

TOWN OF BRISTOL, RHODE ISLAND



TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, February 07, 2024 at 7:00 PM
Town Hall - Council Chambers

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://zoom.us/j/84476659154>, or by visiting zoom.com meeting code 844-7665-9154. Please be advised, this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

February 28, 2024 - Town Council Meeting

March 18, 19, 20 and 25, 2024 - Budget Workshops

March 21, 2024- Joint Finance Committee Meeting

March 27, 2024 - Town Council Meeting & Vote on Provisional Budget

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting - January 17, 2024

A2. Town Council Special Workshop - January 24, 2024

B. Public Hearings

C. Ordinances

C1. Ordinance#2024-01 Chapter 11 & 18, Chapter 11 - Comprehensive Schedule of Fees. Sec 11-1 Comprehensive schedule of fees and Chapter 18-Parks and Recreation Article I - In General Sec 18-11 - Bristol Parks and Recreation special event **(2nd reading)**

C2. Ordinance 2024-02 Chapter 15 Junk, Secondhand and Antique Dealer Sec. 15-36 Required conditions; Sec. 15-38 Hearing on application by town council and Sec. 15-39 Prerequisites to issuance (to comply with legislative changes exempting licensing requirements for businesses dealing with secondhand consignment goods, resale good, thief goods and antiques) **(1st Reading)**

C3. Ordinance #2024-03 Chapter 16, Article V Stopping, Standing and Parking, Section 16-146 - Parking time Limited in designated area (to add a 30 min parking restriction on High Street M-F 10 am - 4pm) **(1st Reading)**

C4. Ordinance #2024-4 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to increase the number of Class BV Limited Licenses from 7-8) **(1st Reading)**

D. Licensing Board - New Petitions

D1. Bristol Harbor Inn d/b/a BHI LLC, 259 Thames Street - request for Dancing & Entertainment License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

E. Licensing Board - Renewals

F. Petitions - Other

F1. Edward J. Correia, Carnival Chairman for the Fourth of July Committee re - Request Use of Town Common for Carnival, June 17 - July 6, 2024, (set up June 17 - June 20, 2024, breakdown July 4 - July 6, 2024, Carnival open June 21 - July 4, 2024 from 5PM - 11PM except on July 4th from 12PM - 5PM)

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Director of Parks & Recreation
- d. recommendation - Town Administrator and Department of Public Works

F2. Library Director Dyer, on behalf of Rogers Free Library and Bristol BookFest Steering Committee, request to sell/serve alcohol on town property on April 5, 2024

- a. Recommendation - Town Administrator and Fire Chief
- b. Recommendation - Town Administrator and Chief of Police

F3. Stephen Cavalieri, 45 Congregational Street re Request for no a parking box on Congregational Street (from the southeast corner of his residence extending east on the north side of Congregational Street)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Director of Public Works

F4. Town Administrator and Director of Public Works recommendation re Stephen Cavalieri request for no parking box on Congregational Street

G. Appointments

G1. Newport and Bristol County Convention & Visitors Bureau

- a. Brian J. Travers, 474 Hope Street
Interest/Appointment
- b. Stephan Brigidi, 30 Bradford Street
Interest/Appointment

G2. Board of Fire Engineers (terms set to expire February 2025)

a. recommendation - Town Administrator and Fire Chief

G3. Auxiliary Harbormaster (term to expire January 2025)

a. recommendation - Harbor Master to Appoint Thomas Lake, 6 Deer Run Road

G4. Bristol 250th Commission (total of nine (9) terms set to expire December 2027- members consisting of - (3) council appointments - (1) Town Administrator Appointment- (1) rep. Explore Bristol- (1) rep. Fourth of July- (1)rep. BHPS (1)-rep. BWRSD (1)-rep. RWU)

a. Douglas O'Roak, 513 Wood St, Apt 3 (TC) (interest/appointment)

b. Andrea Rounds, 15 Mild Street (TC) (interest/appointment)

c. Michael Reilly, 21 Sandy Lane (TC) (interest/appointment)

d. Warren Rensehausen, 112 Church Street (TC) (interest/appointment)

e. Alayne White, recommendation Explore Bristol Representative

f. Carol Zipf, recommendation Bristol Historical and Preservation Society Representative

g. Jessica Almeida, recommendation BWRSC Representative

h. Town Administrator recommendation, Louis P. Cirillo, 28 Central Street

G5. Assistant Harbormasters (term to expire January 2025)

a. recommendation - Harbor Master to Appoint:

Sean McCormack, 206 Poppasquash Road

James Vieira, 181 Mt. Hope Avenue

Michael Mazzone, 2 Ambrose Court

H. Old Business

- H1. Pare Engineering - Bristol Elks Lodge Dock update
 - a. Memo - recommendation from Bristol Harbor Master and Pare Engineering
 - b. Bristol Elks Lodge minutes
- H2. Stephan Brigidi, 93 Highland Road re Presentation of Selected Design Sculpture for Bristol Middle Passage Port Marker Project
 - a. Middle Passage Port Marker Project Minutes, September 21, 2022
 - b. Port Marker Intro
 - c. Proposed Port Marker Design
 - d. Passage Port Marker additional supporting information

I. Other New Business Requiring Town Council Action

- I1. WPC Superintendent DaSilva re Screw Pump Repairs
 - a. Main Lift Pump Station Supporting Documentation
- I2. Bristol Christmas Festival Committee re Grand Illumination Celebration and European Christmas Festival

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

- J1.** Bid #1031 Souvenir Trailer Bristol Fourth of July Committee
- J2.** Bid #1033 Town Beach Stage Project
- J3.** Bid #1034 Elevator and Installation Package for Town-Owned Building

K. Special Reports

- K1. Juan Mariscal, Chairman, Bristol County Water Authority. Tri-Town Monthly Report, January 23, 2024

L. Town Solicitor

M. Executive Sessions

M1. Director Williamson request for Executive Session
Pursuant to RIGL § 42-46-5(a) (5) Open Space
Acquisition

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) AA1. Bristol Warren Regional School District, Joint Finance
Committee Meeting Minutes, May 17, 2023

(CA) AA2. Bristol Planning Board Minutes, September 14, 2023

(CA) AA3. Bristol Planning Board Minutes, October 12, 2023

(CA) AA4. Bristol Planning Board Minutes, November 21, 2023

(CA) AA5. Rogers Free Library Board of Trustees Meeting Minutes,
November 16, 2023

(CA) AA6. Bristol Conservation Commission Meeting Minutes,
December 5, 2023

(CA) AA7. Recreation Board Meeting Minutes, October 30, 2023

(CA) AA8. Capital Project Commission, November 6, 2023

(CA) BB. Budget Adjustments

**Approval of consent agenda = "motion to approve these
adjustments"**

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements &
Additions for January 2024

(CA) CC. Financial Reports

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. Tupelo Realty, LLC - Renewal of Lease

(CA) GG2. Town Administrator Contente re award Bid #1030 Bristol Fourth of July Ball to Pranzi Catering & Events

(CA) GG3. Bristol Warren Regional School Committee Resolution requesting Change to Transportation Region-Senate Bill No. 0184

(CA) GG4. Citation re The Portuguese Beneficial Association Dom Luiz Filipe

(CA) GG5. Town Clerk Cordeiro - Thank you letter to Georgina MacDonald for serving on the Bristol County Water Authority

(CA) GG6. Town Clerk Cordeiro - Thank you letter Derek Tipton for serving on the Zoning Board of Review

(CA) GG7. Town Administrator Contente award Bid #1029 Stage and Sound Bristol 4th of July Concert Series 2024

(CA) HH. Distributions/Notice of Meetings

(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

(CA) HH1. Bristol Warren Regional School District Joint Finance Committee Meeting, February 29, 2024

- [\(CA\) HH2.](#) Rogers Free Library Board of Trustees Meeting, January 18, 2024
- [\(CA\) HH3.](#) Bristol County Water Authority Meeting, January 23, 2024
- [\(CA\) HH4.](#) Bristol Planning Board, Technical Review Committee Meeting, January 30, 2024
- [\(CA\) HH5.](#) Zoning Board of Review Meeting, February 5, 2024
- [\(CA\) HH6.](#) Bristol Fourth of July Committee, Souvenir Subcommittee Meeting, January 31, 2024
- [\(CA\) HH7.](#) Bristol Fourth of July Committee Meeting, Wine Tasting, January 29, 2024
- [\(CA\) HH8.](#) Bristol Fourth of July Committee, General Committee Meeting, January 22, 2024
- [\(CA\) HH9.](#) Bristol Planning Board, Technical Review Committee Meeting, January 30, 2024
- [\(CA\) HH10.](#) Capital Projects Commission Meeting, January 23, 2024
- [\(CA\) HH11.](#) Bristol Fourth of July Committee, Photography Contest Subcommittee Meeting, January 30, 2024
- [\(CA\) HH12.](#) Bristol Historic District Commission Meeting, January 23, 2024
- [\(CA\) HH13.](#) Bristol Planning Board Technical Review Committee Meeting, January 30, 2024
- [\(CA\) HH14.](#) Capital Projects Commission Meeting, January 29, 2024
- [\(CA\) HH15.](#) Zoning Board of Review Amended Meeting Agenda, February 5, 2024
- [\(CA\) HH16.](#) Planning Board Meeting, February 8, 2024
- [\(CA\) HH17.](#) Bristol Fourth of July Committee, Membership Subcommittee Meeting, February 15, 2024
- [\(CA\) HH18.](#) Bristol Fourth of July Committee, Pageant Subcommittee Meeting, February 15, 2024

(CA) HH19. Bristol Fourth of July Committee, Music & Entertainment Meeting, February 8, 2024

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: _____

/mc

Posted: February 2, 2024

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, JANUARY 17, 2024

The council met on Wednesday, January 17, 2024, and called to order at 6:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
 Vice-Chairwoman, Mary Parella
 Councilman, Antonio "Tony" Teixeira
 Councilman, Timothy Sweeney
 Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
 town Solicitor, Michael Ursillo, Esq
 Town Sergeant, Archie Martins

Public Service Interviews and Appointments

Rogers Free Library Board of Trustees (2 unexpired terms set to expire January 2027)

a. Cara Cromwell, 349 Hope Street, interest/appointment

The Council heard from Ms. Cromwell who expressed her interest in becoming a member of the Rogers Free Library Board of Trustees. Discussions ensued between members of the Council and Ms. Cromwell pertaining to Ms. Cormwell's qualifications and experiences. Ms. Cromwell also stated why she would consider herself to be a good fit for the position.

b. Anne Marie Silvia, 75 Maple Lane, interest/appointment

The Council heard from Ms. Silvia who expressed her interest in becoming a member of the Rogers Free Library Board of Trustees. Discussions ensued between members of the Council and Ms. Silvia pertaining to Ms. Silvia's qualifications and experiences. Ms. Silvia also stated why she would consider herself to be a good fit for the position.

c. Caroline W. Jacobus, 35 Church Street, interest/appointment

The Council heard from Ms. Jacobus who expressed her interest in becoming a member of the Rogers Free Library Board of Trustees. Discussions ensued between members of the Council and Ms. Jacobus pertaining to Ms. Jacobus's qualifications and experiences. Ms. Jacobus also stated why she would consider herself to be a good fit for the position.

Ley/Sweeney- Voted unanimously to appoint Cara Cromwell to the Rogers Free Library Board of Trustees with a term set to expire in January 2027.

Teixeira/Sweeney- Voted unanimously to appoint Anne Silvia to the Rogers Free Library Board of Trustees with a term set to expire in January 2027.

Historic District Commission (2 unexpired terms set to expire July 2025)

a. Michael O'Loughlin, 114 Constitution Street, interest/appointment

The Council heard from Mr. O'Loughlin who expressed his interest in becoming a member of the Historic District Commission. Discussions ensued between members of the Council and Mr. O'Loughlin pertaining to Mr. O'Loughlin's qualifications and experiences. Mr. O'Loughlin also stated why he would consider himself to be a good fit for the position.

Teixeira/Parella- Voted unanimously to appoint Michael O'Laughlin to the Historic District Commission with a term set to expire in July 2025.
(Councilman Sweeney recused)

Prior to the vote taken, Councilman Sweeney recused himself from the vote and left the Council table.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira - Voted unanimously to approve the Consent Agenda withholding Item GG3 for further consideration.

It is noted for the record that discussion on item GG16 occurred at the conclusion of the public agenda, and the actions related to item GG16 are reflected, in place, as found within.

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting - December 6, 2023

A2. Executive Session Minutes - December 6, 2023

Sweeney/Teixeira - Voted unanimously to approve the minutes of December 6, 2024, and the Executive Session minutes of December 6, 2024, as prepared and presented.

B. Public Hearings

C. Ordinances

C1. Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) (2nd reading)
(continued from November 15 - request to withdraw)

- a. copy of original petition requesting parking modification
- b. Patricia Esteves re - letter of concern
- c. updated recommendation from the Chief of Police
- d. memo Traghella re - withdrawal

Teixeira/Sweeney- Voted unanimously to withdraw this ordinance.

Prior to the vote being taken, it was highlighted that communication had transpired with the initial petitioner of the no-parking request. The police department's suggestion of a modified bus pick-up location was proving successful, and the petitioner was requesting to withdraw her original request at this moment.

- C2.** Ordinance #2023-24 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class BV Liquor Licenses from 32-31) **(2nd Reading) (see also E1)**

Teixeira/Sweney - Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2023-24. Advertise in the local newspaper

- C3.** Ordinance#2024-01 Chapter 11 & 18, Chapter 11 - Comprehensive Schedule of Fees. Sec 11-1 Comprehensive schedule of fees and Chapter 18-Parks and Recreation Article I - In General Sec 18-11 - Bristol Parks and Recreation special event **(1st reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2024-01. Advertise in the local newspaper

Prior to the vote being taken, it was noted for the record that the council's request to modify the process by removing the requirement for changes to be made through ordinances and enabling the passage of fee amendments through resolution had been included in the presented draft ordinance.

D. Licensing Board - New Petitions

- D1.** Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park), 96 Broadcommon Road re - request for a Dancing and Entertainment License **(continued from November 15, 2023)**

- a. 2024 Schedule of Events
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Zoning Official
- d. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira- Voted unanimously to grant three one-day Dancing and entertainment licenses for the dates of June 29, 2024, July 27, 2024, and October 10, 2024, per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Prior to the vote being taken, petitioner Robert McNeil addressed the council, providing an overview of the updates made to his Dancing & Entertainment license request. He emphasized that the license would be utilized for entertainment scheduled around three golf tournaments, predominantly featuring a trio acoustic set. The specified dates are June 29, July 27, and October 12, 2024.

- D2.** Glenda Gonzalez, Oceanside Restaurant LLC., d/b/a California Taco, 20 Gooding Avenue re - request for Victualling License
 - a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Water Pollution Control

Sweeney/Ley- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to

conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Prior to the vote being taken, Jose Cruz representing Oceanside Restaurant LLC addressed the council providing an overview of the new establishment. He highlighted that it is a family-owned and operated restaurant with 14 different locations, noting their excitement to opening a new establishment in Bristol.

- D3.** Barbara Palumbo for St. Elizabeth's Church, 577 Wood Street re - request for Bingo License for Friday, January 26, 2024, from 5:30PM - 9:00PM
- a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. Rhode Island State Police Authorization to Conduct Special Bingo on Friday, January 26, 2024

Teixeira/Parella- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

E. Licensing Board - Renewals

- E1.** Sherry Scott, Beehive Cafe, 10 Franklin St., re - relinquish class BV Liquor License (**see also C2**)

Teixeira/Sweeney- Voted unanimously to accept the relinquishment of the Class BV liquor License.

E2. Elisio Castro, Bristol Sports Club, 417 Wood Street, re - six-month review of Dancing and Entertainment License **(continued from 6/21/2023)**

a. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

E3. Jordan Sawyer, Brick Pizza Co., 500 Wood Street, Unit 211, re - six-month review of Dancing and Entertainment License **(continued from 7/12/2023)**

a. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

E4. Alicia Saldana, Qhali, 34 Gooding Avenue, re - Six-month review of Dancing and Entertainment License **(continued from 7/12/2023)**

a. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

E5. Junk and Secondhand License Renewals 2023-2024

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Community Development

Sweeney/Ley-Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

F. Petitions - Other**F1.** Joseph B. Jorge, 27 Surf Drive re - Request for Abandonment of a Portion of Surf Drive Right of Way **(call for Public Hearing February 28, 2024)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Zoning Officer

e. recommendation - Town Administrator and Code Compliance Officer

f. recommendation - Town Administrator and Department of Public Works

g. recommendation - Town Administrator and Tax Assessor

Sweeney/Teixeira - Voted unanimously to refer to the town solicitor and Town Administrator for collaboration with the petitioner in drafting a right-of-way agreement between the town and the

petitioners. The petitioners are required to secure legal descriptions and a professional survey.

Prior to the vote being taken, petitioner Judy Jorge addressed the council. She mentioned that her husband couldn't attend due to a recent injury. Mrs. Jorge explained that they currently hold a license to maintain the section of land owned by the town, which she is requesting to be abandoned and deeded to them. She clarified that the adjacent property was presently on the market, and they were taking proactive steps to secure access through that part of the land to their property.

The council conveyed apprehension about abandoning the land and inquired why the existing license to maintain would not be satisfactory. The petitioner sought a more permanent solution, noting that the license to maintain is only valid with the original grantors and does not transfer with the land. Town solicitor Ursillo suggested a right-of-way agreement, which would enable the town to retain ownership and control of that portion of land while also granting perpetual land access to the property owners, similar to an easement.

It was noted for the record that although the solicitor's office would draft the Right-of-way agreement; the Petitioners would be responsible for securing the legal description of the land and a proper land survey much like the requirements of the abandonment. The right-of-way agreement would be presented to the council for final approval.

F2. Stephen R. Mascena, Bristol Picture Frame, 379 High Street re - request for 30-minute parking (M-F 10 a.m. - 4 p.m.) sign in front of business establishment on the west side of High Street

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

Parella/Sweeney- Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on February 7, 2024.

Prior to the vote being taken, it was noted for the record that the petition sent notice that they were unable to attend the meeting due to covid and asked for council consideration of their petition even in their absence.

It was highlighted that the petitioners had preexisting "no parking" signs at that location dating back to 1980; however, the sign was recently stolen. Since the sign was installed before the requirement of adding it to the ordinances, the council would need to incorporate it into the town ordinance before replacing the signs, ensuring that the parking restrictions can be enforced.

- F3.** Charles Eli Dunn, Folklore, LLC, d/b/a Folklore Provisions, 301 Hope Street - request for one additional BV Liquor License (tentative 1st reading on February 7, 2024, and call for public hearing on February 28, 2024)
- a. recommendation - Town Administrator and Fire Chief
 - b. recommendation - Town Administrator and Chief of Police
 - c. recommendation - Town Administrator and Department of Community Development

Teixeira/Parella- Voted unanimously to refer the matter to the Town Solicitor to draft an ordinance for one additional Class BV Limited License for council consideration on February 7, 2024; and schedule the public hearing for the February 28, 2024, council meeting.

Prior to the vote being taken, Charles "Eli" Dunn and Rachael Lopes Almeida, proprietors of Folklore Provisions, spoke before the council. They emphasized the restaurant's overarching theme, highlighting its Azorean-inspired cuisine served during breakfast and lunch. The duo clarified that their request for a liquor license was specifically to serve brunch cocktails on Sundays. While their current intention is limited to serving alcohol during Sunday brunch—offering beverages like mimosas and Bloody Marys—they mentioned the possibility of expanding to additional days in the future, though not at present.

The council agreed by consensus to adhere to past practices, deciding to take the next steps to grant a limited liquor license. A six-month review was agreed upon, during which the petitioners would have the opportunity to modify their license for a full liquor license. This interim measure would permit them to serve mimosas on Sundays until the review takes place.

G. Appointments

G1. Bristol Housing Authority (1 term set to expire January 2029 and 1 unexpired term set to expire January 2025) (position shall hold no other office)

a. Helen "Tina" Barboza, 23 Jane Lane, interest/reappointment

b. M. Candace Pansa, Executive Director, Bristol Housing Authority recommendation of Tina Barboza for reappointment

c. Donna St Angelo, 25 Duffield Road, interest/appointment (interview scheduled for January 10, 2024)

d. Kimberly Ann Teves, 32 Brooks Farm Drive, interest/appointment (interview scheduled for January 10, 2024)

Parella/Teixeira- Voted unanimously to reappoint Hellen "Tina" Barboza to the Bristol Housing Authority with a term set to expire in January 2029; and appoint Donna St. Angelo to the Bristol Housing Authority with a term set to expire January 2025

G2. Tree Warden (term to expire January 2025)

a. Steven Saracino, 219A Queens River Drive, interest/reappointment.

b. George Voutes, 17 Shore Road, interest/appointment

c. Town Administrator recommendation

Sweeney/Teixeira- Voted unanimously to reappoint Steven Saracino to the

position of Tree Warden with a term set to expire in January 2025

G3. Capital Project Commission (1 vacant term set to expire May 2027)

a. Alan Spen, 133 Ferry Road, interest/appointment

Teixeira/Parella- Voted unanimously to elevate Myra Page to the position of full member on the Capital Project Commission

Sweeney/Teixeira- Voted unanimously to appoint Alan Spen as the alternate member to the Capital Project Commission with both terms set to expire May 2027.

G4. Juvenile Hearing Board (2 full term members and 1 alternate member term set to expire December 2026)

a. Matthew P. Cabral, 5 Polk Court, interest/reappointment (full member)

b. N. Diane Davis, 25 Butterworth Avenue, interest/reappointment (full member)

c. Henry Cabral, 54 Sefton Drive, interest/reappointment (alternate member)

d. JoAnne M. Waite, 55 Mulberry Road, interest/appointment

e. Victoria Ramos, 47 Wapping Drive, interest/appointment

f. Scott Aksamit, 27 Cole Street, interest/appointment

g. Mark Rhynard, 23 Rosedale Drive, interest/appointment

Teixeira/Sweeney-- Voted unanimously to reappoint Matthew P. Cabral, N. Diane Davis, and Henry Cabral to the Juvenile Hearing Board with a term(s) set to expire in December 2026

G5. Harbor Master (term set to expire January 2027)

a. Gregg Marsili, 9 Etelvina Court,
Interest/reappointment

Sweeney/Teixeira- Voted unanimously to reappoint Greg Marsili to the position of Harbor Master with a term set to expire in January 2027

G6. Assistant Harbormaster (term(s) to Expire January 2025)

a. recommendation - Harbor Master

Teixeira/Parella- voted unanimously in favor of the slate of candidates for the ensuing term based on the recommendation of the Harbor Master

G7. Auxiliary Harbormaster (term (s) to expire January 2025)

a. recommendation - Harbormaster

Teixeira/Sweeney- voted unanimously in favor of the slate of candidates for the ensuing term based on the recommendation of the Harbor Master

G8. CRMC Representative (term to expire January 2025)

a. John Troiano III, 707 Hope Street,
interest/reappointment

Teixeira/Ley- Voted unanimously to reappoint John Troiano, III as the CRMC Representative with a term set to expire in January 2025

G9. Special Constables, Private Investigators, Matrons & Retiree Officers (term(s) to expire January 2025)

- a. recommendation for appointment - Chief of Police

Sweeney/Teixeira- voted unanimously in favor of the slate of candidates for the ensuing term based on the recommendation of the Police Chief

- G10.** Special Constables - Fire Police (term(s) to expire January 2025)

- a. recommendation for appointment - Fire Chief

Teixeira/Parella- voted unanimously in favor of the slate of candidates for the ensuing term based on the recommendation of the Fire Chief

- G11.** Board of Tenant's Affairs (2 terms to expire January 2026)

a. Linda Heroux, 1014 Hope Street Apt AA3, interest/reappointment

b. Richard Hunter, 1014 Hope Street, Apt E6, interest/reappointment

c. Donna M. Falcoa, 1014 Hope Street, Apt S-5, interest/appointment

Teixeira/Sweeney- Voted unanimously to reappoint Linda Heroux and Richard Hunter to the Board of Tenant's Affairs with a term set to expire in January 2026

- G12.** North & East Burial Grounds Commission (1 term set to expire January 2029)

a. Kathleen Moran, 87 Hope Street, interest/reappointment

b. Jennifer R. Ouelette, 4 Evangeline Court, interest/appointment

Teixeira/Sweeney - Voted unanimously to reappoint Kathleen Moran to the North & East Burial Grounds Commission with a term set to expire in January 2029

G13. Bristol County Water Authority (1 unexpired term set to expire February 2025)

a. Georgina MacDonald, 180 Ferry Road, letter of resignation

Teixeira/Parella- Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service. And advertise in the local paper.

G14. Zoning Board of Review (2 unexpired terms set to expire March 2025) (position shall hold no other office)

a. Derek Tipton, 10 Dixon Avenue, Letter of Resignation

b. Paul Blasbalg, 60 DeWolf Avenue, interest/appointment

c. George Duarte, 7 Lafayette Drive, interest/appointment

d. Kim Teves, 32 Brook Farm Drive, interest/appointment

Sweeney/Ley - Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service; and to appoint George Duarte and Kimberly Teves to the Zoning Board of Review with a term(s) set to expire in March 2025

G15. Harbor Commission Advisory Committee (1 vacant seat set to expire August 2026)

a. George S. Burman, 66 Highland Road, interest/appointment

Teixeira/Parella- Voted unanimously to appoint George S. Burman to the Harbor Commission Advisory Committee with a term set to expire in August 2026.

The council expressed gratitude for the public's interest in serving on town boards or commissions. They encouraged those who were not appointed during this session to explore other boards that might align with their interests. The council also extended thanks to all applicants for their participation.

H. Old Business

H1. Town Administrator Contente re - Consideration of Traffic Calming Policy and Police Department presentation (continued from December 6, 2023)

- a. (revised draft) traffic calming policy and extended speed summary
- b. (renderings) Pilot speed bumps on Peck Avenue
- c. Joe Balestracci letter in favor

Teixeira/Sweeney- Voted unanimously to adopt the Traffic Calming Policy as presented.

Prior to the vote being taken, Town Administrator Contente highlighted the recent policy revision as per the council's request. He detailed the alterations in the eligibility criteria for the traffic calming program, particularly focusing on the traffic study aspect. He provided insights into how the study identifies 85th percentile speeds of 5mph or higher, serving as a guide to establish safe speed limits. Additionally, he explained the rationale behind using this as a benchmark for determining eligibility criteria for speed bumps.

It was noted that additional revisions included procedures for the removal of traffic calming devices and adjustments to petition signature requirements. The signature criteria was modified from the original 70% required signatures within a 200' street radius to 60% of the signatures needed from an "area of influence". It was clarified that the determination of the area

of influence would be made on a case-by-case basis. Vice Chairwoman Parella expressed her concerns about not having a precise definition of the area of influence and disliked its subjective nature. Police Chief Lynch responded, explaining that the council had oversight, and while the police department would present a recommendation for the area of influence, the council ultimately had the authority to expand it if deemed necessary.

Discussions ensued regarding common traffic calming practices utilized by the town that included electronic speed feedback signs, traffic speed humps, and roadway narrowing(s).

Members of the council expressed their overall approval of the revision to the policy.

I. Other New Business Requiring Town Council Action

11. Town Clerk Cordeiro re - request for amendment to local Ordinances regarding License Requirements for Second-Hand Consignment Goods, Resale Goods, Thrift Goods and Antiques.

a. copy of legislation

b. draft ordinance

Sweeney/Ley- Voted unanimously to continue the matter to the February 7, 2024, Council meeting for consideration of first reading.

Prior to the vote being taken, it was noted that the proposed changes were to reflect legislation updates that exempted license requirements for Second-Hand Consignment Goods, Resale Goods, Thrift Goods and Antiques. The amendments would align local ordinance with the legislative updates.

12. Sharon and Warren Wollschlager, 123 Beach Road re Voter Initiative to enact a proposed ordinance prohibiting Deer Hunting on Town of Bristol Properties as follows
"all forms of deer hunting, including but not limited to bow hunting, on all property owned, leased or otherwise controlled by the Town of Bristol is here by prohibited" council to enact the proposed ordinance -
"all forms of deer hunting, including but not limited to bow hunting, on all property owned, leased or

otherwise controlled by the Town of Bristol is here by prohibited"

a. Memo Clerk Cordeiro- re BOC signature qualification

_____/_____- Voted
unanimously to

Prior to the vote being taken, Clerk Cordeiro notes a letter in opposition was received from the New England Back Country Hunters & Anglers and recorded as received at meeting.

Sharron and Warren Wollschlager, residing at 123 Beach Road address the council expressing concerns about Bristol's cooperative agreement with the Department of Environmental Management (DEM) for bowhunting. They worry about safety, particularly for residents near the hunting area, and question the new archery proficiency requirements. The couple, with backgrounds in public health, dispute the claimed correlation between reducing deer population and lowering tick-borne diseases, citing a lack of empirical data. They also express ethical concerns about bowhunting. Despite a recent DEM study, their concerns remain, leading them to collect signatures for a Voter initiative. They request Mr. Dennis Tabella, a respected director of Defenders of Animals, to address the council and share additional concerns.

Dennis Tabella, a former Bristol resident & director of Defeneders of Animals, residing at 160 Andros Road, Warwick RI expresses serious concerns about the proposed bowhunting ordinance. He highlights the population control inefficiency of hunting, citing the bounce-back factor in deer reproduction. Mr. Tabella points out that towns like Providence and East Providence, without hunting seasons, successfully manage their deer populations. He draws attention to the collision issues during mating and hunting seasons, emphasizing the danger of having hunting seasons in densely populated areas like Bristol.

Mr. Tabella discusses the cruelty of bow hunting, referencing studies from various states that question its effectiveness and humaneness. He challenges the perceived connection between hunting and Lyme disease, arguing that other animals also carry ticks. Mr. Tabella further raises ethical concerns about funding sources for the Department of Environmental Management (DEM), calling it "blood money" from hunting licenses.

Mr. Tabella requests the Town Council to delay voting on the ordinance, providing time to present studies from schools and colleges that question the effectiveness and ethics of bow hunting. He urges the council to seek input from experts in other states and towns before entering into agreements with the DEM. He advocates for exploring non-lethal methods for population control and warns against turning Bristol into another town with collision issues due to extensive deer hunting.

Warren Wollschlager suggests that the council carefully consider insights from experts in other areas before making decisions. He acknowledges the argument that a reduction in roadkill is correlated with an increase in harvesting, emphasizing the importance of scrutinizing the data. Mr. Wollschlager presents data from 2021, indicating that while the roadkill decreased from 34 to 41 (a 30% reduction), the harvest increased from 16 to 63, marking a 400% rise. He points out that when comparing the same data to the previous year, there is a 20% increase in roadkill since the implementation of the program.

At this point in the meeting, the council recesses from 7:20 pm to 7:25 pm to allow a computer reboot.

Dylan Ferrera, the white-tailed deer biologist at the Rhode Island Department of Environmental Management (DEM), presented alongside colleagues including the supervising biologist overseeing the wildlife section, the outreach biologist supervisor, and members of the Law Enforcement Division.

Mr. Ferrera outlined the DEM's mission to protect, restore, and enhance the environment of Rhode Island, ensuring its appeal for residents, visitors, and families. The specific emphasis is on conserving and managing the state's freshwater and wildlife resources for equitable and sustainable use.

Mr. Ferrera highlighted the funding sources, which include both Federal and State contributions derived from hunting and fishing licenses. The importance of the Pitman-Robertson Act of 1937 was emphasized, as it serves as a self-imposed tax by hunters to generate funds for the conservation and preservation of wildlife, ensuring their existence for future generations.

Mr. Ferrera delivered a PowerPoint presentation, Highlighting the following:

- American System of Conservation funding

- Wildlife conservation and research
- White-tailed Deer Project
 - Healthy deer herd
 - Forest Health
 - Public Safety
 - Human-deer conflicts
 - Tick-borne illness
 - Deer vehicle collisions (DVC)
 - Property damage
- Managing hunter-harvest
- White-tailed Deer information ranging over
 - Geographic Range
 - Habitat
 - Diet
 - Physical characteristics
 - Reproduction
- Current Problems with Deer in Bristol
 - Above Cultural and
 - Biological Carrying Capacity
 - Tick-Borne Diseases
 - Deer-Vehicle Collisions (DVC)
 - Property Damage
 - Forest and Herd Health
- Birds Dependent on Healthy Understory
- Factors to why Deers populate locally
 - Reduced hunting pressure
 - Favorable habitat
 - Lack of predators
- Deer Management reduction Options(including effectiveness, cost, public approval, and maintenance)
 - Legal regulated hunting
 - Sharp Shooting
 - Fertility Control
 - Translocation
 - Fencing
- Existing Hunting Cooperatives
- Details of the Bristol Hunting Cooperative
- 2023-2024 Hunting Season Summary
- Summary of need of hunting locally
 - Deer are overabundant
 - Need to reduce deer populations to fall below Cultural and Biological Carrying Capacity
 - Deer-Vehicle Collisions
 - Tick-borne disease cases

- o Property damage
- o Forest and herd health
- o Doing nothing means favoring deer over many other species, local forests, and native plants
- o Human intervention is needed to restore balance
- o Best management option to reduce the deer population is through legal regulated hunting

Mr. Ferrera highlighted the significant increase in the harvest of deer, noting that it had doubled from the previous year and tripled from the five-year average. Vehicle collisions decreased by 31% compared to the previous year, with no reported injuries to the public or hunters, as required by law. The presentation compared the trends in deer harvest and vehicle collisions, emphasizing that despite consistent efforts and the same number of motorists and hunters over the years, there was an increase in hunting this year. The data showed a shift where the hunter-fall harvest exceeded deer-vehicle collisions for the first time. Mr. Ferrera emphasized the importance of managing the deer population through hunting to prevent suffering deaths from vehicle collisions and ensure that harvested deer are used for consumption by hunters and their families.

Councilman Sweeney raised a question to Dylan regarding Sharan and Warren's assertion that the deer population would self-regulate without hunting, as females would not reproduce due to overpopulation. In response, Mr. Ferrera explained that in an ideal scenario, a natural environment without human interference would allow the population to balance itself. However, in Bristol, the presence of various human factors, such as gardens and agriculture, artificially increases the resources available to deer, leading to continuous breeding and population growth. Mr. Ferrera emphasized that the landscape in Bristol, with its wild factors, contributes to the high deer-vehicle collision rates, making it an issue that needs attention. He highlighted the importance of managing the deer population to prevent it from reaching a level where collisions become uncontrollable and emphasized the need for ongoing intervention to address the situation.

Councilman Ley expressed gratitude to Dylan for the presentation and raised a question about the varying deer harvest numbers in different locations, suggesting the possibility of reconsidering hunting in areas with lower harvests. He questioned whether such a decision might lead to an influx of hunters in areas with higher deer populations. Mr. Ferrera clarified that the high harvest in certain areas is due to their size and availability

for hunters, and closing hunting in low-harvest areas could lead to an increase in the deer population there, causing potential issues. Councilman Ley acknowledged the complexity of the situation, expressing concern about unintended consequences. Mr. Ferrera explained that this is the first year for hunting on town properties, and the high harvest in some areas is expected due to their size. He cautioned against closing areas with lower deer numbers, as it indicates the effectiveness of the hunting program, emphasizing the need to maintain efforts to prevent the population from bouncing back.

Councilman Ley referenced previous discussions about the effectiveness of the deer management program, acknowledging the positive impact reflected in the increased harvest numbers. However, he suggested waiting for another year of data to make a definitive assessment. Mr. Ferrera expressed agreement with the progress, noting a significant rise from 24 to 63 in the current year, and emphasizing the success in reducing the deer population. He anticipates a potential decrease in harvest next year due to the program's effectiveness. Mr. Ferrera envisions a future balance in deer population stability if external factors, like property openings or closures, remain constant, indicating a positive trajectory for the program.

Discussions ensued regarding regulating and implementation of hunting on private property.

Councilman Ley shared a personal experience of a deer collision involving his white Honda Pilot while in route to a hockey game with his kids. He expressed the added concern and complexity of such incidents when children are present. Councilman Ley highlighted the potential dangers, including swerving into oncoming traffic, emphasizing the nerve-wracking nature of these situations. However, he acknowledged a 30% reduction in deer collisions since the previous year, expressing surprise and optimism about the positive direction. Councilman Ley suggested waiting for another year of data to confirm the sustained improvement. Mr. Ferrera agreed that vehicle collisions are a significant concern for public safety and expressed relief at the reduction in collisions despite the increased harvest, emphasizing the importance of monitoring the trend over time.

Vice Chairwoman Parella asked about the number of private properties allowing hunting in town. Mr. Ferrera explained that individuals can decide to permit hunting on their property, but specific locations are not disclosed for privacy reasons. Councilman Teixeira highlighted the sensitivity of revealing private hunting areas. Mr. Ferrera mentioned that most deer harvests in the state occur on private property, but in Bristol,

town properties contribute significantly due to limited alternatives. The increase in Bristol's harvest was attributed to deer concentration on specific town properties.

Councilman Sweeney inquired about any issues related to hunting in Bristol during the past season, emphasizing the distinction between trophy hunting and hunting for sustainability. Mr. Ferrera noted that the majority of hunters prioritize hunting for food or recreational purposes, with trophy hunting being a secondary consideration.

Chief Lynch, responding to concerns about safety and issues, explained that the police department, in collaboration with DEM, monitored the hunting activities closely. Lieutenant St. Pierre collected data on service calls, public safety issues, and concerns, finding no significant hazards after 12 weeks of reporting. Chief Lynch assured that public safety was prioritized, and any concerns raised were addressed promptly.

Lieutenant Adam Hill, from DEM's divisional law enforcement, highlighted the proactive measures taken, including increased patrols and approximately 100 checks on hunting locations. He reported a few violations, such as the lack of deer tags and archery proficiency, but corrective actions were taken. Lieutenant Hill also addressed calls for improperly disposed deer carcasses and instances of hunter harassment, emphasizing the resolution of these situations through education and communication. Overall, there were no hunting safety-related issues, and violations were comparable to statewide norms.

Councilman Sweeney inquired about the hunting process and whether there would be a balanced population where hunting might not be needed every year. Mr. Ferrera stated that hunting would likely be necessary annually to manage the deer population effectively.

Vice Chairwoman Parella raised concerns about the length of the hunting season, which spans from September to January. Mr. Ferrera explained that the extended season allows more opportunities for hunters, especially those with limited availability on weekends. Mr. Ferrera defended the season's length, emphasizing increased chances of a successful deer harvest.

Mr. Ferrera noted that shortening the season could decrease hunter success. He also addressed the issue of access points to hunting areas, acknowledging conflicts with residents but emphasizing the importance of providing access for effective deer management. Mr. Ferrera further suggested working together

to evaluate access points and parking locations, acknowledging the challenges but emphasizing the need to balance access and harvest reduction.

Councilman Teixeira acknowledged differing perspectives on the presented data and emphasized the need for current efforts due to safety concerns caused by increasing deer sightings in residential areas.

Councilman Ley underscored the value of the observed 30% reduction in the deer population, suggesting the potential benefits of collecting additional data over the next year or two to assess long-term trends. He connected the issue to public safety, particularly emphasizing the impact on automobile collisions and the potential for a safer environment in Bristol with sustained reductions.

Vice Chairwoman Parella shared a personal experience of a deer in her yard and expressed the necessity of managing the deer population for both safety and ecological reasons, advocating for continuing the program for at least another year.

Councilman Ley added that a report at the end of the hunting season would be valuable for further analysis. Acknowledging the resource constraints faced by the DEM. He expressed interest in analyzing future data, particularly focusing on private land numbers and potential growth in town-owned properties' harvest.

Councilman Teixeira expressed gratitude to the individuals who provided testimony and recognized the efforts of the DEM in contributing valuable information to the council's decision-making process. The appreciation extended to both experts and community members for their contributions to the ongoing dialogue on this critical matter.

Chairman Calouro shared his personal experience of living near Roger Williams and frequently having deer in his yard. He highlighted the beauty of these creatures and clarified that the Council is not advocating for hunting but rather for controlling the deer population. He acknowledged the two sides of the debate regarding Lyme disease and expressed personal concern, citing a family member's struggle with the illness. He emphasized that while there are other carriers of Lyme disease, deer are strong carriers based on his research.

Chairman Calouro assured that the decision was not made hastily and involved extensive research, multiple meetings, and public

awareness efforts. He mentioned that the Council delayed the decision for a year to facilitate more discussions. Despite potential disagreements, he emphasized the thoroughness of the process and the Council's faith in the presented information. Chairman Calouro expressed gratitude to those who signed the petition and participated in the discussions. He commended the respectful mannerisms in the room, recognizing the emotional attachment people may have to the subject and appreciating the civil discourse during the meeting.

13. Director Parks & Recreation Rensehausen re - Request from RWU Students for Beach entry building replacement

Teixeira/Ley- Voted unanimously to appropriate \$1500 from the Town Council Contingency account in support of this program and receive and file.

Prior to the vote being taken, Assistant Park and Recreation Director Tim Shore provides context to the project, explaining that the college students from Roger Williams are part of the American Institute of Architecture Students (AIAS). The students, Dominic Cavalho and Ryan Descantis, share their design for renovating a booth at the town beach and sports complex. Assistant Director Shore reveals that the project originated when the students sought a community project, and town officials proposed the aging booth as an ideal candidate. He mentions that the booth has shown signs of aging, requiring assistance from public works to reset it on blocks.

Mr. Cavalho presents the design, emphasizing features like a larger footprint, bilingual signage, and contextualizing the structure within Bristol's history. He specifically notes the curvature approach inspired by ship-making features to resemble Bristol's maritime history. The incorporation of a sail cloth and also incorporating some lateral slats, 16 of which are cut off and then 18 go up from the floor to the roof, representing 1680, connecting with the town's founding year in 1680.

Mr. Descantis adds insights about their organization's goals, mentioning that he represents the architecture program as the Vice President of AIAS and also serves as the project manager for Freedom by Design. Freedom by Design allows students to gain real-world architectural experience while serving the communities around them. Ryan discusses the collaborative design process, involving fellow students, mentors who are licensed

architects and contractors, and consultations with the Practice Direct department to address concerns and needs.

The structure is planned to start construction in early February and be completed by Memorial Day, with an estimated cost of \$5,800.

Council members appreciate the unique design and inquire about specific details, such as the opening mechanism for the cash box and the possibility of solar power. The presentation receives positive feedback, with some members noting the design's appeal after initial skepticism.

Councilman Teixeira recommends allocating \$1500 for the council contingency fund to assist with the project.

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. BID #1027 - Souvenir Merchandise for the 239th and 240th Fourth of July Celebration

Teixeira/Parella- Voted unanimously to refer this matter to the Town Administrator and Fourth of July Committee to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Graphic Ink in the amount of \$78,065.85
- Soar Promotional Products in the amount of \$7,966.83
- Makservi Craft & Paint in the amount of \$70,000

J2. BID #1028 - Screw Pump Repair - Main Lift Pumping Station (rebid)

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and Water Pollution Control to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Hart Engineering Corporation in the amount of:
 - \$679,000.00 Completion of Screw Pump Repair
 - \$20,000.00 Renewal/Repair of existing Gear Box
 - \$50,000.00 Bypass Pump Fuel
 - **Total Bid Amount \$749,000.00**

J3. BID# 1029 - Stage and Sound Bristol 4th of July Concert Series 2024

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and the Fourth of July Committee to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- NE Showtime Productions Inc. in the amount of \$ \$85, 875.00
- Audio Solutions in the amount of \$56,200.00

J4. BID #1030 - Bristol Fourth of July Ball 2024 (rebid)

Sweeney/Teixeira- Voted unanimously to refer this matter to the Town Administrator and the Fourth of July Committee to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Emery's Catering Service in the amount of:
 - \$42,282.59 total cost
 - \$153.75 per plate cost
- Blackstone Caterers in the amount of:
 - \$43,375.00 total cost
 - \$157.73 per plate cost
- Pranzi Catering & Events in the amount of:
 - \$38,225.00 total cost

- o \$139.00 per plate cost
- Common Pub & Grille did not conform to the bid requirements and was disqualified

K. Special Reports

- K1.** Juan Mariscal, Chairman, Bristol County Water Authority Board of Directors Tri-Town Monthly Report, December 2023

Sweeny/Teixeira- Voted unanimously to receive and place this matter on file.

L. Town Solicitor

M. Executive Sessions

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) AA1. Conservation Commission Meeting Minutes, November 14, 2023
- (CA) AA2. Bristol Housing Authority Meeting Minutes, November 9, 2023
- (CA) AA3. Rogers Free Library Board of Trustees Meeting Minutes, October 19, 2023
- (CA) AA4. Bristol Housing Authority Meeting Minutes, December 14, 2023
- (CA) AA5. Zoning Board of Review Meeting Minutes, November 6, 2023
- (CA) AA6. Zoning Board of Review Meeting Minutes, December 4, 2023
- (CA) AA7. Board of Fire Engineers Meeting Minutes, January 2, 2024

(CA) AA8. Bristol Housing Authority Minutes - December 14, 2023

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) BB1. Tax Assessor DiMeo re - Recommended Abatements & Additions - January 2024

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) DD1. Resolution of the Town of Bristol for the Formation of the Bristol 250th Commission **(signed)**

(CA) DD2. Proclamation - Major Brian Burke, retirement after 27 years **(signed)**

(CA) DD3. Citation - Beta Engineering, 2023 Engineering Excellence Award **(signed)**

(CA) DD4. Citation - Susan Battle, retirement from Linden Place **(signed)**

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) FF1. Resolution of the Town of Hopkinton in Support of Maintaining the Water Level of the Pawcatuck River

(CA) FF2. Resolution of the Town of Warren - To the Honorable RI General Assembly requesting an Amendment to RIGL § 44-18-18.1 to include Class A liquor licensee

sales in the Levy and Imposition of a one percent tax on the gross receipts of the licensee

(CA) FF3. Chariho Regional School District

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) GG1. Town Administrator Contente to James M. Ramos re - rejected award Bid #1022 - Screw Pump Repair - Main Lift Pumping Station
- (CA) GG2. Bid #1025 tabulation - Statistical Update Revaluation
- (CA) GG3. Bid #1026 tabulation - Library Strategic Planning Services
- (CA) GG4. Town Administrator Contente to Brewster Thornton Group Architects LLP re - award Bid #978 (extension award)- On-Call Architectural Services
- (CA) GG5. Town Administrator Contente to Catalis Tax & CAMA, Inc. re - Bid #1025 - 2024 Statistical Update Revaluation
- (CA) GG6. Town Clerk Cordeiro re - Documentation of Bid rejection for Bid #1026 - Library Strategic Planning Services
- (CA) GG7. Town Clerk Cordeiro - Thank you letter to Carolyn Medina for serving on the Board of Tax Assessment Review
- (CA) GG8. Town Clerk Cordeiro re - Documentation of Bid Rejection for Bid #1023 - July Ball 2024
- (CA) GG9. Newport and Bristol County Convention and Visitors Bureau and Subsidiary Annual Comprehensive Financial Report (fiscal year ended June 30, 2023)
- (CA) GG10. Town Administrator Contente to Pranzi Catering and Events re - Rejection of Bid #1023 - 4th of July Ball 2024
- (CA) GG11. Town Administrator Contente to Blackstone Caterers re - Rejection of Bid #1023 - 4th of July Ball 2024

- (CA) GG12. Town Administrator Contente to Common Pub & Grille re - Rejection of Bid #1023 - 4th of July Ball 2024
- (CA) GG13. Town Administrator Contente to Keane's Wood-Fired Catering re - Rejection of Bid #1023 - 4th of July Ball 2024
- (CA) GG14. Town Administrator Contente to Emery's Catering re - Rejection of Bid #1023 - 4th of July Ball 2024
- (CA) GG15. Warrant - Peter Withers, Plumbing Inspector
- (CA) GG16. Town Clerk Cordeiro letter to DEM office of Water Resources Freshwater Wetlands Program re - comments on Application #22-0264 Council concerns and additional information

Sweeney/Teixeira- Voted unanimously to receive and place this matter on file

Prior to the vote being taken, Councilman Sweeney expresses appreciation for the DEM report, particularly in addressing wetlands and flooding issues. He references recent flooding on Hope Street due to heavy rain and asks Diane about the cost estimates mentioned on pages 589 of the report. Director Williamson explains that the town has been addressing the Silver Creek watershed through phased approaches in the capital budget and grants. They have worked on stream clean-outs, projects like the golf course, and are currently focusing on drainage basins like High View and Varnum. Diane mentions ongoing initiatives, including stormwater improvements and a tree planting grant for climate resilience. The town also acquires open space to prevent development in the watershed. Diane emphasizes the importance of maintenance, including sending letters to property owners near wetlands or streams, reminding them not to dump debris. She assured that the report is not just for public awareness but is being actively implemented.

(CA) GG17. BCWA Notice of Public Hearing, January 23, 2024

(CA) GG18. Treasurer Hassell Update on Energy Contract

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

(CA) HH1. BCWA Finance Committee Meeting, December 6, 2023

- (CA) HH2. BCWA Board of Directors Meeting, December 6, 2023
- (CA) HH3. Bristol Housing Authority Meeting, December 14, 2023
- (CA) HH4. Zoning Board of Review Meeting, January 2, 2024
- (CA) HH5. Rogers Free Library Board of Trustees Meeting, December 21, 2023
- (CA) HH6. Planning Board Meeting, January 11, 2024
- (CA) HH7. Historic District Commission Meeting, January 4, 2024
- (CA) HH8. Bristol Planning Board Technical Review Committee Meeting, January 9, 2024
- (CA) HH9. Bristol Planning Board Meeting Amended, January 11, 2024
- (CA) HH10. Conservation Commission Meeting, January 9, 2024
- (CA) HH11. The North and East Burial Grounds Commission Meeting, January 10, 2024
- (CA) HH12. Town of Bristol Housing Authority, January 11, 2024
- (CA) HH13. Bristol Planning Board Technical Review Committee Meeting, January 23, 2024

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) III1. Joseph Furtado, 15 Collins Street claim for damages to vehicle

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

- (CA) JJ1. Item received at meeting re - (ACEC) of RI - Tanyard Brook - 2023 Engineering Excellence Award Project of the Year to BETA Engineering (council date of 12/6/2023)

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. Peggy Frederick, 195 High Street - request for curb cut

a. recommendation - Town Administrator and Department of Public Works

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 10:01 pm.

Melissa Cordeiro, Town Clerk
Council Clerk

DRAFT

SPECIAL TOWNCOUNCL MEETING – WEDNESDY, JANUARY 24, 2024

The council met on Wednesday, January 24, 2024, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
Vice-Chairwoman, Mary Parella
Councilman, Antonio "Tony" Teixeira
Councilman, Timothy Sweeney
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
Tax Assessor Michelle DeMeo

1. Workshop re Property Tax Classification

Chairman Calouro provided an overview of the continuance from the September 20, special tax workshop discussing multi-tiered property tax. The council sought additional information, prompting the need for a workshop continuation. The main topics included senior exemptions, hardship exemptions, and potential changes to properties affected by catastrophic events.

Town Administrator Contente highlighted the work prepared for the workshop presentation.

Tax Assessor DiMeo delivered a PowerPoint presentation, presenting formulas for proposed exemption increases and their anticipated impact on the tax rate. Tax Assessor Dimeo noted the amount of significant work it took to obtain the information requested by the council, noting the assistance by her staff specifically Meghan Cabral.

Tax Assessor DiMeo presented data on the current senior exemptions and proposed a \$50 increase per tier, estimating a \$94,000 impact. She recommended raising the hardship exemption to \$300, linking it to the federal poverty level, potentially benefiting around 200 additional seniors.

Tax Assessor Dimeo notes Bristol has 1880 senior residents receiving exemptions, with 57 new applicants in 2023 and 128 new applicants for 2024.

SPECIAL TOWNCOUNCL MEETING – WEDNESDY, JANUARY 24, 2024

The council deliberated on these proposals, with members Sweeney and Parella expressing concerns about the effectiveness of small exemption increases for seniors. Alternative approaches, such as longer residency requirements or higher flat exemptions, were suggested.

The council discussed adjusting property tax exemptions to address population changes and affordability concerns. Council members suggested changing the retirement age and raising the age eligibility for exemptions.

Concerns were expressed about homeowners struggling to pay mortgages and taxes, and the possibility of a survey to gather feedback from seniors was discussed.

The complexity of adjusting the tax roll and apportioning a \$0.04 increase was discussed. Council members explored potential impacts on the budget, rates, hardships, and senior exemptions for property owners.

The council committed to a \$94,000 impact but deferred apportionment to be discussed during the scheduled budget meetings in March.

Council members discussed the complexity of adjusting the tax system and the potential impact on the budget. The need for careful consideration of timelines before implementing changes was emphasized.

The discussion broadened to address the overall tax burden, deferment programs, and concerns about fairness.

Further discussions took place on means testing, residency requirements, and age groups for better flexibility. The option to change the tax exemption age from 65 to 67 was explored and referred to the town solicitor for confirmation on whether ordinance changes for exemptions would need to be proposed.

Concerns were expressed about removing existing tax exemptions from those who already qualify.

The discussion extended to various scenarios outlined on the second page of the provided packet. Councilman Lay suggested potential increases of \$50 for the first tier, \$75 for the second, and \$100 for the third. Tax Assessor DiMeo clarified the usage of actual numbers for computations, with census data serving for projection purposes.

SPECIAL TOWNCOUNCL MEETING – WEDNESDY, JANUARY 24, 2024

Concerns were expressed about using age 65 as the retirement benchmark, pointing out that the retirement age is officially 67, and many individuals in their mid-60s are still working. The member questioned the significance of a \$350 exemption for homeowners facing substantial property value increases. Town Administrator Contente highlighted the potential benefits, noting that even a \$350 exemption could assist many residents given the median home value.

The discussion veered towards leveraging revenue from properties used for business purposes, such as short-term rentals. However, the Chairman emphasized the specific focus of this evening's workshop on senior exemptions, hardship considerations, and catastrophic events. Chairman Calouro acknowledged the need to revisit broader discussions in the future.

A council member proposed exploring freezing property values or adopting a homestead-type exemption with higher values to provide meaningful relief for long-term residents dealing with rising property values. The Tax Assessor highlighted the ongoing effort to collect and analyze data, emphasizing the complexity of incorporating various income levels and projections.

The council expressed gratitude to the tax assessor for providing comprehensive tables and scenarios. The chairman clarified that the goal of the meeting was not to make final decisions but to understand how proposed adjustments would impact the tax rate.

Discussions ensued revolved around the intricacies of means testing for a senior tax exemption, with concerns about the potential impact on residents and the challenges of implementing such a system.

The idea of using age and residency requirements to control eligibility for exemptions was mentioned as a way to maintain clarity.

Council members discussed the importance of compassion and flexibility in dealing with residents seeking exemptions and expressed the need to explore various options to accommodate their needs. The timeline for applying for exemptions, set for March 15, was highlighted, with clarification that late applications would apply to the following year.

Chairman Calouro emphasized the procedural steps, including ordinance changes, that would be required if the council decided

SPECIAL TOWNCOUNCL MEETING – WEDNESDY, JANUARY 24, 2024

to proceed with the proposed adjustments. The need for further discussions during budget conversations to decide how the adjustments would be apportioned was also mentioned.

Councilman Sweeney expressed appreciation for the Tax Assessors' hard work and acceptance of the recommendation. However, he raised concerns about insufficient information from seniors to determine the impact of a \$50 exemption and questioned the underlying problem being addressed.

It was suggested exploring a three-tiered homestead tax for full-time residents and the need for more information on the seniors' situation. The discussion touched upon the resident versus non-resident tax rate, the impact on different property owners, predictions about the town's demographics, and considerations for the upcoming school bond.

Concerns were also raised about balancing decisions that benefit seniors without overly burdening other residents. The conversation delved into adjusting age requirements for exemptions, potential challenges in doing so, and the significance of the proposed changes for different age groups.

The importance of understanding the problem, the potential impact on tax rates, and the need for ongoing adjustments in future budget discussions were highlighted.

While the council committed to the \$94,000 impact, the apportionment would be determined during budget discussions. The council emphasized the importance of prioritizing Bristol residents, particularly low-income seniors, in any tax rate changes.

Sweeney/Teixeira- voted unanimously to direct the Town Solicitor to draft amendments to the hardship exemption ordinance, proposing an increase in the exemption amount to \$300 for eligible individuals. Additionally, recommend updating the ordinance to specify the income limit as the poverty level established by the United States Department of Commerce, Census Bureau, Poverty Branch.

Sweeney/ Teixeira- voted unanimously toto the \$94,000 impact and refer to the town solicitor to draft ordinance for council consideration to increase the senior exemption a flat rate of

SPECIAL TOWN COUNCIL MEETING – WEDNESDAY, JANUARY 24, 2024

\$50 (with tiers yet to be determined) subsequently increasing the tax rate by .04 cents

Council members highlighted the necessity for more information and thorough timelines before implementing any changes, recognizing the complexity of adjusting the tax system and potential impacts on the budget.

Discussions also touched on potential hardships and exemptions for property owners after catastrophic events. Parameters for structural fires were sought. Vice Chairwoman Parella suggested structuring a narrative explaining how property values are affected, considering factors like rebuilding time and reassessment rebound. A discussion ensued around whether the town should take responsibility, homeowners opting for payment plans, and the lack of comparable provisions in other communities.

There being no further business, upon a motion by Councilman Teixeira, seconded by Councilman Sweeney and voted unanimously, the Chairman declared this meeting to be adjourned at 8:21 pm.

Melissa Cordeiro, Town Clerk
Council Clerk

1st Reading

ORDINANCE No. 2024-01

AN ORDINANCE IN AMENDMENT TO CHAPTERS 11 & 18 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

* * *

CHAPTER 11 – COMPREHENSIVE SCHEDULE OF FEES

* * *

Sec. 11-1. - Comprehensive schedule of fees.

The following fees are imposed:

* * *

(42)	Beach fees:	
------	-------------	--

* * *

(d)	Pavilion rental:		
	1.	Bristol residents	50.00 per two-hour block
		(A \$25.00 deposit is required to reserve a date.)	
	2.	Nonresidents	100.00 per two-hour block
		(A \$25.00 deposit is required to reserve a date.)	
	Note: A two-week notice of cancellation must be received for a deposit to be refunded.		

* * *

(f)	Volleyball court:		
	1.	Bristol residents	0.00
		(Must schedule use of volleyball court in advance.)	
	2.	Nonresidents	25.00 50.00 per two-hour block
	Note: A \$10.00 deposit is required for the use of a volleyball. The deposit is refunded upon the return of the volleyball.		

TOWN COUNCIL
JAN 17 2024
MEETING

* * *

(76)	All fees for recreation department summer camp are established by town council resolution, filed in the town clerk's office.	
(77)	Parking fee(s) Prudence Ferry Dock and/or other town-designated Prudence Ferry parking areas:	
	All parking fees, and other related fees and charges are established by town council resolution as part of rules and regulations, filed in the town clerk's office.	
(78)	<u>All fees for parks and recreation facilities, and special events are established by town council resolution, filed in the town clerk's office.</u>	

* * *

CHAPTER 18 - PARKS AND RECREATION

ARTICLE I – IN GENERAL

* * *

Sec. 18-11. - Bristol Parks and Recreation special event.

* * *

(c) *Fee schedule.*

FEES ARE PER DAY	Regular Games Weekdays	Regular Games Weekend and Holidays	Special Event or Tournament Weekdays	Special Event or Tournament Weekends and Holidays	Lights Fee for Events after Dark
Group 1: Recreation Dept Programs	\$0	\$0	\$0	\$0	\$0
Group 2: NP, Bristol Youth	\$0	\$0	\$100.00	\$150.00	\$25.00 \$50.00
Group 3: NP, non-Bristol Youth	FUF	FUF	\$100.00 + FUF	\$150.00 + FUF	\$25.00 \$50.00
Group 4: FP, Bristol Youth	\$50.00 + FUF	\$100.00 + FUF	\$100.00 +FUF	\$150.00 + FUF	\$25.00 \$50.00

	<u>\$75.00 +</u> <u>FUF</u>	<u>\$150.00 +</u> <u>FUF</u>	<u>\$150.00 +</u> <u>FUF</u>	<u>\$200.00+</u> <u>FUF</u>	
Group 5: FP non-Bristol Youth	<u>\$150.00 +</u> <u>FUF</u>	<u>\$200.00 +</u> <u>FUF</u>	<u>\$250.00 +</u> <u>FUF</u>	<u>\$500.00 +</u> <u>FUF</u>	<u>\$25.00</u>
	<u>\$200.00 +</u> <u>FUF</u>	<u>\$250.00 +</u> <u>FUF</u>	<u>\$300.00 +</u> <u>FUF</u>	<u>\$750.00 +</u> <u>FUF</u>	<u>\$50.00</u>
Group 6: NP, Bristol Adult	\$0	\$0	<u>\$100.00</u>	<u>\$150.00</u>	<u>\$25.00</u>
			<u>\$150.00</u>	<u>\$200.00</u>	<u>\$50.00</u>
Group 7: NP, non-Bristol Adult	FUF	FUF	<u>\$100.00 +</u> <u>FUF</u>	<u>\$150.00 +</u> <u>FUF</u>	<u>\$25.00</u>
			<u>\$150.00 +</u> <u>FUF</u>	<u>\$200.00 +</u> <u>FUF</u>	<u>\$50.00</u>
Group 8: FP, Bristol Adult	<u>\$150.00 +</u> <u>FUF</u>	<u>\$200.00 +</u> <u>FUF</u>	<u>\$250.00 +</u> <u>FUF</u>	<u>\$500.00 +</u> <u>FUF</u>	<u>\$25.00</u>
	<u>\$200.00 +</u> <u>FUF</u>	<u>\$250.00 +</u> <u>FUF</u>	<u>\$300.00 +</u> <u>FUF</u>	<u>\$750.00 +</u> <u>FUF</u>	<u>\$50.00</u>
Group 9: FP, non-Bristol Adult	<u>\$150.00 +</u> <u>FUF</u>	<u>\$200.00 +</u> <u>FUF</u>	<u>\$250.00 +</u> <u>FUF</u>	<u>\$500.00 +</u> <u>FUF</u>	<u>\$25.00</u>
	<u>\$200.00 +</u> <u>FUF</u>	<u>\$250.00 +</u> <u>FUF</u>	<u>\$300.00 +</u> <u>FUF</u>	<u>\$750.00 +</u> <u>FUF</u>	<u>\$50.00</u>

This ordinance shall take place upon its passage.

/Volumes/Share/Bristol/Ordinances/Ord for 1_17_24 re Parks and Rec fee changes.docx

PROPOSED ORDINANCE
NO. 2024-01

AN ORDINANCE IN AMENDMENT TO CHAPTERS 11 & 18 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

CHAPTER 11 - COMPREHENSIVE SCHEDULE OF FEES

Sec. 11-1. - Comprehensive schedule of fees.
The following fees are imposed:

(42)	Beach fees:	
------	-------------	--

(d)	Pavilion rental:	
	1. Bristol residents	50.00 per two-hour block
	(A \$25.00 deposit is required to reserve a date.)	
	2. Nonresidents	100.00 per two-hour block
	(A \$25.00 deposit is required to reserve a date.)	
	Note: A two-week notice of cancellation must be received for a deposit to be refunded.	

(f)	Volleyball court:	
	1. Bristol residents	0.00
	(Must schedule use of volleyball court in advance.)	
	2. Nonresidents	25.00 50.00 per two-hour block
	Note: A \$10.00 deposit is required for the use of a volleyball. The deposit is refunded upon the return of the volleyball.	

(76)	All fees for recreation department summer camp are established by town council resolution, filed in the town clerk's office.	
(77)	Parking fee(s) Prudence Ferry Dock and/or other town-designated Prudence Ferry parking areas:	
	All parking fees, and other related fees and charges are established by town council resolution as part of rules and regulations, filed in the town clerk's office.	
(78)	All fees for parks and recreation facilities, and special events are established by town council resolution, filed in the town clerk's office.	

This ordinance shall take place upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on February 7, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

January 25, 2024

CHAPTER 18 - PARKS AND RECREATION
ARTICLE I - IN GENERAL

Sec. 18-11. - Bristol Parks and Recreation special event.

(c) Fee schedule.

FEES ARE PER DAY	Regular Games Weekdays	Regular Games Weekend and Holidays	Special Event or Tournament Weekdays	Special Event or Tournament Weekends and Holidays	Lights Fee for Events after Dark
Group 1: Recreation Dept Programs	\$0	\$0	\$0	\$0	\$0
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Group 4: FP, Bristol Youth	\$50.00 + FUF \$75.00 + FUF	\$100.00 + FUF \$150.00 + FUF	\$100.00 + FUF \$150.00 + FUF	\$150.00 + FUF \$200.00 + FUF	\$25.00 \$50.00
Group 5: FP non-Bristol Youth	\$150.00 + FUF \$200.00 + FUF	\$200.00 + FUF \$250.00 + FUF	\$250.00 + FUF \$300.00 + FUF	\$500.00 + FUF \$750.00 + FUF	\$25.00 \$50.00
Group 6: NP, Bristol Adult	\$0	\$0	\$100.00 \$150.00	\$150.00 \$200.00	\$25.00 \$50.00
Group 7: NP, non-Bristol Adult	FUF	FUF	\$100.00 + FUF \$150.00 + FUF	\$150.00 + FUF \$200.00 + FUF	\$25.00 \$50.00
Group 8: FP, Bristol Adult	\$150.00 + FUF \$200.00 + FUF	\$200.00 + FUF \$250.00 + FUF	\$250.00 + FUF \$300.00 + FUF	\$500.00 + FUF \$750.00 + FUF	\$25.00 \$50.00
Group 9: FP, non-Bristol Adult	\$150.00 + FUF \$200.00 + FUF	\$200.00 + FUF \$250.00 + FUF	\$250.00 + FUF \$300.00 + FUF	\$500.00 + FUF \$750.00 + FUF	\$25.00 \$50.00

TOWN COUNCIL
FEB 7 - 2024
MEETING

FIRST READING

ORDINANCE No. 2024-02

AN ORDINANCE IN AMENDMENT TO CHAPTER 15 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

* * *

CHAPTER 15 – JUNK, ~~SECONDHAND AND ANTIQUE DEALER~~

* * *

ARTICLE II. LICENSE

Sec. 15-36. Required; conditions.

No person shall sell, purchase, barter or deal in junk, or old metals, ~~secondhand articles or antiques~~, and no person shall establish, operate or maintain an automobile junkyard within the town, without having first obtained a license as provided in this chapter. All licenses issued shall be subject to such conditions and restrictions as the town council shall deem appropriate to promote the public health, safety or general welfare, and shall be revocable at the pleasure of the town council.

(Code 1972, § 10-2)

* * *

Sec. 15-38. Hearing on application by town council.

The town council shall hold a public hearing on any application for a license under this chapter in any location not lawfully occupied for such purpose at the time of the application for such license. Notice of such public hearing shall be posted at least seven days, but not more than 14 days prior to such hearing, in not less than two public places in the town, and in a newspaper of general circulation in the town; provided, however, that before the town council shall post or publish notice of a hearing, the applicant shall deposit the sum set out therefor in section 11-1 with the town clerk, plus the cost of posting and publishing such notice. Such notice shall indicate that whether the applicant is ~~either~~ a junk, ~~secondhand or antique~~ dealer.

(Code 1972, § 10-4)

Sec. 15-39. Prerequisites to issuance—Approval of adjoining property owners.

No license shall be granted to the keeper of any shop or storehouse for the reception of any junk; ~~or old metals, secondhand articles or antiques~~ or to a person establishing, operating or maintaining an automobile junkyard, in any location not lawfully occupied for such purpose at the time of the application for such license, where the owners or occupants of the greater part of the land within 200 feet of such building or place shall file with the town council their objection to the granting of such license; provided, however, that this section shall not apply to any applicant who is the keeper of such ~~an shop or storehouse~~ or automobile junkyard in the town which is being acquired by eminent domain proceedings, who is applying for a license to relocate such business within the town.

(Code 1972, § 10-5)

* * *

This ordinance shall take place upon its passage.

/Volumes/Share/Bristol/Ordinances/2nd hand stores- licnensing/Ord re_ 2nd hand stores licensing d2.docx



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

Date: December 18, 2023

To: Honorable Town Council

From: Melissa Cordeiro
COUNCIL CLERK

RE: Request for Amendment to Local Ordinances Regarding
Licensing Requirements for Second-Hand Consignment
Goods, Resale Goods, Thrift Goods, and Antiques.

2024 JAN -9 PM 12: 11
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

This memo serves as a formal request for an amendment to the local ordinances in light of recent legislative changes. The purpose of this amendment is to align our local regulations with the updated legislation, specifically exempting licensing requirements for businesses dealing with second-hand consignment goods, resale goods, thrift goods, and antiques.

To facilitate your review, enclosed please find a draft of the proposed amendment, accompanied by a summary of the pertinent legislative modifications. We respectfully seek the council's consideration for the first reading at the subsequent council meeting scheduled for February 7th and the second reading for adoption on February 28th.

Please do not hesitate to contact me with any questions or require further information.

TOWN COUNCIL
JAN 17 2024
MEETING

ORDINANCE No. 2024-3

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

* * *

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE V. - STOPPING, STANDING AND PARKING

* * *

Sec. 16-146. - Parking time limited in designated places.

Between the hours of 8:00 a.m. and 6:00 p.m., unless specified otherwise, except Sundays and legal holidays, it shall be unlawful for the operator of any vehicle to park the same for any one consecutive period of time longer than specified, within or upon any of the following areas, districts or streets or parts thereof:

* * *

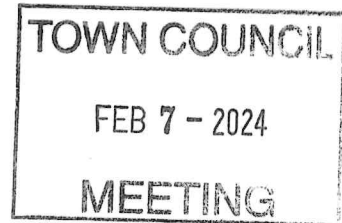
(3) One-half hour:

* * *

High Street, in front of No. 379 (currently known as Bristol Picture Frame), between the hours of 10:00 a.m. and 4:00 p.m., Monday through Friday.

* * *

This ordinance shall take place upon its passage.



ORDINANCE No. 2024-4

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 17
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 17 of the Ordinances of the Town of Bristol be amended as follows:

CHAPTER 17 – OFFENSES AND MISCELLANEOUS PROVISIONS

* * *

ARTICLE II – ALCOHOLIC BEVERAGES ESTABLISHMENTS

* * *

Sec. 17-82. - Number of licenses.

Alcoholic beverage licenses within the town shall be limited in quantity as follows:

* * *

(2) For class B limited, there shall be a maximum of ~~seven~~ eight licenses;

* * *

This ordinance shall take effect upon its passage.

**TOWN COUNCIL
FEB 7 - 2024
MEETING**



LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE
Expires: July 1, 2024

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT: Bristol Harbor Inn

ADDRESS: 259 Thames Street, Bristol, RI 02809

NAME OF APPLICANT: BHI LLC

HOURS OF OPERATION: 9am - 11pm daily

Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)

Sketch of proposed location for entertainment - attached

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 FEB 10 10 57 AM

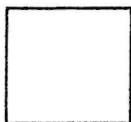
Please attend the Council Meeting on February 7, 2024 @ 7pm
Petition must be returned by

Petition mailed on

Date Received: _____

*SIGNATURE: [Signature]
NAME: Larry Goldstein
ADDRESS: Goldstein Associates, 244 Gano Street
TOWN: Providence
DATE OF BIRTH: _____
BUSINESS TELEPHONE #: _____
HOME TELEPHONE #: _____
EMAIL: larry@goldsteinassociates.com

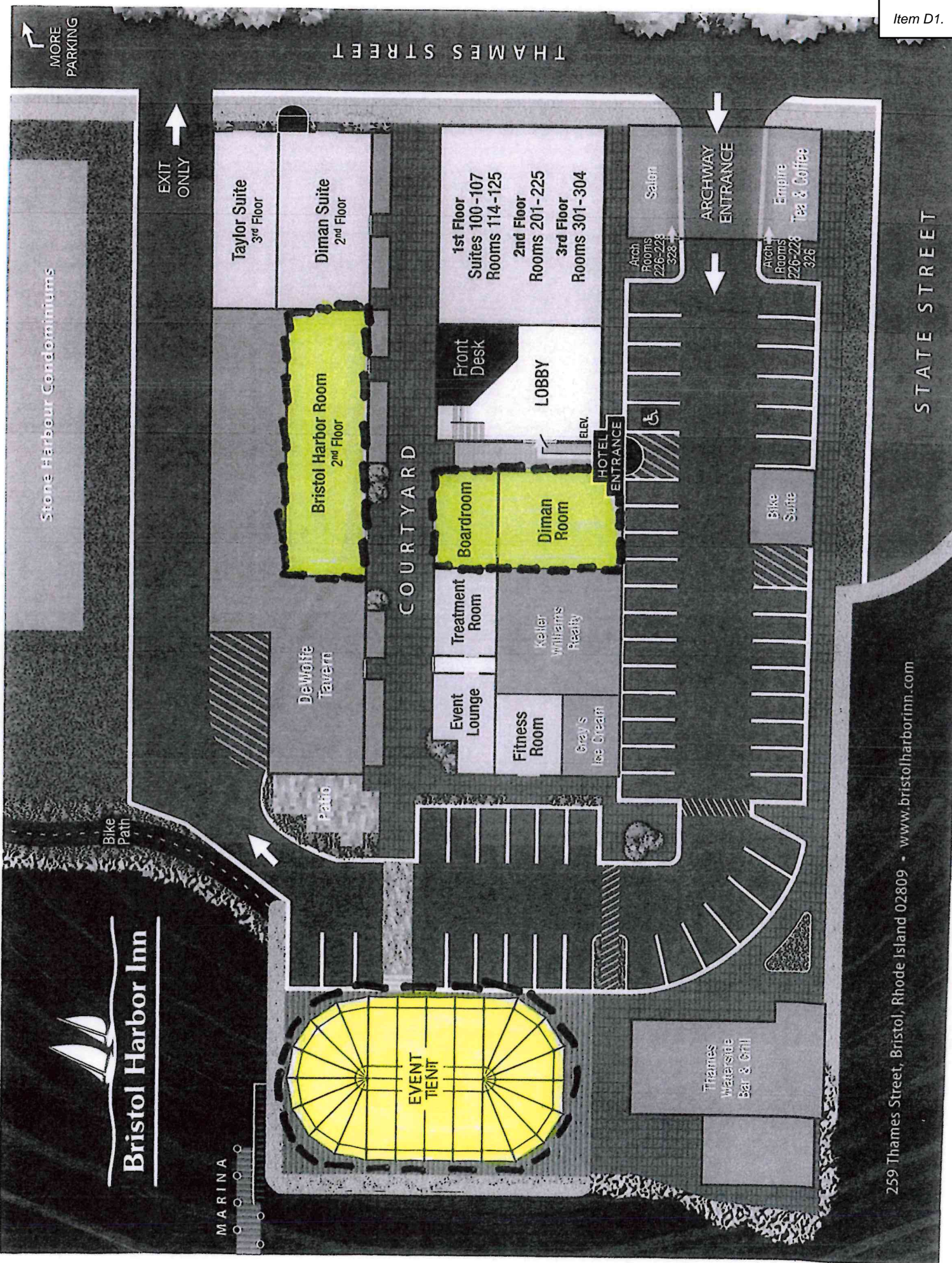
TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TOWN COUNCIL
FEB 7 - 2024
MEETING



Bristol Harbor Inn

259 Thames Street, Bristol, Rhode Island 02809 • www.bristolharborinn.com



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 18, 2024
Re: License Recommendation, February 7 Council Meeting

2024 JAN 19 AM 10:33

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Dancing and Entertainment

Bristol Harbor Inn

850 Hope St.

9am to 11pm daily

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
Sto Contente
 STEVEN CONTENTE
 Town Administrator

TOWN COUNCIL
 FEB 7 - 2024
 MEETING



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 01-18-2024

PETITION DESCRIPTION:

Bristol Harbor Inn-request for Dancing & Entertainment License

PERSON/S FILING PETITION: Larry Goldstein

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL**
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 FEB - 1 AM 8:
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

Larry Goldstein is requesting a Dance and Entertainment license for Bristol Harbor Inn, 259 Thames Street, function rooms and event tent. A review has been conducted for noise complaints for this establishment. In the last two years, we have received multiple noise complaints regarding the event tent. The petitioner should be reminded to follow all Ordinances pertaining to such license to include acceptable noise levels and time restrictions as outlined in our ordinance. If approved by the Town Council, I recommend a 6-month review be conducted to ensure that we do not have an increase in noise complaints.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 01-30-2024

Concurs
Stm
STEVEN CONTENTE
Town Administrator

TOWN COUNCIL
FEB 7 - 2024
MEETING



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requested of your
Honorable Body that

The Bristol Fourth of July Committee hereby requests the use of the Town Common for a carnival to be held from June 17, 2024 through July 6, 2024. The area to be occupied is from Walley School East on State Street to Wood Street; South on Wood Street to the Tennis Courts; West on the Town Common to the Gazebo. In addition from Byfield School and the Courthouse North to the Gazebo and West along the sidewalk as in previous years. Plot Plan is attached.

2023 NOV 27 AM 10:35
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTE: FROM JUNE 21, 2024 TO JULY 4, 2024
HOURS OF OPERATION OF 5PM TO 11PM;
DAILY, INCLUDING SATURDAY & SUNDAYS
AND BETWEEN THE HOURS OF NOON AND
5PM THE DAY OF FOURTH OF JULY PARADE
HOURS MAY CHANGE DUE TO WEATHER
CONDITIONS, HOWEVER, SUBJECT TO
APPROVAL OF BRISTOL 4TH OF JULY COMMITTEE
IN NO CIRCUMSTANCES CARNIVAL WILL NOT
OPERATE AFTER 11PM EACH DAY.
RESPECTFULLY Edward J Correia
SET UP DATE IS JUNE 17, 2024 AND
BREAKDOWN IS JULY 6 & 7 2024

EDWARD J CORREIA

SIGNATURE: Edward J Correia

NAME: []

ADDRESS: []

TOWN: []

BUSINESS: []

RESIDENCE: []

TOWN COUNCIL
JAN 17 2024
MEETING

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Fridays prior to the Town Council meeting to appear on the docket of the 1/17/24 meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE RECEIVED: _____

- Hand washing stations
→ TRAFFIC FLOW

Basketball

Playground

SIZE SAME AS IN EAST BYFIELD
SANITIZERS

R = RIDES
G = GAME

Gazebo

TENNIS COURT

Office

Flag POLE

BASEBALL DIAMOND

VENDOR GAMES

Parking Lot

STATE ST.

R R R R R

R

R R

Flag POLE

QR

R R

R

R

R

R

G

Food Food

R

R

R

R

G

R

R

Food

Blue square

Food

Food

G

R



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 COUNCIL CLERK

DATE: December 7, 2023

RE: Edward J. Correia, Carnival Chairman for the Fourth of July Committee re - Request Use of Town Common for Carnival, June 17 - July 6, 2024, (set up June 17 - June 20, 2024, breakdown July 4 - July 6, 2024, Carnival open June 21 - July 4, 2024 from 5PM - 11PM except on July 4th from 12PM - 5PM)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on January 17, 2024.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, January 10, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.
 Attachment



F1A

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: December 11, 2023
Re: License Recommendation, January 17 Council Meeting

2023 DEC 11 PM 3:03

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the request presented as follows:

1. Carnival

Edward J. Correia for Bristol 4th of July Committee

Use of Town Common

June 17-July 4, 2024

June 21 to July 3rd, 5pm-11pm daily, except July 4 from 12pm-5pm

A detail consisting of 1 firefighter shall be required during operating hours.

There is no objection to the granting of said use provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun
M Contente*

STEVEN CONTENTE
Town Administrator

TOWN COUNCIL
JAN 17 2024
MEETING



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 12-7-23

PETITION DESCRIPTION:

Edward J. Correia, Carnival Chairman for the Fourth of July Committee-request Use of Town Common for a Carnival, June 17-July 6, 2024 (set up June 17-June 20, 2024, breakdown July 4-July 6, 2024, Carnival open June 21- July 4, 2024 from 5pm to 11pm except on July 4th from 12pm to 5pm.

PERSON/S FILING PETITION: Edward J. Correia

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

See Attachment

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 FEB -2 PM 2:24

Concun
Stm
Intm
STEVEN CONTENTE
Town Administrator

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 02-01-24

Edward J. Correia, Carnival Chairman for the Fourth of July Committee-request Use of Town Common for a Carnival, June 17-July 6, 2024 (set up June 17-June 20, 2024, breakdown July 4- July 6, 2024, Carnival open June 21- July 4, 2024 from 5pm to 11pm except on July 4th from 12pm to 5pm.

Petition Notes:

Our department will coordinate with the Fourth of July Committee, Town departments and the Town Administrators office to establish a comprehensive security plan for this event. Based on the After-Action report from last year's event, we recommend turning off the tennis and basketball court lights during the carnival hours to include the placement of barricades on the basketball courts to avoid unruly assembles that plagued the carnival in years past.

Like previous years the Carnival has two distinct experiences-relative to when patrons arrive to experience it. Early on, from 5pm to 7pm, we generally see a more family-oriented crowd with younger kids and less difficulty. From 7pm to 11pm we have seen a change in the crowds represented by older teenagers and younger adults with more instances of physical altercations and public disturbances. Based on these documented findings we recommend the vendor hire the following uniformed police detail officers and the BPD pickup truck with barricades and equipment nightly:

Monday-Thursday – 3 Detail Officers (1-Officer to patrol outside of direct Carnival area to monitor parking violations, and public safety issues and 2-Officers to remain on foot patrol within the carnival ride area).

Friday-Sunday - 4 Detail Officers (3 - Officers and 1- Supervisor) (1-Officer to patrol outside of direct Carnival area to monitor parking violations, and public safety issues and 2-Officers to remain on foot patrol within the carnival ride area all monitored by the Supervisor who will rove the entire area and make adjustments as needed).

July 3, 2024 – 6 Detail Officers (5-Officers and 1-Supervisor) – Posts to be included in confidential security plan.

Note: The Carnival may contact the OIC or Detail Supervisor and adjust the number of detail officers if in the opinion of said OIC/Detail Supervisor that imminent weather conditions will impact the number of attendees. This provision will allow the vendor to avoid the cost of any unneeded detail officers. However, the Chief of Police should have the council authority to remain fluid to address any public safety concern(s) and order the vendor to increase staffing at their cost based on any public safety need(s) that may arise or has occurred.

During the 2022 & 2023 Carnival season the following calls of service were logged in BPD indices in concert with numerous parking and motor vehicle infractions. A breakdown of 14 calls for service from 6/23/23 through 7/3/23 from 1700hrs to 2300hrs listing the town common as a location are included below.

6/23

- 1 1838hrs - Disturbance-Group Fighting
- 2 2023hrs - Disturbance -Unruly Juvenile
- 3 2032hrs - Disturbance -Dispersal Suspicious Male

6/24

- 4 2029hrs - Disturbance – Large Group Fighting Basketball Courts
- 5 2042hrs - Dispersal two suspicious males
- 6 2111hrs - Disturbance- Large Group fight South side of Common

6/25

- 7 2058hrs - Fight- Group in carnival
- 8 2109hrs - Large Group 80-100 Juveniles dispersed from south side
- 9 2126hrs - Disturbance-Arrest -Juvenile Assault

6/26 *(notable change in PD tactics- increased to 4 staff plus change in hours)*

6/27

- 10 2225hrs - Property Report

6/29

- 11 1732hrs - Property Report

6/30

- 12 2101hrs - Dispersal Unruly Juveniles

7/3

- 13 2035hrs - Multiple Dispersals south side of common
- 14 2100hrs - Disturbance – fight-dispersal

A breakdown of 24 calls for service from 6/24/22 through 7/4/22 from 1700hrs to 2300hrs listing the town common as a location are included below. They do not reflect the numerous officer checks or posts, or the 22 Parking tags issues during the duration of the carnival around the common:

6/24

- 1- 1858hrs - Reckless Auto
- 2- 2059hrs - Disturbance large group of juveniles fighting on Basketball Court
- 3- 2158hrs - Disturbance several groups of juveniles fighting near gazebo
- 4- 2230hrs - Past disturbance reported

6/25

- 5- 2025hrs - Hand injury past disturbance
- 6- 229hrs - Assault/ Disturbance/ Arrest

6/26

7-1858hrs - Juveniles in Roadway

8-2030hrs - Knife Located on Common

6/28

9- 1800hrs - Reckless Auto

10- 1804hrs - Suspicious Auto – White Van circling Common

11- 2037hrs - Suspicious Juvenile

12- 2130hrs - Suspicious Juvenile Gazebo 1800 violation

13- 2201hrs - Multiple Disturbances - South Side of Common

6/29

14- 2037hrs - Past Disturbance

15- 2130hrs - Group following Juvenile following disturbance

16- 2157hrs - Larceny

17- 2219hrs - Disturbance/large Fight Juveniles South Side of Common

18- 2254hrs - Juvenile Rescue – Suicidal transported to Hasbro

6/30

19- 1900hrs - Counterfeit bill scam – juveniles involved

20- 2213hrs - MVS reckless auto

7/1

21- 2102hrs - Missing juvenile

22- 2203hrs - Wayward juvenile

7/3

23- 2235hrs - Multiple disturbances south side of common and west side high st

24- 2300hrs - B&E/ Vandalism Walley school

Lastly, there is no known reason to deny this petition provided that the petitioner follows all Laws and Ordinances governing this practice and recommendations of the Town Council, Town Administrator and any emergency public safety needs determined by the Chief of Police.

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD
N. Diane Davis
KARL ANTONEVICH
NANCY HORNE
CRYSTAL PACHECO
MIKE CABRAL
DONALD SQUIRES
JOSEPH DEMELO

MEMORANDUM

To: Steven Contente
Town Administrator

From: Warren Rensehausen, CPRP
Director
Bristol Parks and Recreation Department

Date: January 10, 2024

Re: **Annual Fourth of July Carnival to be held on the Bristol Town Common**

2024 JAN 10 PM 1:15
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The Department of Bristol Parks and Recreation supports 4th of July Committee's request, and ask the following;

- Submit a Special event Facility Use Permit to the Parks & Recreation Department
- Event coordinators meet with the Director of Parks & Recreation or designee prior to and immediately after the event.
- Allow open access to Town Common and any sidewalk or walkway in the vicinity.
- Remove any rubbish that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Town Common from this event.

OR REPAIR TO CONDITION
APPROVED BY PARKS DIRECTOR



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: January 8, 2024

RE: Edward J. Correia, Carnival Chairman for the Fourth of July Committee re – Request Use of Town Common for Carnival, June 17 – July 6, 2024

2024 JAN 10 PM 1:15

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this petition provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

Concun
Ch Parella
STEVEN CONTENTE
Town Administrator

DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:



The Library Director requests, on behalf of the Rogers Free Library and the Bristol BookFest Steering Committee, permission to serve alcohol on Town property at a one-hour reception in the Rogers Free Library, Main Floor, for Bristol BookFest, April 5, 2024, 6:30 – 7:30 pm (after library hours).

This reception is for attendees of the BookFest’s Keynote Speaker event and will immediately follow at the library.

The Rogers Free Library is a leading partner in [Bristol BookFest](#) and has hosted the reception for the speakers, committee, and volunteers at the library on the Friday evening for the past several years. This year the reception will be on April 5, 2024.

The plan details:

- The reception will be at the **Rogers Free Library, Main floor, April 5 from 6:30 - 7:30 pm**; this is after regular library hours
- There will be appetizers and a full bar operated by [2 Gals Cocktails](#), who are fully insured, hold Class P Liquor License, and are TIPS certified. **Insurance certificate attached.**
- The BookFest budget will cover the alcoholic beverages, so this will be a short open bar event (1 hour) and NOT a cash bar. No money will be exchanged between attendees and the bartenders (except tips).
- Event set up and clean up should take 30 minutes prior to and 30 minutes after the event
- **Drawing of alcohol serving area - attached**

Set

PLEASE NOTE:

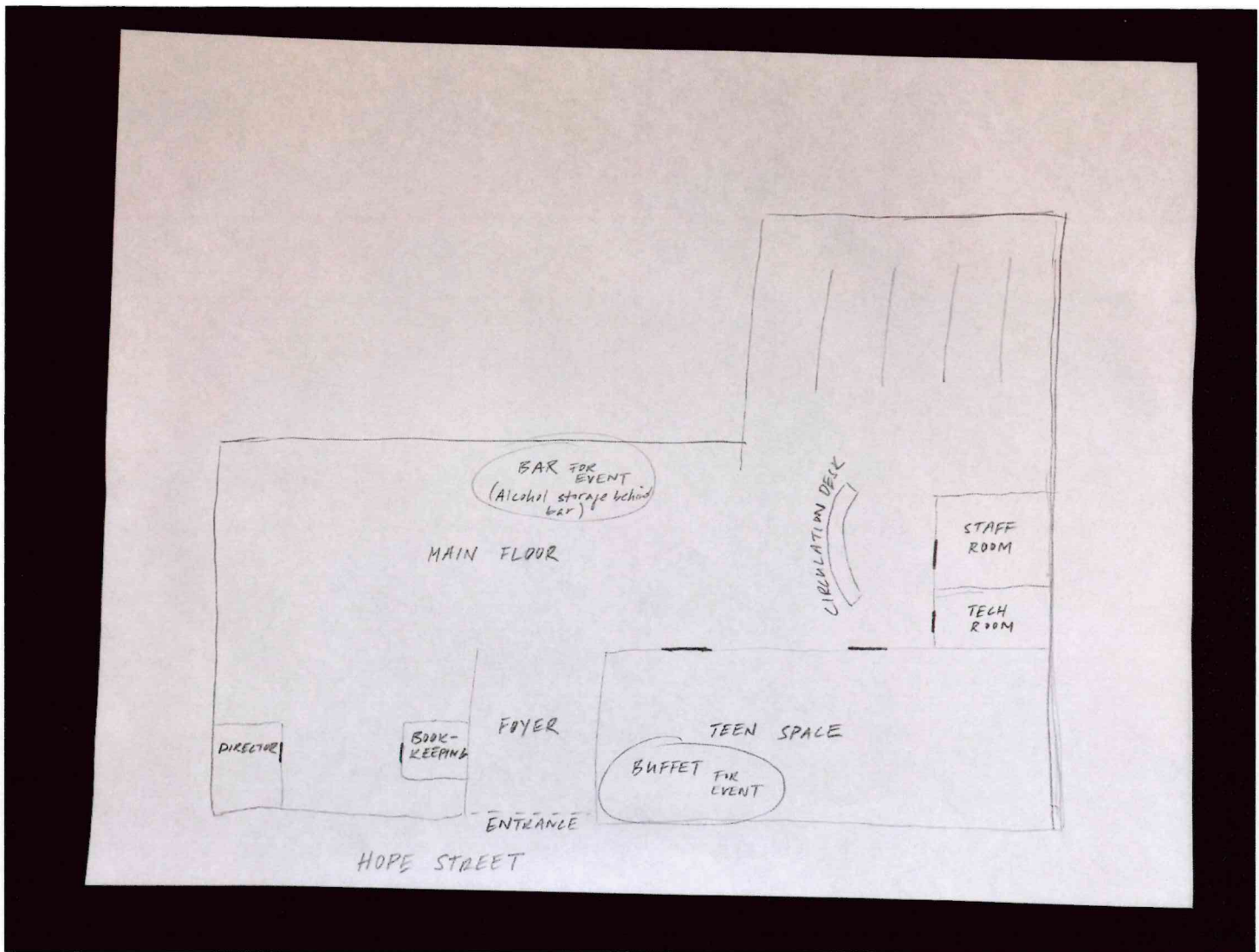
Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE:  01/18/2024

NAME: Eileen Dyer., Library Director
ADDRESS: Rogers Free Library 525 Hope Street
TOWN: Bristol
BUSINESS TEL. NO. 401.253.6948
RESIDENCE TEL. NO. N/A
EMAIL ADDRESS: edyer@rogersfreelibrary.org

TOWN COUNCIL
FEB 7 - 2024
MEETING

2024 JAN 18 PM 5:43
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND





Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 19, 2024
Re: License Recommendation, February 7 Council Meeting

2024 JAN 22 PM 1:29

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- 1. Sell/Serve Alcohol
 - Eileen Dyer for Rogers Free Library
 - 525 Hope St.
 - 6:330pm to 7:30pm on April 5, 2024

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Contente

 STEVEN CONTENTE
 Town Administrator

TOWN COUNCIL
 FEB 7 - 2024
 MEETING



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 01-19-2024

PETITION DESCRIPTION:

Library Director Dyer request to sell/serve alcohol at Rogers Free Library for Bookfest on April 5, 2024

PERSON/S FILING PETITION: Eileen Dyer

- LICENSE RENEWAL
- NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 FEB - 1 AM 8:10
 TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

NOTES:

After reviewing this request, I find no reason to deny the petitioner's request to sell/use alcohol during this event, provided that all guidelines set forth by the application, including any insurance requirements, proper permits, and all Laws and Ordinances governing this practice are followed. Additionally, the alcohol caterer must possess an active Class P liquor license and servers must be TIPS certified.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 01-30-24

Concur with intent
 STEVEN CONTENTE
 Town Administrator

TOWN COUNCIL
 FEB 7 - 2024
MEETING

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 JUN 24 PM 3:34
DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:



A NO PARKING zone and sign be placed in front of pole at the entrance to my driveway so I can back out of my driveway as well as drive in in front of 45 Congregational



2024 JUN 24 PM 3:58
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

PLEASE NOTE:

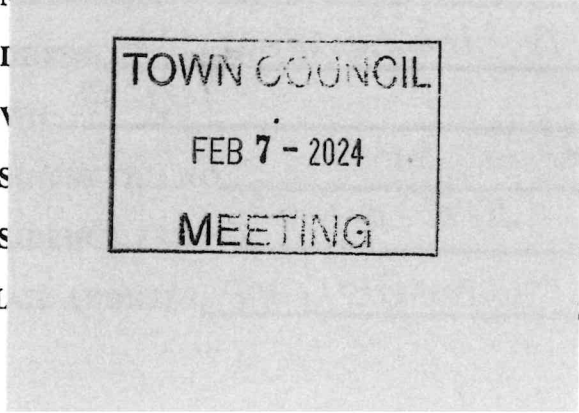
Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for

in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE: Stephen J Cavalieri

NAME: Stephen J Cavalieri

ADDRESS:
TOWN:
BUSINESS:
RESIDENTIAL:
EMAIL:





TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: January 24, 2024

RE: Stephen Cavalieri, 45 Congregational Street re
Request for no a parking box on Congregational
Street (from the southeast corner of his
residence extending east on the north side of
Congregational Street)

We kindly request your recommendation or that of the relevant department head for the Council to assess the request during the Town Council Meeting scheduled for February 7, 2024.

Please ensure that all items for this agenda are submitted to the Clerk's office no later than:
12:00 noon on Wednesday, January 31, 2024.

Any items received after the deadline will be deferred to the subsequent council agenda.

Thank you for your cooperation and prompt reply.
Attachment



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 01-24-2024

PETITION DESCRIPTION:

Stephen Cavalieri, 45 Congregational Street, Request for no parking box from the southeast corner of his residence extending east on the north side of Congregational Street.

PERSON/S FILING PETITION: Steven Cavalieri

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

See additional page.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 FEB -2 PM 12: 28

Concur
Stm Wozny
STEVEN CONTENTE
Town Administrator

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 01-30-2024



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

45 Congregational Street parking review:

I spoke with Steven Cavalieri regarding his request for a no parking block to be placed at the southeast corner of his property extending east from his driveway. For this request, we applied our No-Parking Block Review Policy. We placed a full-sized SUV at this location, east of the driveway of 45 Congregational St. With a second vehicle we demonstrated the difficulty level of maneuvering a vehicle into and out of this driveway. The width of Congregational Street measures 17', and at this location, the curbing extends out approximately 2' 6", creating a 14'6" roadway for approximately 22' in length. As we began the review, we noted that it is extremely difficult to safely pass a parked vehicle at this location, requiring the folding of vehicle mirrors to safely pass the parked vehicle. Once passing the parked vehicle, our officer did not have any additional difficulty in entering this driveway. It should be noted that we have received numerous parking complaints for this location.

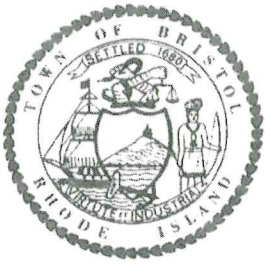
After completing this review, It is my recommendation that a no parking block be implemented at 45 Congregational Street, extending the length of the narrowed roadway. Please see attached photos and video.



45 Congregational Street- westbound view 14' 6" curb to curb



45 Congregational Street- eastbound view with parked vehicle.



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: January 29, 2024

RE: Stephen Cavalieri, 45 Congregational Street – Request for a No Parking Box on Congregational Street (from Southwest Corner of Residence Extending East on North Side of Congregational Street)

2024 FEB - 1 PM 3:47
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have reviewed the above-mentioned petition with Lt. Wozny of the Bristol Police Department and being completely satisfied with the metrics they applied in their assessment I concur that relief is warranted. I would recommend that the Honorable Town Council grant this request for a no parking block at 45 Congregational Street.

STEVEN CONTENTE
Town Administrator



Newport & Bristol County Convention & Visitors Bureau

Basic Information

Type Board

Status Enabled

Visibility Public

Creating Authority The mission of the NEWPORT & BRISTOL COUNTY CONVENTION & VISITORS BUREAU is to positively influence the economy of Newport & Bristol County, Rhode Island and its municipalities by marketing the region as a travel and tourism destination.
<http://www.gonewport.com>

Composition

1 (Bristol) member, 3-year term (max. 2 terms)

- Any candidate must be employed in one sector of the hospitality industry. i.e. lodging, attractions, shopping, dining, recreation, transportation, or event management.
- The Town of Bristol has the right to enforce or waive the residency requirement for service on our board. That is a council decision.
- Appointment terms are for 3 years. Members in good standing are eligible to serve two consecutive 3-year terms or a maximum of six years on our board. The board meets 9 times a year. A 75% attendance record is expected to stay in good standing.

Board Seats

First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
			9/1/2026		Vacant
First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status

Application Received

Town of Bristol <no-reply@onboard.clerkbase.com>

Thu 1/11/2024 6:01 PM

To: Brian Travers <brian@bristolbnb.com>

Thank you for applying!

******(Please note, this appointment may be subject to a police department background check) ******

Dear Applicant,

Thank you for your recent application to serve on a town board or commission. We appreciate your interest in serving our community, and we are grateful for the time and effort you put into submitting your application.

Your application has been received and will be carefully reviewed . We will be in touch with you soon to discuss next steps in the application process.

We are fortunate to have a dedicated and engaged community of residents, like yourself, who are willing to step forward and take an active role in shaping the future of our town. Your commitment to public service is truly commendable, and we thank you for your willingness to contribute your skills and experience to our town.

Once again, thank you for your interest in serving on a town board or commission. We look forward to getting to know you better and to working with you in the future.

Sincerely,

Melissa Cordeiro Town Clerk / Council Clerk

We have successfully received your application for: Newport & Bristol County Convention & Visitors Bureau

Profile

Name: Brian J Travers

Address:

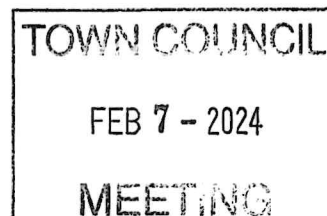
474 Hope Street
Bristol, RI 02809

Yes, I am a resident: Yes

Email: brian@bristolbnb.com

Phone:

Cell Phone:



Work/Profession

Professional Licenses:

Registrations/Certifications:

Resume File:

Cover Letter File:

Questions

I would like to be appointed to the position because: Owner/operator of Bradford-Diamond-Norris B&B giving me industry knowledge lending a good fit for Bristol representative.

Board	Vacancies	Status
Newport & Bristol County Convention & Visitors Bureau	1	Pending

atus
 me Brian J Travers
 plication Date 1/11/2024
 iration Date 1/11/2026
 ard Member Brian J Travers
 tus

sic Information
 me
 an J Travers
ould like to be appointed to the position because:
 ner/operator of Bradford-Diamond-Norris B&B giving me
 istry knowledge lending a good fit for Bristol representative.

Contact Information
Address
 474 Hope Street
 Bristol, RI 02809
Resident
 Yes
Email
 brian@bristolbnb.com
Phone
Cell Phone

Occupation
 Yes, I am a city employee
 No

Item G1.

Stephan H Brigidi

Town of Bristol | Generated 2/1/2024 @ 9:01 am by OnBoard2 - Powered by ClerkBase

Status

Name: Stephan H Brigidi

Application Date: 12/13/2023

Expiration Date: 12/13/2025

Board Member: Stephan Brigidi

Status: Validated

Board	Vacancies	Status
Newport & Bristol County Convention & Visitors Bureau	1	Pending

Basic Information

Name: Stephan H Brigidi

I would like to be appointed to the position because:

I am well familiar with the responsibilities of being the Town rep in hospitality and tourism having previously served for seven years. I was a very active rep for the town making annual reports directly to the Council. I supported local business in my position and always sought to expand upon proper managed tourism for our town.

Resume File

Download

Cover Letter File

Download

Generated 2/1/2024, 9:01:02 AM

Contact Information

Address

30 Bradford St
Bristol, RI 02809

Resident

No

Email

sb@brigidi-bwphoto.com

Phone

253-2351

Cell Phone

401-474-6452

Occupation

Yes, I am a city employee

No

TOWN COUNCIL
FEB 7 - 2024
MEETING

85



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: January 5, 2024
Re: Board of Engineers Recommendation, January 17 Council Meeting

2024 JAN -5 PM 1:54

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The new term for the Board of Fire Engineers begins February 1, 2024. All town fire companies have submitted their representative, which has been approved by the current Board of Engineers.

I am recommending the following members for promotion and appointment to Board of Engineers for the term February 1, 2024- January 31, 2025:

- Deputy Chief- Stephen Knapman
- Deputy Chief- Nelson Luis
- Assistant Chief- John Perry
- Assistant Chief- Dennis Cabral
- Assistant Chief- Adam Medeiros
- Clerk- Louis Mascola
- EMS Captain- Bradley Palmer

Please forward to the Town Council for their consideration.

Handwritten: (AL) 1-5-23

TOWN COUNCIL
 FEB 7 - 2024
 MEETING

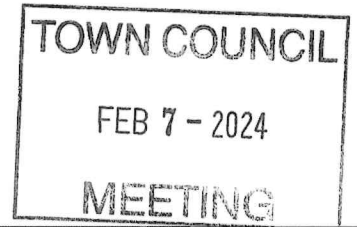


Auxiliary Harbor Master

Basic Information

Type Commission
Status Enabled
Visibility Public
Creating Authority Must apply with Harbor Master Directly

(b) Assistant harbormasters and auxiliary harbormasters. (1) All applicants for appointment to assistant harbormaster or auxiliary harbormaster shall be interviewed and evaluated by a screening board of superior officers who shall rate all applicants and shall list them in the numerical order of standing and then be presented to the town council for appointment based on this evaluation. (2) A member must be a resident of the town and must never have been convicted of a crime involving moral turpitude. (3) A member, at the member's expense, must successfully pass a physical examination. (4) A member must be a high school graduate or its equivalent and shall be tested for educational background. (5) All members must attend and successfully complete training to the standards of the Rhode Island Harbormasters Academy.



Composition

1 year term(s)

Must Apply with the Harbor Master Directly

Board Seats

First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
			1/1/2025		Vacant
			1/1/2025		Vacant
George	Gatos	55 State Street	1/1/2025	1/1/2024	Active
Jonathan	Medeiros	8 Herzig Street	1/1/2025	1/1/2024	Active
Justin	Charest	7 Etelvina Ct	1/1/2025	1/1/2024	Active
Matthew	DeWolf	16 Ridge Road	1/1/2025	1/1/2024	Active
Melissa	(Benevides) Vance	46 Roma St	1/1/2025	1/1/2024	Active
Nicholas	Simeone	42 Roosevelt Drive	1/1/2025	1/1/2024	Active
Patrick	Guthlein	15 Elmwood Drive	1/1/2025	1/1/2024	Active
Paul	Padula	13 Hattie Brown Lane	1/1/2025	1/1/2024	Active
Ryan	Medeiros	34 Basswood Drive	1/1/2025	1/1/2024	Active
Seth	Alix	1 Curtis Drive	1/1/2025	1/1/2024	Active
Stephen	Serbst	7 Basswood Drive	1/1/2025	1/1/2024	Active
First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status



Bristol Harbor Master Office

January 25, 2024

To: Bristol Town Council

From: Gregg Marsili
Bristol Harbormaster

Subject: Auxiliary Harbormaster Recommendations

I interviewed Thomas Lake, 6 Deer Run Rd, Bristol, who has shown interest in being appointed an Auxiliary Harbormaster. He has some boating experience and is a member of the Bristol Fire Department. I recommend him for appointment as an Auxiliary Harbormaster.

Concyn
Stevens
STEVEN CONTENTI
Town Administrator

2024 JAN 25 AM 10:03
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

TOWN COUNCIL
FEB 7 - 2024
MEETING

RESOLUTION OF THE TOWN OF BRISTOL
Formation of the Bristol 250th Commission
(Bristol 250th Semi-quincentennial Commission)

WHEREAS, the Town of Bristol recognizes the significance of the upcoming 250th anniversary of the United States of America; and

WHEREAS, the Town of Bristol has a rich history deeply intertwined with the ideals of freedom, equality, and independence; and

WHEREAS, it is important to celebrate and commemorate this history and promote civic pride within our community; and

WHEREAS, the Town of Bristol seeks to actively engage in planning and organizing events, activities, and initiatives to honor Rhode Island's contributions to the United States' founding principles;

NOW, THEREFORE, BE IT RESOLVED by the Bristol Town Council as follows:

Section 1: Establishment of the Bristol 250th Commission

- 1.1. The Town of Bristol hereby establishes the "Bristol 250th Commission," which shall be active for a period from December 1, 2023, to December 1, 2027.

Section 2: Composition of the Bristol 250th Commission

- 2.1. The Bristol 250th Commission shall consist of nine (9) board members, as follows:

Three (3) members shall be appointed by the Town Council.

One (1) member shall be appointed by the Town Administrator with the consent of the Council.

One (1) member shall represent Explore Bristol; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Fourth of July Committee; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Historical and Preservation Society; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Warren Regional School District; the representative to be appointed by the Town Council.

One (1) member shall represent Roger Williams University; the representative to be appointed by the Town Council.

Section 3: Responsibilities of the Bristol 250th Commission

- 3.1. The Bristol 250th Commission is tasked with the following responsibilities:

To plan and organize events, activities, and initiatives that celebrate and commemorate Rhode Island's historical contributions to the ideals of freedom, equality, and independence as we approach the nation's 250th anniversary.

To promote civic pride and local history awareness within the Town of Bristol.

To collaborate with relevant organizations, institutions, and community groups to achieve the commission's goals.

To engage in fundraising efforts to support activities that promote civic pride and acknowledge local history, including decorations, events, and activities.

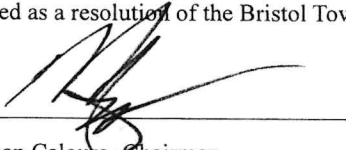
Section 4: Funding and Support

4.1. The Commission shall request from the Town Council during the January 2024 municipal budget process to support initial planning incidentals and cover printing of brochures or press materials to support the activities and initiatives of the Bristol 250th Commission.

Section 5: Reporting and Accountability

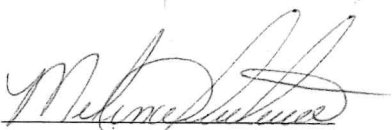
5.1. The Bristol 250th Commission shall provide progress reports and/or meeting minutes to the Town Council on a quarterly basis, outlining their activities, expenditures, and progress toward their goals.

Passed as a resolution of the Bristol Town Council this 1st day of November, 2023.



Nathan Calours, Chairman
Bristol Town Council

ATTEST:



ATTEST:

Melissa Cordeiro, Town Clerk



Status

Name Douglas ORoak
Application Date 1/12/2024
Expiration Date 1/12/2026
Board Member Douglas O'Roak
Status

Board	Vacancies	Status
Bristol 250th Commission	9	Pending

Basic Information

Name
Douglas ORoak

I would like to be appointed to the position because:
 I have experience on the Plymouth 400th Anniversary Celebration Committee as their secretary, and would love to be a part of the 250th in Bristol. I've lived here for over a year now, and would love to give back.

Resume File

Download

Cover Letter File

Download

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Contact Information

Address
 513 Wood St Apt 3
 Bristol, RI 02809

Resident
 Yes

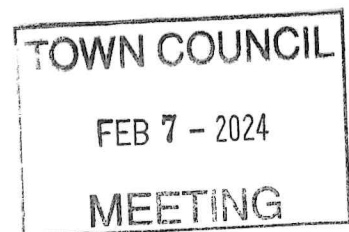
Email
 deoroak@gmail.com

Phone

Occupation

Yes, I am a city employee
 No

Registrations/Certifications
 American Graphics Institute -
 Adobe Creative Suite Certified





DOUGLAS O'ROAK

Business Analyst

PROFILE

Hello, my name is Doug.

My core values have always encouraged me to get involved in and give back to the community in which I live any way I can.

I am talented with graphic arts tools. I am a gifted writer and public speaker.

I am well-versed in open meeting laws, Roberts Rules of Order, as well as meeting and local government etiquette.

I am also a skilled negotiator and work hard to ensure the work we accomplish as volunteers does the most good for the community.

CONTACT

PHONE:

.

EMAIL:

deoroak@gmail.com

EDUCATION

Quincy College

1996 – 1999 AA in Liberal Arts

WORK EXPERIENCE

C/F Data Systems / Business Analyst 2011–Present

VOLUNTEER EXPERIENCE

Bristol Fourth of July Committee 2023–Present

Plymouth 400th Committee / Secretary 2014-2018

Oakes Ames Memorial Hall, Easton, Ma / Board of Directors / Secretary 2010–2018

Town Meeting Representative, Plymouth, Ma / Precinct Chairman 2010–2018

July 4 Plymouth, Inc. 2008-2016

Plymouth Charter Review / Vice Chairman 2015-2016

Plymouth Open Space Committee / Vice Chairman 2010–2016

Plymouth Democratic Town Committee / Secretary 2008-2016

Plymouth Lodge AF&AM / Past Master 2009-Present

Plymouth Zoning Board of Appeals 2014–2017

Plymouth Capital Outlay Committee 2008-2009

Plymouth Nuclear Matters Advisory Committee 2007-2016

Plymouth Cultural Council 2007-2013

Easton Cultural Council 2019-2021

DOUGLAS O'ROAK

BUSINESS ANALYST

TO THE MEMBERS OF THE COUNCIL,

Are you looking to add a member to the Bristol 250th committee who:

- Has experience on the Plymouth 400th Anniversary Celebration Committee?
- Who is an excellent communicator?
- Who is a gentleman in his public interactions?
- Who is dedicated to volunteerism?
- Who is a skilled negotiator and advocates for his community?
- Who has rich experiences in both fundraising and marketing?
- Who believes in combining rich traditions with creative new ideas?

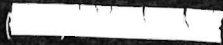
Then look no further. For decades I have given all I can to the communities where I live. In the past year I've lived in Bristol, I've worked to network and establish roots, and I hope to use my rich professional and volunteer experiences to help Bristol, which I often describe as my new "happy place".

Sincerely,

Douglas O'Roak

CONTACT

@ deoroak@gmail.com



Bristol, RI



Bristol Town Council

Andrea Rounds

Town of Bristol | Generated 1/31/2024 @ 1:08 pm by OnBoard2 - Powered by ClerkBase

Status

Name Andrea Rounds
Application Date 12/21/2023
Expiration Date 12/21/2025
Board Member Andrea Rounds
Status Validated

Board	Vacancies	Status
Bristol 250th Commission	9	Pending

Basic Information

Name

Andrea Rounds

I would like to be appointed to the position because:

I love history and I love Bristol; my experience with Rhode Island cultural organizations complements the 250th mission; and I enjoy applying my expertise in strategic planning, persuasive communications, and community organizing to fields that interest me.

Resume File
 Download
Cover Letter File
 Download

Contact Information

Address

15 Milk Street
 Bristol, RI 02809

Resident

Yes

Email

andrearounds@me.com

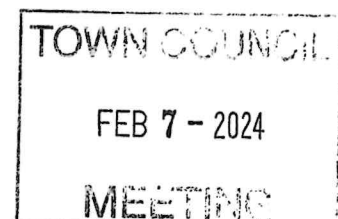
Phone

Occupation

Yes, I am a city employee

No

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Michael Rielly

Town of Bristol | Generated 1/31/2024 @ 1:08 pm by OnBoard2 - Powered by ClerkBase

Status

Name Michael Rielly
Application Date 12/1/2023
Expiration Date 12/1/2025
Board Member Michael Rielly
Status Validated

Board	Vacancies	Status
Bristol 250th Commission	9	Pending

Basic Information

Name
Michael Rielly

I would like to be appointed to the position because:

As a lifelong Bristolian with deep, multi-generational roots in this community, I love this town and want to help orchestrate celebrations that honor our incredible history. Bristol has given me so much over the years; serving on this commission would be my honor to give back. Thank you for your consideration.

Resume File

 Download

Cover Letter File

 Download

Contact Information

Address

21 Sandy Lane
Bristol, RI 02809

Resident

Yes

Email

mjrielly@gmail.com

Phone

Occupation

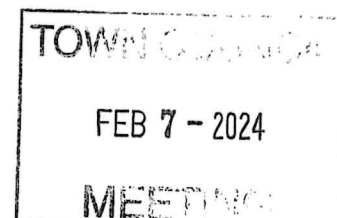
Yes, I am a city employee

No

Registrations/Certifications

Certifications:

- Everything DiSC Work of Leaders Training



- Practical Product Management Certification, Pragmatic Institute
- Effective Product Marketing Certification, Pragmatic Institute
- Google Ads Advanced Search Certification, Google
- SEO Optimization Certification, SEMRush
- Inbound Marketing Certification, HubSpot Academy
- Product Planning and Process Management Certification, Rachael Company

Community Organizations:

- President – James D. Rielly Foundation
- Board of Directors – Bristol Statehouse Foundation
- Past Board of Directors – WaterFire Providence
- Past General Chairman – Bristol Christmas Festival
- Member – Project Management Institute (PMI)
- Member – Boston Product Management Association (BPMA)
- Official Town Crier – Town of Bristol, Rhode Island
- Member and Past Warden – Knights of Columbus, Bristol Council 379

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Warren Rensehausen

Town of Bristol | Generated 1/31/2024 @ 1:08 pm by OnBoard2 - Powered by ClerkBase

Status

Name Warren Rensehausen
Application Date 11/10/2023
Expiration Date 11/10/2025
Board Member Warren Rensehausen
Status Validated

Board	Vacancies	Status
Bristol 250th Commission	9	Pending

Basic Information

Name
Warren Rensehausen

I would like to be appointed to the position because:
I would be proud to serve on this momentous celebration committee

Contact Information

Address
112 Church Street
Bristol, RI 02809

Resident
Yes

Email
wrensehausen@bristolri.gov

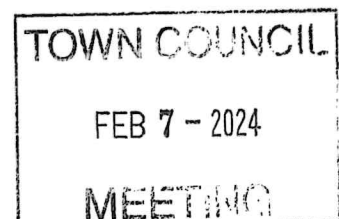
Phone
.....

Occupation

Yes, I am a city employee
Yes

Registrations/Certifications
CPRP

Generated 1/31/2024, 1:08:50 PM



Re: Bristol Town Councils Request of Commission Representative Consideration

Jeffrey Hirsh <lobsterpotri@aol.com>

Tue 11/14/2023 11:47 AM

To:Melissa Cordeiro <mcordeiro@bristolri.gov>

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Hello Melissa,

I am in complete agreement of how important this commission is to our wonderful town.... Bristol and to our state. Steve Contente had recently informed me of this initiative and I believe Explore Bristol should be very involved.

I am recommending my friend and EB team mate, Alayne White to be our representative for this group. Alayne is a great resource for the town, local business and tourism. She also has a great deal of experience in working collaboratively with different groups and organizations. She will be a great " fit " .

If you have any questions or if I can be of further help, please contact me.

Best of luck !

Jeffrey Hirsh

On Wednesday, November 8, 2023 at 08:00:25 AM EST, Melissa Cordeiro <mcordeiro@bristolri.gov> wrote:

Dear Jeff,

I hope this email finds you well. I am writing to bring to your attention the Bristol Town Council's request for the appointment of one representative from Explore Bristol to serve on the newly established Bristol 250th Semi-quincentennial Commission. This commission has been formed in commemoration of Bristol's rich history and upcoming milestone celebration.

The Bristol 250th Semi-quincentennial Commission will be responsible for organizing and overseeing the various events and initiatives to mark this significant occasion in our town's history. The council believes that the diverse perspectives and expertise of representatives from different organizations will greatly enrich the commission's ability to plan and execute a memorable and inclusive celebration.

In selecting the representative from your respected committee, please consider recommending an individual who is not only well-versed in the interests and objectives of your organization but is also passionate about celebrating our heritage and dedicated to commemorating the 250th anniversary of events throughout history that have shaped the ideals of freedom, equality, and independence in our country.

In light of this, I kindly ask that the Chairperson in collaboration with the Superintendent send a formal recommendation (or complete the attached recommendation) of the chosen member to the Clerk's Office, for final appointment by the Council. The recommendation should include the representative's full name, address, phone number, and email address, along with a brief description outlining the reasons why they have been selected to represent your organization.

Please communicate this request to your respective organization and encourage them to consider participating in this prestigious opportunity. Their involvement will not only contribute to the success of the commemorative events but also showcase the collaborative spirit of our community.

If you have any questions or require further information, please do not hesitate to contact me directly.

Thank you for your attention to this matter and for your continued support in making Bristol's 250th Semi quincentennial a momentous occasion for all.

Recommendations can be emailed to Mcordeiro@Bristolri.gov or

Via mail or in person at
Town Clerk's Office
10 Court Street
Bristol, RI 02809

Sincerely,

Melissa Cordeiro

Melissa Cordeiro / Town Clerk
Town of Bristol, Rhode Island
10 Court St Bristol, RI 02809
P: 401-253-7000 F: 401-253-2647
E: mcordeiro@bristolri.gov

Recommendation of Representative To serve on the Bristol 250th Commission

Date: 11/23/2023

Dear Honorable Town Council,

I, [Chairperson/Representative]: Carol Gafford of

[Respective Board] Bristol Historical and Preservation Society

and I am pleased to offer my recommendation of:

[Individual's Name] Catherine Zipf

[Address] 32 Greylak Rd.

[Town, State, Zip] Bristol, Rhode Island 02809

[Email address] Director @ bhpsri.org

To serve on the Bristol 250th Commission.

Please briefly state the reason for your recommendation of this candidate:

A historian herself, Catherine is extremely well versed in the history of Bristol and in touch with many around the state who are planning similar events. She will be well positioned to coordinate similar effort and ensure an appropriate tribute. Specific to Bristol's Massachusetts history.

Please do not hesitate to contact me if you should require any additional information.

Sincerely,

Signature Carol Gafford Date 11/20/23

Title President Telephone _____

E-Mail Carol602885@gmail.com

Re: Bristol Town Councils Request of Commission Representative Consideration

Nicky Piper <nicky.piper@sc.bwrsd.org>

Mon 11/27/2023 10:11 AM

To:Melissa Cordeiro <mcordeiro@bristolri.gov>

Cc:Ana Riley <ana.riley@bwrsd.org>;Adam.mcovern@sc.bwrsd.org <Adam.mcovern@sc.bwrsd.org>;Jessica Almeida <jessica.almeida@sc.bwrsd.org>

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Melissa -

Apologies for the delay. But I am writing to recommend BWRSC member, Jessica Almeida, as a representative on the Bristol 250th Semi-quincentennial Commission.

Ms. Almeida wrote about why she is interested in this post, and I fully support her representing the BWRSD.

"First and foremost, I love our town's pride and gratitude for Independence Day. I too, along with my family, take part in all of the festivities in Bristol, leading up to the celebration of America and our freedom. Not only am I passionate about the holiday and its true meaning, but I enjoy planning and organizing events that are near and dear to my heart. My time thus far on the Bristol/Warren Regional School Committee, I have become well versed in the district's process/policies along with its priorities to putting our students' needs at the forefront. As a publically elected member of the community, I make myself available to those wanting to reach out to discuss concerns, feedback, applauses and/or suggestions; I tend to think of myself as assertive but at the same time, I work well with others and am able to join forces to contribute to successes.

Being vested in the community, not only as a taxpayer, but as the Treasurer of the School Committee member, I believe I can lend my expertise while collaborating with others and their views on this special 250th Anniversary of events."

Please do not hesitate to reach out with questions, or for further information.

Many thanks,

Nicky Piper

On Wed, Nov 8, 2023 at 8:00 AM Melissa Cordeiro <mcordeiro@bristolri.gov> wrote:

Dear Chairwoman Piper and Superintendent Riley,

I hope this email finds you well. I am writing to bring to your attention the Bristol Town Council's request for the appointment of one representative from the Bristol Warren Regional School to serve on the newly established Bristol 250th Semi-quincentennial Commission. This commission has been formed in commemoration of Bristol's rich history and upcoming milestone celebration.

The Bristol 250th Semi-quincentennial Commission will be responsible for organizing and overseeing the various events and initiatives to mark this significant occasion in our town's history. The council believes that the diverse perspectives and expertise of representatives from different organizations will greatly enrich the commission's ability to plan and execute a memorable and inclusive celebration.

In selecting the representative from your respected committee, please consider recommending an individual who is not only well-versed in the interests and objectives of your organization but is also passionate about celebrating our heritage and dedicated to commemorating the 250th anniversary of events throughout history that have shaped the ideals of freedom, equality, and independence in our country.

In light of this, I kindly ask that the Chairperson in collaboration with the Superintendent send a formal recommendation (or complete the attached recommendation) of the chosen member to the Clerk's Office, for final appointment by the Council. The

recommendation should include the representative's full name, address, phone number, and email address, along with a brief description outlining the reasons why they have been selected to represent your organization.

Please communicate this request to your respective organization and encourage them to consider participating in this prestigious opportunity. Their involvement will not only contribute to the success of the commemorative events but also showcase the collaborative spirit of our community.

If you have any questions or require further information, please do not hesitate to contact me directly.

Thank you for your attention to this matter and for your continued support in making Bristol's 250th Semi quincennial a momentous occasion for all.

Recommendations can be emailed to Mcordeiro@Bristolri.gov or
Via mail or in person at
Town Clerk's Office
10 Court Street
Bristol, RI 02809

Sincerely,

Melissa Cordeiro

Melissa Cordeiro / Town Clerk
Town of Bristol, Rhode Island
10 Court St Bristol, RI 02809
P: 401-253-7000 F: 401-253-2647
E: mcordeiro@bristolri.gov



STEVEN CONTENTE
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

February 1, 2024

Honorable Town Council,

Mr. Louis P. Cirillo of 28 Central Street has agreed to serve on the Bristol 250th Semi-quincentennial Commission as the Town Administrator's appointee.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Steven Contente", is written over a light blue horizontal line.

Steven Contente
Town Administrator



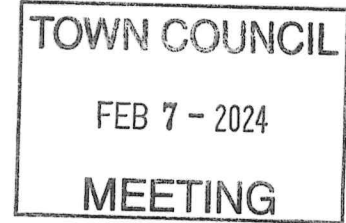
GG

Assistant Harbor Master

Basic Information

Type Commission
Status Enabled
Visibility Public
Creating Authority Must apply with Harbor Master Directly

Sec. 8-9. - Qualifications and requirements of harbor department personnel (b)Assistant harbormasters and auxiliary harbormasters (1)All applicants for appointment to assistant harbormaster or auxiliary harbormaster shall be interviewed and evaluated by a screening board of superior officers who shall rate all applicants and shall list them in the numerical order of standing and then be presented to the town council for appointment based on this evaluation (2)A member must be a resident of the town and must never have been convicted of a crime involving moral turpitude (3)A member, at the member's expense, must successfully pass a physical examination (4)A member must be a high school graduate or its equivalent and shall be tested for educational background. (5)All members must attend and successfully complete training to the standards of the Rhode Island Harbormasters Academy.



Composition

1 year term. Must apply with Harbor Master Directly

Board Seats

First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Adam	Salinaro	120 Fales Road	1/1/2025	1/1/2024	Active
Alan	Leach	25 Pawtucket Avenue	1/1/2025	1/1/2024	Active
Charles	Lombardo	9 River Street	1/1/2025	1/1/2024	Active
Daniel	Blount	136 Mt Hope Avenue, Apt 2F	1/1/2025	1/1/2024	Active
David	Guertin	38 Constitution Street	1/1/2025	1/1/2024	Active
John	Perry		1/1/2025	1/1/2024	Active
John	Motta	87 Perry Street	1/1/2025	1/1/2024	Active
Louis	Frattarelli	12 Vernon Avenue	1/1/2025	1/1/2024	Active
Michael	Van Vleck	17 Stephen Drive	1/1/2025	1/1/2024	Active
Michael	Mackniak	10 King Philip Avenue	1/1/2025	1/1/2024	Active
Paul	Labonte	22 Casey Drive	1/1/2025	1/1/2024	Active
Richard	Medeiros	8 Herzig Street	1/1/2025	1/1/2024	Active
Robert	Wardwell	28 Butterworth Avenue	1/1/2025	1/1/2024	Active
Robert	D'Angelo	14 Slocum Street	1/1/2025	1/1/2024	Active
Samuel	Turner	50 Belvedere Drive	1/1/2025	1/1/2024	Active
Scott	Marino	131 Mulberry Road	1/1/2025	1/1/2024	Active
Thomas	Guthlein	15 Elmwood Drive	1/1/2025	1/1/2024	Active
William	Teixeira	48 Walley Street	1/1/2025	1/1/2024	Active
Zachary	Rivers	29 Harrison Street	1/1/2025	1/1/2024	Active
First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status



Bristol Harbor Master Office

January 25, 2024

To: Bristol Town Council

From: Gregg Marsili
Bristol Harbormaster

Subject: Assistant Harbormaster Recommendations

I have interviewed the following people that have applied to work at the Harbormaster department as Assistant Harbormasters. All of them have been boating and navigating around the waters of Bristol for several years. I recommend all of them for appointment as Assistant Harbormasters.

Sean McCormack, 206 Poppasquash Rd, Bristol
James Vieira, 181 Mt Hope Ave, Bristol
Michael Mazzone, 2 Ambrose Ct, Bristol

TOWN COUNCIL
FEB 7 - 2024
MEETING

2024 JAN 25 AM 10:03

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



Bristol Harbor Master

TO: Bristol Town Council

FROM: Gregg Marsili
Bristol Harbor Master

COPY: Steven Contente
Bristol Town Administrator

DATE: January 30, 2024

SUBJECT: CHURCH STREET MARINA WAVE IMPACT ANALYSIS

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND
 2024 JAN 31 AM 9:32

I have attached a letter from PARE Corporation dated January 30, 2024, Church Street Marina Expansion Limited Reflected Wave Impact Analysis Bristol, RI. This analysis was completed due to the complaint from the Bristol Elks Lodge that the Church Street Marina Expansion was adversely affecting their floating dock. This is also a response to the letter which PARE Corporation reviewed from Harbor Engineering LLC, the Bristol Elks engineering firm.

PARE Engineering would like to present this information to the Town Council at the February 7th, 2024, meeting. They have a short presentation, which will go over their findings and will be available for questions.

I have reviewed the document from PARE Corporation and they are reporting minimal occurrences throughout the boating season that wave reflection occurs and no additional means of wave attenuators are necessary. I have been on both sides of the Elks Lodge for the past 15 years and this area has always been very turbulent. It is very difficult to dock a vessel with a stiff wind out of the South or Southwest direction due to the exposure the dock has.

The agreement made between the Town and the Elks Lodge last boating season which allowed the Elks members to use the Towns Marina for dockage was utilized twice. The first time we allowed a member to use the dock he was unaware of the policy, and he felt it was just easier to use are dock. The

Gregg Marsili Bristol Harbor Master gmarsili@bristolri.gov 401-253-1700

TOWN COUNCIL
 FEB 7 - 2024
MEETING

second time the wind and sea conditions were marginal, but we allowed it. I was not at the marina on either occasion, but looking at the cameras and weather information I gave permission for the use of our docks.

My recommendation is aligned with PARE Corporations recommendation that no additional wave attenuating equipment needs to be installed and we continue with the current agreement we have in place with the Elks Lodge. In addition, I recommend that we make slight adjustments to the agreement for the upcoming year with more definition for dock usage and draft a written memorandum of understanding.

January 30, 2024

Mr. Gregg Marsili
 Bristol Harbor Master
 Town of Bristol
 127 Thames Street
 Bristol, RI 02809

Re: **Church Street Marina Expansion**
Limited Reflected Wave Impact Analysis
Bristol, RI
 (Pare Project No. 16136.00)

Dear Mr. Marsili

In response to your request, Pare Corporation (Pare) has evaluated potential effects of the wave attenuator, along the perimeter of the Town's marina expansion, on the Elks Lodge floating dock immediately to the south of the wave attenuator float. Pare has completed a limited wave analysis and probability, described below, that takes into consideration the reflective properties of the wave attenuator in relation to good and moderate docking conditions as outlined herein.

BACKGROUND

The Church Street Marina was expanded in February 2022 with floating docks protected by a perimeter of new concrete wave attenuating floats. These wave attenuating floats are attached to mooring anchors with elastomeric tendons to provide protection against waves up to 5 feet in height.

Approximately 120 feet south of the expanded marina is a dock owned and maintained by the Elk's Lodge. The dock consists of two portions of timber floats that form a "T" shape. The end terminal float, is approximately 60 feet long and is capable of mooring up to 4 boats (according to CRMC permitting documents). The Elk's Lodge dock is located between the expanded Church Street Marina (120 feet to the north) and a Coast Guard operated dock and pier (100 feet to the south).

During the summer months of 2022 and 2023, members of the Elk's Lodge indicated concerns of increased waves within the basin between the expanded marina and the Coast Guard pier resulting in difficulties berthing and mooring to their dock. In response to these concerns, the Town requested that Pare investigate the frequency of effects from the Town's wave attenuator on the Elk's Lodge dock.



Mr. Marsili

(2)

January 30, 2024

Per the Design of Marine Facilities reference material, by John Gaythwaite, *allowable wave heights in berthing areas may range from 1 ft for small craft to 4 to 5 ft for large vessels* in Harbors. Additionally per the ASCE Design Guidelines for Small Craft Harbors, a 1-foot wave is acceptable for good berthing conditions and 1.25 ft is acceptable for moderate conditions.

WAVE ANALYSIS RESULT SUMMARY

Pare Corporation has reviewed the letter prepared for Bristol County Elks Lodge by Harbor Engineering LLC, regarding the expansion at Church St, and specifically the concrete wave attenuator. The letter presented by Harbor Engineering has indicated the possibility of adverse impacts from the expansion on the Elks Lodge coastal property, including: the revetment slope, and the floating dock system supporting the operation of 2-3 boats for their property. Although the letter suggested the possibility of impacts from the attenuator, there was no completed analysis or impacts presented or provided in the initial letter.

There are several factors and variables that are present in the coastal environment relating to wave reflection, wave diffraction, and wave energy. All these factors would contribute to the wave state observed at the Elks Lodge, in both the pre-construction, and post-construction conditions; and would be crucial in considering the frequency and severity of any impacts. Pare has not completed a refined wave reflection model to determine the conditions expanded to the extents of the Elks Lodge but has evaluated several parameters in determining the criteria of wave reflection and the surrounding impacts of the wave attenuator. Specifically, these parameters were compared to parameters provided in *Planning and Design Guidelines for Small Craft Harbors* ASCE Manual (2012) and the *Design for Marine Facilities* manual by Gaythwaite (2016).

The Elks Lodge dock is considered to be exposed and is directly susceptible to waves approaching out of the South to the West directions and is partially protected by wave approach from the South to South-Southeast by the adjacent Coast Guard pier. It should be noted that reports from the Coast Guard indicate that the condition of the wave fence integral to the Pier is possibly in need of repairs and is not as effective as in years past, making the Elk's floats more exposed from southerly winds. The Elks Lodge dock is also now protected from northerly wind-driven waves by the new marina expansion; however the dock is now susceptible to some reflected waves from the south and south-southeast.

A wave analysis was completed to evaluate the Town's Church Street Marina Expansion potential at reflecting waves back towards the Elks Lodge dock and negatively impacting the use of the dock. It is important to note that the Elks Lodge property does contain a sea wall behind their floating dock that is capable of producing wave reflections independently of the wave attenuator and these waves were not considered as part of this study.



Mr. Marsili

(3)

January 30, 2024

When performing wave analyses there are several factors involved in estimating wind generated waves, and specifically wind generated waves in sheltered harbors such as Bristol Harbor. The analysis of sheltered harbors is more complex than waves that are generated over open water existing between land masses which will affect the wind and the wave propagation. The functions for wind generated waves tend to be defined as either fetch limited, or duration limited. Fetch refers to the total length of water that the wind can affect. To be fetch limited implies that the wind speed analyzed will act with sufficient duration over the specified fetch. To be duration limited would imply that the duration is not sufficiently long to produce the maximum waves across the specified fetch. Generally, it was found within Pare's analysis, that wave growth would begin to surpass duration limited and become fetch limited once wind speeds begin surpassing 11.5 knots for the larger fetches from the south-southwest directions.

The wave attenuators put in place during the Church St. expansion project are intended to reduce the wave environment within the marina, by reflected waves generated outside of the attenuator. The intention of this is to ensure that the transmitted wave produced through the attenuator would be limited to less than six inches to one-foot; which would ensure that the wave state experienced in the marina always maintains the safe and operable conditions per the previously referenced standards.

This process is based on the conservation of energy; where the incident wave energy is equal to the wave energy transmitted through the attenuator, plus the energy absorbed by the attenuator, and the energy reflected. The amount of energy that is absorbed has many contributing factors (incident wave force, anchoring cable parameters, and structural and operating parameters). There are not many studies approaching the estimation of this subject, so for simplicity of this analysis it will be assumed absorption will be treated as zero. Based on observable operation conditions the transmitted energy was treated to be 10% while reflected energy was treated as 90% of the remaining energy. For example, an incident wave with a height of one-foot will transmit an assumed 0.1 foot wave, and reflect a 0.9 foot wave. This reflective wave then compounds and superimposes its wave height with the approaching incident wave height. With this interactions waves directly in front of the wave attenuator can be realized as a maximum of 1.9 feet.

The following table shows the wind speed required to generate a 12-inch wave pre-marina and a 12-inch wave post-marina. Post marina waves were calculated, conservatively assuming a 100% wave reflection off the attenuator, stacking (doubling) the height of the wave. In this instance, reflected waves from the south to west-southwest were considered susceptible to this wave stacking.



Mr. Marsili

(4)

January 30, 2024

Wind Direction	Wind Speed Required to Generate a 1-foot wave Pre Marina (knots)	Wind Speed Required to Generate a 1-foot wave Post Marina (knots)
SSE ¹	118.4	22.0
S ¹	117.5	11.5 ²
SSW	18.2	11.5 ²
SW	19.9	11.5 ²
WSW	29.3	15.9
W	34.1	37.7
WNW	34.1	93.3
NW	37.8	108.3
NNW	79.1	114.6

¹ Conservatively assumes the wave fence at the Coast Guard pier is in working condition and does not transmit any waves through the fence

² Duration limited waves that generate a 6-inch wave or 12-inch stacked reflected wave

Preliminary analysis was performed based upon all the information discussed. With the desired operational wave height set by ASCE to be one-foot, the goal became explaining how often this wave-state occurs. Assuming a reflection would cause wave buildup of 1.9 times the incident wave, an incident wave height of 6.0 inches was chosen as the maximum allowable. If the boating season occurs between May 1st to October 31st and between the hours of 7am and 9pm there are 183 days and 2,562 operational hours during the recreational season. To determine how often these conditions would be undesirable the wind growth methods mentioned above were used.

Data provided by NOAA weather stations to determine the maximum frequency of occurrence of these events. . Based on these conditions we have determined that wind speeds that could produce undesirable wave environments would range between 11 knots and 22 knots. This range is representative of a duration and fetch limited approach and requires further analysis to determine if that duration has historically occurred. It is our opinion that the data available from NOAA for its Newport station would be more representative of the wind seen on the Elks Lodge site; based on shoreline geography and approach angles. This was the station data chosen for this presentation. Under these conditions it was found this wave environment would have been present for 110 hours out of a rough total of 2,562 possible hours during the boating season. This would mean that the maximum percentage of occurrences in the past year would be 4.5%. It is the current opinion of Pare that these numbers do not suggest adverse conditions at an appreciable frequency.

SUMMARY AND CONCLUSIONS

Based on a review of available 2023 wind data, it appears that the frequency the wave attenuator increases the waves within the basin below a good condition is less than is 4.5% of the boating



Mr. Marsili

(5)

January 30, 2024

season and in our opinion does not suggest adverse conditions below a moderate condition at an appreciable frequency.

A possible resolution was proposed for the installation of a "wave eater"; however, after our analysis and review of the conditions observed at the subject area, Pare does not believe there is a need for the "wave eater" and its installation would not appreciably improve the wave state that exists at the Elk's Lodge. Based on the review of wind data the frequency of condition created as stated above, the proposed solution is not anticipated to have an appreciable impact as the frequency in which this solution would be utilized is limited to as low as a 4.5% occurrence.

An additional aspect to this discussion is the partially obstructed wave approach from the South and South by Southeast. This area was previously partially obstructed by the wave fence under the Coastguard pier. Recently Pare was informed of the deterioration of this structure that would reduce its capacity to attenuate waves from those approach angles. This would further increase possible impacts on the Elks Lodge in recent years.

A full engineering simulation model could be created if desired to evaluate the wave eater alternative or other alternatives if the town would like to address additional options however the data has indicated that the minor increase of 4.5% does not warrant any alterations or combinations outside the wave attenuator.

Very truly yours,

A handwritten signature in black ink, appearing to read 'B. Dutra'.

Brian M. Dutra, P.E.
Senior Project Engineer
Waterfront/Marine Group

A handwritten signature in blue ink, appearing to read 'Todd D. Turcotte'.

Todd D. Turcotte, P.E.
Vice President
Waterfront/Marine Group

to May 10, 2023, for the first reading

- 18.** Bristol County Elks Lodge re - letter to Town Administrator regarding the impact of new town marina

Sweeney/Teixeira- Voted unanimously to refer the matter to the Harbormaster, Harbor Commission, Town Administrator, and Town Solicitor to provide a recommendation to the council for consideration on the May 10, 2023 council meeting.

Prior to the vote being taken, Town Administrator Contente noted that he received a communication from the Elk's Club requesting temporary relief before a long-term plan can be developed. He reported that the Elk's Club claimed that the construction of the wave attenuator had caused waves to refract and come back towards their property, making their floats unstable and difficult to use, particularly during south winds. The Elks Club requested 8 slips after meeting with the Harbor Commission. However, he and the Harbor Master did not feel that they had the authority to grant the 8 slips, so the matter was brought before the Council.

Ken Belanger, of 1 Belanger Court, reported that he had been unable to tie up the boat on two separate occasions. He mentioned that he has been captaining for over 30 years and has some familiarity with wave actions as he is a civil engineer. He also stated that some of the issues were due to maintenance problems on their part and that the reflection of the wave from the new marina that was built was also causing issues. He pointed out that the waves were not dissipating their energy and had to go somewhere. He proposed a temporary solution of providing eight spaces at the dock closest to the walkway to make it accessible for the elderly and young folks in wheelchairs.

Mr. Belanger also highlighted that the Harbor Commission's mission statement was to protect everyone in the harbor and questioned why the engineer did not consider the refraction of the nearby Elk's dock in their plans. He hoped there would be a more permanent solution in the long run but hoped that their proposal would be acceptable for consideration as a temporary solution.

Councilman Sweeney expressed curiosity and asked how the number of 8 slips came about to which Mr. Belanger responded by explaining that based on the current situation, they believe they can fit around 8 boats in the present dock. It would vary depending on the size of the boats, and they can also expand the dock by adding another t-type extension. Mr. Belanger mentioned that they are seeking a temporary solution so that members can continue to enjoy the amenities.

Councilman Sweeney inquired about the occurrence of refraction, specifically whether it happens at a certain number of knots or under specific conditions such as when there are certain wind speeds or tide levels. Mr. Belanger responded that it is dependent on wind speed, tide, and direction, noting that it was most likely to occur during prevailing winds from the south. He also noted that refraction affects boats differently based on their size, age, and the individual's ability to get on and off the boat.

Councilman Sweeney moved that that matter should be continued to the May 10th council meeting to refer for recommendations from the Harbor Master.

Councilman Ley noted that there are presently four open spots at the Elks boat dock and that they are actively seeking eight slips at the new town Marina. He sought clarification on whether the eight slips at the town Marina were exclusively for use during inclement weather conditions or if they intended to cease docking at the Elks entirely. Mr. Belanger responded that they cannot predict which days will be windy or not, so they were requesting access to be available 24/7, 365 days a year. In addition to the slips available at Elk's.

Vice Chairwoman Parella inquired about the additional request for 8 slips at the Marina and asked if there are usually 8 boats docked at their place during weekdays, for example, in September. Mr. Belanger responded that he is uncertain about the number of boats, as he usually goes out on calm nights, but the only time he has seen many boats is during the Fourth of July weekend when he had to turn away some. Vice Chairwoman Parella questioned why they don't have a better understanding of their busy peak times based on sales of food and alcohol. She also pointed out that reserving dock spaces when nobody is using them could prevent potential revenue for the Marina. She emphasized the need to consider the different times of day and year when determining the appropriate number of slips to request from the town.

Vice Chairwoman Parella asked if there had been any problems in the past with winds and the docks, to which Mr. Belanger replied that there were rough days and that he wouldn't go out on those days. Councilman Sweeney then asked if there had been any claims or damage reported, to which Ken replied that a few pins had been sheared off and there was some damage to the float's underneath, but he didn't know of any reported damage from others

Eric Gardner, the outgoing House Committee Chairman for the Elk's, addressed the council. He stated that he witnessed numerous instances of boats attempting to dock at the club last summer but ultimately having to pull away. He expressed concern that the lack of an impact study prior to the construction of the marina has resulted in waves damaging the club's property and diminishing its ability to use the docks. Mr. Gardner explained that the Elk's are currently looking into the matter and attending Harbor Commission meetings to raise this issue but have not received a satisfactory response. Mr. Gardner also noted that the boating season lasts from May to October and that many members are present at the club with their boats during this time.

Owen O' Rourke, an Elks member, raised concerns about the lack of an impact study for the marina construction as stated in the town's harbor management plan. He pointed out that the plan states that an impact study should be conducted for all occasions, and questioned why the Elks should have to pay for one when it's the town's policy. Town Administrator Contente stated that they went through lengthy permitting with various agencies and received approval, so anything required for sign-off was done.

Councilman Sweeney suggested adding Mr. O'Rourke's question to the request for recommendations.

Councilman Teixeira reiterated that the town retained various approvals throughout the process and also questioned whether the agencies involved should have thought about the impact on the area.

Vice Chairwoman Parella asked if the Elks attended any of the approval meetings. Mr. O'Rourke responded that they became more involved after the construction because no one knew the impact of the new dock technology until it happened.

Mr. Belanger noted that the mission of the bylaws of the harbor commission was to review the impact of property owners within the harbor.

Town Administrator Contente stated that the Town had a consulting aid engineer who guided them through the process, and if they were required to do an impact study, they would have done it. However, they may have missed it and he stated he would look into it. He noted there were numerous public hearings, including one with the historic district committee, and there were no objections.

Town Administrator Contente noted that he just received a letter on April Fourth and wanted to bring it to the Council's attention. They will keep an open mind and do their best to correct any wrongs. He stated that he was surprised to hear about the impact study and would like to review it before commenting further.

J. Bills & Expenditures

J1. RFP# 1006 - Water Pollution Control Facility Subaqueous Outfall Inspection

Teixeira/Sweeney - Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- UROV LLC in the amount of \$12,854.00
- Underwater Solution in the amount of \$ 14,700.00

J2. RFP# 1007 - Compost Marketing Program

Teixeira/Sweeney - Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- WeCare Denali, LLC with a proposal of:
 - o Revenue share 25%
 - o Cost per load for unsold compost \$600 per load (50 cubic yard minimum)

K. Special Reports

K1. Juan Mariscal, Acting Chairman, Bristol County Water Authority - Monthly Report, March 2023

- H1.** Bristol County Elks Lodge re - letter to Town Administrator regarding impact of new town marina
(continued from April 19, 2023)
- a. recommendation - Town Administrator
 - b. recommendation Harbor Master
 - b1 Pare Corporation-Preliminary Wave Analysis Study
 - b2 Exhibit A - Elks CRMC Permit
 - b3 Exhibit B - Town of Bristol Dock Permit Information
 - c. recommendation - Harbor Commission
 - d. ~~recommendation~~ - Town Solicitor Memo (confidential)
 - e. Tina Mauck, 66 Vineyard Avenue East Providence, Elks Member- letter of support
 - f. Dennis Barnes, 60 Richmond Street, Elks Member - letter of support

Sweeney/Teixeira -Voted
unanimously to continue to the
June 21, 2023 council meeting.

Prior to the vote taken, Council Chairman Calouro proposed that the meeting be postponed until June 21, 2023, council meeting to provide the Harbor Commission sufficient time to deliver their recommendation to the council. It was mentioned that the town was currently in the midst of obtaining an engineering study that would need to be reviewed and deliberated at the Harbor Commission's upcoming regular meeting on June 5th. The Chairman also suggested requesting the Harbor Commission's representation to attend the next meeting.

I. Other New Business Requiring Town Council Action

- I1.** Al Wroblewski, Chairman, Rogers Free Library Board of Trustees, re - review and approval of proposed Amendment to the Rogers Free Library bylaws
- a. proposed bylaw change
 - Sweeney/Teixeira- Voted
unanimously to approve the Rogers
Free Library Bylaws as presented.

b1 Pare Corporation-Preliminary Wave Analysis Study

b2 Exhibit A - Elks CRMC Permit

b3 Exhibit B - Town of Bristol Dock Permit Information

c. recommendation - Harbor Commission

d. Confidential Memo - Town Solicitor

e. Tina Mauck, 66 Vineyard Avenue East Providence, Elks Member- letter of support

f. Dennis Barnes, 60 Richmond Street, Elks Member - letter of support

Sweeney/Teixeira- Voted unanimously that:

- the Elks Club members be allowed dockage for four (4) boats at the new Town Marina at the discretion of the Harbormaster when required by the wind and weather.
- the four town dock slips would only be available for use during the Elks' regular business hours and when the Elks' own dock was not usable.
- There will be NO overnight docking of boats on the four (4) town slips.
- Specific docks to be at the discretion of the Harbormaster at the extent of availability
- The town adopt a sunset provision, limiting the use of the four (4) town transient slips until the end of October.
- The matter be referred to the Administrator, Harbormaster, and other relevant parties identified by the Administrator to assess the current situation and then present proposals to the Council

regarding the necessary course of action

- Status to be revised by the Harbor Commission at the end of the 2023 boating season and annually thereafter until a final resolution is made

Prior to the vote being taken, Eric Gardner, the Elk's Dock Committee chairman of 1 Bowden Ave., Barrington addressed the council. Mr. Gardner presented a petition, for the record, signed by 150 Elks members in support of the matter at hand. Additionally, he noted that he sent a copy of the impact report from the Coastal engineer via email last week to the council and harbor commission for their review.

Ken Belanger of 1 Belanger Court, Warren, addressed the council. He stated that he had been working with the harbors engineering regarding the report and that he would be able to answer any questions regarding the report.

Chairman Calouro stated that a recommendation was received from both the Administrator and the harbor commission regarding the availability of transient dock slips for Elk's members while determining the next steps. Initially, eight dock slips were requested by the Elks, and after discussions, the recommendation from the Harbor Commission and Administrator proposed four slips. Chairman Calouro noted that he believes this to be an appropriate interim solution, considering that neither he nor his colleagues were engineers, and the Harbor Master, while well-informed, was also not an engineer. He viewed this as an appropriate temporary measure to ensure access to dockage, particularly during rough weather conditions or high winds. Chairman Calouro emphasized the importance of being good neighbors, acknowledging the positive contributions of the Elks supported by the council. He suggests implementing the proposal with a cut-off deadline, preferably by the end of October or mid-October, to ensure a timely resolution. Additionally, it was mentioned that the Elks could use transient space if it is available, with the Harbor Master being consulted to determine the extent of availability, using the upcoming Fourth of July as an example where there may be limited availability.

Chairman Calouro suggested referring to the Administrator, Harbormaster, and other relevant parties identified by the Administrator to assess the current situation and then present proposals to the Council regarding the necessary course of action.

Mr. Belanger asked for clarity as to restrictions on the four proposed dock slips and if the dock slips would be available at all times other than when there was limited availability. Chairman Calouro responded that the four slips would not be available at all times. However, would be available on rough weather days and the Council would delegate the authority to the Harbormaster to determine which days qualify as rough weather days. Noting that the goal is to ensure the use of the dock spaces when the Elk's own dock is not usable.

Councilman Sweeney states that there must be a threshold at which the Elk's dock becomes impractical to use due to unfavorable weather conditions, such as strong winds and tidal movement; and that those same factors be considered when establishing guidelines for the usage of the town slips. It was highlighted that these slips were being provided as a means of assistance, and it should be recognized that the marina was funded by the taxpayers.

It was noted that the four town dock slips would only be available for use during the Elks' regular business hours and when the Elks' own dock was not usable. It was further noted that there would be no overnight docking of boats on the town slip.

It was further noted that there may be initial challenges as this is a new and unfamiliar situation. However, it is crucial that this be approached with reason and maintain a calm demeanor.

Harbormaster Marsili proposed a method for determining whether the four town slips should be utilized, suggesting that if the Elks are capable of using their own docks and are doing so, they should refrain from using the town docks simultaneously. Mr. Belanger agreed.

Mr. Gardner requested that the fence alongside the maritime center be removed to allow direct walking access from the town dock to the Elk's Lodge. Harbormaster Marsili mentioned that the fence did not currently belong to the town and that any acquisition of that particular portion of the property had not been finalized. It was suggested that the Elks engage in further discussions with the Town Administrator and Harbormaster to explore the possibility of addressing this matter in the future.

Councilman Sweeney motioned that the four town dock slips would only be available for use when the Elks' own dock was not usable; and that the 4 slips will be available for \$5 per hour up to 4 h maximum. Chairman Calouro clarified that the town

would not impose fees on the Elks when utilizing the use of the four slips. Motion amended.

**H2. Community Electricity Aggregation Plan - re final plan approval to submit to Public Utilities Commission
(continued from May 24, 2023)**

Ley/Sweeney-Voted unanimously to approve the final plan and submit to the Public Utilities Commission

Prior to the vote being taken, Clerk Cordeiro noted that a letter of support from Tony Morettini was "received at meeting".

Patrick Roach, Director of Innovations for Good Energy addressed the council. Mr. Roach provided a summary of the matters discussed during the public hearing held on May 24th. He proceeded to provide the council and attendees with a brief overview of the following subjects:

- Electricity Supply Choices
- Community Electricity in RI- noting 7 communities in RI and over 50 in Massachusetts.
- Bristol Plan Development process and next steps- noting that the next stage which would be to submit the plan to the Public Utilities Commission (PUC) for approval
- Structure of the program
- Selecting a supplier
- Community outreach and education

It was noted that once the plan is approved by the PUC, it will return to the council and the council would be able to review associated costs. At that point, the council will engage in discussions to compare and assess its feasibility, and at no time would the council be obligated. It was explained that there would be further deliberation on this topic within the council and that the council was aware that this is uncharted territory. It was further emphasized that if the council proceeds, it would be essential that the public is well-informed about the reasons behind it and the potential cost savings. Moreover, the council would ensure that there is a clear opt-out process for those who choose not to participate in the program from the outset. And that members of the public can opt out of the program at any time if they decide it is not suitable for them. They can opt back in later if they wish, with no additional charges other than the regular fees associated with electricity consumption.



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests:

The Bristol Middle Passage Port Marker Project requests to be placed on the Town Council agenda for February 7th, 2024 to present and address the selected design sculpture for installation at Independence park.

We have gone through a lengthy process of a Call for Proposals from Rhode Island Artists for a sculpture memorial design to be placed within Independence Park at the pre-approved site. The Board convened a Jury of 5 independent qualified people to oversee the applications received and arrived at three finalists to present models of their designs. The models were placed on public display in our town library for the month of December for all interested parties to freely comment on. More than 200 members of the public responded with written comments. Roughly 95% of local residents and interested parties responded very positively with great enthusiasm.

We, the Board of the Bristol Middle Passage have incorporated the series of public comments in determining the final model and the artist chosen to fabricate the sculpture. We will present the model on this occasion and the artist will be present to describe in more detail the intended piece and to answer any questions the Council and public may have.

The chosen sculpture will also proceed to follow the necessary steps and permits needed for installation, including the Coastal Resource Management Council, The State Preservation and Heritage Commission, and the Department of Environmental Management. The Board will also address our Historic District Commission for approval of the design, and work with Parks & Recreation for later installation, as we continue to work with our Town Administrator throughout the process.

TOWN CLERK'S OFFICE
TOWN OF BRISTOL, RHODE ISLAND
FEBRUARY 2, 2024 PM 2:23

PLEASE NOTE:

Petition must be returned by 4:00 p.m., two (2) weeks prior to the Town Council meeting to place your request on the docket of the _____ meeting for review and possible action. It is Council policy that action might not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

DATE RECEIVED: _____

SIGNATURE: _____

Stephan Brigid
Stephan Brigid

NAME: _____

STEPHAN BRIGIDI

ADDRESS: _____

93 HIGHLAND RD.

TOWN: _____

BRISTOL

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TOWN COUNCIL
FEB 7 - 2024
MEETING

is eligible for lifetime membership subject to Town Council approval."

Prior to the vote taken, Solicitor Ursillo provided clarity to the council on life membership and recommended they require council approval.

- H2.** Stephen Brigidi, 93 Highland Rd - Request approval for the proposed site at Independence Park for the Bristol Middle Passage Port Markers Memorial
- a. cover letter
 - b. Photographs of Independence Park site
 - c. composite of other Memorial installations
 - d. UNESCO confirmation letters
 - e. meeting minutes from March 2, 2022

Sweeney/Teixeira- - Voted to approve the proposed site for the Middle Passage Port Markers Memorial at Independence Park and that the group work with the Town Administrator and appropriate Department Heads; this is subject to the approval of all and any permits and overseeing authority such as but not limited to, Coastal Resource Management Council, local Historic District Commission, and State Historical Preservation Commission. The designed marker shall be subject to final approval by the council.

Voting in favor of this motion was Vice Chairwoman Parella, Councilman Sweeney, Councilman Teixeira, and Councilman Ley. Abstaining was Council Chairman Calouro

Prior to the vote taken, Stephan Brigidi of 3 Highland Road addressed the council. Mr. Brigidi explained that his group had been working on a location for a middle passage memorial marker after the initial meeting with the council. He noted that the

group had held public meetings and had been working with the town officials and the community development office to vet a site for the marker that would be favorable.

Mr. Brigidi stated that the proposed site was located at the northwest corner of Independence Park. He explained that approval for the site was needed prior to obtaining a concept design or any artwork or structure. He stated that the design, while being mindful of the other two memorials, would be in keeping with the proportion, massing, overall structure, and use of similar materials; and that all the group would work to obtain all necessary approvals from authorizing bodies. The language and design would be refined and presented to the council at a subsequential meeting for consideration and approval.

Mr. Brigidi stated that the marker was in the spirit of remembrance and reconciliation and the memorial would be a place to honor the people who endured the Trans-Atlantic slave trade, also referenced as the middle passage and that the memorial would be a touchstone, in the spirit of healing to acknowledge Bristol's role in the slave trade and to pay tribute to the African and indigenous people who were directly and adversely impacted. And the site would also be recognized as a UNESCO site.

Chairman Calouro stated that while he was in support of the middle passage marker Project he was not exactly in support of the proposed location.

H3. Director Williamson re Proposal for Seasonal Outdoor Dining Regulations (continued from August 24, 2022)

Sweeney/Parella- Voted unanimously to appropriate \$12,600 from the general funds for the cost of scope of work for the seasonal outdoor dining regulations.

Prior to the vote taken, Chairman Calouro and Councilman Teixeira noted that the decision was a special circumstance outside of the normal budget process and that projects, such as this, should not be considered in this manner going forward.

I. Other New Business Requiring Town Council Action

BRIGIDI INTRO:

Honorable Members of the Town Council, I will be very brief, touching upon the process that our group followed upon your initial approval for the Independence Park site in September 2022. We were then an ad hoc committee of volunteers, who realized the necessity of organizing as a non-profit organization, completing the process with federal approval in May, 2023. With guidance of the State Council on the Arts, we sent out a formal call, an RFP to all RI artists and RI arts-cultural organizations, open to submissions for designs for more than 60 days. We received a strong response from a number of RI based artists.

The Board convened a Jury of five independent qualified people to oversee the applications received and arrived at three finalists to present models of their designs. The models were placed on public display in our town library for the month of December for all interested parties to freely comment. More than 170 members of the public responded with written comments. Local residents and interested parties responded overwhelmingly with great enthusiasm.

We, the Board of the Bristol Middle Passage incorporated the series of public comments in determining the final model and the artist chosen to fabricate the sculpture. We will present the model on this occasion and the artist is present to describe in more detail the intended piece and to answer any questions the Council and public may have.

The chosen sculpture will also proceed to follow the necessary steps and permits needed for installation, including the Coastal Resource Management Council, The State Preservation and Heritage Commission, and the Department of Environmental Management. The Board will also address our Historic District Commission for approval of the design, and work with Parks & Recreation for later installation, as we continue to work with our Town Administrator throughout the process.

I would now like to introduce the President of the Bristol Middle Passage Port Marker Project, Bernard Freamon, Professor of Law at Roger Williams University School of Law.



Our Ancestors Come With Us

Spencer Evans 2023



BRISTOL MIDDLE PASSAGE PORT MARKER PROJECT

P.O. Box 871, Bristol, RI, 02809

bmppmp.org

info@bmppmp.org

History, Accomplishments and Budget

January 18, 2024

Bristol Middle Passage Port Marker Project, Inc. is a 501(c)(3) nonprofit community organization based in Bristol, RI, working to erect a memorial to acknowledge the history of Bristol's participation in the Transatlantic Human Trade and this trade's effects on African and Indigenous peoples. Our memorial will be a place of remembrance, reconciliation, healing and education for our town and its visitors and a prominent acknowledgement of the role of this trade in both our town's and our nation's history.

In this project we join many other communities across the Atlantic and Gulf coasts in remembering the role that their communities played in the Transatlantic Human Trade and we are collaborating with the national Middle Passage Ceremonies and Port Markers Project as well as the Newport Middle Passage Ceremony and Port Marker project. This effort is also included under the UNESCO Routes of Enslaved Peoples Project.

Our project has received the support of the Bristol Town Council which has designated a prominent site in Independence Park on the Bristol waterfront on which our memorial will be erected.

Project Goals

As our mission statement says:

"The Bristol Middle Passage Port Marker Project seeks to acknowledge the history and memory of Bristol's participation in slavery and the Transatlantic Human Trade and its resounding effects on African and Indigenous peoples by erecting a memorial to honor those affected by this history and their contributions to our nation, and to serve as a site for educating people on this history and for hosting reconciliation and healing ceremonies."

We feel the solemn weight of this history and believe that Bristol, with its long-standing and proud tradition of recognizing the many ways in which our town has contributed to the history of the United States since long before its founding, is a perfect *and important* place in which to acknowledge the historic yet still ongoing effects of the Transatlantic Human Trade.

Our goal is to erect an artistically significant memorial designed and implemented by an individual or group of artists from the state of Rhode Island. Towards this goal, in May, 2023, we issued a Call for Artists which has been distributed to dozens of individual artists and artists' associations across the state of Rhode Island and which was published on our web site. We received multiple responses to this call and in September, 2023, we convened a jury of 5 independent and notable professionals from the Rhode Island arts and culture community to review the submissions and recommend three semi-finalists who were invited to submit detailed design proposals to be reviewed by board of directors. Models of these proposals will be displayed to the public at the Rogers Free Library in Bristol during December,

2023, and comments from the public will be solicited. We will select a single design finalist in early 2024 and will work with that artist to develop a final design and budget for the completion of the project.

Project History

The Bristol Middle Passage Port Marker Project started nearly ten years ago as a collaboration among a small group of local citizens who recognized the significance of Bristol's historic role in the Transatlantic Human Trade and sought some way to acknowledge it. Over the years our organization has grown and developed concrete plans for the completion of this project. We were incorporated in the State of Rhode Island in early 2023 and received our 501(c)(3) determination from the IRS in June of that year.

Our corporation is composed of a board of directors and elected officers operating under the terms of bylaws which were approved by vote of the full board of directors. All directors and officers serve without compensation. Our board includes notable members of our community, scholars, artists, and professionals.

In June, 2022, we presented our proposal to the Bristol Town Council which approved our site on the Bristol waterfront. In January, 2023, we erected a temporary sign at the memorial site proudly declaring our intent to erect the monument. And on February 25, 2023, we held a dedication ceremony at the memorial site which was attended by our State Senator and State Representative, Town Council Members, representatives of the Newport Middle Passage and the Rhode Island Slave History Medallions projects, and many members of the community and our board. Since the designation of our site, the Bristol Town Council has assigned a council member to serve as liaison to our project and we plan to work closely with the town council in completing the project.

In May, 2023, the Bristol Middle Passage Project announced a Call for Artists inviting artists from across Rhode Island to submit proposals for the design of the Middle Passage Memorial. Multiple submissions were received and in September, 2023, we convened a jury of five independent members of the Rhode Island art and performance community to select three finalists. These finalists were asked to submit detailed design proposals and budgets to the Bristol Middle Passage Project board.

In November, 2023, the finalist artists' proposals were received and in December models of the proposals were placed on display in the Rogers Free Library in Bristol. The public is invited to view and submit comments on the proposals and a final design will be announced in early 2024.

Community Activities

In August, 2023 the Bristol Middle Passage Project sponsored a commemoration for the International Day of Remembrance of the Victims of Slavery and the International Slave Trade, a United Nations sponsored event, at Independence Park in Bristol, RI. Noted Rhode Island historian Keith Stokes spoke at the event as well as Bernard Freamon, Bristol Middle Passage president and Director the Roger Williams University Law School Program on Race and the Foundations of American Law. This event was attended by Town Council members, State Legislators and numerous members of the public.

In September, 2023 the Bristol Middle Passage Project co-sponsored with Saint Michael's Church in Bristol and lecture on the history of slavery in Rhode Island by noted Rhode Island historian and former Executive Director of the Rhode Island Economic Development Corporation, Keith Stokes. This event was

held at the Saint Michael's Church Parish Hall and was attended by many members of the congregation and of the Bristol community.

In December, 2023, artists' models for proposed Middle Passage Memorial design were put on display at the Rogers Free Library in Bristol and members of the public were invited to provide their comments. We received almost 200, overwhelmingly positive, comments from the public over the month of December. This input was used in the Board's selection of the final design.

February, 2024. The Bristol Middle Passage Project will host a fundraising event at Pivotal Brewing in Bristol at which the final design selection is publicly announced and where a number of notable public figures and the winning artist will speak.

Further educational and fundraising events are planned for early 2024.

Fundraising Donations and Grants

Since announcing the site of our memorial, we have initiated a fundraising campaign both invitations for donations from the Bristol community and applications for grant funding from local and national sources.

We have already received over \$30,000 in grants from private foundations and private donations. In addition, we have received grants for \$500.00 from the Town of Bristol and from the Rhode Island State Legislature and anticipate additional government support in the future. We plan to continue our fundraising campaign by holding a major fundraising event in the winter with more to follow in 2024.

Budget Requirements

Having completed the selection of the winning design proposal in January 2024, we now have a clear understanding of our budget requirements. Although negotiations on details of the design and its costs are continuing, we anticipate expenses of approximately \$200,000. As we enter into the installation phase we may incur additional costs related to engineering assessments, installation and landscaping.

create a model which will be on display at Rogers Free Library for the month of December. The public will have the opportunity to weigh in on the final choice, as the Project committee has strived for transparency throughout this process.

Here's a snapshot of each of the artists vying to create the sculpture.

Spencer Evans

Providence-based artist Spencer Evans is a figurative draftsman, painter and sculptor who aims to tell detailed stories by using the imagery of specific moments. His choice of clothing and dramatic poses and facial expressions in the work is used to reference shared experiences rooted in identity and culture within the Black American community.

He sees Black expression as a heroic form of communication from one generation to the next — it has existed despite direct violent opposition since his ancestors were brought to American shores. "My work is free for any and everyone to witness and enjoy our songs of joy and pain; however, I am speaking to those who know," he wrote in a statement. "The descendants of the unfadeable."

Evans is a three-time Webby Award winner, two-time Cannes Lion award winner, two-time Design & Art Direction winner, two-time ADC Gold Award Winner, and a Campaign Media "Power of Purpose" Gold Award winner. Evans is also an Assistant Professor of Drawing at the Rhode Island School of Design and serves as Programs Head of the Experimental Foundations Studies Division.

"I am infinitely inspired by the wondrous attributes of my people — from the brilliantly powerful resilience and creativity of my ancestors to the unfathomable giftedness of our youth," Evans wrote. "My love and respect for our cyclically triumphant existence guides me through my creative expression of our stories. My artistic practice is a series of attempts at telling those stories with every ounce of vibrating flare whether its electricity is above or beneath the surface — and I request the help of my ancestors in every attempt at getting it right. This is my direction with this project and every other story I am tasked with telling."

Deborah Spears Moorehead

Spears Moorehead wears a lot of hats: internationally known fine artist, sculptor, author, historian, entrepreneur, Native American consultant, storyteller, composer, and performer. A member of the Seaconke Pokanoket Wampanoag Tribal Nation of Massachusetts and Rhode Island, she is a direct descendant of Massasoit.

In 2021 Spears Moorehead was invited to be the Artist in Residency at Brown University where she created a four panel mural addressing colonial and contemporary issues of racism.

Her art is on exhibit throughout 2023 at The Mashantucket Pequot Museum gallery; she is one of Bunker Hill Community College's Distinguished Scholar and Artist in Residency for 2023; and she recently finished two embellished original murals that will be on permanent display in the entrance of the Quinnipiac Valley Museum in Guilford, Connecticut.

To name just a few of her projects and honors, in 2019, Spears Moorehead painted two murals in Providence, Rhode Island. The first one is a 16 foot “Land Acknowledgement Mural” on Cypress Street. The second one is the “The Providence River Mural” funded by a Sites and Stories Grant from the Providence Preservation Society. The Providence River Mural was displayed at Providence City Hall in January 2021. She was awarded a 2019 Master/Apprentice Grant from the Rhode Island State Council on the Arts, and a “Princess Redwing Arts Award by The Tomaquaug Museum in 2020.

Also in 2020 she collaborated with artist Alison Newsome on a sculptural piece for the Art, Culture and Tourism Department of the City of Providence’s PVD fest called “The Three Sisters.”

This fall Deborah will be exhibiting her work at the Mystic Seaport Museum. In 2021, Deborah completed two community and historic murals for non profits: one in Wakefield for the Collective Museum and another for The Nolumbeka Project of Turner Falls, Mass.

Deborah Baronas and Greg Spiess

This husband and wife team have worked together on a multitude of projects. “We bring both artistic and architectural skill sets to these efforts,” they said in a statement.

Their first commission together was the design for ticket centers and graphics for venues for the Los Angeles Olympics. Locally they recently designed seven sculptural installations at the new Rhode Island Veterans Home in Bristol.

Deborah studied textile design and painting at the Rhode Island School of Design. After working in New York City, Los Angeles and Europe as a Creative Director in the textile industry, she moved back to Rhode Island and began work as a design consultant and fine artist.

Based on her own work experience and family heritage, she explores the condition of the American worker and landscape, Baronas designs site-specific installations that produce interactive environments incorporating painting, translucent panels in glass and textiles, music and video. Her work is based on personal interviews, portraits of her subjects and archival materials.

Greg is an architect working in the East Bay with a variety of experiences on the East and West coasts as well as assignments in the Middle East and the Pacific. A former adjunct faculty at the Roger Williams University School of Architecture and University of Southern California, where he graduated, he has always had an interest in world affairs, public spaces and has done post-graduate studies in Urban Planning and enjoys site planning and innovative strategies in environmental design.

He is currently working with JHLTecture in Bristol on a variety of projects including the Unity Park renovations, the downtown outdoor dining plans, Rogers Free Library and historical adaptive reuse projects in Bristol and many other sites throughout New England.

Spencer E. Evans *Our Ancestors Come With Us*

It is with great enthusiasm and honor that I accept being chosen as the artist for the Bristol Memorial sculpture. I am an experienced artist and currently an Asst. Professor at Rhode Island School of Design in the Experimental Foundation Studies program.

I am also a direct descendant of enslaved African people. My sculpture design is dedicated to my own ancestors, but most importantly it is in the spirit of the ancestors of all African and Indigenous peoples who were severely impacted by the practice of human bondage.

I have a great interest and desire for community reconciliation. I understand the impact that monumentalism has on the societies it inhabits. Monuments and memorials serve as an inverted time capsule that allows viewers to pass through and around them-inviting them into a glimpse of a particular time and circumstance despite the fact that everything surrounding them is constantly changing. Memorials offer the opportunity for the viewer to slow down and consider the messages that history may be giving them; while this interaction takes place, time itself seems to slow down within it. I find it important to reference time and space with regard to this project because both them have proven to be cyclical-which may have been a factor that birthed the need/desire for a marker to serve as a new spark of reconciliation for this generation *and* reminder for the next.

In my public art practice, it is part of my process to converse with the community members who are intended to be represented in the work before any of the work begins. This helps me to add layers to my approach, which serve as respect and recognition for those directly connected to the finished piece. The layers also serve as rewarding communication to any and everyone who spends more time interacting with them as the layers reveal themselves with further investigation.

My concept for the Bristol Memorial is based in the love and respect for my ancestors who endured the Middle Passage as well as a life in bondage long enough to be emancipated, which resulted in generations of descendants being able to live and thrive on this land today. For ethnic context, most of the Africans in bondage in New England were brought over from the Caribbean-over 70% of their enslaved population was from the region known as the D.R. of Congo, with the remaining population spread across the further West African coastal region. My concept is also rooted in the same respect for the ancestors and descendants of Pokanoket people who lived in harmony with this land before any of us. Due to this love and respect, this project will *not* depict trauma. Our people are much more than stories of suffering, both of these groups have rich cultural identities without the lens of oppression *and* in spite of it. The context of the hardships endured will reveal itself through the layers. The ancestors will be depicted with their true identity intact. Visually, the monument will include 3 bronze figures-two adults and one child. Both adult figures will have their bodies facing the Bristol Harbor, the first will be a woman. The position of her body will serve as a metaphor for the Pokanoket women who stood at the Cliffs of Sorrow waiting for their stolen families to return. The second figure, a man, will symbolize every African ancestor and descendent who possesses the viscerally sensational reminder that we are not in our home land. However, *both* their gazes will be fixed toward the child as the second points inland at the direction that the child is moving. The dynamically twisted posture of the adult figures will also symbolize the task of circumstantial endurance while possessing a radical love and hope for future generations despite their reality of living in bondage, displacement, and oppression.

Name: *Spencer Evans*

Phone Number: 713-291-7556

Email: spencerevansart@gmail.com

Website: spencerevansart.com

EDUCATION

2017 MFA University of Texas at Arlington. Arlington, TX

2009 BFA Drawing, Painting. University of Missouri, Columbia, MO

TEACHING EXPERIENCE

2019-Present Assistant Professor, Rhode Island School of Design. Providence, Rhode Island. Experimental Foundation Studies, Drawing Area

2018-19 Adjunct Professor, University of Texas at Arlington, Arlington, TX (courses taught: Life Drawing-Spring 2018, Beginning Painting-Summer 2018, Intermediate Painting-Spring 2018. Fall 2018, Drawing Concepts-Fall 2018, Advanced Figure Painting-Fall 2018) Visiting Artist, Sudan University of Fine and Applied Art, Khartoum, Sudan. (Workshop on Mural Construction and concept development/connection to visual depiction April 2018)

2015-2017 Teaching Assistant, University of Texas at Arlington, Arlington, TX (courses taught: Life Drawing-Fall 2016, Art Factory Seminar-Spring 2017, Drawing Fundamentals-Fall 2017) Instructor of Record

2013-2014 Teacher, North Forest High School, Houston, TX (Drawing I,II, Advanced Placement, Visual Art I, II, III)

GROUP EXHIBITIONS

2023 "Echoes of Our Ancestors". Kinfolk House Collaborative Space. Fort Worth, Texas

"Edward Mitchell Bannister National Exhibition". Providence Art Club. Providence, Rhode Island

2022 "3rd Annual Sculpture Exhibition". The In Art Gallery

2020 "Exquisite Corpse". Conduit Gallery. Dallas, Texas

2019

"Three the Hard Way". The Houston Museum of African American Culture. Houston, Texas

2018

"Evolution Art Exhibit". Dallas City Hall. Dallas, Texas.

"Black History Month Exhibition". Capital One Headquarters. Plano, Texas

"Oso Bay Biennial XX". Wiel Gallery. Corpus Christi, Texas

SOLO EXHIBITIONS

2019 "In My Image". Dallas Museum of Art.

Dallas, Texas

2018 "I Am Because We Are". Conduit Gallery.

Dallas, Texas

2017 "The Veil's Farewell". Brazos Gallery. Dallas, Texas

"Journey Mercies". Arthello Beck, Jr. Gallery. Dallas, Texas

2016 "My Dear". Imago Gallery and Cultural Center. Columbia Missouri

2015 "Color Me Different". Gallery 343. Arlington, Texas



The UNESCO Slave Route project: Resistance, Liberty, Heritage

Launched in 1994, the international and inter-regional project 'The Slave Route: Resistance, Liberty, Heritage' addresses the history of the slave trade and slavery through the prism of intercultural dialogue, a culture of peace and reconciliation. It thereby endeavours to improve the understanding and transmission of this human tragedy by making better known its deep-seated causes, its consequences for societies today and the cultural interactions born of this history. The project is structured around five key fields of activity: scientific research, development of educational materials, preservation of written archives and oral traditions, promotion of living cultures and contributions by the African diaspora and, lastly, preservation of sites of memory.

The promotion of the memorial heritage related to the slave trade and slavery plays a decisive role not only in educating the general public, and young people in particular, but also in facilitating national reconciliation and social cohesion processes in societies.

It is in this perspective that 'The Slave Route project has created a label to encourage the preservation of sites of memories and the establishment of itineraries that can tell this story and ensure that this heritage receives due attention at the national, regional and international levels.

This site fulfils the quality criteria set by the UNESCO Slave Route Project in conjunction with the International Network of Managers of Sites and Itineraries of Memory.



Middle Passage Ceremonies & Port Markers Project

Remembering Ancestors

July 31, 2023

To Whom It May Concern:

Ann C. Cobb: Executive Director
Ann L. Chinn: Founder

MPCPMP Boards

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Bernice Johnson Reagon
Randall Robinson

The **Middle Passage Ceremonies and Port Markers Project (MPCPMP)**, a national organization established in 2011 to commemorate the 2 million captive African children, women and men who died in the ocean crossing known as the Middle Passage and the 10 million who survived and built the Americas. **MPCPMP** researches, encourages and advises communities of the documented U.S. Middle Passage arrival locations to conduct memorial ceremonies and install markers that acknowledge their connection to this history of human trade.

Since 2013 **MPCPMP** has worked with the local residents of Bristol, RI, in a years' long process to acknowledge the city's relationship to the trans-Atlantic human trade spanning centuries of economic development. During that time research has revealed beyond the shipping families, a broad and inclusive narrative of African settlement and community involvement. The descendants, both African and European, have overcome challenges in decision-making and interpretation of this local history.

It is with pleasure that **MPCPMP** supports the efforts of the Bristol Middle Passage Committee in creating a memorial to captive Africans of the Middle Passage in a publicly accessible space. We believe this is significant in a city that was intricately involved in the trans-Atlantic trade to the Americas for more than a century. Evidence of this history and legacy exists presently in its people and structures. Based on its Middle Passage record, in 2019 Bristol was designated by the UNESCO Routes of Enslaved Peoples Project as a Site of Memory. This raises the city to an international status.

Intentionally, the planned memorial will heighten awareness of the city's role in the business of enslavement as well as enable residents, the African descendant community and visitors to commit to a path of much-needed reconciliation and healing.

Sincerely,

Ann Chinn
Project Director

P.O. Box 3071 • Jacksonville, Florida 32206 • (202) 460-2446
middlepassagemarkers@gmail.com • www.middlepassageproject.org

MPCPMP 2007



United Nations
Educational, Scientific and
Cultural Organization

Organisation
des Nations Unies
pour l'éducation,
la science et la culture

Organización
de las Naciones Unidas
para la Educación,
la Ciencia y la Cultura

Организация
Объединенных Наций по
вопросам образования,
науки и культуры

منظمة الأمم المتحدة
للتربية والعلم والثقافة

联合国教育、
科学及文化组织

The Assistant Director-General for
Social and Human Sciences

Ms Ann L. Chinn
Chair
Executive Director
Middle Passage Ceremonies and
Port Markers Project
P.O. Box 3071
Jacksonville, Florida 32206
United States of America

12 December 2018

Ref. SHS/PPD/HMD/18/9692

Dear Ms Chinn,

I would like to thank you for your letter of 11 August 2018 transmitting the requests of local authorities for permission to use the "Site of memory associated with the UNESCO Slave Route project" logo.

UNESCO warmly welcomes this initiative, which endeavours to protect and promote the sites of deep significance. It demonstrates the important contributions made by African Americans to the historical and cultural heritage in those areas where the captive Africans arrived. It also offers an opportunity to publicize the remarkable achievements of African American communities in struggling for dignity and freedom and preserving their history and memory.

Given the symbolic impact of these sites, and within the commemoration of the 400th Anniversary of the Arrival of the First Captive Africans in the British North American Colonies in 1619, I am pleased to inform you that the 'Site of memory associated with the UNESCO Slave Route Project logo' is granted for all the sites listed by Middle Passage Ceremonies and Port Markers Project in the attached document.

Please find enclosed the logo to be used on the sites and all materials linked to the project, as well as the official text on the Slave Route that should accompany the logo when they are displayed at each site. This label is granted only for these sites and should not be confused with UNESCO Patronage, which necessitates a different procedure to be granted.

Wishing every success to your project and looking forward to receiving information on the events to be organized at these sites, I remain,

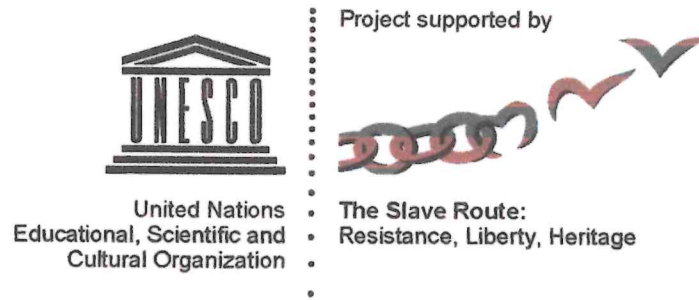
Yours sincerely,

Nada Al-Nashif

cc: Permanent Delegation of the United States of America to UNESCO
U.S. National Commission for UNESCO

7, place de Fontenoy
75352 Paris 07 SP, France
Tél. : +33 (0)1 45 68 03 48

www.unesco.org



The UNESCO Routes of Enslaved Peoples: Resistance, Liberty and Heritage

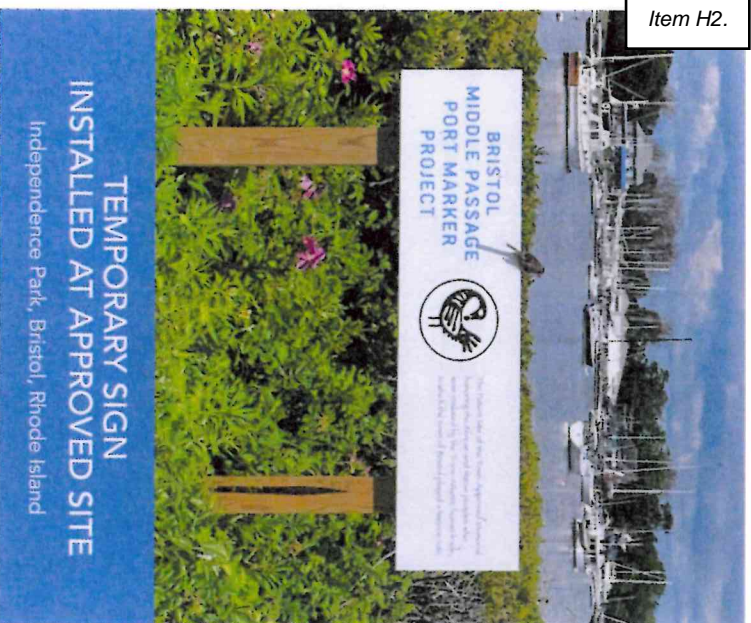
Launched in 1994, the international and inter-regional project ‘The Slave Route: Resistance, Liberty, Heritage’ addresses the history of the slave trade and slavery through the prism of intercultural dialogue, a culture of peace and reconciliation. It thereby endeavours to improve the understanding and transmission of this human tragedy by making better known its deep-seated causes, its consequences for societies today and the cultural interactions born of this history. The project is structured around five key fields of activity: scientific research, development of educational materials, preservation of written archives and oral traditions, promotion of living cultures and contributions by the African diaspora and, lastly, preservation of sites of memory.

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This site fulfils the quality criteria set by UNESCO in conjunction with the International Network of Managers of Sites and Itineraries of Memory.





POKANOKET LAND ACKNOWLEDGMENT

This is the ancestral homeland of the Pokanoket tribe.

Our people existed on this land for more than 10,000 years before colonialization. The Creator put our people on this land to care for it and everything on it, and to live in peace and harmony.

We acknowledge the Pokanoket people who still today are trying to restore balance and to benefit from these waterways and the lands thereof.



PLEASE DONATE

We greatly appreciate your support to honor the memory of those impacted by the Transatlantic human trade and Bristol's role in the Middle Passage

Kindly send your gift to:

BRISTOL MIDDLE PASSAGE PROJECT
PO Box 871
Bristol, RI 02809

Contact us at:

bristolmiddlepassage@gmail.com
BMPPM.org



Bristol Middle Passage Port Marker Project

The Bristol Middle Passage Port Marker Project (BMP) is a 501-c (3) non-profit volunteer organization. Donations are tax-deductible to the fullest extent allowed by law.



BRISTOL MIDDLE PASSAGE PORT MARKER PROJECT

MEMORIAL MARKER

The Bristol Middle Passage Port Marker Project seeks to **acknowledge the history and memory** of Bristol's participation in the transatlantic slave trade and **its resounding effects** on the region's Indigenous peoples and on those taken from Africa to the Americas via the Middle Passage. **Erecting a memorial marker and educating people** about Bristol's involvement in slavery and the human trade, and hosting **reconciliation and healing ceremonies** are the goals.



Between 1789 and 1793, the **slave trade grew by 30 percent in the State**, and the town of Bristol saw tremendous growth as the DeWolfs along with other local businessmen **sponsored seventeen slaving voyages...** Between 1784 and 1807, members of the **DeWolf family underwrote eighty-eight African slave-trading voyages.**

Christy Clark-Pujara, PhD
 Dark Work: The Business of Slavery in Rhode Island
 Published in 2016

Beginning in 1793, Bristol replaced Newport as the State's principal slaving port, a position Bristol retained for the duration of the trade.

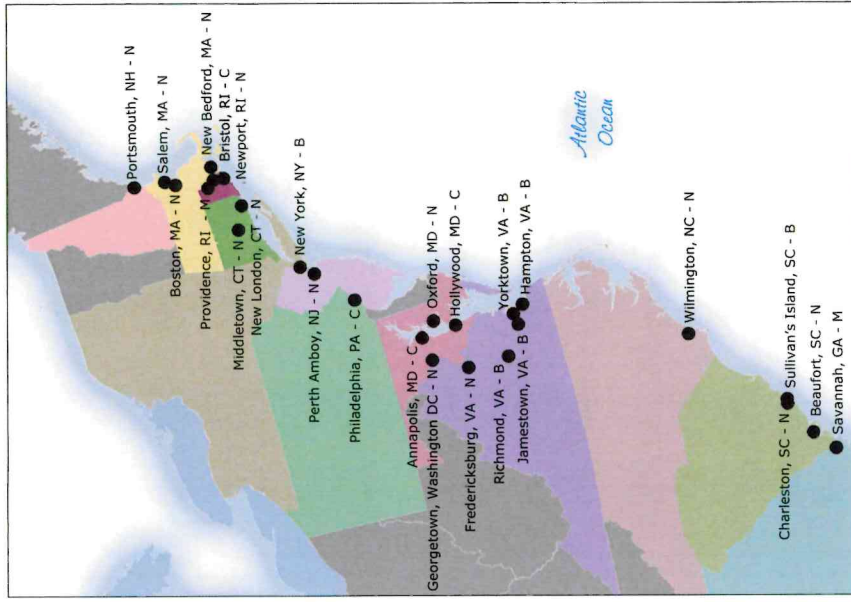
Jay Coughtry, PhD
 The Notorious Triangle: Rhode Island and the African Slave Trade 1700-1807, Published in 1981



The Sankofa, our logo, is the African bird symbol that tells us of the importance of reflecting on our past in order to look forward to the future.

A NATIONAL PROJECT

Founded in 2018, Bristol Middle Passage is part of the national organization, The Middle Passage Ceremonies and Port Marker Project, which has identified fifty-two ports along the eastern coast of the United States which were destinations in the Middle Passage.



Some of the Documented middle passage sites in the continental United States.

B - Ports where a marker has been placed and a ceremony has been held	C - Ports where a ceremony has been held
M - Ports where a marker has been placed	N - Ports with neither a marker nor a ceremony

Item H2.



Town of Bristol, RI
WATER POLLUTION CONTROL DEPARTMENT
2 PLANT AVENUE
BRISTOL, RI 02809-3015
(401) 253-8877 fax: (401) 253-2910

TOWN HALL
10 COURT STREET
BRISTOL, RI 02809
(401) 253-7000

Jose' J. Da Silva, Superintendent

1/24/2024

To: Honorable Town Council

Re: Discussion of Screw Pump Repairs bid

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 JAN 24 PM 1:05

Council Members,

I need to request an agenda item be added to the council meeting of February 7. This is so that I, along with engineers of BETA – Inc., can discuss and explain bid #1028, "Screw Pump Repairs", before the Honorable Town Council.

Sincerely,

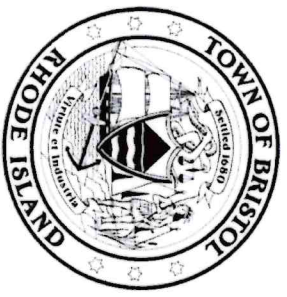
Jose' Da Silva
Superintendent
Bristol WPCF

TOWN COUNCIL
FEB 7 - 2024
MEETING

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 JAN 31 AM 10:38

Main Lift Pump Station

WPCD - BRISTOL



TOWN COUNCIL

FEB 7 - 2024

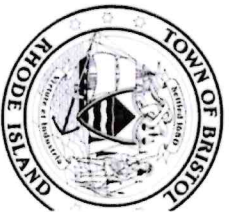
MEETING

Main Lift Pump Station

Maintenance is required and we are seeking funding

Recent repair and evaluation revealed damaged parts

- Upper Bearing
- Paraflex Coupling
- Gear Reducer



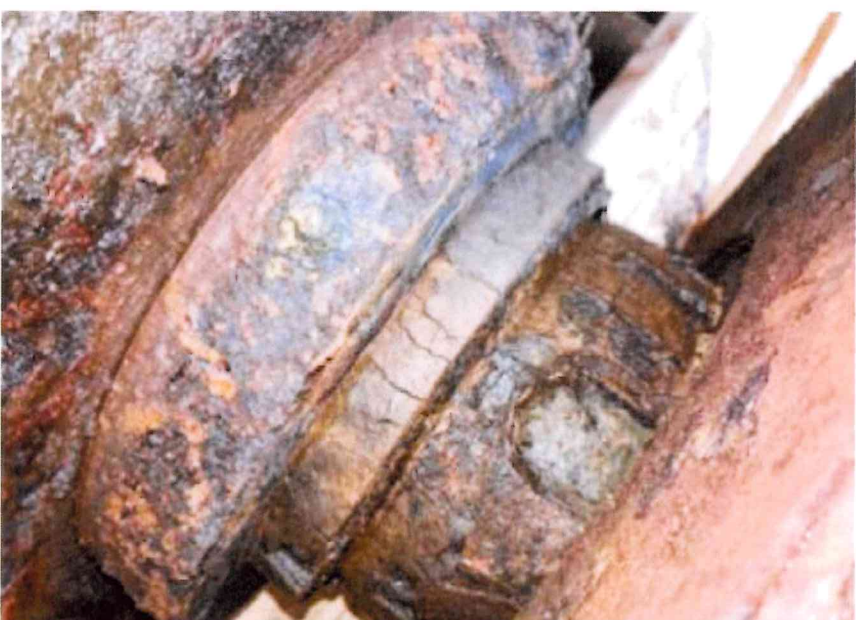
2023 Screw Pump Evaluation

Pump 1 – South Pump

- **Replace Upper Bearing (Rusting)**
- Rebuild / Replace Gear Box
- Replace Paraflex Coupling
- Replace Motor Sheaves

Pump 2 – North Pump

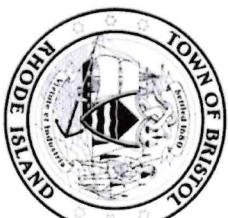
- **Replace Upper Bearing (Rusting)**
- Replace Paraflex Coupling
- Replace Motor Sheaves





Project Challenges

- ACCESS and ACCESS
- Bypass Pumping
- Upper Bearing Replacement
- Rigging to Support "Full" Pump and allow removal

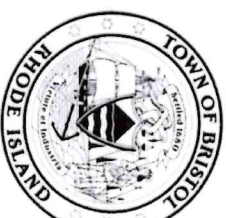


Screw Pump Repair – Bid #1 Results

BETA ESTIMATE	HART BID #1 11/15/2023	HART BID #1 (Reduced)	BID Rejected
\$ 510,000	\$ 867,000	\$ 779,000	

BID #1 – Hart was sole bidder

- At Town’s request BETA worked with HART to discuss their Approach for the work. HART re-evaluated their Bid and provided reduction based on ability to complete work on two screw pumps simultaneously



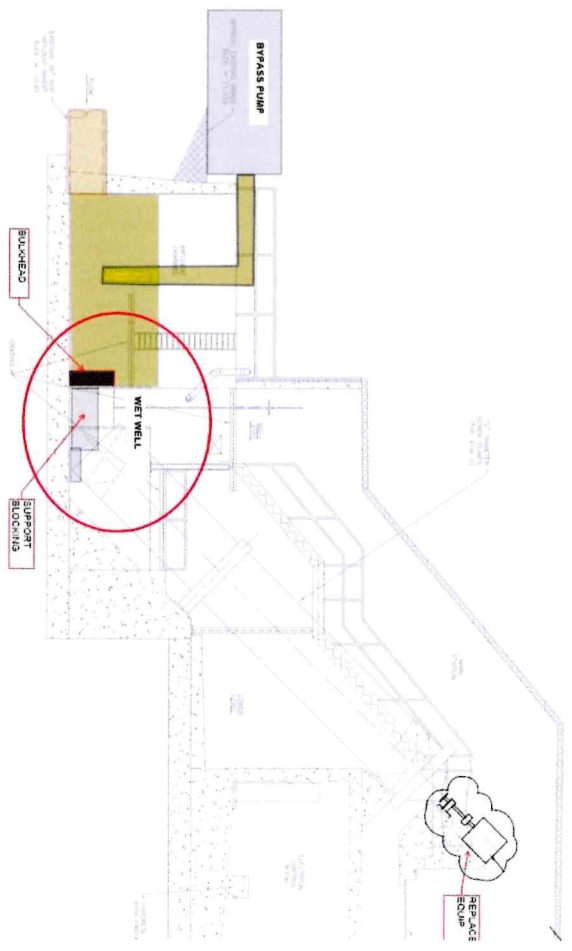
BID REVIEW

BETA Thinking

- **Complete one pump at a time**
- One Screw Pump remains operational (limits bypass)
- Support Pump from Above

HART BID

- **Support Pump from Below (WET WELL)**
- Too much risk to support from above
- Requires entry and cleaning of wet well (2)
- **Turn Both Pumps Off**
- Create Safe Work Environment
- Additional Bypass Pumps and Time required

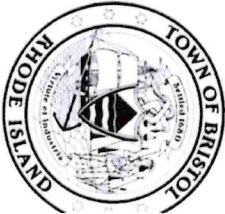


Screw Pump Repair – Bid #2 Results

BETA ESTIMATE	HART BID #1 11/15/2023	HART BID #1 (Reduced)	HART BID #2 1/17/2024
\$ 510,000	\$ 867,000	\$ 779,000	\$ 749,000

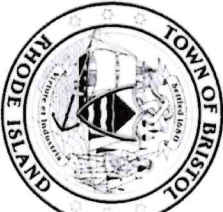
BID #2 – Hart was sole bidder

- Arden Egr expressed interest but was unable to submit their Bid in time

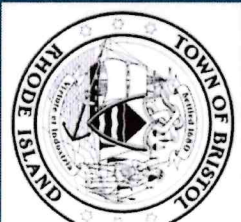


RECOMMENDATION

– Award to HART Engineering Corp. for \$749,000



QUESTIONS AND DISCUSSION



TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JAN 26 AM 10: 32

Bristol Christmas Festival Committee

Presentation before the Town Council 2/7/2024

The Bristol Christmas Festival Committee is honored to host the Grand Illumination Celebration and European Christmas Festival. As both events have grown in popularity and attendance, so have our concerns regarding safety, security, and visitor experience. After serious discussion, our committee is considering an alternative location for one or both events.

As the Grand Illumination and Christmas Festival stand now, our biggest challenge is the yearly request to close Hope St between State and Church streets. This road closure request has grown from one evening, 3 hours, to 3 days spanning 2 weekends and encompassing almost 20 hours of resources and workforce. With the guidance and support of the Bristol Police Department we have been able to mitigate safety and security issues but the cost of accomplishing that feat has increased and the disruption to traffic flow is cumbersome. As the crowds for each event has increased, the space on Hope St becomes more crowded for both events. Additionally, The Grand Illumination struggles to provide adequate sound, and optimal clear viewing of the festivities, both of which diminish enjoyment of the events.

The Town Common is a venue that has its roots deep in the early layout of towns in colonial New England; centrally located and expansive space used as a town gathering place. Today it provides great adjacency opposite the reimagined Reynolds School soon to be Town Hall. Shining a light on this jewel can inspire others to imagine a host of other events.

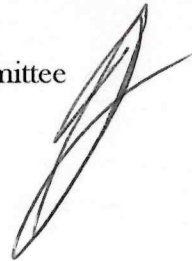
The venues surrounding the Common increase the indoor space that the Christmas Festival requires to protect visitors, performers, volunteers, and craft vendors from the elements. Potential space partners could include the renovated Reynolds School auditorium, the Byfield School, the Walley School, the Statehouse, the First Baptist Church, the First Congregational Church, Our Lady of Mount Carmel Gym, the Bristol Train of Artillery Museum and St. Mary's Church. Currently we are limited to St Michaels Parish House and the Maritime Center. The walkable venue created by the proximity of any number of these buildings will be welcoming and convenient.

David Scarpino, Chair Bristol Christmas Festival Committee

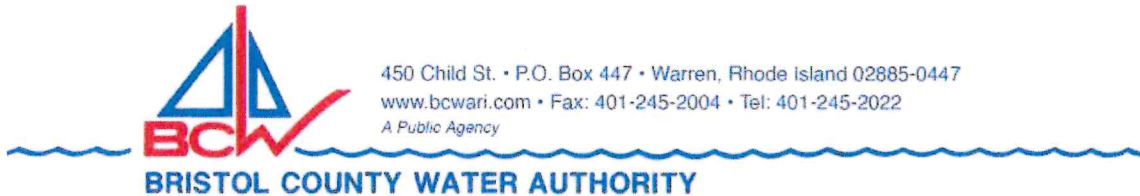
932 Hope St

Bristol RI 02809

845-802-3386



TOWN COUNCIL
FEB 7 - 2024
MEETING



**Tri-Town Monthly Report
To Bristol, Barrington & Warren Town Councils**

**Summary of Notable Activities and Reports
from the
1/23/2024 BCWA Board of Directors Meeting**

2024 FEB - 1 AM 8:15

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

For detailed information on any of these subjects presented herein, please go to the BCWA website at www.bcwari.com. Minutes and videos of all Board meetings are archived on the website.

- 1. Rate Increase FY 2025:** A Public Hearing was held at 5:00PM on January 23, 2024, at the offices of the Bristol County Water Authority at 450 Child Street in Warren. A presentation on the need for an adjustment to the existing water rates was made by the Executive Director. While the Public Hearing was properly noticed, no members of the general public were in attendance. A copy of the detailed presentation can be found on the BCWA's website at <https://bcwari.com/jan-23-2024-public-hearing-presentation>.

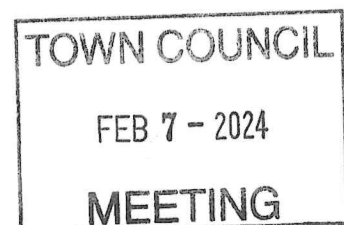
At the January 23, 2024, Board meeting, the BCWA Board of Directors voted unanimously to support the presented rate increase to continue support of the BCWA operations and capital improvement program, including the design of phase 2 of the Pawtucket Pipeline Project, the completion of the new Hope Street Pump Station, lead service line replacements, and the continued upgrading and replacement of the water distribution system.

The 5% rate increase will result in an average residential cost increase of \$3.42 per month or about \$41 per year.

This rate increase will support the BCWS Strategic Plan's four major initiatives.

- Continue to maintain high quality water and secure an alternative water supply source;
- Continue to provide exceptional customer service;
- Continue to enhance information management systems to improve operational efficiencies; and
- Continue to ensure financial stability.

- 2. Connection to the Pawtucket Water Supply System Project:** Due to the Washington Bridge situation, the Geotech work scheduled in December was placed on hold at the request of RIDOT. The work required activity along the detour route streets that have been congested with traffic. Staff are working with RIDOT to get the project back on schedule. We are hopeful that the driller will be back on site in early February, depending on weather and schedules.





- 3. Upper and Lower Kickemuit Dams Removal Project:** No further work on the upper dam will be done until Spring in accordance with our permits.

On the Lower Dam, the contractor has removed impacted sediments. Several large storms have delayed work; however the contractor was able to effectively manage the high flows and water levels from the storms.

BCWA staff reached out to the National Fish and Wildlife Foundation grant administrators to inquire if additional funding might be available from them. That request proved to be a positive effort as we learned that the BCWA will receive an additional \$500,000 in addition to the previously awarded grant of \$1,391,000 in 2021. Both grants were from the National Coastal Resilience Fund. Total grant funds received now for this project are about \$4 million. A grant announcement was made through Senator Whitehouse's office. This project will restore salt and brackish marsh habitat in both the lower and upper impoundment areas and will create an area for salt marsh migration.

- 4. Hope Street Pumping Station:** This project's schedule has been severely hampered by supply chain shortages. However, the building is now connected to the public electrical system and other parts of the project are finally moving along.
- 5. Distribution System Projects:** BCWA operators continue to respond to water main and service line breaks as this time of year is known for water pipes freezing.
- 6. Next Meeting:** The next meeting of the BCWA Board of Directors is scheduled for February 22, 2024.

As noted herein, for detailed information on any of these subjects presented herein, please go to the BCWA website at www.bcwari.com. Minutes and videos of all Board meetings are archived on the website.

Respectfully submitted,

Juan Mariscal, Chairman, BCWA
1/31/2024



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

January 22, 2024

TO: Melissa Cordeiro, Town Clerk

FROM: Diane M. Williamson, Director

RE: Request for Executive Session – Open Space Acquisition

Diane W.

This is to request an Executive Session on the February 7, 2024 Town Council agenda regarding Open Space Acquisition.

Thank you.

2024 JAN 23 AM 8:13
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

TOWN COUNCIL
FEB 7 - 2024
MEETING

**Bristol Warren Regional School District
Joint Finance Committee Meeting
May 17th, 2023**

The Bristol Warren Regional School District Joint Finance Committee held a meeting at Mt. Hope High School Cafeteria, 199 Chestnut Street Bristol, RI 02809 on Wednesday, the 17th day of May 2023. The meeting was called to order at 6:30 pm.

The meeting was live streamed on YouTube via the following link:
https://www.youtube.com/channel/UCMfoo1G_4jBMUOuP2Vlv4xw

PLEDGE OF ALLEGIANCE: Led by Chairman Timothy Sweeney.

The meeting was called to order by Chairman Timothy Sweeney (Bristol Town Council Member). Also, present were members Steven Contente (Bristol Town Administrator), Nathan Calouro (Bristol Town Council President), Aaron Ley (Bristol Town Council), Mary Parella (Bristol Town Council), Tony Teixeira (Bristol Town Council), Kate Michaud (Warren Town Manager), John W. Hanley (Warren Town Council President) and Keri Cronin (Warren Town Council Member), Ana Riley (BWRSD Superintendent), Jessica Almeida (BWRSD School Committee Treasurer), and Danielle Carey (BWRSD CFO).

WELCOME/INTRODUCTIONS:

Chairman Timothy Sweeney welcomed everyone to the May 17, 2023 Joint Finance Committee Meeting. He introduced members of the JFC, the BWRSD Superintendent, Ana Riley, school administration, teachers, parents, and students. Chairman Timothy Sweeney noted that we are here for a historic investment in our school buildings that are long overdue for 21st century learning. It is clear that it is time to make an investment in our schools. Chairman Timothy Sweeney reminded his colleagues that this is a non-binding bonding cap vote.

ACCEPTANCE OF MINUTES:

Acceptance of March 23, 2023 meeting minutes.

Motion made by Member Keri Cronin to accept and approve the March 23, 2023 minutes. Seconded by Member Toni Teixeira. The motion passed unanimously.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JAN 12 PM 1:00

TOWN COUNCIL
FEB 7 - 2024
MEET

NEW BUSINESS:

Superintendent Riley introduced Chad Crittenden (PMA Managing Director), Architecture Firm Perkins Eastman representatives Robert Santos and Lisa Pecora, Mario Carreno (Director of the School Building Authority, R.I.D.E.), Sandy Mack (Mack Law Associates, Bond Counsel for BWRSD) and Steve Maceroni (Bond Agent). Superintendent Riley explained that there will be two presentations made this evening.

Chad Crittenden, PMA Managing Director, began the first presentation of the evening, "Bristol Warren Regional School District RIDE Necessity of School Construction Stage II" (see Exhibit A for the full presentation).

Chad Crittenden introduced Mario Carreno, Chief of School Business Authority at RIDE, to deliver the first portion of the presentation, focusing on the RIDE process overview. Mr. Carreno stated that one of the unique things about the program is unlike police stations, roads or bridges, the state will subsidize or reimburse school construction projects- they won't do that for other Municipal projects. At a minimum, if the project is completed, BWRSD is guaranteed to receive 63 percent reimbursement, primarily due to Bristol and Warren being regionalized. Additionally, the state is offering temporary incentives which would bring the reimbursement rate as high as 80 and a half percent- these will begin to expire at the end of this year.

Stage I: Identify Need (BWRSD currently at the end of stage I)

- Identify your team: pull together a School Building Committee, composed of city and school representatives
- Letter of Intent: send a statement of interest signed by Superintendent, School Committee, and municipal representative
- SBA Stage I Preliminary Approval: authorization to move forward with Stage II

Mario Carreno noted that BWRSD is doing things differently because they need to get the General Assembly to approve this by June for the question to be included on the November ballot. He noted that other communities have done the same, which is figuring out what the utmost limit the district would consider issuing a bond for and then working backwards from that number to take advantage of those temporary bonuses. Stage II is expected to begin in September.

Stage II: Develop Solution

- State Agency Reviews: DOA Planning, RIHPHC, Commission on Disabilities
- Local Support: stage II must include School Committee and City Council approvals
- SBA Stage II Preliminary Approval

Approvals and Beyond

- Council Approval: with recommendation from SBA Advisory Board, Commissioner makes recommendation to CESE
- Memorandum of Agreement: signed by School Committee + Superintendent
- Memorandum of Agreement: signed by Commissioner
- Enabling Legislation: for projects that are using bonds or other forms of indebtedness
- Voter Approval (November 2023): for bonds, unless the municipality has a public building authority

Stage III: Design Reviews

- Schematic Design Review: stage III must include the project's major components, including engineering
- Design Development Review: provide greater detail, including an updated project budget
- SBA Approvals: the SBA must review and approve each of these components: schematic design, development, and construction documents
- Construction Documents Review

Stage IV: Construction

- LEA Bids: LEA goes out to bid and shares responses with SBA
- Progress Reports: on the 12th of every month, OPMs provide a project progress report
- Project Complete: for that year's cycle, projects must be completed by June 30

Project Completion

- Housing Aid: LEAs submit Housing Aid forms by July 15
- September 15 & March 15: RIDE makes Housing Aid payments twice annually for projects completed by June 30

At this time, Mario Carreno asked if JFC members had any questions regarding the RIDE process.

Member John Hanley stated that last year the state funded about \$250 million. Hanley asked, if BWRSD asks for \$200 million, does that only leave \$50 million for other communities?

Mario Carreno stated that housing aid, the General Assembly appropriations, are not limited. He continued; the \$250 million dollar bond is limited but that is only funding a portion of the overall project- bonuses for a district like BWRSD are very valuable.

Chairman Timothy Sweeney posed a question regarding RIDE and the earlier mention of possibly approving at a lower amount. It was asked that Mario Carreno expand on this idea.

Mario Carreno explained in terms of new construction, there are three numbers that will help determine what the state would approve. The first being costs per square foot. The second is

enrollment (how many students will you have in five years) and third being number of square feet per student. These numbers are essentially multiplied to equal the RIDE number that a district would get approved for. From there, districts will decide what number to take to the General Assembly.

Stage I Recap: Chad Crittenden noted that the big takeaway here is that the schedule is going to be very tight. BWRSD has four months to get that submission in on September 15th and then a bit longer than that to get things such as a construction manager on board in order to qualify for the previously mentioned incentive points. He continued that PMA and Perkins Eastman teams are starting to line up meetings with stakeholders and the school committee and next will be the building committee meeting. Chad Crittenden noted that a lot of work will be happening concurrently, examples being the existing condition assessment and the educational visioning process. Dates to be published for community members shortly.

A full report of critical needs for all of the BWRSD buildings can be found on the district's website. Chad Crittenden continued, a major takeaway from the report is there are 134 individual projects listed and over 94 of those projects are considered priority one and property two- work that needs to happen right away so the need is clear.

At this time, member Kate Michaud asked for clarification regarding building repair needs. It was said that the identified cost of repair of deferred maintenance projects is estimated to be 28.6 million. Does it mean that the balance would be the construction of a new school and \$28.6 is the repair of existing buildings?

Chad Crittenden stated that's just core repairs and doesn't address the programmatic needs of the district. That is the bare minimum.

Stage II Preview: At this time, Robert Santos, Technical Architect, and Lisa Pecora, Project Manager, gave a brief preview of what stage II will look like. Robert Santos stated that creating an educational leadership team with the School Committee will be the main focus as it relates to visioning and programming. At this time, community members and members of each school will have the opportunity to sit down and talk about what the vision is. The goal for the whole process is to come up with an educational program which lists all the spaces that are going to be in the new or renovated buildings/projects.

Superintendent Riley noted that although Mario had previously mentioned a new high school, the potential for a renovation/new build hybrid is also possible. It should be made very clear to the public that the decision has not been made yet. There are three options to consider: renovation, new construction, or a hybrid of the two. It should also be noted that the box design present on the slides is not the actual design BWRSD would choose.

Member Mary Parella asked if the choice was made to do new construction, would it be like East Providence where they moved in on a site, kept the old high school while building, and then moved into the new building once complete?

Robert Santos said that is extremely possible.

Work Plan Schedule: Lisa Pecora stressed the aggressive schedule set for stage II. Perkins is very confident with this schedule. Holding weekly meetings with the executive committee will be key in keeping members informed.

Member Questions

Chairman Timothy Sweeney asked who those stakeholders involved in the district meetings are?

Lisa Pecora states it is up to the district to decide. Past practice includes executive committees and school leaders.

Member Aaron Ley brought attention to the conversation surrounding tight timelines here. It was asked if the firm had ever dealt with a short timeline like this in the past?

Lisa Pecora assured Member Aaron Ley the firm has dealt with these obstacles regularly. The firm will divide and conquer.

Member Kate Michaud asked if the facility condition index is part of the Stage I or Stage II assessment

Lisa Pecora stated that the start of the facilities assessment is part of Stage I but there is a continuation of it in Stage II. Stage II is when it would be determined if the scores achieved would allow for the extra bonus through RIDE. Mario Carreno added that the district can challenge the assessment.

Member Keri Cronin asked, should the voters decide this is not the direction they want to go in, what happens to all of the costs that we're building up now?

Mario Carreno first asked if this was a one project application or are there multiple projects? It was clarified that this includes all schools. He continued by stating that there are two ways to fund projects: one is through Bond with repercussions that it could fail. The other is capital reserve funds. The application should include some capital reserve funded projects. If it's all bond funded and the voters reject it, you won't have any right approvals which means the

district will pay for services 100 percent out of your own budget. If you have capital reserve approval, that doesn't go away the moment you get RIDE approval. It is not contingent on voters, so you would have some mechanism to reimburse the fees incurred. Also suggested was the consideration of a capital fund.

Superintendent Riley stated that BWRSD does have a revolving fund for capital because we're a regional district.

Member Keri Cronin continued by asking if all the pre-planning and then the ultimate goal are based on spending the full \$200 million?

Superintendent Riley responded by clarifying that the \$200 million is a cap as to not exceed, not the goal for spending. The goal is to spend less than the cap. The district is using capital funds to pay for the pre-approval services.

Member Mary Parella clarified that the reason we're asking for a \$200 million dollar cap is because of the legislature needing to get to legislation in order to get approval to go out for a special election and because it's already the middle of May, we have to get something into them relatively soon.

Superintendent Riley said this is correct.

Chad Crittenden continued with the presentation by stressing that information will be available to the public throughout this process via social media, website updates and flyers.

At this time, Chairman Timothy Sweeney asked if there is a feature within the website where residents can create an account and receive updates?

Chad Crittenden confirmed that is an option.

At this time, Steve Maceroni, PFM Bond Agent, presented "Bristol Warren Regional School District Proposed School Bonds" (Exhibit B).

Existing District Debt Service

- The District will have \$6,230,000 outstanding bonds as of June 30, 2023
- The bonds mature on May 15, 2028

Tax Rate Impact

Member Kate Michaud asked in the tax rate impact, you reference the impact on the tax rate. Do you have any projected impacts on the tax levy since that's what we are held to by the state?

Steve Maceroni stated that the cap on the state law is on levy not rate.

Jessica Almeida, BWRSD School Committee Treasurer, referred to slide 5 of the presentation for clarification. Under the 2027 school bond box on line 4. For the 63 percent scenario, would this be interest only or is it 63 percent on the interest and principle total?

Steve Maceroni stated it is interest and principle.

Jessica Almeida continued that after doing the math, things are not adding up.

Steve Maceroni stated that the state is providing \$25 million dollars up front as opposed to over time so your share ratio does blend down so that it may be an estimated 58 percent over time.

Member Steven Contente asked if he understands the formula correctly: the first three years would be paid off, period ending June 30th of 2025 which would be next budget year. If we go out to bond for the whole thing, which is probably unlikely, we're looking at 1.125 million dollar increase for next budget year between Bristol and Warren and then the following year it increases about \$1.5 million and another \$500,000 or so. Then we get to 2028 when we get a drop off of 1.6 million from existing debt. It is important to note that this is a 60 cent increase at 3.1, but it's a gradual increase.

Steve Maceroni confirmed Member Contente's statement. These numbers also have the potential to be lower, contingent on construction draw schedule. When the project is complete, the 4.6 and the 3.1 are the real numbers as far as the total cost at the end of the day. It was also clarified that the terms are for a 30 year bond, given the size.

Chairman Timothy Sweeney asked if the 2024 bond anticipation note is 3.75 for 30 years. Steve Maceroni clarified that is for one year. A note is a one year instrument. The bond anticipation notes would be rolled until the project is complete.

Superintendent Riley noted that the bond cap is not arbitrary. It is set at a number that makes sense for Bristol and Warren. Architects will be made aware of this cap so that they do not present any design options that would push beyond that cap.

Chairman Timothy Sweeney asked Superintendent Riley to explain the non-binding bond cap versus the binding bond cap. At this time, Superintendent Riley introduced Attorney Sandy Mack of Mack Law Associates, Bond Counsel for BWRSD. Attorney Sandy Mack explained that when the district goes out for bonding, it requires both the approval of the Joint Finance Committee and School Committee to then get the legislation to the General Assembly. That is the first step in a lengthy process. The only thing being done by the vote today is to allow the legislation to be introduced in the General Assembly. It was noted that after the School Committee voted in the affirmative, the legislation and resolution were changed to provide more flexibility within the legislation and within the vote so that members are not approving only a new high school and renovations to other schools, but flexibility to include potential of hybrid and other renovation options as well.

Member John Hanley asked if the referendum needs to pass just by a majority of votes or does each community need to approve the legislation.

Attorney Sandy Mack stated that the tally is of all votes in both Bristol and Warren to create a collective majority.

Member John Hanley continued by asking that if the JFC votes to authorize the \$200 million, does it ever come back to this committee or is it strictly in the hands of the school committee after that to spend up to \$200 million?

Attorney Sandy Mack explained that it does come back before the Joint Finance Committee. Each plan of finance has to come before the Joint Finance Committee.

Chairman Timothy Sweeney stated, in regards to town resolutions, the JFC is made up of majority Bristol Council Members, I would love to see that Warren's full Town Council have the chance to review the legislation and have each town send in their own resolution to allow for each town to equally be heard.

Attorney Sandy Mack stated that in the resolution it states that upon passage by both bodies that it be referred to the Town Councils of each member town for consideration and or endorsement. If this were to pass tonight the next action item would be a referral that there's a place for the secretaries of the joint finance and the school committee to sign. Then that would be sent by the administration to the Town Clerks of each of the towns and asked to be placed in the next agenda item.

Member Mary Parella stated, in terms of the legislation, because the legislators who are not here today are so used to making sure they have the resolutions from the towns but it is not

necessary for them to move forward, will you be sitting down with the legislators and explaining this process to them so that they understand that it's the vote of the School Committee and Joint Finance Committee?

Superintendent Riley stated that they have someone in both Houses ready to sponsor the bill and they are aware that it is the School Committee and Joint Finance Committee's approval needed.

Member Nathan Calouro noted that this is potentially a lot of money and the impact on both communities is impressive, potentially challenging but an impact of an improved school has a tremendous impact. I like the stop gaps here. It is important to note that if the motion is made, this is neither supporting a particular project or next step. Member Nathan Calouro stressed the weight of this decision and the members of both communities should know the committee understands this. It is imperative that with a motion should be the sentiment attached that the committee is not supporting a particular project but simply taking the next step.

Before opening up public comment, Member Steven Contente added that this is a unique situation and the possibility of having reimbursement of up to 78 percent with the potential for up to \$156 million worth of investment may never be possible again. It is time for upgrades, keeping tax increases in mind. If someone is making a motion, Member Contente stated that he wished to second that motion.

Member Aaron Ley agreed with Member Contente and stated that the environment in which a student learns is an integral part of the equation. It is time to ask ourselves if this is the best we can do for our students.

Member Tony Teixeira concurs with Member Nathan Calouro as it relates to proceeding with caution, and with Member Steve Contente as it relates to building conditions.

Member Mary Parella also agrees with the above comments, stressing that although this committee doesn't know exactly what yet, all can agree something needs to be done.

Member John Hanley also concurs but is cautious about Warren's involvement in a simple majority.

Member Keri Cronin stands by what Member Hanley stated and hopes that those listening take this as another warning sign that we might not be doing this right, as our small district is left shouldering this burden. I believe we are moving in the right direction.

PUBLIC COMMENT:

At this time, Chair Timothy Sweeney opened the public portion of the meeting. It was asked that any member of the public in attendance who would like to speak, do so at this time. There was no public comment provided.

NEW BUSINESS:

Motion was made by Member Nathan Calouro to authorize the preparation of legislation by Mack Law Associates LLC, bond counsel, pursuant to which the Bristol Warren Regional School District would be authorized to borrow up to \$200,000,000 in Bonds, and Notes in anticipation thereof, to finance the construction and or renovation of a new high school to be located in the District, and renovations to the following existing District Schools: Mt. Hope High School, Kickemuit Middle School, Colt Andrews Elementary School, Guiteras Elementary School, Hugh Cole Elementary School and Rockwell Elementary School, and that the legislation be introduced as soon as possible into the current session of the General Assembly for passage.

Seconded by Member Steven Contente. The vote was unanimously approved.

ADJOURNMENT:

At this time, Chairman Timothy Sweeney thanked everyone for their hard work.

It was moved by Member Nathan Calouro to adjourn the meeting at 8:26 pm. Second by Member Tony Teixeira. The motion was unanimous.

Per Order

Joint Finance Committee Secretary Lauren Securo

Bristol Planning Board Draft Minutes September 14, 2023



BRISTOL PLANNING BOARD SEPTEMBER 14, 2023 MINUTES

TOWN HALL
10 COURT ST.
BRISTOL, RI 02809
401-253-7000

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
021 JAN 12 PM 1:59

Held: September 14, 2023 in person

Present:

Charles Millard, Chairman; Anthony Murgo, Vice Chairman; Armand Bilotti, Secretary; Member Steve Katz; Alternate Member Richard Ruggiero; Alternate Member Michael Sousa

Also Present:

Diane Williamson, Administrative Officer/Director of Community Development; Amy Goins Esq., Assistant Town Solicitor; Chris Parella, Director, Department of Public Works

Not Present:

Member Brian Clark

Chairman Millard called the meeting to order at 7:01pm and led the assembly in the Pledge of Allegiance.

A motion was made (Murgo/Katz) to accept the July meeting minutes.

In favor: Bilotti, Katz, Millard, Murgo, Ruggiero

Opposed: None

C1. Pre-Application/Concept Review 12 Brookwood Road - Referral from the Zoning Board. The applicant's concept proposal options for consideration is to access a proposed garage (pending before the Zoning Board for zoning relief) either 1) by a driveway from the end of the existing paved section of Fenmore Road over the paper road or 2) with a 15' extension to the pavement on the west end of Fenmore Road which is the paper road portion of Fenmore Road. Planning Board to provide recommendations to the Zoning Board regarding the improvement of Fenmore Road. Owners/Applicants: Lillian and Daniel Leeser, Plat 79, Lot 452.

Bruce Cox presented. He explained that his clients have an accessory structure on their property that they want to use as a garage. They would like to extend Fenmore 15 feet to access the structure.

There have been discussions about extending Fenmore Road; the town has had an engineering company to check it out, and the drainage system could handle the completion of Fenmore. Some neighbors support Fenmore being opened and some, including his clients, do not. This could be a two year project because it would have to be engineered, surveyed, approved, funded.

Bruce Cox explained that his clients currently have a hardship, and that this is a common sense question of extending Fenmore 15 more feet so that they can access the structure in their backyard while the Town goes through their process of extending it fully. This would not change the current status of Fenmore or where the snow goes.

TOWN COUNCIL
FEB 7 - 2024
MEETING

Bristol Planning Board Draft Minutes September 14, 2023

Chairman Millard asked what hardship his clients have. He mentioned that they have an oversized house and an oversized garage. Bruce Cox responded that it is the preexisting house, and that the variance that was obtained was strictly for improving the front of their house, not for the construction of the house as it was there already. The hardship is created by the size of the lot and the fact that it's a corner lot.

Assistant Town Solicitor Goins mentioned that this is in front of the Planning Board because the Zoning Board wants an opinion if this is in the best interest of the Town's planning practices.

Chairman Millard asked if this would be abandoning the property. Assistant Town Solicitor Goins responded that the applicants are not asking for abandonment, and that the Town is not giving them the land. Legally, abandonment would be transferring the title of the road to the applicant.

Bruce Cox added that his clients will pay for the road to be paved, but the town would still own it. They can drive through it now, it's just not paved. Chairman Millard mentioned that they are not extending Fenmore Road for the use of anyone else but themselves. Bruce Cox responded that it is not for their exclusive use, but it is for their benefit.

Chairman Millard stated that he drove through the paper street yesterday. Bruce Cox confirmed that the ability to drive on the paper street is there, but currently the snow plow stops and pushes the snow into that area. Chris Parella confirmed that this is not supposed to happen, but it does happen.

Chairman Millard asked for confirmation that the clients did not have access to the backyard when they purchased the house. Bruce Cox confirmed that they originally bought it as a second home, but now they are retiring and need to access their storage and park their cars. He confirmed that it is 22x24, which is the Zoning allowed standard for an accessory structure.

Chairman Millard inquired about the size of an ADU structure. Bruce Cox confirmed that it is not intended to be ADU, just a garage. Assistant Town Solicitor Goins added that the Zoning Board could add this as a condition.

Alternate Member Ruggiero asked why the clients are willing to open it 15 feet but not all the way. Bruce Cox responded that they currently use it as a side yard. Alternate Member Ruggiero responded that this will only serve the applicant and doesn't make sense. It puts others at a disadvantage and it's a safety factor. If Fenmore was opened all the way, emergency vehicles would have full access, and deliveries would be made easier.

Secretary Bilotti mentioned that he would like to hear pros and cons from the public. Chairman Millard responded that it's a concept review and is not open to the public.

Member Katz asked for confirmation that the Leaser's will pay if it's just extended 15 feet, but that the Town would pay if the road is extended fully. A private party would be paying for a town road. Director Williamson responded that this does happen a lot, and added that her recommendation to the Board was that if the Zoning Board sees fit to grant the variance, it should be conditional on the whole road being paved by the applicant, but if not it should go on the Town's list to get paved.

Bristol Planning Board Draft Minutes September 14, 2023

A motion was made (Millard/Murgo) to recommend to the Zoning Board that the entire paper road be paved prior to construction of any accessory building. If the applicants do not pay for the entire road to be paved, the Town should put this road on the paving list.

In favor: Bilotti, Katz, Millard, Murgo, Ruggiero

Opposed: None

C2. Combined Preliminary and Final Review and Action for a Minor Subdivision at 5 Lang Avenue to re-divide merged lots resulting in two lots as follows: one lot at 5 Lang Avenue, containing 10,000 square feet, improved with a duplex that will be converted to a single-family dwelling; and one vacant lot on Mount Hope Avenue, containing 10,000 square feet, that will be a buildable lot. Property located at 5 Lang Avenue and Mount Hope Avenue. Zoned R10SW. Owners: Joseph Motta III, James S. Motta and John Motta as Co-Executors of Estate of Joseph Motta, Jr. Assessors Plat 156, Lots 46 and 127.

Joe Motta presented.

Vice Chairman Murgo asked for confirmation that the second lot will be sold. Joe Motta confirmed and added that they are trying to clear the estate. They recently found out they merged the lots when they tried to sell it, but it was two lots originally. Joe Motta added that the couple buying the lot will be using the second unit for their in-laws.

Secretary Bilotti asked for clarification on whether this is similar to other situations where lots are merged. Director Williamson mentioned that this is a duplex, which now requires 20,000 square feet. Joe Motta responded that originally it was a 10,000 square foot lot when the house was built, and then the second lot was bought.

A motion was made (Bilotti/Katz):

1. The subject property consists of 20,000 square feet of land, on two merged lots, improved with an existing duplex.
2. The application is to re-divide the property resulting in a vacant lot for development with 10,000 square feet of land on Mount Avenue and a lot of 10,000 square feet with the existing dwelling at 5 Lang Avenue which will have to be converted into a single family dwelling or a single family dwelling with an approved Accessory Dwelling Unit.
3. It is the intent of the owners/applicants to sell both parcels.
4. The subdivision is in compliance with the Zoning Ordinance and Map with the conditions of approval. The subject property is in an R-10 zone.
5. The proposed subdivision is consistent with the general purposes stated in Article 1 of the Planning Board's subdivision and development review regulations.
6. The proposed subdivision is consistent with the Comprehensive Community Plan.
7. There will not be any significant negative environmental impacts from the proposed subdivision.
8. The lots will have physical frontage and access on existing public roads Lang Avenue and Mount

Preliminary and Final Approval is therefore granted for the Minor Subdivision as proposed resulting two lots of 10,000 square feet with one vacant lot on Mount Avenue and one 10,000 square foot lot with the existing dwelling at 5 Lang Avenue as shown on the plans by Stephen Murgo, Professional Land Surveyor, dated August 3, 2023 subject to the following condition:

1. *The new owner of 5 Lang Avenue has 6 months from the date of deed recording to convert the dwelling to either a single-family dwelling or a single-family dwelling with an*

Bristol Planning Board Draft Minutes September 14, 2023

approved Accessory Dwelling Unit, subject to the verification of the Zoning Enforcement Officer. Failure to comply will result in a zoning violation being issued.

In favor: Bilotti, Katz, Millard, Murgo, Ruggiero

Opposed: None

C3. Final Review and Action for Modification to a Major Land Development Project at 1200 Hope Street - Proposal for a final review of a modified layout to the development at 1200 Hope Street (aka Longfield). Modified layout of 1200 Hope Street to revise the driveway and building layout from the original approved plan for the re-development of 1200 Hope Street resulting in 10 residential units (2 in Longfield and 8 in 4 new buildings). Property located at 1200 Hope Street. Assessor's Plat 103, Parcels 2 and 14. Owners: M1 1200 Hope Street, LLC. Zoned: R-10 and 1200 Hope Street is an individually listed property in the Bristol Historic District.

Kyle Ritchie presented, and explained that he is looking to finalize plans and move to construction for 1200 Hope Street. There are some small maintenance / documentation items, but would like the Board's approval to accept the final review and approval to move forward to build out the 10 units.

Chairman Millard asked for the elevation of the garage units. Kyle Ritchie responded that it was submitted in the preliminary plans, The doors will be approved by the Bristol Historic District.

A motion was made (Millard/Bilotti):

1. The application is for a modification to a previously approved Major Land Development under the provisions of Section 28-283 of the Zoning Ordinance "Resource Conservation and Creation Development". The preliminary approval included the modification and an Administrative Subdivision to convey 24,394 square feet of land from 1202 Hope Street to 1200 Hope Street.
2. The modification proposal will revise the original approval with a newly configured driveway and building layout. The driveway will now enter from Hope Street and exit on Knowlton Court as a one-way circulation flow. Additionally, while the number of units will not change, the layout will be reconfigured such that the proposed 4 unit building on the south side will be removed and replaced with two 2-unit buildings – one on the north side and one on the south side. This will add more symmetry and balance to the site and allow the buildings to have more open space. Each of the buildings will now have garage parking as well. The proposal would have public water and public sewer and private trash and recycling private driveway and drainage maintenance; and, private snow plowing.
3. The proposed development is consistent with the general purposes stated in Article 1 of the Planning Board's subdivision and development review regulations because the development locates improvements to provide for the maximum protection of critical landscapes and resources as they relate to Bristol's historic and cultural values.
4. The proposed development is consistent with the Comprehensive Community Plan because it preserves an historic resource listed on the National Register of Historic Places, listed in the Local Historic District, and important to the community.
5. This proposed development is considered in compliance with the Zoning Ordinance having received variances from the Zoning Board. The revised layout does not trigger the need for any additional variances.
6. The applicant has also revised the affordable housing compliance from the original approval that allowed a fee in lieu payment. The applicant will now provide 3 units off -site at property at Washington Street.

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7. There will be no significant negative environmental impacts from the proposed subdivision, with the conditions of approval.
8. The Board considered any testimony from the public hearing at the preliminary phase of review.
9. The Historic District Commission has reviewed the revised proposal.

Final Plan approval for the major land development of "Longfield" at 1200 Hope Street is granted to restore the historic residential structure into 2 dwellings and construct 4 new buildings with 8 residential units (total 10 units) and Administrative Subdivision approval as shown on Site plans by LDEC, Michael E. Russell, P.E. Entitled "Major Land Development Final Plan Application 1200 Hope Street, and 1202 Hope Street Assessors Map 103, parcel 2 and 14, Bristol, Rhode Island, for M1 1200 Hope Street, LLC, dated as revised August 11, 2023, Sheets 1-7 as follows:

Sheet 1 – Cover Sheet dated revised August 11, 2023

Sheet 2 – Site Layout Plan

Sheet 3 – Grading and Drainage Plan

Sheet 4 - Utility Plan

Sheet 5– Erosion Control Plan

Sheet 6 Landscape Plan by Verde Landscape Architects

Sheet 7– Construction Details

Sewer Plan and Profile Sheet 1 of 1

Architectural Plans as approved by the Historic District Commission on March 30, 2023 (Application #23-028)

Existing Conditions and Administrative Subdivision Plan by Robert L. Mason, PLS dated as revised March 7, 2023.

Subject to the following conditions:

1. *Building Permits for any of the "new" buildings shall not be issued before a Building Permit is issued for repairs to the historic structure, and such repairs shall commence within ten (10) days of issuance of such Building Permit. Building Permits issued for the construction of the "new" building(s) shall be restricted to completion of all site work required to receive new foundations, and installation of footings and such foundations per the plans submitted. Prior to amending of Building Permits for any work beyond such foundation work on any "new" building, the exterior repairs to the historic structure shall be significantly underway per the plans submitted, with "significantly underway" to be determined by the Administrative Officer. NOTE: THIS CONDITION WAS IMPOSED AT MASTER PLAN AND CARRIED FORWARD*
2. *No Certificate of Occupancy shall be issued for any of the new buildings until and unless a Certificate of Occupancy shall have been issued for at least one (1) of the two units in the historic structure, and no Certificates of Occupancy shall be issued for the last two (2) "new" units to be completed until and unless a Certificate of Occupancy shall have been issued for the second of the (2) two units in the historic structure NOTE: THIS CONDITION WAS IMPOSED AT MASTER PLAN AND CARRIED FORWARD*
3. *Deed recording for the off-site affordable units prior to recording final plan;*
4. *Recording of a deed covenant / agreement for revised plan, subject to the review of the Town Solicitor, that the development will be private. Trash and recycling, water and sewer, snow plowing and maintenance of the driveway and drainage will be private and always remain so in perpetuity with no Town maintenance.*

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5. *Driveway to be one-way with entrance on south side from Hope Street and exit on Knowlton Court, including one-way traffic signs.*

In favor: Bilotti, Katz, Millard, Murgo, Ruggiero

Opposed: None

C4. Release of Maintenance Guarantee for the public improvements at San Francisco Minor subdivision with a road extension.

Director Williamson explained that the developer has to take care of a few minor things, including mowing the basin, taking some debris out of the drainage area, and replanting two or three bushes..

A motion was made (Millard/Katz) that the funds be released once the above mentioned items are completed.

In favor: Bilotti, Katz, Millard, Murgo, Ruggiero

Opposed: None

C5. Review of State Law Updates with the Assistant Solicitor

Assistant Town Solicitor Goins presented. She explained that the new housing package legislation will take effect January 1st. The scheme for land use review and approval in RI is changing dramatically. Her office and Town staff are drafting the Zoning ordinance amendments that will be required.

One thing that will impact this Board is proposals that come to the Planning Board that also need Zoning relief will no longer go to the Zoning Board. We will have to adopt an approach called Unified Development Review. This Board will be the Zoning Board for applications that require both Planning Board approval and Zoning relief.

At a more basic level, the definitions and approval procedures for subdivisions and land development projects are changing dramatically. Under current law, a minor subdivision is 5 or fewer units. Now a minor subdivision will be anything with 9 or fewer units. All minor projects will receive only administrative review by an Administrative Officer or the Technical Review Committee. This Board won't see an application unless it's for 10 or more units.

This is a heads up for the Board. State law governs no matter what the Town has on the books, but it's in everyone's interest to have our Zoning ordinance to reflect state law as of January 1st. The goal is to put these changes into place so that developers know what the process is going forward, what's permitted, etc. This affects everything from residential to non residential buildings. There are now limitations on what the Town can control related to density, for example.

Most of the law doesn't leave much room for discretion for municipalities to make choices. The Board will be asked for a recommendation to the Town Council related to special use permits. The law says all special use permit uses must have more specific and objective criteria, vs simply stating that it is consistent with the Comprehensive Plan.

The League of Cities and Towns did advocate on the towns' behalf, but the goal of the new legislation is to promote development and shorten the approval process.

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Member Katz inquired about the State's position on affordable housing. Assistant Town Solicitor Goins responded that payment in lieu of affordable housing is still an option. The bar for denying a permit has been raised. The new law has ceilings and floors on density on comp permits.


C6. Review of Draft Hazard Mitigation Plan Update

A request was made for the Board members to read the draft before October 4th.

A motion was made (Bilotti) to adjourn the meeting.
In favor: Bilotti, Katz, Millard, Murgio, Ruggiero
Opposed: None

Meeting adjourned at 7:58pm

Respectfully submitted by Doran Smith, Recording Secretary

Date Approved: 11 January 2024 Planning Board: 

Bristol Planning Board Draft Minutes October 12, 2023



BRISTOL PLANNING BOARD

OCTOBER 12, 2023 MINUTES

TOWN HALL
10 COURT ST.
BRISTOL, RI 02809
401-253-7000

Held: October 12, 2023 in person

Present:

Charles Millard, Chairman; Anthony Murgo, Vice Chairman; Member Brian Clark; Member Steve Katz; Alternate Member Richard Ruggiero

Also Present:

Diane Williamson, Administrative Officer/Director of Community Development; Amy Goins Esq., Assistant Town Solicitor

Not Present:

Armand Bilotti, Secretary; Alternate Member Michael Sousa

Chairman Millard called the meeting to order at 7:00pm and led the assembly in the Pledge of Allegiance.

Chairman Millard then mentioned that Secretary Armand Bilotti has retired from the Planning Board after 20 years of service.

Director Williamson noted a typo in the September minutes.

- Page 1 - "Interim" should be removed from Chris Parella's title

A motion was made (Murgo/Katz) to accept the September meeting minutes as amended.

In favor: Clark, Katz, Millard, Murgo, Ruggiero

Opposed: None

C1. Recommendation to the Town Council on the petition to pave the unpaved portion of Fenmore Road.

Director Williamson explained that her recommendation is to support the request for paving. She also mentioned that it should be conditioned upon best practices for stormwater and drainage. The goal would be to design a

Member Katz asked who is paying for the road to be paved. Director Williamson responded that the recommendation is that the town pays, but the Town Council will have the final decision.

Vice Chairman Murgo mentioned that there was a request to make the road one way. Director Williamson responded that this is a possible outcome that the engineering firm is considering to avoid stormwater impacts.

2024 JAN 12 PM 1:5

TOWN CLERK'S OFFICE
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Member Clark asked how this will impact the garage. Director Williamson responded that the Town Council will have to decide if they want it to be a one way, and then if so, which direction it will go.

Chairman Millard added that he does not think the recommendation should include making it a one way street. Alternate Member Ruggiero agreed, and suggested that the Town Council should ask the police and DPW about the road being a one way, and use that recommendation to make their decision.

A motion was made (Katz/Murgo) to recommend to the Town Council to pave the unpaved portion of Fenmore Road.

In favor: Clark, Katz, Millard, Murgo, Ruggiero
Opposed: None

C2. Review Land Use Table from Zoning Ordinance relative to uses allowed by Special Use Permit

Director Williamson explained that the state law will take effect in January, and any use that is a Special Use without standards will become a “yes”.

Member Katz asked about landscaping and where it would fall on the table. Director Williamson responded that it is considered Contract Construction (page 9), which is currently listed as Special Use in General Business and Manufacturing.

Member Katz asked about Farm brewery on page 2. Assistant Town Solicitor Goins responded that a farm brewery is a defined use under state law. There was discussion about a few farms in Bristol that could potentially become a brewery, winery or cidery.

Member Clark recommended going through the table page by page. He then asked for the Special Uses that do not have standards, if we could add standards now. Director Williamson confirmed.

There was discussion about nurseries and greenhouses, with and without sales. Member Clark voiced a concern about businesses to be out of business as a result of these changes. Assistant Town Solicitor Goins responded that whatever changes are made are only for new uses and will not be retroactive; existing businesses would be grandfathered in.

A recommendation was made to switch Nursery or greenhouse/commercial (with sales on premises) to Special Use with standards in R-80, R-40, R-20, R-15 and Open Space.

Member Clark suggested adding standards to all the current Special Uses. Chairman Millard agreed.

Director Williamson mentioned that the last three uses on page 1 (Raising of animals for profit or consumption, Keeping of chicken hens, and Keeping of non-domesticated animals as pets) have become a little controversial. There was discussion about lot size, various types of animals, and impacts to neighbors.

There was discussion about potentially needing two meetings in November to review the Special Use table again, along with any new standards. Director Williamson then suggested creating standards by use category.

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Assistant Town Solicitor Goins explained that in late September the state released template zoning ordinance amendments that were designed to be reviewed by each municipality in consultation with their solicitor and adapted to fit each municipality. Most of the templates relate to the changes we discussed last month that the town doesn't have much discretion on. The state did provide template standards for a number of use categories. We do not have to use these, but they are a starting point for our discussion and consideration. She advised that standards can be developed for each use category.

A motion was made (Clark/Katz) that standards be created for all the existing Special Uses without standards. This can be done via category, as long as they are not too vague. These will be reviewed at the next Planning Board Meeting.


In favor: Clark, Katz, Millard, Murgo, Ruggiero
Opposed: None

Member Clark offered to help develop the new Special Use standards.

A motion was made (Millard) to adjourn the meeting.
In favor: Clark, Katz, Millard, Murgo, Ruggiero
Opposed: None

Meeting adjourned at 7:42pm

Respectfully submitted by Doran Smith, Recording Secretary

Date Approved: 11 January 2024 Planning Board: 

Bristol Planning Board Draft Minutes November 21, 2023



BRISTOL PLANNING BOARD NOVEMBER 21, 2023 MINUTES

TOWN HALL
10 COURT ST.
BRISTOL, RI 02809
401-253-7000

Held: November 21, 2023 in person

Present:

Charles Millard, Chairman; Anthony Murgo, Vice Chairman; Member Brian Clark; Member Steve Katz; Alternate Member Michael Sousa

Also Present:

Diane Williamson, Administrative Officer/Director of Community Development; Amy Goins Esq., Assistant Town Solicitor

Not Present:

Member Richard Ruggiero

Chairman Millard called the meeting to order at 7:14pm and led the assembly in the Pledge of Allegiance.

A motion was made (Clark/Katz) to accept the November 9th meeting minutes.

In favor: Clark, Katz, Millard, Murgo, Sousa

Opposed: None

Chapter 28 - Zoning Ordinance Amendments for compliance with State Law including creating standards for the Special Use Permit uses, inserting Adaptive Re-Use and Unified Development Sections, amended provisions for comprehensive permit applications and variance standards definitions. Board to review draft amendments and make a recommendation to the Town Council including a finding of consistency with the General Purposes of Zoning and the Comprehensive Plan.

Director Williamson explained that she took Ed Tanner's notes, and that the table now reflects the decisions made in the previous meeting.

The Board started on page 19 with the Boatyard/Marina section. They discussed potentially limiting the sale of fuel. Vice Chairman Murgo brought up the controversy around the State Street fuel tank. Member Sousa mentioned that the existing fuel station at State Street is not deep enough for sailboats. The final decision was to add "commercial" to the first line ("Boatyard/Marina means a commercial facility"), and to add "and/or above ground structures storing fuel" to item #2.

The Board also decided to remove items #4, #6, #7, #9 and #10 on page 19.

The Board reviewed the Yacht Club section next on page 20. Member Clark questioned the 10pm limit on hours of operation, as the yacht club has a lot of private events. The Board discussed the current process of getting special use permits, liquor licenses, and if the wording should be

2023 JAN 12 PM 1:59

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

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amended to only reference outdoor, amplified music. The eventual decision was to remove item #2 on page 20.

The Board reviewed the “Structures in Flood Zone exceeding height limit” section on page 20-21. Director Williamson explained that the intent of requiring a special use permit for >25 feet in a flood zone was so the neighbors would know and get notice. The Board inquired whether the baseline for this measurement is the ground level or the top of the flood zone level. Director Williamson checked the ordinance and confirmed that it is >25 feet above grade for residential and >35 feet above grade for commercial, where grade is defined as the average point of existing elevation of natural ground within the footprint of the proposed structure. It was then confirmed that even though Bristol requires a special use permit for anything above these thresholds, the proposal could not be denied due to the State law.

Director Williamson explained that South Kingstown has a really detailed ordinance on the flood zone, and she excerpted from there. Assistant Town Solicitor Goins added that South Kingstown spent months on theirs, working with someone from her firm. Chairman Millard suggested using South Kingstown’s ordinance for both residential and commercial. The Board agreed, and noted that they can always amend in January if needed.

Assistant Town Solicitor Goins presented the Bristol Zoning Ordinance text amendments to the Board. She explained that she used the template that is meant to help municipalities implement the new State laws, but that there are a couple decision points that need to be made.

Assistant Town Solicitor Goins started with the Notice Requirements. The bill has already been in effect since June. The change is that now notices shall be sent by first-class mail, instead of certified mail. No decision necessary.

The first decision point Assistant Town Solicitor Goins covered was related to the decision making authority of the Technical Review Committee (TRC). Currently, the TRC sometimes advises the Planning Board, and sometimes is the permitting authority. The Board needs to decide if this should be the approach going forward.

Member Clark mentioned that there is a potential for a future Chairman of the Board to decide who should be included in the TRC, which takes the decision making power from the other Board members. He also mentioned that there is a difference between members of the Board who are elected to represent the people of Bristol, and employees who are paid by the Town of Bristol.

Chairman Millard stated that he does not think the TRC should be making any final decisions. The TRC should provide a service and make recommendations, and the Planning Board should be the permitting authority for Development Planning Review (DPR).

Chairman Millard asked if proposals that go to the TRC could be the first topic on the Planning Board agenda since they already went to TRC. Director Williamson responded that this might be hard to manage and they will have to stay coordinated.

Director Williamson reminded the Board that currently, the TRC can approve “by right” applications for DPR that they deem simple with no need to go to the Board, which is a fairly rare occurrence. Director Williamson added that the TRC has also reviewed final applications; Assistant Town Solicitor Goins responded that the State now requires all final approvals to be approved by the Administrative Officer. Director Williamson is the current Administrative Officer; it must be an individual and the Town defines who the Administrative Officer is.

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Assistant Town Solicitor Goins brought the Board's attention to the Inclusionary Zoning section on page 25. She explained that Bristol already has Inclusionary Zoning and the trigger is the same at 5 or more units. The State has now said that if you have Inclusionary Zoning, which is still optional, 25% of the units must be affordable (instead of 20%), and the density bonus is two for one (instead of one for one); two for one meaning two market rate units for each affordable unit. Example: For an 8 lot subdivision: 2 affordable (25%), 6 market rate, plus a density bonus of 4 market rate units, resulting in 12 units.

A motion was made (Millard/Sousa) to remove the optional Inclusionary Zoning from the Zoning Ordinance to avoid the new density bonus.

In favor: Clark, Katz, Millard, Murgo, Sousa

Opposed: None

Member Katz inquired about affordable housing. Assistant Town Solicitor Goins explained that Comp permits are separate from Inclusionary Zoning. Director Williamson added that we received a small grant from the State to hire a consultant to look at the housing element of the Comprehensive Plan.

Assistant Town Solicitor Goins reviewed the high level changes that don't require a decision from the Board, which are bulleted on page 1.

- Variance standards/definition - Currently, if a dimensional variance is requested, you have to prove a number of standards, including "least relief necessary" and "that it not be primarily motivated by financial gain". These have been stricken.
- Dimensional modifications - The notice has changed. If a modification of less than 5% is requested, there is no notice. If a modification is requested between 5% and 25%, abutting neighbors are notified.
- Adaptive reuse - State now says that adaptive reuse (converting 50% or more of a previously commercial building into residential units, for example) is permitted as of right but the Town can review it. The standards are set forth in State law, and minimum density has been set on page 5. This change raised concerns for the Board.
- DPR - This will remain relatively consistent in terms of what uses require DPR, and the Planning Board will be the permitting authority.
- Comp permits - Planning Board used to see master plan first, then a more detailed preliminary plan, which were both public hearings. Now there is no more master plan; there is one public hearing to review the preliminary plan. The density bonuses are now defined and specific in State law.

Member Clark suggested inviting a member of the Town Council to the next Planning Board meeting to review the implications of the Adaptive Reuse as he is very concerned.. Director Williamson responded that there will be a hearing on December 6th that Assistant Town Solicitor Teitz will attend and will ensure this topic is addressed and stress the potential impact to Bristol. Member Katz suggested some of the Board should attend; Member Clark agreed.

A motion was made (Millard/Katz) to recommend all the changes, with amendments as discussed, to the Town Council, including a finding of consistency with the General Purposes of Zoning and the Comprehensive Plan.

In favor: Clark, Katz, Millard, Murgo, Sousa

Opposed: None

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A motion was made (Millard/Katz) to direct staff and legal counsel to revisit the changes related to flood zone and Adaptive Reuse in January.

In favor: Clark, Katz, Millard, Murgo, Sousa

Opposed: None

Member Katz suggested a joint workshop with the Town Council, Planning Board and State Representatives. Director Williamson will recommend this at the December 6th Town Council meeting.

There will be no Planning Board meeting in December, and the January meeting will be a training session.


A motion was made (Millard) to adjourn the meeting.

In favor: Clark, Katz, Millard, Murgo, Sousa

Opposed: None

Meeting adjourned at 9:18pm

Respectfully submitted by Doran Smith, Recording Secretary

Date Approved: 11 January 2024 Planning Board: 

ROGERS FREE LIBRARY
BOARD OF TRUSTEES

MEETING MINUTES FOR
November 16, 2023

A meeting of the Trustees of Rogers Free Library was held on Thursday, November 16, 2023, at 6:30 PM. It was held in person at Rogers Free Library, 525 Hope Street Bristol, Rhode Island.

Present:

- Al Wroblewski - Trustee | Chairperson
- Nicholas Landekic - Trustee
- Samantha Faria – Trustee
- Marie Knapman -Trustee
- Kasey Feijo - Trustee | Secretary
- Eileen Dyer - Library Director

Absent:

N/A

Public:

N/A

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 JAN 16 AM 11:56

AGENDA ITEMS

1. CALL TO ORDER/ATTENDANCE/QUORUM
 - Al Wroblewski called the meeting to order at 6:35pm and noted there was a quorum.
2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETINGS
 - Minutes of Previous October 19, 2023 Meeting.
 - Minor edits were made to the proposed minutes.
 - Marie Knapman made a motion to approve the minutes with the new changes. Samantha Faria seconded the motion. Vote: all in favor.
3. CHAIR REPORT
 - Al Wroblewski delivered his Chair Report.
4. LIBRARY DIRECTOR REPORT
 - Eileen Dyer delivered her Director Report.
5. FINANCIAL REPORT
 - Eileen Dyer delivered the Financial Report prepared by Natalie San Martin.
6. OLD BUSINESS
 - Re-appointment and New Appointment Processes

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- Al Wroblewski provided an update on the Re-appointment and New Appointment processes.

7. NEW BUSINESS

- Schedule of 2024 Trustee Board meetings
 - Al Wroblewski presented the proposed meeting calendar for 2024. Samantha Faria motioned to accept the meeting schedule as proposed. Marie Knapman seconded the motion. Vote: all in favor.
- Non-Resident Card Policy
 - Eileen Dyer presented updates to the Non-Resident Card Policy. Nicholas Landekic motioned to approve the updates. Marie Knapman seconded the motion. Vote: all in favor.
- End of Year Staff Bonus
 - Eileen Dyer presented the End of Year Staff Holiday Gift opportunity. Samantha Faria motioned to support the distribution of the bonus. Nicholas Landekic seconded the motion. Vote: all in favor.

8. MEMBER PEROGATIVES

- Kasey Feijo noted that she would like to create a process for collecting more committee notes after committee meetings. She will work on this in the coming months.

9. PUBLIC COMMENT

10. NEXT MEETING DATE: December 21, 2023

11. ADJOURN

- Nicholas Landekic moved to adjourn the meeting, seconded by Kasey Feijo. Vote: all in favor. Meeting adjourned at 7:57pm.



TOWN OF BRISTOL
CONSERVATION COMMISSION

Department of Community Development
235 High Street, Bristol, Rhode Island

Tuesday, December 5, 2023 @ 5:30 p.m.

DECEMBER 2023 MEETING MINUTES

Members Present:

- Tony Morettini
- Ray Payson
- Lindsay Green
- Craig Fisher
- Jay Maciel

Staff Present:

Ed Tanner

Members Absent:

- Glenn Donovan
- Lee Ann Freitas

2024 JAN 17 AM 7:52

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The meeting was called to order by Chairman Morettini at 5:35 p.m.

1. Minutes: A motion to approve the November minutes was made by Mr. Payson and seconded by Mr. Morettini. Vote: 5-0.
2. Tree Program: Mr. Tanner said that tree planting was finished last week and that all trees for the current tree planting cycle are in. Mr. Morettini said that there is no update to the tree study project that is currently in progress. Mr. Tanner mentioned that a final report from the Green Infrastructure Center (GIC), who is performing the study, should be received by the end of the year.
3. DEM Notice for Gooding Avenue Hotel: Mr. Ted Spinard of 35 Dartmouth Street, was in attendance at the meeting and provided his position on the proposed alteration of wetlands needed to develop an 80-room hotel on Gooding Avenue. He began by stating that 50,000 square feet of wetlands currently used for flood storage would be filled in by construction of the hotel. Citing the flooding that takes place in the Silver Creek watershed a common occurrence when it rains, Mr. Spinard said that the project would make what is currently a bad situation even worse. Mr. Spinard continued by saying that DEM denied an application in 2016 for a proposed hotel at the same location, and that the sitting Bristol Conservation Commission had sent a letter to DEM stating its serious concerns about the project at that time. Mr. Spinard said that State and Federal laws protecting wetlands have value and asked the Commission to join in and oppose the wetlands alteration permit currently in front of DEM. Mr. Spinard left the meeting and discussion ensued about the hotel project, along with a review of engineering plans submitted by the developers to DEM, which included a proposed underground detention and infiltration system. Mr. Tanner explained the 50-foot jurisdictional wetland perimeter, as well as how a biologist looks at plants, soil, and surface features to determine wetlands. Mr. Payson said that the ecological values of the land should not be undervalued. Ms. Green cited the increased occurrence of more intense storms and their impact on recent flooding.

TOWN COUNCIL
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MEETING

continued



*TOWN OF BRISTOL
CONSERVATION COMMISSION*

*Department of Community Development
235 High Street, Bristol, Rhode Island*

Tuesday, December 5, 2023 @ 5:30 p.m.

DECEMBER 2023 MEETING MINUTES, continued

A review of the DEM Notice was performed, including the objection criteria put forth in the Notice. Mr. Payson made a motion that Chairman Morettini draft a letter based on our discussion to DEM in opposition to the proposed wetlands alteration, to be submitted to Conservation Commission members for its review prior to sending to DEM. Mr. Fisher seconded the motion and it passed, 5-0.

4. The next Conservation Commission meeting will be held on Tuesday, January 9, 2024 at 5:30 p.m.
5. Mr. Payson made a motion to adjourn the meeting, which was seconded by Mr. Fisher, and the meeting ended at 7:06 p.m.

Respectfully Submitted,


Jay Maciel

SEE ATTACHMENT 1

December 7, 2023

To: RIDEM Freshwater Wetlands Program
Martin Wencek, Program Supervisor
From: The Bristol Conservation Commission
Re: Application 22-0264

Dear Mr. Wencek;

The Bristol Conservation Commission has reviewed the noted application to alter freshwater wetlands in order to build a hotel on Gooding Avenue in Bristol. After extensive review, we have concluded we cannot support Application 22-0264 as currently proposed.

In our view, the proposal to build on almost 50,000 square feet of swamp and wetlands would seriously and negatively impact the function and value of that wetland, as it will no longer protect the subject property, nor properties downstream (Silver Creek runs just to the East). Significantly, one of those properties is the location of the current and future Mount Hope High School.

The extensive engineering work proposed, in our view, doesn't mitigate wetlands impact, it effectively destroys that portion of the wetlands it will be constructed in. It is also not clear that, with storm frequency and intensity increasing, it will sufficiently handle extreme events. The potential for the man-made system to be regularly overwhelmed would create an ongoing hazard for downstream properties.

We have, therefore, concluded that the risk of this alteration, effectively a "re-architecting" of nature, to adversely impact a wetland and surrounding properties is far greater than any benefit it may promise. Protection of our wetlands, and their benefits, is of paramount concern. We are very concerned this proposal not only doesn't protect or even "alter" a wetland, it destroys a large portion of it and, with it, will cause more problems downstream.

Respectfully,



The Bristol Conservation Commission
Tony Morettini, Chair

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD
Chairman **N. Diane Davis**
Karl Antovich
Mike Cabral
Joseph DeMelo
Donald Squires

Recreation Board Meeting
October 30, 2023 @4:30PM
Quinta- Gamelin Community Center

2024 JAN 22 PM 3:11
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Attendance:
Diane Davis
Don Squires
Mike Cabral
Joe DeMelo
Kevin Manuel
Warren Rensehausen
Tim Shaw
Nellie Gueriero

RWU students presented plan of their Architecture Group to build a new shelter at the entrance at the beach. This would include materials and labor.

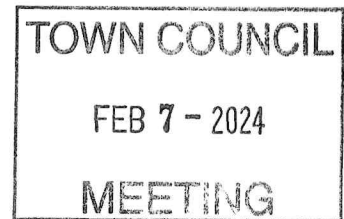
Citizen prerogatives: no citizens present

Acceptance of Minutes 8/2/2023: accepted unanimously

Programs: Nellie shared current programs

Director's report:

Cedarcrest playground structure presented
Rockwell playground structure presented
DEM grant to replace playground at Town Common. To line up with other work being done to address water issues. Considering adding a restroom to the common. Approx 115k. All projects considered are shovel ready.



Diane Davis: Asked about current and future safety cameras.

Mike Cabral: Would town consider expanding State St cameras

Warren: Could mention, not sure if it is part of the plan

Tim Report:

Sr Christmas Party 12/14

Warren for Michele:

Recent Salem trip, upcoming Foxwood and NY Trip.

Several PPAC trips scheduled.

Dr Connelly wishes to donate a welcome structure to the town

Warren showed image.

Discussion of location and work needed. Forum wishes to pursue sign.

All in favor of sign. Would like to know about funding.

Member purgatives:

Joe DeMelo would like to know from TC the boards voting rights

Discussion by all

Joe DeMelo suggested monthly meetings

Mike Cabral discussed Coelho Park. Concerned about courts puddling, pond is overgrown, suggests BPD to increase patrols, suggested lighting up lot, and discussed fall cleaning schedule.

Meeting adjourned at 6:19PM

CAPITAL PROJECT COMMISSION
WALLEY SCHOOL REHABILITATION – SENIOR CENTER
MEETING NOTES
NOVEMBER 6, 2023
5:00 P.M.
REYNOLDS SCHOOL FIRST FLOOR CONFERENCE ROOM
235 HIGH STREET, BRISTOL

Present were:

Capital Project Members:

Charles Coelho
 Sara Hassell
 Don Hemond
 Chuck MacDonough
 Myra Page, alternate
 Matt White
 Diane M. Williamson

2024 JAN 26 PM 3:50
 TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

Others Present:

Stephen Greenleaf, Building Official
 Warren Rensehausen, Director of Parks and Recreation
 Christine Shea, Project Manager from Brewster Thornton Group

The Capital Project Commission convened the meeting at 5:00 p.m.

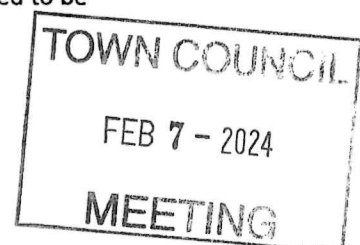
Pledge of Allegiance was conducted.

Christine Shea led the discussion about the status of the project and potential next steps. It was explained that the project had gone out to bid earlier this year but the bids came back significantly over budget. Brewster Thornton Group had been value engineering the project with the vendors however there was not a significant savings to be made. The Town would like to move forward with a phased approach using on-call contractors where possible for a cost savings.

Mr. Greenleaf explained that he had been tasked with looking at a modified design for the phased approach to help reduce the cost. Mr. Greenleaf explained that one change is the elevator with a straight access to the first floor. The Auxiliary Police office which was proposed on the second floor would be moved to the first floor where the kitchen is proposed. The kitchen fit out would be in Phase 2. Phase 1 would include all the structure issues.

Mr. Hemond questioned the restoration of the windows and Ms. Shea stated that would be a phase 2 item.

It was noted that the Town has not received the grant paperwork for the earmark grant. The Town's budget for this rehabilitation project is \$3,900,000. Mr. Greenleaf explained that the Town can use their on-call contractors at a considerable saving. There were some items that would need to be purchased/installed by vendors such as the elevator and the HVAC.



Members of the Commission expressed support for the phased approach using the Town's on-call contractors.

A motion was made by Charles MacDonough, seconded by Charles Coelho to move forward with the project and proceed as presented with the revised plan, phased approach, and using the Town's on-call contractors as applicable.

Voting in Favor: Charles Coelho, Sara Hassell, Don Hemond, Chuck MacDonough, Myra Page, Matt White
Diane M. Williamson

Voting Against: None

Motion passes

Being no further business on the agenda, a motion was made by Don Hemond and unanimously approved to adjourn the meeting.

Meeting adjourned at 5:30 p.m.

Meeting notes by Diane M. Williamson

approved 1/23/2024

MEMORANDUM

To: THE HONORABLE TOWN COUNCIL
 From: Michelle DiMeo, Tax Assessor/Collector
 Date: January 22, 2024
 Subject: Recommended Abatements & Additions for February 7, 2024 meeting

Attached is a list of Abatements & Additions for January 2024

2024 JAN 23 AM 8:01
 TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

	Abatements	Additions
Motor Vehicles	\$ 0.00	\$ 0.00
Real Estate	\$ 662.66	\$ 0.00
Sewer Fees	\$ 0.00	\$ 0.00
Sewer Assessment	\$ 0.00	\$ 0.00
Tangibles	<u>\$ 0.00</u>	<u>\$ 0.00</u>
Total	\$ 662.66	\$ 0.00

Net Adjustment: -\$662.66

Year to Date Total Abatements & Additions: -\$27,557.61

Respectfully,



Michelle DiMeo
 Tax Assessor/Collector

TOWN COUNCIL

FEB 7 - 2024

MEETING

DATE: February 7, 2024									
ABATEMENTS									
MOTOR VEHICLES									
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT			
		MV	2020	\$ 17.35					
		MV	2021	\$ 17.35					
		MV	2015	\$ 17.35					
		MV	2016	\$ 17.35					
TOTAL MV ABATEMENTS					\$ -				
ABATEMENTS									
REAL ESTATE									
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT			
50-0069-90	Sauve, Ryan	RE	2023	\$ 13.36	\$ 662.66	Appeal #23-005			
		RE	2023	\$ 13.36					
		RE	2023	\$ 13.36					
		RE	2023	\$ 13.36					
		RE	2023	\$ 13.36					
TOTAL RE ABATEMENTS					\$ 662.66				
ABATEMENTS									
SEWER FEES									
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT			
		SU	2023	\$ 580.00					
		SU	2022	\$ 580.00					
		SU	2021	\$ 571.00					
		SU	2020	\$ 530.00					
		SU	2019	\$ 521.00					
		SU	2017	\$ 469.00					
TOTAL SEWER ABATEMENTS					\$ -				
ABATEMENTS									

SEWER ASSESSMENT		TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
ACCOUNT#	NAME					
		SA	2023	\$ 302.98		
		SA	2022	\$ 302.98		
		SA	2021	\$ 302.98		
		SA	2020	\$ 302.98		
TOTAL SEWER ABATEMENTS				\$	-	
ABATEMENTS						
TANGIBLE						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT
		Tang	2023	\$ 13.36		
		Tang	2022	\$ 13.00		
		Tang	2017	\$ 14.92		
		Tang	2016	\$ 14.77		
		Tang	2015	\$ 14.03		
TOTAL TANGIBLE ABATEMENTS				\$	-	
TOTAL ABATEMENTS				\$	662.66	
ADDITIONS						
MOTOR VEHICLES						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		MV	2020	\$ 17.35		
		MV	2021	\$ 17.35		
		MV	2020	\$ 17.35		
		MV	2019	\$ 17.35		
TOTAL MV ADDITIONS				\$	-	

ADDITIONS	REAL ESTATE	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
ACCOUNT#	NAME					
		RE	2023	\$ 13.36		
		RE	2022	\$ 13.00		
		RE	2021	\$ 14.38		
		RE	2020	\$ 14.07		
		RE	2019	\$ 13.72		
		RE	2018	\$ 15.38		
		TOTAL RE ADDITIONS			\$ -	
ADDITIONS						
SEWER FEES						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		SU	2023	\$ 580.00		
		SU	2018	\$ 483.00		
		SU	2017	\$ 469.00		
		TOTAL SEWER ADDITIONS			\$ -	
ADDITIONS						
SEWER ASSESSMENT						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		SA	2019	\$ 302.98		
		SA	2018	\$ 302.98		
		SA	2017	\$ 302.98		
		TOTAL SEWER ADDITIONS			\$ -	
ADDITIONS						
TANGIBLE						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		TANG	2023	\$ 13.36		
		TANG	2018	\$ 15.38		
		TANG	2018	\$ 15.38		

CONSENT AGENDA

TUPELO REALTY, LLC
101 TUPELO STREET
BRISTOL, RI 02809
(401) 253-9277
FAX# (401) 253-0450

January 16, 2024

Steven Contente
Town Administrator
Town of Bristol
10 Court Street
Bristol, RI 02809

Dear Mr. Contente:

Enclosed is a copy of the May 29, 2008 lease agreement for the parking lot situated on Court Street, Tax Assessor's Plat 014, Lot 019. In accordance with Article 2 of said lease, we are pleased to offer to the Town of Bristol an option to renew for an additional one-year period commencing July 1, 2023 and terminating June 30, 2024.

If you are in agreement, please sign this offer letter and return together with the full payment of the rent (\$12,000) prior to February 1, 2024. The check should be made payable to Tupelo Realty, LLC which is the property manager for Custom House Square LLC.

Please note we have also enclosed a copy of your ledger, showing the balance due for the months of July 2023- January 2024. We apologize for the delay in sending this notice to you, we had a change in our administrative staff and this billing was overlooked. We have set a reminder for us to get back to the proper billing schedule of each July.

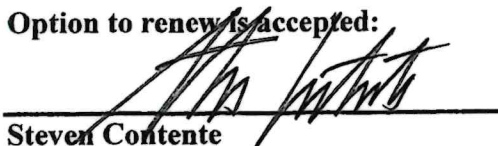
Thank you for your attention to this matter.

Sincerely,


Edward J. Coy II
CFO

EJC:yef

Option to renew is accepted:


Steven Contente
Town Administrator, Town of Bristol

1-20-24
Date

TOWN COUNCIL
FEB 7 - 2024
MEETING

COPY

LEASE

This Lease made the 29th day of May, 2008, by and between CUSTOM HOUSE SQUARE, LLC, a Rhode Island corporation with a principle place of business located at 99 Tupelo Street, Bristol, Rhode Island (hereinafter referred to as "Lessor"), and the TOWN OF BRISTOL, a municipal corporation in the State of Rhode Island, whose address is 10 Court Street, Bristol, Rhode Island 02809 (hereinafter referred to as "Lessee").

WITNESSETH

That in consideration of the mutual covenants and promises contained herein, the parties intending to be legally bound, agree as follows:

I. DESCRIPTION OF PREMISES

Lessor does hereby lease to Lessee, subject to the retention of sixteen (16) parking spaces for Lessor's use, that certain lot or parcel of land situated on Court Street, Tax Assessors' Plat 014, Lot 019 in the Town and County of Bristol, State of Rhode Island, and as further described in Exhibit A attached hereto and incorporated herein.

II. TERM

The term of this Lease is one (1) year, beginning on July 1, 2008, and terminating on June 30, 2009.

Option to Renew. The Lessor shall have the option to extend the term hereof for additional one-year terms upon the same conditions herein contained except that Lessee must not be in default of any of the terms and conditions on its part to be performed or observed hereunder and the annual rent shall be mutually agreed upon between the parties.

III. RENT

Lessee does hereby agree to pay to Lessor, as rent for the premises for said term ONE THOUSAND and 00/100 DOLLARS (\$1,000.00) per month, in advance, without demand, on the first day of each month.

IV. ABATEMENT OF TAXES AND ASSESSMENTS

Lessee shall abate the real estate taxes, sewer taxes, or betterment assessments levied on the premises for the term of the Lease.

V. USE

The premises are to be used for the purpose of a parking lot. Lessee shall restrict its use to such purposes, and shall not use or permit the use of the premises for any other purpose without the written consent of Lessor.

VI. LIABILITY INSURANCE

Lessee shall arrange and shall pay for general liability insurance for personal injury and property damage in the amount of not less than One Million and 00/100 Dollars (\$1,000,000.00). Lessee will indemnify Lessor on account of any and all damages, injuries, or claims to and by any person, or, to or for the good of any person, arising from the use of the demised premises by the Lessee, or arising from the negligence of the Lessee to keep and maintain the demised premises in a reasonable, good, and safe condition.

VII. REPAIRS AND MAINTENANCE

Lessee will keep said premises in as good repair as the same are in at the commencement of the term herein provided for, or as they shall be at any time during its continuance, and at the end of said term will deliver up to same in as good order and condition as they were at the commencement of this Lease or may afterward be put in during the continuance thereof, reasonable use and wear and damages by fire and other unavoidable accidents alone excepted. Lessee shall also maintain the premises in a clean condition.

VIII. WASTE, NUISANCE, OR UNLAWFUL ACTIVITY

Lessee shall not allow any waste or nuisance on the premises, or use or allow the premises to be used for any unlawful purpose.

IX. ASSIGNMENT AND SUBLEASE

Lessee shall have the right to assign or sublease the premises, or any right or privilege connected therewith only with the consent of the Lessor, which consent shall not be unreasonably withheld.

X. DEFAULT

Any failure by Lessee to pay rent or other charges promptly when due or to comply with any other term or condition hereof shall, at the option of Lessor, forthwith terminate this tenancy and forfeit all rights of Lessee under this agreement.

XI. REMEDIES OF LESSOR

Lessor shall have any and all remedies, whether legal or equitable, for the enforcement of the covenants, promises, terms, and conditions of this lease, which said provisions are cumulative and not exclusive, and Lessor shall be entitled to pursue.

IN WITNESS WHEREOF, the Lessor and Lessee have executed these presents, the day and year first above written.

CUSTOM HOUSE SQUARE, LLC

[Signature]
By: Joseph Brito, Sr.

TOWN OF BRISTOL
TOWN ADMINISTRATOR

By: [Signature]
DIANE C. MEDEROS

STATE OF RHODE ISLAND
COUNTY OF BRISTOL

In the Town of Bristol on the 15th day of May, 2008, before me personally appeared Joseph Brito, Sr., to me known and known by me to be the party executing the foregoing instrument, and he acknowledged said instrument by him executed, to be his free act and deed.

[Signature]
Notary Public

STATE OF RHODE ISLAND
COUNTY OF BRISTOL

In the Town of Bristol on the 29th day of May, 2008, before me personally appeared the above named, Diane C. Mederos, to be known and known by me to be the Town Administrator of the Town of Bristol, State of Rhode Island, and the person executing these presents on behalf of the Town of Bristol, in his said capacity, who acknowledged said instrument by him executed to be his free act and deed and the free act and deed of said Town of Bristol.

[Signature]
Notary Public

E:\Bristol\Legal\Div\Bristol Lessee (CustomHouseSquare) - Custom Street 04.16.08.mpd

TENANT LEDGER

Tupelo Realty LLC
 101 Tupelo St
 Bristol, RI 02809-2808
 (401) 253-9277

Prepared For

TOWN OF BRISTOL
 Attn: Treasurer
 10 Court Street
 BRISTOL, RI 02809

Tenant Status
Tenant Since
Current Lease
Balance Due

Current
 06/30/2008
 07/01/2008
 7,000.00

Date	Description	Charges	Payments	Balance
01/01/2024	Rent Charges (01/2024)	1,000.00	0.00	7,000.00
12/01/2023	Rent Charges (12/2023)	1,000.00	0.00	6,000.00
11/01/2023	Rent Charges (11/2023)	1,000.00	0.00	5,000.00
10/01/2023	Rent Charges (10/2023)	1,000.00	0.00	4,000.00
09/01/2023	Rent Charges (09/2023)	1,000.00	0.00	3,000.00
08/01/2023	Rent Charges (08/2023)	1,000.00	0.00	2,000.00
07/01/2023	Rent Charges (07/2023)	1,000.00	0.00	1,000.00
06/01/2023	Rent Charges (06/2023)	1,000.00	0.00	0.00
05/01/2023	Rent Charges (05/2023)	1,000.00	0.00	-1,000.00
04/01/2023	Rent Charges (04/2023)	1,000.00	0.00	-2,000.00
03/01/2023	Rent Charges (03/2023)	1,000.00	0.00	-3,000.00
02/01/2023	Rent Charges (02/2023)	1,000.00	0.00	-4,000.00
01/01/2023	Rent Charges (01/2023)	1,000.00	0.00	-5,000.00
12/01/2022	Rent Charges (12/2022)	1,000.00	0.00	-6,000.00
11/01/2022	Rent Charges (11/2022)	1,000.00	0.00	-7,000.00
10/01/2022	Rent Charges (10/2022)	1,000.00	0.00	-8,000.00
09/01/2022	Rent Charges (09/2022)	1,000.00	0.00	-9,000.00
08/15/2022	Chk# 180678	0.00	12,000.00	-10,000.00
08/01/2022	Rent Charges (08/2022)	1,000.00	0.00	2,000.00
07/01/2022	Rent Charges (07/2022)	1,000.00	0.00	1,000.00
06/01/2022	Rent Charges (06/2022)	1,000.00	0.00	0.00
05/01/2022	Rent Charges (05/2022)	1,000.00	0.00	-1,000.00
04/01/2022	Rent Charges (04/2022)	1,000.00	0.00	-2,000.00
03/01/2022	Rent Charges (03/2022)	1,000.00	0.00	-3,000.00
02/01/2022	Rent Charges (02/2022)	1,000.00	0.00	-4,000.00
01/01/2022	Rent Charges (01/2022)	1,000.00	0.00	-5,000.00



TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE
Town Administrator

January 23, 2024

Pranzi Catering & Events
Lisa Mattiello, Event Planner
10 Rosario Drive
Providence, RI 02909

Re: Bid #1030 – Bristol Fourth of July Ball

Dear Ms. Mattiello,

We are pleased to inform you that your company, Pranzi Catering & Events, has been awarded Bid #1030 – Bristol Fourth of July Ball with the price not to exceed \$38,225.00/\$139.00 per plate.

Very truly yours,

Steven Contente
Town Administrator

CC: Sara Hassell, Treasurer
The Honorable Town Council
4th of July Committee

TOWN COUNCIL
FEB 7 - 2024
MEETING

2024 JAN 23 PM 3:12
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

CONSENT AGENDA

BRISTOL WARREN REGIONAL SCHOOL DISTRICT OFFICE OF THE SCHOOL COMMITTEE

Nichola Piper, Chairperson
 Adam McGovern, Vice Chairperson
 Jessica Almeida, Treasurer
 Tara K. Thibaudeau, Secretary



Sarah Bullard
 Karen Cabral
 Kyle Jackson
 Marjorie J. McBride
 Carly N. Reich

(401) 253-4000 x5103

235 HIGH STREET, BRISTOL RI 02809

WWW.BWRSD.ORG

BRISTOL WARREN REGIONAL SCHOOL COMMITTEE RESOLUTION REQUESTING CHANGE TO TRANSPORTATION REGION SENATE BILL NO. 0184

WHEREAS: There are hereby established school bus districts within the state to provide bus transportation in the interest of public safety, health, and welfare for pupils in grades kindergarten through twelve (12), or in special education programs, who attend public schools, including vocational schools and special education programs provided in accord with regulations of the board of regents for elementary and secondary education, consolidated schools, regional schools established under the provisions of 16-3-1 et seq., or who participate in cooperative programs as provided by 16-3.1-1 et seq., and nonpublic nonprofit schools which are consolidated, regionalized, or otherwise established to serve residents of a specific area within the state which schools satisfy the requirements of law for any of the grades of school, kindergarten through twelve (12) as follows,

WHEREAS: The Bristol Warren Regional School District (BWRSD) is considered a part of the East Bay for many services yet our transportation region is not in the East Bay (Region 5, see chart below). We have seen a significant cost increase in these services each year and the additional cost for the transportation is \$1.2 million.

REGION 3	REGION 4	REGION 5
<ul style="list-style-type: none"> ● Barrington ● Bristol ● Central Falls ● Cranston ● East Providence ● Johnston ● Lincoln ● North Providence ● Pawtucket ● Providence ● Smithfield ● Warren 	<ul style="list-style-type: none"> ● Charlestown ● Exeter ● Hopkinton ● Jamestown ● Narragansett ● New Shoreham ● North Kingstown ● Richmond ● South Kingstown ● West Greenwich ● Westerly 	<ul style="list-style-type: none"> ● Little Compton ● Middletown ● Newport ● Portsmouth ● Tiverton

WHEREAS: These additional transportation costs are having a significant impact on the local school district budget and forces the district to move funds from other areas of their operating budgets to cover these increased transportation costs causing undue burden and inequity across the district.

NOW, THEREFORE, BE IT RESOLVED: That the BWRSD School Committee respectfully requests the Rhode Island General Assembly to support the request to move the BWRSD to Region 5 for student transportation services.

RESOLVED: That a copy of this Resolution be forwarded to every Rhode Island Municipality, Rhode Island School Committee, RIASC, State Senator, State Representative and the Governor.

WHERETO: The following bear witness:

 Nichola Piper, Chairperson

 Witness

1/22/2024

 Date Passed by the School Committee

TOWN COUNCIL

FEB 7 - 2024

MEETING

CONSENT AGENDA

State of Rhode Island

Town of Bristol



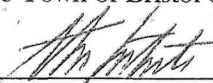
Presented to

The Portuguese Beneficial Association Dom Luiz Filipe


Upon the occasion of the Association's annual installation of Officers. The Town Administrator and Town Council of the Town of Bristol State of Rhode Island extends felicitations and sincerest congratulations to the following officers for 2024:


President, Carlos Medeiros Jr.; Vice-President, Brian Avila; Secretary, Susana (Medeiros) Dickson; Treasurer, Mark Calce; Receiver, Will Sousa Grapentine; Fiscal Officer, Jose C. Teixeira; Fiscal Officer, David Benevides; Internal Guard, Andrew Medeiros; Conductor, Crystal Zina; Bar Manager, Malvina Moniz; Assistant Bar Manager, Emmanuel Sousa; Secretary/Treasurer, Sonia M. Medeiros; Assistant Secretary/Treasurer, Victor Parece; Stockman, Armando Pacheco

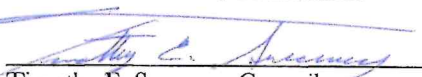
In witness whereof, we have hereunto set our hands and affixed the Seal of the Town of Bristol on this 14th day of January 2024.


Steven Contente, Town Administrator

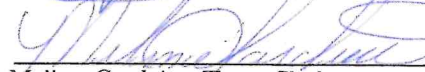

Nathan T. Calouro, Chairman


Mary A. Parella, Vice-Chairwoman


Antonio A. Teixeira, Councilman


Timothy E. Sweeney, Councilman


Aaron Ley, Councilman


Attest: Melissa Cordeiro, Town Clerk

TOWN COUNCIL
FEB 7 - 2024
MEETING



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, Rhode Island 02809-2208
 Tel. 401-253-7000
 Fax 401-253-2647
 Email: mcordeiro@bristolri.gov
 www.bristolri.gov

January 26, 2024

Georgina MacDonald
 180 Ferry Road
 Bristol, RI 02809

Dear Ms. MacDonald:

On behalf of the Town Council as the duly representatives of the citizens of the Town of Bristol, I extend to you our sincerest gratitude for your service to the Bristol County Water Authority.

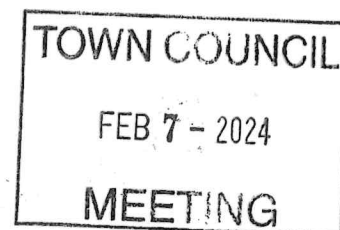
Please know that the Council is ever cognizant of the amount of time, effort, and dedication applied by members of Town boards and commissions.

Although the Council accepts your decision to resign, it does so with sincere thanks and appreciation for your years of service. The members, both individually and collectively, wish you well and hope that you will leave your post with the full knowledge that your many contributions are greatly appreciated.

As you move forward on your journey, please know that your contributions will be remembered and celebrated. We wish you all the best in your future endeavors and hope you continue to inspire us all.

Sincerely,

Melissa Cordeiro
 Town Clerk/Council Clerk



XC: Council Docket 2/7/2024



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, Rhode Island 02809-2208
Tel. 401-253-7000
Fax 401-253-2647
Email: mcordeiro@bristolri.gov
www.bristolri.gov

January 26, 2024

Derek Tipton
10 Dixon Avenue
Bristol, RI 02809

Dear Mr. Tipton:

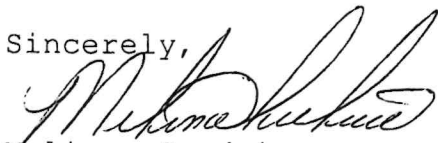
On behalf of the Town Council as the duly representatives of the citizens of the Town of Bristol, I extend to you our sincerest gratitude for your service to the Zoning Board of Review.

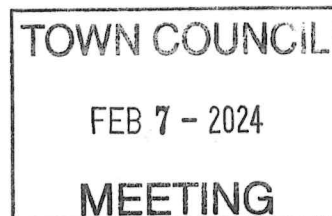
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Sincerely,


Melissa Cordeiro
Town Clerk/Council Clerk



XC: Council Docket 2/7/2024



TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE
Town Administrator

2024 JAN 26 PM 3:50
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

January 26, 2024

Audio Solutions
Luke Benoit, Owner
310 Oak Street
Bridgewater, MA 02324

Re: Bid# 1029 – Stage and Sound Bristol 4th of July Concert Series 2024

Dear Mr. Benoit,

We are pleased to inform you that your company, Audio Solutions, has been awarded Bid# 1029 – Stage and Sound Bristol 4th of July Concert Series 2024, with the cost not to exceed \$56,200.00.

Very truly yours,

Steven Contente,
Town Administrator

Cc: Sara Hassel, Treasurer
The Honorable Town Council
Camille Teixeira, Bristol 4th of July General Chairman

TOWN COUNCIL
FEB 7 - 2024
MEETING

Public Notice
Bristol Warren Regional School District
Joint Finance Committee Meeting
February 29, 2024
6:30 PM
The Meeting will be live streamed via YouTube

https://www.youtube.com/channel/UCMfoo1G_4jBMUOuP2Vlv4xw

PLEDGE OF ALLEGIANCE:

WELCOME/INTRODUCTIONS:

ACCEPTANCE OF MINUTES:

- May 17th, 2023, meeting minutes

OLD BUSINESS:

- **Presentation:** Bristol Warren Regional School District Administration & School Committee proposed FY 2024-2025 school budget.

PUBLIC COMMENT: There will be no public comment at this meeting, as it is informational only.

NEW BUSINESS:

ADJOURNMENT:

Per Order
Joint Finance Committee

Individuals requesting interpreter services. For the hearing impaired must notify the Town Clerk's Office at least forty-eight (48) Hours prior to the meeting. 401-245-7340(voice) or "via RI Relay 1-800-745-5555" (TTY).

Posted: 2/23/24 Warren Town Hall, Bristol Town Hall, Bristol/Warren Regional School District, Secretary of State

2024 JAN 12 PM 1:59
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

TOWN COUNCIL
FEB 7 - 2024
MEETING

ROGERS FREE LIBRARY
BOARD OF TRUSTEES

PROPOSED MEETING AGENDA FOR
January 18, 2024

The monthly meeting of the Trustees of Rogers Free Library will be held on Thursday, January 18, 2024, at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

AGENDA ITEMS

- CALL TO ORDER/ATTENDANCE/QUORUM
- REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
 - Minutes of December 21, 2023 Meeting
- CHAIR REPORT
 - Al Wroblewski
- LIBRARY DIRECTOR REPORT
 - Eileen Dyer
- FINANCIAL REPORT
 - Eileen Dyer and Natalie San Martin
- OLD BUSINESS
 - Eileen Dyer
 - Code of Conduct Policy – Discussion and Vote
- NEW BUSINESS
 - Introduction of New Board of Trustees members
 - Presentation by Town Council Liaison, Mary Parella
- MEMBER PREROGATIVES
 - Al Wroblewski
 - Lake Luzerne NY – Talking Stick Discussion
- PUBLIC COMMENT
- NEXT MEETING DATE: February 15, 2024
- ADJOURN

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 JAN 16 AM 11:55

TOWN COUNCIL
FEB 7 - 2024
MEETING

BRISTOL COUNTY WATER AUTHORITY

Board of Directors Meeting

Tuesday, January 23, 2024, 5:30pm
450 Child Street (Boardroom), Warren, RI

AGENDA

1. Call to Order
2. Public Input
3. Approval of Rate Increase for FY 2025
4. Minutes
 - i. Personnel Committee – 11/30/23
 - ii. Finance Committee – 12/6/23
 - iii. Board Meeting – 12/6/23
5. Executive Director Report
6. Financial Report
7. Board Member Town Council Reports
8. Executive Session
 - i. Litigation – North Farm pursuant to RIGL s. 42-46-5 (a)(2)
 - ii. Executive Session Minutes:
 - a. Board Meeting – 9/28/23
 - b. Personnel Committee – 11/30/23
 - c. Board Meeting – 12/6/23
9. Next Scheduled Meeting
 - i. Board Meeting: Feb. 22, 2024
10. Adjournment

2024 JAN 17 PM 12:02

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

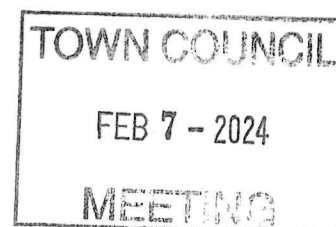
Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

Agenda Posted 1/17/24

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

Agenda Sent Via Email 1/17/24 for Posting on Public Bulletin Boards

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall





10 Court Street
Bristol, RI 02809
www.bristolri.gov
401-253-7000

**Town of Bristol, Rhode Island
Department of Community Development**

**NOTICE OF MEETING
THE BRISTOL PLANNING BOARD
TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee (TRC) will hold a meeting,
on Tuesday, January 30th at 3:00pm
at Department of Community Development Conference Room
235 High Street (former Reynolds School), 1st Floor, Bristol, RI

2024 JAN 17 PM 1:13

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

AGENDA

Review and Recommendation to the Zoning Board for application of Jeanine P. and Daniel P. McConaghy - Special Use Permit: to construct a single-family dwelling at a height of over 25 feet above grade in the flood zone located at **135 Kickemuit Avenue**, Assessor's Plat 133, Lot 37, Zone: Residential R-15.

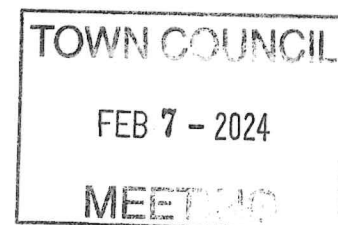
Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://www.bristolri.gov/government/commissions/technical-review-committee/#357-671-wpfd-1-30-2024-trc-meeting-135-kickemuit-avenue>.

For questions on above plans please call 253-7000, ext. 147 or email dwilliamson@bristolri.gov

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"

**Diane M. Williamson, AICP
Administrative Officer**

Posted: January 17, 2024
By: mbw





TOWN OF BRISTOL, RHODE ISLAND

ZONING BOARD OF REVIEW MEETING

Zoning Board of Review Meeting Agenda
Monday, February 05, 2024 at 7:00 PM
Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://www.bristolri.gov/government/boards/zoning-board-of-review/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov. Written comments should be received no later than 12:00 p.m. on Thursday, February 1, 2024.

1. **Pledge of Allegiance**
2. **Approval of Minutes** - January 2, 2024
3. **Continued Petitions**
 - 3A. **2023-27 Continued Petition of Robert M. Kreft** - Dimensional Variances: to construct a 40ft. x 42ft. accessory garage structure at a size and height greater than permitted for accessory structures, and with greater than permitted lot coverage by structures in the R-6 zoning district. Located at **22 Wall Street**; Assessor's Plat 33, Lot 17; Zone: Residential R-6.
 - 3B. **2024-01 Continued Petition of Thomas A. and Lee H. Dawson** - Dimensional Variance: to construct an 18ft. 8in. x 24ft. two-story living area addition to the rear of an existing single-family dwelling with less than the required left side yard. Located at **15 Burton Street**; Assessor's Plat 15, Lot 79; Zone: Residential R-6.
4. **New Petitions**
 - 4A. **2024-04 Larry Goldstein / TSL, LLC** - Dimensional Variance: to modify exterior walls and roofline portion of the existing Bristol Harbor Inn hotel building and construct eight (8) new hotel rooming

2024 JAN 17 PM 1:13

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

TOWN CLERK'S OFFICE
FEB 7 - 2024
of MEETING

units on the third floor of the structure with less than the required lot area per rooming unit. Located at **267 Thames Street**; Assessor's Plat 9, Lot 50; Zone: Waterfront (W).

- 4B. 2024-05 Marissa Cabral / Wicked Awesome Pet Care and Spa, Inc.** - Special Use Permit: to convert an existing nonconforming retail business space within a residential zoning district into a pet grooming service business use. Located at **1282 Hope Street**; Assessor's Plat 92, Lot 16; Zone: Residential R-10.
- 4C. 2024-06 John M. Lannan / Fairpoint Realty, LLC** - Dimensional Variance: to construct a 10ft. x 22ft. breezeway and porch, and a 24ft. x 24ft. two-story garage addition to an existing single family dwelling with less than the required front yard on a corner lot. Located at **111 King Philip Avenue**; Assessor's Plat 147, Lots 61 & 62; Zone: Residential R-10.
- 4D. 2024-07 Jeanine and Daniel McConaghy** - Dimensional Variances: to demolish an existing single-family dwelling and construct a new single-family dwelling with less than the required front yard on a corner lot, and with a second floor footprint that exceeds the maximum two thirds size of the first floor footprint; and a Special Use Permit: to construct a single-family dwelling at a height of over 25 feet above grade in the flood zone. Located at **135 Kickemuit Avenue**; Assessor's Plat 133, Lot 37; Zone: Residential R-15.

5. Adjourn

Date: January 18, 2024

By: emt



TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JAN 18 AM 8:30

Bristol Fourth of July Committee
Souvenir Sub-Committee Meeting
Wednesday, January 31, 2024 at 7 P.M.
Burnside Building, 400 Hope St., Bristol, RI 02809

AGENDA

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ATTENDANCE
- BUSINESS TO BE DISCUSSED AND/OR ACTED UPON
 - Review Button Contest entries and vote for winners.
 - Review print design- comment & vote.
 - Review RFP submissions – vote on merchandiser, if time allows.
 - Discuss Souvenir trailer, if time allows.
 - Other items for the good of the committee
- ADJOURNMENT

Keep Informed at www.fourthofjulybristolri.com

Agenda Posted:

Bristol Post Office, Bristol Town Hall and SOS Website on 1/18/24

TOWN COUNCIL
FEB 7 - 2024
MEETING

Bristol Fourth of July Committee
Wine Tasting
1/29/24 6:30 PM
Quinta-Gamelin Community Center.
101 Asylum Road
Bristol, RI

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JAN 18 AM 8:30

Keep Informed at www.july4thbristolri.com

Attendance:

1. CALL TO ORDER
2. Pledge
3. Business Discussed:
 - a. Date/Location
 - b. Food
 - c. Wine Donation
 - d. Wine Glasses
 - e. Raffles
4. For the Good of the Committee/Adjournment

Posted on Secretary of State Website, Bristol Town Hall and Bristol Post Office
On 1/18/24

TOWN COUNCIL
FEB 7 - 2024
MEETING

Bristol Fourth of July Committee
General Committee Meeting
January 22, 2024, 07:00 PM Eastern Time (US and Canada)
Burnside Building, 400 Hope Street, Bristol, RI. 02809

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JAN 18 AM 8:30

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ATTENDANCE

IV. MEMBERSHIP

V. APPROVAL OF MINUTES

- a) Motion to Accept /Discussion/Vote
 - i) November 14, 2023 and November 30, 2023 minutes

VI. APPROVAL OF TREASURER REPORT

- a) Motion to Accept /Discussion/Vote
 - i) November & December Treasurer's Report

VII. CORRESPONDENCE & Sunshine Report

VIII. Souvenir trailer purchase Accept / Discussion / Vote – Camille / Heidi

IX. Event Kit – Dave Burns

X. 2024 Sponsorship Packages

XI. 2024 Meeting Schedule

XII. SUBCOMMITTEE Reports or Updates

- a) Lottery – Nat Squatrito
- b) Policy – Nat Squatrito
- c) Other Committees

XIII. UPCOMING MEETINGS AND EVENTS

- a) Policy – Nat Squatrito – January 30, 2024 @ Burnside Bldg.
- b) Souvenirs – Heidi Vermilyea – January 31, 2024 @ Burnside Bldg.
- c) Next GCM - Tuesday, February 20, 2024 @ Burnside Bldg

XIV. 50/50

XV. Adjournment

TOWN COUNCIL
FEB 7 - 2024
MEETING



10 Court Street
Bristol, RI 02809
www.bristolri.gov
401-253-7000

Town of Bristol, Rhode Island
Department of Community Development

NOTICE OF MEETING
THE BRISTOL PLANNING BOARD
TECHNICAL REVIEW COMMITTEE MEETING

The Bristol Technical Review Committee (TRC) will hold a meeting,
on Tuesday, January 30th at 2:30pm
at Department of Community Development Conference Room
235 High Street (former Reynolds School), 1st Floor, Bristol, RI

2024 JAN 18 PM 2:06
TOWN CLERKS OFFICE
BRISTOL, RHODE ISLAND

AGENDA

Review and Recommendation to the Zoning Board for application of Marissa Cabral / Wicked Awesome Pet Care and Spa, LLC - Special Use Permit: to convert an existing nonconforming retail business space within a residential zoning district into a pet grooming service business use at **1282 Hope Street**, Assessor's Plat 92, Lot 16, Zone: Residential R-10.

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://bristol-ri.municodemeetings.com/bc-technical/page/technical-review-committee-13>

For questions on above plans please call 253-7000, ext. 147 or email dwilliamson@bristolri.gov

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"

Diane M. Williamson, AICP
Administrative Officer

Posted: January 18, 2024
By: mbw

TOWN COUNCIL
FEB 7 - 2024
MEETING



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

CAPITAL PROJECTS COMMISSION

AGENDA

JANUARY 23, 2024

5:00 P.M.

OFFICE OF COMMUNITY DEVELOPMENT FIRST FLOOR CONFERENCE ROOM

235 HIGH STREET (FORMER REYNOLDS SCHOOL)

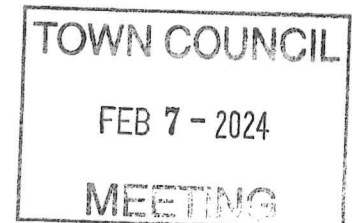
2024 JAN 18 PM 2:06
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Agenda Items:

1. Pledge of Allegiance
2. Minutes from previous meeting
3. Architect's Report on Status of Project for former Walley School Rehabilitation into Senior Center
4. Finance Director's Report on Budget for former Walley School Rehabilitation into Senior Center
5. Nomination of Chairman
6. Nomination of Vice Chairman
7. Adjourn

Posted: 1/18/24

By: DMW



Bristol Fourth of July Committee
Photography Contest Subcommittee Meeting
6:00 PM Tuesday, January 30, 2024
Burnside Building
400 Hope St. Bristol, RI

Keep Informed at www.fourthofjulybristolri.com

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DISCUSSION OF 2024 PHOTOGRAPHY CONTEST: POSSIBLE PROCEDURAL CHANGES, LOCATIONS, AND DATES. Any changes will be voted on at the meeting
4. DISCUSSION OF POSSIBLE CONTEST RULE CHANGES: To be voted on at the meeting.
5. DISCUSSION OF POSSIBLE JUDGES.
6. DISCUSSION OF INCREASING ARTIST PARTICIPATION.
7. ADJOURNMENT

2024 JAN 19 AM 10:21

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Posted on SOS website on 1/18/24

Posted at Bristol Town Hall & Bristol Post Office on 1/19/24

TOWN COUNCIL
FEB 7 - 2024
MEETING



TOWN HALL
10 COURT ST.
BRISTOL, RI 02809
401.253.7000 x153

BRISTOL HISTORIC DISTRICT COMMISSION

**Site Visit Meeting for Proposal
Tuesday January 23 – 11:00 AM
203 High Street**

The Historic District Commission members will convene for project review at:

**TIME: 11:00 AM
ADDRESS: 203 High Street, Bristol RI**

Re #23-155: Discuss and act on replacement of windows.

Posted: January 19 2024
By: Oryann Lima, BHDC Chair

2024 JAN 19 PM 2:47
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

TOWN COUNCIL
FEB 7 - 2024
MEETING



10 Court Street
Bristol, RI 02809
www.bristolri.gov
401-253-7000

Town of Bristol, Rhode Island
Department of Community Development

NOTICE OF MEETING
THE BRISTOL PLANNING BOARD
TECHNICAL REVIEW COMMITTEE MEETING

The Bristol Technical Review Committee (TRC) will hold a meeting,
on Tuesday, January 30th, 2024 at 10:00am
at Department of Community Development Conference Room
235 High Street (former Reynolds School), 1st Floor, Bristol, RI

2024 JAN 23 PM 2:39

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

AGENDA

Pre-Application/Concept Review: Concept review for an Adaptive Re-use of the former Oliver School. Proposal to convert the former school into 11 apartments. Property located at **151 State Street**, Assessor's Plat 18, Lot 42, Zone: Residential R-6.

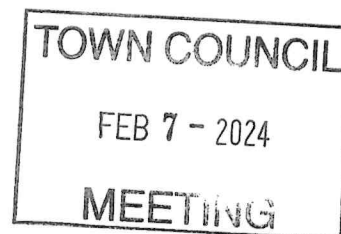
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Diane M. Williamson, AICP
Administrative Officer

Posted: January 23, 2024
By: mbw





Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

CAPITAL PROJECTS COMMISSION

AGENDA

JANUARY 29, 2024

10:00 A.M.

SITE VISIT/TOUR OF ONGOING RENOVATIONS AT FORMER WALLEY SCHOOL

260 HIGH STREET, BRISTOL

2024 JAN 24 PM 12: 02
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Posted: 1/24/24

By: DMW

TOWN COUNCIL
FEB 7 - 2024
MEETING



TOWN OF BRISTOL, RHODE ISLAND

ZONING BOARD OF REVIEW MEETING

*AMENDED Meeting Agenda

Monday, February 05, 2024 at 7:00 PM

Bristol Town Hall, 10 Court Street, Bristol, RI 02809

*Scanned copies of all applications and supporting materials will be available at <https://bristol-ri.municodemeetings.com/>.

Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov. Written comments should be received no later than 12:00 p.m. on Thursday, February 1, 2024.

1. Pledge of Allegiance

2. Approval of Minutes - January 2, 2024

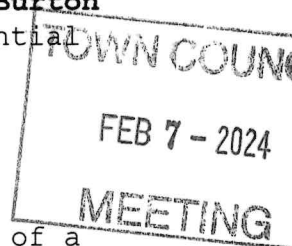
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5. Adjourn

Date: January 18, 2024

By: emt

TOWN OF BRISTOL, RHODE ISLAND

PLANNING BOARD MEETING

Meeting Agenda
Thursday, February 8, 2024
at 7:00 PM



Bristol Town Hall, 10 Court Street, Bristol Rhode Island 02809

- A. Pledge of Allegiance
- B. Minutes: Approval of Minutes – January 11, 2024
- C. Old Business (continued from January 11th meeting)

C1. Proposed Amendments to Subdivision & Development Review

Public hearing, referral to the Town Council for recommendations, and adoption subject to consideration of Town Council recommendations. Proposed amendments required due to changes in state law which became effective on January 1, 2024, which is the proposed (retroactive) date of these amendments. The amendments include the following changes:

- Definitions of various project categories including major and minor land development projects and subdivisions; associated changes to application and review process for these projects;
- Development Plan Review process changes;
- Unified development review for projects requiring zoning relief as well as approval by the Planning Board;
- Revised procedures for appeals;
- Modified procedures for public notice of applications;
- Technical Review Committee composition and appointment.

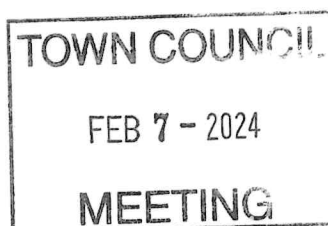
- D. New Business
- E. Adjourn

Date: January 31, 2024

Posted by: mbw

2024 JAN 31 PM 2:26

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Bristol Fourth of July Committee
Membership Subcommittee 2024 FEB -1 AM 8: 24
Thursday, February 15, 2024 - 7:00 PM
Burnside Building - 2nd Floor
400 Hope Street, Bristol, RI 02809

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. BUSINESS TO BE DISCUSSED AND ACTED UPON
 - a. Review and vote on any new member applications that are received by February 1, 2024.
 - b. Review membership attendance records.
5. ADJOURNMENT

Posted at the Bristol Town Hall, the Bristol Post Office, and the Secretary of State Website on Thursday, February 1, 2024

TOWN COUNCIL
FEB 7 - 2024
MEETING

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Bristol Fourth of July Committee
Pageant Subcommittee 2024 FEB -1 AM 8: 24
Thursday, February 15, 2024 - 6:00 PM
Burnside Building - 2nd Floor
400 Hope Street
Bristol, RI 02809

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. BUSINESS TO BE DISCUSSED AND ACTED UPON
 - Discuss status of plans made to date.
 - Discuss and vote on ticket prices.
 - Discuss jobs relating to the Pageant and rehearsals
5. ADJOURNMENT

Posted at the Bristol Town Hall, the Bristol Post Office, and the Secretary of State Website on Thursday, February 1, 2024

TOWN COUNCIL
FEB 7 - 2024
MEETING

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 FEB -1 AM 8: 24



Bristol Fourth of July Committee
Music & Entertainment
Thursday, Feb 8, 2024 - 6 PM
Burnside Building
400 Hope St
Bristol, RI

Keep Informed at www.july4thbristolri.com

Attendance:

1. CALL TO ORDER
2. Pledge
3. Business Discussed:

Bids-sound & stage

Punch List

Band Contract Revisions

4. For the Good of the Committee/Adjournment

Next Meeting: TBA Thank you for your time.

Posted on Feb 1, 2024 at Secretary of State Website, Bristol Post Office
and Bristol Town Hall.

TOWN COUNCIL
FEB 7 - 2024
MEETING