) (month) (year)

Notary Public \_\_\_\_\_ Date \_\_\_\_\_

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO: Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL  
GRANT BUDGET SUMMARY**

**FY2027**

Please indicate your spending plan for the grant amount. **PLEASE BE SPECIFIC.**

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- 1. Personnel: \_\_\_\_\_ \$ \_\_\_\_\_  
(State the hourly rate and total number of hours)
- 2. Consultant and Contract Services: \_\_\_\_\_  
(Attach consultant/contract letter)
- 3. Travel: \_\_\_\_\_
- 4. Space Costs and Rentals: \_\_\_\_\_
- 5. Consumable Supplies: Educational Program Supplies 1,000
- 6. Rental, Lease, or Purchase of Equipment: \_\_\_\_\_
- 7. Other Costs: \_\_\_\_\_
- 8. Total Grant Expenditures (Add lines 1-7 - Must Equal Total Requested): \$ 1,000

**SECTION II: Agency/Department Annual Budget - (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

- a. Federal 6,000
- b. State 1,000
- c. Town (Please include grant amount requested) 1,000
- d. Private Organization 7,331
- e. Other: Event income, annual fund, membership 151,837  
retail sales, (Explain) sponsors
- 2. Total Annual Income (Add Lines 2a-e): \$ 167,168

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

- a. Personnel, Consulting & Contract Services 215,112
- b. Travel 505
- c. Operating (Rentals, Supplies, Utilities, etc.) 8,709
- d. Other: \_\_\_\_\_  
(Explain) 190,036
- 4. Total Annual Expenditures (Add Lines 3a-d): \$ 473,362

NOTE: Totals on Line 2 and Line 4 MUST be the same.



**Town of Bristol**  
**FY2027 Grant Application**  
**February 2, 2025**

**Proposal Summary for Use of Grant**

**Need for Grant:**

Coggeshall Farm Museums is seeking support from the Town of Bristol for \$1,000 for educational supplies for hands-on learning projects. Grant funding is essential to support the educational programming provided to over 4,300 children and youth each year at the Coggeshall Farm Museum. In 2025, we experienced a significant increase in demand for field trips and educational programs, highlighting the growing need for interactive, hands-on learning experiences in our community. With expanded outreach to educators, we anticipate even greater participation in 2026 and beyond.

In 2025, the Coggeshall Farm Museum welcomed over 4,300 children—1,200 of whom were visiting with their families and 3,100 with their schools. We are poised to serve even more young learners in the upcoming year, fostering curiosity, engagement, and a deeper understanding of history through immersive programs.

Hands-on learning requires a variety of specialized materials, and funding from the Town of Bristol will allow us to procure these essential supplies. This support will enable us to maintain the high quality of our educational offerings while keeping participation costs accessible. We provide our programs at a modest per-student fee for most schools and free of charge for Title One schools and all Bristol schools, ensuring equitable access to impactful educational experiences for all.

**Purpose of Grant (specific)** \$1,000 will be applied to purchases of supplies for hands-on educational programs, including supplies to help children and youth explore themes of agriculture, horticulture, textiles, and other 18<sup>th</sup> century trades.

Grant funds will allow us to continue to make education programs affordable for schools and families by offsetting the cost of materials. Many of our programs have a higher materials fee because we emphasize making every aspect of the experience engaging and interactive. The almost daily use of these materials by large numbers of students requires routine maintenance and replacement to ensure all materials are in working condition for each group.

**Objective (provide background on mission and who is served with this funding)**

The mission of the Coggeshall Farm Museum is to preserve this 1790s Rhode Island salt marsh farm. We serve the local community and beyond as a living museum and vital educational resource through demonstration of daily farm activity and honest interpretation that reflects its historical, multicultural influence.

Set on 48 acres of coastal farmland in Bristol, Rhode Island, Coggeshall Farm Museum recreates the daily experience of tenant farmers on a late 18th-century salt marsh farm through live interpretation, historic structures, heirloom plants, and heritage-breed animals. Interpreters dressed in accurate reproduction clothing carry out the same tasks that were practiced on Rhode Island's coastal tenant farms during the Federal Period. Coggeshall Farm Museum's goals are to maintain and restore the farm's buildings and grounds in appropriate ways, to maintain livestock and produce compatible with the 1790s, and to educate and stimulate the public with tours, special events, and education programs for adults and children. Coggeshall Farm Museum has helped make history come alive to countless school children, families, and individuals across Rhode Island and beyond.

When visiting Coggeshall Farm Museum, schools can choose between several different topics with guided stations for field trips. Each topic has been specifically designed per grade level meeting curriculum standards in more than one discipline. Examples of these programs include:

**Field Day:** Children learn about games, chores, hearth cooking, and meet our animals.

**Our Big Backyard:** Offering preschoolers and kindergarteners an exploration of the historic farm, including the animals, gardens, and farmhouse.

**Citizen Kid:** Helping 1st and 2nd graders learn about their own civic duty and the roles of children at the turn of the 18th century.

**Strong Roots:** Where 3rd graders engage in hands-on exploration of the natural ecosystems and habitats around the farm and answer the important question: What can a farm from the past teach us about farming for our future?

**Who Tells Your Story?:** Fourth and 5th graders learn about the interconnected lives of three separate groups who lived in Bristol Harbor in the 18th century-- Indigenous, Settlers, and Enslaved.

**History Deep Dive:** High school students explore topics such as textiles, farming, hearth and home, and the Bristol slave trade.

The goal of Coggeshall Farm Museum education programs is to provide a living history museum destination for the surrounding community schools. Our costumed historians, heritage breed animals, and heirloom plants offer a unique way for students to connect with state learning standards. Through hands-on learning, students associate real-world experiences with what they are learning in the classroom. They weave, process wool, get their hands dirty gardening, and assist with woodworking and animal care activities. The hands-on learning experiences that Coggeshall Farm Museum educators provide create a more memorable encounter so that students of all learning styles are engaged. Our goal for a field trip to Coggeshall Farm Museum is for students to feel encouraged to be active learners, to ask questions, and to try new things.

Coggeshall Farm Museum seeks to provide an affordable and meaningful field trip destination for surrounding communities. Many schools struggle to afford the field trips they want to provide their students. With tight budgets and the rising cost of transportation, schools may be forced to decide to offer a field trip for fewer students than they wish, or worse, be unable to provide a field trip at all. We seek to fulfill the need for an

affordable and meaningful field trip destination by providing quality programs rooted in state learning standards.



TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT REQUEST  
FY2027

2026 JAN 27 AM 8:59

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Meals on Wheels of RI, Inc.

ADDRESS: 70 Bath St.

CITY/TOWN: Providence STATE: RI ZIP CODE: 02908

PHONE NUMBER: (401) 351-6700

EMAIL: mgrady@rimeals.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Meghan Grady

TIME PERIOD FUNDS WILL BE USED: FROM: 07/01/26 TO: 12/31/26

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant.  
Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

**NEED:**

Please see attached

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

Please see attached

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

Please see attached

Total Funds Requested: \$1,500.00

Meghan Grady Ex. Director 1/22/2026  
Signature Chair or Authorized Agent Date of Board Approval

Signed and sworn to before me this 20<sup>th</sup> day of January 2026  
(date) (month) (year)

ARTHUR DEFELICE  
Notary Public, State of Rhode Island  
Commission # 754153

[Signature]  
Notary-Public Date 1/22/26

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809  
(401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |   |    |                   |
|---|----|-------------------|
| 1. Personnel: _____<br>(State the hourly rate and total number of hours)          | \$ | _____             |
| 2. Consultant and Contract Services: _____<br>(Attach consultant/contract letter) |    | _____             |
| 3. Travel: _____  |    | _____             |
| 4. Space Costs and Rentals: _____   |    | _____             |
| 5. Consumable Supplies: <u>\$1,500.00</u>   |    | <u>\$1,500.00</u> |
| 6. Rental, Lease, or Purchase of Equipment: _____                                 |    | _____             |
| 7. Other Costs: _____   |    | _____             |
| 8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):         | \$ | <u>\$1,500.00</u> |

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

- |   |  |       |
|---|--|-------|
| a. Federal                                      |  | _____ |
| b. State  |  | _____ |
| c. Town (Please include grant amount requested) |  | _____ |
| d. Private Organization                         |  | _____ |
| e. Other: _____<br>(Explain)                    |  | _____ |

2. Total Annual Income (Add Lines 2a-e): \$ \$6,496,823

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

- |   |  |       |
|---|--|-------|
| a. Personnel, Consulting & Contract Services      |  | _____ |
| b. Travel   |  | _____ |
| c. Operating (Rentals, Supplies, Utilities, etc.) |  | _____ |
| d. Other: _____<br>(Explain)                      |  | _____ |

4. Total Annual Expenditures (Add Lines 3a-d): \$ \$6,496,823

NOTE: Totals on Line 2 and Line 4 MUST be the same.



**Meals on Wheels of Rhode Island  
Town of Bristol FY26 Grant Request  
July 01, 2026-December 31, 2026**

**NEED:**

- In 2025, our Home-Delivered Meal Program served 42 homebound older adult Bristol residents with a total of 6,129 meals.
- Our total investment in serving Bristol homebound older adults in 2025 was \$61,228 and we fully anticipate continuing to serve Bristol residents at this level or to increase service to the community in 2026.
- 27.1% of Bristol residents are aged 60+ and 25.9% of Bristolians aged 65+ live alone. 22.4% of Bristolians aged 65+ have annual household income below \$20,000.00, and 50.4% of Bristol residents 65+ have poor supermarket access.
- 12.3 % of Rhode Island older adults are "overall food insecure," ("The State of Senior Hunger in America 2023" Feeding America, May 2025); an increase from 8.7 of R.I. seniors reported as "overall food insecure" in "The State of Senior Hunger in America 2022."
- Meals on Wheels of RI's Home-Delivered Meal Program directly and simultaneously addresses the issues of food insecurity and social isolation as known risk factors for negative health outcomes associated with loss of independence amongst homebound older adults.
- Program clients receive a daily delivered meal that is complete, fully prepared and meets one-third of an older adult's daily dietary requirement alongside a safety-assuring wellness check and social visit. Clients can choose from the following meal menus based on their medical needs and cultural preferences: traditional, Latin, Asian, Kosher, cardiac friendly, chopped or pureed.
- By July 01, 2026, clients may also be able to receive a diabetic- or renal-friendly meal.
- Program clients also benefit from our Emergency Meal Program, providing a box of five (5) shelf-stable meals each fall, guaranteeing they have access to adequate nutrition should inclement weather or other unforeseen circumstances prevent daily meal delivery.

We utilize an annual feedback survey that allows client self-assessment of program outcomes and provides an opportunity to collect qualitative data on client satisfaction. Our 2025 Client Satisfaction Survey returned extremely positive results in support of our strategic work. Of the respondents to the survey, distributed to older adult Home-Delivered Meal Program clients:

- 97% Reported overall program satisfaction
- 87% Reported an increased ability to manage chronic health conditions
- 90% Reported feeling they can remain living independently
- 97% Reported an increased ability to eat healthier
- 95% Reported increased feelings of being safe in their own home



- 95% Reported being less worried about having enough to eat

Overall, the results demonstrate that MOWRI's Home-Delivered Meal Program clients are highly satisfied and feel secure living in their homes. The results also indicate positive outcomes in eating healthier, remaining in residence, and socializing.

Highlights of our 2025 strategic work include:

- Completed "Building Resilience, Deepening Impact," our 2030 strategic plan
- Expansion of Capital City Café Program service to include a monthly West African café
- Launched 2 post-discharge meals programs to serve additional populations
- Increased utilization of our "No Cost Market" food pantry by 66%
- Served as a clinical site for collegiate nursing students
- Responded to 2025 SNAP emergency

In addition, we have raised 53% of our \$2 million goal for our "Building Impact" facility renovation project.

**PURPOSE:** We are requesting \$1,500.00 to provide at least 42 Bristol homebound older adults with at least 6,129 complete, home-delivered meals in 2026. If granted, the \$1,500.00 requested represents 2.4% of the total cost of providing this program to Bristol residents in 2026. We are serving individuals in your community who are unable to safely shop or prepare a meal for themselves, predominately older adults of whom 60% live alone and of whom 47% are aged 80 or older.

**OBJECTIVE:** Our goal is to meet the nutritional, safety, and social needs of our clients so that they can maintain healthy and independent living by offering daily nutrition, safety checks, and opportunities for socialization. Programming outcomes include reduced hunger and isolation and improved health, safety, and peace of mind for the client, their family, and their community.

Meals on Wheels of RI was founded on Feb. 17, 1969. Through our nutritional and other programming, we help thousands of homebound older adults and other Rhode Island residents who are at risk of food insecurity and social isolation to receive increased access to adequate nutrition, safety assurances, and socialization. In 2025, we served more than 5,000 Rhode Island residents across our Home-Delivered Meal Program, Capital City Café Program, and Maternal Health Equity work. Supporting services include cultural cafés, emergency meals, pet food delivery, senior wish initiative, restaurant dining, a food pantry, and a mobile food pantry.



Meals on Wheels  
OF RHODE ISLAND

**Meals on Wheels of RI, Inc.**  
**2026 Organization Operating Budget**  
*January 01-December 31, 2026*

**Revenue**

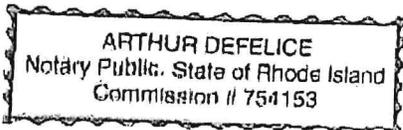
State & Federal Grants	\$2,897,116
Fundraising	\$1,038,925
Project Income	\$2,503,782
Endowment	\$30,000

**Total Revenue** **\$6,496,823**

**Expenses**

Programs	\$2,897,852
Personnel	\$2,348,036
General Operations	\$110,647
Facilities	\$104,187
Insurance	\$98,922
Technology	\$109,257
Professional Services	\$176,545
Fund Development	\$102,500
Miscellaneous/Depreciation	\$187,100
Other	\$361,777

**Total Expenses** **\$6,496,823**



Exp. 6/26/28

Meyman Bradley  
1/22/24  
EX. Director



TOWN OF BRISTOL

NARRATIVE OF GRANT REQUEST  
FY2027

AGENCY INFORMATION

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI  
2026 JAN 29 PM 1:06

NAME OF ORGANIZATION/AGENCY: Art Night Bristol Warren

ADDRESS: PO Box 194

CITY/TOWN: Warren STATE: RI ZIP CODE: 02885

PHONE NUMBER: 401-374-7220

EMAIL: artnightbristolwarren@mail.com

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Lauren Enjeti

TIME PERIOD FUNDS WILL BE USED: FROM: 7/1/2026 TO: 6/30/2027

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant. Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

**NEED:** Art Night Bristol Warren seeks to continue supporting and expanding the venues and opportunities for artists in Bristol during our 2026 Season, which will include visual and performing arts, representing a variety of media, age groups, and perspectives.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

To highlight the variety of artists in Bristol and showcase the wide range of artistic practices in Bristol studios, galleries, museums, & businesses. To fund photography, marketing across print & digital arenas.

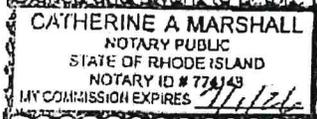
**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.) Art Night Bristol Warren will implement its 15th Season May - August 2026, providing free family friendly art experiences in settings across Bristol and in Warren.

Total Funds Requested: \$2000.00

Lauren Enjeti  
Signature Chair or Authorized Agent

1/18/2026  
Date of Board Approval

Signed and sworn to before me this 29 day of JANUARY 2026  
(date) (month) (year)



Catherine A. Marshall  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL  
GRANT BUDGET SUMMARY**

**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |  |                          |
|--|--------------------------|
| 1. Personnel: _____<br>(State the hourly rate and total number of hours)                                 | \$ _____                 |
| 2. Consultant and Contract Services: <u>Marketing/Photography</u><br>(Attach consultant/contract letter) | \$2000.00                |
| 3. Travel: _____   | _____                    |
| 4. Space Costs and Rentals: _____  | _____                    |
| 5. Consumable Supplies: _____  | _____                    |
| 6. Rental, Lease, or Purchase of Equipment: _____  | _____                    |
| 7. Other Costs: _____  | _____                    |
| <b>8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):</b>                         | <b>\$ <u>2000.00</u></b> |

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

- |   |           |
|---|-----------|
| a. Federal  | \$0.00    |
| b. State  | \$2000.00 |
| c. Town (Please include grant amount requested)     | \$2000.00 |
| d. Private Organization                             | \$3000.00 |
| e. Other: <u>Memberships/Donations</u><br>(Explain) | \$3000.00 |

**2. Total Annual Income (Add Lines 2a-e):** \$ 10,000.00

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

- |   |           |
|---|-----------|
| a. Personnel, Consulting & Contract Services      | \$5400.00 |
| b. Travel   | _____     |
| c. Operating (Rentals, Supplies, Utilities, etc.) | \$4600.00 |
| d. Other: _____<br>(Explain)                      | _____     |

**4. Total Annual Expenditures (Add Lines 3a-d):** \$ 10,000.00

**NOTE: Totals on Line 2 and Line 4 MUST be the same.**





# TOWN OF BRISTOL

## NARRATIVE OF GRANT REQUEST FY2027

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

2026 JAN 16 PM 3:36

### AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: East Bay Food Pantry

ADDRESS: 532 Wood St

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: 401-396-9490

EMAIL: emily@eastbayfoodpantry.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Emily Mushen

TIME PERIOD FUNDS WILL BE USED: FROM: Jul 1, 2026 TO: Dec 31, 2026

### PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant.  
Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** The East Bay Food Pantry is serving over 2,500 food insecure individuals annually, distributing 430,000 equivalent meals. Service numbers continue to rise. Please see attached.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

Funds will be used to purchase healthy food and essential toiletries for at-risk Bristol residents seeking assistance from the East Bay Food Pantry.

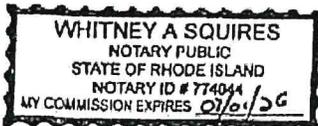
**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

Hunger will be reduced and nutrition will be increased for at-risk Bristol residents. See attached.

Total Funds Requested: \$3,000

Signature: [Signature] Chair or Authorized Agent Emily C Mushen Date of Board Approval 1/16/26

Signed and sworn to before me this 16<sup>TH</sup> day of JANUARY 2026  
(date) (month) (year)



Whitney A Squires 01/16/26  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL  
GRANT BUDGET SUMMARY  
FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: _____ (State the hourly rate and total number of hours)		\$ _____
2. Consultant and Contract Services: _____ (Attach consultant/contract letter)		_____
3. Travel: _____		_____
4. Space Costs and Rentals: _____		_____
5. Consumable Supplies: _____		_____
6. Rental, Lease, or Purchase of Equipment: _____		_____
7. Other Costs: <u>nutritious food &amp; toiletries to stock the food pantry</u>		<u>\$3,000</u>
8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):		\$ <u>\$3,000</u>

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department

a. Federal		_____
b. State		<u>\$5,000</u>
c. Town (Please include grant amount requested)		<u>\$3,000</u>
d. Private Organization (grants)		<u>\$200,000</u>
e. Other: <u>individuals \$436,000; thrift shop \$275,000; other \$58,000</u> (Explain)		<u>\$823,000</u>

2. Total Annual Income (Add Lines 2a-e): \$ 977,000

3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department

a. Personnel, Consulting & Contract Services		<u>\$429,450</u>
b. Travel		<u>\$2,200</u>
c. Operating (Rentals, Supplies, Utilities, etc.)		<u>\$114,850</u>
d. Other: <u>program cost (w/o staff or in-kind)</u> (Explain)		<u>\$430,500</u>

4. Total Annual Expenditures (Add Lines 3a-d): \$ 977,000

NOTE: Totals on Line 2 and Line 4 MUST be the same.



**Town of Bristol Grant Application  
January 11, 2026**

The East Bay Food Pantry (EBFP) is grateful to the Town of Bristol for the past support, which has helped us in meeting our **mission** of providing hunger relief services in the East Bay community.

**Proposal Summary for Use of Grant**

**NEED:**

Food insecurity has been front of mind for so many in recent months, following the government shutdown that put thousands of Rhode Islanders at risk of not receiving their food assistance benefits in November. When we consider that **two in every five Rhode Island households** are now considered food insecure (according to 2024 numbers), our mission has never been more critical. With help from our funding partners, the East Bay Food Pantry is working to ensure that our neighbors don't go hungry. 43% of our guests are residents of Bristol.

- In 2025, we served over **2,500 individuals** – more than in any other year of our 16-year history – and **provided almost 430,000 meals**.
- We saw the **busiest day in our history** on November 5, 2025 in the midst of the SNAP crisis. We distributed nearly 10,000 equivalent meals that day (after averaging 35,000 meals per month for most of 2025).
- Our work continues to support the vision that every person in the East Bay will have access to nutritious food and no one will go hungry. We are proud of our efforts to provide nutritious food and nutrition information that impacts the health of the vulnerable people we serve. Over **96%** of our food purchasing dollars are expended on targeted healthy foods and partnerships with area farms and growers ensures a good supply of fresh, local produce for our guests.

**OBJECTIVE:** The overall goal is to decrease hunger and increase nutrition for low-income adults, children, and senior citizens served by the EBFP. We expect to serve at least 2,500 unique individuals impacted by food insecurity in 2026. We expect that transportation, language, and mobility will not be barriers to accessing nutritious food for at-risk individuals. We expect that hunger will be reduced and nutrition will be increased through access to healthy food options offered through EBFP programs, including access to healthy produce. Further, low-income individuals will have free access to basic toiletries that are essential to their good health, including soaps, dental products, feminine hygiene products, and more.

Programs operate year-round and all services are offered without cost. Our service numbers in 2025 were as follows:

### **Guest Choice Food Pantry**

Guests may visit up to twice per month. Flexible hours, including one evening per week, and an online ordering option help reduce crowding and improve access for working households.

- 269,586 equivalent meals provided in 2025, a 7% increase over 2024

### **Fresh Food Fridays**

Weekly distribution of fresh produce and bread.

- 79,020 equivalent meals provided in 2025

### **Food4Kids**

Provides supplemental food when schools or childcare programs are closed.

- 34,330 meals provided through 1,607 household visits in 2025

### **Mobile Pantry**

Delivers food and personal care items to homebound individuals and to families at Hugh Cole Elementary School in Warren.

- 19,674 equivalent meals provided in 2025

### **Mobile Cart**

Distributes food and personal care items to low-income seniors at Franklin Court Assisted Living.

- 1,137 equivalent meals provided through 376 visits

### **Food4Seniors**

Provides supplemental food to low-income seniors in addition to pantry visits.

- 1,260 equivalent meals provided in 2025 to 35 seniors

### **Holiday Food Program**

Provides additional food support during November and December.

- 3,992 equivalent meals provided

In addition to food, essential personal care items—including soap, toilet paper, feminine hygiene products, toothbrushes, and similar necessities—are distributed through the pantry, mobile pantry, and mobile cart programs.





TOWN OF BRISTOL

NARRATIVE OF GRANT REQUEST  
FY2027

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: BENJAMIN CHURCH SENIOR CENTER

ADDRESS: 1020 HOPE ST.

CITY/TOWN: BRISTOL STATE: RI ZIP CODE: 02809

PHONE NUMBER: 401-253-8458

EMAIL: DWILSONBCSC@GMAIL.COM

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: DONNA WILSON

TIME PERIOD FUNDS WILL BE USED: FROM: JULY 1, 2026 TO: JUNE 30, 2027

PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant.  
Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:**

Benjamin Church Senior Center annually serves over 2,700 low/moderate-income Bristol seniors with services and programs. Please see attached.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

Funds will provide critical operating support of the Senior Center. Please see attached.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.) **The objective is to help our seniors stay mentally, physically, and emotionally healthy, helping seniors remain living independently for as long as possible. See attached**

Total Funds Requested: \$190,500

Signature: Donna Wilson Chair or Authorized Agent Date of Board Approval: 1/2/2026

Signed and sworn to before me this 16 day of January 2026

CARLA MJ DACOSTA  
Notary Public, State of Rhode Island  
Commission #771823  
My Commission Expires 7/11/2026

Carla Mj Dalosta 1/14/26  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: <u>see attached itemized budget</u>		\$ <u>134,679</u>
(State the hourly rate and total number of hours)		
2. Consultant and Contract Services: _____		_____
(Attach consultant/contract letter)		
3. Travel: _____		_____
4. Space Costs and Rentals: <u>facilities &amp; utilities</u>		<u>\$37,750</u>
5. Consumable Supplies: _____		_____
6. Rental, Lease, or Purchase of Equipment: _____		_____
7. Other Costs: <u>senior bus expense \$8,500, programs \$9,571</u>		<u>\$18,071</u>
8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):		\$ <u>190,500</u>

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

a. Federal		0
b. State		38,224
c. Town (Please include grant amount requested)		190,500
d. Private Organization <u>Benjamin Church Trust \$25K, grants \$30K</u>		<u>55,000</u>
e. Other: <u>membership \$5,500, fundraising \$5,500, donations \$4,000</u>		<u>15,000</u>
(Explain)		
2. Total Annual Income (Add Lines 2a-e):		\$ <u>298,724</u>

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

a. Personnel, Consulting & Contract Services		208,150
b. Travel		_____
c. Operating (Rentals, Supplies, Utilities, etc.)		60,654
d. Other: <u>programs</u>		<u>29,920</u>
(Explain)		

4. Total Annual Expenditures (Add Lines 3a-d): \$ 298,724

NOTE: Totals on Line 2 and Line 4 MUST be the same.



1020 Hope Street  
Bristol, RI 02809  
401-253-8458  
[www.bristolseniorcenter.com](http://www.bristolseniorcenter.com)

**Town of Bristol Grant Request  
January 2026**

**NEED:** The Benjamin Church Senior Center's (BCSC) efforts are guided by our mission of promoting "health, dignity, and quality of life throughout the journey of aging." Last year we served 2,702 members, a 22.5% increase over the year prior, and provided up to 23,420 other instances of service (walk-in or phone). Most members (70%) are women, the majority are over the age of 70, and nearly all are low/moderate-income seniors. We are helping our most vulnerable seniors stay healthy and living independently for as long as possible.

We provide a setting that is inviting and promotes social, emotional, and physical well-being, as well as lifelong learning for Bristol's seniors. Our work addresses issues of loneliness, isolation, and the need to foster wellness in Bristol's ever-increasing older adult population. Most services are free and include our daily meal program (last year serving 5,342 meals); transportation assistance (providing 3,022 round trip rides to grocery stores, medical appointments, and more using the Senior Bus); engaging social, wellness, and recreational programs; and information and referrals (such as Senior Health Insurance Program counseling, assistance with income taxes, food stamps, veterans' assistance, etc.). Last year there were 890 individual instances of service for weekly craft classes. Five weekly fitness classes include Chair Yoga, Strength & Balance, Zumba Gold, Line Dancing, and the new traditional yoga. Last year, 1,332 instances of service were provided to seniors in our fitness classes, which are among our most popular offerings (second only to the daily lunch).

Many of our vulnerable seniors are having trouble keeping up with increased costs of living on their fixed incomes. There is a lot of anxiety about rising costs and cuts to Medicaid and food stamps. This past fiscal year, 8,421 Meals on Wheels meals were delivered to our Bristol seniors. (Benjamin Church Senior Center is the partner drop off site for the statewide Meals on Wheels program.) Our partnership with Hope & Main provided frozen meals for 576 seniors. 300 Farmer Market Vouchers were provided (\$50/ea.) to low-income seniors, and another 330 seniors were provided with emergency grocery store gift cards. Several seniors sent messages of appreciation after receiving a gift card. ***"I live alone and sometimes skip meals to make my food last longer. This card lets me shop with dignity and without worry."***  
***"The gift card came right when I had to choose between buying groceries or filling my prescriptions. It helped me do both."***

*“Because of the food gift card, I was able to buy fresh fruits and vegetables for the first time in weeks. On my fixed income, that’s a real luxury.”*

Seniors have also shared the following about regular senior center programs:

*“The strength and balance class has helped me feel steadier on my feet. I feel more confident walking, and I notice the difference every day. I am so thankful these classes are offered.”*

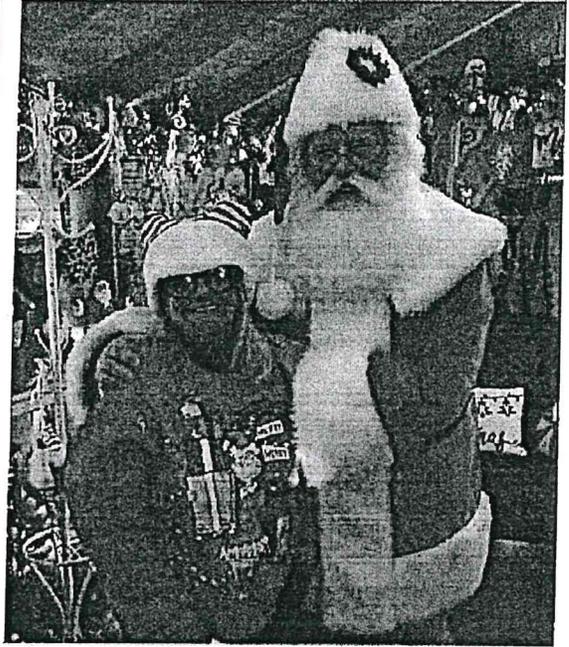
*“Chair Yoga has been a blessing. It keeps my body moving without straining, and it helps me relax. I always leave class feeling calmer and stronger.”*

*“The lunch at the Senior Center helps stretch my weekly groceries.”*

**PURPOSE:** Requested funds will ensure adequate personnel to oversee Senior Center operations, reliable transportation through the Senior Bus, and direct service to our growing number of seniors. The request is a modest 3.1% increase over last year’s request to the Town (though senior membership has increased 22.5% over the last year). \$134,679 is requested for personnel (most which reflects direct service to seniors in programs), \$8,500 for senior bus expenses, \$37,750 for facility and utility expenses, and \$9,571 towards programs like weekly fitness classes.

According to the 2025 RI Healthy Aging Profile, 20% of Bristol’s population is currently aged 65 or older, 4% live below the poverty line, 24% reported suffering a fall in the past year, 16% reported ambulatory difficulty, and 63% reported living with 4 or more chronic health conditions. For these seniors in particular, the Benjamin Church Senior Center is meeting vital needs every day. The report also shows that 20% of Bristol’s seniors speak a language other than English at home, The BCSC has staff who are fluent in Portuguese, as many members speak that language more comfortably than English. Bristol is designated as an AARP Age-Friendly Community, with the Benjamin Church Senior Center being a contributing factor

**OBJECTIVE:** The overall objective of the Benjamin Church Senior Center is to help our seniors stay mentally, physically, and emotionally healthy, all of which help seniors remain living independently for as long as possible. The Senior Center provides nutritional, recreational, health and wellness, and social opportunities to our Town’s most at-risk individuals. We also assist in emergencies when seniors have trouble paying a utility or grocery bill. We are a trusted source of services, with staff who speak Portuguese and English fluently and who have worked for many years to forge personal relationships with each person. We know we are making a difference in the lives of our seniors every day.





**Benjamin Church Senior Center  
Proposal Budget for the Town of Bristol  
Period July 1, 2026 – June 30, 2027**

Personnel Expenses	
Director (90% of FT 40/hr./wk. salary, \$35/hr. ~1872 hrs.)	\$65,520
Office Clerk (50% of PT, \$20.25/hr., ~ 621 hrs.)	\$12,575
Meal Site Coordinator (60% of PT, \$16/hr. ~624 hrs.)	\$9,984
Bus Driver (50% of PT salary, \$25/hr., ~520 hrs.)	\$13,000
Benefits	<u>\$33,600</u>
Subtotal Personnel	<b>\$134,679</b>
Non-Personnel Expenses	
Senior Bus Expenses	\$8,500
Facility/Utilities	\$37,750
Programs (45% of actual costs)	\$9,571
Subtotal Non-Personnel	<b>\$56,250</b>

**TOTAL Request to the Town of Bristol** **\$190,500**

Additional senior center expenses are paid by the RI Office of Healthy Aging, various grants, donations, events, and memberships (\$108,224 total). Additional costs of operating the BCSC are itemized below, **not** requested in this grant to the Town of Bristol.

Contract Services (Grant Writer, Accountant, Attorney)	\$8,000
Office Supplies, Equipment	\$2,080
Subscriptions/Fees (My Senior Center software, etc.)	\$2,476
Insurance	\$8,173
Executive Director (10% of salary)	\$7,280
Meal Site Coordinator (30% of salary)	\$6,656
Office Clerk (50% of salary)	\$12,535
Bus Driver (50% of salary)	\$13,000
Maintenance Staff (100%)	\$26,000
Cleaning Services	\$3,220
Facility Maintenance	\$2,600
Fundraising	\$1,000
Marketing/Outreach	\$1,055
Postage/Printing/Marketing	\$2,300
Programs (55%, w/o in-kind*)	\$11,849
<b>TOTAL</b>	<b>\$108,224</b>

**ADD Town Request** **\$190,500**

**Total Annual Operating Budget** **\$298,724**

**Note:** \*Another \$50,000+ is secured annually in donations of goods and services for programs that directly benefit Bristol seniors. **BCSC is requesting a 3.1% increase over the FY26 grant, even though senior membership has increased 22.5%.**

**GEORGE C. LIMA**  
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 70 Years of Funeral & Cremation Services  
 Family Owned & Respectfully Serving Since 1953  
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 c.sousa@21mail.com • c21ryzo@REMAX.com

**ADRC**  
 All Rhode Island  
 Resource Center  
 The resource hub  
 for healthy aging.

**Dorling & Oliver**  
 BREAKFAST • LUNCH • DINNER  
 20 Gooding Avenue  
 Bristol, RI 02809  
 In the Bristol Shopping Center  
 401-396-5510

**North Burial Ground**  
 The town's only official cemetery located on Hope Street.  
 (By the summer is Call State park.)  
 Available in all Bristol families of all faiths and  
 religious beliefs for both traditional burials  
 and cremations.  
 Contact the Superintendent Emily Ramsey for a pre-need appointment  
 401-253-6426

**Honesty • Integrity • Compassion**  
**Senior Insurance Solutions LLC.**  
**Paul Torti**  
 (401) 439-5413  
 Turning 65? • Have Medicare Questions?  
 Medicare Advantage • Medicare Supplement  
 Medicare Part D • No Cost Consultation  
 Licensed & Appointed with all Major Carriers In RI  
 www.seniorinsurancesolutionsri.com

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 Three Locations in Bristol & Warren  
 401-253-1179  
**H&R BLOCK**

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 Custom Roofing  
 Siding  
 Construction  
 401.219.9548  
 rinaldiroofingri.com  
 Family Owned by twin brothers  
 Nick & Matt Rinaldi

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 For Your Everyday  
 Transportation Needs  
 Menden Bailey  
 Owner/Operator  
 401-481-5447  
 Bristol, RI  
 PMV LIC. H23-8385  
 privatecarlocal@yahoo.com

**401-741-7813**  
**RETIREMENT  
 MADE EASY**  
 Medicare, Financial, & Estate Planning  
 Confused by Medicare?  
 • Medicare Advantage Plans  
 • Medicare Supplement Plans  
 • Dental Plans  
 • Hospital Indemnity Plans  
 • Retirement Plans  
 • Annuities  
 • Wills and Trusts  
 • Power of Attorney  
 555 Metacom Ave. Bristol, RI



# Newsletter

## January 2026

**Donna Wilson**  
 Executive Director  
 dwilsonbcsc@gmail.com  
**Lucy Kuros**  
 Office Clerk  
**Becky L'Heureux**  
 Meal Site Coordinator  
**Don Squires**  
 Peter Sullivan  
 Bus Drivers

1020 Hope Street ~ Bristol, RI 02809  
 Phone: (401) 253-8458 Fax: (401) 253-8009  
 Office Hours: Monday-Friday 8:30 am-3:30 pm  
 www.bristolseniorcenter.com  
 Find us on Facebook & Instagram

Open to everyone.....  
 Not just for seniors - today's SENIOR CENTER is  
 active, social and modern. Join us and discover new  
 friends, new skills, and new experiences!



**Board of Directors:**  
**Maria Doherty**  
 President  
**Elizabeth Harvey**  
 Vice President  
**Cheryl Hiams**  
 Secretary  
**Vincent Saviano**  
 Treasurer



# HAPPY NEW YEAR

**Benjamin Church  
 Senior Center.**  
 We are a Private,  
 nonprofit 501 (c)  
 (3) Organization

**YOUR MODERN CENTER  
 FOR LIFE AFTER 50!**  
 Stay Active, Stay Social, Stay informed

**Happy New Year 2026**

**Thank you!!**

Dear Friends and Community Supporters,

From the bottom of our hearts, thank you to everyone who supported our **Foster A Senior Program**. Because of your generosity, kindness, and community spirit, we were able to donate **over 400 gifts to our seniors** this year.

These gifts meant so much more than presents — they brought smiles, effort, and the reminder that our seniors are loved and never forgotten. Simply put, **we could not do what we do without you**. Your support makes a real difference in the lives of those we serve every single day.

As we welcome the **New Year**, we want to wish you and your families happiness, health, and peace. We are so excited to step into **2026 together**, continuing to build a strong, caring community for our seniors.

Please come visit us, join us for activities, laugh with us, and have fun with me, our doors and hearts are always open. We look forward to another year of connection, service, and making memories together.

Love,  
Donna Wilson



**JANUARY**

Lunch is served at 11:30am  
Please call & reserve your seat **2026**

SERVING SIZES  
Grains – 2 ounces  
Vegetables – 1/2 cup Fruits – 1/2 cup  
Protein – 3 ounces Dairy – 1 cup

Suggested Donation of \$3.00

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
All menu items may contain nuts, seeds, beans, wheat bran, and other allergens Funded in part by the US Administration on Aging and the Rhode Island Office of Healthy Aging	Rolls are served with all meals		<b>Happy New Year! CLOSED</b>	Mediterranean lentil soup Soppy pie Coke slaw Roasted potato Coke Kum & cheese on wheat
1 Escarole & bean soup Chicken masala Lemon rice Roasted vegetable Chocolate chip cookie Egg salad on rye	6 Mirestano soup Stuffed shell w/ meat sauce Green beans Sliced pears Seafood salad plate	7 Chicken soup Creamy Dijon chicken Mixed vegetables Spanish rice Sliced peaches Turkey sandwich on wheat	8 Tomato soup Stuffed meatball w/ gravy Cream corn Mashed potatoes Coke Cobb salad	9 Broccoli & cheese soup Chicken rack of lamb Rice pilaf Peanut carrots Sliced apples Chef salad
12 Chicken barley soup Baked pasta w/ meatballs & sausage Roasted vegetables Topical fruit Tossed salad w/ chicken	13 Irish vegetable soup Meatball sandwich Broccoli florets Sweet potato salad Sliced peaches Egg salad on rye	14 Meatball soup Oven roasted chicken Roasted potatoes Green beans Yellow cake Tuna salad plate	15 Mushroom barley soup Honey glazed pork roast Mashed sweet potatoes Roasted carrots Sliced melon Chef salad	16 Navy bean soup Chicken parm Roasted zucchini Rice pilaf Peaches Chicken salad sandwich
18 <b>Martin Luther King CLOSED</b>	20 Vegetable barley soup Lemon pepper chicken Mexican rice Cauliflower Sliced pears Turkey sandwich	21 Chicken soup Sliced meatballs Mashed potatoes Broccoli florets Sliced melon Italian grinder	22 Kale & chickpea soup Pork roast w/ gravy Roasted potatoes Balsamic glazed carrots Chocolate chip cookie Greek salad w/ chicken	23 Tomato soup Pork burger w/ cheese Coke slaw Chips Coke Tuna salad on rye
26 Vegetable soup Chicken & king w/ mixed vegetables Skimmed rice Lemon cheese cookie Chicken salad on wheat	27 Chicken noodle soup Ground beef w/ cheddar Vegetables Vegetable fried rice Sliced fruit Tossed salad w/ chicken	28 Mirestano soup Pork chop Italian Roasted potatoes Zucchini Mixed fruit Cobb salad	29 Corned beef Oven turkey sandwich Butterfly squash Stuffing Coke Roast beef on roll	30 Parsi & bean soup Sausage & pepper sandwich Roasted potatoes Coke slaw Watermelon Turkey & bacon sandwich

**SUPPORT OUR ADVERTISERS!**

**Services Available**

# Transportation Service Schedule



Call our office at 253-8458 to schedule

Monday	9:00am-12:00pm	Medical Appointments
Tuesday	8:30am	Community Grocery
Wednesday	9:00am-12:00pm	Medical Appointments, Banking Pharmacy
Thursday	8:30am	Benjamin Church Manor & Franklin Court Independent Living Grocery
Monday ~ Friday	10:45am-11:15am	Pick-Up for Lunch

**Monday, January 26**  
11:30am-1:30pm



Whether you're team Apple or Android, now is the time to level up your game for good. Come learn things like how to adjust font size, send a text message, send a photo via text or email, take a selfie, take a screenshot, scan a QR code, use your virtual assistant to make a phone call, video calls, send text messages, launch apps etc. Contact Lucy at 401-253-8458 to sign-up.

**LET'S GROW YOUR BUSINESS**  
Advertise in our Newsletter!

CONTACT ME Angela Haschka

ang@kcsncc.com (401) 877-1474 x6105

**Services & Resources**

*Helping you stay sharp, social and energized !*

Thursday, January 1  
Closed  
Happy New Year

Tuesday, January 6  
Boys & Girls Club  
10:00am-2:00pm  
Snap Assistance  
Call our office for appointment

Wednesday, January 7  
Grace Barker NH Blood Pressure Clinic  
10:00am-11:00am

Wednesday, January 7  
Carla from United Way  
9:00am-3:00pm  
Application Assistance-Heating, Snap, Medicare, Medicaid  
Call our office for appointment

Thursday, January 8  
VNHH BP Clinic  
10:00am-11:00am

Monday, January 12  
Veterans Assistance  
9:00am-12:00pm  
Steve Skuba  
Call our office for appointment

Thursday, January 15  
Crafts with Elin  
10:30am-12:00pm  
Call our office and reserve your seat

Wednesday, January 14  
Rogers Free Library  
12:00pm-1:00pm  
Tech Help  
Call our office for appointment

Wednesday, January 14  
Legal Service with Paul Silva  
12:00pm-1:00pm  
Topics: Wills, Power Of Attorney and End-Of-Life Planning  
Call our office for appointment

Monday, January 19  
Closed  
Martin Luther King

Wednesday, January 21  
Craft with Gabby  
10:30am-12:00pm

Monday, January 26  
ATEL Tech Time  
11:30am-1:30pm  
Call our office and reserve your seat

Fridays Free Water Color Class with Robin No Class January 2  
12:00pm-1:00pm

Crafts Workshop with Barbara Mondays & Thursdays @ 10:00am  
Call our office and reserve your seat

Weekly Blood Pressure Checks with Jeannine Tuesdays 10:30am

 East Bay Volunteer Income Tax Assistance Program

The Volunteer Income Tax Assistance Program (VITA) provides IRS-trained tax professionals to provide tax-preparation services to clients. VITA volunteers provide timely, quality, and free tax preparation for low to moderate income individuals and families. Volunteers not only prepare tax returns, but simultaneously provide education to clients about their returns and eligible tax credits

**Activities-Services-Resources-Trips**

*Helping you stay sharp, social and energized!*



**BENJAMIN CHURCH SENIOR CENTER  
FOXWOODS CASINO**

Thursday, March 19, 2026  
\$40 Per Person

**Your Motorcoach Will Depart:**  
8:15AM - Benjamin Senior Center

**Returns Approximately:** 5:30PM

None offers more gaming than Foxwoods Resort Casino, the internationally recognized gaming destination. With its six casinos, Foxwoods offers more than 7,000 slot machines, 180 table games, and the world's largest bingo hall. Room liners can play the ever-popular Keno throughout the property, as well as in a comfortable Keno lounge. Foxwoods offers many dining options.

**Trip Includes:**  
• Casino Time: 10:00am - 4:00pm  
• One Motorcoach Transportation

For Reservations Please Contact:  
Diana 401-253-8458

Please Make All Checks Payable To:  
Benjamin Church Senior Center, 1020 Hope St., Bristol, RI 02809

Full Payment Due Upon Reservation.  
No Refunds.

Trip Operated By Blount Tours



Benjamin Church Senior Center  
**~TALL SHIPS~**

Thursday, July 16, 2026  
\$120 per person

**YOUR MOTORCOACH WILL DEPART:**  
7:00AM Benjamin Church Senior Center  
Returns Approximately 7:15PM

Celebrate America's 250th anniversary with us as the Tall Ships Return to Boston! Don't miss this rare opportunity for you and your group to connect with an up-close view of these incredible vessels - cruising, with panoramic harbor views is the best way to experience this truly unique tradition while on the Spirit of Boston. Enjoy a delicious buffet, while being transported as the history-rich Tall Ships drift by.

**For Reservations Please Contact:**  
Diana 401-253-8458

**Please Make All Checks Payable To:**  
Benjamin Church Senior Center, 1020 Hope St., Bristol, RI 02809  
Full Payment Due Upon Reservation.  
No Refunds.



**SAVE THE DATES**

*Tickets will be on Sale February 11, 2026*

**Wrights Farm**

**April 16, 2026**

**Venus de Milo 50's Sock Hop**

**May 20, 2026**

**Active Living Workshops**

Engaged, Involved, Purposeful, Inspired

**Strength & Balance with Jessica**  
Mondays at 11:15am

**Zumba Gold with Jessica**  
Mondays at 12:30pm-1:00pm

Franklin Court Community Room  
150 Franklin Street

No classes on Monday the 19  
Martin Luther King

**Yoga Class with Trisha**  
Tuesdays at 4:30pm

Bristol Housing Community Room  
1014 Hope Street

Sponsored by Benjamin Church  
Senior Center

**Live Dancing with Sue**  
Wednesdays at 1:00pm

Bristol Housing Community Room  
1014 Hope Street

Sponsored by: Greentree  
Healthcare Management

**Chair Yoga with Kate**  
Thursdays at 10:00am

Bristol Housing Community Room  
1014 Hope Street

**Donuts and conversation**  
Sponsored by Bristol Dunkin

Tuesday, January 13  
10:00am

Call the office to reserve your seat

**Valentine's Workshop**  
Tuesday, February 10

Come & create your own  
centerpiece

1:00-2:00pm  
\$1.00




Bristol HEZ  
**Community Health Workers**  
Here to Help!



LIHEAP QUESTIONS AND ANSWERS!

OFFICE HOURS AT  
BENJAMIN CHURCH SENIOR CENTER  
1020 HOPE ST BRISTOL, RI  
PLEASE CALL TO SCHEDULE APPOINTMENTS (401) 253-8458

FRIDAY, JANUARY 16TH 2026  
10AM UNTIL 12PM

Meet with a professional from the State  
LIHEAP program as well as Bristol Health  
County Zone workers to get your questions  
answered. Stay warm this winter!





TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT  
REQUEST FY2027

2026 JAN 22 AM 10:00

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Bristol Garden Club

ADDRESS: PO Box 484

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: 508-335-9803

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Gail Burmeister

TIME PERIOD FUNDS WILL BE USED: FROM: July 2026 TO: June 2027

PROPOSAL SUMMARY

Please **indicate** the need, purpose, and objective(s) of the Grant.  
Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** Bristol Garden Club is requesting funds to support its continued Civic Beautification projects, such as Mrs. Perry's Garden and various other locations throughout Bristol.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

Bristol Grant funds will be used to help with the purchase of plants and materials throughout the planting season.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

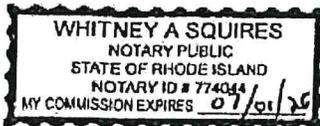
See attachment

Total Funds Requested: \$1,500

Gail Burmeister  
Signature Chair or Authorized Agent

Date of Board Approval

Signed and sworn to before me this 22<sup>nd</sup> day of JANUARY 2026  
(date) (month) (year)



Whitney A Squires 01/22/26  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 5, 2024.

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2025**

Please indicate your spending plan for the grant amount. **PLEASE BE SPECIFIC.**

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |   |  |                 |
|---|--|-----------------|
| 1. Personnel: _____<br>(State the hourly rate and total number of hours)          |  | \$ _____        |
| 2. Consultant and Contract Services: _____<br>(Attach consultant/contract letter) |  | _____           |
| 3. Travel: _____  |  | _____           |
| 4. Space Costs and Rentals: _____   |  | _____           |
| 5. Consumable Supplies: <u>Plants and materials</u>                               |  | \$1,500         |
| 6. Rental, Lease, or Purchase of Equipment: _____                                 |  | _____           |
| 7. Other Costs: _____   |  | _____           |
| 8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):         |  | \$ <u>1,500</u> |

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

- |   |  |          |
|---|--|----------|
| a. Federal  |  | _____    |
| b. State  |  | _____    |
| c. Town (Please include grant amount requested)                       |  | \$ 1,500 |
| d. Private Organization   |  | _____    |
| e. Other: <u>Membership dues, fundraising activities</u><br>(Explain) |  | \$16,050 |

2. Total Annual Income (Add Lines 2a-e): \$ 17,550

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

- |   |  |          |
|---|--|----------|
| a. Personnel, Consulting & Contract Services      |  | _____    |
| b. Travel   |  | _____    |
| c. Operating (Rentals, Supplies, Utilities, etc.) |  | \$17,550 |
| d. Other: _____<br>(Explain)                      |  | _____    |

4. Total Annual Expenditures (Add Lines 3a-d): \$ 17,550

NOTE: Totals on Line 2 and Line 4 MUST be the same.

## **Town of Bristol FY 2026-2027 Grant Request**

### **Proposal Summary Objective Attachment**

The Bristol Garden Club (BGC) is requesting a Town Grant of \$1,500 to be used toward the purchase of plants and supplies to support its continued Civic Beautification projects, such as Mrs. Perry's Garden and various other locations throughout Bristol.

The BGC was founded in 1928, as an educational and charitable organization, promoting knowledge of gardening and flowers, protecting the environment, and promoting civic plantings. The BGC brings the community together with informative workshops, youth gardening activities, photo contests, academic grants, and partnerships with local organizations including Mt. Hope Farm, Linden Place, and Blithewold.

The BGC supports its activities with funds raised at its annual plant sale, decorative pumpkin and tabletop tree sales, and by applying for local and private grants.

Over the past several years, the Daffodil Project has been a major mission for the BGC. More than 30,000 bulbs have been planted along Bristol's roadways and private spaces. Local community groups, students, town volunteers and the DPW, and countless other volunteers have put on gloves and picked up shovels to plant bulbs. This year, our intention is to put in succession plantings, which will fill in as the daffodils fade and extend the spring blossoming season.

If approved, our request for \$1,500 from the Town Grant fund will be used to support the BGC and its volunteers to share its love of flowers and gardening with the Town in a positive way that the whole Town and its visitors can appreciate. As always, the BGC is prepared to match the funds received through the Town of Bristol grant.

**Bristol Garden Club Budget  
May 1, 2025- April 30, 2026**

<b>Category</b>	<b>Expenses</b>	<b>Income</b>
Administration	1,500.00	
Publicity	200.00	
BGC Annual Luncheon/ Annual Meeting	1,100.00	
BGC Junior/Teen Garden Club	150.00	
Civic Beautification		
Mrs. Perry's Garden	350.00	
Equipment	500.00	
Plant Sale	450.00	4,000.00
Fundraising Events		
Pumpkin Sale	600.00	950.00
Tree Centerpiece Sale	400.00	1,000.00
Photo Contest	50.00	
Black Ships	100.00	300.00
Bristol Daffodil Project	3,000.00	5,500.00
Membership	300.00	1,500.00
Donations	500.00	300.00
Programs, Tea at Blithewold, etc.	1,000.00	
Flower Shows	150.00	
Professional/RIFGC Dues	200.00	
250 Celebration Project	2,000.00	
Contingency	500.00	
Education Grants	1500.00	
Transfer from Cash on Hand for 250 Project		\$2,500
Town of Bristol Grant		1,500.00
<b>TOTAL</b>	<b>17,550.00</b>	<b>17,550.00</b>

1. Approved at the Bristol Garden Club Annual Budget Committee Meeting on March 12, 2025.
2. Amended on November 12, 2025, by full membership, to transfer funds from Cash on Hand to cover costs of the Garden Club's 250 Celebration.



# TOWN OF BRISTOL

## NARRATIVE OF GRANT REQUEST FY2027

### AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Eastern Rhode Island Conservation (ERICD)

District \_\_\_\_\_

ADDRESS: PO Box 158

CITY/TOWN: Tiverton STATE: RI ZIP CODE: 02878

PHONE NUMBER: 401-934-0842

EMAIL: [info@easternriconservation.org](mailto:info@easternriconservation.org)

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Sara Churgin

TIME PERIOD FUNDS WILL BE USED: FROM: 070126 TO: 063027

### PROPOSAL SUMMARY

Please **indicate** the **need, purpose,** and **objective(s)** of the Grant.

Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** The ERICD is a quasi-public 501c3 organization that promotes and improves long-lasting and environmentally friendly practices that protect natural resources such as soil, water, and air in Newport and Bristol Counties. Its mission is to meet its vision through outreach, education, help with environmental questions, and financial aid for natural resource concerns. We work with a variety of people and groups including farmers, landowners, cities, towns, schools, and others in the community. ERICD is also chair for the RI Green Infrastructure Coalition and its vision is for RI municipalities to have sustainable stormwater management programs which prioritize implementing green infrastructure, which uses vegetation and soil to manage rainwater where it falls. 99% of ERICD's funding comes from grants that cover only program expenses. There is no funding for researching new ideas for programs, which would include reaching out to potential stakeholders to gain buy-in. The request for this civic appropriation is to allow ERICD staff to work within Bristol to grow its "Make Your Own Rain Barrel" program.

**PURPOSE OF GRANT:** (Please be **SPECIFIC** on how the grant funds will be used.) The ERICD is a quasi-public 501c3 organization that promotes and improves long-lasting and environmentally friendly practices that protect natural resources such as soil, water, and air in Newport and Bristol Counties. Its mission is to meet its vision through outreach, education, help with environmental questions, and financial aid for natural resource concerns. We work with a variety of people and groups including farmers, landowners, cities, towns, schools, and others in the community. ERICD is also chair for the RI Green Infrastructure Coalition and its vision is for RI municipalities to have sustainable stormwater management programs which prioritize implementing green infrastructure, which uses vegetation and soil to manage rainwater where it falls. 99% of ERICD's funding comes from grants that cover only program expenses. There is no funding for researching new ideas for programs, which would include reaching out to potential stakeholders to gain buy-in. The request for this civic appropriation is to allow ERICD staff to work within Bristol to grow its "Make Your Own Rain Barrel" program.

Instead of the stormwater runoff from homes' roofs, flowing into the Bay with all the pollutants it would collect along the way, it will be put to good use.

FY2026-27, knowing how quickly we sold out for last year's event, ERICD wants to ensure this program is sustainable. We have created a detailed, yet short, "How to Make Your Own Rain Barrel" video as well as a "Fact Sheet". As we learned with our last workshop, at the last minute some people were unable to attend the workshop and picked up their materials afterwards or some decided to take their materials home after we went over the outreach materials on the day of the workshop, to do it on their own. The feedback was that the "Fact Sheet" and video made assembly very easy.

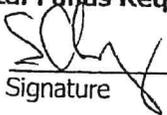
The benefit of this workshop is that it will meaningfully advance the educational and conservation goals of ERICD and benefit the targeted community. Construction of rain barrels will directly result in the reduction of stormwater during rain events, reducing flow and velocity in managed infrastructure systems. The workshop will offer an opportunity for engaging residents in and educating them about stormwater, flooding, and water quality and for identifying potential new sites for larger neighborhood best management practices (BMP) installation. Workshop participants will also have the option to place a sign on their properties highlighting their green infrastructure installation, which further promotes the idea of water stewardship to neighbors.

While the initial total volume of stormwater captured through this rain barrel project will be small; the outreach, engagement, and education will be invaluable for further efforts, both at the individual and community levels, to comprehensively manage stormwater in Bristol and reverse water quality degradation town wide. This project will create a scalable and transferable model for watershed engagement by repairing the disconnection that most individuals have with the bodies of water around them. The true value will be achieved through positive behavior changes at the individual level. The individual outreach and education and workshops are the mechanisms by which this will occur.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency sponsors.) To create the "Make Your Own Rain Barrel" program in Bristol for Spring 2026, and establish it as an annual Bristol event during Earth month.

ERICD is a 501c3 organization that serves Newport and Bristol counties, providing technical and financial services to protect natural resources. As co-chair of RI Green Infrastructure Coalition' (GIC) leadership committee, ERICD focuses much of its work on stormwater mitigation. The vision is for RI municipalities to have sustainable stormwater management programs which prioritize implementing green infrastructure, which uses vegetation and soil to manage rainwater where it falls. Green infrastructure delivers environmental, social and economic benefits beyond flood control, such as recharging groundwater reserves, reducing urban heat islands, improving habitats and providing recreational spaces in urban areas. ERICD is committed to promoting the comprehensive adoption of green infrastructure as an integral part of the solution to the East Bay's stormwater pollution and water quality issues. Green infrastructure solutions have the added benefit of mitigating climate impacts such as intense rainfall, coastal flooding and urban heat islands. By incorporating these practices at the residential and neighborhood scales, we hope to augment larger stormwater management efforts.

**Total Funds Requested: \$1000**

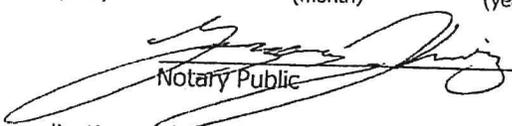
  
Signature

Chair or Authorized Agent

1/8/26  
Date of Board Approval

Signed and sworn to before me this 8<sup>th</sup> day of January 2026  
(date) (month) (year)

Gregory Johanning  
Notary Public - ID 772478  
State of Rhode Island  
Commission Expires 9/3/2028

  
Notary Public Date 1/8/2026

He above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: <u>\$38/hr for 20 hours</u> (State the hourly rate and total number of hours)7	<u>\$760.00</u>
2. Consultant and Contract Services: _____ (Attach consultant/contract letter)	_____
3. Travel: _____	_____
4. Space Costs and Rentals: _____	_____
5. Consumable Supplies: _____	_____
6. Rental, Lease, or Purchase of Equipment: <u>25 rain barrel installation kits</u>	<u>\$950.00</u>
7. Other Costs: <u>Truck rental</u>	<u>\$200.00</u>
8. <b>Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):</b>	<b><u>\$1910</u></b>

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department

a. Federal	<u>\$679,401</u>
b. State	<u>\$50,000</u>
c. Town (Please include grant amount requested)	<u>\$7,000</u>
d. Private Organization	<u>\$72,409</u>
e. Other: _____ (Explain)	_____

2. **Total Annual Income (Add Lines 2a-e):** \$808,810

3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department

a. Personnel, Consulting & Contract Services	<u>\$653,394</u>
b. Travel	<u>\$6,401</u>
c. Operating (Rentals, Supplies, Utilities, etc.)	<u>\$74,508</u>
d. Other: _____ (Explain)	_____

4. **Total Annual Expenditures (Add Lines 3a-d):** \$808,810

**NOTE: Totals on Line 2 and Line 4 MUST be the same.**

**Eastern RI Conservation District  
FYE 06/30/26 Annual Budget**

	<u>FYE 06/30/26 Annual Budget</u>
<b>Revenue</b>	
43420 Rental Income	266.67
46400 other type of Income	160.13
Admin Income	59,889.99
fundraising	3,424.87
<b>Total 46400 other type of income</b>	<u>\$ 63,474.99</u>
Municipal Contributions	8,693.33
<b>Total Contribution Income</b>	<u>\$ 8,693.33</u>
Income GIC	164.77
Program/Project Income	719,007.78
FFOS Income	1,200.00
RIF	10,708.37
<b>Total GIC</b>	<u>\$ 10,708.37</u>
rain_barrel	3,246.67
seedling_sale	2,047.87
<b>Total Program/Project Income</b>	<u>\$ 736,210.69</u>
<b>Total Revenue</b>	<u>\$ 808,810.45</u>
<b>Gross Profit</b>	<u>\$ 808,810.45</u>
<b>Expenditures</b>	
6304 Fee for Services - Other	0.47
65020 Postage, Mailing Service	597.97
65040 Supplies & Printing	3,039.00
65110 Advertising Exp (Promos/Flyers)	34.52
mailchimp	1,637.37
marketing and communications	748.03
<b>Total 65110 Advertising Exp (Promos/Flyers)</b>	<u>\$ 6,057.35</u>
65120 Insurance - Liability, D & O	10,471.33
65150 Memberships and Dues	943.68
65100 Administrative Expenses	17,801.93
annual report filing	16.11
Bookkeeping	8,119.05
Computer Expense	1,052.81
Consultant	220,951.83
miscellaneous	1,433.46
Supplies&Stationary	331.37
Telephone & Communications	682.54
timesheets_tracking	2,593.08



utilites	2,735.67
website	1,080.40
<b>Total 65100 Other Types of Expenses</b>	<b>\$ 268,213.25</b>
<b>66000 Employee Expenses</b>	<b>0.00</b>
Benefit Expense	1,889.19
Employer Taxes	38,431.01
Payroll Fees	6,157.41
<b>Total 66000 Employee Expenses</b>	<b>\$ 46,477.60</b>
<b>68300 Travel and Meetings</b>	<b>300.73</b>
Mileage	6,074.43
parking	26.24
<b>Total 68300 Travel and Meetings</b>	<b>\$ 6,401.40</b>
<b>Admin</b>	<b>9,729.11</b>
<b>Benefits</b>	<b>690.49</b>
health-peoplekeep	38,798.05
<b>Total Benefits</b>	<b>\$ 49,217.65</b>
<b>Program Expenses</b>	<b>102,778.92</b>
Direct Labor	283,829.65
Other Program Expenses	45,834.63
<b>Total Program Expenses</b>	<b>\$ 432,443.20</b>
<b>Total Expenditures</b>	<b>\$ 808,810.45</b>
<b>Net Operating Revenue</b>	<b>\$ 0.00</b>
<b>Net Revenue</b>	<b>\$ 0.00</b>

Thursday, Apr 24, 2025 04:15:48 AM GMT-7 - Accrual Basis



Gregory Johanning

Gregory Johanning  
Notary Public - ID 772478  
State of Rhode Island  
Commission Expires 9/3/2028





# TOWN OF BRISTOL

## NARRATIVE OF GRANT REQUEST FY2027

### AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Benjamin Church Manor Resident Association  
ADDRESS: 1014 Hope Street, Building S, Apt. 5  
CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809  
PHONE NUMBER: 401-339-7410  
EMAIL: donna12655@gmail.com  
EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Susan Lemois  
TIME PERIOD FUNDS WILL BE USED: FROM: 7-1-26 TO: 6-30-27

### PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant.  
Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** The Resident Association would like to be able to hold a function in the warm summer months for our Residents.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.) To fund our summer event for our Residents to give them the opportunity to socialize with their neighbors.

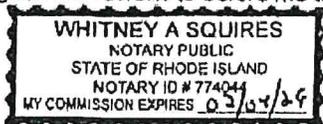
**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.) To bring the members of the Association together to socialize, make new friendships, and foster a community spirit.

Total Funds Requested: \$1,000.00

Donna M. Talone  
Signature Chair or Authorized Agent

Date of Board Approval

Signed and sworn to before me this 4th day of February 2026  
(date) (month) (year)



Whitney A Squires 02/07/26  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809  
(401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL  
GRANT BUDGET SUMMARY**

**FY2027**

Please indicate your spending plan for the grant amount. **PLEASE BE SPECIFIC.**

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: _____ (State the hourly rate and total number of hours)		\$ <u>  -0-</u>
2. Consultant and Contract Services: _____ (Attach consultant/contract letter)		<u>  -0-</u>
3. Travel: _____		<u>  -0-</u>
4. Space Costs and Rentals: _____		<u>  -0-</u>
5. Consumable Supplies: _____		<u>  -0-</u>
6. Rental, Lease, or Purchase of Equipment: _____		<u>  -0-</u>
7. Other Costs: _____		<u>  -0-</u>
8. Total Grant Expenditures (Add lines 1-7 - Must Equal Total Requested):	\$	<u>  -0-</u>

**SECTION II: Agency/Department Annual Budget - (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

<b>1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department</b>		
a. Federal		<u>  -0-</u>
b. State		<u>  -0-</u>
c. Town (Please include grant amount requested)		<u>\$1,000.00</u>
d. Private Organization		<u>  -0-</u>
e. Other: <u>Proceeds from events</u> (Explain)		<u>\$500.00</u>
2. Total Annual Income (Add Lines 2a-e):	\$	<u>\$1,500.00</u>
<b>3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department</b>		
a. Personnel, Consulting & Contract Services		<u>  -0-</u>
b. Travel		<u>  -0-</u>
c. Operating (Rentals, Supplies, Utilities, etc.)		<u>  -0-</u>
d. Other: <u>Events costs exceeding proceeds</u> (Explain)		<u>\$500.00</u>
4. Total Annual Expenditures (Add Lines 3a-d):	\$	<u>\$500.00</u>

NOTE: Totals on Line 2 and Line 4 MUST be the same.



Submission of: Town of Bristol Grant Application FY2027

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

For: The Friends of Tom's Grove

2026 FEB -2 PM 3:37

Attn: Lauren Souza

Date: February 2, 2026

Dear Lauren,

Enclosed, you will find not only this cover letter, but pictures to show our progress on the community garden project as well as the estimates that were given to me to help us finally accomplish the remaining things to be done. Kevin's Landscaping has teamed up with BHA Maintenance to help us with some in-kind services to keep the cost down. Also, The estimate for the glazing of the patio and the cost of the soil and replenishing some playground mulch (all totally organic) from JJ Materials is included.

Hopefully, this will be all you need. Time being very sick over the Holidays put me behind in my duties but I managed to make the deadline for this application so I am happy.

Thank you for your enthusiasm towards our efforts in Tom's Grove. We are proud and hopeful that all will come together soon!

Sincerely,



Linda J. Heroux Exec. Director  
The Friends of Tom's Grove

[lindajheroux44@gmail.com](mailto:lindajheroux44@gmail.com)

# TOWN OF BRISTOL

## NARRATIVE OF GRANT REQUEST FY2027

### AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Friends of Toms Grove

ADDRESS: 1014 Hope St. Apt. V-3

CITY/TOWN: Bristol STATE: Rhode Island ZIP CODE: 02809

PHONE NUMBER: 401-317-0279

EMAIL: lindajheroux44@gmail.com

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Linda J. Heroux

TIME PERIOD FUNDS WILL BE USED: FROM: 2026 TO: 2027

### PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant.  
Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** To finish our project (an organic vegetable garden) we started in 2022

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

To allow continuance towards completion of project. Funds are low and we need help.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

Our agency (Friends of Toms Grove) is a community beautification organization. Our organic garden is for the residents at BCM.

**Total Funds Requested:** \$3,004.74

Linda J. Heroux  
Signature of Authorized Agent

Date of Board Approval



signed and sworn to before me this 2nd day of February 2026  
(date) (month) (year)

Maureen Fortin  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809  
(401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: <u>No paid personnel</u>		\$ <u>0</u>
(State the hourly rate and total number of hours)		
2. Consultant and Contract Services: <u>See estimate list</u>		0
(Attach consultant/contract letter)		
3. Travel: <u>None</u>		0
4. Space Costs and Rentals: <u>None</u>		0
5. Consumable Supplies: <u>Soil, patio glaze, mulch, and wood</u>		\$1304.74
6. Rental, Lease, or Purchase of Equipment: <u>No equipment</u>		0
7. Other Costs: <u>Electrical hook up &amp; water hook up</u>		\$1700.00 - \$1800.00
8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):		\$ <u>3004.74</u>

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

a. Federal		0
b. State		0
c. Town (Please include grant amount requested)		\$3004.74
d. Private Organization		unknown
e. Other: <u>Private donations &amp; awarded grants (uncertain)</u>		unknown
(Explain)		

**2. Total Annual Income (Add Lines 2a-e): Anticipated income** \$ 3004.74

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

a. Personnel, Consulting & Contract Services		Some inkind services
b. Travel		0
c. Operating (Rentals, Supplies, Utilities, etc.)		\$3004.74 - in 2026 if awarded
d. Other: <u>All things listed</u>		
(Explain)		

**4. Total Annual Expenditures (Add Lines 3a-d):** \$ 3004.74

**NOTE: Totals on Line 2 and Line 4 MUST be the same.**



Bristol  
 374 Metacom Ave  
 Bristol, Rhode Island 02809  
 Phone: 401-942-8857

# Quotation

Quote No **2144**  
 Quote Date **01/22/2026**  
 Expiration Date **01/22/2026**  
 Customer **Cash- B**  
 Contact Name **Linda Heroux**  
 Contact Number **401-317-0279**  
 Job  
 Your Ref **Benjamin Church**  
 Delivery **By 01/22/26**  
 Taken By **Justin Arruda**  
 Sales Rep **House**

**Invoice Address**  
 Cash Bristol  
 374 Metacom Ave  
 Bristol, Rhode Island, 02809

**Delivery Address**  
 Cash Bristol  
 374 Metacom Ave  
 Bristol, Rhode Island, 02809



Page 1 of 1

<b>Special Instructions</b>	<b>Notes</b>

Line	Product Code	Description	Qty/Footage	Price	UOM	Total
1	2217	Wet Look 1 Gallon Antifungal & Joint Stabilizing -8700	3 ea	78.24	ea	234.72
2	2076	9" 1 Quart Metal Paint Tray	1 ea	6.00	ea	6.00
3	2223	Split Foam Yellow Roller For Water Base- TFRC075	1 ea	7.98	ea	7.98
4	2022	Gator Xtreme Edge 50lb/bag 56bag/pal	4 ea	30.00	ea	120.00

By your signature below, you are agreeing to the Terms and Conditions set forth on back or attached

Total Amount	\$368.70
Sales Tax 7.00%	\$25.81
<b>Quotation Total</b>	<b>\$394.51</b>

Buyer \_\_\_\_\_ Date \_\_\_\_\_

Subject to our terms and conditions of sale. Further copies available on request.

Friends of Tom's Grove  
c/o Linda J. Heroux, Exec. Dir.  
1014 Hope St. Apt. V-3  
Bristol, Rhode Island 02809

Date January 25, 2026

Attn: Lauren Souza

Dear Lauren,

I finally had a chance to gather the information on the garden project and our Application for a Grant. The Maintenance Dept. has been very busy and they needed to give me the estimated cost of doing the water hookup and electricity hookup as well. I am grateful for their help. The following estimates have come in to help us finish what we need to do. This is our fourth year and the success has been wonderful.

**A JOINT EFFORT: KEVIN'S LANDSCAPING/ BHA MAINTENANCE DEPT.**

The water & electricity hook-up.....\$1700.00. \$1800.00 appx.

The glaze for the patio and the labor and edging around the patio will be about .....\$ 394.51

**JJ MATERIALS:**

The cost for this season to add some more Organic Playground mulch to fill around the garden boxes and for two bags of Organic Soil for each of the garden boxes (26 in all) ..... Every two years we have to rotate our crops. JJ Materials has given a fair estimate and we have used them before because they give us a discount and as we are non profit they allow our purchases to be Tax Free! Soil and Mulch delivered.

.....\$328.75

**TWO - THREE BOXES NEED A LITTLE ATTENTION BY REPLACING ONE OR MORE BOARDS THAT HAVE WARPED AND GOTTEN DAMAGED.**

The Cedar wood to repair a couple of garden boxes and build a new gate for additional access to the garden will be economized by using longer boards and cutting them.....\$166.00 -\$200.00

This will be done as a simple project starting in Spring, when access to the garden is possible. We have had good luck with the Cedar but it costs a bit more than Pine or other types of wood. It will also match the rest of the garden as it weathers. We originally chose Cedar for the beautiful satin finish and for how it resists disease.

**Ace Hardware (Organic soil ) \$7.99 per bag on sale /2 bags each for 26 garden boxes = \$415.48**

**Any award will be graciously accepted and again thank you for the opportunity. Total funds requested \$3004.74 if possible**

Sincerely,

Linda J. Heroux  
Friends of Tom's Grove 401-317-0279 lindajheroux44@gmail.com

## Working Order



Rehoboth MA - J&J Materials #1120  
 71 Fall River Ave  
 Rehoboth, MA 02769-1009  
 W: (508)336-5363



**Sold To:**

Friends Of Toms Grove (#2440275)  
 1014 Hope Street Apt Aa3  
 Bristol, RI 02809  
 W: (401)317-0279

**Ship To:**

Friends Of Toms Grove (#2440275)  
 1014 Hope Street Apt Aa3  
 Bristol, RI 02809  
 W: (401)317-0279

For Chemical Emergency Spill, Leak, Fire,  
 Exposure, or Accident Emergency Response  
 Assistance, call: CHEMTREC  
 Day or Night- 1 (800) 424-9300

Ordered	Master Order#	PO#
02/02/2026	M162231511	
Printed	Customer Contact	Sales Associate
02/02/2026	Linda	Jason



Order#: 162231511-001		Ship Via: Customer Pick up						
LN	Item #	Description	Qty Ordered	Qty Shipped	Qty Cancelled	Qty Open	Net Price	Ext. Price
1	BUMU-0046	Engineered Wood Fiber Playground Chips Bulk (per cu. yd.)	5	0	0	5	48.750 / CY	243.75
2	SERV-1106	Zone 3 6-Wheel Dump	1	0	0	1	85.000 / EA	85.00

Subtotal: \$328.75  
 Sales Tax: ~~\$15.23~~  
 Freight: \$0.00  
 Estimated Total: ~~\$343.98~~

This working order is for reviewing purposes only. This is not a receipt.

**CUSTOMER SIGNATURE:** \_\_\_\_\_

J&J Materials warrants that all products conform to the description on the label. Because conditions of use, which are of critical importance are beyond our control, seller makes no warranty, expressed or implied, concerning the use of these products. No employee of the company is authorized to make any warranty or representation, expressed or implied, concerning our products. Always follow directions and carefully observe all precautions on the label or manufacturer's instructions. Products used contrary to directions may cause serious plant or personal injury. Buyer assumes all risk of use of handling whether in accordance with direction or not and accepts the products sold to them by this company on these conditions.

Note: Returns subject to 25% restock charge.

*Tax Exempt organization  
 Cheryl Santos 2/2/26  
 correct estimate  
 is \$328.75*



Department of the Treasury  
Internal Revenue Service  
Tax Exempt and Government Entities  
P.O. Box 2508  
Cincinnati, OH 45201

FRIENDS OF TOMS GROVE  
C/O LINDA HEROUX  
1014 HOPE ST APT AA3  
BRISTOL, RI 02809

Date:  
12/09/2022  
Employer ID number:  
92-1160985  
Person to contact:  
Name: Customer Service  
ID number: 31954  
Telephone: 877-829-5500  
Accounting period ending:  
December 31  
Public charity status:  
509(a)(2)  
Form 990 / 990-EZ / 990-N required:  
Yes  
Effective date of exemption:  
November 18, 2022  
Contribution deductibility:  
Yes  
Addendum applies:  
No  
DLN:  
26053739009632

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to [www.irs.gov/charities](http://www.irs.gov/charities). Enter "4221-PC" in the search bar to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

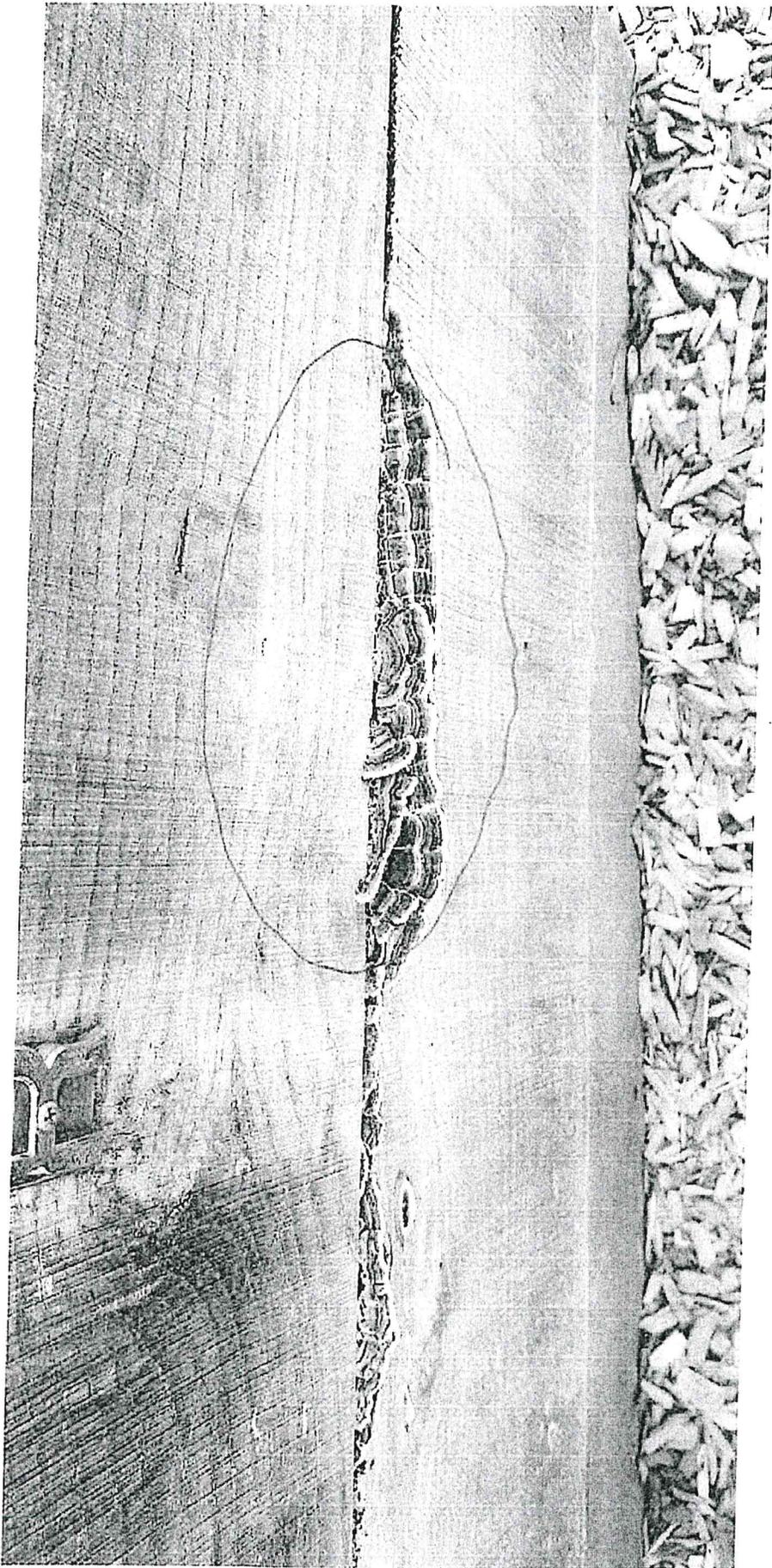
Sincerely,

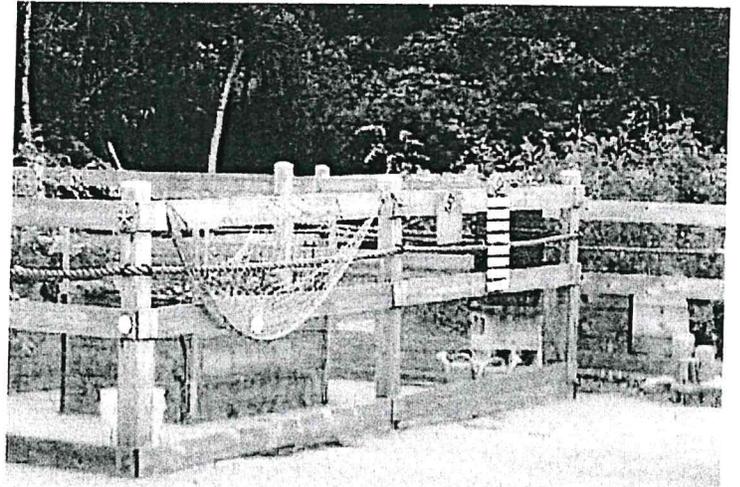
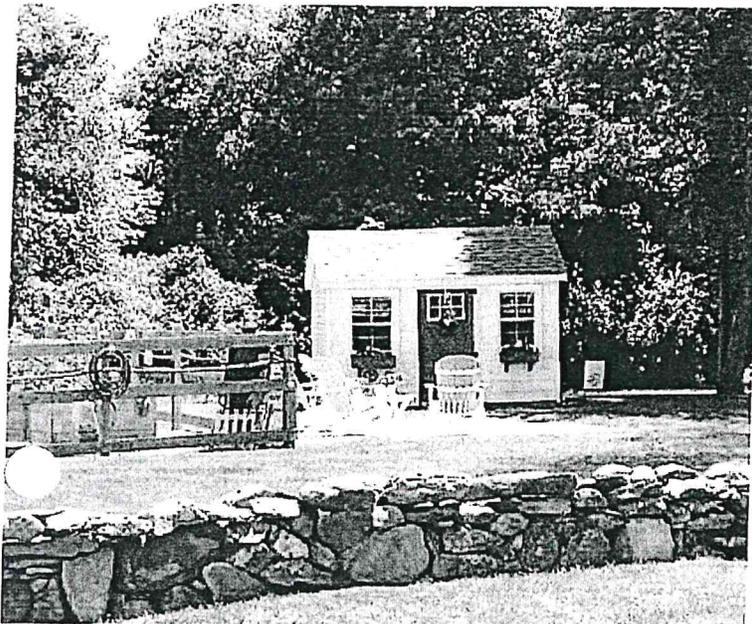
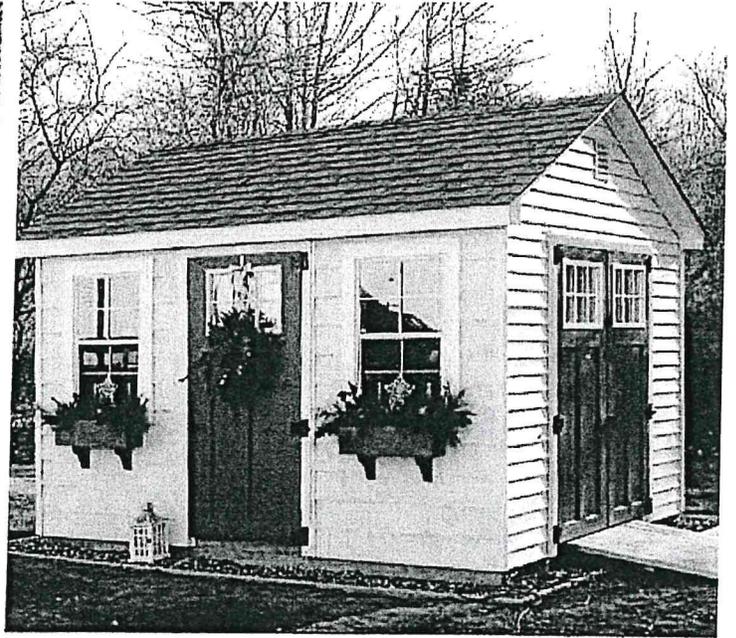
Stephen A. Martin  
Director, Exempt Organizations  
Rulings and Agreements



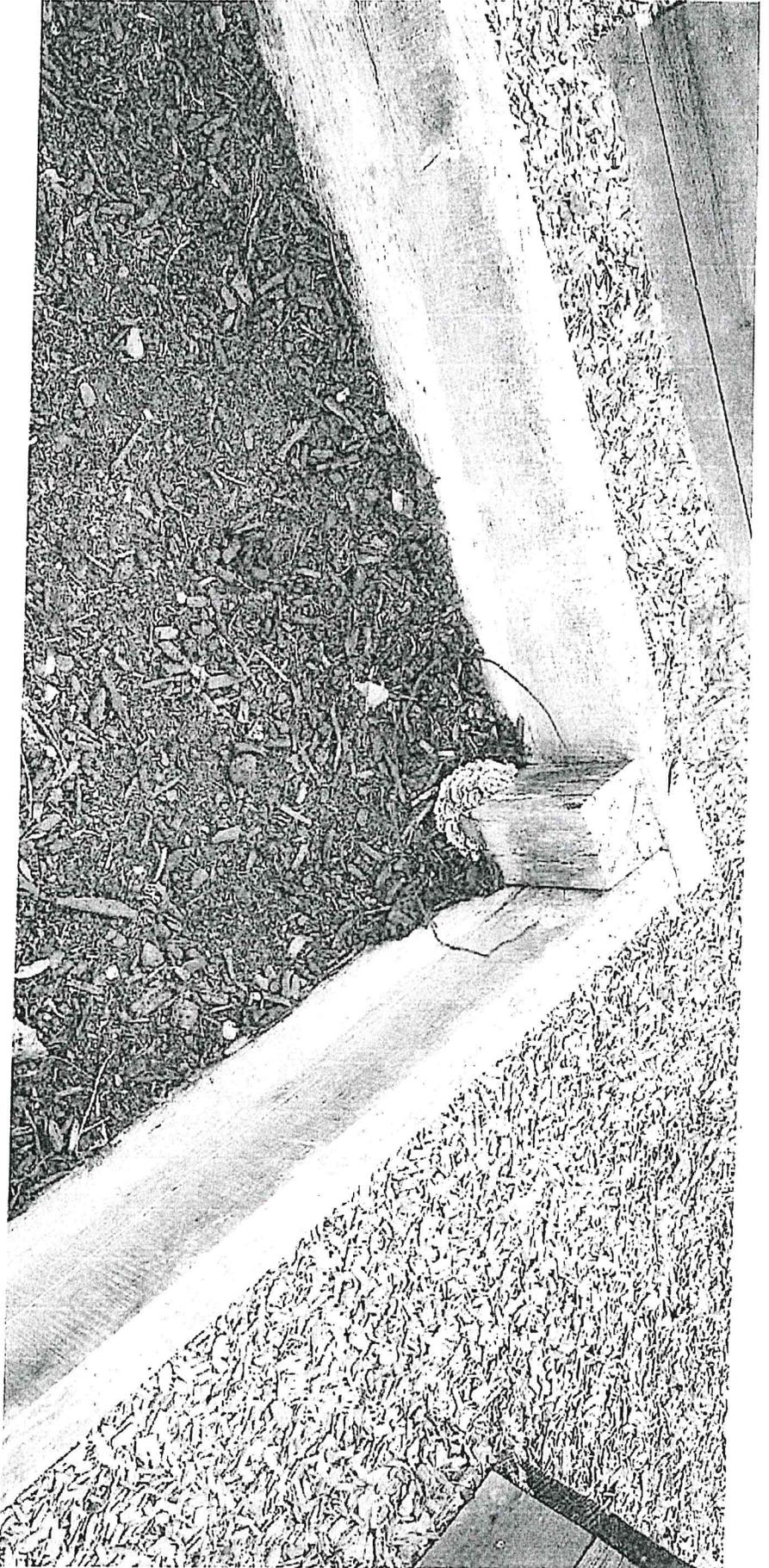
Tom's Grove  
2026

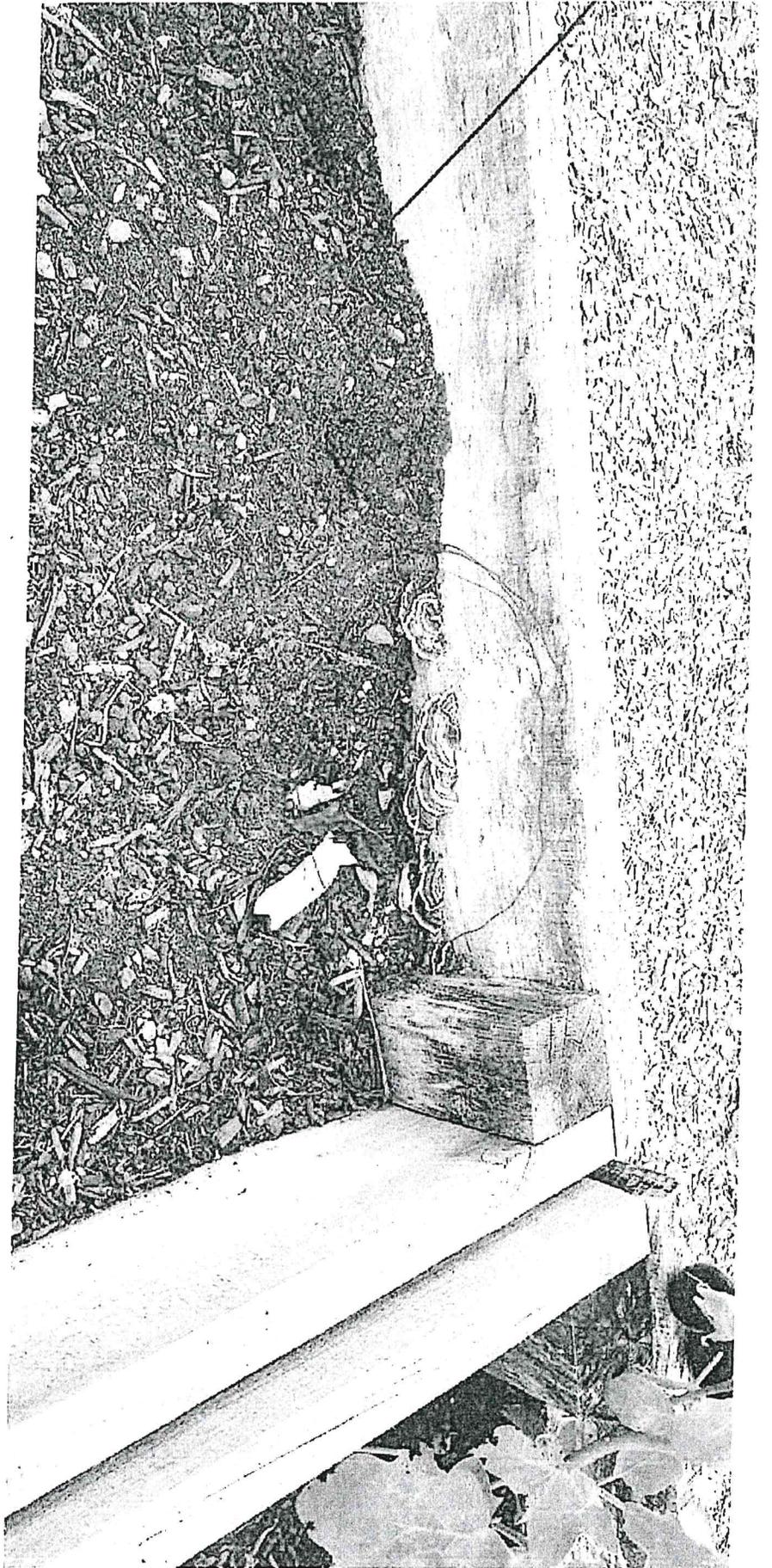






Weathered nicely







# TOWN OF BRISTOL

## NARRATIVE OF GRANT REQUEST FY2027

### AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Bristol Middle Passage Port Project  
ADDRESS: P.O. Box 871  
CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809  
PHONE NUMBER: 401-474-4206 Susan Maloney  
EMAIL: SCM 02809@gmail.com  
EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Dr. Bernard Freeman  
TIME PERIOD FUNDS WILL BE USED: FROM: 2026 TO: 2027

### PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant.  
Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** SEE ADDENDUM

**PURPOSE OF GRANT:** (Please be **SPECIFIC** on how the grant funds will be used.)

SEE ADDENDUM

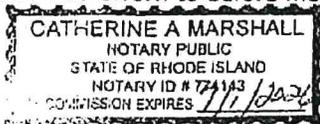
**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

SEE ADDENDUM

Total Funds Requested: \$500

Susan C. Maloney Board Chair 1/20/2026  
Signature Chair or Authorized Agent Date of Board Approval

Signed and sworn to before me this 23 day of January 2026.  
(date) (month) (year)



Catherine A. Marshall 1/23/26  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809  
(401-253-7000 ext. 133) by Monday, February 2, 2026.

## TOWN OF BRISTOL GRANT BUDGET SUMMARY

FY2027

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

### SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)

1. Personnel: _____ (State the hourly rate and total number of hours)	\$	0
2. Consultant and Contract Services: _____ (Attach consultant/contract letter)		0
3. Travel: _____		0
4. Space Costs and Rentals: _____		0
5. Consumable Supplies: <u>PRINTING MATERIALS</u> <u>UPDATED</u>		500-
6. Rental, Lease, or Purchase of Equipment: _____		0
7. Other Costs: _____		0
8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):	\$	500-

### SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

#### 1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department

a. Federal	\$	0
b. State		0
c. Town (Please include grant amount requested)		500-
d. Private Organization		0
e. Other: <u>Individual donations and</u> (Explain) <u>Upcoming fundraisers</u>		2,000
2. Total Annual Income (Add Lines 2a-e):	\$	2,500

#### 3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department

a. Personnel, Consulting & Contract Services	\$	0
b. Travel		0
c. Operating (Rentals, Supplies, Utilities, etc.) <u>PRINTING</u>		500-
d. Other: <u>Maintenance by Warren Monument,</u> (Explain) <u>Andrade Insurance</u> <u>Copyright fees</u> <u>other fees</u>		2,000-
4. Total Annual Expenditures (Add Lines 3a-d):	\$	2,500-

NOTE: Totals on Line 2 and Line 4 MUST be the same.



Susan Maloney <scm02809@gmail.com>

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## Addendum for Town Grant

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Susan Maloney <scm02809@gmail.com>  
To: Susan Maloney <scm02809@gmail.com>

Wed, Jan 21 at 9:50 PM

Now that the Bristol Middle Passage Memorial sculpture was erected in August 2025, we are embarking on PHASE II which is EDUCATION and COMMUNITY OUTREACH.

### NEED:

Printing of updated brochures to disseminate in our Bristol-Warren Schools, at our public EVENTS, to visitors at the Memorial site, and to interested organizations such as Linden Place and the BHPS.

### PURPOSE:

To EDUCATE the community on Bristol's history in the Middle Passage Human Triangle Trade, how the town benefited from the economic engine and wealth it provided; the distillers, the coopers, the sailmakers, shipbuilders, rope walkers, and farmers who participated. The mansions such as Linden Place and our streets lined with beautiful federal and colonial architecture that are testimony to the wealth created by the Trade.

### OBJECTIVE:

To increase tourism to the Town of Bristol by truth telling while holding Indigenous and African American events at the Memorial site for an understanding of the resilience and endurance of those held in bondage while honoring their contributions to Bristol and beyond. The Memorial will serve as a site for remembrance, reconciliation, and healing for future generations.

Submitted by  
Susan C Maloney  
Board member





# BMPPMP

Bristol Middle Passage Port Marker Project

Celebrating Black History Month 2025



Bristol Middle Passage Port Marker Project  
P.O. Box 871  
Bristol, RI 02809

Email for information or to join our mailing list:  
[info@bmppmp.org](mailto:info@bmppmp.org)

Follow us on Facebook



presents an exclusive pre-release screening of

## *Sweet Freedom*

A short film by Alyssa Botelho

Saturday, February 8, 2025 | St. Michael's Parish House  
378 Hope Street, Bristol, RI | 2PM - Free to the Public

BRISTOL  
MIDDLE PASSAGE  
PORT MARKER  
PROJECT



The Bristol Middle Passage Port Marker Project is a 501(c)(3) charitable organization. It is a registered charity in the state of Rhode Island. The project is a memorial to the African and Indigenous peoples who were impacted by the transatlantic slave trade. The project is a memorial to the African and Indigenous peoples who were impacted by the transatlantic slave trade.

### Our Mission

The Bristol Middle Passage Port Marker Project seeks to acknowledge the history and memory of Bristol's participation in slavery and the Transatlantic Human Trade and its resounding effects on African and Indigenous peoples by erecting a memorial to honor those affected by this history and their contributions to our nation, and to serve as a site for educating people on this history and for hosting reconciliation and healing ceremonies.

### The Sankofa

The Sankofa, which is the symbol representing the Bristol Middle Passage Port Marker Project, is an ancient African symbol which portrays a bird holding its egg, moving forward while looking backwards. It represents our project's theme of remembering the past while moving confidently into the future, bringing healing and understanding through an honest understanding of our history.

The Bristol Middle Passage Port Marker Project is a registered Section 501(c)(3) charitable organization.

# “Our Ancestors Come With Us.”

— Spencer Evans - Sculptor

We greatly appreciate your support to honor the memory of those impacted by the Transatlantic Human Trade and Bristol's role in the Middle Passage. Your donation will help us to erect this landmark memorial. There are several ways to donate:

- You can visit our website at: [www.bristolmiddlepassageportmarkerproject.org](http://www.bristolmiddlepassageportmarkerproject.org)
- You can kindly send your gift by check to:  
**Bristol Middle Passage Project**  
**P.O. Box 871**  
**Bristol, RI 02809**
- You can make a donation through your donor advised fund, such as Fidelity Charitable
- or, you can scan the qr code below.



# Program

The Bristol Middle Passage Port Marker Project welcomes you to an exclusive pre-release screening of **Sweet Freedom**, a short film by filmmaker, **Alyssa Botelho**.

Opening Remarks

Bernard Freamon

Notes on Abolition

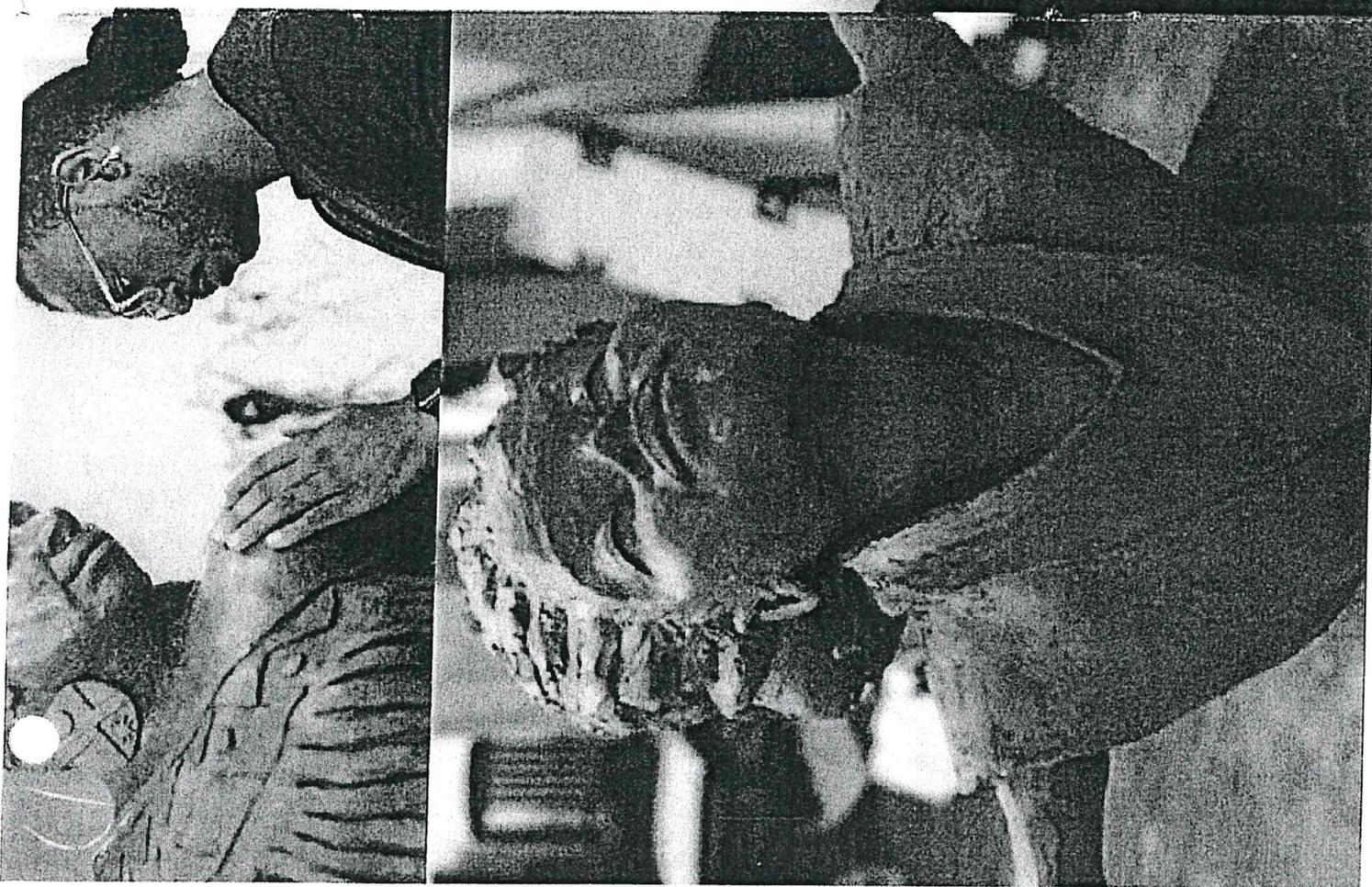
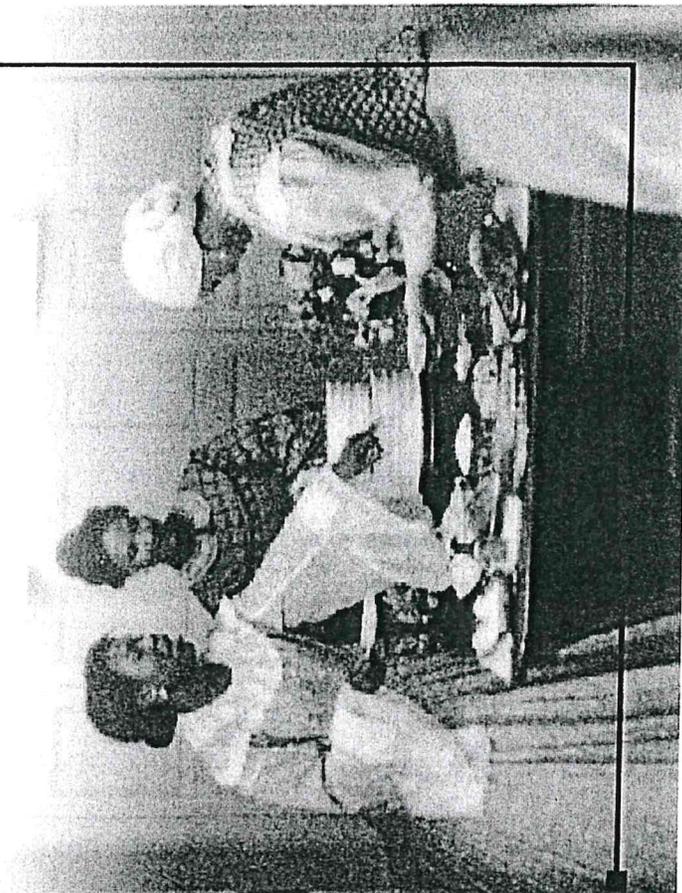
Sherri V. Cummings

Film Screening & The Making of Sweet Freedom

Alyssa Botelho

Audience Q & A

Refreshments



*Sweet Freedom* is a

28-minute historical drama set in 1839 New Bedford, Massachusetts, during the height of the Underground Railroad. The film follows Mary "Polly" Johnson, an Afro-Indigenous confederator and a station master on the Underground Railroad, as she faces the threat of encroaching slave hunters. With the lives of those under her protection at risk — including her dearest friend — Polly must summon courage and community to uphold the ideals of freedom and justice.



Polly Johnson portrayed by Brandice Peltier

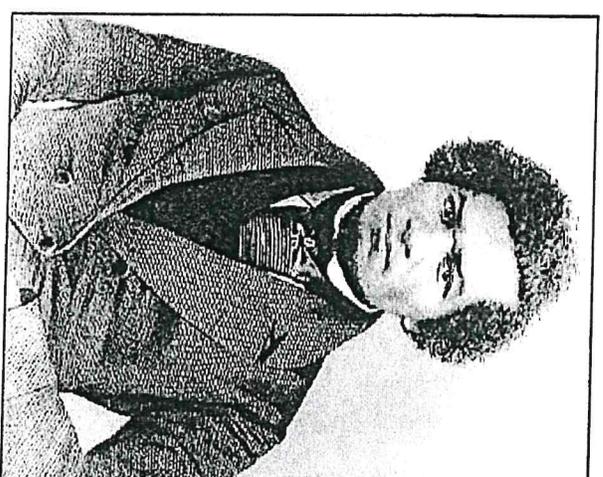


Frederick Douglass portrayed by Mamadou Touré

Inspired by the true story of Polly Johnson, one of Southeastern Massachusetts' most notable abolitionists, *Sweet Freedom* sheds light on a woman who saved countless lives, including that of Frederick Douglass, yet has never been widely credited for her contributions to the abolitionist cause. Polly's legacy, including her work alongside Douglass, is a testament to the bravery of those who resisted oppression during one of America's darkest eras.

Inspired by the true story of Polly Johnson, one of Southeastern Massachusetts' most notable abolitionists, *Sweet Freedom* sheds light on a woman who saved countless lives, including that of Frederick Douglass, yet has never been widely credited for her contributions to the abolitionist cause. Polly's legacy, including her work alongside Douglass, is a testament to the bravery of those who resisted oppression during one of America's darkest eras.

movement. Individuals such as Frederick Douglass, who visited Rhode Island and spoke at various events, inspired local activists and helped to forge connections between the African American community and the broader movement across the nation. Their contributions were essential in shaping public discourse around slavery and civil rights, emphasizing the importance of direct action and moral persuasion in the fight against oppression.



A young Frederick Douglass, 1855

The African American community in Rhode Island played a crucial role in the abolitionist movement during the nineteenth century through the establishment of anti-slavery societies, cultural performances, the dissemination of abolitionist literature, and the leadership of prominent figures. Their collective efforts not only contributed to the local abolitionist landscape but also resonated with national movements aimed at ending slavery and promoting civil rights.

understated in the context of Rhode Island's Black community. Publications such as the "Liberator," were vital in disseminating abolitionist ideas and rallying support across the nation. These newspapers provided a voice for Black abolitionists, allowing them to share their experiences and perspectives on slavery and emancipation. The circulation of abolitionist literature helped to create a network of informed activists who could mobilize effectively against the institution of slavery.

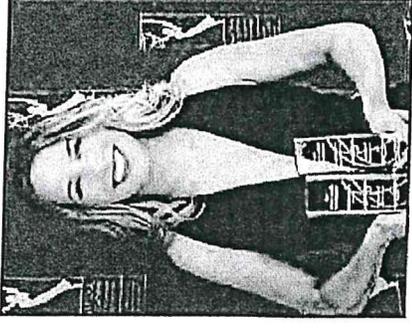
Another means for African American to become involved in the abolitionist movement was through cultural and social performances. Events such as public lectures, theatrical performances, and literary gatherings served not only to raise awareness about the plight of enslaved individuals but also to foster a

sense of community and shared purpose. These performances often included narratives that highlighted the injustices of slavery, thereby galvanizing support for the

abolitionist cause. The intersection of race and gender in these performances was particularly significant, as Black women played a crucial role in organizing and leading these events, thus challenging both racial and gender norms of the time.

The abolitionist movement in New England was also marked by significant figures who emerged as leaders in the

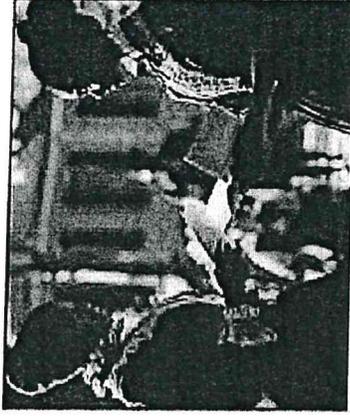
Alyssa Botelho is a filmmaker from Fairhaven, Massachusetts, with a lifelong passion for movies, theater, and storytelling. While she has acted in and produced various projects across New England, her primary focus has been writing and directing. Alyssa has directed 20 short films, including her latest



project, *Sweet Freedom*, which tells the inspiring true story of courageous individuals on the Underground Railroad in 1839. Her work has earned her numerous awards, including "Best Director" and "Best Short Fiction" from the National Academy of Television Arts & Sciences - New England Undergraduate Student Chapter, often referred to as the "Student Emmys."

Alyssa has worked her way up in the film industry, starting as a production assistant on feature films before moving on to roles as a producer's assistant and script doctor. Most recently, she traveled to France to develop a feature-length movie script inspired by one of her short films. There, she spent a week in a medieval castle, learning from Hollywood mentors and collaborating with talented writers from around the world.

Now pursuing her dream of making film making her full-time career, Alyssa has developed a deep passion for creating period pieces — stories that transport audiences to the past and celebrate the lives of those who came before us.



AI Generated Image

# Notes on Abolitionism in Rhode Island

BMPPMP Education, Reconciliation and Healing Committee



AI Generated Image

There is a common misconception that the African American community in Rhode Island was not involved in abolitionist movements. However, the abolitionism of the African American community in Rhode Island during the nineteenth century was multifaceted, encompassing activism, community organization, and participation in broader national efforts against slavery. Rhode Island, with its significant free African American population, became a pivotal site for abolitionist activities, particularly as it was one of the northern states with a history of slave holding and economic ties to the slave trade.

During the nineteenth century, the church was the religious and social center of the African American community. It was not only a space for worship, it also provided much needed services to the community like funeral and burial funds as well as education classes and community outreach. John W. Lewis of Providence was ordained into the African Methodist Episcopal Zion ministry in 1832, but he later served local Freewill Baptist

congregations. An amateur denominational historian, he wrote biographies of several Freewill Baptist clergymen, most notably *The Life, Labors, and Travels of Elder Charles Bowles* (1852), a book with anti-slavery overtones. Lewis established and taught at the black New England Union Academy in Providence during the mid-1830s but thereafter devoted most of his energy to antislavery, temperance, and other reform causes.

Another avenue through which African Americans engaged in abolitionism was through the establishment of local anti-slavery societies. These societies were often composed of African American, Native American and white members who collaborated to promote the cause of ending slavery. The Rhode Island Anti-Slavery Society, founded in 1831, was instrumental in mobilizing public opinion against slavery and advocating for the rights of African Americans. This organization provided a platform for Black leaders to voice their concerns and push for legislative changes, reflecting a broader trend in which local movements were interconnected with national abolitionist efforts. For example, Alfred Nizer was born in Rhode Island. He lived and worked as a barber in Providence from 1824 to 1860 and participated in the Black National Convention Movement in the 1830s. He also acted as an agent for the *Liberator*, the abolitionist newspaper founded by William Lloyd Garrison in 1831, and took a leading part in local antislavery and anti-colonization activities. In the 1840s, he served as vice-president of the Rhode Island Anti-Slavery Society.

The role of abolitionist newspapers cannot be



*"My concept for the memorial is based in the love and respect for my ancestors who endured the Middle Passage, as well as a life in bondage long enough to be emancipated, which resulted in generations of descendants being able to live and thrive on this land today. My concept is also rooted in the same respect for the ancestors and descendants of Pokanoket people who lived in harmony with this land before any of us."*

- Spencer Evans, artist

## POKANOKET LAND ACKNOWLEDGMENT

*This is the ancestral homeland of the Pokanoket tribe.*

*Our people existed on this land for more than 10,000 years before colonialization. The Creator put our people on this land to care for it and everything on it, and to live in peace and harmony.*

*We acknowledge the Pokanoket people who still today are trying to restore balance and to benefit from these waterways and the lands thereof.*



Victoria Johnson of Newport Middle Passage, Town Councilman Tim Sweeney, Sachem Tracey Dancing Star of Pokanoket Nation

## PLEASE DONATE

We greatly appreciate your support to honor the memory of those impacted by the Transatlantic Human Trade and Bristol's role in the Middle Passage. Your donation will help us to erect this landmark Memorial!

Kindly send your gift to:

BRISTOL MIDDLE PASSAGE PROJECT

PO Box 871

Bristol, RI 02809

Donate online at:

[www.BMPPMP.org](http://www.BMPPMP.org)



 Visit us on Facebook at:

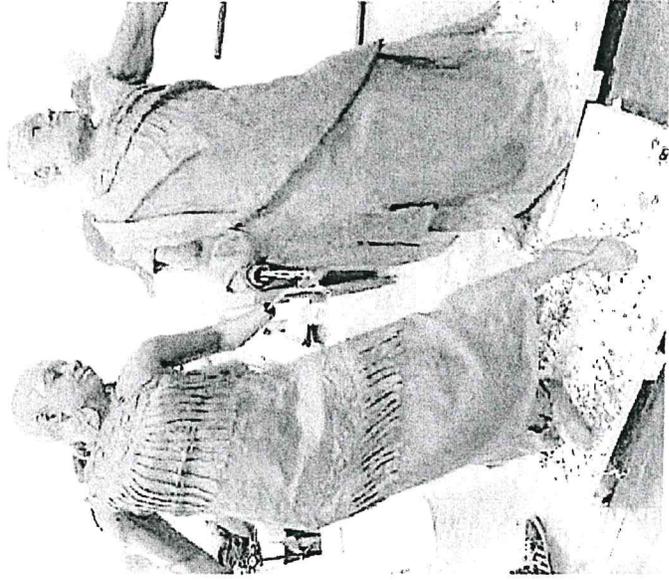
Bristol Middle Passage Port Marker Project

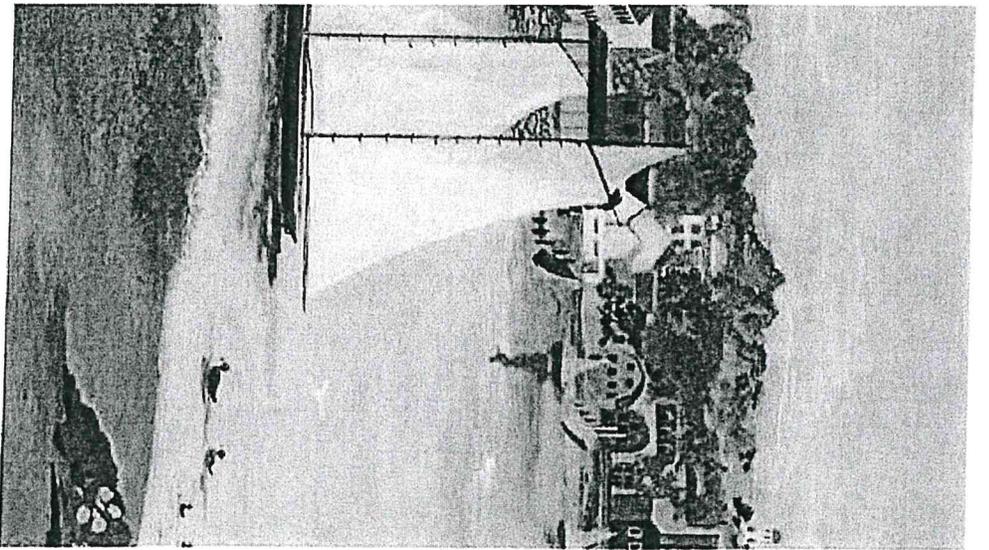
*The Bristol Middle Passage Port Marker Project (BMP) is a 501(c)3 non-profit volunteer organization. Donations are tax-deductible to the fullest extent allowed by law.*



# BRISTOL MIDDLE PASSAGE PORT MARKER PROJECT

MEMORIAL MARKER





Over time, the Dawolf family was responsible for the financing, in whole or part, 88 slaving voyages, which accounted for nearly 60 percent of all African voyages that originated in Bristol. They also brought an estimated 30,000 kidnapped and captured Africans to Cuba, the West Indies, and the American South. Unlike other slave traders, the Dawolfs took orders from other Bristol residents for enslaved people and usually delivered them directly upon arrival. Thus, while it did house a handful of enslaved people, more often, the warehouse was used to store commodities.

Information courtesy of the Bristol Historical & Preservation Society

Beginning in 1793, Bristol replaced Newport as the State's principal slaving port, a position Bristol retained for the duration of the trade.

Jay Caughny, PhD  
The Notorious Triangle: Rhode Island and the African Slave Trade 1700-1807, Published in 1991

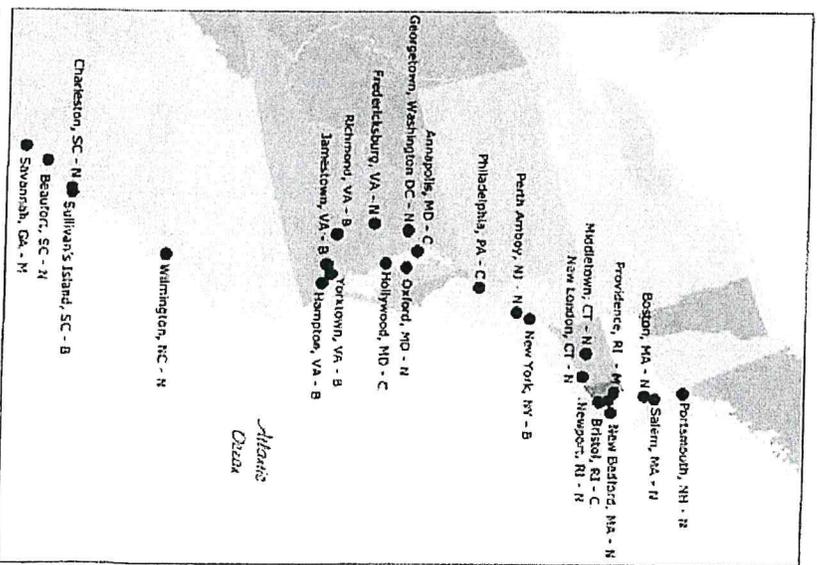
The Bristol Middle Passage Port Marker Project seeks to acknowledge the history and memory of Bristol's participation in the transatlantic slave trade and its resounding effects on the region's Indigenous peoples and on those taken from Africa to the Americas via the Middle Passage. Erecting a memorial marker and educating people about Bristol's involvement in slavery and the human trade, and hosting reconciliation and healing ceremonies are the goals.



The Sankofa, our logo, is the African bird symbol that tells us of the importance of reflecting on the past in order to look forward to the future.

## A NATIONAL PROJECT

Founded in 2018, Bristol Middle Passage is part of the national organization, The Middle Passage Ceremonies and Port Marker Project, which has identified fifty-two ports along the eastern coast of the United States which were destinations in the Middle Passage. Bristol is also under the UNESCO Routes of Enslaved Peoples Project.



Some of the Documented middle passage sites in the continental United States.

- B - Ports where a marker has been placed and a ceremony has been held
- M - Ports where a marker has been placed
- C - Ports where a ceremony has been held
- N - Ports with neither a marker nor ceremony



# TOWN OF BRISTOL

## NARRATIVE OF GRANT REQUEST FY2027

### AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Special Olympics RI  
BRISTOL COUNTY BAYSIDERS  
ADDRESS: 370 WASHINGTON HWY

CITY/TOWN: Smithfield STATE: RI ZIP CODE: 02917

PHONE NUMBER: (401) 349-4900

EMAIL: robin@specialolympicsRI.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Robin DeRobbie

TIME PERIOD FUNDS WILL BE USED: FROM: 7/1/26 TO: 6/30/27

### PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant.  
Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** The town of Warren previously funded our bowling program which runs for five weeks 2/6/27 - 3/12/27 but can no longer support our program

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

Funding our bowling program 40 participants @ \$6. per person for 5 weeks

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

Total Funds Requested: 1500.

Palencia A. Lannan

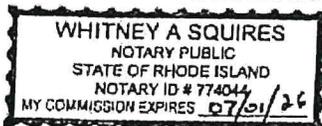
2/2/26

Signature

Chair or Authorized Agent

Date of Board Approval

Signed and sworn to before me this 3<sup>RD</sup> day of February 2026  
(date) (month) (year)



Whitney A. Squires 02/03/26  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**

**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |   |  |                 |
|---|--|-----------------|
| 1. Personnel: <u>ALL VOLUNTEER</u>  |  | \$ <u>0</u>     |
| (State the hourly rate and total number of hours)                         |  |                 |
| 2. Consultant and Contract Services: _____                                |  | _____           |
| (Attach consultant/contract letter)                                       |  |                 |
| 3. Travel: _____  |  | _____           |
| 4. Space Costs and Rentals: <u>State games transportation</u>             |  | <u>300.</u>     |
| 5. Consumable Supplies: _____   |  | _____           |
| 6. Rental, Lease, or Purchase of Equipment: _____                         |  | _____           |
| 7. Other Costs: <u>\$6. per bowler x 40 bowlers x 5 weeks</u>             |  | <u>1200.</u>    |
| 8. Total Grant Expenditures (Add lines 1-7 - Must Equal Total Requested): |  | \$ <u>1500.</u> |

**SECTION II: Agency/Department Annual Budget - (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

- |   |  |                   |
|---|--|-------------------|
| a. Federal                                      |  | _____ <u>0</u>    |
| b. State  |  | _____ <u>0</u>    |
| c. Town (Please include grant amount requested) |  | _____ <u>1500</u> |
| d. Private Organization                         |  | _____ <u>0</u>    |
| e. Other: _____                                 |  | _____             |
| (Explain)                                       |  |                   |

**2. Total Annual Income (Add Lines 2a-e):** \$ 1500.

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

- |   |  |                |
|---|--|----------------|
| a. Personnel, Consulting & Contract Services      |  | _____ <u>0</u> |
| b. Travel   |  | _____ <u>0</u> |
| c. Operating (Rentals, Supplies, Utilities, etc.) |  | <u>1500.</u>   |
| d. Other: _____                                   |  | _____ <u>0</u> |
| (Explain)   |  |                |

**4. Total Annual Expenditures (Add Lines 3a-d):** \$ 1500.

NOTE: Totals on Line 2 and Line 4 MUST be the same.



# TOWN OF BRISTOL

## NARRATIVE OF GRANT REQUEST FY2027

### AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: East Bay Recreational Sports League

ADDRESS: PO Box 1162

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: 401-497-5294

EMAIL: caferreira131@gmail.com or charlene@eastbayrecsoftball.com

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Charlene Ferreira

TIME PERIOD FUNDS WILL BE USED: FROM: March 2026 TO: Feb 2027

### PROPOSAL SUMMARY

Please **indicate** the ***need, purpose, and objective(s)*** of the Grant.  
Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** \$1,000 to Sponsor the League. Sponsorship Includes 4x4 Field Sign and Sponsored Team for the Spring and Fall Season.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

Sponsorship helps maintain the fields, Umpire Fees, Equipment, storage fees, gym rentals, helps lower registration costs, and uniform orders.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

We are a non-profit girls softball league for girls 5-12 here in Bristol, RI. We teach softball skills and development, and we are committed to teaching teamwork and sportsmanship. We serve as a feeder program for the middle school and high school, contributing to the broader sports development in our community

**Total Funds Requested:** \$1,000

Signature \_\_\_\_\_ Chair or Authorized Agent \_\_\_\_\_ Date of Board Approval \_\_\_\_\_

Signed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_  
(date) (month) (year)

\_\_\_\_\_  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809  
(401-253-7000 ext. 133) **by Monday, February 2, 2026.**

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the **grant amount**. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: _____ (State the hourly rate and total number of hours)		\$ _____
2. Consultant and Contract Services: _____ (Attach consultant/contract letter)		_____
3. Travel: _____		_____
4. Space Costs and Rentals: _____		_____
5. Consumable Supplies: _____		_____
6. Rental, Lease, or Purchase of Equipment: _____		_____
7. Other Costs: <u>Uniforms</u> _____		\$1,000 _____
8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):		\$ <u>1,000</u> _____

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

a. Federal		_____
b. State		\$1,000 _____
c. Town (Please include grant amount requested)		\$1,000 _____
d. Private Organization		\$5,000 _____
e. Other: <u>Registrations</u> _____ (Explain)		\$15,000 _____

**2. Total Annual Income (Add Lines 2a-e):** \$ 22,000  
\_\_\_\_\_

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

a. Personnel, Consulting & Contract Services		_____
b. Travel		_____
c. Operating (Rentals, Supplies, Utilities, etc.)		\$9,000 _____
d. Other: <u>Training, Uniforms, Gym Rentals</u> _____ (Explain)		13,000 _____

**4. Total Annual Expenditures (Add Lines 3a-d):** \$ 22,000  
\_\_\_\_\_

**NOTE: Totals on Line 2 and Line 4 MUST be the same.**



TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT REQUEST  
FY2027

2026 JAN 22 AM 9:54

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Friends of St. Elizabeth

ADDRESS: 577 Wood St.

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: 401-253-8366

EMAIL: office@saintelizabethchurch.net

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Father Vander Martins

TIME PERIOD FUNDS WILL BE USED: FROM: 1-1-2026 TO: 12-1-2026

PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant. Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** The funds will be used to purchase food for the food insecure in Bristol and Warren and to help with past due utility bills, rent and medical expenses.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)  
To purchase food and essentials for those underserved residents of Bristol & Warren, RI

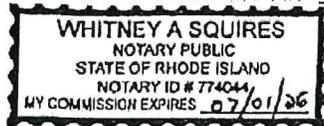
**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

Total Funds Requested: \$1500.00

Danilo P. Costa  
Signature Chair or Authorized Agent

Date of Board Approval

Signed and sworn to before me this 22<sup>nd</sup> day of JANUARY 2026  
(date) (month) (year)



Whitney A Squires 01/22/26  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

# TOWN OF BRISTOL GRANT BUDGET SUMMARY

FY2027

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

## SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)

1. Personnel: <u>All volunteers</u>		\$ <u>0</u>
(State the hourly rate and total number of hours)		
2. Consultant and Contract Services: _____		\$ <u>0</u>
(Attach consultant/contract letter)		
3. Travel: _____		\$ <u>0</u>
4. Space Costs and Rentals: _____		\$ <u>0</u>
5. Consumable Supplies: <u>food</u>		\$ <u>1000.00</u>
6. Rental, Lease, or Purchase of Equipment: _____		\$ <u>0</u>
7. Other Costs: <u>Rent, medical, utility assistance</u>		\$ <u>500.00</u>
8. Total Grant Expenditures (Add lines 1-7 - Must Equal Total Requested):		\$ <u>1500.00</u>

## SECTION II: Agency/Department Annual Budget - (please attach a notarized copy)

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

### 1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department

a. Federal		\$ <u>0</u>
b. State		\$ <u>1500.00</u>
c. Town (Please include grant amount requested)		\$ <u>5000.00</u>
d. Private Organization		\$ <u>24018.64</u>
e. Other: <u>Parishioner donations</u>		\$ <u>24018.64</u>
(Explain)		

### 2. Total Annual Income (Add Lines 2a-e):

\$ 30518.64

### 3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department

a. Personnel, Consulting & Contract Services		\$ <u>0</u>
b. Travel		\$ <u>0</u>
c. Operating (Rentals, Supplies, Utilities, etc.)		\$ <u>0</u>
d. Other: <u>Food, assistance with utilities</u>		\$ <u>41362.92</u>
(Explain) <u>Rent, medical</u>		\$ <u>41362.92</u>

### 4. Total Annual Expenditures (Add Lines 3a-d):

NOTE: Totals on Line 2 and Line 4 MUST be the same.



TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT REQUEST  
FY2027

2026 JAN 23 PM 12:03

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Friends of Linden Place

ADDRESS: 500 Hope St.

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: 401-253-0390

EMAIL: cmassey@lindenplace.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Cara Massey

TIME PERIOD FUNDS WILL BE USED: FROM: July 1, 2026 TO: June 30, 2027

PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant.  
Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

**NEED:** Please see attached

**PURPOSE OF GRANT:** (Please be **SPECIFIC** on how the grant funds will be used.)

Please see attached

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

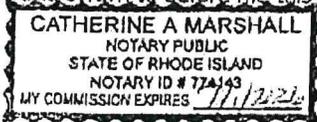
Please see attached

Total Funds Requested: \$1,000

[Signature]  
Signature Chair or Authorized Agent

1/21/26  
Date of Board Approval

Signed and sworn to before me this 23 day of January 2026  
(date) (month) (year)



[Signature] 1/23/26  
Notary Public Date

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809  
(401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: <u>\$43/hr x 23.25 hours - Executive Director</u>	<u>\$ 1,000</u>
(State the hourly rate and total number of hours)	
2. Consultant and Contract Services: _____	<u>0</u>
(Attach consultant/contract letter)	
3. Travel: _____	<u>0</u>
4. Space Costs and Rentals: _____	<u>0</u>
5. Consumable Supplies: _____	<u>0</u>
6. Rental, Lease, or Purchase of Equipment: _____	<u>0</u>
7. Other Costs: _____	<u>0</u>
8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):	<u>\$ 1,000</u>

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

a. Federal	<u>0</u>
b. State	<u>2,800</u>
c. Town (Please include grant amount requested)	<u>1,000</u>
d. Private Organization	<u>10,000</u>
e. Other: <u>Fundraising activities, venue rentals, and earned revenue</u>	<u>422,799</u>
(Explain)	

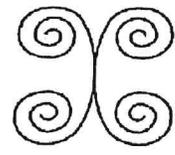
2. Total Annual Income (Add Lines 2a-e): \$ 436,599

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

a. Personnel, Consulting & Contract Services	<u>203,307</u>
b. Travel	<u>0</u>
c. Operating (Rentals, Supplies, Utilities, etc.)	<u>133,513</u>
d. Other: <u>fundraising activities, program expense, merchandise, advertising</u>	<u>99,779</u>
(Explain)	

4. Total Annual Expenditures (Add Lines 3a-d): \$ 436,599

NOTE: Totals on Line 2 and Line 4 MUST be the same.



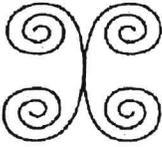
# LINDEN PLACE

## Narrative of Grant Request FY2027

**NEED:** Linden Place is cited in the Town of Bristol Comprehensive Plan (adopted January 2017) as one of the significant cultural institutions important to the identity of the Town as a historical and cultural destination for visitors as well as for residents of the Town. In order to better serve residents of the town of Bristol, Linden Place is actively developing new, school-aged and family-friendly programs designed to support local schools in their efforts to meet state standards for teaching local history and to provide educational opportunities for families to engage with Linden Place as a cultural resource. This project will assist in meeting the Town's goal, as stated in the Comprehensive Plan, to protect the historic and cultural resources that link Bristol's past with the vision for Bristol's future by promoting Bristol's cultural heritage at a historic institution, as well as the goal to protect and foster cultural diversity and reinforce the character defining events, activities, and features within the town by enhancing the cultural resources of the town, including its cultural institutions, and educating the public to the long term value of the natural, cultural, historical resources and their relation to the quality of life. (Historical and Cultural Resources Goals 2a, 3c, and 4b).

**PURPOSE OF GRANT:** Funds from the Town of Bristol grant will be used to support the development of school-age and family-friendly programs at Linden Place, spearheaded by Executive Director Cara Massey in collaboration with local educators and experienced museum docents. During the 2025-2026 school year, Linden Place has been working with The Pennfield School, a local independent PK-8 school, to pilot three new school-aged programs: a middle school version of our successful Linden Place Writers' Residency, a field trip program, and an essay and speech competition based on the works of Frederick Douglass. Feedback from the educators and students involved in this pilot year will be used to inform the refinement of the programs during the 2026-2027 school year (fiscal year 2027) such that these programs can then be formalized and offered to all local schools in the area, including the Bristol-Warren Regional School District and homeschool families. Work will entail creating suggested curriculum resources for educators, updating digital guides and web resources that can be accessed remotely, and training docents at Linden Place to deliver the program to a school-aged audience. In addition, we will begin work on professional development programs to support educators who wish to incorporate these programs into their classrooms; this was an area of need identified by the Assistant Superintendent of the Bristol-Warren Regional School District. Finally, work will include outreach to the local schools and homeschool groups to make them aware of available resources and opportunities for collaboration.

**OBJECTIVE:** Linden Place, an 1810 Federal-period mansion, has stood at the center of Bristol's history and cultural activity for more than 200 years. Our mission is to preserve this treasured historic property and to create a welcoming environment by developing programs that enhance the artistic, cultural, and educational life of the community. Often referred to as "the architectural crown jewel" of Bristol's historic waterfront district and as "Bristol's living room,"



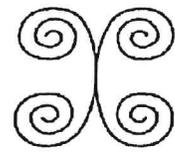
# LINDEN PLACE

Linden Place occupies two acres in the heart of downtown and fills an important architectural, social, and cultural role in the community.

Linden Place is historically significant as the home of the Dewolf and descendant Colt families, who lived there for nearly two centuries. They were slave traders, merchants, business tycoons, and artists, with influence beyond Rhode Island. Linden Place weaves together several threads of American history including the transatlantic slave trade, the intersection of the merchant and ruling classes, the industrial revolution, politics and Hollywood. It is a complicated story that reflects the complexity of American innovation, creativity, entrepreneurship and exploitation.

Today the site is the backdrop for public programs focused on the humanities and the arts. Most of the programming occurs through special events (lectures, workshops, concerts, private tours), and experiencing the collection, which includes five buildings (the mansion, historic gazebo, Summer House, ballroom, and carriage house) and the garden/grounds.

Linden Place primarily serves residents of nine East Bay communities of Rhode Island and communities of neighboring Southeastern Massachusetts, with the largest number of individuals served from Bristol itself. Given Bristol's thriving tourist industry, Linden Place also serves tourists from across the country and the globe. Last year, more than 4,500 people visited Linden Place, with nearly half of our visitors only engaging with our outdoor space. Our objective with this project is to better serve all visitors, particularly school-aged visitors, and to contribute to the town's educational resources by strengthening our available programs and resources for school-aged audiences. This objective furthers our broader strategic goal to maintain a welcoming and accessible environment that invites visitors to engage with history.



# LINDEN PLACE

**Friends of Linden Place  
Fiscal Year 2026 Budget (January 1 – December 31, 2026)**

**Income:**

**Fundraising Activities**

Donations	\$54,639
Fundraising Events	\$84,800
Grants	\$10,500
Sponsorships	\$8,000
Membership Dues	\$15,800

**Earned Income**

Gift Shop Revenue	\$16,500
Program Revenue	\$60,835
Rental Income	\$26,400
Community Rentals	\$3,500
Wedding Income	\$155,625

**Total Income: \$436,599**

**Expenses:**

**Personnel**

Gift Shop Staff	\$1,440
Wedding Staff	\$8,750
Maintenance Staff	\$16,900
Prof. Development	\$1,300
Salaries	\$168,799
Payroll Taxes	\$13,274
Payroll Fees	\$390
Health Insurance	\$4,260
Retirement Match	\$4,428
Workers Comp. Ins.	\$2,456

**Operating**

Wedding Operations	\$9,550
Cleaning Service	\$20,709
Repairs & Maintenance	\$12,700
Security	\$2,349
Insurance	\$28,500
Licenses & Fees	\$11,286
Dues & Subscriptions	\$580
Office Supplies	\$9,200
Professional Fees	\$15,300
Taxes	\$5,888
Telephone & Internet	\$2,906
Electric	\$11,219
Gas	\$10,377
Water	\$4,787

**Other**

Fundraising Events	\$29,710
Gift Shop Merchandise	\$10,000
Program Expenses	\$17,741
Advertising	\$11,550
Volunteer Appreciation	\$250

**Total Expenses: \$436,599**





TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT REQUEST  
FY2027

2026 FEB -2 AM 10: 23

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Wildlife Clinic of Rhode Island

ADDRESS: 2865 Tower Hill Rd

CITY/TOWN: Saunderstown STATE: RI ZIP CODE: 02874

PHONE NUMBER: (401)294-6363

EMAIL: info@riwildliferehab.org

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: William Morrissette

TIME PERIOD FUNDS WILL BE USED: FROM: 1/1/2026 TO: 12/31/2026

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant.  
Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

NEED:

PURPOSE OF GRANT: (Please be SPECIFIC on how the grant funds will be used.)

OBJECTIVE: (Please also provide background information/brochure on your agency included what/who your agency services.)

Total Funds Requested: \$5,888.00

[Signature]  
Signature

1/29/2026  
Date of Board Approval



Subscribed and sworn to before me this 29th day of January 2026  
(date) (month) (year)

[Signature]  
Notary Public Date 1/29/26

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809  
(401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**  
**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

1. Personnel: _____ (State the hourly rate and total number of hours)		\$ 0 _____
2. Consultant and Contract Services: _____ (Attach consultant/contract letter)		\$0 _____
3. Travel: _____		\$0 _____
4. Space Costs and Rentals: _____		\$0 _____
5. Consumable Supplies: <u>Animal feed and medications</u>		\$5,888.00 _____
6. Rental, Lease, or Purchase of Equipment: _____		\$0 _____
7. Other Costs: _____		\$0 _____
<b>8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):</b>		<b>\$ 5,888.00 _____</b>

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

**1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department**

a. Federal		\$0 _____
b. State		\$100,000.00 _____
c. Town (Please include grant amount requested)		\$35,000.00 _____
d. Private Organization		\$108,500.00 _____
e. Other: _____ (Explain)		\$548,164.70 _____

**2. Total Annual Income (Add Lines 2a-e):** \$ 791,664.70 \_\_\_\_\_

**3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department**

a. Personnel, Consulting & Contract Services		\$551,382.70 _____
b. Travel		\$0 _____
c. Operating (Rentals, Supplies, Utilities, etc.)		\$240,282.00 _____
d. Other: _____ (Explain)		\$0 _____

**4. Total Annual Expenditures (Add Lines 3a-d):** \$ 791,664.70 \_\_\_\_\_

**NOTE: Totals on Line 2 and Line 4 MUST be the same.**

**Need:**

This year the Wildlife Clinic of Rhode Island is respectfully requesting \$5,888.00 from the town of Bristol. In 2025, our clinic saw a 15% increase in the number of animals brought in for care. Of those brought into the Wildlife Clinic, 184 animals were from the town of Bristol, making up 2.45% of the 7500 treated. With an estimated care cost of \$160, it cost the clinic approximately \$29,440.00 to provide care for the wildlife from Bristol. Our organization relies on private donations, fundraising, and grants, allowing for all services to be provided free of charge for residents of Bristol and the state of Rhode Island. Open seven days a week, the Wildlife Clinic provides a safe and easy way for residents and Bristol Animal Control to help their local injured and orphaned wildlife.

**Purpose of Grant:**

If awarded the \$5,888.00 grant from the Town of Bristol, the Wildlife Clinic of Rhode Island will allocate these funds towards the purchase of essential feed and medical supplies for the animals in our care. Our clinic's annual budget includes an estimated \$43,040.00 for animal feed and \$7,650.00 for medical supplies. The requested grant will significantly contribute to maintaining the high standard of veterinary and rehabilitative care we provide, ensuring that our wild patients receive the necessary nutrition and medical treatment during their recovery.

**Objective:**

Since its inception in 1993, the Wildlife Clinic of Rhode Island has been dedicated to providing medical care and rehabilitation for all species of wildlife throughout the state. License by both state and federal authorities, we serve over 7,000 wild patients annually, reaching communities across Rhode Island through our clinic and network of licensed home rehabilitators. Our services include the care of orphaned or injured wildlife, with a focus on rehabilitation and the eventual release of these animals back into their natural habitats. The organization is committed to promoting a deeper understanding and respect for Rhode Island's wildlife through educational initiatives and hands-on support for wildlife-related issues.



# TOWN OF BRISTOL

## NARRATIVE OF GRANT REQUEST FY2027

### AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Mosaic CDC

ADDRESS: 190 High Street

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: 401 787 6550

EMAIL: glimae@mosaiccdc.com

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: Laine Sparkman

TIME PERIOD FUNDS WILL BE USED: FROM: July 1, 2026 TO: JUNE 30, 2027

### PROPOSAL SUMMARY

Please indicate the **need**, **purpose**, and **objective(s)** of the Grant. Also indicate those who will be served; and **SPECIFICALLY STATE** how the grant will be used (attach additional pages if needed.)

Funds are requested in support of Mosaic's Sense of Place program which is offered to all 4th grade students in the district. The program complements the newly adopted social studies standards and teaches students about their town's history, geography, natural resources and municipal government. A program highlight is the downtown walking tour. Mosaic is also working to supply teachers with lesson plans in order to make integration of the program easier than ever before.

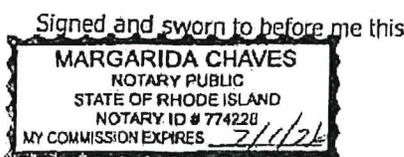
**PURPOSE OF GRANT:** (Please be **SPECIFIC** on how the grant funds will be used.) Grant funds will be used as follows:  
Consultant services - \$2000, busing - \$1250, supplies \$250, curriculum work - \$500

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.) Mosaic's mission is to improve the human, economic and cultural capital of Bristol. It has offered Sense of Place to 4th graders for over 20 years.

Total Funds Requested: \$3,000

George C. Linnell  
Signature Chair or Authorized Agent

Date of Board Approval



I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL**  
**GRANT BUDGET SUMMARY**

FY2027

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |   |                       |
|---|-----------------------|
| 1. Personnel: _____<br>(State the hourly rate and total number of hours)            | \$ <u>20000</u>       |
| 2. Consultant and Contract Services: _____<br>(Attach consultant/contractor letter) | _____                 |
| 3. Travel: <u>bus</u>   | <u>250</u>            |
| 4. Space Costs and Rentals: _____   | _____                 |
| 5. Consumable Supplies: <u>snacks, classroom supplies</u>                           | <u>250</u>            |
| 6. Rental, Lease, or Purchase of Equipment: _____                                   | _____                 |
| 7. Other Costs: <u>lesson planning / curriculum</u>                                 | <u>500</u>            |
| <b>8. Total Grant Expenditures (Add lines 1-7 – Must Equal Total Requested):</b>    | <b>\$ <u>3000</u></b> |

**SECTION II: Agency/Department Annual Budget – (please attach a notarized copy)**

Please indicate your **AGENCY'S TOTAL ANNUAL BUDGET** by source of funding and cost category showing all income and all expenditures.

- |  |                       |
|--|-----------------------|
| <b>1. <u>Source of Funding (ALL ANNUAL INCOME)</u> for Agency/Department</b>   |                       |
| a. Federal   | _____                 |
| b. State   | _____                 |
| c. Town ( <u>Please include grant amount requested</u> )                       | <u>3000</u>           |
| d. Private Organization  | _____                 |
| e. Other: _____<br>(Explain)   | <u>1650</u>           |
| <b>2. Total Annual Income (Add Lines 2a-e):</b>                                | <b>\$ <u>4650</u></b> |
| <b>3. <u>Cost Category (ALL ANNUAL EXPENDITURES)</u> for Agency/Department</b> |                       |
| a. Personnel, Consulting & Contract Services                                   | <u>4150</u>           |
| b. Travel  | _____                 |
| c. Operating (Rentals, Supplies, Utilities, etc.)                              | <u>500</u>            |
| d. Other: _____<br>(Explain)   | _____                 |
| <b>4. Total Annual Expenditures (Add Lines 3a-d):</b>                          | <b>\$ <u>4650</u></b> |

**NOTE: Totals on Line 2 and Line 4 MUST be the same.**



TOWN OF BRISTOL

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

NARRATIVE OF GRANT REQUEST  
FY2027

2026 JAN 30 AM 11:45

AGENCY INFORMATION

NAME OF ORGANIZATION/AGENCY: Bristol Land Conservation Trust

ADDRESS: PO Box 413

CITY/TOWN: Bristol STATE: RI ZIP CODE: 02809

PHONE NUMBER: (401) 225-4903 Ray or (401) 499-5547 Margaret

EMAIL: bristolandtrust@gmail.com

EXECUTIVE DIRECTOR OF AUTHORIZED AGENCY: John Marie

TIME PERIOD FUNDS WILL BE USED: FROM: Spring 2026 TO: Spring 2027

PROPOSAL SUMMARY

Please indicate the need, purpose, and objective(s) of the Grant. Also indicate those who will be served; and SPECIFICALLY STATE how the grant will be used (attach additional pages if needed.)

**NEED:** Our organization would like to repair a stone wall on our property located on Hope St. on the north + south sides of the Harding Estates entrance at Dolly Drive. See attached photos.

**PURPOSE OF GRANT:** (Please be SPECIFIC on how the grant funds will be used.)

We are a small non-profit organization with limited funds and this grant would enable us to repair the walls.

**OBJECTIVE:** (Please also provide background information/brochure on your agency included what/who your agency services.)

This grant would allow us to continue exemplary stewardship of this property. Being that Hope St (Route 114) is a scenic byway, we feel it important for these walls to be aesthetically appealing.

**Total Funds Requested:** \$2200.00

Margaret M. Hedrick  
Signature Chair or Authorized Agent

Date of Board Approval 1/14/26

Signed and sworn to before me this 30<sup>th</sup> day of January 2026  
(date) (month) (year)

Ana Teixeira  
Notary Public, State of Rhode Island  
My Commission Expires 11/08/2027

[Signature]  
Notary Public Date 1/30/26

I, the above signed, have reviewed this funding application and certify that the information contained herein is true and correct to the best of my knowledge.

Please RETURN TO, Steven Contente, Town Administrator, Town Hall, 10 Court Street, Bristol, RI 02809 (401-253-7000 ext. 133) by Monday, February 2, 2026.

**TOWN OF BRISTOL  
GRANT BUDGET SUMMARY**

**FY2027**

Please indicate your spending plan for the grant amount. PLEASE BE SPECIFIC.

For Example: State the hourly rate and total number of hours to be worked for personnel. List the kinds of consumable supplies that will be used.

**SECTION I: TOWN OF BRISTOL GRANT COST CATEGORY (Grant Cost Only)**

- |  |    |                |
|--|----|----------------|
| 1. Personnel: _____<br>(State the hourly rate and total number of hours)                                   | \$ | _____          |
| 2. Consultant and Contract Services: _____<br>(Attach consultant/contract letter)                          |    | _____          |
| 3. Travel: _____   |    | _____          |
| 4. Space Costs and Rentals: _____  |    | _____          |
| 5. Consumable Supplies: _____  |    | _____          |
| 6. Rental, Lease, or Purchase of Equipment: _____  |    | _____          |
| 7. Other Costs: <i>Masonry Services # 1100 North Wall<br/>for 3 areas to be repaired # 1100 South Wall</i> | \$ | <u>2200.00</u> |
| 8. Total Grant Expenditures (Add lines 1-7 - Must Equal Total Requested):                                  | \$ | <u>2200.00</u> |

**SECTION II: Agency/Department Annual Budget - (please attach a notarized copy)**

Please indicate your AGENCY'S TOTAL ANNUAL BUDGET by source of funding and cost category showing all income and all expenditures.

- |  |    |                 |
|--|----|-----------------|
| <b>1. Source of Funding (ALL ANNUAL INCOME) for Agency/Department</b>    |    |                 |
| a. Federal   |    | _____           |
| b. State   |    | _____           |
| c. Town (Please include grant amount requested)                          |    | _____           |
| d. Private Organization  |    | _____           |
| e. Other: <i>donations, memberships, Events</i><br>(Explain)             | \$ | <u>4,799.04</u> |
| 2. Total Annual Income (Add Lines 2a-e):                                 | \$ | <u>4,799.04</u> |
| <b>3. Cost Category (ALL ANNUAL EXPENDITURES) for Agency/Department</b>  |    |                 |
| a. Personnel, Consulting & Contract Services                             |    | _____           |
| b. Travel  |    | _____           |
| c. Operating (Rentals, Supplies, Utilities, etc.) <i>Rainy Day Funds</i> |    | <u>3279.04</u>  |
| d. Other: <i>Printing, stamps, Speake, legal, etc.</i><br>(Explain)      |    | <u>1520.00</u>  |
| 4. Total Annual Expenditures (Add Lines 3a-d):                           | \$ | <u>4,799.04</u> |

NOTE: Totals on Line 2 and Line 4 MUST be the same.

BRISTOL LAND CONSERVATION TRUST  
2024 INCOME STATEMENT

February 1, 2024 Beginning Balance  
\$11,764.44

INCOME

Memberships	\$ 825.00
Donations	300.00
Earth Month Raffle	2,620.00
April Full Moonrise Walk	195.00
May Spring Birding / Maloney	115.00
July RWU Nature Walk	120.00
October Full Moonrise Walk	145.00
December Owl Prowl / Parmelee	210.00
Bank Interest	<u>264.04</u>
TOTAL INCOME	\$ 4,799.04

EXPENSES

Safe Deposit Box Fee	\$ 70.00
Post Office Box Fee	200.00
RI Land Trust Council Dues	150.00
Attorney Fees - on account	1,000.00
May Spring Birding Speaker / Maloney	50.00
December Owl Prowl Speaker / Parmelee	<u>50.00</u>
TOTAL EXPENSES	\$ 1,520.00

January 31, 2025 Ending Balance  
\$15,043.48

*Margaret M. Godwin*

State of RI  
County of Bristol

On this 30<sup>th</sup> day of January of 2026, before me personally appeared, Margaret M. Godwin, proving to me through satisfactory evidence, which were, Massachusetts driver's license, to be the person above mentioned.

Notary public:  
Ana Sofia Teixeira

*[Signature]*

Ana Teixeira  
Notary Public, State of Rhode Island  
My Commission Expires 11/08/2027

Balance Forward 1/31/24 \$ 11,764.44

Income

Memberships	\$	825.00	
Donations		305.00	
Earth Month Raffle		2620.00	
Events	April	Full Moonrise Walk/Ray	195.00
	May	Spring Birding / L. Maloney	115.00
	July	RWD Nature Walk/Ray	120.00
	October	Full Moonrise Walk/Ray	145.00
	December	Owl Prowl / L. Parmelee	210.00
Interest	\$	264.04	
	\$	<u>4,799.04</u>	

Expenses

Safe Deposit Box Fee	\$	70.00
Post Office Box Fee		200.00
RI Land Trust Council Dues		150.00
Attorney Fees - on acct		1000.00
Postage		<u>          </u>
May	Spring Birding - Lisa Maloney	50.00
Dec	Owl Prowl - Lauren Parmelee	50.00
	\$	<u>1520.00</u>

\* January 31, 2025 Ending Balance \$ 15,043.48

On Sun, Jan 28, 2024 at 12:44 PM, mrigodwin  
<mrigr@wpa.com> wrote:

Thank you Mario! Let me know when the  
quote is ready.

Sent from my iPhone

On Jan 27, 2024, at 2:48 PM, Mario Vieira  
<mv@wpa.com> wrote:

Good morning Margaret hope your keeping  
warm ..the job for the right side of the stone  
wall looking at 1,100 I'm going to have to  
take some of the wall down to reinforce the  
stones that are loose from the damage

done ok ...the other side if you decide to go ahead is the same price.the damage averages out to be the same ok if you decide to do both sides your looking at 2,200.00 for everything.. have a great day

...

Thank you for Business Account # 123456789

Re: [REDACTED] [REDACTED] [REDACTED]

On Sun, Feb 4, 2024 at 4:29 PM, Mario Vieira  
<[REDACTED]> wrote:

\*  
Mario, s Masonry and Repair : Reg.GC-12288

Stone wall Repair,

Job consists of repairing a 6'x20" hole in  
Stone wall on the right side of entrance .  
Some of the wall has to be removed in order to  
make repairs sturdy , then stones will be put  
back into place to form wall ( drywall style) .total  
cost of the job is :

\$ 1,100.00.

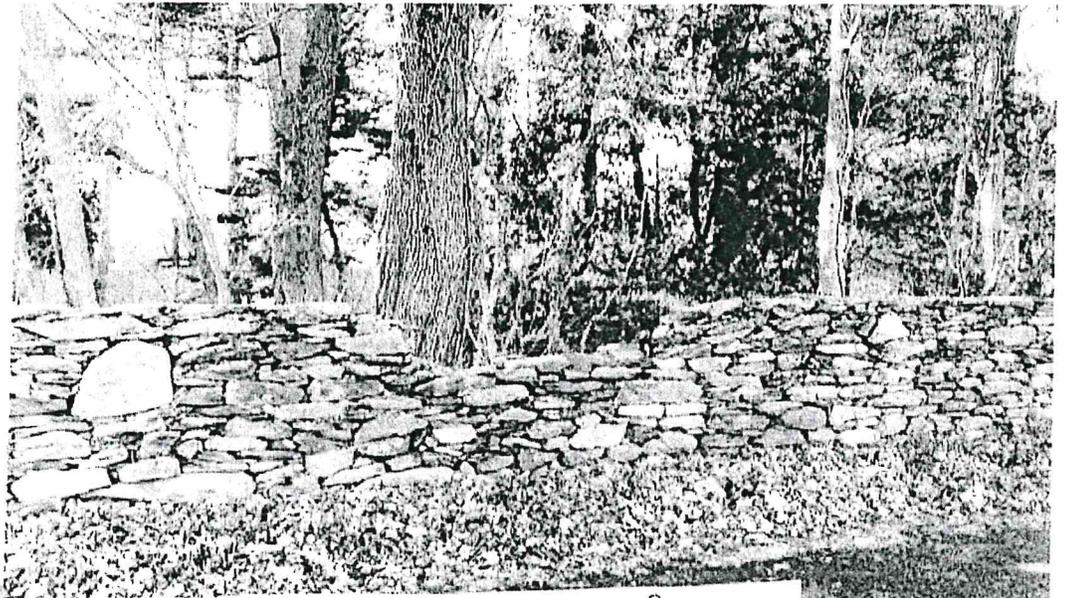
Thank you , Mario Vieira

On the left side of stone wall there is similar damage in length and depth that I noticed when I went to look at original job. The damage would be fixed in the same manner as the right side with the price being the same if decision is made to go ahead ...thank you....  
sent from my iPhone to Angelo

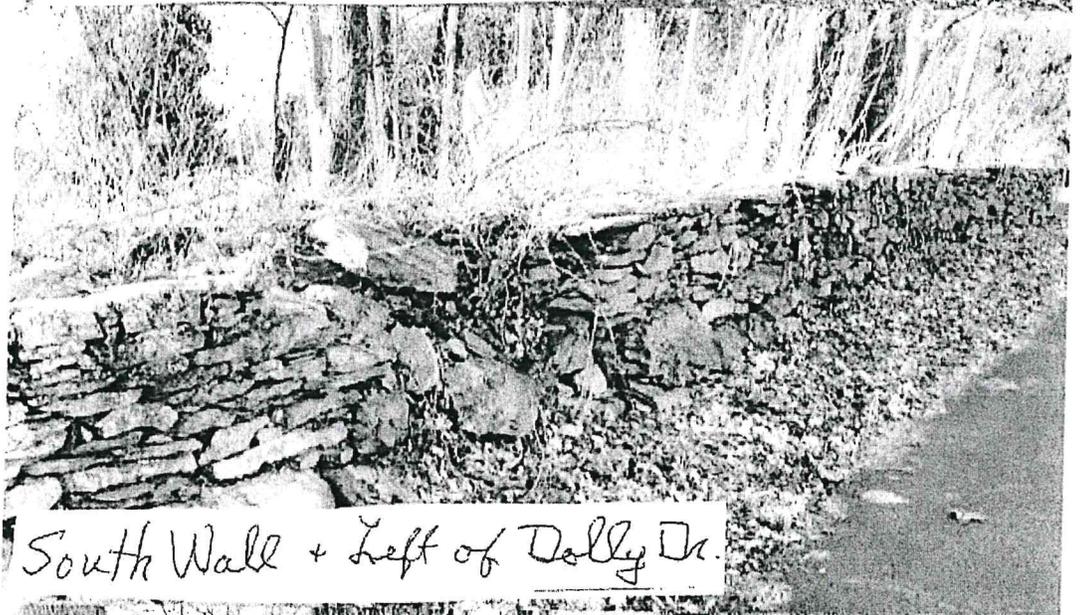
On Fri, Feb 2, 2024 at 6:41 PM, m1godwin <m1godwin@aol.com> wrote:

Just looking to see if there was a quote in my emails yet and noticed that that's now you had responded to me earlier. Sorry about that.

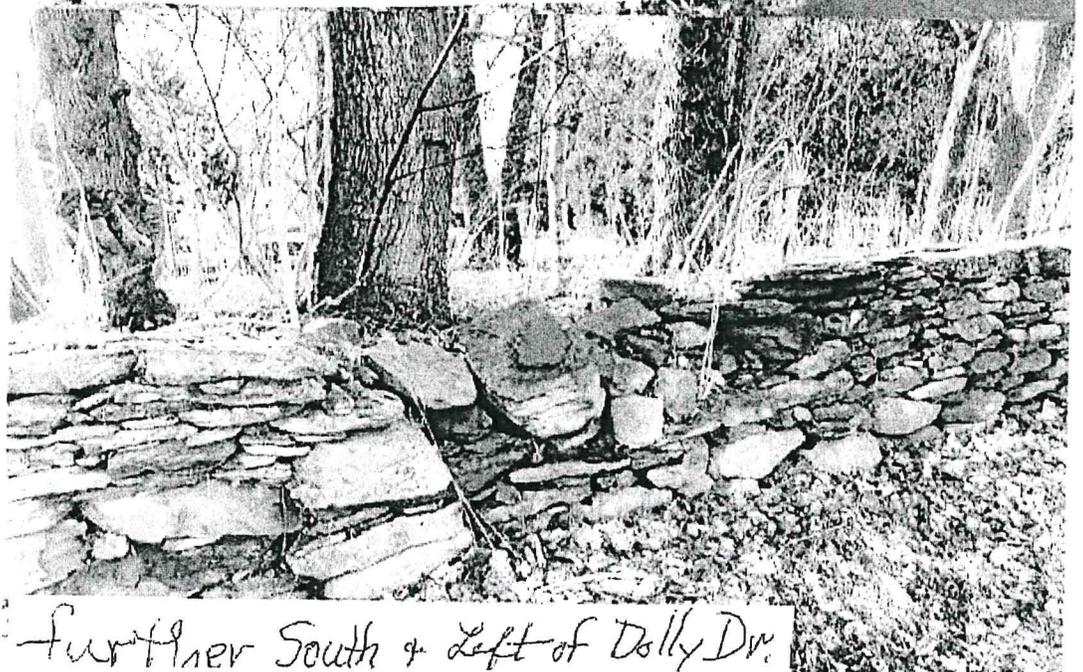
Sent from my iPhone



North Wall + Right of Dolly Dr.



South Wall + Left of Dolly Dr.



further South + Left of Dolly Dr.



# 2026-2027 BUDGET

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MUNICIPAL OBSERVANCES  
DEPARTMENT NAME

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806  
DEPARTMENT NUMBER

## REVENUE PROJECTION

SOURCE

AMOUNT

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TOTAL



**Town of Bristol FY2027 Budget Narrative  
Municipal Observances #806**

Expenditures:

0022-401 Fourth of July

Town contribution to the Fourth of July Committee for annual activities.

0023-401 Veterans Holidays

For expenditures related to veterans holidays.

0029-401 Christmas Festival

Town contribution to the Christmas Festival Committee for annual activities.

0205-417 Personnel Board

Supplies, materials, and advertising needed for the testing and hiring process.