

# **TOWN OF BRISTOL, RHODE ISLAND**



## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, November 01, 2023 at 7:00 PM**  
**Town Hall - Council Chambers**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/87432977206> or by visiting zoom.com meeting code 874-3297-7206. Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

November 15, 2023 - Town Council Meeting

December 6, 2023 - Town Council Meeting

December 27, 2023 - Town Council Meeting

### **Special Recognitions**

[Town](#) Administrator Contente re - 2023 Historic Preservation Project Awarded to Unity Park

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

**A. Submission of Minutes of Previous Meeting(s)**

A1. Town Council Meeting - October 4, 2023

A2. Town Council Special Meeting, September 20, 2023

A3. Executive Session Meeting, September 20, 2023 (sealed council only)

**B. Public Hearings**

**C. Ordinances**

C1. Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) **(2nd reading)**  
**(continued from October 4, 2023)**

a. (copy of) original petition requesting parking modification

C2. Ordinance #2023-20 Chapter 19, Article I - In General, Section 19-2 Prohibited areas and rules governing peddlers, hawkers, itinerant vendors and mobile food establishments (to include Itinerant vendors and mobile food establishments) **(2nd reading)**

C3. Ordinance #2023-21 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - Number of Licenses (to decrease the number of Class BV Limited Licenses from 9-7) **(1st reading)**

C4. Ordinance #2023-22 Chapter 16, Article V Stopping, Standing and Parking, Section 16-152 - Curb loading zones (Charles St north side extending 66 feet west) **(1st reading)**

**D. Licensing Board - New Petitions**

D1. Paul Diniz, Destiny's Hometown Diner, 24 Gooding Avenue re - Request for Victualling License (*new location*)

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police



c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Water Pollution Control

D2. Yong Lei Ren, New Lucky Garden, 576 Metacom Avenue #17, re - Request for Victualling License (*new name/new ownership*)

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Water Pollution Control

**E. Licensing Board - Renewals**

**F. Petitions - Other**

F1. Carol Krushnowski, 9 Fenmore Road, re - Request to finish and pave Fenmore Road

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

c. recommendation - Town Administrator and Planning Board

**G. Appointments**

G1. Bristol Planning Board (1 unexpired term set to expire April 2025)

a. Armand Bilotti, 2 Stephen Drive, letter of resignation

b. Richard Ruggiero, 21 Kingswood Road, (alternate member) interest in full term member

c. Michael Sousa, 249 Hope Street Unit 6, (alternate member) interest in full term member

d. George Duarte, 47 Lafayette Drive, interest/appointment

e. Myra M. Page, 423 Hope Street Unit K, interest/appointment

f. Jessalynn L. Jarest, 183 High Street, interest/appointment

G2. Historic District Commission (2 unexpired terms set to expire July 2025)

a. Michael O' Loughlin, 114 Constitution Street, interest/appointment

G3. Rogers Free Library (2 unexpired terms set to expire January 2024)

a. Al Wroblewski, Chairman, Rogers Free library Board of Trustees, recommendation of:

1. Cara Cromwell, 349 Hope Street, interest/appointment

2. Anne Marie Silvia, 75 Maple Lane, interest/appointment

3. Caroline Jacobus, 35 Church Street, interest/appointment

b. List of all interested applicants

## H. **Old Business**

H1. Susan Proto, 245 Chestnut Street re - Request no parking on the south side of Chestnut Street adjacent to her mailbox **(continued from October 4, 2023)**

H2. (draft) resolution of the Town of Bristol for the Formation of the Bristol 250th Commission

## I. **Other New Business Requiring Town Council Action**

I1. Public Notice from CRMC re - Russ Russ Realty, PO Box 656 for 125 Thames Street, Bristol -requires response by November 4, 2023

a. recommendation - Town Administrator and Harbor Master

b. recommendation - Town Administrator and Department of Community Development

I2. Director Williamson re - Advertising for Amendments to the Zoning Ordinance per State Law (1st reading November 15, 2023, Public Hearing to be scheduled for December 6, 2023)

I3. Harbor Master Marsili re - recommendation for revisions to harbor fees

a. (draft) resolution

I4. Director Williamson re - Amendment to Grant Agreement for Prudence Island Ferry

a. draft agreement

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

**J. Bills & Expenditures**

J1. RFQ #1021 - Bristol Municipal Career and Technical Academy/Learn365 Coordinator

**K. Special Reports**

K1. Juan Mariscal, Chairman, Bristol County Water Authority Tri-Town Monthly Report, September 28, 2023

**L. Town Solicitor**

**M. Executive Sessions**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Zoning Board of Review Meeting Minutes, July 10, 2023

(CA) AA2. Bristol Fire Department Board of Fire Engineers Meeting Minutes, October 2, 2023

(CA) AA3. Historic District Commission Meeting Minutes, July 17, 2023

(CA) AA4. Historic District Commission Meeting Minutes, August 3, 2023

(CA) AA5. Historic District Commission Meeting Minutes, September 7, 2023

(CA) AA6. Bristol Housing Authority Meeting Minutes, September 14, 2023

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Hassell re - Revenue and Expenditure Statement - October 25, 2023

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Proclamation - proclaim October 23-31 as Red Ribbon Week (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. RFP# 1020 - Historic Consultant Services re-Survey of the Bristol Waterfront National Register

- (CA) GG2. Town Administrator Contente to Kathryn J. Cavanaugh Historic Preservation Consultant re - award Bid# 1020 - Historic Consultant Services re - Survey of the Town of Bristol Waterfront National Register Historic District
- (CA) GG3. East Bay Laundromat transfer of ownership update
- (CA) GG4. Town Clerk Cordeiro - Thank you letter to Raymond Cordeiro for serving on the Bristol Housing Authority
- (CA) GG5. Town Clerk Cordeiro - Thank you letter to Karen Binder for serving on the Newport & Bristol County Convention & Visitors Bureau Board
- (CA) HH.** **Distributions/Notice of Meetings**  
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting, October 11, 2023
- (CA) HH2. Planning Board Meeting, October 12, 2023
- (CA) HH3. Planning Board Meeting Amended, October 12, 2023
- (CA) HH4. Bristol Housing Authority Meeting, October 12, 2023
- (CA) HH5. Rogers Free Library Board of Trustees Meeting, October 19, 2023
- (CA) HH6. Bristol Planning Board Technical Review Committee Meeting, October 24, 2023
- (CA) HH7. Bristol Planning Board Technical Review Committee Meeting, October 19, 2023
- (CA) HH8. Zoning Board of Review Meeting, November 6, 2023
- (CA) HH9. Bristol County Water Authority Board of Directors Meeting, October 26, 2023
- (CA) HH10. CRMC Council Meeting Calendar for October 2023
- (CA) HH11. CRMC Semi-Monthly Meeting - Full Council October 24, 2023

(CA) HH12. Recreation Board Meeting, October 30, 2023

(CA) HH13. Historic District Commission Meeting, November 2, 2023

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

(CA) III1. Christopher E. Hultquist, for Dallys Doppke - personal injury claim

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

Adjourned: \_\_\_\_\_

/mc

Posted: October 27, 2023

July 14, 2023

Joe Brito, Jr.  
500 Wood Street 1426  
Bristol, RI 02809

JOHN OLIVER'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 OCT 16 AM 11:06

Dear Mr. Brito,

It is my pleasure to announce that Unity Park has been selected to receive a 2023 Historic Preservation Project Award!

Each year, Preserve Rhode Island presents the Rhody Awards to celebrate the best projects and people in historic preservation in Rhode Island. This year's awards were selected by a jury who were impressed by your remarkable investment in the community through the thoughtful reuse of the buildings of Unity Park.

We look forward to celebrating with you at the Rhody Awards Ceremony and Celebration which will be held at United Theatre in Westerly on Sunday, October 15, 2023. Additional details about the Rhody Awards and what to expect next are listed in the attachment. A staff member from Preserve RI will contact you shortly to follow up begin coordinating for the Rhody Awards video shoot.

We will send press releases to statewide and local papers in September as we get closer to the Rhody Awards Celebration. While we encourage you to share the news of the award with friends, family and colleagues, we ask that you not issue any press release at this time.

PRI's Board of Trustees and staff join me in congratulating you on your work. We look forward to working with you and the nominator to honor your work.

Sincerely,

Valerie Talmage  
Executive Director

TOWN COUNCIL  
NOV 01 2023  
MEETING

**TOWN COUNCIL MEETING MINUTES-WEDNESDAY, OCTOBER 4, 2023**

The council met on Wednesday, October 4, 2023, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
 Vice-Chairwoman, Mary Parella  
 Councilman, Antonio "Tony" Teixeira  
 Councilman, Timothy Sweeney  
 Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
 Town Solicitor, Michael Ursillo, Esq  
 Town Sergeant, Archie Martins

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira- Voted unanimously to approve the Consent Agenda as prepared and presented.

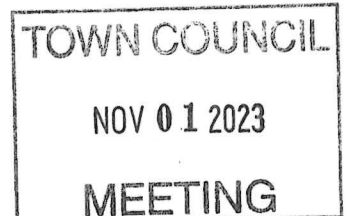
**A. Submission of Minutes of Previous Meeting(s)**

- A1.** Town Council Meeting - September 13, 2023
- A2.** Town Council Special Meeting - March 20, 2023
- A3.** Town Council Special Meeting - March 21, 2023
- A4.** Town Council Special Meeting - March 22, 2023

Sweeney/Teixeira - Voted unanimously to approve the minutes of September 13, 2023, March 20, 21, and 22, 2023 as prepared and presented.

**B. Public Hearings**

- B1.** Kevin Francis, Bristol Golf Club Inc. d/b/a The Clubhouse, 95 Tupelo Street re - Request for modification expansion of Class BV Liquor License Premises





Sweeney/Teixeira -Voted unanimously to close the public hearing

Teixeira/Sweeney- Voted unanimously to approve the expansion of the class BV liquor license premises as proposed. This approval is contingent upon all compliance with all received recommendations, adherence to all relevant laws and ordinances, and the complete payment of all associated fees, taxes, and levies: Additionally, the expansion will be subject to a council review after six months of operation.

Prior to the vote being taken, Bar Manager, Briana Steadman of 95 Tupelo Street addressed the council to speak in favor. It was noted that the expansion area was an enclosed area and would be operating year-round.

*It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto.*

### **C. Ordinances**

**C1.** Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) **(2nd reading)**

a. Patricia Esteves, 74 King Philip Avenue re - letter of concern

Sweeney/Teixeira- Voted unanimously to continue the matter to November 1, 2023, for further clarification.

Prior to the vote being taken, Clerk Cordeiro provided an overview of the correction to an ordinance amendment that had been mistakenly advertised and approved, featuring a no parking designation on the "east" side instead of the originally requested "west" side. She elaborated that a resident in the locality had formally approached the council, emphasizing the importance of parking restrictions to facilitate safe school bus boarding, and disembarking for her special needs son. It was clarified that the council had already acted on the prior ordinance amendment.

Town Administrator Contente noted that Temporary signs have been installed to allow for the child's school bus access.

Patricia Esteves of 74 King Philip Avenue addressed the council voicing concerns about limited parking on King Philip Avenue. She noted the parking challenges for her ill husband and the lack of parking affecting visitors' parking. She elaborated that she understands the challenges faced by the family with the special needs child living in the area but feels frustrated by the lack of parking options. She noted that the original petitioner's house has a driveway with three parking spots and an additional two parking spots on the side of Dyer Street that could potentially be used for the bus vehicle.

It was noted that there was uncertainty regarding the current parking restrictions on both the east and west sides or if the west side has already been designated with a no-parking box. It was suggested that this issue be continued to the next council meeting for clarification. Additionally, it was suggested that a review of the area be conducted to explore if alternative solutions could be made for the bus parking area.

- C2.** Ordinance #2023-20 Chapter 19, Article I - In General, Section 19-2 Prohibited areas and rules governing peddlers, hawkers, itinerant vendors and mobile food establishments (to include Itinerant vendors and mobile food establishments) **(1st reading)**

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the first reading of Ordinance #2023-20. Advertise in the local newspaper.

**D. Licensing Board - New Petitions**

- D1.** David Scarpino, Chairman, Bristol Christmas Festival re- Request for Mobile Food Truck Establishment Event Permit for Christmas Festival, Saturday, December 9, 2023, and Sunday, December 10, 2023, from 12PM - 6PM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**D2.** Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park), 96 Broadcommon Road re - Request for a Victualling License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Water Pollution Control

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**D3.** Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park), 96 Broadcommon Road re- request for a Dancing and Entertainment License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to continue the matter to the November 15, 2023, council meeting.

Prior to the vote being taken, it was noted that there was a lack of clarity regarding the intended use of the Dancing & Entertainment license. The submitted plans did not clearly specify the location for the entertainment or the type of entertainment that would be offered. The council collectively expressed their concerns and reached a consensus recommending the presence of the applicant to provide further clarification. It was also noted that Mr. McNeil, who had previously indicated his intention to attend, was notably absent from the meeting, and the reason for his absence was unclear.

**E. Licensing Board - Renewals**

**F. Petitions - Other**

**F1.** Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park) re - Request for One Additional Class BV Limited Liquor License (**call for public hearing November 15, 2023**)

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development
- d. recommendation - Town Administrator and Zoning Board

Teixeira/Parella- Voted unanimously to refer the matter to the Town Solicitor to draft an ordinance for one additional Class BV Limited License for council consideration on November 1, 2023; and schedule the public hearing for the November 15, 2023, council meeting.

**F2.** Susan Proto, 245 Chestnut Street re - request no parking on the south side of Chestnut Street adjacent to her mailbox

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

Ley/Teixeira- Voted unanimously to continue the matter to November 1, 2023.

Prior to the vote being taken, Clerk Cordeiro noted that the petitioner, Sue Proto, had provided an email communication requesting the matter be continued to the November 1, 2023, council meeting.

Vice Chairwoman Parella highlighted the police recommendation to deny the petition, citing the option for the homeowner to apply for a hardship permit and receive direct home delivery as suggested by the postmaster. Clerk Cordeiro mentioned that Ms. Proto expressed difficulties in applying for the hardship permit and requested an opportunity to discuss the matter with the council. Parella suggested that the applicant collaborate with the police and town officials to find a viable solution.

Discussions ensued regarding the potential challenges of implementing parking restrictions for all mailboxes along the route, highlighting the difficulties and impracticalities of such an approach.

Councilman Ley raised the concern that the mailboxes installed across the street might not be in compliance with ADA accessibility standards.

Councilman Sweeney suggested involving the school in this discussion. If this decision displaces a significant number of students, we need to consider the potential challenge of having children walking a considerable distance down Chestnut Street to school, and then back, especially if we are also displacing a substantial number of cars. It's crucial to consider all perspectives before making a decision.

**F3.** Keri Costello, Wicked Good Healing LLC., 295 Hope Street - Request for an accessible parking space in

the front of business establishment on the west side of Hope Street **(2nd Reading)**

- a. (draft) resolution for adoption
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Public Works

Teixeira/Sweeney- Voted unanimously to consider this action to be the second reading for the adoption of the resolution for an accessible parking space. Inform the Public Works Department.

- F4.** David J. Andrade for Andrade's Catch, 186 Wood Street re - Request to extend the current load zone on the northside of Charles Street in the Easterly direction (for a total of a 66 foot load zone)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

Sweeney/Teixeira- Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for such load zone parking restriction during regular business hours of the establishment for Council consideration on November 1, 2023.

Prior to the vote being taken, the council agreed that there was a need for the load zone, however recommended that the parking restriction be limited to regular business hours.

## **G. Appointments**

- G1.** Fourth of July Committee (Chair) re - Proposed Membership 2023-2025

Sweeney/Ley- Voted in favor of the slate of candidates for the ensuing

term based on the recommendation of the Chair. Voting in favor was Calouro, Parella, Sweeney, and Ley. Councilman Teixeira was recused from the vote.

Prior to the vote taken, Councilman Teixeira recused himself from the vote and left the Council table.

**G2.** Newport & Bristol County Convention & Visitors Bureau (1 term set to expire September 2026)

a. Karen Binder, 11 Poli Street, term expired

Teixeira/Sweeney - Voted unanimously to instruct the Clerk to send a letter of thanks for service; and to advertise in the local paper.

**G3.** Bristol Housing Authority (1 unexpired term set to expire January 2025)

a. Raymond Cordeiro, 73 Franklin Street, letter of resignation

Teixeira/Sweeney- Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service; and to advertise in the local paper.

**H. Old Business**

**H1.** (Office of Secretary of State, Greg Amore) Lauren Fogarty, RI250 Program Coordinator re - Formation of local 250th Municipal Committee **(continued from 9/13/2023)**

Sweeney/Ley- Voted unanimously to endorse the Town Administrator's proposed formation of the RI 250 committee; to instruct the Clerk to draft a resolution of the committee as proposed for adoption; and advertise in the local paper.

Prior to the vote being taken, Town Administrator Contente provided an overview of his recommendation to the council for the suggested formation of the committee. He emphasized the importance of preserving the message of the nation's upcoming ~~200~~ 250<sup>th</sup>-year anniversary celebration. It was suggested that the event should be distinct, without the need for excessive grandeur. Ideas proposed included reenactments, commemorative souvenir coins, and a specialized program highlighting the town's continued contributions to the nation.

Town Administrator Contente noted that the recommended committee formation was put forth to form a collaborative committee, comprising nine members appointed by the Town Council. This committee would encompass representatives from various entities, such as:

- 3 members appointed by the council
- 1 member appointed by the Town Administration
- 1 member representing Explore Bristol
- 1 member representing the Bristol Fourth of July Committee
- 1 member representing the Historic Preservation Society
- 1 member representing Roger Williams University
- 1 member representing the Bristol Warren Regional School District

The committee members were expected to utilize available resources and assist in conducting necessary research for the event.

It was agreed that the size of the committee was manageable. The proposal included quarterly reporting to the Town Council, along with a request to explore initial funding options to cover meeting expenses and potential publications.

The proposal was acknowledged as well thought out, with anticipation for a successful and memorable anniversary celebration.

## **I. Other New Business Requiring Town Council Action**

- 11.** Public Notice from CRMC re - Andrew Bernstein, 262 Clinton Road Brookline, MA for 472 Poppasquash Road, Bristol - requires a response by October 26, 2023
  - a. recommendation - Town Administrator and Harbor Master



Sweeney/Parella- Voted unanimously to receive and file

- I2.** Director of Community Development Williamson re -  
(draft) Natural Hazard Mitigation Plan Update - 2023
- a. copy of (draft) Natural Hazard Mitigation Plan

Sweeney/ Teixeira- Voted unanimously to adopt this plan and to authorize the Community Development Department to forward the same to FEMA and RIEMA.

Prior to the vote being taken, Director Diane Williamson provided the council with an overview of the draft Natural Hazard Mitigation Plan Update. She noted that the 5-year update plan experienced minor delays due to scheduling issues. However, the town received a grant to hire consultants for the plan, which took some time to initiate. The draft plan was presented and developed in collaboration with the town's consultant. Several Zoom committee meetings were conducted, involving the steering committee, Town staff departments, and the Town Administrator. She emphasized that the discussions primarily involved a thorough review of the existing plan, focusing on elements to be continued, mitigation items to retain, and completed tasks. She explained that although the plan undergoes an annual review, this 5-year update holds significant importance.

Director Diane Williamson requested council authorization to submit the plan to two agencies, RIEMA (Rhode Island Emergency Management Agency) and FEMA (Federal Emergency Management Agency), for their review and approval. She explained that the standard procedure involves receiving comments from these agencies, followed by necessary revisions based on their feedback. Once the plan receives their approval, the council will be requested to adopt it.

The council member expressed gratitude for the comprehensive nature of the document and acknowledged its informative content, particularly its focus on addressing town concerns and actionable items. They anticipated feedback from RIEMA and FEMA, recognizing the document's significance.

The council further highlighted key mitigation items, emphasizing the importance of prioritizing infrastructure

resilience, especially in drainage and green infrastructure. They emphasized that the plan, once approved and adopted, would facilitate the town's application for grants to address these mitigation measures. They also noted their appreciation of the detailed diagrams and mapping, emphasizing the importance of monitoring areas prone to flooding. The council also acknowledged the substantial investment made in Tanyard Brook and its positive impact.

**(CF) Citizens Public Forum**

*Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.*

**J. Bills & Expenditures**

- J1.** RFP# 1020 - Historic Consultant Services re - Survey of the Bristol Waterfront National Register Historic District

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and the Director of Community Development to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Libra Planners in the amount of \$54,300.00
- Kathryn, J Cavanaugh, Historic Preservation Consultant in the amount of \$37,400.00
- 

**(ADD ITEM)**

*At this point in the meeting, Council Chairman Calouro requested that the Council add an agenda item to consider the matter of the Red Ribbon Week Proclamation.*

Parella/Ley- Voted unanimously to add a non-action agenda item to allow for the reading of a proclamation and acknowledgment of Red Ribbon Week.

Council Chairman Calouro read and presented the following presentation to Barbara Palumbo, Bristol Prevention Coalition Coordinator:

*WHEREAS, alcohol and drug abuse affect individuals, families, and communities across the nation; and*

*WHEREAS, it is imperative that visible, unified efforts by community members be launched to prevent drug abuse; and*

*WHEREAS, Red Ribbon Week offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and*

*WHEREAS, Red Ribbon Week will be celebrated in communities across the nation on October 23-31; and*

*WHEREAS, businesses, government, law enforcement, media, health care providers, religious institutions, schools, and other community-based organizations will demonstrate their commitment to healthy, drug-free lifestyles by wearing red ribbons and participating in drug prevention activities; and*

*WHEREAS, the Town of Bristol further commits its resources to ensure the success of Red Ribbon Week;*

*THEREFORE, BE IT HEREBY RESOLVED, that the Town Council and Honorable Town Administrator of the Town of Bristol, proclaim October 23-31, as RED RIBBON WEEK, and encourage you to participate in drug prevention education activities, not only during Red Ribbon Week but also throughout the year, making a visible statement that we are strongly committed to a drug-free lifestyle.*

Coordinator Palumbo addressed the council and noted that each year, from October 23rd to the 30th, Red Ribbon Week is observed nationwide. The week holds significance since 1985 when a DEA officer was captured, tortured, and killed by a Mexican drug cartel while working to impede the influx of illegal opioids and drugs into the country. This annual commemoration acknowledges the diligent efforts of law enforcement, DEA prevention teams, coalitions, and health services in safeguarding our youth and families, striving to maintain drug and alcohol-free communities. And she thanked the Town for considering participation in this observance.

**K. Special Reports**

**L. Town Solicitor**

**M. Executive Sessions**

## Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Conservation Commission Meeting Minutes, July 11, 2023

(CA) AA2. Recreation Board Meeting Minutes, August 2, 2023

(CA) AA3. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting Minutes, April 12, 2023

(CA) AA4. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting Minutes, May 24, 2023

(CA) AA5. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting Minutes, June 14, 2023

(CA) AA6. Bristol Planning Board Meeting Minutes, July 13, 2023

(CA) AA7. Harbor Commission Meeting Minutes, September 11, 2023

(CA) AA8. Bristol Housing Authority Meeting Minutes, June 8, 2023

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo re - Recommended Abatements & Additions - September 26, 2023

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Hassell re - Revenue and Expenditure Statement - September 26, 2023

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Citation - East Bay Media Group - Annual Business Excellence Award (signed)

(CA) DD2. Citation - East Bay Manufacturers - Annual Business Excellence Award (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

(CA) EE1. The Narragansett Electric Co - Installing P1-1 for new service to #21 Bradford Street requiring pole for transformer to supply 600 AMP Service

a. recommendation - Town Administrator and Department of Public Works

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of New Shoreham, Rhode Island Resolution R-09-2023, Expressing Thanks to the Town of Bristol

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. RFP# 1019 - Replacement of Front Doors at Town Office Building (Former Reynolds School)

(CA) GG2. Director Williamson re - Press Release for Sowams Heritage Area Project - Community Conversations Consent Agenda

**(CA) HH. Distributions/Notice of Meetings**

(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. The Commissioners of the Cemeteries North and East Burial Grounds Meeting, September 13, 2023

(CA) HH2. Bristol Housing Authority Meeting, September 14, 2023

- (CA) HH3. Bristol Planning Board Technical Review Committee Meeting, September 19, 2023
- (CA) HH4. Zoning Board of Review Meeting, October 2, 2023
- (CA) HH5. Bristol County Water Authority Policy Committee Meeting, September 28, 2023
- (CA) HH6. Bristol County Water Authority Board of Directors Meeting, September 28, 2023
- (CA) HH7. Historic District Commission Meeting, October 5, 2023
- (CA) HH8. Harbor Commission Meeting, October 2, 2023

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

- (CA) KK1. Joseph Ricci, 20 Dolly Drive - request for curb cut on east side of Lucretia Lane

a. recommendation - Town Administrator and Department of Public Works

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Ley, and voted unanimously, the Chairman declared this meeting to be adjourned at 7:51 pm.

**TOWN COUNCIL SPECIAL MEETING - WEDNESDAY EVENING**  
**September 20, 2023**

PRESENT: Calouro, Parella, Teixeira, Sweeney, and Ley

ALSO PRESENT: Steven Contente, Town Administrator  
Michelle DiMeo, Tax Assessor

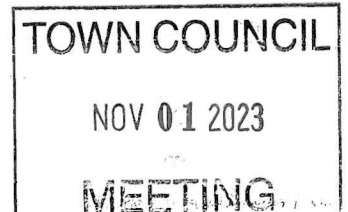
The Council met in special session on Wednesday evening, September 20, 2023, in the Town Hall, Council Chambers, beginning at 7:02PM, Council Chairman Calouro presiding:

1. Workshop re Property Tax Classification

Council Chairman Calouro noted that the council would be discussing a couple of Property Tax Classification proposals presented to the council by the tax assessor and the administrator. The council had collectively agreed that examining these tax classification proposals is the appropriate next step, considering that much of our work is interconnected with various matters. For instance, homestead exemption, which is related to our ongoing discussions. Additionally, there was a recent agenda item about Airbnb, which will be addressed in this meeting, with a more detailed workshop planned separately.

Town Administrator Contente noted that two presentations were going to be made to the council. The first proposal involved restructuring the tax system into three brackets, namely, a residential rate, a non-residential rate for properties owned by non-residents, and a commercial rate. The focus was on minimizing the impact on local residents while increasing taxes on investment properties owned by non-local individuals. The need to address the scarcity of affordable apartments in Bristol was also highlighted. The proposed changes in the tax structure would result in a reduction for local residents and potentially no increase for local businesses, while increasing taxes for non-local property owners.

Town Administrator Contente noted that the second presentation was centered on the senior exemption, with a proposed increase of \$50. Currently, the minimum exemption for seniors 65 and older is \$250, and this would be raised to \$300, aligning us with other communities. He explained that consideration was given using a percentage of the property's value for the exemption, but it was deemed unaffordable due to its substantial impact on tax rate. The proposed changes were estimated to result in an approximate \$500 reduction in the tax bills. The senior exemption, combined with the new tax structure, could result in a reduction of about 4% for average homeowners.



**TOWN COUNCIL SPECIAL MEETING - WEDNESDAY EVENING**  
**September 20, 2023**

Tax Assessor DiMeo noted that due to the absence of resident data in the town's current system, she relied primarily on the mailing addresses of tax bills to distinguish between residents and non-residents. Acknowledging the potential for errors, she discussed the need for an application process to ensure accurate data for budgeting purposes, should the council proceed with this approach. She noted that a substantial portion of the town's properties, approximately 6,500, are occupied by residents.

Tax Assessor DiMeo explained that considering the implications of implementing separate tax rates for residents and non-residents, they examined the tax rate structures of several other cities and towns, with four communities already having a non-resident tax rate in place. Comparisons of these rates revealed slight variations, with some communities having disparities of one or two dollars.

Tax Assessor DiMeo emphasized that the town's residential tax rate ranks thirteenth lowest in the state, while the commercial property tax rate ranks tenth lowest. To illustrate the potential impact of the proposed changes, she presented three different scenarios, each based on median property assessments. These scenarios demonstrate the current tax rates, projected tax rates under the proposed changes, and the estimated savings for residents.

Tax Assessor DiMeo explained the following three scenarios:

**\*Proposed**

	<b>Median Assessment</b>	<b>2023 Tax Rate</b>	<b>2023 Tax Total Tax</b>	<b>Proposed Tax Rate</b>	<b>Proposed Total Tax</b>	<b>\$ Difference</b>	<b>% Chang</b>
Resident	\$365,100	\$13.36	\$4,877.74	\$12.83	\$4,684.23	-\$193.50	-4%
Non Owner Occupied	\$306,200	\$13.36	\$4,090.83	\$14.83	\$4,540.95	\$450.11	10%
Non Resident	\$364,800	\$13.36	\$4,873.73	\$14.83	\$5,409.98	\$536.26	10%
Commercial	\$489,900	\$13.36	\$6,545.06	\$14.83	\$7,265.22	\$720.15	10%
<hr/>							
Resident	\$365,100	\$13.36	\$4,877.74	\$12.83	\$4,684.23	-\$193.50	-4%
Non Owner Occupied	\$306,200	\$13.36	\$4,090.83	\$12.83	\$3,928.55	-\$162.29	-4%
Non Resident	\$364,800	\$13.36	\$4,873.73	\$15.43	\$5,628.86	\$755.14	14%
Commercial	\$489,900	\$13.36	\$6,545.06	\$15.43	\$7,559.16	\$1,014.09	14%
<hr/>							
Resident	\$365,100	\$13.36	\$4,877.74	\$12.83	\$4,684.23	-\$193.50	-4%
Non Owner Occupied	\$306,200	\$13.36	\$4,090.83	\$12.83	\$3,928.55	-\$162.29	-4%



TOWN COUNCIL SPECIAL MEETING - WEDNESDAY EVENING  
September 20, 2023

Non Resident	\$364,800	\$13.36	\$4,873.73	\$16.72	\$6,099.46	\$1,225.73	20%
Commercial	\$489,900	\$13.36	\$6,545.06	\$13.36	\$6,545.06	\$0.00	0%

\*Tax Totals DO NOT include sewer use fees

These projections provide a comprehensive overview of the potential adjustments and their implications for different property owners in our community.

Councilman Sweeney raised a question about obtaining the most accurate data for non-resident, out-of-state property owners. Tax Assessor DiMeo acknowledged the challenge, noting that the information is primarily based on the addresses to which tax bills are sent, which may not always reflect the current residency status of property owners.

Town Administrator Contente highlighted how other communities that have implemented similar measures require an application process for residents to qualify for the resident tax rate. Applicants would need to provide evidence such as a voter ID, utility bills, or a driver's license with a Bristol address. He explained that this would not be an automatic process, and property owners must demonstrate their eligibility.

Discussions ensued regarding the issue of the required duration to qualify as a resident. It was noted that, in some places like Florida, residents need to spend more than six months in the state to qualify. It was suggested that the town require applicants to demonstrate they have spent at least six months and a day in Bristol as one way to qualify.

The Council members emphasized the need for clear criteria and multiple forms of identification to confirm residency status during the application process. Concerns were raised about the potential complexity of the application process and the need to develop a suitable system to manage it effectively.

Chairman Calouro emphasized the goal of securing funding for various initiatives, such as increasing senior and veterans' discounts. He stated that the third scenario appeared to be the most appealing, as it involved no changes to the commercial tax rate, an increase for non-residents, and a decrease for residents. He emphasized that this approach was seen as consistent with other communities, such as Central Falls, which had significantly different rates for residents and non-residents.

Vice Chairwoman Parella expressed her disappointment that more extensive research and scenarios were not presented during the

**TOWN COUNCIL SPECIAL MEETING - WEDNESDAY EVENING**  
**September 20, 2023**

meeting and the absence of information provided. She emphasized the need for specific parameters, including age and residency duration, to address the challenges faced by the senior population in Bristol.

She mentioned that she had initially suggested that workgroups or commissions could be instrumental in thoroughly examining these matters and providing a broader perspective than the Town or Council could achieve to investigation into matters like the homestead exemption or elderly property relief.

Vice Chairwoman Parella raised concerns about the current proposals, particularly the \$50 increase in the senior exemption, which she found insufficient and even embarrassing. She called for a more comprehensive analysis that would consider different scenarios, costs, and outcomes, especially for elderly residents who face difficulties in maintaining their homes.

Vice Chairwoman Parella emphasized that the limited information presented was not attributable to any shortcomings on the part of the Town Administrator or the Tax Assessors. She highlighted that it wasn't fair to impose the level of work or commitment necessary to gather more detailed information, considering the time and bandwidth constraints within the departments. She acknowledged the challenges the departments faced in producing such extensive information and scenarios. However, she did express frustration with the limited information and scenarios that were presented during the meeting.

Vice Chairwoman Parella advocated for a more comprehensive analysis, stressing the necessity of involving workgroups to effectively tackle the complex issues at hand. She highlighted the importance of a more detailed exploration to ensure a well-informed decision-making process.

Councilman Ley noted that for individuals aged 65 to 69, there is currently a \$250 senior tax exemption, and there is a proposal to increase it by \$50. Councilman Ley suggested that it would be beneficial to explore various incrementally progressive increases beyond the proposed \$50. To illustrate, Councilman Ley provided a historical perspective, indicating that to match the spending power of \$250 in 2004, one would need \$403 today. Similarly, for the \$300 exemption for individuals aged 70 to 74 in 2004, it would require \$483 today, and for those aged 75 and above with a \$350 exemption in 2004, it would take \$564 today.

Councilman Ley expressed interest in seeing how different incremental increases to the senior tax exemption might affect the cost. Specifically, he suggested raising the exemption by \$50 for the 65 to 69 age group, then perhaps by \$75 for the 70 to 74 age group, and

**TOWN COUNCIL SPECIAL MEETING - WEDNESDAY EVENING**  
**September 20, 2023**

further increasing it by \$100 to \$150 for individuals aged 75 and above.

Councilman Sweeney raised concerns about the senior tax exemption and its implications as the town's senior population continues to grow. He emphasized the need to consider the financial aspect of providing this exemption and how it will be funded. Councilman Sweeney also questioned whether the money for the exemption would primarily benefit non-residents or residents and suggested exploring various scenarios to understand the potential impact.

Assessor Demio provided some relevant data, mentioning that there are currently 76 new applicants for the senior exemption in 2024, which will cost approximately \$19,000. Additionally, with the senior population expected to increase by around 10% over the next 20 years, they anticipate about 200 new applicants, which would cost approximately \$100,000 at the current exemption rate.

Town Administrator Contente highlighted several key points during the discussion, emphasizing the need to address the decline in the town's population despite its growing appeal as a desirable place to live, as indicated by the latest census. He suggested that the housing stock might not be fully utilized and proposed initiatives to make housing more accessible. Town Administrator Contente recommended exploring options for implementing varying tiers and qualifying situations for senior exemptions, aiming to balance affordability and the town's tax structure. He also noted the necessity of finding alternative sources to compensate for any increase in the exemption, acknowledging the importance of maintaining financial balance within the town's budget.

Chairman Calouro noted some key considerations, drawing attention to the significant impact of various discount scenarios on the town's budget. Using examples of potential discounts of \$1,000, \$2,000, and \$3,000, he estimated that the existing 1,880 elderly exemptions in 2023 could result in a \$4 million reduction in property taxes if a \$2,000 discount were applied uniformly. He emphasized that applying this discount would primarily affect non-residents, leading to a substantial financial implication.

Chairman Calouro underscored the need for the council to determine where the burden of these changes should be placed, considering the potential implications for residents, non-residents, and commercial entities.

Chairman Calouro emphasized the necessity of understanding the financial consequences of any decision made. He reiterated the need to deliberate on how to balance the budget while ensuring fairness

**TOWN COUNCIL SPECIAL MEETING - WEDNESDAY EVENING**  
**September 20, 2023**

and sustainability, acknowledging that every decision would have financial repercussions for someone.

Tax Assessor DiMeo brought up the issue of the current income limit for the hardship exemption, which stands at \$12,000 annually, stating that it no longer aligns with current economic realities, as many individuals on social security now earn more than this limit. The Assessor proposed adjusting the ordinance to match the area median income (AMI) for low-income families. She explained that to gain insight on how to structure the proposal, she consulted Representative Speakman, who suggested using 150% of the AMI as a benchmark, although other possibilities could be considered.

Chairman Calouro sought clarification on the potential impact of the proposed changes, questioning how many more people would qualify under the revised ordinance and what implications it might have. In response, Tax Assessor DiMeo referred to the 2020 census data, which indicated that around 9.2% of Bristol residents were below the poverty level, equating to roughly 597 individuals, though not all of them were property owners.

Chairman Calouro expressed support for the proposal to establish a more up-to-date income threshold, acknowledging the necessity of aligning the ordinance with current economic conditions. Council member Ley then inquired if the income threshold could be linked to the AMI to reduce the need for regular updates, a suggestion to which the assessor confirmed she had intended with the proposed change.

Peter Hewitt of 11 Wendy Drive addressed the council and asked if there was a target date to impose a new tax structure. Tax Assessor DiMeo responded that the intention was to move forward in 2024 tax year.

Nancy Sousa of 9 Willam Street addressed the council and questioned how home sales are assessed and if the current increase in home sale prices is reflected in their current taxes. Tax Assessor DiMeo clarified that reflected in a

Ms. Sousa also recounted the challenges she faced after her house was damaged by fire. Initially valued at \$177,000, the post-fire appraisal significantly exceeded \$400,000 due to necessary repairs. She expressed her financial strain in coping with the increased property taxes, which compounded the difficulties stemming from the extended 23-month period during which she couldn't reside in her home. With an ongoing mortgage and limited financial resources, she voiced concerns about her ability to continue paying the elevated expenses.

**TOWN COUNCIL SPECIAL MEETING - WEDNESDAY EVENING**  
**September 20, 2023**

Ms. Sousa raised a concern about potential increased taxes from the sale of houses at inflated rates. The tax assessor clarified that according to State law, property re-evaluations can only occur every three years, unless there are substantial renovations or repairs. In Nancy's case, the property value was initially lower due to fire damage, and it increased gradually as repairs were completed. However, properties sold between revaluation periods would not see an immediate increase in their assessed values, as dictated by the State law. The next revaluation is scheduled for the 2025 tax year, and if housing prices continue to rise, the assessed values will likely increase accordingly.

Discussion ensued highlighting the importance of addressing additional issues related to property values, particularly the impact of unexpected events like a fire in one's home, which can result in significant property value increases during the rebuilding process. It was suggested to explore potential remedies that can assist residents in such challenging circumstances.

Dave Perry of 15 Ambrose Drive addressed the council and inquired about the enforcement of tax payments, particularly in situations where individuals, particularly elderly residents, are unable to afford their property taxes and may face the risk of losing their homes. He also asked if there was flexibility in the enforcement process.

Tax Assessor DiMeo responded by stating that Bristol has a high tax collection rate. She explained the procedure for placing a lien on properties through tax sales. However, before proceeding with a tax sale, the town is required to send the list to the Department of Healthy Aging and Rhode Island Housing, and these agencies determine whether the property can be included in the tax sale.

Town Solicitor Ursillo further clarified that tax policies are largely determined by state law. He added that individuals facing extreme financial difficulties could consider filing for bankruptcy, which could temporarily halt any tax sale or enforcement action. He noted that while taxes might be deferred, they would eventually need to be paid. The tax sale process is standardized at the state level, and municipalities cannot implement separate processes.

Steve Scuba of 32 Ridge Road addressed the council and raised the issue of the proposed tax structure for veterans, particularly disabled veterans. He mentioned that a few years ago, there was a proposal to increase the exemption for disabled veterans. Initially, veterans were supposed to receive a \$250 exemption, which was intended to increase to \$300 the following year and then to \$350 the year after that. However, it appeared that the increase hadn't been



**TOWN COUNCIL SPECIAL MEETING - WEDNESDAY EVENING**  
**September 20, 2023**

implemented as planned, leaving some veterans without the proposed benefits. He mentioned that the total financial impact on the town for providing veterans with this tax break was estimated to be around \$22,000 annually

Tax Assessor DiMeo responded by clarifying that there had been a workshop regarding the disability exemption, but the flat veteran exemption had not been changed.

Mr. Scuba further explained that the \$250 exemption had remained the same since his return from Vietnam in 1973, and he questioned why the increase hadn't occurred. He highlighted the importance of revisiting this issue to provide the support to veterans, particularly those with disabilities.

Mr. Scuba also advocated for considering the idea of freezing taxes for residents over 65 or those who are retired, regardless of income level, to ensure fair treatment and support for veterans and retirees. He emphasized that it was essential to honor the commitments made to veterans and disabled veterans regarding their property tax exemptions

Louie Giusti of 42 Woodlawn Avenue addressed the council and inquired about the amount Roger Williams University (RWU) pays to the town. It was disclosed that they pay \$350,000 annually as a Payment in Lieu of Taxes (PILOT), along with an additional \$150,000 every five years for fire apparatus.

Mr. Giusti also questioned the number of bathrooms on the campus and why the university doesn't pay property taxes.

Tax Assessor DiMeo clarified that RWU does pay a sewer use fee and the sewer use fee is based on the number of units in their buildings, not the number of bathrooms. She highlighted that their total sewer use fee amounts to \$406,000 annually, along with the PILOT and fire apparatus fees.

Mr. Giusti expressed his belief that RWU should be contributing more to the town, suggesting that an increase in their contribution could potentially help resolve some of the funding to offset tax exemptions or classifications, particularly concerning the elderly. Town Administrator Contente explained that the town engages in negotiations with RWU every five years and aims to maximize their contributions.

Chairman Calouro responded by emphasizing that RWU is not required to pay property tax, and the payment made is a "payment in lieu of taxes" (PILOT). While there is a possibility of negotiating for a higher payment, he pointed out that the university adds value to the

**TOWN COUNCIL SPECIAL MEETING - WEDNESDAY EVENING**  
**September 20, 2023**

community in various ways, such as being a significant employer and contributing to the local economy. He acknowledged that there are both positive and negative aspects to their presence but highlighted the university's overall contribution to the community.

Mr. Giusti expressed his viewpoint on the development in Bristol, emphasizing that he believes the town has reached its limit in terms of development. He suggested that the Community Development department should dissolve, as he perceives no further need for it in the town. Drawing from his personal experience since 1949, he remarked on the changes he has witnessed in the town over the decades.

The council concluded by highlighting the need to review several key points, including:

- Requiring a more comprehensive analysis encompassing various scenarios, costs, and outcomes, particularly focusing on the challenges faced by elderly residents in maintaining their homes.
  - Further discussion on hardship exemptions with the potential consideration of indexing.
  - Tax assistance planning for catastrophic events.
  - Explore the potential for motivating or providing incentives to property owners of unoccupied retail spaces in commercial or non-resident properties
  - Scheduling another workshop in approximately 45 days.
  - Any new inquiries should be direct to the Chairman, Administrator, and Assessor.
2. \* Community Development Director Williamson Request for Executive Session Pursuant to RIGL § 42-46-5 (a) (5) - Open Space Acquisition

Sweeney/Teixeira - Voted unanimously to convene in Executive Session pursuant to RIGL Section 42-46-5 (a) (5) concerning the Acquisition of Open Space at 8:25 PM.

Sweeney/Parella - Voted unanimously to resume open session and seal the minutes of the Executive Session at 8:34PM.

Solicitor Ursillo announced that a motion was made and voted on in Executive Session.

**TOWN COUNCIL SPECIAL MEETING - WEDNESDAY EVENING**  
**September 20, 2023**

3. Adjournment

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 8:39pm.

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Melissa Cordeiro, Town Clerk  
Council Clerk

DRAFT



C1. Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) **(2nd reading)**

a. Patricia Esteves, 74 King Philip Avenue re - letter of concern

Sweeney/Teixeira- Voted unanimously to continue the matter to November 1, 2023, for further clarification.

TOWN COUNCIL  
OCT 04 2023  
MEETING

TOWN COUNCIL  
NOV 01 2023  
MEETING

2nd Reading

**LEGAL NOTICE  
\*CORRECTION TO 2023-13**

**TOWN OF BRISTOL  
PROPOSED ORDINANCE  
No. 2023-19**

**AN ORDINANCE IN AMENDMENT TO  
CHAPTER 16  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 16 of the Ordinances of the Town of Bristol be amended as follows:

**CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC**

\* \* \*

**ARTICLE V. - STOPPING, STANDING AND PARKING**

**Sec. 16-143. - Parking prohibited at all times.**

In addition to the parking regulations contained in section 16-7, no vehicle shall be parked at any time on the following streets or portions thereof:

\* \* \*

*King Philip Avenue, east west side, from the intersection of Dyer Street extending northerly for 20 feet.*

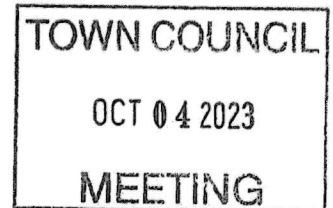
\* \* \*

This ordinance shall take place upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on October 4, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

September 21, 2023



- C3. Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) **(1st reading)**

TOWN COUNCIL  
SEP 13 2023  
MEETING

Teixeira/Sweeney- Voted  
unanimously to consider this  
action to constitute the first  
reading of Ordinance #2023-19.  
Advertise in the local newspaper.

**LEGAL NOTICE**

**LEGAL NOTICE  
\*CORRECTION TO 2023-13**

**TOWN OF BRISTOL  
PROPOSED ORDINANCE  
No. 2023-19**

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CHAPTER 16  
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\*\*\*

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\*\*\*

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By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

September 21, 2023

No parking on King Phillip Ave.

Patricia Esteves

Thu 9/28/2023 12:51 PM

To:Melissa Cordeiro <mcordeiro@bristolri.gov>

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

My name is Patricia Esteves 74 King Phillip Ave. My concern is the no parking on my road, I have lived here for 45 years and a tax payer. I have a sick husband at home who has been taking by rescue 3 times this year, oxygen delivery and a visiting nurse. Taking those 2 spots would only leave 2 spots left for parking between Platt Street and Dyer Ave. Last week the visiting nurse had to park near Sunrise Street and walk a block and a half to see my husband. The house on the corner of Dyer Ave. has spots for the van to pickup there foster child. The people have rented the place for 1 1/2 years and there has been no problem. I hope you take time to consider my concerns being a long time Bristol resident. Thank you! Pat Esteves

2023 SEP 28 PM 1:09  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

~~TOWN COUNCIL  
OCT 04 2023  
MEETING~~

C1A



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 MAY 08 AM 10:16

### PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

We, MARK and Jodi Traghella are  
requesting a NO parking sign<sup>box</sup>  
in the front of our home at  
71 King Philip Ave, Bristol RI 02809

We are requesting one due to our son who  
has a disability which involves safety concerns.  
There is always multiple cars parked out front of  
our home which is a very narrow road and our  
childs special needs bus has difficulty picking him  
up and dropping him off in front of our home. Many  
times there has been no space to park so transportation  
has to drop him off on Dyer Ave, which is also a very  
narrow road. Our sons disability causes him to be impulsive  
and he can elope at any time. There are signs up and down our  
street, but they all cut off before our home or just after.

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2)  
Wednesdays prior to the Town Council meeting  
to appear on the docket of the  
meeting for review and possible action. It is  
Council policy that action may not be taken on  
petitions unless recommendations, if necessary,  
from appropriate departments are received prior  
the Council meeting.

DATE REC'D:

SIGNATURE:

*Jodi Traghella*

NAME:

Jodi Traghella

ADDRESS:

TOWN:

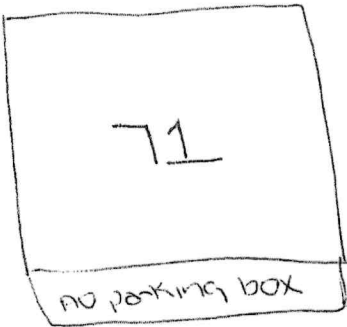
BUSINESS T

TOWN COUNCIL  
RESIDENCE  
NOV 01 2023  
MEETING  
(CZU)

~~TOWN COUNCIL  
MAY 31 2023  
MEETING~~

DIER STREET

PLANT SHEET



King Philip AVE



**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 8, 2023

RE: Jodi Traghella, 71 King Philip Avenue re -  
Request for no parking box

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **May 31, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, May 24, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 05-08-2023

**PETITION DESCRIPTION:**

Jodi Traghella, 71 King Philip Avenue-request for no parking box

PERSON/S FILING PETITION: Jodi Traghella

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAY 25 AM 10:43

**NOTES:**

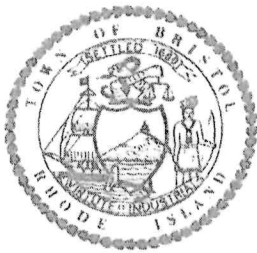
After reviewing this petition, It is my recommendation that this petition be approved and a no-parking box be created south of the intersection of Dier Street, extending 20 feet southbound. This should provide adequate visibility for safe passage to and from the school bus.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 05-24-23

TOWN COUNCIL  
MAY 31 2023  
MEETING

*Concur*  
*Stev Contente*  
STEVEN CONTENTE  
Town Administrator



TOWN OF BRISTOL  
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

2023 MAY 25 AM 10:43

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

DATE: May 23, 2023

RE: Jodi Traghella, 71 King Phillip Avenue re – Request for no parking box

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council approve this petition for a "No Parking" space in front of 71 King Phillip Avenue, provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

*Concur*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
MAY 31 2023  
MEETING

C1B



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 05-08-2023

PETITION DESCRIPTION:

Jodi Traghella, 71 King Philip Avenue-request for no parking box

PERSON/S FILING PETITION: Jodi Traghella

LICENSE RENEWAL     NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

Please see additional page.

2023 OCT 27 PM 2:25  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 10-12-2023

TOWN COUNCIL  
NOV 01 2023  
MEETING

*CONCUN  
15 FEET FROM CONCUN*  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator



KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## **Petition Review for 71 King Philip Avenue- no parking block request.**

This is a correction narrative for a petition reviewed in May 2023 for 71 King Philip Avenue. Mr. and Mrs. Traghella are requesting a no parking block be created in front of their residence to allow passage for their son with special needs. I spoke with Mr. Traghella regarding his request for a no parking block in front of the property. I was informed that when vehicles park in front of his property, they are having a hard time getting their son from their property to a school bus which stops in the roadway on King Philip Avenue for pick-ups and drop-offs.

I spoke with First Student bus driver, Mr. Chris Gallagher, regarding this bus stop. Mr. Gallagher stated that he has not had any issues with this bus stop and has no issues stopping on the roadway for pick-ups and drop-offs. It should be noted that King Philip Avenue measures 20 feet in width at this location.

After reviewing this petition, it is my recommendation that this petition be approved and a no-parking box be created on the west side of King Philip Avenue, starting at the intersection of Dier Street, extending 15 feet northbound. This should provide adequate and safe passage to and from the school bus. It should be noted that motorists are prohibited from parking within 15 feet of an intersection. By approving this petition for outlining the 15' no parking, this will not negatively affect parking in this area and will allow for unobstructed passage for Mr. Traghella's son. It should be noted that this is the same location as requested by Mr. Traghella and shown in his street diagram.

Please see attached photos and video of the location. This will not require a change to our Ordinance and will allow for more orderly parking in this area.



**71 King Philip Ave. North view**



**71 King Philip Ave. North view**

## 2nd Reading

## LEGAL NOTICE

TOWN OF BRISTOL  
PROPOSED ORDINANCE  
No. 2023-20AN ORDINANCE IN AMENDMENT TO  
CHAPTER 19  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 19 of the Ordinances of the Town of Bristol be amended as follows:

## CHAPTER 19 - HAWKERS, PEDDLERS, ITINERANT VENDORS AND MOBILE FOOD

## ARTICLE I - IN GENERAL

Sec. 19-2. - Prohibited areas and rules governing peddlers, ~~and~~ hawkers, itinerant vendors, and mobile food establishments.

In addition to the general ordinances and laws, all peddlers, ~~and~~ hawkers, itinerant vendors, and mobile food establishments must not vend on school property or within school zones as established by the school department; must not vend on all town recreational areas, the town common and all town parks; must not vend in the downtown area, which encompasses the area surrounded by Church Street, Franklin Street, Thames Street and Hope Street; must not impede the free flow of pedestrian or vehicular traffic. Notwithstanding anything herein to the contrary, the town council may by special exception, upon issuance of the license or subsequent request to the town council, permit vending in certain areas of the town including public areas for specific occasions.

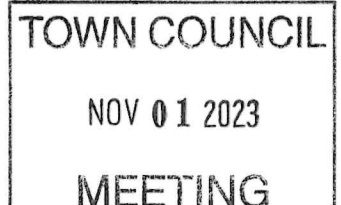
The chief of police shall, from time to time, submit to the council additional streets and public ways throughout the town which, in his opinion, because of excess traffic and congestion, are unsafe for the public welfare and safety for the selling or offering for sale of merchandise by peddlers, ~~or~~ hawkers, itinerant vendors, or mobile food establishments.

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on November 1, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

October 12, 2023



C2. Ordinance #2023-20 Chapter 19, Article I - In General, Section 19-2 Prohibited areas and rules governing peddlers, hawkers, itinerant vendors and mobile food establishments (to include Itinerant vendors and mobile food establishments) **(1st reading)**

Teixeira/Sweeney - Voted unanimously to consider this action to constitute the first reading of Ordinance #2023-20. Advertise in the local newspaper.

TOWN COUNCIL  
OCT 04 2023  
MEETING



## LEGAL NOTICE

### TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2023-20

#### AN ORDINANCE IN AMENDMENT TO CHAPTER 19 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 19 of the Ordinances of the Town of Bristol be amended as follows:

#### CHAPTER 19 - HAWKERS, PEDDLERS, ITINERANT VENDORS AND MOBILE FOOD

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The chief of police shall, from time to time, submit to the council additional streets and public ways throughout the town which, in his opinion, because of excess traffic and congestion, are unsafe for the public welfare and safety for the selling or offering for sale of merchandise by peddlers, or hawkers, itinerant vendors, or mobile food establishments.

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on November 1, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

October 12, 2023



1ST READING

Item C3.

**ORDINANCE NO. 2023-21**

**AN ORDINANCE IN AMENDMENT TO  
CHAPTER 17  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 17 of the Town Code be amended as follows.

**CHAPTER 17 — OFFENSES AND MISCELLANEOUS PROVISIONS**

\* \* \*

**ARTICLE II — ALCOHOLIC BEVERAGES ESTABLISHMENTS**

\* \* \*

**Sec. 17-82. - Number of licenses.**

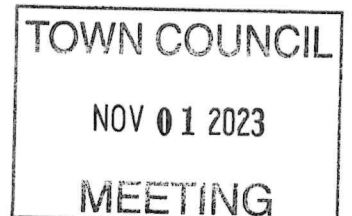
Alcoholic beverage licenses within the town shall be limited in quantity as follows:

\* \* \*

(2) For class B limited, there shall be a maximum of ~~nine~~ **seven** licenses;

\* \* \*

This ordinance shall take effect upon its passage.



1st reading

Item C4.

**ORDINANCE No. 2023-22**

**AN ORDINANCE IN AMENDMENT TO  
CHAPTER 16  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

\* \* \*

**CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC**

\* \* \*

**ARTICLE V. - STOPPING, STANDING AND PARKING**

\* \* \*

**Sec. 16-152. Curb loading zones.**

\* \* \*

(c) The following curb loading zones are hereby established:

\* \* \*

- (3) *Charles Street*, north side, ~~one space adjacent to~~ from the eastern property line of the business located at 186 Wood Street, and extending 66 feet west on such north side of Charles Street, between the hours of 6:30 a.m. and 6:30 p.m.

\* \* \*

This ordinance shall take place upon its passage.

/Volumes/Share/Bristol/Ordinances/Parking/Ord re 16-152\_Charles Street Loading Zone.docx

TOWN COUNCIL  
NOV 01 2023  
MEETING

LICENSE REQUEST: VICTUALLING LICENSE

TOWN CLERK'S OFFICE

Expires: December 1st

RCOC#: 116114



# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of your Honorable Body to be granted a

## VICTUALLING LICENSE

NAME OF ESTABLISHMENT: *Destiny's Hometown Diner*

ADDRESS: *24 Gooding Ave.*

APPLICANT NAME: *Paul G. Diviz*

HOURS OF OPERATION: *Mon - Fri 7 AM - 2 AM*  
*SAT - SUN 7 AM - 1 PM*

2023 OCT -2 AM 10:10

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- Victualling Petition & \$75 License Fee** (payable after Council approves license)
- Second Quarter Taxes must be paid** (call 253-7000 for amount due)
- Fire Department Clearance 401-253-6912**
- Water Pollution Control Clearance** (grease removal unit) 401-253-8877
- RI Department of Health Clearance 401-222-6109**

Please attend the Council meeting on November 1, 2023

SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

*Paul Diviz*

Petition must be returned by October 18, 2023

ADDRESS: \_\_\_\_\_

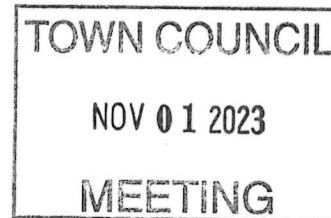
TOWN: 6

DATE OF BUSINESS T

BUSINESS T

HOME TELEPHONE

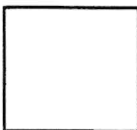
EMAIL: \_\_\_\_\_



**OCT 02 2023**

Date Received: \_\_\_\_\_

TAX STAMP



\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TO BE USED BY FINANCE DEPARTMENT

# ★ Breakfast Menu ★

## *Combinations \$7.95*

With Toast and Home Fries or Hash Browns.

★ 2 Eggs, Home Fries and Toast \$4.50 ★

- #1 Ham Fresh off the Bone
- #2 Bacon
- #3 Sausage Links
- #4 Linguica
- #5 Canadian Bacon

- #6 Corned Beef Hash
- #7 Italian Sausage
- #8 Shaved Steak
- #9 Linguica Hash
- #10 Sausage Patties

### **Rhonda's Special \$7.95**

2 eggs, Sausage Patty, Bacon, Toast, and Home Fries or Hash Browns. (No Substitutions)

## *Omelettes \$8.95*

3 Eggs with Cheese,  
Toast and Home Fries or Hash Browns.

★ Cheese Omelette \$5.25 ★

- #11 Broccoli
- #12 Corned Beef Hash
- #13 Shaved Steak
- #14 Italian Sausage
- #15 Western  
Ham, peppers and onions.

- #16 Ham
- #17 Pepperoni & Spinach
- #18 Linguica Hash
- #19 Bacon
- #20 Spinach

### **Ham Quickie \$6.95**

Scrambled Eggs with Diced Ham, Toast and Home Fries or Hash Browns

## *Specialty Omelettes*

With Toast and Home Fries or Hash Browns.

### **Hungry Man**

Four Egg Omelette with Bacon, Sausage, Hash, Ham and Cheese.

\$9.25

### **Veggie**

Peppers, Onions, Spinach, Broccoli, Mushrooms, Tomato and Cheese.

\$8.95

## *Sides*

1 Egg \$1.50  
Home Fries, Hash Browns

Ham \$3.95  
Linguica Hash \$3.95

Cheese Slice 75¢  
American · Swiss · Cheddar

Add Ham, Bacon, Sausage (Link or Patty) or Linguica for \$2.00

**The J.D.** \$7.25  
Fried Bologna, Bacon, Cheese and 2 Eggs on a Portuguese Roll with Home Fries

**Western Sandwich** \$6.95  
Ham, Peppers, Onions and Cheese

**Item D1.**  
**Farmers Breakfast Sandwich**  
Rustic Home-Style Bread Grilled with Aged Cheddar Cheese, Bacon, Sliced Potatoes and 2 Eggs

**Breakfast Burger** \$7.95  
Burger on a Bolo with Cheese topped with Bacon, Hash Browns, Lettuce, Tomato, Onion and Egg

## Pancakes

with Butter and Syrup.

Pure Maple Syrup \$1.50 Blueberries, Strawberries or Bananas \$1.75

### Bobbie's Special \$7.95

2 Pancakes, 2 Eggs, 2 Sausage Links and 2 Bacon (No Substitutions)

#### Pancakes

Three \$3.95 · Two \$2.95

#### Blueberry Pancakes

Topped with fresh blueberries and powdered sugar  
Three \$4.95 · Two \$3.95

#### Chocolate Chip Pancakes

Topped with chocolate chips and powdered sugar.  
Three \$4.95 · Two \$3.95

#### Banana Nut Pancakes

Topped with bananas, walnuts and powdered sugar  
Three \$4.95 · Two \$3.95

### Short Stack Special \$4.95

2 Pancakes or 2 Thin Style French Toast Topped with 2 Eggs

## French Toast

With Butter, Powdered Sugar and Syrup.

Pure Maple Syrup \$1.50

#### Red, White, Blue \$6.25

2 Slices Texas-Style with Fresh Blueberries, strawberries and Whipped Cream

#### Texas-Style French Toast

3 Slices \$4.75 · 2 Slices \$3.75

#### Thin-Sliced French Toast

3 Slices \$3.75 · 2 Slices \$2.95

#### Sweet Bread French Toast

3 Slices \$4.75 · 2 Slices \$3.75

### Destiny's Special \$7.95

2 Slices Texas-style French Toast, 2 Eggs, 2 Sausage and 2 Bacon (No Substitutions)

## Breads

Wheat • White • Rye • Raisin	\$1.25	Italian	\$1.25	Portuguese Muffin (Bolo)	\$1.50
Homestyle White Bread	\$1.60	English Muffin	\$1.25	Bagel	\$1.50
Homestyle Multi-grain Bread	\$1.60	Fresh Muffins	\$1.75	Sweet Bread	\$1.50
Gluten-Free Bread	\$1.60	Coffee Bun	\$1.95	Cream Cheese	\$0.75

## Beverages

Coffee or Tea	Hot	Iced	Juice	Sm	Lg	Milk	Sm	Lg
	\$1.50	\$2.50		\$1.75	\$2.75		\$1.50	\$1.95
Soda		\$1.50	Apple • Cranberry			Chocolate or Coffee Milk	Sm	Lg
	Coke • Sprite		Orange • Tomato				\$1.95	\$2.50
			Hot Chocolate		\$2.25			

# ★ LUNCH MENU ★

## Burgers

*1/3 pound all beef burgers are grilled to order and served on a toasted bun with lettuce, tomato, sliced onion*

### **Classic Burger** \$6.95

Our not-so-basic burger topped with lettuce, tomato, pickles, red onions and your choice of American, cheddar, Swiss, provolone or feta cheese.

#### **Add-Ons \$1.25 Each**

bacon · mushrooms · egg · sautéed onions · sautéed pepper

### **The Classic Patty Melt** \$7.95

All beef patty served on grilled rye with Swiss cheese and caramelized onions.

### **Cheese Burger Club** \$7.95

the classic B.L.T. on Texas style bread topped with a classic Cheese Burger with french fries

### **D & D Burger** \$10.95

Double the beef. Double the bacon. Two 1/3 pound all beef patties and four slices of bacon, with your choice of cheese topped with lettuce, tomato, pickles and red onion.

### **Destiny Burger** \$7.95

Sautéed onions, mushrooms, bacon and your choice of cheese, served with lettuce, tomato and mayo.

### **Breakfast Burger** \$7.95

Burger on a bolo, topped with bacon, hash browns, egg, your choice of cheese, lettuce, onion and tomato.

**French Fries, Tator Tots, Onion Rings Or Garden Salad \$2.00 extra with any burger**

## Hot Dog \$5.25

*All-Beef 1/4 lb. Hot Dogs on a toasted bun.  
Served with fresh cut fries, onion rings or potato salad*

### **Bacon Cheddar Dog** \$5.95

Hot dog covered with crispy bacon and cheddar

### **Chili Cheese Dog** \$5.95

Hot dog smothered with beef chili, cheddar

breaded meat chicken, bacon, cheese, pickles, lettuce, tomato, onion and honey mustard on a bulkie roll.

**Grilled Chicken Fajita Wrap** \$6.25

Grilled chicken with sautéed peppers, onion, cheddar cheese and sour cream.

**Italian Sausage, Red Pepper and Provolone Cheese Sub** \$6.95

**Buffalo Chicken Wrap** \$6.25

Grilled chicken tossed in Buffalo sauce, with lettuce, tomato and blue cheese.

**Linguica, Potato and Portuguese cheese sub** \$6.95

fresh made linguica from Azorean butcher shop tossed with potatoes, garlic and olive oil topped with Portuguese cheese

Fried bologna, bacon, egg and choice of on Item D1.  
a Portuguese roll.

**B.L.T.** \$6.25

Bacon, lettuce, tomato and mayo on your choice of rustic white or multigrain bread.

**Steak Bomb** \$7.95

Shaved steak with sautéed onions, peppers, mushrooms, lettuce, tomato, mayo and cheddar cheese on a torpedo roll.

**Shaved Steak & Cheese** \$6.95

Shaved steak with lettuce, tomato and mayo on a torpedo roll.

**Blade Meat Sandwich** \$6.50

Portuguese style spicy pork with banana peppers on a Portuguese roll.

## *Salads & Soups*

**House Salad** \$5.95

Romaine, tomato, cucumber, onion, olives and your choice of dressing.

**Add grilled chicken \$2.00**

**Buffalo Chicken Salad** \$7.95

Romaine, carrots, celery and blue cheese dressing, topped with grilled Buffalo chicken.

**Chicken Caesar Salad** \$7.95

Romaine and croutons tossed with Caesar dressing and topped with grilled chicken and a three cheese blend.

**Ask for our soup of the day**

Cup \$3.95 · Bowl \$4.95

**Sandwich & Soup Special** \$4.95

Grilled cheese and tomato with a cup of soup.

## *Sides*

**French Fries** Large \$3.95 Small \$2.95

**House-made Baked Beans** \$3.95

**Chili Cheese Chips** \$5.25

Destiny's chips loaded with chili and shredded cheddar cheese

**Destiny's Chips** \$3.95

fresh cut sliced potatoes

**Portuguese Fries** \$4.95

Sliced potatoes tossed with olive oil and crushed red pepper.

**Onion Rings** \$3.95

**Tator Tots** \$3.25

**Cole Slaw** \$2.95

## *Beverages*

**Coffee or Tea**

Hot \$1.35 • Iced \$1.95

**Soda** \$1.50

Coke • Sprite • Diet Coke • Lemonade

**Coffee Milk**

Large \$1.75 • Small \$1.25

**Milk**

Large \$1.50 • Small \$1.25

**Chocolate Milk**

Large \$1.75 Small \$1.25



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: October 2, 2023

RE: Paul Diniz, Destiny's Hometown Diner, 24 Gooding  
Avenue re - Request for Victualling License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **November 1, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, October 25, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment





D1A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** October 3, 2023  
**Re:** License Recommendation, November 1 Council Meeting

2023 OCT -3 AM 11:49

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Victualling  
 Paul Diniz for Destiny's Hometown Diner  
 24 Gooding Ave.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Contente*  
  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 NOV 01 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

D1B



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 10-02-2023

**PETITION DESCRIPTION:**

Paul Diniz, Destiny's Hometown Diner, 24 Gooding Avenue-request for Victualling license

**PERSON/S FILING PETITION:** Paul Diniz

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

JOAN OLIVER'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 OCT 27 PM 12:30

**NOTES:**

After Reviewing this petition, there is no known reason to deny the approval of this victualling license for Destiny's Hometown Diner, provided that all laws and ordinances governing this practice are followed to include hours of operation.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 10-20-2023

*Concun*  
*Stev*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
NOV 01 2023  
MEETING

D1C



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

October 20, 2023

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: **Petition for Victualling License - Destiny's Diner**

*Diane W.*

I have reviewed the above petition and have no objections to the request.  
Thank you for the opportunity to comment.

JOHN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 OCT 27 PM 12: 29

*KL  
10/27/23*

TOWN COUNCIL  
NOV 01 2023  
MEETING



**Town of Bristol, RI**  
WATER POLLUTION CONTROL DEPARTMENT  
2 PLANT AVENUE  
BRISTOL, RI 02809-3015  
(401) 253-8877 Fax: (401) 253-2910  
Pretreatment Department, Shealyn A. Davey

D1D

TOWN HALL  
10 COURT STREET  
BRISTOL, RI 02809  
(401) 253-7000

DATE: October 25, 2023  
TO: Steven Contente  
Town Administrator  
FROM: Shealyn A. Davey  
Chemist/Pretreatment Coordinator  
RE: Request for Victualling License – Paul Diniz, Destiny’s Hometown Diner, 24 Gooding Avenue Bristol, RI 02809

Paul is in the process of completing the IPP application for the upcoming year in his new location; however the current annual discharge permit for the old location is paid until October 31st, 2023 and has no violations or outstanding payments. I inspected the facility and it’s new grease trap on October 4, 2023 and found everything to be in working order, i.e. a functioning, accessible, and appropriately sized grease trap plumbed for their three-bay sink. A 2023-2024 Discharge Permit will be issued promptly.

**I therefore have no objections and support Paul Diniz’s request for a victualling license.**

Sincerely,

Shealyn A. Davey  
Pretreatment Coordinator

2023 OCT 27 PM 12:30

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Concun*  
*Stm*  
*Intents*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
NOV 01 2023  
MEETING



LICENSE REQUEST: VICTUALLING LICENSE

Expires: December 1, 2024

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of your Honorable Body to be granted a

VICTUALLING LICENSE

*New Lucky Garden*

NAME OF ESTABLISHMENT:

*576 Metacom Ave #17 Bristol: RZ. 028*

ADDRESS:

*Yong Lei Ren*

APPLICANT NAME:

HOURS OF OPERATION:

*11:00 am - 10:00 PM*

- Victualling Petition & \$75 License Fee (payable after Council approves license)
- Second Quarter Taxes must be paid (call 253-7000 for amount due)
- Fire Department Clearance 401-253-6912
- Water Pollution Control Clearance (grease removal unit) 401-253-8877
- RI Department of Health Clearance 401-2222-6109

2023 OCT 12 10:18 AM  
JOHN LEONARD  
BOSTON, MA

Please attend the Council

meeting on *November 15, 2023*

SIGNATURE: *Yong Lei Ren*

NAME: *Yong Lei Ren*

Petition must be returned by

*October 18, 2023*

ADDRESS: *57*

TOWN: *B*

DATE OF BIRTH: -

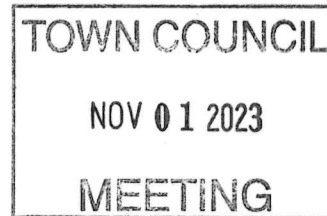
BUSINESS TELEPHONE: -

HOME TELEPHONE: -

EMAIL: *HWL*

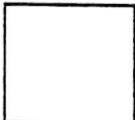
Petition emailed on

Date Received: *10/1/23*



*Bristol*  
*RZ.*  
*028*  
*8*  
*m*

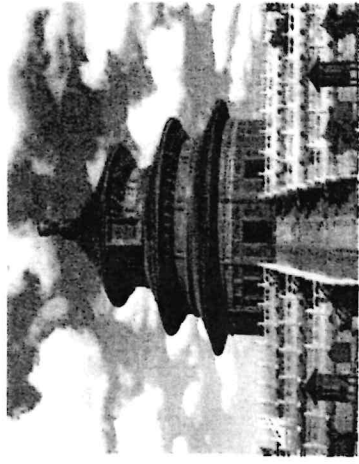
TAX STAMP



\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TO BE USED BY FINANCE DEPARTMENT





# Lucky Garden

CHINESE RESTAURANT  
Take Out & Eat In  
BELL TOWER PLAZA,  
576 METACOMB AVE.  
BRISTOL, RI 02809  
1-401-254-2838  
401-254-2839

**WE DELIVER**

(MIN.\$15.00)

No Personal Check

**WE DO CATERING**

Gift Certificate Available

**OPEN 7 DAYS A WEEK**

Mon-Thurs: 11:00am to 10:00pm

Fri & Sat: 11:00am to 11:00pm

Sunday: 12:00noon to 10:00pm

PRSRST STD  
ECRWSS  
U.S. POSTAGE  
PAID  
EDDM RETAIL



Order Online : [luckygardenri.com](http://luckygardenri.com)

## DINNER Lunch Combination

Monday-Friday, Holiday Excluded  
Served 11:00am-3:00pm  
All Served with Pork Fried Rice and Soup or Soda

L 1	Meatless Chow Mein or Chop Suey	7.25
L 2	Pork Chow Mein or Chicken Chow Mein	8.50
L 3	Chicken w. Mixed Vegetable	8.95
L 4	Shrimp Egg Foo Young	8.95
L 5	Beef Chow Mein or Shrimp Chow Mein	8.95
L 6	Chicago Chow Mein (Chicken or Pork)	9.55
L 7	Roast Pork or Chicken Lo Mein	8.50
L 8	Beef or Shrimp Lo Mein	8.95
L 9	Chicken w. Broccoli	8.95
L10	Shrimp or Beef w. Broccoli	9.75
L11	Vegetable Delight	8.50
L12	Moo Goo Gai Pan	8.95
L13	Pepper Steak w. Onion	9.75
L14	Chicken or Pork Egg Foo Young	8.50
L15	Shrimp w. Lobster Sauce	9.75
L16	Beef w. Mixed Vegetable	9.75
L17	Cashew Chicken	8.95
L18	Sesame Chicken (white meat)	9.75
L19	Sweet & Sour Chicken	8.95
L20	Sweet & Sour Shrimp	9.75
L21	Beef Teriyaki	9.75
L22	Boneless Spare Ribs	9.75
L23	Chicken Fingers	8.95
L24	Chicken Teriyaki	8.95
L25	Chicken Wings	9.55
L26	House Chicken Wings	9.75
L27	Chicken w. Garlic Sauce	8.95
L28	Kung Po Chicken	8.95
L29	Hunan Chicken	8.95
L30	Chicken w. String Bean in Garlic Sauce	8.95
L31	Szechuan Chicken	8.95
L32	General Tso's Chicken (white meat)	9.75
L33	Orange Chicken (white meat)	9.75
L34	Shrimp w. Garlic Sauce	9.75
L35	Hunan Shrimp or Beef	9.75
L36	Szechuan Shrimp or Beef	9.75



**Hot & Spicy**

\* If you have any food allergy, please mention it to the owner, manager, chef or your server

## DINNER Lunch Combination

All Served with Pork Fried Rice and Egg Roll

C 1	Meatless Chow Mein or Chop Suey	9.25
C 2	Pork Chow Mein or Chicken Chow Mein	10.50
C 3	Chicken w. Mixed Vegetable	10.95
C 4	Shrimp Egg Foo Young	10.95
C 5	Beef Chow Mein or Shrimp Chow Mein	10.95
C 6	Chicago Chow Mein (Chicken or Pork)	11.55
C 7	Roast Pork or Chicken Lo Mein	10.50
C 8	Beef or Shrimp Lo Mein	10.95
C 9	Chicken w. Broccoli	10.95
C10	Shrimp or Beef w. Broccoli	11.75
C11	Vegetable Delight	10.50
C12	Moo Goo Gai Pan	10.95
C13	Pepper Steak w. Onion	11.75
C14	Chicken or Pork Egg Foo Young	10.50
C15	Shrimp w. Lobster Sauce	11.75
C16	Beef w. Mixed Vegetable	11.75
C17	Cashew Chicken	10.95
C18	Sesame Chicken (white meat)	11.75
C19	Sweet & Sour Chicken	10.95
C20	Sweet & Sour Shrimp	11.75
C21	Beef Teriyaki	11.75
C22	Boneless Spare Ribs	11.75
C23	Chicken Fingers	10.95
C24	Chicken Teriyaki	10.95
C25	Chicken Wings	11.50
C26	House Chicken Wings	11.75
C27	Chicken w. Garlic Sauce	10.95
C28	Kung Po Chicken	10.95
C29	Hunan Chicken	10.95
C30	Chicken w. String Bean in Garlic Sauce	10.95
C31	Szechuan Chicken	10.95
C32	General Tso's Chicken (white meat)	11.75
C33	Orange Chicken (white meat)	11.75
C34	Shrimp w. Garlic Sauce	11.75
C35	Hunan Shrimp or Beef	11.75
C36	Szechuan Shrimp or Beef	11.75

### Revolution Diet

Without: Salt, Sugar, Corn Starch & Oil  
Choice One: White, Brown, \*Garlic or \*Hot & Spicy Sauce  
(With Rice)(Sauce Served on the Side)

A1. Chicken w. Broccoli	12.75
A2. Jumbo Shrimp w. Broccoli	14.75
A3. Chicken w. Mixed Vegetable	12.75
A4. Scallop & Jumbo Shrimp w. Vegetable	16.95
A5. Mixed Vegetable	10.75

Broccoli, celery, baby corn, bamboo shoot, mushroom & Chinese vegetable



**Roast Pork w. Broccoli**  
12.75  
\*Tender pork cooked w. fresh mushrooms, pea pods and broccoli

**Hunan Pork**  
12.75  
\*Tender pork w. mixed vegetable in hunan sauce

### Vegetarian

**Vegetable Delight**  
10.75  
(With Rice)  
\*General Tso's Bean Curd 13.95

**Home Style Bean Curd**  
12.95  
\*String Bean in Garlic Sauce 12.95

**Jade Vegetable**  
12.95  
\*Broccoli string bean & pea pods in light health sauce

**Broccoli in Garlic Sauce**  
10.75  
(Served w. 5 Pancakes)

**Moo Shu Chicken or Pork**  
12.75  
\*Moo Shu Beef or Shrimp 13.75

**Moo Shu Vegetable**  
11.75

### Others

**White Rice** 5.50  
**Crispy Noodle** 2.95 5.50  
**House Wings Sauce** 2.25 4.25  
**20oz Soda** 2.75  
**2liter Soda** 3.75



**Duck Sauce** 2.25 4.25

**Gravy** 2.25 4.25

**Red S & S Sauce** 2.25 4.25

**Fortune Cookie (6 pcs.)** 1.50

# Suggestion

(Served w. White Rice)

- Happy Family** 16.95  
Roast pork, fresh jumbo shrimps, lobster, tender chicken sauteed w. Chinese veg.
- Sesame Chicken** 17.95  
White meat
- General Tso's Chicken** 14.75  
(White Meat)  
Chunks of chicken w. a light crispy coating and topped w. an aromatic spicy sauce.
- Orange Beef** 17.95  
Jumbo shrimp w. mixed veg in spicy sauce & general tso's chicken.
- Shrimp, Beef** 16.95  
Human Delicacy
- Scallops w. Garlic Sauce** 17.95  
Tender scallops, jumbo shrimp BBQ pork and chicken breast meat in an egg batter w. Chinese vegetable.
- Dragon & Phoenix** 20.95  
Jumbo shrimp w. mixed veg in spicy sauce & general tso's chicken.
- Triple Delight** 16.95  
Beef chicken & shrimp sauteed w. mixed veg. w. chef's special sauce
- Shrimp, Beef** 16.95  
Human Delicacy

# Dinner Special

**\$12.75**  
Served w. Pork Fried Rice  
Please Order by Number

- D1. Boneless Rib, Beef Teriyaki & Chicken Fingers
- D2. Boneless Rib, Beef Teriyaki & Chicken Wings
- D3. Boneless Rib, Beef Teriyaki & Crab Rangoon
- D4. Chicken Fingers, Chicken Wings & Crab Rangoon
- D5. Chicken Fingers, Chicken Wings & Chicken Teriyaki
- D6. Chicken Fingers, Chicken Wings & Fantail Shrimp
- D7. Crab Rangoon, Chicken Teriyaki & Fantail Shrimp
- D8. Crab Rangoon, Chicken Teriyaki & Egg Rolls
- D9. Crab Rangoon, Chicken Teriyaki & Chicken Wings
- D10. Fantail Shrimp Egg Rolls & Chicken Wings
- D11. Fantail Shrimp, Egg Rolls & Boneless Ribs
- D12. Fantail Shrimp Egg Rolls & Beef Teriyaki

- Chicken w. Broccoli** 8.25 12.75  
Chicken w. Garlic Sauce
- Moogoo GaiPan** 8.25 12.75  
Curry Chicken
- Chicken w. Mixed Vegetable** 8.25 12.75  
Chicken sauteed w. straw mushroom green papaya, onion in a spicy Szechuan sauce
- Chicken w. Cashew Nut** 12.75  
Hunan Chicken
- Sweet & Sour Chicken** 12.75  
Steak of chicken w. mixed vegetable in Hunan sauce.
- Boneless Chicken in Batter** 12.75  
Chicken w. String Bean in Garlic Sauce
- Chicken Wor Mein** 14.75  
Kung Po Chicken
- Lemon Chicken** 12.75



## Seafood (With Rice)

- Shrimp Wor Mein** 9.25 14.75  
Shrimp fried in egg batter mixed w. Chinese veg. and cooked over soft pan fried noodles.
- Shrimp w. Mixed Vegetable** 9.25 14.75  
Shrimp w. Garlic Sauce
- Shrimp w. Lobster Sauce** 9.25 14.75  
Shrimp sauteed w. straw mushroom, green peppers, onion in a spicy Szechuan sauce.
- Shrimp w. Cashew Nut** 14.75
- Shrimp w. Scallops** 16.95  
Sautéed w. selected Chinese greens and the chef's special sauce.
- Sweet & Sour Shrimp** 9.25 14.75  
Shrimp w. diced vegs. stir fried in spicy sauce & toasted peanuts on the top.

## Chow Fun or Mei Fun

- Pork or Chicken Chow Fun** 11.75  
Thin Noodle
- Beef or Shrimp Chow Fun** 11.75  
House Special Mei Fun
- Pork or Chicken Mei Fun** 13.75  
Thin Noodle
- Singapore Rice Noodle** 14.75

- Chow Mein**  
or Chop Suey  
(Chow Mein Comes w. Noodles and is a Dish of Celery, Onion and Bean Sprouts in a Brown Juicy Sauce)  
(Chop Suey is a Bean Sprouts Dish in a Little Sliced Celery and Onion)
- Meatless Chow Mein** 8.25 11.75  
Shrimp Chow Mein or Chop Suey
- Pork Chow Mein** 6.50 9.25  
Vegetable Chow Mein or Chop Suey
- Chicken Chow Mein** 7.25 10.75  
Roast Pork Chow Mein or Chop Suey
- Beef Chow Mein** 7.25 10.75  
Chicago Chow Mein or Chop Suey
- or Chop Suey** 8.25 11.75  
Pork, chicken, beef or shrimp

## Lo Mein (Spaghetti)

- Plain Lo Mein** 6.50 9.25  
Beef Lo Mein 8.25 12.50
- Vegetable Lo Mein** 6.95 9.95  
Shrimp Lo Mein 8.25 12.50
- Roast Pork Lo Mein** 7.25 10.75  
House Special Lo Mein 13.75
- Chicken Lo Mein** 7.25 10.75

## Beef (With Rice)

- Beef w. Mixed Vegetable** 9.25 14.75  
Mongolian Beef 14.75
- Pepper Steak w. Onion** 9.25 14.75  
Szechuan Beef 14.75  
Stir fry mushroom green peppers & onion in a spicy Szechuan sauce.
- Beef w. Broccoli** 9.25 14.75  
Human Beef 14.75  
Tender beef w. mixed vegetable in human sauce.
- Mushroom Chow Beef** 14.75  
Tender beef cooked w. fresh mushrooms, pea pods and broccoli.
- Beef Wor Mein** 14.75  
Beef w. assorted Chinese vegetable cooked over pan fried noodles.
- Beef w. Garlic Sauce** 14.75

## Fried Rice

- Plain Fried Rice** 5.75 8.50  
Shrimp Fried Rice 7.50 11.25
- Roast Pork Fried Rice** 6.50 9.50  
Vegetable Fried Rice 6.25 9.25
- Chicken Fried Rice** 6.50 9.50  
House Special Fried Rice 8.25 12.25
- Beef Fried Rice** 7.50 11.25

- Egg Rolls(2)** 4.95  
Chicken Teriyaki 9.95(5) 17.95(10)
- Spring Rolls (2)** 4.95  
French Fries 4.50 6.95
- Crab Rangoon(10)** 10.75  
Chicken Wings 11.75
- Chicken Fingers** 9.75  
Crispy Chicken Wings 11.75
- Fried Wonton(12)** 7.25  
House Chicken Wings 11.75
- Fantail Shrimps(5)** 9.95  
Scallion Pancakes 8.25
- Fried or Steamed Dumpling(8)** 20.95  
Pu Pu Platter (for 2)
- Boneless Spare Ribs** 9.95 17.95  
Chicken Wings (4), Fantail Shrimp(2), Crab Rangoon(6), Beef Teriyaki(2), Chicken Finger(4), Egg Roll(2), Boneless Spare Ribs
- Beef Teriyaki** 11.95(5) 20.95(10)
- Wonton Garlic Sauce** 8.25

## Soups (With Fried Noodles)

- Wonton Soup** 4.50 6.50  
Hot & Sour Soup 5.25 7.25
- Egg Drop Soup** 3.75 5.50  
Roast Pork or Chicken 8.25
- Chicken Rice or Noodle Soup** 8.50  
Yatgamain Soup 8.25
- House Special Soup** 8.50
- Wonton Egg Drop Mixed Soup** 4.25 6.25

## Egg Foo Young

- Plain Fried Rice** 5.75 8.50  
Shrimp Fried Rice 7.50 11.25
- Roast Pork Fried Rice** 6.50 9.50  
Vegetable Fried Rice 6.25 9.25
- Chicken Fried Rice** 6.50 9.50  
House Special Fried Rice 8.25 12.25
- Beef Fried Rice** 7.50 11.25

## Egg Foo Young (Chinese Omelet w. Brown Gravy on the Side)(With Rice)

- Roast Pork Egg Foo Young** 10.75  
Vegetable Egg Foo Young 10.75
- Chicken Egg Foo Young** 10.75  
House Special Egg Foo Young 12.75
- Shrimp Egg Foo Young** 11.75



ALL COURTESY (With Rice)



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: October 18, 2023

RE: Tong Lei Ren, New Lucky Garden, 576 Metacom  
Avenue #17, re - request for Victualling License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **November 1, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, October 25, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment





D2A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** October 19, 2023  
**Re:** License Recommendation, Nov 23 Council Meeting

2023 OCT 19 PM 3:08

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Victualling  
 Tong Lei Ren for New Lucky Garden  
 576 Metacom Ave. Unit 17

There is no objection to the granting of said license provided a life safety inspection is performed by the Fire Marshal prior to opening and the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 NOV 01 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

DZB



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 10-18-2023

**PETITION DESCRIPTION:**

Tong Lei Ren, New Lucky Garden, 576 Metacom Avenue unit #17-request for Victualling license

PERSON/S FILING PETITION: Tong Lei Ren

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 OCT 27 PM 12:30  
JOAN OLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

After Reviewing this petition, there is no known reason to deny the approval of this victualling license for New Lucky Garden, provided that all laws and ordinances governing this practice are followed to include hours of operation.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 10-20-2023

*Concern*  
*Stm*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
NOV 01 2023  
MEETING

D2C



# Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

October 20, 2023

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Petition for Victualling License - New Lucky Garden**

*Diane W.*

I have reviewed the above petition and have no objections to the request.  
Thank you for the opportunity to comment.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 OCT 27 PM 12:30

*10/27/23*

TOWN COUNCIL  
NOV 01 2023  
MEETING



**Town of Bristol, RI**  
**WATER POLLUTION CONTROL DEPARTMENT**  
2 PLANT AVENUE  
BRISTOL, RI 02809-3015  
(401) 253-8877 Fax: (401) 253-2910  
Pretreatment Department, Shealyn A. Davey

D2D

TOWN HALL  
10 COURT STREET  
BRISTOL, RI 02809  
(401) 253-7000

DATE: October 25, 2023  
TO: Steven Contente  
Town Administrator  
FROM: Shealyn A. Davey  
Chemist/Pretreatment Coordinator  
RE: Request for Victualling License – Yong Lei Ren, New Lucky Garden, 576 Metacom Avenue #17 Bristol, RI 02809

Yong Lei Ren has completed the IPP application for the upcoming year, the current annual discharge permit is paid until October 31st, 2023, and New Lucky Garden is in good standing with no violations or outstanding payments.

**I therefore have no objections to the above petition and support the request.**

Sincerely,

Shealyn A. Davey  
Pretreatment Coordinator

2023 OCT 27 PM 12:30

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Concun*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
NOV 01 2023  
MEETING



**PETITION TO THE TOWN COUNCIL**  
To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

Please see the attached  
Petition to the Town Council for  
the November 1, 2023 meeting.

Thank you,

2023 SEP 25 AM 11:42  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**PLEASE NOTE:**  
Petition must be returned by 4:00 PM, two (2)  
Wednesdays prior to the Town Council meeting  
to appear on the docket of the  
November 1, 2023  
meeting for review and possible action. It is  
Council policy that action may not be taken on  
petitions unless recommendations, if necessary,  
from appropriate departments are received prior  
the Council meeting.

DATE REC'D:

SIGNATURE: Carol Kuschnowski

NAME: Carol Kuschnowski

ADDRESS: \_\_\_\_\_

TOWN: B

BUSINESS T \_\_\_\_\_

RESIDENCE \_\_\_\_\_

TOWN COUNCIL  
NOV 01 2023  
MEETING

\_\_\_\_\_  
\_\_\_\_\_  
5  
\_\_\_\_\_



We have lived together in the subject area for 36 years. My husband for 63 years. In 1986, my husband and I built a house at the corner of Fenmore and Loring roads, where we lived for 11 years. When we applied for our building permit, the town building official told us Fenmore Road would soon be opened and extended to Brookwood Road due to the installation of the town sewer. Fenmore road was designed and plotted out for development. Fenmore was planned to connect with Brookwood, in the same manner as Melrose and Curtis (See attached plat 79 map). Over time, we watched the lower road develop, turning the paper road from dirt to pavement, as the houses were built. In 1996, we purchased the property at 9 Fenmore Road, where we currently reside today.

20 years ago, the previous owner of 12 Brookwood Road removed the 2 existing driveways on that property. They were given permission by the Town Administrator to maintain a 10-foot section of the unpaved area to park 2 vehicles, one behind the other. In doing so they used backfill and removed the existing drainage swale that ran along the side of their property to the storm basin on Brookwood Road. They relocated the swale to the north side. As a result of moving the swale, serious new back flooding occurred on upper Fenmore. The town tried to rectify the problem several times, despite the problem being caused by the property owner. (It is still not completely remediated, as seen in the attached photos)

**Not opening Fenmore Road completely will further compound the following issues.**

1. Delivery trucks using private property to turn around on the lawn since there is no Cul- de- sac. (See attached photo)
2. Public works and other large vehicles are backing up the road (between 300 and 400 feet) to exit with poor visibility and concerns for town liability.
3. Pedestrian foot traffic safety.
4. Fire trucks and emergency vehicles do not have the quickest access to the closest hydrants (Brookwood) and there is no alternative road access for other emergencies.
5. Continued storm drainage issues regarding efficient flow and avoiding ponding,
6. Continued lack of delivery of US mail to the homes of Fenmore residents, while all other residents of the area have this service.
7. Parked cars blocking the middle of the paper road, as many as 4 at a time,
8. The need to plow the snow to keep access to Brookwood open for emergencies.

We are requesting that the road be completed as was planned over 70 years ago. Property owners bought their land based on this commitment and have been suffering the consequences of not finishing Fenmore Road as a through public road. A two-page petition signed by area residents supporting this recommendation is attached.

Thank you for your time and consideration.

Carol and Erik Krushnowski

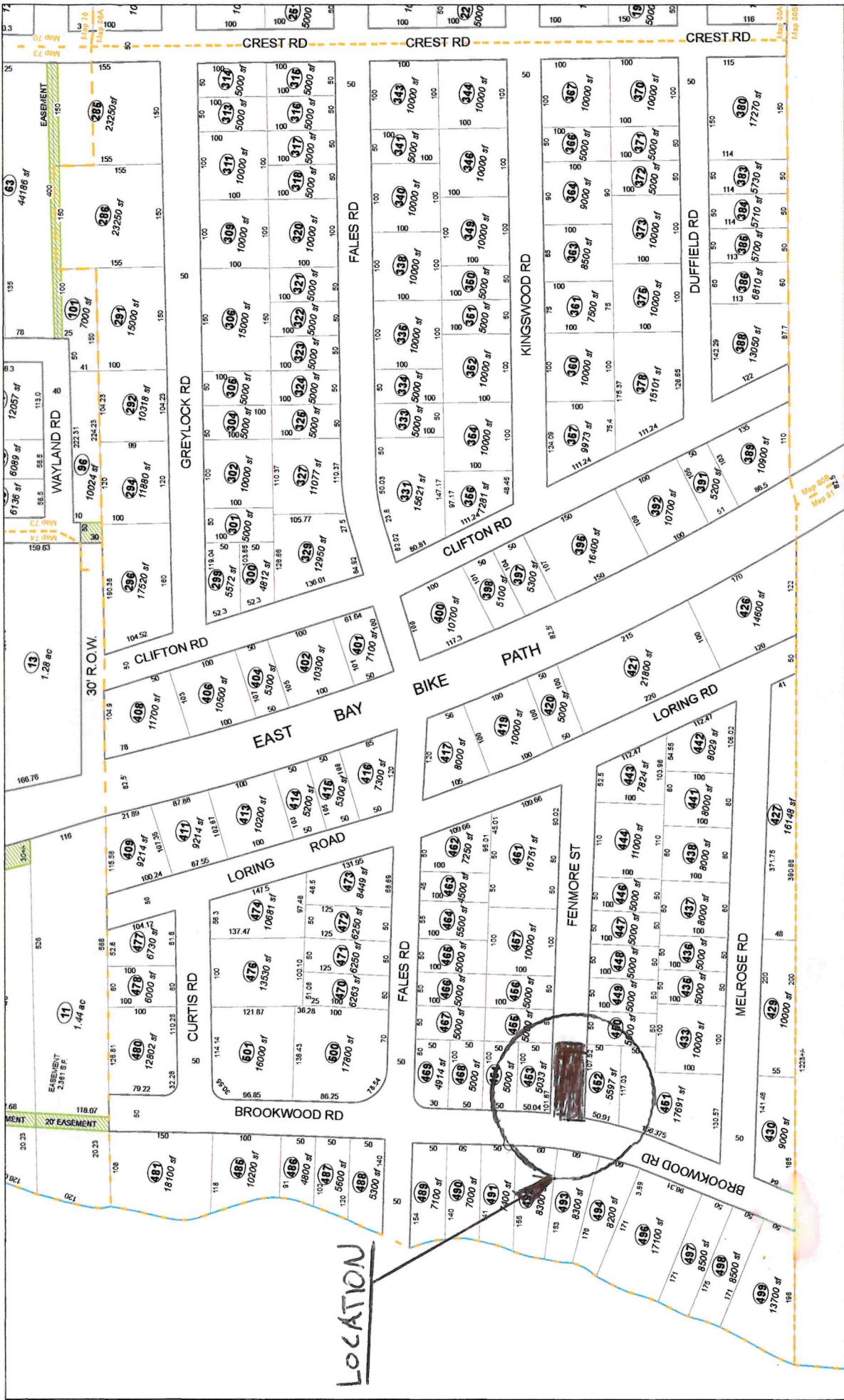
**Bristol Town Council Meeting  
November 1, 2023  
Petition for Fenmore Road Completion**

**We respectfully request that the Town of Bristol pave the unfinished portion of Fenmore Road to Brookwood Road to provide relief for residents living on Fenmore Road and the surround neighborhood in the form of emergency access, drainage problems, traffic congestion, safety and allowing access to the US Mail Service.**

Printed Name	Address	Signature
Eric Krushnowski	9 Fenmore Road	<i>[Signature]</i>
Carol Krushnowski	9 Fenmore Road	<i>[Signature]</i>
Marion McCabe	10 Fales Rd.	<i>[Signature]</i>
Virginia M. Simmons	17 Loring Rd	<i>[Signature]</i>
Joseph T. Krapp	12 Fenmore Rd	<i>[Signature]</i>
Julie B. KRAPP	12 FENMORE RD	<i>[Signature]</i>
Eileen Rinaldi	10 Fenmore Rd.	<i>[Signature]</i>
Richard L. Rinaldi	10 FENMORE RD.	<i>[Signature]</i>
Sal Spasich	11 Melrose Rd	<i>[Signature]</i>
Christopher Kenney	7 Melrose Rd	<i>[Signature]</i>
Steve Gerrish	11 Loring Rd	<i>[Signature]</i>
Marge Gerrish	11 Loring Rd	<i>[Signature]</i>
J. Benedetti	20 Loring Rd	<i>[Signature]</i>
HONG DUONG	38 Fales Rd	<i>[Signature]</i>
Vincent Laban	14 FENMORE RD	<i>[Signature]</i>
Robert W. Mello	34 Loring Rd	<i>[Signature]</i>
Peggy McCandless	10 Loring Rd	<i>[Signature]</i>
Hilda BRAZ	Hilda Braz	14 Fales RD





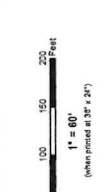


Map Number **79**

**Legend**

- Property Boundary
- Right of Way
- Page Street
- Water Boundary
- Map Boundary
- Town Boundary
- Bridge
- Sunny Line
- Water Street
- Water Boundary
- Stream
- Water Body

**TAX MAP**  
**TOWN OF BRISTOL**  
 Rhode Island  
 Prepared by MainStreetGIS, LLC



This map was prepared to provide general information regarding the distribution of property taxes. The information contained herein was compiled from the best available information and is not intended to constitute a warranty of any kind. MainStreetGIS, LLC and its affiliates do not warrant the accuracy, completeness, or timeliness of the information provided. MainStreetGIS, LLC and its affiliates are not liable for any errors or omissions in this map. The information is provided for informational purposes only. MainStreetGIS, LLC and its affiliates are not liable for any damages, including consequential damages, arising from the use of this map. The information is provided for informational purposes only. MainStreetGIS, LLC and its affiliates are not liable for any damages, including consequential damages, arising from the use of this map.

**MainStreetGIS**  
 MainStreetGIS, LLC  
 www.mainstreetgis.com  
 This map is for informational purposes only. It is not intended to be used for legal description or compliance.  
 Publication Date: 02/27/2018  
 Photographs used in context through December 31, 2017



September 6  
7:22 PM

Edit



9 Fenmore Road  
Truck backup  
on Private  
Property







9 Fenmore Road - Back up on private property





Ferris  
Town Trash  
Balking up  
300 ft





September 13  
12:38 PM

Edit



Fenmore Rd  
Landscaping  
Trucks -  
Backing up  
300 ft  
w/ trailers





Bottom Fen m Item F1.  
Brookwood - Flooding





Fenmore  
Flow on  
Swale on Right

Item F1.





Fenmore W  
Flow 0.17

Item F1.







12 Bradwood  
Residents better  
Blocking better  
of Fenmore  
no emergency,  
Access





12 Brookwood  
Residents Block in  
Bottom of Fenmore  
no Emergency Acre.



10-11-2020  
Parking in Mid  
Fenmore Road, no  
Emergency access

Item F1.

**Carol Krushnowski**

**From:**  
**Sent:**  
**To:**  
**Subject:**



Sent from my iPhone

12 17 00... fine  
Residents parking  
Private Property at  
Bottom of

Item F1.

Carol Krushnowski

Fenwick

From:  
Sent:  
To:



Sent from my iPhone





residents blocking  
bottom of Fenmore  
- no emergency  
access.



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 27, 2023

RE: Carol Krushnowski, 9 Fenmore Road, re - request to  
finish and pave Fenmore Road

---

May we please have your recommendation and the recommendation of the department heads:

Bristol Police Department  
Department of Public Works  
Bristol Planning Board

in order for the Council to review the request at the regular Town Council Meeting to be held on **November 1, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, October 25, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

F 1A



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 09-27-23

**PETITION DESCRIPTION:**

Carol Krushnowski, 9 Fenmore Road, - Request to finish and pave Fenmore Road

**PERSON/S FILING PETITION:** Carol Krushnowski

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

Please forward to another department for review.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 OCT 27 PM 12:30

*M*  
*10/27/23*

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 10-25-2023

TOWN COUNCIL  
NOV 01 2023  
MEETING





# TOWN OF BRISTOL

## DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

F1B

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

DATE: October 27, 2023

RE: Carol Krushnowski, 9 Fenmore Road, re – request to finish and pave Fenmore Road

2023 OCT 30 PM 1:27  
JOHN CLERKS OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request as long as the engineering study does not reveal any exceptional circumstances that would adversely impact adjacent properties. I would also insist that the engineering and design of this project include underground drainage that would tie into the existing infrastructure. Additionally, I would request that the road specifications allow for large municipal and emergency vehicles to conduct business.

I would recommend that the Honorable Town Council grant this petition as the continuation of Fenmore Road would improve traffic flow and the safety of vehicles and pedestrians. It would also increase the efficiency of the DPW's services (snowplowing, trash pick-up, etc.)

Please advise if you have any questions or concerns.

*Concun*  
*Stm*  
*Intents*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
NOV 01 2023  
MEETING

F1C



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

October 20, 2023

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: Request for paving to complete Fenmore Road

*Diane W.*

2023 OCT 27 PM 12:29  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

At their regular meeting of October 12, 2023 the Planning Board reviewed the above petition and unanimously passed a motion to recommend that the unpaved portion of Fenmore Road be paved noting that the engineering design needs to incorporate best management practices for stormwater management.

*CONCUN  
PENDING STORMWATER  
ENGINEERING.  
STEVEN CONTENTE  
Town Administrator*

*[Handwritten signature]*

TOWN COUNCIL  
NOV 01 2023  
MEETING



# Town of Bristol

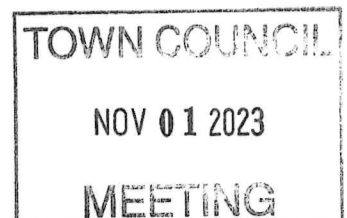
## Board Book Report

### Bristol Planning Board

Basic Information	
Type	Board
Status	Enabled
Visibility	Public

Board Seats								
Board Name	Board Type	Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Bristol Planning Board	Board	Member	Anthony	Murgo	5 Karen Ann Drive	4/1/2024	4/1/2021	Active
Bristol Planning Board	Board	Member	Armand	Bilotti	2 Stephen Drive	4/1/2025	4/1/2022	Active
Bristol Planning Board	Board	Member	Brian	Clark	31 Evelyn Drive	4/1/2026	4/1/2023	Active
Bristol Planning Board	Board	Member	Charles	Millard	620 Hope Street	4/1/2026	4/1/2023	Active
Bristol Planning Board	Board	Member	Michael	Sousa	249 Hope Street	7/1/2024	10/22/2022	Active
Bristol Planning Board	Board	Member	Richard	Ruggiero	21 Kingswood Road	7/1/2024	10/12/2022	Active
Bristol Planning Board	Board	Member	Stephen	Katz	42 River Street	4/1/2025	4/1/2022	Active

Generated 10/16/2023, 1:28:57 PM



resignation

Armand Bilotti

Wed 10/11/2023 4:37 PM

To:Melissa Cordeiro <mcordeiro@bristolri.gov>

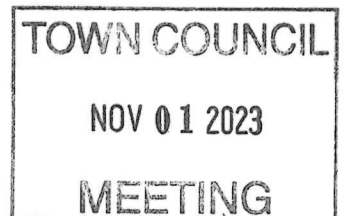
G1A

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Please allow this e-mail to represent my official resignation of my position on the Bristol Planning Board. I have sold my home in Bristol effective today 10-11-2023 and unfortunately must move out of town. I have enjoyed my 20 plus years as a member and wish everyone who remains on the board my best. Please accept this communication to place this on your next Council agenda.

--

Armand Bilotti



George Duarte

Town of Bristol | Generated 10/24/2023 @ 1:12 pm by OnBoard2 - Powered by ClerkBase

G1D

Status

**Name** George Duarte  
**Application Date** 7/25/2022  
**Expiration Date** 7/25/2024  
**Board Member** George Duarte  
**Status** Validated

Board	Vacancies	Status
Bristol Planning Board	0	Pending

Basic Information

**Name**  
George Duarte

**I would like to be appointed to the position because:**  
see attached cover letter

**Cover Letter File**  
 Download

Contact Information

**Address**  
47 Lafayette Dr  
Bristol, RI 02809

**Resident**  
No

**Email**

**Phone**

Occupation

**Yes, I am a city employee**  
No

Generated 10/24/2023, 1:12:11 PM

TOWN COUNCIL
NOV 01 2023
MEETING

**George D. Duarte, Jr.**

**47 Lafayette Dr. Bristol, RI 02809**

July 25, 2022

Town of Bristol  
10 Court Street  
Bristol, RI 02809

To: The Honorable Town Council

Having recently learned of the passing of long standing Planning Board member Mr. Jerome Squatrito, I was compelled to contact you with my interest. In hopes of being considered as a member of the Planning Board, I have included a brief outline of my background and qualifications for your review. I believe that I could make a strong addition to the Planning Board and offer the following community and professional highlights to support my candidacy:

### **Community**

- Lifelong Bristol resident
- Past Ambassador East Bay Chamber of Commerce
- Past Treasure Bristol Substance Abuse Task Force
- Past Member Downtown Bristol Merchants Association
- Youth Sports Coach: King Philip Little League, Bristol Youth Soccer & East Bay Pop Warner Football

### **Professional**

- Over 25 years of experience in the Financial Industry
- 15 years specifically with in commercial lending
- Currently responsible for managing 7 Business/Commercial Lenders
- Directly involved with budget, planning, review and disbursements for construction loans
- Review and coordinate environmental due diligence on commercial property
- Review and approve Flood reports on all commercial property

- Review financial projections on commercial property to include NOI, Cap Rate, LTV, ROI, vacancy rates, and expense ratios

Moreover, I possess excellent communication, leadership and negotiation skills. I welcome the opportunity to speak with you at your earliest convenience and thank you for your time and consideration.

Sincerely,

George D. Duarte, Jr



Myra M Page

Town of Bristol | Generated 10/23/2023 @ 10:04 am by OnBoard2 - Powered by ClerkBase

G1E

## Status

**Name** Myra M Page  
**Application Date** 6/30/2022  
**Expiration Date** 6/30/2024  
**Board Member** Myra M Page  
**Status** Validated

Board	Vacancies	Status
Bristol Planning Board	0	Pending

## Basic Information

**Name**  
Myra M Page

**I would like to be appointed to the position because:**

I believe planning for the future and maintaining the quality of life Bristol offers is important.

**Resume File**

 Download

**Cover Letter File**

 Download

## Contact Information

**Address**  
423 Hope Street  
Unit K  
Bristol, RI 02809

**Resident**

Yes

**Email****Phone****Cell Phone**

## Occupation

**Yes, I am a city employee**

No

## Myra M. Page

423 Hope Street, Unit K  
Bristol, Rhode Island 02809

Successful business owner with experience in Management, Investment Management, Financial Planning, and Community Service. Committed to giving back time and expertise in the community.

### EXPERIENCE

MP Advisors, LLC , Partner	2020 to Present
MP Advisors, LLC , CERTIFIED FINANCIAL PLANNER ™, Partner	2017 – 2020
MPM Investment Counsel, LLC, CFP®, President	2011 – 2017
Morgan Stanley Smith Barney, VP, CFP®, Financial Advisor	1994 – 2011
Smith Barney, Branch Manager	2001 – 2004
Regional Sales Manager	1999 – 2001
Kidder Peabody, VP, Financial Advisor	1988 – 1994
Dean Witter Reynolds, Financial Advisor	1984 – 1988

### EDUCATION

Arizona State University (ASU), B.S. Finance, Economics	1984
---	------

### LICENSES (some now inactive)

CERTIFIED FINANCIAL PLANNER ™, Series 7,8,9,10

### VOLUNTEER EXPERIENCE

Friends of Linden Place, Board Member, Finance Committee	2022 – Present
Belvedere at Hope Condominium Association, President	2022 – Present
Scottsdale Artists School, Scottsdale, Arizona, Board Member	2015 – 2020
ASU Women in Philanthropy, Chair, Donations Committee	2008 – 2021
Camelback Village HOA, Board Member	
City of Glendale Planning and Zoning Commission (Chair)	
City of Glendale Parks and Recreation Commission (Chair)	
Maricopa County Parks and Recreation Commission (Chair)	

## Myra M. Page

423 Hope Street, Unit K  
Bristol, Rhode Island 02809

Successful business owner with experience in Management, Investment Management, Financial Planning, and Community Service. Committed to giving back time and expertise in the community.

### EXPERIENCE

MP Advisors, LLC , Partner	2020 to Present
MP Advisors, LLC , CERTIFIED FINANCIAL PLANNER ™, Partner	2017 – 2020
MPM Investment Counsel, LLC, CFP®, President	2011 – 2017
Morgan Stanley Smith Barney, VP, CFP®, Financial Advisor	1994 – 2011
Smith Barney, Branch Manager	2001 – 2004
Regional Sales Manager	1999 – 2001
Kidder Peabody, VP, Financial Advisor	1988 – 1994
Dean Witter Reynolds , Financial Advisor	1984 – 1988

### EDUCATION

Arizona State University (ASU), B.S. Finance, Economics	1984
---	------

### LICENSES (some now inactive)

CERTIFIED FINANCIAL PLANNER ™, Series 7,8,9,10

### VOLUNTEER EXPERIENCE

Friends of Linden Place, Board Member, Finance Committee	2022 – Present
Belvedere at Hope Condominium Association, President	2022 – Present
Scottsdale Artists School, Scottsdale, Arizona, Board Member	2015 – 2020
ASU Women in Philanthropy, Chair, Donations Committee	2008 – 2021
Camelback Village HOA, Board Member	
City of Glendale Planning and Zoning Commission (Chair)	
City of Glendale Parks and Recreation Commission (Chair)	
Maricopa County Parks and Recreation Commission (Chair)	

Ms Jessalyn L Jarest

Town of Bristol | Generated 10/23/2023 @ 10:15 am by OnBoard2 - Powered by ClerkBase

G1F

## Status

**Name** Ms Jessalyn L Jarest

**Application Date** 6/30/2022

**Expiration Date** 6/30/2024

**Board Member** Jessalyn L Jarest

**Status** Validated

Board (Rank)	Vacancies	Status
Bristol Planning Board (1)	0	Pending
Zoning Board of Review (2)	0	Pending

## Basic Information

**Name**

Ms Jessalyn L Jarest

**I would like to be appointed to the position because:**

I believe with my professional and personal experience, I would be a great asset to several town boards. My family and I have moved into our forever home and I am very interested in giving back to our community.

**Resume File**
 Download
**Cover Letter File**
 Download

## Contact Information

**Address**

183 High Street  
Bristol, RI 02809

**Resident**

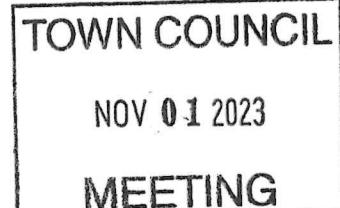
Yes

**Email****Phone****Cell Phone**

## Occupation

Yes, I am a city employee

No

**Professional Licenses**

# Jessalyn L. Jarest

---

183 High Street  
Bristol, RI 02809

## Education

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Rhode Island School of Design Masters of Landscape Architecture	2000 - 2003
Cook College, Rutgers, The State University of New Jersey Bachelor of Science, Environmental Planning and Design	1994 - 1998

## Registration

---

Landscape Architect, Commonwealth of Massachusetts #1603, State of Rhode Island LA704, State of Maine, LAR5035

## Design Practice

---

**Jessalyn Jarest Landscape Architecture LLC, Cambridge, MA** March 2010 - present  
Founder + Principal

Jessalyn Jarest Landscape Architecture (JJLA) is a design driven studio focused on finding ecologically relevant solutions for evolving landscapes. Our work focuses on the integration of ideas and site, experience and ground, and developing spaces that meet the needs of our clients. We strive to find an artful expression through landscape that is both beautiful and functional. JJLA understands that each site is unique and each project approach must be an individual expression of place. We find the design process to be most successful when we are able to work together as part of a team. Fundamental to our approach is the fluid collaboration between clients, architects, and consultants.

**COLLAB Landscape Collective, MA, ME, RI** March 2017 - present  
Founder + Principal

COLLAB is a collaborating laboratory of five independent, women-owned landscape architecture practices. We share a commitment to beauty and ecology, and we all are passionate about communication in the creative process and precision in construction. COLLAB celebrates our complementary strengths and enables us to team up and direct those strengths toward more complex and far-reaching commissions.

**Keith LeBlanc Landscape Architecture, Inc., Boston, MA** April 2007 - February 2010  
(currently known as LeBlanc Jones Landscape Architects)  
Associate

Valued team member for multiple single family residential projects in Massachusetts and Rhode Island. Completed projects from concept design through construction administration.

**Ryan Associates, Waltham, MA** October 2005 - April 2007  
Project Manager

Project Manager and lead designer for single family, multi family residential, and campus planning projects across Massachusetts. Led projects from concept design through construction documents.



## Design Practice (continued)

---

<p><b>LANDWORKS Studio, Inc., Salem, MA</b>          Designer          Landscape designer and team member for single family residential projects in MA. Valued team member on complex development projects in Cambridge, MA, South Boston, MA, and Pittsburg, PA.</p>	April 2004 - October 2005
<p><b>Geller DeVellis Inc., Boston, MA</b>          (currently known as Stantec, Inc.)          Designer          Landscape designer and team member for multi-family condominium development in Brookline, MA and Charlestown, MA. Designer and team member for a mixed use campus in Dedham, MA.</p>	June 2003 - April 2004
<p><b>Geller DeVellis Inc., Wellesley + Boston, MA</b>          (currently known as Stantec, Inc.)          Design Intern</p>	Summer 2001 + Summer 2002
<p><b>Tappé Associate, Inc. Boston, MA</b>          Administrative Assistant and Marketing Assistant</p>	January 1999 - August 2000

## Teaching

---

<p><b>The Boston Architectural College</b>          TM 421 + 7421: Site Design          This course exposes architecture students to site analysis, building-site relationship and grading drainage, site circulation systems, and the fundamentals of site design.</p>	Fall 2006 - Spring 2016
<p><b>TSM 2003: Sitework</b>          Work with other instructors and department heads to develop pilot course that pairs Sitework and an advanced studio. This course exposes architecture students to site analysis, building-site relationship and grading drainage, site circulation systems, and the fundamentals of site design in relationship to architecture.</p>	Fall 2012 - Spring 2016
<p><b>Guest Studio Critic - Boston Architectural College</b></p>	Spring 2006 - present
<p><b>Guest Design Critic - Northeastern University</b></p>	Spring 2014
<p><b>Thesis Panel Critic - Boston Architectural College</b>          Guest Critic for Thesis Seminar. 2013 - present          Scott, Heather. 2012          Miller, Andy. 2011</p>	2011 - present

## Publications

---

### Exhibitions

Design Jury, Northeast Hardscape Expo, 2022

### Lectures

### Panels

Guest Panelist, NECMA Connecticut Career Day, March 2022

Design Jury, Boston Society of Landscape Architects Design Awards, 2020

Guest Panelist, Women in Landscape Architecture; Nichols House Museum, Boston, MA, August, 2019

(re)inhabiting infrastructures: an urban weave; jessalyn I. jarest, Rhode Island School of Design, Providence, RI, May, 2003

Landscapes of Water: History, Innovation, and Sustainable Design; Joseph James, Jessalyn Jarest, Jessica Leete; Bridging the Divide, Sustainable Development of the Mill River in New Haven, Connecticut; Ed. U. Fratino, A. Petrillo, A. Petruccioli, M. Stella, Uniongrafica Corcelli Editrice, Bari, 2002

Bridging the Divide: Sustainable Development of the Mill River in New Haven, Connecticut; Editor and Contributor, RISD, Providence, 2002

Innovation Presentation; Presenter, Metropolitan Waterfront Alliance, presentation to public officials, community groups, academics, and professionals of studio and research work, NYC, April 2003

Landscapes of Water: History, Innovation, and Sustainable Design International Conference; Presenter, Monopoli, Italy, September 2002

## Honors +

---

### Activities

#### Honors

Department of Landscape Architecture Service Award, RISD	2003
Department of Landscape Architecture Fellowship, RISD	2000 - 2003
Bigalow Scholarship	2002
RI Federation of Garden Clubs, Inc. Scholarship	2001, 2002
Leadership Excellence Award, Cook College	1998
Leadership Retreats, Cook College	1995 - 1998

#### Activities

Board of Directors, Thrive Outside, Bristol, RI	2022 - present
Co-Editor - BSLA Fieldbook 2021	2021-2022
BSLA Fieldbook Editorial Board	2019 - present
Member - American Society of Landscape Architects	2006 - present
Member - Boston Society of Landscape Architects (BSLA)	2006 - present
Dept of Landscape Architecture Board of Trustees, RISD	2003 - 2009
Boston School Yard Initiative	2002 - 2003
Co-coordinator of Lecture Series: Dept of Landscape Architecture	Spring 2002
Co-coordinator of published work for Bridging the Divide Studio	Spring 2002
Dean's Assistant, Division of Architecture and Design	Fall 2001
Student Liaison, Graduate Class of 2003 - Department of Landscape Architecture	Fall 2000 - 2003

---



# Town of Bristol

## Board Book Report

### Historic District Commission

Basic Information	
<b>Type</b>	Commission
<b>Status</b>	Enabled
<b>Visibility</b>	Public

Board Seats								
Board Name	Board Type	Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Historic District Commission	Commission	1st Auxiliary				7/1/2025		Vacant
Historic District Commission	Commission	2nd Auxiliary				7/1/2025		Vacant
Historic District Commission	Commission	Member	Benjamin	Bergenholtz	385 High Street	7/1/2026	7/1/2023	Active
Historic District Commission	Commission	Member	Christopher	Ponder	736 Hope Street	7/1/2026	7/1/2023	Active
Historic District Commission	Commission	Member	John	Allen	95 Burton Street	7/1/2024	7/1/2021	Active
Historic District Commission	Commission	Member	Mary	Millard	620 Hope Street	7/1/2025	7/1/2022	Active
Historic District Commission	Commission	Member	Oryann	Lima	73 Franklin Street	7/1/2024	7/1/2021	Active
Historic District Commission	Commission	Member	Sara	Butler	39 Byfield Ave	7/1/2024	7/1/2021	Active
Historic District Commission	Commission	Member	Susan	Church	29 Garfield Avenue	7/1/2026	7/12/2023	Active

**TOWN COUNCIL**  
**NOV 0.1 2023**  
**MEETING**

## **LEGAL NOTICE**

### **PUBLIC NOTICE**

#### **TOWN OF BRISTOL PUBLIC SERVICE APPOINTMENTS**

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

**Bristol Housing Authority  
Historic District Commission  
Newport & Bristol County Convention & Visitors  
Bureau**

An application with a resume should be received by the Town Clerk prior to 4:00 PM on Wednesday, October 25, 2023. You may apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov>.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

October 12, 2023

G2A

**MICHAEL J. O'LOUGHLIN**

October 18, 2023

To the Honorable Town Council:

I am writing to express interest in the vacant auxiliary seat on the Bristol Historic District Commission.

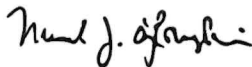
When my husband and I decided to relocate from Chicago to New England earlier this year, we immediately fell in love with the charm, natural beauty, and proud historic preservation that is so clearly on display in Bristol.

We were fortunate to be given the opportunity to purchase an historic home, the Royal Sandford Cottage (c. 1790), situated on a block adjacent to the historic district, at 114 Constitution Street. I have taken a keen interest in the history of the house and of Bristol more broadly. With daily walks through the historic district, I have come to appreciate the care with which the town seeks to preserve the past in order to secure its future.

In my professional life, which includes reporting and writing, I have spent countless hours in archives, reviewing primary sources, and asking questions of my sources, seeking out sometimes obscure information in order to ensure total accuracy. I pay attention to details, double- and triple-checking each fact, in order to get the story right. I believe these skills would serve the Bristol Historic District Commission well.

While I am relatively new to Bristol, I hope I can contribute to this vibrant community and that my background and skill set will be useful to the Commission.

Sincerely,



Michael J. O'Loughlin  
114 Constitution Street

2023 OCT 19 AM 9:49  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TOWN COUNCIL  
NOV 01 2023  
MEETING



## MICHAEL J. O'LOUGHLIN

*Nationally recognized multimedia journalist and author with a background in strategic nonprofit communications. Published in national outlets including The New York Times, The Washington Post and The Atlantic. Work has been honored by the National LGBT Journalists Association, the Religion News Association, and the Catholic Press Association.*

### EDUCATION

Yale University, M.A.R., 2009

Saint Anselm College, B.A., *magna cum laude*, Theology, 2007

### EMPLOYMENT

America Magazine, National Correspondent, 2016-Present

- Files weekly stories focused on U.S. politics and religion for a national audience
- Delivers speeches and talks at venues throughout the United States
- Hosts live audio and video productions interviewing newsmakers

The Boston Globe, Crux, National Reporter, 2014-2016

- Filed multiple stories weekly about U.S. religion and politics
- Edited stories and updated website using content management system
- Contributed to social media strategy and posting

FADICA, Communications Consultant, 2012-2014

- Led media campaign during philanthropy consortium's presidential transition
- Drafted press releases and prepared leaders for media appearances
- Prepared talking points for presentations by senior-level staff

Leadership Roundtable, Communications Manager, 2011-2014

Leadership Roundtable, Communications and Development Officer, 2009-2011

- Placed dozens of stories about the organization, including in The New York Times
- Wrote speeches and op-eds and provided media preparation for senior staff
- Planned fundraising events hosted by leaders of Fortune 500 companies
- Produced talking points and communications strategies for C-suite decision-makers

New Hampshire News Links, Editorial Assistant, 2006-2008

- Compiled daily briefing email for Democratic activists and influencers
- Published NH presidential primary website with news from local and national sources

### BOOKS

Hidden Mercy: AIDS, Catholics and the Untold Stories of Compassion in the Face of Fear (2021)

The Tweetable Pope: A Spiritual Revolution in 140 Characters (2015)

**PODCASTS**

Plague: Untold Stories of AIDS and the Catholic Church (America Media, 2019-2020)

**FELLOWSHIPS, HONORS AND AWARDS**

GLAAD Media Award Nominee, Outstanding Online Journalism, 2022

Religion News Association, Excellence in Religion Commentary, 2022

Catholic Media Association, Best Multimedia Package, 2021

National LGBT Journalists Association, Excellence in Religion Coverage Award, 2020

Project Interchange Religion Journalist Fellowship in Israel, 2019

Thread at Yale: Storytelling in Modern Media, Participant, 2018

Catholic News Association, Best Feature Article: Honorable Mention, 2018

Religion News Association, Finalist, Mixed Media Category, 2018

CRS Egan Fellowship, Washington, 2017

U.S. Department of State LGBT Global Faith Working Group, Member, 2014



# Town of Bristol

## Board Book Report

### Rogers Free Library Board of Trustees

Basic Information	
Type	Board
Status	Enabled
Visibility	Public

Board Seats									
Board Name	Board Type	Position	First Name	Last Name	Address	Calculated End Date	Title	Actual Start Date	Status
Rogers Free Library Board of Trustees	Board	Member				1/1/2024			Vacant
Rogers Free Library Board of Trustees	Board	Member				1/1/2024			Vacant
Rogers Free Library Board of Trustees	Board	Member	Al	Wroblewski	24 Burton Street	1/1/2024	Chair	1/1/2021	Active
Rogers Free Library Board of Trustees	Board	Member	Kasey	Feijo	667 Metacom Avenue	1/1/2026	Secretary	5/25/2023	Active
Rogers Free Library Board of Trustees	Board	Member	Marie	Knapman	14 Goulart Avenue	1/1/2026	Member	1/1/2023	Active
Rogers Free Library Board of Trustees	Board	Member	Nicholas	Landekic	43 Sunset Road	1/1/2025	Member	5/25/2023	Active
Rogers Free Library Board of Trustees	Board	Member	Samantha	Faria	41 Franklin Street	1/1/2025	Member	1/1/2022	Active

**TOWN COUNCIL**  
 NOV 01 2023  
 MEETING

G3A



TOWN CLERK  
 TOWN OF BRISTOL  
 10 COURT ST  
 BRISTOL, RI 02809

October 24, 2023

Ms Melissa Cordeiro  
 Town Clerk  
 Town of Bristol, Rhode Island  
 10 Court St  
 Bristol, RI 02809

Dear Ms Cordiero:

At our regularly scheduled monthly meeting on October 19, 2023, the Board of Trustees of the Rogers Free Library voted to recommend the following candidates for appointment to fill two vacated Trustee terms which conclude the end of this year and begin a new three year term in January, 2024:

1. Cara Cromwell

649 Hope Street  
 Bristol RI 02809

Very strong PR and marketing skills --- matches a need expressed by Library Director to help increase the visibility of the library, well connected within Rhode Island as well as federally, strong ties to Bristol

2. Anne Marie Silvia

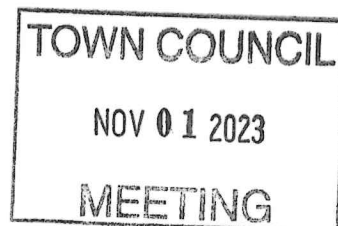
75 Maple Lane  
 Bristol RI 02809

Experience with strategic planning --- a need on the Board, has worked extensively with many marginalized populations, lots of leadership experience and time availability (retired).

3. Caroline Jacobus

35 Church Street  
 Bristol RI 02809

Strong advocate with board experience, time availability (retired)



Applicants interviewed but not recommended at this time are:

- Stephan Brigidi
- Jeanette Harney

The following individuals who submitted applications to become a Trustee earlier this year, were invited to once again be considered, but declined were:

- Matthew Benson
- Bethany Foster
- Lynn Smith
- Lane Sparkman

All applications were submitted through the Town's website and passed on to the Trustees for review. The vetting of candidates was conducted by a committee of three Trustees: Marie Knapman (chair), Samantha Faria, and Kasey Feijo. The applications of unsuccessful candidates will remain on file for two years. Attached is the selection criteria, evaluation rubric, and conflict of interest approach used by the committee.

We would be happy to answer any questions or concerns you may have.

Thank you for your consideration.

Sincerely,



---

**Al Wroblewski**

*Chair, Board of Trustees*

Rogers Free Library

525 Hope St., Bristol, RI 02809

774-262-4154

[al@alwroblewski.com](mailto:al@alwroblewski.com)



**TRUSTEE SELECTION CRITERIA,  
EVALUATION RUBRIC,  
AND CONFLICT OF INTEREST APPROACH  
TRUSTEE SELECTION COMMITTEE  
ROGERS FREE LIBRARY  
September 2023**

The following topics were discussed and determined at a meeting of the Trustee Selection Committee on September 19, 2023, with Samantha Faria, Marie Knapman (chair), and Casey Feijo attending.

**Selection Criteria**

- 1) Knowledge of/experience with Rogers Free Library
- 2) Capacity (i.e., time) and commitment
- 3) Potential to strengthen and balance the board: talents, field of expertise and ability to represent/reflect the Bristol community

**Evaluation and Scoring Rubric**

	<b>Points</b> (per criterion)
Yes:	4 Points
No:	0 Points
Maybe:	2 Points

Maximum points: 12

**Conflicts of Interest: Approach and Discussion**

We agreed to disclose to each other any potential conflict of interest such as a family or business relationship or friendship. We also disclosed whether we had recruited an applicant in response to the board chair's request to all trustees, and we agreed that recruitment, if disclosed, did not pose a barrier, given the chair's charge to build an applicant pool. We then went applicant by applicant to mention any of the above relationships. Before the interviews were held, Marie and Samantha indicated that both Cara Cromwell and Stephan Brigidi were known to them from both the previous interviews as well as personally but agreed that there would be no conflict of interest for this round. After discussion of the context and abilities to be objective, we agreed unanimously that we all had no conflicts of interest overall.

Respectfully submitted by Marie L. Knapman September 19, 2023.

2023 OCT 25 11:13:17  
Marie Knapman

Ms Catharine (Cara) M Cromwell

Town of Bristol | Generated 10/25/2023 @ 9:38 am by OnBoard2 - Powered by ClerkBase

G3A1

## Status

**Name** Ms Catharine (Cara) M Cromwell  
**Application Date** 3/15/2023  
**Expiration Date** 3/15/2025  
**Board Member** Catharine (Cara) M Cromwell  
**Status** Validated

Board	Vacancies	Status
Rogers Free Library Board of Trustees	2	Pending

## Basic Information

**Name**  
Ms Catharine (Cara) M Cromwell

**I would like to be appointed to the position because:**

I'd like to use my time to help support the mission of the Rogers Free Library.

## Contact Information

**Address**  
649 Hope St  
Bristol, RI 02809

**Resident**  
Yes

**Email**  
cara.cromwell@gmail.com

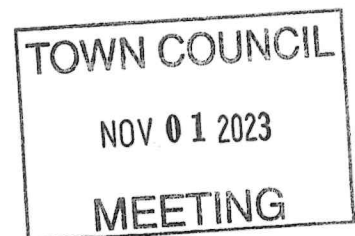
**Phone**

**Cell Phone**

## Occupation

**Yes, I am a city employee**  
No

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Anne Marie Silvia

Town of Bristol | Generated 10/25/2023 @ 9:37 am by OnBoard2 - Powered by ClerkBase

G3A2

## Status

**Name** Anne Marie Silvia  
**Application Date** 8/15/2023  
**Expiration Date** 8/15/2025  
**Board Member** Anne Marie Silvia  
**Status** Validated

Board	Vacancies	Status
Rogers Free Library Board of Trustees	2	Pending

## Basic Information

**Name**

Anne Marie Silvia

**I would like to be appointed to the position because:**

I am a native Bristolian who used Rogers Free Library growing up in Bristol, still use it, and appreciate and understand its valuable role in our community.

My cover letter and resume describe my interest in being appointed and my background in more detail. Thank you for your work and I look forward to hearing from you soon.

Thank you.

Annie Silvia

**Resume File**
 Download

## Contact Information

**Address**

75 Maple Lane  
 Bristol, RI 02809

**Resident**

Yes

**Email****Phone**

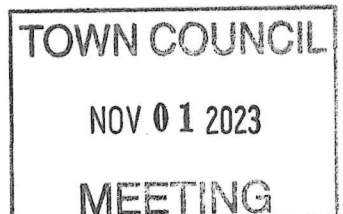
## Occupation

Yes, I am a city employee

No

**Registrations/Certifications**

Myers-Briggs Type Indicator (MBTI) Certified Administrator/Trainer 1995, 2014



ANNE MARIE SILVIA  
75 Maple Lane  
Bristol, RI, 02809

### Education

University of Rhode Island, Kingston, Rhode Island Masters of Public Administration	1997
Graduate Courses in Public Administration and Counseling, B.A., Major in Psychology, Certificate – Drug and Alcohol Counseling	1977 - 1980 1973
Myers-Briggs Type Indicator (MBTI) Certified Trainer	1995, 2014
SUNY, State University at Albany Graduate, Northeast Public Health Leadership Institute	2005

### Experience

#### **John Snow, Inc. (JSI) , Providence, Rhode Island**

Project Director	April 2012-2022
------------------	-----------------

Responsible for oversight, including planning, budget, and overall management of contract with the Rhode Island Executive Office of Health and Human services. Provide training and technical assistance to state staff and medical providers on HIV, public health, team building, meeting coordination. Conduct, analyze and produce surveys to inform statewide plan for system of care.

RI Child Death Review Team – Project Coordinator	April 2012-2016
--	-----------------

Provide coordination, facilitation, and data abstraction for the Rhode Island Child Death Review Team (CDRT). Coordinate and manage multidisciplinary team of physicians, EMTs, police, community-based agencies, state agencies and hospitals to review and develop recommendations to help prevent child and infant deaths.

RI Governor’s Council -Project Member	January 2013-December 2014
---------------------------------------	----------------------------

Assist RI Governor’s Council on Substance Use in development of strategic plan for behavioral health. Conduct surveys, focus groups and key informant interviews to provide guidance to develop, produce and implement strategic plan.

#### **Rhode Island Department of Education, Providence, Rhode Island**

HIV/Sexuality Specialist	July 2006 – April 2012
--------------------------	------------------------

Responsible for managing the Centers for Disease Control, Division of Adolescent School Health (DASH), HIV, STD and teen pregnancy prevention grants and programs at the Rhode Island Department of Education. Develop and oversee programs and policies on sexuality, teen pregnancy, and HIV prevention. Provide technical assistance and professional development through online courses, face-to-face meetings, coordinated school health website and a variety of communication methods. Editor of school health newsletter, *thrive*. Work collaboratively with community-based organizations, parent organizations and other state and local resources and partners to reduce youth risk and link health and academic achievement.

**Rhode Island Department of Health, Providence, Rhode Island**

Principal Health Promotion Specialist

December 2003 – July 2006

Responsible for overseeing the HIV/AIDS Provision of Care component and federal Ryan White Title II CARE Act program for the Office of HIV/AIDS and Viral Hepatitis. Responsible for writing federal grant application, managing grant budget, and complying with all federal reporting and grant monitoring requirements. Develop requests for proposals for service delivery. Conduct community needs assessment, gap and revenue stream analysis to maximize funds. Train and provide capacity building to providers, consumers and the public about HIV/AIDS, gender issues, human sexuality, and integration of HIV/AIDS into service delivery programs.

**John Snow, Inc. (JSI), Boston, Massachusetts**

Senior Consultant – List of Projects

January 2000 - 2003

Evaluation of CDC Prevention Initiatives

Project Director, responsible for overseeing an evaluation of CDC-funded HIV prevention initiatives in Rhode Island, including the development of process and outcome measures, , training materials, and data management systems. Developed and conducted training and technical assistance to community-based HIV/AIDS prevention agencies. Contract and budget management.

Ryan White CARE Act Technical Assistance Contract

Technical Assistance Project Manager, responsible for overseeing the development of national HIV/AIDS teleconferences, documents and training manuals for Ryan White CARE Act grantees and planning bodies.

Tobacco Resource Center of Rhode Island

Project Manager, oversaw and managed the Rhode Island Tobacco Control Project. Liaison with Rhode Island Department of Health Tobacco Control Program (RITCP). Responsible for program and budget management, technical assistance and managing tobacco hotline.

Statewide Lesbian, Gay, Bisexual and Transgender Community Scan

Project Director, responsible for overseeing the development and implementation of a community scan funded by The Rhode Island Foundation. Included development of focus groups, survey and interview tools. Responsible for contract and budget management.

Farnsworth Foundation Project on Lesbian, Gay, Bisexual and Transgender Elder Home Care Needs

Responsible for conducting comprehensive policy review and analysis on home care issues affecting LGBT elders in Massachusetts.

**Boston AIDS Consortium, Boston, Massachusetts**

Executive Director

1997 - 2000

Responsible for administrative and program management of agency that conducts community health planning, informs policy development, and provides capacity building and technical assistance to agencies, government departments, and consumers and manages Council budget of over \$10 million.

**Comprehensive Older Adult Services, Inc., Pawtucket, Rhode Island**

Executive Director

1995-1997

Managed \$1.8 million agency delivering regional nutrition, transportation and adult day care services to seniors and handicapped citizens.



**Rhode Island Project/AIDS, Inc., Providence, Rhode Island**

Executive Director 1988 - 1994

Managed Rhode Island's multi-service AIDS organization with budget of more than \$1.3 million. Served on legislative commissions that identified, developed, and introduced legislation. Coordinated all public and press relations. Appeared on television and radio newscasts and programs and built coalitions of diverse communities that developed unified vision and common goals.

**AIDS Action Committee of Massachusetts, Inc., Boston, Massachusetts**

Education Director 1985 -1988

Conceptualized, developed, and managed education department. Wrote and negotiated federal, state, foundation and corporate grants which increased prevention/education funding. Developed and managed all educational programs, workshops and training materials for diverse audiences such as medical providers, social services agencies, employers, gay men, drug users, women, and people of color.

**City of Boston, Department of Health & Hospitals, Boston, Massachusetts**

AIDS Coordinator 1983 - 1985

Advised the Mayor of Boston and City Health Commissioner on AIDS/HIV and related service delivery issues resulting in the development of a citywide response. Spokesperson for the City on HIV/AIDS.

**Rhode Island Department of Health, Providence, Rhode Island**

Sexually Transmitted Disease, Health Educator 1978 - 1983

Developed materials and trainings regarding STDs to health care providers, students and companies.

Epidemiological Investigator 1973 - 1978

Conducted motivational interviews, contact tracing, and medical referrals for people with STDs.

**Memberships, Affiliations and Awards**

- Youth Pride, Inc.  
Member, Board of Directors, 2005 - 2015  
Founder's Award  
November 2010
- RI Foundation - Equity Action Advisory Committee, 2012 – 2021
- Centers for Disease Control, Steering Committee LGBTQQ Joint Work Group, 2006 – 2016
- Association for Supervision and Curriculum Development, 2006 -2011
- RI Teen Pregnancy Coalition, 2006-2016
- RI Statewide Task Force on Lesbian, Gay, Bisexual, Transgender, Queer and Questioning Youth, 2003- 2016
- Rhode Island Department of Health, Equal Employment Opportunity (EEO) Committee, 2004 – 2006
- RI Youth Risk Behavior Survey Joint Advisory Group 2006-2012
- Women's Fund of Rhode Island, Grants Policy and Process Committee, 2002 to 2005
- Rhode Island Governor's Commission on the Handicapped, 1989-1997
- Rhode Island Governor's Task Force on HIV/AIDS, 1989-1994
- Rhode Island Department of Education, HIV/AIDS Advisory Group 1990-1994
- Rhode Island Department of Education, LGBT Community Task Force, 1993-1994
- City of Providence, Substance Abuse Task Force, 1991-1994

**Publications**

Editor: *thrive report* - Monthly newsletter produced by the RI Department of Education, Coordinated School Health Program, 2006- 2016

Youth-at-Risk – 2009 Sexual Orientation & Health Risks, RI Public High School Students, Bruce Cryan, Donald Perry, Yongwen Jiang and Anne Marie Silvia

Academic Performance and Health Risks Among RI High School Students in 2007, Donald Perry, Yongwen Jiang and Anne Marie Silvia

Youth at Risk – 2007 Sexual Orientation and Health Risks, RI Public High School Students, Donald Perry, Yongwen Jiang and Anne Marie Silvia

Consumer Grievance Procedures: A Tool for Assessing Quality Assurance and Client Satisfaction, Anne Marie Silvia, Jacob Smith Yang, Lisa Sheehy, Victoria Nixon, John Smith, Stanley Chan, Boston AIDS Consortium, Boston, MA. Presented to Boston EMA Title 1 Planning Council, February 1998.

The AIDS ACTION Committee SafetyNet Program: Small Group Parties for Safer Sex Education, Dorothy C. Wertz, Ph.D., Health Services Section, Boston University School of Public Health, Anne Marie Silvia, John Dreyer, Jeff Epperly, Gary Sandison and Chris LaCarite, AIDS ACTION Committee, Boston, MA. "Notes from the Field" American Journal of Public Health, January 1989.

Call to Action, A Community Responds, Larry Kessler, Anne Marie Silvia, David Aronstein, Cynthia Patton. New England Journal of Public Health, Spring/Winter 1988.

Ms. Caroline W. Jacobus

Town of Bristol | Generated 10/25/2023 @ 9:39 am by OnBoard2 - Powered by ClerkBase

G3A3

**Status**

**Name** Ms. Caroline W. Jacobus  
**Application Date** 2/27/2023  
**Expiration Date** 2/27/2025  
**Board Member** Caroline W. Jacobus  
**Status** Validated

Board	Vacancies	Status
Rogers Free Library Board of Trustees	2	Pending

**Basic Information**

**Name**  
Ms. Caroline W. Jacobus

**I would like to be appointed to the position because:**

Libraries in general – and the Rogers Free Library in particular – are places of unbounded curiosity, where the whimsical and the practical meet, where adventure is encouraged and the impossible embraced, where intimate, individual encounters between authors and readers take place, where parents, children and friends find shared enthusiasms and interests in a nonjudgmental space of safety. In past years and in the future, libraries are places where societal issues of book access/banning and efforts to welcome or marginalize vulnerable communities are being played out. The Rogers Free Library is the strongest, most central institution in this lovely old town. In my years in Bristol, I have seen its experienced and talented staff deal with drag queens, recession-related jobs support, and COVID pandemics. I have seen them nurture the love of books and ideas in small children, expand their space and programming to welcome in the teens in our town, and find new ways to enlarge and improve the lives of adults and seniors in our community. I would welcome the opportunity to work with the Board and staff of the Rogers Free Library to expand its efforts to meet community needs, to ensure its fiscal health and physical plant, to bring out the best in library staff; and to play a major role in helping Bristol and its citizens – of all ages – to grow in ways that are healthy, kind, hopeful and rewarding.

**Resume File**

 Download

**Cover Letter File**

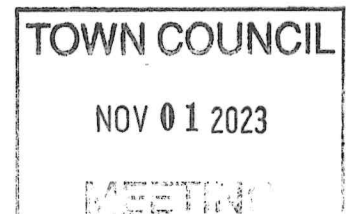
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**Contact Information****Address**

35 Church Street  
Bristol, RI 02809

**Resident**

Yes

**Email****Phone**

Occupation

**Yes, I am a city employee**

No

**Registrations/Certifications**

B.A., M.S.W.

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CAROLINE W. JACOBUS  
35 Church Street  
Bristol, RI 02809

Caroline has served for 30 years as the Executive Director and Director of nonprofit organizations in New Jersey with a specialization in Grants Administration and Development. She was the ED of the Court Appointed Special Advocate program in Essex County, the largest CASA program in NJ, for 7 years. She subsequently served as the Director of Community Outreach for NJ's only HIV/AIDS long-term care facility, ensuring funding and strengthening relationships with collaborating organizations for 12 years. She served as the Grants Administrator for Morris Habitat for Humanity, responsible for writing and administration of public, private, and corporate grant applications for 5 years.

She was a founding trustee of four nonprofit organizations – the Women's Project of New Jersey, the Women's Fund of New Jersey, Friends of Pitney Farm and Friends of Historic Bristol – which have grown, prospered, and successfully carried out their organizational missions. She served on the Board of the Mendham Borough Library, Mendham, NJ, in the 1980s.

She was the Managing Editor of *Past and Promise: Lives of New Jersey Women*, the nationally recognized historical reference volume on 400 years of New Jersey women and the director, editor and principle researcher for *NJWomenCount*, a Rutgers University executive newsletter fostering policies to better the status of women.

She holds a BA from Mount Holyoke College and an MSW in Administration from Rutgers University Graduate School of Social Work.

She served on the Session of the First Presbyterian (Hilltop) Church of Mendham, NJ for multiple terms and on the boards of the Mendham Borough Free Public Library, the Women's Project of New Jersey, the Women's Fund of New Jersey and Friends of Pitney Farm. She served as Council Chair of the First Congregational Church of Bristol and currently serves as the Council Vice Chair, Chair of the Stewardship Committee, and Asst. Treasurer. She also holds a Board executive position with the nonprofit Friends of Historic Bristol.

Caroline moved to Bristol in 2016.



**Caroline W. Jacobus  
35 Church Street  
Bristol, RI 02809**

February 27, 2023

Members of the Bristol Town Council  
10 Court Street  
Bristol, RI 02809, and

Trustee Nominating Committee  
Rogers Free Library  
525 Hope Street  
Bristol, RI 02809

Dear Mesdames/Messrs.,

I am honored to be considered for a Trustee position at the Rogers Free Library. This sensitively expanded historic library was one of the major draws resulting in our move to Bristol in 2016. Having come from and raised what might be termed “library-centric” families, my husband Robert and I were pleased to visit the library early on in our retirement search and find such a warm welcome, clear effort to meet the needs and wishes of diverse members of the community, and willingness to explore new ideas.

Having experienced libraries from both the user and, once previously, from the Trustee side, I can characterize them in general – and the Rogers Free Library in particular – as places of unbounded curiosity, where the whimsical and the practical meet, where adventure is encouraged and the impossible embraced, where intimate, individual encounters between authors and readers take place, where parents, children and friends find shared enthusiasms and interests in a nonjudgmental space of safety. In past years and in the future, libraries are places where societal issues of book access/banning and efforts to welcome or marginalize vulnerable communities are being played out. The Rogers Free Library is the strongest, most central institution in this lovely old town. In my years in Bristol, I have seen its experienced and talented staff deal with drag queens, recession-related jobs support, and COVID pandemics. I have seen them nurture the love of books and ideas in small children, expand their space and programming to welcome in the teens in our town, and find new ways to enlarge and improve the lives of adults and seniors in our community. If RFL does not

already have a regular book/mixed media delivery system to senior citizens and other populations, it sounds like something to explore.

Rogers Free Library holds a wealth of assets: an accessible location; a forward-looking, vision-based Board that values community, effective, policy-based operations, and fiscal responsibility; a strong director and talented, flexible staff whose input is sought and recognized; a safe and multi-faceted physical plant that reflects the investment the citizenry of Bristol has placed on literacy, relationships and community; a healthy and committed Friends organization that supports the library's mission; reliably supportive municipal and state governments; thoughtfully-created strategic plans and policies; a growing base of programming for all ages and interests; a rising generation of children and teens who bring energy and excitement to the library; a surrounding community that values the library's mission and the work that it does.

My current experience serving collaboratively in multiple executive capacities at the First Congregational Church in Bristol and with the Friends of Historic Bristol, as well as my community, needs-oriented and financial training as a Social Work administrator, my years of creating and working in nonprofit organizations and previous experience serving on a library board, have all shaped my appreciation of libraries as key community institutions and honed my skills as an institutional advocate and steward. To my knowledge, I have no conflicts of interest and would welcome the opportunity to work with the Board and staff of the Rogers Free Library to expand its efforts to meet community needs, to ensure its fiscal health and physical plant, to bring out the best in library staff; and to play a major role in helping Bristol and its citizens – of all ages – to grow in ways that are healthy, kind, hopeful and rewarding.

*The New York Times* published "A Love Letter to Libraries, Long Overdue" on February 14, 2023, saying "The modern library keeps its citizens warm, safe, healthy, entertained, educated, hydrated and, above all, connected." What other entity can say as much?

Yours truly,

A handwritten signature in cursive script that reads "Caroline W. Jacobus". The signature is written in dark ink and is positioned above the printed name.

Caroline W. Jacobus

G3B

Applicants interviewed but not recommended at this time are:

- Stephan Brigidi
- Jeanette Harney

The following individuals who submitted applications to become a Trustee earlier this year, were invited to once again be considered, but declined were:

- Matthew Benson
- Bethany Foster
- Lynn Smith
- Lane Sparkman

All applications were submitted through the Town's website and passed on to the Trustees for review. The vetting of candidates was conducted by a committee of three Trustees: Marie Knapman (chair), Samantha Faria, and Kasey Feijo. The applications of unsuccessful candidates will remain on file for two years. Attached is the selection criteria, evaluation rubric, and conflict of interest approach used by the committee.

We would be happy to answer any questions or concerns you may have.

Thank you for your consideration.

Sincerely,



---

**Al Wroblewski**

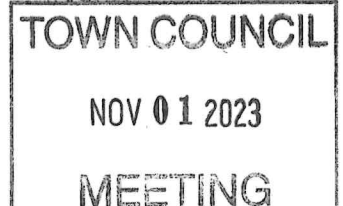
*Chair, Board of Trustees*

Rogers Free Library

525 Hope St., Bristol, RI 02809

774-262-4154

[al@alwroblewski.com](mailto:al@alwroblewski.com)



**F2.** Susan Proto, 245 Chestnut Street re - request no parking on the south side of Chestnut Street adjacent to her mailbox

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

Ley/Teixeira- Voted unanimously to continue the matter to November 1, 2023.

TOWN COUNCIL  
OCT 04 2023  
MEETING

TOWN COUNCIL  
NOV 01 2023  
MEETING



# PETITION TO THE TOWN COUNCIL

*See attached :  
4 pages*

2023 OCT 12 11 09 57  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the October 4, 2023 @ 7pm meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

**DATE REC'D:**

TOWN COUNCIL  
NOV 01 2023  
MEETING

SIGNATURE: Susan Proto

NAME: Susan Proto

ADDRESS: 3T

TOWN: B

BUSINESS TELEPHONE: \_\_\_\_\_

RESIDENCE: \_\_\_\_\_

~~TOWN COUNCIL  
OCT 04 2023  
MEETING~~

3T  
\_\_\_\_\_  
3



**Dear Town Council Members:**

**I reside at 245 Chestnut St. and recently I have been having problems with my mail delivery due to Mount Hope High School students blocking my mailbox and preventing me from receiving US Mail. I live on what's called a rural mail route, and the US Postal service has very strict rules regarding rural mail delivery, such as my mailbox cannot be attached to my house, it must be located on the street (USPS requires my box to be on the south side of Chestnut St.), and it must be accessible to the mail carrier to access the box without exiting the mail truck or backing up. See USPS rural route regulations **here:** [General Guidelines and Policies for Rural Delivery \(usps.com\)](https://www.usps.com/rural-delivery)**

**During the school year, once the Mount Hope High School parking lots fill up, students regularly park on Chestnut St. blocking my mailbox, and due to the USPS rural delivery regulations, mail carriers do not deliver my mail, and risk disciplinary action if they were to stop and exit their vehicle on foot or back up their mail truck to deliver my mail. The USPS is very strict about rural carriers staying in their vehicles and not backing up, and no carrier is going to risk losing their job by exiting their vehicle or backing it up trying to deliver my mail because it is blocked by parked vehicles. I have spoken to the USPS, and they will not allow me to put my mailbox on my house, and they have no authority to enforce no parking in front of my mailbox, and due to this problem, every morning I**

**am forced to put traffic cones on the street in front of my mailbox to prevent the high school students from parking in the area of my mailbox, and once the school day begins, I'm forced to go outside and remove the cones so the mail carrier can access my mailbox once they reach my home during their route.**

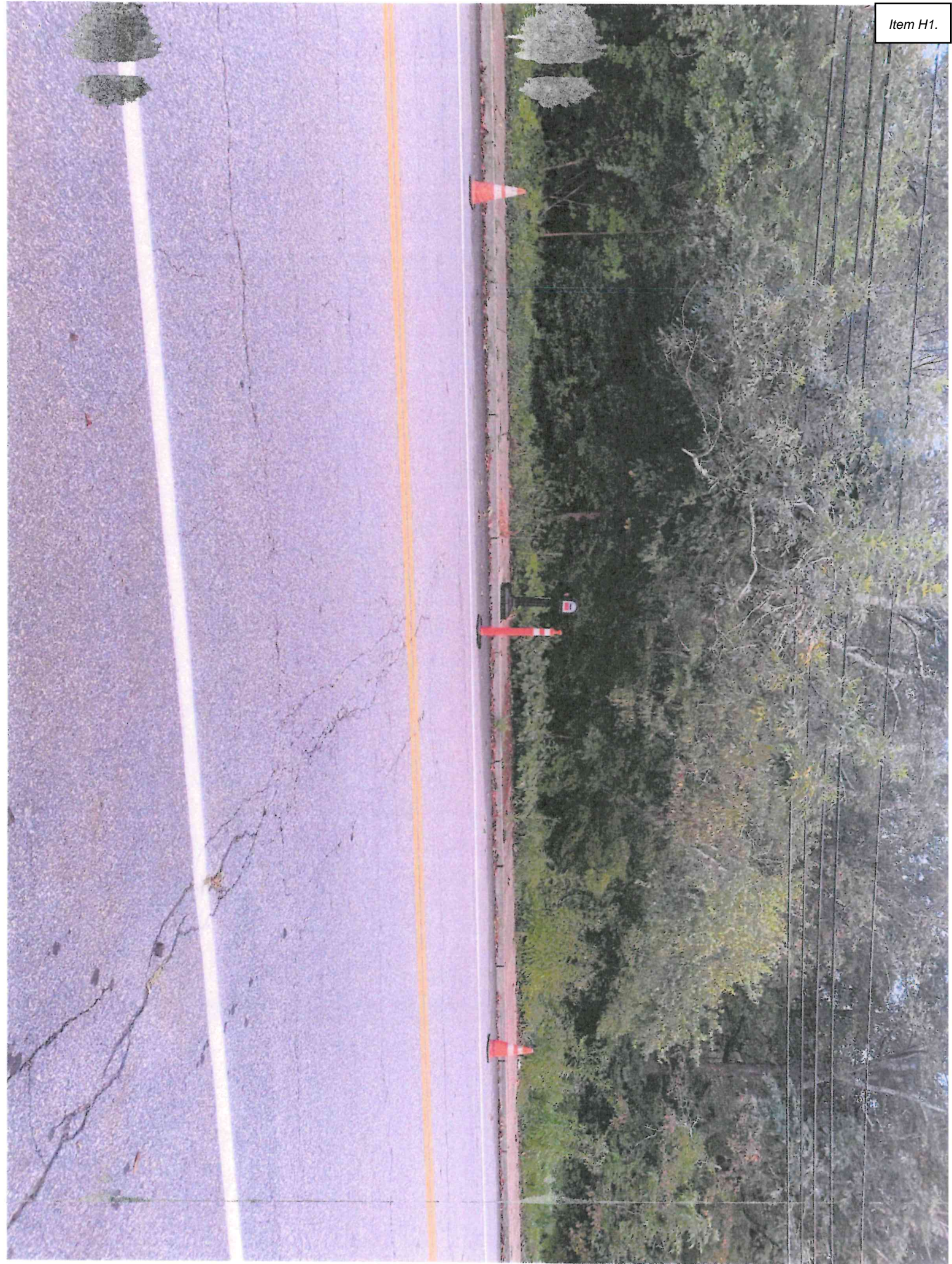
**From speaking to USPS management, my only viable option is to have the town council pass an ordinance prohibiting parking in front of and directly east and west of my mailbox, allowing enough room for a mail carrier to access my mailbox without having to exit the mail truck or having to back up prior to or after delivering my mail.**

**I have attached photos to better explain my problem, and if you need any further information, please do not hesitate to contact me.**











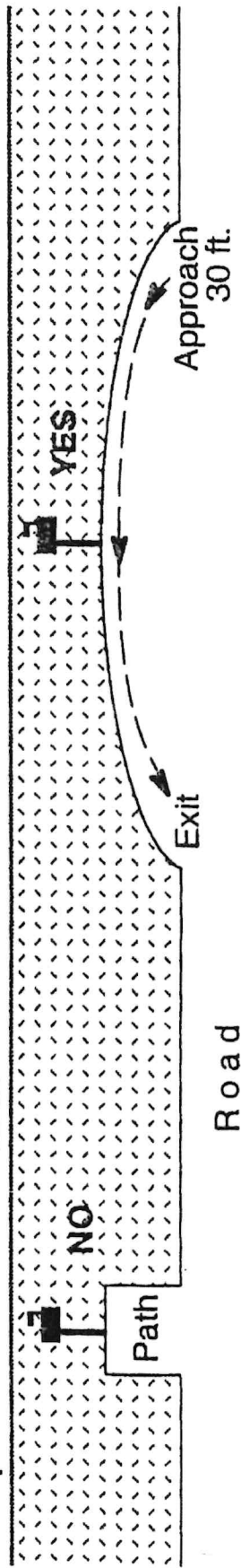


### Approaches to Curbside Mailboxes

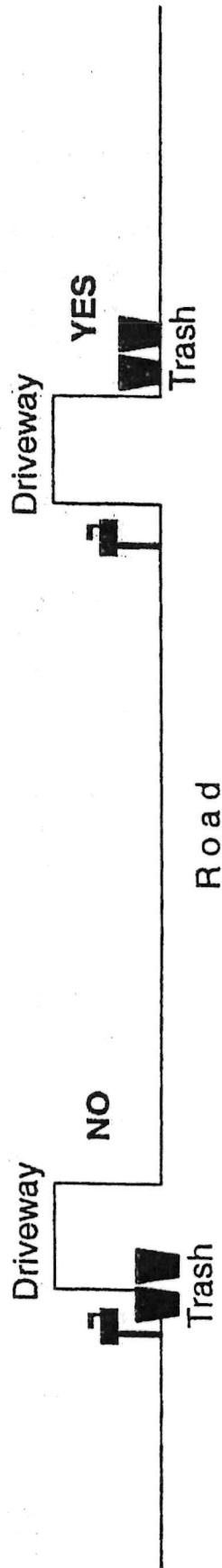
Dear Customer,

The Postal Service depends on you to meet postal requirements regarding delivery and collection of mail to curbside boxes. *Please keep the full approach and exits to your mailbox clear, as illustrated in the examples below.* Removing trash cans, snow, vehicles, and any other objects from the area allows the carrier to deliver your mail safely and efficiently without exiting the vehicle. Your cooperation in this matter is sincerely appreciated. If you have any questions, please contact us. Thank you. Your Postmaster

#### Example: Snow Removal



#### Example: Obstructions (trash cans, vehicles, etc.)







**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 12, 2023

RE: Susan Proto, 245 Chestnut Street re - request no  
parking on the south side of Chestnut Street adjacent  
to her mailbox

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on October 4, 2023.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 27, 2023. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.  
Attachment



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02805  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 09-12-2023

**PETITION DESCRIPTION:**

Susan Proto, 245 Chestnut St.-request for no parking on the south side of the street adjacent to her mailbox.

PERSON/S FILING PETITION: Susan Proto

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 OCT 27 4:19:11  
TOWN CLERK

**NOTES:**

Please see attached.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 9-27-23

TOWN COUNCIL  
NOV 01 2023  
MEETING

~~TOWN COUNCIL  
OCT 04 2023  
MEETING~~



**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## 245 Chestnut Street-petition review:

Susan Proto stated that her mailbox is situated across from her residence at 245 Chestnut St. and Mt. Hope High School students park their vehicles blocking her mailbox. When the mailbox is blocked, she does not receive mail delivery. In reviewing this petition, I met with the Postmaster, Tony Pavao. Mr. Pavao informed me that Chestnut Street is listed as a rural mail route, delivery via vehicle. If the mail carrier is unable to gain access to a mailbox, they will keep all undeliverable mail at the post office. Mr. Pavao stated that they need a minimum of 60 feet of unobstructed access to each mailbox for this type of delivery. From Sherry Avenue to Metacom Avenue, we have a total of 5 mailboxes on the south side of Chestnut Street.

Mr. Pavao also informed me that the homeowner could apply for a hardship permit, if approved by the Post Office, the postal carriers will be able to deliver directly to the residence. It should be noted that we do not have an ordinance or state statute for blocking a mailbox. Motorists are allowed to park at these locations without violation. A request was made to have the School Department make notification to all students, asking them to be mindful not to block mailboxes on Chestnut Street. After reviewing this petition and meeting with Ms. Proto, I do not believe that this request meets the criteria for approval. This issue can be better handled through the Post Office by reclassifying this delivery route or assisting Ms. Proto with delivery directly to her residence.



TOWN OF BRISTOL  
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

DATE: September 27, 2023

RE: Susan Proto, 245 Chestnut Street re – request no parking on the south side of Chestnut Street adjacent to her mailbox

2023 SEP 28 PM 01:15  
JOHN GIBBS  
DIRECTOR OF PUBLIC WORKS

Mr. Administrator,

I would recommend that the Honorable Town Council **deny** this petition. I believe the petitioner has other viable options and if approved, this would eliminate three (3) on street parking spaces and also set a precedent for the several other residents in this location with RFD deliveries.

Please advise if you have any questions or concerns.

TOWN COUNCIL  
NOV 01 2023  
MEETING

~~TOWN COUNCIL  
OCT 04 2023  
MEETING~~

Dear Town Council Members: My wife and I have not been able to receive mail on a regular basis due to Mount Hope High School students parking in front of our mailbox, and I would like to update you on where we are today. The town of Bristol, like many other municipalities in the country, have both USPS "city routes" and "rural routes" for mail delivery, and the difference is that city carriers wear uniforms, generally park their mail trucks along their route, and then walk door to door delivering the mail while carrying a shoulder bag door to door, before getting back in their truck and moving to another area where they repeat the previous procedure. These city carriers punch in at the beginning of the day and punch out at the end of the day, and if they're faced with any unforeseen delays, they are paid overtime wages if their work day exceeds 8 hours. Rural carriers, on the other hand, wear civilian clothes, and their pay is based upon the number of mailboxes they serve, and they do not punch a time clock, nor do they exit their mail trucks to deliver the mail. Their pay is the same whether it takes them 8 hours, 6 hours, or 12 hours to complete their assigned route, and due to this setup, postal regulations and the rural carriers union contract mandate that rural carriers do not exit their vehicle or back up their vehicle during their route, due to the large numbers of customers that they serve.

This brings us to our problem at 245 Chestnut St., where my wife and I live on a rural mail route. Every school day, Mount Hope High School students park in front of our mailbox, prohibiting the rural carrier from servicing our mailbox, and the result is not receiving our mail for days at a time and a warning from the USPS that mail service to our box will be permanently discontinued should our mailbox be continually blocked by high school students parking in the vicinity of our mailbox.

Fortunately, the USPS and the rural carriers union have come to a financial agreement where our carrier will be paid extra for exiting the mail truck and delivering our mail on foot, but this is simply a temporary solution to a problem that is only going to become worse if and when the new Mount Hope High School will be built. If and when the construction begins, streets in the vicinity of the high school are going to be inundated with cars due to a lack of parking at the high school and numerous residents are going to find their mailboxes blocked by cars, and instead of just having a few town residents complain about not receiving their mail, you're going to have hundreds of complaints. And in defense of the high school students parking and regularly blocking mailboxes, most of them are well aware that the town and the state have no ordinances prohibiting parking in front of mailboxes, and they know they can park in front of a mailbox with no legal repercussions.

While my wife and I are personally satisfied with the temporary solution to our problem, I can tell you with certainty that if and when construction on the new high school begins and more and more mailboxes are blocked, you're going to be faced with a much bigger and complex problem, which you might want to begin to address sooner rather than later.

Thank you,

Mike Proto  
245 Chestnut St.  
(239)877-7337-cell  
[Mikeproto218@gmail.com](mailto:Mikeproto218@gmail.com)





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

245 Chestnut Street-Petition review (updated 10-20-23):

On 10-17-23, I along with Mr. and Mrs. Proto met with the Postmaster, Tony Pavao regarding this complaint/petition. At the conclusion of this meeting, Mr. Pavao agreed to make necessary arrangements to have the postal carrier deliver the mail to this mailbox if blocked by parked vehicles. The postal carrier's union has reviewed this complaint and agreed to allow the carrier to deliver mail to this mailbox on foot if blocked by a vehicle. In addition, I requested that the School Department again make notification to all students, asking them to be mindful not to block mailboxes on Chestnut Street. I again spoke with Mr. Proto regarding his petition and was informed that he was satisfied with the accommodation provided by the Post Office. No further action needed.

*KL*  
*10/27/23*

TOWN COUNCIL  
NOV 01 2023  
MEETING

RESOLUTION OF THE TOWN OF BRISTOL  
Formation of the Bristol 250th Commission

**WHEREAS**, the Town of Bristol recognizes the significance of the upcoming 250th anniversary of the United States of America; and

**WHEREAS**, the Town of Bristol has a rich history deeply intertwined with the ideals of freedom, equality, and independence; and

**WHEREAS**, it is important to celebrate and commemorate this history and promote civic pride within our community; and

**WHEREAS**, the Town of Bristol seeks to actively engage in planning and organizing events, activities, and initiatives to honor Rhode Island's contributions to the United States' founding principles;

**NOW, THEREFORE, BE IT RESOLVED** by the Bristol Town Council as follows:

**Section 1:** Establishment of the Bristol 250th Commission

1.1. The Town of Bristol hereby establishes the "Bristol 250th Commission," which shall be active for a period from December 1, 2023, to December 1, 2027.

**Section 2:** Composition of the Bristol 250th Commission

2.1. The Bristol 250th Commission shall consist of nine (9) board members, as follows:

Three (3) members shall be appointed by the Town Council.

One (1) member shall be appointed by the Town Administrator with the consent of the Council.

One (1) member shall represent Explore Bristol; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Fourth of July Committee; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Historical and Preservation Society; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Warren Regional School District; the representative to be appointed by the Town Council.

One (1) member shall represent Roger Williams University; the representative to be appointed by the Town Council.

**Section 3:** Responsibilities of the Bristol 250th Commission

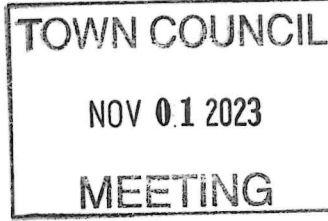
3.1. The Bristol 250th Commission is tasked with the following responsibilities:

To plan and organize events, activities, and initiatives that celebrate and commemorate Rhode Island's historical contributions to the ideals of freedom, equality, and independence as we approach the nation's 250th anniversary.

To promote civic pride and local history awareness within the Town of Bristol.

To collaborate with relevant organizations, institutions, and community groups to achieve the commission's goals.

To engage in fundraising efforts to support activities that promote civic pride and acknowledge local history, including decorations, events, and activities.



**Section 4: Funding and Support**

4.1. The Commission shall request from the Town Council during the January 2024 municipal budget process to support initial planning incidentals and cover printing of brochures or press materials to support the activities and initiatives of the Bristol 250th Commission.

**Section 5: Reporting and Accountability**

5.1. The Bristol 250th Commission shall provide progress reports and/or meeting minutes to the Town Council on a quarterly basis, outlining their activities, expenditures, and progress toward their goals.

Passed as a resolution of the Bristol Town Council this \_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_

Nathan Calouro, Chairman  
Bristol Town Council

ATTEST:

ATTEST: \_\_\_\_\_

Melissa Cordeiro, Town Clerk





State of Rhode Island  
Coastal Resources Management Council  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-2069

**PUBLIC NOTICE**

File Number: 2023-02-061

Date: October 4, 2023

2023 OCT -4 PM 6:36  
JOHN CERRE'S OFFICE  
BRISTOL, RHODE ISLAND

This office has under consideration the application of:

**Russ Russ Realty  
P.O Box 656  
Bristol, RI 02809**

for a State of Rhode Island Assent to construct and maintain: A mixed use redevelopment, consisting of 127 units, shops, new parking, public access, buffer zone restoration, site remediation and stormwater management. The former Robin Rug/Bristol Yarn historic mill building will be renovated in-place, one structure demolished and commercial/residential mixed use created. On and off site private, business and public parking will be created/enhanced, public access and buffer zone will be created and stormwater captured/treated. An existing outfall and seawall will be repaired as well. The project requires a variance to Redbook 650-RICR-20-00-01 Section 1.3.1(F)(4)(d) for providing less than the required water quality volume, a 66% variance to Section 1.1.11 for not meeting the required 125' buffer zone and an 87% setback variance to Section 1.1.9 for not meeting the required 150' construction setback (existing building is located 20' from the coastal feature).

Project Location:	125 Thames Street
City/Town:	Bristol
Plat/Lot:	Plat 10; Lot 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74, 76
Waterway:	Bristol Harbor, Type 5, Commercial & Recreational Harbors

Plans of the proposed work can be requested at [Cstaff1@crmc.ri.gov](mailto:Cstaff1@crmc.ri.gov).

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished to you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before November 4, 2023.

Please email your comments/hearing requests to: [cstaff1@crmc.ri.gov](mailto:cstaff1@crmc.ri.gov); or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.



# BRISTOL YARN MILL

THAMES STREET & HOPE STREET · BRISTOL · RHODE ISLAND  
 ASSESSOR'S PLAT 10 LOTS 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74, 76

## PERMITTING PLAN

DECEMBER 6, 2022

REVISED: JULY 12, 2023

PREPARED FOR  
**BRADY SULLIVAN  
 PROPERTIES**  
 670 N. COMMERCIAL STREET  
 MANCHESTER, NH 03101  
 603.622.6223  
 WWW.BRADYSULLIVAN.COM



PREPARED BY  
**FUSS & O'NEILL**  
 317 IRON HORSE WAY, SUITE 204  
 PROVIDENCE, RI 02908  
 401.861.3070  
 WWW.FUSSO.COM

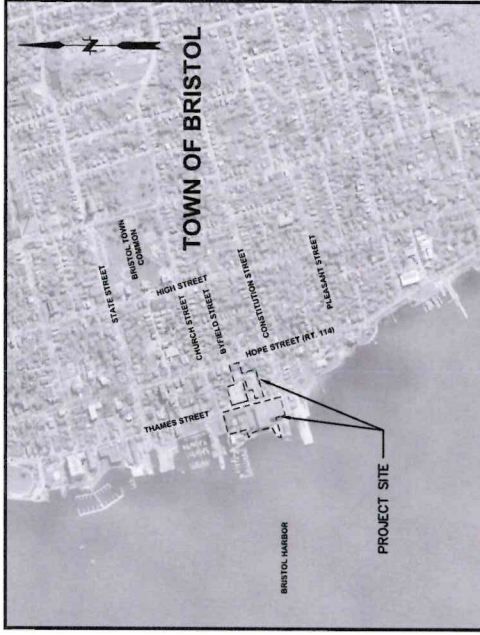
CONSULTANTS  
 ENVIRONMENTAL:  
 NOBIS GROUP  
 18 CHENELL DR  
 CONCORD, NH  
 03301  
 603.224.4182

ARCHITECTURAL:  
 BRADY SULLIVAN  
 PROPERTIES  
 670 N. COMMERCIAL STREET  
 MANCHESTER, NH  
 03101  
 630.622.6223

SURVEYOR:  
 CONTROL POINT  
 ASSOCIATES, INC.  
 352 TURNPIKE ROAD  
 SOUTHBOROUGH, MA  
 01772  
 508.948.3000

### SHEET INDEX

SHEET No.	SHEET TITLE
GI-001	COVER SHEET
CN-001	GENERAL NOTES AND LEGEND
1 OF 3	BOUNDARY & TOPOGRAPHIC SURVEY
2 OF 3	BOUNDARY & TOPOGRAPHIC SURVEY
3 OF 3	BOUNDARY & TOPOGRAPHIC SURVEY
CP-101	SITE DEMOLITION PLAN
CE-101	SOIL EROSION & SEDIMENTATION CONTROL PLAN
CS-101	SITE PLAN
CS-102	SITE CIRCULATION PLAN
CG-101	GRADING PLAN
CG-102	DRAINAGE PLAN
CU-101	WATER & SEWER PLAN
LP-101 - LP-103	PLANTING PLANS
CD-501 - CD-502	PLANTING DETAILS
CD-503 - CD-511	CIVIL DETAILS
CD-512 - CD-513	LANDSCAPING DETAILS



LOCATION MAP  
 SCALE 1" = 500'

PROJ. NO. 20061182AZ  
 DATE: DECEMBER 6, 2022  
**GI-001**  
 SHEET 1 OF 25

PLANNING BOARD APPROVAL  
 PLANNING BOARD CHAIR OR DESIGNER DATE

RECEIVED  
 8/22/2023  
 TOWN OF BRISTOL





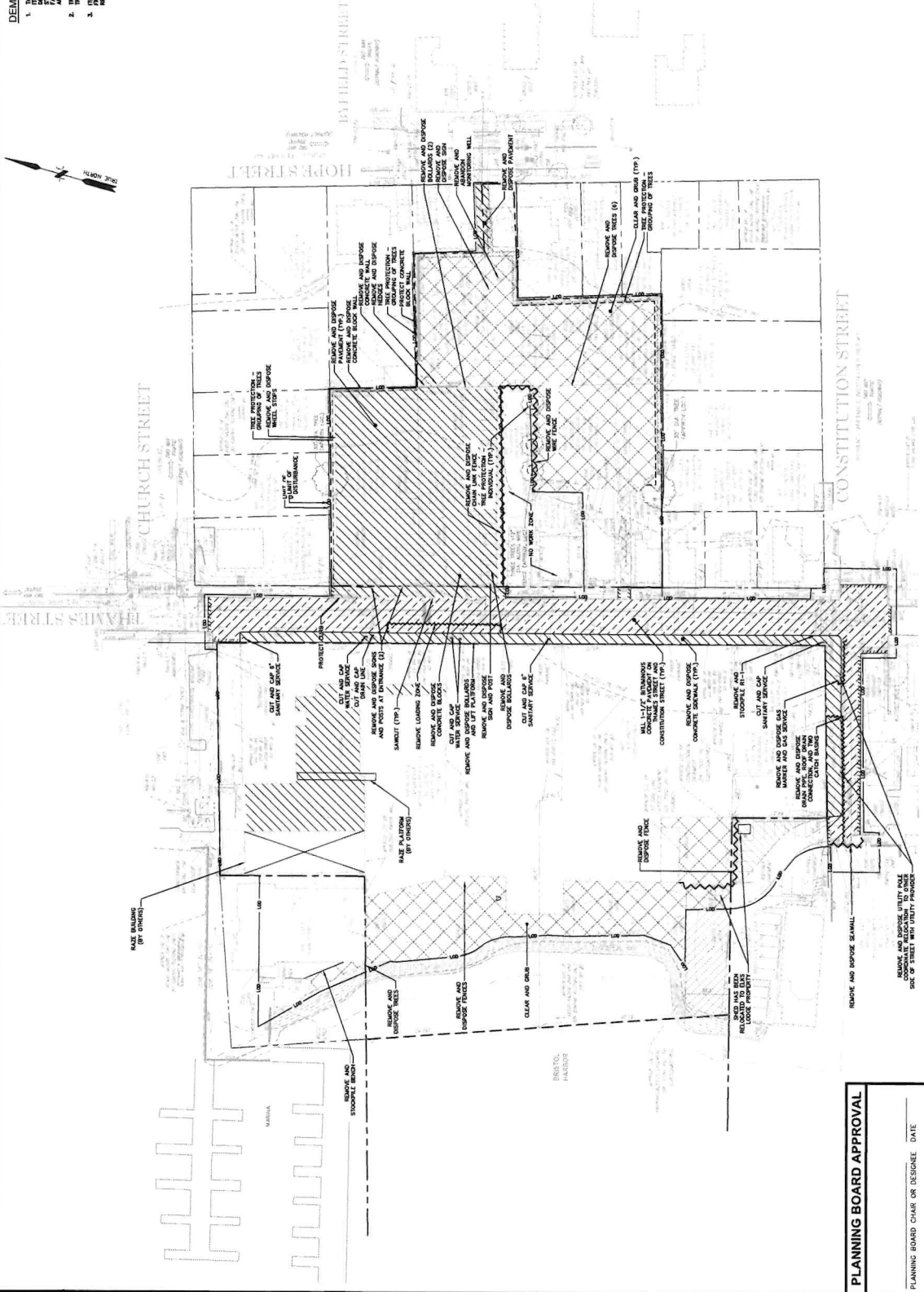






**DEMOLITION NOTES**

1. THE DEMOLITION PLAN IS PROVIDED FOR INFORMATION ONLY AND MAY NOT INDICATE ALL ITEMS TO BE DEMOLISHED. FOR FINAL APPROVAL, THE ARCHITECTURAL COORDINATOR SHALL PROVIDE A DEMOLITION SCHEDULE TO THE PROJECT MANAGER. THE DEMOLITION SCHEDULE SHALL BE PROVIDED TO THE PROJECT MANAGER AND SHALL BE REVIEWED TO DETERMINE THE DEMOLITION SEQUENCE AND STRUCTURES THAT ARE NOT DESIGNED FOR REMOVAL.
2. THE DEMOLITION SCHEDULE SHALL BE PROVIDED TO THE PROJECT MANAGER AND SHALL BE REVIEWED TO DETERMINE THE DEMOLITION SEQUENCE AND STRUCTURES THAT ARE NOT DESIGNED FOR REMOVAL.
3. ITEMS TO BE DEMOLISHED ON-SITE FOR REUSE OR TO BE RELOCATED SHALL BE PROTECTED AND IDENTIFIED WITH A SIGNAGE AND BARRIERS. DEMOLITION STRUCTURES THAT SHALL BE REPLACED SHOWN AT AN ADDITIONAL COST TO THE OWNER.



PROJ. NO. 20201108/202  
DATE: DECEMBER 6, 2023  
**CP-101**  
SHEET 6 OF 28

BRADY SULLIVAN PROPERTIES, LLC  
SITE DEMOLITION PLAN  
BRISTOL YARN MILL  
123 THAMES STREET  
BRISTOL, RHODE ISLAND

**FUSS & O'NEILL**  
107 BRON HORSE WAY, SUITE 200  
BRISTOL, R.I. 02808  
www.fussandoneill.com

SCALE: HORIZ. 1" = 40'  
VERT. 1" = 40'

DATUM: NAD 83  
VERT. DATUM: NAD 83

GRAPHIC SCALE: 0 10 20 30 40

**PLANNING BOARD APPROVAL**

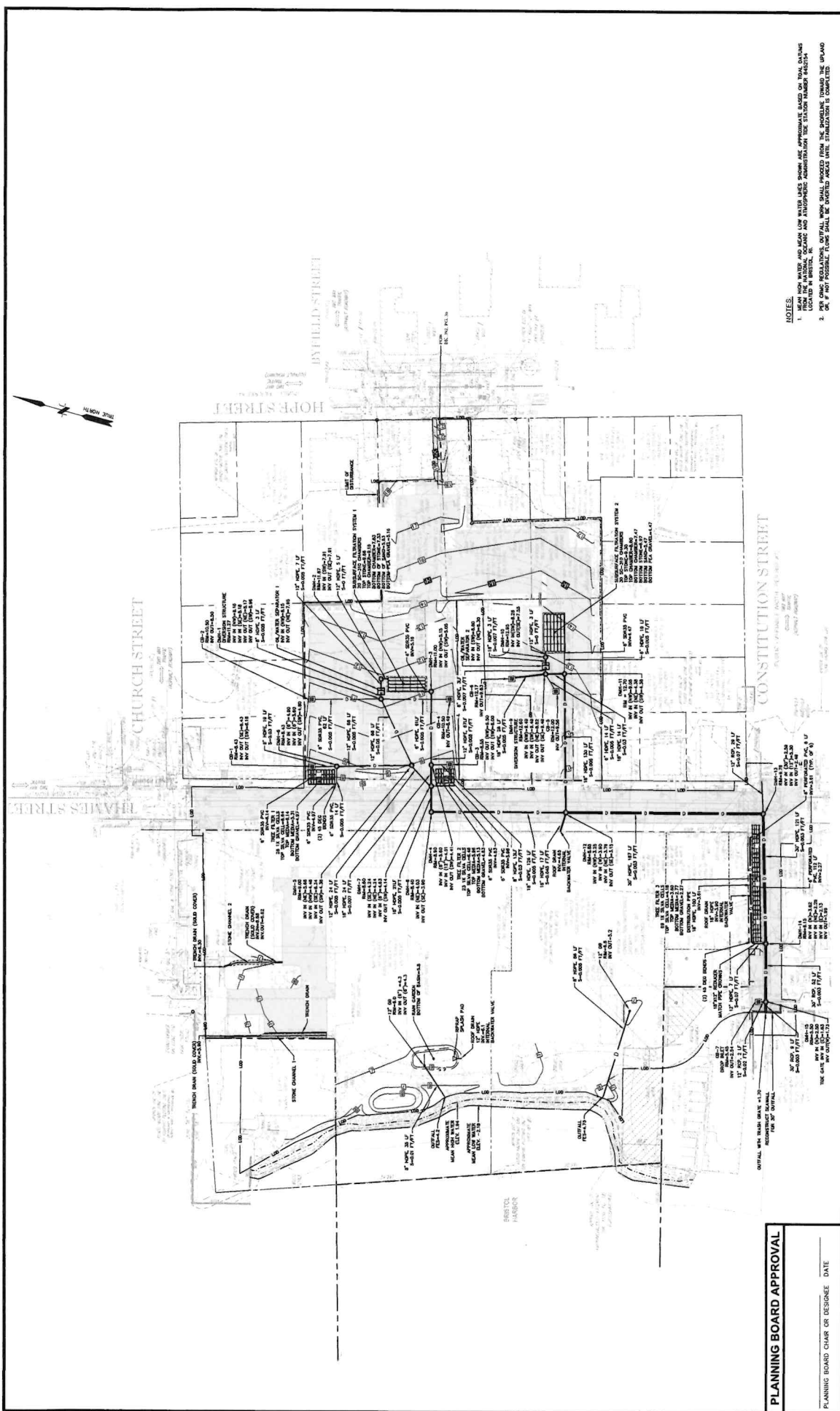
PLANNING BOARD CHAIR OR DESIGNEE: \_\_\_\_\_ DATE: \_\_\_\_\_

NO.	DATE	REVISIONS	DESCRIPTION
1	3/19/23	RESPONSE TO CHIC COMMENTS	CHIC
2	5/19/23	RESPONSE TO NRC AND P&E COMMENTS	NRC/P&E
3	5/19/23	PRELIMINARY PLAN RESPONSE TO TOWN COMMENTS	TOWN
4	7/27/23	REVISION AND CHIC PERMITTING APPLICATION	CHIC
5	7/27/23	PRELIMINARY PLAN RESPONSE	PRELIMINARY PLAN RESPONSE
6	8/22/2023	REVISION	REVISION









**PLANNING BOARD APPROVAL**

PLANNING BOARD CHAIR OR RESOLVE DATE \_\_\_\_\_

**NOTES:**

1. MEAN HIGH WATER AND MEAN LOW WATER LINES SHOWN ARE APPROXIMATE BASED ON TIDAL DATUMS LOCATED IN BRISTOL, RI.
2. PER ZONING REGULATIONS, OUTFALL WORK SHALL PROCEED FROM THE PROBLEME, TOWARD THE UP-ROAD. IF NOT POSSIBLE, TOWNS SHALL BE OBTAINED PRIOR TO CONSTRUCTION OF THE PROJECT.

PROJ. NO. 2008180AZZ  
DATE: DECEMBER 6, 2022

**CG-102**  
SHEET 11 OF 29

BRADY SULLIVAN PROPERTIES, LLC  
DRAINAGE PLAN  
BRISTOL YARN MILL  
125 THAMES STREET  
BRISTOL, RHODE ISLAND

**FUSS & O'NEILL**  
157 BRIDGE STREET, SUITE 200  
PRINCETON, RI 02876  
800-543-3070  
www.fussandoneill.com

SCALE: HORIZ. 1" = 40'

VERT. 1" = 4'

DATUM: NAD 83  
VERT. DATUM: NAD 83

GRAPHIC SCALE

NO.	DATE	DESCRIPTION
1	12/22/22	RESPONSE TO ZONING COMMENTS
2	1/17/23	PRELIMINARY PLAN RESPONSE TO ZONING COMMENTS
3	2/27/23	FINAL AND ZONING PERMITS APPLICATION
4	2/27/23	PRELIMINARY PLAN RESPONSE TO ZONING COMMENTS

NO.	DATE	DESCRIPTION
1	12/22/22	PRELIMINARY PLAN RESPONSE TO ZONING COMMENTS











**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: October 5, 2023

RE: Public Notice from CRMC re - Russ Russ Realty, PO  
Box 656 for 125 Thames Street, Bristol -requires  
response by November 4, 2023

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **November 1, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, October 25, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



I 1A

**Bristol Harbor Master**

**TO: Steven Contente  
Town Administrator**

**FROM: Gregg Marsili  
Bristol Harbor Master**

**CC: Town Council**

**DATE: October 27, 2023**

**SUBJECT: CRMC PUBLIC NOTICE 2023-02-061, 125 THAMES ST, BRISTOL RI**

2023 OCT 27 PM 1:13  
TOWN CLERK'S OFFICE  
BRISTOL, R-02E 3240

I do not have any objections for this project.

My recommendation is for the mixed use redevelopment of 125 Thames St is to be built as designed by the engineer.

*Concun*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
NOV 01 2023  
MEETING

I 1 B



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

October 17, 2023

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: **Public Notice for CRMC re- Russ-Russ Realty Recommendation**

2023 OCT 19 AM 9:51  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the above mentioned CRMC application and I have no objection to the issuance of the permit. In addition to drainage improvements, the proposal includes the public walkway along the harbor. The Town is a co-applicant so that the developer can connect the public walkway to Manny Sousa Park behind the Maritime Center. The public walkway will also cross the Elk's property, with an easement, for a connection to Constitution Street so the walkway doesn't dead end. These walkway connections were conditions in the Planning Board approvals.

It is noted that there are two parking spaces in front of the mill on Constitution Street that are proposed to be used as public parking for the walkway to address CRMC public access parking requirements. As was also noted during the Planning Board review, the Town Council would need to designate these as public parking for the walkway, if the CRMC application is approved as submitted.

*Concur  
with intent*  
STEVEN CONTENTE  
Town Administrator



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

October 24, 2023

TO: Melissa Cordeiro, Town Clerk

FROM: Diane M. Williamson, Director *Diane W.*

RE: **Advertising for Amendments to the Zoning Ordinance per State Law**

This is to request that the Town Council grant permission to begin the required 3-weeks of advertising for the Zoning Ordinance revisions prior to the first reading.

The request is made to ensure that we have time for the hearing before year end when the State Law changes take effect.

Thank you.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 OCT 24 PM 12:26

TOWN COUNCIL  
NOV 01 2023  
MEETING



### Bristol Harbor Master

TO: Bristol Town Council

Copy: Steve Contente  
Bristol Town Administrator

FROM: Gregg Marsili  
Bristol Harbor Master

DATE: October 10, 2023

2023 OCT 26 AM 8:50  
JOHN CLERKS OFFICE  
BRISTOL, RHODE ISLAND

SUBJECT: RECCOMENDATION FOR CHANGE TO HARBOR FEES

I am recommending the following changes to the mooring and docking and related harbor fees that were established on February 17, 2021, per a Town Council Resolution. The fee increase is needed to help supplement the cost associated with the increased cost of utilities, maintenance of the mooring fields, rising cost of supplies, department salary, future projects and the continued maintenance of the Town's Marinas.

At the Harbor Commission meeting on October 2<sup>nd</sup>, 2023, recommended through a vote to change the fees to the Harbor Masters recommendation. The table below shows the current recommendation from the Harbor Commission and my recommendation. The new fee increases will be reflected in the bill for 2024, which are mailed out in December.

A few minor changes to categories within the current resolution. The commercial mooring fees will establish three types of commercial moorings. The established commercial businesses will defined as Bristol Marine, Bristol Yacht Club, and Herreshoff Marine Museum. The next two types will be resident and non-resident commercial mooring holders.

In addition to the following changes for the way we charge for slips, I have contacted many marinas in the area on how they charge transient dock fees, most marinas charge an additional cost for utilities while staying on transient docks and piers. The utility charge will be based on the amperage of power needed and it will include water and pump-out. With the new marina we have an opportunity to have in the water dingy storage, this will not come with a parking space but allow mooring holders to leave their dingy in the water.

The other large fee increase is for the Winter Dockage rate, the new rate will be a per foot rate at a reduced price instead of a flat fee.

TOWN COUNCIL  
NOV 01 2023  
MEETING



**Church Street and Rockwell Docks**

Recreational, per Foot Entire Length of Dock	Current Per Registered Boat Length	Harbor Commission Rec/boat Length	Harbor Master Recommendation per slip size or overage of slip size
Recreational	\$60.00	\$65.00	\$65.00
Commercial Fisherman	\$44.00	\$46.00	\$46.00
Commercial Marine Business	\$60.00	\$75.00	\$75.00
Prudence Island/State St Dock No Power on bulkhead	\$30.00	\$35.00	\$35.00
If power on bulkhead additional per foot	\$10.00	\$10.00	\$10.00
Wire/Cable Church St Dock	\$235.00	\$400.00	\$400.00
Winter Dock Fee Bristol Resident	\$200.00	\$20/foot	\$20/foot
Winter Dock Fee Non-Resident	\$300.00	\$30/foot	\$30/foot

**Mooring Fees (Includes a \$5 pump-out fee)**

Type of Mooring	Current	Harbor Commission Rec	Harbor Master Recommendation
Recreational Bristol Resident (up to 30 feet)	\$110.00	\$125.00	\$125.00
Recreational, Non-Resident (up to 30 feet)	\$275.00	\$300.00	\$300.00
Commercial Waterfront Business, BM/BYC/ Herreshoff Marine Museum	\$275.00 NA NA	\$325.00 \$400.00 \$550.00	\$325.00 \$400.00 \$550.00
Comm Moor Res Comm Mor Non Res			
Non-Profit Mooring (up to 30 Feet)	\$180.00	n/a	\$180.00
Recreational/Non Profit, per foot over 30 feet	\$8.00	\$8.00	\$8.00
Commercial, per foot over 30 feet	\$10.00	\$10.00	\$10.00

**Transient Dock Fees**

Transient Dock	Current	Harbor Commission Recommendation	Harbor Master Recommendation
Bristol Resident (up to 4 hours)	\$5.00/hour	\$5.00/hour	\$5.00/hour
Non-Resident (up to 4 hours, price is whole hour)			
30ft or smaller	\$10.00/hour	\$10.00/hour	\$10.00/hour
Greater then 30ft	\$0.00	\$15.00/hour	\$15.00/hour
Overnight per foot Non-Resident	\$4.00/foot	\$4.00/foot	\$4.00/foot
Bristol Resident	\$2.00/foot	\$2.00/foot	\$2.00/foot
Utility Rental (power/water/pump out)			
30 AMP	\$10.00/night	\$10/night	\$10/night
50 AMP	\$20.00/night	\$20/night	\$20/night
100 AMP	\$40.00/night	\$40/night	\$40/night
200 AMP	\$50.00/night	\$50/night	\$50/night

**Transient Moorings**

	Current	Harbor Commission Recommendation	Harbor Master Recommendation
Up to 4 Hours	\$20.00	\$25.00	\$25.00
Per Night	\$40.00	\$50.00	\$50.00
Per Week (7 Consecutive days)	\$240.00	\$300.00	\$300.00
Per Month (30 Consecutive days)	\$900.00	\$900.00	\$900.00

**Dingy and Kayak**

	\$60.00	Harbor Commission Recommendation	Harbor Master Recommendation
Dingy and Kayak Rack	\$65.00	\$70.00	\$70.00
Dingy (10ft) in water Resident	\$0.00	\$300.00	\$300.00
Non-Resident		\$400.00	\$400.00
Additional Paddle Craft with Harbor Master Permission	\$5.00	\$8.00	\$8.00

**Miscellaneous Harbor Fees**

	Current	Harbor Commission Recommendation	Harbor Master Recommendation
Application Fee Dock and Mooring	\$25.00	\$25.00	\$25.00
Dingy and Kayak Rack	\$25.00	\$25.00	\$25.00
Waitlist	\$10.00	\$10.00	\$10.00
Mooring Inspector Licensing Fee	\$50.00/annual	\$50.00/annual	\$50.00/annual
Mooring Transfer Fee	\$25.00	\$25.00	\$25.00
Relocation Fee	\$15.00	\$15.00	\$15.00
Pump-Out Fee	\$5.00/20 gallons of waste	\$5.00/ 20 gallons of waste	\$5.00/ 20 gallons of waste
Marine Sanitation Inspection Fee	\$20.00	\$20.00 per inspection	\$20.00 per inspection
Administration Fee per transaction billed by service provider	\$7.00	\$7.00 per transaction	\$7.00 per transaction

State of Rhode Island  
Town of Bristol

I 3A

Town Council  
**Resolution**

**Resolved:**

That the mooring and docking and related harbor fees are hereby established:

(All are annual fees unless otherwise noted)

**Church Street and Rockwell Docks**

<u>Recreational, per Foot Entire Length of Dock</u>	<u>Per Slip Size or Overage of Slip Size</u>
Recreational	\$ 65
Commercial Fisherman	\$ 46
Commercial Marine Business	\$ 75
Prudence Island/State St. Dock No Power on Bulkhead	\$ 35
If Power on Bulkhead Additional Per Foot	\$ 10
Wire/Cable Church Street Dock	\$400
Winter Dock Fee Bristol Resident	\$20/foot
Winter Dock Fee Non-Resident	\$30/foot

**Mooring Fees (Includes \$5 pump-out fee)**

<u>Type of Mooring</u>	
Recreational, Bristol Resident (up to 30 feet)	\$125
Recreational, Non-Resident (up to 30 feet)	\$300
Commercial Waterfront Business, (BM/BYC/Herreshoff Marine Museum)	\$325
Comm Moor Res	\$400
Comm Mor Non-Resident	\$500
Non-Profit Sailing School Mooring (up to 30 feet)	\$180
Recreational Non-Profit Sailing School (additional fee per-foot over 30 feet)	\$ 8
Commercial (additional fee per-foot over 30 feet)	\$ 10

**Transient Dock Fees**

<u>Transient Dock</u>	
Bristol Resident (up to 4 hours – per hour)	\$ 5
Non-Resident (up to 4 hours – per hour) 30ft or smaller	\$ 10
Non-Resident (up to 4 hours – per hour) greater than 30ft	\$ 15
Overnight- Bristol Resident (per night/per foot)	\$ 2
Overnight- Non-Resident (per night/per foot)	\$ 4
<u>Utility Rental</u>	
30 AMP (per night)	\$ 10
50 AMP (per night)	\$ 20
100 AMP (per night)	\$ 40
200 AMP (per night)	\$ 50

**Transient Mooring Fees**

<u>Transient Mooring</u>	
Up to 4 hours	\$ 25
Per Night	\$ 50
Per Week (7 Consecutive Days)	\$300
Per Month (30 Consecutive Days)	\$900

**Dinghy and Kayak Fees**

Dinghy and Kayak Rack	\$ 70
Dingy (10ft) in water (resident)	\$300
Dingy (10ft) in water (non-resident)	\$400
Each Additional Paddle Craft (with permission of Harbormaster)	\$ 8

**Miscellaneous Harbor Fees**

Application Fee for Dock, Mooring, Or Kayak/Dinghy Rack	\$ 25
Waitlist Fee (Dock and Mooring)	\$ 10
Mooring Inspector License Fee	\$ 50
Mooring Transfer Fee	\$ 25
Relocation Fee	\$ 15
Pump-Out Fee (per 20 gallons of waste)	\$ 5
Marine Sanitation Inspection fee (per inspection)	\$ 20
Administration Fee Per Transaction Billed by Service Provider (per transaction)	\$ 7

**Fuel Prices**

Fuel Prices \$ call for pricing

**Marine Fuel Discount %**

Bristol Resident (recreational)	5 % discount
Bristol Resident (commercial fisherman)	5 % discount
Commercial Marine Business	No discount
Non-Resident	No discount

Adopted: December 16, A.D. 2015

Attest: Louis P. Cirillo, CMC, Council Clerk

Amended: May 23, A.D. 2018

Attest: Louis P. Cirillo, CMC, Council Clerk

Amended: October 30, 2019

Attest: Louis P. Cirillo, CMC, Council Clerk

Amended: February 17, 2021

Attest:

Melissa Cordeiro, Council Clerk

Amended: March 2, 2022

Attest:

Melissa Cordeiro, Council Clerk

Amended: (Date adopted and amended)

Attest:

Melissa Cordeiro, Council Clerk





# Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

October 25, 2023

TO: Melissa Cordeiro, Town Clerk

FROM: Diane M. Williamson, Director

RE: **Amendment to Grant Agreement for Prudence Island Ferry**

The grant agreement for the Prudence Island Ferry is being amended to add additional funding to the projects.

As you recall, the Town is helping with the Grant Administration and therefore this grant amendment needs to be signed by the Town as was done previously. The only change to the document is the increase in funding.

It is requested that this be placed on the November 1 Town Council meeting to authorize the Chairman to sign the grant amendment.

Thank you.

**TOWN COUNCIL**  
**NOV 01 2023**  
**MEETING**

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**SUBRECIPIENT AGREEMENT**

BY AND AMONG

RHODE ISLAND DEPARTMENT OF TRANSPORTATION

AND THE TOWN OF BRISTOL, RHODE ISLAND

AND THE TOWN OF PORTSMOUTH, RHODE ISLAND

AND THE

PRUDENCE & BAY ISLANDS TRANSPORT (A & R MARINE CORPORATION)

For The

PRUDENCE ISLAND FERRY DOCK AND WATER INFRASTRUCTURE IMPROVEMENTS

**AMENDMENT TWO**

**AGREEMENT** made and entered into by and between the State of Rhode Island and Providence Plantations acting through its Department of Transportation (hereinafter the "State") and A & R Marine Corp. doing business as the Prudence & Bay Islands Transport (hereinafter A & R Marine) which has as its registered DUNS<sup>i</sup> number: 117027279, and Unique Entity ID number (UEID): JQBKUSC3H767, the Town of Bristol, a municipality formed under the law as of the State of Rhode Island (hereinafter the "Town") and the Town of Portsmouth, a municipality formed under the law as of the State of Rhode Island (hereinafter "Portsmouth"), collectively referred to as the "Towns";

**WHEREAS**, the State is the recipient of Ferry Boat Program funding administered through the Federal Highway Administration under catalog of Federal Domestic Assistance (CFDA) 20.205; and

**WHEREAS**, the State has approved Ferry Boat Program funds under the Ferry Boat Program for the Rhode Island FY2018, FY2019, and FY2020 designation for The Ferry Dock and Water Infrastructure Improvements (hereinafter the "Project"); and

**WHEREAS**, the State, A&R Marine and Bristol entered into a Subrecipient Agreement, dated July 22, 2021, and Amendment One, dated August 9, 2022, for the Prudence Island Ferry Dock and Water Improvements located at 147 Thames Street, Bristol, RI; and

**WHEREAS**, utilizing State and Federal funding described in the Subrecipient Agreement, A & R Marine proposes to undertake ferry dock improvements, located on Prudence Island in the Town of Portsmouth; and

TOWN COUNCIL  
NOV 01 2023  
MEETING

**WHEREAS**, as the owner of the ferry terminal located on Narragansett Avenue, Prudence Island, the Town of Portsmouth has been added a Party to this Agreement.

**WHEREAS**, A & R Marine agrees to be responsible for the design, construction, and construction administration of the Project and the Towns of Bristol and Portsmouth agree to said design, construction, and construction administration; and

**WHEREAS**, the Project will be implemented under the provisions established in the Federal – Aid Policy Guide of the FHWA, FHWA regulations at Title 23 of the Code of Federal Regulations and State requirements and procedures; and

**NOW, THEREFORE**, in consideration of the foregoing promises and mutual obligations contained herein, the State and A & R Marine and the Towns agree to delete Paragraphs 6 and replace with the following, respectively:

- 6. A & R Marine will be responsible for payment of all costs associated with the design, construction, and construction administration of the Project; the State will reimburse A & R Marine up to and not exceeding Three Hundred and Seventy Five Thousand Dollars and no Cents (\$375,000.00), for the construction of this ferry dock and water infrastructure improvements project; of this amount, Eighty Percent (80%), or up to Three Hundred Thousand Dollars (\$300,000.00) in Federal Funds and Twenty percent (20%) or up to Seventy Five Thousand Dollars (\$75,000.00) in State Funds, and if applicable, the remaining cost of construction of the Project will be funded solely by A & R Marine. Supporting documentation of expenditures will be required for all reimbursements.

**IN WITNESS WHEREOF**, the State by and through its Department of Transportation, and the Towns have caused this Agreement to be executed by duly authorized officials on the \_\_\_\_\_ day of \_\_\_\_\_, 2023.

DEPARTMENT OF TRANSPORTATION:  
RECOMMENDED FOR APPROVAL:

\_\_\_\_\_  
PAMELA COTTER  
ADMINISTRATOR, OFFICE OF PLANNING  
DATE: \_\_\_\_\_

\_\_\_\_\_  
DAWN CRUZ  
CHIEF FINANCIAL OFFICER  
DATE: \_\_\_\_\_

APPROVED AS TO FORM:

\_\_\_\_\_  
JOHN IGLIOZZI, ESQ.  
CHIEF OF STAFF/ADMINISTRATOR FOR FOR LEGAL  
AND ADMINISTRATIVE SUPPORT SERVICES  
DATE: \_\_\_\_\_

\_\_\_\_\_  
KEVIN M. AGUIAR  
TOWN COUNCIL PRESIDEN  
TOWN OF PORTSMOUTH  
DATE: \_\_\_\_\_

\_\_\_\_\_  
PETER ALVITI, JR., P.E.  
DIRECTOR  
DATE: \_\_\_\_\_

\_\_\_\_\_  
KEVIN GAVIN  
TOWN SOLICITOR  
TOWN OF PORTSMOUTH  
DATE: \_\_\_\_\_

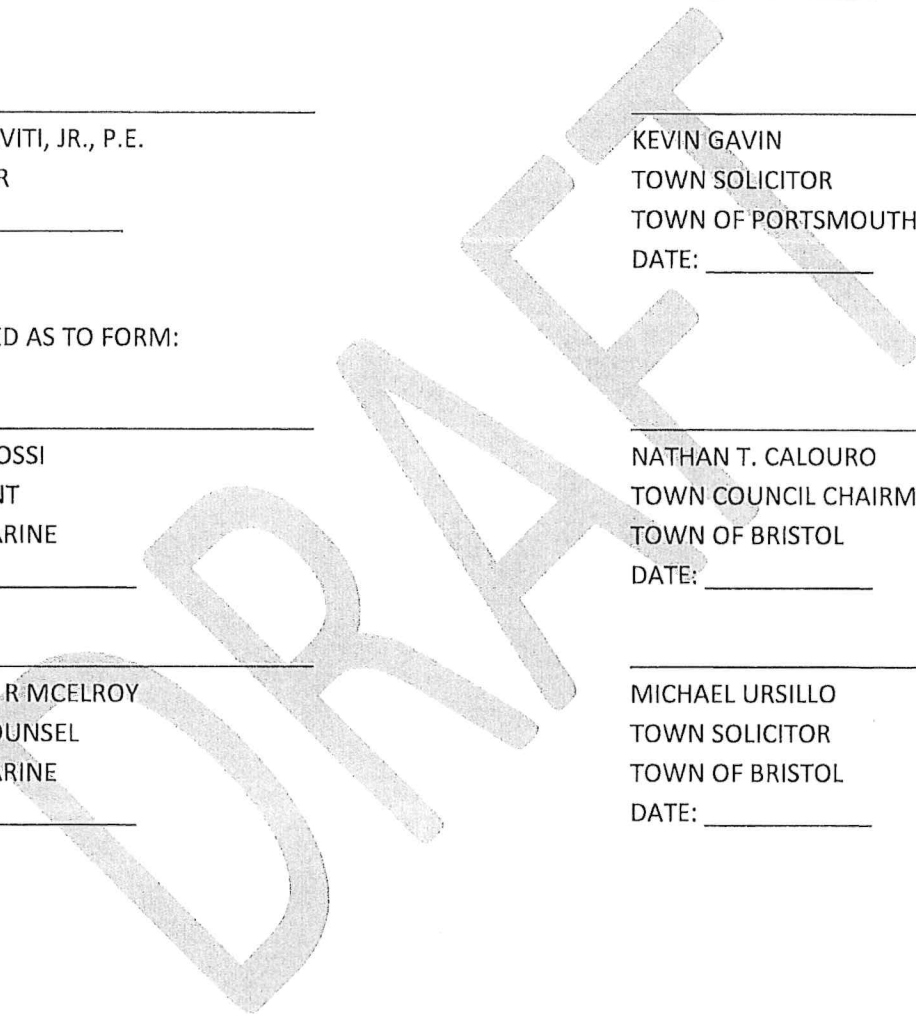
APPROVED AS TO FORM:

\_\_\_\_\_  
ETHAN ROSSI  
PRESIDENT  
A & R MARINE  
DATE: \_\_\_\_\_

\_\_\_\_\_  
NATHAN T. CALOURO  
TOWN COUNCIL CHAIRMAN  
TOWN OF BRISTOL  
DATE: \_\_\_\_\_

\_\_\_\_\_  
MICHAEL R MCELROY  
LEGAL COUNSEL  
A & R MARINE  
DATE: \_\_\_\_\_

\_\_\_\_\_  
MICHAEL URSILLO  
TOWN SOLICITOR  
TOWN OF BRISTOL  
DATE: \_\_\_\_\_



BID/RFP ADVERTISING AUTHORIZATION FORM

BID/RFP No. 1021 - Bristol municipal Career and Technical  
Advertising requested by: Nicholas Topk Academy / Learn 365  
Signature: [Signature] Coordinator

Source of Funding:

Approved by Town Council (Date) \_\_\_\_\_  
Regular Budget (Line Item Number) \_\_\_\_\_  
Special Appropriation \_\_\_\_\_  
Grant (Source) RI LEARN 365  
Other \_\_\_\_\_

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

[Signature]  
Steven Contente, Town Administrator  
10-2-23  
Date

[Signature]  
Sara Hassell, Town Treasurer  
9/29/23  
Date

Brief Narrative of Project:

RFP for program coordinator for Bristol Munic.  
CTE Academy through LEARN 365. RFP due  
October 17 to allow for review of qualifications  
prior to Nov 1 Council Meeting.

Pre-Bid Meeting date, time, location (if applicable) N/A

Is the pre-bid meeting mandatory (if applicable) N/A

Question submission deadline date and contact information (if applicable) \_\_\_\_\_

TOWN COUNCIL
NOV 01 2023
MEETING



**TOWN OF BRISTOL  
INVITATION TO BID  
RFQ No. 1021**

Sealed Bids will be received until 12 noon on October 17, 2023 for the following:

**BRISTOL MUNICIPAL CAREER AND TECHNICAL  
ACADEMY/LEARN365 COORDINATOR**

**BID #1021**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON October 17, 2023 FOR THE TOWN COUNCIL MEETING OF November 1, 2023

The Town of Bristol is requesting sealed bids for Bristol Municipal Career and Technical Academy/Learn365 Coordinator , in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Proposals (one original marked “MASTER” and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, “**RFQ #1021 – Bristol Municipal Career and Technical Academy/Learn365 Coordinator**” and addressed to the Town Clerk’s Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on Tuesday, October 17, 2023

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk’s Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

October 5 & 12, 2023

**LEGAL NOTICE**

**TOWN OF BRISTOL  
INVITATION TO BID  
RFQ NO. 1021**

Sealed Bids will be received until 12 noon on October 17, 2023 for the following:

**BRISTOL MUNICIPAL CAREER AND TECHNICAL  
ACADEMY/LEARN365 COORDINATOR**

**BID #1021**

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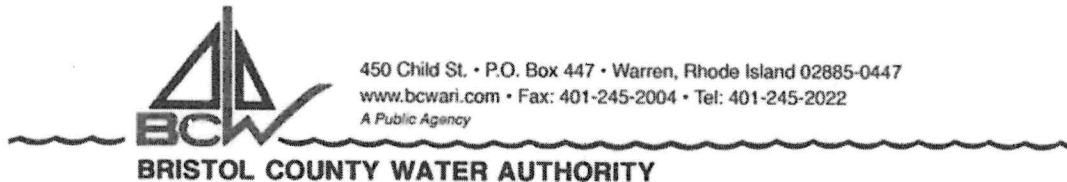
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MELISSA CORDEIRO  
TOWN CLERK

October 5 & 12, 2023



**Tri-Town Monthly Report  
To Bristol, Barrington & Warren Town Councils**

**Summary of Notable Activities and Reports  
from the  
9/28/2023 BCWA Board of Directors Meeting**

For detailed information on any of these subjects presented herein, please go to the BCWA website at [www.bcwari.com](http://www.bcwari.com). Minutes and videos of all Board meetings are archived on the website.

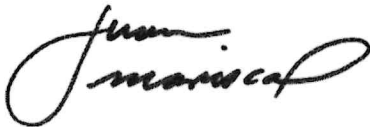
1. **Connection to the Pawtucket Water Supply System Project:** The design is about 60% complete at this point. Meetings were held with RI Department of Transportation regarding the crossing of I-195 and with the RI Department of Environmental Management Division of Wetlands regarding the Ten Mile River crossing. A draft contract with the Pawtucket Water Supply Board has been reviewed and commented on by our legal and technical consultants.
2. **Upper and Lower Kickemuit Dams Removal Project:** Our contractor, Lucianos Excavation, is planning to mobilize the first week in October. A press release was issued, which was a featured article in the local papers. The present schedule indicates that both dams will be removed by the end of this year.
3. **Administration Building Roof:** A&M Sheetmetal & Roofing started work this week on this project.
4. **Demolition of the Former Child Street Water Treatment Facility:** The demolition is complete. Some minor punch list items remain to be done.
5. **Hope Street Pumping Station:** Although some of the needed components for this project have been finally delivered, the overall project's completion is still hampered by delays in receiving all necessary electrical components.
6. **Distribution System Projects:**
  - a. A more detailed description on these projects can be found at [bcwari.com/2023-water-distribution-system-improvement-program/](http://bcwari.com/2023-water-distribution-system-improvement-program/)
  - b. Work in Barrington is now focused on Annawamscutt Drive and should be completed by the end of this year's construction season. Final paving will be done in Spring 2024.
  - c. The BCWA is now using new signage at its construction sites, directing public attention to our website and providing the BCWA telephone number.
7. **Nayatt Road Pump Station Roof Replacement:** This BCWA facility was constructed in 1998 to house the equipment necessary to incorporate the East Bay Pipeline into the BCWA system. The original 25-year old roof is in need of a replacement. At the September Board meeting,

the Board approved a contract for this roof work with Dome Corporation for \$24,980 (with a 20% contingency) for a total project cost of \$29,976. Dome was the low bidder of the four bids submitted. The bidders were pre-qualified contractors through the State of Rhode Island Master Price Agreement (MPA).

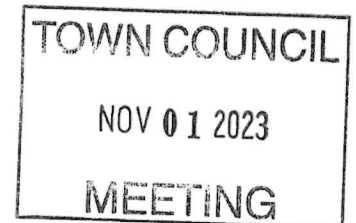
8. **Landlord Vs Tenant Billing:** At a previous Board meeting, members raised the issue of the billing of water usage to the landlord versus the tenant. At present, BCWA bills the tenants. Our billing and collection system has been very successful in that the BCWA has a very low uncollectible percentage rate – i.e. 0.14% of revenues! The national average is between 0.4 to 0.6%. No change is expected in the present system. Hoping to further improve the present collection rate, BCWA is participating in the Low-Income Home Water Assistance Program.
9. **Water Purchases:** Water purchases for the month of August were the lowest over the last 10 years, about 12% lower than the prior five-year average for the month. This is due in part to the exceptional rainy weather. For the year, purchases are down about 4% from the five-year average.
10. **Board of Directors Code of Conduct:** At the September meeting, the board voted to adopt a code of conduct for board members. This code is modeled after that which is in effect for BCWA employees.

As noted herein, for detailed information on any of these subjects presented herein, please go to the BCWA website at [www.bcwari.com](http://www.bcwari.com). Minutes and videos of all Board meetings are archived on the website.

Respectfully submitted,



Juan Mariscal, Chairman, BCWA



STATE OF RHODE ISLAND

MINUTES  
THE ZONING BOARD OF REVIEW  
OF BRISTOL, RHODE ISLAND

10 JULY 2023  
7:05 PM  
BRISTOL TOWN HALL  
BRISTOL, RHODE ISLAND

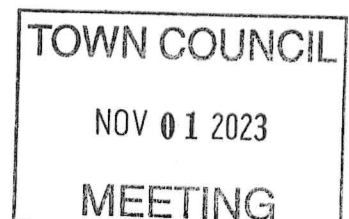
BEFORE THE TOWN OF BRISTOL ZONING BOARD OF REVIEW:

MR. JOSEPH ASCIOLA, Chairman  
MR. CHARLIE BURKE, Vice-Chairman  
MR. DAVID SIMOES  
MR. DONALD S. KERN  
MR. TONY BRUM  
MR. DEREK TIPTON, Alternate

ALSO PRESENT:

ATTORNEY PETER SKWIRZ, Town Solicitor's Office  
MR EDWARD TANNER, Zoning Enforcement Officer

Susan E. Andrade  
91 Sherry Ave.  
Bristol, RI 02809  
401-253-5570







10 JULY 2023

The meeting of the Town of Bristol Zoning Board of Review was held and called to order at 7:05 p.m. by Chairman Joseph Asciola at Bristol Town Hall, 10 Court St., Bristol, RI

**1. APPROVAL OF MINUTES:**

**01 MAY 2023**

**08 JUNE 2023**

Chairman Asciola called for approval of the May 1<sup>st</sup> and June 8<sup>th</sup>, meetings.

MR. SIMOES: Mr. Chairman, I'll make a motion that we approve the May 1, 2023 meeting...

MR. BURKE: Excuse me, Mr. Chairman, also, I made some requests for some changes, and I believe the changes will be made. Like, I was left off the cover sheet, as example

MR. SIMOES: I make a motion that we accept the June 8<sup>th</sup> meeting.

MR. BURKE: Second.

MR. ASCIOLA: All in favor?

MR. BURKE Aye.

MR. SIMOES: Aye.

MR. KERN: Aye.

MR. BRUM: Aye.

MR. ASCIOLA: Aye.

X X X X X X

(THE MOTION WAS UNANIMOUSLY APPROVED)

(Approval of minutes continued)

10 JULY 2023

**SITTING AS THE BOARD OF APPEALS**

**2. 2023-20  
BARBARA J. & ROBERT A. BEER**

**825 Hope St. : W HDO  
Pl. 5, Lot 17**

Appeal of a decision of the Bristol Historic District Commission (HDC) denying the use of PVC trim materials on the exterior of the existing residential structure.

Mr. Tanner explained they were in receipt of a letter from Attorney Al Rego on behalf of his clients, asking to withdraw this appeal.

X X X X X X

MR. BURKE: Mr. Chairman, I'll make a motion to accept the withdrawal for application 2023-20 with prejudice.

MR. ASCIOLA: All in favor?

MR. BURKE Aye.

MR. SIMOES: Aye.

MR. KERN: Aye.

MR. BRUM: Aye.

MR. ASCIOLA: Aye.

X X X X X X

(THE MOTION WAS UNANIMOUSLY APPROVED)

(Appeal withdrawn)



10 JULY 2023

MR. SIMOES: Aye.

MR. KERN: Aye.

MR. TIPTON: Aye.

MR. ASCIOLA: Aye.

X X X X X X

(THE MOTION WAS UNANIMOUSLY APPROVED)

(Petition continued to September)



10 JULY 2023

4. **2023-24**  
**LUANN PEZZULLO**

**471 Metacom Ave.: R:15**  
**Pl. 51, Lot 8**

Special Use Permit to keep non-domesticated animals (10 chickens and 4 goats) on a residentially zoned property.

Attorney Bruce Cox on behalf of the applicant presented the Petition to the Board. He stated that there is a requirement from the TRC that they supplement the packet, specifically as it relates to the location of the accessory structures and their distances from the boundary line, or the proposed distances from the boundary line. Mr. Cox continued to state that he represents Luann Pezzullo and her granddaughter, Ariana, and the great grandchildren, who are living at 471 Metacom Avenue. It's not his practice to come before the Board asking for forgiveness versus permission, but timelines didn't permit that. Ariana and her husband own 1362 Hope Street and, unfortunately, are in the middle of a divorce. On Friday, March 24, 2023, the Family Court ordered Ariana to vacate 1362 Hope Street. A bit more than a week later, which was April 2, 2023, she had to move, including her animals. So that was a bit of an emergency situation, having had only a week to move. Pets are considered property under RI Law and there is a Superior Court decision stating that very fact. So, on March 31<sup>st</sup>, that's when John Lannan assisted in relocating the animals up to 471 Metacom Avenue. That's why they are before the Board. Obviously, a Notice of Violation was put forth; however, putting things together in that timeline was not easy. They have appeared before the Planning Board's TRC on July 6<sup>th</sup> and received a favorable report, which he believes the Zoning Board has received. The TRC felt that this is compliant with the Comprehensive Plan. They recommended that the Petition be granted, but they pointed out that the applicant is asking for more animals than is allowed in the Zoning

10 JULY 2023

Regulation, subject to Special Use Permit. They believe that these are domesticated goats, small goats. In the new packet it shows the relocation of the accessory structures, which shows that they will be 40 feet from the southern boundary, which he believes that neighbor is in favor of. And they are, in some instances, greater than almost 100 to 200 feet from one of the neighbors that are not in favor. They are also amendable to the idea that there may be some desired fencing, or other screening to make it so that it's not visible from the abutting area. They have to apply for the Special Use application. This is allowed under 28-150(e), using the Standard for Non-domesticated Animals. It is allowed so long as the animals are at least 40 feet, and they have a double sized lot where the animals are located on. Mr. Cox supplied the Board with a site plan developed by Mr. John Lannan, which was marked as Exhibit A.

Ms. Ariana Pezzullo, owner of the animals, having been sworn, explained that she had to relocate quickly. She had goats and chickens on her family farm on Hope Street. One of the goats she has had since it was 5 days old, grew up in the house, sit on the couch and watch TV with her kids. These goats are a comfort not only to her children, but they also travel to other locations for children to enjoy. They weigh about 60 pounds each; one of them is special needs. There are also chickens who also lived in the house for about 6 to 8 weeks. These are her children's pets. She is working on potentially finding another place to live, but she needed to relocate quickly and doesn't have access back to the Hope Street property, which meant she could not tend to the pets. When she first moved to the Metacom Avenue location she did have roosters, but they're gone now. They were allowed at the Hope Street location but not on the Metacom location. It did take time to relocate them, but they are now at Mt. Hope Farm.

In response to questioning by Mr. Cox, Ms. Pezzullo confirmed that in terms of maintaining the animals she does have services with Reliable Pest Control, same as they had at

10 JULY 2023

the Hope Street farm. They come out and bait and check to make sure they don't have any critters around. She keeps all of the food contained. The Goats don't get grain, they only get hay. And all of the chicken's food is kept in metal containers; and at night everything is pulled up. Either its hanging or its secure; so, there's nothing that is going to attract anything.

Mr. Cox stated that information is in Exhibit B in the packet received.

Mr. Cox asked if in terms of how the goats interact with people and children, there is information from Anna Perry as Exhibit C.

Ms. Pezzullo explained that Anna owns the Garden Playschool, and she has farm animal week and different times that she looks to have animals come out and interact with the children.

Ms. Pezzullo explained that her children are receiving family counseling also at this time by Dr. Bliss and a therapist with the practice. These animals are pets, and her children are involved with their treatment, and this also helps with their sessions.

Mr. Cox presented a letter dated July 7<sup>th</sup> from Dr. Bliss relating to the counseling she was giving to the children and her professional medical opinion that it would be detrimental to the children if the animals were removed, marked as Exhibit D.

Mr. John Lannan, having been sworn in, explained that he prepared the packet marked as Exhibit A. Mr. Lannan stated that he did provide the measurements from the approximate boundaries, as he is a site contractor by trade; and confirmed that it represents where everything is going to be, which is far beyond the required setbacks. He stated that once the plans are approved, he will be assisting in the relocating of the accessory buildings and the landscaping improvements. The accessory structures are not large, one is a 10' x 10' shed and a 4' x 8' shed. He reviewed the plans with the Board in detail.

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At this time Mr. Burke disclosed that he had known Mr. Lannan for over 50 years and that he has had real estate dealings with Ms. Pezzullo in the past. He does not believe that his relationship with either party with impact his ability to hear this application.

In response to questioning by the Board, Mr. Cox clarified that they don't want to make a representation that this situation is strictly a limited time issue; they don't want to put the Board in that position. There is no provision within the Regulations, they don't want to make that representation. There is no plan currently, but its her grandmother's house and the great grandchildren are there. He has no idea where they might end up in the future.

Mr. Burke asked Mr. Lannan if he was aware of a fairly lengthy complaint and asked if in he or the applicant have been response to those concerns.

Mr. Lannan stated that to be fair, they had their TRC on Thursday or Friday. About an hour and a half after that meeting he received an e-mail with that letter; so he did read it, it was the only communication that he had. He does try to address problems and he can state that this is not planned to be a farm; there's no crops being grown. You will see a tractor that has the lawn mower and other implements underneath it; but is only a result strictly of the Court Order to get her stuff off the farm. It has not moved since they were put there, and the plan is that there was an equipment appraiser appointed by the Court and there is a settlement to be had and the equipment is not there for farming purposes and will be removed once things are settled through the Court. It's strictly the shed for the goats and the chicken coup. He stated that with everything happening so fast, there was no time to go door to door and address any concerns that there might be.

Mr. Cox stated that they were made aware of the complaint by virtue of the Notice of Violation that was sent to Ariana by Ed Tanner. The Notice of Violation arrived and

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was due to a letter or e-mail that was sent, and he had not seen that e-mail and they are willing and able to address the concerns.

Mr. Tanner stated that what precipitated his issuing a Notice of Violation he doesn't think is part of this record. The most recent letter from one of the neighbors was submitted to the Zoning Board and is in the record. If the Board or Solicitor feels that the several e-mails and notes from phone calls are relevant, they can be added. After several phone calls and e-mails he went to the property and issued a violation. The owners answered the violation by applying for a Special Use Permit. They were told to remove the animals or apply for a Special Use Permit, which they did. So, as far as he's concerned, they have complied with the Notice and it's up to the Board. So, whoever sent letters, emails or phone calls, he doesn't believe is public record at this time, unless advised to do so. It was a complaint about the conditions and his answer is that they are in a zone where some animals are allowed, but it has to be heard by the Board.

Ms. Patricia Prendergast, 30 Jane Lane, next door to this property, which the backyard runs down to her backyard and her side yard. She presented photos showing the area from her driveway up to this property. The photos showed an orange tractor, which she feels is not a good look. She's been told the tractor is going to be moved, but it's been there for months. The photos also show the sheds and the fences, everything that could have been moved, but they're still visible. She doesn't want to argue with her neighbor after living next to each other for 40 years; but it's not farmland. And this is going to affect her property, her neighbors' property and they have to look at all that is there, and it shouldn't be. If it was deemed to be farmland, what does that open it up to? Can they have cows, pigs, can the neighbor next door say, well they want to do that too? She thinks it's a bad choice. It's a great neighborhood. She



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was told by Mrs. Pezzullo that Ariana was going to be leaving in September. So, if she leaves, her children are going to go with her. She's sorry that the children are going to miss their pets, but it's affecting a whole neighborhood and it just doesn't make sense. So, she is one neighbor that's against it.

Ms. Prendergast's' photos were entered into the record and marked as Exhibit 1.

Ms. Sharon Fusco, 25 Jane Lane stated that she is the person sending the e-mails and letters. Mr. Falcon and Mr. Tanner have been amazing in response, and she appreciates Mr. Tanner not wanting to name her. She did start the communications back in April when the roosters moved in. She was working from home one day and the President of the hospital she works for asked if I was working in Mexico because of the noise. She feels very bad for these people. They have a great community; six of her neighbors are present and they all do not want to fight with their neighbor. However, its very impactful in a negative way. The animals smell and she also knows Reliable Pest Control very well. Drew comes to her house, and he actually said this would be an issue. So, now she has had them come out more, because she does not want an increase in mice in the neighborhood. Chickens eat grain, the Town variance is six not ten; so they're asking for an additional exception with that. Additionally, a realtor told them that their property values will now go down with a farm being this close to the house. She thinks its unacceptable and a bad precedent to start now allowing goats and chickens. They do have a really big property on Metacom, but she thinks it's interesting that they set up all the animals at the far end of the property touching Jane Lane, instead of up on Metacom where they would have the smell. She understands that they have applied for this variance, and it happened relatively quickly; but, as Mr. Tanner can attest, they were told to remove the roosters and they did not. So, animal control had to come and remove them. They were told to apply for this variance, and

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they did not; so they were issued a letter saying the animals had to be removed. And then they applied for it on the last day. So, she's from Bristol, she gets Bristol, small Town, want to help each other out; but she also gets what's right is right. And they should be expected to follow the same rules as she would be expected to follow.

Mr. Asciola stated that everybody follows the same rules. They just happen to have a very big property and the Town has to allow this stuff to go on. If the Town allows it in the Zoning Code, and they meet the requirements, they almost can't tell them no.

Ms. Fusco asked then why are they told in the neighborhood that its not allowed and they have to apply for a special variance?

Mr. Asciola stated that it is a Special Use Permit; something that is allowed in this area.

Ms. Fusco stated that even though it doesn't smell every day, on certain days it does smell. She grew up riding horses and such, but this is a great neighborhood, and she doesn't want people to visit her and feel that they are visiting a farm.

Mr. Tom Prendergast, 30 Jane Lane stated that the thing that he is worried about is property value. He's an elderly man, not sure how much longer he has to go, and the real problem is that he's going to have to go to the Town and fight his evaluation. And he thinks others will do it also. The Town loses, basically, because he doesn't see how they can win. The second problem is that he needs to cover the area; it's unbearable to see. He had a landscaper give him a quote to put in arborvitaes and it will be quite a few; and he's concerned about the cost, but he's going to do it anyway. His question is if he gets any compensation for that and he would like Mr. Cox to let him know.

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Ms. Helen Barboza, 23 Jane Lane stated that she didn't know all of this was going on. Her property is not close enough to see any of this, but when she received the letter, her concerns were much of what has been said. One is property valuation; two is the precedent being set by allowing a variance in this neighborhood. They have in the past had a problem with roosters and they were terribly noisy; are we going to have more and more of this kind of thing. And third the issue of pests; like rodents being attracted or not. But, additionally, all of their properties about the easement on the electrical wires and that area is loaded with creatures. There is deer, coyotes, foxes; these all will be drawn to that area because their area animals in that area.

Decon Ben Barboza, 23 Jane Lane stated that he's confused by Mr. Cox's opening statements and asked if this is a temporary permit; he is under the impression it is.

Mr. Asciola explained this is not for a temporary permit, they are going for a full permit.

Mr. Barboza continued and stated that it was also mentioned that they would be leaving in September. If she leaves in September are the goats and chickens staying?

Mr. Asciola stated that has nothing to do with the issuing of the permit. They are not giving Ms. Pezzullo the permit, they are giving a permit for the animals. Mr. Barboza argued that the purpose of the animals are for the sake of the kids and if the kids aren't there why can the animals stay. Mr. Asciola again stated that the permit goes to the property, and they are not going for a time frame. The Petitioners did not bring up the time frame, the neighbors stated they heard there was a time frame; all of which is not relevant to the issuance of a Special Use Permit, which goes to the property.

Mr. Skwirz explained that as the Chairman said, when the Board grants relief, either through a variance or a Special Use Permit, its for the property and recorded in the Land

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Evidence Record. If the property is sold or rented, it changes hands, the relief follows the property.

Mr. Burke stated that to clarify; people keep saying variance. They're here for a Special Use Permit. If the Board allows the increase in the number of animals that's different. But right now they're asking for a Special Use Permit for chickens and goats, which is not a variance.

Mr. Skwirz confirmed it's not a variance. And, actually, there's been a change to the Ordinance where they could even get the number through a Special Use Permit through an official by a Finding. And to clarify, a Special Use Permit is permitted use; they consider it a conditionally permitted use. Wherein if they meet the conditions in the Ordinance, then it's allowed. If it's approved, there can be conditions put on to mitigate the impact; but it is permitted use.

Ms. Prendergast stated that she sees now that it was implied that it was temporary and its not going to be temporary. So, if it goes forward its going to reduce her property value and the neighbor's property value and asked if its worth it to the Town to get less taxes to allow this? Her house will sell for less if there's a farm next door.

Mr. Skwirz stated that just to the point, and the Case Law is very clear on this. Any testimony in regard to property values is an expert opinion and the Board can't give it weight unless it comes from a qualified appraiser.

Mr. Asciola stated that no one has said that there is going to be a farm on this property. They are not asking to have a farm; they are asking for a permitted use to have non-domesticated animals.

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Anna Cappelli Vaner, 26 Jane Lane stated she used to walk around the neighborhood and when she saw the property, she was beside herself, because the neighborhood is beautiful, picture perfect, everyone takes care of their lawns; it looks like a dump. No offense to anyone, but it does. When they were kids, they had horses and they had to rent barns for the horses; they didn't put them in the back yard and expected the neighbors to put up with it. With all due respect, she grew up in politics and with all due respect she would start a class action lawsuit if this is approved and insist that the taxes being lowered. It's all in the grey area, black and white; right is right and what is wrong is wrong. Why should other people suffer; who's going to go to therapy; everyone's got problems; my horror story is better than yours, yours is better than the next person. But you know what, property value and its respect for the neighbors. She will definitely tell the people to start a class action lawsuit because its not right. They're all elderly, all senior citizens, what do they have to put up with that up. And she's sure it will affect the votes when people go and vote too.

Mr. Domenic Franco, 467 Metacom Avenue, stated that he is to the left of Mrs. Pezzullo's south side. He doesn't see what the big deal is; he lives right there, he's the closest to them and he really doesn't smell them, and he thinks it's pretty clean. He hasn't gone over to check it out, but it doesn't bother him at all. His question is about farms, and he knows Pezzullo's request isn't for a farm. To have a farm how many acres; he has over twelve acres; if he wanted to put a farm, would it be legal? Same zone.

Mr. Asciola stated that he would fit into the Standards for a Special Use Permit. If someone meets all the Standards in the Zoning Code, it would be allowed.

Ms. Prendergast stated that she was unaware of pest control, and she has very bad allergies and reactions to fertilizers and pest control. She has not felt well since May, and she



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could show the blood work tests that she's going through with her doctor and now asks why she feels this way. She wants to go on the record saying maybe this is my problem.

Mr. Cox stated that as part of the process of this review Ms. Prendergast, who he's known for many years, because of his dealings with Dr. Alano, has concerned about visibility and the tractor; the tractor is short-term issue. It's a personal property, part of the divorce and valuation. But she's also concerned about screening, which is one of the things they have addressed early on; that if the Board wants screening, they can put up screening, whether it be fencing or arborvitae; they don't have to do it, it can be done, and it would be done. The concern about smell; the manure is removed on a semi-weekly basis and that could be stepped up to weekly. The reason why the animal control officer had to come to remove the roosters is not because Ariana was not diligent, it was because the person she where she was going to place them, that woman had COVID, couldn't come get the chickens. Mr. Prendergast had the same concern about screening and visibility; Mr. Barboza, again screening and visibility was the primary concern. He is very familiar with Jane Lane, and everyone's property are in perfect condition, and he understands the tremendous pride in their neighborhood. But you can't grant a temporary Use Permit, it does run with the land. But one thing they could put into it is that if the Pezzullo family no longer owns this property, then the Special Use Permit could expire. They don't know when Ariana is going to leave, or if she is going to stay permanently. That's not the issue, the issue is do they meet the guidelines of the Town's regulations; and the answer is that they thoroughly do. To appease the neighbors, they would add that as a condition of the Special Use Permit; that it will sunset with the sale of the property outside of the Pezzullo family. In terms of Mr. Franco, one has to look at what DEM says is a farm; and if it qualifies under DEM farm standards, it's a farm. But he doesn't know what those standards are, he didn't look at

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them, because the Pezzullos are not trying to operate a farm; they have some chickens, no roosters and four goats.

Mr. Burke stated that what he alluded to earlier, was there an automatic sunset date for a Special Use Permit, but asked that doesn't the Board have the authority to limit the time for a Special Use Permit?

Mr. Skwirz stated that in circumstances like this, where the applicant is willing to a sunset like that, he thinks they could. If the applicant was objecting to it, he would be more cautious about doing that. But, since they're willing to agree to have the Special Use Permit expire, that would be something they could agree to.

Mr. Burke stated that either they would agree, or they wouldn't get granted, could be the Board's position. He's asking, because he knows they've done it in the past; where they've allowed Special Use Permit for containers, and they have said its good for a year; some automatically two years.

Mr. Tanner stated that those timelines are specifically listed in the Ordinance, you can't have it for more than two years. Mr. Burke asked if it then has to be added to the Ordinance, or does the Board have the Authority to do it, was his question.

Mr. Skwirz stated that in this case the Board does, since the applicant agrees to it. He would be hesitant in a different circumstance if they were objecting. But the Board doesn't have to deal with that here.

Mr. Burke stated that what Mr. Cox described, he doesn't think will be that valuable to the neighbors; but they're worried about the immediate concern. So, he was just asking about the Board's ability to provide a Special Use Permit for a specific period of time.

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Mr. Brum stated that what qualifies a farm is revenue that's generated by farm activities. He is not sure, but he believes it's \$10,000 or more to qualify. So, his question would be to Ms. Pezzullo is if she is breeding and selling any of her chickens; is she breeding and selling her goats.

Mr. Cox stated that the answer to that is no. He confirmed that there are no roosters on the property. And, once again, this is not a request for a farm, it is a request for a Special Use Permit. He also confirmed that she is not seeking any revenue from what she has on the property.

Mr. Skwirz stated that the reason he would be hesitant without something specific in the Ordinance is that there was a case about five years ago in Hopkinton; there was a request for Llamas. And what the Board said was, you can keep a Llama on this property, but only you can keep a Llama on this property. It got appealed, and what the Court said ultimately, it went all the way up to the RI Supreme Court; and it said, that's not what Zoning is about. You can't grant an applicant specific relief through Zoning; you're granting with the land. Now, if an applicant wants to agree with it, they can waive any right they have and come in and agree to it. But, unless there was something specific in the Ordinance in that time frame, he would be very hesitant.

An unidentified abutter stated that she hears that they want it to go with the woman that owns the property; but the neighbors will all be dead. They're all senior citizens in that area. It's about now. If this goes through a lot of houses will be going up for sale. Because that's how south Providence became south Providence. People allowing one thing or another and there you go.

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Another unidentified abutter stated that right now it's four goats and ten chickens; are they going to limit that? Mr. Asciola stated that there will be no more and possibly less.

Mr. Cox stated that the goats are banded, which means there won't be any new little goats.

Mr. Burke stated that the neighbors don't want the Special Use Permit. The Special Use Permit reflects what's in the Town's Ordinance; its an allowed use in an R-15. It used to be also in R-6 and R-10 until the Town eliminated it because there isn't enough room. This is an almost 35,000 square foot lot. So, he doesn't know if they're in a position to reflect. Given that if they grant a Use Permit, there are goats and chickens on the property. What would the neighbors like for screening. How do they make the situation the best it can be for the neighborhood; and he didn't hear any of that.

Mr. Brum stated that he agrees and hears from what the neighbors are saying is that it's a yes or no situation.

Mr. Burke stated that then they're not getting the opportunity for the Board to help make it better for them, because they haven't expressed what would be the best situation for them, given that this is a permitted use.

Mr. Asciola again explained that this is permitted in the Town of Bristol, they are not making it up; this is a permitted Use. If they fit the Standards for Use, they have the right to do this.

Mr. Lannan stated that they would like to start off with an offer to do either plantings or fencing, starting from the Lewis property where the beautiful arborvitaes are; they could just enclose that whole are. They would put that on the table and see if anyone objected to that and it also could be added as a condition, which they would sign off on.

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Ms. Sharon Fusco stated that just for clarification. The Town allows six chickens; but for this permit it would be ten. Mr. Asciola stated it might not be ten, they haven't decided. Ms. Fusco stated that then they never allow goats, but it will be? Mr. Asciola stated that goats are allows at three goats. Ms. Fusco explained where the animals are presently located, abutting Jane Lane, not anywhere near the Pizzulo's home. The tractor is an eyesore for Prendergast, as it is at the driveway; not up on the property where the owners would be bothered by it. So, in the spirit of being neighborly, she would think they would look to say how can they better set this up to not be so intrusive of the Jane Lane people, who have been very upset by this. Being considerate by putting up the screening and moving whatever animals they can. They could start by moving the unsightly tractor.

Ms. Prendergast stated that she would call for greenery, not fencing, if that was the option.

Ms. Kathy Lewis, 28 Jane Lane, she is the neighbor with the arborvitaes. She knows they are talking about camouflaging the best they can. Her obvious concern is that the pitch of the land, when there is heavy rain, all of the animal waste will wash right down into her yard. She also doesn't care what anybody says, but the value of their property just went down the tubes, especially hers and the Pendergast property, because they directly abut this property. It's not that they want to deny the children their pets. They've been very nice and said, oh bring the children over to pet the animals; there's an electric fence around there. Would you send your children over to play with the goats? She knows they're trying to protect their animals from the wild animals; but unfortunately, lately you see more and more coyotes. And now they're bringing in more into the area. When they all moved in and were young and had young children. But now there are other young children and grandchildren. That circle was such a wonderful



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place where the children could get up and run around the circle and no one had to worry about their safety. Now, that's not going to be a factor when they try to sell their houses. They're all getting older, over the 70s and how long do they want to hold onto a large house. Especially, like herself, have a beautiful property, but the goats are there, and it washes into the yard a little bit, but not a big problem. It's just overwhelming. They've been there for 41 years, and she loves Luann, she has known her since she herself was born and its nothing against her or the granddaughter. She understands about the kids; a lot of children have problems, they need therapy; we've all been there, and we've all done it. But she just thinks about taking into consideration the people who have lived there for over 40 years and thinking about their sense of safety and security. She thinks that bringing in goats and chickens is only going to bring in the wild animals, which is a safety concern and creating a larger problem.

Mr. Asciola again explained that the Town is not doing this to the neighborhood, it is allowed under the Ordinance. Ms. Lewis stated she understood that, but what the Town has done in that neighborhood is decrease the value and opening up a can or worms where if you have a little bit of land, bring in any animals, as long as you take care of them, go for a variance. It's just too much; not only for just that area, but for the rest of Bristol. The goats are nice, but when you go sit out in your yard and you can see them. Ms. Pendergast can go sit out by her pool and she's got entertainment with chickens and goats running around. She just doesn't think there's been enough thought to move forward and pass this. She thinks more consideration needs to go into not only Pezzullo's perspective, but yet the neighborhood.

Mr. Lannan stated that what they were going to offer was that they would be agreeable to that buffer, green space, arborvitae or whatever and they would be willing to move the tractor. They seem to be an eyesore; they can get them out by Friday. In addition, there is a

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new plot plan showing the location of the sheds and he specifically spotted the Prendergast house. If one looks at where he is putting the goat shed, its already going to be screened by the existing shed that's probably been there for 30 or 40 years. Then they'll do a buffer. He could have his engineer go out there. It's a pervious surface, the goat pen, the chicken coup, there's grass below that area leading to the Lewis arborvitae. There's no sign of run off, he is in the business and willing to check it. He can put a small earthen berm to protect against any runoff. But its not an impervious surface. That water should go directly down. There was recently heavy rain and he's willing to check it in the morning. But he hasn't seen any complaints about runoff. And they are amenable to a complete wrap of evergreens.

Mr. Burke noted Exhibit A, the plan that shows the proposed location for the pens. Looking at the shadow, and that people have mentioned that right now the animals are being housed closer to the West side. In the plan it looks like they will be moved at least to the middle of the property, and it looks like dimensionally there's one side where there is 40 feet: but on others its 75 and 76 feet. So, this meets the setback for structures that house these animals.

Mr. Lannan stated that Mr. Burke was correct and that they were able to exceed the setbacks. The only one they actually met was Mr. Franco's and as he has testified, he's on board with this. So, they figured if they were to come close to anybody, it would be Mr. Franco. Mr. Lannan again reviewed Exhibit A with the Board in detail.

Mr. Burke noted that it seems the neighbors hadn't had an opportunity to see the exhibit and reviewed the possible screening in detail with Mr. Lannan.

Mr. Burke stated that he is uncomfortable with ten chickens, everybody wants more than six and the Board has never granted more than six.

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Mr. Skwirz stated that it used to be no more than six, but now there's a provision that says no more than six, unless the conditions of the neighborhood allow it. But generally, the rule is six.

Mr. Burke stated that he is also not as concerned about allowing an additional goat. The fact that they exist would be the reason that it would be granted. He would be amenable to allowing them to keep ten and six for a period of time, not a lengthy period of time, so that they have the ability to either lose it by attrition, find another home, or assuming that Ms. Pezzullo is going to leave at some point and hopefully take those animals with her since they are attached to her children. So, he was thinking of granting a Special Use Permit for six and three with the condition that they can keep the additional goat and four chickens for a period of six months.

Mr. Asciola stated that in regard to the chickens he doesn't believe they should have more than six because it is not allowed anywhere else. The goat is a small goat and they have been together, how do you get rid of one goat.

Mr. Brum stated that he would not be against a stipulation for an extended goat for a certain period of time. But, at the end of the day what they're trying to do is prevent an impact on the neighborhood while yet following the Ordinance.

Ms. Pezzullo stated they are all four miniature goats and presented two photos of the goats to the Board and marked them as Exhibit E.

Mr. Cox stated that this fits squarely within the Special Use Ordinance, they meet them and they are trying everything they can do to accommodate the neighbors; they are putting berm to make sure there's no downhill flow; they will be putting in arborvitae, if that's requested to screen the corner there so the visibility to the Pezzullo lot will be blocked from Jane Lane; the

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sheds will be moved so that they are compliant with the Zoning Ordinance; the tractor will be moved as quickly as it can be started and moved away from the Prendergast property.

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MR. BURKE: Mr. Chairman, I'll make a motion associated with file number 2023-24, the applicant is LuAnn Pezzullo, 471 Metacom Avenue. The applicant has come before us requesting a Special Use Permit to keep chickens and goats on the subject property. My motion is to grant that request for six chicken hens and four goats. This Special Use is specifically authorized by the Zoning Ordinance per Table A of specific uses allowed in this case with a Special Use Permit in the R-15 zone. In fact, this lot is more than double the minimum size of a lot in R-15. The Special Use Permit meets all the Standards set forth in the subsection of the Zoning Ordinance, Section 28-150. The animals and their shelters must be kept a minimum of 40 feet from all lot lines. The Board has been provided with a site plan that meets or exceeds that requirement. No animals or their quarters may be kept in the front yard. They will not be. No more than three non-domesticated animals, or non-household domesticated animals may be kept on any one property, except that up to six chicken hens may be kept on any one property. As part of the granting of this Special use permit, the Zoning may allow more animals if neighborhood conditions are appropriate. Our finding is that the fourth goat is no burden on the

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neighborhood beyond the three that are allowed by the Special Use Permit. The granting of the Special Use Permit will not alter the general character of the surrounding area or impair the intent or purpose of the Zoning Ordinance or the Comprehensive Plan of the Town of Bristol. The Planning Board has reviewed this application, via the TRC, and has made a recommendation that it be approved with a site plan. The condition of the Special Use Permit is that the tractor that is currently on the property will be moved out of sight of abutting neighbors and the two housing structures for the goats and the chickens will be screened with vegetation, or arborvitae on the North and Westerly sides. I so move.

MR. TANNER: Before you vote that the arborvitae, or the screening, that some type of time period. Something that I can enforce.

MR. BURKE: Yes, let me ask the applicant.

MR. LANNAN: I'm not an arborist, but July might not be appropriate, but first available planting, it might be Labor Day. It will certainly be done within this calendar year, promised. However I can word that, I'm not sure I can plant in July.

MR. BURKE: September 15<sup>th</sup>, I so move.

MR. SIMOES: I'll second.

MR. ASCIOLA: All in favor?

MR. BURKE: Aye.

MR. SIMOES: Aye.

MR. KERN: Aye.



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MR. BRUM: Aye.

MR. ASCIOLA: Aye.

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(THE MOTION WAS UNANIMOUSLY APPROVED)

(Petition Granted)

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5. **2023-25**  
**MARC J. MEDEIROS**

**15 Annawamscutt Dr.: R-10**  
**Pl. 159, Lot 920**

Dimensional Variance to construct a 6' privacy fence adjacent to Rosedale Drive at a height greater than permitted within the front yard on a corner lot.

Mr. Marc Medeiros and Ms. Betsy Medeiros presented the Petition to the Board. Ms. Medeiros explained that they are asking for a fence on the Rosedale end of the back yard, which they are asking for a six-foot fence. A backyard neighbor, Carol, says it's okay with her if they are granted the permit. And it's 62 feet away from the corner of the property line, so it will not cause any vision or problems on the corners. From Annawamscutt to the fence would be 62 feet.

The Board reviewed the plans in detail with the applicant. Mr. Burke questioned whether they could have a six-foot fence and have vehicles drive in and out. Mr. Tanner stated that the Zoning Ordinance does regulate vision clearance at driveways with fences and it says that the fence can't be higher than three feet or it has to be visible within ten feet of the road. Ms. Medeiros stated the fence will be ten feet back from the property line, you have ten feet and the gate and their property. So, once they come out, they will have ten feet to the road. Mr. Tanner stated he always interpreted it to be to pavement; so, as long as the fence is at least ten feet back off the pavement, that should give them enough room to drive out and look and be able to see.

In response to Mr. Brum's questioning of a curb cut, Mr. Tanner stated that even if there is not an actual curb, once you install a driveway, that takes away from the area that people can park. If they get a curb-cut permit from the Town and create a driveway there, then it becomes a driveway that's subject to the Ordinance. If it's just an occasional gate that someone uses

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occasionally to get to their back yard, he's not sure this section of the Code would apply. There was no gate shown on the plan, he was just thinking it was a six-foot wood fence. Mr. Brum stated that he only brought it up because it's not uncommon for a corner lot to use a second entrance into a lot. In this particular case, there isn't an actual driveway there, then they're taking the homeowners' word for the fact that there's vehicles. He just wants to substantiate the fact of whether they're actually allow multiple or one driveway. Mr. Tanner stated that the Zoning Code of Bristol does not regulate driveways. You can have as many as you want, as far as Zoning goes. The only Code he knows of is if you want to install a new driveway has to get a curb-cut permit from the DPW, which goes through the Council as well.

Mr. Medeiros stated his reasons for having the six-foot fence is that he has a pool in the back yard, a little dog and grandchildren that play back there. And there are coyotes in the back yard that he wants to keep out.

Mr. Paul Lapre, 19 Annawamscutt Drive spoke against the Petition and stated that he has no issue with a gate, they're good drivers. His issue is the construction on the corner and for people who aren't good drivers. He had some bushes in his front yard that were less obstructive than the fence and he had to take them out. His concern is that people that don't drive that well, they go around the corner, and you got someone else coming around the other way that that's going to be a problem because of the distance from Annawamscutt to where that fence protrudes out towards Roosevelt. He is for the fence, he doesn't think it looks bad, not worried about them causing an accident, not worried about anybody in the neighborhood who lives there causing an accident. He's just concerned about if there is an accident, maybe nothing is going to happen, but if there is, how Bristol will be influenced to do something about it. Therefore, in the future you would have to put up a Stop sign on Annawamscutt Drive.

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Mr. Asciola stated this will be 62 feet away from the corner and any site distance is a lot less than that.

X X X X X X

MR. BRUM: Mr. Chairman, I'd like to make a motion to approve file number 2023-25, the applicant, Marc J. Medeiros is requesting a dimensional variance to construct a privacy fence adjacent to Rosedale at a height greater than permitted within the front yard on a corner. With my motion to approve, I'd like to add two special conditions. The first condition is that there is a 10-foot clearance from the road if any gate is placed on the Rosedale side of the property. My second condition is that the four-foot fence that is currently existing be maintained on the abutting property. The hardship from which the applicant seeks relief is due to the unique characteristic of the subject land. As noted, the applicant lives on a corner lot, which is a unique situation. He's required to maintain two front-yard setbacks, which can impact the use of this property. He did not lay out the plan for this development, nor did build this home, this home had originally existed before he purchased it. So, it wasn't by any direct impact to himself that he created this situation and placed the house on the lot, as it is currently placed. He doesn't stand to gain any financial.... He has no financial gain in this situation, other than an expense, but to provide his family additional security. As stated, as Mr. Medeiros put into record,

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there are grandchildren and other family members that frequent the house. A six-foot fence would provide additional security for those younger members of the household. As we know, the unique characteristic of the land, as a former, lot does allow the opportunity for the children or animals to run out to the road on two sides. Because, now this house has two front yards, as opposed to one. So, the need for a six-foot fence is not at all outside the normal requirements of any family within the Town. The Dimensional Variance won't alter the characteristic of the surrounding area or impair the intent or purpose of the Town's Comprehensive Plan. Fences in this area, it's a well populated suburban neighborhood, where you expect to see fences for pools, for pets and for the use of the fence, to guard off a section of the property. By offering this relief, we are not offering any relief in excess to what is normally requested by applicants. And it is in my opinion to be the least relief necessary. If we were not to allow this, it would be more than a mere inconvenience, because Mr. Medeiros wouldn't be able to enjoy his property as he would like to. Nor would he be able to offer the security to his family as he would like. For those reasons, I make a motion to approve.

MR.SIMOES: I'll second that motion.

MR. ASCIOLA: All in favor?

MR. BURKE Aye.

MR. SIMOES: Aye.



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MR. KERN: Aye.

MR. BRUM: Aye.

MR. ASCIOLA: Aye.

X X X X X X

(THE MOTION WAS UNANIMOUSLY APPROVED)

(Petition Granted)

10 JULY 2023

6. 2023-26

RICHARD J. and MOLLY M. VACURA

117 Peck Ave.: R-10  
Pl. 61, Lot 18

Dimensional Variances to modify an existing single-story attached garage and mudroom into living space and to construct a 10' x 38' single-story living area addition to the rear of an existing single-family dwelling with less than required left and right-side yards.

Mr. Richrd Vacura presented the application to the Board. Mr. Vacura stated they bought the house in September of 2021. It's a 1940's Cape house. The current garage is 5.2 feet from the property line. They are going to use that same foundation from that garage and make it a living area, because the garage frankly is in bad shape, and it can't be used as a garage. The idea would be they want to expand the house and have more room, so they would convert the garage into a living area. It's still going to be using the existing foundation, so it's still going to be 5.2 feet from the property line on the west side. On the east side they are a little over 7 feet from the property line; but again, that's the existing structure. On the east side of the house, they would like to do is extend the house 9 feet into the back yard with a single-story addition, that will give them more living space. They have talked to the neighbors on both sides and neither object, because it really isn't changing the footprint of the house on the west side at all. On the east side its going to be an extension in the back yard, but it doesn't encroach any closer to the property line. The addition will be slightly higher than the existing garage, but it's only one story. The house itself is a two-story house.

The Board reviewed the plans in detail with the applicant.

X X X X X X

MR. SIMOES: Mr. Chairman, I'll make a motion that we grant file number 2023-26 a 4 foot on the left side of the house will be four feet. And that's what it is

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now, the house itself, the garage is 4 feet; so, it's not going to protrude any further away. And the right side will be 7 ½ feet. The hardship from which the applicant seeks relief is due to the unique characteristics of the subject land. It's small and there's not that many square footages to the lot, it's a smaller lot. And the hardship is not the result of any prior action of the applicant and it's not his desire to realize any greater financial gain. By granting this requested Dimensional Variance it will not alter the general characteristics of the surrounding area. The relief requested is the least relief necessary and it will give him more square footage in the house and more living space. And the hardship that will be suffered by the owner of the subject property would be more than a mere inconvenience to the applicant. By not giving him this here, it would be a smaller house, and this here would give him that extra space that he needs for a growing family. For those reasons, I move that we grant this Dimensional Variance.

MR. BURKE: Mr. Chairman, before we vote, I'd just like to ask Mr. Simoes to mention that it's a 10-foot side yard requirement, not 15. Because it's a reduced lot, it's a non-conforming lot. So the relief granted it would be at 10 feet, not 15.

MR. SIMOES: Ok.

MR. KERN: I'll second that motion.

MR. ASCIOLA: All in favor?

MR. BURKE: Aye.

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MR. SIMOES: Aye.

MR. KERN: Aye.

MR. BRUM: Aye.

MR. ASCIOLA: Aye.

X X X X X X

(THE MOTION WAS UNANIMOUSLY APPROVED)

(Petition Granted)

10 JULY 2023

7. ADJOURNMENT:

X X X X X X

MR. ASCIOLA: Motion to adjourn?

MR. KERN: So moved.

MR. SIMOES: Second

MR. ASCIOLA: All in favor?

MR. SIMOES: Aye.

MR. ASCIOLA: Aye.

MR. KERN: Aye.

MR. TIPTON: Aye.

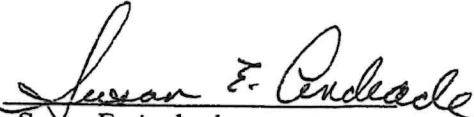
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(THE MOTION WAS UNANIMOUSLY APPROVED)

(MEETING ADJOURNED AT 9:15 P.M.)

10 JULY 2023

RESPECTFULLY SUBMITTED,

  
Susan E. Andrade

TOWN OF BRISTOL ZONING BOARD  
MEETING HELD ON: 10 JULY 2023

Date Accepted:



Chairman:



**Bristol Fire Department  
Board of Engineers Meeting  
October 2, 2023**

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**After the quorum was established, the meeting was called to order by Chief Michael DeMello at 7:00 PM, In attendance were, Deputy Chief of Operations John P. Perry, Assistant Chief Nelson Luis, Assistant Chief Dennis Cabral, Assistant Chief Adam Medeiros, EMS Lt. Brad Palmer, Board Clerk Lou Mascola recorded the minutes.**

**A motion by Assistant Chief Luis, and seconded by Assistant Chief Cabral to approve the minutes of the September 5, 2023 meeting, and the meeting agenda for this meeting, October 2, 2023 were unanimously approved.**

**Next scheduled meeting is Tuesday October 30 , 2023, @ 7:00 PM.**

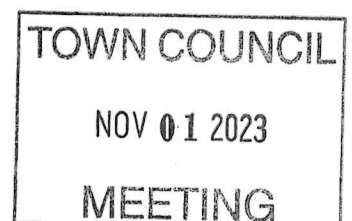
**Correspondence, Apparatus Reports, Station Requests and Issues, Board Reports, Chief DeMello's Report, Old Business, New Business, Calendar Updates, For the Good of the Department, Closing & Adjournment.**

**Correspondence**

- A letter of thanks was received from Herman Martin regarding the death of his father.
- (2) invitations were received, one from the Dighton Fire Department and one from the Swansea Fire Department, to participate in the Public Safety Day. Swansea's will start at noon at Station 1 on October 15th.
- A plaque & plate was received from the Town of New Shoreham ( Block Island) for our assistance in the fire at the Harborside Hotel on August 18-19th.

**Deputy Chief of Operations John Perry of the Dreadnaught Station**

- Reported that the stairway at the Dreadnaught Station will need some attention soon.
- Discussed apparatus issues with Chief DeMello.



### **Assistant Chief Nelson Luis of the Defiance Station**

- Reported that the chainsaw on Engine 3 is working properly.
- Captain Medeiros had a login issue, but it should be resolved as of this meeting.
- Chief DeMello stated that he is waiting on Wood & Wire regarding the fence & gate at the Defiance Station,

### **Assistant Chief Dennis Cabral of the Ever Ready Station**

- Reported that some of the air pack bottles are out of date.
- The stairway ceiling is peeling.
- The rear storage room at the Ever Ready Station is very damp. Is it possible to obtain a dehumidifier for that room?

### **Assistant Chief Adam Medeiros of the Hydraulion Station**

- Engine 4 has requested a new voice amp for one of their airpacks.9
- Engine 1 requires a torque adjustment. The springs are okay.

### **Lieutenant Brad Palmer of the Division of EMS**

- There will be Impaled Training on October 15th.
- A CPR recertification class will be held for department members on October 28th at 9:00 AM. **A note to department members, do not wait until your card is about/ or has expired to recertify. Six months prior would be a good time to recertify.**
- There will be lights & sirens training. This is an online class.
- There will be a handheld CPR device placed on Marine 7.

### **Chief of the Department Michael DeMello**

- For new members of the department, gear will be distributed on October 9th, The Firefighter I Prep Class will begin on October 11th.
- There will be TIC Classes on either November 18th, or December 9th, depending on the availability of the instructor. One morning class and one afternoon class.
- The 1021 Class will begin on October 24th. There will be a total of nine classes.
- The next Firefighter I Class will begin in the spring of 2024.
- A "May Day" Instruction sticker was distributed to the board to view.

- There may be a new program called " I am responding" available , on a trial basis that works with your phones.
- The RIAFC will conduct their monthly meeting on October 26th in Coventry, and is open to the Board of Engineers to attend.
- The New England Fire Chiefs Association is having their annual meeting, conference, and exhibits, this week, Oct. 4-6th at Mohegan Sun in Connecticut. The Chief will be out of town until Friday afternoon.
- Chief DeMello discussed with the board the classes at RWU. The application, acceptance, and courses that are available for firefighters.
- The Incentive Stipends will be available in December.
- **Chief DeMello reminded the board to mention to their companies that all buildings and apparatus should be kept organized and cleaned.**

### **Old Business**

- SOG Review edits have been added.
- New apparatus: Rescue 4 should be in by late October.

### **New Business**

- The Griswold Avenue Fire : Great job . Chief DeMello has received all positive feedback including from the mutual aid companies. All of the training really showed in this incident.
- The Deputy Chief of Safety, Training and Administration position has been advertised.
- The BCWA will be working in the Monkey Wrench Lane area soon. No start date was available at this meeting.

### **Meeting & Event Calendar for October 2023**

#### **Meetings**

Oct. 2	Board of Engineers Meeting
Oct. 4	Company Meetings
Oct. 10	Engine 4 & EMS Meetings
Oct. 12	Fire Police Meeting
Oct. 18	Ladies Auxiliary Meeting
Oct. 19	Firemen's Memorial Committee

## **Events**

Oct.13 Old Timer's Clam Boil  
Oct. 21 Fire Police Annual Banquet  
Oct. 22 Ever Ready Clam Boil  
Oct. 29 Defiance Fall Clam Boil

## **Events Going Forward**

Nov. 3 Hydraulion Turkey Roll  
Nov. 11 Dreadnaught Surf & Turf  
Nov. 11 Ever Ready Annual Banquet  
Nov. 18 Dreadnaught Annual Banquet  
Nov. 25 Ladies Auxiliary Kick off to Christmas

## **For the Good of the Department**

Year to date calls for 2023            3,342 calls for service

Response Appreciation      Thank you for the continued support and great work.

## **Closing & Adjournment**

Without any further business to conduct, the meeting was adjourned at 8:05 PM.

Respectfully Submitted,

*Lou Mascola*

Lou Mascola  
Clerk, for the BOard of Engineers  
Bristol Fire Department  
Bristol, Rhode Island 02809

**TOWN OF BRISTOL, RHODE ISLAND****HISTORIC DISTRICT COMMISSION**

**Historic District Commission Meeting Minutes  
 Tuesday, July 17, 2023  
 at 10:00 AM  
 30 Walley St, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to [ntoth@bristolri.gov](mailto:ntoth@bristolri.gov)

Meeting called to order at 10:00 AM at 30 Walley St. Present is Chair Lima, Members Butler, Church and Allen.

Presenting for the owner is Dean Nadalin, C. Millard, Inc. Owner is Alexis Barbour-Webb.

3<sup>rd</sup> floor windows were observed by commission members on site. Nadalin and the Owner Barbour-Webb stated the windows were leaking and inefficient. Commissioners stated that typically, it is preferred that windows are repaired rather than replaced - however, after some observation of the first window, a second window was presented that was shown to be in far worse shape. Commissioners inquired what window would be used to which the applicant stated a full-wood Andersen 400. It was also stated that framing and flashing around the windows would be repaired using in-kind materials.

Member Church made a motion:

To accept application 23-091 to replace 2 windows on the third floor with full wood in kind replacement on condition original sashes are retained on property or stored and framing and flashing to be replaced with in-kind materials.

Member Allen seconded.

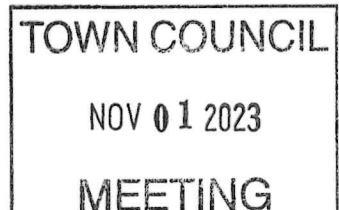
Voting Yea: Allen, Butler, Church, Lima

Voting Nay: None

Motion carries.

HDC Chair Signature: \_\_\_\_\_

*Bryann Lima*







**TOWN OF BRISTOL, RHODE ISLAND****HISTORIC DISTRICT COMMISSION**

**Historic District Commission Meeting Minutes  
Thursday, August 3, 2023  
at 7:00 PM**

**Town Hall - 10 Court Street, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to [ntoth@bristolri.gov](mailto:ntoth@bristolri.gov)

**1. Pledge of Allegiance**

The meeting was called to order at 7:02 PM, and the Pledge of Allegiance was promptly recited afterwards.

**2. Review of Previous Month's Meeting Minutes**

2A. Review of minutes of the July 6, 2023 meeting.

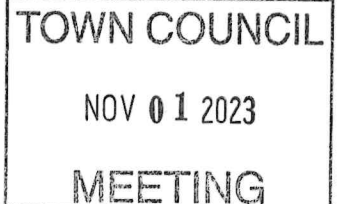
Minutes reviewed.

Lima: additions?

Allen: Page 5 under motion by Allen, there have been many non-historic changes over the years, not non-history, please make that change, also I mentioned it was a non-contributing house. We had approved some things on this house that were not made on others. Also, please add all of the names to "Voting Yea" on each section.

Motion made by Allen to accept minutes with corrections. Seconded by Ponder.

Voting Yea: Butler, Allen, Lima, Bergenholtz, Church, Millard, and Ponder



### 3. Application Reviews

#### 3A. 23-099: 82 Church Street, Timothy Sweeny:

Discuss and act on installation of 4' screen fence to screen HVAC, replacement of bottom steps at entrances with solid bluestone, install outdoor kitchen with 8' x 12' pergola mounted on counter tops, install bluestone edging on flowerbeds, add bluestone steppingstones, replace existing bluestone in-kind, replace concrete path on frontage with bluestone, Remaining items in application to be mentioned, but are eligible for administrative approval.

Brooke Merriam -Sunflower Designs (Landscape Designer) appears on behalf of Tim Sweeny.

Toth: We have an email allowing the Landscape Designer to appear on Sweeny's behalf.

Teitz: Obtained hardship exemption on record.

Allen: I would like to read the history of house. "BYRON DIMAN COTTAGE (c. 1835, c. 1880's): This end-gable-roof Greek Revival cottage, with a projecting full-height Doric portico, is one of the two small temple-front houses in downtown Bristol (see 27 Cottage Street). Façade detailing includes unfluted columns without bases, paneled pilasters on all corners, and a heavy entablature ornamented with individual dentils running along the flanks. By 1903 a 1-1/2-story, gable-roof wing was added at the rear. Diman was a leading Bristol banker and trader who built and owned a number of rental properties throughout the town."

Merriam: We are proposing improvements. Proposing to remove existing concrete on High and Church Street entrances to be replaced with solid blue stone. Lining the flower bed with blue stone edging and blue stone steppingstones on the path. Also, proposing to remove stairs to replace the bottom step only with a blue stone step. The wood is currently rotting. The railings and stairs will be the existing wood.

The Church Street bottom step is concrete, and Mr. Sweeny wants to replace it with a blue stone step.

Also, Mr. Sweeny would like to make a 4ft high privacy panel for the garbage can and HVAC unit. Currently, there is an HVAC unit there with no screening. We would make sure to match the existing gate. Please note on the application that a 6ft privacy panel was requested, but he decided not to do it. Please ignore it. We are proposing to replace the existing patio in the back yard with blue stone and brick, along with creating an outside kitchen with blue stone which will not be visible from the street due to wall of arborvitae. Also, the Pergola proposed will not be visible from the street and it will be 8ft in height.

Lima: Does anyone have any questions? No.

Allen: Such a secluded area on property and the fact that it cannot be seen from either street, I think it is a great design.

Lima: Anyone in the audience who would like to speak for or against this? No, ok.

Motion made by Allen to accept application as proposed; Seconded by Bergenholtz

Voting Yea: Butler, Allen, Bergenholtz, Ponder, Church, and Millard

Motion carries.

Secretary of Interior's Standards: #9

Project Monitor: John Allen

Lima: The Certificate of Appropriateness will be available.

Toth: Online.

Lima: Please do not do anything until you have that and display it in the window.

Merriam: Of course. Thank you.

3B. 23-106: 82 Thames Street, Daniel Barnes:

Discuss and act on the installation one picture window to left and one picture window to right of basement door on the west elevation.

Daniel Barnes (owner) appears.

Allen: I would like to read the history of the house. "Widow Phillips House (before 1790): In 1826 Seth Lincoln, a mariner, sold this property to Mayberry Lincoln, captain of the brig *Governor Hopkins*. This 3-bay end-gambrel roof cottage is a Colonial type, probably moved to this lot and raised one story for commercial use below. Original details include pegged plank frames with splayed lintels and narrow wood clapboards. Known as the Widow Phillips House in deeds, it was sold in 1835 to William Bly with 72 Thames Street. Both houses were sold to Albert Knight in 1865."

Barnes: Hello. I am requesting approval to put in the window on either side of the first floor an old wooden door in the middle. The rough opening would be 4ft x 4ft, three rows of 4.

Toth: Page 65 shows the specific windows.

Bergenholtz: Which ones?

Barnes: Preferably of the ELCAP4935.

Allen: Wood?

Barnes: Yes, wood inside and fiberglass outside.

Allen: I was not sure it would look appropriate. After walking by the house, it looks like it would be a good addition.

Barnes: Thank you. I just want to let in light and break up façade.

Church: Are you are going to keep this door?

Barnes: Yes, absolutely.

Church: Three or four houses with this same facade are on Thames. And, is this a basement?

Barnes: Correct.

Church: I am not in favor of changing it. It would change the character of the house.

Ponder: Are you doing a header to match ones above?

Barnes: I could. My main goal is to just break up the facade.

Lima: Fixed windows?

Barnes: Yes. Just want to let in light.

Church: I am against wood inside and fiberglass exterior.

Allen: Normally I would agree with you, Sue, but the fact that this is going to be a low area and potentially in the future flood, I think it would be a good thing for this particular house.

Church: They have wood.

Allen: Would you consider wood?

Barnes: I would, but I agree fiberglass would last more.

Lima: Anyone in the audience have any questions or comments? No.

Church: What is the difference between the length of the door and the window.

Barnes: I am not sure. I believe the house is 25ft in width, I think.

Church: They're going to take up quite a bit of that wall.

Butler: Is the door staying?

Barnes: Yes.

Church: What about putting panes of glass in the door?

Lima: That came up before.

Barnes: Behind that door, there is another door that has glass in it, but I like the look of the wood door there.

Church: I do too.

Butler: The window you are choosing is so obviously modern versus the old door.

Church: There are maybe three more houses with a door in the lower floor like this and I think that is a distinctive feature on that street.

Ponder: The windows, if we approve, what would they be clad in?

Bergenholtz: Hard to determine what this would look like without a proposed image. Hard to determine the size.

Church: Are you considering having some retail business there?

Barnes: Not at this time.

Ponder: I hate to make that too big of window area and cut into too much of the wall space. I would be in favor of a smaller window.

Barnes: I am open to reducing the size of the window. Just want to bring light in.

Ponder: Okay.

Allen: Assuming this is 25ft wide, the door is 30 inches, that leaves you 11ft on each side and you centered it, it would give you 3-1/2ft from edges and door. Only thing we don't know is the height because we don't know the height of the wall. If you could do a scale drawing that would be helpful.

Lima: Ultimate wood double hung on dormers. When are you planning to begin this work?

Barnes: Within the next 30 days.

Lima: Have you ordered the windows?

Barnes: No, not yet that is not an immediate thing.



Lima: I think you should come back in September and come back with a drawing, not necessarily an architectural drawing. You might either come back with the same proposal or a different one to give you time to work on it.

Barnes: This was more of a way to get an opinion and this is helpful. Thank you.

Allen: Would we allow fiberglass wood cladding?

Lima: Rather than take up too much more time, research the window, look at other windows that may be wood or something else, and come back with choices.

Barnes: Other choice would be all wood?

Church: Do we really want this distinctive header on the window?

Ponder: I was just asking, just wanted to clarify.

Barnes: I was not planning on doing it, but I am open to it.

Lima: That is not a requirement. And it would be a false sense of what wasn't there.

Allen: Like Sue said to differentiate.

Motion made by Lima to hear proposal again in September with drawings and more information on the windows; Second by Allen.

Voting Yea: Church, Ponder, Bergenholtz, Allen, Millard, and Lima

Motion carries.

Secretary of Interior's Standards: #9

Project Monitor: John Allen

3C. 23-108: 35 Church Street, Robert Jacobus:

TOWN OF BRISTOL, RHODE ISLAND HISTORIC DISTRICT  
COMMISSION MEETING Historic District Commission  
Meeting Agenda Thursday, August 03, 2023 at 7:00 PM

Town Hall - 10 Court Street, Bristol Rhode Island  
Historic District Commission Meeting August 03, 2023  
Discuss and act on replacement of wood gutters with  
fiberglass on entire house.

Bergenholtz: recused

Robert Jacobus (owner) present

Jacobus: I am here for the application to replace  
rotting wood gutters with fiberglass gutters.

Allen: I would like to read the history of the  
house. "JONATHAN FALES-HANNA MONRO HOUSE (c. 1840):  
This 2-1/2-story, 3-bay, gable-roof Greek Revival  
house typifies the popularity of its form, built in  
Bristol from the early 1820s until the late 1860s.  
The pedimented façade with channeled corner  
pilasters has a side entrance with wide entablature,  
narrow transom, 4-pane sidelights, and flat Doric  
pilasters. In 1843 Hannah Munro bought the house at  
auction from the estate of her father Jonathan Fals.  
Hannah continued to live here, selling a two-third  
interest to William w. Heath next door. After her  
death in 1868, Mary Frances Heath inherited Hannah's  
interest in both number 35 and number 39. In 1896  
Sophia L. Wardwell inherited the Heath estate; her  
sister Isabella willed this house to St. Michael's  
Church in 1941. In 1950 it was sold to Margaret S.  
DeWolf."

Lima: Do you have any pictures of the gutters that  
were rotted?

Jacobus: They were submitted.

Toth: Pages 71 shows the house with the rotting  
gutters.

Lima: I don't see where the gutter is rotted.

Church: It is near the back on the West elevation  
where the downspout is.

Jacobus: Not sure if I submitted pictures of the  
damage.

Lima: If I am looking at the pictures correctly, I  
cannot see anything.

Church: On the West side elevation, just by the downspout. This is a picture I took. You can barely make it out. Down in the corner. Will the profile of the fiberglass gutter be the same as the profile that is there now? No fascia board connected to the gutter, no trim?

Jacobus: Yes. There is no trim now but will be adding fascia. The wooden gutter has no fascia.

Ponder: So, the wooden gutter is without fascia?

Jacobus: Correct.

Lima: Do you have a sample of the gutter?

Joe Martin: I am the contractor who is going to do the work. I can go to the car and get the sample.

Jacobus: I have a photo of the damage.

Church: That is just the corner on the West side. What about the East elevation?

Jacobus: I did not realize I had to produce that here. I would have made sure I brought it.

Ponder: I think wood gutters on this house are not original?

Jacobus: There is no way of knowing that. That would be pretty extraordinary if they were.

Allen: We have had a plethora of wood gutters that have failed. Are these built-in?

Martin retrieved the sample gutter and showed the Commission.

Jacobus: Yes.

Ponder: Is that the corbel that you are going to use that Nick is holding?

Jacobus: Yes.

Lima: Is this rot just in this area.

Jacobus: It is on both sides of the house.

Lima: Is it possible for us to keep this picture?

Jacobus: Yes. I don't need that.

Lima: Andy are we doing exhibits.

Teitz: If you're keeping it, yes.

Lima: This will be Exhibit 1.

Lima: Anybody else?

Jacobus: This is the profile we would be using without the bottom trim piece.

Lima: Could you make a copy of this for us?

Jacobus: Yes.

Lima: I will make this Exhibit 2.

Martin: The one being proposed is without the molding.

Ponder: And a facia?

Jacobus: Correct.

Lima: Anyone in the audience have any questions or comments?

Allen: We have approved a lot of fiberglass gutter replacement in the District. I think this is appropriate. This will last a lot longer and carry more water. I would be in full support of it.

Jacobus: Thank you.

Ponder: Thank you for not bringing in an aluminum gutter. I do not think the gutters are original. I think this is a good selection to replace wood gutters. I agree with John and would be in support of this.

Martin: He has an aluminum gutter on the house, but that is coming off and will be replaced.

Motion made by Ponder to accept application as proposed; Seconded by Allen.

Voting Yea: Church, Millard, Butler, Lima, Allen, and Ponder.

Motion carries.

Secretary of Interior's Standards: #9

Project Monitor: Chris Ponder

Lima: Certificate of Appropriateness will be available online. Please put it in the window.

Jacobus: Thank you.

3D. 23-109: 41 Union Street, Angela Michaels:

Discuss and act on replacing wood gutters with fiberglass gutters.

Angela and Jason Michaels (owners) appearing.

Allen: I would like to read the history of the house. "ASA FENNER HOUSE (1811, c. 1913): This is a 2-1/2-story, 5-bay Federal house with a pedimented center entrance with an elliptical, leaded-glass fanlight, and sidelights. About 1913 Bernard V. Morris commissioned Clarke & Howe to remodel the house. The interior elements were replaced some were later re-used at 50 Franklin Street) and a Colonial Revival portico and side porch were added."

Angela: Good evening everyone. I am growing the garden, please come by and say hello. So time and water damage has damaged the gutters. Joe Martin will do the fiberglass replacement.

Church: I took pictures of her gutters and they are in tough shape. However, they do not look like they have been cleaned.

Angela: I have someone who comes and cleans them, but with the trees, etc., it is difficult.

Lima: I redid the wooden gutters at my house with a rubber membrane. It helps with maintaining them.

Ponder: I may do that.

Angela: The connection in middle has rubber and it still leaks and it is rotting. It is just a mess.

When it rains intensively, water is everywhere.  
Fiberglass is a great solution.

Allen: Thank you for not coming in with aluminum.

Lima: And this will last longer too.

Ponder: Anything else besides the gutter, like fascia issues?

Martin: There is fascia damage on the porch, and the main portion of house. We will be making a little change, similar to the house on Church Street.

Ponder: Will you add to fascia?

Martin: Yes, I think there are issues to rake issues on gable on right hand side. We will match the molding.

Allen: And replacing in kind?

Martin: Yes, 4ft to 5ft sections that need to be put back to match.

Allen: With wood?

Martin: Yes.

Lima: Anyone in the audience have any questions or comments for or against this project? No

Motion made by Ponder to accept the application as presented to remove the wood gutters, repair rotten wood on fascia in kind, and install proposed fiberglass gutters; Seconded by Allen.

Voting Yea: Bergenholtz, Ponder, Butler, Allen, Church, Millard, and Lima

Motion carries.

Secretary of Interior's Standards: #9

Project Monitor: Sara Butler

Lima: Certificate of Appropriateness will be online. Please put it in the window so everyone knows.

Angela: Thank you. Please come and visit the garden.



Lima: Contact the garden club, they do a fundraiser, they can add you.

3E. 23-110: 727 Hope Street, Jontay Jeong:

Discuss and act on removal of underground garage to mitigate flood hazard, addition of stone walls and stairs, blue stone steps, blue stone walkway and landing, re shingle house with composite individual shingles, install solid composite curved railing, install Azek Corner Board and Water Table, Upgrade and shield HVAC feed line and cables, remove pressure treated deck and railing and expand to cover living room area, add second floor decking, remove vinyl windows and install Anderson 400 or equivalent windows.

Ponder: Recused

Jontay Jeong present.

Toth: This house was built in 1930 and was added to the District.

Jeong: Garage is underground and had a flood and I need to redo the basement, etc. I want to extend the foundation wall, get rid of the garage so it is with the current grade and that would take care of 90% of flooding issue. I am getting a grant for this.

The garage and back porch are falling apart, has old, normal wood, and I want to expand it to make it look nice.

The Architect, Scott Weymouth, is here with drawn up details.

Four or five various windows lost seals and I want to replace with Anderson windows.

I would like to put French doors to the deck. Also, on the front of the house, I want to reorientate steps for my parents so it is easier for them to navigate the stairs to access the house. The stairs were patched but are now cracking.

I also want to start adding some more historical pieces.

I would like to do individual shingles. (Showing sample of shingles.) These are composite materials. They are individual shingles that are installed the same way you would install cedar shingles.

Lima: Where will that go?

Jeong: On the entire house.

Bergenholtz: So, is that the color?

Jeong: I want to do the Seafoam Green color shown here. The color goes all the way through and will not fade.

The railing will be composite like wood. (Shows a sample of the proposed railing.)

Allen: Is the front shingled?

Weymouth: Yes, wood shingles.

Allen: Typically, we do not allow any street facing side to have composite shingles. I do not know how everyone is going to feel about it. With the railing, I wouldn't vote for it.

Jeong: It is a non-contributing factor.

Allen: We try to keep it wood and not synthetic.

Church: Are the windows vinyl?

Jeong: Yes.

Church: All vinyl inside and out?

Jeong: Yes.

Commission looks at samples presented.

Jeong: There are a lot of homes around me that have composite materials. 729 Hope is all composite and it looks great.

Allen: All of that was prior to that part of the Town becoming part of the Historic District.

Jeong: 715 Hope Street was all composite and was approved.

Lima: Next to SSDI on the Thames Street side?

Allen: Not composite.

Lima: The District ended at Franklin Street, and all of that stuff you are indicating was done prior to it being added to the District. Those you are using as comparison are probably the ones that were done before they were added to the District.

Jeong: Scott can go over the change if you want. Will make it look nice.

Weymouth: On the front elevation on Hope Street, presently a concrete curb running on the sidewalk. We propose to take it out and replace it with a stone wall with blue stone caps that steps down to the sidewalk so his parents can walk up them easier. This way it eases the approach to the house. A lot of houses on the street have this type of staircase. The rest of the house is going to have wider corner boards and a water table and then just kind of restore the existing entrance because some of it is rotted and needs to be replaced. The proposal was to change the siding all the way around the house was windows with Azek but with the profile as to what is there now. Right now, there are A/C risers that have been applied to the sides of the house. If we strip the siding, we are going to place them into the wall, so they are not exposed. The Thames Street side we are filling in the existing driveway, doing a deck with French doors in the dining room to access the deck to take advantage of the view. The second-floor deck will be added, cutting into the porch roof and adding a bedroom upstairs with access to deck.

Church: By putting the corner boards on, it loses the Cape Cod design of the house, I think. I would object to it.

Bergenholtz: I am surprised that there weren't corner boards on the house.

Weymouth: It had a formal door on it so you would think they would have done so.

Church: I like the front steps proposed. I do not object to the addition. What would the door be? I do not see any product sheet on that.

Weymouth: French doors. Not true divided glass. It has dividers inside the door between the glass.

Allen: What is the material that is there now?

Jeong: No door, just a vinyl window is there now.

Church: I do not like the Azek rail or trim. I do not think I could approve of the fiberglass shingles.

Allen: Agree.

Lima: Agree.

Allen: If we do it for you, we are opening up to any other house in the District.

Jeong: This stuff has never been done. You would not know it was not wood.

Allen: Agree, however; it is not wood. Materials traditionally are wood. Azek has only been approved for water boards, not much Azek, PVC, etc., has been approved. We would be setting a precedence if we allowed it. I would not be able to vote for the Azek trim or railings.

Millard: I do not have a problem with it since the house was built in 1930 and has vinyl windows, why can't we make it an example of materials that can be used today. I think the drawings are wonderful. I get it, but this house is just a little bit older than me, and we know that everything in 1930 was machine made, but I think if we do a composite, it would be something new. I think this is nicely presented. Whatever is decided, I would go along with it.

Jeong: I would have to paint wood shingles every year. If I did this composite, I would only have to leave it and it would be all good.

Millard: Windows installed in my house are all rotten and they were installed twenty years ago.

Jeong: The garage is a major eye sore. The plastic channels for A/C are an eye sore and I want to get rid of it. Just would look nicer. It does not make sense to use something that will not last. No one would ever know.

Bergenholtz: I think the design is handsome. Looks very, very nice, but I have reservations on the siding because it is a brand new product. We do not know how it will age.

Jeong: There is a historical church in Massachusetts that has had these shingles for over five years. People are going towards this because it makes sense. These are not cheap, and more expensive than wood shingles.

Bergenholtz: I love the design, but I am weary of the product.

Lima: Sally?

Butler: I agree with what you are all saying. The problem is with the precedence for other homes, not the cost, I too want to praise these drawings. They're beautiful.

Jeong: Maybe the way forward is not to allow vinyl and only this shingle. If everyone did this, it would look natural and last forever.

Allen: But it is not natural, it is a false sense of history.

Weymouth: Question, the project likely has to be phased, the priority is to take out the garage, so he would only be re-shingling in the back. Is it possible to put these on the back as a live sample and if it does not work out, then he has to strip it and put conventional shingles back.

Lima: So, you are talking about removing the garage.

Weymouth: And removing the deck, adding French doors, and adding a deck on the second floor.

Jeong: Sides and front are in ok shape, but the back facing the sun and water needs to be done.

Church: Those shingles have been there for a very long time because it was always a rental property.

Jeong: The shingles on the sides and front are newer.

Lima: They replaced the materials they were cedar shingles and were replaced in kind. Window was also replaced in 2022.

Jeong: Yes, that was me. I replaced an Anderson 400 with an Anderson 400, so it was replaced in kind.

So you would rather have the decking with pressured treated wood?

Bergenholtz: I think in the past we have approved fencing of that product. It is very hard to tell the difference. I have less of a concern about that. I am concerned about the siding. Too new of a product.

Allen: We have approved Timbertech railing but painted. I think it looks less synthetic. It has always been on deck in back of the house. You are in a difficult situation because you are in between two streets.

Jeong: I think this looks better than Timbertech. It is on 864 Hope Street.

Church: That is not in the District.

Jeong: Yes, that is not in the District, just using that as an example.

Lima: Front and back?

Jeong: Correct.

Lima: What does everybody think?

Church: Not for plastic material.

Bulter: Agree.

Allen: Agree.

Millard: Non-wood composite.



Bergenholtz: Not comfortable with it.

Lima: Majority of the Board agrees that the railing and porch and shingles are not appropriate. Where do you want us to be? If we vote today, you will have to come back with a whole new proposal. If we continue it will have time to get new choices.

Weymouth: Continue it please, since there is no problem with design, just a problem with materials.

Lima: Windows, since they are already vinyl. Give us cut sheets of window and doors.

Church: Yes, the doors, down and up.

Lima: Not a problem with design, just the materials. What you are doing with the front of the house on the stairs is not a problem with that design, just the material on the railing. It would be the Azek railing, deck board, and composite on house.

Jeong: Century 21 was allowed to do it and it is in the District and it was done after it was in the District, along with 715 Hope Street. It is similar to this, but it is all composite and was approved by the Board.

Bergenholtz: I remember the Century 21 project. I was there for the vote, but can't remember the material.

Lima: We will have to research that.

Toth: Provide me with the house numbers and I can pull the files.

Weymouth: If you go by the house that he put the railing on, you can see it.

Lima: I think it would set a precedence. Other places that we have approved, we can have Nick give you the information. Do you want to continue to September?

Jeong and Weymouth: Please. Thank you.

Motion made by Lima to continue application to the September meeting; Seconded by Church.

Voting Yea: Allen, Lima, Butler, Church,  
Bergenholtz, and Millard.

Motion carried.

#### 4. **Concept Review**

##### 1. 23-111: 14 Union Street, Lou Cabral:

Concept review of new orientation and design of three car garage as previously submitted.

Lou Cabral present.

Cabral: Good evening, just about one year ago I came before the Commission with a proposal for 14 Union Street. It was very well received.

Pretty much moved forward with Zoning and got approval for a three-car garage to be able to continue with the orientation with the property. I want to continue to make sure I am going in the right direction with the concept. I was approved for zoning for a larger garage. I think you have seen the profile of the new garage proposed. I would like to re-orient the garage in such a way so that the doors will not be facing Union Street and facing the patio and not Union Street. Just want to make sure I am heading in the right direction.

Toth: They are in the packet?

Cabral: Yes, it was in the original packet submitted about a year ago.

Lima: Here it is.

Allen: So were you intending to demolish the existing garage?

Cabral: We are going to try to build up on it, however, when I was before Zoning, several neighbors did not want to see a garage of that magnitude on the property. I made a compromise and am pulling the garage 6ft from the property line. The Design was approved by Zoning showed exactly that.

Ponder: Would it have to be torn down and rebuilt?

Cabral: Correct. East side 10-1/2ft and 6-1/2ft in back.

Lima: Does anyone want to see the pictures?

Church: I am very concerned about the scale of new additions to these lovely homes. Some of the additions are taking up all the property. Some are huge compared to the original building. This one, the West elevation, looks like a warehouse. You lose the entire feel of that cottage feel on that property. A three-car garage? I don't know. It is disheartening to me to see these change so radically. Several have been approved and I think they are disastrous as it loses the character of the cottage feel. A garage built 100 years ago was for a small car, now they are too large. I do not think it is good. We are losing the history of those buildings and the history of what Bristol was as a historic village.

Cabral: Right now, there is a three-car garage on the property which is not original. As it stands right now, I cannot get a car in as it is very tight. Secondly, I have just shy of 13,000sqft on the lot, plenty of space on back end of the property. I believe by reorienting the garage, it will enhance the aesthetic. Moreover, the upper floor is only for storage, no plumbing. The current basement of house is very wet so I cannot put anything of any value there. I am looking for storage for important items. I have plenty of space on the lot.

Ponder: So you currently have a three-car garage, and the driveway goes right into it?

Cabral: Yes.

Ponder: And you were going to propose a bigger in same spot?

Cabral: Yes.

Ponder: Looks like a big thing you are proposing, and the driveway will go in and flow into it?

Cabral: Yes, it will flow straight in and then a left into the garage.

Ponder: No weird turns?

Cabral: No.

Ponder: I was just trying to picture it.

Cabral: Yes, plenty of space.

Allen: You stated that Zoning was the one that wanted you to turn the garage?

Cabral: No, I misspoke. Zoning wanted me to move it forward so it would not be on neighbor's property, and I agreed to do that, but the current structure becomes obsolete.

Bergenholtz: When I see these plans, it just looks like the garage is going to be bigger than the house. Especially with the reconfigured dormers?

Cabral: May I? (Approaches the board.) I just want to make sure what everyone is looking at. The roof is very large, and I am trying to reduce it.

Bergenholtz: I like not seeing garage doors from street, but I think structure is big. If they stepped dormers down from ridge line, I would feel more comfortable with it.

Cabral: One of the challenges is how to minimize the mass and create the stairs. Look at the stairs going up on East elevation, which is in the lower left on A3.

Ponder: The dotted line is for stairs?

Cabral: Yes. I have been trying very diligently to take it down. I just want to have use of that second floor that makes sense and reduces the look of it. Reorienting the building this way minimizes that mass look.

Ponder: What is the width from the North side versus the current garage.

Cabral: Sideways to current garage is approximately 90ft. From this design it will be approximately 75 to 80ft.

Ponder: Right now, horizontal three-car garage, configure will take up less visually from the street.

Cabral: Yes, that's correct.

Allen: What is the current footprint of the existing garage?

Cabral: Well, I don't want to guess. It is 6ft longer.

Ponder: Enough space to open car doors, etc.?

Cabral: Correct.

Ponder: I like it. I do not mind the three-car thing and like that it will look more minimal than it is now. Just going from the sketches of the dormers. There is a house on State Street that proposed what looked like to be a massive extension, but it was not massive, just looked like it was, and we asked them to stake it out, and it did not look nearly as big as it looked on paper.

Cabral: That is one of the challenges I am having. If you look at Page A4, if you look at the roof plan it will give you context how far the garage is back from street. A1 looks like everything is on the same side. It is not.

Church: How much taller is it than existing one?

Cabral: I do not have it.

Church: Considerable? 10ft?

Cabral: I do not think so.

Church: What is the width of the house from the front? 36ft?

Cabral: I do not have those dimensions, but I can get them.

Bergenholtz: They are in there, but too small to read. I think it says that the garage is 24x36. For the house, 24 is what you will see from the street and 36 back. This is bigger than the house.

Church: The house plus the addition?

Bergenholtz: The house plus the porch.

Allen: 24

Church: The house without the porch is 24.

Ponder: Currently the garage is wider than house, and is closer.

Cabral: Correct.

Ponder: In the future, it will be less wide than house and farther away?

Cabral: Correct.

Lima: What we are trying to figure out, if you are standing on Union, all you see is the house, across the street all you see is the house, and the garage does not push out from the house, and the garage should not push past the house.

Cabral: Yes, correct. That is what we want to do. The porch will be a foot from the sidewalk. The garage will be approximately 75 to 80ft from the sidewalk into the corner of the lot.

Lima: The other thing is the garage would not be higher than the house.

Cabral: Correct. I am trying to minimize the roof line. Right now, it is just the access to the storage area. The dormer becomes higher to minimize look.

Ponder: So, the side you were talking about is the dormer on the West or East side? As I am looking at North elevation sketch and West side dormer, is that dormer necessary?

Cabral: It is not necessary, but aesthetically looks better. I can see if we can make the dormers smaller.

Allen: The stairs are in front of the garage?

Cabral: No.

Bergenholtz: I was talking about the dormers in the back. From the street it would look big.



Cabral: So the two dormers facing West are the two that are in question?

Bergenholtz: I am talking about the back and Chris is talking about the front.

Ponder: I think the front dormer is the thing that makes it look bigger than the house and it is closer to the house. It could be my perception.

Cabral: We are challenged by how big it looks on paper. We currently have a similar garage, and it does not look that large. Unless I spend time and resources putting a model together. I am just trying to get concept support here.

Ponder: I like it as presented, but it is overwhelming the house. I cannot articulate particularly why, the dormer on the front and it being closer to house looks a little big.

Allen: I would agree. I have garage envy.

Ponder: Me too.

Allen: Another project we approved recently turned out much larger than we thought it was. I just do not want to see that happen again. That is my concern.

Cabral: I will work with the Architect to try to find a way to minimize those dormers and get you a better visual than what is presented here so when I come forward with the actual application it will be the same general ideal, but with a much better visual.

Ponder: At the State Street house, they staked out the spot. Literally, stakes and string for a visual, at least it will help in general before the application so we can determine the size of the footprint.

Lima: I agree with the guys, but when I think you look at the house straight on, the garage should not be wings in the back and I understand stairs necessity.

Cabral: There will be a 20ft separation between the house and the garage, not on top.

Lima: I understand that. If I am standing across the street, I do not want to see the garage as a crown around the house.

Cabral: I understand, that is a similar concern my wife and I have. One reason we changed orientation of garage. Moving it to corner as proposed will significantly minimize the visual. Once we get better drawings and stake out location, I will work with Architect to minimize the roof. I want to have something there.

Ponder: Is the extension of the house been applied for an approved?

Cabral: Yes.

Ponder: So just considering the garage shift, I just want to make sure the height is not taller than house.

Cabral: Yes, right now it is not, trying to work it.

Lima: Any questions?

Cabral: I am going before Zoning next month to continue to be on the same page after that we will be getting very, very serious about moving this project forward with the conditions I am hearing from you.

Lima: How about I pole everyone, Susan

Church: I am not in favor.

Butler: I am not in favor.

Ponder: I am in favor, but just want to make sure it is not taller than house.

Allen: I agree with Chris.

Lima: Same here.

Millard: Agreed.

Bergenholtz: Agreed.

Lima: So, you know what we think. Please feel free to come back and we will be looking forward to seeing what you have. If you would like to do a site visit with staking it out, please talk to Nick with that.

Cabral: I will do that with Nick and look forward to it. Thank you.

Lima: Thank you.

## 5. Monitor Reports & Project Updates

Butler: I met with Tom Principe and looked at the five windows that were of concern, what we agreed on, and talked about approving if the windows can be replaced, and he will store the windows on site in case they are needed in the future.

Teitz: Property address?

Toth: 725 Hope Street.

Butler: We can ask to rearrange and to put the best windows on the front.

Lima: Did we approve of this?

Toth: It was approved contingent on the Project Monitor's review.

Lima: Andy, so the five windows to be replaced was to be determined with Sally?

Teitz: If that is what you thought, then he should be allowed to go forward.

Butler: I just did not want to overstep what I was authorized to do. Approve or disapprove?

Toth: He came in and said that they were in tough shape. The Project Monitor was to go out to make sure they were not historic.

Butler: Even if they were historic, repairing would have been rebuilding it from inside out. Those windows are really bad.

Ponder: I was recused, which side of the house.

Teitz: Once recused, always recused.

Butler: All of the windows are not in the same size. They look like they were in a sandstorm. Very eroded.

Teitz: According to the minutes, "With a finding of fact that the house was added recently to the District and specifically finding of credibility that these windows are not original and are from the 1960s and in an addition that was not original to the house."

Butler: I am not sure if they were original or not.

Teitz: Really, that was the question, if they were original, would be a higher standard to be repaired. That is what we were really looking at. Do you think they were much older than the 1960s?

Butler: I do not think so. That seems impossible with the condition they are in. My guess they are older than 1960s.

Lima: Maybe the 1940s or so.

Bergenholtz: If they were 6 over 6, may not be original. If they were original, they may have been 12 over 12.

Teitz: You do not think they are pre-1900?

Bulter: They could be.

Church: Did they have wavy glass?

Butler: No.

Lima: We asked Sally to look and determine that they cannot be repaired.

Butler: These were not just slightly damaged, they were in delicate shape.

Lima: Did you think they were original to the house? Did you look at other windows or just those.

Butler: We walked through. Once I saw them, I was concerned with the condition. I changed the questions, but it was based on the fact that I was there looking at them.

Toth: Except for one window that he was going to keep, the rest are vinyl.

Lima: How many windows?

Teitz: 35

Lima: The majority are vinyl, and since they came late to the District, do we make him change all or just fix the five or six so they can match.

Teitz: As I recall from the minutes, the windows were from the 60s, I trust but need to be verified. That is the question. If these windows date from 1750, should they be repaired instead of replaced. That is the question to be determined. We have to send you back there to determine the question.

Lima: Has he ordered windows?

Butler: I do not think so.

Teitz: If you find they are not original, if you agree they are not original and are sometime later, then he can go ahead and do it. If they are original, then he has to come back here then that changes the basis of the decision.

Lima: So we voted to approve on that condition?

Teitz: Yes.

Church: What kind of holding mechanism did they have if you raised them?

Butler: I am not sure.

Lima: Can you contact him?

Butler: I think so.

Lima: If we grant him permission, he is going to have to order the windows and get them in before the winter.

Teitz: Do you want a second Project Monitor?

Butler: Sure.

Lima: I cannot because I know him. I play golf with him.

Allen: Ben, would you be willing?

Bergenholtz: Yes, I would be happy to, just need some warning.

Butler: Let's talk briefly about it.

Bergenholtz: I will email you.

Teitz: Motion to add 725 Hope Street to agenda.

Motion made by Lima; Seconded by Allen

Ponder: Please note that I recused myself from that discussion as well.

Voting Yea: Allen, Bergenholtz, Butler, Millard, Lima, and Church

**6. HDC Coordinator Reports & Project Updates**

Lima: Question about 2 High Street.

Toth: I will take a ride by it tomorrow.

Lima: Hope and High Street, the Deleo property. Could we add this?

Motion made by Allen to add 2 High Street; Seconded by Church.

Lima: I saw a whole bunch of lumber in the driveway and a pergola. I do not remember it coming here, but I asked Nick and it was not. I asked him, Ray, or Steve to check it out.

Church: I wondered about that too.

Toth: I will take a look.

Motion made by Allen to put 195 High Street on for discussion; Seconded by Church.

Teitz: I made a note that the occupant was supposed to be out sometime in July. I think it is vacant.

Allen: The building on Bradford Street, Ben is the Project Manager.

Bergenholtz: I have been walking by it every day and they are doing what they said they were going to do. The thing looks massive.

Teitz: Diane Williamson and I have had a couple of discussions with attorneys regarding the parking garage and screening thereof.

Butler: May I throw in one other thing. I move that we talk about 281 Hope Street.



Lima: The corner of Constitution and Hope?

Motion made by Butler to add 281 Hope Street; Seconded by Allen.

Ponder: We approved it after he built it.

Lima: Was there a fee charged?

Toth: Yes.

Butler: It was questioned by someone who lives there, why was it approved, etc. I walked by and looked at it and could not tell if it was pressure treated wood.

Lima: We did not have a choice, as it was already up.

Millard: It was not pressure treated, I think it was mahogany or something else.

Lima: Did he give us information as to what it was?

Ponder: It was approved retroactively, and penalties applied.

Teitz: You have approved pressure treated before.

Butler: If we approved that, why wouldn't we approve something else.

Teitz: It makes a difference like a pergola which is possibly temporary as opposed to a permanent structure on the house.

Ponder: A person can look at the Secretary of State website to read the minutes.

Millard: Pressure treated is only good for decks.

Church: May I make a suggestion to make wood gutter replacement with fiberglass to need administrative approval?

Lima: I do not think so.

Teitz: We need to put it on for discussion.

Lima: That is something that will need on.

Lima: Sir, is there something we can help you with? (Addressing a gentleman in the audience.)

Brendan Maguire present.


Maguire: I am here to introduce myself as a new resident of Bristol and I was just curious as to how everything works as I want to do work on my house in the future.

Lima: Welcome to Bristol. Thank you. We appreciate that.

Lima: Congratulations to Sue for being appointed to the Commission, and to Ben and Chris for being reappointed.

7. **HDC Coordinator Approvals**
8. **Other Business**
9. **Adjourned at 9:26pm**

**ACCEPTED AT 9/7/2023 MEETING. REFER TO MINUTES FOR APPROVAL**

HDC CHAIR SIGNATURE: 

**TOWN OF BRISTOL, RHODE ISLAND****HISTORIC DISTRICT COMMISSION**

**Historic District Commission Meeting Minutes  
Thursday, September 7, 2023  
at 7:00 PM**

**Town Hall - 10 Court Street, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to [ntoth@bristolri.gov](mailto:ntoth@bristolri.gov)

**1. Pledge of Allegiance**

The meeting was called to order at 7:00 PM, and the Pledge of Allegiance was promptly recited afterwards.

**2. Written Comments and Testimony**

1. Catherine Esselen RE: 23-111 Concept Review for 14 Union Street

**3. Review of Previous Month's Meeting Minutes**

3A. Review of August 3 Meeting Minutes

Minutes of August 3, 2023 meeting reviewed.

Lima: Anyone have any questions or corrections?

Allen: There are typos. On page 13, should be "I do too" not "I do to". Please correct. Also on Page 30 at the top, under #6 Motion should be "High" not "Hight". Then Page 38 on the bottom, where should say "need input" not "need impute".

Bergenholtz: On Page 30, also it should say "they are doing" not "are not".

Motion made by Ponder to accept minutes as amended;  
Seconded by Allen

**TOWN COUNCIL**

**NOV 01 2023**

**MEETING**

Voting Yea: Allen, Bergenholtz, Ponder, Lima, Millard, Butler, and Church

3B. Review of July 17 Site Visit Minutes

Church: Minutes should state that framing and flashing around the two windows to be repaired would be repaired using in kind materials.

Motion made by Allen to accept minutes as amended; Seconded by Ponder

Voting Yea: Ponder, Church, Lima, Butler, Allen, Bergenholtz, and Millard

4. **Application Reviews**

4A. **23-106: 82 Thames Street, Daniel Barnes**: Withdraw application for the installation one picture window to left and one picture window to right of basement door on the west elevation.

Toth: This application was withdrawn.

Ponder: Totally?

Toth: Yes.

Motion made by Allen to accept withdrawal; Second by Church

Voting Yea: Millard, Church, Lima, Butler, Allen, Bergenholtz, and Ponder

4B. **23-110 727 Hope St, Jontay Jeong**: Discuss and act on removal of underground garage to mitigate flood hazard, addition of stone walls and stairs, blue stone steps, blue stone walkway and landing, re shingle house, install railing, install Corner Board and Water Table, Upgrade and shield HVAC feed line and cables, remove pressure treated deck and railing and expand to cover living room area, add second floor decking, remove vinyl windows and install Anderson 400 or equivalent windows. Materials to be determined.

Ponder: Recused

Jontay Jeong and Scott Weymouth (architect) present.

Jeong: Exhibit B is what I was trying to explain last time that was approved on April 19. Decking itself is Azek, wire steel between posts. Handrails are different. Everything else approved on April 19. Shows picture to Commission.

Teitz: Just for the record, what is the number on the street?

Jeong: 721 Hope. Brick veneer was taken out and everything is painted Azek at 729 Hope St.

Allen: What is the address? I don't ever recall us approving it.

Jeong: It was approved on March 26, 2014. Trim, siding, everything is Azek. 805 Hope was approved June 2023 balusters made out of steel with Azek trim. Shows picture to Commission. 562 Thames approved in 2014. Azek on rails, balusters, and trim.

Allen: What was the address?

Jeong: 562 Thames Street, that is I believe Trex and Timbertek. All hardware is showing and sticks out. What we are proposing is different.

Weymouth: Gives renderings to the Commission. So basically, what I just handed you is a revised elevation based on the past meeting and this The siding will be red cedar shingles painted to match the rest of the house. North elevation with the garage that projects out you can see it on the elevation. We want to extend the porch. There is an existing porch, and we will be extending it to the back of the house. We will be using pressure treated decking, Azek trim, and railing system. Jeong gave you the specs for it.

Lima: So, what is the difference between last time and now?

Weymouth: We are eliminating the table and water boards, and the elimination of composite siding and using cedar shingles instead. Also, the introduction of using wood posts. Back is pretty

much the way it was in the first proposal. Handrail tops will be mahogany.

Millard: Will you be letting the red cedar age naturally?

Weymouth: It will be painted as the whole house is painted.

Jeong: I was proposing to remove all of that to hide HVAC. That's why I was using the composite I originally proposed to make it look nice, but you did not want to go with that, so I am going back to the cedar shingles.

Lima: Do I need to put anything?

Toth: I have it here.

Jeong: These are the specs for windows that are being replaced and will look much better. I have to put one more HVAC strip. I have to put one more strip on the side to second floor.

Church: Is this the door you plan to use?

Jeong: Yes.

Church: Which fittings?

Jeong: Dark bronze.

Church: Distressed bronze or oil rubbed bronze?

Jeong: Oil rubbed.

Church: Azek, there are millions of types. Which are you proposing?

Weymouth: Azek is just a brand of product. Everything is going to be painted. 30 feet from the street.

Church: Will it be shiny boards?

Jeong: No.

Weymouth: It will be painted.

Lima: Anyone in the audience for or against this project?



Church: Is there a cut sheet for the door, the back door, and deck door?

Jeong: There is. The one you circled.

Weymouth: Two single units and a pair.

Lima: Anything else?

Motion made by Bergenholtz to approve application as presented; Second by Millard.

Voting Yea: Butler, Lima, Church, Allen, Millard, and Bergenholtz

Secretary of Interior's Standards: #9

Project Monitor: Mary Millard

Lima: When you receive the green sheet place it on the building. Please do not start work before you get the green sheet.

Weymouth: Which side should we put it on?

Teitz: Hope Street side of the house.

- 4C. **23-063: 417 Hope Street, Jacob Milne**: Discuss and act on items continued from the June meeting: door selection, dormers location, and exterior trim material.

Allen: I would like to read the history of the house into the record: "JOHN W. BOURN HOUSE 1804: Bourn, a wealthy shipmaster whose firm, Bourn & Marshall, owned 42 vessels, built this fine brick house. A 2-story, 5-bay Federal house with end chimneys, it has a facade elaborated by a slightly projecting, pedimented central entrance pavilion. At the second level of this bay is one of Bristol's few Palladian windows. In the late 1970s, sandblasting caused severe damage to the surface of the brick."

Milne: So basically, this is continuing from last time. The first issue continued was the dormers placement and location on roof. I now come back with rough dimensions. The only dimension that is a fixed dimension comes down to the layout and I do not want to cut into the roof and existing timbers. May be a half foot in one direction or other. The main concern was top of

dormer to peak of the roof, 6 feet from one to other. This should keep it from view on Hope Street. I can also provide a window size of 3x5 will be fabricated to match others being restored. All wood with storms to match the rest of the building.

Lima: Any questions?

Church: 3x5 windows are they for the bedrooms?

Milne: It will be for one bedroom. I am still working with engineering.

Church: So, the Building Inspector will need to see it?

Toth: It will have to be to code.

Church: So, you cannot tell us what the dormer sizes are?

Milne: I am still working through some of the engineering, and floors have to be moved, trying to work with the process, and trying to keep things moving before winter hits.

Lima: We do not want you to lock yourself into a situation if the Building Inspector. We will leave a contingency based on the recommendation of the Building Inspector so you will have the ability to get 99% of your stuff done.

Milne: Ok, I did not know.

Lima: Egress with bedrooms is very important.

Allen: With a previous applicant, they ordered windows, do not do that, we do not want you to get stuck. We are just trying to help you out.

Milne: Thank you.

Bergenholtz: 6 feet down from peak to dormer? Is this rendering not to scale?

Milne: Yes, it is not to scale.

Church: Can you get one to scale because the chimneys are not to scale.

Ponder: Picture 8 is corrected, picture 9 is the one from before.

Milne: Yes, that was more of a rendering to give you an idea. I can certainly submit a scale drawing.

Church: West elevation and South side scale drawings?

Milne: Yes, certainly.

Lima: After all this is settled in terms of the windows, etc.

Milne: I propose clapboard and I am still thinking with a 4 inch lap to get the most longevity out of it. I want to try to do as little maintenance as I can on that part of the house.

Lima: Trim?

Milne: Line item 13. Willing to go with whatever is approved today.

Allen: I do not think I could vote to the use of a treated product since this is such a historic building, but check with everyone else here.

Lima: All of the trim?

Milne: Existing railings are composite, and was approved to do Azek sleeves.

Allen: Replaced composite material with composite material?

Milne: Confusion was because of that, and thought you were open to use an alternative.

Lima: This house is critical in terms it is on Hope Street across from Town Hall which is a highly historic area. We are just trying to keep it that way and stay away from as much synthetic as possible.

Milne: I understand. At the end of the day, I have to choose a product that works for everyone. I am trying to find an alternative product that will last longer. I wanted to submit one more thing that could be an alternative.

Church: Wood.

Butler: I certainly encourage the wood option.

Millard: What kind of wood?

Milne: Cedar. I would like to see what I can preserve and take down and restore. I cannot find old growth but may be able to find old stock from other places, and patch and repair where I can. I will try to find reclaimed lumber.

Allen: Nothing synthetic.

Ponder: I would rather see wood.

Bergenholtz: Yes, it is important.

Lima: Your idea of keeping what is there in good condition or refurbishing and add wood to it is a good plan so you do not have to start from scratch to keep your budget under control.

Butler: What about the windows?

Milne: I will be doing 6 over 6 and it will be furnished by the same person that is restoring the other windows. We did find a couple of windows in the basement that match and so depending on what the window size ends up being, we can restore those.

Butler: Refreshing, fabulous.

Lima: Other part of application is the doors?

Milne: Yes, so in lieu what we are doing with the windows, I printed out an example. I want to reclaim a door from a federal style home, either an 8 or 6 panel. My goal is to use a 6 or 8 panel door that is reclaimed off of another building.

Lima: Lou Cerillo, used to be the Town Clerk here, may be able to help and point you in the right direction.

Teitz: He might be able to help you.

Lima: If he does not know or does not have it, he can point you in the right direction.

Catherine Ziph: There are no doors left but Lou might know where some are. The Historical Society needs storage for windows, etc.

Lima: Anything else?

Kathleen Maynard: May I make a suggestion? There is a salvage yard in Woonsocket, Rhode Island. I believe the name is Gladu Salvage. Contact them as they have many old windows and doors and many other things. They may have a door that is appropriate for your project.

Milne: Thank you. Those were the 3 major things.

Lima: Anyone in the audience want to speak for or against this project?

Allen: Before we make a motion, what do we do about the doors, should we leave it to the Project Monitor?

Lima: Sure.

Milne: I have so much structural on interior.

Lima: We just do not want to stop your progress. If you run into a problem, let Nick know.

Motion made by Allen to accept application for dormers as presented and entry doors as being approved by the Project Monitor once you get the size of the windows and everything squared away. If windows have to be larger, you will have to come back. The exterior trim will be wood product and repaired; Second by Butler.

Voting Yea: Butler, Millard, Church, Allen, Bergenholtz, Lima, and Ponder

Secretary of Interior's Standards: #9

Project Monitor: John Allen

Lima: Your Certificate of Appropriateness will be ready early next week, see Nick. Please place it where visible. Thank you.

4D. **23-122: 8 Congregational Street, Joseph Gallo:**

Discuss and act on replacement of gutters with fiberglass.

Joseph Gallo present.

Allen: I would like to read the history of the house into record: "JULIA FISH COTPAGE c. 1846: A 4-bay, end-gable-roof, Greek Revival type, moved here from an unknown location before 1851."

Gallo: I want to replace wood gutters with fiberglass gutters on both properties.

Lima: Do you have a sample cut sheet?

Toth: There is one for Hope St, and it is the same for both properties.

Allen: We had a lot of people in the last three years replacing gutters. Fiberglass carries more water and looks like wood. Thank you for considering that.

Lima: Questions? Anyone in the audience want to speak for or against this project?

Motion made by Allen to accept as presented; Second by Butler.

Voting Yea: Bergeholtz, Ponder, Millard, Allen, Church, and Lima

Secretary of Interior's Standards: #9

Project Monitor: John Allen

Lima: Your Certificate of Appropriateness will be ready and do not begin work until you get it. Please display it on the front of the house.

4E. **23-122: 282 High Street, Joseph Gallo:** Discuss and act on proposed replacement of 40 ft of wood gutter along front porch of property with alternate material - possibly fiberglass, preferably aluminum to match rest of house.

John Gallo present.



Motion made by Allen to accept as presented; Second by Butler.

Voting Yea: Bergenholtz, Ponder, Millard, Allen, Church, and Lima

Secretary of Interior's Standards: #9

Project Monitor: John Allen

- 4F.     **23-126: 221 Hope St, Edgewood Condominium Association:** Discuss and act on in-kind replacement of 13 non-historic Anderson windows with vinyl clad wood windows.

Pat Mack & \_\_\_\_\_

Mack: We are here for the final side of our window replacements. Two sides are in progress now. This is the final section on the East side.

Allen: I know we had approvals.

Church: Kevin?

Allen: He brought in a letter from the condo association.

Mack: We do have signed forms from the owners. I did not know we needed to bring them in. I can bring them.

Allen: Same windows as approved in the past?

Mack: Yes. Things move differently with condos. We need to collect money, etc. The windows will come in the Spring.

Lima: Anyone in the audience have a question or want to speak for or against this application?

Motion made by Allen to accept application as presented, 13 windows total contingency that there be a letter from the condo association showing approval of this application and to be given to Nick; Seconded by Church.

Toth: You can upload it online.

Voting Yea: Bergenholtz, Ponder, Butler, Lima, Millard, Church and Allen.

Secretary of Interior's Standards: #9

Project Monitor: John Allen

4G. **21-072: 21 Bradford St, Ledgehill Properties, LLC:**

Discuss and act on proposal to expand approved dormer addition 3'-8" to the north (rear of property) beyond what was approved.

Frank Sciacca, Esq. present.

Sciacca: I am here tonight because I would like to extend the third-floor dormer by 3 feet. It is coming along, using all wood trim, but they ran into a problem with the elevators going to each of the units and the LVLs supporting the building. They had to cut out portions in the second-floor master bedroom. The third-floor bedroom became the master bedroom, so the dormer has to be enlarged by 3 feet. It has a substantial impact on the bedroom.

Church: Did we not approve this already?

Sciacca: I did not have a choice. I was going to lose my framers if I didn't.

Bergenholtz: I understand the situation he was in.

Lima: Is it in the back of the property?

Sciacca: Yes. You do not notice the difference as it is very minimal visually.

Lima: Anyone in the audience want to speak for or against this application? Andy, can Ben make a motion as Project Monitor?

Teitz: Yes.

Motion made by Bergenholtz to accept application as presented; Second by Butler.

Voting Yea: Church, Millard, Allen, Butler,  
Bergenholtz, Ponder, and Lima

Secretary of Interior's Standards: #9

Project Monitor: Ben Bergenholtz

4H.     **23-127: 9 Constitution St, John Hartley:** Discuss and act on replacing two rotted window both south facing side of house with Pella window.

John Hartley present, along with a Pella Windows Representative.

Hartley: I am here for the replacement of windows in the front of the house. The sashes are rotted and we them changed. I tried to get replacement sashes and had Pella come down 2-3 times, but they no longer make a sash for that style window.

Butler: Do we have a date of the windows?

Hartley: They are 30 years old. I bought the house 30 years ago and I replaced the windows.

Butler: In the back?

Hartley: They are in the front of the house.

Allen: So what is there now?

Church: Clad or wood?

Hartley: I have been redoing the house for 30 years, and the sills on the water side and the street side have been replaced. I put storm windows on these windows to make it through last winter. I have examples if you would like to see them.

Butler: Are they all Pella?

Hartley: Yes. One in the kitchen was an Andersen window, but we trimmed it out to match the others. (Shows samples of windows to Commission.)

Bergenholtz: The glass in that window is sideways.

Hartley: It will be 6 over 6 and will match what is there.

Bergenholtz: Greek Revival caps will stay?

Hartley: Yes.

Church: What about the other windows?

Hartley: The other windows are holding up.

Church: Are you going to come back in a year to do the rest?

Allen: I think the saving grace is that the windows are not original to the house. We looked to see if they can be repaired instead of replaced.

Hartley: The windows that I replaced were not original they were 2 over 2.

Ponder: Will the storm windows be removed or left on?

Hartley: If I have to go with wood on wood, I might leave the storm windows on because it does not hold up on the water.

Allen: I think it would look odd if you had some with and some without.

Hartley: That is what I was thinking.

Butler: The material for cladding is the same for the windows you are proposing?

Bergenholtz: Addressing the Pella Windows Representative. What is the difference between Pella and Marvin.

Pella Rep: They are the same.

Allen: Have we ever approved aluminum cladding?

Bergenholtz: We have approved Marvin cladding.

Church: Does it come white?

Pella Rep: Correct.

Lima: Anyone in the audience have a question or would like to speak for or against this project?

Motion made by Allen to accept as presented for replacement of two rotted windows on South side of the house. Finding of fact that the windows are 30 years old and are not original to the house; Second by Butler.

Teitz: Since all of Bristol is near the water, this should be specific to this property.

Voting Yea: Church, Butler, Millard, Lima, Ponder, Bergenholtz, and Allen.

Secretary of Interior's Standards: #9

Project Monitor: Sara Butler

Lima: Your Certificate of Appropriateness will be available soon. Please put the Certificate in the window so it is visible.

Toth: you will get that on Monday.

- 4I.     **23-125: 61 Constitution Street, Tracy Carroll:**  
Discuss and act on removing existing mudroom in rear of home & replace with 11' 6" x 20' 6" mudroom/Sitting room.

Jacob Apple (contractor) - I want to build a 11ft 6x20ft mudroom. There is an 8x8 mudroom on slab with a sand foundation now. The floor is some old 2x8 beams which are rotting. I am surprised it is still standing. I want to remove it completely and reframe the 8x8 floor and pour a slab for rest of the addition. The site plan shows the addition. I will use an 8x8 pressure treated floor system. This will be at the rear of the house with no window. On the plan there was a window, but doing without it, and it will be a French door instead.

Lima: Do you have a cut sheet?

Apple: I have one. All of the siding will be clapboard to match the rest and I want to use Lifespan trim which will be oil treated and oil primed wood that will be painted.

Teitz: Is it a composite or natural?

Apple: No, it is yellow pine that has been treated.

Bergenholtz: I am not crazy about the roof. Since it is on the back of the house, I would rather see a pitched roof.

Apple: Tried an A-frame and other roofs, but I had a water/ice issue.

Church: Is this visible anywhere?

Apple: No, it is completely hidden.

Bergenholtz: And you eliminated the window?

Apple: Yes. Going with a French door.

Allen: Is this visible from the street at all?

Apple: No.

Church: Will the East wall will be stepped in a bit from the main house?

Apple: Yes.

Church: There is not much room between that and the next property.

Apple: They have an existing sidewalk next door, and I am going to try to keep it away from that.

Lima: Anyone in the audience want to speak for or against this project?

Motion made by Ponder to accept application as presented to replace existing mudroom and replace with the mudroom as applied for with the exception of the window; Second by Allen.

Voting Yea: Ponder, Millard, Butler, Bergenholtz, Lima, Church, and Allen.

Secretary of Interior's Standards: #9

Project Monitor: Chris Ponder

Lima: The Certificate of Appropriateness will be available. As you have heard us say to the other applicants, please put this on display in the front of the house and do not begin until you get it.



Toth: May be a while before you get the green sheet as the Building Inspector may want to look at it to make sure everything is good.

- 4J. **23-112: 259-267 Thames St, Bristol, RI (Bristol Harbor Inn), TSL, LLC**: Discuss and act on proposed work to involve demolition of existing roof structure of the eastern wing of structure (Bristol Harbor Inn), with an addition of a third-floor level as shown on the attached proposed plans and elevations, Install new windows, siding, new roof and dormers.

Spencer McGoom (Architect) present.

McGroom: This has been through multiple small projects since new owners bought the property. This is the only hotel between East Providence and Middletown. That puts a tremendous amount of pressure on this hotel. The school fills it up a lot of the time and for the rest of the year. There is a sea level issue here where we cannot have sleeping units on that level. We are looking to add a few more rooms as quickly and effectively as possible. We want to take a section of the building that is hidden between two style of buildings and giving it one more floor. On the upper level there is a hallway from the brick bank building to the long wharf building on other side. This provided egress and connection on that upper level. Our thought was to extend roof line up with dormers and gables while working around existing plumbing stacks and still keeping it lower than the two roofs around it. We feel like this will give us 8 more rooms in the facility. It is pretty much what we can do here with the existing configuration. The new windows are same as those approved previously. Windows to be commercial and storm rated. We want to put in Marvin storm watch windows as the Building Inspector requested. The clapboard will remain the same. We have pictures and cuts of windows. We want to use Marvin Ultimate windows which we would need in this proposal. We would love to hear your thoughts. My opinion as an architect having been in and around this facility a lot, the bank building does not get affected. This is not a historic building, as it is a 20-year-old building. This new proposed addition/third floor does not change the buildings

on either side. This will take out a strange configuration of a shed and two dormers on both sides. This will give us some needed square footage in the building for more rooms since it is in high demand, and we would love to hear your thoughts.

Allen: I like the application and what you have come up with. I was surprised that you did not have more information on the materials. Are you using the same clapboard and materials as before?

McGroom: Yes.

Lima: Nick, can we get a note from the Building Inspector about this?

Toth: Of course.

Lima: If you could forward the specs.

McGroom: They are in the application.

Church: They are here.

Lima: Just want to make sure someone does not object/comment on this. I agree with John that it does look good and a couple of years from now no one will know that there was something different than before.

Bergenholtz: I agree with John and Orly. I am just curious about going with a double window. Is there a reason you went with a double window?

McGroom: It has really great views in that area in the dormer and it just worked out better for the rooms.

Millard: How does the tower structure on the South side work with the roof line? I can see it on the back side if you are standing on the North side.

McGroom: It is basically a wall there with a new mass which is one story higher, and without changing much architecturally.

Ponder: So it comes up to the South trim on the tower but is not touching it?

McGroom: Correct. The roof line is lower there. It should not come in an awkward way.

Lima: Anyone in the audience have any questions, or want to speak for or against this project?

Motion made by Allen to accept application for addition as presented; Second by Church.

Voting Yea: Allen, Millard, Ponder, Church, Lima, Bergenholtz, and Butler

Secretary of Interior's Standards: #9

Project Monitor: John Allen

Lima: The Certificate of Appropriateness will be ready soon.

McGroom: The portal and uploading was really helpful.

4K.     **23-129: 14 Bradford Street, Robert Lacovara:** Discuss and act on proposed renovation of front entry porch using wood components and addition of shutters to front windows.

Robert Lacovara presented.

Toth: I received your email.

Lacovara: I am the not so proud owner of the homeliest porch on the block. I would like to remedy that problem. The project is to sheath the existing concrete porch in wood, so it fits in and not looking as homely.

Allen: So, we did not have any materials that you are intending to use. That is something required. How do we go about doing this.

Teitz: Did you want to read 10-14 Bradford into the record?

Allen: Reads history of home in record. "EPHRAIM GIFFORD HOUSE c. 1853: In his will of 1853, Ephraim Gifford, a wealthy merchant and owner of nearby Gifford's Wharf, divided this 1-1/2-story, Greek

Revival double house between his daughters Hannah G. Swan and Angenet Baker. The house remained in the same family through much of the 19th century, and by 1910 the west half had been altered for commercial use. Small double houses of this type were built throughout the 19th century; the turn-of-the-century storefront documents the evolution of the waterfront area from a residential neighborhood to a commercial zone."

Allen: What are the materials?

Toth: My understanding was all wood.

Allen: What about the lattice? All wood as well?

Poner: You are not removing anything?

Lacovara: No, just adding wood over everything to cover the concrete slab.

Lima: Any questions? Is there anyone in the audience who would like to speak for or against this project?

Lacovara: The second part of this project is to put shutters on the front windows. They are, as Nick said, I just got the cut sheet to him yesterday afternoon, wood shutters. The front looks very plain and house is vinyl sided with aluminum windows, would like to remedy that at some point.

Allen: Are the shutters to be all wood?

Lacovara: Yes.

Ponder: So, this picture showing the two windows?

Lacovara: Yes, there are no shutters there now, but I want to put shutters there.

Ponder: Wood?

Lacovara: Yes.

Lima: Any questions? Anyone in the audience want to speak for or against this project?

Allen: Is there enough distance between the downspout?

Lacovara: I am not doing it there, just on the West side.

Motion made by Ponder to accept application to remove current iron railing, wood railing, wood steps, risers, and lattice work, and add wood sheathing over current concrete patio/porch and to add wooden shutters to the two West side windows on front as proposed; Second by Allen.

Lima: So everything will be wood?

Lacovara: Correct.

Voting Yea: Ponder, Allen, Millard, Butler, Church, Lima, and Bergenholtz.

Secretary of Interior's Standards: #9

Project Monitor: Mary Millard

Toth: The Building Inspector will need to be notified.

Lima: As you heard us say earlier, the Certificate of Appropriateness needs to be displayed in the front window and please do not begin until you receive approval from the Building Inspector and the Certificate from us.

Toth: Green sheet is noted that this is not a substitute for mechanical and electrical permits, etc.

Lima: Thank you for fixing this house.

4L.     **23-128: 50 Thames Street, David Ouellette:** Discuss and act on application for addition of new bathroom vent through roof on south elevation, new dryer vent on south elevation, replacement of south facing sky lights, repair of stairs, replacement of exterior lighting on west and south face.

Allen: I would like to read the history of this house into the record. "WILLIAM C. MANCHESTER HOUSE c. 1835: This is a 2-story, 3-bay, end-gable-roof; Greek Revival cottage. It was the first house built on the conner lot sold to Manchester by Benjamin T. Easterbrooks in 1831. Manchester was part owner of

the *Thomas Hall*, a 66-foot schooner, registered in Bristol during 1836-37."

David Ouellette present.

Ouellette: What I am proposing here are several things for safety, functionality, and structural for the building.

Bergenholtz: When I looked at this earlier, it looks like administrative sign-offs.

Toth: We spoke on the phone briefly indicating that some things were administrative approval.

Ponder: Can we look at them so we do not have to go through everything?

Toth: Number 4 is all set, and number 6 is an administrative sign-off.

Lima: Do you have the information for that Nick?

Toth: The lights, I believe, that is on page 175, last slide of this application. I believe those are the only two administrative sign-offs. The venting, because it is new venting, I do not believe would be administrative.

Lima: Also Building?

Toth: It would be a mechanical permit.

Lima: That is what I thought.

Bergenholtz: What about the installation of aluminum balusters?

Lima: Skylights?

Bergenholtz: That is to be a repair in kind.

Toth: I do not believe that is administrative.

Bergenholtz: Sorry just trying to save you time.

Lima: The addition of the new bathroom vent and dryer vent, those are building?

Toth: Mechanical permits.



Lima: Replacement of South facing skylights, stairs, and replacement of lighting would be sign-offs, or the repair of the stairs do we need to look at?

Toth: Yes, administrative sign-off since it is a replacement in kind.

Lima: Looking at the skylights, and that would be item 12.

Ponder: On 170.

Toth: All 170.

Ponder: Very organized and easy to follow, thank you.

Allen: How many skylights?

Ouellette: Three.

Allen: Are they workable?

Ouellette: Yes.

Lima: Are they visible?

Ouellette: Yes.

Church: Are they existing?

Lima: So, we would have to fly over the house to see them?

Church: Point One storm windows?

Ouellette: No.

Church: They are a Rhode Island company. They have been used in the Historic District. Nick, do you have Point One storm window cut sheets?

Toth: I have not been filled in on them.

Allen: I have had them on a couple of projects, but you are trying to match what you have so they may or may not work.

Ouellette: I am trying to come as close to the existing as I can.

Bergenholtz: Balusters, again very well done. Thank you. I think wood would be appropriate. I suggest that you copy what is there.

Ouellette: Okay.

Church: I agree.

Ouellette: Okay.

Lima: Anyone have any comments? Is there anyone in the audience who would like to speak for or against this project?

Church: I like the outdoor lights too.

Lima: We might erase some things and use your application for other people because this is so well done and organized with each project on a separate page with a separate explanation.

Allen: All we are doing tonight from this Board is skylights and railings? Is that it?

Lima: Vents and other stuff have administrative approval.

Toth: Mechanical approval.

Lima: Yes, sorry mechanical approval.

Motion made by Allen to accept application as presented to include the new bathroom vent and dryer vent as proposed, two skylights as proposed, venting skylights and repair of stairs and balusters will be replaced in kind and lights as proposed; Second by Bergenholtz.

Voting Yea: Allen, Lima, Millard, Ponder, Church, Butler, and Bergenholtz.

Secretary of Interior's Standards: #9

Project Monitor: John Allen

Lima: Please wait until Nick provides the Certificate of Appropriateness. Do not start work until you get it and display it at the front of the house where it is visible to everyone.

Toth: The green sheet will be online.

## 5. Concept Review

### 1. 23-111: 14 Union Street, Lou Cabral:

Concept review of new orientation and design of three car garage as previously submitted.

Teitz: As you know, Ben you asked this a while back, I am getting national training. Last fall there was a workshop and it is being held again on Oct 8, 2023, but the powers that are paying for it figured that more people would attend in Warwick. You need the three-hour training. There are top notch people providing the information and I really do recommend it. It is on Saturday, October 8, 2023.

Bergenholtz: This is not something you can do online?

Teitz: Not at all.

Lima: I have it in my book already.

Teitz: Amy is going from our office this year since I went last year. I do want to encourage you to attend. Nick, I think you get an opportunity, I would recommend it.

Bergenholtz: Did you send a link?

Teitz: It has not come out yet, but there will be something specifically coming out. I am just giving you advanced notice.

## 6. Monitor Reports & Project Updates

Lima: Question. Andy, I think this question is for you, in terms of people who are doing projects without permission and we report it to Nick, what can Nick do about that?

Teitz: I think our first goal is always compliance so if someone is doing work without a permit, Nick reaches out to them. If they come in and file a permit, we do not go further. If it is something that

would go to the Commission, then we charge the fee. If there are problems such as they are working and do not stop and then Code Enforcement issues a stop work order, then Municipal Court or District Court.

Lima: I saw a gigantic lift at one of the apartment complexes.

Nick: What address?

Tietz: If you get the address, then we can look to see what is going on.

Nick: There is painting going on at the Burnside building.

Lima: It is at a municipal building. Diane is good about going through us. Thanks Andy, just clarifies stuff.

Lima: Do you have anything else for us?

Nick: I made some additions and/or changes to the Commission Review.

Bergenholtz: Beehives not permanently attached to the building?

Teitz: That was for people who actually put a beehive attached to a house.

Lima: I was thinking about bees.

Teitz: Can we continue it?

Toth: Yes, just wanted to start the conversation. The main goal is to get things like fiberglass gutters off of the agenda.

Church: You have to be careful with that.

Teitz: Okay are we continuing it to our next meeting or discussing it here?

Lima: Yes, let's move it to the next meeting.

Butler: I will get an email from this office saying you need to go out and look at this because you are the Project Monitor. Once I go on one of these outings are you now going to be able to approve of

this? Like Citizens Bank, some lights look bright, but not all, so what is the Project Monitor's job? So that is what I thought the job was, now I find out it is for final review of a project.

Teitz: It is to be a resource to the applicant so they can keep in line. Like if they take a roof off and find a problem, they can reach out to the Project Monitor. The Project Monitor can approve small changes like if a 5 inch vent was approved originally and they want to put a 3 or 4 inch vent, or a 6 inch vent, those are things that the Project Monitor can approve. Specific things can be delegated to the Project Monitor. If you do not feel comfortable about it, you can say that they need to come back to the Commission if you are not comfortable. If doors presented to John are not appropriate, John can say no and that they need to come back. Just drive by your projects to keep an eye on things and if there is a problem you can call the applicant or Nick.

Lima: The house next to the Beach House, that John was Project Monitor on, but then they saw the issue, and

Teitz: Orly, that was an unusual situation and not a good example.

Lima: Some people use things as examples to get around stuff.

Teitz: Say no I can't approve that, and they need to come back.

Ponder: Everything on here are administrative approvals and things in red are proposed changes.

Lima: Any other business?

Allen: 195 High Street to agenda?

Lima: Can we do that?

Teitz: Yes.

Motion made by Allen; Seconded by Ponder.

Voting Yea: Ponder, Allen, Millard, Lima, Church, and Bergenholtz

Allen: There was a fire there last week.

Teitz: Not sure if occupant moved out.

Millard: They are accepting bids.

Teitz: Was there an advertisement for the bids?

Millard: No. Someone who was interested asked if they could go and walk around.

Teitz: The process is to advertise, then take bids, and basically the receiver will potentially accept a bid and then it goes to the court and then if anyone else wants to bid, they have an auction at the court.

Butler: Can it be bought and demolished?

Toth: I have gotten a couple of calls about the property. One guy asked what if he wanted to knock it down, and I told him it would need to be shown that it was unsavable.

Teitz: They would have to come before the Commission just like anyone else. It is also subject to zoning. It is a legal two family. If someone wanted to use it for that, they could.

Millard: Question about the new policy passed by the State that you could put a residence on your property if you have enough room.

Teitz: I do not want to get into that now. All I will say is that if it is in the district, it needs approval and limited to the requirements of the Commission.

Millard: So, we have our own jurisdiction?

Teitz: Yes. If we get too far, we need to add this to the agenda. I would also like to add the Oliver School to the agenda.

Motion made by Lima; Seconded by Allen

Voting Yea: Allen, Lima, Ponder, Bergenholtz, Church, Millard, and Butler

Teitz: The property was sold. I was involved in the process. It does specifically include a historic preservation easement because I drafted it. They cannot do anything to the exterior without coming to



you. We do anticipate that they will have to put in an elevator. Any change to the front will have to come to you. The exterior is separate and completely protected by the Town of Bristol.

Lima: Anything else?

7. **HDC Coordinator Reports & Project Updates**
8. **HDC Coordinator Approvals**
9. **Other Business**
10. **Adjourned at 9:16pm**

HDC Chair:

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Accepted 10/4 4-0



**MINUTES OF A MEETING OF THE  
TOWN OF BRISTOL HUSING AUTHORITY**

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on September 14, 2023. The Chairman called the meeting to order at 10:15 a.m. and upon roll call those answering Present were as follows:

**PRESENT**

John E. Faria, Chairman  
Helen C. Barboza, Commissioner  
Edward J. Correia, Commissioner  
Pasquale D'Alessio, Commissioner  
Candace Pansa, Executive Director  
James Silva, Deputy Director

**ABSENT**

Raymond Cordeiro, Vice Chairman

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner D'Alessio to dispense with the reading of the minutes of the June 8, 2023, meeting. Upon roll call those answering Aye and Nay were as follows:

**AYE**

John E Faria  
Helen C. Barboza  
Edward J. Correia  
Pasquale D'Alessio

**NAY**

None

The Maintenance Supervisor reported on the work done over the summer months. He also reported that there were several apartments coming up to work on, the salt shed will be moved and the flooding problem is being worked on. He is also looking into purchasing a golf cart to get around the grounds.

The Executive Director reported that the problem with the parking situation has been resolved. She also reported that the resident association has been active and the community room is being used by the tenants. A question was asked regarding the Tenant Advisory Board and Mrs. Pansa explained its duties.

The Deputy Director presented the investment report and snapshot of income and expenses for June, July and August. He also explained the Capital Fund Expenditures for period 7/1/22 to 6/30/23.

Mrs. Pansa informed the Board that the Pilot in lieu of taxes was calculated for a total of \$90,874 which is being paid to the town in quarterly payments.

The Chairman introduced the Director of Friends of Tom's Grove who brought the Board up to date on the work done on the grove and what the group hoped to accomplish in the next phase. The group is seeking approval to erect a shed, perhaps with a small green house, a pavilion with tables and chairs. She has applied for grants to cover any costs regarding the gardens and will bring more concrete plans to the Board at the next meeting at the request from the Board before giving its approval to continue.

TOWN COUNCIL  
NOV 01 2023  
MEETING

**The Executive Director will report on the Housing Seminar she attended regarding changes to Public Housing and Housing Choice Voucher Programs at the next meeting.**

**The next Board meeting will be on October 12, 2023.**

**There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 12:10 p.m.**

**Respectfully submitted,**

A handwritten signature in cursive script that reads "Theresa Simmons".

**Theresa Simmons  
Recording Secretary**

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Revenue</b>						
1001 400 33501 1000 State PILOT Funding	1,408,285.00	0.00	0.00	1,310,261.23	(98,023.77)	(93.04)%
1001 400 33502 1000 Public Service Corporation Tax/ telephone tax	273,410.00	0.00	0.00	295,615.68	22,205.68	(108.12)%
1001 400 33503 1000 Meals & Beverage Tax	646,702.00	0.00	0.00	268,234.19	(378,467.81)	(41.48)%
1001 400 33504 1000 Hotel Tax	98,866.00	0.00	0.00	45,258.48	(53,607.52)	(45.78)%
1001 400 33505 1000 M/V Excise Tax Reimbursement	2,796,382.00	0.00	0.00	617,018.66	(2,179,363.34)	(22.06)%
1001 400 33506 1000 M/V Phase-Out Tax	109,436.00	0.00	0.00	109,435.79	(0.21)	(100.00)%
1001 400 33508 1000 Library Construction Aid	0.00	0.00	0.00	295,093.76	295,093.76	0.00%
1001 400 33901 1000 PILOT-Bristol Assisted Living	48,752.00	0.00	0.00	12,530.89	(36,221.11)	(25.70)%
1001 400 33902 1000 PILOT-Living East Bay	33,228.00	0.00	0.00	9,005.26	(24,222.74)	(27.10)%
1001 400 33905 1000 PILOT-Roger Williams University	377,050.00	0.00	0.00	100,000.00	(277,050.00)	(26.52)%
1001 400 33907 1000 PILOT-Bristol Housing Authority	70,852.00	0.00	0.00	22,718.50	(48,133.50)	(32.06)%
1001 400 33908 1000 PILOT-Gladding Property	5,314.00	0.00	0.00	0.00	(5,314.00)	0.00%
2009 400 39500 1000 Revenue- University/Town Committee	0.00	0.00	0.00	25,000.00	25,000.00	0.00%
<b>Total Revenues</b>	<b>5,868,277.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,110,172.44</b>	<b>(2,758,104.56)</b>	<b>(53.00)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
6036 400 42105 1000 Death Benefits	0.00	0.00	0.00	10,000.00	(10,000.00)	0.00%
Medical Benefits Medical Benefits	0.00	0.00	0.00	10,000.00	(10,000.00)	0.00%
6008 400 43250 1000 Administrative Fees	0.00	0.00	0.00	20,035.14	(20,035.14)	0.00%
Professional Services Professional Services	0.00	0.00	0.00	20,035.14	(20,035.14)	0.00%
<b>Total Expenditures</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(30,035.14)</b>	<b>30,035.14</b>	<b>0.00%</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>5,868,277.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,080,137.30</b>	<b>(2,728,069.42)</b>	<b>(52.49)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
1001 401 41100 1000 Salaries	36,246.00	0.00	0.00	13,157.73	23,088.27	36.30%
Salaries Salaries	36,246.00	0.00	0.00	13,157.73	23,088.27	36.30%
1001 401 42200 1000 Payroll Taxes	2,680.00	0.00	0.00	1,006.56	1,673.44	37.56%
Employer Payroll Taxes Employer Payroll Taxes	2,680.00	0.00	0.00	1,006.56	1,673.44	37.56%
1001 401 43311 1000 Code Supplements	6,500.00	0.00	0.00	4,962.76	1,537.24	76.35%
1001 401 43312 1000 IT & Software (B&C)	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 401 43313 1000 Public Media	3,500.00	0.00	0.00	750.00	2,750.00	21.43%
1001 401 43410 1000 Annual Audit	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
1001 401 45400 1000 Advertising	16,500.00	0.00	0.00	3,198.00	13,302.00	19.38%
Professional Services Professional Services	58,500.00	0.00	0.00	8,910.76	49,589.24	15.23%
1001 401 46020 1000 Inaugural	1.00	0.00	0.00	0.00	1.00	0.00%
Supplies Supplies	1.00	0.00	0.00	0.00	1.00	0.00%
1001 401 48000 1000 Contingency	10,000.00	0.00	0.00	1,176.59	8,823.41	11.77%
Other Expenditures Other Expenditures	10,000.00	0.00	0.00	1,176.59	8,823.41	11.77%
<b>Total Expenditures</b>	<b>(107,427.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(24,251.64)</b>	<b>(83,175.36)</b>	<b>(22.57)%</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(107,427.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(24,251.64)</b>	<b>(83,175.36)</b>	<b>(22.57)%</b>

**TOWN COUNCIL**  
NOV 01 2023  
MEETING



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Expenditures</b>						
1001 402 41100 1000 Salaries	245,490.00	0.00	0.00	84,977.37	160,512.63	34.62%
Salaries Salaries	245,490.00	0.00	0.00	84,977.37	160,512.63	34.62%
1001 402 42101 1000 Medical Insurance	17,124.00	0.00	0.00	2,823.19	14,300.81	16.49%
1001 402 42102 1000 Dental Insurance	588.00	0.00	0.00	149.22	438.78	25.38%
Medical Benefits Medical Benefits	17,712.00	0.00	0.00	2,972.41	14,739.59	16.78%
1001 402 42200 1000 Payroll Taxes	18,780.00	0.00	0.00	6,372.81	12,407.19	33.93%
Employer Payroll Taxes Employer Payroll Taxes	18,780.00	0.00	0.00	6,372.81	12,407.19	33.93%
1001 402 42301 1000 Defined Contribution-TIAA	2,455.00	0.00	0.00	445.68	2,009.32	18.15%
1001 402 42302 1000 Defined Benefit-ERSRI	35,326.00	0.00	0.00	6,413.31	28,912.69	18.15%
Employer Retires Contributions Employer Retires Contributions	37,781.00	0.00	0.00	6,858.99	30,922.01	18.15%
1001 402 43200 1000 Dues & Conferences	1,000.00	0.00	0.00	304.00	696.00	30.40%
1001 402 43240 1000 Legal Fees-Labor	25,000.00	0.00	0.00	9,790.85	15,209.15	39.16%
Professional Services Professional Services	26,000.00	0.00	0.00	10,094.85	15,905.15	38.83%
1001 402 45900 1000 Operating	1,500.00	0.00	0.00	810.00	690.00	54.00%
Operating Operating	1,500.00	0.00	0.00	810.00	690.00	54.00%
1001 402 46260 1000 Vehicle Fuel	1,000.00	0.00	0.00	94.11	905.89	9.41%
Utilities Utilities	1,000.00	0.00	0.00	94.11	905.89	9.41%
1001 402 48000 1000 Contingency	2,000.00	0.00	0.00	40.00	1,960.00	2.00%
Other Expenditures Other Expenditures	2,000.00	0.00	0.00	40.00	1,960.00	2.00%
	<b>(350,263.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(112,220.54)</b>	<b>(238,042.46)</b>	<b>(32.04)%</b>
	<b>(350,263.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(112,220.54)</b>	<b>(238,042.46)</b>	<b>(32.04)%</b>
<b>Excess Revenue Over (Under) Expenditures</b>						
<b>Revenue</b>						
1001 403 32000 1000 Licenses & Permits	700,000.00	0.00	0.00	297,154.51	(402,845.49)	(42.45)%
2078 403 39500 1000 Revenue - RECORDS PRESERVATION	0.00	0.00	0.00	701.00	701.00	0.00%
2080 403 39500 1000 Revenue - LAND EVIDENCE & TECH	0.00	0.00	0.00	4,235.02	4,235.02	0.00%
<b>Total Revenues</b>	<b>700,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>302,090.53</b>	<b>(397,909.47)</b>	<b>(43.16)%</b>
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
1001 403 41100 1000 Salaries	361,192.00	0.00	0.00	122,748.98	238,443.02	33.98%
Salaries Salaries	361,192.00	0.00	0.00	122,748.98	238,443.02	33.98%
1001 403 42101 1000 Medical Insurance	115,169.00	0.00	0.00	32,518.82	82,650.18	28.24%
1001 403 42102 1000 Dental Insurance	5,043.00	0.00	0.00	1,144.33	3,898.67	22.69%
Medical Benefits Medical Benefits	120,212.00	0.00	0.00	33,663.15	86,548.85	28.00%
1001 403 42200 1000 Payroll Taxes	27,631.00	0.00	0.00	8,886.59	18,744.41	32.16%
Employer Payroll Taxes Employer Payroll Taxes	27,631.00	0.00	0.00	8,886.59	18,744.41	32.16%
1001 403 42301 1000 Defined Contribution-TIAA	3,612.00	0.00	0.00	1,228.33	2,383.67	34.01%
1001 403 42302 1000 Defined Benefit-ERSRI	51,975.00	0.00	0.00	17,669.40	34,305.60	34.00%
Employer Retires Contributions Employer Retires Contributions	55,587.00	0.00	0.00	18,897.73	36,689.27	34.00%
1001 403 43200 1000 Dues & Conferences	2,000.00	0.00	0.00	794.00	1,206.00	39.70%
1001 403 43321 1000 Land Evidence	26,000.00	0.00	0.00	7,400.00	18,600.00	28.46%
1001 403 43322 1000 Probate & Microfilming	400.00	0.00	0.00	0.00	400.00	0.00%
1001 403 43323 1000 Records Restoration	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
1001 403 43324 1000 Business Licensing	7,200.00	0.00	0.00	0.00	7,200.00	0.00%
1001 403 45500 1000 Printing	2,300.00	0.00	0.00	0.00	2,300.00	0.00%
Professional Services Professional Services	42,900.00	0.00	0.00	8,194.00	34,706.00	19.10%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures	(607,522.00)	0.00	0.00	(192,390.45)	(415,131.55)	(31.67)%
<b>Revenue</b>	92,478.00	0.00	0.00	109,700.08	(813,041.02)	(118.62)%
<b>Expenditures</b>						
Expenditures Expenditures						
1001 404 43245 1000 Legal Fees-Solicitor	135,425.00	0.00	0.00	25,431.01	109,993.99	18.78%
1001 404 43246 1000 Legal Fees-Litigation	50,000.00	0.00	0.00	35,727.45	14,272.55	71.45%
1001 404 43430 1000 Court Costs	500.00	0.00	0.00	0.00	500.00	0.00%
Professional Services Professional Services	185,925.00	0.00	0.00	61,158.46	124,766.54	32.89%
	(185,925.00)	0.00	0.00	(61,158.46)	(124,766.54)	(32.89)%
Excess Revenue Over (Under) Expenditures	(185,925.00)	0.00	0.00	(61,158.46)	(124,766.54)	(32.89)%
<b>Revenue</b>						
2052 400 39500 1000 Revenue- SATF-RISAPA	0.00	0.00	0.00	158.00	158.00	0.00%
2065 400 39500 1000 Revenue- Opioid	0.00	0.00	0.00	20,246.03	20,246.03	0.00%
<b>Total Revenues</b>	0.00	0.00	0.00	20,404.03	20,404.03	0.00%
<b>Expenditures</b>						
Expenditures Expenditures						
1001 405 41100 1000 Salaries	14,560.00	0.00	0.00	0.00	14,560.00	0.00%
2052 400 41100 1000 Salaries	0.00	0.00	0.00	4,760.00	(4,760.00)	0.00%
Salaries Salaries	14,560.00	0.00	0.00	4,760.00	9,800.00	32.69%
1001 405 42200 1000 Payroll Taxes	1,048.00	0.00	0.00	0.00	1,048.00	0.00%
2052 400 42200 1000 Payroll Taxes	0.00	0.00	0.00	364.14	(364.14)	0.00%
Employer Payroll Taxes Employer Payroll Taxes	1,048.00	0.00	0.00	364.14	683.86	34.75%
1001 405 43200 1000 Dues & Conferences	0.00	0.00	0.00	0.00	7,400.00	0.00%
1001 405 43222 1000 Tips 411	14,200.00	0.00	0.00	0.00	14,200.00	0.00%
1001 405 43223 1000 Prevention programs/BWRSD	60,000.00	0.00	0.00	0.00	60,000.00	0.00%
1001 405 43400 1000 IT & Support	800.00	0.00	0.00	0.00	800.00	0.00%
Professional Services Professional Services	82,400.00	0.00	0.00	0.00	82,400.00	0.00%
1001 405 46000 1000 Supplies	1,900.00	0.00	0.00	0.00	1,900.00	0.00%
Supplies Supplies	1,900.00	0.00	0.00	0.00	1,900.00	0.00%
2065 400 49500 1000 Expenditures Opioid	0.00	0.00	0.00	47,520.20	(47,520.20)	0.00%
Capital Improvements Capital Improvements	0.00	0.00	0.00	47,520.20	(47,520.20)	0.00%
	(99,908.00)	0.00	0.00	(52,644.34)	(47,263.66)	(52.69)%
Excess Revenue Over (Under) Expenditures	(99,908.00)	0.00	0.00	(32,240.31)	(26,859.63)	(32.27)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 406 41100 1000 Salaries	3,500.00	0.00	0.00	240.00	3,260.00	6.86%
1001 406 41101 1000 Salaries-Elections	36,188.00	0.00	0.00	12,350.31	23,837.69	34.13%
Salaries Salaries	39,688.00	0.00	0.00	12,590.31	27,097.69	31.72%
1001 406 42200 1000 Payroll Taxes	268.00	0.00	0.00	0.00	268.00	0.00%
Employer Payroll Taxes Employer Payroll Taxes	268.00	0.00	0.00	0.00	268.00	0.00%
1001 406 43230 1000 Elections - Supplies	9,000.00	0.00	0.00	9,525.96	(525.96)	105.84%
Professional Services Professional Services	9,000.00	0.00	0.00	9,525.96	(525.96)	105.84%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures			0.00	(22,116.27)	(26,839.73)	(45.18)%
<b>Revenue</b>						
1001 407 35100 1000 Fees & Fines		0.00	0.00	(22,116.27)	(26,839.73)	(45.18)%
<b>Total Revenues</b>	100,000.00	0.00	0.00	24,014.28	(75,985.72)	(24.01)%
<b>Expenditures</b>						
Expenditures Expenditures						
1001 407 41100 1000 Salaries	17,532.00	0.00	0.00	6,729.21	10,802.79	38.38%
1001 407 41150 1000 Detail Wages	2,000.00	0.00	0.00	125.00	1,875.00	6.25%
Salaries Salaries	19,532.00	0.00	0.00	6,854.21	12,677.79	35.09%
1001 407 42200 1000 Payroll Taxes	1,341.00	0.00	0.00	419.15	921.85	31.26%
Employer Payroll Taxes Employer Payroll Taxes	0.00	0.00	0.00	419.15	921.85	0.00%
1001 407 42301 1000 Defined Contribution-TIAA	0.00	0.00	0.00	13.92	(13.92)	0.00%
1001 407 42302 1000 Defined Benefit-ERSRI	0.00	0.00	0.00	199.91	(199.91)	0.00%
Employer Retirees Contributions Employer Retirees Contributions	0.00	0.00	0.00	213.83	(213.83)	0.00%
1001 407 46000 1000 Supplies	500.00	0.00	0.00	28.96	471.04	5.79%
Supplies Supplies	500.00	0.00	0.00	28.96	471.04	5.79%
1001 407 45900 1000 Operating	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
Operating Operating	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
	(36,873.00)	0.00	0.00	(7,516.15)	(29,356.85)	(20.38)%
Excess Revenue Over (Under) Expenditures	63,127.00	0.00	0.00	16,498.13	(105,342.57)	(26.13)%
<b>Revenue</b>						
1001 501 31102 2002 Property Taxes: Prior Years	0.00	0.00	0.00	15.17	15.17	0.00%
1001 501 31103 2003 Collection Cost	0.00	0.00	0.00	(1,006.00)	(1,006.00)	0.00%
1001 501 31118 2018 Property Taxes: 2017-2018	0.00	0.00	0.00	114.50	114.50	0.00%
1001 501 31120 2020 Property Taxes: 2019-2020	0.00	0.00	0.00	290.02	290.02	0.00%
1001 501 31121 2021 Property Taxes: 2020-2021	0.00	0.00	0.00	1,016.50	1,016.50	0.00%
1001 501 31122 2022 Property Taxes: 2021-2022	48,287,941.00	0.00	0.00	133,760.51	(48,154,180.49)	(0.28)%
1001 501 31123 2023 Property Taxes: 2022-2023	0.00	0.00	0.00	692,771.31	692,771.31	0.00%
1001 501 31124 2024 Property Taxes: 2023-2024	0.00	0.00	0.00	16,251,220.87	16,251,220.87	0.00%
1001 501 31900 1000 Penalties & Interest on Delinquent Taxes	695,000.00	0.00	0.00	301,050.20	(393,949.80)	(43.32)%
1001 501 34001 1000 Municipal Lien Certificates	0.00	0.00	0.00	2,749.00	2,749.00	0.00%
1001 501 34100 1000 Miscellaneous	0.00	0.00	0.00	311.00	311.00	0.00%
1001 501 34101 1000 Teller's Over/Short	0.00	0.00	0.00	1,363.01	1,363.01	0.00%
1001 501 35100 1000 Fees & Fines	31,000.00	0.00	0.00	4,648.79	(26,351.21)	(15.00)%
1001 501 36112 1000 Investment Earnings-Citizens Bank	0.00	0.00	0.00	(4,954.76)	(4,954.76)	0.00%
<b>Total Revenues</b>	49,013,941.00	0.00	0.00	17,383,350.12	(31,630,590.88)	(35.47)%
<b>Expenditures</b>						
Expenditures Expenditures						
1001 501 41100 1000 Salaries	552,727.00	0.00	0.00	178,583.75	374,143.25	32.31%
1001 501 41300 1000 Overtime	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Salaries Salaries	553,727.00	0.00	0.00	178,583.75	375,143.25	32.25%
1001 501 42101 1000 Medical Insurance	129,197.00	0.00	0.00	31,177.25	98,019.75	24.13%
1001 501 42102 1000 Dental Insurance	5,660.00	0.00	0.00	1,804.58	3,855.42	31.88%
Medical Benefits Medical Benefits	134,857.00	0.00	0.00	32,981.83	101,875.17	24.46%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 501 42200 1000 Payroll Taxes	42,284.00	0.00	0.00	13,052.70	29,231.30	30.87%
Employer Payroll Taxes Employer Payroll Taxes	42,284.00	0.00	0.00	13,052.70	29,231.30	30.87%
1001 501 42301 1000 Defined Contribution-TIAA	5,537.00	0.00	0.00	1,721.70	3,815.30	31.09%
1001 501 42302 1000 Defined Benefit-ERSRI	79,681.00	0.00	0.00	24,080.57	55,600.43	30.22%
Employer Retires Contributions Employer Retires Contributions	85,218.00	0.00	0.00	25,802.27	59,415.73	30.28%
1001 501 43200 1000 Dues & Conferences	5,600.00	0.00	0.00	1,189.77	4,410.23	21.25%
1001 501 43400 1000 IT & Support	99,767.00	0.00	0.00	16,487.00	83,280.00	16.53%
1001 501 43450 1000 Revaluation	65,000.00	0.00	0.00	0.00	65,000.00	0.00%
4160 501 43110 1000 Funerals: NBG Standard FBB	0.00	0.00	0.00	2,950.00	(2,950.00)	0.00%
4160 501 43110 3000 Funerals: Cremation Garden	0.00	0.00	0.00	1,275.00	(1,275.00)	0.00%
4160 501 43110 4000 Funerals: NBG Cremation	0.00	0.00	0.00	4,375.00	(4,375.00)	0.00%
4160 501 43490 3000 Engraving/Bronzing: Cremation Garden	0.00	0.00	0.00	(3,320.82)	3,320.82	0.00%
4160 501 44000 1000 Superintendent Services	0.00	0.00	0.00	7,800.00	(7,800.00)	0.00%
4160 501 44200 1000 Grounds Maintenance	0.00	0.00	0.00	15,780.00	(15,780.00)	0.00%
4160 501 44201 1000 Additional Grounds Services: NBG	0.00	0.00	0.00	7,616.69	(7,616.69)	0.00%
Professional Services Professional Services	170,367.00	0.00	0.00	54,152.64	116,214.36	31.79%
4160 501 44300 1000 Repairs & Maintenance: NBG	0.00	0.00	0.00	1,772.88	(1,772.88)	0.00%
Maintenance Maintenance	0.00	0.00	0.00	1,772.88	(1,772.88)	0.00%
1001 501 46000 1000 Supplies	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
4160 501 46100 1000 Foundations/Markers	0.00	0.00	0.00	3,030.00	(3,030.00)	0.00%
Supplies Supplies	2,500.00	0.00	0.00	3,030.00	(530.00)	121.20%
4160 501 47200 1000 Capital Improvements: NBG	0.00	0.00	0.00	47,885.00	(47,885.00)	0.00%
Capital Improvements Capital Improvements	0.00	0.00	0.00	47,885.00	(47,885.00)	0.00%
3050 501 49500 1000 Expenditures Accounting System Conversion	0.00	0.00	0.00	42,854.00	(42,854.00)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	42,854.00	(42,854.00)	0.00%
	<b>(988,953.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(400,115.07)</b>	<b>(588,837.93)</b>	<b>(40.46)%</b>
Excess Revenue Over (Under) Expenditures	48,024,988.00	0.00	0.00	16,983,235.05	(32,219,428.81)	(35.36)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	0.00	0.00	0.00	284,795.75	(284,795.75)	0.00%
1001 502 44002 1000 Open Space Acquisition	0.00	0.00	0.00	284,795.75	(284,795.75)	0.00%
Professional Services Professional Services	3,727,704.00	0.00	0.00	1,212,451.55	2,515,252.45	32.53%
1001 502 48110 1000 Bond Principal	1,388,078.00	0.00	0.00	555,127.42	832,950.58	39.99%
1001 502 48300 1000 Issuance Fees	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
1001 502 48400 1000 Cost of Issuance	5,125,782.00	0.00	0.00	(23,025.94)	28,025.94	(460.52)%
Debt Exp Debt Exp	(5,125,782.00)	0.00	0.00	1,744,553.03	3,381,228.97	34.03%
Excess Revenue Over (Under) Expenditures	(5,125,782.00)	0.00	0.00	(2,029,348.78)	(3,096,433.22)	(39.59)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	0.00	0.00	0.00	(2,029,348.78)	(3,096,433.22)	(39.59)%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 503 41180 1000 Salary Reserve-27PP	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
Salaries Salaries	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
1001 503 42100 1000 Retiree Medical & Dental	685,000.00	0.00	0.00	248,886.28	436,113.72	36.33%
1001 503 42103 1000 Life Insurance	130,000.00	0.00	0.00	125,325.23	4,674.77	96.40%
Medical Benefits Medical Benefits	815,000.00	0.00	0.00	374,211.51	440,788.49	45.92%
1001 503 42500 1000 Unemployment Compensation	10,000.00	0.00	0.00	9,230.28	769.72	92.30%
1001 503 42925 1000 Other Post Employment Benefits	170,000.00	0.00	0.00	0.00	170,000.00	0.00%
Other Benefits Other Benefits	180,000.00	0.00	0.00	9,230.28	170,769.72	5.13%
1001 503 45201 1000 Insurance	877,205.00	0.00	0.00	1,351,899.02	(474,694.02)	154.11%
1001 503 45202 1000 Insurance Claims	40,000.00	0.00	0.00	(15,074.56)	55,074.56	(37.69)%
Insurance Insurance	917,205.00	0.00	0.00	1,336,824.46	(419,619.46)	145.75%
	<b>(1,942,205.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,720,266.25)</b>	<b>(221,938.75)</b>	<b>(88.57)%</b>
Excess Revenue Over (Under) Expenditures	<b>(1,942,205.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,720,266.25)</b>	<b>(221,938.75)</b>	<b>(88.57)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 504 41100 1000 Salaries	21,487.00	0.00	0.00	6,485.30	15,001.70	30.18%
Salaries Salaries	21,487.00	0.00	0.00	6,485.30	15,001.70	30.18%
1001 504 42200 1000 Payroll Taxes	1,644.00	0.00	0.00	480.89	1,163.11	29.25%
Employer Payroll Taxes Employer Payroll Taxes	1,644.00	0.00	0.00	480.89	1,163.11	29.25%
1001 504 43400 1000 IT & Support	126,444.00	0.00	0.00	35,069.50	91,374.50	27.74%
1001 504 43405 1000 Website Maintenance	11,000.00	0.00	0.00	7,660.00	3,340.00	69.64%
Professional Services Professional Services	137,444.00	0.00	0.00	42,729.50	94,714.50	31.09%
1001 504 44300 1000 Building Repairs & Maintenance	55,000.00	0.00	0.00	36,739.37	18,260.63	66.80%
1001 504 44301 1000 Elevator Repairs & Maintenance	10,000.00	0.00	0.00	3,918.34	6,081.66	39.18%
1001 504 44302 1000 Alarm Repairs & Maintenance	4,000.00	0.00	0.00	3,351.18	648.82	83.78%
1001 504 44340 1000 School Buildings	50,000.00	0.00	0.00	29,214.86	20,785.14	58.43%
1001 504 44400 1000 Copy Machines	22,000.00	0.00	0.00	5,479.43	16,520.57	24.91%
Maintenance Maintenance	141,000.00	0.00	0.00	78,703.18	62,296.82	55.82%
1001 504 44410 1000 Parking Lot Leases	22,435.00	0.00	0.00	0.00	22,435.00	0.00%
1001 504 44415 1000 Statehouse Lease	5,500.00	0.00	0.00	0.00	5,500.00	0.00%
Leases Leases	27,935.00	0.00	0.00	0.00	27,935.00	0.00%
1001 504 45300 1000 Telephone & Internet	28,000.00	0.00	0.00	6,734.83	21,265.17	24.05%
Telephone Telephone	28,000.00	0.00	0.00	6,734.83	21,265.17	24.05%
1001 504 46001 1000 Supplies-Central Purchasing	28,000.00	0.00	0.00	7,510.70	20,489.30	26.82%
1001 504 46003 1000 Software & Licenses	45,000.00	0.00	0.00	28,890.67	16,109.33	64.20%
1001 504 46066 1000 Postage	37,000.00	0.00	0.00	6,144.23	30,855.77	16.61%
Supplies Supplies	110,000.00	0.00	0.00	42,545.60	67,454.40	38.68%
1001 504 46210 1000 Natural Gas	10,000.00	0.00	0.00	601.95	9,398.05	6.02%
1001 504 46220 1000 Electricity	24,000.00	0.00	0.00	4,457.80	19,542.20	18.57%
1001 504 46270 1000 Water Service	5,000.00	0.00	0.00	68.19	4,931.81	1.36%
Utilities Utilities	39,000.00	0.00	0.00	5,127.94	33,872.06	13.15%
1001 504 47500 1000 Technology Replacement	51,000.00	0.00	0.00	30,696.81	20,303.19	60.19%
Capital Improvements Capital Improvements	51,000.00	0.00	0.00	30,696.81	20,303.19	60.19%
	<b>(557,510.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(213,504.05)</b>	<b>(344,005.95)</b>	<b>(38.30)%</b>
Excess Revenue Over (Under) Expenditures	<b>(557,510.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(213,504.05)</b>	<b>(344,005.95)</b>	<b>(38.30)%</b>



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 505 47200 1000 Capital Improvements	1,470,000.00	0.00	0.00	54,887.22	1,415,112.78	3.73%
Capital Improvements Capital Improvements	1,470,000.00	0.00	0.00	54,887.22	1,415,112.78	3.73%
	<b>(1,470,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(54,887.22)</b>	<b>(1,415,112.78)</b>	<b>(3.73)%</b>
Excess Revenue Over (Under) Expenditures	<b>(1,470,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(54,887.22)</b>	<b>(1,415,112.78)</b>	<b>(3.73)%</b>
<b>Revenue</b>						
1001 601 32000 1000 Licenses & Permits	57,000.00	0.00	0.00	7,791.50	(49,208.50)	(13.67)%
2034 400 39500 1000 Revenue Contractor Bonds	0.00	0.00	0.00	94,800.00	94,800.00	0.00%
2036 601 39500 1000 Revenue End of Road- boat ramps	0.00	0.00	0.00	317,351.51	317,351.51	0.00%
2037 601 39500 1000 Revenue End of Road- RIDOH Growsmart	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
2071 601 39500 1000 Revenue - PLANNING ENGINEER	0.00	0.00	0.00	(6,010.00)	(6,010.00)	0.00%
3038 601 39500 1000 Revenue - State Street Reservoir	0.00	0.00	0.00	102,284.84	102,284.84	0.00%
3093 400 39500 1000 Revenue- Public Buildings	0.00	0.00	0.00	685,111.69	685,111.69	0.00%
3094 601 39500 1000 Revenue- Tanyard Brook	0.00	0.00	0.00	2,122,979.02	2,122,979.02	0.00%
3104 601 39500 1000 Revenue Independence Park Parking Lot -Bond	0.00	0.00	0.00	203,418.98	203,418.98	0.00%
<b>Total Revenues</b>	<b>57,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,529,227.54</b>	<b>3,472,227.54</b>	<b>(6,191.63)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 601 41100 1000 Salaries	315,152.00	0.00	0.00	103,592.10	211,559.90	32.87%
Salaries Salaries	315,152.00	0.00	0.00	103,592.10	211,559.90	32.87%
1001 601 42101 1000 Medical Insurance	53,705.00	0.00	0.00	11,872.36	41,832.64	22.11%
1001 601 42102 1000 Dental Insurance	2,193.00	0.00	0.00	619.98	1,573.02	28.27%
Medical Benefits Medical Benefits	55,898.00	0.00	0.00	12,492.34	43,405.66	22.35%
1001 601 42200 1000 Payroll Taxes	24,109.00	0.00	0.00	7,754.79	16,354.21	32.17%
Employer Payroll Taxes Employer Payroll Taxes	24,109.00	0.00	0.00	7,754.79	16,354.21	32.17%
1001 601 42301 1000 Defined Contribution-TIAA	3,152.00	0.00	0.00	1,175.40	1,976.60	37.29%
1001 601 42302 1000 Defined Benefit-ERSRI	45,350.00	0.00	0.00	14,488.20	30,861.80	31.95%
Employer Retires Contributions Employer Retires Contributions	48,502.00	0.00	0.00	15,663.60	32,838.40	32.29%
1001 601 43100 1000 Secretarial Support	12,000.00	0.00	0.00	2,600.00	9,400.00	21.67%
1001 601 43200 1000 Dues & Conferences	3,500.00	0.00	0.00	295.00	3,205.00	8.43%
1001 601 43220 1000 Tourism/Promotion	39,100.00	0.00	0.00	14,500.00	24,600.00	37.08%
1001 601 43221 1000 GIS Implementation	8,400.00	0.00	0.00	0.00	8,400.00	0.00%
1001 601 43435 1000 Consulting Engineer-Planning Board	9,000.00	0.00	0.00	2,332.82	6,667.18	25.92%
1001 601 45400 1000 Advertising	5,100.00	0.00	0.00	904.25	4,195.75	17.73%
Professional Services Professional Services	77,100.00	0.00	0.00	20,632.07	56,467.93	26.76%
1001 601 46000 1000 Supplies	1,500.00	0.00	0.00	35.50	1,464.50	2.37%
1001 601 46101 1000 Conservation Projects	6,000.00	0.00	0.00	384.66	5,615.34	6.41%
1001 601 46102 1000 Tree Planting	20,000.00	0.00	0.00	5,428.33	14,571.67	27.14%
1001 601 46103 1000 Stormwater Phase II	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
1001 601 46104 1000 Comprehensive Plan Update	5,000.00	0.00	0.00	250.00	4,750.00	5.00%
Supplies Supplies	42,500.00	0.00	0.00	6,098.49	36,401.51	14.35%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
2094 601 49500 1000 Expenditures Sowams/Annawamscutt WS Study	0.00	0.00	0.00	(9,723.00)	9,723.00	0.00%
Capital Improvements	0.00	0.00	0.00	(9,723.00)	9,723.00	0.00%
1001 601 46300 1000 Bristol HDC	0.00	0.00	0.00	1,414.50	(1,414.50)	0.00%
2014 601 49500 1000 Expenditures LEARN 365 Grant	0.00	0.00	0.00	1,749.39	(1,749.39)	0.00%
2035 601 49500 1000 Expenditures End of Road- RIIB	0.00	0.00	0.00	582.26	(582.26)	0.00%
2036 601 49500 1000 Expenditures End of Road- boat ramps	0.00	0.00	0.00	30,993.50	(30,993.50)	0.00%
2037 601 49500 1000 Expenditures End of Road- RIDOH Growsmart	0.00	0.00	0.00	1,500.00	(1,500.00)	0.00%
2084 601 49500 2020 Expenditures	0.00	0.00	0.00	50,562.29	(50,562.29)	0.00%
3104 601 49500 1000 Expenditures Independence Park Parking Lot -Bond	0.00	0.00	0.00	4,388.66	(4,388.66)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	91,190.60	(91,190.60)	0.00%
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(563,261.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(247,700.99)</b>	<b>(315,560.01)</b>	<b>(43.98)%</b>
<b>Revenue</b>	<b>470,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>31,790.55</b>	<b>(438,709.45)</b>	<b>(6.76)%</b>
1001 602 32000 1000 Licenses & Permits	0.00	0.00	0.00	(5,486.55)	(5,486.55)	0.00%
1001 602 33515 1000 RI State Tax	0.00	0.00	0.00	7,442.00	7,442.00	0.00%
1001 602 33516 1000 Health Department	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>470,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>33,746.00</b>	<b>(436,754.00)</b>	<b>(7.17)%</b>
<b>Expenditures</b>	<b>183,225.00</b>	<b>0.00</b>	<b>0.00</b>	<b>61,732.70</b>	<b>121,492.30</b>	<b>33.69%</b>
Expenditures Expenditures	183,225.00	0.00	0.00	61,732.70	121,492.30	33.69%
Salaries Salaries	20,090.00	0.00	0.00	6,048.08	14,041.92	30.10%
1001 602 42101 1000 Medical Insurance	950.00	0.00	0.00	149.22	800.78	15.71%
1001 602 42102 1000 Dental Insurance	21,040.00	0.00	0.00	6,197.30	14,842.70	29.45%
Medical Benefits Medical Benefits	14,017.00	0.00	0.00	4,505.67	9,511.33	32.14%
1001 602 42200 1000 Payroll Taxes	14,017.00	0.00	0.00	4,505.67	9,511.33	32.14%
Employer Payroll Taxes Employer Payroll Taxes	750.00	0.00	0.00	344.79	405.21	45.97%
1001 602 42301 1000 Defined Contribution-TIAA	10,797.00	0.00	0.00	4,961.52	5,835.48	45.95%
1001 602 42302 1000 Defined Benefit-ERSRI	11,547.00	0.00	0.00	5,306.31	6,240.69	45.95%
Employer Retires Contributions Employer Retires Contributions	1,854.00	0.00	0.00	1,232.92	621.08	66.50%
1001 602 43200 1000 Dues & Conferences	1,854.00	0.00	0.00	1,232.92	621.08	66.50%
Other Benefits Other Benefits	16,200.00	0.00	0.00	15,290.00	910.00	94.38%
1001 602 46003 1000 Software & Licenses	16,200.00	0.00	0.00	15,290.00	910.00	94.38%
Supplies Supplies	3,500.00	0.00	0.00	150.00	3,350.00	4.29%
1001 602 45900 1000 Operating	3,500.00	0.00	0.00	150.00	3,350.00	4.29%
Operating Operating	<b>(251,383.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(94,414.90)</b>	<b>(156,968.10)</b>	<b>(37.56)%</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>219,117.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(60,668.90)</b>	<b>(593,722.10)</b>	<b>27.69%</b>



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Revenue</b>						
1001 603 32002 1000 Permits	7,500.00	0.00	0.00	3,953.00	(3,547.00)	(52.71)%
1001 603 32003 1000 Road Cut Permits	25,000.00	0.00	0.00	315.00	(24,685.00)	(1.26)%
1001 603 32004 1000 Metals	10,000.00	0.00	0.00	1,105.00	(8,895.00)	(11.05)%
1001 603 34100 1000 Miscellaneous	0.00	0.00	0.00	1,260.00	(52,595.06)	0.00%
1001 603 34102 1000 Landfill Receipts	65,000.00	0.00	0.00	12,404.94	(52,595.06)	(19.08)%
1001 603 34105 1000 Special Pick-Ups	10,000.00	0.00	0.00	1,490.00	(8,510.00)	(14.90)%
1001 603 34431 1000 Compost Bag Sales	5,000.00	0.00	0.00	0.00	(5,000.00)	0.00%
1001 603 35100 1000 Fees & Fines	0.00	0.00	0.00	151.00	151.00	0.00%
3095 603 39500 1000 Revenue - Road Repair Program	0.00	0.00	0.00	1,952,837.56	1,952,837.56	0.00%
<b>Total Revenues</b>	<b>122,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,973,516.50</b>	<b>1,851,016.50</b>	<b>(1,611.03)%</b>
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
1001 603 41100 1000 Salaries	2,092,988.00	0.00	0.00	651,659.76	1,441,328.24	31.14%
1001 603 41160 1000 Clothing Allowance	43,400.00	0.00	0.00	35,000.00	8,400.00	80.65%
1001 603 41300 1000 Overtime	158,363.00	0.00	0.00	32,768.19	125,594.81	20.69%
Salaries Salaries	2,294,751.00	0.00	0.00	719,427.95	1,575,323.05	31.35%
1001 603 42101 1000 Medical Insurance	539,033.00	0.00	0.00	224,170.20	314,862.80	41.59%
1001 603 42102 1000 Dental Insurance	21,708.00	0.00	0.00	5,700.63	16,007.37	26.26%
Medical Benefits Medical Benefits	560,741.00	0.00	0.00	229,870.83	330,870.17	40.99%
1001 603 42200 1000 Payroll Taxes	175,548.00	0.00	0.00	58,620.32	116,927.68	33.39%
Employer Payroll Taxes Employer Payroll Taxes	175,548.00	0.00	0.00	58,620.32	116,927.68	33.39%
1001 603 42301 1000 Defined Contribution-TIAA	19,635.00	0.00	0.00	5,937.47	13,697.53	30.24%
1001 603 42302 1000 Defined Benefit-ERSRI	318,081.00	0.00	0.00	91,426.00	226,655.00	28.74%
Employer Retires Contributions Employer Retires Contributions	337,716.00	0.00	0.00	97,363.47	240,352.53	28.83%
1001 603 43211 1000 Rodent Control	5,000.00	0.00	0.00	845.00	4,155.00	16.90%
1001 603 43440 1000 Landfill/Environmental Monitoring	25,000.00	0.00	0.00	1,450.00	23,550.00	5.80%
1001 603 44210 1000 Transfer Station Operations	400,000.00	0.00	0.00	93,916.19	306,083.81	23.48%
1001 603 44220 1000 Snow & Ice Removal	150,000.00	0.00	0.00	0.00	150,000.00	0.00%
1001 603 45400 1000 Advertising	1,000.00	0.00	0.00	82.00	918.00	8.20%
Professional Services Professional Services	581,000.00	0.00	0.00	96,293.19	484,706.81	16.57%
1001 603 44300 1000 Building Repairs & Maintenance	18,500.00	0.00	0.00	3,580.99	14,919.01	19.36%
1001 603 44304 1000 Grounds Maintenance	287,730.00	0.00	0.00	143,865.00	143,865.00	50.00%
1001 603 44305 1000 Road Materials	30,000.00	0.00	0.00	1,267.60	28,732.40	4.23%
1001 603 44306 1000 Road Signs	10,000.00	0.00	0.00	6,556.95	3,443.05	65.57%
1001 603 44307 1000 Road & Sidewalk Maintenance	15,000.00	0.00	0.00	13,864.41	1,135.59	92.43%
1001 603 44308 1000 Street Lighting	115,000.00	0.00	0.00	31,420.36	83,579.64	27.32%
1001 603 44310 1000 Motor Vehicle Repairs	85,000.00	0.00	0.00	15,676.65	69,323.35	18.44%
1001 603 44311 1000 Landfill Vehicle Maintenance	17,000.00	0.00	0.00	11,876.19	5,123.81	69.86%
1001 603 44312 1000 Packer & Recycling Vehicle Maintenance	45,000.00	0.00	0.00	6,468.14	38,531.86	14.37%
1001 603 44330 1000 Drainage	55,000.00	0.00	0.00	55,935.38	(935.38)	101.70%
1001 603 44400 1000 Copy Machines	1,500.00	0.00	0.00	227.58	1,272.42	15.17%
Maintenance Maintenance	679,730.00	0.00	0.00	290,739.25	388,990.75	42.77%
1001 603 44600 1000 Tree Care & Preservation	75,000.00	0.00	0.00	35,770.00	39,230.00	47.69%
Misc. Programs Misc. Programs	75,000.00	0.00	0.00	35,770.00	39,230.00	47.69%
1001 603 45300 1000 Telephone & Internet	5,500.00	0.00	0.00	1,727.62	3,772.38	31.41%
Telephone Telephone	5,500.00	0.00	0.00	1,727.62	3,772.38	31.41%
1001 603 46000 1000 Supplies	7,000.00	0.00	0.00	2,514.99	4,485.01	35.93%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 603 46050 1000 Chemicals	0.00	0.00	0.00	234.32	1,765.68	11.72%
1001 603 46060 1000 Tires	18,000.00	0.00	0.00	7,692.95	10,307.05	42.74%
1001 603 46061 1000 Sweeper Brooms	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
1001 603 46063 1000 Portable Radios	12,000.00	0.00	0.00	1,744.47	10,255.53	14.54%
1001 603 46064 1000 Protective Gear	4,500.00	0.00	0.00	461.00	4,039.00	10.24%
1001 603 46066 1000 Postage	1,500.00	0.00	0.00	601.50	898.50	40.10%
1001 603 46067 1000 Janitorial Supplies	22,000.00	0.00	0.00	7,523.17	14,476.83	34.20%
Supplies Supplies	70,000.00	0.00	0.00	20,772.40	49,227.60	29.67%
1001 603 46210 1000 Natural Gas	30,000.00	0.00	0.00	924.36	29,075.64	3.08%
1001 603 46220 1000 Electricity	13,000.00	0.00	0.00	328.36	12,671.64	2.53%
1001 603 46260 1000 Vehicle Fuel	181,000.00	0.00	0.00	57,293.49	123,706.51	31.65%
1001 603 46270 1000 Water Service	6,000.00	0.00	0.00	1,872.19	4,127.81	31.20%
Utilities Utilities	230,000.00	0.00	0.00	60,418.40	169,581.60	26.27%
1001 603 47301 1000 Building Security	6,000.00	0.00	0.00	1,815.44	4,184.56	30.26%
1001 603 47500 1000 Technology Replacement	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
1001 603 47515 1000 Tools & Equipment	11,000.00	0.00	0.00	5,765.19	5,234.81	52.41%
Capital Improvements Capital Improvements	27,000.00	0.00	0.00	7,580.63	19,419.37	28.08%
	<b>(5,036,986.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,618,584.06)</b>	<b>(3,418,401.94)</b>	<b>(32.13)%</b>
Excess Revenue Over (Under) Expenditures	<b>(4,914,486.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>354,932.44</b>	<b>(1,567,385.44)</b>	<b>7.22%</b>
<b>Revenue</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>85.00</b>	<b>(915.00)</b>	<b>(8.50)%</b>
5002 604 32002 1000 Permits	0.00	0.00	0.00	(295.42)	(295.42)	0.00%
5002 604 32005 1000 Septage	30,000.00	0.00	0.00	15,175.00	(14,825.00)	(50.58)%
5002 604 32006 1000 Pretreatment Revenue	6,529,124.00	0.00	0.00	0.00	(6,529,124.00)	0.00%
5002 604 34410 1000 Sewer Use Fees	62,432.00	0.00	0.00	0.00	(62,432.00)	0.00%
5002 604 34420 1000 Sewer Assessments	500.00	0.00	0.00	3,300.00	2,800.00	(660.00)%
5002 604 35100 1000 Fees & Fines	53,500.00	0.00	0.00	0.00	(53,500.00)	0.00%
5002 604 35510 1000 Debt Service Recovery-RWU	<b>6,676,556.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,264.58</b>	<b>(6,658,291.42)</b>	<b>(0.27)%</b>
<b>Expenditures</b>	<b>768,160.00</b>	<b>0.00</b>	<b>0.00</b>	<b>243,628.08</b>	<b>524,531.92</b>	<b>31.72%</b>
Expenditures Expenditures	80,000.00	0.00	0.00	29,120.41	50,879.59	36.40%
5002 604 41100 1000 Salaries	848,160.00	0.00	0.00	272,748.49	575,411.51	32.16%
Salaries Salaries	177,639.00	0.00	0.00	37,127.27	140,511.73	20.90%
5002 604 42101 1000 Medical Insurance	7,169.00	0.00	0.00	1,400.73	5,768.27	19.54%
5002 604 42102 1000 Dental Insurance	184,808.00	0.00	0.00	38,528.00	146,280.00	20.85%
Medical Benefits Medical Benefits	64,884.00	0.00	0.00	20,407.12	44,476.88	31.45%
5002 604 42200 1000 Payroll Taxes	64,884.00	0.00	0.00	20,407.12	44,476.88	31.45%
Employer Payroll Taxes Employer Payroll Taxes	7,495.00	0.00	0.00	2,007.56	5,487.44	26.79%
5002 604 42301 1000 Defined Contribution-TIAA	110,538.00	0.00	0.00	32,581.51	77,956.49	29.48%
5002 604 42302 1000 Defined Benefit-ERSRI	118,033.00	0.00	0.00	34,589.07	83,443.93	29.30%
Employer Retires Contributions Employer Retires Contributions	1,500.00	0.00	0.00	235.00	1,265.00	15.67%
5002 604 43200 1000 Dues & Conferences	15,000.00	0.00	0.00	1,120.00	13,880.00	7.47%
5002 604 43270 1000 CMOM Reporting	3,100.00	0.00	0.00	3,100.00	0.00	100.00%
5002 604 43442 1000 EPA Permit Fee	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
5002 604 44001 1000 Infiltration Inflow	39,600.00	0.00	0.00	4,455.00	35,145.00	11.25%
Professional Services Professional Services	10,000.00	0.00	0.00	10,809.34	(809.34)	108.09%
5002 604 44300 1000 Building Repairs & Maintenance						



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 604 44310 1000 Motor Vehicle Repairs	12,000.00	0.00	0.00	4,795.81	7,204.19	39.97%
5002 604 44351 1000 RBC Repairs & Maintenance	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
5002 604 44352 1000 Generator Service	10,000.00	0.00	0.00	1,366.00	8,634.00	13.66%
5002 604 44353 1000 Sewer System Repairs	35,000.00	0.00	0.00	12,034.15	22,965.85	34.38%
5002 604 44354 1000 Odor Control	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
5002 604 44355 1000 Cesspool Cleanout	5,000.00	0.00	0.00	975.00	4,025.00	19.50%
5002 604 44356 1000 Solids/Scum Handling	12,000.00	0.00	0.00	0.00	12,000.00	0.00%
5002 604 44357 1000 Grinder Pump Repairs	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 604 44358 1000 Biofilter Maintenance	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5002 604 44359 1000 Lab Equipment Maintenance	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 44360 1000 Pump Station Repairs	27,500.00	0.00	0.00	18,643.13	8,856.87	67.79%
5002 604 44361 1000 Belt Press Service	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
5002 604 44362 1000 CL2 System Maintenance	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 44363 1000 Instrument & Controls Maintenance	15,000.00	0.00	0.00	2,668.00	12,332.00	17.79%
5002 604 44364 1000 Headworks Maintenance	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
Maintenance Maintenance	160,000.00	0.00	0.00	51,291.43	108,708.57	32.06%
5002 604 44412 1000 Warren Agreement	45,000.00	0.00	0.00	0.00	45,000.00	0.00%
Leases Leases	45,000.00	0.00	0.00	0.00	45,000.00	0.00%
5002 604 45300 1000 Telephone & Internet	8,000.00	0.00	0.00	5,694.01	2,305.99	71.18%
Telephone Telephone	8,000.00	0.00	0.00	5,694.01	2,305.99	71.18%
5002 604 43004 1000 Filter Belts	2,500.00	0.00	0.00	2,238.66	261.34	89.55%
5002 604 46002 1000 Office Supplies	7,500.00	0.00	0.00	2,627.43	4,872.57	35.03%
5002 604 46010 1000 Uniforms	14,000.00	0.00	0.00	5,369.88	8,630.12	38.36%
5002 604 46050 1000 Chemicals	130,000.00	0.00	0.00	50,624.54	79,375.46	38.94%
5002 604 46052 1000 Laboratory	26,000.00	0.00	0.00	11,353.30	14,646.70	43.67%
5002 604 46053 1000 Pretreatment	30,000.00	0.00	0.00	8,773.00	21,227.00	29.24%
5002 604 46054 1000 Manhole Covers	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
5002 604 46055 1000 OSHA Equipment	5,000.00	0.00	0.00	706.36	4,293.64	14.13%
Supplies Supplies	219,000.00	0.00	0.00	81,693.17	137,306.83	37.30%
5002 604 45900 1000 Operating	75,000.00	0.00	0.00	5,296.37	69,703.63	7.06%
Operating Operating	75,000.00	0.00	0.00	5,296.37	69,703.63	7.06%
5002 604 46210 1000 Natural Gas	0.00	0.00	0.00	9,503.24	(9,503.24)	0.00%
5002 604 46220 1000 Electricity	325,000.00	0.00	0.00	75,972.77	249,027.23	23.38%
5002 604 46260 1000 Vehicle Fuel	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
5002 604 46270 1000 Water Service	0.00	0.00	0.00	212.83	(212.83)	0.00%
Utilities Utilities	355,000.00	0.00	0.00	85,688.84	269,311.16	24.14%
2090 604 49500 1000 Expenditures Misc. Scrap	0.00	0.00	0.00	2,995.00	(2,995.00)	0.00%
5002 604 47201 1000 Capital Improvements-Infiltration	0.00	0.00	0.00	1,086.90	(1,086.90)	0.00%
Inflow	0.00	0.00	0.00	4,081.90	(4,081.90)	0.00%
Capital Improvements Capital Improvements	(2,117,485.00)	0.00	0.00	(604,473.40)	(1,513,011.60)	(28.59)%
Excess Revenue Over (Under) Expenditures	4,559,071.00	0.00	0.00	(586,208.82)	(8,171,303.02)	12.86%
Revenue	0.00	0.00	0.00	0.00	0.00	0.00%
5002 606 32002 1000 Permits	3,500.00	0.00	0.00	0.00	(3,500.00)	0.00%
5002 606 34430 1000 Compost Sales	79,979.00	0.00	0.00	32,625.29	(47,353.71)	(40.79)%
Total Revenues	83,479.00	0.00	0.00	32,625.29	(50,853.71)	(39.08)%
Expenditures Expenditures	0.00	0.00	0.00	0.00	0.00	0.00%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 606 41100 1000 Salaries	385,284.00	0.00	0.00	147,525.85	237,758.15	38.29%
5002 606 41300 1000 Overtime Salaries	37,000.00	0.00	0.00	13,981.19	23,018.81	37.79%
5002 606 42101 1000 Medical Insurance	422,284.00	0.00	0.00	161,507.04	260,776.96	38.25%
5002 606 42102 1000 Dental Insurance	100,748.00	0.00	0.00	27,168.04	73,579.96	26.97%
5002 606 42103 1000 Medical Benefits	4,093.00	0.00	0.00	1,090.74	3,002.26	26.65%
5002 606 42200 1000 Payroll Taxes	104,841.00	0.00	0.00	28,258.78	76,582.22	26.95%
5002 606 42301 1000 Employer Payroll Taxes	32,305.00	0.00	0.00	10,473.80	21,831.20	32.42%
5002 606 42302 1000 Defined Contribution-TIAA	3,853.00	0.00	0.00	1,380.13	2,472.87	35.82%
5002 606 42302 1000 Defined Benefit-ERSRI	55,442.00	0.00	0.00	17,381.85	38,060.15	31.35%
5002 606 43000 1000 Employer Retirees Contributions	59,295.00	0.00	0.00	18,761.98	40,533.02	31.64%
5002 606 43441 1000 Methane Testing	4,500.00	0.00	0.00	2,310.57	2,189.43	51.35%
5002 606 43443 1000 Compost Analysis	8,500.00	0.00	0.00	2,499.37	6,000.63	29.40%
5002 606 44300 1000 Professional Services	13,000.00	0.00	0.00	4,809.94	8,190.06	37.00%
5002 606 44310 1000 Building Repairs & Maintenance	15,000.00	0.00	0.00	4,312.30	10,687.70	28.75%
5002 606 44310 1000 Motor Vehicle Repairs	14,000.00	0.00	0.00	675.51	13,324.49	4.83%
5002 606 44354 1000 Odor Control	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5002 606 44363 1000 Instrument & Controls Maintenance	3,500.00	0.00	0.00	685.00	2,815.00	19.57%
5002 606 44375 1000 Compost Equipment Maintenance	18,000.00	0.00	0.00	822.84	17,177.16	4.57%
5002 606 45300 1000 Telephone & Internet	52,500.00	0.00	0.00	6,495.65	46,004.35	12.37%
5002 606 46010 1000 Telephone	1,000.00	0.00	0.00	180.59	819.41	18.06%
5002 606 46055 1000 OSHA Equipment	8,000.00	0.00	0.00	180.59	819.41	18.06%
5002 606 46056 1000 Compost Bags	2,000.00	0.00	0.00	2,990.64	5,009.36	37.38%
5002 606 46057 1000 Grinder Hammers	0.00	0.00	0.00	1,852.15	1,852.15	7.39%
5002 606 46060 1000 Tires	3,000.00	0.00	0.00	(139.80)	139.80	0.00%
5002 606 45900 1000 Operating	4,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 606 46210 1000 Natural Gas	17,000.00	0.00	0.00	2,998.69	14,001.31	17.64%
5002 606 46220 1000 Electricity	24,000.00	0.00	0.00	7,096.07	16,903.93	29.57%
5002 606 46260 1000 Vehicle Fuel	24,000.00	0.00	0.00	7,096.07	16,903.93	29.57%
5002 606 46270 1000 Water Service	10,000.00	0.00	0.00	2,568.49	7,431.51	25.68%
5002 606 46270 1000 Water Service	85,000.00	0.00	0.00	13,111.26	71,888.74	15.43%
5002 606 46270 1000 Water Service	31,000.00	0.00	0.00	0.00	31,000.00	0.00%
5002 606 46270 1000 Water Service	0.00	0.00	0.00	2,281.86	(2,281.86)	0.00%
5002 606 46270 1000 Water Service	126,000.00	0.00	0.00	17,961.61	108,038.39	14.26%
Utilities Utilities	(852,225.00)	0.00	0.00	(258,544.15)	(593,680.85)	(30.34)%
Excess Revenue Over (Under) Expenditures	(768,746.00)	0.00	0.00	(225,918.86)	(644,534.56)	(29.39)%
<b>Revenue Expenditures</b>						
Expenditures Expenditures						
5002 607 42100 1000 Retiree Medical	85,000.00	0.00	0.00	0.00	85,000.00	0.00%
5002 607 42103 1000 Life Insurance	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
5002 607 42950 1000 Severance Pay	100,500.00	0.00	0.00	0.00	100,500.00	0.00%
5002 607 42950 1000 Severance Pay	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
5002 607 43101 1000 Allocated Costs	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
5002 607 43101 1000 Allocated Costs	75,000.00	0.00	0.00	0.00	75,000.00	0.00%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 607 43400 1000 IT & Support	0.00	0.00	0.00	0.00	6,000.00	0.00%
5002 607 43410 1000 Annual Audit	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Professional Services Professional Services	91,000.00	0.00	0.00	0.00	91,000.00	0.00%
5002 607 45201 1000 Insurance	366,578.00	0.00	0.00	0.00	366,578.00	0.00%
Insurance Insurance	366,578.00	0.00	0.00	0.00	366,578.00	0.00%
3100 607 49500 1000 Expenditures Electrical System Improvements	0.00	0.00	0.00	3,250.00	(3,250.00)	0.00%
3101 607 49500 1000 Expenditures - Resiliency plan	0.00	0.00	0.00	45,545.00	(45,545.00)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	48,795.00	(48,795.00)	0.00%
5002 607 48110 1000 Bond Principal	2,509,749.00	0.00	0.00	2,445,018.29	64,730.71	97.42%
5002 607 48210 1000 Interest-Bonds	765,667.00	0.00	0.00	346,325.55	419,341.45	45.23%
5002 607 48300 1000 Issuance Fees	0.00	0.00	0.00	2,176.51	(2,176.51)	0.00%
5002 607 48400 1000 Cost of Issuance	25,000.00	0.00	0.00	1,685.29	23,314.71	6.74%
Debt Exp Debt Exp	3,300,416.00	0.00	0.00	2,795,205.64	505,210.36	84.69%
	<b>(3,878,494.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(2,844,000.64)</b>	<b>(1,034,493.36)</b>	<b>(73.33)%</b>
Excess Revenue Over (Under) Expenditures	<b>(3,878,494.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(2,844,000.64)</b>	<b>(1,034,493.36)</b>	<b>(73.33)%</b>
<b>Revenue</b>						
1001 701 32010 1000 Soliciting Permits	1,000.00	0.00	0.00	2,220.00	1,220.00	(222.00)%
1001 701 34210 1000 Police Detail Admin Fees	45,000.00	0.00	0.00	10,123.36	(34,876.64)	(22.50)%
1001 701 35100 1000 Fines & Fees	4,600.00	0.00	0.00	2,675.00	(1,925.00)	(58.15)%
1001 701 35102 1000 Copy Fees	1,320.00	0.00	0.00	211.25	(1,108.75)	(16.00)%
1001 701 35103 1000 Vehicle ID	7,500.00	0.00	0.00	3,478.00	(4,022.00)	(46.37)%
1001 701 35104 1000 Online Report Fees	3,000.00	0.00	0.00	870.00	(2,130.00)	(29.00)%
2033 701 39500 1000 Revenue - PD Youth Leadership Camp	0.00	0.00	0.00	2,550.00	2,550.00	0.00%
2077 701 39500 1000 Revenue - POLICE GRANTS	0.00	0.00	0.00	6,485.60	6,485.60	0.00%
3102 701 39500 1000 Revenue - Environmental site plan	0.00	0.00	0.00	184,112.71	184,112.71	0.00%
9083 701 39500 1000 Revenue - POLICE MV DETAIL	0.00	0.00	0.00	50,172.50	50,172.50	0.00%
<b>Total Revenues</b>	<b>62,420.00</b>	<b>0.00</b>	<b>0.00</b>	<b>262,898.42</b>	<b>200,478.42</b>	<b>(421.18)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 701 41100 1000 Salaries	3,096,470.00	0.00	0.00	1,083,025.62	2,013,444.38	34.98%
1001 701 41100 2000 Salaries - Civilian	534,006.00	0.00	0.00	149,345.44	384,660.56	27.97%
1001 701 41160 1000 Clothing Allowance	67,145.00	0.00	0.00	61,255.00	5,890.00	91.23%
1001 701 41300 1000 Overtime	190,000.00	0.00	0.00	104,437.02	85,562.98	54.97%
1001 701 41300 2000 Overtime - Civilian	16,500.00	0.00	0.00	29,406.62	(12,906.62)	178.22%
1001 701 41400 1000 Supplemental Wages	504,802.00	0.00	0.00	61.38	504,740.62	0.01%
1001 701 41500 1000 Detail Wages	115,000.00	0.00	0.00	53,079.72	61,920.28	46.16%
1001 701 41600 1000 Special Details	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Salaries Salaries	4,533,923.00	0.00	0.00	1,480,610.80	3,053,312.20	32.66%
1001 701 42101 1000 Medical Insurance	809,002.00	0.00	0.00	206,394.80	602,394.80	25.54%
1001 701 42102 1000 Dental Insurance	37,617.00	0.00	0.00	10,544.73	27,072.27	28.03%
Medical Benefits Medical Benefits	846,619.00	0.00	0.00	217,151.93	629,467.07	25.65%
1001 701 42200 1000 Payroll Taxes	56,786.00	0.00	0.00	24,561.27	32,224.73	43.25%
1001 701 42200 2000 Payroll Taxes - Civilian	42,114.00	0.00	0.00	14,357.85	27,756.15	34.09%
Employer Payroll Taxes Employer Payroll Taxes	98,900.00	0.00	0.00	38,919.12	59,980.88	39.35%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 701 42301 1000 Defined Contribution-TIAA	108,038.00	0.00	0.00	30,867.91	77,170.09	28.57%
1001 701 42301 2000 Defined Contribution-TIAA - Civilian	4,856.00	0.00	0.00	1,105.05	3,750.95	22.76%
1001 701 42302 1000 Defined Benefit-ERSRI	292,783.00	0.00	0.00	72,481.90	220,301.10	24.76%
1001 701 42302 2000 Defined Benefit-ERSRI - Civilian	73,524.00	0.00	0.00	16,248.85	57,275.15	22.10%
1001 701 42303 1000 Defined Benefit-Local Pension	1,767,983.00	0.00	0.00	589,027.68	1,178,955.32	33.33%
Employer Retirees Contributions Employer Retirees	2,246,284.00	0.00	0.00	709,731.39	1,536,552.61	31.60%
Contributions						
1001 701 42400 1000 Education	60,000.00	0.00	0.00	15,625.50	44,374.50	26.04%
Other Benefits Other Benefits	60,000.00	0.00	0.00	15,625.50	44,374.50	26.04%
1001 701 43201 1000 Conferences & Training	15,000.00	0.00	0.00	3,308.04	11,691.96	22.05%
1001 701 43331 1000 RI Police Academy	3,280.00	0.00	0.00	425.00	2,855.00	12.96%
1001 701 43445 1000 Written Directives	8,000.00	0.00	0.00	7,902.37	97.63	98.78%
1001 701 45400 1000 Advertising	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Professional Services Professional Services	28,280.00	0.00	0.00	11,635.41	16,644.59	41.14%
1001 701 43020 1000 Boat Repairs & Maintenance	5,000.00	0.00	0.00	34.18	4,965.82	0.68%
1001 701 44300 1000 Building Repairs & Maintenance	25,000.00	0.00	0.00	(3,483.69)	28,483.69	(13.93)%
1001 701 44310 1000 Motor Vehicle Repairs	50,000.00	0.00	0.00	9,016.97	40,983.03	18.03%
1001 701 44400 1000 Copy Machines	5,100.00	0.00	0.00	1,111.35	3,988.65	21.79%
Maintenance Maintenance	85,100.00	0.00	0.00	6,678.81	78,421.19	7.85%
1001 701 45300 1000 Telephone & Internet	24,000.00	0.00	0.00	11,061.63	12,938.37	46.09%
Telephone Telephone	24,000.00	0.00	0.00	11,061.63	12,938.37	46.09%
1001 701 46009 1000 Ammunition & Weapons	20,000.00	0.00	0.00	4,477.70	15,522.30	22.39%
1001 701 46010 1000 Uniforms	2,000.00	0.00	0.00	195.00	1,805.00	9.75%
1001 701 46031 1000 Police Officer Supplies	1,800.00	0.00	0.00	0.00	1,800.00	0.00%
1001 701 46032 1000 Patrol Expenses	45,000.00	0.00	0.00	10,514.40	34,485.60	23.37%
1001 701 46033 1000 Detective Expenses	14,400.00	0.00	0.00	4,499.23	9,900.77	31.24%
1001 701 46034 1000 Probationary Patrolman Expense	10,000.00	0.00	0.00	7,031.12	2,968.88	70.31%
1001 701 46035 1000 Color Guard	1,200.00	0.00	0.00	188.00	1,012.00	15.67%
1001 701 46037 1000 Medical Supplies	1,800.00	0.00	0.00	167.96	1,632.04	9.33%
1001 701 46038 1000 Communications	25,000.00	0.00	0.00	6,626.99	18,373.01	26.51%
1001 701 46039 1000 Photo Lab	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
1001 701 46066 1000 Postage	2,000.00	0.00	0.00	341.04	1,658.96	17.05%
Supplies Supplies	124,200.00	0.00	0.00	34,041.44	90,158.56	27.41%
1001 701 46210 1000 Heating Oil/Natural Gas	15,000.00	0.00	0.00	2,934.65	12,065.35	19.56%
1001 701 46220 1000 Electricity	15,000.00	0.00	0.00	4,107.48	10,892.52	27.38%
1001 701 46260 1000 Vehicle Fuel	75,000.00	0.00	0.00	22,834.94	52,165.06	30.45%
1001 701 46270 1000 Water Service	1,750.00	0.00	0.00	1,134.22	615.78	64.81%
Utilities Utilities	106,750.00	0.00	0.00	31,011.29	75,738.71	29.05%
1001 701 47301 1000 Building Security	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
1001 701 47500 1000 Technology Replacement	70,000.00	0.00	0.00	37,570.12	32,429.88	53.67%
1001 701 47520 1000 Motor Vehicle Replacement	62,000.00	0.00	0.00	58,382.99	3,617.01	94.17%
Capital Improvements Capital Improvements	133,500.00	0.00	0.00	95,953.11	37,546.89	71.87%
2097 701 49500 1000 Expenditures Community Night Out	0.00	0.00	0.00	1,145.00	(1,145.00)	0.00%
3102 701 49500 1000 Expenditures - Environmental site plan	0.00	0.00	0.00	14,172.14	(14,172.14)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	15,317.14	(15,317.14)	0.00%
	<b>(8,287,556.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(2,667,737.57)</b>	<b>(5,619,818.43)</b>	<b>(32.19)%</b>



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures	(8,225,136.00)	0.00	0.00	(2,404,839.15)	(5,419,340.01)	(29.24)%
<b>Revenue</b>						
1001 702 34550 1000 Animal Control & Shelter Fees	1,000.00	0.00	0.00	1,875.00	875.00	(187.50)%
2069 702 39500 1000 Revenue	0.00	0.00	0.00	562.00	562.00	0.00%
2070 702 39500 1000 Revenue	0.00	0.00	0.00	37.50	37.50	0.00%
<b>Total Revenues</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,474.50</b>	<b>1,474.50</b>	<b>(247.45)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 702 41100 1000 Salaries	139,591.00	0.00	0.00	36,427.70	103,163.30	26.10%
1001 702 41160 1000 Clothing Allowance	1,400.00	0.00	0.00	0.00	1,400.00	0.00%
1001 702 41300 1000 Overtime	2,500.00	0.00	0.00	870.30	1,629.70	34.81%
Salaries Salaries	143,491.00	0.00	0.00	37,298.00	106,193.00	25.99%
1001 702 42101 1000 Medical Insurance	23,932.00	0.00	0.00	3,701.49	20,230.51	15.47%
1001 702 42102 1000 Dental Insurance	1,257.00	0.00	0.00	74.61	1,182.39	5.94%
Medical Benefits Medical Benefits	25,189.00	0.00	0.00	3,776.10	21,412.90	14.99%
1001 702 42200 1000 Payroll Taxes	10,870.00	0.00	0.00	2,692.34	8,177.66	24.77%
Employer Payroll Taxes Employer Payroll Taxes	10,870.00	0.00	0.00	2,692.34	8,177.66	24.77%
1001 702 42301 1000 Defined Contribution-TIAA	1,183.00	0.00	0.00	290.58	892.42	24.56%
1001 702 42302 1000 Defined Benefit-ERSRI	17,019.00	0.00	0.00	3,516.45	13,502.55	20.66%
Employer Retires Contributions Employer Retires Contributions	18,202.00	0.00	0.00	3,807.03	14,394.97	20.92%
1001 702 43203 1000 Certifications	2,300.00	0.00	0.00	500.00	1,800.00	21.74%
Other Benefits Other Benefits	2,300.00	0.00	0.00	500.00	1,800.00	21.74%
1001 702 43341 1000 Veterinarian Service	7,700.00	0.00	0.00	980.66	6,719.34	12.74%
1001 702 43342 1000 Carcass Removal	450.00	0.00	0.00	12.00	438.00	2.67%
Professional Services Professional Services	8,150.00	0.00	0.00	992.66	7,157.34	12.18%
1001 702 44300 1000 Building Repairs & Maintenance	25,100.00	0.00	0.00	1,820.62	23,279.38	7.25%
1001 702 44310 1000 Motor Vehicle Repairs	6,200.00	0.00	0.00	533.99	5,666.01	8.61%
Maintenance Maintenance	31,300.00	0.00	0.00	2,354.61	28,945.39	7.52%
1001 702 45300 1000 Telephone & Internet	600.00	0.00	0.00	1,072.83	(472.83)	178.81%
Telephone Telephone	600.00	0.00	0.00	1,072.83	(472.83)	178.81%
1001 702 46000 1000 Supplies	7,000.00	0.00	0.00	1,116.36	5,883.64	15.95%
1001 702 46002 1000 Office Supplies	1,800.00	0.00	0.00	63.82	1,736.18	3.55%
1001 702 46066 1000 Postage	300.00	0.00	0.00	20.04	279.96	6.68%
Supplies Supplies	9,100.00	0.00	0.00	1,200.22	7,899.78	13.19%
1001 702 45900 1000 Operating	1,500.00	0.00	0.00	177.70	1,322.30	11.85%
Operating Operating	1,500.00	0.00	0.00	177.70	1,322.30	11.85%
1001 702 46210 1000 Natural Gas	14,000.00	0.00	0.00	263.81	13,736.19	1.88%
1001 702 46220 1000 Electricity	12,500.00	0.00	0.00	2,491.14	10,008.86	19.93%
1001 702 46260 1000 Vehicle Fuel	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
1001 702 46270 1000 Water Service	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
Utilities Utilities	31,000.00	0.00	0.00	2,754.95	28,245.05	8.89%
1001 702 47301 1000 Building Security	2,500.00	0.00	0.00	779.85	1,720.15	31.19%
Capital Improvements Capital Improvements	2,500.00	0.00	0.00	779.85	1,720.15	31.19%
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(284,202.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(57,406.29)</b>	<b>(226,795.71)</b>	<b>(20.20)%</b>
	(283,202.00)	0.00	0.00	(54,931.79)	(225,321.21)	(19.40)%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Revenue</b>						
1001 703 34100 1000 Other Revenue	25,000.00	0.00	0.00	5,555.00	(19,445.00)	(22.22)%
1001 703 34201 1000 Fueling Station	100,000.00	0.00	0.00	(113,966.80)	(213,966.80)	113.97%
1001 703 34202 1000 Dock Fees	245,220.00	0.00	0.00	36,755.00	(208,465.00)	(14.99)%
1001 703 34203 1000 Mooring Fees	173,000.00	0.00	0.00	8,662.48	(164,337.52)	(5.01)%
1001 703 34204 1000 Transient Docks/Moorings	125,000.00	0.00	0.00	12,001.40	(112,998.60)	(9.60)%
1001 703 34206 1000 Ferry Dock & Office Lease	19,525.00	0.00	0.00	7,916.65	(11,608.35)	(40.55)%
2053 703 39500 1000 Revenue	0.00	0.00	0.00	12,900.00	12,900.00	0.00%
<b>Total Revenues</b>	<b>687,745.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(30,176.27)</b>	<b>(717,921.27)</b>	<b>4.39%</b>
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
1001 703 41100 1000 Salaries	235,325.00	0.00	0.00	112,013.21	123,311.79	47.60%
Salaries Salaries	235,325.00	0.00	0.00	112,013.21	123,311.79	47.60%
1001 703 42101 1000 Medical Insurance	3,600.00	0.00	0.00	1,200.00	2,400.00	33.33%
1001 703 42102 1000 Dental Insurance	1,899.00	0.00	0.00	470.76	1,428.24	24.79%
Medical Benefits Medical Benefits	5,499.00	0.00	0.00	1,670.76	3,828.24	30.38%
1001 703 42200 1000 Payroll Taxes	18,002.00	0.00	0.00	8,625.99	9,376.01	47.92%
Employer Payroll Taxes Employer Payroll Taxes	18,002.00	0.00	0.00	8,625.99	9,376.01	47.92%
1001 703 42301 1000 Defined Contribution-TIAA	1,375.00	0.00	0.00	455.31	919.69	33.11%
1001 703 42302 1000 Defined Benefit-ERSRI	19,779.00	0.00	0.00	6,551.19	13,227.81	33.12%
Employer Retires Contributions Employer Retires Contributions	21,154.00	0.00	0.00	7,006.50	14,147.50	33.12%
1001 703 43202 1000 Training	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Other Benefits Other Benefits	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 703 44300 1000 Building Repairs & Maintenance	7,000.00	0.00	0.00	935.37	6,064.63	13.36%
1001 703 44381 1000 Boat Repairs & Maintenance	6,200.00	0.00	0.00	2,111.01	4,088.99	34.05%
1001 703 44382 1000 Dock Repairs & Maintenance	75,000.00	0.00	0.00	29,100.85	45,899.15	38.80%
1001 703 44383 1000 Buoy Repairs & Maintenance	5,000.00	0.00	0.00	5,659.00	(659.00)	113.18%
Maintenance Maintenance	93,200.00	0.00	0.00	37,806.23	55,393.77	40.56%
1001 703 45300 1000 Telephone & Internet	5,000.00	0.00	0.00	1,689.54	3,310.46	33.79%
Telephone Telephone	5,000.00	0.00	0.00	1,689.54	3,310.46	33.79%
1001 703 46000 1000 Supplies	2,000.00	0.00	0.00	100.17	1,899.83	5.01%
1001 703 46003 1000 Software & Licenses	3,000.00	0.00	0.00	436.80	2,563.20	14.56%
1001 703 46010 1000 Uniforms	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46021 1000 Mooring Stickers	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46022 1000 Safety Equipment	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46110 1000 Public Rights of Way	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Supplies Supplies	27,000.00	0.00	0.00	536.97	26,463.03	1.99%
1001 703 45900 1000 Operating	18,000.00	0.00	0.00	11,543.11	6,456.89	64.13%
Operating Operating	18,000.00	0.00	0.00	11,543.11	6,456.89	64.13%
1001 703 46210 1000 Natural Gas	10,000.00	0.00	0.00	667.80	9,332.20	6.68%
1001 703 46220 1000 Electricity	13,000.00	0.00	0.00	5,903.20	7,096.80	45.41%
1001 703 46260 1000 Vehicle Fuel	2,000.00	0.00	0.00	355.82	1,644.18	17.79%
1001 703 46261 1000 Boat Fuel	5,200.00	0.00	0.00	0.00	5,200.00	0.00%
1001 703 46270 1000 Water Service	9,500.00	0.00	0.00	1,758.58	7,741.42	18.51%
Utilities Utilities	39,700.00	0.00	0.00	8,685.40	31,014.60	21.88%
1001 703 47515 1000 Radios	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Capital Improvements Capital Improvements	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
<b>Total Expenditures</b>	<b>(465,880.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(189,577.71)</b>	<b>(276,302.29)</b>	<b>(40.69)%</b>

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Excess Revenue Over (Under) Expenditures	221,865.00	0.00	0.00	(219,753.98)	(994,223.56)	99.05%
<b>Revenue</b>						
1001 704 34000 1000 EMS & Fire Revenue	1,100,000.00	0.00	0.00	347,008.48	(752,991.52)	(31.55)%
2074 704 39500 1000 Revenue - DRAWING REVIEWS	0.00	0.00	0.00	1,592.00	1,592.00	0.00%
2085 704 39500 1000 Revenue - Fire Dept. Grants	0.00	0.00	0.00	755.00	755.00	0.00%
3105 704 39500 1000 Revenue - Rescue Equipment	0.00	0.00	0.00	1,206,961.14	1,206,961.14	0.00%
9072 704 39500 1000 Revenue - FIRE PREVENTION	0.00	0.00	0.00	1,715.00	1,715.00	0.00%
9075 704 39500 1000 Revenue - CPR TRAINING	0.00	0.00	0.00	3,071.25	3,071.25	0.00%
<b>Total Revenues</b>	<b>1,100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,561,102.87</b>	<b>461,102.87</b>	<b>(141.92)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 704 41100 1000 Salaries	491,509.00	0.00	0.00	146,355.59	345,153.41	29.78%
1001 704 41160 1000 Clothing Allowance	3,000.00	0.00	0.00	3,000.00	0.00	100.00%
1001 704 41170 1000 EMS Stipend	440,000.00	0.00	0.00	128,599.66	311,400.34	29.23%
1001 704 41175 1000 Incentive Stipend	41,200.00	0.00	0.00	0.00	41,200.00	0.00%
1001 704 41300 1000 Overtime	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 704 41600 1000 Special Details	60,000.00	0.00	0.00	34,413.23	25,586.77	57.36%
Salaries Salaries	1,037,709.00	0.00	0.00	312,368.48	725,340.52	30.10%
1001 704 42101 1000 Medical Insurance	95,590.00	0.00	0.00	29,733.90	65,856.10	31.11%
1001 704 42102 1000 Dental Insurance	4,093.00	0.00	0.00	1,041.00	3,052.00	25.43%
Medical Benefits Medical Benefits	99,683.00	0.00	0.00	30,774.90	68,908.10	30.87%
1001 704 42200 1000 Payroll Taxes	81,328.00	0.00	0.00	27,427.01	53,900.99	33.72%
Employer Payroll Taxes Employer Payroll Taxes	81,328.00	0.00	0.00	27,427.01	53,900.99	33.72%
1001 704 42301 1000 Defined Contribution-TIAA	10,624.00	0.00	0.00	3,150.00	7,474.00	29.65%
1001 704 42302 1000 Defined Benefit-ERSRI	35,094.00	0.00	0.00	7,766.44	27,327.56	22.13%
Employer Retires Contributions Employer Retires Contributions	45,718.00	0.00	0.00	10,916.44	34,801.56	23.88%
1001 704 43203 1000 Training & Certification	35,000.00	0.00	0.00	8,359.09	26,640.91	23.88%
Other Benefits Other Benefits	35,000.00	0.00	0.00	8,359.09	26,640.91	23.88%
1001 704 43204 1000 Dues & Subscriptions	2,000.00	0.00	0.00	705.00	1,295.00	35.25%
1001 704 43260 1000 Emergency Medical Services	489,010.00	0.00	0.00	81,501.66	407,508.34	16.67%
1001 704 43261 1000 Emergency Management	2,400.00	0.00	0.00	0.00	2,400.00	0.00%
1001 704 43262 1000 Physician Consultant	3,000.00	0.00	0.00	750.00	2,250.00	25.00%
1001 704 43400 1000 IT & Support	15,000.00	0.00	0.00	15,471.70	(471.70)	103.14%
Professional Services Professional Services	511,410.00	0.00	0.00	98,428.36	412,981.64	19.25%
1001 704 44300 1000 Building Repairs & Maintenance	30,000.00	0.00	0.00	33,824.48	(3,824.48)	112.75%
1001 704 44302 1000 General Equipment Maintenance	20,000.00	0.00	0.00	1,230.77	18,769.23	6.15%
1001 704 44303 1000 Communications Maintenance	6,000.00	0.00	0.00	45.83	5,954.17	0.76%
1001 704 44310 1000 Motor Vehicle Repairs	60,000.00	0.00	0.00	36,625.16	23,374.84	61.04%
1001 704 44313 1000 Motor Vehicle Materials	0.00	0.00	0.00	180.00	(180.00)	0.00%
Maintenance Maintenance	116,000.00	0.00	0.00	71,906.24	44,093.76	61.99%
1001 704 44800 1000 Miscellaneous	2,000.00	0.00	0.00	248.99	1,751.01	12.45%
1001 704 45101 1000 Special Events	9,000.00	0.00	0.00	7,727.06	1,272.94	85.86%
Misc. Programs Misc. Programs	11,000.00	0.00	0.00	7,976.05	3,023.95	72.51%
1001 704 45300 1000 Telephone & Internet	15,000.00	0.00	0.00	7,218.21	7,781.79	48.12%
Telephone Telephone	15,000.00	0.00	0.00	7,218.21	7,781.79	48.12%
1001 704 46002 1000 Office Supplies	6,000.00	0.00	0.00	2,035.05	3,964.95	33.92%
1001 704 46010 1000 Uniforms	20,000.00	0.00	0.00	7,640.53	12,359.47	38.20%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 704 46051 1000 Chemicals & Gases	2,500.00	0.00	0.00	235.96	2,264.04	9.44%
1001 704 46066 1000 Postage	2,500.00	0.00	0.00	36.69	2,463.31	1.47%
1001 704 46070 1000 EMS Disposable Supplies	20,000.00	0.00	0.00	7,329.48	12,670.52	36.65%
Supplies Supplies	51,000.00	0.00	0.00	17,277.71	33,722.29	33.88%
1001 704 46210 1000 Natural Gas	55,000.00	0.00	0.00	2,784.77	52,215.23	5.06%
1001 704 46220 1000 Electricity	18,000.00	0.00	0.00	7,735.64	10,264.36	42.98%
1001 704 46260 1000 Vehicle Fuel	50,000.00	0.00	0.00	18,516.10	31,483.90	37.03%
1001 704 46270 1000 Water Service	3,000.00	0.00	0.00	2,422.18	577.82	80.74%
Utilities Utilities	126,000.00	0.00	0.00	31,458.69	94,541.31	24.97%
1001 704 47510 1000 EMS Equipment	10,000.00	0.00	0.00	9,310.87	689.13	93.11%
1001 704 47511 1000 Fire Equipment	10,000.00	0.00	0.00	1,938.39	8,061.61	19.38%
1001 704 47512 1000 Communications Equipment	20,000.00	0.00	0.00	12,134.05	7,865.95	60.67%
1001 704 47513 1000 Breathing Apparatus	20,000.00	0.00	0.00	2,623.37	17,376.63	13.12%
1001 704 47514 1000 Personal Protective Equipment	30,000.00	0.00	0.00	7,695.96	22,304.04	25.65%
Capital Improvements Capital Improvements	90,000.00	0.00	0.00	33,702.64	56,297.36	37.45%
1001 704 48008 1000 Company Allotments	33,000.00	0.00	0.00	33,000.00	0.00	100.00%
3105 704 49500 1000 Expenditures - Rescue Equipment	0.00	0.00	0.00	26,039.57	(26,039.57)	0.00%
Other Expenditures Other Expenditures	33,000.00	0.00	0.00	59,039.57	(26,039.57)	178.91%
	<b>(2,252,848.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(716,853.39)</b>	<b>(1,535,994.61)</b>	<b>(31.82)%</b>
Excess Revenue Over (Under) Expenditures	<b>(1,152,848.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>844,249.48</b>	<b>(1,074,891.74)</b>	<b>73.23%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
1001 801 41100 1000 Salaries	34,065.00	0.00	0.00	11,144.07	22,920.93	32.71%
Salaries Salaries	34,065.00	0.00	0.00	11,144.07	22,920.93	32.71%
1001 801 42101 1000 Medical Insurance	8,562.00	0.00	0.00	1,436.04	7,125.96	16.77%
1001 801 42102 1000 Dental Insurance	294.00	0.00	0.00	0.00	294.00	0.00%
Medical Benefits Medical Benefits	8,856.00	0.00	0.00	1,436.04	7,419.96	16.22%
1001 801 42200 1000 Payroll Taxes	2,606.00	0.00	0.00	844.87	1,761.13	32.42%
Employer Payroll Taxes Employer Payroll Taxes	2,606.00	0.00	0.00	844.87	1,761.13	32.42%
1001 801 42301 1000 Defined Contribution-TIAA	311.00	0.00	0.00	100.26	210.74	32.24%
1001 801 42302 1000 Defined Benefit-ERSRI	4,470.00	0.00	0.00	1,442.34	3,027.66	32.27%
Employer Retires Contributions Employer Retires Contributions	4,781.00	0.00	0.00	1,542.60	3,238.40	32.27%
1001 801 48005 1000 Emergency Fund	8,000.00	0.00	0.00	1,938.00	6,062.00	24.23%
2081 801 49500 1000 Expenditures	0.00	0.00	0.00	14.85	(14.85)	0.00%
Other Expenditures Other Expenditures	8,000.00	0.00	0.00	1,952.85	6,047.15	24.41%
	<b>(58,308.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(16,920.43)</b>	<b>(41,387.57)</b>	<b>(29.02)%</b>
Excess Revenue Over (Under) Expenditures	<b>(58,308.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(16,920.43)</b>	<b>(41,387.57)</b>	<b>(29.02)%</b>
<b>Revenue</b>						
1001 400 33507 1000 Library Grant-In Aid	228,836.00	0.00	0.00	0.00	(228,836.00)	0.00%
1001 802 35100 1000 Fees & Fines	8,000.00	0.00	0.00	2,855.83	(5,144.17)	(35.70)%
2096 802 39500 1000 Revenue Library Donations	0.00	0.00	0.00	671.00	671.00	0.00%
<b>Total Revenues</b>	<b>236,836.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,526.83</b>	<b>(233,309.17)</b>	<b>(1.49)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 802 41100 1000 Salaries	724,984.00	0.00	0.00	233,334.75	491,649.25	32.18%
Salaries Salaries	724,984.00	0.00	0.00	233,334.75	491,649.25	32.18%
1001 802 42101 1000 Medical Insurance	72,694.00	0.00	0.00	14,495.94	58,198.06	19.94%
1001 802 42102 1000 Dental Insurance	2,714.00	0.00	0.00	472.53	2,241.47	17.41%
Medical Benefits Medical Benefits	75,408.00	0.00	0.00	14,968.47	60,439.53	19.85%
1001 802 42200 1000 Payroll Taxes	55,461.00	0.00	0.00	17,401.99	38,059.01	31.38%
Employer Payroll Taxes Employer Payroll Taxes	55,461.00	0.00	0.00	17,401.99	38,059.01	31.38%
1001 802 42301 1000 Defined Contribution-TIAA	3,978.00	0.00	0.00	1,159.39	2,818.61	29.15%
1001 802 42302 1000 Defined Benefit-ERSRI	57,243.00	0.00	0.00	16,060.80	41,182.20	28.06%
Employer Retires Contributions Employer Retires Contributions	61,221.00	0.00	0.00	17,220.19	44,000.81	28.13%
1001 802 44300 1000 Building Repairs & Maintenance	20,000.00	0.00	0.00	21,619.07	(1,619.07)	108.10%
Maintenance Maintenance	20,000.00	0.00	0.00	21,619.07	(1,619.07)	108.10%
1001 802 45300 1000 Telephone & Internet	4,380.00	0.00	0.00	1,858.30	2,521.70	42.43%
Telephone Telephone	4,380.00	0.00	0.00	1,858.30	2,521.70	42.43%
1001 802 45510 1000 Print Materials	25,000.00	0.00	0.00	5,731.70	19,268.30	22.93%
1001 802 45511 1000 Electronic Materials	4,000.00	0.00	0.00	803.52	3,196.48	20.09%
1001 802 45512 1000 Subscriptions	7,500.00	0.00	0.00	373.51	7,126.49	4.98%
1001 802 45513 1000 Audio-Visual	10,000.00	0.00	0.00	272.88	9,727.12	2.73%
Supplies Supplies	46,500.00	0.00	0.00	7,181.61	39,318.39	15.44%
1001 802 45900 1000 Operating	10,000.00	0.00	0.00	4,848.91	5,151.09	48.49%
Operating Operating	10,000.00	0.00	0.00	4,848.91	5,151.09	48.49%
1001 802 46210 1000 Natural Gas	15,000.00	0.00	0.00	578.85	14,421.15	3.86%
1001 802 46220 1000 Electricity	35,000.00	0.00	0.00	5,900.93	29,099.93	16.86%
1001 802 46270 1000 Water Service	4,000.00	0.00	0.00	2,247.53	1,752.47	56.19%
Utilities Utilities	54,000.00	0.00	0.00	8,726.45	45,273.55	16.16%
1001 802 47500 1000 Technology Replacement	6,000.00	0.00	0.00	1,760.52	4,239.48	29.34%
Capital Improvements Capital Improvements	6,000.00	0.00	0.00	1,760.52	4,239.48	29.34%
<b>(1,057,954.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(328,920.26)</b>	<b>(729,033.74)</b>	<b>(31.09)%</b>
<b>(821,118.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(325,393.43)</b>	<b>(962,342.91)</b>	<b>(39.63)%</b>
Excess Revenue Over (Under) Expenditures						
<b>Revenue</b>						
1001 803 34700 1000 Recreation Revenue	200,000.00	0.00	0.00	(21,466.00)	(221,466.00)	10.73%
1001 803 34701 1000 Program Revenue	117,000.00	0.00	0.00	3,414.00	(113,586.00)	(2.92)%
2006 803 39500 1000 Revenue- Special events-rec	0.00	0.00	0.00	7,800.00	7,800.00	0.00%
2013 803 39500 1000 Revenue - Youth Golf Grant	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
2058 803 39500 1000 Revenue-HEZ	0.00	0.00	0.00	2,746.47	2,746.47	0.00%
3103 803 39500 1000 Revenue - Bandstand	0.00	0.00	0.00	460,281.79	460,281.79	0.00%
<b>Total Revenues</b>	<b>317,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>454,276.26</b>	<b>137,276.26</b>	<b>(143.30)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 803 41100 1000 Salaries	530,328.00	0.00	0.00	232,281.59	298,046.41	43.80%
1001 803 41300 1000 Overtime	5,000.00	0.00	0.00	2,680.40	2,319.60	53.61%
Salaries Salaries	535,328.00	0.00	0.00	234,961.99	300,366.01	43.89%
1001 803 42101 1000 Medical Insurance	93,848.00	0.00	0.00	26,107.18	67,740.82	27.82%
1001 803 42102 1000 Dental Insurance	4,993.00	0.00	0.00	780.75	3,312.25	19.08%
Medical Benefits Medical Benefits	97,941.00	0.00	0.00	26,887.93	71,053.07	27.45%
1001 803 42200 1000 Payroll Taxes	40,570.00	0.00	0.00	17,444.55	23,125.45	43.00%
Employer Payroll Taxes Employer Payroll Taxes	40,570.00	0.00	0.00	17,444.55	23,125.45	43.00%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 803 42301 1000 Defined Contribution-TIAA	0.00	0.00	0.00	1,084.97	1,824.03	37.30%
1001 803 42302 1000 Defined Benefit-ERSRI	43,037.00	0.00	0.00	15,612.15	27,424.85	36.28%
Employer Retires Contributions Employer Retires Contributions	45,946.00	0.00	0.00	16,697.12	29,248.88	36.34%
1001 803 44325 1000 Repairs & Maintenance	30,000.00	0.00	0.00	10,723.94	19,276.06	35.75%
1001 803 44326 1000 Playground Repairs & Maintenance	20,000.00	0.00	0.00	(1,451.36)	21,451.36	(7.26)%
Maintenance Maintenance	50,000.00	0.00	0.00	9,272.58	40,727.42	18.55%
1001 803 45100 1000 Programs	73,000.00	0.00	0.00	40,593.19	32,406.81	55.61%
1001 803 45102 1000 Bus Transportation	23,000.00	0.00	0.00	20,832.00	2,168.00	90.57%
1001 803 45103 1000 Concerts	8,000.00	0.00	0.00	4,400.00	3,600.00	55.00%
Misc. Programs Misc. Programs	104,000.00	0.00	0.00	65,825.19	38,174.81	63.29%
1001 803 45300 1000 Telephone & Internet	9,000.00	0.00	0.00	4,632.52	4,367.48	51.47%
Telephone Telephone	9,000.00	0.00	0.00	4,632.52	4,367.48	51.47%
1001 803 45900 1000 Operating	15,000.00	0.00	0.00	13,091.35	1,908.65	87.28%
Operating Operating	15,000.00	0.00	0.00	13,091.35	1,908.65	87.28%
1001 803 46210 1000 Natural Gas	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
1001 803 46220 1000 Electricity	20,000.00	0.00	0.00	5,285.02	14,714.98	26.43%
1001 803 46260 1000 Truck Maintenance & Vehicle Fuel	10,000.00	0.00	0.00	2,866.05	7,133.95	28.66%
1001 803 46270 1000 Water Service	10,000.00	0.00	0.00	3,633.18	6,366.82	36.33%
Utilities Utilities	60,000.00	0.00	0.00	11,984.25	48,015.75	19.97%
1001 803 47520 1000 Equipment	11,000.00	0.00	0.00	1,756.00	9,244.00	15.96%
2095 803 49500 1000 Expenditures CA Grant Awarded	0.00	0.00	0.00	2,017.92	(2,017.92)	0.00%
Capital Improvements Capital Improvements	11,000.00	0.00	0.00	3,773.92	7,226.08	34.31%
2098 803 49500 1000 Expenditures Park Benches	0.00	0.00	0.00	1,947.00	(1,947.00)	0.00%
3103 803 49500 1000 Expenditures - Bandstand	0.00	0.00	0.00	26,667.84	(26,667.84)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	28,614.84	(28,614.84)	0.00%
	<b>(968,785.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(433,186.24)</b>	<b>(535,598.76)</b>	<b>(44.71)%</b>
Excess Revenue Over (Under) Expenditures	<b>(651,785.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>21,090.02</b>	<b>(398,322.50)</b>	<b>3.24%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	2,500.00	0.00	0.00	2,500.00	0.00	100.00%
1001 805 48040 1000 Women's Resource Center	25,000.00	0.00	0.00	25,000.00	0.00	100.00%
1001 805 48041 1000 East Bay Mental Health	22,000.00	0.00	0.00	20,630.00	1,370.00	93.77%
1001 805 48042 1000 East Bay Community Action	750.00	0.00	0.00	750.00	0.00	100.00%
1001 805 48043 1000 Benjamin Church Manor Tenants Assoc.	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48045 1000 Boy Scouts	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48046 1000 Mosaico	6,000.00	0.00	0.00	6,000.00	0.00	100.00%
1001 805 48047 1000 Visiting Nurses	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48049 1000 King Philip Little League	750.00	0.00	0.00	750.00	0.00	100.00%
1001 805 48050 1000 Franklin Court Tenants Assoc.	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48052 1000 St. Elizabeth (Prev. Cornerstone)	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48053 1000 Samaritans	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48054 1000 Coggeshall Farm	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48056 1000 Meals on Wheels	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48058 1000 Art Night	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48059 1000 Community Strings Project	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48061 1000 Bristol Rotary Charities Foundation	1,000.00	0.00	0.00	1,000.00	0.00	100.00%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 805 48062 1000 East Bay Food Pantry	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48063 1000 Benjamin Church Senior Center	171,000.00	0.00	0.00	85,500.00	85,500.00	50.00%
1001 805 48065 1000 Bristol Garden Club	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48067 1000 Eastern RI Conservation District	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48068 1000 Wildlife Rehab Assoc. of RI	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48070 1000 Friends of Toms Grove	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48071 1000 Bristol Middle Passage Port Marker	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48072 1000 Rhode Island Special Olympics	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48073 1000 East Bay Softball	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
Donations & Support Donations & Support	<u>246,600.00</u>	<u>0.00</u>	<u>0.00</u>	<u>159,730.00</u>	<u>86,870.00</u>	<u>64.77%</u>
	<b>(246,600.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(159,730.00)</b>	<b>(86,870.00)</b>	<b>(64.77)%</b>
Excess Revenue Over (Under) Expenditures	<u>(246,600.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(159,730.00)</u>	<u>(86,870.00)</u>	<u>(64.77)%</u>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	25,000.00	0.00	0.00	25,000.00	0.00	100.00%
1001 806 48090 1000 Fourth of July	4,500.00	0.00	0.00	4,500.00	0.00	100.00%
1001 806 48091 1000 Veterans Holidays	3,000.00	0.00	0.00	3,000.00	0.00	100.00%
1001 806 48094 1000 Christmas Festival	32,500.00	0.00	0.00	32,500.00	0.00	100.00%
Donations & Support Donations & Support	<u>(32,500.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(32,500.00)</u>	<u>0.00</u>	<u>(100.00)%</u>
	<b>(32,500.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(32,500.00)</b>	<b>0.00</b>	<b>(100.00)%</b>
Excess Revenue Over (Under) Expenditures	<u>(32,500.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(32,500.00)</u>	<u>0.00</u>	<u>(100.00)%</u>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	29,285,376.00	0.00	0.00	7,321,344.00	21,964,032.00	25.00%
1001 901 49000 1000 BWRSD Appropriation	29,285,376.00	0.00	0.00	7,321,344.00	21,964,032.00	25.00%
Other Expenditures Other Expenditures	<u>(29,285,376.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(7,321,344.00)</u>	<u>(21,964,032.00)</u>	<u>(25.00)%</u>
	<b>(29,285,376.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(7,321,344.00)</b>	<b>(21,964,032.00)</b>	<b>(25.00)%</b>
Excess Revenue Over (Under) Expenditures	<u>(29,285,376.00)</u>	<u>0.00</u>	<u>0.00</u>	<u>(7,321,344.00)</u>	<u>(21,964,032.00)</u>	<u>(25.00)%</u>
<b>Revenue</b>						
1001 950 39001 1000 Fund Balance Appropriation	600,000.00	0.00	0.00	0.00	(600,000.00)	0.00%
1001 950 39901 1000 Mastercard Clearing	0.00	0.00	0.00	54,167.98	54,167.98	0.00%
<b>Total Revenues</b>	<u>600,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>54,167.98</u>	<u>(545,832.02)</u>	<u>(9.03)%</u>
<b>Expenditures</b>						
Expenditures Expenditures	0.00	0.00	0.00	55.00	(55.00)	0.00%
1001 501 46004 1000 Citizens Bank Incident	0.00	0.00	0.00	55.00	(55.00)	0.00%
Supplies Supplies	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>(55.00)</u>	<u>55.00</u>	<u>0.00%</u>
	<b>600,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>54,112.98</b>	<b>(545,777.02)</b>	<b>(9.02)%</b>
Excess Revenue Over (Under) Expenditures	<u>600,000.00</u>	<u>0.00</u>	<u>0.00</u>	<u>54,112.98</u>	<u>(545,777.02)</u>	<u>(9.02)%</u>



# Town of Bristol, Rhode Island

## PROCLAMATION

**Be it hereby known to all that:**

**WHEREAS**, alcohol and drug abuse affect individuals, families, and communities across the nation; and

**WHEREAS**, it is imperative that visible, unified efforts by community members be launched to prevent drug abuse; and

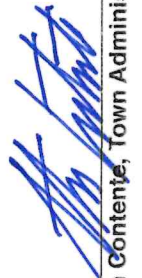
**WHEREAS**, Red Ribbon Week offers citizens the opportunity to demonstrate their commitment to drug-free lifestyles; and

**WHEREAS**, Red Ribbon Week will be celebrated in communities across the nation on October 23-31; and

**WHEREAS**, businesses, government, law enforcement, media, health care providers, religious institutions, schools, and other community-based organizations will demonstrate their commitment to healthy, drug-free lifestyles by wearing red ribbons and participating in drug prevention activities; and

**WHEREAS**, the Town of Bristol further commits its resources to ensure the success of Red Ribbon Week;

**THEREFORE, BE IT HEREBY RESOLVED**, that the Town Council and Honorable Town Administrator of the Town of Bristol, proclaim October 23-31, as RED RIBBON WEEK, and encourage you to participate in drug prevention education activities, not only during Red Ribbon Week but also throughout the year, making a visible statement that we are strongly committed to a drug-free lifestyle.

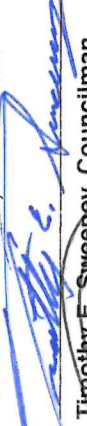
  
Steven Contente, Town Administrator


IN WITNESS WHEREOF, we have hereunto set our hand and affixed the SEAL of the Town of Bristol, Rhode Island on adoption this \_\_\_\_\_ day of \_\_\_\_\_

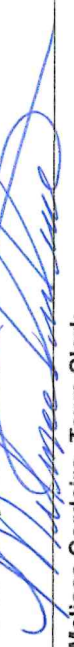
Nathan T. Calouro, Chairman 

Mary A. Parella, Vice Chairwoman 

Antonio A. Teixeira, Councilman 

Timothy E. Sweeney, Councilman 

Aaron J. Ley, Councilman 

Melissa Cordeiro, Town Clerk 

TOWN COUNCIL  
NOV 01 2023  
MEETING

ATTEST: Melissa Cordeiro, Town Clerk





STEVEN CONTENTE  
Town Administrator

**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

October 16, 2023

Kathryn J. Cavanaugh, Historic Preservation Consultant  
82 Larch Street  
Providence, RI 02906

Re: Bid# 1020 – Historic Consultant Services Re – Survey of the Town of Bristol Waterfront  
National Register Historic District

Dear Ms. Cavanaugh,

We are pleased to inform you that your company, Kathryn J. Cavanaugh, Historic Preservation Consultant, has been awarded Bid# 1020 – Historic Consultant Services Re – Survey of the Town of Bristol Waterfront National Register Historic District, with the price not to exceed \$37,400, subject to the receipt of the signed grant agreement from RI Historic Preservation and Heritage Commission.

For next steps, please contact Community Development Director, Diane Williamson,  
[dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov).

Very truly yours,

  
Steven Contente  
Town Administrator

Cc: Sara Hassel, Treasurer  
The Honorable Town Council  
Diane Williamson, Community Development Director





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

October 18, 2023

East Bay Laundromat

Attn: Karen Acquisto  
28 Bellevue Ave.  
North Providence, RI 02911

Re: Transfer of Ownership Update

Dear Ms. Acquisto,

I hope this letter finds you well. I am writing to inform you about the status of the transfer of ownership for the laundry mat license granted by the council.

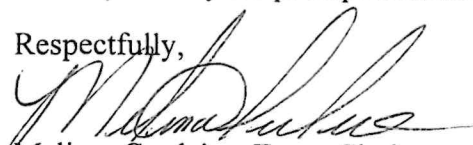
As you may recall, the council had approved the transfer of ownership to Angelo Liquori on October 4, 2023. However, it has come to our attention that the transfer has fallen through, and the anticipated closing will not take place. Consequently, the transfer of ownership, which was previously approved, is now null and void.

I want to emphasize that your laundry mat license remains in your name, and you retain full ownership and operational responsibilities. If you have any questions or require any further clarification regarding this matter, please do not hesitate to contact our office.

We appreciate your understanding and cooperation in this matter. If you have any concerns or require additional information, please feel free to reach out to us.

Thank you for your prompt attention to this issue.

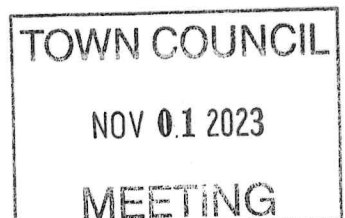
Respectfully,



Melissa Cordeiro, Town Clerk

cc: Town Administrator Steven Contente  
Chief of Police Kevin Lynch

xc: Council Docket 11/1/2023





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

October 18, 2023

Attn: Angelo Liquori  
291 Fremont Street, Apt 29C  
Providence, RI 02906

Re: Transfer of Ownership Update (East Bay Laundromat)

Dear Mr. Liquori,

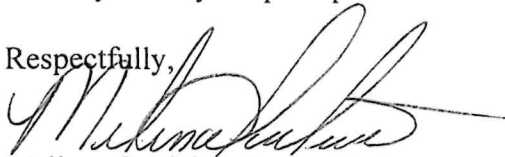
I am writing to inform you that, as per your request, the transfer of ownership for the laundry mat license has been canceled. Consequently, the license has now been reverted back to the original owner.

As you may recall, the council had approved the transfer of ownership to Angelo Liquori on October 4, 2023. However, it has come to our attention that the transfer has fallen through, and the anticipated closing will not take place. Consequently, the transfer of ownership, which was previously approved, is now null and void.

Should you require any further information or assistance regarding this matter, please do not hesitate to reach out to us. We are committed to ensuring a seamless transition and appreciate your cooperation in this process.

Thank you for your prompt attention to this notification.

Respectfully,



Melissa Cordeiro, Town Clerk

cc: Town Administrator Steven Contente  
Chief of Police Kevin Lynch

xc: Council Docket 11/1/2023





**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

October 5, 2023

Mr. Raymond Cordeiro  
73 Franklin Street  
Bristol, RI 02809

Dear Mr. Cordeiro:


On behalf of the Town Council as the duly representatives of the citizens of the Town of Bristol, I extend to you our sincerest gratitude for your service to the Bristol Housing Authority.

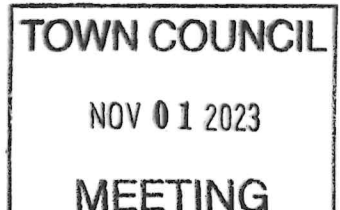
Please know that the Council is ever cognizant of the amount of time, effort, and dedication applied by members of Town boards and commissions.

Although the Council accepts your decision to resign, it does so with sincere thanks and appreciation for your years of service. The members, both individually and collectively, wish you well and hope that you will leave your post with the full knowledge that your many contributions are greatly appreciated.

As you move forward on your journey, please know that your contributions will be remembered and celebrated. We wish you all the best in your future endeavors and hope you continue to inspire us all.

Sincerely,

  
Melissa Cordeiro  
Town Clerk/Council Clerk



XC: Council Docket 10/4/2023



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

October 25, 2023

Ms. Karen Binder  
11 Poli Street  
Bristol, RI 02809

Dear Ms. Binder:

On behalf of the Town Council as the duly representatives of the citizens of the Town of Bristol, I extend to you our sincerest gratitude for your service to the Newport & Bristol County Convention & Visitors Bureau.

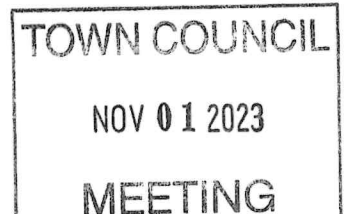
Please know that the Council is ever cognizant of the amount of time, effort, and dedication applied by members of Town boards and commissions.

Although the Council accepts your decision to resign, it does so with sincere thanks and appreciation for your years of service. The members, both individually and collectively, wish you well and hope that you will leave your post with the full knowledge that your many contributions are greatly appreciated.

As you move forward on your journey, please know that your contributions will be remembered and celebrated. We wish you all the best in your future endeavors and hope you continue to inspire us all.

Sincerely,

Melissa Cordeiro  
Town Clerk/Council Clerk



XC: Council Docket 10/4/2023



# The Commissioners of the Cemeteries

The North and East Burial Grounds Commission  
 The Town of Bristol, Rhode Island  
 10 Court Street ~ PO Box 407  
 Bristol, Rhode Island 02809  
 Ph 401-253-6426 ~ Fax 401-253-5885

## AGENDA

**THURSDAY, OCTOBER 11, 2023, 6:00 PM**  
**Meeting in The CHAPEL at North Burial Ground**  
 1081 Hope Street  
 Bristol, Rhode Island

2023 OCT -4 AM 11:38  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

1. **PLEDGE OF ALLEGIANCE AND A MOMENT OF REMEMBRANCE**
2. **REVIEW & APPROVAL:** Minutes of September 2023 Meeting.
3. **REVIEW:** Monthly Census of Cemetery Use and Sales Income.
4. **REVIEW:** Monthly Expenses and Invoices for September 2023
5. **REMINDER to ALL:** The link for the new cemetery program is [North Burial Ground – Search Powered by CemeteryFind](#) This link will eventually be posted on the Town’s website.
6. **THE CREMATION GARDEN (CG): UPDATE | STATUS | REVIEW:** Review of ongoing research for projects: estimates of 2 new columbaria, niche wall and foundations. Timeframe for project? Path update and grading; estimate for cement or aggregate, grading at bronze niches.
7. **NBG PROJECTS: UPDATE | STATUS | ADMINISTRATIVE | REVIEW of ONGOING PROJECTS:** Status of ongoing repair of stone wall on Hope St; Update regarding the painting of the Hope St. wall; Trees management: Planting, trimming and removal. New metal gates for Gate 5; Status of gravestones repair and restoration. Repair and reconfiguration of the wall on the west side of Gate Four; Status of Westside development: report about/from The Ward Group; update removal of the dirt: trees and re-staking of the center road states by Surveyor Steve Murgu. Update map of underground utilities: water/electricity. Community center as source for utilities for Westend? Status of Eagle project to identify the location of veterans at NBG.
8. **DISCUSSION | REVIEW | BUDGET | FINANCE:**
  - I. Discuss new pricing for the Right to Burial and cemetery services for both the disposition of Full Body Burials and Cremains and associated operational expenses.
  - II. Discuss financing and scheduling for the following capital project at NBG and EBG topics to include but not limited to: the development of the west side of NBG, road maintenance and width, road naming, the development of an additional formal cremation space/s, consideration of a formal committal prayer/chapel area, purchase and placement of meditation benches, etc. Plans, coordination and management of projects

**~ON GOING: DATES AND REMINDERS:** US Flags are always available for the graves of veterans at the NBG’s Superintendent’s office or from The Bristol Council of Veteran.

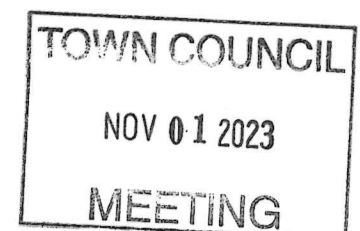
**~COMMISSION MEETINGS FOR THE REMAINDER OF 2023:** The Commission meets on the 2<sup>nd</sup> Wednesday of the month at 6:00 at The Chapel at North Burial Ground, unless otherwise noted: Dates for **2023:** 11/8; 12/13. **DATES FOR 2024:** 1/10; 2/14; 3/13; 4/10; 5/8; 6/12; 7/10; 8/14; 9/11; 10/9; 11/13; 12/11

**~COMMISSION MEETINGS ARE POSTED AT THE FOLLOWING LOCATIONS:**

The Bristol Post Office | Bristol Town Website | RI Secretary of State Website:

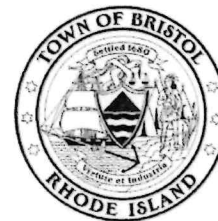
[http://sos.ri.gov/openmeetings/?page=view\\_entity&id=4502](http://sos.ri.gov/openmeetings/?page=view_entity&id=4502)

*Respectfully Submitted.*  
 Charles C. Cavalconte, M.Div., Chair  
 Posted: October 4, 2023



# TOWN OF BRISTOL, RHODE ISLAND

## PLANNING BOARD MEETING



**Meeting Agenda**  
**Thursday, October 12, 2023**  
**at 7:00 PM**  
**Bristol Town Hall - 10 Court Street, Bristol, RI 02809**

- A. Pledge of Allegiance**
- B. Minutes – Approval of September 14, 2023 Minutes**
- C. New Business**
  - C1. Recommendation to the Town Council on the petition to pave the unpaved portion of Fenmore Road
  - C2. Review Land Use Table from Zoning Ordinance relative to uses allowed by Special Use Permit
- D. Adjourn**

Date: October 5, 2023

Posted by: mbw

2023 OCT -4 PM 12: 36  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**TOWN COUNCIL**  
**NOV 01 2023**  
**MEETING**

# TOWN OF BRISTOL, RHODE ISLAND

## PLANNING BOARD MEETING



**\*Amended Meeting Agenda  
Thursday, October 12, 2023  
at 7:00 PM**

**Bristol Town Hall - 10 Court Street, Bristol, RI 02809**

**A. Pledge of Allegiance**

**B. Minutes – Approval of September 14, 2023 Minutes**

**C. New Business**

C1. \*Planning Board to provide recommendation to the Town Council on the petition to pave the unpaved portion of Fenmore Road

C2. Review Land Use Table from Zoning Ordinance relative to uses allowed by Special Use Permit

**D. Adjourn**

Date: October 5, 2023

Posted by: mbw

2023 OCT -5 AM 9:08  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TOWN COUNCIL  
NOV 01 2023  
MEETING

# **TOWN OF BRISTOL HOUSING AUTHORITY**

## **AGENDA**

**The scheduled meeting** of the Town of Bristol Housing Authority will be held on **October 12, 2023, at 10:00 AM** at the Bristol Housing Authority Community Room, 1014 Hope Street, Bristol, Rhode Island. **Public invited masks optional.**

Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chairman at least 10 days in advance of meeting to request that the item, go on the agenda.

1. Chairman: Call to order
2. Pledge of Allegiance
3. Chairman: Roll call
4. Chairman: Reading of the minutes of the **September 14, 2023**, meeting. **(VOTE)**
5. Chairman Introduces **OLD BUSINESS**
  - A. Maintenance Department Report
  - B. General Report
6. Chairman Introduces **CURRENT BUSINESS**
  - A. Financial Report and Synopsis May 2023
  - B. Friends of Tom's Grove – Memo
  - C. Commissioner Resignation
  - D. General Report
7. Chairman Introduces **NEW BUSINESS**
  - A. ACTION: Implement proposed utility allowances for HCV program.  
Resolution 2023-9 Implement utility allowance for 2024  
**(VOTE)**
  - B. ACTION: Revise Flat Rents Effective January 2024  
Resolution 2023-10 Event Flat Rents Effective January 2024 **(VOTE)**
  - C. General Report
8. Chairman introduces motion to adjourn **(VOTE)**

2023 OCT -6 AM 8:19  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

**POSTED October 5, 2023**

<b>TOWN COUNCIL</b>
<b>NOV 01 2023</b>
<b>MEETING</b>



**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

PROPOSED MEETING AGENDA FOR  
**October 19, 2023**

The monthly meeting of the Trustees of Rogers Free Library will be held on Thursday, October 19, 2023, at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

**AGENDA ITEMS**

- CALL TO ORDER/ATTENDANCE/QUORUM
- REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
  - Minutes of August 17, 2023 Meeting
  - No Minutes: September 21, 2023 Meeting Canceled for Lack of a Quorum
- CHAIR REPORT
  - Al Wroblewski
  - Nick Landekic – Report on Barrington Library Foundation
- LIBRARY DIRECTOR REPORT
  - Eileen Dyer
    - Community Center Capital Grant
    - Learn365RI Grant
    - OLIS Grant-in-Aid Update
- FINANCIAL REPORT
  - Eileen Dyer and Natalie San Martin
- OLD BUSINESS
  - Eileen Dyer
    - Meeting Room Policy – Discussion and Vote
    - Collection Development Policy – Discussion and Vote
    - Exhibit and Display Policy – Discussion and Vote
- NEW BUSINESS
  - Authorization to Close Library
    - Saturday, November 11, 2023 Veterans Day - Discussion and Vote
    - December 1 2023 for Staff Training - Discussion and Vote
      - Eileen Dyer
  - Strategic Planning Consulting Firm - Discussion and Vote
    - Eileen Dyer
  - Guiding Principles - Discussion and Vote
    - Nick Landekic

2023 OCT 17 AM 8:18  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**TOWN COUNCIL**  
**NOV 01 2023**  
**MEETING**

- Trustee Selection Process - Discussion and Vote
  - Al Wroblewski
  
- Trustee Selection Committee
  - Marie Knapman
    - New Trustee Appointment Recommendations - Discussion and Vote
    - Re-Appointment of Al Wroblewski - Discussion and Vote
  
- MEMBER PREROGATIVES
  
- PUBLIC COMMENT
  
- NEXT MEETING DATE: November 16, 2023
  
- ADJOURN



10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**Town of Bristol, Rhode Island**  
**Department of Community Development**

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee (TRC) will hold a meeting, in person and via Zoom **on Tuesday, October 24<sup>th</sup>, 2023 at 10:00am** at Department of Community Development Conference Room 235 High Street (former Reynolds School), 1<sup>st</sup> Floor, Bristol, RI

2023 OCT 17 AM 9:18  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**AGENDA**

**Review and Recommendation to the Zoning Board for application of Kenneth M. & Lee D. Miller - Special Use Permit:** to construct a single-family dwelling at a height of over 25 feet above grade in the flood zone located at 50 Everett Street, Assessor's Plat 123, Lot 2, Zone: Residential R-10.

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://www.bristolri.gov/government/commissions/technical-review-committee/#357-644-wpfd-10-24-2023-trc-meeting-50-everett-street>

To join the Zoom Meeting click the link below:  
<https://us06web.zoom.us/j/87810942943?pwd=IE3gmfHmwZ2SQmcze2A8yEzFasjAiL.1>

Meeting ID: 878 1094 2943  
Passcode: 778692

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"

**Diane M. Williamson, AICP**  
**Administrative Officer**

Posted: October 16, 2023  
By: mbw

TOWN COUNCIL  
NOV 0.1 2023  
MEETING



10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**Town of Bristol, Rhode Island**  
**Department of Community Development**

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee (TRC) will hold a meeting, in person and via Zoom **on Thursday, October 19<sup>th</sup>, 2023 at 11:00am** at Department of Community Development Conference Room 235 High Street (former Reynolds School), 1<sup>st</sup> Floor, Bristol, RI

2023 OCT 17 AM 10:52

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**AGENDA**

**Concept Review** for a revised campus for Colt-Andrews Schools at 570-574 Hope Street with a re-configured Bradford Street between Hope Street and Central Street.

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://www.bristolri.gov/government/commissions/technical-review-committee/#357-645-wpfd-10-19-2023-trc-meeting-bwrsd-colt-andrews>

To join the Zoom Meeting  
<https://us06web.zoom.us/j/82418631365?pwd=CTrLsrs3qiVT6lQrvCs2W8pC4sp8f7.1>

Meeting ID: 824 1863 1365  
Passcode: 825123

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

“In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions”

**Diane M. Williamson, AICP**  
**Administrative Officer**

Posted: October 17, 2023  
By: mbw

TOWN COUNCIL  
NOV 01 2023  
MEETING



# TOWN OF BRISTOL, RHODE ISLAND

## ZONING BOARD OF REVIEW MEETING

### Agenda

Monday, November 6, 2023 at 7:00 PM  
Bristol Town Hall, 10 Court Street, Bristol, RI 02809

2023 OCT 19 AM 10:55  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://www.bristolri.gov/government/boards/zoning-board-of-review/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to [etanner@bristolri.gov](mailto:etanner@bristolri.gov). Written comments should be received no later than 12:00 p.m. on Thursday, November 2, 2023.

1. **Pledge of Allegiance**
2. **Approval of Minutes:** September 18, 2023 and October 2, 2023
3. **Continued Petitions**
  - 3A. **2023-27 Robert M. Kreft** - Dimensional Variances: to construct a 40ft. x 42ft. accessory garage structure at a size and height greater than permitted for accessory structures, and with greater than permitted lot coverage by structures in the R-6 zoning district. Located at 22 Wall Street; Assessor's Plat 33, Lot 17; Zone: Residential R-6.
  - 3B. **2023-34 Michelle R. and Jeffrey J. Cote** - Dimensional Variances: to construct a 36ft. x 42ft. two-story accessory barn / garage structure at a size and height greater than permitted for accessory structures in the R-40 zoning district. Located at 192 Poppasquash Road; Assessor's Plat 176, Lot 98; Zone: Residential R-40.
4. **New Petitions**
  - 4A. **2023-38 Mary T. Carroll** - Dimensional Variance: to remove an existing 8ft. x 8ft. mudroom and construct an 11.5ft. x 20.5ft. single-story mudroom / three season room addition to the rear of the existing dwelling with less than the required right side yard.

TOWN COUNCIL

NOV 01 2023

MEETING

Located at 61 Constitution Street; Assessor's Plat 14, Lot 96; Zone: Residential R-6.

**4B. 2023-39 Gabriel Ptasienski and Sarah Ording -**  
Dimensional Variance: to install a six foot high solid vinyl privacy fence, portions of which would be located within the front yard on a corner lot.  
Located at 1270 Hope Street; Assessor's Plat 100, Lot 15; Zone: Residential R-10.

**4C. 2023-40 Angela Haliburda -** Dimensional Variance: to construct an approximate 7ft. 7in. x 14ft. exterior deck addition with less than the required side yard.  
Located at 15 Adelaide Avenue; Assessor's Plat 84, Lot 8; Zone: Residential R-10.

**4D. 2023-41 Kenneth M. and Lee D. Miller -** Dimensional Variances: to demolish an existing single-family dwelling and construct a new single-family dwelling with less than the required front yard on a corner lot; and Special Use Permit: to construct a single-family dwelling at a height of over 25 feet above grade in the flood zone. Located at 50 Everett Street; Assessor's Plat 123, Lot 2; Zone: Residential R-10.

5. **Review of Zoning Board Application Instructions and Rules of Procedure**
6. **Correspondence**
7. **Adjourn**

Date Posted: October 19, 2023

By: emt



# BRISTOL COUNTY WATER AUTHORITY

## Board of Directors Meeting

Thursday, October 26, 2023, at 5:00 pm  
450 Child Street (Boardroom), Warren, RI

### AGENDA

1. Call to Order
2. FY2023 BCWA Pension Report – Dan Jock of Future Plan by Ascensus
3. Public Input
4. Minutes
  - i. 9/28/23 – Policy Committee
  - ii. 9/28/23 – Board
5. Executive Director Report
6. Financial Report
7. Board Member Town Council Reports
8. Information Regarding Lead Service Line Replacement Program
9. Executive Session:
  - i. Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2)
  - ii. Executive Session Minutes
    - a. 9/28/23 – Board
10. Next Scheduled Meeting(s) – Discussion and Approval
11. Adjournment

2023 OCT 20 AM 11:16

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

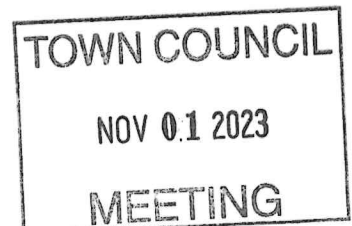
Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

#### **Agenda Posted 10/20/23**

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

#### **Agenda Sent Via Email 10/20/23 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall





State of Rhode Island  
 Coastal Resources Management Council  
 Oliver H. Stedman Government Center  
 4808 Tower Hill Road, Suite 116  
 Wakefield, RI 02879-1900

(401) 783-3370  
 Fax (401) 783-3767

## COUNCIL MEETING CALENDAR

### OCTOBER 2023

\*Amended 10-20-2023\*

**Tuesday, October 10**

**Meeting Location:**

**Policy & Procedures Subcommittee Meeting**  
 Administration Building, Conference Room A,  
 One Capitol Hill, Providence, RI  
**5:00 p.m.**

**Tuesday, October 10**

**Meeting Location:**

**Semimonthly Meeting**  
 Administration Building, Conference Room A,  
 One Capitol Hill, Providence, RI  
**6:00 p.m.**

**~~Tuesday, October 24~~**

**Meeting Location:**

**\*CANCELLED\***

**~~Rights-of-Way Subcommittee Meeting.~~**  
~~Administration Building, Conference Room A,~~  
~~One Capitol Hill, Providence, RI~~  
~~5:00 p.m.~~

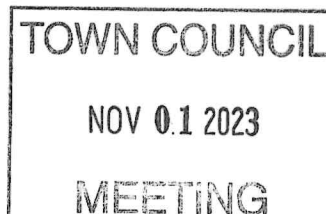
**Tuesday, October 24**

**Meeting Location:**

**Semimonthly Meeting**  
 Administration Building, Conference Room A,  
 One Capitol Hill, Providence, RI  
**6:00 p.m.**

*Individuals requesting interpreter services for the hearing impaired for any of the above meetings must notify the Council office at (783-3370) 72-hours in advance of the meeting date.*

/lat





State of Rhode Island  
 Coastal Resources Management Council  
 Oliver H. Stedman Government Center  
 4808 Tower Hill Road, Suite 116  
 Wakefield, RI 02879-1900

(401) 783-3370  
 Fax (401) 783-2069

## AGENDA

### **Semi-Monthly Meeting – Full Council**

**Tuesday, October 24, 2023; 6:00 p.m.**  
 Administration Building, Conference Room A  
 One Capitol Hill, Providence, RI

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87444046575?pwd=OUc4OXk4NUtSOTFkeFA4cTNXMIElZz09>

Webinar ID: 874 4404 6575; Passcode: 675484

Or Telephone:

833 548 0282 US Toll Free; 877 853 5247 US Toll Free;

888 788 0099 US Toll Free; 833 548 0276 US Toll Free

Webinar ID: 874 4404 6575; Passcode: 675484

(Hybrid Meeting Link for Public Viewing Only-  
 All Public Comment Must Be In-Person– Members Must Attend In-Person)

1. **Approval of the minutes of the previous meeting** – October 10, 2023
2. **Subcommittee Reports/Staff Reports**
3. **Applications requiring a Special Exception before the Full Council for Review and Action on Final Decision:**

**2023-04-094 RI DEPARTMENT OF TRANSPORTATION** -- The reconstruction of the East Bay Bike Path bridges over the Barrington River and Palmer River including the installation of new piers, abutments, truss spans, riprap scour protection, and stormwater management. This project requires special exceptions to CRMC Red Book 650-RICR-20-00-1 §1.3.1(L)(3)(c) – alterations to coastal wetlands not designated for preservation adjacent to Type3 Waters §1.3.1(M)(2)(a) – the construction of new public transportation facilities in tidal waters, and §1.3.1(G)(3)(c) – the filling on a coastal feature or tidal waters. Variances are required for (CRMP §1.3.1(B)(3)(a)(6)), filling rather than cutting on causeway slopes and §1.3.1(B)(3)(e)(1)(AA)) filling on slopes steeper than 15 percent.

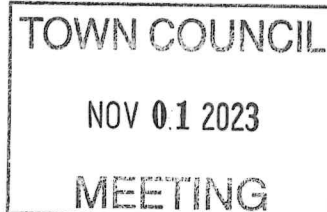
4. **Applications that have been Out to Public Notice before the Council for Review and Action:**

**2020-05-083 ANDREW VAN HEMELRIJCK** -- Two Aquaculture farm sites (one primary 0.55-acre site and a 0.05-acre winter storage site) for the cultivation of oysters and quahogs using submerged gear in Point Judith Pond, Narragansett, RI.

5. **Enforcement matter before the Council for Order to Restore:**

**22-0255 Karen McGuinness** – Order to Restore for unauthorized earthwork (filling, removing and grading) and vegetative clearing within a freshwater wetland and CRMC designate buffer zone in nonconformance with CRMC Assent W2004-12-070. Located at plat 15, lot 12; 26 Swamp Road, Little Compton, RI.

6. **Adjourn**



*Warren Rensehausen, CPRP*  
*Director of Parks & Recreation*  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

*Tim Shaw*  
*Asst. Director of Parks & Recreation*  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



**RECREATION BOARD**  
**Chairman N. Diane Davis**  
*Karl Antovich*  
*Mike Cabral*  
*Joseph DeMelo*  
*Donald Squires*

**Recreation Board Meeting Agenda**  
**Monday, October 30, 2023 at 4:30PM**  
**Quinta-Gamelin Community Center**  
**101 Asylum Rd, Bristol, RI**

- 1. Pledge of Allegiance**
- 2. Attendance**
- 3. Citizen Prerogatives**
- 4. Acceptance of Minutes of August 2, 2023**
- 5. Veteran's Report**
- 6. Director's Report**
- 7. Discussion on Possible Donation of Welcome Sign**
- 8. Individual Board Members Prerogatives**
- 9. Adjournment**

2023 OCT 25 PM 1:13

TOWN OF BRISTOL  
RECREATION BOARD

**TOWN COUNCIL**  
**NOV 01 2023**  
**MEETING**



## TOWN OF BRISTOL, RHODE ISLAND

### HISTORIC DISTRICT COMMISSION MEETING

**Historic District Commission Meeting Agenda**  
**Thursday, November 02, 2023 at 7:00 PM**  
**Bristol Town Hall, 10 Court Street, Bristol, RI 02809**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to [ntoth@bristolri.gov](mailto:ntoth@bristolri.gov)

Application packets can be found online at [www.bristolri.gov/government/commissions/historic-district-commission/](http://www.bristolri.gov/government/commissions/historic-district-commission/)

1. **Pledge of Allegiance**
2. **Review of Previous Month's Meeting Minutes**
  1. **Review of October 5 Minutes**
3. **Application Reviews**
  1. **23-140: 66 Franklin St, Richard Slocum**  
 Discuss and act on installation of a gate across driveway to match style of existing fence.
  2. **23-141: 649 Hope Street, Catharine Cromwell:**  
 Discuss and act on replacement of window on side elevation of garage with door.
  3. **23-143: 1 Constitution St, Bristol Elks Club:**  
 Discuss and act on replacement of windows in kind on building.
4. **23-149 State Street Dock, Town of Bristol:**  
 Discuss and act on proposed planting plan to shield fuel tank at State Street Dock
5. **23-150: 825 Hope St, Robert Beer II**

TOWN COUNCIL

NOV 01 2023

MEETING

Discuss and act on the installation of exterior lighting on all elevations.

6. **23-152: 96 High St, Stephen Mello**

Discuss and act on replacement of front porch including decking, newel posts, brackets, columns, steps, railings, spindles as presented.

7. **23-153: 31 Constitution St, Brendan Magurie**

Discuss and act on replacement of 31 windows, repair of fascia board in-kind, installation of aluminum gutters.

4. **Concept Review**

5. **Monitor Reports & Project Updates**

6. **HDC Coordinator Reports & Project Updates**

7. **HDC Coordinator Approvals**

8. **Other Business**

1. **Review of Administrative Approval Guidelines**

Discuss and act on list of administrative approval guidelines to add, reclassify, or remove items.

9. **Adjourned**



# HULTQUIST LAW, P.C.

A PROFESSIONAL CORPORATION

Attorney Christopher E. Hultquist  
Admitted in Rhode Island and Massachusetts

October 12, 2023

### Via Federal Express

Bristol Town Council  
c/o Melissa Cordeiro  
Town Clerk  
10 Court Street  
Bristol, RI 02809

2023 OCT 19 10:11:11  
TOWN CLERK  
BRISTOL TOWN COUNCIL

### NOTICE OF INJURY AND PRESENTMENT OF CLAIM PURSUANT TO R.I.G.L. §45-15-9 and §45-15-5

**Injured Party:** Dallys Doppke  
90 Bay Spring Avenue, Apt # 110  
Barrington, RI 02806

**Location of Injury:** Sidewalk across from 484 Thames Street near Independence Park (See attached photograph in Bristol Police Department Report depicting damaged section of sidewalk)

**Date of Injury:** 9/2/23, approximately 2:30pm.

**Defective condition:** Poorly maintained sidewalk, dangerous depression/damage as depicted in attached photograph.

TOWN COUNCIL  
NOV 01 2023  
MEETING

Dear Town Council Members:

Please accept this correspondence as the statutorily required notice of injury and presentment of claim pursuant to R.I.G.L. §45-15-9, and 45-15-5. On September 2, 2023, my client, Dallys Doppke, was seriously injured while walking on the sidewalk in the area across from 484 Thames Street near Independence Park. Unfortunately, she tripped and fell where the sidewalk was damaged as depicted in the attached photograph.

My client sustained injuries including a head injury and fractured shoulder following her fall. She was transported from the scene by Bristol Ambulance to Rhode Island Hospital My client has and will continue to treat with University Orthopedics under the care of Roman Hayda, MD.

Page 2, Notice of Injury and Presentment of Claim to Bristol Town Council

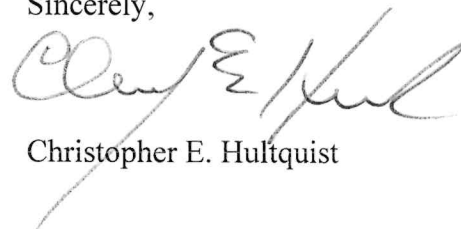
My client's medical records and associated billing statements are being requested, and they will be produced upon receipt.

It is my client's contention that the Town of Bristol was under a duty of reasonable care to maintain a safe sidewalk for the benefit of pedestrians. The Town breached this duty by allowing the sidewalk to degrade in a manner that resulted in a hazardous condition causing her injuries.

The extent of my client's damages is not known at this time. However, due to the injuries mentioned above, lost earnings, and my client's past and future pain and suffering, I have been given the authorization to accept \$100,000.00 to resolve this claim at this time. My client's damages exceed the \$100,000.00 statutory cap, and she reserves all rights to maintain a claim that exceeds the cap if an action is filed in Rhode Island Superior Court

If I do not hear from you within the statutorily allotted time, I will file suit in Rhode island Superior Court. Thank you for your anticipated cooperation.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris E. Hultquist", written in a cursive style.

Christopher E. Hultquist

lp/ceh  
Enclosures



# Bristol Police Department

395 METACOM AVENUE ❖ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



September 20, 2023

Dallys Doppke  
90 Bay Spring Ave  
Barrington, RI 02806

Dear Dallys Doppke,

Please find attached our response to your record request. Portions of this report have been redacted in accordance with RIGL 33-2-2(II)(D)(c) to protect against unwarranted invasion of personal privacy.

In accordance with RIGL 38-2-8, any person or entity denied copies of requested records or the ability to inspect records by the Bristol Police Department, may seek an administrative appeal in writing from the Chief of Police for review of the determinations. The Chief shall make a final determination whether or not to allow public inspection within (10) ten business days. If the denial is confirmed, you are thereafter free to file a complaint with the office of Attorney General, or you may institute proceedings in Superior Court

Sincerely,

Steven St. Pierre  
Lieutenant



Bristol Police Department

NARRATIVE FOR PATROL OFFICER ANGELO GRECO

Ref: 23-1242-OF

Entered: 09/02/2023 @ 1440	Entry ID: GREA
Modified: 09/02/2023 @ 1446	Modified ID: GREA
Approved: 09/08/2023 @ 1121	Approval ID: ESTB

On 09/02/23 at approximately 1438 hrs I responded to Independence Park for a reported female who fell on the ground and sustained a head injury. Upon my arrival I made contact with the victim, Dallys Doppke ( [REDACTED] ). Dallys advised me that as she was walking on north the sidewalk (across from 484 Thames St.) her foot came into contact with a section of the sidewalk that is uneven. As a result, Dallys stated that she fell onto the ground and struck the back of her head. I observed a small section of the sidewalk to be uneven/damaged (See attached picture).

Dallys was later evaluated by Bristol Rescue.

\*\* Portions of this report have been redacted \*\*





