

# **TOWN OF BRISTOL, RHODE ISLAND**

## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, June 18, 2025 at 7:00 PM**  
**10 Court Street, Bristol, Rhode Island 02809**  
**Town Hall - Council Chambers**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/81259948972>, or by visiting zoom.com meeting code 812-5994-8972. Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

### **Present:**

Meeting Dates:

July 23, 2025 - Town Council Meeting  
August 20, 2025 - Town Council Meeting  
September 10, 2025 - Town Council Meeting  
October 1, 2025 - Town Council Meeting

### **Motion RE: Consent Agenda - To Approve the Consent Agenda**

#### **A. Submission of Minutes of Previous Meeting(s)**

- A1.** Town Council Meeting Minutes - May 28, 2025 (motions only)

- A2.** Town Council Meeting Executive Session Minutes  
(sealed, council only) - May 28, 2025

**B. Public Hearings**

- B1.** Moreno, LLC d/b/a Don Patron Mexican Grill & Cantina, Jorge Moreno, 200 Gooding Avenue - Modification of BV Intoxicating Beverage License for expansion of premises (to include outdoor seating) **(see also D1)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

- B2.** WKOC, LLC d/b/a Portside Tavern, Richard Corrente, 444 Thames Street - Modification of BV Intoxicating Beverage License for expansion of premises (to include a portion of outdoor seating) **(see also D2)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

**C. Ordinances**

**D. Licensing Board - New Petitions**

- D1.** Moreno, LLC d/b/a Don Patron Mexican Grill & Cantina, Jorge Moreno, 200 Gooding Avenue - Modification of BV Intoxicating Beverage License for expansion of premises (to include outdoor seating) **(see also B1)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development



D2. WKOC, LLC d/b/a Portside Tavern, Richard Corrente, 444 Thames Street - Modification of BV Intoxicating Beverage License for expansion of premises (to include a portion of outdoor seating) **(see also B2)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

D3. Karen Binder, Executive Director, Blithewold, Inc., 101 Ferry Road, re - Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D4. Cara Massey, Executive Director, Linden Place, 500 Hope Street re - Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D5. Brenda Turchetta, Executive Director, Mount Hope Farm, 250 Metacom Avenue, re - Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D6. Victoria Drew, Herreshoff Marine Museum, 1 Burnside Street, re - Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D7. Bristol Police Department re Mobile Food Truck Event Permit for the 4th Annual Community Night Out Event at the Town Common on August 13, 2025, from 5:30 PM - 8:30 PM **(see all D8 & F1)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Public Works
- d. recommendation - Town Administrator and Director of Parks and Recreation

**D8.** Bristol Police Department request for One-Day Dancing & Entertainment License for the 4th Annual Community Night Out Event at the Town Common on August 13, 2025 from 5:30 PM - 8:30 PM. **(see also D7 & F1)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Parks and Recreation

**D9.** Amare Sweets and Treats, LLC, Eunice Kim, 259 Thames Street re Victualling License

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development
- d. recommendation - Town Administrator and Pretreatment Coordinator of Water Pollution Control Department

**D10.** Amare Sweets and Treats, LLC, Eunice Kim, 259 Thames Street re - Holiday Sales License

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

D11. Robert McNeil, McNeil Design Collaborative d/b/a The Northeast Golf Company (Bristol Golf Park) 96 Broad Common Road re- One-Day Dancing & Entertainment License on June 20, 2025 from 7:00 PM - 10:00 PM for Summer Solstice Golfing Event

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D12. Two Beacons Production LLC, 33 Broad Street, Providence re the use of the Town Common and One-Day Dancing & Entertainment License from July 31st to August 5th(clean-up/breakdown scheduled August 6th and 7th) for a film production

a. recommendation - Town Administrator and Police Chief- waiting for revised

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

d. recommendation - Town Administrator and Director of Public Works

D13. Richard Corrente, Portside Tavern, 444 Thames Street re renewal of Dancing & Entertainment License, additionally requesting modification of License (to include outdoor entertainment and add a secondary interior location)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

**E. Licensing Board - Renewals**

E1. Dancing & Entertainment License Renewals - 2025-2026

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

**E2.** Public Laundry License Renewals - 2025-2026

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Director of Community Development
- c. recommendation - Town Administrator and Pre-Treatment Coordinator, Water Pollution Control

**E3.** Robert McNeil, McNeil Design Collaborative d/b/a The Northeast Golf Company (Bristol Golf Park) 96 Broad Common Road re: review of Class C Liquor License

- a. recommendation - Town Administrator and Police Chief
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

**F. Petitions - Other**

**F1.** Bristol Police Department requests Council contribution for the 4th Annual Community Night Out Event at the Town Common on August 13, 2025, from 5:30 PM - 8:30 PM

**F2.** Blithewold Museum, Arboretum & Gardens, 101 Ferry Road - Request for Council Consideration and Support of a Resolution Seeking Exemption of its Building and Tangible Personal Property from Local Property Taxation

- a. recommendation -Town Administrator and Tax Assessor
- b. recommendation - Town Administrator and Director of Community Development

**F3.** Daniel Manchester for The Bristol Historical Preservation Society - Request use of Town Common for "Annual Flea and Fair" August 9, 2025 from 9:00 AM - 4:00 PM (set-up 7AM) (rain date August 10, 2025)

- a. recommendation - Town Administrator and Chief of Police

- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Public Works

**G. Appointments**

G1. Bristol 250th Commission- Council confirmation for Town Administrator Appointee (one unexpired 4-year term set to expire January 2027)

- a. Louis Cirillo, 28 Central Avenue - resignation
- b. Matthew Hayes, PO Box 90 - Town Administrator Appointee

**H. Old Business**

**I. Other New Business Requiring Town Council Action**

I1. (Councilman Sweeney) Sara Churgin, District Manager, Eastern Rhode Island Conservation District - Request for Council Consideration and Adoption of a Resolution in Support of the 2025 Composting and Organic Waste Diversion Act (House Bill 5195 / Senate Bill 0104)

- a. (draft) resolution
- b. copy of House Bill 5195
- c. Letter of Support - Bristol Conservation Commission

I2. Parks and Recreation Director Rensehausen request for Council consideration to require special event certificates of insurance for all athletic tournaments and one-day events held on Town facilities.  
(recommending the policy must name the Town of Bristol as an additional insured and carry coverage of at least \$1 million per occurrence and \$2 million in the aggregate)

I3. Tax Assessor Leadam re: Resolution - Town of Bristol Authorizing the Assessment of Valuations and Levy of Taxes, Sewer Service Fees and Sewer Assessments

I4. Executive Director, Lori Caron Silveira, from the RI Bridge and Turnpike Authority re Mt Hope Bridge maintenance plan update

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM  
MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF  
THE MEETING*

**J. Bills & Expenditures**

J1. Bid No. 1068 Road Resurfacing Project

J2. Bid No. 1069 Municipal Tree Maintenance and Stump  
Grinding Services

**K. Special Reports**

K1. Tri Town Monthly Report - May 29, 2025

**L. Town Solicitor**

**M. Executive Sessions**

M1. Executive Session Pursuant to RIGL § 42-46-5 (a) (5),  
acquisition/disposition of public property

M2. Executive Session pursuant to RIGL § 42-46-5(a) (7)  
A matter related to the question of the investment of  
public funds where the premature disclosure would  
adversely affect the public interest. Public funds  
shall include any investment plan or matter related  
thereto, including, but not limited to, state lottery  
plans for new promotions.

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and  
place these items on file"**

(CA) AA1. Bristol County Water Authority Meeting Minutes -  
April 24, 2025

(CA) AA2. Bristol Harbor Commission Meeting Minutes - May 5,  
2025

(CA) AA3. Bristol Fire Department Board of Engineers Meeting -  
June 3, 2025

(CA) AA4. Rogers Free Library Board of Trustees Minutes -  
March 20, 2025

- [\(CA\) AA5.](#) The Zoning Board of Review Minutes - May 5, 2025
- (CA) BB. Budget Adjustments**
- Approval of consent agenda = "motion to approve these adjustments"**
- (CA) CC. Financial Reports**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) DD. Proclamations, Resolutions & Citations**
- Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**
- [\(CA\) DD1.](#) Citation - Mt Hope and Kickemuit Wrestling Teams (signed)
- [\(CA\) DD2.](#) Citation - Mt. Hope Gymnastics Team (signed)
- [\(CA\) DD3.](#) Resolution 2025-28-5-I2 - Changes to Moring Docking and Harbor Fees (signed)
- [\(CA\) DD4.](#) Resolution - 2025-28-5-I4 Borrowing Resolution - Road Resurfacing and Drainage Improvements (signed)
- [\(CA\) DD5.](#) Proclamation - Mike Iacovelli - (signed)
- (CA) EE. Utility Petitions**
- Approval of consent agenda = "motion to approve these petitions"**
- (CA) FF. City & Town Resolutions Not Previously Considered**
- Approval of consent agenda = "motion to receive and place these items on file"**
- [\(CA\) FF1.](#) Charlestown - Resolution - Opposition to RI 2025 Gun Control Legislation
- [\(CA\) FF2.](#) Smithfield - Opposing House Bill 5436 and Senate Bill 359
- [\(CA\) FF3.](#) Exeter - Resolution Opposing Senate Bill 0909 and House Bill 6273 Access to Public Records

(CA) FF4. Hopkinton - Resolution - Opposing Senate Bill 0909 and House Bill 6273 relating to the access to public records

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Contract Agreement between Town of Bristol and International Brotherhood of Police Officers Local Number 304 - July 1, 2025 - June 30, 2028

(CA) GG2. Award Letter Bid 1064 Pedestrian Improvements Gooding Avenue

(CA) GG3. Award Letter Bid 1067 School Bus Transportation Services

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. Historic District Commission Meeting - June 5, 2025

(CA) HH2. Bristol Fourth of July Sub Committee, Music & Entertainment Meeting - June 2, 2025

(CA) HH3. Bristol Fourth of July Sub Committee, Ball Meeting - June 16, 2025

(CA) HH4. Bristol Fourth of July Sub Committee, General Committee Meeting - June 10, 2025

(CA) HH5. Bristol Fourth of July Sub Committee, Executive Committee Meeting - June 10, 2025

(CA) HH6. Bristol Fourth of July Sub Committee, Wine Tasting - June 3, 2025

(CA) HH7. Housing Authority Meeting - June 12, 2025

(CA) HH8. Planning Board Meeting Agenda - June 12, 2025

(CA) HH9. Department of Community Development - Planning Board Technical Review Committee Meeting - June 17, 2025



- [\(CA\) HH10.](#) Planning Board Technical Review Committee Meeting - June 17, 2025
- [\(CA\) HH11.](#) Bristol Christmas Festival Committee - June 9, 2025
- [\(CA\) HH12.](#) Bristol Planning Meeting - June 12, 2025
- [\(CA\) HH13.](#) Rogers Free Library Board of Trustees Meeting - June 12, 2025
- (CA) II. Claims (Referrals)**
- Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**
- (CA) JJ. Miscellaneous Items Requiring Council Approval**
- Approval of consent agenda = "motion to approve these items"**
- (CA) KK. Curb cut petitions as approved by the director of public works**
- Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**
- [\(CA\) KK1.](#) Afonso & Maria DaSilva, 2-4 Jones Avenue re curb cut
- a. recommendation - Town Administrator and Director of Public Works

Adjourned: \_\_\_\_\_

/mc

Posted: June 13, 2025

## TOWN COUNCIL MEETING MINUTES- WEDNESDAY, MAY 28, 2025

The council met on Wednesday, May 28, 2025, and called to order at 7:02 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Town Solicitor, Michael Ursillo, Esq  
Deputy Town Clerk, Carla DaCosta

ABSENT WITH Town Clerk, Melissa Cordeiro  
REGREAT: Town Sergeant, Archie Martins

### Special Recognitions

Mt. Hope High School Gymnastics Team

Mt. Hope High School and Kickemuit Middle School Wrestling Team(s)

### Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira - Voted unanimously to approve the Consent Agenda as prepared and presented.

### A. Submission of Minutes of Previous Meeting(s)

**A1.** Town Council Meeting Minutes - May 7, 2025

**A2.** Town Council Meeting Executive Session Minutes  
(sealed, council only) May 7, 2025

Sweeney/Teixeira - Voted unanimously to approve the minutes of May 7, 2025 and the Executive Session Minutes of May 7, 2025 as prepared and presented.

## B. Public Hearings

### B1. PUBLIC HEARING

Ordinance No. 2025-7 Zoning Chapter 28 Land Use Laws  
(adopted 2024 - legislative session) **(Public Hearing  
and 2nd Reading for Adoption)**

Section: 28-1 Definitions (floor area ratios)

Section: 28-151 Accessory Dwelling Units (ADU)

Section: 28-221 Land Nonconforming by Area  
(Substandard Lots)

Section: 28-370 Inclusionary Zoning

Section: 28-150, 181, 182, 183, 185, 187, 255, 352 &  
354 Supplementary Regulations (Development Plan  
Review)

Sweeney/Teixeira\_-Voted unanimously to close  
the public hearing

Teixeira/Ley - Voted to consider this  
action to constitute the Second Reading  
for the adoption of Ordinance #2025-07;  
including the findings of consistency  
with the purposes of zoning and  
consistency with the Bristol  
Comprehensive Plan. Voting in favor of  
this motion were Council Chairman  
Calouro, Teixeira, Sweeney, and Ley.  
Abstaining from the vote was Vice  
Chairwoman, Parella.  
Advertise in the local newspaper.

## C. Ordinances

**C1.** Ordinance 2025-03 - Chapter 17, Article II Alcoholic  
Beverages Establishments, Section 17-82 - (to decrease  
the number of limited BV Licenses from 8 to 7) *(This  
ordinance is being reposted on the agenda and re-  
advertised to comply with the legal notice  
requirements not fulfilled for the previous meeting.  
No changes have been made to the proposed ordinance  
since it was originally scheduled)* **(2nd Reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-03. Advertise in the local newspaper

- C2.** Ordinance No. 2025-04 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 Number of Licenses (to increase the number of Class BV Licenses from 32-33) *(This ordinance is being reposted on the agenda and re-advertised to comply with the legal notice requirements not fulfilled for the previous meeting. No changes have been made to the proposed ordinance since it was originally scheduled)* **(2nd Reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-04 Advertise in the local newspaper

- C3.** Ordinance No. 2025-05 - Chapter 16 - Motor Vehicles and Traffic, Article V - Stopping Standing and Parking (no parking box located across from 28 Shaws Lane) *(This ordinance is being reposted on the agenda and re-advertised to comply with the legal notice requirements not fulfilled for the previous meeting. No changes have been made to the proposed ordinance since it was originally scheduled)* **(2nd Reading)**

Teixeira/Parella- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-05. Advertise in the local newspaper

- C4.** Ordinance No. 2025-06 Chapter 16 Motor Vehicles and Traffic, Article IX Residential Parking, Sec. 16-343 Designated residential parking zone and Sec 16-345 Designated residential parking streets (To include portions of Hope Street to the Residential Zone and

update designated residential parking zones) (This ordinance is being reposted on the agenda and re-advertised to comply with the legal notice requirements not fulfilled for the previous meeting. No changes have been made to the proposed ordinance since it was originally scheduled) **(2nd Reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-06. Advertise in the local newspaper

- C5.** Ordinance No. 2025-08 Chapter 8, Sec 72 Independence Park Boat Ramp (Vehicle load restrictions) (with revisions to include section C) **(2nd reading)**

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-08. Advertise in the local newspaper

#### **D. Licensing Board - New Petitions**

- D1.** Stephan Brigidi on behalf of the Bristol Middle Passage Port Marker Project, requests a One-Day Dancing & Entertainment License on August 24, 2025, from 2:00 PM - 6:00 PM (set up time starting at 10:00 AM) at Independence Park for the unveiling of sculptures
- a. recommendation - Town Administrator and Chief of Police
  - b. recommendation - Town Administrator and Fire Chief
  - c. recommendation - Town Administrator and Director of Public Works
  - d. recommendation - Town Administrator and Director of Parks and Recreation

Sweeney/Teixeira -Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

- D2.** Arts in Common for PorchFest 2025 re request for One-Day Dancing and Entertainment license and street closure of a six-block section of High Street from Walley to Byfield Streets on Sunday, September 14, 2025, from 2:30-6:30 pm

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Public Works

Teixeira/Sweeney -Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. Coordinate with the Bristol Police Department for road closures, police detail, and to reach out to the Bristol Fire Department for rescue runs and to notify the public of road closures.

- D3.** Harbor Master Marsili, Chairman, Harbor Festival Committee -request One Day Dancing & Entertainment License at Rockwell Park for the 12th Annual Harbor Festival on August 16, 2025 from 1:00 PM - 8:00 PM **(see also F3)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Parks and Recreation

Teixeira/Sweeney-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

It is noted for the record that under agenda item F3, Councilman Parella motioned to combine agenda items D3 and F3. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to these combined items took place under agenda item F4. However, any actions taken on these items are individually listed under their respective agenda headings as reflected herein.

**D4.** Jennifer Devine, 55 Wapping Drive, Pro-Democracy Rally, request for One Day Dancing & Entertainment License at Independence Park, June 29, 2025, from 11:00 AM - 4:00 PM

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Parks and Recreation

Sweeney/Teixeira -Voted unanimously to grant this license per the recommendations received and with the condition that 2 police officers are stationed at the event as well as one Police vehicle, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

**D5.** Gorge Moreno, Moreno LLC D/B/A Don Patron Mexican Grill & Cantina, 200 Gooding Avenue request for Modification to BV Intoxicating Beverage License (to expand alcohol service area to include outdoor seating area **(Call for Public Hearing June 18th)**)

Teixeira/Parella-Voted unanimously to call for a public hearing to consider this matter on June 18, 2025

and to advertise in the local newspaper.

- D6.** Richard Corrente, WKOC, LLC d/b/a Portside Tavern, 444 Thames Street request for Modification to BV Intoxicating Beverage License (to expand alcohol service area to add a portion of the outdoor seating area **(Call for Public Hearing June 18th)**)

Teixeira/Sweeney-Voted unanimously to call for a public hearing to consider this matter on June 18, 2025 and to advertise in the local newspaper.

**E. Licensing Board - Renewals**

- E1.** Sidewalk and Alcohol Use License Renewals 2025-2026

- a. recommendation - Town Administrator and Police Chief
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Public Works

Sweeney/Teixeira -Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

- E2.** Sidewalk Use License Renewals 2025-2026

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Code Compliance Coordinator



Teixeira/Parella- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

- E3.** Jennifer Medina, Carvalho Group, LLC DBA Pisco y Tequila, 382 Thames Street, Unit 1 re 6-month review of Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

Teixeira/Parella-voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the three-month review.

**F. Petitions - Other**

- F1.** George Voutes, 17 Shore Road - Consideration for restrictions on Gas-Powered Leaf Blowers

a. Scott Pepper, 64 Duffield Road - letter of support

b. Jennifer Martenson, Chair, Quiet Clean Rhode Island - letter of support

c. Kenda Swartz, 64 Duffield Road - letter of support

c. recommendation - Town Administrator and Conservation Commission

Teixeira/Parella-voted unanimously to receive and file.

- F2.** Bruce Goes, 82 King Philip Avenue - re no parking box located across from residence

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Director of Public Works

Teixeira/Sweeney - Voted  
unanimously to deny the request  
per the recommendations received.

**F3.** Harbor Master Marsili, Chairman, Harbor Festival Committee - request permission to use/sell Alcoholic Beverages at Rockwell Park for the 12th Annual Harbor Festival on August 16, 2025, from 1:00 PM - 8:00 PM **(see also D3)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

Teixeira/Sweeney- Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

It is noted for the record that under agenda item D3, Councilman Parella motioned to combine agenda items D3 and F3. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to these combined items took place under agenda item D3. However, any actions taken on these items are individually listed under their respective agenda headings as reflected herein.

## **G. Appointments**

**G1.** Zoning Board of Review - (1 two-year unexpired Alternate term set to expire March 2027)

a. Timothy Palmer, 7 Church Cove Road - interested/appointment

Teixeira/Parella- Voted unanimously to appoint Timothy Palmer to the Zoning Board of Review as an alternate member with a term set to expire in March 2027

- G2.** Bristol 250th Commission, re Amendment to board composition to include up to five (5) Alternate Members with terms to expire November 2027 and recommendations for interested commission members  
**(continued from May 7th)**

- a. (draft) Resolution Amendment
- b. Sarah Griffin, 11 Liberty Street, Apt 2- interest/appointment
- c. Paul Vollaro, 3 Jefferson Lane - interest/appointment
- d. Craig Evans, 80 Aaron Avenue - interest/appointment
- e. Lisa Newcity, - interest/appointment
- e. recommendation from Chairwoman, Alayne White

Teixeira/Parella- Voted unanimously to adopt the amended resolution of the Bristol 250<sup>th</sup> Board composition to include up to 5 alternate members; also to appoint Ms. Griffin, Mr. Vollaro, Mr. Evans and Ms. Newcity as alternates to the Bristol 250<sup>th</sup> Board with a term set to expire in November 2027

**H. Old Business**

**I. Other New Business Requiring Town Council Action**

- I1.** Harbor Master Marsili - recommended Bristol Marina fuel/dock pricing policy changes and recommendation for the Bristol resident discount rate

- a. recommendation - Bristol Harbor Commission

Sweeney/Teixeira - Voted unanimously to adopt the fuel/dock pricing policy changes and recommendation for the Bristol resident discount rate

- I2.** Harbormaster Marsili re recommended changes to Moring, Docking, and Related Harbor Fees

a. (draft) Resolution

Sweeney/Teixeira- Voted unanimously to adopt the resolution to the Moring, Docking, and Related Harbor Fees as presented.

- I3.** Steven Januario, Chairman Bristol Harbor Commission re council consideration to grant permission to the Harbor Commission to solicit State and Federal authorization for the viability of a breakwater for Bristol Harbor

Sweeney/Teixeira- Voted unanimously to support the efforts of the Harbor Commission to explore viable options for a breakwater for Bristol Harbor and to work with the Planning Department

- I4.** Bond Counsel re-Road Resurfacing and Drainage Improvements Borrowing Resolution - authorizing the Town of Bristol, pursuant to R.I. Gen. Laws § 45-12-2, to borrow up to Two Million Eight Hundred Thousand Dollars (\$2,800,000) through the issuance of bonds and bond anticipation notes to fund the design, engineering, and construction of road resurfacing and drainage improvements in the Town of Bristol.

Sweeney/Teixeira -Voted unanimously to adopt the Borrowing Resolution as presented.

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

**J. Bills & Expenditures****J1.** Bid No.1065 - Rogers Free Library Interior Modification Project

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and the Library Director to act in the best interest of the Town.

**J2.** Bid No. 1066 Information Technology and Consulting Service

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and Town's internal IT Contact to act in the best interest of the Town.

**J3.** Bid No. 1067 - School Bus Transportation Services

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and Director of Parks and Recreation to act in the best interest of the Town.

**K. Special Reports****K1.** BCWA Tri-Town Monthly Report - April 2025

Sweeney/Teixeira- Voted unanimously to receive and place this matter on file.

**L. Town Solicitor****M. Executive Sessions****M1.** Director Williamson request for Executive Session pursuant to RIGL § 42-46-5(a)(5) Discussion or consideration related to the Lease of Real Property

Teixeira/Sweeney- Voted  
unanimously to convene in  
Executive Session pursuant to RIGL  
Section 42-46-5 (a) (5) Discussion  
or consideration related to the  
Lease of Real Property at 9:27 PM.

Teixeira/Sweeney - Voted  
unanimously to resume open session  
and seal the minutes of the  
Executive Session at 9:44 PM.

Solicitor Ursillo announced that no motion was made and no vote  
was taken in Executive Session

**Consent Agenda Items:**

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and  
place these items on file"**

(CA) AA1. Bristol Zoning Board of Review Minutes - April 7,  
2025

(CA) AA2. Bristol Fire Department Board of Engineers Meeting  
Minutes - May 5, 2025

(CA) AA3. Housing Authority Meeting Minutes - April 10, 2025

(CA) AA4. Zoning Board of Review Meeting - June 2, 2025

(CA) AA5. Conservation Commission Meeting Minutes - April 1,  
2025

(CA) AA6. Bristol Christmas Festival Committee Meeting Minutes  
- March 10, 2025

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve  
these adjustments"**

(CA) BB1. Tax Assessor Leadem - re - Recommended Abatements &  
Additions - May 2025

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Citation - Evan Smith, Discover Newport (signed)

(CA) DD2. Proclamation- Retirement -Lieutenant Ricardo Mourato (signed)

(CA) DD3. Authorizing Resolution - Rhode Island Community Development Block Grant Program (signed)

(CA) DD4. Commendation - Emma Quigley Girl Scout Gold Award (signed)

(CA) DD5. Commendation - Fiona Sharp Girl Scout Gold Award (signed)

(CA) DD6. Citation - Bristol Cup Defenders 90th Anniversary (signed)

(CA) DD7. Resolution No. 2025-2025-05-07-I4 In Support of H 5393 and S 0057 - An Act Relating to Highways - Sidewalks (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Barrington - Proclamation - National Public Works Week

(CA) FF2. Barrington - Resolution - Support of Bill S-57 and H5393 Maintenance of Sidewalks

(CA) FF3. Barrington - Resolution - Supporting 2025 Composting and Organic Waste Diversion Act

- (CA) FF4. Exeter - Resolution - Support of Amendments regarding Funding of Student Transportation
- (CA) FF5. Hopkinton - Resolution - Opposing Legislation relating to Holidays and Days of Special Observance Holiday
- (CA) FF6. Hopkinton - Resolution - Opposing S0851 relating to State Affairs and Government Tourism and Development
- (CA) FF7. Hopkinton - Resolution - Support of H5204 - Support of Transportation of School Pupils Beyond City and Town Limits
- (CA) FF8. Hopkinton - Resolution - Support of H5201 - The Education Equity and Property Tax Relief Act
- (CA) FF9. Hopkinton - Resolution - Opposing Specific Land Use Legislation
- (CA) FF10. New Shoreham - Resolution - Opposing a Statewide Non Owner Occupied Property Tax
- (CA) FF11. Warren - Resolution - Full State Funding of Private School Transportation
- (CA) FF12. Warren - Resolution - Requesting an Amendment regarding the duties of Public Utilities

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) GG1. Award of Bid No. 1060 - Town Administrator Contente to Stephen Gross, Clifton Larson Allen, LLP regarding Bid Award - Professional Auditing Services
- (CA) GG2. Award of Bid No. 1061 - Town Administrator Contente to Sonia Lanthier, Poralu Marine Inc. regarding Bid Award - Marina Trash Skimmer
- (CA) GG3. Award of Bid No. 1062 - Town Administrator Contente to Mark Schichtel, Schichtel's Nursery, Inc regarding Bid Award - Spring 2025 Tree Sourcing and Delivery



(CA) GG4. Award of Bid No. 1063 - Town Administrator Contente to JML Excavation Inc. regarding Bid Award - Gibson Road Shoreline Improvements

(CA) GG5. Recognition - The Bristol Conservation Commission and The King Phillip Little League re Arbor Day Celebration Ceremonies May 14, 2025

(CA) GG6. Town Administrator Contente re Letter in support of House Bill 6291

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. Planning Board Meeting - May 8th 2025 CANCELED and rescheduled from June 12, 2025

(CA) HH2. North and East Burial Grounds Commission Meeting - May 14, 2025

(CA) HH3. BCWA Board of Directors Meeting - April 24, 2025

(CA) HH4. Bristol Housing Authority Meeting - May 8, 2025

(CA) HH5. Bristol Fourth of July Committee Wine Tasting Meeting - May 12, 2025

(CA) HH6. Technical Review Committee Meeting - May 20, 2025

(CA) HH7. Technical Review Committee Meeting - May 20, 2025

(CA) HH8. Bristol Christmas Festival Meeting - May 20, 2025

(CA) HH9. Bristol 250th Commission Meeting - May 21, 2025

(CA) HH10. Bristol Fourth of July Committee General Committee Meeting - May 22, 2025

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

(CA) II1. Leon Hill, 1185 Hope Street re auto vehicle claim

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

**(CA) KK1. Kyle Flynn, 43 Monterey Drive - re for curb cut request**

**a. recommendation- Town Administrator and Director of Public Works**

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira, and voted unanimously, the Chairman declared this meeting to be adjourned at 9:46 PM.

---

**Carla DaCosta, Deputy Town Clerk**



LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**  
REQUEST FOR MODIFICATION

# PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a **BV INTOXICATING BEVERAGE LICENSE**

NAME OF ESTABLISHMENT: Don Patron Mexican Restaurant and Cant

ADDRESS: 200 Gooding Ave Bristol RI 02809

APPLICANT NAME: Jorge Moreno / Moreno LLC

CURRENT HOURS OF OPERATION: 11:00 a.m. - 12:00 p.m.

PROPOSED HOURS OF OPERATION: 11:00 a.m. - 12:00 p.m.

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

Fee for License: \$1300 per year plus advertising

Also required is Victualling License: \$75/year

(Payable after Council approves the license.)

Please attend the Council  
Meeting on:

\*SIGNATURE: [Signature]

NAME: Jorge Moreno  
(PLEASE PRINT NAME OF APPLICANT)

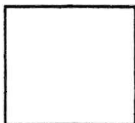
ADDRESS: 321 Arboretum Way  
(ADDRESS OF APPLICANT)

**PETITION MUST BE RETURNED BY  
WEDNESDAY AT 4PM TWO  
WEEKS PRIOR TO COUNCIL  
MEETING.**

TOWN: Canton MA

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.**

2025 MAY 23 PM 1:17

BRISTOL

TOV B

BUSI H

D.

ET

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A\_\_\_BH\_\_\_BM\_\_\_BT\_\_\_BV\_\_\_BVL\_\_\_C\_\_\_E\_\_\_ED\_\_\_J\_\_\_T\_\_\_ 2:00 A.M. \_\_\_

Business Structure: ☐ Corporation ☐ Partnership ☒ LLC ☐ Individual

Moreno LLC

Name of Applicant/Corporation

Don Patron Mexican Restaurant and Cantina

D/B/A

200 Gooding Ave Bristol RI 02809

Address of Premise

401-396-8933

Phone Number of Business

chorroluam@icloud.com

Email Address

State - Incorporated: Rhode Island

Date of Incorporation: 1-1-22

Name, Address, Telephone of all Officers/Members with percentage ownership:

Jorge Moreno	321 Arboretum Way, Canton MA	978-947-3210	100%
President/Member Name	Address	Phone	% Ownership
//	//	//	//
Vice President/Member Name	Address	Phone	% Ownership
//	//	//	//
Secretary/Member Name	Address	Phone	% Ownership
//	//	//	//
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes\_\_\_ No ☒ Is Property Mortgaged? Yes\_\_\_ No ☒ or Leased? Yes ☒ No\_\_\_

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

KPS Inc.

Name

55 1/2 Woodlawn Ave Bristol, RI 02809

Address

Amount - Term

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No ☒ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No ☒ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

No

Is Applicant the owner or operator of any other business? If yes, explain:

Don Patron, Cheektowaga NY and Mill Pond Diner, Wareham MA

State amount of capital invested in the business?

165,000

Do you have now, or will you be installing, a draught system Yes \_\_\_ No ☒

I hereby certify that the above statements are true to the best of my knowledge and belief:

[Signature]

Applicant Signature

5-22-25

Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

#### APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_\_\_ Name \_\_\_\_\_ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any):

New Name (If any):

If change of stockholders, list old and new stockholders:

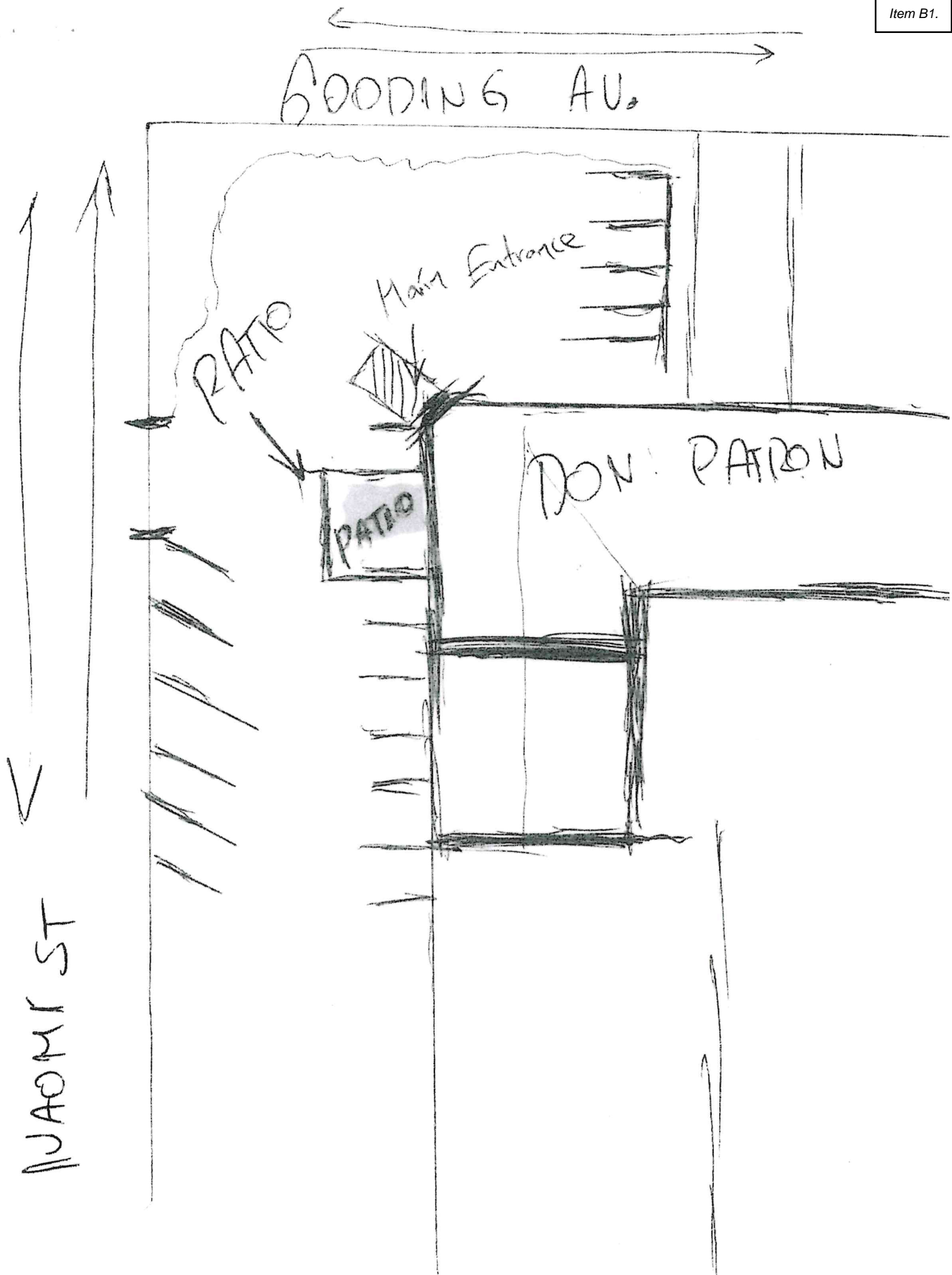
Signature of Transferor (old owner)

Date

Signature of Transferee (New Owner)

Date







## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: Moreno, LLC d/b/a Don Patron Mexican Grill &  
Cantina, Gorge Moreno, 200 Gooding Avenue -  
Modification of BV Intoxicating Beverage License for  
expansion of premises (to include outdoor seating)

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 18, 2025.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments

**TOWN OF BRISTOL  
PUBLIC HEARING  
MODIFICATION OF BV INTOXICATING BEVERAGE LICENSE  
FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**MORENO LLC  
d/b/a DON PATRON MEXICAN GRILL & CANTINA  
GORGE MORENO  
200 GOODING AVENUE**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, June 18, 2025, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of the hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025



# **LEGAL NOTICE**

---

Item B1.

## **TOWN OF BRISTOL PUBLIC HEARING INTOXICATING OF BV INTOXICATING BEVERAGE LICENSE FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**MORENO LLC  
d/b/a DON PATRON MEXICAN GRILL &  
CANTINA  
GORGE MORENO  
200 GOODING AVENUE**

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By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025

**LEGAL NOTICE****TOWN OF BRISTOL  
PUBLIC HEARING  
INTOXICATING OF BV INTOXICATING  
BEVERAGE LICENSE  
FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

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d/b/a DON PATRON MEXICAN GRILL &  
CANTINA  
GORGE MORENO  
200 GOODING AVENUE**

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By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025

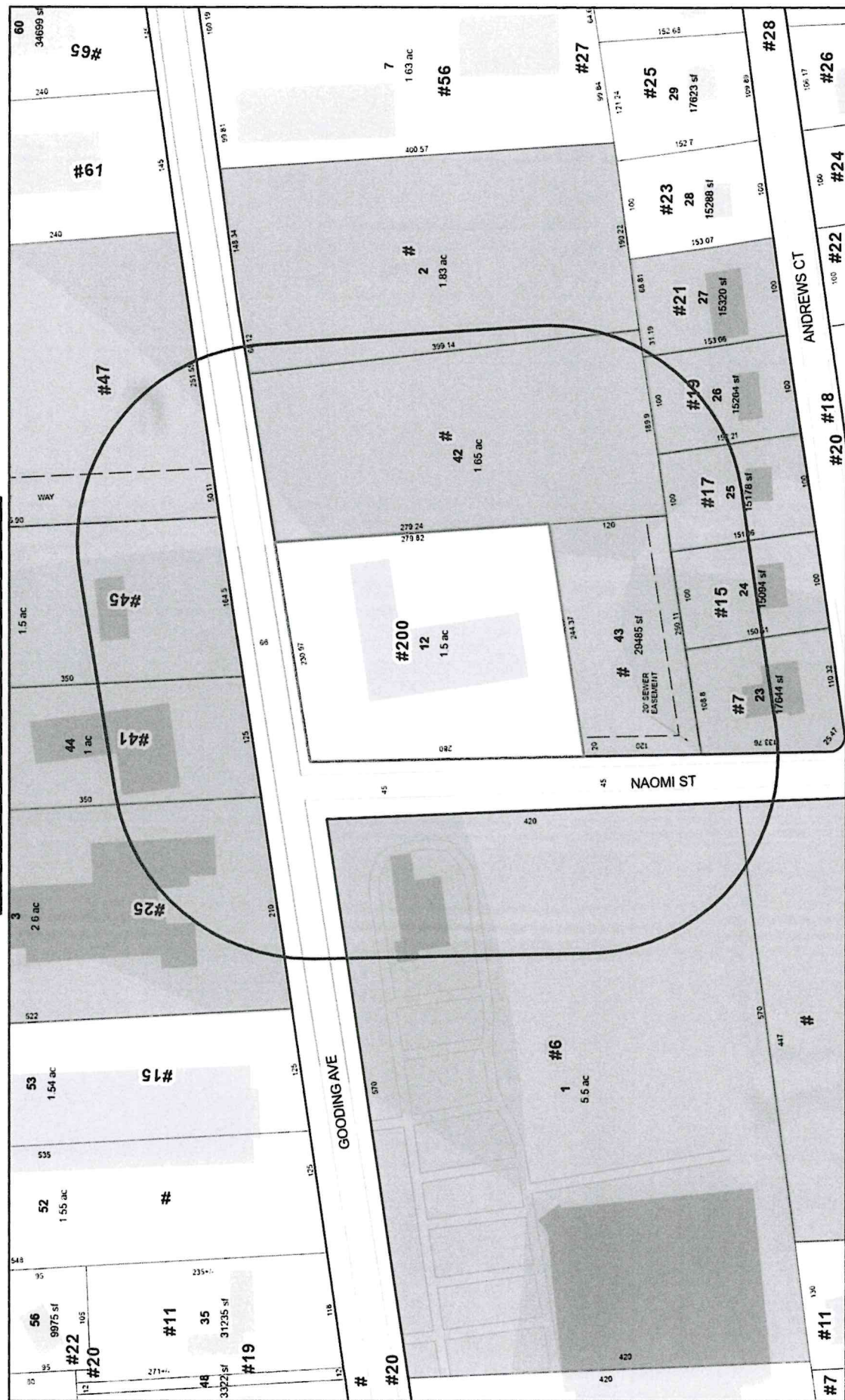


Town of Bristol, RI

1 inch = 141 Feet

June 2, 2025

www.cai-tech.com



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.



ASHS-BRISTOL RADIATION TH  
222 JEFFERSON BOULEVARD  
WARWICK, RI 02888

STATE OF RI  
(MAHER CENTER)  
310 MAPLE AVE STE 102  
BARRINGTON, RI 02806-3431

ASHS-BRISTOL RADIATION TH  
601 MONTGOMERY ST, Unit 1112  
SAN FRANCISCO, CA 94111

THE CMC FAMILY Ltd PARTNE  
C/O 50 BERRY LN  
BRISTOL, RI 02809

CORDEIRO, RICHARD F.  
19 ANDREWS CT  
BRISTOL, RI 02809

TOWN OF BRISTOL  
10 COURT ST  
BRISTOL, RI 02809

FUTURE INDUST. PROP., INC  
PO Box 596  
BRISTOL, RI 02809

WHELAN, JOSEPH D. & WHELA  
30 KENNEDY PLAZA, STE 400  
PROVIDENCE, RI 02903

GOODING REALTY CORPORATIO  
16 GOODING AVE., #2  
PO BOX 343  
BRISTOL, RI 02809

Moreno, LLC  
d/b/a Don Patron Mexican  
Grill & Cantina  
Jorge Moreno  
200 Gooding Avenue  
Bristol, RI 02809

KRIDER, NATHAN D & ERIN D  
17 ANDREWS CT  
BRISTOL, RI 02809

REGO, JOSE M. ET UX  
MARIA D. TE  
15 ANDREWS CT  
BRISTOL, RI 02809

Moreno, LLC  
d/b/a Don Patron Mexican  
Grill & Cantina  
Jorge Moreno  
321 Arboretum Way  
Canton, MA

RODRIGUES, NICOLE L.  
RICHARD A. CO-TRST & HUMB  
21 ANDREWS CT  
BRISTOL, RI 02809

STANZIONE REALTY INC  
P O BOX 596  
BRISTOL, RI 02809

STANZIONE, ANGELO JR.  
274 STATE STREET  
BRISTOL, RI 02809



KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

George Moreno of Don Patron Mexican Grill, 200 Gooding Ave, is requesting a modification of BV intoxicating beverages license for expansion of premises to include outdoor seating.

**PERSON/S FILING PETITION:** George Moreno

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 JUN 11 PM 2:21  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

I conducted a check of calls for service for the listed businesses. The checks do not display any calls of service that would be of concern. Alcohol may only be served while the kitchen is actively serving food. There is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed. Alcohol service will need to be kept in the designated area only.

**REVIEWING OFFICER:** Lieutenant Paul Medeiors

**DATE COMPLETED:** 6/9/25

CONCUN  
STEVEN CONTENTE  
Town Administrator



## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 6, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -9 PM 1:22

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Modification of BV Intoxicating Beverage

Gorge Moreno for Moreno, LLC d/b/a Don Patron Mexican Grill & Cantina  
200 Gooding Ave.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

CONCUN  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



**Town of Bristol, Rhode Island**  
**Department of Community Development**

10 Court Street  
 Bristol, RI 02809  
 401-253-7000

June 11, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Don Patron Mexican Grill and Cantina**  
**Modification of BV Intoxicating Beverage License to Include outdoor seating**

*Diane W.*

2025 JUN 11 PM 3:12

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

I have referred the above petition to Ed Tanner, the Zoning Officer, for review given the proposed location of the outdoor patio in the parking lot. Mr. Tanner reported:

*I have reviewed the petition for a Modification of the BV Intoxicating Beverage License to include outdoor seating at "Don Patron Mexican Grill & Cantina", 200 Gooding Avenue. I have also visited the property and previously discussed the proposed outdoor dining location with the applicant. This property is zoned General Business (GB), and the proposed outdoor dining use is permitted at this location. However, after reviewing the site sketch submitted with the Petition to the Town Council, it does not appear that the proposed outdoor patio will be in an appropriate location. The sketch depicts the patio area on the westerly side of the building to the right of the main entrance door. This location is within the existing parking lot and would eliminate two existing handicapped parking spaces. A more appropriate location appears to be available at the easterly end of the parking lot to the left of the main entrance door. This location, adjacent to a retaining wall would not require the elimination of any parking spaces, has existing vehicle barricades in place, and does not appear to be used for any other purpose. Thus, I recommend that the proposed outdoor patio location be denied and that the applicant propose a different location that will not eliminate required off-street parking.*

I concur with the recommendations above and based on this, I also recommend that the petition be denied and that the applicant propose a location that will not eliminate the required off-street parking.

*Concur*  
*Stn Contente*  
 STEVEN CONTENTE  
 Town Administrator

Portside

Item B2.



LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**

REQUEST FOR MODIFICATION

**PETITION TO THE TOWN COUNCIL:**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a **BV INTOXICATING BEVERAGE LICENSE**

NAME OF ESTABLISHMENT: Portside Tavern / WKOC LLC

ADDRESS: 444 Thames St. Bristol RI 02809

APPLICANT NAME: Richard Corrente

CURRENT HOURS OF OPERATION: M-F 11am-12am / Sat 10am-1am / Sun 9am-12a

PROPOSED HOURS OF OPERATION: same ↑

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED. ✓**

Fee for License: \$1300 per year plus advertising

Also required is Victualling License: \$75/year

(Payable after Council approves the license.)

Please attend the Council  
Meeting on:

\*SIGNATURE: [Signature]

NAME: Richard Corrente

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 15 Verndale Cir.

(ADDRESS OF APPLICANT)

TOWN: Bristol, RI 02809

**PETITION MUST BE RETURNED BY  
WEDNESDAY AT 4PM TWO  
WEEKS PRIOR TO COUNCIL  
MEETING.**

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.**

2015 MAY 21 PM 2:31

RECEIVED  
TOWN OF BRISTOL  
MAY 21 2015



-Portside -

Item B2.

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A\_\_\_BH\_\_\_BM\_\_\_BT\_\_\_BV\_\_\_BVL\_\_\_C\_\_\_E\_\_\_ED\_\_\_J\_\_\_T\_\_\_ 2:00 A.M. \_\_\_

Business Structure: ☐ Corporation ☐ Partnership ☒ LLC ☐ Individual

Richard Corrente / WKOC, LLC. D.B.A. Portside Tavern

Name of Applicant/Corporation

Portside Tavern

D/B/A

444 Thames St. Bristol RI 02809

Address of Premise

401 396-5149

Phone Number of Business

Richie@PortsideTavern.com

Email Address

State - Incorporated: Rhode Island

Date of Incorporation: 11/2018

Name, Address, Telephone of all Officers/Members with percentage ownership:

President/Member Name	Address	Phone	% Ownership
Richard Corrente	15 Verndale Cir Bristol RI 02809	401 374-5892	100%

Vice President/Member Name	Address	Phone	% Ownership
----------------------------	---------	-------	-------------

Secretary/Member Name	Address	Phone	% Ownership
-----------------------	---------	-------	-------------

Treasurer/Member Name	Address	Phone	% Ownership
-----------------------	---------	-------	-------------

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
------	---------	-------	-------------

Name	Address	Phone	% Ownership
------	---------	-------	-------------

Name	Address	Phone	% Ownership
------	---------	-------	-------------

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes ☒ No\_\_\_ Is Property Mortgaged? Yes ☒ No\_\_\_ or Leased? Yes\_\_\_ No\_\_\_

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Name	Address	Amount - Term
Bank Newport	6 Gooding Ave Bristol RI 02809	550,000

Name

Address

Amount - Term

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes\_\_\_ No\_\_\_ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes\_\_\_ No\_\_\_ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

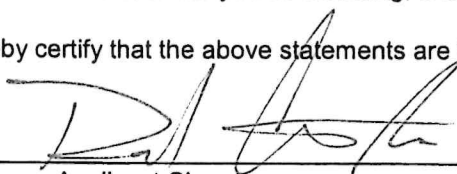
Is Applicant the owner or operator of any other business? If yes, explain:

yes → Roberto's Restaurant : Cafe

State amount of capital invested in the business?

Do you have now, or will you be installing, a draught system Yes\_\_\_ No\_\_\_

I hereby certify that the above statements are true to the best of my knowledge and belief:



Applicant Signature

5/21/25  
Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

#### APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_\_\_ Name \_\_\_\_\_ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): \_\_\_\_\_

New Name (If any): \_\_\_\_\_

If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner)

Date

Signature of Transferee (New Owner)

Date

1001-0100 JACKET - UNDER UNDER

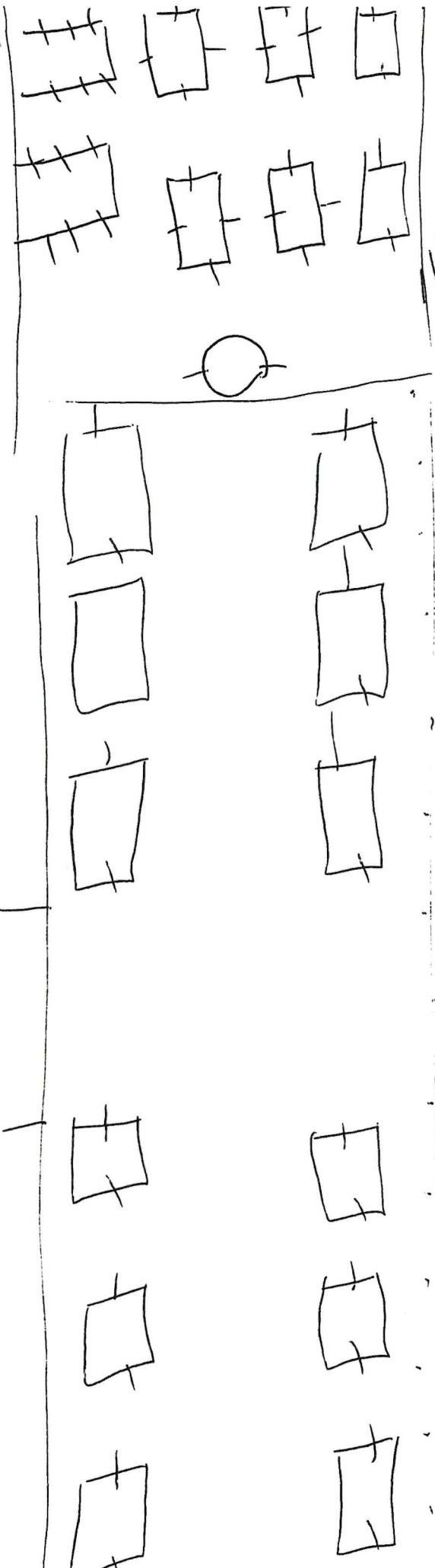
- STREET -

- SIDEWALK -

STEPS TO  
PATIO

UNDER  
ARCHES

PORTSIDE  
ENTRANCE





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: WKOC, LLC d/b/a Portside Tavern, Richard Corrente,  
444 Thames Street - Modification of BV Intoxicating  
Beverage License for expansion of premises (to  
include a portion of outdoor seating)

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



ALMEIDA, WALTER R. TRUSTE  
RENATO FAMILY TRUST  
282 STATE ST  
BRISTOL, RI 02809

MONIZ, NELSON J.  
2 BORGES ST  
BRISTOL, RI 02809

ZAMIL, JAMES M & CHERYL A  
685 HOPE ST  
BRISTOL, RI 02809

BOSI PRIME PROPERTIES LLC  
675 HOPE ST  
BRISTOL, RI 02809

NICHOLS, REBECCA K&THOMAS  
LUNNEY, MICHAEL P &  
C/O 208 BAY VIEW AVE  
BRISTOL, RI 02809

BRAZIL, ALFRED  
647 HOPE ST  
BRISTOL, RI 02809

QUITO, ALBERT P.  
411 THAMES ST  
BRISTOL, RI 02809

CARVARA, CYNTHIA N.  
90 GRELOCK RD  
BRISTOL, RI 02809

REGO, DAVID E.  
FERNANDA P REGO IRREV LIV  
652 HOPE ST  
BRISTOL, RI 02809

CROMWELL, CATHARINE M.  
649 HOPE ST  
BRISTOL, RI 02809

SANSONE FAMILY REALTY LLC  
617 HOPE ST  
BRISTOL, RI 02809

WKOC, LLC  
d/b/a Portside Tavern  
Richard Corrente  
444 Thames Street  
Bristol, RI 02809

DELMAGE, MARTHA &  
COLLEEN N JT  
14 FRANKLIN ST  
BRISTOL, RI 02809

SANSONE, AMELIA M. TRUSTE  
THE ELISA SANSONE TRUST-2  
617 HOPE ST  
BRISTOL, RI 02809

WKOC, LLC  
d/b/a Portside Tavern  
Richard Corrente  
15 Verdale Circle  
Bristol, RI 02809

EAGLE AND IVY, LLC  
37 FACTORY POND CIRCLE  
SMITHFIELD, RI 02917

SANTOS, HENRY B  
484 THAMES ST  
BRISTOL, RI 02809

HEWITT, NOEL T &  
KLONER, CHRISTINE K TE  
631 HOPE ST  
BRISTOL, RI 02809

SANTOS, HENRY B.  
484 THAMES ST  
BRISTOL, RI 02809

Bristol Town Hall  
10 Court Street  
Bristol, RI 02809

HOWLETT, JANE F.  
865 HOPE ST.  
BRISTOL, RI 02809

STATE OF RHODE ISLAND  
(INDEPENDENCE PARK)  
ONE CAPITAL HILL DOA-CBO  
4TH FLOOR  
PROVIDENCE, RI 02908

MELLO, GARY R  
565 WARREN AVE  
SWANSEA, MA 02777

YOUNIS, JOHN D & KATHRYN  
689 HOPE ST  
BRISTOL, RI 02809



Town of Bristol, RI

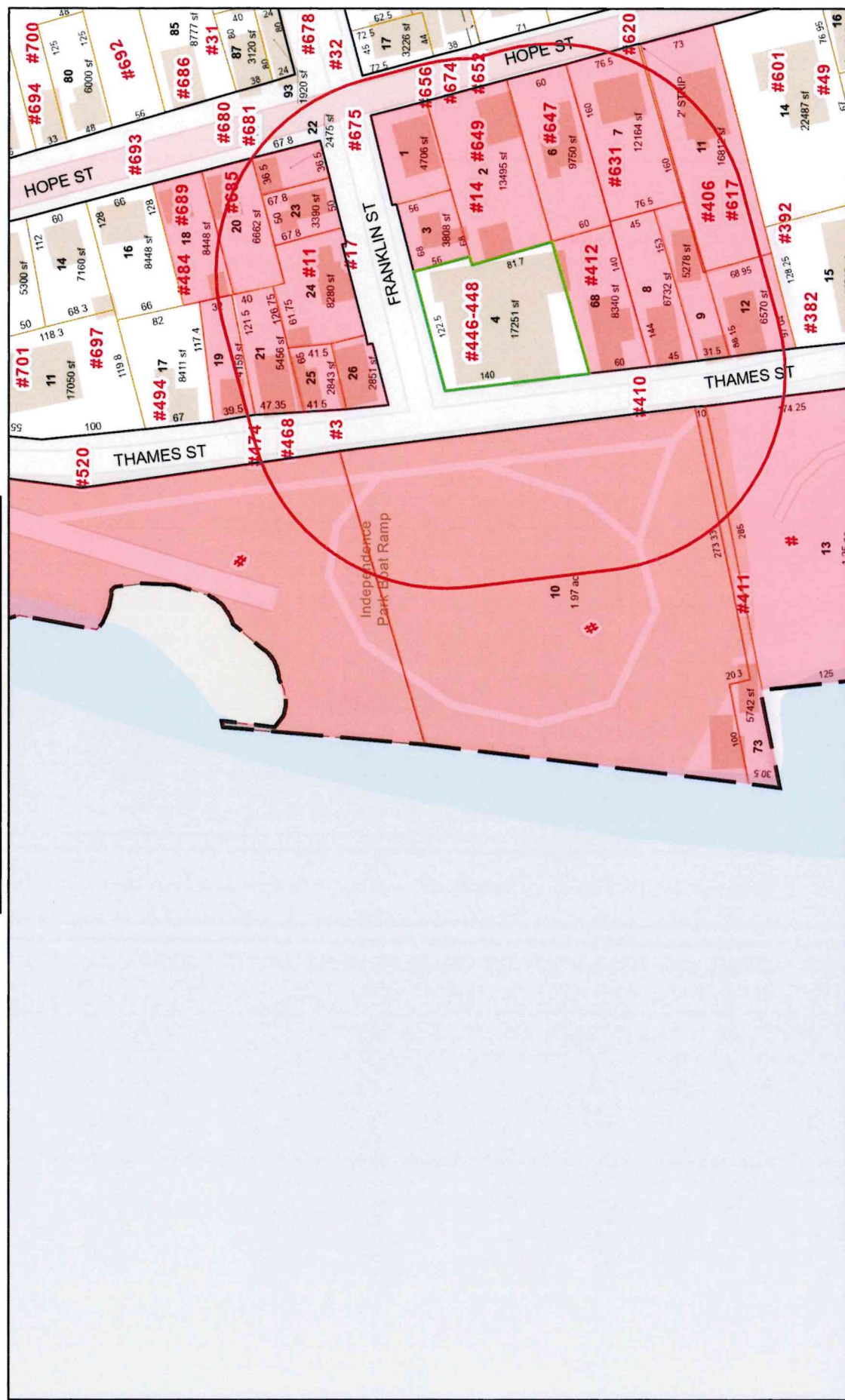
1 inch = 141 Feet

June 2, 2025



**CAI Technologies**  
Precision Mapping Geospatial Solutions

www.cai-tech.com



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**TOWN OF BRISTOL  
PUBLIC HEARING  
INTOXICATING OF BV INTOXICATING BEVERAGE LICENSE  
FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**WKOC, LLC  
d/b/a PORTSIDE TAVERN  
RICHARD CORRENTE  
444 THAMES STREET**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, June 18, 2025, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of the hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025



# **LEGAL NOTICE**

---

Item B2.

## **TOWN OF BRISTOL PUBLIC HEARING INTOXICATING OF BV INTOXICATING BEVERAGE LICENSE FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**WKOC, LLC  
d/b/a PORTSIDE TAVERN  
RICHARD CORRENTE  
444 THAMES STREET**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, June 18, 2025, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of the hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025



**LEGAL NOTICE****TOWN OF BRISTOL  
PUBLIC HEARING  
INTOXICATING OF BV INTOXICATING  
BEVERAGE LICENSE  
FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**WKOC, LLC  
d/b/a PORTSIDE TAVERN  
RICHARD CORRENTE  
444 THAMES STREET**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, June 18, 2025, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of the hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council.  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025



**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

WKOC, LLC df/b/a Portside Tavern, Richard Corrente, 444 Thames St. Modification of BV Intoxiucating Beverage Licnese for expansion of premises. To include a portion of outdoor seating.

**PERSON/S FILING PETITION:** Richard Corrente

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

Alcohol may only be served while the kitchen is actively serving food. All alcoholic beverages must be consumed within the designated area. "To-go" cups containing alcohol are strictly prohibited unless accompanied by a takeout food order. In such cases, the beverage must be securely covered and sealed; the seal must remain intact and undamaged. There is no known reason for denial of this license, provided that all applicable laws and ordinances are strictly observed. I request a three month review.

**REVIEWING OFFICER:** Lieutenant Paul Medeiros

**DATE COMPLETED:** 6/11/25

*Concun*  
*Stm* *Intenti*  
**STEVEN CONTENTE**  
Town Administrator



## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 6, 2025  
**Re:** License Recommendation, June 18 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Modification of BV Intoxicating Beverage

Richard Corrente for WKOC, LLC d/b/a Portside Tavern

444 Thames St.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCURRED*  
*Steven Contente*  
SIEVEN CONTENTE  
Town Administrator

2025 JUN 11 PM 2:20

TOWN OF BRISTOL  
FIRE DEPARTMENT  
BOSTON, MA 02108



## Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

June 11, 2025

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: Expanded BV Liquor License to include Outside Seating Areas at Portside

*Maer*

2025 JUN 11 PM 2:21

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the above petition and have no objection to the request. The outside seating is on private property and complies with the Waterfront Zoning District.

*con con*  
*the intent*  
STEVEN CONTENTE  
Town Administrator



LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**  
REQUEST FOR MODIFICATION

# PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a **BV INTOXICATING BEVERAGE LICENSE**

NAME OF ESTABLISHMENT: Don Patron Mexican Restaurant and Cant

ADDRESS: 200 Gooding Ave Bristol RI 02809

APPLICANT NAME: Jorge Moreno / Moreno LLC

CURRENT HOURS OF OPERATION: 11:00 a.m. - 12:00 p.m.

PROPOSED HOURS OF OPERATION: 11:00 a.m. - 12:00 p.m.

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

Fee for License: \$1300 per year plus advertising

Also required is Victualling License: \$75/year

(Payable after Council approves the license.)

Please attend the Council  
Meeting on:

\*SIGNATURE: [Signature]

NAME: Jorge Moreno  
(PLEASE PRINT NAME OF APPLICANT)

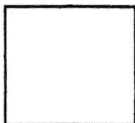
ADDRESS: 321 Arboretum Way  
(ADDRESS OF APPLICANT)

**PETITION MUST BE RETURNED BY  
WEDNESDAY AT 4PM TWO  
WEEKS PRIOR TO COUNCIL  
MEETING.**

TOWN: Canton MA

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.**

2025 MAY 23 PM 1:17

BRISTOL

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A\_\_\_BH\_\_\_BM\_\_\_BT\_\_\_BV\_\_\_BVL\_\_\_C\_\_\_E\_\_\_ED\_\_\_J\_\_\_T\_\_\_ 2:00 A.M. \_\_\_

Business Structure: ☐ Corporation ☐ Partnership ☒ LLC ☐ Individual

Moreno LLC

Name of Applicant/Corporation

Don Patron Mexican Restaurant and Cantina

D/B/A

200 Gooding Ave Bristol RI 02809

Address of Premise

401-396-8933

Phone Number of Business

chorroluam@icloud.com

Email Address

State - Incorporated: Rhode Island

Date of Incorporation: 1-1-22

Name, Address, Telephone of all Officers/Members with percentage ownership:

President/Member Name	Address	Phone	% Ownership
Jorge Moreno	321 Arboretum Way, Canton MA	978-947-3210	100
//	//	//	//
Vice President/Member Name	Address	Phone	% Ownership
//	//	//	//
Secretary/Member Name	Address	Phone	% Ownership
//	//	//	//
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes\_\_\_ No\_\_\_ ☒ Is Property Mortgaged? Yes\_\_\_ No\_\_\_ ☒ or Leased? Yes\_\_\_ No\_\_\_ ☒

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

KPS Inc.

Name

55 1/2 Woodlawn Ave Bristol, RI 02809

Address

Amount - Term



Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No ☒ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No ☒ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

No

Is Applicant the owner or operator of any other business? If yes, explain:

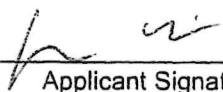
Don Patron, Cheektowaga NY and Mill Pond Diner, Wareham MA

State amount of capital invested in the business?

165,000

Do you have now, or will you be installing, a draught system Yes \_\_\_ No ☒

I hereby certify that the above statements are true to the best of my knowledge and belief:



Applicant Signature

5-22-25

Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

#### APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_\_\_ Name \_\_\_\_\_ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any):

New Name (If any):

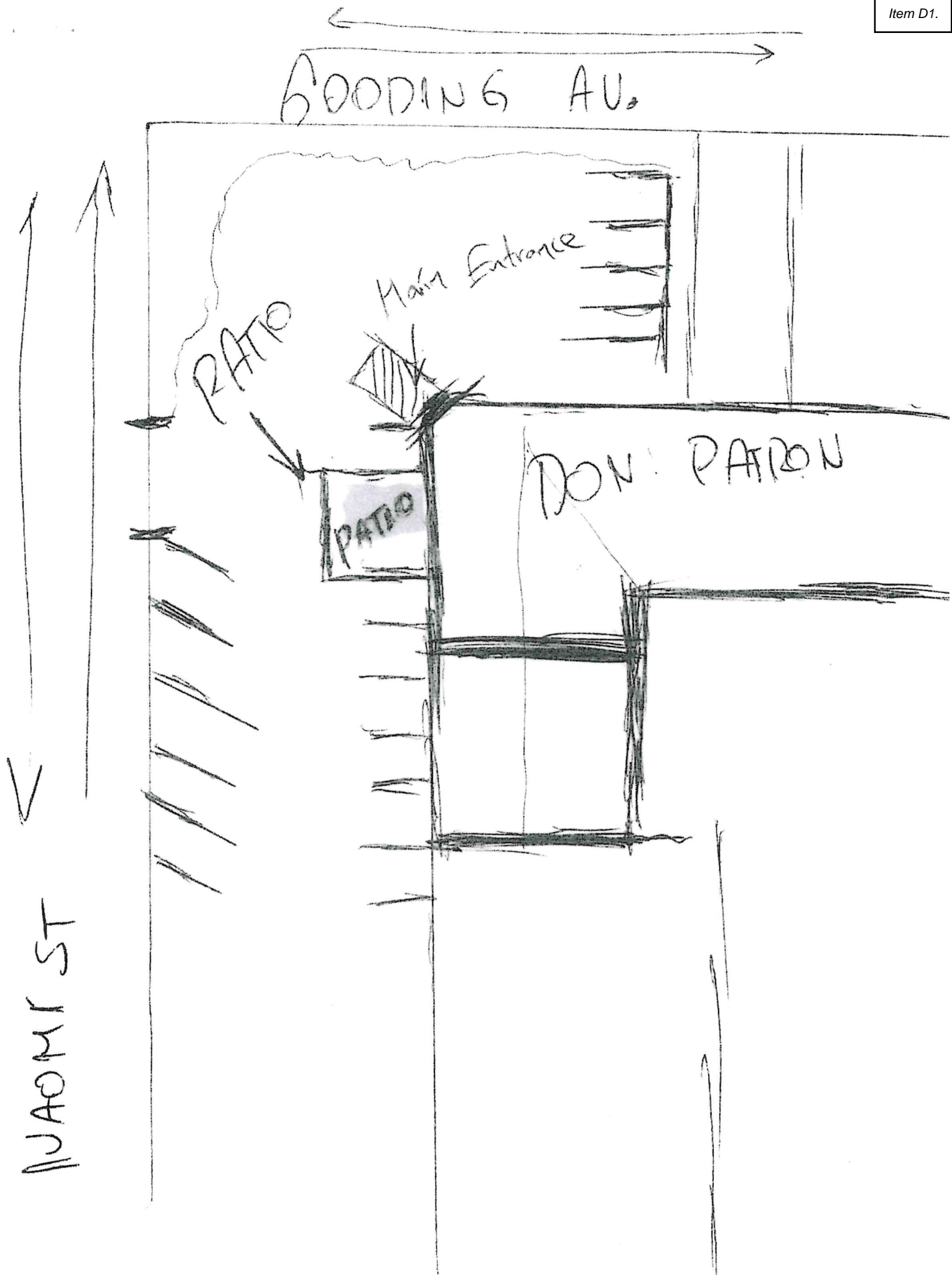
If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner)

Date

Signature of Transferee (New Owner)

Date







## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: Moreno, LLC d/b/a Don Patron Mexican Grill &  
Cantina, Gorge Moreno, 200 Gooding Avenue -  
Modification of BV Intoxicating Beverage License for  
expansion of premises (to include outdoor seating)

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 18, 2025.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments

**TOWN OF BRISTOL  
PUBLIC HEARING  
MODIFICATION OF BV INTOXICATING BEVERAGE LICENSE  
FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**MORENO LLC  
d/b/a DON PATRON MEXICAN GRILL & CANTINA  
GORGE MORENO  
200 GOODING AVENUE**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, June 18, 2025, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of the hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025

# **LEGAL NOTICE**

---

Item D1.

## **TOWN OF BRISTOL PUBLIC HEARING INTOXICATING OF BV INTOXICATING BEVERAGE LICENSE FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**MORENO LLC  
d/b/a DON PATRON MEXICAN GRILL &  
CANTINA  
GORGE MORENO  
200 GOODING AVENUE**

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By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025

**LEGAL NOTICE****TOWN OF BRISTOL  
PUBLIC HEARING  
INTOXICATING OF BV INTOXICATING  
BEVERAGE LICENSE  
FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**MORENO LLC  
d/b/a DON PATRON MEXICAN GRILL &  
CANTINA  
GORGE MORENO  
200 GOODING AVENUE**

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By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025



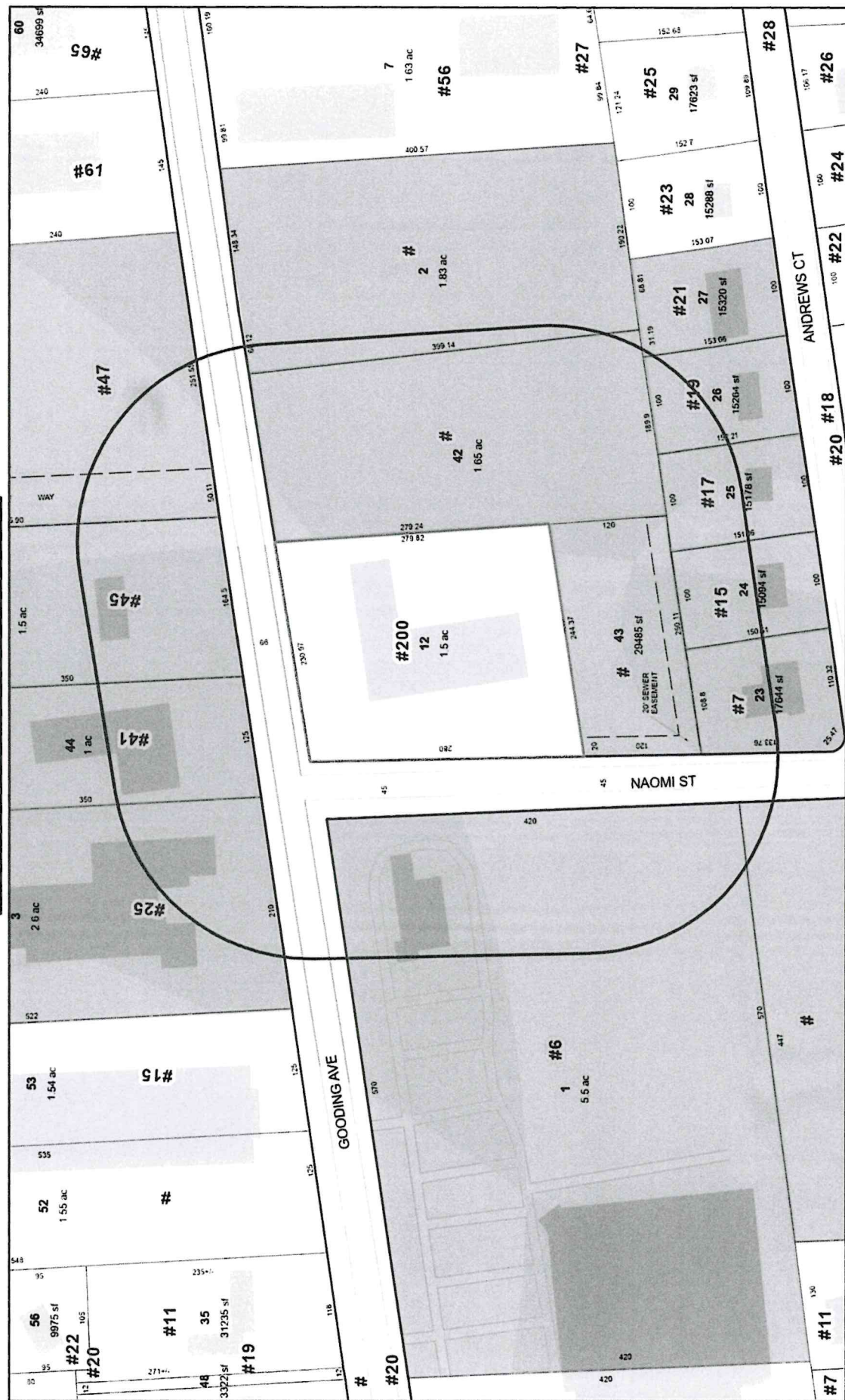


Town of Bristol, RI

1 inch = 141 Feet

June 2, 2025

www.cai-tech.com



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

ASHS-BRISTOL RADIATION TH  
222 JEFFERSON BOULEVARD  
WARWICK, RI 02888

STATE OF RI  
(MAHER CENTER)  
310 MAPLE AVE STE 102  
BARRINGTON, RI 02806-3431

ASHS-BRISTOL RADIATION TH  
601 MONTGOMERY ST, Unit 1112  
SAN FRANCISCO, CA 94111

THE CMC FAMILY Ltd PARTNE  
C/O 50 BERRY LN  
BRISTOL, RI 02809

CORDEIRO, RICHARD F.  
19 ANDREWS CT  
BRISTOL, RI 02809

TOWN OF BRISTOL  
10 COURT ST  
BRISTOL, RI 02809

FUTURE INDUST. PROP., INC  
PO Box 596  
BRISTOL, RI 02809

WHELAN, JOSEPH D. & WHELA  
30 KENNEDY PLAZA, STE 400  
PROVIDENCE, RI 02903

GOODING REALTY CORPORATIO  
16 GOODING AVE., #2  
PO BOX 343  
BRISTOL, RI 02809

Moreno, LLC  
d/b/a Don Patron Mexican  
Grill & Cantina  
Jorge Moreno  
200 Gooding Avenue  
Bristol, RI 02809

KRIDER, NATHAN D & ERIN D  
17 ANDREWS CT  
BRISTOL, RI 02809

REGO, JOSE M. ET UX  
MARIA D. TE  
15 ANDREWS CT  
BRISTOL, RI 02809

Moreno, LLC  
d/b/a Don Patron Mexican  
Grill & Cantina  
Jorge Moreno  
321 Arboretum Way  
Canton, MA

RODRIGUES, NICOLE L.  
RICHARD A. CO-TRST & HUMB  
21 ANDREWS CT  
BRISTOL, RI 02809

STANZIONE REALTY INC  
P O BOX 596  
BRISTOL, RI 02809

STANZIONE, ANGELO JR.  
274 STATE STREET  
BRISTOL, RI 02809



KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

George Moreno of Don Patron Mexican Grill, 200 Gooding Ave, is requesting a modification of BV intoxicating beverages license for expansion of premises to include outdoor seating.

**PERSON/S FILING PETITION:** George Moreno

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 JUN 11 PM 2:21

**NOTES:**

I conducted a check of calls for service for the listed businesses. The checks do not display any calls of service that would be of concern. Alcohol may only be served while the kitchen is actively serving food. There is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed. Alcohol service will need to be kept in the designated area only.

**REVIEWING OFFICER:** Lieutenant Paul Medeiors

**DATE COMPLETED:** 6/9/25

*CONCUN*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 6, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -9 PM 1:22

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Modification of BV Intoxicating Beverage

Gorge Moreno for Moreno, LLC d/b/a Don Patron Mexican Grill & Cantina  
200 Gooding Ave.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

CONCUN  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator





**Town of Bristol, Rhode Island**  
**Department of Community Development**

10 Court Street  
 Bristol, RI 02809  
 401-253-7000

June 11, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Don Patron Mexican Grill and Cantina**  
**Modification of BV Intoxicating Beverage License to Include outdoor seating**

*Dane*

2025 JUN 11 PM 3:12

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

I have referred the above petition to Ed Tanner, the Zoning Officer, for review given the proposed location of the outdoor patio in the parking lot. Mr. Tanner reported:

*I have reviewed the petition for a Modification of the BV Intoxicating Beverage License to include outdoor seating at "Don Patron Mexican Grill & Cantina", 200 Gooding Avenue. I have also visited the property and previously discussed the proposed outdoor dining location with the applicant. This property is zoned General Business (GB), and the proposed outdoor dining use is permitted at this location. However, after reviewing the site sketch submitted with the Petition to the Town Council, it does not appear that the proposed outdoor patio will be in an appropriate location. The sketch depicts the patio area on the westerly side of the building to the right of the main entrance door. This location is within the existing parking lot and would eliminate two existing handicapped parking spaces. A more appropriate location appears to be available at the easterly end of the parking lot to the left of the main entrance door. This location, adjacent to a retaining wall would not require the elimination of any parking spaces, has existing vehicle barricades in place, and does not appear to be used for any other purpose. Thus, I recommend that the proposed outdoor patio location be denied and that the applicant propose a different location that will not eliminate required off-street parking.*

I concur with the recommendations above and based on this, I also recommend that the petition be denied and that the applicant propose a location that will not eliminate the required off-street parking.

*Concur*  
*Stn Contente*  
 STEVEN CONTENTE  
 Town Administrator

Portside

Item D2.



LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**  
REQUEST FOR MODIFICATION

**PETITION TO THE TOWN COUNCIL:**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a **BV INTOXICATING BEVERAGE LICENSE**

NAME OF ESTABLISHMENT: Portside Tavern / WKOC LLC

ADDRESS: 444 Thames St. Bristol RI 02809

APPLICANT NAME: Richard Corrente

CURRENT HOURS OF OPERATION: M-F 11am-12am / Sat 10am-1am / Sun 9am-12a

PROPOSED HOURS OF OPERATION: same ↑

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED. ✓**

Fee for License: \$1300 per year plus advertising  
Also required is Victualling License: \$75/year  
(Payable after Council approves the license.)

Please attend the Council  
Meeting on:

\*SIGNATURE: [Signature]

NAME: Richard Corrente

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 15 Verndale Cir.

(ADDRESS OF APPLICANT)

TOWN: Bristol, RI 02809

**PETITION MUST BE RETURNED BY  
WEDNESDAY AT 4PM TWO  
WEEKS PRIOR TO COUNCIL  
MEETING.**

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.**

2015 MAY 21 PM 2:31

RECEIVED  
TOWN OF BRISTOL  
MAY 21 2015

-Portside -

Item D2.

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A\_\_\_BH\_\_\_BM\_\_\_BT\_\_\_BV\_\_\_BVL\_\_\_C\_\_\_E\_\_\_ED\_\_\_J\_\_\_T\_\_\_ 2:00 A.M. \_\_\_

Business Structure: ☐ Corporation ☐ Partnership ☒ LLC ☐ Individual

Richard Corrente / WKOC, LLC. D.B.A. Portside Tavern

Name of Applicant/Corporation

Portside Tavern

D/B/A

444 Thames St. Bristol RI 02809

Address of Premise

401 396-5149

Phone Number of Business

Richie@PortsideTavern.com

Email Address

State - Incorporated: Rhode Island

Date of Incorporation: 11/2018

Name, Address, Telephone of all Officers/Members with percentage ownership:

President/Member Name	Address	Phone	% Ownership
Richard Corrente	15 Verndale Cir Bristol RI 02809	401 374-5892	100%

Vice President/Member Name	Address	Phone	% Ownership
----------------------------	---------	-------	-------------

Secretary/Member Name	Address	Phone	% Ownership
-----------------------	---------	-------	-------------

Treasurer/Member Name	Address	Phone	% Ownership
-----------------------	---------	-------	-------------

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
------	---------	-------	-------------

Name	Address	Phone	% Ownership
------	---------	-------	-------------

Name	Address	Phone	% Ownership
------	---------	-------	-------------

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes ☒ No\_\_\_ Is Property Mortgaged? Yes\_\_\_ No\_\_\_ or Leased? Yes\_\_\_ No\_\_\_

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Name	Address	Amount - Term
Bank Newport	6 Gooding Ave Bristol RI 02809	550,000

Name

Address

Amount - Term



Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes\_\_\_ No\_\_\_ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes\_\_\_ No\_\_\_ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

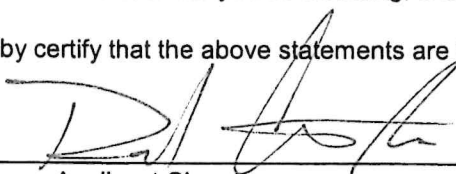
Is Applicant the owner or operator of any other business? If yes, explain:

yes → Roberto's Restaurant : Cafe

State amount of capital invested in the business?

Do you have now, or will you be installing, a draught system Yes\_\_\_ No\_\_\_

I hereby certify that the above statements are true to the best of my knowledge and belief:



Applicant Signature

5/21/25  
Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the application or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

#### APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location \_\_\_\_\_ Name \_\_\_\_\_ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): \_\_\_\_\_

New Name (If any): \_\_\_\_\_

If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner)

Date

Signature of Transferee (New Owner)

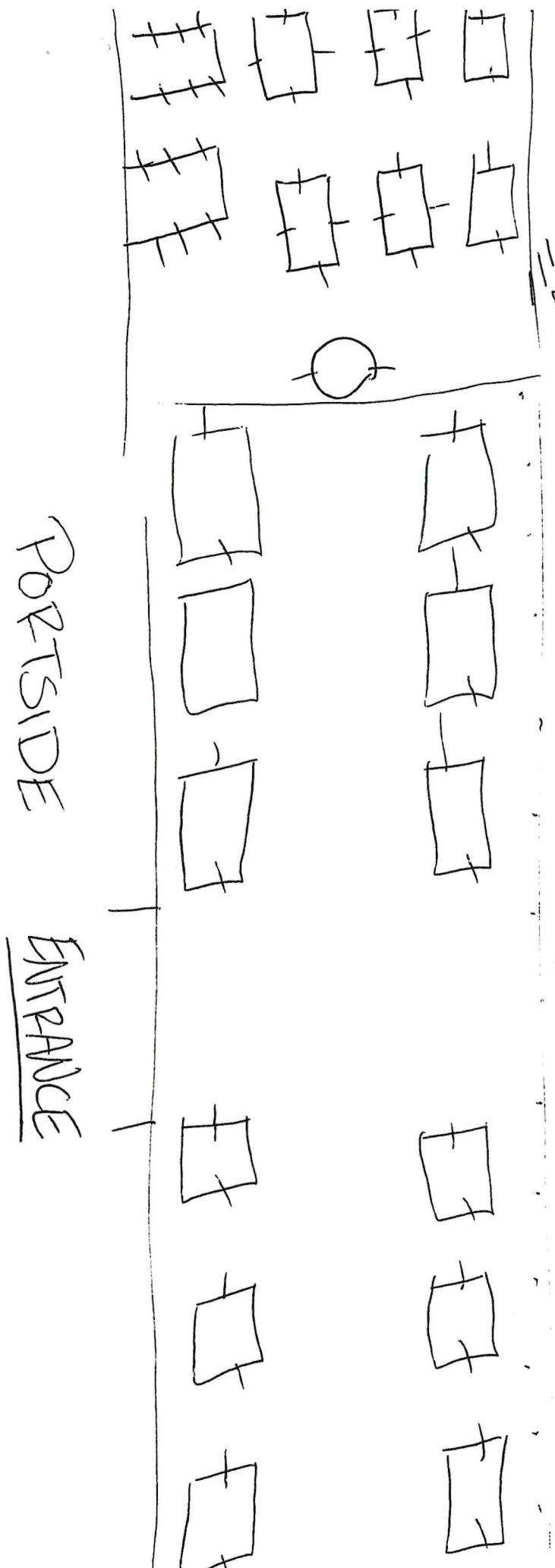
Date

STREET

-SIDEWALK-

UNDER  
ARMED  
↓

STEPS TO  
PATD





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: WKOC, LLC d/b/a Portside Tavern, Richard Corrente,  
444 Thames Street - Modification of BV Intoxicating  
Beverage License for expansion of premises (to  
include a portion of outdoor seating)

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments

ALMEIDA, WALTER R. TRUSTE  
RENATO FAMILY TRUST  
282 STATE ST  
BRISTOL, RI 02809

MONIZ, NELSON J.  
2 BORGES ST  
BRISTOL, RI 02809

ZAMIL, JAMES M & CHERYL A  
685 HOPE ST  
BRISTOL, RI 02809

BOSI PRIME PROPERTIES LLC  
675 HOPE ST  
BRISTOL, RI 02809

NICHOLS, REBECCA K&THOMAS  
LUNNEY, MICHAEL P &  
C/O 208 BAY VIEW AVE  
BRISTOL, RI 02809

BRAZIL, ALFRED  
647 HOPE ST  
BRISTOL, RI 02809

QUITO, ALBERT P.  
411 THAMES ST  
BRISTOL, RI 02809

CARVARA, CYNTHIA N.  
90 GRELOCK RD  
BRISTOL, RI 02809

REGO, DAVID E.  
FERNANDA P REGO IRREV LIV  
652 HOPE ST  
BRISTOL, RI 02809

CROMWELL, CATHARINE M.  
649 HOPE ST  
BRISTOL, RI 02809

SANSONE FAMILY REALTY LLC  
617 HOPE ST  
BRISTOL, RI 02809

WKOC, LLC  
d/b/a Portside Tavern  
Richard Corrente  
444 Thames Street  
Bristol, RI 02809

DELMAGE, MARTHA &  
COLLEEN N JT  
14 FRANKLIN ST  
BRISTOL, RI 02809

SANSONE, AMELIA M. TRUSTE  
THE ELISA SANSONE TRUST-2  
617 HOPE ST  
BRISTOL, RI 02809

WKOC, LLC  
d/b/a Portside Tavern  
Richard Corrente  
15 Verdale Circle  
Bristol, RI 02809

EAGLE AND IVY, LLC  
37 FACTORY POND CIRCLE  
SMITHFIELD, RI 02917

SANTOS, HENRY B  
484 THAMES ST  
BRISTOL, RI 02809

HEWITT, NOEL T &  
KLONER, CHRISTINE K TE  
631 HOPE ST  
BRISTOL, RI 02809

SANTOS, HENRY B.  
484 THAMES ST  
BRISTOL, RI 02809

Bristol Town Hall  
10 Court Street  
Bristol, RI 02809

HOWLETT, JANE F.  
865 HOPE ST.  
BRISTOL, RI 02809

STATE OF RHODE ISLAND  
(INDEPENDENCE PARK)  
ONE CAPITAL HILL DOA-CBO  
4TH FLOOR  
PROVIDENCE, RI 02908

MELLO, GARY R  
565 WARREN AVE  
SWANSEA, MA 02777

YOUNIS, JOHN D & KATHRYN  
689 HOPE ST  
BRISTOL, RI 02809





June 2, 2025



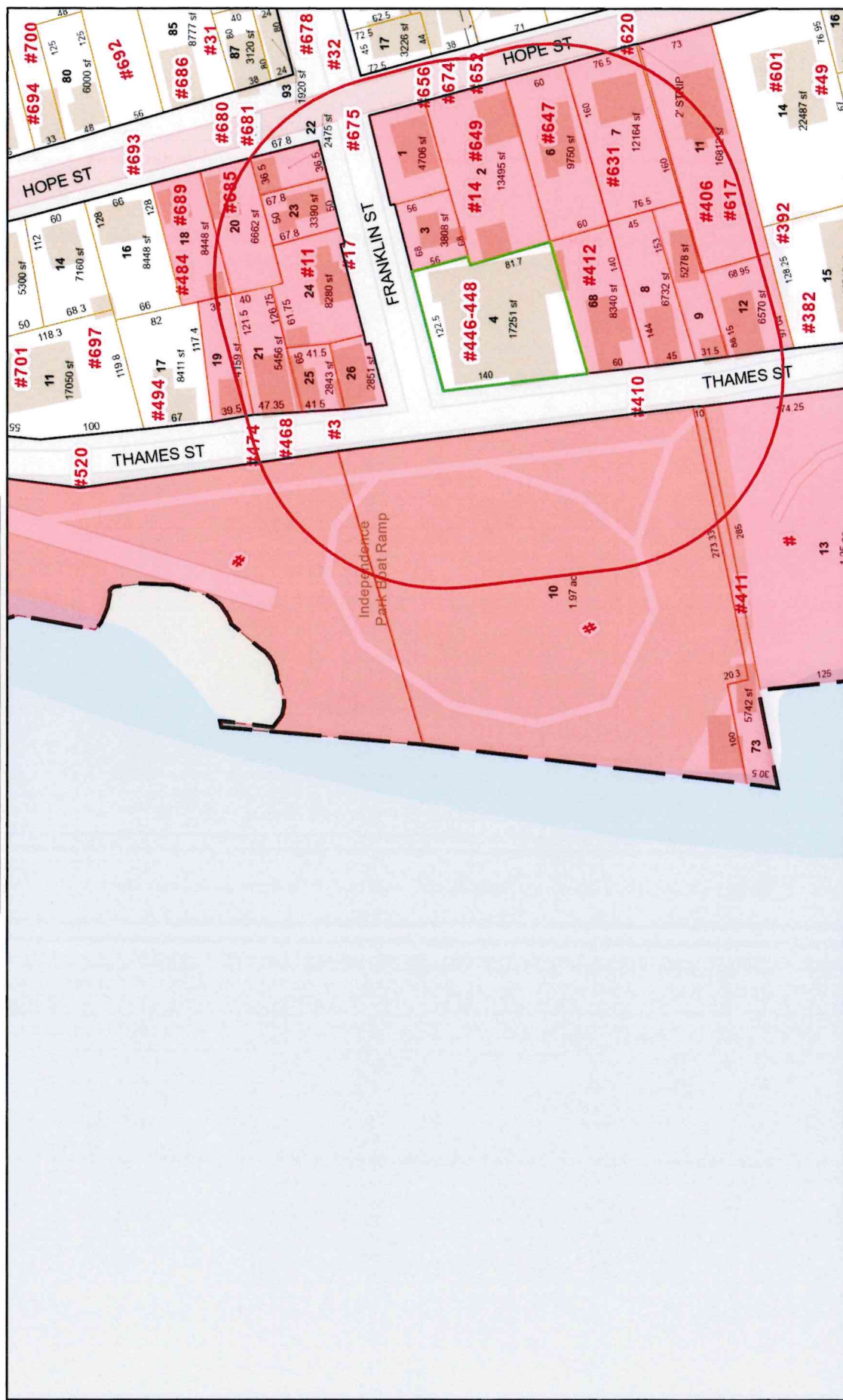
Town of Bristol, RI

1 inch = 141 Feet



CAI Technologies  
Precision Mapping Geospatial Solutions

www.cai-tech.com



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

**TOWN OF BRISTOL  
PUBLIC HEARING  
INTOXICATING OF BV INTOXICATING BEVERAGE LICENSE  
FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**WKOC, LLC  
d/b/a PORTSIDE TAVERN  
RICHARD CORRENTE  
444 THAMES STREET**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, June 18, 2025, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of the hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025

# **LEGAL NOTICE**

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Item D2.

## **TOWN OF BRISTOL PUBLIC HEARING INTOXICATING OF BV INTOXICATING BEVERAGE LICENSE FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**WKOC, LLC  
d/b/a PORTSIDE TAVERN  
RICHARD CORRENTE  
444 THAMES STREET**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, June 18, 2025, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of the hearing and must be accompanied with a plat.

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By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025

**LEGAL NOTICE****TOWN OF BRISTOL  
PUBLIC HEARING  
INTOXICATING OF BV INTOXICATING  
BEVERAGE LICENSE  
FOR EXPANSION OF PREMISES**

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**WKOC, LLC  
d/b/a PORTSIDE TAVERN  
RICHARD CORRENTE  
444 THAMES STREET**

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, June 18, 2025, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of the hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council.  
Melissa Cordeiro  
COUNCIL CLERK

June 5th and 12th, 2025





**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

WKOC, LLC df/b/a Portside Tavern, Richard Corrente, 444 Thames St. Modification of BV Intoxiucating Beverage Licnese for expansion of premises. To include a portion of outdoor seating.

**PERSON/S FILING PETITION:** Richard Corrente

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

Alcohol may only be served while the kitchen is actively serving food. All alcoholic beverages must be consumed within the designated area. "To-go" cups containing alcohol are strictly prohibited unless accompanied by a takeout food order. In such cases, the beverage must be securely covered and sealed; the seal must remain intact and undamaged. There is no known reason for denial of this license, provided that all applicable laws and ordinances are strictly observed. I request a three month review.

**REVIEWING OFFICER:** Lieutenant Paul Medeiros

**DATE COMPLETED:** 6/11/25

*Concun*  
*Stm*  
*Intenti*  
**STEVEN CONTENTE**  
Town Administrator



## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 6, 2025  
**Re:** License Recommendation, June 18 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Modification of BV Intoxicating Beverage

Richard Corrente for WKOC, LLC d/b/a Portside Tavern

444 Thames St.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

2025 JUN 11 PM 2:20

TOWN CLERK  
BRISTOL, MA 01521

*CONCERN*  
*Steven Contente*  
 SIEVEN CONTENTE  
 Town Administrator



## Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

June 11, 2025

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: Expanded BV Liquor License to include Outside Seating Areas at Portside

*Maer*

2025 JUN 11 PM 2:21

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the above petition and have no objection to the request. The outside seating is on private property and complies with the Waterfront Zoning District.

*con con*  
*the intent*  
STEVEN CONTENTE  
Town Administrator





# LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE

Expires: July 1st

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT:

ADDRESS:

101 Ferry Rd., Bristol RI

NAME OF APPLICANT:

Blitnewold, Inc.

HOURS OF OPERATION:

Monday - Sunday 9AM - 8PM  
Friday / Sat Sunday 5PM - 11PM

- ☒ Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)
- ☒ Sketch of proposed location for entertainment

Please attend the Council

Meeting on

June 18, 2025

Petition must be returned by

June 4, 2025

Petition mailed on

Date Received: \_\_\_\_\_

\*SIGNATURE:

*Karen Binder*

NAME:

KAREN BINDER, Executive Director

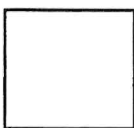
ADDRESS:

101 Ferry Rd

TOWN:

Bristol RI 02809

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 MAY 29 PM 12:09  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

est 72  
BRI  
808

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Blithewold

Contact Person: KAREN BINDER

Phone Num

Email: k wold.org

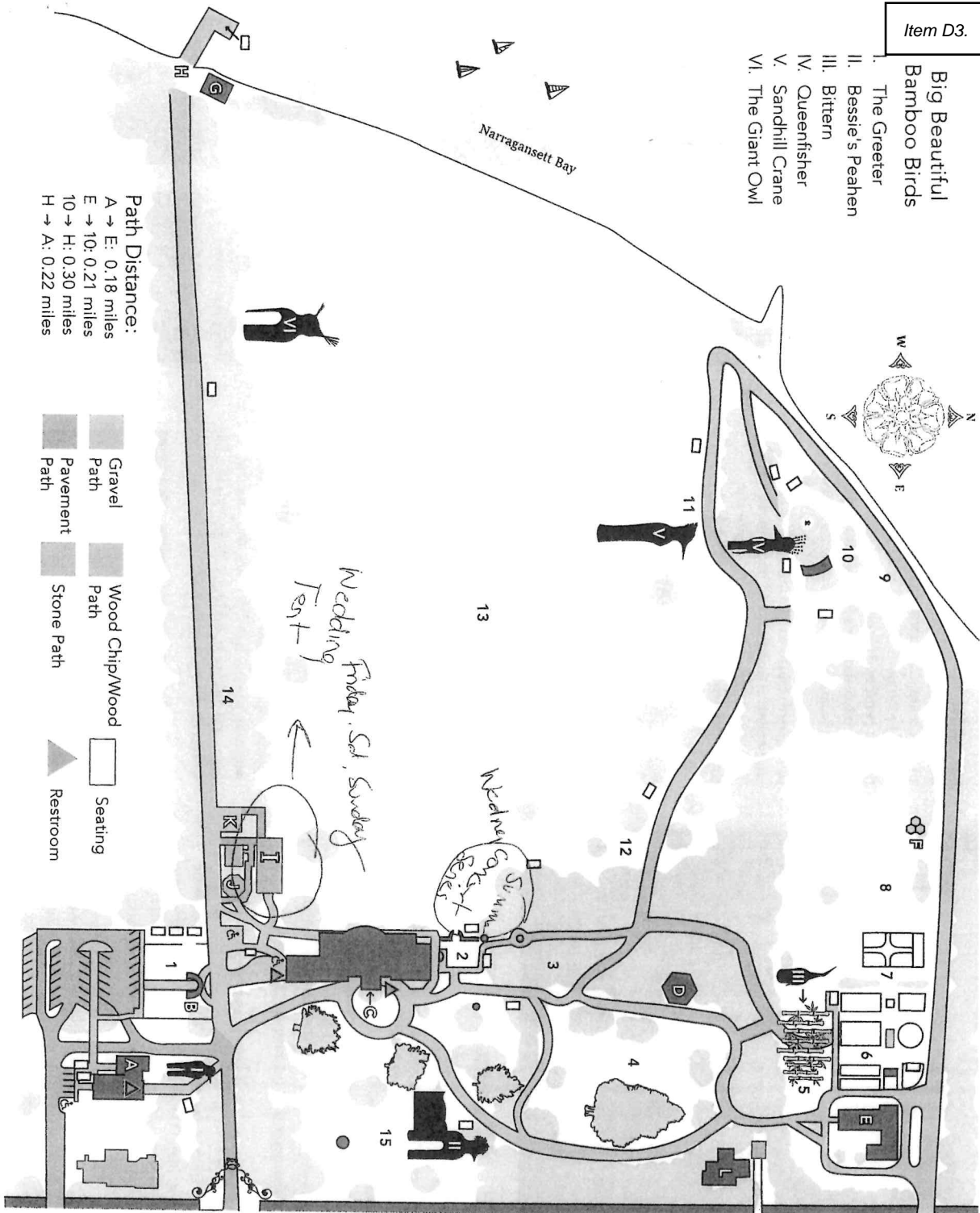
Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday			5:00 pm	9:00 pm
Thursday				
Friday			5:00 pm	11:00 pm
Saturday			5:00 pm	11:00 pm
Sunday			4:00 pm	10:45 pm

Sunday 4:00 pm 10:00 pm (Holiday Week)  
Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

This has been our schedule for 21 years  
at least. Thank you.

# Big Beautiful Bamboo Birds

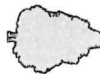




- I. The Greeter
- II. Bessie's Peahen
- III. Bittern
- IV. Queenfisher
- V. Sandhill Crane
- VI. The Giant Owl



## Gardens

1. Rose Garden
2. North Garden
3. Bosquet
4. Enclosed Garden
5. Bamboo Grove
6. Idea Gardens
7. Vegetable Garden
8. Pollinator Garden
9. Rock Garden
10. Water Garden
11. Shrub walk
12. Nut Grove
13. Great Lawn
14. Lover's Lane
15. East Lawn

## Significant Trees

-  Sequoiadendron giganteum, Giant Sequoia
-  A Rhode Island Champion Full Sun, zone 6
-  Davidia involucreta, Dove Tree, Handkerchief Tree Sun and moist soil, zone 5/6
-  Franklinia alatamaha, Franklin Tree Full sun, zone 5/6
-  Magnolia stellata, Star Magnolia Full sun, zone 4

## Buildings

- A The Carriage House
- B Visitors & Education Center
- C Moongate
- D Manor House Entrance
- E Summerhouse
- F Julia L. Morris Horticultural Center: 1901 Lord and Burnham Greenhouses
- G Bee Hives
- H Pump House/Bath House
- I Dock
- J Events Tent
- K Van Winkle Pavilion
- L Catering Tent
- L North Cottage - Horticulture Offices



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: May 29, 2025

RE: Karen Binder, Executive Director on behalf of  
Blithewold, Inc., 101 Ferry Road, re - Dancing &  
Entertainment License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 18, 2025.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

Karen Binder, executive Director on Behalf of Blithwold Inc, 101 Ferry Rd, requesting Dancing and Entertainment license.

**PERSON/S FILING PETITION:** Karen Binder

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

I conducted a check of calls for service at 101 Ferry Rd; there are no calls of concern. There is no known reason for denial of this license, provided that all applicable laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lieutenant Paul Medeiors

**DATE COMPLETED:** 6/10/25

*Concun*  
*the Intents*  
 STEVEN CONTENTE  
 Town Administrator

JOHN OLIVAS, FILE  
 BRISTOL, RHODE ISLAND  
 2025 JUN 11 PM 2:21



## Bristol Fire Department

2025 JUN -5 AM 8:18

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 3, 2025  
**Re:** License Recommendation, June 18 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Dancing & Entertainment

Karen Binder for Blithewold Inc.

101 Ferry Rd.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator





# LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE

Expires: July 1st

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 MAY 29 AM 11:24

### DANCING & ENTERTAINMENT LICENSE

#### NAME OF ESTABLISHMENT:

*Linda Place*

ADDRESS: *500 Hope St.  
Bristol, RI 02809*

NAME OF APPLICANT: *Martin Reynolds, President  
Cara Massey, Executive Director*

HOURS OF OPERATION: *Tuesday - Friday, 10am - 5pm  
select evenings and weekends until 10pm/11pm (per town code)  
for special events*

- ☒ Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)
- ☒ Sketch of proposed location for entertainment

Please attend the Council

Meeting on *June 18, 2025*

Petition must be returned by

*June 4, 2025*

Petition mailed on

\*SIGNATURE: \_\_\_\_\_

NAME: *Cara Massey*

ADDRESS: *96 Dewolf Ave.*

TOWN: *Bristol*

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Linden Place

Contact Person: Cara Massey

Phone No:

Email: C 3

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday	10 am	10 pm	10 am	10 pm
Wednesday	10 am	10 pm	10 am	10 pm
Thursday	10 am	10 pm	10 am	10 pm
Friday	10 am	11 pm	10 am	11 pm
Saturday	10 am	11 pm	10 am	11 pm
Sunday	10 am	10 pm	10 am	10 pm

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

hours are not consistent in evenings + weekends as  
they depend on events - but listed hours are  
the max

# LINDEN PLACE

## TREES

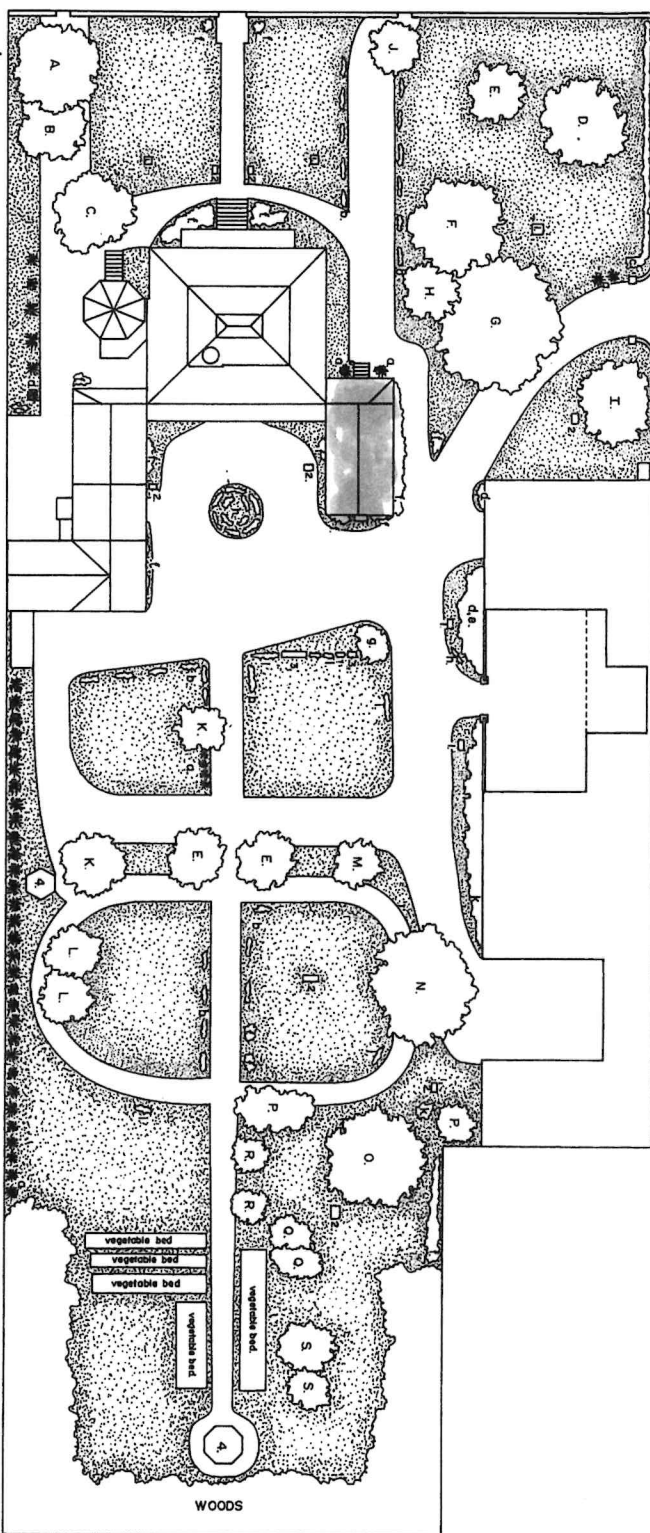
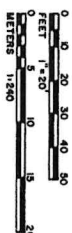
- A. AMERICAN BASSWOOD - TILIA AMERICANA
- B. DEAD - UNIDENTIFIABLE
- C. HORSE CHESTNUT - CRESCULUS HIPPOCASTANUM
- D. AMERICAN BASSWOOD - TILIA AMERICANA
- E. HOVERING DOGWOOD - CORNUS FLORIDA
- F. AMERICAN BASSWOOD - CRESCULUS HIPPOCASTANUM
- G. AMERICAN BASSWOOD - CRESCULUS HIPPOCASTANUM
- H. AMUR LILAC - SYRINGA AMURENSIS
- I. RED MAPLE - ACER RUBRUM
- J. ORIENTAL THORN (HAWTHORN) - CRATAEGUS LOCENATA
- K. JAPANESE MAPLE - ACER PALMATUM
- L. SMOOTH JUNEBERRY - AMELANCHIER LAEVIS
- M. JAPANESE HOVERING CHERRY - PRUNUS SEROTINA
- N. RED OAK PINE - CEDRUS DEODARA
- O. NORWAY SPRUCE - PICIA ABIES
- P. NORTHERN WHITE CEDAR - TILIA OCCIDENTALIS
- Q. CAROLINA RHODODENDRUM - RHODODENDRUM CAROLINIANUM
- R. HYBRID OF GOLDEN CHAIN - LABURNUM WATERERI
- S. COMMON DWARF PEACH - PRUNUS PERSICA

## SHRUBS

- a. RED CEDAR - JUNIPERUS VIRGINIANA
- b. CRIMSON GLORY (ROSE) HYBRIDS
- c. COMMON PRIVET - LIGUSTRUM VULGARE
- d. BOXWOOD - BUXUS MICROPHYLLA
- e. JAPANESE WISTERIA - WISTERIA FLORIBUNDA
- f. HYDRANGEA - HYDRANGEA PANICULATA GRANDIFLORA
- g. JAPANESE YEW - TAXUS JAPONICA
- h. BOXWOOD - BUXUS MICROPHYLLA
- i. JAPANESE ANDROMEDA - PIERIS JAPONICA
- j. HYBRID ROSES - HYBRID
- k. MEMORIAL ROSE - ROSA WICHURAIANA
- l. BALSM FIR - ABIES BALSAMICA
- m. GOLDEN BELF - FORSYTHIA INTERMEDIA

## STATUARY

- 1. HUMAN FIGURES
- 2. ANIMAL FIGURES
- 3. STONE BENCHES
- 4. GAZEBOS



WARDWELL STREET

HOPE STREET

WOODS



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: May 29, 2025

RE: Cara Massey, Executive Director, 500 Hope Street on  
behalf of Linden Place re - Dancing & Entertainment  
License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 18, 2025.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

Cara Massey, Executive Director, 500 Hope St on behalf of Linden Place is requesting a Dancing and Entertainment license.

**PERSON/S FILING PETITION:** Cara Massey

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 JUN 11 PM 2:20

TOWN OF BRISTOL  
BRISTOL, RI 02809

**NOTES:**

I conducted a check of calls for service for the listed business. The checks do not display any calls of service that would be of concern. There is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed. I recommend a 6 month review.

**REVIEWING OFFICER:** Lieutenant Paul Medeiors  
**DATE COMPLETED:** 6/10/25

*concern*  
*the intent*  
 STEVEN CONTENTE  
 Town Administrator



## Bristol Fire Department

### Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 3, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -5 AM 8:18

JOHN OLEARY CHIEF  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Dancing & Entertainment

Cara Massey for Linden Place

500 Hope St.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**Expires: July 1st**

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

2025 JUN -2 AM 9:31

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT:

Mount Hope Farm

ADDRESS:

250 Metacom Ave  
 Bristol

NAME OF APPLICANT:

Brenda Turchetta

HOURS OF OPERATION:

varies

m-Thurs → 9am - 11:30pm  
 F/S/S - 8am - 11pm

- ☐ Dancing & Entertainment License Petition & \$100 Fee (payable after Council approves license)
- ☐ Sketch of proposed location for entertainment

Please attend the Council  
 Meeting on

Petition must be returned by

Petition mailed on

Date Received:

June 18, 2025

June 4, 2025

5/29/25

5/27/25

\*SIGNATURE:

NAME:

ADDRESS:

TOWN:

DATE OF BIRTH:

BUSINESS TELEPHONE #:

HOME TELEPHONE #:

EMAIL:

B. Turchetta

Brenda Turchetta

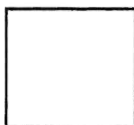
250 Metacom Ave

Bristol

401 254 1795

brendat@mounthopefarm.org

TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Mount Hope Farm

Contact Person: Brenda Turchetta

Phone Number: 401 254 1745

Email: brendat@mounthopefarm.org

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	4:00 pm	10 pm	4:00 pm	10 pm
Tuesday	4:00 pm	10 pm	4:00 pm	10 pm
Wednesday	4:00 pm	10 pm	4:00 pm	10 pm
Thursday	4:00 pm	10 pm	4:00 pm	10 pm
Friday	4:00 pm	11 pm	4:00 pm	11 pm
Saturday	4:00 pm	11 pm	4:00 pm	11 pm
Sunday	4:00 pm	10 pm	4:00 pm	10 pm

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

---



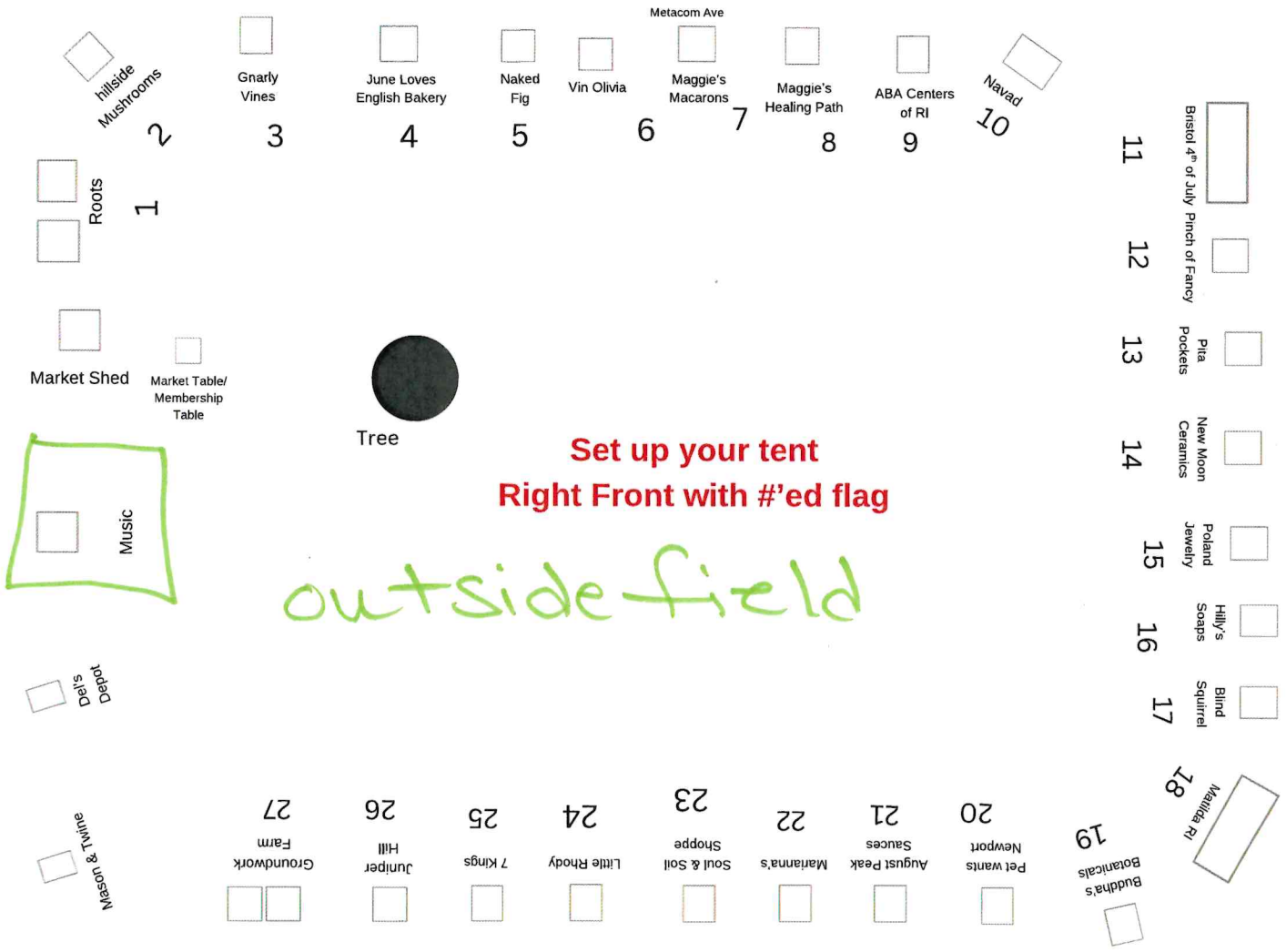
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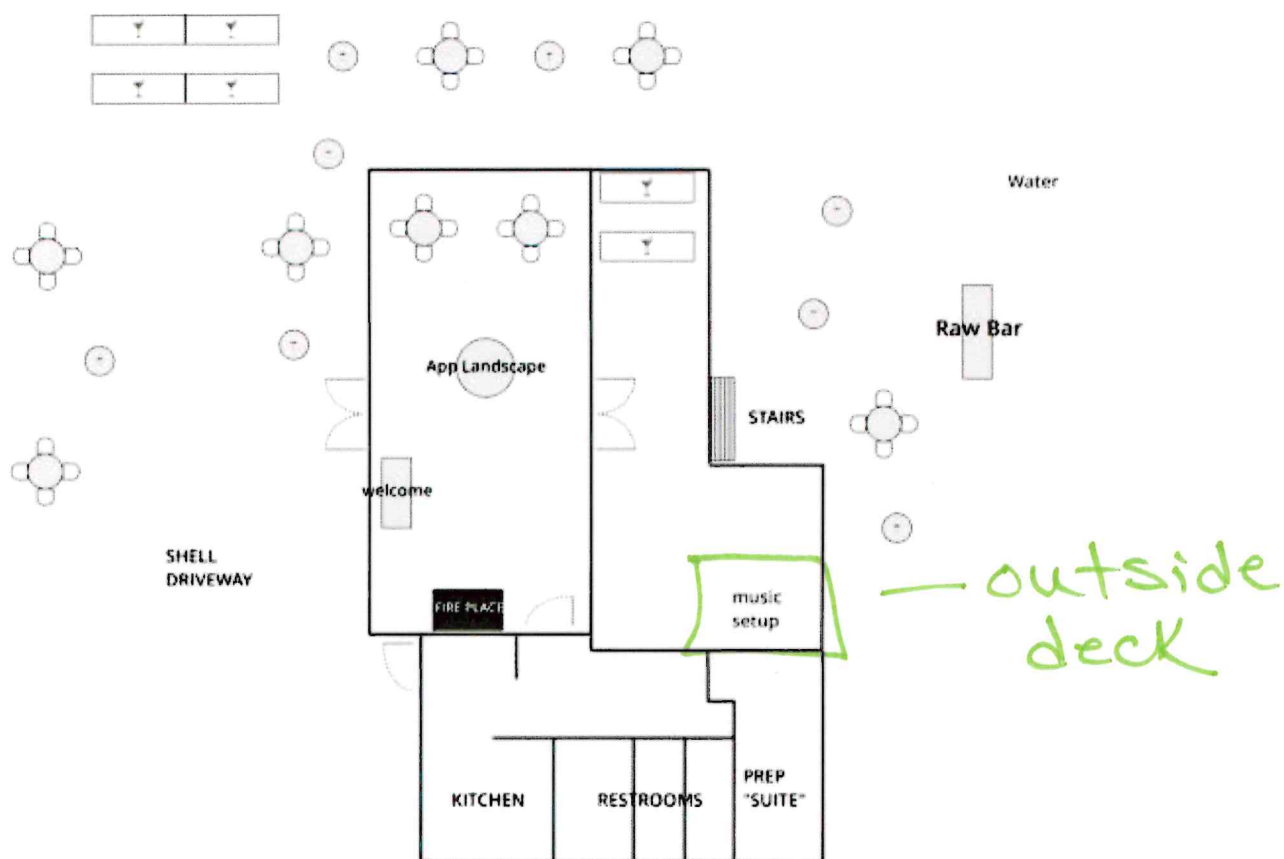
Farmers Markets:  
 Saturdays May 1<sup>st</sup> – Oct 31<sup>st</sup>  
 9am – 12:30pm  
 South Field – outdoors

# Farmer's Market



# Cove Cabin

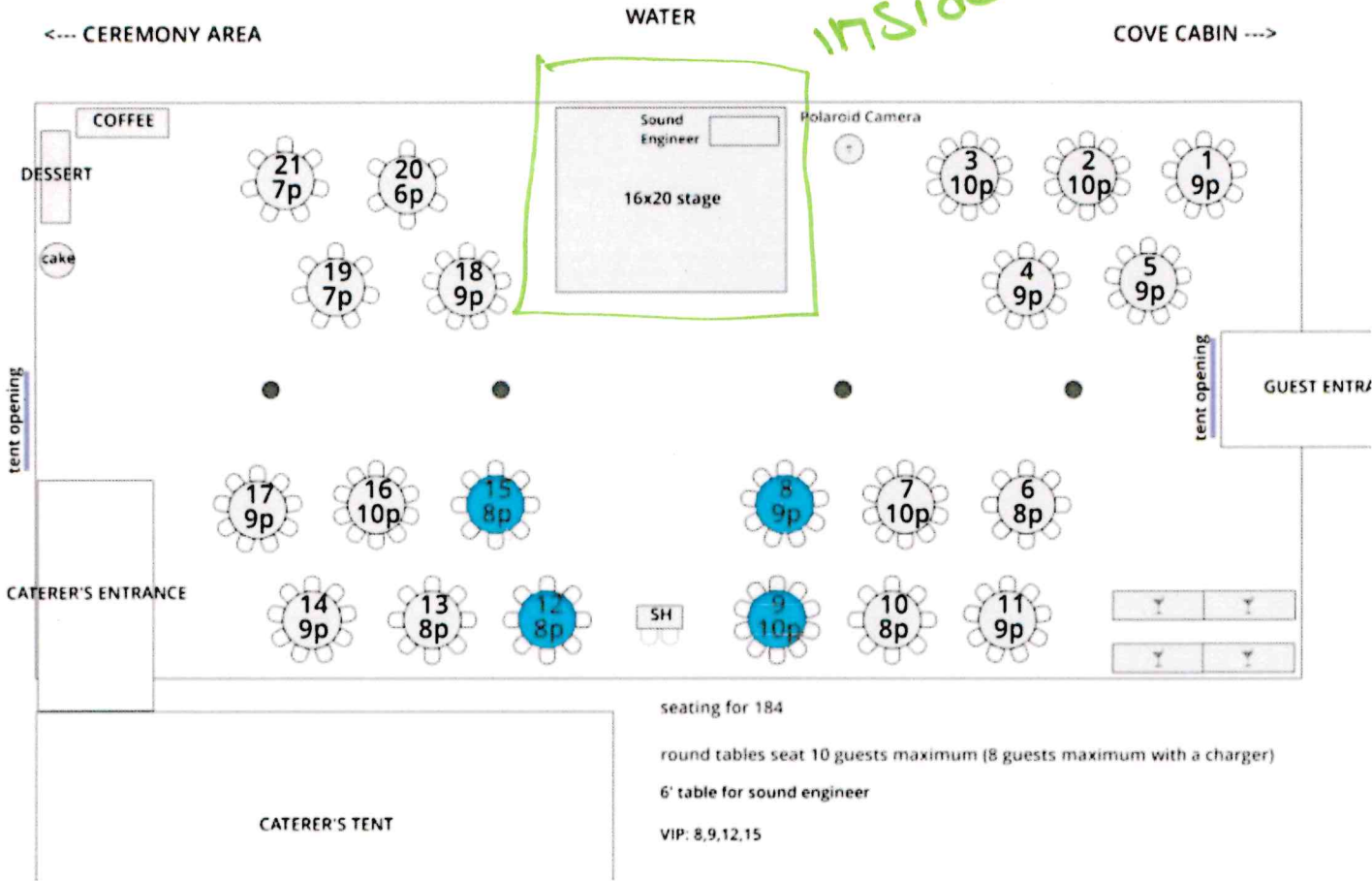
## FLOOR PLAN: COCKTAIL HOUR



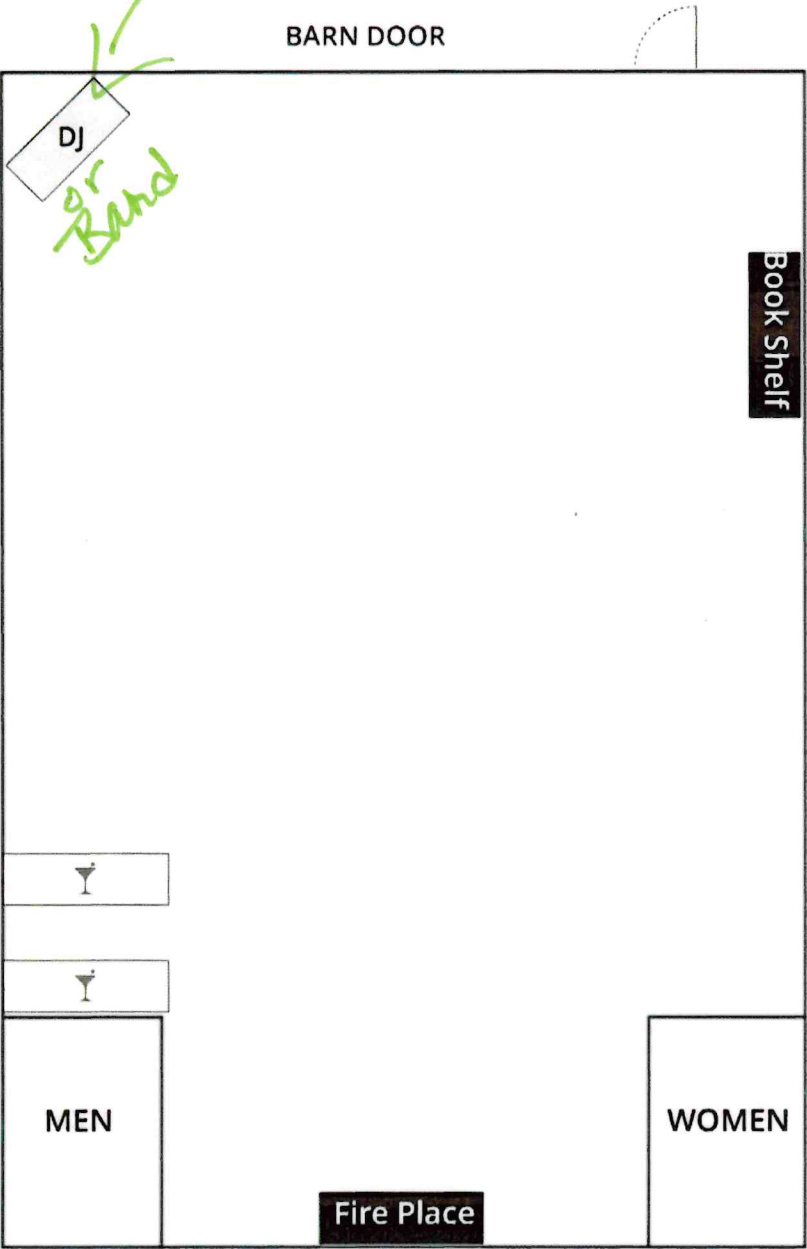
Tent

FLOOR PLAN: TENT

Inside Tent



BARN



5 Feet



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: May 29, 2025

RE: Brenda Turchetta, Executive Director on behalf of  
Mount Hope Farm., 250 Metacom Avenue, re - Dancing &  
Entertainment License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 18, 2025.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments





**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 5/29/25

**PETITION DESCRIPTION:**

Brenda Turchetta, Executive Director, on behalf of Mt Hope Farm, 250 Metacom Ave., is requesting a Dancing and Entertainment License.

**PERSON/S FILING PETITION:** Brenda Turchetta

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 JUN 11 PM 2:20

**NOTES:**

I conducted a check of calls for service for the listed business. The checks do not display any calls of service. There is no known reason for denial of this license, provided that all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lieutenant Paul Medeiors

**DATE COMPLETED:** 6/9/25

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



## Bristol Fire Department

### Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 3, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -5 AM 8:18

TOWN OF BRISTOL  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Dancing & Entertainment  
 Brenda Turchetta for Mount Hope Farm  
 250 Metacom Ave.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*Stm* *mt*  
 STEVEN CONTENTE  
 Town Administrator

FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RILICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**

Expires: July 1st

Hqpt#: 124184

**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a**DANCING & ENTERTAINMENT LICENSE**

NAME OF ESTABLISHMENT:

ADDRESS: 1 Burnside St., Bristol, RI 02809

NAME OF APPLICANT: Herreshoff Marine Museum

HOURS OF OPERATION: Thu 5p-9p, Fri 5p-11p, Sat 11a-11p, Sun 11a-10p

☒ Dancing & Entertainment License Petition & \$100 Fee (payable after Council  
approves license)☒ Sketch of proposed location for entertainmentPlease attend the Council  
Meeting on

June 18, 2025

Petition must be returned by

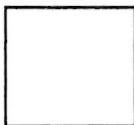
June 4, 2025

Petition mailed on

\*SIGNATURE: VDrewNAME: Victoria Drew

Date Received: \_\_\_\_\_

TAX STAMP

TO BE USED BY FINANCE  
DEPARTMENT\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.2025 JUN -4 PM 2:24  
TOWN OF BRISTOL  
BRI 02809  
DREW

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Hereschoff Marine Museum

Contact Person: Tori Drew / Alyssa Wood

Phone Nu

Email: †

(or event + venue schedule)

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	N/A →			
Tuesday	N/A →			
Wednesday	N/A →			
Thursday	5:00 pm	10:00 pm	6:00 pm	9:00 pm
Friday	5:00 pm	11:00 pm	5:00 pm	11:00 pm
Saturday	11:00 am	10:30 pm	11:00 am	11:00 pm
Sunday	11:00 am	10:00 pm	11:00 am	10:00 pm

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

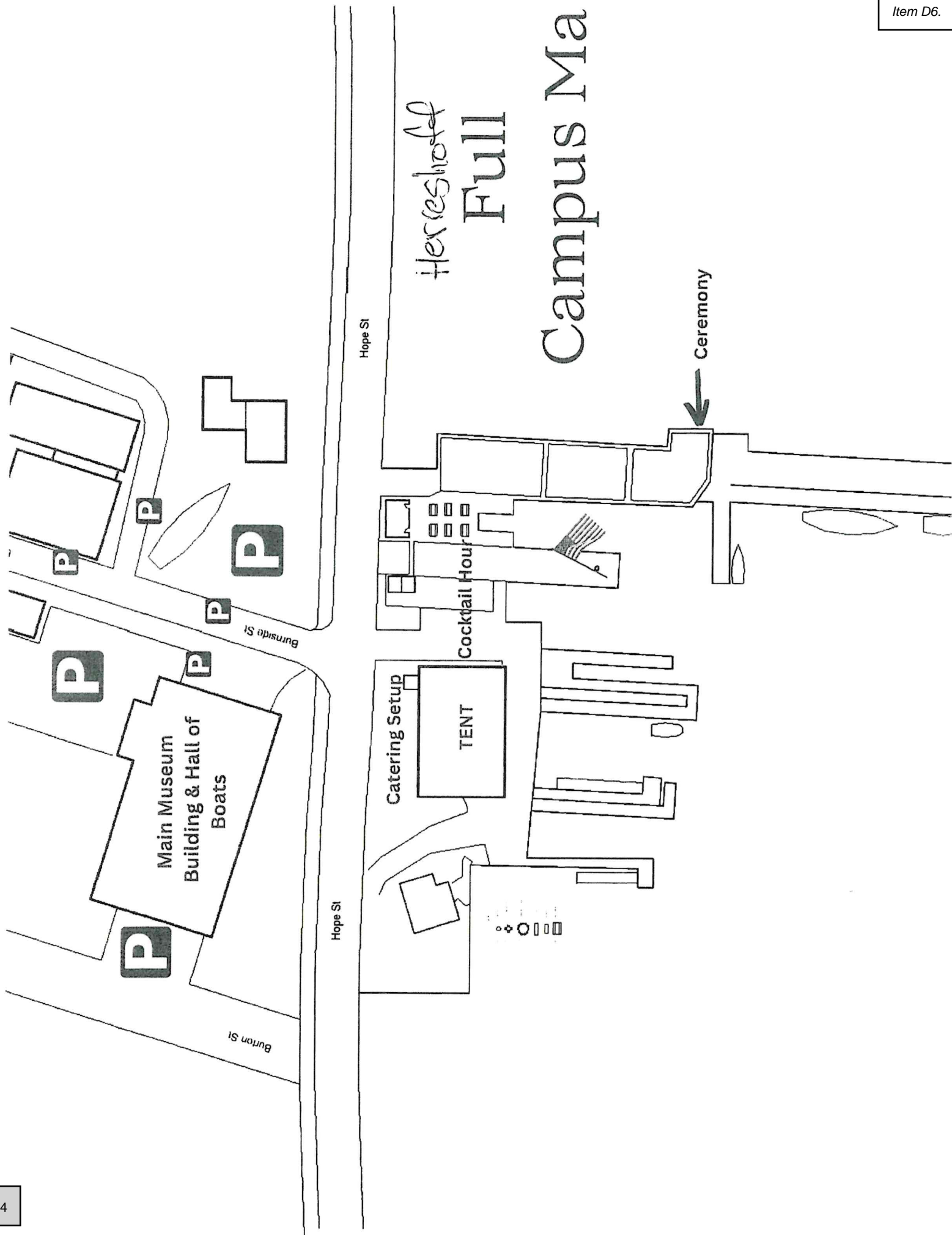
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## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: Victoria Drew on behalf of Herreshoff Marine Museum,  
1 Burnside Street re - Dancing & Entertainment  
License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 18, 2025.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

Victoria Drew of Herreshoff Marine Museum, 1 Burnside St is requesting a dancing and entertainment license for Thursday 5:00pm - 9:00pm, Friday 5:00pm-11:00pm, Saturday 11:00am-11:00pm, and Sunday 11:00am - 10:00pm.

**PERSON/S FILING PETITION:** Victoria Drew

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

I conducted a check of calls for service for the listed businesses. The checks do not display any calls of service that would be of concern. There is no known reason for denial of this license, provided that all laws and ordinances governing this practice are followed and a six month review is conducted.

**REVIEWING OFFICER:** Lieutenant Paul Medeiors

**DATE COMPLETED:** 6/9/25

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

2025 JUN 11 PM 2:20  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 6, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -9 PM 1:22

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One-day Dancing & Entertainment  
Victoria Drew for Herreshoff Marine Museum  
1 Burnside St.  
Per submitted event schedule

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*Stm Contente*  
STEVEN CONTENTE  
Town Administrator



# MOBILE FOOD ESTABLISHMENT EVENT PERMIT

Valid only on event date indicated

## PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

Date Received:

### For office use only:

☐ Fee for permit \$300

☐ Fee for permit exempt (per sec 19-127)

### TYPE OF EVENT:

Bristol Community Night Out

☒ PUBLIC EVENT

☐ PRIVATE EVENT

Street Address of Event:

Bristol Town Common

☒ PUBLIC PROPERTY

☐ PRIVATE PROPERTY

☒ Amount of People Expected to Attend 1000

Number of Food Trucks 4-6

(in addition to the event permit, all food trucks must  
obtain a municipal MFE permit from the town)

Date of Event: 8-13-2025

Time of Event: 5:30pm to 8:30pm

Please attend the Council Meeting on:

June 18, 2025

Petition must be received 90 days in  
advance of the proposed event.

Captain Julie Veader

Applicant Name (Printed)

Applicant Signature\*\*

401-253-6900

Applicant Phone Number

Bristol Police Department

Organization Name

### REQUIRED DOCUMENTATION

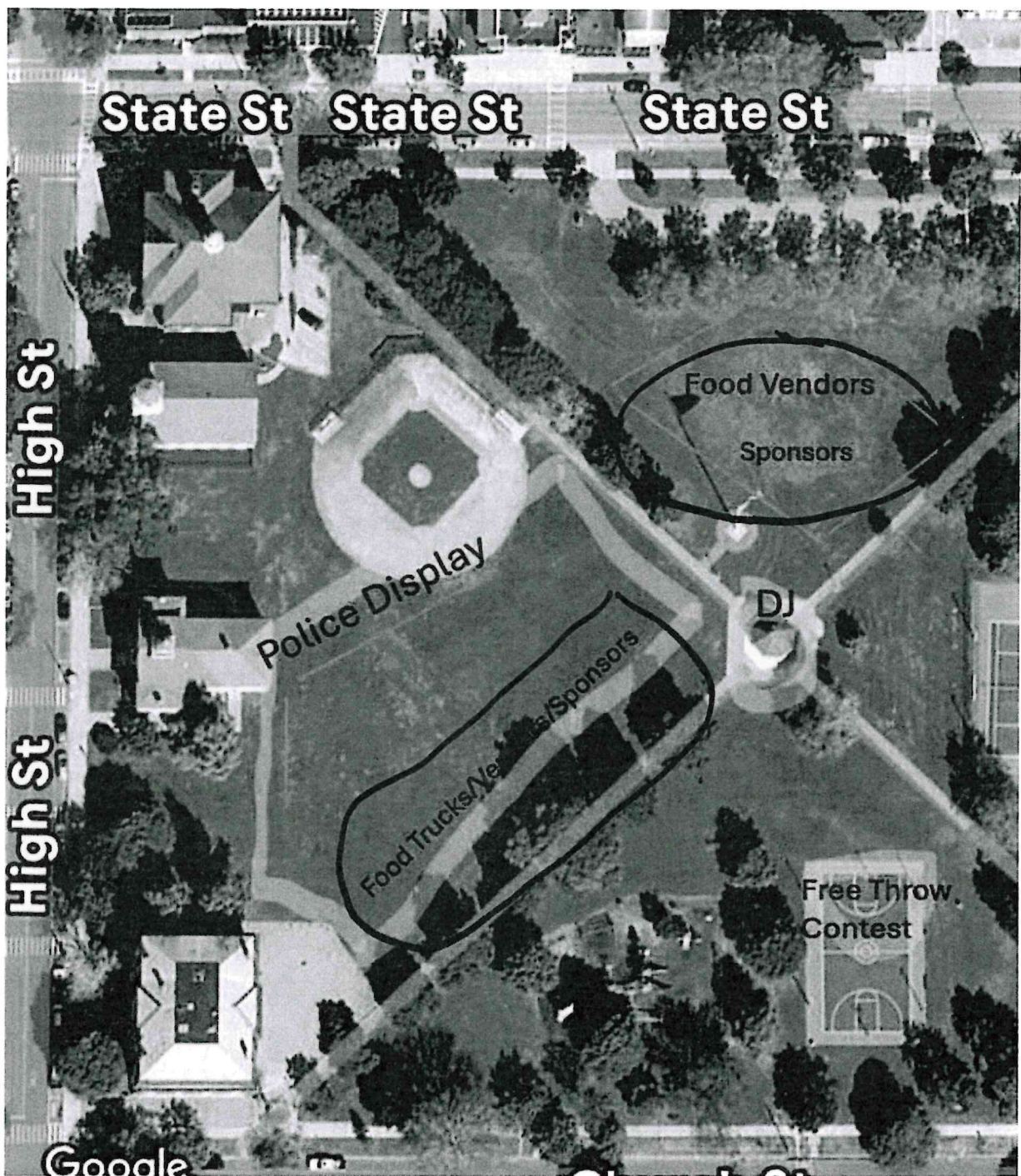
☐ List of MFE trucks to be in attendance

☒ Diagram of location of MFE

\*\*The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult with the Police Chief to determine the need for police coverage at the event.

\*\*\*All event permits shall be issued on the condition that the organizer of the event must leave sufficient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.







## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: Bristol Police Department re Mobile Food Truck Event  
Permit for the 4th Annual Community Night Out Event  
at the Town Common on August 13, 2025, from 5:30 PM  
- 8:30 PM

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

Captain Julie Veader of the Bristol Police Department is requesting a Mobile Food Truck Event Permit for the 4th Annual Community Night out Event. August 13, 2025, from 5:30pm - 8:30pm.

**PERSON/S FILING PETITION:** Julie Veader

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 JUN 11 PM 2:20

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

There is no known reason for denial of this permit, provided that all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lieutenant Paul Medeiors

**DATE COMPLETED:** 6/9/25

*Concun  
The Institute*  
STEVEN CONTENTE  
Town Administrator





## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 6, 2025  
**Re:** Permit Recommendation, June 18 Council Meeting

2025 JUN -9 PM 1:22

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the permit request presented as follows:

1. Mobile Food Permit
  - Bristol Police Department
  - Community Night out
  - Town Common
  - August 13, 2025, 1730-2030

There is no objection to the permit request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*Stm*  
 STEVEN CONTENTE  
 Town Administrator



**TOWN OF BRISTOL**  
**DEPARTMENT OF PUBLIC WORKS**

111 Mt. Hope Avenue  
 Bristol, Rhode Island 02809  
 Tel. 401-253-4100 Fax 401-254-1278

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
 DIRECTOR OF PUBLIC WORKS

DATE: June 10, 2025

RE: Bristol Police Department re Mobile Food Truck Event Permit for the 4<sup>th</sup> Annual  
 Community Night Out Event at the Town Common on August 13, 2025, from 5:30  
 PM – 8:30 PM

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this permit provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

*CONCUN*  
*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

2025 JUN 11 PM 2:21

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

*Warren Rensehausen, CPRP*  
*Director of Parks & Recreation*  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

*Tim Shaw*  
*Asst. Director of Parks & Recreation*  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



## RECREATION BOARD

*Karl Antonevich*  
*Mike Cabral*  
*N. Diane Davis*  
*Kevin Manuel*  
*Patti Nenna*  
*Donald Squires*  
*Michael Tomaselli*

## MEMORANDUM

To: Steven Contente  
 Town Administrator

From: Warren Rensehausen, CPRP  
 Director

Date: June 11, 2025

**Re: Police Department Community night out Food Truck August 13.**

The Department of Bristol Parks and Recreation supports the Request to have their Community Night Out Food Truck event and ask the following;

- Allow open access to the Town Common and any sidewalk or walkway in the vicinity.
- Work with the Department to remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Common from this event.
- Verify that any vendors have proper licensing from the Town Clerks office
- Be sure that **no vehicles enter or exit** from the Park during the event without an event organizer guiding them, **and during the set up and breakdown of any equipment.**
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite to observe the condition of the grounds pre and post event.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator



LICENSE REQUEST: **ONE-DAY DANCING  
& ENTERTAINMENT LICENSE (NON-PROFIT)**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

FOR: Bristol Community Night Out

ADDRESS: Bristol Town Common

APPLICANT: Captain Julie Veader / Bristol Police Department

TYPE OF ENTERTAINMENT: DJ

DATE OF EVENT: 8/13/25 TIME OF EVENT: 5:30pm to 8:30pm

☒ One Day Dancing & Entertainment License (Non-Profit) Petition

☒ Sketch of proposed location for entertainment

Please attend the Council  
Meeting on June 18<sup>th</sup>

Petition must be returned by  
June 4<sup>th</sup>

Mailed:

Date Received: \_\_\_\_\_

\*SIGNATURE: Capt Julie Veader

NAME: Captain Julie Veader

ADDRESS: 395 Metacom Ave Bristol RI 02809

TOWN: Bristol

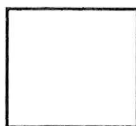
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401-253-6900

HOME TELEPHONE #: \_\_\_\_\_

EMAIL: jveader@bristolri.gov

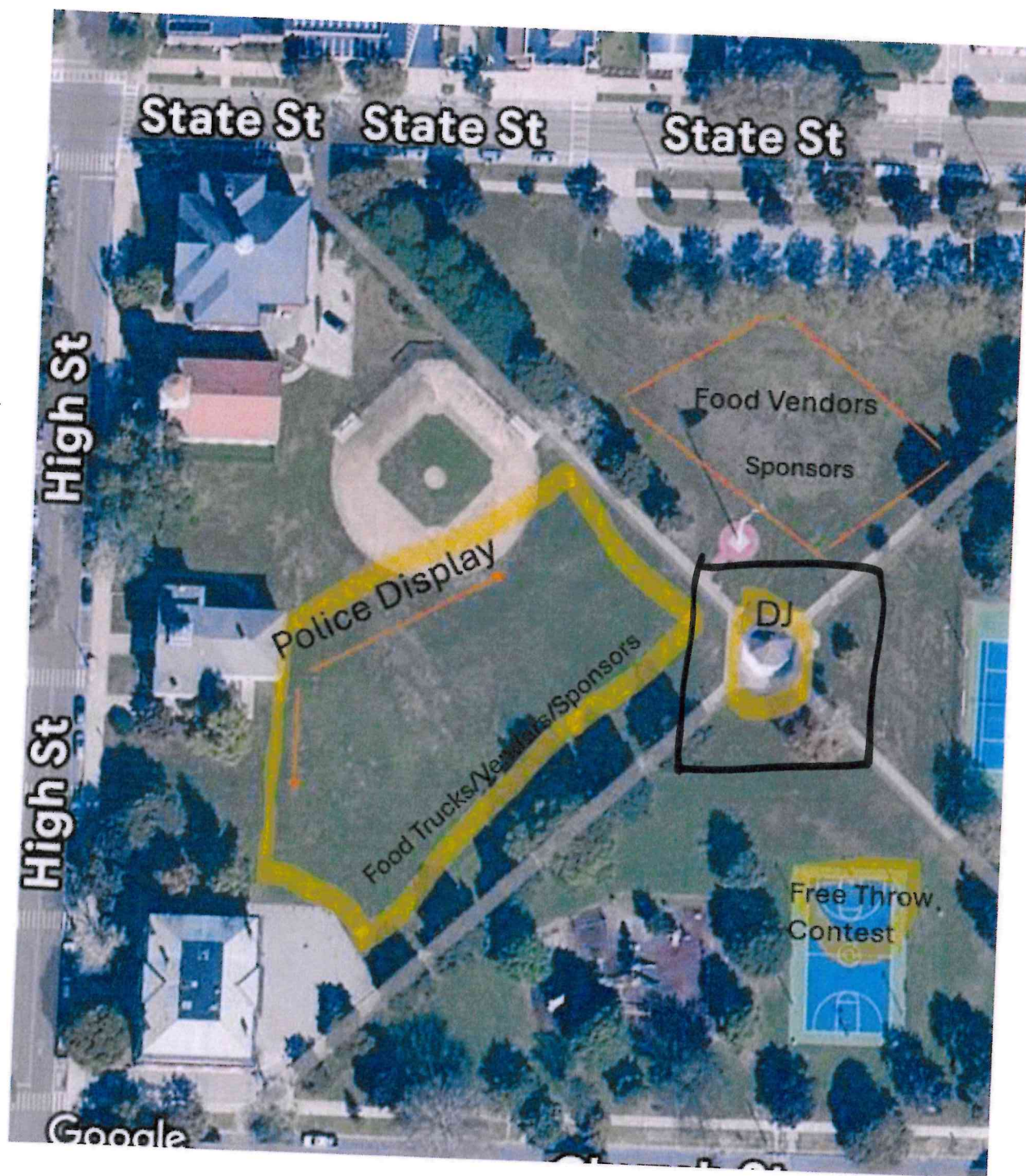
TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.







## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: Bristol Police Department request for One-Day  
Dancing & Entertainment License for the 4th Annual  
Community Night Out Event at the Town Common on  
August 13, 2025 from 5:30 PM - 8:30 PM

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 18, 2025.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments





KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/4/25

### PETITION DESCRIPTION:

Captain Julie Veader of the Bristol Police Department is requesting a One Day Dancing and Entertainment license for the 4th Annual Community Night out Event. August 13, 2025, from 5:30pm - 8:30pm

PERSON/S FILING PETITION: Julie Veader

☐ LICENSE RENEWAL      ☒ NEW PETITION

### REVIEW:

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

### NOTES:

There is no known reason for denial of this license, provided that all laws and ordinances governing this practice are followed.

REVIEWING OFFICER: Lieutenant Paul Medeiros

DATE COMPLETED: 6/9/25

*Carson*  
*the*  
*Intents*  
 STEVEN CONTENTE  
 Town Administrator

2025 JUN 11 PM 2:20  
 TOWN OF BRISTOL  
 BRISTOL, R.I. 02809



**Bristol Fire  
Department**

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 6, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -9 PM 1:22

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One-day Dancing & Entertainment

Bristol Police Department

Community Nigh out

Town Common

August 13, 2025 1730-2030

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCUN*  
*Stm Contente*  
 STEVEN CONTENTE  
 Town Administrator

*Warren Rensehausen, CPRP*  
*Director of Parks & Recreation*  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

*Tim Shaw*  
*Asst. Director of Parks & Recreation*  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



## RECREATION BOARD

*Karl Antonevich*  
*Mike Cabral*  
*N. Diane Davis*  
*Kevin Manuel*  
*Patti Nenna*  
*Donald Squires*  
*Michael Tomaselli*

## MEMORANDUM

To: Steven Contente  
 Town Administrator

From: Warren Rensehausen, CPRP  
 Director

Date: June 11, 2025

### Re: Police Department Community night out Dancing & Entertainment August 13.

The Department of Bristol Parks and Recreation supports the Request to have their Community Night Out Dancing & Entertainment and asks the following;

- Allow open access to the Town Common and any sidewalk or walkway in the vicinity.
- Work with the Department to remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Common from this event.
- Verify that any vendors have proper licensing from the Town Clerks office
- Be sure that **no vehicles enter or exit** from the Park during the event without an event organizer guiding them, **and during the set up and breakdown of any equipment.**
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite to observe the condition of the grounds pre and post event.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator



# LICENSE REQUEST: VICTUALLING LICENSE

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### VICTUALLING LICENSE

**FOR:** AMARE SWEETS & TREATS LLC  
(NAME OF ESTABLISHMENT)

**AT:** 259 Thames Street Bristol, RI 02809  
(ADDRESS OF ESTABLISHMENT)

**BY:** Eunice Kim  
(NAME OF APPLICANT)

**HOURS OF OPERATION:** 12-10 pm

- ☐ Victualling Petition & \$75 License Fee (payable after Council approves license)
- ☐ Second Quarter Taxes must be paid (call 253-7000 for amount due)
- ☐ Fire Department Clearance
- ☐ Water Pollution Control Clearance (grease removal unit)
- ☐ RI Department of Health Clearance

Please attend the Council  
meeting on: 6/18/2025

SIGNATURE: \_\_\_\_\_

NAME: Eunice Kim

ADDRESS: 60 Nichols Street

PETITION MUST BE RETURNED  
BY WEDNESDAY AT 4PM TWO  
WEEKS PRIOR TO COUNCIL  
MEETING

Date Received: \_\_\_\_\_

TAX STAMP



\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUN -4 PM 3:52

TOWN OF BRISTOL  
CLERK

**AMARE SWEETS & TREATS***Please inform us if you have any food allergies before placing your order***MENU****SIZES**

Kiddie  
Small  
Large  
Doggie Dish

**Soft Serve Flavors**

Chocolate  
Vanilla  
Twist

**Hard Serve Flavors**

Chocolate  
Vanilla

**Slush Flavors**

Lemon  
Watermelon

**SUNDAES**

Brownie Sundae  
Cookie Dough Sundae  
Oreo Sundae  
Peanut Butter Sundae  
S'Mores Sundae  
Strawberry Cheesecake Sundae

Ice Cream Cookie Sandwiches  
Popsicles  
Coke Float  
Diet Coke Float  
Root Beer Float  
Frappe/ Milkshake  
Malt  
Banana Split

Waffle Cone

Waffle Bowl

### TOPPINGS

Banana

Brownie

Butterscotch

Cheesecake bites/liquid

Chocolate Chips

Chocolate Sprinkles

Chocolate Syrup

Heath Bar Crunch

Hot Fudge

M&Ms

Marshmallow

Oreos

Peanut Butter Cups / Reeses Pieces

Peanut Butter Sauce

Pineapple

Rainbow Sprinkles

Strawberries

Walnuts

### BEVERAGES

Coke

Diet Coke

Lemonade

Rootbeer

Water





**TOWN CLERK'S OFFICE**  
Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: Amare Sweets and Treats, LLC, Eunice Kim 259 Thames  
Street re Victualling License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 18, 2025.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/4/25

**PETITION DESCRIPTION:**

Evnice Kim, of Amare Sweets and Treats LLC, 259 Thames St is requesting a Victualling License.

PERSON/S FILING PETITION: Evnice Kim

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 JUN 11 PM 2:21  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**NOTES:**

There is no known reason for denial of this license, provided that all laws and ordinances governing this practice are followed. I recommend a six month review.

REVIEWING OFFICER: Lieutenant Paul Medeiros

DATE COMPLETED: 6/9/25

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 9, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -9 PM 1:23

TOWN OF BRISTOL  
FIRE CHIEF  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Victualling

Eunice Kim for Amare Sweets and Treats, LLC

259 Thames St.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



## Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

June 9, 2025

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: Amare Sweets and Treats, LLC – 259 Thames Street  
Victualling License

*Diane W.*

2025 JUN -9 PM 1:23  
TOWN OF BRISTOL  
RHODE ISLAND

I have reviewed the above petition and have no objection to the issuance of the victualling license.

Thank you for the opportunity to comment.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



**Town of Bristol, RI**  
**WATER POLLUTION CONTROL DEPARTMENT**  
 2 PLANT AVENUE  
 BRISTOL, RI 02809-3015  
 (401) 253-8877 Fax: (401) 253-2910  
 Pretreatment Department, Shealyn A. Davey

TOWN HALL  
 10 COURT STREET  
 BRISTOL, RI 02809  
 (401) 253-7000

DATE: June 11, 2025

TO: Steven Contente  
 Town Administrator

FROM: Shealyn A. Davey  
 Chemist/Pretreatment Coordinator

RE: Request for Victualling License – Eunice Kim; Amare Sweets & Treats, LLC;  
 259 Thames Street

2025 JUN 11 PM 2:21

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

This business location was previously Gray's Ice Cream and is in good standing with no violations. Currently, this business does not require a wastewater discharge permit, because there is no cooking of any kind, no production of ice cream, and all containers are disposable and do not require washing. I have spoken to Eunice directly and nothing about the "process" will be changing from when it was Gray's Ice Cream.

**I therefore have no objections to the above petition and support the request.**

Sincerely,

Shealyn A. Davey  
 Pretreatment Coordinator

CONCURRED  
  
 STEVEN CONTENTE  
 Town Administrator



# LICENSE REQUEST: HOLIDAY SALES LICENSE

EXPIRES: DECEMBER 1st

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of your Honorable Body to be granted a

**HOLIDAY SALES LICENSE** includes: New Year's Day, Memorial Day, 4th of July, Victory Day, Labor Day, Columbus Day and Veteran's Day. *Does not include operating on Christmas or Thanksgiving.*

**FOR: AMARE SWEETS AND TREATS LLC**

**AT: 259 THAMES STREET BRISTOL, RI 02809**

**BY: EUNICE KIM**

**TYPE OF BUSINESS: ICE CREAM SHOP**

**HOURS OF OPERATION: MONDAY -SUNDAY 12-10PM**

TOWN OF BRISTOL  
2025 JUN -4 PM 3:52

**\$0 Fee for License**

**\*Late Application Fee: \$25.00**

**2nd Quarter taxes must be paid before license can be issued.**

**Please attend the Council  
meeting on** 6/18/2025

**Petition must be returned by  
Wednesday at 4PM two weeks  
prior to the Council Meeting.**

\*SIGNATURE: Eunice Kim

NAME: Eunice Kim

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 600 Nichols Street

(ADDRESS OF APPLICANT)

TOWN: Everett MA 02149

Date Returned: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.**





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: Amare Sweets and Treats, LLC, Eunice Kim 259 Thames  
Street re - Holiday Sales License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

Evnice Kim, of Amare Sweets and Treats LLC, 259 Thames St is requesting a Holiday Sales License.

**PERSON/S FILING PETITION:** Evnice Kim

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN OF BRISTOL  
BRISTOL, RHODE ISLAND  
2025 JUN 11 PM 2:20

**NOTES:**

There is no known reason for denial of this license, provided that all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lieutenant Paul Medeiors

**DATE COMPLETED:** 6/9/25

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



## Bristol Fire Department

### Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 6, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -9 PM 1:22

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Holiday Sales

Eunice Kim for Amare Sweets and Treats, LLC

259 Thames St.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*concern*  
*Attn: Intake*

STEVEN CONTENTE  
Town Administrator



## Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

June 9, 2025

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: Amare Sweets and Treats, LLC – 259 Thames Street  
Holiday Sales License

*Diane W.*

2025 JUN -9 PM 1:22

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the above petition and have no objection to the issuance of a Holiday Sales license.

Thank you for the opportunity to comment.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



LICENSE REQUEST: **ONE-DAY DANCING  
& ENTERTAINMENT LICENSE**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## ONE-DAY DANCING & ENTERTAINMENT LICENSE

FOR: BRISTOL GOLF PARK  
ADDRESS: 96 BROAD COMMAL RD  
APPLICANT: BRISTOL GOLF PARK / ROBAM McNIC  
TYPE OF ENTERTAINMENT: DJ  
DATE OF EVENT: 6/20/25 TIME OF EVENT: 7-10 PM

- ☒ One Day Dancing & Entertainment License Petition & \$15 Fee  
*payable after Council approves license*
- ☒ Sketch of proposed location for entertainment

Please attend the Council  
Meeting on 6/18

Petition must be returned by

Mailed:

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

NAME: Robam McNIC

ADDRESS: 118 BRADSTAMP DR

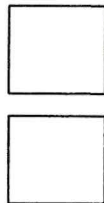
TOWN: SAUBERSBOWN, RI 02879

TAX STAMP



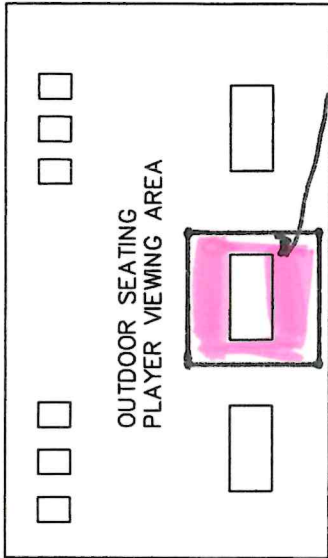
TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

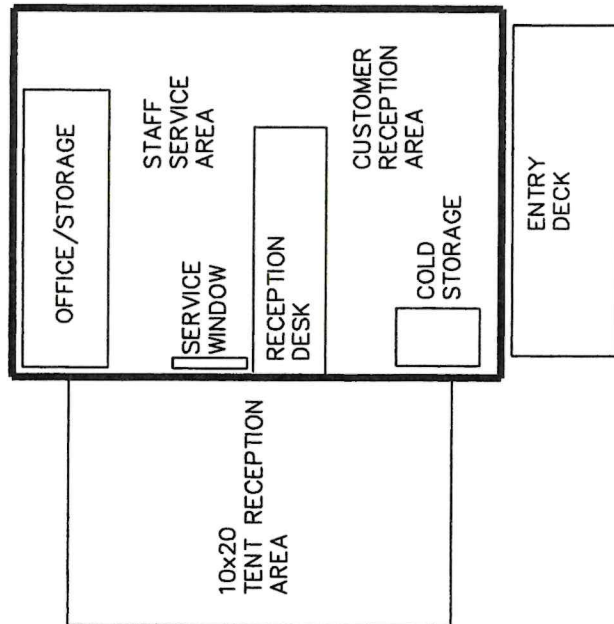


PORTABLE RESTROOM AREA

Beer Wine Served from Pro Shop, Tented Reception Area and Outdoor Seating Area



DJ SET UP AREA



# SERVICE AREA PLAN

Bristol Golf Park  
96 Broadcommon Road  
Bristol, RI 02809



# Untitled Map

Write a description for your map.

Legend





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: Robert McNeil, McNeil Design Collaborative d/b/a The  
Northeast Golf Company (Bristol Golf Park) 96 Broad  
Common Road re- One-Day Dancing & Entertainment  
License on June 20, 2025 from 7:00 PM - 10:00 PM

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

Robert McNeil, McNeil Design Collaborative dba the Northeast Golf Company (Bristol Golf Park) 96 Broadcommon Rd. Is requesting a One Day Dancing and Entertainment License for June 20, 2025, from 7:00pm - 10:00pm

**PERSON/S FILING PETITION:** Robert McNeil

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 JUN 11 PM 2:20

TOWN CLERK  
BRISTOL, R.I.

**NOTES:**

I conducted a check of calls for service for the listed business. The checks do not display any calls of service. There is no known reason for denial of this license, provided that all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lieutenant Paul Medeiros

**DATE COMPLETED:** 6/9/25

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 9, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -9 PM 1:22

TOWN OF BRISTOL  
BRISTOL, RI 02809-3140

The fire department has reviewed the license request presented as follows:

1. One-day Dancing & Entertainment

Robert McNeil for McNeil Design Collaborative

d/b/a The Northeast Golf Company (Bristol Golf Park)

June 20, 2025 from 100-2200

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



# REMAIN

Two Beacons Productions LLC  
33 Broad St | Providence, RI 02903

Dear Town Council,

Two Beacons Production LLC would like to petition for a dancing & entertainment license and use of the town common area for a two day film shoot.

## **Dates & Times:**

Prep – July 31- Aug 3<sup>rd</sup>

Filming - August 4<sup>th</sup> approx.2pm – 2am & August 5<sup>th</sup> approx.4pm – 4am

Clean Up – August 6<sup>th</sup> & 7<sup>th</sup>

## **Details:**

- Creating the look of a community music festival for filming purposes.
- Entertainment will be a combination of live performance and audio playback
- Music will be intermittent as needed for filming
- Separate filming permit has also been submitted

## **Personnel:**

- Approx. 100 behind the scenes film crew
- Approx. 350 background actors portraying “festival goers”

## **Support:**

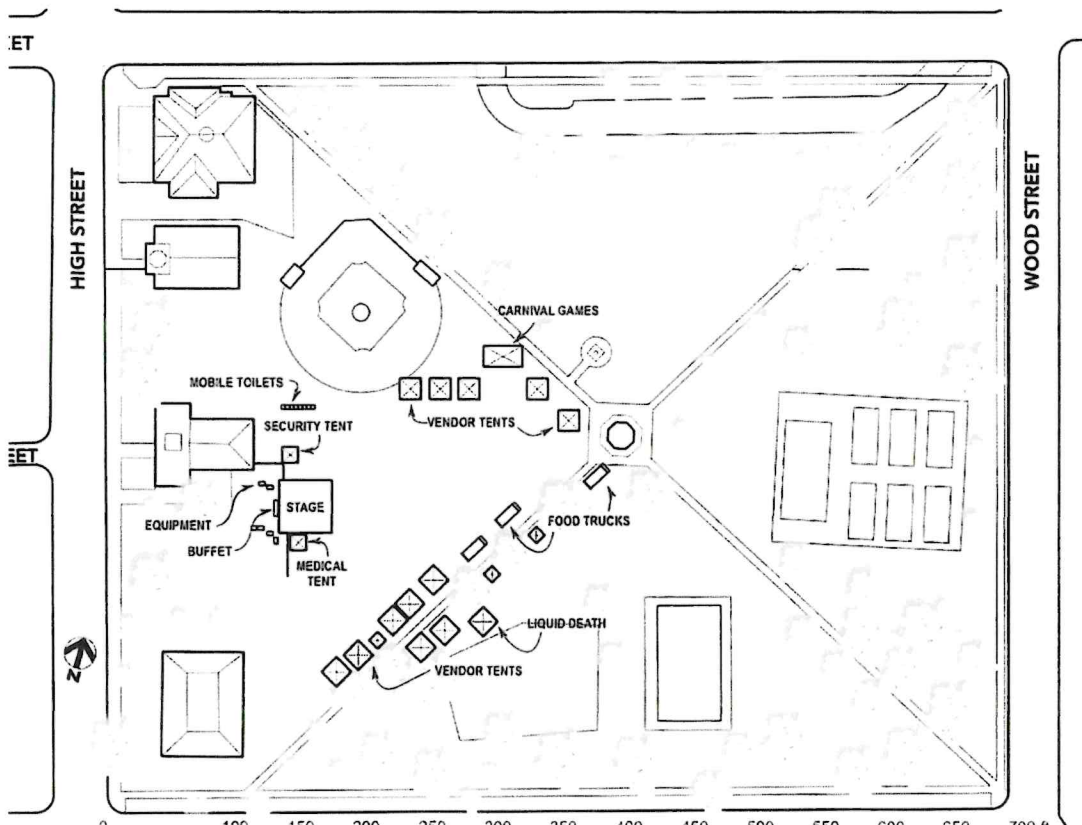
- Portable restrooms will be provide by production crew
- Local security company will be on site
- Police & Fire details based on depts recommendations
- Production Company will notify the neighborhood
- Larger trucks and personal vehicles will park at an offsite location (TBD)
- Extras will be held in a nearby support space (TBD) when not on camera
- Various food trucks and tents to be staged for filming (per diagram)

# REMAIN

Two Beacons Productions LLC  
33 Broad St | Providence, RI 02903

**Location:**

Bristol Town Common (as indicated in diagram below)



Thank you,

Alex Berard - Location Manager

Two Beacons Productions LLC

[alexberard@gmail.com](mailto:alexberard@gmail.com)

774-253-1894

Casey Regan  
401-338-2230





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: Two Beacons Production LLC, 33 Broad Street,  
Providence re the use of the Town Common and One-Day  
Dancing & Entertainment License from July 31<sup>st</sup> to  
August 5<sup>th</sup> (clean-up/breakdown scheduled August 6<sup>th</sup>  
and 7<sup>th</sup> for a film production)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 18, 2025.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6-4-2025

**PETITION DESCRIPTION:**

Two Beacons Productions LLC, 33 Broad St. Providence requests the use of the Town Common and one day dance and entertainment license from July 31st to August 5th. Clean up and breakdown scheduled August 6th and 7th for a film production.

**PERSON/S FILING PETITION:** Alex Berard

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

There is no known reason for denial of this license, provided that all applicable laws and ordinances governing this practice are followed. I recommend a minimum of five detail officers per day. This number may increase depending on the size of the establishment, pedestrian activity, and vehicular traffic in the area. Additionally, the coordinators should be reminded that filming will take place in a residential area, and they must be mindful to minimize noise during nighttime hours.

**REVIEWING OFFICER:** Lieutenant Paul Medeiros

**DATE COMPLETED:** 6-10-2025

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 6, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -9 PM 1:22

TOWN CLERK'S OFFICE  
BRISTOL, R.I. 02809

The fire department has reviewed the license request presented as follows:

1. One-day Dancing & Entertainment  
 Two Beacons Production LLC, 33 Broad St Providence  
 Town Common  
 July 31- August 7, 2025  
 Film Production

**This event will require fire and EMS details, and the applicant shall coordinate such details and provide an operational plan of the production to the department at least two weeks prior to the event.**

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concurs*  
  
 STEVEN CONTENTE  
 Town Administrator

*Warren Rensehausen, CPRP*  
*Director of Parks & Recreation*  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

*Tim Shaw*  
*Asst. Director of Parks & Recreation*  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



## RECREATION BOARD

*Karl Antonevich*  
*Mike Cabral*  
*N. Diane Davis*  
*Kevin Manuel*  
*Patti Nenna*  
*Donald Squires*  
*Michael Tomaselli*

## MEMORANDUM

To: Steven Contente  
 Town Administrator

From: Warren Rensehausen, CPRP  
 Director

Date: June 11, 2025

Re: **Two Beacons Productions Dancing and Entertainment**

The Department of Bristol Parks and Recreation supports the request and asks the following.

- Allow open access to the Town Common and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Common from this event.
- Verify that any vendors have proper licensing from Town Clerks office
- Be sure that no vehicles enter or exit from the Park during the event without an event organizer guiding them.
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite.
- Conform with the department's insurance requirements.
- Pay rental fees of facilities as set by department.

*Concun*  
*th*  
 STEVEN CONTENTE  
 Town Administrator



**TOWN OF BRISTOL**  
**DEPARTMENT OF PUBLIC WORKS**

111 Mt. Hope Avenue  
 Bristol, Rhode Island 02809  
 Tel. 401-253-4100 Fax 401-254-1278

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
 DIRECTOR OF PUBLIC WORKS

DATE: June 10, 2025

RE: Two Beacons Production LLC, 33 Broad Street, Providence re the use of the Town  
 Comon and One-Day Dancing & Entertainment License from July 31<sup>st</sup> to August 5<sup>th</sup>  
 (clean-up/breakdown scheduled August 6<sup>th</sup> and 7<sup>th</sup>) for a film production

2025 JUN 11 PM 2:21

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this petition provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

*CONCUR*  
*[Signature]*  
 STEVEN CONTENTE  
 Town Administrator



Modification of Outdoor - Portside

LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE

Expan indoor - Expires: July 1, 2025

Item D13.

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

**DANCING & ENTERTAINMENT LICENSE RENEWAL**

\* Modified to include Outside  
And inside

**NAME OF ESTABLISHMENT:**

↳ Portside Tavern

**ADDRESS:** 444 Thames St. Bristol RI 02809

**APPLICANT NAME:** Richard Corrente

**HOURS OF OPERATION:** M-F Sat Sun  
↳ 11am-1am ↳ 10am-1am ↳ 9am-12am

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☒ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on June 18, 2025

\*SIGNATURE:

NAME: RICHARD CORRENTE

ADDRESS: 15 VERNDAL CIR

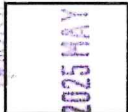
TOWN: BRISTOL RI 02809

Petition must be returned by

Petition mailed to applicant on

Date Received: \_\_\_\_\_

TAX STAMP

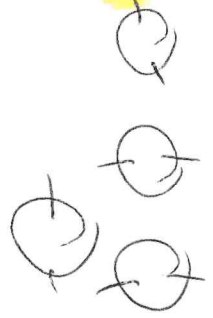


TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



BAR  
DOOR  
VINE



FORKSIDES -> INSIDE  
/ ENTER

DINING

FIRE

\*DOOR MUSIC

ENGINE ROOM (BACK RM) (ENTRANCE)

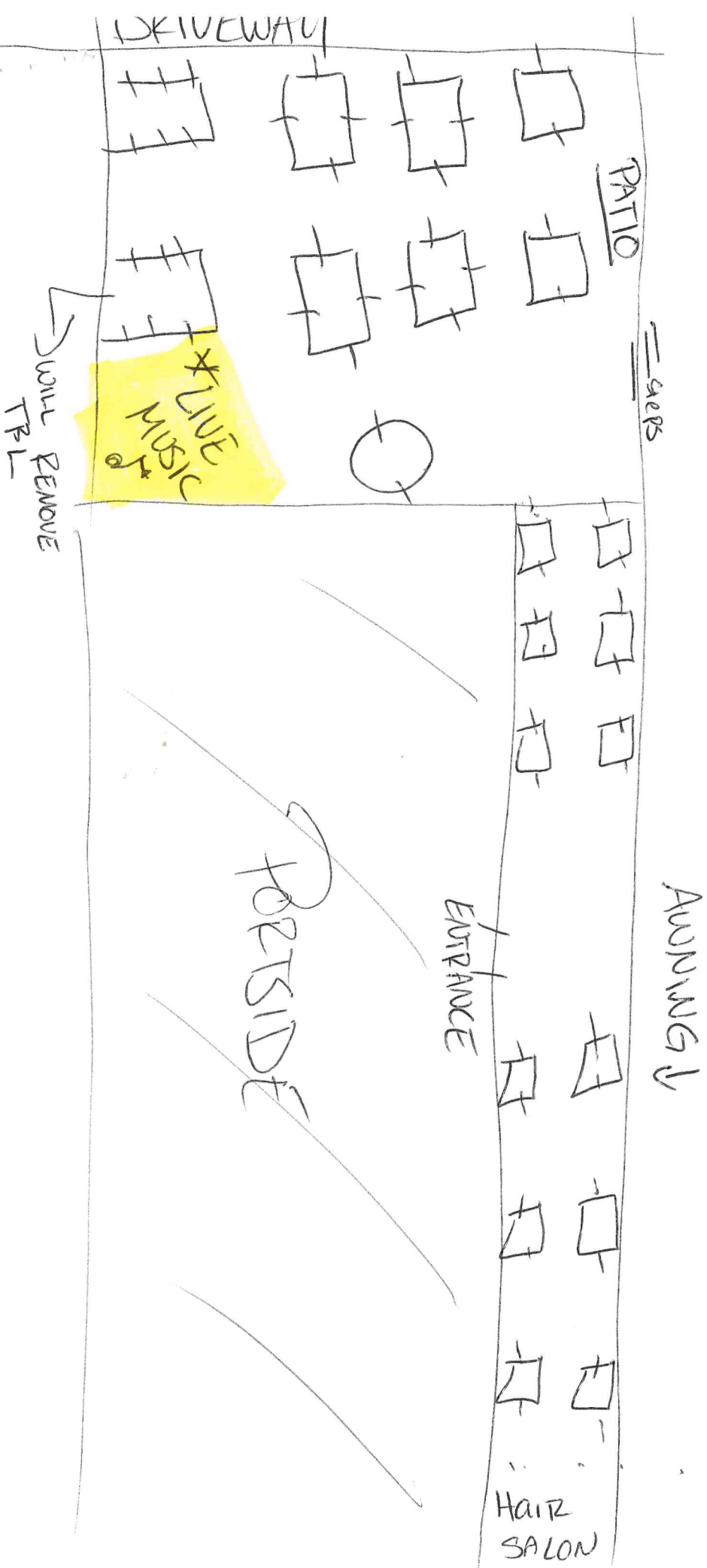


/ ENTER /  
/ EXIT /

FORTSIDE → OUTSIDE

- THAMES ST. -

- SIDEWALK -



## Town of Bristol

### Dancing & Entertainment License – Supplemental Entertainment Hours

#### Form

Business Name: PORTSIDE TAVERN

Contact Person: Richard Corrente

Phone Number: 401 374-5892

Email: Richie@PortsideTavern.com

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	7pm	10pm	5pm	9 or 10pm
Tuesday	7pm-10pm	10pm	5pm	
Wednesday	7pm	10pm	5pm	
Thursday	7pm	<del>7pm</del> 10pm	5pm	
Friday	8pm	<del>7pm</del> 12am	5pm	
Saturday	8pm	<del>7pm</del> 12am	5pm	
Sunday	10am	2pm	5pm	

ending time in accordance to licensing for outdoor music

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

Outdoor music is changed. Music (live) will be on front(right) patio, time will end w/accordance to town of Bristol. 1-3pc. band/



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 5, 2025

RE: Richard Corrente, Portside Tavern, 444 Thames Street  
re renewal of Dancing & Entertainment License,  
additionally requesting modification of License (to  
include a portion of the interior and outdoor  
entertainment)

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on June 18, 2025.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 05-29-25

**PETITION DESCRIPTION:**

Modification to Dancing & Entertainment License for Portside Tavern (444 Thames St.) to include outside patio.

PERSON/S FILING PETITION: Richard Corrente

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☐ APPROVED  
☒ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

See Additional Page:

2025 JUN 12 AM 8:23  
JOHN OLIVER'S OFFICE  
BRISTOL, RHODE ISLAND

REVIEWING OFFICER: Lt. Brett Estrella

DATE COMPLETED: 06/10/25



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

A three-year review of service calls related to Portside Tavern—specifically regarding noise violations—revealed only three noise-related complaints consisting of 1 unfound and 2 loud music advised or lowered. These instances pertained to the music inside of the establishment only. In each case, Portside Tavern's management was promptly notified and responded appropriately.

Regarding outdoor patio music only, historical usage has consisted of acoustic or minimally amplified performances, typically situated at the outer perimeter of the property. Recent social media promotions advertising outdoor "concerts" have raised concerns regarding the potential scale of these events and their impact on pedestrian and vehicular traffic in the area, particularly given the establishments proximity to Independence Park.

Additionally, due to the close proximity of residential homes, the department recommends that the live music on the outdoor patio remains acoustic or minimally amplified and conclude no later than 9:00 PM.

With regard to the proposed modification to include the back room (Engine Room) and outdoor area identified in the maps provided, the police department sees no reason to deny the request for a Dance & Entertainment License regarding the petitioner adheres to all applicable laws and ordinances are followed. I suggest a three-month review period be implemented regarding this request.

Respectfully Submitted,

*Lt. Brett Estrella*

Lt. Brett A. Estrella

*Concur  
9 PM outdoor  
Stn Intents*  
STEVEN CONTENTE  
Town Administrator





## Bristol Fire Department

### Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 3, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -5 AM 8:18

TOWN OF BRISTOL  
 BRISTOL, MA 01520

The fire department has reviewed the license requests presented as follows:

2. Expansion of Outdoor Area- Portside Tavern, 444 Thames St.

There is no objection to the license requests as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCUN*  
*Steven Contente*

STEVEN CONTENTE  
 Town Administrator



**Town of Bristol, Rhode Island**  
**Department of Community Development**

10 Court Street  
 Bristol, RI 02809  
 401-253-7000

June 11, 2025

TO: Steven Contente, Town Administrator  
 FROM: Diane M. Williamson, Director  
 RE: Portside Petition for Dancing and Entertainment

*Diane W.*

I have reviewed the above petition and also reviewed same with the Building Official.

The interior renovations to create the function room were completed based on Architectural plans, properly permitted, and inspected.

There is no objection to the petition for the outside or inside dancing and entertainment license subject to the Fire Marshall's determination on the occupant load and compliance with same.

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2025 JUN 11 PM 3:12

CONCUN  
 ENTERTAINMENT OUTSIDE  
 UNTIL 9 PM AS RECOMMENDED  
 BY POLICE DEPT.

*AS Intents*

STEVEN CONTENTE  
 Town Administrator

DANCING ENTERTAINMENT LICENSE RENEWALS  
EXPIRES: JULY 1, 2025

	A	B	C	D
	Establishment	d/b/a	Contact	Address
✓	3 AZJ Aidan's	Aidan's	Jeffrey Quinlan	5 John Street
✓	4 Brick Pizza Co.		Jordon Sawyer	500 Wood St Unit 211
✓	5 Bristol County Elks	Bristol County Elks	William B. Mitchell	1 Constitution Street
✓	6 Bristol Sports Club		Elisio Castro	417 Wood Street
✓	7 Liberatos Lounge and Restaurant, LLC	The Beach House	Gerry Liberatos	805 Hope Street
✓	8 Borealis Coffee Company, LLC	Borealis Coffee Company	Brian Dwiggin	500 Wood St., Unit 113
✓	9 Bristol Golf Club Inc.	The Clubhouse	Theresa Francis	95 Tupelo Street
✓	10 Bristol Harbor Inn		Larry Goldstein	259 Thames St.
✓	11 Common Pub, Inc.	Common Pub	Courtney Poissant	421 Wood Street
✓	12 Cup Defenders Association		Steve Cavalieri	230 Wood Street
✓	13 Thames Street Landing Co, LLC	Dewolf Tavern	Sai Viswanath	259 Thames St.
✓	14	Foglia	Peter Carvelli	31 State St
✓	15 Folklore LLC	Folklore Provisions	Eli Dunn	301 Hope Street
✓	16 Jacky's Galaxie Bristol, Inc.	Jacky's Galaxie and Sushi Bar	Val Astrologo	383 Metacom Avenue
✓	17 Korcula Culinary Consulting LLC	Judge Roy Bean Saloon	Cruz Goler	1 State Street
✓	18 Lobster Pot, Inc., The	The Lobster Pot	Jeffrey Hirsh	119-121 Hope Street
✓	19 O'Brien & Brough		Adam O'Brien	500 Wood St. Unit 112
✓	20 Pearl Holdings LLC	The Nest	Andrew Breslin	29 State Street
✓	21 Carvalho Group LLC	Pisco y Tequila	Jennifer Medina	382 Thames St Unit 1
✓	22 Pivotal Brewing Company		Rebecca Ernst	500 Wood St. Unit 111
✓	23			
✓	<del>24 Qhali</del>	<b>NOT Renewing</b>	<del>Alicia Saldana</del>	<del>34 Gooding Avenue</del>
✓	25 Roberto's	Roberto's	Richard Corrente	450 Hope Street
✓	26 Libegoff Restaurant	Thames Waterside Bar & Grill	Gerry Liberatos	251 Thames Street
✓	27 The Franklin LLC		David Fierabend	195 Franklin Street
✓	28 Tragmar Ale Works		Christopher Kerr	87-1 Gooding Ave
✓	29 VFW Post #237	VFW Post #237	Armand Pereira	850 Hope Street
✓	30 Vigilant Brewing Co.		Kevin J Amaral	44 Ballou Blvd
✓	31 Wood Street Café, LLC	Wood Street Café	Sebastian Wordell	260 1/2 Wood Street



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: May 29, 2025

RE: Dancing & Entertainment License Renewals 2025-2026  
and Richard Corrente, Portside Tavern, 444 Thames  
Street, additionally requesting modification of  
Dancing & Entertainment License (to include outdoor  
entertainment)

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 05-29-25

**PETITION DESCRIPTION:**

Dancing & Entertainment License Renewals 2025-2026

**PERSON/S FILING PETITION:**

☒ LICENSE RENEWAL      ☐ NEW PETITION

**REVIEW:**

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

See Additional Page:

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 JUN 11 PM 2:19

**REVIEWING OFFICER:** Lt. Brett Estrella

**DATE COMPLETED:** 06/10/25



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

A total of 31 establishments are requesting the renewal of their Dance & Entertainment License for 2025-2026. A records check was performed on all listed establishments for issues related to such licensing. The following is a list of calls for service:

**Aidan's 10 noise complaints:**

- 4 - Unfounded
- 2 - Noise from loud group (advised or dispersed)
- 4 - Loud Music (advised or music lowered)

**Common Pub Inc. 2 noise complaints:**

- 1 - Unfounded
- 1 - Noise from loud group (advised or dispersed)

**Dewolf Tavern 7 noise complaints:**

- 1 - Unfounded
- 6 - Loud Music (advised or music lowered)

**Judge Roy Bean Saloon 1 noise complaint:**

- 1 - Loud Music (advised or music lowered)

**Nest 4 noise complaints:**

- 1 - Unfounded
- 3 - Loud Music (advised or music lowered)

**Portside Tavern 3 noise complaints:**

- 1 - Unfounded
- 2 - Loud Music (advised or lowered)

**Thames Waterside Bar & Grill 2 noise complaints:**

- 2 - Loud Music (advised or lowered)



**Wood Street Café 1 nose complaint:**

- 1 – Unfounded

After reviewing all calls for service, I recommend that both Aidan's and DeWolf Tavern be formally notified of the noise complaints. Aside from issuing these notifications, I find no grounds to deny either establishment their Dance & Entertainment License, provided they remain in full compliance with all applicable laws and ordinances.

Respectfully Submitted,

*Lt. Brett Estrella*

Lt. Brett A. Estrella

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



## Bristol Fire Department

# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 3, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -5 AM 8:18

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license requests presented as follows:

1. Dancing & Entertainment 2025-2026 Renewals & Expansion
2. Expansion of Outdoor Area- Portside Tavern, 444 Thames St.

There is no objection to the license requests as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*CONCUN*  
*Steven Contente*

STEVEN CONTENTE  
Town Administrator



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Aiden's Pub

ADDRESS: 5 John St Bristol RI 02803

APPLICANT NAME: Michael Cockcroft

HOURS OF OPERATION: Monday - Saturday 11:30 am - 1 am Sun 11 am - 1 am

- ☐ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☐ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on June 18, 2025

Petition must be returned by

June 4, 2025

Petition mailed to applicant on

Date Received: May 15th 2025

\*SIGNATURE: Michael Cockcroft

NAME: Michael T Cockcroft

ADDRESS: 34 Foxhill Ave

TOWN: Bristol

DA

BL

HI

ET

TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Aiden's Pub

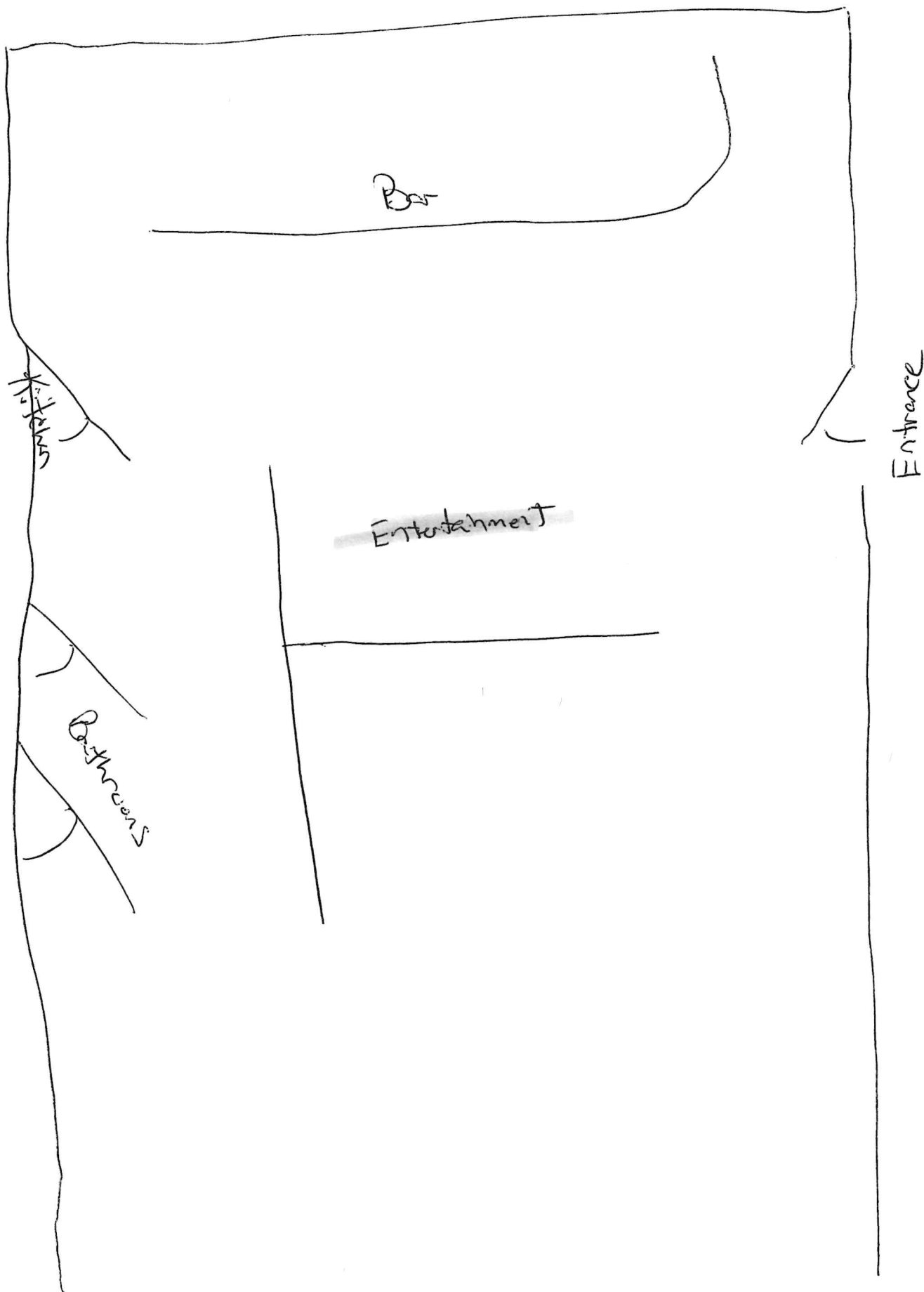
Contact Person: Michael Corleone

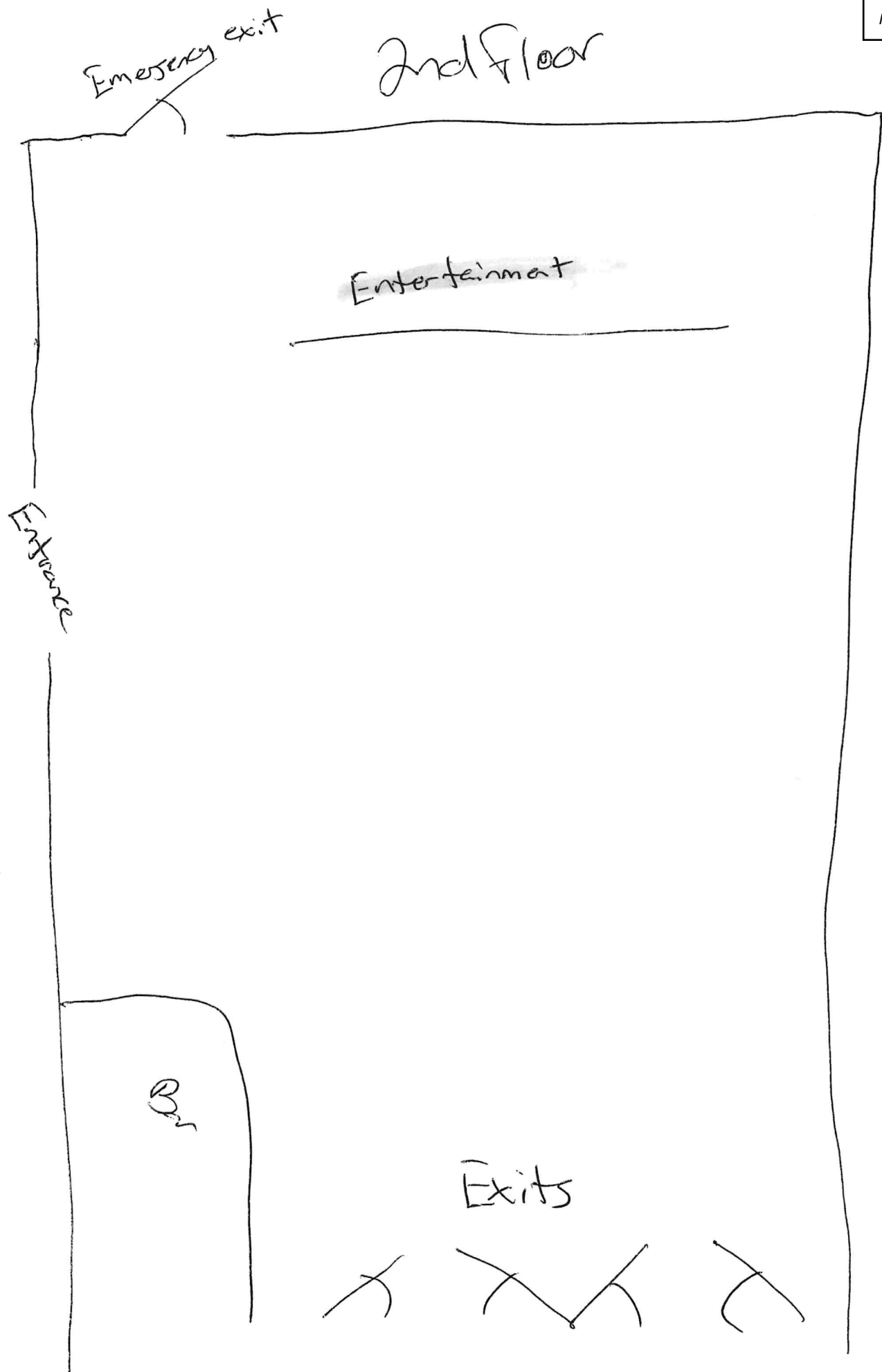
Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	N/A			
Tuesday	N/A			
Wednesday	N/A			
Thursday	9:30 pm	12:00 am		
Friday	8 pm	11 pm		
Saturday	9:30 pm	12:30 am		
Sunday	5 pm	9 pm		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

No

1st Floor









LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

### DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Brick Pizza Co.

ADDRESS: 500 Wood St.

APPLICANT NAME: Jordan Sawyer

HOURS OF OPERATION: 12pm - 11pm M-S

- ☐ Dancing & Entertainment License Renewal Petition
- ☐ License Fee of \$100 (check made payable to: Town of Bristol)
- ☐ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

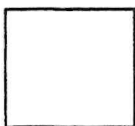
This application will be  
 considered during the Council  
 meeting on 6/18/25

Petition must be returned by  
6/4/25

Petition mailed to applicant on

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*SIGNATURE: \_\_\_\_\_

NAME: Jordan Sawyer

ADDRESS: 45 Kickemuth Ave

TOWN: Bristol

\*BY SIGNING AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Brick Pizza Co.

Contact Person: Jordan Sawyer

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday				
Thursday				
Friday	8pm	11pm		
Saturday	8pm	11pm		
Sunday				

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

---

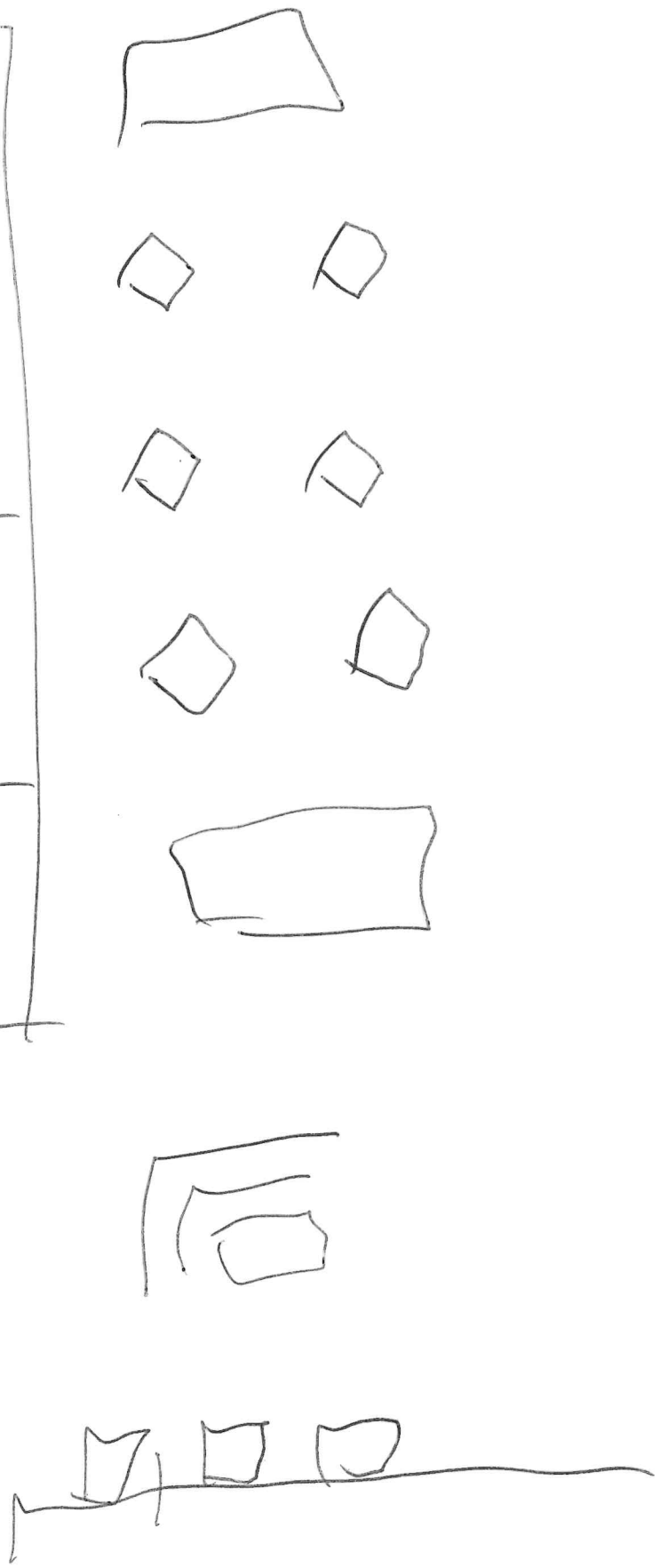
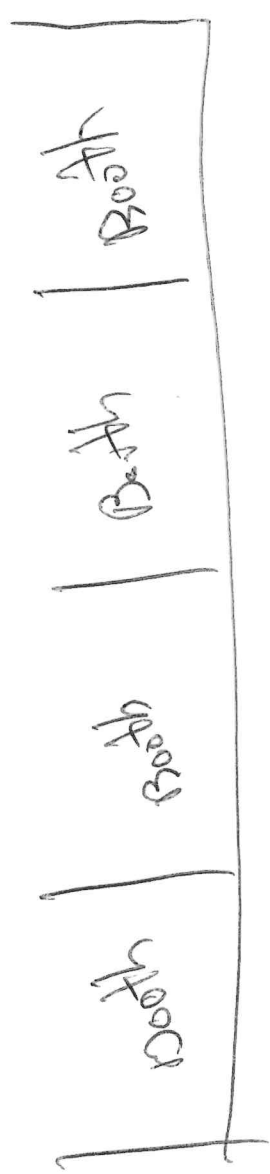
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Brick

Bar

Music



FOR DEPOSIT ONLY

TOWN OF BRISTOL, RI

Rpt#: 123986



**LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE  
RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: *Bristol Eiks 1860*

ADDRESS: *1 Constitution St, Bristol, RI 02809*

APPLICANT NAME: *William Mitchell*

HOURS OF OPERATION: *12pm - 12am T, W, T, F, Sat*

*12pm - 10pm Sunday - Closed Mondays*

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on *June 18, 2025*

Petition must be returned by  
*June 4, 2025*

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: *William Mitchell*

NAME: *William Mitchell*

ADDRESS: *10 Howe St, Unit 3*

TOWN: *BRISTOL*

DA

BU

HC

EMAIL: *TREASURER.BRISTOL1860@GMAIL.COM*

TAX STAMP



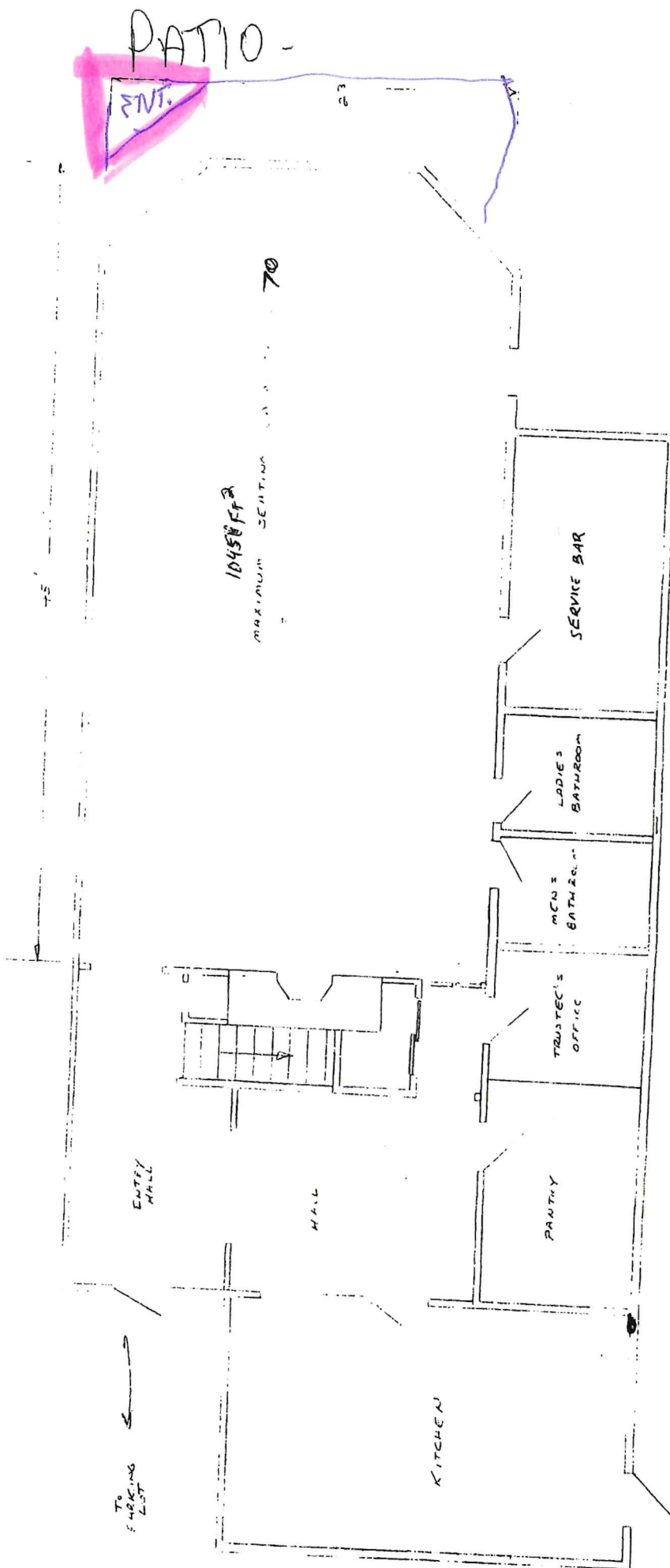
TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 MAY 21 AM 10:37

TOWN OF BRISTOL  
BRISTOL, RI 02809

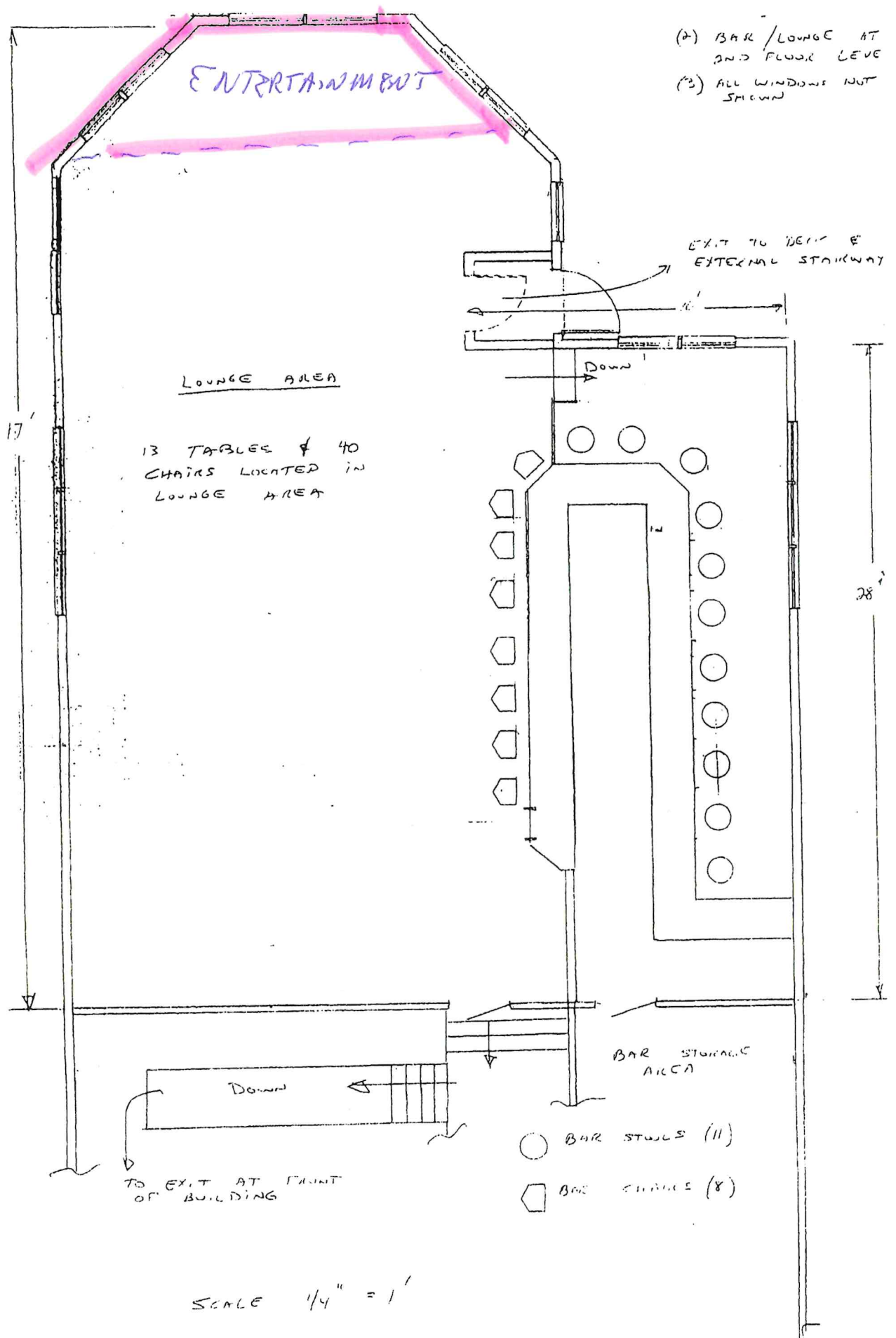
BRISTOL COUNTY ELS LODGE #120 -  
FIRST FLOOR PLAN



E

# Deck.

Item E1.





# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Bristol Elks 1860  
Contact Person: Bill Mitchell

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday	6:00 pm	8:30 pm	6:00 pm	8:30 pm
Thursday				
Friday				
Saturday	6:30 pm <del>noon</del>	10:00 pm		
Sunday			2:00 pm	5:00 pm

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

PAYED

FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI

Item E1.



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

rqpt#: 123981

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Bristol sports Club  
ADDRESS: 417 Wood St, Bristol RI 02809  
APPLICANT NAME: ELISIO CASTRO  
HOURS OF OPERATION: 8 AM TO 8 PM mon-Sunday  
occasional dinners Friday to 10pm  
Sat to 12 am

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on June 18, 2025

Petition must be returned by  
June 4, 2025

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: [Signature]  
NAME: Elisio Castro  
ADDRESS: 417 Wood St.  
TOWN: BRISTOL RI 02809  
DAT  
BUSI  
HOM  
EMA

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Bristol sports club

Contact Person: Elisio Castro

P

I

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday				
Thursday				
Friday	6 pm	10 pm	—	—
Saturday	6 pm	12 am	—	—
Sunday				

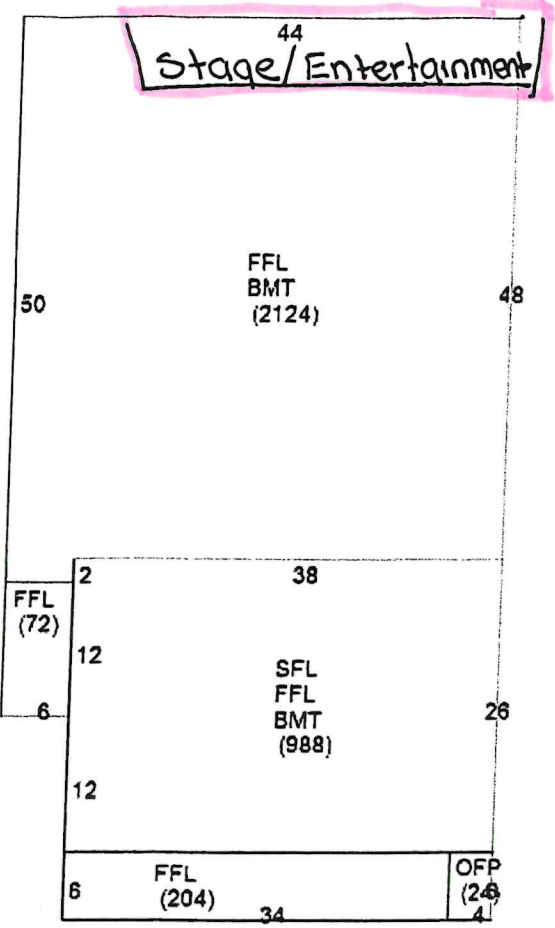
Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

There are none.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



BRISTOL  
SPORTS



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: *The Beach House*

ADDRESS: *805 Hope ST.*

APPLICANT NAME: *Gerasimos Liberatos*

HOURS OF OPERATION: *11:30 Am. 1 Am*

2025 JUN -9 AM 11:12

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on *June 18, 2025*

Petition must be returned by  
*June 4, 2025*

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

NAME: *Gerasimos Liberatos*

ADDRESS: *9176 Radiant Circle, Sarasota, FL*

TOWN: \_\_\_\_\_

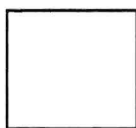
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TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

3424

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: The Beach House

Contact Person: Eric Shapiro

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	6pm	9pm		
Tuesday	6pm	9pm		
Wednesday	6pm	9pm		
Thursday	6pm	9pm		
Friday	6pm	9pm		
Saturday	6pm	9pm		
Sunday	6pm	9pm		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

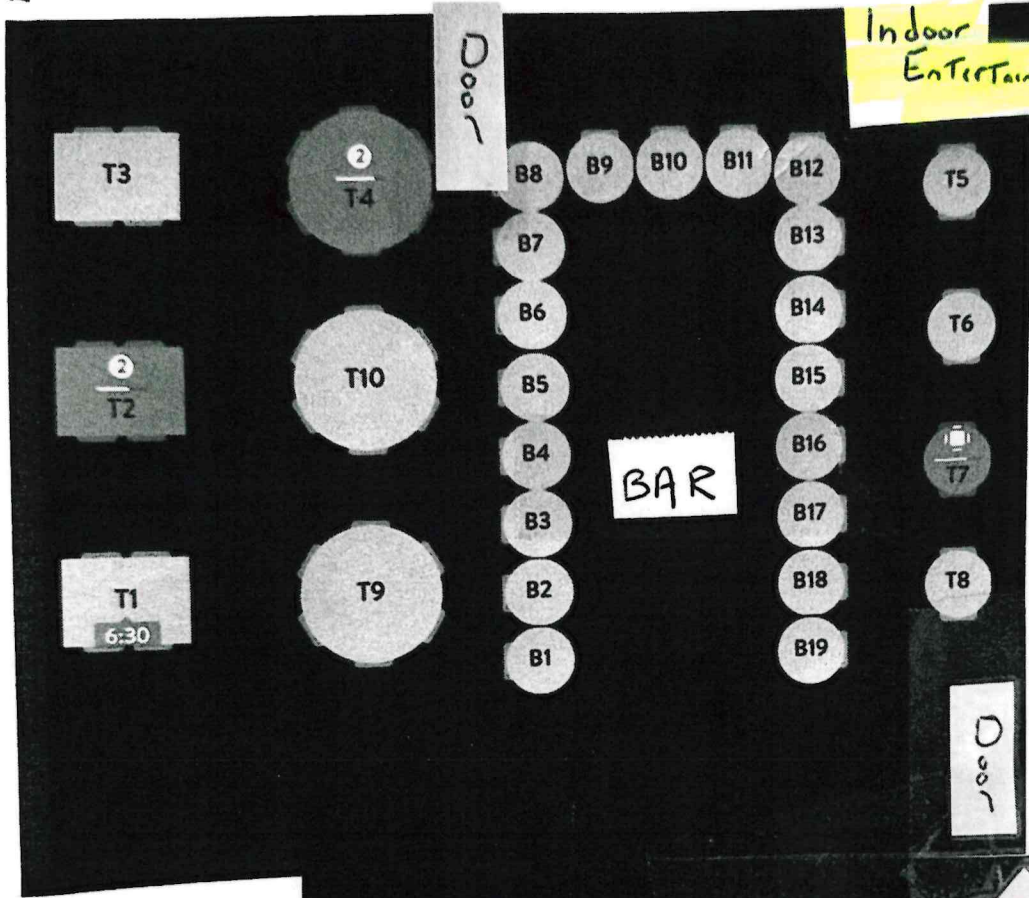


High St.

Parking Lot

Indoor Entertainment

Door

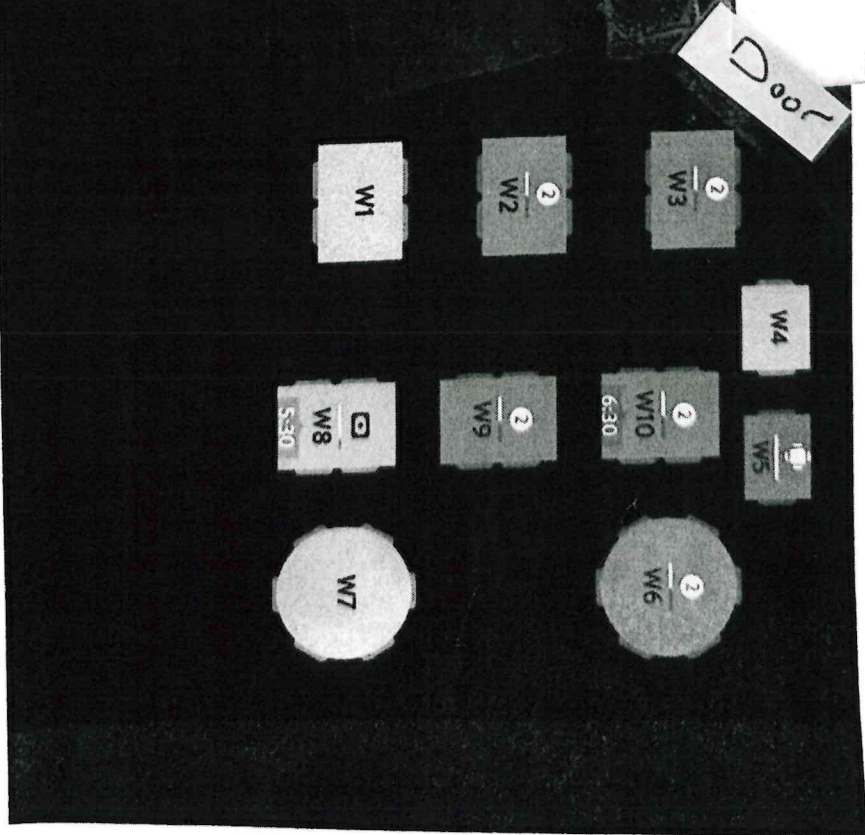


The Beach House

Door

Water  
↓  
Patio

Kitchen



FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

Rcpt#: 124283

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: BOREALIS COFFEE COMPANY

ADDRESS: 500 WOOD ST, UNIT 113

APPLICANT NAME: BRIAN DWIGGINS

HOURS OF OPERATION: 7-3 MONDAY-WEDNESDAY 7am-9 pm Thurs-Sat  
8-3 SUNDAY LIVE MUSIC ONLY FRI/SAT

2025 JUN 11 PM 12:12  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- ☐ Dancing & Entertainment License Renewal Petition
- ☐ License Fee of \$100 (check made payable to: Town of Bristol)
- ☐ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on June 18, 2025

\*SIGNATURE: [Signature]

NAME: BRIAN DWIGGINS

ADDRESS: 144 WHIPPLE RD

Petition must be returned by  
June 4, 2025

TOWN: SMITHFIELD, RI

Petition mailed to applicant on

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: BORGALIS COFFEE

Contact Person: BRIAN DWIGGINS

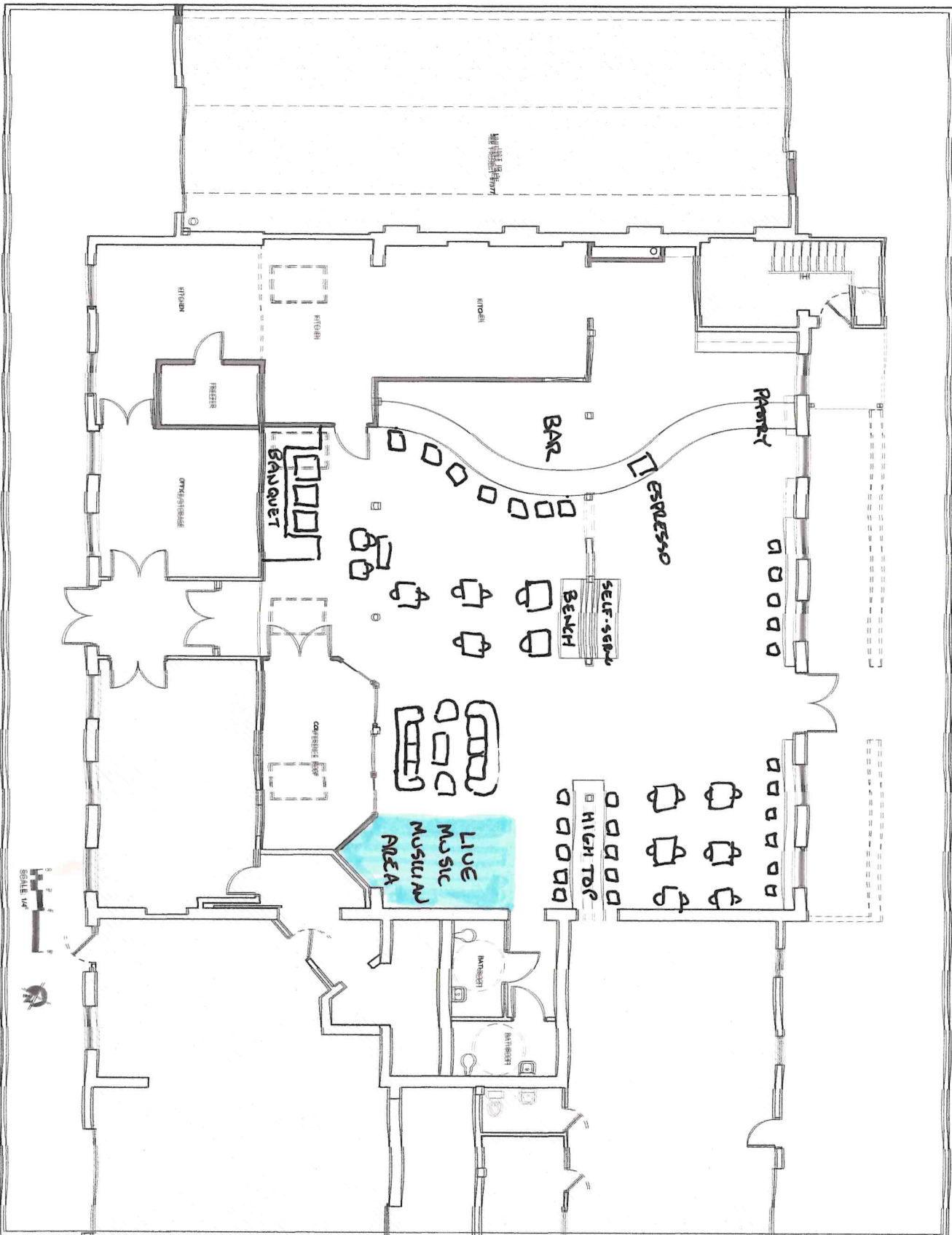
Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	N/A			
Tuesday	N/A			
Wednesday	N/A			
Thursday				
Friday	6 PM	9 PM		
Saturday	6 PM	9 PM		
Sunday				

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

No change



PROJECT: Borealis Coffee Company  
 DATE: 10/15/2020  
 DRAWN BY: J. H. L.  
 CHECKED BY: J. H. L.  
 PROJECT NUMBER: 7401



**TENANT FIT-OUT FOR:**  
**BOREALIS COFFEE COMPANY**  
 UNITY PARK  
 500 WOOD STREET  
 BURLINGTON, VT 05409  
**FIRST FLOOR PLAN**

**ISSUED FOR OWNER REVIEW**  
 NOT FOR CONSTRUCTION  
 PRELIMINARY ONLY  
 THIS DRAWING IS THE PROPERTY OF J. H. L. ARCHITECTS. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREON. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF J. H. L. ARCHITECTS.

**J. H. L. ARCHITECTS**  
 ARCHITECT • BURLINGTON, VT  
 100 HIGH STREET • BURLINGTON, VT 05401  
 802.253.8831 • FAX 802.253.8832

DATE: 10/15/2020  
 DRAWN BY: J. H. L.  
 PROJECT NUMBER: 7401

DATE: 10/15/2020  
 DRAWN BY: J. H. L.  
 PROJECT NUMBER: 7401



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Bristol Golf Club Inc.

ADDRESS: 95 Tupelo Street Bristol RI 02809

APPLICANT NAME: Theresa Francis

HOURS OF OPERATION: Monday + Tuesday 3:00pm - 1:00am  
Wednesday - Sunday 12:00pm - 1:00am

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol) Paid
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on June 18, 2025

Petition must be returned by

June 4, 2025

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: Theresa Francis

NAME: THERESA FRANCIS

ADDRESS: 95 TUPELO STREET

TOWN: Bristol

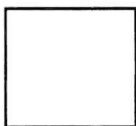
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TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Bristol Golf Club Inc

Contact Person: Kevin Francis

Phor

Ema

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday				
Thursday	✓ 6:00	10p		
Friday	✓ 6:00	12p		
Saturday	✓ 6:00	12p		
Sunday	✓	10p		✓

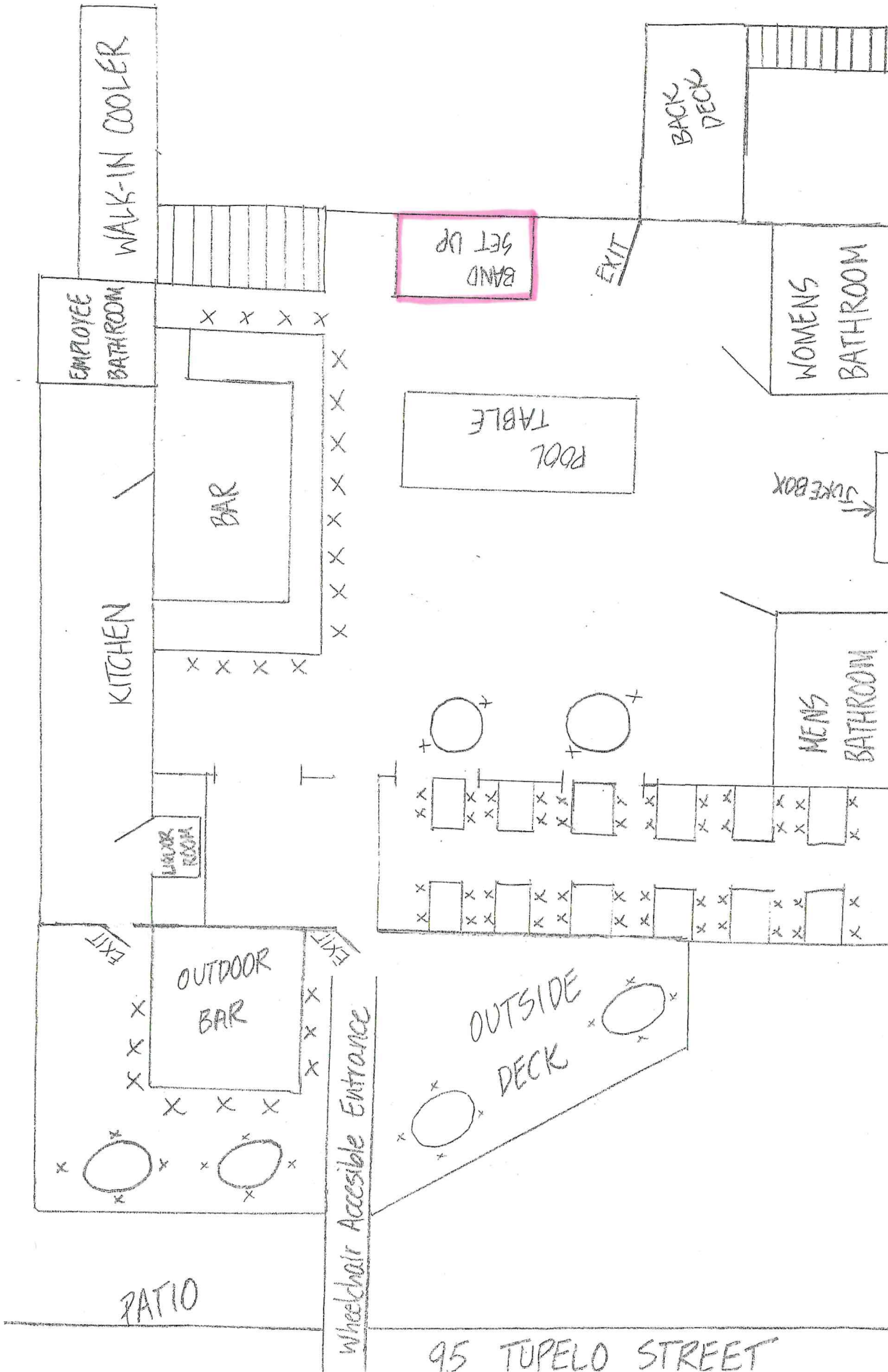
Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_







LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT:

*Bristol Harbor Inn*

ADDRESS:

*259 Thames St, Bristol RI 02809*

APPLICANT NAME:

*BHI, LLC*

HOURS OF OPERATION:

*9 am - 11 pm daily*

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

2025 JUN -2 AM 10:07

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

This application will be  
 considered during the Council  
 meeting on

*June 18, 2025*

Petition must be returned by

*June 4, 2025*

Petition mailed to applicant on

\*SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

*DONALD MCCALL*

ADDRESS: \_\_\_\_\_

*610 NEWPORT HOTEL GROUP  
 28 JACOME WAY*

TOWN: \_\_\_\_\_

*MIDDLETOWN*

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: BRISTOL HARBOR INN

Contact Person: DONALD McCALL

Phone Number: 401 845 0900 x112

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Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	10:00 AM	10:00 PM	10:00 AM	10:00 PM
Tuesday	10:00 AM	10:00 PM	10:00 AM	10:00 PM
Wednesday	10:00 AM	10:00 PM	10:00 AM	10:00 PM
Thursday	10:00 AM	10:00 PM	10:00 AM	10:00 PM
Friday	10:00 AM	12:00 AM	10:00 AM	11:00 PM
Saturday	10:00 AM	12:00 AM	10:00 AM	11:00 PM
Sunday	10:00 AM	10:00 PM	10:00 AM	10:00 PM

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

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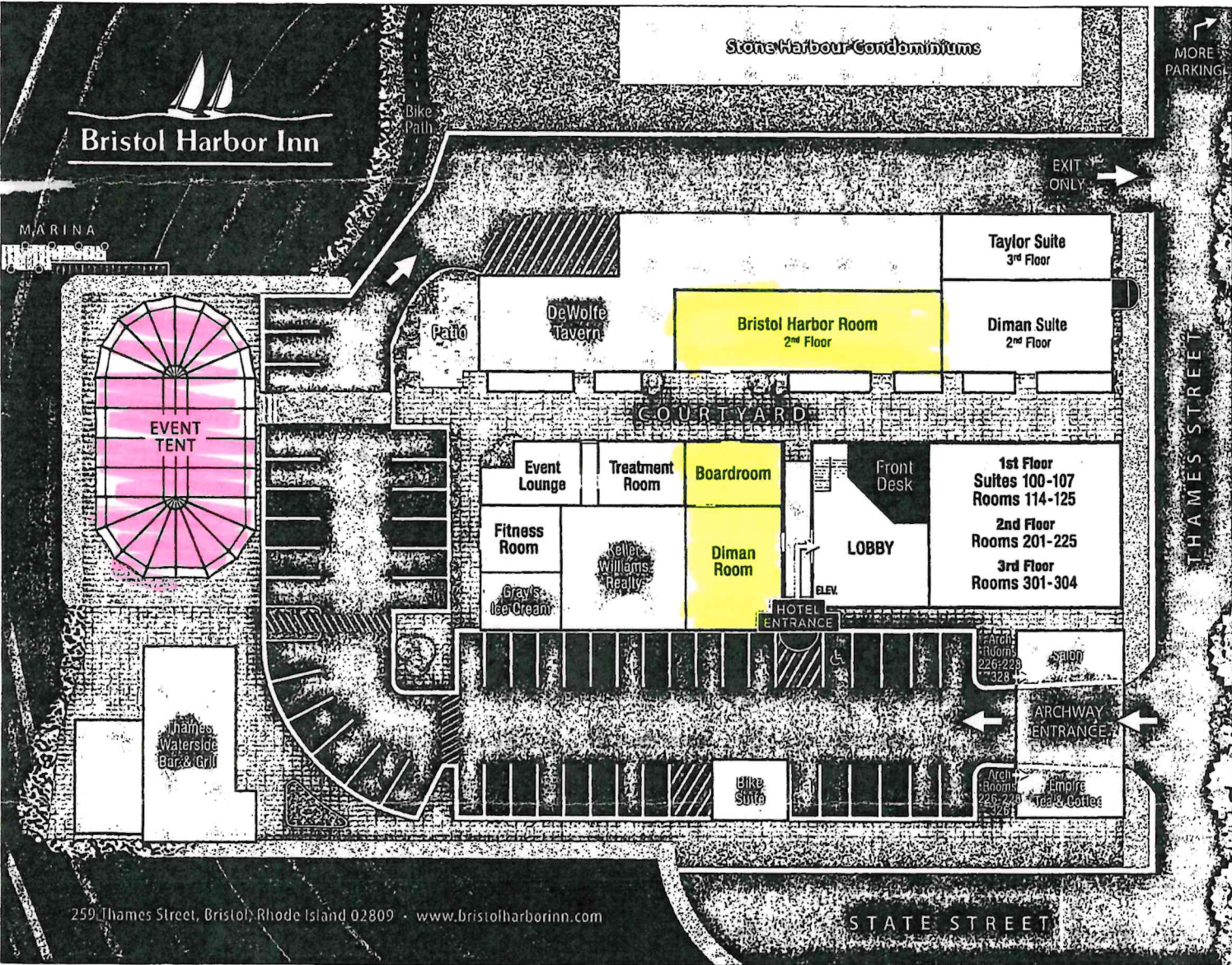


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LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Common Pub & Grill

ADDRESS: 421 Wood St. Bristol RI

APPLICANT NAME: Courtney Poissant

HOURS OF OPERATION: Tues - Thurs 3-1am Fri - Sun - 12-1am

- ☐ Dancing & Entertainment License Renewal Petition
- ☐ License Fee of \$100 (check made payable to: Town of Bristol)
- ☐ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on June 18, 2025

Petition must be returned by  
June 4, 2025

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: Courtney Poissant

NAME: Courtney Poissant

ADDRESS: 421 Wood St

TOWN: Bristol

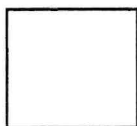
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TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours

Form

Business Name: Common Pub & Grill

Contact Person: Courtney Poissant

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E

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday				
Thursday	9-11pm	10pm		
Friday	9-11pm	12am		
Saturday	9-11pm	12AM		
Sunday	9-11pm	10pm		

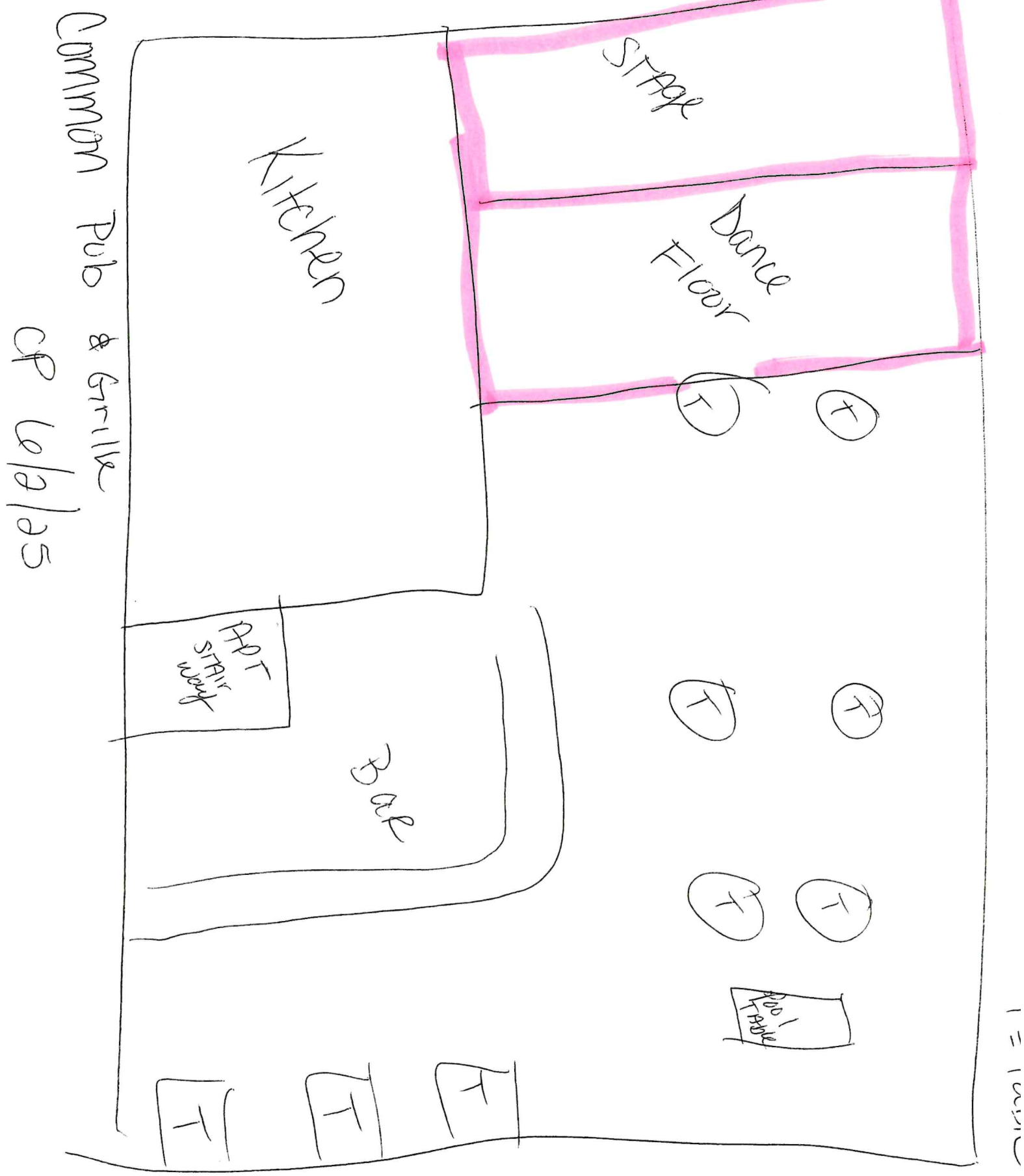
Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

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**LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE  
RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

**NAME OF ESTABLISHMENT:** *Cup Peterpens Association*

**ADDRESS:** *230 Wood St.*

**APPLICANT NAME:** *Steve Cavallieri*

**HOURS OF OPERATION:** *M-Tu. 10AM-close  
Fri-Sun 8AM-close*

- ☒ Dancing & Entertainment License Renewal Petition
- ☐ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☒ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on

*June 18, 2025*  
Petition must be returned by

*June 4, 2025*  
Petition mailed to applicant on

\*SIGNATURE: *Steve Cavallieri*

NAME: *Steve Cavallieri*

ADDRESS: *230 Wood St.*

TOWN: *Bristol*

DATE OF BIRTH: *2-22-84*

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 MAY 23 PM 2:39  
TOWN OF BRISTOL  
CLERK

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

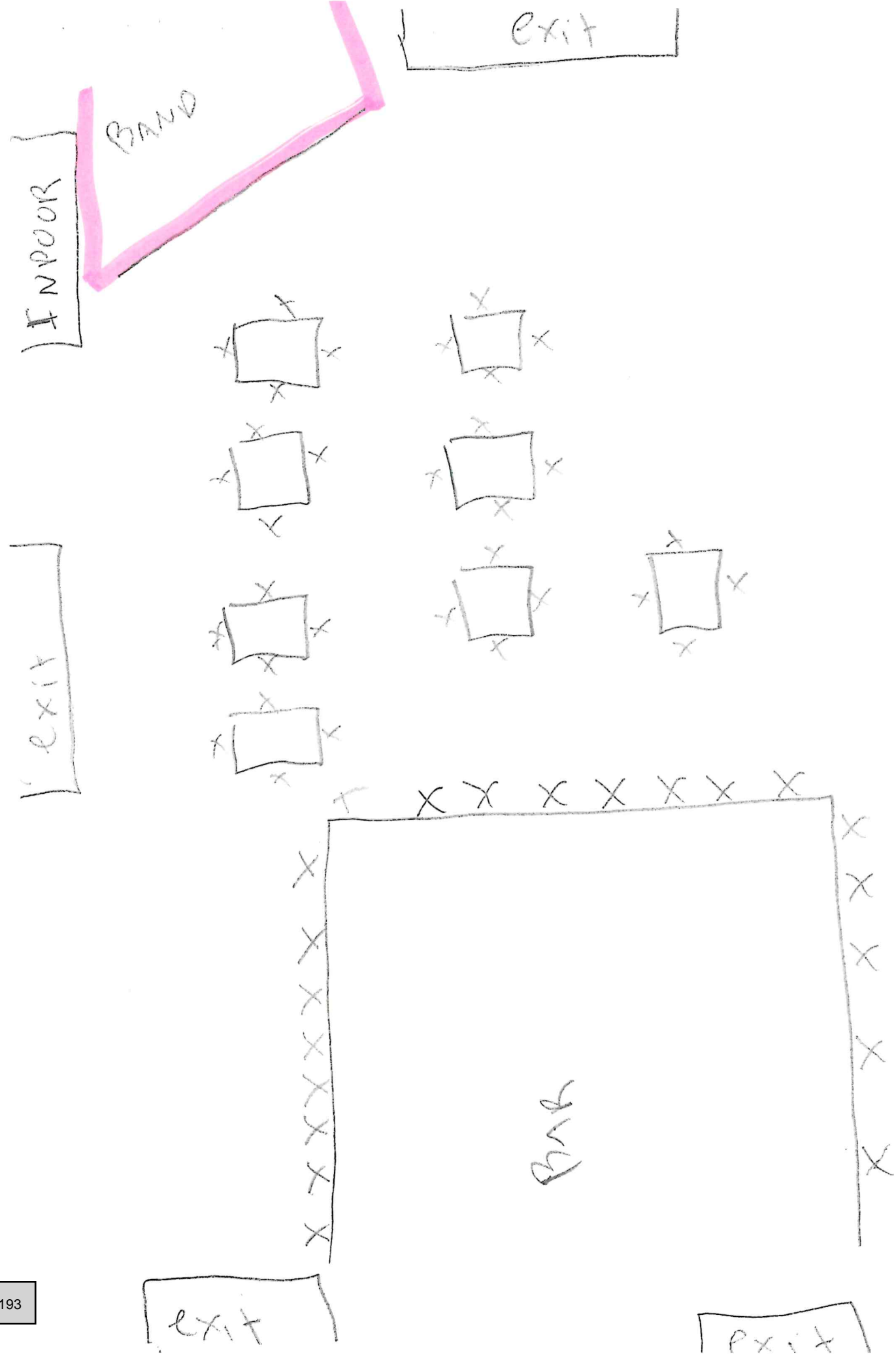
Business Name: Cup Defenders Association

Contact Person: Steve Cavallini

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	—	—	—	—
Tuesday	—	—	—	—
Wednesday	—	—	—	—
Thursday	—	—	—	—
Friday	—	—	—	—
Saturday	<u>8pm</u>	<u>11pm</u>	<u>5pm</u>	<u>8pm</u>
Sunday	—	—	—	—

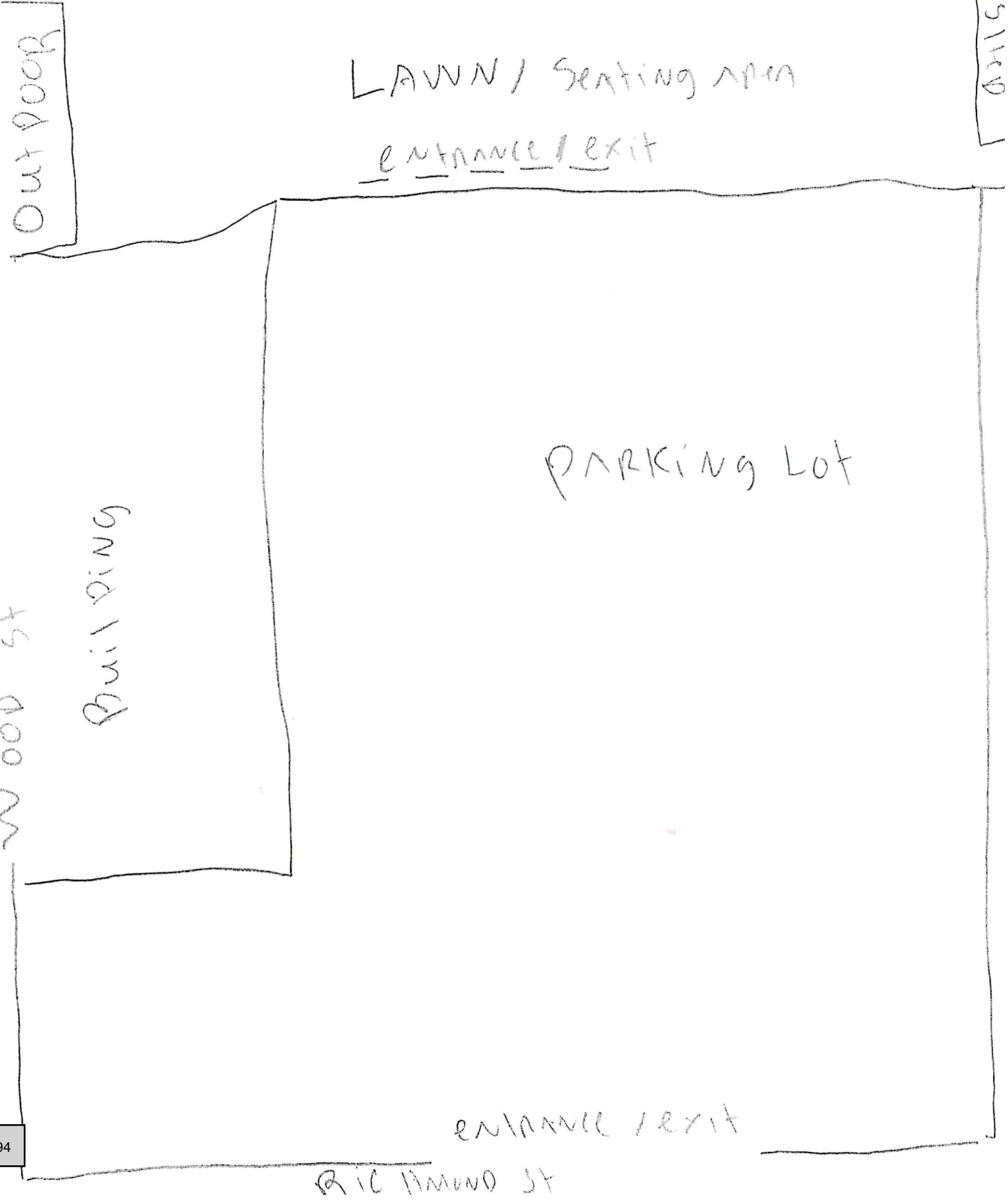
Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

Only 1 Friday in December, entertainment  
Karaoke 6pm-12midnight, Christmas party.



Hand-drawn floor plan

BAND STAGE







**LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE  
RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

**NAME OF ESTABLISHMENT:** THAMES STREET LANDING TAVERN, Co LLC  
D/B/A DEWOLF TAVERN

**ADDRESS:** 259 THAMES STREET  
BRISTOL, RI 02909

**APPLICANT NAME:** SAI VISWANATH

**HOURS OF OPERATION:**

M-F 11:30am - 10:00pm

SAT 8:00am - 10:00pm SUN 8:00am - 9:00pm

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on

June 18, 2025

\*SIGNATURE: \_\_\_\_\_

NAME: SAI VISWANATH

ADDRESS: 113 BRADFORD STREET

TOWN: BRISTOL, RI

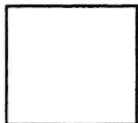
Petition must be returned by

June 4, 2025

Petition mailed to applicant on

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



# Town of Bristol

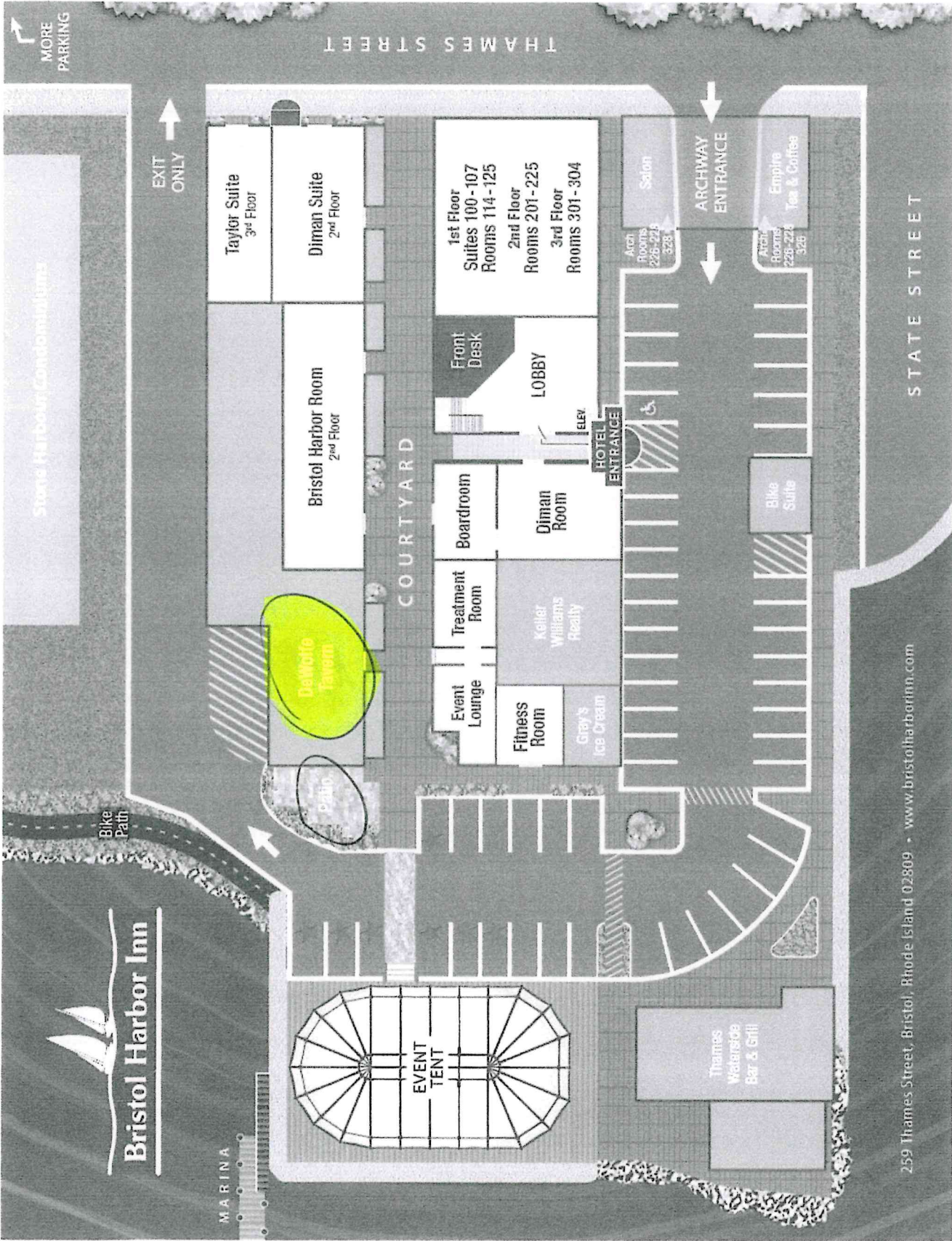
## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Thames Street Landing Tavern Company, LLC, DBA DeWolf Tavern

Contact Person: John DiCarlo

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday	6:00pm	9:00pm		
Thursday				
Friday				
Saturday				
Sunday				

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:



- ★ = Spots always blocked
- ★ = New Spots/Spots for Pranzi





LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

TOWN CLERK'S OFFICE

RPT#: 124274

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: FOGLIA

ADDRESS: 31 STATE ST.

APPLICANT NAME: PETER CARVELLI

HOURS OF OPERATION: TH - MON 5p.m - 9p.m.  
AND SAT. + SUN 11:30 - 3p.m.  
5p. - 9p.m.

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on

Petition must be returned by

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

NAME: PETER CARVELLI

ADDRESS: 315 NORTH WANE

TOWN: BRISTOL

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TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUN 10 PM 3:11  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

.CO

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: FOGLIA

Contact Person: PETER CARVELLI

Day	Indoor Start Time ,	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	5 pm	9 pm		
Tuesday	5 pm	9 pm		
Wednesday	5 pm	9 pm		
Thursday	5 pm	9 pm		
Friday	5 pm	9 pm		
Saturday	11:30 AM	9 pm		
Sunday	11:30 AM	9 pm		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

WAITING AREA

FRONT DOOR

Area where entrance is 1/2 way

Table

Back

KITCHEN DOOR



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Folklore, LLC D/B/A  
Folklore Provisions

ADDRESS: 301 Hope Street

APPLICANT NAME: Charles (Eli) Dunn

HOURS OF OPERATION: Wednesday - Saturday 8:00 AM - 3:00pm  
Sunday - 9:00 AM - 2:00

- ☒ Dancing & Entertainment License Renewal Petition
- ☐ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☒ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on

\*SIGNATURE: [Signature]

NAME: Charles Eli Dunn

ADDRESS: 64 Coomer Ave

TOWN: Warren, RI 02885

Petition must be returned by

June 18<sup>th</sup>

Petition mailed to applicant on

Date Received: June 4<sup>th</sup>

TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
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 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

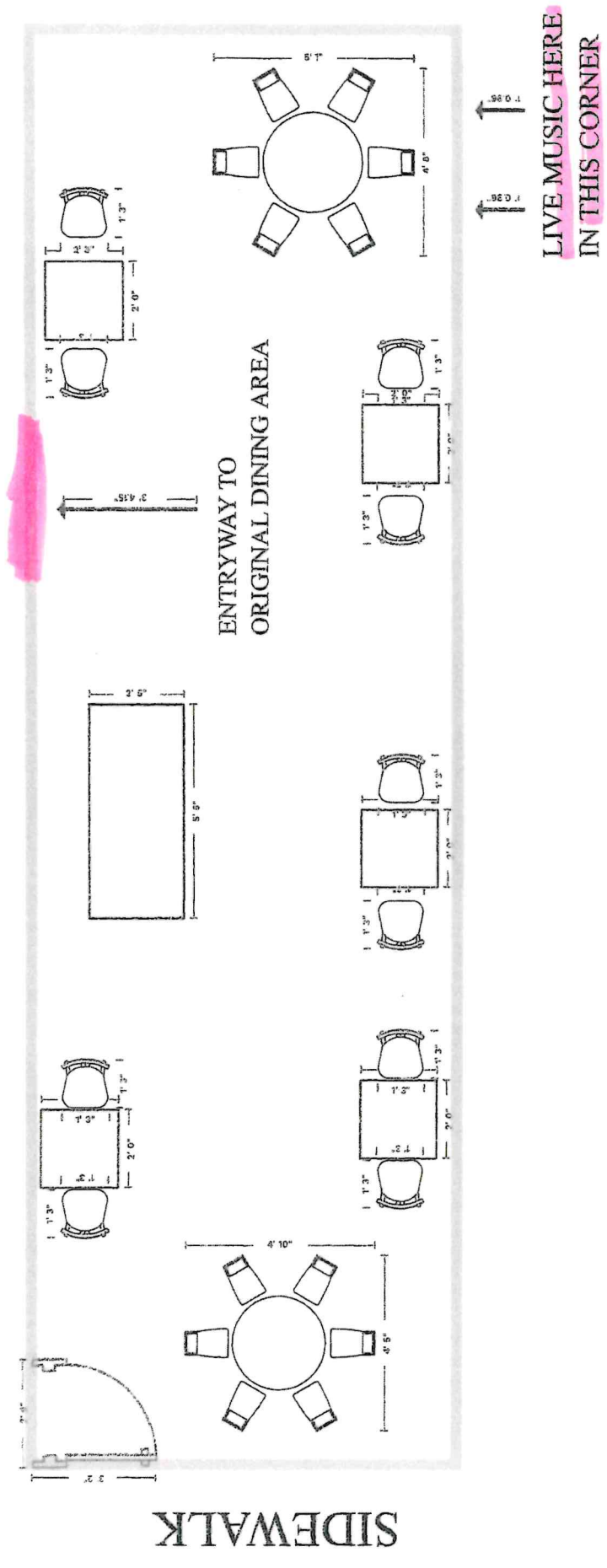
Business Name: Folklore Provisions

Contact Person: Eli Dunn

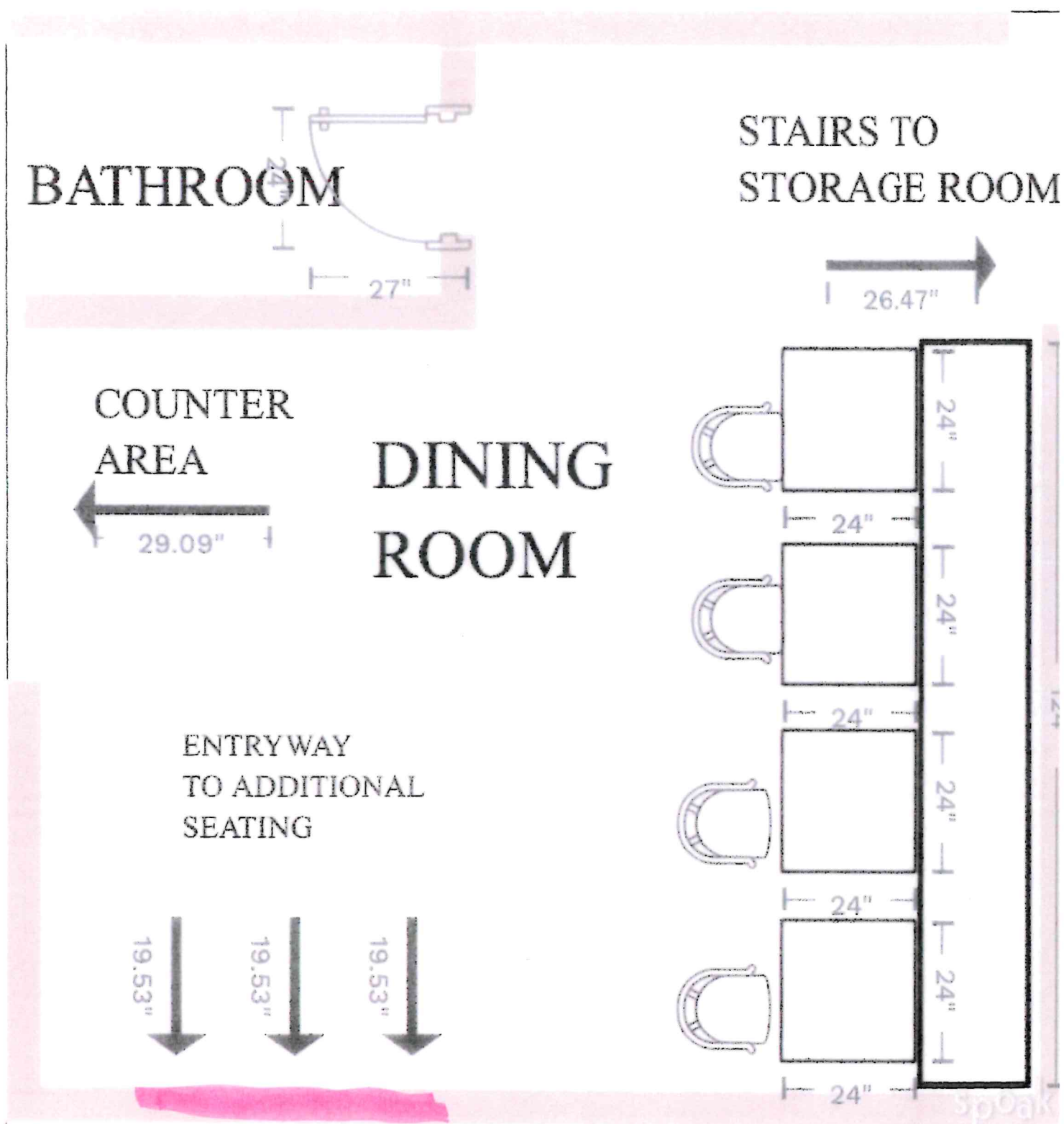
Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday				
Thursday	5:00 pm	9:00 pm		
Friday	5:00 PM	9:00 pm		
Saturday				
Sunday	12:00	2:00 pm		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

Approved modifications  
May 28, 2025 by Town Council



SIDEWALK





**LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE  
RENEWAL - Expires: July 1,**

FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI  
TOWN CLERK'S OFFICE  
Rqpt#: 124304

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

**NAME OF ESTABLISHMENT:** Jacky's Galaxie Restaurant

**ADDRESS:** 383 Metacom Ave, Bristol, RI 02809

**APPLICANT NAME:** Kin Wah Ko

**HOURS OF OPERATION:** Restaurant Hours: Sun 12-9pm, Mon - Thurs 12-9:30pm, Fri Saturdat 12-10:30pm  
Banquet Hours can range till midnight depending on event

- ☐ Dancing & Entertainment License Renewal Petition
- ☐ License Fee of \$100 (check made payable to: Town of Bristol)
- ☐ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on

\*SIGNATURE: \_\_\_\_\_

NAME: Kin Wah KO

ADDRESS: 39 Riverview Drive

TOWN: North Providence

Petition must be returned by

Petition mailed to applicant on

Date Received: \_\_\_\_\_

**TAX STAMP**



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUN 12 PM 1:41  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Jacky's Galaxie Restaurant

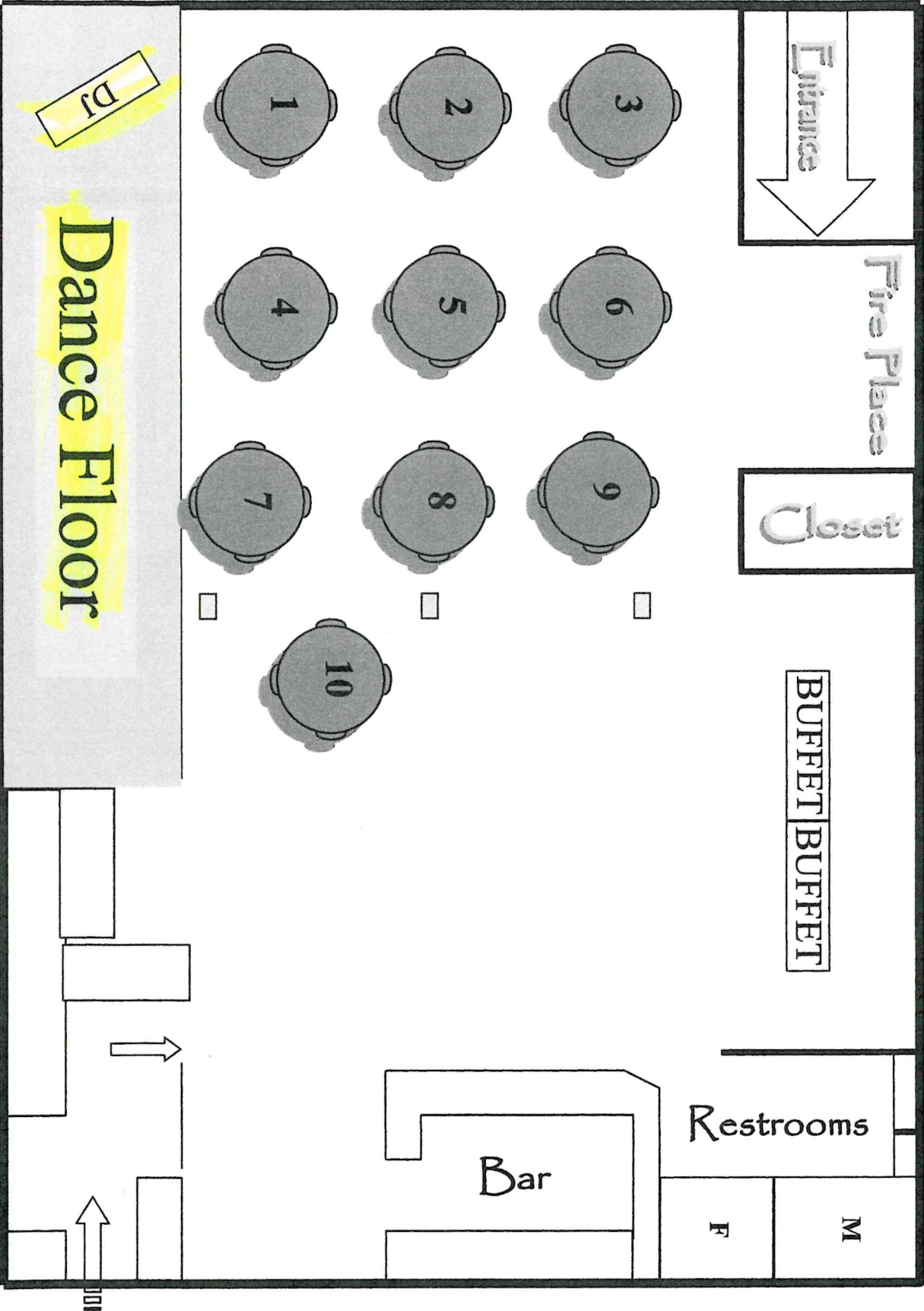
Contact Person: Val Astrologo/ Jacky Ko

com

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	6	10	N/A	N/A
Tuesday	6	10	N/A	N/A
Wednesday	6	10	N/A	N/A
Thursday	6	10	N/A	N/A
Friday	5	10	N/A	N/A
Saturday	5	10	N/A	N/A
Sunday	1	10	N/A	N/A

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

Banquet Hours are different than restaurant Hours. All events must end  
by 12:00am the latest



Crystal Ballroom





LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: *Judge Roy Bean Saloon*

ADDRESS: *1 State Street*

APPLICANT NAME: *CRUZ GOLDER*

HOURS OF OPERATION: *11:30 - 1 AM - M - Sunday*

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on

*June 18, 2025*

Petition must be returned by

*June 4, 2025*

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

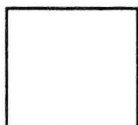
NAME: *CRUZ GOLDER*

ADDRESS: *20 Hope Street*

TOWN: *Bristol*

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TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUN 10 11 24 47

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Judge Roy Bean Saloon

Contact Person: CRUZ COLER

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	6 PM	10 PM	N/A	
Tuesday	6 PM	10 PM		
Wednesday	6 PM	10 PM		
Thursday	7 PM	10 PM		
Friday	5 PM	12 AM		
Saturday	6 PM	12 AM		
Sunday				

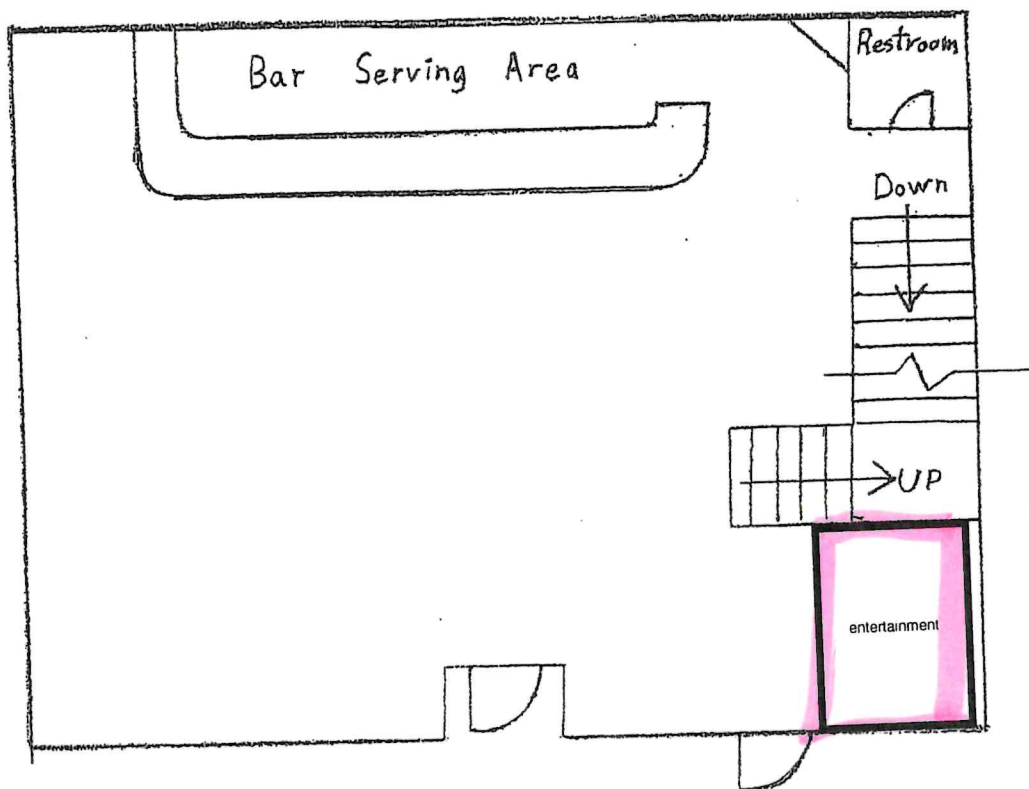
Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

\_\_\_\_\_

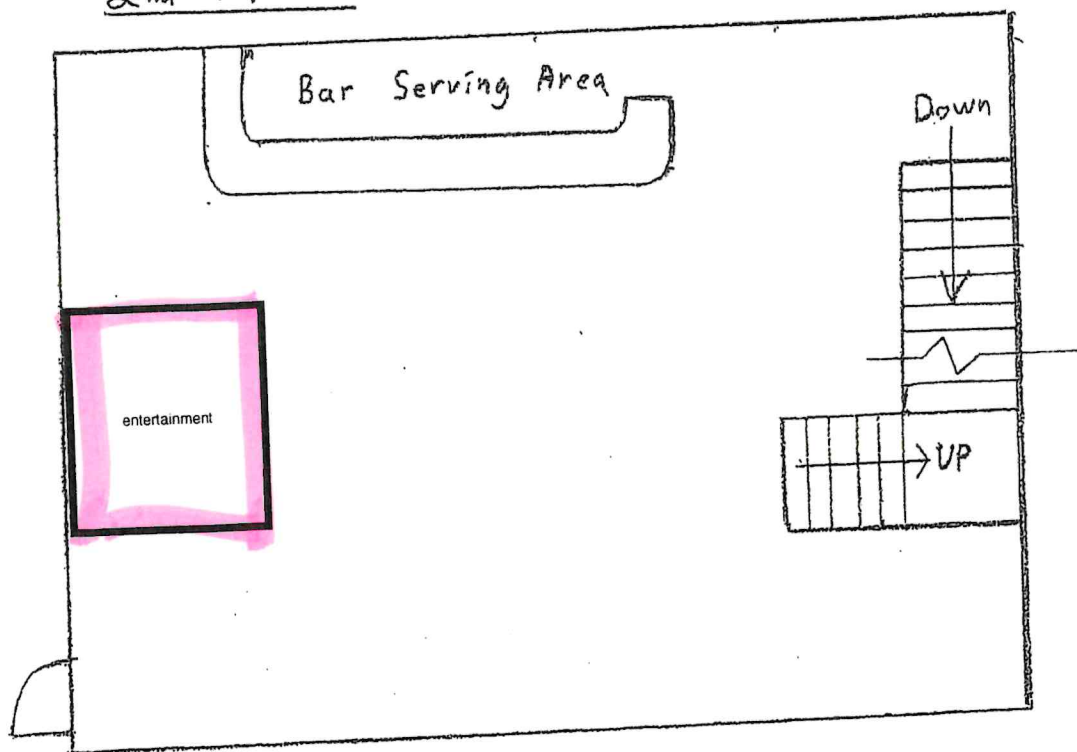
\_\_\_\_\_

\_\_\_\_\_

1st Floor



2nd Floor



Scale:  $\frac{1}{8}'' = 1'$



**LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE  
RENEWAL - Expires: July 1,**

Rqpt#: 124171

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: *O'Brien & Brough*

ADDRESS: *500 Wood St Unit 112*

APPLICANT NAME: *Adam O'Brien*

HOURS OF OPERATION: *Wed - Friday : 4pm - 10pm*  
*Saturday: 1pm - 11pm*  
*Sunday : 1pm - 8pm*

- ☐ Dancing & Entertainment License Renewal Petition
- ☐ License Fee of \$100 (check made payable to: Town of Bristol)
- ☐ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on *June 18, 2025*

Petition must be returned by

*June 4, 2025*

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

NAME: *Adam O'Brien*

ADDRESS: *52 Clipper Way*

TOWN: *Bristol*

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TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 MAY 30 AM 8:45  
JUNE 2  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: O'Brien & Brough

Contact Person: Adam O'Brien

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday	4pm	10pm	4pm	10pm
Thursday	4pm	10pm	4pm	10pm
Friday	4pm	11pm	4pm	11pm
Saturday	1pm	11pm	1pm	11pm
Sunday	1pm	8pm	1pm	8pm

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

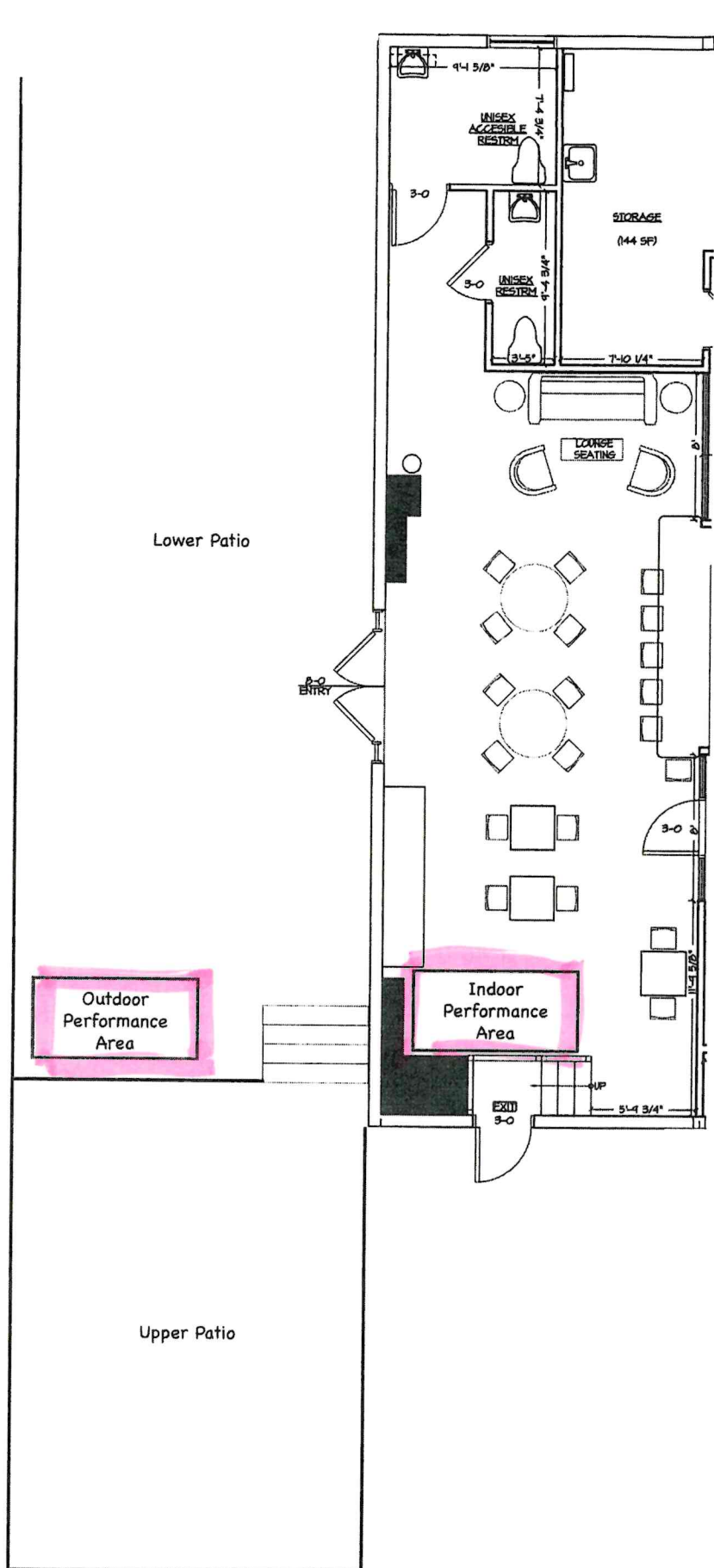
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LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

**NAME OF ESTABLISHMENT:** Pearl Holdings, LLC  
**ADDRESS:** 29 State Street  
 Bristol, RI 02809  
**APPLICANT NAME:** Pearl Holdings, LLC  
 d/b/a The Nest  
**HOURS OF OPERATION:** 11 AM to 1 AM

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on June 18, 2025

Petition must be returned by

June 4, 2025

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

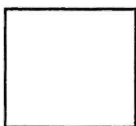
NAME: Edward Woods

ADDRESS: 29 State Street

TOWN: Bristol

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TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2025 MAY 29 AM 8:49

# Town of Bristol

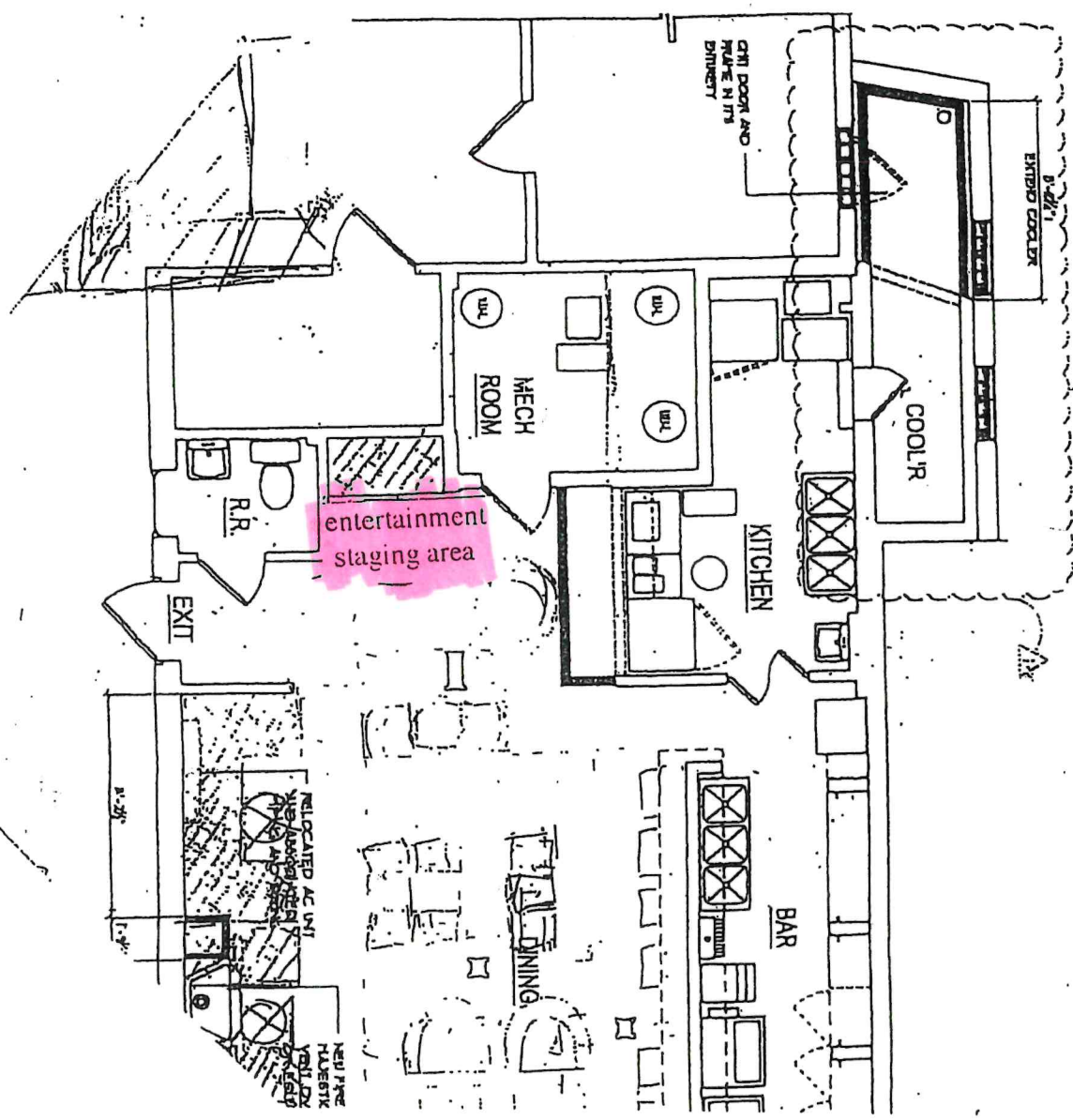
## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Pearl Holdings, LLC    The Nest

Contact Person: Ed Woods

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	—			
Tuesday	7 PM	10 PM	7 PM	
Wednesday	7 PM	9 PM		
Thursday	—			
Friday	8 PM	11 PM		
Saturday	8 PM	11 PM		
Sunday	4 PM	7 PM		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:



29 State Street, Bristol, RI



**LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE  
RENEWAL - Expires: July 1,**

# **PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## **DANCING & ENTERTAINMENT LICENSE RENEWAL**

**NAME OF ESTABLISHMENT:** Pisco and Tequila Restaurant

**ADDRESS:** 382 Thames st Unit 1 Bristol 02809

**APPLICANT NAME:** Jennifer Medina

**HOURS OF OPERATION:**

M-Tu-W-Th: 12:00 - 9:00pm

Sun: 12:00 - pm - 8:00pm

Fr-Sat: 12:00 - 10:00pm

☒ **Dancing & Entertainment License Renewal Petition**

☒ **License Fee of \$100 (check made payable to: Town of Bristol)**

☒ **Sketch of location for entertainment**

☐ **Payment of tangible taxes to Town of Bristol**

(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on

June 18, 2025

Petition must be returned by

June 4, 2025

Petition mailed to applicant on

\*SIGNATURE: Jennifer Medina

NAME: Jennifer Medina

ADDRESS: 6 Apple Tree Lane

TOWN: Barrington

D

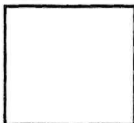
B

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Date Received: \_\_\_\_\_

**TAX STAMP**



TO BE USED BY FINANCE  
DEPARTMENT

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RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUN -4 PM 12:10

TOWN OF BRISTOL  
BARRINGTON

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Pisco and Tequila Restaurant

Contact Person: Jennifer Medina

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	12:00 pm	9:00 pm	—	—
Tuesday	12:00 pm	9:00 pm	—	—
Wednesday	12:00 pm	9:00 pm	—	—
Thursday	12:00 pm	9:00 pm	—	—
Friday	12:00 pm	10:00 pm	—	—
Saturday	12:00 pm	10:00 pm	—	—
Sunday	12:00 pm	8:00 pm	—	—

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

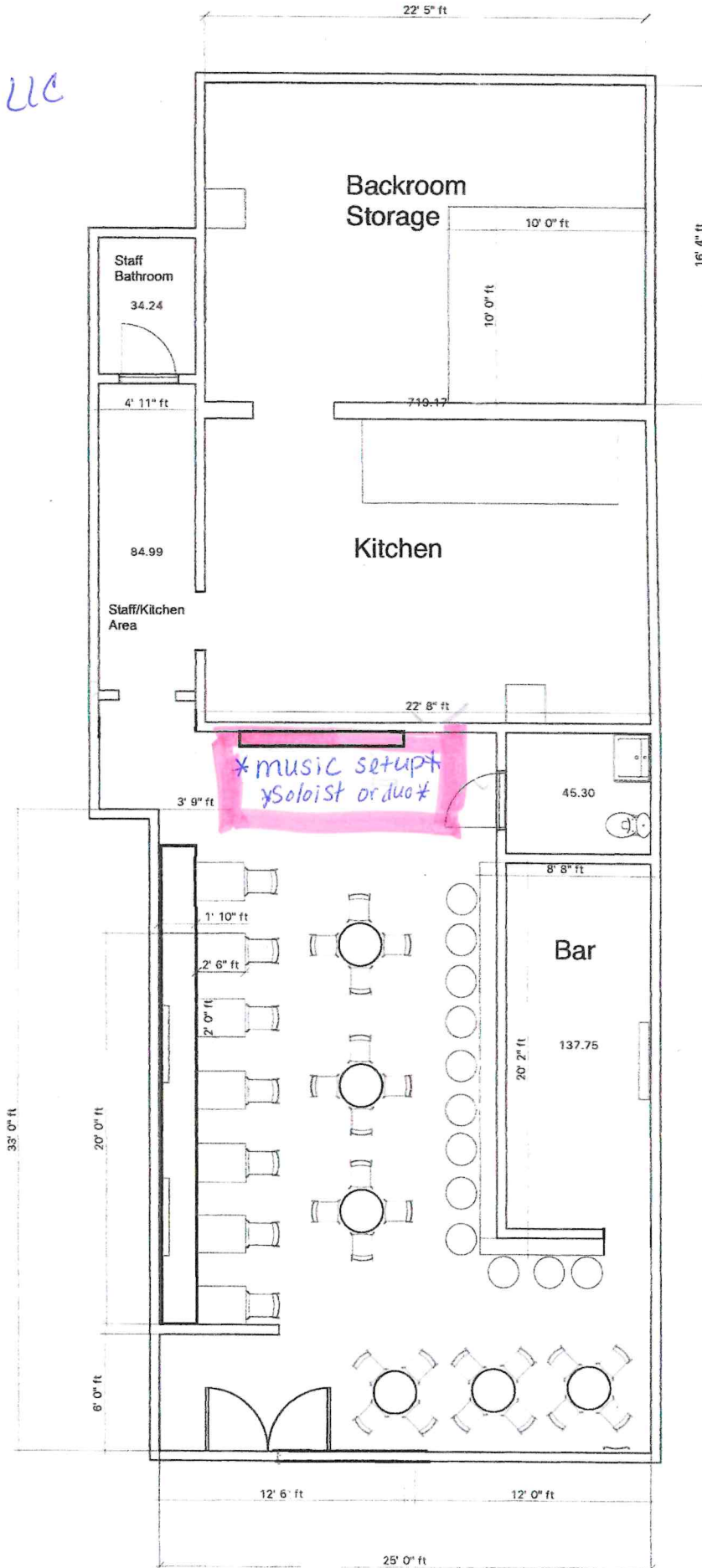
No



# Restaurant - 382 Thames St Unit 1

Item E1.

Carvalho Group LLC  
d/b/a  
Pisco y Tequila







LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

RP# 124332

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT:

*Prootal Brewing Company*

ADDRESS:

*800 Wood St, Bldg III, Bristol, RI 02809*

APPLICANT NAME:

*Rebecca Ernst*

HOURS OF OPERATION:

*W-Th 4-9 F-~~8-10~~ Sat 12-10 Sun 12-7  
2-10*

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on

\*SIGNATURE:

*Rebecca Ernst*

NAME:

*Rebecca Ernst*

ADDRESS:

*800 Wood St Bldg III*

TOWN:

*Bristol*

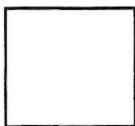
Petition must be returned by

Petition mailed to applicant on

Date Received:

*6/12/25*

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

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RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
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2025 JUN 13 PM 5:11  
TOWN CLERK  
BRISTOL, RHODE ISLAND

*J. J. [unclear] [unclear]*  
*com*

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Pivotal Brewery Co

Contact Person: Rebecca Ernst

Ph:

Ext:

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday	4 -	10 pm		
Thursday	4 -	10 pm		
Friday	12 -	10 pm		
Saturday	12 -	10 pm		
Sunday	12 -	10 pm		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Pivotal Brewing Company Architecture Layout





ROBERTOS  
**LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1, 2025**

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

### DANCING & ENTERTAINMENT LICENSE RENEWAL

**NAME OF ESTABLISHMENT:** ROBERTOS RESTAURANT : CAFE

**ADDRESS:** 450 HOPE ST. BRISTOL RI 02809

**APPLICANT NAME:** RICHARD CORRENTE

**HOURS OF OPERATION:** CAFE RESTAURANT  
M-SUN Tue-SUN 5-10pm  
8am-3pm

- ☒ **Dancing & Entertainment License Renewal Petition**
- ☒ **License Fee of \$100 (check made payable to: Town of Bristol)**
- ☒ **Sketch of location for entertainment**
- ☒ **Payment of tangible taxes to Town of Bristol**  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on JUNE 18, 2025

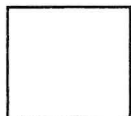
**\*SIGNATURE:** [Signature]  
**NAME:** RICHARD CORRENTE  
**ADDRESS:** 15 VERDALE CIR  
**TOWN:** BRISTOL RI 02809

Petition must be returned by

Petition mailed to applicant on

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

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 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.**

2025 MAY 14 PM 1:33

TOWN OF BRISTOL  
 BRISTOL, RHODE ISLAND

- Roberto's -  
~music~

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours

### Form

Business Name: Roberto's Restaurant & Cafe

Contact Person: Richard Corrente

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday	5pm	9pm	/	/
Wednesday	5pm	9pm	/	/
Thursday	5pm	9pm	/	/
Friday	5pm	9pm	/	/
Saturday	5pm	9pm	/	/
Sunday	5pm	9pm	/	/

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- ROBERTOS | DANCING + ENT. LICENSE -

- HOPE ST. -

- SIDEWALK -

ENTRANCE

CAFÉ

LIVE MUSIC

(where couches are)

RESTAURANT

CAFÉ / BAR





LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: *Thames Waterside*

ADDRESS: *251 Thames ST.*

APPLICANT NAME: *Gerasimos Liberatos*

HOURS OF OPERATION: *11:30 Am. - 1 Am*

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 JUN -9 AM 11:11

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on *June 18, 2025*

Petition must be returned by

*June 4, 2025*

Petition mailed to applicant on

Date Received: \_\_\_\_\_

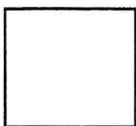
\*SIGNATURE: \_\_\_\_\_

NAME: *Gerasimos Liberatos*

ADDRESS: *9176 Radiant Circle*

TOWN: *Sarasota, FL 34241*

TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
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 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

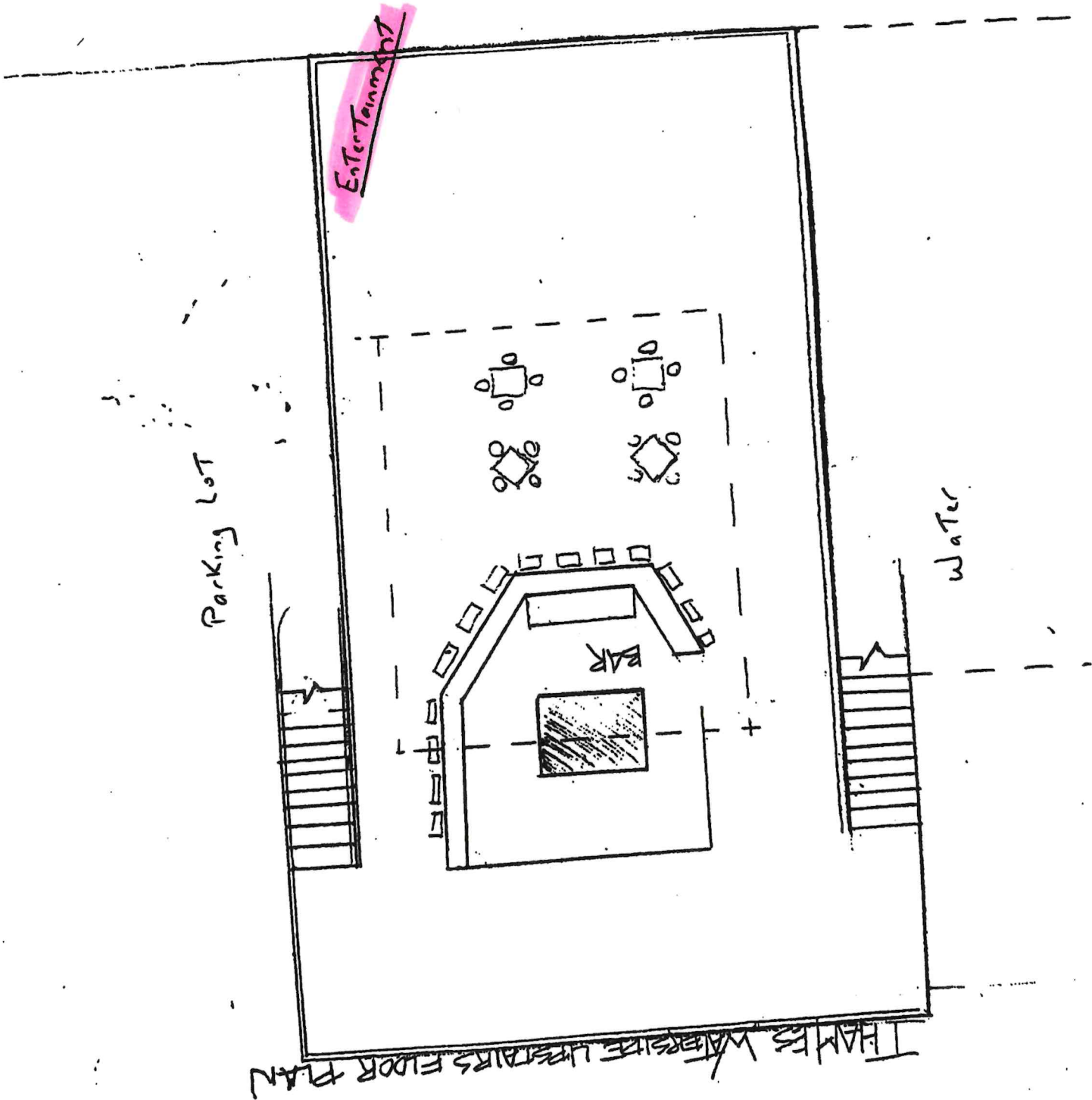
## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Thames Waterside

Contact Person: Kelly Dion

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	6 pm	9 pm	6 pm	9 pm
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday				

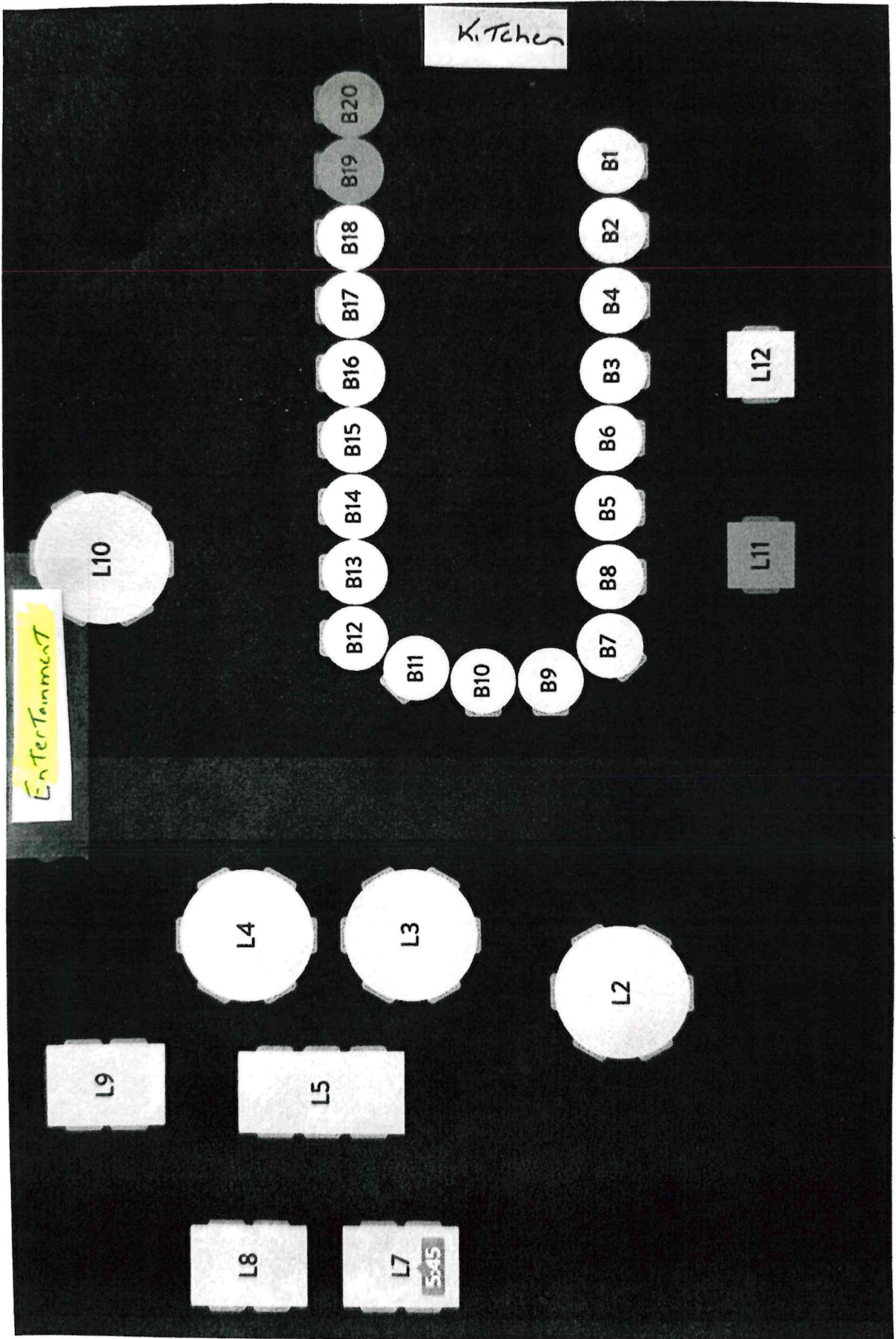
Please indicate below if there are any changes to your proposed entertainment hours compared to last year:



Thames Waterside

Water

Entertainment



Front Door  
Parking Lot ↓





**LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE  
RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: The Franklin

ADDRESS: 195 Franklin St.

APPLICANT NAME: David Fierabend

HOURS OF OPERATION: Sunday Jan 17  
9am - 4pm

- ☒ Dancing & Entertainment License Renewal Petition
- ☐ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol N/A  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on JUNE 18, 2025

Petition must be returned by

June 4, 2025

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: David Fierabend

NAME: David Fierabend

ADDRESS: 265 Nyanza Street

TOWN: Tire Hill

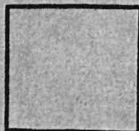
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TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
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BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: The Franklin

Contact Person: John McDowell

Phone: [Redacted]

Email: [Redacted]

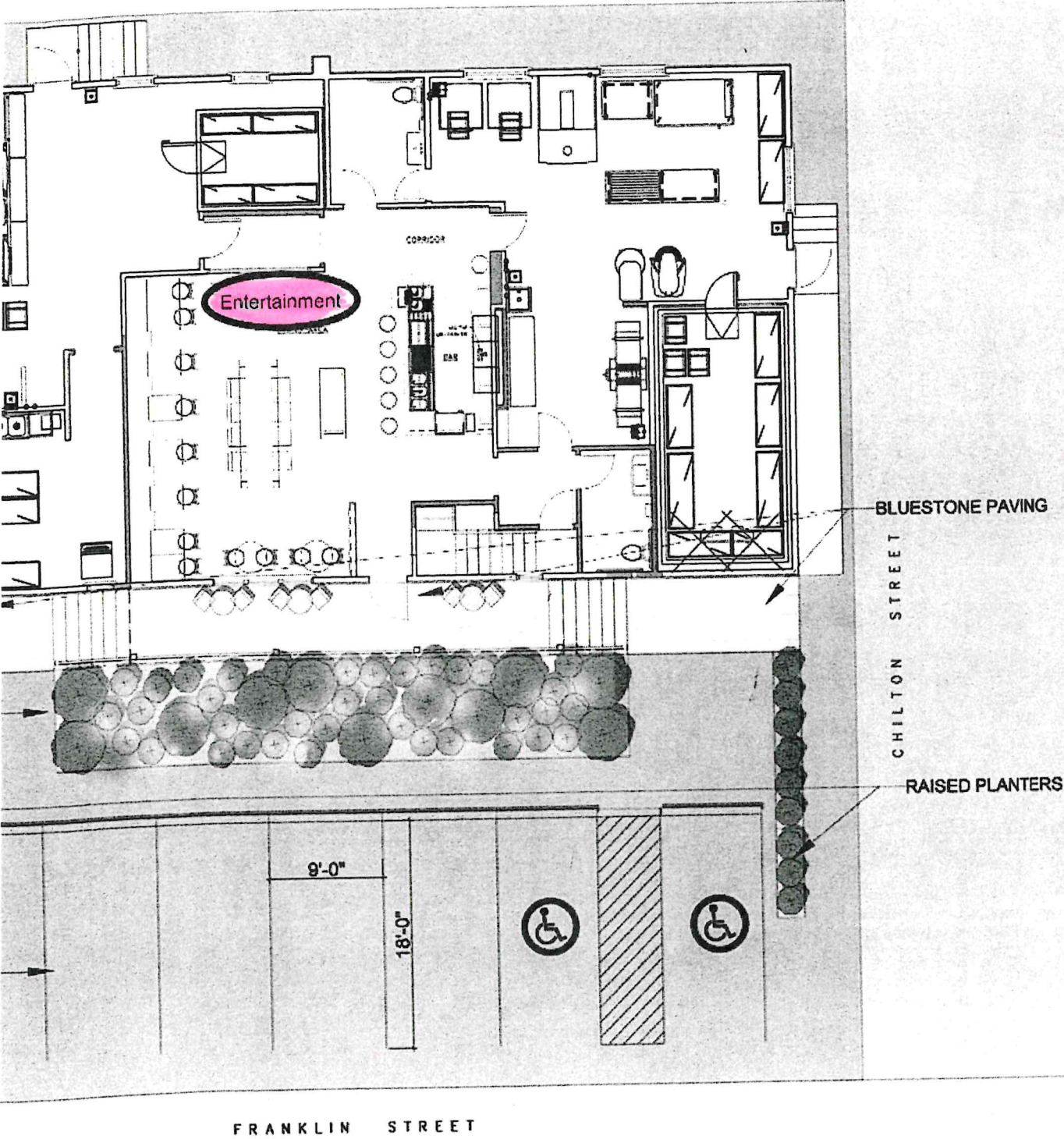
up.com

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday				
Thursday				
Friday				
Saturday				
Sunday	9am	4pm		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_







LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

FOR DEPOSIT ONLY  
 TOWN OF BRISTOL, RI  
 RPT: 124147

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: TRAGMAR ALB WORKS

ADDRESS: 87-1 GOODING AVE, BRISTOL, RI, 02809

APPLICANT NAME: CHRISTOPHER KERR

HOURS OF OPERATION: Mo → Tu: 3pm → 8pm (special events)  
We → Th: 3pm → 8pm  
Fr → Sa: 12pm → 9pm  
Su: 12pm → 5pm

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2025 JUN -2 PM 3:40

- ☐ Dancing & Entertainment License Renewal Petition
- ☐ License Fee of \$100 (check made payable to: Town of Bristol)
- ☐ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on June 18, 2025

\*SIGNATURE: [Signature]

NAME: CHRISTOPHER KERR

ADDRESS: 19 NOBERT ST, UNIT #2

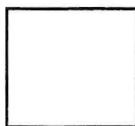
Petition must be returned by  
June 4, 2025

TOWN: WARREN

Petition mailed to applicant on

Date Received: JUNE 2, 2025

TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: TRAMAR ALE WORKS

Contact Person: CHRIS KERR

Pl

E1

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	3pm	8pm	<del>2pm</del>	<del>4pm</del>
Tuesday	3pm	8pm	<del>2pm</del>	<del>4pm</del>
Wednesday	3pm	8pm	<del>2pm</del>	<del>4pm</del>
Thursday	3pm	8pm	<del>2pm</del>	<del>4pm</del>
Friday	12pm	9pm	<del>12pm</del>	<del>4pm</del>
Saturday	12pm	9pm	<del>12pm</del>	<del>4pm</del>
Sunday	12pm	5pm	<del>2pm</del>	<del>4pm</del>

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

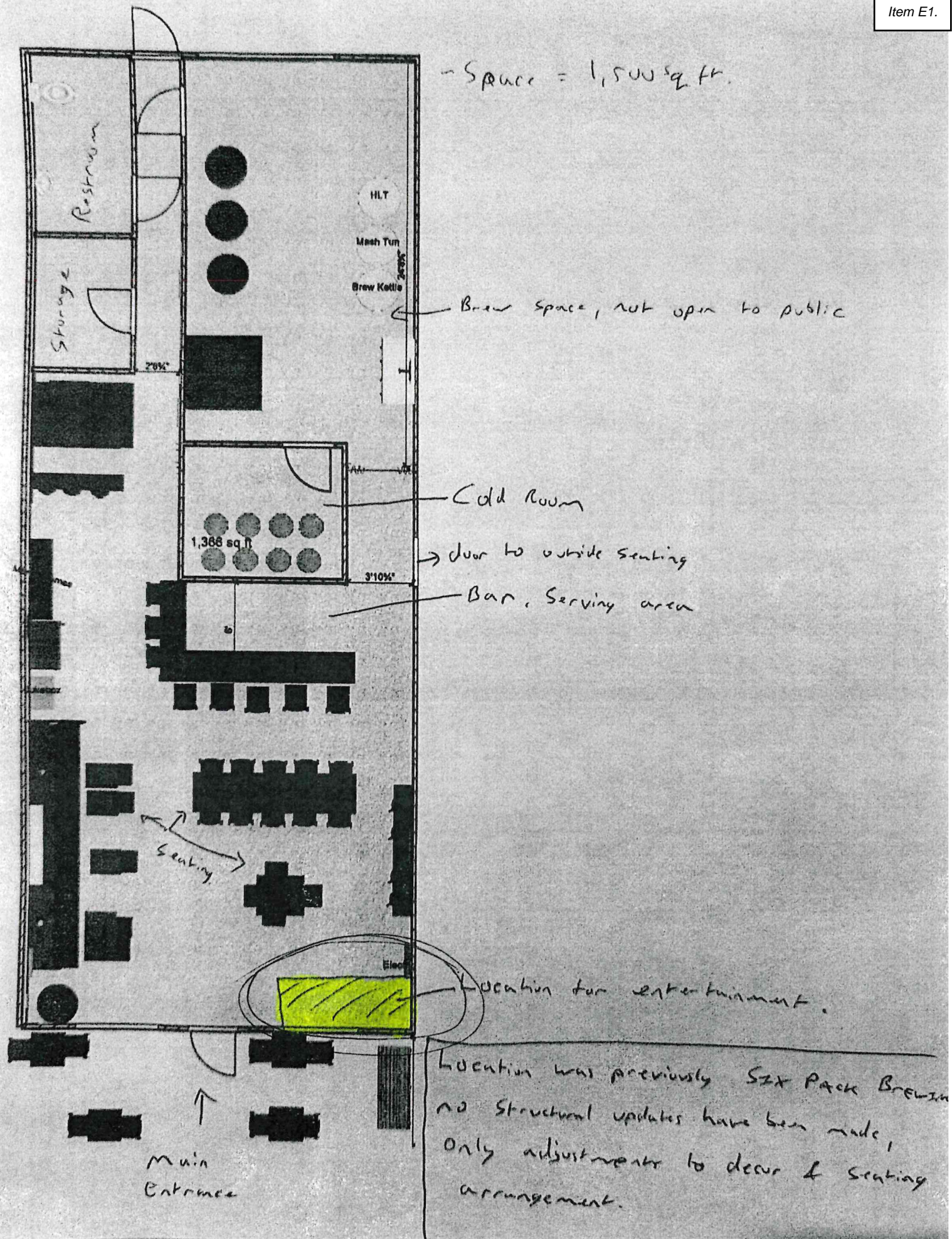
No Changes

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LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

FOR DEPOSIT ONLY  
 TOWN OF BRISTOL, RI  
 TOWN CLERK'S OFFICE  
 RPT#: 123982

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Anthony C Almeida Post 237

ADDRESS: 850 Hope St

APPLICANT NAME: Arnold Pereira

HOURS OF OPERATION: M - F 12:00 - 1:00  
SAT - SUN 10:00 - 1:00

2025 MAY 21 AM 10:53

TOWN OF BRISTOL, RI  
 TOWN CLERK'S OFFICE

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on June 18, 2025

\*SIGNATURE: [Signature]  
 NAME: Anthony C Almeida Post 237

ADDRESS: 850 Hope St

Petition must be returned by  
June 4, 2025

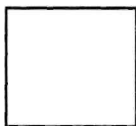
TOWN: Bristol

Petition mailed to applicant on

Date Received: \_\_\_\_\_

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TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

## Dancing & Entertainment License – Supplemental Entertainment Hours

### Form

Business Name: Anthony Calmida post 237 VFW

Contact Person: Armand Pereira

Pho

Em

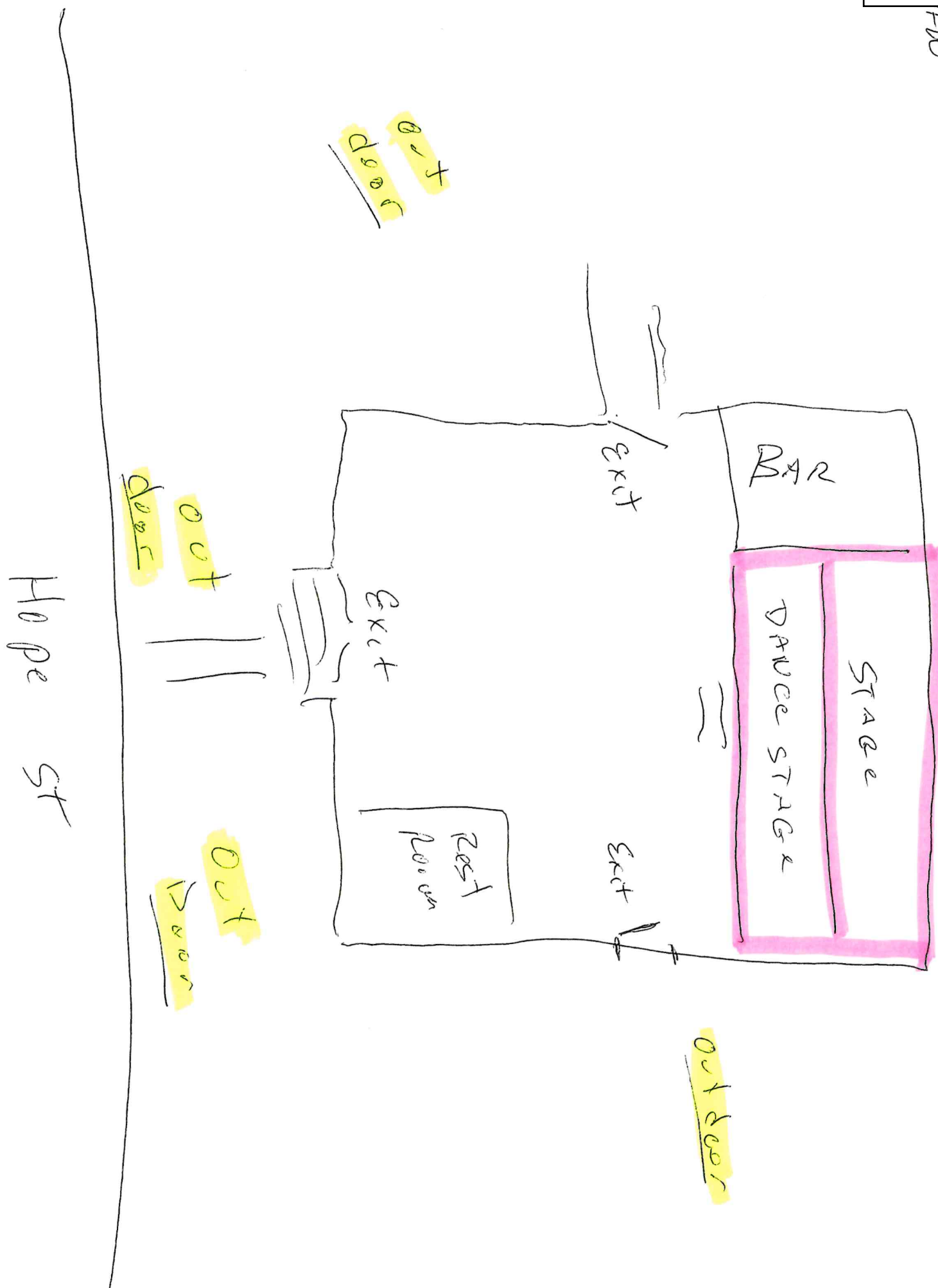
Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	12:00	12:00 AM	4 PM	9:00 PM
Tuesday	"	12:00	"	9:00
Wednesday	"	12:00	"	9:00
Thursday	"	12:00	"	9:00
Friday	"	12:00	"	9:00
Saturday	"	12:00	12:00 PM	9:00 PM
Sunday	"	12:00	"	9:00

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

SAME



TM





LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

Rpt#: 124259

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Vigilant BREWING

ADDRESS: 44 Ballou Blvd

APPLICANT NAME: KEVIN AMARAL

HOURS OF OPERATION:

WED 3-8 • THURS. 3-8 • FRI 1-10 • SAT 1-10 • SUN 1-10

2025 JUN -9 AM 10:50

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☐ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
(call 253-7000, option 1 for amount due, if any)

This application will be  
considered during the Council  
meeting on

June 18, 2025

Petition must be returned by

June 4, 2025

Petition mailed to applicant on

\*SIGNATURE: \_\_\_\_\_

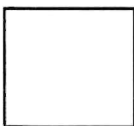
NAME: KEVIN AMARAL

ADDRESS: 44 Ballou Blvd

TOWN: BRISTOL

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

# Town of Bristol

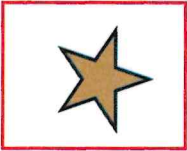
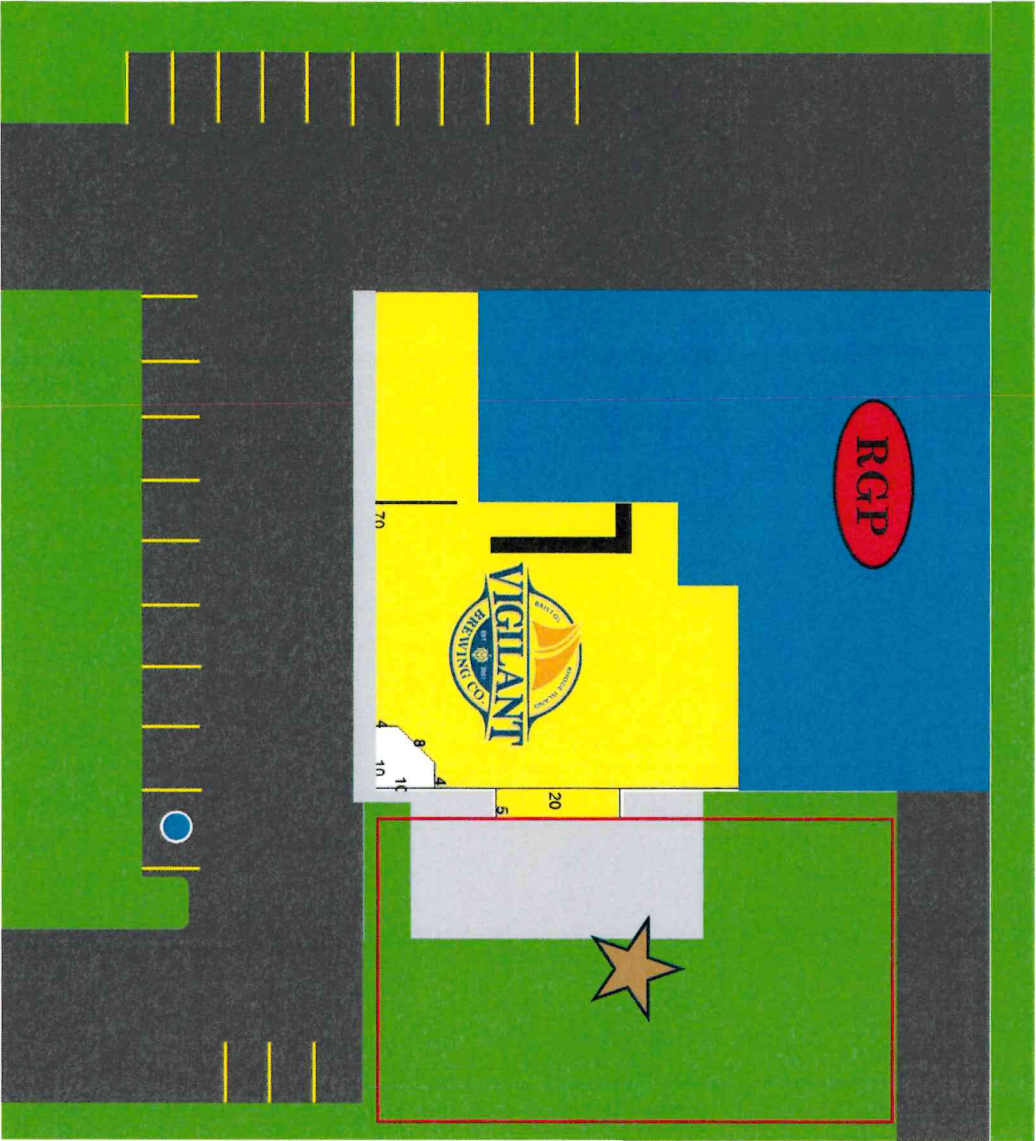
## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Vigilant Brewing Co

Contact Person: Kevin Amaral

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	x			
Tuesday	x			
Wednesday	x			
Thursday	3pm	9pm		
Friday	12pm	9pm		
Saturday	12pm	10pm		
Sunday	12pm	7pm		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:



=

**OUTDOOR**  
MUSIC  
&  
ENTERTAINMENT



TOWN OF BRISTOL, RI

Request: 123992



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**  
**RENEWAL - Expires: July 1,**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT:

*wood street cafe*

ADDRESS:

*260 1/2 wood st*

APPLICANT NAME:

*SEBASTIAN J Wardell*

HOURS OF OPERATION:

*12:00 - 1:00 AM*

2025 MAY 21 PM 1:59

TOWN OF BRISTOL  
 BRISTOL, RI 02809

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☐ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol  
 (call 253-7000, option 1 for amount due, if any)

This application will be  
 considered during the Council  
 meeting on *June 18, 2025*

Petition must be returned by

*June 4, 2025*

Petition mailed to applicant on

Date Received: \_\_\_\_\_

\*SIGNATURE: *Sebastian Wardell*

NAME: *SEBASTIAN J Wardell*

ADDRESS: *51 union st*

TOWN: *Bristol RI 02809*

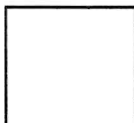
DATE OF BIRTH: *9/18/57*

BL

HC

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TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
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# Town of Bristol

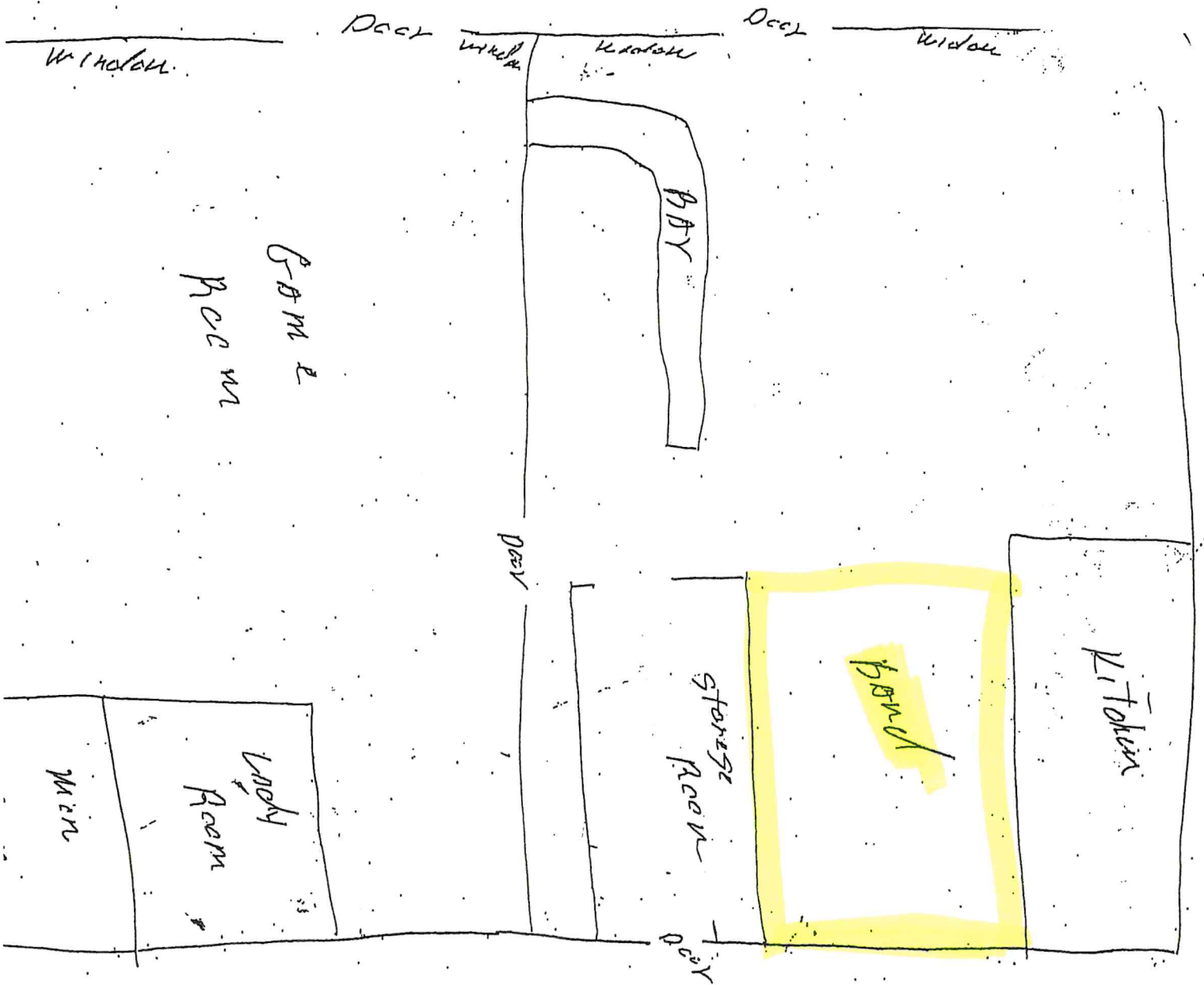
## Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Wood Street Cafe  
Contact Person: SEBASTIAN J WARD

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	8:00	10:00	X	X
Tuesday	8:00	10:00		
Wednesday	8:00	10:00		
Thursday	8:00	10:00		
Friday	8:00	12:00		
Saturday	8:00	12:00		
Sunday	1:00	10:00		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

None



PUBLIC LAUNDRY LICENSE RENEWALS  
EXPIRES: JULY 1, 2026

Establishment	d/b/a	Contact & Mailing Address	Business Address
✓ PP & C Dry Cleaners	Sam's Cleaners	Edward J. Cox 32 Lorraine St Barrington RI	170 High Street
Purity Laundry, Inc.		Scott McGregor (661 Metacom Ave., Unit 18)	390 Metacom Avenue
✓ Star Laundromat		Kyle Olsen	26 Gooding Avenue
Liberty Laundry	Liberty Laundry	Robert Kreft (17 Sandy Ln.) & Cathy Riley	246 State Street



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: May 29, 2025

RE: Public Laundry License Renewals 2025-2026

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



# LICENSE REQUEST: PUBLIC LAUNDRY LICENSE RENEWAL

Expires: July 1,

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### PUBLIC LAUNDRY LICENSE FOR:

(NAME OF ESTABLISHMENT) SAMS Cleaners

Address of Establishment: 170 High Street

Name of Applicant/owner: Edward Cox

Hours of Operation : 8:00 AM - 4 PM

☐ Laundry License Petition & Fee (\$10 - payable after Council issues license)

☐ 4th Quarter Taxes must be paid prior to issuance of license

#### RIGL § 5-16-5. Night and Sunday operations.

No public laundry shall be operated, nor collections of articles to be washed or cleaned in the laundries shall be made, in the town of West Warwick or Bristol or in any city or town whose population according to the latest federal census was more than twenty thousand (20,000), between the hours of 12 o'clock midnight and 5 o'clock in the morning of any day, nor at any time during the first day of the week; provided, that none of the previous provisions apply to automatic coin-operated laundries.

This application will be considered  
during the Council Meeting of:

June 18, 2025

\*SIGNATURE: Edward Cox

NAME: Edward Cox

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 32 Lorraine Street

(ADDRESS OF APPLICANT)

TOWN: Barrington, R.I. 02806

Petition must be returned by:

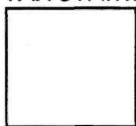
June 4, 2025

Petition to applicant mailed:

Date Received: \_\_\_\_\_

EMAIL: 508 277 1000

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 MAY 30 AM 10:25





LICENSE REQUEST: **PUBLIC LAUNDRY LICENSE**

**RENEWAL**

Expires: July 1,

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

**PUBLIC LAUNDRY LICENSE FOR:**

(NAME OF ESTABLISHMENT) Purity Laundry Inc.

Address of Establishment: 390 Metacom Ave Bristol RI 02809

Name of Applicant/owner: Scott P. McGregor

Hours of Operation : 7 am - 10 pm

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 JUN 11 PM 2:34

☒ Laundry License Petition & Fee (\$10 - payable after Council issues license)

☐ 4th Quarter Taxes must be paid prior to issuance of license

**RIGL § 5-16-5. Night and Sunday operations.**

No public laundry shall be operated, nor collections of articles to be washed or cleaned in the laundries shall be made, in the town of West Warwick or Bristol or in any city or town whose population according to the latest federal census was more than twenty thousand (20,000), between the hours of 12 o'clock midnight and 5 o'clock in the morning of any day, nor at any time during the first day of the week; provided, that none of the previous provisions apply to automatic coin-operated laundries.

This application will be considered \*SIGNATURE: \_\_\_\_\_

during the Council Meeting of:

June 18, 2025

NAME: Scott P. McGregor

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 102 Elm St. Unit 2 Swansea MA 02777

(ADDRESS OF APPLICANT)

Petition must be returned by:

June 4, 2025

TOWN: SWANSEA

DA

Petition to applicant mailed:

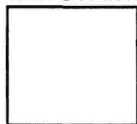
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HC

Date Received: \_\_\_\_\_

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TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.



LICENSE REQUEST: **PUBLIC LAUNDRY LICENSE**  
**RENEWAL**

Expires: July 1,

**PETITION TO THE TOWN COUNCIL**

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

**PUBLIC LAUNDRY LICENSE FOR:**

(NAME OF ESTABLISHMENT) Star laundromat

Address of Establishment: 26 Gooding Ave

Name of Applicant/owner: Kyle Olsen

Hours of Operation : 7am - 9pm

☒ **Laundry License Petition & Fee (\$10 - payable after Council issues license)**

☐ **4th Quarter Taxes must be paid prior to issuance of license**

**RIGL § 5-16-5. Night and Sunday operations.**

No public laundry shall be operated, nor collections of articles to be washed or cleaned in the laundries shall be made, in the town of West Warwick or Bristol or in any city or town whose population according to the latest federal census was more than twenty thousand (20,000), between the hours of 12 o'clock midnight and 5 o'clock in the morning of any day, nor at any time during the first day of the week; provided, that none of the previous provisions apply to automatic coin-operated laundries.

This application will be considered **\*SIGNATURE:** [Signature]  
during the Council Meeting of: June 18, 2025  
NAME: Kyle Olsen  
(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 26 Gooding Ave  
(ADDRESS OF APPLICANT)

Petition must be returned by: June 4, 2025  
TOWN: Bristol

Petition to applicant mailed:

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

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BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.**



**LICENSE REQUEST: PUBLIC LAUNDRY LICENSE  
RENEWAL**

Expires: July 1,

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

**PUBLIC LAUNDRY LICENSE FOR:**

(NAME OF ESTABLISHMENT) Liberty Laundromat

Address of Establishment: 246 State Street, Bristol RI

Name of Applicant/owner: Robert Kreft

Hours of Operation : 24/Hrs

☐ **Laundry License Petition & Fee (\$10 - payable after Council issues license)**

☐ **4th Quarter Taxes must be paid prior to issuance of license**

**RIGL § 5-16-5. Night and Sunday operations.**

No public laundry shall be operated, nor collections of articles to be washed or cleaned in the laundries shall be made, in the town of West Warwick or Bristol or in any city or town whose population according to the latest federal census was more than twenty thousand (20,000), between the hours of 12 o'clock midnight and 5 o'clock in the morning of any day, nor at any time during the first day of the week; provided, that none of the previous provisions apply to automatic coin-operated laundries.

This application will be considered **\*SIGNATURE\*** \_\_\_\_\_  
during the Council Meeting of:

NAME: Robert Kreft

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 17 Sandy Lane

(ADDRESS OF APPLICANT)

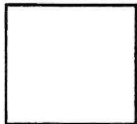
Petition must be returned by:

TOWN: Bristol

Petition to applicant mailed:

Date Received: \_\_\_\_\_

**TAX STAMP**



TO BE USED BY FINANCE  
DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
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INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.**

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 JUN 12 AM 9:52



**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

Public Laundry license renewal

**PERSON/S FILING PETITION:**

☒ **LICENSE RENEWAL**      ☐ **NEW PETITION**

**REVIEW:**

- ☒ **APPROVED**  
☐ **CONDITIONAL APPROVAL**  
☐ **DENIED**  
☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

**NOTES:**

I conducted a check of calls for service for the listed businesses. The checks do not display any calls for service that would be of concern:

Sam's Cleaners  
 Star Laundry  
 Liberty Laundry  
 Purity Laundry

I recommend that the petitioners' requests for renewal of Public Laundry License be granted.

**REVIEWING OFFICER:** Lieutenant Paul Medeiros

**DATE COMPLETED:** 6/4/25

*Concun*  
*the history*  
 STEVEN CONTENTE  
 Town Administrator

2025 JUN 11 PM 2:20  
 TOWN OF BRISTOL  
 BRISTOL, RHODE ISLAND



## Town of Bristol, Rhode Island

### Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

June 10, 2025

TO: Steve Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: **Public Laundry License Renewals 2025-2026**

*Diane M. Williamson*

I have made a review of the above renewal requests and have no objection to the renewals.

2025 JUN 10 PM 5:03

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*CONCUN*  
*Steven Contente*

STEVEN CONTENTE  
Town Administrator





**Town of Bristol, RI**  
**WATER POLLUTION CONTROL DEPARTMENT**  
 2 PLANT AVENUE  
 BRISTOL, RI 02809-3015  
 (401) 253-8877 Fax: (401) 253-2910  
 Pretreatment Department, Shealyn A. Davey

TOWN HALL  
 10 COURT STREET  
 BRISTOL, RI 02809  
 (401) 253-7000

DATE: June 11, 2025  
 TO: Steven Contente  
 Town Administrator  
 FROM: Shealyn A. Davey  
 Chemist/Pretreatment Coordinator  
 RE: Public Laundry License Renewals – 2025

2025 JUN 11 PM 2:21

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

Concerning the renewal of public laundry licenses, my department has no objections to the businesses below. These businesses are all properly permitted, are in good standing, and have no history of violations.

Sam's Cleaners, 170 High Street (Edward Cox)  
 Purity Laundry, Inc., 390 Metacom Avenue (Scott McGregor)  
 Star Laundromat, 26 Gooding Avenue (Kyle Olsen)  
 Liberty Laundry, 246 State Street (Robert Kreft & Cathy Riley)

Sincerely,

Shealyn A. Davey  
 Chemist/Pretreatment Coordinator

CONCUN  
  
 STEVEN CONTENTE  
 Town Administrator



# LICENSE REQUEST: C INTOXICATING BEVERAGE LICENSE

## PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of your Honorable Body to  
be granted a class **C INTOXICATING BEVERAGE LICENSE**

**NAME OF ESTABLISHMENT:** Bristol Golf Park

**ADDRESS:** 96 Broadcommon Road, Bristol, RI 02809

**APPLICANT NAME:** McNeil Design Collaborative

**HOURS OF OPERATION:** 6am - 8:30pm

**\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.**

**Fee for License:** \$700 per year plus advertising

Please attend the Council  
Meeting on:

\*SIGNATURE:

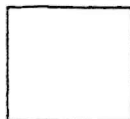
NAME:

ADDRESS:

**PETITION MUST BE RETURNED BY  
WEDNESDAY AT 4PM TWO  
WEEKS PRIOR TO COUNCIL  
MEETING.**

Date Received: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

**\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT  
RECORDS.**



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 4, 2025

RE: Robert McNeil, McNeil Design Collaborative dba The  
Northeast Golf Company (Bristol Golf Park) 96 Broad  
Common Road re- six-month review of Class C Liquor  
License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/4/25

### PETITION DESCRIPTION:

Robert McNeil, McNeil Design Collaboraitve dba the Northeast Golf Company (Bristol Golf Park) 96 Broadcommon Rd. Review of Class "C" liquor license.

PERSON/S FILING PETITION: Robert McNeil

☐ LICENSE RENEWAL      ☒ NEW PETITION

### REVIEW:

- ☒ APPROVED  
☐ CONDITIONAL APPROVAL  
☐ DENIED  
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

### NOTES:

I condcuted a check of calls for service for the listed buisness. The checks do not display any calls of service There is no known reason for denial of this license, provided that all laws and ordinances governing this practice are followed.

REVIEWING OFFICER: Lieutenant Paul Medeiros

DATE COMPLETED: 6/9/25

*conceda*  
*Stn*  
*initia*  
STEVEN CONTENTE  
Town Administrator

2025 JUN 11 PM 2:20  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



## Bristol Fire Department

### Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 6, 2025  
**Re:** License Recommendation, June 18 Council Meeting

2025 JUN -9 PM 1:22

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Class C Liquor

Robert McNeil for McNeil Design Collaborative

d/b/a The Northeast Golf Company (Bristol Golf Park)

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*Sts Contente*  
STEVEN CONTENTE  
Town Administrator





## Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

June 10, 2025

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: **Review for Class C Liquor License**  
**Northeast Golf Company (Bristol Golf Park)**

*Review*

2025 JUN 10 PM 3:04  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the above petition and have no objections to the continuation of the Class C Liquor License.

*Concurred*  
*Stm*  
**STEVEN CONTENTE**  
Town Administrator



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH

**Subject:** Request for Permit and Financial Support for 4th Annual Community Night Out

Honorable Town Council,

On behalf of the Bristol Police Department's Planning and Training Division, we formally request approval of a permit to host the 4th Annual Community Night Out, tentatively scheduled for August 13, 2025, on the Town Common. This event has become a valued tradition, fostering positive relationships between law enforcement and the residents of Bristol while promoting community safety and engagement.

To ensure the success of this event, we respectfully seek the Town Council's support in securing both the permit and financial assistance. Recognizing the vital role of community involvement, we kindly request funding consistent with past years to help offset the necessary expenses associated with organizing and hosting a gathering of this scale. Any additional support the Council is able to provide would be sincerely appreciated. These funds will help us offer meaningful entertainment, refreshments, and activities for attendees, fostering an inclusive and engaging environment for all.

We sincerely appreciate the Town Council's continued dedication to community enrichment and public safety. Your support will be instrumental in making this year's Community Night Out a memorable and impactful event for Bristol residents.

Thank you in advance for your consideration.

Respectfully,

*Captain Julie Veader*

Captain Julie Veader



Joseph V. Cavanagh Jr.  
William R. Landry  
Edmund L. Alves, Jr.  
Scott T. Spear  
Mary Cavanagh Dunn  
Joseph V. Cavanagh, III  
Christopher J. O'Connor  
Matthew J. Landry  
Philip R. Primeau

Commerce Center  
30 Exchange Terrace  
Providence, RI 02903-1765

Tel (401) 831-8900  
Fax (401) 751-7542  
[www.blishcavlaw.com](http://www.blishcavlaw.com)

Steven I. Rosenbaum  
Of Counsel

John H. Blish  
(1986-2007)

*By Email and Courier*

May 22, 2025

The Honorable Town Council  
Town of Bristol  
c/o Melissa Cordeiro, Town Clerk  
10 Court Street  
Bristol, RI 02809

**Re: Blithewold Museum And Gardens Tax Exemption  
101 Ferry Road  
Map/ Lot 166 - 6-1**

Dear Ms. Cordeiro and Honorable Town Council Members:

In behalf of Blithewold, Inc. we respectfully request to be placed on the May 28 Town Council agenda to consider a resolution supporting a request by Blithewold to the Rhode Island General Assembly for exemption of its buildings and tangible personal property from local property taxation for as long as said property is used for the purposes for which Blithewold was incorporated.

As you know, the Blithewold Museum Arboretum and Gardens have been an important community resource for decades, providing multigenerational educational and cultural heritage, and for the preservation and maintenance of this treasured estate. While the land associated with the estate has for decades had an exemption from local taxation, this request relates to the two buildings on the estate, which are integral to its core purpose, and that require ever increasing costs to protect and preserve.

Blithewold, Inc is a duly organized and existing Rhode Island non- profit corporation holding federal 501(c)(3) tax exempt status. We attach hereto a copy of Blithewold's Articles of Incorporation as approved by the State of Rhode Island, setting forth in pertinent part its authorized public purpose, as follows:

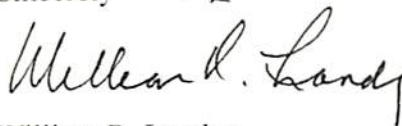
“ [To preserve and protect the condition and character of the Blithewold Mansion, Gardens, and Arboretum ....in accordance with professional standards, [and] to foster educational programs relating to the understanding of [the]arboretum, grounds and buildings, [and] to further the understanding of [its] cultural and historic heritage, and to maintain a balance between site use and preservation.”

May 22, 2022  
Page Two

As I trust you know, the Herreshoff Marine Museum already holds a similar exemption. Both contribute demonstrably to the Town's cultural heritage and growth, as well as to the local economy.

Thank you in advance for the opportunity to briefly explain this request further at your meeting on the 28th.

Sincerely



William R. Landry

Enclosure

cc: Karen Binder

**06-LA 036**  
**2006 -- S 3041 SUBSTITUTE A**  
**Enacted 07/04/06**

**A N A C T**  
**EXEMPTING FROM TAXATION AND AUTHORIZING THE HERRESHOFF**  
**MARINE MUSEUM TO INCREASE ITS HOLDING TO AN AMOUNT NOT**  
**EXCEEDING \$5,000,000**

**Introduced By:** Senators C Levesque, Bates, and Felag  
**Date Introduced:** April 27, 2006

It is enacted by the General Assembly as follows:

SECTION 1. Herreshoff Marine Museum, a nonbusiness corporation, incorporated under the general laws of this state on March 16, 1971, is hereby authorized to take, hold, transmit and convey real, mixed and personal estate to an amount not exceeding five million dollars (\$5,000,000) and said real and personal estate shall be exempt from local property taxation so long as said estate shall be used for the purposes for which said corporation was incorporated.

SECTION 2. This act shall take effect upon passage.

=====  
LC03108/SUB A  
=====



Filing Fee: \$35.00

ID Number: 104480

## STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

Office of the Secretary of State  
Corporations Division  
100 North Main Street  
Providence, Rhode Island 02903-1335

## NON-PROFIT CORPORATION

## ORIGINAL ARTICLES OF INCORPORATION

The undersigned, acting as incorporator(s) of a corporation under Chapter 7-6 of the General Laws, 1956, as amended, adopt(s) the following Articles of Incorporation for such corporation:

1. The name of the corporation is Save Blithewold, Inc.
2. The period of its duration is (if perpetual, so state) perpetual
3. The specific purpose or purposes for which the corporation is organized are:  
The corporation is organized exclusively for charitable and educational purposes as  
such terms are defined in Section 501(c)(3) of the Internal Revenue Code of 1986 as  
amended; and in furtherance of and not in limitation of the foregoing to preserve and  
maintain the condition and character of, the Blithewold Mansion, Gardens & Arboretum in  
Bristol, Rhode Island in accordance with professional standards; to foster educational  
programs relating to and public enjoyment of said arboretum, grounds and buildings; to  
further the understanding of its cultural and historic heritage; and to maintain a  
balance between site use and preservation.
4. Provisions, if any, not inconsistent with the law, which the incorporators elect to set forth in these articles of incorporation for the regulation of the internal affairs of the corporation:

See Exhibit A attached.

FILED

JAN 22 1999

BL 01/21/99

RECEIVED  
JAN 22 1999  
CORPORATIONS DIVISION  
STATE OF RHODE ISLAND

5. The address of the initial registered office of the corporation is 2800 BankBoston Plaza  
 (Street Address, not P.O. Box)  
Providence, RI 02903 and the name of its initial registered agent at such  
 (City/Town) (Zip Code)  
 address is Richard M. C. Glenn, III  
 (Name of Agent)

6. The number of directors constituting the initial Board of Directors of the Corporation is 11  
 (Not less than three Directors)

and the names and addresses of the persons who are to serve as the initial directors are:

Name	Address
<u>Richard M. C. Glenn, III</u>	<u>29 Rumstick Road, Barrington, RI 02806</u>
<u>Bruce Ruttenberg</u>	<u>5 Harbour Road, Barrington, RI 02806</u>
<u>Martha Halyburton</u>	<u>93 Highland Road, Bristol, RI 02809</u>
<u>Virginia P. Purviance</u>	<u>47 Kane Avenue, Middletown, RI 02842</u>
<u>Robert Spink Davis</u>	<u>11 Abbotsford Court, Providence, RI 02906</u>
<u>See Exhibit B attached for additional Directors.</u>	

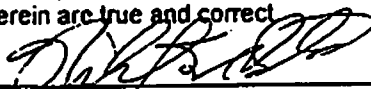
7. The name and address of each incorporator is:

Name	Address
<u>Richard M. C. Glenn, III</u>	<u>c/o Edwards &amp; Angell, LLP</u>
	<u>2800 BankBoston Plaza</u>
	<u>Providence, RI 02903</u>

8. Date when corporate existence to begin upon filing of these Articles of Incorporation  
 (Not prior to, nor more than 30 days after, the filing of these Articles of Incorporation)

Dated January 22, 19 99

Under penalty of perjury, We declare and affirm that We have examined these Articles of Incorporation, including any accompanying attachments, and that all statements contained herein are true and correct.



Richard M. C. Glenn, III

Signature of each Incorporator

## EXHIBIT A

**"FOURTH. Provisions (if any) for the regulation of internal affairs of the Corporation, including provisions for the distribution of assets on dissolution or final liquidation, are:**

**(a) A director of the Corporation will not be personally liable to the Corporation or its members for monetary damages for breach of the director's duty as a director, except for liability (i) for any breach of the director's duty of loyalty to the Corporation or its members, (ii) for acts or omissions not in good faith or which involve intentional misconduct or a knowing violation of the law, or (iii) for any transaction from which the director derived improper personal benefit. If the Rhode Island Non-Profit Corporation Act is amended to authorize corporate action further eliminating or limiting the personal liability of directors, then the liability of a director of the Corporation will be eliminated or limited to the fullest extent permitted by the Rhode Island Non-Profit Corporation Act, as so amended. Any repeal or modification of the provisions of this paragraph by the Corporation will not adversely affect any right or protection of a director of the Corporation existing at the time of such repeal or modification.**

**(b) The Corporation is not organized for profit, and no part of the net earnings of the Corporation shall inure to the benefit of, or be distributable to, its directors, officers, or other private persons, except that the Corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of the purposes set forth in Article THIRD hereof.**

**(c) The Corporation shall act lawfully in accordance with 7-6-8 of the General Laws, 1956, as amended, pertaining to limitations on powers of corporations which are also private foundations as defined in 509(a) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law) to the extent applicable.**

**(d) Upon the dissolution of the Corporation, the board of directors (as that term is defined by the Rhode Island Non-Profit Corporation Act) of the Corporation shall, after paying or making provision for the payment of all liabilities of the Corporation, dispose of all of the assets of the Corporation exclusively for the purposes of the Corporation in such manner, or to such organization or organizations organized and operated exclusively for charitable and educational purposes as shall at the time qualify as an exempt organization or organizations under section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Internal Revenue law), as the board of directors shall determine. Any of such assets not so disposed of shall be disposed of by the Superior Court of the county in which the principal office of the Corporation is then located, exclusively for such purposes or to such organization or organizations, as said court shall determine, which are organized and operated exclusively for such purposes."**

**Exhibit B****Articles of Incorporation****SAVE BLITHEWOLD, INC.****Additional Members of the Board of Directors**

Gail P. Davis  
9 Harbour Road  
Barrington, RI 02806

Robert Hall  
7 Tallwood Drive  
Barrington, RI 02806

Sanne Kire Hodges  
168 Fairview Lane  
Portsmouth, RI 02871

Nancy Marini  
303 Windridge Lane  
Bristol, RI 02809

Ralph Weaver  
31 Melrose Avenue  
Barrington, RI 02806

Margaret Whitehead  
181 Rumstick Road  
Barrington, RI 02806



## Town of Bristol, RI

### Tax Assessor / Collectors Office

10 Court Street, Bristol, RI 02809 (401)253-7000

**DATE:** JUNE 6, 2025

**TO:** Steven Contente, Town Administrator

**FROM:** Kristopher Leadem, Tax Assessor/Collector

**RE:** Petition Blithewold Tax Exemption

In Review of the above petition:

1) Blithewold properties consist of 3 parcels.

165-7

165-8

166-6

2) Parcel 165-7 consists of the museum, 5.3 acres of land and a few other buildings. All but one of the buildings is exempt this parcel. It is my understanding that Bristol has been taxing this building because it is a long term rental and is not considered a community resource, it does not provide education or cultural purpose.

3) Parcel 166-6 consists of office building, over 10 acres of land as well as 2 residential buildings. All but the residential buildings are exempt. It is my understanding that Bristol has been taxing the residential units because they are long term rentals and are not considered a community resource, and do not provide educational or cultural purpose.

4) Parcel 165-8 consists of 17 acres of land, all of which is exempt.

*Recommend  
to continue to  
assess tax.*  
*[Signature]*

2025 JUN -9 PM 2:57  
TOWN OF BRISTOL  
BRISTOL, RHODE ISLAND



# Town of Bristol, Rhode Island



## Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

June 9, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Blithewold Museum, Arboretum and Gardens**  
**Consideration and Support of a Resolution seeking exemption of**  
**Buildings and Tangible Property Taxes**

*Diane W.*

2025 JUN 11 PM 3:12

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have made a review of the above petition and have no objection to the application to the General Assembly for a request to continue the exemption on the buildings and tangible property taxes for the museum buildings.

It is my understanding that the buildings rented as residential dwelling units are taxed and that should continue.

It is noted that in March of 2024, Blithewold received Planning Board approval for a modification to their Master Plan to convert the residential unit at 111 Ferry Road into a museum office use. The Board also granted a 5-year approval on their previous Master Plan.

Thank you for the opportunity to comment.

*Concun*  
*the intent*

STEVEN CONTENTE  
Town Administrator



PETITION TO THE TOWN COUNCIL

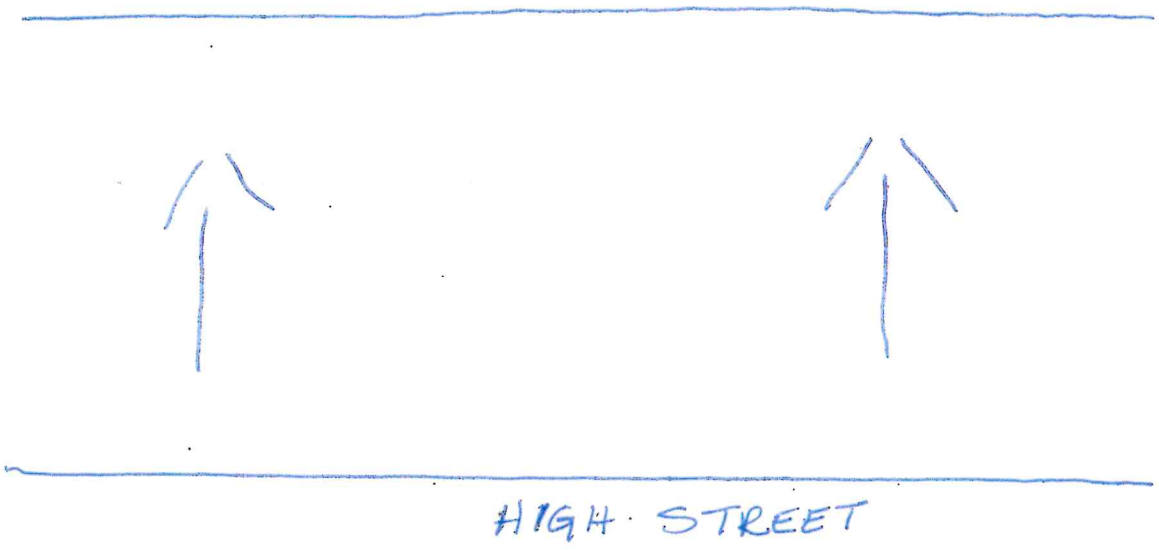
To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

The Bristol Historical & Preservation Society may  
have their annual "Flea & Fair" in  
the Town Common in August 9, 2025.  
(Exact date is August 10.)  
Hours: 9-4pm / Set-up starts at 7am.

Town of Bristol  
Bristol, RI 02809  
2025 MAY 20 PM 3:02

X  
BRISTOL  
STATE  
HOUSE  
X

X  
BYFIELD  
SCHOOL  
X



PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2)  
Fridays prior to the Town Council meeting to  
appear on the docket of the June 18th  
meeting for review and possible action. It is  
Council policy that action may not be taken on  
petitions unless recommendations, if necessary,  
from appropriate departments are received prior  
the Council meeting.

DATE RECEIVED: \_\_\_\_\_

SIGNATURE: Daniel Manchester  
NAME: DANIEL MANCHESTER (for BH&PS)  
ADDRESS: \_\_\_\_\_  
TOWN: \_\_\_\_\_  
BUSINESS: \_\_\_\_\_  
RESIDENCE: \_\_\_\_\_



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: May 29, 2025

RE: Daniel Manchester for The Bristol Historical  
Preservation Society - Request Use of Town Common  
for "Annual Flea and Fair" August 9, 2025 from 9AM -  
4PM (set-up 7AM) (rain date August 10, 2025)

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 6/4/25

**PETITION DESCRIPTION:**

Daniel Manchester for the Bristol Historical Preservation Society is requesting use of the Town Common for the Annual Flea and Fair August 9, 2025 9:00am - 4pm. The rain date is scheduled for August 10, 2025.

**PERSON/S FILING PETITION:** Daniel Manchester

☐ LICENSE RENEWAL      ☒ NEW PETITION

**REVIEW:**

- ☒ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 JUN 11 PM 2:20  
TOWN OF BRISTOL  
BRISTOL, RI 02809

**NOTES:**

I conducted a check of calls for service during past Annual Flea and Fair. The checks do not display any calls of service that would be of concern. There is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lieutenant Paul Medeiors  
**DATE COMPLETED:** 6/9/25

*conclun*  
*Stn. Contente*  
STEVEN CONTENTE  
Town Administrator



Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** June 3, 2025  
**Re:** Petition Recommendation, June 18 Council Meeting

2025 JUN -5 AM 8:18  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the petition request presented as follows:

- 1. Use of Town Common  
Daniel Manchester for The Bristol Historical Preservation Society  
August 9, 2025 from 0700-1600 (Rain Date August 10)

There is no objection to the petition request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Contente*  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator



# Town of Bristol

## Board Book Report



### Bristol 250th Commission

#### Basic Information

<b>Type</b>	Committee
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	<p>The Bristol 250th Commission shall consist of up to 16 (sixteen) board members, as follows:</p> <p>Three (5) members shall be appointed by the Town Council.</p> <p>One (1) member shall be appointed by the Town Administrator with the consent of the Council.</p> <p>One (1) member shall represent Explore Bristol; the representative to be appointed by the Town Council.</p> <p>One (1) member shall represent the Bristol Fourth of July Committee; the representative to be appointed by the Town Council.</p> <p>One (1) member shall represent the Bristol Historical and Preservation Society; the representative to be appointed by the Town Council.</p> <p>One (1) member shall represent the Bristol Warren Regional School District; the representative to be appointed by the Town Council.</p> <p>One (1) member shall represent Roger Williams University; the representative to be appointed by the Town Council.</p> <p>Up to 5 Alternate Members appointed by the Town Council</p>

#### Composition

Up to 16 members:

5 appointed by TC

1 appointed by TA w/council consent

1 appointed by TC to represent Explore Bristol

1 appointed by TC to represent the Bristol Fourth of July Committee

1 appointed by TC to represent the Bristol Historical and Preservation Society



1 appointed by TC to represent the Bristol Warren Regional School District

1 appointed by TC to represent the Roger Williams University

Up to 5 Alternate Members appointed by the Town Council

#### Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Alternate	Paul	Vollaro	3 Jefferson Lane	11/30/2027	5/28/2025	Active
Alternate	Sarah	Griffin	11 Liberty Street	11/30/2027	12/1/2023	Active
Alternate	Lisa	Newcity	44 Oliver Street	11/30/2027	12/1/2023	Active
Alternate				11/30/2027		Vacant
Alternate	Craig	Evans	80 Aaron Avenue	11/30/2027	5/28/2025	Active
Council Appointee	William	Leary	9 Patricia Ann Drive	11/30/2027	12/1/2023	Active
Council Appointee	Douglas	O'Roak	513 Wood Street	11/30/2027	5/8/2024	Active
Council Appointee	Michael	Rielly	21 Sandy Lane	11/30/2027	4/4/2025	Active
Council Appointee	Warren	Rensehausen	112 Church Street	11/30/2027	6/1/2025	Active
Member	Andrea	Rounds	15 Milk Street	11/30/2027	12/1/2023	Active
Rep. BWRSD	Jessica	Almeida	3 Michael Drive	11/30/2027	12/1/2023	Active
Rep. Explore Bristol	Alayne	White	11 Constitution Street	11/30/2027	12/1/2023	Active
Rep. Fourth of July Committee	Carol	Gafford	700 Metacom Avenue Apt 133	11/30/2027	12/1/2023	Active
Rep. Historical and Preservation Society	Catherine	Zipf	32 Greylock Road	11/30/2027	12/1/2023	Active
Rep. Roger Williams University	Amanda	Marsilli	9 Etelvina Ct.	11/30/2027	12/1/2023	Active
TA Appointee	Louis	Cirillo	28 Central Avenue	11/30/2027	12/1/2023	Active

May 13, 2025

Hon. Steven Contente, Town Administrator  
Town of Bristol  
10 Court Street  
Bristol, Rhode Island 02809

Re: Bristol 250<sup>th</sup> Commission

Dear Mr. Contente:

My personal schedule and obligations have made it very difficult for me to attend Commission meetings. This, coupled with my understanding that the subject Commission has experienced some difficulty in achieving the necessary quorum to conduct its business, has made it obligatory for me to reconsider my serving on the Commission as the Town Administrator's appointee.

Although I certainly support the Commission's purpose and very much appreciate your appointing me to serve, I think it best that I should resign from the Commission and open the seat to someone who will have a greater availability to attend meetings and participate in Commission business in accordance with the requirements of the Open Meetings Statute.

I did speak with Commission Chairman, Alayne White, about my concerns and we together came to the conclusion that although I will resign, I will gladly agree to remain a non-voting resource to her and the Commission to hopefully provide the benefit of my deep interest and understanding of the history of our Town.

Again, thank you for the opportunity to serve.

Best personal regards,

  
Louis P. Cirillo

XC: Alayne White, Chair, Bristol 250<sup>th</sup> Commission

RECEIVED  
TOWN ADMIN. OFFICE  
BRISTOL, RI

2025 MAY 13 PM 1:00



STEVEN CONTENTE  
Town Administrator

**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

June 13, 2025

Honorable Town Council,

Due to a recent vacancy, I am recommending the appointment of Matthew Hayes to the position of TA Appointee for the Bristol 250th Commission. Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Contente", is written over a faint, large, light-colored watermark that says "Bristol 250".

Steven Contente  
Town Administrator

**BRISTOL TOWN COUNCIL RESOLUTION IN SUPPORT OF THE  
2025 COMPOSTING AND ORGANIC WASTE DIVERSION ACT (HB 5195/SB 0104)  
RESOLUTION No. 2025-6-18- F3**

**WHEREAS,** Rhode Island communities dispose of over 100,000 tons per year of wasted food alone in the landfill, paying millions of dollars in tip fees to do so,

**WHEREAS,** The Central Landfill is rapidly filling and projected to close in 2046 if no action is taken by the state, resulting in drastically increased municipal solid waste costs,

**WHEREAS,** Methane from landfills, generated by organic materials, is the third leading emitter of methane in the US, a greenhouse gas twenty-five times more potent than carbon dioxide.,

**WHEREAS,** The adoption of this legislation will promote the transition to a more sustainable, environmentally friendly, and circular organic waste system, through education and infrastructure development,

**WHEREAS,** Investing in composting has been shown to create at least 4x more jobs than landfilling,

**WHEREAS,** Compost utilization has been shown to have numerous benefits, such as supporting local food growth and food security, sequestering carbon, managing stormwater, mitigating climate change, and fostering municipal resilience,

**WHEREAS,** Supporting the 2025 Composting and Organic Waste Diversion Act demonstrates our dedication to addressing climate change and advancing sustainability efforts within our jurisdiction;

**NOW, THEREFORE BE IT RESOLVED:** That the Bristol Town Council respectfully requests the Rhode Island General Assembly to pass the 2024 Composting and Organic Waste Diversion Act (H-5195/S-0104);

**RESOLVED:** That a copy of this Resolution be forwarded by the Bristol Town Council to all 38 other town councils in Rhode Island, State Senators, State Representatives, and relevant stakeholders, urging them to prioritize and advocate for the swift enactment of the 2025 Composting and Organic Waste Diversion Act;

Passed as a resolution of the Bristol Town Council this 18th day of June, 2025.

**ATTEST:** \_\_\_\_\_  
**Nathan Calouro**  
**Chairman, Bristol Town Council**

**ATTEST:** \_\_\_\_\_  
**Melissa Cordeiro**  
**Town Clerk**

2025 -- H 5195

LC000424

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2025

A N A C T

RELATING TO STATE AFFAIRS AND GOVERNMENT -- COMPOSTING AND ORGANIC  
WASTE DIVERSION

Introduced By: Representatives Cortvriend, Carson, Boylan, Dawson, Speakman, Kislak,  
Handy, Bennett, and McGaw

Date Introduced: January 24, 2025

Referred To: House Finance

It is enacted by the General Assembly as follows:

- 1           SECTION 1. Legislative Findings.
- 2           The general assembly finds and declares that:
- 3           (1) Approximately one third of the material disposed of at the RI resource recovery central
- 4 landfill is compostable;
- 5           (2) The central landfill is estimated to be full by 2043;
- 6           (3) Rhode Island has one of the lowest municipal landfill tipping fees in New England;
- 7           (4) The general public is increasingly interested in diverting their food scraps;
- 8           (5) Compost added to soil increases soil organic matter, in turn improving soil's ability to
- 9 sequester carbon, and reduces the need for synthetic nitrogen fertilizer, which can lead to reduced
- 10 emissions associated with the production and use of nitrogen fertilizer;
- 11           (6) Healthy agricultural soils sequester carbon and play a vital role in protecting our
- 12 waterways and the climate, and ensuring crop yields and farm profitability;
- 13           (7) Composting reduces greenhouse gas emissions, builds healthy soils, manages water
- 14 runoff and quality, and builds local economies;
- 15           (8) Enforcing a "Polluter Pays" principle via a surcharge on materials disposed is an
- 16 effective way to encourage waste diversion and raise funds to support development and expansion
- 17 of waste diversion programs and infrastructure;
- 18           (9) Several other states have instituted disposal surcharges to fund waste diversion and

litter abatement, including New Jersey, Pennsylvania, Indiana, Iowa, Minnesota, North Carolina, Ohio and Wisconsin; of these, Pennsylvania, Minnesota, and Wisconsin also fund other environmental programs from disposal surcharges;

(10) Whole or pulverized shell has high value as a raw material and does not degrade, and therefore, should not be disposed of in a landfill, but recycled or recovered from trash and reused;

(11) Reducing wasted food and increasing composting is in line with the goals of Rhode Island's 2021 Act on Climate.

SECTION 2. Title 42 of the General Laws entitled "STATE AFFAIRS AND GOVERNMENT" is hereby amended by adding thereto the following chapter:

### CHAPTER 6.3

#### COMPOSTING AND ORGANIC WASTE DIVERSION

##### **42-6.3-1. Short title.**

This chapter shall be known and may be cited as the "Composting and Organic Waste Diversion."

##### **42-6.3-2. Purpose.**

(a) Establishing the compost fund as a special, nonlapsing fund; requiring interest earnings of the compost fund to be credited to the compost fund established pursuant to § 42-6.3-5.

(b) Establishing the competitive composting and waste diversion grant fund ("CG fund") as a special, nonlapsing fund; requiring interest earnings of the competitive composting and waste diversion grant fund to be credited to the competitive composting and waste diversion grant fund.

(c) Establishing the municipal waste diversion grant fund ("MG fund") as a special, nonlapsing fund, requiring interest earnings of the municipal waste diversion grant fund to be credited to the municipal waste diversion grant fund.

(d) Establishing a solid waste disposal surcharge pursuant to the provisions of § 42-6.3-4, to be collected and transferred, on a quarterly basis, to the office of the general treasurer, by Rhode Island resource recovery corporation established pursuant to § 23-19-6, or other refuse disposal system in the state.

(e) Requiring the office of the general treasurer, on an annual basis, to transfer solid waste disposal surcharge revenue to the compost fund, and specifying that solid waste disposal surcharge revenue in and originating from the compost fund may not revert to the general fund of the state.

##### **42-6.3-3. Definitions.**

As used in this chapter:

(1) "Compost" means a stable organic product produced by a controlled aerobic decomposition process that can be used as a soil additive, fertilizer, growth media or other



1 beneficial use.

2 (2) "Composting" means the controlled aerobic biological decomposition of organic waste  
3 material resulting in compost.

4 (3) "Composting facility" means buildings, grounds (such as a composting pad) and  
5 equipment dedicated to the manufacture of compost, and also includes stormwater control systems.

6 (4) "Payor" means all entities required to pay the surcharge and can include any of the  
7 following:

8 (i) Any individual or entity (e.g. municipally contracted waste haulers and privately  
9 contracted waste haulers) disposing of waste at a municipal drop-off site or transfer station; and

10 (ii) Any individual or entity (e.g. municipally contracted waste haulers and privately  
11 contracted waste haulers) disposing of waste at the central landfill run by Rhode Island resource  
12 recovery corporation pursuant to the provisions of chapter 19 of title 23.

13 (5) "Refuse disposal system" includes:

14 (i) A solid waste transfer station;

15 (ii) A landfill and/or landfill system; and

16 (iii) Any other facility accepting mixed solid waste.

17 (6) "Recycling" means any process in which recyclable materials are collected, separated,  
18 or processed and returned to the marketplace in the form of raw materials or products.

19 (7) "Solid waste" means any discarded material destined for landfill disposal or other final  
20 disposal at a refuse disposal system. Solid waste does not include segregated or source-separated  
21 materials that are rescued, reused, recycled, or composted.

22 **42-6.3-4. Solid waste disposal surcharge.**

23 (a) There is hereby established a solid waste disposal surcharge to be paid by each payor  
24 and collected by the owner or operator of each refuse disposal facility in the state.

25 (b)(1) The solid waste disposal surcharge shall be two dollars (\$2.00) per ton of solid waste  
26 processed by a refuse disposal system.

27 (2) On or before January 1, 2031, and every five (5) years thereafter, the department of  
28 environmental management shall adjust the solid waste disposal surcharge to the greater of:

29 (i) The changes in the consumer price index for the New England region; or

30 (ii) Twenty (20%) percent.

31 (c) The surcharge may only be assessed once on a load of solid waste destined for final  
32 disposal.

33 (1) If the surcharge is assessed on a load of solid waste before its final disposal destination  
34 (e.g. at a municipal drop off site or transfer station), that assessed value shall be accounted for and

1 then collected once it reaches the final destination.

2 (2) Every solid waste hauler or collector is authorized to collect rates, fees, or surcharges  
 3 from solid waste generators serviced by the solid waste hauler or collector only up to the amount  
 4 sufficient to recover the surcharge collected by the owner or operator of a refuse disposal system.

5 (d)(1) The office of the general treasurer shall receive the solid waste disposal surcharge  
 6 assessed under this section and deposit the revenue into the compost fund.

7 (i) Beginning January 1, 2026, on a quarterly basis, Rhode Island resource recovery  
 8 corporation or the owner/operator of other refuse disposal systems in the state shall complete and  
 9 submit, under oath, a return and transfer the solid waste disposal surcharge to the office of the  
 10 general treasurer.

11 (ii) The return shall include information on the number of tons of solid waste accepted for  
 12 disposal, transfer, or collection, as appropriate, during the reporting period.

13 **42-6.3-5. Compost fund.**

14 (a) The compost fund is hereby established under the jurisdiction of the department of  
 15 environmental management.

16 (b) The purpose of the compost fund is to provide funding to the department of  
 17 environmental management to award grants to assist with the costs of developing, implementing,  
 18 or expanding equipment, infrastructure, and education relating to:

19 (1) Reducing the amount of solid waste generated in the state;

20 (2) Surplus food rescue;

21 (3) Shell recovery and waste shell diversion;

22 (4) Compost production and compost use; and

23 (5) Minimizing illegal dumping.

24 (c) The office of the general treasurer shall administer the fund.

25 (d)(1) The compost fund is a special, nonlapsing fund.

26 (2) The office of the general treasurer shall hold the compost fund separately, and the  
 27 department of environmental management shall account for expenditures and disbursements from  
 28 the compost fund.

29 (3) The compost fund shall be administered by the office of the general treasurer in  
 30 accordance with the same laws and fiscal procedures as the general funds of the state.

31 (4) Interest earnings of the compost fund shall be credited to the compost fund.

32 (e) The compost fund consists of:

33 (1) The solid waste disposal surcharge revenue deposited into the compost fund;

34 (2) Money appropriated in the state budget to the compost fund;

- 1       (3) Interest earnings;
- 2       (4) Sums recovered by any action brought to recover funds owed pursuant to the provisions
- 3 of this chapter or any penalties and recovery pursuant to § 25-18.9-10; and
- 4       (5) Any other money from any other source accepted for the benefit of the compost fund.
- 5       (f)(1) The compost fund may be used only to:
- 6       (i) Provide the funding necessary to award grants under both the competitive composting
- 7 and waste diversion grant fund and municipal waste diversion grant fund; and
- 8       (ii) Cover the reasonable administrative costs of the compost fund and the grant programs.
- 9       (2) Up to five percent (5%) of the estimated annual solid waste surcharge revenue may be
- 10 used to cover reasonable administrative costs.
- 11       (3) On an annual basis, after covering reasonable administrative costs, the department of
- 12 environmental management shall use:
- 13       (i) Fifty percent (50%) of the money in the compost fund for the competitive composting
- 14 and waste diversion grant fund pursuant to the provisions of § 42-6.3-6; and
- 15       (ii) Fifty percent (50%) of the money in the fund for the municipal waste diversion grant
- 16 fund pursuant to the provisions of § 42-6.3-7.
- 17       **42-6.3-6. Competitive composting and waste diversion grant fund.**
- 18       (a) There is hereby established a competitive composting and waste diversion grant fund
- 19 ("CG fund").
- 20       (b) The purpose of the CG fund is to award grants to eligible entities to assist with the costs
- 21 of developing and implementing compost production, compost use, and waste diversion efforts.
- 22       (c) The director of the department of environmental management shall administer the
- 23 expenditures and disbursements of the CG fund.
- 24       (d)(1) The CG fund is a special, nonlapsing fund.
- 25       (2) The office of the general treasurer shall hold the CG fund separately, and the department
- 26 of environmental management shall account for the expenditures and disbursements of the CG
- 27 fund.
- 28       (e) The CG fund consists of:
- 29       (1) The solid waste disposal surcharge revenue transferred to the CG fund;
- 30       (2) Money appropriated in the state budget to the CG fund;
- 31       (3) Interest earnings; and
- 32       (4) Any other money from any other source accepted for the benefit of the CG fund.
- 33       (f) The CG fund may be used only to award grants to eligible entities to assist with:
- 34       (1) The costs of developing and implementing compost production and compost use



- 1 projects, including the costs of:
- 2 (i) Purchasing compost and equipment for compost application;
- 3 (ii) Equipment and infrastructure in support of compost processing and production;
- 4 (iii) Composting materials generated on-site or off-site, including animal manure generated
- 5 on-site and food scraps generated off-site;
- 6 (iv) Compost management training under a program offered by the University of Rhode
- 7 Island Cooperative Extension, the U.S. Composting Council, or other appropriate entity;
- 8 (v) Compost testing equipment or submitting compost samples for testing to a laboratory
- 9 with appropriate expertise;
- 10 (vi) Quantifying the benefits of compost application to soil health and carbon sequestration;
- 11 (vii) Studying impacts of compost application on nutrient and water quality management
- 12 to inform relevant regulations;
- 13 (viii) Researching and developing new compost treatments or products that will benefit or
- 14 inform compost use;
- 15 (ix) Consulting with a nutrient management specialist or other consultant; and
- 16 (x) Registering compost for sale within the state and/or with the U.S. Composting
- 17 Council's Seal of Testing Assurance Program.
- 18 (2) The costs of developing and implementing activities that advance food waste
- 19 prevention, food rescue and recovery, or composting, as well as minimize illegal dumping in the
- 20 state, including the costs of:
- 21 (i) Encouraging source-separation of uncontaminated materials;
- 22 (ii) Providing education and technical assistance to public and private entities, including
- 23 small haulers, to:
- 24 (A) Advance food waste prevention, recovery, or composting; and
- 25 (B) Minimize illegal dumping;
- 26 (iii) Collecting and composting source-separated compostable materials;
- 27 (iv) Enabling restaurants, multifamily housing property managers, small haulers, and other
- 28 small businesses to develop, maintain, or expand programs and procure necessary equipment for
- 29 waste diversion and to minimize illegal dumping; and
- 30 (v) Developing, maintaining, or expanding measures that address and minimize illegal
- 31 dumping, including measures relating to:
- 32 (A) Community and river clean-ups and campaigns;
- 33 (B) Training and resources for small haulers;
- 34 (C) Drop-off recycling receptacles;

- 1        (D) Resource recycling centers that accept a wide range of materials; and
- 2        (E) Alternatives to single-use plastics and other single-use products.
- 3        (g) The department of environmental management shall ensure that grants awarded under
- 4 this subsection are awarded equitably among:
- 5        (1) Activities relating to food waste prevention, food rescue and recovery, composting, and
- 6 minimizing illegal dumping; and
- 7        (2) Projects that present a diverse and distributed infrastructure in which small- and
- 8 medium-sized projects are well represented; and
- 9        (3) Projects that support the entry, growth, and/or sustainability of low-income, socially
- 10 disadvantaged, beginning, small, women, and veteran organizations and businesses.
- 11        (h) Interest earnings of the CG fund shall be credited to the CG fund.
- 12        (i) An eligible entity may apply for a grant from the CG fund.
- 13        (1) "Eligible entity" means:
- 14        (i) A conservation district;
- 15        (ii) A local education agency;
- 16        (iii) An institution of higher education;
- 17        (iv) A nonprofit organization;
- 18        (v) A farmer, including a small farmer, urban farmer, aquaculture farmer, or a rancher; or
- 19        (vi) A business that is:
- 20        (A) Operating in the state in good standing; and
- 21        (B) Intended to operate at a profit and return a profit to its owners; or
- 22        (vii) A consortium of any of the entities identified in subsections (i)(1)(i) through (i)(1)(vii)
- 23 of this subsection.
- 24        (j) The department of environmental management shall establish grant application and
- 25 reporting procedures.
- 26        (i) The grant application procedures shall include:
- 27        (A) A process for facilitating participation of eligible entities with limited resources;
- 28        (B) A simple common application format;
- 29        (C) A process for authorizing eligible entities to use the entity's standard annual report and
- 30 "letter of interest" to meet application requirements;
- 31        (D) A process for submitting applications in writing and through video and audio formats;
- 32 and
- 33        (E) Translation services for applicants to overcome language barriers in the application
- 34 process.

- 1       (ii) The grant reporting procedures shall include:
- 2       (A) A process for facilitating participation of eligible entities with limited resources;
- 3       (B) A simple common reporting format; and
- 4       (C) A process for authorizing eligible entities to use the entity's standard annual report to
- 5 meet reporting requirements.
- 6       (2) The grant reports shall include:
- 7       (i) A description of all grant-funded activities;
- 8       (ii) If applicable, amount of compost generated and/or utilized;
- 9       (iii) If applicable, amount and types of materials diverted from disposal; and
- 10       (iv) If applicable, any discernible impacts on:
- 11       (A) Soil health;
- 12       (B) Community resilience and sustainability;
- 13       (C) Job creation and other economic benefits;
- 14       (D) Waste prevention and diversion;
- 15       (E) Illegal dumping.
- 16       (k) In awarding grants under this section, the department of environmental management
- 17 shall give priority for projects that meet one or more of the following:
- 18       (1) For which an applicant clearly describes the project and goals, including a description
- 19 of how the project will support compost production or compost use, advance food waste prevention,
- 20 food rescue and recovery, or composting, as well as minimize illegal dumping in the state;
- 21       (2) For which an applicant clearly describes how the project will provide direct,
- 22 meaningful, and assured benefits to the community and address important community needs;
- 23       (3) That divert organic waste from refuse disposal facilities to instead be composted
- 24 locally, and where the resulting compost is returned to soil within the state to support food
- 25 production;
- 26       (4) That are based on a distributed infrastructure strategy that incorporate small- or
- 27 medium-sized activities to include, but not limited to, home or on-site composting programs;
- 28       (5) That involve the construction, renovation, or expansion of sites to increase in-state
- 29 infrastructure for food waste prevention, food rescue and recovery, or composting in the state;
- 30       (6) That minimize negative impacts and maximize benefits to the local community,
- 31 including jobs created for the community, job training, or support for hiring and leadership
- 32 development practices that are inclusive and provide living wages;
- 33       (7) That incorporate components of food waste prevention, food rescue and recovery, or
- 34 composting of any debris collected as part of illegal dumping clean up and mitigation projects;



1       (8) For which an applicant demonstrates knowledge of best practices in the field and how  
 2       to incorporate those best practices in the project;

3       (9) That are led by low-income, socially disadvantaged, beginning, small, women, or  
 4       veteran entities, organizations, and businesses.

5       (10) That serve a low-income or socially disadvantaged community; and

6       (11) That engage small or diverse farming operations.

7       **42-6.3-7. Municipal waste diversion grant fund.**

8       (a) There is hereby established a municipal waste diversion grant fund ("MG fund").

9       (b) The MG fund shall consist of:

10      (1) The solid waste disposal surcharge revenue transferred to the MG fund;

11      (2) Money appropriated in the state budget to the fund; and

12      (3) Any other money from any other source accepted for the benefit of the fund.

13      (c) The office of the general treasurer shall administer the MG fund.

14      (d)(1) The MG fund is a special, nonlapsing fund.

15      (2) The office of the general treasurer shall hold the MG fund separately, and the  
 16      department of environmental management shall account for the expenditures and disbursements of  
 17      the MG fund.

18      (e) The solid waste disposal surcharge revenue transferred to the MG fund may not revert  
 19      to the general fund of the state.

20      **42-6.3-8. Municipal waste diversion grants.**

21      (a) In accordance with the state budget, the municipal waste diversion grant fund shall be  
 22      used only to provide public grants to municipalities to be used by the municipalities for developing  
 23      and implementing activities that advance food waste prevention, food rescue and recovery, or  
 24      composting, as well as minimize illegal dumping in the state, including for:

25      (1) Developing, maintaining, or expanding local food waste prevention, food rescue and  
 26      recovery, or composting, as well as infrastructure that minimizes illegal dumping;

27      (2) Encouraging source-separation of uncontaminated materials;

28      (3) Providing education and technical assistance to public and private entities, including  
 29      small haulers, to advance food waste prevention, food rescue and recovery, or composting, as well  
 30      as minimize illegal dumping;

31      (4) Collecting and composting source-separated compostable materials; and

32      (5) Developing, maintaining, or expanding measures that address and minimize illegal  
 33      dumping, including measures relating to:

34      (i) Community and river clean-ups and campaigns;

- 1       (ii) Training and resources for small haulers;
- 2       (iii) Drop-off recycling receptacles;
- 3       (iv) Solid waste recovery;
- 4       (v) Resource recovery and/or recycling centers that accept a wide range of materials; and
- 5       (vi) Alternatives to single-use plastics and other single-use products.
- 6       (b) A municipality may apply for a grant under this section if the municipality has:
- 7       (1) Created a separate account in its general fund to deposit the grant money; and
- 8       (2) Established accounting procedures to ensure that grant money in the separate account
- 9       is spent only in accordance with this section.
- 10       (c) Municipal grants shall be distributed proportionally to eligible municipalities based on
- 11       population.
- 12       (d)(1) A municipality that is awarded a grant under this section shall submit a report at the
- 13       end of each fiscal year on:
- 14       (i) The activities undertaken under the grant to increase the municipality's proportion of
- 15       waste diversion, including the specific activities relating to food waste prevention, food rescue and
- 16       recovery, or composting;
- 17       (ii) The activities undertaken under the grant to minimize illegal dumping; and
- 18       (iii) The gains achieved in waste diversion practices and in addressing illegal dumping.
- 19       (2) The report required under this section:
- 20       (i) May be submitted electronically to the department of environmental management; and
- 21       (ii) Shall be posted on the municipality's website.
- 22       **42-6.3-9. Reporting requirements.**
- 23       (a) On or before December 1, 2026 and annually thereafter, the department of
- 24       environmental management, shall report to the general assembly on the grants awarded under the
- 25       municipal waste diversion grant program and the competitive composting and waste diversion grant
- 26       fund program.
- 27       (2) The report shall include:
- 28       (i) The number and types of grants awarded; and
- 29       (ii) The impact of grant awards on:
- 30       (1) Job creation and other benefits to the state;
- 31       (2) Waste prevention and diversion; and
- 32       (3) The quantity of compost utilized by farmers.
- 33       (b) Beginning with the report due January 1, 2031, and every five (5) years thereafter, the
- 34       department of environmental management shall include in the report an analysis on whether and to

- 1 [what extent an adjustment to the solid waste disposal surcharge provided pursuant to § 42-6.3-4 is](#)
- 2 [recommended to further the purposes of this chapter.](#)
- 3       SECTION 3. This act shall take effect on January 1, 2026.

=====  
LC000424  
=====

EXPLANATION  
BY THE LEGISLATIVE COUNCIL  
OF  
A N A C T  
RELATING TO STATE AFFAIRS AND GOVERNMENT -- COMPOSTING AND ORGANIC  
WASTE DIVERSION

\*\*\*

1           This act would establish the compost fund to provide funding to the department of  
2   environmental management to award grants to assist with the costs of developing, implementing,  
3   expanding equipment, infrastructure, and education relating to reducing the amount of solid waste  
4   generated in the state. The office of the general treasurer would administer the fund.

5           This act would take effect on January 1, 2026.

=====  
LC000424  
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**Letter in support of the Resolution Supporting a Composting Pilot**

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**From** Tony Morettini <tmorettini@gmail.com>  
**Date** Thu 6/12/2025 8:46 AM  
**To** Melissa Cordeiro <mcordeiro@bristolri.gov>

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Honorable Council Members,

The Conservation Commission is in support of the proposed petition to adopt the Resolution asking the General Assembly to pass two Bills to create a pilot Composting Grant Fund.

We have discussed, and acted on, composting efforts for the Town for years. Our Landfill is getting near capacity, and composting will forestall that, saving the Town Tipping Fees. Composting is good for the environment - for the soil, the water, and for the healthy growing of food and other plants. Many of us use it in our yards, in place of chemicals, which harm our environment and Bay.

Composting is important for all of us. This measure will help all cities and towns in RI do a better job of composting in their communities, and so help all Rlers. The Conservation Commission respectfully asks that you adopt this Resolution, asking the General Assembly to pass these Bills to create a pilot fund to do just that.

Thank you.

Yours,  
Tony Morettini  
Chair Bristol Conservation Commission  
401-487-3353



**Warren Rensehausen, CPRP**  
 Director of Parks & Recreation  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

**Tim Shaw**  
 Asst. Director of Parks & Recreation  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



## RECREATION BOARD

*Karl Antonevich*  
*Mike Cabral*  
*N. Diane Davis*  
*Kevin Manuel*  
*Patti Nenna*  
*Donald Squires*  
*Michael Tomaselli*

To: Steven Contente  
 Town Administrator

From: Warren Rensehausen, CPRP  
 Director

Date: June 4, 2025

**Re: Insurance requirements**

With more and more requests coming in for our facilities the Department of Bristol Parks and Recreation would like to propose the following requirements with Facility permits going forward.

Athletic events – Insurance naming the Town as additionally insured, Leagues would be for the period of a year (season), tournaments or one day events would need to be a special event policy for the duration of their activity. Policy should be at least \$1 Million per occurrence/\$2 million Aggregate.

All other Facility Use permits would be the same as listed above for the duration of their event at the discretion of the Department Director or Assistant Director, (exceptions could be a Town event or a child's birthday party, etc.)

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

State of Rhode Island  
Town of Bristol

# Resolution

**AUTHORIZING THE ASSESSMENT OF VALUATIONS AND LEVY OF TAXES,  
SEWER SERVICE FEES AND SEWER ASSESSMENTS**

**RESOLVED:**

TOWN COUNCIL OF THE TOWN OF BRISTOL HEREBY LEVIES AND ORDERS THE ASSESSMENT AND COLLECTION OF A TAX OF THE RATABLE REAL ESTATE AND TANGIBLE PERSONAL PROPERTY IN SAID TOWN OF BRISTOL AT SUCH A RATE PER THOUSAND DOLLARS OF THE VALUE THEREOF (SAID RATE TO BE FIXED BY THE TAX ASSESSOR BY LAW PROVIDED) AS WILL AMOUNT TO A SUM NOT LESS THAN \$51,566,762 NOT MORE THAN \$51,998,103. SAID TAX SHALL BE PAYMENT OF INTEREST AND INDEBTEDNESS, AND FOR OTHER PURPOSES AUTHORIZED BY LAW. SAID TAX SHALL BE APPORTIONED UPON THE ASSESSED VALUATION AS DETERMINED BY THE ASSESSOR OF SAID TOWN AS OF THE 31ST DAY OF DECEMBER 2024 AT 11:59 PM. SAID ASSESSOR SHALL FORTHWITH COMPILE IN WRITING A ROLL THEREOF AND CERTIFY AND DELIVER THE SAME TO THE TOWN TREASURER AS PROVIDED BY LAW.

THE TOWN COUNCIL OF THE TOWN OF BRISTOL HEREBY LEVIES AND ORDERS THE ASSESSMENT AND COLLECTION OF A SEWER SERVICE FEE AGAINST EACH ESTATE CONNECTED WITH OR USING ANY PART OF THE TOWN'S SEWER SYSTEM TO RAISE THE SUM OF NOT LESS THAN \$7,058,184 NOT MORE THAN \$7,258,184 TO PAY FOR (1) THE COST OF MAINTAINING, REPAIRING AND OPERATING THE TOWN'S SEWER SYSTEM (INCLUDING RESERVES FOR SUCH PURPOSES AND FOR RENEWALS AND REPLACEMENTS), (2) THE PRINCIPAL AND INTEREST ON ALL SEWER BONDS AND NOTES OF THE TOWN WHEN DUE, AND (3) ANY OTHER EXPENSES NOT OTHERWISE PROVIDED FOR WHICH MAY ARISE UNDER PUBLIC LAW 1980 CHAPTER 211, TO THE EXTENT THAT FUNDS FOR THE FOREGOING PURPOSES ARE NOT OTHERWISE PROVIDED.

THE TOWN COUNCIL OF THE TOWN OF BRISTOL HEREBY LEVIES AND ORDERS THE ASSESSMENT AND COLLECTION OF A SEWER ASSESSMENT AGAINST EACH ESTATE WHICH BENEFITS FROM THE SEWER CAPITAL PROJECT AS OUTLINED IN THE ADOPTED SEWER ORDINANCE. DEFERRED PAYMENT SHALL BE DETERMINED USING A 9.5% PER ANNUM INTEREST RATE.

**ASSESSMENT OF VALUATION & LEVY TAXES, FEES AND ASSESSMENTS**

SAID TAXES, FEES AND ASSESSMENTS SHALL BE DUE AND PAYABLE ON AUGUST 15, 2025; HOWEVER, PAYMENT MAY BE MADE IN FOUR EQUAL QUARTERLY INSTALLMENTS. THE FIRST INSTALLMENT ON OR BEFORE THE 15TH OF AUGUST 2025, AND THE REMAINING INSTALLMENTS DUE AS FOLLOWS: NOVEMBER 15, 2025, FEBRUARY 15, 2026, MAY 15, 2026; EXCEPT THAT SUCH INSTALLMENT PAYMENT OPTION SHALL NOT APPLY TO ANY TAX LEVIED IN AN AMOUNT LESS THAN THE MAXIMUM SPECIFIED BY LAW.

EACH INSTALLMENT OF TAXES: TAXES BEING DEFINED AS TAXES, FEES, AND ASSESSMENTS, IF PAID ON OR BEFORE THE LAST DAY OF EACH INSTALLMENT PERIOD, SUCCESSFULLY, AND IN ORDER, SHALL BE FREE FROM ANY INTEREST. IF THE FIRST INSTALLMENT IS NOT PAID BY THE DUE DATE, THEN THE WHOLE TAX SHALL IMMEDIATELY BECOME DUE AND PAYABLE AND SHALL CARRY UNTIL COLLECTED A PENALTY OF THE RATE OF TWELVE (12) PERCENT ANNUM. SUBSEQUENT TO THE FIRST INSTALLMENT, IF ANY SUCCEEDING INSTALLMENT IS NOT PAID BY ITS DUE DATE, THEN THE REMAINING BALANCE OF THE WHOLE TAX SHALL IMMEDIATELY BECOME DUE AND PAYABLE AND SHALL CARRY UNTIL COLLECTED, A PENALTY OF TWELVE (12) PERCENT PENALTY PER ANNUM ASSESSMENTS CALCULATED FROM THE DATE IT BECAME DUE. PENALTY SHALL BE ON THE FIRST WORKING DAY OF A GIVEN MONTH. PENALTY ASSESSMENTS SHALL BE SATISFIED FIRST FROM ANY PAYMENTS MADE.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE SEAL OF THE TOWN OF BRISTOL, RHODE ISLAND, ON THE ADOPTION THIS 18<sup>th</sup> DAY OF JUNE, A.D. 2025.



PER ORDER OF THE BRISTOL TOWN COUNCIL

MELISSA CORDEIRO, TOWN CLERK



**Rhode Island Turnpike and Bridge Authority**  
P.O. Box 437 | Jamestown, Rhode Island 02835-0437

Bristol Town Administrator and Town Council  
10 Court Street  
Bristol, RI 02809

April 9, 2025

Re: Mount Hope Bridge Maintenance and Rehabilitation

Dear Town Administrator Contente and Members of the Council,

RITBA receives many inquiries about the Mount Hope Bridge and our plans for rehabilitating and maintaining this almost 100-year-old critical component of Rhode Island infrastructure. Many of the inquiries focus on the deck, since the wearing surface continues to deteriorate with age.

With regard to routine maintenance, please be assured that RITBA routinely addresses potholes, which motorists frequently bring to our attention. We had a crew out there yesterday with a pallet of buckets full of patching material. Last week, our crews were out there several days addressing potholes.

In addition to the pothole work done regularly, RITBA is currently bidding a project for this summer which is a short-term solution – a micro-mill, patching of holes, and rubberized asphalt chip seal treatment to help restore rideability. We also have a longer-term solution – replacement of the bridge deck. We are in the RFP process for a design consultant for that project.

We are also moving forward with the dehumidification of the cables and anchorages, a project funded with both federal and RITBA funds. As you know, we did preliminary testing over a period of weeks last spring. The project is going out to bid this week, and we anticipate that construction will start later this year. The intent of this project is to preserve and extend the life of the suspension cables by an additional 50 to 75 years.

RITBA will continue to program projects as necessary to perform steel repairs, painting, and concrete repairs on the Mount Hope. Maintenance and repair work is an on-going process on a bridge designed in the 1920s, and it truly never stops. RITBA is committed to keeping this beautiful bridge in service, and it is important to RITBA that the residents of the Mount Hope host communities of Bristol and Portsmouth know of our rehabilitation and continued maintenance plans.

We are always available to answer any other questions that the Town Council or any Town resident or business may have.

Best,

Lori Caron Silveira  
Executive Director



**BID/RFP ADVERTISING AUTHORIZATION FORM**

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator. It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

BID/RFP # \_\_\_\_\_ Road Resurfacing Project 1068

REQUESTED BY: Christopher J. Parella  
(Printed)

Christopher J. Parella  
(Signature)

**BRIEF PROJECT NARRATIVE:** This project includes the rehabilitation of Aaron Avenue, Sandra Drive, Ansonia Avenue, Betsy Drive, Birchwood Drive, Sandy Lane, Cliff Drive, Gloria Street, Harrison Street, Kingswood Drive, and Pagnano Street.

**SOURCE OF FUNDING:**

Approved by Town Council (Date) \_\_\_\_\_  
Regular Budget Line Item (Number) \_\_\_\_\_  
Special Appropriation \_\_\_\_\_  
Grant (source) \_\_\_\_\_  
Other 811B Funding

Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above.

Steven Contente 5/21/2025  
Steven Contente, Town Administrator (Date)

Carl Carulli  
Carl Carulli, Town Treasurer (Date)

**Pre-Bid Meeting** ☐no ☒yes if yes, ☐mandatory or ☒recommended

Date: 6/6/2025 Time: 10:00 AM

Location: Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Special Instructions (if applicable): \_\_\_\_\_

**Question Submission Information:**

Deadline Date: 6/10/2025 Time: 4:00 PM

Contact Name: Jared Linhares, P.E.

Contact email: jlinhares@BETA-Inc.com Phone # 401-333-2382

**All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.**

TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 1068

Sealed bids will be received until 12 noon on June 18, 2025, for furnishing the Town of Bristol with the following:

**ROAD RESURFACING PROJECT**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 18, 2025 FOR THE TOWN COUNCIL MEETING OF June 18, 2025.

The location, general characteristics, and principal details of the Work are indicated in a set of Contract Documents, entitled "**Road Resurfacing Project, Bid No. 1068**".

The work in this Contract includes, but is not limited to:

- Removal of existing pavement;
- Pavement reclamation and removal of excess material;
- Installation of bituminous base and surface course material;
- Removal of and replacement of subgrade material with gravel borrow base course material;
- Installation of new asphalt/concrete berm and curb;
- Installation of Sand Filter BMPs and associated drainage work;
- Structure adjustments as required;
- Re-building of drainage structures as required;
- Driveway reconstruction as required;
- Installation of pavement markings;
- Replacement of catch basin frame and grates;
- Installation of erosion controls;
- Safety controls and signing for construction operations;
- All other incidental items included in the contract documents.

Bid documents may be obtained and bids **MUST** be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Bid documents may also be obtained at <https://www.bidnetdirect.com/rhode-island/bristol/ri> by registering and/or logging in as a vendor. Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and clearly marked on the outside "**ROAD RESURFACING PROJECT – BID #1068 – and the bidding date of June 18, 2025**". Bids will be opened at 12:00 PM at the Bristol Town Hall, 10 Court Street on June 18, 2025.

Successful bidders must furnish a performance bond on 100 percent of the proposed contract within 15 days after the award. The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when is deemed to be in the best interest of the Town.

A **non-mandatory** pre-bid conference will be held at **10:00 AM on June 6, 2025** at the Bristol Town Hall, 10 Court Street, Bristol, RI 02809.

Attention of Bidders is particularly referred to the Federal and State requirements as to conditions of employment to be observed and wage rates to be paid under the Contract as determined by the Department of Labor and Industries under the Provisions of Chapters 12 and 13 of Title 37, General Laws of Rhode Island, 1956, as amended.

**MELISSA CORDEIRO**  
**TOWN CLERK**

May 29 and June 5, 2025



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INVITATION TO BID  
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Melissa Cordeiro  
Town Clerk

May 29 and June 5, 2025

## LEGAL NOTICE

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Melissa Cordeiro  
Town Clerk

May 29 and June 5, 2025

**BID/RFP ADVERTISING AUTHORIZATION FORM**

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator.

It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

**BID/RFP #** 1069 Municipal Tree Maintenance + Stump Grinding

**REQUESTED BY:** Christopher J. Parella  
(Printed)

*Christopher J. Parella*  
(Signature)

**BRIEF PROJECT NARRATIVE:** Municipal Tree Maintenance and Stump Grinding Services

**SOURCE OF FUNDING:**

Approved by Town Council (Date) \_\_\_\_\_

Regular Budget Line Item (Number) 1001-603-44600-1000

Special Appropriation \_\_\_\_\_

Grant (source) \_\_\_\_\_

Other \_\_\_\_\_

Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above.

*Steven Contente* 5/22/25  
Steven Contente, Town Administrator (Date)

*Carl Carulli* 5/19/25  
Carl Carulli, Town Treasurer (Date)

**Pre-Bid Meeting** ☒ no ☐ yes **if yes**, ☐ mandatory or ☐ recommended

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Location: \_\_\_\_\_

Special Instructions (if applicable): \_\_\_\_\_

**Question Submission Information:**

Deadline Date: June 13, 2025 Time: 12:00 PM

Contact Name: Steve Saracino

Contact email: treewarden@bristolri.gov Phone # \_\_\_\_\_

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.

**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 1069**

Sealed Bids will be received until noon on June 18, 2025 for the following:

**Municipal Tree Maintenance and Stump Grinding Services**

**BID #1069**

BIDS WILL BE OPENED AT 1NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET,  
June 18, 2025, FOR THE TOWN COUNCIL MEETING OF June 18, 2025

The Town of Bristol is requesting sealed bids for Municipal Tree Maintenance and Stump Grinding Services, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

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Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

June 5 & 12, 2025

# LEGAL NOTICE

## TOWN OF BRISTOL INVITATION TO BID BID NO. 1069

Sealed Bids will be received until noon on June 18, 2025 for the following:

### **Municipal Tree Maintenance and Stump Grinding Services**

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MELISSA CORDEIRO  
TOWN CLERK

June 5 & 12, 2025



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**LEGAL NOTICE**

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MELISSA CORDEIRO  
TOWN CLERK

June 5 & 12, 2025



**Tri-Town Monthly Report**  
**Summary of Notable Activities and Reports**  
**from the**  
**May 29, 2025, BCWA Annual Meeting &**  
**May 29, 2025, Board of Directors Meeting**

For detailed information on any of these subjects presented herein, please go to the BCWA website at [www.bcwari.com](http://www.bcwari.com) or contact the BCWA. Minutes and videos of all Board meetings are archived on the website.

## Annual Meeting

1. **Science Fair Awards:** As part of a long tradition, the BCWA again participated in the Rhode Island Science Fair. This year's BCWA awards for water-related projects done by students attending schools in Bristol County went to:

- **Junior Division**
  - **Elise Ahmed** of St. Luke School in Barrington
  - **Elise DeSousa** of St. Luke School in Barrington
- **Senior Division**
  - No water-related projects this year

2. **Election of BCWA Officers:**

- a. Juan Mariscal of Bristol, Chair
- b. Thomas Kraig of Barrington, Vice Chair
- c. Christopher Stanley of Warren, Treasurer/Secretary

3. **Committee Member Appointments**

### Finance Committee

Steve Gross of Barrington, Chair  
 Richard Fournier of Bristol  
 Christopher Stanley of Warren

### Properties Committee

Robert Martin of Bristol, Chair  
 David Fales of Barrington  
 Christopher Stanley of Warren

### Personnel/Compensation Committee

John Jannitto of Warren, Chair  
 Steve Gross of Barrington  
 Juan Mariscal of Bristol

### Policies & Procedures Committee

Thomas Kraig of Barrington, Chair  
 Bill Gosselin of Warren  
 Robert Martin of Bristol

## Board Meeting

1. **Connection to the Pawtucket Water Supply System Project:** An updated design schedule was provided by the Beta Group. Primary determinate on schedule is regulatory agency approval time frame. It is expected that a submittal will be made to these agencies

## May 29, 2025, BCWA Board of Directors Meeting Summary

by the end of the summer. One portion of the project (involving a blending and control station) is on a different later time schedule.

2. **Water Distribution System Projects:** Due to community impact concerns (school bus schedules & routes and 4<sup>th</sup> of July celebrations) planned work on the 2025 Capital Improvement Projects will not start until July. Work is continuing on the 2024 projects.

The Spring water system flushing has been completed.

3. **Kickemuit Dam Removal Project:** At the Upper Dam, the contractor is in the process of doing some additional dredging, fine grading, and seeding of the land. In addition, a small parking area is being created for future public access to the conservation lands as requested by the Warren Conservation Commission.
4. **Request for Proposals: Building Reuse To Be Issued** – At the request of the Warren Town Manager, the Chairman and Executive Director participated in a “Zoom” meeting with officials from the Town of Warren to discuss our plans to issue a Request for Proposals for Adaptive Reuse of two of BCWA’s Child Street former treatment facility buildings. The Town was supportive of our efforts and we welcomed their thoughts and input. An RFP will be issued in the next couple of weeks.
5. **Water Purchases from Providence Water Supply Board:** Water purchases continue to decline. The month of April 2025 was down slightly by about 4% from last April and about 4% down from the prior five-year average.
6. **Lead Service Line Replacement Program:** Our contractor, Dewcon, has removed ALL BCWA (public-side) lead services.

Over the next few months BCWA will be working with 120Water (a Health Department contractor) and the RI Rural Water Association on a State-funded effort to assist the BCWA in identifying **private** property service lines for which we do not know the type of material used in their water connections. There are about 360 customers in this category. They will be contacted directly (**see attached letter to these customers**).

### 7. Bid Approvals

- a. Purchase of Ford F250 Utility Truck from low bidder, Jack Madden Ford (quotes from pre-qualified vendors on Rhode Island Master Price Agreement)
- b. Permanent Pavement Restorations Annual Contract to low bidder - JML Excavation
- c. Annual Maintenance and Service Work Contract to low bidder – JML Excavation
- d. FY26 Water Main and Stock Materials Bid and Award to six low bidders (dependent on material supplied):

Warwick WinWater	E.J. Prescott
Ferguson Waterworks	Hoadley & Sons
Stiles Company	Putnam Pipe

8. **Quarterly Write-Offs:** Non-collection amounts written off for the quarter totaled \$4,379 out of an approximate billing of \$4.1M or a percent non-collected of 0.11%.
9. **Next Meeting: Thursday, June 26, 2025, at 5:00pm** - BCWA Offices 450 Child Street, Warren.

**May 29, 2025, BCWA Board of Directors Meeting Summary**

As noted herein, this is a summary. For detailed information on the BCWA activities, please go to the BCWA website at [www.bcwari.com](http://www.bcwari.com) or contact the BCWA. Minutes and videos of all Board meetings are archived on the BCWA website.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Juan Mariscal". The signature is fluid and cursive, with the first name "Juan" written above the last name "Mariscal".

Juan Mariscal, Chairman, BCWA



XXXXXXX

CURRENT RESIDENT  
860 MAIN ST  
WARREN, RI 02885-4398



May 29, 2025

Dear Customer,

The Bristol County Water Authority (BCWA) is required by a recent EPA regulation to compile an inventory of the service lines that provide drinking water to customer properties. This is a safe drinking water initiative designed to identify hazardous materials like lead so that plans and funding can be developed for potential future replacement projects.

Because your property was constructed before lead was banned from use in water pipes, **BCWA** must perform an inspection of your water service line to determine its material.

This inspection is part of the utility's compliance program ensuring the safety of the water system pursuant to EPA requirements under the Lead and Copper Rule (LCR). The inspection may include accessing indoor plumbing and outdoor areas where the water service line is located to determine the service line's material.

Through a program available from the Rhode Island Department of Health, BCWA has partnered with 120Water and the Rhode Island Rural Water Association (RIRWA) to perform these inspections. As such, there will be no cost to you to complete this work. Representatives from RIRWA will be reaching out to coordinate inspection schedules for your property. In general, inspections will be scheduled in 2-hour windows taking place on weekdays between 8am and 5pm and will require you to be home to provide access for the technician.

**To schedule your inspection please contact RI Rural Water Association:**

**Phone: (401) 500-5545**

*If you reach voicemail, please leave a message and we will return your call.*

**Email: [RIRWA@RIRWA.org](mailto:RIRWA@RIRWA.org)**

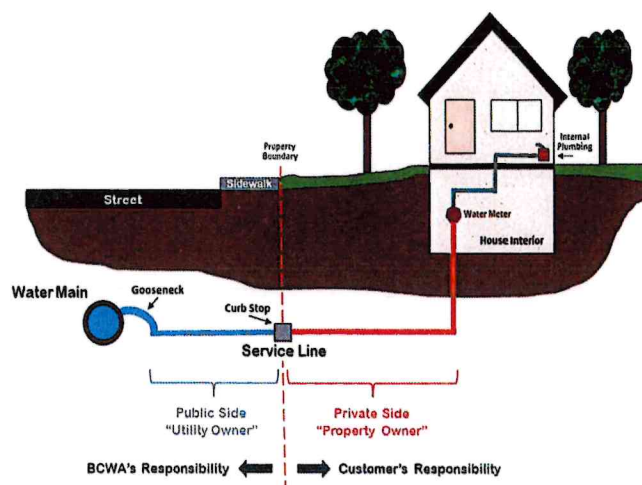
If you have information about your water service line material or prefer to perform your own inspection (which may eliminate the need for a scheduled inspection), you may submit your information online:

**Online:** <https://bcwari.com/lead-inventory-survey/>

**Or use your smartphone to scan this QR Code:**

Thank you for your help!

BRISTOL COUNTY WATER AUTHORITY





Executive Session Pursuant to RIGL § 42-46-5  
(a)(5), acquisition/disposition of public property

Executive Session pursuant to RIGL § 42-46-5(a)(7)  
A matter related to the question of the investment of public funds where the premature disclosure would adversely affect the public interest. Public funds shall include any investment plan or matter related thereto, including, but not limited to, state lottery plans for new promotions.

# MINUTES OF THE BOARD MEETING OF THE BRISTOL COUNTY WATER AUTHORITY

Thursday, April 24, 2025  
450 Child Street (Boardroom), Warren, RI

**Board Members Present:**

Juan Mariscal, Chairman (*arrived 5:19pm*)  
Christopher Stanley, Secretary/Treasurer  
John M. Jannitto, Board Member (*arrived 5:25pm*)  
Robert J. Martin, Board Member  
William F. Gosselin, Board Member  
Stephen Gross, Board Member  
Richard E. Fournier, Board Member  
David E. Fales, Board Member

**Board Members Absent:**

Thomas Kraig, Vice-Chairman

**BCWA Staff Attending:**

Stephen H. Coutu, Executive Director  
Michael Crawford, Deputy Executive Director  
Daniel Hughes, Finance Manager  
Colin O'Hara, Engineering Project Manager  
Lauren DeRuisseau, HR/Executive Assistant

**Others Attending:**

Legal Counsel Joseph Keough

**1. Call to Order**

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Acting Chairman Christopher Stanley at 5:01pm.

**2. Public Input**

There was no public input.

**3. Minutes**

**a. Board Meeting – 3/27/25**

Director Gross made the following motion seconded by Director Gosselin

**Motion: To approve.**

**Motion passed 5-0 by aye vote, with one abstention by Director Martin**

**4. Executive Director's Report**

- Pawtucket Water Supply Board Connection – We received a water quality analysis from East Providence and they provided conceptual plans for the blending and treatment

station. Initially there was going to be two separate facilities. The plan now is to design one station for both communities to be sited at the water tank facilities in East Providence.

- Treatment Plant – A draft RFP has been prepared and will be discussed in Executive Session. Conceptual plans for a new maintenance garage have been advanced and we are seeking a task order and fee from Pare Corp to design it.
- Dam Removal – There is still some minor grading to be done. Representatives from the Dam Safety Program came on site April 4<sup>th</sup> and were pleased with the work that was completed.
- Lead Service Line Replacement Program – To date, there are 15 remaining public side services to be replaced.
- Fountain Avenue Tank – An RFP is in development for a wireless communication company to use space on the tank, which we hope to issue sometime in May.
- We are pleased to welcome Jack Ouellette as our newest Water Utility Operator. We are currently advertising in local papers for seasonal summer laborers.
- Our spring hydrant flushing program is currently underway. We put notices in the local papers as well as on our website and Facebook page.

Director Martin moved the following motion seconded by Director Gross

**Motion: To accept the report.**

**Motion passed unanimously by aye vote.**

Operations report:

- Phase 1 dam inspection due for the Swansea Dam, which is getting paid for through Massachusetts DEP.

Engineering report:

- Boyle & Fogarty was approved for the \$1.5M Capital Improvement Project. They are planning to begin that project in July this year.
- For the 2024 Capital Improvement Project, the contractor returned on March 31<sup>st</sup> to do renewals in Bristol. All renewals in Bristol have since been completed. Currently waiting for RIDOT road opening permits to complete the rest of the renewals.

IT report:

- The security camera work is going well. The new system will be online starting tonight.

## **5. Financial Report**

(Appendix A)

Finance Manager Dan Hughes provided a financial summary for March 2025.

*Chairman Mariscal arrived at 5:19pm.*

## **6. Board Member Town Council Reports**

There were no reports.

## 7. Executive Session

Director Gross made the following motion seconded by Director Stanley

**Motion: To move into Executive Session based on the listed RI General Laws and Regulations.**

**(Litigation – North Farm pursuant to RIGL s. 42-46-5 (a)(2); Investment of Public Funds – Evaluation of Bond Counsel Services Proposals pursuant to RIGL s. 42-46-5 (a)(7); Property – Former Plant Facilities and Property pursuant to RIGL s. 42-46-5 (a)(5); Executive Session Minutes: Board Meeting – 3/27/25)**

**Motion passed unanimously by aye vote.**

*Director Jannitto arrived at 5:25pm.*

The Board entered Executive Session at 5:25pm.

The Board returned to open session at 6:16pm.

Director Gross made the following motion seconded by Director Martin

**MOTION: To seal the Executive Session minutes.**

**Motion passed unanimously by aye vote.**

## 8. Board Vote on 3-Year Bond Counsel Services Agreement

Director Gross made the following motion seconded by Director Stanley

**Motion: To approve Mack Law Associates.**

**Motion passed unanimously by aye vote.**

## 9. Next Scheduled Meeting – May 29, 2025

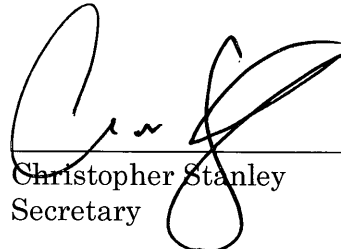
## 10. Adjournment

Director Gross moved the following motion seconded by Director Stanley

**MOTION: To adjourn.**

**Motion passed unanimously by aye vote.**

The meeting was adjourned at 6:18pm.



Christopher Stanley  
Secretary





## BRISTOL HARBOR COMMISSION

### HARBOR COMMISSION MEETING MINUTES

**DATE:** May 5, 2025  
**START TIME:** 7:00 pm  
**AJOURNMENT:** 7:45 pm

**PRESENT:** Steven Januario, Robert Hamel, John McDonald, Wayne Gablinske,  
 Skip Castro, Michael Tabulates  
 Harbormaster Gregg Marsili, John Perry

1. Pledge of Allegiance
2. Approval of Minutes: April 7 and April 14, 2025 minutes approved unanimously
3. Report of Harbormaster:
  - a) Independence Boat Ramp — Harbormaster reported the work at 80% completion and on schedule.
  - b) Dock Repair and Maintenance — Harbormaster announced bids have been received for Gibson Road public access site. Bids range from \$30,000 to 300,000.
  - c) Dock Wait List — Harbormaster reported current wait list at 142
4. General Discussion:
  - 1.) J. McDonald discussed the possibility of installing new ramp at the ferry dock. Harbormaster stated that a new ramp would result in the loss of a 30 foot dock.
  - 2.) O. O'Rourke had a concern of lumber breaking free at Coast Guard dock wave fence. Harbormaster stated that the Coast Guard has a request in for funding to repair.
5. Possible New Rules for Commission:

Motion by S Castro, B. Hamel to change attendance requirements from five absences to four within a year's time and add three consecutive absences to the rules. Motion discussed and unanimously approved.

Other grammatical changes were recommended.  
 Town Clerk office to update the document accordingly.
6. Dispense of July, 2025 meeting

Motion by W. Gablinske, S. Castro to dispense the July meeting from the schedule for future years as well. Unanimously approved.
7. Citizens Public Forum
  - 1.) Robert Morris requested to re-appeal the Harbor Commission decision from previous meeting. Request was denied.
  - 2.) James Murray, Bristol resident and Marine Industry owner, discussed RI House of Representatives bill H-6256 and the devastating effects the bill would have on the boating industry. He stated comments to oppose the bill must be submitted by May 6, 2025.
  - 3.) O. O'Rourke stated the boat ramp at Colt State Park is out of service. Harbormaster explained the ramps are the responsibility of RIDEM, not the town of Bristol.
- 8.) Adjournment:

Motion to adjourn by J. McDonald, B. Hamel. Unanimously approved.

**Bristol Fire Department  
Board of Engineers Meeting  
June 3, 2025**

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**Once a quorum was established, the meeting was called to order by Chief Michael DeMello at 1900 hours.**

**Attendance**

- ☐ **Chief of the Department Michael DeMello**
- ☒ ~~**Deputy Chief of Admin., Safety & Training Stephen Knapman,**~~
- ☒ ~~**Deputy Chief of Operations Dennis Cabral**~~
- ☐ **Assistant Chief John Perry,**
- ☐ **Assistant Chief Luis Medeiros**
- ☐ **Assistant Chief Adam Medeiros**
- ☐ **EMS Captain Brad Palmer,**
- ☐ **Board Clerk Lou Mascola recorded the minutes.**

**Agenda & Previous Meeting Approval**

**A motion made by Assistant Chief Medeiros and seconded by Deputy Chief Cabral to approve the minutes of the May 5, 2025 meeting. A motion made by Assistant Chief Adam Medeiros, and seconded by Assistant Chief John Perry to approve the agenda for June 3, 2025. Both motions were unanimously approved by the board.**

**Next scheduled meeting is Monday June 30, 2025 @ 7:00 PM. or at the call of the Chief of the Department**

**Meeting Agenda**

**Correspondence**

No correspondence was received to be addressed at this meeting.

**Assistant Chief Luis Medeiros**

- ★ Inquired about having the white line painted on the ramp at the Defiance Station.

### **Assistant Chief John Perry**

- ★ Reported an issue with the compressor on Ladder 1.
- ★ Has a member of the Dreadnaught Station ready for his driver test on Ladder 1.

### **Assistant Chief Adam Medeiros**

- ★ Has a member of the Hydraulion Station ready for his driving test on Engine 1.

### **Captain Brad Palmer of the Division of EMS**

- ★ Announced the opening of an officer position within the division.
- ★ Reported that the detail for the Orange Crate Derby is finalized.

### **Captain Brad Palmer (EMS & reporting for Deputy Chief Dennis Cabral)**

- ★ Inquired about stripping & waxing of the floors at the Ever Ready Station.
- ★ Inquired about procuring a Master Stream Appliance for Engine 2.
- ★ Reported some intermittent issues with the electrical system on Engine 2.

### **Chief of the Department Michael DeMello**

- ★ Announced the following department walk thru : Jerry Vollaro ( Father of Captain Julia Vollaro) Thursday June 5th @ 1730 hours. Sansone Funeral Home.  
Mother of former Deputy Anthony Sousa, Saturday June 7th, at 0900 hours. Lima Funeral Home.  
Past Captain Frank Palumbo (Defiance), Tuesday June 10th, at 0830 hours. Lima Funeral Home.
- ★ Flag Day Ceremonies on June 14th at 1800 house on the Town Common.
- ★ Reported that some filming will be done in Bristol. This is in the early stages,so there is no other information at this time.
- ★ The budget for fiscal year 2024-2025 is winding down, but for next year's budget the plan is to procure 14 portable radios and a new Jaws of Life Tool.

### **A notification from Deputy Chief Stephen Knapman**

### **Training Update for June 2025**

- **Reported that all members had passed their Firefighter I Class.**
- **Looking for available dates for the EVOC Course ( Classroom & Course).**
- **Firefighter II Class will begin in the Fall of 2025.**



- **NFPA 1102 Pumping Course will be held in late August / Early September 2025.**

### **Old Business**

- ★ 4th of July event discussion. EMS details at the Concert Series, Orange Crate Derby, (8) staff detailed for the Half-Marathon.
- ★ Firemen's Memorial Sunday: June 8th, Mass at St. Mary's Church at 1130 hours, followed by the parade at 1300 hours.
- ★ Firemen's Muster & Field Day June 22nd at Independence Park.

### **New Business**

- ★ The board decided to cancel the August Board meeting this year, on a motion and second, with a unanimous vote.

### **Company Meetings for June 2025**

<b>June 3</b>	<b>Board of Engineers Meeting</b>
<b>June 4</b>	<b>Company Meetings</b>
<b>June 10</b>	<b>Engine 4 &amp; EMS Meetings</b>
<b>June 12</b>	<b>Fire Police Meeting</b>
<b>June 18</b>	<b>Ladies Auxiliary Meeting</b>
<b>June 19</b>	<b>Firemen's Memorial Committee Meeting</b>

### **Company & Department Events June - July - August 2025**

<b>June 8</b>	<b>Firemen's Memorial Sunday</b>
<b>June 14</b>	<b>Flag Day Ceremonies</b>
<b>June 22</b>	<b>Firemen's Muster &amp; Field Day</b>
<b>July 3</b>	<b>Holiday Details &amp; Fireworks</b>
<b>July 4</b>	<b>Civic, Military &amp; Firemen's Parade</b>

<b>August 13</b>	<b>Community Night Out</b>
<b>August 16</b>	<b>Harbor Festival</b>

### **For the Good of the Department**

Chief DeMello sends his thanks for the support & responses of the men & women of the department.

**Calls for Service Year to Date 2025**

<b>EMS</b>	<b>1450</b>
<b>Fire</b>	<b>14</b>
<b>Alarms</b>	<b>191</b>
<b>Other</b>	<b>119</b>
<b>Total</b>	<b>1774</b>

**Closing & Adjournment**

Without any other business to conduct at this meeting, the meeting was adjourned at 1930 hours.

Respectfully Submitted,

*Lou Mascola*

Lou Mascola

Clerk, for the Board of Engineers

Bristol Fire Department

Bristol, Rhode Island 02809



**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

MEETING MINUTES FOR  
**March 20, 2025**

A meeting of the Trustees of Rogers Free Library was held on Thursday, March 20, 2025, at 6:30 PM. It was held in person at Rogers Free Library, 525 Hope Street Bristol, Rhode Island.

**Present:**

Annie Silvia - Trustee | Chairperson  
 Kasey Feijo - Trustee | Secretary  
 Samantha Faria – Trustee  
 Marie Knapman – Trustee  
 Eileen Dyer - Library Director

**Absent:**

Cara Cromwell – Trustee

**Public:**

N/A

**AGENDA ITEMS**

1. CALL TO ORDER/ATTENDANCE/QUORUM
  - Annie Silvia called the meeting to order at 6:33pm and noted there was a quorum.
2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETINGS
  - Minutes of Previous February 27, 2025 Meeting.
    - Samantha Faria made a spelling correction to the minutes.
    - Marie Knapman made a motion to approve the minutes with the amendment. Samantha Faria seconded the motion. Vote: all in favor.
3. CHAIR REPORT
  - Annie Silvia delivered her Chair Report.
4. LIBRARY DIRECTOR REPORT
  - Eileen Dyer delivered her Director Report.
5. FINANCIAL REPORT
  - Eileen Dyer delivered the Financial Report.
6. OLD BUSINESS
  - Board of Trustees Candidate Update

- Marie Knapman gave an update on the timeline and progress of the trustee selection and appointment process.

7. NEW BUSINESS

- Update of Meeting Room Policy. First reading.
  - The board discussed the current meeting room policy draft.
- 2025 Action Plan. Discussion.
  - The board discussed the 2025 action plan.

8. MEMBER PEROGATIVES

9. PUBLIC COMMENT

10. NEXT MEETING DATE: April 17, 2025 at 6:30pm

11. ADJOURN

- Meeting adjourned at 7:59pm.

STATE OF RHODE ISLAND

MINUTES  
THE ZONING BOARD OF REVIEW  
OF BRISTOL, RHODE ISLAND

05 MAY 2025  
7:00 PM  
BRISTOL TOWN HALL  
BRISTOL, RHODE ISLAND

BEFORE THE TOWN OF BRISTOL ZONING BOARD OF REVIEW:

MR. CHARLES BURKE, Vice Chairman  
MR. TONY BRUM  
MR. GEORGE D. DUARTE, JR., Alternate  
MS. KIM TEVES, Alternate

ALSO PRESENT:

ATTORNEY PETER SKWIRZ, Town Solicitor's Office  
MR. EDWARD TANNER, Zoning Officer

Susan E. Andrade  
91 Sherry Ave.  
Bristol, RI 02809  
401-578-3918

05 MAY 2025

## I N D E X

Page

## 1. Approval of minutes:

07 APRIL 2025.....3

## SITTING AS BOARD OF REVIEW

## Continued Petitions:

2. 2025-02 – Petition of Brandon M. &amp; Cassie M. Andrade.....4

## New Petitions:

3. 2025-14 – Petition of Alyssa &amp; Richard Brown.....8

4. Adjournment.....14

05 MAY 2025

The meeting of the Town of Bristol Zoning Board of Review was held and called to order at 7:00 p.m. by Acting Chairman Burke at Bristol Town Hall, 10 Court St., Bristol, RI

**1. APPROVAL OF MINUTES:**

Acting Chairman Burke called for approval of the April 7, 2025 minutes

X X X X X X

MS TEVES: I'll make a motion to approve.

MR. BRUM: Second.

MR. BURKE: All in favor:

MS. TEVES: Aye.

MR. DUARTE: Aye.

MR. BRUM: Aye.

MR. BURKE: Aye.

X X X X X X

(MOTION WAS UNANIMOUSLY APPROVED)

(Minutes were approved)



05 MAY 2025

SITTING AS BOARD OF REVIEW:

CONTINUED PETITIONS:

**2. 2025-02**

**BRANDON M. & CASSIE M. ANDRADE**

**21 Naomi St.: R-15  
Pl. 118, Lot 100**

Dimensional Variance to construct a 30' x 34' two-story garage and living area addition to an existing single-family dwelling with less than the required right-side yard.

Mr. and Mrs. Andrade presented the Petition to the Board. The Board noted that they had received the site plan, as asked for at the January meeting. Mr. Andrade reviewed the Petition and explained that they were looking to add an addition and garage with an additional 30 feet to the right of the house and going out to the back about 8 feet, to accommodate their growing family. They also both work from home and it's getting very tight.

Mr. Burke noted that there was testimony in January where it was discussed that there is no way to put the garage in another location, it's based on where the primary structure of the home is located; and there isn't any room on the left side. He also noted that the site plan shows the existing structure, but it doesn't show the addition. Typically, it would show the proposed distance between the property line and the addition. His interpretation is that they were initially asking for a four-foot variance, and it now looks like a three-foot variance; it looks like it will be farther away from the property line by 1 foot.

Mr. Andrade stated that based on the architect's drawing he thought it was going to be about ten feet from the property line. And now after the survey was completed it would be fifteen feet.

05 MAY 2025

Mr. Tanner explained that the site plan that was submitted with the original application shows about 16 feet from the property line and it's 15 now. The Zoning District requires a 20-foot side yard, so they would be asking for five feet of relief.

No one spoke or against the Petition. The public hearing was closed.

Mr. Burke explained this was reviewed in January, the Board asked the applicants to address the technical issue that would allow the Board to move forward in making a decision, as they didn't know the dimensions and the applicant did submit the site plan. He thinks they have satisfied the requirements, and he didn't see any reason not to approve the application.

X X X X X X

MR. DUARTE: I'll make a motion. Based on the evidence presented to the Zoning Board of Review and the Board's knowledge, the Zoning Board hereby finds in favor of a variance for 2025-02 Brandon M. and Cassie M. Andrade for property located on 21 Naomi Street. That the hardship from which the applicant seeks relief is due to the unique characteristics of the subject land or structure and not to the general characteristics of the surrounding area, and not due to any economic disability of the applicant. Based upon previous testimony and again this evening, the addition to the property requires a five-foot variance to the side yard. The property was completed to align with the rest of the structures on Naomi Street. That the hardship is not the result of a prior action of the applicant, because, again, there was nothing that they have done prior to that that would deter us from granting relief. The granting of the requested Dimensional Variance will not alter

05 MAY 2025

the general characteristics of the surrounding area or impair either the intent or purpose of the Zoning Ordinance or the Comprehensive Plan of the Town of Bristol. Because, once again, with the addition that he is currently looking to seek variance for will fall in line with the structures of those homes on Naomi Street. A number of people live on Naomi Street, and more specifically a couple of houses down, all those houses fall in line with the addition they are looking to build and would be a great addition to the street, as well as cosmetically. That the hardship that will be suffered by the owner of the subject property if the Dimensional Variance is not granted would amount to more than a mere inconvenience, because the relief sought is minimal to a reasonable enjoyment of the permitted use to which the property is proposed to be devoted. Because, again, you have a growing family, they both work from the house, I can understand the space needed for the two separate offices and additional bedrooms and the like. The fact that the use be more profitable, or that the structure may be more valuable after relief is granted shall not be grounds for relief. So, we're not taking into consideration the potential value of the property. Therefore, I move that the Dimensional Variance be granted, subject to the following conditions: there are none. And I'm in favor.

MR. BRUM: I'll second.

MR. BURKE: All in favor:

MS. TEVES: Aye.

MR. DUARTE: Aye.

05 MAY 2025

MR. BRUM: Aye.

MR. BURKE: Aye.

X X X X X X

(MOTION WAS UNANIMOUSLY APPROVED)

(Petition Continued)

05 MAY 2025

**NEW PETITIONS:**

**3. 2025-14  
ALYSSA & RICHARD BROWN**

**21 Magnolia St.: R-6  
Pl. 29, Lot 19**

Dimensional Variances to construct a 24' x 40' second-story addition to an existing single-family dwelling to create a second residential dwelling unit with less than the required lot area per dwelling unit.

Mr. Burke stated that per the Code requires a 10,000 square foot lot area and they have 8,000; so they are requesting a 2,000 square foot variance to construct a second dwelling unit in an R-6 zone.

Ms. Alyssa Brown presented the Petition to the Board. She explained they want to build a second story for an apartment upstairs for her mother-in-law to move into, to help with costs of living for her. Her father-in-law has passed, and they would like to have her mother-in-law move in. There would also be a back deck, extending off the back of the house with stairs coming down the side. Her mother-in-law presently lives in Town on DeWolf Avenue. She also confirmed that they had looked into an ADU and because of restrictions that would not make for a livable space, which would be around 600 square feet.

Mr. Burke asked if, as an alternative, could an exception to the square footage for an ADU be made, the 60% rule.

Mr. Skwirz stated that it could make practical living space; because if they give a variance for the lot area requirement, they could add an ADU to that. If they give relief for the 60% rule that would be an ADU above,

05 MAY 2025

Mr. Tanner stated it would be a Dimensional Variance either way; it just depends on which type of Dimensional Variance. His discussions with the applicant were looking to add on the apartment, because the ADU is restricted to no more than 60% of the gross floor area of the first floor and the applicants want to do a full second floor. They could do a second floor by right without any variances, if they kept it a single-family home. But by making it a two-family home they need the variance; or basically use 40% of the new second floor as common space, or something like that to get around it. But after some discussions with the applicant, they wanted to just ask for a straight two-family house. Because the layout of the house would make more sense.

Mr. Burke stated he was just looking into what the least relief would be for particular circumstance. He was also concerned about whether there might be a public notice issue.

Mr. Skwirz stated there wouldn't be a notice issue if they wanted to frame it as a relief from the 60% requirement, because the impact on the ground would be the same either way; it's just a question of which criteria they grant relief from. The proposed use would also be the same.

Mr. Burke stated his concern would be if and when the property was to be sold, it could be sold as a two-family.

Mr. Duarte stated that now if the family members move out it cannot be restricted to the family.

Ms. Teves stated he was right, but now if the Board grants relief for an ADU, they cannot put another ADU on the property. But if they go up and make it a two-family, they will still have the right to put an ADU on the property. She felt more



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comfortable with granting relief for the ADU on the second floor than making it a two-family and leaving the option open for an ADU.

In response to questioning by the Board about which option would be beneficial to the applicant. Ms. Brown asked if an ADU could have separate meters and was told she could. She then stated that to her, honestly, the property is small and doesn't see them needing an ADU ever in the future. The Board explained if the property was ever sold the next owner could come in and ask for an ADU.

Mr. Burke proposed that the Board grant it as an ADU to the dimensions that they would like and give them relief on the 60% requirement for the limitation on the area.

A detailed discussion was held by the Board on the pros and cons of each option. Mr. Skwirz noted that there is one restriction on an ADU; that it cannot be listed for short-term rentals, such as Airbnb.

Mr. Tanner noted that they meet the parking requirements, and the only variances would be, for a two-bedroom unit you can go up to 1,200 square feet, or 60% of the floor area, whichever is less. So, it's a 960 square foot first floor, they would be restricted to that 60%; but the Board would be giving the variance to go from 60% to 100%.

No one spoke in favor or against the Petition. The public hearing was closed.

The Board agreed that the applicant would still be getting what they need and precluding a third dwelling unit on the property in the future.

05 MAY 2025

X X X X X X

MR. BRUM:

I'll make a motion to approve file number 2025-14. The applicants Alyssa and Richard Brown. The applicant has requested Dimensional Variance to construct a 24' x 40' second story addition to an existing single-family dwelling to create a second residential dwelling unit with less than the required lot area per dwelling unit. Based on deliberations of this Board, the inspection of the property by the Board and the testimony of the applicant, the Board finds that in this particular case the hardship in which the applicant seeks relief is due to the unique characteristics of the subject land, and not to any general characteristics of the surrounding area, and not due to the economic disability of the applicant. Because, during this Board's deliberations we have found, and the applicant has testified that the 8,000 square foot lot on which the house is built upon is less than the 10,000 square foot area that is required for constructing an ADU, which is less than the required square footage to build an ADU. And rather than constructing a second living unit, the Board has found that building an ADU within the proposed second floor addition would allow the applicant to construct the ADU that they are looking for at greater than the maximum allowable amount of 60%. The applicant has requested to put a full second floor addition on the property, which will encompass 100% of the footprint of the property. The applicant has testified that constructing an ADU less

05 MAY 2025

than 100% of the footprint at the maximum of 60% would limit the usability, as well as increase the expense and not meet the needs and the hardship in which she has. Her mother is looking to inhabit the ADU; and by limiting approval to the additional dwelling unit, we are allowing for the occupancy of the applicant's mother. The granting of the requested Dimensional Variance will not alter the general characteristics of the surrounding area or impair the intent or purpose of the Zoning Ordinance or the Comprehensive Plan of the Town of Bristol. Because, as noted there are several two-family homes and a two-family dwelling unit would be allowed in this R-6 zone, just at a less than the requested amount. The hardship that will be suffered by the owner of the subject property, if the Dimensional Variance is not granted, would amount to more than a mere inconvenience and the relief sought is minimal to a reasonable enjoyment of permitted use to which the property is proposed to be devoted. Because, as we had stated, the development of this property at the maximum addition to 60% would limit the use of the property and create a hardship for the applicant's mother, who she has testified will inhabit the ADU. For these reasons I find that by granting this Dimensional Variance, it will be in accordance with the Town's Comprehensive Plan.

MS. TEVES: I'll second.

MR. BURKE: All in favor:

05 MAY 2025

MS. TEVES: Aye.

MR. DUARTE: Aye.

MR. BRUM: Aye.

MR. BURKE: Aye.

X X X X X X

(MOTION WAS UNANIMOUSLY APPROVED)

(Petition Granted)

05 MAY 2025

**4. ADJOURNMENT:**

X X X X X X

MR. BURKE: Motion to adjourn?

MR. BRUM: Second.

MR. BURKE: All in favor:

MR. BURKE: Aye.

MR. DUARTE: Aye.

MS. TEVES: Aye.

MR. KERN: Aye.

MR. BRUM: Aye.

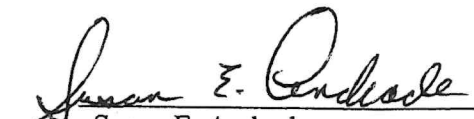
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(THE MOTION WAS UNANIMOUSLY APPROVED)

(MEETING ADJOURNED AT 7:31 P.M.)

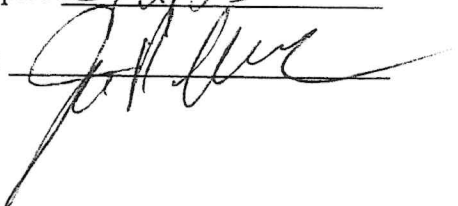
05 MAY 2025

RESPECTFULLY SUBMITTED,

  
Susan E. Andrade

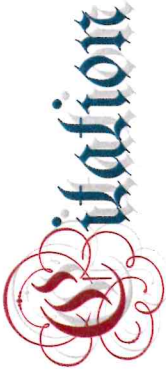
TOWN OF BRISTOL ZONING BOARD  
MEETING HELD ON: 05 MAY 2025

Date Accepted: 5/2/25

Chairman: 



# State of Rhode Island Town of Bristol



## KICKEMUIT MIDDLE SCHOOL WRESTLING TEAM

On behalf of the Town of Bristol, the Town Council proudly honors the Kickemuit Middle School Wrestling Team for its dedication, sportsmanship, and dominance in the 2025 Middle School State Wrestling Championship. Their hard work, determination, and relentless pursuit of excellence have made them a force to be reckoned with and a source of immense pride for their school and community.

We especially celebrate the incredible achievements of Cameron Ferreira (70 lbs), Matthew Williams (119 lbs), and William Corrente (Heavyweight), who have risen to the top and claimed Middle School State Championship titles in their respective weight classes. Their grit, discipline, and unwavering commitment exemplify the true spirit of champions.

The Bristol Town Council applauds the entire team for its outstanding accomplishments and looks forward to seeing even greater victories in the future. Keep pushing the limits and making Bristol proud!

*In Witness Whereof*, we have hereunto set our hand and affixed the Seal of the  
Town of Bristol, Rhode Island, on the adoption of this      day of      2025.

Steven Contente, Town Administrator

Attest:

Melissa Cordeiro, Town Clerk

Nathan T. Calouro, Chairman

Mary A. Parella, Vice Chairwoman

Antonio A. Teixeira, Councilman

Timothy E. Sweeney, Councilman

Aaron J. Ley, Councilman

State of Rhode Island  
Town of Bristol



MT. HOPE HIGH SCHOOL WRESTLING TEAM

On behalf of the Town of Bristol, the Town Council proudly recognizes the Mt. Hope High School Wrestling Team for its outstanding achievements and dedication to the sport. Their perseverance, discipline, and commitment to excellence have led to a remarkable season, earning respect and admiration across the community.

This year, several standout athletes demonstrated extraordinary skill and determination, claiming championship titles through hard work and resilience. We commend Kyle McCarthy (Freshman 144 lbs State Champion), Eli Francis (Freshman 126 lbs State Champion), Arion Ferris (JV 113 lbs State Champion), and Ben Martel (Heavyweight Sectionals Champion) for their well-earned victories and leadership on the mat.

The Bristol Town Council congratulates the entire team on its success and celebrates their dedication to the sport. May their achievements inspire future athletes and continue to build a legacy of excellence at Mt. Hope High School.

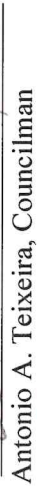
In Witness Whereof, we have hereunto set our hand and affixed the Seal of the  
Town of Bristol, Rhode Island, on the adoption of this day of 2025.

  
Steven Contente, Town Administrator

Attest:   
Melissa Cordeiro, Town Clerk

  
Nathan T. Calouro, Chairman

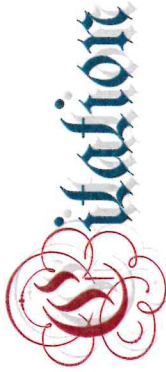
  
Mary A. Parella, Vice Chairwoman

  
Antonio A. Teixeira, Councilman

  
Timothy E. Sweeney, Councilman

  
Aaron J. Ley, Councilman

State of Rhode Island  
Town of Bristol




MT. HOPE HIGH SCHOOL GYMNASTICS TEAM

On behalf of the Town of Bristol, the Bristol Town Council proudly recognizes the Mt. Hope High School Gymnastics Team for its dedication, skill, and excellence in competition. Under the expert leadership of Head Coach Nicole Daniello and Assistant Coach Courtney L'Heureux, the team has demonstrated remarkable commitment and perseverance throughout the season.

We especially commend Kara Pisasale, who achieved the incredible title of State Champion in Floor Exercise, showcasing talent, precision, and grace at the highest level. Her hard work and dedication serve as an inspiration to her teammates and the entire Bristol community. The Bristol Town Council congratulates the entire team on a successful season and celebrates their continued pursuit of excellence in gymnastics.

*In Witness Whereof*, we have hereunto set our hand and affixed the Seal of the  
Town of Bristol, Rhode Island, on the adoption of this      day of      2025.


  
Steven Contente, Town Administrator

Attest:  
  
Melissa Cordeiro, Town Clerk

  
Nathan T. Calouro, Chairman

  
Mary A. Parella, Vice Chairwoman

  
Antonio A. Teixeira, Councilman

  
Timothy E. Sweeney, Councilman

  
Aaron J. Ley, Councilman

State of Rhode Island  
Town of Bristol  
Town Council  
**Resolution**

**Resolved:**

That the mooring and docking and related harbor fees are hereby established:

(All are annual fees unless otherwise noted)

**Church Street and Rockwell Docks**

<u>Recreational, per Foot Entire Length of Dock</u>	<u>Per Slip Size or Overage of Slip Size</u>
Recreational (40ft Plus Slip)	\$ 80
Recreational (30ft Slip)	\$ 75
Recreational (24ft Slip and smaller)	\$ 70
Commercial Fisherman	\$ 50
Commercial Marine Business	\$ 100
Prudence Island/State St. Dock No Power on Bulkhead	\$ 40
If Power on Bulkhead Additional Per Foot	\$ 10
Wire/Cable Church Street Dock	\$400
Winter Dock Fee Bristol Resident- no power	\$25/ft
Winter Dock Fee Bristol Resident- with power	\$35/ft
Winter Dock Fee Non-Resident-no power	\$35/ft
Winter Dock Fee Non-Resident- with power	\$45/ft

**Mooring Fees (Includes \$5 pump-out fee)**

<u>Type of Mooring</u>	
Recreational, Bristol Resident (up to 30 feet)	\$135
Recreational, Non-Resident (up to 30 feet)	\$310
Commercial Waterfront Business, (BM/BYC/Herreshoff Marine Museum)	\$335
Commercial Mooring Resident	\$425
Commercial Mooring Non-Resident	\$600
Non-Profit Sailing School Mooring (up to 30 feet)	\$180
Recreational Non-Profit Sailing School (additional fee per-foot over 30 feet)	\$ 10
Commercial (additional fee per-foot over 30 feet)	\$ 12

**Transient Dock Fees**

<u>Transient Dock</u>	
Bristol Resident (up to 4 hours – per hour)	\$ 5
Non-Resident (up to 4 hours – per hour)	\$ 10
Overnight- Bristol Resident (per night/per foot)	\$ 2
Overnight- Non-Resident (per night/per foot)	\$ 4
<u>Utility Rental</u>	
30 AMP (per night)	\$ 15
50 AMP (per night)	\$ 25
100 AMP (per night)	\$ 50
200 AMP (per night)	\$ 50



**Transient Mooring Fees****Transient Mooring**

Up to 4 hours	\$ 25
Per Night	\$ 50
Per Week (7 Consecutive Days)	\$300
Per Month (30 Consecutive Days)	\$900

**Dinghy and Kayak Fees**

Dinghy and Kayak Rack-Resident	\$ 70
Dinghy and Kayak Rack-Non-Resident	\$ 85
Dinghy (10ft) in water- Resident	\$300
Dinghy (10ft) in water- Non-Resident	\$425
Each Additional Paddle Craft (with permission of Harbormaster)	\$ 8

**Miscellaneous Harbor Fees**

Application Fee for Dock/Mooring	\$ 25
Application Fee for Kayak/Dinghy Rack	\$ 25
Waitlist Fee (Dock and Mooring)	\$ 10
Mooring Inspector License Fee	\$ 50/annual
Mooring Transfer Fee	\$ 25
Relocation Fee	\$ 15
Pump-Out Fee (per 20 gallons of waste)	\$ 5
Transient Vehicle Pass	\$ 20
Administration Fee Per Transaction Billed by Service Provider (per transaction)	\$ 6

**Fuel Prices**

Fuel Prices \$ call for pricing

**Marine Fuel Discount %**

Bristol Resident (recreational)	5 ¢ discount per gallon
Bristol Resident (commercial fisherman)	5 ¢ discount per gallon
Commercial Marine Business	No discount
Non-Resident	No discount

Adopted: December 16, A.D. 2015

Attest: Louis P. Cirillo, CMC, Council Clerk

Amended: May 23, A.D. 2018 Attest: Louis P. Cirillo, CMC, Council Clerk

Amended: October 30, 2019 Attest: Louis P. Cirillo, CMC, Council Clerk

Amended: February 17, 2021 Attest: Melissa Cordeiro, Council Clerk

Amended: March 2, 2022 Attest: Melissa Cordeiro, Council Clerk

Amended: November 1, 2023 Attest: Melissa Cordeiro, Council Clerk

Amended: May 28, 2025

Attest:



Melissa Cordeiro, Council Clerk



## TOWN OF BRISTOL

## BORROWING RESOLUTIONS

The Town Council of the Town of Bristol, Rhode Island hereby adopts the following resolutions:

RESOLVED: That, pursuant to the authority contained in Section 45-12-2 of the General Laws of Rhode Island, the Town Council hereby authorizes the Town of Bristol (the "Town") to borrow up to Two Million Eight Hundred Thousand Dollars (\$2,800,000) and to issue bonds therefore in an amount not to exceed to Two Million Eight Hundred Thousand Dollars (\$2,800,000) and bond anticipation notes in anticipation thereof from time to time, to provide new money for the purposes of (i) the design, engineering and construction costs for the road resurfacing reclamation and resurfacing of ten streets in the Town of Bristol with improvements to drainage systems where applicable: Aaron Avenue/Sandra Drive; Ansonia Avenue; Betsy Drive; Birchwood Drive, Sandy Lane, Cliff Drive, Gloria Street, Harrison Street, Kingswood Road and Pagnano Street and (ii) costs of issuance (the "Project"); and it is further

RESOLVED: That, the above authorized bonds and notes shall be signed by the Town Treasurer and the Chairman of the Town Council and the manner of sale, denominations, maturities, interest rates and other terms, conditions and details of the bonds and notes shall be fixed by the Town Treasurer with the approval of the Chairman of the Town Council; and it is further

RESOLVED: That, the above-referenced borrowings will be made from the Rhode Island Infrastructure Bank, as Administrator of Municipal Road and Bridge Revolving Fund Program, and the Town Administrator and the Chairman of the Town Council are hereby authorized and empowered to execute and deliver in the name and on behalf of the Town the Loan Agreement between the Town and the Rhode Island Infrastructure Bank, and any and all other documents, agreements and instruments in connection therewith, upon such terms and conditions which may be required under federal and state law or regulation in connection with the borrowing from the Rhode Island Infrastructure Bank and to do all else required by federal or state law or appropriate in connection with the borrowing from the Rhode Island Infrastructure Bank; and it is further

RESOLVED: That the Town, pursuant to Treasury Regulation 1.150-2 intends to reimburse itself for capital expenditures for the above-described Project paid on or after the date which is sixty days prior to the date of these resolutions, but prior to the issuance of the above authorized bonds and notes in anticipation thereof. Such amounts to be reimbursed shall not exceed the authorized amount pursuant to this Resolution and shall be reimbursed not later than eighteen months after the later of (a) a date on which the expenditure is paid, or (b) the date the Project is placed in service or abandoned, but in no event later than three years after the date the expenditure is paid; and it is further

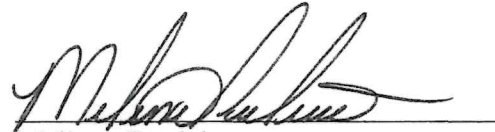


RESOLVED: That all previous actions taken by the Town in connection with the above authorized borrowing including, without limitation, the submission of a request for funding of the Project with the Rhode Island Infrastructure Bank, and submission of the Project to the Rhode Island Department of Transportation 2025/2026 Project Priority List to obtain a Certificate of Approval are hereby ratified, confirmed and approved.

CERTIFICATION

I, the Town Clerk of the Town of Bristol, Rhode Island, certify that at a meeting of the Town Council held May 28, 2025, of which meeting all members of the Council were duly notified and at which a quorum was present, the foregoing resolutions were unanimously approved, all of which appears in the official records of the Town Council in my custody.

I further certify that the resolutions were passed at a meeting open to the public, that notice of the meeting was duly posted at least 48 hours prior to the meeting and that no action in connection therewith was taken in executive session, all in accordance with Chapter 46 of Title 42 of the General Laws entitled "Open Meetings."



Melissa Cordeiro,  
Town Clerk

Dated: May 28, 2025





# Town of Bristol, Rhode Island

## PROCLAMATION

**Be** it hereby known to all that:


**WHEREAS**, Mello's Shoe Service, established in 1922 by John Mello, has stood as a trusted and respected business in the Town of Bristol for over 100 years, providing quality craftsmanship and service to generations of residents; and

**WHEREAS**, Mr. Mike Iacovelli began working at Mello's Shoe Service at the age of 12, learning the trade under the guidance of John Mello, his uncle's father, and has faithfully continued the family tradition for the past 70 years, becoming a master of his craft and a fixture in the Bristol community; and

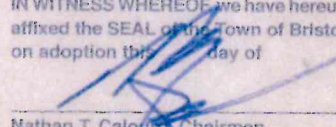
**WHEREAS**, Mr. Iacovelli's dedication to his trade, his customers, and his hometown has left an indelible mark on the character and spirit of Bristol; and

**WHEREAS**, with the upcoming closure of Mello's Shoe Service in June 2025, Mr. Iacovelli will retire from his profession, concluding a remarkable career defined by pride, precision, and personal connection;

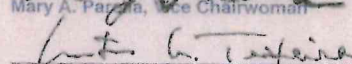
**THEREFORE, BE IT HEREBY RESOLVED**, that the Honorable Town Council and Honorable Town Administrator of the Town of Bristol, State of Rhode Island, by virtue of the authority vested in them by the citizens of Bristol extends its deepest appreciation and heartfelt congratulations to Mr. Mike Iacovelli on the occasion of his well-earned retirement and expresses sincere gratitude for his lifetime of service and the legacy of excellence he leaves behind.


  
Steven Conte, Town Administrator

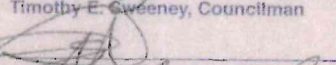
IN WITNESS WHEREOF, we have hereunto set our hand and affixed the SEAL of the Town of Bristol, Rhode Island on adoption the \_\_\_\_\_ day of \_\_\_\_\_

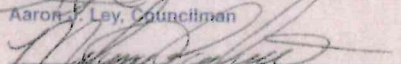
  
Nathan T. Calouro, Chairman

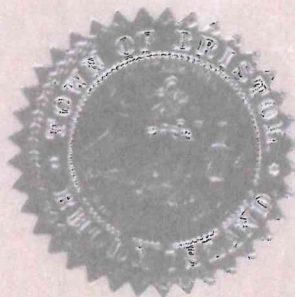
  
Mary A. Parola, Vice Chairwoman

  
Antonio A. Teixeira, Councilman

  
Timothy E. Sweeney, Councilman

  
Aaron J. Ley, Councilman

ATTEST:   
Melissa Cordello, Town Clerk



**TOWN OF HOPKINTON, RI**  
**RESOLUTION OPPOSING SENATE BILL 0909 AND HOUSE BILL 6273**  
**RELATING TO THE ACCESS TO PUBLIC RECORDS ACT (APRA)**

WHEREAS, the Access to Public Records Act (APRA) was enacted to promote transparency in government while balancing the need to protect personal privacy and maintain efficient public operations; and

WHEREAS, compliance with the existing APRA requirements is already burdensome and expensive, particularly for small towns and other public bodies with limited resources and strained budgets; and

WHEREAS, Senate Bill 0909 and House Bill 6273 propose sweeping amendments to the APRA that increase the burdens and costs on public bodies, reduce protections for personal privacy, and do not meaningfully further the goal of government transparency; these changes include but are not limited to:

- Expanding disclosure of police reports not resulting in arrests;
- Requiring the release of final internal affairs reports;
- Mandating body-worn camera footage to be released within thirty (30) days;
- Removing protections for communications between elected officials and their constituents;
- Expanding the arrest record reporting window from five (5) to thirty (30) days;
- Releasing 911 call audio and related electronic transmissions;
- Reducing allowable copy fees and capping hourly retrieval and redaction costs;
- Proposing a procedure for dealing with “vexatious requests” that will not be helpful or effective; and
- Imposing increased civil fines on public officials; and

WHEREAS, the proposed language would increase the already substantial burden on small towns and public bodies with limited resources, undermine important personal privacy interests, chill communication between elected officials and their constituents, and disrupt essential public safety operations while providing little to no benefit in terms of increased government transparency; and



WHEREAS, cities and towns often respond to highly sensitive incidents, including those involving mental health crises, overdoses, domestic disputes, and juveniles, in which no arrest is made, and the mandatory release of reports or footage in these cases would risk exposing traumatic and private information while providing no benefits in terms of promoting government transparency; and

WHEREAS, the financial and operational impact of implementing these provisions, including broader search and redaction requirements, reduced cost recovery, and a mandated 30-day disclosure window for sensitive police body-worn camera footage, could strain already limited municipal resources and personnel, and would be unfair to taxpayers; and

WHEREAS, most small towns and public bodies with limited resources do not have the technical expertise or capacity to timely and cost-effectively review and redact video and audio content; and

WHEREAS, the wholesale release of internal communications, internal affairs reports, 911 records, police reports that do not result in arrest, and communications between elected officials and their constituents will have a chilling effect on community engagement, deter emergency reporting, disrupt public safety operations, reduce the effectiveness of internal affairs investigations, and erode the trust between residents and local elected officials; and

WHEREAS, increasing fines that can be assessed against public bodies with limited resources is unnecessarily punitive, unfair to taxpayers, and is not an effective way to encourage compliance; and

WHEREAS, the vexatious misuse of the APRA is, unfortunately, a common occurrence, and such conduct is unfair to public bodies and the taxpayers who support them, but the proposed language of § 38-2-17 is not helpful because its language is vague and imposes heavy-handed punitive measures against public bodies that file unsuccessful petitions; this will deter public bodies from defending themselves against vexatious conduct and will embolden those who would use the APRA in a vexatious manner; and

WHEREAS, the proposed amendments are essentially an unfunded State mandate that will increase burdens and costs on small towns and public bodies with limited resources; and

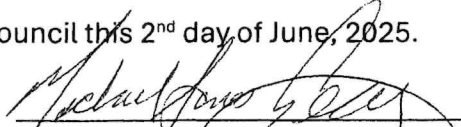
WHEREAS, any amendments to the APRA should be considered carefully and in collaboration with the local governments, local officials, and public bodies that are most impacted by them.


NOW, THEREFORE, BE IT RESOLVED that the Hopkinton Town Council hereby **opposes Senate Bill 0909 and House Bill 6273** and would ask the Legislature to reject these amendments in their entirety.

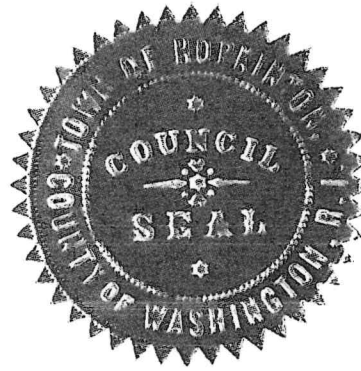
**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly and the City and Town Councils.

The **RESOLUTION** shall take effect upon passage.

Passed as a resolution of the Hopkinton Town Council this 2<sup>nd</sup> day of June, 2025.

  
Michael James Geary, President  
Hopkinton Town Council

ATTEST:   
Marita D. Murray, Town Clerk



**RESOLUTION OF THE TOWN OF SMITHFIELD  
OPPOSING HOUSE BILL 5436 AND SENATE BILL 359**

**WHEREAS**, the Second Amendment to the United States Constitution and Article I of the Rhode Island Constitution protect an individual's right to keep and bear arms; and

**WHEREAS**, the United States Supreme Court in District of Columbia v. Heller, 554 U.S.570 (2008), affirmed an individual's right to possess firearms, unconnected with service in a militia, for traditionally lawful purposes, such as self-defense within the home; and

**WHEREAS**, House Bill 5436 and Senate Bill 359 that are being considered by the General Assembly would ban the sale of several semi-automatic rifles, shotguns, and handguns in common competition and hunting usage and require the registration or confiscation and storage of these firearms if they are currently owned, and, further, make the Towns and Cities of Rhode Island, responsible for these costs; and

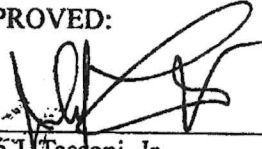
**WHEREAS**, these bills require a firearms registry even though 11 R.I.G.L. 47-41 prohibits the registration of firearms in Rhode Island;


**NOW, THEREFORE, IT IS, HEREBY, RESOLVED** that the Smithfield Town Council opposes these bills as they are impractical in both application and enforcement; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to every Rhode Island Municipality, State Senators, State Representatives, the Governor and the Lt. Governor respectfully requesting their support.

**PASSED: June 3, 2025**

**APPROVED:**

  
\_\_\_\_\_  
John J. Tassoni, Jr.  
Council President

  
\_\_\_\_\_  
Lynn M. Antonuccio, CMC  
Town Clerk





# TOWN OF EXETER, RI

---

## TOWN COUNCIL

Daniel W. Patterson, President  
 Raymond A. Morrissey, Jr., Vice President  
 Diane Bampton Allen  
 Olivia DeFrancesco  
 Calvin A. Ellis

675 Ten Rod Road  
 Exeter, R.I. 02822  
 Ph: (401) 294-3891  
 Fax: (401) 295-1248  
 clerk@exeterri.gov

## STATE OF RHODE ISLAND TOWN OF EXETER

### RESOLUTION 2025-06

#### RESOLUTION OPPOSING SENATE BILL 0909 AND HOUSE BILL 6273 RELATING TO THE ACCESS TO PUBLIC RECORDS ACT (APRA)

**WHEREAS:** The Access to Public Records Act (APRA) was enacted to promote transparency in government while balancing the need to protect personal privacy and maintain efficient public operations; and

**WHEREAS:** Compliance with the existing APRA requirements is already burdensome and expensive, particularly for small towns and other public bodies with limited resources and strained budgets; and

**WHEREAS:** Senate Bill 0909 and House Bill 6273 propose sweeping amendments to the APRA that increase the burdens and costs on public bodies, reduce protections for personal privacy, and do not meaningfully further the goal of government transparency; these changes include but are not limited to:

- Expanding disclosure of police reports not resulting in arrests;
- Requiring the release of final internal affairs reports;
- Mandating body-worn camera footage to be released within thirty (30) days;
- Removing protections for communications between elected officials and their constituents;
- Expanding the arrest record reporting window from five (5) to thirty (30) days;
- Releasing 911 call audio and related electronic transmissions;
- Reducing allowable copy fees and capping hourly retrieval and redaction costs;

- Proposing a procedure for dealing with “vexatious requests” that will not be helpful or effective; and
- Imposing increased civil fines on public officials; and

**WHEREAS:** The proposed language would increase the already substantial burden on small towns and public bodies with limited resources, undermine important personal privacy interests, chill communication between elected officials and their constituents, and disrupt essential public safety operations while providing little to no benefit in terms of increased government transparency; and

**WHEREAS:** Cities and towns often respond to highly sensitive incidents, including those involving mental health crises, overdoses, domestic disputes, and juveniles, in which no arrest is made, and the mandatory release of reports or footage in these cases would risk exposing traumatic and private information while providing no benefits in terms of promoting government transparency; and

**WHEREAS:** The financial and operational impact of implementing these provisions, including broader search and redaction requirements, reduced cost recovery, and a mandated 30- day disclosure window for sensitive police body-worn camera footage, could strain already limited municipal resources and personnel, and would be unfair to taxpayers; and

**WHEREAS:** Most small towns and public bodies with limited resources do not have the technical expertise or capacity to timely and cost-effectively review and redact video and audio content; and

**WHEREAS,:** The wholesale release of internal communications, internal affairs reports, 911 records, police reports that do not result in arrest, and communications between elected officials and their constituents will have a chilling effect on community engagement, deter emergency reporting, disrupt public safety operations, reduce the effectiveness of internal affairs investigations, and erode the trust between residents and local elected officials; and

**WHEREAS:** Increasing fines that can be assessed against public bodies with limited resources is unnecessarily punitive, unfair to taxpayers, and is not an effective way to encourage compliance; and

**WHEREAS:** The vexatious misuse of the APRA is, unfortunately, a common occurrence, and such conduct is unfair to public bodies and the taxpayers who support them, but the proposed language of § 38-2-17 is not helpful because its language is vague and imposes heavy-handed punitive measures against public bodies that file unsuccessful petitions; this will deter public bodies from defending themselves against vexatious conduct and will embolden those who would use the APRA in a vexatious manner; and

**WHEREAS:** The proposed amendments are essentially an unfunded State mandate that will increase burdens and costs on small towns and public bodies with limited resources; and


**WHEREAS:** Any amendments to the APRA should be considered carefully and in collaboration with the local governments, local officials, and public bodies that are most impacted by them;

**NOW, THEREFORE, BE IT RESOLVED:** That the Exeter Town Council hereby **opposes Senate Bill 0909 and House Bill 6273** and would ask the Legislature to reject these amendments in their entirety.

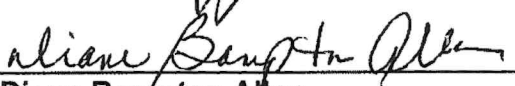
**BE IT FURTHER RESOLVED:** That a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly, local State Senator and Representatives, and the City and Town Councils.


Approved by vote of the Exeter Town Council on this 2<sup>ND</sup> day of June, 2025.

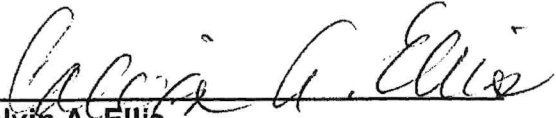


  
Daniel W. Patterson  
Town Council President

  
Raymond A. Morrissey  
Town Council Vice President

  
Diane Bampton Allen  
Town Council Member

  
Olivia DeFrancesco  
Town Council Member

  
Calvin A. Ellis  
Town Council Member

IN WITNESS WHEREOF, I hereby set my hand and the Official Seal of the  
Town of Exeter this 2<sup>ND</sup> day of June, 2025.



Lynn M. Hawkins  
Lynn M. Hawkins, CMC  
Town Clerk

**TOWN OF HOPKINTON, RI**  
**RESOLUTION OPPOSING SENATE BILL 0909 AND HOUSE BILL 6273**  
**RELATING TO THE ACCESS TO PUBLIC RECORDS ACT (APRA)**

WHEREAS, the Access to Public Records Act (APRA) was enacted to promote transparency in government while balancing the need to protect personal privacy and maintain efficient public operations; and

WHEREAS, compliance with the existing APRA requirements is already burdensome and expensive, particularly for small towns and other public bodies with limited resources and strained budgets; and

WHEREAS, Senate Bill 0909 and House Bill 6273 propose sweeping amendments to the APRA that increase the burdens and costs on public bodies, reduce protections for personal privacy, and do not meaningfully further the goal of government transparency; these changes include but are not limited to:

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- Proposing a procedure for dealing with “vexatious requests” that will not be helpful or effective; and
- Imposing increased civil fines on public officials; and

WHEREAS, the proposed language would increase the already substantial burden on small towns and public bodies with limited resources, undermine important personal privacy interests, chill communication between elected officials and their constituents, and disrupt essential public safety operations while providing little to no benefit in terms of increased government transparency; and

WHEREAS, cities and towns often respond to highly sensitive incidents, including those involving mental health crises, overdoses, domestic disputes, and juveniles, in which no arrest is made, and the mandatory release of reports or footage in these cases would risk exposing traumatic and private information while providing no benefits in terms of promoting government transparency; and

WHEREAS, the financial and operational impact of implementing these provisions, including broader search and redaction requirements, reduced cost recovery, and a mandated 30-day disclosure window for sensitive police body-worn camera footage, could strain already limited municipal resources and personnel, and would be unfair to taxpayers; and

WHEREAS, most small towns and public bodies with limited resources do not have the technical expertise or capacity to timely and cost-effectively review and redact video and audio content; and

WHEREAS, the wholesale release of internal communications, internal affairs reports, 911 records, police reports that do not result in arrest, and communications between elected officials and their constituents will have a chilling effect on community engagement, deter emergency reporting, disrupt public safety operations, reduce the effectiveness of internal affairs investigations, and erode the trust between residents and local elected officials; and

WHEREAS, increasing fines that can be assessed against public bodies with limited resources is unnecessarily punitive, unfair to taxpayers, and is not an effective way to encourage compliance; and

WHEREAS, the vexatious misuse of the APRA is, unfortunately, a common occurrence, and such conduct is unfair to public bodies and the taxpayers who support them, but the proposed language of § 38-2-17 is not helpful because its language is vague and imposes heavy-handed punitive measures against public bodies that file unsuccessful petitions; this will deter public bodies from defending themselves against vexatious conduct and will embolden those who would use the APRA in a vexatious manner; and

WHEREAS, the proposed amendments are essentially an unfunded State mandate that will increase burdens and costs on small towns and public bodies with limited resources; and

WHEREAS, any amendments to the APRA should be considered carefully and in collaboration with the local governments, local officials, and public bodies that are most impacted by them.

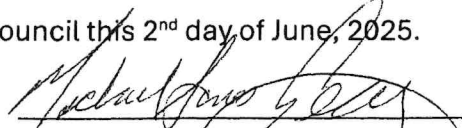
NOW, THEREFORE, BE IT RESOLVED that the Hopkinton Town Council hereby **opposes Senate Bill 0909 and House Bill 6273** and would ask the Legislature to reject these amendments in their entirety.

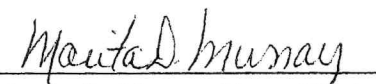


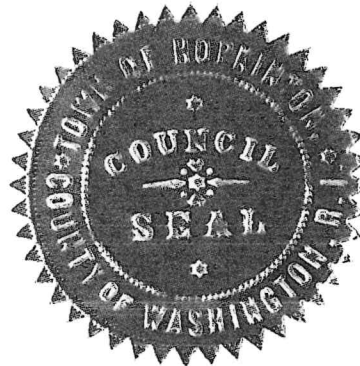
**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly and the City and Town Councils.

The **RESOLUTION** shall take effect upon passage.

Passed as a resolution of the Hopkinton Town Council this 2<sup>nd</sup> day of June, 2025.

  
Michael James Geary, President  
Hopkinton Town Council

ATTEST:   
Marita D. Murray, Town Clerk





# **TOWN OF BRISTOL, RHODE ISLAND**

**and**

# **INTERNATIONAL BROTHERHOOD OF POLICE OFFICERS**

## **Local 304**



## **Contract Agreement**

**For**

## **July 1, 2025 to June 30, 2028**

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## MEMORANDUM OF UNDERSTANDING

### AGREEMENT

This Agreement is entered into this day of APRIL 18, A.D. 2025 by and between the Town of Bristol, a municipal corporation in the State of Rhode Island, hereinafter referred to as "TOWN" and Local 304, International Brotherhood of Police Officers, hereinafter referred to as the "UNION".

### PURPOSE

It is the purpose of this Agreement to carry out the policy of the Town of Bristol by encouraging a more harmonious and cooperative relationship between the Town and its Police Department by providing for procedure that will facilitate free and frequent communication between the Town and its police officer. By means of this Agreement, therefore, the signatories hereto bind themselves to improve the standards of service to the people of the Town of Bristol, and further that high morale and good personnel relations are essential to carry out this end.

Pursuant to the provisions of the Public Laws of the State of Rhode Island entitled "An Act to Provide for settlements of Disputes and Other Terms and Conditions of Employment of Employees of Police Departments", this Agreement is made and entered into this day of

APRIL 18, A.D. 2025, by and between the Town of Bristol and Local International Brotherhood of Police Officers

### ARTICLE I.

#### RECOGNITION

##### Section 1.

The Town hereby recognizes and acknowledges the Union as the sole and exclusive collective bargaining agent for all full-time, excluding probationary, police officers up to and including the grade of Major / Deputy Chief of the Town of Bristol Police Department for the purpose of entering into agreement relative to wages, rates of pay, hours and assignments, and working conditions. The Chief and Deputy Chief shall not be included as a member of the bargaining unit. The appointment and filling of the vacancy of Deputy Chief is at the discretion of the Town Administrator with input from the Chief of Police.

##### Section 2.

##### Non-Discrimination.

The Town and the Union agree not to discriminate in any way against employees covered by this Agreement on account of race, religion, creed, color, sex, age, or country of ancestral origin.

All references to employees in this Agreement designate both sexes, and whenever the male gender is used, it shall be construed to include male and female employees. The Union shall not discriminate against any employee in the administration of this Agreement because of non-union membership in the Union.

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The Town agrees that no employee shall be discriminated against, intimidated, or coerced in the exercise of his right to bargain collectively through the Union, or on account of his membership in, or activities on behalf of the Union.

### **Section 3. Dues Deductions.**

All Police Department employees covered by this Agreement's recognition section shall have the right to voluntarily join the Union or refrain from so joining. Upon receipt of an individually signed authorization by a Police Department employee covered by said recognition section, and approved by the Union, the town agrees to deduct current dues from the salary due union members and shall forward such deductions to the comptroller of the International Brotherhood of Police Officers, 159 Burgin Parkway, Quincy, MA, 02169-4213, unless otherwise notified by the Union by certified mail.

The Union agrees to indemnify and hold the Town harmless against any and all claims, suits, orders and judgments brought or issued against the Town as a result of any action taken by the Town under the provisions of this Article.

## **Article II.**

### **MANAGEMENT**

#### **RIGHTS**

### **Section 1.**

The corporate authority shall retain the right to issue rules and regulations governing the internal conduct of the Police Department, as provided by the law and in accordance with the intent of Article VIII. Public Safety 801-802-803A-B of the Home Rule Charter of the Town of Bristol, Rhode Island. The Union recognizes the responsibilities imposed on it as the exclusive bargaining agent of the employees of the Police Department covered by this Agreement's recognition clause and agrees to cooperate with the corporate authority in the attainment of all goals that will provide maximum security and obedience to all laws and ordinances for the betterment of the Town.

The union recognizes that except as specifically limited, abridged, or relinquished by the terms and provisions of this Agreement, all rights to manage, direct, or supervise the operations of the Police Department and its employees are vested solely in the Town.

For example, but not limited thereto, the Employer shall have the exclusive rights subject to the provisions of this Agreement and consistent with applicable laws and regulations:

- a. To direct employees in the performance of official duties;
- b. To maintain the efficiency of the operations entrusted to it;
- c. To take reasonable action necessary to carry out the purposes of the Police Department which may arise in emergency situations, i.e., circumstances deemed by the Town to be of a critical nature calling for immediate action to protect the public interest and which are not expected to be of a recurring nature.

## Article UL

### SENIORITY

#### Section 1.

Employees covered by this Agreement's recognition section, except as hereafter provided, of the Police Department shall have seniority rights, and said seniority, insofar as practicable, shall prevail with regard to the following:

- (a) Transfers to any division, department, or any other post by whatever name the transfer may be labeled. Also, transfers to shifts, beats, or posts.
- (b) Days off, holidays, vacations, and any and all circumstances or situations by whatever name they may be given, however, a senior officer may reject the position or benefit at his discretion without the need of any explanation on his part. Further, in the event that an employee shall reject the position or benefit, it shall not be construed as a waiver of his seniority rights in any subsequent situation where seniority would prevail.

#### Section 2.

Seniority is defined as being continuous service in each rank in the Bristol Police Department (Time in Grade), except for patrol officers, where seniority shall be computed according to continuous service from the date upon the sworn oath of duty. In the event that more than one employee has identical seniority dates, age shall be the determining factor - the older being considered to have the most seniority.

In the event of a curtailment resulting in a layoff, such curtailment shall be based on seniority; the employee having the least seniority shall be the first to be curtailed. Probationary police officers shall be laid off before any permanent police officers. Employee(s) curtailed shall be recalled to work in accordance with seniority if any opening exists, before a new employee is hired.

A curtailed permanent employee shall maintain the right to recall for a period of two years from the date of curtailment and if recalled within the two year period refuses the job offer, shall not be eligible for any future job opening on the basis of being a curtailed aforementioned employee(s).

#### Section 3.

The Town Administrator shall cause to be maintained a seniority list for police officers, and it shall be available for inspection by the employees at all times by posting same in the Police Department Headquarters. The Union shall be given a copy of the seniority list and, if changes occur within the scope of this Agreement, a new list or lists shall be posted and a copy or copies given to the Union.

Disagreements as to an employee's seniority status shall be subject to the grievance and arbitration provisions of this Agreement.

## Article IV.

### TEMPORARY SERVICE OUT OF RANKS

#### Section 1.

- (A) Employees of the Police Department covered by this Agreement's recognition section, who are ordered to assume the responsibilities of a higher rank, shall be compensated for this service at the same rate as the man for whom they are filling in. Such higher rate shall apply for each full day worked.
- (B) When a supervisor of the rank of Sergeant or above is absent from duty for more than 12 working days for reasons such as, but not limited to IOD, sick leave, FMLA, or Military Deployment, the Town will have the right to replace such a supervisor with an acting supervisor from the proper promotional list. When a promotional list is active and certified, the number one (1) ranked officer will be selected off that list to fill in for the vacant supervisor's position until that supervisor returns to work. If a Sergeants list is unavailable, the temporary position will be offered by seniority.
- (C) When a member continuously acts out of rank and receives a full promotion during that period, the date of the promotion will be backdated to the date the member began the acting assignment.
- (D) **SCHOOLING AND SEMINARS**
  - 1. The Town agrees that when a school or seminar is offered to members of the Bristol Police Department, a notice of this school or seminar will be announced with a bidding period that is agreed upon with The Chief of Police and the Union. When such a course is to be offered, it shall be posted for a minimum of seven days (7) with a bidding period agreed upon with the Chief of police and the union. When selecting an employee to attend this school or seminar, the Chief of Police will not exercise his/her discretion arbitrarily or capriciously. ***Once a school is awarded to the senior bidder, the senior bidder will then rotate to the bottom of the list.***
  - 2. **SPECIALTY SCHOOLS** - a school is defined as a "Specialty School" when the content of the course has a specific relationship to a division or unit within the Bristol Police Department or is considered an "instructor/trainer" development course where certification will result in further compensation (compensatory or reassignment). When such a course is to be offered, it shall be posted for a minimum of seven days (7) with a bidding period agreed upon with the Chief of police and the union. Members interested in attending this school or seminar will follow the bidding procedure by signing the posted bid. Once a school is awarded to the senior bidder, the senior bidder will then rotate to the bottom of the list. **LIST SHALL BE POSTED.**

### 3. SCHOOLING AND SEMINARS

- A. For schools or seminars which have a prerequisite, in these cases, the Chief shall award the school or seminar to the most senior bidder who attended the previous school or seminar. The Chief may use his discretion in reference to officers who are IOD or on extended sick leave, taking into consideration schools and seminars which require prerequisite or are follow-ups for certifications.

#### Section 2. Temporary Assignments.

- A. The Chief shall have the right to make temporary assignments without regarding the seniority in special cases. These assignments shall not exceed 180 days except in drug-related cases and cases including major case investigations relative to Part I crimes.
- B. Patrolmen may be assigned for periods of 180 days to other divisions for training purposes. These patrolmen shall be taken in accordance with seniority on a rotating basis.
- C. The Town recognizes that the collective bargaining agreement must be adhered to unless the Union agrees on a case-by-case basis that an officer may be transferred temporarily for a period not to exceed four (4) weeks to a division so he/she may work on information that he/she has developed. It is the intention of the parties that the agreement outlined in this Subsection (B) is for the transfer of officers for the purpose of working with informants or to investigate their information for that four (4) week time period in an attempt to successfully develop a criminal case leading to an arrest. The Union recognizes that on certain occasions the transferred officer will need an additional time period to complete his/her investigation. On these occasions, the Town will ask the Union for permission for the extension and the Union shall have the exclusive right to allow or deny the extension request.

The Town also recognizes that this type of temporary transfer is for information that an officer develops, and it is not to be used to circumvent the bidding or seniority clauses upon in the collective bargaining

#### D. Temporary Assignments:

- 1.) Officer(s) assigned to any Division or Unit within the Bristol Police Department. The Temporary Assignment shall be clearly indicated for the position being posted. When the 180-day assignment is completed, the officer shall return to his/her permanent position. If an officer is awarded a Temporary Assignment bid, he/she shall not be eligible to bid until all other members of the bargaining unit at similar rank have been offered the similar opportunity, and he/she shall be returned to his/her permanent

position regardless of caseload unless agreed upon by the union. Effective July 1, 2021 the new process shall commence and any previous appointments or selections to temporary bids shall NOT constitute a turn and subject the Officer to the bottom of the list.

- 2.) The process of selection shall be bifurcated to allow a rotating procedure (**seniority/merit-based selection process**) with the first selection coming from strict seniority of the bidder and the second assignment from a selection process arranged by the Chief of Police (*Sergeant roundtable process - In lieu of the personnel board the union and Chief of Police will appoint I-person each who is not involved in the process to supervise the procedure*). The procedure shall rotate between strict seniority and merit-based selection to ensure that it is fair and equitable. Notably, the Chief of Police will select an officer amongst the top three (3) candidates selected by the supervisor roundtable. The eligibility ranking list approved by the supervisor roundtable shall be valid for one (1) year. The roundtable process shall be agreed upon by the Chief of Police and the union prior to commencement.
- 3.) To be eligible for this assignment an officer must have a minimum of three (3) complete years of service as a sworn member of the Bristol Police Department at the time of posting.

- E. **INSTRUCTORS** - An officer may be temporarily transferred for the purpose of instructing at a Bristol Police Department and/or equivalent or Rhode Island Municipal Police Academy training and/or equivalent. The officer must have completed an instructor course for the subject or content he/she is instructing and/or be recognized as an expert.

Officers that are transferred and are serving in an instructor capacity will be considered on "Special Reassignment" if it is a day that they are scheduled to work. If the training lasts longer than eight (8) hours instructors will receive compensatory time.

When Officers acting in the capacity of an instructor are completing the training on a regularly scheduled day off, they will receive compensatory time.

Officers may serve as instructors at the Citizens Police Academy and/or Leadership (kids) Camp at the request of the Chief of Police or his designee. Officers that are transferred to serve as instructors for the Citizens Police Academy and/or Explorer Program, will be compensated via compensatory time on a day-off or be considered (Special Reassignment) if it is a day that they are scheduled to work. The Chief of Police may select any member of the supervisory staff to oversee these program(s) who can then select one (1) additional Officer to assist with the program.

- F. The Temporary Assignment process shall not be utilized to replace any permanent positions or long-term vacancies to include any injury or illness.

### Section 3. Temporary Training.

- A. Effective upon the signing and ratification of the collective bargaining agreement:
1. All members shall be limited to seniority as the sole justification for inclusion on one (1) of the following: Marine Unit, Motor Unit, and Honor Guard. All members assigned to these above-mentioned specialized teams shall remain on said teams.
  2. Special Assignments shall be based on departmental seniority unless otherwise specified in this agreement. To increase diversity in the Police Department up to two (2) officers of any rank may be selected by the Chief of Police which will not be restricted by seniority. These appointments are intended to reflect departmental and program needs. An appointment does not preclude a member from being selected consecutively by seniority. If the department posts a bid with this provision it shall at least bid with an equal number of positions by strict seniority.
- B. Marine Unit - Members shall be selected by seniority upon the successful completion of a **NASBLA** marine certified course and/or equivalent acceptable by both the Town and the **I.B.P.O.**.
1. The Chief of Police shall have the sole discretion to appoint two (2) team leaders of the Marine Unit from the supervisory rank and officer rank.
  2. Officers must display proficiency to operate the department's marine vessel which includes navigation, marine equipment, radiation detection equipment and general operation as deemed by the Chief of Police or his/her designee.
    - a. Motor Unit - Members shall be selected by seniority upon the successful completion of an approved certified course acceptable by both the Town and the **I.B.P.O.**.
    - b. The Chief of Police shall have the sole discretion to appoint two (2) team leaders of the Motor Unit from the supervisory rank and officer rank.
- C. Honor Guard - Shall maintain a minimum of six (6) members by seniority at all times. The Chief of Police or designee may select up to an additional four (4) members by a selection process not subject to seniority that seeks to have inclusion from officer rank of each shift three (3) shifts to provide balance to the department. Note: The Chief should make every effort to select the senior person from the respective shift unless extenuating circumstances exist. The members selected by this process shall be at the sole discretion of the Chief of Police or his/her designee. All current members shall remain with the team and new appointees shall be selected by the Chief of Police until the team falls below the six (6) previously selected by seniority. The Chief of Police shall have the authority to appoint to two (2) members



from the supervisory ranks at his/her discretion to lead the team. However, this option shall only take place when the current supervisors vacate their current position.

#### **Section 4. Promotions.**

Promotions shall be made on the following basis:

- (A) In order to be eligible for promotion to the grade of Sergeant, the applicant must have five (5) years of continuous service as a Patrolman, including his probationary period. Promotions to office in ranks above the rank of Sergeant shall be open to all officers in the grade next below the grade in which the vacancy exists.
- (B) Applicants must be high school graduates or possess a high school equivalency certificate before becoming eligible for promotion to Sergeant.
- (C) Oral examinations for Sergeant candidates shall be in accordance with the protocol dated October 10, 2012, and May 1, 2013, attached as Exhibit A.
- (D) Applicants must be evaluated by the Chief of Police of the Bristol Police Department and the points for this evaluation shall be apportioned so that no more than 15 points of the total possible score may be obtained. Said results must be furnished to the candidate prior to the giving of the written examination.
- (E) Applicants must take a written examination furnished by a testing concern outside of the State of Rhode Island. Such examination shall be obtained by, conducted, and scored by the Personnel Board of the Town of Bristol. Points for written examination will be apportioned so that out of the total score, no more than 45 points may be obtained on a written examination.
- (F) Points shall be awarded on the basis of seniority in the Bristol Police Department on the basis of two points for each year in the Department and counted toward the total score of the applicant. However, in no event shall seniority credit be accumulated to more than 15 points.
- (G) The Personnel Board shall compute the final grading and certify a list of the names and scores of the top three applicants receiving 60 percent or better in the written, and up to 15 percent on the Round Table, who shall select for promotion to the vacancy one of the persons so certified within thirty (30) days after the aforementioned certification. Failure to achieve 60 percent in the written and 60 percent in the oral testing shall disqualify an individual from being certified to the appropriate promotional list.
- (H) All applicants who receive the third-highest score of 60 percent or better shall be certified.
- (I) Appointment to said position by the corporate authority can only be from the aforementioned certified applicants, without substitution.

- (J) Said certification list of the top three or more applicants shall remain in effect for one (1) year from the initial date of certification. Said list must be used to fill any appropriate vacancy during said one (1) year period of time.
- (K) If any of the certified applicants refuse an appointment to a vacancy, he must be removed from that certification list.
- (L) If said certification list is exhausted during the one (1) year term, a new examination must be instituted when a vacancy occurs.
- (M) Examination scores and standings of each candidate will be provided to the candidate requesting his score and standing. Candidates shall be allowed to review their written examination with the Town Administrator or designee within five (5) business days after the examination is graded.
- (N) The process for promotion to the rank of Detective shall be governed by the protocol dated February 4, 2015, attached as Exhibit A.

## **Article V.**

### **DUTIES**

#### **Section 1.**

The duties of all the members of the Police Department covered by this Agreement's recognition section shall be the prevention of crime, the enforcement of the State and Town laws and ordinances, and compliance with the department rules and regulations as are now or will become effective in the future.

#### **Section 2. Details to Other Departments Prohibited.**

The details from one unit to another within the Police Department shall be made by the Chief of Police and whose responsibility for such a move shall be subject to review by the Town Administrator. All such details, as defined in this Section 2, shall be subject to the seniority provisions of this Agreement.

#### **Section 3.**

In the event of disasters, riots or visiting dignitaries, the Chief of Police may use police officers to perform dispatcher functions.

## **Article VI.**

### **WORKWEEK AND HOURS OF WORK**

#### **Section 1.**

The regular workweek for all police officers covered by said recognition section shall be a six (6) day work cycle consisting of four (4) consecutive eight (8) hour workdays followed by two (2) consecutive days off.

The work schedule is as follows: First shift, 7:00 AM. to 3:00P.M.; Second shift, 3:00 P.M. to 11:00P.M.; third shift, 11:00P.M. to 7:00AM.

## **Section 2. Substitutions.**

The right to substitute any time shall be permitted, provided however, that permission to substitute must be obtained in advance from the Chief of Police or his designee. However, in no event will substitution be allowed more than four (4) times a month. These days will not accumulate.

All bargaining unit members will be required, as a condition of employment, to make themselves available for monthly in-service training to be determined by the Chief of Police after consultation with the Union. Compensation for department in-service trainings shall be one (1) hour of compensatory time for one (1) hour of training. Reasonable effort will be made to schedule trainings during employees' work hours.

There shall be no in-service training scheduled for the months of July, August, or December.

## **Section 3. Overtime.**

- (A) Employees covered by said recognition section shall be paid at the rate of time and one-half as follows:
1. For all work performed in excess of eight (8) hours in any twenty-four (24) hour period;
  2. For any overtime, any time worked beyond fifteen (15) minutes and up to one (1) hour, will be compensated for one (1) full overtime hour.
  3. For all work performed outside of the employees regular work week, at the request of the employer, and
  4. For work performed on an employee's scheduled day off, provided, however, that hours worked on special details shall not be counted in computing hours worked for purposes of overtime.
- (B) Overtime shall not be paid twice for the same overtime hours worked, nor shall overtime be paid because of substitution of hours as provided in Section 2 of this Article.
- (C) Reasonable efforts will be made to distribute equitably the opportunities for overtime first among permanent employees covered by said recognition section within the rank or position in which such overtime occurs. In order to insure such equitable opportunities for overtime, overtime hours worked and opportunities offered will be posted and updated quarterly by the Police Department.

## **Section 4. Guarantees.**

A permanent employee, covered by said recognition section who is called back, ordered back, or ordered to stand by shall be guaranteed a minimum of four(4) consecutive hours of work or pay in lieu thereof at the rate of time and one-half.

#### **Section 5. Attendance On Days Off.**

Any permanent member who is required to appear as a witness in any court or at any hearing related to his employment, outside his regular work schedule, shall be guaranteed a minimum of four (4) hours pay at the rate of time and one-half. In Civil cases, the employee must be served a subpoena in order to be entitled to compensation herein. Any and all witness fees shall be turned over to the Town.

#### **Section 6. Emergencies.**

The Corporate Authority hereby retains the right to call for emergency overtime. Emergency overtime shall be defined as;

- (A) A serious situation or occurrence that happens unexpectedly and demands immediate action.
- (B) A condition of urgent need for action or assistance.

Emergency overtime shall be determined by the Patrol Commander. In the Patrol Commander's absence, the determination shall be made by the Officer in Charge. Emergency overtime shall be filled by volunteers and then by order back. The Union and the Employer agree that only in extraordinary circumstances emergency overtime may take but not exceed seven (7) consecutive calendar days. In the event the situation causing emergency overtime exceeds seven (7) consecutive calendar days, it shall be filled in accordance with Article VII, Special Details, contained in the agreement.

### **Article VII.**

#### **SPECIAL DETAILS**

##### **Section 1.**

- (A) Special details are those assignments that are paid for by funds other than those allotted to the Bristol Police Department.
- (B) Employees covered by this Agreement's recognition section and probationary police officers who have completed the Patrol Operations Phase shall be eligible to work special details.
- (C) The special detail rate shall be the prevailing overtime rate of a first-class patrol officer, rounded to the next whole dollar amount, per hour for all special details. Details worked on Saturday and Sunday or holidays that are recognized as paid holidays under the collective bargaining agreement shall be paid at the double-time hourly rate of a first-class patrol officer. The parties agree that until July 1, 2017, the special detail rate shall remain at the present rate. The parties will meet and confer regarding

a new rate to be effective after July 1, 2017. The attached detail request form shall be utilized. Exhibit B.

Each special detail shall be paid a minimum of four (4) hours of pay. Any time worked beyond fifteen (15) minutes and up to one (1) hour shall be compensated for one (1) full hour. All hours worked on a special detail in excess of eight (8) hours in any twenty-four (24) hour period shall be paid at the rate of time and one-half (1 1/2) the special detail rate. Special detail officers shall be paid for their lunch breaks.

- (D) Reasonable efforts will be made to distribute equitably the opportunities for special details assignments among employees covered by this Agreement's recognition section and probationary police officers certified for solo patrol duties. In order to insure such equitable opportunities, special detail hours worked and opportunities offered will be posted and updated quarterly by the Police Department.

## Article VIII.

### VACATIONS

#### Section 1.

Commencing July 1, 2012, the following vacation schedule shall become effective:

- (A) Any Police Department employee covered by this Agreement's recognition section, who has more than one (1) year but less than two (2) years service on the department, shall be entitled to a vacation of eight (8) working days each contract year.
- (B) Any Police Department employee covered by said recognition section, who has more than two (2) years but less than five (5) years service on the department shall be entitled to a vacation of fourteen (14) working days each contract year.
- (C) Any Police Department employee covered by said recognition section, who has more than five (5) years but less than ten (10) years service on the department shall be entitled to a vacation of nineteen (19) working days each contract year.
- (D) Any Police Department employee covered by said recognition section who has more than ten (10) years but less than sixteen (16) years service on the department shall be entitled to a vacation of twenty-four (24) working days each contract year.
- (E) Any Police Department employee covered by said recognition section, who has more than sixteen (16) years service on the department shall be entitled to vacation of twenty-seven (27) working days each contract year.
- (F) Any Police Department employee covered by said recognition section, who has more than twenty (20) years' service on the department shall be entitled to vacation of twenty-eight (28) working days each contract year.
- (G) Any Police Department employee covered by said recognition section who retires or who resigns during the year prior to his taking a vacation shall be entitled to his

accrued vacation pay in accordance with Article VIII. Any employee who resigns while under investigation with respect to that officer's conduct shall forfeit his right to any and all accrued vacation that he may have at the time of termination.

Notwithstanding any other provision in the contract to the contrary, no member covered by the terms and conditions of this Agreement shall be allowed to take vacation July 3rd or 4th. In the event, July 3rd or 4th falls on a Sunday, Sunday, July 4th, and Monday, July 5th, shall be substituted for July 3rd and 4th. Moreover, during the week of July 1st, up to midnight, July 2nd, not more than one (1) man per shift can be on vacation.

No member covered by the terms and conditions of this Agreement shall be allowed to take Vacation, Compensatory Leave, or a Personal Day on the following dates without approval by the Chief of Police or his/her designee:

Christmas Eve, Christmas Day, New Year's Eve or New Year's Day July 3rd; July 4th; Halloween; Christmas Eve; Christmas Day; New Year's Eve; New Year's Day, as vacation, compensatory Leave, or a Personal day without approval by the Chief of Police or his/her designee

No more than two (2) patrol officers per shift and no more than two (2) Sergeants per day shall be allowed to take vacation or compensatory leave during the days of Friday through Sunday between Memorial Day and Labor Day. It is understood that this limitation shall not apply due to maternity leave, injuries in the line of duty, sick leave, personal leave, bereavement leave, military leave, re-assignments, FMLA or administrative leave. If an emergency situation arises that requires a Sergeant to be absent the division commander shall allow the Sergeant the day off. There shall also be no limitation on an officer or Sergeant arranging for a substitute to work

1. Unused vacation time may be accumulated up to a total of thirty (30) working days. Any vacation days earned in excess of the thirty (30) days, must be taken in the contract year in which they are earned.
2. Any employee taking a leave of absence without pay for more than thirty (30) days shall cease to accrue vacation entitlements during the period of such absence.
3. Every member of the department shall be required to take at least two (2) days before and four (4) consecutive working days off as vacation each year. In no event will an individual be allowed to substitute or work for any police officer or detail during this vacation period.
4. The purpose of vacation is to enable employees to realize a complete release from the tension and stress of work. Accordingly, employees should take all vacation days earned as time away from work. In the event of extenuating circumstances, the exchange of accrued unused vacation days for paid days work shall be limited to only days which are requested well in advance, at straight time, and only with the approval of the Town Administrator.
5. Until June 30, 2018, members of the bargaining unit upon retirement may sell back unused vacation days not to exceed thirty (30) days at time and one-half.



After June 30, 2018 a retiring employee may sell back all unused vacation days at straight time.

- (H) Vacation requests shall be submitted no less than seventy-two (72) hours prior to the start of said vacation. However, a vacation request submitted less than seventy-two (72) hours prior to the start of said vacation may be granted by a division commander or by the officer-in-charge (OIC) if said vacation request does not cause an overtime situation.

Vacation requests that are submitted at least seventy-two (72) hours prior to the start of said vacation shall be granted according to the present practice of granting up to the number of requests that cause one (1) overtime situation on a shift.

- (I) Officers that wish to terminate employment with the Town shall schedule and use any unused vacation prior to his/her last date of employment. This provision shall not apply to Officers with seven (7) or more years of service.

## **Section 2. Paid Holidays.**

The following holidays shall be paid holidays for all members of the police department:

New Year's Day	Washington's Birthday	Easter Sunday
Columbus Day	Veteran's Day	Thanksgiving Day
Memorial Day	Christmas Eve	Christmas Day
Independence Day	Labor Day	New Year's Eve

- (A) VJ-Day> Maliin Luther King Day and State and National Election Day in November shall be considered as paid holidays as long as the State of Rhode Island recognizes said holidays or until such time as the parties determine otherwise.
- (B) Holiday pay shall be one-fifth (1/5) of the employee's weekly salary and shall be paid to each employee over and above the weekly salary whether he works the holiday or not.
- (C) Holidays Lump Sum - All members shall receive all paid holidays, and payment shall be made in one lump sum on or about the first (1st) day of December of each year. This payment will be issued in a separate check. This lump sum payment shall not include probationary officers and retirees.

## **Section 3. Personal Days.**

The Town agrees to provide two (2) personal day to members of the Bristol Police Department to be taken at the officer's discretion.

It is further agreed that in the event July 4th falls on a Sunday, then Sunday, July 4th and Monday, July 5th shall be substituted for July 3rd and July 4th.

The Town of Bristol is prohibited from denying a member's request for a personal day for any date other than the dates listed above. Said approval of a personal day shall have no effect on

requests for other types of leave.

#### **Section 4. Compensatory Leave.**

Compensatory leave shall be administered in accordance with the Fair Labor Standard Act (FLSA). Compensatory leave request shall be submitted no less than seventy-two (72) hours prior to the start of said compensatory leave. However; a request submitted less than seventy-two (72) hours prior to the start of said leave may be granted by a division commander or by the officer- in charge (OIC) if said leave request does not cause an overtime situation.

#### **Section 5. Accreditation Incentive.**

The Town agrees to pay all members an Accreditation Incentive payment during the first pay period in December. The payments will be as follows: FY2022-\$500; FY2023-\$750; FY2024-\$1,000. Each annual payment is contingent upon the department maintaining accreditation(s) the Chief has determined to be appropriate.

### **Article IX.**

#### **LEAVE OF ABSENCE**

##### **Section 1. Sick Leave.**

Sick leave shall be granted at the rate of twenty (20) working days per year cumulative to one hundred fifty-five (155) days, provided, however, that the Town Administrator may grant an additional ninety (90) days sick leave only for injuries or illnesses for which it is granted.

Days of absence due to injuries or illnesses contracted outside the line of duty shall be subtracted from the employee's days of sick leave as hereinbefore specified. Sick leave taken by members who have reached the maximum accumulation of one hundred fifty-five days will be subtracted from the one hundred fifty-five days accumulated amount.

Days of absence due to injuries contracted in the line of duty shall not be subtracted from the employee's days of sick leave hereinbefore specified.

- (A) Sick leave for members of the police department covered by this Agreement's recognition section shall be granted for the following defined reasons:
  - 1. Personal illness or physical incapacity to such an extent as to render him or her thereby unable to perform the duties of his present position.
  - 2. Attendance upon members of the family within the household of the employee whose illness requires the care of such employee provided that not more than seven (7) days, with pay, shall be granted to the employee for this purpose in any one calendar year. (Employees must sign an affidavit stating that there is no possible way to make other arrangements).
- (B) Additional leave not to be deducted from Sick Leave:

1. Enforced quarantine when established and declared by the Department of Health or other competent authority for the period of quarantine only.
  2. In case of the death of the employee's mother, father, wife, husband, child, brother, sister, or of the employee's wife's father or mother, each employee covered by this Agreement shall be entitled to a leave of absence, with pay, from the time of notification of death to and including the day following the burial of the deceased. (Not more than five (5) days). Any additional days shall be at the discretion of the Chief of Police.
  3. In the case of death of relatives other than provided in paragraph 2, leave of absence with pay shall be for not more than one (1) day to permit attendance at the funeral of said person, if the leave is first approved by the Chief of Police. (Affidavit shall be required).
  4. Sick leave shall not be debited for absence on non-work days.
- (C) Reporting and investigating sickness, together with other miscellaneous factors relative to sick leave, shall be handled as follows:
1. Reporting of sickness - Policemen who are to be absent from duty for reasons which entitled them to sick leave shall notify the superior officer on duty at least four (4) hours before their scheduled duty.
  2. A medical certificate may be required for sick leave in excess of two (2) working days.
  3. False or fraudulent use of sick leave shall be cause for appropriate disciplinary action against the offending person.
  4. Request for advance sick leave shall be evaluated against the following considerations:
    - a. The employee's past leave record,
    - b. The nature, seriousness, and extent of illness or disability.
    - c. The probability of return to duty and prospect for continued employment.
    - d. The probability of the employee liquidating the leave to be advanced.
- (D) Individuals who, upon separation from Town employment, are indebted for any advance sick leave shall reimburse the Town or appropriate deductions shall be made from his salary and/or any leave due him. This requirement may be waived in cases of separation for a serious illness or disability which is confirmed by the statement of a licensed physician.
- (E) On July 1st of each year, an additional twenty (20) days' sick leave shall be credited to each member who has not already reached maximum. However, at no time will a member be credited with sick leave above the maximum accumulation of one hundred

fifty-five days.

- (F) Sick leave provisions shall apply only to members of the bargaining unit as defined in the aforementioned recognition section of the contract, and shall not apply to so-called reserve officers.
- (G) These sick leave provisions shall not apply to persons who sustained illness or injury in the line of duty. (See Article X).
- (H) Unused sick leave, at the time of retirement, will be compensated up to a maximum of one-half (1/2) of said unused sick leave at the officer's current rate of pay. An officer shall also have the option of taking said one-half (1/2) of unused sick leave and leave immediately prior to retirement. "Retirement" for the purposes of this provision shall mean at least ten (10) years of service.
- (I) Any officer who, at the end of the fiscal year, has taken five (5) sick days (forty hours), or less as sick leave, shall receive one (1) week's pay at the officer's current rate of pay. Payment is to be made on June 30th of each year.

## **Section 2. Overtime and Details Prohibited During Sick Leave Period.**

Whenever a member notifies the police department, prior to the start of his/her duty shift, that he/she will be absent due to sickness then that member shall be prohibited from working overtime and/or details during the sixteen (16) hours following the end of the shift he/she was absent. A member shall be allowed to accept overtime and/or details during this sixteen (16) hour-period for overtime and/or details that are available after the sixteen (16) hour-period he/she is prohibited from working.

Whenever a member is absent due to the sickness of a family member (sickness-in-family) then that member shall not be prohibited from working or accepting overtime and/or details during the sixteen (16) hour period following the end of the shift he/she was absent.

## **Article X.**

### **INJURIES AND ILLNESS**

#### **Section 1.**

Members of the Police Department covered by this Agreement's recognition section who are injured or who contract illness in the line of duty shall receive full salary while their incapacity exists, pursuant to Section 45-19-1 of the Rhode Island General Laws, 1956, as amended.

#### **Section 2. Medical Care for Injuries and Illness in the Line of Duty.**

Medical care for those injured or who contract illness in the line of duty shall be as follows:

- (A) Those aforementioned members injured or who contract illness in the line of duty, whose condition requires admittance to a hospital shall have the right to select a hospital and physician from the staff of that hospital. The choice shall be made by the employee or, if his condition prevents him from making that decision, his choice shall be made by

his nearest relative who may be available at the time.

(B) In cases which are of a minor nature (minor lacerations, abrasions, contusions, etc.), the judgment of the residing physician shall be followed regarding the necessity of calling a specialist.

1. When an employee covered by said recognition section has suffered an injury in the line of duty, he shall, if the injury is of the nature requiring the services of a physician, be required to seek the services and care of a physician. A report of all injuries, irrespective of the necessity of the services and care of a physician, shall be reported to the Chief of the department, in writing, within three (3) days of its occurrence. This record of said injury shall become a part of the record of the department. Any subsequent worsening of the injury or of the immediate area of the injury shall entitle the individual to the benefits provided for in this Article X.
2. When an employee covered by said recognition section has suffered a previous injury and the occasion arises when the injury recurs in any manner, the employee shall be entitled to the immediate examination of the physician who attended him for the original injury, at the Town's expense. In the event the physician who treated the employee for the original injury is not available, by reason of illness, death or from other circumstances, the employee shall have the right to engage a specialist of his choice. If the attending physician determines that the employee is actually suffering from a recurrence of the injury, the employee shall be entitled to benefits of this Article, provided, however, that if the Town of Bristol questions the decision of such physician, the Town shall have the right to have said employee examined by the Town Physician or the physician selected by him as to whether or not said employee is actually suffering from a work related injury, a recurrence of an existing work related injury or a new ailment which may be work related and covered by the provisions of this article or not and not subject to the provisions of this Article X. In the event that the employee's physician disagrees with said second decision, the employee and the Town will agree on a third physician to examine the employee and make a determination and ruling as to the origin of the illness or injury and its determination of work related or non-work related nature. The total time frame for this process should not exceed 45 days unless mutually agreed upon by both the Town and the employee based on physician availability. If the originating circumstances and decision were such that the employee was covered under Section 1 of this Article X then the employee will continue to receive full salary and benefits while this process under section 2 B (2) is completed. If after decision of the third and mutually agreed upon physician is rendered and the employee still is in disagreement with the physician's findings then he or she shall have recourse through the grievance procedure, though the Town will no longer be obligated to the provisions outlined under Section 1 of this article X from that point.

## Article XI.

### RULES AND REGULATIONS

#### Section 1.

The Town Administrator shall issue all rules and regulations relative to the governing of the police department: however, suggestions relative to the rules and regulations received in writing from the Union shall be given due consideration and incorporated in the departmental rules and regulations if the Town Administrator deems it to be advisable. It is further agreed that no changes or new rules and regulations will be promulgated without prior written notification to the Union.

## ARTICLE XII SALARIES

### Section 1.

(A) Salaries for the members of the Bristol Police Department for the year commencing July 1, 2025, shall be increased by \$3000.00 plus a 3.00% raise. Depicted in the following salary schedule.

	2025-2026	\$3000.00	3.00%
Deputy Chief	\$98,647.19	\$101,647.19	\$104,696.61
Captain	\$92,078.46	\$95,078.46	\$97,930.81
Lieutenant	\$87,340.98	\$90,340.98	\$93,051.21
Sergeant	\$81,337.22	\$84,337.32	\$86,867.34
Detective	\$79,159.45	\$82,159.45	\$84,624.23
Ptl. Off. (1st)	\$74,640.45	\$77,640.45	\$79,970.02
Ptl. Off. (2nd)	\$66,152.36	\$69,152.36	\$71,226.93
Prob. Ptl. Off.	\$63,105.61	\$66,105.61	\$68,088.78



Salaries continued

**ARTICLE XII  
SALARIES**

(B)

Salaries for the members of the Bristol Police Department for the year commencing July 1, 2026, shall be increased by \$3000.00 plus a 3.00% raise which is depicted in the following salary schedule.

	2026-2027	\$3000.00	3.00%
Deputy Chief	\$104,696.61	\$107,696.61	\$110,927.51
Captain	\$97,930.81	\$100,930.81	\$103,958.73
Lieutenant	\$93,051.21	\$96,051.21	\$98,932.75
Sergeant	\$86,867.34	\$89,867.34	\$92,563.36
Detective	\$84,624.23	\$87,624.23	\$90,252.96
Ptl. Off. (1st)	\$79,970.02	\$82,970.02	\$85,459.12
Ptl. Off. (2nd)	\$71,226.93	\$74,226.93	\$76,453.74
Prob. Ptl. Off.	\$68,088.78	\$71,088.78	\$73,221.44

## Salaries Continued

**ARTICLE XII**  
**SALARIES**

(C) Salaries for the members of the Bristol Police Department commencing July 1, 2027, shall be increased by \$3000.00 plus a 3.00% raise which is depicted in the following salary schedule.

	2027-2028	\$3000.00	3.00%
Deputy Chief	\$110,927.51	\$113,927.51	\$117,345.34
Captain	\$103,958.73	\$106,958.73	\$110,167.49
Lieutenant	\$98,932.75	\$101,932.75	\$104,990.73
Sergeant	\$92,563.36	\$95,563.36	\$98,430.26
Detective	\$90,252.96	\$93,252.96	\$96,050.55
Ptl. Off. (1st)	\$85,459.12	\$88,459.12	\$91,112.89
Ptl. Off. (2nd)	\$76,453.74	\$79,453.74	\$81,837.35
Prob. Ptl. Off.	\$73,221.44	\$76,221.44	\$78,508.08

## **Section 2.**

- (A) Longevity - Commencing July 1, 2005 each employee who has completed at least five (5) years of service in the department shall be entitled to longevity pay equal to seven (7) percent of their annual salary. Employees who have complete at least ten (10) years of service in the department shall be entitled to longevity pay equal to eight (8) percent of their annual salary. Employees who have completed at least fifteen (15) years of service in the department shall be entitled to longevity pay equal to nine (9) percent of their annual salary. Employees who have completed at least twenty (20) years of service in the department shall be entitled to longevity pay equal to ten (10) percent of their annual salary. Longevity shall be payable on or before July 15 of each year.

## **Section 3. Time Off While Performing Union Duties.**

Time off without the requirement to make up such time shall be granted to:

1. Officers of the union to conduct union business with the Town.
2. The Steward, when necessary to appear on union business.

## **Article XIII.**

### **CLOTHING ALLOWANCE**

#### **Section 1.**

Commencing July 1, 2015, full initial clothing allowance shall be granted to all new members of the Bristol Police Department, and an allowance of fourteen hundred and forty-five dollars (\$1,445.00) for the cleaning, maintenance, and upkeep of the uniforms and work attire. Said allowance shall be paid bycheck before July 15th.

## **Article XIV.**

### **PROBATIONARY PERIOD**

#### **Section 1. Probation.**

All appointments to the Bristol Police Department shall be made for a probationary period, the conditions of which shall be determined by the rules and regulations of the Department and the terms of this Agreement. Probationary periods shall not exceed one (1) year from the date of appointment. During the probationary period, probationary police officers shall not be used or assigned to any other duties except those provided in this Article.

This Article shall not apply to full-time permanent police officers covered by this Agreement's recognition section who are placed on probationary status.

#### **Section 2. Formal Training Program.**

Upon appointment to the Bristol Police Department to the position of Probationary Police Officer, probationary police officer(s) shall be placed into the Field Training and Evaluation Program (FTEP) and receive training according to the following schedule:

- (A) 1st Phase Patrol Operations: The probationary police officer shall be assigned to one of the following work shifts: First shift, 7:00AM. to 3:00P.M.; Second shift, 3:00P.M. to 11:00 P.M.; Third shift, 11:00 P.M. to 7:00 A.M., and shall be assigned to a Field Training Officer (FTO) and to that FTO's work schedule. For the purposes of this training program, the first FTO to whom a probationary police officer is assigned shall be designated as that probationary police officers' primary FTO. This first phase work schedule shall consist of five (5) six (6) day workweeks totaling thirty (30) calendar days.
- (B) 2nd Phase Patrol Operations: After completing the 1st phase, the probationary police officer shall be assigned to a work shift not previously assigned for the 2nd phase. (Example: If a probationary police officer is assigned to the first shift for the 1st phase patrol operations, then the 2nd phase shall be either on the second shift or the third shift.) The probationary police officer shall be assigned to an FTO on that shift and to that FTO's work schedule. The 2nd phase work schedule shall consist of five (5) six (6) day workweeks totaling thirty (30) calendar days.
- (C) 3rd Phase Patrol Operations: After completing the 2nd phase, the probationary police officer shall be assigned to the work shift not previously assigned in the 1st phase or 2nd phase. That probationary police officer shall be assigned to an FTO on that shift and to that FTO's work schedule. The 3rd phase work schedule shall consist of five (5) six (6) day workweeks totaling thirty (30) calendar days.
- (D) Patrol Operations Evaluation Phase: After completing the 3rd phase, the probationary police officer shall be reassigned to his/her primary FTO and to that FTO's work schedule for evaluation. This evaluation period shall consist of two (2) six (6) day workweeks totaling twelve (12) calendar days. After this evaluation period, the primary FTO shall submit an evaluation report to the appropriate administrative police officer. This evaluation report shall either recommend the probationary police officer continue to the next phase of the FTEP or to extend the probationary police officer's patrol operations training. If the recommendation is to extend the probationary police officer's patrol operations training, the probationary police officer shall remain under the supervision of his/her primary FTO for extended patrol operations training. Once a probationary police officer's primary FTO has determined the probationary police officer has received additional adequate patrol operations training, then the primary FTO may recommend the probationary police officer continue to the next phase of the FTEP.
- (E) Other Police Operations: After a probationary police officer completes patrol operations training and is recommended to continue to the next phase of the FTEP, the probationary police officer shall may be assigned to the following police operations for familiarization purposes (These training assignments do not have to be followed as listed).
  - (1) Dispatch Center Operations: The probationary officer shall be assigned to the dispatch center for familiarization. This training period shall consist of three (3) six (6) day workweeks not to exceed eighteen (18) consecutive calendar days.
  - (2) Detective Division Operations: The probationary police officer shall be assigned to the

detective division and shall be under the direct supervision of detective personnel. This training period shall consist of three (3) six (6) day workweeks not to exceed eighteen (18) consecutive calendar days.

(3) Narcotics Operations: The probationary police officer may be assigned to the narcotics unit and shall be under the direct supervision of narcotics personnel. This training period shall consist of three (3) six (6) day workweeks not to exceed eighteen (18) consecutive calendar days.

(4) Community Policing Operations: The probationary police officer may be assigned to community policing operations and shall be under the direct supervision of community policing personnel. This training period shall consist of three (3) six (6) day workweeks not to exceed eighteen (18) consecutive calendar days.

(F) Final Evaluation: The next phase of the FTEP shall be the assignment of the probationary police officer to his/her primary FTO and to that FTO's work schedule for final evaluation. This evaluation period shall consist of two (2) six (6) day workweeks totaling twelve (12) calendar days. After this evaluation period, the primary FTO shall submit a written evaluation report to the appropriate administrative police officer. This final evaluation report shall either recommend the probationary police officer be certified for solo patrol duties; be assigned to his/her primary FTO for continued patrol operations training; or his/her employment with the Bristol Police Department be terminated.

### **Section 3. Prior Police Employment.**

In the event a person., having graduated from the Rhode Island Municipal Police Academy and having been employed for at least one (1) year by a municipality in the State of Rhode Island as a police officer, is appointed to the Bristol Police Department to the position of probationary police officer, then that probationary police officer may be placed into the following training schedule:

(A) Patrol Operations Phase: The probationary police officer shall be assigned to one (1) of the following work shifts: First shift, 7:00AM to 3:00PM; Second shift, 3:00PM to 11:00PM AM; Third shift, 11:00PM to 7:00AM and shall be assigned to an FTO and to that FTO's work schedule. For the purposes of this training program, this FTO shall be the probationary police officer's primary FTO. This training period shall consist of five (5) six (6) day workweeks totaling thirty (30) calendar days.

After completing patrol operations phase, the probationary police officer's primary FTO shall submit a written evaluation report to the appropriate administrative officer. This written evaluation report shall either recommend the probationary police officer continue to the next phase of this training schedule or to extend the probationary police officer's patrol operations training.

(B) Other Police Operations: If a probationary police officer is recommended to continue to the next phase of this training schedule, then the probationary police officer shall/may be assigned to the following police operations for familiarization purposes (These training assignments do not have to be followed as listed):

(1) Dispatch Center Operations: The probationary police officer shall be assigned to the dispatch center for familiarization. This training period shall consist of three (3) six (6) day

workweeks not to exceed eighteen (18) consecutive calendar days.

(2) **Detective Division Operations:** The probationary police officer shall be assigned to the detective division and shall be under the direct supervision of detective personnel. This training period shall consist of three (3) six (6) day workweeks not to exceed eighteen (18) consecutive calendar days.

(3) **Narcotics Operations:** The probationary police officer may be assigned to the narcotics unit and shall be under the direct supervision of narcotics personnel. This training period shall consist of three (3) six (6) day workweeks not to exceed eighteen (18) consecutive calendar days.

(4) **Community Policing Operations:** The probationary police officer may be assigned to community policing operations and shall be under the direct supervision of community policing personnel. This training period shall consist of three (3) six (6) day workweeks not to exceed eighteen (18) consecutive calendar days.

(C) **Final Evaluation:** The next phase of this training schedule shall be the assignment of the probationary police officer to his/her primary FTO and to that FTO's work schedule for final evaluation. This evaluation period shall consist of two (2) six (6) day workweeks totaling twelve (12) calendar days. After this evaluation period, the primary FTO shall submit a written evaluation report to the appropriate administrative officer. This final evaluation report shall either recommend the probationary police officer be certified for solo patrol duties; be assigned to his/her primary FTO for continued patrol operations training; or his/her employment with the Bristol Police Department be terminated.

#### **Section 4. Solo Patrol Duties.**

Upon being certified by his/her primary FTO for solo patrol duties, a probationary police officer shall begin solo patrol duties according to the following conditions:

(A) Assignment to each of three (3) work shifts (First shift, 7:00AM to 3:00PM; Second shift, 3 : 0 0 PM to 11:00PM; Third shift, 11:00PM to 7:00AM) on a rotating basis with each assignment to a work shift lasting thirty (30) calendar days. At no time shall two probationary police officers performing solo patrol duties be assigned to the same shift. In addition, probationary police officers performing solo patrol duties shall not be assigned as the third (3rd) scheduled officer on any shift.

If any additional cruiser beats are to be maintained, they shall be manned by permanent patrol officers. However, if a probationary police officer certified for solo patrol duties is scheduled for duty on a shift that an additional cruiser beat is to be maintained, then that certified probationary police officer may be assigned to that additional cruiser beat.

(B) Probationary police officers certified for solo patrol duties may be assigned by a shift supervisor to other police duties, including dispatcher duties, during that probationary police officer's scheduled shift. However, these police duties, excluding dispatcher duties, shall first be offered to the permanent patrol officers scheduled on that work shift.

(C) Probationary police officers certified for solo patrol duties shall not be eligible for overtime opportunities either for the filling of shifts due to minimum staffing requirements or to maintain any additional beats.



(D) A probationary police officer can be removed from solo patrol duties at any time by the police department or/and upon recommendation of a shift supervisor. If a probationary police officer is removed from solo patrol duties then the probationary police officer shall be reassigned to patrol operations duties under the supervision of his/her primary FTO for remedial training in the area that caused the removal of the probationary police officer from solo patrol duties. A probationary police officer, after receiving this remedial training, and upon recommendation of his/her primary FTO, shall be reassigned to solo patrol duties by the police department.

#### **Section 5. Final Evaluation and Recommendation.**

Prior to the completion of the probation period, shift supervisors shall submit written evaluation reports to the patrol commander with a recommendation to either terminate the probationary officer's employment with the Town of Bristol, or appointing the probationary police officer to permanent Patrol Officer status. The patrol commander shall then submit a final evaluation report to the chief of police with a recommendation to either terminate the probationary officer's employment with the Town of Bristol, or appointing the probationary officer to permanent Patrol Officer status.

#### **Section 6. Termination.**

Nothing in this Article shall restrict the Town's right to terminate a probationary police officer, as defined in this article, at any time from Town employment.

#### **Section 7. Recruitment Testing and Selection Process.**

- a) Recruitment Testing and Selection Process: a time period agreed upon by the Town and Union, which the Town attempts to recruit police applicants and conducts various phases of the testing and selection process for the purpose of generating a certified eligibility hiring list. An officer may be chosen to represent the department at any event which is part of the testing/selection process, to include but not limited to attending recruitment events, participating in open house/orientations, assisting with the facilitation of the agility testing and serving on an oral board panel.
- b) Candidate Oral Board: A panel of officers that will conduct interviews of candidates prior to their consideration of employment as a Bristol Police Officer to include an outside agency request for recruitment or promotion. The Chief of Police or designee shall obtain recommendations from unit supervisors and weigh those recommendations in his/her selection.

### **Article XV.**

#### **PRESENT BENEFITS**

#### **Section 1.**

Any and all benefits now in existence and which are not specifically contained herein shall continue to accrue said employees covered by this Agreement's recognition section and shall be made a part thereof,

## Section 2.

- (A) The Town shall continue to provide the existmg medical and dental coverage or a comparable plan. Any plan selected shall include coverage for hospital care, primary office visits (\$15 co-pay), urgent care (\$15 co-pay), emergency room care (\$50 co-pay), chiropractic coverage (12 visits), a vision rider (\$100 allowance), a student rider plan and prescription drugs (\$7 tier one, \$30 tier two, \$50 tier three, \$75 tier four). Any plan selected shall provide coverage in the event the employee or a dependent is injured out of state and requires medical care. If the Town changes insurance coverage, it agrees to provide the Union with ninety (90) days notice.
  - (1) Any employee who chooses not to receive any and all family coverage shall receive a payment of Five Hundred (\$500) Dollars (taxable income) per month as compensation provided the employee does not receive coverage. This amount shall be made in payment on the first pay period of each month, separate from normal wages. If the employee is married to or a dependent of an employee employed by Town or the Bristol Warren Regional School District, the employee shall not be entitled to the buy- back benefit or a separate medical/dental plan.
  - (2) Any employee who chooses not to receive any and all individual coverage shall be entitled to receive a payment of Two Hundred (\$200) Dollars (taxable income) per month as compensation provided the employee does not receive coverage. This amount shall be made in payment on the first pay period of each month, separate from normal wages. If the employee is married to or a dependent of an employee employed by the Town of Bristol or the Bristol Warren Regional School District, the employee shall not be entitled to the buy-back benefit or a separate medical/dental plan. If the employee covered under this Agreement is on leave of absence, he shall continue to have coverage through his return to active employment.
- (B) The Town of Bristol shall provide legal counsel to employees covered by this Agreement when the employee was acting within the scope of his authority in the performance of his duties on behalf of the Town.
- (C) Employees covered under this Agreement, engaged in department business will be provided with transportation. In the event such transportation is not provided, employees will be compensated for all travel expenses at twenty cents (\$.20) per mile by the Town.
- (D) The Town will support an effort and take whatever appropriate action is necessary to provide police pension members fair representation on the Board of Trustees of the Police Pension Fund, and to secure compliance of the Fund's administration with the provisions of applicable State Law.
- (E) The Union hereby acknowledges that the Town of Bristol shall no longer be obligated to specify that it must procure a health care or dental insurance benefit plan from a specific

provider of such plans. Therefore, commencing from and after July 1, 2008, the Town of Bristol shall have the right to offer an alternative to the then present health care and dental insurance provider(s), provided that the benefits to the employees are comparable to the most recent benefits available to the employees from the then present health care provider(s), if mutually agreeable between the Town and the Union.

- (F) Employees hired after July 1, 1998 but before June 30, 2008, shall contribute, as a co-payment, an amount per pay period equal to ten percent (10%) of the cost to the Town of such employee's annual complete medical coverage, and dental divided by the total number of pay periods per fiscal year. Commencing on July 1, 2008, and during each fiscal year thereafter, new employees hired on or after July 1, 2008 shall contribute, as a co-payment, an amount per pay period equal to twenty percent (20%) of the costs to the Town of such employee's annual complete medical and dental coverage, divided by the total number of pay periods per fiscal year.
- (G) Employees hired before July 1, 1998 shall contribute, as a co-payment, an amount per pay period equal to five percent (5%) of the cost to the Town of such employee's annual complete medical coverage and dental divided by the total number of pay periods per fiscal years.

### **Section 3. Dental Coverage.**

All members covered under this Agreement shall receive, without contribution, Delta Dental Level Three (3) for individuals and Delta Dental Level Four (4) for those with family, the Student Rider to age 23 and the Sealant Rider, or a comparable coverage, if mutually agreeable between the Town and the Union.

### **Section 4. Dental Coverage for Retirees.**

- (A) A member hired before May 1, 2002 shall, upon his/her retirement (accidental disability retirement, ordinary disability retirement or normal retirement) continue to receive, without contribution, and shall continue to be eligible for the same level of dental coverage, currently known as Delta Dental Level Three (3) for individuals, Delta Dental Level Four (4) for those with family, the student Rider to age 23 and the Sealant Rider, or a comparable coverage, if mutually agreeable between the Town and the Union, at the time of his/her retirement. This dental coverage shall continue for ten (10) years after the date said member become eligible for Medicare or other federally subsidized programs.
- (B) A member hired after May 1, 2002 shall, upon his/her retirement (accidental disability retirement, ordinary disability retirement or normal retirement) receive, without contribution, the same level of dental coverage, currently known as Delta Dental Level Three (3) for individuals, Delta Dental Level Four (4) for those with family, the student Rider to age 23 and the Sealant Rider, or a comparable coverage, if mutually agreeable between the Town and the Union. However, said dental coverage shall cease once said member is eligible for Medicare or other federally subsidized programs.

### **Section 5. Health Care Insurance for Retirees.**

- (A) Health care insurance will be provided to any retired member having attained at least twenty (20) years of service (normal retirement) in addition to the following:

- (1) Job-related disability retirement
- (2) Non-job-related disability retirement after ten (10) years of service.
- (3) Military credit pension buyout utilized to reach twenty (20) years of service.
- (B) Members of the bargaining unit will, upon retirement, receive the same health care insurance coverage as provided to active employees of the Police Department.

Retirees will continue to receive said insurance coverage until the first of the following occurs:

- (1) Death.
- (QZ) Eligibility for Medicare or other federally subsidized programs.
- (3) Availability of medical coverage not substantially inferior to the coverage provided by the Town, as reasonably determined by the Town and the retiree, acting in good faith, from another employer of the retiree or retiree's spouse.
- (D) If the retired member loses said alternate coverage, the Town will furnish coverage in full effective the first of the month following the loss of coverage.
- (C) A member hired before May 1, 2002 shall, upon being eligible for Medicare or other federally subsidized programs, receive, without contribution, supplement medical insurance, currently known as Plan 65. This supplement medical insurance coverage shall continue for ten (10) years after the date said member become eligible for Medicare or other federally subsidized programs.
- (D) A member hired after May 1, 2002 shall not be eligible to receive supplement medical insurance coverage, currently known as Plan 65, once said member become eligible for Medicare or other federally subsidized programs.
- (E) When a member becomes eligible for Medicare or other federally subsidized programs, and that member's spouse is not eligible for Medicare or other federally subsidized programs, then that member's spouse shall continue to receive, without contribution, the same health care insurance he/she was receiving prior to the member becoming eligible for Medicare or other federally subsidized programs. Once said spouse becomes eligible for Medicare or other federally subsidized programs then said health care insurance shall cease and said spouse shall not be eligible for supplement medical insurance, currently known as Plan 65, from the Town of Bristol.
- (F) Only a spouse who is married to the member on the date of retirement shall be eligible for benefits provided to a spouse of a retiree.

- (G) Effective March 22, 1998 the Town began participating in the State of Rhode Island Retirement System for municipal police officers ("the Plan"). The member shall contribute 11% of his or her salary to the Plan. The Plan shall include a twenty (20) year retirement option and cost of living adjustment (Plan C). The parties incorporate by reference the Memorandum of Understanding attached as Exhibit C dated April 1, 1998. The parties further agree that the Ordinance of the Town of Bristol regarding Total and Permanent Disability Pension and the Memorandum of Agreement dated January 15, 2002 are incorporated by reference as Exhibit D.

## Article XVI.

### EDUCATIONAL INCENTIVE

- A. Each officer that has earned a Bachelor's Degree in an area of study related to law enforcement will receive an annual educational incentive of \$250.00 paid within the first two weeks of July. Each officer that has earned a Masters' Degree or Doctrine Degree in an area of study related to law enforcement will receive an annual education incentive of \$500.00. for example, an officer with a Bachelor's Degree in management and a Master's Degree in criminal justice would receive an educational incentive of \$500.00. It shall not be a combination of both. Payment during the first pay period in December of each calendar year.
- B. Members of the bargaining unit shall notify the Office of Chief of Police or his/her designee no later than February 1<sup>st</sup> of each calendar year on the exact number of college courses/classes and estimated amount for the forthcoming Summer, Fall, and Spring semesters to allow for proper budgeting with Town officials. Notably, any member that fails to make said notification may be prevented from taking classes until the next calendar year notification protocol/budget cycle.

(Note: The department will send out two (2) notices in January of each calendar year).

## Article XVII

### GRIEVANCES

#### Section 1. Grievance procedure.

For the purpose of this Agreement, the term "grievance" means any difference or dispute between the Town and the Union or between the Town and any employee with respect to the interpretation, application, or violation of any of the provisions of this Agreement.

There shall be a grievance procedure as follows:

- (A) A grievance, including a Class Action, shall be presented by the aggrieved employee and/or by the Union within five (5) working days of the employee's knowledge of the occurrence of such grievance, or within five (5) working days of when the employee should have known of such grievance.

- (B) The grievied employee shall discuss his problem with his Union representative and appropriate administrative officer who shall attempt to settle the problem within five (5) working days.
- (C) If the grievance is not resolved according to subsection (b) above, it shall be reduced to writing and shall be submitted by the aggrieved to the Chief of Police or his designee who shall meet immediately with the Union and shall render a written decision to the Union and the employees within five (5) working days of said meeting.
- (D) If the grievance is still not resolved according the subsection (c) above, the Union may appeal the decision to the Town Administrator or his designee within five (5) days of the decision of the Chief of Police. The Town Administrator shall grant a hearing to the Union and the aggrieved within five (5) days of said request and shall render a decision in writing to the Union and the employee within five (5) working days of said meeting.
- (E) In the event the grievance is not settled in a manner satisfactory to the aggrieved member, then such grievance may be submitted to arbitration in the manner provided herein. Either party to this Agreement shall be permitted to call witnesses as part of the grievance procedure. The Town, on request, will produce payroll and other records as necessary. The Union representative will have the right to assist the aggrieved at any step of the grievance procedure. Nothing contained herein deprives an individual employee of the right to process his grievance without Union representation. If such grievance is processed without Union representation, the facts of said grievance will be furnished to the Union.
- (F) Written reasons for denying grievances shall be provided under subsections (c) and (d) above,
- (G) Working days, for the purpose of this Article, shall be defined as Monday through Friday, excluding weekends and holidays.

## Article XVIII.

### ARBITRATION

#### Section 1.

If a grievance is not settled under Article XVI, such grievance shall, at the request of the Union or the Town, be referred to arbitration as follows:

1. The town and the *union* shall each select an arbitrator to serve on the arbitration panel. The two arbitrators shall be selected by the parties within five (5) days of the submission to arbitration. If the two arbitrators cannot agree on a third arbitrator within ten (10) days of their appointment, the matter shall be referred to the American Arbitration Association (AAA) and the third member and chairperson of the panel shall be selected in accordance with the Rules of the American Arbitration Association.

The decision of a majority of the arbitration panel shall be final and binding upon the parties. These and necessary, expenses of the arbitration and the cost of the impartial arbitrator shall be divided equally by the town and the union. Only grievances arising out of the provisions of this Agreement relative to the application, interpretation or violation thereof may be submitted to arbitration. All submissions to arbitration must be made within ten (10) working days after the



- (E) Any employee who has received an injury in the course of his employment, rendering the employee unable to perform police work, shall not be used in any detail or duties.
- (F) There shall be a Lieutenant or Sergeant on all shifts performing the duties of the shift commander which shall include supervision on the road. In the event that neither a Lieutenant or Sergeant is on duty as a result of sickness or other absence, then the Town shall replace said absent Lieutenant or Sergeant with a Lieutenant or Sergeant according to the seniority list. It is understood by the Town and the Union that the Town is required to have either a Sergeant or Lieutenant on duty but not required to have both a Lieutenant and Sergeant on duty. Further, in the event that a Lieutenant and a Sergeant are assigned to a particular shift and one or the other is absent, as long as there still remains a Sergeant or Lieutenant on such shift, the Town need not replace the absent Sergeant or Lieutenant. If a Lieutenant replaces a Sergeant, the Lieutenant shall be paid at the, Lieutenant's rate of pay and if a Sergeant replaces a Lieutenant, the Sergeant shall be paid at a Sergeant's rate of pay.
- (G) The Town agrees that no member of the bargaining unit shall be required to operate a motor vehicle that is not in safe operating condition or equipped with the safety appliances prescribed by law. The Town further agrees that it will make every effort to maintain in proper working order any and all equipment on all vehicles.
- (H) Effective July 1, 1992, the Town of Bristol, recognizing the importance of police officer safety, shall provide fitted protective body vests to each officer so requesting. It shall then be the responsibility of the police officers to maintain and show the personal vest at any time required to do so by the Chief. If a vest is found missing, it shall be mandatory for the police officer to pay for a replacement vest. At the conclusion of the normal warranty period, expected to be five (5) to six (6) years, and upon return of the obsolete vest, the Town shall provide a new protective body vest to the police officer, if he/she so requests.
- (I) An officer scheduled to be off on a Saturday and Sunday shall be protected from being subjected to order back unless no other officer is available to work or an emergency as determined by the Chief (or his designee) has arisen.
- (J) **LEGAL ASSISTANCE AND INDEMNIFICATION**

In the event an employee covered by this Agreement issued in any civil proceeding as a result of actions performed by a said employee in the performance of his/her duties as an employee of the Town of Bristol Police Department, the Town of Bristol agrees to provide such employee with all necessary legal assistance and further agrees to pay any judgment rendered against such employee in any such proceeding; provided, however, that the Town shall have the right to deny all or a portion of the benefits under this section if it is determined that the employee acted outside the scope of his/her employment.

## Article XXI.

### OUTSIDE EMPLOYMENT

#### Section 1. Outside Employment.

Any police officer employees within the bargaining unit desirous of engaging in outside

employment shall provide written notification, in advance, and shall be required to receive written permission from the Chief or his designee with respect to the outside employment. The employee shall indicate the nature of employment, location, anticipated hours of work, and the means by which he may be contacted while employed elsewhere. It is understood that the needs of the department shall be the primary consideration. Therefore, employees shall have the obligation to be available and physically fit for full performance of their law enforcement duties. Should it be determined that authorized outside employment is not appropriate or is interfering in some way with the employee's job performance or otherwise, the Chief shall have the authority to restrict said outside employment in a manner reasonably deemed necessary to maintain a professional law enforcement department. It is understood that any outside employment shall not encompass work which adversely affects the integrity of the police department. Any decision made by the Chief under this Article shall be subject to the grievance or expedited arbitration provisions of the Collective Bargaining Agreement.

## Article XII.

### Section 1.      **No Strike or Lockouts.**

The Union and its members will not cause, call or sanction any strike, work stoppage or slowdown, nor will the Town lock out its employees during the term of this Agreement. It is agreed that all provisions of this contract are binding on each of the individuals covered by this contract.

## Article XIII.

### Section 1.      **Post Retirement Benefits**

Effective July 1, 2016 each employee shall contribute annually an amount equal to two percent (2%) of a patrol officer's second class annual wage rate. The contribution shall be made by deduction from each employee's pay during each pay period and shall be applied toward retirement benefits. The Town shall match each employee's contribution.

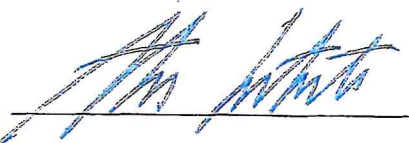
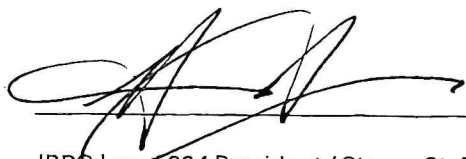
**Article XXIV.****Section 1. Duration of Agreement**

This Agreement shall commence on and as of July 1, 2025, and shall continue in effect until and through and including June 30, 2028.

IN WITNESS WHEREOF, the parties have hereunder set their hands this 18<sup>th</sup> day of April 2025:

TOWN OF BRISTOL

INTERNATIONAL BROTHERHOOD OF POLICE  
OFFICERS, LOCAL 304

  
Steven Contente / Town Administrator  
IBPO Local 304 President / Steven St. Pierre

## MEMORANDUM OF UNDERSTANDING

The Town of Bristol agrees to make the following modifications to the Bristol Police Department Retirement Plan Fund:

Effective upon execution of this agreement, the Bristol Police Department Retirement Plan Fund shall be amended to provide for a three percent (3%) cost of living adjustment, compounded annually, and payable on July 1 of each year. Said cost of living adjustment shall be payable to any member of the bargaining unit who retires after the execution of this agreement.

Effective July 1, 1998, the retirement contribution for bargaining unit members shall be increased to eleven percent (11%). Said contribution is to be excluded from gross income. The Town's contribution shall be adjusted to twenty-four percent (24%).

Thereafter, future contributions shall be adjusted as follows:

1. The Town will fully absorb any increase up to 1 1/2% above the Town's contribution or up to 25 1/2%. The Town will also retain the benefit of any decrease of 1 1/2% or down to 22 1/2%.
2. The Union will share in increases beyond 1 1/2% on a 50/50 basis with the Town up to and including 43% as the ceiling. The Union will share in any decrease beyond 1 1/2% down to 9% as a floor.

Effective March 22, 1998, the Town shall enter into the State of Rhode Island retirement system for municipal police officers. Said plan is to include the twenty (20) year retirement option, and cost of living adjustment (Plan C).

Participation in the State Retirement system shall be mandatory for any person who becomes a sworn member of the bargaining unit after March 22, 1998, and shall be optional for any person who became a sworn member of the bargaining unit prior to March 22, 1998.

Pre-March 22, 1998 bargaining unit members who opt to transfer into the State Retirement system must do so by 12:00 Noon, June 30, 1998, by providing written notice to the Town.

This Agreement shall become effective upon the signing of this Memorandum of Understanding by representatives of the Town of Bristol and the International Brotherhood of Police Officers, Local 304.

Signed on this, the 15<sup>th</sup> day of April, 1998

INTERNATIONAL BROTHERHOOD  
OF POLICE OFFICERS, LOCAL 304

  
Frank E. Raposa, President

TOWN OF BRISTOL

  
Joseph P. Parella, Town Administrator

# MEMORANDUM OF UNDERSTANDING

The Town of Bristol agrees to make the following modifications to the Bristol Police Department Total and Permanent Disability Pension Plan Fund and the International Brotherhood of Police Officers, Local 304 agree to be bound by the terms and conditions of said amendment:

Effective upon execution of this Agreement, Section 21-147 of the Bristol Police Department Total and Permanent Disability Pension Plan Fund shall be amended as set forth in Exhibit A attached hereto and incorporated herein.

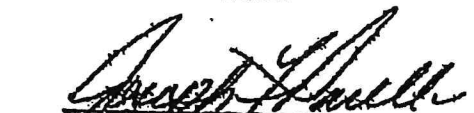
This Agreement shall become effective upon ratification by the International Brotherhood of Police Officers, Local 304 and the adoption of this attached ordinance by the Bristol Town Council.

Signed on this, the 15<sup>th</sup> day of January, 2007.<sup>2</sup>

INTERNATIONAL BROTHERHOOD  
OF POLICE OFFICERS, LOCAL 304

TOWN OF BRISTOL

  
Frank B. Raposa, President

  
Joseph R. Parolla, Town Administrator

## ORDINANCE NO. 2001-

AN AMENDMENT OF SECTION 21-147 OF  
THE ORDINANCES OF THE TOWN OF BRISTOL  
REGARDING

Total and Permanent Disability Pension

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Section 21-147 of the Town Code be amended as follows:

Sec. 21-147. Total and permanent disability pension.

(a) **Accidental Disability: Work-Related Injury/Illness.** In the event that a participant becomes totally and permanently disabled as a natural and proximate result of injuries or illness sustained while in the performance of duty and such disability is not the result of willful negligence or wanton misconduct on the part of the participant, who has been examined by a physician appointed by the town and remained away from regular employment with the police department for a period of eighteen (18) months, such participant shall be entitled to receive disability benefits upon being found physically unfit for duty. The town shall direct the trustees to place such participant on a disability pension as of the first of the month following the participant's retirement date. In the event that a participant shall apply for a disability pension prior to the expiration of the eighteen (18) month period described above, the trustees shall cause the participant to submit to a medical examination as set forth in subsection (e) below. Such participant shall be considered to be totally and permanently disabled for purposes of this section if the third physician concludes that the said participant is physically or mentally disabled for the performance of duty and such disability is not due to age or length of service.

(b) **Ordinary Disability: Non-Work-Related Injury/Illness.** A participant who has not reached his normal retirement date and who has completed at least ten (10) years of service with the police department of the town and who has become so disabled by any medically determinable physical or mental impairment which can be expected to be either of indefinite duration or result in death, which disability is not incurred in the performance of his duties for the police department, and which renders the participant unfit for duty as a police officer, may be retired on a disability pension.

(c) The monthly disability benefit payable to a participant who becomes entitled thereto pursuant to Sec. 21-147(a) shall be an amount equal to seventy-two percent (72%) ~~sixty-six~~ and two-thirds percent of the participant's annual earnings at the time of the participant's retirement date. The benefit shall be payable monthly for the period of disability and shall be adjusted annually on July 1st of each year by a three percent (3%) compounded COLA. For the purpose of this section, "annual earnings" shall include annual salary, longevity and holiday pay.



The monthly disability benefit payable to a participant who becomes entitled thereto pursuant to Sec. 21-147(b) shall be equal to fifty percent (50%) of the participant's average monthly rate of earnings over any period of two consecutive years which produces the highest average monthly rate. The benefit shall be payable monthly for the period of disability and shall be adjusted annually on July 1st of each year by a three percent (3%) compounded COLA.

(d) The trustees may, from time to time, cause a participant who is receiving a disability pension to be examined by a qualified physician selected by the trustees; provided, however, that there may not be more than one (1) annual examination after the first year of the participant's retirement date. If, in such physician's opinion, the participant's condition warrants him returning to police duty with the police department, and the participant meets the department's written and physical requirements for new employees, he shall be regarded as having recovered from such disability, he shall be reinstated to police duty forthwith, and further payment of a disability pension to him shall cease. The failure of the participant to submit to such examination, when so requested by the trustees, shall result in discontinuance of the payment of the disability pension to such participant until he shall comply to such request.

(e) In the event a dispute shall arise as to whether a participant is, or continues to be disabled as provided by this subsection prior to cessation of benefits, he shall be examined by a qualified physician selected by the trustees and a qualified physician selected by such participant. The findings of such physicians shall be binding on the trustees, the participant and all others concerned. If such physicians shall not agree, the participant shall be examined by a third physician selected by the two (2) other physicians, and the findings of such third physician shall be final and binding on the trustees, the participant and all others concerned. The Trustees shall assume all expenses related to these examinations,

(f) Any amounts paid or payable under the provisions of Sec. 21-147(a) shall be deemed Workers' Compensation.

This ordinance shall take effect upon the date of ratification by the International Brotherhood of Police Officers (IBPO) of necessary amendments to the collective bargaining agreement between the Town and the IBPO passage.

2.4.2.2. Public Policy - Public Policy is the course of action or inaction that the government follows in order to achieve a particular goal or to address a particular problem.

**EXHIBIT A**

International Brotherhood )  
 Of Police Officers )  
 Local 304 )  
 )  
 and )  
 )  
 )  
 Town of Bristol )

CLASS ACTION GREIVANCE #2006-1  
 AAA CASE No. 11- 390- 00015- 07

### MEMORANDUM OF AGREEMENT

In an effort to settle a grievance filed by Local #304 of the I.B.P.O. (Grievance # 2006-1; AAA case 11-390-00015-07) in an amicable manner the above listed parties agree to the following:

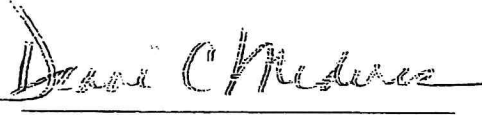
- 1.) Retired Officers who have retired in good standing and wish to maintain their certification on rules established by the Police Officer's Commission on Standards and Training (POST), shall retain certification, by attending annual in-service trainings as outlined in Bristol Police Department General Order No. 55.10. Therefore a retired sworn officer in continuous employment, after retirement or separation from service within three years can maintain certification indefinitely. Retired members shall be placed on the detail list in accordance with the Collective Bargaining Agreement, MISCELLANEOUS section (C). These members will be re-sworn as non-permanent, non-full time members of the department.
- 2.) Retired Officers who at the time of this grievance were maintaining their certification, however, were unable to continue maintaining their certification due to a misinterpretation of the administration because of a letter received from the Trust on or about March 2006. The letter stated that the Trust would be unable to provide liability coverage to these retired police officers who did not receive re-certification, once the three year period had expired. These retired officers shall be reinstated upon the signing of this agreement. These members shall attend in-service training in order to attain recertification.
- 3.) An officer who retires from the Bristol Police Department and continues employment with another law enforcement agency, is considered to be in continuous employment, in accordance to (POST). Therefore that officer who wish to be placed on the detail list in accordance with the Collective Bargaining Agreement section ( C ), shall retain their certification, by attending annual in-service trainings.

\*\*\*\*continue\*\*\*\*\* 1 of 2

## \*\*\*\*\*CONTINUATION\*\*\*\*\* 2 of 2

- 4.) Retired members who have been retired three years or more and retired in good standing may retain their certification, in accordance with POST. A limited time frame (window of opportunity) will be open to these members who wish to be recertified. The timing, mandatory trainings and testing shall be at the Chiefs discretion.

For the Town of Bristol



Diane Mederos

Town Administrator

For Local 304, IBPO



Ricardo Maurato

President, Local 304

Date:

9/25/08

# MEMORANDUM OF AGREEMENT

WHEREAS a dispute has arisen between the International Brotherhood of Police Officers, Local 304 (hereinafter referred to as the Union), and the Town of Bristol (hereinafter referred to as the Employer) with regard to special details, and.

WHEREAS the parties are desirous of resolving said dispute without resort to arbitration, the parties agree to the following:

1. That the Union shall withdraw the grievance which is the subject of arbitration in Case No. AAA 390-01834-07.
2. That in consideration, the Employer hereby agrees to compensate the grievants in this matter in accordance with the "Schedule A" attached hereto and made part of this Agreement.
3. That the Employer and the Union hereby amend the provisions of Article VI of the collective bargaining agreement by adding the following:

## Section 6 - Emergencies

The Corporate Authority hereby retains the right to call for emergency overtime. Emergency overtime shall be defined as:

- a.) A serious situation or occurrence that happens unexpectedly and demands immediate action.
- b.) A condition of urgent need for action or assistance.

Emergency overtime shall be determined by the Patrol Commander. In the Patrol Commander's absence the determination shall be made by the Officer in Charge. Emergency overtime shall be filled first by volunteers and then by order back. The Union and the Employer agree that only in extraordinary circumstances emergency overtime may take but not exceed seven (7) consecutive calendar days. In the event the situation causing emergency overtime exceeds seven (7) consecutive calendar days, it shall be filled in accordance with Article VII, Special Details, contained in the agreement.

4. The provisions of Article VII Section 1(D) are hereby deleted from the agreement in its entirety.

Signed on this, the 3 day of December, 2008.

International Brotherhood  
of Police Officers, Local 304

Michael M. Menden

Town of Bristol

Dani Menden

# MEMORANDUM OF UNDERSTANDING RETIREMENT BENEFITS

In accordance with Section 20-134 of the Retirement Benefits Ordinance, each employee shall contribute an amount equal to one and one-half percent (1.5%) of the then yearly salary of a second class patrol officer. Said contributions shall be made by deduction from the employee's pay each pay period, towards retirement benefits. The Town shall match each employee's contribution. This must take effect retroactively to July 1, 2008.

Signed, as of the 3 day of December, 2008.

INTERNATIONAL BROTHERHOOD  
OF POLICE OFFICERS, LOCAL 304

TOWN OF BRISTOL

  
Ricardo Mourato, President

  
Diane Mederos, Town Administrator



**TOWN OF BRISTOL, RHODE ISLAND**  
**OFFICE OF TOWN ADMINISTRATOR**  
 DIANE C. MEDEROS, TOWN ADMINISTRATOR

November 14, 2012

Sgt. Ricardo D. Mourato  
 Bristol Police Department  
 395 Metacom Avenue  
 Bristol, RI 02809

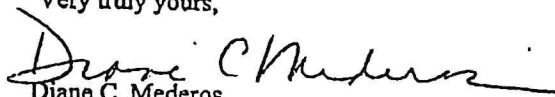
Dear Sgt. Mourato:

I am writing to confirm our agreement that the following language is incorporated into the collective bargaining agreement. Article XIX Miscellaneous (J) provides:


An officer scheduled to be off on a Saturday and Sunday, shall be protected from being subjected to order back unless no other officer is available to work or an emergency as determined by the Chief (or his designee) has arisen..

If this memorializes the Town and Union's agreement to incorporate this language, please sign below.

Very truly yours,

  
 Diane C. Mederos  
 Town Administrator

Bristol Police Officers  
 Local 304

  
 Sgt. Ricardo D. Mourato



## MEMORANDUM OF UNDERSTANDING

### An Amendment of ARTICLE IV Section 4-Promotions (3)

Upon execution of this agreement, the Town of Bristol and the International Brotherhood of Police Officers, Local 304 agree that paragraph (3) of Section 4-Promotions (Oral Examination) be replaced by the process as follows:

#### Administrative Personnel Evaluation for Sergeant Candidates

##### Step One: Round Table Formation

- Round table discussion panel made up of all available Sergeants and Lieutenants (\*must have at least six months as Sergeant to be an evaluator).
- Each supervisor will be assigned a number that will be used to identify themselves on the evaluation sheets.
- The Deputy Chief will keep a list of the supervisors and their corresponding numbers.

##### Step Two: Candidate Discussion Process

- Personnel board and the Deputy Chief will enter the room and explain the process to the panel.
- They will also announce which candidate will be discussed.
- Deputy Chief and personnel board members then leave the room while the panel has an open discussion.
- Panel will have round table discussion regarding each candidate (each candidate will be discussed separately).
- The panel discussion is an open format but the panel members are not to discuss how they will specifically rate each candidate (i.e. reveal the score they will assign).

##### Step Three: Evaluation Sheets

- After discussing the candidate, a member of the personnel board and the Deputy Chief will re-enter the room and hand out *evaluation sheets* for that candidate.
- Scoring for evaluation sheets will be reviewed.
- Panel members will do all grading on their own, without discussing their scoring with other members.
- Deputy Chief and personnel board will monitor the evaluation session to ensure confidential evaluations.
- After grading the candidate, the personnel board member will collect the score sheets for that candidate and leave the room.
- Panel can then begin discussing the next candidate.
- Personnel Board and Deputy Chief return when the panel is ready for the next evaluation sheet to be distributed.
- Process repeats until all candidates have been discussed and evaluated.

**Step Four: Score Reviews**

- After all candidates have been discussed and scored, the personnel board will collect all evaluation sheets.
- Each candidate's scores will be averaged.
- A *master evaluation sheet* will be created with each candidate's averaged scores.
- The Deputy Chief and personnel board will sign the master sheet consisting of the final scores for each individual.
- Final scores for each candidate will be furnished to the Chief of Police in the same manner as the previous interview scores.

*Note:* If the Deputy Chief is not available (i.e. due to retirement), then the Senior Administrative personnel will fill that role. The panel would be adjusted accordingly.

**SERGEANTS' PROCESS CANDIDATE EVALUATION**

Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluators are to grade the candidate in each of the five categories, scoring from 0-5 points in each category, including half points, for a total of 25 points. Space is provided in each category for evaluators to explain the scoring in that category or add other pertinent information regarding that specific category.

**ACCOUNTABILITY (0-5): \_\_\_\_\_**

(To include, but not limited to, factors such as tardiness, use of sick time, handling of calls in their beat, general control of beat, and working well with other departments and community officials)

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**PRODUCTIVITY/JOB PERFORMANCE (0-5): \_\_\_\_\_**

(To include, but not limited to, self-initiated action by the officer, citations, arrests, incident reports, parking tickets. Officer's specific assignment must be taken into consideration when reviewing statistics, i.e.: the SRO may have significantly less citations than an officer assigned to patrol duties. This category can also include officer's report writing abilities, interviewing skills and factors such as completing work in a timely manner)

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**DECISION MAKING/KNOWLEDGE (0-5):** \_\_\_\_\_

(To include but not limited to, the officer's overall knowledge of criminal law, motor vehicle laws, town ordinances, department policies and procedures and how the officer applies this knowledge to make decisions to cite, arrest, etc.)

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**DISCIPLINE (0-5):** \_\_\_\_\_

(Has the officer had discipline issues within or outside of the department? Verbal reprimands? Inter-departmentals? Suspensions? Does this officer require more supervision than other officers?)

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**LEADERSHIP (0-5):** \_\_\_\_\_

(Does the officer exhibit leadership qualities? Is the officer well respected and looked up to by other members of their shift or the department? Will this officer be able to supervise other officers and discipline them if necessary?)

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**TOTAL SCORE:** \_\_\_\_\_

Evaluator #: \_\_\_\_\_

IN WITNESS WHEREOF, the parties have hereunder set their hands

This 10 day of October, 2012.

TOWN OF BRISTOL

Dani C. Medina

Town Administrator

INTERNATIONAL BROTHERHOOD OF  
POLICE OFFICERS, LOCAL 304

Richard Monte

President

COPY

## MEMORANDUM OF UNDERSTANDING

The Town of Bristol agrees to make the following modifications to the Bristol Police Departments Promotions Process. Effective upon execution of this Agreement, ARTICLE IV Section 4 is now further subdivided into Subsection I (Sergeants Process) and Subsection II (Detectives Process). ARTICLE IV Section 4 Subsection II (Detectives Process) will now follow the process outlined below.

### Eligibility Criteria:

In order to be eligible for promotion to the grade of detective, the applicant must have five (5) years of continuous service as a patrolman/patrolwoman, including his/her probationary period.

### Step One: Chief Points

- The Chief will award each applicant a maximum of 5 total points, including half points.
- The awarded Chief points must be furnished to the applicant prior to the giving of the written examination

### Step Two: Seniority Points

- Points shall be awarded on the basis of seniority within the Bristol Police Department
- Applicants will receive one point per year of employment
- The total number of seniority points cannot exceed 25 points, regardless of the number of years in the department

### Step Three: Written Test

- Applicant must take written examination furnished by a testing concern outside the State of Rhode Island
- The examination shall be obtained by, conducted, and scored by the Personnel Board of the Town of Bristol
- Points for the written examination will be apportioned so that out of the total score, no more than 25 points may be obtained on a written examination (0.25 points per correct answer equaling a total of 25 points)
- Minimum grade of 70 is passing

### Step Four: Score Reviews

- The Personnel Board shall compute the final grading and certify a list of the names and scores of the top three applicants
- Top three applicants must receive a grade of 70 percent or better on the written examination
- Failure to achieve 70 percent on the written examination shall disqualify an individual from being certified to the appropriate promotional list
- The top three applicants, based on cumulative points (Chief points, seniority points, written examination), shall be certified
- In the result of tie scores at the conclusion of the process, seniority established at the time of hire for each applicant will determine the rankings from most senior to least senior.

- The maximum cumulative points an applicant can receive would be fifty-five (55) points
- The vacancy will be filled with one of the qualified applicants from the certified list within thirty (30) days of the aforementioned certification
- If any of the certified applicants refuse an appointment to a vacancy, he/she must be removed from the certification list
- Final scores for each candidate will be furnished to the Chief of Police
- Chief of Police will fill the said vacancy in the order they are ranked
- Appointment to said position by the corporate authority can only be from the aforementioned certified applicants, without substitution
- The certified list of the top three or more applicants shall remain in effect for one (1) year from the initial date of certification. Said list must be used to fill any appropriate vacancy during said one (1) year period of time
- If said examination list is exhausted during the one (1) year term, a new examination must be instituted when a vacancy occurs
- Examination scores and standings of each applicant will be provided to the applicant requesting his/her score and standing. Applicants shall be allowed to review their written examination with the Town Administrator or designee within five (5) business days after the examination is graded

IN WITNESS WHEREOF, the parties have hereunder set their hands

This 4<sup>th</sup> day of February, 2018

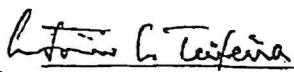
INTERNATIONAL BROTHERHOOD  
OF POLICE OFFICERS LOCAL 304

  
Steve St. Pierre, President

  
Brett A. Estrella, Vice President

TOWN OF BRISTOL

  
Josue Canario, Chief of Police

  
Antonio A. Teixeira, Town Administrator



# MEMORANDUM OF AGREEMENT

This Agreement is entered into by and between the International Brotherhood of Police Officers, Local 304 (hereinafter referred to as the Union) and the Town of Bristol (hereinafter referred to as the Town).

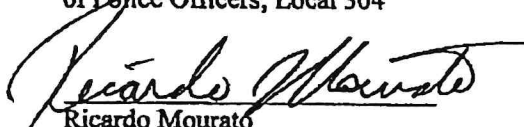
WHEREAS a dispute has arisen between the Union and the Town regarding a grievance filed alleging a violation of the terms of the collective bargaining agreement as it pertains to school posts, and

WHEREAS the Town and the Union are desirous of resolving said dispute without resort to the grievance/arbitration procedures contained in the collective bargaining agreement, the Town and the Union agree to the following:

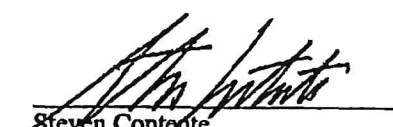
1. That the Union shall withdraw Grievance 2019-1 with prejudice, upon execution of the terms of this Agreement.
2. That the Police Chief to the best of his ability and information will provide the Union with the number of uniformed officers required to maintain posts at the schools while still having an availability of uniformed officers for calls for service. The determined number of officers shall be provided by the Police Chief in writing prior to this grievance being settled.
3. That the Union acknowledges that at certain times, i.e. first days of school, threats, or events, there may be additional officers and/or detectives assigned to school posts.
4. That in the event additional personnel are needed to fill school posts, and the need is foreseeable, said assignments shall be made from the Departmental overtime or detail lists in accordance with Articles VI and VII of the collective bargaining agreement.
5. The Police Department may continue to use uniformed supervisors and the Accreditation Officer to cover the school posts and/or for calls for service during the posts.

Signed on this, the 24 day of APRIL, 2019.

International Brotherhood  
of Police Officers, Local 304

  
Ricardo Mourato  
President

Town of Bristol

  
Steven Contente  
Town Administrator

## MEMORANDUM OF UNDERSTANDING

### An Amendment to ARTICLE IV Section 4-Promotions (c)

Upon execution of this agreement, the Town of Bristol and the International Brotherhood of Police Officers, Local 304 agree that The Memorandum of Understanding pertaining to promotions to the rank of Sergeants dated October 10, 2012, attached to the collective bargaining agreement as EXHIBIT A, is here by amended to provide the following;

*Evaluators are to grade the candidate in each of the five categories, scoring from 0-5 points in each category, including half points, for a total of 25 points. Space is provided in each category for evaluators to explain the scoring in that category or add pertinent information regarding that specific category.*

**ACCOUNTABILITY (0-5)**

**PRODUCTIVITY/JOB PERFORMANCE (0-5)**

**DECISION MAKING/KNOWLEDGE (0-5)**

**DISCIPLINE (0-5)**

**LEADERSHIP (0-5)**

To be replaced by the process as Follows:

*Evaluators are to grade the candidate in each of the five categories, scoring from 0-2 points in each category, including half points, for a total of 10 points. Space is provided in each category for evaluators to explain the scoring in that category or add pertinent information regarding that specific category.*

**ACCOUNTABILITY (0-2)**

**PRODUCTIVITY/JOB PERFORMANCE (0-2)**

**DECISION MAKING/KNOWLEDGE (0-2)**

**DISCIPLINE (0-2)**

**LEADERSHIP (0-2)**

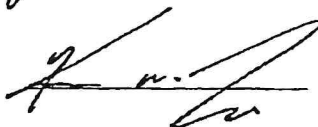
IN WITNESS WHEREOF, the parties have hereunder set their hands on  
This 1 day of May, 2020

*Carol Mello*

Carol Mello Notary Public State of Rhode Island ID# 752031 My Comm. Expires <u>07/03/2022</u>
--



Town Administrator



Chief of Police



IBPO Local 304 President

## Memorandum of Understanding

This Memorandum of Understanding is made and entered into as of the 4th day of September, 2020 for settling any and all claims, controversies and disputes, made or not made, between I.B.P.O. Local #304 ("Union") and the Town of Bristol ("Town") related to retiree health benefits impacting the widow of a deceased police officer.

The parties desire to enter into this agreement to resolve the dispute under the following terms:

1. Donna Raposa shall be eligible for single person medical coverage provided by the Town until age 65.
2. Should Mrs. Raposa be eligible for medical coverage related to her employment or as a spouse, the Town will have no further obligation to provide coverage.
3. The Town may terminate this agreement upon 60 days notice.

This Memorandum of Understanding and the terms contained therein shall not be cited as precedent or referenced in future grievances involving members of the collective bargaining unit or the Union. It is further understood that this resolution shall not serve as precedent for resolving any other grievances that may arise.



Ricardo Mourato  
President  
I.B.P.O Local #304



Steven Contente  
Town Administrator  
Town of Bristol

## MEMORANDUM OF UNDERSTANDING

This Agreement is entered into by and between the International Brotherhood of Police Officers, Local 304 (hereinafter referred to as the Union) and the Town of Bristol, RI (hereinafter referred to as the Town),

*WHEREAS* the Union and the Town have executed a collective bargaining agreement for the term commencing July 1, 2021, through June 30, 2024, and

*WHEREAS* the parties have agreed to filling overtime shifts in the following manner

### 1. Patrol Overtime:

Patrol Officers shall have the right of first refusal in the filling of Patrol Shift Overtime. Prior to a Patrol Shift Overtime becoming an order back, a (Tier II) list shall be maintained consisting of those Detectives, Sergeants, Lieutenants, and Majors, who want to be offered Patrol Overtime Shifts prior to it becoming an order back.

Any Supervisor taking Patrol Shift Overtime will hold NO rank, seniority, and or receive special privileges and will be junior to all officers on the shift. Any Supervisor taking Patrol Shift Overtime shall be required to perform the normal duties that any patrol officer would have to perform including calls for service and reports.

### 2. Sergeants Overtime:

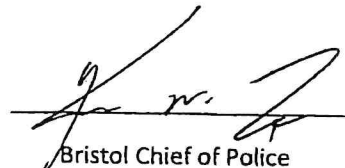
#### Tier I:

Lieutenants and Majors opting to be placed on the same overtime rotation list as Sergeants, shall be eligible for order backs.

#### Tier II:

Lieutenants and Majors opting to be placed on a Tier II shall not be eligible for order backs. Sergeants shall have the right of first refusal in the filling of Sergeant Shift Overtime. Prior to a Sergeant Shift Overtime becoming an order back, a (Tier II) list shall be maintained consisting of those Lieutenants, and Majors, who want to be offered Sergeant Overtime Shifts prior to it becoming an order back.

 Date: 8/10/2021  
President IBPO Local 304

 Date: 8/16/21  
Bristol Chief of Police

## MEMORANDUM OF UNDERSTANDING

This Agreement is entered into by and between the International Brotherhood of Police Officers, Local 304 (hereinafter referred to as the Union) and the Town of Bristol, RI (hereinafter referred to as the Town),

**WHEREAS** the Union and the Town have executed a collective bargaining agreement for the term commencing July 1, 2021, through June 30, 2024, and

**WHEREAS** the parties agreed to reopen the collective bargaining agreement regarding Article VII - Vacations, Section 1, Subsection G, and the elimination Paragraph 5.

**WHEREAS** the parties agreed to reopen the collective bargaining agreement regarding Article VII - Vacations, Section 1, Subsection 3, Paragraph 1.

### Article VIII. VACATIONS

#### Section 1.

##### Subsection G

##### Elimination of paragraph 5

~~No more than two (2) patrol officers per shift and no more than two (2) Sergeants per day shall be allowed to take vacation or compensatory leave during the days of Friday through Sunday between Memorial Day and Labor Day. It is understood that this limitation shall not apply due to maternity leave, injuries in the line of duty, sick leave, personal leave, bereavement leave, military leave, re-assignments, FMLA or administrative leave. If an emergency situation arises that requires a Sergeant to be absent the division commander shall allow the Sergeant the day off. There shall also be no limitation on an officer or Sergeant arranging for a substitute to work~~

#### Section 3.      Personal Days.

The Town agrees to provide two (2) personal day to members of the Bristol Police Department to be taken at the officer's discretion. One personal day (1) personal day will be taken between July 1<sup>st</sup> through December 31<sup>st</sup> of the fiscal year. One personal day (1) personal day will be taken between January 1<sup>st</sup> through June 30<sup>th</sup> of the fiscal year.

It is further agreed that in the event July 4<sup>th</sup> falls on a Sunday, then Sunday, July 4<sup>th</sup> and Monday July 5<sup>th</sup> shall be substituted for July 3<sup>rd</sup> and July 4<sup>th</sup>.

The Town of Bristol is prohibited from denying a member's request for a personal day for any date other than the dates listed above. Said approval of a personal day shall have no effect on requests for other types of leave.

Ricardo Munoz

Date: 8/10/2021

IBPO President Local 304

[Signature]

Date: 8/19/21

Bristol Town Administrator



# **PAY RATES 2021 - 2022** **(7/1/21 - 6/30/22) 2%**

Rank	Annual	Bi-weekly	Weekly	Holiday	Daily (5&2)	Daily (4&2)	Hourly (5&2)	Hourly (4&2)	OT (5&2)	OT (4&2)
C-Chief	\$90,709.81	\$3,488.84	\$1,744.42	\$348.88	\$348.88	\$372.54	\$43.61	\$46.57	\$65.42	\$69.85
Major	\$83,728.13	\$3,220.31	\$1,610.16	\$322.03	\$322.03	\$343.87	\$40.25	\$42.98	\$60.38	\$64.48
Lieut.	\$79,371.30	\$3,052.74	\$1,526.37	\$305.27	\$305.27	\$325.97	\$38.16	\$40.75	\$57.24	\$61.12
Sergeant	\$73,850.10	\$2,840.39	\$1,420.19	\$284.04		\$303.30		\$37.91		\$56.87
Detective	\$71,847.32	\$2,763.36	\$1,381.68	\$276.34	\$276.34	\$295.07	\$34.54	\$36.88	\$51.81	\$55.33
Ptltm (1st)	\$67,691.45	\$2,603.52	\$1,301.76	\$260.35		\$278.01		\$34.75		\$52.13
Ptltm (2nd)	\$69,885.08	\$2,303.27	\$1,151.64	\$230.33		\$245.94		\$30.74		\$46.11
Ptltm (Pro)	\$57,076.25	\$2,195.24	\$1,097.62	\$219.52		\$234.41		\$29.30		\$43.95

# PAY RATES 2022 - 2023

## (7/1/22 - 6/30/23) 2%

Rank	Annual	Bi-weekly	Weekly	Holiday	Daily (5&2)	Daily (4&2)	Hourly (5&2)	Hourly (4&2)	OT (5&2)	OT (4&2)
D-Chief	\$92,524.01	\$3,558.62	\$1,779.31	\$355.86	\$355.86	\$379.99	\$44.48	\$47.50	\$66.72	\$71.25
Major	\$85,402.69	\$3,284.72	\$1,642.36	\$328.47	\$328.47	\$350.74	\$41.06	\$43.84	\$61.59	\$65.76
Lieut.	\$80,958.73	\$3,113.80	\$1,556.90	\$311.38	\$311.38	\$332.49	\$38.92	\$41.56	\$58.38	\$62.34
Sergeant	\$75,327.10	\$2,897.20	\$1,448.60	\$289.72		\$309.36		\$38.67		\$58.01
Detective	\$73,284.27	\$2,818.63	\$1,409.31	\$281.86	\$281.86	\$300.97	\$35.23	\$37.62	\$52.85	\$56.43
PtIm (1st)	\$69,045.28	\$2,655.59	\$1,327.79	\$265.56		\$283.57		\$35.45		\$53.17
PtIm (2nd)	\$61,082.78	\$2,349.34	\$1,174.67	\$234.93		\$250.86		\$31.36		\$47.04
PtIm (Pro)	\$58,217.78	\$2,239.15	\$1,119.57	\$223.91		\$239.10		\$29.89		\$44.83

## MEMORANDUM OF AGREEMENT

This Agreement is entered into by and between the International Brotherhood of Police Officers Local 304 (hereinafter referred to as the Union), and the Town of Bristol (hereinafter referred to as the Town).

WHEREAS the Union and the Town have entered into a collective bargaining agreement which contains certain rights and benefits which are provided to members of the bargaining unit agreement upon their retirement from the Bristol Police Department, and

WHEREAS the Union and the Town wish to establish a uniform procedure applicable to members of the bargaining unit who wish to retire from the Bristol Police Department, the Union, and the Town hereby agree to the following:

1. Any member of the bargaining unit who wishes to retire shall execute a letter of intent to retire, a copy of which is attached hereto and marked "Attachment A".
2. That in accordance with Article VIII, Section 1 of the collective bargaining agreement (CBA), any member of the bargaining unit having expressed an intent to retire may redeem any accrued unused vacation leave for cash payment or utilize any leave in anticipation of retirement.
3. That in accordance with Article VIII, Section 3 of the CBA, any accrued unused personal leave must be utilized prior to retirement.
4. That in accordance with Article VIII, Section 4 of the CBA, any accrued unused compensatory leave may be redeemed for cash payment or utilized in anticipation of retirement.
5. That in accordance with Article IX Section 1, any member shall have the right to redeem one half (50%) of any accrued unused sick leave for cash payment or utilize any of said leave in anticipation of retirement.
6. That in accordance with Article XV, any member who retires pursuant to any of the provisions listed in Section 5(A) shall receive the same health care insurance coverage as provided to active members of the police department.
7. Any member of the bargaining unit on leave in anticipation of retirement as listed in paragraphs one (1) through five (5) above, shall continue to accrue all rights and benefits provided in the CBA until the date of retirement.

# PAY RATES 2023 - 2024

(7/1/23 - 6/30/24) 2.5%

Rank	Annual	Bi-weekly	Weekly	Holiday	Daily (5&2)	Daily (4&2)	Hourly (5&2)	Hourly (4&2)	OT (5&2)	OT (4&2)
D-Chief	\$94,837.11	\$3,647.58	\$1,823.79	\$364.76	\$364.76	\$389.49	\$45.59	\$48.69	\$68.39	\$73.03
Major	\$87,537.76	\$3,366.84	\$1,683.42	\$336.68	\$336.68	\$359.51	\$42.09	\$44.94	\$63.13	\$67.41
Lieut.	\$82,982.70	\$3,191.64	\$1,595.82	\$319.16	\$319.16	\$340.81	\$39.90	\$42.60	\$59.84	\$63.90
Sergeant	\$77,210.28	\$2,969.63	\$1,484.81	\$296.96		\$317.10		\$38.64		\$59.46
Detective	\$75,116.38	\$2,889.09	\$1,444.55	\$288.91	\$288.91	\$308.50	\$36.11	\$38.56	\$54.17	\$57.84
Ptlm (1st)	\$70,771.41	\$2,721.98	\$1,360.99	\$272.20		\$290.65		\$36.33		\$54.50
Ptlm (2nd)	\$62,609.85	\$2,408.07	\$1,204.04	\$240.81		\$257.14		\$32.14		\$48.21
Ptlm (Pro)	\$59,673.22	\$2,295.12	\$1,147.56	\$229.51		\$245.07		\$30.63		\$45.95



International Brotherhood of Police Officers  
Local 304

## Memorandum of Agreement

This Memorandum of Agreement is entered into as of this 10<sup>th</sup> day of February 2023 by and between the Town of Bristol (hereinafter referred to as "Town") and the International Brotherhood of Police Officers Local 304 (hereinafter referred to as "Union").

WHEREAS the Employer and Union are parties to a collective bargaining agreement for the period of July 1, 2021, through June 30, 2024, which was executed on May 14, 2021 (hereinafter referred to as the "CBA"); and

WHEREAS since the execution of the CBA, the Town and Union have determined that an upward adjustment in bargaining unit members compensation is warranted; and

WHEREAS the Town and Union have conferred in fulfillment of their respective bargaining obligations to effectuate said upward adjustments in compensation for bargaining unit members; and

WHEREAS the Town and Union seek to document said upward adjustments in bargaining unit members compensation; and

WHEREAS the Town and Union desire to extend the CBA for a period of one year period beyond June 30, 2024

NOW THEREFORE, intending to be legally and equitably bound hereby, the Town and Union agree as follows:

1. The 2.5% wage increase effective July 1, 2023, will be increased by .5% to a total of a 3.0% wage increase effective July 1, 2023.
2. Effective December 1, 2023, a one-time one-thousand-dollar (\$1,000.00) increase in the form of a salary adjustment shall be received by all bargaining unit members.
3. The CBA shall be extended by one year and the effective dates shall be from July 1, 2024 to June 30, 2025.
4. There shall be a wage increase of 3.5% effective July 1, 2024


IN WITNESS WHEREOF the duly authorized representatives of the Town and Union have executed this Memorandum of Agreement on the dates herein below noted.

  
Steven Contente

Bristol Town Administrator

Date:

2-13-23

  
Ricardo Mourato

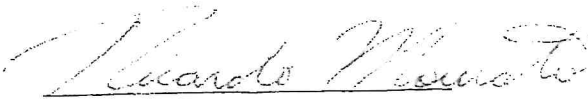
IBPO Local 304 President

Date: 2/9/2023

8. Any and all disputes between the Union and the Town regarding the application or interpretation of the terms of this agreement shall be resolved in accordance with the terms of the negotiated grievance procedure contained in the CBA.

Signed on this, the 19 day of April 2023.

For IBPO Local 304:



Ricardo Mourato, President  
IBPO Local 304

For the Town of Bristol:



Kevin M. Lynch  
Chief of Police



## MEMORANDUM OF UNDERSTANDING

**Deputy Chief of Police  
Police Captains  
Accreditation Lieutenant  
Patrol Lieutenants  
Patrol Sergeants  
Detectives  
Probationary Police Officers**

**AGREEMENT** made as of the 10<sup>TH</sup> day of May 2024 by and between the **IBPO Local 304** and the **TOWN OF BRISTOL** "Town" as related to the reorganization of the Bristol Police Department.

The IBPO Local 304 and the Town Bristol, for consideration of the mutual agreements herein contained, do hereby covenant, and agree as follows:

### **Deputy Chief of Police Eligibility:**

The Town of Bristol is creating the **union position of Deputy Chief** and will permanently eliminate the position of Major (including salary schedule) in future collective bargaining agreements.

The current Major of Operations (Scott McNally) will submit in writing his intention (letter of intent and complete a uniform department promotional factsheet) to become eligible for appointment to Deputy Chief of Police through the Office of Chief of Police. The Deputy Chief of Police once selected will be permanently assigned to a (5) five-day on (2) two-day off administrative work schedule. The Chief of Police retains the right to adjust his/her work schedule to meet crime trends, administrative needs and issues within the department and community.

### **Pay Scale:**

*The Town shall utilize the current salary schedule of Deputy Chief as set forth in the current CBA.*

### **Captain Eligibility:**

The Town of Bristol will create the **union position of Captain**.

Eligible candidates (Permanent Lieutenants – Julie Veader, Roman Wozny and Stephen St. Pierre) will submit in writing their intention (letter of intent and complete a uniform department promotional factsheet) to become eligible for appointment to Captain through the Office of Chief of Police. The captains once selected will be permanently assigned to a (5) five-day on (2) two-day off work schedule and all current Lieutenants will be *promoted to Captain based on their seniority upon appointment to the rank of Lieutenant effective July 1, 2024.*

*Note: The PATROL Operations Administrative Captain (Patrol Commander) when on scheduled workday shall count as manpower for patrol supervisory purposes.*

*Pay Scale:*

*The Town shall utilize the current salary of Major as depicted in the current CBA. Note the salary of Major reflects the same pay scale as Captain when there was a mere title change from Captain to Major in the July 1, 2021-June 30, 2024 contract.*

The Chief of Police shall maintain management rights to modify, change in whole or any part of the captain's assignments for the specific benefit/improvement of the department's operations.

**Captain Assignments:**

Initially the Captains assignments shall consist of but NOT limited to:

- Detective/Case Management/Prosecution/Property Room (Detective Commander)
- Administrative Captain
- Patrol Operations (Patrol Commander) Captain

**Lieutenant Eligibility:**

The current Patrol Sergeants (Ricardo Mourato, Paul Medeiros, Brian Morse and Michael Vieira) will be *promoted to Lieutenant based on their seniority upon appointment to the rank of Sergeant effective July 1, 2024.* The Town of Bristol will promote the Accreditation Sergeant to the rank of Lieutenant with additional responsibilities as enumerated on the updated table of organization but not limited to the following (e.g., Accreditation Manager, Community Outreach and Diversity Officer, Planning/Training Officer and Recruitment and Retention Officer. He will be assigned a 5/2 work schedule. Each Sergeant listed above (Ricardo Mourato, Paul Medeiros, Brian Morse and Michael Vieira) will submit in writing his intention (letter of intent and complete a uniform department promotional factsheet) to become eligible for appointment to Lieutenant through the Office of Chief of Police.

*Pay Scale: Per current CBA*

The Chief of Police shall create a *permanent eligibility list* based on seniority (ranking 1-6) which shall be maintained by the Chief of Police and the Union until said list is exhausted.

1. Ricardo Mourato
2. Paul Medeiros
3. Brian Morse
4. Michael Vieira

5. Brett Estrella

6. Kyle Batista

(Note: This list will not expire until all listed candidates (current Permanent Sergeants identified in the above list 1-6 are elevated to the rank of Lieutenant). Should a candidate on the list refuse a promotion when offered he/she will be offered eligibility no more than one (1) additional time and if he/she refuse a second time, he/she will then be removed from the eligibility list. Additionally, a Lieutenant candidate can be removed if they face formal disciplinary action or are involved in criminal conduct prior to official appointment.

*Note: This language ensures that Sergeant Brett Estrella and Kyle Batista will be promoted to the rank of Lieutenant once an available position arises.*

Patrol Lieutenants/Assignments:

The Town of Bristol will add Three (3) new Patrol Lieutenant positions who will be assigned to work a (4) day on (2) day off work schedule as enumerated in *Article VI "Workweek and Hours of Work"* of the collective bargaining agreement in lieu of the current (5) five-day on (2) two-day off work schedule currently allotted to the three (3) existing lieutenants.

The three (3) New Patrol Lieutenants will be assigned to *first shift, second shift and third shift*, respectively with the full agreement that the current language as written under **Article XX. MISCELLANEOUS, PARAGRAPH (F)** of the collective bargaining agreement will be adhered to and the past practice that has allowed both a lieutenant and sergeant to be off simultaneously will permanently end upon promotion of the three (3) new patrol lieutenants.

**Note:** Only (1) supervisor (lieutenant or sergeant) will be allowed to take the shift off not both (See Management Rights for Further Details).

The section of the contract reads as follows:

(F) There shall be a Lieutenant or Sergeant on all shifts performing the duties of the shift commander which shall include supervision on the road. In the event that neither a Lieutenant or Sergeant is on duty as a result of sickness or other absence, then the Town shall replace said absent Lieutenant or Sergeant with a Lieutenant or Sergeant according to the seniority list. It is understood by the Town and the Union that the Town is required to have either a Sergeant or Lieutenant on duty but not required to have both a Lieutenant and Sergeant on duty.

*Further, in the event that a Lieutenant and a Sergeant are assigned to a particular shift and one or the other is absent, as long as there still remains a Sergeant or Lieutenant on such shift, the Town need not replace the absent Sergeant or Lieutenant.*

*Note: If there are three (3) patrol supervisors assigned to a patrol shift (i.e., 1-Lieutenant and 2-Sergeants) the Chief of Police or his/her designee can allow up to two (2) supervisors to take leave without causing a replacement.*

**Sergeants Eligibility:**

The department will schedule (2) two patrol Sergeants on the first, second and third patrol shifts assigned to a (4) four-day on (2) two days off work schedule as determined by the Chief of Police or his designee. The patrol supervisor (Sergeant) on each shift (1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup>) ***shall cover a patrol officer beat*** when said beat is not able to be filled by voluntary overtime (prior to order back) to enhance patrol officer quality of life. ***This provision will only take place when there are at least two (2) supervisors (any combination) scheduled for a patrol shift.***

*Sergeants Promotional Process: Per CBA and Charter*

*Pay Scale: Per CBA*

**Detective Eligibility:**

The Chief of Police shall have the ***sole appointing authority/discretion*** to appoint the replacement of Detective Adam Clifford, now retired, and John Nappi upon his retirement slated for 2024 ***to accelerate movement in the Detective Division and begin formal training*** to address areas covered by Detectives (i.e., BCI, Sex Offender Registry, CCW permits, Prosecution, Evidence Collection, Property Room, and other key areas). The MOU dated February 4, 2015, detailing the process/appointment of detectives shall be temporarily vacated for the replacement of the above-mentioned personnel (Detectives Clifford and Nappi). The Chief of Police may take into consideration seniority in his selection and may utilize the Chiefs point system identified in the current detective selection process. The Chief of Police may consider and weigh the best interest of the department in reorganizing the department in his appointment process.

*Note: The union reserves the right to return to the process identified in the 2015 MOU or modify same in future vacancies/agreements.*

*Pay Scale: Per CBA*

**Probationary Officers:**

Upon execution of this agreement the Town hereby waives the provision of Article XIV Section 4 (A) and (C) to be replaced with the following:

**Upon being certified** by his/her primary FTO for solo patrol duties, a probationary police officer shall begin solo patrol duties according to the following conditions:

Probationary police officers will be assigned to a shift based on the bidding process provided **all permanent officers have first bided**. All shifts can be manned by a permanent officer or a probationary officer to ***create opportunities for permanent patrol officers to garner movement between shifts***. Probationary police officers certified for solo patrol duties may be assigned to other police duties, assignments, posts, beats or assignments as determined by the Chief of Police or his/her designee.

A probationary police officer can be removed from solo patrol duties at any time by the police department or/and upon recommendation of a shift supervisor. If probationary a police officer is removed from solo patrol duties, then the probationary police officer shall be reassigned to patrol operations duties under the supervision of his/her primary FTO for remedial training in the area

that caused the removal of the probationary police officer from solo patrol duties. A probationary police officer, after receiving this remedial training, and upon recommendation of his/her primary FTO, shall be reassigned to solo patrol duties by the police department.

Probationary police officers certified for solo patrol duties shall be eligible for overtime opportunities for filling shifts due to minimum staffing requirements or to maintain the minimum staffing number as determined by the collective bargaining agreement. In the event minimum staffing numbers are not met overtime opportunities *shall be offered to permanent police officers before being offered to a probationary patrol officer.*

Pay Scale: Per CBA

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### Management Rights:

The Town shall be empowered to sustain, modify in whole or in part, or eliminate any rank position within the department upon vacancy, retirement or through attrition now and in the future.

The promotions are *tentatively scheduled* to take place for the Deputy Chief of Police, Captains, Lieutenants and Sergeants on July 1, 2024. The Detectives may begin earlier to provide training opportunities and advanced schools as determined by the Chief of Police.

Only one (1) supervisor (lieutenant or sergeant) in the patrol division shall be permitted to take accrued leave (time-off) to include the following leave: administrative days, compensatory time, vacation leave and personal days. Additionally, *if there are three (3) patrol supervisors assigned to a patrol shift (i.e., 1-Lieutenant and 2-Sergeants) the Chief of Police or his/her designee can allow up to two (2) supervisors to take leave as long as said leave doesn't cause a replacement.*

*Patrol Lieutenants will have holidays off that are recognized in the CBA as paid holidays provided it doesn't result in a replacement.*

The patrol supervisor (Sergeant) on each shift (1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>) shall cover a patrol beat when said beat is not able to be filled by voluntary overtime (prior to order back) *to enhance patrol officer quality of life.* The Patrol Supervisor (Sergeant) will count as patrol officer staffing to meet the CBA (Article XX-D) provision of maintain three (3) separate cruiser beats (minimum staffing) and shall only include Sergeants when this provision arises. *This provision will only take place when there are at least two (2) supervisors (any combination of Supervisors) scheduled for a patrol shift.*

All Officers promoted under this agreement shall *serve a six (6) month probation period.* If any reason an officer promoted under this agreement doesn't achieve permanent status in his/her new rank position they shall return to their previous rank, assignment and maintain all rights as if they never left said rank or assignment.

The Chief of Police will have management rights to determine each of the assignments, shifts and divisions within the department without regard to their seniority for all appointed positions (i.e., Deputy Chief of Police, Captains, Accreditation Lieutenant, Patrol Lieutenants and

Detectives). This provision is only for the *initial assignment* of each officer impacted by this agreement and shall not extend beyond said initial shift/assignment in an effort to place valued personnel in key areas that best fit the current trend/organizational needs of policing.

Current contractual language as written in Article III. SENIORITY, section 1, paragraph (a). The section of the contract reads as follows:

### Section 1

Employees covered by this Agreement's recognition section, except as hereafter provided, of the Police Department shall have seniority rights, and said seniority, insofar as practicable, shall prevail with regard to the following:

(a) Transfers to any division, department, or any other post by whatever name the transfer may be labeled. Also, transfers to shifts, beats, or posts.

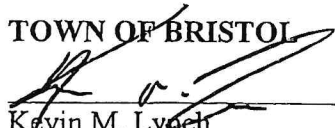
Notably, the Chief of Police will have the right to initially assign/appoint personnel impacted by this agreement which will not permanently circumvent the current contractual language as written in section 2 of Article III. SENIORITY.

*\*\*Any promotional opportunity outlined in this memorandum is contingent upon the department achieving suitable staffing numbers as determined by the Chief of Police and approval by the Bristol Town Council with a recommendation from the Town Administrator. This process and agreement are non-precedent setting and shall not be referred to in any future situation involving another employee or incident. This agreement is non precedent setting and all future promotions to the rank of Lieutenant after this list has been exhausted are exclusively determined by the Town Administrator with input from the Chief of Police as provided for in the collective bargaining agreement.*


IN WITNESS WHEREOF, the parties hereunto set their corporate name and seal by their duly authorized officers as of the day and year above written.

### Exhibit A: FY25 Table of Organization

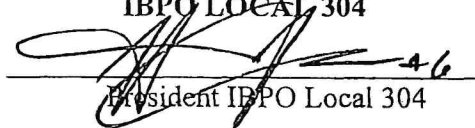
TOWN OF BRISTOL

  
Kevin M. Lynch  
Chief of Police

TOWN OF BRISTOL

  
Steven Contente  
Town Administrator

IBPO LOCAL 304

  
President IBPO Local 304

STEVEN C. ST. PIERRE





STEVEN CONTENTE  
*Town Administrator*

**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

June 4, 2025

D'Ambra Construction Co.  
Michael D'Ambra, President  
80 Centre of New England Blvd.  
Coventry, RI 02816

**Re: Bid# 1064 – Pedestrian Improvements – Gooding Avenue**

Dear Mr. D'Ambra,

We are pleased to inform you that D'Ambra Construction Co. has been awarded Bid# 1064 – Pedestrian Improvements – Gooding Avenue, with the price not to exceed the revised price as follows:

Base: \$232,700.00

Alternate #1: \$150.00

Alternate #5: \$1,500.00

Total: \$234,350.00

Very truly yours,

A handwritten signature in black ink, appearing to read "Steven Contente", is written over a horizontal line.

Steven Contente,  
Town Administrator

Cc: Carl Carulli, Treasurer  
The Honorable Town Council  
Diane Williamson, Director of Community Development  
Nick Toth, Planner/HDC Coordinator



STEVEN CONTENTE  
Town Administrator

**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

June 5, 2025

First Student, Inc.  
Ray Rivas, Location Manager  
327 Market Street  
Warren, RI 02885

**Re: Bid# 1067 – School Bus Transportation Services**

Dear Mr. Rivas,

We are pleased to inform you that First Student Inc. has been awarded Bid# 1067 – School Bus Transportation Services, with the cost not to exceed as follows:

Summer Program Transportation – renegotiated price of \$315 per bus per day (3 buses)

Bus Transportation to PPAC - \$500 per bus

Bus Transportation to Vets Auditorium – \$500 per bus

Bus Transportation to the AMP –\$500 per bus

Bus Transportation to the Stadium Theatre –\$500 per bus

Bus Transportation to Lasalette - \$500 per bus

Very truly yours,

Steven Contente  
Town Administrator

Cc: Carl Carulli, Treasurer  
The Honorable Town Council  
Warren Rensehausen CPRP, Parks and Recreation Director



## **TOWN OF BRISTOL, RHODE ISLAND**

### **HISTORIC DISTRICT COMMISSION MEETING**

**Historic District Commission Meeting Agenda  
Thursday, June 05, 2025 at 7:00 PM  
Bristol Town Hall, 10 Court Street, Bristol, RI 02809**

Written comments may be submitted to the Historic District Commission via regular mail addressed to: Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to [ntoth@bristolri.gov](mailto:ntoth@bristolri.gov)

Application packets can be found online at: <https://bristol-ri.municodemeetings.com/>

1. **Pledge of Allegiance**
2. **Review of Previous Month's Meeting Minutes**
  1. **Review of May 1 Minutes**
  2. **Review of 14 Union and 41 Church Special Meeting Minutes**
3. **Application Reviews**
  1. **25-25: 14 Union St, Lou Cabral**  
Discuss and act on demolition of current garage, construction of new garage, exterior features on garage and house, additions to house.
  2. **25-49: 62 Franklin St, 62 FRANKLIN LLC**  
Discuss and act on replacement of vinyl double hung window with vinyl casement window.
  3. **25-50: 60 Court Street, Robert McKenna**  
Discuss and act on replacement of casement window with clad wood window.
  4. **25-51: 125 Thames St, Bristol Lofts LLC**  
Discuss and act on removal of roof for building 2.
  5. **25-54: 5 Milk Street, Mary Ann Pellegrino**

Discuss and act on replacement of windows to match previously approved windows in house.

6. **25-55: 7 Pleasant St, Loretta Tassoni**

Discuss and act on replacement of basement windows.

7. **25-58: 146 High St, Mike Fanning**

Discuss and act on installation of shed on property.

8. **25-61: 60 Thames St, Bristol Lofts LLC**

Discuss and act to remove asbestos siding, repair and replace clapboard in-kind as needed, replace windows.

9. **25-63: 437 Hope St, Jennifer Charleson**

Discuss and act on installation of sign for business.

10. **25-64: 221 Hope St, Nila Asciolla**

Discuss and act on installation of vent.

11. **25-65: 244 Metacom Ave, Andrew Broten**

Discuss and act on installation of pickleball/basketball court, hoop, net, lighting and fencing.

12. **25-48: 276 High St, Timothy Finucane**

Discuss and act on replacement of exterior doors, windows, front porch.

13. **25-66: 15 Church St, Deb Appleyard**

Discuss and act on installation of sign.

4. **Concept Review**

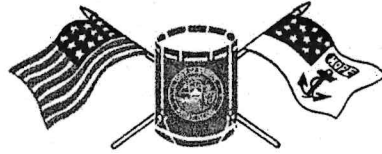
5. **Monitor Reports & Project Updates**

6. **HDC Coordinator Reports & Project Updates**

7. **HDC Coordinator Approvals**

8. **Other Business**

**9. Adjourn**

IC...  
BRIST

2025 MAY 27 AM 10:26

**Bristol Fourth of July Committee  
Music & Entertainment Sub-Committee  
6/2/25 6:30 pm  
Quinta Gamelin Community Center  
101 Asylum Road, Bristol RI  
Keep Informed at [www.july4thbristolri.com](http://www.july4thbristolri.com)**

1. CALL TO ORDER
2. Pledge
3. Business Discussed:
  - a. Punch List Review
  - b. Footprint Review
  - c. Load In Plan
4. For the Good of the Committee/Adjournment

Next Meeting: TBA Thank you for your time.

**Posted on Secretary of State Website on 5/26/25 , Bristol town Hall and  
Bristol Post Office on 5/27/25**



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2025 JUN 11 AM 10:43

**Bristol Fourth of July Committee  
BALL Sub-Committee  
Monday, JUNE 16, 2025 @ 6:30PM  
Quinta Gamelin Community Center  
101 Asylum Rd, Bristol, RI 02809**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. REVIEW BUDGET
4. DISCUSS & VOTE FOR FINAL ENHANCEMENTS (BEVERAGE/  
FOOD)
5. REVIEW ALL MECHANICS OF EVENT
6. DISCUSS GRAND MARCH & MUSIC
7. ADJOURNMENT OF MEETING- SITE VISIT TO HERRESHOFF

Stay informed  
[Fourthofjulybristolri.com](http://Fourthofjulybristolri.com)

Posted: on Secretary of State Website, Bristol Post Office and Bristol  
Town Hall on 6/11/25

**Bristol Fourth of July Committee  
General Committee Meeting  
JUNE 10, 2025, 7:00 PM Eastern  
Burnside Building, 400 Hope Street - Bristol, RI. 02809**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ATTENDANCE
- IV. 2025 INTRODUCTION MISS FOURTH/LITTLE MISS FOURTH & COURT
- V. 2025 PATRIOTIC SPEAKER ANNOUNCEMENT
- VI. CORRESPONDENCE & SUNSHINE REPORT
- VII. APPROVAL OF MINUTES
  - a) Motion to Accept /Discussion/Vote
- VIII. APPROVAL OF TREASURER REPORTS
  - a) Motion to Accept /Discussion/Vote
- IX. PARADE UPDATE – ANA MOTTA
- X. Vote to select 4 Members of the General Committee to serve on the  
Nominating Committee - Nat Squatrito
- XI. SUBCOMMITTEE Reports or Updates
  - a) Raffle – Nat
  - b) Concert Series – Patti
  - c) Cornhole - Tammy
  - d) Flag Tag Day- Dick
  - e) others
- XII. GOOD OF THE COMMITTEE
- XIII. 50/50
- XIV. Adjournment

Posted on Secretary of State Website, Bristol Town Hall and Bristol Post Office  
on 6/6/25

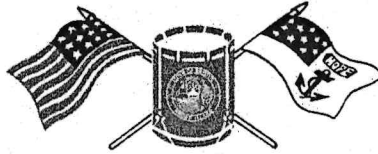
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 JUN - 6 AM 11:47

**Bristol Fourth of July Committee  
Executive Committee Meeting  
JUNE 10, 2025, 6:00 PM Eastern  
Burnside Building, 400 Hope Street - Bristol, RI. 02809**

- I. CALL TO ORDER**
- II. PLEDGE OF ALLEGIANCE**
- III. ATTENDANCE**
- IV. APPROVAL OF Selection of 4 members of the Executive Board to serve on the Nominating Committee**
  - a) Motion to Accept /Discussion/Vote**
- V. Adjournment**

**Posted to Secretary of State Website, Bristol Post office and  
Bristol Town Hall on 6/6/25**

2025 JUN -6 AM 11:47  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



2025 MAY 27 AM 10:26

**Bristol Fourth of July Committee  
Wine Tasting  
6/3/25 6:00 pm  
Quinta Gamelin Community Center  
101 Asylum Road Bristol RI  
Keep Informed at [www.july4thbristolri.com](http://www.july4thbristolri.com)**

1. CALL TO ORDER

2. Pledge

3. Business Discussed:

a. Date/Location

b. Food/Wine

c. Sponsorships

4. For the Good of the Committee/Adjournment

Next Meeting: TBA Thank you for your time.

**Posted on Secretary of State Website 5/26, Bristol Town Hall and Bristol  
Post Office on 5/27/25**

# TOWN OF BRISTOL HOUSING AUTHORITY

TOWN OF BRISTOL  
BRISTOL, RHODE ISLAND  
2025 JUL 10 AM 8:56

## AGENDA

**The regular meeting** of the Town of Bristol Housing Authority will be held on **June 12, 2025, at 10:00 AM** in the Bristol Housing Authority Conference Room, 1014 Hope Street, Bristol, Rhode Island.

**Public invited masks optional.**

Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chair at least 10 days in advance of the meeting to request that the item goes on the agenda.

1. Chair: Call to order
2. Pledge of Allegiance
3. Chair: Roll call
4. Chair: Reading of the minutes **May 8, 2025, meeting. (VOTE)**
5. Chair: Introduces **OLD BUSINESS**
  - A. Maintenance Department Report
  - B. Shower Installation
  - C. General Report
6. Chair: Introduces **CURRENT BUSINESS**
  - A. Financial Report: Snapshot **May 2025** and Synopsis **April 2025**
  - B. CDBG - Grant Notification Letter
  - C. Letter to Town Council regarding Guiteras School
  - D. Town of Bristol Board Book Report
  - E. General Report.
7. Chair: Introduces **NEW BUSINESS**
  - A. Rhode Island Department of Commerce – Funding for Broadband
  - B. Capital Fund Award 2025
  - C. Resolution to approve Operating Budget FYE 6/30/2026  
ACTION: Resolution 2025-6 Approve Operating Budget FYE 2026
  - D. General Report
8. Chair: Calls for Executive Session. Per the RI open meetings act RIGL Section 42-46-5(a)(1) the Board may meet in closed session to discuss the job performance and duties of the ED. The person so impacted has been notified in advance in writing and advised that they may require the discussion be held at an open or closed meeting. The person has chosen a closed meeting so the board will convene in closed session Discussion and Possible **VOTE**.
9. Chair: Introduces motion to adjourn **(VOTE)**

**POSTED June 10, 2025, BHA Properties, Bristol Town Hall, Bristol Senior Center, and Rhode Island Secretary States Office**

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

## **TOWN OF BRISTOL, RHODE ISLAND**

### PLANNING BOARD MEETING

#### **\*Amended Planning Board Meeting Agenda**

**Thursday, June 12, 2025 at 7:00 PM**

**Bristol Town Hall, 10 Court Street, Bristol, RI 02809**

#### **A. Pledge of Allegiance**

#### **B. Approval of Minutes - April 10, 2025**

#### **C. Old Business**

- C1.** *\*Applicant has requested a continuance until July 10th, 2025 Planning Board Meeting.\**

#### **Preliminary Plan Phase review for Major Land**

**Development** proposal: (continued from April 10, 2025) to construct a new Mt. Hope High School, including new tennis courts and athletic fields, at **199 Chestnut Street** and to demolish the existing high school building. Owner: Town of Bristol / Applicant: Bristol Warren Regional School District/Lisa Pecora, Perkins Eastman, applicant representative. Zoned: Public Institutional. Assessor's Plat 117 Lots 3-7.

Applicant has agreed that the public hearing on the Preliminary Plan shall remain open until receipt of the necessary permits from the RIDEM.

- C2. Housing Element Update:** Board to schedule public hearing on draft housing element for adoption. Board to make recommendation to Town Council on Affordable Housing Trust Fund Policy.

#### **D. New Business**

- D1. \*Mt. Hope Community Forest:** Presentation of Draft Mt. Hope Community Forest Management Plan, as required by grant agencies. Board to review and provide any comments. Public comment welcome.

#### **E. Adjournment**

Date Posted: June 5, 2025

Posted By: mbw





TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2025 JUN 13 AM 8:13

**Town of Bristol, Rhode Island**  
**Department of Community Development**

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee (TRC) will hold a meeting,  
**on Tuesday, June 17<sup>th</sup>, 2025 at 9:30am**  
at Department of Community Development Conference Room  
235 High Street (former Reynolds School), 1<sup>st</sup> Floor, Bristol, RI

**AGENDA**

**Pre-Application/Concept Review for an Adaptive Re-use Application for John J. Marshall:** to convert two historic manufacturing buildings at **18 Burnside Street & 1 Resolute Lane**, into eleven (11) residential dwelling units. Assessor's Plat 16, Lot 48 & 39, Zone: Manufacturing and within the Historic District. Owner: Halsey C. Herreshoff Trustee/Applicant: John J. Marshall

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://bristol-ri.municodemeetings.com/>

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

**"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"**

**Diane M. Williamson, AICP**  
**Administrative Officer**

Posted: June 10, 2025  
By: mbw



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2025 JUN 13 AM 8:13

**Town of Bristol, Rhode Island**  
**Department of Community Development**

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

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**on Tuesday, June 17<sup>th</sup>, 2025 at 10:30am**  
at Department of Community Development Conference Room  
235 High Street (former Reynolds School), 1<sup>st</sup> Floor, Bristol, RI

**AGENDA**

**Pre-application / Concept Review for a Minor Land Development/Unified Development Proposal for David Ramos** to operate and construct a building for a Contract Construction Use in a General Business (GB) zoning district which also requires a Special Use Permit. Property located at **670-688 Metacom Avenue**, Assessor's Plat 128, Lot 15 & 16, Zone: General Business and Metacom Overlay District. Owners/Applicants: David Ramos and Lionel Ramos.

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://bristol-ri.municodemeetings.com/>

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

**"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"**

**Diane M. Williamson, AICP**  
**Administrative Officer**

Posted: June 10, 2025  
By: mbw



# Town of Bristol, Rhode Island

Bristol Christmas Festival Committee

Item (CA) HH11.

P.O. Box 663

Bristol, RI 02809

## NOTICE OF MEETING

General Committee Meeting

Burnside Building – 400 Hope Street, Bristol, RI

Monday, June 09, 2025 | 7:00 PM

Stay Informed: [www.christmasbristolri.com](http://www.christmasbristolri.com)

## AGENDA

- 1- Call to Order/Welcome New Members and Guests
- 2- Pledge of Allegiance
- 3- Member Roll Call
- 4- Reading and Approval of May Minutes
- 5- Reports
  - 5.1. Chairperson Report = TK
  - 5.2. 4<sup>th</sup> of July Subcommittee Report = JK
    - Review and vote on parade vehicle
    - Member approval and vote on budget for signage and incidentals
  - 5.3. Grand Illumination Subcommittee Chairperson Report = N + PS
    - Review and vote on Lighting and Sound Contract
- 6- Old Business to be Discussed and/or Acted Upon
  - 6.1. Any Nominations for Treasurer and Recording Secretary? Possible vote?
  - 6.2. Credit Card Issue = TK
  - 6.3. Ornament Sketch/ Vote = TK
  - 6.4. Mail Chimp Update = TK
- 7- New Business
- 8- For the Good of the Organization
- 9- Announcements
- 10- Adjournment

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 JUN -5 PM 1:50

POSTED:

6/5/2025 TK

Bristol Town Hall, Bristol Post Office, and Rhode Island Secretary of State website ([sos.ri.gov](http://sos.ri.gov))

## PUBLIC NOTICE

In partnership with the Rhode Island Department of Environmental Management and the United States Forest Service, the Town Of Bristol has acquired 120 acres of land located along the north and south sides of Tower Street, to be known as the Mount Hope Community Forest.

The Town is creating a management plan for the Community Forest and is presenting the draft plan for the public's information at the Bristol Planning Board meeting to be held on June 12, 2025 at 7:00 p.m. in the Bristol Town Hall.

The draft plan may be viewed on the Town's website at [www.bristolri.gov](http://www.bristolri.gov).

Public Comments on the draft plan may be submitted to the Director of Community Development at [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov).



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2025 JUN -3 AM 9:22

Posted: June 5, 2025

**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

**MEETING AGENDA**  
**June 12, 2025**

The monthly meeting of the Trustees of Rogers Free Library will be held on Thursday, June 12, 2025, at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

**AGENDA ITEMS**

- CALL TO ORDER/ATTENDANCE/QUORUM
- WELCOME AND INTRODUCTIONS NEW TRUSTEES - Annie Silvia
- ROGERS FREE LIBRARY BRIEF OVERVIEW - Eileen Dyer
- REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
  - Minutes of April 2025 Meeting
- CHAIR REPORT - Annie Silvia
- LIBRARY DIRECTOR REPORT - Eileen Dyer
- FINANCIAL REPORT - Eileen Dyer
- OLD BUSINESS
  - Friends - Marie Knapman
  - Strategic Plan Action Plan - Update - Eileen Dyer
  - Social Media Policy – Second Reading and Vote
- NEW BUSINESS
  - Board Officers - Annie Silvia
  - Tabling Policy First Reading – Eileen Dyer and all
- MEMBER PREROGATIVES
- PUBLIC COMMENT
- NEXT MEETING DATE
  - July 17, 2025
- ADJOURN



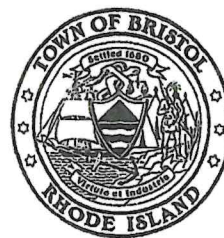
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2025 JUN 10 8:30

DATE RECEIVED

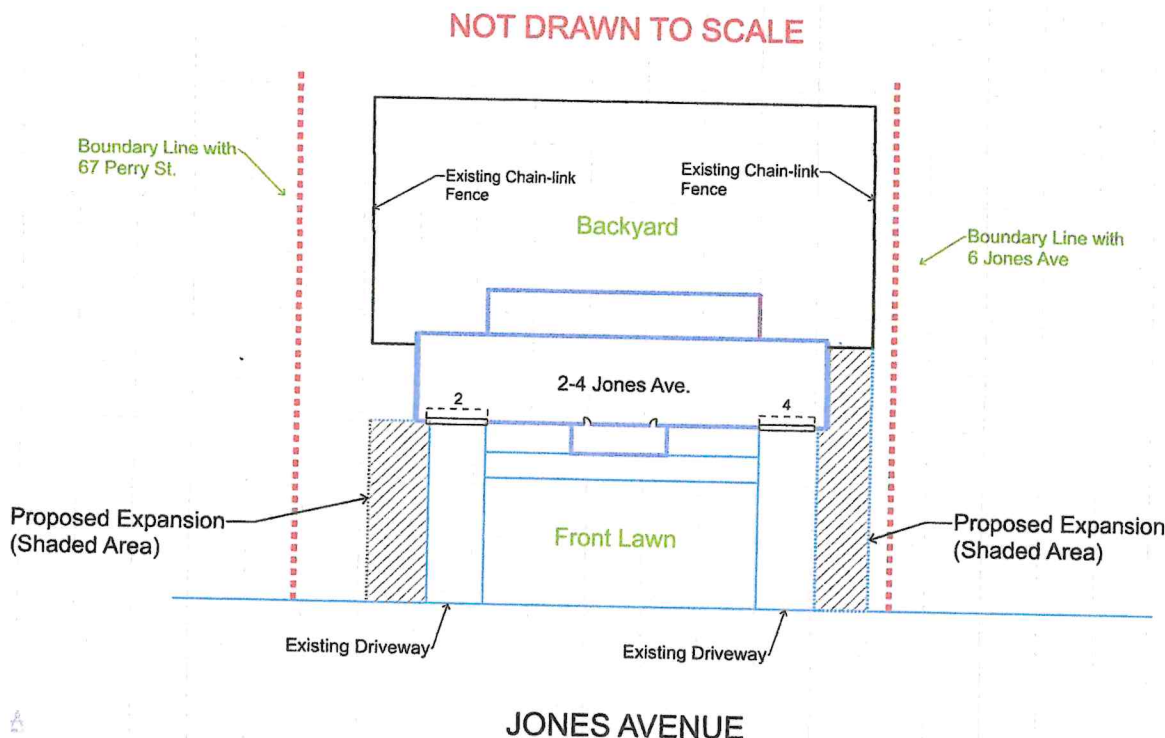
# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of  
Bristol: The undersigned hereby respectfully  
requested of your Honorable Body that:



Sir/Madam,

We are requesting an authorization to expand the two (2) driveways at 2-4 Jones Avenue, Bristol, RI 02809, as shown in the diagram below. There are no sidewalks adjacent to the property.



The phone and email addresses set forth below are for our son-in-law, Mick Miyawaki. He is acting as our representative and attorney. Please direct all communication to him.

## PLEASE NOTE:

*Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for*

*in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting*

SIGNATURE: \_\_\_\_\_

NAME: Afonso & Maria DaSilvaADDRESS: 2-4 Jones AvenueTOWN: BristolBUSINESS TEL. NO. (617) 901-4670RESIDENCE TEL. NO. NoneEMAIL ADDRESS: mikio@alliantlaw.com



Afonso M. DaSilva  
Maria P. DaSilva  
2-4 Jones Avenue  
Bristol, RI 02809  
(401) 450-9077

Effective as of December 4, 2024

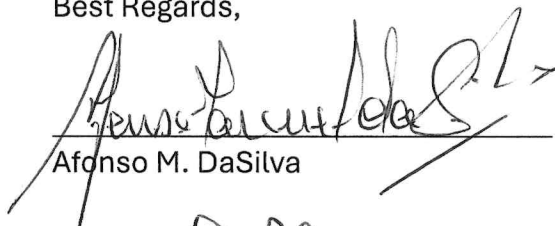
To whom it may concern:

We are the owners of the real property (the "Property") located at 2-4 Jones Avenue, Bristol, RI 02809. We hereby authorize and appoint Mikio "Mick" Miyawaki, our son-in-law, as our representative and attorney, to act on our behalf and in our names in connection with:

- (i) any repair, improvement, upgrade and taking of similar actions in, to or with respect to in the Property;
- (ii) request, apply for or make decisions or communicate with respect to, any permit, permissions, consents, approvals or authorizations relating to any action referenced in clause (i) above with any municipal or other governmental body; and
- (iii) bind, purchase or replace coverage under any insurance relating to the Property, including without limitation, any homeowners, umbrella or flood.

If you have any questions regarding this letter, please call me at the number listed above. Mick can be reached at (617) 901-4670 (voice and text), or by email at [mikio@alliantlaw.com](mailto:mikio@alliantlaw.com).

Best Regards,



Afonso M. DaSilva



Maria P. DaSilva



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
TOWN CLERK

DATE: June 10, 2025

RE: Afonso & Maria DaSilva, 2-4 Jones Avenue re curb cut

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

**All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachments



**TOWN OF BRISTOL**  
**DEPARTMENT OF PUBLIC WORKS**

111 Mt. Hope Avenue  
 Bristol, Rhode Island 02809  
 Tel. 401-253-4100 Fax 401-254-1278

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella  
 DIRECTOR OF PUBLIC WORKS

DATE: June 11, 2025

RE: Afonso & Maria DaSilva, 2-4 Jones Avenue re curb cut

2025 JUN 12 AM 10:19

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request for a curb cut. I would recommend that the Honorable Town Council grant this petition and refer this matter to the Department of Public Works to ensure compliance with the Town construction standards and that if determined necessary, a road opening permit is obtained.

Please advise if you have any questions or concerns.

*Concun*  
*St. Contente*  
 STEVEN CONTENTE  
 Town Administrator