

TOWN OF BRISTOL, RHODE ISLAND



TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, May 07, 2025 at 6:45 PM
Town Hall - Council Chambers
***AMENDED**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/85410024929>, or by visiting zoom.com meeting code 854-1002-4929. Please be advised, this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

May 28, 2025 - Town Council Meeting
June 18, 2025 - Town Council Meeting
July 23, 2025 - Town Council Meeting
August 20, 2025 - Town Council Meeting
September 10, 2025 - Town Council Meeting

Public Service Interviews and Appointments

Recreation Board - 1 three-year unexpired term set to expire February 2027 (**see agenda item G3**)

a. Timothy L Palmer, 7 Church Cove Road - interest/appointment

Motion RE: Consent Agenda - To Approve the Consent Agenda

Proclamation - Lt. Ricardo Mourato

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting Minutes - April 23, 2025

A2. Town Council Meeting Executive Session Minutes
(sealed, council only) - April 23, 2025

A3. Town Council Special Meeting Minutes - April 28, 2025

B. Public Hearings

B1. Charles Eli Dunn, 301 Hope Street Folklore, LLC d/b/a Folklore Provisions request for Class BV Liquor License and expansion of premises **(see also C1, C2 and D1, D2, D3)**

B2. Public Hearing - Community Development Block Grant (CDBG) Application regarding proposed activities for inclusion in the Town of Bristol's 2025 Community Development Block Grant application, including Renovation of the Walley School building - \$800,000 and Renovation of the food pantry portion of the East Bay Food Pantry & Thrift Shop - \$250,000. Also under consideration is the adoption of a resolution authorizing the Town to file the CDBG application in the amount of \$1,050,000.

a. Draft Resolution

C. Ordinances

C1. Ordinance 2025-03 - Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - (to decrease the number of limited BV Licenses from 8 to 7) **(2nd Reading)**

C2. Ordinance No. 2025-04 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 Number of Licenses (to increase the number of Class BV Licenses from 32-33) **(2nd reading)**

C3. Ordinance No. 2025-05 - Chapter 16 - Motor Vehicles and Traffic, Article V - Stopping Standing and Parking (no parking box located across from 28 Shaws Lane) **(2nd reading)**

C4. Ordinance No. 2025-06 Chapter 16 Motor Vehicles and Traffic, Article IX Residential Parking, Sec. 16-343 Designated residential parking zone and Sec 16-345 Designated residential parking streets (To include portions of Hope Street to the Residential Zone and update designated residential parking zones) **(2nd Reading)**

C5. Ordinance No. 2025-08 Chapter 8, Sec 72 Independence Park Boat Ramp (Vehicle load restrictions) **(1st reading)**

D. Licensing Board - New Petitions

D1. Charles Eli Dunn, Folklore, LLC d/b/a Folklore Provisions, 301 Hope Street - Request for Class BV Liquor License and expand the Alcohol Service Area **(see also B1, C1, C2, D2, D3)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Department of Community Development

D2. Charles Eli Dunn, Folklore, LLC dba Folklore Provisions, 301 Hope Street - Request to expand the sidewalk alcohol service license area

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Public Works

d. recommendation - Town Administrator and Code Compliance Coordinator

D3. Charles Eli Dunn, Folklore, LLC d/b/a Folklore Provisions, 301 Hope Street - re Dancing and Entertainment License (2-3 person entertainment)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

D4. Rosa Paiva, St. Elizabeth's Church United Brotherhood Committee, 577 Wood Street - Request for One-Day Dancing and Entertainment License (Live Auction), June 7, 2025 from 5:30PM - 11:00PM

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

D5. Rosa Paiva, St. Elizabeth's Church United Brotherhood Committee, 577 Wood Street - Request for One-Day Dancing and Entertainment License, June 13, 2025 (6PM - 11PM), June 14, 2025 (6PM - 11PM), and June 15, 2025 (6PM - 10PM)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

D6. Rosa Paiva, St. Elizabeth's Church Santo Cristo Committee, 577 Wood Street - Request for One-Day Dancing and Entertainment License, June 20, 2025 (6PM - 11PM), June 21, 2025 (6PM - 11PM), and June 22, 2025 (6PM - 10PM)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

E. Licensing Board - Renewals

F. Petitions - Other

F1. Selcan and Marlon Mckenzie, 56 Greenway Drive, request for acquisition of town land, described as Plat #159 Lot #1057 on Greenway Drive

- a. recommendation - Town Administrator and Chief of Police

- b. recommendation - Town Administrator and Bristol Fire Chief
- c. recommendation - Town Administrator and Director of Public Works
- d. recommendation - Town Administrator and Director of Community Development
- e. recommendation - Town Administrator and Tax Assessor

F2. Ana Isabel dos Reis Couto-RI Day of Portugal Committee re request to fly Portuguese Flag with a flag-raising ceremony on June 2, 2025, 11:00 AM

- a. memo from Clerk of Canvassers re qualifying signatures received

G. Appointments

G1. Rogers Free Library Board of Trustees- (2 unexpired three-year terms set to expire January 2027 and January 2028)

- a. Nancy Kellner, 10 Hope Street- interest/appointment
- b. Thomas "Bart" Ferris, 142 High Street - interest/appointment
- c. Chris Allen, 423 Hope Street, Unit D - interest/appointment
- d. Kaitlyn Carmody, 12 Ellen Street - interest/appointment
- e. David Perry, 15 Ambrose Drive - interest/appointment
- f. Christina (Tina) Palmer, 7 Church Cove Road - interest/appointment (not present for TC interview)
- g. recommendation - RFL Board of Trustees

G2. Harbor Commission Advisory Committee - 3 three-year terms, 2 set to expire August 2025 and 1 term set to expire August 2026

- a. Michael Cabral, 10 Alves St.- interest/appointment

- b. Jeff Doran, 4 Dolly Drive - interest/appointment
- c. Raymond DeLeo, 3 Captain St. - interest/appointment
- d. Paul Labonte, 22 Casey Drive- interest/appointment

G3. Recreation Board - (1 three-year unexpired Alternate term set to expire February 2027)

- a. Patti Nenna, 12 Greg Drive - interest/appointment
- b. Timothy L Palmer, 7 Church Cove Road - interest/appointment

G4. Alayne White, Chairwoman of the Bristol 250th Commission, re consideration to expand the number of commission members.

H. Old Business

H1. Director Williamson, Community Development re Program Update for Curbside Compost Collection 2-year Pilot

I. Other New Business Requiring Town Council Action

I1. Dylan Ferreira, RI DEM Fish & Wildlife Division - Deer Archery Co-Op Updates

I2. Public Notice from CRMC, re Heritage Foundation of RI/Blithewold Inc., 101 Ferry Road, requires a response by May 22, 2025

- a. recommendation - Town Administrator and Harbor Master
- b. recommendation - Town Administrator and Director of Community Development

I3. Town Administrator Contente re Solid Waste and Recycling Services - RI Resource Recovery Corp

I4. DPW Director Parella re Council consideration of a resolution in support of House Bill 5393 and Senate Bill 0057, which would designate the State as responsible for all maintenance of sidewalks along state highways, excluding snow and ice removal

- a. (draft) Resolution

I5. Tax Assessor Leadam regarding proposed changes to the property tax rates by classification for owner/non-owner occupied

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. Bid No 1064 Pedestrian Improvements - Gooding Avenue

K. Special Reports

K1. Tri-Town Monthly Report - April 2025

L. Town Solicitor

M. Executive Sessions

M1. Executive Session - 42-46-5(a)(2): Litigation, SU-2025-0036-A, City of Newport v. 6365 Fourth Avenue Corp (short-term rental regulation)

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. BCWA Personnel Committee Minutes - February 27, 2025

(CA) AA2. BCWA Board Meeting Minutes - February 27, 2025

(CA) AA3. BCWA Properties Committee Meeting Minutes - March 13, 2025

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

- (CA) DD1. Proclamation - Mental Health Awareness Month (signed)
- (CA) DD2. Citation - Mt. Hope Huskies Swim Team (signed)
- (CA) DD3. Resolution No. 2025-4-23-I3 Pokanoket Management Group (signed)
- (CA) DD4. Resolution No. 2025-4-23-F1 Removal of accessible parking of 28 Shaws Lane (signed)
- (CA) DD5. Proclamation - 2025 Police Week May 11-17, 2025 (signed)
- (CA) DD6. Proclamation - 2025 Professional Municipal Clerks Week May 4-10, 2025 (signed)
- (CA) EE. Utility Petitions**

Approval of consent agenda = "motion to approve these petitions"
- (CA) FF. City & Town Resolutions Not Previously Considered**

Approval of consent agenda = "motion to receive and place these items on file"
- (CA) GG. Distributions/Communications**

Approval of consent agenda = "motion to receive and place these items on file"
- (CA) GG1. Award of Bid No. 1058-Town Administrator Contente to Christopher Cronin, Beta Group regarding Award of Bid No. 1058 - Professional Engineering Services Related to Wastewater Treatment Facility and Collection System Projects
- (CA) GG2. DEM Bureau of Environmental Protection (Compliance and Inspection) to Town Administrator Contente re Notice of Violation resolution
- (CA) GG3. Amended Town Administrators 2024 Annual Report
- (CA) GG4. Craig Evans, Bristol-Warren Village Organization

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

(CA) HH1. CRMC Meeting Notice re 267 Thames Street - May 13, 2025

(CA) HH2. Bristol Fourth of July Sub Committee Parade - May 6, 2025

(CA) HH3. Bristol Fourth of July General Committee Meeting - May 6, 2025

(CA) HH4. Conservation Commission Meeting - May 6, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: _____

/mc

Posted: MONTH, DD 2021



Town of Bristol

Board Book Report



Recreation Board

Basic Information	
Type	Board
Status	Enabled
Visibility	Public
Creating Authority	The recreation board shall have the authority, within the limits of appropriations therefor, to assist the director with the equipment and management of public playgrounds, athletic fields, swimming pools, bathing places and other community recreation centers, enhance and protect environmental areas, and to conduct and promote recreation, play, sports and physical training for which admission or other fees may be charged.

Composition
5 members, 3-year terms 2 auxiliary members, 3-year terms; and 2 ex-officio members, pleasure of Council

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
1st Alternate	Michael	Tomaselli	4 Dixon Ave	2/1/2027	1/17/2025	Active
2nd Alternate				2/1/2027		Vacant
Member	Karl	Antonevich	1215 Hope Street	2/27/2028	2/27/2025	Active
Member	N. Diane	Davis	25 Butterworth Avenue	2/27/2028	2/27/2025	Active
Member	Kevin	Manuel	19 Peckham Place	3/11/2026	1/17/2025	Active
Member	Michael	Cabral	10 Alves Street	2/17/2027	2/17/2024	Active
Member	Donald	Squires	9 Tobin Lane	4/1/2026	4/20/2023	Active

Mr Timothy L Palmer

Town of Bristol | Generated 2/6/2025 @ 3:31 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Mr Timothy L Palmer
Application Date 12/30/2024
Expiration Date 12/30/2026
Board Member [Timothy L Palmer](#)
Status Validated

Board

[Recreation Board](#)

Vacancies

1

Status

Pending

Actions



Basic Information

Name

Mr Timothy L Palmer

I would like to be appointed to the position because:

I am a lover of Bristol, and sports and recreation, and want to help make Bristol an even better place to live.

Contact Information

Address

7 Church Cove Road
Bristol, RI 02809

Yes, I am a resident

Yes

Email

t

Phone

401

Cell Phone

Occupation

Yes, I am a city employee

No

Generated 2/6/2025 @ 3:31 pm

December 30, 2024

Town of Bristol
Bristol Town Hall
10 Court Street
Bristol, RI 02809

Dear Town of Bristol:

I am writing to apply for the vacant position on the Recreation Board. I became familiar with Bristol almost twenty years ago when my in-laws retired here. We became homeowners in Bristol in 2017 and permanent residents in 2020.

I joined the board of the Herreshoff Marine Museum and the Friends of the Rogers Free Library to support the community. I also started playing tennis and pickleball and using the parks for walks and bike riding.

I have been an avid player of games and sports since I was a child and have a strong passion for being involved and getting others involved. I lettered in varsity football for three years at Harvard where I led the team in tackles my senior year. I love introducing people to new opportunities for recreation and being part of the recreation board would allow me to deepen my commitment to Bristol.

Yours truly,

Tim

Tim Palmer
7 Church Cove Road
Bristol, RI 02809

TIM PALMER

7 Church Cove Road | Bristol, RI 02809 | (401) 863-1111

SUMMARY

Experienced business and volunteer leader. Former Division 1 college football player. Lifelong game and recreation enthusiast.

PROFESSIONAL EXPERIENCE

EASTMAN KODAK, Atlanta, GA & Rochester, NY

Sept 2015 – July 2021 (Retired)

Eastman Kodak is an imaging technology company. We provide hardware, software, consumables and services for the graphic arts, commercial print, publishing, packaging, entertainment and commercial film and consumer products markets.

Vice President, Development, Eastman Business Park and Corporate Real Estate

1,200-acre industrial park in Rochester, NY, home of Kodak and over 100 other companies, ranging from food & agriculture to energy storage, biomaterials to photonics. Eastman Business Park is where innovation meets production.

- Attracted Li-Cycle Inc., GreenLight Biosciences, Farther Farms, NY Sugars and several other manufacturers.
- Led business development with key constituents, including governmental organizations and key influencers.
- Led plan development and execution, focusing on food processing, chemical manufacturing, biopharma, plastics, energy storage, coatings and photonics.
- Led Kodak Center theater and conference center for entertainment, events, and offices.

KODAK ALARIS, Atlanta, GA & Rochester, NY

2013 – July 2015

A \$1B spinout of Eastman Kodak including scanners, services and software, photo kiosks, photo chemicals and paper

Chief Marketing Officer, Information Management Division

\$320M revenue, mainly hardware & services plus software. 50% margins, \$16M marketing budget, 39 staff worldwide

- Drove 3X improvement in software pipeline with Challenger Marketing & Selling approach
- Achieved business plan in 2013 and 2014 despite uncertainty caused by Eastman Kodak Chapter 11 situation by carefully managing customer and channel communications
- Led development and execution of new strategic vision for the company and division

EASTMAN KODAK, Atlanta, GA & Rochester, NY

2007 – 2013

A \$6B imaging company with solutions from commercial inkjet to document management, photo kiosks & digital cameras

Worldwide Vice President of Marketing, Enterprise Services and Solutions

2012 – 2013

\$380M revenue, became the Information Management Division of Kodak Alaris

Americas Vice President of Marketing, Commercial & Consumer

2009 – 2012

\$2.5B revenue, consumer products, digital plates, inkjet presses, software, scanners, service, 36 marketing staff

- Doubled Flexcel NX packaging system installations and consumables business two years running
- Established Strategic Account Management process resulting in +7% revenue vs general accounts 1st year
- Used social media promotions to drive record sales on premium photo kiosk products (photo books, DVDs)

Americas Vice President of Marketing, Consumer

2007 – 2009

\$1.2B revenue, digital capture, retail photo, consumer inkjet, 25 regional marketing staff

- Led 2 successful Hispanic test markets, then national campaign +16% unit lift and +3% ASP lift in core markets
- Pioneered use of DRTV to drive awareness up and cost per sale down for inkjet printers

OTHER PROFESSIONAL EXPERIENCE

AMR RESEARCH , Boston, MA <i>A \$60M supply chain software research company serving Global 1000 clients, 8 marketing staff</i> Senior Vice President – American and European Sales and Marketing	2003 – 2007
KAON INTERACTIVE , Maynard, MA <i>A start-up business focused on 3D product display and asset management software</i> Vice President of Marketing	2002 – 2003
LIFECIPS , Acton, MA <i>A start-up videotape-to-DVD conversion business – achieved 10,000 videotape to DVD conversions in year one</i> Vice President of Marketing and Sales	2000 – 2002
POLAROID , Cambridge, MA and London, England <i>\$2B business serving consumer, business, professional and youth segments with instant, digital & conventional imaging</i> Corporate Vice President, Category General Manager, Consumer & Business Imaging <i>\$1B revenue, instant cameras & film, B2B products, digital cameras, conventional film, 18 staff</i> Director of Marketing, Europe, Consumer and Security – ID <i>\$250M revenue, instant cameras & film, security ID systems, 8 regional staff</i> Senior Marketing, Various Roles, International, New Products, Regional	1988 – 2000 1998 - 2000 1993 – 1998
PEPSI USA , Purchase, NY Marketing Manager / Associate Manager, New Product Development Associate Manager, Channel Marketing	1984 - 1988
PROCTER & GAMBLE Unit Sales Manager- Sales Representative, Beverage Division, New York - Boston	1981 - 1984

EDUCATION

HARVARD UNIVERSITY , Cambridge, MA BA, Government
<ul style="list-style-type: none"> 3-Year Varsity Football Letter Winner, 2-Year Honorable Mention All-Ivy Football Kirkland House Student Council, Spirit of Kirkland House Award, Hamilton Fish Award, Arthur Siegal Scholarship, 'Tubby' Clark Award

OTHER

Herreshoff Marine Museum Board	2021 – Present
Friends of Rogers Free Library	2022 - Present
Maplewood Neighborhood Association Board	2016 - 2021
Big Cloud Analytics Advisory Board	2015 - 2016
VideoLink Advisory Board	2012 – 2015
Georgia State University Marketing Executive Forum	2010 – 2015
ChildSpring International Board of Directors	2011 – 2015
Rochester Yacht Club, Rochester, NY	2015 – Present
Allatoona Yacht Club, Acworth, GA	2012 - 2015

TOWN COUNCIL MEETING MINUTES- WEDNESDAY, APRIL 23, 2025

The council met on Wednesday, April 23, 2025, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
 Vice-Chairwoman, Mary Parella
 Councilman, Antonio "Tony" Teixeira
 Councilman, Timothy Sweeney
 Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
 Town Solicitor, Michael Ursillo, Esq
 Town Sergeant, Archie Martins

Special Recognitions

Citation - Mt. Hope Huskies Swim Team

Chairman Nathan Calouro welcomed the Mount Hope Husky's swim team captains and members to recognize their undefeated season. Captains Finn Pansa, Cohen Ferreira, and Liam Gagnier introduced themselves and their teammate Kieran Rydell.

The captains shared how they achieved their undefeated season through hard work, dedication, and teamwork. They highlighted the impact of new team members and the team's commitment to winning from the beginning of the year.

Chairman Calouro read out some of the team's achievements, including:

- 6-0 regular season record
- Division 3 state champions
- Individual achievements in various swimming events

The council congratulated the team on their success and emphasized the importance of recognizing such accomplishments in the town. Councilman Teixeira, as a former athlete and coach, appreciated the team's effort in maintaining focus throughout the season.

The council presented the team with the following citation:

The Bristol Town Council proudly recognizes the exceptional accomplishments of the Mt. Hope High School Huskies Swim Team on their undefeated 6-0 regular season and their extraordinary achievement as Division III State Champions.

Under the outstanding leadership of Head Coach Kasey Carr and Assistant Coach Adam Dutra, the team demonstrated unwavering commitment, athletic excellence, and team spirit throughout the season. Notably, the Huskies broke every school record, an achievement that speaks volumes of their dedication and hard work.

Individual accolades include:

- *Finn Pansa – First Team All-Division: 200 Free, 100 Free*
- *Cohen Ferreira – First Team All-Division: 100 Fly, 100 Breast*
- *Samuel Coles – First Team All-Division: 50 Free*
- *Relay Team (Cohen Ferreira, Ben Coles, Sam Coles, Finn Pansa) – First Team: 200 Free Relay, 400 Free Relay*
- *Liam Gagner – Second Team All-Division: 200 IM*
- *Kieran Riedl – Second Team All-Division: 100 Fly, 100 Breast*
- *Ben Coles – Second Team All-Division: 500 Free*
- *Sam Coles – Second Team All-Division: 100 Back*
- *Relay Team (Liam Gagner, Cohen Ferreira, Kieran Riedl, Ben Coles) – Second Team: 200 Medley Relay*

The Town of Bristol commends the Mt. Hope Huskies for their record-breaking season and exemplary representation of sportsmanship, perseverance, and excellence in high school athletics.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira- Voted unanimously to approve the Consent Agenda as prepared and presented withholding consent agenda items GG3 & GG5.

A. Submission of Minutes of Previous Meeting(s)

- A1.** Town Council Special Meeting Minutes - March 17, 2025
- A2.** Town Council Special Meeting Minutes - March 18, 2025
- A3.** Town Council Special Meeting Minutes - March 19, 2025
- A4.** Town Council Meeting Minutes - March 26, 2025

A5. Town Council Special Meeting Minutes - April 14, 2025

A6. Town Council Special Workshop Meeting Minutes - April 14, 2025

Sweeney/Teixeira - Voted unanimously to approve the minutes of March 17,18,19,26, April 14 Special meeting and April 14, 2025 special workshop as prepared and presented.

B. Public Hearings

C. Ordinances

C1. Ordinance 2025-03 - Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - (to decrease the number of limited BV Licenses from 8 to 7) **(1st Reading)**

Teixeira/Sweeney - Voted unanimously to consider this action to constitute the first reading of Ordinance #2025-03. Advertise in the local newspaper.

C2. Ordinance No. 2025-04 Chapter 17 Offenses and Miscellaneous Provisions, Article II Alcoholic Beverage Establishments, Sec. 17-82 Number of Licenses (to increase the number of BV licenses from 32 to 33) **(1st Reading)**

Teixeira/Sweeney - Voted unanimously to consider this action to constitute the first reading of Ordinance #2025-04. Advertise in the local newspaper.

C3. Ordinance No. 2025-05 - Chapter 16 - Motor Vehicles and Traffic, Article V - Stopping Standing and Parking (no parking box located across from 28 Shaws Lane) **(1st reading)**

Teixeira/Sweeney - Voted unanimously to consider this action to constitute the first reading of Ordinance #2025-05. Advertise in the local newspaper.

- C4.** Ordinance No. 2025-06 Chapter 16 Motor Vehicles and Traffic, Article IX Residential Parking, Sec. 16-345 Designated residential parking streets (To include portions of Hope Street to the Residential Zone) **(1st Reading)**

Teixeira/Sweeney - Voted unanimously to consider this action to constitute the first reading of Ordinance #2025-06. Advertise in the local newspaper.

- C5.** Ordinance No. 2025-7 Zoning Chapter 28 Land Use Laws (adopted 2024 - legislative session) (1st reading) **(call for public hearing- May 28, 2025)**

Section: 28-1 Definitions (floor area ratios)

Section: 28-151 Accessory Dwelling Units (ADU)

Section: 28-221 Land Nonconforming by Area (Substandard Lots)

Section: 28-370 Inclusionary Zoning

Section: 28-150,181,182, 183,185, 187,255,352 & 354 Supplementary Regulations (Development Plan Review)

Teixeira/Parella- Voted unanimously to consider this action to constitute the first reading of Ordinance #2025-07. Advertise in the local newspaper and call for public hearing on May 28, 2025

D. Licensing Board - New Petitions

- D1.** DeWolf Tavern, 259 Thames Street - Request permission to hold Oysterfest fundraiser on Sunday, June 15, 2025, from 11:00 AM to 4:00 PM. This includes a one-day Liquor License extension to cover outdoor common areas, and permission to display two banners on Hope Street for the two weeks leading up to June 15th.

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Public Works

Sweeney/ Texeira-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Clerk Cordeiro noted a received at meeting agenda item to include the recommendation from the Community Development Director.

- D2.** Elisio Castro on behalf of Bristol Sports Club, 417 Wood Street, request for a Bingo License on Thursday, May 22, 2025 from 6:00 PM - 9:00 PM.

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

Teixeira/Parella- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

- D3.** Charles MacDonough, Bristol Fourth of July Committee - Request for Mobile Food Truck Establishment Event Permit for Outdoor Concert Series at Roger Williams University, June 21, 2025 - July 2, 2025 from 5:30 PM - 10:00 PM

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

Teixeira/Sweeney-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

- D4.** Angela Cabral on behalf of Franklin Court Assisted Living, 180 Franklin Street - request for a Bingo

License on Wednesday, May 14, 2025, from 5:30 pm - 9:00 pm.

a. recommendation - Town Administrator and Fire Chief

_____/_____
Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Clerk Cordeiro noted a received at meeting item to include the recommendation from the Bristol Police Department.

Angela Cabral, administrator of Franklin Court, thanked the council for approving the request. She explained that the bingo event aims to raise funds to send residents to PPAC (Providence Performing Arts Center) shows. Mrs. Cabral clarified that the event is open to anyone who would like to attend, not just residents. The council expressed support for the fundraiser and encouraged public participation.

E. Licensing Board - Renewals

F. Petitions - Other

F1. Maria Andrade, 28 Shaws Lane re resolution for removal of accessible parking space **(2nd reading)**

a. (draft) Resolution

Teixeira/Parella- Voted unanimously to consider this action to be the second reading for the adoption of the resolution for an accessible parking space. Inform the Public Works Department.

F2. Health Equity Zone (HEZ) request council consideration to adopt a Proclamation Declaring May as Mental Health Awareness Month and a Public Service Announcement for the May 9, 2025 Suicide Prevention Ribbon Project

a. (draft) Proclamation

Sweeney/Parella-Voted unanimously to support the Proclamation Declaring May as Mental health Awareness Month, and send to the 38 other Rhode Island municipalities

Prior to the vote being taken, Clerk Cordeiro noted a receive at meeting item to include an invitation to the ribbon Project event.

Melissa Goldstein and Lynn Patten presented the request to the council. Mrs. Goldstein explained the importance of raising awareness of mental health issues and breaking the stigma surrounding mental illness. She also mentioned the upcoming third annual Week of Caring and Connection in May, which includes various activities around town.

Lynn Patten, representing the Matthew Patton Foundation, shared information about the Suicide Prevention Ribbon Project scheduled for May 9, 2025. The project involves installing 120 ribbons near the bike path to represent the number of Rhode Islanders who died by suicide in 2022. Mrs. Patten invited council members to participate in the ribbon installation and emphasized the importance of raising awareness about suicide prevention.

F3. Stephen J. Elmasian, Co-Chairman, Armenian National Committee of Rhode Island request to fly Armenian Flag at Bristol Town Hall on April 24, ~~2023~~ 2025

a. memo from Clerk of Canvassers Cordeiro re qualifying signatures received

Teixeira/Parella- Voted unanimously to approve this petition, allowing that a 3 X 5 foot 'Armenian Flag' may be flown on a Town flagpole at Town Hall on April 24, 2025, with the Town assuming no responsibility for the care of this flag beyond its raising.

Prior to the vote being taken, Clerk Cordeiro noted a typographical error on the agenda and clarified that the correct year should read 2025.

F4. Allison Borges, 6 Domenic Court and Mark Overy, 39 Spring Street re Voter Initiative to enact a proposed

ordinance to establish the permanent venue for the Bristol 4th of July Concert Series

- a. memo from Clerk of Canvassers Cordeiro re qualifying signatures received

It is noted for the record that under agenda item F4, Councilman Teixeira motioned to combine agenda items F4 and F5. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to these combined items took place under agenda item F4. However, any actions taken on these items are individually listed under their respective agenda headings as reflected herein.

Teixeira/ Parella- Voted unanimously to deny the petition to enact a proposed ordinance to establish the permanent venue for the Bristol 4th of July Concert Series

Chairman Calouro first invited the Town Solicitor to provide an overview of the petition process. Solicitor Ursillo explained that under Section 503 of the Town Charter, qualified electors may petition the Town Council to enact an ordinance, provided that at least 150 valid signatures are obtained and certified by the Clerk's Office and the Board of Canvassers. Once validated, the Council must act within 40 days. The two petitions before the Council proposed, respectively, to set a permanent venue for the Fourth of July concert series at Independence Park and to establish a fixed parade route into law. Solicitor Ursillo outlined the possible outcomes: the Council could adopt the ordinances, submit them for legal review, and proceed through the ordinance process, or the Council could vote to deny the petitions. In the event of denial, the petitioners would have the right to collect 1,000 additional signatures to place the matter on a ballot for voter consideration. He clarified that if the matter went to ballot, the Council would determine whether it would occur during a regular or special election.

Chairman Calouro outlined the procedure for the evening. The Council would first hear from the petitioners, followed by the Police Chief, Town Administrator, and any relevant department

heads. Council members would have the opportunity to ask questions at any time. Although the hearing was not a formal public hearing, the Council would allow public comment, with individual remarks limited to two minutes to ensure fairness and consistency with past practice.

Anne Marie LaRoche presented on behalf of Allison Borges, who could not attend due to work obligations and had submitted a written statement. Borges' statement expressed deep pride in Bristol's Fourth of July traditions and appreciation for the efforts of the Fourth of July Committee. However, she voiced strong opposition to relocating the concert series to Roger Williams University, citing the downtown location's community atmosphere, accessibility, and positive economic impacts. Borges acknowledged safety concerns but argued that crowd management solutions—such as road closures, vendor relocation, and designated emergency access aisles—could mitigate risks without moving the event. Borges's statement noted that over 1,900 signatures and \$20,000 had been raised in support of keeping the concert downtown. Borges proposed that the ordinances include an emergency relocation provision and requested that the Council either adopt the ordinances or consider modest revisions to satisfy public concerns.

Chief of Police Kevin Lynch and Captain St. Pierre then addressed the Council. They explained that following each major town event, including the Fourth of July festivities, the Police Department conducts an "After Action Report" to assess performance and identify safety improvements. The report for 2024 highlighted longstanding safety concerns at Independence Park, including venue overcrowding, traffic congestion, vehicle-borne threats, and challenges with emergency access. Chief Lynch stressed that the Police Department had not mandated a venue change but had presented objective security findings to the Fourth of July Committee.

When asked by the Council about the origin of the \$20,000 figure cited in recent news media as the cost to keep the concerts in the current location, Chief Lynch elaborated that the estimated additional cost to maintain concerts safely at Independence Park—approximately \$20,000—was provided in response to a specific request from the petitioner during a prior Fourth of July Committee meeting. The petitioner had asked for an estimate of the cost associated with increased police presence, traffic control at road closures, and the need for extensive public

signage. He emphasized that it was a rough estimate only and not based on a formal cost breakdown, as he had not been asked to prepare a full accounting of anticipated expenses. Chief Lynch also noted that this figure did not account for potential fire department costs, which would further increase the overall financial impact.

Captain St. Pierre also emphasized that Independence Park's 50,000-square-foot size was inadequate for large tribute-band crowds, especially when compared to the 82,000-square-foot field at Roger Williams University, which offers greater capacity and improved emergency access and flexibility. He further explained that crowd control challenges at Independence Park had grown more severe, with dense congestion creating unsafe conditions during peak concerts. He confirmed that the new location would allow better security control and capacity management, noting that at Independence Park, crowds of 2,000-3,000 people frequently overwhelmed the available space. He also stated that Roger Williams University would offer ample parking, greater control of crowds, and improved accessibility.

Town Administrator Contente addressed the Council, concurring with the police department's findings and recommendations. He noted that the safety concerns were first formally communicated to him in July, immediately following the previous year's concert series. Town Administrator Contente stressed the difference between managing a one-day event like the parade versus a multi-week concert series, emphasizing that Independence Park was never designed as a large concert venue. Town Administrator Contente addressed several safety concerns and pointed out that while the alternative venue offered better logistical capabilities, moving the concerts was a difficult decision made with thorough consideration of all factors involved. Regarding the parade route petition, he clarified that no immediate plans existed to change the route but cautioned that locking it into law could limit future flexibility, especially if unforeseen infrastructure issues, like bridge repairs or natural disasters, occurred.

Several Councilors then offered comments. Councilman Sweeney emphasized the risk of legal and operational inflexibility if the proposed ordinances were adopted, suggesting it would hinder the town's ability to react promptly to safety concerns. Vice Chairwoman Parella reflected on post-9/11 and Boston Marathon security changes and the complexities of safely managing large crowds, reinforcing the need for flexibility. Councilman

Teixeira agreed that while community traditions were important, adaptability was essential for public safety in today's unpredictable world. Chairman Calouro underscored the dangers of tying the town's hands through rigid ordinances, reminding all that governance required making difficult but necessary decisions with public safety as the top priority.

Council members expressed concerns about limiting flexibility through ordinances and emphasized the need for adaptability in addressing safety issues. They discussed the importance of supporting the volunteer-run Fourth of July Committee, acknowledging the committee's hard work and dedication to organizing the event each year. The council pointed out how enacting an ordinance could handcuff town officials when flexibility was needed the most, driving home the message that governance means adapting to change, especially regarding public safety.

Public comment was then opened. Patty Nana, Fourth of July Committee member and concert coordinator, spoke passionately about the volunteer effort that sustains the concerts and expressed deep disappointment in community members who had publicly disparaged committee volunteers. She emphasized that the decision to relocate was not taken lightly and highlighted the committee's responsibility to safeguard attendees, even at the cost of tradition. Charles McDonough, another committee member, echoed these sentiments, stressing the financial and personal commitment required to produce the concert series.

Resident Peter Hewett, 11 Wendy Drive, urged the Council to prioritize safety over convenience, warning against the legal exposure the town might face if it enacted rigid venue or route mandates in today's security environment.

Following public comments, Council members briefly reiterated their consensus that while they respected the petitioners' civic engagement, the need for safety, flexibility, and reliance on professional security recommendations outweighed the risks of adopting the proposed ordinances.

Councilman Teixeira then made a motion to deny both petitions, seconded by Vice Chairwoman Parella.

Chairman Calouro expressed appreciation to the Fourth of July Committee, Police Department, Department of Public Works, and Fire Department for their dedication and hard work. He also

emphasized that although public scrutiny was suitable, volunteers should always be treated with respect and gratitude for their service to the community.

F5. Allison Borges, 6 Domenic Court and Mark Overy, 39 Spring Street re Voter Initiative to enact a proposed ordinance establishing the Bristol Fourth of July parade route into law and require voter approval for any modification

a. memo from Clerk of Canvassers Cordeiro re qualifying signatures received

It is noted for the record that under agenda item F4, Councilman Teixeira motioned to combine agenda items F4 and F5. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to these combined items took place under agenda item F4. However, any actions taken on these items are individually listed under their respective agenda headings as reflected herein.

Teixeira/ Parella- Voted unanimously to deny the petition to enact a proposed ordinance establishing the Bristol Fourth of July parade route into law and require voter approval for any modification

G. Appointments

G1. Capital Project Commission (1 five-year term set to expire May 2030)

a. Charles Coelho, 120 Hopeworth Avenue - not seeking reappointment

Sweeney/Teixeira- Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service; elevate Alen Spen to full member, and to advertise in the local paper

H. Old Business**I. Other New Business Requiring Town Council Action****I1.** Public Notice from CRMC re 115 Aaron Avenue, Bristol -

- a. recommendation - Town Administrator and Harbor Master
- b. recommendation - Bristol Harbor Commission
- c. recommendation - Town Administrator and Director on Community Development

Teixeira/Parell- Voted unanimously to receive and place this matter on file.

I2. Harbor Master Marsili re proposed Ordinance changes to Chapter 8, Sec 72 Independence Park Boat Ramp (Vehicle load restrictions)

Sweeney/Teixeira- Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on May 7, 2025 and to amend the proposed ordinance to read a fixed fine amount of \$500.

Prior to the vote being taken, Harbor Master Marsili presented proposed changes to the ordinance regarding vehicle load restrictions for the Independence Park boat ramp. The council discussed the fine amount and enforcement methods. Chairman Calouro suggested changing the fine from "up to \$500" to a fixed \$500 fine

I3. (Draft) Resolution - Recommendation to State Legislature to Amend R.I.G.L. § 44-3.3 and R.I.G.L. § 45-13-5.1

Sweeney/Teixeira - Voted unanimously to approve transmittal of this draft legislation to the local members of the General Assembly and to authorize the Clerk to send to the General Assembly a resolution in support of same.

Prior to the vote being taken, Clerk Cordeiro Noted that a item received at meeting was included to provide the council with a

revised resolution and litigation that corrected the name of the non-profit organization. Town Solicitor Ursillo explained the need to amend state legislation to ensure the town continues to receive appropriations in lieu of property tax for the property formerly owned by Brown University, now transferred to the Pokanoket Management Group.

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. Bid No. 1060 Professional Auditing Services

a. Bid Tabulation Sheet

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and Town Treasurer to act in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro presented the following bid tabulations for the bids received, as outlined below:

- Cbiz CPAs
 - \$63,500 (2025)
 - \$65,000 (2026)
 - \$66,500 (2027)
- Hague, Sahady & Co., CPA's P.C.
 - \$69,260 (2025)
 - \$71,350 (2026)
 - \$73,500 (2027)
- Clifton Larson Allen, LLP
 - \$62,500 (2025)
 - \$65,750 (2026)
 - \$69,000 (2027)

J2. Bid No 1061 Marina Trash Skimmer

a. Bid Tabulation Sheet

Sweeney/Parella- Voted unanimously to refer this matter to the Town Administrator and

Harbor Master to act in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro presented the following bid tabulations for the bids received, as outlined below:

- Westway Construction Inc., total project cost in the amount \$26,200
- Poral U Marine Inc, total project cost in the amount of \$34,500

Harbor Master Marsili confirmed that the funds for this purchase were raised through Bristol Harbor Fest over the past 10

J3. Bid No. 1062 - Spring 2025 Tree Sourcing and Delivery

Teixeira/Parella- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro presented the following bid tabulations for the bids received, as outlined below:

- Schichtel's Nursery, Inc. with a total base bid amount of \$18,468
- Siteone Landscape Supply with a total base bid amount of \$28,365
- Central Nurseries, Inc with a total base bid amount of \$11,995

J4. Bid No. 1063 - Gibson Road Shoreline Improvements

Sweeney/Teixeira- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro presented the following bid tabulations for the bids received, as outlined below:

- JML Excavation Inc., in the amount of \$28,433
- Skurka Construction Inc., in the amount of \$135,397

- Lucianos Excavation Inc., in the amount of \$299,000
- East Coast Landscaping and Construction, Inc., in the amount of \$195,675.00
- True North Civil LLC., in the amount of \$105,610
- Universal Construction Co., in the amount of \$83,420
- CJR Atlantic, Inc., in the amount of \$165,994.29

K. Special Reports

K1. BCWA Tri-Town Monthly Report - March 27, 2025

Teixeira/Sweeney- Voted unanimously to receive and place this matter on file.

L. Town Solicitor

M. Executive Sessions

- M1. Town Administrator Contente requests for Executive Session Pursuant to RIGL § 42-46-5 (a) (5), acquisition/disposition of public property

Sweeney/Teixeira - Voted unanimously to convene in Executive Session pursuant to RIGL Section 42-46-5 (a) (5) concerning acquisition/disposition of public property at 8:54 PM.

Teixeira/Sweeney- Voted unanimously to resume open session and seal the minutes of the Executive Session at 9:40 PM.

Solicitor Ursillo announced that no motion was made, and no vote was taken in Executive Session

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) AA1. Bristol Fire Department Board of Engineers Meeting Minutes- March 31, 2025
- (CA) AA2. Housing Authority Meeting Minutes - March 13, 2025
- (CA) AA3. Rogers Free Library Board of Trustees Meeting Minutes - February 27, 2025
- (CA) AA4. Zoning Board Meeting Minutes - February 10, 2025
- (CA) AA5. Historic District Commission Meeting Minutes - March 6, 2025
- (CA) AA6. Historic District Commission Meeting Minutes - March 19, 2025

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) CC1. Treasurer Carulli Year-to-Date Budget Report - April 2025

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

- (CA) DD1. Resolution - Bristol Fourth of July Celebration 2025 (signed)
- (CA) DD2. Resolution - Restoration of General Revenue Sharing to Cities and Towns (signed)
- (CA) DD3. Resolution 2025-3-26-F1- Support of Rhode Island League of Cities and Towns 2025 Legislative Priorities (signed)

(CA) DD4. Citation - Mt. Hope Huskies Boys Basketball Team (signed)

(CA) DD5. Proclamation - Earth Day 2025 (signed)

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) EE1. Narragansett Electric and Verizon request to install a new pole on State Street, Southwest of Wood Street

a. recommendation - Town Administrator and Director of Public Works

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) FF1. Town of Hopkinton - Resolution Requesting to Restore Revenue Sharing

(CA) FF2. Town of Hopkinton - Opposition to RI 2025 Gun Control Legislation

(CA) FF3. Town of Exeter - Resolution 2025-02 Opposition to RI 2025 Gun Control Legislation

(CA) FF4. Town of Exeter - Resolution No. 2025-03 Restoration of General Revenue Sharing

(CA) FF5. Town of Narragansett - Resolution No. 2025-04 Support of Senate Bill S-57 and House Bill H-5393 re Maintenance of Sidewalks

(CA) FF6. Burrillville Town Council - Resolution No. 25-11 in support of House Bill 2025-H 5634 and Senate Bill 2025-S 0114 Affordable Prescription Drug Costs Act

(CA) FF7. Town of Charlestown - Resolution in Support of the RI General Assembly Bill 2025- H5957

(CA) FF8. Town of Tiverton Resolution No. 2025-0014 Opposition to RI 2025 Gun Control Legislation

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) GG1. Town Administrator Contente - Certificate of Recognition, James Russo
- (CA) GG2. Run 4 the Kidz - Map of Race, September 7, 2025 - **(requested by Town Council 3/26/25)**
- (CA) GG3. Town Administrator Contente - 2024 Town of Bristol Annual Report

Prior to the vote being taken, Town Administrator Steven Contente highlighted the 2024 Annual Report, noting that while Eric Dickervitz compiled the report, it represented the work of all town departments. The report, available on the town website, includes information on infrastructure improvements, finances, and sewer upgrades.

Members of the Council expressed their appreciation for the quality and thoroughness of the report and acknowledged the dedication and hard work demonstrated by Town staff across all departments in achieving the accomplishments outlined. The Council recognized the report as an important reflection of transparency, accountability, and continued investment in the community.

Councilman Tim Sweeney moved to receive and file the report. Councilman Tony Teixeira seconded the motion. The motion passed unanimously.

- (CA) GG4. Erin Donovan-Boyle, President & CEO, Greater Newport Chamber of Commerce and Connect Greater Newport
- (CA) GG5. Lori Caron Silveira, RITBA Executive Director re: Mount Hope Bridge Maintenance and Rehabilitation

Prior to the vote being taken, Town Administrator Contente shared information from the Rhode Island Turnpike and Bridge Authority regarding maintenance and improvements planned for the Mount Hope Bridge. The plans include short-term solutions such as pothole repairs and a rubberized asphalt chip seal treatment, as well as a long-term plan to replace the bridge deck. He also mentioned ongoing communication with the authority regarding the vehicle capacity rating of the bridge and potential improvements to traffic flow.

Councilman Sweeney moved to receive and file the memo. Councilman Teixeira seconded the motion. The motion passes unanimously.

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) HH1. Bristol Fourth of July Committee - General Committee Meeting - April 8, 2025
- (CA) HH2. Planning Board Meeting (Revised) - April 10, 2025
- (CA) HH3. Board of Canvassers Meeting - April 3, 2025
- (CA) HH4. Conservation Commission Meeting - April 1, 2025
- (CA) HH5. Bristol County Water Authority Board of Directors Meeting - March 27, 2025
- (CA) HH6. Zoning Board of Review (Amended) Meeting - April 7, 2025
- (CA) HH7. Town Council Budget Workshop Schedule (meeting canceled) - March 24, 2025
- (CA) HH8. Bristol Fourth of July Committee BINGO sub-committee Meeting - March 31, 2025
- (CA) HH9. Bristol Fourth of July Committee Pickleball sub-committee Meeting - March 31, 2025
- (CA) HH10. Bristol Fourth of July Committee Freedom Raffle sub-committee Meeting - April 3, 2025
- (CA) HH11. Bristol Fourth of July Committee BALL sub-committee Meeting - March 31, 2025
- (CA) HH12. Coastal Resources Management Council Meeting - April 8, 2025
- (CA) HH13. Bristol Housing Authority Meeting - April 10, 2025
- (CA) HH14. Bristol Fourth of July, Wine Tasting Sub Committee Meeting - April 21, 2025

- (CA) HH15. Bristol Fourth of July, Promotions and Events Sub Committee Meeting - April 21, 2025
- (CA) HH16. Bristol Fourth of July, Music & Entertainment Concerts Sub Committee Meeting - April 24, 2025
- (CA) HH17. Rogers Free Library Board of Trustees Meeting - April 17, 2025
- (CA) HH18. Zoning Board of Review Meeting - May 5, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) III. Kyle Mello, 7 Mt. Pleasant Avenue - claim

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

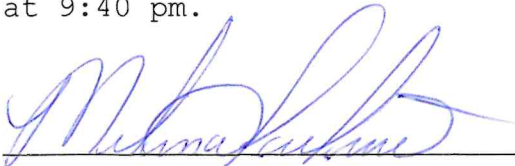
(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

- (CA) KK1. Michael Payne, 5 San Antonio Avenue re for curb cut request

a. recommendation- Town Administrator and Director of Public Works

There being no further business, upon a motion by Councilman Sweeney, seconded by Vice Chairwoman Parella and voted unanimously, the Chairman declared this meeting to be adjourned at 9:40 pm.



Melissa Cordeiro, Town Clerk
Council Clerk

A2

Town Council Meeting Executive Session Minutes
(sealed, council only) - April 23, 2025

TOWN COUNCIL- SPECIAL MEETING- MONDAY, APRIL 28, 2028

The council met on Monday, April 28, 2025, and called to order at 7:00 p.m.

PRESENT: Council Chairman, Nathan Calouro
 Vice-Chairwoman, Mary Parella,
 Councilman, Antonio "Tony" Teixeira
 Councilman, Timothy Sweeney
 Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
 Town Treasurer, Carl Carulli

1. Adoption of Town Budget 2025-2026- Schedules "A," "B" (included in Schedule "A"), and Schedule "C"

Teixeira/Sweeney- Voted
 unanimously to adopt the 2025-2026
 Town Budget as follows:

Schedule A	- (\$64,326,511)
Schedule B	- (\$742,200) [incl. in Sched. A]
Schedule C	- (\$7,239,987)
<u>Totaling</u>	<u>- \$71,566,498</u>

Prior to the vote being taken, Chairman Calouro thanked the Department Heads, Town Administrator, Town Treasurer, Town Clerk, and Council Members for their hard work on the 2025-2026 budget. It was noted that more than 50% of the budget is allocated to education.

PUBLIC SERVICE INTERVIEWS AND APPOINTMENTS

- **Rogers Free Library Board of Trustees- (2 unexpired three-year terms set to expire January 2027 and January 2028)**

It is hereby noted for the record that the Council agreed, by consensus, to consider this matter for vote at the next council meeting scheduled for May 7, 2025.

a. Thomas "Bart" Ferris, 142 High Street - interest/appointment

The Council heard from Mr. Ferris who expressed his interest in becoming a member of the Rogers Free Library Board. Discussions ensued between members of the Council and Mr. Ferris pertaining to Mr. Ferris's qualifications and experiences. Mr. Ferris also stated why he would consider himself to be a good fit for the position.

b. Nancy Kellner, 10 Hope Street- interest/appointment

The Council heard from Mrs. Kelner who expressed her interest in becoming a member of the Rogers Free Library Board. Discussions ensued between members of the Council and Mrs. Kelner pertaining to Mrs. Kelner's qualifications and experiences. Mrs. Kelner also stated why she would consider herself to be a good fit for the position.

c. Chris Allen, 423 Hope Street, Unit D - interest/appointment

The Council heard from Mr. Allen who expressed his interest in becoming a member of the Rogers Free Library Board. Discussions ensued between members of the Council and Mr. Allen pertaining to Mr. Allen's qualifications and experiences. Mr. Allen also stated why he would consider himself to be a good fit for the position.

d. Kaitlyn Carmody, 12 Ellen Street - interest/appointment

The Council heard from Mrs. Kelner who expressed her interest in becoming a member of the Rogers Free Library Board. Discussions ensued between members of the Council and Mrs. Kelner pertaining to Mrs. Kelner's qualifications and experiences. Mrs. Kelner also stated why she would consider herself to be a good fit for the position.

e. David Perry, 15 Ambrose Drive - interest/appointment

The Council heard from Mr. Perry who expressed his interest in becoming a member of the Rogers Free Library Board. Discussions ensued between members of the Council and Mr. Perry pertaining to Mr. Perry's qualifications and experiences. Mr. Perry also stated why he would consider himself to be a good fit for the position.

f. Christina (Tina) Palmer, 7 Church Cove Road - interest in appointment, **interview tentatively scheduled for May 7th**

g. recommendation - RFL Board of Trustees

- **Harbor Commission Advisory Committee - 3 three-year terms, 2 set to expire August 2025 and 1 term set to expire August 2026**

It is hereby noted for the record that the Council agreed, by consensus, to consider this matter for vote at the next council meeting scheduled for May 7, 2025.

a. Michael Cabral, 10 Alves Street- interest/appointment

The Council heard from Mr. Cabral who expressed his interest in becoming a member of the Harbor Commission Advisory Board. Discussions ensued between members of the Council and Mr. Cabral pertaining to Mr. Cabral's qualifications and experiences. Mr. Cabral also stated why he would consider himself to be a good fit for the position.

b. Jeff Doran, 4 Dolly Drive - interest/appointment

The Council heard from Mr. Doran who expressed his interest in becoming a member of the Harbor Commission Advisory Board. Discussions ensued between members of the Council and Mr. Doran pertaining to Mr. Doran's qualifications and experiences. Mr. Doran also stated why he would consider himself to be a good fit for the position.

c. Raymond DeLeo, 3 Captain Street - interest/appointment

The Council heard from Mr. DeLeo who expressed his interest in becoming a member of the Harbor Commission Advisory Board. Discussions ensued between members of the Council and Mr. DeLeo pertaining to Mr. DeLeo's qualifications and experiences. Mr. DeLeo also stated why he would consider himself to be a good fit for the position.

d. Paul Labonte, 22 Casey Drive- interest/appointment

The Council heard from Mr. Labonte who expressed his interest in becoming a member of the Harbor Commission Advisory Board. Discussions ensued between members of the Council and Mr. Labonte pertaining to Mr. Labonte's qualifications and experiences. Mr. Labonte also stated why he would consider himself to be a good fit for the position.

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 8:58 pm.

Melissa Cordeiro, Town Clerk
Council Clerk



LICENSE REQUEST: BV INTOXICATING BEVERAGE LICENSE
With Modification
PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to
be granted a

BV INTOXICATING BEVERAGE LICENSE

NAME OF ESTABLISHMENT: Folklore, LLC DBA Folklore Provisia

ADDRESS: 301 Hope Street

APPLICANT NAME: Charles E. Dunn (Eli)

HOURS OF OPERATION: W-Sat 8:00 AM - 10:00 PM
SUN 9 AM - 2:00 PM

2025 APR 17 AM 8:24
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

** PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND

Fee for License: \$1300 per year plus advertising
Also required is Victualling License: \$75/year
(Payable after Council approves the license.)

Please attend the Council

*SIGNATURE: [Signature]

Meeting on: May 7, 2025

NAME: ELI DUNN
(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 64 COMMON AVE.
(ADDRESS OF APPLICANT)

TOWN: WARDEN

PETITION MUST BE RETURNED BY
WEDNESDAY AT 4PM TWO
WEEKS PRIOR TO COUNCIL
MEETING.

Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT
RECORDS.

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A ___ BH ___ BM ___ BT ___ BV BVL ___ C ___ E ___ ED ___ J ___ T ___ 2:00 A.M. ___

Business Structure: Corporation Partnership LLC Individual

Name of Applicant/Corporation

FOLKLORE LLC

D/B/A

FOLKLORE PROVISIONS

Address of Premise

301 HOPE ST. BRISTOL, RI 02809

Phone Number of Business

401-638-0111

Email Address

ELI@FOLKLOREPROVISIONS.COM

State - Incorporated: Rhode Island

Date of Incorporation: 11/22/23

Name, Address, Telephone of all Officers/Members with percentage ownership:

President/Member Name	Address	Phone	% Ownership
CHARLES EDVNN	64 COOMER AVE, WARREN, RI 02885	401-699-2785	50
MICHAEL LOPES-ALMEIDA	64 COOMER AVE, WARREN, RI 02885	401-699-2785	50
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes ___ No Is Property Mortgaged? Yes ___ No or Leased? Yes No ___

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Name	Address	Amount - Term
301 HOPE ST LLC	P.O. BOX 903 BRISTOL, RI 02809	\$2300 / MONTH

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes__ NoX If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes__ NoX If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

NO

Is Applicant the owner or operator of any other business? If yes, explain:

YES CHARLES E DUNN IS THE OWNER OF DUNN WELL INC HE'S A PRIVATE CHEF

State amount of capital invested in the business?

Do you have now, or will you be installing, a draught system Yes__ NoX

I hereby certify that the above statements are true to the best of my knowledge and belief:

Applicant Signature

Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
 - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
 - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
 - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location _____ Name _____ Stock _____ Current Retail Class _____ Transfer of ownership _____

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): _____

New Name (If any): _____

If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner)

Date

Signature of Transferee (New Owner)

Date

DRINKS

— COCKTAILS —

FOLKLORE BLOODY MARY

Vodka, Tomato, Piri Piri, Celery, Olives & Lemon 14

ESPRESSO MARTINI

Borealis Espresso, Tito's Vodka, Kahlua & Simple Syrup 14

FRENCH 75

Prosecco, Gin, Simple Syrup & Lemon 14

MARACUJA BELLINI

Passion Fruit Puree, Tito's Vodka, Prosecco,
Vanilla Simple Syrup & Lime 14

— WINE —

LA CHAPINIERE SAUVIGNON BLANC 14

Fruity, Mineral, Soft & Well Structured

LUIGI BAUDANA 'DRAGON' WHITE BLEND 14

Citrusy, Orchard Fruit, Elder Flower & Candied Orange Peel

LA VAL "ALBARINO" 14

Melon, Green Almond, Floral & Spice

FREDDO SANGIOVESE *Chillable Red* 15

Light Bodied, Cherry & Spice

— BEER —

DEATHLESS "THE VEIL" MARZEN 10

RAGGED ISLAND POCASSET PILSNER 10

PIVOTAL CELESTIAL PLUME IPA 10

RAGGED ISLAND AQUIDNECK IPA 10

PROCLAMATION HOTTENANNY GERMAN STYLE LAGER 10

PIVOTAL PILSNER 10

PROVISIONS
FOLKLORE

BREAKFAST served all day!

THE USUAL

Two Eggs any Style served with Home Fries
& Choice of Toast 10
Bolo, Sourdough or Nanny Bread /Sub GF Bread 4
Add Smoked Bacon, Cacoila or Fresh Fruit 4

QUICHE OF THE DAY 10

Ask about Today's Offering!

"CHOURICO & CHIPS" EGG SANDWICH

Fried Baffoni's Egg, Chourico, Hash Brown
& Vermont Cheddar Cheese Served with Choice of
Home Fries or Dressed Greens 12

AVOCADO TOAST (V)

Cherry Tomato, Garlic, Pimenta, Olive Oil & Sea
Salt on Toasted Sourdough Bread served with
Choice of Home Fries or Dressed Greens 12

BREAKFAST SIDES

FARM EGG Cooked any Style 2

SEASONAL FRUIT 6

SIDE OF DRESSED GREENS 4

HOME FRIES 3

HASH BROWN 3

SMOKED BACON 4

HOUSE CACOILA 4

TOAST

Sourdough, Nanny Bread, Bolo 4
Gluten Free 6

GF - Gluten Free / V - Vegan

LUNCH served all day!

SOUP

Served with a Toasted Portuguese Roll

FOLKLORE CLAM CHOWDER

Bacon, Chourico, Brown Butter & Dill
Cup 6 Bowl 12

SALAD

HARVEST SALAD

Baby Kale, Roasted Sweet Potato, Gala Apple,
Craisin, Goat Cheese & Toasted Pepitas with a
Maple Thyme Vinaigrette 14
Add Piri Piri Chicken 6 / Add Tinned Tuna 4

FOLKLORE CAESAR SALAD *

Romaine Hearts, Shaved Red Onion, Sundried
Tomato, Caper, Parmigiano, Garlic Croutons &
Creamy Garlic Dressing 14
Add Piri Piri Chicken 6 / Add Tinned Tuna 4

SANDWICHES

*All Sandwiches are served with Choice of Dressed
Greens or Seasoned French Fries*
Substitute a Half Salad 6 / Substitute GF Bread 4

CACOILA

Garlic & Red Wine Braised Pork Shoulder on a
Toasted Portuguese Roll with Sweet Pepper 12

FOLKLORE TUNA MELT*

Azorean Tinned Tuna, Celery, Sweet Pickles &
Mayo on Buttered & Grilled Nanny Bread with
Melted Vermont Cheddar 14

PIRI PIRI CHICKEN

Chili Marinated Grilled Baffoni's Chicken Thigh,
Baby Kale, Tomato, Red Onion & Lemon Garlic
Aioli on a Toasted Portuguese Roll 14

**This item is prepared with raw egg and will
increase your risk of foodborne illness*

More sandwiches on the back!

MORE SANDWICHES

BLT*

PROVISIONS
FOLKLORE

Crispy Bacon, Romaine, Tomato & Mayo on Toasted Nanny Bread 12 / *add Avocado* 2

ELI'S FAVORITE BURGER

Grass Fed Beef Patty, White Cheddar, Smoked Bacon, Lettuce, Tomato, Sweet Pickles & Ketchup on a Buttered & Grilled Brioche Bun 15

PORTABELLO (V)

Garlic & Thyme Roasted Portabello, Sweet Pepper, Pesto, Tofu Ricotta, Olive Tapenade & Baby Kale on Olive Oil Grilled Soudough 14

LUNCH SIDES

SEASONED FRENCH FRIES

Smoked Paprika, Vinegar Powder, Garlic & Salt 4

DRESSED GREENS 4

NON-ALCOHOLIC DRINKS

YACHT CLUB SODA 3

KIMA PASSION FRUIT SODA 3

BOTTLED WATER 3

COMPAL ORANGE JUICE 3

CHOCOLATE MILK 4

KOMBUCHA 8

ALLERGEN STATEMENT:

Before placing your order, please inform your server if you or anyone in your party has a food allergy. Thank you!

DRINKS

BUBBLY

FOLKLORE MIMOSA 12

Compal Orange Juice & Prosecco

BEER / CIDER

PROCLAMATION TENDRIL IPA 9

PIVOTAL CZECH STYLE PILSNER 9

PIVOTAL HIMMELBLAU MARZEN 9

HUDSON NORTH STANDARD CIDER 7

BIG DROP BREWING PARADISO IPA NA 8

WINE

LUTRA TINTO 12

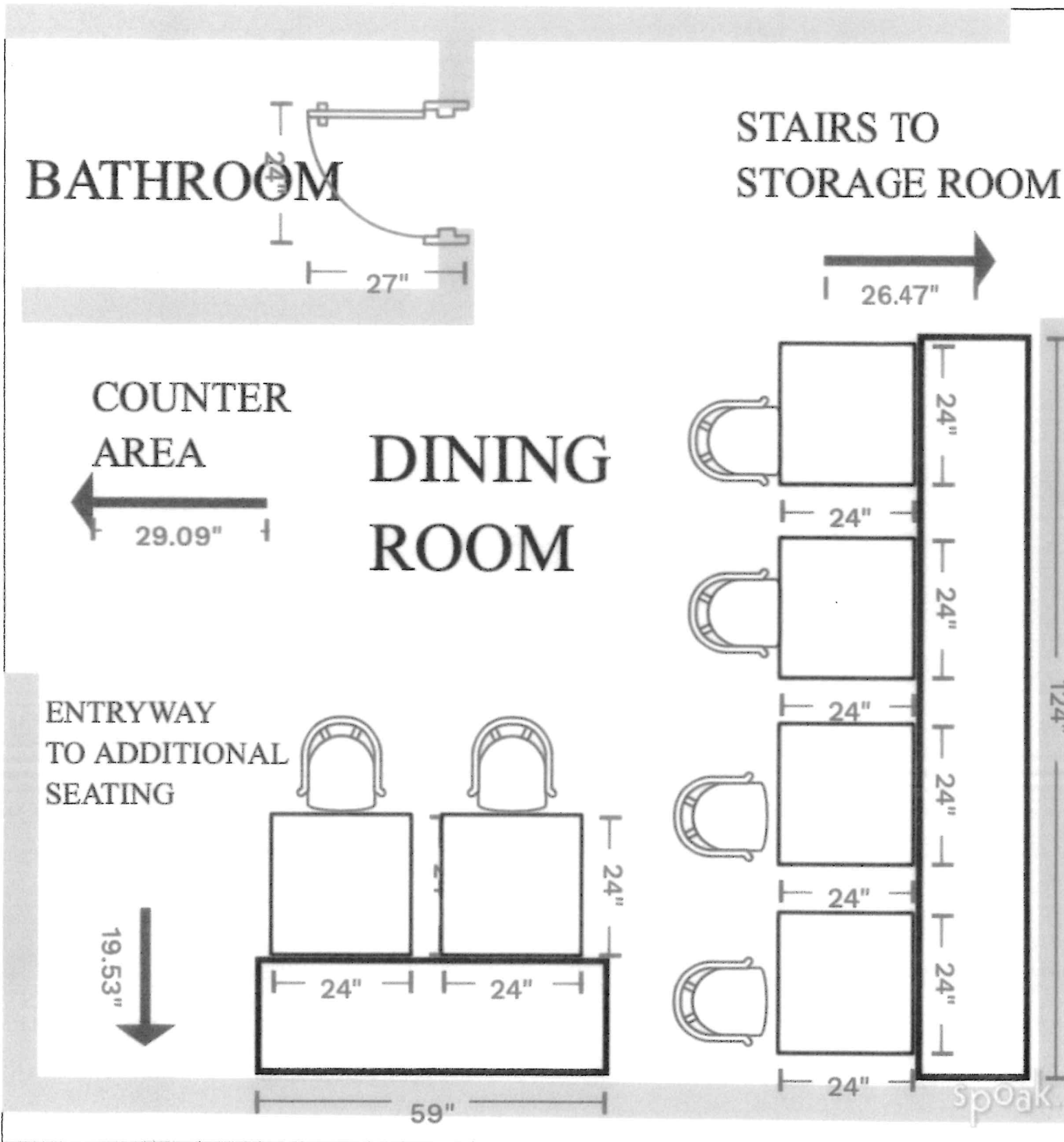
Warm & Fruity, Raspberry, Cherry

CURVOS VINHO VERDE 12

Citrus, Floral, Delicate

HERDADE DO SOBROSO TINTO 14

Full bodied, red berries, chocolate



Existing



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

DATE: March 14, 2025

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 COUNCIL CLERK

RE: Charles Eli Dunn, Folklore, LLC d/b/a Folklore Provisions, 301 Hope Street - Request for One Additional Class BV Liquor License (to increase the number of licenses from 32 to 33) and to modify and expand the Alcohol area

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **Wednesday, March 26, 2025**.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 19, 2025. All and any items received after the deadline will be held until the next council agenda

Thank you for your cooperation and prompt reply.

Attachment

LEGAL NOTICE

**TOWN OF BRISTOL
PUBLIC HEARING
INTOXICATING BEVERAGE LICENSE
CLASS BV & EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**FOLKLORE, LLC.
d/b/a FOLKLORE PROVISIONS
CHARLES ELI DUNN
301 HOPE STREET**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, May 7, 2025, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of the hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

April 3 & 10, 2025

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*
 Mary A. Parella, *Vice Chairwoman*
 Antonio A. Teixeira
 Timothy E. Sweeney
 Aaron J. Ley



Council Clerk
 Melissa Cordeiro

TOWN OF BRISTOL
 PUBLIC HEARING
 INTOXICATING BEVERAGE LICENSE
 CLASS BV & EXPANSION OF PREMISES

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 Melissa Cordeiro
 COUNCIL CLERK

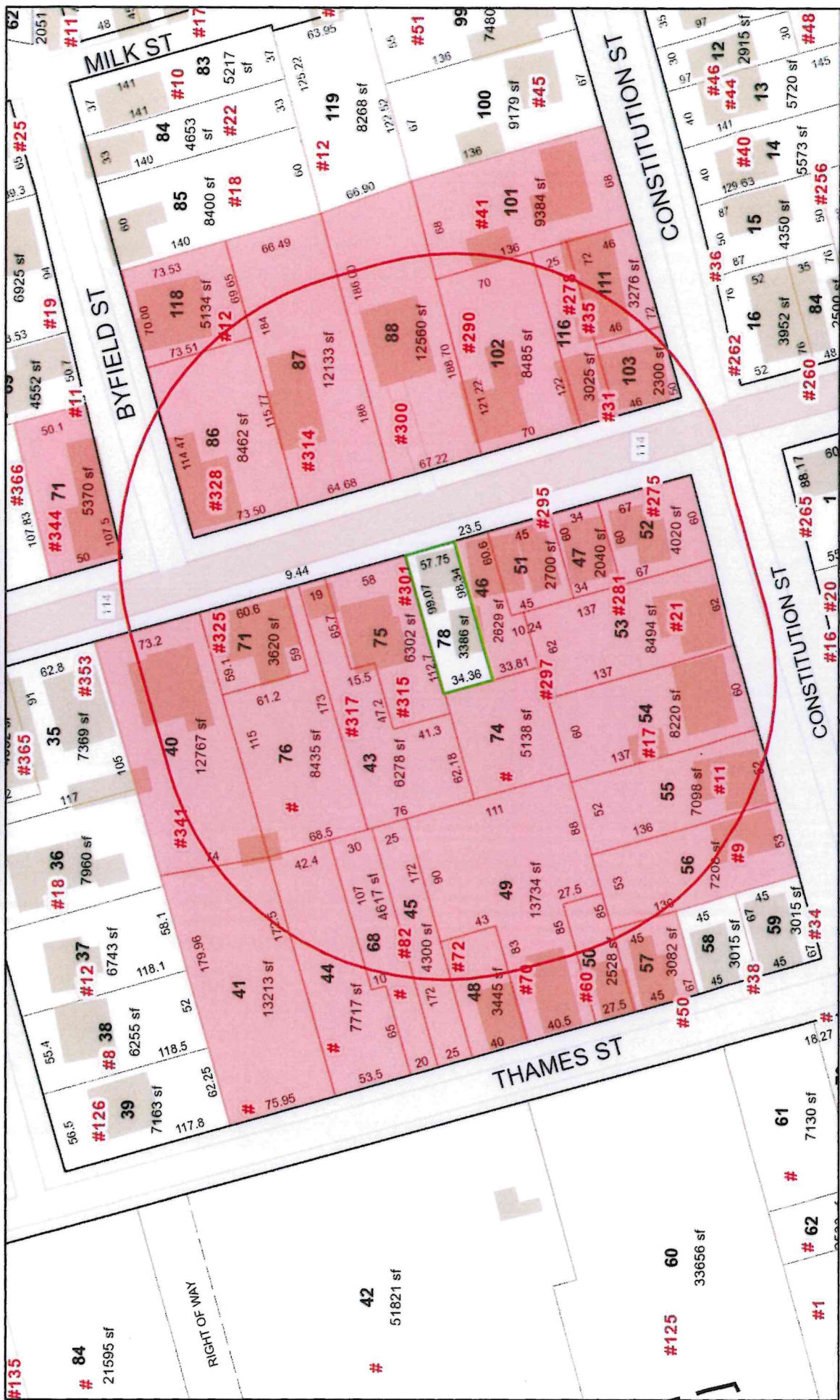


April 10, 2025

Town of Bristol, RI
1 inch = 97 Feet



www.cai-tech.com



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.



200 feet Abutters List Report

Bristol, RI
April 10, 2025

Subject Property:

Parcel Number:	10-78	Mailing Address:	301 HOPE STREET,LLC
CAMA Number:	10-78		P.O. BOX 903
Property Address:	301 HOPE ST		BRISTOL, RI 02809

Abutters:

Parcel Number:	10-40	Mailing Address:	HOLMSTROM, GARRY CATHARINE C.
CAMA Number:	10-40		TRST & GARY & CA
Property Address:	341 HOPE ST		341 HOPE ST
			BRISTOL, RI 02809
Parcel Number:	10-41	Mailing Address:	BRISTOL LOFTS LLC
CAMA Number:	10-41		649 ALDEN ST, SUITE 1
Property Address:	THAMES ST		FALL RIVER, MA 02723
Parcel Number:	10-43	Mailing Address:	BRISTOL LOFTS LLC
CAMA Number:	10-43		649 ALDEN ST, SUITE 1
Property Address:	317 HOPE ST		FALL RIVER, MA 02723
Parcel Number:	10-44	Mailing Address:	BRISTOL LOFTS LLC
CAMA Number:	10-44		649 ALDEN ST, SUITE 1
Property Address:	THAMES ST		FALL RIVER, MA 02723
Parcel Number:	10-45	Mailing Address:	DOHERTY, WILLIAM MAXWELL &
CAMA Number:	10-45		FONSECA, ALEXANDRA ALMEIDA JT
Property Address:	82 THAMES ST		82 THAMES ST
			BRISTOL, RI 02809
Parcel Number:	10-46	Mailing Address:	BAER, BANKARD F. RAYNE G.
CAMA Number:	10-46		40 CONSTITUTION STREET
Property Address:	297 HOPE ST		BRISTOL, RI 02809
Parcel Number:	10-47	Mailing Address:	STEWART, GORDON & BENITZ, MAIJA
CAMA Number:	10-47		TE
Property Address:	281 HOPE ST		281 HOPE ST
			BRISTOL, RI 02809
Parcel Number:	10-48	Mailing Address:	PASQUAL, THOMAS A JO-ANN
CAMA Number:	10-48		TRUSTEES & THOMAS A &
Property Address:	72 THAMES ST		221 HOPE ST UNIT 9
			BRISTOL, RI 02809
Parcel Number:	10-49	Mailing Address:	BRISTOL LOFTS LLC
CAMA Number:	10-49		649 ALDEN ST, SUITE 1
Property Address:	70 THAMES ST		FALL RIVER, MA 02723
Parcel Number:	10-50	Mailing Address:	BRISTOL LOFTS LLC
CAMA Number:	10-50		649 ALDEN ST, SUITE 1
Property Address:	60 THAMES ST		FALL RIVER, MA 02723



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4/10/2025

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Page 1 of 3



200 feet Abutters List Report

Bristol, RI
April 10, 2025

Parcel Number: 10-51 CAMA Number: 10-51 Property Address: 295 HOPE ST	Mailing Address: RAMOS, MICHAEL A PAULA 289 HOPE ST #1 BRISTOL, RI 02809-2016
Parcel Number: 10-52 CAMA Number: 10-52 Property Address: 275 HOPE ST	Mailing Address: MUHLBACH, LAURIE A. TRUSTEE 275 HOPE ST BRISTOL, RI 02809
Parcel Number: 10-53 CAMA Number: 10-53 Property Address: 21 CONSTITUTION ST	Mailing Address: CHACE, RICHMOND N. NANCY E. ETUX 21 CONSTITUTION ST BRISTOL, RI 02809
Parcel Number: 10-54 CAMA Number: 10-54 Property Address: 17 CONSTITUTION ST	Mailing Address: DEMOPULOS, AMELIA & ABIGAIL TE 2313 COMMONWEALTH AVE ALEXANDRIA, VA 22301
Parcel Number: 10-55 CAMA Number: 10-55 Property Address: 11 CONSTITUTION ST	Mailing Address: CALM REALTY, LLC 11 CONSTITUTION ST BRISTOL, RI 02809
Parcel Number: 10-56 CAMA Number: 10-56 Property Address: 9 CONSTITUTION ST	Mailing Address: HARTLEY, JOHN P. ET UX PAULA ARSENAULT HARTLEY 9 CONSTITUTION STREET BRISTOL, RI 02809
Parcel Number: 10-57 CAMA Number: 10-57 Property Address: 50 THAMES ST	Mailing Address: OUELLETTE, DAVID ALAN & BURGIO, JENNIFER JT 50 THAMES ST BRISTOL, RI 02809
Parcel Number: 10-68 CAMA Number: 10-68 Property Address: THAMES ST	Mailing Address: BRISTOL LOFTS LLC 649 ALDEN ST, SUITE 1 FALL RIVER, MA 02723
Parcel Number: 10-71 CAMA Number: 10-71 Property Address: 325 HOPE ST	Mailing Address: BRISTOL LOFTS LLC 649 ALDEN ST, SUITE 1 FALL RIVER, MA 02723
Parcel Number: 10-74 CAMA Number: 10-74 Property Address: HOPE ST	Mailing Address: BRISTOL LOFTS LLC 649 ALDEN ST, SUITE 1 FALL RIVER, MA 02723
Parcel Number: 10-75 CAMA Number: 10-75 Property Address: 315 HOPE ST	Mailing Address: BOOTH, PATRICIA J 316 HOPE ST BRISTOL, RI 02809
Parcel Number: 10-76 CAMA Number: 10-76 Property Address: HOPE ST	Mailing Address: BRISTOL LOFTS LLC 649 ALDEN ST, SUITE 1 FALL RIVER, MA 02723



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4/10/2025

Page 2 of 3



200 feet Abutters List Report

Bristol, RI
April 10, 2025

Parcel Number: 14-101 CAMA Number: 14-101 Property Address: 41 CONSTITUTION ST	Mailing Address: AVESON, STEVEN B & AVESON, KAREN WHITLA TE 42 LINCOLN ST MEDWAY, MA 02053
Parcel Number: 14-102 CAMA Number: 14-102 Property Address: 290 HOPE ST	Mailing Address: FOX, GREGORY A. ALISON L 290 HOPE ST BRISTOL, RI 02809
Parcel Number: 14-103 CAMA Number: 14-103 Property Address: 31 CONSTITUTION ST	Mailing Address: MAGUIRE, BRENDAN P. & SCIALO, ALANA J. TE 31 CONSTITUTION ST BRISTOL, RI 02809
Parcel Number: 14-111 CAMA Number: 14-111 Property Address: 35 CONSTITUTION ST	Mailing Address: TAVARES FAMILY TRUST & MORAN, A. & PASQUAL, THOMAS & JOANN TRUSTEES 14 MEADOW LANE BRISTOL, RI 02809
Parcel Number: 14-116 CAMA Number: 14-116 Property Address: 278 HOPE ST	Mailing Address: FOX, GREGORY A. ALISON L 290 HOPE ST BRISTOL, RI 02809
Parcel Number: 14-118 CAMA Number: 14-118 Property Address: 12 BYFIELD ST	Mailing Address: GARDNER, MATTHEW R (1/3); GARDNER, STEVEN D & ANN TRUSTEES-GARDNER TRUST (2/3) 12 BYFIELD ST BRISTOL, RI 02809
Parcel Number: 14-71 CAMA Number: 14-71 Property Address: 344 HOPE ST	Mailing Address: JOHNSON, JOAN D TRUSTEE 344 HOPE STREET BRISTOL, RI 02809
Parcel Number: 14-86 CAMA Number: 14-86 Property Address: 328 HOPE ST	Mailing Address: REYNOLDS, MARTIN BURTON & REYNOLDS, LINDA MARIE CO- TRUSTEES 328 HOPE ST BRISTOL, RI 02809
Parcel Number: 14-87 CAMA Number: 14-87 Property Address: 314 HOPE ST	Mailing Address: SAFE WAY REALTY, LLC C/O STEPHEN COELHO PO BOX 210 BRISTOL, RI 02809
Parcel Number: 14-88 CAMA Number: 14-88 Property Address: 300 HOPE ST	Mailing Address: WIRSA, LLC 250 WAMPANOAG TRAIL, STE 102 EAST PROVIDENCE, RI 02915



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4/10/2025

Page 3 of 3

AVESON, STEVEN B &
AVESON, KAREN WHITLA TE
42 LINCOLN ST
MEDWAY, MA 02053

HARTLEY, JOHN P. ET UX
PAULA ARSENAULT HARTLEY
9 CONSTITUTION STREET
BRISTOL, RI 02809

STEWART, GORDON &
BENITZ, MAIJA TE
281 HOPE ST
BRISTOL, RI 02809

BAER, BANKARD F.
RAYNE G.
40 CONSTITUTION STREET
BRISTOL, RI 02809

HOLMSTROM, GARRY
CATHARINE C. TRST & GARY
341 HOPE ST
BRISTOL, RI 02809

TAVARES FAMILY TRUST & MO
PASQUAL, THOMAS & JOANN T
14 MEADOW LANE
BRISTOL, RI 02809

BOOTH, PATRICIA J
316 HOPE ST
BRISTOL, RI 02809

JOHNSON, JOAN D TRUSTEE
344 HOPE STREET
BRISTOL, RI 02809

WIRSA, LLC
250 WAMPANOAG TRAIL, STE 102
EAST PROVIDENCE, RI 02915

BRISTOL LOFTS LLC
649 ALDEN ST, SUITE 1
FALL RIVER, MA 02723

MAGUIRE, BRENDAN P. & SCI
31 CONSTITUTION ST
BRISTOL, RI 02809

Charles (Eli) Dunn
Folklore, LLC
d/b/a Folklore Provisions
301 Hope Street
Bristol, RI 02809

CALM REALTY, LLC
11 CONSTITUTION ST
BRISTOL, RI 02809

MUHLBACH, LAURIE A. TRUST
275 HOPE ST
BRISTOL, RI 02809

Charles (Eli) Dunn
Folklore, LLC
d/b/a Folklore Provisions
64 Coomer Ave
Warren, RI 02885

CHACE, RICHMOND N.
NANCY E. ETUX
21 CONSTITUTION ST
BRISTOL, RI 02809

OUELLETTE, DAVID ALAN &
BURGIO, JENNIFER JT
50 THAMES ST
BRISTOL, RI 02809

DEMOPULOS, AMELIA & ABIGA
2313 COMMONWEALTH AVE
ALEXANDRIA, VA 22301

PASQUAL, THOMAS A
JO-ANN TRUSTEES & THOMAS
221 HOPE ST UNIT 9
BRISTOL, RI 02809

DOHERTY, WILLIAM MAXWELL
FONSECA, ALEXANDRA ALMEID
82 THAMES ST
BRISTOL, RI 02809

RAMOS, MICHAEL A
PAULA
289 HOPE ST #1
BRISTOL, RI 02809-2016

FOX, GREGORY A.
ALISON L
290 HOPE ST
BRISTOL, RI 02809

REYNOLDS, MARTIN BURTON &
REYNOLDS, LINDA MARIE CO-
328 HOPE ST
BRISTOL, RI 02809

GARDNER, MATTHEW R (1/3);
TRUSTEES-GARDNER TRUST (2
12 BYFIELD ST
BRISTOL, RI 02809

SAFE WAY REALTY, LLC
C/O STEPHEN COELHO
PO BOX 210
BRISTOL, RI 02809

Please run as a 2 column x 4 inch DISPLAY advertisement in the April 24, 2025 edition of the Bristol Phoenix and charge to the Town of Bristol, Planning Department CDBG account. For more information, please call Diane Williamson at 401 253-7000 x 126.

**PUBLIC HEARING
TOWN OF BRISTOL
COMMUNITY DEVELOPMENT BLOCK GRANT**

The Town of Bristol is preparing an application for a Community Development Block Grant to undertake the following activities and programs:

- 1) **Public Facilities: Provide funding to support renovation of Walley School building.**

Amount: \$800,000

- 2) **Public Facilities: Provide funding to support renovations to the food pantry portion of the East Bay Food Pantry & Thrift Shop.**

Amount: \$250,000

A Public Hearing will be held on Wednesday, May 7, 2025 at 7pm in the Town Hall at 10 Court Street, for the purpose of obtaining citizens' views and comments concerning the proposed activities and programs. Written or oral comments may provided at the public hearing or to Diane Williamson, Director of Community Development prior to the public hearing by emailing dwilliamson@bristolri.gov. For any additional questions please contact the Bristol Community Development Department at 401-253-7000 ext. 126. The Town Hall is handicapped accessible. Individuals requiring language interpreter or reader services for the hearing impaired (TDD) or auxiliary aids for the vision impaired must contact the Town Clerk at 253-7000, 72 hours in advance of the meeting date.

LEGAL NOTICE

**PUBLIC HEARING
TOWN OF BRISTOL
COMMUNITY DEVELOPMENT BLOCK GRANT**

The Town of Bristol is preparing an application for a Community Development Block Grant to undertake the following activities and programs:

- 1) Public Facilities: Provide funding to support renovation of Walley School building. Amount: \$800,000
- 2) Public Facilities: Provide funding to support renovations to the food pantry portion of the East Bay Food Pantry & Thrift Shop. Amount: \$250,000
- 3) Home Repair: Provide funding for the Bristol Home Repair Program. Amount: TBD

A Public Hearing will be held on Wednesday, May 7, 2025 at 7pm in the Town Hall at 10 Court Street, for the purpose of obtaining citizens' views and comments concerning the proposed activities and programs. Written or oral comments may be provided at the public hearing or to Diane Williamson, Director of Community Development prior to the public hearing by emailing dwilliamson@bristolri.gov. For any additional questions please contact the Bristol Community Development Department at 401-253-7000 ext. 126. The Town Hall is handicapped accessible. Individuals requiring language interpreter or reader services for the hearing impaired (TDD) or auxiliary aids for the vision impaired must contact the Town Clerk at 253-7000, 72 hours in advance of the meeting date.

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Authorizing Resolution

The following certification must be completed and submitted as part of the final application:

This is certified as a true copy of a resolution adopted by the Council of the Town of Bristol at a meeting held on May 7, 2025.

WHEREAS, funds are available under the Rhode Island Community Development Block Grant Program, administered by the Executive Office of Commerce, Office of Housing and Community Development; and,

WHEREAS, the Governor of the State of Rhode Island has authorized the Director of said Department/Office to disburse such funds; and,

WHEREAS, it is in the interest of the citizens of the Town of Bristol that application be made to undertake a local Community Development Block Grant Program.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF: BRISTOL

That the filing of this application for the amount of \$1,050,000 to implement the activities proposed herein hereby authorized and that Steven Contente (Chief Executive Officer) is hereby authorized and directed to file this application with the Office of Housing and Community Development, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Bristol in all matters relating to this application and any award which may be based upon this application.

Date: May 7, 2025 Signature:

Seal: Title: Chairman, Bristol Town Council



Project Proposal Abstracts. For each activity, provide a project abstract. Be sure to specify how the CDBG funds will be used, who/how many will benefit, the need for the activity, other funding, and any other information that will assist the CDBG Committee in their review. 10 line limit. The space for each abstract will expand as needed to contain inserted text.

Project Priority	Project Title	Amount Requested	
1	Walley School	\$800,000	Insert abstract below:
Abstract >	To support rehabilitation of Walley School building into a senior center		
2	East Bay Food Pantry and Thrift Shop	\$250,000	Insert abstract below:
Abstract >	To support rehabilitation of food pantry portion of the East Bay Food Pantry and Thrift Shop.		
3	Home Repair	\$ TBD	Insert abstract below:
Abstract >	To support necessary home repairs for qualified applicants of the Bristol Home Repair Program		

2ND READING

LEGAL NOTICE

**TOWN OF BRISTOL
PROPOSED ORDINANCE
No. 2025-03**

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 17
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 17 of the Ordinances of the Town of Bristol be amended as follows:

CHAPTER 17 – OFFENSES AND MISCELLANEOUS PROVISIONS

* * *

ARTICLE II – ALCOHOLIC BEVERAGES ESTABLISHMENTS

* * *

Sec. 17-82. - Number of licenses.

Alcoholic beverage licenses within the town shall be limited in quantity as follows:

* * *

(2) For class B limited, there shall be a maximum of ~~eight~~ seven licenses;

* * *

This ordinance shall take place upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on May 28, 2025. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

May 15, 2025

LEGAL NOTICE

**TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2025-03**

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OF THE ORDINANCES OF THE
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* * *

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The Town Council will be in session in the Town Hall, Council Chambers, on May 28, 2025.

If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

May 15, 2025

2ND READING

**LEGAL NOTICE
TOWN OF BRISTOL
PROPOSED ORDINANCE
No. 2025-04**

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 17
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

Notice is hereby given that the regular meeting of the Bristol Town Council held on Wednesday evening, May 7, 2025, the following ordinance was adopted

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 17, Offenses and Miscellaneous Provisions, are hereby amended as follows:

* * *

CHAPTER 17 – OFFENSES AND MISCELLANEOUS PROVISIONS

* * *

ARTICLE II: Alcoholic Beverage Establishments

* * *

Sec. 17-82. - Number of licenses.

Alcoholic beverage licenses within the town shall be limited in quantity as follows:

* * *

(4) For B-V, there shall be a maximum of ~~32~~ **33** licenses;

* * *

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on May 28, 2025. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

May 15, 2025

LEGAL NOTICE

**TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2025-04**

**AN ORDINANCE IN AMENDMENT TO
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OF THE ORDINANCES OF THE
BRISTOL TOWN CODE**

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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

May 15, 2025

2ND READING

LEGAL NOTICE

**PROPOSED ORDINANCE
No. 2025-05**

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

* * *

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE V. - STOPPING, STANDING AND PARKING

Sec. 16-143. - Parking prohibited at all times.

In addition to the parking regulations contained in section 16-7, no vehicle shall be parked at any time on the following streets or portions thereof:

* * *

Shaws Lane, no parking across from the driveway of 28 Shaws Lane.

* * *

This ordinance shall take place upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on May 28, 2025. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

May 15, 2025

LEGAL NOTICE

TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2025-05

AN ORDINANCE IN AMENDMENT TO CHAPTER 16 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

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CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

May 15, 2025

2nd READING

**LEGAL NOTICE
PROPOSED ORDINANCE
No. 2025-06**

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

* * *

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE IX. – RESIDENTIAL PARKING

* * *

Sec. 16-343. - Residential parking zone.

~~(a) Residential parking streets shall be all streets and intersections within and bounded by on the west by Bristol Harbor, on the south by Constitution Street, on the north by Franklin Street, and on the east by High Street (excluding those portions of High Street situated north of Congregational Street and south of the town common). That portion of Thames Street between Franklin Street and Washington Street will be included in the residential parking zone. Ambrose Court, Ambrose Drive and Columban Drive will also be included in the residential parking zone. That portion of Burton Street, between Hope Street and High Street will also be included in the residential parking zone. Constitution Street, from High Street easterly to Wood Street, Cooke Street, High Street from Church Street southerly to Union Street, Hope Street from Union Street to Summer Street, Noyes Avenue, Pearse Avenue, Pleasant Street, State Street from High Street to Wood Street, Union Street, William Street, and Wood Street from State Street southerly to Union Street shall also be included in the residential parking zone. The north side of Burnside Street beginning at #25 and continuing east until High Street shall also be included in the residential parking zone.~~

The residential parking streets shall be all streets and intersections within and bounded by the following area: from a point at the intersection of Hope Street and Washington Street, continuing easterly to the intersection of Washington Street and High Street, continuing southerly to the intersection of High Street and Franklin Street, continuing easterly to the intersection of Wood Street and Franklin Street, continuing southerly to the intersection of Wood Street and Shaws Lane, continuing easterly to the intersection of Shaws Lane and Ryan Avenue, continuing southerly to the intersection of Ryan Avenue and State Street, continuing easterly to the intersection of State Street and Third School Street, continuing southerly to the intersection of Third School Street and Mount Hope Avenue, continuing westerly to the intersection of Mount Hope Avenue and Wood Street, continuing southerly to the intersection of Wood Street and

Walley Street, continuing westerly to the intersection of Walley Street and Hope Street, continuing northerly to the intersection of Hope Street and Constitution Street, continuing westerly to the intersection of Constitution Street and Thames Street, continuing northerly to the intersection of Thames Street and Hope Street, then continuing northerly to the point of origin at the intersection of Hope Street and Washington Street. The residential parking zone shall also include the following: Easterbrooks Avenue; Third School Street; Mount Hope Avenue between Third School Street and Second School Street; and State Street between Easterbrooks Avenue and Ryan Avenue.

(b) Those streets included within the residential parking zone are limited to two-hour parking, with the exception of:

(1) State Street between Hope Street and Thames Street, which is limited to one hour between the hours of 7:00 a.m. and 5:00 p.m., except Sundays and legal holidays; and

(2) The streets listed in section 16-345.

* * *

Sec. 16-345. - Designated residential parking streets.

(a) The following streets are designated as residential parking streets, daily, during the hours of five p.m. to seven a.m.:

Bradford Street, from Hope Street to Central Street;

Central Street, from Bradford Street to Wardwell Street;

Church Street, from Hope Street to Wood Street;

Constitution Street, from Bristol Harbor to High Street;

Court Street, from Hope Street to High Street;

High Street, from Church Street to Congregational Street;

State Street, from Hope Street to High Street;

Thames Street, from Franklin Street to Oliver Street;

Wardwell Street, from Hope Street to Central Street.

(b) The following streets are designated as residential parking streets, daily, 24 hours.

Bradford Street, from Thames Street to Hope Street;

Bradford Street, from Central Street to High Street;

Burnside Street, on the north side beginning at #25 and continuing east until High Street;

Byfield Street;

Central Street, from Bradford Street northerly to dead end.

Church Street, from Thames Street to Hope Street;

Franklin Street, from Thames Street to High Street, except as set forth in subsection 16-146(4);

John Street;

Milk Street;

Thames Street, from Franklin Street southerly to dead end.

Walley Street, south side from Hope Street west to the beach area.

(c) The following streets are designated as residential parking streets, no overnight parking except with resident sticker:

Bay Street;

Bourne Street;

Bradford Street, from High Street to Wood Street;

Burnside Street;

Burton Street;

Congregational Street;

Constitution Street, from High Street easterly to Wood Street, both sides;

Cooke Street;

Cottage Street;

Easterbrooks Avenue;

First School Street;

Franklin Street, from High Street to Wood Street;

High Street, from Church Street southerly to Walley Street, both sides;

High Street, from Washington Street to Congregational Street;

Hope Street, from Washington Street to Franklin Street;

Howe Street;

Mount Hope Avenue, from Wood Street to Third School Street;

Murphy Avenue;

Noyes Avenue;

Oliver Street, from Thames Street to High Street;

Pearse Avenue;
Pleasant Street;
Rock Street;
Ryan Avenue;
Second School Street;
Shaws Lane;
State Street, from High Street easterly to Third School Street, both sides;
Summer Street;
Third School Street;
Union Street;
Walley Street, from Hope Street to High Street;
Washington Street from Hope Street to High Street
William Street;
Wood Street, from Franklin Street southerly to Walley Street, both sides.

* * *

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on May 28, 2025.

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By Order of the Town Council

Melissa Cordeiro

COUNCIL CLERK

May 15, 2025

LEGAL NOTICE

**PROPOSED ORDINANCE
NO. 2025-06**

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE BRISTOL
TOWN CODE**

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

ARTICLE IX. – RESIDENTIAL PARKING

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The residential parking streets shall be all streets and intersections within and bounded by the following area: from a point at the intersection of Hope Street and Washington Street, continuing easterly to the intersection of Washington Street and High Street, continuing southerly to the intersection of High Street and Franklin Street, continuing easterly to the intersection of Wood Street and Franklin Street, continuing southerly to the intersection of Wood Street and Shaws Lane, continuing easterly to the intersection of Shaws Lane and Ryan Avenue, continuing southerly to the intersection of Ryan Avenue and State Street, continuing easterly to the intersection of State Street and Third School Street, continuing southerly to the intersection of Third School Street and Mount Hope Avenue, continuing westerly to the intersection of Mount Hope Avenue and Wood Street, continuing southerly to the intersection of Wood Street and Walley Street, continuing westerly to the intersection of Walley Street and Hope Street, continuing northerly to the intersection of Hope Street and Constitution Street, continuing westerly to the intersection of Constitution Street and Thames Street, continuing northerly to the intersection of Thames Street and Hope Street, then continuing northerly to the point of origin at the intersection of Hope Street and Washington Street. The residential parking zone shall also include the following: Easterbrooks Avenue; Third School Street; Mount Hope Avenue between Third School Street and Second School Street; and State Street between Easterbrooks Avenue and Ryan Avenue.

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- (1) State Street between Hope Street and Thames Street, which is limited to one hour between the hours of 7:00 a.m. and 5:00 p.m., except Sundays and legal holidays; and
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- Constitution Street, from Bristol Harbor to High Street;
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- High Street, from Church Street to Congregational Street;
- State Street, from Hope Street to High Street;
- Thames Street, from Franklin Street to Oliver Street;
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(b) The following streets are designated as residential parking streets, daily, 24 hours.

- Bradford Street, from Thames Street to Hope Street;
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- Burton Street;
- Congregational Street;
- Constitution Street, from High Street easterly to Wood Street, both sides;
- Cooke Street;
- Cottage Street;
- Easterbrooks Avenue;
- First School Street;
- Franklin Street, from High Street to Wood Street;
- High Street, from Church Street southerly to Walley Street, both sides;
- High Street, from Washington Street to Congregational Street;
- Hope Street, from Washington Street to Franklin Street;
- Howe Street;
- Mount Hope Avenue, from Wood Street to Third School Street;
- Murphy Avenue;
- Noyes Avenue;
- Oliver Street, from Thames Street to High Street;
- Pearse Avenue;
- Pleasant Street;
- Rock Street;
- Ryan Avenue;
- Second School Street;
- Shaws Lane;
- State Street, from High Street easterly to Third School Street, both sides;
- Summer Street;
- Third School Street;
- Union Street;
- Walley Street, from Hope Street to High Street;
- Washington Street from Hope Street to High Street
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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

May 15, 2025

1st READING
PROPOSED
ORDINANCE NO.2025-08

AN ORDINANCE IN AMENDMENT TO
THE ORDINANCES OF THE TOWN OF BRISTOL

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 8, Boats, Docks, and Waterways, is hereby amended as follows:

* * *

Sec. 8-76. - Independence Park Boat Ramp.

(a) The following restrictions shall apply to use of the Independence Park Boat Ramp:

(1) No vehicle, truck, bus, or trailer exceeding a maximum axle load of 32,000 pounds shall be permitted to use the Independence Park Boat Ramp.

(2) No vehicle, truck, bus, or trailer, other than those with rubber tires, shall be permitted to use the Independence Park Boat Ramp.

(3) No vessels or equipment, including but not limited to landing craft, bow ramps, external ramps, gangways, and grounded vessels/barges, shall be permitted to use the Independence Park Boat Ramp, unless permission is granted by the Harbormaster.

(b) Any person found in violation of this section shall be fined \$500.00.

Secs. 8-77– 8-90. Reserved.

* * *

This ordinance shall take effect upon its passage.



LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**
With Modification
PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to
be granted a

BV INTOXICATING BEVERAGE LICENSE

NAME OF ESTABLISHMENT: *Folklore, LLC DBA Folklore Provisia*

ADDRESS: *301 Hope Street*

APPLICANT NAME: *Charles E. Dunn (Eli)*

HOURS OF OPERATION: *W-Sat 8:00 AM - 10:00 PM*
SUN 9 AM - 2:00 PM

2025 APR 17 AM 0:24
TOWN CLERK'S OFFICE
PROV. IN CH. 11/15/24

**** PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND**

Fee for License: \$1300 per year plus advertising
Also required is Victualling License: \$75/year
(Payable after Council approves the license.)

Please attend the Council

*SIGNATURE: _____

Meeting on: *May 7, 2025*

NAME: *ELI DUNN* _____
(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: *64 COOMER AVE.* _____
(ADDRESS OF APPLICANT)

**PETITION MUST BE RETURNED BY
WEDNESDAY AT 4PM TWO
WEEKS PRIOR TO COUNCIL
MEETING.**

TOWN: *WARREN* _____

Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

***BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT
RECORDS.**

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A ___ BH ___ BM ___ BT ___ BV BVL ___ C ___ E ___ ED ___ J ___ T ___ 2:00 A.M. ___

Business Structure: Corporation Partnership LLC Individual

FOLKLOPE LLC
Name of Applicant/Corporation

FOLKLOPE PROVISIONS
D/B/A

301 HOPE ST. BRISTOL, RI 02809
Address of Premise

ELIO@FOLKLOPEPROVISIONS.COM
Phone Number of Business _____ Email Address

State - Incorporated: Rhode Island Date of Incorporation: 11/22/23

Name, Address, Telephone of all Officers/Members with percentage ownership:

<u>CHARLES EDVNN</u>				
President/Member Name				
<u>DACIEL LOPES-ALMEIDA</u>				
Vice President/Member Name	Address	Phone		% Ownership
Secretary/Member Name	Address	Phone		% Ownership
Treasurer/Member Name	Address	Phone		% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone		% Ownership
Name	Address	Phone		% Ownership
Name	Address	Phone		% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes ___ No Is Property Mortgaged? Yes ___ No or Leased? Yes No ___

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

301 HOPE ST. LLC P.O. BOX 903 BRISTOL, RI 02809 \$2300 A MONTH
Name Address Amount - Term

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes___ NoX If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes___ NoX If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

NO

Is Applicant the owner or operator of any other business? If yes, explain:

YES CHARLES E DUNN IS THE OWNER OF DUNN WELL INC HE'S A PRIVATE CHEF

State amount of capital invested in the business?

Do you have now, or will you be installing, a draught system Yes___ NoX

I hereby certify that the above statements are true to the best of my knowledge and belief:

Applicant Signature

Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
 - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
 - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
 - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location _____ Name _____ Stock _____ Current Retail Class _____ Transfer of ownership _____

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): _____

New Name (If any): _____

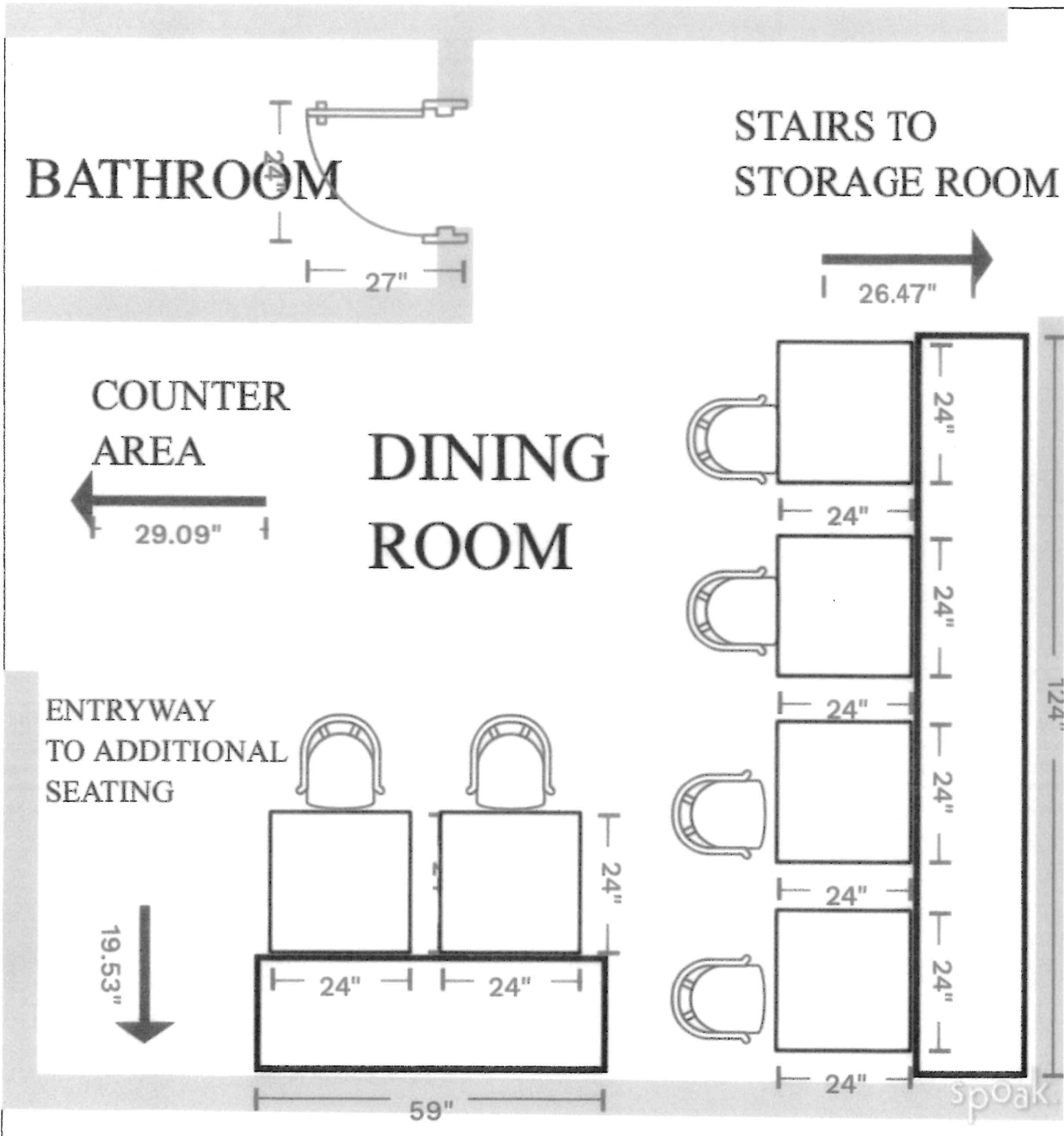
If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner)

Date

Signature of Transferee (New Owner)

Date



Existing

PROVISIONS
FOLKLORE

BREAKFAST served all day!

THE USUAL

Two Eggs any Style served with Home Fries
 & Choice of Toast 10
Bolo, Sourdough or Nanny Bread /Sub GF Bread 4
Add Smoked Bacon, Cacoila or Fresh Fruit 4

QUICHE OF THE DAY 10

Ask about Today's Offering!

"CHOURICO & CHIPS" EGG SANDWICH

Fried Baffoni's Egg, Chourico, Hash Brown
 & Vermont Cheddar Cheese Served with Choice of
 Home Fries or Dressed Greens 12

AVOCADO TOAST (V)

Cherry Tomato, Garlic, Pimenta, Olive Oil & Sea
 Salt on Toasted Sourdough Bread served with
 Choice of Home Fries or Dressed Greens 12

BREAKFAST SIDES

FARM EGG Cooked any Style 2

SEASONAL FRUIT 6

SIDE OF DRESSED GREENS 4

HOME FRIES 3

HASH BROWN 3

SMOKED BACON 4

HOUSE CACOILA 4

TOAST

Sourdough, Nanny Bread, Bolo 4
Gluten Free 6

GF - Gluten Free / V - Vegan

LUNCH served all day!

SOUP

Served with a Toasted Portuguese Roll

FOLKLORE CLAM CHOWDER

Bacon, Chourico, Brown Butter & Dill
Cup 6 Bowl 12

SALAD

HARVEST SALAD

Baby Kale, Roasted Sweet Potato, Gala Apple,
 Craisin, Goat Cheese & Toasted Pepitas with a
 Maple Thyme Vinaigrette 14
Add Piri Piri Chicken 6 / Add Tinned Tuna 4

FOLKLORE CAESAR SALAD *

Romaine Hearts, Shaved Red Onion, Sundried
 Tomato, Caper, Parmigiano, Garlic Croutons &
 Creamy Garlic Dressing 14
Add Piri Piri Chicken 6 / Add Tinned Tuna 4

SANDWICHES

*All Sandwiches are served with Choice of Dressed
 Greens or Seasoned French Fries
 Substitute a Half Salad 6 / Substitute GF Bread 4*

CACOILA

Garlic & Red Wine Braised Pork Shoulder on a
 Toasted Portuguese Roll with Sweet Pepper 12

FOLKLORE TUNA MELT*

Azorean Tinned Tuna, Celery, Sweet Pickles &
 Mayo on Buttered & Grilled Nanny Bread with
 Melted Vermont Cheddar 14

PIRI PIRI CHICKEN

Chili Marinated Grilled Baffoni's Chicken Thigh,
 Baby Kale, Tomato, Red Onion & Lemon Garlic
 Aioli on a Toasted Portuguese Roll 14

**This item is prepared with raw egg and will
 increase your risk of foodborne illness*

More sandwiches on the back!

MORE SANDWICHES

BLT*

PROVISIONS
FOLKLORE

Crispy Bacon, Romaine, Tomato & Mayo on Toasted Nanny Bread 12 / *add Avocado 2*

ELI'S FAVORITE BURGER

Grass Fed Beef Patty, White Cheddar, Smoked Bacon, Lettuce, Tomato, Sweet Pickles & Ketchup on a Buttered & Grilled Brioche Bun 15

PORTABELLO (V)

Garlic & Thyme Roasted Portabello, Sweet Pepper, Pesto, Tofu Ricotta, Olive Tapenade & Baby Kale on Olive Oil Grilled Soudough 14

LUNCH SIDES

SEASONED FRENCH FRIES

Smoked Paprika, Vinegar Powder, Garlic & Salt 4

DRESSED GREENS 4

NON-ALCOHOLIC DRINKS

YACHT CLUB SODA 3

KIMA PASSION FRUIT SODA 3

BOTTLED WATER 3

COMPAL ORANGE JUICE 3

CHOCOLATE MILK 4

KOMBUCHA 8

ALLERGEN STATEMENT:

Before placing your order, please inform your server if you or anyone in your party has a food allergy. Thank you!

DRINKS

BUBBLY

FOLKLORE MIMOSA 12

Compal Orange Juice & Prosecco

BEER / CIDER

PROCLAMATION TENDRIL IPA 9

PIVOTAL CZECH STYLE PILSNER 9

PIVOTAL HIMMELBLAU MARZEN 9

HUDSON NORTH STANDARD CIDER 7

BIG DROP BREWING PARADISO IPA NA 8

WINE

LUTRA TINTO 12

Warm & Fruity, Raspberry, Cherry

CURVOS VINHO VERDE 12

Citrus, Floral, Delicate

HERDADE DO SOBROSO TINTO 14

Full bodied, red berries, chocolate

DRINKS

— COCKTAILS —

FOLKLORE BLOODY MARY

Vodka, Tomato, Piri Piri, Celery, Olives & Lemon 14

ESPRESSO MARTINI

Borealis Espresso, Tito's Vodka, Kahlua & Simple Syrup 14

FRENCH 75

Prosecco, Gin, Simple Syrup & Lemon 14

MARACUJA BELLINI

Passion Fruit Puree, Tito's Vodka, Prosecco,
Vanilla Simple Syrup & Lime 14

— WINE —

LA CHAPINIERE SAUVIGNON BLANC 14

Fruity, Mineral, Soft & Well Structured

LUIGI BAUDANA 'DRAGON' WHITE BLEND 14

Citrusy, Orchard Fruit, Elder Flower & Candied Orange Peel

LA VAL "ALBARINO" 14

Melon, Green Almond, Floral & Spice

FREDDO SANGIOVESE *Chillable Red* 15

Light Bodied, Cherry & Spice

— BEER —

DEATHLESS "THE VEIL" MARZEN 10

RAGGED ISLAND POCASSET PILSNER 10

PIVOTAL CELESTIAL PLUME IPA 10

RAGGED ISLAND AQUIDNECK IPA 10

PROCLAMATION HOTTENANNY GERMAN STYLE LAGER 10

PIVOTAL PILSNER 10



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

DATE: March 14, 2025

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 COUNCIL CLERK

RE: Charles Eli Dunn, Folklore, LLC d/b/a Folklore Provisions, 301 Hope Street - Request for One Additional Class BV Liquor License (to increase the number of licenses from 32 to 33) and to modify and expand the Alcohol area

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **Wednesday, March 26, 2025**.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, March 19, 2025. All and any items received after the deadline will be held until the next council agenda

Thank you for your cooperation and prompt reply.

Attachment

F1a



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 03-17-2025

PETITION DESCRIPTION:

Charles Eli Dunn, Folklore LLC dba Folklore Provisions, 301 Hope Street- request for one additional Class BV Liquor license (to increase the number from 32 to 33) and to modify and expand the alcohol area.

PERSON/S FILING PETITION: Charles Eli Dunn

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 MAR 17 PM 12:52

JOHN O'BRIEN'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

After reviewing this petition, there is no known reason for denial of this additional license and expansion of the alcohol area provided that all laws and ordinances governing this practice are followed to include hours of operation and alcohol service restrictions for Class BV liquor License. If approved by the Town Council, I do recommend a 6-month review be conducted to ensure that we do not have an increase in complaints or calls for service to the establishment.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 03-17-2025

Concun
Stev
STEVEN CONTENTE
Town Administrator



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: March 17, 2025
Re: License Recommendation, March 26 Council Meeting

2025 MAR 17 AM 8:34

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One Additional Class BV Liquor and Expansion of Alcohol area
 Charles Eli Dunn for Folklore, LLC d/b/a Folklore Provisions
 301 Hope St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

CONCERN
Stm Contente
 STEVEN CONTENTE
 Town Administrator

FIC



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

March 17, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Petition for Folklore to increase the Class BV Liquor Licenses and to modify and expand the Alcohol area**

2025 MAR 17 AM 10:04

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The above petition has been reviewed and we have no objections. The property is in the Downtown zoning district and this is a permitted use, subject to the Town Council's approval of the liquor license.

CONCUN
Am Intests

STEVEN CONTENTE
Town Administrator



LICENSE REQUEST: *Modification*
SIDEWALK USE LICENSE AND ALCOHOL SERVICE LICENSE -
Expires: May 31

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

RECEIVED APR 17 AM 9:00
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

SIDEWALK USE LICENSE AND ALCOHOL SERVICE LICENSE

NAME OF ESTABLISHMENT: Folklore, LLC DBA Folklore Provisions

ADDRESS: 301 Hope Street

APPLICANT NAME: Charles E. Dunn (Eli)

HOURS OF OPERATION: WED - SAT 8AM - 10PM. SUN 9AM - 2PM.

- Sidewalk Use License Fee (\$100)
- Certificate of Liability Insurance
- Food/Alcohol Sales Ratio Affidavit (must be notarized)
- Sketch of area planned for use
- 4th Quarter taxes must be paid (call 253-7000 for amount due)

Please attend the Council Meeting on

SIGNATURE: [Signature]

Petition must be returned by

NAME: ELI DUNN

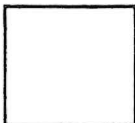
Petition emailed

ADDRESS: 64 COOPER AVE.

TOWN: WARDEN

Date Received: _____

TAX STAMP

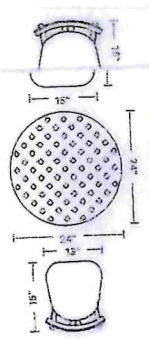
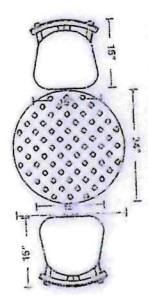
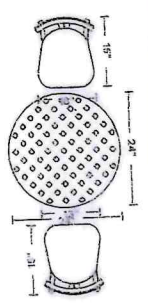
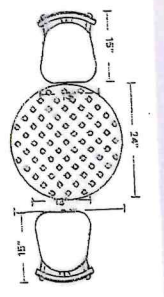


TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

SIDEWALK/HOPE ST.

FRONT OF ORIGINAL SPACE ENTRANCE FRONT OF NEW DINING AREA



spok.



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 TOWN CLERK

DATE: March 31, 2025

RE: Eli Dunn, Folklore Provisions, 301 Hope Street,
 request extension of sidewalk use and alcohol
 service license



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **May 7, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, April 30, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 04-11-25

PETITION DESCRIPTION:

Eli Dunn, 301 Hope Street, Folklore Provisions is requesting to expand the sidewalk alcohol service license area.

PERSON/S FILING PETITION: Eli Dunn

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 APR 30 AM 11:21
JOMI DE-OS (FBI)
BRISTOL, RHODE ISLAND

NOTES:

Eli Dunn, 301 Hope Street, Folklore Provisions is requesting to expand the sidewalk alcohol service license area. In reviewing this petition, I spoke with Code Compliance Officer, Ray Falcoa, for sidewalk measurements. Mr. Falcoa stated that he has recently measured the requested area. There is no known reason for denial of these licenses provided that all laws and ordinances governing this practice are followed. Alcohol service will need to be kept in the designated area only and the public right of way must be maintained as outlined in our ordinance.

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 4-11-25

Steven Contente
STEVEN CONTENTE
Town Administrator



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: March 17, 2025
Re: License Recommendation, May 7 Council Meeting

2025 MAR 17 PM 12:25
 TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- 1. Sidewalk Alcohol Service
 Charles Eli Dunn for Folklore, LLC d/b/a Folklore Provisions
 301 Hope St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

CONCUR
[Signature]
 STEVEN CONTENTE
 Town Administrator



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: April 4, 2025

RE: Charles Eli Dunn, Folklore, LLC d/b/a Folklore Provisions, 301 Hope Street – Request to expand the Sidewalk Alcohol Service License Area

2025 APR -7 AM 10:05

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objections and recommend that the Honorable Town Council approve the expansion of this license, provided that the entire sidewalk area in front of the business establishment is consistently maintained in a neat and clean manner, with any debris promptly removed to prevent hazards or inconvenience to pedestrians. Additionally, the sidewalk should remain fully traversable, ensuring that there are no obstructions that could impede pedestrian movement or safety.

Please advise if you have any questions or concerns.

Concun
Steven Contente
STEVEN CONTENTE
Town Administrator



Town of Bristol, Rhode Island
Department of Community Development

235 High street
Bristol, RI 02809
401-253-7000

April 30, 2025

To: Honorable Steven Contente, Town Administrator.

RE: (revised application dated March 14,2025) New Sidewalk use License (new owner) Folklore Provisions, 301 Hope Street. 2025-26.

Sir,

I have reviewed the revised Sidewalk use License application as provided by the Town Clerks office dated March 24,2025. I reviewed the details and diagrams. I responded and measured the town sidewalk area. I spoke with Lt. Medeiros of the Bristol Police department about this added seating area. There is ample sidewalk area as per ADA requirements and useable space as seen in the applicant's application.

I recommend that the Sidewalk Use Licenses be granted.
Respectfully,

Raymond C. Falcoa Code Compliance Coordinator

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 MAY -2 AM 8:38

CONCUN
Steven Contente
STEVEN CONTENTE
Town Administrator



LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE
Expires: July 1,

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT:

Folklore, LLC DBA Folklore Provisions

ADDRESS:

301 Hope Street

NAME OF APPLICANT:

Charles E. Dunn (Eli)

HOURS OF OPERATION:

SUNDAY BRUNCH 8 A.M. - 2 P.M. / THUR + FRIE NIGHTS 5 P.M. - 9 P.M.
MUSIC 10-11 P.M. / MUSIC 6PM-8PM.

2025 APR 11 AM 8:24
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2-3 PP.

- Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)
- Sketch of proposed location for entertainment

Please attend the Council Meeting on

*SIGNATURE: [Signature]

Petition must be returned by

NAME: ELE DUNN

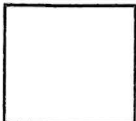
Petition mailed on

ADDRESS: 3 64 COOPER AVE.

Date Received: _____

TOWN: WARREN

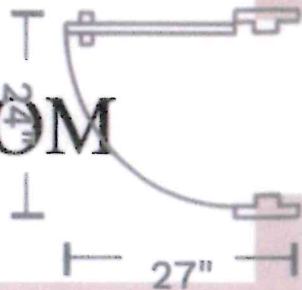
TAX STAMP



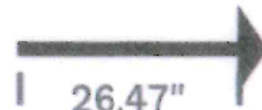
TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

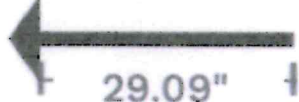
BATHROOM



STAIRS TO STORAGE ROOM

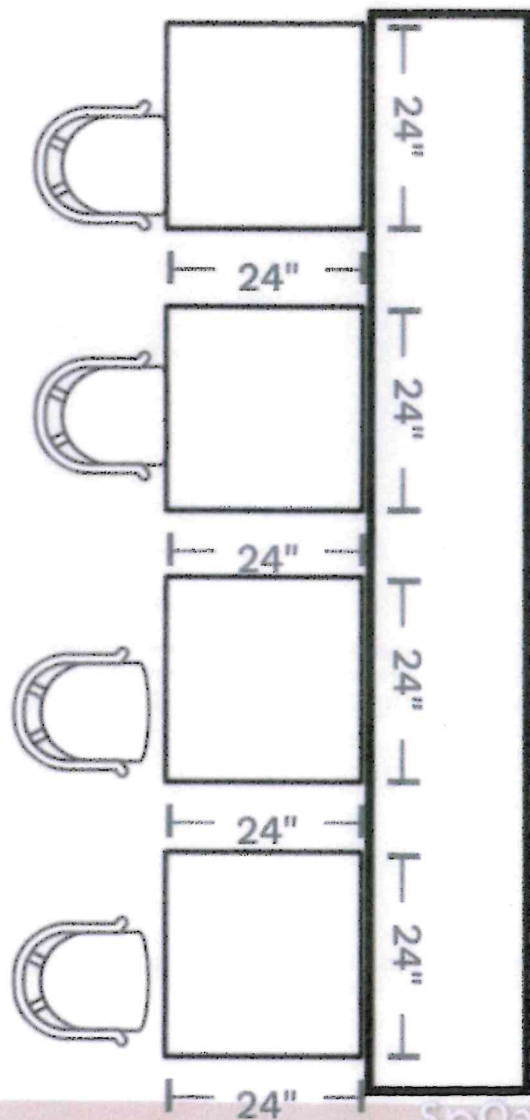


COUNTER AREA



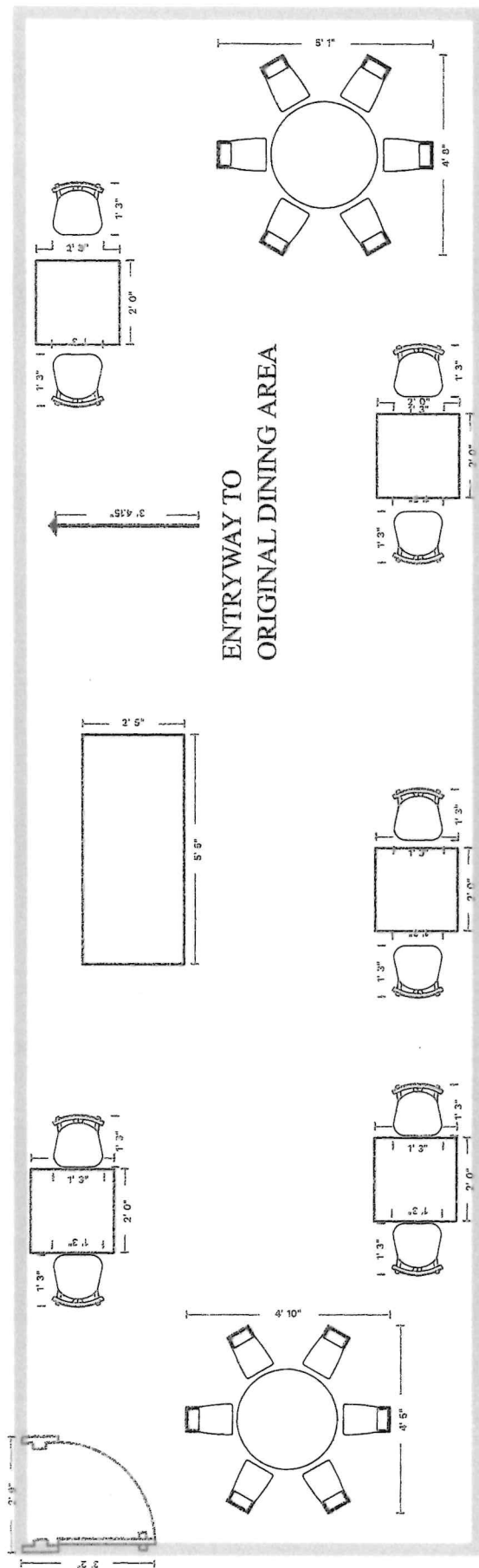
DINING ROOM

ENTRYWAY TO ADDITIONAL SEATING



spOak

NEW DINING AREA formerly Kate & Co.



LIVE MUSIC HERE
IN THIS CORNER

Speak

SIDEWALK



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

DATE: April 21, 2025

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 COUNCIL CLERK

RE: Charles Eli Dunn, Folklore, LLC d/b/a Folklore
 Provisions, 301 Hope Street - re Dancing &
 Entertainment License (2-3 person entertainment)

A handwritten signature in black ink, appearing to read "Melissa Cordeiro", is written over the "FROM" field of the memorandum.

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **Wednesday, May 7, 2025**.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 30, 2025. All and any items received after the deadline will be held until the next council agenda

Thank you for your cooperation and prompt reply.

Attachment



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 4/26/25

PETITION DESCRIPTION:

Eli Dunn, 301 Hope Street, Folklore, LLC DBA Folklore Provisions is requesting dancing and Entertainment license (2-3 person entertainment).

PERSON/S FILING PETITION: Eli Dunn

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 APR 30 AM 11:22

NOTES:

Eli Dunn, of 301 Hope Street, doing business as Folklore Provisions, is requesting a dancing and entertainment license. A review was conducted for noise complaints at the establishment, and no complaints were found. After reviewing the petition, there is no known reason to deny this request, provided the petitioner complies with all laws and ordinances pertaining to such licenses, including acceptable noise levels as set forth by the Town's noise ordinance.

If approved by the Town Council, I recommend that a six (6)- month review be conducted to ensure there is no increase in noise complaints.

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 4-26-25

Steven Contente
STEVEN CONTENTE
Town Administrator



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: April 28, 2025
Re: License Recommendation, May 7 Council Meeting

2025 APR 29 AM 10:23

TOWN OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Dancing & Entertainment

Charles Eli Dunn for Folklore, LLC d/b/a Folklore Provisions

301 Hope St.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

CONCUN
Am Contente

STEVEN CONTENTE
Town Administrator



LICENSE REQUEST: **ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)**
PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

FOR: St. Elizabeth's Church- United Brotherhood Committee

ADDRESS: 577 Wood Street

APPLICANT: Rosa Pauva

TYPE OF ENTERTAINMENT: Live Auction

DATE OF EVENT: June 7, 2025 TIME OF EVENT: 5:30 - 11pm

- One Day Dancing & Entertainment License (Non-Profit) Petition
- Sketch of proposed location for entertainment

Please attend the Council Meeting on May 7th

*SIGNATURE: Rosa Pauva

NAME: Rosa Pauva

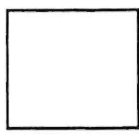
Petition must be returned by

ADDRESS: 577 Wood St

Mailed: 

Date Received: 2025 APR -2 AM 10:48

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

LIVESTOCK
AUCTION
CURAL

GARAGE
PARISH
HOUSE

CHURCH



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 TOWN CLERK

DATE: April 2, 2025

RE: Rosa Paiva, St. Elizabeth's Church United
 Brotherhood Committee, 577 Wood Street - Request for
 One-Day Dancing and Entertainment License, June 7,
 2025 from 5:30PM - 11:00PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on May 7, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, April 30, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 04-02-25

PETITION DESCRIPTION:

Rosa Paiva, St. Elizabeth's Church United Brotherhood Committee (577 Wood St) - Request for One-Day Dancing and Entertainment License, June 7, 2025 from 5:30 pm - 11:00 pm.

PERSON/S FILING PETITION:

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 APR 30 AM 11:22
JOHN STEVENS (401) 253-6900
BRISTOL, RHODE ISLAND

NOTES:

This event will have a livestock auction. Paiva was advised to contact RI SPCA and DEM to ensure that proper permitting, inspections and animal treatment procedures are followed. Animal Control Supervisor Simmons was notified of the livestock auction and will follow up with the staff.

After reviewing this petition request, I find no reason to deny the petitioner's request for a one-day dancing and entertainment license provided that all guidelines set forth by this application, including any insurance requirements, proper permits and all Laws and Ordinances governing this practice are followed. The church staff will need to ensure that all noise levels created by this event adhere to the levels set forth in the Town Ordinance.

REVIEWING OFFICER: Lt. Brett Estrella

DATE COMPLETED: 04-05-25

Steven Contente
STEVEN CONTENTE
Town Administrator



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: April 2, 2025
Re: License Recommendation, May 7 Council Meeting

2025 APR -3 AM 10:03

JOHN DEBASCIO
BRISTOL, RI 02809-1100

The fire department has reviewed the license request presented as follows:

1. One-Day Dancing & Entertainment
 Rose Paiva for St. Elizabeth's Church, United Brotherhood Committee
 577 Wood St.
 June 7, 2025
 1730-2300

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun
 the intent*
 STEVEN CONTENTE
 Town Administrator



LICENSE REQUEST: **ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

FOR: St. Elizabeths Church- United Brother Hood Committee

ADDRESS: 577 Wood St

APPLICANT: Rosa Paiva

TYPE OF ENTERTAINMENT: music Live Bands

DATE OF EVENT: June 13-15, 2025 TIME OF EVENT: _____

6-11pm / 6-11pm / 6-10pm

- One Day Dancing & Entertainment License (Non-Profit) Petition
- Sketch of proposed location for entertainment

Please attend the Council Meeting on may 7, 2025

Petition must be returned by

*SIGNATURE: Rosa Paiva

NAME: Rosa Paiva

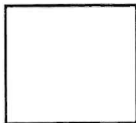
ADDRESS: 577 Wood Street

Mailed: **TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND**

2025 APR -2 AM 10: 48

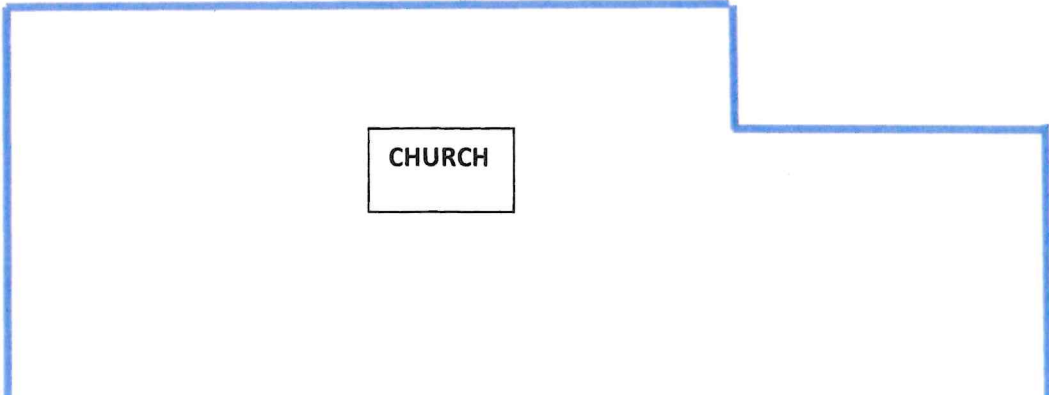
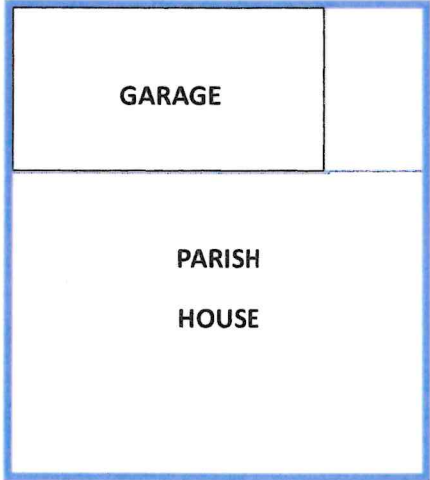
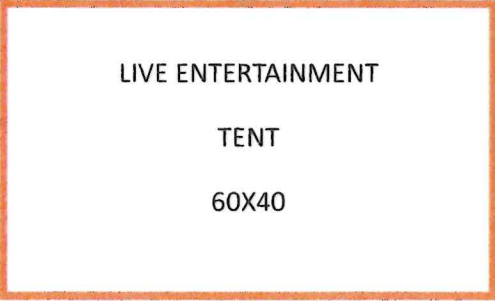
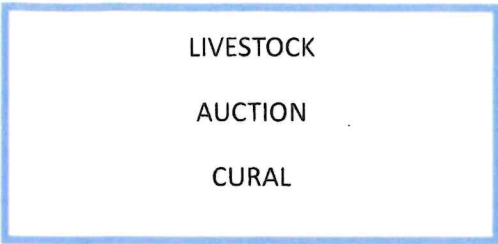
Date Received: _____

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 TOWN CLERK

DATE: April 2, 2025

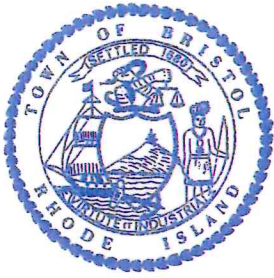
RE: Rosa Paiva, St. Elizabeth's Church United
 Brotherhood Committee, 577 Wood Street - Request for
 One-Day Dancing and Entertainment License, June 13,
 2025 (6PM - 11PM), June 14, 2025 (6PM - 11PM), and
 June 15, 2025 (6PM - 10PM)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **May 7, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, April 30, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, Rhode Island 02809-2208
Tel. 401-253-7000
Fax 401-253-2647
Email: mcordeiro@bristolri.gov
www.bristolri.gov

M E M O R A N D U M

To: Town Administrator Contente

From: Melissa Cordeiro, Town Clerk

Re: Revised Event Petitions - Livestock Auction Clarifications

Date: April 23, 2025

Please be advised of the following updates to the event petitions regarding the scheduled livestock auctions:

The June 20-22 petition has been revised to reflect that the livestock auction will only take place on Saturday, June 21.

The June 13-15 petition has been updated to confirm that no livestock auction will be held during that event.

These revisions have been made to the submitted materials and associated site diagrams, as applicable. Please let me know if further clarification is needed.



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 04-02-25

PETITION DESCRIPTION:

Rosa Paiva, St. Elizabeth's Church United Brotherhood Committee (577 Wood St) - Request for One-Day Dancing and Entertainment License, June 13, 2025 (6:00 pm - 11:00 pm), June 14, 2025 (6:00 pm - 11:00 pm) and June 15, 2025 (6:00 pm - 10:00 pm).

PERSON/S FILING PETITION: Rosa Paiva

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 APR 30 AM 11:22
TOWN OF BRISTOL
POLICE OFFICE

NOTES:

After reviewing this petition request, I find no reason to deny the petitioner's request for a one-day dancing and entertainment license provided that all guidelines set forth by this application, including any insurance requirements, proper permits and all Laws and Ordinances governing this practice are followed. The church staff will need to ensure that all noise levels created by this event adhere to the levels set forth in the Town Ordinance.

REVIEWING OFFICER: Lt. Brett Estrella

DATE COMPLETED: 04-05-25

Steven Contente
STEVEN CONTENTE
Town Administrator



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: April 2, 2025
Re: License Recommendation, May 7 Council Meeting

2025 APR -3 AM 10:03

TOWN CLERK'S OFFICE
BRISTOL, RI 02809

The fire department has reviewed the license request presented as follows:

1. One-Day Dancing & Entertainment
 Rose Paiva for St. Elizabeth's Church, United Brotherhood Committee
 577 Wood St.
 June 13, 2025 1800-2300
 June 14, 2025 1800-2300
 June 15, 2025 1800-2200

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
 STEVEN CONTENTE
 Town Administrator



LICENSE REQUEST: **ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)** **PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

FOR: St. Elizabeth's Church - Santo Christo Committee

ADDRESS: 577 Wood St

APPLICANT: Rosa Pauva

TYPE OF ENTERTAINMENT: Music - Live Bands

DATE OF EVENT: June 20-22, 2025 TIME OF EVENT: _____

6-11pm / 6-11pm / 6-10pm

- One Day Dancing & Entertainment License (Non-Profit) Petition
- Sketch of proposed location for entertainment

Please attend the Council Meeting on May 7, 2025
Petition must be returned by

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 APR -2 AM 10:49

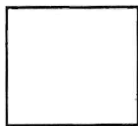
Mailed:

Date Received: _____

*SIGNATURE: Rosa Pauva
NAME: Rosa Pauva
ADDRESS: 577 Wood St

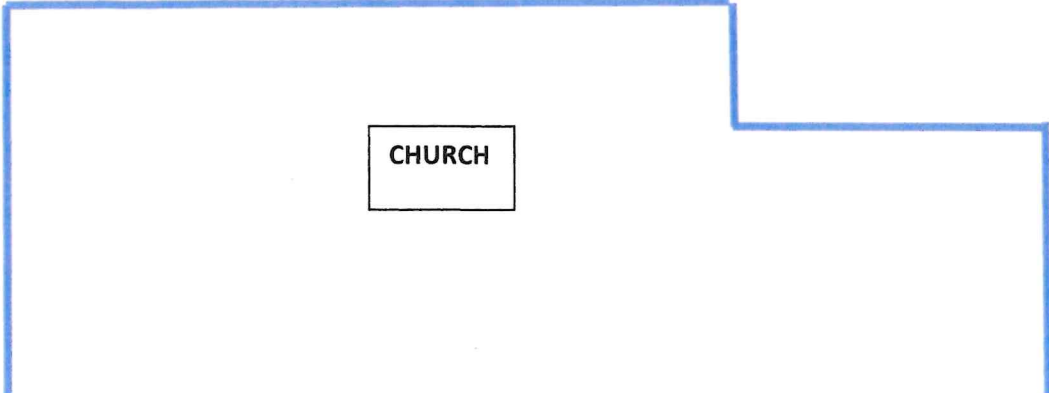
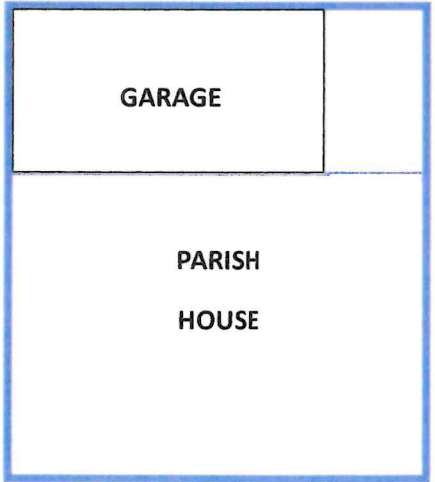


TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 TOWN CLERK

DATE: April 2, 2025

RE: Rosa Paiva, St. Elizabeth's Church United
 Brotherhood Committee, 577 Wood Street - Request for
 One-Day Dancing and Entertainment License, June 20,
 2025 (6PM - 11PM), June 21, 2025 (6PM - 11PM), and
 June 22, 2025 (6PM - 10PM)

May we please have your recommendation or the recommendation
 of the department head you deem appropriate in order for the
 Council to review the request at the Town Council Meeting to
 be held on May 7, 2025.

**All items for this docket must be received in the Clerk's
 office by Wednesday, April 30, 2025. All and any items
 received after the deadline will be held until the next
 council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, Rhode Island 02809-2208
Tel. 401-253-7000
Fax 401-253-2647
Email: mcordeiro@bristolri.gov
www.bristolri.gov

M E M O R A N D U M

To: Town Administrator Contente

From: Melissa Cordeiro, Town Clerk

Re: Revised Event Petitions - Livestock Auction Clarifications

Date: April 23, 2025

Please be advised of the following updates to the event petitions regarding the scheduled livestock auctions:

The June 20-22 petition has been revised to reflect that the livestock auction will only take place on Saturday, June 21.

The June 13-15 petition has been updated to confirm that no livestock auction will be held during that event.

These revisions have been made to the submitted materials and associated site diagrams, as applicable. Please let me know if further clarification is needed.



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 04-02-25

PETITION DESCRIPTION:

Rosa Paiva, St. Elizabeth's Church United Brotherhood Committee (577 Wood St) - Request for One-Day Dancing and Entertainment License, June 20, 2025 (6:00 pm - 11:00 pm), June 21, 2025 (6:00 pm - 11:00 pm) and June 22, 2025 (6:00 pm - 10:00 pm).

PERSON/S FILING PETITION: Rosa Paiva

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 APR 30 AM 11:21
 TOWN OFFICE OFFICE
 BRISTOL, RHODE ISLAND

NOTES:

This event will have a livestock auction on June 21. Paiva was advised to contact RI SPCA and DEM to ensure that proper permitting, inspections and animal treatment procedures are followed. Animal Control Supervisor Simmons was notified of the livestock auction and will follow up with the staff.

After reviewing this petition request, I find no reason to deny the petitioner's request for a one-day dancing and entertainment license provided that all guidelines set forth by this application, including any insurance requirements, proper permits and all Laws and Ordinances governing this practice are followed. The church staff will need to ensure that all noise levels created by this event adhere to the levels set forth in the Town Ordinance.

REVIEWING OFFICER: Lt. Brett Estrella

DATE COMPLETED: 04-05-25

CONCUN
Stm *Intuit*
 STEVEN CONTENTE
 Town Administrator



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: April 2, 2025
Re: License Recommendation, May 7 Council Meeting

2025 APR - 3 AM 10:03

JOHN DEBROSIO
BRISTOL, RI 02829-4400

The fire department has reviewed the license request presented as follows:

1. One-Day Dancing & Entertainment
 Rose Paiva for St. Elizabeth's Church, Santo Cristo Committee
 577 Wood St.
 June 20, 2025 1800-2300
 June 21, 2025 1800-2300
 June 22, 2025 1800-2200

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
 STEVEN CONTENTE
 Town Administrator

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 APR -9 PM 4:09

DATE RECEIVED

PETITION TO THE TOWN COUNCIL



To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:

Since we moved to our property in Bristol in 2021, we've maintained the adjacent area that is currently under the jurisdiction of the town. This includes regular cutting and trimming of the hedges from both our and the neighbor's sides, and also collection of the lingering fall leaves. While the upkeep of this area can sometimes be a significant task we take it on willingly seeing this land as an extension to our yard. However, proper utilization of this area calls for official ownership. Now, we are asking the town of Bristol to cede this lot to us. The lot, devoid of any municipal utilities will serve a dual purpose: It will beautify our home and drastically reduce our maintenance efforts by replacing the bush currently there, with either an evergreen variety or a fence.

Therefore, we request to acquire this adjacent land lot (Lot #: 159-1057 000) from the town of Bristol. Our request is not only about personal benefits, but also about enhancing community aesthetics and taking care of the environment, as evergreen hedges provide year-around beauty and grow in virtually all soil conditions.

Hedges currently block view while exiting driveway.

PLEASE NOTE:

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for May 7, 2025 in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE: [Signature]
NAME: SELCAN AND MARLON MCKENZIE
ADDRESS: 56 GREENWAY DR BRISTOL, RI
TO
BU
RF
EN



CAI Property Card

Town of Bristol, RI

GENERAL PROPERTY INFORMATION	BUILDING EXTERIOR	
<p>LOCATION: GREENWAY DR ACRES: 0.0103 PARCEL ID: 159-1057-000 LAND USE CODE: 78 CONDO COMPLEX: OWNER: TOWN OF BRISTOL CO - OWNER: MAILING ADDRESS: 10 COURT ST</p> <p>ZONING: R-10 PATRIOT ACCOUNT #: 8997</p>	<p>BUILDING STYLE: UNITS: 0 YEAR BUILT: 0 FRAME: EXTERIOR WALL COVER: ROOF STYLE: ROOF COVER:</p>	
	BUILDING INTERIOR	
<th data-bbox="120 747 1057 789">SALE INFORMATION</th> <td data-bbox="1057 617 1576 1213"> <p>INTERIOR WALL: FLOOR COVER: HEAT TYPE: FUEL TYPE: PERCENT A/C: False # OF ROOMS: 0 # OF BEDROOMS: 0 # OF FULL BATHS: 0 # OF HALF BATHS: 0 # OF ADDITIONAL FIXTURES: 0 # OF KITCHENS: 0 # OF FIREPLACES: 0 # OF METAL FIREPLACES: 0 # OF BASEMENT GARAGES: 0</p> </td>	SALE INFORMATION	<p>INTERIOR WALL: FLOOR COVER: HEAT TYPE: FUEL TYPE: PERCENT A/C: False # OF ROOMS: 0 # OF BEDROOMS: 0 # OF FULL BATHS: 0 # OF HALF BATHS: 0 # OF ADDITIONAL FIXTURES: 0 # OF KITCHENS: 0 # OF FIREPLACES: 0 # OF METAL FIREPLACES: 0 # OF BASEMENT GARAGES: 0</p>
<th data-bbox="120 1003 1057 1045">PRINCIPAL BUILDING AREAS</th> <td data-bbox="1057 1213 1576 1423"></td>	PRINCIPAL BUILDING AREAS	
<p>GROSS BUILDING AREA: FINISHED BUILDING AREA: BASEMENT AREA: # OF PRINCIPAL BUILDINGS:</p>		
<th data-bbox="120 1213 1057 1255">ASSESSED VALUES</th> <td data-bbox="1057 1423 1576 1465"></td>	ASSESSED VALUES	
<p>LAND: \$1,000 YARD: \$0 BUILDING: \$0 TOTAL: \$1,000</p>		
SKETCH	PHOTO	
<p>NO SKETCH AVAILABLE</p>	<p>NO PHOTO AVAILABLE</p>	

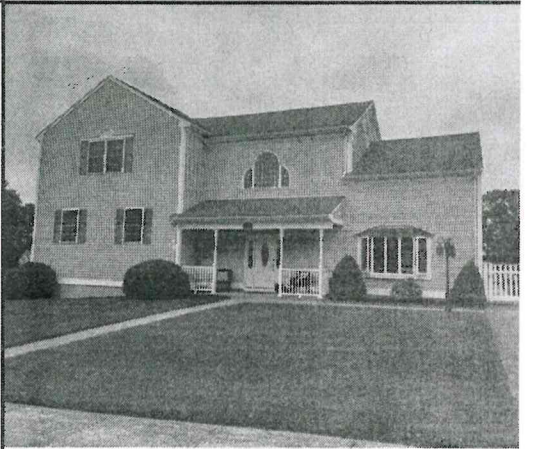
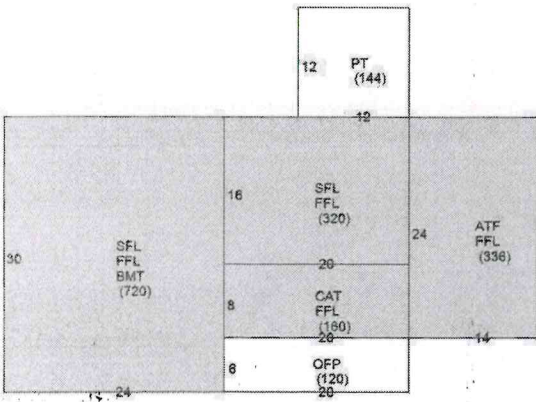
OUR PROPERTY

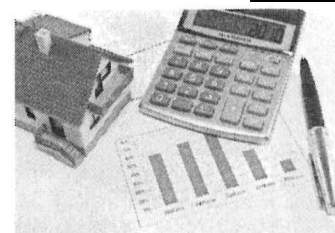
Item F1.



CAI Property Card

Town of Bristol, RI

GENERAL PROPERTY INFORMATION	BUILDING EXTERIOR
LOCATION: 56 GREENWAY DR ACRES: 0.2376 PARCEL ID: 159-0693-000 LAND USE CODE: 27 CONDO COMPLEX: OWNER: KARA, SELCAN & MCKENZIE, MARLON TE CO - OWNER: MAILING ADDRESS: 56 GREENWAY DR ZONING: R-10 PATRIOT ACCOUNT #: 8767	BUILDING STYLE: Colonial UNITS: 1 YEAR BUILT: 2008 FRAME: Wood Frame EXTERIOR WALL COVER: Vinyl Siding ROOF STYLE: Gable ROOF COVER: Asphalt Shin
	BUILDING INTERIOR
SALE INFORMATION SALE DATE: 12/2/2021 BOOK & PAGE: 2147-240 SALE PRICE: 591,000 SALE DESCRIPTION: SELLER: ASSAD, SAMI	INTERIOR WALL: Drywall FLOOR COVER: Hardwood HEAT TYPE: BB Hot Water FUEL TYPE: Oil PERCENT A/C: True # OF ROOMS: 6 # OF BEDROOMS: 3 # OF FULL BATHS: 3 # OF HALF BATHS: 0 # OF ADDITIONAL FIXTURES: 0 # OF KITCHENS: 1 # OF FIREPLACES: 0 # OF METAL FIREPLACES: 0 # OF BASEMENT GARAGES: 2
PRINCIPAL BUILDING AREAS	
GROSS BUILDING AREA: 4056 FINISHED BUILDING AREA: 2710 BASEMENT AREA: 720 # OF PRINCIPAL BUILDINGS: 1	
ASSESSED VALUES	
LAND: \$146,300 YARD: \$0 BUILDING: \$368,200 TOTAL: \$514,500	
SKETCH	PHOTO
	



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[Print](#)

[Previous](#)

[Next](#)

Disclaimer: This information is for tax assessing purposes and is not warranted

Parcel Identification		Assessment	
Map/Lot	159-0693-000	Land	\$175,600
Account	8767	Building	\$600,000
State Code	27 - R Single Family	Card Total	\$775,600
Card	1/1	Parcel Total	\$775,600
User Account	50-0087-67		



Prior Assessments

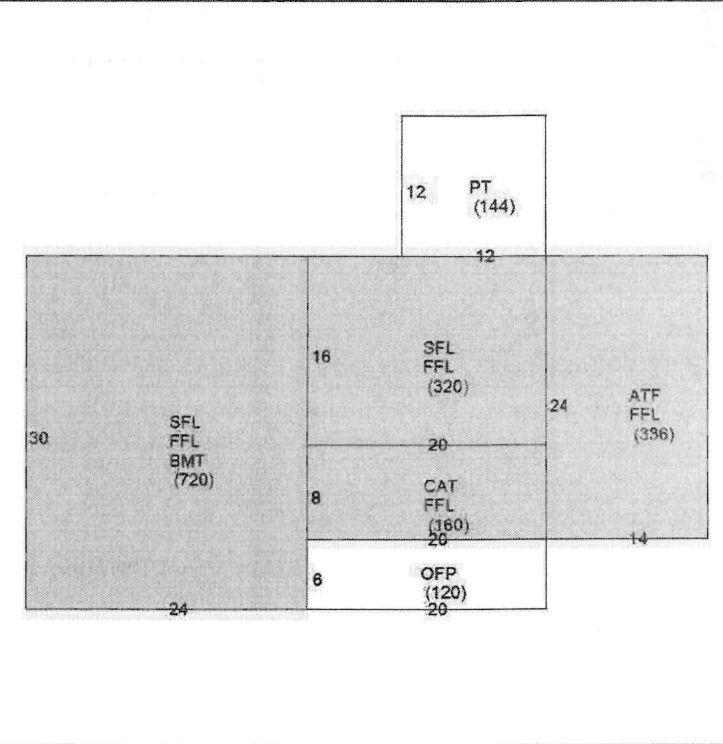
Fiscal Year	Land Value	Building Value	Outbuilding Value	Total Value
2024	\$146,300	\$368,200	\$0	\$514,500
2023	\$146,300	\$368,200	\$0	\$514,500
2022	\$146,300	\$368,200	\$0	\$514,500
2021	\$134,700	\$308,000	\$0	\$442,700

Location and Owner

Location	56 GREENWAY DR
Owner	KARA, SELCAN & MCKENZIE, MARLON TE
Owner2	
Owner3	
Address	56 GREENWAY DR
Address2	
Address3	BRISTOL RI 02809

Building Information

Design	Colonial
Year Built	2008
Heat	BB Hot Water
Fireplaces	0
Rooms	6
Bedrooms	3
Bathrooms	3 Full Bath
Above Grade Living Area	2,710.4 SF



Sale Information

Sale Date	Sale Price	Legal Reference	Instrument
12/02/2021	\$591,000	2147-240	Warranty
05/21/2019	\$420,000	1982-56	Warranty
05/21/2019	\$0	1982-54	Correction
12/21/2017	\$375,000	1923-337	Warranty
04/25/2007	\$192,500	1369-149	Administrative

Building Sub Areas

Sub Area	Net Area
1st FLOOR	1,536 SF
2nd FLOOR	1,040 SF
BASEMENT	720 SF
CATHEDRAL CEILING	160 SF
FINISHED ATTIC	134.4 SF
OPEN PORCH	120 SF
PATIO	144 SF



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 TOWN CLERK

DATE: April 11, 2025

RE: Selcan and Marlon Mckenzie, 56 Greenway Drive
 request for abandonment of a paper road,
 described as Plat #159 Lot #1057 on Greenway
 Drive

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on May 7, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, April 30, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 04-11-25

PETITION DESCRIPTION:

Selcan and Marlon Mckenzie, 56 Greenway Dr. request for abandonment of a paper road, described as Plat #159 Lot #1057 on Greenway Dr.

PERSON/S FILING PETITION: Selcan and Marlon Mckenzie

LICENSE RENEWAL NEW PETITION

REVIEW:

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

Forward to another department for review.

TOWN OF BRISTOL
 BRISTOL POLICE DEPARTMENT
 2025 APR 30 AM 11:22

REVIEWING OFFICER: Lt. Brett Estrella
DATE COMPLETED: 04-24-25

Steven Contente
STEVEN CONTENTE
 Town Administrator



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: April 28, 2025
Re: Petition Recommendation, May 7 Council Meeting

2025 APR 28 AM 10:22

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the petition request presented as follows:

1. Abandonment of Paper Road Plat#159, Lot #1057 on Greenway Drive
 By Selcan and Marlon McKenzie of 56 Greenway Drive

There is no objection to the granting of said petition provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

concur for sale
[Signature]
 STEVEN CONTENTE
 Town Administrator



TOWN OF BRISTOL DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: April 30, 2025

RE: Selcan and Marlon Mckenzie, 56 Greenway Drive request for abandonment of a paper road, described as Plat #159 Lot #1057 on Greenway Drive

2025 MAY -2 AM 8:39
 TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no concerns with this request. I would recommend that the Honorable Town Council grant the petitioners a license to maintain the property on Greenway Drive (Plat 159, Lot 1057).

Please advise if you have any questions or concerns.

CONCUN FOR SALE

[Signature]

STEVEN CONTENTE
Town Administrator

Town of Bristol, Rhode Island

Department of Community Development



10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

Diane W

April 30, 2025

TO: Steven Contente, Town Administrator
FROM: Diane M. Williamson, Director
RE: **Petition of Selcan and Marlon Mckenzie of 56 Greenway
Acquisition of Town Owned Property at Plat 159, Lot 1057**

2025 MAY -2 AM 8:39
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

In review of the above petition, I offer the following:

1. My office has researched this parcel of land which is not a paper road but rather a 5' strip of land that was deeded to the Town in 1975 along with six other similar small strips of land in this neighborhood by the developer (Castle Construction Company-Palazini).
2. It is unclear why this strip was deeded since there are no utilities in this property.
3. The land is currently planted with a deciduous hedge.
4. If the Town were to consider this surplus property, the Town would need to advertise this for sale as surplus property and have a public hearing. The Town could set a minimum sale price for bidders, and require that the buyer pay for all advertising, the deed, and survey. It is not likely that anyone else would bid on it, but it is a possibility.
5. In the alternative to selling the parcel, the Town could also grant a license to maintain the strip of land. My understanding from the petition is that the McKenzie's would like to either plant an evergreen hedge or install a fence which would have to be written into the license to maintain.
6. I would recommend a license to maintain as the best option so that the Town stills owns it for any future need that is unforeseen at this time. However, since this is a narrow strip of land, 5' wide and 90' long, and not connected to any other Town property, I wouldn't object to it being considered surplus land and offered for sale.

**RECOMMEND
FOR SALE**
[Signature]
STEVEN CONTENTE
Town Administrator



Town of Bristol, RI

Tax Assessor / Collectors Office

10 Court Street, Bristol, RI 02809 (401)253-7000

2025 MAY -2 AM 8:38
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

DATE: April 30, 2025

TO: Steven Contente, Town Administrator

FROM: Kristopher Leadem, Tax Assessor/Collector

RE: Petition of Selcan and Marlon Mckenzie of 56
Greenway Acquisition of town owned property, plat
159 Lot 1057

In Review of the above petition:

- 1) The 5 x 90 strip of land located between lots 692 and 693, known as parcel 159-1057, has no significant value, except to adjoining parcels 692 and 693.
- 2) The land would be considered surplus land to either or both adjoining lots. The assessed value of this piece of land would be approximately \$2,400 if it were a taxable piece of land. Resulting in additional tax of about \$33.
- 3) Could the town abandon the parcel and give half to the adjoining owners. 2.5 x 90 ft to lot 692 and the same 2.5 x 90 ft strip to lot 693?
- 4) I do not see any value to the town continuing ownership of the land and would recommend either selling or abandoning this parcel.

FOR SALE
COSTS PAID BY
BUYER
[Signature]
STEVEN CONTENTE
Town Administrator



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests:

This year marks the 48th Celebration of Rhode Island Day of Portugal, and RI Day of Portugal. Every year, RI Day of Portugal hosts a flag raising in Bristol, where a vast Portuguese community lives, works, and serves. The flag raising ceremonies across Rhode Island various towns, honors the Portuguese Community and Day of Portugal (which is celebrated world wide) and leading to our festival event in June.

Honoring the Portuguese Flag alongside the American Flag, is a representation and official recognition of the Portuguese communities' presence and importance in the State of Rhode Island. The flag represents the entire history of its people, beliefs, struggles, and hopes. It is one of the most comprehensive universal symbols.

To continue the traditions of flag raising, the Rhode Island Day of Portugal Committee request permission for flag raising ceremony on Monday, June 2, at 11 a.m.

PLEASE NOTE:

Petition must be returned by 4:00 p.m., two (2) weeks prior to the Town Council meeting to place your request on the docket of the _____ meeting for review and possible action. It is Council policy that action might not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

SIGNATURE: _____

NAME: Ana Isabel dos Reis Couto

DATE RECEIVED: _____

PETITION SIGNATURES

2025 APR 23 PM 2:11

	<u>PRINT NAME</u>	<u>ADDRESS</u>	<u>SIGNATURE</u>
A 1.	ANTONIO F AVILA	18 Highview Dr	
NS 2.	ADELIVE AVILA	18 Highview Dr	
NS 3.	BRIAN AVILA	18 Highview Dr	
A 4.	GREGARIO AVILA	8 Highview Dr	Gregorio Avila
A 5.	MARIA B AVILA	18 Highview Dr	Maria B Avila
A 6.	ARLINDO OLIVEIRA	22 OLIVER ST	Armando Oliveira
A 7.	DANIEL P CABRAL	26 SECOND STREET	Daniel Cabral
A 8.	Alfred Contente	23 Manchester	
A 9.	Robert Pacheco	54 GREYLOCK RD	
A 10.	Crystal Zina	17 Charlotte Dr	
A 11.	Ronald Raposa	57 SAINT ELIZABETH ST.	Ronald Raposa
S 12.	JANE BALZANO	677 Metacom Ave	Jane Balzano
A 13.	Margaret E Conway	904 Hope St	M E Conway
A 14.	JEFF HOWLETT	865 HOPE ST	
A 15.	John E. Balzano	677 Metacom Ave	
A 16.	William L. Grapevino	112 MULBERRY RD	
A 17.	Emmanuel Sousa	95 Beachmont AVE.	E. Sousa
S 18.	Diana MACIEL	95 Beachmont AVE.	D. Maciel
S 19.	Rosa Maciel	95 Beachmont AVE.	R. Maciel
A 20.	Mary E. Brum	477 Glines S. Bristol RI	
A 21.	JOSE C. BRUM	297 STATE ST BRISTOL RI	Jose Brum
A 22.	Santo Digati	1014 Hope St.	Santo Digati
NE 23.	Bob Concha	6690 Water St	Wagon NE Concha
A 24.	MARC CILKE	4 FRANCIS LANE	Marc Cilke
S 25.	Helio CORDEIRO	8 GRAY ST	Helio Cordeiro
A 27.	Tiffany Cordeiro	8 Gray St.	Tiffany Cordeiro
S 28.	Christine Mimoso	495 Metacom Ave	
A 29.	John Hughes	54 Lafayette Dr	
A 30.	Joseph J. MARINIS	20 ASBY DRIVE	
A 31.	JOSE PEDREI	132 MULBERRY RD	

Portugal Flag Raising Ceremony June 2, 2025

PETITION SIGNATURES

PRINT NAME

ADDRESS

SIGNATURE

1. Melissa Cordeiro 715 Hope St [Signature]
2. Cathy Marshall 12 Belcourt Av [Signature]
3. Lucia Flor 5 Waterman St [Signature]
4. Carla DaCosta 40 Peckham Pl [Signature]
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
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21. _____
22. _____
23. _____
24. _____
25. _____
27. _____
28. _____
29. _____
30. _____

2025 APR 28 P 11:06
JOAN OLIVEIRA
BRISTOL PROTESTS/AVD



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, Rhode Island 02809-2208
 Tel. 401-253-7000
 Fax 401-253-2647
 Email: mcordeiro@bristolri.gov
 www.bristolri.gov

MEMORANDUM

Date: April 28, 2025

To: Honorable Town Council

From: Melissa Cordeiro
 COUNCIL CLERK

Re: Ana Isabel dos Reis Couto, RI Day of
 Portugal Committee re request to fly Portuguese Flag with
 a flag-raising ceremony on June 2, 2025, 11:00 AM

Please be advised that the Board of Canvassers office has reviewed the petition signatures for the request to fly the Portuguese Flag. The Board of Canvassers Office has determined that the above-mentioned petition is in receipt of 25 qualified voters as required by the Bristol Public Request Flag Policy adopted in 2020 and amended in 2023.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact my office.



Town of Bristol

Board Book Report



Rogers Free Library Board of Trustees

Basic Information

Type	Board
Status	Enabled
Visibility	Public
Creating Authority	For more information please visit: Rogers Free Library Board of Trustees

Composition

7 members, 3-year staggered terms

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Chair	Anne	Silvia	75 Maple Lane	1/1/2027	1/1/2024	Active
Member				1/1/2028		Vacant
Member	Catharine (Cara)	Cromwell	649 Hope St	1/1/2027	1/1/2024	Active
Member				1/1/2027		Vacant
Member	Samantha	Faria	41 Franklin Street	1/1/2028	1/1/2025	Active
Member	Marie	Knapman	14 Goulart Avenue	1/1/2026	1/1/2023	Active
Secretary	Kasey	Feijo	667 Metacom Avenue	1/1/2026	5/25/2023	Active

Nancy Riemer Kellner

10 Hope Street
Bristol, RI 02809

December 20, 2024

Town Council

Town of Bristol
10 Court Street
Bristol, RI 02809

Dear Council Members,

I am writing to express my interest in filling one of the open positions on the Library Board of Trustees. I am uniquely qualified for this role given my past employment at the Rogers Free Library (including having served twice as interim co-director) as well as my 14 year tenure as a trustee for the Northborough Free Library in Northborough, Massachusetts.

As you can see from the enclosed resume, in addition to the above, my professional career segued from the world of finance to the world of books. The world of banking provided me the opportunity to demonstrate my strong skills in budgeting and personnel management. Embracing my second career as an elementary school librarian, I utilized these skills to manage tight budgets as well as to develop a cadre of loyal volunteers and ambassadors. My passion for children's literature and fostering the curiosity of young minds allowed me to develop our school library as the hub of the school.

Libraries have been part of the fabric of my life for as long as I can remember. I love my adopted town of Bristol and the Rogers Free Library and would be honored to serve both.

Sincerely,

Nancy Riemer Kellner

Nancy Riemer Kellner

10 Hope Street
Bristol, RI 02809

PROFESSIONAL EXPERIENCE

Rogers Free Library, Bristol, RI — Youth Outreach Librarian

September 2018-July 2022

- Served as Interim Co-Director August 2020–November 2020 and November 2021–January 2022
- Directed Volunteer Outreach Program (School tutoring support, Reading Fur Fun)
- Introduced and implemented innovative programming such as StoryWalks™, Summer Reading in the Parks and Dolly Parton’s Imagination Library
- Named Outstanding Librarian of the Year, RILA 2022

Peaslee Elementary School, Northborough, MA — School Librarian

September 1998-June 2017

- Created complete elementary school library curriculum comprised of information literacy, study skills, technology integration and literature appreciation
- Actively fostered collaboration opportunities with classroom teachers
- Successfully managed 50+ parent and 40+ student volunteers annually
- Held leadership role as Head Teacher for 10 years
- Named Super Librarian of Central Massachusetts, MSLA 2015

Bank of New England/Connecticut Bank and Trust Co, CT/MA Assistant Vice President/Branch Manager

1981-1990

- Managed departments of 2-70 employees
- Prepared and presented budgets to senior management
- Demonstrated excellence in the areas of employee motivation, service delivery and operational controls

EDUCATION

University of Rhode Island , Kingston RI — MLIS

January 1997- May 2001

Graduated with dual certification as both a public librarian and school library media specialist

Trinity College, Hartford, CT— BA, Economics

September 1974-June 1978

Graduated with honors

COMMUNITY SERVICE

Books Are Wings, Pawtucket, RI

November 2024-Present

Participate in read-aloud and book donation program

East Bay Food Pantry, Bristol, RI

September 2017-Present

Volunteer with the Food4Kids program; oversee free book distribution

Bristol PorchFest, Bristol, RI

September 2018-Present

Co-founder, organizer and treasurer of free community music festival

Library Trustee, Northborough, MA

1996-2010

Served as treasurer and secretary

Bart Ferris

142 High St · Bristol, RI 02809

Professional Services Sales and Delivery Leadership

Highly accomplished executive with significant leadership experience in Fortune 1000 organizations and in small, cutting edge startups. I am a proven leader with a military background and an entrepreneurial mindset. I align best with a team oriented organization focused on growth. Extensive leadership experience working with enterprise level, Fortune 500 customers in the Energy, Finance, Healthcare, Communications and Department of Defense both within the US and internationally.

Core Competencies

- Revenue Generation
- Team Leadership
- P&L Management
- Customer Relationship Management
- HR Management
- Risk Management
- Strategic Planning

PROFESSIONAL EXPERIENCE:

Federal Department of Transportation – Volpe Center

12/2024-Present

Program Analyst

- Internal consultancy providing innovative solutions to Federal, State and Local Transportation agencies

OpenText (formerly Micro Focus/HPE/HP/ArcSight) Cyber Security Professional Services

11/2010-12/2024

Director - Americas- Lead Professional Services Sales, Presales and Delivery for all aspects of Cyber Security business.

- Leader of Americas 40 person \$10M+ services sales and delivery organization that has successfully integrated numerous product pillars/brands during my tenure including the integration of Security Operations (ArcSight, Interset and SOAR), Application Security (Fortify), Data Security (Voltage) and Identity Governance and Administration (NetIQ).
- Led 14% yearly growth in both sales and revenue over last 3+ years
- Reduced cost and increased margin from low of 4% to current 33%
- Delivered world class NPS scores of 80+ year over year
- Have held numerous positions within the Professional services organization including East Coast services manager, Americas PreSales leader, Global Cyber Security Leader and my current role as Cyber Security leader for the Americas.

PrismTech**IT Products & Services****3/2009-11/2010**

President & VP of Operations – Woburn, MA - Led all aspects of the \$7 million US Operations of UK based middleware company operating under a Special Security Agreement (SSA) with the US Government.

- **P & L** – Established first time US operational budget and management structure. Successfully led right sizing efforts during FY 2009 economic downturn.
- **Sales** – Led sales growth of over 66% in extremely tough economic cycle. Led US sales team of 3 outside sales professionals and 1 insides sales representative. Developed and negotiated sales targets and commission plans. Jointly developed US sales strategy and budget with UK parent company.
- **Operations** – Eliminated excess cost and personnel to ensure sized appropriately to meet revenue and budget projections. Lead closure of 3 offices and the establishment of a new office. Was able to go from shut down decision to successfully up and running in a 2 week timeframe. Overall savings from the closure of the 3 offices was ~\$204K per year.
- **SSA** – Responsible for proper implementation of Special Security Agreement to include the hiring and management of the Facility Security Officer, handling of all ITAR and classified materials, establishment of all implementation and training materials and documentation and direct interface with the Defense Security Service.
- **Board of Directors** – Chairman of the Board of Directors for PSA. Set agenda, provided P & L, sales and operational reports as President of PSA, sat on the Government Security Committee (GSC).

Wicked Good Company**Specialty Food Production****9/2006-2/2013**

Partner/Founder – Bristol, RI - Established a successful, fast growing gourmet, all natural food company specializing in gluten-free products. Brought to market 13 products from September of 2006 through 2008 from conception through distribution. Led sales efforts that added over 400 stores in 1 ½ years that carry the Wicked Natural product line including Whole Foods and Roche Bros. Overall sales increase of 45% in same Quarter sales while holding expense increases to 25%. Maintained zero increase in the COGS in same quarter comparison of Q1 FY07 to Q1 FY08 despite adding 5 additional products. Created and trademarked Wicked Natural ® brand, developed a 10 member demonstration team that conducts up to 10 demonstrations a week throughout New England.

Computer Associates (CA)**Enterprise Cyber Security Professional Services****4/2005-6/2006**

Vice President, Security Delivery – Framingham, MA - Led \$25M+ Security Services team including P & L responsibility for all eTrust Security products within the eastern US.

- **Business Integration** – Key member of Security Services leadership team that designed and implemented the organizational foundation of Security Services within the overall CA services organization after the acquisition of Netegrity by CA. Led the Eastern Region of Security Services to the leadership position in services sales growth throughout the services organization within CA.
- **P&L** – Led leadership team in sales and management of professional services that exceeded revenue goals in its first year of existence with over \$20M in revenue and \$25M in bookings with 4 VP and Director level direct reports and 50 overall personnel spread across the Eastern half of the United States and Texas.

Netegrity, Inc.
4/2001-3/2005

Enterprise Cyber Security Professional Services

Director WW Professional Services - Waltham, MA - Led 30 member team responsible for product development/delivery, customer management, new business development, successful sales closure, personnel management and engagement P&L for \$12M Professional Services business. Led corporate strategy development and technology implementation. Exceeded all revenue goals by using this unique approach where revenues in professional services developed product sales (not services) went from zero in 2001 to in excess of \$5M per year by the end of 2004. By end of 2004 had established 21 viable products for sale

KPMG Consulting
12/1995-3/2001

Business Management Consulting

Senior Manager - St. Louis, MO/Honolulu, HI/Newport, RI - Led various teams responsible for product development/delivery, customer management, new business development, personnel management and engagement P&L. Led strategic initiatives for customers including Balanced Scorecard, eBusiness, Activity Based Costing, and integration management.

United States Navy
5/1989-12/1995

Military Leadership/Operations

Commissioned Officer - Newport, RI - Ranked #1 of 5 division officers during operational tour and selected as Course Coordinator during staff tour. Fulfilled a variety of operational, tactical and instructional leadership positions to support the maintenance and deployment of major weapon and engineering systems. Operational qualifications earned required a demonstrated thorough understanding and articulation of equipment technology, mission, strategy, and tactics.

EDUCATION:

University of Missouri - BA- Political Science - 1989

- Naval ROTC Scholarship (Full/4 Year)

CISSP - July 2014

Rogers Free Library Trustees

Greetings Trustees,

The Bristol Phoenix tells me there are opportunities to become a library trustee. I am very interested.

I retired from library work about 10 years ago, and have remained an active community member ever since. While living on the Cape I volunteered as a sailing instructor at Sail Cape Cod, teaching adults and working with disabled sailors. Since moving to Bristol in 2022, I've held a similar role at the Herreshoff Museum for the past 2 summers. Obviously, I am an active card holder at the Rogers Free Library.

My background is library research, and I've worked in both academic and business settings, since acquiring my MLS in 1984 (yikes!). I love our town library, and am especially proud that it remains open until 8 most nights. I write a monthly piece in our condo newsletter, and have found the library (and the Phoenix online archive) invaluable. I've attached (below) my article from the July 2023 issue that was researched in your Special Collections room.

Fair warning: I believe in intellectual freedom, free speech and privacy. Banning books is ridiculous.

Please get in touch with any questions, or to discuss my application further.

Thanks,
-Chris

Christopher R. Allen
423 Hope Street
Unit D
Bristol, RI 02809

EXPERIENCE

7/12 – 11/14 **SENIOR RESEARCHER**

Bella Research Group

Currently serving as sole researcher for a small, private equity consultancy. Managing a cloud based proprietary knowledge base, and providing short reports and exhibits for client presentations.

6/88 – 6/12 **BUSINESS INFORMATION ANALYST**

Harvard Business School, Boston, MA

Performed research and analysis on business and economic issues. Provided business school faculty with short reports, exhibits and quantitative analysis on industries, companies, markets, and managerial issues. My research work contributed to case studies, journal articles, books, and curriculum development. Was also responsible for training and supporting faculty research assistants, and actively involved in collection management of numeric databases.

12/86 - 6/88 **REFERENCE LIBRARIAN**

Bain & Company, Boston, MA

Supported information needs of strategic business consulting firm. Conducted high volume on-line searching, and quantitative research in a rapid turnaround environment.

8/84 - 12/86 **DIRECTOR OF OPERATIONS**

Agribusiness Associates, Wellesley, MA (Defunct)

Created and operated an information center for a small consulting firm. Oversaw efforts of research staff and supervised the administrative operations of the business.

6/82 - 6/84 **LIBRARIAN**

Harvard University, Center for Science and International Affairs

Ran a small one-person library specializing in arms control and defense issues. Supported research interests of 20 resident doctoral students.

12/79 - 6/82 **RESEARCH ASSISTANT**

Harvard University, Kennedy School of Government

Assisted Director of Public Policy Program in preparing books, speeches and journal articles. Research areas included air pollution control programs, education of handicapped children and effective managerial techniques.

EDUCATION

1/82 - 6/84

SIMMONS COLLEGE

Master of Science - Library and Information Science

9/73 - 5/77

ITHACA COLLEGE

Bachelor of Arts - General Studies

SKILLS

Proficient with spreadsheet, database and graphics software packages. Experienced on-line searcher, Expert user of numerical databases such as Bloomberg, SDC, Morningstar, CapitalIQ, ThomsonOne, Datastream and Compustat. Advanced Excel skills.

References on request.

History of Bristol Fire Departments:

It's 1820 and your house is on fire. The two leather fire buckets, that the Town of Bristol requires you to hang on the outside of the house, have already been emptied and the fire continues to rage. The kids run the buckets down to the harbor for refills while neighbors begin moving important belongings out of the house. You leg it down Constitution Street to enlist Bristol Engine #2, who bring 300 feet of leather hose and a large copper-lined tub to start putting the wet stuff on the hot stuff. Meanwhile the entire town, every man woman and child (population 3,000), form a bucket brigade from the Narragansett Bay up to the tub, now positioned just uphill from your home.

You rebuild the house and your life, and your child grows up to volunteer for the Hydraulion Engine & Hose Company, which is our country's oldest continually operated volunteer fire company (1843), originally located at Franklin and High Streets, now up on Metacom. The Hydraulion was just a fancy name for a VW sized hand pump that rode on 4 wooden wheels, pulled to the scene by the firefighters. State-of-the-art then and saved the Bristol Steam Mill in 1856 (now the white building at Stone Harbor).

Fires were destructive and frequent; Bristolians recalled them by name: the Iron Castings Factory on Thames Street, Gardner's Steam Planing and Sawmill (3 times!), the Oakum factory on Franklin Street, St. Michaels Church, Pokonet Mill, National Rubber. The 1960 fire at the Colonial Inn on State Street claimed 6 lives. The history and character of a town can be measured by the brave volunteers that fought these battles. Our town employs just 5 full time professional fire fighters, all the rest are volunteers. One of these volunteers, R.S. Bosworth,



is pictured below, taking a short break while fighting the 1946 blaze at the Bristol Manufacturing Company.

The town grew, and additional fire departments were born. The King Philip Engine Company (1846) later renamed the Ever Ready Engine & Hose Company (1924), extinguished a fire on the Belvie rooftop "sun parlor" on March 5, 1928 (let's try to bring a cake or something to the Ever-Ready's every March 5th). They also dominated Bristol's twilight baseball league

throughout the 1930s.



The Dreadnaught Hook, Ladder & Hose Company came next. The “Dreads” rebuilt the building that graces the corner of Church & High Streets and are famous for aerial rescues and daredevil rooftop work. The fourth and most recent of our fire departments is the Defiance Hose Company (1905) which protects the north end of town. Defiance dominates the Bristol July Fourth water battle competition, which you’ve got to see to believe (think tug-of-war with high pressure water).

The fire houses enjoy a friendly rivalry over which of them brings “first water” to a fire, but BFD’s Rescue Squad (1947) responds to most calls (over 50 each week). The EMTs provide sick or injured Bristolians critical life support and very fast transport.

For nearly 200 years these departments have been staffed by generations of Bristol’s carpenters, plumbers, municipal workers, mechanics, machinists, accountants, engineers (even newspaper publishers). Andrade, Bosworth, Castro, Coggeshall, Fales, Gray, Manchester, Sousa, Usher, Walsh—familiar names in town, good neighbors, they raised families, ran businesses, and helped build Bristol...when asked, they also put out fires.

You can say thanks to these folks at the firefighter memorial monument outside the Burnside building and be sure to give them a big cheer as they march by on the Fourth. *Chris Allen*

KAITLYN E. CARMODY

EXPERIENCE

SETTLEMENT OFFICER II, VICE PRESIDENT

Bank of America, N.A.

2016 - Present

Accountable for managing and settling complex trusts that require a high level of technical expertise and knowledge. Assign tasks, monitor progress, and approve completed work of Settlement Assistants. Coach and mentor assistants and junior level officers. Build and maintain relationships with external business partners (Attorneys, CPAs, and Fiduciary Accountants), and coordinate communication with internal support partners in Tax, Compliance, Specialty Assets, amongst others), to ensure accurate and efficient administration, and to manage business risk. Maintain high quality communications with clients, with a focus on client satisfaction and asset retention.

RESEARCH ASSISTANT

University of Rhode Island, Austin Becker, PhD

2014

Researched what drives coastal infrastructure stakeholders to assume leadership in the face of climate change. Worked under the direction of Austin Becker, PhD, Professor of Coastal Planning, Policy, and Design at the University of Rhode Island and in coordination with Andrew Peterman, PhD, Sustainability Consultant at Arup.

LEGAL INTERN, TASK FORCE

Feinstein Center for Pro Bono & Experiential Education

2013 - 2014

Researched Rhode Island Special Education and associated issues and coordinated with attorneys, public schools, and Roger Williams University Undergraduate Special Education Department to examine various topics related to special education.

RHODE ISLAND SEA GRANT LAW FELLOW

Marine Affairs Institute at Roger Williams University School of Law

2012 - 2013

NOAA Climate and Societal Interactions Project, August 2013-December 2013

National Estuary Litigation Project, July 2013 - August 2013

Climate Change and New England Fisheries Project, May 2013-September 2013

New Hampshire/Rhode Island Coastal Property Rights Project, August 2012-December 2012



Bristol, Rhode Island

EDUCATION

BACHELOR OF ARTS, POLITICAL SCIENCE

High Point University, May 2011

Honors: Graduated with All University Honors; Honors Program; Phi Alpha Theta; Pi Sigma Alpha; Presidential Scholar

Activities: President, Vice President, Executive Council Member of the Campus Activities Team; Honors Program Representative, Student Government Association; Active Member, Alpha Phi Omega
Study Abroad: Bond University, Queensland, Australia, International Diplomacy, 2009

JURIS DOCTOR

Roger Williams University School of Law, May 2014

Honors: Marine Affairs Achievement Award; Recognized by the RWU Law Pro Bono Collaborative for completing 100+ pro bono law hours while attending law school

Activities: Vice President, Maritime Law Society

MASTER OF MARINE AFFAIRS

University of Rhode Island, December 2014

Activities: Active Member, The Coastal Society

BAR ADMISSION

Virginia, Admitted 2014

SKILLS

- Problem-Solving
- Proficient in Office Suite
- Strong Written and Verbal Communication
- Time Management
- Customer Service
- Team Collaboration
- Mentoring

David Perry
15 Ambrose Dr.
Bristol, RI 02809

January 22, 2025

Board of Trustees
Rogers Free Library
Via the town website

Dear Trustees:

I'm excited to apply to join you as a trustee. I love libraries and have been a reader, a borrower and a researcher all my life. I'd like to be a part of running our town's library. I've got legal and business skills that I hope would benefit the Board and the library.

I have degrees in Latin and Greek literature and in history as well as law. During all those years of heavy reading I have been an attentive customer of booksellers and public and academic libraries, and I have some understanding of publishing and of library cataloguing and circulation.

My practical experience with law would serve the board well. I work as an attorney handling contract, litigation, and business matters. I can read a balance sheet and I can give the board my thoughts on sales and employment contracts. I'd be a great point of contact for the library's and the town's attorneys.

I've got three small children who love the library. My family all think it's one of Bristol's most important institutions. Please let me describe what I think are the most important offerings our library has for Bristol and that I'd mean to support:

First must be the children's room. It's a comfortable and calm for children learning to read and learning about the world. A broad, up-to-date children's library where books worn from use are replaced as necessary is essential.

Second is the physical facility. I don't imagine it as a place only for the bookstacks but for patrons, too. And not just for reading. A clean and well-appointed public library functions as an alternative (or maybe even the only) office space for people who need to get away from noisy or busy home environments for a little while. Older students, people who work from home and people looking for jobs should be able to take advantage of the space, quiet and internet access they need to get work done. (No cell phones, please!)

A third important resource I would work to maintain are Rogers' long opening hours. These are valuable for all ages, and make the library one of the most versatile and available community resources.

I would be a friendly, accessible and hard-working colleague on your Board. Thank you very much for considering me.

Yours,
David Perry

DAVID PERRY

EXPERIENCED ATTORNEY

15 Ambrose Dr., Bristol RI 02809



ATTORNEY

Botelho Law Group, Fall River, MA | Feb. 2022 – today

- General civil litigation with frequent court appearances in Superior, Probate, and Land Court
- Successful deed, quiet title and easement litigation
- Handle heavy drafting responsibilities, including deeds, trusts and estate planning documents for 30-40 clients annually
- Advise trustees and estate administrators on property transactions
- Create and argue zoning and planning board applications
- Serve Spanish-speaking clients in their language
- Both represent and sue fiduciaries in probate and trust litigation
- Conduct hundreds of potential-client consultations

INSTRUCTOR AND PH.D. STUDENT

Classics Department, University of Chicago, Chicago, IL | Sept. 2014 – June 2020

- Taught writing, history and legal history to undergraduate students
- Taught foreign languages (Latin and Ancient Greek) to graduate and undergraduate students
- Produced lengthy research papers and made research presentations

CONTRACTS AND LITIGATION TEMPORARY ATTORNEY

Legal Support Personnel and Integreon, New York, NY | Aug. 2011 – June 2014

- Reviewed legal and business documents in German, Spanish and English

TAX ATTORNEY, TAX CONTROVERSIES GROUP

Caplin and Drysdale, Washington, DC | Sept. 2007 – July 2009

- Advised individuals and corporate entities on compliance matters and contributed to tax opinions
- Successfully negotiated remissions of penalties and enforcement concessions from revenue agents and appeals officers
- Researched and wrote motions and briefs; analyzed precedent and constructed novel arguments on tax and general law

EDUCATION

• Georgetown University Law Center, Washington, D.C.; J.D. cum laude, 2007

• University of Chicago Ph.D. program 2014 – 2020; M.A. in Classics, 2017

• Brown University, Providence, R.I.; A.B. with honors in History, 2002

Christina L. Palmer
7 Church Cove Rd.
Bristol, RI 02809

Summary

Experienced Business Counsel, adept in drafting, negotiation and strategic thinking. Worked closely with internal stakeholders and provided legal advice and guidance to achieve desired business goals. Areas of expertise also include compliance, risk management, and corporate governance.

Recent Work Experience

Chief Counsel May, 2005 through February, 2023

Cabot Corporation – Boston, MA

- Responsible for legal support for three divisions within the company.
- Collaborated closely with internal stakeholders, providing legal advice and guidance related to US state and federal law, as well as European law. Advised clients regarding legal matters, corporate governance, business transactions and claim liability.
- Evaluated existing contracts regularly to identify potential areas of risk exposure or liability.
- Provided compliance training sessions for internal stakeholders, including data privacy.
- Developed and implemented legal policies and procedures to ensure compliance with all applicable laws and regulations.
- Conducted due diligence investigations in corporate transactions, mergers, and acquisitions, ensuring thorough risk assessment and compliance.
- Drafted a wide range of legal documents, including sales and purchase contracts, memoranda of understanding, settlement agreements, corporate governance and policies.

Education

Juris Doctor, June, 1987

Columbia University Law School – New York, NY

Bachelor of Arts, Economics, June 1982

Wellesley College – Wellesley, MA

Activities

- Member of Bristol Bookfest Executive Committee, 2023-present
- Member of Bristol Elks Club, 2022-present

Certifications

- Qualified to practice law in Massachusetts and New York

Christina L. Palmer

7 Church Cove Rd.
Bristol, RI 02809

January 3, 2025

I am pleased to submit my application for a position on the Board of Trustees of the Rogers Free Library. My husband and I have been homeowners in Bristol for 7 years, and full-time residents for 3 years. I believe that the Rogers Free Library is a vital resource for Bristol, bringing a host of services and resources to the community. I have been on the Bristol Bookfest Executive Committee for over a year and have had the pleasure of collaborating with the library staff on our annual community wide reading program. I am impressed with the staff's energy and commitment to the library and to the Bristol community.

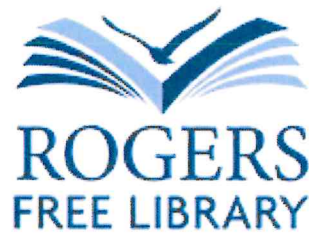
The skills I developed over 30-plus years of experience as a commercial attorney align well with the responsibilities of the Trustees. I have had a lot of experience in developing and implementing governance policies consistent with applicable law, as well as managing different stakeholder interests to achieve organizational goals. In addition, I am skilled at tackling multidimensional problems requiring collaboration, as well as critical and strategic thinking.

The Rogers Free Library is a vital resource for the community, and I am inspired by its mission to promote literacy, connection, and lifelong learning. I am eager to apply my knowledge and expertise to the critical work of a Trustee, ensuring the sustained success and community impact of the Rogers Free Library.

Thank you for considering my application. Please feel free to contact me at () or () with any questions.

Sincerely,

Christina L. Palmer



April 3, 2025
Ms Melissa Cordeiro
Town Clerk
Town of Bristol, Rhode Island 10 Court St
Bristol, RI 02809

Dear Ms. Cordeiro:

At our regularly scheduled monthly meeting on February 27, 2025, the Board of Trustees of the Rogers Free Library voted to recommend the following candidates for appointment to complete and fill the terms for two vacant Board positions. The candidates are listed in order of recommendation based on criteria and interviews by the Trustees.

1. Nancy Kellner

Intimate knowledge of RFL-worked at the library and served as interim director.
keen understanding of the role of the trustees - served as a trustee at another library.
Has budgeting and finance knowledge.
Retired - time availability

2. Thomas "Bart" Ferris

Business management and leadership skills.
Former small business owner - experience with personnel, budget, policy, risk management etc.
Navy background - connection to the armed forces/veterans' population in our community.

3. Chris Allen

Direct Library working experience.
Lots of community relationships.
Strong attention to detail.
Very active with RFL.
Retired - time availability

4. Kaitlyn Carmody

Has availability, very organized and enthusiastic. Has never been on a board before.

5. David Perry

Has an interest in the library from a user point of view, has town connections. Is enthusiastic about the library.

6. Tina Palmer

Lawyer, Is very involved with Bookfest which is a possible conflict with being on the library governance board and being involved in programming which is an area of the library that the Board of Trustees specifically is not involved with.

All applications were submitted through the Town's website and passed on to the Trustees for review. The vetting of candidates was conducted by a committee of three Trustees: Marie Knapman (chair), Kasey Feijo and Cara Cromwell. The applications of unsuccessful candidates will remain on file for two years. Attached is the selection criteria and conflict of interest approach used by the committee.

We ask you to make your appointments expeditiously so we may restore our Board to its full complement of seven members as quickly as possible.

We would be happy to answer any questions or concerns you may have.
Thank you for your consideration.

Sincerely,

Anne Marie Silvia
Chair, Board of Trustees
Rogers Free Library
525 Hope St., Bristol, RI 02809
asilvia@rogersfreelibrary.org

cc: Mary Parella, Town Council/Library Liaison
Marie Chapman: Chair, RFL Selection Committee



Town of Bristol

Board Book Report



Harbor Commission Advisory Committee

Basic Information

Type	Committee
Status	Enabled
Visibility	Public
Creating Authority	

There is hereby established a harbor commission advisory committee, which shall report to and provide advice and assistance to the town harbor commission regarding policies and regulations to be established with regard to the coastal and harbor waters under the jurisdiction of the town.

Therefore, at least one member of the advisory committee shall be a user of the Kickemuit River, at least one member of the advisory committee shall be a user of the downtown waterfront, and at least one member of the advisory committee shall be a user of the Poppasquash shore. If there are more than three members on the advisory committee, the additional members may be users of any geographic area, provided that at all times at least one member of the advisory committee shall represent each one of the aforementioned geographic areas.

Composition

3-7 members , 3 year term

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Downtown Waterfront Rep.				8/1/2025		Vacant
Kickemuit River Rep.				8/1/2026		Vacant
Member	Bruce	Palumbo	6 Mallory CT	8/1/2025	8/23/2023	Active
Member	George	Burman	66 Highland Rd	8/1/2026	8/2/2023	Active
Member	Owen	O'Rourke	41 Fales Road	8/1/2027	8/1/2024	Active
Member	Paul	Hebert	80 Duffield Road	8/1/2025	8/1/2022	Active
Poppasquash Shore Rep.				8/1/2025		Vacant

Michael S Cabral

Town of Bristol | Generated 4/15/2025 @ 3:07 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Michael S Cabral

Application Date 6/26/2024

Expiration Date 6/26/2026

Board Member [Michael S Cabral](#)

Status Validated

Board (Rank)	Vacancies	Status	Actions
Harbor Commission (0)	0	not appointed	
Harbor Commission Advisory Committee (1)	2	Pending	

Basic Information

Name
Michael S Cabral

I would like to be appointed to the position because:

I have worked on the water and had a boat in the marina for my entire life. I want to make the waterfront continue to grow in a positive way.

Contact Information

Address
10 alves st
Bristol, RI 02809

Yes, I am a resident
Yes

Email

Phone

Occupation

Yes, I am a city employee
No

Board Application Comments

- **System** | 4/4/2025 @ 04:10 pm
DeputyClerk changed the status from Pending to not appointed
- **System** | 3/10/2025 @ 11:19 am
DeputyClerk changed the status from Appointed to Pending


Generated 4/15/2025, 3:09:21 PM

Jeff Doran

Town of Bristol | Generated 4/15/2025 @ 3:08 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Jeff Doran
Application Date 1/23/2024
Expiration Date 1/23/2026
Board Member [Jeff Doran](#)
Status Validated

Board	Vacancies	Status	Actions
Harbor Commission Advisory Committee	2	Pending	

Basic Information

Name
Jeff Doran

I would like to be appointed to the position because:
 As a recently retired RI native (Tiverton) who moved back to the area (Bristol), I joined the Bristol Yacht Club and have spent a considerable amount of time in/on the Bristol Harbor, Mt. Hope & Narragansett bays. My interest is in preserving, protecting and ensuring that environmentally responsible strategic plans are developed to make sure our beautiful waterways will always be properly safeguarded.

Contact Information

Address
 4 Dolly Drive
 Bristol, RI 02809

Yes, I am a resident
 Yes

Email
 jf . -

Phone

Cell Phone

Occupation

Yes, I am a city employee
 No

Registrations/Certifications
 See my Linked in profile

Generated 4/15/2025, 3:10:33 PM

Raymond S. DeLeo
3 Captain Street
Bristol, RI
02809

March 15, 2025

Honorable Town Council
Bristol Town Hall
10 Court Street
Bristol, RI 02809

Re: Harbor Commission Advisory Committee

Dear Council Members,

I am a lifelong resident of Bristol who has been enjoying the use of our harbor since I was a child having spent many summers on nearby Hog Island and taking sailing lessons at The Bristol Yacht Club. It was there at the age of ten that I became interested in racing sailing vessels and have continued racing and cruising ever since. The health and use of our harbor has always been a concern of mine and I am interested in seeking ways to preserve and improve its use.

Having sailed locally and to many other parts of the world I have been fortunate to have experienced many different ports and their associated landings as my attached Sailing CV can attest.

As a boat and property owner in the downtown area I am particularly aware of boaters and business needs. Our historic Town has much to offer visitors and residents especially in the downtown area where there are always ways to enhance and improve things. The shared use of these areas by visitors, fishermen, restaurateurs, shop owners and residents are very important to continue the proper use of these assets. Many improvements have already been made and others are in progress but they also must be properly managed.

Therefore, I am hopeful that you will appoint me to the Harbor Advisory Committee where I can share my experiences and ideas to aid the Harbor Commission in improving our precious resources.

Respectfully submitted,
Ray DeLeo

Raymond S. DeLeo
 3 Captain Street
 Bristol, RI
 02809

Personal Information:

D.O.B. May 6, 1954
 Height 5' 10"
 Health – Excellent
 Athletic – Sailing / Tennis / Volleyball

Contact Information:

}
 (
 }

Employment:

Gooding Realty Corp. / President & CEO
 BankFive / Former Trustee

Current Vessels:

Owner / Master
 Baltic 42DP “Leonessa”

Training / Certifications:

USCG MMC Master Lic. #USA000422395 – 100 GRT (Self-Propelled & Aux. Sail)
 International Offshore Safety at Sea Hands-On Training Certified (3/18/23)
 American Red Cross Adult & Pediatric First Aid, CPR & AED Certified (1/11/23)

Affiliations:

Member: Cruising Club of America
 Member: Bristol Yacht Club
 Member: ELKS Club (lodge #1860)

Member: U.S. Sailing - Member #308910T
 Member: Narragansett Bay Yachting Assoc.
 ISAF Classification 1 – Member ID: USARD21

Offshore Racing:

- **Newport / Bermuda Race 2024** – Owner / Master / Baltic 42DP “Leonessa”
- * **Marion / Bermuda Race 2023** – Owner / Master / Baltic 42DP “Leonessa”
- **Newport / Bermuda Race 2022** – Owner / Master / Baltic 42DP “Leonessa”
- * **Marion / Bermuda Race 2019** – WC / Helm / Baltic 47’ “Scarlet”
- **Newport / Bermuda Race 2018** – WC/Helm/Co-Nav. / Dufour 40e “Milky Way”
 Stamford / Vineyard Race 2017 – WC / Helm / Dufour 40e “Milky Way”
- * **Marion / Bermuda Race 2017** – WC / Helm / Baltic 47’ “Scarlet”
- * **Annapolis / Newport Race 2017** – WC / Helm / Dufour 40e “Milky Way”
 Around Long Island Race 2016 – WC/Helm / Dufour 40e “Milky Way”
- **Newport / Bermuda Race 2016** – WC/Helm/Co-Nav. / Dufour 40e “Milky Way”
- * **Rolex FASTNET Race 2015**- Helm & sail trimmer / Hinckley 42’ “Jacqueline IV”
- **Newport / Bermuda Race 2014** - Helm & sail trimmer / Hinckley 42’ “Jacqueline IV”
- * **Annapolis / Newport Race 2013 (1st)** – Helm & sail trimmer / Hinckley 42’ “Jacqueline IV”
- **Newport / Bermuda Race 2012 (4th)** – Helm & sail trimmer / Hinckley 42’ “Jacqueline IV”
- * **Rolex FASTNET Race 2011** – Watch Captain, helm & trimmer / Hinckley 42’ “Jacqueline IV”
- * **Marblehead/Halifax 2011** – Watch Captain, helm & trimmer / Baltic 55’ “First Light”
- * **Marion/Bermuda Race 2011** – Helm, trimmer & bow / Hinckley 51’ “Vivaldi”
- **Newport / Bermuda Race 2010 (3rd)** – Helm, trimmer & bow / Hinckley 42’ “Jacqueline IV”
 Marblehead / Halifax Race 2009 – Helm & trimmer / Pearson 39’ “Nepenthe”
- **Newport / Bermuda Race 2008 (2nd)** – Watch Captain, helm & trimmer /Baltic 55’ “First Light”
- * **Marion / Bermuda Race 2007** – Watch Captain, helm & trimmer / Hinckley 51’ “Galileo”
- **Newport / Bermuda Race 2006** – Watch Captain, helm & trimmer /Baltic 55’ “First Light”
 Marblehead / Halifax Race 2005 (3rd)–Watch Captain, helm & trimmer/Baltic 55’ “First Light”
- **Newport / Bermuda Race 2004** – Watch Captain, helm & bow /Baltic 55’ “First Light”
 Marblehead / Halifax Race 2003 (1st) - Watch Captain, helm & bow/Baltic 55’ “First Light”
 Annapolis / Newport Race 2003 – Watch Captain, helm & bow /Baltic 55’ “First Light”

- Marblehead / Halifax Race 1999 - Watch Captain & helm / Bristol 51' "Adelante"
- **Newport / Bermuda Race 1998** – Watch Captain, helm & bow / Baltic 48' "Gezira"
- Marblehead / Halifax Race 1997 - Watch Captain & bow / Baltic 55' "First Light"
- Annapolis / Newport Race 1997 - Watch Captain, helm & bow / Baltic 55' "First Light"
- **Newport / Bermuda Race 1996** – sail trimmer & bow / Baltic 42' "Momentum"
- Annapolis / Newport Race 1995 –sail trimmer bow / Baltic 42' "Loose Canon"
- **Newport / Bermuda Race 1994 (1st)** - Watch Captain & bow / Baltic 42' "Loose Canon"
 - **Newport / Bermuda Race 1992** – Bowman & trimmer /Baltic 42' "Loose Canon"
- Marblehead / Halifax Race 1991 - Bowman & trimmer /Baltic 42' "Loose Canon"
- **Newport / Bermuda Race 1988** - Bowman / C&C 41' Custom "Banshee"
 - **Newport / Bermuda Race 1986** - Bowman / C&C 41' Custom "Banshee"

Various Offshore Passages & Deliveries:

Portland, ME to Bristol, RI – August 2022 Delivery "Artemis" Sabre 38 Master - Will Rogers

Bermuda to Newport – June 2022 Return delivery post BDA Race Baltic 42DP "Leonessa"

Ft. Lauderdale, FL to Annapolis, MD – May 2019 Hylas 56' "Blue Thunder"

Annapolis to Ft. Lauderdale, FL – Nov. 2018 Hylas 56' "Blue Thunder"

Narragansett Bay to Annapolis, MD – Nov. 2018 Sabre 38 "Artemis"

Annapolis, MD to Narragansett Bay – June 2018 Baltic 42DP "Leonessa"

Annapolis, MD to Ft. Lauderdale, FL – Nov. 2017 Hylas 56' "Blue Thunder"

Portland, ME to Narragansett Bay, RI – Sept. 2016 Sabre 38' "Artemis"

Stamford, CT to Newport, RI – June 2016 Dufour 40e "Milky Way"

Annapolis, MD to Ft. Lauderdale, FL – Nov. 2014 Hylas 56' "Blue Thunder"

Portland, ME to Narragansett Bay, RI – Sept. 2014 Sabre 38' "Artemis"

Thomaston, ME to Soper's Hole Tortola, BVI – Nov. 2013 Oyster 72' "Cookielicious"

Pointe-a-Pitre, Guadeloupe to Marsh Harbour, Bahamas – April 2010 Hinckley 51' "Vivaldi"

Marion, MA to Bermuda – Nov. 2009/Hinckley 51' "Vivaldi"

Tortola, BVI to Bermuda – Delivery 2007 / Baltic 55' "First Light"

Norfolk, VA to Newport, RI – Delivery 2002 /Baltic 55' "First Light"

Morehead City, NC to Ft. Lauderdale, FL - Delivery 2001 /Baltic 55' "First Light"

Cape May, NJ to Newport, RI - Delivery 1996 / Baltic 42' "Momentum"

Halifax, NS to Camden, ME - Delivery 1991/ Baltic 42' "Loose Canon"

Camden, ME to Newport, RI – Delivery 1991 / Baltic 42' "Loose Canon"

Bermuda to Newport, RI - Delivery 1984 / C&C 41' Custom "Banshee"

Miscellaneous Inshore/Coastal Racing:

2014 Buzzards Bay Regatta, Sail for Hope, Hospice, Leukemia Cup - Owner/Capt. Finn Flyer 31'

Block Island Race Week 2013 - Owner/Capt. – Finn Flyer 31' "Leonessa"

Block Island Race 2016 –Helm & Sail Trimmer / Hinckley 42' "Jacqueline IV"

Baltic 55' Watch Captain, helm & trimmer - 14 years racing & deliveries "First Light"

Baltic 42' Watch Captain, bowman, trimmer & helm - 5 years racing & deliveries "Loose Canon"

C&C 41' Custom - bowman & sail trimmer - 6 years racing & deliveries "Banshee"

Lyman Morse 40' Helm & trimmer - 8 years racing "Mischieff"

Thompson 35' bowman & sail trimmer - 3 years racing & deliveries "Banshee II"

International 110 crew - 6 years racing experience

International 505 crew - 2 years racing experience

J37 sail trimmer & tactics - 3 years racing

Hospice National Championships – Annapolis, MD 2005 / J105

References:

Murray Jacob

Professional Captain

Various Yachts

Robert S. Forman, Jr.	Owner/Captain	Hinckley 42' SW "Jacqueline IV"
John G. Dunn, Jr.	Former Co-owner	Baltic 55' DP "First Light"
Stefano Pacini	Owner/Captain	Hinckley SW 51' "Galileo"
Gian Luca Fiori	Owner/Captain	Hinckley SW 51' "Vivaldi"
Alexander Natanzon	Owner/Captain	Dufour 40e "Milky Way"
Barry Feldman	Owner/Captain	Baltic 47' "Scarlet"

Paul Labonte

Town of Bristol | Generated 4/15/2025 @ 3:06 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Paul Labonte
Application Date 3/3/2025
Expiration Date 3/3/2027
Board Member [Paul Labonte](#)
Status Validated

Board	Vacancies	Status	Actions
Harbor Commission Advisory Committee	2	Pending	

Basic Information

Name
Paul Labonte

I would like to be appointed to the position because:
 As a member of the community who is active around the waterfront, I would like to contribute to thoughts as we evolve how the waterfront is used in town. Note that I checked City Employee due to part time role as Asst Harbormaster.

Contact Information

Address
 22 Casey Drive
 Bristol, RI 02809

Yes, I am a resident
 Yes

Email

Phone

Occupation

Yes, I am a city employee
 Yes

Registrations/Certifications
 Certificate of Boating Safety

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Town of Bristol

Board Book Report



Recreation Board

Basic Information

Type	Board
Status	Enabled
Visibility	Public
Creating Authority	The recreation board shall have the authority, within the limits of appropriations therefor, to assist the director with the equipment and management of public playgrounds, athletic fields, swimming pools, bathing places and other community recreation centers, enhance and protect environmental areas, and to conduct and promote recreation, play, sports and physical training for which admission or other fees may be charged.

Composition

5 members, 3-year terms 2 auxiliary members, 3-year terms; and 2 ex-officio members, pleasure of Council

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
1st Alternate	Michael	Tomaselli	4 Dixon Ave	2/1/2027	1/17/2025	Active
2nd Alternate				2/1/2027		Vacant
Member	Karl	Antonevich	1215 Hope Street	2/27/2028	2/27/2025	Active
Member	N. Diane	Davis	25 Butterworth Avenue	2/27/2028	2/27/2025	Active
Member	Kevin	Manuel	19 Peckham Place	3/11/2026	1/17/2025	Active
Member	Michael	Cabral	10 Alves Street	2/17/2027	2/17/2024	Active
Member	Donald	Squires	9 Tobin Lane	4/1/2026	4/20/2023	Active

patti Nenna

Town of Bristol | Generated 1/27/2025 @ 10:34 am by OnBoardGOV - Powered by ClerkBase

Status


Name patti Nenna

Application Date 1/25/2025

Expiration Date 1/25/2027

Board Member Patti Nenna

Status Validated

Board	Vacancies	Status	Actions
Recreation Board	1	Pending	

Basic Information

Name
patti Nenna

I would like to be appointed to the position because:
I feel it is important to support the organizations that are of value to the community and me

Resume File

 Download

Cover Letter File

679579eda5b0c_679579553ba33-patti-nenna-p-b-r-letter.docx

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Contact Information

Address
12 Greg Drive
BRISTOL, RI 02809

Yes, I am a resident

No

Email

Phone

Occupation

Yes, I am a city employee

No

Professional Licenses

RHIT Registered Health Information Technician
American Health Information Management Association
AHIMA



Patti Nenna

📍 Bristol, RI 02809 📞

PROFESSIONAL SUMMARY

Highly skilled and enthusiastic professional with the experience managing operations in Mental Health, Outpatient and Acute Care Hospital settings. Successfully oversee HIM Operations, Coding & Revenue Cycle, budgeting, supply management and patient services. Develop and lead productive and efficient office staff. Contribute to high-volume medical practices by providing exceptional customer service.

WORK HISTORY

DIRECTOR OF MEDICAL RECORDS *05/2015 to CURRENT*

Morton Hospital Steward | Taunton, MA

- Responsible for all aspects of Health Information with primary focus on EHR/Chart Management, Revenue Cycle and Coding.
- Participate in local Compliance, Quality, Utilization Management, Forms and Policy Committees
- Member Steward Clinical Excellence Committee as content expert for Health Information Management related to system wide polices.
- Member Health Information Management Enterprise Policy Committee as representing New England Division which creates and supports workflows for all areas of HIM

PARENT TRAINER PRE-ADOPTIVE/FOSTER/KINSHIP PROGRAM *01/1999 to 05/2015*

Department Of Children, Youth And Families | Providence , Rhode Island

- 3 Ten Week series per year of courses to assist and train families who are interested and Adopting/Fostering or Kinship of children in custody of child welfare system.

MANAGER HEALTH INFORMATION SERVICES *01/2014 to 04/2015*

Lifespan Physician Group | Providence, RI

- Development and implementation of short & long term goals for the LPG System-New division of Lifespan System at that time.
- Policy and Procedure development
- Support implementation of EPIC with specific focus on Release of Information workflows.
- Oversight of Correspondence activities for all LPG Affiliates.
- Act as Liaison for all HIS LPG functions & affiliates

HEALTH INFORMATION SUPERVISOR AND PRIVACY OFFICER *10/2001 to 01/2014*

The Kent Center | Warwick , Rhode Island

- Management of day-to-day operations of all aspects of Health Information Department in community mental health center.

- Privacy Officer, Chair-Medical Records Committee, member Compliance Team and Auditor
- Trainer-Orientation new hires and recurring HIPAA requirements.

ADJUNCT PROFESSOR*05/2008 to 10/2013***Fisher College | North Attleboro, MA**

- In person and on-line Health Information Management Courses and Revenue Cycle. Following prescribed course curriculum-develop lectures, assignments, testing and assessment of students
- HIT Intern Coordinator- working with students and facilities to complete a successful experience within the HIM field

EDUCATION**Bachelor of Arts | Business Management***05/2008***Roger Williams College Now University , Bristol, RI****Associate of Arts | Health Information Management***05/2005***Fisher College, North Attleboro, MA****CERTIFICATIONS**

Registered Health Information Technician RHIT accreditation by the American Health Information Management Association AHIMA

AFFILIATIONS

Rhode Island Health Information Association RHIMA-has served as President of the association as well as treasurer

Member of the Bristol 4th of July Committee-Oldest Continuous Celebration in the country-Chair of Several Subcommittees

Member of the ELKS

SKILLS

- Records management professional
- Electronic Medical Records
- Proficiency in medical management systems
- HIPAA Privacy, Compliance and ROI
- Education and Public Speaking
- Project Management

Mr Timothy L Palmer

Town of Bristol | Generated 2/6/2025 @ 3:31 pm by OnBoardGOV - Powered by ClerkBase

Status

Name Mr Timothy L Palmer
Application Date 12/30/2024
Expiration Date 12/30/2026
Board Member [Timothy L Palmer](#)
Status Validated

Board

[Recreation Board](#)

Vacancies

1

Status

Pending

Actions



Basic Information

Name
Mr Timothy L Palmer

I would like to be appointed to the position because:
I am a lover of Bristol, and sports and recreation, and want to help make Bristol an even better place to live.

Contact Information

Address
7 Church Cove Road
Bristol, RI 02809

Yes, I am a resident
Yes

Email
t

Phone
401

Cell Phone

Occupation

Yes, I am a city employee
No

Generated 2/6/2025 @ 3:31 pm

December 30, 2024

Town of Bristol
Bristol Town Hall
10 Court Street
Bristol, RI 02809

Dear Town of Bristol:

I am writing to apply for the vacant position on the Recreation Board. I became familiar with Bristol almost twenty years ago when my in-laws retired here. We became homeowners in Bristol in 2017 and permanent residents in 2020.

I joined the board of the Herreshoff Marine Museum and the Friends of the Rogers Free Library to support the community. I also started playing tennis and pickleball and using the parks for walks and bike riding.

I have been an avid player of games and sports since I was a child and have a strong passion for being involved and getting others involved. I lettered in varsity football for three years at Harvard where I led the team in tackles my senior year. I love introducing people to new opportunities for recreation and being part of the recreation board would allow me to deepen my commitment to Bristol.

Yours truly,

Tim

Tim Palmer
7 Church Cove Road
Bristol, RI 02809

TIM PALMER

7 Church Cove Road | Bristol, RI 02809 | (401) 863-1111

SUMMARY

Experienced business and volunteer leader. Former Division 1 college football player. Lifelong game and recreation enthusiast.

PROFESSIONAL EXPERIENCE

EASTMAN KODAK, Atlanta, GA & Rochester, NY

Sept 2015 – July 2021 (Retired)

Eastman Kodak is an imaging technology company. We provide hardware, software, consumables and services for the graphic arts, commercial print, publishing, packaging, entertainment and commercial film and consumer products markets.

Vice President, Development, Eastman Business Park and Corporate Real Estate

1,200-acre industrial park in Rochester, NY, home of Kodak and over 100 other companies, ranging from food & agriculture to energy storage, biomaterials to photonics. Eastman Business Park is where innovation meets production.

- Attracted Li-Cycle Inc., GreenLight Biosciences, Farther Farms, NY Sugars and several other manufacturers.
- Led business development with key constituents, including governmental organizations and key influencers.
- Led plan development and execution, focusing on food processing, chemical manufacturing, biopharma, plastics, energy storage, coatings and photonics.
- Led Kodak Center theater and conference center for entertainment, events, and offices.

KODAK ALARIS, Atlanta, GA & Rochester, NY

2013 – July 2015

A \$1B spinout of Eastman Kodak including scanners, services and software, photo kiosks, photo chemicals and paper

Chief Marketing Officer, Information Management Division

\$320M revenue, mainly hardware & services plus software. 50% margins, \$16M marketing budget, 39 staff worldwide

- Drove 3X improvement in software pipeline with Challenger Marketing & Selling approach
- Achieved business plan in 2013 and 2014 despite uncertainty caused by Eastman Kodak Chapter 11 situation by carefully managing customer and channel communications
- Led development and execution of new strategic vision for the company and division

EASTMAN KODAK, Atlanta, GA & Rochester, NY

2007 – 2013

A \$6B imaging company with solutions from commercial inkjet to document management, photo kiosks & digital cameras

Worldwide Vice President of Marketing, Enterprise Services and Solutions

2012 – 2013

\$380M revenue, became the Information Management Division of Kodak Alaris

Americas Vice President of Marketing, Commercial & Consumer

2009 – 2012

\$2.5B revenue, consumer products, digital plates, inkjet presses, software, scanners, service, 36 marketing staff

- Doubled Flexcel NX packaging system installations and consumables business two years running
- Established Strategic Account Management process resulting in +7% revenue vs general accounts 1st year
- Used social media promotions to drive record sales on premium photo kiosk products (photo books, DVDs)

Americas Vice President of Marketing, Consumer

2007 – 2009

\$1.2B revenue, digital capture, retail photo, consumer inkjet, 25 regional marketing staff

- Led 2 successful Hispanic test markets, then national campaign +16% unit lift and +3% ASP lift in core markets
- Pioneered use of DRTV to drive awareness up and cost per sale down for inkjet printers

OTHER PROFESSIONAL EXPERIENCE

AMR RESEARCH , Boston, MA <i>A \$60M supply chain software research company serving Global 1000 clients, 8 marketing staff</i> Senior Vice President – American and European Sales and Marketing	2003 – 2007
KAON INTERACTIVE , Maynard, MA <i>A start-up business focused on 3D product display and asset management software</i> Vice President of Marketing	2002 – 2003
LIFECIPS , Acton, MA <i>A start-up videotape-to-DVD conversion business – achieved 10,000 videotape to DVD conversions in year one</i> Vice President of Marketing and Sales	2000 – 2002
POLAROID , Cambridge, MA and London, England <i>\$2B business serving consumer, business, professional and youth segments with instant, digital & conventional imaging</i> Corporate Vice President, Category General Manager, Consumer & Business Imaging <i>\$1B revenue, instant cameras & film, B2B products, digital cameras, conventional film, 18 staff</i> Director of Marketing, Europe, Consumer and Security – ID <i>\$250M revenue, instant cameras & film, security ID systems, 8 regional staff</i> Senior Marketing, Various Roles, International, New Products, Regional	1988 – 2000 1998 - 2000 1993 – 1998
PEPSI USA , Purchase, NY Marketing Manager / Associate Manager, New Product Development Associate Manager, Channel Marketing	1984 - 1988
PROCTER & GAMBLE Unit Sales Manager- Sales Representative, Beverage Division, New York - Boston	1981 - 1984

EDUCATION

HARVARD UNIVERSITY , Cambridge, MA BA, Government
<ul style="list-style-type: none"> 3-Year Varsity Football Letter Winner, 2-Year Honorable Mention All-Ivy Football Kirkland House Student Council, Spirit of Kirkland House Award, Hamilton Fish Award, Arthur Siegal Scholarship, 'Tubby' Clark Award

OTHER

Herreshoff Marine Museum Board	2021 – Present
Friends of Rogers Free Library	2022 - Present
Maplewood Neighborhood Association Board	2016 - 2021
Big Cloud Analytics Advisory Board	2015 - 2016
VideoLink Advisory Board	2012 – 2015
Georgia State University Marketing Executive Forum	2010 – 2015
ChildSpring International Board of Directors	2011 – 2015
Rochester Yacht Club, Rochester, NY	2015 – Present
Allatoona Yacht Club, Acworth, GA	2012 - 2015

April 30, 2025

TO: Melissa Cordeiro, Town Clerk
Town Council

FROM: Alayne White, Chair 250 Commission

RE: Request for additional board member appointments

We have a board of eleven who have made the commitment to serve on the 250 commission. For a variety of reasons, there have been challenges with attendance and some participation for a variety of reasons. This has caused us to lack a quorum for some meetings.

I am requesting that we appoint 2-3 more members who can wholly participate so we can gain more traction for this important event.

I have spoken with a few community members who have expressed interest and would appreciate your consideration.

I will forward the names per your request.

Thank you!

REVISED RESOLUTION OF THE TOWN OF BRISTOL
Formation of the Bristol 250th Commission
(Bristol 250th Semi-quincentennial Commission)

WHEREAS, the Town of Bristol recognizes the significance of the upcoming 250th anniversary of the United States of America; and

WHEREAS, the Town of Bristol has a rich history deeply intertwined with the ideals of freedom, equality, and independence; and

WHEREAS, it is important to celebrate and commemorate this history and promote civic pride within our community; and

WHEREAS, the Town of Bristol seeks to actively engage in planning and organizing events, activities, and initiatives to honor Rhode Island's contributions to the United States' founding principles;

NOW, THEREFORE, BE IT RESOLVED by the Bristol Town Council as follows:

Section 1: Establishment of the Bristol 250th Commission

- 1.1. The Town of Bristol hereby establishes the "Bristol 250th Commission," which shall be active for a period from December 1, 2023, to December 1, 2027.

Section 2: Composition of the Bristol 250th Commission

- 2.1. The Bristol 250th Commission shall consist of eleven (11) board members, as follows:

Three (5) members shall be appointed by the Town Council.

One (1) member shall be appointed by the Town Administrator with the consent of the Council.

One (1) member shall represent Explore Bristol; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Fourth of July Committee; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Historical and Preservation Society; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Warren Regional School District; the representative to be appointed by the Town Council.

One (1) member shall represent Roger Williams University; the representative to be appointed by the Town Council.

Section 3: Responsibilities of the Bristol 250th Commission

3.1. The Bristol 250th Commission is tasked with the following responsibilities:

To plan and organize events, activities, and initiatives that celebrate and commemorate Rhode Island's historical contributions to the ideals of freedom, equality, and independence as we approach the nation's 250th anniversary.

To promote civic pride and local history awareness within the Town of Bristol.

To collaborate with relevant organizations, institutions, and community groups to achieve the commission's goals.

To engage in fundraising efforts to support activities that promote civic pride and acknowledge local history, including decorations, events, and activities.

Section 4: Funding and Support

4.1. The Commission shall request from the Town Council during the January 2024 municipal budget process to support initial planning incidentals and cover printing of brochures or press materials to support the activities and initiatives of the Bristol 250th Commission.

Section 5: Reporting and Accountability

5.1. The Bristol 250th Commission shall provide progress reports and/or meeting minutes to the Town Council on a quarterly basis, outlining their activities, expenditures, and progress toward their goals.

Passed as a resolution of the Bristol Town Council this 8th day of May 2024.

Nathan Calouro, Chairman
Bristol Town Council

ATTEST:

ATTEST: _____

Melissa Cordeiro, Town Clerk

C

Town of Bristol, Rhode Island



Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

April 29, 2025

TO: Town Council
FROM: Diane M. Williamson, Director

RE: Curbside Compost Collection 2-year Pilot Program Update

As you recall at the March 26 Town Council meeting, the Council voted to move forward with a proposal from 11th Hour Racing for funding a 2-year pilot program for curbside compost collection since we were unsuccessful with the USDA grant last year. The Council voted to contribute the same amount of grant match that we had used for the USDA grant application which was \$10,969.30 over the 2 years.

Since the March 26 meeting, we have been moving forward with the 11th Hour Racing proposal and have also partnered with the Eastern RI Conservation District (ERICD) to undertake implementation of the program which we think will help make this successful. With the ERICD partnership, the 11th Hour grant will not need to be a grant to the Town, it will go to directly to ERICD along with the Town's matching funds and ERICD will hire the composting contractor, provide education and outreach; and, undertake all grant administration and metrics for the composting program.

The 11th Hour Racing Grant will fund the compost bins and liners as well as a subsidy to residents. After reviewing this with ERICD, we are proposing that the subsidy would be 66% in year one and 33% in year two so that residents would pay 1/3 in year one and 2/3 in year two. After year two, residents would fully private pay if they choose to continue using the service. This is consistent with what Barrington is doing in the same program and we felt it would be a good idea to have the consistency between the two East Bay towns. Bristol will also provide some in-kind match to help with education and outreach with a goal of 500 residents participating for the 2-years.

We are excited about this opportunity to introduce more residents to the curbside composting collection service and will keep you posted with updates as needed.

Deer Hunting Bristol Cooperative Summary

2024-2025

Principal Wildlife Biologist
Dylan Ferreira

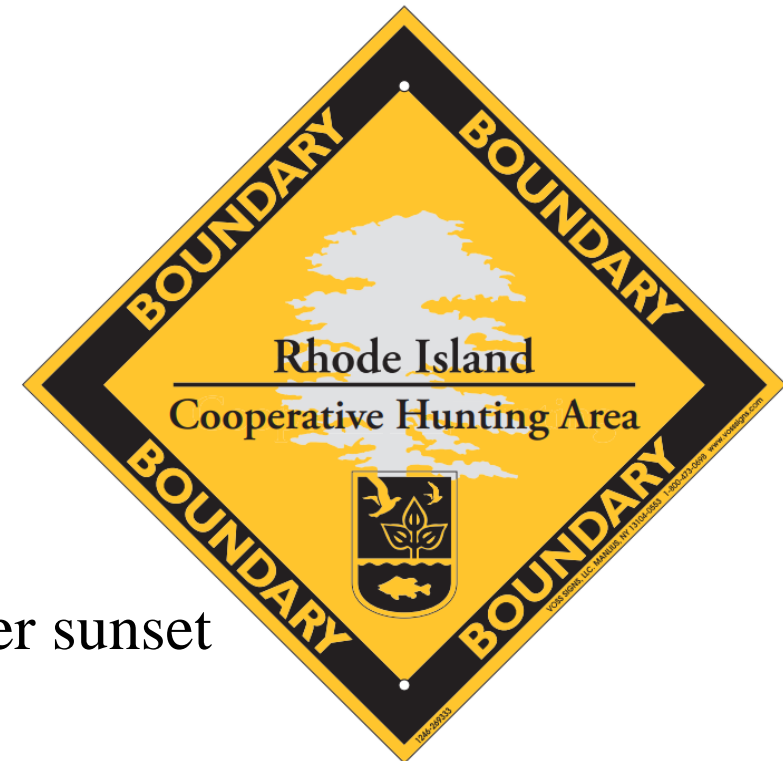


DEM
RHODE ISLAND

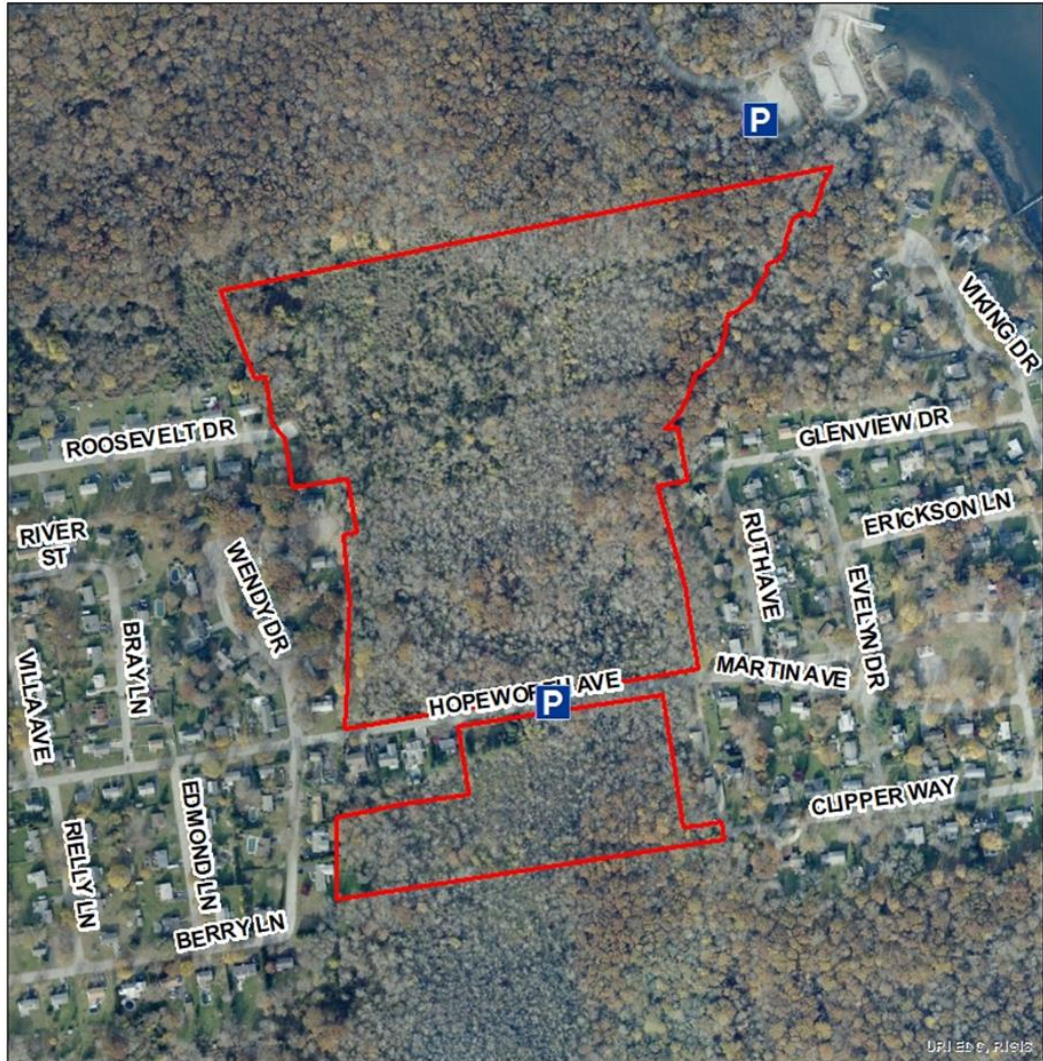


Bristol Hunting Cooperative

- Collaborated with Bristol Town Council, Police Department, Town Planner
- Archery deer hunting only
- September 15 – January 31
- Hunting license and deer permits required
 - Hunter education required
 - Archery Proficiency certification required
- 200' Buffer from all occupiable dwellings
- Legal hunting hours: 30 mins prior to sunrise to 30 mins after sunset



Hopeworth




 Parking
 Hunting Area

0 500 1,000 Feet

Skaters Pond



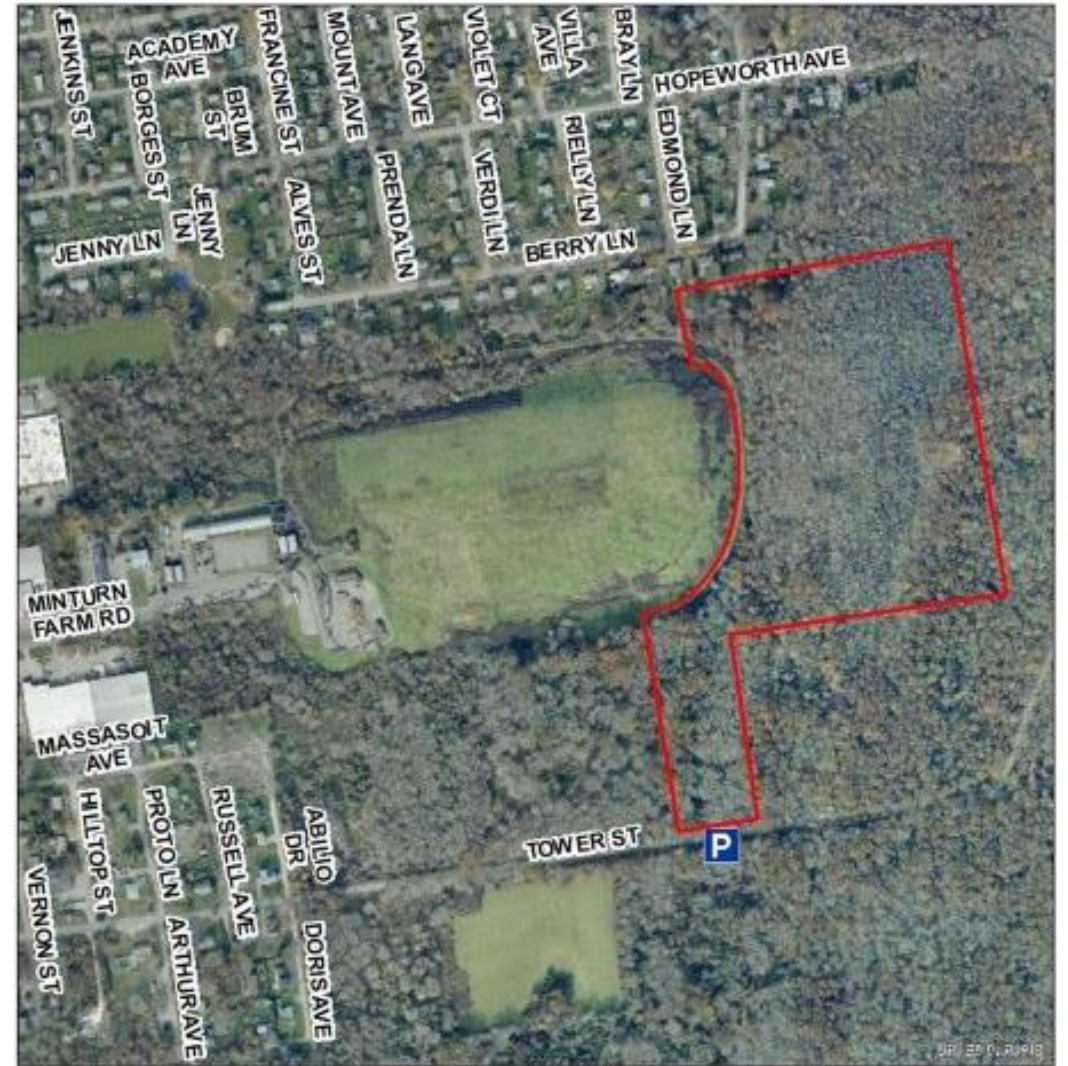
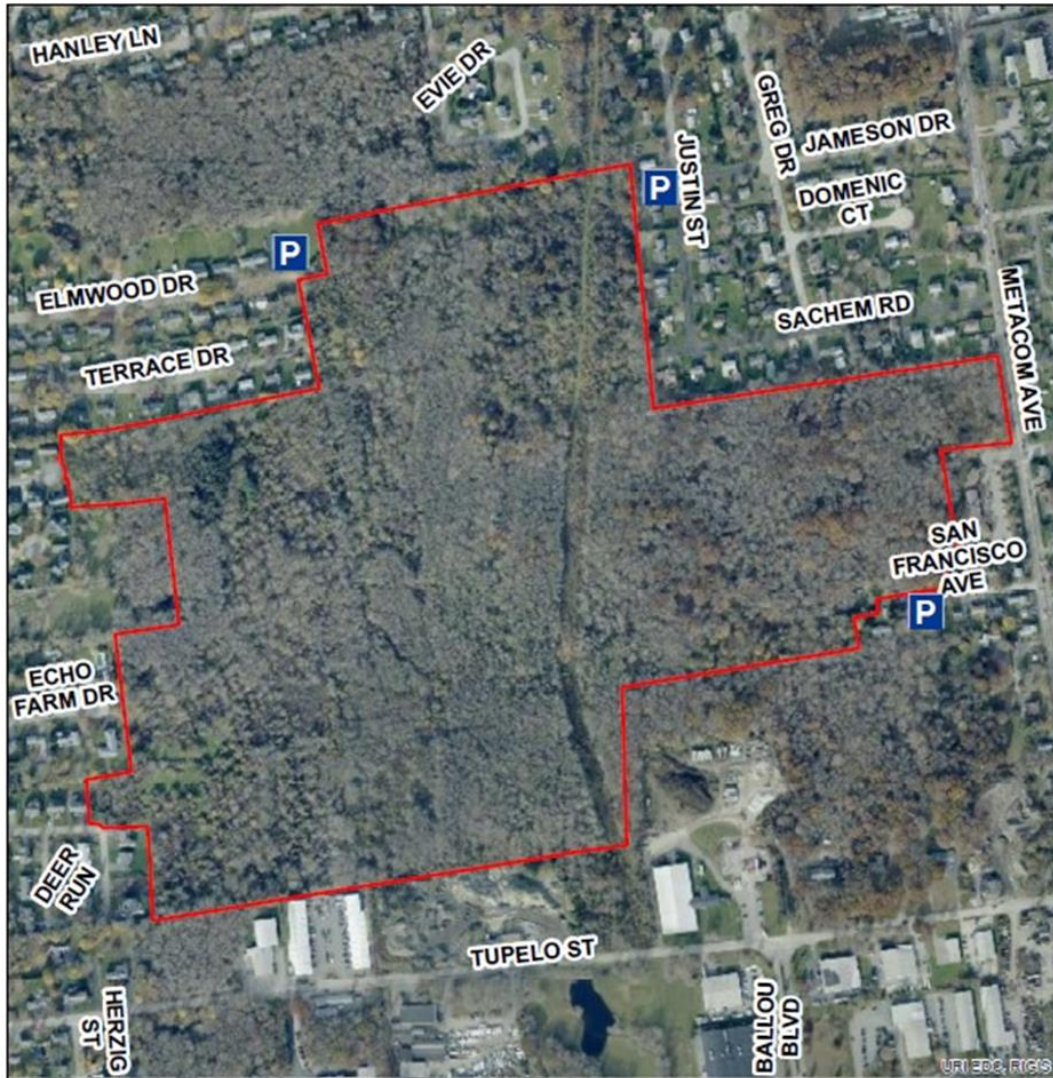

 Parking
 Hunting Area

0 500



100 Acre Woods

Minturn



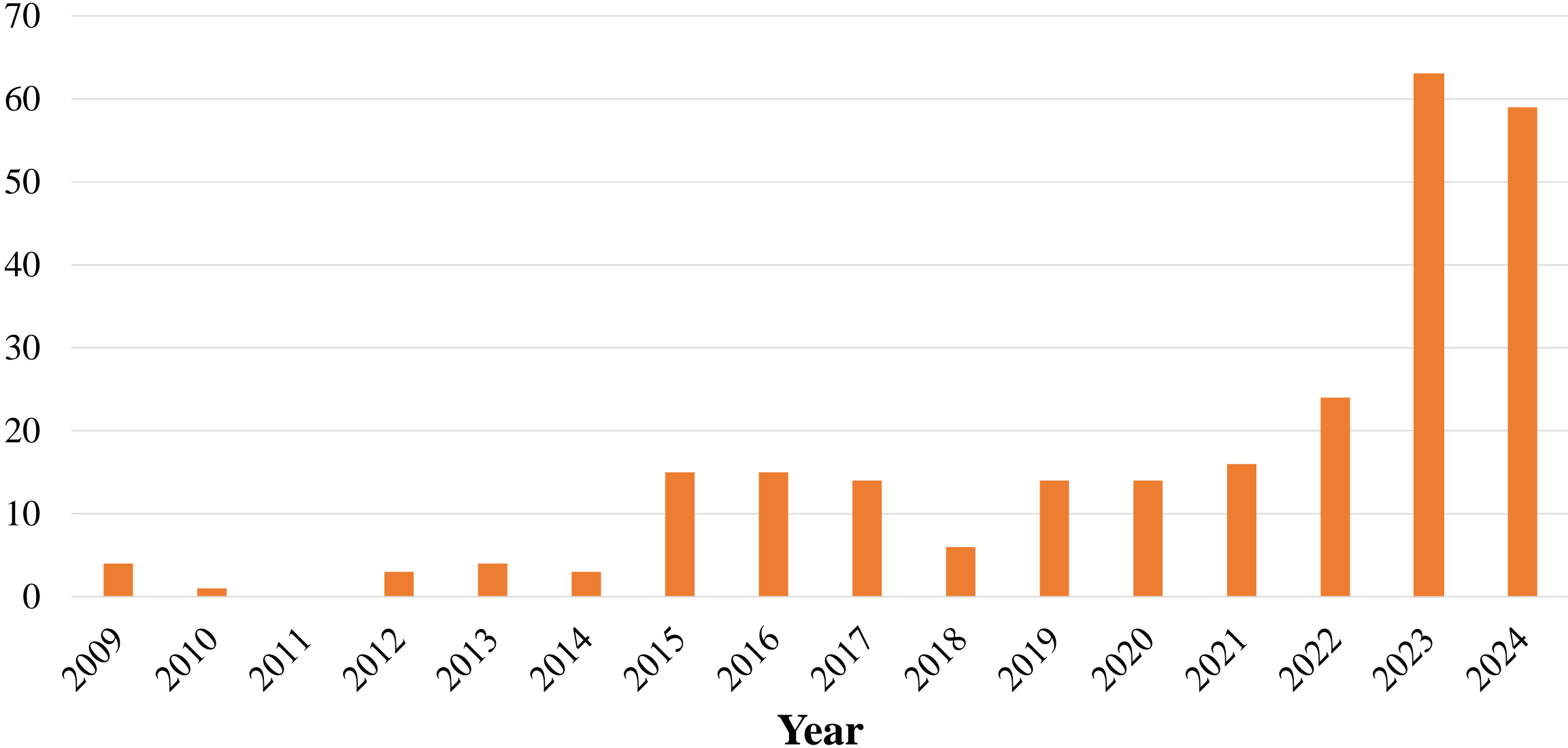

P Parking
 Hunting Area
0 500 1,000 Feet



P Parking
 Hunting Area
0 1,000



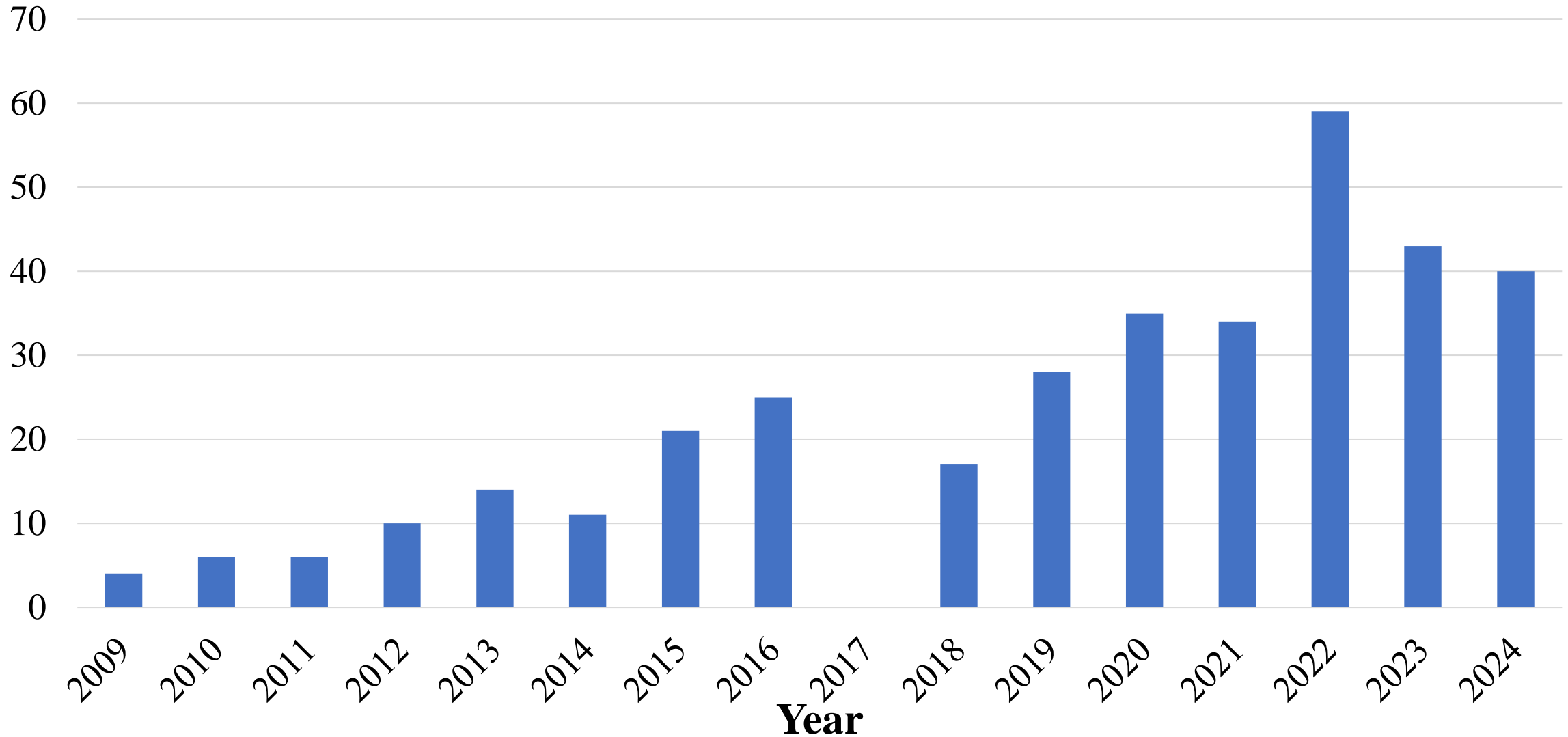

Bristol Deer Harvest 2024-2025



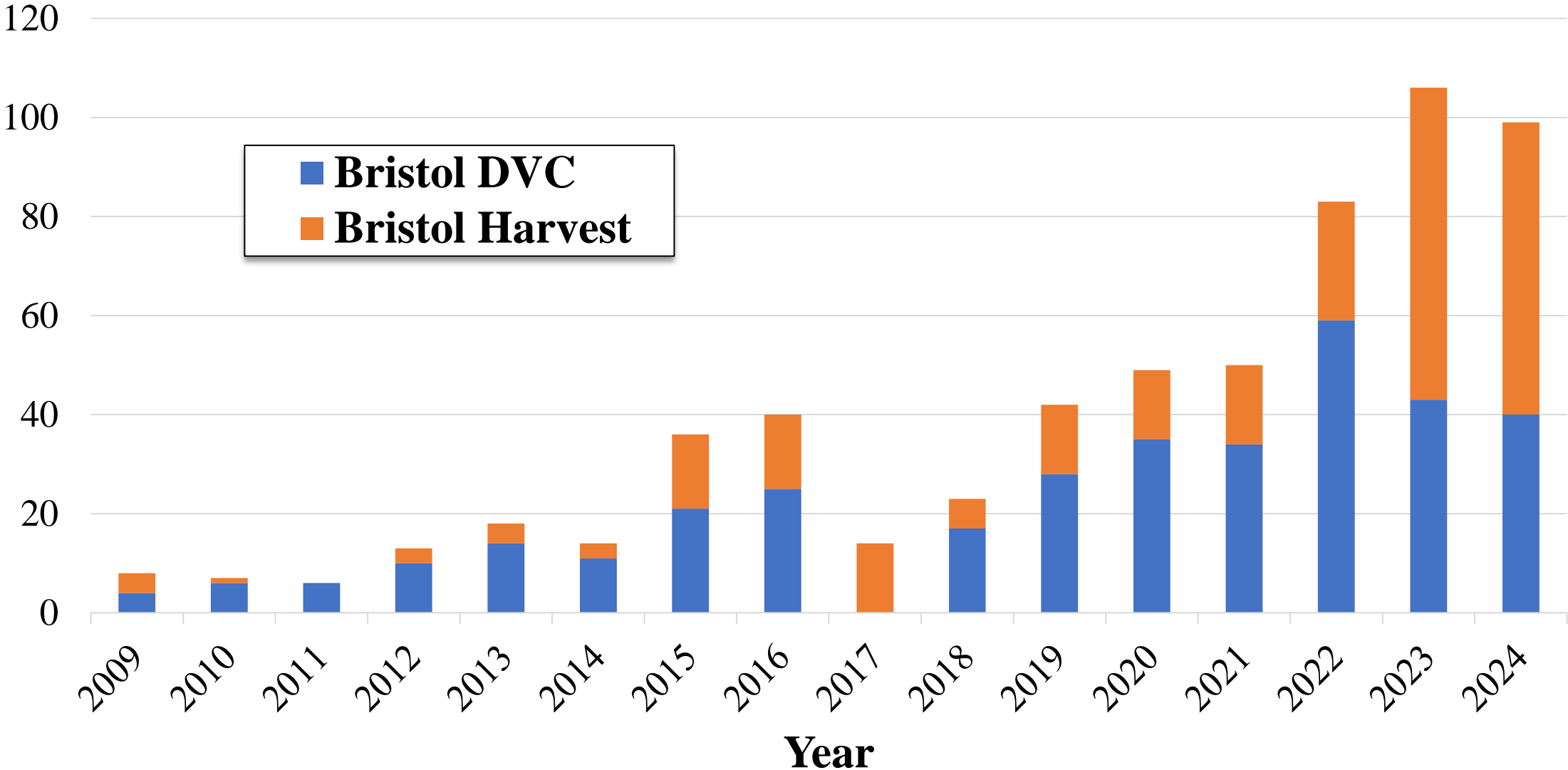
Bristol Deer Harvest

Property	2023	2024
100 Acre Woods	12	10
Hopeworth	13	12
Minturn	10	8
Skaters Pond	2	3
Veterans Home	3	1
Private	23	25
Grand Total	63	59

Bristol Deer Vehicle Collisions (DVC) 2009-2024



Bristol DVC & Hunter Harvest

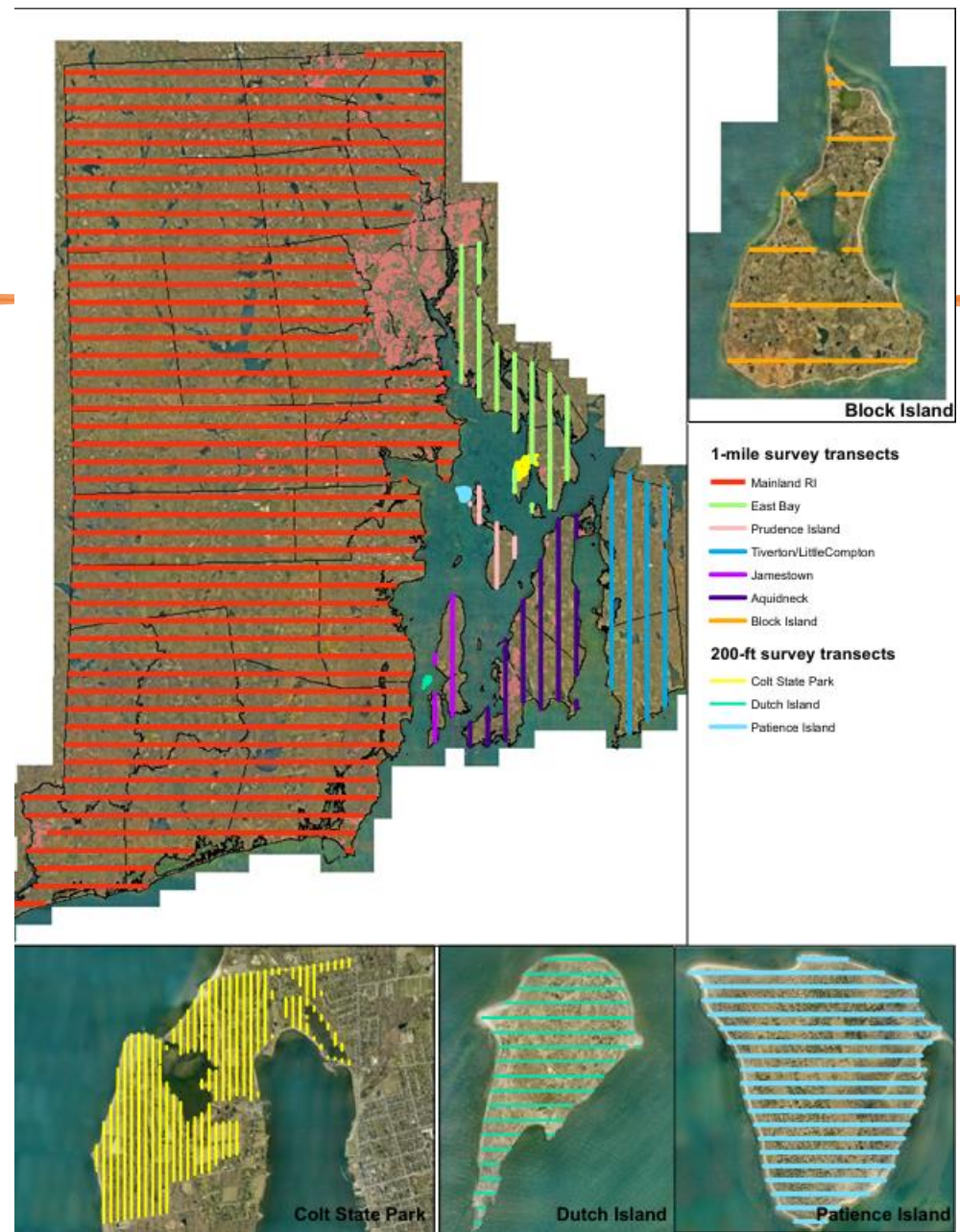
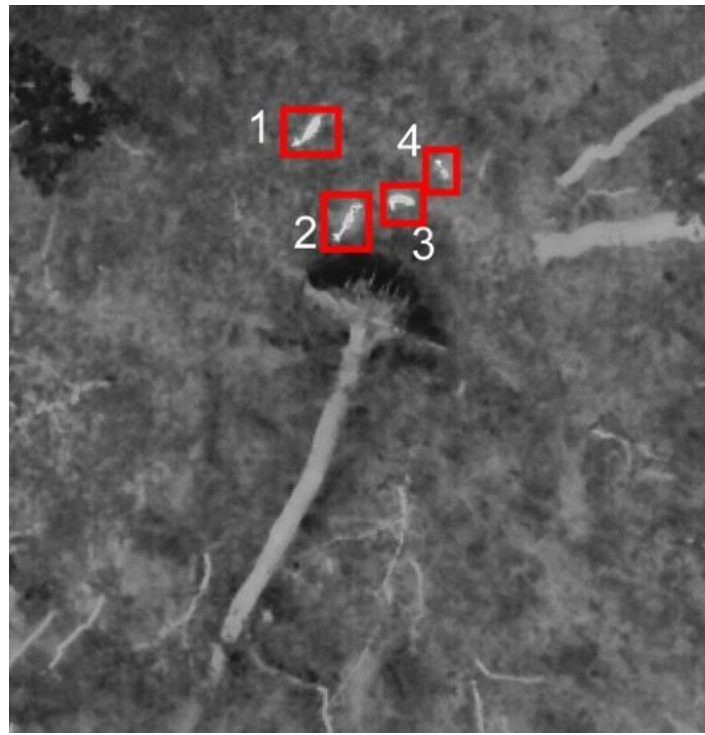


2024-2025 Incidents

- Hunting along, upon, across road: 1
- Artificial illumination of deer/wildlife: 1
- No deer tags: 1
- Deer hunting without landowner permission: 1
- Failure to check deer: 2
- Tree stand violation: 2
- No archery proficiency: 2
- Feeding deer: 20 (All at Colt State Park)
- General public/hunter injuries: 0
 - Mandated by law to report

Ongoing Research

- Statewide aerial survey
- Complete survey at Colt State Park



Questions?



State of Rhode Island
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 3
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-2069

PUBLIC NOTICE

File Number: 2024-11-020 Date: April 22, 2025

This office has under consideration the application of:

Heritage Foundation of RI / Blithewold Inc.
101 Ferry Road
Bristol, RI 02809

for a State of Rhode Island Assent for these proposed activities consisting of the construction of a flood control berm, the removal of sediment from the bottom of a man-made water garden pond, installation of a pond liner in the water garden, and ancillary drainage improvements. Work requires a special exception per RICMRP Sections:

Section 1.2.2.(C)(1)(d):

It is the Council's policy that alterations to salt marshes and contiguous freshwater or brackish wetlands abutting Type 2 waters are prohibited...

Section 1.2.2.(C) (2)(b):

Alterations to salt marshes and contiguous freshwater or brackish wetlands abutting Type 2 waters are prohibited...

Section 1.3.1.(L)(3)(b):

Alterations to coastal wetlands abutting Type 2 waters and coastal wetlands designated for preservation adjacent to Types 3, 4, 5 and 6 waters are prohibited...

Project Location:	101 Ferry Road
City/Town:	Bristol
Plat/Lot:	Plat 165, lots 7 and 8
Waterway:	Bristol Harbor

Plans of the proposed work can be requested at Cstaff1@crmc.ri.gov.

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before **May 22, 2025**.

Please email your comments/hearing requests to: cstaff1@crmc.ri.gov; or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

1. PROPOSED DRAINAGE LINES SHALL CONSIST OF SMOOTH INTERIOR, WATER-TIGHT SCHEDULE 40 PVC PIPE, MATCHING THE DIMENSIONS AND...

- 1. PROPOSED DRAINAGE LINES SHALL CONSIST OF SMOOTH INTERIOR, WATER-TIGHT SCHEDULE 40 PVC PIPE, MATCHING THE DIMENSIONS AND...

WARNING TAPES

- 1) WARNING TAPES SHALL BE AT LEAST 2 INCH WIDE, NOMINAL 1/8 IN. (3.0MM) OVERALL THICKNESS WITH A SOLID ALUMINUM FOL CORE...

GRASS SEEDING

- 1) SEEDING SHALL BE SPECIFIED BY THE OWNER. THE MIX SHALL BE A NATIVE MIX SUITABLE FOR LAWNS IN RHODE ISLAND...

SUBMITTALS

- 1) THE CONTRACTOR SHALL SUBMIT TECHNICAL INFORMATION ON THE MATERIALS PROPOSED FOR USE TO MEET THE REQUIREMENTS OF THIS SECTION.

INSTALLATION OF SEEDING AREAS

- 1) SOIL PREPARATION
A. SOIL PREPARATION OF NEW GRASS AREAS OR AREAS DISTURBED BY CONTRACTOR'S OPERATIONS SHALL BE AS FOLLOWS...

PROTECTION OF WORK

- 1) THE CONTRACTOR SHALL USE ALL MEANS NECESSARY TO PROTECT ALL PRIOR WORK, INCLUDING ALL MATERIALS AND COMPLETED WORK OF OTHER SECTIONS...

QUALITY CONTROL

- 1) THE ENGINEER WILL PERFORM CERTAIN TESTING AND INSPECTIONS TO ENSURE COMPLIANCE OF THE WORK AND MATERIALS WITH THE CORRECTING REPAIR OR REPLACING AT THE EXPENSE OF THE CONTRACTOR AT NO ADDITIONAL COST TO THE OWNER.

USE AND MAINTENANCE

- 1) CONTRACTOR IS RESPONSIBLE FOR ESTABLISHING AND MAINTAINING LINE AND GRADE CONTROL FOR ALL ASPECTS OF THE WORK AND AS NECESSARY TO PROTECT THE EXISTING UTILITIES AND MAINTAINING THE PROJECT SHALL CORRESPOND TO THE SITE COORDINATE SYSTEM AND VERTICAL DATUM AS SHOWN ON THE DRAWINGS.

PROFILES

- 1) FILTERTEX SOCKS TO BE 1.5 INCH DIAMETERS AND MANUFACTURED BY FILTERTEX OR ENGINEER ACCEPTED EQUAL. MATERIAL FOR THE FILTERTEX SOCK SHALL BE COMPOST WITH MANURE, BIOSOLIDS, MAN-NEED WOOD OR CONSTRUCTION DEBRIS...

LOW PERMEABILITY SOILS

- 1) LOW PERMEABILITY SOILS SHALL CONSIST OF SAND, GRAVEL, SAND, SILT AND GRAVEL, AND SHALL BE FREE FROM SILT AND SAND. SOILS SHALL BE TESTED FOR PERCENT FINER BY WEIGHT. LOW PERMEABILITY SOILS SHALL BE CLASSIFIED AS A FINE TO COARSE SAND...

TOPSOIL

- 1) THE CLAY LAYER SHALL BE COMPACTED TO 95% OF THE MAXIMUM PROCTOR DENSITY WHEN PLACED WITHIN THE BERM. THE CLAY LAYER SHALL BE COMPACTED TO 95% OF THE MAXIMUM PROCTOR DENSITY WHEN PLACED WITHIN THE BERM.

WATER GARDEN INSTALLATION SEQUENCE

- 1) DEMOLITION OF THE EXISTING WATER GARDEN SHALL BE COMPLETED PRIOR TO THE START OF THE NEW WATER GARDEN CONSTRUCTION. THE EXISTING WATER GARDEN SHALL BE DEMOLISHED TO THE PROPOSED FINISH GRADE AND UTILIZED TO CONTRIBUTE TO THE PROPOSED BERM.

CLAY LAYER MATERIAL

- 1) THE CLAY LAYER MATERIAL SHALL HAVE A MINIMUM PLASTICITY INDEX OF 10 PERCENT AND A MINIMUM OF 50 PERCENT FINES (NO. 200 SIEVE). THE CLAY LAYER MATERIAL SHALL BE CAPABLE OF PROVIDING A LAYER WITH A MINIMUM HYDRAULIC CONDUCTIVITY (PERMEABILITY) OF 1 X 10^-7 CM/SEC.

FOUNDATION PREPARATION

- 1) FOUNDATION SURFACES SHALL BE GRADDED TO REMOVE SURFACE IRREGULARITIES AND SHALL BE SCARIFIED OR OTHERWISE ACCEPTABLY SCORED OR BROOMED TO PROVIDE A SURFACE WITH A MINIMUM OF 1/4 INCH (6.35MM) OF PROTRUSION. THE FOUNDATION SHALL BE COMPACTED AND BOUNDED WITH THE FIRST LAYER OF THE CLAY LAYER.

PLACEMENT

- 1) THE CLAY LAYER SHALL NOT BE PLACED UNTIL THE REQUIRED FOUNDATION PREPARATION HAS BEEN COMPLETED AND THE FOUNDATION HAS BEEN INSPECTED AND APPROVED BY THE ENGINEER. THE CLAY LAYER SHALL NOT BE PLACED UPON A FROZEN SURFACE, NOR SHALL SHOW ICE OR FROZEN MATERIALS. ROCK PARTICLES LARGER THAN 3/8 INCH SHALL BE REMOVED PRIOR TO COMPACTING OF THE CLAY.

CONTROL OF MOISTURE CONTENT

- 1) DURING PLACEMENT AND COMPACTING OF THE CLAY LAYER, THE MOISTURE CONTENT OF THE CLAY BENS PLACED SHALL BE MAINTAINED ABOVE THE OPTIMUM MOISTURE AS DETERMINED BY THE STANDARD PROCTOR TEST OR MODIFIED PROCTOR TEST. THE APPLICATION OF WATER TO THE CLAY SHALL BE STOPPED AS SOON AS THE MOISTURE CONTENT OF THE CLAY IS DETERMINED TO BE WITHIN THE RANGE OF 2 PERCENT ABOVE AND 2 PERCENT BELOW THE OPTIMUM MOISTURE CONTENT.

COMPACTION

- 1) THE CLAY LAYER SHALL BE COMPACTED TO A MINIMUM OF 95% OF STANDARD PROCTOR DENSITY OR TO A MINIMUM OF 90% OF STANDARD PROCTOR DENSITY, THE CLAY LAYER SHALL BE COMPACTED WITH A FOOTED COMPACTOR WEIGHING AT LEAST 2,000 POUNDS, OPERATED CONTINUOUSLY OVER THE CLAY MATERIAL.

REPAIRS

- 1) CLAY LAYER PLACED AT DENSITIES LOWER THAN THE SPECIFIED MINIMUM DENSITY OR AT A MOISTURE CONTENTS LOWER THAN THE OPTIMUM MOISTURE CONTENT SHALL BE REMOVED AND REPAIRED. THE REPAIR SHALL BE PLACED UPON A MINIMUM OF 1/4 INCH OF PROTRUSION. THE REPAIR SHALL BE PLACED UPON A MINIMUM OF 1/4 INCH OF PROTRUSION. THE REPAIR SHALL BE PLACED UPON A MINIMUM OF 1/4 INCH OF PROTRUSION.

FIGURE NOTES

- 1. THE SITE IS LOCATED IN THE TOWN OF BRISTOL, RI ON PLAT 165 LOTS 7 AND 8. THE TOWN OF BRISTOL, RHODE ISLAND APPROXIMATELY 2.2171 ACRES. FOR THE PROJECT, THE CONTRACTOR SHALL ACQUIRE APPROXIMATELY 1.141 ACRES AND PROPOSED A DISTURBANCE AREA OF APPROXIMATELY 0.971 ACRES.

GENERAL CONSTRUCTION NOTES

- 1. ALL MATERIALS AS SPECIFIED HEREIN, AS SHOWN ON THE DRAWINGS, AND AS NECESSARY TO COMPLETE THE WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL, STATE AND FEDERAL AGENCIES.

SEQUENCE OF WORK

- 1. CONTRACTOR SHALL INSTALL TEMPORARY BARRIERS APPROVED BY THE ENGINEER AND/OR OWNER TO CREATE A DEDICATED WORK AREA. THE CONTRACTOR SHALL CLEAR AND GRUB WITHIN PROPOSED BERM LINES AND AREAS TO BE RE-GRADED AS SHOWN ON THE DRAWINGS.

SOIL EROSION AND SEDIMENT CONTROL NOTES

- 1. THE CONTRACTOR IS RESPONSIBLE FOR ALL SOIL EROSION AND SEDIMENT CONTROL (ESC). ALL ESC MEASURES SHALL BE INSTALLED PRIOR TO THE START OF THE WORK AND SHALL BE MAINTAINED THROUGHOUT THE CONSTRUCTION PERIOD.

PERMITTING ONLY NOT FOR CONSTRUCTION

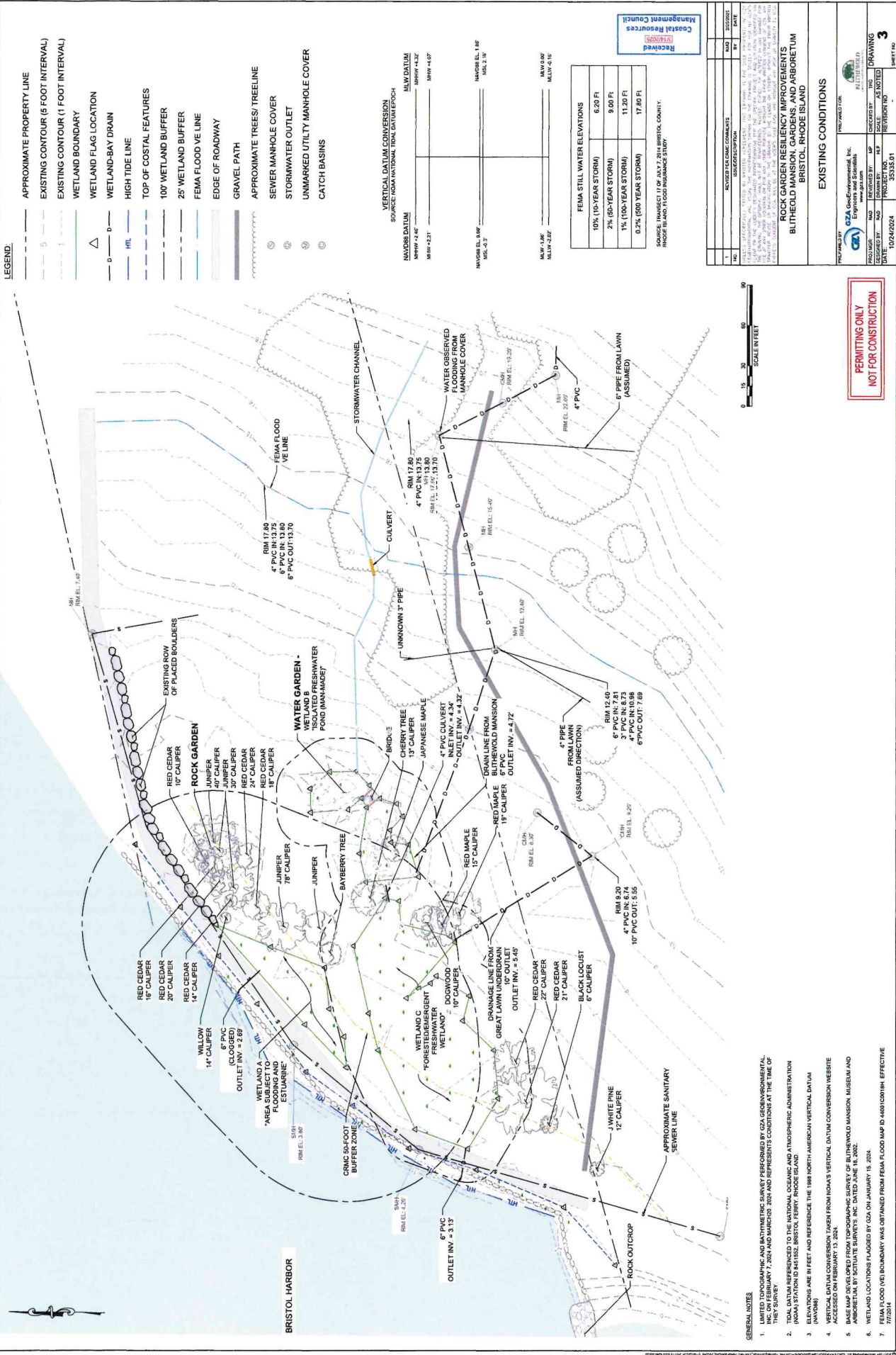
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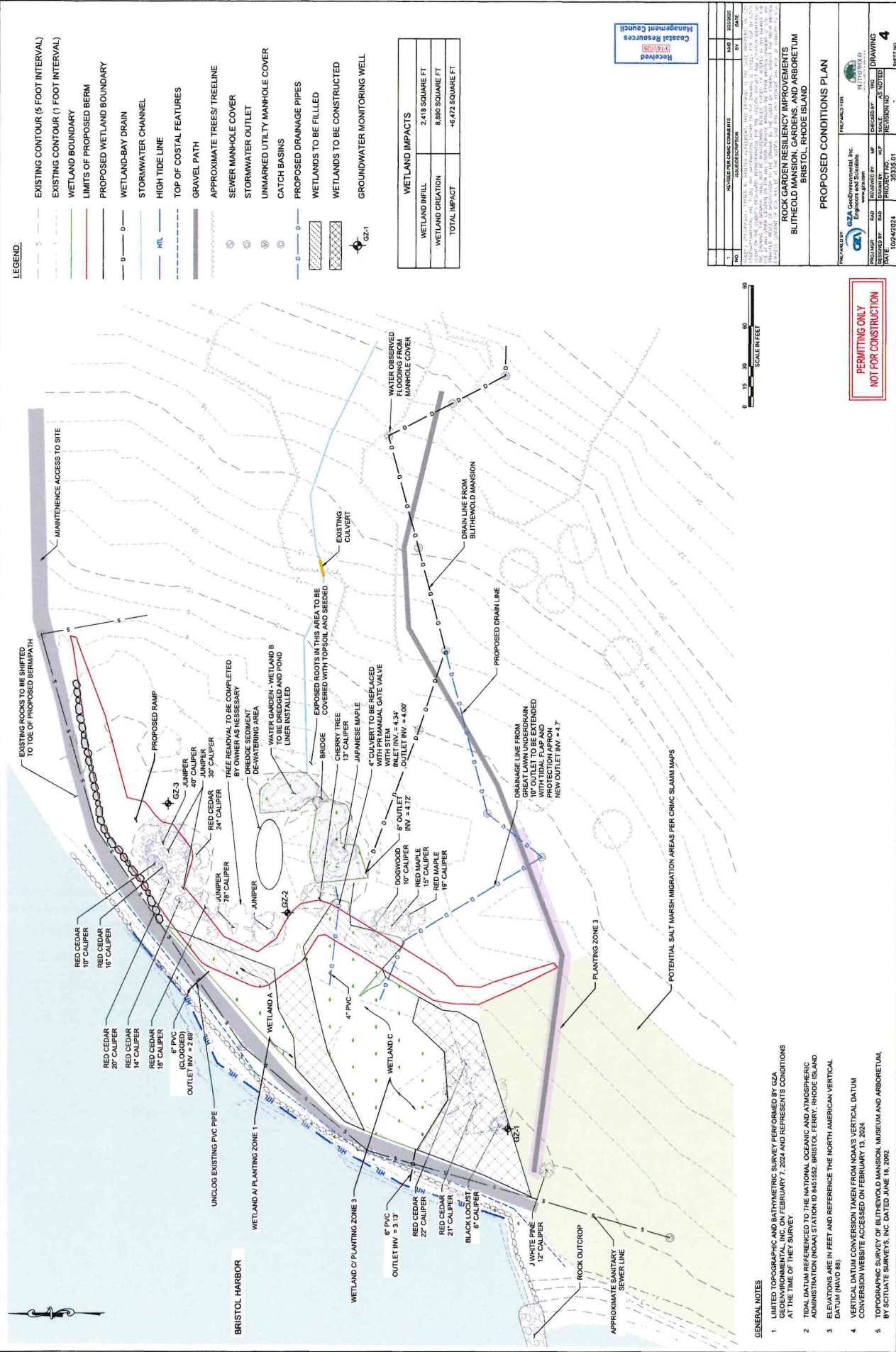
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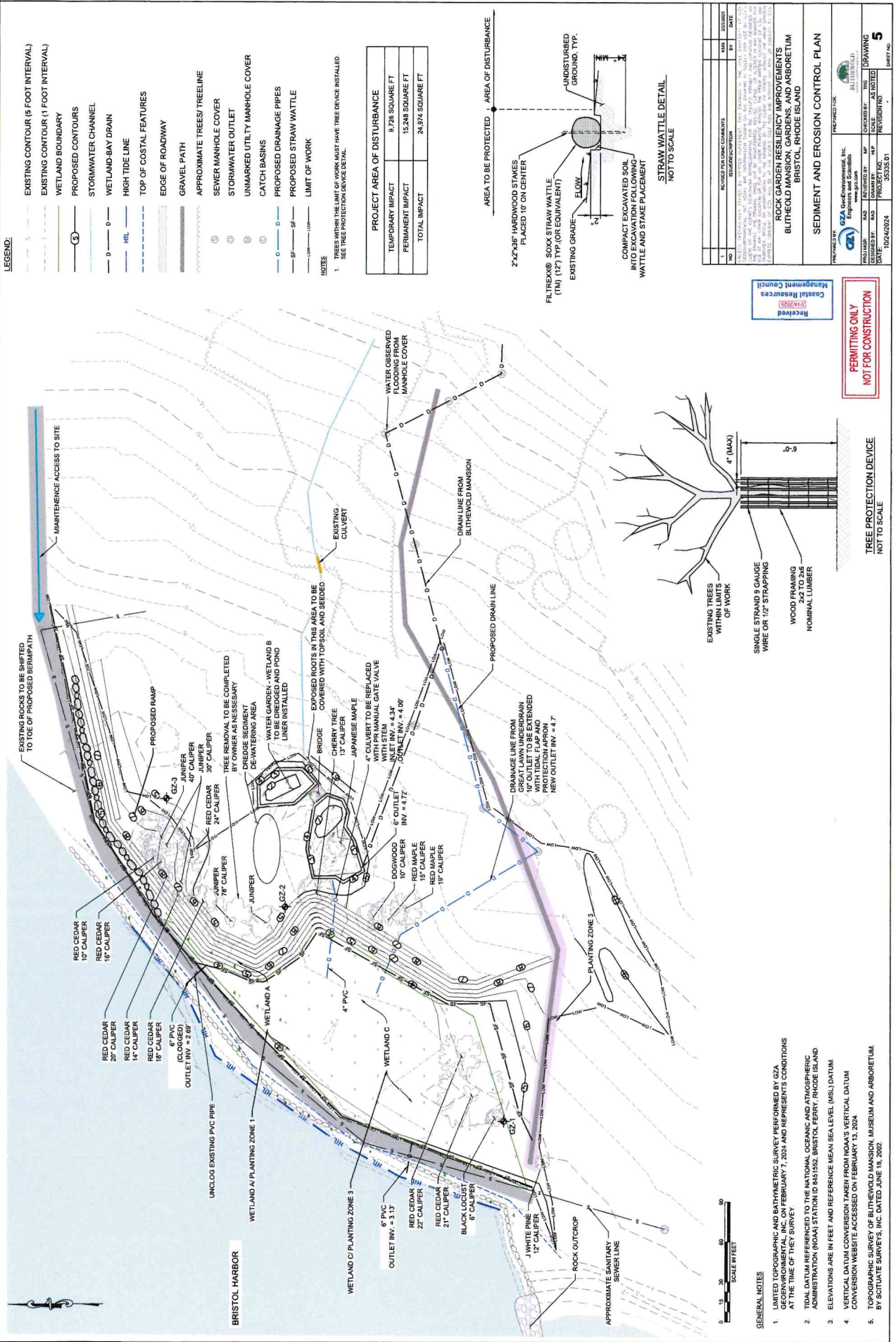
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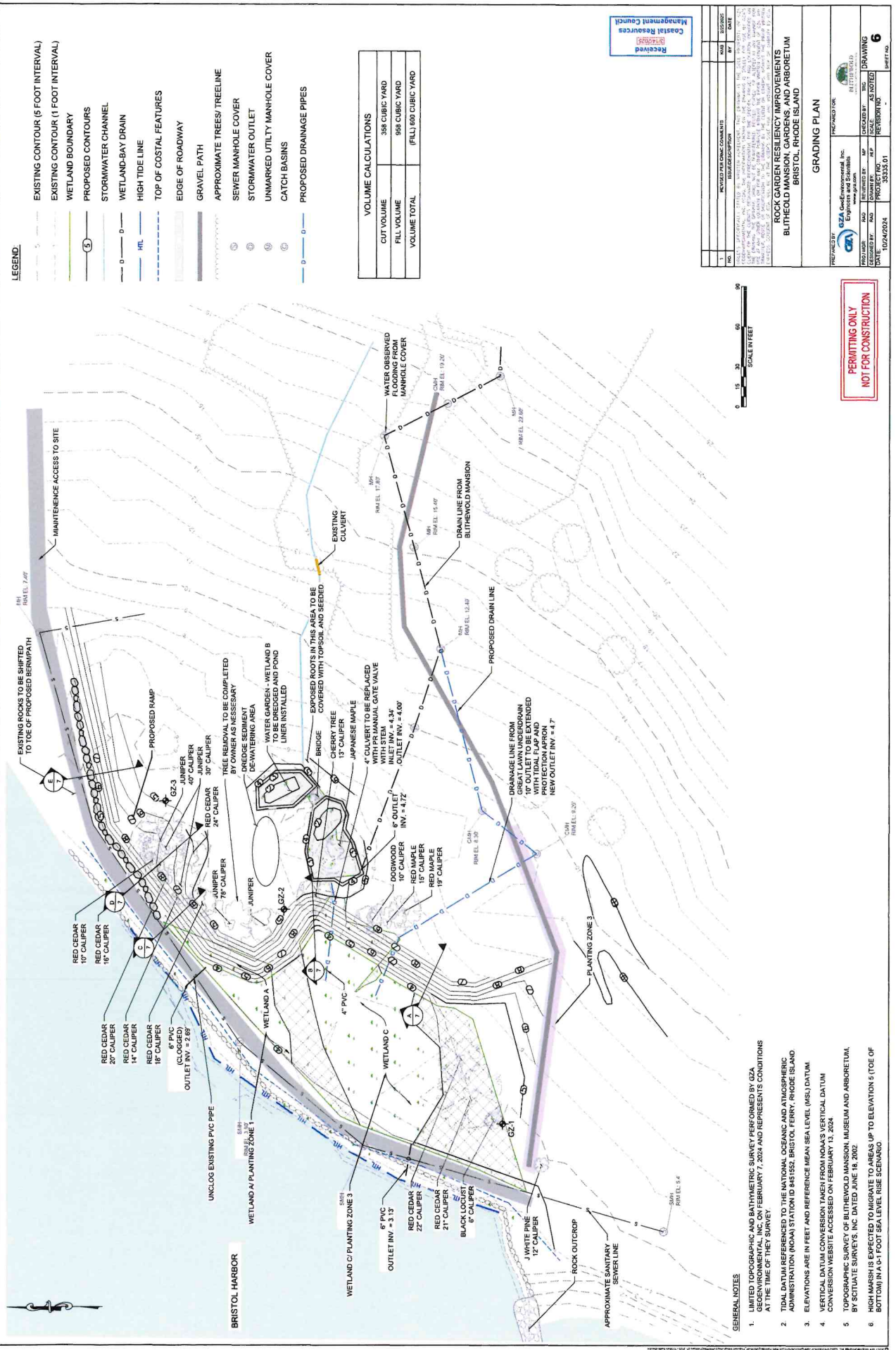
ROCK GARDEN RESILIENCY IMPROVEMENTS
BLITHELD MANSION, GARDENS, AND ARBORETUM
BRISTOL, RHODE ISLAND

Logos for CEA, GEA, and other organizations. Includes contact information for GEA Environmental Inc.









LEGEND

- EXISTING CONTOUR (5 FOOT INTERVAL)
- EXISTING CONTOUR (1 FOOT INTERVAL)
- WETLAND BOUNDARY
- PROPOSED CONTOURS
- STORMWATER CHANNEL
- WETLAND-BAY DRAIN
- HIGH TIDE LINE
- TOP OF COSTAL FEATURES
- EDGE OF ROADWAY
- GRAVEL PATH
- APPROXIMATE TREES/TREELINE
- SEWER MANHOLE COVER
- STORMWATER OUTLET
- UNMARKED UTILITY MANHOLE COVER
- CATCH BASINS
- PROPOSED DRAINAGE PIPES

VOLUME CALCULATIONS		
CUT VOLUME	386 CUBIC YARD	
FILL VOLUME	956 CUBIC YARD	
VOLUME TOTAL	(FILL) 600 CUBIC YARD	



NO.	REVISION/DESCRIPTION	DATE
1	ISSUED FOR PERMITS	

PREPARED BY: GZA
 CHECKED BY: [Signature]
 DATE: 10/24/2024
 PROJECT NO.: 3335.01
 SHEET NO.: 6

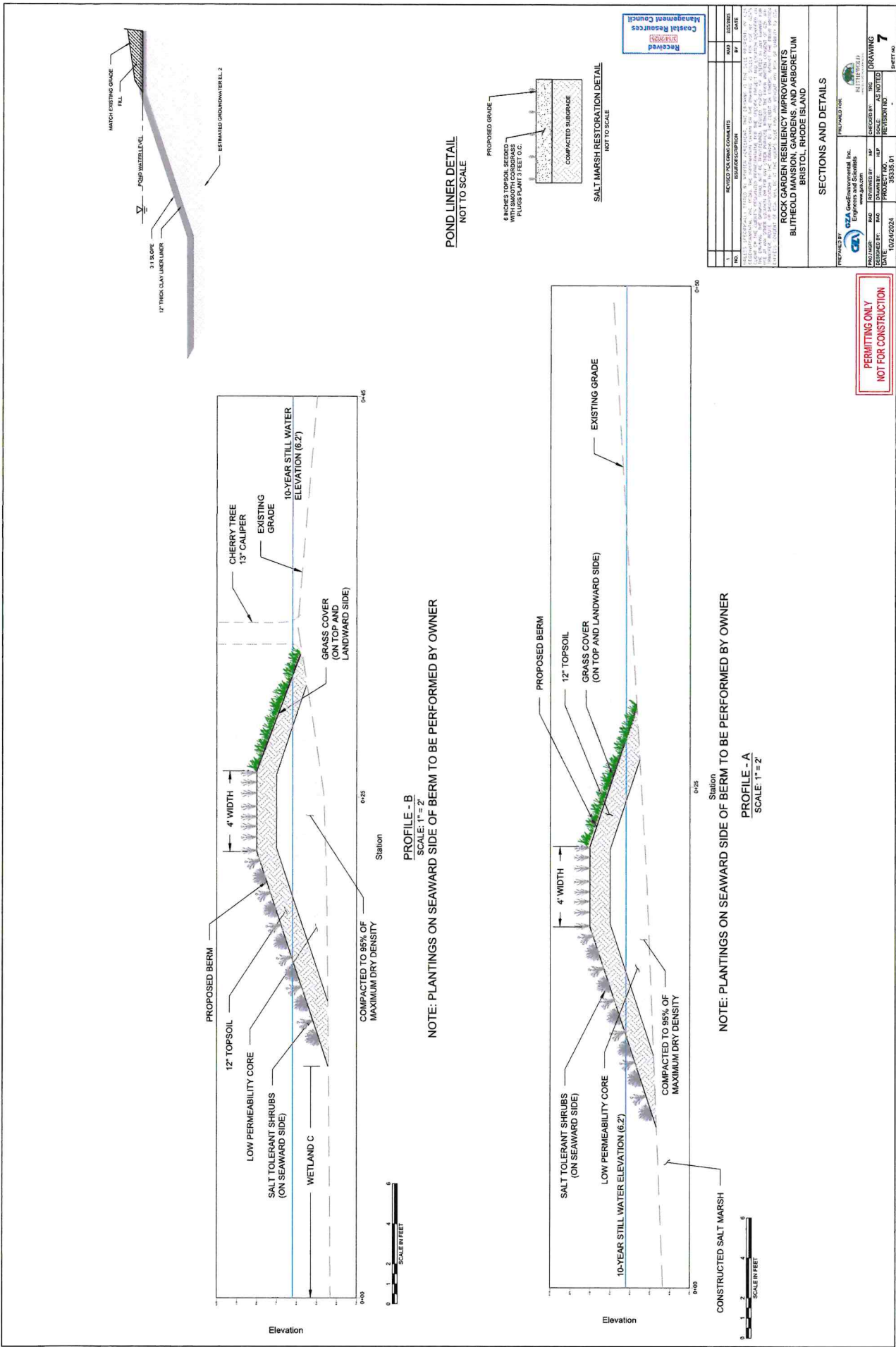
ROCK GARDEN RESILIENCY IMPROVEMENTS
BLITHEWOLD MANSION, GARDENS, AND ARBORETUM
BRISTOL, RHODE ISLAND

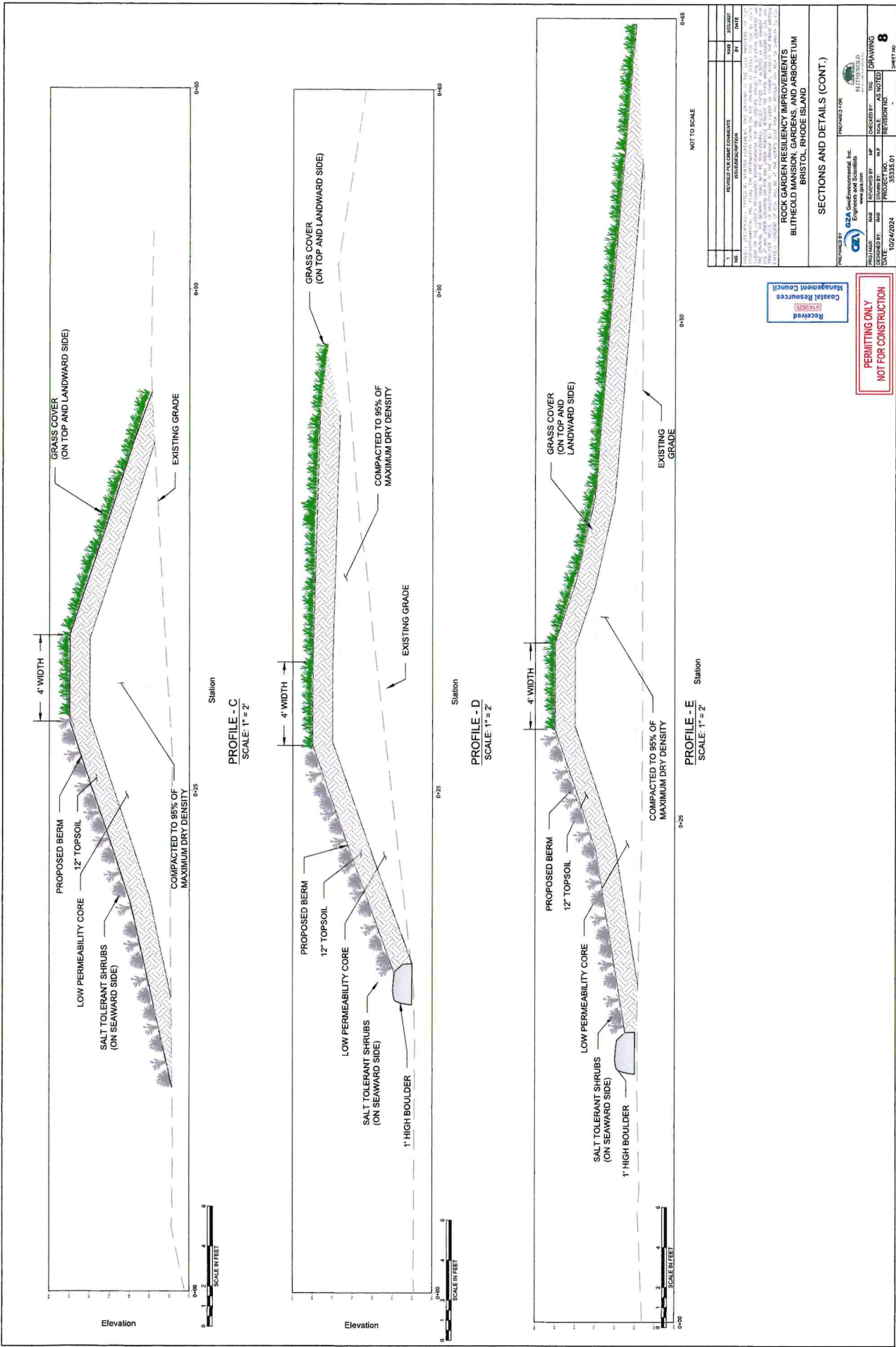
GRADING PLAN



PERMITTING ONLY
NOT FOR CONSTRUCTION

- GENERAL NOTES**
- LIMITED TOPOGRAPHIC AND BATHYMETRIC SURVEY PERFORMED BY GZA GEOSCIENCE INC. ON FEBRUARY 7, 2024 AND REPRESENTS CONDITIONS AT THE TIME OF THE SURVEY.
 - TIDAL DATUM REFERENCED TO THE NATIONAL OCEANIC AND ATMOSPHERIC ADMINISTRATION (NOAA) STATION ID 8451522, BRISTOL FERRY, RHODE ISLAND.
 - ELEVATIONS ARE IN FEET AND REFERENCE MEAN SEA LEVEL (MSL) DATUM.
 - VERTICAL DATUM CONVERSION TAKEN FROM NOAA'S VERTICAL DATUM CONVERSION WEBSITE, ACCESSIBLE ON FEBRUARY 13, 2024.
 - TOPOGRAPHIC SURVEY OF BLITHEWOLD MANSION, MUSEUM AND ARBORETUM, BY SCITUA SURVEYS, INC. DATED JUNE 18, 2002.
 - HIGH MARSH IS EXPECTED TO MIGRATE TO AREAS UP TO ELEVATION 5 (TOE OF BOTTOM) IN A 1 FOOT SEA LEVEL RISE SCENARIO.





NO.	REVISION / COMMENTS	DATE
1	REVISED PER CLIENT COMMENTS	
2	REVISED PER CLIENT COMMENTS	

PROJECT NO.	35315.01
DATE	10/24/2024
PROJECT NO.	35315.01
REVISION NO.	8



ROCK GARDEN RESILIENCY IMPROVEMENTS
BLITHFIELD MANSION, GARDENS, AND ARBORETUM
BRISTOL, RHODE ISLAND

SECTIONS AND DETAILS (CONT.)

PERMITTING ONLY
NOT FOR CONSTRUCTION

DESIGNED BY	MP
CHECKED BY	MP
DATE	10/24/2024
PROJECT NO.	35315.01
REVISION NO.	8



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

DATE: April 22, 2025

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 COUNCIL CLERK

RE: Public Notice from CRMC, re Heritage Foundation of
 RI/Blithewold Inc., 101 Ferry Road, requires a
 response by May 22, 2025

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **Wednesday, May 7, 2025**.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 30, 2025. All and any items received after the deadline will be held until the next council agenda

Thank you for your cooperation and prompt reply.

Attachment



Bristol Harbor Master

**TO: Steven Contente
Town Administrator**

**FROM: Gregg Marsili
Bristol Harbor Master**

CC: Town Council

DATE: April 28, 2025

SUBJECT: CRMC PUBLIC NOTICE 2024-11-020, 101 FERRY ROAD, BRISTOL RI

2025 APR 29 PM 12: 06
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The Heritage Foundation of RI/Blithewold Inc are requesting to construct a flood control berm, remove sediment from a man-made water garden, install a pond liner and drainage improvements.

This will have no effect on the Harbor or any surrounding waters in Bristol.

My recommendation is for the work to be done as required.

Concun
Stm
int
STEVEN CONTENTE
Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
www.bristolri.us
401-253-7000

April 29, 2025

TO: Steven Contente, Town Administrator
FROM: Diane M. Williamson, Director of Community Development
RE: **Public Notice from CRMC Re: Heritage Foundation/Blithewold, Inc.**

Review

2025 APR 29 PM 3:30

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

I have reviewed the above public notice and have no objections to the request.

This project is a resiliency project to help protect the existing water garden at the property.

Thank you for the opportunity to comment.

CONCUR
[Signature]

STEVEN CONTENTE
Town Administrator

SOLID WASTE AND RECYCLING SERVICES AGREEMENT

Between the

RHODE ISLAND RESOURCE RECOVERY CORPORATION

And the

Town of Bristol

This solid waste and recycling services agreement (Agreement) is made and entered into by and jointly between The Rhode Island Resource Recovery Corporation, ("The Corporation" or "Corporation" or "RIRRC") a quasi-public corporation organized under the laws of the State of Rhode Island, and the Town of Bristol, (hereinafter "Municipality"), a municipal corporation organized and existing under the laws of the State of Rhode Island, with a business address at 10 Court Road Bristol, RI 02809. In consideration of the mutual covenants, promises and payments set forth herein, The Corporation and Municipality do hereby agree as follows:

1. **TERM.** The term of this Agreement shall commence on the date of municipal execution or July 1, 2025 whichever is the later and end on June 30, 2027, unless sooner terminated or extended as provided herein.
2. **DISPOSAL OF MUNICIPAL SOLID WASTE.** For the term of this agreement and pursuant to Rhode Island General Law ("RIGL") Chapters 23-18.9-1 et seq. and 23-19-3, Municipality agrees to deliver for disposal to the Corporation's landfill located at 65 Shun Pike, Johnston, R.I. (hereinafter "Landfill" or "Central Landfill"), one hundred percent (100%) of its Municipal Solid Waste as defined in RIGL § 23-19-5(5) for which Municipality has undertaken the collection, transfer or disposal, (hereinafter "MSW"), and the Corporation agrees to accept and dispose of one hundred percent (100%) of Municipality's MSW.

Municipality shall be deemed to have undertaken the collection, transfer or disposal of that MSW for which it:

- a) Provides any of these aforementioned services through a contract or license, or by municipal employees, or
- b) Pays for any of these aforementioned services with municipal funds, enterprise funds or the like, or
- c) Assigns, subject to the Corporation's approval, the use of its municipal waste cap for disposal at the Landfill to a third party in accordance with RIGL § 23-19-13(g)(3) and 23-18.9-1(b)(3).

Waste collected from individual municipalities shall be direct hauled to the corporation and not be comingled with waste from other sources unless otherwise approved in accordance with the provisions of the corporation's Municipal Transfer Policy (See Section 10 and attachment 5).

Ineligible Solid Waste. This Agreement shall not apply to the disposal of any other type of solid waste, including, but not limited to: 1) solid waste generated by residents of a municipality in the course of their employment; 2) solid waste generated by any manufacturing or commercial enterprise or, 3) solid waste for which Municipality has not undertaken the collection, transfer or disposal, as set forth above.

3. **FEES FOR THE DISPOSAL OF MSW.** For the duration of the term of this Agreement, Municipality agrees to pay the Corporation the municipal disposal fee set in accordance with the Rule "Municipal

Solid Waste Disposal Fee Pricing Structure and Procedure”, § 845-RICR-00-004 (Attachment 1), as adopted by the RIRRC Board of Commissioners on November 21, 2024, for the disposal of all its MSW up to its annual MSW Cap as defined herein below. The municipal disposal fee will be sixty-three dollars (\$63.00) per ton in Fiscal Year 2026 (the one-year period from July 1, 2025 through June 30, 2026) and sixty-three dollars (\$63.00) per ton in Fiscal Year 2027 (the one-year period from July 1, 2026 through June 30, 2027).

- a) **Municipal Solid Waste Cap (MSW Cap).** MSW Cap means the MSW tonnage established by the Corporation for each municipality to dispose of at the municipal disposal fee. The MSW Cap is calculated each year in accordance with the Rule “Rhode Island Resource Recovery Annual Municipal Solid Waste Cap Allotments,” § 845-RICR-00-003 (Attachment 2). The Corporation shall notify municipalities of the MSW Caps for the following fiscal year no later than April 1 of each current year.
- b) **“Over the Cap” MSW Disposal Fee:** During Fiscal Year 2026 and Fiscal Year 2027, Municipality agrees to pay the Corporation the then current non-municipal Solid Waste – Commercial Non-Contract Gate Rate (RIRRC Fee Schedule Code 101) for disposal of all MSW in excess of its annual MSW Cap.

There shall be a minimum charge of one (1) ton for any load of MSW.

- 4. **BILLING AND PAYMENT.** The Corporation shall bill Municipality monthly for the services rendered and Municipality agrees to pay all sums due within thirty (30) days of invoice date.
- 5. **EARLY PAYMENT DISCOUNT.** Upon receipt of full payment of an invoice within twenty (20) days of the invoice date which brings the Municipality’s outstanding balance to zero, Municipality shall receive a one-and-one-half percent (1.5%) discount from the invoice’s amount. Municipality’s eligibility expires monthly and is renewed monthly with the issuance of each month’s invoice.
- 6. **DELIVERY OF RECYCLABLES FOR PROCESSING.** Municipality agrees to deliver to the Corporation’s Materials Recycling Facility (hereinafter “MRF”) at 33 Shun Pike in Johnston one hundred percent (100%) of the Mixed Recyclables, as defined herein below, which are collected within its borders under its municipal recycling program.

For purposes of this Agreement, “Mixed Recyclables” includes materials defined as “Mixed Recycling” in the “Materials Acceptance Criteria,” attached and incorporated herein by reference (Attachment 3). These Mixed Recyclables are generated by a household during the normal course of the day which are then placed in a recycling container set out for collection or are delivered to a recycling drop off facility or from a commercial recycling program for which Municipality has assumed responsibility for collection, either directly by municipal employees or through a contract or license. Municipality agrees to deliver all Mixed Recyclables collected under its municipal recycling program regardless of whether they are collected in a curbside program or through a drop-off program. The Corporation may allow additional materials to be accepted as Mixed Recyclables from time to time, and would therefore be subject to the terms of this Agreement.

Municipality must request in writing permission from the Executive Director to direct mixed recyclables to an alternate recycler via a variance request, due to the Corporation by June 1 for the following fiscal year. Requests will be considered on a two year basis that coincides with the term of this agreement. The Corporation agrees to process and market one hundred percent (100%) of said municipally collected Mixed Recyclables that are delivered to the Corporation and meet the criteria outlined in the Corporation’s Materials Acceptance Criteria (Attachment 3) for as long as such markets exist and it is economically beneficial to do so, at no cost to Municipality, pursuant to RIGL § 23-19-31. Loads of Mixed Recyclables that don’t meet the minimum quality standards may be rejected by the Corporation.

- a) **MRF Load Inspection and Rejection Procedure:** The minimum quality standards have been established for Mixed Recycling and are defined in Attachment 3, Materials Acceptance Criteria. The rejection of a load by the MRF inspector is binding on all parties. The Corporation will notify the Municipality electronically by e-mail of any rejected loads, generally within 24 hours after the close of business on the day of the load rejection. Load rejection email notifications will normally include a report identifying the material quality issue and include photographs of the contamination. Continued failure of Municipality to meet the minimum quality standards may result in a determination that this agreement has been breached. Municipality shall have the right to appeal the termination of the Agreement, and the appeal shall be heard by the Corporation's Board of Commissioners.
- b) **Rejected Loads.** There will be an Equipment Use/MRF Rejected Load Handling Charge assessed for any load of municipal Mixed Recyclables that is rejected by the MRF, requiring reloading into a RIRRC vehicle for transfer to the landfill. The tonnage associated with the rejected load will be charged to the Municipality at its applicable MSW rate and applied to the Municipality's annual MSW Cap as defined in Section 3 of this Agreement.

7. MUNICIPAL RECYCLING AND DIVERSION PLANS. Pursuant to RIGL § 23-19-13(e)(3), the municipality's 2025-2026 Recycling and Diversion Plan (Plan) serves as an addendum to this Agreement. The Corporation shall have the right to execute or deny execution of this Agreement pending approval of the Plan addendum. It includes a residential and municipal waste stream evaluation and a description of the process by which thirty-five percent (35%) of its solid waste will be recycled and fifty percent (50%) of its solid waste will be diverted from landfilling. The Municipality is responsible for implementing the plan and reporting on the results. Reporting will be accomplished through completion of the Corporation's 2025 annual data survey. An updated municipal recycling and diversion plan for the 2027 and 2028 time frame will be provided to the Corporation prior to February 1, 2027.

8. DISPOSAL FEES FOR OTHER MATERIALS. Municipality agrees to pay the Corporation, any appropriate fees for other materials delivered as set forth in its then current Fee Schedule. Municipality agrees to only deliver materials that the Corporation accepts as outlined in Attachment 3 (Materials Acceptance Criteria). Municipality is encouraged to find alternate disposal or recycling options for other materials that can be diverted from the Central Landfill, including appliances (white goods), batteries, bulky rigid plastics, construction & demolition debris (C&D), leaf & yard waste (including brush, Christmas trees and stumps), scrap metal, unrecoverable (non-recyclable) mattresses, tires, and wood pallets, but excluding Mixed Recyclables as defined in Section 6.

- a) **Leaf & Yard Waste.** For the term of this agreement and pursuant to RIGL § 23-19-3(17), the Corporation shall accept segregated leaf and yard waste from Municipality at no cost for tonnage up to its annual leaf and yard waste Cap (L&YW Cap). The L&YW Cap shall mean the leaf and yard waste tonnage established by the Corporation for each municipality, calculated by multiplying the municipal population (as determined by the more current of the decennial U.S. Census or the State of Rhode Island Statewide Planning Population Projections) by 0.025 tons. The L&YW Caps for the following fiscal year shall be disseminated with the MSW Caps, as outlined in Section 3 above, no later than April 1 of each current year.
- i) Leaf and Yard Waste Borrowing Program. Municipalities shall have the opportunity to request leaf and yard waste cap from each other to hedge against overages. Pursuant to RIGL § 23-19-3(17), municipalities can borrow up to one-half (1/2) of their established L&YW Cap from other municipalities, subject to the provisions outlined in the Municipal Leaf and Yard Waste Debris Cap Sharing Policy and Form (Attachment 4), attached and incorporated herein by reference.

ii) **“Over the Cap” L&YW Disposal Fee.** In accordance with RIGL § 23-19-3(17), Municipality agrees to pay the Corporation twenty-five dollars (\$25.00) per ton for the acceptance of all leaf and yard waste in excess of its annual L&YW cap or adjusted L&YW Cap (the Municipality’s established annual L&YW Cap plus any tonnage received from the leaf and yard debris borrowing program).

b) **Construction and Demolition Debris (C&D).** Acceptable C&D is only that material as defined by RI Department of Environmental Management Solid Waste Regulation, § 250-RICR-140-05-1 and further defined in Attachment 3 (Materials Acceptance Criteria). C&D is landfilled and tonnage will be applied against the Municipality’s annual MSW Cap as defined in Section 3 of this Agreement and charged to the Municipality at its applicable MSW rate. It is recommended that municipalities attempt to find alternate outlets for C&D.

9. UNACCEPTABLE MATERIALS. No materials delivered pursuant to this Agreement may contain: any waste generated or collected outside the State of Rhode Island; hazardous waste, as defined in RIGL § 23-19.1-4 (4); or any other waste prohibited in statutes, regulations or Materials Acceptance Criteria (Attachment 3) by the U.S. Environmental Protection Agency, the R.I. Department of Environmental Management or The Corporation. This Agreement shall not apply to the disposal of any other type of solid waste as defined under “Ineligible Solid Waste” in Section 2.

10. TRANSFER OF MATERIALS. Municipality must apply to the Corporation in writing for permission to utilize a transfer station for the shipment of Mixed Recyclables, MSW, or any other material(s) as defined above in Section 8 and Attachment 3 (Materials Acceptance Criteria) to Corporation facilities for the term of this Agreement. These materials can be transferred only if the Corporation grants permission in writing to do so and all transfers must comply with the Corporation’s “Municipal Transfer Policy,” Attachment 5, attached and incorporated herein by reference.

11. AGREEMENT INCENTIVES. To be eligible to participate in the below incentive programs, Municipality must have fully executed this Agreement with the Corporation and meet the minimum applicable eligibility requirements of each:

a) **Finished Compost.** Pursuant to RIGL § 23-19-3 (17) and subject to the provisions outlined in the “Compost Distribution Policy,” Attachment 6, attached and incorporated herein by reference, the Corporation will periodically make finished compost available free of charge to those municipalities that have also delivered leaf and yard waste to the Corporation during the current fiscal year.

b) **MRF Profit Share.** When the Board of Commissioners authorizes, a MRF profit share shall be offered to eligible municipalities. MRF profit share will be based on a consistent measure of profit from the MRF operation and shared 50-50 between RIRRC and the municipalities as a group. The municipal share shall be distributed to those municipalities with executed Agreements based on the per ton pro rata share of municipal recyclables delivered to the MRF. The MRF profit will be calculated as the revenue derived from the sale of all MRF commodities less: all direct operating expenses from the MRF, capital depreciation associated with the MRF, disposal of process residue from the MRF, program grants and funding provided to municipalities, and a share of RIRRC administrative overhead. Municipality must use the recycling profit shares to further enhance and expand the municipal recycling and diversion program. Please use “Recycling Profit Share Annual Reporting Form” (Attachment 7) to record and report to the Corporation the use or intended use of the prior year’s profit share. The annual reporting form is due to the Corporation by August 1 of each year.

Condition: The Corporation will offset any and all profit share funds from any amounts due to the Corporation from the Municipality with a receivable greater than sixty (60) days on the Corporation's monthly Account Receivable Aged Balance Report.

- c) **Municipal Grants.** When the Board of Commissioners authorizes, a competitive waste reduction and recycling enhancement grant program will provide funding for approved municipal proposals as outlined in the “Municipal Grant Policy,” Attachment 8, attached and incorporated herein by reference. Grant awards must be used solely for the purpose for which they were approved. Payment of grant funds to recipients shall be as a reimbursement of approved expenditures only.
- d) **Tip Fee Rebate.** A “Fiscal Year-End Tip Fee Rebate (Rebate)” is defined as a fixed per ton refund for MSW Cap wastes disposed, in accordance with Sections 2, 6, and 8 of this Agreement, at the Corporation’s facilities during FY26 and FY27. This Rebate is issued to those municipalities that qualify based on the following recyclable percentages, according to the actual recorded tonnage delivered to the MRF:
- i) One Dollar (\$1.00) Rebate: Applies to any municipality that delivers Mixed Recyclables between twenty-five percent (25%) and twenty-nine and ninety-nine hundredths percent (29.99%) of its solid waste at the MRF.
 - ii) Two Dollars (\$2.00) Rebate: For any municipality that delivers Mixed Recyclables between thirty percent (30%) and thirty-four and ninety-nine hundredths percent (34.99%) of its solid waste at the MRF.
 - iii) Three Dollars (\$3.00) Rebate: For any municipality that delivers Mixed Recyclables greater than thirty-five percent (35%) or more of its solid waste at the MRF.

Any municipality that delivers Mixed Recyclables between zero percent (0%) and twenty-four and ninety-nine hundredths percent (24.99%) of its solid waste at the MRF will not qualify for a Rebate.

The Corporation shall issue a Rebate not later than September 1, 2026 and 2027 to those municipalities that qualified. The tonnage eligible for the Rebate in each fiscal year shall not exceed Municipality’s MSW Cap calculated for that year, as defined in Section 3.

12. HOURS OF OPERATION. The normal hours of operation for receiving materials at the Corporation’s facilities including the landfill and MRF are Monday through Friday from 6:00 a.m. to 3:45 p.m., and Saturday 6:00 a.m. to 12:00 p.m. The Corporation’s facilities are closed on state holidays according to the Corporation’s holiday schedule published annually. On the Saturday following a holiday closure, the Corporation’s facilities will remain open until 1:00 p.m. The Corporation may close or modify the hours upon reasonable notice to Municipality. Should the Governor of the State of Rhode Island declare an official state of emergency resulting in road closures leading to the Corporation facilities, the Corporation shall comply with the executive order immediately. In such cases, reasonable notice of facility closure or a change in operating hours may not be able to be provided. Municipalities may request an extension of the normal hours of operation due to extreme or unforeseen events, such as natural disasters. The Corporation has sole discretion to grant such requests.

13. INFORMATION. If Municipality engages the services of a private company or contractor to collect and/or transport MSW or Mixed Recyclables, then a copy of this Agreement shall be included in any request for bids and incorporated as a part of any agreement between Municipality and the private party/contractor and the agreement between Municipality and the private party/contractor shall expressly require the private party/contractor to abide by the terms of this Agreement.

14. TERMINATIONS AND REMEDIES.

- a) **TERMINATIONS.** The Corporation has the absolute right in its sole discretion to terminate this Agreement if the Corporation determines that Municipality is not abiding by the terms of this Agreement or is otherwise not acting in conformance with Rhode Island laws and/or State regulations. Municipality shall have the right to appeal any termination of the Agreement, and the appeal shall be heard by the Corporation’s Board of Commissioners.

b) **REMEDIES.** Failure of Municipality or the Corporation to perform the obligations hereunder shall constitute a breach of contract. Ten business days after providing the other party with notice of a breach of contract, a party may take any or all of the following steps:

- i) Commence an action for damages and for injunctive relief;
- ii) Pursue any other remedies available to it by law provided however that any delay or failure in the performance by either party hereunder shall be excused to the extent caused by the occurrence of a Force Majeure. For purposes of this Agreement, "Force Majeure" shall mean a cause or event that is not reasonably foreseeable or otherwise caused by or under the control of the party claiming Force Majeure, including acts of God, fires, floods, explosions, riots, wars, hurricane, sabotage terrorism, vandalism, accident, restraint of government, governmental acts, injunctions, labor strikes, and other like events that are beyond the reasonable anticipation and control of the party affected thereby, despite such party's reasonable efforts to prevent, avoid, delay, or mitigate the effect of such acts, events or occurrences, and which events or the effects thereof are not attributable to the party's failure to perform its obligations under this Agreement.

15. LICENSE RESTRICTIONS AND REQUIREMENTS. Municipality agrees to be bound by any additional requirements and/or restrictions, which may be imposed by the Environmental Protection Agency, the RI Department of Environmental Management, or any other local agency, as a requirement of its operating license(s) or by a change in the regulations.

16. GENERAL RELEASE. Municipality, or its employees, agents, subcontractors or assigns (hereinafter referred to as "Releasers"), in consideration of travelling on the property of the Rhode Island Resource Recovery Corporation do hereby release, and forever quitclaim unto the said Corporation all manner of actions, claims and demands arising out of any assistance that the Corporation may give to the Releasers in pushing, towing, loading or cleaning any vehicles owned, rented, subcontracted or otherwise utilized to transport Releasers materials that may be stopped from progressing for any reason whatsoever.

17. COMPLIANCE WITH LAWS. Municipality agrees to use its best efforts to ensure that Releasers, and all MSW, Mixed Recyclables, as defined herein, and other materials delivered to the Corporation's facilities by Releasers will comply with all state and federal laws and R.I. Department of Environmental Management, U.S. Environmental Protection Agency, and Corporation rules, regulations, and policies including any facility site regulations and policies. Releasers shall abide by all Corporation work rules, practices and procedures. While they are present on Corporation property, Releasers shall act in a safe, efficient and workmanlike fashion. The failure or refusal of Releasers to go, act, or follow instructions of a Corporation official, operating manager or other responsible person of the Corporation or its agents are grounds for the ejection of such person from Corporation property, and the removal of the Releasers vehicle, whether or not it has been off-loaded. The Corporation's "On-Site Safety Policy" is attached and incorporated herein by reference (Attachment 9).

18. ASSIGNMENTS. Municipality may not assign, transfer, broker or otherwise vest in any other municipality, entity or person, any of its rights or obligations under this Agreement without the consent of the Corporation. Corporation may sell or assign any of its rights or obligations under this Agreement to any other entity, provided that Corporation shall provide written notice of same to Municipality within fifteen (15) days of the assignment provided, however, that assignee agrees to undertake the obligations herein.

19. GOVERNING LAW. This Agreement shall be deemed to be a contract entered into and made pursuant to the laws of the State of Rhode Island and shall in all respects be governed, construed, applied and enforced in accordance with the laws of said state.

20. ENTIRE AGREEMENT. This Agreement and incorporated attachments represent the entire understanding reached between the parties hereto with respect to Municipality's use of the Corporation's facilities, and shall supersede or replace any prior understandings or agreements, whether or not in writing. Any modifications hereof shall be in writing and shall be signed by appropriate authorized representatives of Municipality and Corporation.

21. SEVERABILITY. If any provision of this Agreement is declared invalid by any tribunal, the remaining provisions of the Agreement shall not be affected thereby.

22. ATTACHMENTS.

- (1) Municipal Solid Waste Disposal Fee Pricing Structure and Procedure
- (2) Rhode Island Resource Recovery Annual Municipal Solid Waste Cap Allotments
- (3) Materials Acceptance Criteria
- (4) Municipal Leaf and Yard Debris Cap Sharing Policy & Form
- (5) Municipal Transfer Policy & Form
- (6) Compost Distribution Policy
- (7) Recycling Profit Share Reporting Form
- (8) Municipal Grant Policy
- (9) On-Site Safety Policy

During the term of this Agreement, the Corporation will provide 30 days notice to the municipality prior to adopting any revisions to pertinent attachments.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives.

FOR THE RHODE ISLAND RESOURCE RECOVERY CORPORATION:

BY: _____

Dated: _____

Luigi Vergato, Executive Director

BY: _____

Dated: _____

Raymond Ivers, Chief Financial Officer

FOR THE MUNICIPALITY: Town of Bristol

The execution of this Agreement has been properly authorized by the governing body of the Municipality and is executed by the properly authorized official.

BY: _____

Dated: _____

Steve Contente, Town Administrator

BY: _____

Dated: _____

Michael A. Ursillo Esq., Town Solicitor

BY: _____

Dated: _____

Christopher J. Parella, Director of Public Works

845-RICR-00-00-4

TITLE 845 – RESOURCE RECOVERY CORPORATION

CHAPTER 00 – N/A

SUBCHAPTER 00 – N/A

PART 4 - Municipal Solid Waste Disposal Fee Pricing Structure and Procedure

4.1 Purpose

- A. The purpose of this rule is to establish cost- based and predictable municipal disposal fees to fund the Corporation’s requirements to provide safe, environmentally compliant and cost effective disposal services to all RI municipalities, while at the same time ensuring that the solid waste management system remains financially self-sufficient, reserving all cash surpluses for the following reasons only:
1. Defer any future municipal price increases;
 2. Fund required major capital investments i.e. a new MRF or other RIRRC Board authorized reserves
 3. Increase landfill life using surplus to offset revenue losses from lower commercial volumes.

4.2 Overview

The municipal solid waste disposal fee pricing structure is based on projected operating cash expenses, projections for debt service and normalized capital requirements. Each biennial review will produce firm two-year municipal solid waste disposal fees, plus a planning estimate for the remaining three years of the five year look-ahead period.

4.3 Authority

Pursuant to the provisions of R.I. Gen. Laws Chapters 23-19-1 et seq., including 23-19-3, 23-19-10(5), 23-19-10(10), 23-19-13, 23-19-28.1, as amended, and in accordance with the Administrative Procedures Act, R.I. Gen. Laws Chapter 42-35, the Rhode Island Resource Recovery Corporation promulgates this rule for the purpose of establishing a Municipal Solid Waste Disposal Fee Pricing Structure and Procedure.

4.4 Definitions

“Annual tonnage disposal target” means the target sum of solid waste tons received for disposal by RIRRC for both the commercial and the municipal sectors as projected in its Five-Year Financial forecast prepared by October 1st of each year as per R.I. Gen. Laws § 23-19-37.

“Capital” means funds used to acquire or upgrade business assets with a value over \$10,000 and a useful life greater than one year.

“Cash surplus” means when the cash balance of the Corporation exceeds “minimum cash balance requirements”.

“Cash deficit” means when the cash balance of the Corporation is below “minimum cash balance requirements”.

“Cash from operations” means net income plus depreciation and closure post-closure costs.

“Capping costs” means expenses required to cover the landfill when an active area is filled and can no longer accept solid waste for disposal.

“Debt service cost” means payments of principal and interest on debt.

“Disposal” means depositing, casting, throwing, leaving or abandoning materials that are no longer wanted, needed, or have reached the end of their useful life, which need to be further managed.

“Disposal fee” means the price charged to the customer for the proper disposition of an item or items of solid waste.

“Extraordinary expenses” means cash outlays for non-recurring or non-operation expenses, such as remediation of regulatory issues, legal settlements and funding the landfill closure/post-closure trust, that are not included in operating cash expenses, debt service, or normalized capital and closure expenses.

“Equipment use fee” means the fee assessed to customers when assistance from the Corporation is needed, and the use of Corporation equipment is required. Such equipment may include a loader, bulldozer, roll-off container, or tow line.

“Fiscal year” means the period beginning July 1 and ending the following June 30.

“May” means permissive or discretionary.

“Minimum cash balance requirements” means the cash on hand needed for emergencies, pay ongoing operating expenses, comply with bond covenants and fund authorized reserves as determined by the RIRRC Board of Commissioners.

“MRF” means Materials Recycling Facility, specifically the facility located at 33 Shun Pike, Johnston, Rhode Island.

“Municipal disposal fee” means the fee, defined in R.I. Gen. Laws § 23-19-13(g) (1), charged by the Corporation to municipalities for with which it has a long-term contract for the disposal of solid waste. This rule shall not supersede R.I. Gen. Laws § 23-19-13(g)(3).

“Municipal solid waste”, or “MSW”, means that solid waste generated by the residents of a municipality in the course of their daily living, the disposal of which the governing body of that municipality has undertaken in the discharge of its duties to protect the health of the municipality. Municipal solid waste does not include solid waste generated by residents of a municipality in the course of their employment or that generated by any manufacturing or commercial enterprise, nor does it include hazardous waste as defined in R.I. Gen. Laws § 23-19.1-4(4).

“Normalized capital and capping” means the arithmetic average of the five years of projected annual capitalized expenditures and capping costs.

“Operating cash expenses” means all operating expenses as included in the audited financial statements except for depreciation and closure/post-closure.

“Recycling cash revenue” means RIRRC revenues projected for the processing and sale of materials segregated from the waste and generated by MRF, Composting, and Tipping Facility operations.

“RIRRC” or “Corporation” means Rhode Island Resource Recovery Corporation.

“Shall” means mandatory.

“Solid waste” means garbage, refuse, sludge from a waste treatment plant, water supply treatment plant, or air pollution control facility and other discarded materials, including solid, liquid, semisolid, or contained gaseous material generated by residential, institutional, commercial, industrial, and agricultural sources but does not include solids or dissolved materials in domestic sewage.

4.5 Procedure

- A. Beginning September 1, 2016 and every other year thereafter, the following procedure shall be used to determine the Municipal Disposal Fee to be charged in the two subsequent fiscal years beginning July 1, noting that a Municipal Disposal Fee increase is warranted only when the Corporation's projected cash balance falls below the minimum cash balance requirement:
1. The Corporation shall prepare a five-year financial projection of its cash flows and balances no later than October 1. This five-year projection shall use as the baseline municipal disposal fee the prevailing municipal disposal fee in effect at the time of the analysis; the baseline fee shall carry through all five years of the projection. The projection shall include full funding of landfill closure/post-closure liabilities.
 2. If a cash deficit shows in either of the first two years of the projection period then the formula described in § 4.5(A)(3) of this Part below will be used to determine the new Municipal Disposal Fee to be effective for those two fiscal years. The disposal fee as derived shall become the new baseline fee, against which further determinations of the need for future increases shall be measured. If a cash surplus is projected in each of the first two years of the projection then the municipal disposal fee will not be adjusted, and the baseline fee in effect at the time of the projection analysis shall be the municipal disposal fee effective for the subsequent two fiscal years.
 3. The projected Municipal Price per ton shall be calculated for each year of the five-year projections using the following formula or as amended by future rulemaking:
 - a. $\{\text{Operating Cash Expenses} + \text{Debt Service} + \text{Normalized Capital and Capping} + \text{Extraordinary Cash Expenses}\} - \text{Recycling Cash Revenue} = \text{Total Landfill Cash Expenses}$
 - b. $\text{Total Landfill Cash Expenses} - \text{Commercial Revenue} = \text{Cash Required from Municipal Tip Fees}$
 - c. $\text{Cash Required from Municipal Tip Fees} / \text{Target Municipal Tonnage} = \text{Projected Municipal Price per Ton}$
 4. The Municipal Disposal Fee shall be equal to the arithmetic average of the projected Municipal Price per Ton of the first two years of the five-year projection period, rounded to the nearest whole dollar amount. Projection years three through five shall use the set fee for planning and directional

purposes only. The adjustments to the Municipal Disposal Fee will be approved and authorized by the Corporation's Board of Commissioners pursuant to R.I. Gen. Laws § 23-19-10(10) as amended, and communicated to municipalities no later than December 31, for implementation the following July 1.

5. All other fees shall be evaluated annually (see § 4.6 of this Part).
6. Pursuant to R.I. Gen. Laws § 23-19-31 as amended, recyclable materials as determined by the Department of Environmental Management shall be accepted for processing by the Corporation without a disposal fee, with the exception of those materials deemed prohibitive or contaminated, as described in § 4.6(B) of this Part.

4.6 Additional Fees

- A. Materials Recycling Facility (MRF) and Compost Facility rejected loads
 1. Loads of collected recyclable materials or leaf and yard debris which, after a determination made by the RIRRC Operations Supervisors, are seen to contain prohibited materials or excessive contamination shall be rejected and reclassified as MSW and the municipal solid waste disposal fee applied. In addition to the landfill fee, a rejected load fee shall also be applied for every instance of rejection. The rejected load fee shall be the same amount as charged to landfill customers for the "Equipment Use Fee".
- B. Disposed materials, not coded to landfilling
 1. Municipalities shall be charged disposal fees for non-landfilled materials indicated on the annual "Rate Code and Prices" sheet, as approved by the Corporation's Board of Commissioners.
- C. Items disposed by Third Party Operator (TPO)/Vendor
 1. From time to time there may be materials that for various reasons are either unable to be, are unsuitable to be, or prohibited from being landfilled. When there is a third party operator or vendor cost to removing the materials from the landfill site, that cost may be passed on to the customer.
- D. Leaf and Yard Debris

1. Leaf and Yard Debris shall be accepted at the facility, pursuant to R.I. Gen. Laws § 23-19-3(17), and associated fees outlined in the statute applied.

4.7 BILLING

- A. The Corporation shall bill the municipality monthly for the disposal of MSW at the central landfill and the municipality agrees to pay all sums due within thirty (30) days of invoice date.
- B. The Corporation shall allow an early payment discount. Upon receipt of full payment of an invoice within 20 days of the invoice date which brings the municipality's outstanding balance to zero, the municipality shall receive a one-and-one-half percent (1.5%) discount from the invoice's amount. The municipality's eligibility expires monthly and is renewed monthly with the issuance of each month's invoice, as stated in § 4.7(A) of this Part.

845-RICR-00-00-4

TITLE 845 - RESOURCE RECOVERY CORPORATION

CHAPTER 00 - N/A

SUBCHAPTER 00 - N/A

**PART 4 - Municipal Solid Waste Disposal Fee Pricing Structure and Procedure
(845-RICR-00-00-4)**

Type of Filing: Technical Revision

Effective Date: 02/22/2016

Editorial Note: This Part was filed with the Department of State prior to the launch of the Rhode Island Code of Regulations. As a result, this digital copy is presented solely as a reference tool. To obtain a certified copy of this Part, contact the Administrative Records Office at (401) 222-2473.

845-RICR-00-00-3

TITLE 845 – RESOURCE RECOVERY CORPORATION

CHAPTER 00 – N/A

SUBCHAPTER 00 – N/A

PART 3 – Rhode Island Resource Recovery Annual Municipal Solid Waste Cap Allotments

3.1 Purpose

In accordance with R.I. Gen. Laws § 23-19-13(g)(3) the Rhode Island Resource Recovery Corporation (“the Corporation”) has developed the below procedure to calculate “the maximum amount of municipal solid waste that each municipality will be entitled to deliver to the corporation at the municipal tipping fee”, known as the municipal solid waste cap (hereafter “Cap”).

3.2 Overview

- A. The Cap calculation procedure is based on the following criteria:
1. the total of the statewide Cap and diversion adjustments shall not exceed historical waste generation;
 2. Caps shall be based on waste diversion targets, not on actual performance; and
 3. the distribution should account for both year round and seasonal populations.

3.3 Procedure

- A. On or before April 1st prior to the Corporation’s fiscal year beginning July 1st the Corporation will update the municipal solid waste disposal caps using the steps below, and notify each municipality of its Cap allocation for the upcoming fiscal year.
1. Calculate total statewide municipal sector waste generation by totaling all solid waste, and recyclables (i.e., refuse, MRF recyclables, yard debris, scrap metal/white goods, tires, etc.) as reported annually by municipalities to RIRRC.

2. Calculate the total statewide Cap by reducing the statewide municipal sector waste generation by the waste diversion assumption of 35%, i.e. {statewide Cap X (1-0.35)}
3. Obtain the most recent year population estimate for each municipality from the more current of the decennial U.S. Census or the Rhode Island Department of Administration Statewide Planning Program's official Population Projection.
4. Calculate the year-round equivalent seasonally adjusted population:
 - a. Obtain the most recent seasonal housing estimates from the decennial census;
 - b. For each municipality assume three occupants per seasonal household, unless a modification to this assumption is approved by the Corporation's Executive Director. A municipality seeking to increase the occupants per seasonal household assumption shall submit a formal request prior to March 1st to the Corporation's Executive Director for consideration. Such a request should be supported by documented evidence, such as renter/realtor surveys that show a greater number of occupants per seasonal household assumption applies to the municipality. Approval of any request for an increase to the seasonal housing shall be at the discretion of the Corporation's Executive Director and shall be granted for the duration of the fully executed Municipal Solid Waste Agreement signed by both the Corporation and the municipality;
 - c. For each municipality calculate the seasonally adjusted population using the following formula:

$$\{\text{Population Estimate}\} + \{\text{Seasonal households X occupants per seasonal household X } 3.5 \text{ months} / 12 \text{ months per year}\}$$
5. Calculate each municipality's Cap by multiplying its percentage of the total statewide seasonally adjusted population by the total statewide Cap.

845-RICR-00-00-3

TITLE 845 - RESOURCE RECOVERY CORPORATION

CHAPTER 00 - N/A

SUBCHAPTER 00 - N/A

PART 3 - Rhode Island Resource Recovery Annual Municipal Solid Waste Cap Allotments (845-RICR-00-00-3)

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Materials Acceptance Criteria

In order to ensure efficient operations and the proper receipt of materials at Rhode Island Resource Recovery Corporation's (Resource Recovery) facilities, the following applies to **all** accepted materials, **unless otherwise noted** under that material's specific acceptance criteria.

1. **Fees:** Refer to the current Fee Schedule at www.rirrc.org/about/accepted-materials-pricing for pricing.
2. **Customer Load Types:** The following customers can deliver accepted materials without an appointment during normal operating hours (www.rirrc.org/about/location-hours), unless otherwise noted:
 - a. **Individual Resident Loads:** Typically arriving in a car or pickup truck with small quantities of materials
 - b. **Small Contractor Loads:** Small contractors typically arriving in a pickup truck, small dump truck, box truck, etc., with small quantities of materials
 - c. **Municipal and Commercial Customer Loads:** Municipal and commercial customers typically arriving in large collection vehicles (e.g. rear load, front load, side load, etc.) or delivering a roll off
3. **Load Delivery:** All customers delivering loads must stop at the Scalehouse. The Weighmaster will direct the customer to the applicable area in our facility such as the Small Vehicle Area, Tip Facility, Central Landfill, Materials Recycling Facility (MRF), Compost Operation, or other areas.
4. **Material Segregation:** Materials must arrive segregated, or upon arrival be segregated by the customer, according to the acceptance criteria for each individual material type listed in this document. Materials of different types delivered in mixed waste loads and not segregated by the customer upon arrival may be subject to rejection or accepted and charged in accordance with the current Fee Schedule (e.g. if your load contains recyclables and solid waste, the entire load will be charged at the higher rate).
5. **Acceptable Items & Preparation:** Loads must only contain acceptable items and be prepared as defined under each specific material.
6. **Contaminants:** Loads containing more than 10% (unless otherwise specified under a specific material) by weight or volume of contaminants as defined under a specific material's acceptance criteria will be subject to a disposal fee and any equipment and/or rejection charges.
7. **Prohibited Items:** Loads containing any percentage of **prohibited** items as listed under a specific material's acceptance criteria are subject to any of the following: immediate rejection, a disposal fee, equipment and/or rejection charges. Out-of-state waste, regulated hazardous waste, and regulated medical waste are banned from any type of acceptance at Resource Recovery. Televisions, computers (including monitors, computer towers, laptops and tablets), and mercury-added products are banned from landfill disposal.
8. **Difficult to Manage Loads:** A Load Handling Surcharge will apply to loads of materials such as dust, string, yarn, stumps, poles/beams greater than 4' in length, foam for landfilling, etc., that require extra or special handling for proper landfill disposal such as excavating a hole for placement or watering to contain dust, etc. This does not apply to materials accepted for a separate fee such as fish waste, sludge, etc. Call the Scalehouse at 401-228-3102 to help determine if your load may be difficult to manage.
9. **Local pick-up/drop-off or disposal options outside of Resource Recovery:** Visit <http://atoz.rirrc.org>.

This document contains Resource Recovery’s Acceptance Criteria for the following materials:

Alternate Cover Soils	3
Antifreeze	3
Appliances (“White Goods”).....	3
Batteries	3
Boats/Vessels and Campers	3
Books and Media	4
Bulky Rigid Plastics	4
Cardboard (Dedicated Loads).....	5
Catch Basin Waste	5
Christmas Greenery.....	5
Concrete/Asphalt/Brick/Rock.....	6
Construction & Demolition Debris (C&D).....	6
Cooking Oil.....	6
Drums and Tanks	7
Electronic Waste (e-waste).....	7
Fish Waste	8
Foam	8
Leaf & Yard (L&Y) Debris	8
Mattresses/Box Springs.....	9
Mixed Recycling.....	10
Motor Oil and Filters	14
Plastic Bags and Film	14
Scrap Metal.....	14
Seaweed	15
Shredded Paper	15
Sludge Ash	15
Sewage Treatment: Sludge and Grit/Rags.....	16
Solar Panels	16
Solid Waste.....	16
Solid Waste Soils.....	16
Street Sweepings.....	17
Stumps.....	17
Textiles.....	17
Tires	18
Wood Pallets.....	18

Alternate Cover Soils

All customers must contact Resource Recovery directly by calling 401-228-3282 for detailed testing criteria and to obtain a Resource Recovery soil approval letter. Delivery of loads then must be scheduled by completing the Special Delivery Request form on our website (www.rirrc.org/recycling-composting-disposal/special-materials) or calling the Scalehouse at 401-228-3102. A copy of the Resource Recovery soil approval letter is also required to be presented to the Scalehouse with every load delivery.

Antifreeze

Permitted Customers: Individual Residents

Acceptable Amounts & Items: Less than 10 gallons of new and used antifreeze from cars, motorcycles, boats, trucks, lawnmowers, etc.

Prohibited Customers: Small contractors, municipal and commercial customers

Appliances (“White Goods”)

Permitted Customers: All customers

Acceptable Items: Large appliances. Examples of items that fit the criteria, and are accepted, include:

Without CFC coolant (“Freon”):

- clothes dryers
- dishwashers
- stoves
- washing machines

With CFC coolant (“Freon”):

- air conditioners
- dehumidifiers
- freezers
- refrigerators
- water coolers

Batteries

Permitted Customers: All customers

Acceptable Items: Extra-large batteries from cars, motorcycles, boats, trucks, lawn mowers, etc.

Prohibited Items: Single-use alkaline batteries, small rechargeable batteries

Boats/Vessels and Campers

Permitted Customers & Delivery Requirements: All customers must contact the Scalehouse at 401-228-3102 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available.

Acceptable Items & Preparation: Boats/vessels and campers free of all hazardous fluids and materials including gas, diesel, hydraulic oil, motor oils, batteries, and/or propane. All tanks should be removed or aerated to remove any fumes that would cause a fire or explosion upon processing. The customer will be required to sign a release form indicating that the boat/camper/vessel is free of hazardous fluids or unaerated tanks. Paddle boats, kayaks, and canoes are charged as solid waste.

Prohibited Items: Boats/campers/vessels that contain any hazardous materials or unaerated tanks; out-of-state boats/campers/vessels; drivable motor homes; significantly oversized items (call the Scalehouse at 401-228-3102 if you think your item might be significantly oversized).

Books and Media

Permitted Customers: Individual Residents

Acceptable Items: (1) Books that are dry and free of mold and/or mildew and (2) CDs and DVDs that are commercially recorded (i.e. store-bought CDs and DVDs, not those that were home-recorded).

Prohibited Customers: Small contractors, municipal and commercial customers

Bulky Rigid Plastics

Permitted Customers & Delivery Requirements:

1. **Individual Residents and Small Contractors**
2. **Municipal and Commercial Customers** must contact the MRF at 401-228-3187 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available or will be subject to rejection and/or a disposal fee.

Acceptable Items: Rigid plastic items must (1) be 100% rigid plastic with non-plastic parts removed, (2) be empty and free of all materials and liquids, (3) have never held hazardous materials or waste, (4) be no larger than a 95-gallon recycling/trash cart in size, but no smaller than a hard hat (approximately one cubic foot) and (5) not be drums or tanks of any size (if you are unsure if a container classifies as a drum or tank, call the Scalehouse at 401-228-3102 or see [Drums and Tanks](#)). Bulky rigid plastics must arrive loose (i.e. not be in contained in bags/boxes, or stacked/bundled). Examples of items that fit the criteria, and are accepted, include:

- Buckets/pails (metal handles okay)
- Hard hats (interior lining removed)
- Laundry baskets
- Lawn furniture
- Milk/soda/beverage crates
- Plastic election campaign signs (wire mounting stands removed)
- Plastic shelving
- Storage containers/bins/trays/lids
- Trash barrels/recycling bins/compost bins
- Trash/recycling carts (axles, wheels and metal handles removed), no more than 20% by volume in any load

Contaminants: These items either (1) do not fit the general acceptance criteria or (2) fit it, but are not accepted by our buyer or cause problems in our baler. No more than 10% of these are allowed in any load:

- Items larger than 96-gallon cart: e.g. kiddie pools, sand boxes, playhouses, swing sets, plastic toys larger than a 96-gallon cart
- Items smaller than a hard hat: e.g. action figures, toothbrushes, bottles, jugs, jars, cups
- Items without non-plastic parts removed: e.g. kids wheeled toys, ride-on vehicle toys
- Items containing non-plastic parts that cannot be removed: e.g. swimming pool filter housings; appliances with cords or electric motors, like vacuums
- Brittle plastics that may shatter or splinter upon compaction (e.g. acrylic)
- Automotive bumper covers and parts
- Black flower pots
- Coolers
- Drainage pipes and gutters
- Electronics casing from computers, keyboards, etc.
- Expanded Polystyrene (“Styrofoam”)
- Fencing
- Hubcaps

Attachment 3

- Landscape edging
- Pallets
- Pipes
- Power tool cases
- Siding
- Truck bed liners

Prohibited Items: These items (1) clearly do not fit the acceptance criteria and (2) cause major problems for our system, or workers, and/or our buyer(s). Loads containing any percentage of these items will be subject to immediate rejection:

- Aren't plastic: e.g. fiberglass, metal, wood, glass, concrete, brick, and any other non-plastic materials, including rigid plastic containers holding trash, liquids or other material
- Aren't rigid: e.g. garden hoses, plastic hoses or tubing, window blinds
- Are drums or tanks of any size: Prohibited by plastics buyers due to Resource Conservation and Recovery Act (RCRA) regulations; see [Drums and Tanks](#)
- Contained hazardous materials/waste: e.g. automotive fluids (e.g. gasoline, motor oil), petroleum products, paint, paint chemicals (e.g. stripper, thinner, varnish), pesticides/herbicides/insecticides, or any other chemicals

Prohibited Loads: Loads containing more than 20% by volume of trash/recycling carts, including dedicated loads of trash/recycling carts

Cardboard (Dedicated Loads)

Permitted Customers & Delivery Requirements:

1. **Individual Residents and Small Contractors**
2. **Municipal and Commercial Customers** must contact the MRF at 401-228-3187 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available or will be subject to rejection and/or a disposal fee.

Acceptable Items & Preparation: Cardboard of any size that is empty and flattened; tape and labels are OK. Cardboard pieces larger than 3' x 5' are not accepted in loads of mixed recycling.

Catch Basin Waste

Permitted Customers: Municipal and commercial customers

Acceptable Items: Solid material such as leaves, gravel, sand, sediments, soils, twigs and other organic material that is removed from storm water collection systems during catch basin, manhole or inlet cleaning operations

Prohibited Items: Loads containing any percentage of free liquids will be subject to immediate rejection

Prohibited Customers: Individual residents and small contractors

Christmas Greenery

Permitted Customers: All customers

Acceptable Items & Preparation: Real Christmas trees, wreath branches, and garland pieces that are loose (i.e. not contained in bags or netting or tied together with wire) and free of all trimmings (e.g. ornaments, tinsel, lights, wire, ties, wire frames, etc.)

Concrete/Asphalt/Brick/Rock

Permitted Customers & Delivery Requirements: All customers. Concrete/asphalt/rock delivered in mixed waste loads will be charged as solid waste and may be subject to the Load Handling Surcharge for hard to manage loads.

Acceptable Items: Concrete, asphalt, brick, and rock, free of debris and litter

Construction & Demolition Debris (C&D)

Permitted Customers: All customers. C&D is landfilled and charged as solid waste, but is tracked separately.

Acceptable Items*: Non-hazardous solid waste resulting from the construction, remodeling, repair, and demolition of utilities and structures and uncontaminated solid waste resulting from land clearing that is not pre-processed in a way that renders individual waste components unrecognizable, such as pulverizing or shredding. Examples of items that fit the criteria, and are accepted, include:

- Wood including painted, treated and coated wood and wood products
- Land clearing debris
- Sheetrock/wallboard/drywall, plaster, and wall coverings
- Plumbing fixtures
- Non-asbestos insulation
- Roofing shingles and other roofing coverings
- Glass
- Plastics that are not sealed in a manner that conceals other wastes
- Buckets ten gallons or less in size and having no more than one inch of residue remaining on the bottom
- Electrical wiring and components containing no hazardous liquids, and pipe and metals that are incidental to any of the above

***Contaminants:** Loads containing more than 10% of the following items will be tracked as solid waste (not as C&D), even if resulting from the construction, remodeling, repair, and demolition of utilities, structures, and roads and land clearing: garbage, corrugated container board, carpeting, furniture, appliance, tires, and containers greater than ten gallons in size

Prohibited Items: Loads containing any percentage of these items will be subject to immediate rejection:

- Items regulated as hazardous waste including, but not limited to: electrical fixtures containing hazardous liquids such as fluorescent light ballasts or transformer fluorescent lights, asbestos waste
- 55-gallon drums (see [Drums and Tanks](#))
- Any containers having more than one inch of residue remaining on the bottom
- Fuel tanks

Cooking Oil

Permitted Customers: Individual Residents

Acceptable Amounts & Items: Less than 5 gallons of 100% plant-based cooking oils such as vegetable oil, olive oil, peanut oil and corn oil with no more than trace amounts of food particles.

Prohibited Customers: Small contractors, municipal and commercial customers

Drums and Tanks

Permitted Customers & Delivery Requirements: All customers must contact the Scalehouse at 401-228-3102 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available.

Acceptable Items: Drums and tanks with 1" or less of residue; Customer will be required to sign a release form indicating that the drums/tanks are "RCRA EMPTY." (RCRA = Resource Conservation and Recovery Act)

Preparation: All drums/tanks must be "RCRA EMPTY." According to the U.S. Environmental Protection Agency, EPA 40 CFR 261.7(b):

1. A container or inner liner removed from a container that held a non-acute hazardous waste is considered empty when:
 - a. All wastes have been removed that can be removed using commonly employed practices from that type of container, e.g. pouring, pumping, aspirating; AND
 - b. No more than 2.5 centimeters (1 inch) of residue remains on the bottom of the container or liner; OR
 - c. No more than 3 percent by weight of the total capacity of the container remains if the container is less than or equal to 110 gallons in size; OR
 - d. No more than 0.3 percent by weight of the total capacity of the container remains if the container is greater than 110 gallons in size
2. A container that has held a hazardous waste that is a compressed gas is empty when the pressure in the container approaches atmospheric pressure
3. A container or inner liner removed from a container that held an acute hazardous waste as listed in 40 CFR 261.31, .32, .33I is empty when:
 - a. The container or inner liner has been triple rinsed using a solvent capable of removing the commercial chemical product or manufacturing chemical intermediate
 - b. The container or inner liner has been cleaned by another method that has been shown in the scientific literature, or by tests conducted by the generator, to achieve equivalent removal; OR
 - c. In the case of a container, the inner liner that prevented contact of the commercial chemical product or manufacturing chemical intermediate with the container has been removed

Additionally, Resource Recovery requires that:

1. The tops of the containers are removed or a hole is cut into the container or drum large enough to allow a representative of Resource Recovery to safely inspect the inside to ensure "RCRA EMPTY."
2. All hazardous waste placards be removed or defaced (e.g. spray painted over)

Prohibited Items: Resource Recovery will reject any load that contains any drums or containers not "RCRA EMPTY."

Electronic Waste (e-waste)

Permitted Customers & Delivery Requirements: Acceptable e-waste as defined below is banned from landfill disposal and will not be accepted in mixed waste loads. However, e-waste delivered in mixed loads and not segregated by the customer will be charged the per unit electronic waste fee in addition to the solid waste fee.

1. **Individual Residents**
2. **Small Contractors and Commercial Customers:** No more than fifteen (15) acceptable units per commercial customer, per day.
3. **School Loads:** Public and private K-12 schools wishing to deliver dedicated loads of more than fifteen (15) total acceptable units must receive prior approval by calling 401-228-3238 twenty four (24) hours in

advance. Loads arriving without prior approval will be subject to rejection and/or a disposal fee. Approval of loads is based on Resource Recovery's current capacity. Schools with more than fifteen (15) units are encouraged to seek alternate options.

4. **Municipal Customers:** Municipalities must only deliver acceptable residential e-waste that has been **abandoned** at their municipal transfer stations/public works yards, and must call ahead to arrange to pick-up two (2) empty "wrangler" (4'x4'x4') boxes and pallets. The municipality may fill the wranglers with ONLY acceptable e-waste, as defined below, and must contact Resource Recovery to schedule a date for drop-off by calling 401-228-3238. Drop-offs are limited to one wrangler/month. This is for abandoned items only. It is not meant to replace permanent municipal drop-off programs.

Acceptable Items & Preparation: Televisions (TVs) and computers including monitors, computer towers, laptops and tablets, free from any peripheral devices (e.g. no keyboards, printers, VCRs, etc.). Do not pack acceptable e-waste in cardboard boxes and foam. Unplug and discard all cables and peripherals if still attached.

Prohibited Customers: Commercial customers with more than 15 units

Fish Waste

Permitted Customers & Delivery Requirements: All customers. Loads of fish waste must be delivered in sealed containers and are accepted Monday-Saturday, 6 AM-10 AM. Customers should take precautions to avoid any spillage of fish waste. Customers that deliver containers that are visibly leaking will be barred from future disposal.

Acceptable Items: Untreated, unlined, raw fish and shellfish waste from seafood processing facilities

Foam

Permitted Customers: Individual Residents

Acceptable Items & Preparation: Clean and dry expanded polystyrene foam ("Styrofoam"), secured inside of clear or translucent plastic bags. Examples of items that fit the criteria, and are accepted, include:

- Food service foam such as coffee cups, meat trays and take-out containers.
- Rigid foam that protected items that were once packaged in cardboard boxes. Any oversized rigid packaging foam pieces that would fit one-to-two pieces per bag can remain loose.

Prohibited Items: These items either (1) do not fit the acceptance criteria or (2) fit it, but are prohibited by our buyer:

- Loose foam not secured inside of clear or translucent plastic bags (except for oversized pieces)
- Spongy foam (i.e. foam that you can squeeze like "#1" Fan fingers or pool noodles)
- Foam packaging peanuts
- Foam insulation board

Prohibited Customers: Small contractors, municipal and commercial customers

Leaf & Yard (L&Y) Debris

Permitted Customers & Delivery Requirements: All customers. L&Y debris delivered in mixed loads with stumps will be charged as stumps.

Acceptable Items & Preparation: Brush and branches less than 3” inches in diameter, leaves, twigs, and grass clippings are accepted as L&Y debris; must be delivered loose or in paper leaf and lawn bags.

Prohibited Items: These items (1) clearly do not fit the acceptance criteria and (2) cause major problems for our system, or workers, and/or our buyer(s). Loads containing any percentage of these items will be subject to immediate rejection and applicable fees:

- Stumps such as brush, branches, limbs, trunks and stumps from trees and bushes greater than 3” inches in diameter will be charged as stumps
- Plastic bags: L&Y debris arriving inside plastic bags that are not emptied out at the L&Y debris intake pile will be charged as solid waste
- Litter/trash (e.g. coffee cups, plastic bottles, paper, plastic) will be charged as solid waste
- Invasive species (e.g. Japanese Knotweed, Garlic Mustard) will be charged as solid waste. For a comprehensive list of invasive species and disposal instructions, visit the Rhode Island Department of Environmental Management’s website: <https://dem.ri.gov/ri-stormwater-solutions/in-the-weeds/tips.php>

Mattresses/Box Springs

Permitted Customers & Delivery Requirements: Acceptable mattresses/box springs can arrive together, but acceptable mattresses/box springs delivered in mixed waste loads with other materials will be charged as unrecoverable mattresses/box springs.

1. **Municipal and Commercial Customers:** Not accepted for recycling. Municipal and commercial customers must bring all dedicated loads of mattresses/box springs for recycling directly to a Mattress Recycling Council (MRC) Recycling Facility (<http://byebyemattress.com/rhode-island>), and **not to Resource Recovery**.
 - Dedicated loads delivered to Resource Recovery will be landfilled and charged as mattress/box springs - dedicated load. Resource Recovery will only accept a total of two (2) dedicated loads of mattresses daily and they must be received no later than 1 PM Monday-Friday. Customers are encouraged to call the Scalehouse at 401-228-3102 prior to shipment of any dedicated load for disposal.
2. **Small Contractors** are encouraged to bring all dedicated loads of mattresses/box springs for recycling directly to an MRC Recycling Facility (<http://byebyemattress.com/rhode-island>), and **not to Resource Recovery**. However, Resource Recovery will accept small commercial loads of mattresses/box springs up to three (3) individual units provided the items are placed in the designated location, as directed. More than three (3) individual units will be charged as mattress/box springs - dedicated load.
3. **Individual Residents** must deliver mattresses/box springs for recycling to the Tip Facility. Customers are responsible for placing mattresses and box springs in the designated location, as directed, or they will be charged as unrecoverable mattress/box springs.

Acceptable Mattresses: Any sleep surface (including used or renovated), that is (1) whole and intact, (2) dry, (3) not broken, twisted, damaged (must lie flat in container), (4) not contaminated with bed bugs, and (5) not severely contaminated with bodily fluids or odors, that is also (6) covered with ticking or fabric and contains resilient material, such as steel innersprings, foam, fiber, or other filling or upholstery materials, used alone or in combination, regardless of size or shape.

Acceptable Box Springs: Any structure (including used or renovated) used to support a mattress or sleep surface that is (1) whole and intact, (2) dry, (3) not broken, twisted, damaged (must lie flat in container), (4) not contaminated with bed bugs, and (5) not severely contaminated with bodily fluids or odors, that is also (6) covered with ticking or fabric and comprised of a frame, foam, springs or other structure, or other materials, used alone or in combination, and includes both adjustable bases or foundations and stationary foundations.

Prohibited Items: These units either (1) clearly do not fit the acceptance criteria or (2) fit it, but are not accepted in the MRC program. The following will be charged as unrecoverable mattresses/box springs, or as solid waste:

Unrecoverable Mattresses/Box Springs are units that are:

- Disassembled, or from which materials, such as metal, have been removed
- Saturated or frozen
- Not covered in ticking or fabric
- Broken, twisted, or damaged that do not lie flat
- Contaminated with bed bugs (must be wrapped in plastic and marked with “BB” on both sides prior to landfill disposal)
- Severely contaminated with bodily fluids, strong odors, mold or mildew

Solid Waste:

- Air mattresses that contain no upholstery material (such as camping beds)
- Car beds
- Crib and bassinet mattresses
- Juvenile products (e.g. carriages, baskets, dressing tables, strollers, playpens, infant carriers, lounge pad, crib bumpers)
- Mattress pads
- Mattress toppers
- Pillows
- Sleeping bags
- Sofa beds
- Futons
- Collapsible roll-away beds
- Waterbeds that contain no upholstery material

Mixed Recycling

Permitted Customers & Delivery Requirements: All customers. All acceptable mixed recycling materials can arrive mixed together.

1. **Individual Residents and Small Contractors** must deliver to the Small Vehicle Area.
2. **Municipal and Commercial Customers** must deliver loads to the MRF.

Preparation: Resource Recovery expects customers to treat unprocessed comingled recyclables as a commodity during collection and delivery to the MRF to allow for proper sortation when processed through the MRF. Materials received in a condition inconsistent with the **moisture** and **compaction** standards below, or otherwise found objectionable by Resource Recovery staff, may be rejected as these issues contribute to cross-contamination, loss of quality recyclables, processing inefficiencies and higher residue rates. Rejected loads will be recoded as solid waste and the customer will be subject to the appropriate fee and other surcharges including equipment usage fees.

Attachment 3

Excessive Moisture: Customers shall ensure that recyclables are delivered to the MRF free of excess moisture. Loads that are determined to be too wet or contain an excessive amount of snow, ice or frozen material to process shall be subject to rejection. Such determination shall be made by Resource Recovery and shall be binding.

Excessive Compaction: While balancing the utilization of the hauling vehicle’s maximum load capacity, the customer shall prevent the excessive compaction of material to be delivered to the MRF. Loads that have been subject to excessive compaction cannot be sorted properly causing excess residue and/or contamination. Resource Recovery recommends a 2.5:1 maximum compaction ratio to reduce MRF residue and preserve commodity values. Using data from the 2016 EPA Volume to Weight conversion table, single family commingled recyclables average 126 pounds per cubic yard (e.g. a vehicle with 30 yards capacity should not exceed 5 tons of residential single stream material). Loads that are found to be excessively compacted and unsuitable for processing may be subject to rejection. Such determination shall be made by Resource Recovery and shall be binding.

No Bagging/Bundling: All materials must arrive loose (i.e. not be in plastic bags, leaf and lawn bags, cardboard boxes or bundled together). Materials received in bags will be treated as solid waste and disposed of as residue regardless of the recyclability of the items within the bags.

Acceptable: Materials must be (1) commingled plastic, glass, metal, and paper/cardboard items that follow the acceptance criteria outlined below, by material type, (2) dedicated loads of acceptable material types, (dedicated loads of glass may be accepted with advance notice and permission from RIRRC), (3) no more than 50% glass by weight in any mixed load, (4) free from excessive moisture, (5) loose, and (6) free from excessive compaction.

Contaminants: These items either (1) do not fit the general acceptance criteria or (2) fit it, but are not accepted by our buyer(s). No more than 10% of these are allowed in any load:

	Acceptable	Contaminants
Plastic	<p>Plastic items must be empty containers that never held flammable liquid, 5 gallons in size or smaller. Examples of items that fit the criteria, and are accepted, include:</p> <ul style="list-style-type: none"> • Jars (e.g. peanut butter, mayo) • Jugs (e.g. milk, juice, detergent) • Tubs (e.g. ice cream, margarine) • Bottles (e.g. soda, shampoo) • Cups (e.g. iced coffee) • Clamshells (i.e. clear plastic take-out containers) • Cartons (i.e. plastic egg cartons) • Blister packaging (i.e. containers molded into the shape of the consumer product it holds) 	<ul style="list-style-type: none"> • Any plastic item that is not a container (e.g. hangers, toys, VHS tapes, shelving) • Any plastic container that held hazardous liquid (<i>see prohibited items below.</i>) • Any plastic container larger than 5 gallons in size (e.g. large plastic storage totes) • Any plastic container ≤ 2” in diameter and height • Containers that aren’t empty • Hybrid items made up of near equal parts of different materials or 3+ different materials (e.g. foil-plastic juice pouches, snack bags, candy wrappers, yogurt tops) • Styrofoam containers (e.g. cups, take-out containers, coolers, etc.) • Compostable containers (labeled “compostable,” “biodegradable” or “PLA”) • Containers that crinkle or tear easily (e.g. plant plug trays) • Containers that shatter (e.g. CD cases) • Plastic film (plastic bags, bubble wrap, shrink wrap)

	Acceptable	Contaminants
Metal	<p>Metal items must be empty cans/lids or clean foil. Examples of items that fit the criteria, and are accepted, include:</p> <ul style="list-style-type: none"> Aluminum beverage cans/bottles Aluminum cat food cans Steel/tin food cans Aerosol cans (depressed nozzle results in no product/air/noise) Aluminum foil Aluminum pie plates and serving dishes 	<ul style="list-style-type: none"> Any metal items that aren't cans/lids or foil (e.g. wire hangers, pots, pans) Cans that aren't empty Foil that is not clean Hybrid items made up of near equal parts of different materials or 3+ different materials (e.g. juice pouches, snack bags, candy wrappers, yogurt tops)
Glass	<p>Glass items must be empty bottles or jars. Examples of items that fit the criteria, and are accepted, include:</p> <ul style="list-style-type: none"> Drink bottles (e.g. soda, juice, tea, beer, wine) Food jars (e.g. sauce, jam/jelly, condiments, baby food) 	<ul style="list-style-type: none"> Any glass items that aren't bottles or jars (e.g. lightbulbs, windows, drinking glasses, bowls, ceramics) Glass bottles and jars that aren't empty Hybrid items made up of near equal parts of different materials or 3+ different materials (e.g. ½ glass ½ plastic pepper grinder) <i>Though broken glass bottles and jars are accepted, Resource Recovery continues to advise those cities, towns, businesses, or institutions with manual collection to refrain from putting broken glass bottles or jars in their recycling for the protection of custodial staff and curbside haulers.</i>
Paper/ Cardboard/ Cartons	<p>Paper and cardboard must be (1) reasonably clean, dry, and flat (some grease on cardboard pizza boxes is OK); (2) in pieces no larger than 3' x 5';</p> <p>Cartons must be (1) empty and (2) not crushed completely flat. Examples of items that fit the criteria, and are accepted, include:</p> <ul style="list-style-type: none"> Books (soft-covered or with hard cover removed) Cartons – Gable top (e.g. milk, creamer, juice) Cartons - Aseptic (e.g. soy milk, broth, juice boxes) Corrugated cardboard (up to 3' x 5', flattened) Egg cartons Envelopes 100% paper gift bags with handles removed Magazines / catalogs 	<ul style="list-style-type: none"> Paper/Cardboard that isn't clean (some grease on cardboard pizza boxes OK) Paper/Cardboard that isn't reasonably dry Cardboard pieces larger than 3' x 5' should be cut down to size Hybrid items made up of near equal part of different materials or 3+ different materials (e.g. photographs, cigarette packs, bubble wrap padded envelopes, nut canisters, three ring binders) Sanitary paper (e.g. napkins, tissues, or paper towels) Shredded paper Wet-strength cardboard (e.g. soda boxes, six-pack carriers, frozen food boxes, paper coffee beverage/soup cups, soap or laundry detergent boxes) Wax coated or wire reinforced cardboard (e.g. boxes used to transport fresh produce)

	Acceptable	Contaminants
	<ul style="list-style-type: none"> • Newspaper • Notebooks • Office paper • Paperboard boxes (e.g. food boxes, shoe boxes) • Paper towel inner tubes • Wrapping paper 	

Other Contaminants:

- Textiles: e.g. clothing, towels, blankets, sheets, linens, luggage, backpacks, tote bags and footwear

Prohibited Items: These items (1) clearly do not fit the acceptance criteria and (2) cause major problems for our system, workers, and/or our buyer(s). Loads containing any percentage of these items will be subject to immediate rejection:

- Aren't loose (i.e. any bagged materials, including bagged recycling and bagged municipal or commercial solid waste, any materials that are excessively compacted.)
- Aren't empty (i.e. any container still containing hazardous waste, pressurized contents, or unknown contents)
- Aren't reasonably dry (i.e. material that has been coated by liquids such as paint, petroleum or chemicals)
- Aren't: (1) plastic containers that never carried flammable liquid, (2) metal cans/lids or foil, (3) glass bottles or jars, (4) paper, cardboard, or cartons, for example:
 - Organics: e.g. food waste, cooking oil-soaked materials, pet waste, human waste, deceased animals, and yard waste such as leaves, branches, stones, mulch, dirt / potting soil, grass clippings, flowers, plants and weeds
 - Construction and demolition debris: e.g. windows, siding, tile, gutters, shingles, pipe, drywall concrete, brick, gravel, wood, sawdust, dirt, sand
 - Medical/biological waste: e.g. hypodermic needles, auto-injection pens and lancets, intravenous (IV) tubing and bags, oxygen respiration tubing and masks, soiled diapers/changing pads
 - Explosives/flammables/combustibles: e.g. firearms, ammunition, fireworks, cylinders/tanks including but not limited to propane/acetylene/oxygen/helium, and containers labeled as having one time contained flammable fluids such as automotive fluid containers; chemical containers; gasoline/petroleum product cans or containers; paint product cans or buckets; paint/stripper/thinner/varnish containers; pesticide/herbicide/insecticide containers).
 - Items that wrap / can be tied in a knot: e.g. string, twine, rope, cables, chain, wire, hose, tubing, electrical cords, Christmas tree lights, fishing line and nets
 - Bulky/special waste: e.g. electronic items like printers and laptops, appliances like A/C units and microwaves, furniture, exercise equipment
 - Dangerous ferrous and non-ferrous scrap metal: e.g. sheet metal, pipe, auto parts-such as brake rotors/brake drums, wheels, structural steel such as rebar, angle iron, channel steel, tools, knives, razor blades, saw blades, drill bits, nails/screws
 - Lithium Batteries/Lithium-Ion Batteries: Loose or installed in a device.

Motor Oil and Filters

Permitted Customers: Individual Residents

Acceptable Amounts & Items: Less than 10 gallons of new and used oil, motor oil and filters from cars, motorcycles, boats, trucks, lawnmowers, etc.

Prohibited Customers: Small contractors, municipal and commercial customers

Plastic Bags and Film

Permitted Customers & Delivery Requirements: Plastic bags and film are not accepted in loads of mixed recycling.

1. **Municipal and Commercial Customers:** Municipal and commercial customers must receive prior approval from the MRF by calling 401-228-3187 twenty four (24) hours in advance. Loads arriving without prior approval will be subject to rejection and/or a disposal fee.
2. **Individual Residents and Small Contractors:** Small amounts must be delivered to the Small Vehicle Area. Small amounts can also be brought to the plastic bag and film collection containers located in large grocery, pharmacy, or big-box stores in RI. Individual residents with larger amounts should follow the municipal and commercial load instructions above.

Acceptable Items: Plastic bags and film must be (1) empty, (2) clean, (3) dry, and (4) capable of stretching over your thumb (even just a little). Examples of items that fit the criteria, and are accepted, include:

- Airpacks (from shipped packages)
- Bread/bagel bags
- Bubble wrap and bubble wrap envelopes
- Cereal box liners
- Dry cleaning bags
- Furniture, mattress and electronic overwrap
- Mattress bags
- Newspaper bags
- Overwrap from paper towels, toilet paper, cases of water/soda/beverages
- Pellet/firewood bags
- Produce bags
- Sandwich bags (remove hard zippers)
- Shopping bags

Contaminants: These items either (1) do not fit the acceptance criteria or (2) fit it, but are not accepted by our buyer(s). No more than 10% of these are allowed in any load:

- Don't stretch: e.g. cellophane wrapping, vinyl bags, microwave-ready bags
- Clingy food wrap
- Bags that held hazardous material e.g. lime pellets, fertilizers and pesticides
- Bags labeled "biodegradable" or "compostable"

Scrap Metal

Permitted Customers: All customers

Acceptable Items: Scrap metal items that are 100% metal. Scrap metal items that are less than 100% metal are evaluated on a case-by-case basis. **Preparation:** (1) Always remove as much non-metal from scrap items as possible (e.g. plastic, foam, textiles, etc.), (2) Sharp ends on scrap items such as knives must be covered with thick tape (e.g. masking, electrical, duct) or a piece of folded cardboard, and (3) Fluids must be drained from lawn/garden power equipment and any batteries must be removed. Examples of items that fit the criteria, and are accepted, include:

Attachment 3

- Auto parts
- Car jacks
- Chain link fencing
- Filing cabinets
- Golf clubs
- Grills (tank removed) and grill grates
- Keys
- Lawn mowers (drained of fluids)
- Lawn mower blades
- License plates
- Nails, screws, nuts and bolts
- Pipes
- Pots, pans and baking sheets
- Tools
- Shower heads and shower rods
- Sinks
- Snow blowers (drained of fluids)

Seaweed

Permitted Customers & Delivery Requirements: Municipal customers only; must contact the Scalehouse at 401-228-3102 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available or will be subject to rejection and/or a disposal fee.

Acceptable Items: Seaweed (i.e. marine plants and algae)

Contaminants: Because municipal customers are allowed to deliver seaweed under the Municipal L&Y Debris Cap, loads cannot contain more than 10% of debris/litter in any load.

Prohibited Customers: Individual residents, small contractors, commercial customers

Shredded Paper

Permitted Customers & Delivery Requirements: Shredded paper delivered in mixed waste loads or delivered un-bagged will be charged as solid waste.

1. **Municipal and Commercial Customers** must contact the MRF at 401-228-3187 twenty four (24) hours in advance to schedule a delivery time window. Loads not scheduled will be held until tipping area is available or will be subject to rejection and/or a disposal fee. Properly prepared shredded paper (contained in plastic bags) can also be included with dedicated cardboard loads (as outlined in “Cardboard [Dedicated Loads]”).
2. **Individual Resident and Small Contractors** must deliver shredded paper to the Small Vehicle Area.

Acceptable Items & Preparation: Pre-shredded sensitive documents; trace amounts of shredded staples, paper clips, tape, etc. Shredded paper must be secured in a bag prior to placement in the container. Shredded paper is not accepted in loads of mixed recycling. If you are looking to have sensitive documents shredded, look for events listed on www.rirrc.org/announcements/events.

Sludge Ash

Permitted Customers & Delivery Requirements: All customers must schedule delivery with the Scalehouse by completing the Special Delivery Request form on our website (www.rirrc.org/recycling-composting-disposal/special-materials) no earlier than one week prior to your requested delivery date. No dust nuisance should be caused upon tipping; Load Handling Surcharge fee applies to loads that create a dust nuisance.

Acceptable Items: Sludge ash, the by-product produced during the combustion of dewatered sewage sludge in an incinerator.

Sewage Treatment: Sludge and Grit/Rags

Permitted Customers & Delivery Requirements: All customers must schedule delivery with the Scalehouse by completing the Special Delivery Request form on our website (www.rirrc.org/recycling-composting-disposal/special-materials) no earlier than one week prior to your requested delivery date. Dedicated loads of sludge/grit/rags are accepted Monday- Friday, 9 AM-2 PM.

Loads must be delivered in sealed containers. Customers should take precautions to avoid any spillage of sludge waste. Customers that deliver containers that are visibly leaking will be barred from future disposal. Sewage sludge material produced from all sources is subject to pre-approval from Resource Recovery.

Acceptable Items: In-state:

- Residual, semi-solid material that is produced as a by-product during sewage treatment of municipal wastewater
- Grit and rags captured during the treatment of sludge

Solar Panels

Permitted Customers & Delivery Requirements: All customers. Dedicated loads of solar panels can be accepted either for recycling and charged as Solar Panels or landfilled and charged as solid waste.

Acceptable Items: Solar panels

Solid Waste

Permitted Customers: All customers

Acceptable Items: Solid waste generated in RI, free of all prohibited materials shown below.

Prohibited Items: Loads containing any percentage of these items will be subject to immediate rejection, and must be removed from the facility.

- Out-of-state waste (\$50,000 fine)
- Out-of-state rejected loads of mixed recycling
- Regulated Hazardous Waste
- Regulated Medical Waste
- Electronic waste: televisions, computers, monitors, laptops and tablets
- Mercury-added products

Solid Waste Soils

Permitted Customers & Delivery Requirements: All customers must contact Resource Recovery directly by calling 401-228-3282 for detailed testing criteria and to obtain a Resource Recovery soil approval letter. Delivery of loads then must be scheduled by completing the Special Delivery Request form on our website (www.rirrc.org/recycling-composting-disposal/special-materials) or calling the Scalehouse at 401-228-3102. A copy of the Resource Recovery soil approval letter is also required to be presented to the Scalehouse with every load delivery. No dust nuisance should be caused upon tipping; Load Handling Surcharge fee applies to loads that create a dust nuisance.

Acceptable Items: Soils not accepted as Alternate Cover (see [Alternate Cover Soils](#)).

Street Sweepings

Permitted Customers: Municipal and commercial customers

Acceptable Items: Screened street sweepings such as sand that was used on streets, roads, highways and parking areas, both public and private, and that is ultimately swept or cleaned; may be mixed with residual salt during winter storm operations.

Contaminants: Contaminated street sweepings will be charged as solid waste. The following items do not fit the acceptance criteria. No more than 10% of these are allowed in any load:

- Trash, debris or other items not typically found in streets, roads, highways and parking areas
- Storm water catch basin, manhole, or inlet cleanings

Stumps

Permitted Customers & Delivery Requirements: All customers. Loads of stumps containing L&Y debris will be charged as stumps. Stumps delivered in mixed loads will be charged as solid waste.

Acceptable Items & Preparation: Brush, branches, limbs, trunks and stumps from trees and bushes greater than 3” inches in diameter; must be segregated from all other L&Y debris.

Prohibited Items: These items (1) clearly do not fit the acceptance criteria and (2) cause major problems for our system, or workers, and/or our buyer(s). Loads containing any percentage of these items will be subject to immediate rejection and charged as solid waste:

- Plastic bags
- Litter/trash (e.g. coffee cups, plastic bottles, paper, plastic)
- Invasive species (e.g. Japanese Knotweed, Garlic Mustard). For a comprehensive list of invasive species and disposal instructions, visit the Rhode Island Department of Environmental Management’s website: <https://dem.ri.gov/ri-stormwater-solutions/in-the-weeds/tips.php>

Textiles

Permitted Customers: Individual Residents

Acceptable Items & Preparation: Clean, dry, and odorless textiles, including non-apparel and worn/torn/stained items; must be secured in plastic bags prior to placement in the clothing/textile bin. Examples of items that fit the criteria, and are accepted, include:

- | | |
|--|--|
| <ul style="list-style-type: none"> • Accessories, e.g. belts, hats, purses, scarves, neck ties • Bedding, e.g. sheets, comforters • Clothing • Costumes • Fabric remnants | <ul style="list-style-type: none"> • Home items, e.g. curtains, tablecloths, cloth napkins, shower curtains, towels • Pet beds and clothing • Shoes/boots/slippers • Swimsuits and undergarments • Yarn |
|--|--|

Contaminants: These items fit the acceptance criteria, but are not accepted by our recycler: Pillows, rugs/carpeting, rags used for hazardous waste residue (e.g. motor oil, paint)

Prohibited Customers: Municipal and commercial customers

Tires

Permitted Customers & Delivery Requirements: All customers. Tires delivered in mixed loads will be charged the applicable per unit tire fee in addition to the solid waste fee. Dedicated loads of tires that do not meet the acceptance criteria will be landfilled and charged as Tires-Non-Recoverable.

Acceptable Items: Whole tires, clean and delivered free from any dirt or debris, including those on rims, from cars, motorcycles, and bicycles; as well as tractor trailer tires and oversized tires.

Prohibited Items: These items (1) clearly do not fit the acceptance criteria and (2) cause major problems for our system, workers, and/or our buyer(s). Loads containing any percentage of these items will be subject to immediate rejection:

- Forklift tires
- Solid tires and foam filled tires
- Tires cut in half (or more)
- Tires contaminated with dirt or other debris

Wood Pallets

Permitted Customers: All customers

Acceptable Items: Clean wooden pallets free of any paint, banding, bolts, or metal

Prohibited Items: These items (1) clearly do not fit the acceptance criteria and (2) cause major problems for our system, workers, and/or our buyer(s). Loads containing any percentage of these items will be subject to immediate rejection:

- Pallets that aren't clean (e.g. pallets with paint, banding, bolts, metal, etc.)
- Wood items that aren't pallets (e.g. plywood, lumber, stumps, firewood, branches, spools, crates, etc.)



Municipal Leaf and Yard Debris Cap Sharing Policy

POLICY

- Pursuant to RIGL § 23-19-3 (17), Rhode Island Resource Recovery Corporation (Resource Recovery) hereby establishes the following program for the purpose of facilitating the sharing of municipal leaf and yard (L&Y) debris cap, heretofore described as L&Y cap transfer, amongst Rhode Island municipalities.
- Resource Recovery will administer all provisions of this policy.

SCOPE

- This policy applies to all Rhode Island municipalities.

RESPONSIBILITY

- The Executive Director has overall responsibility for this policy.
- The Director of Policy and Programs is responsible for the implementation of this policy.
- The Municipal Program Coordinator is responsible for the daily administration of this policy.
- The Chief Financial Officer is responsible for maintaining the integrity of the cap transfers.
- The Municipalities are responsible for initiating the cap transfer process amongst themselves.

GENERAL GUIDELINES

- Resource Recovery shall allow L&Y cap transfers as described below.
- Municipalities shall be allowed to transfer 100% of their L&Y cap to other municipalities, either in part or in total.
- Municipalities shall be allowed to accept up to 50% of their statutorily calculated L&Y cap as a transfer.
- A municipality in need of additional L&Y cap (the Requestor) shall be solely responsible for initiating a request to transfer L&Y cap.
- L&Y cap transfers shall be effective for the fiscal year in which they are granted. L&Y caps shall reset each fiscal year to the statutorily calculated amount, nullifying any and all previous years' L&Y cap transfer agreements. Unused portions of a transferred L&Y cap shall not be allowed to carry forward to subsequent fiscal years.
- Municipalities shall decide at the local level if they will participate in the L&Y cap sharing program.

Last updated: 02/08/2017; visit www.rirrc.org for most up-to-date version.

[1]

- Each municipality may elect to transfer some, or all, of their L&Y cap to another RI municipality.
- Municipalities may not place any restrictions, conditions, or encumbrances of any kind upon the transfer of the L&Y cap.
- L&Y cap shall not be transferred from one fiscal year to another.
- L&Y cap shall not be borrowed from subsequent fiscal years.
- Once L&Y cap is transferred, the tonnage is irretrievable by the previous Owner.
- Municipalities are under no obligation to transfer L&Y cap.

LEAF AND YARD DEBRIS CAP TRANSFER GUIDELINES

Resource Recovery Process

- Resource Recovery will provide the municipalities with a list of all municipal L&Y caps for the current fiscal year (FY10) and shall make the list available for subsequent fiscal years at the same time the municipal solid waste caps are distributed. On the first list of the year, it shall be assumed that all municipalities have unused cap available to transfer. This list shall include, at a minimum, the following information:
 - Municipality Name
 - Original L&Y Cap Amount
 - L&Y Cap Amount Available for Transfer
 - L&Y Cap Amount Available to Receive
- Resource Recovery shall process transfers according to the “Municipal Process” laid out below
- Resource Recovery shall update the L&Y cap list as transfers occur, and shall distribute the updated list to the municipalities.
- Resource Recovery shall provide a form for use by the municipalities to record the agreed upon L&Y cap transfer.

Municipal Process

- Upon receipt of the L&Y Cap list, municipalities willing to transfer cap shall notify the Municipal Program Coordinator and the Scalehouse and Customer Service Manager in writing or by email of the amount they wish to make available for transfer. Municipalities unwilling to transfer cap shall notify the Municipal Program Coordinator and the Scalehouse and Customer Service Manager in writing or by email to show zero tons available for transfer against their L&Y cap.
- A municipality in need of additional L&Y cap (the Requestor) shall initiate a cap transfer transaction with a participating municipality (the Owner).
- The Requestor shall ask for a specific tonnage of L&Y cap when requesting a transfer. The Requestor shall sign the form provided by the Corporation authorizing the acceptance of the L&Y cap transfer.
- The Owner shall sign the Requestor’s form indicating approval to transfer the L&Y cap amount from the Owner’s municipal L&Y cap to the Requestor’s municipal L&Y cap.
- Either the Owner or the Requestor shall forward the co-signed form to the Corporation in one of the following manners (if emailed, the form should be sent as a legible scan or electronically signed file. If

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illegible, Resource Recovery reserves the right to delay the cap transfer until a hard-copy of the co-signed document is received):

- U.S. Postal Service addressed to:
 - RI Resource Recovery
 - 65 Shun Pike
 - Johnston, RI 02919
 - Attn: Scalehouse and Customer Service Manager
- Fax to:
 - 942-0239
 - Attn: Scalehouse and Customer Service Manager
- Email to:
 - scalehouse@rirrc.org
- Hand deliver to Scalehouse and Customer Service Manager

RESOURCE RECOVERY SCALEHOUSE PROCESS

- Upon receipt of the co-signed L&Y cap transfer form, the Scalehouse and Customer Service Manager or his designee shall complete the transfer as agreed upon. The transferred L&Y cap shall be available to the approved Requestor no later than the following business day.
- The Scalehouse and Customer Service Manager or his designee shall sign the form and note the date of the L&Y cap transfer.
- The Scalehouse and Customer Service Manager shall provide an updated L&Y cap list to the the Municipal Program Coordinator for distribution to the municipalities.
- A copy of the fully executed transfer form shall be attached to both municipalities' solid waste contracts for the fiscal year in which the transfer occurred.

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[3]



Municipal Transfer Policy

PURPOSE

The purpose of this policy is to delineate the Rhode Island Resource Recovery Corporation's ("Corporation" or "RIRRC") requirements for municipalities utilizing a Transfer Station for shipping materials to the RIRRC Facility located in Johnston, Rhode Island. This includes solid waste destined for disposal, recyclables destined for the Materials Recycling Facility (MRF), leaf and yard waste to be composted, or any other materials to be received and processed by the RIRRC. This policy also establishes a standard procedure that municipalities must follow to account for the transfer of materials.

SCOPE

The provisions of this policy apply to all municipalities utilizing a Transfer Station licensed by the RI Department of Environmental Management for the shipment of materials to the RIRRC facilities.

OBJECTIVES

The objectives of this policy are to: 1) protect the public's investment in the RIRRC facilities, including the landfill and the MRF; 2) assist Rhode Island municipalities in the efficient collection and shipping of materials destined for the RIRRC facilities; 3) ensure that municipally generated materials such as municipal solid waste, recyclables and leaf and yard waste are being shipped to the RIRRC facilities; 4) ensure that recyclables delivered to the MRF are attributed to the appropriate municipality; 5) maximize the return on the marketing of recyclables; and 6) that commercial materials collected at transfer stations are billed as such.

DEFINITIONS

For the purposes of this policy, all definitions below and contained in the RI Department of Environmental Management Rules and Regulations for Solid Waste Management Facilities and Organic Waste Recycling Facilities (250-RICR-140-05-1), shall apply:

- "Municipal Transfer Station" - shall mean a Transfer Station accepting materials from one municipality entity and no commercial entities. For the purposes of this policy, two or more municipalities may act as one municipal entity in the Corporation's view, provided that the municipalities involved have a written agreement on file with the Corporation and signed by the appropriate officials from both municipalities, indicating the responsible party for billing and crediting purposes.
- "Regional Transfer Station" – shall mean a Transfer Station accepting materials from more than one municipality, or, any commercial entity.

- “transfer” – shall mean to take material from collection vehicles and ultimately place them in other transportation units for movement to another solid waste management facility.
- “Transfer Station” – for the purpose of the policy, is a single term that encompasses both Municipal Transfer Stations and Regional Transfer Stations.

POLICY

All municipalities utilizing Transfer Stations for shipping materials to the RIRRC facilities must have written approval from RIRRC and be signatory to a RIRRC Solid Waste and Recycling Services Agreement.

Municipalities requesting permission to utilize a Transfer Station to transfer materials must demonstrate that a significant cost savings can be achieved versus direct hauling the material to the Johnston facility.

PROCEDURE

All municipalities that transfer materials to the RIRRC via a Transfer Station shall submit a written request to the RIRRC Executive Director for approval. The municipality, or its designee, is responsible for developing a plan to ensure that all municipally generated material collected and deposited in the Transfer Station is transported to the RIRRC for processing or disposal.

All requests must contain the following information:

1. Names, phone numbers and addresses of the appropriate Municipal or Corporate officers, if applicable, responsible for the operation of said Transfer Station;
2. Copies of RIDEM license and operating plans for the facility;
3. If not included in the RIDEM operating plan, descriptions and specifications of all equipment including, but not limited to, compacting equipment, roll-off containers, and tipping ramps and platforms used in the handling and processing of materials.
4. A plan for the bi-annual calibration and certification of weighing facilities, if so equipped;
5. A plan describing means or mechanisms for keeping municipal materials separate from commercial and to ensure that all municipally generated material is ultimately transported to the RIRRC for processing or disposal;
6. A plan describing the means or mechanisms for tracking the transaction weight information to accurately separate the municipally generated and collected materials from the commercial sector. Each material type and corresponding weights must be recorded and tracked separately for reporting purposes; and
7. A plan for the transfer of all weight transaction information to RIRRC, including a means for verification of weight transaction information by the appropriate Municipal official. The Municipality, or its designee, must transmit no later than the 2nd business day of the following month, the weight transaction information to RIRRC for verification and accounting purposes.

Upon receipt of a request, the RIRRC Executive Director or a designee will arrange to inspect the facility within 30 business days. The inspection will consist of, but not be limited to, visual inspection of the handling processes including the separation processes for the municipal and commercial material streams, and the verification of appropriate weighing facility calibration documentation.

If the request for certification and the facility meet the above criteria, a certification will be issued (within 30 business days) pending the signing of an agreement that allows RIRRC personnel access, at any time, to all facilities associated with the receiving, processing, storage, and transportation of materials destined for RIRRC facilities.

CERTIFICATION AND APPROVAL

Certification for the transfer of materials will be issued for a period of time consistent with the most current Solid Waste and Recycling Services Agreement or the expiration of the RIDEM operating license for the Transfer Station utilized by the municipality, whichever occurs sooner.

If, during the certification period, either the Municipality or the Transfer Station operator desires to alter any of the procedures or plans described in the RIDEM Operating Plan or the information submitted to the RIRRC as part of the approval process, a request in writing to the RIRRC Executive Director must be made. A review and response to all such requests will be made within 10 business days. All approved alterations will be documented and amended to the original certification.

Certifications for the transfer of any materials may be revoked at any time if the Municipality, or any commercial entity responsible for the collection and shipping of the Municipality's material, is found to be in non-compliance with any of the provisions contained in the RIDEM Operating Plan for the said transfer station, this policy, or any plans submitted as part of the certification request. Such Municipalities will be notified immediately by RIRRC, in writing, of any such certification revocation, including a reasonable description of events or conditions which provide a basis for such revocation.

EXCEPTIONS

The above policy may have exceptions. Requests for exceptions from specific requirements and/or criteria, however, must be approved and supported by a reasonable written explanation and justification. The Municipality is responsible for the preparation of the explanation and justification for the exception.

Authority to Grant Exceptions:

Only the Executive Director is authorized to grant exceptions to this policy.

ATTACHMENTS

Attachment 1 – Sample Municipal Transfer Request – Regional Transfer Station

Request for Municipal Transfer Approval

Municipality:	Anywhere, RI
Contact:	Betty Miller, Director of Public Works Town of Anywhere (401)-555-1212
Transfer Facility:	Middle Rhode Island Regional Transfer Facility 65 Styx Pike Anywhere, RI
Transfer Facility Operator:	Bud Jones, Operations Director Haulit, Inc. Anywhere, RI
RIDEM Documentation:	See Attachments 1 – RIDEM Operating Plan, and 2 – RIDEM Solid Waste Transfer Station License (photocopy)
Facility Information & Equipment:	20,000 sf building facility for solid waste receipt & processing 2 – 40 yd roll-offs for recycling located under a permanent roof structure 1 – Elevated (12ft) ramp for Roll off access
Truck Scale Calibration Plan and Documentation:	Haulit Inc. currently maintains and operates a truck scale at the Middle Rhode Island Regional Transfer Facility. Haulit Inc. is under a contract (See Attachment 3) with ScalesRUs Ltd. To calibrate the truck scale by the 15 th of the 1 st and 7 th months of each year. All calibration documentation is kept on file and will be made available to RIRRC upon request.
Weight Transaction Transfer Plan:	Each month Haulit Inc. will deliver to the Anywhere Public Works Department a detailed list of scale transactions for all Anywhere solid waste and recyclables delivered to the transfer station. The Anywhere Public Works Director will then verify and send the information, no later than the 3 rd business day of the following month, to RIRRC detailing the breakdown in the tonnages delivered to RIRRC.
Municipal and Commercial Recycling Segregation Plan:	Solid Waste: Haulit Inc. will maintain separate areas on the tipping floor for municipal and commercial solid waste. All solid waste tipped at the Middle Rhode Island Regional Transfer Facility by the Town of Anywhere will be delivered to the Johnston Central Landfill for disposal. Recyclables: Haulit, Inc. will receive and commingle municipal and commercial recycling in the two 40 yd roll-off boxes. This material will

be kept clean and compliant with the RIRRC MRF receiving rules for recycling materials. Haulit, Inc. will haul these boxes to the RIRRC MRF when full and deposit these loads as commercial recycling. Consistent with the Weight Transaction Transfer Plan, the Anywhere Public Works Director will review the scale transactions then verify and sign a letter detailing the breakdown in the tonnages delivered to the RIRRC MRF.

Municipal Agent

Betty Miller, Anywhere Public Works Director

Facility Operator

Bud Jones, HaulIt Inc., Operations Director

SAMPLE



Compost Distribution Policy

Rhode Island Resource Recovery (Resource Recovery) Class A Rhode Island Compost (finished compost) is approved for use in certified organic crop production, and is a great addition to fields/grass, flowerbeds, and vegetable gardens. Using compost to replace or reduce reliance on synthetic fertilizers is also a cost-effective way to help the environment.

Pursuant to RIGL § 23-19-3 (17) and the Solid Waste and Recycling Services Agreement, Resource Recovery may periodically make finished compost available to municipalities at no charge.

MUNICIPAL GUIDELINES AND PROCEDURES

Municipal Eligibility: Finished compost will be available free of charge to those municipalities with a current signed Solid Waste and Recycling Services Agreement who have also delivered leaf and yard waste to Resource Recovery during the current fiscal year. When finished compost is available for free distribution to the aforementioned municipalities, Resource Recovery will provide notice and the municipalities will be allowed to pick up free compost for their use.

Availability: Upon Resource Recovery's announcement of available finished compost, up to 1,000 cubic yards of finished compost will be available on a first come, first served basis during the calendar year. Even after Resource Recovery has notified eligible municipalities, there may be periods where compost is not available.

Requests: Municipalities should direct requests to the Municipal Program Coordinator by email at municipal@rirrc.org or by phone at 942-1430 x252. A brief written or verbal description of planned use must be provided, along with the amount of cubic yards requested.

Use: Finished compost must be used for a municipal project, such as use in fields, flower beds/planters, school gardens, etc. It may not be given away to residents or sold in any way.

Approval: Within 48 hours of initial request, the request will be approved or denied with notification by phone or email. Requests may be denied because the municipality is not eligible, the proposed use is not a municipal project, or wholesale needs are anticipated. Requests may be placed on hold if there is no finished compost available at the time of request.

Pickup: Approved requests must be picked up within 30 days of approval. Requests that have not been picked up will be canceled. Approved requests can be picked up by stopping by the main scale house and following the instructions of Resource Recovery staff.

Last updated: 03/05/2019; visit www.rirrc.org for most up-to-date version.

RI Public Schools: When Resource Recovery is approached by a Rhode Island Public School for finished compost, we will direct them to their municipality first. The municipality may choose to help the school by donating finished compost as a result of their municipal-run compost operation or may agree to donate some of their own finished compost made available by Resource Recovery through the abovementioned municipal guidelines. If the municipality is unable to help the school by giving their own finished compost or allotting some of their finished compost from Resource Recovery, the school may ask Resource Recovery under the RI Public School Finished Compost Guidelines (below).

RI PUBLIC SCHOOL FINISHED COMPOST GUIDELINES

RI Public School Eligibility: After municipal options are exhausted, RI Public Schools may directly approach Resource Recovery. Resource Recovery will make 500 cubic yards of compost available to Rhode Island Public Schools for use in school projects such as school gardens, planting trees, and other approved projects.

Availability: Upon Resource Recovery's announcement of available finished compost, up to 500 cubic yards of finished compost will be available on a first come, first served basis during the calendar year. This 500 cubic yards will be separate from the 1,000 cubic yards available to municipalities. Even after Resource Recovery has notified eligible municipalities, there may be periods where compost is not available.

Requests: After RI Public Schools have approached their municipality and the city/town is unable to help, schools should direct requests to the Municipal Program Coordinator by email at municipal@rirrc.org or by phone at 942-1430 x252. A brief written or verbal description of planned use must be provided, along with the amount of cubic yards requested.

Use: Finished compost must be used for a school project, such as use in school gardens, planting trees, and other approved projects. It may not be given away or sold in any way.

Approval: Within 48 hours of initial request, the request will be approved or denied with notification by phone or email. Requests may be denied because: the school has not applied through the municipality, the proposed use is not a school project, or wholesale needs are anticipated. Requests may be placed on hold if there is no finished compost available at the time of request.

Pickup: Approved requests must be picked up within 30 days of approval. Requests that have not been picked up will be canceled. Approved requests can be picked up by stopping by the main scale house and following the instructions of Resource Recovery staff.

Project Completion: Upon completion of municipal or school projects, pictures of the process or finished project should be submitted to the Municipal Program Coordinator. These photos may be used to promote our Class A Rhode Island Compost.

Should you have any questions, please contact the Municipal Program Coordinator by email at municipal@rirrc.org or by phone at 942-1430 x252.

Last updated: 03/05/2019; visit www.rirrc.org for most up-to-date version.



RECYCLING PROFIT SHARE REPORTING FORM

Pursuant to our agreements, Rhode Island Resource Recovery Corporation (Resource Recovery) requires that municipalities use profit share funds to further enhance and expand the municipal recycling and diversion program. Municipalities must also complete this form for the previous fiscal year’s profit share funds use by August 1.

Please complete the form (and attach additional pages if needed) to municipal@rirrc.org or fax to (401) 946-5174 by August 1. Please email us if you are having trouble filling out this pdf form.

City/Town of: _____

Name of person submitting report: _____

Amount of Profit Share being reported on: _____

ACTIVITY	AMOUNT USED	BENEFIT TO COMMUNITY / ANTICIPATED OUTCOME

TOTAL AMOUNT USED	AMOUNT REMAINING	WHERE ARE REMAINING FUNDS BEING KEPT?

Last updated: 03/27/2017; visit www.rirrc.org for most up-to-date version.



Municipal Grant Policy

From time to time, and when finances allow, the Board of Commissioners of the Rhode Island Resource Recovery Corporation (Resource Recovery) may make funding available for municipal grant requests. In such instances, administration of funded grant rounds shall be in accordance with the following:

FUNDING PRIORITIES

Funding priority is given to applications that:

- Reduce contamination of the mixed recycling stream;
- Educate Rhode Islanders on solid waste management principles, including recycling right;
- Provide opportunities for Rhode Islanders to recycle in public spaces and athletic fields;
- Provide safe, environmentally compliant, clean and affordable solid waste and recycling services;
- Promote source reduction, recycling, waste prevention, and reuse of materials;
- Conserve space in the Rhode Island Central Landfill for non-organic, non-recyclable waste;
- Are focused on long-range solutions to solid waste diversion challenges;
- Initiate recycling programs for public-private partnerships;
- Show a high likelihood of success and potential to be replicated; and
- Provide like educational opportunities to municipal waste management professionals and staff members providing associated services.

GRANT APPLICATIONS

Deadlines & Available Funding

Administration of the Municipal Grant Policy will follow Resource Recovery's fiscal year. The funding to be made available in any given year will be determined through the annual budgeting process. Municipal representatives will be notified of these levels and associated application deadlines for the coming year via email within ten business days of the budget's adoption. This information will also be posted to Resource Recovery's [Grant Program webpage](#) within the same time frame.

Forms

Applicants must submit grant requests using the appropriate application forms available on the [Grant Program webpage](#). Separate application forms must be submitted for each project, training request or municipal employee. Completed grant application forms shall be sent to the Municipal Program Coordinator by: email (preferred) to municipal@rirrc.org, fax to (401) 946-5174, or mail: Municipal Program Coordinator, RI Resource Recovery, 65 Shun Pike, Johnston, RI 02919. If mailing, please prepare one double-sided copy to conserve paper.

Project-based grants

Project-based grants may be for a one-time expenditure, such as for recycling bins for athletic fields or public spaces, or for ongoing educational support materials, such as residential direct mailings about municipal recycling and diversion programs. Where applicable, Resource Recovery's standardized materials such as recycling labels and guidelines shall be used. Grant funding can also provide ongoing partial support for municipal recycling coordinators.

Project-based grant requests may not exceed the total amount made available in any grant round and each must include a dollar-for-dollar municipal match to ensure commitment, shared responsibility, and sustainability. Project-based grant requests for recycling services and infrastructure such as recycling bins, carts, barrels for public spaces, events and athletic fields do not need to demonstrate a match.

Applicants must include the following information in their grant application, while considering Resource Recovery's mission and funding priorities:

- 1) Project description: detailed description of the work to be performed.
- 2) Project need: a brief explanation of why the project is needed.
- 3) Project purpose: summary discussion of how the proposed project meets the identified need.
- 4) Expected results: including who will benefit, how many people will participate, and the establishment of specific performance measures that will be used in gauging the success of the project in meeting the identified need (e.g. percent of population educated, pounds of waste diverted, changes to recycling and or load rejection rates).
- 5) Project Schedule: including quarterly benchmarks and milestones.
- 6) Project budget: including a chart or spreadsheet containing the description of the item, vendor, quantity, unit and total costs, amount requested for reimbursement and the municipal matching component (if applicable).
- 7) Name and title of municipal project manager.
- 8) Additional pages or documents should be submitted to supplement the Grant Application Form, including quotes from vendors, product specifications and other relevant information.

Training-based grants

Training-based grants support educational opportunities for municipal waste management professionals and associated staff. These may be submitted at any time on a rolling basis and do not need to demonstrate a match. Funding is limited to registration costs only however. Travel, lodging, per diem, other incidentals, testing and certification expenses are not eligible for grant funding.

ELIGIBILITY & AWARD

Only municipalities with a signed municipal contract for the fiscal year in which they are applying for funding and whose accounts with Resource Recovery are current are eligible for award.

In making awards, each request will first be evaluated by Resource Recovery staff to determine eligibility and alignment with the program's requirements. Grant applications may then be reviewed by the Board of Commissioners' Environmental-Recycling Subcommittee for recommendation to the full Board. All grant applications are then subject to review and approval by the Board of Commissioners.

The Board of Commissioners reserves the right to fully fund, partially fund, or deny funding requests. No applicant is guaranteed funding at any level, even if all basic criteria have been met. Prior funding does not guarantee support in current or future years.

Applicants will be notified of the outcome of the review process via email within ten business days of Board action.

POST-GRANT AWARD

Reporting

Project-based grant recipients must provide quarterly reporting to Resource Recovery by no later than September 30, December 31, March 31 and June 30 of each year. Recipients of training-based grants must only provide one final report following completion of the training activity. All reports must utilize the forms made available on the [Grant Program webpage](#) and be submitted using the process outlined above in [Forms](#).

Failure to report and or provide sufficient reporting information in a timely fashion may result in exclusion from future grant rounds.

Disbursement of Funds

Payment of grant funds to recipients shall be as a reimbursement of approved expenditures only. Grant funds will not be made available in advance of associated expenditures having been made. Requests for payment are to be made through the reporting process described above and can occur as regularly as quarterly or at the time of project completion and final reporting.

Reimbursement requests must be accompanied by an itemized invoice to Resource Recovery from the grantee on city/town letterhead as well as supporting invoices documenting the eligible expenses that the municipality has incurred on behalf of the project. Continued funding will depend upon demonstrated outcomes and adherence to reimbursement guidelines. Resource Recovery staff may ask for additional reports if project results have not been realized at the time of final reimbursement.

Expiration and Extension

Projects must be completed no later than the grant expiration date provided in the award notice. Extensions may be requested of and decided upon by the Municipal Program Coordinator for just cause. If a municipality does not request an extension before the grant expiration date, the grant will expire.



On-site Customer Safety Policy

The following requirements have been put in place to help ensure the safety of Rhode Island Resource Recovery Corporation (RIRRC) customers and staff. Be advised that failure to comply with these may result in load rejection or offenders being permanently banned from the facility.

1. All customers are required to follow the direction of RIRRC staff when onsite with no exception.
2. All commercial vehicles and operators must comply with all Federal and State regulations. Any disabled vehicle must use traffic cones or emergency reflector triangles to warn on-coming traffic. The use of road flares is not permitted anywhere on RIRRC property.
3. Any accident or incident that occurs onsite is required to be immediately reported to the nearest RIRRC staff member.
4. High visibility vests or ANSI class 2 clothing, puncture resistant boots and long pants are required to always be worn on site. Use of designated facilities without these is prohibited as are the wearing of shorts, tennis, and open toed shoes.
5. Smoking, vaping, and salvaging are also prohibited on site as is the use of cell phones while operating any vehicle or hydraulic implements.
6. The speed limit on site is 15 MPH, no passing is allowed, and all drivers are required to obey posted traffic control devices.
7. RIRRC vehicles and equipment always have the right of way while onsite. As such, drivers must be prepared to slow down and stop at all intersections and equipment crossings.
8. All loads must remain covered until you have reached your designated unloading area. Tarps or covers should never be removed while on the scales or along our roadways.
9. Trucks using the landfill are expected to keep 15 feet apart while dumping in the active working area. If a vehicle pulls within 15 feet of your vehicle you must suspend operation until that vehicle has moved. Trailer dump trucks must remain 50 feet apart when dumping.
10. Customers using the Transfer Station or Compost receiving area must always remain with their vehicle and minors are not allowed outside the vehicle.
11. If you are dumping in line with other vehicles, you must wait for those on either side of you to come to a complete stop before exiting your vehicle.

Last updated: 12/20/22; visit www.rirrc.org for most up-to-date version.

[1]

12. Only the driver is allowed to exit the vehicle while in the active landfill working area. Once outside, he or she must always stay with their vehicle, must not wander off or walk behind any vehicle or pass beneath or within any raised or open and unsecured tailgate.
13. Drivers are responsible for securing their own tailgates, turn buckles and latches and cleaning off any debris from aprons, bumpers, and tail gates prior to exiting the disposal area.
14. During inclement weather, exiting trucks may be diverted through the wheel washer. If the wheel wash diversion lane is in use, you are required to use it.
15. Should a vehicle become stuck or disabled while onsite, RIRRC will tow it out of the traffic pattern with the driver's permission. In such instances drivers will be required to hook the tow chain, or cable to their vehicle to prevent damage. Any further towing services needed to remove the vehicle from the site will be the responsibility of the vehicle owner/operator.
16. All vehicles are subject to random load inspections by RIRRC staff while onsite. If selected for a random check, please cooperate with RIRRC staff to avoid unnecessary delays.

If at any time you feel you are in an unsafe situation, remain in your vehicle and contact RIRRC directly. Staff can be reached by telephone at (401) 228-3102 and via CB radio on channel 12. **In the event of an emergency dial 911 and report your address as 65 Shun Pike, Johnston, RI.**



Town of Bristol 2025-2026 Solid Waste Diversion Plan Report

Generated by Rhode Island Resource Recovery Corporation (Resource Recovery or RIRRC) based on the 2024 Annual Municipal Data Survey responses, Resource Recovery scale data and reported diverted tons

This report serves as an addendum to the FY26-27 Municipal Solid Waste and Recycling Services Agreement as required by Rhode Island General Law § 23-19-13(e)(3)

About This Plan Report

This Solid Waste Recycling and Diversion Plan Report documents the municipality's approach to reaching the State of Rhode Island's 35% recycling and 50% solid waste diversion goals. It begins with an overview of the municipality's waste management systems and methods for collecting and accepting solid waste, mixed recycling and diverted materials from residents served in the municipal program. It then moves to a detailed evaluation of its waste stream, listing the category and materials by weight – a combination of the reported diverted materials and Resource Recovery's scale data. This information is summarized by several charts that displays the tons recycled and disposed, associated recycling rates and avoided disposal costs. The final sections outline the municipality's current program assessment, program goals including the statutory mandate of 35% and 50% diversion rate and additional identified goals. The report concludes with the implementation plan including strategies currently being employed and those actions that the municipality intends to take in furthering this mission.

This report is possible due to the municipality's detailed responses provided on the annual survey and Resource Recovery's software application that automates production of the report.

Bristol Waste Management Administration & Operations

Contact Information

Full municipality name	Town of Bristol
Website	www.bristolri.gov
Contact person	Christopher Parella
Title	Director of Public Works
Address	111 Mt. Hope Avenue, Bristol, RI 02809
Phone	401-253-4100
Email	cparella@bristolri.gov

Program Funding

Municipal solid waste management system funding method	Combination of general fund and user fees
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Curbside Trash Pickup

Is there curbside trash pick up?	Yes
Hauler type	Municipality
Collection method	Automatic
Truck type	Automated side loader
Number of trucks	2
Collection schedule	Weekly
Number of collection days per week	5
Maximum units per structure served	4
Number of households served	8700

Curbside Recycling Pickup

Is there curbside recycling pick up?	Yes
Hauler type	Municipality
Collection method	Automatic
Truck type	Automated side loader
Number of trucks	2
Collection schedule	Weekly
Number of collection days per week	5
Maximum units per structure served	4
Number of households served	8700

Multi-families Served

Are any multi-families and/or condos (over the maximum units per structure served) included?	Yes
Material(s) included	Both trash and recycling
How do multi-families and/or condos join?	Request permission
Is any trash and/or recycling from these multi-families and/or condos tipped under the municipality's account at RIRRC?	Yes, it's picked up on the curbside route, consolidated with other town material at the transfer station, then delivered to RIRRC under the town's account.

Curbside Enforcement

Is curbside enforcement conducted?	Yes
Material(s) enforced	Both trash and recycling
Are there ordinances that allow for fines?	No
Method(s) used, such as oops tags, Resource Recovery hang tags, letters, warnings, fines, etc.	Tags used, pick-up refusal and recorded by staff should resident call
Number of tags, letters and/or fines issued	250

Primary Drop Off Facility

Facility type	Transfer Station
Facility operator	Municipality
Address	6 Minturn Farm Road, Bristol, RI 02809
Hours of operation	Monday-Friday 7:30 a.m.-3 p.m., Saturday 8 a.m.-12 p.m.
Permitted users	Residents only as of 7/1/22. Businesses were permitted until 6/30/22.
Materials accepted	Trash, construction & demolition debris, mixed recyclables, appliances with and without Freon, leaf & yard waste, Christmas trees, mattresses & box springs, motor oil & filters, scrap metal, tires
Is there a swap area to exchange usable items?	No

Permit for Drop-Off

Is a permit required?	Yes, there's an annual user fee
Annual fee	25
Permit date range	February 1 - January 31
Additional information	Each household can get two free day passes per year

Trash Drop Off

Is there drop-off for trash?	Yes, at the primary drop-off facility
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Recycling Drop Off

Is there drop-off for mixed recycling?	Yes, at the primary drop-off facility
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No Bin, No Barrel Policy

Is there a No Bin, No Barrel (NBNB) policy?	Yes
Start date	1/1/2016
Instructions for residents	Recycling cart must be present with your trash at the time of pick up in order for trash to be collected.

Leaf & Yard Waste / Organics

Is leaf & yard waste accepted?	Yes
Compost facility (other than RIRRC)	Bristol Water Pollution Compost Facility
Facility operator	Municipality
Compost facility operation / processing / finished compost distribution	Leaf and yard waste is mixed with sludge to create compost. Compost is available for free to residents.
Hauler type	Municipality
Is brush or Christmas trees chipped?	Yes
How chips are used and/or distributed	It's chipped by the Water Pollution Control Dept. and is available for free for residents
Does the municipality offer food waste collection?	No

Outreach

Was printed information with RI's mixed recycling guidelines and local programs distributed to ALL residents served in your municipal program?	No
Other methods for communicating RI's mixed recycling guidelines and local program information to residents	Flyers are left curbside as needed. Brochures are available in multiple town offices and on our website
Social media platforms and types of content shared	Some information is shared on Facebook
Special events and/or programs that educated residents about waste and recycling and/or collected materials for recycling/diversion	Keep Bristol Clean (Earth Day), four e-waste events per year

Carts

Is trash and/or recycling collected in carts?	Yes
Material(s) collected in carts	Both trash and recycling
Cart collection start date	3/31/2020
Initial trash cart size(s) (gallons)	65
Can residents change trash cart sizes?	Yes, free of charge
Alternate trash cart size(s) (gallons)	35
Options for additional trash carts	There's a one-time fee for additional cart(s)
Charge for an additional trash cart	75
Are broken trash carts replaced for free?	No, a fee applies to all broken carts

Charge to replace a broken trash cart	75
Trash cart manufacturer	Rehrig Pacific Company
Trash cart color	Green
Initial recycling cart size(s) (gallons)	65
Can residents change recycling cart sizes?	Yes, free of charge
Alternate recycling cart size(s) (gallons)	35
Options for additional recycling carts	There's a one-time fee for additional cart(s)
Charge for an additional recycling cart	75
Are broken recycling carts replaced for free?	No, a fee applies to all broken carts
Charge to replace a broken recycling cart	75
Recycling cart manufacturer	Rehrig Pacific Company
Recycling cart color	Blue
Number of recycling carts distributed last year	75

Compost Bins

Are compost bins available to residents?	Yes
Where do residents acquire compost bins?	DPW
Charge to residents	45

Public Space Receptacles

Does the municipality provide trash and/or recycling receptacles in public spaces?	Yes
Material(s)	Both trash and recycling
Locations	Downtown areas, beaches, parks, playgrounds
Receptacle types	45-gallon hand crafted steel
Number of trash receptacles	75
Number of recycling receptacles	10
Who empties the receptacles and how often?	DPW & Recreation staff

Schools Served in the Municipal Program

Are schools included?	Yes
Material(s)	Recycling only
Number of students served	1742
Is any trash and/or recycling from schools tipped under the municipality's account at RIRRC?	Recycling carts are collected curbside weekly from public schools in Bristol only. Schools located in Warren are collected by Mega and not included.

Municipal Buildings Served in the Municipal Program

Are municipal buildings included?	Yes
Material(s)	Both trash and recycling
Buildings included	Town Hall, Burnside Building, all Fire Stations, Maritime Center, Parks and Recreation including the Town Beach, Water Pollution Control, Sewer Department, Rogers Free Library
Number of employees served	150
Is any trash and/or recycling from these municipal buildings tipped under the municipality's account at RIRRC?	Trash and recycling are picked up along the residential routes, consolidated at the transfer station and hauled directly to RIRRC by the town.

Bristol's Waste Stream Evaluation

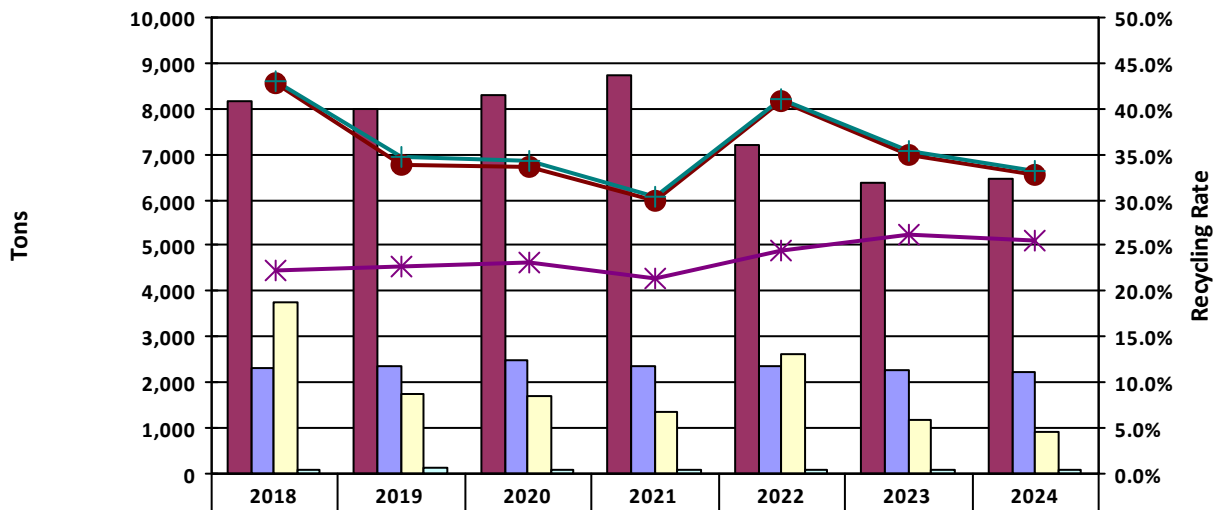
<u>Category / Material</u>	<u>Destination</u>	<u>Tons</u>
Solid Waste		
Solid Waste	RIRRC	7,204.23
MRF Recycling		
MRF Recycling	RIRRC	2,342.70
Leaf and Yard Waste		
Compost Bins		5.75
<i>Sold to municipality's residents at RIRRC; 500 lb. credit each, per year, for the 10-yr. life of the bin</i>		
Leaf & Yard Waste	Bristol Water Pollution Compost Facility	2,550.02
Stumps	RIRRC	8.50
Clothing		
Clothing & Textiles	Big Brothers Big Sisters of RI	27.08
Scrap Metal		
Appliances	A & E Metals Recycling and Packaging	0.00
<i>Included in scrap metal</i>		
Appliances with Freon	A & E Metals Recycling and Packaging	0.00
<i>Included in scrap metal</i>		
Scrap Metal	A & E Metals Recycling and Packaging	16.45
<i>Includes appliances with and without Freon</i>		
Other		
Electronic Waste	RMG Enterprise	0.97
<i>Per capita portion of the RIRRC state program location tonnage</i>		
Electronic Waste	Indie Cycle, LLC	26.78
Household Hazardous Waste	Clean Earth	4.34
<i>Per capita portion of statewide Eco-Depot collection & fluorescent bulb program tonnage</i>		
Mattresses	Green Mattress Recycling, Tough Stuff Recycling	40.15
Motor Oil	Western Oil	2.24
Motor Oil Filters	Western Oil	0.00
<i>No tonnage to report in 2022</i>		

2024 Summary of Tons Recycled and Disposed, Associated Recycling Rates, and Avoided Disposal Costs

	<u>Tons</u>	<u>Rate</u>	<u>Avoided Disposal Cost</u>
<u>MRF Recycling</u>	<u>2,343</u>	<u>24.5%</u>	<u>\$110,107</u>
<u>Mandatory Recycling</u>	<u>4,951</u>	<u>40.7%</u>	<u>\$232,674</u>
<u>Overall Diversion</u>	<u>5,025</u>	<u>41.1%</u>	<u>\$236,174</u>
<u>Disposed</u>	<u>7,204</u>		

Bristol Performance Trends

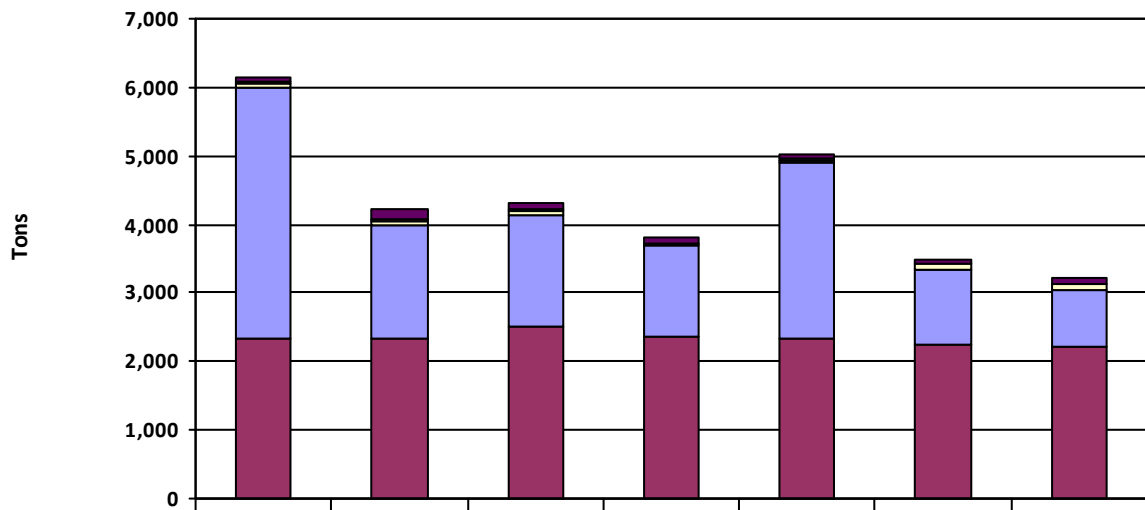
Recycling Rate Trend



	2018	2019	2020	2021	2022	2023	2024
Solid Waste Tons	8,150	7,970	8,277	8,730	7,204	6,364	6,469
MRF Recycling Tons	2,332	2,343	2,501	2,373	2,343	2,252	2,225
Mandatory Recycling Tons	3,739	1,741	1,712	1,342	2,608	1,163	915
Other Recycling Tons	67	152	96	88	74	80	74
MRF Recycling Rate	22.2%	22.7%	23.2%	21.4%	24.5%	26.1%	25.6%
Mandatory Recycling Rate	42.7%	33.9%	33.7%	29.9%	40.7%	34.9%	32.7%
Overall Diversion Rate	43.0%	34.7%	34.2%	30.4%	41.1%	35.4%	33.2%

Year

Recycling Contribution by Category Trend



	2018	2019	2020	2021	2022	2023	2024
Other Recycling Tons	67	152	96	88	74	80	74
Clothing Tons	8	25	16	30	27	0	7
Scrap Metal Tons	71	85	76	5	16	64	93
Composted Tons	3,660	1,631	1,619	1,307	2,564	1,100	814
MRF Recycling Tons	2,332	2,343	2,501	2,373	2,343	2,252	2,225

Year

Bristol's Current Program Assessment

Assessment of Current Program and Service Levels

In relation to your municipality's solid waste and recycling services it provides to residents:	
Are residents able to adequately access the services?	Yes
How effective is it at achieving desired outcomes?	More effective since July 2022
Are there issues related to administration of the services?	No
Will the quality of service improve, stay the same, worsen, and why (such as changes in population)?	We have fully implemented automation of our trash and recycling which is much more efficient but unfortunately has had little impact on our overall totals. What has been more impactful is the elimination of all commercial permits at our transfer station as of July 2022.

Program Goals

Goal #1: Statutory Mandate	Reach a 35% Recycling Rate
Goal #2: Statutory Mandate	Reach a 50% Diversion Rate
Goal #3: Stated Additional Goal	Reduce trash volume and increase our recycling rate
Goal #4: Stated Additional Goal	Streamline automation processes and cart sizes

Bristol's Implementation Plan

Current Strategies

Strategy	Responsible Party	Result	Timeframe
Encourage residents to donate usable items	DPW Staff	Increase in recycling and diversion rates	Ongoing
Book Resource Recovery to table at local events	DPW Director (or equiv.)	Increase knowledge of recycling do and don'ts	Ongoing
Expand diversion opportunities at the transfer station	DPW Staff	Increase in recycling and diversion rates	Ongoing
Lend recycling carts to local events	DPW Staff	Increase awareness	Ongoing
Refuse to empty non-compliant recycling bin/carts	DPW Staff on Collection Routes	Reduction in rejected loads	Ongoing

Planned Efforts

Strategy	Responsible Party	Result	Timeframe
Explore options to reduce waste through diverting organics	Town Council	Reduction in trash tonnage sent to RIRRC	Short (6 mo.-1 yr.)

Distribute RI's mixed recycling guidelines to residents	DPW Director (or equiv.)	Increase awareness and ensure proper recycling	Long (3-5 yrs.)
Schedule DPW staff tour of RIRRC	DPW Staff	Better understanding of recycling policies	Short (6 mo.-1 yr.)
Hand out RI's mixed recycling guidelines with transfer station permits	DPW Staff	Foster awareness to increase recycling rate	Medium (1-3 yrs.)

2025 -- H 5393

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LC001298
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STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2025

A N A C T

RELATING TO HIGHWAYS -- SIDEWALKS

Introduced By: Representatives Shallcross Smith, Nardone, Hopkins, Fascia, Santucci,
Place, Paplauskas, Quattrocchi, Phillips, and Roberts

Date Introduced: February 07, 2025

Referred To: House Finance

It is enacted by the General Assembly as follows:

1 SECTION 1. Section 24-7-8 of the General Laws in Chapter 24-7 entitled "Sidewalks" is
2 hereby amended to read as follows:

3 **24-7-8. Sidewalks along state highways.**

4 (a) Nothing in this chapter shall be held to oust the state of jurisdiction over any such
5 sidewalks and curbing as may be made, laid, or constructed upon state highways within a town, but
6 no sidewalks or curbing on state highways shall be made, laid, or constructed without the approval
7 of the director of transportation first being had and obtained as to the feasibility, location, type, and
8 time of construction.

9 (b) All maintenance of sidewalks along state highways shall be the responsibility of the
10 state with the exception of snow and ice removal on those sidewalks.

11 SECTION 2. Section 24-8-6 of the General Laws in Chapter 24-8 entitled "Construction
12 and Maintenance of State Roads" is hereby amended to read as follows:

13 **24-8-6. Authority for sidewalks and curbs.**

14 (a) The director of transportation shall have the power and authority to make, lay in and
15 upon, and construct sidewalks, including curbs, adjacent to and along either or any one side or both
16 sides of any state road, now constructed, in the process of construction, or to be constructed, which
17 in his or her opinion and judgment require sidewalks and curbs for pedestrian travel.

18 (b) All maintenance of sidewalks along state highways shall be the responsibility of the
19 state with the exception of snow and ice removal on those sidewalks.

1 SECTION 3. This act shall take effect upon passage.

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LC001298
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EXPLANATION
BY THE LEGISLATIVE COUNCIL
OF
A N A C T
RELATING TO HIGHWAYS -- SIDEWALKS

1 This act would require that all maintenance of sidewalks along state highways, with the
2 exception of snow and ice removal, be the responsibility of the state.

3 This act would take effect upon passage.

=====
LC001298
=====

2025 -- S 0057

LC000393

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2025

A N A C T

RELATING TO HIGHWAYS -- SIDEWALKS

Introduced By: Senators Rogers, Ciccone, LaMountain, DiPalma, Tikoian, Burke, Pearson, McKenney, de la Cruz, and Paolino

Date Introduced: January 23, 2025

Referred To: Senate Housing & Municipal Government

It is enacted by the General Assembly as follows:

1 SECTION 1. Section 24-7-8 of the General Laws in Chapter 24-7 entitled "Sidewalks" is
2 hereby amended to read as follows:

3 **24-7-8. Sidewalks along state highways.**

4 (a) Nothing in this chapter shall be held to oust the state of jurisdiction over any such
5 sidewalks and curbing as may be made, laid, or constructed upon state highways within a town, but
6 no sidewalks or curbing on state highways shall be made, laid, or constructed without the approval
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8 time of construction.

9 (b) All maintenance of sidewalks along state highways shall be the responsibility of the
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LC000393
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EXPLANATION
BY THE LEGISLATIVE COUNCIL
OF
A N A C T
RELATING TO HIGHWAYS -- SIDEWALKS

1 This act would require that all maintenance of sidewalks along state highways, with the
2 exception of snow and ice removal, be the responsibility of the state.

3 This act would take effect upon passage.

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LC000393
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RESOLUTION OF THE TOWN OF BRISTOL

**IN SUPPORT OF H 5393 AND S 0057 – AN ACT RELATING TO
HIGHWAYS – SIDEWALKS**

WHEREAS, the General Assembly of the State of Rhode Island has introduced House Bill 5393 and Senate Bill 57 during the January 2025 legislative session, both entitled “An Act Relating to Highways – Sidewalks”; and

WHEREAS, these bills propose that the State of Rhode Island shall assume full responsibility for the maintenance of sidewalks along state highways, with the exception of snow and ice removal, which shall remain the responsibility of the municipalities; and

WHEREAS, municipalities such as the Town of Bristol often face significant financial and operational burdens in maintaining sidewalks located along state-owned highways—areas that are otherwise under the jurisdiction and control of the Rhode Island Department of Transportation (RIDOT); and

WHEREAS, ensuring the safe and consistent condition of sidewalks along state highways is a matter of public safety and accessibility, and would benefit from centralized planning, oversight, and maintenance by the State; and

WHEREAS, passage of H 5393 and S 0057 would provide fiscal relief to municipalities while establishing clearer responsibility for sidewalk infrastructure along state routes, thereby improving coordination, safety, and long-term maintenance outcomes;

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Bristol hereby expresses its strong support for House Bill 5393 and Senate Bill 0057, and urges the General Assembly to pass this legislation; and

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the members of the Bristol delegation to the General Assembly, the Speaker of the House, and the President of the Senate.

Passed as a resolution of the Bristol Town Council this 7 day of May, 2025.

ATTEST: _____
Nathan Calouro, Chairman Bristol Town Council

ATTEST: _____
Melissa Cordeiro, Town Clerk



Town of Bristol, RI
Tax Assessor / Collectors Office
10 Court Street, Bristol, RI 02809 (401)253-7000

MEMORANDUM

To: THE HONORABLE TOWN COUNCIL
From: Kristopher Leadem, Tax Assessor/Collector
Date: April 30, 2025
Subject: Discussion regarding Owner-Occupied and Non-Owner-Occupied tax rates for 5/7/2025 meeting.

Please see attached spreadsheet giving 2 scenarios regarding the tax rates for both owner occupied and non owner occupied real property.

Respectfully,

Kristopher Leadem

Kristopher Leadem

Tax Assessor/Collector

Tax Rate Split Scenario
 0.01382 S100 rate 0.0096 S200 0.00975
 S1NOO rat 0.01057 S2NOO 0.0104

Scenario 1(homestead rate of 9.60 and nh of 10.57)

Single Family Home			
Assessed Value prior to revaluation	\$ 400,000		
Taxes in 2024	\$ 5,528		
Assessed Value after revaluation	\$ 580,000		
OO Taxes in 2025	\$ 5,568	0%	
NOO Taxes in 2025	\$ 6,131	11.0%	

OO tax rate will save the above tax payer about \$264

Scenario 2(homestead rate of 9.75 and nh of 10.40)

Single Family Home			
Assessed Value prior to revaluation	\$ 400,000		
Taxes in 2024	\$ 5,528		
Assessed Value after revaluation	\$ 580,000		
OO Taxes in 2025	\$ 5,655	2.3%	
NOO Taxes in 2025	\$ 6,032	9.1%	

OO tax rate will save the above tax payer about \$177

Mixed Use, Commercial, Industrial			
Assessed Value prior to revaluation	\$ 400,000		
Taxes in 2024	\$ 5,528		
Assessed Value after revaluation	\$ 528,000		
NOO Taxes in 2025	\$ 5,581	0%	

Mixed Use, Commercial, Industrial			
Assessed Value prior to revaluation	\$ 400,000		
Taxes in 2024	\$ 5,528		
Assessed Value after revaluation	\$ 528,000		
NOO Taxes in 2025	\$ 5,491	-1%	

Apartments			
Assessed Value prior to revaluation	\$ 800,000		
Taxes in 2024	\$ 11,056		
Assessed Value after revaluation	\$ 1,232,000		
NOO Taxes in 2025	\$ 13,022	17.8%	

Apartments			
Assessed Value prior to revaluation	\$ 800,000		
Taxes in 2024	\$ 11,056		
Assessed Value after revaluation	\$ 1,232,000		
NOO Taxes in 2025	\$ 12,813	15.9%	

BID/RFP ADVERTISING AUTHORIZATION FORM

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator. It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

BID/RFP # 1064

REQUESTED BY: Nick Tote (Printed) [Signature] (Signature)

BRIEF PROJECT NARRATIVE: Repair to Pedestrian infrastructure and driveway entrances, new bus shelter.

SOURCE OF FUNDING:

Approved by Town Council (Date) _____
Regular Budget Line Item (Number) _____
Special Appropriation _____
Grant (source) Main Street Grant
Other _____

Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above.

[Signature]
Steven Contente, Town Administrator (Date)

[Signature]
Carl Carulli, Town Treasurer (Date)

Pre-Bid Meeting no, yes if yes, mandatory or recommended
Date: April 18 Time: 10:AM
Location: Gooding Plaza, 36 Gooding Ave, Bristol
Special Instructions (if applicable): _____

Question Submission Information:

Deadline Date: April 29 Time: 4:00 PM
Contact Name: Eric DeNardo
Contact email: edenardo@vermontes.com Phone # _____

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.

LEGAL NOTICE

TOWN OF BRISTOL INVITATION TO BID BID NO. 1064

Sealed Bids will be received until 12 noon on May 7, 2025, for the following:

Instructions, specifications and evaluation criteria may be obtained and responses MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Instructions, specifications and evaluation criteria may also be obtained through the Town’s online bidding system at <https://www.bidnet-direct.com/rhode-island/bristolri> upon registering and/or logging in as a vendor.

Proposals/Bids (one original marked “**MASTER**” and one copy) must be submitted in sealed envelopes addressed to the Town Clerk’s Office, Town Hall, 10 Court Street, Bristol, RI 02809, and must be plainly marked in the upper left-hand corner, “**Pedestrian Improvements – Gooding Avenue, - Bid #1064**” and addressed to the Town Clerk’s Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on May 7, 2025.

A **mandatory** pre-bid conference will be held on site (26 Gooding Avenue, Bristol, RI) at 10:00 AM EST on **Friday, April 18, 2025**.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk’s Office (401) 253-7000 three business days prior to the bid opening.

It is the bidder’s responsibility to see that the bid is delivered within the time and at the place prescribed. Bids received prior to the time of opening will be securely kept, unopened. Bids may be withdrawn upon written request (on the letterhead of the bidder and signed by the person signing the bid) if such request is received prior to the time fixed for opening. Bids may be modified in the same manner. No bid or modification thereof received after the time set for opening will be considered, even if it is determined by the Town that such non-arrival before the time set for the opening was due solely to the delay in the mail for which the bidder is not responsible.

April 10 & 17, 2025



Tri-Town Monthly Report
Summary of Notable Activities and Reports
from the
April 24, 2025, BCWA Board of Directors Meeting

For detailed information on any of these subjects presented herein, please go to the BCWA website at www.bcwari.com or contact the BCWA. Minutes and videos of all Board meetings are archived on the website.

1. **Connection to the Pawtucket Water Supply System Project:** The plans are advancing to the 90% completion stage. Recent comments from the City of East Providence and RI Energy are being taken into consideration in the design. It is expected that the plans will be ready for submittal to the regulatory agencies for their review and approval this Summer.
2. **Upper and Lower Kickemuit Dams Removal Project**
 - a. Work on the lower dam is complete.
 - b. For the upper dam, the work is essentially complete. Final plantings and landscaping are expected to be done in May.
 - c. Representatives from the RIDEM Dam Safety Program inspected the sites on April 4th. DEM was pleased with the work and, as a result, the dams will be removed from the State's dam database.
3. **Water Distribution System Projects:** Due to community impact concerns (school bus schedules & routes and 4th of July celebrations), planned work on the 2025 Capital Improvement Projects will not start until July. Work is continuing on the 2024 projects.

System improvements continue (upgrading/repairs of valves, hydrants and service work). Spring flushing of the system has begun and will continue to the rest of the system over the next month. The schedule is as follows:

Week of 4/20 – Barrington
Week of 4/27 – Barrington and Warren
Week of 5/4 – Warren and Bristol
Week of 5/11 – Bristol

4. **Request for Proposals: Building Reuse To Be Issued –** After input from the community at public meetings of the BCWA Properties Committee, the BCWA will be seeking proposals from interested parties for the adaptive reuse of BCWA buildings associated with the former water treatment facility. This RFP focuses on two early buildings at 450 and 472 Child Street that are now no longer needed for their original purposes. The RFP is scheduled to be issued in early May, and responses are presently scheduled to be received by June 25, 2025. While the RFP provides considerably more detail, included in the objectives of the project are the redevelopment of the buildings to enhance their historic value while being environmentally sustainable with special emphasis on the proximity to riverfront and the Town's planning requirements while "remaining realistic and achievable with a reasonable timeframe."
5. **Water Purchases from Providence Water Supply Board:** Water purchases for the month of March 2025 were down slightly by about 1% from last March. For the fiscal year water purchases are down about 3% than the prior five-year average.

April 24, 2025, BCWA Board of Directors Meeting Summary

6. **Lead Service Line Replacement Program:** Our contractor, Dewcon, has remobilized and started work for this year. Replacement of the remaining 15 BCWA lead services is on-going.
7. **Bond Counsel Services Contract:** After review of three proposals received in response to a BCWA-issued Request For Proposals, the Board awarded a three-year contract to Mack Law Associates.
8. **Property Security Systems:** Building and property security systems have been updated.
9. **Spring Clean-Up Activities:** Staff initiation of Spring clean-up activity at all BCWA properties. Of particular note was a grounds clean-up of the Swansea Reservoir property.
10. **Personnel:** BCWA recently hired a new Water Utility Operator.

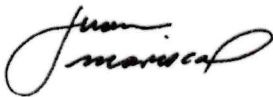
Operations staff attended technical training sessions at the New England Water Works Association's Spring Conference. This provides continuing education credits for state licensing.

11. Next Meeting(s):

- a. **Annual Meeting, May 29, 2025, at 5:00pm** - BCWA Offices, 450 Child Street, Warren
- b. **Board Meeting, May 29, 2025, at 5:30pm** - BCWA Offices, 450 Child Street, Warren

As noted herein, this is a summary. For detailed information on the BCWA activities, please go to the BCWA website at www.bcwari.com or contact the BCWA. Minutes and videos of all Board meetings are archived on the BCWA website.

Respectfully submitted,



Juan Mariscal, Chairman, BCWA

**Meeting of the Personnel Committee of the
BRISTOL COUNTY WATER AUTHORITY**

**Thursday, February 27, 2025
450 Child Street, Warren Office, Warren, RI**

The committee meeting was called to order at 4:01pm by Committee Chairman John Jannitto

Committee members in attendance: John Jannitto, Juan Mariscal, Stephen Gross

Other Directors present: Thomas Kraig, Robert Martin, David Fales

BCWA staff present: Stephen Coutu, Lauren DeRuisseau

1. Executive Session

Director Gross moved the following motion seconded by Director Mariscal

MOTION: To go into Executive Session to discuss the Executive Director's performance.

(re. Executive Director – Performance Review Pursuant to RIGL 42-46-5(a)(1))

Motion passed unanimously by aye vote.

The committee entered Executive Session at 4:02pm.

The committee returned to open session at 4:40pm.

Director Mariscal made the following motion seconded by Director Gross

MOTION: To open the decisions made in the closed session of the Personnel Committee.

Motion passed unanimously by aye vote.

Director Mariscal moved the following motion seconded by Director Gross

MOTION: To adjourn.

Motion passed unanimously by aye vote.

Meeting adjourned at 4:40pm.

John Jannitto
Committee Chairman

**MINUTES OF THE BOARD MEETING
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Thursday, February 27, 2025
450 Child Street (Boardroom), Warren, RI**

Board Members Present:

Juan Mariscal, Chairman
Thomas Kraig, Vice-Chairman
Christopher Stanley, Secretary/Treasurer
Robert J. Martin, Board Member
John M. Jannitto, Board Member
William F. Gosselin, Board Member (*arrived 5:13pm*)
Stephen Gross, Board Member
David E. Fales, Board Member

Board Members Absent:

Richard E. Fournier, Board Member

BCWA Staff Attending:

Stephen H. Coutu, Executive Director
Michael Crawford, Deputy Executive Director
Daniel Hughes, Finance Manager
Joseph Granata, Customer Service Manager
Colin O'Hara, Engineering Project Manager
Lauren DeRuisseau, HR/Executive Assistant

Others Attending:

Legal Counsel Joseph Keough

1. Call to Order

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Chairman Mariscal at 5:00pm.

2. Public Input

There was no public input.

3. Minutes

a. Public Hearing – 1/23/25

Director Gross moved the following motion seconded by Director Stanley

Motion: To approve.

Motion passed unanimously by aye vote.

b. Board Meeting – 1/23/25

Vice-Chairman Kraig made the following motion seconded by Director Gross

Motion: To approve.

Motion passed unanimously by aye vote.

4. Executive Director's Report

- Pawtucket Pipeline Connection – Beta is advancing the plans to 90% completion. The current schedule calls for plans to be completed in spring/summer of 2025.
- Demo of Water Treatment Plant – A meeting is tentatively scheduled for March 13th. Community members will be invited to attend.
- Dam Removal Project – There will be some minor grading in the spring.
- We received a federal grant from the National Fish and Wildlife Foundation for \$1.9M. A pause has been put on federal grant funding, which has since been rescinded. We are still waiting to receive a recent reimbursement request of \$304,519.
- Lead Service Line Program – We are waiting to hear from the contractor as to when the 21 public side services will be scheduled to be replaced. We will be reaching out to those customers who have galvanized iron services to determine their level of interest in having their private side service replaced utilizing our 5-year no interest program.
- We recently completed an ethics training by the State Ethics Commission for all of our employees. This training is also available for our board members.
- We have two RFPs out for bond counsel and financial advisor as those 3-year terms are about to expire.
- We are currently advertising for a Water Utility Operator and we will be doing testing on March 5th.

Operations report:

- Crews are responding to water main breaks.
- Preparing to support the improvement contractor from last year and the potential one that is currently being solicited.

Engineering report:

- Request for bids for the 2025 Water Distribution Improvement Project was published yesterday in the Providence Journal and posted on our website. The bids are due on March 19th, and the bid award date is scheduled for March 27th.
- Waiting for response from the State regarding funding to determine the scope of work for the lead service replacements.

Director Gosselin joined the meeting at 5:13pm

5. Financial Report

(Appendix A)

Finance Manager Dan Hughes provided a financial summary for January 2025.

6. Board Member Town Council Reports

There were no reports.

7. Quarterly Write-Offs: For Distribution Only

For information only.

8. Board Vote on Annual Write-Offs Report

Director Stanley moved the following motion seconded by Director Gross

Motion: To acknowledge Annual Gross Write-Offs in the amount of \$46,684.60 less Recoveries of \$16,953.12 resulting in net annual write-offs of \$29,731.48.

Motion passed unanimously by aye vote.

9. Board Vote on 3-Year Auditing Services Agreement

Finance Manager Dan Hughes stated that we received one proposal from CBIZ, which has purchased Marcum. The proposed audit fees for 2025, 2026, and 2027 are \$40,000, \$41,000, and \$42,000 respectively. Single audit fee is \$4,500 per major program. We expect a single audit in FY2025 and potentially for FY2026. The fees appear reasonable and recommend approval.

Chairman Mariscal recused himself from voting due to a business relationship with Marcum. Vice-Chairman Kraig assumed oversight of the vote.

Director Stanley made the following motion seconded by Director Martin

Motion: To approve.

Motion passed by 6 aye votes, with one recusal by Chairman Mariscal and one abstention by Director Gross

10. Report on Fountain Avenue Tank

Executive Director Coutu provided an overview of the Fountain Avenue Tank. Pare Engineering conducted a water age analysis and a pressure and flow analysis using the hydraulic model. In September 2024, a tank inspection was performed and found that the tank required a full rehabilitation. Additionally, the Town of Barrington and Verizon have expressed interest in using the tank for cellular infrastructure. An RFP will be issued regarding the availability of the tank for cellular infrastructure.

11. Executive Session

Director Gross moved the following motion seconded by Director Stanley

MOTION: To go into Executive Session.

Enter into Executive Session as stated in the agenda for the meeting tonight.

(re. Litigation of North Farm pursuant to RIGL s. 42-46-5 (a)(2); Litigation – RIDOH Notice of Violation pursuant to RIGL s. 42-46-5 (a)(2); Investment of Public Funds – Evaluation of Legal Services Proposals pursuant to RIGL s. 42-46-5(a)(7); Investment of Public Funds – Evaluation of Labor and Employment Law Services pursuant to RIGL s. 42-46-5(a)(7); Executive Director Performance Review – Pursuant to RIGL s. 42-46-5(a)(1); Executive Session Minutes – Board Meeting 1/23/25)

Motion passed unanimously by aye vote.

The Board entered Executive Session at 5:35pm.

The Board returned to open session at 6:24pm.

Director Martin made the following motion seconded by Director Stanley

**MOTION: To seal the Executive Session minutes.
Motion passed unanimously by aye vote.**

12. Board Vote on 3-Year Legal Services Agreement

Vice-Chairman Kraig moved the following motion seconded by Director Gross

**MOTION: To approve the 3-Year Legal Services Agreement (Keough & Sweeney).
Approval to Keough & Sweeney for the 3-year Legal Services Agreement.
Motion passed unanimously by aye vote.**

13. Board Vote on 3-Year Labor and Employment Law Service Agreement

Director Jannitto moved the following motion seconded by Director Stanley

**MOTION: To approve the contract for 3-Year Labor and Employment Law Services Agreement with Whalen, Corrente, and Flanders LLP .
Motion passed unanimously by aye vote.**

14. Board Vote on Executive Director Salary

Director Martin moved the following motion seconded by Director Gross

**MOTION: Approve the Executive Director's evaluation and his salary increase of 5%.
Motion passed unanimously by aye vote.**

15. Board Vote on Executive Director Annual Goals

Director Gross made the following motion seconded by Director Martin

**MOTION: To table the Executive Director's annual goals.
Motion passed unanimously by aye vote.**

16. Next Scheduled Meeting(s):

- i. Board Meeting – March 27, 2025

17. Adjournment

Director Martin made the following motion seconded by Director Gross

**MOTION: To adjourn.
Motion passed unanimously by aye vote.**

The meeting was adjourned at 6:29pm.

Christopher Stanley
Secretary

Meeting of the Properties Committee of the BRISTOL COUNTY WATER AUTHORITY

Thursday, March 13, 2025
450 Child Street, Warren Office, Warren, RI

The committee meeting was called to order at 5:00pm by Committee Chairman Stephen Gross

Committee members in attendance: Stephen Gross, Robert Martin, Christopher Stanley

Other Directors present: Juan Mariscal, Thomas Kraig, Richard Fournier, David Fales

BCWA staff present: Stephen Coutu, Michael Crawford, Lauren DeRuisseau

1. Public Input

Representatives from local conservation commissions, historical committees, and members of the public were in attendance.

The Committee recognized local historian Ned Connors. Over the last 90 days, three different groups have come through, and none were deterred by the work that needs to be done. Mr. Connors thanked Executive Director Coutu for accommodating the preservation community.

The Committee recognized Dave Bolster, Chair of the Warren Historic Commission. Mr. Bolster provided a handout of goals and actions (Appendix A) to restore the buildings to their historic integrity for future generations.

The buildings are eligible for the National Register of Historic Places.

Discussion regarding options for the buildings, remediation, and RFPs.

Executive Director Coutu proposed the option of a ground lease for the buildings where BCWA would own the property, maintain control of the site, and lease the buildings to whoever is interested in renovating them.

2. Committee Discussion on Former Water Treatment Facilities and Property

Director Martin proposed giving another 90 days and then going out for RFP.

Discussion.

3. Committee Recommendation on Course of Action for Water Treatment Facilities and Property

Director Stanley made the following motions seconded by Director Martin

MOTION: Discuss at the next board meeting, however there are a variety of components that need to be discussed in Executive Session as we are dealing with contracts and property.

Motion passed unanimously by aye vote.

Director Martin made the following motions seconded by Director Stanley

MOTION: To adjourn.

Motion passed unanimously by aye vote.

Meeting adjourned at 5:45pm.



Stephen Gross
Committee Chairman



Town of Bristol, Rhode Island

PROCLAMATION

Be it hereby known to all that:

WHEREAS, mental health is essential to everyone’s overall well-being, affecting how individuals think, feel, and act, as well as how they handle stress, relate to others, and make decisions; and

WHEREAS, millions of Americans experience mental health conditions each year, yet stigma and lack of awareness often prevent individuals from seeking the support and treatment they need; and

WHEREAS, raising awareness about mental health promotes understanding, reduces stigma, and encourages open conversations that lead to better support and treatment for those who need it; and

WHEREAS, mental health challenges can affect people of all ages, backgrounds, and walks of life, and early intervention and access to appropriate care are vital in improving outcomes for individuals and communities; and

WHEREAS, during Mental Health Awareness Month, we recognize the importance of mental well-being, encourage individuals to take proactive steps in managing their mental health, and support efforts to increase access to mental health services and resources; and

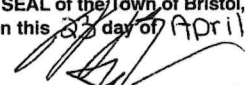
WHEREAS, we encourage workplaces, schools, and community organizations to foster environments that promote mental wellness, provide resources for those in need, and advocate for policies that support mental health care;

THEREFORE, BE IT HEREBY RESOLVED, that the Honorable Town Council and Honorable Town Administrator of the Town of Bristol, State of Rhode Island, by virtue of the authority vested in them by the citizens of Bristol do hereby proclaim **May 2025** as **MENTAL HEALTH AWARENESS MONTH** in **Bristol, RI** and encourage all residents to learn more about mental health, support those who are struggling, and work together to break the stigma surrounding mental illness.

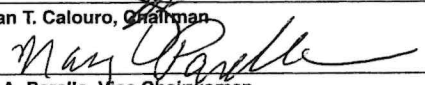


Steven Contente, Town Administrator


IN WITNESS WHEREOF, we have hereunto set our hand and affixed the SEAL of the Town of Bristol, Rhode Island on adoption this 30 day of April, 2025



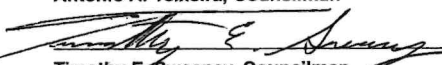
Nathan T. Calouro, Chairman




Mary A. Parella, Vice Chairwoman




Antonio A. Teixeira, Councilman



Timothy E. Sweeney, Councilman



Aaron J. Lay, Councilman

ATTEST: 
Melissa Cordeiro, Town Clerk



State of Rhode Island
Town of Bristol

Citation

Presented to

Mt. Hope Huskies Swim Team

The Bristol Town Council proudly recognizes the exceptional accomplishments of the Mt. Hope High School Huskies Swim Team on their undefeated 6-0 regular season and their extraordinary achievement as Division III State Champions.

Under the outstanding leadership of Head Coach Kasey Carr and Assistant Coach Adam Dutra, the team demonstrated unwavering commitment, athletic excellence, and team spirit throughout the season. Notably, the Huskies broke every school record, an achievement that speaks volumes of their dedication and hard work.

Individual accolades include:

- Finn Pansa – First Team All-Division: 200 Free, 100 Free
- Cohen Ferreira – First Team All-Division: 100 Fly, 100 Breast
- Samuel Coles – First Team All-Division: 50 Free
- Relay Team (Cohen Ferreira, Ben Coles, Sam Coles, Finn Pansa) – First Team: 200 Free Relay, 400 Free Relay
- Liam Gagner – Second Team All-Division: 200 IM
- Kieran Riedl – Second Team All-Division: 100 Fly, 100 Breast
- Ben Coles – Second Team All-Division: 500 Free
- Sam Coles – Second Team All-Division: 100 Back
- Relay Team (Liam Gagner, Cohen Ferreira, Kieran Riedl, Ben Coles) – Second Team: 200 Medley Relay

The Town of Bristol commends the Mt. Hope Huskies for their record-breaking season and exemplary representation of sportsmanship, perseverance, and excellence in high school athletics.

In witness whereof, we have hereunto set our hands and affixed the Seal of the Town of Bristol, this 23rd Day of April 2025.

Steven Contenté

Steven Contenté, Town Administrator

Nathan T. Calouro

Nathan T. Calouro, Council Chairman

Mary A. Parella

Mary A. Parella, Council Vice-Chairwoman

Antonio A. Teixeira

Antonio A. Teixeira, Councilman

Timothy E. Sweeney

Timothy E. Sweeney, Councilman

Aaron J. Ley

Aaron J. Ley, Councilman

Attest: Melissa M. Cordiro, Town Clerk *Melissa M. Cordiro*



RESOLUTION OF THE TOWN OF BRISTOL

**Recommendation to State Legislature to Amend
R.I.G.L. § 44-3-3 and R.I.G.L. § 45-13-5.1**

WHEREAS, the Town of Bristol recognizes the transfer of the Mount Hope property (the “Property”) from Brown University to the Pokanoket Management Group, Inc., a Rhode Island nonprofit corporation, Trustee of the Pokanoket Tribe Land Trust; and

WHEREAS, the Town of Bristol seeks to ensure the Property remains preserved and conserved in accordance with the restrictive covenants listed in the Deed to the Property; and

WHEREAS, the Town of Bristol wants to ensure the Property’s current owner is reflected under the property tax exemption statute, R.I.G.L. § 44-3-3, and that the Pokanoket Management Group, a Rhode Island nonprofit corporation, Trustee of the Pokanoket Tribe Land Trust, is reflected as the current owner under the appropriations in lieu of property tax statute, R.I.G.L. § 45-13-5.1;

NOW, THEREFORE, BE IT RESOLVED by the Bristol Town Council that the Town of Bristol hereby proposes the attached language for the General Assembly to be added as an amendment to R.I.G.L. § 44-3-3 and to R.I.G.L. § 45-13-5.1.

Passed as a resolution of the Bristol Town Council this 23 day of April, 2025.

ATTEST: 
Nathan Calouro, Chairman Bristol Town Council

ATTEST: 
Melissa Cordeiro, Town Clerk



PROPOSED LEGISLATION
ON BEHALF OF
POKANOKET MANAGEMENT GROUP
A RHODE ISLAND NONPROFIT CORPORATION,
TRUSTEE OF THE POKANOKET TRIBE LAND TRUST

AN ACT

RELATING TO TOWNS AND CITIES - APPROPRIATIONS IN LIEU OF PROPERTY TAX

AND

RELATING TO TAXATION – EXEMPT PROPERTY

SECTION 1

Title 45 Towns and Cities, Chapter 13 State Aid, R.I. Gen. Laws § 45-13-5.1 shall be amended as follows:

§ 45-13-5.1. General assembly appropriations in lieu of property tax from certain exempt private and state properties.

(a) In lieu of the amount of local real property tax on real property owned by any private nonprofit institution of higher education, the Pokanoket Management Group, a Rhode Island Nonprofit Corporation, Trustee of the Pokanoket Tribe Land Trust, or any nonprofit hospital facility, or any state owned and operated hospital, veterans' residential facility, or correctional facility occupied by more than one hundred (100) residents which may have been or will be exempted from taxation by applicable state law, exclusive of any facility operated by the federal government, the state of Rhode Island, or any of its subdivisions, the general assembly shall annually appropriate for payment to the several cities and towns in which the property lies a sum equal to twenty-seven percent (27%) of all tax that would have been collected had the real property been taxable; provided, however, said percentage shall be subject to adjustment pursuant to subsection (e) of this section.

(b) In no event shall any city or town record in a fiscal year both: (1) Taxes and/or payments under a stabilization agreement with a for-profit hospital facility; and (2) Distributions of appropriations under this section attributable to the prior nonprofit status of said for-profit hospital facility.

(c) As used in this section, "private nonprofit institution of higher education" means any institution engaged primarily in education beyond the high school level, the property of which is exempt from property tax under any of the subdivisions, and "nonprofit hospital facility" means

any nonprofit hospital licensed by the state and which is used for the purpose of general medical, surgical, or psychiatric care and treatment.

(d) The grant payable to any municipality under the provision of this section shall be equal to twenty-seven percent (27%) of the property taxes that, except for any exemption to any institution of higher education or general hospital facility, would have been paid with respect to that exempt real property on the assessment list in the municipality for the assessment date of December 31, 1986, and with respect to such exempt real property appearing on an assessment list in the municipality on succeeding assessment dates. Provided, however, that the grant paid for the fiscal year ending June 30, 2008, shall be based upon the assessment list in the municipality as of December 31, 2004.

(e) The state budget offices shall include the amount of the annual appropriation in the state budget for the fiscal year commencing July 1, 1988, and each fiscal year thereafter. The amount of the annual distribution of appropriation payable to each eligible municipality in any year in accordance with this section shall be reduced proportionately in the event that the total of the annual appropriation in the state budget is insufficient to pay the eligible municipalities the amounts otherwise payable to said communities pursuant to subsection (a) of this section.

(f) Distribution of appropriations shall be made by the state on or before July 31 of 1988 and each July 31 thereafter or following verified receipt of a municipality's assessment data for the following fiscal year's payment, whichever is later, and the payments may be counted as a receivable by any city or town for a fiscal year ending the preceding June 30.

(g) Any act or omission by the state with respect to this chapter shall in no way diminish the duty of any town or municipality to provide public safety or other ordinary services to the properties or facilities of the type listed in subsection (a).

(h) Provided, that payments authorized pursuant to this section shall be reduced pro rata, for that period of time that the municipality suspends or reduces essential services to eligible facilities. For the purposes of this section "essential services" include, but are not to be limited to, police, fire and rescue.

SECTION 2

Title 44, Taxation, Chapter 3, Property Subject to Taxation, R.I. Gen. Laws § 44-3-3 shall be amended as follows:

§ 44-3-3. Property exempt.

(a) The following property is exempt from taxation:

(1) Property belonging to the state, except as provided in § 44-4-4.1;

(2) Lands ceded or belonging to the United States;

...

(87) Tangible personal property of Northwest Community Health Care d/b/a WellOne Primary Medical and Dental Care, a Rhode Island domestic nonprofit corporation, located in the town of North Scituate at 35 Village Plaza Way, and further identified as Plat 38, Lot 72.

(88) Real and tangible personal property of the Pokanoket Management Group, a Rhode Island Nonprofit Corporation, Trustee of the Pokanoket Tribe Land Trust, located in the town of Bristol, Rhode Island, and used directly to cultivate, preserve and protect the natural, cultural, traditional and historical resources, watersheds, habitats, ecosystems and archaeological sites of and within the ancestral territory of the Pokanoket people.

SECTION 3

This act would take effect January 1, 2026.

EXPLANATION

BY THE LEGISLATIVE COUNCIL

OF

AN ACT

RELATING TO TOWNS AND CITIES - APPROPRIATIONS IN LIEU OF PROPERTY TAX

AND

RELATING TO TAXATION – EXEMPT PROPERTY

This act would add the property of the Pokanoket Management Group, a Rhode Island Nonprofit Corporation, Trustee of the Pokanoket Tribe Land Trust, to the list of property designated for appropriations in lieu of municipal property tax, and would concurrently exempt such property from municipal property tax.

This act would take effect on January 1, 2026.

Resolution No. 2025-4-23-F1

State of Rhode Island
Town of Bristol
Town Council
Resolution

Resolved:

Whereas, Chapter 16-Sec 148 states that Accessible Disabled parking restrictions shall be made by resolution of the town council; provided however, that no such resolution shall be adopted at the meeting at which it is introduced but shall, rather, be referred to a subsequent regular or special meeting at least seven days thereafter for a vote; and

Whereas, a petition for the removal of an accessible parking designation was submitted by Maria Andrade of 28 Shaws Lane, Bristol, RI; and

Whereas, the Chief of Police and Director of Public Works have reviewed the request and recommends the removal of said Disabled Parking Designation; and

Whereas, the Town of Bristol desires to eliminate an accessible disabled parking designation by Resolution of the Town Council, and may be amended from time to time by authority of same; and

Now, therefore, be it resolved:

1. the appropriate traffic control signs and notices designating the Accessible Disabled parking spaces established herein are hereby authorized to be removed; and
2. This resolution shall take effect upon passage.

Adopted: April 23, 2025

ATTEST:



Melissa Cordeiro, Town Clerk



Town of Bristol, Rhode Island

PROCLAMATION

Be it hereby known to all that in 1962, President John F. Kennedy signed a proclamation designating May 15th as Peace Officers Memorial Day and the week in which it falls as National Police Week; and

WHEREAS, members of the Bristol Police Department play an essential role in safeguarding the rights and freedoms of all residents and visitors, demonstrating daily the highest standards of professionalism, integrity, and service; and

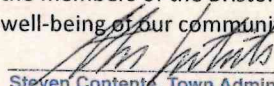
WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards, and sacrifices of their police officers, and that members of the department recognize their duty to serve the people of Bristol by protecting life and property, by standing up for the vulnerable, and by working to ensure the safety of all; and

WHEREAS, the dedicated members of the Bristol Police Department, at great personal risk and sacrifice, enforce the laws with fairness, compassion, and respect for human dignity; and

WHEREAS, during National Police Week 2025, we honor and remember those officers who have made the ultimate sacrifice in the line of duty, and we pay tribute to all law enforcement personnel who serve selflessly and courageously every day;

THEREFORE, BE IT HEREBY RESOLVED, that the Town Council of the Town of Bristol, Rhode Island, does hereby proclaim the week of **May 11–17, 2025** as **POLICE WEEK** in the Town of Bristol, and encourages all citizens to join in recognizing the extraordinary service and commitment of our local, state, and national law enforcement officers.

BE IT FURTHER RESOLVED, that the Town of Bristol extends its sincere gratitude to the members of the Bristol Police Department for their outstanding contributions to the safety and well-being of our community.

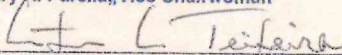

Steven Contente, Town Administrator

IN WITNESS WHEREOF, we have hereunto set our hand and affixed the SEAL of the Town of Bristol, Rhode Island on adoption this 7th day of May 2025

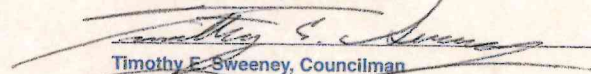
Nathan T. Calouro, Chairman




Mary A. Parella, Vice Chairwoman



Antonio A. Teixeira, Councilman


Timothy E. Sweeney, Councilman


Aaron J. Ley, Councilman

ATTEST: 
Melissa Cordeiro, Town Clerk



DD2



Town of Bristol, Rhode Island

PROCLAMATION

Be it hereby known to all that:

WHEREAS, municipal clerks are dedicated professionals who serve as the foundation of municipal operations, ensuring transparency, efficiency, and accountability in local government; and

WHEREAS, municipal clerks perform a variety of essential duties, including maintaining accurate records, facilitating democratic processes, supporting town councils, and assisting residents with a wide range of services; and

WHEREAS, municipal clerks exemplify the highest standards of integrity, dependability, and service, contributing to the effective functioning of municipalities and strengthening public trust in government; and


WHEREAS, Professional Municipal Clerks Week is an opportunity to recognize the contributions of municipal clerks and show appreciation for their hard work and commitment to their communities;


THEREFORE, BE IT HEREBY RESOLVED, that the Town of Bristol, State of Rhode Island, by virtue of the authority vested in them by the citizens of Bristol do hereby proclaim May 4 – May 10, 2025 PROFESSIONAL MUNICIPAL CLERKS WEEK in Bristol, RI and urge all residents to join in celebrating the invaluable contributions of municipal clerks to our community and local government.


Steven Contente, Town Administrator

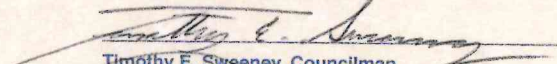


IN WITNESS WHEREOF, we have hereunto set our hand and affixed the SEAL of the Town of Bristol, Rhode Island on adoption this _____ day of _____

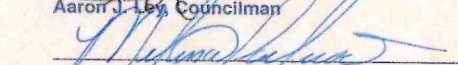

Nathan T. Calouro, Chairman


Mary A. Parella, Vice Chairwoman


Antonio A. Teixeira, Councilman


Timothy E. Sweeney, Councilman


Aaron J. Ley, Councilman

ATTEST: 
Melissa Cordeiro, Town Clerk



TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE
Town Administrator

March 26, 2025

Beta Group
Christopher Cronin, Senior Vice President
701 George Washington HWY
Lincoln, RI 02865

Re: Bid# 1058 – Professional Engineering Services Related to Wastewater Treatment Facility and Collection System Projects

Dear Mr. Cronin,

We are pleased to inform you that your company, Beta Group, has been awarded Bid# 1058 – Professional Engineering Services Related to Wastewater Treatment Facility and Collection System Projects. Please contact Water Pollution Control Superintendent, Jose DaSilva, for next steps.

Very truly yours,

Steven Contente,
Town Administrator

Cc: Carl Carulli, Treasurer
The Honorable Town Council
Jose DaSilva, WPC Superintendent



STATE OF RHODE ISLAND DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
BUREAU OF ENVIRONMENTAL PROTECTION
OFFICE OF COMPLIANCE AND INSPECTION
235 Promenade Street, Suite 220
Providence, RI 02908-5767

April 11, 2025

Town of Bristol
C/o Steven Contente, Town Administrator
10 Court Street
Bristol, RI 02809-2208

Re: Town of Bristol
File Nos.: OCI-WP-17-13, x-ref. RIPDES I0100005
Consent Agreement

Dear Mr. Contente:

The requirements in the Consent Agreement executed between the Rhode Island Department of Environmental Management ("RIDEM") and the Town of Bristol on August 5, 2019 to resolve the Notice of Violation ("NOV") dated March 30, 2018 have been satisfied.

RIDEM considers the matter closed. Please contact me by telephone at (401) 537-4449 or by email at patrick.hogan@dem.ri.gov if you have any remaining questions or concerns.

Sincerely,

A handwritten signature in blue ink that reads "Patrick J. Hogan".

Patrick J. Hogan, P.E.
Environmental Engineer IV
RIDEM Office of Compliance and Inspection

cc: Tricia Quest, Esquire, RIDEM Legal Counsel
Michael Ursillo, Esquire, Ursillo, Teitz & Ritch, Ltd.
Joseph Haberek, Administrator, RIDEM Office of Water Resources
David Turin, Environmental Protection Agency, Region I



Town of Bristol

- *Rhode Island* -

2024 Annual Report





- Safest City/Town in Rhode Island by SafeWise

- CALEA Accredited Police Department



- Tree City USA for conservation of our natural environments

- AARP Age-Friendly Community



- Continuing to work with businesses and road engineers to ensure accessibility for all

- 100 percent collection rates of property taxes



- Among the lowest property tax rates in the state

- AA+ Bond rating



To our respected Bristol residents:

Looking back at 2024, the Town of Bristol made numerous, significant improvements to the infrastructure, services, and amenities within the community. Moving forward to meet the diverse needs and expectations of our residents, while maintaining the rich traditions that define the Town, is both a challenge and a goal.

I, along with the dedicated staff who are committed to continuous improvement, understand that change is vital to a community and we welcome new ideas and innovative concepts that are for the betterment of our Town.

As noted in the recent financial bond audit, the Town of Bristol received an AA+ rating, in part, due to “good financial management practices” and “Bristol’s strong economy, consistent financial performance leading to maintenance of strong reserves, and very strong debt profile”.

Many of our projects are successful due to grant funding that helps to offset the financial burden to taxpayers. Across the Town’s departments, service to residents has influenced decision-making to ensure that municipal programs are strategically implemented to improve the quality of life in Bristol.

In my role as Town Administrator, I am privileged to experience special moments in the lives of our residents - from celebrating the accomplishments of young men achieving Eagle Scout, to sharing birthday cake with a resident who celebrated her 111th birthday, and reading to elementary grade students who have a thirst for learning - we are all neighbors.

As we take a look back at all we’ve accomplished in the past 12 months, I will continue to look forward to addressing the needs of a sustainable community, while exercising my fiduciary responsibility to our residents and businesses so that all can continue to enjoy the most patriotic town in America.

Respectfully,

Steven Contente
Town Administrator

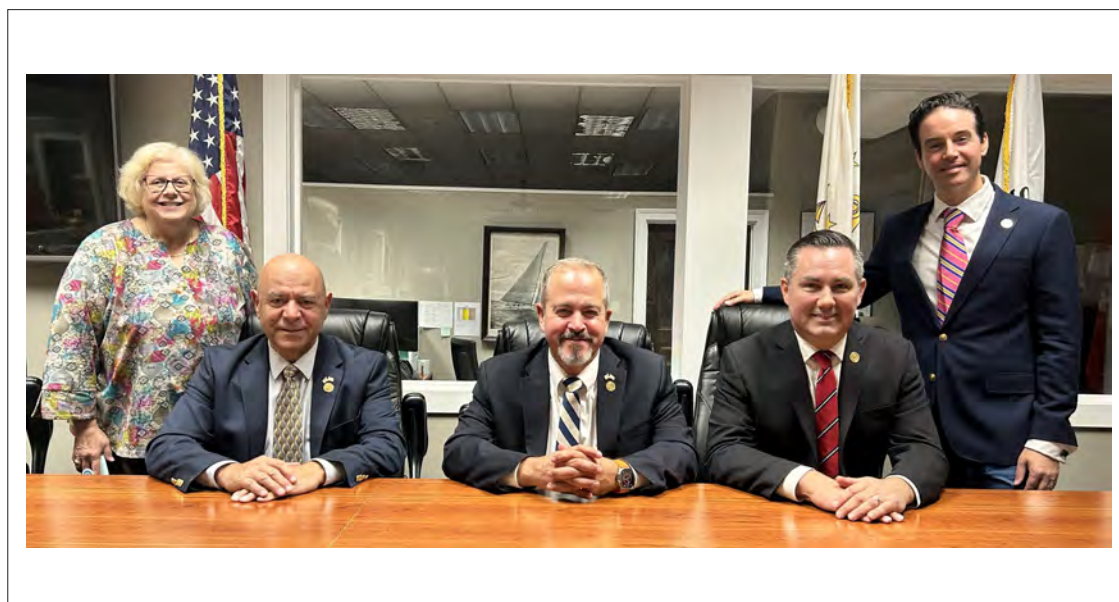
**A message
to the community
from
Town Administrator
Steven Contente**



Steven Contente
Town Administrator



Melissa Cordeiro
Town Clerk



Pictured left to right: (standing) Council Vice Chairwoman Mary Parella, Councilor Timothy Sweeney (seated) Councilor Antonio 'Tony' Teixeira, Council Chairman Nathan Calouro, Councilor Aaron Ley.

Town Council meetings are held every three weeks on Wednesdays at Bristol Town Hall. Residents are encouraged to attend in-person or view via Zoom.

Visit the [Town Council page](https://www.bristolri.gov/town-council) at [BristolRI.gov](https://www.bristolri.gov) for streaming information.



- Completed Landfill Solar Project
- Tupelo Water Pump Station completion
- New playgrounds – Rockwell, Coelho Park
- Implemented Traffic Calming Policy to ensure safer neighborhoods
- Greenhouse remediation – Police grounds
- Continued work on HVAC at former Reynolds School building
- Munis Financial Software Upgrade
- Sewer Upgrades
- New Rescue 4
- New Engine 4
- Portside Road Right-of-Way improvements
- Reservoir Orchard Drainage improvements
- \$1.7 million in paving projects
- Upgrade of Holiday Lights and electrical circuits
- Repair DPW Salt Shed

Notable Achievements and Improvements in 2024



Landfill Solar Project

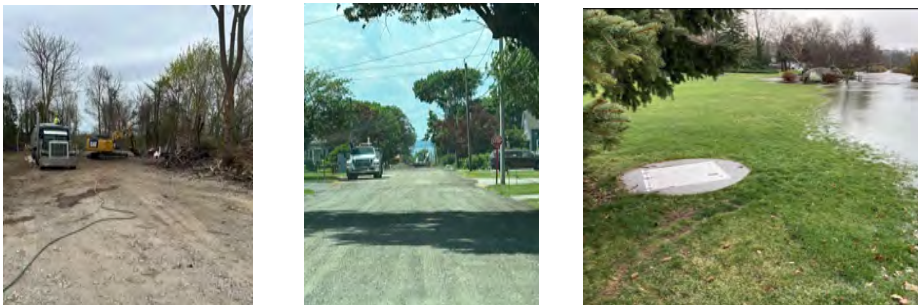
The Town of Bristol, along with NuGen Capital and Toray Plastics, celebrated the successful launch of a 20,000-panel solar array at the former landfill on Minturn Farm Road that will generate renewable energy and return revenue to the Town. The project has an estimated production capacity of approximately 8.7 million kilowatt hours (kWh). This is enough to power over 700 homes and the equivalent of 9 million miles driven by gasoline-powered vehicles.

Under the lease agreement for use of the capped landfill, the Town will receive \$110,000 in revenue each year, over the next 25 years. In addition, the Town will receive \$15,000 annual payments in lieu of taxes for a period of 30 years.



\$1.7 million in Road Re-surfacing

In 2024, the Town resurfaced over 9,235 linear feet of roadways. This year's paving project was more comprehensive than in years past and included numerous drainage and stormwater improvements.



Portside Road Right-of-Way

Providing public access to the shoreline is important so that all residents and visitors can enjoy Bristol Harbor, Mt. Hope Bay and Narragansett Bay that surrounds our peninsula on its three sides. In 2024, significant improvements were made to the right-of-way on Portside Avenue, making the access point safer and less prone to washing out during rain events. The result is a more aesthetic and useable pathway.



Upgrade of Holiday Lights and Circuits

At the request of the Bristol Merchants Association, the Town purchased new LED Christmas lights to string along the downtown areas of Hope Street and State Street. Lighting choices were selected by the public through an on-line poll, and the decorative lighting was extended to the intersection at Franklin Street. The result is a true Grand Illumination of the downtown area.



The Town of Bristol continued to operate with a financially robust reserve.

This, along with the Town’s collection rate of 100 percent, plays a role in the Town’s favorable standing with a Bond Rating of AA+ as determined by S&P Global Ratings.

Adding to the Town’s positive returns on investments averaging over 4 percent, the Finance team leveraged the Federal Reserves’ efforts to stimulate the economy and negotiated higher-than-usual rates on investable assets such as Certificates of Deposits.

The finance department also upgraded its financial software to enhance efficiency, improve financial transparency, and ensure better compliance with evolving regulatory standards. Additionally, it strengthens internal controls and security features, ensuring that public funds are managed responsibly and in accordance with best practices. This upgrade was a proactive step toward improving overall fiscal management and delivering better services to the community.

Total Operating Budget FY 2024:		
\$67,308,961		
Department	Budget	% of Total
Education	\$29,990,009	43%
Police	\$ 9,396,769	13%
Sewer & Compost	\$ 7,093,845	10%
Public Works	\$ 5,289,610	8%
Fire	\$ 2,577,542	2%
Library	\$ 1,233,966	2%
Parks & Recreation	\$ 1,097,267	2%
Harbor	\$ 510,829	<1%

Tax Collection

Bristol’s residential real estate (RRE) and commercial tax rate is \$13.82 per \$1,000. This RRE rate ranks among the lowest in the state while continuing to provide residents with a full array of services such as curbside trash and recycling pick-up, sidewalk snow removal in certain areas of Town, and maintains its public safety reputation as the safest community in Rhode Island.

Net assessed values of Bristol properties:

Residential: \$3,249,654,922
 Commercial: \$320,707,168

Businesses registered with the Bristol Tax Office:

No. of New businesses: 34
 No. of Total businesses: 732

In 2024, the Town Administrator, Town Treasurer, and members of the Town Council introduced and approved an **Owner-Occupied Tax Rate**.

Given the influx of residential properties being used as short- and long-term rental units, the use of these properties generates income for the property owners.

Under the traditional tax structure, the Town of Bristol offered only residential and commercial real estate rates.

With the new tax tier, property owners who are full-time residents residing in the property will receive a lower tax rate than income-generating properties.

The tax structure was approved by the Town Council at the October 9, 2024 regular meeting and the exemption will go into effect commensurate with the start of Fiscal Year 2026 (July 1, 2025).



Finance & Tax Collection

Bristol Town Hall
 10 Court Street
 P: 401-253-7000

Carl Carulli, Treasurer
 Brendon Smith, Deputy Treasurer
 Michelle DiMeo, Tax Collector

The Finance Department is responsible for the financial business and transactions of the town, including budget preparation and administration, tax assessment and collection, disbursement, and purchasing.



The Bristol Police Department consists of 41 sworn officers and 12 civilian members and one K-9 officer.

- Branches:
- Patrol
 - Detectives
 - Mobile Command
 - Marine Unit
 - Motorcycle Unit
 - Drone Unit
 - K-9 Unit

Accomplished Goals and Objectives for 2024

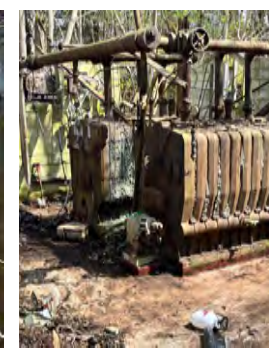
Item (CA) GG3.

- Created a traffic calming policy
- In conjunction with the Community Development department, secured grants to remove greenhouses on abutting town-owned property
- The Bristol Police Retired Officers' program created training requirements for retired officers
- All communication, networking, and hardware systems have been modernized in the Mobile Command Unit (MCU) using federal grants
- Implemented School Safety action items for facility assessment and active shooter training. Secured funding with the school district to support updating and installation of surveillance systems
- Reorganized department structure to meet current needs and enhance service to the community
- Revised officer promotional process to mirror the reorganizational plan
- Conducted a recruitment drive for both police and civilian staff
- Introduced a wellness app to all personnel to provide a confidential tool for officers and support staff to promote a safe work environment, both on and off duty

The Bristol Police Department responded to or initiated 35,098 calls for service in 2024. This represents an increase of 4.95 percent from 2023 (33,401 calls).

Most Common Traffic Citations

Using handheld devices	678
Speeding	354
Stop Sign violations	351
Lights Required	193
Suspended/Canceled Registration	175
No seatbelt	128
Traffic Control Devices	95
Leaving lane of travel	85
DUI	29



Community Policing & Outreach

Blue Envelope program – Provides those with special needs that impedes their ability to communicate with law enforcement officers a means to provide information during an encounter

Community Night Out – Brings public safety resources and the community together in a fun and festive event on Town Common

Youth Leadership Camp – Encourages participating youth to demonstrate and incorporate qualities such as teamwork, respect, honesty, integrity, courage and leadership into their daily lives

Special Olympics Torch Run – Members of the Bristol Police Department take part in the annual Torch Run through town to kick-off the Special Olympics athletic competition

Battle of the Badges – A friendly, annual softball competition for bragging rights between the Bristol Police and Fire Departments

Citizens Police Academy – A 10-week program that provides members of the community an opportunity to learn the inner workings of public safety and law enforcement

D.E.A. Drug Take-Back – Collected and disposed of 450 pounds of unused/unwanted prescription medications



Visit the Police Department page of the Town of Bristol website to view the [2024 Police Department Annual Report](#).

Welcome new staff

The Bristol Police Department welcomed the following staff into the department in 2024:

Civilian Dispatchers

Steven Smith
Abigail Velleca

Animal Control

Camila Oliveira

Patrol Officers

Ziad Abdallah
Alexander Carvalho
Jonathan Jones
Joseph Leonardi
Jeremy Lima



Bristol Police Department
395 Metacom Avenue
P: 401-253-6900

Kevin Lynch, Chief of Police
Scott McNally, Major, Operations



“Officer Bristol” was introduced as the Bristol Police Department’s wood-sculpture mascot. The larger-than-life statue stands guard at the Police Department entrance and occasionally makes appearances throughout Town.

Officer Bristol is on-duty 24/7/365 and is always willing to pose for a photo-op.

The Bristol Police Department is dedicated to the prevention of crime and disorder, reducing citizen fear of crime, providing for the safe and efficient flow of traffic, engaging the community in a variety of activities, and improving the quality of life of all members of the community.



The Bristol Volunteer Fire Department continued to provide exceptional service to the Town of Bristol, providing 24/7/365 response to residents.



Item (CA) GG3.

Emergency Responses - Five-year Comparison

	2020**	2021	2022	2023	2024
Total runs*	3,588	4,250	4,387	4,450	4,411
EMS	2,831	3,454	3,674	3,680	3,587
Fire	757	796	712	770	824

*Receive multiple calls at once 41% of the time

**Height of COVID 19 Pandemic Lockdown

Training

To ensure that volunteer members of the Bristol Fire Department are qualified to exceed the expectations of the Town and provide the same level of service as paid departments in other municipalities, firefighters and EMS professionals are required to successfully complete the appropriate trainings for their positions as listed below:

- Probationary firefighter training
- RI Fire Academy Firefighter 1 and 2 course
- RI Fire Academy company Officer 1021 course
- Computer based continuing education
- Advanced Cardiac Life Support, Pediatric Advanced Life Support
- Monthly Company drills
- EMS Continuing Education
- Live Fire Training in the department burn trailer
- Emergency Vehicle Operations
- Fire Inspections and Codes
- Marine Operations



Operations

- Continued maintenance and building improvements to all stations
- Continued fire inspection program striving for inspections of properties at least every 3 years
- Received \$48,719 grant for Townwide IT upgrades
- Received Legislative grant of \$1500 for purchase of radio equipment
- Assisted with implementation of new security system software and hardware Town-wide



Community Services

- RI Department of Health, various committees, and interests for pre-hospital care
- Community Training Center for CPR courses
- Participated in Community Night out on the Common
- Administered seasonal FLU vaccines to employees, seniors, and community residents
- Elementary school fire safety presentations
- Annual Blood Drive
- Took delivery of new Rescue 4 and new Engine 4



Goals 2025

- Continue to utilize Medical Director for quality improvement through EMS call review and training
- Continue to improve on disaster response in cooperation with RI Department of Health and the RI Emergency Management Agency
- Continue community education and risk reduction programs
- Continue professional development for personnel
- Complete specifications and order new Rescue 1 (2.5-year delivery time)
- Conduct training for Probationary Firefighters, RI Fire Academy Firefighter Level 1 and 2 course
- Conduct Emergency Medical Technician course
- Conduct NFPA 1521 Incident Safety Officer training for Chiefs and Company Officers
- Conduct NFPA 1002 Driver Operator Course for engine and ladder personnel

Bristol, Rhode Island Volunteer Fire Companies



Hydraulion Engine & Hose Company No. 1



Defiance Hose Company No. 1



Dreadnaught Hook, Ladder & Hose Company No. 1



Ever-Ready Engine & Hose Company No. 2



Bristol Fire Department

Headquarters

4 Annawamscutt Drive

P: 401-253-6912 (non-emergency)

Michael DeMello, Fire Chief/EMA Director

Stephen Knapman, Deputy Fire Chief - Administration

The purpose of the Bristol Fire Department is to provide fire prevention, fire suppression, life safety education, pre-hospital emergency medical treatment and transportation of the critically sick or injured, public outreach, injury prevention, emergency management, and mitigation of all hazards.

In keeping with its mission, the Department of Public Works provides numerous environmental, health, and public safety services to the residents and businesses of Bristol, including:

- Curbside collection of trash and recycling
- A fully operational transfer station
- Road maintenance
- Drainage improvements
- General maintenance and repair of public property
- Snow and ice removal
- Storm preparation and response
- And many other services that provide for a safe and healthy town



Trash & Recycling Collection

The department provides weekly curbside trash and recycling collection. The entire trash and recycling operation is conducted by DPW personnel to include the collection, transfer and hauling of all municipal solid waste and recyclables to RI Resource and Recovery. DPW operates, staffs, and maintains the Town's transfer station. This allows residents to dispose of up to two tons of mixed solid waste per year.

- Disposed of 6,425 tons of mixed solid waste
- Recycled 2,211 tons of material

The Town earned a credit from RIRRC for meeting our recycling goal relative to the total disposal amount of mixed solid waste.



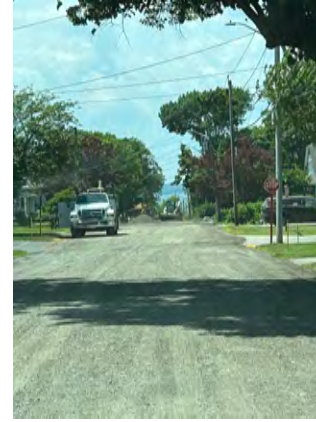
The department proudly assumes an instrumental role in the planning and implementation of all the Town's large events and collaborates with other Town departments in many of the services they provide.

- DPW updated and replaced all the Christmas lights and electrical infrastructure along Hope Street. This included updating the lights to LED and adding new electrical lines and power services.
- Assisted parks and recreation with the demolition and installation of 2 new playgrounds.
- The Planning Department, on behalf of DPW, received a grant to update nearly every garage door in the facility to insulated doors. This is expected to save a significant amount of money on heating over the course of the winter.
- The department's salt shed was repaired and the loading dock altered to make the sanding operation much more efficient.
- Two new guardrails were installed to enhance vehicular safety and the department rehabilitated and opened the newly acquired Town parking lot on Thames Street.

Road Maintenance and Improvements

The department applied for and received \$387,000 from Governor McKee's Road and Bridge program to bolster the Town's annual road paving project.

- In 2024, the Town of Bristol and the Department of Public Works resurfaced over 9,235 linear feet of roadways. This year's paving project was more comprehensive than in year's past and included numerous drainage and stormwater improvements.
- The department oversaw the implementation of a large-scale drainage project on Mt. Hope Avenue designed to mitigate some long-standing stormwater issues.
- Maintained 86 miles of Town roadways including snow and ice removal, and pothole and trench repair
- Inspected all construction work within the Town's right of ways
- Provided, installed and maintained streetlights within the Town's right of ways, traffic signs and other traffic devices, and pavement markings and painting for parking, crosswalks, and traffic control
- Updated and installed new software systems for pavement management and drainage maintenance
- Updated, maintained, and monitored all stormwater drainage infrastructure in the Town's rights-of-way



Department of Public Works
 111 Mt. Hope Avenue
 P: 401-253-4100
 Christopher Parella, Director

The mission of the Department of Public Works is to enhance the quality of life for the entire community by providing a wide array of services that address public safety and health.



Tree Maintenance

The department conducts full-scale tree maintenance and removal in concert with the Tree Warden.

In 2024, the DPW responded to 240 tree maintenance requests.



The Water Pollution Control (WPC) Department successfully completed several outstanding upgrades and improvement projects to better service the community.

The completion of our electrical upgrade, a necessary upgrade to facilitate the solids handling project, involved replacement of conduits and consolidation of several transfer switches to one central switch for backup service during power outages.

The largest contract was the solids handling contract where multiple pieces of new equipment were installed.

Upgraded equipment such as new pumps for thickened sludge, blended sludge along with new piping, the addition of a new blending tank, and the refurbishing of our thickener tank along with replacement of two belt presses with two new screw presses.

Calls and complaints from neighbors led to the discovery of a failure of the odor control system on the new blending tank. That malfunction has since been corrected.

Closed out a collections system project in areas in town that were identified as 'compromised' and/or constructed of asbestos piping. In those areas, sewer mains were relined, along with replacement of several manholes.

At our main pumpstation, a contract was awarded to repair screw pumps. Gearboxes were swapped out and new para-flex couplings were installed.



The department dealt with several storms during the year. A January event downed a tree on Annawamscutt Avenue near our pumpstation which left the station without power for several hours. Other storms necessitated the use of both our stand-by and portable generators.

Currently, due to sea-level rise, we have notified the State Department of Environmental Management that we intend to abandon the Ferry Road pump station as it has come close to being flooded during several storm events.

Currently, the Town is seeking an State Revolving Fund (SRF) loan of \$2.5 million to address several items, including:

- improvements at the compost facility
- preliminary design/evaluation of the Ferry Road pumpstation abandonment
- miscellaneous improvements at the sewer facility
- continuation of the sewer collection rehabilitation





Staff, Training & Safety

Several department members participated in various training events.

Two operators successfully completed the year-long Operator Boot Camp presented by the RI Department of Environmental Management. The program instructed participants on the many ways of treating wastewater.

A new trash compactor was put on the road for the Compost facility, and a new employee was hired as a laborer.

Throughout the year maintenance of equipment was maintained and the department rendered assistance to other departments such as DPW and Parks & Recreation.

Water Pollution Control Department
2 Plant Avenue
P: 401-253-8877
Jose DaSilva, Superintendent

The Water Pollution Control Department is responsible for the maintenance and improvement of the Town's sewer systems, wastewater treatment plant and compost facility



Throughout 2024, the staff at Parks & Recreation made a significant, positive impact on the health, wellness and quality of life for Bristol residents by delivering high-quality programs and services designed to enrich lives.



Facility Improvements

Maintenance and improvements to existing facilities and equipment extends the usable life of the Town's resources and uses taxpayer's money efficiently. In 2024, the Parks & Rec department identified several areas that needed maintenance and improvements, and made investments that will sustain the Town's facilities for the foreseeable future.

- New HVAC system
- New playground equipment at Rockwell Park and Cedarcrest Park
- New web platform for camp registration
- Updated sound system in gymnasium/yoga studio and blue room at Quinta Gamelin
- Improvements to Town Beach and Independence Park restrooms

Health & Wellness

- 2,507 classes for an average of 48 classes per week. Participation increased by 10 percent over 2023, with 29,154 total participants
- Yoga accounted for 32 percent of programming
- Indoor Pickleball program increased to four sessions during the winter months
- Virtual meditation classes are offered for remote participation

Summer Camp had 477 children registered, averaging 325 campers per day in attendance

Facility Use

340 facility permits were issued for special events and tournaments

Community Events

Concerts at the Gazebo presented nine successful shows during the summer, with attendance as high as 300-plus, including the first ever Concert at the Beach on the patio.

Bus trips included:

- PPAC for Beautiful Noise
- Stadium Theatre for A Christmas Carol
- Haunted Happenings in Salem, MA
- Boston Red Sox
- NYC (Fall and Spring)
- LaSalette Shrine, and Tanger outlets at Foxwoods

1,038 participants took part in the road trips

Over 75 people attended this first-time **Community Wellness Fair** held at Quinta-Gamelin Community Center, partnered with Bristol's Health Equity Zone, local organizations and town departments.



Bristol Golf Park

Bristol Golf Park celebrated its first year in operation. The course, operated by Northeast Golf Company, works in conjunction with Bristol Parks and Recreation to support the sports and activities programming available within the Town.

Northeast Golf Company leases the golf course property from the Town and operates the business of Bristol Golf Park independently from the Town of Bristol.

The Golf Park offers golf, as well as numerous special events and activities throughout the year, including 'Bark in the Park', nature walks, and other passive activities.



Looking ahead to 2025

As the population and resident needs change, so do the projects that will meet those needs. In 2025, the Parks & Recreation team will continue to identify and address those areas that return the most benefit and improve the community-at-large.

Looking ahead, planned projects include:

- New programs/activities such as youth basketball clinics and the formation of an organized league
- Replace playground at Coelho Park
- Construct a Dog Park
- Install new flooring in Blue Room at Quinta Gamelin Center
- Open the Community and Senior services center on Town Common
- Launch new registration platform on the Town's website

Playgrounds

- Cedarcrest Park
- Coelho Park
- Rockwell Park
- Sowams Park
- Town Beach
- Town Common
- Vet's Park

Parks

- Bristol Town Beach and Sports Complex
- Cedarcrest Park
- Coelho Park
- Gibson Pond
- Independence Park
- Leahy Pond
- McKenna Memorial Park
- Milly House Park
- Mosaico Park
- Mt Hope Rain Garden
- Paull Park
- Rockwell Park
- Sowams Park
- Thomas Park
- Town Common
- Union Street Beach Area
- Veteran's Memorial Garden
- Veteran's Park
- Walley Beach at Herreshoff Park

Sports Fields

- Bristol Town Beach and Sports Complex
- Veteran's Park
- Town Common
- Paull Park

Tennis & Pickleball courts

- Bristol Town Beach and Sports Complex
- Town Common

Basketball courts

- Town Common
- Bristol Town Beach and Sports Complex
- Vet's Park
- Cedarcrest Park
- Coelho Park
- Sowams Park



Parks & Recreation Department

101 Asylum Road
P: 401-253-1611

Warren Rensehausen, Director
Tim Shaw, Deputy Director

The Bristol Parks & Recreation Department provides a variety of events, activities and programs that appeal to residents of every age group and diverse interests.

Bristol's Harbormaster's office oversees the operations and safety of boating activity in and around the Town's waterways, the maritime center, public boat ramps, docks and moorings, public rights-of-way to the waterfront, and motor vehicle parking along the Thames Street waterfront.

The Bristol Harbor Management Plan received Coastal Resources Management Council (CRMC) approval for the Town's Harbor Management Plan, commensurate with minimal revisions for clarification.

The Plan outlines processes, procedures, and allowable uses of the harbor and waterway in Bristol.



The Harbor Department purchased a new pump-out vessel, funded through a grant from the Rhode Island Department of Environmental Management Clean Vessel Act grant. The new 23-foot Northcoast PumpKleen will be used to assist boaters with properly disposing of sewage to help keep Bristol Harbor and neighboring waterways clean.



The Bristol Harbor and Maritime enjoyed a successful year of boating-related activities. Some of the highlights include:

Quality & Safety

Held Two Boater Safety Classes
35 Students Total

Emergency responses

- 22 urgent distressed boaters
- 65 distress boaters

State Street Fuel Dock

74,150 gallons of gas and diesel sold

- 36,125 gallons of diesel
- 38,025 gallons of gas

Enforcement (Harbor/Traffic)

- Parking Tickets: 270
- Boating Violations: 22 Summons
- Boating Warnings: 50



The 11th annual Blessing of the Fleet and Harbor Festival raised over \$10,000 to host a kids' fishing event at the Town docks in Spring 2025.

Over 40 boats participate in the Blessing of the Fleet.

Miss Rhode Island and Miss Teen Rhode Island joined the festivities this year with the winner of the Stuffie Competition - Leon Silvia.

Maritime Center

The Maritime Center is normally used by Transient Boaters and Visitors to Bristol.

During the high season (April through October) an estimated 250 boaters utilized the facility Monday through Thursday with an increase to 550 to 600 on weekends and holidays.

Slips & Moorings

- 1,410 Reservations April through October
- 752 Dock (including hourly, daily, and overnight stays)
- 658 Moorings (includes half-day and overnight stays)
- Approximately 28% Rhode Island Residents
- 72% out-of-state or International visitors

Boaters Choice Award Winner
6th consecutive year
(Marina.com)



2024 Best Harbor
4th Best in Nation
(US Harbors poll)



**Bristol Harbormaster's Office
& Maritime Center**
127 Thames Street
P: 401-253-1700

Gregg Marsili, Harbormaster
John Perry, Deputy Harbormaster



The Community Development Department manages functions of the Town related to Planning, Zoning, Code Compliance, Building Inspection, Historic District, Redevelopment, as well as land use, housing, air pollution, and the protection of the natural environment within the town.

In 2024, the Community Development staff and relevant boards and commissions continued to work with engineers, contractors, property owners and other agencies to ensure that Bristol adheres to the Town's Strategic Plan and prepares to meet the diverse needs of the ever-developing community.

Buildings & Properties

Walley School Building – High Street

Work continues on the restoration and rehabilitation of the former Walley School to be used as a Senior Center. Once complete, the Center will retain some of its original characteristics as a school while offering inter-generational resources to residents.

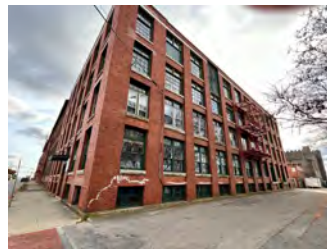


Oliver School Building – State Street

Successfully completed the sale of the former Oliver School. The new owner plans to convert the former school to residential apartments.

Robin Rug Mill Building

Work began on the former Robin Rug Mill Complex on Thames Street to convert the former factory into 127 apartments and 6,300 square feet of commercial space, including a public boardwalk along the Bristol Harbor. The rehabilitation and reuse of the buildings will be in accordance with the guidelines of the Rhode Island Historical Preservation and Heritage Commission and the Bristol Historic District Commission.



Reynolds School Building – 235 High Street

Work continued in the former Reynolds School, using APRA funds to upgrade the HVAC system. The building houses the Community Development and BWRSD Administration.

Community improvements

- Created an on-line application through the Open Gov permitting portal for the HDC applications
- Partnered with Barrington and RI Statewide Planning on a Resilience Plan for Route 114



Grant-assisted projects

- A consultant was hired to update the National Waterfront Historic District survey.
- Held a public workshop with the residents of the Annawamscutt and Sowams neighborhoods to get input on a water quality project. This grant funded project will provide the Town with 10% concept plans for water quality improvements in this neighborhood, including the area around Leahy Pond and Sowams Park.

Community Development

235 Hight Street

P: 401-253-7000

Diane Williamson, Director

- Planning
- Zoning
- Historic District
- Building Official
- Code Compliance
- Conservation & Open Space



“The only thing that you absolutely have to know, is the location of the library.”

Albert Einstein

Throughout 2024, members of the Library, Friends, and community worked collaboratively with strategic planning professionals to create a five-year strategic plan.

The library’s strategic plan centered its goals around the topics of education, workforce development, and health outcomes to ensure that Bristol is an informed, happy, and healthy community.

Circulated items	106,891 (compared to 99,460 in 2023)
Patrons who used the library’s lending resources saved	*\$2,103,020 by borrowing from the library.
	<i>*Value calculated by Ocean State Libraries based on an estimated value of each item if purchased new.</i>
Total Library Cardholders	8,156 (compared to 7,357 in 2023)
Space reservations	1,733 (compared to 1,480 in 2023)
Program Attendance	13,686 (compared to 12,599 in 2023)

Item (CA) GG3.

Rogers Free Library ~ A Year in Review

Community Learning Center Grant

In early 2024 the Town of Bristol received a \$1.75 million grant from the US Treasury’s Community Facilities Grant program by way of the RI Pandemic Recovery Office.

The grant program is for the construction or renovation of multipurpose community facilities.

Rogers Free Library is thrilled that the Town of Bristol recognizes the significant role the library plays as a community hub and decided to invest these funds into the Library to make a number of improvements, including facility repairs and updated ADA compliance.

In addition, the grant will fund improvements to the library including three new quiet study spaces that may be used for work, study, tutoring, and private telehealth visits, as well as a 775 square foot makerspace – a collaborative space that provides tools and resources for people to create, learn, and share.

The makerspace will also be used as an additional library classroom.

Modifications and construction are expected to commence in Spring 2025.

English Language Learning courses

In collaboration with EBCAP (East Bay Community Action Program), the library now hosts dynamic English classes to help non-native speakers build skills in reading writing, speaking and listening.

The Library also curated a selection of picture dictionaries, textbooks, and other materials for members of the English Language Learner community.

Learn365RI

The Learn365 initiative, which was known last year as the Bristol Career & Technical Academy, was merged into library programming in the summer.

This program, affectionately called “Career Explorers,” continues to offer educational programs outside of school to BWRSD students in grades 6 through 12.

In 2024, we offered five programs for over 30 different teens with the help from partners around the town, like the Herreshoff Museum, Roger Williams University, and Shine On Social.

Three of these programs were hands-on workshops where students built their own Skateboards, model sailboats, and 3D printers.

The remaining two programs were classes in personal branding and career exploration within Media & Communications.



Rogers Free Library ~ A Year in Review

E-Sports

The library is the home of the MHHS eSports team. The team made it to the playoffs this past year, and one of our team members won an All-State Award for Mario Kart.

Winter Reading Challenge

As a literacy initiative, we offered a Winter Reading Challenge for children & teens. We had 110 participants.

Summer Reading

We saw an increase in Summer Reading Participants, with 312 children & 100 adults participating this year. Dozens of programs surrounding the theme, Read Renew Repeat, captured audiences of all ages.

Bring Your Child to The Library

We celebrated Bring Your Child to the Library Day, where we sign up children for their first library cards and enjoy a fun-filled day at the library with crafts, story times, and games that teach them about the library.

Salute to Veterans Exhibit

With funding from a Friends of the Rogers Free Library community grant, the library presented a public exhibition of artwork created by local veterans at summer workshops led by the Bristol Art Museum. The veterans shared their stories and their exhibit enriched the natural fabric of Bristol.

Author Talks

A variety of impressive authors read from and discussed their works with the community, including Margot Livesey, Don Winslow and Dawn Tripp.

Let's Talk: Caregiving Matters

An important series at the library that offers community connection, practical information, and discussion to those who may become caregiver, those who are currently caregiving and those who might need a caregiver someday.

Bristol BookFest

Herman Melville's *Moby Dick* was a tale of the sea, and the library offered over 10 programs centered around the maritime novel, such as craft nights, lectures, art displays and film screenings.



**ROGERS
FREE LIBRARY**

Rogers Free Library
525 Hope Street
P: 401-253-6948
W: rogersfreelibrary.org

Eileen Dyer, Director

Anne Marie Silvia, Chair
RFL Board of Trustees

Our Vision

Bristol is an informed, happy,
and healthy community.

Our Mission

We welcome, we share,
we build community.

April 30, 2025

Dear Honorable Town Council Members,

I am thrilled to announce the launch of the Bristol-Warren Village (BWV), a membership-driven, volunteer staffed community organization working collaboratively to help member residents stay in the Bristol and Warren communities as they age. BWV does this by offering activities and services that minimize isolation and support independent living, such as providing rides to appointments/ events, assistance with errands, in home technology assistance, handy help at home, and friendly calls/visits. As a dues-paying membership organization, we work collaboratively with existing services to supplement programs already in place in town.

BWV is one of 12 local villages across Rhode Island, all of which are supported by The Village Common of Rhode Island (TVCRI), a not-for-profit 501(c)(3) corporation that provides support, guidance, infrastructure, and system access to local Villages.

The BWV Steering Committee, consisting of local Bristol and Warren volunteers, has been working hard this past year to make this happen, and the time and effort invested by a dedicated group of resident volunteers to get things ready for this launch has been amazing. Now with over 50 volunteers and over a dozen members, our new organization is ready to begin making a difference.

Now that we have launched our village, of our top priorities is to inform the community of both who we are and of how we leverage our neighbors-helping-neighbors approach in helping seniors. It's in that spirit that we are reaching out to you, to make you aware of this new initiative.

Membership enrollment has begun, with a team of "Ambassadors" handling all the inquiries that are starting to come in either by email at bristol-warren@villagecommonri.org or by phone (401-206-5939). We are beginning to schedule informational sessions highlighting the Villages' services at a variety of public venues as well as private neighborhood get togethers. Social media sites popular among Bristol and Warren residents are starting to cover BWV news/updates.

Things are starting to happen. Our goal was to launch by summer but with the level of volunteer interest and enthusiasm we have had, we are starting now!

Anyone who knows a Bristol or Warren senior who could benefit from membership should inquire at the phone number or email address above.

Anyone interested in having an informational presentation scheduled for a group/organization, please email Craig Evans at craigharveyevans@gmail.com.

With thanks,

Craig Evans



80 Aaron Avenue, Bristol RI

2025 APR 30 AM 11:41
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



State of Rhode Island
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 116
 Wakefield, RI 02879-1900

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND
 (401) 783-3370
 Fax (401) 783-3767
 2025 APR 24 11:11 AM

MEETING NOTICE

April 11, 2025

Site Address: 267 Thames Street; Plat 9, lot 50

Site Town: Bristol

Proj. Desc: The project includes the installation of a berthing facility and expansion of the existing marina for the mooring of a pool boat for recreational purposes

The application for State Assent of TSL, LLC. CRMC File Number 2023-08-084 will be reviewed at the next meeting of the Coastal Resources Management Council. If you are the applicant, it is necessary that you be present at the meeting to answer any questions that may arise. Please be advised that a copy of the CRMC staff engineer and biologist reports may be obtained from the CRMC offices in Wakefield for the applicant or his/her attorney. Interested parties may attend and present evidence for or against, or for informational purposes in accordance with CRMC rules. Parties interested in this matter are encouraged to review the latest information contained in this file and also should refer to Management Procedures 5.3(8) among others for additional information.

The meeting is to be held at **6:00 p.m.** on Tuesday, May 13, 2025 in **Conference Room A, at the Administrative Building, One Capitol Hill, Providence, RI**. Evidence or testimony regarding this case may be submitted at the time of the meeting (see CRMC Management Procedures). Files are available in electronic format and can be requested via email to cstaff1@crmc.ri.gov or phone call to 401-783-3370. **Please confirm application's hearing status via CRMC website (www.crmc.ri.gov) or by calling 401-783-3370.**

Parties interested in/or concerned with the above-mentioned matter are invited to be present and/or represented by counsel at the above-mentioned time and place. This meeting place is accessible to individuals with disabilities. The meeting location is accessible to handicapped persons. Any individual requiring a reasonable accommodation in order to participate in this meeting should contact CRMC offices at least 72 hours prior to the meeting.

Sincerely yours,

Lisa Turner

Lisa A. Turner, Office Manager
 Coastal Resources Management Council

Please click the link below to join the Zoom Webinar for viewing purposes only.
 Public Comment must be given in person.

<https://us02web.zoom.us/j/87536818498?pwd=OpB83Zx66iBu3VsUnJ9k293bjCfXWa.1>
 Webinar ID: 875 3681 8498; Passcode: 577027

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND
 2025 APR 24 11:11 AM
 /lat

**Bristol Fourth of July Committee
Parade Sub-Committee
Burnside Building
400 Hope Street
Bristol, RI 02809
Tuesday, May 6, 2025 at 6:00pm**

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 MAY -1 AM 8:34

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. DISCUSSION OF PARADE FLOATS RECEIVED
5. DISCUSSION OF PARADE BANDS
6. ASSIGN PARADE JOBS
7. DISCUSSION OF PARADE
8. ADJOURNMENT

**Posted at the Bristol Town Hall, The Bristol Post Office, and the
Secretary of State Website, 5/1/25.**

Bristol Fourth of July Committee
General Committee Meeting

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

MAY 6, 2025, 7:00 PM Eastern

2025 MAY -2 AM 11:15

Burnside Building, 400 Hope Street - Bristol, RI. 02809

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ATTENDANCE
- IV. CORRESPONDENCE & SUNSHINE REPORT
- V. MEMBERSHIP- Motion to accept/Discussion/vote on Letter of Resignation.
- VI. 2025 BUTTON WINNER ANNOUNCEMENT
- VII. 2025 INTERFAITH SERVICE SPEAKER ANNOUNCEMENT
- VIII. 2025 PARADE DIVISION MARSHALS' ANNOUNCEMENT
- IX. APPROVAL OF MINUTES
 - a) Motion to Accept /Discussion/Vote
- X. APPROVAL OF TREASURER REPORTS
 - a) Motion to Accept /Discussion/Vote
- XI. APPROVAL OF BUDGET
 - a) Motion to Accept /Discussion/Vote
- XII. SUBCOMMITTEE Reports or Updates
 - a) Raffle
- XIII. GOOD OF THE COMMITTEE
- XIV. 50/50 RAFFLE
- XV. Adjournment

Posted on Secretary of State Website on 5/2/25, Bristol Town Hall and Bristol Post Office on 5/2/25



TOWN OF BRISTOL RHODE ISLAND CONSERVATION COMMISSION

Tuesday, May-6, 2025
at 5:30 pm
Department of Community Development Office
235 High Street, 1st Floor
Bristol, Rhode Island

2025 MAY -2 AM 11:03
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

AGENDA

- 1. APPROVAL OF MINUTES – April 1, 2025 ALL
- 2. OLD BUSINESS
 - a. Open Space
 - i. New Open Space Applications for Consideration ET
 - b. Tree Program
 - i. Tree Management System Demo Update TM
 - ii. Spring Trees Update ET
 - iii. Arbor Day All
 - c. Clean Up Day wrap up JM
- 3. NEW BUSINESS
 - a. “View Corridor” Findings so far LG
- 4. ADMINISTRATIVE/ Announcement
 - a. “Around the Room”
- 5. ADJOURN

Next Conservation Commission Meeting – June 3, 2025

Written comments may be submitted to the Conservation Commission via regular mail addressed to: Conservation Commission, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov .