

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, August 21, 2024 at 6:15 PM
6:15 pm PUBLIC SERVICE INTERVIEWS/APPOINTMENTS
7:00pm REGULAR ORDER OF BUSINESS
Town Hall - Council Chambers
10 Court Street, Bristol Rhode Island
***Amended**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/89776489722>, or by visiting zoom.com meeting code 897-7648-9722. Please be advised, this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

September 18, 2024 - Town Council Meeting
October 9, 2024 - Town Council Meeting
October 30, 2024 - Town Council Meeting
November 20, 2024 - Town Council Meeting

Public Service Interviews and Appointments

1. North & East Burial Grounds Commission (1 term set to expire January 2025 and 1 auxiliary position set to expire January 2028)

a. Shirley Louise Mancieri, 10 Kathy Court- interest/appointment

b. Herman Martin, 2 Pagnano Street- interest/appointment

c. Jennifer R. Ouellette, 4 Evangeline Court- interest/appointment

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting - July 31, 2024

A2. Executive Session Meeting - July 31, 2024 (sealed, council only)

B. Public Hearings

B1. Zack Rivers for RIRO Enterprises Inc. d/b/a Judge Roy Bean Saloon, 1 State Street, request for Transfer of Class BV Liquor License to Cruz Goler Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon (new ownership) **(see agenda item D1)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation- Town Administrator and Fire Chief

c. ad from the Bristol Phoenix - August 8, 2024

C. Ordinances

C1. Ordinance #2024-14 Chapter 16, Article V Stopping, Standing and Parking, Section 16-152 Curb loading zones (add curb loading zone on the west side of Thames Street) (Robin Rug Mill Building) **(2nd reading)**

C2. Ordinance #2024-15 Chapter 16, Article V Stopping, Standing and Parking, Section 16-160 two dedicated parking spaces to access The Urban Coastal Greenway located off Constitution Street (Robin Rug Mill Building) **(2nd reading)**

D. Licensing Board - New Petitions

D1. Cruz Goler, Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon, 1 State Street- Request for Transfer of a Class BV Liquor License **(see agenda item B1)**

- a. recommendation- Town Administrator and Chief of Police
- b. recommendation- Town Administrator and Fire Chief
- c. recommendation- Town Administrator and Director of Community Development

D2. Cruz Goler, Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon, 1 State Street- Request for a Victualling License **(see agenda item B1, D1, D3 and D4)**

- a. recommendation- Town Administrator and Chief of Police
- b. recommendation- Town Administrator and Fire Chief
- c. recommendation- Town Administrator and Director of Community Development
- d. recommendation- Town Administrator and Water Pollution Control

D3. Cruz Goler, Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon, 1 State Street- Request for a Sidewalk Use License and Alcohol Service **(see agenda item B1, D1, D2, and D4)**

- a. recommendation- Town Administrator and Chief of Police
- b. recommendation- Town Administrator and Fire Chief
- c. recommendation- Town Administrator and Code Compliance
- d. recommendation- Town Administrator and Director of Community Development
- e. recommendation- Town Administrator and Director of Public Works

D4. Cruz Goler, Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon, 1 State Street- Request for a Dancing & Entertainment License **(see agenda item B1, D1, D2, and D3)**

a. recommendation- Town Administrator and Chief of Police

b. recommendation- Town Administrator and Fire Chief

D5. Courtney Guertin, Mollypalooza, re One-Day Sunday Dancing and Entertainment License on Sunday, October 13, 2024 from 3:00 PM - 9:00 PM at the Cup Defenders, 230 Wood Street

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D6. David Fierabend, The Franklin, LLC, 195 Franklin Street - request for a Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation- Town Administrator and Fire Chief

D7. Peter Carvelli, Foglia, 31 State Street - request for Dancing and Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

E. Licensing Board - Renewals

E1. Andrew Breslin, The Nest, 29 State Street, Sidewalk and Alcohol Use License three-month review **(continued from May 29, 2024)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

F. Petitions - Other

- F1.** Susan Burke, 15 Lugent Lane re "no parking here to corner" on either side of Lugent Lane
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation- Town Administrator and Director of Public Works
- F2.** James Paul, 28 First School Street re an Ordinance Amendment to designate First School Street as residential - No Overnight Parking
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Director of Public Works
- F3.** Rosa Elena Escobar Torino, 153 Bradford Street, request for accessible parking space in vicinity of residence **(2nd reading)**
- a. (draft) resolution
- F4.** Anthony B. Morettini, 46 Highland Road, re adoption of Sowam Land Acknowledgement Resolution and for establishment of usage guidelines
- a. Elizabeth Struges Llerena - letter of support
- F5.** Camron Rancourt, Rhode Races & Events Inc. in Partnership with the Bristol 4th of July Committee to hold a Half Marathon on Saturday, June 28, 2025 6:30AM-10:00AM at Independence Park
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Town Administrator and Department of Public Works
 - d. *recommendation - Town Administrator and Director of Parks and Recreation

F6. Stephen T. O'Neill, 70 Ferry Road re adoption of Resolution for maintenance of the Middle Passage Port Marker at Independence Park

a. (Draft) Resolution No. 2024-8-21-F6

F7. Peter L. Accardi, Jr., 16 Tobin Lane re License to Maintain Triangular Shaped Parcel at Intersection of Sullivan and Tobin Lanes **(call for Public Hearing September 18, 2024)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

G. Appointments

G1. Police Pension Fund Board of Trustees (1 unexpired term - Police Union Representative)

a. IBPO Local 304 President, Capt. St. Pierre recommendation for Sergeant Robert Millard

G2. Bristol Historic District Commission (1 unexpired term set to expire July 2027 and 1 unexpired (auxiliary member term set to expire July 2025)

a. Sara Butler, 39 Byfield Street - letter of resignation

b. Michael J. O'Loughlin, 114 Constitution Street - interest in elevation to full member

G3. Appointment - Town Council Liaison, Bristol 250th Commission by Council Chairman

H. Old Business

I. Other New Business Requiring Town Council Action

I1. Administrator Contente re Reynolds School, Bristol Warren Regional School District Lease

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM

MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

K. Special Reports

K1. Bristol County Water Authority Board of Directors,
update on current projects and initiatives

K2. Bristol County Water Authority Fiscal Year 2024
Annual Report, March 1, 2023 - February 29, 2024

L. Town Solicitor

M. Executive Sessions

M1. Town Administrator Contente re Request for Executive
Session Pursuant to RIGL § 42-46-5(a)(2) -Lifetime
contracts litigation summary and update

M2. Director Williamson re request for Executive Session
pursuant to RIGL Section 42-46-5 (a) (5) regarding
Lease Extension - A and R Marine

M3. Town Administrator Contente re request for Executive
Session Pursuant to RIGL §42-46-5, (5) Any
discussions or considerations related to the
acquisition or lease of real property for public
purposes.

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) BB. Budget Adjustments

**Approval of consent agenda = "motion to approve
these adjustments"**

(CA) BB1. Tax Assessor/Collector DiMeo re Recommended
Abatements & Additions - August 2024

(CA) CC. Financial Reports

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) EE1. Water Pollution Control Facility - Sewer Permits

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. Town Clerk Cordeiro - Thank you letter to Det. Keith Martin for serving on the Police Pension Fund Board of Trustees

(CA) GG2. Jeffrey M. Willis, Executive Director CRMC re response to request for Joint Public Notice Extension

(CA) GG3. Council Clerk Cordeiro re Communication on Joint Public Notice CRMC/DEM re Thames Street Landing, TSL LLC 267 Thames Street

(CA) GG4. Clerk Cordeiro re Bid 1051 Rejection -Global Equipment Company

(CA) GG5. Administrator Contente to Printelect, Owen Andrews re award bid #1051 - Storage Carts for Election Equipment

(CA) GG6. (Signed) Policy Electronic Signature Usage for Ceremonial Documents

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) HH1. Bristol Fourth of July Committee, Wine Tasting Subcommittee Meeting - July 29, 2024
- (CA) HH2. Bristol Fourth of July Committee, Ball Subcommittee Meeting - August 5, 2024
- (CA) HH3. Planning Board Technical Review Meeting - July 30, 2024
- (CA) HH4. Bristol Fourth of July Committee Membership Meeting - August 8, 2024
- (CA) HH5. Harbor Commission Meeting - August 8, 2024
- (CA) HH6. Bristol Fire Department Board of Engineers Meeting - August 5, 2024
- (CA) HH7. Bristol County Water Authority Personnel Committee Meeting - August 7, 2024
- (CA) HH8. Zoning Board of Review Meeting - September 3, 2024
- (CA) HH9. Bristol Fourth of July Committee, General Committee Meeting - August 20, 2024
- (CA) HH10. RI Government Register Public Notice of Proposed Rulemaking CRMC, Management Procedures -End of Public Comment September 15, 2024
- (CA) HH11. RI Government Register Public Notice of Proposed Rulemaking CRMC, Red Book -End of Public Comment September 15, 2024
- (CA) II. Claims (Referrals)**
- Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**
- (CA) JJ. Miscellaneous Items Requiring Council Approval**
- Approval of consent agenda = "motion to approve these items"**
- (CA) KK. Curb cut petitions as approved by the director of public works**
- Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

(CA) KK1. Ledgehill Properties LLC, Frank Sciacca, Esq. 21
Bradford Street re curb cut

a. recommendation- Town Administrator and Director
of Public Works

Adjourned: _____

/mc

Posted: August 16, 2024



Town of Bristol

Board Book Report



North & East Burial Grounds Commission

Basic Information

Type	Commission
Status	Enabled
Visibility	Public
Creating Authority	Rules and Regulations

The North and East Burial Grounds shall hereafter be under the care and control of an administrative body consisting of five persons, to be called Commissioners of the Cemeteries, and appointed by the Town Council for staggered terms of five years with an appointment expiring each January. The Town Council may appoint an auxiliary Commissioner to serve for a five-year term. This individual shall sit as an active member in the event of a temporary vacancy, and at the discretion of the Chairman of the Commission.

Composition

5 members, 5-year terms 1 auxiliary member, 5-year terms

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Auxiliary				1/1/2028		Vacant
Member	Edward	Carusi	64 Mt Hope Avenue	1/1/2026	1/1/2021	Active
Member				1/1/2025		Vacant
Member	Susan	Church	29 Garfield Avenue	1/1/2025	1/1/2020	Active
Member	Kathleen	Moran	87 Hopeworth Avenue	1/1/2029	1/1/2024	Active
Member	Joshua	Cabral	192 Wood Street	1/1/2026	6/27/2024	Active
Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status

LEGAL NOTICE

PUBLIC NOTICE

TOWN OF BRISTOL PUBLIC SERVICE APPOINTMENTS

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

**Historic District Commission
North & East Burial Grounds Commission
Post-Retirement Benefits Fund Board of Trustees**

Applications and resumes can be submitted to the Town Clerk's office. You may also apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov> prior to 4:00 PM on Wednesday, July 22, 2024.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

July 11, 2024

Mrs. Shirley Louise Mancieri

Town of Bristol | Generated 7/25/2024 @ 3:43 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Mrs. Shirley Louise Mancieri
Application Date 7/23/2024
Expiration Date 7/23/2026
Board Member Shirley Louise Mancieri
Status Validated

Board	Vacancies	Status
North & East Burial Grounds Commission	2	Pending

Basic Information

Name
Mrs. Shirley Louise Mancieri

I would like to be appointed to the position because:

I would like to see that the historic burial ground 's upkeep be maintained . Would like to help improve the process .

Contact Information

Address
10 Kathy Court
Bristol, RI 02809

Yes, I am a resident
Yes

Email

Phone

Cell Phone

Occupation

Yes, I am a city employee
No

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Status

Name Herman Martin

Application Date 6/26/2024

Expiration Date 6/26/2026

Board Member [Herman Martin](#)

Status Validated

Board	Vacancies	Status
North & East Burial Grounds Commission	1	Pending

Basic Information

Name
Herman Martin

I would like to be appointed to the position because:
very civic minded, member of the Fire Dept. Elks and F.O.P.

Contact Information

Address
2 Pagnano Street
BRISTOL, RI 02809

Yes, I am a resident
Yes

Email

Phone

Cell Phone

Occupation

Yes, I am a city employee
No

Professional Licenses
Safety Food Services Manager

Registrations/Certifications
food safety license

Status

Name Jennifer R Ouellette

Application Date 7/26/2023

Expiration Date 7/26/2025

Board Member Jennifer R Ouellette

Status Validated

Board	Vacancies	Status
North & East Burial Grounds Commission	2	Pending

Basic Information

Name
Jennifer R Ouellette

I would like to be appointed to the position because:

I have always had an interest in the history and natural beauty of cemeteries. As my children become older I am interested in different volunteer opportunities in the community.

Resume File

 Download

Contact Information

Address
4 Evangeline Ct.
Bristol, RI 02809

Yes, I am a resident
Yes

Email

Phone

Cell Phone

Occupation

Yes, I am a city employee
No

Professional Licenses

RN state of RI
Nurse Practitioner state of RI

Registrations/Certifications

Certified Adult Nurse Practitioner AANC
DEA
RI Controlled Substance Registration
BLS/ACLS Certified

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Jennifer R. Ouellette, DNP, ANP-BC

4 Evangeline Court
Bristol, RI 02809

Education

2014-2017	University of Massachusetts Dartmouth , North Dartmouth, MA Doctor of Nursing Practice, Nursing
1998-2001	University of Massachusetts Dartmouth , North Dartmouth, MA Master of Science, Nursing
1992-1996	Rhode Island College , Providence, RI Bachelor of Science, Nursing – Summa Cum Laude with Honors

Professional Experience

2009-2015; 2018-Present	Veterans Affairs Medical Center , Providence RI <i>Nurse Practitioner, Liver Transplant Coordinator, GI/Hepatology Section</i>
2015-2018	Veterans Affairs Medical Center , Providence RI <i>Nurse Practitioner, Home Based Primary Care, New Bedford CBOC</i>
2006-2009	Veterans Affairs Medical Center , Providence RI <i>Nurse Practitioner, Primary Care/Women's Health</i>
2003-2006	Veterans Affairs Medical Center , Providence RI <i>Nurse Practitioner, Surgical Section (Orthopedics, Thoracic, Head and Neck, Vascular, General Surgery)</i> <i>Nurse Practitioner, Compensation and Pension</i>
2002-2004	Rhode Island Hospital , Providence RI <i>Associate Director of Patient Care Services</i>
Fall 2001	University of Massachusetts Dartmouth , North Dartmouth, MA <i>Visiting Lecturer – Pathophysiology and Pharmacology</i>
1998-2002	Rhode Island Hospital , Providence RI <i>Staff Nurse, Medical Intensive Care Unit</i>
1997-1998	Rhode Island Hospital , Providence RI <i>Staff Nurse, Surgical Intensive Care Unit</i>
1996-1997	Rhode Island Hospital , Providence RI <i>Staff Nurse, Surgical Intermediate Care Unit</i>

Presentations

July 2017	"The Effect of an Interprofessional Heart Failure Clinical Pathway on Heart Failure Admissions Among Providence Veterans Affairs Medical Center Veterans in the Home Based Primary Care Program: A Quality Improvement Initiative" Quarterly Quality Improvement Meeting for Leadership, PVAMC
March 2017	"The Effect of an Interprofessional Heart Failure Clinical Pathway on Heart Failure Admissions Among Providence Veterans Affairs Medical Center Veterans in the Home Based Primary Care Program: A Quality Improvement Initiative" Cardiology Pathophysiology Rounds, PVAMC Poster Presentation Nursing Scholarship Day, University of Massachusetts at Dartmouth
November 2013	"Hepatocellular Carcinoma" NP Week Lecture Series, PVAMC
July 2013	"Abdominal Pain: History and Physical Exam" APRN Lecture Series, PVAMC
October 2012	"HCV and the Social Worker: Why Do You Care?" Moderator for Hepatitis C and the Social Worker: Opportunities for Engagement PVAMC HUD VASH Social Workers Conference funded by VHA Office of Public Health Field-based QI Collaboration Grant
December 2010	"TBI, PTSD, and MST Screening in the Returning Soldier" Rhode Island Nurse Practitioner Council, Kent Hospital
September 2009	"Care of the Endoscopy Patient" Senior Nursing Students, Rhode Island College
October 2009	"Care of the Patient with End Stage Liver Disease" Senior Nursing Students, Rhode Island College

Committees/Awards/Activities

May 2021	Recipient of PVAMC ICARE Award
April 2021	Deployed with FEMA for Vaccination Efforts to Middletown, RI
September 2020	Recipient of PVAMC ICARE Award
2020-Present	Doctoral Mentor for DNP Student at Rhode Island College
2019-2020	Doctoral Mentor for DNP Student at Salve Reginal University
2018-Present	Member of Nurse Professional Standard Board at PVAMC
2018-2020	Member of Medical Record Committee at PVAMC
January 2017	Clinical Adjunct Preceptor Faculty for NP Students at the University of Massachusetts at Dartmouth

February 2015	Co-Author of Chapter 7.2 "Development and Implementation of a Multidisciplinary APRN Managed Colorectal Cancer Surveillance Program" in <u>Realizing the Future of Nursing: VA Nurses Tell Their Story</u>
January 2015	Nurse Practitioner Associate Director of PVAMC Stage II Center of Excellence in Primary Care Education/I-APACT National Grant Proposal
May 2014	Recipient of NNEI Scholarship to pursue DNP studies at the University of Massachusetts at Dartmouth
January 2014	Clinical Adjunct Preceptor Faculty for NP Students at the University of Massachusetts at Dartmouth
May 2012	VA Secretary's Excellence in Nursing Award RN in an Expanded Role
February 2012	Co-Recipient of Office of Public Health Grant Field-based QI Collaboration to Improve Chronic HCV Care
2010-2012	Co-Chair of Advance Practice Nursing Council
2008-2015	Women's Health Advisory Committee Primary Care and Gastroenterology Representative
2004-2006	Surgical Service SIPPS Program Coordinator

Community Activities

2020 to Present	Member of St. Mary of the Bay Parish Warren, RI
2022 to Present	Member of St. Mary of the Bay Parish Women's Ministry Warren, RI
2008-2010; 2016-2020	Sunday School Teacher St. John's Church Barrington, RI
2018-2020	Assistant Troop Leader Pak 6 Boy Scouts Bristol, RI

Jennifer R. Ouellette, DNP, ANP-BC
4 Evangeline Court, Bristol, RI 02809,

TOWN COUNCIL MEETING MINUTES- WEDNESDAY, JULY 31, 2024

The council met on Wednesday, July 31, 2024, and called to order at 7:02 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

At this point in the meeting, Council Chairman Calouro and members of the Council expressed their condolences to Vice Chairwoman Parella for the recent passing of her mother, Bernice Parella.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira- Voted unanimously to approve the Consent Agenda as prepared and presented.

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting - June 26, 2024

Sweeney/Teixeira - Voted unanimously to approve these minutes as prepared and presented.

B. Public Hearings

C. Ordinances

C1. Ordinance #2024-14 Chapter 16, Article V Stopping, Standing and Parking, Section 16-152 Curb loading zones (add curb loading zone on the west side of Thames Street) (Robin Rug Mill Building) (1st reading)

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the first reading of Ordinance #2024-14. Advertise in the local newspaper.

C2. Ordinance #2024-15 Section 16-160: Designated parking spaces on Constitution Street for access to the Urban Coastal Greenway (1st reading)

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the

first reading of Ordinance #2024-15.
Advertise in the local newspaper.

D. Licensing Board - New Petitions

D1. Steven B. Aveson, The Japan American Society of RI, re one day Dancing and Entertainment License on Friday, August 16, 2024 from 10:00AM-12:00PM and 5:00PM-7:00PM for The Black Ships Festival 2024 at Rockwell Park **(see also D2, D3, D4, F1)**

- a. recommendation- Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation- Town Administrator and Director of Parks and Recreation

Teixeira/Sweeney- Voted
unanimously to combine agenda
items D1, D2, D3, D4 and F1

Sweeney/Teixeira -Voted
unanimously to grant this license
per the recommendations received
and conditions, if any, as
delineated, and also subject to
conformance to all laws and
ordinances and payment of all
fees, taxes, and levies

Prior to the vote being taken, applicant Steven Aveson addressed the council. Mr. Averson provided the council with highlights of the events to take place and encouraged everyone to attend.

D2. Steven B. Aveson, The Japan American Society of RI, re One Day Dancing & Entertainment License for Saturday, August 17, 2024 from 10:00AM - 3:30PM for The Black Ship's Festival at Independence Park

- a. recommendation - Town Administration and Chief of Police
- b. recommendation - Town Administration and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

Sweeney/Teixeira-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

It is noted for the record that under agenda item D1, Councilman Teixeira motioned to combine agenda items D1, D2, D3, and F1. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to this combined item took place under agenda item D1. However, actions related to this item are reflected here as found within.

D3. Steven B. Aveson, The Japan American Society of RI, re Mobile Food Trucks Permit for August 17, 2024 10:00AM-3:30PM at Independence Park

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

d. recommendation- Town Administrator and Director of Public Works

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

It is noted for the record that under agenda item D1, Councilman Teixeira motioned to combine agenda items D1, D2, D3, and F1. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to this combined item took place

under agenda item D1. However, actions related to this item are reflected here as found within.

D4. Steven B. Aveson, The Japan American Society of RI, re Mobile Food Trucks Permit, August 16, 2024 4:40PM-7:30PM at Rockwell Park

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Parks and Recreation
- d. recommendation- Town Administrator and Director of Public Works

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

D5. Clements Marketplace, Tracy Anthony, 1150 Hope Street request for Holiday Sales License

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and

ordinances and payment of all
fees, taxes, and levies

- D6.** Allison Barr, 7 Michael Drive, Allison's Pampered Pet
re modification Dog Kennel License (increase number of
dogs allowed)
- a. Memo from Clerk Cordeiro re original license
approval information
 - b. recommendation- Town Administrator and Chief of
Police
 - c. recommendation - Town Administrator and Director of
Community Development
 - d. recommendation- Town Administrator and Director
of Animal Control

Teixeira/Sweeney -Voted
unanimously to grant this license
subject to the following:

- per the recommendations
received and conditions, if
any, as delineated.
- That the number of dogs be
increased to no more than
ten (10) dogs be housed on
the property at any one
time.
- Subject to conformance to
all laws and ordinances and
payment of all fees, taxes,
and levies

Prior to the vote being taken, Alison Barr residing at 7 Michael Drive addressed the Council, informing them that she has been operating a residential doggie daycare since 2006. She explained that she was requesting to increase the number of dogs allowed at her daycare, noting that she was unaware she needed Council approval for this increase. She stated that she had a verbal conversation with former staff members and was under the impression that she had the authority to house more than the original five dogs she was approved for. She further explained

that she had received her DEM approval and had experienced no issues since starting the business 22 years ago.

Police Chief Lynch confirmed that the police department had not received any complaints about the facility. Chairman Calouro noted that Ms. Barr had not been in compliance and thanked her for her honesty. He expressed his strong concern and the importance of compliance, noting that the original approval for five dogs was established for a reason, and he respected the decision of the Council during the original approval process. He emphasized the importance of ensuring compliance to protect neighbors in the residential neighborhood from being adversely affected by decisions made by the Council or non-compliance of the applicant.

A discussion ensued regarding the increase in the number of dogs allowed, and it was recommended that the license be increased to allow up to no more than ten (10) dogs.

D7. Zack Rivers for RIRO Enterprises Inc. d/b/a Judge Roy Bean Saloon, 1 State Street, request for Transfer of Class BV Liquor License to Cruz Goler for Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon (new ownership) **(call for public hearing on August 21, 2024)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

Teixeira/Sweeney- Voted
unanimously to call for a public
hearing to consider this matter on
August 21, 2024 subject to the
payment of levies; and to
advertise in the local newspaper.

E. Licensing Board - Renewals

E1. Private Investigator License Renewals 2024-2025

a. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

F. Petitions - Other

F1. Steven B. Aveson, The Japan American Society of RI, re to fly Japanese Flag during the Black Ship's Festival at Independence Park August 16-17, 2024

- a. Memo from Clerk Cordeiro re verification of signatures of 25 qualified voters

Sweeney/Teixeira- Voted unanimously to approve this petition, allowing that a 3 X 5 foot 'Japanese Flag' may be flown on a Town flagpole at Independence Park from August 16 & 17, 2024, with the Town assuming no responsibility for the care of this flag beyond its raising.

It is noted for the record that under agenda item D1, Councilman Teixeira motioned to combine agenda items D1, D2, D3, and F1. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to this combined item took place under agenda item D1. However, actions related to this item are reflected here as found within.

F2. Margaret Rodriques, 112 Bradford Street request for an accessible parking space in vicinity of residence **(2nd Reading)**

- a. (draft) resolution

Teixeira/Sweeney- Voted unanimously to consider this action to be the second reading

for the adoption of the resolution
for an accessible parking

F3. Virginia Quaresma, 34 Cooke Street request for an accessible parking space in vicinity of residence (1st Reading)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Director of Public Works

c. Wayne Marshall, 33 Cooke Street - letter of concern

Teixeira/Sweeney - Voted unanimously to deny the petition based on the recommendations received

Prior to the vote being taken, Police Chief Lynch informed the Council that the police department had reviewed the application and the request for the accessible parking space on Cooke Street. He elaborated that upon review, the officers found that the applicant had a driveway that provided ample access to the residence. Typically, accessible parking spaces are granted to those who do not have reasonable access to their home.

In this case, it was determined that the applicant was allowing her sons to park in her driveway while she would find on-street parking. Considering the street was very dense with limited parking, it was recommended that the applicant park in the driveway and allow others to park on the street to accommodate all parties

F4. Rosa Elena Escobar Torino, 153 Bradford Street, request for accessible parking space in vicinity of residence (1st Reading)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Director of Public Works

Teixera/Parella- Voted unanimously to consider this action to constitute the first reading of a request for an accessible parking space and to continue the said

matter until August 21, 2024 for second reading.

G. Appointments

G1. Police Pension Fund Board of Trustees (~~life term~~) (*police union member*)

a. Keith Martin, 5 Clinton Drive, resignation

Teixeira/Sweeney - Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service.

Prior to the vote being taken, Clerk Cordiero clarified that the now vacant position was held by a member of the police union. According to the composition of the board as outlined in the ordinance, the body consisted of five members: one being the town treasurer, three appointed by the Council, and one a member of the police union confirmed by the Council. She explained that a request for recommendation was provided to the President of the local police union, and the recommendation would be presented to the Council at its next meeting.

It was also noted that the attachment provided in the Council packet was of the special constables, and that the correct board information, outlining the board composition, would be provided to the Council at its next meeting

G2. North and East Burial Grounds Commission (1 unexpired term set to expire January 2025 and 1 unexpired Auxiliary Commissioner set to expire January 2028)

a. Passing of James Riccio, 56 Franklin Street

b. Herman Martin, 2 Pagnano Street - interest/appointment

c. Jennifer Ouellette, 4 Evangeline Court - interest/appointment

d. Shirley Louise Mancieri, 10 Kathy Court - interest/appointment

Teixeira/Sweeney- Voted unanimously to acknowledge the passing of the board member, which has now created a vacancy on the board, and instruct the Clerk to set a special meeting for interviews to be held at the next council meeting of August 21, 2024, beginning at 6:15pm.

Prior to the vote being taken, members of the council expressed their condolences for the passing of Mr. Riccio.

- G3.** Post Retirement Benefits Fund Board of Trustees (one 3-year term set to August 2027 and one vacant unexpired term set to expire August 2026)

- a. Anthony Rego, 1176 Hope Street -
interest/reappointment

Teixeira/Sweeney - Voted unanimously to reappoint Anthony Rego to the Post Retirement Benefits Fund Board of Trustees with a term set to expire in August 2027

H. Old Business

- H1.** Joint Public Notice CRMC/DEM re Thames Street Landing, TSL, LLC, 267 Thames Street **(continued from May 29th)**
Public comment extended to August 15, 2024

- a. Recommendation - Bristol Harbor Commission
- b. Alyce Wright, Lila Delman, re letter of concern
- c. Howard Sutton, President Stone Harbour HOA re letter of opposition
- d. Documents submitted to the Harbor Commission Meeting, July 1, 2024
- e. Mark T. Ryan, Moses Ryan LTD, re letter of concern

Teixeira/Sweeney- motioned to submit to CRMC the concerns and recommendations made by the Bristol Harbor Commission, along with a copy of the Harbor Commission meeting minutes and

this evening's draft meeting minutes, to reflect the various concerns addressed by members of the council and residents. Voting in favor were Calouro, Teixeira, Sweeney, Ley. Voting Opposed was Vice Chairwoman Parella.

Prior to the vote being taken, Chairman Calouro stated that a recommendation had been received from the Harbor Commission and proceeded to read their four recommendations as follows:

1. The applicant shall provide a written plan indicating how the pool water will be treated, how the waste from any backwashing filtration will be disposed, and confirm that there will be no discharge of such filtration system water into Bristol Harbor.
2. The applicant shall provide a written storm action plan indicating the actions proposed for certain time frames (such as when a tropical storm or hurricane watch is secured and when a tropical storm or hurricane warning is issued) and identifying the specific contractors who will provide trucks to pump out the pool water and identifying the specific marine facility that will hull the pool boat out of the water.
3. The applicant shall provide certification from an engineer that the access to the pool boat from the shore will meet ADA requirements.
4. The CRMC should consider requiring the applicant to install additional barriers which might include additional pilings, to prevent any out-of-control vessel from colliding with the pool boat and endangering pool users.

Councilman Teixeira motioned to submit the Harbor Commission recommendations to CRMC, seconded by Sweeney for discussion. It was clarified that while the recommendation could be submitted to CRMC, the approval was under CRMC's jurisdiction.

Vice Chairwoman Parella noted that the recommendations by the Harbor Commission were well thought out. However, she personally believed the pool boat would be a public nuisance and the town would regret it. She felt there was no need for the pool in that congested location and thought the council should oppose the application. She clarified that a "no" vote from her would reflect her opposition to the pool boat, not disagreement with the Harbor Commission's recommendations.

Councilman Ley Councilman Ley expressed his opposition to the application as well. Councilman Teixeira stated that submitting the Harbor Commission's recommendations to CRMC did not imply

his support for the application, as it fell under CRMC's jurisdiction.

Seth Handy, the applicant's attorney representing TSL, LLC Thames Street Landing, summarized the request. Applicant Larry Goldstein and engineer Ron Blanchard were also in attendance. Attorney Handy explained that the proposed project involved a vessel adjacent to the Bristol Harbor Inn, 8 feet wide, 20 feet long, and 4 feet deep, for seasonal use only and secured when not in use. He noted that the pool boat is allowed by right in Bristol Harbor and the zoning district. Attorney Handy emphasized the benefits to the town and the alignment with the 2016 Comprehensive Plan for Economic Development.

Attorney Handy addressed the recommendations and opposition, stating that TSL intended to present a storm action plan and pool water filtration plan to CRMC. He argued that ADA compliance and additional pilings were not warranted, citing CRMC standards for small marinas. He also responded to opposition from Stone Harbor, noting that the pool boat did not violate town ordinances 8-45 and 8-54 prohibiting swimming in navigational areas and blocking public access to water.

Attorney Handy addressed additional objections and concerns raised. He stated that guests at the Bristol Harbor Inn were surveyed and strongly indicated that a pool was a missing amenity. He noted that guests seeking hotels with pools could choose other locations, potentially impacting the local economy.

In response to suggestions for alternate locations, Attorney Handy explained that none were available. The current deck area is used for weddings, and the surrounding land is capped due to environmental concerns.

Regarding safety concerns, Attorney Handy reassured that no alcohol would be allowed at the pool, and there would be security cameras and locks in place. To address noise concerns, he stated there would be no diving or audible music, emphasizing that noise is regulated by town ordinances, not CRMC.

On environmental issues, Attorney Handy acknowledged concerns about pile driving disturbing the environment. He noted that the Department of Environmental Management (DEM) would participate, and a permit from the Army Corps of Engineers, which had already considered the pile driving, would be submitted to CRMC. CRMC would have regulatory jurisdiction over the application.

He continued to argue that this project falls under CRMC jurisdiction and addressed the request made by Stone Harbor for

the council to provide a negative recommendation. Attorney Handy noted that this request was contrary to the Town Administrator's position, which supported the application. He requested council consideration to also provide a recommendation for CRMC's approval of the proposal.

Vice Chairwoman Parella asked for the summer occupancy rate and average length of stay. Larry Goldstein replied that he did not have that information at that time. Vice Chairwoman Parella then asked if Mr. Goldstein had been recently seeking to expand the hotel due to high demand, suggesting that the argument for needing a pool to attract guests seemed inconsistent with the expansion plans. She pointed out that there are three local beaches near the hotel, offering plenty to do for short-term guests, and questioned whether a pool would significantly attract more visitors.

Vice Chairwoman Parella noted that this proposal might set an unwelcome precedent in the area. She expressed uncertainty about whether the council has ever provided recommendations to CRMC, noting that most CRMC applications involve docks or dock extensions, not pool boats. She emphasized the neighborhood's density and potential nuisance issues, asserting that this proposal could be problematic regardless of safety protocols and doubting its impact on tourism or hotel occupancy.

Mr. Goldstein responded that the hotel is not always fully booked and expressed a desire to fill the gaps. He mentioned that families often look for hotels with pools and emphasized that the pool boat idea was a creative solution inspired by a similar concept in Maine. The aim was to provide an amenity that families are seeking without causing a nuisance or headache for guests.

Parella acknowledged that surveys might indicate a desire for certain amenities, but based on her experience, a lack of specific amenities would not necessarily deter guests from revisiting a hotel. She expressed skepticism about the pool's potential to significantly impact the hotel's success and suggested that the hotel could be better marketed by highlighting local family amenities.

Attorney Handy stated he would follow up with the hotel occupancy rate and average length of stay.

Councilman Ley asked Mr. Goldstein if there would be any restroom facilities and how far away they would be, as well as the protocol for access. Mr. Goldstein responded that guests could use either the guest rooms or the two bathrooms located in

the hotel lobby, which are always open until sunset. Councilman Ley also inquired about the potential for the pool boat to rust and the maintenance protocols, expressing concern over unclear photos and the assurance of proper upkeep. Mr. Goldstein provided larger, clearer formatted proposals of the pool boat and assured the council that the establishment has always maintained its facilities with updates and maintenance, and they would treat the pool boat the same way, just like the common areas and the tent. He emphasized that they were not looking to create an eyesore at their hotel and that the boat was modeled as a first-class design.

Councilman Ley then questioned Attorney Handy's statement regarding ADA requirements, asking if CRMC had the authority to impose ADA accessibility and if the town would be responsible for that. He asked the town solicitor for clarity. Solicitor Ursillo stated that he was not aware of CRMC's specific authority to impose or require ADA requirements. He mentioned that if this was a recommendation from the Harbor Commission, it could be something the town could address if approved by CRMC, and the applicant could then address ADA compliance.

Councilman Ley stated that ADA compliance should probably have the regulatory framework addressed before they go before CRMC, and the council might want to have requirements for ADA accessibility. Project Engineer Blanchard explained that according to CRMC regulations, a marina with fewer than 25 boats is considered a small marina and does not require ADA compliance. A discussion ensued regarding ADA compliance and who had jurisdictional authority to impose it. Ley talked about the potential for other organizations requesting a pool boat and whether the town would have the authority to impose ADA compliance, expressing the need to understand this before making any decision.

Councilman Sweeney asked for clarification on how the pool water would be handled, as addressed by the Harbor Commission. It was noted that the filtration plan would be similar to the system used by the Yachtsman in Maine, which the applicants intended to implement for this pool boat.

Howard Sutton, president of the Stone Harbor Homeowners Association, then spoke. He discussed a letter provided to the council from Alyce Wright, a professional realtor from Lila Delman, which included an affidavit expressing concerns about the proposed marina pool boat's impact on neighboring property values. He further read the letter he submitted to the council for the record as follows:

“We respectfully request that the Bristol Town Council, after due diligence, concerns raised by abutting property owners, and issues expressed by the Bristol Harbor Commission withdraw the letter of support for the TSL’s application for the installation of a pool boat to CRMC that was sent by the Town Administrator.

It appears that the letter Mr. Contente sent to CRMC on June 6, 2023, was based on erroneous information and unsupported assumptions provided by TSL. The majority of TSL’s points are fiction, not fact.

In addition, in the requested revised correspondence to CRMC, we support the inclusion of the four recommendations of the Bristol Harbor Commission (see attached request issued on July 1, 2024) along with compliance with the State of Rhode Island Department of Health requirements for swimming pools and an environmental impact study by the RI Department of Environmental Management.

In evaluating this proposal by TSL, it should be evident that the concerns raised by tax-paying residents and the Harbor Commission supersede a dubious, nominal increase in revenues for a private company.

The Bristol Town Council usually receives and files CRMC documents without comment. One would question why this application, fraught with obvious potential problems, should be an outlier”

Mr. Sutton spoke on his own comments and stated that in over four decades working with one of the most respected newspapers in the country, he learned the importance of distinguishing fact from opinion, fiction, and unsupported assumptions. He criticized the letter from the town administrator to the CRMC, based on TSL information, as being fiction and unsupported. He found it curious that a response regarding property value impacts was received within a week, yet when asked about the hotel occupancy rate—under study for two years—there was no available information. He found it hard to believe they could not provide the occupancy rate.

Attorney Mark Ryan, representing Stone Harbor, then addressed the council, noting several issues. He pointed out that while the council stated they don't normally take a position on CRMC matters, the town had already done so through the town administrator's favorable letter, which might have been based on misleading facts. Attorney Ryan pointed out that the Harbor Commission had made four additional recommendations. He argued that remaining silent effectively promotes the hotel boat.

He suggested that calling the pool boat a vessel was a workaround to avoid going through zoning for a deck. Attorney Ryan believed that CRMC cared about the town's stance and opinion on the matter, regardless of jurisdiction, and encouraged the council not to hesitate in expressing opposition. He expressed concern over the hotel's non-compliance with ADA requirements, questioning whether the Disability Rights of Rhode Island and the Governor's Commission on Disabilities would agree that the pool boat, considered a vessel, did not require ADA compliance, or if it would be seen as a place of public accommodation requiring ADA compliance under Title III. Ryan questioned that if neither CRMC nor the town raised the question of ADA compliance, who would.

Discussions ensued about ADA compliance protocols. Attorney Ryan pointed out that when the applicant petitioned the zoning board for a dimensional variance to construct additional rooms, the minutes reflected a high demand for the hotel.

Attorney Ryan alleged that when the applicant approached the town administrator claiming the need for a pool to fill occupancy, it contradicted their hardship claim before the zoning board, where they sought assistance due to being swamped with demand. He argued that both statements couldn't be true. Additionally, he contended that if the hotel is swamped in the summer and the pool is needed only during that season, it raises questions about its use in the off-season.

In addition, Attorney Ryan highlighted that the town administrator had already sent a positive letter supporting the pool boat proposal, relying on the information that it would benefit the town. However, he argued the validity of this information. He discussed the possibility of alternate locations for the pool and expressed concerns about the appropriateness of the proposed site.

Attorney Ryan requested that the letter sent by the town administrator not be considered the official stance of the town. He urged the council to not only forward the recommendations made by the Harbor Commission but also to include the council's opposition to the application.

Administrator Contente stated that in June of 2023, after meeting with the hotel owner and being provided with a significant amount of information and detail, he wrote a letter of support for the pool boat proposal. He noted for the record that he writes many letters on behalf of individual businesses that may have an economic impact, and collectively, these businesses do make a difference. Contente highlighted that

Bristol Harbor Inn is an employer whose guests' frequent local business, and a pool is a sought-after amenity.

Town Administrator Contente expressed his disagreement with the opposition, maintaining his opinion that the pool would benefit the town. Town Administrator Contente acknowledged that while he had met with Mr. Sutton over various issues over the years, he did not reach out to Mr. Sutton after his initial concerns with the letter. He expressed disappointment that Mr. Sutton did not reach out to discuss the matter, as he had done in the past.

Town Administrator Contente emphasized that he typically stands by his opinions. However, he respects the council members, and if his letter was contrary to the council's intentions, he would withdraw it. Town Administrator Contente reiterated his belief that the pool would benefit the town and families and stated he is a strong proponent of public waterways.

Town Administrator Contente affirmed that the hotel is well-run with no major issues and found the project fascinating. He mentioned being informed that neighbors had been and would be notified in 2023, and he hoped his integrity and honesty were not being questioned. He viewed the pool boat as a positive addition to creating a family-friendly atmosphere and stated that was his opinion as an elected official.

Mr. Sutton clarified that no one was questioning the administrator's hard work and accomplishments. However, he stated that the administrator was misled to believe that the neighbors were notified and supportive. In reality, the information received was inaccurate. Stone Harbor was not notified until two years later and believes that the pool boat is a poor idea. Mr. Sutton also raised concerns about noise complaints at the hotel, suggesting that these issues would worsen if the pool boat were added.

Councilman Teixeira stated that the administrator is an elected official and has the right to hold and express his own opinions. He emphasized that they work together, and it is not uncommon for the administrator to send out his own letters of support. Councilman Teixeira affirmed that it was within the administrator's rights to do so and that he would not weigh in on the administrator's decision.

Chairman Calouro agreed that the council does not direct the administrator and affirmed that they have a great working relationship. He emphasized that the council relies on the boards and commissions for specialized information, as the

council may not be familiar with every rule and regulation. The council looks to these boards and department heads for guidance.

Chairman Calouro expressed his appreciation for the information provided by the Harbor Commission and stated that he is not interested in revising their recommendations. He mentioned that if the Coastal Resources Management Council (CRMC) requires ADA compliance, they will ensure it is weighed in appropriately. Chairman Calouro believes it is important to move forward with the process and that every applicant should have the opportunity to proceed. He stated that he does not want to send a letter of support or objection at this time.

Vice Chairwoman Parella stated that while some members of the council may not want to take a position, the town is already on record supporting the project through a letter and an affidavit. The issue is not about whether the administrator can send a letter, but rather about the town's official stance. She acknowledged that not all council members may share the same level of enthusiasm for the project.

Vice Chairwoman Parella believes that CRMC should be made aware that the council does not fully support the project. If CRMC proceeds, they should be informed of the council's concerns. She cautioned that remaining silent could be interpreted as the town's overall support for the project. Vice Chairwoman Parella indicated that she would be voting in opposition to the project and believes a letter should be sent to raise concerns beyond the recommendations of the Harbor Commission.

Councilman Ley stated that there is a diversity of opinions among the council members, with some having grave concerns about the project. He is worried that remaining silent would signal to the agency that the town may be supportive of the project.

Discussions ensued on how to effectively communicate to CRMC that there are mixed opinions and not everyone is enthusiastic about the project. It was recommended that a cover letter, along with the council draft minutes, be provided to CRMC. This would clarify that the recommendations by the Harbor Commission do not specifically express the town or council's support. Additionally, it would ensure that CRMC is aware of the concerns raised by the council and members of the public. It was also suggested to forward the minutes from the Harbor Commission Meeting.

I. Other New Business Requiring Town Council Action

I1. Representative Speakman re Information regarding Bristol Resolution No. 2024-5-29-FF1 pertaining to Opposition of H 7983 re State Building Code

a. 2024-H 7983 Substitute B - State Building Code

b. Town Council Resolution No. 2024-5-29-FF1

Teixeira/Sweeney- Voted
unanimously to receive and file

Prio to the vote being taken, Representative June Speakman addressed the council, noting that she was in attendance with Representative Donovan and Senator Ujifusa. She explained that the memo provided to the council highlighted several inaccuracies in an Exeter, RI resolution that the Bristol Council had replicated and passed. She clarified that the concerns raised were not part of the final bill that was passed. Specifically, she pointed out that the bill did not create an office for the State Building Commissioner, as that office was actually established in 1974, with the state code adopted in 1977.

Additionally, she explained that the act aims to standardize building code interpretation across the state, with input from the League of Cities and Towns, to ensure consistent enforcement throughout Rhode Island. Representative Speakman mentioned that many municipalities do not have full-time building officials, and the State Building Code Commissioner would serve as a municipal building official in towns where none exists. This role would assist the towns, much like the State Fire Marshal does, and she noted that she was unaware of any issues with the fire marshal's process, believing this to be a similar approach.

The goal of the bill, she emphasized, is to remove obstacles to building houses that may exist due to the lack of officials or differing interpretations of the plain language of the code from one municipality to the next. The act also allows for the creation of an academy and classes to support this standardization effort.

Councilman Texeira expressed concern that the bill becomes a cash cow for the state, as indicated in line 27 of the passed bill. He pointed out that 50% of the additional levy on

residential permits and 100% of the additional levy on commercial permits would be used to staff and support the purchase or lease of web-accessible services and related operations. He was troubled by the potential increase in building fees, which might divert funds away from municipalities and direct them to the state. Additionally, he was concerned that the bill might prioritize the interests of contractors over supporting municipalities.

Representative Speakman responded by clarifying that the increase in fees was not an issue raised by the League of Cities and Towns and that fees could be reviewed. She assured the council that the delegation would work with municipalities to address any issues that arise. She emphasized that the primary purpose of the bill is to ensure the ability to build houses in the state of Rhode Island.

Discussions ensued regarding ADU changes.

Here's a revised version of your meeting minutes:

Chairman Calouro noted that discussions had taken place between the town and the delegation regarding the recently passed House bill. He explained that Director of Community Development Williamson had raised concerns via email, particularly about the provision stating that "the State Building Code Commissioner shall have the authority to enforce and perform the duties required by the State Building Code, Chapter 27 of this title." He pointed out that this marks a significant change, as the previous language indicated that the State Building Code Commissioner only had authority over "state properties." The removal of this specification represents a major difference, raising concerns that even small changes could have substantial implications. If there were a disagreement on how something should be applied and it didn't conform to the town's building official's interpretation, the state could potentially intervene, which Chairman Calouro deemed unacceptable given the broad authority the new language provides.

Representative Speakman acknowledged that while this concern is valid, such issues wouldn't arise in Bristol because the town has a competent building inspector. She explained that the bill is intended for places where the local inspection process is not as effective. However, she understood that the language does open the door to potential conflicts. She gave the example of a building inspector refusing to inspect someone's home for personal reasons as a situation the bill seeks to address.

Discussions ensued about the possibility of tightening the language to be more specific and how to move forward with making necessary changes. Suggestions were made that included adding an appeal process after a certain period of time or limiting the provision to municipalities that do not have building officials. Representative Speakman expressed willingness to revisit the issue during the next legislative session to recommend changes.

Discussions ensued regarding housing shortages and inspector shortages.

It was noted that there should be clear guidelines included in the bill's language. The Chairman indicated that he would meet with the Town Administrator and other town officials to develop recommended language changes for the bill, which would then be provided to the delegation. They also discussed the possibility of holding another legislative workshop in November to address this item and any other concerns, as they typically do once a year.

12. (Draft) Town Council Internal Policy for Electronic Signature Usage for Ceremonial Documents

Sweeney/Teixeira - Voted
unanimously to adopt the internal
policy of electronic signature
usage for ceremonial documents.

Prior to the vote being taken, Chairman Calouro noted that this initiative was prompted by the Clerk's office to assist with ceremonial documents, addressing difficulties that had arisen due to the council's scheduling conflicts

13. Director Williamson, Community Development re transfer of ARPA Funds from Walley School Rehabilitation Project to Reynolds School Town Offices HVAC project

Sweeney/Teixeira- Voted
unanimously to transfer the amount
of \$2222,730.23 from the ARPA
funds from the Walley School
Rehabilitation Project to the
Reynolds School Town Offices HVAC
project.

Prior to the vote being taken, Director Williamson noted that this request was to ensure that both buildings continue to be improved. The change to the HVAC system is primarily due to the

fact that, while the ventilation units can be placed on the roof, the condensers cannot and need to be located on the ground, which may allow for easier maintenance. A comprehensive breakdown of these details was provided in the packet.

I4. Principal Planner Tanner re Residential Compost pilot program

Sweeney/Teixeira- Voted
unanimously to move forward with
the grant application

Prior to the vote being taken, Director Williamson explained that the request was for a matching contribution of \$10,969.30 for a grant opportunity over a two-year project timeline. According to the data provided, the town would offset this cost through reduced tipping fees. Black Earth and 11th Hour Racing are encouraging the town to apply for this USDA grant, and they have offered to write the grant on the town's behalf. If awarded, the town would be required to follow a bid process. At the end of the two-year pilot program, the town would not be under any obligation to continue the program.

Councilman Sweeney expressed enthusiasm for the opportunity, highlighting the potential benefits of diverting waste from the landfill, decreasing tipping costs, and saving tax dollars. Councilman Ley and Chairman Calouro also voiced their strong support and excitement for the project.

I5. Superintendent DaSilva, Bristol Water Pollution Control re Utilization of SRF 2022 Funding for Additional Work on Contract No. 984 - Solids Handling Upgrades

Sweeney/Teixeria- Voted
unanimously to allocate \$81,256.00
for additional work on contract
no. 987-solids handling upgrades,
utilizing the 2022 SRF and the
2024 Department Fund Balance.

Prior to the vote being taken, Superintendent DaSilva addressed the council and provided the highlight of the request.

Chris Cronin, Project Engineer from Beta Group, addressed the council to provide an update on the 2.5-year project, which is nearing completion. He explained that the project was initiated by a DEM notice of violation in 2018 and is focused on process

enhancements. The project aims to deliver multiple benefits to the town, including more efficient removal of sludge from the waste stream, replacement of outdated equipment, improvement of the work environment and safety, and the provision of a more consistent and higher quality effluent.

Cronin noted that the proposed change order is less than 5% of the total project cost of \$6.4 million. The additional funds being requested beyond the initial borrowing amount would cover unforeseen items that were detailed in the memo provided to the council. To help offset this overage, a 2020 resiliency grant was applied for and awarded to purchase a bypass pump, which would save \$170,000 and effectively reimburse the town \$87,000, thereby assisting with the overall budget overrun.

The critical nature of the department and the necessity of these improvements for both efficiency and environmental protection were emphasized, with the council expressing appreciation for the project's successful execution. The plan is to utilize as much funding as possible from the SRF, with the remaining balance covered by the 2024 fund balance.

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. Town Council re Allocation of Contingency funds for payment of Gob Shop Invoice

Teixeira/Sweeney - Voted unanimously to allocate \$193.00 from council contingency for payment of the Gob Shop Invoice.

Prior to the vote being taken, it was explained that the funds being allocated were to purchase the polo shirts for the elected officials for the 4th of July Parade.

J2. Bid #1051 Storage Carts for Election Equipment

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Westwood Construction in the amount of \$28,295.00
- Print Elect in the amount of \$20,120.00

K. Special Reports

- K1.** Juan Mariscal, Chairman, Bristol County Water Authority- Tri-Town Monthly Report for June 2024

Sweeney/Teixeria- Voted unanimously to receive and file the report and to instruct the Clerk to send an invitation to the BCWA Board of Directors, requesting that they provide the council with an update on their projects and initiatives at one of the next two council meetings.

Councilman Teixeira reviewed the report and suggested that it would be beneficial for the Board of Directors to provide an update on the projects and initiatives of the BCWA. While it is not common for them to address the council, they do come from time to time, and he believed it would be important for the council to receive this

L. Town Solicitor

M. Executive Sessions

- M1. Town Administrator Contente request for Executive Session Pursuant to RIGL §42-46-5, (5) Any discussions or considerations related to the acquisition or lease of real property for public purposes.

Sweeney/Teixeira - Voted unanimously to convene in Executive Session pursuant to RIGL Section 42-46-5 (a) (5) concerning the Acquisition of Open Space at 9:50 PM.

Teixeira/Ley - Voted unanimously to resume the open session and

seal the minutes of the Executive Session at 10:00 PM.

Solicitor Ursillo announced that a motion was made and voted on in the Executive Session.

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) AA1. Harbor Commission Meeting Minutes - June 3, 2024
- (CA) AA2. Capital Projects Commission Meeting Minutes - May 21, 2024
- (CA) AA3. Bristol Board of Fire Engineers Meeting Minutes - July 1, 2024
- (CA) AA4. Historic District Commission Minutes - May 2, 2024
- (CA) AA5. Historic District Commission Minutes - June 6, 2024
- (CA) AA6. The Zoning Board of Review Minutes - May 6, 2024
- (CA) AA7. The Zoning Board of Review Minutes - June 3, 2024
- (CA) AA8. Rogers Free Library Minutes - May 16, 2024
- (CA) AA9. Bristol Planning Board Minutes - June 13, 2024
- (CA) AA10. Bristol Housing Authority Minutes - June 13, 2024

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) CC1. Town Treasurer Carulli re Revenue and Expenditure Statement - June 30, 2024

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) DD1. Proclamation - Chief Marshals Rick and Patti Baccus
2024 Bristol Fourth of July

(CA) DD2. Commendation - William S. Goodnow Eagle Scout Court
of Honor

(CA) DD3. Commendation - Aidan Devine, Eagle Scout Court of
Honor

(CA) DD4. Resolution Authorizing the Assessment of Valuations
and Levy of Taxes, Sewer Service Fees and Sewer
Assessments

(CA) DD5. Resolution No 2024-5-29-FF1 Opposition to H7983

(CA) EE. Utility Petitions

**Approval of consent agenda = "motion to approve
these petitions"**

(CA) FF. City & Town Resolutions Not Previously Considered

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) GG. Distributions/Communications

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) GG1. (Town Administrator Contente) re Prudence Island
Lifeline Ferry Parking

(CA) GG2. Town Administrator Contente to Westway Construction
Inc, Robert West re award bid #1047- Walley School
Fire Suppression

(CA) GG3. Town Administrator Contente to Automatic Temperature
Controls, John Lussier re award bid #1044-Town-Wide
HVAC Repairs and Maintenance

(CA) GG4. Town Administrator Contente to Michael Cabral re TA
appointment to Capital Project Commission

- (CA) GG5. Letter from Secretary of State Gregg M. Amore informing Clerk Cordeiro that her submission for a grant to enhance election security has been awarded in the amount of \$23,500
- (CA) GG6. Administrator Contente to Skurka Construction, David Skurka re Award Bid #1050-Portside Drive Drainage and Shoreline Improvements
- (CA) HH. Distributions/Notice of Meetings**
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. Harbor Commission Meeting - July 1, 2024
- (CA) HH2. Bristol 4th of July General Committee Meeting - June 27, 2024
- (CA) HH3. Planning Board Meeting - July 18, 2024
- (CA) HH4. Bristol County Water Authority Board of Directors Meeting - June 27, 2024
- (CA) HH5. Historic District Commission Meeting - July 10, 2024
- (CA) HH6. Capital Projects Commission Meeting - July 23, 2024
- (CA) HH7. Historic District Commission Meeting - July 11, 2024
- (CA) HH8. Conservation Commission Meeting - July 16, 2024
- (CA) HH9. Board of Canvassers Meeting - July 15, 2024
- (CA) HH10. Zoning Board of Review Meeting (amended) - July 15, 2024
- (CA) HH11. Bristol 4th of July General Committee Meeting - July 16, 2024
- (CA) HH12. Board of Canvassers Meeting - July 15, 2024
- (CA) HH13. Board of Canvassers Meeting - July 18, 2024
- (CA) HH14. Rogers Free Library Meeting - July 18, 2024
- (CA) HH15. Bristol Fourth of July Ball Committee Meeting - July 22, 2024
- (CA) HH16. Housing Authority Meeting - July 23, 2024

(CA) HH17. Bristol County Water Authority Board of Directors Meeting - July 30, 2024

(CA) HH18. Board of Canvassers Meeting - July 31, 2024

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

(CA) II1. Michael Tamulaites, 51 Everett Avenue, claim for damages to basketball hoop

(CA) II2. Ann Marie LaRoche, 6 Domenic Court, re reimbursement for damage to vehicle

(CA) II3. Jeffrey J. Taylor, 20 Starbrook Drive, Barrington claim for damage to vehicle

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. Osvaldo Toste, 43 Leahy Drive request for curb cut on Basswood Drive

a. recommendation - Town Administrator and Director of Public Works

There being no further business, upon a motion by Vice Chairwoman Parella, seconded by Councilman Sweeney and voted unanimously, the Chairman declared this meeting to be adjourned at 10:00 pm.

Melissa Cordeiro, Town Clerk
Council Clerk

Executive Session Meeting

July 31, 2024

(sealed, council only)



LICENSE REQUEST: BV INTOXICATING BEVERAGE LICENSE
TRANSFER

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

Name of license holder: RIRO Enterprises Inc

DBA: Judge Roy Bean Saloon
(NAME OF ESTABLISHMENT)

ADDRESS OF ESTABLISHMENT: 1 State St, Bristol

Seller signature: [Signature]

Buyer signature: [Signature]

Print name: Zach Rivers

Print name: CRUZ GOLER

Proposed Hours of Operation: Monday - Saturday 11:30 am - 1 am, Sunday 11 am - 1 am

** PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE
SERVED AND CONSUMED.

Fee for License Transfer: \$100 plus advertising costs.

(Annual Fee for License Renewal: \$1300 per year plus advertising costs). Also required is Victualling
License: \$75/year (Payable after Council approves the license).

Please attend the Council Meeting
on:

*SIGNATURE: [Signature]

NAME: CRUZ GOLER

(PLEASE PRINT NAME OF BUYER)

PETITION MUST BE RETURNED BY
FRIDAY AT 4PM TWO WEEKS
PRIOR TO COUNCIL MEETING.

Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT
RECORDS.

TOWN OF BRISTOL
PUBLIC HEARING
INTOXICATING BEVERAGE LICENSE
TRANSFER - CLASS BV

Application for transfer of license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**RIRO ENTERPRISES INC.
ZACK RIVERS
d/b/a JUDGE ROY BEAN SALOON
1 STATE STREET, BRISTOL**

TO

**KORCULA CULINARY CONSULTING, LLC
CRUZ GOLER
d/b/a JUDGE ROY BEAN SALOON
1 STATE STREET, BRISTOL**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, August 21st, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

August 7th and 14th, 2024

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS
APPLICATION FOR LIQUOR LICENSERETAILER CLASS: A ___ BH ___ BM ___ BT ___ BV ☒ BVL ___ C ___ E ___ ED ___ J ___ T ___ 2:00 A.M. ___Business Structure: ☐ Corporation ☐ Partnership ☒ LLC ☐ IndividualName of Applicant/Corporation Korcula Culinary Consulting, LLCD/B/A Judge Roy Bean SaloonAddress of Premise 1 State Street, Bristol, RI 02809

Phone Number of Business

Email Address

State – Incorporated: Rhode IslandDate of Incorporation: 04/01/2021

Name, Address, Telephone of all Officers/Members with percentage ownership:

President/Member Name	Address	Phone	% Ownership
<u>CRUZ GOLER</u>	<u>20 Hope Street, Bristol, RI 02809</u>		<u>100%</u>
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes ___ No ___ Is Property Mortgaged? Yes ___ No ___ or Leased? Yes ☒ No ___

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Name	Address	Amount - Term
<u>Federal Properties</u>	<u>499 Hope St. Suite B, Bristol, RI 02809</u>	<u>\$9000/mo</u>

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes ___ No ☒ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes ___ No ☒ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

No

Is Applicant the owner or operator of any other business? If yes, explain:

No

State amount of capital invested in the business?

\$450,000.00

Do you have now, or will you be installing, a draught system Yes ☒ No ☐ existy

I hereby certify that the above statements are true to the best of my knowledge and belief:



Applicant Signature

07/16/2024

Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
 - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
 - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
 - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location ___ Name ___ Stock ___ Current Retail Class ___ Transfer of ownership ☒

RIRO Enterprises Inc

Name of Transferor (applicant/old owner)

Judge Roy Bean Saloon

d/b/a

1 State St Bristol, RI 02809

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any):

New Name (If any):

Koreeda Culinary Consulting, LLC

If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner)

7/16/24

Date

Signature of Transferee (New Owner)

07/16/2024

Date

Bar New Menu Draft

Bar Snacks & Starters

Hot Parker House Rolls , nori butter	\$9
Semolina Brown Bread , molasses butter	\$7
Pimento Cheese and Crackers	\$8
Pretzel Dog , spicy hot mustard	\$9
Scarmorza Sticks , tomato sauce	\$12
Littleneck Clams Casino , pancetta, hot chiles	\$12
Green Chile Queso , local spicy peppers, sopapillas, local honey	\$12
Smoked Onion Dip , chives, potato chips	\$12
Nonna's Meatball Sliders , beef and pork and parmigiano	\$14
Crispy Chicken , hawaiian roll, ranch, cucumber, crispy lettuces	\$16
Made to Order Mozzarella , served warm with garlic bread	\$12
Grilled Ninigret Oysters , lovage butter, farro crackers	\$18
Rosemary Fries , lemon mayo & ketchup	\$8
Old Bay Curly Fries , duke's mayo & ketchup	\$8

Salads

Panzanella , local tomatoes, cukes, sourdough, red onions, mixed basil	\$12
Simple Green Salad , local greens, sherry mustard vinaigrette	\$8
Escarole Heart Caesar , anchovies, parm croutons	\$12

Pasta - (2 Daily)

Hot Island Linguine , quahogs, scallions, hot peppers	\$12
Cavatelli , sausage and broccoli rabe	\$15
Rigatoni alla Amatriciana , house made guanciale	\$14
Pappardelle , organic chicken ragu, braised greens	\$15

Local Only Seafood

Crispy Black Bass - fennel soubise, salsa verde, lemon brulee	\$28
Slow Roasted Tautog , sweet corn, charred spring onion, chanterelles	\$26

Organic Meats

Weatherlow Farm Burger , pão de avó, cheddar, special sauce, rosemary fries	\$18
Roasted Organic Half Chicken , braised escarole, corona beans, pancetta	\$23
Heritage Pork Chop , kenyon's polenta, runner beans, local gooseberries	\$23

Vegetables for the Table

Charred Broccoli Rabe, red onions, red wine vin, pancetta crumbs	\$7
Grilled Runner Beans, fresh tomato squeeze, basil	\$7
Snap Peas, mint lemon, ricotta salata	\$7

Dolci

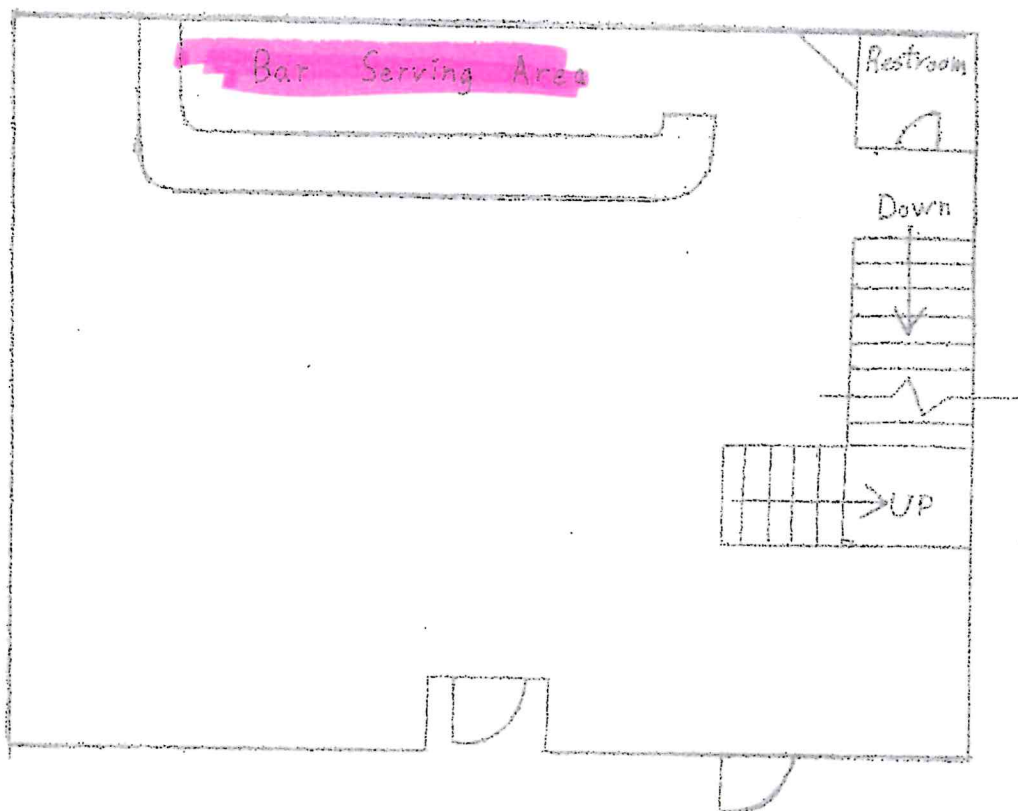
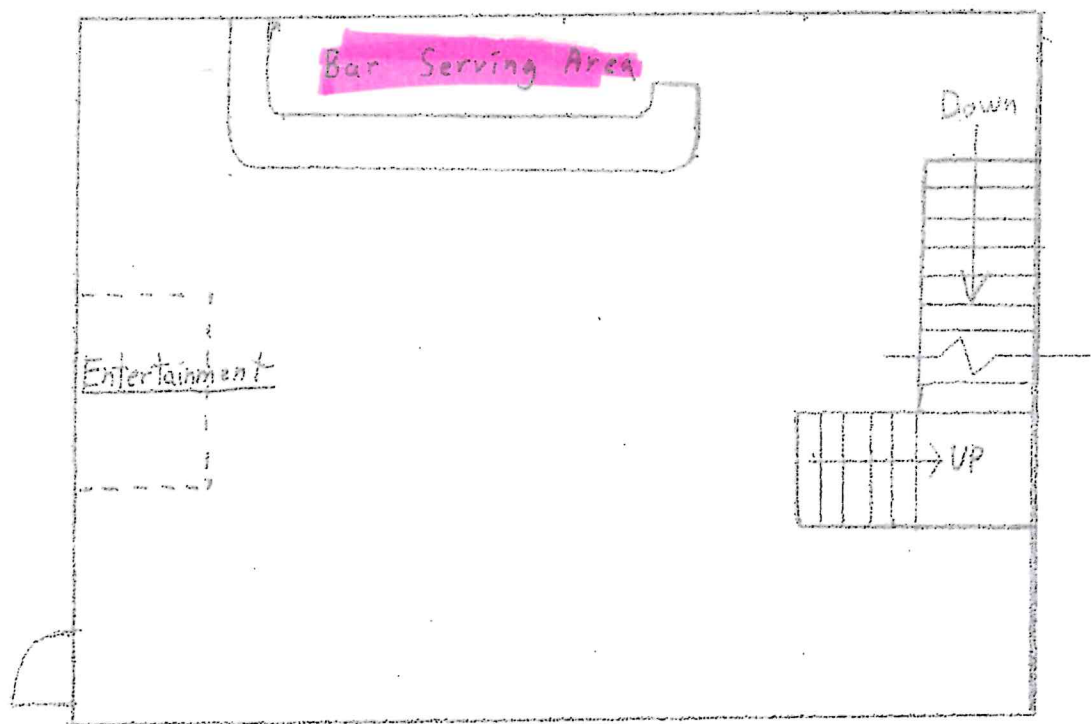
Gooseberry Crostata, lemon crema	\$12
Adriatic Orepas, seasonal jam, a la mode	\$12
Salted Honey Tart, whipped crème fraiche	\$12
Chocolate Chip Cookie, warm, coffee caramel, pretzels	\$6
Dough Boys, coco fudge, cinnamon sugar	\$9

Saturday/ Sunday Brunch

Organic Yogurt, berries, granola, agave, mango	\$9
Buttermilk Pancakes, local blueberries, lemon crema	\$12
Brioche French Toast, roasted bananas, maple syrup	\$14
Poached Eggs, avocado toast, local greens	\$12
Eggs Benedict, prosciutto, pimenton hollandaise	\$15
Soft Scrambled Eggs, spicy potatoes, roasted sungold tomatoes	\$14
Chilaquiles, fried egg, tortillas, salsa guajillo, queso fresco	\$15
Buttermilk Biscuit, sausage gravy, fried eggs	\$13

Sides

Home fries	\$8
Biscuits w jam & cultured butter	\$7
Honey Glazed Benton's Bacon	\$8
Maple Sausage	\$8
Avocado Toast	\$14

1st Floor2nd Floor

Scale: $\frac{1}{8}'' = 1'$



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 18, 2024

RE: Zack Rivers for RIRO Enterprises Inc. dba Judge
Roy Bean Saloon, 1 State Street, request for
Transfer of Class BV Liquor License to Cruz Goler
Korcula Culinary Consulting, LLC (new ownership)



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 31, 2024.

All items for this docket must be received in the Clerk's office by Wednesday, July 24, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-18-2024

PETITION DESCRIPTION:

Zack Rivers for RIRO Enterprises Inc. dba Judge Roy Beans Saloon, 1 State Street, request for transfer of class BV Liquor license to Cruz Goler Korcula Culinary Consulting LLC (new ownership).

PERSON/S FILING PETITION: Zack Rivers

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 JUL 23 PM 2:45

NOTES:

Zack Rivers For RIRO Enterprises Inc. dba Judge Roy Beans Saloon is requesting to transfer his Class BV Liquor license to Cruz Goler, Korcula Culinary Consulting LLC who is in the process of purchasing the business. I spoke with Mr. Goler regarding this request. Mr. Goler stated that there will be no changes made to the bar area, alcohol service or hours of operation. After reviewing this petition, there is no known reason for denial of this Class BV liquor license transfer provided that all guidelines set forth by this application, and all laws and ordinances governing this practice are followed. **I recommend a 6-month review be conducted.**

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 07-23-24

Steven Contente
STEVEN CONTENTE
Town Administrator



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: July 22, 2024
Re: License Recommendation, July 31 Council Meeting

2024 JUL 23 PM 2:29

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Transfer of Class BV Liquor

Zack Rivers RIRO Enterprises Inc. dba Judge Roy Bean Saloon to

Cruz Gloer Korcula Culinary Consulting, LLC

1 State St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
 STEVEN CONTENTE
 Town Administrator

LEGAL NOTICE**TOWN OF BRISTOL
PUBLIC HEARING
INTOXICATING BEVERAGE LICENSE
TRANSFER - CLASS BV**

Application for transfer of license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**RIRO ENTERPRISES INC.
ZACK RIVERS
d/b/a JUDGE ROY BEAN SALOON
1 STATE STREET, BRISTOL**

TO

**KORCULA CULINARY CONSULTING, LLC
CRUZ GOLER
d/b/a JUDGE ROY BEAN SALOON
1 STATE STREET, BRISTOL**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, August 21st, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

August 8 & 15, 2024

SECOND READING

LEGAL NOTICE

TOWN OF BRISTOL PROPOSED ORDINANCE No. 2024-14

AN ORDINANCE IN AMENDMENT TO CHAPTER 16 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

ARTICLE V. – STOPPING, STANDING AND PARKING

Sec. 16-152. Curb loading zones.

(c) The following curb loading zones are hereby established:

- (a) No person shall stop, stand or park a vehicle for any purpose or length of time other than for the expeditious unloading and delivery or pick up and loading of materials in any place marked as a curb loading zone during hours when the provisions applicable to such zones are in effect. In no case shall the stop for loading and unloading of materials exceed 30 minutes.
- (b) The driver of a passenger vehicle may stop temporarily at a place marked as a curb loading zone for the purpose of, and while actually engaged in, the loading or unloading of passengers when stopping does not interfere with any motor vehicle used for the transportation of materials which is waiting to enter, or about to enter, such zone.

The following curb loading zones are hereby established:

- (1) *St. Elizabeth Street*, the corner of Wood Street on the South side, between the hours of 8:00 p.m. and 5:00 p.m., except Sunday and holidays.
- (2) *John Street*, north side, adjacent to the driveway providing access to Plat 10, Lot 25 at 14 John Street between the hours of 7:00 a.m. and 6:00 p.m., except Sundays and holidays.
- (3) *Charles Street*, north side, one space adjacent to the business located at 186 Wood Street, between the hours of 6:30 a.m. and 6:30 p.m.
- (4) *Thames Street*, east side, one space adjacent to the business located at 468 Thames Street, between the hours of 9:00 a.m. and 5:00 p.m., except weekends and holidays.
- (5) **Thames Street, west side, one space adjacent to the building located at 125 Thames Street, specifically beginning at a point twenty (20) feet south of the northeast corner of said building (which corner is also the south-westerly corner of the intersection of Thames Street and the driveway running westerly from Thames Street past the Bristol Maritime Welcome Center to Bristol Harbor); thence running southerly along the west side of Thames Street a distance of sixty-three (63) feet, between the hours of 6:30 a.m. and 6:30 pm.**

The Town Council will be in session in the Town Hall, Council Chambers, on August 21, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

This ordinance shall take place upon its passage.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

Date: August 8, 2024

LEGAL NOTICE

TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2024-14

AN ORDINANCE IN AMENDMENT TO CHAPTER 16 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

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This ordinance shall take place upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on August 21, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

August 8, 2024

SECOND READING

LEGAL NOTICE

TOWN OF BRISTOL PROPOSED ORDINANCE No. 2024-15

AN ORDINANCE IN AMENDMENT TO CHAPTER 16 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

ARTICLE V. – STOPPING, STANDING AND PARKING

Section 16-160: Designated parking spaces on Constitution Street for access to the Urban Coastal Greenway.

- (a) Parking at two designated parking spaces located on the north side of Constitution Street, beginning at a point sixty (60) feet east of the seawall at the westerly end of Constitution Street; thence running easterly along the north side of Constitution Street a distance of forty (40) feet, shall be signed as limited to those persons who are accessing the Urban Coastal Greenway. Such spaces shall also restricted to a maximum of two (2) hour parking, with no parking allowed overnight from 11:00 p.m. to 6:00 a.m., and no residential parking stickers shall apply to these spaces. Violation of this ordinance shall be subject to enforcement by the Police Chief as set forth in this Chapter.

The Town Council will be in session in the Town Hall, Council Chambers, on August 21, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

This ordinance shall take place upon its passage.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

Date: August 8, 2024

LEGAL NOTICE

TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2024-15

AN ORDINANCE IN AMENDMENT TO CHAPTER 16 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

ARTICLE V. – STOPPING, STANDING AND PARKING

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The Town Council will be in session in the Town Hall, Council Chambers, on August 21, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

August 8, 2024



LICENSE REQUEST: BV INTOXICATING BEVERAGE LICENSE
TRANSFER

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

Name of license holder: RIRO Enterprises Inc

DBA: Judge Roy Bean Saloon
(NAME OF ESTABLISHMENT)

ADDRESS OF ESTABLISHMENT: 1 State St, Bristol

Seller signature: [Signature] Buyer signature: [Signature]

Print name: Zach Rivers Print name: CRUZ GOLER

Proposed Hours of Operation: Monday - Saturday 11:30 am - 1 am, Sunday 11 am - 1 am

**** PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

Fee for License Transfer: \$100 plus advertising costs.

(Annual Fee for License Renewal: \$1300 per year plus advertising costs). Also required is Victualling License: \$75/year (Payable after Council approves the license).

Please attend the Council Meeting
on:

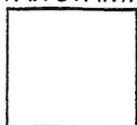
*SIGNATURE: [Signature]
NAME: CRUZ GOLER

(PLEASE PRINT NAME OF BUYER)

**PETITION MUST BE RETURNED BY
FRIDAY AT 4PM TWO WEEKS
PRIOR TO COUNCIL MEETING.**

Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

***BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT
RECORDS.**

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS
APPLICATION FOR LIQUOR LICENSERETAILER CLASS: A___ BH___ BM___ BT___ BV ☒ BVL___ C___ E___ ED___ J___ T___ 2:00 A.M. ___Business Structure: ☐ Corporation ☐ Partnership ☒ LLC ☐ IndividualName of Applicant/Corporation Korcula Culinary Consulting, LLCD/B/A Judge Roy Bean SaloonAddress of Premise 1 State Street, Bristol, RI 02809Phone Number of Business 401-253-7400Email Address CRVZGOLER@MAC.COMState - Incorporated: Rhode IslandDate of Incorporation: 04/01/2021

Name, Address, Telephone of all Officers/Members with percentage ownership:

Name	Address	Phone	% Ownership
CRVZ GOLER	20 Hope Street, Bristol, RI 02809	917-254-7261	100%
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes___ No___ Is Property Mortgaged? Yes___ No___ or Leased? Yes ☒ No___

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Name	Address	Amount - Term
Federal Properties - 495 Hope St. Suite B, Bristol, RI 02809		\$800/mo

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes___ No ☒ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes___ No ☒ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

No

Is Applicant the owner or operator of any other business? If yes, explain:

No

State amount of capital invested in the business?

\$450,000.00

Do you have now, or will you be installing, a draught system Yes ☒ No___ *existy*

I hereby certify that the above statements are true to the best of my knowledge and belief:



Applicant Signature

07/16/2024

Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
 - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
 - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
 - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location___ Name___ Stock___ Current Retail Class___ Transfer of ownership ☒

RIRO Enterprises Inc

Name of Transferor (applicant/old owner)

Judge Roy Bean Saloon

d/b/a

1 State St Bristol, RI 02809

Address

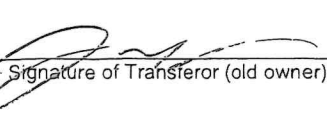
The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any):

New Name (If any):

Koreda Colony Consulting, LLC

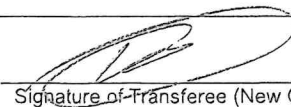
If change of stockholders, list old and new stockholders:



Signature of Transferor (old owner)

7/16/24

Date



Signature of Transferee (New Owner)

07/16/2024

Date

Bar New Menu Draft

Bar Snacks & Starters

Hot Parker House Rolls , nori butter	\$9
Semolina Brown Bread , molasses butter	\$7
Pimento Cheese and Crackers	\$8
Pretzel Dog , spicy hot mustard	\$9
Scarmorza Sticks , tomato sauce	\$12
Littleneck Clams Casino , pancetta, hot chiles	\$12
Green Chile Queso , local spicy peppers, sopapillas, local honey	\$12
Smoked Onion Dip , chives, potato chips	\$12
Nonna's Meatball Sliders , beef and pork and parmigiano	\$14
Crispy Chicken , hawaiian roll, ranch, cucumber, crispy lettuces	\$16
Made to Order Mozzarella , served warm with garlic bread	\$12
Grilled Ninigret Oysters , lovage butter, farro crackers	\$18
Rosemary Fries , lemon mayo & ketchup	\$8
Old Bay Curly Fries , duke's mayo & ketchup	\$8

Salads

Panzanella , local tomatoes, cukes, sourdough, red onions, mixed basil	\$12
Simple Green Salad , local greens, sherry mustard vinaigrette	\$8
Escarole Heart Caesar , anchovies, parm croutons	\$12

Pasta - (2 Daily)

Hot Island Linguine , quahogs, scallions, hot peppers	\$12
Cavatelli , sausage and broccoli rabe	\$15
Rigatoni alla Amatriciana , house made guanciale	\$14
Pappardelle , organic chicken ragu, braised greens	\$15

Local Only Seafood

Crispy Black Bass - fennel soubise, salsa verde, lemon brulee	\$28
Slow Roasted Tautog , sweet corn, charred spring onion, chanterelles	\$26

Organic Meats

Weatherlow Farm Burger , pão de avó, cheddar, special sauce, rosemary fries	\$18
Roasted Organic Half Chicken , braised escarole, corona beans, pancetta	\$23
Heritage Pork Chop , kenyon's polenta, runner beans, local gooseberries	\$23

Vegetables for the Table

Charred Broccoli Rabe, red onions, red wine vin, pancetta crumbs	\$7
Grilled Runner Beans, fresh tomato squeeze, basil	\$7
Snap Peas, mint lemon, ricotta salata	\$7

Dolci

Gooseberry Crostata, lemon crema	\$12
Adriatic Crepes, seasonal jam, a la mode	\$12
Salted Honey Tart, whipped crème fraiche	\$12
Chocolate Chip Cookie, warm, coffee caramel, pretzels	\$8
Dough Boys, coco fudge, cinnamon sugar	\$9

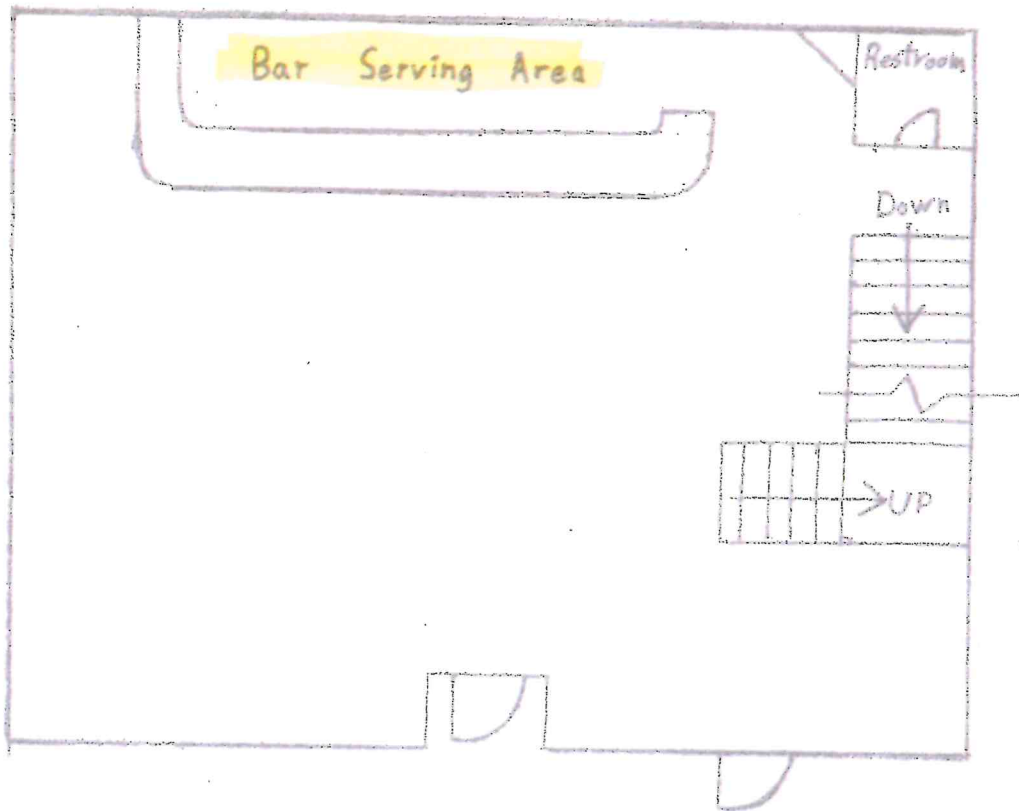
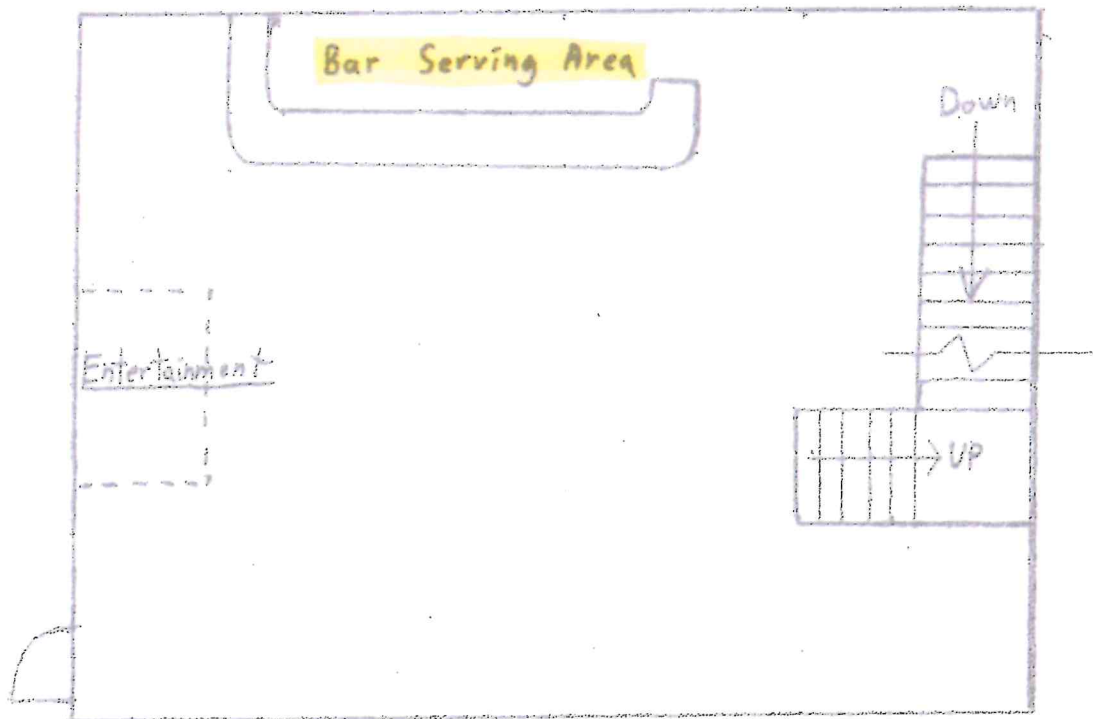
Saturday/ Sunday Brunch

Organic Yogurt, berries, granola, agave, mango	\$9
Buttermilk Pancakes, local blueberries, lemon crema	\$12
Brioche French Toast, roasted bananas, maple syrup	\$14

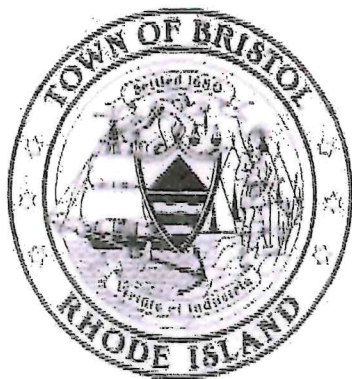
Poached Eggs, avocado toast, local greens	\$12
Eggs Benedict, prosciutto, pimenton hollandaise	\$15
Soft Scrambled Eggs, spicy potatoes, roasted sungold tomatoes	\$14
Chilaquiles, fried egg, tortillas, salsa guajillo, queso fresco	\$15
Buttermilk Biscuit, sausage gravy, fried eggs	\$16

Sides

Home fries	\$8
Biscuits w jam & cultured butter	\$7
Honey Glazed Benton's Bacon	\$8
Maple Sausage	\$8
Avocado Toast	\$14

1st Floor2nd Floor

Scale: $\frac{1}{8}'' = 1'$



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 18, 2024

RE: Zack Rivers for RIRO Enterprises Inc. dba Judge
Roy Bean Saloon, 1 State Street, request for
Transfer of Class BV Liquor License to Cruz Goler
Korcula Culinary Consulting, LLC (new ownership)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 31, 2024.

All items for this docket must be received in the Clerk's office by Wednesday, July 24, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-18-2024

PETITION DESCRIPTION:

Zack Rivers for RIRO Enterprises Inc. dba Judge Roy Beans Saloon, 1 State Street, request for transfer of class BV Liquor license to Cruz Goler Korcula Culinary Consulting LLC (new ownership).

PERSON/S FILING PETITION: Zack Rivers

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 JUL 23 PM 2:45

NOTES:

Zack Rivers For RIRO Enterprises Inc. dba Judge Roy Beans Saloon is requesting to transfer his Class BV Liquor license to Cruz Goler, Korcula Culinary Consulting LLC who is in the process of purchasing the business. I spoke with Mr. Goler regarding this request. Mr. Goler stated that there will be no changes made to the bar area, alcohol service or hours of operation. After reviewing this petition, there is no known reason for denial of this Class BV liquor license transfer provided that all guidelines set forth by this application, and all laws and ordinances governing this practice are followed. I recommend a 6-month review be conducted.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 07-23-24

Steven Contente
STEVEN CONTENTE
Town Administrator



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: July 22, 2024
Re: License Recommendation, July 31 Council Meeting

2024 JUL 23 PM 2:29

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Transfer of Class BV Liquor

Zack Rivers RIRO Enterprises Inc. dba Judge Roy Bean Saloon to

Cruz Gloer Korcula Culinary Consulting, LLC

1 State St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
STEVEN CONTENTE
Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

2024 JUL 23 PM 2:22
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
10 Court Street
Bristol, RI 02809
www.bristolri.us
401-253-7000

July 22, 2024

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director of Community Development

RE: **Petition for Transfer of License**
From Zack Rivers for RIRO Enterprises, Inc. to Cruz Goler Korcula Culinary Consulting
1 State Street

I have reviewed the above petition and have no objections to the request.

Thank you for the opportunity to comment.

Concun
Am Intents
 STEVEN CONTENTE
 Town Administrator



LICENSE REQUEST: VICTUALLING LICENSE

Expires: December 1st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of
your Honorable Body to be granted a

VICTUALLING LICENSE

NAME OF ESTABLISHMENT: Judge Roy Barn Saloon

ADDRESS: 1 State Street

APPLICANT NAME: CRUZ COLEK

HOURS OF OPERATION: Mon - Sat 11:30 AM - 1 AM
Sun - 11:00 AM - 1 AM

- ☐ Victualling Petition & \$75 License Fee (payable after Council approves license)
- ☐ Second Quarter Taxes must be paid (call 253-7000 for amount due)
- ☐ Fire Department Clearance
- ☐ Water Pollution Control Clearance (grease removal unit)
- ☐ RI Department of Health Clearance

Please attend the Council
meeting on

SIGNATURE: [Signature]

NAME: CRUZ COLEK

Petition must be returned by

ADDRESS: 20 Hope Street

Petition emailed on

TOWN: Bristol, RI 02809

DATE OF BIRTH

BUSINESS TELEPHONE

HOME TELEPHONE

Date Received: _____

EMAIL: [Signature]

TAX STAMP



*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TO BE USED BY FINANCE
DEPARTMENT

Bar New Menu Draft

Bar Snacks & Starters

Hot Parker House Rolls, nori butter	\$9
Semolina Brown Bread, molasses butter	\$7
Pimento Cheese and Crackers	\$8
 Pretzel Dog, spicy hot mustard	 \$9
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Old Bay Curly Fries, duke's mayo & ketchup	\$8

Salads

Panzanella, local tomatoes, cukes, sourdough, red onions, mixed basil	\$12
Simple Green Salad, local greens, sherry mustard vinaigrette	\$8
Escarole Heart Caesar, anchovies, parm croutons	\$12

Pasta - (2 Daily)

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Pappardelle, organic chicken ragu, braised greens	\$15

Local Only Seafood

Crispy Black Bass - fennel soubise, salsa verde, lemon brulee	\$28
Slow Roasted Tautog, sweet corn, charred spring onion, chanterelles	\$26

Organic Meats

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Vegetables for the Table

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Saturday/ Sunday Brunch

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Brioche French Toast, roasted bananas, maple syrup	\$14

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Buttermilk Biscuit, sausage gravy, fried eggs	\$16

Sides

Home fries	\$8
Biscuits w jam & cultured butter	\$7
Honey Glazed Benton's Bacon	\$6
Maple Sausage	\$6
Avocado Toast	\$14



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 19, 2024

RE: Cruz Goler, Korcula Culinary Consulting, LLC
d/b/a Judge Roy Bean Saloon, 1 State Street-
Request for a Victualling License



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on August 21, 2024.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-19-2024

PETITION DESCRIPTION:

Cruz Goler, Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon- Request for a Victualling license.

PERSON/S FILING PETITION: Cruz Goler

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

After reviewing this petition, there is no known reason to deny the approval of this victualling license, provided that all laws and ordinances governing this practice are followed.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 08-14-2024

CONCUN
Steven Contente
 STEVEN CONTENTE
 Town Administrator

2024 AUG 16 PM 12:38

2024 AUG 16 PM 12:38



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: July 23, 2024
Re: License Recommendation, August 21 Council Meeting

2024 JUL 23 PM 2:44

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Victualling

Cruz Gloer Korcula Culinary Consulting, LLC dba Judge Roy Bean Saloon

1 State St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun

 STEVEN CONTENTE
 Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
www.bristolri.us
401-253-7000

July 23, 2024

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director of Community Development

RE: Petition for Victualling License – Korcula Culinary Consulting, LLC
DBA Judge Roy Bean Saloon

Diane W.

2024 JUL 24 AM 9:07

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

I have reviewed the above petition and have no objections to the request.

Thank you for the opportunity to comment.

Steven Contente

STEVEN CONTENTE
Town Administrator



Town of Bristol, RI
WATER POLLUTION CONTROL DEPARTMENT
 2 PLANT AVENUE
 BRISTOL, RI 02809-3015
 (401) 253-8877 fax: (401) 253-2910
 Pretreatment Department, Shealyn A. Davey

TOWN HALL
 10 COURT STREET
 BRISTOL, RI 02809
 (401) 253-7000

DATE: August 15, 2024

TO: Steven Contente
 Town Administrator

FROM: Shealyn A. Davey
 Chemist/Pretreatment Coordinator

RE: Request for Victualling License – Cruz Goler; Korcula Culinary Consulting, LLC d/b/a
 Judge Roy Bean Saloon, 1 State Street Bristol, RI 02809

2024 AUG 16 PM 12:38

2024 AUG 16 PM 12:38

The current annual discharge permit for this location is paid until October 31st, 2024 and the business is in good standing with no violations or outstanding payments. Communication with Cruz Goler has been established. He has stated that there will be no changes to kitchen at this time. Crus has been given the Wastewater Discharge Permit Application and fee invoice so that this office can move forward with the permitting process. An inspection is scheduled for August 16th.

I therefore have no objections to the above petition and support the request.

Sincerely,

Shealyn A. Davey
 Pretreatment Coordinator

CONCUN

 STEVEN CONTENTE
 Town Administrator



LICENSE REQUEST:
SIDEWALK USE LICENSE AND ALCOHOL SERVICE LICENSE -
Expires: May 31

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
 The undersigned hereby respectfully requests of
 your Honorable Body to be granted a

SIDEWALK USE LICENSE AND ALCOHOL SERVICE LICENSE

NAME OF ESTABLISHMENT: Judge Roy Boat Saloon

ADDRESS: 1 State Street

APPLICANT NAME: CRUZ GOLDER

HOURS OF OPERATION: M - SAT 11:30am - 1am
Sunday 11am - 1am

- ☐ Sidewalk Use License Fee (\$100)
- ☐ Certificate of Liability Insurance
- ☐ Food/Alcohol Sales Ratio Affidavit (must be notarized)
- ☐ Sketch of area planned for use
- ☐ 4th Quarter taxes must be paid (call 253-7000 for amount due)

Please attend the Council
 Meeting on

SIGNATURE: [Signature]
 NAME: CRUZ GOLDER

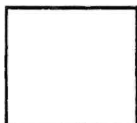
Petition must be returned by

Petition emailed

Date Received: _____

E

TAX STAMP



TO BE USED BY FINANCE
 DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
 RELEASE OF RECORDS AND INFORMATION REGARDING MY
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
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Bar New Menu Draft

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Buttermilk Biscuit, sausage gravy, fried eggs	\$13

Sides

Home fries	\$8
Biscuits w jam & cultured butter	\$7
Honey Glazed Benton's Bacon	\$8
Maple Sausage	\$8
Avocado Toast	\$14

Submitted

Sidewalk - 11' Wide

5' clear

Emergency Exit

24" Table

Judge Roy
Bean
Saloon

4' wide clear path for Egress

Front Door

24" Table

24" Table

24" Table

24" Table

State Street

Scale = 1 Block = 1 Foot

11'

1 Block = 1'



Thomas Cleaveland



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 19, 2024

RE: Cruz Goler, Korcula Culinary Consulting, LLC
d/b/a Judge Roy Bean Saloon, 1 State Street-
Request for a Sidewalk Use License and Alcohol
Service



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **August 21, 2024**.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-19-2024

PETITION DESCRIPTION:

Cruz Goler, Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon, 1 State Street-request for a Sidewalk Use License and Alcohol Service.

PERSON/S FILING PETITION: Cruz Goler

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 AUG 16 PM 12:38

BRISTOL POLICE DEPARTMENT

NOTES:

Cruz Goler of Judge Roy Bean Saloon is requesting a sidewalk use and an alcohol service license. In reviewing this petition, I spoke to Goler and responded to the location for sidewalk measurements. After conducting a full review, there is no known reason for denial of these licenses provided that all laws and ordinances governing this practice are followed. Alcohol service will need to be kept in the designated area only and the public right of way must be maintained as outlined in our ordinance.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 08-14-2024

Concurrence
 STEVEN CONTENTE
 Town Administrator



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: August 2, 2024
Re: License Recommendation, August 21 Council Meeting

2024 AUG -2 AM 10:01

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Sidewalk Use License & Alcohol Service

Cruz Gloer Korcula Culinary Consulting, LLC dba Judge Roy Bean Saloon

1 State St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
Am Intm
 STEVEN CONTENTE
 Town Administrator



Town of Bristol, Rhode Island
Department of Community Development

10 Court Street
 Bristol, RI 02809
 401-253-7000

2024 AUG 16 PM 12:36

TOWN OF BRISTOL
 DEPT. OF COMMUNITY DEVELOPMENT

August 14, 2024

To: Honorable Steven Contente, Town Administrator.

RE: New Sidewalk use License (new Owner) Judge Roy Bean, 1 State Street.
 2024-2025

Sir,

I have reviewed the Sidewalk use License application as provided by the Town Clerks office. I contacted the Bristol Police Department to review their files. I met with Captain Wozny and we went over the details and diagrams. We confirmed with our own measurements at the location.

I recommend that the Sidewalk Use Licenses be granted.

Respectfully,

Raymond C. Falcoa Code Compliance Coordinator

Steven Contente
 STEVEN CONTENTE
 Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

235 High Street
Bristol, RI 02809
bristolri.gov
401-253-7000

Mailing address: 10 Court Street
Bristol, RI 02809

August 15, 2024

TO: Steven Contente, Town Administrator
FROM: Diane M. Williamson, Director
RE: Sidewalk Use and Alcohol Service Petition for JR Bean

Diane W.

I have reviewed the sidewalk use license petition and the memo from the Code Compliance Officer with his recommendation for same.

Based on this, I concur with the Code Compliance Officer's recommendation that the sidewalk use and alcohol service license be granted.

2024 AUG 16 PM 12:38

Concur
the intent
STEVEN CONTENTE
Town Administrator

2024 AUG 16 PM 12:38



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
 Bristol, Rhode Island 02809
 Tel. 401-253-4100 Fax 401-254-1278

2024 AUG 16 PM 12:38

PAID
 DEPT. OF PUBLIC WORKS

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: August 14, 2024

RE: Cruz Goler, Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon, 1 State Street – Request for Sidewalk Use License and Alcohol Service

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this license provided, however, that the entire sidewalk area in front of the business establishment will be kept at all times neat, clean and with debris immediately removed so as not to cause a hazard or annoyance to pedestrians.

Please advise if you have any questions or concerns.

CONCUR

 STEVEN CONTENTE
 Town Administrator



LICENSE REQUEST: DANCING AND ENTERTAINMENT LICENSE
EXPIRES: JULY 1st

PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:
 The undersigned hereby respectfully requests of your
 Honorable Body to be granted a

DANCING AND ENTERTAINMENT LICENSE

FOR: Judge Roy Bern Saloov
 (NAME OF ESTABLISHMENT)

AT: 1 Sturges Street
 (ADDRESS OF ESTABLISHMENT)

BY: CRUZ COLER
 (NAME OF APPLICANT)

***Please attach a sketch of proposed location of entertainment.

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND
 2024 JUL 22 PM 3:13

Fee for License: \$100 per year.

Please attend the Council
 Meeting of

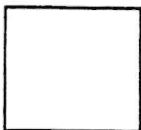
*SIGNATURE: [Signature]

NAME: CRUZ COLER

**PETITION MUST BE RETURNED
 BY FRIDAY AT 4PM TWO WEEKS
 PRIOR TO COUNCIL MEETING.**

Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
 DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
 RELEASE OF RECORDS AND INFORMATION REGARDING MY
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT
 RECORDS.

Charred Broccoli Rabe, red onions, red wine vin, pancetta crumbs	\$7
Grilled Runner Beans, fresh tomato squeeze, basil	\$7
Snap Peas, mint lemon, ricotta salata	\$7

Dolci

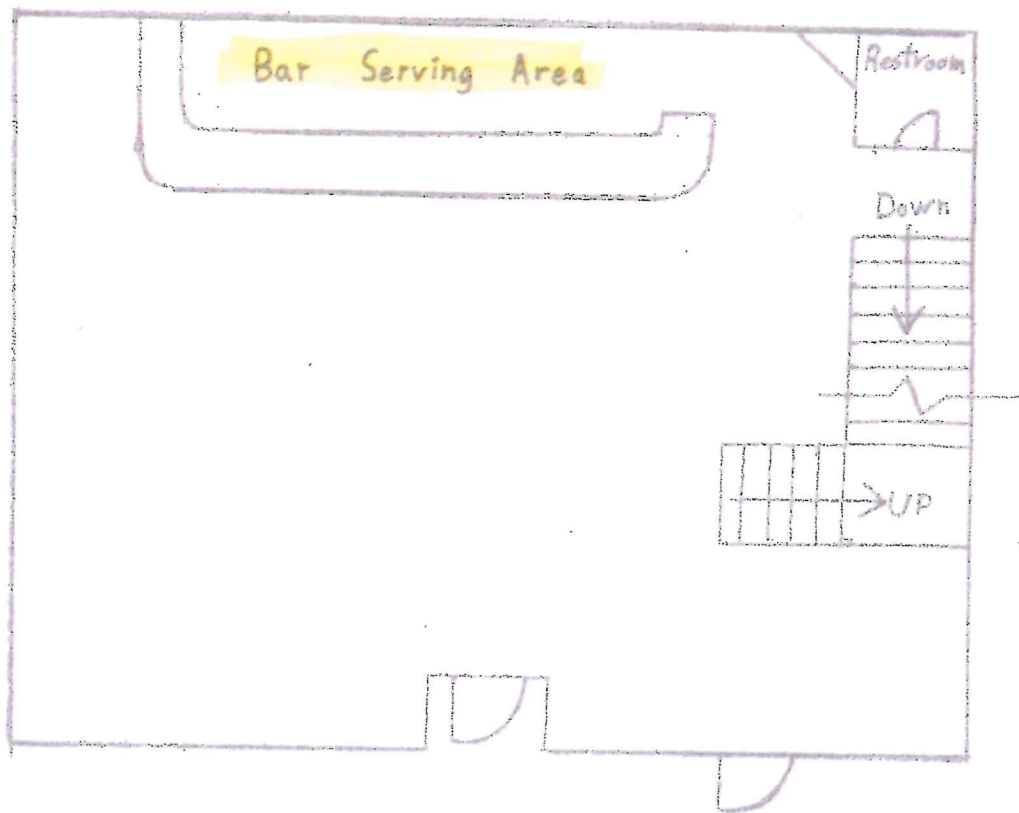
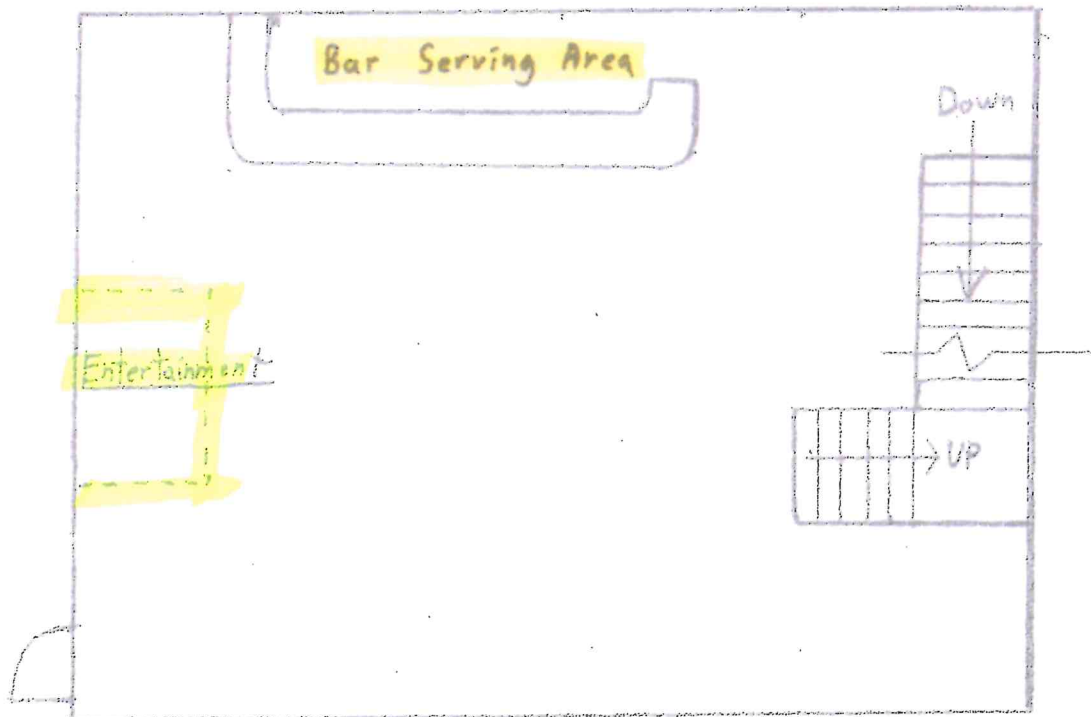
Gooseberry Grestata, lemon crema	\$12
Adriatic Crepes, seasonal jam, a la mode	\$12
Salted Honey Tart, whipped crème fraiche	\$12
Chocolate Chip Cookie, warm, coffee caramel, pretzels	\$8
Dough Boys, coco fudge, cinnamon sugar	\$9

Saturday/ Sunday Brunch

Organic Yogurt, berries, granola, agave, mango	\$9
Buttermilk Pancakes, local blueberries, lemon crema	\$12
Brioche French Toast, roasted bananas, maple syrup	\$14
Poached Eggs, avocado toast, local greens	\$12
Eggs Benedict, prosciutto, pimenton hollandaise	\$15
Soft Scrambled Eggs, spicy potatoes, roasted sungold tomatoes	\$14
Chilaquiles, fried egg, tortillas, salsa guajillo, queso fresco	\$15
Buttermilk Biscuit, sausage gravy, fried eggs	\$13

Sides

Home fries	\$8
Biscuits w jam & cultured butter	\$7
Honey Glazed Benton's Bacon	\$8
Maple Sausage	\$8
Avocado Toast	\$14

1st Floor2nd Floor

Scale: $\frac{1}{8}'' = 1'$



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 19, 2024

RE: Cruz Goler, Korcula Culinary Consulting, LLC
d/b/a Judge Roy Bean Saloon, 1 State Street-
Request for a Dancing & Entertainment License



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **August 21, 2024**.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-19-2024

PETITION DESCRIPTION:

Cruz Goler, Korcula Culinary, LLC d/b/a Judge Roy Bean Saloon, 1 State Street- request for a Dancing and Entertainment License

PERSON/S FILING PETITION: Cruz Goler

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☐ APPROVED
☒ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 AUG 16 PM 12:38

2024 AUG 16 PM 12:38

NOTES:

Cruz Goler of Judge Roy Bean Saloon is requesting a Dance and Entertainment license. A review has been conducted concerning noise complaints for this establishment. No Complaints or violations have been found. After conducting a review, there is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed. If approved by the Town Council, I recommend a 6-month review be conducted to ensure that we do not have an increase in noise complaints.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 08-14-2024

Concun
Steven Contente
 STEVEN CONTENTE
 Town Administrator



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: August 2, 2024
Re: License Recommendation, August 21 Council Meeting

2024 AUG -2 AM 10:01

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Dancing & Entertainment

Cruz Gloer Korcula Culinary Consulting, LLC dba Judge Roy Bean Saloon

1 State St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concurrence
Stm
STEVEN CONTENTE
Town Administrator



LICENSE REQUEST: **ONE-DAY SUNDAY DANCING
& ENTERTAINMENT LICENSE (NON-PROFIT)**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

ONE-DAY SUNDAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

FOR: Mollypaleaza 13 - A Benefit for Almost Home Rescue

ADDRESS: Cup Defender's Association - 230 Wood St. Bristol

APPLICANT: Courtney Guertin

TYPE OF ENTERTAINMENT: Live music 3pm - 8pm

DATE OF EVENT: 10/13/2024

TIME OF EVENT: 2pm - 9pm

- ☒ One Day Sunday Dancing & Entertainment License (Non-Profit) Petition
☒ Sketch of proposed location for entertainment

Please attend the Council

Meeting on Aug 21, 2024

Petition must be returned by

Mailed:

Date Received: _____

*SIGNATURE: Courtney Guertin

NAME: Courtney Guertin

ADDRESS: 54 Charles St. Bristol

TOWN: Bristol

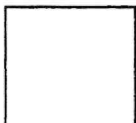
DATE OF BIRTH: _____

BUSINESS TELEPHONE #: _____

HOME TELEPHONE #: _____

EMAIL: Courtney.Guertin@gmail.com

TAX STAMP



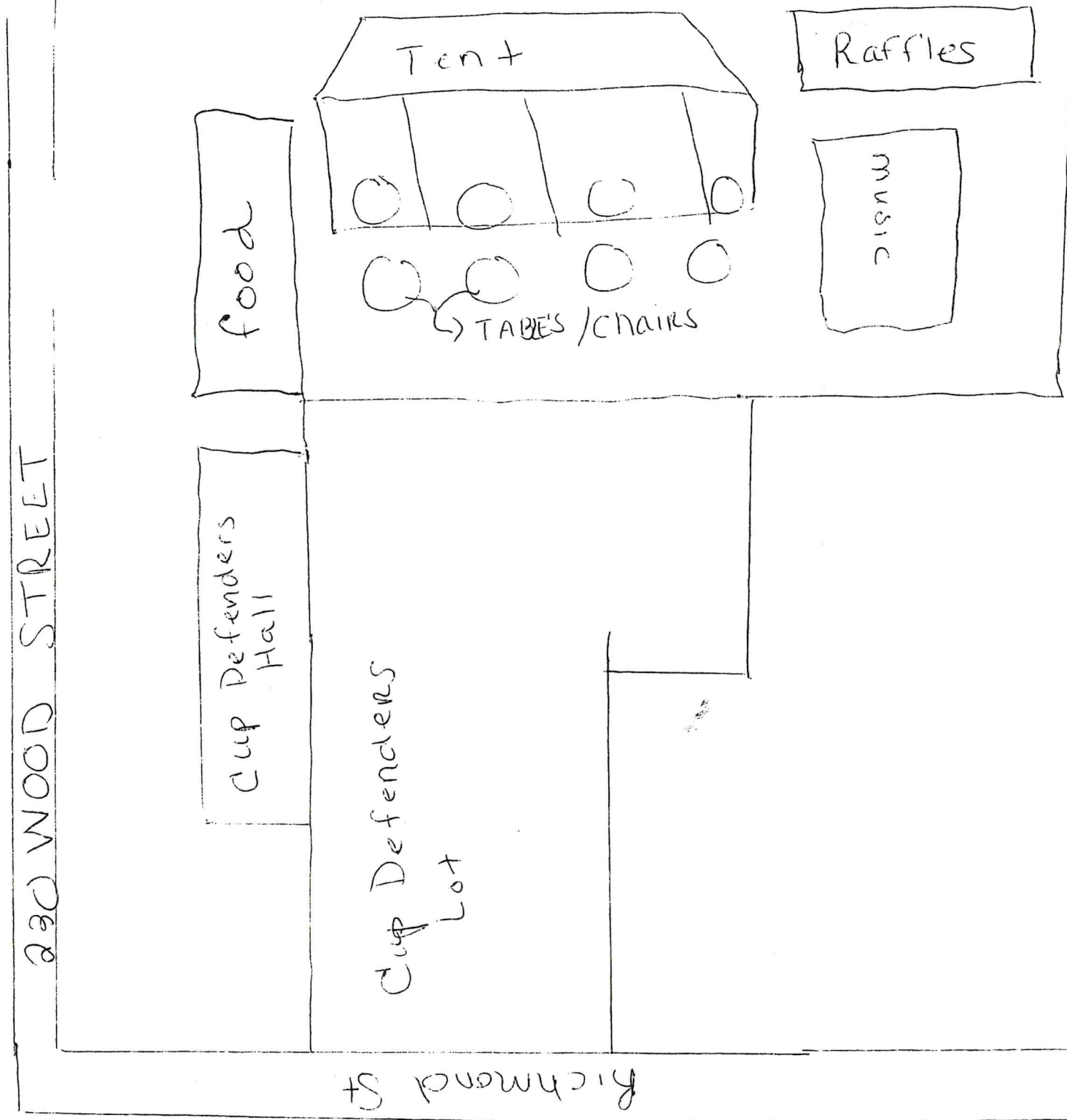
TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JUL 23 AM 11:30

Cup Defenders' property fence



Mollypallooza Site Map
Sunday 10/13/2024



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 31, 2024

RE: Courtney Guertin, Mollypalooza, 230 Wood Street
re One-Day Sunday Dancing and Entertainment
License to be held at the Cup Defenders on
Sunday, October 13, 2024 from 3:00 PM - 9:00 PM



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on August 21, 2024.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-31-2024

PETITION DESCRIPTION:

Courtney Guertin, Mollypalooza, 230 Wood Street regarding One-day Sunday Dancing and Entertainment License to be held at the Cup Defenders on Sunday, October 13, 2024 from 3pm until 9pm.

PERSON/S FILING PETITION: Courtney Cuertin

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 AUG 16 PM 12:38

RECEIVED
BRISTOL POLICE
AUG 16 2024

NOTES:

Courtney Cuertin from the Cup Defenders is requesting a One-Day, Sunday Dancing and Entertainment License for October 13th from 3pm to 9pm to hold an outdoor Mollypalooza event. After reviewing this petition, there is no known reason for denial of this One-day Sunday dance and entertainment license provided that all laws and ordinances governing this practice are followed and they adhere to the town's noise ordinance.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 08-14-2024

Conlyn
Steven Contente
STEVEN CONTENTE
Town Administrator



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: August 2, 2024
Re: License Recommendation, August 21 Council Meeting

2024 AUG -2 AM 10:01

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One Day Dancing and Entertainment
 Courtney Guertin for Mollypalooza
 230 Wood St.
 October 13, 2024 from 3:00pm-9:00pm

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concurrence

 STEVEN CONTENTE
 Town Administrator



LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: The Franklin, LLC

ADDRESS: 195 Franklin St., Bristol

APPLICANT NAME: David Fierabend

HOURS OF OPERATION: cafe 7am-1pm, restaurant 5pm-11pm, brunch 9am-1pm

TOWN CLERK
BRISTOL, RHODE ISLAND
2024 AUG -2 AM 11:14

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol
(call 253-7000, option 1 for amount due, if any)

This application will be
considered during the Council
meeting on AUG 21, 2024

*SIGNATURE: _____

NAME: David Fierabend

ADDRESS: 268 Nanaquaket Road

Petition must be returned by

TOWN: Tiverton

Petition mailed to applicant on

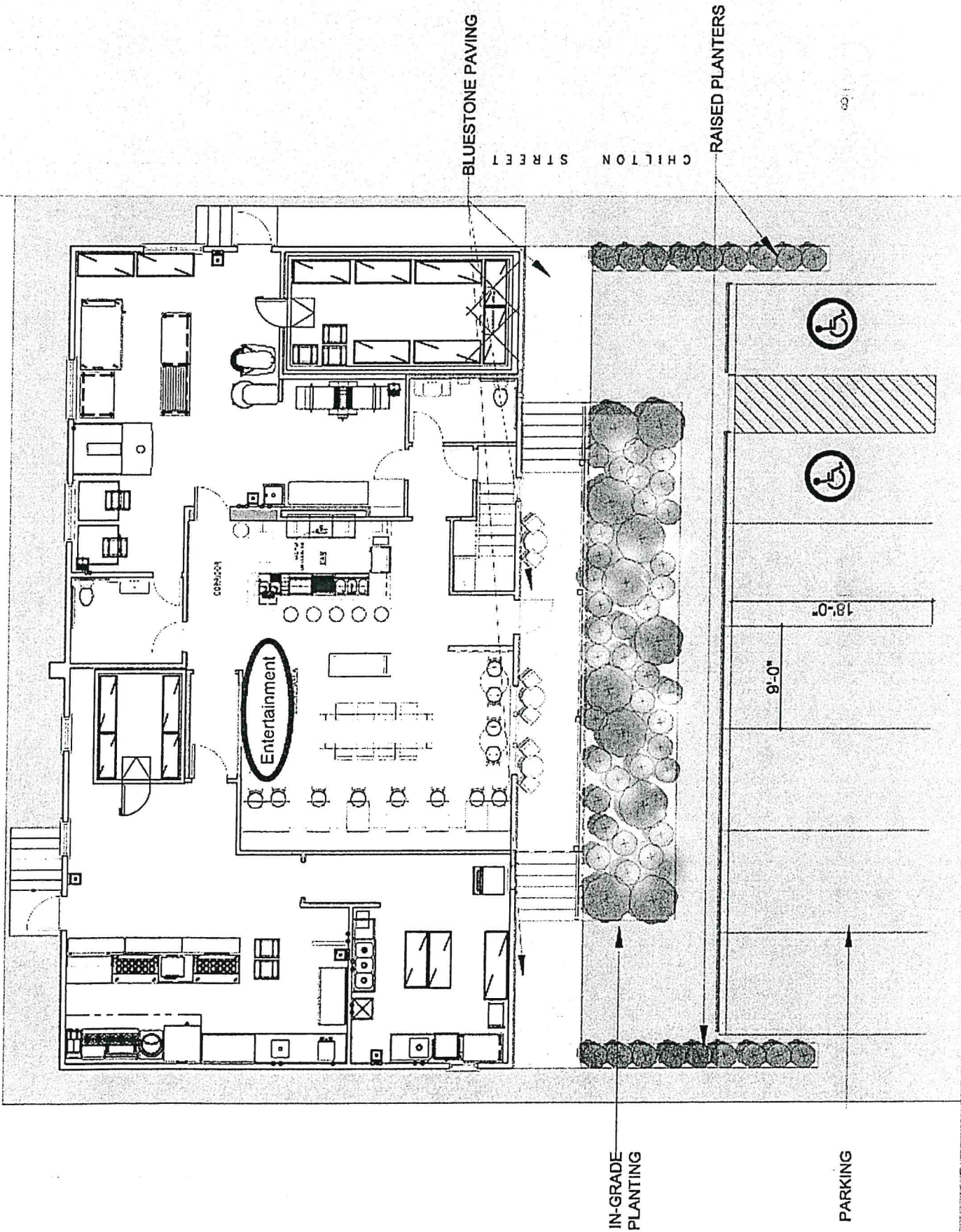
Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: August 2, 2024

RE: David Fierabend, The Franklin, LLC 195 Franklin
Street- Request for a Dancing & Entertainment
License



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on August 21, 2024.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 08-02-2024

PETITION DESCRIPTION:

David Fierabend, The Franklin, LLC 195 Franklin Street- Request for a Dancing & Entertainment License.

PERSON/S FILING PETITION: David Fierabend

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☐ APPROVED
☒ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

David Fierabend of 195 Franklin is requesting a Dance and Entertainment license. A review has been conducted concerning noise complaints for this establishment. No Complaints or violations have been found. It should be noted that this restaurant is situated in a residential area where residents live in a very close proximity, both on Franklin St. and on Chilton St. Allowing dance and entertainment activities past 9pm may negatively affect families residing in this area. If approved by the Town Council, I recommend a 6-month review be conducted to ensure that we do not have an increase in noise complaints.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 08-14-2024

*Recommend to approve
with review.*
St Contente
STEVEN CONTENTE
Town Administrator

2024 AUG 16 PM 12:38

DAVID FIERABEND
195 FRANKLIN ST
BRISTOL, RI 02809



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: August 5, 2024
Re: License Recommendation, August 21 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Dancing and Entertainment

David Fierabend dba The Franklin, LLC

195 Franklin St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 AUG -5 PM 3:36

Steven Contente
STEVEN CONTENTE
Town Administrator



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
Expires: July 1, 2023

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT: Foglia

ADDRESS: 31 STATE ST. BRISTOL

NAME OF APPLICANT: PETER CARVELLI

HOURS OF OPERATION: MON, THURSDAY, FRI, SAT 5-9pm
SUN 4-8pm. TUESWED occasional special events.

- ☒ Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)
☒ Sketch of proposed location for entertainment

Please attend the Council
Meeting on Aug 21, 2024

Petition must be received
two weeks prior to Town
Council meeting.

Mailed:

Date Received: _____

*SIGNATURE: [Signature]

NAME: PETER CARVELLI

ADDRESS: ~~31 STATE ST.~~ 315 North Lane

TOWN: BRISTOL

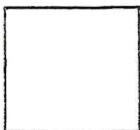
DATE OF BIRTH: 1/1/1971

BUSINESS TELEPHONE #: _____

HOME TELEPHONE #: 408-866-1111

EMAIL: carvelli@foglia.com

TAX STAMP



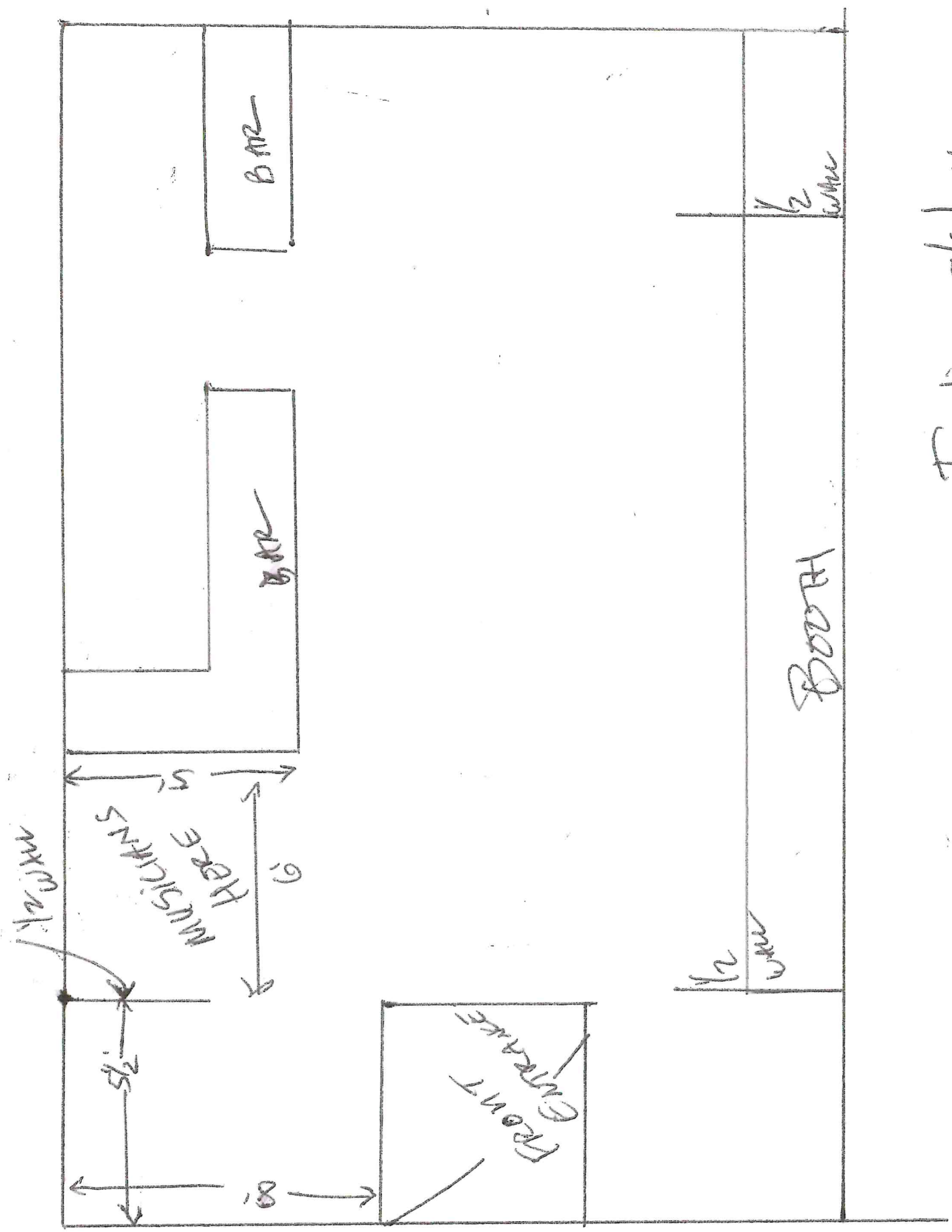
TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

PAID

2024 AUG -9 PM 12:39
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Foglia 8/9/24






TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK 

DATE: August 13, 2024

RE: Peter Carvelli, Foglia, 31 State Street - request
for Dancing and Entertainment License

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on August 21, 2024.

All items for this docket must be received in the Clerk's office by as soon as possible. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 08-13-2024

PETITION DESCRIPTION:

Peter Carvelli, Foglia, 31 State Street- Request for dancing and entertainment license

PERSON/S FILING PETITION: Peter Carvelli

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☐ APPROVED
☒ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 AUG 16 PM 12:37

RECEIVED
POLICE DEPT
BRISTOL, RI

NOTES:

Peter Carvelli of Foglia is requesting a Dance and Entertainment license. A review has been conducted for noise complaints for this establishment. No Complaints or violations have been found. After conducting a review, there is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed. If approved by the Town Council, I recommend a 6-month review be conducted to ensure that we do not have an increase in noise complaints.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 08-14-2024

Concun
the intent
 STEVEN CONTENTE
 Town Administrator



Bristol Fire
Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Stephen Knapman, Deputy Chief
cc: File
Date: August 14, 2024
Re: License Recommendation, August 21 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Foglia: 31 State St. dancing and entertainment license

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

CONCUN
Steven Contente

STEVEN CONTENTE
Town Administrator

2024 AUG 16 PM 12:38

TOWN OF BRISTOL
CLERK OF TOWN



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 19, 2024

RE: Andrew Breslin, The Nest, 29 State Street,
Sidewalk and Alcohol Use License three-month
review



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **August 21, 2024**.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

SIDEWALK AND ALCOHOL USE LICENSE		
	EXPIRES MAY 31, 2024	
ESTABLISHMENT	CONTACT NAME	STREET
The Nest	Andrew Breslin/Eddie Woods	29 State St.
Bristol House of Pizza	George Gatos	55 State St.
Foglia	Peter Carvelli	31 State St.
Judge Roy Bean Saloon	Zach Rivers	1 State St.
Leo's Ristorante	Paul Mancieri	365 Hope St.
Roberto's	Richard Corrente	450 Hope St.
Bristol Oyster Bar	Jordan Sawyer	448 Hope St.
Bristol Sunset Café	Fabio Lopes	499 Hope St.



LICENSE REQUEST: **SIDEWALK ALCOHOL SERVICE**
LICENSE RENEWAL - Expires: May 31, 2025

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
 The undersigned hereby respectfully requests of
 your Honorable Body to be granted a

SIDEWALK ALCOHOL SERVICE LICENSE RENEWAL

NAME OF ESTABLISHMENT: Pearl
Pearl Holdings, LLC d/b/a The Nest

ADDRESS: 29 State Street, Bristol, RI 02809

APPLICANT NAME: Pearl Holdings, LLC

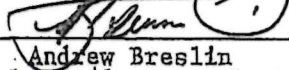
HOURS OF OPERATION: 11 am to 1 am

- ☒ Sidewalk Use License Petition
- ☒ Certificate of Liability Insurance
- ☒ Food/Alcohol Sales Ratio Affidavit (must be notarized)
- ☒ Sketch of area planned for use
- ☐ 4th Quarter taxes must be paid (call 253-7000 for amount due)

Please attend the Council
 Meeting on May 29, 2024

Petition must be returned by
 May 20, 2024
 Petition mailed on
 May 9, 2024

Date Received: _____

*SIGNATURE: 
 NAME: Pearl Holdings, LLC by Andrew Breslin
 ADDRESS: 29 State Street
 TOWN: Bristol
 DATE OF BIRTH: _____
 BUSINESS TELEPHONE #: _____
 HOME TELEPHONE #: _____
 EMAIL: _____

TAX STAMP



TO BE USED BY FINANCE
 DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
 RELEASE OF RECORDS AND INFORMATION REGARDING MY
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-251-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: May 15, 2024

RE: Sidewalk and Alcohol Use License Renewals 2024-2025

Mr. Administrator,

I have no objection. I would recommend that the Honorable Town Council grant renewal of these licenses provided, however, that the entire sidewalk area in front of the business establishments will be kept at all times neat, clean and with debris immediately removed so as not to cause a hazard or annoyance to pedestrians.

Please advise if you have any questions or concerns.

Concun
TH
Int
STEVEN CONTENTE
Town Administrator



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 05-21-24

PETITION DESCRIPTION:

Sidewalk alcohol license renewals 2024-2025

PERSON/S FILING PETITION:

☒ **LICENSE RENEWAL** ☐ **NEW PETITION**

REVIEW:

- ☐ **APPROVED**
☒ **CONDITIONAL APPROVAL**
☐ **DENIED**
☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:

A total of 8 establishments are requesting the renewal of their sidewalk alcohol license for 2024/2025. A records check was performed on all listed establishments for violations regarding such license. All locations listed produced negative results from 06-01-2023 to this date except for The Nest. Bristol Police officers have responded to this establishment for two liquor law violations and one blocking a sidewalk complaint. If The Nest receives approval from Town Council, I recommend another review be conducted in 3 months to ensure that no further issues are reported. There is no known reason to deny the renewal of any of the other listed establishments their sidewalk alcohol license provided that all laws and ordinance pertaining to such license are followed.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 05-21-24

Concun
Am
Wozny
STEVEN CONTENTE
 Town Administrator



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: May 3, 2024

RE: Sidewalk and Alcohol Use License Renewals 2024-2025



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on May 29, 2024.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, May 22, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-19-2024

PETITION DESCRIPTION:

Andrew Breslin, Pearl Holdings, LLC d/b/a The Nest, 29 State Street regarding- three-month review of Sidewalk and Alcohol Use License

PERSON/S FILING PETITION: Andrew Breslin

☒ **LICENSE RENEWAL** ☐ **NEW PETITION**

REVIEW:

- ☐ **APPROVED**
☐ **CONDITIONAL APPROVAL**
☐ **DENIED**
☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:

A thorough review of all calls for service to the establishment over the past three months has been completed. During this period, no calls for service or violations were identified.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 08-14-2024

Concun
Steven Contente
STEVEN CONTENTE
Town Administrator

2024 AUG 16 PM 12:38

2024 AUG 16 PM 12:38



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: August 2, 2024
Re: License Recommendation, August 21 Council Meeting

2024 AUG -2 AM 10:01

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Sidewalk Use License & Alcohol Service 3 month review

Andrew Breslin dba The Nest

29 State St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

concern
the intent
STEVEN CONTENTE
Town Administrator

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 JUL 30 AM 10:03
DATE RECEIVED

PETITION TO THE TOWN
COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



Please see attached.

- 1. description of petition
- 2. drawing
- 3. photo

PLEASE NOTE:

Please ensure that your petition is submitted
by 4:00 PM, two (2) Wednesdays before the
Town Council meeting scheduled for
8/21/2024
in order to be included on the docket. Ac-
cording to Council policy, petitions cannot
be addressed unless recommendations, if
needed, from the relevant departments are
received before the Council meeting

SIGNATURE: Sharon Burke
NAME: Sue Burke
ADDRESS: 15 Lugent Lane
TOWN: Bristol
BUSINESS TEL. NO. n/a
RESIDENCE TEL. NO. 1
EMAIL ADDRESS:

This petition is with regard to the parking on Lugent Lane associated with the renters at 65 Sherry Avenue.

While 65 Sherry Ave is zoned as a single family residence, year after year it is rented to RWU students and while zoning states *no more than 4 unrelated persons can reside in a single family residence* the lease at 65 Sherry Ave could be in compliance with that statute.

This issue is each of those 4 residents has 4+ *friends* that stay at 65 Sherry Ave and park on Lugent Lane (overnight) and regularly there can be more than 6 cars parked up (and across) Lugent Lane (see photo and diagram)

This poses several issues ..

- we have a boat trailer and it is impossible to navigate past the parked cars,
- our neighbor has a 30' mobile home that also cannot pass,
- our house burned down several years ago and it would be impossible for emergency vehicles to come up the street then, or now, should the need arise
- it creates a hazard especially due to reaction time for drivers
- there is a telephone pole on the NE corner creating an additional obstacle

Our neighbors at #4 have had ongoing issues with cars parking in their driveway, constantly turning around in their driveway and running over their manicured property. Often times cars are parked in the wrong direction on the wrong side of the street and directly behind their driveway which prohibits them from easily driving in or out of their driveway.

Lugent Lane is 10 (approx) ' wide and is already narrow for 2-way traffic.

I brought this issue to BPD and was told that the ordinance was no parking 10' to stop sign ... and was told to take it up with BPW .. BPW states the ordinance is 15' from stop sign and was told to file a petition with the Town. Nevertheless, these cars are clearly in violation.

Many times, I've navigated my car down the street, past the parked cars (now I'm on the other side of the street) and want to take a right turn, only to find out someone coming from my right wants to turn left up Lugent .. then we're stuck .. someone back up .. or change their intended route.

In general, it is not safe (or fair), thus I am respectfully requesting signs stating "No Parking Here To Corner" be placed at last 2 houses on either side of Lugent Lane.

If it helps to persuade your decision, several of the homeowners on Lugent Lane would be happy to sign a petition stating their agreement to this request.

Thank you for your consideration

- MA - RI
- CT - VT
- NY - NH
- NJ - NH

RWU students

G5

4 - zoned "single family"

Sherry Ave.



Same "view"
as photo

Lugent Lane

● Propose:
"No parking
here to corner"
sign



Looking west (down) Lugent Ln.
toward Sherry Ave.



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 31, 2024

RE: Susan Burke, 15 Lugent Lane requesting "no
parking here to corner" on either side Lugent
Lane



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on August 21, 2024.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-31-2024

PETITION DESCRIPTION:

Susan Burke, 15 Lugent Lane requesting "No Parking here to corner" on either side of Lugent lane.

2024 AUG 16 PM 12:36
TOWN OF BRISTOL
POLICE DEPARTMENT

PERSON/S FILING PETITION: Susan Burke

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☐ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☒ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

In reviewing this petition, we checked our in-house records concerning parking violations over the past three years. During this period, we have been dispatched to Lugent Lane seven times. Of these Seven, five were determined to be unfounded, as vehicles were legally parked. The remaining two instances were confirmed to be violations, and the vehicles were moved, or summons issued. Lugent Lane measures 22' in width at this location with no active ordinance for parking restrictions. After reviewing this petition, I do not believe that this request meets the criteria for approval. Officers will be made aware of this complaint and they increase checks of the area. Photos attached.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 08-14-2024

Steven Contente
STEVEN CONTENTE
Town Administrator



Lugent Lane- Westbound view to Sherry Avenue



Lugent Lane- Eastbound view from Sherry Avenue



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
 Bristol, Rhode Island 02809
 Tel. 401-253-4100 Fax 401-254-1278

2024 AUG 16 PM 12:37

TOWN OF BRISTOL
 DEPT. OF PUBLIC WORKS

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: August 15, 2024

RE: Susan Burke, 15 Lugent Lane requesting "No parking here to corner" on either side Lugent Lane

Mr. Administrator,

I have reviewed the above-mentioned request, and I would recommend that the Honorable Town Council deny this petition. I have discussed this matter with the Police Department, which revealed very little record of police being called to the area with only one (1) corner violation being issued. Lugent Lane is 22' wide providing ample room for entering and exiting from Sherry Avenue.

Please advise if you have any questions or concerns.

Concun
the
 STEVEN CONTENTE
 Town Administrator

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JUL 24 PM 12:24

DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



The undersigned residents of First School Street request that our street be designated as Overnight Resident Parking only, with permits similar to those used in other parts of the town available to all First School Street residents. With the closure of the Prudence Island ferry parking lots on Thames Street, our street has become overrun at times with parking for the island, as we are one of the first streets without the Overnight Resident Only Parking restriction within walking distance to the ferry. We often have vehicles parking on our street for weeks at a time, reducing the number of parking spots available for actual residents. This had been to the detriment of the First Street residents who often cannot find parking on their own street, especially during the summer months. We respectfully request that the Town Council review and approve this request.

PLEASE NOTE:

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for

in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE: James PaulNAME: James PaulADDRESS: 28 First School StTOWN: Bristol

BUSINESS TEL. NO. _____

RESIDENCE TEL. N _____

EMAIL ADDRESS: jpa

PETITION SIGNATURES

	<u>PRINT NAME</u>	<u>ADDRESS</u>	<u>SIGNATURE</u>
1.	Steven Gallati	28-First School St	Steven Gallati
2.	Cristine Lambert	39 First School St	Cristine Lambert
3.	Chandler Lambert	37 First School St.	Chandler Lambert
4.	Zachary Brisson	43 First School St	Zachary Brisson
5.	JOSE DIOGO	212- STATE ST.	Jose Diogo
6.	Suzanne Bortshire	47 First School St	Suzanne Bortshire
7.	Andrew Bortshire	47 First School St.	Andrew Bortshire
8.	Robert Ventre	34 First School St	Robert Ventre
9.	Albert Ferri	14 First School St.	Albert Ferri
10.	Mary Steele	14 First School St	Mary Steele
11.	Kerri Perroni	41 Mt Hope Ave	Kerri Perroni
12.	Vincent Pacifico	45 Mt Hope Ave	Vincent Pacifico
13.	Mike PATE	30 First School St	Mike Pate
14.	Karen Chang	30 First School St.	Karen Chang
15.	Bill Francis	36 First School St	Bill Francis
16.	Rebecca Francis	36 First School St	Rebecca Francis
17.	CHRIS SOUSA	18 First School St.	Chris Sousa
18.			
19.			
20.			
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25.			
27.			
28.			
29.			
30.			



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 31, 2024

RE: James Paul, 28 First School Street re an
Ordinance Amendment to designate First School
Street as residential - No Overnight Parking



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on August 21, 2024.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-31-2024

PETITION DESCRIPTION:

James Paul, 28 First School Street regarding an ordinance amendment to designated First School Street as residential- no overnight parking

PERSON/S FILING PETITION: James Paul

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 AUG 16 PM 12:37

2024 AUG 16 PM 12:37

NOTES:

In reviewing this petition, we checked our in-house records concerning parking violations over the past year. During this period, we were dispatched to First School Street on five occasions. Of these five, three were determined to be unfounded, as vehicles were legally parked. The remaining two instances were confirmed to be violations, and the vehicles were moved. I understand that finding available parking in this area can be challenging. The Police Department has no objections to including First School Street in the residential parking ordinance.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 08-14-2024

CONYON
STEVEN CONTENTE
Town Administrator



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: August 14, 2024

RE: James Paul, 28 First School Street re an Ordinance Amendment to designate First School Street as Residential – No Overnight Parking

2024 AUG 16 PM 12:37

MAILED
2024 AUG 15 10:50
Bristol, RI 02809

Mr. Administrator,

I have no concerns with the granting of this petition.

Concur
Steven Contente
STEVEN CONTENTE
Town Administrator

DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



requesting an additional handicap parking space in front of residence.
the current handicap parking space is constantly occupied by another tenant
in the apartment complex. Need additional handicap parking space to assist with access
to my home.

2024 JUL -8 PM 12:23
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

PLEASE NOTE:

*Please ensure that your petition is submitted
by 4:00 PM, two (2) Wednesdays before the
Town Council meeting scheduled for*

*in order to be included on the docket. Ac-
cording to Council policy, petitions cannot
be addressed unless recommendations, if
needed, from the relevant departments are
received before the Council meeting*

SIGNATURE: R. EscobarNAME: Rosa Elena Escobar TuringADDRESS: 153 Bradford StTOWN: Bristol



236917

INSTRUCTIONS

Park vehicle in designated disability parking space and hang placard from rearview mirror post with expiration date facing out. DO NOT drive vehicle with placard hanging from mirror.

**RHODE ISLAND
DISABILITY
PARKING PERMIT**

FRONT

236917

EXPIRES:

JUL 2030
RHODE ISLAND

**RHODE ISLAND
DISABILITY
PARKING PERMIT**



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 8, 2024

RE: Rosa Elana Escarbar Turino, 153 Bradford Street,
request for an accessible parking space in front
of residence



May we please have the recommendations of the department heads you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 31, 2024.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, July 17, 2024. Any submissions received after this deadline will be deferred to the following council agenda.

Thank you for your cooperation and prompt reply.

Attachment



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-08-2024

PETITION DESCRIPTION:

Rosa Elena Escobar Turino, 153 Bradford Street request for an accessible parking space in front of residence

PERSON/S FILING PETITION: Rosa Elana Escarbar Turino

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 JUL 18 AM 10:08
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

Rosa Elana Escarbar Turino of 153 Bradford Street is requesting an accessible parking space be created in front of her residence to assist her in easier access to her vehicle. No off-street parking is available at this residence. It should be noted that if approved, this accessible parking space will be adjacent to another accessible parking space in front of 155 Bradford St., which is currently being utilized by another tenant. Ms. Escabar Turino has an active accessible parking placard which is due to expire on July 2030. After reviewing this petition, I find no reason to deny the petitioner's request, provided that all laws and ordinances governing this practice are followed. Ms. Escarbar Turino should be reminded that this accessible parking space will be open to anyone possessing an active accessible parking placard.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 07-17-24

Concun
the intent
STEVEN CONTENTE
Town Administrator



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: July 16, 2024

RE: Rosa Elena Escobar Turino, 153 Bradford Street, request for an accessible parking space in front of residence

2024 JUL 18 AM 10:49

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request for a second "Accessible Parking" space in the vicinity of 153 Bradford Street. I would recommend that the Honorable Town Council approve this petition provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

CONCUN
[Signature]
STEVEN CONTENTE
Town Administrator

SECOND READING

State of Rhode Island
Town of Bristol

Town Council
Resolution

Resolved:

Whereas, Chapter 16-Sec 148 states that Accessible Disabled parking restrictions shall be made by resolution of the town council; provided however, that no such resolution shall be adopted at the meeting at which it is introduced but shall, rather, be referred to a subsequent regular or special meeting at least seven days thereafter for a vote; and

Whereas, a petition for an on-street accessible parking designation was submitted by Rosa Elena Escobar Torino, 153 Bradford Street, Bristol, RI; and

Whereas, the Chief of Police and Director of Public Works have reviewed the request and recommends the approval of said Disabled Parking Designation; and

Whereas, the Town of Bristol desires to establish accessible disabled parking designation by Resolution of the Town Council, and may be amended from time to time by authority of same; and

Now, therefore, be it resolved:

1. the appropriate traffic control signs and notices designating the Accessible Disabled parking spaces established herein are hereby authorized to be erected; and
2. This resolution shall take effect upon passage.

Adopted: _____

ATTEST:

Melissa Cordeiro, Town Clerk

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JUL 29 AM 9:39

DATE RECEIVED

PETITION TO THE TOWN
COUNCILTo the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:

7/29/24
Please find, attached, a Petition for
a Sowams Land Acknowledgement, along
with supporting documents.

Requesting time on the Aug 21 Agenda
for presentation of the Petition.

Respectfully,
Tony Moretti

PLEASE NOTE:

Please ensure that your petition is submitted
by 4:00 PM, two (2) Wednesdays before the
Town Council meeting scheduled for

Aug 21, 2024
in order to be included on the docket. Ac-
cording to Council policy, petitions cannot
be addressed unless recommendations, if
needed, from the relevant departments are
received before the Council meeting

SIGNATURE: [Signature]
NAME: Anthony B Moretti
ADDRESS: 46 Highland Rd
TOWN: Bristol
BUSINESS TEL. NO. _____
RESIDENCE TEL. NO. _____
EMAIL ADDRESS: _____

Honorable Members of the Council,

I am requesting your consideration and adoption of a "Land Acknowledgement," below, that simply acknowledges the historical fact that we live in a place the Pokanoket Tribe has inhabited and called their ancestral home, Sowams, for thousands of years. In addition, I am requesting you develop a town wide usage guideline for the Acknowledgement. So this Petition is in 2 Parts:

Part 1: Adopt the following 3 sentence Land and Water Acknowledgement as the Town of Bristol's, recognizing our history as a place, and pledging to continue to work and partner with the Pokanoket Tribe for the benefit of our land and water, which are so important to us as Bristol residents.

"Welcome to Sowams, the home of the Pokanoket Tribe for over ten thousand (10,000) years prior to settler colonization.

We acknowledge that our community was a part of the larger ancestral homeland of the Pokanoket Tribe, and we recognize the unique and enduring relationship that exists between Indigenous People and their traditional territories.

As the place of Metacom's Seat, at the base of Potumtuk (Mount Hope), let this acknowledgement serve as a reminder of our ongoing responsibility to recognize, honor, reconcile and partner with the Pokanoket Tribal people for the benefit of the lands and water of Sowams."

Part 2: Develop a policy/guideline for promulgation of the Acknowledgement. Once adopted, ensuring it is widely communicated is essential to residents and visitors understanding its importance. You are, of course, free to do what you'd like, here, but some ideas from what others nearby have done may be helpful:

- Warren was the first town in the East Bay to have a Land Acknowledgement. They have erected signage with the Acknowledgement and additional historical context on the front lawn of their Town Hall. I've attached pictures of it. I'd think we'd want to do something like this, somewhere appropriate in town, for residents and students, and also for visitors, who are interested in our long history to read and enjoy.
- Barrington has no signage, but begins their Town Council Meetings with their Land Acknowledgement.
- Distribution to Commissions, Boards, and Committees for use as they see fit in their meetings would seem to be a logical next step.

Again, these are just ideas. The first and last seem like "easy" ways to make the Land Acknowledgement widely known, and will provide benefit to our residents and visitors in fairly short order.

I have also attached 5 letters of recommendation for the Land Acknowledgement's adoption. They are from the Sachem of the Pokanoket Tribe, Tracey "Dancing Star" Brown, the Bristol Historical and Preservation Society, Save Bristol Harbor, the Bristol Middle Passage Port Marker Project, and the Bristol Warren Regional School District. As you may know, the District is working on incorporation of Pokanoket history into the Civics and History curriculum. The Land Acknowledgement will be a key piece of this learning.

So I'm respectfully requesting 15 minutes on the August 21 agenda to talk about this petition and answer any questions you may have. We will be joining East Providence, Barrington, Warren, and other organizations and locations in the East Bay in acknowledging our place's history. I am fairly certain Tracey "Dancing Star" Brown, will be joining us, and it would be wonderful if you could hear from her, as well, as part of my presentation.

Respectfully,

Tony Moretti

46 Highland Road



July 2, 2024

Dear Members of the Bristol Town Council,

I am writing to you on behalf of the Pokanoket Tribe to express our support in providing a Bristol Land and Water acknowledgement. As stewards of both Sowams and our ancestral heritage, we deeply appreciate your recognition of the importance of honoring the rich cultural and historical legacy of our tribe and its connection to this land and its waterways.

The Pokanoket Tribe has a profound and enduring connection to this region since time immemorial. Our ancestors lived, thrived, and maintained a harmonious relationship with these lands and waterways long before the arrival of European settlers. More specifically, the lands of Bristol, including the historic areas along the shores of Mount Hope Bay, hold significant cultural, spiritual, and historical importance to our people.

Most notably, Mount Hope being the seat of the Massasoit Ousamequin, a revered leader who played a crucial role in the early history of the United States of America and established peaceful relations with the Pilgrims. It is the place where King Philip and many of our ancestors died and where pivotal events in our history unfolded. This sacred site is not just a landmark but a testament to our enduring presence and the profound legacy of the Pokanoket people. Our tribe's relationship with the land and water is intrinsic to our identity, culture, and traditions.

We are committed to working collaboratively with the Town of Bristol to ensure that our shared history is honored and preserved. By acknowledging the significance of the Pokanoket Tribe's historical ties to these lands and waterways, you help foster a deeper understanding and respect for our cultural heritage within the broader community and an overall pride in the history of the Town of Bristol itself.

Once again, we extend our deepest gratitude for your support.

Warm regards,

Sachem Po Pummukaonk Anogqs
Pokanoket Tribe/Pokanoket Nation



May 8, 2024

Town Council
Town of Bristol
10 Court Street
Bristol, RI 02809

RE: Bristol Land Acknowledgement

Dear Chairman Calouro:

I am writing on behalf of Save Bristol Harbor to convey our full support of the Bristol Land Acknowledgement initiative to recognize that we live on land and enjoy the waters of the ancestral homeland of the Pokanoket Tribe. This effort to honor, reconcile and partner with the Pokanoket Tribal people for the benefit of the lands and waters is fully consistent with Save Bristol Harbor's missions and goals. As self-described stewards of the waters of Bristol Harbor, it is our hope that we can achieve some semblance of what the Pokanoket people were so successful at doing for over 10,000 years. Please consider adopting this initiative.

Sincerely

A handwritten signature in blue ink that reads "Kevin Beaulieu".

Kevin Beaulieu
President, Save Bristol Harbor



BRISTOL MIDDLE PASSAGE PORT MARKER PROJECT

PO Box 871 Bristol, RI 02809 bmppmp.org bristolmiddlepassage@gmail.com

PRESIDENT
BERNARD FREAMON
VICE PRESIDENT
MATTIE KEMP
SECRETARY
STEPHEN T. O'NEILL
TREASURER
PETER DORFMAN

DIRECTORS
STEPHAN BRIGIDI
SHERRI V. CUMMINGS
E. KEITH MALONEY
SUSAN C. MALONEY
AYO OSIMBONI
MICHAEL PROTO
YULYANA M. TORRES

ADVISORY BOARD
TRACEY DANCING
STAR BROWN
HOLLY FULTON
VICTORIA JOHNSON
ELIZABETH STURGES
LLERENA
CHARLES ROBERTS

HONORARY
JODY & BILLY ANDRADE

10- April 2024

To: The Honorable Bristol Town Council

From: Bristol Middle Passage Port Marker Project

Re: Pokanoket Land Acknowledgement

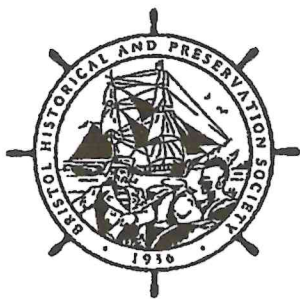
We strongly urge members of the Council to introduce each public meeting of the various Boards and Commissions representing the Town in community matters, that a brief and formal verbal acknowledgement be made to the Indigenous people who came before us. This is a precedent that has been in place in other municipalities throughout the State, including nearby Warren and Barrington. Let us join with our sister communities in this practice.

By briefly stating the acknowledgement of the Pokanokets and other native peoples who lived here and were stewards of the lands we now occupy, it serves to pay proper respect toward these ancestors of Bristol, part of the Sowams nation.

On behalf of our Board of Bristol Middle Passage, we thank you for your consideration of this important gesture toward healing and reconciliation.

Sincerely,

Stephan Brigidi,
Board Member



BRISTOL HISTORICAL AND PRESERVATION SOCIETY
48 Court St., P.O. Box 356, Bristol, RI 02809

Telephone (401) 253-7223
www.bhpsri.org

April 26, 2024

To the Committee:

I am delighted to offer my enthusiastic support for the Bristol Land and Water Acknowledgement proposed by Mr. Tony Morettini. The Land Acknowledgement offers important insight into a key part of Bristol's history, specifically that surrounding its founding years. The acknowledgement will call our continuing and sustained attention to this long overlooked history, to the benefit of our community.

Bristol's founding is extraordinarily unique in that it was the result of a complex set of events tied to the conflict known most commonly as King Philip's War. King Philip's War pitted multiple groups, white and Native, against their brothers; its legacy continues to be felt and remains a source of hurt today. Mr. Morettini's land acknowledgement provides an important reminder of the larger context from which our town was born and charges us to take responsibility for the stewardship of our town in ways that recognize, honor, partner, and reconcile with all the stakeholders of this history. We, as a community, should strive to achieve this goal.

Thank you very much for offering me the opportunity to comment on this important work. I look forward to positive impact the Land Acknowledgement will have on our community.

Sincerely,

A handwritten signature in black ink, appearing to read "Catherine W. Zipf".

Catherine W. Zipf
Executive Director



BRISTOL WARREN REGIONAL SCHOOL DISTRICT

235 HIGH STREET, 2nd FLOOR, BRISTOL RI 02809

WWW.BWRSO.ORG (401) 253-4000

March 28, 2024

To Whom It May Concern:

It is an honor to write this letter of support for the Bristol Land and Water Acknowledgement proposed by Mr. Tony Morettini. This Land Acknowledgement will be a wonderful addition to the new Social Studies curriculum that is under development as we prepare for the implementation of the recently updated RI Social Studies Standards. The new standards have an increased focus on local colonial and Indigenous history and provide a wonderful opportunity for us to partner with local community groups and provide our students with access to the wealth of historical landmarks and resources available within our community.

This year our K-12 Social Studies Advisory Committee invited community partners from Sense of Pride, Bristol Historical Society, Warren Preservation Society, Roger Williams University, and community member Lane Sparkman to join us in shaping a vision for learning in local colonial and Indigenous history. Our committee also had the pleasure of meeting with Tracey "Dancing Star" Brown, sachem of the Pokanoket Tribe. We discussed key points in Pokanoket history and local landmarks that we would like students to know. The Land Acknowledgement will assist us in increasing student awareness of the history of the land around them and the diverse cultures that have evolved from the land on which they live.

I am very thankful for the work that Mr. Morettini is doing and I look forward to learning more about how this Land Acknowledgement will contribute to our schools and community.

Sincerely,

A handwritten signature in cursive script that reads "Diane Sanna".

Diane Sanna, Ph.D.

Assistant Superintendent

Bristol Warren Regional School District

The Bristol Warren Regional School District does not discriminate on the basis of age, sex, race, religion, National origin, color, disability or sexual orientation in accordance with applicable laws and regulations.

Warren's Land Acknowledgement Plaque





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 31, 2024

RE: Anthony B. Morettini, 46 Highland Road re
adoption of Sowam Land Acknowledgement for usage
guidelines



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **August 21, 2024**.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

August 15th, 2024

Elizabeth Sturges Llerena
3345 74th Street
Jackson Heights, NY
11372

To the Honorable Town Council of Bristol,

Good afternoon. I am writing today to voice my strong support for the Council to approve incorporating a Land Acknowledgement into all official Council and Town business proceedings. (As of this writing I am not yet able to see the details of the agenda item).

Attending the Bristol public schools (with great teachers) from 1974 to 1982, and living in Bristol until 1995, I never heard of the Pokanoket people, the correct name for the people who have inhabited the area for millenia. I heard of the Wampanoags, but just the name. We learned about the Niña, Pinta and the Santa Maria and every November we decorated cutouts of smiling Pilgrims and "Indians" and learned that they had happy lives together. I have distinct memories of being terrified as a very young child at the Fourth of July parade by a white man in brownface dressed like an "Indian" running up to spectators yelling and waving a hatchet.

It is time for our town to show the historic and present stewards of the land Bristol occupies the respect they deserve. Remembering and acknowledging the Pokanoket people and their ancestors' presence and contributions to that land is a first step towards a healthier, more peaceful and whole community.

Thank you in advance for reading and including this correspondence in the Town record.

Sincerely,



Elizabeth Sturges Llerena



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requested of your
Honorable Body that:

Rhode Races & Events Inc., in partnership with the Bristol 4th of July Committee, wishes to execute a half marathon on Saturday, June 28, 2025. The race would begin on Thames St at 6:30a and conclude in Independence Park at 10am. Maps of the route are attached.

Rhode Races & Events is a professional race organization company and will secure the proper safety and security personnel to execute a safe and enjoyable race for all involved while representing Bristol in the best possible manner. We will also secure all necessary insurance and safety protocols to protect our participants and the Town of Bristol. As per past practice, and mindful of our neighbors, we will have some race announcements in the morning before the race, including the National Anthem at the start. As people are finishing, we will have some inspirational music.

We will work with Town Officials, local charities and merchants to build the economy, ensure residents are minimally affected and the race is a benefit to the Town of Bristol.

Thank you for your consideration.

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Fridays prior to the Town Council meeting to appear on the docket of the _____ meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

DATE RECEIVED: _____

SIGNATURE: _____

NAME: _____

ADDRESS: _____

TOWN: _____

BUSINESS TEL. _____

RESIDENCE TEL. _____



TOWN OF BRISTOL, RHODE ISLAND


AUTHORIZATION FOR RELEASE OF INFORMATION

Town of Bristol records, including correspondence submitted by members of the public, are non-confidential and become part of the public record which is subject to public inspection pursuant to law. As such, all communications with the Town of Bristol and its employees become a matter of public record and are subject to state and federal regulations concerning public records. Additionally, any and all information and communications may be shared with other agencies as required by law or the nature of the information.

I, Cameron Rancourt, have read the above and understand that the information I provide to the Town of Bristol is part of the public record. I further understand that anything that should be considered confidential will be so noted and will include an explanation as to why that information should not become part of the public record.

Furthermore, I agree to release, discharge, indemnify and hold harmless the Town of Bristol, its representatives and agents, from any and all liability, loss, damages, costs, expenses and claims whatever nature, which the Town of Bristol may hereafter incur, suffer, or sustain by reason of any matter or thing in connection with information I release to the Town of Bristol.

DATED THIS 31st DAY OF July, 2024.

 (Sign)

Cameron Rancourt (Print Name)

\\SERVER\Share\Bristol\authorization for release of information.docx

Bristol in reverse

https://www.strava.com/routes/2990656017813366088

13.29 mi

Distance

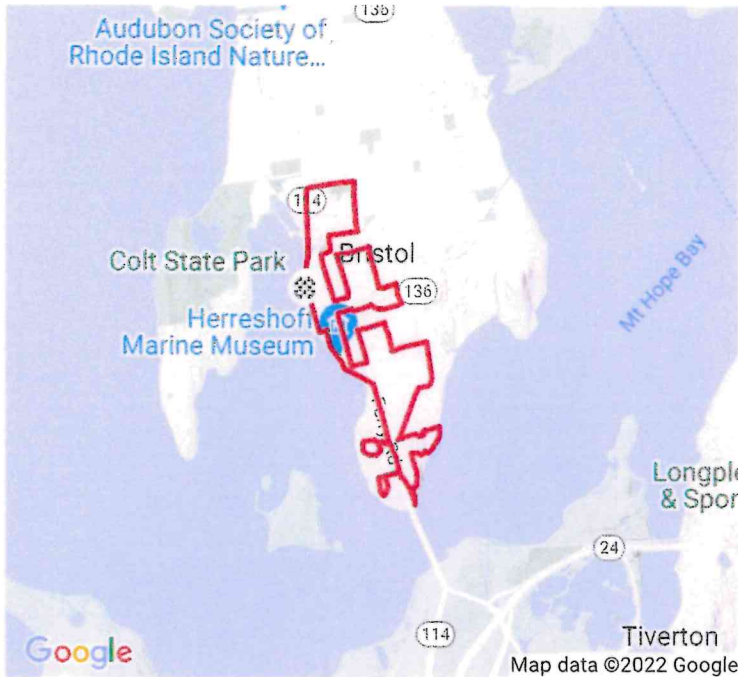
600 ft

Elevation Gain

Road

Run Type

Est. Moving Time: 2:03:20



Route recommendations may be incomplete and/or inaccurate and may contain sections of private land and/or sections of terrain that could be challenging or hazardous. Always use your best judgement about the safety of road and trail conditions and follow traffic and property laws. Est. Moving Time based on your avg pace of 9:09/mi over last 4 weeks

DIRECTION	DISTANCE (miles)
Proceed onto Thames Street	0.0
Proceed onto Thames Street	0.1
Continue on Hope Street	0.2
Proceed onto Hope Street	0.2
Proceed onto Hope Street	0.4
Right onto Chestnut Street	0.8

Proceed onto Chestnut Street	0.9
Right onto Sherry Avenue	1.3
Proceed onto Sherry Avenue	1.4
Continue on Perry Street	1.7
Proceed onto Perry Street	1.9
Continue on Perry St	1.9
Continue on Monroe Avenue	2.0
Right onto Washington Street	2.1
Proceed onto Washington Street	2.2
Left onto High Street	2.2
Proceed onto High Street	2.3
Left onto State Street	2.7
Proceed onto State Street	2.7
Left onto Wood Street	2.8
Proceed onto Wood Street	2.9
Right onto Bayview Avenue	3.2
Proceed onto Bayview Avenue	3.3
Right onto Buttonwood Street	3.5
Proceed onto Buttonwood Street	3.6
Left onto State Street	3.9
Proceed onto State Street	3.9
Right onto Dewolf Avenue	4.1
Proceed onto Dewolf Avenue	4.2
Proceed onto Dewolf Avenue	4.2
Right onto Mount Hope Avenue	4.2
Proceed onto Mount Hope Avenue	4.3
Right onto Wood Street	4.7

Left onto Church Street	4.7		
Proceed onto Church Street	4.8	Proceed onto Columban Drive	7.8
Left onto High Street	4.9	Proceed onto off-road waypoint. No data available	7.8
Proceed onto High Street	4.9	Proceed onto off-road waypoint. No data available	7.9
Left onto Walley Street	5.4	Proceed onto off-road waypoint. No data available	8.0
Proceed onto Walley Street	5.4	Proceed onto off-road waypoint. No data available	8.0
Left onto Wood Street	5.5	Proceed onto off-road waypoint. No data available	8.2
Proceed onto Wood Street	5.6	Proceed onto off-road waypoint. No data available	8.4
Right onto Richmond Street	5.8	Proceed onto off-road waypoint. No data available	8.5
Proceed onto Richmond Street	5.9	Proceed onto off-road waypoint. No data available	8.5
Right onto Fox Hill Avenue	6.1	Proceed onto off-road waypoint. No data available	8.6
Proceed onto Fox Hill Avenue	6.1	Right onto Old Ferry Road	8.6
Right onto Charles Street	6.1	Proceed onto Old Ferry Road	8.6
Left onto Fox Hill Avenue	6.2	Proceed onto Old Ferry Road	8.7
Proceed onto Fox Hill Avenue	6.2	Proceed onto Old Ferry Road	8.9
Left onto Woodlawn Avenue	6.3	Continue on Mount Hope Bridge	9.0
Proceed onto Woodlawn Avenue	6.4	Proceed onto Mount Hope Bridge	9.0
Right onto Metacom Avenue	6.7	Continue on Ferry Road	9.0
Proceed onto Metacom Avenue	6.8	Left onto East Low Lane	9.1
Continue on Griswold Avenue	6.8	Proceed onto East Low Lane	9.1
Proceed onto Griswold Avenue	7.1	Left onto Monkey Wrench Lane	9.2
Left onto Metacom Avenue	7.2	Proceed onto Monkey Wrench Lane	9.3
Proceed onto Metacom Avenue	7.3	Proceed onto Monkey Wrench Lane	9.4
Proceed onto Metacom Avenue	7.7	Proceed onto Monkey Wrench Lane	9.4
Left onto Columban Drive	7.7	Proceed onto Low Lane	9.6
Proceed onto Columban Drive	7.7	Continue on East Low Lane	9.7
Proceed onto Columban Drive	7.7	Left onto Ferry Road	9.8
Proceed onto Columban Drive	7.8	Proceed onto Ferry Road	9.8

Left onto East Low Lane	9.9	Proceed onto Ferry Road	11.2
Left onto Ferry Road	9.9	Proceed onto Ferry Road	11.4
Proceed onto off-road waypoint. No data available	10.2	Continue on Hope Street	11.5
Proceed onto off-road waypoint. No data available	10.2	Proceed onto Hope Street	11.6
Proceed onto off-road waypoint. No data available	10.4	Proceed onto Hope Street	12.0
Proceed onto off-road waypoint. No data available	10.5	Left onto Constitution Street	12.2
Proceed onto off-road waypoint. No data available	10.6	Proceed onto Constitution Street	12.2
Proceed onto off-road waypoint. No data available	10.8	Right onto Thames Street	12.2
Left onto Ferry Road	10.9	Proceed onto Thames Street	12.5
Proceed onto Ferry Road	10.9	Arrive at Finish	12.7

URNS / Mile Location (Approx.)	MILE	FASTEST TIME	SLOWEST TIME	
START - Independence Park	0	6:30:00 AM	6:30:00 AM	
LEFT - Thames to Hope	0.2	6:31:06 AM	6:33:12 AM	Bristol PD
RIGHT - Hope to Chestnut	0.8	6:34:22 AM	6:42:48 AM	Bristol PD
RIGHT - Chestnut to Sherry	1.3	6:37:06 AM	6:50:48 AM	
RIGHT - Sherry to Perry	1.7	6:39:18 AM	6:57:12 AM	
LEFT - Perry to Monroe	2	6:40:56 AM	7:02:00 AM	
RIGHT - Monroe to Washington	2.1	6:41:29 AM	7:03:36 AM	
LEFT - Washington to High	2.2	6:42:02 AM	7:05:12 AM	Bristol PD
LEFT - High to State	2.7	6:44:46 AM	7:13:12 AM	
LEFT - State to Wood	2.9	6:45:51 AM	7:16:24 AM	
RIGHT - Wood to Bayview	3.2	6:47:30 AM	7:21:12 AM	
RIGHT - Bayview to Buttonwood	3.6	6:49:41 AM	7:27:36 AM	
LEFT - Buttonwood to State	3.9	6:51:19 AM	7:32:24 AM	
RIGHT - State to Dewolf	4.1	6:52:25 AM	7:35:36 AM	Bristol PD
RIGHT - Dewolf to Mt Hope Ave	4.2	6:52:58 AM	7:37:12 AM	Bristol PD
RIGHT - Mt Hope Ave to Wood	4.7	6:55:42 AM	7:45:12 AM	
LEFT - Wood to Church	4.7	6:55:42 AM	7:45:12 AM	Bristol PD (Shift from Washington/High)
LEFT - Church to High St	4.9	6:56:47 AM	7:48:24 AM	
LEFT - High to Walley	5.4	6:59:31 AM	7:56:24 AM	
LEFT - Walley to Wood	5.5	7:00:04 AM	7:58:00 AM	
RIGHT - Wood to Richmond	5.8	7:01:42 AM	8:02:48 AM	
RIGHT - Richmond to Fox Hill Ave	6.1	7:03:21 AM	8:07:36 AM	
LEFT - Fox Hill to Woodlawn Ave	6.3	7:04:26 AM	8:10:48 AM	
RIGHT - Woodlawn to Metacom	6.7	7:06:38 AM	8:17:12 AM	
LEFT - Metacom to Griswold	6.8	7:07:10 AM	8:18:48 AM	Bristol PD (Shift from Hope/Chestnut)
LEFT - Griswold to Metacom	7.2	7:09:22 AM	8:25:12 AM	
LEFT - Metacom to Columban (RWU)	7.7	7:12:06 AM	8:33:12 AM	
RIGHT - exit RWU to Old Ferry	8.6	7:17:01 AM	8:47:36 AM	
LEFT - Old Ferry to Ferry	9	7:19:12 AM	8:54:00 AM	Bristol PD (Shift from Thames/Hope)
CROSS - Ferry to Low Lane	9.2	7:20:18 AM	8:57:12 AM	
LEFT - Low Lane to Monkey Wrench	9.6	7:22:29 AM	9:03:36 AM	
RIGHT - Monkey Wrench to Low Lane	9.7	7:23:02 AM	9:05:12 AM	
LEFT - Low Lane to Ferry Rd	9.8	7:23:34 AM	9:06:48 AM	
LEFT - Ferry to Columban Fathers	9.9	7:24:07 AM	9:08:24 AM	
LEFT - Columban Fathers to Ferry Rd	10.9	7:29:35 AM	9:24:24 AM	
LEFT - Ferry Rd to Hope St	11.5	7:32:52 AM	9:34:00 AM	
LEFT - Hope St to Constitution St	12.2	7:36:42 AM	9:45:12 AM	Bristol PD (Shift from State/Dewolf)
RIGHT - Constitution to Thames	12.2	7:36:42 AM	9:45:12 AM	
FINISH	13.1	7:41:37 AM	9:59:36 AM	Bristol PD (Shift from Dewolf/Mt Hope)



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: August 2, 2024

RE: Susan Rancourt & Rhode Races & Events Inc. in
Partnership with the Bristol 4th of July
Committee re Half Marathon at Independence Park
on Saturday, June 28, 2024 6:30AM-10:00AM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on August 21, 2024.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 08-02-24

PETITION DESCRIPTION:

Susan Rancourt & Rhode Races & Events Inc. in partnership with the Bristol 4th of July Committee regarding Half Marathon at Independence Park on Saturday, June 28, 2024 6:30am-10:00am

PERSON/S FILING PETITION: Susan Rancourt

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 AUG 16 PM 12:37

RECEIVED
BRISTOL POLICE DEPT

NOTES:

This is an annual event held at this location. Lieutenant Paul Medeiros has been assigned to work with Ms. Rancourt to ensure that all detail officers are placed in high-traffic areas to ensure the safety of the participants. After reviewing this petition, there is no known reason for denial provided that all applicable laws and ordinances governing this practice are followed.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 08-14-24

Steven Contente
STEVEN CONTENTE
Town Administrator



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Stephen Knapman, Deputy Chief
cc: File
Date: August 14, 2024
Re: License Recommendation, August 21 Council Meeting

2024 AUG 16 PM 12:37
THOMAS-2024
BRISTOL, VT 05601

The fire department has reviewed the license request presented as follows:

- 1. Rhode Races & Events Inc.: fourth half Marathon June 28, 2025

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concurs with intent
STEVEN CONTENTE
Town Administrator



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: August 14, 2024

RE: Susan Rancourt & Rhode Island Races & Events Inc. in partnership with the Bristol 4th of July Committee re Half Marathon at Independence Park on Saturday, June 28, 2024 6:30AM-10:00AM

Mr. Administrator,

I have no issue with this request. I would recommend that the Honorable Town Council grant this petition, provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

Concyn
Steven Contente
STEVEN CONTENTE
Town Administrator

2024 AUG 16 PM 12:37

TOWN OF BRISTOL
BRI-01-00000000

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

N. Diane Davis
KARL ANTONEVICH
MIKE CABRAL
DONALD SQUIRES
JOSEPH DEMELO
Kevin Manuel
Michael Tomaselli

MEMORANDUM

To: Steven Contente
 Town Administrator

From: Warren Rensehausen, CPRP
 Director
 Bristol Parks and Recreation Department

Date: August 13, 2024

Re: Sue Rancourt and Rhode Races half Marathon event on June 28, 2025

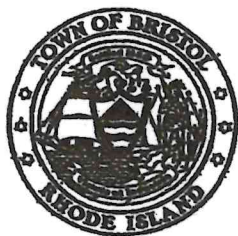
The Department of Bristol Parks and Recreation supports the request, and ask the following.

- Allow open access to Independence Park and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of Independence Park from this event.
- Be sure that no vehicles enter or exit from the Park during the event without an event organizer guiding them.
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite .

Concurs with intent
 STEVEN CONTENTE
 Town Administrator

2024 AUG 16 PM 12:37

2024 AUG 16 PM 12:37



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requested of your Honorable Body that:

Whereas, the Town Council and its Historic District Commission have previously approved both the site and design for a Memorial to be erected by the Bristol Middle Passage Port Marker Project, Inc. ("BMP") in Independence Park in honor of those victimized by the slave trade, and

Whereas, Independence Park is owned by the State of Rhode Island (the "State") and managed by the Town of Bristol (the "Town") under a June 3, 2014 License Agreement (the "Agreement") between the State acting through its Department of Transportation ("RIDOT") and the Town, which Agreement is stated to be subject to the Rules and Regulations Governing the Use of Highways, etc. (the "Rules") as appended thereto, and

Whereas, said appended Rules provide in Section 4.5 that the Town shall not bring any fixtures upon the premises without first obtaining the written consent of RIDOT; and said Rules further provide in Section 4.2 B that the Town shall maintain the premises at its sole cost and expense, including with respect to any subsequent alteration, addition, structures or improvements, and

Whereas, BMP having corresponded with RIDOT requesting its consent to the proposed site and design for the Memorial, and having pointed out that the Agreement and its appended Rules seem to clearly obligate the Town to maintain the Memorial once erected, RIDOT is nevertheless asking that the Town specifically acknowledge by resolution said maintenance obligation.

NOW, THEREFORE, the undersigned as Secretary of BMP does hereby respectfully petition and request on behalf of BMP that the Town Council at its upcoming meeting resolve to acknowledge its maintenance obligation under the Agreement with respect to the Memorial.

In support of our request we have attached hereto a copy of the aforesaid Agreement with its appended Rules, and copies of emails exchanged between the undersigned and Paul Carcieri of RIDOT pertinent to the filing of this Petition.

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Fridays prior to the Town Council meeting to appear on the docket of the _____ meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE RECEIVED: _____

SIGNATURE: _____

NAME: _____

ADDRESS: _____

TOWN: _____

Stephen T. O'Neill

70 Ferry Road

Bristol

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2021 AUG -8 PM 1:51

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
DEPARTMENT OF TRANSPORTATION**

LICENSE AGREEMENT

This instrument constitutes a **LICENSE** from the **STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS** acting by and through the **RHODE ISLAND DEPARTMENT OF TRANSPORTATION** ("LICENSOR") to the **TOWN OF BRISTOL, 10 COURT STREET, BRISTOL, RHODE ISLAND 02809** ("LICENSEE") permitting the **LICENSEE** to use approximately **TWO HUNDRED FIFTY THOUSAND (250,000) SQUARE FEET** of land owned and controlled by the Licensor, known as "**INDEPENDENCE PARK,**" **BRISTOL, RHODE ISLAND** ("**LICENSED PREMISES**"), as shown on **EXHIBIT A**, appended hereto, for the following use and purpose:

The subject (Independence Park) will be used for public recreational purpose

The parties agree that the issuance of this LICENSE is gratis.

If LICENSEE shall fail to comply with any provisions of this LICENSE AGREEMENT, or until said time as such real estate and riparian rights are necessary by the LICENSOR for transportation purposes, LICENSOR, or any duly constituted agent or servant of LICENSOR shall give notice to LICENSEE in writing, directed to the office of LICENSEE, or if life or property are in immediate jeopardy, by telephone to LICENSEE of such failure, and this LICENSE AGREEMENT, at the option of the LICENSOR, shall be terminated.

Unless revoked earlier by the **LICENSOR** this **LICENSE** shall be in full force and effect from **JULY 1, 2014 through JUNE 30, 2034.**

The **LICENSEE** hereby, for itself, its heirs, assigns, and successors in interest forever quitclaim unto the **LICENSOR** any claim of damage, including death, and/or property damage which may arise in connection with any activities on the property. The **LICENSEE** shall not cause, or suffer to be caused, waste or estrepement to the **LICENSED PREMISES** during the term of this **LICENSE**, and shall indemnify, hold harmless and defend the **LICENSOR** from any and all manner of bodily injury, including death, and property damage connected with the **LICENSEE'S** use of the **LICENSED PREMISES** and shall provide from a company or companies licensed to do business in the State of Rhode Island the following:

- General Liability insurance in the amount of Two Million Dollars (\$2,000,000.00) per occurrence.
- Workmen's Compensation Insurance covering all employees of the **LICENSEE** having limits of not less than Five Hundred Thousand Dollars (\$500,000.00) per occurrence.
- Coverage will be on an occurrence basis.
- Deductibles in excess of \$10,000 will require the prior written approval of the **LICENSOR**.
- Self-insured retentions will not be allowed without the prior, express written approval of the **LICENSOR**.
- A copy of the Endorsement Page from your insurer showing that the State has been added to your

policy

- The Licensor will be named as a loss payee and an additional insured to the policy.
- An endorsement giving the Licensor thirty (30) days notice of cancellation will be required.
- Coverage of the Licensor and its agents and employees will be continuous and remain in effect for the duration of the **LICENSE** and evidence of renewals will be provided to the **LICENSOR**.
- Any failure of the **LICENSEE** to comply with reporting requirements or other breaches of warranties shall not affect coverage provided to the Licensor as indemnitee and additional insured, its officers or employees.
- 2001 ISO (Insurance Services Office, Inc.) Commercial General Liability form or equivalent.

NONDISCRIMINATION CLAUSE: In connection with the performance of work under this License Agreement, the **LICENSEE** covenants and agrees that:

- (1) no person shall, on the grounds of race, color, sex, national origin, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination in the use of said facilities;
- (2) in the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person shall, on the grounds of race, color, sex, national origin, age, or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination; and
- (3) the **LICENSEE** shall use the licensed premises in compliance with all other requirements imposed by or pursuant to 49 C.F.R. Part 21, Nondiscrimination in Federally-assisted Programs of the Department of Transportation – Effectuation of Title VI of the Civil Rights Act of 1964 (the Regulations), and as the Regulations may be amended.

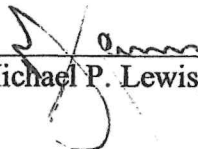
In the event of breach of any of the provisions of the above Nondiscrimination Clause, the Department shall have the right to terminate this **LICENSE** and to reenter and repossess said land and the facilities thereon, and hold the same as if said **LICENSE** had never been made or issued.

This **LICENSE** is also subject to the **RULES AND REGULATIONS GOVERNING THE USE OF HIGHWAYS, ETC.**, a copy of which is incorporated by reference herein and appended hereto as **EXHIBIT B.**

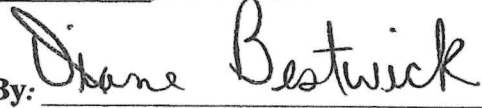
The **LICENSEE** shall countersign the original of this instrument and return it, together with the indemnification agreement and documentary proof of the insurance required, before this **LICENSE** shall become effective.

DATED _____, 2014

LICENSOR: DEPARTMENT OF
TRANSPORTATION

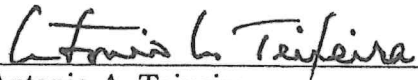
By: 
Michael P. Lewis, Director

Acknowledged this _____ day of _____, A.D. 2014.

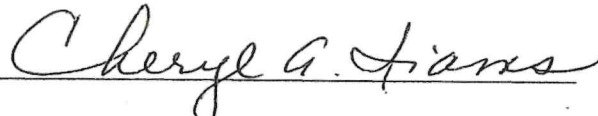
By: 

DATED 6-3-2014

LICENSEE: TOWN of BRISTOL

By: 
Antonio A. Teixeira
Town Administrator

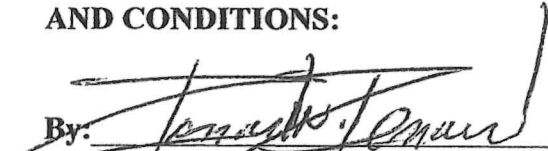
Acknowledged this 3rd day of June, A.D. 2014.

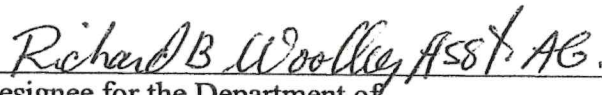
By: 

APPROVED this 29th day of July, A.D. 2014 by the State Properties Committee.

APPROVED AS TO TERMS
AND CONDITIONS:

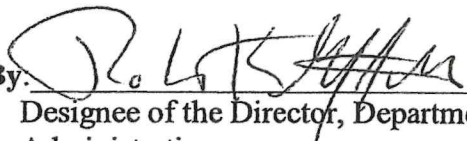
APPROVED AS TO FORM:

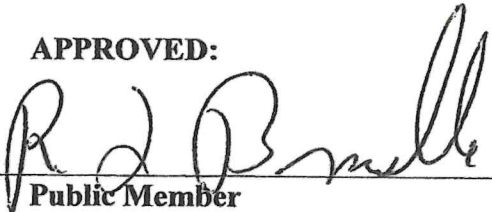
By: 
Chairman, State Properties Committee

By: 
Designee for the Department of
Attorney General

APPROVED AS TO SUBSTANCE:

APPROVED:

By: 
Designee of the Director, Department of
Administration

By: 
Public Member

By: _____
Public Member

EXHIBIT "A"

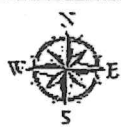
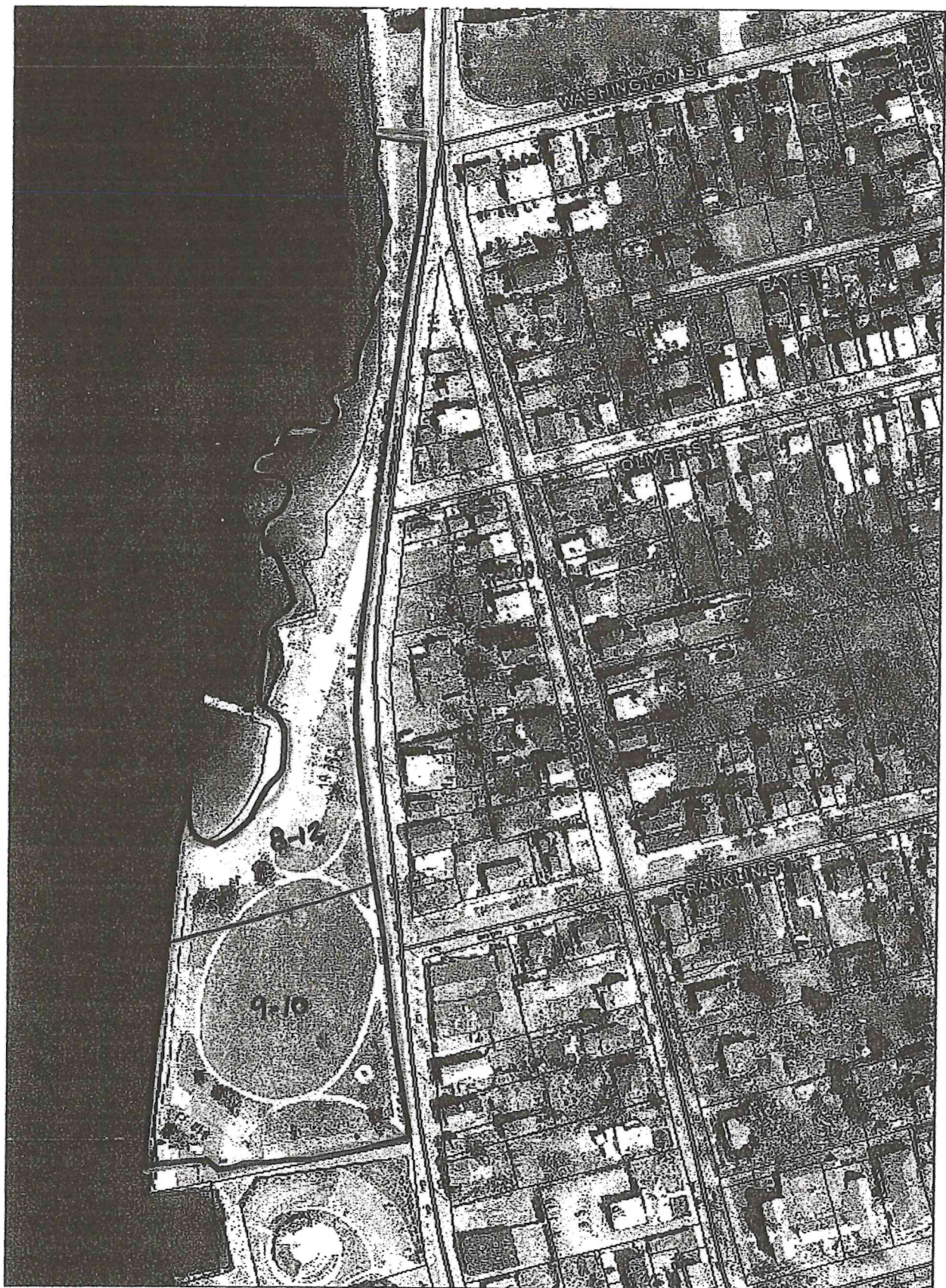




EXHIBIT B



STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
 Office of the Secretary of State
 Edward S. Inman, III, Secretary of State

Rules and Regulations Filing Form

1. Name and Address of Agency

Department of Transportation Office of Legal Counsel
 2 Capitol Hill Providence

2. Title of These Rules and Regulations

REGULATIONS REGARDING THE USE OF HIGHWAYS, ROADS, FREEWAYS, BRIDGES AND STRUCTURES

Optional Subtitle. Delete this text if no subtitle

3. Statutory Source of Authority to Issue These Rules

R.I.G.L. Chapter 42-35

4. Purpose of New Rules and Regulations or Amendments

Enter description here

5. Type of Filing

- ☐ A. Emergency
☐ B1. Amendment 42-35-3
☐ B2. Adoption 42-35-3
☐ B3. Repeal 42-35-3
☐ C. Technical Revision
☒ D. Refile 42-35-4.1

Date of Public Notice: 00/00/0000

Date of Public Hearing: 00/00/0000

6. Documents Filed

(all filings must include entire regulation)

- ☐ A. New Rule and Regulation
☐ B. Amended Rules and Regulations
☐ C. Technical Revision
☒ D. Refiling Existing Regulations
☐ E. Emergency
☐ F. Repealed

*If yes to B1 or C in section 5, identify the amended sections or revision(s) and the original date of filing:

7. Agency Code

8. Certification

I hereby certify that the attached rules and regulations were adopted in accordance with the Administrative Procedures Act (42-35) and that they are true copies of this Department, attest,

Name: Paul R. D'Amico

Title: Legal Staff Asst.

Vanessa E. Cram #38896
 Notary Public My Commission expires 10/26/02

Subscribed and sworn before me this 2 day of Jan, 2002

RECEIVED

JAN 02 2002

ERLID# 1307

RI SECRETARY OF STATE
 ADMINISTRATIVE RECORDS

M. Kachan

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS



William D. Ankner, Ph.D.
Director

Department of Transportation
OFFICE OF THE DIRECTOR
Two Capitol Hill
Providence, R.I. 02903-1124

OFFICE (401) 222-2481
FAX (401) 222-2086
TDD (401) 222-4971

December 18, 2001

Honorable Edward J. Inman, III
Secretary of State Office of the Secretary of State
337 Westminster Street
Providence, Rhode Island 02903

Re: Rules and Regulations Regarding the Use of Highways, Roads, Freeways,
Bridges & Structures (37-5-2)

Dear Secretary of State Inman:

Pursuant to Chapter 42-35 of the Rhode Island General Laws, enclosed please find two (2) sets of Regulations referenced above, which have been reformatted for refiling. You will also find attached the Affidavit of Publication from the Providence Journal Bulletin.

In accordance with R.I.G.L. 42-35-4, these Rules and Regulations will take effect twenty (20) days after filing with your office.

Thank you for your assistance in this matter. If you have any further questions, please do not hesitate to contact this office.

Very truly yours,

William D. Ankner, Ph.D.
DIRECTOR

RECEIVED

JAN 02 2002

RI SECRETARY OF STATE
ADMINISTRATIVE RECORDS

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
DEPARTMENT OF TRANSPORTATION

REGULATIONS REGARDING THE USE OF HIGHWAYS, ROADS,
FREEWAYS, BRIDGES AND STRUCTURES

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2.0 Policy	2
3.0 Definitions	3
4.0 Regulations Regarding Use of RIDOT Property	4
5.0 Severability	11
6.0 Effective Dates	12

1.0 PURPOSE, SCOPE AND AUTHORITY

1.1 Purpose:

The purpose of these regulations is to carry out the statutory requirements contained in Chapter 5 of Title 37 of the Rhode Island General Laws.

1.2 Scope:

These regulations govern the use of highways, roads, freeways, bridges, and structures.

1.3 Authority:

The rules and regulations herein contained are promulgated pursuant to Chapter 5 of Title 37 of the Rhode Island General Laws.

2.0 POLICY

- 2.1 It is hereby declared to be the official policy of the Licensor that all licenses entered into by the Licensor allowing the use of state property under the jurisdiction of the Licensor shall be governed by these Regulations and that they shall be included in such licenses by reference.

3.0 DEFINITIONS

3.1 Licensee means the person, firm, corporation, partnership, proprietorship or entity to whom the license is issued.

3.2 Licensor means the Rhode Island Department of Transportation.

3.3 Premises includes all property owned by or under the jurisdiction of the Licensor.

4.0 REGULATIONS REGARDING THE USE OF RIDOT PROPERTY

4.1 Use of Premises:

In reference to the uses specified in the license document, the following shall also apply:

Except as hereinabove set forth, no rights or privileges are granted to the Licensee by the Licensor, and the language of this license is not to be read so as to infer or assume any additional rights or privileges on the Licensee's part.

Any use of the Premises by the Licensee deemed by the Licensor incompatible with the provisions herein contained shall constitute a material breach of this license and the Licensor shall thereupon immediately revoke this license.

4.2 Repairs and Maintenance

A. The Licensee has inspected and accepts the Premises in their present condition and agrees that no representation or warranties with regard to condition, fitness for use or zoning of the Premises have been made that are not specifically expressed herein; and further agrees upon the expiration or other termination of this license, to peaceably quit and deliver possession of the Premises to the Licensor in like good order, repair and safe condition, reasonable wear and tear expected.

During the hours of the Licensee's activities and operation upon the Premises, the Licensee agrees to put and keep said Premises in good order, repair and safe condition including, but not limited to, sidewalks, driveways, and any structures erected by the Licensee thereupon. This obligation of the Licensee shall likewise apply to any damage or disrepair to the Premises, including repairs thereto, which may occur or persist after the hours of the Licensee's activities or operations but which shall have occurred as a direct result of said activities and operations.

B. The Licensee agrees to maintain the Premises at its sole cost and expense, including any subsequent alteration, addition, structures or improvements erected upon or made by the Licensee thereto, including, but in no way to, the removal of sand, trash, rubbish, snow, ice, broken glass, debris, litter and other unlawful obstructions which may accumulate thereupon.

C. The Licensee agrees to secure the premises and safeguard the physical integrity of the Premises and the Licensor's property thereupon, and to

safeguard said premises from unlawful entry, trespass and other acts which may actually or potentially cause the disruption of the enjoyment of the Premises by the public.

- D. The Licensee shall obtain all licenses and permits required by reason of any maintenance, repairs, construction or use of the Premises as herein provided.

4.3

Insurance and Indemnity

- A. The Licensee shall at all times carry in force public general liability insurance with responsible insurance underwriters, licensed in the State of Rhode Island, insuring the Licensee and the Licensor against all legal liability for injuries to persons (including wrongful death), personal and bodily injury and damages to property, caused by the Licensee's use and occupancy of the Premises, or otherwise caused by the Licensee's activities and operations and maintenance activities, on said Premises, with liability limits of not less than two million dollars (\$2,000,000.00) for any one person, and not less than two million dollars (\$2,000,000.00) for any accident involving injury (including wrongful death) to more than one person, and not less than two million dollars (\$2,000,000.00) for property damage and personal injury and bodily injury resulting from any one accident. Likewise the Licensee shall at all times carry in force Workmen's Compensation and Employer's Liability Insurance as required by law and covering its operations hereunder. Furthermore, the Licensee shall arrange for the Licensor to be named as a co-insured under the foregoing policy or policies.

Evidence of these policies of insurance must be submitted by the Licensee to the Licensor prior to the date of actual occupancy of the Premises by the Licensee. The Licensee shall, if requested by the Licensor, and within ten (10) days of such request, submit the actual policies of insurance to the Licensor. The Licensee shall also submit to the Licensor renewal certificates on any expiring insurance policy required hereunder by the date of expiration thereof. Additionally, each such policy shall contain a valid provision or endorsement that the policy may not be canceled, revoked, changed or modified without the Licensee giving at least ten (10) days' written advance notice thereof to the Licensor.

- B. In addition, to the extent that the Licensor is not held harmless by the provision of policies of public liability insurance carried by the Licensee as hereinabove provided, the Licensee hereby agrees and covenants to defend, indemnify, and hold forever harmless the Licensor from and

against all claims, causes of action, suits, losses, damages, liabilities and expenses including, but in no way limited to, the cost of suit and attorney's fees arising out of or in any way related to the Licensee's use, occupancy, and maintenance of the Premises and its operations at the Premises and/or the Licensee's failure to perform any or all of the covenants of this license under circumstances except when caused by the Licensor's sole negligence or by the joint negligence of the Licensor and any person other than the Licensee, and the coverage of this Section 4.3 shall include with out limitation thereto, damage to property, personal injuries, and bodily injuries to persons, including those resulting in death. The Licensee shall give the Licensor prompt and timely notice of any claims made or suit instituted against the Licensee which in any way would result in indemnification hereunder. The Licensor shall have the right to compromise or participate in the defense of the same to the extent of its own interests hereunder.

4.4 Utilities

The Licensee, at its sole cost and expense, shall arrange for and obtain necessary heat, water, electricity, sewage, storm drainage, and other utility services required for its use. In the event it is impossible or impracticable to secure any of such services other than through facilities owned by the Licensor, the Licensee shall install at its expense necessary connections, supply lines, and (where permitted by law) meters to measure the Licensee consumption of such services and shall pay to the Licensor upon demand, as additional rent, any costs incurred by the Licensor for any such installation and, further, shall pay for such services, upon demand, as additional rent, at reasonable rates as determined by the Licensor. The Licensor shall not be liable for any temporary suspension of any such services.

4.5 Personal Property

The Licensee shall not bring any fixtures, furnishing, machinery, or equipment upon the Premises without first obtaining the written consent of the Licensor, which consent will not be unreasonably withheld. The Licensee shall have the right to remove such personal property from the Premises any time prior to the said termination of this license. If the Licensee fails to remove the same prior to the said termination, such personal property that remains upon the Premises shall become the property of the Licensor free and clear of all claims of the Licensee, its assigns, or creditors.

4.6 Hazardous Use:

The Licensee agrees that the Premises shall not be used for storage of flammable, explosive or hazardous material or waste.

4.7 Hazardous Waste Indemnification:

The Licensee will indemnify, save harmless and defend the Licensor from any claim or claims arising from the discovery, uncovering, finding, transportation, storage and disposal of any oil, hazardous material, hazardous waste or hazardous substances, as those terms are defined by any applicable law, rule or regulation, including without limitation, the Rhode Island Hazardous Waste Management Act, R.I.G.L. 23-19.1-1 et seq., the Rhode Island Hazardous Substances Act, R.I.G.L. 23-24-1 et seq., the Rhode Island Rules and Regulations for Hazardous Waste Generation, Transportation, Treatment, Storage and Disposal, the Comprehensive Environmental Response, Compensation and Liability Act, as amended, 42 U.S.C. 9601 et seq., on, beneath, above and under the Premises attributable to Licensee subsequent to the date of this agreement arising under Rhode Island General Laws, Section 23-19-1 through 23-19-27, inclusive, as amended or otherwise.

4.8 Advertising:

No advertising shall be placed upon the Premises except to advertise the Licensee's own business. All such advertising must have the prior written consent of the Licensor.

4.9 Liens and Charges:

The Licensee, within sixty (60) days after completion of any construction, alteration, repair or improvement in or upon the Premises, shall furnish to the Licensor a certified statement that all charges for labor and materials furnished have been paid, together with releases of liens.

The creation or imposition of any lien or charge upon the Premises through acts or omissions of the Licensee, its agents, contractors or subcontractors shall be deemed a default under the provisions of this agreement.

In the event any such lien or charge shall not be paid or bonded by the Licensee within fifteen (15) days after the lien or charge accrues, the Licensor shall have the right to pay such lien or charge if it so wishes and the Licensee shall repay the cost to the Licensor as additional rent hereunder, with interest at twelve (12) percent per annum from the date of payment by the Licensor, promptly upon rendition of bill therefore. Nothing in this paragraph or in any other paragraph of this agreement shall be construed as authority to the Licensee to create any lien on the Licensor's interest in the Premises.

- 4.10 Notices given under the terms of this agreement shall be deemed sufficiently served if such notice is mailed by certified mail, return receipt requested, or is so delivered personally. If in the case of the Licensee, such notice is mailed or delivered to the Licensee at the Licensee's address set forth on the first page hereof. If, in the case of the Licensor, such notice is mailed or delivered to the Licensor at the Licensor's office at:

Department of Transportation
Property & ROW
Room 317 State Office Building
Two Capitol Hill
Providence, Rhode Island 02903

or at such other place as the Licensor may from time to time designate in writing to the Licensee.

4.11 Responsibility of the Licensee to its Employees:

The Licensee, in the performance of any and all work by the Licensee under the terms of this agreement or otherwise, upon or adjacent to the Premises, will furnish all labor and supervisory forces of every kind and the Licensee shall employ, pay from the Licensee's own funds and have the right to discharge all persons engaged in the performance of such work and all such persons shall be and remain the sole employees of the Licensee and subject to the Licensee's exclusive supervision, direction and control.

4.12 Fee

The parties agree that given the benefits and the burdens assumed hereunder a license fee in the amount specified in the license to which these rules and regulations are attached is considered by them appropriate and reasonable.

All payments to the Licensor by the Licensee made in accordance with this license shall be in the form of personal check, money order or cashier's check or certified corporate check made payable to the "General Treasurer, State of Rhode Island" and delivered or mailed to the office of the Assistant Director for Property & Right-of-Way, Rhode Island Department of Transportation, Room 317, Two Capitol Hill, Providence, Rhode Island 02903 or such other address as the Licensor may specify by written notice to the Licensee. In the event that checks drawn on accounts of the Licensee are returned to the Licensor unpaid by the bank for insufficient funds or are otherwise dishonored for any reason, the Licensor may by notice to the Licensee require that all future payments made by

the Licensee be certified or be made by money order or cashier's check. In no event shall any sum be tendered in cash by the Licensee.

4.13 Nondiscrimination Clause

In connection with the performance of work under this license and the use and occupation of the Premises, the Licensee agrees not to discriminate against any employee or applicant for employment because of race, religion, color, national origin or sex. The Licensee further agrees to covenant, in a form to be specified by the Licensor, that it will comply with the nondiscrimination requirements of the Code of Federal Regulations Title 39, Part 21, Appendix C (b) (3), effectuation of Title VI of the Civil Rights Act of 1964.

4.14 Access to Premises by Licensor

The Licensee hereby agrees and covenants that the Licensor, and its authorized officers, employees, agents, contractors, subcontractors and other representatives shall have the right to enter upon the Premises for any of, but not limited to, the following reasons or purposes:

- A. To inspect the Premises at reasonable intervals during hours of the Licensee's use and occupation thereof (or at any time in case of emergency) to determine whether the Licensee has complied and is complying with the terms and conditions of this license; or
- B. To perform essential maintenance, repair, relocation or removal of existing underground or overhead wires, pipes, drains, cables and conduits now located on or across the Premises, and to construct, maintain, repair or relocate such facilities in the future, provided, however, that said work shall in no event unduly interfere with the operations of the Licensee.
- C. In the event of an emergency, which determination shall be at the sole determination of the Licensor, to take such action on the Premises as may be required for the protection of persons and/or property utilizing or upon the Premises or otherwise to execute the terms and conditions of this license.

4.15 Rules & Regulations

The Licensee agrees to observe and obey all rules and regulations promulgated from time-to-time by the Licensor for order and safeguard of the Premises.

4.16 Revocation.

This license is revocable at will by either the Licensor or Licensee or both.

4.17 Assigning, Underletting:

The Licensee shall not assign or transfer this agreement in whole or in part, or sublet the Premises or any part thereof, without the prior written consent of the Licensor; and the Licensee shall not mortgage or otherwise encumber or permit to be encumbered the term or any continued term hereof, or any part thereof, or any structures now and hereafter placed on the Premises, without the prior written consent of the Licensor.

5.0 Severability

If any provision of these Rules and Regulations or the application thereof to any person or circumstances shall be held invalid, such invalidity shall not affect the provisions or application of rules and regulations which can be given effect, and to this end the provisions or these rules and regulations are declared to be severable.

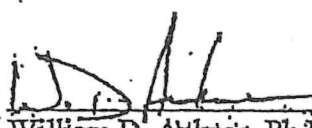
6.0 Effective Date

These Rules and Regulations shall become effective twenty (20) days after filing with the Office of the Secretary of State,

CERTIFICATION

I hereby certify that the within Rules & Regulations, relative to Rhode Island General Laws Chapter 37-5 have been adopted by the Department of Transportation and that this is a true copy of said Rules and Regulations.

DATE: _____



William D. Arkner, Ph.D.

DIRECTOR

Rev 12/01/01

Subject Fw: CRMC application

From Steve O'Neill <

To: Carcieri Paul

Date Jun 11 at 4:45 PM

Dear Paul:

In your most recent email to me, you asked for a couple of additional assurances. First, you wanted to know the status of the CRMC review. And second, you wanted assurance from the Town that it is willing to maintain the monument once erected, as part of the 2014 license agreement regarding Independence Park.

Regarding the first item, the thread below between me and Tracy Silvia (which also includes some emails between me and our Design Committee Chair Stephan Brigidi) seems to pretty clearly state that it would be either RIDOT or the State Properties Committee, as to be decided between them, rather than the Town of Bristol, who would file the Assent Application with CRMC regarding the location and design of our memorial. In my view that presupposes that before the Assent Application is filed, both RIDOT and the State Properties Committee would have approved the location and design, which I understand is imminent with respect to RIDOT and ideally would quickly be followed by State Properties Committee approval. Obviously if you or the State Properties Committee needs information from us in order to complete the CRMC Application, we'd be glad to furnish it.

Regarding the second item, before we approach the Town about that, I just wanted to again point out that the Independence Park licensing agreement of 2014 states that it is subject to the rules and regulations governing the use of highways, etc., a copy of which is incorporated by reference and appended to the agreement. And Section 4.2 B of those appended regulations states that "the Licensee agrees to *maintain* the premises at its sole cost and expense, including any subsequent alteration, addition, structures, or improvements erected upon or made by the licensee thereto, including, but in no way [limited*] to, the removal of sand, trash, rubbish, snow, ice, broken glass, debris, litter, and other unlawful obstructions, which may accumulate thereupon."

*The word "limited" was apparently erroneously omitted from the regulations.

I understand that there was no actual representation to that effect among the copies of Town and Town Agency votes that I provided you, but I'd argue that the above quoted provisions make it unnecessary to obtain a Town resolution to the same effect. But if you nevertheless want one, we'll do our best to obtain it for you.

Also, any guidance you have as to how and when we obtain State Properties Committee approval would be appreciated.

Please let me have your thoughts regarding the foregoing.

Steve O'Neill

Sent from Yahoo Mail for iPad

Subject RE: CRMC application

From Carcieri, Paul (DOT) <l

To: Steve O'Neill

Date Jun 12 at 9:28 AM

Hi Steve, Thanks for you email. In this case the State Properties Committee is not involved. The monument will be added like a "piece" to the license agreement to Bristol which the Committee has already seen and executed. That's why the question of the Town's awareness of their responsibility to maintain the monument is important. I know it's in the agreement's wording but we are more comfortable seeing the Town's acknowledgement of same up front. The State doesn't make application to CRMC in a case like this. The proposer makes application in their name and the State, as land owner, provides a statement that it is aware of and endorses the proposal. That we are happy to do.

Thanks, Paul

Bristol Town Council

**Resolution
NO. 2024-8-21-F6**

**To the Rhode Island Department of Transportation
Relative to Maintenance of the Middle Passage Port Marker**

WHEREAS, the Town of Bristol is engaged in the Bristol Middle Passage Port Marker project, proposing to erect a memorial to those victimized by slavery and the Middle Passage in Independence Park; and

WHEREAS, in order to facilitate this project, the Rhode Island Department of Transportation (RIDOT) has requested reassurance from the Town that the resulting memorial erected in Independence Park as part of this project shall be maintained at the expense of the Town in a manner consistent with the terms of the 2014 licensing agreement regarding Independence Park (the "Licensing Agreement");

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Bristol hereby provides assurance to RIDOT that the memorial resulting from the Bristol Middle Passage Port Marker project, to be erected in Independence Park, shall be maintained by the Town in a manner not inconsistent with the Licensing Agreement. A copy of this resolution shall be forwarded to the appropriate personnel at RIDOT by the Town Clerk.

ADOPTED this ____ day of _____, 2024

ATTEST: _____
Melissa Cordeiro, Town Clerk



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requested of your Honorable Body to be granted a

LICENSE TO MAINTAIN TOWN PROPERTY

I, Peter L. Accardi, Jr owner of property located
at 16 Tobin Lane, Assessor's Plat # 55 and
Lot # 23, hereby requests the Town Council grant me a license to maintain town
property. Below is a brief description and location of the property I wish to maintain.

TRIANGULAR SHAPED PARCEL AT INTERSECTION
OF SULLIVAN AND TOBIN LANES.

*Please provide names and addresses of all abutting property owners.

*Please provide map of the area in question.

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Fridays prior to the Town Council meeting to appear on the docket of the _____ meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

SIGNATURE: Peter L. Accardi, Jr.

NAME: PETER L. ACCARDI, JR.

ADDRESS: 16 TOBIN LANE

TOWN: BRISTOL, R.I.

☐ BUSINESS TEL. NO. BUSINESS _____

DATE RECEIVED: _____ ☒ RESIDENCE TEL. NO. RESIDE _____

1 Sullivan Lr

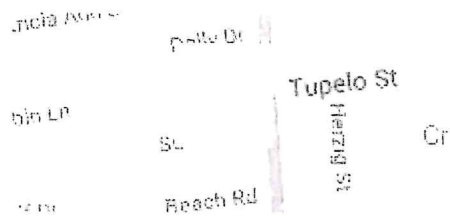
Bristol, Rhode Island

Google Street View

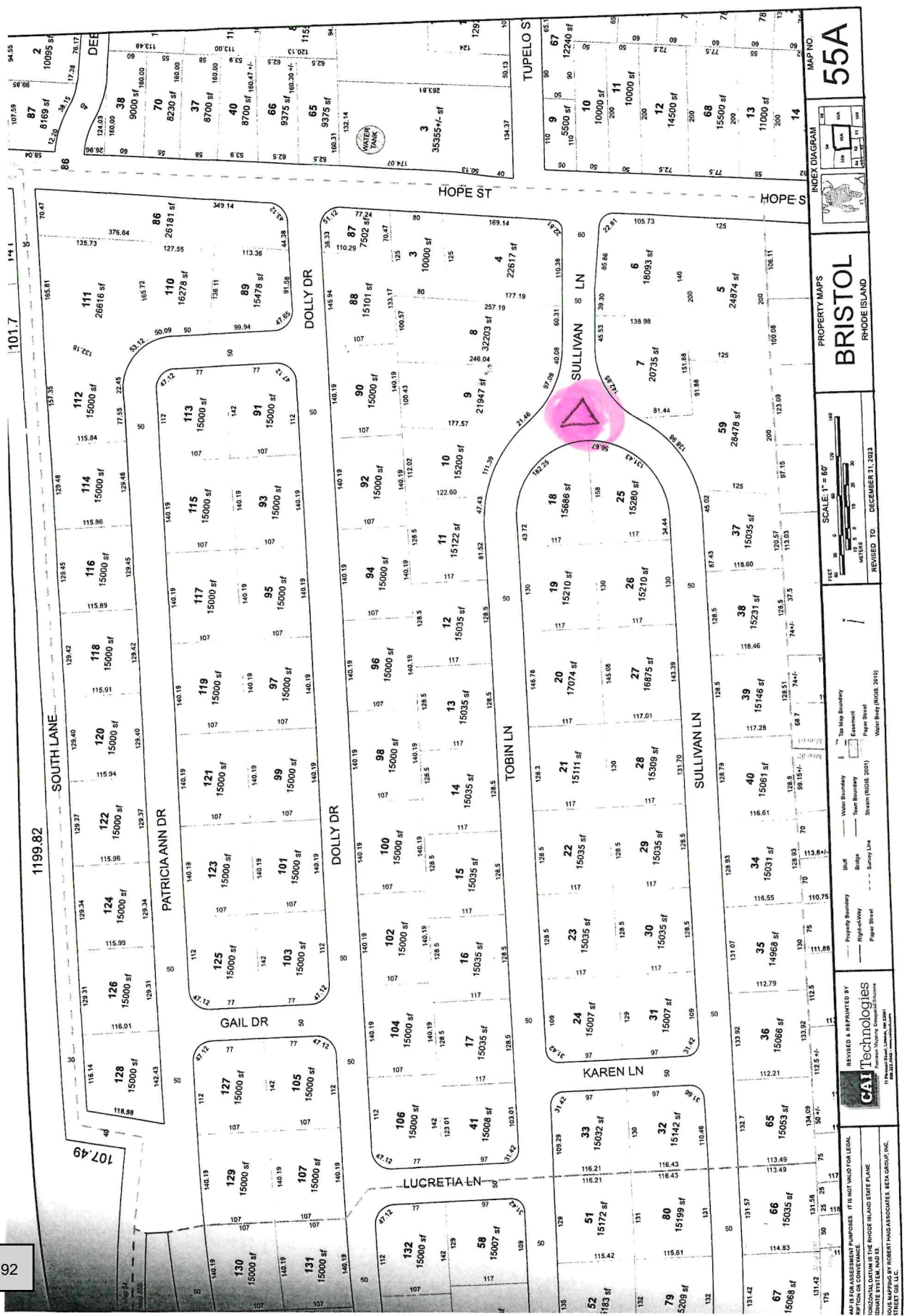
Apr 2012



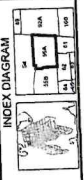
Image capture: Apr 2012 © 2024 Google



zoning ok.
LICENSE TO
MAINTAIN



MAP NO. 55A



PROPERTY MAPS
BRISTOL
RHODE ISLAND

SCALE 1" = 60'
REVISOR TO DECEMBER 11, 2003

REVISOR & REPRINTED BY
CAI Technologies
1100 Main Street, Suite 100
Providence, Rhode Island 02903
Phone: 401-845-1100
Fax: 401-845-1101
E-mail: cai@caitechnologies.com
Web: www.cai-technologies.com

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1100 Main Street, Suite 100
Providence, Rhode Island 02903
Phone: 401-845-1100
Fax: 401-845-1101
E-mail: cai@caitechnologies.com
Web: www.cai-technologies.com

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CAI Technologies
1100 Main Street, Suite 100
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TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: August 13, 2024

RE: Peter L Accardi, Jr., 16 Tobin Lane- Request for
License to Maintain Town Property (intersection
of Sullivan and Tobin Lane)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on August 21, 2024.

All items for this docket must be received in the Clerk's office by as soon as possible. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 08-13-2024

PETITION DESCRIPTION:

Peter L. Accardi, Jr., 16 Tobin Lane- request for license to maintain town property (intersection of Sullivan and Tobin Lane

PERSON/S FILING PETITION: Peter L. Accardi

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☐ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☒ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 AUG 16 PM 12:37
JUL 17 2024
JUL 17 2024

NOTES:

The zoning department will be better suited to handle the review of this petition request. Please forward to the zoning office for recommendation.

REVIEWING OFFICER: Capt. Roman Wozny
DATE COMPLETED: 08-14-2024

Approved
Stev
STEVEN CONTENTE
Town Administrator



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Stephen Knapman, Deputy Chief
cc: File
Date: August 14, 2024
Re: License Recommendation, August 21 Council Meeting

2024 AUG 16 PM 12:38

10/10/2024
10/10/2024
10/10/2024

The fire department has reviewed the license request presented as follows:

- 1. License to maintain town property: Tobin Ln

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
Stephen Knapman
STEVEN CONTENTE
Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

August 14, 2024

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Petition from Peter L. Accardi, Jr. for License to Maintain
Island at the Intersection of Sullivan and Tobin Lanes**

I have reviewed the above petition and have no objection to the License to Maintain the island at the intersection of Sullivan and Tobin Lanes.

My understanding is that this license is for the repair/replacement of the existing neighborhood sign at the intersection. This has also been reviewed by the Zoning Officer who has no objections to this allowed sign.

Thank you.

Concun
Steven Contente
STEVEN CONTENTE
Town Administrator

2024 AUG 16 PM 12:38

2024 AUG 16 PM 12:38



Town of Bristol

Board Book Report



Police Pension Fund Board of Trustees

Basic Information

Type	Board
Status	Enabled
Visibility	Public
Creating Authority	

The board of trustees of such fund shall consist of five members; four members, one of whom shall be designated by the police union, shall be appointed by the town council and the remaining member shall be the town treasurer then in office. At all times, at least three members of the board of trustees must neither be a police officer or a retired police officer nor have a spouse, child, more remote issue or any other relative who is a city police officer or a retired city police officer and any board of trustees that does not meet this requirement cannot act on behalf of the retirement plan. Members appointed by the town council shall serve for three-year staggered terms, except that the member designated by the police union shall serve the term designated by the union. Of the new members appointed under this section, one member shall be designated to serve a one-year term, one shall be designated to serve a two-year term, and one shall be designated to serve a three-year term. No member shall serve more than three consecutive terms. A member will continue as a trustee until the earliest of: (1) His/her removal or replacement by the town council (or, in the case of the town treasurer, when he/she ceases to be the incumbent of that office);

(2) His/her resignation in writing is delivered to the town council;

(3) His/her death; or

(4) Expiration of his/her term. (b) If, at any time, there shall be a vacancy in the membership of the trustees, the remaining trustees shall not act until such vacancy is filled by action of the town council (or the swearing-in of a succeeding or temporary town treasurer).

The compensation, if any, of a trustee shall be determined by the town council and shall be paid by the town.

Composition

5 members (4 appointed by Council

(1 designated by Police Union)

3-year terms; and Treasurer)

No member shall serve more than three consecutive terms.

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Raymond	Falcoa	55 Brooks Farm Drive	4/1/2027	4/17/2024	Active

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Jeffrey	Hirsh	43 Bagy Wrinkle Cove	4/1/2026	4/1/2023	Active
Member	Kevin	Manuel	19 Peckham Place	4/1/2025	2/9/2023	Active
Police Union				Life Term		Vacant
Treasurer	Carl	Carulli	10 Court Street	Life Term	7/16/2024	Active



**IBPO Local #304 Bristol Police Department
395 Metacom Ave Bristol RI 02809**



Town Clerk
Melissa Cordeiro
10 Court St
Bristol RI 02809

IBPO Local 304 President
Steven St. Pierre
395 Metacom Ave
Bristol RI 02809

Madame Clerk and respected members of Town Council,

With the recent resignation of retired Detective Keith Martin from the Police Pension Fund Board of Trustees, the IBPO local 304 from the office of the Union President, would like to highly recommend retired Sergeant Robert Millard as a candidate to fill the seat vacated by Detective Martin. Please consider Sergeant Robert Millard to serve as the Union representative pick on the Police Pension Fund Board of Trustees.

Respectfully,

Steven St. Pierre
IBPO Local 304 President



Bristol Police Department
395 Metacom Avenue
Bristol, RI 02809
401-253-6900 Ext 211
E-Mail: [sst.pierre@bristolri.us](mailto:ssst.pierre@bristolri.us)



Town of Bristol

Board Book Report



Historic District Commission

Basic Information

Type	Commission
Status	Enabled
Visibility	Public
Creating Authority	

The Bristol Historic District Commission (HDC): Regulates development in designated Local Historic District and on individually-designated properties to protect the unique physical character, historic fabric, and visual identity of the Town of Bristol; Reviews proposals for any exterior alteration, new construction, landscaping, repair, removal, or demolition of buildings, structures, or their appurtenances located within the historic district; and Contains residential, commercial, religious, educational, industrial, governmental, transportation, and civic buildings, in addition to other structures and open spaces. Construction dates range from the 18th century to the present day, and architectural styles range from Colonial to Modern.

Composition

7 members, 3-year terms 2 auxiliary member, 3-year term

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
1st Auxiliary	Michael	O'Loughlin	114 Constitution Street	7/1/2025	7/12/2023	Active
2nd Auxiliary				7/1/2025		Vacant
Member	John	Allen	95 Burton Street	7/1/2027	7/1/2024	Active
Member	Benjamin	Bergenholtz	385 High Street	7/1/2026	7/1/2023	Active
Member	Susan	Church	29 Garfield Avenue	7/1/2026	7/12/2023	Active
Member	Oryann	Lima	73 Franklin Street	7/1/2027	7/1/2024	Active
Member	Mary	Millard	620 Hope Street	7/1/2025	7/1/2022	Active
Member	Christopher	Ponder	736 Hope Street	7/1/2026	7/1/2023	Active
Member				7/1/2027		Vacant

July 30, 2024

Melissa Cordeiro
Town Clerk
10 Court Street
Bristol, RI 02809-2208

Dear Melissa,

Please accept this letter as notification of my resignation from my position as a member of the Bristol Historic District Commission. The upcoming August 1, 2024, HDC meeting will be my last meeting.

I have very much enjoyed working with the other Historic District commissioners and Town staff over the years.

Please let me know if you need anything further from me regarding my resignation.

Sincerely,



Sara Butler
39 Byfield Street
Bristol, RI
Tel: 401-254-6904

2024 JUL 30 PM 1:43
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Cc: Nick Toth

Michael J O'Loughlin

Town of Bristol | Generated 8/15/2024 @ 11:40 am by OnBoardGOV - Powered by ClerkBase

Status

Name Michael J O'Loughlin
Application Date 10/18/2023
Expiration Date 10/18/2025
Board Member [Michael J O'Loughlin](#)
Status Validated

Board	Vacancies	Status
Historic District Commission	2	Appointed

Basic Information

Name
 Michael J O'Loughlin

I would like to be appointed to the position because:

Attached is a letter expressing interest in joining the Bristol Historic District Commission and my resume.

Resume File

[Download](#)

Cover Letter File

[Download](#)

Contact Information

Address
 114 Constitution Street
 Bristol, RI 02809

Yes, I am a resident

No

Email

Phone

Occupation

Yes, I am a city employee

No

Generated 8/15/2024, 12:41:04 PM

MICHAEL J. O'LOUGHLIN

| Bristol, R.I.

October 18, 2023

To the Honorable Town Council:

I am writing to express interest in the vacant auxiliary seat on the Bristol Historic District Commission.

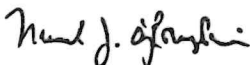
When my husband and I decided to relocate from Chicago to New England earlier this year, we immediately fell in love with the charm, natural beauty, and proud historic preservation that is so clearly on display in Bristol.

We were fortunate to be given the opportunity to purchase an historic home, the Royal Sandford Cottage (c. 1790), situated on a block adjacent to the historic district, at 114 Constitution Street. I have taken a keen interest in the history of the house and of Bristol more broadly. With daily walks through the historic district, I have come to appreciate the care with which the town seeks to preserve the past in order to secure its future.

In my professional life, which includes reporting and writing, I have spent countless hours in archives, reviewing primary sources, and asking questions of my sources, seeking out sometimes obscure information in order to ensure total accuracy. I pay attention to details, double- and triple-checking each fact, in order to get the story right. I believe these skills would serve the Bristol Historic District Commission well.

While I am relatively new to Bristol, I hope I can contribute to this vibrant community and that my background and skill set will be useful to the Commission.

Sincerely,



Michael J. O'Loughlin
114 Constitution Street

MICHAEL J. O'LOUGHLIN

| Bristol, R.I.

Nationally recognized multimedia journalist and author with a background in strategic nonprofit communications. Published in national outlets including The New York Times, The Washington Post and The Atlantic. Work has been honored by the National LGBT Journalists Association, the Religion News Association, and the Catholic Press Association.

EDUCATION

Yale University, M.A.R., 2009

Saint Anselm College, B.A., *magna cum laude*, Theology, 2007

EMPLOYMENT

America Magazine, National Correspondent, 2016-Present

- Files weekly stories focused on U.S. politics and religion for a national audience
- Delivers speeches and talks at venues throughout the United States
- Hosts live audio and video productions interviewing newsmakers

The Boston Globe, Crux, National Reporter, 2014-2016

- Filed multiple stories weekly about U.S. religion and politics
- Edited stories and updated website using content management system
- Contributed to social media strategy and posting

FADICA, Communications Consultant, 2012-2014

- Led media campaign during philanthropy consortium's presidential transition
- Drafted press releases and prepared leaders for media appearances
- Prepared talking points for presentations by senior-level staff

Leadership Roundtable, Communications Manager, 2011-2014

Leadership Roundtable, Communications and Development Officer, 2009-2011

- Placed dozens of stories about the organization, including in The New York Times
- Wrote speeches and op-eds and provided media preparation for senior staff
- Planned fundraising events hosted by leaders of Fortune 500 companies
- Produced talking points and communications strategies for C-suite decision-makers

New Hampshire News Links, Editorial Assistant, 2006-2008

- Compiled daily briefing email for Democratic activists and influencers
- Published NH presidential primary website with news from local and national sources

BOOKS

Hidden Mercy: AIDS, Catholics and the Untold Stories of Compassion in the Face of Fear (2021)

The Tweetable Pope: A Spiritual Revolution in 140 Characters (2015)

PODCASTS

Plague: Untold Stories of AIDS and the Catholic Church (America Media, 2019-2020)

FELLOWSHIPS, HONORS AND AWARDS

GLAAD Media Award Nominee, Outstanding Online Journalism, 2022

Religion News Association, Excellence in Religion Commentary, 2022

Catholic Media Association, Best Multimedia Package, 2021

National LGBT Journalists Association, Excellence in Religion Coverage Award, 2020

Project Interchange Religion Journalist Fellowship in Israel, 2019

Thread at Yale: Storytelling in Modern Media, Participant, 2018

Catholic News Association, Best Feature Article: Honorable Mention, 2018

Religion News Association, Finalist, Mixed Media Category, 2018

CRS Egan Fellowship, Washington, 2017

U.S. Department of State LGBT Global Faith Working Group, Member, 2014



Town of Bristol

Board Book Report



Bristol 250th Commission

Basic Information

Type Committee

Status Enabled

Visibility Public

Creating Authority The Bristol 250th Commission shall consist of nine (11) board members, as follows:
Three (5) members shall be appointed by the Town Council. One (1) member shall be appointed by the Town Administrator with the consent of the Council. One (1) member shall represent Explore Bristol; the representative to be appointed by the Town Council. One (1) member shall represent the Bristol Fourth of July Committee; the representative to be appointed by the Town Council. One (1) member shall represent the Bristol Historical and Preservation Society; the representative to be appointed by the Town Council. One (1) member shall represent the Bristol Warren Regional School District; the representative to be appointed by the Town Council. One (1) member shall represent Roger Williams University; the representative to be appointed by the Town Council.

Composition

11 members: 5 appointed by TC 1 appointed by TA w/council consent 1 appointed by TC to represent Explore Bristol 1 appointed by TC to represent the Bristol Fourth of July Committee 1 appointed by TC to represent the Bristol Historical and Preservation Society 1 appointed by TC to represent the Bristol Warren Regional School District 1 appointed by TC to represent the Roger Williams University

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Council Appointee	William	Leary	9 Patricia Ann Drive	11/30/2027	12/1/2023	Active
Council Appointee	Douglas	O'Roak	513 Wood Street	11/30/2027	5/8/2024	Active
Council Appointee	Andrea	Rounds	15 Milk Street	4/1/2027	4/2/2024	Active
Council Appointee	Michael	Rielly	21 Sandy Lane	5/9/2025	5/10/2024	Active
Council Appointee	Warren	Rensehausen	112 Church Street	5/9/2025	5/10/2024	Active

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Rep. BWRSD	Jessica	Almeida	3 Michael Drive	11/30/2027	12/1/2023	Active
Rep. Explore Bristol	Alayne	White	11 Constitution Street	11/30/2027	12/1/2023	Active
Rep. Fourth of July Committee	Carol	Gafford	700 Metacom Avenue Apt 133	11/30/2027	12/1/2023	Active
Rep. Historical and Preservation Society	Catherine	Zipf	32 Greylock Road	11/30/2027	12/1/2023	Active
Rep. Roger Williams University	Amanda	Marsilli	9 Etelvina Ct.	11/30/2027	12/1/2023	Active
TA Appointee	Louis	Cirillo	28 Central Avenue	11/30/2027	12/1/2023	Active

Town of Bristol, Reynolds School
Bristol Warren Regional School District

LEASE

THIS LEASE made on the _____ day of _____, 2024, by and between Bristol Warren Regional School District (BWRSD), (hereinafter called the "Lessee"), and the Town of Bristol, a Rhode Island Municipal Corporation with an address of 10 Court Street, Bristol, Rhode Island, 02809 (hereinafter called the "Lessor").

WITNESSETH:

That, subject to the terms and conditions hereinafter set out, the Lessor hereby lets and leases unto the Lessee exclusive use of:

- (1) seven second floor rooms and one basement classroom in the southeast corner for office space clean, painted, with standard electrical receptacles, technology wiring which includes the cabling and finished flooring;
- (2) space in the basement cafeteria for storage;
- (3) use of the auditorium when it is not being used by the Town of Bristol;
- (4) use of mutually agreeable designated spaces in the parking lot; and
- (5) use of the first floor conference room as mutually agreeable.

All of which are located at Reynolds School, 235 High Street, Bristol, Rhode Island 02809 (the "Premises").

1. **Term.** The term of this lease shall be two (2) years from the 1st day of September, 2024.
2. **Rent.** The Lessee shall pay the Lessor rent at a monthly rate of Three Thousand and 00/100 Dollars (\$3,000.00).
3. **Covenants of Lessee.** The Lessee hereby covenants and agrees:
 - a. **To Keep in Repair and in Good Condition.** Lessee will keep the Premises in such repair as the same are at the commencement of said term, reasonable wear and tear and damage by fire or other unavoidable casualty excepted.
 - b. **Janitorial Services.** Lessee will be responsible for any and all janitorial services for the Premises used by the lessee and will ensure cleanliness of the restrooms used by Lessee. Furthermore, Lessee shall keep the Premises used by the Lessee swept, orderly and free of accumulated junk and debris, including keeping hallways and common areas clear at all times. Lessee will be responsible for cleaning and trash removal for all rooms utilized. After use of the auditorium and adjacent bathrooms, both parties agree to clean and remove trash. Lessor shall be responsible for trash removal from the Premises.

Town of Bristol, Reynolds School
Bristol Warren Regional School District

- c. Not to Make Unlawful Use etc. Lessee will utilize the Premises for administrative offices. Lessee will not make, or allow to be made, any unlawful, improper, or offensive use of the premises which would be injurious to any person or property, or which would violate the laws of the State of Rhode Island or of the United States, or any ordinance of the Town of Bristol, or which would affect or endanger any insurance on said premises or increase the premium thereof.
- d. Not to Make Alterations. Lessee will not make any alterations or additions in and to the Premises, other than those specified herein, without the written consent of the Lessor. Lessor hereby consents to the scraping and painting of the premises by Lessee, provided that color choice shall be approved in advance by Lessor.
- e. Not to Assign. Lessee will not assign, sublet, or part with the possession of all or any part of the Premises without the written consent of the Lessor.
- f. To Notify Lessor. Lessee will notify Lessor of any damage to the Premises and/or any maintenance issues requiring immediate attention.
- g. To Permit Lessor to Enter. Lessee will allow the Lessor, at all reasonable times to enter and view the Premises and to make any repairs which he may see fit to make.
- h. To Yield Up Premises. At the expiration of the term of this lease, Lessee will peaceably yield up to the Lessor the Premises and all buildings thereon, in good repair in all respects, reasonable use and wear and damage by fire and other unavoidable casualties excepted. Lessee shall clean out any and all materials.
- i. To Bear Risk for Contents. All property of any kind, excluding Town-owned property, which may be on the Premises during the continuance of this lease shall be at the sole risk of the Lessee, and the Lessor shall not be liable to the Lessee or any other person for any injury, loss, or damage to property or to any person or property whatsoever.
- j. No Waiver. No assent, expressed or implied, by the Lessor to any breach of any of the Lessee's covenants shall be deemed to be a waiver of any succeeding breach of the same covenant.
- k. Trash and Recycling. Lessee agrees to abide by the direction of the Building Manager and/or Lessor's representatives regarding the Lessee's trash and recycling.
- l. Relinquishment of Interest. Upon execution of this agreement, Lessee hereby agrees to relinquish any interest it may hold in the Premises to the Lessor, other than the lease set forth herein.

4. **Covenants of Lessor.** The Lessor hereby covenants and agrees:

- a. **Quiet Enjoyment.** That the Lessee shall peaceably hold and enjoy the Premises.
- b. **Maintenance and Repairs.** That the Lessor shall provide the rooms leased in the Premises to be clean, painted, with standard electrical receptacles, technology wiring, finished flooring. Additional partitions with associated costs are the responsibility of the Lessee.
- c. **Technology Services.** The Lessor will work with the Lessee to bring the necessary technology services into the Premises. The cost of the cable shall be the responsibility of Lessor, provided, however, that cabling for temporary walls, newly added inner partitions, and workspaces are responsibility of Lessee.
- d. **Snow Removal.** Snow removal and shoveling of the outside of the Premises and the parking lot shall be the responsibility of the Lessor.
- e. **Security.** The Lessor shall install and maintain a security system at the front entrance, including a camera and buzzer system.
- f. **Auditorium.** The Lessor intends to renovate and restore the auditorium. The Lessor will cover the expense of a new roof and HVAC system for the auditorium for that purpose.
- g. **Utilities.** The Lessor will pay for gas, electric, and water utility bills.

5. **Fire or Other Unavoidable Casualty.** In case the Premises or any part thereof shall at any time during the term of this lease be destroyed or damaged by fire or other unavoidable casualty so as to be unfit for occupancy and use and so that the Premises cannot be restored or rebuilt by the Lessor, this lease shall terminate.

IN WITNESS WHEREOF, the parties hereto have executed this instrument on the _____ day of July, 2024.

WITNESS:

WITNESS

LESSOR:

By its Town Administrator

Steven Contente

LESSEE:

Bristol Warren Regional School District

By its _____



Bristol County Water Authority



Fiscal Year 2024 Annual Report

March 1, 2023 – February 29, 2024

bcwari.com

About BCWA

In 1984, the Rhode Island legislature established the Bristol County Water Authority (BCWA). Prior to this, the Bristol County Water Company directed the management of the water supply for Barrington, Bristol, and Warren for over a century.

BCWA continually integrates operational efficiencies while it invests in, modernizes, and maintains the utility. With strategic planning, vigilant maintenance, and constant innovation, BCWA successfully supplies an average of 3.2 million gallons of quality water daily to 17,393 metered service connections. BCWA serves a customer population of 50,793 residents and more than 1,000 commercial users.

Mission

To provide the highest-quality water to all our customers.

Vision

BCWA will be a model regional water utility, recognized for its customer focus, water quality, system reliability, and efficiency.

Values

1. Quality product and exceptional customer service
2. Effective and efficient asset management
3. Environmental sensitivity
4. Employee development
5. Integrity and transparency

Chairman's Letter



The daily tasks and projects may change, but the vision remains the same. The history of public water supply and distribution in Bristol County is one of recognizing a need and having a vision for addressing it.

Until 1998, water in Bristol and Warren was supplied by reservoirs in Rehoboth and Swansea, Massachusetts. This water system of dams, reservoirs, and pipelines was created in 1883 by the private company Bristol and Warren Water Works. Barrington Water Company was purchased in 1912, and in 1934, the company was renamed the Bristol County Water Company. The Bristol County Water Company served all of Bristol County.

Recently, BCWA Board members visited the Shad Factory Reservoir Dam in Rehoboth, located about eight miles north of our Child Street offices in Warren. In 1912, this dam and the reservoir it created supplemented the original 1883 system. During our tour, a board member remarked that when the Shad Factory Reservoir and other earlier reservoirs were proposed, the developers had considerable **vision** to see the need for a public water supply. The hopes and dreams of future prosperity resulted in a large demand for safe, high-quality drinking water. At the time, the three towns had a population of about 11,000 residents. According to the 2020 census, the population is now 50,793. That water source and other similar impoundments in Massachusetts served Bristol County in Rhode Island for more than a century. Over the years, numerous natural and imposed changes took place in the area, leading to declining quality and quantity issues for the aging water supply and system.

The **vision** remained the same, only new approaches were needed.

After years of planning, discussion, design and construction, the Cross-Bay Pipeline was put into operation by the BCWA in 1998. This pipeline delivered high-quality water in sufficient quantity from the Scituate Reservoir of the Providence Water Supply Board. After 20 years of service, a leak in this pipeline was detected by the BCWA. Repairs were made quickly, but this incident highlighted the need for redundancy in our water supply. To address our vision, we are moving forward with a new major connection to the Pawtucket Water system. This pipeline is currently in the design phase with construction expected to start in 2027. At the same time, we have an on-going program to repair and replace local water lines.

Implementing a vision for the future of our water supply continues at the BCWA today.

This Annual Report is a testament to the BCWA's commitment to achieving its vision for Bristol County's water supply. The major commitments, projects, and programs we have made on behalf of our customers and towns are summarized here.

For more information on your public water system, please go to the BCWA website at bcwari.com. The BCWA also has an online presence on Facebook at facebook.com/BristolCountyWaterAuthority. The Board's meetings are open to the public meetings on the fourth Thursday of each month. Each agenda includes an opportunity for public input. Minutes and videos of all Board meetings are archived on the website. If you have other questions, issues, or problems regarding your water services, please call or visit our office.

Finally, a thank you to the dedicated individuals on the BCWA staff whose hard work is key to continually improving our water supply systems and enhancing our interactions with customers.

Juan Mariscal
Chairman

Executive Director's Report



Reliable, dependable, and safe infrastructure systems, whether it be our transportation network, system of sanitary sewers, or drinking water supply, are critical for us to go about our daily lives. When one of these significant systems fails, it can cause a major disruption in all that we do. At BCWA, our mission is to provide all our customers within Barrington, Warren, and Bristol with reliable, high-quality water every minute of every day. Our dedicated team of water professionals works hard to meet this objective, and I would like to share with you some of our activities over this past year as well as our plans to continue to deliver this vital resource to the homes and businesses that we serve.

All of our water is purchased from Providence Water and comes from the Scituate Reservoir. BCWA's pipeline is in bedrock 160 feet below the Providence River. We were all reminded of the vulnerability of our water supply when our pipeline experienced a leak in 2019. For this reason, our most critical project is securing a connection with Pawtucket Water to provide this area with an additional high-quality and reliable supply. In 2022, we completed Phase I of the Pawtucket Pipeline Project which provides us with a major pipeline interconnection to East Providence's water system, offering a redundant connection to our water source with Providence Water.

Additionally, we are responsible for maintaining over 230 miles of pipelines and approximately 1,000 hydrants. Some of the oldest pipes are over 100 years old and made of cast iron. Pipelines of that age and type are prone to breaks, leaks, and water quality issues. To mitigate these issues, our Capital Improvement Program includes ongoing water system rehabilitation to upgrade older parts of the system. Over the past 10 years, we have rehabilitated 100,000 feet of water main and this past year, we improved 2.2 miles of pipeline at a cost of \$2.5 million. This year, we plan to make improvements to an additional 7,500 feet of pipeline, including the removal of all 52 lead service lines, at a cost of \$2 million.

Despite significant supply chain delays on mechanical and electrical equipment, we look forward to commissioning the new Hope Street Pump Station this year. This pumping station has been designed to improve system pressures and fire flow for approximately 1,000 customers in Bristol.

Following several years of planning, engineering, and permitting, the removal of the Kickemuit River Dams is currently well underway. The removal of the dams is due to the fact we no longer rely on the Kickemuit Reservoir for our water supply. This project will restore the Kickemuit River estuary and is widely supported by various environmental groups. We have secured nearly \$4 million in grant funding to cover the costs associated with this project. We have also completed Phase I of the abandoned water treatment facilities demolition, which included the removal of outdoor tanks and piping. This year, we are moving ahead with Phase II, which includes the demolition of the decommissioned treatment plant buildings on Child Street. As we divest from obsolete infrastructure, we look forward to making new investments in the BCWA water system.

The BCWA team consists of experienced water works professionals, and they bring these projects to fruition guided by our mission, vision, and values outlined in our Strategic Plan. Additionally, I am fortunate to work with a dedicated and supportive Board of Directors that work hard for the communities they represent to ensure that we continue to provide our customers with reliable, dependable, high-quality water.

Stephen Coutu, P.E.
Executive Director

Bristol County Water Authority

Five Year Comparative Analysis

ITEM	FY2024	FY2023	FY2022	FY2021	FY2020	FY2019
#Customers:						
Residential	16,236	16,224	16,187	16,141	16,068	15,944
Commercial	1,060	1,060	1,056	1,057	1,052	1,058
Industrial	8	8	8	8	8	8
Municipal	89	89	103	85	85	101
Total:	17,393	17,381	17,354	17,291	17,213	17,111
# Employees (FTEs)*:	32	33	33	34	34	33.25
Consumption: (Thousands of Gallons)						
Residential	742,153	741,515	753,177	838,030	745,556	792,096
Commercial	195,733	195,180	190,196	187,366	209,581	208,028
Industrial	1,893	1,682	1,481	1,322	1,331	1,460
Municipal	19,249	18,362	20,397	20,845	22,443	17,056
Total:	956,028	956,739	965,251	1,047,563	978,911	1,018,640
Unaccounted-for Water (%):	11.5%	13%	9.97%	9.80%	10.0%	12.0%
Rate Increases (%):	6%	4%	3.5%	10.00%	4.50%	3.25%

FINANCIAL	FY2024	FY2023	FY2022	FY2021	FY2020	FY2019
Operating Revenue	\$ 17,247,931	\$ 16,167,735	\$ 16,066,002	\$ 16,223,925	\$ 14,014,867	\$ 13,945,622
Operating Expenses	\$ 12,973,560	\$ 10,947,462	\$ 10,322,013	\$ 11,386,966	\$ 10,675,724	\$ 9,608,020
Operating Income	\$ 4,274,371	\$ 5,220,273	\$ 5,743,989	\$ 4,836,959	\$ 3,339,143	\$ 4,337,602
Net Assets	\$94,849,837	\$88,100,798	\$83,135,047	\$78,034,477	\$73,856,835	\$70,803,180
Accounts Receivable (A/R)	\$ 3,187,563	\$ 3,364,224	\$ 3,291,024	\$ 3,094,067	\$ 2,717,961	\$ 2,643,645
Debt Coverage Ratio	6.66	6.87	7.62	6.74	9.75	7.99

* Full Time Equivalents

Pawtucket Pipeline Project Update

Progress continues on Phase II of the Pawtucket Pipeline Project

The Pawtucket Pipeline Project is a five mile, 30-inch connection to the Pawtucket Water Supply. With Phase I of the project complete, we continue to make progress on Phase II; its design is roughly 60% complete. When it is finished, we will have access to two separate sources of high-quality water. This will enable us to regulate our water consumption by drawing a minimal amount from both the Providence and Pawtucket water supply sources to maintain freshness. This also allows BCWA the flexibility to purchase the remaining volume from the more cost-effective source. The construction of the pipeline is projected to start in 2026, with completion expected by 2030.

Navigating project expenses

The construction contract for Phase I was initially valued at \$6.9 million and was successfully completed for \$5.9 million. The City of East Providence agreed to share the Phase II design costs with BCWA, contributing half of \$2 million, due to a mutual reliance on Providence Water.

To prepare for the potential cost impacts, BCWA has built reserves over the past several years, aiming to minimize the need for rate increases. Notably, our budget does not include provisions for state or federal funding. However, BCWA has applied to the Rhode Island Infrastructure Bank, and our project holds a prominent position on the State Project Priority List.

The purpose behind the Pawtucket Pipeline project

BCWA currently purchases all its water (3.2 million gallons a day) from a single source: Providence Water. If there were ever flow reduction, service termination, or issues with the East Bay pipeline (as we faced in 2019), we would be at great risk of not being able to meet the needs of our customers. Addressing this risk is the primary challenge driving this project.



Phase II pipeline map. The yellow line highlights Phase II pipeline construction/ installation route.

Strategic Plan Update and Initiatives

A strategic approach

The Bristol County Water Authority uses a Strategic Plan as a guide for executing the initiatives set forth by the Board of Directors. It establishes shared objectives for our organization, directs our staff towards achievable actions, and guides investments in resources.

BCWA's four major strategic initiatives are

1. Continue to maintain high-quality water and secure an alternative water supply source.
2. Continue to provide exceptional customer service.
3. Continue to enhance information management systems to improve operational efficiencies.
4. Continue to ensure financial stability.

We align our efforts with these strategic initiatives to address challenges such as

- our single-source water supply – all water is purchased from Providence Water (Scituate Reservoir)
- our aging infrastructure – many aged cast-iron pipes and low system pressure areas
- declining water usage
- increasing costs of necessary infrastructure upgrades
- limited state and federal funding
- the divestment of obsolete infrastructure
- increasing need for facility and cyber security
- maintaining a well-trained workforce

We're actively addressing these challenges by:

- setting up a secondary water supply with the Pawtucket Pipeline
- securing additional bonding and capital funding for modernizing utilities
- leveraging technology to enhance infrastructure performance and resilience
- exercising fiscal responsibility
- utilizing our in-house expertise to cut costs
- strengthening our employee development program

Through technological advancements, staff training, innovative approaches, and continuous improvements to operational efficiencies, BCWA has made significant strides in modernizing and optimizing our utility over the years. We remain committed to utilizing all available resources to ensure quality water delivery through an efficient and dependable system.

Access the current BCWA strategic plan at bcwari.com.

Capital Plan Update

Flowing forward: improving to better serve our customers

Ongoing maintenance and special projects are crucial components of BCWA’s daily operations for peak efficiency and performance. Ensuring high-quality water delivery involves following a plan to improve our distribution system, which includes

- replacing, cleaning, and relining cast iron pipes
- replacing or lining asbestos concrete pipe
- eliminating and reducing low pressure zones
- minimizing shutdowns by installing valves and tying in dead-end mains



Water main improvement

Our 10-year capital plan allocates \$1-1.5 million annually for pipeline renewal. Over the past 10 years, nearly 100,000 feet of pipeline have been rehabilitated. In 2023, we rehabilitated 2.2 miles of pipeline, and we plan to rehabilitate an additional 7,500 feet in 2024. Water system upgrades completed in 2023, along with the renovation projects planned for 2024, include

Barrington

FY2023	FY2024
<ul style="list-style-type: none">• cleaned and cement-lined over 4,300 feet of older cast iron pipe in Rumstick Road and Annawamscutt Road• replaced existing main with 1,580 feet of new ductile iron pipe in Rumstick Road, Annawamscutt Road, and Governor Bradford Street• replaced existing main with 300 feet of new polyethylene (PE) pipe in Annawamscutt and Appian Way	<ul style="list-style-type: none">• clean and cement-line over 3,500 feet of older cast iron pipe and install 300 feet of new ductile iron pipe in Rumstick Road and Chachapacasset Road

Bristol

FY2023	FY2024
<ul style="list-style-type: none">• installed 220 feet of new ductile iron pipe in Bradford Street, Central Street, and Burnside Street, while cleaning and cement-lining 2,140 feet of older cast iron pipe• installed 90 feet of new ductile iron pipe, 110 feet of new PE pipe, and cleaned and cement-lined 2,925 feet of cast iron pipe in Low Lane and Monkeywrench Lane	<ul style="list-style-type: none">• clean and cement-line 2,000 feet in State Street

Warren

FY2024
<ul style="list-style-type: none">• clean and cement line 1,650 feet of cast iron pipe in Maple Street, Bradford Road, and Locust Terrace

Hope Street Pump Station construction

The construction of the Hope Street Pump Station is scheduled to be completed this year. Once finished, this new building in Bristol will improve the water system pressure for approximately 1,000 customers. The pump station's exterior blends in with the surrounding neighborhood, adding a friendly touch to the area.



Lead service line replacements

The State of Rhode Island recently passed new regulations regarding lead service lines and requires public water systems to take an active role in addressing them within their respective service areas. Over the past 10 years, BCWA has been proactively replacing service lines on the public side where lead gooseneck connectors are present at the main. The new state regulations will continue that work with additional requirements. Key aspects of these regulations include

- **revised definition to what is considered a lead service line:** lead service line replacements now involve replacing the entire length of the service line. This includes lines traditionally considered on the “public” side of the connection (maintained by the water authority) as well as the “private” side of the connection. The “private” side starts at the curb stop and is the responsibility of the homeowner.
Lead connectors are included in this classification of lead service lines, as are galvanized steel or iron lines downstream of the lead connectors. If there’s no proof that a service line isn’t made of lead, it’s assumed to be.
- **mandatory replacement:** if lead is or was present on the public side, the entire service line must be replaced.
- **service line inventory:** a comprehensive inventory of both public and private service lines must be developed by the public water systems by October 16, 2024.
- **timeline:** the replacement of all public and private lead service lines must be completed within 10 years.

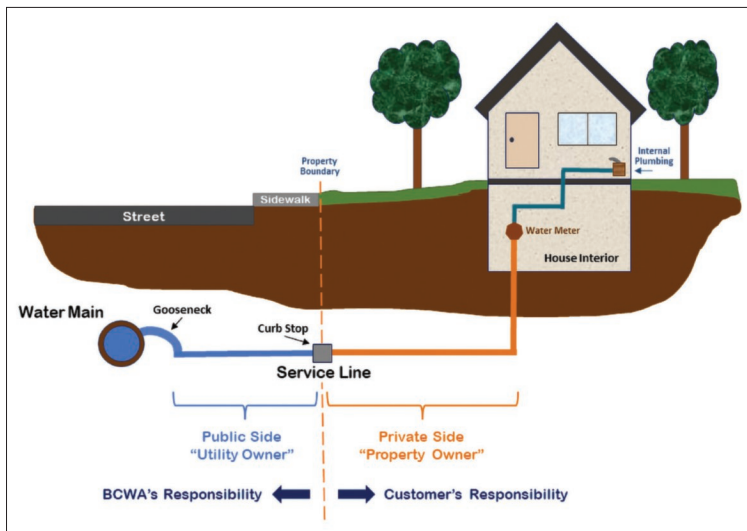
BCWA’s response to the new regulations

In addition to BCWA’s ongoing public side lead service line replacements, the new requirement states the private side must also be replaced, which is at the homeowner’s expense.

We understand this can be a financial burden to homeowners and our customers, so we will be offering a no interest, five-year finance program to replace lead and/or galvanized lines on the private side.

The estimated private side cost is about \$5,000 per location. BCWA has allocated \$4 million in its Capital Improvement Program over the next two years to update the public side service lines and finance private side loans to assist homeowners in also complying with these new regulations.

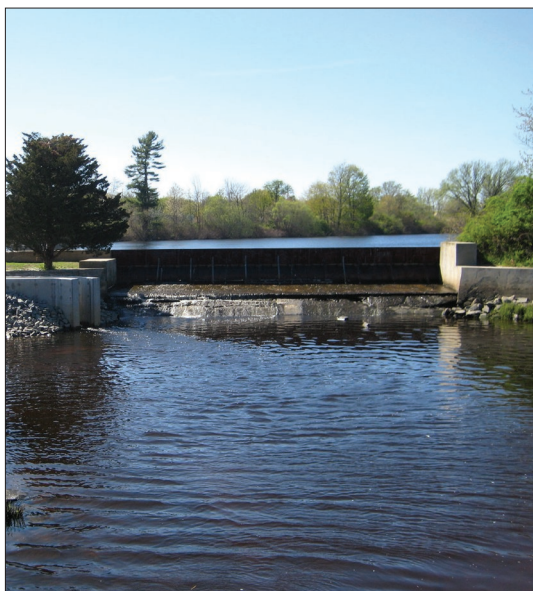
We have established a website where customers can identify the materials that make up their water service line. Information is updated as service lines are replaced and as we gather and verify information about service line materials at bcwari.com/map-room.



Divesting from the past - investing in the future

We have made notable headway on two major infrastructure projects: the removal of the Kickemuit Reservoir dams and the demolition of obsolete treatment facilities.

The removal of both the upper and lower Kickemuit Reservoir dams is scheduled to be completed this year. The lower dam, which historically divided saltwater and freshwater portions of the Kickemuit River, faced frequent overtopping due to storm surges and rising sea levels. Prep work for the demolition of the lower dam began in late October with the removal of contaminated sediments. Despite facing challenges due to historic high tidal waters and runoff from heavy downpours, the removal of the lower dam was successfully completed in the spring of 2024.



Before removal of the lower Kickemuit Dam



After removal of the lower Kickemuit Dam

Demolition began on the upper dam last year, but was suspended over the winter and spring in accordance with our permit from the RIDEM to minimize the disruption of amphibian activity. The removal of the upper dam is currently slated for summer/fall 2024. This initiative, which has been widely supported by environmental groups throughout our state, aims to create cleaner waters, enhance wildlife habitat, and mitigate flooding. The project has received a total of \$3,921,000 in grant funds, which has covered the costs for the dam removals.

In addition to removal of the dams, several years ago, BCWA decommissioned its obsolete water treatment facilities, which were built in the late 19th and early 20th centuries. After careful consideration, Phase I, which included the removal of the exterior plant tanks and piping, was completed. Phase II is scheduled for late summer/fall 2024 and includes the demolition of the water treatment buildings.

Divesting ourselves from the obsolete dams and treatment plant facilities removes the ongoing costs and liability associated with maintaining infrastructure that is no longer part of our water supply system. With the completion of these projects, we look forward to investing in improvements to the water supply system, such as the Pawtucket Water Supply connection, to ensure system reliability and sustainability.

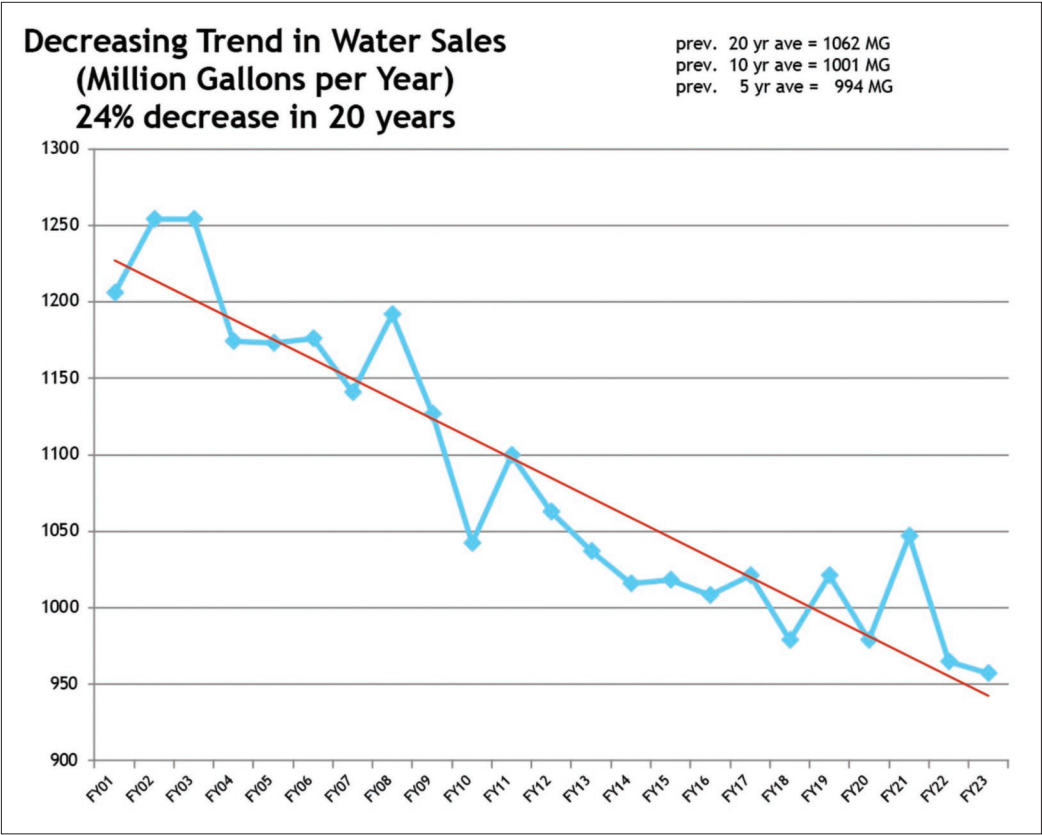
FY2025 Rate Increase

The BCWA Board of Directors has implemented a rate increase of 5.00% for FY2025 to help us fulfill our ongoing commitment to provide a safe, high-quality, and reliable water supply. This increase is crucial to meet our revenue needs and support our 10-year Financial Plan for the Capital Improvement Program.

With this rate adjustment, the average residential water bill is projected to increase by approximately \$3.42 per month, or \$41.00 annually. All funds received by BCWA are directly reinvested into our operations, reserves, and capital ventures. This rate increase will help us

- ensure water supply security through the Pawtucket Pipeline Project
- finance infrastructure projects that enhance water quality and reliability
- continue to provide exceptional customer service
- preserve reserves for bonding and minimizing future rate hikes
- adjust for decreases in water consumption

We understand the burden that a rate increase places on our customers. Yet, it’s crucial to ensure the consistent delivery of safe and reliable water – a fundamental service that every BCWA customer deserves.



For over two decades, BCWA water sales have experienced a continuous decline. We diligently manage our resources to ensure declining water usage does not have a negative impact on our quality of service.

FY2024 System Information



Total water purchased:	1,160 million gallons
Water purchased (average day):	3.2 million gallons per day
Miles of pipe:	233



Number of service accounts:	
Residential:	16,236
Commercial:	1,060
Industrial:	8
Government:	89
Total:	17,393



Residential population served:	50,793 (per 2020 U.S. Census)
Average residential annual demand:	45,710 gallons per year
Gallons/person/day:	40
Average annual water bill:	\$718
Average cost per gallon:	\$1.6 cents per gallon

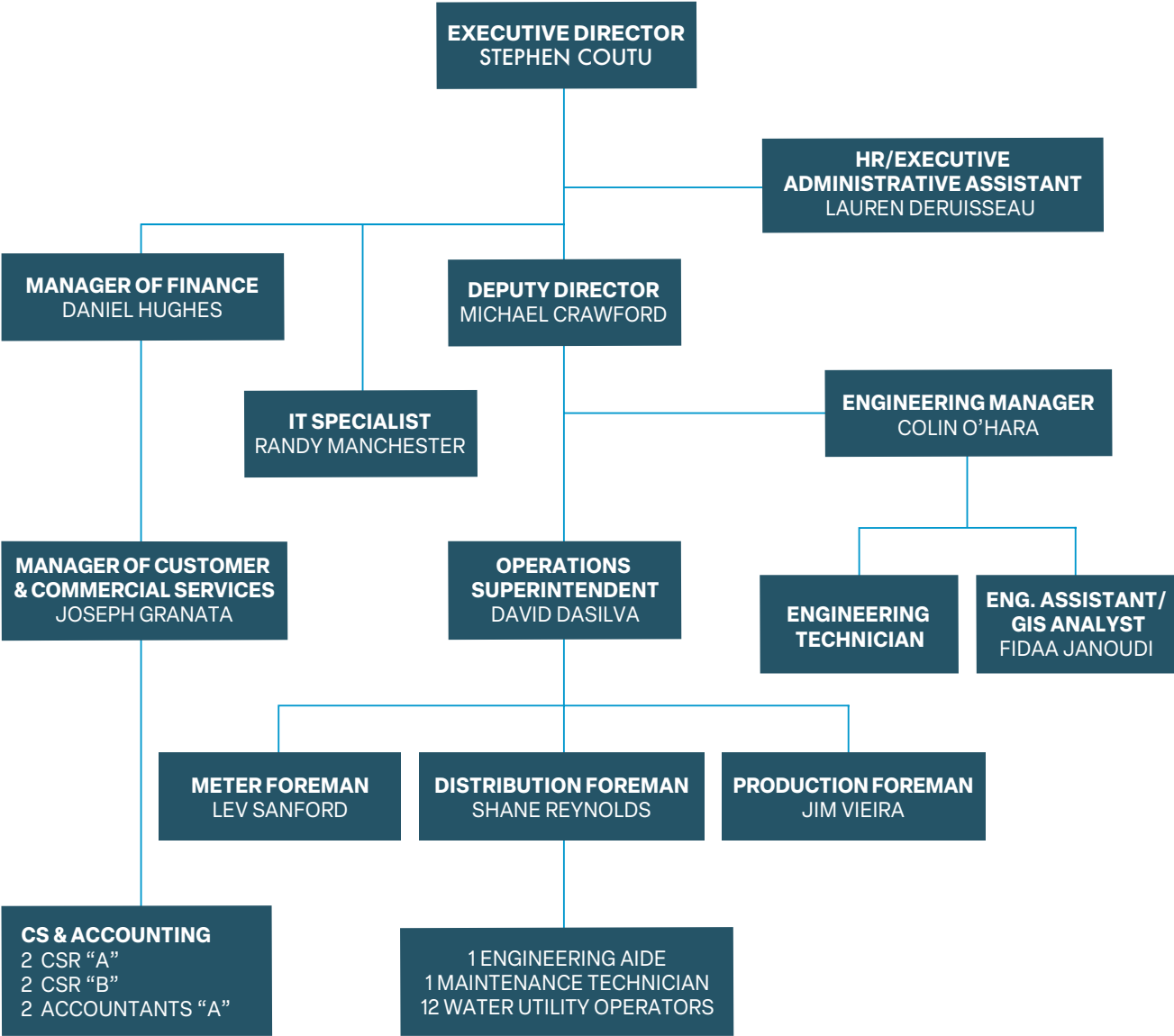


Cost of Providence Water:	\$2,549,055 or 15% of budget revenue
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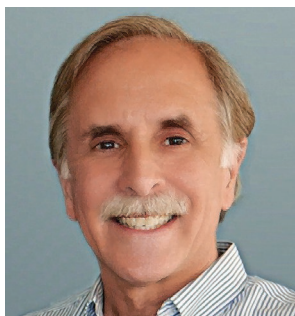


Number of employees:	32
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Organization



Board of Directors



Mr. Juan Mariscal
Chairman
Bristol Representative
Term Ending: 3/1/26



Mr. Thomas Kraig
Vice Chairman
Barrington Representative
Term Ending: 2/28/27



Mr. Christopher Stanley
Secretary/Treasurer
Warren Representative
Term Ending: 1/31/27



Mr. John M. Jannitto
Warren Representative
Term Ending: 1/31/26



Mr. George S. Champlin
Barrington Representative
Term Ending: 2/28/25



Mr. Richard E. Fournier
Bristol Representative
Term Ending: 2/28/25



Mr. William F. Gosselin
Warren Representative
Term Ending: 1/31/25



Mr. Robert J. Martin
Bristol Representative
Term Ending: 2/28/27



Mr. Stephen J. Gross
Barrington Representative
Term Ending: 2/28/26

**BRISTOL COUNTY WATER AUTHORITY
WARREN, RHODE ISLAND**

ANNUAL FINANCIAL STATEMENTS

Years Ended February 29, 2024 and February 23, 2023



February 29, 2024 and February 28, 2023

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HAGUE, SAHADY & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

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To the Board of Directors of the
Bristol County Water Authority
Warren, Rhode Island

Independent Auditor's Report

Report on the Audit of the Financial Statements

Opinions

We have audited the accompanying financial statements of the business-type activities and the aggregate remaining fund information of the Bristol County Water Authority ("the Authority"), as of and for the year ended February 29, 2024 (except for the Pension Trust Fund which for the year ended June 30, 2023), and the related notes of the financial statements, which collectively comprise of the Authority's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and the aggregate remaining fund information of the Authority, as of February 29, 2024, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Authority and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained in sufficient and appropriate to provide a basis for our audit opinions.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Authority's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, Pension Plan information, and Other Post Employment Benefit information, as listed on the table of contents, be presented to supplement the basic financial statements. Such information, is the responsibility of management and although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the receipts, disbursements and transfers for fund held by BCWA and Trustees, non-capitalized fees paid to consultants, and debt service fund requirement calculation but does not include the basic financial statements and our auditor's report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Other Matters

Prior-Year Comparative Information

The financial statements include partial prior-year comparative information related to the statement of net position, the statement of revenues, expenses and changes in net position, and the statement of cash flows for the Authority's business-type activities and the statement of fiduciary net position and the statement of changes in the fiduciary net position for the Authority's aggregate remaining fund information. Such information does not include all of the information required for a presentation in conformity with U.S. generally accepted accounting principles. Accordingly, such information should be read in conjunction with the Authority's financial statements for the year ended February 28, 2023, from which such partial information was derived.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated June 21, 2024 on our consideration of the Authority's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Authority's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Authority's internal control over financial reporting and compliance.

Hague, Sahady & Co., CPAs, P.C.

Hague, Sahady & Co., CPAs, P.C.

Fall River, Massachusetts
June 21, 2024

Management Discussion and Analysis

BRISTOL COUNTY WATER AUTHORITY

Management's Discussion and Analysis (MD&A) (Unaudited)

Years Ended February 29, 2024 and February 28, 2023

Management's Discussion and Analysis

Introduction

As noted in the Independent Auditor's Report from Hague, Sahady & Co, P.C., Management's Discussion and Analysis (MD&A) provides supplemental information to the audit and should be read in conjunction with it. The purpose of the MD&A is to introduce and highlight the more detailed information provided in the audited financial statements. For example, it will assess the improvement or deterioration of the Authority's financial position and will identify factors that, in management's opinion, affected financial performance during the fiscal year under review.

Contents of the Audited Financial Statements

- **Statement of Net Position**
This statement provides information about the Authority's investments in resources (assets) and its obligation to creditors (liabilities), with the difference between them reported as net position.
- **Statement of Revenues, Expenses and Changes in Net Position**
This statement demonstrates changes in net position from one fiscal period to another by accounting for revenues and expenses and measuring the financial results of operations. The information may be used to determine how the Authority has funded its costs.
- **Statement of Cash Flows**
This statement provides information concerning the Authority's cash receipts and payments, as well as net changes in cash resulting from operations, capital and related financing, and investing activities.
- **Fiduciary Financial Statements**
These statements provide information about net assets available for benefits under the Authority's employee benefit plans and changes in net assets available for benefits.
- **Notes to the Financial Statements**
Notes to the audited financial statements contain information essential to understanding them, such as the Authority's accounting methods and policies.

Financial Highlights – Fiscal Year 2023

- The Authority's net position increased by \$6.7MM or 7.7%.
- During the year, the Authority's operating revenues increased 6.68% to \$17.25MM. Total expenses increased from \$10.9MM to \$12.97MM or by 18.5%.
- The Authority made an additional deposit of \$125K to the established OPEB Irrevocable Trust during fiscal year 2024 increasing the balance to almost \$1.61MM.
- The Debt Service Ratio decreased to 6.66 for FY2024.
- The Authority's capital contributions increased from \$115K to \$140K, indicating an increase in the number of new service contributions for the year.

Financial Highlights – Fiscal Year 2022

- The Authority's net position increased by \$4.9MM or 5.6%.
- During the year, the Authority's operating revenues increased .63% to \$16.17MM. Total expenses increased from \$10.3MM to \$10.9MM or by 6.1%.
- The Authority made an additional deposit of \$100K to the established OPEB Irrevocable Trust during fiscal year 2023 increasing the balance to almost \$1.28MM.
- The Debt Service Ratio decreased to 6.87 for FY2023.
- The Authority's capital contributions increased from \$84K to \$115K, indicating an increase in the number of new service contributions for the year.

BRISTOL COUNTY WATER AUTHORITY

Management's Discussion and Analysis (MD&A) (Unaudited)

Years Ended February 29, 2024 and February 28, 2023

Required Financial Statements

Proprietary Funds

The Proprietary Fund Financial Statements of the Authority report information about the Authority using accounting methods similar to those used by private sector companies. These statements offer short and long-term financial information about its activities. The Statement of Net Position, (Balance Sheet), includes all of the Authority's assets and deferred outflows of resources, and its liabilities and provides information about the nature and amounts of investments in resources (assets) and the obligations to Authority creditors (liabilities). It also provides the basis for computing rate of return, evaluating the net position of the Authority and assessing the liquidity and financial flexibility of the Authority.

All the current year's revenues and expenses are accounted for in the Proprietary Fund Statement of Revenues, Expenses and Changes in Net Position. This statement measures the success of the Authority's operations over the past year and can be used to determine whether the Authority has successfully recovered all its costs through its user fees and other charges, profitability, and credit worthiness. The final required financial statement is the Statement of Cash Flows. The primary purpose of this statement is to provide information about the Authority's cash receipts and cash payments during the reporting period. The statement reports cash receipts, cash payments, and net changes in cash resulting from operations, investing, and financing activities and provides answers to such questions as where cash come from, what was cash used for, and what was the change in cash balance during the reporting period.

Fiduciary Funds

The Fiduciary Fund financial statements are used to account for resources held for the benefit of parties other than the Authority. These funds are not available to fund Authority operations and therefore are not reflected in the Proprietary Fund financial statements. The Authority established an Other Post-Employment Benefits (OPEB) trust fund in FY2014 with an initial deposit of \$75,000 and annual deposits following of \$50,000, \$100,000, \$150,000, \$114,000, \$50,000, \$75,000, \$125,000, \$125,000, \$100,000 and 125,040 in FY2024. The basic fiduciary fund financial statements and footnotes can be found on pages 17-18 and 37-42 and 44-50, respectively, of this report.

Financial Analysis of the Authority

Analysis of the Authority begins on page 12 of the Financial Statements. One of the most important questions asked about the Authority's finances is "Is the Authority as a whole better off or worse off as a result of the year's activities"? The Statement of Net Position, and the Statement of Revenues, Expenses, and Changes in Net Position report information about the Authority's activities in a way that will help answer this question. These two statements report the net position of the Authority and changes in it. You can think of the Authority's net position, (the difference between assets and deferred outflows of resources and liabilities and deferred inflows of resources) as one way to measure financial health or financial position. Over time, increases or decreases in the Authority's net position are one indicator of whether its financial health is improving or deteriorating. However, you will need to consider other non-financial factors such as changes in economic conditions, population growth, and weather conditions.

BRISTOL COUNTY WATER AUTHORITY

Management's Discussion and Analysis (MD&A) (Unaudited)

Years Ended February 29, 2024 and February 28, 2023

Net Position

To begin our analysis, a summary of the Authority's Statements of Net Position are presented in the following Table A-1 and Table A-2:

Table A-1

Condensed Statement of Net Position Summary: Net Assets

	February 29th FY 2024	February 28th FY 2023
Assets:		
Current and other Assets	\$ 44,684,003	\$ 43,230,006
Capital Assets	94,952,797	92,970,309
Total Assets:	139,636,800	136,200,315
Deferred outflows of resources:	1,187,609	1,723,673
Liabilities:		
Long-Term Debt Outstanding	\$ 36,596,918	\$ 40,525,363
Other Liabilities	7,027,050	6,728,515
Total Liabilities:	43,623,968	47,253,878
Deferred inflows of resources:	2,350,604	2,569,311
Net Assets:		
Net Investments in Capital Assets	\$ 57,788,012	\$ 51,667,911
Restricted	10,875,079	13,814,477
Unrestricted	26,186,746	22,618,410
Net Position:	\$ 94,849,837	\$ 88,100,798

Please note recent accounting policy requires that we include the amount of any remaining funds not drawn down at year end from current Bonds or Loans as a Receivable Asset and offset as a Debt Outstanding.

Table A-1 above shows that Net Position increased \$6.7MM from \$88.1MM in FY2023 to \$94.8MM in FY2024. Total assets increased by \$3.4MM from FY2023 to FY2024, total liabilities decreased by almost \$3.6MM due to principal payments on bonds during the year. In addition, deferred outflows of resources increased \$536K and deferred inflows of resources increased by \$219K in FY2024.

A further review shows that the Authority's Net Investments in Capital increased by \$6.1MM and Restricted Net Assets decreased by \$2.9MM. These borrowed funds can only be used for the Capital Projects outlined in the loan agreements. The Unrestricted net position (which can be used to finance day-to-day operations) increased by a net also of approximately \$3.6MM.

BRISTOL COUNTY WATER AUTHORITY

Management's Discussion and Analysis (MD&A) (Unaudited)

Years Ended February 29, 2024 and February 28, 2023

Net Position (*Continued*)

Table A-2

Statement of Revenues Expenses & Changes in Net Position	February 29th FY 2024	February 28th FY 2023
Revenues:		
Operating revenues	\$ 17,247,931	\$ 16,167,735
Non-Operating Revenues	3,279,269	634,339
Total Revenue	20,527,200	16,802,074
Operating Expenses:		
Water Operations	6,868,504	4,955,031
Insurance, Taxes & EE Benefits	1,450,497	1,516,712
Depreciation Expense	2,423,975	2,213,605
Customer Service & Accounting	631,202	596,072
Administration	1,599,382	1,666,042
Total Expenses	\$ 12,973,560	\$ 10,947,462
Non-Operating Expense	(944,950)	(1,003,776)
Increase in net position before Contributed Capital	6,608,690	4,850,836
Capital contributions	140,349	114,915
Changes in Net Position:	6,749,039	4,965,751
Net position- beginning	88,100,798	83,135,047
Net position- ending	<u>\$ 94,849,837</u>	<u>\$ 88,100,798</u>

While the Statements of Net Position show the change in the financial position of the Authority, the Statements of Revenues, Expenses and Changes in Net Position provide answers as to the nature and source of these changes. As can be seen in Table A-2 above, Net Revenue (Total Revenues less Total Expenses) was \$6.6MM in FY2024 as compared to \$4.85MM in FY2023. A closer examination of the source of changes in net position reveals that the Authority's operating revenues increased by \$1.1MM in FY2024 versus an increase of \$102K in FY2023. These revenue changes in FY2024 and FY2023 are reflective of a 6.0% and 4.0% rate increase respectively imposed each year. The increase in FY2024 was attributable to the effect of the rate increase offset by a slight decrease in water consumption by our customers in FY 2024 versus FY 2023.

Total expenses increased from \$10.9MM in FY2023 to \$12.97MM in FY2024. This increase was caused by the adjustments related to the pension plan (\$242k) along with costs associated with the demolition of the water treatment facility tanks and demolition work done on the upper and lower Kickemuit dams. The dam demolition work is covered by grant funds included in Non-Operating Income.

You may also note that Capital Contributions increased over \$25K in FY2024 indicating an increase in the number of new service contributions for the year. Overall, the Authority has shown a steady healthy increase in Net Position over the past five years averaging over \$5.0MM per year.

BRISTOL COUNTY WATER AUTHORITY

Management's Discussion and Analysis (MD&A) (Unaudited)

Years Ended February 29, 2024 and February 28, 2023

Budgetary Highlights

As required by its By-Laws, the Authority adopts an Operations and Maintenance and a Capital Budget prior to the start of its fiscal year. The budgets remain in effect the entire year and are usually not revised as is the case in many governments. A Fiscal 2024 and 2023 budget comparison and analysis are presented in the interim financial statements; however, they are not reported on nor shown in the audited financial statement section of this report.

Table A-3

Summary: Budget vs Actual

	Budget FY 2024	Actual FY 2024	Budget FY 2023	Actual FY 2023
Revenues:				
Operating Revenues	\$ 15,867,055	\$ 17,247,931	\$ 15,098,497	\$ 16,167,735
Non-Operating Revenues	104,004	3,279,269	22,000	634,339
Total Revenues	15,971,059	20,527,200	15,120,497	16,802,074
Operating Expenses:				
Water Operations	7,695,271	6,868,504	6,130,200	4,955,031
Insurance, Taxes and EE Benefits	1,725,987	1,450,497	1,448,809	1,516,712
Depreciation Expense	2,300,004	2,423,975	2,250,000	2,213,605
Customer Service & Accounting	507,784	631,202	486,387	596,072
Administration	2,073,602	1,599,382	2,032,741	1,666,042
Total Operating Expenses:	14,302,648	12,973,560	12,348,137	10,947,462
Non-Operating Expenses	1,298,700	944,950	910,000	1,003,776
Total Expenses	15,601,348	13,918,510	13,258,137	11,951,238
Increase in Net Position before Contributed Capital	369,711	6,608,690	1,702,360	4,850,836
Capital contributions	108,000	140,349	100,000	114,915
Increase in Net Position	477,711	6,749,039	1,802,360	4,965,751
Net position- beginning	88,100,798	88,100,798	83,135,047	83,135,047
Net position- ending	\$ 88,578,509	\$ 94,849,837	\$ 84,937,407	\$ 88,100,798

As can be seen from Table A-3 above, the FY2024 revenues were 128.5% of budget estimates while total expenses were 89.2% of budget. The ending Net Position was 107.2% of the Budget projection.

In FY2023 total revenues were 111.1% of budget estimates while total expenses were 89.1% of budget. The ending Net Position was 103.7% of the Budget projection.

Actual expenses in FY2024 were 10.8% lower than budgeted estimates largely due to a variety of things including water consumption returning to a normal level of usage along with some decreases in administration and employee benefit expenses. This decrease includes a decrease in professional services versus budget due largely to delays in projects. Revenues in FY2024 were higher than budget expectations based upon the 4.0% rate increase in FY 2023 plus the 6.0% increase in FY 2024 offsetting the decreased consumption as we return to normal usage.

BRISTOL COUNTY WATER AUTHORITY

Management's Discussion and Analysis (MD&A) (Unaudited)

Years Ended February 29, 2024 and February 28, 2023

Capital Assets and Debt Administration

At the end of Fiscal 2024, the Authority had invested \$94.95 million in a broad range of infrastructure including reservoirs, dams, water plants and facilities, maintenance and administration facilities, water lines, vehicles and equipment as shown in Table A-4.

Table A-4 Capital Assets	February 29th FY 2024	February 28th FY 2023
Capital Assets:		
Land	\$ 2,020,265	\$ 2,020,265
Treatment, storage and admin facilities	9,984,794	9,760,018
Distribution system	104,333,714	100,254,110
Equipment	12,284,597	12,172,502
Construction in progress	4,192,967	4,202,980
Total Capital Assets:	132,816,337	128,409,875
Less accumulated depreciation	(37,863,541)	(35,439,566)
Net Capital Assets	\$ 94,952,797	\$ 92,970,309

During **FY2024** the following are major capital asset additions or changes:

- \$112K in Equipment which includes \$81.4K for a pickup with a dump body.
- \$4.08MM in the Distribution System which includes \$3.8M for Renewals and the FY2024 Capital Projects.
- \$225K in Treatment, Storage & Admin Facilities which includes replacing the roof of the administration building.
- \$10K decrease in Construction in Process Phase 1 completion offsetting the projects underway.

During **FY2023** the following are major capital asset additions or changes:

- \$47K in Equipment which includes \$27.6K for a new Pickup.
- \$8.4MM in the Distribution System which includes \$7.5M for Phase 1 completion.
- \$25K in Treatment, Storage & Admin Facilities.
- \$2.8MM decrease in Construction in Process Phase 1 completion offsetting the projects underway.

In Table A-5 below, the Authority's Fiscal 2025 Capital Budget estimates spending approximately \$5.76MM for Capital Projects, principally for supply and distribution. Approximately, \$1.5MM will be paid by the project funds from the Webster bond which was obtained in March 2023. The remaining balance will be paid by cash IFR funds and projected cash flow in FY2025.

Table A-5
Capital Budget FY 2025

Computer Systems/SCADA	\$ 50,000
Facilities	425,000
Supply and distribution	4,960,000
Equipment/meters/vehicles	320,000
Total	\$ 5,755,000

BRISTOL COUNTY WATER AUTHORITY

Management's Discussion and Analysis (MD&A) (Unaudited)

Years Ended February 29, 2024 and February 28, 2023

Long Term Debt

Table A-6 Debt Service Ratio Coverage	February 29th FY 2024	February 28th FY 2023	February 28th FY 2022
Revenue fund balance	\$24,141,601	\$21,221,350	\$18,509,028
Revenue collected from operations	16,990,000	16,735,000	16,250,000
Interest income	1,841,125	486,227	3,264
Total Revenue Available	42,972,726	38,442,577	34,762,292
Total Operating Expenses, Net	\$10,327,913 **	\$ 8,519,282 **	\$ 8,816,771 **
Net Revenues Available	\$32,644,813	\$29,923,295	\$25,945,521
Debt Service Requirement	\$ 4,901,202	\$ 4,356,383	\$ 3,405,787
Debt Service Coverage Ratio	6.66	6.87	7.62
Debt Service Required Ratio	1.25	1.25	1.25

Table A-6 shows the decrease in the Authority's Debt Service Ratio from 6.87 in FY2023 to 6.66 in FY2024 due to an increase in debt service offset by the increase in the Revenue Fund balance this year. Our Bond and Loan covenants require that the Authority maintains at least a 1.25 ratio of net revenues available to cover the current debt service for each year. A ratio consistently over 6.50 creates more confidence from lenders meaning lower rates for our current and future borrowing. This is evident in the excellent rates we received on our \$12MM Webster bond (2.88%) subsequent to FY 2023 and the TD Bank refunding of the 2014A bond this year to a 5-year bond at a rate of .975% during FY 2022. The key to this improvement has been building our Revenue & IFR Reserve Funds over the last few years which was offset by the \$12MM bond issue in FY2023. (** Note-FY2022, FY2023, and FY2024 Net Expenses are net of cash paid to capital projects from operating cash).

Table A-7 Cost of Capital	Debt Balance Feb. 29, 2024	Average Coupon Rate	Debt Balance Feb. 28, 2023	Average Coupon Rate
Bond/Loan:				
2008 Loan	\$ 2,090,000	3.150%	\$ 2,393,000	3.150%
2011 Loan	481,000	2.930%	531,000	2.930%
2014 Loan (RICWFA)	848,881	2.180%	912,554	2.180%
2018 Bond (TD Bank)	2,181,737	3.320%	2,641,709	3.320%
2018 Bond (RIIB)	3,086,300	2.030%	3,246,100	2.030%
2019 Bond (Chase)	13,659,000	1.880%	14,771,000	1.880%
2021 Bond (TD Bank)*	2,700,000	0.975%	4,030,000	0.975%
2022 Bond (Webster)	11,550,000	2.880%	12,000,000	0.000%
Total Bond/Loan Balance:	\$ 36,596,918		\$ 40,525,363	

Table A-7 above shows that the total net Bond/Loan balance decreased by approximately \$3.93MM in FY2024 as a result of the principal payments made during FY2024.

BRISTOL COUNTY WATER AUTHORITY

Management's Discussion and Analysis (MD&A) (Unaudited)

Years Ended February 29, 2024 and February 28, 2023

Economic Factors and Next Year's Budget and Rates

The Authority's Board of Directors and management considered many factors when setting the Fiscal 2025 budget, user fees, and charges. Inflation in the Bristol County area is considered to be comparable to the National Consumer Price Index (CPI) increase. The Authority uses regional average wage increases and wage increases in accordance with its collective bargaining agreement when considering employment cost increases. These indicators were taken into consideration when adopting the Authority budget for Fiscal 2025. However, historical financial data also plays a large part in its formulation.

Table A-8 FY 2024 Budget vs. FY 2023 Actual	Budget FY 2025	Actual FY 2024
Revenues:		
Operating Revenues	\$ 16,549,425	\$ 17,247,931
Non-Operating Revenues	1,464,120	3,279,269
Total Revenues	18,013,545	20,527,200
Expenses:		
Depreciation Expense	2,500,008	2,423,975
Other Operating Expenses	10,494,228	10,549,585
Non-Operating Expense	902,340	944,950
Total Expenses	13,896,576	13,918,510
Increase in Net Position before		
Contributed Capital	4,026,969	6,608,690
Capital contributions	108,000	140,349
Changes in Net Position:	4,134,969	6,749,039
Net position- beginning	94,849,798	88,100,798
Net position- ending	\$ 98,984,767	\$ 94,849,837

As shown in Table A-8 above, operating budget revenues available for recovering operating costs are projected to be about \$17.9MM, a decrease over last year's actual. Although a rate increase of 5.0% has been budgeted and implemented for Fiscal 2025, the Authority is conservatively projecting revenues to be lower than the actual of FY2024 with consumption returning to a more normal level. Historically the demand for water continues to decline. The possible impact of an extremely wet or dry summer, continued conservation efforts of the ratepayers, and other possible economic factors can play a factor in revenue for the year. We anticipate a slight decrease in non-operating expenses as due to a decrease in interest expense. These projections will be reviewed for propriety each year and/or when operating changes having a financial impact dictate. Budget expenses for FY2025 are estimated to decrease slightly versus the actual expenses of FY2024 due to a decreased costs associated with the demolition of the former treatment plant and dam which are offset by inflationary pressures on operating cost being offset by. The Authority is always making efforts to reduce costs and will continue to do so in Fiscal 2025.

Contacting the Authority's Manager of Finance

This financial report is designed to provide our citizens, customers, investors, and creditors with a general overview of the Authority's finances and to demonstrate the Authority's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the Bristol County Water Authority's Manager of Finance, P. O. Box 447, Warren, Rhode Island 02885.

Fund Financial Section

BRISTOL COUNTY WATER AUTHORITY

Statement of Net Position

February 29, 2024 and February 28, 2023

	2024	2023
Assets		
Current Assets		
Cash and cash equivalents	\$ 521,233	\$ 590,783
Accounts receivable, less allowance of \$592,446 and \$437,813 in 2024 and 2023		
Billed	1,213,960	1,710,172
Unbilled	1,973,603	1,654,052
Total accounts receivable	3,187,563	3,364,224
Grants receivable	1,334,227	0
Accrued investment income	154,015	114,889
Prepaid Items	92,275	40,513
Inventory and other assets	276,872	242,518
Unrestricted current assets		
Funds held by BCWA	28,242,739	25,062,601
Total Current Assets	33,808,924	29,415,528
Noncurrent Assets		
Restricted Assets		
Funds held by trustee	10,875,079	13,814,478
Non-depreciable capital assets	6,213,232	6,223,245
Depreciable capital assets	88,739,565	86,747,064
Total Noncurrent Assets	105,827,876	106,784,787
Total Assets	139,636,800	136,200,315
Deferred Outflows of Resources		
Pension related outflows	591,110	1,021,191
OPEB related outflows	596,499	702,482
Total Deferred Outflows of Resources	\$ 1,187,609	\$ 1,723,673
Total Assets and Deferred Outflows of Resources	\$ 140,824,409	\$ 137,923,988

The accompanying notes are an integral part of the financial statements

BRISTOL COUNTY WATER AUTHORITY

Statement of Net Position (*continued*)

February 29, 2024 and February 28, 2023

	2024	2023
Liabilities		
Current Liabilities		
Accounts payable	909,300	\$ 298,145
Other payables	152,284	142,544
Accrued expenses	396,282	414,553
Customer deposits, net	427,296	413,675
State water protection escrow	702,309	701,608
Retainage payable	416,168	315,429
Accrued interest expense	384,335	412,145
Long-term debt due within one year	4,013,937	3,928,445
Total Current Liabilities	7,401,911	6,626,545
Noncurrent Liabilities		
Net pension obligation	484,468	823,271
Net other post employment benefit liability	3,154,608	3,207,145
Long-term debt due after one year	32,582,981	36,596,918
Total Non-Current Liabilities	36,222,057	40,627,334
Total Liabilities	43,623,968	47,253,879
Deferred Inflows of Resources		
Deferred bond subsidy	164,351	176,678
Pension related inflows	394,306	432,365
OPEB related inflows	1,791,947	1,960,268
Total Deferred Inflows of Resources	2,350,604	2,569,311
Net Position		
Net investment in capital assets	57,788,012	51,667,911
Restricted	10,875,079	13,814,477
Unrestricted	26,186,746	22,618,410
Total Net Position	\$ 94,849,837	\$ 88,100,798
Total Liabilities, Deferred Inflows of Resources and Net Position	\$ 140,824,409	\$ 137,923,988

The accompanying notes are an integral part of the financial statements

BRISTOL COUNTY WATER AUTHORITY

Statement of Revenues, Expenses and Changes in Net Position

Years Ended February 29, 2024 and February 28, 2023

	2024	2023
Operating Revenues (Net Refunds)		
Water	\$ 16,777,268	\$ 15,708,008
Fire services	366,906	348,489
Other	103,757	111,238
Total Operating Revenues (Net Refunds)	<u>17,247,931</u>	<u>16,167,735</u>
Operating Expenses		
Operations	8,415,191	7,088,361
Operations - nonrecurring	602,437	102,472
Engineering and administrative	1,531,957	1,543,024
Depreciation	2,423,975	2,213,605
Total Operating Expenses	<u>12,973,560</u>	<u>10,947,462</u>
Operating Income	<u>4,274,371</u>	<u>5,220,273</u>
Non-Operating Revenues (Expenses)		
Interest income	1,945,042	636,215
Interest expense	(944,950)	(1,003,776)
Grant income	1,334,227	0
Other	0	(1,876)
Net Non-Operating Revenues (Expenses)	<u>2,334,319</u>	<u>(369,437)</u>
Increase in Net Position before Capital Contributions	<u>6,608,690</u>	<u>4,850,836</u>
Capital Contributions		
Capital contributions	140,349	114,915
Increase in Net Position	<u>6,749,039</u>	<u>4,965,751</u>
Net Position at March 1	<u>88,100,798</u>	<u>83,135,047</u>
Net Position at February 29	<u>\$ 94,849,837</u>	<u>\$ 88,100,798</u>

The accompanying notes are an integral part of the financial statements

BRISTOL COUNTY WATER AUTHORITY

Statement of Cash Flows

Years Ended February 29, 2024 and February 28, 2023

	2024	2023
Cash Flows from Operating Activities:		
Cash received from customers	\$ 17,438,213	\$ 16,120,949
Cash received from government agency	10,441	(4,623)
Cash paid to employees and suppliers for goods and services	(10,016,062)	(8,745,971)
Net Cash Provided by Operating Activities	<u>7,432,592</u>	<u>7,370,355</u>
Cash Flows from Investing Activities:		
Interest income (expense), net	3,279,269	636,215
Grant revenue	(1,334,227)	0
BCWA and trustee revenue and debt service accounts, net	(240,739)	(10,037,420)
Net Cash used for Investing Activities	<u>1,704,303</u>	<u>(9,401,205)</u>
Cash flows from capital and Related Financing Activities:		
Purchase of property, plant and equipment	(4,406,463)	(5,732,453)
Capital contributions	140,349	114,915
Proceeds from long-term debt	0	12,000,000
Payments on bonds and note payable	(3,928,445)	(3,460,384)
Interest payments	(1,011,886)	(998,895)
Net cash provided by (used for) Capital and Related Financing Activities	<u>(9,206,445)</u>	<u>1,923,183</u>
Net Increase in Cash and Cash Equivalents	(69,550)	(107,667)
Cash and Cash Equivalents, March 1	<u>590,783</u>	<u>698,450</u>
Cash and Cash Equivalents, February 29	<u>\$ 521,233</u>	<u>\$ 590,783</u>
Cash and Cash Equivalents, per Balance Sheet	<u>\$ 521,233</u>	<u>\$ 590,783</u>

The accompanying notes are an integral part of the financial statements

BRISTOL COUNTY WATER AUTHORITY

Statement of Cash Flows (*Continued*)

Years Ended February 29, 2024 and February 28, 2023

	2024	2023
Reconciliation of Operating Income to Net Cash Provided by Operating Activities:		
Operating income	\$ 4,274,371	\$ 5,220,273
Adjustments to reconcile operating income to net cash provided by operating activities:		
Depreciation	2,423,975	2,213,605
Change in customer extension deposits		
Changes in operating assets and liabilities:		
Increase (decrease) in accounts receivable	190,282	(46,786)
Increase (decrease) in inventory and other assets	(86,116)	(8,468)
Increase (decrease) in deferred outflows of resources	536,064	(585,261)
Increase (decrease) in other liability	10,441	(4,623)
(Decrease) increase in accounts payable and accrued expenses	693,622	(140,257)
(Decrease) increase in net pension liability	(338,803)	939,790
(Decrease) increase in other post employment liability	(52,537)	(548,926)
(Decrease) increase in deferred inflows of resources	(218,707)	331,008
Net Cash Provided by Operating Activities	\$ 7,432,592	\$ 7,370,355

The accompanying notes are an integral part of the financial statements

BRISTOL COUNTY WATER AUTHORITY

Statement of Fiduciary Net Position (Except Pension Trust Fund, which is as of June 30, 2023 and June 30, 2022)

February 29, 2024 and February 28, 2023

	OPEB and Pension Trust Fund (as of June 30 2023 and 2022)	
	2024	2023
Assets		
Cash and cash equivalents	\$ 0	\$ 0
Investments, at fair value		
Fixed Income	1,291,776	2,426,686
Equity	3,529,059	2,115,496
Short-Term	486,563	30,684
Investment income	0	0
Total assets	<u>5,307,398</u>	<u>4,572,866</u>
Liabilities		
None	<u>0</u>	<u>0</u>
Net Position		
Restricted for pension	3,692,862	3,293,332
Held in trust for other post-employment benefits	1,614,536	1,279,534
Total Net Position	<u>\$ 5,307,398</u>	<u>\$ 4,572,866</u>

The accompanying notes are an integral part of the financial statements

BRISTOL COUNTY WATER AUTHORITY

Statement of Changes in Fiduciary Net Position
(Except for Pension Trust Fund, which is as of June 30, 2023 and June 30, 2022)

Years Ended February 29, 2024 and February 28, 2023

	OPEB and Pension Trust Fund (as of June 30 2023 and 2022)	
	2024	2023
Additions		
Contributions		
Employer contributions	\$ 467,459	\$ 317,416
Total contributions	<u>467,459</u>	<u>317,416</u>
Investment income		
Net investment income	<u>583,680</u>	<u>(623,684)</u>
Total investment income	<u>583,680</u>	<u>(623,684)</u>
Total additions	<u>1,051,139</u>	<u>(306,268)</u>
Deductions		
Administration fees	10,030	622,439
Actual and service benefits payments	<u>306,577</u>	<u>101,620</u>
Total deductions	<u>316,607</u>	<u>724,059</u>
Change in net position	734,532	(1,030,327)
Net Position - March 1	<u>4,572,866</u>	<u>5,603,193</u>
Net Position - February 29	<u>\$ 5,307,398</u>	<u>\$ 4,572,866</u>

The accompanying notes are an integral part of the financial statements

Notes to the Financial Statements

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 1. BASIS OF PRESENTATION AND ORGANIZATION

Reporting Entity

The Bristol County Water Authority (the Authority) was authorized as a public corporation on May 12, 1981, by an act of the Rhode Island Legislature and was created for purposes of acquiring, constructing, improving, operating and maintaining water distribution systems in order to provide adequate water supplies to the residents of Bristol County. Bristol County includes the municipalities of Barrington, Bristol and Warren, Rhode Island. In November 1983, the voters of Bristol County approved the establishment of the Authority and, with the appointment of its members, the Authority came into existence on February 28, 1984. The Authority commenced its principal operations on November 25, 1986, with the acquisition of the Bristol County Water Company (Water Company).

Fund Financial Statements

Fund financial statements of the reporting entity are organized into funds each of which is considered to be separate accounting entities. Each fund is accounted for by providing a separate set of self-balancing accounts which constitute its assets, liabilities, fund equity, revenues, and expenditures/expenses. Funds are organized into two major categories: proprietary and fiduciary.

The funds of the financial reporting entity are described below:

Proprietary Funds

Proprietary funds are used to account for business-like activities provided to the general public. These activities are financed primarily by user charges and the measurement of financial activity focuses on net income measurement similar to the private sector. The operations of the Authority are accounted for on a Proprietary Fund Type (Enterprise Fund) basis. Enterprise Funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other uses. The accounting and financial reporting treatment applied to the Authority is determined by its measurement focus. The transactions of the Authority's Proprietary Fund are accounted for on a flow of economic resources management focus. With this measurement focus, all assets and all liabilities associated with the operations are included on the statement of net position. The statement of net position presents information on the Authorities assets, deferred outflows, liabilities, and deferred inflows. Differences between these amounts are reported as net position. Over time, increases and decreases in net position may serve as a useful indicator of whether the financial position of the Authority is improving or deteriorating. Net position is segregated into three components: net investment in capital assets, restricted, and unrestricted net position.

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable; expenses are recognized in the period incurred, if measurable. Operating revenues consist of customer charges for usage and services. All other revenues are considered non-operating sources of revenue.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 1. BASIS OF PRESENTATION AND ORGANIZATION (CONTINUED)

Fund Financial Statements

Fiduciary Fund

Other Post-Employment Benefit Trust (OPEB) and Pension Trust funds are used to account for resources legally held in trust for the payment of benefits other than pensions. The OPEB Trust Fund accumulates resources for future retiree health and insurance benefits for eligible retirees.

OPEB and Pension trust fund financial statements are prepared on the accrual basis of accounting. Contributions are recognized when due. Investment income is recognized when earned and expenses (benefits and administration) are recognized when they are due and payable in accordance with the terms of the plan.

When an expense is incurred for purposes for which both restricted and unrestricted net position are available, it is the Authority's policy to use restricted resources first.

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Cash and Cash Equivalents - Cash and cash equivalents and restricted cash (held by trustee) include highly liquid investments with a maturity of three months or less when purchased. Restricted cash has been classified as noncurrent as it primarily represents unspent bond proceeds restricted for future capital spending.

Marketable Securities - Marketable securities included in funds held by trustee are stated at fair value.

Receivables - Revenues include amounts billed to customers on a monthly or quarterly cycle basis and unbilled amounts based on estimated usage from the date of the latest meter reading to the end of the Authority's fiscal year. The allowance for doubtful accounts for February 29, 2024 and February 28, 2023 was \$592,446 and \$437,813, respectively.

Materials and Supplies Inventory - Materials and supplies inventory is stated at the lower of cost (average cost method) or market.

Capital Assets - Depreciation is computed on the straight-line method over the estimated remaining useful lives of the applicable assets. The capitalization threshold is any individual item with a total cost equal to or greater than \$5,000. Maintenance and repairs are charged to expenses as incurred. Major renewals or betterments are capitalized and depreciated over their estimated useful lives. Estimated useful lives are as follows:

Equipment	5 years
Land improvements	5-45 years
Buildings and storage facilities	10-75 years
Distribution system	40-100 years

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Construction in Progress - Construction in progress consists of the capital projects' design, planning and construction costs. Upon completing the project and finalizing the financial transaction, the construction in progress is transferred into the completed project capital asset account. Once transferred, the Authority will start to depreciate the completed capital project.

Capital Contributions - Capital contributions consist of property, plant, and equipment paid for by customers for water installations. Once the installation is complete, the property, plant, and equipment transfer to the Authority.

Leases - A lease is a contract that conveys the control of the right to use another entity's nonfinancial asset (the underlying asset) for a period of time in an exchange or exchange-like transaction. A lessor would recognize a lease receivable and a deferred inflow of resources. A lessee would recognize an intangible right to use asset and a lease liability. These transactions are measured at the present value of payments expected to be made during the lease term using the discount rate in the lease. If the lease discount rate cannot be readily determined from the lease, the Authority uses its incremental borrowing rate.

A right to use lease asset with a lease term greater than one year and initial present value over a designated threshold are recorded as intangible assets. Right to use lease assets are amortized over the contract term of the lease. Leases that do not meet these criteria are recognized as current period revenues and expenses. For the year ended February 29, 2024, the authority did not have any lease agreements that met the above criteria.

Subscription-Based Information Technology Arrangements (SBITA) - A SBITA is a contract that conveys control of the right to use another party's IT software, alone or with a combination with tangible capital assets, as specified in the contract for a period of time in an exchange or exchange-like transaction. The entity would need to maintain control over the underlying IT assets (the right to the present service capacity and to dictate the nature and manner of use of the asset).

Short-Term SBITA's, a maximum term of 12 months at the commencement of the subscription period, and maintenance fees from already purchased programs, are exempt from the implementation of GASB 96. For the fiscal year ended February 29, 2024, the Authority only had maintenance expenses, which did not increase the efficiency or add functionality.

Deferred Outflows/Inflows of Resources - In addition to assets, the statement of financial position can report a separate section for deferred outflows of resources. This separate section represents a consumption of net position that applies to a future period and so will not be recognized as an outflow of resources (expense) until that later date. At February 29, 2024 and February 28, 2023, there were \$1,187,609 and \$1,723,673 in deferred outflows respectively, relating to pension and OPEB related outflows.

In addition to liabilities, the statement of financial position can report a separate section for deferred inflows of resources. This separate section represents the acquisition of net position that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until a later date. At February 29, 2024 and February 28, 2023, there were \$2,350,604 and \$2,569,311, respectively in deferred inflows relating to subsidies, pension and OPEB inflows.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Compensated Absences – Employees are granted vacation and sick leave in varying amounts based on years of service with the Authority. At the termination of service, an employee is paid for accumulated unused vacation leave and sick leave. Sick leave payments are based on age and years of service for both union and non-union employees. The accrued vacation and sick leave is reported on the Statement of Net Position as accrued expenses under liabilities.

Long-term Debt – Long-term debt is reported as a liability in the Statement of Net Position. Bond premiums are deferred and amortized over the life of the bonds. Bonds payable are reported net of the applicable bond premium.

Income Taxes - The Authority is exempt from Federal and State income taxes.

Regulatory - The Authority sets their own rates and have a public rate hike hearing for the ratepayers to ask questions and express opinions, however the decision is ultimately that of the Board.

Use of Estimates - The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities, at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Summarized Financial Information - The financial information for the year February 28, 2023, presented for comparative purposes is not intended to be a complete financial statement presentation. Certain amounts in the prior year financial statements may have been reclassified for comparative purposes to conform with the presentation in the current year financial statements.

Accounting standards that the Authority is currently reviewing for applicability and potential impacts on future financial statements include -

- GASB Statement No. 99, *Omnibus 2022*, the requirements of this Statement are effective as follows: The requirements related to extension of the use of LIBOR, accounting for SNAP distributions, disclosures of nonmonetary transactions, pledges of future revenues by pleading governments, clarification of certain provisions in Statement 34, as amended, and terminology updates related to Statement 53 and Statement 63 are effective upon issuance. The requirements relate to leases, PPS, and SBITAs are effective for fiscal years beginning after June 15, 2022, and all reporting periods thereafter. The requirements related to financial guarantees and the classification and reporting of derivative instruments within the scope of Statement 53 are effective for fiscal years beginning after June 15, 2023, and all reporting periods thereafter. ***The impact of this standard will be evaluated by the Authority's management for fiscal year 2025.***
- GASB Statement No. 100, *Accounting Changes and Error Corrections – an amendment of GASB Statement No.62*, This Statement defines *accounting changes* as changes in accounting principles, changes in accounting estimates, and changes to or within the financial reporting entity and describes the transactions or other events that constitute those changes. As part of those descriptions, for (1) certain changes in accounting principles and (2) certain changes in accounting estimates that result from a change in measurement methodology, a new principle or methodology should be justified on the basis that it is preferable to the principle or methodology used before the change. That preferability should be based on the qualitative characteristics of financial reporting— understandability, reliability, relevance, timeliness, consistency, and comparability. This Statement also addresses corrections of errors in

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Accounting standards that the Authority is currently reviewing for applicability and potential impacts on future financial statements include (continued)–

previously issued financial statements. *The impact of this standard will be evaluated by the Authority's management for fiscal year 2025.*

- GASB Statement No. 101, *Compensated Absences*, This Statement requires that liabilities for compensated absences be recognized for (1) leave that has not been used and (2) leave that has been used but not yet paid in cash or settled through noncash means. A liability should be recognized for leave that has not been used if (a) the leave is attributable to services already rendered, (b) the leave accumulates, and (c) the leave is more likely than not to be used for time off or otherwise paid in cash or settled through noncash means. Leave is attributable to services already rendered when an employee has performed the services required to earn the leave. Leave that accumulates is carried forward from the reporting period in which it is earned to a future reporting period during which it may be used for time off or otherwise paid or settled. In estimating the leave that is more likely than not to be used or otherwise paid or settled, a government should consider relevant factors such as employment policies related to compensated absences and historical information about the use or payment of compensated absences. However, leave that is more likely than not to be settled through conversion to defined benefit postemployment benefits should not be included in a liability for compensated absences. *The impact of this standard will be evaluated by the Authority's management for fiscal year 2025.*

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 3. CASH AND CASH EQUIVALENTS

The carrying amount of deposits is separately displayed on the Statement of Net Position as “cash and cash equivalents”. The carrying value of deposits, investments and petty cash funds reported on the Statement of Net Position as “cash and cash equivalents” are as follows:

Description	2024	2023
Petty cash	\$ 634	\$ 800
Deposits with financial institutions	520,599	589,983
Total cash and cash equivalents	\$ 521,233	\$ 590,783

Essential risk information regarding the Authority's deposits and investments is presented below.

The carrying amount of the Authority's deposits at February 29, 2024 was \$521,233 and the bank balance was \$633,833.

Custodial Credit Risk - Custodial credit risk for deposits is the risk that in the event of the failure of a depository financial institution, the Authority will not be able to recover deposits or will not be able to recover collateral securities that are in the possession of an outside party. As of February 29, 2024, all of the authority's funds were either FDIC insured or under a collateralization agreement.

	2024	2023
	Bank	Bank
	Balance	Balance
Insured (Federal depository insurance funds)	\$ 257,861	\$ 273,545
Collateralized	375,973	329,294
Uninsured	0	0
Total bank balance	\$ 633,833	\$ 602,839

The commercial paper had credit ratings of AA-/Aa1 by Standard & Poor's and Moody's at both February 29, 2024 and February 28, 2023.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 4. INVESTMENTS

In accordance with the Authority's investment policy, permitted investments include government obligations, bonds, notes or other investments wholly-owned by the United States of America, obligations issued by any state or any public agencies or municipalities which are rated in either of the two highest rating categories by Moody or Standard & Poor, commercial paper under the laws of any state of the United States of America rated A-1 by Moody or P-1 by Standard & Poor, investments in money market fund or other fund invested exclusively of obligations described above. At February 29, 2024 and February 28, 2022, the Authority's uncollateralized deposits had maturities of less than ninety (90) days and were with an institution that met the minimum capital standards.

At February 29, 2024, the Authority had the following investments classified as funds held by trustee:

<u>Description</u>	<u>Maturity</u>	<u>Interest Rate</u>	<u>Fair Value</u>	<u>Rating</u>
U.S Bank NA Commercial Paper	3/1/2024	0.2%	<u>\$10,875,079</u>	Aa1, AA-

At February 28, 2023, the Authority had the following investments classified as funds held by trustee:

<u>Description</u>	<u>Maturity</u>	<u>Interest Rate</u>	<u>Fair Value</u>	<u>Rating</u>
U.S Bank NA Commercial Paper	3/1/2023	0.2%	<u>\$13,814,478</u>	Aa1, AA-

Custodial Credit Risk - Custodial credit risk is the risk that in the event of a bank failure, the Authority's deposits may not be returned to it. The Authority does not have a deposit or investment policy for custodial credit risk.

Interest Rate Risk - It is the policy of the Authority to limit the length of its investment maturities in order to manage the exposure to fair value losses arising from increasing changing rates.

Credit Risk - Government Money Market is not a rated security, as the fund invests in short-term obligations issued by the U.S. Treasury and invests in repurchase agreements and other instruments collateralized or secured by U.S. Treasury obligations. The U.S. Treasury does not directly or indirectly insure or guarantee the performance of the fund. Treasury obligations have historically involved minimal risk of loss if held to maturity. However, fluctuations in market interest rates may cause the value of Treasury obligations in the Fund's portfolio to fluctuate.

Concentration of Credit Risk - The Authority does not have a formal policy that limits the amount that may be invested in any one issuer. The U.S. Bank NA Commercial Paper represents 100% of the Authority's investments.

For the purposes of the statements of cash flows, the Authority considers only cash balances in its operating cash accounts as cash. Cash and investment funds held by trustee are not considered cash equivalents due to restrictions on the use of the funds.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 4. INVESTMENTS (CONTINUED)

Pension trust fund and OPEB trust fund investments had carrying amounts at fiscal year-end were as follows:

	2024	2023
Pension (as of June 30, 2023 and 2022)	\$ 3,692,862	\$ 3,293,332
OPEB	1,614,536	1,279,534
	<u>\$ 5,307,398</u>	<u>\$ 4,572,866</u>

The Plan categorizes their fair market value measurements within the fair value hierarchy established by generally accepted accounting principles. According to the GASB 72 fair value hierarchy provides the following definition for the three levels of input data for determining the fair value of an asset or liability:

Level 1: represents quoted prices for identical items in active, liquid and visible markets (i.e. Stock exchanges).

Level 2: represents observable information for similar items in active or inactive markets (i.e. two similarly situated buildings in the same real estate market).

Level 3: represents unobservable inputs to be used in situations where markets do not exist or are illiquid (i.e. Credit crisis).

The Plan has the following recurring fair value measurements as of February 29, 2024:

	February 29, 2024	OPEB		
		Fair Value Measurements		
		Quoted Prices in Active Markets Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investments by Fair Value Level				
Mutual Funds				
Fixed Income	\$ 455,492	\$ 455,492	\$ 0	\$ 0
Equity	930,603	930,603	0	0
Short Term Investment	228,441	0	228,441	0
Total investments measured at fair value	<u>\$ 1,614,536</u>	<u>\$ 1,386,095</u>	<u>\$ 228,441</u>	<u>\$ 0</u>

	June 30, 2023	Pension		
		Fair Value Measurements		
		Quoted Prices in Active Markets Markets for Identical Assets (Level 1)	Significant Other Observable Inputs (Level 2)	Significant Unobservable Inputs (Level 3)
Investments by Fair Value Level				
Mutual Funds				
Fixed Income	\$ 836,284	\$ 836,284	\$ 0	\$ 0
Equity	2,598,456	2,598,456	0	0
Short Term Investment	258,122	0	258,122	0
Total investments measured at fair value	<u>\$ 3,692,862</u>	<u>\$ 3,434,740</u>	<u>\$ 258,122</u>	<u>\$ 0</u>

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 5. FUNDS HELD BY TRUSTEE (RESTRICTED NET POSITION)

Pursuant to the Bristol County Water Authority Bond Resolutions (Bond Resolutions) adopted November 13, 1986, and as amended, certain restricted funds that the Authority is required to maintain can be used only for the purposes specified in the Bond Resolution. Furthermore, the Authority is required to establish water rates so that net revenues, as defined in the Bond Resolution, shall equal at least the required debt service ratio of 1.25 during the fiscal year.

The assets of these funds are pledged as security for the bonds. Restricted assets at fiscal year end are as follows:

Restricted For:	2024	2023
Debt service fund	\$ 1,356,872	\$ 1,278,075
Operations and maintenance reserve fund	1,750,000	1,750,000
Debt service reserve fund 2022A	839,297	801,180
Debt service reserve fund 2021A	706,539	674,452
Debt service reserve fund 2019A	1,478,881	1,411,718
Debt service reserve fund 2018A	502,578	479,753
Debt service reserve fund 2018B	288,165	275,078
Debt service reserve fund 2014A	102,590	97,931
Debt service reserve fund 2012B	0	51,459
Debt service reserve fund 2011	77,970	74,429
Debt service reserve fund 2008	434,379	414,652
Project Fund 2019A	12	12
Project Fund 2022A	3,337,796	6,505,740
Total	\$ 10,875,079	\$ 13,814,478
Restricted Assets/Net Position on Balance Sheet:	<u>\$ 10,875,079</u>	<u>\$ 13,814,478</u>

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 5. FUNDS HELD BY TRUSTEE (CONTINUED)

The funds held by the trustee are invested in cash and long and short-term securities that meet the requirements of the Bond Resolution for permitted investments. These investments include money market accounts and commercial paper. These funds are generally collateralized with securities held by the trustee's trust department and are generally uninsured and unregistered securities held by the trustee's trust department as agent for the Authority. The fair value of investments at fiscal year ends were as follows:

	2024	2023
Commercial paper	\$ 10,875,079	\$ 13,814,478
Total	<u>\$ 10,875,079</u>	<u>\$ 13,814,478</u>

NOTE 6. PROPERTY, PLANT AND EQUIPMENT

Capital asset activity during the year ended February 29, 2024 was as follows:

	Balance at February 28, 2023	Reclassified	Additions	Disposals	Transfers	Balance at February 29, 2024
Non-Depreciable						
Land	\$ 3,274,221	\$ 2,020,265	\$ 0	\$ 0	\$ 0	\$ 2,020,265
Depreciable						
Treatment, storage and admin facilities	9,760,018	9,760,018	224,776	0	0	9,984,794
Distribution system	99,000,154	100,254,110	4,079,604	0	0	104,333,714
Equipment	12,172,502	12,172,502	112,095	0	0	12,284,597
Capital assets in service	124,206,895	124,206,895	4,416,475	0	0	128,623,370
Construction in progress	4,202,980	4,202,980	1,479,966	1,489,979	0	4,192,967
Total capital assets	128,409,875	128,409,875	5,896,441	1,489,979	0	132,816,337
Accumulated depreciation	(35,439,566)	(35,439,566)	(2,423,975)	0	0	(37,863,541)
Net capital assets	<u>\$ 92,970,309</u>	<u>\$ 92,970,309</u>	<u>\$ 3,472,466</u>	<u>\$ 1,489,979</u>	<u>\$ 0</u>	<u>\$ 94,952,797</u>

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 6. PROPERTY, PLANT AND EQUIPMENT (CONTINUED)

Capital asset activity during the year ended February 28, 2023 was as follows:

	Balance at February 28, 2022	Reclassified	Additions	Disposals	Transfers	Balance at February 28, 2023
Non-Depreciable						
Land and improvements	\$ 3,274,221	\$ 2,020,265	\$ 0	\$ 0	\$ 0	\$ 2,020,265
Depreciable						
Treatment, storage and admin faci	9,734,485	9,406,185	25,533	0	328,300	9,760,018
Distribution system	90,557,796	86,667,268	8,442,358	0	5,144,484	100,254,110
Equipment	12,125,841	12,125,841	46,661	0	0	12,172,502
Capital assets in service	115,692,343	110,219,559	8,514,552	0	5,472,784	124,206,895
Construction in progress	7,040,829	7,040,829	0	2,837,849	-	4,202,980
Total capital assets	122,733,172	117,260,388	8,514,552	2,837,849	0	128,409,875
Accumulated depreciation	(33,281,711)	(2,157,855)	(2,157,855)	0	0	(35,439,566)
Net capital assets	89,451,461	115,102,533	6,356,697	2,837,849	\$ 0	92,970,309

NOTE 7. ACCOUNTS PAYABLE, ACCRUED EXPENSES, CUSTOMER DEPOSITS AND OTHER PAYABLES

The major components of accounts payable, accrued expenses and customer deposits as of fiscal year ends were as follows:

	2024	2023
Supplier	567,380	\$ 298,145
Wages and withholding	352,745	373,734
Taxes	8,703	7,430
Audit	22,000	21,000
Water protection charges	12,834	12,390
Customer deposits	427,296	413,675
Other	494,204	142,544
Total	<u>\$ 1,885,162</u>	<u>\$1,268,918</u>

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 8. LONG-TERM OBLIGATIONS

The Authority issues revenue bonds and applies for loans to support various projects. The following is a summary of the Bond and Loan activity for the fiscal year ends were as follows:

	Balance March 1, 2023	Increases	Decreases	Refunding	Principle Forgiveness	Outstanding Balance February 29, 2024	Balance Due in 2025	Interest Paid in 2024
Bonds Payable- Direct Borrowing								
General Revenue Bond, Series 2018A	\$ 2,641,709	\$ 0	\$ 459,971	\$ 0	\$ 0	\$ 2,181,737	\$ 475,489	\$ 80,815
General Revenue Bond, Series 2019A	14,771,000	0	1,112,000	0	0	13,659,000	1,133,000	259,139
General Revenue Refunding Bond, Series 2021A	4,030,000	0	1,330,000	0	0	2,700,000	1,345,000	37,246
General Revenue Bond, Series 2022A	12,000,000	0	450,000	0	0	11,550,000	465,000	333,720
Total Bonds Payable	\$ 33,442,709	\$ 0	\$ 3,351,971	\$ 0	\$ 0	\$ 30,090,737	\$ 3,418,489	\$ 710,920
Loans Payable- Direct Borrowing								
Drinking Water Revolving Bond, Series 2008A	2,393,000	0	303,000	0	0	2,090,000	314,000	79,541
Drinking Water SRF- Direct Loan, Series 2011	531,000	0	50,000	0	0	481,000	52,000	20,220
Drinking Water SRF- Direct Loan, Series 2012B	0	0	0	0	0	0	0	0
Safe Drinking Water Program, Series 2014	912,554	0	76,000	0	12,326	848,881	65,348	29,695
Drinking Water SRF, Series 2018	3,246,100	0	159,800	0	0	3,086,300	164,100	104,574
Total Loans Payable	7,082,654	0	588,800	0	12,326	6,506,181	595,448	234,030
Total Debt	\$ 40,525,363	\$ 0	\$ 3,940,771	\$ 0	\$ 12,326	\$ 36,596,918	\$ 4,013,937	\$ 944,950

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 8. LONG-TERM OBLIGATIONS (CONTINUED)

	Balance March 1, 2022	Increases	Decreases	Refunding	Principle Forgiveness	Outstanding Balance February 28, 2023	Balance Due in 2024	Interest Paid in 2023
Bonds Payable- Direct Borrowing								
General Revenue Bond, Series 2018A	\$ 3,086,476	\$ 0	\$ 444,767	\$ 0	\$ 0	\$ 2,641,709	\$ 459,973	\$ 95,856
General Revenue Bond, Series 2019A	15,863,000	0	1,092,000	0	0	14,771,000	1,112,000	279,230
General Revenue Refunding Bond, Series 2021A	5,350,000	0	1,320,000	0	0	4,030,000	1,330,000	51,531
General Revenue Bond, Series 2022A	0	12,000,000	0	0	0	12,000,000	450,000	323,520
Total Bonds Payable	\$ 24,299,476	\$ 12,000,000	\$ 2,856,767	\$ -	\$ -	\$ 33,442,709	\$ 3,351,973	\$ 750,137
Loans Payable- Direct Borrowing								
Drinking Water Revolving Bond, Series 2008A	2,684,000	0	291,000	0	0	2,393,000	303,000	90,972
Drinking Water SRF- Direct Loan, Series 2011	580,000	0	49,000	0	0	531,000	50,000	21,985
Drinking Water SRF- Direct Loan, Series 2012B	55,000	0	55,000	0	0	0	0	677
Safe Drinking Water Program, Series 2014	974,551	0	74,000	0	12,003	912,554	63,672	31,379
Drinking Water SRF, Series 2018	3,402,100	0	156,000	0	0	3,246,100	159,800	108,626
Total Loans Payable	7,695,651	0	625,000	0	12,003	7,082,654	576,472	253,639
Total Debt	\$ 31,995,127	\$ 12,000,000	\$ 3,481,767	\$ 0	\$ 12,003	\$ 40,525,363	\$ 3,928,445	\$ 1,003,776

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 8. LONG-TERM OBLIGATIONS (CONTINUED)

Bonds payable

In December 1995, the Authority issued a 1995 Series A General Revenue Bond (the "1995 Bonds") with a face value of \$17,790,000. The net proceeds of approximately \$17.3 million (after bond issue costs and discount) were used to refund the 1986 Series A General Revenue Bond (the "1986 Bonds") with an outstanding principal balance of \$16,950,000 (plus accrued interest).

The refunding resulted in a difference between the redemption price, which includes a 3% call premium and the net carrying amount of the old debt of approximately \$1.1 million. The Authority completed the refunding to reduce its total debt service payments by \$3.8 million over the next 20 years and to obtain an economic gain (difference between the present values of the old and new debt service payments) of \$2.1 million.

In July 1997, the Authority issued a 1997 Series A General Revenue Bond (the "1997 Bonds") with a face value of \$12,195,000. The net proceeds of approximately \$11,900,000 (after bond issue costs and discount) were used to complete the construction of the East Bay Pipeline and Emergency Connection projects and other distribution improvements.

In August 1998, the Authority issued a 1998 Series A General Revenue Bond (the "1998 Bonds") with a face value of \$6,090,000. The net proceeds of approximately \$5,881,000 (after bond issue costs and premium) were used to complete the construction of the East Bay Pipeline and Emergency Connection projects and other distribution improvements.

In November 2004, the Authority issued a 2004 Refunding Series A General Bond (the "2004 Bonds") with a face value of \$11,295,000. The net proceeds of approximately \$11 million (after bond issue costs and premium) were used to refund part of the 1995 Series A General Revenue Bond (the "1995 Bonds") with an outstanding principal balance of \$10,695,000 (plus accrued interest).

The refunding resulted in a difference between the redemption price, which includes a 2% call premium and the net carrying amount of the old debt of approximately \$474,600. The Authority completed the refunding to reduce its total debt service payments by \$798,920 over the next 12 years and to obtain an economic gain (difference between the present values of the old and new debt service payments) of \$603,402.

In August 2012, the Authority issued a 2012 Refunding Series A General Bond (the "2012A Bonds") with a face value of \$6,735,000. The net proceeds of approximately \$6,665,000 (after bond issue costs) were used to refund the 1997 Series A (the "1997 Bonds") and 1998 Series A (the "1998 Bonds") General Revenue Bonds with combined outstanding principal balances of \$6,600,000 (plus accrued interest).

The Authority completed the refunding to reduce its total debt service payments by \$525,617 over the next six years and to obtain an economic gain (difference between the present values of the old and new debt service payments) of \$512,451. As of end of fiscal year 2019, the Authority has completed the payment for the 2012 Refunding Series A General Bond (the "2012A Bonds").

In September 2014, the Authority issued a 2014 Series B General Bond (the "2014B Bonds") with a face value of \$8,355,000. The net proceeds of approximately \$8,301,000 (after bond issue costs) will be used to complete future capital improvements. Interest on the 2014B Bond is paid semi-annually on March 1 and September 1. Principal payments are made annually on September 1. As of fiscal year 2021, the Authority has completed the payment for the 2014 B Bonds as way of refinance.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 8. LONG-TERM OBLIGATIONS (CONTINUED)

Bonds payable (continued)

In June 2018, the Authority issued a 2018 Series A General Revenue Bond (the “2018A Bonds”) with a face value of \$4,600,000. The net proceeds of approximately \$4,535,000 (after bond issue costs) will be used to complete capital improvements. Of the approximate total after bond issuance costs, \$460,000 of the total will be placed into a Debt Service Reserve Fund. Principal and interest on the 2018A bonds are paid on a monthly basis on the first. Principal and interest payments on the 2018A Bonds outstanding at February 29, 2024 are \$459,971 and \$80,815, respectively and an outstanding principal balance of \$2,181,737.

In September 2019, the Authority issued a 2019 Series A General Revenue Bond (the “2019A Bonds”) with a face value of \$18,000,000. The net proceeds of approximately \$17,935,000 of which \$1,382,113 is placed into a Debt Service Reserve Fund, is to be used for the repairs and improvements of the water main that suffered a major break in FY 2019. Interest on the 2019A Bond is paid semiannually on March 1 and September 1. Principal payments are made annually on September 1. Principal and interest payments as of February 29, 2024 are \$1,112,000 and \$259,139, respectively with a principal balance of \$13,659,000.

In January 2021, the Authority issued a 2021 Series A General Revenue Refunding Bonds (the “2021A Bonds”) with a face value of \$6,660,000. The net proceeds of \$6,510,000 refinanced 2014B bond. Interest on the 2021A Bond is paid semiannually on January 15 and July 15. Principal payments are made annually on January 15. Principal and interest payments as of February 29, 2024 are 1,330,000 and 37,246, respectively, with a principal balance of \$2,700,000.

In March 2022, the Authority issued a 2022 Series A General Revenue Bond (the “2022A Bond”) with a face value of \$12,000,000. Interest is paid semiannually on April 1 and October 1. Principal payments are made annually on April 1. Principal and interest payments as of February 29, 2024 are \$450,000 and \$333,720, respectively, with a principal balance of \$11,550,000.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 8. LONG-TERM OBLIGATIONS (CONTINUED)

Bonds payable (continued)

The annual debt service requirements of the general long-term bonds payable as of February 29, 2024 are as follows:

Fiscal Year Ended February 28:	Bonds from Direct Borrowings		
	Principal	Interest	Total
2025	\$ 3,418,507	\$ 667,309	\$ 4,085,816
2026	3,474,951	603,629	4,078,580
2027	2,172,769	538,845	2,711,614
2028	2,227,161	485,723	2,712,884
2029	1,916,349	434,790	2,351,139
2030-2035	16,881,000	2,461,022	19,342,022
	<u>\$30,090,737</u>	<u>\$5,191,318</u>	<u>\$35,282,055</u>

The Authority's outstanding notes from direct borrowings relate to business-type activities of \$30,090,737 are secured by the Authority's pledge of the proceeds of the bonds, revenues, securities, receivables, sale of Authority's real property, exclusive of monies collected as water quality protection charges, and other amounts in all funds and accounts established by or pursuant to the General Bond Resolutions, except the General Fund and the Rebate Fund.

The Authority must meet certain financial covenants. The Authority was in compliance with all such covenants at the fiscal year end.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 8. LONG-TERM OBLIGATION (CONTINUED)

Loans payable

In June 2008, the Authority obtained a twenty-one year (21), \$5,500,000 loan from Rhode Island Infrastructure Bank. There were no drawdowns in the Fiscal Year. Interest on the loan payable is paid semi-annually on September 1 and March 1. Principal payments are made annually on September 1. Principal and interest payments outstanding under the loan agreement as of February 29, 2024 are \$2,090,000 and \$242,884, respectively.

In October 2011, the Authority obtained a twenty-year (20), \$1,000,000 loan from Rhode Island Infrastructure Bank. There were no drawdowns in the Fiscal Year. Interest on the loan payable is paid semi-annually on September 1 and March 1. Principal payments are made annually on September 1. Principal and interest payments outstanding under the loan agreement as of February 29, 2024 are \$481,000 and \$92,622 respectively.

In November 2012, the Authority obtained a ten-year (10), \$500,000 loan from Rhode Island Infrastructure Bank of which there were no drawdowns in the Fiscal Year. Interest on the loan payable is paid semi-annually on September 1 and March 1. Principal payments are made annually on September 1. As of February 28, 2023, this loan has been paid off completely.

In August 2014, the Authority obtained a twenty-year (21), \$1,643,232 loan from Rhode Island Infrastructure Bank of which there were no drawdowns in the Fiscal Year. This loan includes principal forgiveness of \$266,540 resulting in a net direct loan of \$1,376,692. Interest on the loan payable is paid semi-annually on September 1 and March 1. Principal payments are made annually on September 1. Net Principal and interest payments outstanding under the loan agreement as of February 29, 2024 are \$848,881 and \$188,532 respectively. This Debt also has \$176,678 total in loan forgiveness.

In November 2018, the Authority obtained a twenty-year (20), \$3,850,000 loan from Rhode Island Infrastructure Bank of which a total of \$3,200,816 was drawn down as of February 28, 2021. This loan includes principal forgiveness of \$295,500 resulting in a net direct loan of \$3,554,500. Interest on the loan payable is paid semi-annually on March 1 and September 1. Principal payments are made annually on September 1. Principal and interest payments outstanding under the loan agreement as of February 29, 2024 are \$3,086,300 and \$907,355 respectively.

The annual debt service requirements of the loans payable as of February 29, 2024 are as follows:

Year Ended February 28,	Principal	Interest & Fees	Total
2025	\$ 595,447	\$ 224,312	\$ 819,759
2026	616,524	203,458	819,982
2027	638,737	181,746	820,483
2028	660,413	158,652	819,065
2029	686,226	134,290	820,516
2030-2038	3,308,834	528,932	3,837,766
	<u>\$ 6,506,181</u>	<u>\$ 1,431,390</u>	<u>\$ 7,937,571</u>

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 9. LINE OF CREDIT

The Authority maintains a loan agreement (Agreement) with Washington Trust Bank. Such Agreement includes a revolving line of credit with maximum available borrowings of \$150,000. Interest is payable monthly at the adjusted term SOFR at the 1st of the month plus 2.61% (7.963% at February 1, 2024). At February 29, 2024 and 2023, the outstanding balance on the line was \$0 and \$0, respectively.

NOTE 10. PENSION PLAN

Plan Description

(a) Plan Administration

The Bristol County Water Authority (BCWA) administers the Pension Plan (Plan) for employees of the BCWA, a single employer defined benefit pension plan that provides pensions for employees of the BCWA who were hired prior to September 1, 2012. The pension plan is closed to new entrants.

(b) Benefits Provided

The Plan for employees of the BCWA provides retirement, disability, and death benefits. Retirement benefits for plan members are calculated at 1.85% of the member's final 5-year average salary times the member's years of service to a maximum of 25 years plus 0.7 percent of the member's final 5-year average salary times the member's years of service in excess of 25 years. Members are eligible to retire at age 65, or at 62 with 20 years of service, at age 61 with 19 years of service or at 64 with 17 years of service. All plan members are eligible for disability benefits after 10 years of service. Disability retirement benefits are calculated as 1.15% of the members final 5-year average salary times the member's years of service. Death benefits are payable to the surviving spouse of a member who dies at after 10 years of service. A plan member who leaves BCWA after 5 years of service is vested in their benefit earned to date of termination.

(c) Plan Membership

At June 30, 2023, pension plan membership consisted of the following:

Inactive plan members or beneficiaries currently receiving benefits	8
Inactive plan members entitled to but not yet receiving benefits	3
Active plan members	6
Subtotal	<u>17</u>

(d) Contributions

The BCWA establishes contribution rates based on an actuarially determined rate recommended by an independent actuary. The actuarially determined rate is the estimated amount necessary to finance the costs of benefits expected to be earned by plan members during the year with an additional amount to finance any actuarial gains or losses over the compensation weighted average future working life of active members. For the year ended June 30, 2023 (i.e. the measurement date), the actuarially determined contribution was \$176,088 and the actual contribution was \$223,150.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 10. PENSION PLAN (CONTINUED)

Summary of Significant Accounting Policies

(a) Basis of Accounting

The Plan's statement of fiduciary net position and statement of change in fiduciary net position are prepared using the accrual basis of accounting and in accordance with generally accepted accounting principles that apply to governmental accounting for defined benefit plans. These are included in this financial statement in fiduciary net position as outlined in the Table of Contents. Employer contributions are recognized when made, because there are no required due dates for contributions. Other additions are recognized when due. Benefits and refunds are recognized when due and payable in accordance with the terms of the Plan document. Plan expenses, other than benefits and refunds are recognized on the accrual basis in accordance with generally accepted accounting principles.

(b) Plan Expenses

Certain expenses are paid from the assets of the Plan and are recorded as administrative expenses on the financial statements. These expenses include benefit payment processing fees and other administrative expenses.

(c) Fair Value of Investments

Investments are reported at fair value. Securities traded on a national or international exchange are valued at the last reported sales price at current exchange rates.

(d) Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires the Plan's management to make estimates and assumptions that affect the reported amounts of assets, liabilities, and changes therein, disclosure of contingent assets and liabilities, and the actuarial values at the date of the financial statements. Actual results could differ from these estimates.

Investments

(a) Investment Policy

The pension plan's policy in regard to the allocation of invested assets is established and may be amended by the BCWA. It is the policy of the BCWA board to pursue an investment strategy that reduces risk through the prudent diversification of the portfolio across a broad selection of distinct asset classes. The pension plan's investment policy discourages the use of cash equivalents, except for liquidity purposes, and aims to refrain from dramatically shifting asset class allocations over short time spans.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 10. PENSION PLAN (CONTINUED)

Investments (Continued)

(a) Investment Policy (Continued)

The following was the BCWA's adopted asset allocation policy as of June 30, 2023:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Stocks and equity mutual funds	70%	7.06%
Fixed income mutual funds	23%	2.65%
Cash	7%	0.50%
Total	100%	

(b) Rate of Return

For the year ended June 30, 2023 the annual money-weighted rate of return on pension plan investments, net of pension plan investment expenses, was 11.51%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

Net Pension Liability of the BCWA

The components of the net pension liability of the BCWA at June 30, 2023, were as follows:

Total pension liability	\$ 4,177,330
Plan fiduciary net position	<u>(3,692,862)</u>
BCWA's net pension liability (asset)	<u>\$ 484,468</u>
Plan fiduciary net position as a percentage of the total pension liability	88.40%

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 10. PENSION PLAN (CONTINUED)

Net Pension Liability of the BCWA (Continued)

(a) Actuarial assumptions

The total pension liability was determined by an actuarial valuation as of June 30, 2023, using the following actuarial assumptions, applied to all periods included in the measurement:

Inflation	2.00 percent
Salary increases	3.00 percent, compounded annually
Investment rate of return	7.50 percent, net of pension plan investment expense, including inflation

Mortality rates were based on the RP-2014 Employee Mortality Table for Males or Females, as appropriate, with adjustments for future mortality improvement using Mortality Improvement Scale MP-2014. The long-term expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic real rates of return for each major asset class included in the pension plan's target asset allocation as of June 30, 2023 (see the discussion of the pension plan's investment policy) are summarized in the following table:

Asset Class	Target Allocation	Long-Term Expected Real Rate of Return	Weighted Real Rate of Return
Domestic equity	58%	7.0%	4.06%
International equity	8%	7.5%	0.60%
Fixed income	28%	3.5%	0.98%
Short term investments	6%	2.0%	0.12%
Cash	0%	0.0%	0.00%
Total	100%		5.76%
		Investment Expense	-1.00%
		Inflation	2.00%
		Total Calculated Rate	6.76%
Long-Term Rate of Return Assumption			7.50%
		Merit and Productivity Pay Increases	1.00%
		Inflation	2.00%
Salary Increase Assumption			3.00%

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 10. PENSION PLAN (CONTINUED)**Net Pension Liability of the BCWA (Continued)****(b) Discount rate**

The discount rate used to measure the total pension liability was 7.50 percent. The projection of cash flows used to determine the discount rate assumed that plan participant contributions will be made at the current contribution rate and that BCWA contributions will be made at rates equal to the difference between actuarially determined contribution rates and the participant rate. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Net Pension Liability (a) - (b)
Balance as of 7/01/2022	\$ 4,116,603	\$ 3,293,332	\$ 823,271
Changes for the year:			
Service cost	42,839	0	42,839
Interest on total pension liability	304,311	0	304,311
Differences between expected and actual experience	64,539	0	64,539
Changes in assumptions	(147,042)	-	(147,042)
Contributions - employer	0	223,150	(223,150)
Net investment income	0	380,300	(380,300)
Benefit payments	(203,920)	(203,920)	0
Net changes	60,727	399,530	(338,803)
Balance as of 6/30/2023	\$ 4,177,330	\$ 3,692,862	\$ 484,468

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 10. PENSION PLAN (CONTINUED)

Net Pension Liability of the BCWA (Continued)

(c) Sensitivity of the net pension liability to changes in the discount rate

The following presents the net pension liability of the BCWA, calculated using the discount rate of 7.50 percent, as well as what the BCWA's net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.50 percent) or 1-percentage-point higher (8.50 percent) than the current rate:

	1% Decrease 6.50%	Current Discount Rate (7.50%)	1% Increase 8.50%
Plan's Net Pension Liability (Asset)	\$ 734,171	\$ 484,468	\$ 260,167

(d) Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

For the year ended February 29, 2024, the BCWA recognized pension expense of \$276,369. At February 29, 2024, the BCWA reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred Outflows of Resources	Deferred Inflows of Resources
Difference between expected and actual experience	\$ 75,512	\$ 0
Changes in assumptions	0	(73,521)
Difference between projected and actual earnings on plan investments	589,119	(394,306)
Total deferred outflows / (inflows)	\$ 664,631	\$ (467,827)
Net deferred outflows/deferred infows		\$ 196,804

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense as follows:

Year ended February 29:

2025	\$ 63,003
2026	8,098
2027	152,218
2028	(26,515)
2029	0
Thereafter	0
	<u>\$ 196,804</u>

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 11. COMMITMENTS AND CONTINGENCIES

Payment in Lieu of Taxes

The Authority has entered into an agreement with the Towns of Bristol County providing for annual payments of \$0 and \$0 by the Authority in lieu of taxes to the towns for the years ended February 29, 2024 and 2023. For the fiscal year 2023 through fiscal year 2039, the Authority will make no PILOT payments to the Towns and the Authority will not charge the Town of Bristol County for public fire protection.

Litigation

The Authority is subject to litigation arising from its normal business operations. In the opinion of management, and legal counsel, the ultimate disposition of these matters is not expected to have a material adverse effect on the Authority's combined financial position or results of operations.

Commitment

As of February 29, 2024, and 2023 the Authority had entered into various contracts and had a commitment of approximately \$4,075,532 and \$4,065,205, respectively, related to these contracts.

NOTE 12. NET POSITION

Net position represents the difference between assets and liabilities. The net position amounts at February 29, 2024 and February 28, 2023 were as follows:

	2024	2023
Net investment in capital assets:		
Net capital assets in service	\$ 94,952,797	\$ 92,970,309
Less: bonds and notes payable	(36,596,918)	(40,525,362)
Less: other capital related liabilities	(567,867)	(777,036)
Net investment in capital assets	<u>57,788,012</u>	<u>51,667,911</u>
Restricted:		
Restricted funds held by trustee	10,875,079	13,814,477
Total restricted	<u>10,875,079</u>	<u>13,814,477</u>
Unrestricted	<u>26,186,746</u>	<u>22,618,410</u>
Total Net Position	<u><u>\$ 94,849,837</u></u>	<u><u>\$ 88,100,798</u></u>

Net Investment in Capital Assets

Net investment in capital assets reflects the portion of net position associated with non-liquid capital assets, less outstanding capital assets related debt. The net investment in capital assets also includes cash or cash equivalents restricted for the acquisition of capital assets or debt service.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 12. NET POSITION (CONTINUED)

Restricted

This category represents external restrictions imposed by creditors, grantors, contributions, or laws and regulations of other governments and restrictions imposed by law through constitutional provisions or enabling legislation.

Unrestricted

This category represents the residual amount of net position not included in the net investment in capital assets or the restricted categories highlighted above.

NOTE 13. MAJOR SUPPLIER

The Authority's water purchases from one supplier for the years ended February 29, 2024 and 2023 were approximately 24% and 23%, respectively, of the Authority's operations expense.

NOTE 14. OTHER POST EMPLOYMENT BENEFITS

Plan Description

The cost of post-employment health care benefits, like the cost of pension benefits, generally should be associated with the periods in which the cost occurs, rather than in future years when it will be paid. In adopting the requirements of GASB Statement No. 75 during the year ended February 29, 2024, the Authority recognizes the cost of post-employment healthcare and life insurance in the year when the employee services are rendered, reports the accumulated liability from prior years, and provides information useful in assessing potential demands on the Authority's future cash flows.

The Authority's OPEB Plan is a single employer defined benefit postretirement health and life insurance program. The Authority provides post-employment benefits to eligible retirees in accordance with the various labor contracts and personnel policies. As of March 1, 2023, 25 active employees were participating in the Plan. An actuarial consultant, The Angell Pension Group, Inc., was hired to determine the Authority's actuarial valuation of the post-retirement benefits that are offered to current and future retirees as of February 28, 2010, which was the first actuarial valuation that the Authority had in determining its OPEB obligation. The actuary, as of February 29, 2024, has updated the actuarial valuation. The plan does not issue a stand-alone report.

Basis of Accounting

In fiscal year 2014, the Authority established an OPEB trust fund to fund future OPEB liabilities. The OPEB trust fund financial statements are prepared on the accrual basis of accounting. Contributions are recognized when due, pursuant to formal budgetary commitments and contractual requirements. Investment income is recognized when earned and expenses (benefits and administration) are recognized when they are due and payable in accordance with the terms of the plan.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Funding Policy

The contribution requirements of plan members and the Authority are established and may be amended by the Authority, subject to applicable labor contracts. Contributions are recognized when due on a pay-as-you-go basis, pursuant to formal budgetary commitments and contractual requirements.

Benefit Provisions and Contributions

Eligible retirees receive medical and dental insurance coverage under individual or individual/spouse plans. Retirees are required to contribute to the cost of health insurance at a co-pay rate of 6% in the first year of retirement. The co-pay rate gradually increases to 20% by year four of retirement and thereafter. No health coverage is available to a retiree whose spouse has similar insurance coverage available. If the participant retires earlier than age 65, or his/her spouse is under the age of 65, the Plan will reimburse the participant for full medical and dental coverage outside of the Plan under a health insurance plan that provides equivalent coverage that the Bristol County Water Authority's active health plan would have covered. At age 65, the participants enter in the Authority's Plan 65 medical coverage.

Surviving spousal coverage ends upon the death of a retired member.

Eligible retirees are covered under a \$50,000 life insurance policy until age 65. The benefit is then reduced to \$25,000 until age 70, when the benefit ends. As of December 1, 2012, retirees who have reached age 70 will be entitled to a \$500 stipend per year for the next five years.

Classes of Employees Covered

As of February 29, 2024 (date of the last actuarial valuation) membership data was as follows:

<u>Description</u>	<u>Active Employees</u>	<u>Inactive or Beneficiaries Receiving Benefits</u>	<u>Total</u>
Number	25	30	55

Actuarial Methods and Assumptions

The accompanying schedules of employer contributions present trend information about the amounts contributed to the Plan by employers in comparison to the Actuarially Determined Contribution (ADC). The ADC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost for each year and amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. Projections of benefits are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits in force at the valuation date and the pattern of sharing benefit costs between the employer and plan members to that point. The projection of benefits for financial reporting purposes does not explicitly incorporate the potential effects of legal or contractual funding limitations on the pattern of cost sharing between the employer and plan members in the future. Actuarial calculations reflect a long-term perspective.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Actuarial Methods and Assumptions (Continued)

Consistent with that perspective, actuarial methods and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities and the actuarial value of assets. The annual OPEB cost was determined as part of the actuarial valuation. Additional information and assumptions used as of the last actuarial valuation are summarized below:

Notes to Required Supplementary Information:	
Actuarial Methods:	
Measurement Date:	March 1, 2023 for OPEB expense and February 29, 2024 for Net OPEB Liability
Actuarial Cost Method:	Costs have been computed in accordance with the Entry Age Actuarial Cost Method. The service cost is the sum of the service costs for all participants. For a current participant, the individual service cost is (a) the present value of future benefits as of the participant's entry age divided by (b) the present value of future compensation as of the participant's entry age multiplied by (c) current compensation. For other than a current active participant, the service cost equal \$0. The accrued liability is the sum of the individual accrued liabilities for all participants. The individual accrued liability is equal to (d) the present value of future benefits less (e) the service cost accrual rate multiplies by (f) the present value of future compensation.
Asset-Valuation Method:	For purposes of determining the unfunded actuarial liability, the actuarial value of assets is equal to the fair market value.
Census Information:	Census data as of March 1, 2023 and premium information as of March 1, 2023 were used to calculate the OPEB Expense. Census data and premium information as of March 1, 2023 were used to calculate the Total OPEB Liability as of March 1, 2023.
Actuarial Assumptions:	
Discount rate:	4.70% for February 29, 2024 4.77% for February 28, 2023 3.33% for February 28, 2022
Investment Rate of Return:	6.75%
Salary Scale:	3.00%
Healthy Mortality:	PubG.H-2010 Employee and Healthy Annuitant with Scale MP-2021 generational improvements (Male/Female)
Disabled Mortality:	PubG.H-2010 Disabled Annuitant with Scale MP-2021 generational improvements (Male/Female)
Health Care Cost Trend Rates:	
Medical Costs:	Starting at 6.5% grading down using the Getzen model to an ultimate rate of 4.0%
Participation:	100% of eligible future retirees are assumed to elect medical coverage under Plan
Marital Status:	80% of future retirees are assumed to be married and elect family medical coverage. Female spouses are assumed to be 3 years younger than males.
Retirement Rates:	Ranging from 5% at age 55 to 100% at age 70
Aging Assumption:	Dental claims costs are assumed to increase by 3.00% per year of age up to age 70 Medical claim costs are assumed to increase range from: from 3.0% at <70 to 0.0% at 90+

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Investment Policy and Rate of Return

The Water District's policy in regard to the allocation of invested assets is established and may be amended by the committee by a majority vote of its members.

For the year ended February 29, 2024 the annual money-weighted rate of return on investment, net of investment expense, was 15.12%. The money-weighted rate of return expresses investment performance, net of investment expense, adjusted for the changing amounts actually invested.

The following was the Authority's adopted asset allocation policy as of February 29, 2024:

<u>Asset Class</u>	<u>Asset Allocation</u>	<u>Target Allocation</u>	<u>Long-term Expected Real Rate of Return</u>
Cash and Receivables	0.00%	N/A	N/A
Cash and Equivalents	14.00%	N/A	N/A
Mutual Funds - Fixed Income	28.00%	N/A	N/A
Mutual Funds - Equity	58.00%	N/A	N/A
Total	<u>100.00%</u>	<u>N/A</u>	

Projected Rate of Return*:

6.75%

*The projected rate of return was estimated by the plan sponsor.

Money-Weighted Rate of Return for Fiscal Year Ending 02/29/2024**: 15.12%

**This rate is determined assuming contributions and expenses are paid in the middle of the plan year.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Changes in Net OPEB Liability

		Increase (Decrease)	
	Total OPEB Liability	Plan Fiduciary Net Position	Net OPEB Liability
Balance at March 1, 2023	\$ 4,486,679	\$ 1,279,534	\$ 3,207,145
Service cost	174,528	0	174,528
Interest on Total OPEB liability	217,690	0	217,690
Differences between actual and expected experience	(84,534)	0	(84,534)
Changes in assumptions	77,438	0	77,438
Benefit payments, including refunds	(102,657)	(102,657)	0
Trust administrative expenses	0	(10,030)	10,030
Contributions - employer	0	244,309	(244,309)
Contributions - active employees	0	0	0
Net investment income	0	203,380	(203,380)
Net changes	282,465	335,002	(52,537)
Balances at February 29, 2024	\$ 4,769,144	\$ 1,614,536	\$ 3,154,608

Sensitivity of the net OPEB liability to changes in the discount rate

The following presents the net OPEB liability of the Authority, as well as what the Authority's net OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower (3.77 percent) or 1-percentage-point higher (5.77 percent) than the current discount rate:

	Impact of 1% Change in Discount Rate		
	1% Decrease (3.70%)	Current discount rate (4.70%)	1% Increase (5.70%)
Total OPEB liability	\$ 3,799,786	\$ 3,154,608	\$ 2,627,908

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

Sensitivity of the net OPEB liability to changes in the discount rate(continued)

The following presents the net OPEB liability of the Authority, as well as what the Authority's net OPEB liability would be if it were calculated using health care cost trend rates that are 1-percentage point lower (3.14 percent) or 1-percentage-point higher (5.14 percent) than the current discount rate:

	Impact of 1% Change in Healthcare Trend Rate		
	1% Decrease (5.5% decreasing to 3.00%)	Current trend rate (6.5% decreasing to 4.00%)	1% Increase (7.5% decreasing to 5.00%)
Total OPEB liability	\$ 2,475,857	\$ 3,154,608	\$ 3,997,207

Net OPEB Liability

The components of the net OPEB liability of the Authority at February 29, 2024 were as follows:

Total OPEB liability	\$ 4,769,144
Plans fiduciary net position	(1,614,536)
Authority's net OPEB liability	<u>\$ 3,154,608</u>

Plan net position as a percentage of the total OPEB liability	-33.85%
------------------------------------------------------------------	---------

OPEB Expense and Deferred Outflows and Inflows of Resources Related to OPEB

For the year ended February 29, 2024 the Authority reported deferred outflows and inflows of resources related to OPEB from the following sources:

	Deferred Outflows of Resources	Deferred (Inflows) of Resources
Difference between expected and actual experience	\$ 20,448	\$ (522,886)
Changes of assumptions	466,049	(1,154,612)
Difference between projected and actual earnings on OPEB plan investments	<u>110,002</u>	<u>(114,449)</u>
Total Deferred Outflows/(Inflows)	<u>\$ 596,499</u>	<u>\$ (1,791,947)</u>
		<u>\$ (1,195,448)</u>

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 14. OTHER POST EMPLOYMENT BENEFITS (CONTINUED)

OPEB Expense and Deferred Outflows and Inflows of Resources Related to OPEB (continued)

Amounts reported as deferred outflows and inflows of resources related to OPEB will be recognized in OPEB expense as follows:

Year ended February 29:	
2025	\$ (193,041)
2026	(169,238)
2027	(173,962)
2028	(268,589)
2029	(254,476)
Thereafter	(136,142)
	<u><u>\$ (1,195,448)</u></u>

NOTE 15. DEFERRED COMPENSATION PLAN

The Authority offers its employees “The Bristol County Water Authority 457(b) Deferred Compensation Plan” (the Plan) created in accordance with Internal Revenue Code Section 457. The Plan, available to all Authority employees hired after September 1, 2012, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency. The Authority's Board of Directors is responsible for establishing or amending the Plan's provisions and establishing or amending contribution requirements. The defined contribution Plan is currently administered by Security Benefits.

The Authority is obligated to remit to the administrator an amount equal to 5% of each employee's prior year's base rate compensation on an annual basis. If an employee contributes 5% or more of their base rate compensation, the Authority will also match up to 3% of base employee compensation. The Authority's contribution totaled \$219,406 and \$207,323 for the years ended February 29, 2024 and February 28, 2023, respectively. Employees are allowed to make contributions to the Plan up to, but not exceeding, the lesser of 33 1/3% of their individual compensation or \$18,000 (\$24,000 if age 50 or older). Employee contributions to the Plan for the years ended February 29, 2024 and February 28, 2023 were \$126,602 and \$124,523, respectively. The employees pick and manage their selection of a broad range of funds as offered by Security Benefits.

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 16. FINANCIAL STATEMENTS FOR INDIVIDUAL PENSION AND OTHER POSTEMPLOYMENT BENEFIT TRUST FUNDS (OPEB)

GAAP requires that all pension and Other Postemployment Trust Funds (OPEB) be combined and presented in one column in the Fiduciary Funds financial statements and that the individual financial statements for each trust fund plan are reported in the notes to the financial statements. Provided below are the individual financial statements for the pension and OPEB plan that are included in the Fiduciary Funds as Pension and Other Postemployment Benefits Trust funds, comparatively.

Statement of Fiduciary Net Position

	OPEB Trust Fund		Pension Trust Fund (as of June 30)	
	2024	2023	2023	2022
Assets				
Short term investments	\$ 228,441	\$ 6,287	\$ 258,122	\$ 24,397
Investments, at fair value	1,386,095	1,273,247	3,434,740	3,268,935
Total Assets	<u>1,614,536</u>	<u>1,279,534</u>	<u>3,692,862</u>	<u>3,293,332</u>
Deferred outflows of resources				
None	0	0	0	0
Total Deferred outflows of resources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Total assets and deferred outflows of resources	<u>1,614,536</u>	<u>1,279,534</u>	<u>3,692,862</u>	<u>3,293,332</u>
Liabilities				
None	0	0	0	0
Total liabilities	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Deferred inflows of resources				
None	0	0	0	0
Total deferred inflows of resources	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Net Position				
Restricted- OPEB benefits	1,614,536	1,279,534	0	0
Restricted- Pension benefits	0	0	3,692,862	3,293,332
Total net position	<u>1,614,536</u>	<u>1,279,534</u>	<u>3,692,862</u>	<u>3,293,332</u>
Total liabilities, deferred inflows of resources and net position	<u>\$1,614,536</u>	<u>\$1,279,534</u>	<u>\$ 3,692,862</u>	<u>\$3,293,332</u>

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 16. FINANCIAL STATEMENTS FOR INDIVIDUAL PENSION AND OTHER POSTEMPLOYMENT BENEFIT TRUST FUNDS (OPEB) (CONTINUED)

Statement of Changes in Fiduciary Net Position

	OPEB Trust Fund		Pension Trust Fund (as of June 30)	
	2024	2023	2023	2022
Additions				
Contributions				
Employer contributions	\$ 244,309	\$ 217,416	\$ 223,150	\$ 100,000
Total contributions	<u>244,309</u>	<u>217,416</u>	<u>223,150</u>	<u>100,000</u>
Investment Income				
Net Investment Income	203,380	205,091	380,300	(540,851)
Total investment income	<u>203,380</u>	<u>205,091</u>	<u>380,300</u>	<u>(540,851)</u>
Total additions	<u>447,689</u>	<u>422,507</u>	<u>603,450</u>	<u>(440,851)</u>
Deductions				
Administration fees	10,030	9,026	-	41,744
Actual and service benefits payments	102,657	101,620	203,920	613,413
Total deductions	<u>112,687</u>	<u>110,646</u>	<u>203,920</u>	<u>655,157</u>
Change in net position	335,002	311,861	399,530	(1,096,008)
Net position - March 1, 2023	<u>1,279,534</u>	<u>967,673</u>	<u>3,293,332</u>	<u>4,389,340</u>
Net position - February 29, 2024	<u>\$1,614,536</u>	<u>\$1,279,534</u>	<u>\$ 3,692,862</u>	<u>\$3,293,332</u>

BRISTOL COUNTY WATER AUTHORITY

Notes to the Financial Statements

Years Ended February 29, 2024 and February 28, 2023

NOTE 17. RECLASSIFICATION

The following reclassification was completed in for the fiscal year 2024:

Reclassification of Asset Classes	February 28, 2023	March 1, 2023
Non-Depreciable Capital Asset		
Land and land improvements	\$ 3,274,221	\$ 2,020,265
Depreciable Capital Assets		
Treatment, storage and admin facilities	\$ 9,734,485	\$ 9,760,018
Distribution system	90,557,796	100,254,110
Equipment	12,125,841	12,172,502
	<u>\$ 115,692,343</u>	<u>\$ 124,206,895</u>

NOTE 18. SUBSEQUENT EVENTS

Management has evaluated subsequent events through June 21, 2024, the date the financial statements were to be issued.

Required Supplementary Information

BRISTOL COUNTY WATER AUTHORITY

Required Supplementary Information

Schedule of Changes in the Authority's Net Pension Liability and Related Ratios

Last Ten Fiscal Years**
Measured as of June 30, 2023

Fiscal Year Ending	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Total pension liability										
Service cost	\$ 42,839	\$ 42,839	\$ 42,825	\$ 50,344	\$ 84,412	\$ 79,150	\$ 104,910	\$ 164,052	\$ 165,962	\$ 195,345
Interest	304,311	297,541	330,077	370,531	398,672	400,373	429,481	473,937	457,069	418,247
Differences between expected and actual experience	64,539	158,559	268,235	46,960	(53,738)	104,028	(1,073)	(52,783)	186,447	113,788
Changes of assumptions	(147,042)	0	0	0	0	0	0	0	418,440	328,009
Benefit payments, including refunds of participant contributions	(203,920)	(613,413)	(1,536,533)	(462,851)	(1,078,149)	(144,836)	(1,646,500)	(591,117)	(1,017,891)	(32,262)
Net change in total pension liability	60,727	(114,474)	(895,396)	4,984	(648,803)	438,715	(1,113,182)	(5,911)	210,027	1,023,127
Total pension liability - beginning	4,116,603	4,231,077	5,126,473	5,121,489	5,770,292	5,331,577	6,444,759	6,450,670	6,240,643	5,217,516
Total pension liability - ending	\$ 4,177,330	\$ 4,116,603	\$ 4,231,077	\$ 5,126,473	\$ 5,121,489	\$ 5,770,292	\$ 5,331,577	\$ 6,444,759	\$ 6,450,670	\$ 6,240,643
Pension fiduciary net position										
Contributions - employer	\$ 223,150	\$ 100,000	\$ 278,000	\$ 325,000	\$ 409,000	\$ 467,000	\$ 582,000	\$ 350,000	\$ 405,081	\$ 275,000
Contributions - employee	0	0	0	0	0	0	0	0	0	0
Net investment income	380,300	(540,851)	1,124,757	103,907	205,023	413,208	494,351	(190,089)	369,331	641,659
Benefit payments, including refunds of participant contributions	(203,920)	(613,413)	(1,536,533)	(462,851)	(1,078,149)	(144,836)	(1,646,500)	(591,117)	(1,017,891)	(32,262)
Administrative expense	0	0	0	(7,800)	(8,300)	(8,300)	(8,150)	(6,420)	(6,815)	(7,979)
Net change in plan fiduciary net position	399,530	(1,054,264)	(133,776)	(41,744)	(472,426)	727,072	(578,299)	(437,626)	(250,294)	876,418
Plan fiduciary net position - beginning	3,293,332	4,347,596	4,481,372	4,523,116	4,995,542	4,268,470	4,846,769	5,284,395	5,534,689	4,658,271
Plan fiduciary net position - ending	\$ 3,692,862	\$ 3,293,332	\$ 4,347,596	\$ 4,481,372	\$ 4,523,116	\$ 4,995,542	\$ 4,268,470	\$ 4,846,769	\$ 5,284,395	\$ 5,534,689
BCWA's net pension liability (asset) - ending	\$ 484,468	\$ 823,271	\$ (116,519)	\$ 645,101	\$ 598,373	\$ 774,750	\$ 1,063,107	\$ 1,597,990	\$ 1,166,275	\$ 705,954

** - Per paragraph 138 of GASB Statement No. 68, the Authority is not required to retrospectively present its' 10-year RSI schedules, as this information was not available at transition and historical information was not measured in accordance with the parameters of GASB Statement No. 68.

See Independent Auditors' Report

BRISTOL COUNTY WATER AUTHORITY

Required Supplementary Information

Schedule of Changes in the Authority's Net Pension Liability and Related Ratios

Last Ten Fiscal Years**
Measured as of June 30, 2023

	2023	2022	2021	2020	2019	2018	2017	2016	2015	2014
Total pension liability	\$ 4,177,330	\$ 4,116,603	\$ 4,231,077	\$ 5,126,473	\$ 5,121,489	\$ 5,770,292	\$ 5,331,577	\$ 6,444,759	\$ 6,450,670	\$ 6,240,643
Plan fiduciary net position	(3,692,862)	(3,293,332)	(4,347,596)	4,481,372	4,523,116	4,995,542	4,268,470	4,846,769	5,284,395	5,534,689
BCWA's net pension liability (asset)	<u>\$ 484,468</u>	<u>\$ 823,271</u>	<u>\$ (116,519)</u>	<u>\$ 645,101</u>	<u>\$ 598,373</u>	<u>\$ 774,750</u>	<u>\$ 1,063,107</u>	<u>\$ 1,597,990</u>	<u>\$ 1,166,275</u>	<u>\$ 705,954</u>
Plan fiduciary net position as a percentage of the total pension liability	88.40%	80.00%	102.75%	87.42%	88.32%	86.57%	80.06%	75.20%	81.92%	88.69%
Covered-employee payroll	\$ 462,185	\$ 503,778	\$ 603,323	\$ 858,466	\$ 1,078,697	\$ 1,231,521	\$ 1,180,179	\$ 1,450,870	\$ 1,567,423	\$ 1,964,651
Net pension liability as a percentage of covered-employee payroll	104.82%	163.42%	-19.31%	75.15%	55.47%	62.91%	90.08%	110.14%	74.41%	35.93%

** - Per paragraph 138 of GASB Statement No. 68, the Authority is not required to retrospectively present its' 10-year RSI schedules, as this information was not available at transition and historical information was not measured in accordance with the parameters of GASB Statement No. 68.

See Independent Auditors' Report

BRISTOL COUNTY WATER AUTHORITY

Required Supplementary Information

Schedule of Authority's Contributions

Last Ten Fiscal Years**
Measured at June 30, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Actuarially determined contribution	\$ 176,088	\$ 26,353	\$ 213,045	\$ 249,122	\$ 326,836	\$ 368,310	\$ 342,076	\$ 272,873	\$ 271,574	\$ 336,370
Contributions in relation to the actuarially determined contribution	<u>223,150</u>	<u>100,000</u>	<u>278,000</u>	<u>325,000</u>	<u>409,000</u>	<u>467,000</u>	<u>582,000</u>	<u>350,000</u>	<u>405,081</u>	<u>275,000</u>
Contribution deficiency (excess)	<u>\$ (47,062)</u>	<u>\$ (73,647)</u>	<u>\$ (64,955)</u>	<u>\$ (75,878)</u>	<u>\$ (82,164)</u>	<u>\$ (98,690)</u>	<u>\$ (239,924)</u>	<u>\$ (77,127)</u>	<u>\$ (133,507)</u>	<u>\$ 61,370</u>
Covered-employee payroll	\$ 462,185	\$ 503,778	\$ 606,323	\$ 858,466	\$ 1,078,697	\$ 1,231,521	\$ 1,180,179	\$ 1,450,870	\$ 1,567,423	\$ 1,964,651
Contributions as a percentage of covered-employee payroll	48.28%	19.85%	45.85%	37.86%	37.92%	37.92%	49.31%	24.12%	25.84%	14.00%

** - Per paragraph 138 of GASB Statement No. 68, the Authority is not required to retrospectively present its' 10-year RSI schedules, as this information was not available at transition and historical information was not measured in accordance with the parameters of GASB Statement No. 68.

See Independent Auditors' Report

BRISTOL COUNTY WATER AUTHORITY

Required Supplementary Information

Schedule of Investment Returns

Last Ten Fiscal Years**
Measured at June 30, 2023

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>	<u>2014</u>
Annual money-weighted rate of return, net of investment expense	11.51%	-13.22%	29.20%	2.90%	5.76%	9.21%	12.30%	-3.13%	7.34%	13.41%

** - Per paragraph 138 of GASB Statement No. 68, the Authority is not required to retrospectively present its' 10-year RSI schedules, as this information was not available at transition and historical information was not measured in accordance with the parameters of GASB Statement No. 68.

See Independent Auditors' Report

BRISTOL COUNTY WATER AUTHORITY

Required Supplementary Information

Schedule of Pension Related Notes

Last Ten Fiscal Years**
Measured at June 30, 2023

Notes to the Schedule:

Valuation Date:

Actuarially determined contribution rates are calculated as of June 30, 2023.

Methods and assumptions used to determine contribution rates:

Actuarial Cost Method	Entry Age Method
Asset Method	Market Value of Assets
Discount rate	7.50%
Expected long term rate of return	7.50%
Retirement age	Normal retirement age 65
Normal form	Life annuity
Assumed payment form and valuation	Lump sum valued at 5% discount rate post retirement and unisex mortality
Annual pay increases	3.00%, compounded annually
Inflation	2.00%
Mortality Rates:	
Healthy	RP-2014 Mortality Table without adjustment, with generational improvement Scale MP-2014 applied from 2006
Disabled	RP-2014 Mortality Table without adjustment, with generational improvement Scale MP-2014 applied from 2006
Lump sum	RP-2014 Mortality Table without adjustment, with generational improvement Scale MP-2014 applied from 2006
Retirement rates	All participants are assumed to retire at the later of age 65 and attained age

See Independent Auditors' Report

BRISTOL COUNTY WATER AUTHORITY

Required Supplementary Information

Other Post-Employment Benefits – Schedule of Changes in Net OPEB Liability*

For the Years Ended February 29, 2024

	2024	2023	2022	2021	2020	2019	2018
Total OPEB liability							
Service cost	\$ 174,528	\$ 247,342	\$ 370,624	\$ 407,835	\$ 306,682	\$ 255,435	\$ 260,346
Interest on net OPEB liability and service cost	217,690	171,670	145,085	136,415	158,169	149,024	139,890
Differences between actual and expected experience	(84,534)	(67,987)	(508,521)	(132,232)	49,737	(71,160)	3,036
Changes of assumptions	77,438	(774,394)	(702,926)	(261,922)	966,809	28,267	32,158
Benefit payments, including refunds	(102,657)	(101,620)	(89,624)	(81,163)	(87,887)	(83,087)	(128,500)
Net change in total OPEB liability	282,465	(524,989)	(785,362)	68,933	1,393,510	278,479	306,930
Total OPEB liability - beginning	4,486,679	5,011,668	5,797,030	5,728,097	4,334,588	4,056,109	3,749,179
Total OPEB liability - ending	\$ 4,769,144	\$ 4,486,679	\$ 5,011,668	\$ 5,797,030	\$ 5,728,097	\$ 4,334,588	\$ 4,056,109
OPEB fiduciary net position							
Benefit payments, including refunds	\$ (102,657)	\$ (101,620)	\$ (89,624)	\$ (81,163)	\$ (87,887)	\$ (83,087)	\$ (128,500)
Trust administrative expenses	(10,030)	(9,026)	(8,811)	0	0	0	0
Contributions - employer	244,309	217,416	230,184	221,163	181,664	149,362	230,922
Contribution - Active employees	0	0	0	0	0	0	0
Net investment income	203,380	(82,833)	48,932	156,735	18,822	9,168	64,572
Net change in plan fiduciary net position	335,002	23,937	180,681	296,735	112,599	75,443	166,994
Plan fiduciary net position - beginning	1,279,534	1,255,597	1,074,916	778,181	665,582	590,139	423,145
Plan fiduciary net position - ending	\$ 1,614,536	\$ 1,279,534	\$ 1,255,597	\$ 1,074,916	\$ 778,181	\$ 665,582	\$ 590,139
Plan's net OPEB liability - ending	\$ 3,154,608	\$ 3,207,145	\$ 3,756,071	\$ 4,722,114	\$ 4,949,916	\$ 3,669,005	\$ 3,465,970
Plan fiduciary net position as a percentage of total OPEB liability	33.85%	28.52%	25.05%	18.54%	13.59%	15.36%	14.55%
Covered-employee payroll	\$ 2,951,222	\$ 2,855,927	\$ 2,712,641	\$ 2,744,000	\$ 2,663,763	\$ 2,592,000	\$ 2,516,888
Net OPEB Liability as a percentage of covered-employee payroll	106.89%	112.30%	138.47%	172.09%	185.82%	141.55%	137.71%

*This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, OPEB plans should present information for those years for which information is available.

See Independent Auditors' Report

BRISTOL COUNTY WATER AUTHORITY

Required Supplementary Information

Other Post-Employment Benefits – Schedule of Investment Returns*

For the Years Ended February 29, 2024

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Annual money-weighted rate of return, net of investment expense	15.12%	-6.33%	4.29%	18.48%	2.64%	1.47%	13.61%

*This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, OPEB plans should present information for those years for which information is available.

See Independent Auditors' Report

BRISTOL COUNTY WATER AUTHORITY

Required Supplementary Information

Other Post-Employment Benefits – Schedule of OPEB Related Notes*

For the Years Ended February 29, 2024

Actuarial Methods:

Measurement Date: March 1, 2023 for OPEB expense and February 29, 2024 for Net OPEB Liability

Actuarial Cost Method:

Costs have been computed in accordance with the Entry Age Actuarial Cost Method. The service cost is the sum of the service costs for all participants. For a current participant, the individual service cost is (a) the present value of future benefits as of the participant's entry age divided by (b) the present value of future compensation as of the participant's entry age multiplied by (c) current compensation. For other than a current active participant, the service cost equal \$0.

The accrued liability is the sum of the individual accrued liabilities for all participants. The individual accrued liability is equal to (d) the present value of future benefits less (e) the service cost accrual rate multiplies by (f) the present value of future compensation.

Asset-Valuation Method:

For purposes of determining the unfunded actuarial liability, the actuarial value of assets is equal to the fair market value.

Census Information:

Census data as of March 1, 2023 and premium information as of March 1, 2023 were used to calculate the OPEB Expense. Census data and premium information as of March 1, 2023 were used to calculate the Total OPEB Liability as of March 1, 2023

Actuarial Assumptions:

Discount rate: 4.70% for February 29, 2024
4.77% for February 28, 2023
3.33% for February 28, 2022

Investment Rate of Return: 6.75%

Salary Scale: 3.00%

Healthy Mortality: PubG.H-2010 Employee and Healthy Annuitant with Scale MP-2021 generational improvements (Male/Female)

Disabled Mortality: PubG.H-2010 Disabled Annuitant with Scale MP-2021 generational improvements (Male/Female)

Health Care Cost Trend Rates:

Medical Costs: Starting at 6.5% grading down using the Getzen model to an ultimate rate of 4.00%

Participation: 100% of eligible future retirees are assumed to elect medical coverage under Plan

Marital Status: 80% of future retirees are assumed to be married and elect family medical coverage. Female spouses are assumed to be 3 years younger than males.

Retirement Rates: Ranging from 5% at age 55 to 100% at age 70

Aging Assumption: Dental claims costs are assumed to increase by 3.00% per year of age up to age 70
Medical claim costs are assumed to increase range from:
from 3.0% at <70 to 0.0% at 90+

See Independent Auditors' Report

BRISTOL COUNTY WATER AUTHORITY

Required Supplementary Information

Other Post-Employment Benefits – Schedule of Contributions*

For the Year Ended February 29, 2024

	2024	2023	2022	2021	2020	2019	2018
Actuarial determined contribution	\$ 386,045	\$ 455,474	\$ 597,742	\$ 642,128	\$ 511,960	\$ 449,833	\$ 448,047
Contributions in relation to the actuarially determined contribution	244,309	217,416	230,184	149,362	230,922	149,362	230,922
Contribution deficiency (excess)	<u>\$ 141,736</u>	<u>\$ 238,058</u>	<u>\$ 367,558</u>	<u>\$ 492,766</u>	<u>\$ 281,038</u>	<u>\$ 300,471</u>	<u>\$ 217,125</u>
Covered-employee payroll	\$2,951,222	\$2,855,927	\$2,712,641	\$2,592,000	\$ 2,516,888	\$ 2,592,000	\$ 2,516,888
Contributions as a percentage of covered-employee payroll	8.28%	7.61%	8.49%	5.76%	9.17%	5.76%	9.17%

Actuarial Valuation Date	Fiduciary Net Position	Total OPEB Liability (TOL)	Net OPEB Liability (NOL)	Funded Ratio	Covered Payroll	NOL as a % of Covered Payroll
2/28/2018	590,139	4,056,109	3,465,970	14.55%	2,516,888	137.71%
2/28/2019	665,582	4,334,588	3,669,006	15.36%	2,592,000	141.55%
2/29/2020	778,181	5,728,097	4,949,916	13.59%	2,663,763	185.82%
2/28/2021	1,074,916	5,797,030	4,722,114	18.54%	2,744,000	172.09%
2/28/2022	1,255,597	5,011,668	3,756,071	25.05%	2,712,641	138.47%
2/28/2023	1,279,534	4,486,679	3,207,145	28.52%	2,855,927	112.30%
2/29/2024	1,614,536	4,769,144	3,154,608	33.85%	2,951,222	106.89%

*This schedule is presented to illustrate the requirement to show information for 10 years. However, until a full 10-year trend is compiled, OPEB plans should present information for those years for which information is available.

See Independent Auditors' Report

Other Information

BRISTOL COUNTY WATER AUTHORITY

Other Information

Receipts, Disbursements and Transfers for Funds Held by BCWA and Trustees

Year Ended February 29, 2024

	BCWA Funds			Trustee Funds			
	Project Funds	Debt Service Reserve Funds	Debt Service Fund	Operations and Maintenance Reserve Fund	Operations and Maintenance	Revenue Funds	Total
Balance per bank at February 28, 2023	\$ 6,504,029	\$ 4,282,373	\$ 1,278,075	\$ 1,750,000	\$ 921,001	\$ 24,141,601	\$ 38,877,079
Receipts:							
Collections from operations	0	0	0	0	0	16,990,000	16,990,000
Interest income	253,722	202,265	58,361	81,465	30,748	1,214,565	1,841,126
State and other grants/loan proceeds	0	-	0	0	0	0	-
Transfers:							
To (from) operating cash accounts	0	(52,436)	0	0	1,079,008	(11,294,009)	(10,267,437)
(To) from other funds	0	0	4,921,639	(81,465)	(30,748)	(4,809,427)	(1)
Interest income transferred	0	0	0	0	-	0	-
Disbursements:							
Project expenditures	(3,421,747)	0	0	0	0	0	(3,421,747)
Payment on principal and accrued interest on Authority's notes	0	0	(4,901,202)	0	0	0	(4,901,202)
Payment of cost of issuance	0	0	0			0	-
Payment of Bond Rate Lock/Fees	0	0	0	0	0	0	0
Balance per bank at February 29, 2024	<u>\$ 3,336,004</u>	<u>\$ 4,432,202</u>	<u>\$ 1,356,873</u>	<u>\$ 1,750,000</u>	<u>\$ 2,000,009</u>	<u>\$ 26,242,730</u>	<u>\$ 39,117,818</u>
Change in Accrued Interest							<u>0</u>
Total funds held by trustee at February 29, 2024							<u>\$ 39,117,818</u>

See Independent Auditor's Report

BRISTOL COUNTY WATER AUTHORITY

Other Information

Non-Capitalized Fees Paid to Consultants

Year Ended February 29, 2024

Current operations

Legal	\$ 104,274
Engineering	11,410
Auditing	22,000
Accounting, financial, and computer consulting	<u>41,195</u>
Total	<u><u>\$ 178,879</u></u>

See Independent Auditors' Report

BRISTOL COUNTY WATER AUTHORITY

Other Information

Debt Service Funds Requirement Calculation (Section 603 - General Bond Resolution)

Year Ended February 28, 2023

Revenue fund balance per bank at March 1, 2023	\$ 24,141,601
Revenue collected from operations	16,990,000
Transfer to operating cash accounts for operations and maintenance expenses	(11,294,009)
Operating cash used for capital projects	966,096
Interest income:	
Revenue fund	1,214,565
Operations and maintenance reserve fund	81,465
Debt service reserve funds	202,265
Debt service fund	58,361
Project fund	253,722
Operations and maintenance interest only	30,748
Total interest income	<u>1,841,126</u>
Net revenue available for debt service requirement	<u>\$ 32,644,814</u>
Debt service requirement	\$ 4,901,202
Computed ratio	6.66
Required ratio	1.25

In accordance with Section 603 of the General Bond Resolution, the ratio of the net revenue available for debt service requirements must be equal to or greater than 1.25. The computed ratio for the year ended February 29, 2024 is 6.66

See Independent Auditors' Report

HAGUE, SAHADY & CO., P.C.

CERTIFIED PUBLIC ACCOUNTANTS

126 President Avenue
Fall River, MA 02720
TEL. (508) 675-7889
FAX (508) 675-7859
www.hague-sahady.com

*Independent Auditor's Report on Internal Control Over Financial
Reporting and on Compliance and Other Matters Based on an Audit of
Financial Statement Performed in Accordance with Government
Auditing Standards*

To the Board of Directors of the
Bristol County Water Authority
Warren, Rhode Island

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the business-type activities and the aggregate remaining fund information of the Bristol County Water Authority (the Authority), as of and for the year ended February 29, 2024, and the related notes to the financial statements, and have issued our report thereon dated June 21, 2024.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Authority's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Authority's internal control. Accordingly, we do not express an opinion on the effectiveness of the Authority's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Authority's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hague, Sahady & Co., CPAs, P.C.

Hague, Sahady & Co., CPAs, P.C.
Fall River, Massachusetts
June 21, 2024

Town Administrator Contente re
Request for Executive
Session Pursuant to RIGL § 42-46-
5(a)(2) -Lifetime contracts litigation
summary and update

Executive Session pursuant to RIGL Section 42-46-5 (a) (5) regarding Lease Extension - A and R Marine

M1

Town Administrator Contente request for Executive Session Pursuant to RIGL §42-46-5, (5) Any discussions or considerations related to the acquisition or lease of real property for public purposes.

MEMORANDUM

To: THE HONORABLE TOWN COUNCIL
 From: Michelle DiMeo, Tax Assessor/Collector
 Date: August 9, 2024
 Subject: Recommended Abatements & Additions for August 21,2024 meeting

Attached is a list of Abatements & Additions for August 2024

	Abatements	Additions
Motor Vehicles	\$ 0.00	\$ 0.00
Real Estate	\$ 0.00	\$ 0.00
Sewer Fees	\$ 4,624.00	\$ 0.00
Sewer Assessment	\$ 0.00	\$ 0.00
Tangibles	\$ <u>0.00</u>	\$ <u>0.00</u>
Total	\$ 4,624.00	\$ 0.00

Net Adjustment: -\$4,624.00

Year to Date Total Abatements & Additions: -\$4,624.00

Respectfully,



Michelle DiMeo

Tax Assessor/Collector

DATE: August 8, 2024									
ABATEMENTS									
MOTOR VEHICLES									
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT			
		MV	2020	\$ 17.35					
		TOTAL MV ABATEMENTS			\$ -				
ABATEMENTS									
REAL ESTATE									
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT			
		RE	2024	\$ 13.82					
		RE	2024	\$ 13.82					
		RE	2024	\$ 13.82					
		RE	2023	\$ 13.36					
		RE	2023	\$ 13.36					
		TOTAL RE ABATEMENTS			\$ -				
ABATEMENTS									
SEWER FEES									
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT			
05-0000-05	11 State Street, LLC	SU	2024	\$ 614.00	\$ 614.00	3 sewer units, charged for 4			
03-2456-00	Cobb, John & Rose	SU	2024	\$ 614.00	\$ 614.00	1 sewer unit, charged for 2			
03-2456-00	Cobb, John & Rose	SU	2023	\$ 580.00	\$ 580.00	1 sewer unit, charged for 2			
03-2456-00	Cobb, John & Rose	SU	2022	\$ 580.00	\$ 580.00	1 sewer unit, charged for 2			
03-2456-00	Cobb, John & Rose	SU	2021	\$ 571.00	\$ 571.00	1 sewer unit, charged for 2			
03-2456-00	Cobb, John & Rose	SU	2020	\$ 530.00	\$ 530.00	1 sewer unit, charged for 2			
03-2456-00	Cobb, John & Rose	SU	2019	\$ 521.00	\$ 521.00	1 sewer unit, charged for 2			
13-0259-20	Gablinske, Douglas & Patricia	SU	2024	\$ 614.00	\$ 614.00	1 sewer unit, charged for 2			
		TOTAL SEWER ABATEMENTS			\$ 4,624.00				
ABATEMENTS									
SEWER ASSESSMENT									
		TYPE	YEAR	RATE					

ACCOUNT#	NAME				AMOUNT	REASON FOR ADDITION
		SA	2024	\$ 302.98		
		SA	2023	\$ 302.98		
		SA	2022	\$ 302.98		
		SA	2021	\$ 302.98		
		SA	2020	\$ 302.98		
		TOTAL SEWER ABATEMENTS			\$ -	
ABATEMENTS						
TANGIBLE						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT
		Tang	2024	\$ 13.82		
		Tang	2023	\$ 13.36		
		Tang	2022	\$ 13.00		
		Tang	2017	\$ 14.92		
		Tang	2016	\$ 14.77		
		TOTAL TANGIBLE ABATEMENTS			\$ -	
		TOTAL ABATEMENTS			\$ 4,624.00	
ADDITIONS						
MOTOR VEHICLES						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		MV	2020	\$ 17.35		
		TOTAL MV ADDITIONS			\$ -	

[illegible]

[illegible]

2776

TOWN OF BRISTOL, RI **APPLICATION FOR SEWER PERMIT**

Date: 1/4/23Permit: 2776 KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

15 Sluicum 121 156
 NO. STREET PLAT LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: _____

GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.

FEE: \$ 257CK# 1343Menaschi
Property Ownerh b construction
Licensed Drainlayer[Signature]
Water Pollution Control Facility
Superintendent

White: WPCF

Green: Tax Assessor

Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2784

TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

3-24-23

Permit:

2784KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

NO.

STREET

PLAT

LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: _____

GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
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8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.

FEE: \$

10

CK#

cash

Property Owner

Licensed Drainlayer

Water Pollution Control Facility
Superintendent

White: WPCF

Green: Tax Assessor

Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2805

TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

12/14/23

Permit:

2805D

The undersigned licensed Drainlayer requests permission to install a sewer line at:

151 Perry Rd

NO. STREET

PLAT

LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: _____

GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
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6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.

FEE: \$

100

CK#

cash

Property Owner

Licensed Drainlayer

Water Pollution Control Facility
Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2806

TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 1/31/24Permit: 2806 KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

43 High St. 16 38
 NO. STREET PLAT LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: _____

GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
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8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.

FEE: \$ 100CK# cash_____
Property Owner_____
Licensed Drainlayer

L. Del Zio
 Water Pollution Control Facility
 Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2813KD

TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

7/1/24

Permit:

2813KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

103 Fales Rd 80 84
NO. STREET PLAT LOT

ASSESSABLE YES NO

ACCOUNT NO: _____

GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
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14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.

FEE: \$

10

CK#

Ferreira

Property Owner

[Signature]

Water Pollution Control Facility
Superintendent

[Signature]

Licensed Drainlayer

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2812KD

TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

6/25/24

Permit:

2812KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

45 Hopeworth

NO. STREET

PLAT

LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: _____

GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
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12. Dig Safe must be notified by Drainlayer.
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14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.

FEE: \$

10

CK#

cash

Property Owner

ELJ

Licensed Drainlayer

Water Pollution Control Facility
Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2810

TOWN OF BRISTOL, RI **APPLICATION FOR SEWER PERMIT**

Date: 6/10/24Permit: 2810KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

14 Michael Dr 127 4
 NO. STREET PLAT LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: _____

GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.

FEE: \$ 25 CK# _____

[Signature]
 Water Pollution Control Facility
 Superintendent Secretary

David Sa
 Property Owner

(Homeowner)
 Licensed Drainlayer

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2811

TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date: 6/21/24Permit: 2811KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

33 St. Elizabeth

NO.	STREET	PLAT	LOT
ASSESSABLE	YES	NO	ACCOUNT NO:

GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
5. Pipes shall be imbedded in 6" of sand, processed gravel, or stone no greater than 3/4". Existing gravel is not acceptable.
6. Pipes shall be laid at a minimum of 3' below grade.
7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.

FEE: \$ 10CK# cash

Property Owner

Licensed Drainlayer

Water Pollution Control Facility
Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2807KD

TOWN OF BRISTOL, RI
APPLICATION FOR SEWER PERMIT

Date: 3-13-24Permit: 2807KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

21 Vernon

NO. STREET

PLAT

LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: _____

GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
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7. Inspection manholes shall be installed outside of commercial buildings for purposes of Pretreatment sampling.
8. Plumbing Permit from building Inspector is required for all interior connections.
9. Roadcut Permit from Department of Public Works is required for all roadcuts.
10. All Permits must be on job site.
11. Sewer Permit is good for 4 weeks.
12. Dig Safe must be notified by Drainlayer.
13. **NO INSPECTIONS WILL BE MADE AFTER 3:00PM WEEKDAYS OR ANYTIME WEEKENDS OR HOLIDAYS.**
14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.

FEE: \$ 25

CK# _____

Wood Frame Structures
 Property Owner

Kim DeRosa (Secretary)
 Water Pollution Control Facility
 Superintendent

JML
 Licensed Drainlayer

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

2817 KL

TOWN OF BRISTOL, RI APPLICATION FOR SEWER PERMIT

Date:

7/31/24

Permit:

2816KD

The undersigned licensed Drainlayer requests permission to install a sewer line at:

65 Swans

NO. STREET

PLAT

LOT

ASSESSABLE ☐ YES ☐ NO

ACCOUNT NO: _____

GENERAL RULES FOR INSTALLING SEWER LINES:

1. Pipes from public sewer to property line shall be 6" in diameter.
2. Pipes from property line to building shall be 4" in diameter.
3. Junctions with public sewers shall be made at an angle by installing a wye or a tee.
4. Clean outs are required outside the foundation plus at 75' increments; at all significant changes in direction; and at all 45 degree or greater angles.
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14. It is the responsibility of the property owner and/or drainlayer to ensure that all Federal, State, and Local permits have been obtained.
15. Easements, Deeds, and all legal documents are the responsibility of the applicant and/or property owner.
16. Backflow Preventer/Check Valves are required on all buildings with basement plumbing.

NOTE: Roof downspouts, foundation drains, area drains, and/or other sources of surface runoff or ground water to the public sewers are prohibited.

FEE: \$

10

CK#

Cash

Property Owner

Scott's

Licensed Drainlayer

Water Pollution Control Facility
Superintendent

White: WPCF

Green: Tax Assessor Yellow: Town Council

Pink: Drainlayer

Gold: Homeowner

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

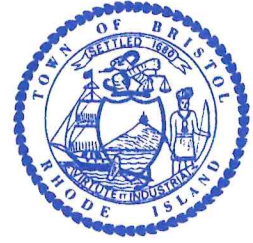
Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

August 1, 2024

Detective Keith Martin
5 Clinton Drive
Bristol, RI 02809

Dear Detective Martin:

On behalf of the Town Council as the duly representatives of the citizens of the Town of Bristol, I extend to you our sincerest gratitude for your service to the Police Pension Fund Board of Trustees.

Please know that the Council is ever cognizant of the amount of time, effort, and dedication applied by members of Town boards and commissions.

Although the Council accepts your decision to resign, it does so with sincere thanks and appreciation for your years of service. The members, both individually and collectively, wish you well and hope that you will leave your post with the full knowledge that your many contributions are greatly appreciated.

As you move forward on your journey, please know that your contributions will be remembered and celebrated. We wish you all the best in your future endeavors and hope you continue to inspire us all.

Sincerely,

Melissa Cordeiro
Town Clerk/Council Clerk

XC: Council Docket 7/31/2024

all the best to you
my Friend! Keep in
touch.



State of Rhode Island and Providence Plantations
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-3767

June 21, 2024

Via Email

Conor MacDonald
 Handy Law, LLC
 42 Weybosset Street
 Providence, RI 02903
conor@handlawllc.com

Re: Request for Joint Public Notice Extension
CRMC File No 2023-08-084 TSL, LLC – Installation of a berthing facility and expansion of existing marina for the mooring of a pool boat for recreational purposes.

Dear Mr. MacDonald:

CRMC and RIDEM is in receipt of the June 17th, 2024, request to extend the Joint Public Notice Period for the above referenced file for the purposes of review at both the Bristol Harbor Commission meeting and the Bristol Town Council meeting. The Joint Public Notice end date will be extended from July 15, 2024, to August 15, 2024.

If you require additional information, please do not hesitate to contact me. Thank you.

Sincerely,

Jeffrey M. Willis, Executive Director
 Coastal Resources Management Council

/lat

cc: TSL, LLC
 S. Handy, Esq., Handy Law
 R. Blanchard, Site Engineering
 N. Personeus, RIDEM
 A. Teitz, Esq., AICP, Asst Town Solicitor, Bristol
 M. Cordeiro, Bristol Council Clerk

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

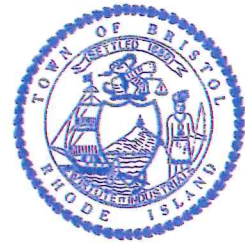
Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

August 7, 2024

Coastal Resources Management Council (CRMC)
4808 Tower Hill Road
Wakefield, RI 02879

Dear CRMC Members,

Subject: Communication of Concerns and Mixed Opinions on Joint Public Notice
CRMC/DEM re Thames Street Landing, TSL, LLC, 267 Thames Street

On behalf of the Bristol Town Council, I am writing to inform you about the diverse opinions and concerns within our council and community regarding the proposed Joint Public Notice CRMC/DEM re Thames Street Landing, TSL, LLC, 267 Thames Street.

During our recent Town Council meeting of July 31, 2024, a motion was passed to submit the recommendations made by the Bristol Harbor Commission, along with a copy of the Harbor Commission meeting minutes and the draft council meeting minutes of July 31, 2024, to reflect the various concerns addressed by members of the council and residents. The motion, made by Teixeira/Sweeney, was passed with the following votes:

- In favor: Chairman Calouro, Councilmen Teixeira, Sweeney, and Ley.
- Opposed: Vice Chairwoman Parella.

The council discussed the importance of effectively communicating to CRMC that there are diverse opinions within the council and the community regarding the project.

It was recommended that a cover letter, along with the council draft minutes, be provided to CRMC. This will clarify that the recommendations by the Harbor Commission do not specifically express the town or council's unanimous support or opposition.

Please find attached the following documents for your review:

1. Exhibit A- Recommendations made by the Bristol Harbor Commission.
2. Exhibit B- Minutes from the Harbor Commission meeting of July 1, 2024.
3. Exhibit C- Draft minutes from the Town Council meeting of July 31, 2024.

We believe it is important for CRMC to fully understand the range of opinions and concerns that exist within our community regarding this project. We trust that this information will be taken into consideration during your deliberations.

Thank you for your attention to this matter. Should you have any questions or require further information, please do not hesitate to contact me.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Melissa Cordeiro', with a long, sweeping horizontal line extending to the right.

Melissa Cordeiro
Council Clerk

Exhibit A**TOWN OF BRISTOL, RHODE ISLAND****BRISTOL HARBOR COMMISSION**

To: The Honorable Bristol Town Council
Via the Town Clerk

CC: Town Administrator
Harbormaster

DATE: July 1, 2024

RE: Advisory Recommendation re CRMC – Application File # 2023-08-084, by TSL, LLC for installation of a berthing facility and expansion of existing marina for the mooring of a pool boat for recreational purposes.

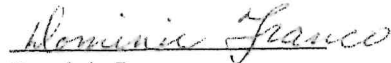
At its meeting of July 1, 2024, the Harbor Commission, together with the Harbor Commission Advisory Committee, heard two hours of public testimony, and following discussion, voted by a vote of 4 to 1, to send the following recommendation to the Town Council:

The Bristol Harbor Commission respectfully recommends to the Bristol Town Council that this Application meets the criteria of the Bristol Harbor Management Plan, in that it is completely within the riparian rights area of the applicant, does not cross the Harbor Line, and does not interfere with navigation in Bristol Harbor. The Harbor Commission is concerned with potential water pollution from the treated pool water, danger to nearby riparian and littoral structures in the event of a hurricane, public access to the waterfront by physically handicapped individuals, and possible danger to pool users in the event a large vessel navigating nearby might lose power or control and collide with the pool boat. Consequently, the Harbor Commission recommends to the Town Council that the following four conditions be recommended by the Town Council to the RI CRMC prior to CRMC's consideration of the Application.

1. The Applicant shall provide a written plan indicating how the pool water will be treated, how the waste from any backwashing filtration system will be disposed, and confirming that there will be no discharge of such filtration system water into Bristol Harbor.

2. The Applicant shall provide a written Storm Action Plan indicating the actions proposed for certain time frames (such as when a Tropical Storm or Hurricane Watch is issued and when a Tropical Storm or Hurricane Warning is issued) and identifying the specific contractors who will provide trucks to pump out the pool water and identifying the specific marine facility that will haul the pool boat out of the water.
3. The Applicant shall provide certification from an engineer that the access to the pool boat from the shore will meet ADA requirements.
4. The CRMC should consider requiring the Applicant to install additional barriers, which might include additional pilings, to prevent any out of control vessel from colliding with the pool boat and endangering pool users.

Respectfully submitted,



Dominic Franco

Chair, Bristol Harbor Commission

\\\\SERVER1\\Share\\Bristol\\Harbor Commission & Harbormaster\\2024 Floating Pool - Bristol Harbor Hotel\\Recomendation to TC, 07-01-2024
Bristol Harbor Com d2.docx

EXHIBIT B



Town of Bristol, Rhode Island
10 Court Street
Bristol, RI 0280

Harbor Commission

Special Meeting Minutes: July 1, 2024

Harbor Commission: Dom Franco, Jim Dollins, John McDonald, Peter Silva, Steve Januario

Advisory Board: Pam Romano, Paul Hebert, Owen O'Rourke, Skip Castro, Michael Tamualites, George Burman <gsburman45@gmail.com>

Alternates: Wayne Gablinske, Bob Hamel

Harbormasters: Gregg Marsili, Jon Perry

1. Approval of June 17 Special Meeting Minutes – Held until Aug 5, 2024 Meeting.
2. Approval of July 1, 2024 Special Meeting Minutes – approval at Aug 5, 2024 Mtg.
3. CRMC – Application File #22023-08-084 dated May 14, 2024 for RI Assent(Pool Boat)
 - A. Meeting Held on 7/1/2024 With Approximately 2 Hours of Public Testimony and 30 minutes of Harbor Commission discussion.
 - B. The attached letter from Chairman Dom Franco explains the position of the Harbor Commission. This letter was sent to the Town Council which clearly states the position and recommendations of the Harbor Commission.
- 4.. Public Comment. None.

Adjournment

Attachment



BR Harbor Comm to
BR TC as signed.pdf

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, JULY 31, 2024

H. Old Business

H1. Joint Public Notice CRMC/DEM re Thames Street Landing, TSL, LLC, 267 Thames Street (continued from May 29th) Public comment extended to August 15, 2024

- a. Recommendation - Bristol Harbor Commission
- b. Alyce Wright, Lila Delman, re letter of concern
- c. Howard Sutton, President Stone Harbour HOA re letter of opposition
- d. Documents submitted to the Harbor Commission Meeting, July 1, 2024
- e. Mark T. Ryan, Moses Ryan LTD, re letter of concern

Teixeira/Sweeney- motioned to submit to CRMC the concerns and recommendations made by the Bristol Harbor Commission, along with a copy of the Harbor Commission meeting minutes and this evening's draft meeting minutes, to reflect the various concerns addressed by members of the council and residents. Voting in favor were Calouro, Teixeira, Sweeney, Ley. Voting Opposed was Vice Chairwoman Parella.

Prior to the vote being taken, Chairman Calouro stated that a recommendation had been received from the Harbor Commission and proceeded to read their four recommendations as follows:

1. The applicant shall provide a written plan indicating how the pool water will be treated, how the waste from any backwashing filtration will be disposed, and confirm that there will be no discharge of such filtration system water into Bristol Harbor.
2. The applicant shall provide a written storm action plan indicating the actions proposed for certain time frames (such as when a tropical storm or hurricane watch is secured and when a tropical storm or hurricane warning is issued) and identifying

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, JULY 31, 2024

the specific contractors who will provide trucks to pump out the pool water and identifying the specific marine facility that will hull the pool boat out of the water.

3. The applicant shall provide certification from an engineer that the access to the pool boat from the shore will meet ADA requirements.
4. The CRMC should consider requiring the applicant to install additional barriers which might include additional pilings, to prevent any out-of-control vessel from colliding with the pool boat and endangering pool users.

Councilman Teixeira motioned to submit the Harbor Commission recommendations to CRMC, seconded by Sweeney for discussion. It was clarified that while the recommendation could be submitted to CRMC, the approval was under CRMC's jurisdiction.

Vice Chairwoman Parella noted that the recommendations by the Harbor Commission were well thought out. However, she personally believed the pool boat would be a public nuisance and the town would regret it. She felt there was no need for the pool in that congested location and thought the council should oppose the application. She clarified that a "no" vote from her would reflect her opposition to the pool boat, not disagreement with the Harbor Commission's recommendations.

Councilman Ley Councilman Ley expressed his opposition to the application as well. Councilman Teixeira stated that submitting the Harbor Commission's recommendations to CRMC did not imply his support for the application, as it fell under CRMC's jurisdiction.

Seth Hardy, the applicant's attorney representing TSL, LLC Thames Street Landing, summarized the request. Applicant Larry Goldstein and engineer Ron Blanchard were also in attendance. Attorney Hardy explained that the proposed project involved a vessel adjacent to the Bristol Harbor Inn, 8 feet wide, 20 feet long, and 4 feet deep, for seasonal use only and secured when not in use. He noted that the pool boat is allowed by right in Bristol Harbor and the zoning district. Attorney Hardy emphasized the benefits to the town and the alignment with the 2016 Comprehensive Plan for Economic Development.

Attorney Hardy addressed the recommendations and opposition, stating that TSL intended to present a storm action plan and pool water filtration plan to CRMC. He argued that ADA compliance and additional pilings were not warranted, citing CRMC standards for small marinas. He also responded to opposition from Stone Harbor, noting that the pool boat did not

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, JULY 31, 2024

violate town ordinances 8-45 and 8-54 prohibiting swimming in navigational areas and blocking public access to water.

Attorney Hardy addressed additional objections and concerns raised. He stated that guests at the Bristol Harbor Inn were surveyed and strongly indicated that a pool was a missing amenity. He noted that guests seeking hotels with pools could choose other locations, potentially impacting the local economy.

In response to suggestions for alternate locations, Attorney Hardy explained that none were available. The current deck area is used for weddings, and the surrounding land is capped due to environmental concerns.

Regarding safety concerns, Attorney Hardy reassured that no alcohol would be allowed at the pool, and there would be security cameras and locks in place. To address noise concerns, he stated there would be no diving or audible music, emphasizing that noise is regulated by town ordinances, not CRMC.

On environmental issues, Attorney Hardy acknowledged concerns about pile driving disturbing the environment. He noted that the Department of Environmental Management (DEM) would participate, and a permit from the Army Corps of Engineers, which had already considered the pile driving, would be submitted to CRMC. CRMC would have regulatory jurisdiction over the application.

He continued to argue that this project falls under CRMC jurisdiction and addressed the request made by Stone Harbor for the council to provide a negative recommendation. Attorney Hardy noted that this request was contrary to the Town Administrator's position, which supported the application. He requested council consideration to also provide a recommendation for CRMC's approval of the proposal.

Vice Chairwoman Parella asked for the summer occupancy rate and average length of stay. Larry Goldstein replied that he did not have that information at that time. Vice Chairwoman Parella then asked if Mr. Goldstein had been recently seeking to expand the hotel due to high demand, suggesting that the argument for needing a pool to attract guests seemed inconsistent with the expansion plans. She pointed out that there are three local beaches near the hotel, offering plenty to do for short-term guests, and questioned whether a pool would significantly attract more visitors.

Vice Chairwoman Parella noted that this proposal might set an unwelcome precedent in the area. She expressed uncertainty

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, JULY 31, 2024

about whether the council has ever provided recommendations to CRMC, noting that most CRMC applications involve docks or dock extensions, not pool boats. She emphasized the neighborhood's density and potential nuisance issues, asserting that this proposal could be problematic regardless of safety protocols and doubting its impact on tourism or hotel occupancy.

Mr. Goldstein responded that the hotel is not always fully booked and expressed a desire to fill the gaps. He mentioned that families often look for hotels with pools and emphasized that the pool boat idea was a creative solution inspired by a similar concept in Maine. The aim was to provide an amenity that families are seeking without causing a nuisance or headache for guests.

Parella acknowledged that surveys might indicate a desire for certain amenities, but based on her experience, a lack of specific amenities would not necessarily deter guests from revisiting a hotel. She expressed skepticism about the pool's potential to significantly impact the hotel's success and suggested that the hotel could be better marketed by highlighting local family amenities.

Attorney Hardy stated he would follow up with the hotel occupancy rate and average length of stay.

Councilman Ley asked Mr. Goldstein if there would be any restroom facilities and how far away they would be, as well as the protocol for access. Mr. Goldstein responded that guests could use either the guest rooms or the two bathrooms located in the hotel lobby, which are always open until sunset. Councilman Ley also inquired about the potential for the pool boat to rust and the maintenance protocols, expressing concern over unclear photos and the assurance of proper upkeep. Mr. Goldstein provided larger, clearer formatted proposals of the pool boat and assured the council that the establishment has always maintained its facilities with updates and maintenance, and they would treat the pool boat the same way, just like the common areas and the tent. He emphasized that they were not looking to create an eyesore at their hotel and that the boat was modeled as a first-class design.

Councilman Ley then questioned Attorney Hardy's statement regarding ADA requirements, asking if CRMC had the authority to impose ADA accessibility and if the town would be responsible for that. He asked the town solicitor for clarity. Solicitor Ursillo stated that he was not aware of CRMC's specific authority to impose or require ADA requirements. He mentioned

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, JULY 31, 2024

that if this was a recommendation from the Harbor Commission, it could be something the town could address if approved by CRMC, and the applicant could then address ADA compliance.

Councilman Ley stated that ADA compliance should probably have the regulatory framework addressed before they go before CRMC, and the council might want to have requirements for ADA accessibility. Project Engineer Blanchard explained that according to CRMC regulations, a marina with fewer than 25 boats is considered a small marina and does not require ADA compliance. A discussion ensued regarding ADA compliance and who had jurisdictional authority to impose it. Ley talked about the potential for other organizations requesting a pool boat and whether the town would have the authority to impose ADA compliance, expressing the need to understand this before making any decision.

Councilman Sweeney asked for clarification on how the pool water would be handled, as addressed by the Harbor Commission. It was noted that the filtration plan would be similar to the system used by the Yachtsman in Maine, which the applicants intended to implement for this pool boat.

Howard Sutton, president of the Stone Harbor Homeowners Association, then spoke. He discussed a letter provided to the council from Alyce Wright, a professional realtor from Lila Delman, which included an affidavit expressing concerns about the proposed marina pool boat's impact on neighboring property values. He further read the letter he submitted to the council for the record as follows:

"We respectfully request that the Bristol Town Council, after due diligence, concerns raised by abutting property owners, and issues expressed by the Bristol Harbor Commission withdraw the letter of support for the TSL's application for the installation of a pool boat to CRMC that was sent by the Town Administrator.

It appears that the letter Mr. Contente sent to CRMC on June 6, 2023, was based on erroneous information and unsupported assumptions provided by TSL. The majority of TSL's points are fiction, not fact.

In addition, in the requested revised correspondence to CRMC, we support the inclusion of the four recommendations of the Bristol Harbor Commission (see attached request issued on July 1, 2024) along with compliance with the State of Rhode Island Department of Health requirements for swimming pools and

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, JULY 31, 2024

an environmental impact study by the RI Department of Environmental Management.

In evaluating this proposal by TSL, it should be evident that the concerns raised by tax-paying residents and the Harbor Commission supersede a dubious, nominal increase in revenues for a private company.

The Bristol Town Council usually receives and files CRMC documents without comment. One would question why this application, fraught with obvious potential problems, should be an outlier”

Mr. Sutton spoke on his own comments and stated that in over four decades working with one of the most respected newspapers in the country, he learned the importance of distinguishing fact from opinion, fiction, and unsupported assumptions. He criticized the letter from the town administrator to the CRMC, based on TSL information, as being fictional and unsupported. He found it curious that a response regarding property value impacts was received within a week, yet when asked about the hotel occupancy rate—under study for two years—there was no available information. He found it hard to believe they could not provide the occupancy rate.

Attorney Mark Ryan, representing Stone Harbor, then addressed the council, noting several issues. He pointed out that while the council stated they don't normally take a position on CRMC matters, the town had already done so through the town administrator's favorable letter, which might have been based on misleading facts. Attorney Ryan pointed out that the Harbor Commission had made four additional recommendations. He argued that remaining silent effectively promotes the hotel boat.

He suggested that calling the pool boat a vessel was a workaround to avoid going through zoning for a deck. Attorney Ryan believed that CRMC cared about the town's stance and opinion on the matter, regardless of jurisdiction, and encouraged the council not to hesitate in expressing opposition. He expressed concern over the hotel's non-compliance with ADA requirements, questioning whether the Disability Rights of Rhode Island and the Governor's Commission on Disabilities would agree that the pool boat, considered a vessel, did not require ADA compliance, or if it would be seen as a place of public accommodation requiring ADA compliance under Title III. Ryan questioned that if neither CRMC nor the town raised the question of ADA compliance, who would.

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, JULY 31, 2024

Discussions ensued about ADA compliance protocols. Attorney Ryan pointed out that when the applicant petitioned the zoning board for a dimensional variance to construct additional rooms, the minutes reflected a high demand for the hotel.

Attorney Ryan alleged that when the applicant approached the town administrator claiming the need for a pool to fill occupancy, it contradicted their hardship claim before the zoning board, where they sought assistance due to being swamped with demand. He argued that both statements couldn't be true. Additionally, he contended that if the hotel is swamped in the summer and the pool is needed only during that season, it raises questions about its use in the off-season.

In addition, Attorney Ryan highlighted that the town administrator had already sent a positive letter supporting the pool boat proposal, relying on the information that it would benefit the town. However, he argued the validity of this information. He discussed the possibility of alternate locations for the pool and expressed concerns about the appropriateness of the proposed site.

Attorney Ryan requested that the letter sent by the town administrator not be considered the official stance of the town. He urged the council to not only forward the recommendations made by the Harbor Commission but also to include the council's opposition to the application.

Administrator Contente stated that in June of 2023, after meeting with the hotel owner and being provided with a significant amount of information and detail, he wrote a letter of support for the pool boat proposal. He noted for the record that he writes many letters on behalf of individual businesses that may have an economic impact, and collectively, these businesses do make a difference. Contente highlighted that Bristol Harbor Inn is an employer whose guests frequent local businesses, and a pool is a sought-after amenity.

Town Administrator Contente expressed his disagreement with the opposition, maintaining his opinion that the pool would benefit the town. Town Administrator Contente acknowledged that while he had met with Mr. Sutton over various issues over the years, he did not reach out to Mr. Sutton after his initial concerns with the letter. He expressed disappointment that Mr. Sutton did not reach out to discuss the matter, as he had done in the past.

Town Administrator Contente emphasized that he typically stands by his opinions. However, he respects the council members, and

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, JULY 31, 2024

if his letter was contrary to the council's intentions, he would withdraw it. Town Administrator Contente reiterated his belief that the pool would benefit the town and families and stated he is a strong proponent of public waterways.

Town Administrator Contente affirmed that the hotel is well-run with no major issues and found the project fascinating. He mentioned being informed that neighbors had been and would be notified in 2023, and he hoped his integrity and honesty were not being questioned. He viewed the pool boat as a positive addition to creating a family-friendly atmosphere and stated that was his opinion as an elected official.

Mr. Sutton clarified that no one was questioning the administrator's hard work and accomplishments. However, he stated that the administrator was misled to believe that the neighbors were notified and supportive. In reality, the information received was inaccurate. Stone Harbor was not notified until two years later and believes that the pool boat is a poor idea. Mr. Sutton also raised concerns about noise complaints at the hotel, suggesting that these issues would worsen if the pool boat were added.

Councilman Teixeira stated that the administrator is an elected official and has the right to hold and express his own opinions. He emphasized that they work together, and it is not uncommon for the administrator to send out his own letters of support. Councilman Teixeira affirmed that it was within the administrator's rights to do so and that he would not weigh in on the administrator's decision.

Chairman Calouro agreed that the council does not direct the administrator and affirmed that they have a great working relationship. He emphasized that the council relies on the boards and commissions for specialized information, as the council may not be familiar with every rule and regulation. The council looks to these boards and department heads for guidance.

Chairman Calouro expressed his appreciation for the information provided by the Harbor Commission and stated that he is not interested in revising their recommendations. He mentioned that if the Coastal Resources Management Council (CRMC) requires ADA compliance, they will ensure it is weighed in appropriately. Chairman Calouro believes it is important to move forward with the process and that every applicant should have the opportunity

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, JULY 31, 2024

to proceed. He stated that he does not want to send a letter of support or objection at this time.

Vice Chairwoman Parella stated that while some members of the council may not want to take a position, the town is already on record supporting the project through a letter and an affidavit. The issue is not about whether the administrator can send a letter, but rather about the town's official stance. She acknowledged that not all council members may share the same level of enthusiasm for the project.

Vice Chairwoman Parella believes that CRMC should be made aware that the council does not fully support the project. If CRMC proceeds, they should be informed of the council's concerns. She cautioned that remaining silent could be interpreted as the town's overall support for the project. Vice Chairwoman Parella indicated that she would be voting in opposition to the project and believes a letter should be sent to raise concerns beyond the recommendations of the Harbor Commission.

Councilman Ley stated that there is a diversity of opinions among the council members, with some having grave concerns about the project. He is worried that remaining silent would signal to the agency that the town may be supportive of the project.

Discussions ensued on how to effectively communicate to CRMC that there are mixed opinions and not everyone is enthusiastic about the project. It was recommended that a cover letter, along with the council draft minutes, be provided to CRMC. This would clarify that the recommendations by the Harbor Commission do not specifically express the town or council's support. Additionally, it would ensure that CRMC is aware of the concerns raised by the council and members of the public. It was also suggested to forward the minutes from the Harbor Commission Meeting.



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

Date: August 8, 2024

From: Melissa Cordeiro
COUNCIL CLERK

RE: Documentation of Bid Rejection - Bid Number 1051 re
from Global Equipment Company

This memo serves as documentation regarding the bid received on August 1, 2024, for Bid Number 10551 re Storage Carts for Election Equipment with the bid closing date noted as July 31, 2024, at noon. Notably, the bid was received On August 1, 2024, at 12:23 pm after both the bid opening and closing dates.

We appreciate your interest in our project and your effort in preparing and submitting a bid. However, in order to maintain a fair and transparent bidding process, we must adhere strictly to the specified deadlines

Regrettably, due to the untimely receipt of the bid, as outlined and stipulated in the submission guidelines, it is officially rejected. This memo is filed for reference and documentation purposes.



STEVEN CONTENTE
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

August 13, 2024

Printelect
Owen Andrews, President
3731 Trent Road
New Bern, NC 28562-2221

Re: Bid# 1051 – Storage Carts for Election Equipment

Dear Mr. Andrews,

We are pleased to inform you that your company, Printelect, has been awarded Bid# 1051 – Storage Carts for Election Equipment, with the cost not to exceed \$19,150.00.

Very truly yours,

A handwritten signature in black ink, appearing to read "Steven Contente", is written over a horizontal line.

Steven Contente
Town Administrator

Cc: Carl Carulli, Treasurer
The Honorable Town Council
Melissa Cordeiro, Town Clerk

**TOWN OF BRISTOL, RHODE ISLAND
TOWN COUNCIL**

**INTERNAL POLICY
ELECTRONIC SIGNATURE USAGE FOR CEREMONIAL DOCUMENTS**

1. Limited Usage for Ceremonial Documents ONLY:

Electronic Signatures shall be reserved exclusively for ceremonial documents such as citations, proclamations, and commendations to maintain the formality of these occasions. The use of Electronic Signatures on Resolutions, policies, or any other publicly adopted documents is strictly prohibited.

2. Confirmation via Email:

Any document requiring an Electronic Signature will be confirmed via email to verify approval from each council member prior to signing.


3. Checks and Balances:

Ceremonial Documents will still require original signatures from the Town Administrator and/or Town Clerk to ensure proper oversight and authenticity.

4. Access and Management:

The Town Clerk will manage and oversee the usage and storage of Electronic Signatures, ensuring they are used appropriately and securely.

This policy aims to maintain the integrity and formality of ceremonial documents while ensuring proper checks and balances are in place for their usage

Adopted: July 31, 2024
ATTEST: 

Melissa Cordeiro, Town Clerk

**Bristol Fourth of July Committee
Wine Tasting Subcommittee Meeting**

Monday, July 29, 2024 @6:30 PM

Quinta Gamelin Community Center

101 Asylum Rd, Bristol, RI 02809

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JUL 24 PM 1:56

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. REVIEW TICKET SALES
4. DISCUSS MECHANICS OF THE DAY
5. SPONSORS OF THE EVENT
6. DISCUSS AND VOTE GLASSWARE
7. REVIEW JOB DUTIES
8. RAFFLE ITEMS
9. ADJOURNMENT

Stay informed

Fourthofjulybristolri.com

**Posted: To Secretary of State Website, Bristol Town Hall and
Bristol Post Office on 7/24/24**

Bristol Fourth of July Committee
Ball Subcommittee Meeting
Monday, August 5, 2024 - 6:00 PM
Quinta Gamelin Recreation Center
101 Asylum Rd, Bristol, RI 02809

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 JUL 24 PM 1:56

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DISCUSS Multiple Catering Options
4. Vote for Entertainment
5. DISCUSS AND BUILD BID REQUIREMENTS FOR 2025
6. Adjournment

Stay informed
Fourthofjulybristolri.com

**Posted: on Secretary of State Website on 7/24/24 and Bristol
Post Office and Bristol Town Hall on 7/24/24**



Town of Bristol, Rhode Island
Department of Community Development

10 Court Street
 Bristol, RI 02809
www.bristolri.gov
 401-253-7000

NOTICE OF MEETING
THE BRISTOL PLANNING BOARD
TECHNICAL REVIEW COMMITTEE MEETING

The Bristol Technical Review Committee (TRC) will hold a meeting,
on Tuesday, July 30th at 11:30am
 at Department of Community Development Conference Room
 235 High Street (former Reynolds School), 1st Floor, Bristol, RI

2024 JUL 25 AM 9:30

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

AGENDA

Pre-Application/Concept Review: Concept review for a proposed Development Plan for a proposal to construct a 4,800 square foot garage building for mechanical equipment repair and office use. Property located approximately 1,244 feet south of the intersection of Michael Drive and Metacom Avenue on the east side of Metacom. Owner Lionel J. Ramos/Applicant: David J. Ramos. Assessor's Plat 128, Lot 16, Zone: General Business

Scanned copies of all applications and supporting materials are available on the Town of Bristol's Municode website via this link: <https://bristol-ri.municodemeetings.com/>

For questions on above plans please call 253-7000, ext. 147 or email dwilliamson@bristolri.gov.

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"

Diane M. Williamson, AICP
Administrative Officer

Posted: July 25, 2024
 By: mbw

**Bristol Fourth of July Committee
Membership Subcommittee
Thursday, August 8, 2024, 7:00 PM
Burnside Building - 2nd Floor - 400 Hope Street, Bristol, RI 02809**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. BUSINESS TO BE DISCUSSED AND ACTED UPON
 - a. Presentation by Heidi Vermilyea regarding attracting new members.
 - b. Membership open discussion
 - c. Discuss and vote on ways of attracting new members
 - d. Vote to Enter Executive Session
 - i. Discuss/review current membership status
 - ii. Review new member applications and vote to accept/reject
 - iii. Vote to close Executive Session
5. ADJOURNMENT

2024 JUL 32 AM 8:37

TOWN OF BRISTOL
Bristol, RI 02809

**Posted at the Bristol Town Hall, the Bristol Post Office, and the
Secretary of State Website on August 1, 2024**

Town of Bristol, Rhode Island

HARBOR COMMISSION AGENDA

August 8, 2024

Starting Time 7:00 PM

MEETING WILL BE HELD AT THE MARITIME
CENTER AT 127 THAMES ST, BRISTOL, RI 02809

2024 AUG -5 PM 1:55

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

1. Pledge of Allegiance
2. Approval of July 1, 2024 Meeting Minutes & June 17, 2024 Special Meeting Minutes
3. Hearing of Appeal filed by Bruce Caromile on 7/10/24.
4. CRMC – Application File # 2023-08-084 dated May 14, 2024 for RI Assent.
Status with regard to letter from Harbor Commission. Status from Council.
5. Report of Harbormaster – Gregg Marsili
 - A. New Marina Status – Operating well? Gregg M.
 - B. State St. Ramp & Ind Park Launch Docks – working & out for bid.
 - C. Dock Repair & Maintenance – continues going well.
 - D. Maritime Center Sign – on Tower.
 - E. Dock Waiting List – Back up to 158.
 - F. ROW Schedule – Status of Anawamscutt, Portside & Sherman? Gregg.
6. Voting for Commission? Thoughts of Commissioners.
 - A. No. of Commissioners – stay at 5.
 - B. When to vote in officers – Review again in Sept.
 - C. Commissioners, Alternates & Advisory Bd. Members – should attend
a minimum of 7 meetings.
7. Breakwater Study – still on hold.
8. Vacant Lot Uses – at the request of the Town Administrator he asks what uses
might be made of the vacant lot across from the Church St. Dock.
9. Open discussion for the public.

Adjournment

**Bristol Fire Department
Bristol, Rhode Island 02809
Board of Engineers Meeting
August 5, 2024**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

After the quorum was established, the meeting was called to order by Chief Michael DeMello, Deputy Chief of Administration, Safety & Training Stephen Knapman, Deputy Chief of Operations Nelson Luis, Assistants Chief John Perry, Dennis Cabral, Adam Medeiros, EMS Captain Brad Palmer, were in attendance. Board Clerk Lou Mascola recorded the minutes. A motion by Asst Chief Perry and seconded by Captain Palmer to approve the minutes of the July 1, 2024 meeting, and the meeting agenda for this meeting, August 5, 2024 Both were unanimously approved.

Next scheduled meeting is Tuesday September 3, 2024, @ 7:00 PM. or at the call of the Chief of the Department

Correspondence

- A letter of thanks was received from the family of the late **Jim Riccio**.
- The Annual Freedom Ride will take place on Sunday August 18th. Ladder 1 will attend the opening ceremonies.

Deputy Chief of Safety, Training and Administration Stephen Knapman

The following Training Report was distributed and reviewed by the Board:

- A CPR Course will begin in late August / beginning of September.
- The following Classes are tentatively being scheduled for this fall.
 - 1002 Pump Operators Course - late August.
 - Haz Mat Operations - Beginning of September.
 - Fire Fighter II Course - Beginning of October.
 - Fire Fighter I Course - October / November.
 - EVOC Training will be offered this fall for split into thirds.
- Based on the new national requirements a new rollout for EMT Recertifications is being planned for 2025.

- Early discussions are taking place for the department to tour the Solar Farm at Minturn Farm.

Assistant Chief John Perry

- Inquired about the gas meters on Truck 6, and the old GMI Sensors.

Deputy Chief of Operations Nelson Luis

- No issues or requests for this meeting.
- Discussed with Chief DeMello the painting of the overhang on the southside entrance, the ramp for the shed in the rear yard of the Defiance, and was advised that the state will be updating the traffic signals on Hope Street.

Assistant Chief Dennis Cabral

- Submitted a name for a new driver candidate for Engine 2 to be scheduled for his board test.

Assistant Chief Adam Medeiros

- Inquired about obtaining Probationary members turnout gear.
- Advised Chief DeMello that the original station speakers are at the end of their useful life.
- Announced that a "Train the Trainer " class for the Burn Trailer will take place on September 22nd at 10:00 AM.

Captain Brad Palmer of the Division of EMS

- Reported that as of this meeting there are (2) rescue vehicles in service, Chief DeMello stated that the third should be back in service on the 6th.
- The officer's are working on filling the overnight duty schedule.
- Reported that the department will have (8) new EMT's soon, and has received (7) new EMT applications. There currently is a hold on driver's pending the new EMT scheduling.

Chief of the Department Michael DeMello

- The Annual Community Night out is being held on August 14 on the Town Common. Schedule to have at least (2) pcs. of apparatus take part.
- Chief DeMello will be out of town the week of August 10th.
- On September 4th, RWU will be having an open hose for recruiting. The captains should plan on scheduling their companies at different times to attend. Also, due to space limitations, **only one piece of apparatus should be on site. Please rotate this request.**
- The Annual Bristol / Warren Blood Drive will take place on October 6th at Bristol Fire Headquarters.
- The Tahoe vehicle is available for usage by the duty officers for their shift.
- If there's any station maintenance that requires attention, notify Chief DeMello.
- Chief DeMello is contemplating Epoxy Floor possibilities, depending on the cost.
- The Robin Rug Facility has passed all of the town's requirements. Activity in that area should begin at any time. There are no building blue prints available to the department at this time.

Old Business

- The board discussed the recent July 4th Celebration. All operations and details went smoothly, and there is no reason to make any changes at this time. The board will review the operations in the spring.

New Business

- The new Engine 4 should be placed into service by the end of August, pending the arrival of the hose, and electronics.
- The board discussed the Marine Task Force Operations, regarding operations, communications, on scene leadership, and the inclusion of the US Coast Guard.

Meeting & Event Calendar for August

5th - Board Meeting
 7th - Company Meetings
 13th - Engine 4 & EMS Meetings
 15th - Fire Police Meeting
 21st - Ladies Auxiliary Meeting
 22nd - Firemen's Memorial Comm. Meeting

4th - Ever Ready Family Outing
 14th- Town of Bristol Community Night Out
 25th- Engine 4 Family Outing

Department & Company Events Going Forward

October

20th Ever Ready Clam Boil
 27th Defiance Clam Boil

November

2nd Dreadnaught Surf & Turf
 2nd Ever Ready Annual Banquet
 8th Hydes Annual Turkey Roll

For the Good of the Department

Chief DeMello sends his thanks and appreciation for the response to all calls for service. The department is averaging 370 calls per month.

Calls for Service Year to date: 2,680

Closing & Adjournment

Without any further business to conduct, the meeting was adjourned at 7:45 PM
 Respectfully submitted,

Lou Mascola

Lou Mascola
 Clerk for the Board of Engineers
 Bristol Fire Department
 Bristol, Rhode Island 02809

BRISTOL COUNTY WATER AUTHORITY

Personnel Committee Meeting

Wednesday, August 7, 2024, at 4:00 pm
450 Child Street, Boardroom, Warren, RI

AGENDA

1. Request from Retiree to Review OPEB Benefit Policy

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

2024 JUL 32 AM 9:59
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Agenda Posted 8/1/24

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

Agenda Sent Via Email 8/1/24 for Posting on Public Bulletin Boards

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall



TOWN OF BRISTOL, RHODE ISLAND

ZONING BOARD OF REVIEW

**Zoning Board of Review Meeting Agenda
Tuesday, September 03, 2024 at 7:00 PM
Bristol Town Hall, 10 Court Street, Bristol, RI 02809**

2024 AUG 14 PM 1:45
TOWN OFFICE OF
BRISTOL, RHODE ISLAND

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://bristol-ri.municodemeetings.com/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov. Written comments should be received no later than 12:00 p.m. on Thursday, August 29, 2024.

1. Pledge of Allegiance

2. Approval of Minutes - July 15, 2024

3. Continued Petitions

- 3A. 2024-24 Vasco Castro, III - Dimensional Variance (continued from July):** to construct a six foot high fence, portions of which would be located within the front yard from Dewolf Avenue at a height greater than permitted in a front yard on a corner lot. Located at **101 Woodlawn Avenue**; Assessor's Plat 41, Lot 144; Zone: R-10

4. New Petitions

- 4A. 2024-25 David Loureiro - Dimensional Variances:** to construct an approximate 18ft. x 24ft. two-story garage and storage area addition to an existing single-family dwelling with less than the required right side yard and greater than permitted lot coverage by structures. Located at **27 Franca Drive**; Assessor's Plat 123, Lot 157; Zone: R-8
- 4B. 2024-26 Kevin Moran - Dimensional Variances:** to construct a 14ft. x 30ft. two-story addition to an existing 25ft. x 30ft. accessory structure at a size and height greater than permitted for accessory structures in the R-10 zone; with less than the

required lot area for an accessory dwelling unit (ADU) within a new and/or expanded accessory structure; and with an ADU at a size larger than permitted relative to the principal dwelling. Located at **7 Ansonia Avenue**; Assessor's Plat 44, Lot 62; Zone: R-10

- 4C. 2024-27 Kris Wetterland, Jr. - Dimensional Variance:** to construct a six foot high fence, portions of which would be located within the front yard from Leila Jean Drive at a height greater than permitted in a front yard on a corner lot. Located at **3 Leila Jean Drive**; Assessor's Plat 108, Lot 55; Zone: R-15
- 4D. 2024-28 Susan J. Dell - Dimensional Variance:** to construct a six foot high fence, portions of which would be located within the front yards from Lindberg Avenue and Paine Avenue at a height greater than permitted in a front yard. Located at **5 Lindberg Avenue**; Assessor's Plat 148, Lot 68; Zone R-10
- 4E. 2024-29 Alex A. and Emily E. Romano - Dimensional Variances:** to modify a previously approved variance decision and construct an approximate 26ft. x 50ft. single-story accessory dwelling unit (ADU) addition and a 23ft. x 32ft. two-story garage addition to an existing single-family dwelling with less than the required right side yard and less than the required rear yard. Located at **17 Mulberry Road**; Assessor's Plat 74, Lot 17; Zone: R-20
- 4F. 2024-30 John M. Lannan / Fairpoint Realty, LLC - Dimensional Variances:** to modify a previously approved variance decision and demolish an existing single-family dwelling, construct a new 23ft. x 43ft. two-story single-family dwelling with a 19ft. x 23ft. porch and a 24ft. x 24ft. attached single-story garage with less than the required front yards on a corner lot. Located at **111 King Philip Avenue**; Assessor's Plat 147, Lots 61 & 62; Zone: R-10

5. Correspondence

- 5A.** Request for extension of variance approval for **Denise M. Lavoie/110 King Philip Avenue**, File 2021-44

6. Adjourn

Date Posted: August 14, 2024

Posted By: emt

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Bristol Fourth of July Committee
General Committee Meeting 2024 AUG 15 AM 8: 54
August 20 2024, 07:00 PM Eastern
Burnside Building, 400 Hope Street - Bristol, RI. 02809

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ATTENDANCE
- IV. MEMBERSHIP
- V. APPROVAL OF MINUTES
 - a) Motion to Accept /Discussion/Vote
- VI. APPROVAL OF TREASURER REPORT
 - a) Motion to Accept /Discussion/Vote
- VII. CORRESPONDENCE & SUNSHINE REPORT
- VIII. SUBCOMMITTEE Reports or Updates
 - a) 25 week raffle – Nat Squatrito
 - b) Other Committees
- IX. Freedom raffle trailer
- X. Appreciation gathering
- XI. Good of the committee
- XII. UPCOMING MEETINGS AND EVENTS
 - a) Next GCM – Tuesday, September 17, 2024 @ 7:00pm Burnside Bldg.
- XIII. 50/50
- XIV. Adjournment

**Posted to Secretary of State Website, Bristol Post Office and
Bristol Town Hall on 8/15/2024**

**RHODE ISLAND GOVERNMENT REGISTER
PUBLIC NOTICE OF PROPOSED RULEMAKING**

COASTAL RESOURCES MANAGEMENT COUNCIL

Title of Rule: Management Procedures (650-RICR-10-00-1)

Rule Identifier: 650-RICR-10-00-1

Rulemaking Action: Proposed Amendment

Important Dates:

Date of Public Notice: August 15, 2024

Hearing Date: August 27, 2024

End of Public Comment: September 15, 2024

Rulemaking Authority:

R.I. Gen. Laws Chapter 46-23 et seq.

Summary of Rulemaking Action:

The CRMC proposes to amend its Management Procedures at § 1.1.4.15 to reference the administrative penalty matrix guidance for violations of the Rhode Island Coastal Resources Management Program within the State of the Rhode Island.

Additional Information and Public Comments:

All interested parties are invited to request additional information or submit written or oral comments concerning the proposed amendment until September 15, 2024 by contacting the appropriate party at the address listed below:

Bruce Lofgren
Coastal Resources Management Council
4808 Tower Hill Road
Coastal Resource Management Council
Wakefield, RI 02879
blofgren@crmc.ri.gov

Public Hearing:

A public hearing, in accordance with R.I. Gen. Laws § 42-35-2.5, to consider the proposed amendment shall be held at which time and place all persons interested therein will be heard. This hearing is subject to R.I. Gen. Laws Chapter 42-46, Open Meetings.

Public Hearing Information:

Date: August 27, 2024

Time: 6:00 P.M.

Location: Department of Administration
Conference Room A
One Capitol Hill
Providence, RI, 02908

The place of the public hearing is accessible to individuals with disabilities. If communication assistance (readers/interpreters/captioners) is needed, or any other accommodation to ensure equal participation, please call 401-783-3370 or RI Relay 711 at least three (3) business days prior to the meeting so arrangements can be made to provide such assistance at no cost to the person requesting. For questions regarding available parking, please contact the agency staffperson listed above.

Regulatory Analysis Summary and Supporting Documentation:

R.I. Gen. Laws § 46-23-7.1 enables the Coastal Resource Management Council to administer and enforce administrative penalties. Also pursuant to the Red Book (650-RICR-20-00-1) CRMC Staff developed an Administrative Penalty matrix. The regulation change would allow the Executive Director or designee to consider the most recent revision of the Administrative Penalty Matrix guidance form in hearing cases that may result in administrative fines. This Administrative Penalty Matrix is proposed to be referenced in the Red Book Section RICR-20-00-1.1.13 and in the Management procedures 650-RICR-10-00-1.1.4.15.

The intent of the matrix is to show the nexus between the CRMC's enabling legislation on assessing penalties and the rationale and backup in determining actual fines. The matrix will allow further application of set standards that will increase the transparency and fairness in hearing these matters.

For full regulatory analysis or supporting documentation contact the agency staffperson listed above.

**RHODE ISLAND GOVERNMENT REGISTER
PUBLIC NOTICE OF PROPOSED RULEMAKING**

COASTAL RESOURCES MANAGEMENT COUNCIL

Title of Rule: Red Book (650-RICR-20-00-1)

Rule Identifier: 650-RICR-20-00-1

Rulemaking Action: Proposed Amendment

Important Dates:

Date of Public Notice: August 15, 2024

Hearing Date: August 27, 2024

End of Public Comment: September 15, 2024

Rulemaking Authority:

R.I. Gen. Laws Chapter 46-23 et seq.

Summary of Rulemaking Action:

The CRMC proposes to amend its Red Book at § 1.1.13 to include the administrative penalty matrix guidance for violations of the Rhode Island Coastal Resources Management Program within the state of the Rhode Island.

Additional Information and Public Comments:

All interested parties are invited to request additional information or submit written or oral comments concerning the proposed amendment until September 15, 2024 by contacting the appropriate party at the address listed below:

Bruce Lofgren
Coastal Resources Management Council
4808 Tower Hill Road
Coastal Resource Management Council
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blofgren@crmc.ri.gov

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Providence, RI, 02908

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Regulatory Analysis Summary and Supporting Documentation:

R.I. Gen. Laws § 46-23-7.1 enables the Coastal Resource Management Council to administer and enforce administrative penalties. Also pursuant to the Red Book (650-RICR-20-00-1) CRMC Staff developed an Administrative Penalty matrix. The regulation change would allow the Executive Director or designee to consider the most recent revision of the Administrative Penalty Matrix form when hearing cases that may result in administrative fines. Reference to the Administrative Penalty Matrix is also proposed in 650-RICR-10-00-1.4.15: Administrative Penalty Matrix of the CRMC Management Procedures.

The intent of the matrix is to show the nexus between the CRMC's enabling legislation on assessing penalties and the rationale and backup in determining actual fines. The matrix will allow further application of set standards that will increase the transparency and fairness in hearing these matters.

For full regulatory analysis or supporting documentation contact the agency staffperson listed above.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JUL 22 AM 11:26

DATE RECEIVED

PETITION TO THE TOWN
COUNCILTo the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:

See attached

PLEASE NOTE:

Please ensure that your petition is submitted
by 4:00 PM, two (2) Wednesdays before the
Town Council meeting scheduled for

8/21/24

in order to be included on the docket. Ac-
cording to Council policy, petitions cannot
be addressed unless recommendations, if
needed, from the relevant departments are
received before the Council meeting

SIGNATURE: NAME: FRANK SCIACCA EsqADDRESS: 1312 Alford AvenueTOWN: Johnston RI 02919BUSINESS TEL. NO. CellRESIDENCE TEL. NO. CellEMAIL ADDRESS:

CURB CUT PETITION

From: Frank Sciacca, Esq.
 Petitioner: Ledgehill Properties LLC,
 21 Bradford Street, Bristol

To: Melissa Cordeiro Town Clerk
 Town Council &
 Department of Public Works

Re: 2 Foot Expansion of existing curb cut
 West of the building at 21 Bradford Street
 New Construction of 3 Condominiums

Date: June 7, 2024

Now comes the Petitioner, Ledgehill Properties, LLC, and hereby requests the Town of Bristol to expand the existing curb cut on the easterly side of the building located at 21 Bradford Street, Bristol by six (6) feet in the westerly direction (See attached diagram Exhibit A- the area identified as P3). The existing driveway entrance that services 31 Bradford Street is presently thirteen (13) feet wide. The petitioner requests that the curb cut to the westerly side of 31 Bradford Street be moved westerly by 6 feet to meet the front easterly corner of its building, which would create a parking spot for one (1) vehicle. The Historic Commission has already approved the driveway and parking area for one (1) vehicle on the easterly side of 21 Bradford Street (See Historic Board Approval Exhibit B). The new driveway and parking spot meets all zoning requirements and as such requires no further approval by the Town other than the curb cut expansion. The Petitioner states that all work to move the curb cut will be conducted by a licensed insured contractor and paid entirely by Ledgehill Properties LLC, subject to full inspection and approval by the officials in the Town of Bristol.

In support of its petition, the Petitioner states that the Town of Bristol Zoning Ordinances and Historic Commission require 3 parking spots for 21 Bradford Street as presently constructed. If the Town does not approve this petition, the 3 parking spots would have to be in tandem on the left hand, westerly side, of the building, which would create a hardship for those utilizing the driveway and parking lot servicing 21 Bradford Street, Bristol. In addition, tandem parking would likely lead to the inhabitants of 21 Bradford Street utilizing on-street parking, more often than not, which would create further congestion on the street. With those facts in mind, the Historic Commission agreed that a parking spot on the right-hand, easterly, side of the building for 1 of the 3 required parking spots made sense

and as such approved it. (See Exhibit A marking identified as P3, with proposed curb cut and Exhibit B- Commission Approval).

In further support of its petition, Petitioner states that the existing on-street parking in the front of 21 Bradford Street does not start for several feet west of the proposed new curb cut or otherwise described as to the left of the front (easterly) corner of petitioner's building. (See Exhibit C- attached photographs). As such, no parking would be disrupted or would be impacted if the expansion of the existing curb cut was approved. In fact, it would reduce the amount of parking that would occur on the street by providing 1 more parking spot on the private property of 21 Bradford Street.

In further support of its application, the Petitioner has contacted the abutting property, 31 Bradford Street, which is owned by Ms. Peggy Frederick, and has entered into an easement agreement resolving an encroachment onto the property of 21 Bradford in her favor and has agreed to expand a rear portion of her driveway, at no cost to her. She has provided a letter in support of our application for the curb cut. (See Exhibit D-Letter in Support).

With all of this in mind, the Petitioner states that the curb cut expansion is de minus, would have no negative impact to existing parking and would reduce on-street parking congestion. Furthermore, Petitioner has made a substantial investment in the Town of Bristol and restored a condemned dilapidated building into a beautiful historic building fitting the Town and neighborhood. In closing, I would hope that the Town agrees that this curb cut and subsequent additional parking area for 21 Bradford would reduce parking congestion on Bradford Street and benefit all concerned. As such, we ask for your approval.

Frank Sciacca, Esq.
Medici & Sciacca, P.C
1312 Atwood Avenue

7/18/24, 1:31 PM

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Bristol Historic District Commission
Decision Letter

TOWN HALL
10 COURT ST.
BRISTOL, RI 02809
401-253-7000

June 5, 2024

Ledgehill Properties, LLC/

RE: BHDC Review

21 Bardford St.

Plat #9, Lot #22

Application 23-180

Dear Applicant:

At its January 4, 2024 meeting, the Bristol Historic District Commission reviewed your proposed work on the property noted above; the motion on your application was as follows:

To approve application 23-180 as presented to install decking, condensers, and asphalt to west, east driveway materials to be approved by project monitor. Subject to approvals by Town Council for Curb Cut and Zoning Board approval for fence height.

The Findings of Facts include that this decision conforms to the Secretary of the Interior's Standards for:

#9 - New additions, exterior alterations, or related new construction will not destroy historic materials, features, and spatial relationships that characterize the property. The new work will be differentiated from the old and will be compatible with the historic materials, features, size, scale and proportion, and massing to protect the integrity of the property and its environment.

Commission member Benjamin Bergenholtz will be your project monitor. If you need to speak with your monitor(s) or are ready for final review of the completed project please call me at Town Hall, 401-253-7000 x153, and I will contact them for you.

The Certificate of Appropriateness, referred to at the meeting as the "Green Sheet", is part of your permit and will be issued on approval. Work cannot begin, nor a building permit obtained, without your signing this document. Once signed and completed, a copy of the Certificate will be sent to you via the online permitting software, authorizing you to begin your work.

Sincerely,

Nicholas Toth

Planner/HDC Clerk

Town of Bristol Department of Community Development

NO OBJECTION LETTER

Town of Bristol
 Town Hall
 Court Street
 Bristol, Rhode Island 02809

Re: Installation of Second Driveway and Related Curb Cut Application of Ledgehill Properties, LLC ("Ledgehill") for premises at 21 Bradford Street Bristol, Rhode Island (Tax Assessor's Plat 9 Lot 22) (the "Ledgehill Property")

To the Members of the Town Council:

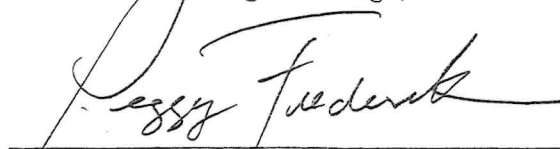
I am the current owner of the property located at 31 Bradford Street Bristol, Rhode Island. I have reviewed and discussed in detail the plans submitted for your review and approval by Ledgehill Properties LLC of an enlargement of the curb cut on the west side of my property which currently services my 2d driveway. It is my understanding that the owners of 21 Bradford Street, otherwise known as Ledgehill Properties LLC, wish to add a second driveway on the east side of their property that directly abuts my property.

I, adamantly and wholeheartedly, support said application and believe that it will serve the Town well by removing unnecessary parking on Bradford Street. The owners of 21 Bradford have made several accommodations to myself and my property and, to that extent, addressed my needs and concerns.

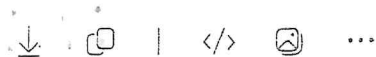
In conclusion, I would ask that you look upon the application submitted by Ledgehill Properties LLC favorably and approve it forthwith.

Signed on the 12 day of July, 2024.

Mill Pond Building and Design, Inc.



By: Peggy Frederick
 Its: President



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TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 31, 2024

RE: Ledgehill Properties LLC, Frank Sciacca, Esq.,
21 Bradford Street re curb cut



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on August 21, 2024.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



**TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS**

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: August 14, 2024

RE: Ledgehill Properties LLC, Frank Sciacca, Esq., 21 Bradford Street re Curb Cut

Mr. Administrator,

I have no objection to this request for a curb cut at 21 Bradford Street (adjacent to 31 Bradford Street not 23 Bradford Street as depicted in the petition submitted). I would recommend that the Honorable Town Council grant this petition and refer this matter to the Department of Public Works to ensure compliance with the Town construction standards and that if determined necessary, a Road Opening Permit is obtained.

Please advise if you have any questions or concerns.

CONCUN
Steven Contente
STEVEN CONTENTE
Town Administrator

2024 AUG 16 PM 12:37

TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS