

# **TOWN OF BRISTOL, RHODE ISLAND**



## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, September 13, 2023 at 7:00 PM**  
**Town Hall - Council Chambers**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

The public may VIEW the meeting live by using the following link <https://zoom.us/j/88083614563>, or by visiting zoom.com meeting code 880-8361-4563. Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

September 20, 2023 - Special Workshop  
October 4, 2023 - Town Council Meeting  
November 1, 2023 - Town Council Meeting  
November 15, 2023 - Town Council Meeting

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

**A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Meeting - August 23, 2023

**A2.** Executive Session Meeting, August 23, 2023 (sealed council only)

**B. Public Hearings**

**B1.** Leah Roberge for Roberge Enterprises, LLC. d/b/a Rivers & Rhodes, 382 Thames Street Unit 1, request for transfer of Class BV Liquor License to Jennifer Medina for Carvalho Group LLC. d/b/a Pisco y Tequila Bistro (new ownership) (see also D1 and D2)

a. Creditors Lien - Mancini Beverage and Horizon Beverage

**C. Ordinances**

**C1.** Ordinance #2023-17 Sec 12-57 Composition and Election (add an additional Deputy Chief) **(2nd reading)**

**C2.** Ordinance #2023-18 Chapter 14, Historic Preservation Sec 14-4 Historic district commission (to add an additional auxiliary member) **(2nd reading)**

**C3.** Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) **(1st reading)**

**D. Licensing Board - New Petitions**

**D1.** Jennifer Medina, Carvalho Group LLC, d/b/a Pisco y Tequila Bistro, 382 Thames Street, Unit 1 - Request for Class BV Liquor License (transfer from Leah Roberge for Roberge Enterprises LLC., d/b/a Rivers & Rhodes 382 Thames Street Unit 1)

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

d. Creditors Lien - Mancini Beverage and Horizon Beverage

**D2.** Jennifer Medina, Carvalho Group LLC, d/b/a/ Pisco y Tequila Bistro - Request for a Victualling License



- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Water Pollution Control
- d. recommendation - Town Administrator and Department of Community Development

D3. Angelo Liquori, East Bay Laundromat, 26 Gooding Avenue, re - Request for Public Laundry License (new ownership)

- a. recommendation - Town Administrator and Water Pollution Control

D4. David Scarpino, Chairman, Bristol Christmas Festival re - Request for One-Day Dancing and Entertainment License for Bristol Christmas Festival in front of Burnside Building on December 9, 2023 from 10AM - 6PM and December 10, 2023 from 12Pm - 6PM

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

D5. Liz Patton, Benjamin Church Manor Tenants Association re - Request for an annual Senior Citizens Bingo License

- a. copy of Rhode Island State Police Approval
- b. copy of provisions for Senior Citizens Bingo
- c. recommendation - Town Administrator and Fire Chief
- d. recommendation - Town Administrator and Chief of Police

D6. Kevin Francis, Bristol Golf Club Inc. d/b/a The Clubhouse, 95 Tupelo Street re - Request for modification expansion of Class BV Liquor License Premises

- a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

D7. Michele Martins, for Bristol Fourth of July Committee - Request for One-Day Dancing and Entertainment License for Wine Tasting Fundraising Event, September 21, 2023

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

#### **E. Licensing Board - Renewals**

E1. Andrew Breslin, Pearl Holdings LLC, d/b/a/ The Nest (fka Tinkers), 29 State Street, re - six-month review of transfer of license **(continued from 3/1/2023)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

E2. Jeffrey Quinlan, Aidan's Pub, 5 John Street, re - three-month review of Dancing and Entertainment License **(continued from 6/21/2023)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

E3. Adam O'Brien, O'Brien & Brough, 500 Wood Street, Unit 112 re - six-month review of Dancing and Entertainment License **(continued from 3/29/2023)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

#### **F. Petitions - Other**

F1. Keri Costello, Wicked Good Healing LLC., 295 Hope Street - Request for an accessible parking space in

the front of business establishment on the west side of Hope Street

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

**F2.** David Scarpino, Chairman, Bristol Christmas Festival Committee re - Request use of Town Property and Permission to Serve/Sell Alcoholic Beverages for the Annual Christmas Festival, Saturday, December 9, 2023, 10AM - 6PM (alcohol service 12PM - 6PM) and Sunday, December 10, 2023, from 12PM - 6PM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

**F3.** Michele Martins, for Bristol Fourth of July Committee - Request for Permission to Use/Sell Alcoholic Beverages at Maritime Center to hold Wine Tasting Fundraising Event on September 21, 2023

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Harbor Master

**G. Appointments**

**H. Old Business**

**I. Other New Business Requiring Town Council Action**

**I1.** (Office of Secretary of State, Greg Amore) Lauren Fogarty, RI250 Program Coordinator re - Formation of local 250th Municipal Committee

- I2. Superintendent Ana Riley, re - Request for letter of support - for Stage 2 Capital Plan Application
- I3. Bristol Police Department re - Request for council support for Trunk or Treat to be held on October 29, 2023
- I4. Public Notice from CRMC re Hafer & Associates Corp 4500 S. Lakeshore Drive: Ste. 300, Tempe, AZ 85282 for 333 Poppasquash Road, Bristol - requires response by September 25, 2023
  - a. recommendation - Harbor Master
- I5. WPC Superintendent, Jose DaSilva re- presentation of improvements and repairs at the Main Lift Pumping Station

**J. Bills & Expenditures**

**K. Special Reports**

- K1. Juan Mariscal, Chairman, Bristol County Water Authority, Tri -Town Monthly Report, August 24, 2023

**L. Town Solicitor**

**M. Executive Sessions**

Citizens Public Forum

**Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) AA1. Bristol Planning Board Meeting Minutes, June 8, 2023
- (CA) AA2. Harbor Commission Meeting Minutes, August 7, 2023
- (CA) AA3. Rogers Free Library Board of Trustees Meeting Minutes, July 20, 2023
- (CA) AA4. Bristol Fire Department Board of Engineers Meeting Minutes, September 5, 2023

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Hassell re - Revenue and Expenditure Statement - September 7, 2023

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Resolution 2023-21, re - Sandra Mack, Bond Counsel re - Town of Bristol Reimbursement Resolution (General Obligation Bond Series 2023 A) (**signed**)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Town Administrator Contente to Carbon Activated Corporation re - award Bid# 1018 - Activated Carbon Media Replacement (Main Lift Pumping Station)

(CA) GG2. Town Clerk Cordeiro re - Thank you letter to David F. Miller for serving on the Harbor Commission

(CA) GG3. Town Clerk Cordeiro re - Thank you letter to Laura A. Cabral for serving on the Rogers Free Library Board of Trustees

- (CA) GG4. Town of New Shoreman to Town Administrator - Thank you letter for Fire Department assistance for Block Island Fire
- (CA) GG5. Warrant - Matthew Cabral, Alternate Building Official
- (CA) GG6. Warrant - John Desautel, Alternate Building Official
- (CA) HH. Distributions/Notice of Meetings**  
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. Bristol County Water Authority Board of Directors Meeting, August 24, 2023
- (CA) HH2. Historic District Commission Meeting September 7, 2023
- (CA) HH3. Board of Canvassers Meeting, August 29, 2023
- (CA) HH4. Board of Canvassers Meeting, September 5, 2023
- (CA) HH5. Board of Canvassers Meeting, September 6, 2023
- (CA) HH6. Conservation Commission Meeting, September 5, 2023
- (CA) HH7. Zoning Board of Review Meeting, September 18, 2023
- (CA) HH8. Harbor Commission Meeting, September 11, 2023
- (CA) HH9. Harbor Commission Meeting Amended, September 11, 2023
- (CA) HH10. Planning Board Meeting, September 14, 2023

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

- (CA) II1. DPW Director Parella re - reimbursement for damage to fence at 221 State Street.

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: \_\_\_\_\_

/mc

Posted: September 8, 2023

**TOWN COUNCIL MEETING- WEDNESDAY, AUGUST 23, 2023**

The council met on Wednesday, August 23, 2023, and called to order at 6:46 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
 Vice-Chairwoman, Mary Parella (arrived at 6:50)  
 Councilman, Antonio "Tony" Teixeira  
 Councilman, Timothy Sweeney  
 Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
 Town Solicitor, Michael Ursillo, Esq  
 Town Sergeant, Archie Martins

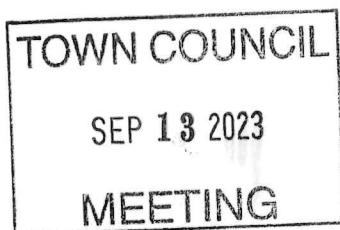
**Public Service Interviews and Appointments**

Harbor Commission Advisory Committee (1 vacant term set to expire August 2025)

a. Bruce A. Palumbo, 6 Mallory Court, interest/appointment

The Council heard from Mr. Palumbo who expressed his interest in becoming a member of the Harbor Commission. Discussions ensued between members of the Council and Mr. Palumbo pertaining to Mr. Palumbo's qualifications and experiences. Mr. Palumbo also stated why he would consider himself to be a good fit for the position

Teixeira/Sweeney- Voted  
 unanimously to appoint Bruce  
 Palumbo to the Harbor Commission  
 Advisory Committee with a term to  
 expire August 2025

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira- Voted  
 unanimously to approve the Consent  
 Agenda as prepared and presented  
 and withhold item CC2 for further  
 discussion at the conclusion of  
 the regular agenda

\*It is hereby noted for the record that discussion and action concerning agenda item CC2 appears, in place, as found within.



**(ADD ITEM)**

At this point in the meeting, Councilman Ley requested that the Council add an agenda item to consider the matter for the overview of the Americas Byways Infrastructure Grant for discussion.

Ley/Teixeira- Voted unanimously to add a non-action agenda item of the recently awarded Byways grant for discussion.

*It is hereby noted for the record that a discussion concerning this non-action agenda item took place at the conclusion of the public agenda.*

Prior to the vote being taken, Town Administrator Contente gave an overview of the grant noting that the grant will also be used in conjunction with a DOT grant received and the combined funds would assist in rejuvenating the town's Heritage Byway that would stretch along Hope Street and run parallel to Bristol Harbor in hopes to extend to Roger Williams University. The funds would be used to restore the seawall near Herreshoff Museum, new pavement surfaces, and ADA accessibility improvements along sidewalk and sidewalk shoulders. He also pointed out that while their aspiration was to extend the byway improvements to Roger Williams University, the project's cost would surpass the grants received, necessitating additional funding assistance from the DOT. He stated that construction should begin in 2025 although no specific design plan had been revealed at that point.

**A. Submission of Minutes of Previous Meeting(s)**

- A1.** Town Council Meeting, August 2, 2023
- A2.** Executive Session Meeting, August 2, 2023 (sealed council only)

Sweeney/Teixeira - Voted unanimously to approve these minutes as prepared and presented.

**B. Public Hearings**

- B1.** Alicia Saldana, Qhali, 34 Gooding Avenue, re - Request for One Additional Class BV Limited Liquor License **(see also C1 and D1)**

Sweeney/Teixeira-Voted  
unanimously to close the  
public hearing

Prior to the vote taken, Council Chairman Calouro opened the Public Hearing.

Alicia Saldana, owner applicant addressed the council and spoke in favor.

Anthony Buono of 52 Constitution Street addressed the council and spoke in favor.

During the meeting, it was observed that the petition contained a happy hour menu, despite the prohibition of Happy Hours in the state of Rhode Island. Ms. Saldana clarified that she had not previously been aware of this Rhode Island regulation. However, she has since been informed about its prohibition and now understands that she cannot be a part of any "happy hour" activities.

*It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto*

**C. Ordinances**

- C1.** Ordinance #2023-16 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 Number of Licenses (to increase the number of Class BV Limited Licenses from 8-9) **(2nd reading)**

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2023-16. Advertise in the local newspaper

- C2.** Ordinance #2023-17 Sec 12-57 Composition and Election  
(add an additional Deputy Chief) **(1st reading)**

Sweeney/Parella- Voted unanimously to consider this action to constitute the first reading of Ordinance #2023-17.  
Advertise in the local newspaper

- C3.** Ordinance #2023-18 Chapter 16, Historic Preservation  
Sec 14-4 Historic district commission (to add an additional auxiliary member) **(1st reading)**

Teixeira/Parella- Voted unanimously to consider this action to constitute the first reading of Ordinance #2023-18.  
Advertise in the local newspaper

**D. Licensing Board - New Petitions**

- D1.** Alicia Saldana, Qhali, 34 Gooding Avenue, re - Request  
for One Additional Class BV Limited Liquor License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Department  
of Community Development
- c. recommendation - Town Administrator and Chief of  
Police

Sweeney/Teixeira- Voted unanimously to grant this license based upon the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, levies, and taxes. Subject to a six-month review.

- D2.** Fabio Lopes for Sunset Café, 499 Hope Street, Request  
for Sidewalk Use License with Alcohol Service

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of  
Police

c. recommendation - Town Administrator and Department of Public Works

Teixeira/Sweeney- Voted unanimously to grant this license based upon the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, levies, and taxes.

Prior to the vote being taken Councilman Teixeira reiterated the importance of maintaining clean sidewalks and ensuring pedestrian safety as recommended by the DPW Director.

**D3.** Courtney Guertin - for Mollypalooza, 230 Wood Street re - request for One-Day Sunday Dancing and Entertainment License to be held at the Cup Defenders on Sunday, October 8, 2023 from 2PM - 9PM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to grant this license based upon the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, levies, and taxes.

Prior to the vote being taken, petitioner Courtney Guertin of 54 Charles Street addressed the council. Ms. Guertin informed the council that this was the 12 year the Mollypalooza event occurred, and she thanked the council for their continued support throughout the years. Ms. Guertin further provided details of the event noting that sponsorships, tickets, and raffle donation information can be found on Almost Home Rescue website, on their Facebook page, and on the flyer that will be posted around town and at town hall.

**D4.** Kevin Francis, Bristol Golf Club / The Clubhouse, 95 Tupelo Street, re - Request for One-Day Sunday Dancing and Entertainment License for Sunday, September 17, 2023 from 2PM - 9PM

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- Voted unanimously to grant this license based upon the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, levies, and taxes. Subject to the exclusion of any outdoor bar service area.

Prior to the vote being taken, Briana Stenmark of 183 Bay View Avenue addressed the council. Ms. Stenmark provided the council with the details of the request noting that the event would be an end-of-summer bash with a pig roast and that a bar has been recently added to the outside area.

Town Solicitor Ursillo pointed out that he holds reservations regarding whether their existing liquor license terms encompass the outdoor area. He clarified that any extension of the liquor service area would necessitate local approvals.

Chairman Calouro directed the petitioner to consult with Town Clerk Cordeiro, who could provide assistance in navigating the process of expanding the liquor service area.

It was further reiterated that an outdoor service bar was not permitted at the event or until proper licensing has been obtained.

- D5.** Melissa Goldstein - Rally 4 Recovery, 50 Asylum Road re - request for One-Day Sunday Dancing and Entertainment License to be held at the Town Beach Pavilion on Sunday, September 10, 2023, from 12 Noon - 3PM

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Director of Parks and Recreation

Teixeira/Sweeney- Voted unanimously to grant this license based upon the

recommendations received and subject to conformance to all laws and ordinances and payment of all fees, levies, and taxes.

Prior to the vote being taken, Mackenzie O'Neil of 219 Metacom Avenue addressed the council. Ms. O'Neil provided the council with the details of the event.

**D6.** Leah Roberge for Roberge Enterprises, LLC. d/b/a Rivers & Rhodes, 382 Thames Street Unit 1, request for transfer of Class BV Liquor License to Jennifer Medina for Carvalho Group LLC. d/b/a Pisco y Tequila Bistro (new ownership) **call for Public Hearing on September 13, 2023**

a. Creditors Lein

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Chief of Police

d. recommendation - Town Administrator and Department of Community Development

Sweeney/Teixeira-Voted unanimously to call for a public hearing to consider this matter on September 13, 2023, subject to the payment of levies; and to advertise in the local newspaper

Prior to the vote being taken, Clerk Cordeiro noted 2 additional creditors' liens that were received as late items and presented to the council as received at the meeting.

It was noted and reinforced that all levies would be subject to payment prior to the issuance of the liquor license.

**E. Licensing Board - Renewals**

**F. Petitions - Other**

**G. Appointments**

**G1.** Rogers Free Library Board of Trustees (1 unexpired term set to expire January 2024)

a. Laura A. Cabral, 5 Polk Court, letter of resignation

Teixeira/Parella- Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service. And to advertise in the local paper.

**G2.** Habor Commission (1 unexpired term set to expire March 2025)

a. David F. Miller, 70 Gibson Road, letter of resignation

b. Owen O' Roarke, 41 Fales Road, interest/appointment

c. Peter Silva, 55 1/2 Woodlawn Avenue, interest/appointment

Teixeira/Sweeney- Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service; and to appoint Peter Silva to the Harbor Commission with an unexpired term set to expire in March 2025.

Prior to the vote being taken, it was noted that both Mr. Owen O'Rourke and Peter Silva had been recently interviewed by the council.

Councilman Sweeney highlighted that Mr. Silva's qualifications make him an excellent contender for the position, primarily because of his background as a commercial fisherman.

**H. Old Business**

**I. Other New Business Requiring Town Council Action**

**11.** Sandra Mack, Bond Counsel re - Town of Bristol Reimbursement Resolution (General Obligation Bond Series 2023 A)-

Teixeira/Parella-Voted unanimously to adopt the Reimbursement Resolution-

General Obligation Bond Series 2023 A  
as amended.

Prior to the vote being taken, Clerk Cordeiro noted that a revised resolution had been presented to the council as a "received at meeting" document.

Bond Counsel Mack pointed out that the updated resolution now reflects a modification in the reference from a 2016 public law to the previously cited 2012 public law.

Bound Council Mack noted that the proposal entails seeking bonds for an amount of up to \$6.860 million. The preliminary official statement has been readied, and final comments were submitted today. Pending council approval, they were poised to move forward with the issuance of an official statement. This process adheres to the principles of transparency and public engagement. Subsequently, the underwriters will return with an interest rate proposal, and the target is to finalize this process by the close of September.

Chairman Calouro asked for Bond Council Mack to provide an overview of the borrowing and reimbursement resolution.

Bound Council Mack provided the following overview:

This proposal encompasses borrowing across several categories. The first pertains to equipment, including an engine for the fire station and the rescue unit. Additionally, provisions have been made for side roads and sidewalks, refurbishment of a boat ramp, and the establishment of a public walkway.

A significant allocation is also dedicated to drainage programs and stormwater quality initiatives. This encompasses a budget of approximately \$2.1 million for the Tanyard Brooks project and \$100,000 for Mount Hope. These projects hold significant importance in the town and have been in focus for an extended period.

Moreover, plans are outlined for enhancing public buildings, including HVAC upgrades for the library, police station, and recreation building. Resilience strategies are also in place for the sewer department. Miscellaneous capital projects are included as well, covering the creation of a performance stage at the town beach and environmental site work at the police station. Collectively, these projects make up the estimated budget of \$6 million.

It's worth noting that these bonds are projected to be issued using a concept known as premium. In practical terms, if premium



bonds are utilized, we can adjust the borrowed amount to cover only the project costs. The premium would then cover expenses related to issuance, underwriters' fees, rating agency fees, and related expenditures. This means that the final amount could potentially be lower than the initially stated \$6.860 million if premium bonds are employed.

Bond Counsel Mack provided further clarification on the intricacies of the bond bidding process. Additionally, she highlighted her intention to request the town's financial advisors to oversee the distribution of the preliminary official statements, which contain valuable and comprehensive insights about the town. These statements will be shared with the Council, Town Clerk, and Town Administrator.

**2.** Town Clerk Cordeiro re - Amendment to Ordinance 19-2  
"Prohibited areas and rules governing peddlers"

Sweeney/Teixeira- Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on September 13, 2023.

Prior to the vote being taken, Clerk Cordeiro noted that the mobile food establishments and itinerant vendors were once grouped together under the classification of "Peddlers and Hawkers." However, a change was made in 2020 to establish separate regulations for itinerant vendors and mobile food establishments. Unfortunately, during this process, their inclusion in the specified prohibited areas outlined in the ordinance was unintentionally omitted.

In order to maintain consistency with past practices, she proposed that the ordinance be amended to encompass itinerant vendors and mobile food establishments within the scope of the prohibited areas, while also addressing the rules that govern peddlers.

**13.** Town Treasurer Hassell re - Use of Fund Balance -  
Enterprise Fund

Teixeira/Parella- Voted unanimously to allocate \$500,000 from the enterprise fund's unassigned balance to cover excess project costs.

Prior to the vote being taken, the Town Administrator noted that the requested use of \$500,000 from the Enterprise Fund's assigned balance was to cover project expenses related to

various ongoing projects at the sewer department. He explained that originally \$2.7 million was allocated for the electrical system improvement project, solids handling improvements, sewer rehabilitation, upgrades, including RBCs, and design work for solids handling, but the actual costs have exceeded initial estimates due to unforeseen issues.

It was noted that the unassigned fund balance of \$1.3 million, is currently at an all-time high, which the deputy treasurer proposes to use for covering these project expenses, with an expected surplus of \$123,000 from the fund to replenish it. It was explained that this move was deemed reasonable given the department's healthy financial state, and it's expected to leave approximately \$900,000 in the fund after these expenses have been paid.

#### **J. Bills & Expenditures**

**J1.** RFP# 1019 - Replacement of Front Doors at Town Office Building (Former Reynolds School) 235 High Street

Teixeira/Parella - Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town

Prior to the vote being taken, Clerk Cordeiro read the following bid received:

- Westwood Construction in the amount of \$64,500

Prior to the vote being taken, it was explained that the goal was to obtain ADA-compliant motorized doors while keeping the historically accurate doors. However, considering the higher-than-expected bid amount(s) the material and project may need to be altered or reconsidered.

#### **K. Special Reports**

**K1.** Juan Mariscal, Chairman, Bristol County Water Authority, Tri-Town Monthly Report, August 27, 2023

Sweeney/Teixeira- Voted unanimously to receive and file.

**K2.** Bristol County Water Authority Fiscal Year 2023 Annual Report, March 1, 2022 - February 28, 2023

Teixeira/Parella- Voted  
unanimously to receive and file.

**L. Town Solicitor**

**M. Executive Sessions**

- M1. Town Administrator Contente re Request for Executive Session Pursuant to RIGL § 42-46-5(a)(2) Litigation - RI League of Cities and Towns

Sweeney/Teixeira - Voted unanimously to convene in Executive Session pursuant to RIGL Section 42-46-5 (a) (2) concerning Litigation - RI League of Cities and Towns at 8:03 PM.

Parella/Sweeney - Voted unanimously to resume open session and seal the minutes of the Executive Session at 8:25 PM.

Solicitor Ursillo announced that no motion was made or voted on in Executive Session.

- M2. Town Administrator Contente re - Request for Executive Session Pursuant to RIGL § 42-46-5(a)(5) - Acquisition of Open Space

Sweeney/Teixeira - Voted unanimously to convene in Executive Session pursuant to RIGL Section 42-46-5 (a) (5) concerning the Acquisition of Open Space at 8:25 PM.

Sweeney/Parella - Voted unanimously to resume open session and seal the minutes of the Executive Session at 8:25 PM.

Solicitor Ursillo announced that no motion was made or voted on in Executive Session.

- M3. Town Solicitor re Executive Session pursuant to RIGL 42-46-5(a)(2): Litigation, PC-2023-00639, The Bungalow LLC v Town of Bristol (tax appeal)

Sweeney/Teixeira - Voted unanimously to convene in Executive Session pursuant to RIGL Section 42-46-5 (a) (2) Litigation, PC-2023-00639, The Bungalow LLC v Town of Bristol (tax appeal) at 8:03 PM.

Parella/Sweeney - Voted unanimously to resume open session and seal the minutes of the Executive Session at 8:25 PM.

Solicitor Ursillo announced that a motion was made and voted on in Executive Session

Citizens Public Forum

**Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) AA1. Harbor Commission Meeting Minutes, July 10, 2023
- (CA) AA2. Rogers Free Library Board of Trustees Meeting Minutes, June 15, 2023
- (CA) AA3. Rogers Free Library Board of Trustees Special Meeting Minutes, July 9, 2023
- (CA) AA4. Fire Department Board of Engineers Meeting Minutes, July 31, 2023
- (CA) AA5. Zoning Board of Review Meeting Minutes, June 5, 2023

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements & Additions - August 16, 2023

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Hassell- re Revenue and Expenditure Statement - August 16, 2023

(CA) CC2. Town Treasurer Hassell re - S&P Global Rating Summary Report

Sweeney Teixeira- voted  
unanimously to receive and file.

Prior to the vote being taken, discussions ensued regarding the benefits of the Towns AA rating and how current and past practices have achieved the town's high rating status.

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Citation - SRO Keith Medeiros awarded the 2023 Floyd Ledbetter National School Resource Officer of the Year Award by the National Association of School Resource Officers (NASRO) (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

(CA) EE1. Water Pollution Control Facility - Sewer Permits

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Resolution of the Town of Westerly Opposing Senate Bill 2023-037 and House Bill 2023-H-5201 Relating to Towns and Cities - Relief of Injured and Deceased Fire Fighters and Police Officers Presumption for Heart Disease and Hypertension

(CA) FF2. Resolution of the Town of Charlestown in Support of the Coastal Resources Management Council's (CRMC) Possible Designation of the "Sand Trail" as a CRMC Recognized Right-of-Way (ROW)

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. RFP# 1018 - Activated Carbon Media Replacement (Main Lift Pumping Station)

(CA) GG2. Town Administrator Contente to Tyler Technologies, Inc., re - award of Bid# 1017 - Bristol/ERP Financial Management System

(CA) GG3. Town Clerk Cordeiro re - Thank you letter to Michael A. Lenarcic for serving on the Post Retirement Fund Board of Trustees

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. Harbor Commission Meeting, August 7, 2023

(CA) HH2. Harbor Commission Meeting Amended, August 7, 2023

(CA) HH3. The Commissioners of The Cemeteries The North and East Burial Grounds Commission Meeting rescheduled, August 17, 2023

(CA) HH4. Bristol Planning Board Technical Review Committee Meeting, August 24, 2023

(CA) HH5. Bristol Planning Board Technical Review Committee Meeting, August 24, 2023

(CA) HH6. Bristol Planning Board Technical Review Committee Meeting, August 28, 2023

(CA) HH7. Rogers Free Library Board of Trustees Meeting, August 17, 2023

(CA) HH8. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting, August 17, 2023

(CA) HH9. Bristol Planning Board Technical Review Committee Meeting, August 29, 2023

**(CA) II. Claims (Referrals)**

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

Approval of consent agenda = "motion to approve these items"

**(CA) KK. Curb cut petitions as approved by the director of public works**

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: \_\_\_\_\_

/mc

Posted: August 18, 2023



LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE TRANSFER**

**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your  
Honorable Body to be granted a

2023 AUG -9 AM 1:29  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**Name of license holder:** Roberge Enterprises, LLC

**DBA:** Rivers & Rhodes  
(NAME OF ESTABLISHMENT)

**ADDRESS OF ESTABLISHMENT:** 382 Thames Street, Unit 1, Bristol, RI 02809

**Seller signature:** Leah Roberge

**Buyer signature:** Jennifer Medina

**Print name:** Leah Roberge

**Print name:** Jennifer Medina

**Proposed Hours of Operation:** Mon-Thurs 11AM-10PM Fri-Sat 11AM-11PM  
Sun 11AM-8PM

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

**Fee for License Transfer: \$100 plus advertising costs.**

**(Annual Fee for License Renewal: \$1300 per year plus advertising costs). Also required is Victualling License: \$75/year (Payable after Council approves the license).**

Please attend the Council Meeting on:

**\*SIGNATURE:** Jennifer Medina  
**NAME:** Jennifer Medina

**PETITION MUST BE RETURNED BY FRIDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.**

**ADDRESS:**  
**TOWN:** R  
**DATE OF BUSINESS:**  
**HOME TEL:**  
**EMAIL:** R

**Date Received:** \_\_\_\_\_

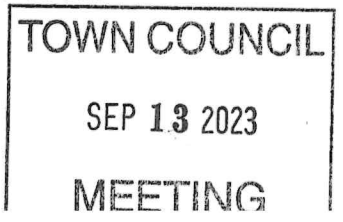


**TAX STAMP**



**TO BE USED BY FINANCE DEPARTMENT**

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.**





STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A \_\_\_ BH \_\_\_ BM \_\_\_ BT \_\_\_ BV  BVL \_\_\_ C \_\_\_ E \_\_\_ ED \_\_\_ J \_\_\_ T \_\_\_ 2:00 A.M. \_\_\_

Business Structure:  Corporation  Partnership  LLC  Individual

Cavvalho Group, LLC  
Name of Applicant/Corporation

Pisco y Tequila Bistro  
D/B/A

382 Thames Street Bristol RI 02809  
Address of Premise

401 - 204 - 2699 Ride875@aol.com  
Phone Number of Business Email Address

State - Incorporated: Rhode Island Date of Incorporation: 7-31-2023

Name, Address, Telephone of all Officers/Members with percentage ownership:

<u>Jennifer Medina</u>	<u>12 Apple Tree Lane</u>	<u>401 297 8839</u>	<u>100</u>
President/Member Name	Address	Phone	% Ownership
	<u>Barrington RI 02800</u>		
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

\_\_\_\_\_

Does Applicant Own Premises? Yes \_\_\_ No  Is Property Mortgaged? Yes \_\_\_ No  or Leased? Yes  No \_\_\_

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Louis A. DeAlmeida 400 Thames Street 11 years  
Name Address Amount - Term  
Bristol RI 02809

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No  If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No  If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:  
NO

Is Applicant the owner or operator of any other business? If yes, explain:  
Yes, the C/O Thames Group LLC 70 Sallack Street 02927  
State amount of capital invested in the business? \$120,000

Do you have now, or will you be installing, a draught system Yes \_\_\_ No

I hereby certify that the above statements are true to the best of my knowledge and belief:

[Signature] Applicant Signature 7/21/03 Date

- 1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applica or the revocation of the license in case one has been granted
- 2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
- 3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_ Name \_\_\_ Stock \_\_\_ Current Retail Class \_\_\_ Transfer of ownership

Roberge Enterprises, LLC  
Name of Transferor (applicant/old owner)  
Rivers & Rhodes  
d/b/a  
382 Thames Street, Unit 1, Bristol, RI 02809  
Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any):  
New Name (If any): Canalho Group, LLC

If change of stockholders, list old and new stockholders:

[Signature] Signature of Transferor (old owner) 8/19/03 Date  
Signature of Transferee (New Owner) \_\_\_\_\_ Date

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No  If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No  If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

NO

Is Applicant the owner or operator of any other business? If yes, explain:

yes, The Old House Group Inc. 70 Sellaek Street 50%  
Stamford CT 06402

State amount of capital invested in the business?

\$130,000

Do you have now, or will you be installing, a draught system Yes \_\_\_ No

I hereby certify that the above statements are true to the best of my knowledge and belief:

*Jennif Medina*  
Applicant Signature

7/31/2023  
Date

- 1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applica or the revocation of the license in case one has been granted.
- 2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
- 3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_ Name \_\_\_ Stock \_\_\_ Current Retail Class \_\_\_ Transfer of ownership

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any):

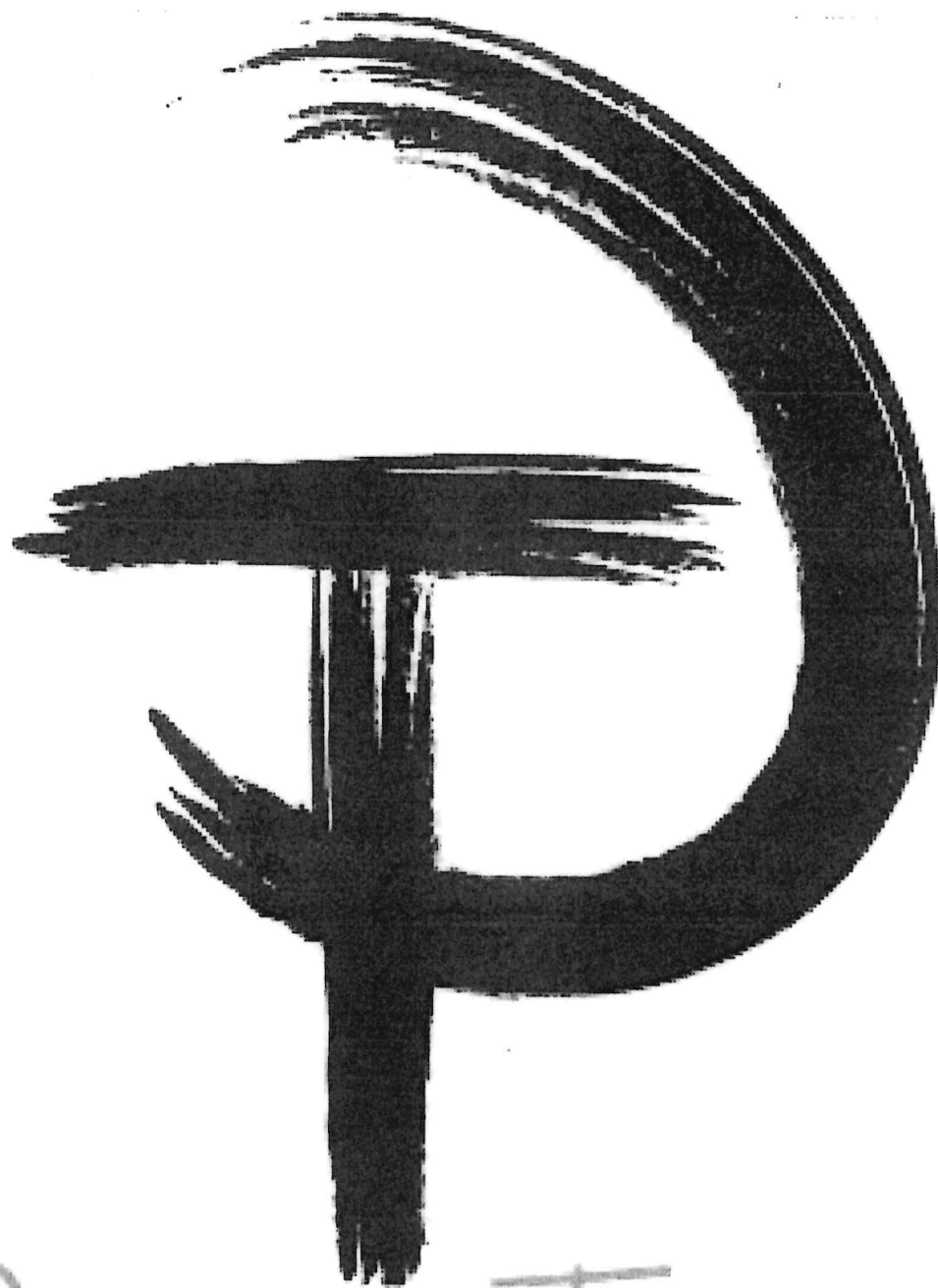
New Name (If any):

If change of stockholders, list old and new stockholders:

\* Signature of Transferor (old owner)

Date

*Jennif Medina* 7/31/2023  
Signature of Transferee (New Owner) Date



*Pisco & Tequila*  
Peruvian And Mexican Cuisine

# Pisco Tequila

## Mexican

- Tacos de carnitas 3.99
- Tacos de carne asada 4.99
- Burritos de cárnicas 4.99
- Burrito de carne asada 4.99
- Burrito bow cárnicas 12.99
- Burrito bow carne asada 13.99
- Quesadillas 14.00
- Quesadillas de camaron 14.99

## Appetizer

- Yuca a la huancaína 11.00
- Canasta de lomo 17.00
- Beef anticuchos 18.00
- Causa acevichada 24.00
- Leche de tigre 15.00
- Choros a la chalaca 14.00
- Cebiche carretilero 26.00
- Ceviche tradicional 24.00
- Ceviche de rocoto 24.00
- Ceviche verde 26.00

## Entress

- Arroz con mariscos 24.00
- Lomo saltado 26.00
- Bistec a lo pobre 26.00
- Fetuccini a la huancaína con lomo saltado 27.00
- Chaufa de carne 27.00
- Chaufa de pollo 22.00
- Pollo saltado 25.00
- Tacu tacu con mariscos 28.00
- Jalea familiar 24.00
- Pescado a lo macho 26.00

## Fusión nikkei

- Maki lomo 18.00
- Maki acevichado 17.00
- Maki furai 16.00
- Gyosa de mariscos 16.00
- Ceviche nikkei 25.00

## Vegetarian

- Ensalada de quinoa 14.00
- Burrito vegetales al grill 12.99

## Desserts

- Torta de chocolate 11.99
- Cheesecake 9.99
- Mazamorra morada 8.99
- Suspiro a la limeña 11.00



# Pisco Tequila

## Tequila

- Margarita clasic 12
- Margarita pasión fruit 13
- Margarita strawberry 13
- Margarita watermelon 13
- Tequila sunrise 13



## Sangria

- White Sangría 14
- Red sangria 14
- Pink sangria 14

## Wine

- Red wine : cabernet sauvignon 36
- Red wine : merlot 38
- White wine: Sauvignon Blanc 42
- White wine :Chardonnay 46

## Beer

- Pilsen 8
- Cusqueña 8
- Heineken 8
- Corona 8
- Modelo 8

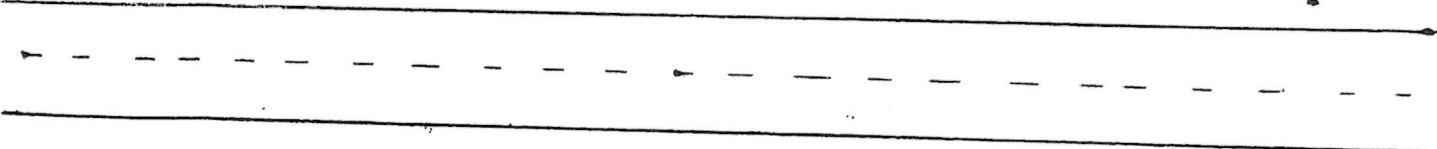
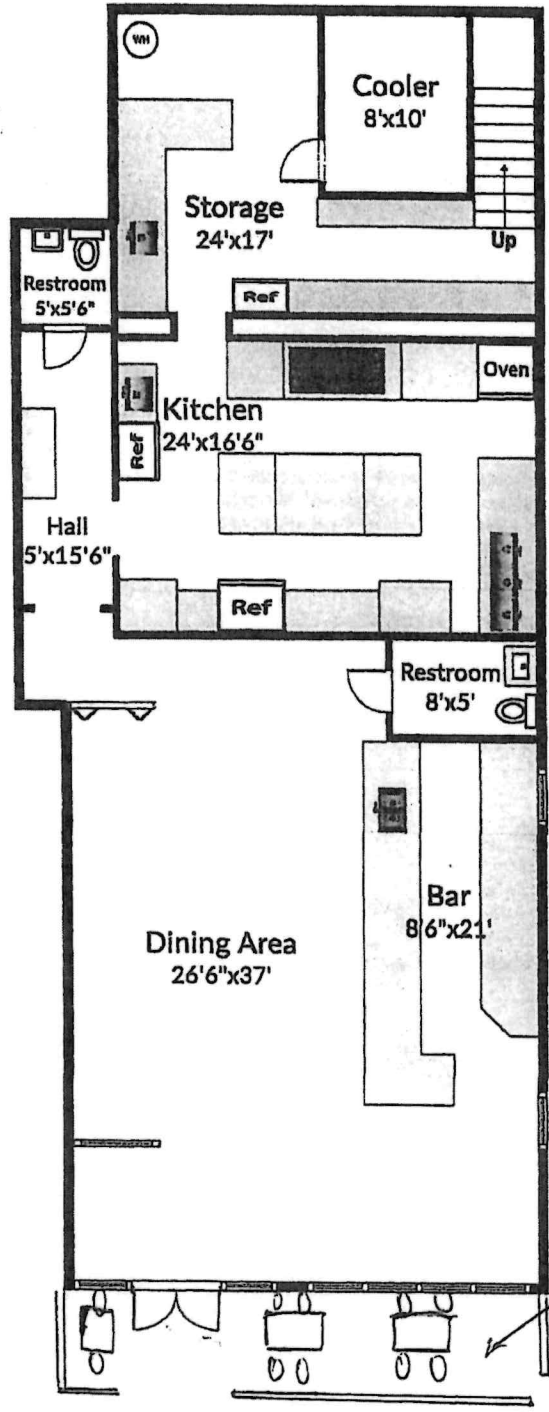


## Pisco

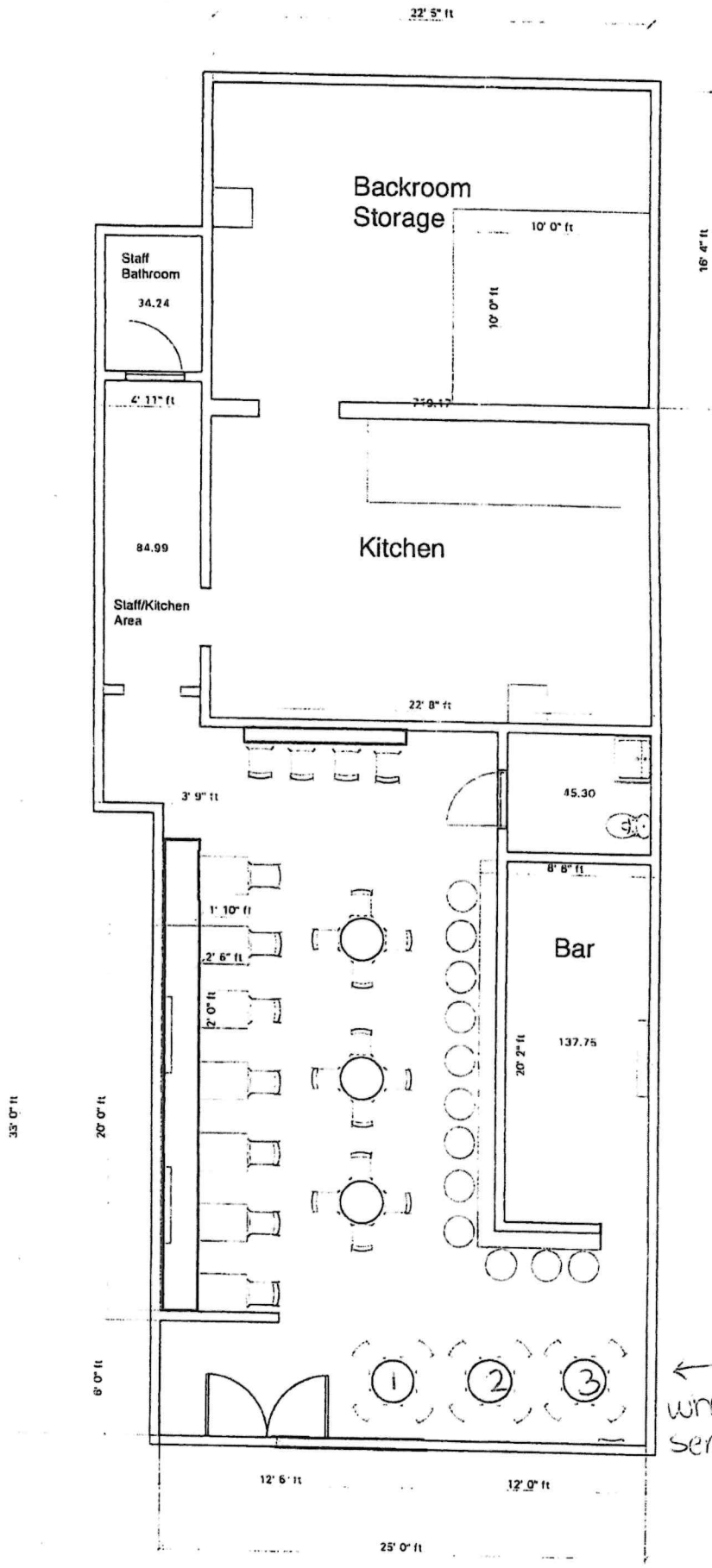
- Pisco sour 14
- Chilcano de Pisco 12
- Pisco pasión fruit 14
- Pisco sunrise 15
- Pisco punch 14



# First Floor



# Restaurant - 382 Thames St Unit 1



← outside patio where alcohol will be served.



**LEGAL NOTICE**

**TOWN OF BRISTOL  
PUBLIC HEARING  
INTOXICATING BEVERAGE LICENSE  
TRANSFER - CLASS BV**

Application for transfer of license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**ROBERGE ENTERPRISES, LLC.  
LEAH ROBERGE  
d/b/a RIVERS & RHODES  
382 THAMES STREET UNIT 1, BRISTOL**

**TO**

**CARVALHO GROUP, LLC.  
JENNIFER MEDINA  
d/b/a PISCO y TEQUILA  
382 THAMES STREET UNIT 1, BRISTOL**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, September 13, 2023, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

August 31 & September 7, 2023



**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 9, 2023

RE: Leah Roberge for Roberge Enterprises, LLC. d/b/a Rivers and Rhodes, 382 Thames Street Unit 1, request for transfer of Class BV Liquor License to Jennifer Medina for Carvalho Group LLC., Pisco & Tequila Bistro (new ownership) **call for Public Hearing on September 13, 2023**

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **August 23, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, August 16, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 9, 2023  
**Re:** License Recommendation, August 23 Council Meeting

2023 AUG 15 AM 9:20

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Request to transfer Class BV Liquor License

Leah Roberge for Roberge Enterprises, LLC. d/b/a Rivers and Rhodes to Jennifer Medina for Carvalho Group LLC. d/b/a Pisco & Tequila Bistro

382 Thames St. Unit 1

There is no objection to the granting of said license provided a life safety inspection is performed by the Fire Marshal prior to opening and the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCUN*  
*[Signature]*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING

TOWN COUNCIL  
 AUG 23 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-09-23

**PETITION DESCRIPTION:**

Leah Roberge for Roberge Enterprises, LLC d/b/a Rivers and Rhodes, 382 Thames St. Unit 1, request for transfer of class BV liquor license to Jennifer Medina for Carvalo Group LLC. Pisco & Tequila Bistro

**PERSON/S FILING PETITION:** Jennifer Medina

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 AUG 17 AM 8:22

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

Leah Roberge for Rivers and Rhodes is requesting to transfer her Class BV liquor license to Jennifer Medina who is in the process of purchasing this restaurant. I spoke to Ms. Medina regarding this petition. Ms. Medina stated that there will be no changes made to the bar area or alcohol service. After reviewing this petition, there is no known reason for denial of this class BV liquor license transfer provided that all guidelines set forth by the application, and all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny  
**DATE COMPLETED:** 8-16-23

TOWN COUNCIL  
SEP 13 2023  
MEETING

TOWN COUNCIL  
AUG 23 2023  
MEETING

*Conclyn*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

August 10, 2023

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Rivers and Rhodes Transfer Class BV Liquor License to Pisco and Tequila Bistro  
382 Thames Street**

I have reviewed the above petition.

I have no objection to the transfer of the license.

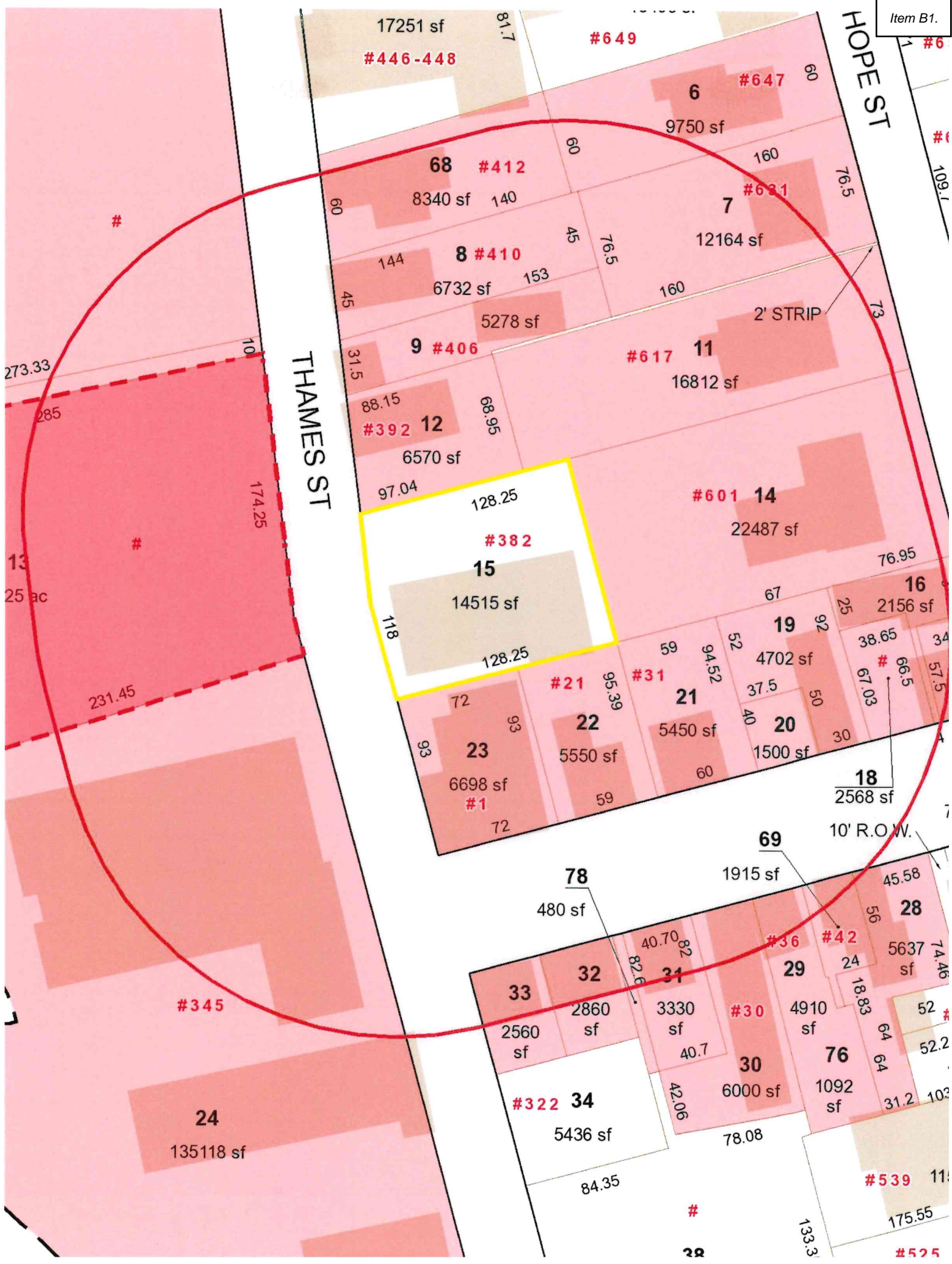
Thank you for the opportunity to comment.

2023 AUG 15 AM 9:20  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

concur  
  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
SEP 13 2023  
MEETING

~~TOWN COUNCIL  
AUG 23 2023  
MEETING~~



THAMES ST

HOPE ST





# 200 foot Abutters List Report

Bristol, RI  
August 17, 2023

### Subject Property:

Parcel Number: 9-15  
CAMA Number: 9-15  
Property Address: 382 THAMES ST

Mailing Address: DEALMEIDA, LOUIS A  
406 THAMES ST  
BRISTOL, RI 02809

---

### Abutters:

Parcel Number: 9-10  
CAMA Number: 9-10  
Property Address: THAMES ST

Mailing Address: STATE OF RHODE ISLAND  
(INDEPENDENCE PARK)  
235 PROMENADE ST  
PROVIDENCE, RI 02908

Parcel Number: 9-11  
CAMA Number: 9-11  
Property Address: 617 HOPE ST

Mailing Address: SANSONE, AMELIA M. TRUSTEE THE  
ELISA SANSONE TRUST-2013  
617 HOPE ST  
BRISTOL, RI 02809

Parcel Number: 9-12  
CAMA Number: 9-12  
Property Address: 392 THAMES ST

Mailing Address: CARVARA, CYNTHIA N.  
90 GRELOCK RD  
BRISTOL, RI 02809

Parcel Number: 9-14  
CAMA Number: 9-14  
Property Address: 601 HOPE ST

Mailing Address: BAYCOAST BANK C/O ACCOUNTS  
PAYABLE  
330 SWANSEA MALL DR  
SWANSEA, MA 02777

Parcel Number: 9-16  
CAMA Number: 9-16  
Property Address: 583 HOPE ST

Mailing Address: SHUSMAN, MAYNARD (TRUSTEE)  
147 BAY SPRING AVE  
BARRINGTON, RI 02806

Parcel Number: 9-17  
CAMA Number: 9-17  
Property Address: 573 HOPE ST

Mailing Address: DAVIS, MARIA K.  
573 HOPE ST  
BRISTOL, RI 02809

Parcel Number: 9-18  
CAMA Number: 9-18  
Property Address: BRADFORD ST

Mailing Address: SHUSMAN, MAYNARD (TRUSTEE)  
147 BAY SPRING AVE  
BARRINGTON, RI 02806

Parcel Number: 9-19  
CAMA Number: 9-19  
Property Address: 49 BRADFORD ST

Mailing Address: 49 BRADFORD ST, LLC  
5 KYALIN AVE  
WARREN, RI 02885

Parcel Number: 9-20  
CAMA Number: 9-20  
Property Address: BRADFORD ST

Mailing Address: 49 BRADFORD ST, LLC  
5 KYALIN AVE  
WARREN, RI 02885

Parcel Number: 9-21  
CAMA Number: 9-21  
Property Address: 31 BRADFORD ST

Mailing Address: MILL PND BLDG AND DESIGN, INC  
31 BRADFORD ST  
BRISTOL, RI 02809



www.cai-tech.com

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# 200 foot Abutters List Report

Bristol, RI  
August 17, 2023

Parcel Number: 9-22 CAMA Number: 9-22 Property Address: 21 BRADFORD ST	Mailing Address: LEDGEHILL PROPERTIES, LLC 139 SCITUATE AVE JOHNSTON, RI 02919
Parcel Number: 9-23 CAMA Number: 9-23 Property Address: 1 BRADFORD ST	Mailing Address: ONE BRADFORD, LLC 1 BRADFORD ST BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-001 Property Address: 345 THAMES ST 101N	Mailing Address: JOHNSON, PETER T & ANDREA R TE 345 THAMES ST UNIT N101 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-002 Property Address: 345 THAMES ST 102N	Mailing Address: SAUL, DEBRA A 345 THAMES ST # 102 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-003 Property Address: 345 THAMES ST 103N	Mailing Address: SB2, LLC 345 THAMES ST, UNIT N-110 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-004 Property Address: 345 THAMES ST 104N	Mailing Address: BARRENECHEA, MARIO I. & ANA MARIA G. TE 345 THAMES ST UNIT N104 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-005 Property Address: 345 THAMES ST 105N	Mailing Address: WAYLAND WILLIAM F & LORNA E TRUSTEES REVOC 345 THAMES ST UNT 105 N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-006 Property Address: 345 THAMES ST 106N	Mailing Address: DEMARCO, MICHAEL D. ELIZABETH M. TE 345 THAMES ST UNIT 106N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-008 Property Address: 345 THAMES ST 108N	Mailing Address: CHRISTOPHER, JANET E TRUSTEE CHRISTOPHER FAMILY TRUST 345 THAMES ST #108 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-009 Property Address: 345 THAMES ST 109N	Mailing Address: HURST, JAMES WILLIAM & RANDELLE LEE, TRUSTEES HURST FAMILY 2012 TRUST 345 THAMES ST, Unit N109 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-010 Property Address: 345 THAMES ST 110N	Mailing Address: HOLLAND, JOYCE A. 345 THAMES ST UNIT 110N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-011 Property Address: 345 THAMES ST 201N	Mailing Address: BUNN, JAMES BENNING SR & BUNN, JACQUELINE BRYAN TE 141A Main St Tuckahoe, NY 10707



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8/17/2023

Page 2 of 13





# 200 foot Abutters List Report

Bristol, RI  
August 17, 2023

Parcel Number: 9-24 CAMA Number: 9-24-012 Property Address: 345 THAMES ST 202N	Mailing Address: KUFFNER, TAMARA 9 WALNUT RD BARRINGTON, RI 02806
Parcel Number: 9-24 CAMA Number: 9-24-013 Property Address: 345 THAMES ST 203N	Mailing Address: SHERMAN, MAX CHRISTOPHER & MARY B. TE 746 SPINNAKER BEACHHOUSE VILLA SEABROOK ISLAND, SC 29456
Parcel Number: 9-24 CAMA Number: 9-24-014 Property Address: 345 THAMES ST 204N	Mailing Address: BERNARDO, MATTHEW P 345 THAMES ST, UNIT 204N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-015 Property Address: 345 THAMES ST 205N	Mailing Address: MCSTAY, JAMES P. CHERYL A. ETUX TE 345 THAMES ST UNIT 205N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-016 Property Address: 345 THAMES ST 206N	Mailing Address: OBRIEN, MICHAEL T. DENISE E. TE 345 THAMES ST UNIT 206N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-017 Property Address: 345 THAMES ST 207N	Mailing Address: CAPODILUPO, PETER & JENNIFER C 345 Thames St Unit 207 Bristol, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-018 Property Address: 345 THAMES ST 208N	Mailing Address: FITZPATRICK, CAROL A., TRUSTEE CAROL A FITZPATRICK REVOCABLE TRUST 345 THAMES ST, UNIT 208N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-019 Property Address: 345 THAMES ST 209N	Mailing Address: SARKISIAN, HERBERT A. JANET E. TE 345 THAMES ST UNIT N209 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-020 Property Address: 345 THAMES ST 210N	Mailing Address: FEINS, NEIL R & CHRISTINE TRUSTEES 19 MARSHAL ST BROOKLINE, MA 02446
Parcel Number: 9-24 CAMA Number: 9-24-021 Property Address: 345 THAMES ST 301N	Mailing Address: ROSS, MICHAEL C & ASTRID L TRUSTEES 363 ADAMS ST DENVER, CO 80206
Parcel Number: 9-24 CAMA Number: 9-24-022 Property Address: 345 THAMES ST 302N	Mailing Address: ZELINGER, ELIZABETH A & GERALD D TE 345 THAMES ST UNIT N302 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-023 Property Address: 345 THAMES ST 303N	Mailing Address: SHAMS, NICOLE 345 THAMES ST., UNIT N-303 BRISTOL, RI 02809



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Parcel Number: 9-24 CAMA Number: 9-24-024 Property Address: 345 THAMES ST 304N	Mailing Address: PHILLIPS, JOHN S & KIMBERLY L TE 345 THAMES ST 304N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-025 Property Address: 345 THAMES ST 305N	Mailing Address: HANKIN, ROBERT B & CHERYL B, TRUSTEES ROBERT B & CHERYL B HANKIN TRUST TC 56 RAMBLING DR SCOTCH PLAINS, NJ 07076-2955
Parcel Number: 9-24 CAMA Number: 9-24-026 Property Address: 345 THAMES ST 306N	Mailing Address: LI, HSI-CHENG TRUSTEE 345 THAMES ST UNIT N306 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-027 Property Address: 345 THAMES ST 307N	Mailing Address: SUTTON, HOWARD G & KIMBERLY G P TE 14685 KELSON CIRCLE NAPLES, FL 34114
Parcel Number: 9-24 CAMA Number: 9-24-028 Property Address: 345 THAMES ST 308N	Mailing Address: FRIDOVICH, SHEILA CONSTANCE TR 345 THAMES ST # N308 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-029 Property Address: 345 THAMES ST 309N	Mailing Address: RIPP, PETER & MARI TRUSTEES 345 THAMES ST UNIT N309 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-030 Property Address: 345 THAMES ST 310N	Mailing Address: BUSCH ROBERT S BUSCH KATHLEEN B TE 345 THAMES ST # 310 N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-031 Property Address: 345 THAMES ST 401N	Mailing Address: PLACIDO, ARTHUR T. LOUISE I. TE 345 THAMES ST UNIT 401N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-032 Property Address: 345 THAMES ST 402N	Mailing Address: PINK, LOIS & ANDREW TRUSTEES 345 THAMES ST UNIT402N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-033 Property Address: 345 THAMES ST 403N	Mailing Address: BOLTON, ALICE C & FOREST E TE 345 THAMES ST UNIT 403N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-034 Property Address: 345 THAMES ST 404N	Mailing Address: VAN DEVENTER, MARY P 345 THAMES ST, Unit 404N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-035 Property Address: 345 THAMES ST 405N	Mailing Address: FLORIO, IRENE M TRUSTEE IRENE M FLORIO TRUST 345 THAMES ST UNIT 405N BRISTOL, RI 02809



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Parcel Number: 9-24 CAMA Number: 9-24-036 Property Address: 345 THAMES ST 406N	Mailing Address: JACKSON, LISA R 345 THAMES ST, UNIT N-406 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-037 Property Address: 345 THAMES ST 407N	Mailing Address: RHODE, GRANT F & KATZ, JUDITH TRUSTEES 345 THAMES ST UNT 407N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-038 Property Address: 345 THAMES ST 408N	Mailing Address: ROWE, ABIGAIL CAMPBELL & DAY, SARAH CAMPBELL TRUSTEES 215 COTTONTAIL DRIVE PORTSMOUTH, RI 02871
Parcel Number: 9-24 CAMA Number: 9-24-039 Property Address: 345 THAMES ST 409N	Mailing Address: MARTIN, WILLIAM R & JOAN P TRUSTEES 345 THAMES ST UNIT 409N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-040 Property Address: 345 THAMES ST 410N	Mailing Address: CASTRIOTTA, LAURA J - TRUSTEE LAURA J CASTRIOTTA TRUST 345 THAMES ST, UNIT N410 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-041 Property Address: 345 THAMES ST 501N	Mailing Address: AHEARN, MICHAEL A c/o John C. Ottenberg 48 Windingwood Lane Lincoln, MA 01773
Parcel Number: 9-24 CAMA Number: 9-24-042 Property Address: 345 THAMES ST 502N	Mailing Address: DUNN, JOHN G. JR TRUSTEE 345 THAMES ST UNIT N502 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-043 Property Address: 345 THAMES ST 503N	Mailing Address: WANG, YINGFEI 59 CRESTVIEW RD MILTON, MA 02186
Parcel Number: 9-24 CAMA Number: 9-24-044 Property Address: 345 THAMES ST 504N	Mailing Address: SUGARMAN, LOUIS TRST ETAL JT MARAGHY, PAUL 345 THAMES ST UNIT 504N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-045 Property Address: 345 THAMES ST 505N	Mailing Address: CHAMPAGNE, MICHEALA J. 345 THAMES ST UNIT 505N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-046 Property Address: 345 THAMES ST 506N	Mailing Address: LUCINI, GREGORY L & PATRICIA A TE 345 THAMES ST UNIT 506N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-047 Property Address: 343 THAMES ST 101M	Mailing Address: SPANG, HENRY A IV & LINDA TE 343 THAMES ST UNIT M-101 BRISTOL, RI 02809



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Parcel Number: 9-24 CAMA Number: 9-24-048 Property Address: 343 THAMES ST 102M	Mailing Address: HICKEY, MICHAEL J. & KATHLEEN O. TRUSTEES 74 CARNEGIE HEIGHTS DR PORTSMOUTH, RI 02871
Parcel Number: 9-24 CAMA Number: 9-24-049 Property Address: 343 THAMES ST 103M	Mailing Address: RATFORD, VINCENT MARGUERITE TE 343 THAMES ST UNIT 103M BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-050 Property Address: 343 THAMES ST 104M	Mailing Address: ISRAEL, SCOTT & JAFFE, ALICE TE 88 ABBOT ST ANDOVER, MA 01810
Parcel Number: 9-24 CAMA Number: 9-24-051 Property Address: 343 THAMES ST 301M	Mailing Address: CIVALE, CHRISTOPHER J & BELLAMY, KARA E TRUSTEES 343 THAMES ST # M 301 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-052 Property Address: 343 THAMES ST 302M	Mailing Address: FETTER, JANET M TRUSTEE JANET M FETTER TRUST 343 THAMES ST 302M BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-053 Property Address: 343 THAMES ST 303M	Mailing Address: GOODNOW, CHRISTOPHER & ANDREA TE 343 THAMES ST, UNIT M-303 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-054 Property Address: 343 THAMES ST 304M	Mailing Address: NASTRO, KIMBERLY & DAVID TE 29 WEST 85th ST, APT 3 NEW YORK, NY 10024
Parcel Number: 9-24 CAMA Number: 9-24-055 Property Address: 341 THAMES ST 101S	Mailing Address: KITS VAN HEYNINGEN, ROBERT W. DEBRA A TE 18 FESSER AVE BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-056 Property Address: 341 THAMES ST 102S	Mailing Address: JON JACQUELINE JORDAN RP TRUST 6924 HICKORY HILL AVE MCLEAN, VA 22101
Parcel Number: 9-24 CAMA Number: 9-24-057 Property Address: 341 THAMES ST 103S	Mailing Address: JACKSON, DEBRA P 174 PINE GLEN DR EAST GREENWICH, RI 02818
Parcel Number: 9-24 CAMA Number: 9-24-058 Property Address: 341 THAMES ST 104S	Mailing Address: LUDLOW, LYNN LEE & LAWRENCE, JAMES S ESQ TRUSTEES-ABRAMSON & LUDLOW TRUST 341 THAMES ST, UNIT 104S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-059 Property Address: 341 THAMES ST 105S	Mailing Address: FALTEN, PAUL J. & CAROL MILLIAN TE 341 THAME ST, Unit 105S BRISTOL, RI 02809



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Parcel Number: 9-24 CAMA Number: 9-24-060 Property Address: 341 THAMES ST 106S	Mailing Address: LEIBOWITZ, DAVID E & PEGGY A TE 341 THAMES ST UNIT 106S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-061 Property Address: 341 THAMES ST 107S	Mailing Address: BERKELEY, DUNCAN & AMY TE 67 CENTRAL ST GEORGETOWN, MA 01833
Parcel Number: 9-24 CAMA Number: 9-24-062 Property Address: 341 THAMES ST 108S	Mailing Address: TETU, NORMAND P GINNY L. TE 190 BICENTENNIAL DR HOOKSETT, NH 03106
Parcel Number: 9-24 CAMA Number: 9-24-063 Property Address: 341 THAMES ST 109S	Mailing Address: SAWYER, MICHAEL 341 THAMES ST, UNIT 109S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-064 Property Address: 341 THAMES ST 110S	Mailing Address: LEENUTAPHONG, DEBORAH LYNN & NARUEKORN TRUSTEES 341 THAMES ST UNIT S110 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-065 Property Address: 341 THAMES ST 201S	Mailing Address: LAPOINTE, WILLIAM H. & LAPOINTE, DONNE M. TRUSTEES 3756 JUNGLE PLUM DR E NAPLES, FL 34114
Parcel Number: 9-24 CAMA Number: 9-24-066 Property Address: 341 THAMES ST 202S	Mailing Address: BOUCHARD, KENNETH & RIKKI HANSEN - TRUSTEES KENNETH P & RIKKI HANSEN BOUCHARD TRUSTS 25 RELIANCE DR BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-067 Property Address: 341 THAMES ST 203S	Mailing Address: OZTERMIYECI, MUSTAFA MURAT & MATOOK, DEBORAH JOY TE 341 THAMES ST UNIT S203 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-068 Property Address: 341 THAMES ST 204S	Mailing Address: CAMOSCI, ROBERT E & GAIL D TE 341 THAMES ST UNIT 204S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-069 Property Address: 341 THAMES ST 205S	Mailing Address: KAWAOKA, ERIC J & ESTA TRUSTEES FAMILY TRUST 341 THAMES ST 205S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-070 Property Address: 341 THAMES ST 206S	Mailing Address: BRAVE, ILENE E & DENNIS G - TRUSTEES ILENE E BRAVE TRUST PO BOX 906 BROOKLANDVILLE, MD 21022
Parcel Number: 9-24 CAMA Number: 9-24-071 Property Address: 341 THAMES ST 207S	Mailing Address: PETERSON, JEFFREY 519 GREGORY AVE WILMETTE, IL 60091



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Parcel Number: 9-24 CAMA Number: 9-24-072 Property Address: 341 THAMES ST 208S	Mailing Address: GARRITY, JOHN 341 THAMES ST, UNIT 208S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-073 Property Address: 341 THAMES ST 209S	Mailing Address: FAY, PAUL D & CURTIS, JULIE M TE 1443 BEACON ST BROOKLINE, MA 02446
Parcel Number: 9-24 CAMA Number: 9-24-074 Property Address: 341 THAMES ST 210S	Mailing Address: GRAY, ROBERT C & PATRICIA A TRUSTEES 341 THAMES ST 210S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-075 Property Address: 341 THAMES ST 301S	Mailing Address: BRUNING, KARLA GANTZ, KATHLEEN 341 THAMES ST 301S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-076 Property Address: 341 THAMES ST 302S	Mailing Address: MORSE, ANN R. TRUSTEE ANN R. MORSE 1993 TRUST 341 THAMES ST 302 S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-077 Property Address: 341 THAMES ST 303S	Mailing Address: JOHNSON, MARK G & STEERE GRACE McLAURIN TE 341 THAMES ST UNIT 303S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-079 Property Address: 341 THAMES ST 305S	Mailing Address: REIG, VIBEKE G TRUSTEE VIBEKE REIG LIVING TRUST 341 THAMES ST UNIT S305 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-080 Property Address: 341 THAMES ST 306S	Mailing Address: LYNCH, JOHN J TRUSTEE 341 THAMES ST UNIT S306 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-081 Property Address: 341 THAMES ST 307S	Mailing Address: DEMARCO, GREGORY M. & AMY TRUSTEES 341 THAMES ST S-307 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-082 Property Address: 341 THAMES ST 308S	Mailing Address: WILKER, RICHARD E & WILKER, PHYLLIS BLOOM TRUSTEES 341 THAMES ST UNIT S-308 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-083 Property Address: 341 THAMES ST 309S	Mailing Address: KUBLIN, DONNA E & STANLEY B TR 341 THAMES ST UNIT 309S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-101 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O WILLIAM MARTIN 691 15TH AVE SOUTH NAPLES, FL 34102-7424



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Parcel Number: 9-24 CAMA Number: 9-24-102 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O JOHNSON, PETER & ANDREA 345 THAMES ST UNIT N101 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-103 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. CHAMPAGNE, KEVIN & MICHAELA 4525 S. ATLANTIC AVE PORT ORANGE, FL 32177-7061
Parcel Number: 9-24 CAMA Number: 9-24-104 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. NASTRO, DAVID & KIM 343 THAMES ST M304 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-105 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC GRACE STEERE & MARK JOHNSON 341 THAMES ST 303S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-106 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. OZTERMIYECI, MUSTAFA M 341 THAMES ST S203 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-107 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O VIBEKE REIG LIV TRUST 341 THAMES ST S305 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-108 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC RIPP, PETER & MARI 345 THAMES ST N309 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-109 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O GREG LUNCINI 345 THAMES ST, Unit N506 BRISTOL, RI 02809-4116
Parcel Number: 9-24 CAMA Number: 9-24-110 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O MARIO BARRENECHEA 345 THAMES ST, Unit N104 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-111 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O ROBERT & PATRICIA GRAY 341 THAMES ST UNT S210 BRISTOL, RI 02809-2407
Parcel Number: 9-24 CAMA Number: 9-24-112 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O JOHN G DUNN 345 THAMES ST N502 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-113 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA LLC C/O KUBLIN, DONNA & STAN 341 THAMES ST 309S BRISTOL, RI 02809



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Parcel Number: 9-24 CAMA Number: 9-24-114 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O ROBERT B HANKIN TRUST 56 RAMBLING DR SCOTCH PLAINS, NJ 07076
Parcel Number: 9-24 CAMA Number: 9-24-115 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O CAPODILUPO, PETER & JENNIFER 345 THAMES ST UNIT 207 BRISTOL, 02809
Parcel Number: 9-24 CAMA Number: 9-24-116 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC JAMES & RANDELLE HURST 345 THAMES ST UNIT 109N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-117 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC TRUSTEES OF THE HURST FAMILY 345 THAMES ST 109N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-118 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. MICHAEL & DENISE O'BRIEN 345 THAMES ST 206N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-119 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC HERBERT & JANET SARKISIAN 345 THAMES ST N209 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-120 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O WILLIAM & DONNA LAPOINTE 341 THAMES ST S201 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-121 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. GINNY & NORMAND TETU 190 BICENTENNIAL DR HOOKSETT, NH 03106-2702
Parcel Number: 9-24 CAMA Number: 9-24-122 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. C/O ABRAMSON, SUSAN & EDWARD 341 THAMES ST UNT 104S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-123 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. C/O BUSCH, ROBERT & KATHLEEN 52 BENTWOOD CT ALBANY, NY 12203-4810
Parcel Number: 9-24 CAMA Number: 9-24-124 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. C/O MATTHEW BERNARDO 345 THAMES ST, Unit 204N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-125 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC BUSCH, ROBERT & KATHY 52 BENTWOOD CT ALBANY, NY 12203



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Parcel Number: 9-24 CAMA Number: 9-24-126 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. C/O NEIL & CHRISTINE FEINS 19 MARSHAL ST BROOKLINE, MA 02446-5418
Parcel Number: 9-24 CAMA Number: 9-24-127 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. AMY SULLIVAN & FREDERICK DUNCAN 341 THAMES ST S107 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-128 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. LI, HSI- CHENG 345 THAMES ST UNT 306 N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-129 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. LI, HSI- CHENG 345 THAMES ST UNIT 306N BRISTOL, RI 02809-9195
Parcel Number: 9-24 CAMA Number: 9-24-130 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O SHERMAN, MAX CHRISTOPHER & MARY B. 341 THAMES ST UNIT 205S BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-131 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC. JANET M FETTER REVOCABLE TRUST 1998 343 THAMES ST UNIT M302 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-132 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O MICHAEL & DENISE O'BRIEN 345 THAMES ST 206N BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-133 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O JOHN S & KIMBERLY PHILLIPS 265 TWIN LAKES DR GETTYSBURG, PA 17325-8540
Parcel Number: 9-24 CAMA Number: 9-24-134 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O GRANT RHODE 345 THAMES ST N407 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-135 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC ARTHUR PLACIDO 345 THAMES ST N401 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-136 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O PAUL MARAGHY 345 THAMES ST, Unit N504 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-137 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA SPANG, AUSTIN & LINDA 343 Thames Street Unit M101 Bristol, RI 02809



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Parcel Number: 9-24 CAMA Number: 9-24-138 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O CAMPBELL, MICHAEL 345 THAMES ST, UNIT N408 BRISTOL, RI 02809
Parcel Number: 9-24 CAMA Number: 9-24-139 Property Address: THAMES ST	Mailing Address: STONE HARBOUR MARINA, LLC C/O MARIO BARRENECHEA 345 THAMES ST, Unit N104 BRISTOL, RI 02809
Parcel Number: 9-28 CAMA Number: 9-28 Property Address: 44 BRADFORD ST	Mailing Address: OCONNELL, ELLEN 30 PARKER ST WATERTOWN, MA 02472-3914
Parcel Number: 9-29 CAMA Number: 9-29 Property Address: 36 BRADFORD ST	Mailing Address: WATSON, JAMES CALVIN & ALLISON ANITA, TRUSTEES JIM & ALLISON WATSON LIVING TRUST 4906 S DEERFIELD DR STILLWATER, OK 74074
Parcel Number: 9-30 CAMA Number: 9-30 Property Address: 30 BRADFORD ST	Mailing Address: SJS ASSOCIATES LLC 93 HIGHLAND RD BRISTOL, RI 02809
Parcel Number: 9-31 CAMA Number: 9-31 Property Address: 22 BRADFORD ST	Mailing Address: 22 BRADFORD LLC 48 CONSTITUTION ST BRISTOL, RI 02809
Parcel Number: 9-32 CAMA Number: 9-32 Property Address: 14 BRADFORD ST	Mailing Address: LACOVARA, ROBERT R & BARBARA 14 BRADFORD ST BRISTOL, RI 02809
Parcel Number: 9-33 CAMA Number: 9-33 Property Address: 326 THAMES ST	Mailing Address: FENSTER, ZACHARY 80 BUTTERWORTH AVE BRISTOL, RI 02809
Parcel Number: 9-6 CAMA Number: 9-6 Property Address: 647 HOPE ST	Mailing Address: BRAZIL, ALFRED 647 HOPE ST BRISTOL, RI 02809
Parcel Number: 9-68 CAMA Number: 9-68 Property Address: 412 THAMES ST	Mailing Address: MELLO, GARY R 565 WARREN AVE SWANSEA, MA 02777
Parcel Number: 9-69 CAMA Number: 9-69 Property Address: 42 BRADFORD ST	Mailing Address: DOYNE, DERMOT & TERESA TE 1058 WASHINGTON ST BRAINTREE, MA 02184
Parcel Number: 9-7 CAMA Number: 9-7 Property Address: 631 HOPE ST	Mailing Address: HEWITT, NOEL T & KLONER, CHRISTINE K TE 631 HOPE ST BRISTOL, RI 02809



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# 200 foot Abutters List Report

Bristol, RI  
August 17, 2023

Parcel Number: 9-73  
CAMA Number: 9-73  
Property Address: 411 THAMES ST

Mailing Address: QUITO, ALBERT P.  
411 THAMES ST  
BRISTOL, RI 02809

Parcel Number: 9-78  
CAMA Number: 9-78  
Property Address: BRADFORD ST

Mailing Address: 22 BRADFORD LLC  
48 CONSTITUTION ST  
BRISTOL, RI 02809

Parcel Number: 9-8  
CAMA Number: 9-8  
Property Address: 410 THAMES ST

Mailing Address: EAGLE AND IVY, LLC  
37 FACTORY POND CIRCLE  
SMITHFIELD, RI 02917

Parcel Number: 9-9  
CAMA Number: 9-9  
Property Address: 406 THAMES ST

Mailing Address: ALMEIDA, WALTER R. TRUSTEE  
282 STATE ST  
BRISTOL, RI 02809



[www.cai-tech.com](http://www.cai-tech.com)

8/17/2023

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Page 13<sup>th</sup> of 13



22 BRADFORD LLC  
48 CONSTITUTION ST  
BRISTOL, RI 02809

BRAVE, ILENE E & DENNIS G  
ILENE E BRAVE TRUST  
PO BOX 906  
BROOKLANDVILLE, MD 21022

CHRISTOPHER, JANET E TRUS  
CHRISTOPHER FAMILY TRUST  
345 THAMES ST #108  
BRISTOL, RI 02809

49 BRADFORD ST, LLC  
5 KYALIN AVE  
WARREN, RI 02885

BRAZIL, ALFRED  
647 HOPE ST  
BRISTOL, RI 02809

CIVALE, CHRISTOPHER J &  
BELLAMY, KARA E TRUSTEES  
343 THAMES ST # M 301  
BRISTOL, RI 02809

AHEARN, MICHAEL A  
c/o John C. Ottenberg  
48 Windingwood Lane  
Lincoln, MA 01773

BRUNING, KARLA  
GANTZ, KATHLEEN  
341 THAMES ST 301S  
BRISTOL, RI 02809

DAVIS, MARIA K.  
573 HOPE ST  
BRISTOL, RI 02809

ALMEIDA, WALTER R. TRUSTE  
282 STATE ST  
BRISTOL, RI 02809

BUNN, JAMES BENNING SR &  
BUNN, JACQUELINE BRYAN TE  
141A Main St  
Tuckahoe, NY 10707

DEMARCO, GREGORY M. &  
AMY TRUSTEES  
341 THAMES ST S-307  
BRISTOL, RI 02809

BARRENECHEA, MARIO I. & A  
345 THAMES ST UNIT N104  
BRISTOL, RI 02809

BUSCH ROBERT S  
BUSCH KATHLEEN B TE  
345 THAMES ST # 310 N  
BRISTOL, RI 02809

DEMARCO, MICHAEL D.  
ELIZABETH M. TE  
345 THAMES ST  
UNIT 106N  
BRISTOL, RI 02809

BAYCOAST BANK  
C/O ACCOUNTS PAYABLE  
330 SWANSEA MALL DR  
SWANSEA, MA 02777

CAMOSCI, ROBERT E &  
GAIL D TE  
341 THAMES ST UNIT 204S  
BRISTOL, RI 02809

DOYNE, DERMOT &  
TERESA TE  
1058 WASHINGTON ST  
BRAintree, MA 02184

BERKELEY, DUNCAN & AMY T  
67 CENTRAL ST  
GEORGETOWN, MA 01833

CAPODILUPO, PETER & JENNI  
345 Thames St Unit 207  
Bristol, RI 02809

DUNN, JOHN G. JR TRUSTEE  
345 THAMES ST UNIT N502  
BRISTOL, RI 02809

BERNARDO, MATTHEW P  
345 THAMES ST, UNIT 204N  
BRISTOL, RI 02809

CARVARA, CYNTHIA N.  
90 GRELOCK RD  
BRISTOL, RI 02809

EAGLE AND IVY, LLC  
37 FACTORY POND CIRCLE  
SMITHFIELD, RI 02917

BOLTON, ALICE C & FOREST  
345 THAMES ST UNIT 403N  
BRISTOL, RI 02809

CASTRIOTTA, LAURA J - TRU  
LAURA J CASTRIOTTA TRUST  
345 THAMES ST, UNIT N410  
BRISTOL, RI 02809

FALTEN, PAUL J. &  
CAROL MILLIAN TE  
341 THAME ST, Unit 105S  
BRISTOL, RI 02809

BOUCHARD, KENNETH & RIKKI  
KENNETH P & RIKKI HANSEN  
25 RELIANCE DR  
BRISTOL, RI 02809

CHAMPAGNE, MICHEALA J.  
345 THAMES ST UNIT 505N  
BRISTOL, RI 02809

FAY, PAUL D &  
CURTIS, JULIE M TE  
1443 BEACON ST  
BROOKLINE, MA 02446

FEINS, NEIL R &  
CHRISTINE TRUSTEES  
19 MARSHAL ST  
BROOKLINE, MA 02446

HEWITT, NOEL T &  
KLONER, CHRISTINE K TE  
631 HOPE ST  
BRISTOL, RI 02809

KAWAOKA, ERIC J & ESTA TR  
341 THAMES ST 205S  
BRISTOL, RI 02809

FENSTER, ZACHARY  
80 BUTTERWORTH AVE  
BRISTOL, RI 02809

HICKEY, MICHAEL J. &  
KATHLEEN O. TRUSTEES  
74 CARNEGIE HEIGHTS DR  
PORTSMOUTH, RI 02871

KITS VAN HEYNINGEN, ROBER  
DEBRA A TE  
18 FESSER AVE  
BRISTOL, RI 02809

FETTER, JANET M TRUSTEE  
JANET M FETTER TRUST  
343 THAMES ST 302M  
BRISTOL, RI 02809

HOLLAND, JOYCE A.  
345 THAMES ST UNIT 110N  
BRISTOL, RI 02809

KUBLIN, DONNA E & STANLEY  
341 THAMES ST UNIT 309S  
BRISTOL, RI 02809

FITZPATRICK, CAROL A., TR  
CAROL A FITZPATRICK REVOC  
345 THAMES ST, UNIT 208N  
BRISTOL, RI 02809

HURST, JAMES WILLIAM & RA  
HURST FAMILY 2012 TRUST  
345 THAMES ST, Unit N109  
BRISTOL, RI 02809

KUFFNER, TAMARA  
9 WALNUT RD  
BARRINGTON, RI 02806

FLORIO, IRENE M TRUSTEE  
IRENE M FLORIO TRUST  
345 THAMES ST UNIT 405N  
BRISTOL, RI 02809

ISRAEL, SCOTT & JAFFE, AL  
88 ABBOT ST  
ANDOVER, MA 01810

LACOVARA, ROBERT R & BARB  
14 BRADFORD ST  
BRISTOL, RI 02809

FRIDOVICH, SHEILA CONSTAN  
345 THAMES ST # N308  
BRISTOL, RI 02809

JACKSON, DEBRA P  
174 PINE GLEN DR  
EAST GREENWICH, RI 02818

LAPOINTE, WILLIAM H. &  
LAPOINTE, DONNE M. TRUSTE  
3756 JUNGLE PLUM DR E  
NAPLES, FL 34114

GARRITY, JOHN  
341 THAMES ST, UNIT 208S  
BRISTOL, RI 02809

JACKSON, LISA R  
345 THAMES ST, UNIT N-406  
BRISTOL, RI 02809

LEDGEHILL PROPERTIES, LLC  
139 SCITUATE AVE  
JOHNSTON, RI 02919

GOODNOW, CHRISTOPHER & AN  
343 THAMES ST, UNIT M-303  
BRISTOL, RI 02809

JOHNSON, MARK G & STEERE  
341 THAMES ST UNIT 303S  
BRISTOL, RI 02809

LEENUTAPHONG, DEBORAH LYN  
NARUEKORN TRUSTEES  
341 THAMES ST UNIT S110  
BRISTOL, RI 02809

GRAY, ROBERT C & PATRICIA  
341 THAMES ST 210S  
BRISTOL, RI 02809

JOHNSON, PETER T & ANDREA  
345 THAMES ST UNIT N101  
BRISTOL, RI 02809

LEIBOWITZ, DAVID E &  
PEGGY A TE  
341 THAMES ST UNIT 106S  
BRISTOL, RI 02809

HANKIN, ROBERT B & CHERYL  
ROBERT B & CHERYL B HANKI  
56 RAMBLING DR  
SCOTCH PLAINS, NJ 07076-2955

JON  
JACQUELINE JORDAN RP TRUS  
6924 HICKORY HILL AVE  
MCLEAN, VA 22101

LI, HSI-CHENG TRUSTEE  
345 THAMES ST  
UNIT N306  
BRISTOL, RI 02809

LUCINI, GREGORY L &  
PATRICIA A TE  
345 THAMES ST UNIT 506N  
BRISTOL, RI 02809

OCONNELL, ELLEN  
30 PARKER ST  
WATERTOWN, MA 02472-3914

RHODE, GRANT F & KATZ, JU  
345 THAMES ST UNIT 407N  
BRISTOL, RI 02809

LUDLOW, LYNN LEE & LAWREN  
TRUSTEES-ABRAMSON & LUDLO  
341 THAMES ST, UNIT 104S  
BRISTOL, RI 02809

ONE BRADFORD, LLC  
1 BRADFORD ST  
BRISTOL, RI 02809

RIPP, PETER & MARI TRUSTE  
345 THAMES ST UNIT N309  
BRISTOL, RI 02809

LYNCH, JOHN J TRUSTEE  
341 THAMES ST UNIT S306  
BRISTOL, RI 02809

OZTERMIYECI, MUSTAFA MURA  
MATOOK, DEBORAH JOY TE  
341 THAMES ST UNIT S203  
BRISTOL, RI 02809

ROSS, MICHAEL C &  
ASTRID L TRUSTEES  
363 ADAMS ST  
DENVER, CO 80206

MARTIN, WILLIAM R &  
JOAN P TRUSTEES  
345 THAMES ST UNIT 409N  
BRISTOL, RI 02809

PETERSON, JEFFREY  
519 GREGORY AVE  
WILMETTE, IL 60091

ROWE, ABIGAIL CAMPBELL &  
DAY, SARAH CAMPBELL TRUST  
215 COTTONTAIL DRIVE  
PORTSMOUTH, RI 02871

MCSTAY, JAMES P.  
CHERYL A. ETUX TE  
345 THAMES ST UNIT 205N  
BRISTOL, RI 02809

PHILLIPS, JOHN S & KIMBER  
345 THAMES ST 304N  
BRISTOL, RI 02809

SANSONE, AMELIA M. TRUSTE  
THE ELISA SANSONE TRUST-2  
617 HOPE ST  
BRISTOL, RI 02809

MELLO, GARY R  
565 WARREN AVE  
SWANSEA, MA 02777

PINK, LOIS &  
ANDREW TRUSTEES  
345 THAMES ST UNIT 402N  
BRISTOL, RI 02809

SARKISIAN, HERBERT A.  
JANET E. TE  
345 THAMES ST UNIT N209  
BRISTOL, RI 02809

MILL PND BLDG AND DESIGN,  
31 BRADFORD ST  
BRISTOL, RI 02809

PLACIDO, ARTHUR T.  
LOUISE I. TE  
345 THAMES ST UNIT 401N  
BRISTOL, RI 02809

SAUL, DEBRA A  
345 THAMES ST # 102  
BRISTOL, RI 02809

MORSE, ANN R. TRUSTEE  
ANN R. MORSE 1993 TRUST  
341 THAMES ST 302 S  
BRISTOL, RI 02809

QUITO, ALBERT P.  
411 THAMES ST  
BRISTOL, RI 02809

SAWYER, MICHAEL  
341 THAMES ST, UNIT 109S  
BRISTOL, RI 02809

NASTRO, KIMBERLY & DAVID  
29 WEST 85th ST, APT 3  
NEW YORK, NY 10024

RATFORD, VINCENT  
MARGUERITE TE  
343 THAMES ST UNIT 103M  
BRISTOL, RI 02809

SB2, LLC  
345 THAMES ST, UNIT N-110  
BRISTOL, RI 02809

O'BRIEN, MICHAEL T.  
DENISE E. TE  
345 THAMES ST UNIT 206N  
BRISTOL, RI 02809

REIG, VIBEKE G TRUSTEE  
VIBEKE REIG LIVING TRUST  
341 THAMES ST UNIT S305  
BRISTOL, RI 02809

SHAMS, NICOLE  
345 THAMES ST., UNIT N-303  
BRISTOL, RI 02809

SHERMAN, MAX CHRISTOPHER  
746 SPINNAKER BEACHHOUSE  
VILLA  
SEABROOK ISLAND, SC 29456

STONE HARBOUR MARINA, LLC  
C/O CAPODILUPO, PETER & J  
345 THAMES ST UNIT 207  
BRISTOL, 02809

STONE HARBOUR MARINA, LLC  
C/O ROBERT B HANKIN TRUST  
56 RAMBLING DR  
SCOTCH PLAINS, NJ 07076

SHUSMAN, MAYNARD (TRUSTEE)  
147 BAY SPRING AVE  
BARRINGTON, RI 02806

STONE HARBOUR MARINA, LLC  
C/O GRANT RHODE  
345 THAMES ST N407  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
C/O SHERMAN, MAX CHRISTOP  
341 THAMES ST UNIT 205S  
BRISTOL, RI 02809

SJS ASSOCIATES LLC  
93 HIGHLAND RD  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
C/O GREG LUNCINI  
345 THAMES ST, Unit N506  
BRISTOL, RI 02809-4116

STONE HARBOUR MARINA, LLC  
C/O VIBEKE REIG LIV TRUST  
341 THAMES ST S305  
BRISTOL, RI 02809

SPANG, HENRY A IV &  
LINDA TE  
343 THAMES ST UNIT M-101  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
C/O JOHN G DUNN  
345 THAMES ST N502  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
C/O WILLIAM & DONNA LAPOI  
341 THAMES ST S201  
BRISTOL, RI 02809

STATE OF RHODE ISLAND  
(INDEPENDENCE PARK)  
235 PROMENADE ST  
PROVIDENCE, RI 02908

STONE HARBOUR MARINA, LLC  
C/O JOHN S & KIMBERLY PHI  
265 TWIN LAKES DR  
GETTYSBURG, PA 17325-8540

STONE HARBOUR MARINA, LLC  
C/O WILLIAM MARTIN  
691 15TH AVE SOUTH  
NAPLES, FL 34102-7424

STONE HARBOUR MARINA  
SPANG, AUSTIN & LINDA  
343 Thames Street Unit M101  
Bristol, RI 02809

STONE HARBOUR MARINA, LLC  
C/O JOHNSON, PETER & ANDRE  
345 THAMES ST UNIT N101  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
GRACE STEERE & MARK JOHNS  
341 THAMES ST 303S  
BRISTOL, RI 02809

STONE HARBOUR MARINA LLC  
C/O KUBLIN, DONNA & STAN  
341 THAMES ST 309S  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
C/O MARIO BARRENECHEA  
345 THAMES ST, Unit N104  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
HERBERT & JANET SARKISIAN  
345 THAMES ST N209  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
ARTHUR PLACIDO  
345 THAMES ST N401  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
C/O MICHAEL & DENISE O'BR  
345 THAMES ST 206N  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
JAMES & RANDELLE HURST  
345 THAMES ST UNIT 109N  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
BUSCH, ROBERT & KATHY  
52 BENTWOOD CT  
ALBANY, NY 12203

STONE HARBOUR MARINA, LLC  
C/O PAUL MARAGHY  
345 THAMES ST, Unit N504  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
RIPP, PETER & MARI  
345 THAMES ST N309  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
C/O CAMPBELL, MICHAEL  
345 THAMES ST, UNIT N408  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
C/O ROBERT & PATRICIA GRA  
341 THAMES ST UNT S210  
BRISTOL, RI 02809-2407

STONE HARBOUR MARINA, LLC  
TRUSTEES OF THE HURST FAM  
345 THAMES ST 109N  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
AMY SULLIVAN & FREDERICK  
341 THAMES ST S107  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
MICHAEL & DENISE O'BRIEN  
345 THAMES ST 206N  
BRISTOL, RI 02809

WILKER, RICHARD E &  
WILKER, PHYLLIS BLOOM TRU  
341 THAMES ST  
UNIT S-308  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
C/O ABRAMSON, SUSAN & EDW  
341 THAMES ST UNT 104S  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
NASTRO, DAVID & KIM  
343 THAMES ST M304  
BRISTOL, RI 02809

ZELINGER, ELIZABETH A &  
GERALD D TE  
345 THAMES ST  
UNIT N302  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
C/O BUSCH, ROBERT & KATHL  
52 BENTWOOD CT  
ALBANY, NY 12203-4810

STONE HARBOUR MARINA, LLC  
OZTERMIYECI, MUSTAFA M  
341 THAMES ST S203  
BRISTOL, RI 02809

|||||  
Pisco y Tequila Bistro  
382 Thames Street, Unit 1  
Brsitol, RI 02809

STONE HARBOUR MARINA, LLC  
C/O MATTHEW BERNARDO  
345 THAMES ST, Unit 204N  
BRISTOL, RI 02809

SUGARMAN, LOUIS TRST ETAL  
MARAGHY, PAUL  
345 THAMES ST UNIT 504N  
BRISTOL, RI 02809

|||||  
Ms. Jennifer Medina  
6 Apple Tree Lane  
Barrington, RI 02806

STONE HARBOUR MARINA, LLC  
C/O NEIL & CHRISTINE FEIN  
19 MARSHAL ST  
BROOKLINE, MA 02446-5418

SUTTON, HOWARD G &  
KIMBERLY G P TE  
14685 KELSON CIRCLE  
NAPLES, FL 34114

146 @ .63¢ = \$91.98

STONE HARBOUR MARINA, LLC  
CHAMPAGNE, KEVIN & MICHAEL  
4525 S. ATLANTIC AVE  
PORT ORANGE, FL 32177-7061

TETU, NORMAND P  
GINNY L. TE  
190 BICENTENNIAL DR  
HOOKSETT, NH 03106

|||||  
Ms. Leah Roberge  
300 Whitmorth Way #304  
Williamsburg, VA 23185

STONE HARBOUR MARINA, LLC  
GINNY & NORMAND TETU  
190 BICENTENNIAL DR  
HOOKSETT, NH 03106-2702

VAN DEVENTER, MARY P  
345 THAMES ST, Unit 404N  
BRISTOL, RI 02809

STONE HARBOUR MARINA, LLC  
JANET M FETTER REVOCABLE  
343 THAMES ST UNIT M302  
BRISTOL, RI 02809

WANG, YINGFEI  
59 CRESTVIEW RD  
MILTON, MA 02186

STONE HARBOUR MARINA, LLC  
LI, HSI-CHENG  
345 THAMES ST UNIT 306N  
BRISTOL, RI 02809-9195

WATSON, JAMES CALVIN & AL  
JIM & ALLISON WATSON LIVI  
4906 S DEERFIELD DR  
STILLWATER, OK 74074

STONE HARBOUR MARINA, LLC  
LI, HSI-CHENG  
345 THAMES ST UNT 306 N  
BRISTOL, RI 02809

WAYLAND WILLIAM F &  
LORNA E TRUSTEES REVOC  
345 THAMES ST UNT 105 N  
BRISTOL, RI 02809



B1A

**S** Sinapi Law Associates Ltd.

2374 Post Rd Suite 201  
Warwick, RI 02886

20 Cabot Blvd Suite 300  
Mansfield, MA 02048

(401) 739-9690  
sinapilaw.com

August 21, 2023

**VIA EMAIL ONLY**

Melissa Cordeiro  
Town Clerk  
Town of Bristol  
c/o [mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)  
Ten Court Street  
Bristol, RI 02809

**Re: Our Client (s):**

**Mancini Beverage**

**Matter: Objection to license transfer of:**

**Leah Roberge for Roberge Enterprises, LLC.  
d/b/a Rivers & Rhodes  
382 Thames Street Unit 1**

**License Address:**

Dear Clerk:

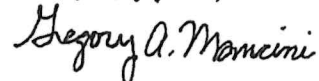
The undersigned and this firm represent the above referred to clients. On behalf them, we object to the above referred transfer because the licensee owed our client(s):

Mancini Beverage: \$1,366.17

This debt was incurred in the operation of this licensee's business premises located in your municipality. Accordingly, in accordance with the provisions of Section 3-5-19 of the General Laws of Rhode Island (1956), as amended, the undersigned objects to this proposed liquor license transfer, scheduled for hearing on the above date unless this indebtedness is paid to our client(s) in full.

Thank you for your attention to this matter, if you have any questions, please to do not hesitate to contact me.

Very truly yours,



Gregory A. Mancini

GAM/gam

cc: Client(s), via email

TOWN COUNCIL  
SEP 13 2023  
MEETING

~~TOWN COUNCIL  
AUG 23 2023  
MEETING~~

**S** Sinapi Law Associates LLC

2374 Post Rd Suite 201  
Warwick, RI 02886

20 Cabot Blvd Suite 300  
Mansfield, MA 02048

(401) 739-9690  
sinapilaw.com

August 21, 2023

**VIA EMAIL ONLY**

Melissa Cordeiro  
Town Clerk  
Town of Bristol  
c/o [mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)  
Ten Court Street  
Bristol, RI 02809

Re: **Our Client (s):**

Horizon Beverage

Matter: **Objection to license transfer of:**

Leah Roberge for Roberge Enterprises, LLC.  
d/b/a Rivers & Rhodes  
382 Thames Street Unit 1

**License Address:**

Dear Clerk:

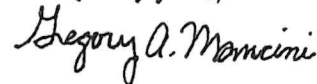
The undersigned and this firm represent the above referred to clients. On behalf them, we object to the above referred transfer because the licensee owed our client(s):

Horizon Beverage: \$1,416.34.

This debt was incurred in the operation of this licensee's business premises located in your municipality. Accordingly, in accordance with the provisions of Section 3-5-19 of the General Laws of Rhode Island (1956), as amended, the undersigned objects to this proposed liquor license transfer, scheduled for hearing on the above date unless this indebtedness is paid to our client(s) in full.

Thank you for your attention to this matter, if you have any questions, please to do not hesitate to contact me.

Very truly yours,



Gregory A. Mancini

GAM/gam

cc: Client(s), via email

TOWN COUNCIL  
SEP 13 2023  
MEETING

~~TOWN COUNCIL  
AUG 23 2023  
MEETING~~

2nd Reading

Item C1.

**LEGAL NOTICE**

**TOWN OF BRISTOL  
PROPOSED ORDINANCE**

**No. 2023-17**

**AN ORDINANCE IN AMENDMENT TO  
THE BRISTOL CODE OF ORDINANCES**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that the code of Ordinances of the Town of Bristol, Sec. 12-57, be amended to read as follows:

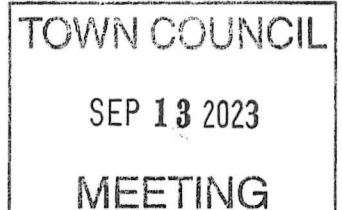
Sec. 12-57. - Composition and election.

- (a)The board of fire engineers shall consist of the chief, two deputy chiefs, three assistant chiefs, the captain of the rescue squad and the clerk of the board. Candidates to the board of fire engineers shall be elected annually to the board by the aforementioned companies. The names of those elected shall be forwarded to the chief of the department for presentation to the town council for appointment to the position of assistant chief with the exception of the rescue captain. One assistant chief shall be appointed to the position of deputy chief after selection in accordance with department policy.
- (b)The town council shall, annually, appoint members to the board of fire engineers. Such appointments shall consist of deputy chief and three assistant chiefs. Upon their appointment they shall be sworn in as town officers. The chief shall serve as chairman of the board and shall be appointed in accordance with section 802 of the town Charter. The captain of rescue shall serve on the board by virtue of his office.

The Town Council will be in session in the Town Hall, Council Chambers, on September 13, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

by Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

August 31, 2023



C2. Ordinance #2023-17 Sec 12-57 Composition and Election  
(add an additional Deputy Chief) **(1st reading)**

Sweeney/Parella- Voted unanimously to consider this action to constitute the first reading of Ordinance #2023-17.  
Advertise in the local newspaper

TOWN COUNCIL  
AUG 23 2023  
MEETING

## LEGAL NOTICE

### TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2023-17

#### AN ORDINANCE IN AMENDMENT TO THE BRISTOL CODE OF ORDINANCES

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that the code of Ordinances of the Town of Bristol, Sec. 12-57, be amended to read as follows:

Sec. 12-57. - Composition and election.

(a) The board of fire engineers shall consist of the chief, two deputy chiefs, three assistant chiefs, the captain of the rescue squad and the clerk of the board. Candidates to the board of fire engineers shall be elected annually to the board by the aforementioned companies. The names of those elected shall be forwarded to the chief of the department for presentation to the town council for appointment to the position of assistant chief with the exception of the rescue captain. One assistant chief shall be appointed to the position of deputy chief after selection in accordance with department policy.

(b) The town council shall, annually, appoint members to the board of fire engineers. Such appointments shall consist of deputy chief and three assistant chiefs. Upon their appointment they shall be sworn in as town officers. The chief shall serve as chairman of the board and shall be appointed in accordance with section 802 of the town Charter. The captain of rescue shall serve on the board by virtue of his office.

The Town Council will be in session in the Town Hall, Council Chambers, on September 13, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

by Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

August 31, 2023

2nd Reading

LEGAL NOTICE

TOWN OF BRISTOL  
PROPOSED ORDINANCE  
No. 2023-18

AN ORDINANCE IN AMENDMENT TO  
CHAPTER 14  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

\* \* \*

CHAPTER 14 – HISTORIC PRESERVATION

\* \* \*

Sec. 14-4. - Historic district commission.

\* \* \*

(b) *Membership.* Membership in the historic district commission shall be as follows:

(1) The historic district commission shall consist of seven members who shall reside in the town, at least two and preferably three of whom shall be residents of or property owners in an historic district or designated structure of an historic or architectural value. ~~An~~ Two auxiliary members of the historic district commission may be appointed in addition to regular members of the historic district commission, which auxiliary members shall sit as ~~an~~ active members and participate in all discussion and business of the commission, provided that the first auxiliary member shall not vote on an application brought before the commission unless a regular member of the commission is unable to serve at any meeting of the historic district commission, and further provided that the second auxiliary member of the commission shall not vote on an application unless two regular members of the commission are unable to serve at any meeting. Appointment of the auxiliary members shall be made in accordance with the provisions of subsection (b)(3) of this section.

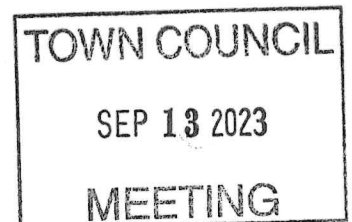
\* \* \*

This ordinance shall take place upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on September 13, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

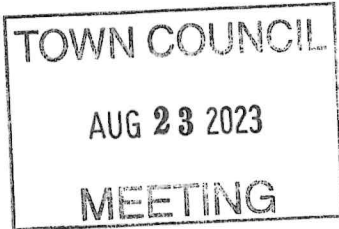
August 31, 2023





- C3.** Ordinance #2023-18 Chapter 16, Historic Preservation  
Sec 14-4 Historic district commission (to add an  
additional auxiliary member) **(1st reading)**

Teixeira/Parella- Voted unanimously to  
consider this action to constitute the  
first reading of Ordinance #2023-18.  
Advertise in the local newspaper



**LEGAL NOTICE**

**TOWN OF BRISTOL  
PROPOSED ORDINANCE  
NO. 2023-18**

**AN ORDINANCE IN AMENDMENT TO  
CHAPTER 14  
OF THE ORDINANCES OF THE  
BRISTOL TOWN CODE**

\*\*\*

**CHAPTER 14 - HISTORIC PRESERVATION**

\*\*\*

**Sec. 14-4. - Historic district commission.**

\*\*\*

(b) *Membership.* Membership in the historic district commission shall be as follows:

(1) The historic district commission shall consist of seven members who shall reside in the town, at least two and preferably three of whom shall be residents of or property owners in an historic district or designated structure of an historic or architectural value. An ~~Two~~ auxiliary members of the historic district commission may be appointed in addition to regular members of the historic district commission, which auxiliary members shall sit as an active members and participate in all discussion and business of the commission, provided that the ~~first~~ auxiliary member shall not vote on an application brought before the commission unless a regular member of the commission is unable to serve at any meeting of the historic district commission, and further provided that the second auxiliary member of the commission shall not vote on an application unless two regular members of the commission are unable to serve at any meeting. Appointment of the auxiliary members shall be made in accordance with the provisions of subsection (b)(3) of this section.

\*\*\*

This ordinance shall take place upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on September 13, 2023. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

August 31, 2023

**FIRST READING  
\*CORRECTION TO 2023-13**

**TOWN OF BRISTOL  
PROPOSED ORDINANCE  
No. 2023-19**

**AN ORDINANCE IN AMENDMENT TO  
CHAPTER 16  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 16 of the Ordinances of the Town of Bristol be amended as follows:

**CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC**

\* \* \*

**ARTICLE V. - STOPPING, STANDING AND PARKING**

**Sec. 16-143. - Parking prohibited at all times.**

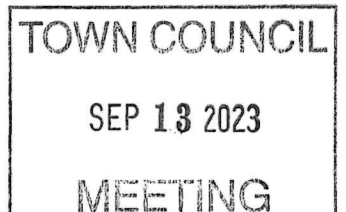
In addition to the parking regulations contained in section 16-7, no vehicle shall be parked at any time on the following streets or portions thereof:

\* \* \*

*King Philip Avenue, east west side, from the intersection of Dyer Street extending northerly for 20 feet.*

\* \* \*

This ordinance shall take place upon its passage.





LICENSE REQUEST: BV INTOXICATING BEVERAGE LICENSE TRANSFER

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requests of your Honorable Body to be granted a

2023 AUG -9 AM 1:23

TOWN CLERK'S OFFICE BRISTOL, RHODE ISLAND

Name of license holder: Roberge Enterprises, LLC

DBA: Rivers & Rhodes (NAME OF ESTABLISHMENT)

ADDRESS OF ESTABLISHMENT: 382 Thames Street, Unit 1, Bristol, RI 02809

Seller signature: Leah Roberge

Buyer signature:

Jennifer Medina

Print name: Leah Roberge

Print name:

Jennifer Medina

Proposed Hours of Operation: Mon-Thursday 11AM-10PM Fri-Sat 11AM-11PM Sun 11AM-8PM

\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.

Fee for License Transfer: \$100 plus advertising costs.

(Annual Fee for License Renewal: \$1300 per year plus advertising costs). Also required is Victualling License: \$75/year (Payable after Council approves the license).

Please attend the Council Meeting on:

\*SIGNATURE:

Jennifer Medina

NAME:

Jennifer Medina

PETITION MUST BE RETURNED BY FRIDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.

ADDRESS:

TOWN: R

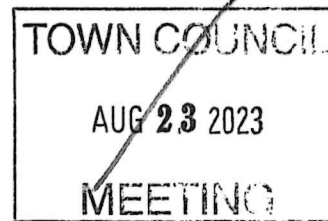
DATE OF E

BUSINESS

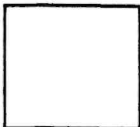
HOME TEL

EMAIL: R

Date Received:



TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

MEETING SEP 13 2023

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No  If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No  If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

NO

Is Applicant the owner or operator of any other business? If yes, explain:

402, The Rio Group LLC 70 S. Main Street 0017

State amount of capital invested in the business?

\$120,000

Do you have now, or will you be installing, a draught system Yes \_\_\_ No

I hereby certify that the above statements are true to the best of my knowledge and belief:

*[Handwritten Signature]*

Applicant Signature

7/21/03

Date

- 1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applica or the revocation of the license in case one has been granted
- 2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
- 3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_ Name \_\_\_ Stock \_\_\_ Current Retail Class \_\_\_ Transfer of ownership

**Roberge Enterprises, LLC**

Name of Transferor (applicant/old owner)  
Rivers & Rhodes

d/b/a

382 Thames Street, Unit 1, Bristol, RI 02809

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any):

New Name (If any):

*Carvalho Group, LLC*

If change of stockholders, list old and new stockholders:

*[Handwritten Signature]* 8/1/03  
Signature of Transferor (old owner) Date

Signature of Transferee (New Owner) Date



Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No  If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No  If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

NO

Is Applicant the owner or operator of any other business? If yes, explain:

Yes, The car House Group Inc. 70 Sellaek Street 07070  
Stamford CT 06903

State amount of capital invested in the business?

\$130,000

Do you have now, or will you be installing, a draught system Yes \_\_\_ No

I hereby certify that the above statements are true to the best of my knowledge and belief:

Janet Medina  
Applicant Signature

7/31/2023  
Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applica or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
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APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_ Name \_\_\_ Stock \_\_\_ Current Retail Class \_\_\_ Transfer of ownership

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): \_\_\_\_\_

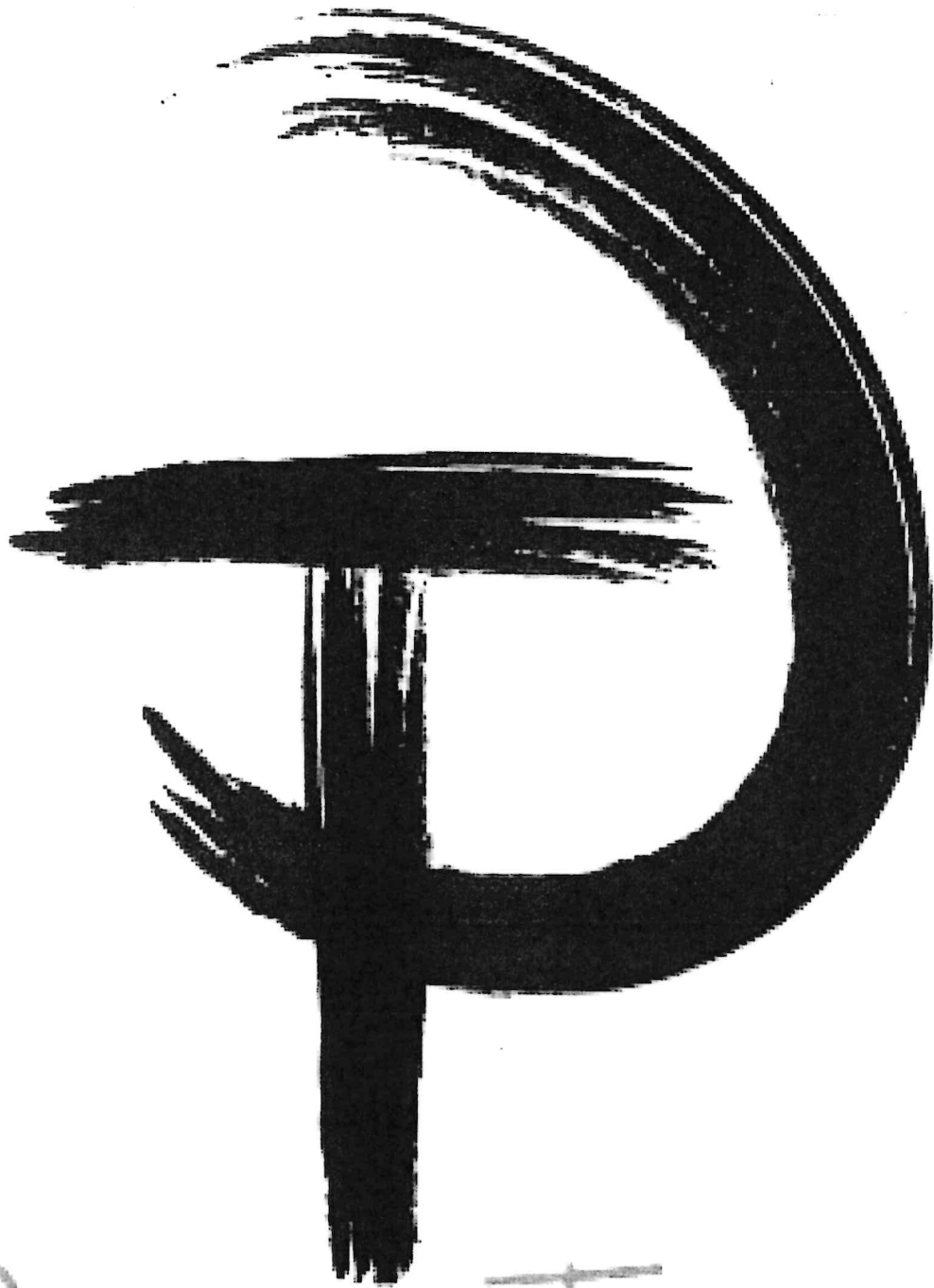
New Name (If any): \_\_\_\_\_

If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner)

Date

Janet Medina 7/31/2023  
Signature of Transferee (New Owner) Date



*Pisco & Tequila*  
Peruvian And Mexican Cuisine



# Pisco Tequila

## Mexican

- Tacos de carnitas 3.99
- Tacos de carne asada 4.99
- Burritos de cárnicas 4.99
- Burrito de carne asada 4.99
- Burrito bow cárnicas 12.99
- Burrito bow carne asada 13.99
- Quesadillas 14.00
- Quesadillas de camaron 14.99

## Appetizer

- Yuca a la huancaína 11.00
- Canasta de lomo 17.00
- Beef anticuchos 18.00
- Causa acevichada 24.00
- Leche de tigre 15.00
- Choros a la chalaca 14.00
- Cebiche carretillero 26.00
- Ceviche tradicional 24.00
- Ceviche de rocoto 24.00
- Ceviche verde 26.00

## Entress

- Arroz con mariscos 24.00
- Lomo saltado 26.00
- Bistec a lo pobre 26.00
- Fetuccini a la huancaína con lomo saltado 27.00
- Chaufa de carne 27.00
- Chaufa de pollo 22.00
- Pollo saltado 25.00
- Tacu tacu con mariscos 28.00
- Jalea familiar 24.00
- Pescado a lo macho 26.00

## Fusión nikkei

- Maki lomo 18.00
- Maki acevichado 17.00
- Maki furai 16.00
- Gyosa de mariscos 16.00
- Ceviche nikkei 25.00

## Vegetarian

- Ensalada de quinoa 14.00
- Burrito vegetales al grill 12.99

## Desserts

- Torta de chocolate 11.99
- Cheesecake 9.99
- Mazamorra morada 8.99
- Suspiro a la limeña 11.00

# Pisco Tequila

## Tequila

- Margarita clasic 12
- Margarita pasión fruit 13
- Margarita strawberry 13
- Margarita watermelon 13
- Tequila sunrise 13



## Sangria

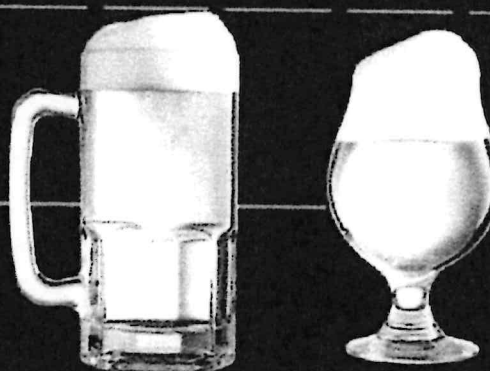
- White Sangría 14
- Red sangría 14
- Pink sangría 14

## Wine

- Red wine : cabernet sauvignon 36
- Red wine : merlot 38
- White wine: Sauvignon Blanc 42
- White wine :Chardonnay 46

## Beer

- Pilsen 8
- Cusqueña 8
- Heineken 8
- Corona 8
- Modelo 8



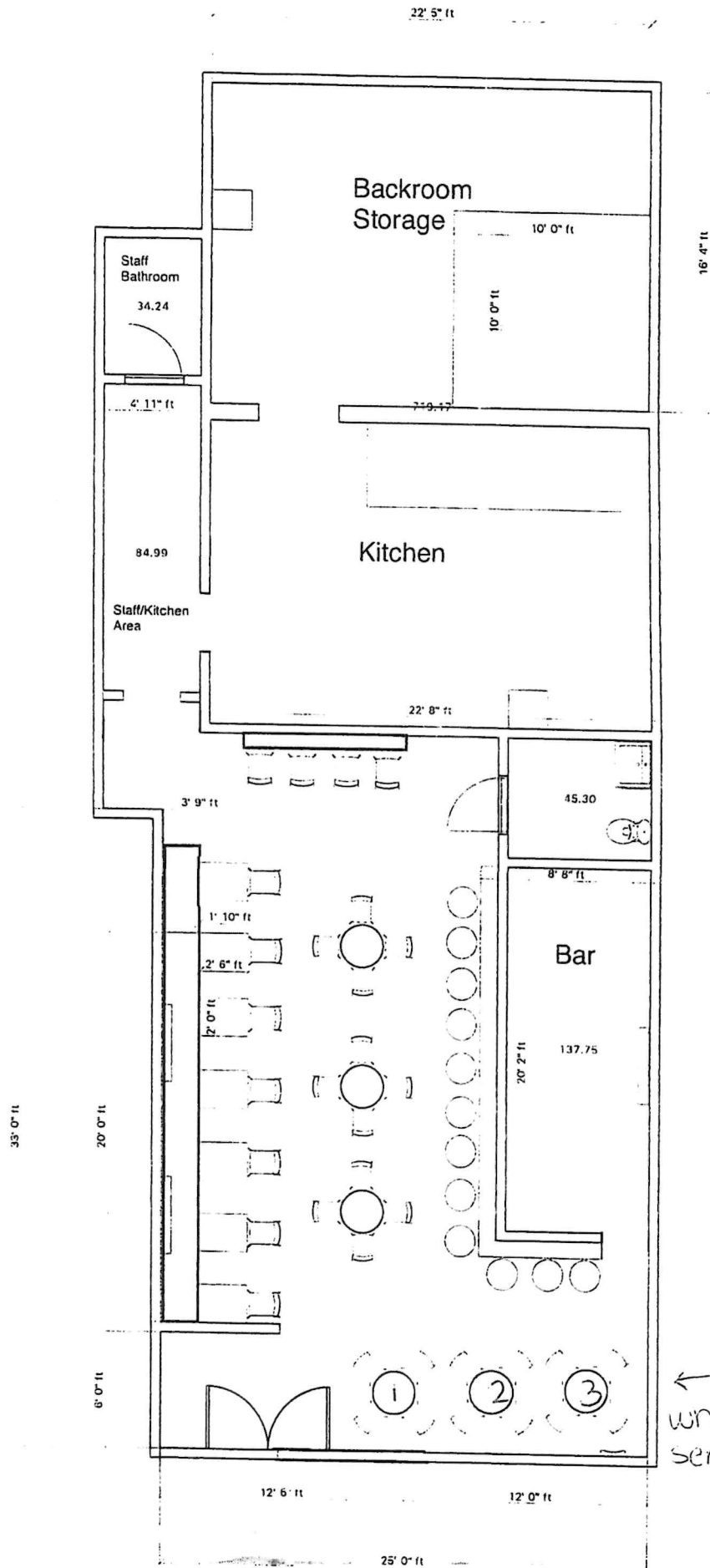
## Pisco

- Pisco sour 14
- Chilcano de Pisco 12
- Pisco pasión fruit 14
- Pisco sunrise 15
- Pisco punch 14



# Restaurant - 382 Thames St Unit 1

Item D1.



← outside patio where alcohol will be served.





**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 9, 2023

RE: Leah Roberge for Roberge Enterprises, LLC. d/b/a Rivers and Rhodes, 382 Thames Street Unit 1, request for transfer of Class BV Liquor License to Jennifer Medina for Carvalho Group LLC., Pisco & Tequila Bistro (new ownership) **call for Public Hearing on September 13, 2023**

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on August 23, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, August 16, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



D1A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 9, 2023  
**Re:** License Recommendation, August 23 Council Meeting

2023 AUG 15 AM 9:20

LOWAN CLERKS OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Request to transfer Class BV Liquor License

Leah Roberge for Roberge Enterprises, LLC. d/b/a Rivers and Rhodes to Jennifer Medina for Carvalho Group LLC. d/b/a Pisco & Tequila Bistro

382 Thames St. Unit 1

There is no objection to the granting of said license provided a life safety inspection is performed by the Fire Marshal prior to opening and the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCUN*  
*[Signature]*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING

TOWN COUNCIL  
 AUG 23 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-09-23

**PETITION DESCRIPTION:**

Leah Roberge for Roberge Enterprises, LLC d/b/a Rivers and Rhodes, 382 Thames St. Unit 1, request for transfer of class BV liquor license to Jennifer Medina for Carvalho Group LLC. Pisco & Tequila Bistro

**PERSON/S FILING PETITION:** Jennifer Medina

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 AUG 17 AM 8:22

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

Leah Roberge for Rivers and Rhodes is requesting to transfer her Class BV liquor license to Jennifer Medina who is in the process of purchasing this restaurant. I spoke to Ms. Medina regarding this petition. Ms. Medina stated that there will be no changes made to the bar area or alcohol service. After reviewing this petition, there is no known reason for denial of this class BV liquor license transfer provided that all guidelines set forth by the application, and all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny  
**DATE COMPLETED:** 8-16-23

TOWN COUNCIL  
SEP 13 2023  
MEETING

TOWN COUNCIL  
AUG 23 2023  
MEETING

*Concyn*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

D1C



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

August 10, 2023

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: Rivers and Rhodes Transfer Class BV Liquor License to Pisco and Tequila Bistro  
382 Thames Street

I have reviewed the above petition.

I have no objection to the transfer of the license.

Thank you for the opportunity to comment.

2023 AUG 15 AM 9:20

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

CONCUR  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
SEP 13 2023  
MEETING

~~TOWN COUNCIL  
AUG 23 2023  
MEETING~~

**S**  
**Sinapi Law  
Associates** Ltd.

2374 Post Rd Suite 201  
Warwick, RI 02886

20 Cabot Blvd Suite 300  
Mansfield, MA 02048

(401) 739-9690  
sinapilaw.com

D1D

August 21, 2023

**VIA EMAIL ONLY**

Melissa Cordeiro  
Town Clerk  
Town of Bristol  
c/o [mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)  
Ten Court Street  
Bristol, RI 02809

**Re: Our Client (s):**

**Mancini Beverage**

**Matter: Objection to license transfer of:**

**Leah Roberge for Roberge Enterprises, LLC.  
d/b/a Rivers & Rhodes  
382 Thames Street Unit 1**

**License Address:**

Dear Clerk:

The undersigned and this firm represent the above referred to clients. On behalf them, we object to the above referred transfer because the licensee owed our client(s):

Mancini Beverage: \$1,366.17

This debt was incurred in the operation of this licensee's business premises located in your municipality. Accordingly, in accordance with the provisions of Section 3-5-19 of the General Laws of Rhode Island (1956), as amended, the undersigned objects to this proposed liquor license transfer, scheduled for hearing on the above date unless this indebtedness is paid to our client(s) in full.

Thank you for your attention to this matter, if you have any questions, please to do not hesitate to contact me.

Very truly yours,

Gregory A. Mancini

GAM/gam

cc: Client(s), via email

TOWN COUNCIL  
SEP 13 2023  
MEETING

~~TOWN COUNCIL  
AUG 23 2023  
MEETING~~



**S** Sinapi Law Associates LLC

2374 Post Rd Suite 201  
Warwick, RI 02886

20 Cabot Blvd Suite 300  
Mansfield, MA 02048

(401) 739-9690  
sinapilaw.com

August 21, 2023

**VIA EMAIL ONLY**

Melissa Cordeiro  
Town Clerk  
Town of Bristol  
c/o [mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)  
Ten Court Street  
Bristol, RI 02809

Re: **Our Client (s):**

Horizon Beverage

Matter: **Objection to license transfer of:**

Leah Roberge for Roberge Enterprises, LLC.  
d/b/a Rivers & Rhodes  
382 Thames Street Unit 1

**License Address:**

Dear Clerk:

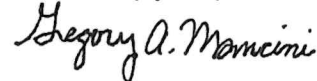
The undersigned and this firm represent the above referred to clients. On behalf them, we object to the above referred transfer because the licensee owed our client(s):

Horizon Beverage: \$1,416.34.

This debt was incurred in the operation of this licensee's business premises located in your municipality. Accordingly, in accordance with the provisions of Section 3-5-19 of the General Laws of Rhode Island (1956), as amended, the undersigned objects to this proposed liquor license transfer, scheduled for hearing on the above date unless this indebtedness is paid to our client(s) in full.

Thank you for your attention to this matter, if you have any questions, please to do not hesitate to contact me.

Very truly yours,



Gregory A. Mancini

GAM/gam

cc: Client(s), via email

TOWN COUNCIL  
SEP 13 2023  
MEETING

~~TOWN COUNCIL  
AUG 23 2023  
MEETING~~



# LICENSE REQUEST: VICTUALLING LICENSE

Expires: December 1, 2024

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of your Honorable Body to be granted a

### VICTUALLING LICENSE

NAME OF ESTABLISHMENT: Carvalho Group LLC DBA Pisco y Tequila Bar

ADDRESS: 382 Thames Street Bristol RI 02809

APPLICANT NAME: Jennifer Medina

HOURS OF OPERATION: Mon- Thur 11AM-10PM Fri - Sat 11AM-11PM Sun - 11AM - 8PM

- Victualling Petition & \$75 License Fee (payable after Council approves license)
- Second Quarter Taxes must be paid (call 253-7000 for amount due)
- Fire Department Clearance 401-253-6912
- Water Pollution Control Clearance (grease removal unit) 401-253-8877
- RI Department of Health Clearance 401-2222-6109

Please attend the Council meeting on

SIGNATURE: Jennifer Medina  
NAME: Jennifer Medina

Petition must be returned by

ADDRESS:

Petition emailed on

TOWN: 1

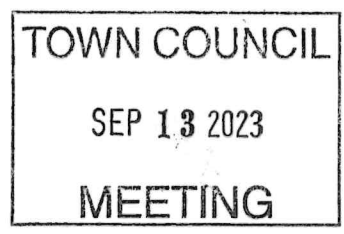
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BUSINESS T

HOME TELE

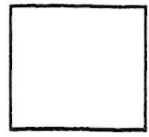
Date Received: \_\_\_\_\_

EMAIL: \_\_\_\_\_



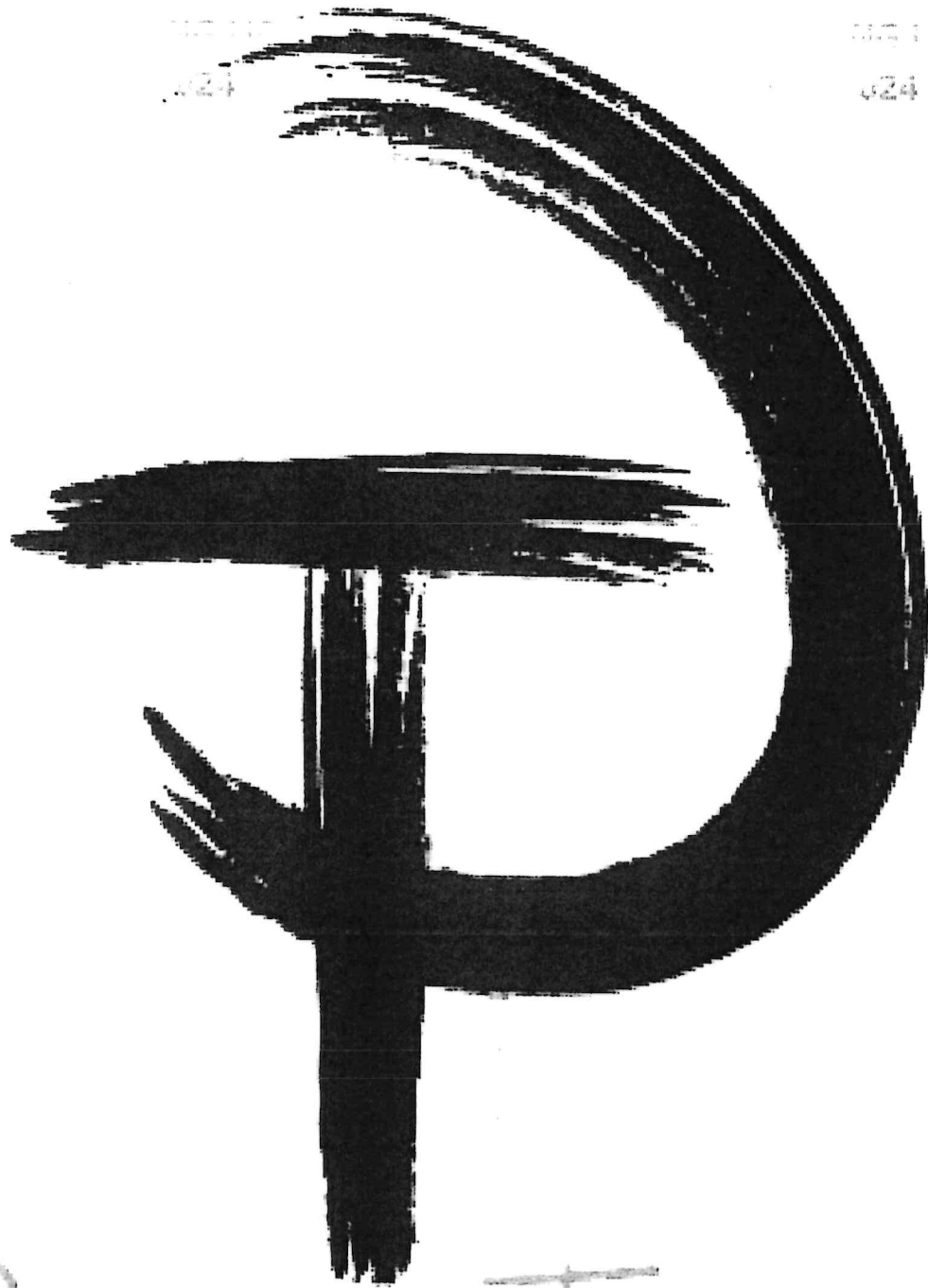
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 AUG -9  
11:41:23

### TAX STAMP



\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TO BE USED BY FINANCE DEPARTMENT



Pisco & Tequila  
Peruvian And Mexican Cuisine

# Pisco Tequila

## Mexican

- Tacos de carnitas 3.99
- Tacos de carne asada 4.99
- Burritos de cárnicas 4.99
- Burrito de carne asada 4.99
- Burrito bow cárnicas 12.99
- Burrito bow carne asada 13.99
- Quesadillas 14.00
- Quesadillas de camaron 14.99

## Appetizer

- Yuca a la huancaína 11.00
- Canasta de lomo 17.00
- Beef anticuchos 18.00
- Causa acevichada 24.00
- Leche de tigre 15.00
- Choros a la chalaca 14.00
- Cebiche carretilero 26.00
- Ceviche tradicional 24.00
- Ceviche de rocoto 24.00
- Ceviche verde 26.00

## Entress

- Arroz con mariscos 24.00
- Lomo saltado 26.00
- Bistec a lo pobre 26.00
- Fetuccini a la huancaína con lomo saltado 27.00
- Chaufa de carne 27.00
- Chaufa de pollo 22.00
- Pollo saltado 25.00
- Tacu tacu con mariscos 28.00
- Jalea familiar 24.00
- Pescado a lo macho 26.00

## Fusión nikkei

- Maki lomo 18.00
- Maki acevichado 17.00
- Maki furai 16.00
- Gyosa de mariscos 16.00
- Ceviche nikkei 25.00

## Vegetarian

- Ensalada de quinoa 14.00
- Burrito vegetales al grill 12.99

## Desserts

- Torta de chocolate 11.99
- Cheesecake 9.99
- Mazamorra morada 8.99
- Suspiro a la limeña 11.00

# Pisco Tequila

## Tequila

- Margarita clasic 12
- Margarita pasión fruit 13
- Margarita strawberry 13
- Margarita watermelon 13
- Tequila sunrise 13



## Sangria

- White Sangría 14
- Red sangría 14
- Pink sangría 14

## Wine

- Red wine : cabernet sauvignon 36
- Red wine : merlot 38
- White wine: Sauvignon Blanc 42
- White wine :Chardonnay 46

## Beer

- Pilsen 8
- Cusqueña 8
- Heineken 8
- Corona 8
- Modelo 8



## Pisco

- Pisco sour 14
- Chilcano de Pisco 12
- Pisco pasión fruit 14
- Pisco sunrise 15
- Pisco punch 14







**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 9, 2023

RE: Jennifer Medina, Carvalho Group LLC, d/b/a/ Pisco  
& Tequila Bistro - Request for a Victualling License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on September 13, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment





DZA

2023 SEP - 1 AM 9:00

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 28, 2023  
**Re:** License Recommendation, September 13 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Victualling

Jennifer Medina, Carvalho Group LLC d/b/a Pisco & Tequila Bistro

382 Thames St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCUN*  
*Stm Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

DZB



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-09-2023

**PETITION DESCRIPTION:**

Jennifer Medina, Carvalho Group LLC, d/b/a Pisco & Tequila Bestro-request for a Vicualling License

**PERSON/S FILING PETITION:** Jennifer Medina

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP -8 AM 8:37

**NOTES:**

After speaking with Ms. Medina and reviewing this petition, there is no known reason to deny the approval of this victualling license, provided that all laws and ordinances governing this practice are followed to include hours of operation.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 09-06-2023

*Concyn*  
*St. Wozny*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
SEP 13 2023  
MEETING



**Town of Bristol, RI**  
**WATER POLLUTION CONTROL DEPARTMENT**  
2 PLANT AVENUE  
BRISTOL, RI 02809-3015  
(401) 253-8877 Fax: (401) 253-2910  
Pretreatment Department, Shealyn A. Davey

TOWN HALL  
10 COURT STREET  
BRISTOL, RI 02809  
(401) 253-7000

DZC

DATE: September 6, 2023  
TO: Steven Contente  
Town Administrator  
FROM: Shealyn A. Davey  
Chemist/Pretreatment Coordinator  
RE: Request for Victualling License – Jennifer Medina, Carvalho Group LLC, d/b/a/ Pisco  
& Tequila Bistro, 382 Thames Street

The current annual discharge permit for the previous business at this location is paid until October 31st, 2023, the business is in good standing with no violations or outstanding payments, and it was recently inspected by this office. I have spoken to with the Applicant directly and no changes to the kitchen will be made. An updated application will be submitted.

**I therefore have no objections to the above petition and support the request.**

Sincerely,

Shealyn A. Davey  
Pretreatment Coordinator

2023 SEP - 7 PM 3: 11  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Concun*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
SEP 13 2023  
MEETING

D2D



# Town of Bristol, Rhode Island

Department of Community Development

235 High Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

Mailing address: 10 Court Street  
Bristol, RI 02809

September 6, 2023

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: Victualling License Petition for Pisco and Tequilla – 382 Thames

I have reviewed the victualling license petition for Pisco and Tequilla.

I have no objection to the issuance of this license.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP - 6 PM 2: 58

*Concun*  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
SEP 13 2023  
MEETING



LICENSE REQUEST: PUBLIC LAUNDRY LICENSE

Expires: July 1, 2024

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of your Honorable Body to be granted a

PUBLIC LAUNDRY LICENSE

FOR: East Bay Laundromat (NAME OF ESTABLISHMENT)

AT: 26 Gooding Ave, Bristol RI 02809 (ADDRESS OF ESTABLISHMENT)

BY: Angelo Liquori (NAME OF APPLICANT)

- Laundry License Petition & Fee (\$10 - payable after Council issues license)
4th Quarter Taxes must be paid prior to issuance of license

2023 AUG 30 PM 1:23 TOWN CLERK'S OFFICE BRISTOL, RHODE ISLAND

This application will be considered during the Council Meeting of:

\*SIGNATURE: Angelo Liquori

NAME: Angelo Liquori

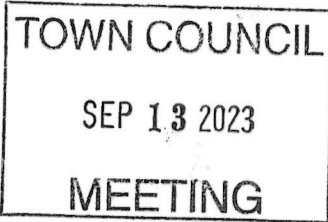
ADDRESS:

TOWN:

DATE OF BUSINESS:

HOME TELE:

EMAIL: aalic



Petition must be returned by:

Petition to applicant mailed:

Date Received:

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 31, 2023

RE: Angelo Liquori, East Bay Laundromat, 26 Gooding  
Avenue, re - Request for Public Laundry License (new  
ownership)

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on September 13, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment





**Town of Bristol, RI**  
**WATER POLLUTION CONTROL DEPARTMENT**  
2 PLANT AVENUE  
BRISTOL, RI 02809-3015  
(401) 253-8877 Fax: (401) 253-2910  
Pretreatment Department, Shealyn A. Davey

TOWN HALL  
10 COURT STREET  
BRISTOL, RI 02809  
(401) 253-7000

D3A

DATE: September 6, 2023  
TO: Steven Contente  
Town Administrator  
FROM: Shealyn A. Davey  
Chemist/Pretreatment Coordinator  
RE: Request for Public Laundry License – Angelo Liquori, East Bay Laundromat, 26  
Gooding Ave.

Concerning the public laundry license for this business, my department has no objections to the above petition and supports the request. This business has been properly permitted, is in good standing, and has no history of violations.

Sincerely,

Shealyn A. Davey  
Pretreatment Coordinator

2023 SEP - 7 PM 3:11  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Concur  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
SEP 13 2023  
MEETING



LICENSE REQUEST: **ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)**

**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

2023 AUG 28 AM 9:01

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)**

FOR: CHRISTYAN FESTIVAL

ADDRESS: 10 COURT ST BRISTOL RI

APPLICANT: CHRISTYAN FESTIVAL COMMITTEE

TYPE OF ENTERTAINMENT: SINGERS & PERFORMANCES BY JAMULE STUDIOS

DATE OF EVENT: DEC 9<sup>TH</sup> & 10<sup>TH</sup> ON STAGE & ON HOPE ST. TIME OF EVENT: 10-6 & Noon 6

- One Day Dancing & Entertainment License (Non-Profit) Petition payable after Council approves license
- Sketch of proposed location for entertainment

Please attend the Council Meeting on 9-13-2023

Petition must be returned by

Mailed:

Date Received: \_\_\_\_\_

\*SIGNATURE: [Signature]  
 NAME: DANIEL SCARPINO  
 ADDRESS: 93  
 TOWN: BRISTOL  
 DATE OF BIRTH: \_\_\_\_\_  
 BUSINESS TEL: \_\_\_\_\_  
 HOME TELEPHONE: \_\_\_\_\_  
 EMAIL: [Email]

TOWN COUNCIL  
 SEP 13 2023  
 MEETING

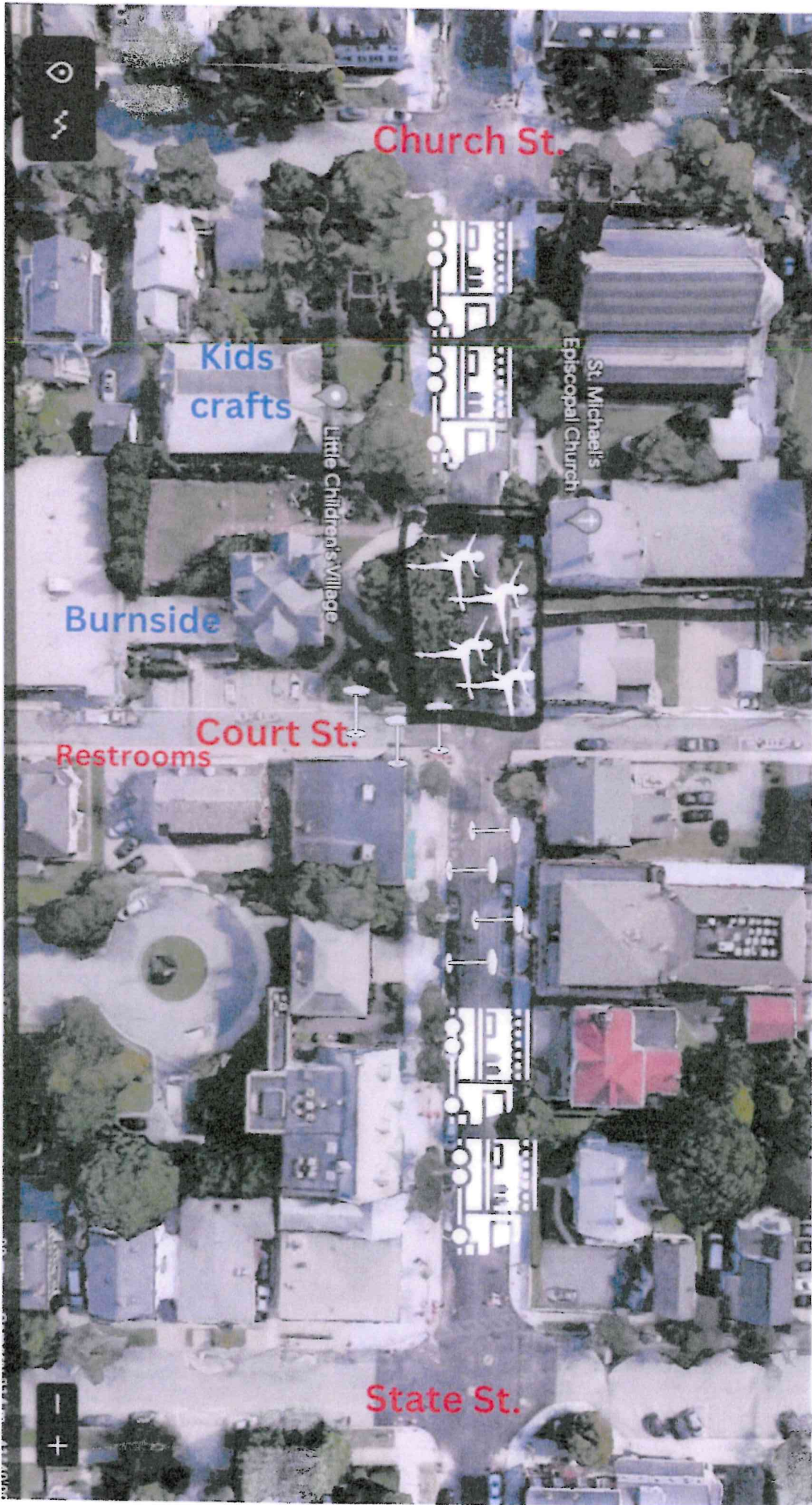
TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





# Entertainment



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 28, 2023

RE: David Scarpino, Chairman, Bristol Christmas  
Festival re - Request for One-Day Dancing and  
Entertainment License for Bristol Christmas Festival  
at front of Burnside Building on December 9, 2023 from  
10AM - 6PM and December 10, 2023 from 12PM - 6PM

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **September 13, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



DYA

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 28, 2023  
**Re:** License Recommendation, September 13 Council Meeting

2023 SEP - 1 AM 9:00  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One-Day Dancing & Entertainment
  - David Scarpino for Bristol Christmas Festival Committee
  - Burnside Building Lawn
  - Saturday December 9<sup>th</sup> 1000-1800
  - Sunday December 10<sup>th</sup> 1200-1800

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCUR*  
*Am White*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

D4B



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-28-2023

**PETITION DESCRIPTION:**

David Scarpino, Chairman, Bristol Christmas Festival- request for One-Day Dancing and Entertainment License for Bristol Christmas Festival at Front of Burnside Building on Decemver 9, 2023 from 10am- 6pm and December 10, 2023 from 12pm-6pm

**PERSON/S FILING PETITION:** David Scarpino

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 SEP -- 7 PM 3: 11  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

David Scarpino, Chairman of the Bristol Christmas Festival committee is requesting a One-day Dancing and Entertainment license for the 2023 Bristol Christmas Festival to be held in front of the Burnside Building on December 9th and 10th. After Reviewing this petition, I find no reason to deny the petitioner's request for a One-day Dancing and Entertainment license, provided that all guidelines set forth by the application, including any insurance requirements and all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 9-5-2023

TOWN COUNCIL  
SEP 13 2023  
MEETING

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator





# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

*The Benjamin Church Resident Association is requesting an annual Senior Citizens Bingo Raffle as authorized under R.S. Sections 11-19-30 through 11-19-41.*

*Authorization to conduct Senior Citizens Bingo has been granted by RI State Police Charitable Gaming Unit.*

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 JUL 17 PM 3:12

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the

meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

**DATE REC'D:**

SIGNATURE: Liz Patton

NAME: Liz Patton

ADDRESS: \_\_\_\_\_

TOWN: B

BUSINESS TELEPHONE: \_\_\_\_\_

RESIDENCE TELEPHONE: \_\_\_\_\_

TOWN COUNCIL  
SEP 13 2023  
MEETING



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 21, 2023

RE: Liz Patton, Benjamin Church Manor Tenants  
Association, Request for an Annual Senior Citizens  
Bingo License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on September 13, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



**RHODE ISLAND STATE POLICE**

**Charitable Gaming Unit**

311 Danielson Pike  
North Scituate, RI 02857

Telephone: (401) 764-5568  
August 18, 2023

D5A

**AUTHORIZATION TO CONDUCT SENIOR CITIZENS BINGO**

Benjamin Church Manor Tenants Association

c/o Elizabeth Ann Patton

1014 Hope Street, Apt J9

Bristol, RI 02809

File No. 522 (08RIX1-776-OF)

Dear Ms. Patton:

This certificate of approval authorizes the above individual of **Benjamin Church Manor Tenants Association**, located at 1014 Hope Street, Bristol, RI 02809, to conduct Senior Citizens Bingo for its members/residents, with total daily prizes not to exceed \$400, at 1014 Hope Street, Bristol, Rhode Island, on Fridays.

Your organization has been assigned **File No. 522**. All correspondence with the Division of State Police must include your designated file number.

This authorization is granted under Sections 11-19-30 through 11-19-41 of the General Laws of Rhode Island, 1956 as amended. No one under the age of eighteen (18) shall be allowed to participate in the game of bingo. The game, which is for recreational purposes, shall be open only to members/residents of the complex and their guests, clarified as follows: EACH RESIDENT IS ALLOWED TO PURCHASE OR REQUEST AN ADMISSION TICKET FOR ONE GUEST, WHICH MUST CLEARLY INDICATE THAT THE HOLDER IS A GUEST AND MUST BE PURCHASED AT LEAST THREE HOURS PRIOR TO THE START OF THE GAME.

It is understood that your organization will comply with the bingo laws and the Rules and Regulations set forth by the Rhode Island State Police pertaining to the game of bingo. The proceeds of the game shall be used for bona fide charitable purposes. Detailed financial records of gross and net receipts for each bingo occasion, as well as expenses and use of bingo funds must be kept by your organization for a period of at least three years. Said records shall be made available to the State Police, upon request.

This certificate of approval is valid until **August 31, 2024**. You must present this certificate of approval to your local licensing authority (Town/City Hall), if required, so that a license may be issued for the particular bingo game or games.

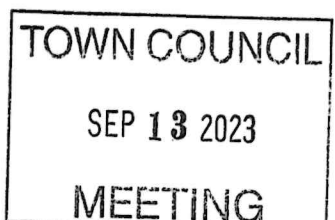
If you have any questions, you may contact the Charitable Gaming Unit at (401) 764-5568.

Sincerely,

*Captain Thomas Jaques*

Assistant Detective Commander/Charitable Gaming Unit

Cc: Bristol Police Department & State Fire Marshal



**Benjamin Church Manor Tenants Association File #522**

**List of Individuals Authorized to Conduct Bingo  
Expires August 31, 2024**

Elizabeth Ann Patton  
Jody Marie Archambault  
Susan Lemois

D5 B

### C. Procedure for Special Bingo Games

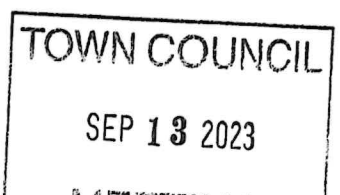
1. To obtain permission from the Department, eligible charitable organizations should obtain a bingo application (Form SP-4.1) from the Charitable Gaming Unit at State Police Headquarters, at any State Police Barracks, or on the State Police website.
2. After completing the special bingo application, the charitable organization shall submit to the Charitable Gaming Unit for approval at least sixty (60) days prior to the date of the annual or semi-annual event.
3. After the Department issues a certificate of approval, the charitable organization must apply to the local licensing authority and comply with any local licensing requirements, fees and procedures.
4. After completion of the bingo occasion, the charitable organization shall complete the financial report (Form SP-2.1) and within seven (7) days file the same with the Department and the local licensing authority, if required to do so.
5. Annual or semi-annual bingos must remain within the overall prize limits specified in § 2.3 of this Part and are subject to the requirements of the sections on Enforcement and Penalties.

### 2.13 Bingo Games at Senior Citizens Housing

- A. R.I. Gen. Laws § 11-19-32.1 entitled "Senior Citizens Housing - Bingo Allowed" provides: "Notwithstanding any other provision of this chapter to the contrary, any organization of senior citizens may promote, carry on or conduct within their own senior citizens housing project, a bingo game, with total daily prizes not to exceed four hundred dollars (\$400). The game shall be for recreational purposes and shall be open only to senior citizens who are residents of the housing project where the game is held and their guests. Bingo games shall be limited to three (3) days per calendar week and shall be operated and managed solely by the residents of the housing projects. Admission to a bingo game shall only be by admission ticket which may be purchased only by a resident. Each resident shall be allowed to purchase one ticket for a guest. The guest ticket must clearly indicate that the holder is a guest and must be purchased at least three (3) hours prior to the start of the bingo game."

### 2.14 Bingo Games at Senior Citizens Centers

- A. R.I. Gen. Laws § 11-19-32.2, entitled "Senior Citizens Center - Bingo Allowed" provides: "Notwithstanding any other provision of this chapter to the contrary, any organization which operates a public senior citizens center or senior center may obtain a permit approved by the Department to conduct bingo games in said





senior citizens center or senior center for up to five (5) calendar days per week, excluding Sundays."

B. General Requirements for Bingo at Senior Citizens Centers:

1. All bingo games are conducted on the premises of the center's facility;
2. All participants are fifty-five (55) years of age or older; provided, this shall not prohibit a person who is less than fifty-five (55) years of age from assisting a senior citizen in playing the game;
3. All bingo game operators are sixty (60) years of age or older and receive no compensation for serving as operators;
4. The total daily prizes shall not exceed four hundred dollars (\$400); and
5. All proceeds of the game shall be limited in use to the following:
  - a. To pay winners monetary prizes;
  - b. To defray any costs directly related to conducting the games; and/or
  - c. To defray costs of services the center's facility provides.

C. Procedures for Bingo at Senior Citizens Centers

1. To obtain annual permission from the Department, eligible charitable citizens centers should obtain a bingo application (Form SP-4) from the Charitable Gaming Unit at any State Police Barracks, or on the State Police website.
2. After completing the bingo application, send the application with the application fee to the Rhode Island State Police Charitable Gaming Unit at 311 Danielson Pike, North Scituate, RI 02857. The Charitable Gaming Unit will review the application and determine if the applying organization is qualified to run the game.
3. After the Department issues a certificate of approval, the senior citizens center must apply to the local licensing authority and comply with any local licensing requirements, fees and procedures.
4. After completion of each bingo occasion, the senior citizens center shall complete and maintain a bingo Financial Report (Form SP-2.1), as well as records relating to the expenditures of net proceeds raised by the game. These records shall be available to the Department, any member of the organization or any interested party.



D5C

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 28, 2023  
**Re:** License Recommendation, September 13 Council Meeting

2023 SEP -1 AM 8:59

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Bingo- Annual

Liz Patton for Benjamin Church Manor Tenants Association

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concurs  
in intent*

STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809 **D5D**  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-21-2023

**PETITION DESCRIPTION:**

Liz Patton, Benjamin Church Manor Tenants Association, request for an annual Senior Citizens Bingo License

**PERSON/S FILING PETITION:** Liz Patton

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

After reviewing this petition, I find no reason to deny the petitioner's request for an Annual Bingo license, provided that all guidelines set forth by the application, and all Laws and Ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 09-05-2023

2023 SEP -7 PM 3:11  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Concyn*  
*Stm Wozny*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
SEP 13 2023  
MEETING



LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**  
REQUEST FOR MODIFICATION - Expansion of Pre  
**PETITION TO THE TOWN COUNCIL:**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a **BV INTOXICATING BEVERAGE LICENSE**

NAME OF ESTABLISHMENT: Bristol Golf club inc. / The Clubhouse

ADDRESS: 95 Tupelo Street

APPLICANT NAME: Kevin Francis

CURRENT HOURS OF OPERATION: Monday - Sunday 12pm - 1AM

PROPOSED HOURS OF OPERATION: Monday - Sunday 12pm - 1AM

2023 AUG 29  
TOWN CLERK'S OFFICE  
BRISTOL, R.I. 02809

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

Fee for License: \$1300 per year plus advertising  
Also required is Victualling License: \$75/year  
(Payable after Council approves the license.)

Please attend the Council Meeting on:  
Sept 13, 2023

\*SIGNATURE: [Signature]

NAME: Kevin Francis

ADDRESS: 115

**PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.**

TOWN: Br

DATE OF BIRTH:

BUSINESS TELE:

HOME TELEPH:

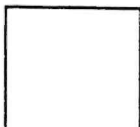
Date Received: \_\_\_\_\_

EMAIL: EL

TOWN COUNCIL  
SEP 13 2023  
MEETING

\_\_\_\_\_  
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\_\_\_\_\_

TAX STAMP



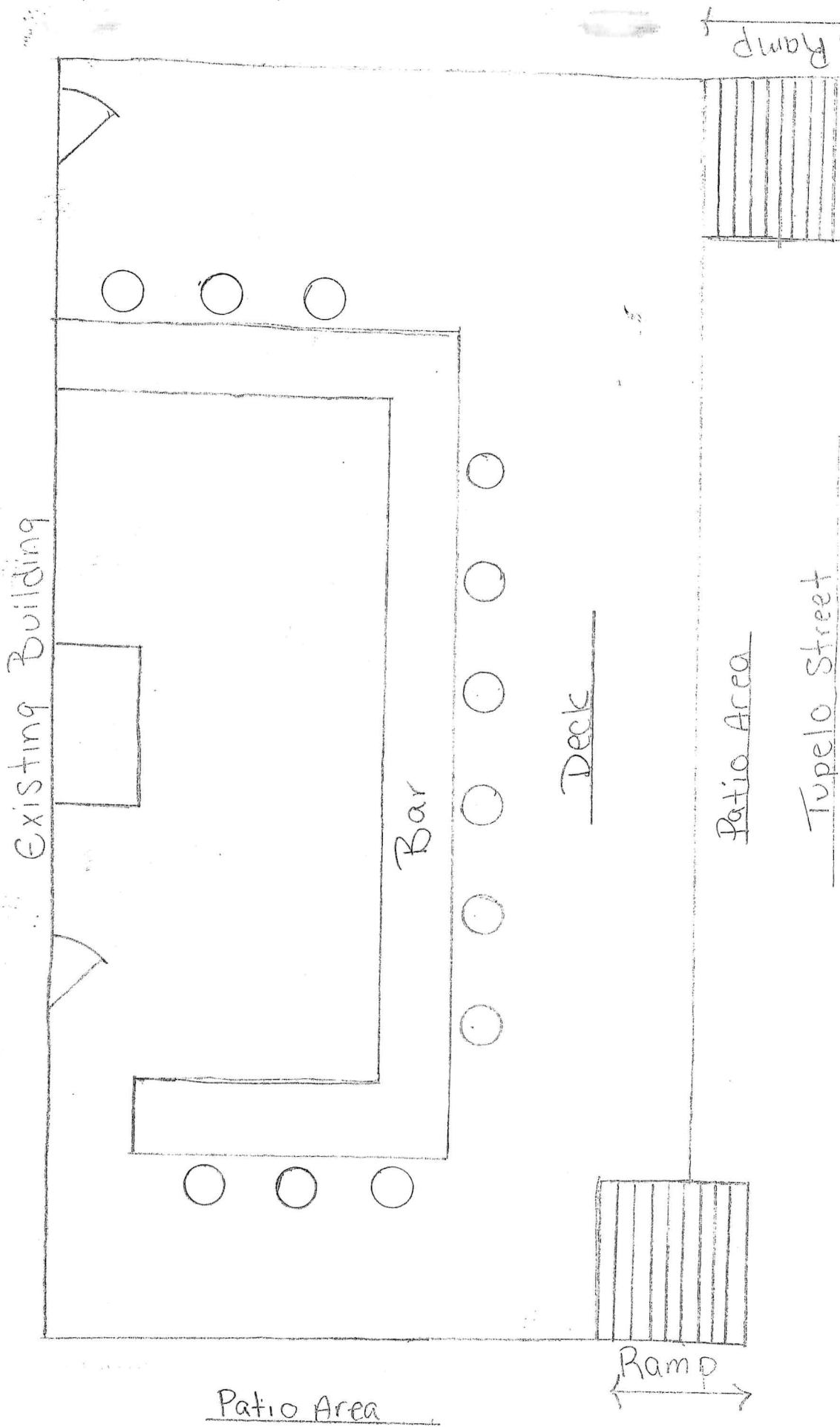
TO BE USED BY FINANCE DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.**











**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 29, 2023

RE: Kevin Francis, Bristol Golf Club Inc./ The  
Clubhouse, 95 Tupelo Street re - Request for expansion  
of Class BV Liquor License premises

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on September 13, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



DBA

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 29, 2023  
**Re:** License Recommendation, September 13 Council Meeting

2023 SEP - 1 AM 9:00

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Class BV Liquor License expansion  
 Kevin Francis for Bristol Golf Club Inc. d/b/a The Club House  
 95 Tupelo St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*concern the intent*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

DBB



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-21-2023

**PETITION DESCRIPTION:**

Kevin Francis, Bristol Golf Club Inc. dba The Clubhouse, 95 Tupelo Street request for expansion of Class BV Liquor license premisses.

**PERSON/S FILING PETITION:** Kevin Francis

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED  
 CONDITIONAL APPROVAL  
 DENIED  
 FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

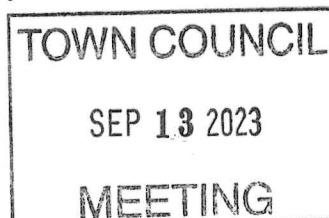
2023 SEP - 7 PM 3:11  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

**NOTES:**

I have spoken with Mr. Francis and reviewed this petition request. After reviewing this petition, there is no known reason for denial of this Class BV liquor license expansion provided that all Law and Ordinances (Sec 17-82) governing this practice are followed. If this expansion is approved by the Town Council, I do recommend a 6-month review be conducted.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 9-5-2023



*concur  
 this intent*  
**STEVEN CONTENTE**  
 Town Administrator

D6C



# Town of Bristol, Rhode Island

Department of Community Development

235 High Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

Mailing address: 10 Court Street  
Bristol, RI 02809

September 6, 2023

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: Petition to expand Class BV Liquor License at 95 Tupelo Street  
Bristol Golf Club, Inc/The Clubhouse

*Diane W.*

I have reviewed the petition to expand the Class BV Liquor License at 95 Tupelo Street.  
I have no objection to the issuance of this license.

2023 SEP - 7 PM 3:12  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*CONSENT*  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
SEP 13 2023  
MEETING





LICENSE REQUEST: **ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)**

**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

**ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)**

FOR: Bristol Fourth of July Committee Wine Tasting

ADDRESS: PO Box 825

APPLICANT: Michel Martins

TYPE OF ENTERTAINMENT: DJ

DATE OF EVENT: 9/21/23 TIME OF EVENT: 6-8

2023 SEP - 8 4:19:30  
TOWN CLERK'S OFFICE  
BRISTOL, R.I. 02809

- One Day Dancing & Entertainment License (Non-Profit) Petition payable after Council approves license
- Sketch of proposed location for entertainment

Please attend the Council Meeting on

\*SIGNATURE: [Signature]  
NAME: Michel Martins

Petition must be returned by

ADDRESS:  
TOWN: B

Mailed:

DATE OF BUSINESS T

Date Received: \_\_\_\_\_

HOME TELE  
EMAIL: n

TOWN COUNCIL  
SEP 13 2023  
MEETING

80  
Small Cow

TAX STAMP

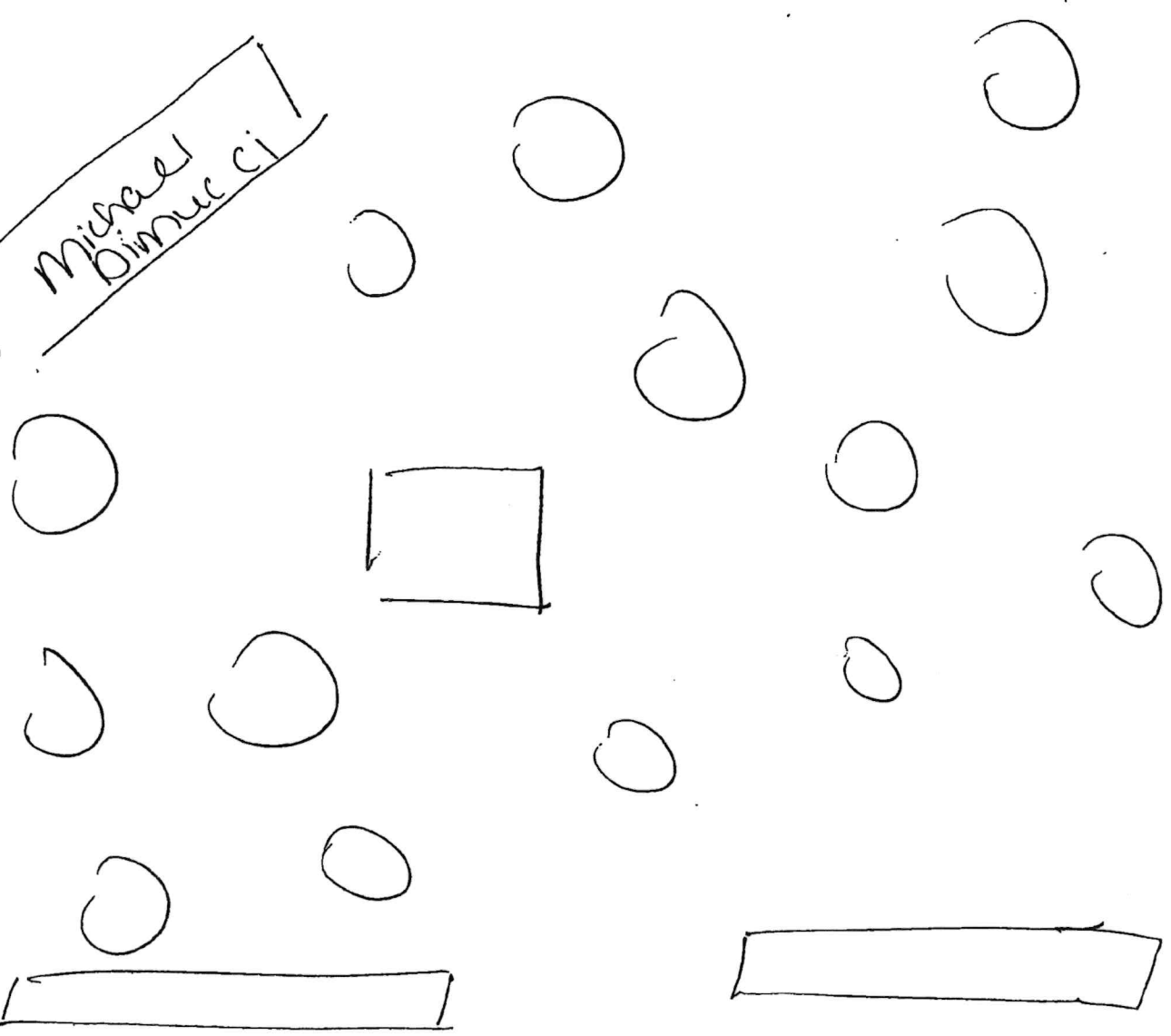


TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TOWN COUNCIL  
SEP 13 2023  
MEETING

Michael  
Pimucci



Food  
Service

Front  
Entrance

Bar

Side  
Entrance

Handwritten text at the bottom right, possibly "Handwritten text" or similar.



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 8, 2023

RE: Michele Martins, for Bristol Fourth of July  
Committee - Request for One-Day Dancing and Entertainment  
License for Wine Tasting Fundraising Event, September 21,  
2023

---

May we please have your recommendation or the recommendation  
of the department head you deem appropriate in order for  
the Council to review the request at the regular Town  
Council Meeting to be held on **September 13, 2023.**

**All items for this docket must be received in the Clerk's  
office before 12:00 noon on Wednesday, September 11, 2023.  
All and any items received after the deadline will be held  
until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



D7A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 8, 2023  
**Re:** License Recommendation, September 13 Council Meeting

2023 SEP -8 PM 2:34

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One-Day Sunday Dancing & Entertainment  
Michele Martins for Bristol 4<sup>th</sup> of July Committee  
Maritime Center  
September 21, 2023 1800-2000

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

D1. Andrew Breslin, Pearl Holdings, LLC d/b/a Tinkers, 29 State Street - Request for Transfer of a Class BV Liquor License **(see agenda item B1)**

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

TOWN COUNCIL  
MAR 01 2023  
MEETING

Sweeney/Teixeira- Voted unanimously to grant the transfer of the license per the recommendations received and subject to conformance and conditions, as delineated, to all laws and ordinances and payment of all fees, taxes, and levies; subject to a six-month review.

TOWN COUNCIL  
SEP 13 2023  
MEETING





LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**  
**TRANSFER** TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your  
Honorable Body to be granted a

**Name of license holder:** State Street Tavern LLC

**DBA:** Bar31  
(NAME OF ESTABLISHMENT)

**ADDRESS OF ESTABLISHMENT:** 29 State Street Bristol RI 02809

**Seller signature:** Elsa Ramirez **Buyer signature:** Andrew Breslin  
Elsa Ramirez Andrew Breslin

**Print name:** State Street Tavern, LLC **Print name:** Pearl Holdings, LLC

**Proposed Hours of Operation:** 11 AM to 1 AM

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

Fee for License Transfer: \$100 plus advertising costs.  
(Annual Fee for License Renewal: \$1300 per year plus advertising costs). Also required is Victualling License: \$75/year (Payable after Council approves the license).

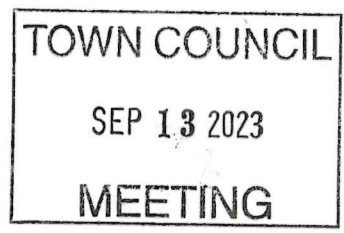
Please attend the Council Meeting on:

**\*SIGNATURE:** Elsa Ramirez  
**NAME:** Elsa Ramirez

**PETITION MUST BE RETURNED BY FRIDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.**

**ADDRESS:** 2  
**TOWN:** B  
**DATE OF BIRTH:** \_\_\_\_\_  
**BUSINESS TELEPHONE:** \_\_\_\_\_  
**HOME TELEPHONE:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_

**Date Received:** \_\_\_\_\_

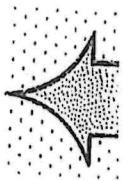
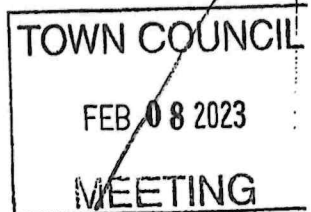
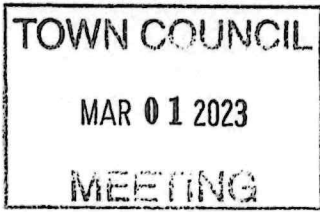


**TAX STAMP**



TO BE USED BY FINANCE DEPARTMENT

**\*BY SIGNING THIS PETITION I RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.**





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 23, 2023

RE: Andrew Breslin, Pearl Holdings LLC, d/b/a/ The  
Nest (fka Tinkers), 29 State Street, re six-month  
review of transfer of license (**continued from  
3/1/2023**)

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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **September 13, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



E1A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 28, 2023  
**Re:** License Recommendation, September 13 Council Meeting

2023 SEP - 1 AM 9:00  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- 1. Dancing & Entertainment- 6-month review  
 Andrew Breslin, Peral Holdings LLC, d/b/a The Nest  
 29 State St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

E1B



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-23-2023

**PETITION DESCRIPTION:**

Andrew Breslin, Pearl Holdings LLC, d/b/a The Nest (FKA Tinkers), 29 State Street, six month review of transfer of licence

**PERSON/S FILING PETITION:** Andrew Breslin

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 SEP - 7 PM 3:11  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

A review was conducted of all calls for service for the establishment during the last 6 months. No calls for service related to the Class BV liquor license were found.

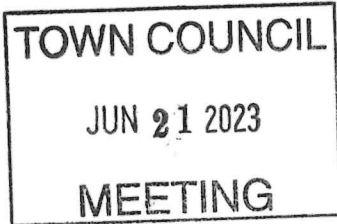
**REVIEWING OFFICER:** Lt. Roman Wozny  
**DATE COMPLETED:** 9-5-2023

TOWN COUNCIL  
SEP 13 2023  
MEETING

*Concun*  
*Am Intato*  
STEVEN CONTENTE  
Town Administrator

**E1.** Dancing and Entertainment License Renewals 2023-2024

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

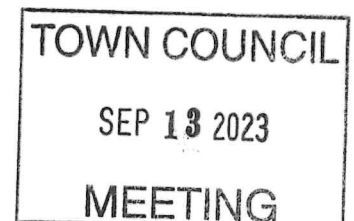


Sweeney/Teixeira -Voted  
unanimously to

- grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies;
- also subjecting Aidens to a three-month review as recommended by the Bristol Police Department

Prior to the vote being taken, Chairman Calouro highlighted that the Police department recommendation noted a large number of noise complaints for Aidens and recommended a three-month review of the establishment.

Police Chief Lynch explained that while there were a number of noise complaints the establishment has been working with the police department to comply.





FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI

TOWN CLERK'S OFFICE  
RC# 114867

LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1, 2024**



# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Aiden's Pub

ADDRESS: 5 John St

APPLICANT NAME: Jeff Quinlan

HOURS OF OPERATION: 11:30 Am - 1:00 Am

<input checked="" type="checkbox"/> Dancing & Entertainment License Renewal Petition	2023 JUN 15 PM 2:32 TOWN CLERK'S OFFICE BRISTOL, RHODE ISLAND
<input checked="" type="checkbox"/> License Fee of \$100 (check made payable to: Town of Bristol)	
<input checked="" type="checkbox"/> Sketch of location for entertainment	
<input type="checkbox"/> Payment of tangible taxes to Town of Bristol (call 253-7000, option 1 for amount due, if any)	

This application will be considered during the Council meeting on JUNE 21, 2023

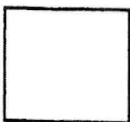
Petition must be returned by JUNE 7, 2023

Petition mailed to applicant on MAY 15, 2023

Date Received: \_\_\_\_\_

\*SIGNATURE: [Signature]  
 NAME: Jeffrey Quinlan  
 ADDRESS: 1270 Wey Rd, Warwick, RI 02818  
 TOWN: \_\_\_\_\_  
 DATE OF BIRTH: \_\_\_\_\_  
 BUSINESS TELEPHONE #: \_\_\_\_\_  
 HOME TELEPHONE #: 401.573.5452  
 EMAIL: jeffreyquinlan@yahoo.com

TAX STAMP

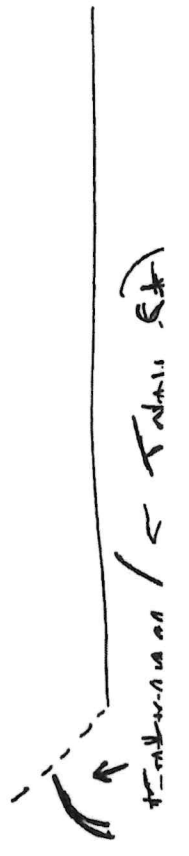
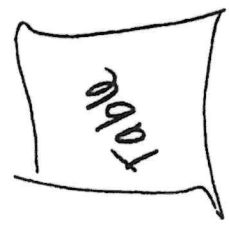
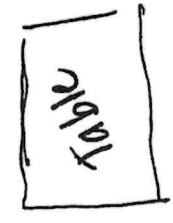
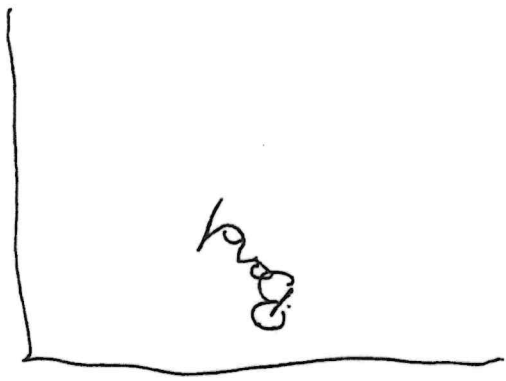
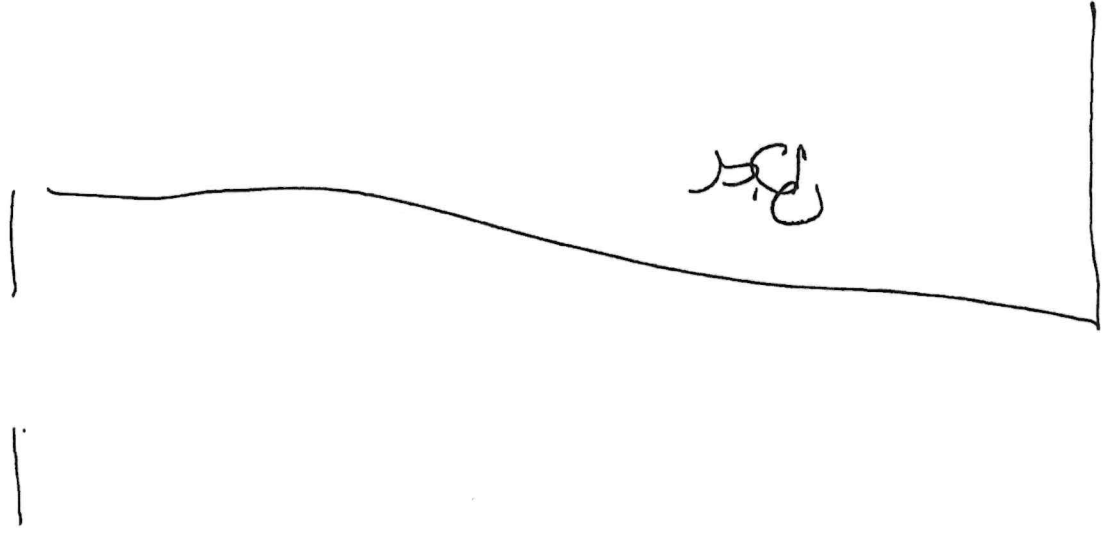


TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

KITCHEN

Ai dais



6/15/2023 (M)



# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** May 31, 2023  
**Re:** License Recommendation, June 21 Council Meeting

The fire department has reviewed the license requests presented as follows:

- 1. Dancing & Entertainment Renewals 2023-2024

As listed in Town Clerk Memorandum of March 30, 2023

There is no objection to the granting of said licenses provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2023 JUN -5 PM 3:55

*Concurred*  
  
**STEVEN CONTENTE**  
 Town Administrator

**TOWN COUNCIL**  
 JUN 21 2023  
**MEETING**



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 05-30-23

**PETITION DESCRIPTION:**

Dance & Entertainment License Renewal 2023-2024

**PERSON/S FILING PETITION:**

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

See additional page

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 JUN 15 AM 11:59

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 06-14-23

*Concun*  
*Stev En*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
JUN 21 2023  
MEETING



**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



A total of 24 establishments are requesting the renewal of their Dance & Entertainment license for 2023/2024. A records check was performed on all listed establishments for issues regarding such license.

Aidan's 29 noise complaints-

- 11-unfounded
- 8-noise from loud group (advised or dispersed)
- 10-loud music (advised or music lowered)

DeWolf Tavern 4 noise complaints-

- 3-unfounded
- 1-loud music (advised or music lowered)

Thames Waterside 1 noise complaint-

- 1-unfounded

After reviewing all the calls for service, it is my recommendation that Aiden's be notified of these complaints, and I recommend an additional 3-month review be conducted for this establishment. There is no known reason to deny any of the other establishments their Dance & Entertainment license provided that all laws and ordinance pertaining to such license are followed.

Respectfully submitted,

Lieutenant Roman Wozny





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 21, 2023

RE: Jeffrey Quinlan, Aidan's Pub, 5 John Street, re -  
three-month review of Dancing and Entertainment  
License (**continued from 6/21/2023**)

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **September 13, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



EZA

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 28, 2023  
**Re:** License Recommendation, September 13 Council Meeting

2023 SEP - 1 AM 9:00

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- 1. Dancing & Entertainment- 3-month review  
 Jeffrey Quinlan for Aidan's Pub  
 5 John St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCUN*  
*Stm Intuit*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

E2B



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-21-2023

**PETITION DESCRIPTION:**

Jeffrey Quinlan, Aidan's Pub, 5 John Street-three month review of Dance and Entertainment license

**PERSON/S FILING PETITION:** Jeffrey Quinlan

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 SEP - 7 PM 3:11  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

A review was conducted of all calls for service for the establishment during the last 3 months. A total of three noise complaints were logged for this establishment during this time period. Only one was related to the Dance and Entertainment License and was logged as unfounded by responding officers.

- Noise complaint- group advised (patrons speaking loudly outside establishment)
- Noise complaint of loud music- unfounded (officers did not find excessive noise in the area)
- Noise complaint in parking lot-group talking loudly (officers advised to lower voices)

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 9-5-2023

TOWN COUNCIL  
SEP 13 2023  
MEETING

*Concern the interests*  
STEVEN CONTENTE  
Town Administrator

- D3.** Adam O'Brien, O'Brien & Brough, 500 Wood Street, Unit 112 - Request for Dancing and Entertainment License
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police

TOWN COUNCIL  
MAR 29 2023  
MEETING

Teixeira/Sweeney - Voted unanimously to grant this license based upon the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, levies and taxes; subject to a six-month review

TOWN COUNCIL  
SEP 13 2023  
MEETING



LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE  
Expires: July 1, 2023

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 MAR -7 PM 12:55

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT: O'Brien & Brough

ADDRESS: 500 Wood St Unit 112

NAME OF APPLICANT: Adam O'Brien

HOURS OF OPERATION: Thurs 5-9pm, Fri 5-10pm, Sat 12-10pm, Sun 2-6p

Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)

Sketch of proposed location for entertainment

Please attend the Council Meeting on March 29, 23

\*SIGNATURE: [Signature]  
NAME: Adam O'Brien

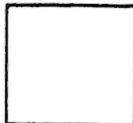
Petition must be received two weeks prior to Town Council meeting.

ADDRESS: \_\_\_\_\_  
TOWN: E  
DATE OF BUSINESS: \_\_\_\_\_  
HOME TEL: \_\_\_\_\_  
EMAIL: a

Mailed: \_\_\_\_\_  
Date Received: 3.7.23

TOWN COUNCIL  
MAR 29 2023  
MEETING

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TOWN COUNCIL  
SEP 13 2023  
MEETING







# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** March 9, 2023  
**Re:** License Recommendation, March 29 Council Meeting

2023 MAR 13 AM 10:35

JOHN C. HARRIS OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Dancing & Entertainment

Adam O'Brien for O'Brien & Brough

500 Wood St., Unit 112

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*concern*  
*Am Intents*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING

~~TOWN COUNCIL  
 MAR 29 2023  
 MEETING~~



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 03-07-2023

**PETITION DESCRIPTION:**

Adam O'Brien, O'Brien & Brough, 500 Wood St. unit 112-request for a dancing and entertainment license

**PERSON/S FILING PETITION:** Adam O'Brien

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 MAR 22 PM 3:09

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

Adam O'Brien is requesting a Dance and Entertainment license for O'Brien & Brough, 500 Wood St. A review has been conducted for noise complaints for this establishment. No complaints or violations have been found. After reviewing the petition there is no known reason to deny this petition provided the petitioner follows all Laws and Ordinances pertaining to such license to include acceptable noise levels set forth by the Noise Ordinance.

If approved by the Town Council, I recommend a 6-month review be conducted to ensure that we do not have an increase in noise complaints.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 03-22-2023

TOWN COUNCIL  
SEP 13 2023  
MEETING

~~TOWN COUNCIL  
MAR 29 2023  
MEETING~~

*CONCUN*  
*Sts*  
*Intents*  
STEVEN CONTENTE  
Town Administrator



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 22, 2023

RE: Adam O'Brien, O'Brien & Brough, 500 Wood Street,  
Unit 112 re - six-month review of Dancing and  
Entertainment License (**continued from 3/29/2023**)

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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on September 13, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



E3A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 28, 2023  
**Re:** License Recommendation, September 13 Council Meeting

2023 SEP -1 AM 9:00  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- 1. Dancing & Entertainment- 6-month review  
 Adam O'Brien for O'Brien & Brough  
 500 Wood St., Unit #112

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

E3B



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-22-2023

**PETITION DESCRIPTION:**

Adam O'Brian, O'Brien & Brough, 500 Wood Street, unit 112- 6 month review of Dancing and Entertainment License

**PERSON/S FILING PETITION:** Adam O'Brian

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 SEP -7 PM 3:11  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

A review was conducted of all calls for service for the establishment during the last 6 months. No calls for service related to the Dancing and Entertainment license were found.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 9-5-2023

TOWN COUNCIL  
SEP 13 2023  
MEETING

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requested of your

Honorable Body that: A **HANDICAPPED PARKING**

SPACE BE PLACED OUT FRONT OF 295 HOPE ST.

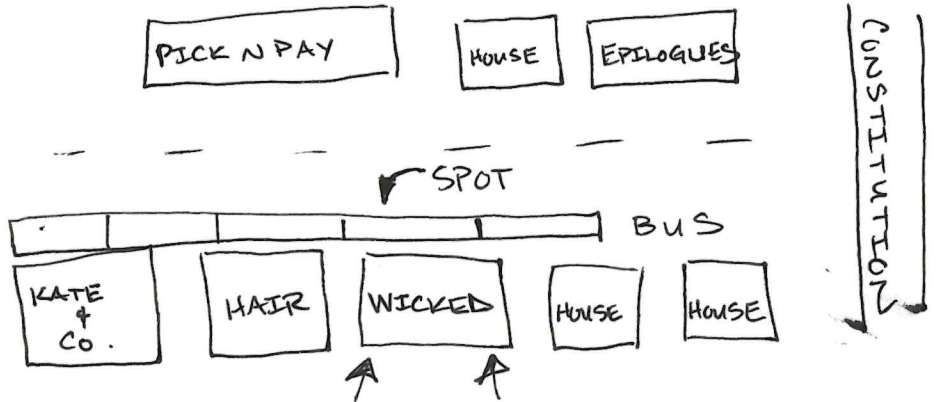
WICKED GOOD HEALING LLC IS AN ACUPUNCTURE OFFICE.

I OPENED MY DOORS ON OCT 31 OF 2020 AND MY PATIENT BASE HAS GROWN AND INCLUDES MANY PEOPLE WITH MOBILITY AND BREATHING ISSUES AS WELL AS A SIGNIFICANT AMOUNT OF PATIENTS 75+ YEARS IN AGE. (EVEN INTO THEIR 90'S!)

THERE ARE DAYS THERE AREN'T ANY SPOTS AVAILABLE OUT FRONT AND MY PATIENTS HAVE TO PARK ON CONSTITUTION OR FURTHER UP HOPE AND STRUGGLE TO WALK TO ME... IF THEY EVEN MAKE IT. HAVING A SPOT OUT FRONT WOULD AT LEAST GIVE THEM A SHOT AT HAVING A SPOT CLOSE ENOUGH THAT IT WON'T EXACERBATE THE ISSUE. (SCIATICA, NEUROPATHY, PARTIAL LUNG REMOVAL!, KNEE REPLACEMENT, ETC ). THANK YOU FOR YOUR CONSIDERATION.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 AUG 17 PM 12: 12



**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the

meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

SIGNATURE: Keri Costello  
NAME: KERI COSTELLO WICKED GOOD HEALING LLC

ADDRESS: C

TOWN: BR

BUSINESS TEL:

RESIDENCE TEL:

TOWN COUNCIL  
SEP 13 2023  
MEETING



# Bristol Police Department *F1A*

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-21-2023

**PETITION DESCRIPTION:**

Keri Costello, Wicked Good Healing LLC, 295 Hope Street- request for an accessible parking spot in front of her buisness on the west side of Hope St.

**PERSON/S FILING PETITION:** Keri Costello

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP -8 AM 8:37

**NOTES:**

Keri Costello of Wicked Good Healing LLC is requesting an accessible parking space be created in front of her business located at 295 Hope Street. After reviewing this petition, there is no known reason for denial provided that all laws and ordinances governing this practice are followed. It should be noted that Hope Street is a state road, therefore, the Department of Transportation was contacted regarding this request. I was informed that this type of request needs to be handled at town level and the space can be created by the town.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 9-5-2023

TOWN COUNCIL  
SEP 13 2023  
MEETING

*Council*  
*Am White*  
STEVEN CONTENTE  
Town Administrator



F1B



TOWN OF BRISTOL  
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
DIRECTOR OF PUBLIC WORKS

DATE: September 8, 2023

RE: Keri Costello, Wicked Good Healing LLC, 295 Hope Street, re – Request for an accessible parking spot in front of her business on the west side of Hope Street

2023 SEP --8 PM 2:35  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have reviewed the above-mentioned petition as submitted by Ms. Costello for an "Accessible Parking" space in front of her business located at 295 Hope Street and I have no objection to this request. I would recommend that the Honorable Town Council approve this petition provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



# PETITION TO THE TOWN COUNCIL

ON BEHALF OF THE BRISTOL CHRISTMAS FESTIVAL  
 COMMITTEE I PETITION THE TOWN COUNCIL  
 TO PERMIT THE SALE OF ONE ALCOHOLIC  
 BEVERAGE DURING OUR ANNUAL CHRISTMAS  
 FESTIVAL TO BE HELD IN FRONT OF  
 THE BURNSIDE BUILDING ON DEC 9th + 10th  
 OF 2023. THE HOURS OF THE FESTIVAL  
 ARE 10-6 ON SATURDAY + NOON-6 ON SUNDAY.  
 ALCOHOL WILL BE SERVED BETWEEN THE HOURS  
 ON NOON + 6 EACH DAY

**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the 9-13-2023 meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

**DATE REC'D:**

SIGNATURE:

NAME:

DAVID SCARPINO

ADDRESS:

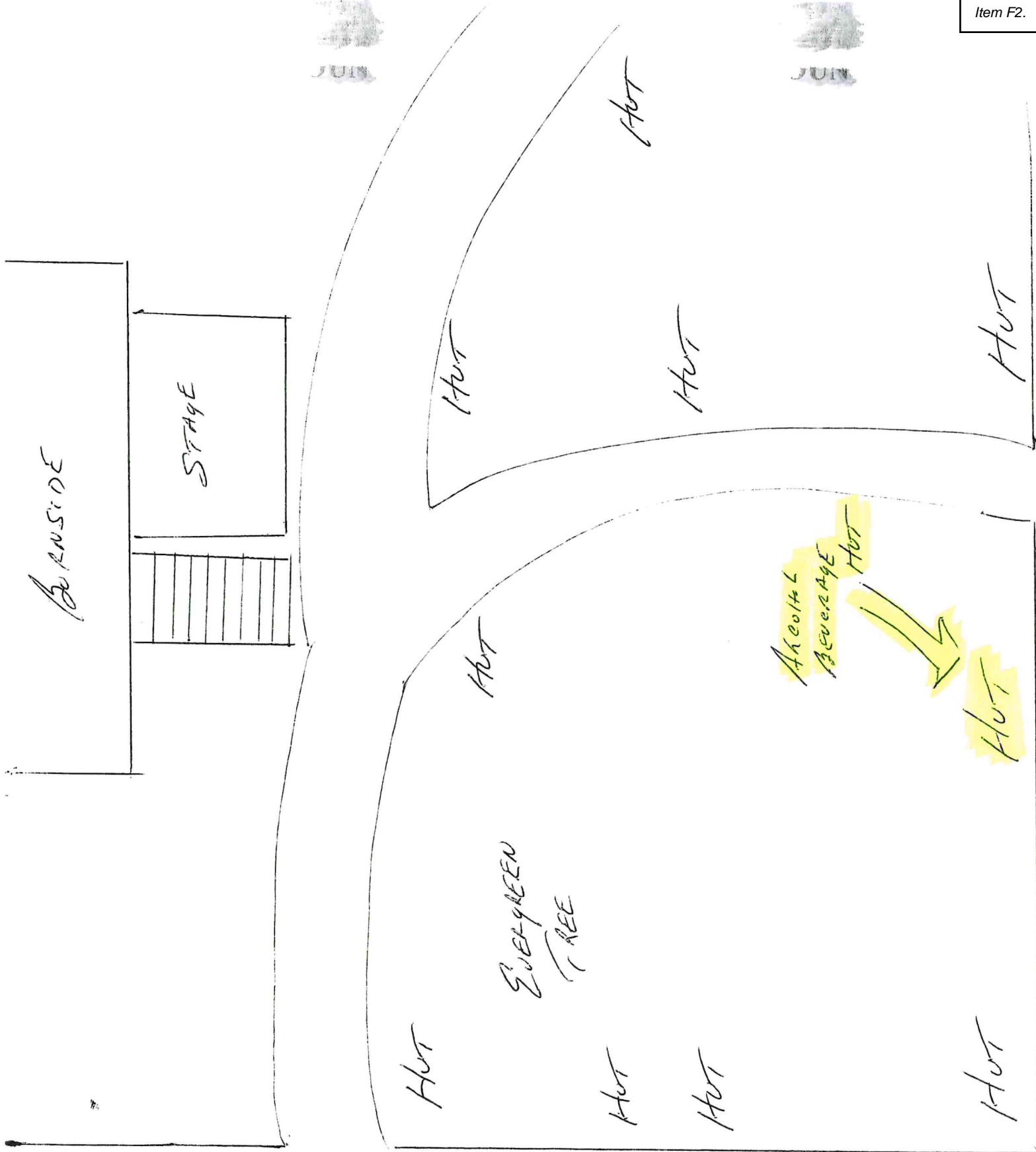
TOWN:

BUSINESS TEL:

RESIDENCE TEL:

TOWN COUNCIL  
 SEP 13 2023  
 MEETING





COURT ST



**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 22, 2023

RE: David Scarpino, Chairman, Bristol Christmas  
Festival Committee re - Request use of Town Property  
and Permission to Serve/Sell Alcoholic Beverages for  
the Annual Christmas Festival, Saturday December 9,  
2023 10AM - 6PM(alcohol 12PM - 6PM)and Sunday December  
10, 2023 from 12PM - 6PM

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on September 13, 2023.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



FZA

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** August 28, 2023  
**Re:** License Recommendation, September 13 Council Meeting

2023 SEP - 1 AM 9:00  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- Use of Town Property & Serve/Sell Alcoholic Beverages
  - David Scarpino for Bristol Christmas Festival Committee
  - Burnside Building Lawn
  - Saturday December 9<sup>th</sup> 1000-1800 (Alcohol 1200-1800)
  - Sunday December 10<sup>th</sup> 1200-1800

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL  
 SEP 13 2023  
 MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

F2B



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 08-28-2023

**PETITION DESCRIPTION:**

David Scarpino, Chairman, Bristol Christmas Festival Committee- request for use of Town Property and Permission to Serve/Sell Alcoholic Beverages for the annual Christmas Festival, Saturday December from 10am- 6pm (alcohol 12pm to 6pm) and Sunday, December 10, 2023 from 12pm-6pm

**PERSON/S FILING PETITION:** David Scarpino

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2023 SEP - 7 PM 3:11  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

David Scarpino, Chairman of the Bristol Christmas Festival committee is requesting the use of town property and permission to Serve/Sell alcohol beverages for annual Christmas Festival. This is a heavily attended event and further planning will need to be completed to ensure the safety of participants.

After Reviewing this petition, I find no reason to deny the petitioner's request, provided that all guidelines set forth by the application, including any insurance requirements and all laws and ordinances governing this practice are followed. Additionally, the alcohol vendor will need to be fully licensed, and servers will need to be TIPS certified.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 9-5-2023

TOWN COUNCIL  
SEP 13 2023  
MEETING

*Concur*  
*Stm Wozny*  
STEVEN CONTENTE  
Town Administrator

F2C



# Town of Bristol, Rhode Island

Department of Community Development

235 High Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

Mailing address: 10 Court Street  
Bristol, RI 02809

September 6, 2023

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: Christmas Festival Use of Town Property

I have reviewed the petition for the Christmas Festival, and I have no objection to this request.

2023 SEP - 7 PM 3:12  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL  
SEP 13 2023  
MEETING



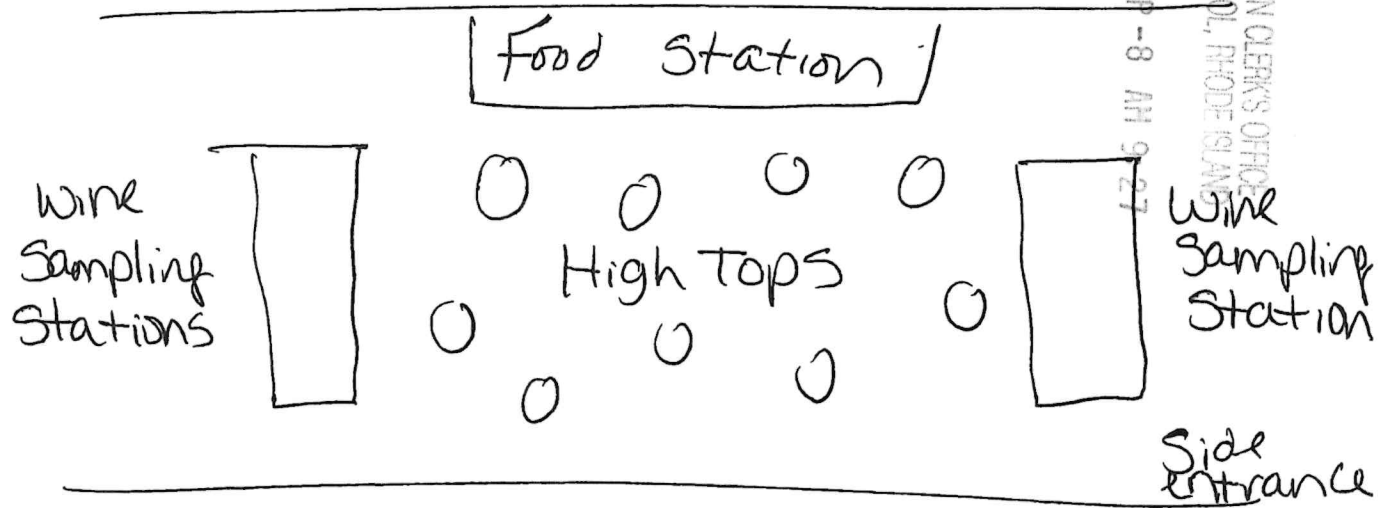


### PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

Requesting permission to have a fundraiser  
at Bristol Maritime on Sept 21 to  
support the Bristol Fourth of July Committee  
1776 & Two Gals Cocktails will be  
serving wine. Atria Senior Living will  
be providing food.

2023 SEP - 8 AM 9:27  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



**PLEASE NOTE:**

Petition must be returned by 4:00 PM, two (2) Fridays prior to the Town Council meeting to appear on the docket of the meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

DATE REC'D:

SIGNATURE: MM Martins  
 NAME: Michelle Martins  
 ADDRESS: 50 Nami St  
 TOWN: Bristol  
 BUSINESS TEL. NO. 401 243 7980  
 RESIDENCE TEL. NO. same

TOWN COUNCIL  
 SEP 13 2023  
 MEETING

BRISTOL MARITIME CENTER USE FORM

10 Court Street, Bristol, RI 02809

Telephone: (401) 253-1700 Fax (401) 410-1706

Date of Application: 5/22/23

Contact Person: Michele Martins

Telephone: 401 243 7980

Organization: Bristol Fourth of July Committee

Address: 70 Box 561 Bristol Email: mmartins00809@gmail.com

Maritime Center Rates

- Business or Non Resident of Bristol \$250/day Day(s): \_\_\_\_\_ sum: \_\_\_\_\_
- Personal \$150/day Day(s) \_\_\_\_\_ sum: \_\_\_\_\_
- Nonprofit \$100/day Day(s): \_\_\_\_\_ sum: \_\_\_\_\_

Equipment Rates

- 60" Round Banquet Tables \$10.00 Each/Day (10 Available) Qty: \_\_\_\_\_ sum: \_\_\_\_\_
  - Folding Chair \$1.00 Each/Day (100 Available) Qty: \_\_\_\_\_ sum: \_\_\_\_\_
  - BBQ Grill \$50/Day sum: \_\_\_\_\_
  - Clam Boil Equipment \$50/Day sum: \_\_\_\_\_
  - Propane Tank \$35/Day sum: \_\_\_\_\_
- Total: \_\_\_\_\_

All activities will end by 10:00pm or later with Harbor Master Approval in Advance

\*PAYMENT MUST BE RECEIVED 2 WEEKS PRIOR TO EVENT OR SPACE WILL BE FORFEITED.

Alcohol Use: Yes or No: If YES then all Alcohol use in the building will be in compliance with the Bristol Town Ordinance. Is the Alcohol going to be SOLD or FREE (circle one)

included in ticket price

DATES & TIME REQUESTED:

WEEK DAY	MONTH	DAY	YEAR	TIME
<i>Example:</i>				<i>Circle am or pm</i>
Thursday	January	7	2016	From: 8 am pm To: 10 am pm
Thursday	Sept	21	2023	From: 12 am pm To: 10 am pm

Type of Event: Wine Tasting Fundraiser

Number of People: Adult: 100 Children (under 18)

SIGNATURE OF APPLICANT

To be completed by Harbor Department

Above request Approved \_\_\_\_\_ Date \_\_\_\_\_ Fee: \_\_\_\_\_  
*Bristol Harbor Master*

Request Denied for the following reasons: \_\_\_\_\_  
 \_\_\_\_\_ Request Denied \_\_\_\_\_  
*Bristol Harbor Master*

Note for future facility use: \_\_\_\_\_



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: September 8, 2023

RE: Michele Martins, for Bristol Fourth of July  
Committee - Request for Permission to Use/Sell Alcoholic  
Beverages at Maritime Center to hold "Wine Tasting  
Fundraising Event" on September 21,  
2023

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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **September 13, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 11, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



F3A

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** September 8, 2023  
**Re:** License Recommendation, September 13 Council Meeting

2023 SEP -8 PM 2:35

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Use/Sell Alcoholic Beverages  
Michele Martins for Bristol 4<sup>th</sup> of July Committee  
Maritime Center  
September 21, 2023 1800-2000

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Contente*  
  
STEVEN CONTENTE  
Town Administrator



State of Rhode Island  
Rhode Island 250 "Semiquincentennial" (250<sup>th</sup>) RI250  
Commission

June 28, 2023

Good afternoon,

Thank you for taking the time to speak with us today.

As we approach our nation's 250<sup>th</sup> anniversary, the Rhode Island 250<sup>th</sup> (RI250) Commission has been charged with developing ways to recognize and honor the important Rhode Island history that has so greatly influenced the ideals of freedom, equality, and independence in our country. However, the Commission cannot do so alone. Collaboration with local governments, committees, and organizations is a crucial duty of the Commission in order to honor the vast and varied local histories of our cities and towns.

I hope that our discussion today helped you to begin to think about what such a commemoration may look like in your own municipality. There are countless ways your city or town can promote civic pride and recognize local history, ranging from decorations to events and activities, and so much more.

The RI250 Commission is available to support and promote local efforts to commemorate the Semiquincentennial. Both Lauren Fogarty, RI250 Program Coordinator, and I are happy to discuss how we, and the Commission as a whole, can support efforts in your cities and towns to properly commemorate this important anniversary.

By working together to engage local communities and foster civic pride across Rhode Island, we can lead the way in recognizing and honoring the important history that the 2026 Semiquincentennial represents.

If you have any questions or if we can help in any way, please do not hesitate to contact Lauren at [lfogarty@sos.ri.gov](mailto:lfogarty@sos.ri.gov), or visit our [website](#) for more information. I hope that you will consider bringing the 250<sup>th</sup> anniversary to your town.

Sincerely,

Gregg M. Amore  
Secretary of State

TOWN COUNCIL  
SEP 13 2023  
MEETING



## Forming a Local 250th Commission

By Johanna Porr Yaun



**M**any of us remember the Bicentennial period and the excitement surrounding 1976. Big corporations got into the spirit by rebranding their products with the stars and stripes, school children were tasked with civically inspired essay contests, and a reenacting community grew up around local historic sites. Bicentennial displays were everywhere, in every local historical society, and they even found their way into town halls, schools, and courthouses. Even if you weren't in the field in 1976, you've probably seen dusty and worn Bicentennial displays in forgotten corners of museums or finally being retired from public view. The commemoration of America's 200th birthday was all-encompassing, trickling down to even the smallest village museums. But why was it so ubiquitous?



## Forming a Local 250th Commission

The answer is simple: organization and funding. In states in the Northeast, the commemoration was planned a decade in advance and by paid, dedicated staff. Through the program they set in motion, municipalities were able to apply for status as “a Bicentennial community” and receive rights to use unified branding and templates. Once official, these municipalities could request funds to cover the costs of exhibits, lectures, publications, school group tours, and patriotic parades.

But the upcoming 250th anniversary, the Semiquincentennial, is not structured with top-down funding guaranteed to local governments like the

Bicentennial was fifty years ago. The work of producing local initiatives is less centralized administratively, and therefore will be unevenly—and perhaps poorly—funded. In addition to that, we must also contend with a decentralized public awareness. Going viral in 1976 meant getting some airtime on one of the primary television networks. This

time around, professionals and amateur enthusiasts need to work together to avoid the pitfalls of over-politicized media and manage to get our information out to the public.

But before we can even begin thinking about shared calendars or media strategies, we need to figure out how to legitimize the grassroots committees that will do the heavy lifting as we decide how to frame out the upcoming decade. If you are reading this and your community hasn't gotten started yet, it's on you to act now!

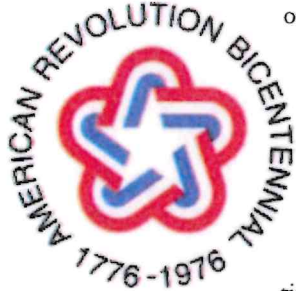
In 2016, the U.S. Congress passed H.R. 4875, establishing the United States Semiquincentennial Act, later rebranded as America 250. This commits the federal

government to commemorating the 250th anniversary of the American Revolution with a primary focus on the Fourth of July in Philadelphia, but only until the resolution's termination date on December 31, 2027. Individual states, including New York, have taken it upon themselves to establish their own broader timeframes of commemoration.

In order for directives and (possible) funding to flow down to the local level, it's important that regions, counties, boroughs, towns, villages, and cities establish local Semiquincentennial commissions. The America 250 entity is not engaging in local research or programming planning, but if the work is done on the local level, the information can be brought to them for inclusion in the nationwide network.

### Engage Elected Officials and Tourism Departments

Without the strong federal and state organization and financial support of the past, history organizations on a local level will have to invest in the planning process. But it will be worth it! As the History Relevance Initiative (active 2012–2021) explained, bringing residents and students a greater understanding of local history enhances critical thinking skills and gives communities a sense of identity.



Commemorative events like this one, where the Daughters of the American Revolution marked the 250th anniversary of the Boston Massacre, can bring local government, interest groups, history organizations, and communities together around a unified theme.





Our local governments also benefit via the economic development that comes with catering to heritage tourists (which are the best kind of tourists). They spend more, they stay longer, and they form long-term bonds with the historic sites that they visit. Study after study demonstrates that our museums and historic sites are anchor institutions that create economic ecosystems of their own, putting money in the hands of small shop and restaurant owners nearby. It also helps government budgets in the short term through hotel and sales tax revenue, and in the long term by attracting new investors.

Collaborative regional opportunities such as the Semiquincentennial also enhance museum and historic site professional networks by fostering communication between institutions. This results in the flow of resources and research, as well as new audiences.

This commemorative period is an opportunity to share responsibility with elected officials and tourism departments. They'll be able to garner support and secure needed funding if they feel like they are engaged in the process from the beginning. Forming a commission through your local government improves communication, establishes legitimacy for your actions and future requests, and allows you to use existing PR platforms to bring likely and unlikely stakeholders together.

## Strategies for Forming a Commission

There are four broad approaches to forming a Semiquincentennial commission. Although circumstances vary, as a government historian I believe that the most direct way to create a sense of community ownership and secure buy-in from government officials is to lead the effort with a formal commission. The goal here is to choose the option that best enables an atmosphere that will attract a diverse commission that brings together history professionals as well as stakeholders from outside of the history and museum professions.

### Strategy 1: By Executive Branch

If you feel that your best path is to inspire your city manager, village administrator, or county executive to endorse the mission to form a Semiquincentennial Commission, then you can start by writing a letter to that office holder. The letter should state the importance of the commemoration, make an argument for how it will benefit the community, and then outline how the commission will be constituted. This message should be delivered in writing and in person, if possible, to emphasize the importance.

- In Orange County, New York, County Executive Steven M. Neuhaus is active as a United States Navy Reservist, as well as a vocal supporter of veterans' issues. For this reason, I chose to approach

him and he was enthusiastic to issue Executive Order No. 2 of 2019 to establish the Orange County Semiquincentennial Commission. Because Orange County is home to dozens of important Revolutionary War sites and museums such as West Point Military Academy and Washington's Headquarters in Newburgh, and because the period of significance for these places spans the full length of the war, we decided to retain the commission from the time of the order until the end of 2033.



Successful commissions benefit from the involvement or support of local government.

### Strategy 2: By Legislative Branch

If you feel that your community would benefit from a broader base of support in this initial phase, you can approach your elected body and request the passing of a resolution. This approach can also start with a letter to the board leader, or perhaps a member who represents a ward or district that contains an important anchor institution poised to benefit. Or you can work with their administrative staff to create a Legislative Action Request. Either way, the request should include the significance of the anniversary, the civic and educational potential, and an outline of how the commission will be constituted.

- In Saratoga County, New York, where county government is managed by a Board of Supervisors, County Historian Lauren Roberts created the Saratoga County Semiquincentennial Commission via a resolution passed by the board. She looked back at former



## Forming a Local 250th Commission

resolutions that had been passed for the 225th anniversary and the Bicentennial and used them as guidelines to create the new resolution. The resolution defines guidelines for who serves on the commission, ensuring that stakeholders from different groups have a seat at the table. It also defined the span of the commission becoming active at the time of passing (2021) through the end of 2033.

The two important pieces of information to include in either the executive order or resolution request are 1) the time frame of the active commission and 2) the structure and requirements for membership for the commission. A lot of the other details can be figured out in the following phases.

**Span of Commission:** Each community has factors that will inform the decision of how long the commission should remain active. If your community has tenuous connections to the events and people of the Revolution, it's possible that a commission effective only until 2026 will be necessary. If you are on the East Coast, it is more likely that you will choose dates of significance that terminate at the end of 2033.

**Structure of Membership:** The size of the commission can be based on a symbolic or practical number. This will differ greatly based on geographic region or density of participating institutions. Some might correlate the structure of the membership to the number of municipalities represented, or to the number of school districts. In Orange County, New York, these options would have yielded us too many members since we have 44 municipalities and 17 school districts. We chose instead to use the number 13 to symbolize the 13 colonies because it was manageable to organize that number of people into regular communication.



Commission projects can include researching and fundraising for new historic markers for your community.

**Tip #1** Consider an executive order if you have a dynamic government manager who is willing to be a strong advocate for the commission. Consider a resolution if you are eager to build a wide base of support for the commemoration. Finally, consider a nonprofit if you are confident that you have the skills and connections necessary to raise donation-based funding.

**Tip #2** Choose a commemorative period based on what suits your local resources, relevancy, and level of interest. Consider whether putting all your energy into a tighter time frame will have a greater impact on the community or whether you will need to spread out the commemoration to cover the anniversaries that are important to each of your local stakeholders.

**Tip #3** Draft the letter to your local government with language that will be easily adapted to the final executive order, proclamation, or resolution so that it is easier for administrative staff to fulfill your request.

**Tip #4** Predetermine a plan for choosing commissioners. Think about how you will ensure that the commissioners represent a swath of regions, institutions, and skillsets. Will it be open to anyone, or will seats be designated? (i.e. County Historian, a representative of the majority/minority political party, the Parks Commissioner, the director of the local historical society, a teacher, a curator, librarian, or whatever is relevant to your specific needs.)

**Tip #5** Consider who might need to be left off the commission. For instance, the director of your most significant local museum may seem like a shoo-in, but if public funding is to be funneled through your commission and they are the most likely to apply, will that become a conflict of interest?

### Strategy 3: A Nonprofit 501(c)(3) with a Board of Trustees

If you feel that there is enough community support to sustain the commemorative effort via donations and grant writing, or if you feel that a lack of governmental support leaves a vacuum that could be better filled through a public fundraising campaign, then it might be best to form a nonprofit with a board of trustees. This can be attached to a specific location of significance or represent a larger municipal boundary. Having a nonprofit also opens the possibility for collaboration as a larger region which may work well in communities that are not as saturated with Revolutionary War connections.

- In Westchester County, New York, a group of stakeholders came together under the leadership of Constance Kehoe to form a nonprofit. They have been able to raise money through private donations and grants and these efforts have been nimbler than the governmental bodies thus far. The group has held events, sponsored programming, and used grant money to create “Living





250th activities are opportunities to bring generations together (like the author and her family here) and work with local schools to create programming that meets their needs and standards.

History To-Go,” a catalog of living history professionals, their rates, and programming descriptions to make it easier for local museums, schools, and libraries to support local history professionals.

#### Strategy 4: A Committee or Working Group

If you are in a wide range of “other” situations, ranging from there being so much interest that it’s difficult to be non-political to the other end of the spectrum that this is seemingly not important enough to your community to be on the radar of local officials, then there might be a need to forgo commissions and nonprofits in favor of a committee or working group.

- In Dutchess County, New York, under the direction of the County Historian William P. Tatum, chairs of local level planning committees were invited to join a larger county-wide committee with representation from the Dutchess County Historical Society, the Board of Education, and Dutchess County Community College. This less formal arrangement gives stakeholders a forum for collaboration without politicizing the matter. This works well in Dutchess County’s situation because they are collaborating with other levels of organization, so fundraising can be done more advantageously on the local level and grant money can be accepted via the larger Hudson Valley 250 Working Group if/when it is available.

The goal here is to choose the option that best enables an atmosphere that will attract a diverse and active group that brings together professionals with stakeholders from outside of the history and museum professions.

#### Appointing Commissioners

In communities with strong museum professional networks, or in the case of New York where we have the existing Local Historians Law of 1919, it may be quite obvious as to who may want to serve on the Semiquincentennial Commission. However, it’s important to cast the net wide. By making a public announcement through media outlets asking for volunteers, you may attract new talent. Potential commissioners should be vetted to ensure that they understand the role that they are signing up for, know that it’s unpaid, and have some skills that contribute to the mission. A good way to gauge these factors is to ask for a letter of interest or resumé to be submitted to the appointing body.

A press release in local newspapers might attract good candidates, but you should also deliver the request for applicants directly to the institutions that you know will be your natural allies. You can consider teachers, museum professionals, historical society trustees, members of ancestral organizations, local business owners, genealogists, professors, graduate students, authors, media and marketing professionals, or anyone else who



## Forming a Local 250th Commission

has civic connections or simply has a creative disposition and is willing to serve. Bringing together as many different perspectives and supporting skills as possible will enhance the process of managing the commemoration.

**Tip #1** Although the executive or board will have the power to appoint commissioners, it is beneficial to gather and review letters of interest and make recommendations to the appointing body. They will likely value your suggestions as it'll make the vetting process easier for their staff.

**Tip #2** The perfect balance for assembling a commission is to co-mingle seasoned public history experts with younger professionals, college students, and members of the public with complementary skills. The goal is not only to plan events and programming, but to pass the torch generationally and culturally.

**Tip #3** Create terms of service (perhaps two or three years each) to broaden the base of interest and to reduce the commemoration fatigue that comes from relying on the same volunteers for the long haul.

### Phases of the Commission

**Writers and Thinkers (Wisdom):** Right now, it's important to have members of the commission who are able to provide substance. During this phase, it will be important to make the big decisions about purpose and identity and also map out the trajectory of the full commemorative period. In regions that are dense with related history, this group will need to be knowledgeable about the local sites and stories in order to work on guides, exhibits, brochures, and lesson plans in preparation for the anniversary years.

**Promoters and Organizers (Work):** Moving towards 2026, it will be important to have a team in place that can promote the work of the commission, be ambassadors of the plans, and help organize and budget for events.

**Dignitaries and Public Officials (Wealth):** From approximately 2026–2033 (or your specific commission termination date), it will be important to bring many unlikely allies into the fold. This is the time to engage local politicians, policymakers, and nonprofit leaders to ensure that they are stakeholders and witnesses to the success of the commission. If they see the educational, civic, and economic benefits of the commemoration, they will be more likely to support local history initiatives in the future. This is the chance to ensure that funding and resources are earmarked to continue supporting history initiatives beyond the 250th anniversary.

### Funding Considerations

It's possible that federal or state money might trickle down to local commissions, so even if you don't feel that a formal commission will benefit the planning process,

your elected officials will be receptive to ensuring a potential funding conduit. If they are hesitant to the idea, just ask them to imagine having to decline public funds because the commission isn't official.

But as many of you will know from recent experiences with COVID-19, these types of promises can be subject to cancellation if sudden budget constrictions require cuts. All too often, humanities funding is targeted for these clawbacks. To avoid being tethered to budget decisions on the federal or state level, your local commission should pursue funds from the designating government. Every community will have a different approach to requesting reliable funds. This might range from asking for an annual planning budget of \$5,000 to support planning meetings and cover printing of brochures or press materials, to proposing a much larger and longer-term investment of something like \$1 million to be allocated as grants to historic structures that need substantial preservation investment.

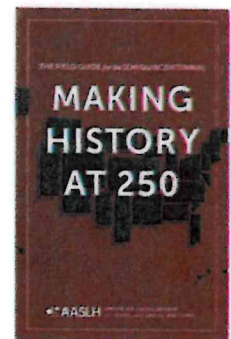
If there are no public funds available, or if you feel that supplemental funding is needed, consider partnering with an existing nonprofit to act as the accountant or chartering your own to accept donations.

### Creating Themes for an Educational Strategy

Congratulations, you have a commission! The local government officials are interested. It's time to structure your commemorative plans. Do you have just one person, place, or event to center all of the activities around? Are you interested in engaging all of your local institutions in learning about broader civic topics? Or do you have lots of small historical sites and societies that all want to be involved? Again, this may be very specific to your community, so there are individual factors at play.

The best way to navigate the sheer immensity of historical content, and to endure the decade of planning and executing ahead of us, is to frame the planning process around themes. There are two approaches to choose from, or you can borrow from both:

1. Select broad civic-based themes to help guide local discussions. This seems to be the approach of entities representing larger geographic regions or institutions. This model helps to foster interest from communities that may not feel that they are connected directly to the Revolutionary War, but can be led back there through the exploration of the war's reverberating impacts. This is the approach that AASLH and the New York State Historian have taken.







Connecting with local schools, libraries, and youth organizations is vital for bringing your 250th content and programming to young learners. From K-12 classrooms to scouting organizations and Boys & Girls Clubs, the 250th commemoration can spark lifelong interests in history and civics.

2. Form themes that are pulled directly from the historical timelines. This approach anchors the programming in material culture, including primary documents, objects, structures, and archaeological remains. This model ensures that the public in general and students in particular are building a web of understanding that can be a foundation for future self-education and enrichment.

**Tip #1** At the first meeting of the newly appointed commissioners, bring them together to brainstorm which themes they feel would resonate with your community.

**Tip #2** Create a guide committee so that a smaller group of commissioners can focus on research and writing, while others' time can be allocated towards networking, fundraising, or planning programming in subsequent phases.

**Tip #3** Connect with social studies teachers and librarians to ensure that you are incorporating themes that will be relevant to classroom material.

**Tip #4** By charting your local themes with the national themes developed by AASLH for the 250th, you can put a contemporary spin on previous work.

## Creating a Guide

The next step is to create a guide to help teachers, museum professionals, and the public to form their own programming around the themes. This can be as simple as a one-page handout explaining the themes and how they can be adapted to showcase local history. Or it can be an elaborate compilation of primary documents, timelines, locations of significance, or even full lesson plans.

This guide should be disseminated to each museum, historical society, social studies teacher, librarian, tourism office, and chamber of commerce by the end of 2023 to ensure that each institution has time to plan ahead and incorporate the themes into their programming.

Along with the guide, these entities should be informed that you are not asking them to drop everything they have planned to get onboard. Rather, if each institution or stakeholder is willing to create just one exhibit or program that connects to the theme each year, that will be enough to have a collective impact.

## The External Work

When laid out in full, this all may seem overwhelming. But the task at hand is to create the framework that will unify the effort to commemorate the 250th anniversary of the American Revolution, not to put yourself into a position where you are trying to orchestrate every detail. In Orange County, New York, we have more than sixty museums and nearly twenty school districts. If each commit to hosting just one program or exhibit that is on theme, the impact will be substantial.

Since I became involved with planning for the Semiquincentennial in 2019, I have heard from many stakeholders about their fears of burnout. Among the contributors to this impending commemoration fatigue are:

- The sheer amount of history to be interpreted
- The potential length of the anniversary
- Ongoing need to maintain will and interest from elected officials



## Forming a Local 250th Commission



Events like reenactments can make history visible on the landscape and interest new audiences.

- Need to engage diverse stakeholders in decision-making
- Technological and educational changes since 1976
- Changing standards in history/social studies education
- Decline of school field trip opportunities
- Getting state and local government on board
- Widespread lack of funding

With all these stressors in mind, here are strategies being leveraged by local commissions, nonprofits, and committees to address them:

**Tip #1** Work directly with libraries if there is no way to reach students and families in a school setting.

**Tip #2** Think regionally to reflect historical events more accurately as often municipal borders have shifted from historical lines and it may be relevant that a regional landscape plays a dominant role in the story.

**Tip #3** Partner with strong arts, music, business, artisan, and hospitality industries on collaborative projects to enhance each other's endeavors and goals. Be open to abstract points of entry to attract new audiences and bring a greater diversity of community voices to the endeavor.

**Tip #4** Compile information to provide to outside groups so that they can help themselves without direct

involvement from the commission or committee. This might include providing a list of speakers and reenactors, reading lists for book clubs, information about museums with traveling programs, timelines of important dates, or a resource guide for researching from local collections.

History organizations today are faced with a challenge to create an important commemoration without the kind of guaranteed public and political support that was taken for granted in the past. We in the history community are tapped into silos that we'll need to activate through word-of-mouth, activism, and social media. We are tasked with this difficult mission while also needing to convey the message that this is not an obscure club for historians; everyone is welcome and encouraged to participate in this once-in-a-generation opportunity that is just around the corner.



Johanna Porr Yaun serves as County Historian in Orange County, New York, and teaches historic preservation at SUNY Westchester Community College. In 2019 Johanna facilitated the formation of the Orange County Semiquincentennial Commission and has since co-chaired the Hudson Valley 250 Working Group and served on the Office of State History Field Guide Committee. Contact Johanna at [johannayaun.com](http://johannayaun.com).

Learn more about Semiquincentennial planning and how you can get involved at [aasth.org/250](http://aasth.org/250).

## Local 250th Committee

Lauren Fogarty <lfogarty@sos.ri.gov>

Thu 7/20/2023 2:05 PM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

📎 2 attachments (910 KB)

Local 250 Committees Letter.pdf; AASLH - Forming a Local 250th Commission.pdf;

**Caution:** CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon,

As we discussed on the phone, my name is Lauren Fogarty, and I am the Program Coordinator for the RI Semiquincentennial "250<sup>th</sup>" Commission! I would like to come speak to the Bristol Town Council to promote the creation of local 250<sup>th</sup> committees at the municipal level to engage as many Rhode Islanders as possible!

In our state, the Rhode Island 250th (RI250) Commission has been charged with developing ways to recognize and honor this anniversary. The mission of the RI250 Commission is to commemorate the 250th anniversary of events throughout history which influenced the ideals of freedom, equality, and independence in our country. One of the duties of the Commission is to collaborate with local organizations to promote the pivotal role that Rhode Island played in the founding of our country. Therefore, we would like to take this time to invite all municipalities to organize local 250<sup>th</sup> committees to encourage a more comprehensive and inclusive commemoration.

Attached is a letter from the Secretary of State Gregg M. Amore regarding the formation of local 250<sup>th</sup> committees in each municipality and other resources to begin this process. We at the Commission are excited to help facilitate a statewide and years-long multifaceted commemoration of this milestone.

Please let me know how you'd like to proceed!

Best,  
Lauren .



Lauren Fogarty  
*Program Coordinator (RI250 Commission)*  
RI Department of State | Secretary of State Gregg M. Amore  
Email: [lfogarty@sos.ri.gov](mailto:lfogarty@sos.ri.gov) | Website: [www.sos.ri.gov](http://www.sos.ri.gov) | Twitter: [@RI250State](https://twitter.com/RI250State)  
State House, Room 38 | 82 Smith Street, Providence, RI 02903 | 401-330-4807



**Local 250th Committee**

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Best,  
Lauren



Lauren Fogarty

*Program Coordinator (RI250 Commission)*

RI Department of State | Secretary of State Gregg M. Amore

Email: [lfogarty@sos.ri.gov](mailto:lfogarty@sos.ri.gov) | Website: [www.sos.ri.gov](http://www.sos.ri.gov) | Twitter: [@RISecState](https://twitter.com/RISecState)

State House, Room 38 | 82 Smith Street, Providence, RI 02903 | 401-330-4807





## BRISTOL WARREN REGIONAL SCHOOL DISTRICT

235 HIGH STREET, 2<sup>nd</sup> FLOOR, BRISTOL RI 02809

[WWW.BWRSD.ORG](http://WWW.BWRSD.ORG) (401) 253-4000

Ana C. Riley  
Superintendent of Schools

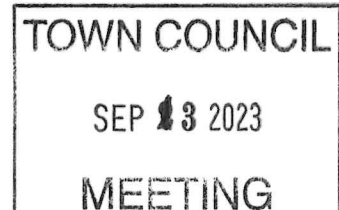
### MEMORANDUM

**TO:** Bristol Town Council Members  
**FROM:** Ana C. Riley  
**DATE:** September 7, 2023  
**RE:** Letter of Support for BWRSD Stage 2 Capital Plan Application  
**CC:** Steven Contente, Melissa Cordeiro

Bristol Warren Regional School District is working on our Stage 2 Capital Plan Application to the Rhode Island Department of Education which is due by September 15, 2023.

We would greatly appreciate your consideration to support our application by submitting a letter of support. Our Stage 2 application submission will consist of improvements to the existing elementary schools and the middle school as well as a proposed new high school building within the district. We believe the plan is of great significance to our community and will contribute significantly to the improvement of our educational facilities and the overall well-being of our students.

Attached to this memo is a draft letter of support for your consideration at your upcoming meeting scheduled for September 13, 2023. I look forward to discussing this matter and the district's Stage 2 application and answering any questions you may have pertaining to this application at that time.



September 13, 2023

Dr. Joseph DaSilva, Ph.D., NCARD, REFP  
School Construction Coordinator  
School Building Authority  
Rhode Island Department of Education  
255 Westminster Street  
Providence, RI 02903

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 SEP -8 AM 11:39

Dear Dr. da Silva,

The Bristol Town Council wishes to express their support for the submission of the Stage 2 Capital Plan by the Bristol Warren Regional School District for no more than \$200,000,000 as approved by the Joint Finance Committee on May 17, 2023. We understand the submission of Stage 2 is the next step in approval for reimbursement of the proposed projects

The Bristol Warren Regional School District has consistently demonstrated its commitment to providing the best possible education opportunities for our students. The Stage 2 Capital Plan includes a new high school and priority maintenance at the other schools. Members of the Town Council are also members of the Building Committee and provided input and feedback to the submission.

We understand that the approval of this plan requires the support and cooperation of the Rhode Island Department of Education. We kindly request that you give it careful consideration, as it represents an essential step in our journey to provide our students with the high-quality education they deserve.

Thank you for your attention to this matter.

Sincerely,

\_\_\_\_\_  
Nathan Calouro, Chair of the Bristol Town Council

TOWN COUNCIL  
SEP 13 2023  
MEETING



# Bristol Police Department

395 METACOM AVENUE ◊ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH

Sept 6, 2023

Bristol Town Council  
Town Hall  
10 Court Street  
Bristol Rhode Island 02809

**RE:** Request for Contingency Funding for 4<sup>th</sup> 2023 Halloween Trunk or Treat Event (Sunday October 29<sup>th</sup>)

Dear Chair Calouro and Honorable Members of the Bristol Town Council,

On behalf of the Bristol Police Department, I am writing to respectfully request contingency funding to support the unbudgeted costs associated with organizing a safe and enjoyable Halloween weekend event for the youth of Bristol in collaboration with the Downtown Merchants Association.

As you may recall, last year, the Bristol Police Department took part in a successful "Trunk or Treat" event in front of Bristol House of Pizza during the Merchants Halloween Walkabout. The event garnered significant community participation and was well-received by residents. Building on this success, we have been in discussions with Zach Rivers of the Merchants Association to provide a fun-filled afternoon once again for the children of Bristol in 2023.

Our goal for 2023 is to bring smiles to the faces of our community's children. The requested funding will be allocated to various essential aspects of the event, including:

1. Candy: To ensure an ample supply of candies for the children who participate.
2. Children's Entertainment: To organize activities and entertainment that will make the event memorable for the kids.
3. Traffic Safety Measures: To guarantee the safety of all attendees during the Halloween festivities.
4. Event Supplies: To provide necessary goods for the 4th annual Trunk or Treat, which is held in conjunction with the Bristol Merchants Association Halloween Walkabout.

Understanding the financial constraints faced by the town, we are seeking assistance in whatever capacity is feasible for the Town Council. Specifically, we are humbly requesting \$500.00 in funding to help cover these costs.

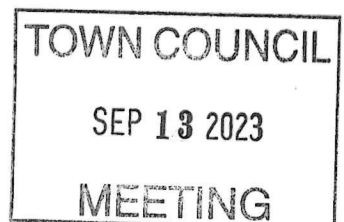
We firmly believe that this year's Trunk or Treat event, in collaboration with the Bristol Merchants Association Halloween Walkabout, has the potential to surpass previous successes and create a safe and enjoyable experience for Bristol's families.

Your support in providing this contingency funding will go a long way in achieving our shared goal of fostering a strong sense of community and ensuring the well-being of our youth. We are confident that with your assistance, we can make this event even more meaningful for the residents of Bristol.

Thank you for your time and consideration of our request. We eagerly await your response and hope to work together to create a memorable Halloween celebration for our community.

Respectfully,

Sergeant Michael D. Vieira Bristol Police Department





State of Rhode Island  
Coastal Resources Management Council  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-2069

TOWN CLERKS OFFICE  
BRISTOL, RHODE ISLAND  
2023 AUG 25 PM 2:35

**PUBLIC NOTICE**

File Number: 2023-07-071 Date: August 25, 2023

This office has under consideration the application of:

**Hafer & Associates Corp.  
4500 S. Lakeshore Drive; Ste. 300  
Tempe, AZ 85282**

for a State of Rhode Island Assent to construct and maintain: A residential boating facility consisting of a 4' x 140' fixed timber pier, 3' x 20' aluminum access ramp and 10' x 15' (150sf) terminal float, extending 75' seaward of the cited MLW mark. The facility requires a 25' length variance to Redbook 650-RICR-20-00-01 Section 1.3.1(D)(11)(I).

Project Location:	333 Poppasquash Road
City/Town:	Bristol
Plat/Lot:	Plat -178; lot 87
Waterway:	Bristol Harbor, Type II, Low Intensity Use

Plans of the proposed work can be requested at [Cstaff1@crmc.ri.gov](mailto:Cstaff1@crmc.ri.gov).

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before September 25, 2023.

Please email your comments/hearing requests to: [cstaff1@crmc.ri.gov](mailto:cstaff1@crmc.ri.gov); or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat

TOWN COUNCIL  
SEP 13 2023  
MEETING

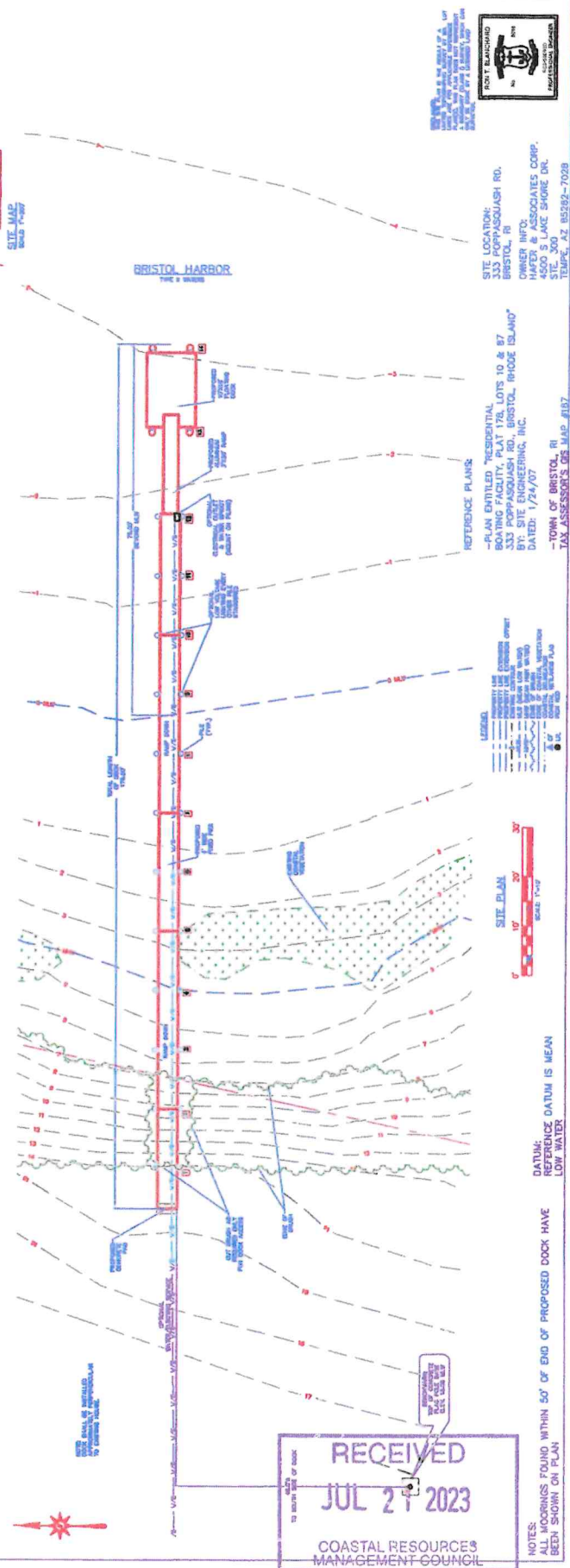
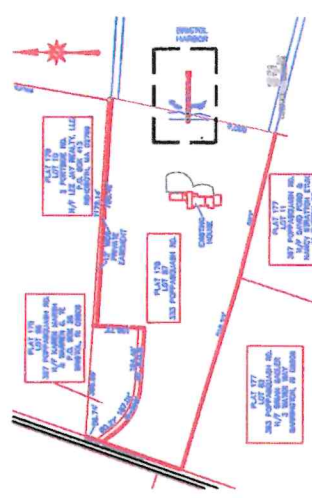
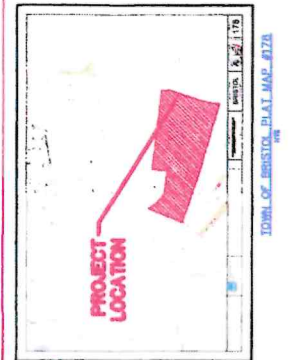


NO.	DATE	BY	REVISIONS
1	12/2/22	VS	ISSUED FOR PERMITTING
2		VS	
3		VS	
4		VS	
5		VS	

**SEI**  
**SITE ENGINEERING INC.**  
 CIVIL • ELECTRICAL • MECHANICAL  
 100 STATE STREET  
 PROVIDENCE, RI 02909  
 PHONE: (401) 453-0301

**SITE PLAN & SPECIFICATIONS**  
**RESIDENTIAL BOATING FACILITY**  
 PLAT 178, LOT 87  
 333 POPPASH DR.  
 BRISTOL, RI

**DK-1**  
 SCALE: AS SHOWN  
 DATE: 12/2/22





**DK-2**  
 BRISTOL  
 BRISTOL, RI

**DOCK PROFILE & DETAILS**

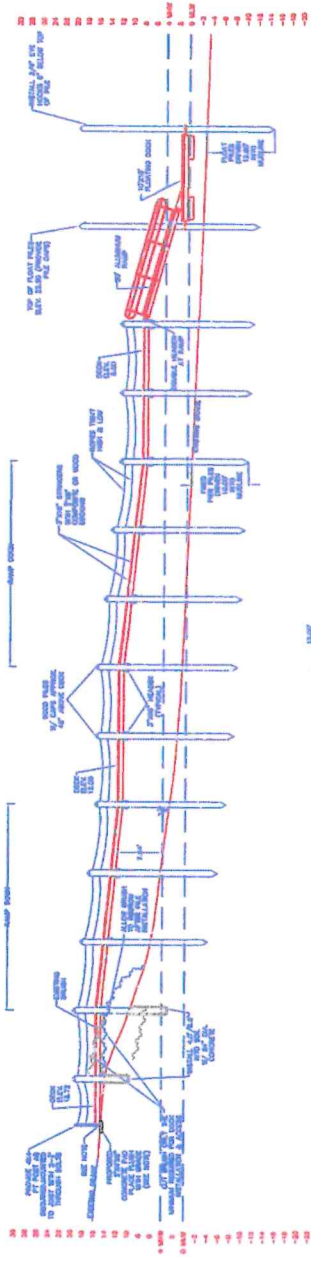
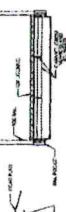
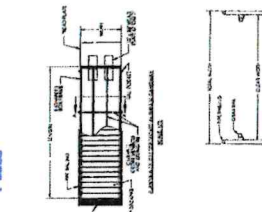
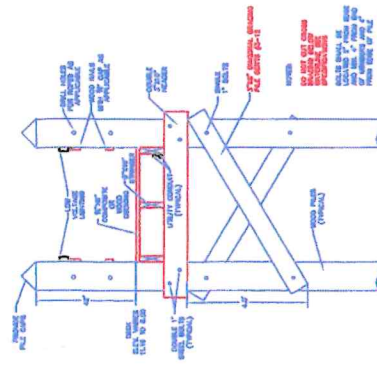
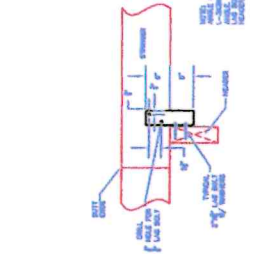
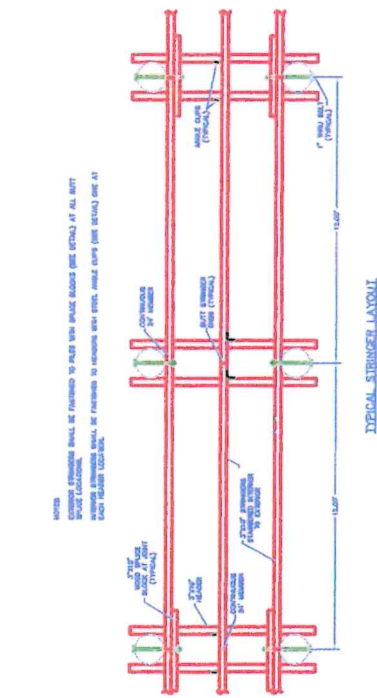
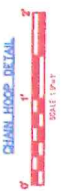
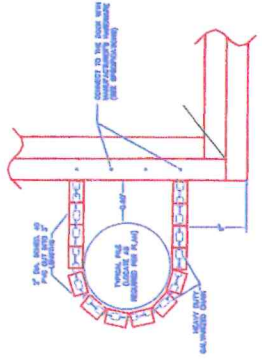
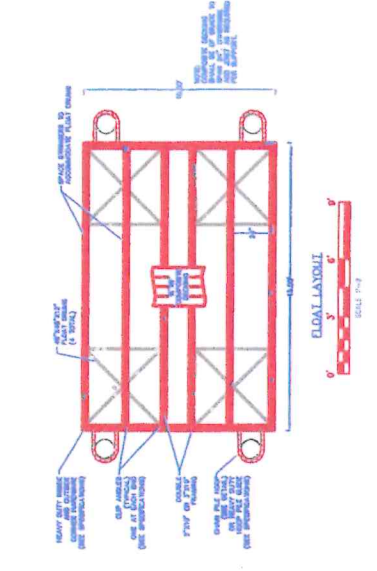
333 POPPASQUASH DR  
 PLAT 178, LOT 87  
 RESIDENTIAL BOATING FACILITY

**SEI**  
 SITE ENGINEERING INC.  
 CIVIL - GEOTECH - STRUCTURAL

DATE	BY	CHK	APP	REVISIONS
12/13/22	MS	MS	MS	1.2



SITE LOCATION:  
 333 POPPASQUASH RD,  
 BRISTOL, RI  
 OWNER INFO:  
 HAYES & ASSOCIATES COMP.  
 510 JAY SHORE DR.  
 TEMPE, AZ 85282-7028



NOTES:  
 1. ALL DIMENSIONS SHALL BE UNLESS OTHERWISE SPECIFIED.  
 2. ALL MATERIALS SHALL BE OF QUALITY AS SPECIFIED IN THE SPECIFICATIONS.  
 3. ALL MATERIALS SHALL BE OF GRADE AS SPECIFIED IN THE SPECIFICATIONS.

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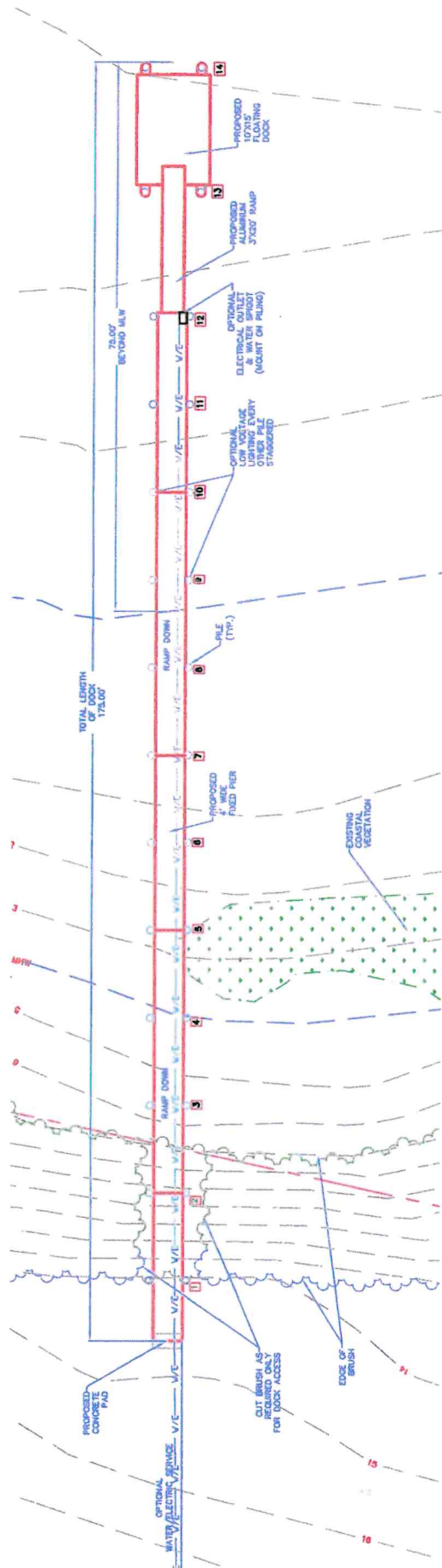
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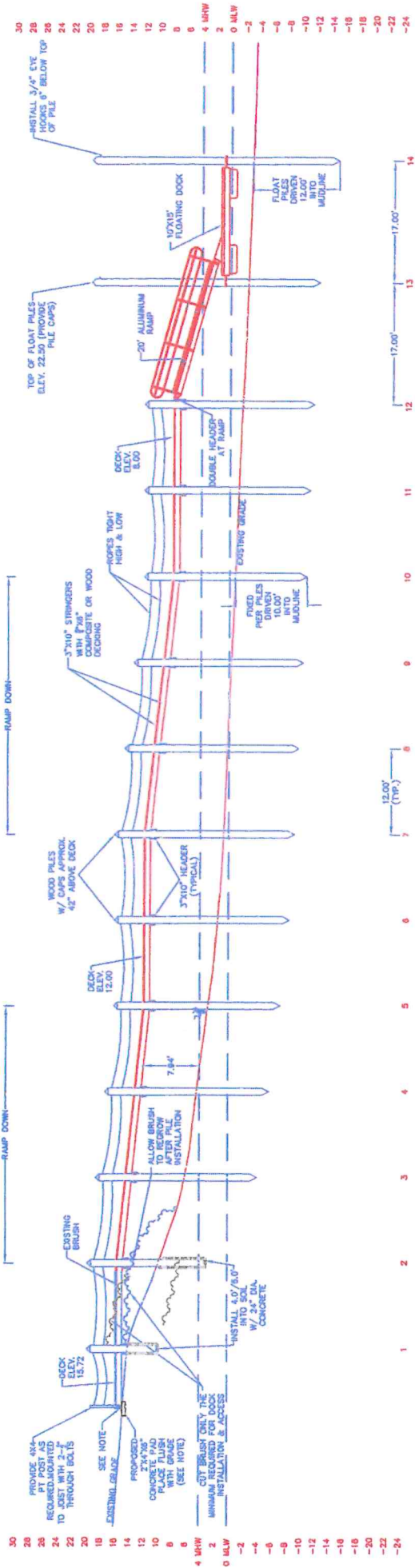
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RECEIVED  
 JUL 21 2023  
 CIVIL ENGINEERING  
 MANAGEMENT COUNCIL

BRISTOL HARBOR  
TYPE 1 WATERS



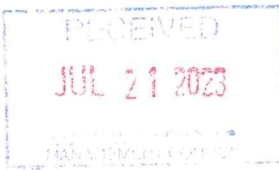
RECEIVED  
JUL 21 2023  
COASTAL RESOURCES  
MANAGEMENT COUNCIL



NOTE:  
 ALL FIXED PIER PILES SHALL BE  
 DRIVEN 10' BELOW MUDLINE.  
 ALL FLOAT PILES SHALL BE DRIVEN  
 12' BELOW MUDLINE.

NOTE:  
 FLOOD ZONE IS VS (CL 13) MSL.  
 HEIGHT OF FLOAT PILES =  $15 + 2 \times (\text{M.L.W TO MS}) + 1.5 (\text{FREEBOARD}) + 1 = 19.50$

NOTE:  
 INSTALL 4" x 4" x 1/4" STEEL  
 ANKLES (GALVANIZED) TO FASTEN  
 PILES TO CONCRETE. FASTENERS  
 FASTEN INTO CONCRETE W/ 2-1/2" x  
 4" EXPANSION BOLTS & INTO EACH  
 JOIST W/ 2-1/4" x 3" LAG BOLTS





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: August 27, 2023

RE: Public Notice from CRMC re Hafer & Associates  
Corp 4500 S. Lakeshore Drive: Ste. 300, Tempe, AZ  
85282 for 333 Poppasquash Road, Bristol - requires  
response by September 25, 2023

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **September 13, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, September 6, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
Attachment



IYA

**Bristol Harbor Master**

**TO: Steven Contente  
Town Administrator**

**FROM: *Gregg Marsili*  
Bristol Harbor Master**

**CC: Town Council**

**DATE: September 6, 2023**

**SUBJECT: CRMC PUBLIC NOTICE 2023-07-071, 333 Poppasquash Road, BRISTOL RI**

2023 SEP -6 AM 10:48  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The owner of 333 Poppasquash Road, Hefer & Associates Corp have a request to CRMC to construct and maintain a residential boating facility consisting of a 140ft pier extending 75ft passed the mean low water mark. The extra 25ft will allow their floating terminal float to have 4ft depth of which will allow enough water to dock their boat at low tide

I have surveyed the area where their residential boating facility is to be built and concur with the engineer, they additional 25ft will be needed to safely dock their boat.

My recommendation is for the boating facility to be built as designed by the engineer.

TOWN COUNCIL  
SEP 13 2023  
MEETING





**Town of Bristol, RI**  
WATER POLLUTION CONTROL DEPARTMENT  
2 PLANT AVENUE  
BRISTOL, RI 02809-3015  
(401) 253-8877 fax: (401) 253-2910

TOWN HALL  
10 COURT STREET  
BRISTOL, RI 02809  
(401) 253-7000

Jose' J. Da Silva, Superintendent

9/8/2023

Melissa Cordeiro  
Town Clerk, Town Clerk's Office  
10 Court Street  
Bristol, RI 02809

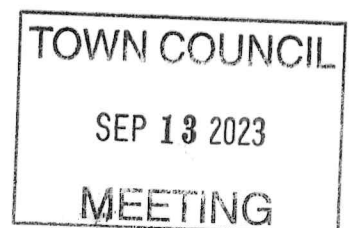
RE: Main Lift Pump Station Repairs  
Upcoming Town Council Meeting Agenda

Melissa,

I have requested that BETA attend the council meeting to be held on Wednesday September 13<sup>th</sup>, 2023, to present and answer questions related to improvements at the main lift pump station, located at the wastewater treatment facility. I request that this be made part of the Town Council Agenda.

Thank you,

Jose' Da Silva  
Superintendent  
Bristol WPCF



# Main Lift Pump Station

## WPCD - BRISTOL



TOWN COUNCIL

SEP 13 2023

Item 15.

MEETING

# Main Lift Pump Station

## (2) Screw Pumps

- 6-foot diameter
- 30 feet in length

## Operation

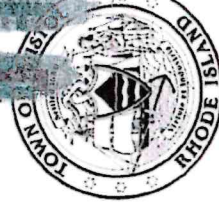
- All Day, Every Day

## Purpose

- Convey ALL Wastewater to Headworks (Start the Treatment Process)
- Critical Asset

## Benefit

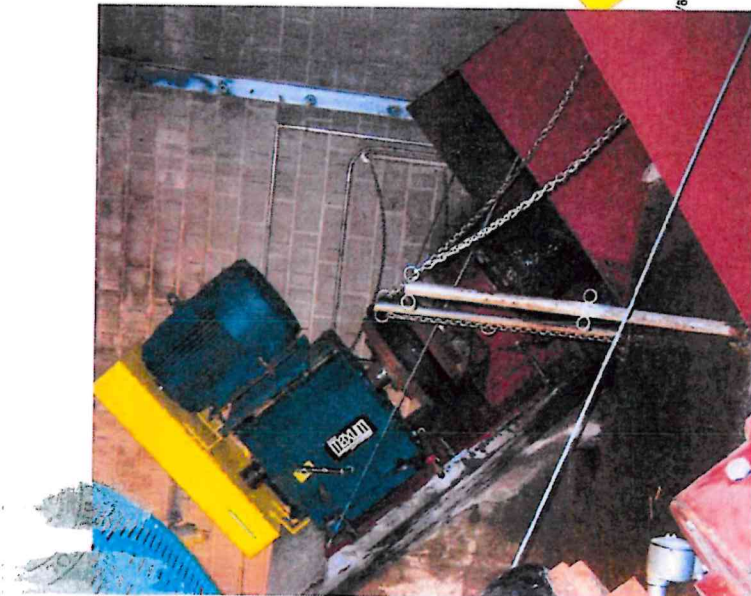
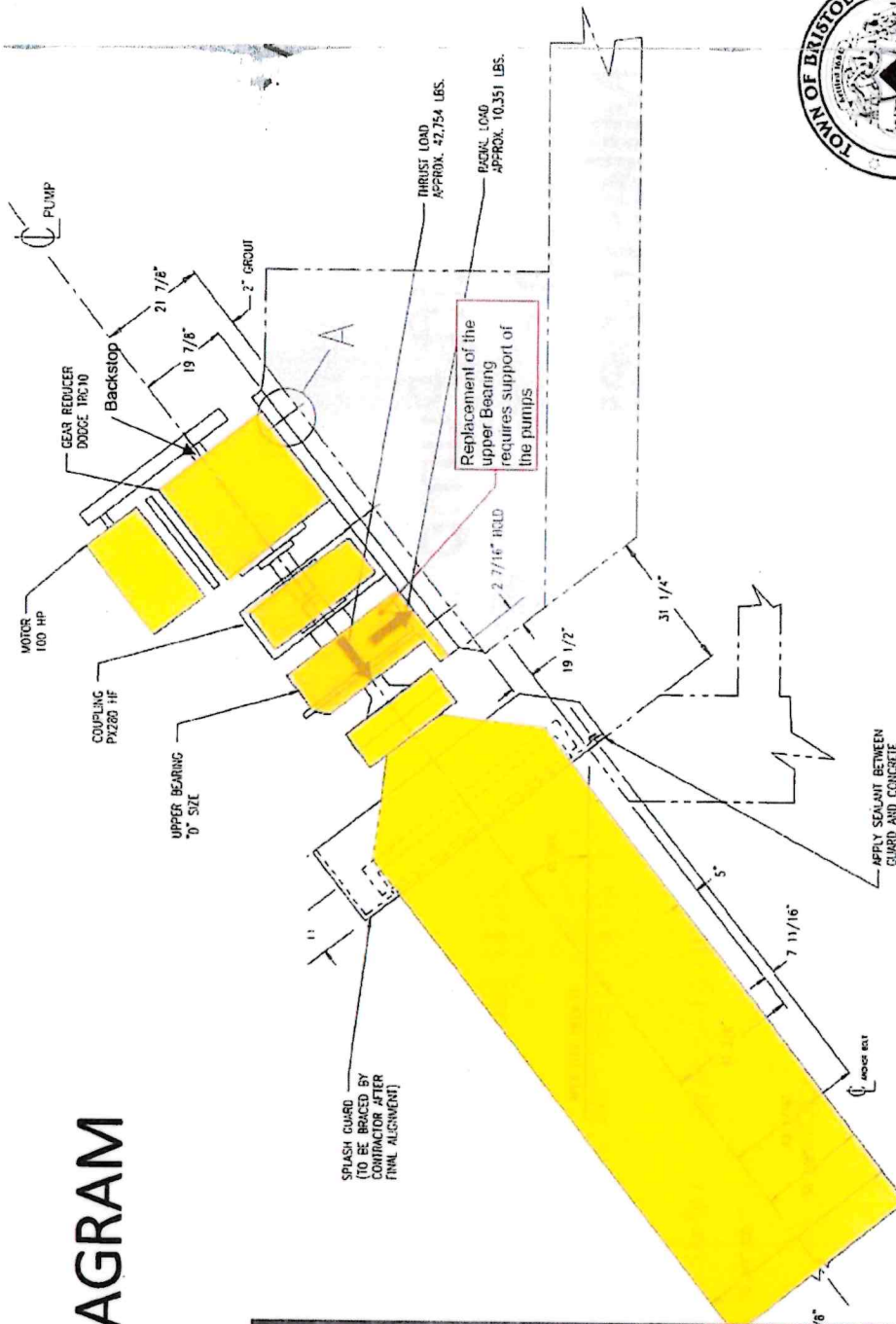
- Manages wide range of flow conditions (2 MGD to 13 MGD)







# SCREW PUMP: DIAGRAM



# Main Lift Pump Station - Milestones

- Mid 1980's Original Installation
- 2005 Failure
  - ❖ Initiated EPA Enforcement Action
- 2007 Replacement
- 2017 Evaluation
- 2018 Gear Box and Paraflex Coupling Replacement
- 2020 Cleaning and Painting of Screw Pump Body
- 2023 Evaluation





# 2007 Replacement

- \$1.8 M
- Hart Engineering
- Construction:
  - Roof Removal
  - Bypass Pumping Provisions
  - Full Time Bypass Pumping





# 2017 Screw Pump Evaluation

"The upper bearings, motors, and gearboxes all have serious corrosion issues but these have such a massive material thickness, it is more of an aesthetic issue than a mechanical issue. Once again, any of these corrosion areas that are addressed now will most likely last longer now with the better air handling system."



"Overall, I have seen many screws that are in much worse condition than these two that are still operating as well. Maintenance here is one of the best I have seen for any facility and all operators and mechanics are conscientious about the operation of ALL their equipment here at the facility."



# Screw Pump Maintenance 2018

- Pump 1 – North Pump (2018)
  - Replaced Gear Box – Utilized Spare
  - Replace Paraflex Coupling



# Screw Pump Maintenance 2020

- Pump 1 & 2 – North Pump and South Pump
- Resurfaced (Painted) Body of Screw





# 2023 Screw Pump Issues

## Pump 1 – South Pump Gear Box

- Seal Leak
- Clicking Noises
- Backstop Fail (during seal replacement)
  - ❖ Resultant Paraflex Coupling Damage
- Contacted Pump Manufacturer for Direction and Evaluation





# 2023 Screw Pump Evaluation

## Pump 1 – South Pump

- Replace Upper Bearing (Rusting)
- Rebuild / Replace Gear Box
- Replace Paraflex Coupling
- Replace Motor Sheaves

## Pump 2 – North Pump

- Replace Upper Bearing (Rusting)
- Replace Paraflex Coupling
- Replace Motor Sheaves



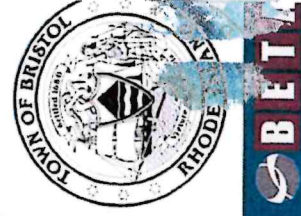
# Project Challenges

- ACCESS and ACCESS
- Ability to Support Pump and allow removal / replacement of Upper Bearing
- New Equipment Upgrades require concrete modifications
- Bypass Pumping



# Project Cost

Description	Parts Cost	Labor Est (~ Parts)	Total
<b>North Screw Pump</b>			
- Upper Bearing (Marginal)	\$80 K		
- Paraflex Coupling (Damaged – Marginal)	\$25 K		
- Sheaves	\$1 K		
<b>South Screw Pump</b>			
- Upper Bearing (Marginal)	\$80 K		
- Paraflex Coupling (Damaged – Marginal)	\$25 K		
- Sheaves	\$1 K		
- Rehab Existing Gear Box	????		
<b>TOTAL</b>	<b>\$212 K</b>	<b>\$250 K</b>	<b>\$465 K</b>





# General Pump Station Improvements

2015 – New Odor Control System with Exhaust Fan, Carbon Media Odor Scrubber, Associated Ductwork

2019 – Grating/Railings Replacement – Upper Access Landing

2021 – XP Light Fixture Replacement (All)

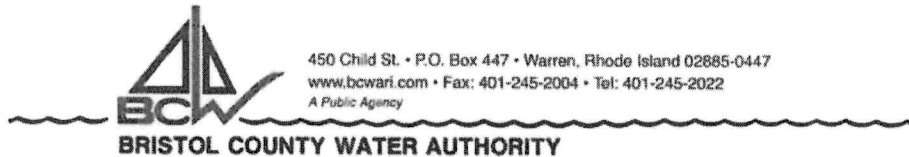
2021 – Grating Replacement and Interior Stairway/Landing Repairs







QUESTIONS AND DISCUSSION



**Tri-Town Monthly Report  
To Bristol, Barrington & Warren Town Councils**

**Summary of Notable Activities and Reports  
from the  
8/24/2023 BCWA Board of Directors Meeting**

2023 AUG 31 PM 3:28  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

For detailed information on any of these subjects presented herein, please go to the BCWA website at [www.bcwari.com](http://www.bcwari.com). Minutes and videos of all Board meetings are archived on the website.

1. **Connection to the Pawtucket Water Supply System Project:** The design is about 60% complete at this point. In addition, the report on tunneling under I-195 has been submitted to RI DOT for their review. A meeting is also scheduled with RI DEM to discuss the Ten Mile River crossing that the pipeline will entail. A water quality report has been completed on the blending of the water supplies and has been submitted to RI DOH for their review.
2. **Upper and Lower Kickemuit Dams Removal Project:** A pre-construction meeting is scheduled with our contractor, Lucianos Excavation. It is expected that the project will begin in mid-September. BCWA applied for additional funding for this project through the EPA's Southeast New England Program's Stormwater and Natural Infrastructure grant program. Discussions with the National Fish and Wildlife Foundation were held regarding additional funding from them as well. We have had positive feedback on this request.  
  
Once these dams are removed, there may be the opportunity for public recreational or other use of some BCWA properties surrounding the river. Possible uses and issues associated with use of this land is at the initial stages of being evaluated.
3. **Administration Building Roof:** It is expected that A&M Sheetmetal & Roofing will begin this project in early September 2023.
4. **Demolition of the former Child Street Water Treatment Facility:** AA wrecking has completed most of the work with some items left to restore the site.
5. **Hope Street Pumping Station:** While delivery of critical electrical components is still considerably delayed, the contractor has been working within the pump station installing the pumps and piping.

6. **Distribution System Projects:**

- a. A more detailed description on these projects can be found at [bcwari.com/2023-water-distribution-system-improvement-program/](http://bcwari.com/2023-water-distribution-system-improvement-program/)
- b. The Bradford and Central Streets water project in Bristol is nearly complete.
- c. In Barrington, preparations are underway to start construction of new water line in sections of Governor Bradford Drive. It is also expected that work on Annawamscutt Drive in Barrington will start in September as well.

TOWN COUNCIL  
SEP 13 2023  
MEETING

- 7. Per- and Poly- fluoroalkyl Substances:** PFAS are a group of synthetic chemicals related to industrial and commercial applications since the 1940s and are persistent in the environment. Typically referred to as “forever chemicals” since they do not easily break down. These substances are now being regulated by the State of Rhode Island in drinking water. In addition, EPA is proposing regulations to establish legally enforceable limits. Recently, BCWA tested our drinking water for 29 different PFAS compounds. Only two of the 29 were detected and the levels detected were considerably below the Rhode Island limits. The details of this testing have been posted on the BCWA website.
- 8. Staff Retirement – Susan Andrade:** Thirty-five years after starting work with the Bristol Water Company and continuing with the Bristol County Water Authority, Engineering Technician Andrade retired on August 17th. Her duties and assignments have been an integral part of everything that the BCWA has accomplished during her career. She began providing much-needed outreach to local schools, including tours of the water treatment plant. She also worked on BCWA’s annual science fair, judging area school student projects and at the State Science Fair each year. One of her final tasks was the completion of a digital spreadsheet compiling all BCWA capital projects from 1949 to the present. We wish Sue a long and happy retirement. We will miss her.

As noted above, for detailed information on any of these subjects presented herein, please go to the BCWA website at [www.bcwari.com](http://www.bcwari.com). Minutes and videos of all Board meetings are archived on the website.

Respectfully submitted,  
Juan Mariscal, Chairman, BCWA



Bristol Planning Board Draft Minutes June 8, 2023



# BRISTOL PLANNING BOARD JUNE 8, 2023 MINUTES

TOWN HALL  
10 COURT ST.  
BRISTOL, RI 02809  
401-253-7000

2023 AUG 21 AM 9:18

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**Held:** June 8, 2023 in person

**Present:**

Anthony Murgo, Vice Chairman; Armand Bilotti, Secretary; Member Steve Katz; Member Brian Clark; Alternate Member Richard Ruggiero

**Also Present:**

Diane Williamson, Administrative Officer/Director of Community Development; Andrew M Teitz Esq., Assistant Town Solicitor

**Not Present:**

Charles Millard, Chairman; Alternate Member Michael Sousa

Vice Chairman Murgo called the meeting to order at 7:05pm and led the assembly in the Pledge of Allegiance.

A motion was made (Bilotti/Katz) to accept the April meeting minutes.

In favor: Bilotti, Clark, Katz, Murgo, Ruggiero

Opposed: None

A motion was made (Katz/Murgo) to move agenda item C1 to the end of the meeting.

In favor: Bilotti, Clark, Katz, Murgo, Ruggiero

Opposed: None

**C2. Public Hearing and Preliminary Plan Phase Review and possible action by the Planning Board on the Major Land Development for the re-development of the Robin Rug mill to be known as "Bristol Yarn Mill" at 125 Thames Street.**

Proposal is for 127 residential apartment units and approximately 6,300 square feet of commercial space in the mill building. Proposal includes parking on the east side of Thames Street that is located approximately 130 feet south of the intersection of Church and Thames Streets. Proposal includes requests for waivers for the design and layout of parking spaces, parking lot aisles, loading spaces, parking lot landscaping, and driveways per section 28-284 (f) of the Zoning Ordinance "Land Development projects - Urban rehab land development project". Property currently zoned Waterfront - Urban Rehab Land Development "Urban Rehab Land Development" a/k/a Waterfront Planned Unit Development with conditions, Waterfront Planned Unit Development with conditions, Waterfront, and Downtown Zones and is also within the Bristol Historic District. Plat: 10, Lots 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74 and 76. Owner: Thames Street Nashua, LLC Applicant: Brady Sullivan Properties, LLC

John McCoy, Esq. gave a summary of the recent procedures. Master plan was approved by the Planning Board on May 12, 2022. The plan was reviewed by the Town Council on August 3, 2022; there were nine conditions that have all been addressed. The plan went to the TRC three

TOWN COUNCIL

SEP 13 2023

MEETING



## Bristol Planning Board Draft Minutes June 8, 2023

weeks ago; there were nine recommendations that have all been addressed. There was a very detailed letter from the neighbors last week; all points were reviewed, some are within the applicant's control and some are not. A proposed deed restriction has been sent to Assistant Town Solicitor Teitz that says no structures will be built on the surface parking lot. Traffic studies were peer reviewed. The rest of the concerns will be addressed in the presentation.

Secretary Bilotti mentioned that his primary concern is in regards to the waivers. He asked how they are different from when the master plan was approved, and how it will impact both the project and the neighbors.

John McCoy, Esq. responded that Shawn Martin will address the waivers in more detail, but most of the waivers are related to landscaping and tree coverage.

Director Williamson informed the Board that both the civil and traffic peer review engineers are present and can address questions.

Shawn Martin of Fuss & O'Neill presented. He first outlined that the number of units and square feet of commercial space are consistent with the master plan.

There will be 125 parking spaces in the mill building, which is 17 fewer than what was provided in the master plan; this is due to columns in the structure's basement. The total number of spaces is now 282 compared to 299 in the master plan. The layout of the parking has not changed. The widths of the spaces will be 8 feet for compact, 9 feet for standard and 10 feet for commercial.

The only change to the landscape buffers is the maximum width went from 25 feet in the master plan to 24 feet in this updated plan, which occurs on the east side of Thames Street. The canopy coverage is now 28.6% vs. the 20% in the master plan; the calculation used includes estimated 75% of full growth.

The dedication of the Church Street and Thames Street lot is 10% public use. There will be a public easement from Hope Street., a public easement along the north side of the mill complex, and an easement along the waterfront by the Maritime Center.

The project has received approval from DEM, RIPDES, Remedial Action Workplan through Land Revitalization Department. CRMC is reviewing the application; no comments on storm water but they do have comments on the species selection and variance requests. The applicant believes the project will be approved with the variances due to its historic nature and location.

The project received a certificate of appropriateness from the Bristol HDC, and has been approved by the Bristol County Water Authority and the Bristol Water Pollution Control.

Shawn Martin went on to explain that the Bristol Water Pollution Control issued a conditional permit. Existing roof drainage and sewage drains need to be removed.

Bristol County Water Authority asked for engagement with National Grid gas to see if the water main needs to be relocated; National Grid agreed that the water main should be relocated. The developer has also agreed to replace the water main between Constitution Street and Church Street.

## Bristol Planning Board Draft Minutes June 8, 2023

The applicant has engaged with the Elk's Club about the public access along the waterfront. The Town of Bristol has obtained easements to provide public access from Constitution Street along the waterfront.

Shawn Martin explained that the team met with Director Williamson and Ed Tanner to discuss the landscape design. Recommendations were taken and are included in the updated plan. The most significant change is the addition of street trees along Thames Street.

Shawn Martin noted concerns from the abutters about noise, pollution and lighting. The lighting plan has been revised, but the pedestrian scale light fixtures with no globes or fixtures hanging below the ornamental components. The lighting provided in the parking lot is enough to keep the residents safe, but not too bright for the neighbors.

The amount of landscaping and buffer space has been increased between Elks club property and the mill.

Vice Chairman Murgio asked about lighting on the sidewalk. Shawn Martin responded that no street lighting is being proposed. Director Williamson added that the lighting is on the east side of Thames Street.

In the parking lot along Thames Street, 4 new trees are proposed with 45 feet spacing. There is no decrease in the number of trees.

On the south side of the parking lot, there is 10 feet of buffer proposed. The existing arborvitae will remain and a stockade fence will be added as a sound and visual barrier. The fence will be on the north side of the arborvitae so the abutters will still see the trees instead of the new fence. The same approach will be taken for the east side. Wheel stops are also being proposed at these two locations to keep cars from driving into the landscaped area.

Member Katz asked for confirmation that when snow is plowed it will end up between the fence and the wheel stops. Shawn Martin confirmed.

Shawn Martin continued and stated that the other relief item that is mentioned is the trees along the perimeter. There was a request to augment the existing hedge with an additional row. The applicant proposes having someone representing the town help physically place the trees after the landscaping is done to augment.

Member Katz asked who is responsible for the arborvitae that will be on the opposite side of the fence. Shawn Martin responded that Brady Sullivan will be responsible for the trees.

Shawn Martin discussed the request to resurface Thames Street along the project disturbance area, which has been incorporated in the plans. The sidewalk along the building frontage on Thames Street is also proposed to be replaced, as well as a portion of Constitution Street.

He then discussed the loading dock that raised some concerns during TRC. The new proposal is to include on-street, short term loading zone space on the north side of Thames Street. It is 63 feet long and will be for food deliveries and moving vehicles since the previously proposed alcove loading space is too small and inconvenient. He also mentioned that the new plan includes parking striping.

## Bristol Planning Board Draft Minutes June 8, 2023

Shawn Martin then discussed traffic concerns. The project is in a downtown area with lots of businesses, which is an ideal opportunity for people to use bikes, scooters, take the bus and walk. This does not alleviate the problem of cars that people own. The parking study was conducted in July 2022, submitted for peer review; comments were reviewed and the study was expanded to include streets further north in January 2023. The amended report was submitted, peer reviewed and the findings were that there will be no significant impacts to the surrounding streets.

Vice Chairman Murgo asked for more detail on the Silva Cell tree system. Shawn Martin responded that this system has been around for a while, but is being used more in urban areas with challenging ground water conditions. There will be an underground sand filter system as well.

Member Katz asked if Mr. Barnes' request about an easement so he can access his property has been addressed. Shawn Martin responded that Mr. Barnes and the applicant have discussed this but have not yet reached an agreement.

Member Katz then asked about ADA parking inside the building. He recalled that the residents would have to pay for parking inside the building, and was concerned that they were going to charge residents for the ADA parking. Shawn Martin responded that he will verify but that they will comply with accessibility.

Member Clark asked for confirmation that there were originally 299 parking spots, but are now down 17 spaces. Shawn Martin confirmed and added that the ratio is almost 2 spaces for every unit.

Vice Chairman Murgo inquired about the affordable houses across the street and if there are plans to renovate. Shawn Martin confirmed that the applicant will be renovating these houses.

Member Clark asked about the driveway easement between the two affordable houses. Shawn Martin responded that the minimum requirement for the town is 12 feet, but it is proposed at 10 feet. This is not intended to be a primary access point for the parking lot.

Vice Chairman Murgo asked where the main entryway is for the parking lot. Shawn Martin responded that it is by the large trees on the drawing.

A motion was made (Clark/Katz) to open the public hearing.

In favor: Bilotti, Clark, Katz, Murgo, Ruggiero

Opposed: None

Alayne White, 11 Constitution Street, presented 4 pictures to the Board showing her backyard in April 2022 vs. May 2023 to display the thinning arborvitae. She addressed the Board as a business owner, not as a resident. She lives and works from 11 Constitution Street, and hosts outdoor events in the back garden. Her business requires quiet in the neighborhood.

Alayne White expressed concern about the tall but thinning arborvitae as it shields the view of the parking lot. The main request is to provide an extra row of arborvitae.

The other requests Alayne White covered are as follows:

1. A site visit within the next two weeks to see the backyards.

## Bristol Planning Board Draft Minutes June 8, 2023

2. To not allow the driveway to become an entrance to the parking lot as it's too small and is unsafe.
3. Clarity on how the parking will be controlled (i.e. a gate, stickers, etc).
4. To have only visitors parking spots on the Constitution Street side of the lot to keep headlights and noise away from residents and business, or to give neighbors ~8 spots in the lot.
5. To test the fence before it's installed to make sure it's light-blocking.
6. To keep the construction vehicles parked in the center of the lot to keep noise and dust away from residents and businesses.
7. A construction schedule so the abutters can proactively prepare for business interruptions, power outages, etc.
8. A specific construction route and layout, and a more detailed understanding of the traffic study.

Alayne White closed her comments by stating that she is in favor of the project.

Thomas Pasqual, 72 Thames Street, expressed concern that he is the property owner most affected in regards to parking as his property is surrounded by the mill building, parking lot, and two affordable houses. He stressed that he is against having an entrance to the parking lot in between the two houses. He noted that it is 12 feet wide today, and added that there are children, pedestrians, vehicles, traffic, might make it dangerous as an entrance to the parking lot. He suggested blocking off the backyards of the affordable houses.

Thomas Pasqual also mentioned that there is already a problem parking on Thames Street, and that the two hour parking spots are not enforced. Vice Chairman Murgo responded that the enforcement would be a Police Department issue. He also stressed that he does not think the residents of the mill should have parking permits. Vice Chairman Murgo responded that this would be a Town Council issue.

Thomas Pasqual added that he is not sure where the buffers are going to be. He also mentioned that he already has storm water run off from the existing parking lot. He added that the applicants failed to approach him and other owners to purchase their homes, and that they could have provided more affordable housing if they had.

Daniel Barnes, 82 Thames Street, explained to the Board that the back of his property juts out into the parking lot. He purchased the home in October 2022, and had reached out to the applicant about trading the back of his lot for space to the left of the house for a driveway, as he does not have off street parking. This request was not accepted.

Daniel Barnes emailed Director Williamson and the Board with a new request that the applicant grant him an easement to pull in from the rear of the property. His property is surrounded by parking, and he would like enough space to pull in a vehicle to fit cards on the property.

Member Clark asked if the applicant had a conversation about this. Daniel Barnes confirmed that they did discuss the first request, but they have not discussed Barnes' latest request which hasn't been proposed to the applicant yet.

Vice Chairman Murgo wondered if Barnes could rent a spot in the parking lot. Daniel Barnes responded that it had been brought up, but he would prefer access to the lot from the back, as a spot would be given up either way. He also mentioned that there is a lot of greenery and well



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established trees in the backyard on the border of his property, and would love for as much of it to stay as possible.

Jessalyn Jarest, 183 High Street, brought up the following:

1. The storm drain is being replaced for the project, and highlighted that because the storm drains are attached to parking lots, there are hydrocarbons and sediment going directly into the harbor. It's her understanding that there was a vortex unit attached to Stone Harbor, and she requested that something similar be done as part of this project.
2. She asked how wide the public right of way is on the waterfront. She believes there is a pinch point at the Harbormaster's building, and that there should be a consistent width.
3. She asked about the stockade fence that was mentioned earlier, as these are not usually approved in the Historic District and she would like to see something nicer and consistent with the neighborhood. It was confirmed that the plans have not yet been approved by the HDC.
4. She inquired about the plants between the fence and the curb stops, as shrubs will die if snow is plowed on top of them.
5. The 25 foot arborvitae that were mentioned earlier are probably at the end of their lifespan, and she wants to make sure the neighbors are getting the right green buffer between the parking lot and their properties.
6. She also questioned if the pandemic in the summertime was the best time to do a study on traffic, and suggested doing one more traffic study this year.

Jessalyn Jarest closed her comments by stating that she is in favor of the project and that bringing life to downtown is really important.

Nancy Chase, 21 Constitution Street, reminded the Board that the back of the parking lot has been grass for years. She also stressed the need for a buffer to block noise and lighting as it will be amplified once the parking lot is a solid surface.

Nancy Chase also mentioned the traffic study, and that there are 11 separate driveways on lower Constitution, excluding Coast Guard, Elks and the mill. There is not great visibility. There will be less parking on the street, and will then be using the driveways more; backing out will be hard with all the traffic. She wondered if there is a way to put a working group together, or to flow traffic up State Street.

Nancy Chase thanked everyone for their work and for the level of engagement.

Garry Holmstrom, 341 Hope Street, stated that he agrees with and supports the project. He suggested the need for a "belly button", central point of contact in the town if there is an issue, to avoid residents having to call the police, the RI environmental people, etc. This would be a way to centralize the communication for the abutters.

Bob Holt, 10 & 12 Constitution Street, mentioned the following:

1. He does not agree with the loading zone and that the 60 feet should all be parking.
2. He does not understand the flood zone changing from Thames to Hope. He wondered who is responsible for the parking lot under the building, as it is going to get flooded.
3. His tenants do not have off street parking, and that he agrees the residents of the complex should not get parking stickers.
4. He suggested giving parking spaces in the lot to residents that do not have driveways.
5. The trucks doing work on Bradford Street starting are running their engines and waiting to work at 6:30am, and the town is getting a lot of complaints.

## Bristol Planning Board Draft Minutes June 8, 2023

Bob Holt closed his comments by stating that he is in favor of the project because the mill can't stay as it is.

Victor Cabral, 34 Thames Street, mentioned the following:

1. During the 1954 hurricane, he witnessed buoys floating down Thames Street, and implied that the basement parking would also have flooding issues.
2. If the Elks have a big party on Saturday night, he wonders where the people will park. He agreed that the residents of the mill should not have parking stickers.
3. As a member of the HDC, he does not remember the applicant requesting a stockade fence.
  - o Assistant Town Solicitor Teitz responded that the overall layout has been approved, but the details have not yet gone to the HDC. As a general policy, the HDC does not allow stockade fences.
4. The owners of boats and Prudence Island ferry passengers will need parking spaces.
5. People speed down Constitution without stopping at Thames Street. He suggested adding a caution light to avoid an accident.

Mary Cabral, 34 Thames Street, thinks the project is a good investment. She asked if there is a planned time for another traffic study and what the people that were hired to represent the town said about the study. She does not want to see a caution light, but some form of traffic safety needs to be considered due to the walkers, bikers, walkers, etc.

Michael Sousa, 249 Hope Street, elaborated on the topic of the vortex structure on the 32 inch pipe that is being replaced as part of the project. The vortex that was required as part of the Stone Harbor project collects sediment from the road. Placing a vortex there would be a great benefit for the harbor.

Michael Sousa also added that the right of way comes down to 3 feet at the Harbormaster, and suggested extending it 5 feet.

Alayne White brought up the parking garage door and requested that the door that is selected has mechanics so it slows down so it doesn't slam and make noise. She also added that people flying down Constitution Street, through the stop sign, around the corner and then into the parking garage could create traffic issues.

Gwenda McQuilkin, 126 Thames Street, inquired about the buffer on the north side of the parking lot as it hasn't been discussed. She also mentioned that the access point for the Harbormaster's office is across the street from their house. Emergency vehicles fly in there, and she wondered if safety has been discussed as there will be more vehicles and traffic in the area.

Shawn Martin responded to the public's comments:

- The applicant is open to adding more arborvitae or other plantings later with the town; the intent is to provide a visual and noise barrier.
- The applicant wants to keep the driveway as a parking lot entrance in addition to the main entrance.
- The current proposal does not include allocating parking spaces.
- A construction schedule will be provided; it will be phased and the applicant is open to discussing location. The fence and perimeter plantings will be installed at the beginning of the construction phase to provide a buffer.

## Bristol Planning Board Draft Minutes June 8, 2023

- The applicant can work with the town regarding the location of construction vehicles to address the concerns about safety and volume. There was a plan included in the application that deals with dust control, soil erosion, sediment, etc.
- The architectural details of the garage doors have not yet been released; noise levels and other specifications will be released at the time of the building permit phase.
- The issue regarding enforcement of parking rules will be a town matter to implement.
- The proposed drainage system will receive runoff from the building and parking lot. A new storm drain will be installed on Thames Street and will be connected to the existing storm drain system that goes out to Bristol Harbor. The pipe that exists on Constitution Street will be replaced. The parking lot has two sub-surface sand filters.
  - Vice Chairman Murgo asked if they will collect hydrocarbons. Shawn Martin confirms.
  - Member Clark asked about the difference between the vortex system and the sand filter system. Shawn Martin responded that the sand filter is more effective. This proposal does not include a system for the existing outfall at Constitution Street. Shawn Martin added that half of the sea wall at the end of Constitution Street will be replaced as part of this proposal.
- There will be landscaping added to the north side of the parking lot as well as a stormwater rain garden. There will also be a bioretention rain garden on the west side of the building.
- The stormwater management and treatment system addresses water quality and quantity and is an improvement to the existing system.
- The narrow space at the Maritime Center was discussed. Fixing this would require an exception and would be a difficult challenge. The existing 3 foot width is an issue that couldn't be resolved.
  - Vice Chairman Murgo asked how long the 3 foot pinch point is. Shawn Martin responded that it's just the triangle part of the walkway.
- The traffic study was done in the summer of 2022 and then an additional review was done in January 2023. The timing was dictated by the Board and the town's consultant. Safety and accident history was addressed in the report.
- There will be an operations manager at the facility for residents to go to with day-to-day concerns, but there may not be a one-stop-shop at the town.
- Shawn Martin requested feedback from the Board on the loading zones, and reminded them that there is a second loading zone in the north parking lot that serves the commercial businesses.

Vice Chairman Murgo asked for more detail on the planned renovations for the two affordable houses. Secretary Bilotti requested more detail on the traffic study and peer review that was completed by the town,

Chris Reynolds presented:

- There is a parking enforcement plan. Each two bedroom unit will have two parking spots and two tags. There will be on-site maintenance, security, cars will be towed if they are not tagged, and there will be cameras on property. The first priority is to have enough parking for the project; anything extra will be rented out.
- Chris Reynolds has the same interests as the neighbors regarding the door. The door will be as silent as possible.
- They considered his proposal, but they could not figure out a design that would benefit the project. Chris Reynolds offered to purchase the odd shaped part of the property, but Mr. Barnes denied.

## Bristol Planning Board Draft Minutes June 8, 2023

- The fence will go to the HDC to get all materials approved. The stockade fence was a placeholder in the plans.
- There will be a contact person and team from Brady Sullivan to address complaints and concerns from neighbors.
- The subcontractors have worked with Brady Sullivan frequently in the past, are familiar with their system, and are loyal and respectful.
- Truck circulation is a challenge and has been for other projects, especially for deliveries.
- The intention is to supplement the arborvitae buffer along the southern line as it makes sense.
- The two affordable houses will be fully gutted and renovated.

John McQuilkin, 126 Thames Street, reiterated his wife's concerns about the number of ambulances and firetrucks doing water rescues across the street from their house. He also requested that his wife's question is addressed about the buffer on the north side of the parking lot.

Member Clark stated that is the location where all the rescue boats are docked, and the volunteers have to get there quickly.

Shawn Martin responded that there will be a 5 foot buffer along that property line, consistent with the master plan. The existing fence will be kept and extended for consistency. There is also a tree being added to provide more shade and buffer.

John McCulkin explained that the concern he and his wife have is that the firetrucks and volunteers will have problems with more traffic in the area. Secretary Bilotti asked what the suggestion would be on how to deal with this issue. John McCulkin stated that he does not have a suggestion but just wants to raise the issue so that it's addressed.

Gwenda McCulkin reiterated that they have no problem with the emergency vehicles. They are concerned that the extra vehicles from the project will complicate things.

Director Williamson suggested that the two engineers hired by the town speak.

Derek Hug of Pare Corporation discussed the traffic study. In December 2022, the initial traffic study was reviewed and comments were provided. The biggest comment was that the scope was incomplete and should be extended further north. The study was amended in January 2023 to include the additional intersections that were requested. Adjustments to summertime volumes were made. By April 2022, traffic volumes had returned to normal, and the initial counts were done in July 2022.

Vice Chairman Murgo asked if Derek was satisfied with the traffic study. Derek Hug confirmed.

Derek Hug explained that for a project this size, there will be approximately 90 trips during peak hours in the morning, and 40 trips during peak hours in the afternoon, resulting in approximately two trips a minute split between all different directions. This will create a significant amount of traffic volume in a residential neighborhood, but from a capacity perspective, it doesn't really move the needle much on Hope Street.

Member Clark asked if there was any stacking on Constitution Street in the mornings. Derek Hug responded that there may be an existing stacking problem now, and this won't help, but it won't make a significant difference. There may be an extra car a minute in that location.



## Bristol Planning Board Draft Minutes June 8, 2023

Derek Hug also mentioned that the study covered crash data, and there was nothing to indicate that there is an existing safety problem, or that the project would cause one.

Bobby Sykes of Pare Corporation discussed the civil and stormwater components of the plan. He stated that he reviewed the plan, provided comments, and received responses to all the comments either through writing or they have been addressed this evening. Vice Chairman Murgo asked if Bobby was satisfied with the study. Bobby Sykes confirmed.

Bob Holt, 10 & 12 Constitution Street, challenged the time and date of the traffic study.

Secretary Bilotti responded that the impact was not as great as the residents thought, but the Board has to rely on the people hired by the town.

Nancy Chase, 21 Constitution Street, stated that stacking on Constitution Street is their concern and wonders how they will get out of their driveways. She stressed that the traffic study needs to focus on Constitution Street, not just Hope Street.

Assistant Town Solicitor Teitz stated that the town is paying the Pare engineers to be the town's consultants. The Board has heard their reports, and now is the time to ask more questions. He advised the Board to rely on the expert evidence and advice.

Member Richard Ruggiero mentioned that he is the newest member of the Board, but spent 18 years in town government. He has never seen a study that did not favor the applicant. There will be 127 units added, times two for the amount of cars. The town has grown, traffic has increased, and if units are being added, traffic will be added.

Director Williamson stated that the reason to do a traffic study is to identify where there may be a traffic issue, and then identify a way to mitigate it. In this situation, there isn't a significant enough impact to mitigate.

Vice Chairman Murgo added that he thinks traffic will definitely be heavier in that area, but it will be spaced out and that the development is going to be great for the town.

There was a comment from the audience that another traffic study be done in the summertime. Director Williamson responded that the condition of the Planning Board at master plan was that they do the study in June, July, August or September, and it was done in July. Member Clark stated that he does not see the benefit of doing an additional traffic study.

Director Williamson suggested making the driveway between the two affordable units a pedestrian walkway only. Secretary Bilotti responded that this had come up as a suggestion. He added that it will be one way traffic only, and the applicant owns the two houses so they should be able to control it. Secretary Bilotti is comfortable with the parking lot and the entrance being one way. Vice Chairman Murgo agreed.

Linda Arruda, Bradford Street, expressed concern that the volume of vehicles is changing in the same amount of space. There will be 254 potential vehicles in the same grid that was established in the 17th century. Director Williamson responded that the mill was active not that long ago with maybe employees coming and going Secretary Bilotti agreed.

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Mario Texeira, Belcourt Ave, mentioned that he grew up downtown when there was a lot of carpooling, but now everyone has their own car. There are a lot of accidents at the corner of Franklin and Hope, and this will happen more now. He suggested doing another traffic study.

A motion was made (Bilotti/Clark) to close the public hearing.

In favor: Bilotti, Clark, Katz, Murgio, Ruggiero

Opposed: None

Assistant Town Solicitor Teitz reminded the Board that a vote is not needed tonight, just direction on a draft decision.

Member Clark stated that the concerns the public have mentioned are the reason he was opposed to this many units a year ago. He is frustrated that the Board already voted to approve 30% more than the original 98 units, so now there is nothing they can do. There will be more cars, less buffers, more density. He expressed concern regarding the 60 foot loading zone taking spots away from the public.

The Board took a recess at 9:45pm.

The meeting resumed at 9:50pm.

Member Clark continued, and stated that these problems will continue, and that his opinion on density hasn't changed.

Member Katz added that he was also against the 127 units, and was in favor of the original 98. Traffic increases over the years; he is unsure if he believes this project will generate excessive additional traffic. He would fully support 98 units, and wonders if there was a traffic study done back then in 2008. He is uncomfortable with it, but does accept the traffic study reviewed by Pare corporation.

Member Katz also mentioned climate change, and he does not want Bristol to be held responsible for any damage that arises from climate change, flooding, or rising seas. The owner of the building should be held responsible.

Vice Chairman Murgio stated that they have heard a lot of concerns, but the Board has done the best they can. There will be increased traffic in Bristol no matter what because it's a growing town.

A motion was made (Murgio/Bilotti) to direct Director Williamson and Assistant Town Solicitor Teitz to draft the findings of fact with conditions as set forth by the Planning Board decision granting preliminary approval for the Bristol Yarn Mill development.

Secretary Bilotti stated that his decision has not changed. The project should happen, it will of course come with issues, but he did not hear anything from the applicant that changes much of what was already approved. He supports the consultants that the town has paid.

Member Katz stated that he is not against the project; he thinks it will benefit the town, and provide affordable housing. He added that you will never find the perfect project, he has voiced his concerns, and he will go with the majority.

## Bristol Planning Board Draft Minutes June 8, 2023

Member Clark stated that he is not anti-business, and that they have done a wonderful job in Warren. He is against the scope and size of this project. Member Katz agreed.

Secretary Bilotti stated that the project was approved at 127, but 98 vs. 127 wouldn't make a big difference for traffic.

Member Clark agreed, but added that variances are the norm, not the exception, in this town.

Vice Chairman Murgo mentioned that this is the last large development on the waterfront.

In favor: Bilotti, Katz, Murgo, Ruggiero

Opposed: Clark

**C1 CDBG Application** - Review of proposed projects for the annual CDBG Application and finding of consistency with the Comprehensive Plan.

Director Williamson explained the two projects.

1. Bristol Town Common Stormwater Resiliency and Playground Project - plan will mitigate draining problems and improve overall appearance
2. Mount Hope Ave Street Scape Project - installation of sidewalks, trees and other pedestrian improvements on the North side of Mount Hope between Wood and DeWolf

Vice Chairman Murgo asked if the amount of money was guaranteed. Director Williamson responded no.

A motion was made (Katz/Murgo) that the CDBG application is consistent with the actions of the comprehensive plan.

In favor: Bilotti, Clark, Katz, Murgo, Ruggiero

Opposed: None


A motion was made (Ruggiero) to adjourn the meeting.

In favor: Bilotti, Clark, Katz, Murgo, Ruggiero

Opposed: None

Meeting adjourned at 10:07pm

Respectfully submitted by Doran Smith, Recording Secretary

Date Approved: 13 JUL 2023 Planning Board: 

# Town of Bristol, Rhode Island

HARBOR COMMISSION  
10 Court Street  
Bristol, RI 0280



## HARBOR COMMISSION MEETING MINUTES

August 7, 2023

**Harbor Commission:** Dom Franco (Chair), Steve Janaurio, Bob Hamel, John McDonald

**Alternate:** Wayne Gablinske

**Harbormaster:** Gregg Marsilli

**Advisory Board:** Owen O'Rourke

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 AUG 25 AM 9:13

1. Dom Franco called the meeting to order at 7:02 PM
2. Pledge of Allegiance
3. Approval of July Minutes (Bob, Steve)
4. Chair informed entire group re Executive Session at end of meeting
5. Presentation by Thais Fournier from URI "MyCoast" re: Climate Change and coastal communities. She explained how they've identified vulnerable areas, showed the impact of changing climate, and showed local photos taken during storm events and King tides. She also explained the "My Coast" App and how to use it.
6. Report of the Harbormaster: Gregg Marsilli
  - a. New marina; Still waiting for some additional supplies and parts to complete the electrical system. What is in place is working. Problems are mostly related to individual boats.

TOWN COUNCIL  
SEP 13 2023  
MEETING



- b. State St Pier: working on keeping trailer parking open
  - c. Rockwell Dock repairs: 14 docks are scheduled to be repaired/replaced in October
  - d. Maritime Center Sign: Historic District Commission agenda for September
  - e. Marina wait list: 168
  - f. Ed Tanner reported that Portside Drive ROW and Bristol Highlands ROW will be repaired by DPW (storm damage and path relocation)
  - g. Harbor Festival Update Saturday Aug 12<sup>th</sup>
  - h. Replica of Magellan's sailing ship "Trinidad" will be at town docks until 8/21/23
  - i. Introduction of John "JP" Perry as Deputy Harbormaster
7. Breakwater Study: Steve Janaurio gave an update of a workshop he attended with Sen. Sheldon Whitehouse.
  8. Elks Club: So far only one person has used Town docks due to difficulty using Elks dock. No new info from Pare Engineering. We'll review at the end of the Summer *Season*
  9. OPEN Discussion:
    - Brief discussions re: credit card use for fuel and having it designated as "fuel"
    - Discussion re: slip utilization when there is no boat in the slip
    - Notification of an abandoned lobster buoy that may be a hazard to navigation at extreme low tide
    - Parking: much better compliance at Prudence Ferry lot. State Street remains problematic
    - Paul and Kathy DelNero reported on their situation with Dave Miller, mooring inspector. They voiced their frustration with notifications, procedures
  10. Dom Franco announced that the Commission would go into Executive Session: Pursuant to RIGL 42-46 5(a)(1) Discussion of job performance/character of David Millar (Mooring Inspector)



**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

PROPOSED MEETING AGENDA FOR  
**July 20, 2023**

The monthly meeting of the Trustees of Rogers Free Library will be held on Thursday, July 20, 2023, at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

Present:

Al Wroblewski - Trustee | Chairperson  
Laura Cabral - Trustee | Secretary  
Nicholas Landekic - Trustee  
Marie Knapman -Trustee  
Beverly Larson - Trustee  
Samantha Faria – Trustee  
Kasey Feijo - Trustee  
Eileen Dyer - Interim Library Director

**AGENDA ITEMS**

1. CALL TO ORDER/ATTENDANCE/QUORUM

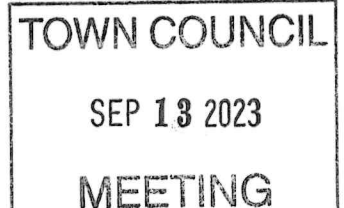
Meeting called to order at 6:33pm and noted there is a quorum. Motion to approve agenda by Beverly Larson. Seconded by Marie Knapman.

2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETINGS

- Minutes of June 15, 2023 Meeting
  - Three minor edits were recommended, including spelling and grammar. One additional edit to strike part of the discussion in the Library Director's Report for lack of context and clarity.
  - Samantha Faria made a motion to approve the minutes with those amendments. Beverly Larson seconded the motion. Vote: all in favor.
- Minutes of July 9, 2023 Special Meeting
  - Marie Knapman made a motion to approve the minutes. Beverly Larson seconded the motion. Vote: all in favor.

3. CHAIR REPORT

- Al Wroblewski delivered his Chair Report



#### 4. LIBRARY DIRECTOR REPORT

- Eileen Dyer delivered her Director Report

#### 5. FINANCIAL REPORT

- Eileen Dyer delivered the Financial Report prepared by Natalie San Martin.

#### 6. OLD BUSINESS

- Nomination, Discussion and Vote for FY2024 Officer
  - Nominations for Chair
    - Al Wroblewski was nominated by Marie Knapman. The nomination was seconded by Beverly Larson. Vote: all in favor.
  - Nominations for Vice Chair
    - There were no nominations. The position shall remain vacant.
  - Nominations for Secretary
    - Kasey Feijo was nominated by Laura Cabral. The nomination was seconded by Marie Knapman. Vote: all in favor.
  - Nominations for Treasurer
    - There were no nominations. The position shall remain vacant.

#### 7. NEW BUSINESS

- Friends Funding – Eileen Dyer
  - Mrs Katz and Her Hats
    - Beverly Larson made a motion to approve. The motion was seconded by Marie Knapman. Vote: all in favor.
  - Teen book/game spending
    - Laura Cabral made a motion to approve, second by Beverly Larson. Vote: all in favor.
  - Black Ships Festival
    - Marie Knapman made a motion to approve. seconded by Kasey Feijo. Vote: all in favor.
- FY2024 Committees and Friends Liaison/Oversight positions - Al Wroblewski
  - Strategic Planning -
    - This committee will be formed when we start the planning process.
  - Policy
    - Samantha Faria (Committee Chair), Beverly Larson, Eileen Dyer
  - Grant Oversight
    - Laura Cabral (Committee Chair) and Marie Knapman

- New Trustee Onboarding/Recruiting
  - This committee depends on the next trustee recruitment need. Al Wroblewski, Nicholas Landekic, and Kasey Feijo to meet about onboarding improvements.
- Finance Committee
  - Nicholas Landekic (Committee Chair), Kasey Feijo, Eileen Dyer
- Bylaws
  - This committee will be formed as needed.
  
- Director Evaluation
  - There was a discussion about the 6 month review this year for the Director. The evaluation will be annual after that.
  
- Friends Liaison
  - There was discussion on who would act as a Friends Liaison. The Grant Oversight committee will act as a liaison, along with Eileen Dyer, and other trustees rotating through.
  
- 8. MEMBER PREROGATIVES
  - Beverly Larson announced she was resigning, effective at the end of this meeting.
  
- 9. PUBLIC COMMENT
  - There were no public attendees present.
  
- 10. NEXT MEETING DATE: August 17, 2023
  - Laura Cabral and Marie Knapman can't attend the August 17th meeting.
  
- 11. ADJOURN
  - Beverly Larson motioned to adjourn the meeting. Nicolas Landekic seconded the motion. Vote: all in favor. Meeting adjourned at 8:58pm.



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 SEP -6 PM 3:00

**Bristol Fire Department  
Board of Engineers Meeting  
September 5, 2023**

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**After the quorum was established, the meeting was called to order by Chief Michael DeMello at 7:00 PM, In attendance were, Deputy Chief of Operations John P. Perry, Assistant Chief Nelson Luis, Assistant Chief Dennis Cabral, Assistant Chief Adam Medeiros, EMS Lt. Brad Palmer, Lou Mascola recorded the minutes.**

**A motion by Deputy Chief Perry, and seconded by Nelson Luis to approve the minutes of the July 31, 2023 meeting, and the meeting agenda for this meeting, Sept. 5, 2023 were unanimously approved.**

**Next scheduled meeting is Tuesday October 2, 2023, @ 7:00 PM.**

**Correspondence, Apparatus Reports, Station Requests and Issues, Board Reports, Chief DeMello's Report, Old Business, New Business, For the Good of the Department, Calendar Updates, and Closing / Adjournment.**

**Correspondence**

- A letter of thanks was received from officials of Block Island, for our response and support of their department for the recent fire at the Harborside Hotel.
- A request from the Boy Scouts Pack 6 to sell popcorn in front of the Dreadnaught Station from 3:00 - 6:00 PM on November 17th. This was approved by the board.
- A letter from the Dreadnaughts was received stating their support of the second deputy's position within the department.

**Deputy Chief of Operations John Perry of the Dreadnaught Station**

- A request from the first driver of Ladder 1, that it may be time for its Annual Lubrication.
- Discussed training sessions that he would be available to instruct.

**Assistant Chief Nelson Luis of the Defiance Station**

- A member of the Defiance needs their station FOB reset.
- Requested (2) uniform vouchers.
- The peacock valve on Engine 5 requires attention.

TOWN COUNCIL
SEP 13 2023
MEETING

- A quote was received for the fence at the Defiance Station in the amount of \$6,000.00.

#### **Assistant Chief Dennis Cabral of the Ever Ready Station**

- Announced that the Ever Ready Annual Banquet will be held on November 11th, at the Bristol Yacht Club.
- Reported that the chainsaw on Engine 2 will not shut off normally. The choke has to be used for it to shut off.
- Reported an issue with the on board compressor on Engine 2.
- The New York Hook is still missing from Engine 2.
- Reported that the recent training at the parking garage at RWU went very well.
- Submitted the name of a member of The Ever Ready who's ready for the drivers test.
- The EHS pamphlet from RWU was distributed.
- A thank you was sent from the Gerjets family and the Ever Ready membership for the department support during their time of grievance.

#### **Assistant Chief Adam Medeiros of the Hydraulion Station**

- Requested batteries for Engine 4.
- Reported the issue with foam on Engine 1.
- Requested collar pins for the Lieutenants of the Hydes.
- Announced that the pack tracker is in the duty vehicle.
- Inquired about the ice machine. Chief DeMello stated that the part is still on order.

#### **Lieutenant Brad Palmer of the Division of EMS**

- Requested uniform pins for members of EMS.
- Discussed Truck 7 being blocked in. Additional information is under Chief DeMello's section.
- After a recent issue with a rescue vehicle, would a dash cam be necessary to obtain? Discussion ensued, and it would probably not be a good idea at this time. It was mentioned that a VFIS Class for drivers, and/or a Red Light Class would be more appropriate.

### **Chief of the Department Michael DeMello**

- Regarding Truck 7 being blocked in at the Hydes. If this keeps happening, the owner of the blocking vehicle could be suspended and there will not be parking allowed inside any of the stations.
- Announced that the next Firefighter II Class will be starting on Sunday September 10th.
- Regarding the Operator/ Driver Checklist originated by Deputy Chief Vieira, if anyone has any input, please send your thoughts to Chief DeMello.
- A 1021 Class will be starting on October 24th. There will be a total of (9) classes to be held on Tuesdays, Thursdays and Sundays.
- Advised the board to watch the weather for the next week as a potential hurricane is forming and could travel up the East Coast.

### **Old Business**

- The department 's SOG's continue to be reviewed.
- Reminded the board that the Department Outing will be held on September 23rd, at the VFW, from 5:00 to 9:00 PM.
- Rescue 4 is tentatively scheduled to be delivered in late October / early November.

### **New Business**

- To fill in for the recently retired Deputy Chief, the members of the board as well as Captains to be included, to sign up to cover Wednesday nights. You can log in to the schedule on the aladtec website.
- Lt. Palmer from the Division of EMS will hold a class on October 2nd. The time of the class will be announced.

### **Meeting Calendar Updates for September 2023**

- Sept. 5th. Board Meeting**
- Sept. 6th. Company Meetings**
- Sept. 12th. Engine 4 & EMS Meetings**
- Sept. 14th. Fire Police Meeting**
- Sept. 20th. Ladies Auxiliary Meeting**
- Sept. 21st. Firemen's Memorial Committee Meeting**

**Event Calendar Updates for September 2023**

- Sept. 16th. Hydraulion Annual Banquet**
- Sept. 23rd. Department Outing (VFW)**

**Department & Company Events Going Forward**

- October 13th. Old Timer's Clam Boil**
- October 22nd. Ever Ready Station Clam Boil**
- October 29th. Defiance Station Clam Boil**
- November 3rd. Hydraulion Turkey Roll**
- November 11th. Dreadnaught Station Surf & Turf**
- November 11th. Ever Ready Station Annual Banquet**

**For the Good of the Department**

- Total Runs - Year to date      3,000**
- Response Appreciation Chief DeMello thanks everyone for the increase responses, during a busy time of year.**

**Closing & Adjournment**

Without any further business to conduct, the meeting was adjourned at 8:24 PM.

Respectfully Submitted,

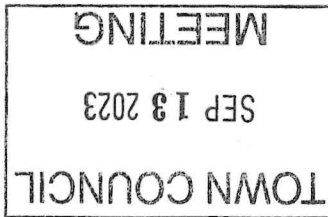
*Lou Mascola*

Lou Mascola  
Clerk for the Board of Engineers  
Bristol Fire Department  
Bristol, Rhode Island 02809



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Revenue</b>						
1001 400 33501 1000 State PILOT Funding	1,408,285.00	0.00	0.00	1,623,785.93	215,500.93	(115.30)%
1001 400 33502 1000 Public Service Corporation Tax/ telephone tax	273,410.00	0.00	0.00	295,615.68	22,205.68	(108.12)%
1001 400 33503 1000 Meals & Beverage Tax	646,702.00	0.00	0.00	53,594.24	(593,107.76)	(8.29)%
1001 400 33504 1000 Hotel Tax	98,866.00	0.00	0.00	10,809.62	(88,056.38)	(10.93)%
1001 400 33505 1000 M/V Excise Tax Reimbursement	2,796,382.00	0.00	0.00	617,018.66	(2,179,363.34)	(22.06)%
1001 400 33506 1000 M/V Phase-Out Tax	109,436.00	0.00	0.00	109,435.79	(0.21)	(100.00)%
1001 400 33508 1000 Library Construction Aid	0.00	0.00	0.00	295,093.76	295,093.76	0.00%
1001 400 33901 1000 PILOT-Bristol Assisted Living	48,752.00	0.00	0.00	12,530.89	(36,221.11)	(25.70)%
1001 400 33902 1000 PILOT-Living East Bay	33,228.00	0.00	0.00	9,005.26	(24,222.74)	(27.10)%
1001 400 33905 1000 PILOT-Roger Williams University	377,050.00	0.00	0.00	0.00	(377,050.00)	0.00%
1001 400 33907 1000 PILOT-Bristol Housing Authority	70,852.00	0.00	0.00	0.00	(70,852.00)	0.00%
1001 400 33908 1000 PILOT-Gladding Property	5,314.00	0.00	0.00	0.00	(5,314.00)	0.00%
<b>Total Revenues</b>	<b>5,868,277.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,026,889.83</b>	<b>(2,841,387.17)</b>	<b>(51.58)%</b>
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
6036 400 42105 1000 Death Benefits	0.00	0.00	0.00	10,000.00	(10,000.00)	0.00%
Medical Benefits Medical Benefits	0.00	0.00	0.00	10,000.00	(10,000.00)	0.00%
	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(10,000.00)</b>	<b>10,000.00</b>	<b>0.00%</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>5,868,277.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,016,889.83</b>	<b>(2,831,387.17)</b>	<b>(51.41)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
1001 401 41100 1000 Salaries	36,246.00	0.00	0.00	7,116.39	29,129.61	19.63%
Salaries Salaries	36,246.00	0.00	0.00	7,116.39	29,129.61	19.63%
1001 401 42200 1000 Payroll Taxes	2,680.00	0.00	0.00	544.40	2,135.60	20.31%
Employer Payroll Taxes Employer Payroll Taxes	2,680.00	0.00	0.00	544.40	2,135.60	20.31%
1001 401 43311 1000 Code Supplements	6,500.00	0.00	0.00	4,962.76	1,537.24	76.35%
1001 401 43312 1000 IT & Software (B&C)	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 401 43313 1000 Public Media	3,500.00	0.00	0.00	450.00	3,050.00	12.86%
1001 401 43410 1000 Annual Audit	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
1001 401 45400 1000 Advertising	16,500.00	0.00	0.00	1,763.00	14,737.00	10.68%
Professional Services Professional Services	58,500.00	0.00	0.00	7,175.76	51,324.24	12.27%
1001 401 46020 1000 Inaugural	1.00	0.00	0.00	0.00	1.00	0.00%
Supplies Supplies	1.00	0.00	0.00	0.00	1.00	0.00%
1001 401 48000 1000 Contingency	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Other Expenditures Other Expenditures	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
	<b>(107,427.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(14,836.55)</b>	<b>(92,590.45)</b>	<b>(13.81)%</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>(107,427.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(14,836.55)</b>	<b>(92,590.45)</b>	<b>(13.81)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
<b>Expenditures Expenditures</b>						
1001 402 41100 1000 Salaries	245,490.00	0.00	0.00	47,209.65	198,280.35	19.23%
Salaries Salaries	245,490.00	0.00	0.00	47,209.65	198,280.35	19.23%
1001 402 42101 1000 Medical Insurance	17,124.00	0.00	0.00	11,620.45	5,503.55	67.86%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 402 42102 1000 Dental Insurance	588.00	0.00	0.00	3,783.17	(3,195.17)	643.40%
Medical Benefits Medical Benefits	17,712.00	0.00	0.00	15,403.62	2,308.38	86.97%
1001 402 42200 1000 Payroll Taxes	18,780.00	0.00	0.00	3,540.45	15,239.55	18.85%
Employer Payroll Taxes Employer Payroll Taxes	18,780.00	0.00	0.00	3,540.45	15,239.55	18.85%
1001 402 42301 1000 Defined Contribution-TIAA	2,455.00	0.00	0.00	247.60	2,207.40	10.09%
1001 402 42302 1000 Defined Benefit-ERSRI	35,326.00	0.00	0.00	3,562.95	31,763.05	10.09%
Employer Retires Contributions Employer Retires Contributions	37,781.00	0.00	0.00	3,810.55	33,970.45	10.09%
1001 402 43200 1000 Dues & Conferences	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
1001 402 43240 1000 Legal Fees-Labor	25,000.00	0.00	0.00	3,162.50	21,837.50	12.65%
Professional Services Professional Services	26,000.00	0.00	0.00	3,162.50	22,837.50	12.16%
1001 402 45900 1000 Operating	1,500.00	0.00	0.00	775.00	725.00	51.67%
Operating Operating	1,500.00	0.00	0.00	775.00	725.00	51.67%
1001 402 46260 1000 Vehicle Fuel	1,000.00	0.00	0.00	40.94	959.06	4.09%
Utilities Utilities	1,000.00	0.00	0.00	40.94	959.06	4.09%
1001 402 48000 1000 Contingency	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Other Expenditures Other Expenditures	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
	<b>(350,263.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(73,942.71)</b>	<b>(276,320.29)</b>	<b>(21.11)%</b>
Excess Revenue Over (Under) Expenditures	<b>(350,263.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(73,942.71)</b>	<b>(276,320.29)</b>	<b>(21.11)%</b>
<b>Revenue</b>						
1001 403 32000 1000 Licenses & Permits	700,000.00	0.00	0.00	306,517.30	(393,482.70)	(43.79)%
2078 403 39500 1000 Revenue - RECORDS PRESERVATION	0.00	0.00	0.00	402.00	402.00	0.00%
2080 403 39500 1000 Revenue - LAND EVIDENCE & TECH	0.00	0.00	0.00	2,484.42	2,484.42	0.00%
<b>Total Revenues</b>	<b>700,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>309,403.72</b>	<b>(390,596.28)</b>	<b>(44.20)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 403 41100 1000 Salaries	361,192.00	0.00	0.00	66,246.16	294,945.84	18.34%
Salaries Salaries	361,192.00	0.00	0.00	66,246.16	294,945.84	18.34%
1001 403 42101 1000 Medical Insurance	115,169.00	0.00	0.00	20,754.73	94,414.27	18.02%
1001 403 42102 1000 Dental Insurance	5,043.00	0.00	0.00	0.00	5,043.00	0.00%
Medical Benefits Medical Benefits	120,212.00	0.00	0.00	20,754.73	99,457.27	17.27%
1001 403 42200 1000 Payroll Taxes	27,631.00	0.00	0.00	4,872.42	22,758.58	17.63%
Employer Payroll Taxes Employer Payroll Taxes	27,631.00	0.00	0.00	4,872.42	22,758.58	17.63%
1001 403 42301 1000 Defined Contribution-TIAA	3,612.00	0.00	0.00	677.72	2,934.28	18.76%
1001 403 42302 1000 Defined Benefit-ERSRI	51,975.00	0.00	0.00	9,753.04	42,221.96	18.76%
Employer Retires Contributions Employer Retires Contributions	55,587.00	0.00	0.00	10,430.76	45,156.24	18.76%
1001 403 43200 1000 Dues & Conferences	2,000.00	0.00	0.00	364.00	1,636.00	18.20%
1001 403 43321 1000 Land Evidence	26,000.00	0.00	0.00	3,700.00	22,300.00	14.23%
1001 403 43322 1000 Probate & Microfilming	400.00	0.00	0.00	0.00	400.00	0.00%
1001 403 43323 1000 Records Restoration	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
1001 403 43324 1000 Business Licensing	7,200.00	0.00	0.00	0.00	7,200.00	0.00%
1001 403 45500 1000 Printing	2,300.00	0.00	0.00	0.00	2,300.00	0.00%
Professional Services Professional Services	42,900.00	0.00	0.00	4,064.00	38,836.00	9.47%
	<b>(607,522.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(106,368.07)</b>	<b>(501,153.93)</b>	<b>(17.51)%</b>
Excess Revenue Over (Under) Expenditures	<b>92,478.00</b>	<b>0.00</b>	<b>0.00</b>	<b>203,035.65</b>	<b>(891,750.21)</b>	<b>(219.55)%</b>



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Revenue</b>						
Expenditures						
1001 404 43245 1000 Legal Fees-Solicitor	135,425.00	0.00	0.00	23,431.01	111,993.99	17.30%
1001 404 43246 1000 Legal Fees-Litigation	50,000.00	0.00	0.00	4,260.34	45,739.66	8.52%
1001 404 43430 1000 Court Costs	500.00	0.00	0.00	0.00	500.00	0.00%
Professional Services Professional Services	185,925.00	0.00	0.00	27,691.35	158,233.65	14.89%
	<b>(185,925.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(27,691.35)</b>	<b>(158,233.65)</b>	<b>(14.89)%</b>
Excess Revenue Over (Under) Expenditures	<b>(185,925.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(27,691.35)</b>	<b>(158,233.65)</b>	<b>(14.89)%</b>
<b>Revenue</b>						
2065 400 39500 1000 Revenue- Opioid	0.00	0.00	0.00	(26,324.17)	(26,324.17)	0.00%
<b>Total Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>(26,324.17)</b>	<b>(26,324.17)</b>	<b>0.00%</b>
<b>Expenditures</b>						
Expenditures						
1001 405 41100 1000 Salaries	14,560.00	0.00	0.00	0.00	14,560.00	0.00%
2052 400 41100 1000 Salaries	0.00	0.00	0.00	2,520.00	(2,520.00)	0.00%
Salaries Salaries	14,560.00	0.00	0.00	2,520.00	12,040.00	17.31%
1001 405 42200 1000 Payroll Taxes	1,048.00	0.00	0.00	0.00	1,048.00	0.00%
2052 400 42200 1000 Payroll Taxes	0.00	0.00	0.00	192.78	(192.78)	0.00%
Employer Payroll Taxes Employer Payroll Taxes	1,048.00	0.00	0.00	192.78	855.22	18.40%
1001 405 43200 1000 Dues & Conferences	7,400.00	0.00	0.00	0.00	7,400.00	0.00%
1001 405 43222 1000 Tips 411	14,200.00	0.00	0.00	0.00	14,200.00	0.00%
1001 405 43223 1000 Prevention programs/BWRSD	60,000.00	0.00	0.00	0.00	60,000.00	0.00%
1001 405 43400 1000 IT & Support	800.00	0.00	0.00	0.00	800.00	0.00%
Professional Services Professional Services	82,400.00	0.00	0.00	0.00	82,400.00	0.00%
1001 405 46000 1000 Supplies	1,900.00	0.00	0.00	0.00	1,900.00	0.00%
Supplies Supplies	1,900.00	0.00	0.00	0.00	1,900.00	0.00%
	<b>(99,908.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(2,712.78)</b>	<b>(97,195.22)</b>	<b>(2.72)%</b>
Excess Revenue Over (Under) Expenditures	<b>(99,908.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(29,036.95)</b>	<b>(123,519.39)</b>	<b>(29.06)%</b>
<b>Revenue</b>						
Expenditures						
Expenditures						
1001 406 41100 1000 Salaries	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
1001 406 41101 1000 Salaries-Elections	36,188.00	0.00	0.00	0.00	36,188.00	0.00%
Salaries Salaries	39,688.00	0.00	0.00	0.00	39,688.00	0.00%
1001 406 42200 1000 Payroll Taxes	268.00	0.00	0.00	0.00	268.00	0.00%
Employer Payroll Taxes Employer Payroll Taxes	268.00	0.00	0.00	0.00	268.00	0.00%
1001 406 43230 1000 Elections - Supplies	9,000.00	0.00	0.00	6,247.69	2,752.31	69.42%
Professional Services Professional Services	9,000.00	0.00	0.00	6,247.69	2,752.31	69.42%
	<b>(48,956.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(6,247.69)</b>	<b>(42,708.31)</b>	<b>(12.76)%</b>
Excess Revenue Over (Under) Expenditures	<b>(48,956.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(6,247.69)</b>	<b>(42,708.31)</b>	<b>(12.76)%</b>
<b>Revenue</b>						
1001 407 35100 1000 Fees & Fines	100,000.00	0.00	0.00	10,802.77	(89,197.23)	(10.80)%
<b>Total Revenues</b>	<b>100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,802.77</b>	<b>(89,197.23)</b>	<b>(10.80)%</b>

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Expenditures</b>						
Expenditures Expenditures						
1001 407 41100 1000 Salaries	17,532.00	0.00	0.00	3,817.91	13,714.09	21.78%
1001 407 41150 1000 Detail Wages	2,000.00	0.00	0.00	125.00	1,875.00	6.25%
Salaries Salaries	19,532.00	0.00	0.00	3,942.91	15,589.09	20.19%
1001 407 42200 1000 Payroll Taxes	1,341.00	0.00	0.00	215.31	1,125.69	16.06%
Employer Payroll Taxes Employer Payroll Taxes	1,341.00	0.00	0.00	215.31	1,125.69	16.06%
1001 407 42301 1000 Defined Contribution-TIAA	0.00	0.00	0.00	7.72	(7.72)	0.00%
1001 407 42302 1000 Defined Benefit-ERSRI	0.00	0.00	0.00	110.87	(110.87)	0.00%
Employer Retires Contributions Employer Retires	0.00	0.00	0.00	118.59	(118.59)	0.00%
Contributions						
1001 407 46000 1000 Supplies	500.00	0.00	0.00	0.00	500.00	0.00%
Supplies Supplies	500.00	0.00	0.00	0.00	500.00	0.00%
1001 407 45900 1000 Operating	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
Operating Operating	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
	<b>(36,873.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(4,276.81)</b>	<b>(32,596.19)</b>	<b>(11.60)%</b>
<b>Excess Revenue Over (Under) Expenditures</b>	<b>63,127.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,525.96</b>	<b>(121,793.42)</b>	<b>(10.34)%</b>
<b>Revenue</b>						
1001 501 31102 2002 Property Taxes: Prior Years	0.00	0.00	0.00	147.04	147.04	0.00%
1001 501 31115 2015 Property Taxes: 2014-2015	0.00	0.00	0.00	37.94	37.94	0.00%
1001 501 31116 2016 Property Taxes: 2015-2016	0.00	0.00	0.00	14.00	14.00	0.00%
1001 501 31119 2019 Property Taxes: 2018-2019	0.00	0.00	0.00	119.35	119.35	0.00%
1001 501 31120 2020 Property Taxes: 2019-2020	0.00	0.00	0.00	142.53	142.53	0.00%
1001 501 31121 2021 Property Taxes: 2020-2021	0.00	0.00	0.00	599.04	599.04	0.00%
1001 501 31122 2022 Property Taxes: 2021-2022	48,287,941.00	0.00	0.00	111,115.02	(48,176,825.98)	(0.23)%
1001 501 31123 2023 Property Taxes: 2022-2023	0.00	0.00	0.00	590,128.09	590,128.09	0.00%
1001 501 31124 2024 Property Taxes: 2023-2024	0.00	0.00	0.00	5,472,570.15	5,472,570.15	0.00%
1001 501 31900 1000 Penalties & Interest on Delinquent Taxes	695,000.00	0.00	0.00	45,363.95	(649,636.05)	(6.53)%
1001 501 34001 1000 Municipal Lien Certificates	0.00	0.00	0.00	1,849.00	1,849.00	0.00%
1001 501 34100 1000 Miscellaneous	0.00	0.00	0.00	41.00	41.00	0.00%
1001 501 34101 1000 Teller's Over/Short	0.00	0.00	0.00	(0.01)	(0.01)	0.00%
1001 501 35100 1000 Fees & Fines	31,000.00	0.00	0.00	1,120.00	(29,880.00)	(3.61)%
1001 501 36112 1000 Investment Earnings-Citizens Bank	0.00	0.00	0.00	(4,954.76)	(4,954.76)	0.00%
<b>Total Revenues</b>	<b>49,013,941.00</b>	<b>0.00</b>	<b>0.00</b>	<b>6,218,292.34</b>	<b>(42,795,648.66)</b>	<b>(12.69)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 501 41100 1000 Salaries	552,727.00	0.00	0.00	100,182.75	452,544.25	18.13%
1001 501 41300 1000 Overtime	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Salaries Salaries	553,727.00	0.00	0.00	100,182.75	453,544.25	18.09%
1001 501 42101 1000 Medical Insurance	129,197.00	0.00	0.00	20,634.02	108,562.98	15.97%
1001 501 42102 1000 Dental Insurance	5,660.00	0.00	0.00	470.76	5,189.24	8.32%
Medical Benefits Medical Benefits	134,857.00	0.00	0.00	21,104.78	113,752.22	15.65%
1001 501 42200 1000 Payroll Taxes	42,284.00	0.00	0.00	7,327.96	34,956.04	17.33%
Employer Payroll Taxes Employer Payroll Taxes	42,284.00	0.00	0.00	7,327.96	34,956.04	17.33%
1001 501 42301 1000 Defined Contribution-TIAA	5,537.00	0.00	0.00	955.85	4,581.15	17.26%
1001 501 42302 1000 Defined Benefit-ERSRI	79,681.00	0.00	0.00	13,368.70	66,312.30	16.78%
Employer Retires Contributions Employer Retires	85,218.00	0.00	0.00	14,324.55	70,893.45	16.81%
Contributions						



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 501 43200 1000 Dues & Conferences	5,600.00	0.00	0.00	35.00	5,565.00	0.63%
1001 501 43400 1000 IT & Support	99,767.00	0.00	0.00	14,687.00	85,080.00	14.72%
1001 501 43450 1000 Revaluation	65,000.00	0.00	0.00	0.00	65,000.00	0.00%
4160 501 43110 1000 Funerals: NBG Standard FBB	0.00	0.00	0.00	1,850.00	(1,850.00)	0.00%
4160 501 43110 3000 Funerals: Cremation Garden	0.00	0.00	0.00	225.00	(225.00)	0.00%
4160 501 43110 4000 Funerals: NBG Cremation	0.00	0.00	0.00	2,325.00	(2,325.00)	0.00%
4160 501 43490 3000 Engraving/Bronzing: Cremation Garden	0.00	0.00	0.00	(9.83)	9.83	0.00%
4160 501 44000 1000 Superintendent Services	0.00	0.00	0.00	2,600.00	(2,600.00)	0.00%
4160 501 44200 1000 Grounds Maintenance	0.00	0.00	0.00	5,260.00	(5,260.00)	0.00%
4160 501 44201 1000 Additional Grounds Services: NBG Professional Services	0.00	0.00	0.00	300.00	(300.00)	0.00%
4160 501 44300 1000 Repairs & Maintenance: NBG Maintenance	0.00	0.00	0.00	27,272.17	143,094.83	16.01%
1001 501 46000 1000 Supplies	2,500.00	0.00	0.00	822.88	(822.88)	0.00%
4160 501 46100 1000 Foundations/Markers	0.00	0.00	0.00	0.00	2,500.00	0.00%
Supplies Supplies	2,500.00	0.00	0.00	2,670.00	(2,670.00)	0.00%
4160 501 47200 1000 Capital Improvements: NBG Capital Improvements	0.00	0.00	0.00	47,885.00	(47,885.00)	106.80%
Capital Improvements Capital Improvements	0.00	0.00	0.00	47,885.00	(47,885.00)	0.00%
	<b>(988,953.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(221,590.09)</b>	<b>(767,362.91)</b>	<b>(22.41)%</b>
Excess Revenue Over (Under) Expenditures	48,024,988.00	0.00	0.00	5,996,702.25	(43,563,011.57)	(12.49)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 502 44002 1000 Open Space Acquisition	0.00	0.00	0.00	284,795.75	(284,795.75)	0.00%
Professional Services Professional Services	0.00	0.00	0.00	284,795.75	(284,795.75)	0.00%
1001 502 48110 1000 Bond Principal	3,727,704.00	0.00	0.00	1,067,451.55	2,660,252.45	28.64%
1001 502 48210 1000 Interest-Bonds	1,388,078.00	0.00	0.00	433,936.54	954,141.46	31.26%
1001 502 48300 1000 Issuance Fees	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
1001 502 48400 1000 Cost of Issuance	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
Debt Exp Debt Exp	5,125,782.00	0.00	0.00	1,501,388.09	3,624,393.91	29.29%
	<b>(5,125,782.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,786,183.84)</b>	<b>(3,339,598.16)</b>	<b>(34.85)%</b>
Excess Revenue Over (Under) Expenditures	(5,125,782.00)	0.00	0.00	(1,786,183.84)	(3,339,598.16)	(34.85)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 503 41180 1000 Salary Reserve-27PP	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
Salaries Salaries	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
1001 503 42100 1000 Retiree Medical & Dental	685,000.00	0.00	0.00	180,994.99	504,005.01	26.42%
1001 503 42103 1000 Life Insurance	130,000.00	0.00	0.00	125,325.23	4,674.77	96.40%
Medical Benefits Medical Benefits	815,000.00	0.00	0.00	306,320.22	508,679.78	37.59%
1001 503 42500 1000 Unemployment Compensation	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
1001 503 42925 1000 Other Post Employment Benefits	170,000.00	0.00	0.00	0.00	170,000.00	0.00%
Other Benefits Other Benefits	180,000.00	0.00	0.00	0.00	180,000.00	0.00%
1001 503 45201 1000 Insurance	877,205.00	0.00	0.00	1,331,574.00	(454,369.00)	151.80%
1001 503 45202 1000 Insurance Claims	40,000.00	0.00	0.00	(840.56)	40,840.56	(2.10)%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
Insurance Insurance	917,205.00	0.00	0.00	1,330,733.44	(413,528.44)	145.09%
	<b>(1,942,205.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,637,053.66)</b>	<b>(305,151.34)</b>	<b>(84.29)%</b>
Excess Revenue Over (Under) Expenditures	<b>(1,942,205.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,637,053.66)</b>	<b>(305,151.34)</b>	<b>(84.29)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 504 41100 1000 Salaries	21,487.00	0.00	0.00	3,418.93	18,068.07	15.91%
Salaries Salaries	21,487.00	0.00	0.00	3,418.93	18,068.07	15.91%
1001 504 42200 1000 Payroll Taxes	1,644.00	0.00	0.00	246.32	1,397.68	14.98%
Employer Payroll Taxes Employer Payroll Taxes	1,644.00	0.00	0.00	246.32	1,397.68	14.98%
1001 504 43400 1000 IT & Support	126,444.00	0.00	0.00	15,756.37	110,687.63	12.46%
1001 504 43405 1000 Website Maintenance	11,000.00	0.00	0.00	0.00	11,000.00	0.00%
Professional Services Professional Services	137,444.00	0.00	0.00	15,756.37	121,687.63	11.46%
1001 504 44300 1000 Building Repairs & Maintenance	55,000.00	0.00	0.00	13,539.57	41,460.43	24.62%
1001 504 44301 1000 Elevator Repairs & Maintenance	10,000.00	0.00	0.00	2,818.34	7,181.66	28.18%
1001 504 44302 1000 Alarm Repairs & Maintenance	4,000.00	0.00	0.00	1,423.84	2,576.16	35.60%
1001 504 44340 1000 School Buildings	50,000.00	0.00	0.00	51,740.58	(1,740.58)	103.48%
1001 504 44400 1000 Copy Machines	22,000.00	0.00	0.00	3,108.82	18,891.18	14.13%
Maintenance Maintenance	141,000.00	0.00	0.00	72,631.15	68,368.85	51.51%
1001 504 44410 1000 Parking Lot Leases	22,435.00	0.00	0.00	0.00	22,435.00	0.00%
1001 504 44415 1000 Statehouse Lease	5,500.00	0.00	0.00	0.00	5,500.00	0.00%
Leases Leases	27,935.00	0.00	0.00	0.00	27,935.00	0.00%
1001 504 45300 1000 Telephone & Internet	28,000.00	0.00	0.00	4,364.12	23,635.88	15.59%
Telephone Telephone	28,000.00	0.00	0.00	4,364.12	23,635.88	15.59%
1001 504 46001 1000 Supplies-Central Purchasing	28,000.00	0.00	0.00	4,210.60	23,789.40	15.04%
1001 504 46003 1000 Software & Licenses	45,000.00	0.00	0.00	25,681.53	19,318.47	57.07%
1001 504 46066 1000 Postage	37,000.00	0.00	0.00	6,151.33	30,848.67	16.63%
Supplies Supplies	110,000.00	0.00	0.00	36,043.46	73,956.54	32.77%
1001 504 46210 1000 Natural Gas	10,000.00	0.00	0.00	294.81	9,705.19	2.95%
1001 504 46220 1000 Electricity	24,000.00	0.00	0.00	2,459.03	21,540.97	10.25%
Utilities Utilities	5,000.00	0.00	0.00	286.52	4,713.48	5.73%
1001 504 46270 1000 Water Service	39,000.00	0.00	0.00	3,040.36	35,959.64	7.80%
Utilities Utilities	51,000.00	0.00	0.00	10,811.83	40,188.17	21.20%
1001 504 47500 1000 Technology Replacement	51,000.00	0.00	0.00	10,811.83	40,188.17	21.20%
Capital Improvements Capital Improvements	<b>(557,510.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(146,312.54)</b>	<b>(411,197.46)</b>	<b>(26.24)%</b>
Excess Revenue Over (Under) Expenditures	<b>(557,510.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(146,312.54)</b>	<b>(411,197.46)</b>	<b>(26.24)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 505 47200 1000 Capital Improvements	1,470,000.00	0.00	0.00	54,887.22	1,415,112.78	3.73%
Capital Improvements Capital Improvements	1,470,000.00	0.00	0.00	54,887.22	1,415,112.78	3.73%
	<b>(1,470,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(54,887.22)</b>	<b>(1,415,112.78)</b>	<b>(3.73)%</b>
Excess Revenue Over (Under) Expenditures	<b>(1,470,000.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(54,887.22)</b>	<b>(1,415,112.78)</b>	<b>(3.73)%</b>
<b>Revenue</b>						
1001 601 32000 1000 Licenses & Permits	57,000.00	0.00	0.00	4,336.50	(52,663.50)	(7.61)%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
2037 601 39500 1000 Revenue End of Road- boat ramps	0.00	0.00	0.00	1,500.00	1,500.00	0.00%
3093 400 39500 1000 Revenue- Public Buildings	0.00	0.00	0.00	493,951.00	493,951.00	0.00%
<b>Total Revenues</b>	<b>57,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>499,787.50</b>	<b>442,787.50</b>	<b>(876.82)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 601 41100 1000 Salaries	315,152.00	0.00	0.00	57,414.50	257,737.50	18.22%
Salaries Salaries	315,152.00	0.00	0.00	57,414.50	257,737.50	18.22%
1001 601 42101 1000 Medical Insurance	53,705.00	0.00	0.00	7,683.45	46,021.55	14.31%
1001 601 42102 1000 Dental Insurance	2,193.00	0.00	0.00	206.66	1,986.34	9.42%
Medical Benefits Medical Benefits	55,898.00	0.00	0.00	7,890.11	48,007.89	14.12%
1001 601 42200 1000 Payroll Taxes	24,109.00	0.00	0.00	4,311.00	19,798.00	17.88%
Employer Payroll Taxes Employer Payroll Taxes	24,109.00	0.00	0.00	4,311.00	19,798.00	17.88%
1001 601 42301 1000 Defined Contribution-TIAA	3,152.00	0.00	0.00	653.00	2,499.00	20.72%
1001 601 42302 1000 Defined Benefit-ERSR	45,350.00	0.00	0.00	8,049.00	37,301.00	17.75%
Employer Retires Contributions Employer Retires Contributions	48,502.00	0.00	0.00	8,702.00	39,800.00	17.94%
1001 601 43100 1000 Secretarial Support	12,000.00	0.00	0.00	1,000.00	11,000.00	8.33%
1001 601 43200 1000 Dues & Conferences	3,500.00	0.00	0.00	295.00	3,205.00	8.43%
1001 601 43220 1000 Tourism/Promotion	39,100.00	0.00	0.00	5,500.00	33,600.00	14.07%
1001 601 43221 1000 GIS Implementation	8,400.00	0.00	0.00	0.00	8,400.00	0.00%
1001 601 43435 1000 Consulting Engineer-Planning Board	9,000.00	0.00	0.00	5,245.00	3,755.00	58.28%
1001 601 45400 1000 Advertising	5,100.00	0.00	0.00	861.00	4,239.00	16.88%
Professional Services Professional Services	77,100.00	0.00	0.00	12,901.00	64,199.00	16.73%
1001 601 46000 1000 Supplies	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
1001 601 46101 1000 Conservation Projects	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
1001 601 46102 1000 Tree Planting	20,000.00	0.00	0.00	4,627.50	15,372.50	23.14%
1001 601 46103 1000 Stormwater Phase II	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
1001 601 46104 1000 Comprehensive Plan Update	5,000.00	0.00	0.00	250.00	4,750.00	5.00%
Supplies Supplies	42,500.00	0.00	0.00	4,877.50	37,622.50	11.48%
2094 601 49500 1000 Expenditures Sowams/Annawamscutt WS Study	0.00	0.00	0.00	(9,723.00)	9,723.00	0.00%
Capital Improvements Capital Improvements	0.00	0.00	0.00	(9,723.00)	9,723.00	0.00%
1001 601 46300 1000 Bristol HDC	0.00	0.00	0.00	861.00	(861.00)	0.00%
2035 601 49500 1000 Expenditures End of Road- RIIB	0.00	0.00	0.00	582.26	(582.26)	0.00%
2036 601 49500 1000 Expenditures End of Road- boat ramps	0.00	0.00	0.00	16,730.00	(16,730.00)	0.00%
2037 601 49500 1000 Expenditures End of Road- boat ramps	0.00	0.00	0.00	1,500.00	(1,500.00)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	19,673.26	(19,673.26)	0.00%
Excess Revenue Over (Under) Expenditures	(563,261.00)	0.00	0.00	(106,046.37)	(457,214.63)	(18.83)%
<b>Revenue</b>	<b>(506,261.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>393,741.13</b>	<b>(14,427.13)</b>	<b>77.77%</b>
1001 602 32000 1000 Licenses & Permits	470,500.00	0.00	0.00	4,727.55	(465,772.45)	(1.00)%
1001 602 33515 1000 RI State Tax	0.00	0.00	0.00	(1,398.55)	(1,398.55)	0.00%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 602 33516 1000 Health Department	0.00	0.00	0.00	1,839.00	1,839.00	0.00%
<b>Total Revenues</b>	<b>470,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>5,168.00</b>	<b>(465,332.00)</b>	<b>(1.10)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 602 41100 1000 Salaries	183,225.00	0.00	0.00	33,430.24	149,794.76	18.25%
Salaries Salaries	183,225.00	0.00	0.00	33,430.24	149,794.76	18.25%
1001 602 42101 1000 Medical Insurance	20,090.00	0.00	0.00	4,373.88	15,716.12	21.77%
1001 602 42102 1000 Dental Insurance	950.00	0.00	0.00	49.74	900.26	5.24%
Medical Benefits Medical Benefits	21,040.00	0.00	0.00	4,423.62	16,616.38	21.02%
1001 602 42200 1000 Payroll Taxes	14,017.00	0.00	0.00	2,433.61	11,583.39	17.36%
Employer Payroll Taxes Employer Payroll Taxes	14,017.00	0.00	0.00	2,433.61	11,583.39	17.36%
1001 602 42301 1000 Defined Contribution-TIAA	750.00	0.00	0.00	191.55	558.45	25.54%
1001 602 42302 1000 Defined Benefit-ERSRI	10,797.00	0.00	0.00	2,756.40	8,040.60	25.53%
Employer Retires Contributions Employer Retires Contributions	11,547.00	0.00	0.00	2,947.95	8,599.05	25.53%
1001 602 43200 1000 Dues & Conferences	1,854.00	0.00	0.00	80.00	1,774.00	4.31%
Other Benefits Other Benefits	1,854.00	0.00	0.00	80.00	1,774.00	4.31%
1001 602 46003 1000 Software & Licenses	16,200.00	0.00	0.00	15,290.00	910.00	94.38%
Supplies Supplies	16,200.00	0.00	0.00	15,290.00	910.00	94.38%
1001 602 45900 1000 Operating	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
Operating Operating	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
	<b>(251,383.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(58,605.42)</b>	<b>(192,777.58)</b>	<b>(23.31)%</b>
Excess Revenue Over (Under) Expenditures	219,117.00	0.00	0.00	(53,437.42)	(658,109.58)	24.39%
<b>Revenue</b>						
1001 603 32002 1000 Permits	7,500.00	0.00	0.00	825.00	(6,675.00)	(11.00)%
1001 603 32003 1000 Road Cut Permits	25,000.00	0.00	0.00	315.00	(24,685.00)	(1.26)%
1001 603 32004 1000 Metals	10,000.00	0.00	0.00	0.00	(10,000.00)	0.00%
1001 603 34100 1000 Miscellaneous	0.00	0.00	0.00	360.00	360.00	0.00%
1001 603 34102 1000 Landfill Receipts	65,000.00	0.00	0.00	2,903.00	(62,097.00)	(4.47)%
1001 603 34105 1000 Special Pick-Ups	10,000.00	0.00	0.00	355.00	(9,645.00)	(3.55)%
1001 603 34431 1000 Compost Bag Sales	5,000.00	0.00	0.00	0.00	(5,000.00)	0.00%
<b>Total Revenues</b>	<b>122,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>4,758.00</b>	<b>(117,742.00)</b>	<b>(3.88)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 603 41100 1000 Salaries	2,092,988.00	0.00	0.00	368,779.57	1,724,208.43	17.62%
1001 603 41160 1000 Clothing Allowance	43,400.00	0.00	0.00	35,000.00	8,400.00	80.65%
1001 603 41300 1000 Overtime	158,363.00	0.00	0.00	19,567.92	138,795.08	12.36%
Salaries Salaries	2,294,751.00	0.00	0.00	423,347.49	1,871,403.51	18.45%
1001 603 42101 1000 Medical Insurance	539,033.00	0.00	0.00	78,949.58	460,083.42	14.65%
1001 603 42102 1000 Dental Insurance	21,708.00	0.00	0.00	1,900.21	19,807.79	8.75%
Medical Benefits Medical Benefits	560,741.00	0.00	0.00	80,849.79	479,891.21	14.42%
1001 603 42200 1000 Payroll Taxes	175,548.00	0.00	0.00	36,586.72	138,961.28	20.84%
Employer Payroll Taxes Employer Payroll Taxes	175,548.00	0.00	0.00	36,586.72	138,961.28	20.84%
1001 603 42301 1000 Defined Contribution-TIAA	19,635.00	0.00	0.00	3,282.66	16,352.34	16.72%
1001 603 42302 1000 Defined Benefit-ERSRI	318,081.00	0.00	0.00	51,310.42	266,770.58	16.13%
Employer Retires Contributions Employer Retires Contributions	337,716.00	0.00	0.00	54,593.08	283,122.92	16.17%
1001 603 43211 1000 Rodent Control	5,000.00	0.00	0.00	250.00	4,750.00	5.00%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 603 43440 1000 Landfill/Environmental Monitoring	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
1001 603 44210 1000 Transfer Station Operations	400,000.00	0.00	0.00	28,954.00	371,046.00	7.24%
1001 603 44220 1000 Snow & Ice Removal	150,000.00	0.00	0.00	0.00	150,000.00	0.00%
1001 603 45400 1000 Advertising	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Professional Services Professional Services	581,000.00	0.00	0.00	29,204.00	551,796.00	5.03%
1001 603 44300 1000 Building Repairs & Maintenance	18,500.00	0.00	0.00	596.66	17,903.34	3.23%
1001 603 44304 1000 Grounds Maintenance	287,730.00	0.00	0.00	0.00	287,730.00	0.00%
1001 603 44305 1000 Road Materials	30,000.00	0.00	0.00	498.80	29,501.20	1.66%
1001 603 44306 1000 Road Signs	10,000.00	0.00	0.00	867.30	9,132.70	8.67%
1001 603 44307 1000 Road & Sidewalk Maintenance	15,000.00	0.00	0.00	3,928.50	11,071.50	26.19%
1001 603 44308 1000 Street Lighting	115,000.00	0.00	0.00	11,768.48	103,231.52	10.23%
1001 603 44310 1000 Motor Vehicle Repairs	85,000.00	0.00	0.00	157.17	84,842.83	0.18%
1001 603 44311 1000 Landfill Vehicle Maintenance	17,000.00	0.00	0.00	0.00	17,000.00	0.00%
1001 603 44312 1000 Packer & Recycling Vehicle Maintenance	45,000.00	0.00	0.00	0.00	45,000.00	0.00%
1001 603 44330 1000 Drainage	55,000.00	0.00	0.00	56,135.38	(1,135.38)	102.06%
1001 603 44400 1000 Copy Machines	1,500.00	0.00	0.00	141.98	1,358.02	9.47%
Maintenance Maintenance	679,730.00	0.00	0.00	74,094.27	605,635.73	10.90%
1001 603 44600 1000 Tree Care & Preservation	75,000.00	0.00	0.00	17,500.00	57,500.00	23.33%
Misc. Programs Misc. Programs	75,000.00	0.00	0.00	17,500.00	57,500.00	23.33%
1001 603 45300 1000 Telephone & Internet	5,500.00	0.00	0.00	517.99	4,982.01	9.42%
Telephone Telephone	5,500.00	0.00	0.00	517.99	4,982.01	9.42%
1001 603 46000 1000 Supplies	7,000.00	0.00	0.00	424.30	6,575.70	6.06%
1001 603 46050 1000 Chemicals	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 603 46060 1000 Tires	18,000.00	0.00	0.00	0.00	18,000.00	0.00%
1001 603 46061 1000 Sweeper Brooms	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
1001 603 46063 1000 Portable Radios	12,000.00	0.00	0.00	1,272.85	10,727.15	10.61%
1001 603 46064 1000 Protective Gear	4,500.00	0.00	0.00	396.00	4,104.00	8.80%
1001 603 46066 1000 Postage	1,500.00	0.00	0.00	297.78	1,202.22	19.85%
1001 603 46067 1000 Janitorial Supplies	22,000.00	0.00	0.00	3,495.82	18,504.18	15.89%
Supplies Supplies	70,000.00	0.00	0.00	5,886.75	64,113.25	8.41%
1001 603 46210 1000 Natural Gas	30,000.00	0.00	0.00	308.76	29,691.24	1.03%
1001 603 46220 1000 Electricity	13,000.00	0.00	0.00	144.65	12,855.35	1.11%
1001 603 46260 1000 Vehicle Fuel	181,000.00	0.00	0.00	17,652.46	163,347.54	9.75%
1001 603 46270 1000 Water Service	6,000.00	0.00	0.00	1,872.19	4,127.81	31.20%
Utilities Utilities	230,000.00	0.00	0.00	19,978.06	210,021.94	8.69%
1001 603 47301 1000 Building Security	6,000.00	0.00	0.00	1,815.44	4,184.56	30.26%
1001 603 47500 1000 Technology Replacement	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
1001 603 47515 1000 Tools & Equipment	11,000.00	0.00	0.00	732.05	10,267.95	6.66%
Capital Improvements Capital Improvements	27,000.00	0.00	0.00	2,547.49	24,452.51	9.44%
	<b>(5,036,986.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(745,105.64)</b>	<b>(4,291,880.36)</b>	<b>(14.79)%</b>
	<b>(4,914,486.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(740,347.64)</b>	<b>(4,409,622.36)</b>	<b>(15.06)%</b>
Excess Revenue Over (Under) Expenditures						
Revenue						
5002 604 32002 1000 Permits	1,000.00	0.00	0.00	55.00	(945.00)	(5.50)%
5002 604 32005 1000 Septage	0.00	0.00	0.00	(357.20)	(357.20)	0.00%
5002 604 32006 1000 Pretreatment Revenue	30,000.00	0.00	0.00	150.00	(29,850.00)	(0.50)%
5002 604 34410 1000 Sewer Use Fees	6,529,124.00	0.00	0.00	0.00	(6,529,124.00)	0.00%
5002 604 34420 1000 Sewer Assessments	62,432.00	0.00	0.00	0.00	(62,432.00)	0.00%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 604 35100 1000 Fees & Fines	500.00	0.00	0.00	3,300.00	2,800.00	(660.00)%
5002 604 35510 1000 Debt Service Recovery-RWU	53,500.00	0.00	0.00	0.00	(53,500.00)	0.00%
<b>Total Revenues</b>	<b>6,676,556.00</b>	<b>0.00</b>	<b>0.00</b>	<b>3,147.80</b>	<b>(6,673,408.20)</b>	<b>(0.05)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
5002 604 41100 1000 Salaries	768,160.00	0.00	0.00	130,894.57	637,265.43	17.04%
5002 604 41300 1000 Overtime	80,000.00	0.00	0.00	15,085.35	64,914.65	18.86%
Salaries Salaries	848,160.00	0.00	0.00	145,979.92	702,180.08	17.21%
5002 604 42101 1000 Medical Insurance	177,639.00	0.00	0.00	27,576.51	150,062.49	15.52%
5002 604 42102 1000 Dental Insurance	7,169.00	0.00	0.00	466.91	6,702.09	6.51%
Medical Benefits Medical Benefits	184,808.00	0.00	0.00	28,043.42	156,764.58	15.17%
5002 604 42200 1000 Payroll Taxes	64,884.00	0.00	0.00	10,964.78	53,919.22	16.90%
Employer Payroll Taxes Employer Payroll Taxes	64,884.00	0.00	0.00	10,964.78	53,919.22	16.90%
5002 604 42301 1000 Defined Contribution-TIAA	7,495.00	0.00	0.00	1,071.68	6,423.32	14.30%
5002 604 42302 1000 Defined Benefit-ERSRI	110,538.00	0.00	0.00	17,462.97	93,075.03	15.80%
Employer Retires Contributions Employer Retires Contributions	118,033.00	0.00	0.00	18,534.65	99,498.35	15.70%
5002 604 43200 1000 Dues & Conferences	1,500.00	0.00	0.00	235.00	1,265.00	15.67%
5002 604 43270 1000 CMOM Reporting	15,000.00	0.00	0.00	1,120.00	13,880.00	7.47%
5002 604 43442 1000 EPA Permit Fee	3,100.00	0.00	0.00	3,100.00	0.00	100.00%
5002 604 44001 1000 Infiltration Inflow	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
Professional Services Professional Services	39,600.00	0.00	0.00	4,455.00	35,145.00	11.25%
5002 604 44300 1000 Building Repairs & Maintenance	10,000.00	0.00	0.00	8,428.08	1,571.92	84.28%
5002 604 44310 1000 Motor Vehicle Repairs	12,000.00	0.00	0.00	2,677.48	9,322.52	22.31%
5002 604 44351 1000 RBC Repairs & Maintenance	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
5002 604 44352 1000 Generator Service	10,000.00	0.00	0.00	1,366.00	8,634.00	13.66%
5002 604 44353 1000 Sewer System Repairs	35,000.00	0.00	0.00	3,674.65	31,325.35	10.50%
5002 604 44354 1000 Odor Control	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
5002 604 44355 1000 Cesspool Cleanup	5,000.00	0.00	0.00	525.00	4,475.00	10.50%
5002 604 44356 1000 Solids/Scum Handling	12,000.00	0.00	0.00	0.00	12,000.00	0.00%
5002 604 44357 1000 Grinder Pump Repairs	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
5002 604 44358 1000 Biofilter Maintenance	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5002 604 44359 1000 Lab Equipment Maintenance	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 44360 1000 Pump Station Repairs	27,500.00	0.00	0.00	9,136.31	18,363.69	33.22%
5002 604 44361 1000 Belt Press Service	5,000.00	0.00	0.00	0.00	5,000.00	0.00%
5002 604 44362 1000 CL2 System Maintenance	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 44363 1000 Instrument & Controls Maintenance	15,000.00	0.00	0.00	2,668.00	12,332.00	17.79%
5002 604 44364 1000 Headworks Maintenance	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
Maintenance Maintenance	160,000.00	0.00	0.00	28,475.52	131,524.48	17.80%
5002 604 44412 1000 Warren Agreement	45,000.00	0.00	0.00	0.00	45,000.00	0.00%
Leases Leases	8,000.00	0.00	0.00	0.00	8,000.00	0.00%
Telephone Telephone	8,000.00	0.00	0.00	1,285.31	6,714.69	16.07%
5002 604 43004 1000 Filter Belts	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
5002 604 46002 1000 Office Supplies	7,500.00	0.00	0.00	1,729.95	5,770.05	23.07%
5002 604 46010 1000 Uniforms	14,000.00	0.00	0.00	2,679.06	11,320.94	19.14%
5002 604 46050 1000 Chemicals	130,000.00	0.00	0.00	30,113.68	99,886.32	23.16%
5002 604 46052 1000 Laboratory	26,000.00	0.00	0.00	6,458.26	19,541.74	24.84%
5002 604 46053 1000 Pretreatment	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
5002 604 46054 1000 Manhole Covers	4,000.00	0.00	0.00	0.00	4,000.00	0.00%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 604 46055 1000 OSHA Equipment	5,000.00	0.00	0.00	336.49	4,663.51	6.73%
Supplies Supplies	219,000.00	0.00	0.00	41,317.44	177,682.56	18.87%
5002 604 45900 1000 Operating	75,000.00	0.00	0.00	5,450.53	69,549.47	7.27%
Operating Operating	75,000.00	0.00	0.00	5,450.53	69,549.47	7.27%
5002 604 46210 1000 Natural Gas	0.00	0.00	0.00	550.39	(550.39)	0.00%
5002 604 46220 1000 Electricity	325,000.00	0.00	0.00	41,097.56	283,902.44	12.65%
5002 604 46260 1000 Vehicle Fuel	30,000.00	0.00	0.00	0.00	30,000.00	0.00%
5002 604 46270 1000 Water Service	0.00	0.00	0.00	177.35	(177.35)	0.00%
Utilities Utilities	355,000.00	0.00	0.00	41,825.30	313,174.70	11.78%
5002 604 47201 1000 Capital Improvements-Infiltration	0.00	0.00	0.00	400.00	(400.00)	0.00%
Inflow						
Capital Improvements Capital Improvements	0.00	0.00	0.00	400.00	(400.00)	0.00%
	<b>(2,117,485.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(326,731.87)</b>	<b>(1,790,753.13)</b>	<b>(15.43)%</b>
Excess Revenue Over (Under) Expenditures	4,559,071.00	0.00	0.00	(323,584.07)	(8,464,161.33)	7.10%
<b>Revenue</b>						
5002 606 32002 1000 Permits	3,500.00	0.00	0.00	0.00	(3,500.00)	0.00%
5002 606 34430 1000 Compost Sales	79,979.00	0.00	0.00	15,082.49	(64,896.51)	(18.86)%
<b>Total Revenues</b>	<b>83,479.00</b>	<b>0.00</b>	<b>0.00</b>	<b>15,082.49</b>	<b>(68,396.51)</b>	<b>(18.07)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
5002 606 41100 1000 Salaries	385,284.00	0.00	0.00	79,869.59	305,414.41	20.73%
5002 606 41300 1000 Overtime	37,000.00	0.00	0.00	7,571.47	29,428.53	20.46%
Salaries Salaries	422,284.00	0.00	0.00	87,441.06	334,842.94	20.71%
5002 606 42101 1000 Medical Insurance	100,748.00	0.00	0.00	19,178.72	81,569.28	19.04%
5002 606 42102 1000 Dental Insurance	4,093.00	0.00	0.00	363.58	3,729.42	8.88%
Medical Benefits Medical Benefits	104,841.00	0.00	0.00	19,542.30	85,298.70	18.64%
5002 606 42200 1000 Payroll Taxes	32,305.00	0.00	0.00	5,865.30	26,439.70	18.16%
Employer Payroll Taxes Employer Payroll Taxes	32,305.00	0.00	0.00	5,865.30	26,439.70	18.16%
5002 606 42301 1000 Defined Contribution-TIAA	3,853.00	0.00	0.00	766.85	3,086.15	19.90%
5002 606 42302 1000 Defined Benefit-ERSRI	55,442.00	0.00	0.00	9,659.68	45,782.32	17.42%
Employer Retires Contributions Employer Retires	59,295.00	0.00	0.00	10,426.53	48,868.47	17.58%
Contributions						
5002 606 43441 1000 Methane Testing	4,500.00	0.00	0.00	618.57	3,881.43	13.75%
5002 606 43443 1000 Compost Analysis	8,500.00	0.00	0.00	995.00	7,505.00	11.71%
Professional Services Professional Services	13,000.00	0.00	0.00	1,613.57	11,386.43	12.41%
5002 606 44300 1000 Building Repairs & Maintenance	15,000.00	0.00	0.00	0.00	15,000.00	0.00%
5002 606 44310 1000 Motor Vehicle Repairs	14,000.00	0.00	0.00	256.96	13,743.04	1.84%
5002 606 44354 1000 Odor Control	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
5002 606 44363 1000 Instrument & Controls Maintenance	3,500.00	0.00	0.00	0.00	3,500.00	0.00%
5002 606 44375 1000 Compost Equipment Maintenance	18,000.00	0.00	0.00	822.84	17,177.16	4.57%
Maintenance Maintenance	52,500.00	0.00	0.00	1,079.80	51,420.20	2.06%
5002 606 45300 1000 Telephone & Internet	1,000.00	0.00	0.00	167.09	832.91	16.71%
Telephone Telephone	1,000.00	0.00	0.00	167.09	832.91	16.71%
5002 606 46010 1000 Uniforms	8,000.00	0.00	0.00	1,425.95	6,574.05	17.82%
5002 606 46055 1000 OSHA Equipment	2,000.00	0.00	0.00	147.85	1,852.15	7.39%
5002 606 46056 1000 Compost Bags	0.00	0.00	0.00	(18.00)	18.00	0.00%
5002 606 46057 1000 Grinder Hammers	3,000.00	0.00	0.00	0.00	3,000.00	0.00%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
5002 606 46060 1000 Tires	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
Supplies Supplies	17,000.00	0.00	0.00	1,555.80	15,444.20	9.15%
5002 606 45900 1000 Operating	24,000.00	0.00	0.00	2,789.73	21,210.27	11.62%
Operating Operating	24,000.00	0.00	0.00	2,789.73	21,210.27	11.62%
5002 606 46210 1000 Natural Gas	10,000.00	0.00	0.00	657.58	9,342.42	6.58%
5002 606 46220 1000 Electricity	85,000.00	0.00	0.00	7,232.51	77,767.49	8.51%
5002 606 46260 1000 Vehicle Fuel	31,000.00	0.00	0.00	0.00	31,000.00	0.00%
5002 606 46270 1000 Water Service	0.00	0.00	0.00	1,593.45	(1,593.45)	0.00%
Utilities Utilities	126,000.00	0.00	0.00	9,483.54	116,516.46	7.53%
	<b>(852,225.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(139,964.72)</b>	<b>(712,260.28)</b>	<b>(16.42)%</b>
Excess Revenue Over (Under) Expenditures	<b>(766,746.00)</b>	0.00	0.00	(124,882.23)	<b>(780,656.79)</b>	(16.24)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures	85,000.00	0.00	0.00	0.00	85,000.00	0.00%
5002 607 42100 1000 Retiree Medical	15,500.00	0.00	0.00	0.00	15,500.00	0.00%
Medical Benefits Medical Benefits	100,500.00	0.00	0.00	0.00	100,500.00	0.00%
5002 607 42950 1000 Severance Pay	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
Other Benefits Other Benefits	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
5002 607 43101 1000 Allocated Costs	75,000.00	0.00	0.00	0.00	75,000.00	0.00%
5002 607 43400 1000 IT & Support	6,000.00	0.00	0.00	0.00	6,000.00	0.00%
5002 607 43410 1000 Annual Audit	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Professional Services Professional Services	91,000.00	0.00	0.00	0.00	91,000.00	0.00%
5002 607 45201 1000 Insurance	366,578.00	0.00	0.00	0.00	366,578.00	0.00%
Insurance Insurance	366,578.00	0.00	0.00	0.00	366,578.00	0.00%
3100 607 49500 1000 Expenditures Electrical System Improvements	0.00	0.00	0.00	2,245.00	(2,245.00)	0.00%
3101 607 49500 1000 Expenditures - Resiliency plan	0.00	0.00	0.00	31,745.00	(31,745.00)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	33,990.00	(33,990.00)	0.00%
5002 607 48110 1000 Bond Principal	2,509,749.00	0.00	0.00	2,445,018.29	64,730.71	97.42%
5002 607 48210 1000 Interest-Bonds	765,667.00	0.00	0.00	346,325.55	419,341.45	45.23%
5002 607 48400 1000 Cost of Issuance	25,000.00	0.00	0.00	0.00	25,000.00	0.00%
Debt Exp Debt Exp	3,300,416.00	0.00	0.00	2,791,343.84	509,072.16	84.58%
	<b>(3,878,494.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(2,825,333.84)</b>	<b>(1,053,160.16)</b>	<b>(72.85)%</b>
Excess Revenue Over (Under) Expenditures	<b>(3,878,494.00)</b>	0.00	0.00	(2,825,333.84)	<b>(1,053,160.16)</b>	(72.85)%
<b>Revenue</b>						
1001 701 32010 1000 Soliciting Permits	1,000.00	0.00	0.00	1,295.00	295.00	(129.50)%
1001 701 34210 1000 Police Detail Admin Fees	45,000.00	0.00	0.00	5,280.99	(39,719.01)	(11.74)%
1001 701 35100 1000 Fines & Fees	4,600.00	0.00	0.00	1,640.00	(2,960.00)	(35.65)%
1001 701 35102 1000 Copy Fees	1,320.00	0.00	0.00	98.15	(1,221.85)	(7.44)%
1001 701 35103 1000 Vehicle ID	7,500.00	0.00	0.00	1,778.00	(5,722.00)	(23.71)%
1001 701 35104 1000 Online Report Fees	3,000.00	0.00	0.00	665.00	(2,335.00)	(22.17)%
2033 701 39500 1000 Revenue - PD Youth Leadership Camp	0.00	0.00	0.00	150.00	150.00	0.00%
2077 701 39500 1000 Revenue - POLICE GRANTS	0.00	0.00	0.00	624.80	624.80	0.00%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

9083 701 39500 1000 Revenue - POLICE MV DETAIL	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Total Revenues</b>	0.00	0.00	0.00	26,320.00	26,320.00	0.00%
<b>Expenditures</b>	62,420.00	0.00	0.00	37,851.94	(24,568.06)	(60.64)%
Expenditures Expenditures						
1001 701 41100 1000 Salaries	3,096,470.00	0.00	0.00	592,126.98	2,504,343.02	19.12%
1001 701 41100 2000 Salaries - Civilian	534,006.00	0.00	0.00	87,453.06	446,552.94	16.38%
1001 701 41160 1000 Clothing Allowance	67,145.00	0.00	0.00	61,255.00	5,890.00	91.23%
1001 701 41300 1000 Overtime	190,000.00	0.00	0.00	66,680.81	123,319.19	35.10%
1001 701 41300 2000 Overtime - Civilian	16,500.00	0.00	0.00	17,605.34	(1,105.34)	106.70%
1001 701 41400 1000 Supplemental Wages	504,802.00	0.00	0.00	61.38	504,740.62	0.01%
1001 701 41500 1000 Detail Wages	115,000.00	0.00	0.00	46,469.72	68,530.28	40.41%
1001 701 41600 1000 Special Details	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Salaries Salaries	4,533,923.00	0.00	0.00	871,652.29	3,662,270.71	19.23%
1001 701 42101 1000 Medical Insurance	809,002.00	0.00	0.00	200,461.52	608,540.48	24.78%
1001 701 42102 1000 Dental Insurance	37,617.00	0.00	0.00	3,092.62	34,524.38	8.22%
Medical Benefits Medical Benefits	846,619.00	0.00	0.00	203,554.14	643,064.86	24.04%
1001 701 42200 1000 Payroll Taxes	56,786.00	0.00	0.00	13,838.32	42,947.68	24.37%
1001 701 42200 2000 Payroll Taxes - Civilian	42,114.00	0.00	0.00	9,543.35	32,570.65	22.66%
Employer Payroll Taxes Employer Payroll Taxes	98,900.00	0.00	0.00	23,381.67	75,518.33	23.64%
1001 701 42301 1000 Defined Contribution-TIAA	108,038.00	0.00	0.00	17,144.31	90,893.69	15.87%
1001 701 42301 2000 Defined Contribution-TIAA - Civilian	4,856.00	0.00	0.00	607.04	4,248.96	12.50%
1001 701 42302 1000 Defined Benefit-ERSRI	292,783.00	0.00	0.00	40,257.52	252,525.48	13.75%
1001 701 42302 2000 Defined Benefit-ERSRI - Civilian	73,524.00	0.00	0.00	9,082.47	64,441.53	12.35%
1001 701 42303 1000 Defined Benefit-Local Pension	1,767,983.00	0.00	0.00	368,142.30	1,398,940.70	20.83%
Employer Retires Contributions Employer Retires	2,246,284.00	0.00	0.00	435,233.64	1,811,050.36	19.38%
Contributions						
1001 701 42400 1000 Education	60,000.00	0.00	0.00	3,062.00	56,938.00	5.10%
Other Benefits Other Benefits	60,000.00	0.00	0.00	3,062.00	56,938.00	5.10%
1001 701 43201 1000 Conferences & Training	15,000.00	0.00	0.00	111.46	14,888.54	0.74%
1001 701 43331 1000 RI Police Academy	3,280.00	0.00	0.00	425.00	2,855.00	12.96%
1001 701 43445 1000 Written Directives	8,000.00	0.00	0.00	7,902.37	97.63	98.78%
1001 701 45400 1000 Advertising	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Professional Services Professional Services	28,280.00	0.00	0.00	8,438.83	19,841.17	29.84%
1001 701 43020 1000 Boat Repairs & Maintenance	5,000.00	0.00	0.00	34.18	4,965.82	0.68%
1001 701 44300 1000 Building Repairs & Maintenance	25,000.00	0.00	0.00	(6,354.25)	31,354.25	(25.42)%
1001 701 44310 1000 Motor Vehicle Repairs	50,000.00	0.00	0.00	5,631.68	44,368.32	11.26%
1001 701 44400 1000 Copy Machines	5,100.00	0.00	0.00	637.84	4,462.16	12.51%
Maintenance Maintenance	85,100.00	0.00	0.00	(50.55)	85,150.55	(0.06)%
1001 701 45300 1000 Telephone & Internet	24,000.00	0.00	0.00	4,856.56	19,143.44	20.24%
Telephone Telephone	24,000.00	0.00	0.00	4,856.56	19,143.44	20.24%
1001 701 46009 1000 Ammunition & Weapons	20,000.00	0.00	0.00	3,717.70	16,282.30	18.59%
1001 701 46010 1000 Uniforms	2,000.00	0.00	0.00	20.00	1,980.00	1.00%
1001 701 46031 1000 Police Officer Supplies	1,800.00	0.00	0.00	0.00	1,800.00	0.00%
1001 701 46032 1000 Patrol Expenses	45,000.00	0.00	0.00	2,051.31	42,948.69	4.56%
1001 701 46033 1000 Detective Expenses	14,400.00	0.00	0.00	2,025.36	12,374.64	14.07%
1001 701 46034 1000 Probationary Patrolman Expense	10,000.00	0.00	0.00	7,031.12	2,968.88	70.31%
1001 701 46035 1000 Color Guard	1,200.00	0.00	0.00	188.00	1,012.00	15.67%
1001 701 46037 1000 Medical Supplies	1,800.00	0.00	0.00	167.96	1,632.04	9.33%
1001 701 46038 1000 Communications	25,000.00	0.00	0.00	36.99	24,963.01	0.15%
1001 701 46039 1000 Photo Lab	1,000.00	0.00	0.00	0.00	1,000.00	0.00%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 701 46066 1000 Postage	2,000.00	0.00	0.00	(1.11)	2,001.11	(0.06)%
Supplies Supplies	124,200.00	0.00	0.00	15,237.33	108,962.67	12.27%
1001 701 46210 1000 Heating Oil/Natural Gas	15,000.00	0.00	0.00	1,537.43	13,462.57	10.25%
1001 701 46220 1000 Electricity	15,000.00	0.00	0.00	2,201.80	12,798.20	14.68%
1001 701 46260 1000 Vehicle Fuel	75,000.00	0.00	0.00	7,219.63	67,780.37	9.63%
1001 701 46270 1000 Water Service	1,750.00	0.00	0.00	10,958.86	1,750.00	0.00%
Utilities Utilities	106,750.00	0.00	0.00	0.00	95,791.14	10.27%
1001 701 47301 1000 Building Security	1,500.00	0.00	0.00	36,206.33	1,500.00	0.00%
1001 701 47500 1000 Technology Replacement	70,000.00	0.00	0.00	58,382.99	33,793.67	51.72%
1001 701 47520 1000 Motor Vehicle Replacement	62,000.00	0.00	0.00	94,589.32	3,617.01	94.17%
Capital Improvements Capital Improvements	133,500.00	0.00	0.00	1,145.00	38,910.68	70.85%
2097 701 49500 1000 Expenditures Community Night Out	0.00	0.00	0.00	10,200.00	(1,145.00)	0.00%
3102 701 49500 1000 Expenditures - Environmental site plan	0.00	0.00	0.00	11,345.00	(10,200.00)	0.00%
Other Expenditures Other Expenditures	0.00	0.00	0.00	(1,682,259.09)	(11,345.00)	0.00%
Excess Revenue Over (Under) Expenditures	(8,287,556.00)	0.00	0.00	(1,644,407.15)	(6,605,296.91)	(20.30)%
<b>Revenue</b>	<b>(8,225,136.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,644,407.15)</b>	<b>(6,629,864.97)</b>	<b>(19.99)%</b>
1001 702 34550 1000 Animal Control & Shelter Fees	1,000.00	0.00	0.00	1,125.00	125.00	(112.50)%
2069 702 39500 1000 Revenue	0.00	0.00	0.00	301.50	301.50	0.00%
2070 702 39500 1000 Revenue	0.00	0.00	0.00	26.50	26.50	0.00%
<b>Total Revenues</b>	<b>1,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,453.00</b>	<b>453.00</b>	<b>(145.30)%</b>
<b>Expenditures</b>						
Expenditures Expenditures	139,591.00	0.00	0.00	16,274.30	123,316.70	11.66%
1001 702 41100 1000 Salaries	1,400.00	0.00	0.00	0.00	1,400.00	0.00%
1001 702 41160 1000 Clothing Allowance	2,500.00	0.00	0.00	648.96	1,851.04	25.96%
1001 702 41300 1000 Overtime	143,491.00	0.00	0.00	16,923.26	126,567.74	11.79%
Salaries Salaries	23,932.00	0.00	0.00	3,005.68	20,926.32	12.56%
1001 702 42101 1000 Medical Insurance	1,257.00	0.00	0.00	24.87	1,232.13	1.98%
1001 702 42102 1000 Dental Insurance	25,189.00	0.00	0.00	3,030.55	22,158.45	12.03%
Medical Benefits Medical Benefits	10,870.00	0.00	0.00	1,269.14	9,600.86	11.68%
1001 702 42200 1000 Payroll Taxes	10,870.00	0.00	0.00	1,269.14	9,600.86	11.68%
Employer Payroll Taxes Employer Payroll Taxes	1,183.00	0.00	0.00	127.87	1,055.13	10.81%
1001 702 42301 1000 Defined Contribution-TIAA	17,019.00	0.00	0.00	1,472.22	15,546.78	8.65%
1001 702 42302 1000 Defined Benefit-ERSRI	18,202.00	0.00	0.00	1,600.09	16,601.91	8.79%
Employer Retires Contributions Employer Retires Contributions	2,300.00	0.00	0.00	0.00	2,300.00	0.00%
1001 702 43203 1000 Certifications	2,300.00	0.00	0.00	0.00	2,300.00	0.00%
Other Benefits Other Benefits	7,700.00	0.00	0.00	329.67	7,370.33	4.28%
1001 702 43341 1000 Veterinarian Service	450.00	0.00	0.00	12.00	438.00	2.67%
1001 702 43342 1000 Carcass Removal	8,150.00	0.00	0.00	341.67	7,808.33	4.19%
Professional Services Professional Services	25,100.00	0.00	0.00	657.90	24,442.10	2.62%
1001 702 44300 1000 Building Repairs & Maintenance	6,200.00	0.00	0.00	494.54	5,705.36	7.98%
1001 702 44310 1000 Motor Vehicle Repairs	31,300.00	0.00	0.00	1,152.54	30,147.46	3.68%
Maintenance Maintenance	600.00	0.00	0.00	119.00	481.00	19.83%
1001 702 45300 1000 Telephone & Internet	600.00	0.00	0.00	119.00	481.00	19.83%
Telephone Telephone						

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 702 46000 1000 Supplies	7,000.00	0.00	0.00	443.68	6,556.32	6.34%
1001 702 46002 1000 Office Supplies	1,800.00	0.00	0.00	63.82	1,736.18	3.55%
1001 702 46066 1000 Postage	300.00	0.00	0.00	0.00	300.00	0.00%
Supplies Supplies	9,100.00	0.00	0.00	507.50	8,592.50	5.58%
1001 702 45900 1000 Operating	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
Operating Operating	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
1001 702 46210 1000 Natural Gas	14,000.00	0.00	0.00	137.02	13,862.98	0.98%
1001 702 46220 1000 Electricity	12,500.00	0.00	0.00	1,374.18	11,125.82	10.99%
1001 702 46260 1000 Vehicle Fuel	1,500.00	0.00	0.00	0.00	1,500.00	0.00%
1001 702 46270 1000 Water Service	3,000.00	0.00	0.00	0.00	3,000.00	0.00%
Utilities Utilities	31,000.00	0.00	0.00	1,511.20	29,488.80	4.87%
1001 702 47301 1000 Building Security	2,500.00	0.00	0.00	142.42	2,357.58	5.70%
Capital Improvements Capital Improvements	2,500.00	0.00	0.00	142.42	2,357.58	5.70%
	<b>(284,202.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(26,597.37)</b>	<b>(257,604.63)</b>	<b>(9.36)%</b>
Excess Revenue Over (Under) Expenditures	<b>(283,202.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(25,144.37)</b>	<b>(257,151.63)</b>	<b>(8.88)%</b>
<b>Revenue</b>						
1001 703 34100 1000 Other Revenue	25,000.00	0.00	0.00	4,594.00	(20,406.00)	(18.38)%
1001 703 34201 1000 Fueling Station	100,000.00	0.00	0.00	(38,229.55)	(138,229.55)	38.23%
1001 703 34202 1000 Dock Fees	245,220.00	0.00	0.00	33,484.00	(211,736.00)	(13.65)%
1001 703 34203 1000 Mooring Fees	173,000.00	0.00	0.00	8,420.44	(164,579.56)	(4.87)%
1001 703 34204 1000 Transient Docks/Moorings	125,000.00	0.00	0.00	4,424.00	(120,576.00)	(3.54)%
1001 703 34206 1000 Ferry Dock & Office Lease	19,525.00	0.00	0.00	3,166.66	(16,358.34)	(16.22)%
2053 703 39500 1000 Revenue	0.00	0.00	0.00	12,020.00	(12,020.00)	0.00%
<b>Total Revenues</b>	<b>687,745.00</b>	<b>0.00</b>	<b>0.00</b>	<b>27,879.55</b>	<b>(659,865.45)</b>	<b>(4.05)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 703 41100 1000 Salaries	235,325.00	0.00	0.00	68,659.82	166,665.18	29.18%
Salaries Salaries	235,325.00	0.00	0.00	68,659.82	166,665.18	29.18%
1001 703 42101 1000 Medical Insurance	3,600.00	0.00	0.00	900.00	2,700.00	25.00%
1001 703 42102 1000 Dental Insurance	1,899.00	0.00	0.00	156.92	1,742.08	8.26%
Medical Benefits Medical Benefits	5,499.00	0.00	0.00	1,056.92	4,442.08	19.22%
1001 703 42200 1000 Payroll Taxes	18,002.00	0.00	0.00	5,301.98	12,700.02	29.45%
Employer Payroll Taxes Employer Payroll Taxes	18,002.00	0.00	0.00	5,301.98	12,700.02	29.45%
1001 703 42301 1000 Defined Contribution-TIAA	1,375.00	0.00	0.00	252.95	1,122.05	18.40%
1001 703 42302 1000 Defined Benefit-ERSRI	19,779.00	0.00	0.00	3,639.55	16,139.45	18.40%
Employer Retires Contributions Employer Retires Contributions	21,154.00	0.00	0.00	3,892.50	17,261.50	18.40%
1001 703 43202 1000 Training	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
Other Benefits Other Benefits	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 703 44300 1000 Building Repairs & Maintenance	7,000.00	0.00	0.00	260.00	6,740.00	3.71%
1001 703 44381 1000 Boat Repairs & Maintenance	6,200.00	0.00	0.00	1,159.77	5,040.23	18.71%
1001 703 44382 1000 Dock Repairs & Maintenance	75,000.00	0.00	0.00	7,350.95	67,649.05	9.80%
1001 703 44383 1000 Buoy Repairs & Maintenance	5,000.00	0.00	0.00	4,539.00	461.00	90.78%
Maintenance Maintenance	93,200.00	0.00	0.00	13,309.72	79,890.28	14.28%
1001 703 45300 1000 Telephone & Internet	5,000.00	0.00	0.00	267.40	4,732.60	5.35%
Telephone Telephone	5,000.00	0.00	0.00	267.40	4,732.60	5.35%
1001 703 46000 1000 Supplies	2,000.00	0.00	0.00	100.17	1,899.83	5.01%
1001 703 46003 1000 Software & Licenses	3,000.00	0.00	0.00	436.80	2,563.20	14.56%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 703 46010 1000 Uniforms	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46021 1000 Mooring Stickers	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46022 1000 Safety Equipment	4,000.00	0.00	0.00	0.00	4,000.00	0.00%
1001 703 46110 1000 Public Rights of Way	10,000.00	0.00	0.00	0.00	10,000.00	0.00%
Supplies Supplies	27,000.00	0.00	0.00	536.97	26,463.03	1.99%
1001 703 45900 1000 Operating	18,000.00	0.00	0.00	8,861.81	9,138.19	49.23%
Operating Operating	18,000.00	0.00	0.00	8,861.81	9,138.19	49.23%
1001 703 46210 1000 Natural Gas	10,000.00	0.00	0.00	255.74	9,744.26	2.56%
1001 703 46220 1000 Electricity	13,000.00	0.00	0.00	1,067.79	11,932.21	8.21%
1001 703 46260 1000 Vehicle Fuel	2,000.00	0.00	0.00	91.84	1,908.16	4.59%
1001 703 46261 1000 Boat Fuel	5,200.00	0.00	0.00	0.00	5,200.00	0.00%
1001 703 46270 1000 Water Service	9,500.00	0.00	0.00	1,758.58	7,741.42	18.51%
Utilities Utilities	39,700.00	0.00	0.00	3,173.95	36,526.05	7.99%
1001 703 47515 1000 Radios	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
Capital Improvements Capital Improvements	1,000.00	0.00	0.00	0.00	1,000.00	0.00%
	<b>(465,880.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(105,061.07)</b>	<b>(360,818.93)</b>	<b>(22.55)%</b>
Excess Revenue Over (Under) Expenditures	221,865.00	0.00	0.00	(77,181.52)	(1,020,684.38)	34.79%
<b>Revenue</b>	<b>1,100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>176,631.37</b>	<b>(923,368.63)</b>	<b>(16.06)%</b>
1001 704 34000 1000 EMS & Fire Revenue	0.00	0.00	0.00	177.00	177.00	0.00%
2074 704 39500 1000 Revenue - DRAWING REVIEWS	0.00	0.00	0.00	655.00	655.00	0.00%
2085 704 39500 1000 Revenue - Fire Dept. Grants	0.00	0.00	0.00	1,205.00	1,205.00	0.00%
9072 704 39500 1000 Revenue - FIRE PREVENTION	0.00	0.00	0.00	1,501.25	1,501.25	0.00%
9075 704 39500 1000 Revenue - CPR TRAINING	0.00	0.00	0.00	0.00	0.00	0.00%
<b>Total Revenues</b>	<b>1,100,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>180,169.62</b>	<b>(919,830.38)</b>	<b>(16.38)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 704 41100 1000 Salaries	491,509.00	0.00	0.00	83,237.15	408,271.85	16.94%
1001 704 41160 1000 Clothing Allowance	3,000.00	0.00	0.00	3,000.00	0.00	100.00%
1001 704 41170 1000 EMS Stipend	440,000.00	0.00	0.00	77,767.66	362,232.34	17.67%
1001 704 41175 1000 Incentive Stipend	41,200.00	0.00	0.00	0.00	41,200.00	0.00%
1001 704 41300 1000 Overtime	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 704 41600 1000 Special Details	60,000.00	0.00	0.00	28,292.23	31,707.77	47.15%
Salaries Salaries	1,037,709.00	0.00	0.00	192,297.04	845,411.96	18.53%
1001 704 42101 1000 Medical Insurance	95,590.00	0.00	0.00	57,885.99	37,704.01	60.56%
1001 704 42102 1000 Dental Insurance	4,093.00	0.00	0.00	363.58	3,729.42	8.88%
Medical Benefits Medical Benefits	99,683.00	0.00	0.00	58,249.57	41,433.43	58.43%
1001 704 42200 1000 Payroll Taxes	81,328.00	0.00	0.00	14,605.85	66,722.15	17.96%
Employer Payroll Taxes Employer Payroll Taxes	81,328.00	0.00	0.00	14,605.85	66,722.15	17.96%
1001 704 42301 1000 Defined Contribution-TIAA	10,624.00	0.00	0.00	1,750.00	8,874.00	16.47%
1001 704 42302 1000 Defined Benefit-ERSRI	35,094.00	0.00	0.00	4,851.67	30,242.33	13.62%
Employer Retires Contributions Employer Retires Contributions	45,718.00	0.00	0.00	6,601.67	39,116.33	14.44%
1001 704 43203 1000 Training & Certification	35,000.00	0.00	0.00	687.21	34,312.79	1.96%
Other Benefits Other Benefits	35,000.00	0.00	0.00	687.21	34,312.79	1.96%
1001 704 43204 1000 Dues & Subscriptions	2,000.00	0.00	0.00	305.00	1,695.00	15.25%
1001 704 43260 1000 Emergency Medical Services	489,010.00	0.00	0.00	81,501.66	407,508.34	16.67%
1001 704 43261 1000 Emergency Management	2,400.00	0.00	0.00	0.00	2,400.00	0.00%
1001 704 43262 1000 Physician Consultant	3,000.00	0.00	0.00	500.00	2,500.00	16.67%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 704 43400 1000 IT & Support	15,000.00	0.00	0.00	4,310.08	10,689.92	28.73%
Professional Services Professional Services	511,410.00	0.00	0.00	86,616.74	424,793.26	16.94%
1001 704 44300 1000 Building Repairs & Maintenance	30,000.00	0.00	0.00	17,910.86	12,089.14	59.70%
1001 704 44302 1000 General Equipment Maintenance	20,000.00	0.00	0.00	602.12	19,397.88	3.01%
1001 704 44303 1000 Communications Maintenance	6,000.00	0.00	0.00	45.83	5,954.17	0.76%
1001 704 44310 1000 Motor Vehicle Repairs	60,000.00	0.00	0.00	28,148.11	31,851.89	46.91%
Maintenance Maintenance	116,000.00	0.00	0.00	46,706.92	69,293.08	40.26%
1001 704 44800 1000 Miscellaneous	2,000.00	0.00	0.00	0.00	2,000.00	0.00%
1001 704 45101 1000 Special Events	9,000.00	0.00	0.00	4,781.97	4,218.03	53.13%
Misc. Programs Misc. Programs	11,000.00	0.00	0.00	4,781.97	6,218.03	43.47%
1001 704 45300 1000 Telephone & Internet	15,000.00	0.00	0.00	2,233.73	12,766.27	14.89%
Telephone Telephone	15,000.00	0.00	0.00	2,233.73	12,766.27	14.89%
1001 704 46002 1000 Office Supplies	6,000.00	0.00	0.00	725.40	5,274.60	12.09%
1001 704 46010 1000 Uniforms	20,000.00	0.00	0.00	6,143.17	13,856.83	30.72%
1001 704 46051 1000 Chemicals & Gases	2,500.00	0.00	0.00	128.20	2,371.80	5.13%
1001 704 46066 1000 Postage	2,500.00	0.00	0.00	0.00	2,500.00	0.00%
1001 704 46070 1000 EMS Disposable Supplies	20,000.00	0.00	0.00	5,645.83	14,354.17	28.23%
Supplies Supplies	51,000.00	0.00	0.00	12,642.60	38,357.40	24.79%
1001 704 46210 1000 Natural Gas	55,000.00	0.00	0.00	1,334.99	53,665.01	2.43%
1001 704 46220 1000 Electricity	18,000.00	0.00	0.00	4,267.18	13,732.82	23.71%
1001 704 46260 1000 Vehicle Fuel	50,000.00	0.00	0.00	5,811.28	44,188.72	11.62%
1001 704 46270 1000 Water Service	3,000.00	0.00	0.00	1,647.84	1,352.16	54.93%
Utilities Utilities	126,000.00	0.00	0.00	13,061.29	112,938.71	10.37%
1001 704 47510 1000 EMS Equipment	10,000.00	0.00	0.00	9,285.04	714.96	92.85%
1001 704 47511 1000 Fire Equipment	10,000.00	0.00	0.00	1,297.08	8,702.92	12.97%
1001 704 47512 1000 Communications Equipment	20,000.00	0.00	0.00	9,178.03	10,821.97	45.89%
1001 704 47513 1000 Breathing Apparatus	20,000.00	0.00	0.00	1,029.10	18,970.90	5.15%
1001 704 47514 1000 Personal Protective Equipment	30,000.00	0.00	0.00	4,273.00	25,727.00	14.24%
Capital Improvements Capital Improvements	90,000.00	0.00	0.00	25,062.25	64,937.75	27.85%
1001 704 48008 1000 Company Allotments	33,000.00	0.00	0.00	16,000.00	17,000.00	48.48%
Other Expenditures Other Expenditures	33,000.00	0.00	0.00	16,000.00	17,000.00	48.48%
	<b>(2,252,848.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(479,546.84)</b>	<b>(1,773,301.16)</b>	<b>(21.29)%</b>
Excess Revenue Over (Under) Expenditures	<b>(1,152,848.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(299,377.22)</b>	<b>(2,693,131.54)</b>	<b>(25.97)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 801 41100 1000 Salaries	34,065.00	0.00	0.00	6,132.37	27,932.63	18.00%
Salaries Salaries	34,065.00	0.00	0.00	6,132.37	27,932.63	18.00%
1001 801 42101 1000 Medical Insurance	8,562.00	0.00	0.00	1,436.04	7,125.96	16.77%
1001 801 42102 1000 Dental Insurance	294.00	0.00	0.00	0.00	294.00	0.00%
Medical Benefits Medical Benefits	8,856.00	0.00	0.00	1,436.04	7,419.96	16.22%
1001 801 42200 1000 Payroll Taxes	2,606.00	0.00	0.00	464.88	2,141.12	17.84%
Employer Payroll Taxes Employer Payroll Taxes	2,606.00	0.00	0.00	464.88	2,141.12	17.84%
1001 801 42301 1000 Defined Contribution-TIAA	311.00	0.00	0.00	55.70	255.30	17.91%
1001 801 42302 1000 Defined Benefit-ERSRI	4,470.00	0.00	0.00	801.30	3,668.70	17.93%
Employer Retirees Contributions Employer Retirees Contributions	4,781.00	0.00	0.00	857.00	3,924.00	17.93%
1001 801 48005 1000 Emergency Fund	8,000.00	0.00	0.00	0.00	8,000.00	0.00%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
2081 801 49500 1000 Expenditures	0.00	0.00	0.00	14.85	(14.85)	0.00%
Other Expenditures Other Expenditures	8,000.00	0.00	0.00	14.85	7,985.15	0.19%
	<b>(58,308.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(8,905.14)</b>	<b>(49,402.86)</b>	<b>(15.27)%</b>
Excess Revenue Over (Under) Expenditures	<b>(58,308.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(8,905.14)</b>	<b>(49,402.86)</b>	<b>(15.27)%</b>
<b>Revenue</b>						
1001 400 33507 1000 Library Grant-In Aid	228,836.00	0.00	0.00	0.00	(228,836.00)	0.00%
1001 802 35100 1000 Fees & Fines	8,000.00	0.00	0.00	2,093.33	(5,906.67)	(26.17)%
2096 802 39500 1000 Revenue Library Donations	0.00	0.00	0.00	300.00	300.00	0.00%
<b>Total Revenues</b>	<b>236,836.00</b>	<b>0.00</b>	<b>0.00</b>	<b>2,393.33</b>	<b>(234,442.67)</b>	<b>(1.01)%</b>
<b>Expenditures</b>						
Expenditures Expenditures						
1001 802 41100 1000 Salaries	724,984.00	0.00	0.00	131,566.38	593,417.62	18.15%
Salaries Salaries	724,984.00	0.00	0.00	131,566.38	593,417.62	18.15%
1001 802 42101 1000 Medical Insurance	72,694.00	0.00	0.00	10,557.83	62,136.17	14.52%
1001 802 42102 1000 Dental Insurance	2,714.00	0.00	0.00	149.22	2,564.78	5.50%
Medical Benefits Medical Benefits	75,408.00	0.00	0.00	10,707.05	64,700.95	14.20%
1001 802 42200 1000 Payroll Taxes	55,461.00	0.00	0.00	9,782.50	45,678.50	17.64%
Employer Payroll Taxes Employer Payroll Taxes	55,461.00	0.00	0.00	9,782.50	45,678.50	17.64%
1001 802 42301 1000 Defined Contribution-TIAA	3,978.00	0.00	0.00	618.15	3,359.85	15.54%
1001 802 42302 1000 Defined Benefit-ERSRI	57,243.00	0.00	0.00	8,549.24	48,693.76	14.93%
Employer Retires Contributions Employer Retires Contributions	61,221.00	0.00	0.00	9,167.39	52,053.61	14.97%
1001 802 44300 1000 Building Repairs & Maintenance	20,000.00	0.00	0.00	10,642.36	9,357.64	53.21%
Maintenance Maintenance	20,000.00	0.00	0.00	10,642.36	9,357.64	53.21%
1001 802 45300 1000 Telephone & Internet	4,380.00	0.00	0.00	642.82	3,737.18	14.68%
Telephone Telephone	4,380.00	0.00	0.00	642.82	3,737.18	14.68%
1001 802 45510 1000 Print Materials	25,000.00	0.00	0.00	5,731.70	19,268.30	22.93%
1001 802 45511 1000 Electronic Materials	4,000.00	0.00	0.00	454.95	3,545.05	11.37%
1001 802 45512 1000 Subscriptions	7,500.00	0.00	0.00	207.29	7,292.71	2.76%
1001 802 45513 1000 Audio-Visual	10,000.00	0.00	0.00	272.88	9,727.12	2.73%
Supplies Supplies	46,500.00	0.00	0.00	6,666.82	39,833.18	14.34%
1001 802 45900 1000 Operating	10,000.00	0.00	0.00	2,426.59	7,573.41	24.27%
Operating Operating	10,000.00	0.00	0.00	2,426.59	7,573.41	24.27%
1001 802 46210 1000 Natural Gas	15,000.00	0.00	0.00	193.29	14,806.71	1.29%
1001 802 46220 1000 Electricity	35,000.00	0.00	0.00	3,254.63	31,745.37	9.30%
Utilities Utilities	4,000.00	0.00	0.00	1,083.90	2,916.10	27.10%
1001 802 46270 1000 Water Service	54,000.00	0.00	0.00	4,531.82	49,468.18	8.39%
Utilities Utilities	6,000.00	0.00	0.00	1,638.70	4,361.30	27.31%
1001 802 47500 1000 Technology Replacement	6,000.00	0.00	0.00	1,638.70	4,361.30	27.31%
Capital Improvements Capital Improvements	<b>(1,057,954.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(187,772.43)</b>	<b>(870,181.57)</b>	<b>(17.75)%</b>
Excess Revenue Over (Under) Expenditures	<b>(821,118.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(185,379.10)</b>	<b>(1,104,624.24)</b>	<b>(22.58)%</b>
<b>Revenue</b>						
1001 803 34700 1000 Recreation Revenue	200,000.00	0.00	0.00	(21,416.00)	(221,416.00)	10.71%
1001 803 34701 1000 Program Revenue	117,000.00	0.00	0.00	1,846.00	(115,154.00)	(1.58)%
2006 803 39500 1000 Revenue-Special events-rec	0.00	0.00	0.00	1,170.00	1,170.00	0.00%
2058 803 39500 1000 Revenue-HEZ	0.00	0.00	0.00	1,750.00	1,750.00	0.00%



## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
<b>Total Revenues</b>	317,000.00	0.00	0.00	(16,650.00)	(333,650.00)	5.25%
<b>Expenditures</b>						
1001 803 41100 1000 Salaries	530,328.00	0.00	0.00	179,010.96	351,317.04	33.75%
1001 803 41300 1000 Overtime	5,000.00	0.00	0.00	1,240.91	3,759.09	24.82%
Salaries	535,328.00	0.00	0.00	180,251.87	355,076.13	33.67%
1001 803 42101 1000 Medical Insurance	93,848.00	0.00	0.00	18,605.43	75,242.57	19.83%
1001 803 42102 1000 Dental Insurance	4,093.00	0.00	0.00	260.25	3,832.75	6.36%
Medical Benefits	97,941.00	0.00	0.00	18,865.68	79,075.32	19.26%
Medical Benefits	40,570.00	0.00	0.00	13,494.70	27,075.30	33.26%
1001 803 42200 1000 Payroll Taxes	40,570.00	0.00	0.00	13,494.70	27,075.30	33.26%
Employer Payroll Taxes	2,909.00	0.00	0.00	609.79	2,299.21	20.96%
1001 803 42301 1000 Defined Contribution-T/AA	43,037.00	0.00	0.00	8,774.57	34,262.43	20.39%
1001 803 42302 1000 Defined Benefit-ERSI	45,946.00	0.00	0.00	9,384.36	36,561.64	20.42%
Employer Retires Contributions						
Contributions						
1001 803 44325 1000 Repairs & Maintenance	30,000.00	0.00	0.00	6,750.89	23,249.11	22.50%
1001 803 44326 1000 Playground Repairs & Maintenance	20,000.00	0.00	0.00	248.64	19,751.36	1.24%
Maintenance	50,000.00	0.00	0.00	6,999.53	43,000.47	14.00%
1001 803 45100 1000 Programs	73,000.00	0.00	0.00	22,738.56	50,261.44	31.15%
1001 803 45102 1000 Bus Transportation	23,000.00	0.00	0.00	20,832.00	2,168.00	90.57%
1001 803 45103 1000 Concerts	8,000.00	0.00	0.00	3,900.00	4,100.00	48.75%
Misc. Programs	104,000.00	0.00	0.00	47,470.56	56,529.44	45.64%
1001 803 45300 1000 Telephone & Internet	9,000.00	0.00	0.00	1,292.98	7,707.02	14.37%
Telephone Telephone	9,000.00	0.00	0.00	1,292.98	7,707.02	14.37%
1001 803 45900 1000 Operating	15,000.00	0.00	0.00	7,727.04	7,272.96	51.51%
Operating	15,000.00	0.00	0.00	7,727.04	7,272.96	51.51%
1001 803 46210 1000 Natural Gas	20,000.00	0.00	0.00	0.00	20,000.00	0.00%
1001 803 46220 1000 Electricity	20,000.00	0.00	0.00	2,889.12	17,110.88	14.45%
1001 803 46260 1000 Truck Maintenance & Vehicle Fuel	10,000.00	0.00	0.00	813.20	9,186.80	8.13%
1001 803 46270 1000 Water Service	10,000.00	0.00	0.00	3,293.15	6,706.85	32.93%
Utilities	60,000.00	0.00	0.00	6,995.47	53,004.53	11.66%
Utilities	11,000.00	0.00	0.00	2,256.00	8,744.00	20.51%
2095 803 49500 1000 Equipment	0.00	0.00	0.00	2,017.92	(2,017.92)	0.00%
2095 803 49500 1000 Expenditures CA Grant Awarded	11,000.00	0.00	0.00	4,273.92	6,726.08	38.85%
Capital Improvements	0.00	0.00	0.00	16,737.50	(16,737.50)	0.00%
3103 803 49500 1000 Expenditures - Bandstand	0.00	0.00	0.00	16,737.50	(16,737.50)	0.00%
Other Expenditures	0.00	0.00	0.00	16,737.50	(16,737.50)	0.00%
Other Expenditures	(968,785.00)	0.00	0.00	(313,493.61)	(655,291.39)	(32.36)%
Excess Revenue Over (Under) Expenditures	(651,785.00)	0.00	0.00	(330,143.61)	(988,941.39)	(50.65)%
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures	2,500.00	0.00	0.00	2,500.00	0.00	100.00%
1001 805 48040 1000 Women's Resource Center	25,000.00	0.00	0.00	25,000.00	0.00	100.00%
1001 805 48041 1000 East Bay Mental Health	22,000.00	0.00	0.00	20,630.00	1,370.00	93.77%
1001 805 48042 1000 East Bay Community Action	750.00	0.00	0.00	750.00	0.00	100.00%
1001 805 48043 1000 Benjamin Church Manor Tenants Assoc.						
1001 805 48045 1000 Boy Scouts	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48046 1000 Mosaico	1,500.00	0.00	0.00	1,500.00	0.00	100.00%

## Town of Bristol Budget to Actual Report - Town Council For 6/30/2024

	Original Budget	Amended Budget	Month To Date	Y-T-D Actual	Balance	% of Budget
1001 805 48047 1000 Visiting Nurses	6,000.00	0.00	0.00	6,000.00	0.00	100.00%
1001 805 48049 1000 King Philip Little League	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48050 1000 Franklin Court Tenants Assoc.	750.00	0.00	0.00	750.00	0.00	100.00%
1001 805 48052 1000 St. Elizabeth (Prev. Comerstone)	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48053 1000 Samaritans	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48054 1000 Coggeshall Farm	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48056 1000 Meals on Wheels	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48058 1000 Art Night	1,500.00	0.00	0.00	1,500.00	0.00	100.00%
1001 805 48059 1000 Community Strings Project	1,200.00	0.00	0.00	1,200.00	0.00	100.00%
1001 805 48061 1000 Bristol Rotary Charities Foundation	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48062 1000 East Bay Food Pantry	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48063 1000 Benjamin Church Senior Center	171,000.00	0.00	0.00	42,750.00	128,250.00	25.00%
1001 805 48065 1000 Bristol Garden Club	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48067 1000 Eastern RI Conservation District	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48068 1000 Wildlife Rehab Assoc. of RI	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48070 1000 Friends of Toms Grove	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48071 1000 Bristol Middle Passage Port Marker	500.00	0.00	0.00	500.00	0.00	100.00%
1001 805 48072 1000 Rhode Island Special Olympics	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
1001 805 48073 1000 East Bay Softball	1,000.00	0.00	0.00	1,000.00	0.00	100.00%
Donations & Support Donations & Support	246,600.00	0.00	0.00	116,980.00	129,620.00	47.44%
	<b>(246,600.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(116,980.00)</b>	<b>(129,620.00)</b>	<b>(47.44)%</b>
Excess Revenue Over (Under) Expenditures	<b>(246,600.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(116,980.00)</b>	<b>(129,620.00)</b>	<b>(47.44)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 806 48090 1000 Fourth of July	25,000.00	0.00	0.00	25,000.00	0.00	100.00%
1001 806 48091 1000 Veterans Holidays	4,500.00	0.00	0.00	4,500.00	0.00	100.00%
1001 806 48094 1000 Christmas Festival	3,000.00	0.00	0.00	3,000.00	0.00	100.00%
Donations & Support Donations & Support	32,500.00	0.00	0.00	32,500.00	0.00	100.00%
	<b>(32,500.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(32,500.00)</b>	<b>0.00</b>	<b>(100.00)%</b>
Excess Revenue Over (Under) Expenditures	<b>(32,500.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(32,500.00)</b>	<b>0.00</b>	<b>(100.00)%</b>
<b>Revenue</b>						
<b>Expenditures</b>						
Expenditures Expenditures						
1001 901 49000 1000 BWRSD Appropriation	29,285,376.00	0.00	0.00	7,321,344.00	21,964,032.00	25.00%
Other Expenditures Other Expenditures	29,285,376.00	0.00	0.00	7,321,344.00	21,964,032.00	25.00%
	<b>(29,285,376.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(7,321,344.00)</b>	<b>(21,964,032.00)</b>	<b>(25.00)%</b>
Excess Revenue Over (Under) Expenditures	<b>(29,285,376.00)</b>	<b>0.00</b>	<b>0.00</b>	<b>(7,321,344.00)</b>	<b>(21,964,032.00)</b>	<b>(25.00)%</b>
<b>Revenue</b>						
1001 950 39001 1000 Fund Balance Appropriation	600,000.00	0.00	0.00	0.00	(600,000.00)	0.00%
1001 950 39901 1000 Mastercard Clearing	0.00	0.00	0.00	21,245.50	21,245.50	0.00%
<b>Total Revenues</b>	<b>600,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>21,245.50</b>	<b>(578,754.50)</b>	<b>(3.54)%</b>
<b>Expenditures</b>						



**Town of Bristol**  
**Budget to Actual Report - Town Council**  
**For 6/30/2024**

	<b>Original Budget</b>	<b>Amended Budget</b>	<b>Month To Date</b>	<b>Y-T-D Actual</b>	<b>Balance</b>	<b>% of Budget</b>
Expenditures Expenditures	600,000.00	0.00	0.00	21,245.50	(578,754.50)	(3.54)%
Excess Revenue Over (Under) Expenditures						

**TOWN OF BRISTOL**  
**REIMBURSEMENT AND BORROWING RESOLUTIONS FOR UP TO \$6,860,000**  
**GENERAL OBLIGATION BONDS, SERIES 2023 A**  
**OF**  
**TOWN COUNCIL**

The Town Council of the Town of Bristol, Rhode Island (the "Town") hereby adopts the following resolutions:

**WHEREAS:** Pursuant to the authorities contained in **Chapter 239/280 of the Rhode Island Public Laws of 2016** and **Chapter 45-12-2 of the Rhode Island General Laws**, the Town Council is requesting approval for the Town to issue bonds and notes in anticipation thereof in an amount not to exceed Six Million Eight Hundred Sixty Thousand Dollars (**\$6,860,000**) (the bonds, and notes in anticipation thereof shall be collectively referred to as the "**General Obligation Bonds, Series 2023 A**") to finance the design, engineering and construction of capital improvement projects in the Town, including without limitation, various drainage and storm water/water quality projects including Tanyard Brook Phase III project; additions and renovations to public buildings, including the Library and Parks and Recreation buildings; a performance stage at the Bristol Town Beach; Road and Sidewalk projects, including boat ramp refurbishment and public access on Town owned property; acquiring vehicles and capital equipment for the Town, and design and implementation of a sewer resiliency plan; and environmental plan and site work on Town owned property utilized by the police department (the "Project"); and

**WHEREAS:** The Town anticipates spending funds on the Project from its general fund in anticipation of the issuance of the General Obligation Bonds, Series 2023 A; and

**WHEREAS:** The Town wishes to adopt an inducement resolution to satisfy the requirements of the Internal Revenue Code and allow the reimbursement from General Obligation Bonds, Series 2023 A of such funds previously spent; and

**WHEREAS:** The Town further wishes to adopt resolutions to authorize the borrowing for the Project and payment of costs of issuance in connection with the issuance of the General Obligation Bonds, Series 2023 A.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

**SECTION 1.** Pending the issuance of the General Obligation Bonds, Series 2023 A as provided for in these resolutions, the Town may expend funds for the Project. Any advances made under this Section shall be repaid without interest from the proceeds of the General Obligation Bonds, Series 2023 A issued hereunder or from the proceeds of applicable federal or state assistance or from other available funds. Any expenditure of costs incurred to date in connection with the Project are hereby authorized, approved, adopted, ratified and confirmed.

<b>TOWN COUNCIL</b>
<b>SEP 13 2023</b>
<b>MEETING</b>

**SECTION 2.** The Town, pursuant to Treasury Regulation 1.150-2 intends to reimburse itself for capital expenditures for the above described Project paid on or after the date which is sixty days prior to the date of these resolutions, but prior to the issuance of the General Obligation Bonds, Series 2023 A. Such amounts to be reimbursed shall not exceed the authorized amount pursuant to these resolutions and shall be reimbursed not later than eighteen months after the later of (a) a date on which the expenditure is paid, or (b) the date the Projects are placed in service or abandoned, but in no event later than three years after the date the expenditure is paid.

**SECTION 3.** Pursuant to the authority contained in **Section 45-12-2 of the General Laws of Rhode Island**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to **\$4,427,078.00** and to issue General Obligation Bonds, Series 2023 A (Tax-Exempt) in an amount not to exceed **\$4,427,078.00** plus costs of issuing the General Obligation Bonds, Series 2023 A.

**SECTION 4.** Pursuant to the authority contained in **Chapter 239/280 of the Public Laws of 2016**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to **\$2,374,431.00** and to issue General Obligation Bonds, Series 2023 A (Tax-Exempt) in an amount not to exceed **\$2,374,431.00** plus costs of issuing the General Obligation Bonds, Series 2023 A.

**SECTION 5.** The Town authorizes, ratifies and confirms the distribution of an Official Statement by the financial advisor to the Town to prospective purchasers of the General Obligation Bonds, Series 2023 A in substantially the form submitted to the Town, including such changes to the Official Statement as the Town in its discretion may approve.

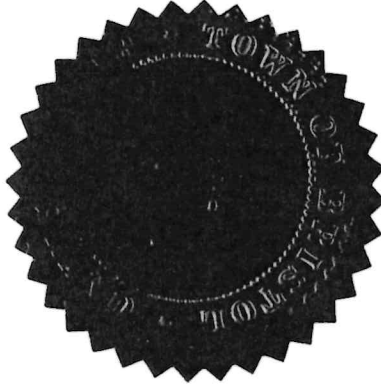
**SECTION 6.** Each of the Chairman of the Town Council and the Town Treasurer are hereby authorized and empowered individually on behalf of the Town to accept the rates and bids at the competitive sale of the above-referenced General Obligation Bonds, Series 2023 A to be on such date as is established by the Town Treasurer, or such other date in the event such sale is extended, postponed or delayed, and to execute, acknowledge and deliver in the name of and on behalf of the Town any and all documents agreements and instruments to effect the sale of the authorized General Obligation Bonds, Series 2023 A.

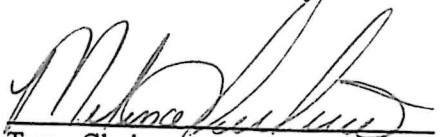
**SECTION 7.** The above-authorized General Obligation Bonds, Series 2023 A shall be signed by the Town Treasurer and the Chairman of the Town Council and the manner of sale, denominations, maturities, interest rates and other terms, conditions and details of the General Obligation Bonds, Series 2023 A shall be fixed by the Town Treasurer with the approval of the Chairman of the Town Council.

**SECTION 8.** Each of the Chairman of the Town Council, Town Administrator, the Town Treasurer, and the Town Clerk are authorized and directed to execute, acknowledge, and delivery such additional documents, certificates, instruments and filing as may be required in connection with the issuance of the General Obligation Bonds, Series 2023 A, including without limitation a Tax Certificate and a Paying Agent Agreement and to take such other action as may be necessary or appropriate in order to give effect to these resolutions.

## CERTIFICATION

I, the Town Clerk of the Town of Bristol, Rhode Island, certify that at a meeting of the Town Council held on August 23, 2023, of which meeting all members of the council were duly notified and at which a quorum was present, the foregoing resolutions were [unanimously] passed, all of which appears in the official records of the Town Council in my custody.



  
Town Clerk





STEVEN CONTENTE  
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

August 18, 2023

Carbon Activated Corporation  
Christopher Allen, Director  
3774 Hoover Road  
Blasdell, NY 14219

Re: Bid# 1018 – Activated Carbon Media Replacement (Main Lift Pumping Station)

Dear Mr. Allen,

We are pleased to inform you that your company, Carbon Activated Corporation, has been awarded Bid#1018 – Activated Carbon Media Replacement (Main Lift Pumping Station), with the price not to exceed \$49,800.00.

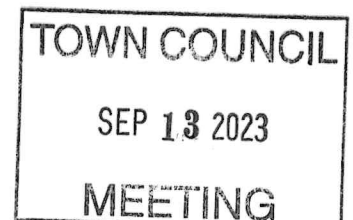
Please contact Brian Wrigley, BETA Senior Project Manager, BWrigley@BETA-Inc.com, for any and all documents and contracts.

Very truly yours,

A handwritten signature in black ink, appearing to read "Steven Contente".

Steven Contente,  
Town Administrator

Cc: Sara Hassel, Treasurer  
The Honorable Town Council  
Jose DaSilva, Water Pollution Control Superintendent  
Chris Cronin, P.E., BETA Senior Vice President  
Brian Wrigley, P.E., BETA Senior Project Manager





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

August 24, 2023

Mr. David F. Miller  
70 Gibson Road  
Bristol, RI 02809

Dear Mr. Miller:

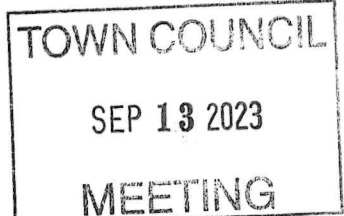
Please be advised that the Honorable Town Council was informed of your resignation from the Harbor Commission at its meeting on August 23, 2023.

The Council unanimously accepted your resignation with regret, and thanks you for your dedicated service. Please accept our sincerest best wishes to you in all of your future endeavors.

Very truly yours,

Melissa Cordeiro  
Town Clerk/Council Clerk

XC: Council Docket 8/23/2023





# TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

August 24, 2023

Ms. Laura A. Cabral  
5 Polk Court  
Bristol, RI 02809

Dear Ms. Cabral:

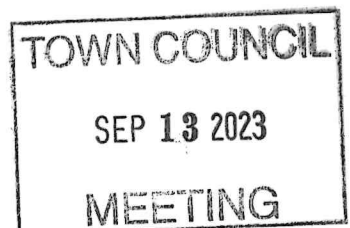
Please be advised that the Honorable Town Council was informed of your resignation from the Rogers Free Library Board of Trustees at its meeting on August 23, 2023.

The Council unanimously accepted your resignation with regret, and thanks you for your dedicated service. Please accept our sincerest best wishes to you in all of your future endeavors.

Very truly yours,

Melissa Cordeiro  
Town Clerk/Council Clerk

XC: Council Docket 8/23/2023





TOWN of NEW SHOREHAM  
OFFICE of the TOWN MANAGER

TELEPHONE (401) 466-3210  
FAX (401) 466-3219  
TTY 711

EMAIL: townmanager@new-shoreham.com

August 23, 2023

Steven Contente  
Bristol Town Administrator  
10 Court Street  
Bristol, RI 02809

Dear Mr. Contente,

*Steve,*

The events of the fire at the Harborside, downtown Block Island this past weekend could have proved devastating. It is only because of a strong commitment to mutual aid, Bristol's generosity of spirit, and the Bristol Fire Department's courageousness that we were able to contain the fire, save the surrounding structures and ultimately, the downtown. We could not have handled the blaze without the Bristol team.

On behalf of the entire community of Block Island, I thank the Town of Bristol for helping us so selflessly and keeping us from what could have been a more catastrophic event. The spirit of mutual aid is a testament to communal cooperation and, as this past weekend proves, an immeasurable asset to all our communities.

Thank you again for Bristol's assistance and the bravery of your firefighters.

Warm Regards,

*Marianne Crawford*

Marianne Crawford  
Town Manager  
Town of New Shoreham

P.O. Box 220  
BLOCK ISLAND • RHODE ISLAND • 02807

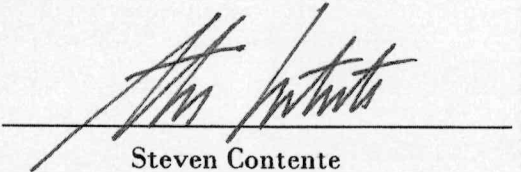
TOWN COUNCIL  
SEP 13 2023  
MEETING



State of Rhode Island and Providence Plantations

Matthew Cabral

you are hereby notified that you have been appointed  
by the Town Administrator of Bristol, Rhode Island on A.D. August 24, 2023,  
to the office of  
Alternate Building Official



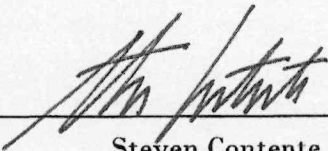
Steven Contente  
Town Administrator

TOWN COUNCIL  
SEP 13 2023  
MEETING

State of Rhode Island and Providence Plantations

John Desautel

you are hereby notified that you have been appointed  
by the Town Administrator of Bristol, Rhode Island on A.D. August 24, 2023,  
to the office of  
Alternate Building Official



Steven Contente  
Town Administrator

TOWN COUNCIL

SEP 13 2023

MEETING

# BRISTOL COUNTY WATER AUTHORITY

## Board of Directors Meeting

Thursday, August 24, 2023, at 5:00 pm  
450 Child Street (Boardroom), Warren, RI

### AGENDA

1. Call to Order
2. Public Input
3. Minutes
  - i. Board Meeting – 7/27/23
4. Executive Director Report
5. Financial Report
6. Board Member Town Council Reports
7. Review and Discussion on BCWA Properties Surrounding Kickemuit Reservoir
8. PFAS Update
9. Quarterly Write-Offs – For Information Only
10. Executive Session:
  - i. Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2)
  - ii. Executive Session Minutes
    - a. Board Meeting – 7/27/23
11. Next Scheduled Meeting(s):
  - i. Board Meeting – September 28, 2023
12. Adjournment

2023 AUG 18 AM 10:50

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

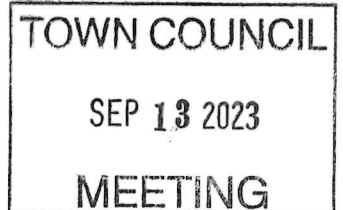
Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

#### **Agenda Posted 8/18/23**

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

#### **Agenda Sent Via Email 8/18/23 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall





## TOWN OF BRISTOL, RHODE ISLAND

### HISTORIC DISTRICT COMMISSION MEETING

**Historic District Commission Meeting Agenda**  
**Thursday, September 07, 2023 at 7:00 PM**  
**Bristol Town Hall, 10 Court Street, Bristol, RI 02809**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to [ntoth@bristolri.gov](mailto:ntoth@bristolri.gov)

Application packets can be found online at [www.bristolri.gov/government/commissions/historic-district-commission/](http://www.bristolri.gov/government/commissions/historic-district-commission/)

1. **Pledge of Allegiance**
2. **Written Comments and Testimony**
  1. Catherine Esselen RE: 23-111 Concept Review for 14 Union Street
3. **Review of Previous Month's Meeting Minutes**
  1. Review of August 3 Meeting Minutes
  2. Review of July 17 Site Visit Minutes
4. **Application Reviews**
  1. **23-106: 82 Thames Street, Daniel Barnes:**  
Withdraw application for the installation one picture window to left and one picture window to right of basement door on the west elevation
  2. **23-110 727 Hope St, Jontay Jeong:**

2023 AUG 23 PM 12: 21

TOWN CLERKS OFFICE  
BRISTOL, RHODE ISLAND

Discuss and act on removal of underground garage to mitigate flood hazard, addition of stone walls and stairs, blue stone steps, blue stone walkway and landing, re shingle house, install railing, install Corner Board and Water Table, Upgrade and shield HVAC feed line and cables, remove pressure treated deck and railing and expand to cover living room

TOWN COUNCIL

SEP 13 2023

MEETING



area, add second floor decking, remove vinyl windows and install Anderson 400 or equivalent windows. Materials to be determined.

3. **23-063: 417 Hope Street, Jacob Milne:**

Discuss and act on items continued from the June meeting: door selection, dormers location, and exterior trim material.

4. **23-122: 8 Congregational Street, Joseph Gallo:**

Discuss and act on replacement of gutters with fiberglass.

5. **23-122: 282 High Street, Joseph Gallo:**

Discuss and act on proposed replacement of 40 ft of wood gutter along front porch of property with alternate material - possibly fiberglass, preferably aluminum to match rest of house.

6. **23-126: 221 Hope St, Edgewood Condominium Association**

Discuss and act on in-kind replacement of 13 non-historic Anderson windows with vinyl clad wood windows.

7. **21-072: 21 Bradford St, Ledgehill Properties, LLC:**

Discuss and act on proposal to expand approved dormer addition 3'-8" to the north (rear of property) beyond what was approved.

8. **23-127: 9 Constitution St, John Hartley:**

Discuss and act on replacing two rotted window both south facing side of house with Pella window

9. **23-125: 61 Constitution Street, Tracy Carroll:**

Discuss and act on removing existing mudroom in rear of home & replace with 11' 6" x 20' 6" mudroom/Sitting room

**10. 23-112: 259-267 Thames St, Bristol, RI (Bristol Harbor Inn), TSL, LLC:**

Discuss and act on proposed work to involve demolition of existing roof structure of the eastern wing of structure (Bristol Harbor Inn), with an addition of a third floor level as shown on the attached proposed plans and elevations, Install new windows, siding, new roof and dormers

**11. 23-129: 14 Bradford Street, Robert Lacovara:**

Discuss and act on proposed renovation of front entry porch using wood components and addition of shutters to front windows.

**12. 23-128: 50 Thames Street, David Ouellette:**

Discuss and act on application for addition of new bathroom vent through roof on south elevation, new dryer vent on south elevation, replacement of south facing sky lights, repair of stairs, replacement of exterior lighting on west and south face

**5. Concept Review**

**6. Monitor Reports & Project Updates**

**7. HDC Coordinator Reports & Project Updates**

**8. HDC Coordinator Approvals**

**9. Other Business**

**1. Proposed Changes to Administrative Review Guidelines**

**10. Adjourned**

# Town of Bristol, Rhode Island

## *BOARD OF CANVASSERS*

*Frances C. O'Donnell, Chairman*

*Michael Smith, Vice-chairman*

*Marie Knapman, Member*



*Melissa Cordeiro, Clerk*

Tuesday, August 29, 2023  
9:00 AM

Town Hall Conference Room  
10 Court Street

### **AGENDA**

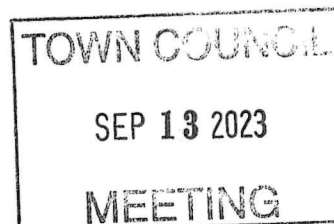
1. Call to Order
2. Approval of Minutes
  - a. August 4, 2023
  - b. August 15, 2023
3. Review and approval of Certification of November ballot referendum/local question for the November 7, 2023, General Election
4. Adjournment

Per Order of the Board of Canvassers

Melissa Cordeiro, Clerk  
Posted: August 23, 2023

2023 AUG 25 AM 9:10

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND





# Town of Bristol, Rhode Island

## BOARD OF CANVASSERS

*Frances C. O'Donnell, Chairman*  
*Michael Smith, Vice-chairman*  
*Marie Knapman, Member*

*Melissa Cordeiro, Clerk*

**Board of Canvassers**  
Tuesday, September 5, 2023  
6:00 AM  
Bristol Town Hall  
10 Court Street

### AGENDA

1. Call to Order
2. The Bristol Board of Canvassers will convene to conduct the September 15, 2023, Special Primary, and will remain in session throughout the entire day until the close of Board business pertaining to the elections. Polling locations will be open from 7am to 8pm.
3. Adjournment

Per Order of the Board of Canvassers

Melissa Cordeiro, Clerk  
Posted: August 25, 2023

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 AUG 25 AM 8:45

TOWN COUNCIL  
SEP 13 2023  
MEETING





Melissa Cordeiro, Clerk

# Town of Bristol, Rhode Island

## BOARD OF CANVASSERS

Frances C. O'Donnell, Chairman  
Michael Smith, Vice-chairman  
Marie Knapman, Member

**Board of Canvassers**  
Wednesday, September 6, 2023  
10:00 AM  
Bristol Town Hall  
10 Court Street, Bristol

### AGENDA

1. Call to Order
2. The Bristol Board of Canvassers will convene for the purpose of determining the disposition of provisional ballots cast in Bristol during the Special Primary Election of September 6, 2023
3. Adjournment

Per Order of the Board of Canvassers

Melissa Cordeiro, Clerk  
Posted: August 25, 2023

2023 AUG 25 AM 8:15  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TOWN COUNCIL  
SEP 13 2023  
MEETING



# TOWN OF BRISTOL RHODE ISLAND CONSERVATION COMMISSION

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2023 AUG 30 AM 10:58

Will Hold a Meeting  
Tuesday, September 5, 2023  
at 5:00 P.M.

Department of Community Development Office  
235 High Street, 1<sup>st</sup> Floor  
Bristol, Rhode Island

## AGENDA

- |  |       |
|--|-------|
| 1. APPROVAL OF MINUTES – July 11, 2023           | ALL   |
| 2. OLD BUSINESS                                  |       |
| a. Open Space                                    |       |
| i. New Open Space Applications for Consideration | ET    |
| ii. Perry Farm Trail Work/trespassers            | ET    |
| b. Tree Program                                  |       |
| ii. Tree planting update                         | ET    |
| iii. DEM Tree Canopy Study Update                | TM    |
| c. Pollinator Garden Update                      | LF    |
| d. Energy Aggregation Plan Update                | TM    |
| e. MyCoast                                       | RP/TM |
| 3. NEW BUSINESS                                  |       |
| a. RWU Sustainability Class Engagement           | TM    |
| 4. ADMINISTRATIVE/ Announcement                  |       |
| a. “Around the Room”                             |       |
| 5. ADJOURN                                       |       |

Next Conservation Commission Meeting – October 10, 2023

Written comments may be submitted to the Conservation Commission via regular mail addressed to:  
Conservation Commission, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to  
[etanner@bristolri.gov](mailto:etanner@bristolri.gov).

TOWN COUNCIL  
SEP 13 2023  
MEETING

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2023 AUG 31 PM 3:05



# TOWN OF BRISTOL, RHODE ISLAND

## ZONING BOARD OF REVIEW

### Meeting Agenda

Monday, September 18, 2023 at 7:00 PM  
10 Court Street, Bristol, RI 02809

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://www.bristolri.gov/government/boards/zoning-board-of-review/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to [etanner@bristolri.gov](mailto:etanner@bristolri.gov). Written comments should be received no later than 12:00 p.m. on Thursday, September 14, 2023.

1. **Pledge of Allegiance**
2. **Approval of Minutes** - July 10, 2023
3. **Continued Petitions**
  - 3A. 2023-09 Daniel L. and Lillian C. Leeser, 12 Brookwood Road (continued from June meeting): Dimensional Variances: to construct a 24 ft. x 26 ft. accessory garage structure and a freestanding decorative pergola structure with less than the required front yard on a corner lot; and with the garage at an overall size greater than permitted for accessory structures in the R-10 zoning district.
4. **New Petitions**
  - 4A. 2023-27 Robert M. Kreft, 22 Wall Street: Dimensional Variances: to construct a 40ft. x 42ft. accessory garage structure at a size and height greater than permitted for accessory structures, and with greater than permitted lot coverage by structures in the R-6 zoning district.
  - 4B. 2023-28 Richard P. and Lynn Luiz, 2 Maple Shade Court: Dimensional Variance: to construct a 13ft. x 20ft. garage addition to an existing single-family dwelling with less than the required right side yard.



- 4C.** 2023-29 20/20 Vision Care, Inc., 375 Metacom Avenue:  
Dimensional Variance: to renovate and reface an existing freestanding commercial sign with the proposed sign having approximately 42 square feet of sign area, at a size greater than permitted for a freestanding sign in the Manufacturing zoning district.
- 4D.** 2023-30 Gilbert L. Almeida, 254 Franklin Street:  
Dimensional Variances: to construct a 40ft. x 60ft. commercial building with less than the required rear yard, and less than the required front yard on a corner lot.
- 4E.** 2023-31 Daniel LaChance, 20 Highview Drive:  
Dimensional Variance: to construct a 38ft. 10in. x 50ft. 7in. single-family dwelling with less than the required front yard.
- 4F.** 2023-32 Wendy J. Raad and Andrejs V. Gale, 5 Adelaide Avenue: Dimensional Variances: to construct a 24ft. x 26ft. garage addition and 8ft. x 23ft. breezeway addition to an existing single-family dwelling with less than the required front yard and with less than the required rear yard.
- 4G.** 2023-33 Louis and Joan Cabral, 14 Union Street:  
Dimensional Variances: to modify a previous decision approving the construction of a 24ft. x 36ft. two-story accessory garage structure at a size and height greater than permitted for accessory structures in the R-6 zoning district by repositioning the proposed structure to the southeastern portion of the lot.
- 4H.** 2023-34 Michelle R. and Jeffrey J. Cote, 192 Poppasquash Road: Dimensional Variances: to construct a 36ft. x 42ft. two-story accessory barn / garage structure at a size and height greater than permitted for accessory structures in the R-40 zoning district.

## 5. Adjourn

Date Posted: August 31, 2023

By: emt



Town of Bristol, Rhode Island



**Harbor Commission**

10 Court Street  
Bristol, RI 02809  
401-253-70

**HARBOR COMMISSION AGENDA**

September 11, 2023

Starting Time 7:00 PM

2023 SEP - 7 AM 9:08

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**MEETING WILL BE HELD AT THE MARITIME  
CENTER AT 127 THAMES ST  
BRISTOL, RI 02809**

1. Approval of August meeting minutes.
2. CRMC – Application File No. 2023-07-071 dated August 25 for Assent to construct & maintain a residential boating facility under the application of Hafer & Associates of Tempe, AZ  
Project Location – 333 Poppasquash Rd., Bristol, RI 02809 Plat – 178, lot 87 Bristol Harbor Type II, Low Intensity Use.  
Requiring a 25' Length Variance to Redbook.
4. Report of the Harbormaster – Gregg Marsili
  - A. New Marina Status – Electrical tentatively scheduled for Sep completion. Update?
  - B. State St Ramp & Ind Park Launch Docks – out for permitting & keeping trailer park open.
  - C. Dock Repair & Maintenance – progress continues. 14 docks are scheduled to be repaired in October.
  - D. Maritime Center Sign for Building – on HDC agenda for September.
  - E. Wait List for Marina – 168 names on list.
  - F. Gibson Rd. ROW Ramp Repair or Replace – Ed Tanner continues work with BHIA, DPW & Harbormaster. (storm damage & path relocation.)
  - G. ROW's – all designed. Gregg continues work on with DPW.
  - H. Fales Rd ROW Marker & Ramp Repairs – Gregg continues work with Ed Tanner & DPW.
  - I. Harbor Festival Summary – Gregg M.

TOWN COUNCIL

SEP 13 2023

MEETING

5. Staff & Commission Update –

- A. John “JP” Perry as Deputy Harbormaster.
- B. Commission –
  - Bob Hamel – Commissioner
  - Wayne Gablinske – 1<sup>st</sup> Alternate
  - Peter Silva – 2<sup>nd</sup> Alternate
  - Bruce Palumbo – Advisory Board

6. Breakwater Study Committee – Steve Januario to update & schedule meetings with the subcommittee.

7. Elks Club Situation - operating under new Council guidelines & very light usage (1).  
\_Will review at end of summer season.

8, Open Discussion for the Public.

**Adjournment.**



Posted 9/7/23

Town of Bristol, Rhode Island



**Harbor Commission**  
10 Court Street  
Bristol, RI 02809  
401-253-70

**AMENDED**  
**HARBOR COMMISSION AGENDA**  
**September 11, 2023**  
**Starting Time 7:00 PM**

2023 SEP -7 PM 3:59  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**MEETING WILL BE HELD AT THE MARITIME  
CENTER AT 127 THAMES ST  
BRISTOL, RI 02809**

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  - I. Harbor Festival Summary – Gregg M.

TOWN COUNCIL  
SEP 13 2023  
MEETING

- 2 -

5. Staff & Commission Update –
  - A. John “JP” Perry as Deputy Harbormaster.
  - B. Commission –
    - Peter Silva – Commissioner
    - Bob Hamel – 1<sup>st</sup> Alternate
    - Wayne Gablinske - 2nd Alternate
    - Bruce Palumbo – Advisory Board
6. Breakwater Study Committee – Steve Januario to update & schedule meetings with the subcommittee.
7. Elks Club Situation - operating under new Council guidelines & very light usage (1).  
\_Will review at end of summer season.
- 8, Open Discussion for the Public.

**Adjournment.**

Posted 9/7/23



**TOWN OF BRISTOL, RHODE ISLAND****PLANNING BOARD MEETING**

**Meeting Agenda**  
**Thursday, September 14, 2023**  
**at 7:00 PM**  
**Bristol Town Hall - 10 Court Street, Bristol, RI 02809**

2023 SEP - 8 AM 8:12

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**A. Pledge of Allegiance****B. Minutes - Approval of July 2023 Minutes****C. New Business****C1. Pre-Application/Concept Review 12 Brookwood Road** – Referral from the Zoning Board.

The applicant's concept proposal options for consideration is to access a proposed garage (pending before the Zoning Board for zoning relief) either 1) by a driveway from the end of the existing paved section of Fenmore Road over the paper road or 2) with a 15' extension to the pavement on the west end of Fenmore Road which is the paper road portion of Fenmore Road. Planning Board to provide recommendations to the Zoning Board regarding the improvement of Fenmore Road. Owners/Applicants: Lillian and Daniel Leaser, Plat 79, Lot 452.

**C2. Combined Preliminary and Final Review and Action for a Minor Subdivision** at 5 Lang Avenue to re-divide merged lots resulting in two lots as follows: one lot at 5 Lang Avenue, containing 10,000 square feet, improved with a duplex that will be converted to a single-family dwelling; and one vacant lot on Mount Avenue, containing 10,000 square feet, that will be a buildable lot. Property located at 5 Lang Avenue and Mount Avenue. Zoned R10SW. Owners: Joseph Motta III, James S. Motta and John Motta as Co-Executors of Estate of Joseph Motta, Jr. Assessors Plat 156, Lots 46 and 127.

**C3. Final Review and Action for Modification to a Major Land Development Project at 1200 Hope Street**– Proposal for a final review of a modified layout to the development at 1200 Hope Street (aka Longfield)). Modified layout of 1200 Hope Street to revise the driveway and building layout from the original approved plan for the re-development of 1200 Hope Street resulting in 10 residential units (2 in Longfield and 8 in 4 new buildings). Property located at 1200 Hope Street Assessor's Plat 103, Parcels 2 and 14. Owners: M1 1200 Hope Street, LLC. Zoned: R-10 and 1200 Hope Street is an individually listed property in the Bristol Historic District.

**C4. Release of Maintenance Guarantee for the public improvements at San Francisco Minor subdivision with a road extension**

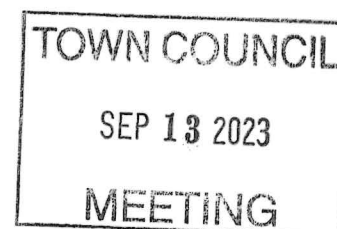
**C5. Review of State Law Updates with the Assistant Solicitor**

**C6. Review of Draft Hazard Mitigation Plan Update**

**D. Adjourn**

Date: September 7, 2023

Posted by: mbw





## DEPARTMENT OF PUBLIC WORKS

111 Mt Hope Ave  
Bristol, RI 02809  
Tel. (401)253-4100  
Email: Cparella@bristolri.gov

### MEMORANDUM

DATE: August 30, 2023

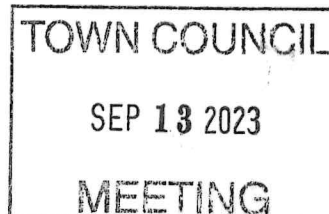
FROM: Christopher Parella  
DPW Director

RE: 221 State Street – damage to fence

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Please be advised that on June 30, 2023 we were notified by Natalie Colletta of 221 State Street that one of our trash trucks had damaged the fence on her property. Upon investigation we determined that due to the proximity of the fence to the location of the trash cart our driver did indeed damage the fence. We sent our General Maintenance Operators there to see if we could complete the repairs but unfortunately they could not. We contacted Fence Depot for assistance and they completed the necessary repairs to the fence located at 221 State Street.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact my office.



Fence Depot  
 249 CHILD ST  
 WARREN, RI 02885 US  
 4012470707  
 fencedepot@verizon.net

# Invoice

BILL TO
DPW
221 STATE ST
BRISTOL, RI 02809

INVOICE #	DATE	TOTAL DUE	ENCLOSED
181	07/28/2023	\$859.00	

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	FENCE	INSTALL 50' OF 4' GALVANIZED CHAIN LINK ON EXISTING AND NEW PIPE. 10' OF 1 3/8" TOP RAIL. TAKE AWAY AND DISPOSE OF OLD FENCE	1	859.00	859.00

SUBTOTAL	859.00
TAX	0.00
TOTAL	859.00
BALANCE DUE	<b>\$859.00</b>

# Sales Contract

**EAST BAY**  
(401) 247 - 0707

**FENCE DEPOT**  
249 Child Street  
Warren, Rhode Island 02885  
www.fencedepotri.com

**FAX**  
(401) 247-0000

PROPOSAL SUBMITTED TO <b>TOWN OF BRISTOL</b>		PHONE	DATE <b>7/31/2023</b>
STREET <b>221 STATE ST</b>		JOB NAME	
CITY, STATE and ZIP CODE <b>BRISTOL RI</b>		JOB LOCATION	
TAKE DOWN OLD FENCE	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO	FAX #	FACE IN
REMOVE OLD FENCE	<input checked="" type="checkbox"/> YES <input type="checkbox"/> NO		FACE OUT
			JOB PHONE

FURNISH & INSTALL 50 LF 4' GALVANIZED CHAIN LINK FENCE ON EXISTING POST & TOP RAIL. ALSO TAKE DOWN & TAKE AWAY OLD MATERIAL ALSO 10' 1 3/8" TOP RAIL

\$ 859.30

\* ADD 3% C/C PROCESSING FEE IF C/C USED



STATE ST

We propose to furnish material and labor - complete in accordance with above specifications, for the sum of:

dollars (\$ \_\_\_\_\_).

Payment to be made as follows:

Deposit Required - \$ 429.65 50% Balance Due Upon Completion - \$ 429.65 50%

The Customer is Responsible to Provide and File for Fees, Licenses, Building Permits and/or Code or Zoning Approvals as well as DigSafe Number Prior to the Start of the Job. I Have Read and Fully Understand the Terms and Conditions as Stated on the Back of this Contract. The Parties in this contract agree to personal jurisdiction in Providence, Rhode Island. Fax is as original

Authorized Signature(s) Keith Stephens

Note: This proposal may be withdrawn by us if not accepted within 10 days.

**Acceptance of Proposal** — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: \_\_\_\_\_  
Signature \_\_\_\_\_