

# **TOWN OF BRISTOL, RHODE ISLAND**

## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, December 18, 2024 at 7:00 PM**  
**10 Court Street Bristol Rhode Island - Town Hall**  
**Council Chambers**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/83081212894>, or by visiting zoom.com meeting code 83081212894. Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

January 15, 2025 - Town Council Meeting

February 5, 2025 - Town Council Meeting

February 26, 2025 - Town Council Meeting

March 17,18,19 and 24, 2025 - Town Council Budget Workshops

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

**A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Meeting Minutes - November 20, 2024

A2. Town Council Executive Session Meeting Minutes - November 20, 2024 (sealed, council only)

A3. Town Council Reorganizational Meeting Minutes - December 4, 2024

**B. Public Hearings**

**C. Ordinances**

C1. Ordinance No. 2024-21 Chapter 17 Offenses and Miscellaneous Provisions, Article II Alcoholic Beverage Establishments, Sec. 17-82 Number of Licenses (to reduce the number of licenses from 33 to 32) **(1st Reading)**

C2. Ordinance No. 2024-22 Chapter 8 Boats, Docks, and Waterways, Sec. 8-55-Transient anchoring and anchorages, Sec. 8-57-Mooring inspections, Sec. 8-60-Mooring permits, Sec. 8-64 Permitting of slips at town docks, Sec. 8-66 Additional requirements for commercial mooring permits, Sec. 8-70 Permitting of dinghy spaces, Sec 8-71 Insurance requirement for Town marina, Sec. 8-72 Parking Permits for Dock Holders, Sec. 8-73 Dock User Agreement, Sec. 8-74 Dock/Mooring Forfeiture, and Sec. 8-75 Standard of Review for Forfeiture Appeals **(1st Reading)**

**D. Licensing Board - New Petitions**

**E. Licensing Board - Renewals**

**F. Petitions - Other**

F1. Michael T. Javery, 26 Tanglewood Drive, Riverside re Permitted overnight parking in the Marina Ferry Dock Parking lot during winter off-season for non-residents

a. Recommendation -Harbor Master Marsili

**G. Appointments**

G1. Recreation Board (1 three-year unexpired term set to expire March 2026)

a. Memo from Town Clerk Cordeiro re: Recreation Board Member Joseph DeMelo



**G2.** Coastal Resources Management Council Representative (CRMC) (1 one-year unexpired term set to expire January 2026)

a. John Troiano III, 707 Hope Street - interest/reappointment

b. Kevin Manual, 19 Peckham Place- interest/appointment

**G3.** Bristol Housing Authority (1 five-year unexpired term set to expire January 2030)

a. Donna M. St. Angelo, 25 Duffield Road - interest/reappointment

b. Recommendation - Bristol Housing Authority Executive Director, M. Candace Pansa

**H. Old Business**

**I. Other New Business Requiring Town Council Action**

**I1.** Public Notice DEM, Office of Water Resources re Town of Bristol - Gibson Road (town right of way) requires a response by January 2, 2025.

**I2.** Bond Counsel, Mack re - Town of Bristol Borrowing Resolution (to borrow and issue bonds up to \$2,000,000).

**I3.** Bond Counsel, Mack re - Town of Bristol Borrowing Resolution (to borrow and issue bonds up to \$2,500,000)

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

**J. Bills & Expenditures**

**J1.** Bid #1055 Rehabilitation for Reuse of the Former Walley School to Create a Community Resources and Senior Center

**K. Special Reports**

K1. Discover Newport - Statement of Activities September 30 and October 31, 2024

K2. Newport and Bristol County Convention and Visitors' Bureau and Subsidiary Annual Comprehensive Financial Report (Fiscal year ending June 30, 2024)

**L. Town Solicitor**

**M. Executive Sessions**

M1. Town Administrator Contente request for Executive Session Pursuant to RI Gen. Laws 42-46-5, (5) re discussions or considerations related to the acquisition or lease of real property for public purposes.

M2. Town Solicitor re Request for Executive Session pursuant to RIGL § 42-46-5(a)(2) potential litigation

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Post Retirement Benefits Fund Board of Trustees Meeting Minutes - April 30, 2024

(CA) AA2. Post Retirement Benefits Fund Board of Trustees Meeting Minutes -September 12, 2024

(CA) AA3. Police Pension Board Meeting Minutes- May 21, 2024

(CA) AA4. Police Pension Board Meeting Minutes- September 9, 2024

(CA) AA5. Conservation Commission Meeting Minutes - September 10, 2024

(CA) AA6. Conservation Commission Meeting Minutes - October 15, 2024

(CA) AA7. Rogers Free Library Board of Trustees Meeting Minutes - September 19, 2024

(CA) AA8. Bristol Housing Authority Meeting Minutes - October 10, 2024

(CA) AA9. Harbor Commission Meeting Minutes- November 4, 2024

(CA) AA10. Board of Tax Assessment Review Meeting Minutes -  
November 18, 2024

(CA) AA11. Bristol Fire Department Board of Engineers Meeting  
Minutes - December 2, 2024

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve  
these adjustments"**

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements &  
Additions December 2024

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and  
place these items on file"**

(CA) CC1. Treasurer Carulli Year to Date Budget Report -  
December 2024

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these  
Proclamations, Resolutions and Citations as prepared  
and presented"**

(CA) DD1. Resolution - Authorizing the Town to submit a CDBG  
application for Home Repair Program and Bristol  
Housing Authority for Repairs (signed)

(CA) DD2. Citation - Jose DaPonte "Man of the Year" Bristol  
Sports Club - November 16, 2024 (signed)

(CA) DD3. Proclamation - Gaetano A. Armillotto Day , November  
21, 2024 (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve  
these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and  
place these items on file"**

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Mt. Hope High School Robotics Team to Town Council - Thank you

(CA) GG2. Rhode Island Department of Health to Stephen H Coutu, Administrative Contact BCWA - Notice of Violation

(CA) GG3. Rogers Free Library 2025-2029 Strategic Plan

(CA) GG4. By-Laws The Friends of Linden Place - Amended November 20, 2024

(CA) GG5. Indenture of Lease, A&R Marine Corp. Inc. - November 21, 2024

**(CA) HH.** **Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. Rogers Free Library Board of Trustees Meeting Agenda - November 21, 2024

(CA) HH2. Bristol Fourth of July Committee Patriotic Exercises Meeting Agenda - December 3, 2024

(CA) HH3. Police Pension Board Meeting Agenda - May 21, 2024

(CA) HH4. Police Pension Board Meeting Agenda -September 9, 2024

(CA) HH5. Police Pension Board Meeting Agenda -December 2, 2024

(CA) HH6. Post Retirement Benefits Fund Meeting Agenda - April 30, 2024

(CA) HH7. Post Retirement Benefits Fund Meeting Agenda - September 12, 2024

(CA) HH8. Post Retirement Benefits Fund Meeting Agenda - November 21, 2024

(CA) HH9. Harbor Commission Meeting Agenda - December 2, 2024

- [\(CA\) HH10.](#) Board of Tax Assessment Review Meeting Agenda - December 12, 2024
- [\(CA\) HH11.](#) Bristol County Water Authority Board of Directors Meeting - December 11, 2024
- [\(CA\) HH12.](#) Planning Board Meeting - December 12, 2024 Canceled
- [\(CA\) HH13.](#) Conservation Commission Meeting Agenda - December 10, 2024
- [\(CA\) HH14.](#) Bristol Planning Board Technical Review Committee Meeting (22 Wall Street) - December 3, 2024
- [\(CA\) HH15.](#) Planning Board Technical Review Committee Meeting (206 Bayview Avenue) - December 3, 2024
- [\(CA\) HH16.](#) Bristol Fourth of July Committee Meeting Agenda - November 19, 2024
- [\(CA\) HH17.](#) Board of Tax Assessment Review Meeting Agenda - November 18, 2024
- [\(CA\) HH18.](#) Planning Board Meeting Agenda - November 14, 2024
- [\(CA\) HH19.](#) Bristol Fourth of July Ball Sub Committee Meeting Agenda - November 18, 2024
- [\(CA\) HH20.](#) Zoning Board of Review Meeting December 2, 2024 (cancelled)
- [\(CA\) HH21.](#) Housing Authority Meeting Agenda - December 12, 2024
- [\(CA\) HH22.](#) Board of Tax Assessment Review - 2025 Meeting Calendar
- [\(CA\) HH23.](#) Bristol County Water Authority - 2025 Meeting Calendar
- [\(CA\) HH24.](#) Bristol Fire Department Board of Engineers - 2025 Meeting Calendar
- [\(CA\) HH25.](#) The North and East Burial Grounds Commission - 2025 Meeting Calendar
- [\(CA\) HH26.](#) Rogers Free Library Board of Trustees - 2025 Meeting Calendar
- [\(CA\) HH27.](#) Bristol Historic District Commission - 2025 Meeting Calendar

- [\(CA\) HH28.](#) Planning Board - 2025 Meeting Calendar
- [\(CA\) HH29.](#) Zoning Board of Review - 2025 Meeting Calendar
- [\(CA\) HH30.](#) Bristol Democratic Town Committee - 2025 Meeting Calendar
- [\(CA\) HH31.](#) Bristol Fourth of July General Committee - 2025 Meeting Calendar

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

Adjourned: \_\_\_\_\_

/mc

Posted: December 13, 2024

## TOWN COUNCIL MEETING MINUTES-WEDNESDAY, NOVEMBER 20, 2024

The council met on Wednesday, November 20, 2024, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Town Solicitor, Michael Ursillo, Esq  
Town Sergeant, Archie Martins  
Deputy Town Clerk, Carla DaCosta

ABESNT WITH

REGRET: Town Clerk, Melissa Cordeiro

### 6:30 PM Public Service Interviews/Appointments

**Historic District Commission** - (one 3-year unexpired Auxiliary Member position set to expire July 2027 and one 3-year unexpired 2nd Auxiliary Member position set to expire July 2025)

Robert William Page, 423 Hope Street, Unit K, interest/appointment. The Council heard from Mr. Page who expressed his interest in becoming Auxiliary Member of the Historic District Commission. Discussions ensued between members of the Council and Mr. Page pertaining to Robert's qualifications and experiences. Mr. Page also stated why he would consider himself to be a good fit for the position.

Teixeira/Parella- Voted  
unanimously to appoint Robert  
William Page for a one 3-year  
unexpired Auxiliary Member  
position of the Historic District  
Commission set to expire July 2027

**Bristol Housing Authority** - (one 5-year unexpired term set to expire January 2027)

Michael P. Mello, 715 Hope Street, interest/appointment. The Council heard from Mr. Mello who expressed his interest in becoming a member of the Bristol Housing Authority. Discussions ensued between members of the Council and Mr. Mello pertaining to his qualifications and experiences. Mr. Mello also stated why he would consider himself to be a good fit for the position.

Teixeira/Sweeney Voted unanimously to appoint Michael P. Mello, for a one 5-year unexpired member position of the Bristol Housing Authority with a term set to expire January 2027

Chairman Calouro took a moment to express his gratitude and Commend Mr. Page and Mr. Mello on their appointments.

*It is noted for the record that discussion on the above Public Service Interviews/Appointments occurred at the conclusion of A2, prior to entering into Public Hearings, and the actions related to these items are reflected, in place, as found within.*

*Council Meeting Recess from 6:50 PM until 7:00 PM.*

The Council began by extending their appreciation and gratitude to Gaetano A. Armillotto and his family for their service to our Country and community by reinstating Thursday, November 21, 2024 as Gaetano A. Armillotto Day. Gaetano accepted the follow Proclamation with family and friends in attendance:

### **GAETANO A. ARMILLOTTO DAY November 21, 2024**

In sincere tribute to Fireman 2<sup>nd</sup> Class Seaman, **Gaetano A. Armillotto** and in remembrance of his five (5) brothers, the Town of Bristol, Rhode Island honors the Armillotto Family, the dedicated family of veterans who served their Country honorably; and

**Whereas**, Our Country was founded on the belief that all Citizens are guaranteed the inalienable rights of life, liberty and the pursuit of happiness; and

**Whereas**, this freedom we enjoy as Americans does not come without a price. It is guaranteed by our nation's military veterans who have sacrificed to preserve and protect it and our country from all enemies foreign and domestic; and



**Whereas**, The Armillotto Family; Father- Francisco Paola and his six (6) sons; Private Vincent, Ships Cook 3<sup>rd</sup> class Fazio, Seaman Michael, Corporal Lawrence, Seaman 2<sup>nd</sup> Class Domenic (posthumously), Fireman 2<sup>nd</sup> Class Seaman Gaetano. Answered the call of duty, often serving in harm's way to preserve our freedoms; and

**Whereas**, in 1957 became members of Italian American War Veterans Post #1, later becoming the only first six-brother color guard team in the entire National Italian American World War Veterans Organization.

**Whereas**, **Gaetano Armillotto** and his brothers took part in many functions to raise funds for both the local and state Italian American World War Veterans. Also, serving as volunteers on committees at both the Rhode Island Veterans' Home and the VA Hospital.

**WHEREFORE, BE IT HEREBY RESOLVED**, we, the Honorable Town Council of the Town of Bristol, State of Rhode Island, acting on behalf of the citizens of Bristol and empowered by their trust, hereby proclaim our sincere appreciation and profound gratitude to **Gaetano A. Armillotto** and the Armillotto Family for their outstanding service to their Country and community. We do hereby proclaim and reinstate Thursday, November 21, 2024, as **Gaetano A. Armillotto Day**.

**BE IT FURTHER RESOLVED**, that the Honorable Town Council does hereby order and further proclaim that these proceedings, as written, sealed, and attested, shall be forever after recorded in the records of said Town of Bristol in commemoration whereof.

#### **Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira- Voted unanimously to approve the Consent Agenda as prepared and presented.

#### **A. Submission of Minutes of Previous Meeting(s)**

##### **A1. Town Council Meeting Minutes - October 30, 2024**

Sweeney/Teixeira - Voted unanimously to approve these minutes as prepared and presented.

##### **A2. Town Council Executive Session Minutes - October 30, 2024 (sealed, council only)**

Sweeney/Teixeira - Voted unanimously to approve these minutes as prepared and presented.

#### **B. Public Hearings**

**B1. Intoxicating Beverage License Renewals 2024-2025 (see also E1\*)**

\*Deputy Clerk DaCosta noted for the record that Intoxicating Beverage Renewals are also listed in E2 and not E1 as stated above.

Sweeney/Teixeira - Voted unanimously to close the public hearing

Prior to the vote being taken, Chairman Calouro opened the public hearing.

Chairman Calouro noted that this Public Hearing is opened specifically to hear from AZJ, John Street, LLC d/b/a Harbor House regarding their Intoxicating Beverage License.

Town Solicitor Ursillo confirmed that the reason for this is due to the Council determining if this license will be renewed as it was granted previously but never issued.

Co-Owner of Harbor House, Jeffrey Quinlan, 1220 Ives Road, Warwick addressed the Council to speak about the property at 198 Thames Street that he acquired along with two adjacent parcels in November of 2021. Mr. Quinlan noted that they developed the concept and layout of the Harbor House, however due to the increasing cost of construction and the uncertainty of the economy their project has been put on hold, and stated this is the reason the license has not been active. Mr. Quinlan also noted that as of right now they have no direction for 198 Thames Street, but they are still considering proposals from various tenants/occupants.

Mr. Quinlan stated that he understands that the license will not be renewed however, they will peruse licensing once they have a direction for that establishment.

Vice-Chairwoman Parella agreed with Mr. Quinlan regarding not renewing the Intoxicating Beverage License at this time. She stated that the Council takes each license on a case-by-case basis and once their construction starts, they could petition the Council again or apply for a license.

Councilman Teixeira agreed with Councilwoman Parella and noted that the Council is very accommodating to anyone who would like to obtain a license, and the Council appreciates AJZ stepping up and vacating their license for the time being.

Chairman Calouro concurred and stated that the Council will not look negatively on this situation however explained that the

Town has a specific number of licenses and others are looking to be issued one.

Councilman Sweeny added that although AJZ is looking to get the lights on at 198 Thames Street, he recommended that Mr. Quinlan reach out to the Town Administrators office noting that they have multiple resources that they could speak to on the State Government side that help small businesses that can help get over some of their roadblocks.

It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto.

**B2.** 2023 Community Development Block Grant re providing funding for repairs to the bathrooms at the Bristol Housing Authority, 1014 Hope Street (\$200,000) and to provide funding for the Bristol Home Repair Program which officers home repair loans for qualifying local applicants (\$400,000)

Teixeira/Sweeny - Voted unanimously to close the public hearing and to authorize the Town to draft a Resolution and submit a CDBG application for Home Repair Program and Bristol Housing Authority for Repairs

Prior to the vote being taken, Chairman Calouro opened the public hearing.

Chairman Calouro began by noting that he spoke with Town Administrator Contente prior to the meeting which resulted in a conversation with Community Development Director Williamson to get clarification on what is the ask and then once heard, to take next steps on the proposal.

Bob Plain, Program Manager of Church Community Housing Corporation, 50 Washington Square, Newport, addressed the Council and after a brief introduction, stated that he is asking the Council to authorize the Town to submit a CDBG application for its Home Repair Program. Mr. Plane highlighted the importance of the grants that are being proposed.

Bristol Housing Authority Executive Director, Pansa addressed the Council on the much-needed work to repair the bathrooms at

Benjamin Church Manor.

Ms. Pansa shared with the Council that it costs approximately \$8,000 to repair the showers for each unit. The goal is to keep our seniors in place and in our community. Ms. Pansa stated that most of the units currently have bathtubs and many residents, must move to assisted living because they are not able to get in and out of a bathtub safely.

Councilwoman Parella asked how many units could be repaired with this grant. Ms. Pansa explained that the plan is to fix the 1<sup>st</sup> floor units first.

Councilman Sweeney inquired if the residents would need to be relocated during the renovations? Ms. Pansa stated that it would depend on the amount of work that is needed to be done. Residents will be able to temporary live with family or if needed, the Housing Authority will provide a hotel.

Bristol Home Repair Program which offers home repair loans for qualifying local applicants, to submit the CDBG Grant application for these proposals.

It was explained that a resolution is a standard part of all CDBG applications, and the Town cannot apply for either activity unless the Council affirmatively passes a resolution.

It is hereby noted for the record no other testimony was presented by members of the public in favor nor in opposition thereto.

### **C. Ordinances**

- C1.** Ordinance No. 2024-18 Chapter 16 Motor Vehicles and Traffic, Article IX Residential Parking, Sec. 16-345 Designated residential parking streets (to include additional no overnight parking) **(2nd Reading)**

Teixeira/Parella- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance 2024-18. Advertise in the local newspaper.

Prior to the vote being taken, Chairman Calouro noted that this petition was brought forward by residents on or near the vicinity of Mt. Hope Avenue. Asking for residential parking to be extended. Chairman Calouro also added that it gives more available parking to Bristol residents which is the goal.

**C2.** Ordinance 2024-19 Chapter 11 Fees and Charges and Chapter 16 Parking Violation Schedule of the Town Code (modifications to parking fines, violations, and penalties) **(1st reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of Ordinance 2024-19.  
Advertise in the local newspaper.

**C3.** Ordinance No. 2024-20 Chapter 5 Amusements, Article III Sec. 5-97 Restrictions (language adjusting outdoor establishment entertainment end times on Fridays and Saturdays to 11 pm) **(1st Reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of Ordinance 2024-20.  
Advertise in the local newspaper.

#### **D. Licensing Board - New Petitions**

**D1.** Jennifer Medina, Carvalho Group, LLC DBA Pisco y Tequila, 382 Thames Street, Unit 1 re Dancing & Entertainment License

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira -Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies;

- Subject to a 6-month review
- Entertainment acoustic performances for up to 2 performers

Prior to the vote being taken, William Medina residing at 6 Apple Tree Lane, Barrington addressed the Council, informing them that due to a death in the family, Jennifer Medina was not able to attend the Council Meeting. Chairman Calouro asked the details of the proposed entertainment for Pisco y Tequila. Mr. Medina responded that the license would be utilized for 1-2 musicians and due to the size of the establishment, no bands.

Chairman Calouro asked if the establishment were to be granted this license from the Council, would they agree to keep the entertainment to 1-2 musicians and keep the entertainment acoustic. Mr. Medina agreed and will keep the entertainment "respectful".

On behalf of the Council, Chairman Calouro sent his condolences to Jennifer Medina on her loss.

**D2.** Brian Sadler, Gray's Ice Cream, LLC, 251 Thames Street re Victualling License (under new ownership)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation- Town Administrator and Department of Community Development
- d. recommendation - Town Administrator and Water Pollution Control

Teixeira/Sweeney-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies;

Prior to the vote being taken, Brian Sadler residing at 363 Poppasquash Road addressed the Council regarding his petition to obtain a Victualling License for Gray's Ice Cream, LLC. Mr. Sadler purchased the establishment a month and a half ago. Mr. Sadler noted that he is looking to run Gray's Ice Cream the same as it has been for over 100 years. The Council was VERY HAPPY to hear this news.

Councilman Sweeney asked about the season of the establishment, Mr. Sadler noted that it is typically dependent on weather, April to October.

**D3.** Donna M. Falcoa, Benjamin Church Tenants Association, 1014 Hope Street re request for a Bingo License on Fridays bi-monthly through August 31, 2025, located in Benjamin Church Community Room

- a. Recommendation- Town Administrator and Chief of Police
- b. Recommendation- Town Administrator and Fire Chief

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Councilman Teixeira inquired with Deputy Town Clerk DaCosta when Bingo would begin. Deputy Town Clerk noted that Benjamin Church Tenants Association had provided all the necessary paperwork and if the Council approved, they would start as soon as they are able.

#### **E. Licensing Board - Renewals**

**E1.** AZJ Thames St., LLC dba Harbor House re Intoxicating Beverage License Renewals 2024-2025

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Water Pollution Control

Sweeney/Teixeira- Voted unanimously to deny the renewal of AZJ Thames Street, LLC dba Harbor House, Intoxicating Beverage License and to revoke the license

without prejudice for a future consideration.

Prior to the vote being taken, it was noted by the Chairman that as discussed in the Public Hearing (B1) that the Council was moving toward not renewing this Intoxicating Beverage License, however the establishment could revisit and petition to the Council once they have a clearer plan for the business.

- E2.** Intoxicating Beverage License Renewals 2024-2025
- a. recommendation - Town Administrator and Chief of Police
  - b. recommendation - Town Administrator and Fire Chief
  - c. recommendation - Town Administrator and Water Pollution Control

Sweeney/Teixeira- Voted unanimously to grant renewal of these licenses with the exception of AZJ Thames Street dba The Harbor House, based on the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Deputy Clerk DaCosta noted for the record that a revised Police Recommendation as Received at Meeting.

Prior to the vote being taken, the Council asked Police Chief Lynch to provide an overview of their recommendations to the Council. Chief Lynch introduced Lt. Paul Medeiros and explained that Lt Medeiros serves as the towns Alcohol and Tobacco Compliance Officer and visits establishments to make sure they are following the State Laws.

Chief Lynch further explained that on occasion, Lt. Medeiros will send in "decoys" to various businesses to see if they will sell to underage persons. Officers, during college season, did checks (retail, restaurants, bars) and observed underaged people attempting to purchase alcohol. Chief Lynch mentioned that these establishments that were non-compliant, were asked by Lt.



Medeiros to ask those specific license holders to come in and review the Rhode Island General Laws that they must adhere to hold a license in the State.

Chief Lynch reviewed the Bristol Police Departments violation list that were submitted to the Council and noted that in most instances, the establishment was provided a very good fake license that even with sophisticated license scanners, they were able to be accepted. Chief Lynch wanted to also add that Bristol Liquors, had seized over 33 fake IDs.

Discussions ensued regarding local businesses doing their due diligence to keep alcohol in the proper hands.

Lastly, Chief Lynch gave credit to Lt. Medeiros for working in partnership with local businesses and for the ongoing work on keeping them compliant.

Vice Chairwoman Parella added that when she was listening to the number of fake identifications that were collected, even though many of the businesses are checking for validation of age, there are great "fakes" being created. Councilman Teixeira stated that even though businesses are doing what they need to be doing, such as Bristol Liquors confiscating 33 fake IDs, it's upsetting that they are still getting violations. Prior to receiving the Police Chief updated recommendation on these licenses, Councilman Texeira was going to recommend that they all be put on a 6-month review however, based on Chief Lynch's recent update, he can see the holder of these licenses are doing their part to do their job. Chairman Calouro echoed the same thoughts as Councilman Teixeira, stating that reviewing the first recommendation from the Police prior to the meeting. His thoughts were this is unacceptable but to hear the explanation and seeing the new recommendation he noted that it is understandable. Chairman Calouro also wanted to make clear and note that the previous recommendation noted that Mt. Hope Liquors had an infraction but in fact they did not.

Chairman Calouro ended with thanking the Bristol Police for their hard work, also that the Council takes Beverage Licenses very seriously and despite the challenges, it is also clear that businesses take it seriously as well and for that the Council is appreciative.

### **E3. Sunday Sales License Renewals 2024-2025 (package stores)**

- a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Teixeira/Parella- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**E4.** Victualling License Renewals 2024-2025

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Water Pollution Control

Sweeney/Teixeira- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. Also, to include a three-month review for Midland Farms

Prior to the vote being taken, Deputy Town Clerk DaCosta noted for the record that an updated recommendation from the Chief of Police had been received at meeting for the Councils review.

Chief Lynch stated and noted that the previous recommendation reasons are confidential and does not need to be discussed over public document and the updated recommendation is all Victualling Licenses has been reviewed and there is no known reason to deny the renewal of all establishments listed, that applied. Provided that all Law and Ordinances governing this practice are followed.

**E5. Additional Hours License Renewals 2024-2025**

a. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**E6. Amusement Devices License Renewals 2024-2025**

a. recommendation -Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Teixeira/Parella- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

**E7. Holiday Sales License Renewals 2024-2025**

a. recommendation -Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Teixeira/Sweeney- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all

laws and ordinances and payment of all fees, taxes, and levies.

Prior to the vote being taken, Councilman Teixeira expressed his appreciation to all the businesses who took the time to attend the Town Council meeting and for being good businesses in town the Council is very grateful.

#### **F. Petitions - Other**

**F1.** Robert D. Morris, 93 Kickemuit Avenue re consideration for modification to the Marina Mandatory Insurance Ordinance (to exclude commercial vessels over 30 years old)

Parella/Teixeira -Voted unanimously to the following:

- Refer this matter to the Town Solicitor to draft ordinance language for modification to the Marina Mandatory Insurance Ordinance. First Reading is to be reviewed and considered on December 18, 2024.
- To adopt Resolution Suspending Enforcement of Ordinance No. 2024-12 (Insurance Requirement for Town Marina) as stated in the record by the Town Solicitor

Prior to the vote being taken, Robert D. Morris, 93 Kickemuit Avenue addressed the Council regarding modifications to the Marina Mandatory Insurance Ordinance.

Chairman Calouro explained that six-months ago, the Council passed an Ordinance requiring pleasure and commercial boats to have insurance for their vessels. Chairman Calouro expressed his frustration that at the time putting this Ordinance together, they did not know that it was impossible to get Insurance for a boat that is 30 years old. Chairman Calouro had previous discussions with the Town Administrator and the Harbor Master and at the time of the Ordinance Harbor Master Marsili did his due diligence and was told by local and semi-local businesses and was told that it was possible to obtain insurance. However, based on Mr. Morris' research and Petition this is not the case.

After further conversation with Town Solicitor, Ursillo, Chairman Calouro explained that to change the Ordinance, the process is to bring the Ordinance to two meetings. It requires a first reading and a second reading. This is a lengthy process. The Council agreed that while this Ordinance is going through this action, the Solicitor drafted a Resolution Suspending Enforcement of Ordinance No. 2024-12 (Insurance Requirement for Town Marina) while the Ordinance is being processed.

## **TOWN OF BRISTOL, RHODE ISLAND**

### **A RESOLUTION SUSPENDING ENFORCEMENT OF ORDINANCE NO. 2024-12 (INSURANCE REQUIREMENT FOR TOWN MARINA)**

**WHEREAS**, on June 26, 2024, the Town Council enacted Ordinance No. 2024-12 (the “Ordinance”), which added Section 8-71 to the Town’s Code of Ordinances; and

**WHEREAS**, the Ordinance provides that vessels shall not be permitted to dock at the Town marina unless such vessels are covered by liability insurance; and

**WHEREAS**, the Ordinance was effective upon passage; and

**WHEREAS**, the Town Council wishes to suspend enforcement of the Ordinance for a period of seventy (70) days, providing additional time for owners of vessels to comply with the insurance requirement.

#### **NOW, THEREFORE, BE IT RESOLVED:**

1. The Town Council hereby directs that enforcement of the Ordinance be suspended for a period of seventy (70) days from passage of this resolution.

Mr. Morris echoed Chairman Calouro’s frustration and stated the only insurance that would come close to coverage was flood insurance.

#### **G. Appointments**

**G1.** Special Constables Fire- Police Recommendation for January 2025

a. recommendation - Town Administrator and Fire Chief

Teixeira/Parella- Voted unanimously to accept the recommendations of the Town Administrator and Fire Chief for the Special Constables Fire-Police with an unexpired term set to expire in January 2026.

## **H. Old Business**

## **I. Other New Business Requiring Town Council Action**

- I1.** Harbor Master Marsili - re consideration for proposed modifications to the Harbor Ordinance, including date adjustments, updates to specify billing via email, and revisions related to mooring inspections, waiting lists, and commercial mooring permits.

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on December 18, 2024.

Prior to the vote being taken, Harbor Master Marsili addressed the Council and stated that the changes being proposed are, "a long time coming". Harbor Master Marsili explained that he sends out approximately 3,000 to 4,000 mailings a year and the cost averages \$22,000. That is a cost they could be saving if they moved to online billing. He further explained that he would plan to have a kiosk set up for people who need assistance and get them online and their information uploaded. Harbor Master Marsili would also allow people a couple of months to pay their fees, adding an additional thirty days. Waiting lists will continue to be posted at the Maritime Center however, they will be able to be viewed online through the Town website.

Town Solicitor, Ursillo also added that they would like to add to the Ordinance a Fine Schedule regarding tickets. He noted that he will work with Harbor Master Marsili to modify the current Harbor Ordinance.

Chairman Calouro noted that when he was reviewing the proposed changes within the Ordinance, specifically the access to docks and locking the gates. Fire Chief Demello had concerns regarding doing so. Chairman Calouro expressed the importance of the Harbor Master reaching out to the Fire Chief to make sure they stay in compliance.

Additional discussions ensued regarding the rollout of notifying people of future changes and the online process.

## **J. Bills & Expenditures**

### **K1. Bristol County Water Authority Tri-Town Report - October 24, 2024**

Sweeney/Teixeira- Voted  
unanimously to receive and place  
this matter on file

Prior to the vote being taken, Councilman Teixeira noted that the report had a lot of information however, it was nice to see so much activity happening and being proactive.

### **K2. Explore Bristol re overview of 2024 June- October Report & Updated Explore Bristol Logo launching in 2025**

Sweeney/Teixeira- Voted  
unanimously to receive and place  
this matter on file with thanks

Prior to the vote being taken, Vice Chairwoman Parella praised Explore Bristol for doing a great job getting the word out and getting good press for Bristol. Vice Chairwoman Parella encouraged

everyone to visit The Explore Bristol website and sign up for the events and goings on around town. Councilman Teixeira and Councilman Ley noted that they appreciated the transparency on their website, where their funding is being spent. It makes it easier to go through the Budget.

## **L. Town Solicitor**

### **L1. Annual Memo to all Board and Commissions relating to Open Meetings & Public Records Responsibilities**

Prior to the vote being taken, Town Solicitor Ursillo reviewed with the Council and the public that any person who is on a Board or Commission created by the Town Council is categorized as a Public Body and falls under the "Open Meetings Act", they have a responsibility to comply with the requirements. Solicitor Ursillo further explained that this entails posting minutes 48 hours in advance of the meeting, taking minutes and posting them on the Secretary of State website 35 days after the meeting occurs, and keeping track of motions.

It was noted that a memo was written by the Solicitor's office and the Town Clerk's office distributed the memo to all active committee members. Town Solicitor Ursillo praised the Town of Bristol for doing a phenomenal job of posting with the State and staying compliant. There have been some instances where a committee is doing their due diligence by taking minutes however, they may not have posted to the SOS website. That is considered a technical violation by the State.

Chairman Calouro noted, that Ethics Training will be happening in the New Year. The Council will be working with the Town Clerk and the Solicitor. Chairman Calouro may be adding "Roberts Rules" to the training to assist and set Board expectations.

Sweeney/Teixeira- Voted  
unanimously to receive and place  
this matter on file with thanks

#### **M. Executive Sessions**

- M1. Town Administrator Contente re-request for Executive Session pursuant to RIGL Section 42-46-5(a) (5) regarding Lease Extension - A and R Marine

Teixeira/Sweeney - Voted  
unanimously to convene in  
Executive Session under RIGL  
Section 42-46-5(a) (5) regarding  
Lease Extension - A and R Marine  
at 8:25 PM

Teixeira/Parella - Voted  
unanimously to resume the open  
session and seal the minutes of  
the Executive Session at 9:05 PM.



Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Bristol County Water Authority Meeting Minutes-  
September 26, 2024

(CA) AA2. Recreation Board Meeting Minutes - September 25, 2024

(CA) AA3. Harbor Commission Meeting Minutes - October 7, 2024

(CA) AA4. Bristol County Water Authority, Finance/Claims  
Committee Meeting Minutes - September 25, 2024

(CA) AA5. Bristol Zoning Board Meeting - October 7, 2024

(CA) AA6. Bristol Fire Department Board of Engineers Meeting -  
November 6, 2024

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements &  
Additions for November 20, 2024

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Treasurer Carulli Year to Date Budget Report -  
November 10, 2024

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Proclamation Steven "Steve" Scuba "Veteran of the Year 2024" November 3, 2024 (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Domenic Franco, Chairman, Bristol Harbor Commission to Town Administrator, Contente re parking lot (Northeast Corner of Church St. and Thames St.)

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. Bristol County Water Authority Properties Committee Meeting - November 6, 2024

(CA) HH2. Harbor Commission Meeting - November 4, 2024

(CA) HH3. Recreation Board Meeting - October 30, 2024

(CA) HH4. Bristol Planning Board Meeting - November 14, 2024

(CA) HH5. CRMC Semi Monthly Meeting - Full Council - November 12, 2024

(CA) HH6. CRMC Row Subcommittee Meeting - November 12, 2024

(CA) HH7. Bristol County Water Authority, Finance Committee Meeting - November 13, 2024

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

There being no further business, upon a motion by Councilman Sweeney, seconded by Vice Chairwoman Parella and voted unanimously, the Chairman declared this meeting to be adjourned at 9:05 PM

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Carla DaCosta, Deputy Town Clerk  
Deputy Council Clerk

# Town Council Executive Session Meeting Minutes - November 20, 2024 (sealed, council only)

TWENTY-SEVENTH REORGANIZATION MEETING-  
WEDNESDAY, DECEMBER 4, 2024

PRESENT: Teixeira, Parella, Sweeney, Ley, and Calouro

ALSO PRESENT: Steven Contente, Town Administrator  
Melissa Cordeiro, Town Clerk  
Michael A. Ursillo, Esq., Town Solicitor  
Andy Teitz, Esq., Assistant Town Solicitor

**1. CALL TO ORDER - TOWN CLERK**

The Council met in regular session for the purposes of its Twenty-Six Reorganizational Meeting on Wednesday evening, December 4, 2024, in the Town Hall, Council Chambers beginning at 7:00 PM Town Clerk Cordeiro presiding:

**2. PLEDGE OF ALLEGIANCE-**

Town Clerk Cordeiro led the assembly in the recitation of the Pledge of Allegiance to the Flag.

Town Clerk Cordeiro opened the meeting by congratulating the Town Administrator and members of the Town Council on their re-election. The Clerk expressed appreciation for their dedication and hard work in serving the community, noting it has been an honor to work alongside them. Best wishes were extended for their continued success, with confidence in their collective ability to achieve great things for Bristol and its residents. In response, the Town Administrator and Council members also offered their congratulations and extended best wishes for continued success to one another and the Clerk.

**3. AFFIRMATION OF OATH OF OFFICE -**

The Honorable Judge Jane F. Howlett administrated the affirmation of oath of office to:

Town Administrator-Steven Contente

Town Clerk- Melissa Cordeiro

Town Council Members-

- Antonito T. Teixeira
- Mary A. Parella
- Timothy E. Sweeney

- Aaron J. Ley
- Nathan T. Calouro

#### **4. INVOCATION -**

Town Clerk Cordeiro acknowledged the importance of reflecting on the values and shared purpose that guide the work of serving the community. She welcomed Reverend Vandor Martins from St. Elizabeth's Church to deliver the invocation.

Rev. Vandor Martins offered a heartfelt invocation, blessing the elected officials with guidance and success in their roles and praying for the continued betterment of the community.

#### **5. ELECTION OF CHAIRPERSON-**

Town Clerk Cordeiro called for nominations for the office of Chairman.

Councilman Teixeira nominated Councilman Calouro.

There were no counter-nominations.

Teixeira/Sweeney - Voted unanimously to close nominations and instruct the Clerk to cast one ballot in favor of Councilman Calouro to serve as Chairman for the ensuing term.

At this point of the meeting Town Clerk Cordeiro turned over the gavel to the Elected Council Chairman Calouro.

#### **6. ELECTION OF VICE CHAIRPERSON**

Council Chair Calouro now presiding over the meeting, called for nominations for the position of Vice Chairman.

Councilman Teixeira nominated Councilwoman Parella

Teixeira/Sweeney- Voted unanimously to close the nomination and cast one ballot in favor of Councilwoman Parella to serve as the Vice Chair for the ensuing term.

## **7. RESOLUTION - MEETING SCHEDULE 2024-2026**

Teixeira/Sweeney- Voted unanimously to adopt the meeting schedule for 2024-2026, as amended.

Prior to the vote being taken, Chairman Calouro acknowledged a request from Councilman Sweeney to adjust the council meeting calendar by removing the meetings scheduled for December 3, 2025, and December 17, 2025, and combining them into a single meeting on December 10, 2025. There were no objections. Councilman Sweeney also requested the cancellation of the December 18, 2024, meeting due to his inability to attend. However, after consulting with the Town Administrator and further deliberation, it was decided to proceed with the proposed December 18, 2024, meeting, limiting the agenda to essential town business.

Resolved: That the Town Council Schedule for 2024-2026 shall be as follows:

*The number in parentheses () is the interval of weeks between Regular Council meetings.*

December 18, 2024 (2)  
 January 15, 2025 (4)  
 February 5, 2025 (3)  
 February 26, 2025 (3)  
 March 17,18,19,24, 2025-Budget Workshops  
 March 26, 2025 (4) and vote on provisional  
 April 14, 2025 - Public Hearing on Budget  
 April 16, 2025 (3)  
 April 28, 2025 - Final Budget Adoption  
 May 7, 2025 (3)  
 May 28, 2025 (3)  
 June 18, 2025 (3)

July 23, 2025 (5)  
 August 20, 2025 (4)  
 September 10, 2025 (3)  
 October 1, 2025 (3)  
 October 22, 2025 (3)  
 November 12, 2025 (3)  
~~December 3, 2025 (3)~~  
 December 10, 2025 (4)  
~~December 17, 2025 (3)~~

January 7, 2026 (3)  
 January 28, 2026 (3)  
 February 18, 2026 (3)  
 March 11, 2026 (3)  
 March 16,17,18,23, 2026-Budget Workshops  
 April 1, 2026 (4) and vote on provisional  
 April 13, 2026 - Public Hearing on Budget  
 April 22, 2026 (3)  
 April 27, 2026 - Final Budget Adoption  
 May 13, 2026 (3)  
 June 3, 2026 (3)  
 June 24, 2026 (3)  
 July 29, 2026 (5)  
 August 19, 2026 (3)  
 September 16, 2026 (4)  
 October 7, 2026 (3)  
 October 28, 2026 (3)  
 November 18, 2026 (3)  
 December 9, 2026

## **8. APPOINTMENT - TOWN SOLICITOR AND COMPENSATION FOR SERVICES**

### **a. Michael A. Ursillo, Esq., Ursillo, Teitz & Rich, Ltd. - Interest/Reappointment**

Council Chairman Calouro called for nominations for the office of Town Solicitor.

Councilman Teixeira nominated the firm of Ursillo, Teitz, and Ritch, Ltd. for reappointment.



There were no further nominations.

Teixeira/ Sweeney- Voted unanimously to close nominations and to instruct the Clerk to cast one ballot for the firm of Ursillo, Teitz, and Ritch, Ltd., to serve for the ensuing term with Mr. Ursillo holding the title of Town Solicitor and his various associates holding the title of Assistant Town Solicitor; and compensation as previously set forth.

Prior to the vote being taken, Mr. Ursillo expressed his heartfelt gratitude to the council for their continued trust and support in selecting him once again as the town's solicitor. He remarked on the profound honor and privilege it has been to serve the town of Bristol since 1985, reflecting on the meaningful and rewarding experiences he has had working with the council and the community over the years. Mr. Ursillo emphasized his commitment to upholding the town's values and providing dedicated legal counsel in the future.

## **9. APPOINTMENT - PROBATE JUDGE AND COMPENSATION FOR SERVICES**

### **a. Richard B. Abilheira, Esq.- Interest/Reappointment**

Council Chairman Calouro called for nominations for the office of Probate Court Judge.

Councilman Teixeira nominated Mr. Richard Abilheira for reappointment.

There were no further nominations.

Teixeira/ Parell - Voted unanimously to close nominations and to instruct the Clerk to cast one ballot for Mr. Abilheira, to serve for the ensuing term; and compensation as previously set forth.

## **10. APPOINTMENT- MUNICIPAL COURT JUDGE, ASSOCIATE MUNICIPAL COURT JUDGE(S) AND MUNICIPAL COURT BAILIFF AND COMPENSATION FOR SERVICES**

### **a. Jane F. Howlett, Esq., Howlett Law, Inc. -**

Interest/Reappointment, Municipal Court Judge

b. Paul Silva, Esq., Paul Silva, Attorney at Law -  
Interest/Reappointment, Municipal Court Associate  
Judge

c. John C. Ferreira - Interest/Reappointment,  
Municipal Court Bailiff

Council Chairman Calouro called for nominations for the office of Municipal Court Judge, Associate Municipal Court Judge, and Municipal Court Bailiff.

Councilman Sweeney nominated Ms. Jane Howlett for Municipal Court Judge, Mr. Paul Silva for Associate Municipal Court Judge, and Mr. John Ferreira for Municipal Court Bailiff.

There were no further nominations.

Sweeney/Parella - Voted unanimously to close nominations and to instruct the Clerk to cast one ballot for Ms. Howlett, Mr. Silva, and Mr. Ferreira, to serve in their respective positions as noted above for the ensuing terms; and compensation as previously set forth.

## **11. APPOINTMENT OF TOWN SERGEANT AND COMPENSATION FOR SERVICES**

a. A. Archie Martins - Interest/Reappointment

Council Chairman Calouro called for nominations for the office of Town Sergeant.

Councilman Sweeney nominated Mr. Archie Martins for reappointment.

Sweeney/Teixeira - Voted unanimously to close nominations and to instruct the Clerk to cast one ballot for Mr. Martins, to serve for the ensuing term; and compensation as previously set forth.

**12. APPOINTMENTS- JOINT FINANCE COMMITTEE MEMBERS- TOWN  
ADMINISTRATOR, TOWN COUNCIL CHAIRPERSON AND MEMBERS OF THE  
TOWN COUNCIL**

Vice Chairwoman Parella nominated Town Administrator Contente, Council Chairman Calouro, and the members of the council for reappointment to the Joint Finance Committee.

Parella/ Sweeney- - Voted unanimously to appoint the Town Administrator, Town Council Chairperson, and the members of the Town Council to serve on the Joint Finance Committee Members

**13. APPOINTMENTS- TOWN COUNCIL LIAISONS BY TOWN COUNCIL  
CHAIRPERSON**

**a. Proposed Town Council Liaisons (2024-2026)**

Council Chairman Calouro stated that he would like to continue with the same liaisons as previously appointed and asked if Council members had any requests or suggestions for changes.

Vice Chairwoman Parella clarified for the record that the appointment of council liaisons to committees is intended to establish a designated point of contact between the council and the committee, ensuring effective communication and support. She emphasized that the role of a liaison does not obligate council members to attend every committee meeting. Instead, it provides a resource for the committee to reach out to the council as needed, fostering collaboration while respecting the independence of the committee's operations.

It was suggested that a copy of the liaison list be added to the town website.

Sweeney/Teixeira - Voted unanimously to ratify the List of Town Council Liaisons for 2024-2026 as follows:

Blithewold	Tony Teixeira
Boards and Commissions	Tony Teixeira
Bristol 250th Commission	Mary Parella

Bristol County Water Authority	Aaron Ley
Bristol Merchants Association	Mary Parella and Timothy Sweeney
Bristol Warren Regional Schools	Aaron Ley
Business Development	Tony Teixeira
Christmas Festival	Timothy Sweeney
Coggeshall Farm Museum	Aaron Ley
Community Development/Building	Mary Parella
Department of Public Works	Nathan Calouro
East Bay CDC	Mary Parella
Elderly Housing	Aaron Ley and Tony Teixeira
Explore Bristol	Mary Parella and Timothy Sweeney
Finance/Assessor	Tony Teixeira
Fire	Timothy Sweeney
Fourth of July	Nathan Calouro
Harbor	Timothy Sweeney
Linden Place	Mary Parella and Timothy Sweeney
Mount Hope Farm	Nathan Calouro
Police	Nathan Calouro
Recreation/Human Services	Timothy Sweeney
Roger Williams University	Aaron Ley
Rogers Free Library	Mary Parella
State of Rhode Island	Nathan Calouro
Substance Abuse Coalition	Mary Parella
Water Pollution Control	Aaron Ley

- 14. Planner/HDC Coordinator Nicholas Toth, re: Resolution authorizing the Town to submit a CDBG application for Home Repair Program and Bristol Housing Authority for Repairs.**

Sweeney/ Teixeira - Voted unanimously to adopt the resolution as presented and authorize the town to submit a CDBG application for the Home repair program and Bristol Housing Authority for repairs.

- 15. Director Williamson re Prudence Island Ferry Dock and Water Infrastructure Improvements Project (Project Amendment 4**

**and to authorize the Town Council and Town Solicitor to sign the project performance grant extension)**

Teixeira/Sweeney - Voted unanimously to adopt the resolution as presented and authorize the town

Prior to the vote being taken, Director Williamson provided an explanation regarding the request for the amendment. She clarified that the purpose of the amendment was to allow for an extension period to ensure the completion of the performance requirements related to the Prudence Ferry Dock Terminal improvements. This extension would provide the necessary time to address outstanding tasks and ensure the successful delivery of the project.

There being no further business, upon a motion by Councilman Sweeney, seconded by Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 7:23 PM.

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Melissa Cordeiro, Council Clerk

# **FIRST READING**

## **ORDINANCE No. 2024-21**

### **AN ORDINANCE IN AMENDMENT TO CHAPTER 17 OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

\* \* \*

#### **CHAPTER 17 – OFFENSES AND MISCELLANEOUS PROVISIONS**

\* \* \*

#### **ARTICLE II: Alcoholic Beverage Establishments**

\* \* \*

##### **Sec. 17-82. - Number of licenses.**

Alcoholic beverage licenses within the town shall be limited in quantity as follows:

\* \* \*

(4) For B-V, there shall be a maximum of ~~33~~ 32 licenses;

\* \* \*

This ordinance shall take effect upon its passage.

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**FIRST READING****ORDINANCE NO. 2024-22****AN ORDINANCE IN AMENDMENT TO  
THE ORDINANCES OF THE TOWN OF BRISTOL**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 8, Boats, Docks, and Waterways, is hereby amended as follows:

\* \* \*

**Sec. 8-55. - Transient anchoring and anchorages.**

A vessel may anchor on its own anchor in the coastal waters and harbor areas of the town except in federal navigation channels, navigation fairways, shellfish transplant beds, mooring fields, swimming areas, rights-of-way ingress and egress areas, and launching ramp areas. No vessel anchored under such conditions shall be left unattended. Owners and/or operators of such vessels may go ashore, but must be available to tend the vessel in the event of heavy weather. It shall be the vessel owner's and/or operator's responsibility to remain clear of all moored vessels, and other structures. Further, all vessels in the designated anchorages must have a person on board between the hours of 1:00 a.m. and 6:00 a.m. If the vessel is anchored in Bristol Harbor, it must check in with the Harbormaster and provide the Harbormaster with the vessel name, the vessel owner's name, a cell phone number to contact in case of emergencies, and an email for contact.

\* \* \*

**Sec. 8-57. - Mooring inspections.**

- (a) All new moorings in the coastal waters and harbor areas of the town must have the chain, tackle and anchor inspected by the harbormaster or his designee prior to setting the mooring.
- (b) Every permit holder shall be required to maintain his mooring in safe condition. Any chain, shackle, swivel or other tackle which has become warped or worn by one-third its normal diameter shall be replaced. Failure to maintain a safe mooring shall be cause for revocation of the mooring permit and shall be deemed a violation of this article. The harbormaster or his designee may inspect any moorings at any time to determine compliance with this section.
- (c) All moorings shall be inspected every other year. Odd permit numbers, shall be inspected on odd years and even permit numbers on even years, and the results of such inspection shall be reported to the harbormaster by July 1. A qualified inspector

shall perform mooring inspections. **The mooring inspection should be completed pursuant to the Mooring Guidelines provided by the Harbormaster or any other method approved by the harbor commission. Such inspection shall determine compliance with the mooring and mooring tackle standards of the mooring regulations of this article.**(d) Any mooring or component of a mooring reported not in compliance with the mooring regulations shall be replaced, or repaired and re-inspected within 15 days of such notice. After a mooring and/or its mooring tackle has been deemed to violate any requirements of the mooring regulations of this article, a second mooring inspection must be completed to determine if the violation has been corrected and meets the standards detailed in the mooring regulations of this article. The results of such second mooring inspection must be reported to the harbormaster. Failure to correct the violation shall cause the mooring to be deemed not safe and shall be cause for the revocation of the mooring permit, a violation of this article, and subject to the removal of the mooring from the coastal waters and harbor areas of the town, in accordance with any provision of this article at the risk and expense of the mooring owner.

- (e) Any mooring found off position, washed ashore or sunk (mooring ball) shall be inspected by a qualified inspector before it is deemed serviceable or reset. All costs of any mooring inspection required under the provisions of this article shall be the responsibility of the mooring owner.
- (f) No boat may be placed on a mooring that does not comply with section 8-57(c). Failure to comply with mooring inspection requirements will result in forfeiture of the mooring permit.

\* \* \*

## **Sec. 8-60. - Mooring permits**

\* \* \*

### **(h) Permit renewals—Mooring.**

- (1) Permits shall be renewed annually.
- (2) Applications for renewals of a valid mooring permit shall be submitted to the harbormaster on the online marine database and website maintained by the harbormaster.
- (3) The Harbormaster shall email notification for the renewal of permits by January 1 of each year to those persons who held valid mooring permits the previous year, to the email address listed on the mooring database.
- (4) A renewal application, accompanied by the appropriate fee and a current boat's registration or documentation, excluding commercial moorings, must be uploaded



the online marine database by February 1. After February 1 a late fee of \$50.00 will be applied for applications received through February 15. After February 15 the mooring permit is forfeited, and if a mooring permit is reinstated, an additional fee of \$100 shall be applied. A forfeiture letter will be sent to the mooring permit holder via certified mail with an appeal form to the Harbor Commission according to section 8-67(a). The mooring shall then be removed by the harbormaster at the owner's expense.

(5) It shall be the responsibility of the mooring permit holder to make sure that the Harbormaster has the correct email for the permit holder in the online marine database at all times, and to notify the Harbormaster of any change of email address.

(6) If a mooring permit holder has not received an email to renew a permit, it is their responsibility to contact the harbormaster's office.

(7) Upon receipt of the complete renewal application and fee, the harbormaster's office shall forward to the permit holder a mooring and boat sticker which shall be affixed to the mooring buoy and stern of the boat assigned to the mooring permit so that it is visible at all times.

\* \* \*

#### **Sec. 8-64. – Permitting of slips at town docks.**

(a) Permit required for use of slips at town docks. No vessel shall use a slip at a town dock until a permit has been issued for the use of such slip by the harbormaster. To be eligible for a dock permit, an applicant must, be a resident of the Town of Bristol, and own a boat for which the dock permit is being sought.

(1) All requests for dock permits shall be submitted to the harbormaster on the application forms provided by the harbormaster.

(2) An application shall be accompanied by the appropriate fee and shall be received in the office of the harbormaster.

(3) A complete and accurate dock permit application must be submitted before the harbormaster can act to approve or deny such application.

(4) The harbormaster shall determine if a dock permit can be issued only after all provisions of the harbor management plan, this chapter and all applicable regulations are met; provided that dock space is available.

(5) Applications by a Bristol resident for annual commercial dock permits, other than permit renewals, shall be submitted to the harbormaster, in person, by January 1 of each year. Applications shall be accompanied by the appropriate fee, proof of Bristol residency, current commercial license or business certificate and proof of

commercial sales from said license or business certificate for a minimum of 20 days during the previous season. In addition, applications for commercial marine business owner dock permits shall be accompanied by proof of a Bristol-based marine business ownership.

- (6) Application for an annual commercial marine business, which is based in Bristol and the owner lives elsewhere, the dock permit application must be presented, in person, to the harbor commission for the initial approval. The applications must be complete and accurate, and include all the support documents defined in section 8-64(a)(5), before the harbor commission can act to approve or deny such application. After approval by the harbor commission, the application shall be submitted to the harbormaster.

(b) Permit renewals—Docks.

- (1) Recreational dock permits shall be valid seasonally from April 15 to November 15 of each year. Recreational dock permits must be renewed on or before February 1 of each year.
- (2) Applications for renewals of a valid recreational dock permit shall be submitted to the harbormaster on the application forms provided by the harbormaster.
- (3) The harbormaster shall email a notice for the renewal of recreational dock permits by the first week in January of each year to those persons who held valid recreational dock permits the previous year, to the email address listed on their last recreational dock permit.
- (4) A renewal application for a recreational dock permit, accompanied by the appropriate fee, current boat registration or documentation, vehicle registration, boat insurance and proof of residency, must be uploaded into the online marine database system by February 1. After February 1 a late fee of \$50.00 will be applied until the February 15 deadline. After February 15 the dock permit is forfeited and if a dock permit is reinstated, an additional fee of \$100 shall be applied. A forfeiture letter will be sent to the dock permit holder via certified mail with an appeal form to the harbor commission according to section 8-67(a).
- (5) It shall be the responsibility of the permit holder to make sure that the Harbormaster has the correct email for the permit holder in the online marine database at all times, and to notify the harbormaster of any change of email address or vessel size related to any dock permit.
- (6) Commercial Marine Business dock permits shall be valid annually from June 1 through May 31. Commercial dock permits must be renewed in full on or before March 1. A renewal application for a commercial dock permit, accompanied by the appropriate fee, proof of marine business ownership, current boat registration or documentation, vehicle registration, and boat insurance. must be uploaded into the online mooring system by March 1. After March 1 a late fee of \$50.00 will be applied until the March 15 deadline and if a dock permit is reinstated, an additional

- fee of \$100 shall be applied. After March 15 the dock permit is forfeited. A forfeiture letter will be sent to the dock permit holder via certified mail with an appeal form to the harbor commission according to section 8-67(a).
- (7) It shall be the responsibility of any commercial fishing boat permit holder to make sure that the Harbormaster has the correct email for the permit holder in the online marine database at all times, and to notify the harbormaster of any change of email address or vessel size related to any dock permit.
  - (8) The harbormaster shall email a notice for the renewal of commercial fishing boat dock permits by January 1 of each year to those persons who held valid commercial fishing boat dock permits on December 15 of the previous year, to the email address listed on the last commercial dock permit.
  - (9) A renewal application for a commercial fishing dock permit accompanied by a nonrefundable deposit of \$100.00 must be filed, in person, on the application forms provided by the Harbormaster, at the Harbormaster's office by March 1. The balance of payment shall be due by June 1, along with proof of Bristol residency, current commercial fishing license or business certificate, proof of marine business ownership and proof of commercial sales from said license or business certificate for a minimum of 20 days during the previous season. If the renewal application and payment are not completed by June 1, the commercial dock permit is forfeited. On or about June 2 notice of forfeiture accompanied by an appeals form will be sent to the commercial dock permit holder via certified mail according to section 8-67(a).
  - (10) Any commercial dock permit holder who wishes to convert a slip to recreational dock permit, must apply for a recreational dock permit in accordance with this section.
- (c) Transfer of dock permits is prohibited. No dock permit shall be sold, assigned or otherwise transferred by a permit holder.
  - (d) Failure to renew an existing dock slip permit. Failure to renew an existing dock slip permit by March 1 for recreational and June 1 for commercial permits shall result in the permit holder's abandonment of all his privileges in the previously permitted dock slip. Upon being notified by certified letter from the harbormaster, the permit holder shall remove the vessel from the dock slip. If the permit holder does not remove the vessel within ten days of the written request, the harbormaster may remove vessel at the permit holder's expense.
  - (e) Forfeiture of dock slip. A town dock permit shall be deemed forfeited by reason of anyone of the following:
    - (1) Failure to comply with any of the requirements of this chapter or the dock slip rules and regulations as established by the harbor commission and approved by the town council.

- (2) Removal of vessel by vessel owner and notification to the harbormaster that the vessel has been removed and the dock slip forfeited.
  - (3) Failure to notify the harbormaster of a change in the vessel's size.
- (f) Available spaces. As of April 1 of each year, the harbormaster shall determine the number of dock permits available. At Rockwell Dock, allocation of dock slips shall be equally divided (50 percent/50 percent) between commercial (i.e. fishermen and marine business owners) and recreational boaters. A maximum of ten commercial dock slips shall be designated as commercial marine business owner dock slips and the balance of the commercial dock slips shall be designated as commercial fishermen dock slips. Any unused commercial slips may be allocated to resident recreational boaters for that year. Commercial boats shall not be allowed in recreational slips.
- (g) Waiting list.
- (1) The harbormaster shall maintain a waiting list of all applications for private and commercial dock permits. When an appropriate dock slip is not available, the applicant shall be placed on the waiting list upon receipt of a completed application and fee made in accordance with this chapter in the order in which they are received by the harbormaster. The harbormaster shall email the notification for the annual waiting list renewal by the first week in February. The annual waiting list fee must be received by March 15. If the annual fee is not received by the March 15 deadline the person will be removed from the waiting list. The waiting list fee shall be paid online using the online marine database system. The waiting list can be accessed on the Town Website on the Harbor Department page. It shall be the responsibility of any waiting list applicant to make sure that the Harbormaster has the correct email for the applicant in the online marine database at all times, and to notify the harbormaster of any change of email address or vessel size related to any dock permit
  - (2) A one-year grace period may be requested by an individual who has been notified by the harbormaster's office that there is a dock slip available. The harbormaster's office shall offer the available slip to the next appropriate applicant on the waiting list for the year grace period only. To request a one-year grace period, a dock permit holder must notify the harbormaster's office in writing by February 28.
- (h) Occupancy of a dock slip. No vessel shall occupy a dock slip other than the one for which it has been permitted. The harbormaster shall have the authority to remove, move or cause to be moved any vessel, for justifiable cause, at the expense and risk of the vessel owner. Dock permit holders must notify the harbormaster in writing if the dock slip will be vacant for a period greater than 14 consecutive days. **If a vessel is going to be out of the slip for 56 consecutive days, then the Harbormaster shall place the permit holder into a one-year grace period and failure to register and place the vessel back into the slip during the next season shall result in forfeiture of the dock.** Nothing is allowed to be stored on town docks unless it is stored in a manner approved by the harbormaster.

- (i) Access to permitted dock slips. Church Street Marina will be an electronic keyless entry. The Gate will automatically lock at 9:00 p.m. to 6:00 a.m. daily, unless otherwise deemed necessary by the Harbormaster. The gate will unlock daily from 6:00 a.m. to 9:00 p.m. for public access. One key fob per slip holder shall be issued by the Harbormaster for each slip holder. Rockwell Dock will have the same keyless entry system installed during the future capital improvement project. No unauthorized persons shall be allowed through the secured gates.
- (j) Winter dock permits. Except for holders of valid commercial dock permits, applications for winter dock permits for the period from November 15 to April 1 are required and shall be submitted to the harbormaster on forms provided by the harbormaster. The application shall be accompanied by the appropriate fee defined in section 11-1 of the Town Code. All other requirements of section 8-64 of this chapter apply for submitting the application. Using a vessel during the winter dock permit period as a residence is prohibited.

\* \* \*

**Sec. 8-66. - Additional requirements for commercial mooring permits.**

- (a) Commercial mooring permit holders must submit to the harbormaster a breakdown by mooring with the following information:
  - (1) Vessel name, registration number, length, breadth, draft, type and color;
  - (2) Name and phone number of boat owner;
  - (3) Type of MSD, if any;
  - (4) Mooring classification, actual mooring weight.
- (b) Upon initial submission of the above information to the harbormaster, each commercial mooring permit holder must submit an annual report with the information required above and shall prepare and submit a plan that details the use and layout of those commercial moorings permitted within a town mooring field by April 1 of each year. For moorings that are rented after April 1, the commercial mooring permit holder must notify the harbormaster within one week of assigning the rental and supply the information requested above.
- (c) Failure to notify the Harbormaster on renter of commercial mooring will result in forfeiture of the mooring.

\* \* \*

**Sec. 8-70. - Permitting of dinghy spaces.**

- (a) Definition. For this section a dinghy includes with limitation all non-motorized smallcraft, such as a rowboat, paddlecraft, kayak, or sailboard.
- (b) Permit required for dinghy space at any public shoreline right-of-way designated by the Harbormaster. No dinghy shall be placed at these designated areas until a permit has been issued for the use of such space by the harbormaster. Available space on the dinghy racks shall be permitted on a first come, first serve basis. Rental fees shall be established by the town council.
  - (1) All requests for a dinghy space permit shall be submitted to the harbormaster on the application forms provided by the harbormaster and shall be accompanied by a photo of the dinghy and the appropriate fees.
  - (2) A complete and accurate dinghy space permit application must be submitted before the harbormaster can act to approve or deny such application.
  - (3) The harbormaster shall determine if a dinghy space permit can be issued only after all provisions of this chapter and all applicable regulations are met; provided that dinghy space is available.
- (c) Preference to Bristol residents. In the assignment of initial dinghy space and the reallocation of existing dinghy space, Bristol residents shall be given priority over nonresidents. However, a nonresident shall not lose priority to a resident more than three times before such nonresident is given first priority to an appropriate dinghy space.
- (d) Dinghy stickers. Dinghy stickers supplied by the harbor department, after the dinghy space permit has been issued or renewed, are required on the dinghy's upper right corner of the transom, or at the stern end of the starboard side for paddlecraft.
- (e) Placement of dinghies. Dinghies shall be kept only on the town dinghy racks at the above designated areas of town property from April 1 to November 15 of each year. Between November 16 and March 31 dinghy storage at these locations is prohibited. Dinghy placement is prohibited on any other areas of the public shoreline right-of-ways designated by the Harbormaster mentioned above.
  - (1) Dinghies must be stored in the numbered space assigned by the harbor department.
  - (2) Modifications to the town dinghy racks by a permit holder are prohibited.
  - (3) All dinghies must be secured with chain or cable and locks.
- (f) Size of dinghies allowed. The maximum size of dinghies allowed shall be 13 feet long and 58-inch beam. By special permission from the harbor department, paddlecraft up to 16 feet long and three feet beam may be kept on special paddlecraft racks, if available.
- (g) Motors. Motors shall not be allowed to be kept on dinghies, or on town dinghy racks.

- (h) Dinghies in violation. Any violation of these regulations shall result in the removal of the dinghy in question to the public works yard and a charge of the designated removal and storage fee.
- (i) Liability. The Town of Bristol is not liable for any loss, or damage to, any dinghy.
- (j) Permit renewals—Dinghy spaces
  - (1) Dinghy space permits shall be renewed annually.
  - (2) Dinghy space permits shall be valid seasonally from April 1 to November 15 of each year and must be renewed on or before February 1.
  - (3) Applications for renewals of a valid dinghy space permit shall be submitted to the harbormaster on the application forms provided by the harbormaster.
  - (4) The harbormaster shall email a notice for the renewal of dinghy space permits by January 1 of each year to those persons who held valid dinghy space permits the previous year, to the email address listed on their last dinghy space permit. It shall be the responsibility of any dinghy space permit holder to make sure that the Harbormaster has the correct email for the permit holder in the online marine database at all times, and to notify the harbormaster of any change of email address or vessel size or type.
  - (5) A renewal application for a dinghy space permit, accompanied by the appropriate fee must be received by February 1 at the harbormaster's office. After February 1 the designated late fee will be applied. If a renewal application has not been received by February 15 the dinghy space permit is forfeited. A forfeiture letter will be sent to the dinghy space permit holder via certified mail with an appeal form to the harbor commission according to section 8-67(a).
  - (6) It shall be the responsibility of the permit holder to notify the harbormaster of any change of email address or dinghy size related to any dinghy space permit.
- (k) Transfer of dinghy space permits is prohibited. No dinghy space permit shall be sold, assigned or otherwise transferred by a permit holder.
- (l) Failure to renew an existing dinghy space permit. Failure to renew an existing dinghy space permit by February 15 shall result in the permit holder's abandonment of all his privileges in the previously permitted dinghy space. Upon being notified by certified letter from the harbormaster, the permit holder shall remove the dinghy from the space. If the permit holder does not remove the dinghy within ten days of the written request, they will be in violation of this section and the harbormaster may remove the dinghy
- (m) Forfeiture of dinghy space permit. A dinghy space permit shall be deemed forfeited by reason of any one of the following:

- (1) Failure to comply with any of the requirements of this chapter or the dinghy space rules and regulations as established by the harbor commission and approved by the town council.
  - (2) Removal of dinghy by owner and notification to the harbormaster that the dinghy has been removed and the dinghy space forfeited.
  - (3) Failure to notify the harbormaster of a change in the dinghy's size.
  - (4) Failure to use the space for 60 days.
- (n) Available dinghy rack spaces. As of May 1 of each year, the harbormaster shall determine the number of dinghy rack spaces available.
- (o) Waiting list.
- (1) The harbormaster shall maintain a waiting list of all applications for dinghy space permits. When an appropriate dinghy space is not available, the applicant shall be placed on the waiting list upon receipt of a completed application and fee made in accordance with this chapter in the order in which they are received by the harbormaster. The harbormaster shall mail the forms for the annual waiting list renewal by the first week in January. The annual waiting list fee \$10.00 must be received by March 15. If the annual fee is not received by the March 15 deadline the person will be removed from the waiting list. The waiting list is on the Towns Webpage on the Harbor Department page.
  - (2) A one-year grace period may be requested by an individual who has been notified by the harbormaster's office that there is a dinghy space available. The harbormaster's office shall offer the available dinghy space to the next appropriate applicant on the waiting list for the year grace period only. To request a one-year grace period, a dinghy space holder must notify the harbormaster's office in writing by February 1.

\* \* \*

#### **Sec. 8-71. Insurance requirement for Town marina.**

Vessels shall not be permitted to dock at the Town marina unless covered by liability insurance. Vessel operators shall present proof of insurance to the Harbormaster or his/her designee prior to docking at the Town marina. Such insurance shall be a comprehensive general liability policy with policy limits of not less than \$250,000.00 per occurrence, naming the Town of Bristol as additional insured by endorsement, and shall be maintained continuously during all time periods for which marina usage is requested. The Harbormaster or his/her designee shall refuse to permit any vessel that is not covered by insurance to dock at the Town marina. Commercial fishing vessels shall be exempt from the insurance requirement; however, commercial fishing vessels lacking insurance coverage shall be required to dock at an area designated by the Harbormaster.



### **Sec. 8-72. Parking Permits for Dock Holders.**

One parking permit shall be issued for each slip holder. One additional parking permit shall be issued to a commercial fishing slip holder upon providing proof to the Harbormaster that the Harbormaster deems sufficient to establish employment of one or more deck hand(s). No overnight parking, defined as between the hours of 11:00 p.m. and 4:00 a.m., shall be permitted in the Marina (whether for Prudence Ferry, Church, State Street dock, or Thames Street) unless it is pursuant to a specially issued parking permit, as designated as determined by the Harbormaster, issued for a boat equipped with sleeping accommodations, and in any case not between November 15 and April 15. Any misuse of the parking provided by permit issued hereunder shall result in forfeiture of the dock slip.

\* \* \*

### **Sec. 8-73. Dock User Agreement.**

A dock user agreement in a form approved by the Harbormaster shall be signed annually, when picking up her or his annual permit, by the slip holder to ensure that all applicable rules are being followed. There may be changes to this document annually by the Harbormaster. This will be signed by the permit holder when picking up permits.

\* \* \*

### **Sec. 8-74. Dock/Mooring Forfeiture.**

During non-renewal periods defined as April 1 to December 31, a ticket may be issued for any ordinance violation under this chapter. The penalty for a first violation shall be \$150; for a second violation, \$300; and for a third and any subsequent violation, \$500, with each day being deemed a separate occurrence.

\* \* \*

### **Sec. 8-75. Standard of Review for Forfeiture Appeals.**

For any forfeiture of a dock or mooring pursuant to this chapter based on failure to comply with the provisions of this chapter, where the person subject to the forfeiture appeals the forfeiture to the Harbor Commission, the Harbor Commission shall only reverse the forfeiture if it finds that the person's failure to comply with the requirements of this chapter is not in consequence of his or her own carelessness, ignorance, inattention, or willful disregard of the requirements of this chapter, but, instead, is in consequence of some unexpected or unavoidable hindrance or accident that would cause a reasonably prudent person to have the same failure to comply under such circumstances. In the event that any forfeiture shall be reversed by the Harbor Commission, an additional fee of \$100 shall be applied in addition to any late fee, for the first instance. For the reversal of any forfeiture for a second year within a ten-year period, an additional fee of \$500 shall be applied in addition to any late fee. For the reversal of any forfeiture for a third or more year within a ten-year period, an additional fee of \$100 shall apply in addition to any late fee.

\* \* \*

**Secs. 8-76– 8-90. Reserved.**

\* \* \*

*This ordinance shall take place upon its passage.*

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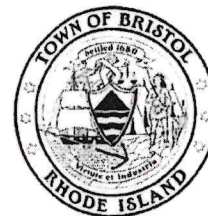
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 DEC 11 PM 12:14

DATE RECEIVED

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of  
Bristol: The undersigned hereby respectfully  
requested of your Honorable Body that:



Open permitted overnight parking in  
the Marina Ferry Dock Parking lot during  
the winter off-season for non residents,  
The off season time frame begins  
November 16th thru April 14th and  
does not interfere with the Marina  
Recreational Season. (April 15 - Nov. 15)

## PLEASE NOTE:

Please ensure that your petition is submitted  
by 4:00 PM, two (2) Wednesdays before the  
Town Council meeting scheduled for

in order to be included on the docket. Ac-  
cording to Council policy, petitions cannot  
be addressed unless recommendations, if  
needed, from the relevant departments are  
received before the Council meeting

SIGNATURE: Michael J. TaveryNAME: Michael J. TaveryADDRESS: 26 Tanglewood Dr.TOWN: Riverside, R.I. 02915



## Bristol Harbor Master

**TO: Bristol Town Council**

**FROM: Gregg Marsili**  
**Bristol Harbor Master**

**CC: Steven Contente**  
**Bristol Town Administrator**

**DATE: December 11, 2024**

**SUBJECT: Prudence Island Offseason Parking Request for Prudence Island Residents**

The Prudence Island Planning Board is requesting use of the Prudence Island Ferry Dock for parking during the recreational boating off season. We do still have a number of commercial fishermen, commercial marine business and winter dock slip holders that need parking To optimize the utilization of the Prudence Island Ferry Lot during the offseason (December 1st to March 31st), maximizing available parking resources while maintaining access for essential maritime activities. I recommend the following.

### Parking Allocation and Terms:

#### 1. Parking Availability

- Total Available Spaces: 23
- Rental Period: December 1st to March 31st annually
- Monthly Rate: \$150.00 per parking space

#### 2. Eligibility and Restrictions

- One vehicle permitted per parking spot
- No multiple registrations allowed per spot

#### 3. Parking Compliance

- Vehicles must park exclusively in assigned spots
- Unauthorized parking will result in ticketing
- If for some reason the assigned parking space has a vehicle in it and you have to park elsewhere, notification to the office is required, a voice message will suffice this requirement

#### 4. Administrative Requirements

- Mandatory signed lease agreement
- Payment must be made in full prior to spot assignment

#### 5. Parking Lot Reconfiguration

- Snow Band Parking will be relocated to the Public Parking Lot at Church and Thames Street

## Recreation Board

### Basic Information

<b>Type</b>	Board
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	The recreation board shall have the authority, within the limits of appropriations therefor, to assist the director with the equipment and management of public playgrounds, athletic fields, swimming pools, bathing places and other community recreation centers, enhance and protect environmental areas, and to conduct and promote recreation, play, sports and physical training for which admission or other fees may be charged.

### Composition

5 members, 3-year terms 2 auxiliary members, 3-year terms; and 2 ex-officio members, pleasure of Council

### Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
1st Alternate	Kevin	Manuel	19 Peckham Place	2/1/2027	2/1/2024	Active
2nd Alternate	Michael	Tomaselli	4 Dixon Ave	2/1/2027	2/1/2024	Active
Member	Karl	Antonevich	1215 Hope Street	2/27/2025	2/27/2022	Active
Member	N. Diane	Davis	25 Butterworth Avenue	2/27/2025	2/27/2022	Active
Member				3/11/2026		Vacant
Member	Michael	Cabral	10 Alves Street	2/17/2027	2/17/2024	Active
Member	Donald	Squires	9 Tobin Lane	4/1/2026	4/20/2023	Active



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

### MEMORANDUM

Date: December 11, 2024

To: Honorable Town Council

From: Melissa Cordeiro  
COUNCIL CLERK

Re: Recreation Board Member - Joseph DeMelo

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I regret to inform you of the passing of one of our Recreation Board Members.

Joseph S. DeMelo, Jr., of Roosevelt Drive, passed away Saturday, November 9, 2024, surrounded by his loving family. Mr. DeMelo served on the Recreation Board since May 2021. We are deeply saddened to hear of his passing, and we respectfully send our condolences to his family and friends.

## Coastal Resources Management Council (CRMC) Representative

### Basic Information

<b>Type</b>	Commission
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	1 member, 1-year term Appointed by the Town Council

The Coastal Resources Management Council (CRMC) is an independent state regulatory agency composed of ten members in accordance with R.I. General Laws § 46-23-2. Members of the Council are appointed by the Governor for terms of three years. The CRMC's enabling legislation requires that representation include members from coastal communities; state and local government officials, the general public, and the director of the Department of Environmental Management, who serves ex officio. When contested cases are heard, the Council must include a representative from the community involved when no CRMC member is from that town.

### Composition

1 member, 1-year term

### Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	John	Troiano	707 Hope Street	1/1/2025	1/1/2024	Active



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 DEC -9 PM 12:09

Board or Commission: CRMC

I, JOHN R. TROIANO #  
Name (please print)

707 HBR ST  
Street Address Apt #  
BRISTOL RI 02809  
City/Town State Zip Code

Mailing Address (if different than above) Apt #  
City/Town State Zip Code

☒ do  
☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

J. R. Troiano #  
Signature of Applicant

12/9/2024  
Date Signed

Kevin W Manuel

Town of Bristol | Generated 12/10/2024 @ 1:40 pm by OnBoardGOV - Powered by ClerkBase

## Status

**Name** Kevin W Manuel

**Application Date** 1/12/2023

**Expiration Date** 1/12/2025

**Board Member** Kevin W Manuel

**Status** Validated

Board (Rank)	Vacancies	Status
Board of Tenants' Affairs (1)	0	Rejected
Coastal Resources Management Council (CRMC) Representative (2)	0	Pending
Police Pension Fund Board of Trustees (3)	0	Appointed

## Basic Information

**Name**  
Kevin W Manuel

**I would like to be appointed to the position because:**

To Chairman Calouro & the Members of the Town Council, I recently moved home to Bristol after living out of state for the past seven (7) years and am looking to re-engage with our community through an appointment to a Town Board or Commission. During my time out of state I was fortunate to be appointed to the Arlington, VA County Commission on Parks & Recreation, serve as a liaison to the County Long-Range Planning Board and was an active member of the Aurora Highlands Civic Association. I am hoping to continue serving as a civic volunteer and hope to make a positive impact on my hometown now that I have returned. While I have identified specific vacancies above, please note that I am open to being considered for most/any vacancies that the Town Council is currently looking to fill, and believe my background and experience could prove beneficial to a variety of initiatives.

**Resume File**

 Download

## Contact Information

**Address**  
19 Peckham Place  
Bristol, RI 02809

**Yes, I am a resident**  
Yes

## Occupation



# Kevin W. Manuel

## PROFESSIONAL EXPERIENCE

---

### **Program Manager-Federal Government Purchasing Programs**

*Aug. 2022-Present*

*MBA CSi, Inc. (U.S. Department of Transportation)*

*Washington, DC*

- Responsible for administrative and supervisory work in support of government purchasing programs and coordination of daily office operations.

### **Senior Program Manager- Federal Acquisition/Risk Management**

*Jan. 2019-Aug. 2022*

*SPA, Inc. (U.S. Department of Defense)*

*Washington, DC*

- Provided direct administrative and program management support to an Undersecretary of Defense and Senior Department Leadership across government acquisition and purchasing offices.
- Responsible for the operational management of multiple contractor support teams tasked with providing administrative and purchasing support, policy analysis, stakeholder engagement, and public affairs.
- Oversaw human resources activities for project teams to include organization & personnel development, recruitment, selection and onboarding of new team members, payroll approval, and risk management.
- Facilitated and attended working-group meetings with internal and external USG stakeholders to promote program initiatives and share relevant policy/regulatory updates and challenges/solutions.
- Prepared briefings, presentations, and informational white papers for senior leadership and external stakeholders in support of federal program management initiatives and special projects.
- Monitored, analyzed, and assessed the effects and impacts of existing or proposed legislative and regulatory changes that arose in connection to the Department and office responsibilities.
- Served as a primary point of contact for the Contracting Officer (CO), the Contracting Officer's Representative (COR), Directorate management, and the senior leadership team.
- Supported contract administration activities including negotiation and approval of subcontracts, teaming agreements, purchase orders, and department invoices.
- Worked with our internal finance department team to develop department, program, and project-specific budgets; worked to improve financial performance and implement strategies to reduce cost overruns.
- Supported public/industry engagement team by providing broad-based support including developing strategic communications plans/approaches, industry outreach, public partnership engagement, cost-strategy, and marketing material creation.

### **Project Manager - Enterprise Risk Management**

*Aug. 2016 – Jan. 2019*

*Perspecta, Inc. (U.S. National Reconnaissance Office)*

*Chantilly, VA*

- Responsible for leading the implementation of the agencies' enterprise risk management (ERM) framework and advising senior agency leadership on potential risk management issues.
- Facilitated risk identification/assessment sessions, and the development of mitigation/remediation plans.
- Served as the primary liaison/team lead between program leadership and external stakeholders through each phase of the enterprise risk management process (analysis through mitigation/resolution).
- Supported the continuous evolution of the enterprise risk management framework, including foundational processes, policies, and internal controls (i.e., Standard Operating Procedures (SOPs), Statements of Work (SOW), and Teaming Agreements).
- Developed and implemented analytical solutions/tools to generate key data metrics and risk trends.
- Supported the business development team through the identification of potential business pursuits by analyzing market opportunities, requirements, and capabilities.
- Participated in the research, writing, editing, and formatting of proposal volumes and related documents, including RFI responses, template development, and past performance summarizations.

**Sr. Management Analyst-Records Management***Jul. 2015 – Aug. 2016**Dell Technologies, Inc. (U.S. Department of Defense)**Newport, RI*

- Managed a team of four records management analysts responsible for the administration of enterprise change management and records maintenance.
- Responsible for managing department workflow, setting schedules and benchmarks, monitoring daily performance, resolving issues, and managing risks.
- Oversaw the implementation of records management best practices and procedures across the life cycle of systems/programs.
- Provided training to internal and external stakeholders to improve awareness of and compliance with the records and change management process.
- Served as recording secretary for all Program Management Leadership meetings; responsible for maintaining meeting minutes and executing directives.

**Sr. Management Analyst-Records Management***Feb. 2013 – Jul. 2015**Raytheon Technologies, Corp. (U.S. Department of Defense)**Newport, RI*

- Led the coordination and administration of assigned records management activities for systems and equipment per contractual requirements.
- Reviewed and analyzed engineering change proposals and coordinated changes with internal and external stakeholders (PMO, finance, legal, manufacturing, and quality control).
- Supported the continuous development of enterprise and programmatic records management practices and evaluation of proposed process changes and tools.
- Responsible for the management of Division Records Database & Repository systems for records administration and maintenance.
- Served as recording secretary for Change Management Group, including organizing meetings, and maintaining meeting minutes and records for future review.

**Congressional Intern***May 2011 – Sep. 2011**Office of U.S. Senator Jack Reed (RI)**Washington, DC***COMMUNITY INVOLVEMENT/ VOLUNTEERING**

- |                                                  |                                   |
|--------------------------------------------------|-----------------------------------|
| • Arlington County Parks & Recreation Commission | Commission Member                 |
| • Aurora Highlands Civic Association             | Association Member                |
| • American Cancer Society                        | CAN Ambassador                    |
| • Roger Williams University Alumni Association   | Chapter President, Washington, DC |

**EDUCATION****Master of Public Administration; State & Local Government***Johns Hopkins University***Master of Business Administration; Finance***Boston University***B.Sc. Management***Roger Williams University***PROFESSIONAL CERTIFICATIONS****Project Management Professional (PMP)***In-Progress***Public Grant Writing***2020***State of RI Notary Public***2015*



# Town of Bristol

## Board Book Report



### Bristol Housing Authority

#### Basic Information

<b>Type</b>	Board
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	

There shall be a housing authority, which shall function within the department of community development and shall perform the duties and exercise the powers of such authority under the laws of the United States, the laws of the state, and relevant ordinances of the town. The members of said authority shall be selected in accordance with applicable provisions of state law. Persons appointed to the housing authority shall hold no other office in the service of the town.

#### Composition

5 members, 5-year terms Persons appointed to the housing authority shall hold no other office in the service of the town.

#### Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Michael	Mello	715 HOPE STREET	1/1/2027	11/20/2024	Active
Member	Donna	St. Angelo	25 Duffield Road	1/1/2025	1/17/2024	Active
Member	Edward	Correia	46 Varnum Avenue	1/1/2026	1/1/2021	Active
Member	Helen	Barboza	23 Jane Lane	1/1/2029	1/1/2024	Active
Resident Commissioner (tenant position)	Pasquale	D'Alessio	1014 Hope Street	1/1/2028	1/1/2023	Active

Board or Commission: BRISTOL HOUSING AUTHORITY

I, DONNA M. ST. ANGELO,  
Name (please print)

25 DUFFIELD ROAD  
Street Address Apt #  
BRISTOL RI 02809  
City/Town State Zip Code

PO Box 814  
Mailing Address (if different than above) Apt #  
BRISTOL RI 02809  
City/Town State Zip Code

Primary Phone:

Alternate Phone:

Email Address:

☒ do

☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Donna M St Angelo  
Signature of Applicant

12-10-24  
Date Signed



25 Duffield Road  
P. O. Box 814  
Bristol, RI 02809  
November 14, 2024

Mr. Nathan T. Calouro, Chairman  
Bristol Town Council  
Ten Court Street  
Bristol, RI 02809

Dear Mr. Calouro:

On January 17, 2024, I was appointed to the Bristol Housing Authority to fill an unexpired term ending in January 2025.

During my short time as a Commissioner, I have been attending meetings and learning about affordable housing options in Bristol and how Benjamin Church Manor is providing a wonderful independent housing community for those eligible. I have been very impressed with the knowledge of the Housing Authority's Executive Director and the competence of her entire staff.

Therefore, I would like to be considered for reappointment and would appreciate the Council's support.

Thank you for your consideration.

Sincerely yours,



Donna M. St. Angelo

cc: Candace Pansa

# Town of Bristol Housing Authority

BENJAMIN CHURCH MANOR • BRISTOL, RHODE ISLAND 02809 • TEL: (401) 253-4464 FAX: (401) 253-9249

November 18, 2024

Bristol Town Council  
Town of Bristol  
10 Court Street  
Bristol, Rhode Island 02809

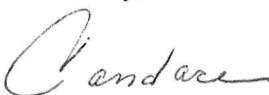
Dear Members of the Town Council:

Donna St. Angelo's term of office on the Board of Commissioners of the Bristol Housing Authority expires on January 31, 2025.

Donna's knowledge and experience on other town-related boards is an asset. Her interest in learning about the running of the Bristol Housing Authority and HUD regulations in the past year has certainly been a benefit to her and to our board. All members of the board have the highest regards for Donna and I humbly request that you give her reappointment consideration.

Thank you for your attention to this matter.

Sincerely,



M. Candace Pansa  
Executive Director

MCP:id





**STATE OF RHODE ISLAND**  
**DEPARTMENT OF ENVIRONMENTAL MANAGEMENT**  
**Office of Water Resources**  
**235 Promenade Street**  
**Providence, Rhode Island 02908-5767**

2024 DEC -9 AM 8:25

## N O T I C E

File Number: **WQC File No. 24-187**

Date: **December 2, 2024**

The Office of Water Resources has under consideration the application of:

**Town of Bristol**  
 c/o Steven Contente  
 10 Court Street  
 Bristol, RI 02809

requesting a State of Rhode Island Water Quality Certification under the State Water Quality Regulations (250-RICR-150-05-1) for demolition of an existing boat ramp located on the western terminus of Gibson Road. The work will involve removal of existing concrete boat ramp, replacing it with a riprap revetment that blends into the adjacent shoreline. This project will utilize approximately 34 CY of fill, deposited below the Mean High Water (MHW).

Project Location:	Gibson Road
City/Town:	Bristol
Plat/Lot:	Assessor's Plat 69, Town Right of Way
Waterway:	Upper Narragansett Bay

Detailed plans and specifications may be viewed at the Office of Water Resources in Providence with an appointment arranged ahead of time by contacting DEM's Office of Customer & Technical Assistance at [DEM.Filereview@dem.ri.gov](mailto:DEM.Filereview@dem.ri.gov) or by calling (401) 222-6822.

The purpose of this NOTICE is to inform all landowners of properties adjoining the site of proposed activities and other interested individuals or agencies of the proposal and to provide for a period of thirty (30) days within which comments or concerns may be received. You are advised that if you desire to submit a statement or have good reason to enter any protest against the proposed project, it is your privilege to do so. Objections to the proposed project must be submitted in writing and relate to impacts to water quality from the proposed project activities. It is expected that objectors will review the application and plans thoroughly to become familiar with the conditions and cite which law or laws would be violated by the work proposed. The NOTICE period for this application ends at **4:00 p.m. on January 2, 2025**.

In accordance with the Administrative Procedures Act (Chapter 42-35 of the R.I.G.L.) you may request a hearing on the matter. If you desire to request a hearing, your request must be submitted in writing and be received by this office on or before the NOTICE date above. If you request a hearing, you must attend the scheduled hearing and give sworn testimony. A notice of the time, location, and nature of such hearing will be furnished to you as soon as possible after receipt of your request for hearing.

If you have any questions or comments related to this NOTICE, contact Rebecca Russell of the Office of Water Resources, Water Quality Certification Program, 235 Promenade Street, Providence, RI 02908 (401) 537-4157, or via email at [rebecca.russell@dem.ri.gov](mailto:rebecca.russell@dem.ri.gov).

## TOWN OF BRISTOL

## BORROWING RESOLUTIONS

The Town Council of the Town of Bristol, Rhode Island hereby adopts the following resolutions:

RESOLVED: That, pursuant to the authority contained in Section 45-12-2 of the General Laws of Rhode Island, the Town Council hereby authorizes the Town of Bristol (the "Town") to borrow up to Two Million Dollars (\$2,000,000) and to issue bonds therefore in an amount not to exceed to Two Million Dollars (\$2,000,000) and bond anticipation notes in anticipation thereof on a tax-exempt or taxable basis, to provide new money to finance the water quality and flood mitigation program and implement the recommendations of the Silver Creek Watershed Study, and the engineering, design, permitting, construction and construction administration for the Silver Creek Watershed Water Quality and Flood Mitigation project, to include (i) capital improvements to stormwater basins at Highview Drive and Varnum Avenue and an upgraded closed drainage system in Sherry Avenue and Varnum Avenue, including acquisition of property rights as needed; (ii) and costs of issuance (collectively, the "Project"); and it is further

RESOLVED: That, the above authorized bonds and notes shall be signed by the Town Treasurer and the Chairman of the Town Council and the manner of sale, denominations, maturities, interest rates and other terms, conditions and details of the bonds and notes shall be fixed by the Town Treasurer with the approval of the Chairman of the Town Council; and it is further

RESOLVED: That, the above-referenced borrowings may be made from the Rhode Island Infrastructure Bank, from one or more of its financing programs , and the Town Treasurer and the Chairman of the Town Council are hereby authorized and empowered to execute and deliver in the name and on behalf of the Town the Loan Agreement between the Town and the Rhode Island Infrastructure Bank, and any and all other documents, agreements and instruments in connection therewith, upon such terms and conditions which may be required under federal and state law or regulation in connection with the borrowing from the Rhode Island Infrastructure Bank and to do all else required by federal or state law or appropriate in connection with the borrowing from the Rhode Island Infrastructure Bank; and it is further

RESOLVED: That all previous actions taken by the Town in connection with the above authorized borrowing including, without limitation, the submission of a request for funding of the Project with the Rhode Island Infrastructure Bank, are hereby ratified, confirmed and approved.

### CERTIFICATION

I, the Town Clerk of the Town of Bristol, Rhode Island, certify that at a meeting of the Town Council held on December 18, 2024 of which meeting all members of the Council were duly notified and at which a quorum was present, the foregoing resolutions were [unanimously] approved, all of which appears in the official records of the Town Council in my custody.

I further certify that the resolutions were passed at a meeting for which the notice of the meeting was duly posted at least 48 hours prior to the meeting and that no action in connection therewith was taken in executive session, all in accordance with Chapter 46 of Title 42 of the General Laws entitled "Open Meetings."

---

Melissa Cordeiro, CMC  
Town Clerk

Dated: December 18, 2024

## TOWN OF BRISTOL

## BORROWING RESOLUTIONS

The Town Council of the Town of Bristol, Rhode Island hereby adopts the following resolutions:

**RESOLVED:** That, pursuant to the authority contained in Section 45-12-2 of the General Laws of Rhode Island, the Town Council hereby authorizes the Town of Bristol (the “Town”) to borrow up to Two Million Five Hundred Thousand Dollars (\$2,500,000) and to issue bonds therefore in an amount not to exceed to Two Million Five Hundred Thousand Dollars (\$2,500,000) and bond anticipation notes in anticipation thereof from time to time, on a tax-exempt or taxable basis, to provide new money to finance the acquisition of property rights, if necessary, for drainage and water quality purposes, the design, engineering and construction costs for miscellaneous sewer capital projects of the Town and the acquisition of equipment necessary or convenient in connection therewith including, without limitation the following projects as delineated on the Department of Environmental Management Project Priority List: (i) Upgrades to the Compost Facility to include process equipment, electrical power distribution, odor control, lighting and miscellaneous site improvements and equipment to meet federal and state standards; (ii) Upgrades to Sewer Collection System and Solids Handling, trenchless repair and maintenance including cured in place pipe and manhole rehabilitation; (iii) Miscellaneous upgrades at the Waste Water Treatment Plant including construction of new primary settling tank and replacement of tank covers for primary settling tank, RBC and aerated grit chamber, replacement of aerated grit chamber, air headers and diffusers, and replacement of the RBC Tank odor control exhaust fans and piping, replacement of aerated grit chamber air headers and diffusers; and (iv) Design and Evaluation of permanent abandonment and removal of the Ferry Road Pumping Station and Ferry Road Shoreline Gravity Sewer Interceptor and design of collection system for that area of the Town; and (v) costs of issuance (collectively, the “Project”); and it is further

**RESOLVED:** That, the above authorized bonds and notes shall be signed by the Town Treasurer and the Chairman of the Town Council and the manner of sale, denominations, maturities, interest rates and other terms, conditions and details of the bonds and notes shall be fixed by the Town Treasurer with the approval of the Chairman of the Town Council; and it is further

**RESOLVED:** That, the above-referenced borrowings may be made from the Rhode Island Infrastructure Bank from one or more of its financing programs, and the Town Treasurer and the Chairman of the Town Council are hereby authorized and empowered to execute and deliver in the name and on behalf of the Town the Loan Agreement between the Town and the Rhode Island Infrastructure Bank, and any and all other documents, agreements and instruments in connection therewith, upon such terms and conditions which may be required under federal and state law or regulation in connection with the borrowing from the Rhode Island Infrastructure Bank and to do all else

required by federal or state law or appropriate in connection with the borrowing from the Rhode Island Infrastructure Bank; and it is further

**RESOLVED:** That all previous actions taken by the Town in connection with the above authorized borrowing, including, without limitation, the submission of a request for funding of the Project with the Rhode Island Infrastructure Bank, and submission of the Project to the Department of Environmental Management Project Priority List to obtain a Certificate of Approval are hereby ratified, confirmed and approved.

### CERTIFICATION

I, the Town Clerk of the Town of Bristol, Rhode Island, certify that at a meeting of the Town Council held on December 18, 2024 of which meeting all members of the Council were duly notified and at which a quorum was present, the foregoing resolutions were [unanimously] approved, all of which appears in the official records of the Town Council in my custody.

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---

Melissa Cordeiro, CMC  
Town Clerk

Dated: December 18, 2024

**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 1055**

Sealed Bids will be received until 12 noon on December 18, 2024 for the following:

**REHABILITATION FOR REUSE OF THE FORMER WALLEY SCHOOL  
TO CREATE A COMMUNITY RESOURCE AND SENIOR CENTER**

**BID #1055**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON December 18, 2024, FOR THE TOWN COUNCIL MEETING OF December 18, 2024.

The Town of Bristol is requesting sealed bids for **REHABILITATION FOR REUSE OF THE FORMER WALLEY SCHOOL TO CREATE A COMMUNITY RESOURCE AND SENIOR CENTER**, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #1055- REHABILITATION FOR REUSE OF THE FORMER WALLEY SCHOOL TO CREATE A COMMUNITY RESOURCE AND SENIOR CENTER**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on December 18, 2024.

A mandatory pre-bid conference advising bidders of bid conditions will be held on Wednesday, December 4, 2024, at 10:00 AM, onsite at 260 High Street, Bristol, Rhode Island 02809.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

November 21 & 28, 2024



**march cruise leaving  
from New Orleans**

A Norwegian Caribbean Lines cruise departing and returning to New Orleans with stops in Cozumel, Harvest Caye, Belize, Roatan, Honduras and Costa Maya, Mexico, is Sunday, March 16, to Sunday, March 23.

The package includes cruise fare, port charges and fees, unlimited beverage package, specialty dining (determined by cabin), \$50 per cabin for shore excursion per port, and gratuities.

Prices are \$1,369 for inside stateroom, \$1,510 for oceanview and \$1,837 for balcony. American Airlines round-trip flight is \$637.

From NCL, buy one, get one free, total from Providence for two - \$882.

Space is very limited. Call Roberta Saucier at 253-7619. Insurance not included.

**BHS Class of '75  
planning 50th reunion**

The Bristol High School Class of 1975 members will hold their 50th reunion on Sunday, July 6. Planners are seeking information on classmates.

For more information, contact Fran Dutelle at 245-4432 or Quilter6298@aol.com.

**Haunted walking  
tours offered nightly**

Haunted walking tours run nightly at 6 and 8 p.m. for a leisurely 90-minute walking tour of history, architecture and ghosts.

Tours of Bristol and Warren are based on historic stories of native tribal battles, Revolutionary War attacks and slave wealth that are the basis of these haunting stories.

Tours are \$20.

Reservations are required. Call 286-1209 for more information.

**Duckpin bowling  
balls are wanted**

A local duckpin bowling league is accepting donations of duckpin bowling balls. Free pick-up or dropoff options. Call Dave at 254-9779 for more information. Leave a message if he's not at home.

**Meals are available;  
drivers are sought**

The Bristol County Lions Club is a nonprofit organization for Bristol County where men and woman help raise money for their local community.

**LEGAL NOTICE**

**TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 1055**

Sealed Bids will be received until 12 noon on December 18, 2024 for the following:

**REHABILITATION FOR REUSE OF THE FORMER  
WALLEY SCHOOL TO CREATE A COMMUNITY  
RESOURCE AND SENIOR CENTER**

**BID #1055**

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Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #1055-REHABILITATION FOR REUSE OF THE FORMER WALLEY SCHOOL TO CREATE A COMMUNITY RESOURCE AND SENIOR CENTER**" - and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on December 18, 2024.

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The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

November 21 & 28, 2024

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**Discover Newport**  
**Statement of Activities**  
**Periods Ending September 30, 2024 and October 31, 2024**

	MTD Actual 09/30/24	MTD Budget 09/30/24	\$ Variance	MTD Actual 8/31/21	MTD Budget 8/31/21	\$ Variance	YTD Actual 10/31/24	YTD Budget 10/31/24	\$ Variance	Variance %
<b>Revenue:</b>										
Public Sources - July/August, respectively Room and Occupancy Taxes										
City of Newport	\$ 623,465	\$ 572,240	\$ 51,225	\$ 640,022	\$ 548,615	\$ 91,407	\$ 2,045,444	\$ 1,837,015	\$ 208,429.00	11%
Newport County (excluding City of Newport)	280,814	253,105	27,709	273,578	244,630	28,948	895,707	824,850	70,857	9%
Bristol County	14,618	14,110	508	14,693	13,725	968	53,791	49,220	4,571	9%
Total public sources - July/August respectively room and occupancy	918,897	839,455	79,442	928,293	806,970	121,323	2,994,942	2,711,085	283,857	10%
Private Sources:										
Advertising	15,271	16,200	(929)	15,271	16,200	(929)	61,083	64,800	(3,717)	-6%
Event hosting	3,692	3,500	192	1,806	-	1,806	8,300	3,500	4,800	100%
Other income	2,954	4,583	(1,629)	6,003	4,583	1,420	15,830	18,333	(2,503)	-14%
Total Private Sources	21,917	28,133	(6,216)	33,080	30,783	2,297	95,213	100,483	(5,270)	-5%
Total Revenue	940,814	867,588	73,226	961,373	837,753	123,620	3,090,155	2,811,568	278,587	10%
Expenses:										
Marketing	188,846	262,185	(73,339)	246,715	264,715	(18,000)	742,984	806,604	(63,620)	-8%
Sales	141,025	133,372	7,653	167,471	160,802	6,669	515,919	525,331	(9,412)	-2%
Visitor Services	11,522	11,303	219	11,818	15,424	(3,606)	40,227	45,683	(5,456)	100%
Administrative	96,569	92,920	3,649	67,927	74,070	(6,143)	307,370	306,659	711	0%
Allocated costs	21,589	21,150	539	21,473	21,150	323	88,003	84,700	3,303	4%
Total expenses	459,651	520,930	(61,279)	515,404	536,161	(20,757)	1,694,503	1,768,977	(74,474)	-4%
Excess of revenue over expenses	\$ 481,163	\$ 346,658	\$ 134,505	\$ 445,969	\$ 301,592	\$ 144,377	\$ 1,395,652	\$ 1,042,591	\$ 353,061	34%



**Discover Newport**  
**Bed tax 2021-2024**

	9/30/21				9/30/22				9/30/23				9/30/24			
	MTD Actual	MTD Budget	MTD Actual	MTD Budget	MTD Actual	MTD Budget	MTD Actual	MTD Budget	MTD Actual	MTD Budget	MTD Actual	MTD Budget	MTD Actual	MTD Budget	MTD Actual	MTD Budget
Revenue:																
Public Sources - July/August Room and Occupancy Taxes																
City of Newport	\$ 605,937	\$ 617,050	\$ 669,589	\$ 625,025	\$ 572,238	\$ 547,955	\$ 623,465	\$ 548,615	\$ 565,271	\$ 604,515	\$ 547,955	\$ 548,615	\$ 565,271	\$ 604,515	\$ 547,955	\$ 548,615
Newport County (excluding City of Newport)	256,110	252,281	225,627	229,832	253,105	259,602	280,814	244,630	221,046	242,713	259,602	244,630	221,046	242,713	259,602	244,630
Bristol County	14,751	15,989	14,692	15,410	14,112	13,495	14,618	13,725	13,021	14,114	13,495	13,725	13,021	14,114	13,495	13,725
Total public sources - July/August room and occupancy Taxes	\$ 876,798	\$ 885,320	\$ 909,908	\$ 870,267	\$ 839,455	\$ 821,052	\$ 918,897	\$ 806,970	\$ 799,338	\$ 861,342	\$ 821,052	\$ 806,970	\$ 799,338	\$ 861,342	\$ 821,052	\$ 806,970
Revenue:																
Public Sources - July/August Room and Occupancy Taxes																
City of Newport	\$ 1,804,421	\$ 1,946,783	\$ 1,861,223	\$ 1,923,480	\$ 1,832,677	\$ 1,832,677	\$ 2,045,444	\$ 1,837,015	\$ 1,804,421	\$ 1,946,783	\$ 1,861,223	\$ 1,832,677	\$ 1,804,421	\$ 1,946,783	\$ 1,861,223	\$ 1,832,677
Newport County (excluding City of Newport)	724,626	803,908	753,613	822,915	822,915	822,915	895,707	824,850	724,626	803,908	753,613	822,915	724,626	803,908	753,613	822,915
Bristol County	47,054	51,002	49,449	51,860	49,113	51,860	53,791	49,220	47,054	51,002	49,449	51,860	47,054	51,002	49,449	51,860
Total public sources - July/August room and occupancy Taxes	\$ 2,576,101	\$ 2,801,693	\$ 2,664,285	\$ 2,753,024	\$ 2,704,705	\$ 2,704,705	\$ 2,994,942	\$ 2,711,085	\$ 2,576,101	\$ 2,801,693	\$ 2,664,285	\$ 2,753,024	\$ 2,576,101	\$ 2,801,693	\$ 2,664,285	\$ 2,711,085

**Discover Newport  
Marketing**  
**Periods Ending September 30, 2024 and October 31, 2024**

	MTD Actual 09/30/24	MTD Budget 09/30/24	\$ Variance	MTD Actual 10/31/24	MTD Budget 10/31/24	\$ Variance	YTD Actual 10/31/24	YTD Budget 10/31/24	\$ Variance	% Variance
Personnel expenses	\$ 47,894	\$ 47,693	\$ 201	\$ 47,900	\$ 47,723	\$ 177	\$ 206,831	\$ 210,780	\$ (3,949)	-2%
Other expenses:										
Travel & Entertainment:										
Trade Show	-	-	-	433	500	(67)	433	500	(67)	-13%
Media	11,386	3,300	8,086	4,674	3,300	1,374	48,237	29,900	18,337	61%
Networking/training	2,884	2,085	799	2,720	2,085	635	7,495	8,340	(845)	-10%
Other	105	87	18	-	83	(83)	163	336	(173)	-51%
Event hosting	-	500	(500)	665	500	165	665	1,000	(335)	-34%
Advertising:										
Leisure	99,219	186,474	(87,255)	165,141	186,474	(21,333)	365,827	452,948	(87,121)	-19%
Printed collateral materials	2,684	2,500	184	2,018	2,500	(482)	20,695	20,500	195	100%
Public Relations	6,300	6,300	-	6,300	6,300	-	24,900	25,200	(300)	-1%
Website	12,842	9,583	3,259	12,915	9,583	3,332	49,192	38,336	10,856	28%
Computer expenses	3,236	2,167	1,069	2,382	2,167	215	9,480	8,664	816	9%
Networking/training-registrations	1,095	-	1,095	-	1,500	(1,500)	3,260	3,600	(340)	100%
Dues and subscriptions	489	458	31	479	458	21	1,880	1,836	44	2%
Postage and handling	712	1,000	(288)	638	1,000	(362)	3,476	4,000	(524)	-13%
Other	-	38	(38)	-	42	(42)	-	164	(164)	-100%
Total other expense:	140,952	214,492	(73,540)	198,815	216,992	(18,177)	536,153	595,824	(59,671)	-10%
Total	\$ 188,846	\$ 262,185	\$ (73,339)	\$ 246,715	\$ 264,715	\$ (18,000)	\$ 742,984	\$ 806,604	\$ (63,620)	-8%

**Discover Newport  
Sales**  
**Periods Ending September 30, 2024 and October 31, 2024**

	MTD Actual 09/30/24	MTD Budget 09/30/24	\$ Variance (285)	MTD Actual 10/31/24	MTD Budget 10/31/24	\$ Variance (345)	YTD Actual 10/31/24	YTD Budget 10/31/24	\$ Variance (310)	% Variance 0%
Personnel expenses										
Other expenses:										
Travel & Entertainment:										
Trade show	7,046	7,820	(774)	13,766	12,650	1,116	26,103	29,990	(3,887)	-13%
Networking/training	573	1,667	(1,094)	863	1,667	(804)	6,390	6,667	(277)	-4%
Other	21	83	(62)	20	83	(63)	83	333	(250)	-75%
Trade show participation	34,111	34,000	111	55,564	55,000	564	121,549	123,000	(1,451)	-1%
Advertising:										
Convention	13,049	17,500	(4,451)	28,983	17,500	11,483	46,507	70,000	(23,493)	-34%
Printed collateral materials	-	833	(833)	-	833	(833)	525	3,333	(2,808)	-84%
FAM tours/site visits	1,096	1,000	96	1,579	1,000	579	9,612	4,000	5,612	140%
Event hosting	17,202	10,000	7,202	3,416	-	3,416	28,573	10,000	18,573	100%
Computer expenses	9,074	1,300	7,774	4,385	12,900	(8,515)	16,275	16,800	(525)	-3%
Networking/training-registrations	-	-	-	-	-	-	50	-	50	-
Dues and subscriptions	1,270	1,417	(147)	1,320	1,417	(97)	5,131	5,667	(536)	-9%
Postage and handling	450	333	117	502	333	169	1,226	1,333	(107)	-8%
Other	82	83	(1)	82	83	(1)	330	333	(3)	-1%
Total other expense:	83,974	76,036	7,938	110,480	103,466	7,014	262,354	271,456	(9,102)	-3%
Total	\$ 141,025	\$ 133,372	\$ 7,653	\$ 167,471	\$ 160,802	\$ 6,669	\$ 515,919	\$ 525,331	\$ (9,412)	-2%

**Discover Newport  
Visitor Services  
Periods Ending September 30, 2024 and October 31, 2024**

	MTD Actual 09/30/24	MTD Budget 09/30/24	\$ Variance	MTD Actual 10/31/24	MTD Budget 10/31/24	\$ Variance	YTD Actual 10/31/24	YTD Budget 10/31/24	\$ Variance	% Variance
Personnel expenses										
Other expenses:										
Travel & Entertainment:										
Other	90	42	48	-	42	(42)	90	167	(77)	-46%
Rent/occupancy	128	70	58	128	70	58	512	283	229	81%
Advertising:										
Visitor Center	1,004	-	1,004	-	-	-	1,004	1,000	4	0%
Printed collateral materials	1,110	1,000	110	3,000	3,000	-	6,200	5,500	700	13%
Supplies	1,424	250	1,174	14	250	(236)	1,892	1,000	892	89%
Dues and subscriptions	55	54	1	55	54	1	221	217	4	2%
Other	-	42	(42)	-	42	(42)	-	167	(167)	-100%
Total other expense:	3,811	1,458	2,353	3,197	3,458	(261)	9,919	8,334	1,585	19%
Total	\$ 11,522	\$ 11,303	\$ 219	\$ 11,818	\$ 15,424	\$ (3,606)	\$ 40,227	\$ 45,683	\$ (5,456)	100%

**Discover Newport  
Administration**  
**Periods Ending September 30, 2024 and October 31, 2024**

	MTD Actual 09/30/24	MTD Budget 09/30/24	\$ Variance (499)	MTD Actual 10/31/24	MTD Budget 10/31/24	\$ Variance (999)	YTD Actual 10/31/24	YTD Budget 10/31/24	\$ Variance (2,885)	% Variance -2%
Personnel expenses										
Other expenses:										
Travel & Entertainment:										
Hospitality	-	415	(415)	4,894	415	4,479	6,057	1,660	4,397	265%
Networking/training	574	1,500	(926)	5,352	4,500	852	6,171	9,000	(2,829)	-31%
Board	231	750	(519)	1,400	1,400	-	1,631	2,150	(519)	-24%
Administrative functions	287	450	(163)	390	450	(60)	1,641	1,800	(159)	-9%
Other	67	250	(183)	151	250	(99)	592	1,000	(408)	-41%
Tourism development fund	-	4,167	(4,167)	-	4,167	(4,167)	17,380	16,667	713	4%
Networking/training-registrations	70	-	70	2,285	1,500	785	2,420	1,500	920	61%
Research	935	942	(7)	935	942	(7)	3,741	3,767	(26)	-1%
Computer expenses	4,568	917	3,651	2,278	3,917	(1,639)	8,406	6,667	1,739	26%
Fees	1,138	750	388	417	750	(333)	2,730	3,000	(270)	-9%
Dues and subscriptions	1,028	917	111	1,078	917	161	4,476	3,664	812	22%
Postage and handling	11	40	(29)	12	40	(28)	237	160	77	48%
Professional fees	45,400	40,000	5,400	6,475	12,500	(6,025)	64,100	71,000	(6,900)	-10%
Contract labor	2,979	2,000	979	2,979	2,000	979	14,213	8,000	6,213	78%
Other	-	42	(42)	-	42	(42)	-	164	(164)	-100%
Total other expense:	57,288	53,140	4,148	28,646	33,790	(5,144)	133,795	130,199	3,596	3%
Total	\$ 96,569	\$ 92,920	\$ 3,649	\$ 67,927	\$ 74,070	\$ (6,143)	\$ 307,370	\$ 306,659	\$ 711	0%

Discover Newport  
Allocated Costs  
Periods Ending September 30, 2024 and October 31, 2024

	MTD Actual 09/30/24	MTD Budget 09/30/24	MTD Budget 10/31/24	MTD Actual 10/31/24	MTD Budget 10/31/24	MTD Actual 10/31/24	YTD Actual 10/31/24	YTD Budget 10/31/24	\$ Variance	% Variance
Rent/occupancy	\$ 10,210	\$ 10,417	\$ 10,417	\$ 10,839	\$ 10,417	\$ 422	\$ 41,864	\$ 41,664	\$ 200	0%
Depreciation & amortization	2,250	2,250	2,250	2,250	2,250	-	9,000	9,000	-	0%
Telecommunications	3,287	3,500	3,500	3,290	3,500	(210)	12,949	14,000	(1,051)	-8%
Insurance	2,845	2,083	2,083	2,374	2,083	291	12,109	8,336	3,773	45%
Photocopying	1,640	1,750	1,750	1,640	1,750	(110)	6,812	7,000	(188)	-3%
Office supplies	1,057	750	750	680	750	(70)	3,569	3,000	569	19%
Building/cleaning supplies	400	400	400	400	400	-	1,700	1,700	-	0%
Total	\$ 21,689	\$ 21,150	\$ 21,150	\$ 21,473	\$ 21,150	\$ 323	\$ 88,003	\$ 84,700	\$ 3,303	4%

Discover Newport  
Personnel subgrouping  
Periods Ending September 30, 2024 and October 31, 2024

	MTD Actual		MTD Budget		YTD Actual		YTD Budget		Variance		Variance %	
	09/30/24	09/30/24	09/30/24	\$	10/31/24	10/31/24	10/31/24	10/31/24	\$			
Personnel costs												
Wages:												
Marketing	\$ 38,681	\$ 38,175	\$ 506		\$ 37,922	\$ 38,175	\$ (253)	\$ 168,165	\$ 171,785	\$ (3,620)	-2%	
Sales	45,234	45,568	(334)		45,234	45,568	(334)	204,387	205,057	(670)	0%	
Visitor services	7,032	8,975	(1,943)		7,862	10,910	(3,048)	27,601	34,023	(6,422)	-19%	
Admin	30,620	31,086	(466)		30,620	31,086	(466)	137,790	139,993	(2,203)	-2%	
Total wages	121,567	123,804	(2,237)		121,638	125,739	(4,101)	537,943	550,858	(12,915)	-2%	
Payroll taxes	9,248	9,369	(121)		9,239	9,585	(346)	40,896	41,962	(1,066)	-3%	
Employee benefits:												
Medical insurance	9,694	10,053	(359)		10,056	10,053	3	39,139	39,490	(351)	-1%	
Dental insurance	511	553	(42)		553	553	-	2,087	2,137	(50)	-2%	
Life/disability	846	875	(29)		846	875	(29)	3,357	3,517	(160)	-5%	
Retirement	10,000	10,000	-		10,000	10,000	-	40,000	40,000	-	0%	
Health and wellness	71	-	71		461	500	(39)	857	500	357	71%	
Total employee benefits	21,122	21,481	(359)		21,916	21,981	(65)	85,440	85,644	(204)	0%	
Total personnel	\$ 151,937	\$ 154,654	\$ (2,717)		\$ 152,793	\$ 157,305	\$ (4,512)	\$ 664,279	\$ 678,464	\$ (14,185)	-2%	

**Discover Newport**  
**Cash Position**  
**As of October 31, 2024**

	<b>Oct-24</b>	<b>% increase (decrease)</b>	<b>Oct-23</b>
For operations:			
General (bed tax) account	\$ 115,439	-46.28%	\$ 214,904
Non-bed tax account	25,562	-94.51%	465,893
Money Market Savings	1,917,207	5.03%	1,825,312
Non-bed money market Savings	637,052	-	-
Petty Cash/Undeposited Funds	700	0.00%	700
<b>Cash available for operations</b>	<b>2,695,960</b>	<b>7.55%</b>	<b>2,506,809</b>
For long-term purposes:			
Reserves	2,500	0.00%	2,500
<b>Cash available for long-term purposes</b>	<b>2,500</b>	<b>0.00%</b>	<b>2,500</b>
<b>Total cash assets-BankNewport</b>	<b>\$ 2,698,460</b>	<b>7.54%</b>	<b>\$ 2,509,309</b>
Investments-TD Ameritrade			
Operations	\$ 1,084,462	12.04%	\$ 967,958
For long-term purposes	1,084,462	12.04%	\$ 967,939
<b>Total investments-TD Ameritrade</b>	<b>\$ 2,168,924</b>	<b>12.04%</b>	<b>\$ 1,935,897</b>
<b>Total cash &amp; investments</b>	<b>\$ 4,867,384</b>	<b>9.50%</b>	<b>\$ 4,445,206</b>
Unrealized/realized gain (loss) on investments	\$ 63,004		\$ (92,417)
Total cash available for operations	\$ 3,780,422	8.80%	\$ 3,474,767
Total cash available for board designated	\$ 1,086,962	12.01%	\$ 970,439



**Discover Newport**  
**Check Detail-Bed tax account**  
**September 30, 2024**

Date	Num	Name	Description	Amount
09/10/2024	14034	Signworks	New sign for VC	(445.00)
09/10/2024	14035	Minuteman Press	VIP cards/museum tickets/signs	(332.64)
09/10/2024	14036	Boston Spirit Magazine	Advertising	(2,500.00)
09/10/2024	14037	Evan Smith-FSA	FSA Reimbursement	(241.74)
09/12/2024	14038	Minuteman Press	Sponsorship of Newport Historical Society brochure	(2,466.52)
09/12/2024	14039	East Bay Chamber of Commerce	Advertising	(550.00)
09/12/2024	14040	USA Tourism Center	Advertising	(795.00)
09/12/2024	14041	Minuteman Press	2000 NRW Rack cards	(217.50)
09/25/2024	14042	The Newport Historical Society	Ticket sponsorship	(194.00)
09/25/2024	14043	The Angell Pension Group, Inc.	Quarterly fee	(350.00)
09/25/2024	14044	Minuteman Press	4 restroom signs	(260.00)
09/25/2024	14045	Meeting Maven Associates, Inc	Helms Brisco sponsorship	(500.00)
09/25/2024	14046	Edgemarks	Custom Manicure set for gifts	(1,170.50)
09/27/2024	14047	Naylor, LLC	Advertising	(1,930.00)
09/03/2024	EFT	Blue Cross & Blue Shield of Rhode Island	Medical insurance	(12,839.56)
09/03/2024	EFT	Delta Dental of Rhode Island	Dental insurance	(793.35)
09/04/2024	EFT	Preferred Offices Properties LLC	DC rent	(82.40)
09/05/2024	EFT	Technology Advisory Group	Owl & cloud key	(2,120.00)
09/09/2024	ACH	Brand USA	Trade show registration	(9,500.00)
09/09/2024	EFT	Vimeo	Annual license	(3,500.00)
09/09/2024	EFT	Sansiveri, Kimball & Co., LLP	Progress payment for audit	(5,600.00)
09/10/2024	ACH	DATTCO, Inc.	Sponsorship-Boston to Newport	(11,755.00)
09/10/2024	ACH	MMGY Global LLC	PR retainer + media fam expenses	(6,419.16)
09/10/2024	ACH	Bright Business Media LLC	Advertising	(4,700.00)
09/10/2024	ACH	Goldberg Law Offices	Monthly retainer	(3,500.00)
09/10/2024	ACH	The Republican	Advertising	(3,000.00)
09/10/2024	ACH	I & F Excellent Cleaning Inc	Office cleaning	(400.00)
09/10/2024	EFT	UPS	Shipping/handling	(498.77)
09/12/2024	ACH	International Tennis Hall of Fame (v)	Sponsorship	(35,000.00)
09/12/2024	EFT	The Hartford Group Benefits	STD/LTD/LIFE/A&D	(668.41)
09/16/2024	EFT	MetTel	Phone/Internet	(2,449.56)

**Discover Newport**  
**Check Detail-Bed tax account**  
**September 30, 2024**

Date	Num	Name	Description	Amount
09/24/2024	EFT	Crystal Rock	Water	(50.99)
09/25/2024	ACH	Simpleview, LLC	Hosting fees/Stackla/e-newsletters	(8,486.34)
09/25/2024	EFT	American Express	Payment	(30,325.04)
09/25/2024	EFT	Elmwal Associates LLC	Office rent	(6,905.00)
09/25/2024	EFT	Small Market Meetings Conference LLC	Advertising	(4,035.00)
09/25/2024	EFT	US Bank Equipment Finance	Copier rent	(2,764.92)
09/25/2024	EFT	Maritime Tribes	Luggage tags for premium gifts	(800.00)
09/25/2024	EFT	Transamerica Employee Benefits	Accident/cancer-employee paid	(319.73)
09/25/2024	EFT	Appfolio	Fee for ACH rent payment	(2.49)
09/26/2024	EFT	Technology Advisory Group	Monthly IT retainer	(2,979.10)
09/27/2024	ACH	Cvent, Inc.	Advertising	(38,413.00)
09/27/2024	ACH	Discover New England	Annual partnership renewal	(3,500.00)
09/27/2024	ACH	Smartsheet Inc	Annual license	(3,267.02)
09/12/2024	EFTEmpower	Empower	457 contribution	(7,560.52)
09/25/2024	EFTEmpower	Empower	457 contribution	(7,560.52)
09/03/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(25.00)
09/04/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(18.65)
09/09/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(15.00)
09/16/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(44.58)
09/18/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(15.50)
09/27/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(116.26)
09/11/2024	EFTPAY	Complete Payroll-Pay	Payroll weekend 09/07/24	(36,236.15)
09/11/2024	EFTPAY	Complete Payroll-taxes	Payroll taxes	(18,431.95)
09/11/2024	EFTPAY	Complete Payroll-Fee	Payroll fee	(213.12)
09/25/2024	EFTPAY	Complete Payroll-Pay	Payroll weekend 09/21/24	(38,378.26)
09/25/2024	EFTPAY	Complete Payroll-taxes	Payroll taxes	(18,969.14)
09/25/2024	EFTPAY	Complete Payroll-Fee	Payroll fee	(85.09)
Total cash disbursement \$				<u>(344,297.48)</u>

**Discover Newport**  
**Check Detail-Nonbed tax account**  
**September 30, 2024**

Date	Num	Name	Description	Amount
09/04/2024	ACH	Alyson C Adkins	Reimbursement for airfare/room deposit Advocacy/Business DI conference	\$ (1,029.72)
09/04/2024	ACH	Tim Walsh	Airfare for Brand USA trade show	(889.58)
09/04/2024	ACH	Susan Carlson	Airfare for Holiday Showcase trade show	(404.97)
09/04/2024	ACH	Natalie Manning	Reimbursement for mileage, photo shoot props, staff lunch	(165.97)
09/04/2024	ACH	Patricia Smurro	Reimbursement for item for FICP	(32.65)
09/06/2024	ACH	Alexander Hurd	Travel expenses for Connect Marketplace trade show	(1,686.32)
09/06/2024	ACH	Susan Carlson	Travel expenses for Connect Milwaukee trade show	(949.62)
09/10/2024	1239	Salve Regina University	Remaining balance-Gold Star program for rooms	(10,180.00)
09/10/2024	1238	TR McGrath	Travel expenses for Ireland sister city mission	(1,239.44)
09/10/2024	1240	Jan Hagerstrom	Reimbursement for mileage	(89.99)
09/10/2024	ACH	Clara Crawford	Reimbursement for mileage	(6.57)
09/25/2024	ACH	Patricia Smurro	Travel expenses for NYC client event, Amex trade show, + office visit	(2,786.62)
09/25/2024	ACH	Alexander Hurd	Travel expenses for Amex trade show + airfare for DC client event	(1,153.98)
09/25/2024	ACH	Claudia Evora	Reimbursement for health & wellness	(294.96)
09/25/2024	ACH	Susan Carlson	Reimbursement for health & wellness + Doble Engineering site inspection	(252.67)
09/25/2024	ACH	Tim Walsh	Airfare for DC client event	(210.57)
09/25/2024	ACH	Clara Crawford	Reimbursement for mileage	(52.78)
09/27/2024	ACH	Blackstone Caterers	Deposit for Smart Meetings closing event	(10,960.00)
09/27/2024	ACH	Alexander Hurd	Reimbursement for Brooks Inc site inspection	(197.24)
09/11/2024	EFT	QuickBooks Payments	System-recorded fee for QuickBooks Payments-credit card	(9.00)
09/25/2024	EFT	QuickBooks Payments	System-recorded fee for QuickBooks Payments-credit card	(61.79)
09/25/2024	EFT	American Express	Payment	(2,864.42)
09/30/2024	EFT	BankNewport (v)	ACH fee	(10.00)
			Total cash disbursement	<u><u>\$ (35,528.86)</u></u>

**Discover Newport**  
**American Express Detail**  
**September 30, 2024**

Date	Name	Description	Amount
2121 American Express-Adkins			
09/01/2024	Amazon	Breakroom/office supplies	\$ 267.72
09/01/2024	Apple Business	Monthly fee for Apple Business Manager	146.73
09/01/2024	Middletown Self Storage	Storage Unit 2320 & 2108	540.00
09/01/2024	Google Suite	Monthly fee for Google Business Manager	287.99
09/03/2024	Stop & Shop	Breakroom supplies	90.05
09/04/2024	Amazon	Breakroom/office supplies	36.28
09/05/2024	Staples	Refund	(58.63)
09/05/2024	Newport Chowder Company	Lunch with auditors	167.24
09/11/2024	Staples	Office supplies	9.99
09/12/2024	Roman Carpet Cleaning	Office carpets cleaned	868.00
09/13/2024	YouTubeTV	Monthly fee	78.10
09/17/2024	Federal Express	Shipping/handling	37.93
09/17/2024	Landsend	Logo wear for A Hurd	78.46
09/24/2024	Federal Express	Shipping/handling	11.15
09/27/2024	Security Metrics, Inc	PCI compliance	195.00
09/28/2024	Adobe	Monthly software license	207.92
09/30/2024	Apple Store	iMac for C Evora	1,299.00
09/30/2024	Amazon	Breakroom/office supplies	31.99
Total for 2121 American Express-Adkins			<u>\$ 4,294.92</u>
2122 American Express-Smith			
09/04/2024	Island Adventure	Rental of LSV	\$ 138.03
09/04/2024	RICC Garage	Parking	20.00
09/04/2024	Digital Newspaper	Newspaper	14.99
09/07/2024	Citgo	Gas for CVB car	29.71
09/11/2024	Bar Cino	Lunch with S Leonard	98.16
09/12/2024	The Roasted Clove	Lunch for September board meeting	231.01
09/14/2024	Bohlin	Staff lunch	80.59
09/26/2024	Sunoco	Gas for CVB car	31.52
Total for 2122 American Express-Smith			<u>\$ 644.01</u>
2124 American Express-Farrington			
09/01/2024	Constantcontact	e-blasts	\$ 731.88
09/02/2024	Network Solutions	Web forwarding	15.92

**Discover Newport**  
**American Express Detail**  
**September 30, 2024**

Date	Name	Description	Amount
09/03/2024	Newport Polo	Refund	(64.80)
09/04/2024	Bee By Mailup	Template for e-blasts	30.00
09/04/2024	RICC Garage	Parking	20.00
09/09/2024	Canva	Annual license	119.99
09/10/2024	Wal-Mart	Supplies for visitor center	57.83
09/11/2024	America's Cup Charters	Tickets for German media	190.50
09/13/2024	BJ's Wholesale	Chocolates for NRW promo	287.98
09/13/2024	Arkwear	Boat show vest	70.00
09/17/2024	Bar Cino	Newport Restaurant Group gift certificates for media	1,000.00
09/17/2024	Network Solutions	Web forwarding	15.99
09/18/2024	Network Solutions	Web forwarding	24.96
09/18/2024	Potter League for Animals	Sponsorship	250.00
09/18/2024	Hope & Main	Tickets for anniversary celebration	554.95
09/19/2024	Fish Window Cleaning	Window cleaning	50.00
09/20/2024	America's Cup Charters	Refund	(95.25)
09/20/2024	La Forge Casino Restaurant	Lunch with International journalist	150.28
09/21/2024	Brenton Hotel	1 room night for German journalist	349.00
09/21/2024	Hard Press Cider	Props for story	22.80
09/22/2024	Michaels	Fall décor for visitor center	46.64
09/25/2024	Brenton Hotel	Refund	(3.52)
09/25/2024	The New Store	Sweatshirt for media	24.99
09/25/2024	Flodesk	Template for e-blasts	19.00
09/27/2024	Creatopy	Template for digital ads	32.00
09/30/2024	Network Solutions	Web forwarding	31.91
09/30/2024	Michaels	Office supplies	55.83
Total for 2124 American Express-Farrington			<u>\$ 3,988.88</u>
2125 American Express-Walsh			
09/04/2024	Linkedin	Monthly fee	64.19
09/10/2024	The Lobster Guy	Gift certificate for Amex trade show giveaway	150.00
09/13/2024	Bird's Eye View Inc	Tour for FAM-Art of Travel	170.00
09/13/2024	Brenton Hotel	Room night for Art of Travel FAM	249.00
09/13/2024	MB Exhibitor	Electrical for Imex booth trade show	109.00
09/18/2024	Best Bottles Nyc	Supplies for NYC client event #2	156.96
09/18/2024	Jacks 40 West	Supplies for NYC client event #2	7.60
09/19/2024	Milano Market Sandwiches	Supplies for NYC client event #2	500.83

**Discover Newport**  
**American Express Detail**  
**September 30, 2024**

Date	Name	Description	Amount
09/19/2024	La Pecora Bianca	Dinner for NYC client event	5,059.08
09/20/2024	Farmaesthetics	Gift certificate for NYC client event #2	150.00
09/20/2024	Town Shop	Gifts for NYC client event #2	1,761.76
09/23/2024	Farmaesthetics	NYC client event #1	2,129.00
09/25/2024	Global Events	IMEX booth deposit	715.93
09/27/2024	Meeting Professionals International	Membership dues-A Hurd	550.00
09/27/2024	Farmaesthetics	Gift certificate for Kansas City client event giveaway	100.00
09/27/2024	American Bus Association	Membership dues-Discover Newport	700.00
Total for 2125 American Express-Walsh			<u>\$ 12,573.35</u>
2131 American Express-Earle			
09/03/2024	Gannett Newspaper	Subscription	\$ 9.99
09/07/2024	Boston Globe	Subscription	27.72
09/09/2024	Brenton Hotel	Rooms for media-Good housekeeping	1,167.00
09/09/2024	Brenton Hotel	Refund	(40.00)
09/11/2024	Dels Lemonade	Gifts for MMGY culinary FAM	10.00
09/11/2024	Drift Cafe	Gift card for MMGY culinary FAM	100.00
09/11/2024	Nitro Bar	Gift card for MMGY culinary FAM	100.00
09/11/2024	Kaffeology	Gift card for MMGY culinary FAM	100.00
09/13/2024	Village Hearth Baker	Lunch items for 'A Day in Jamestown'	59.86
09/13/2024	East Ferry Deli	Breakfast items for 'A Day in Jamestown'	10.01
09/14/2024	NY Times	Subscription	4.00
09/16/2024	Belle's Cafe	Gift card for DNE Irish media M Jackson	50.00
09/17/2024	Hammetts Wharf Hotel	Rooms for MMGY culinary FAM	1,534.50
09/18/2024	The Lobster Bar	Gift card for Forbes media L Mark	150.00
09/18/2024	Sowams Cider Works	Cider tasting for MMGY culinary FAM	81.00
09/18/2024	Smartsheet Inc	One annual license	89.88
09/18/2024	A Market	Drink for media walking tour	5.99
09/18/2024	Pasta Beach	Lunch with DNE Irish media M Jackson	124.96
9/18/2024	Guisto	Dinner with MMGY culinary FAM	624.62
09/19/2024	Foglia	Dinner with MMGY culinary FAM	355.00
09/19/2024	Brick Pizza Co	Pizza tasting for MMGY culinary FAM	24.00
09/19/2024	Beehive Cafe	Breakfast tasting for MMGY culinary FAM	81.00
09/19/2024	Bristol Bikes	Bike rental for MMGY culinary FAM	208.65
09/19/2024	O'Brien & Borrough	Spirit tasting for MMGY culinary FAM	53.28
09/20/2024	Shell Oil	Gas for pilot	39.66

Discover Newport  
American Express Detail  
September 30, 2024

Date	Name	Description	Amount
09/20/2024	Sweet Berry Farm	Apple donut tasting for MMGY culinary FAM	28.80
09/21/2024	Salty Jamestown	Dinner with MMGY culinary FAM	506.25
09/21/2024	Newport Vineyards	Lunch with MMGY culinary FAM	323.00
09/26/2024	The Gardiner House	Drinks with UK journalist/RI Commerce	44.56
09/26/2024	Chanterelle Restaurant	Dinner with UK journalist/RI Commerce	274.75
09/27/2024	Bird's Eye View Inc	Tour for UK journalist	170.00
09/27/2024	Folklore Provisions	Breakfast with MMGY culinary FAM	112.20
09/27/2024	Castle Hill Inn & Resort	Lunch with UK journalist/RI Commerce	193.00
09/27/2024	Stoneacre Brasserie	Dinner with UK journalist/RI Commerce	296.03
09/27/2024	Newport Harbor Island Resort	Rooms for UK journalist	904.74
Total for 2131 American Express-Earle			<u>\$ 7,824.45</u>

**Discover Newport**  
**Check Detail-Bed tax account**  
**October 31, 2024**

Date	Num	Name	Description	Amount
10/04/2024	14048	India Kenyon	Signs for long wharf	\$ (164.78)
10/04/2024	14049	CVBReps	DC December client event	(2,700.00)
10/15/2024	14050	McGrath Clambakes, Inc	Smart Meetings closing event	(1,632.00)
10/15/2024	14051	Luke Renchan Entertainment	Smart Meetings closing event	(750.00)
10/15/2024	14052	Lois Vaughan Music	Smart Meetings closing event	(200.00)
10/15/2024	14053	Ben & Jerry's-Newport	Smart Meetings closing event	(765.00)
10/18/2024	14054	Jamestown PTO	Donation	(250.00)
10/18/2024	14055	Your Kitchen Companion	Smart Meetings closing event	(3,900.00)
10/01/2024	EFT	Blue Cross & Blue Shield of Rhode Island	Medical insurance	(12,839.56)
10/01/2024	EFT	Delta Dental of Rhode Island	Dental insurance	(793.35)
10/02/2024	EFT	Preferred Offices Properties LLC	DC rent	(82.40)
10/04/2024	ACH	02809 Media LLC	Agency fee	(66,039.00)
10/04/2024	ACH	DATTCO, Inc.	Sponsorship-Boston to Newport	(22,282.00)
10/04/2024	ACH	Winner Partners LLC	Progress payment for search	(19,500.00)
10/04/2024	ACH	MMGY Global LLC	PR retainer + media fam expenses	(6,710.22)
10/04/2024	ACH	RapidScale, Inc	Cloud network-July-Sept	(5,825.98)
10/04/2024	ACH	Bright Business Media LLC	Advertising	(4,700.00)
10/04/2024	ACH	RPI	Trolley Rack Cards	(1,110.00)
10/04/2024	ACH	I & F Excellent Cleaning Inc	Office cleaning	(400.00)
10/04/2024	EFT	Sansiveri, Kimball & Co., LLP	Progress payment for audit	(16,800.00)
10/04/2024	EFT	Canto, Inc	Annual license	(11,025.01)
10/04/2024	EFT	Newport This Week	Advertising	(2,370.00)
10/07/2024	ACH	Simpleview, LLC	Hosting fees/Stackla/e-newsletters + Audio Eye	(17,686.34)
10/07/2024	ACH	Goldberg Law Offices	Monthly retainer	(3,500.00)
10/09/2024	EFT	Newport This Week	Advertising	(216.00)
10/12/2024	EFT	The Hartford Group Benefits	STD/LTD/LIFE/A&D	(668.41)
10/15/2024	ACH	WGBH Educational Foundation	Advertising	(2,099.50)
10/15/2024	ACH	RapidScale, Inc	Cloud network-October	(2,002.41)
10/15/2024	EFT	Technology Advisory Group	Monthly IT retainer	(2,978.50)
10/15/2024	EFT	UPS	Shipping/handling	(666.80)
10/16/2024	ACH	RPI	Downtown Newport Map	(3,707.00)
10/16/2024	EFT	MetTel	Phone/internet	(2,452.80)
10/17/2024	EFT	American Express	Payment	(26,460.51)



**Discover Newport**  
**Check Detail-Bed tax account**  
**October 31, 2024**

Date	Num	Name	Description	Amount
10/17/2024	EFT	Adler Pollock & Sheehan P.C.	Update website privacy policies	(2,975.00)
10/22/2024	EFT	Crystal Rock	Water	(42.49)
10/24/2024	EFT	Leone Marketing Solutions	Sunglasses for gifts	(1,146.20)
10/25/2024	EFT	Elmwal Associates LLC	Office rent	(6,905.00)
10/25/2024	EFT	Appfolio	Fee for ACH rent payment	(2.49)
10/30/2024	EFT-BP	Newport Art Museum and Art Association	October marketing meeting	(375.00)
10/30/2024	EFT-BP	Rhode Island Red Food Tours	Gifts for industry	(276.00)
10/31/2024	ACH	The Republican	Advertising	(3,850.00)
10/31/2024	EFT	Transamerica Employee Benefits	Accident/cancer-employee paid	(319.73)
10/31/2024	EFT	BankNewport (v)	ACH fee	(20.14)
10/09/2024	EFTEmpower	Empower	457 contribution	(6,560.52)
10/22/2024	EFTEmpower	Empower	457 contribution	(6,060.52)
10/07/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(32.42)
10/07/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(25.00)
10/15/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(4.39)
10/18/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(31.12)
10/21/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(25.00)
10/22/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(18.28)
10/23/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(4.32)
10/31/2024	EFTFSA	Complete Payroll-FSA	FSA reimbursement	(621.30)
10/08/2024	EFTPAY	Complete Payroll-Pay	Payroll weekend 10/05/24	(37,499.25)
10/08/2024	EFTPAY	Complete Payroll-taxes	Payroll taxes	(18,826.86)
10/08/2024	EFTPAY	Complete Payroll-Fee	Payroll fee	(213.12)
10/22/2024	EFTPAY	Complete Payroll-Pay	Payroll weekend 10/19/24	(39,064.79)
10/22/2024	EFTPAY	Complete Payroll-taxes	Payroll taxes	(19,077.91)
10/23/2024	EFTPAY	Complete Payroll-Fee	Payroll fee	(85.09)
Total cash disbursement \$				(387,339.51)

**Discover Newport**  
**Check Detail-Nonbed tax account**  
**October 31, 2024**

<b>Date</b>	<b>Num</b>	<b>Name</b>	<b>Description</b>	<b>Amount</b>
10/04/2024	ACH	Natalie Manning	Travel expenses for HOW conference	\$ (1,477.59)
10/04/2024	ACH	Susan Carlson	Travel expenses for Kansas City client event	(1,069.38)
10/04/2024	ACH	Patricia Smurro	Airfare for PCMA professional development + Meet NY trade show	(834.91)
10/04/2024	ACH	Alyson C Adkins	Reimbursement for airport parking + shuttle for DI conference	(415.58)
10/04/2024	ACH	Alexander Hurd	Airfare for PCMA professional development	(340.15)
10/04/2024	ACH	Pamela Blauvelt	Reimbursement for WPP site inspection/city tour	(121.74)
10/04/2024	ACH	Kathryn Farrington	Reimbursement for mileage	(89.87)
10/04/2024	ACH	Clara Crawford	Reimbursement for mileage	(21.61)
10/17/2024	ACH	Julie Grant	Reimbursement for health & wellness	(449.39)
10/18/2024	ACH	Susan Carlson	Travel expenses for IMEX trade show	(1,825.79)
10/18/2024	ACH	Patricia Smurro	Airfare for NECVB Rep December client event	(266.95)
10/18/2024	ACH	Pamela Blauvelt	Reimbursement for Amerisure site inspection	(188.60)
10/31/2024	ACH	Cassandra Earle	Reimbursement for mileage	(116.71)
10/17/2024	EFT	American Express	Payment	(9,739.44)
10/18/2024	EFT	QuickBooks Payments	System-recorded fee for QuickBooks Payments-credit card	(61.79)
10/31/2024	EFT	BankNewport (v)	ACH fee	(10.00)
Total cash disbursement				<u>\$ (17,029.50)</u>

**Discover Newport**  
**American Express Detail**  
**October 31, 2024**

Date	Name	Description	Amount
2121 American Express-Adkins			
10/1/2024	Federal Express	Shipping/handling	\$ 86.37
10/01/2024	Middletown Self Storage	Storage Unit 2320 & 2108	540.00
10/01/2024	Apple Business	Monthly fee for Apple Business Manager	142.89
10/01/2024	Google Suite	Monthly fee for Google Business Manager	287.99
10/01/2024	Dell	Computers/monitors/docking stations	18,555.08
10/02/2024	Stop & Shop	Breakroom supplies	81.29
10/03/2024	Amazon	Breakroom/office supplies	21.99
10/05/2024	Staples	Office supplies	47.94
10/06/2024	Amazon	Breakroom/office supplies	62.14
10/11/2024	Amazon	Breakroom/office supplies	88.48
10/13/2024	Gannett Newspaper	subscription to the Projo	19.99
10/13/2024	Gannett Newspaper	subscription to the Projo-Sept	19.99
10/13/2024	YouTubeTV	Monthly fee	78.10
10/15/2024	Federal Express	Shipping/handling	167.50
10/15/2024	Pitney Bowes	Quarterly postage machine fee	435.90
10/16/2024	effectv	Advertising	4,089.35
10/17/2024	Amazon	Refund	(31.99)
10/17/2024	Amazon	Breakroom/office supplies	61.66
10/17/2024	International Gay & Lesbian Travel Association	Membership dues	1,025.00
10/18/2024	Stop & Shop	Breakroom supplies	55.10
10/18/2024	Bar Cino	Staff lunch	124.23
10/19/2024	Amazon	Breakroom/office supplies	19.99
10/21/2024	Pitney Bowes	Ink for postage machine	187.98
10/21/2024	Gannett Newspaper	Subscription to the Daily News	10.07
10/24/2024	Newport County YMCA	Sponsorship	1,041.00
10/24/2024	Staples	Office supplies	194.57
10/25/2024	Staples	Office supplies	156.98
10/28/2024	Adobe	Monthly software license	207.92
10/30/2024	Dropbox	Software	132.16
10/30/2024	Amazon	Breakroom/office supplies	20.98
Total for 2121 American Express-Adkins			<u>\$ 27,930.65</u>
2122 American Express-Smith			
10/03/2024	Corner Bakery Cafe	Lunch with B Rowe	\$ 54.09
10/04/2024	Digital Newspaper	Newspaper	14.99
10/06/2024	Shell Oil	Gas for CVB car	28.30

**Discover Newport**  
**American Express Detail**  
**October 31, 2024**

Date	Name	Description	Amount
10/09/2024	O'Brien's Pub	Staff lunch	84.26
10/12/2024	Island Adventure	Rental of LSV	168.37
10/16/2024	Cru Cafe	Lunch with B Hunt	52.69
10/18/2024	Newport Marriott	Deposit for stake holder meetings	756.00
10/18/2024	Newport Marriott	Room deposit for Winner team	1,592.00
10/18/2024	Newport Harbor Island Resort	Refund of taxes	(98.94)
10/20/2024	Shell Oil	Gas for CVB car	29.76
10/21/2024	Bristol Sunset	Lunch with Winner team	69.66
10/21/2024	Castle Hill Inn & Resort	Dinner with Winner team	369.96
10/22/2024	22 Bowens Wine Bar & Grille	Dinner with Winner team	747.99
10/24/2024	Bird's Eye View Inc	Tour for Winner team	300.00
10/24/2024	Pasta Beach	Lunch with Winner team	100.83
Total for 2122 American Express-Smith			<u>\$ 4,269.96</u>

2124 American Express-Farrington			
10/01/2024	Lands End Limousine	Transportation from Amtrak to Newport for Japanese delegation	\$ 261.94
10/01/2024	Constantcontact	e-blasts	731.88
10/03/2024	Wally's Wiener	Staff lunch after site visit	66.56
10/04/2024	Bee By Mailup	Template for e-blasts	30.00
10/04/2024	Bar Cino	Lunch with Arts Council rep D Alfandre	17.08
10/04/2024	BJ's Wholesale	Visitor center supplies	13.90
10/07/2024	Seaport Hotel	Parking for Greater Boston Concierge trade show	38.00
10/07/2024	Marriott	Robe for giveaway at Greater Boston Concierge trade show	84.53
10/08/2024	Network Solutions	TMD URL renewal	985.80
10/08/2024	Faels Breakfast	Breakfast at Greater Boston Concierge trade show	39.23
10/08/2024	Clement's Market	Birthday cake for staff	27.80
10/08/2024	For Your Party	Logo matches for candle premium gifts	584.94
10/09/2024	Marriott	Room for Greater Boston Concierge trade show	173.26
10/10/2024	What'sUpNewp	Advertising	2,400.00
10/11/2024	Child and Family Services	Sponsorship	650.00
10/12/2024	Brenton Hotel	Deposit for 2 rooms	565.74
10/14/2024	Laz Parking	Parking	10.00
10/15/2024	Save the Bay (v)	Tickets for media	45.00
10/15/2024	Fish Window Cleaning	Window cleaning	50.00
10/16/2024	Brenton Hotel	Remaining balance on two rooms for Simpleview rep visit	565.74
10/16/2024	Bar Cino	Lunch with Simpleview rep visit	225.92
10/16/2024	Network Solutions	Annual fee for NRW web forwarding etc.	71.97

**Discover Newport**  
**American Express Detail**  
**October 31, 2024**

Date	Name	Description	Amount
10/16/2024	Shaw's	Flowers for C Earle	51.34
10/16/2024	Network Solutions	Web forwarding	25.14
10/18/2024	Pasta Beach	Lunch with DNE Irish media M Jackson	151.61
10/20/2024	RI Parking Co	Parking	31.35
10/20/2024	Wetransfer Plus	Annual license	120.00
10/21/2024	Creativemarket.Com	Fonts	26.00
10/21/2024	City By The Sea	Sponsorship of Friendsgiving	500.00
10/21/2024	The Mooring	Dinner with International media visit	377.39
10/22/2024	Network Solutions	Annual fee for Christmas in Newport URLs	253.06
10/23/2024	Creativemarket.Com	Fonts	29.00
10/24/2024	Newport Vineyards	Wine for Smart Meetings closing ceremony	2,007.60
10/24/2024	Newport Vineyards	Dinner with Winner team	145.16
10/25/2024	Flodesk	Template for e-blasts	19.00
10/25/2024	Young Designs Flowers	Get well flowers for	88.81
10/27/2024	Creatopy	Template for digital ads	32.00
10/28/2024	Child and Family Services	Reimbursed by K Farrington	50.00
10/28/2024	Ten31 Productions, Inc.	Entertainment for Smart Meetings closing event	2,900.00
Total for 2124 American Express-Farrington			<u>\$ 14,446.75</u>
2125 American Express-Walsh			
10/01/2024	Association Forum of Chicagoland	Final balance for Holiday Showcase trade show	\$ 2,300.00
10/02/2024	Global Experience Specialists Inc	Remaining balance for Amex trade show for booth	2,946.45
10/04/2024	Linkedin	Monthly fee	64.19
10/07/2024	National Tour Association	Membership dues-Discover Newport	875.00
10/07/2024	Gnjma	Membership dues-Discover Newport	458.00
10/08/2024	Global Experience Specialists Inc	To be refunded	599.50
10/17/2024	Amazon	Items for Smart Meetings closing ceremony	721.91
10/24/2024	Starbucks	Gift cards for premium gifts	3,450.00
Total for 2125 American Express-Walsh			<u>\$ 11,415.05</u>
2131 American Express-Earle			
10/01/2024	Hammetts Wharf Hotel	Rooms for USA Brand Brazilian media FAM	\$ 1,604.00
10/04/2024	Kaffeology	Food items for 'A Day in Portsmouth'	19.25
10/04/2024	Hammetts Wharf Hotel	Refund	(96.75)
10/04/2024	Sunset Cove	Food items for 'A Day in Portsmouth'	84.00
10/05/2024	Boston Globe Subscription	Subscription	27.72
10/08/2024	Newport Harbor Island Resort	Room for media K Gillian	529.00

**Discover Newport**  
**American Express Detail**  
**October 31, 2024**

Date	Name	Description	Amount
10/10/2024	Basil & Bunny	Food items for 'A Day in Bristol'	91.19
10/11/2024	Folklore Provisions	Food items for 'A Day in Bristol'	27.94
10/12/2024	NY Times	Subscription	4.00
10/21/2024	Marble House	Waters for USA Brand Brazilian media FAM	15.80
10/21/2024	UPP	Parking	31.35
10/21/2024	Vanderbilt Hotel	Breakfast for USA Brand Brazilian media FAM	214.00
10/21/2024	Bird's Eye View Inc	Tour for USA Brand Brazilian media FAM	306.00
10/21/2024	Castle Hill Inn & Resort	Lunch for USA Brand Brazilian media FAM	388.46
10/22/2024	Giusto	Dinner for USA Brand Brazilian media FAM	343.86
10/24/2024	Blue Kangaroo	Food items for 'A Day in Barrington'	26.51
10/24/2024	Black Pear	Food items for 'A Day in Barrington'	7.48
10/25/2024	Allianz Travel Insurance	Insurance	107.94
10/25/2024	Laz Parking	Parking	27.00
10/25/2024	Plant City	Food items for 'A Day in Barrington'	103.71
10/26/2024	Kimpton London	Room for British Writers Guild-canceled & partial refund	1,547.40
10/26/2024	AER Lingus	Credit with airline for future use-canceled original trip	1,210.34
10/31/2024	Scales & Shells (v)	Gift card for Patty J for NRW media	125.00
10/31/2024	Kimpton London	Refund	(1,137.69)
Total for 2131 American Express-Earle			<u>\$ 5,607.51</u>



# Newport and Bristol County Convention and Visitors' Bureau and Subsidiary

## ANNUAL COMPREHENSIVE FINANCIAL REPORT

*Fiscal year ended June 30, 2024*



**EVAN SMITH**  
*President & CEO*

**ALYSON C. ADKINS, CPA**  
*Vice President of Finance  
& Human Resources*

DISCOVER  
**NEWPORT**  
RHODE ISLAND

[DiscoverNewport.org](http://DiscoverNewport.org)



**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
**Annual Comprehensive Financial Report**  
**For the Year Ended June 30, 2024**

Item K2.

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**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
Annual Comprehensive Financial Report  
For the Year Ended June 30, 2024

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# INTRODUCTORY SECTION



Board of Directors  
Discover Newport  
44 Long Wharf Mall  
Newport, RI 02840

We are pleased to present this Annual Comprehensive Financial Report (ACFR) for the Newport and Bristol County Convention and Visitors' Bureau and Subsidiary (the Bureau) for the year ended June 30, 2024.

The Finance Department oversees the audit and assumes responsibility for the completeness and reliability of the information presented in this report. To provide a reasonable basis for making these representations, the Finance Department established a comprehensive internal control framework that is designed to provide reasonable assurance that the Bureau's assets are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that the cost of maintaining internal controls should not exceed the benefits derived based on management's estimates and judgments. All internal control evaluations occur within this framework. We believe the Bureau's internal controls adequately safeguard assets and provide reasonable assurance of the proper recording of financial transactions.

Sansiveri, Kimball & Co, a public accounting firm fully licensed and qualified to perform audits of local governments within the State of Rhode Island, has audited the Bureau's consolidated financial statements. The goal of the independent audit was to provide reasonable assurance that the basic financial statements of the Bureau as of and for the fiscal year ended June 30, 2024, are free of material misstatement. The independent audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the consolidated financial statements, assessing the accounting principles used and significant estimates made by management, and evaluating the overall financial statements presentation. The independent auditors concluded, based upon the audit, that the Bureau's consolidated financial statements as of and for the fiscal year ended June 30, 2024, are fairly presented, in all material respects, in conformity with accounting principles generally accepted in the United States (GAAP). The independent auditors' report is presented as the first two pages of the financial section of this ACFR.

Management's Discussion and Analysis (MD&A) immediately follows the independent auditors' report. It provides an analytical overview of the Bureau's operations for fiscal year (FY) 2024. This letter of transmittal is intended to complement the MD&A and other information contained in this report and should be read in conjunction with it.

## REPORTING ENTITY

This ACFR includes all funds of the Bureau. The Bureau is comprised of two entities, Newport and Bristol County Convention and Visitors' Bureau (DBA Discover Newport) and the Newport Tourism Marketing Management Authority (Newport Hotel Collection).

**Discover Newport** is unique, as it does not operate as a typical membership-based convention and visitors' bureau. It is a quasi-governmental organization established by state law, funded primarily by hotel tax revenues, and the governing body is composed of an autonomous Board of Directors (the Discover Newport Board). It is also a 501(c)(6) organization. Discover Newport was created to directly drive tourism to Newport and Bristol Counties, through marketing, sales, and advertising programs in cooperation with our industry partners.

Discover Newport's mission statement is:

"To positively influence the economy of Newport and Bristol Counties, Rhode Island, which includes Barrington, Bristol, Jamestown, Little Compton, Middletown, Newport, Portsmouth, Tiverton, and Warren, by marketing the region as a travel and tourism destination."

Discover Newport is charged with marketing and branding Newport and Bristol Counties as a premier travel destination. Its primary responsibility is attracting visitors to its destination, both for the lodging and non-lodging industries. While resorts advertise and market their individual properties, Discover Newport markets and brands the destination as a whole. Discover Newport integrates its branding campaigns with sales, marketing, and public relations activities, as well as special events, to attract visitors, both in the leisure and business markets.

The **Newport Hotel Collection** is a District Management Authority and was established by the Newport City Council in September 2017. It is 100% funded by a special assessment tourism fee of \$1/per room/per night for properties over 20 rooms within the district. In June 2021, the Newport City Council approved the rooms within the district to be properties over 18 rooms within the district. The special assessment tourism fee increased to \$1.50/per room/per night in FY 2024. It is governed by an autonomous Board of Directors (the Newport Hotel Collection Board).

The Newport Hotel Collection is charged with marketing and branding the district by sponsoring and promoting recreational, cultural, and retail activities and providing general marketing and promotion efforts. The Newport Hotel Collection has no employees; it is managed by Discover Newport. Discover Newport's Board of Directors appoints seven (7) of the nine (9) seats on the Newport Hotel Collection Board and is therefore a subsidiary of Discover Newport.

The Newport Hotel Collection is in the process of renewing the district under the new state law, Tourism Improvement Districts. The Board of Directors will turn into a committee under the Discover Newport Board.

Funding received by both Discover Newport and the Newport Hotel Collection is received two months in arrears.



## ECONOMIC CONDITION

The travel & tourism industry is one of the largest contributors to and principle economic drivers in Newport and Bristol Counties. As a result, U.S. and international travel trends are closely monitored. Newport and Bristol Counties have a hotel room inventory exceeding over 4,200, with approximately 4,000 of those rooms located in Newport and Middletown. (These include properties that were closed due to renovations.)

As we anticipated at the end of fiscal year 2023, we saw a slowdown in the leisure market, with occupancy decreasing by 3%, from 60.41% to 57.09% for the fiscal year. While average daily room rates increased by 2% for the year, we saw a -4% decrease during the summer months in Newport, where the majority of our funding comes from. We saw an increase in our conference markets during the offseason.

As we look to fiscal year 2025, Discover Newport is keeping a close eye on the economy. We expect to see a rebound in the leisure market, as nearly three-fourths of leisure travelers expect to take a minimum of three trips in the next year, a 46% increase from 2023, according to a survey from the Cheval Collection. We are hoping to capture the leisure traveler during the offseason, as 53% of Cheval respondents said they would book trips at less convenient times to get lower prices. We expect to see a slowdown in the international market, as many international travelers will hold off on travel until 2026 for the FIFA World Cup. We expect another strong year in the conference markets.

Discover Newport has operating reserves that can be used to offset any shortfalls in projected revenues to keep sales and marketing plans intact. These reserves also protect Discover Newport if our area suffers any natural disasters, i.e. damage from hurricanes.

The Discover Newport staff have been and will continue to work cooperatively with many alliance partners to promote Newport & Bristol Counties as a safe and interesting travel option to consider for those that are ready to travel at this time. We recognize and embrace that safe travel is a shared responsibility between our visitors, our industry employees, and our residents.

Respectfully submitted,

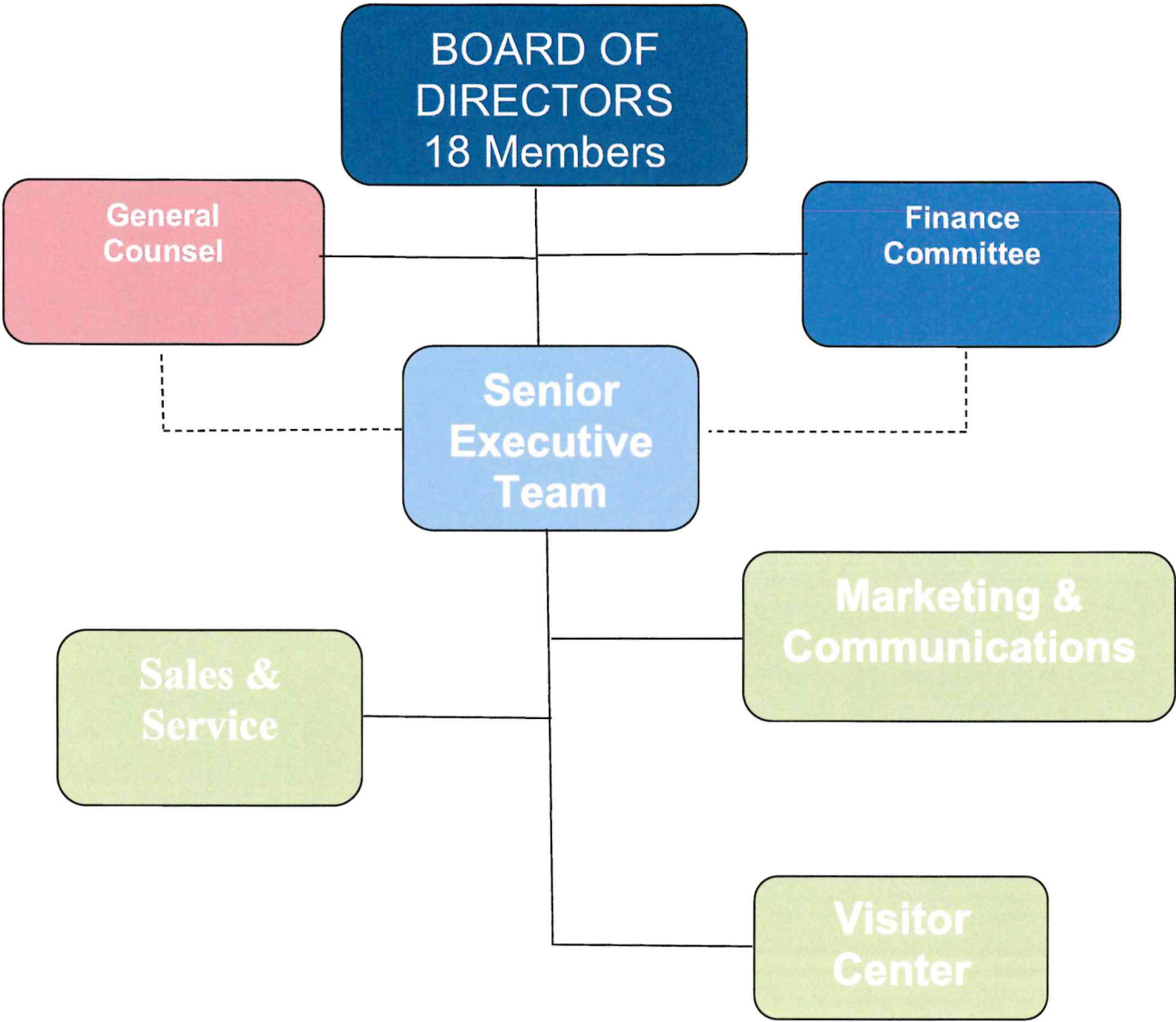
*Evan Smith*

Evan Smith  
President & CEO



Alyson Adkins, CPA  
VP of Finance & Human  
Resources

Newport and Bristol County Convention and Visitors' Bureau and Subsidiary  
Organization Chart  
For the Year Ended June 30, 2024



# Newport and Bristol County Convention and Visitors' Bureau and Subsidiary

## Board of Directors

For the Year Ended June 30, 2024

### The Discover Newport Board

This eighteen-member board is comprised of thirteen members appointed by the nine-town councils within Newport and Bristol Counties and five representatives who are nominated by the Discover Newport Board to represent the hotel industry (over 100 rooms), the hotel industry (under 100 rooms), restaurant industry, attractions industry, and general business interests. The members serve a three-year term and can be reappointed for one additional three-year term. As of June 30, 2024, members of the board included:

#### Term Expires

#### Appointed by the City of Newport

Gillian Fox	June 2025
Sean O' Connor	June 2025
Charlie Holder *	June 2025

#### Appointed by the Town of Middletown

Rocky Kempenaar	June 2025
Peter Connerton	
TR McGrath-Board Chair *	June 2025

#### Appointed by the Town of:

Portsmouth - Matt Gray *	June 2026
Jamestown – Marla Romash	June 2026
Tiverton – Meredith Brower	June 2026
Little Compton - Andrew Moore	June 2026
Bristol – Stephen Brigidi-Secretary	June 2026
Warren – Keri Cronin	June 2026
Barrington - Ann Hof	June 2024

#### Nominated by Discover Newport Board:

Lodging over 100 rooms - Pamela Baldwin-Treasurer*	June 2024
Lodging under 100 rooms - Keith Chouinard-Vice Chair	June 2024
Restaurant representative – Patrick Fitzgerald	June 2024
Attraction's representative – John Nunes	June 2024
Member of the public - Missy Varao	June 2024

\* Member of the Finance Committee

Newport and Bristol County Convention and Visitors' Bureau and Subsidiary  
Board of Directors  
For the Year Ended June 30, 2024

The Newport Hotel Collection Board

This nine-member board is comprised of seven members appointed by Discover Newport and two members appointed by the City of Newport. All board members come from properties within the district. The members serve a three-year term until their successors are appointed and will have qualified. As of June 30, 2024, members of the board included:

	Term Expires
<b>Appointed by the Discover Newport Board</b>	
Andy Ross – Brenton Hotel-Treasurer	June 2027
Anne Krugman – Newport Harbor Island Resort	June 2027
Brian Young - Castle Hill Inn-Chair	June 2027
Michelle Taraverdian – Newport Marriott	June 2025
Derek Shelly-Hotel Viking	June 2025
Randi Milewski - Hammetts Wharf Hotel	June 2026
Cheryl Twist-The Chanler	June 2026
<b>Appointed by the City of Newport</b>	
Kirby Arsenault -Newport Harbor Hotel & Marina	June 2025
Lynn Ceglie - City Council Representative	June 2026



**The Discover Newport Senior Executive Team**

The Discover Newport Board of Directors serves as a policy-making body and employs a President to serve as Chief Executive Officer. As of June 30, 2024, the Discover Newport senior executive team consists of:

Evan Smith-President/Chief Executive Officer

Alyson Adkins-Vice President of Finance and Human Resources

Kathryn Farrington-Vice President of Marketing

John (Tim) Walsh-Vice President of Sales

# FINANCIAL SECTION

## INDEPENDENT AUDITORS' REPORT

To the Board of Directors of the

Newport and Bristol County Convention and Visitors' Bureau:

### Opinion

We have audited the accompanying consolidated financial statements of Newport and Bristol County Convention and Visitors' Bureau and Subsidiary (the Bureau) as of and for the years ended June 30, 2024 and 2023, and the related notes to the consolidated financial statements, which collectively comprise the Bureau's basic financial statements as listed in the table of contents.

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of the Bureau as of June 30, 2024 and 2023, and the changes in its financial position and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Bureau, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the consolidated financial statements that are free from material misstatements, whether due to fraud or error.

In preparing the consolidated financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the Bureau's ability to continue as a going concern for twelve months beyond the consolidated financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the consolidated financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the consolidated financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Bureau's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the consolidated financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Bureau's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

## Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis be presented to supplement the basic consolidated financial statements. Such information is the responsibility of management and, although not a part of the basic consolidated financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic consolidated financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing

the information and comparing the information for consistency with management's responses to our inquiries, the basic consolidated financial statements, and other knowledge we obtained during our audit of the basic consolidated financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### **Supplementary Information**

Our audits were conducted for the purpose of forming an opinion on the consolidated financial statements that collectively comprise the Bureau's basic financial statements. The accompanying supplemental schedules 1 and 2 are presented for purposes of additional analysis and are not a required part of the basic consolidated financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic consolidated financial statements. The information has been subjected to the auditing procedures applied in the audits of the basic consolidated financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic consolidated financial statements or to the basic consolidated financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the basic consolidated financial statements as a whole.

### **Other Information**

Management is responsible for the other information included in the annual report. The other information comprises the introductory and statistical sections but does not include the basic consolidated financial statements and our auditors' report thereon. Our opinions on the basic consolidated financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audits of the basic consolidated financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic consolidated financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

Providence, Rhode Island  
November XX, 2024

## Management's Discussion and Analysis



As management of the Newport and Bristol County Convention and Visitors' Bureau (Discover Newport) and the Newport Tourism Marketing Management Authority (Newport Hotel Collection), collectively referred to as the Bureau we offer readers of the Bureau's financial statements this narrative overview and analysis of the Bureau's financial performance for the fiscal year (FY) ended June 30, 2024. We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in the letter of transmittal, which can be found on pages i to iii of this report.

## FINANCIAL HIGHLIGHTS

- Total revenues decreased approximately \$72 thousand for FY 2024. Hotel taxes declined by -1% and the tourism fee increased by +38% over the prior year. Total grant income (public) decreased by -64% over the prior year. Private source revenue (advertising, promotional participation, etc.) excluding investment return, net, improved by 21% over the prior year. In FY 2024, we continued the complimentary participation for all restaurants participating in Newport Restaurant Week and Burger Bender. The decline in revenue is mainly attributable to the decline in public grant income. Public grant income varies from year to year based on grants available that the Bureau is eligible for.
- Discover Newport invested approximately \$4.9 million in sales and marketing efforts. Some of the leisure investments supported the creation, management and marketing of Newport Restaurant Week, Burger Bender, Fall, Holiday, Winter, Spring, and Gilded Age campaigns. Our key feeder markets for these campaigns are Massachusetts, Connecticut, New York, New Jersey, Philadelphia, Baltimore, DC, and Virginia. Other investments included a series of leisure e-blasts to our feeder markets, creation of off-season commercials, creation and production of a destination travel guide, and the continued sponsorship of line 67 RI Public Transit Authority bus route. We also added a transportation sponsorship, the Boston to Newport bus route, which began in June 2024. We also provided sponsorships for Newport Winter Festival, Christmas in Newport, Cliff Walk, St. Patrick's Day parade, Daffodil Days, street festivals, and the Newport Mansions. For media visits, we hosted over 500 international and domestic journalists. On the corporate sales side investments included a mix of print and digital advertising campaigns, hosting 8 client events, attendance at 25 trade shows, and hosted 55 meeting planners site inspections.
- Discover Newport continues to operate a 700 square foot Visitor Center at 21 Long Wharf Mall. The center is open 7 days a week from June-October, 5 days a week in November, December, April, and May, and 3 days a week for March. For January and February, the center was opened for holidays and school vacation weeks. During cruise ship season, which is normally from August-October, Discover Newport has a large kiosk in Perrotti Park to assist cruise ship visitors. For FY 2024, we hosted over 40 cruise ships at Perrotti Park.
- The Newport Hotel Collection invested approximately \$153 thousand in sales and marketing efforts. Some of the investments included website advertising and RI Hospitality membership dues for all members. The Board voted for these to be annual membership benefits for all properties. The Newport Hotel Collection also hosted a sales training for all the sales staff in the participating properties. The process for renewing the district began in January 2024. As of June 30, 2024, the Newport Hotel Collection is still working with the City of Newport on this renewal. All remaining funds have been reserved for future years.
- Net position decreased approximately \$240 thousand to approximately \$4.2 million during FY 2024. This decrease is primarily due to advertising for the HBO Gilded age which was postponed

**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2024**

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from the winter of 2023 to the winter of 2024. The Bureau used funds from the operating reserves to fund this campaign.

## CONDENSED COMPARATIVE DATA

### ASSETS, DEFERRED OUTFLOWS, LIABILITIES, DEFERRED INFLOWS, AND NET POSITION

The Bureau's change in net position decreased approximately \$240 thousand during the year as follows:

CHANGES IN NET POSITION				
	FY 2023	FY 2024	Increase (Decrease)	
			Amount	Percent
Net position – beginning				
Revenues	\$4,056,666	\$ 4,454,619	\$ 397,953	10%
Expenses	5,823,728	5,751,647	(72,081)	-1%
Change in net position	5,425,775	5,991,732	565,957	10%
Net position – ending	397,953	(240,085)	(638,038)	-160%
	\$4,454,619	\$ 4,214,534	\$(240,085)	-5%

Decrease in overall net position is a function of the postponement of advertising for the HBO Gilded Age from fiscal year 2023 to fiscal year 2024. This was a budgeted deficit.

During FY 2024, net position consists of the following:

CONSOLIDATED STATEMENT OF NET POSITION				
	June 30, 2023	June 30, 2024	Increase (Decrease)	
			Amount	Percent
Current and other assets	\$ 4,958,676	\$ 4,760,230	\$ (198,446)	-4%
Capital assets	709,629	580,980	(128,649)	-18%
Total assets	\$ 5,668,305	\$ 5,341,210	\$ (327,095)	-6%
Current liabilities	\$ 632,658	\$ 650,636	\$ 17,978	3%
Long-term liability	581,028	476,040	(104,988)	-18%
Total liabilities	\$ 1,213,686	\$ 1,226,676	\$ (87,010)	-7%
Net position				
Net investment in capital assets	55,592	14,229	(41,363)	-74%
Board-designated	984,327	1,051,594	67,267	7%
Unrestricted	3,414,700	3,148,711	(265,989)	-8%
Total net position	\$ 4,454,619	\$ 4,214,534	\$ (240,085)	-5%

A small portion of net position reflects an investment in capital assets net of debt used to acquire those assets. Board-designated net position is reported separately to show resources the Boards have deemed for long-term use. Net position declined approximately \$240 thousand, as a result of the changes above.



**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
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**REVENUES**

Revenues are classified as either public or private. Private revenues are those directly generated by an activity of the Bureau. For example, the sale of advertising on the website, co-op fees for trade shows, participation fees for client events, etc.

The public revenue classification includes all hotel taxes and tourism fees because the income is not derived by an activity of the Bureau. The State of Rhode Island levies a hotel tax on all transient lodging establishments in Newport and Bristol Counties, and the Bureau receives a portion of that tax, which is the Bureau's primary source of revenue. The Newport Management Authority assesses a tourism fee on all transient lodging establishments with greater than eighteen rooms in Newport. The Bureau receives 97% of this fee. Grant income received from a government institution is also classified as public revenue.

Total revenues for FY 2024 amounted to \$5.7 million, a 1% decrease over FY 2023.

	FY 2023	FY 2024	Increase (Decrease)	
			Amount	Percent
Public revenues				
Hotel taxes	\$ 5,005,710	\$ 4,973,579	\$ (32,131)	-1%
Tourism fee	261,963	361,535	99,572	38%
Government grants and funding	376,820	135,542	(241,278)	-64%
Total public revenue	5,644,493	5,470,656	(173,837)	-3%
Private revenues				
Advertising	56,850	70,000	13,150	23%
Promotional participation	16,315	31,194	14,879	91%
Event hosting	27,087	13,056	(14,031)	-52%
Other	20,720	32,187	11,467	55%
Investment return, net	58,263	134,554	76,291	131%
Total private revenues	179,235	280,991	101,756	57%
Total revenues	\$ 5,823,728	\$ 5,751,647	\$ (72,081)	-1%

Hotel taxes provided approximately \$4.97 million during FY 2024, a decrease of approximately \$32 thousand over fiscal year 2023. The hotel tax is affected by the number of lodging rooms available, occupancy rate, and average daily room rate (ADR). For FY 2024, the room inventory remained flat, however we had one of our largest hotels offline for six months due to renovations. Occupancy percentage decreased from 60.41% to 57.09% in FY 2024. The most volatile factor in calculating hotel taxes is ADR. With hotel rooms being booked over the internet, price fluctuations are common, with hotels having the ability to respond quickly to occupancy trends. ADR averaged \$240.07 in FY 2024, a 2% increase over the \$236.44 result in FY 2023. The tourism fee is a \$1.50 fee per room night on all transient lodging establishments within Newport County greater than eighteen rooms, an increase of \$.50 over fiscal year 2023. The tourism fee provided approximately \$361 thousand during FY 2024, an increase of \$99 thousand. The decrease in hotel taxes is attributable mainly due to the decrease in occupancy and the increase in the tourism fee is attributable mainly due to the increase in the assessment.

The majority of hotel tax revenue was generated in the City of Newport (\$3.3 million or 67%). The second largest generator of hotel taxes is the Town of Middletown, at \$1.4 million (29%). The other incorporated towns of Bristol, Barrington, Jamestown, Little Compton, Portsmouth, Warren, and Tiverton combined to provide the remaining 4%.

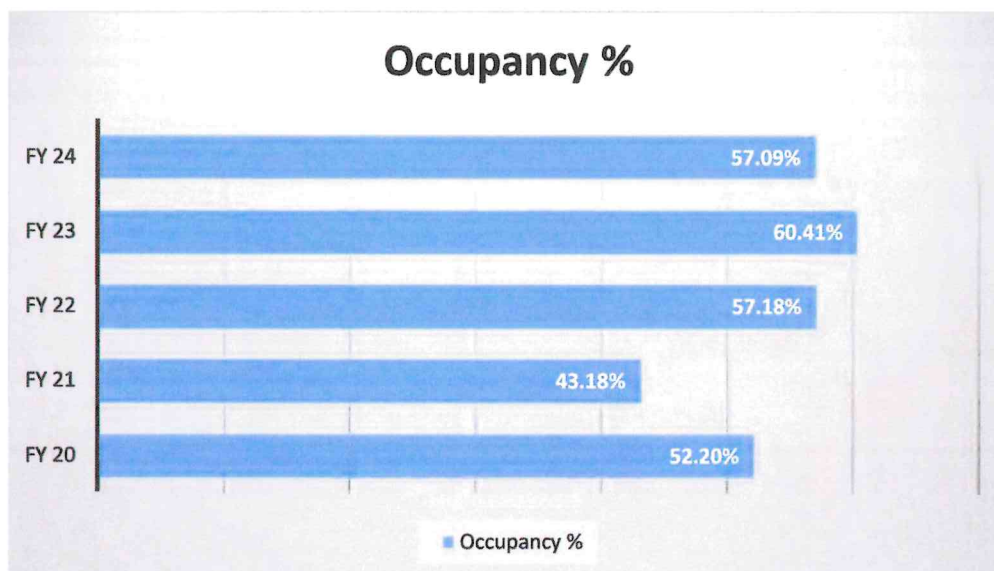
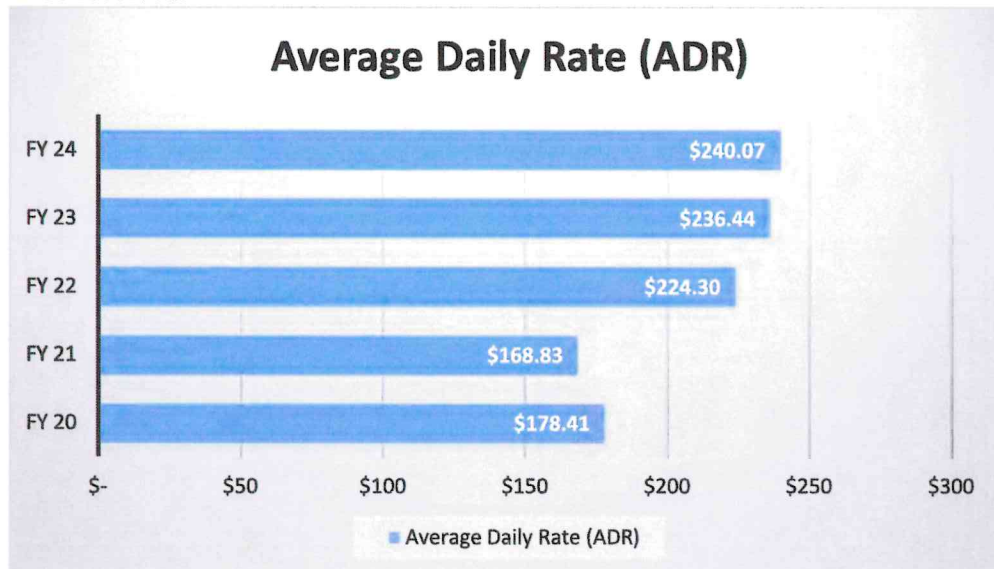
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**For the Year Ended June 30, 2024**

Item K2.

Government grants and funding are grants the Bureau received from the State of RI as a pass through from the federal government. In FY 2024, the Bureau received a technology grant for approximately \$166 thousand, of which \$31 thousand is included in deferred revenue as the expenses relate to FY 2025.

Private revenues increased \$101 thousand as compared to FY 2023. This is also attributable to several factors; we had more industry partners take part in promotional participation in trade shows; our investments performed well in FY 2024; and we obtained new advertisers on our website.

Below is a five-year analysis of the average daily room rate (ADR), occupancy, and actual hotel tax and tourism fee received.



Newport and Bristol County Convention and Visitors' Bureau and Subsidiary  
Management's Discussion and Analysis  
For the Year Ended June 30, 2024



The hotel tax rate is 6% on lodging facilities in the Newport and Bristol Counties, and such rate can only be modified by the action of the Rhode Island State Legislature. 1% of the hotel tax goes to the town that the lodging facility is physically located in. The remaining 5% hotel tax for hotel room rentals is distributed as follows:

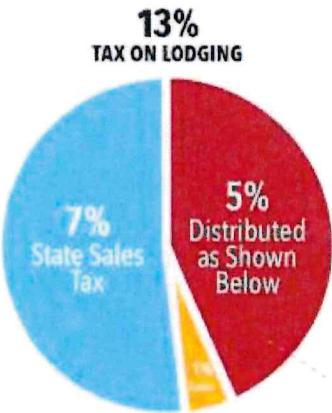
45%	Discover Newport
25%	City/Town where the lodging property is physically located
25%	Rhode Island Commerce Corporation
5%	Greater Providence-Warwick Convention and Visitor's Bureau



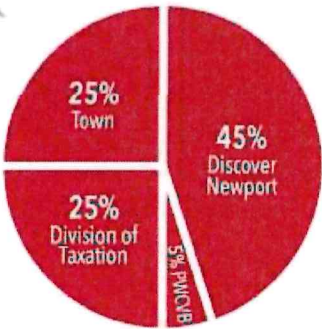
# HOW LODGING TAXES ARE DISTRIBUTED

(For hotels and inns, but not for short-term rentals)

## GROSS LODGING REVENUE



**Lodging Tax:** When a traveler stays in a Newport and Bristol County hotel or inn they pay 13% tax. That is a combination of a 7% state sales tax and a 6% lodging tax. Of the 6% lodging tax, 5% is distributed by a formula; the additional 1% is distributed directly to the city/township.



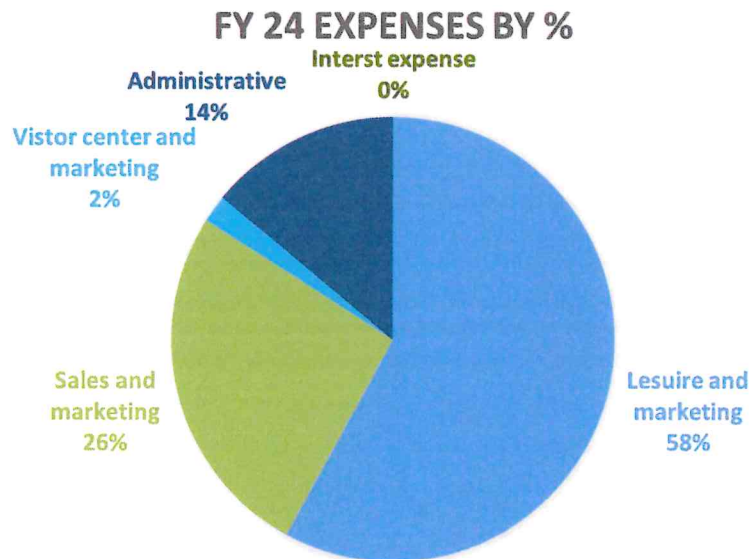
**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
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**EXPENSES**

Total expenses by function were as follows:

	FY 2023	FY 2024	Increase (Decrease)	
			Amount	Percent
Visitor center and marketing	\$ 132,641	\$ 123,798	\$ (8,843)	-7%
Leisure and marketing	3,078,035	3,470,288	392,253	13%
Sales and marketing	1,435,621	1,533,907	98,286	7%
Administrative	747,802	837,054	89,252	12%
Interest expense	31,676	26,685	(4,991)	-16%
	<b>\$ 5,425,775</b>	<b>\$5,991,732</b>	<b>\$ 565,957</b>	<b>10%</b>

In the leisure market, we invested approximately \$2.2 million in advertising and sponsorships. Working with the Rhode Island Public Transit Authority, we continued our sponsorship of line 67, which runs from the Transportation Center to Bellevue Ave, for six months. We added a sponsorship for a Boston to Newport bus, which began in June 2024, running on the weekends, 2 round trips per day. The sales and services market, which consists of the corporate sales side, we invested approximately \$234 thousand in advertising. The increase in administrative expenses mainly relates to the renewal of the Tourism Improvement District. Across all three departments, excluding the visitor center, is the cost of the USGA Senior Open sponsorship, which took place in June 2024.



**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2024**

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**Fiscal Year 2025**

For FY 2025, high priorities will include, but not be limited to:

1. Working with a headhunter, search for a new President & CEO.
2. Continue to target promotional investments that will help grow our shoulder and off- peak visitation. The summer months are now close to reaching maximum visitation capacity, so our organization must continue to shift our focus and marketing plans to adapt to this situation.
3. Continue to utilize the resources of our PR agency to maximize media coverage for our 9-town destination. Growing media coverage provides a high conversion rate to visitation making it a high priority investment.
4. Work with community partners to invest in key local programs that can help support their goals & objectives. We want to be sure our travel program is doing its part to support the efforts of community organizations.
5. Continue to work with the Chamber of Commerce to help support their efforts to support both our existing business base and where possible grow our business base.
6. Work with the City of Newport, the Department of Transportation, and the Rhode Island Public Transit Authority to develop a shuttle service from the public parking lots to the downtown area.

**OVERALL FINANCIAL POSITION**

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The Bureau demonstrated strong financial results for FY 2024 in the continued face of tough economic times. Management remains vigilant to maintain fiscal sustainability through conservative budgeting and continuous monitoring of actual financial results and economic trends at the local, state, and national levels. Such an approach allows the Bureau the ability to react swiftly to changing conditions and sustain operations during challenging periods. The Bureau is dedicated to the preservation of adequate balances to meet operating cash flow requirements.

**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
**Management's Discussion and Analysis**  
**For the Year Ended June 30, 2024**

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**ADDITIONAL FINANCIAL INFORMATION**

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The Bureau's financial statements are designed to present users (citizens, taxpayers, customers, and industry partners) with a general overview of the Bureaus' finances and to demonstrate accountability. If you have any questions about the report or need additional financial information, please contact:

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**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
Annual Comprehensive Financial Report  
For the Year Ended June 30, 2024

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## Basic Financial Statements



**NEWPORT AND BRISTOL COUNTY  
CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY**

CONSOLIDATED STATEMENTS OF NET POSITION  
JUNE 30, 2024 AND 2023

	2024	2023
<b>ASSETS</b>		
<b>CURRENT ASSETS:</b>		
Cash - operating fund	\$ 1,859,098	\$ 1,917,377
Accounts receivable	456,298	760,021
Prepaid expenses and other current assets	329,869	292,269
Total current assets	<u>2,645,265</u>	<u>2,969,667</u>
<b>PROPERTY AND EQUIPMENT, NET</b>	47,728	66,392
<b>RIGHT-OF-USE ASSETS, NET</b>	533,252	643,237
<b>OTHER ASSETS:</b>		
Board-designated cash	2,500	2,500
Investments:		
Board-designated	1,049,094	981,827
General purpose	1,049,093	981,808
Intangible assets, net	14,278	22,874
Total other assets	<u>2,114,965</u>	<u>1,989,009</u>
<b>TOTAL</b>	<u>\$ 5,341,210</u>	<u>\$ 5,668,305</u>
<b>LIABILITIES AND NET POSITION</b>		
<b>CURRENT LIABILITIES:</b>		
Current portion of lease liability	\$ 104,989	\$ 95,883
Accounts payable	267,509	210,414
Deferred revenue	36,425	7,200
Accrued expenses:		
Payroll and related liabilities	204,270	289,768
Other	37,443	29,393
Total current liabilities	<u>650,636</u>	<u>632,658</u>
<b>LONG-TERM LIABILITY -</b>		
Lease liability, less current portion	476,040	581,028
Total liabilities	<u>1,126,676</u>	<u>1,213,686</u>
<b>NET POSITION:</b>		
Net investment in capital assets	14,229	55,592
Unrestricted:		
Board-designated reserves	1,051,594	984,327
General purpose	3,148,711	3,414,700
Total unrestricted net position	<u>4,200,305</u>	<u>4,399,027</u>
Total net position	<u>4,214,534</u>	<u>4,454,619</u>
<b>TOTAL</b>	<u>\$ 5,341,210</u>	<u>\$ 5,668,305</u>

See notes to consolidated financial statements.

**NEWPORT AND BRISTOL COUNTY  
CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY**

**CONSOLIDATED STATEMENTS OF ACTIVITIES AND CHANGE IN NET POSITION  
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023**

	2024	2023
<b>REVENUES:</b>		
Public sources:		
Hotel taxes	\$ 4,973,579	\$ 5,005,710
Newport tourism fee	361,535	261,963
Government grants and funding	135,542	376,820
Total public sources	5,470,656	5,644,493
Private sources:		
Advertising income	70,000	56,850
Promotional participation income	31,194	16,315
Event hosting income	13,056	27,087
Other income	32,187	20,720
Investment return, net	134,554	58,263
Total private sources	280,991	179,235
<b>TOTAL REVENUES</b>	<b>5,751,647</b>	<b>5,823,728</b>
<b>EXPENDITURES:</b>		
Leisure and marketing	3,470,288	3,078,035
Sales and marketing	1,533,907	1,435,621
Visitor's center and marketing	123,798	132,641
Administrative	837,054	747,802
Interest expense	26,685	31,676
<b>TOTAL EXPENDITURES</b>	<b>5,991,732</b>	<b>5,425,775</b>
<b>CHANGE IN NET POSITION</b>	<b>(240,085)</b>	<b>397,953</b>
<b>NET POSITION, BEGINNING OF YEAR</b>	<b>4,454,619</b>	<b>4,056,666</b>
<b>NET POSITION, END OF YEAR</b>	<b>\$ 4,214,534</b>	<b>\$ 4,454,619</b>

See notes to consolidated financial statements.

**NEWPORT AND BRISTOL COUNTY  
CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY**

**CONSOLIDATED STATEMENTS OF CASH FLOWS  
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023**

	2024	2023
<b>CASH FLOWS FROM OPERATING ACTIVITIES:</b>		
Change in net position	\$ (240,085)	\$ 397,953
Adjustments to reconcile change in net position to net cash provided (used) by operating activities:		
Depreciation and amortization	137,245	131,887
Unrealized gain on investments	(98,259)	(55,452)
Realized loss on sale of investments	53,552	79,960
Income from public source - government grants and funding	(135,542)	(376,820)
Changes in assets and liabilities:		
Receivables	303,723	(46,246)
Prepaid expenses and other current assets	(37,600)	(76,655)
Accounts payable	57,095	16,035
Deferred revenue	29,225	2,488
Accrued expenses	(77,448)	117,938
Lease liability	(95,882)	(92,319)
<b>NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES</b>	<b>(103,976)</b>	<b>98,769</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES:</b>		
Purchases of investments	(6,796,591)	(1,832,562)
Proceeds from sale of investments	6,706,746	1,749,791
<b>NET CASH USED BY INVESTING ACTIVITIES</b>	<b>(89,845)</b>	<b>(82,771)</b>
<b>CASH USED BY CAPITAL ACTIVITIES -</b>		
Purchases of property and equipment	-	(39,185)
<b>CASH PROVIDED FROM NONCAPITAL FINANCING ACTIVITIES -</b>		
Proceeds from public source - government grants and funding	135,542	376,820
<b>NET INCREASE (DECREASE) IN CASH</b>	<b>(58,279)</b>	<b>353,633</b>
<b>CASH, BEGINNING OF YEAR</b>	<b>1,919,877</b>	<b>1,566,244</b>
<b>CASH, END OF YEAR</b>	<b>\$ 1,861,598</b>	<b>\$ 1,919,877</b>
<b>COMPONENTS OF CASH:</b>		
Operating fund	\$ 1,859,098	\$ 1,917,377
Reserve fund	2,500	2,500
Total	<b>\$ 1,861,598</b>	<b>\$ 1,919,877</b>

See notes to consolidated financial statements.

# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### General

##### *Discover Newport*

Newport and Bristol County Convention and Visitors' Bureau (DBA Discover Newport) was created by the General Assembly of the State of Rhode Island (the State), having a distinct legal existence from the State and not constituting a department of state government. Discover Newport is a governmental agency and public instrumentality of the State.

Discover Newport was created to achieve the following purposes:

- Establish an operating program to promote and encourage tourism,
- Coordinate tourism activities within Newport and Bristol Counties and the State,
- Establish a fund to promote and encourage tourism, and
- Aid the municipalities in Newport and Bristol Counties in resolving problems that may arise due to growth in the tourism industry and to improve the quality of life in Newport and Bristol Counties.

##### *Newport Hotel Collection*

Established by the Newport City Council on September 13, 2017 as a District Management Authority, Newport Tourism Marketing Management Authority (DBA Newport Hotel Collection) was created to achieve an increase in room night sales and revenue therefrom at assessed lodging properties within the district by performing the following:

- Sponsor and promote recreational, cultural and retail activities,
- Promote the development of the district including collecting and disseminating information, and
- Provide general marketing and promotion efforts.

Discover Newport holds the power to appoint the majority of the governing board of the Newport Hotel Collection. As a result, Newport Hotel Collection is considered a subsidiary of Discover Newport and is consolidated with Discover Newport in the accompanying consolidated financial statements. Discover Newport and Newport Hotel Collection are collectively referred to as the Bureau.

##### *Funding Source*

*Public source revenue* - Discover Newport's principal funding source is a percentage of hotel tax collected regionally by the State and locally by the City of Newport (the City). Newport

See independent auditors' report.

# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

Hotel Collection's principal funding source is a special assessment tourism fee collected by the City. The Bureau's revenues received directly from the State represented approximately 29% and 27% of total revenues for the years ended June 30, 2024 and 2023, respectively. The Bureau's revenues which were collected by the City represented approximately 64% and 63% of total revenues for the years ended June 30, 2024 and 2023, respectively. Accounts receivable from the State and the City represent approximately 32% and 67%, respectively, of total accounts receivable at June 30, 2024.

### Accounting and Reporting Principles

As a public corporation created by state law and a not-for-profit organization, the Bureau is considered a single-entity special purpose government engaged in business-type activities for financial reporting purposes. Therefore, the Bureau follows accounting principles and policies generally accepted in the United States of America applicable to state and local governmental units. Accounting and financial reporting pronouncements are promulgated by the Governmental Accounting Standards Board.

### Basis of Accounting

The accompanying consolidated financial statements have been prepared on the accrual basis of accounting, under which revenues are recognized in the period in which they are earned and become measurable. Expenses are recognized in the period incurred.

### Basis of Consolidation

The accompanying consolidated financial statements include the accounts of Discover Newport and Newport Hotel Collection.

All significant intercompany accounts have been eliminated in consolidation.

### Accounts Receivable

The Bureau reports its accounts receivable net of an allowance for doubtful accounts. Appropriate provisions for doubtful accounts are based upon factors surrounding the credit risk and activity of specific customers, historical trends, and other information. The Bureau determined an allowance for doubtful accounts was not necessary for the years ended June 30, 2024 and 2023.

Interest is not accrued on accounts receivable. Accounts are written off when management has determined that there is no likelihood of collection.

See independent auditors' report.

# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

### Investments

Investments consist of two investment portfolio accounts both invested in cash and marketable securities. Cash and cash equivalents are reported at cost and were approximately \$8,000 and \$2,000 as of June 30, 2024 and 2023, respectively. Investments in marketable securities are reported at fair value. Investment return includes interest, dividends, unrealized and realized gains and losses, and management fees. During the year ended June 30, 2024, the Bureau recognized approximately \$98,000 of unrealized gains that relate to marketable securities held at June 30, 2024. During the year ended June 30, 2023, the Bureau recognized approximately \$55,000 of unrealized gains that relate to marketable securities held at June 30, 2023.

### Property and Equipment

Property and equipment are recorded at cost, or if donated, at fair market value. Depreciation is computed on the straight-line method over the estimated useful lives of the assets.

### Intangible Assets

Intangible assets consist of computer software, website costs, and costs to develop a brand name and are being amortized on a straight-line basis over periods ranging from five to twelve years.

### Leases

The Bureau records leases in accordance with Governmental Accounting Standards Board (GASB) Statement No. 87, *Leases* which requires that a lessee recognize an operating lease for a term of greater than twelve months as a liability and capitalize a right-of-use asset in the lessee's balance sheet. Such amounts are recorded at the present value of the lease payments.

Leases are recorded on the statements of net position as either contracts that transfer ownership or all other leases. A contract that transfers ownership is a lease with the following characteristics:

- transfers ownership of the underlying asset to the lessee by the end of the contract and
- does not contain termination options but that may contain a fiscal funding or cancellation clause that is not reasonably certain of being exercised

As of and during the years ended June 30, 2024 and 2023, the Bureau did not have any leases that transferred ownership.

See independent auditors' report.

# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

All other leases are classified as other leases or short-term leases.

Short-term leases are defined as leases that, at the commencement of the lease term, have a maximum possible term under the lease contract of 12 months, including any options to extend, regardless of their probability of being exercised. Short-term leases will recognize lease payments as lease expense on the straight-line basis over the lease term and any variable lease payments in the period in which the obligation for those payments is incurred.

Lease liabilities are discounted to the present value of the future payments expected to be made during the lease term. The future lease payments should be discounted using the interest rate the lessor charges the lessee, which may be the interest rate implicit in the lease. If the interest rate cannot be readily determined by the lessee, the lessee's estimated incremental borrowing rate should be used. The Bureau applied the incremental borrowing rate applicable to the lease term.

The right-of-use (ROU) asset is measured using the lease liability plus any lease payments made before the commencement date, plus any initial direct costs less any lessor incentives.

ROU assets are amortized over the assets' lease periods. Interest calculated on the lease liability is recorded to interest expense and amortization of the ROU assets are recorded to depreciation and amortization which equal the aggregate total of lease payments straight-lined over the lease term.

### Revenue Recognition

Revenue is substantially derived from the hotel tax imposed by the State on the hospitality industry in Newport and Bristol Counties. Discover Newport receives a percentage of the hotel tax collected by the State and the City in accordance with Rhode Island General Law Title 42 Chapter 42-63.1. Discover Newport recognizes its percentage of the hotel tax as revenue in the month in which the tax was collected by the State and the City.

Newport Hotel Collection receives a special assessment tourism fee which is collected by the City from the district members in accordance with Rhode Island General Law Title 45 Chapter 45-59-15. Newport Hotel Collection recognizes the fee as revenue in the month in which the assessment was collected by the City.

Discover Newport receives advertising income for advertisements placed primarily on its website. Advertising income is earned over the term of the advertising agreement. Revenue billed in advance is deferred and recognized when earned.

See independent auditors' report.



# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

### Allocation of Expenses

Expenses which are allocated to the leisure and marketing, sales and marketing, visitor's center and marketing, and administration departments include: occupancy expenses, depreciation, office supplies, telecommunication, insurance, and other, and are allocated on the full-time equivalent basis.

### Advertising

Advertising costs are expensed in the period in which the advertisement appears for the first time. Advertising costs amounted to approximately \$2,701,000 and \$2,326,000 for the years ended June 30, 2024 and 2023, respectively.

### Accounting Estimates

The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America (U.S. GAAP) requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

### Subsequent Events

Management has evaluated subsequent events through **November X, 2024**, which is the date the consolidated financial statements were available to be issued.

## 2. **ACCOUNTS RECEIVABLE**

As of June 30, 2024 and 2023, accounts receivable consisted of the following:

	2024	2023
Hotel tax due from:		
City of Newport	\$ 269,423	\$ 264,821
State of Rhode Island	144,483	141,498
Tourism fee due from City of Newport	36,586	22,270
Rhode Island Commerce Corporation Grant	-	326,820
Other	5,806	4,612
Accounts receivable	<u>\$ 456,298</u>	<u>\$ 760,021</u>

See independent auditors' report.



# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

### 3. PROPERTY AND EQUIPMENT, NET

As of June 30, 2024 and 2023, property and equipment, net consisted of the following:

	2024	2023
Computers, office equipment and furnishings	\$ 55,210	\$ 65,376
Vehicles	74,487	74,487
Total property and equipment	129,697	139,863
Less accumulated depreciation	81,969	73,471
Property and equipment, net	\$ 47,728	\$ 66,392

### 4. INTANGIBLE ASSETS

As of June 30, 2024 and 2023, intangible assets consisted of the following:

	2024	2023
Website	\$ 92,550	\$ 92,550
Brand names	12,020	12,020
Total	104,570	104,570
Less accumulated amortization	90,292	81,696
Intangible assets, net	\$ 14,278	\$ 22,874

As of June 30, 2024, the aggregate future amortization expense is as follows:

<u>Year</u>	<u>Amount</u>
2025	\$ 6,745
2026	6,745
2027	305
2028	305
2029	178
Total	\$ 14,278

See independent auditors' report.

# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

### 5. CAPITAL ASSETS

For the years ended June 30, 2024 and 2023, changes in capital assets were as follows:

	Property and Equipment		Intangible Assets	
	Cost Basis	Accumulated Depreciation	Cost Basis	Accumulated Amortization
Balance as of June 30, 2022	\$ 131,390	\$ (88,313)	\$ 104,570	\$ (72,484)
Capital acquisitions	39,185			
Dispositions	(30,712)	30,712		
Depreciation and amortization		(15,870)		(9,212)
Balance as of June 30, 2023	\$ 139,863	\$ (73,471)	\$ 104,570	\$ (81,696)
Depreciation and amortization		(18,664)		(8,596)
Dispositions	(10,166)	10,166		
Balance as of June 30, 2024	\$ 129,697	\$ (81,969)	\$ 104,570	\$ (90,292)

### 6. FAIR VALUE MEASUREMENTS

Fair value is based on the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date. In order to increase consistency and comparability in fair value measurements, U.S. GAAP established a fair value hierarchy that prioritizes observable inputs used to measure fair value into following three broad levels:

Level 1: Quoted prices (unadjusted) in active markets for identical assets or liabilities that the organization has the ability to access at the measurement date.

Level 2: Observable prices, other than quoted prices within Level 1, including:

- Quoted prices for similar assets or liabilities in active markets.
- Quoted prices for identical or similar assets or liabilities in markets that are not active, that is, markets in which there are few transactions for the asset or liability, the prices are not current, or price quotations vary substantially either over time or among market makers, or in which little information is released publicly.
- Inputs other than quoted prices that are observable for the asset or liability.
- Inputs that are derived principally from or corroborated by observable market data by correlation or other means.

See independent auditors' report.

# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

Level 3: Unobservable inputs which are used when little or no market activity is available at the measurement date. The fair value hierarchy gives the lowest priority to Level 3 inputs.

The asset's fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the fair value measurement. Valuation techniques maximize the use of relevant observable inputs and minimize the use of unobservable inputs.

The following is a description of the valuation methodologies used for assets measured at fair value.

*Equity Securities* – Valued using the quoted prices in active markets.

*Debt Securities* – Valued at fair value by discounting the related cash flows based on current yields of similar instruments with comparable durations considering credit worthiness of the issuer.

The methods used to determine fair value may produce a fair value calculation that may not be indicative of net realizable value or reflective of future fair values. Furthermore, although management believes its valuation methods are appropriate and consistent with other market participants, the use of different methodologies or assumptions to determine the fair value of certain financial instruments could result in a different fair value measurement at the reporting date.

Assets carried at fair value at June 30, 2024 and 2023 are as follows:

	Quoted Prices in Active Markets (Level 1)	Other Observable Inputs (Level 2)	Unobservable Inputs (Level 3)	Total
<u>2024</u>				
Investments in marketable securities:				
Equity securities:				
Mutual funds	\$ 1,297,580	\$ -	\$ -	\$ 1,297,580
Exchange traded funds	369,204	-	-	369,204
Debt securities -				
Bonds	-	423,640	-	423,640
Total marketable securities	<u>\$ 1,666,784</u>	<u>\$ 423,640</u>	<u>\$ -</u>	<u>\$ 2,090,424</u>

See independent auditors' report.

# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

	Quoted Prices in Active Markets (Level 1)	Other Observable Inputs (Level 2)	Unobservable Inputs (Level 3)	Total
<u>2023</u>				
Investments in marketable securities:				
Equity securities:				
Mutual funds	\$ 1,601,410	\$ -	\$ -	\$ 1,601,410
Exchange traded funds	321,390	-	-	321,390
Debt securities -				
Bonds	-	39,372	-	39,372
Total marketable securities	<u>\$ 1,922,800</u>	<u>\$ 39,372</u>	<u>\$ -</u>	<u>\$ 1,962,172</u>

### 7. SHORT-TERM FINANCING ARRANGEMENT

Discover Newport maintains a line of credit with a financial institution that provides for maximum available borrowings of \$100,000. Borrowings on the line of credit are due on demand and collateralized by substantially all assets of Discover Newport. Interest is payable monthly and is computed at the financial institution's base rate plus .50%. As of June 30, 2024, the financial institution's base rate was 8.50%. There were no outstanding borrowings on the line of credit as of June 30, 2024 and 2023.

### 8. HOTEL TAX REVENUE

Discover Newport receives funding from the State in the form of a percentage of the hotel tax collected by the State and by the City. For the years ended June 30, 2024 and 2023, Discover Newport recorded hotel tax revenue as follows:

	2024	2023
Collected by:		
City of Newport	\$ 3,334,319	\$ 3,415,138
State of Rhode Island	1,639,260	1,590,572
Total	<u>\$ 4,973,579</u>	<u>\$ 5,005,710</u>

See independent auditors' report.

# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

### 9. GOVERNMENT GRANTS AND FUNDING

During the years ended June 30, 2024 and 2023, Discover Newport received the following state grants:

	2024	2023
EDA Tourism Program Grant	\$ 135,542	\$ 326,820
ARPA Tourism Program Grant	-	50,000
Total cash received and expended for qualified costs	<u>\$ 135,542</u>	<u>\$ 376,820</u>

As of June 30, 2024 and 2023, approximately \$4,000 and \$327,000, respectively, had not yet been paid by the State and is included in receivables on the accompanying consolidated statements of net position.

### 10. EMPLOYEE BENEFIT PLANS

Discover Newport maintains a defined contribution retirement plan, which qualifies under Section 401(a) of the Internal Revenue Code (IRC), for employees who have completed one year of service and have attained the age of twenty-one. The plan is a noncontributory plan whereby the only contributions to the plan are those of the employer. Discover Newport's contribution is discretionary and determined by its Board of Directors on an annual basis. For each of the years ended June 30, 2024 and 2023, Discover Newport contributed \$120,000 to the plan.

Discover Newport also maintains a deferred compensation plan created in accordance with the IRC Section 457. All employees are eligible upon commencement of employment. A participant may elect in writing to defer a percentage of their compensation, or a flat dollar amount, up to the maximum amount permitted under Section 457 of the IRC. The plan does not allow for employer contributions. The assets of the plan are held in trust as described in IRC Section 457(g) for the exclusive benefit of the participants (employees) and their beneficiaries. The custodian of the plan holds the custodial account for the beneficiaries of this Section 457 plan, and the assets may not be diverted to any other use. The administrators act as agents of the employer for purposes of providing direction to the custodian related to investment of the funds held in the account, transfer of assets to or from the account and all other matters. In accordance with the provisions of GASB Statement 97, plan balances and activities are not reflected in the Bureau's consolidated financial statements.

See independent auditors' report.

# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

### 11. RIGHT-OF-USE ASSETS AND LEASE LIABILITY

The Bureau leases office space and certain equipment under lease obligations that mature at various dates through December 2030.

The related cost of the right-of-use assets and accumulated amortization at June 30, 2024 and 2023, is as follows:

	2024	2023
Right-of-use assets:		
Office space	\$ 733,100	\$ 733,100
Equipment	147,465	147,465
Visitor Center	19,081	19,081
Less accumulated amortization	(366,394)	(256,409)
Total right-of-use assets, net	<u>\$ 533,252</u>	<u>\$ 643,237</u>

Future minimum lease payments under such leases as of June 30, 2024 are as follows:

<u>Fiscal Year</u>	<u>Amount</u>
2025	\$ 127,148
2026	98,318
2027	93,679
2028	95,085
2029	98,798
2030 and thereafter	146,088
Total minimum lease payments	<u>659,116</u>
Less amount representing interest	<u>78,087</u>
Present value of net minimum lease payments	581,029
Less current portion of obligations under lease liability	<u>104,989</u>
Long-term portion of obligations under lease liability	<u>\$ 476,040</u>

### 12. RISKS AND UNCERTAINTIES

Financial instruments which potentially subject the Bureau to concentrations of credit risk consist principally of cash, investments and accounts receivable. Investments are also exposed to other risks such as market and interest rate risks.

See independent auditors' report.

# NEWPORT AND BRISTOL COUNTY CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY

## NOTES TO CONSOLIDATED FINANCIAL STATEMENTS JUNE 30, 2024 AND 2023

The Bureau maintains its cash deposits in accounts at a high credit quality financial institution. From time to time, cash deposits exceed the Federal Deposit Insurance Corporation (FDIC) insurance limit of \$250,000. As of June 30, 2024, the Bureau had approximately \$1,458,000 of cash deposits at one financial institution in excess of the FDIC insurance limit. Management considers such circumstances to be normal business risks.

As of June 30, 2024, investments consisted of a diversified portfolio of cash and cash equivalents, mutual funds, bonds and exchange traded funds. Management believes the diversity of the portfolio minimizes the risk of loss.

The Bureau's exposure to credit risk associated with receivables is concentrated to amounts due from the State and City as disclosed in Note 1.

### 13. SUPPLEMENTAL CASH FLOW INFORMATION

The accompanying consolidated statement of cash flows for the year ended June 30, 2023 excludes the effect of non-cash investing and financing activities related to the recording of lease liabilities totaling approximately \$73,000 arising from obtaining right-of-use assets for the use of certain office space and equipment.

See independent auditors' report.

Schedule 1

**NEWPORT AND BRISTOL COUNTY  
CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY**

**CONSOLIDATING STATEMENTS OF NET POSITION  
JUNE 30, 2024 AND 2023**

	2024			2023		
	Discover Newport	Newport Hotel Collection	Total	Discover Newport	Newport Hotel Collection	Total
<b>ASSETS</b>						
<b>CURRENT ASSETS:</b>						
Cash - operating fund	\$ 1,266,302	\$ 592,796	\$ 1,859,098	\$ 1,389,401	\$ 527,976	\$ 1,917,377
Accounts receivable	419,712	36,586	456,298	737,751	22,270	760,021
Prepaid expenses and other current assets	235,515	94,354	329,869	270,681	21,588	292,269
Total current assets	1,921,529	723,736	2,645,265	2,397,833	571,834	2,969,667
<b>PROPERTY AND EQUIPMENT, NET</b>	47,728		47,728	66,392		66,392
<b>RIGHT-OF-USE ASSETS, NET</b>	533,252		533,252	643,237		643,237
<b>OTHER ASSETS:</b>						
Board-designated cash	2,500		2,500	2,500		2,500
Investments:						
Board-designated	1,049,094		1,049,094	981,827		981,827
General purpose	1,049,093		1,049,093	981,808		981,808
Intangible assets, net	12,880	1,398	14,278	19,881	2,993	22,874
Total other assets	2,113,567	1,398	2,114,965	1,986,016	2,993	1,989,009
<b>TOTAL</b>	<b>\$ 4,616,076</b>	<b>\$ 725,134</b>	<b>\$ 5,341,210</b>	<b>\$ 5,093,478</b>	<b>\$ 574,827</b>	<b>\$ 5,668,305</b>
<b>LIABILITIES AND NET POSITION</b>						
<b>CURRENT LIABILITIES:</b>						
Current portion of lease liability	\$ 104,989	\$ -	\$ 104,989	\$ 95,883	\$ -	\$ 95,883
Accounts payable	267,509		267,509	210,414		210,414
Deferred revenue	36,425		36,425	7,200		7,200
Accrued expenses:						
Payroll and related liabilities	204,270		204,270	289,768		289,768
Other	34,813	2,630	37,443	29,393		29,393
Total current liabilities	648,006	2,630	650,636	632,658	-	632,658
<b>LONG-TERM LIABILITY -</b>						
Lease liability, less current portion	476,040		476,040	581,028		581,028
Total liabilities	1,124,046	2,630	1,126,676	1,213,686	-	1,213,686
<b>NET POSITION:</b>						
Net investment in capital assets	12,831	1,398	14,229	52,599	2,993	55,592
Unrestricted:						
Board-designated reserves	1,051,594		1,051,594	984,327		984,327
General purpose	2,427,605	721,106	3,148,711	2,842,866	571,834	3,414,700
Total unrestricted net position	3,479,199	721,106	4,200,305	3,827,193	571,834	4,399,027
Total net position	3,492,030	722,504	4,214,534	3,879,792	574,827	4,454,619
<b>TOTAL</b>	<b>\$ 4,616,076</b>	<b>\$ 725,134</b>	<b>\$ 5,341,210</b>	<b>\$ 5,093,478</b>	<b>\$ 574,827</b>	<b>\$ 5,668,305</b>

See independent auditors' report.



Schedule 2

**NEWPORT AND BRISTOL COUNTY  
CONVENTION AND VISITORS' BUREAU AND SUBSIDIARY**

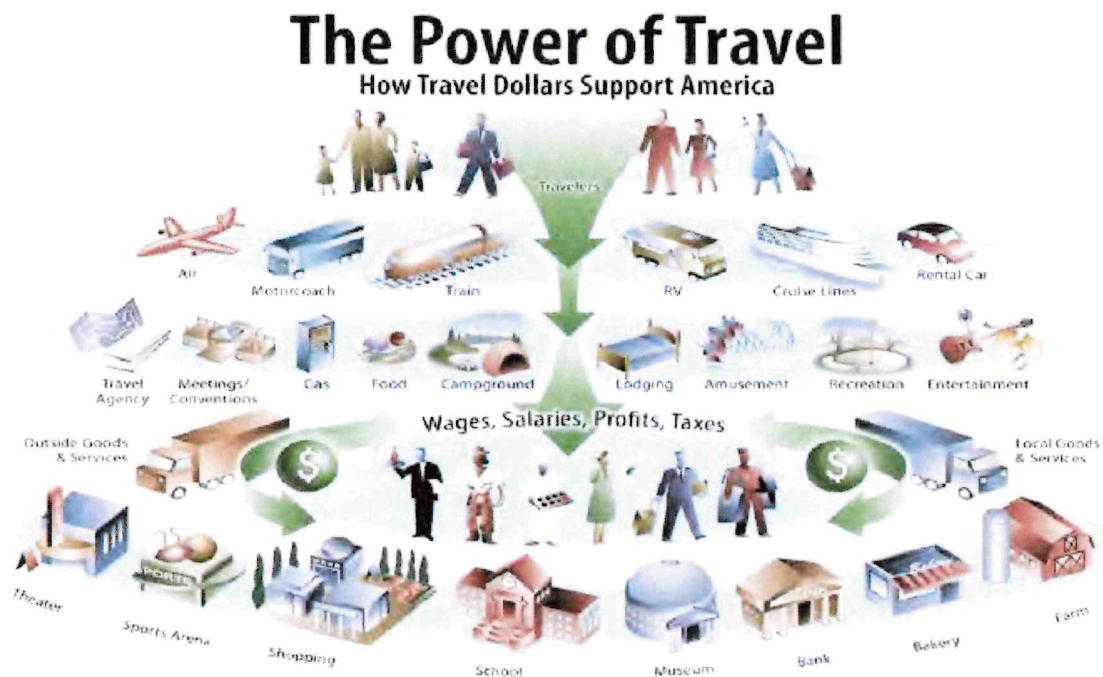
CONSOLIDATING STATEMENTS OF ACTIVITIES AND CHANGE IN NET POSITION  
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	2024			2023				
	Discover Newport	Newport Hotel Collection	Eliminations	Total	Discover Newport	Newport Hotel Collection	Eliminations	Total
REVENUES:								
Public sources:								
Hotel taxes	\$ 4,973,579	\$ -	\$ -	\$ 4,973,579	\$ 5,005,710	\$ -	\$ -	\$ 5,005,710
Newport tourism fee		361,535		361,535		261,963		261,963
Government grants and funding	135,542			135,542	376,820			376,820
Total public sources	5,109,121	361,535	-	5,470,656	5,382,530	261,963	-	5,644,493
Private sources:								
Advertising income	187,000		(117,000) (A)	70,000	160,850		(104,000) (A)	56,850
Promotional participation income	31,194			31,194	16,315			16,315
Event hosting income	13,056			13,056	27,087			27,087
Other income	32,187			32,187	20,720			20,720
Investment return, net	134,554			134,554	58,263			58,263
Total private sources	397,991	-	(117,000)	280,991	283,235	-	(104,000)	179,235
TOTAL REVENUES	5,507,112	361,535	(117,000)	5,751,647	5,665,765	261,963	(104,000)	5,823,728
EXPENDITURES:								
Leisure and marketing	3,447,697	139,591	(117,000) (A)	3,470,288	2,970,746	211,289	(104,000) (A)	3,078,035
Sales and marketing	1,520,729	13,178		1,533,907	1,435,621			1,435,621
Visitor's center and marketing	123,798			123,798	132,641			132,641
Administrative	775,965	61,089		837,054	734,193	13,609		747,802
Interest expense	26,685			26,685	31,676			31,676
TOTAL EXPENDITURES	5,894,874	213,858	(117,000)	5,991,732	5,304,877	224,898	(104,000)	5,425,775
CHANGE IN NET POSITION	(387,762)	147,677		(240,085)	360,888	37,065		397,953
NET POSITION, BEGINNING OF YEAR	3,879,792	574,827		4,454,619	3,518,904	537,762		4,056,666
NET POSITION, END OF YEAR	\$ 3,492,030	\$ 722,504	\$ -	\$ 4,214,534	\$ 3,879,792	\$ 574,827	\$ -	\$ 4,454,619

(A) Elimination of intercompany income/expense.

See independent auditors' report.

## Newport and Bristol County Convention and Visitors' Bureau and Subsidiary Benefits of the Travel Dollar



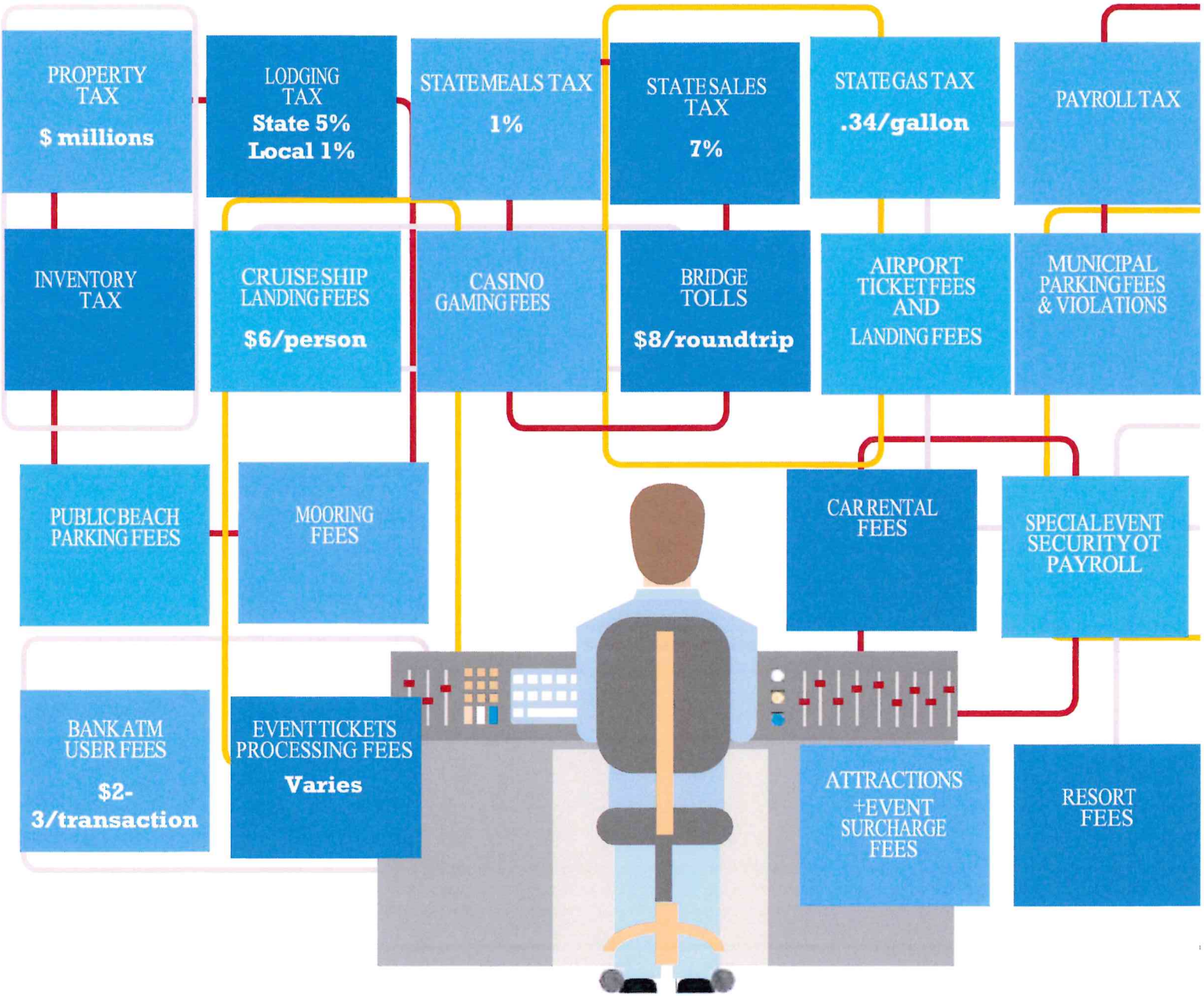
Investments in travel feed a virtuous cycle of economic benefits. Travel Marketing spurs an interest in visiting destinations and stronger travel interest generates more visitors. Additional visitors spend more on transportation, attractions, hotels, restaurants, entertainment, shopping and other businesses. Greater travel spending supports more local jobs and generates additional tax revenue for state and local governments.

Graph: USTravel Association

Newport and Bristol County Convention and Visitors' Bureau and Subsidiary  
Benefits of the Travel Dollar

# Balancing and Monitoring the Dashboard of Travel-Related Taxes and Fees

An overall view of the taxes and fees (public and private) that contribute to the state and local economy.





**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
**The Work of a Destination Organization**

## THE WORK OF A DESTINATION ORGANIZATION

### 1. VISIT

If you built a place where people want to visit, then you have built a place where people want to live.

### 2. LIVE

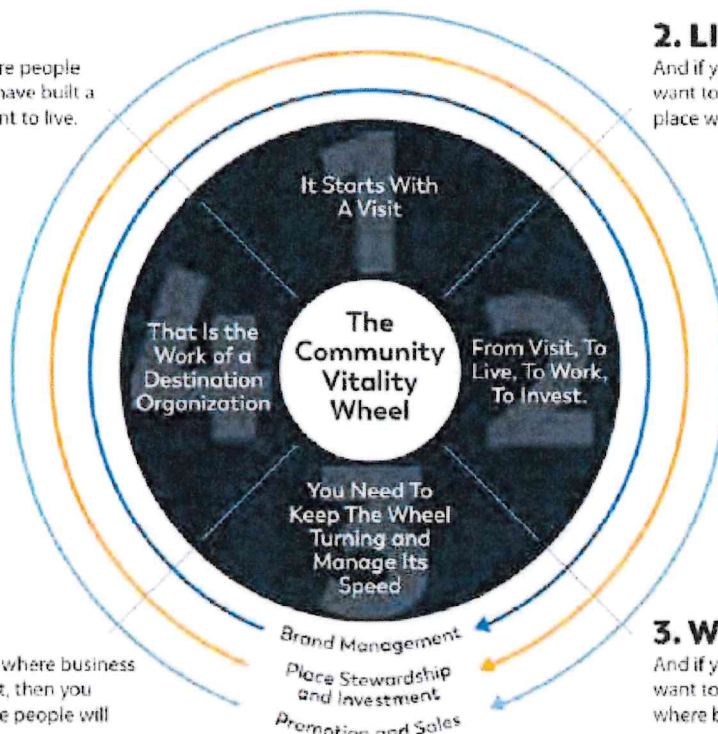
And if you built a place where people want to live, then you have built a place where people want to work.

### 4. INVEST

And if you built a place where business and residents will invest, then you have built a place where people will want to visit.

### 3. WORK

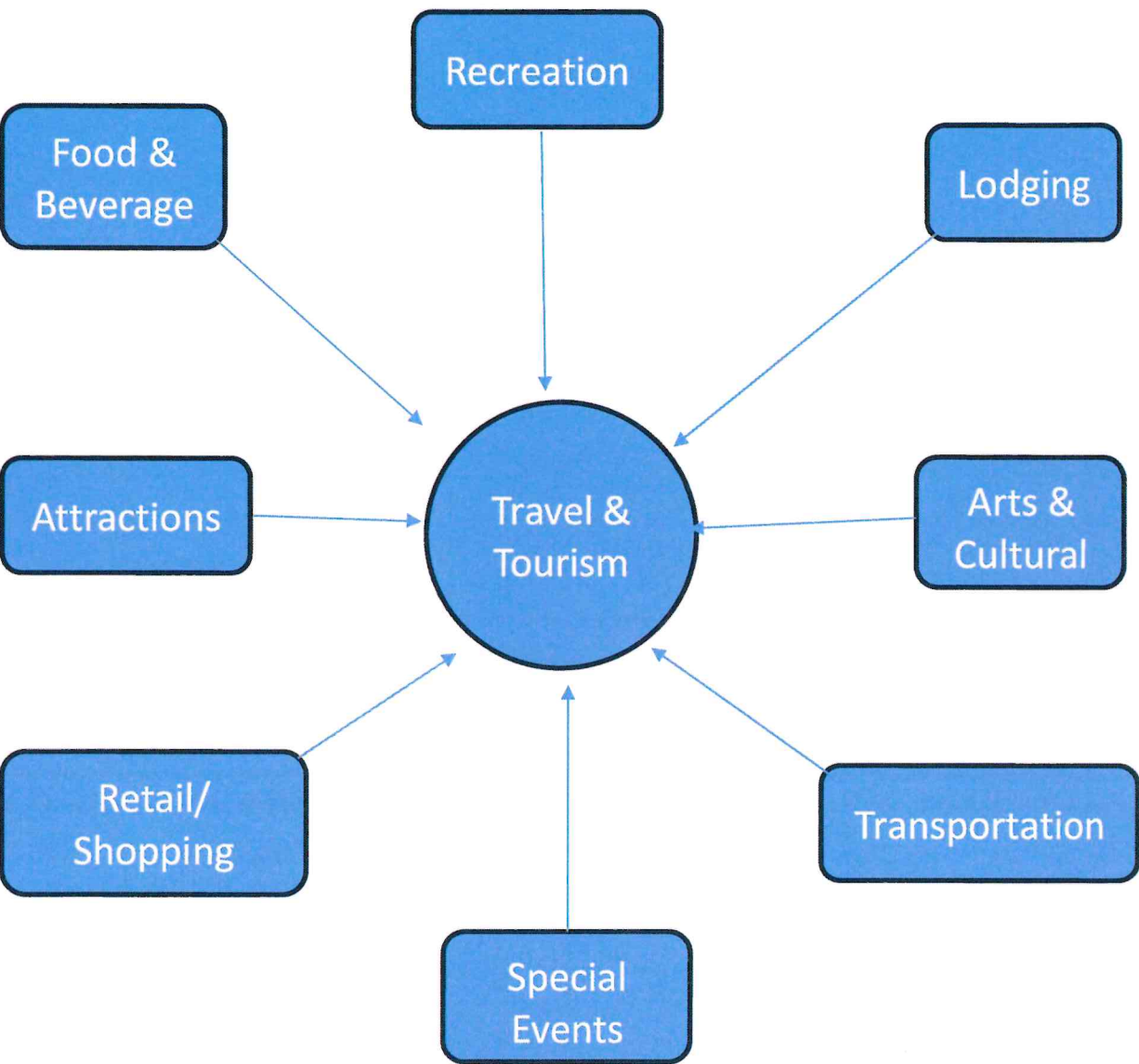
And if you built a place where people want to work, then you have built a place where business and residents will invest.



Newport and Bristol County Convention and Visitors' Bureau and Subsidiary  
Tourism Sectors

While Discover Newport is funded by the hotel tax, it serves all eight sectors of the tourism industry.

Components of the Tourism Industry



## Newport and Bristol County Convention and Visitors' Bureau and Subsidiary

Sponsorships  
June 30, 2024  
(unaudited)

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For FY 2024, Discover Newport provides a myriad of community sponsorships.

### Transportation:

- RIPTA Line 67 May-October
- Boston to Newport bus-began June 2024

### Community:

- International Tennis Hall of Fame 2023 Infosys Open
- Broadway Street Fair
- Rose Island Lighthouse & Fort Hamilton Trust "Art Bites"
- Newport International Boat Show
- Bristol Porchfest
- Preservation Society 2023 Wine & Food festival
- Norman Bird Sanctuary 2024 winter sponsorship
- Aquidneck Community Table summer bounty sponsorship
- Bermuda to Newport race
- Newport String Project
- Newport Film
- Newport Sailing Hall of Fame-free Wednesdays in April & May
- Greater Newport Chamber of Commerce
- Newport Out
- Newport Public Education Foundation
- Newport County YMCA
- Explore Bristol
- Discover Warren
- Cliff Walk
- Gold Star sailing program
- Potter League for Animals
- Edward King House
- Jamestown Community Theater
- Newport Gulls
- Newport In Bloom
- Conanicut Island Sailing Foundation
- Fireworks contribution to: City of Newport; Town of Middletown, Town of Portsmouth, Town of Tiverton, Town of Bristol, Town of Jamestown

**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
**Lodging Properties**  
**June 30, 2024**  
**(unaudited)**

The primary source of revenue for Discover Newport is from hotel taxes imposed on hotels, motels, bed and breakfasts, and certain short-term rentals. For timeshares, hotel tax is only imposed on rooms rented to the general public and not to timeshare owners. For campgrounds & RV Parks, the hotel tax is not imposed.

**NUMBER OF LODGING PROPERTIES IN NEWPORT & BRISTOL COUNTIES**

	Bristol	Jamestown	Little Compton	Middletown	Newport	Portsmouth	Tiverton	Warren	Total
Hotels/Motels	1	0	0	15	22	1	1	0	39
Inn/B&B	4	2	2	9	58	2	2	0	79
Timeshare	0	2	0	0	5	0	0	0	8
Campgrounds/ RV Parks	0	1	0	2	0	1	0	0	5
<b>Total</b>	<b>5</b>	<b>5</b>	<b>2</b>	<b>26</b>	<b>85</b>	<b>3</b>	<b>3</b>	<b>0</b>	<b>131</b>

**NUMBER OF ROOMS IN NEWPORT & BRISTOL COUNTIES**

	Bristol	Jamestown	Little Compton	Middletown	Newport	Portsmouth	Tiverton	Warren	Total
Hotels/Motels	40	0	0	1,354	1,800	31	83	0	3,258
Inn/B&B	24	9	18	119	511	12	20	0	702
Timeshare	0	49	0	0	344	0	0	0	446
Campgrounds/ RV Parks	0	109	0	128	0	91	0	0	350
<b>Total</b>	<b>64</b>	<b>167</b>	<b>18</b>	<b>1,601</b>	<b>2,655</b>	<b>129</b>	<b>103</b>	<b>0</b>	<b>4,756</b>



**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
**Newport Hotel Collection Properties**  
 June 30, 2024

The Newport Hotel Collection includes all hotels and bed and breakfasts within the district with over 18 rooms within the district. As of June 30, 2024, the properties below fall within the district.



Newport Marriott



Newport Harbor Hotel & Marina



The Vanderbilt



Newport Harbor Island Resort-  
Partial closure in FY 2024 for renovations



Hotel Viking



OceanCliff



Brenton Hotel



Hammetts Hotel



Castle Hill Inn



The Chanler



Forty 1 North



Mill Street Inn



**Newport and Bristol County Convention and Visitors' Bureau and Subsidiary**  
**Newport Hotel Collection Properties**  
**June 30, 2024**

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Francis Malbone House



Admiral Fitzroy Inn



Jailhouse Inn



Yankee Peddler Inn

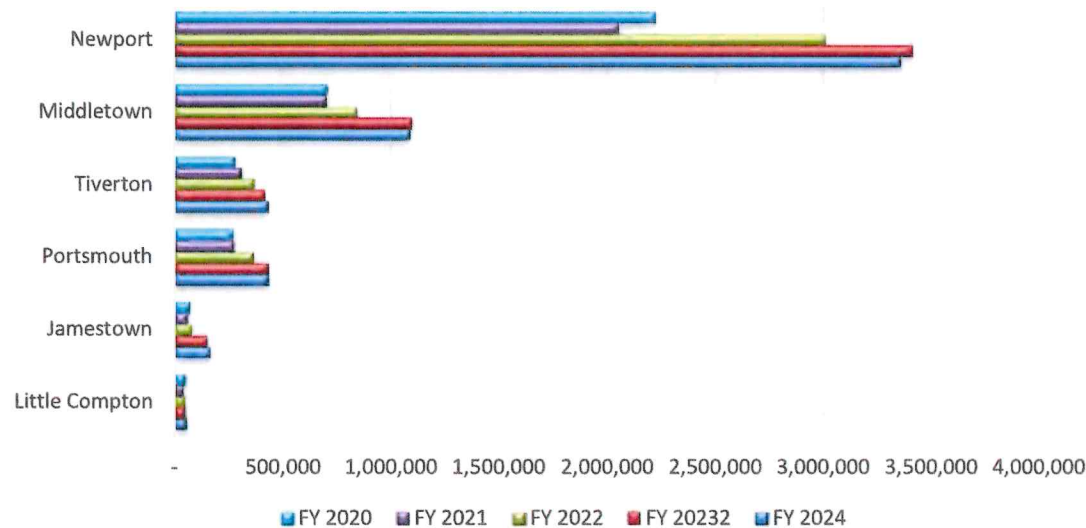


Wayfinder-partial open for FY 2024

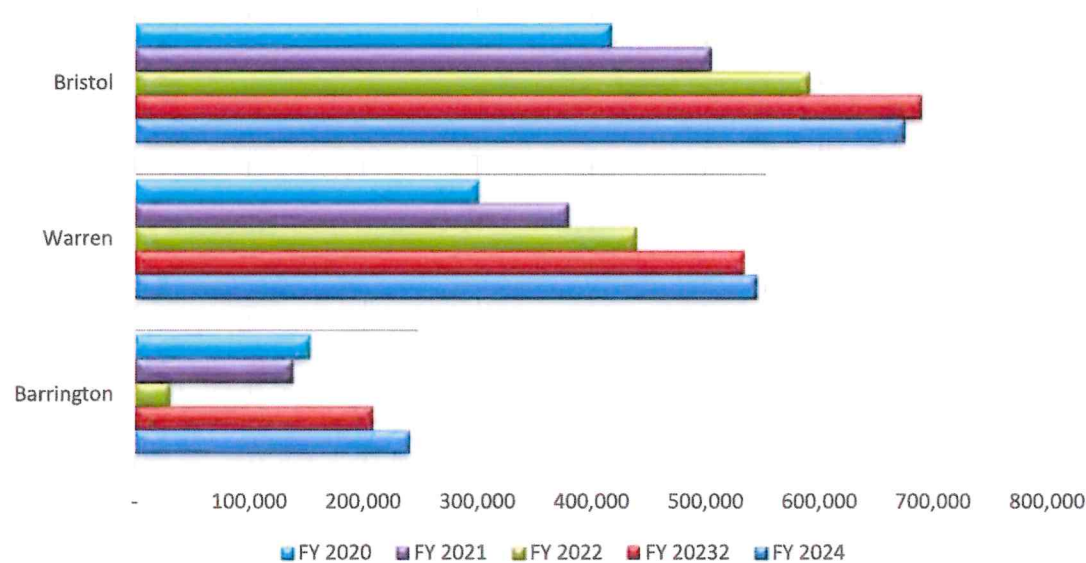
Newport and Bristol County Convention and Visitors' Bureau and Subsidiary  
Meals and Beverage 1% Tax for Newport and Bristol Counties  
June 30, 2024  
(unaudited)

The State of Rhode Island has imposed a local 1% meals and beverage tax on all prepared foods sold in the state. While Discover Newport does not receive any portion of this tax, its marketing efforts directly affect this tax. Below is a five-year analysis for each county of the tax collected.

Newport County



Bristol County



Source-RI Department of Revenue

M1. Town Administrator Contente  
request for Executive Session  
Pursuant to RI Gen. Laws 42-46-  
5, **(5)** Any discussions or  
considerations related to the  
acquisition or lease of real property  
for public purposes.

## **M 2. Town Solicitor re Request for Executive Session pursuant to RIGL § 42-46-5(a)(2) potential litigation**

**POST RETIREMENT BENEFITS FUND BOARD OF TRUSTEES MEETING  
TUESDAY AFTERNOON – APRIL 30, 2024**

PRESENT: Sara Hassell, Carl Carulli, Peter Hewett, Anthony Rego, Thomas Pariseault

ALSO PRESENT: Zach Morris, Brian Quinn, Strategic Retirement Partners (“SRP”)

ABSENT: Jamie Worrell

A meeting of the Post Retirements Benefits Fund Board of Trustees was held on Tuesday afternoon, April 30, 2024, in the Town Hall, Conference Room, beginning 4:30 o’clock PM, Chairman Hassell presiding:

1. Call to order
  
3. Old Business
  
4. New Business
  - a. Investment Performance Review-Strategic Retirement Partners

It is hereby noted that no action was taken on this agenda item.

Mr. Morris distributed the Fiduciary Investment Review and Quarterly Report for the period ending March 31, 2024. Mr. Quinn started off the discussion with a general market commentary. SRP reviewed their Q1 2024 Fiduciary Investment Review Report for the 401(k) Plan. They noted Q1 was an excellent quarter for equities, with the US stock market up 10% in the quarter. Large caps gained 10.3%, mid caps gained 8.6%, and small caps were up 5.2%. International equities gained 4.8% for the quarter. They discussed that the bond markets didn’t fare as well, losing 0.8% overall in Q1 due to the latest inflation numbers remaining above 3%. They reviewed that a positive for the market has been that the unemployment rate has continued to be below 4%, but the inflation numbers have delayed the Fed’s anticipated interest rate cuts hurting the bond market. The number of rate cuts expected had been reduced from 3-5 six to eight months ago to likely 0-2 for the remainder of 2024. He also noted that in a recent meeting he attended with two members of the Federal Reserve they were surprised by the resilience in the housing market despite higher interest rates but that would continue to evaluate data monthly to make rate decisions. The discussion then turned to the asset allocation of the portfolio.

SRP reviewed the allocations in the portfolio compared to the IPS. Mr. Rego questioned the allocation to International vs US given historical trends. Mr. Quinn responded 43% in Large Cap US Equity vs. 18% in International. They also reviewed that the allocations were pretty much in line with the IPS and there was no need to reallocate currently unless there was an additional need for cash in the near term. Mr. Pariseault asked about the funding the Town’s OPEB needs. Ms. Hassel indicated that the budgeted need for FY 25 is approximately 950K. This amount is lowered by the revenue the Town receives for death benefits. In FY24 900K was budgeted and the Town only needed 600K. Based on the current cash level in the portfolio SRP noted there was money available to meet the budgeted needs. In future meetings cash needs will continue to be reevaluated to determine any necessary portfolio rebalancing.

Mr. Morris then reviewed the overall performance of the funds and the portfolio. At the end of the quarter the assets in the plan were valued at \$12.31 million and the portfolio overall increased 6.11% for the quarter, which is equal to \$708,177. He noted the funds currently have dividends allocated to cash as opposed to reinvesting to help generate cash. Mr. Morris then explained the watch list. Scoring below a 7 would be on the watch list. Europacific Growth Fund has been performing well over time compared to its prospectus

**POST RETIREMENT BENEFITS FUND BOARD OF TRUSTEES MEETING  
TUESDAY AFTERNOON – APRIL 30, 2024**

benchmark but is currently scoring a 6 due to the report using a slightly different benchmark so no change was recommended. The other funds in the plan all outperformed their benchmark for the quarter. While still scoring an 8, SRP is monitoring the Metropolitan West Total Return Bond Fund. It is a solid long-term performer but has some recent weakness so will be watched. Vanguard Short Investment Grade Fund scored a 6 but had strong performance for the quarter. No changes were recommended.

There being no further business, upon a motion by Mr. Pariseault, (seconded by Mr. Hewett and voted unanimously) the Chairman declared this meeting to be adjourned at 5:30 PM.



Secretary

**POST RETIREMENT BENEFITS FUND BOARD OF TRUSTEES MEETING  
THURSDAY AFTERNOON – SEPTEMBER 12, 2024**

PRESENT: Carl Carulli, Brendon Smith, Thomas Pariseault

ALSO PRESENT: Zach Morris, Brian Quinn, Strategic Retirement Partners (“SRP”)

ABSENT: Jamie Worrell, Peter Hewett, Anthony Rego

A meeting of the Post Retirements Benefits Fund Board of Trustees was held on Thursday afternoon, September 12, 2024, in the Town Hall, Conference Room, beginning 4:30 o’clock PM, Chairman Carulli presiding:

1. Call to order
2. Old Business
3. New Business
  - a. Investment Performance Review-Strategic Retirement Partners

It is hereby noted that no action was taken on this agenda item.

Mr. Quinn distributed the Fiduciary Investment Review and Quarterly Report for the period ending June 30, 2024. Mr. Quinn started off the discussion with a general market commentary. The employment market remains tight during this quarter with unemployment at 4.1% year to date. The Federal Reserve Bank has held interest rates steady but plan a rate cut soon and possibly one or two more by year end and into the next year. US equity markets remain strong overall with a 3.2% return with market fluctuation primarily due to strong large cap growth funds leading the way. He noted that mid cap and small cap funds were lower during the quarter. International equities rose at a lesser rate of 1%. The current bond market continues to struggle due to the Federal Reserve rate cut uncertainty.

Mr. Morris reviewed the overall performance of the funds. At the end of the quarter the assets in the plan were valued at \$11.5M with an investment return of ~\$198,670.00. Mr. Morris then explained the watch list. Scoring below a 7 would be on the watch list but SRP noted that the watchlist is a guideline and there can be other mitigating factors such as fund manager turnover. As a follow up to last meeting SRP recommended a fund switch from Metropolitan West Total Return (scoring 8) which is currently declining in the market to a better alternative, Fidelity Advisor Total Bond (scoring 10) which is currently outperforming Metropolitan. The combination of performance and management turnover is what drove the recommendation. Mr. Pariseault agreed that the change should move forward due to better returns. Two funds are currently on the watchlist American Funds Europacific Growth (scoring 6) and Vanguard short term Investment grade Adm (scoring 7). The Europacific Growth as discussed previously is a benchmark mismatch and has performed well compared to its prospectus benchmark over time. The Vanguard fund’s performance has been solid and SRP expressed no concerns. The rest of the funds in the portfolio have been performing well. There was also a brief discussion that no additional cashflow is expected to be pulled from the portfolio over the next few quarters. SRP also reviewed the fund allocation versus the Investment Policy weightings. Because the account had been rebalanced a few months ago there was no need to rebalance currently since the weightings were closely aligned.

There being no further business, upon a motion by Mr. Pariseault, (seconded by Chairman and voted unanimously) the Chairman declared this meeting to be adjourned at 5:00 PM.

  
Secretary

## POLICE PENSION BOARD MEETING – Wednesday May 21, 2024

PRESENT: Carl Carulli,

ALSO PRESENT: Michael Lepore, GYL Financial Synergies, Keith Martin, Jeff Hirsh , Kevin Manuel

ABSENT: Raymond Falcoa

A meeting of the Police Pension Board was held on Thursday morning, May 21, 2024 in the Town Hall, Conference Room, beginning 12:00 o'clock AM, Chairman Carulli presiding.

1. Call to order
2. Approval of Minutes
  - a. Police Pension Board Meeting Minutes: March 5, 2024
3. Old Business
4. New Business
  - a. Investment Performance Review-GYL Financial Synergies, LLC
  - b. Keith Martin – Resignation From Board
  - c. Asset allocation change Bond vs Stock

It is hereby noted that action was taken on this agenda item a, b, c.

Mr. Lepore opened the discussion with a general market commentary and provided the Investment Performance Review for the quarter ending March 31, 2024. The Investment Performance Analysis was briefly reviewed, and it was reported that the portfolio had an annualized return of 7.65% vs. the benchmark performance of 7.25%. The market value as of March 31, 2024 was \$22 million.

The individual funds as presented in the Investment Performance Analysis report were reviewed. Performance was generally strong in the third quarter. Focus was presented shifting asset allocation change from 67% Stocks to 65% and increasing bond allocation by 3% to avoid rate fluctuations in the current market. Motion to accept made by Jeffrey Hirsh and accepted by all 3-0.

There being no further business, the Chairman declared this meeting to be adjourned at 12:45 PM.

  
Secretary



## POLICE PENSION BOARD MEETING – Monday, September 9, 2024

PRESENT: Carl Carulli

ALSO PRESENT: Michael Lepore, GYL Financial Synergies, Brendon Smith

ABSENT: Raymond Falcoa, Robert Millard, Jeff Hirsh,, Kevin Manuel

A meeting of the Police Pension Board was held on Monday morning, September 9, 2024 in the Town Hall, Conference Room, beginning 12:00 o'clock AM, Chairman Carulli presiding.

1. Call to order
2. Approval of Minutes
  - a. Police Pension Board Meeting Minutes: May 21, 2024
3. Old Business
4. New Business
  - a. Investment Performance Review-GYL Financial Synergies, LLC
  - b. Asset allocation change Bond vs Stock

It is hereby noted that action was taken on this agenda item a, b

Mr. Lepore opened the discussion with a general market commentary and provided the Investment Performance Review for the quarter ending May 31, 2024. The Investment Performance Analysis was reviewed, and it was reported that the portfolio had an annualized return of 7.81% vs. the benchmark performance of 7.42%. The market value as of May 31, 2024 was \$23 million.

The individual funds as presented in the Investment Performance Analysis report were reviewed. Performance was generally strong in the fourth quarter. International performance is trending downward overall. Funds trending upward were Vanguard and small commodities. Michael advised to switching to Mesirow from Voya which was trending downward. Push out vote for GYL to make changes as market fluctuations occur due to attendance at meeting.

There being no further business, the Chairman declared this meeting to be adjourned at 12:50 PM.

  
Secretary



**TOWN OF BRISTOL  
CONSERVATION COMMISSION**

*Department of Community Development  
235 High Street, Bristol, Rhode Island*

*Tuesday, September 10, 2024 @ 5:00 p.m.*

**SEPTEMBER 2024 MEETING MINUTES**

**Members Present:**

*Tony Morettini  
Lindsay Green  
Craig Fisher  
Lee Ann Freitas*

**Staff Present:**

*Ed Tanner*

**Member Absent:**

*Ray Payson  
Glenn Donovan  
Jay Maciel*

*The meeting was called to order by Chairman Morettini at 5:00 p.m.*

1. Minutes: The minutes for the May 7, 2024 and June 6, 2024 meetings were approved unanimously with a vote of 4-0.
2. Open Space: There are no new open space applications for consideration.
3. Tree Program: Mr. Morettini discussed the use of various open tree map programs to create a triangle of information between Bristol Tree Warden Steve Saracino, Bristol Town Administrator Steve Contente and the Bristol DPW. Mr. Morettini plans to set up a meeting with Davey Tree Keeper to review their software and suggest an instructor come to Bristol to demonstrate their tree mapping software to him, Mr. Saracino, and Mr. Tanner. Mr. Tanner reported on the Tree Canopy Watersheds workshop which took place in June. Forty-five people showed up at the workshop and are interested in having trees planted in their respective areas. There are 280 spots to plant trees and a request for 90 trees is out for bid.
4. Land Acknowledgement: Mr. Morettini reported on the status of the Bristol Land Acknowledgement that was before the Town Council on August 21. The Council voted unanimously to agree to the concept of the Land Acknowledgment and to refer the matter to the solicitor for a review of the language.
5. Composting Effort: Mr. Tanner reported on the Bristol residential composting curbside pick-up grant application. Rosie Warburton from Black Earth Compost approached the Town of Bristol to apply for a 2-year USDA municipal composting food waste reduction grant to fund a two-year pilot project for residential curbside compost collection. About 450 customers will be targeted. Ms. Warburton and Mr. Tanner wrote and applied for the grant to be decided on in January, 2025. The Town of Bristol and 11th Hour Racing will contribute approximately 25% (\$10K each for each of the two years) and Black Earth Composting will cover the rest. If this service is successful, moving toward commercial composting would be a possible future step along with continuation of residential curbside pick-ups.

continued



**TOWN OF BRISTOL  
CONSERVATION COMMISSION**

*Department of Community Development  
235 High Street, Bristol, Rhode Island*

*Tuesday, September 10, 2024 @ 5:00 p.m.*

**SEPTEMBER 2024 MEETING MINUTES, continued**

6. Mt Hope High School Master Plan: A Master Plan for the redesign of Mount Hope High School was presented by Mr. Tanner. The architects are Perkins Eastman, Boston. The plans are available for further review with Mr. Tanner's secretary, Melanie Wolfe.
7. The meeting ended at 6:25 p.m.

*Respectfully Submitted,*

A handwritten signature in cursive script, reading "Lindsay Green".

*Lindsay Green*



**TOWN OF BRISTOL  
CONSERVATION COMMISSION**

*Department of Community Development  
235 High Street, Bristol, Rhode Island*

*Tuesday, October 15, 2024 @ 5:30 p.m.*

**OCTOBER 2024 MEETING MINUTES**

**Members Present:**

*Tony Morettini  
Ray Payson  
Craig Fisher  
Glenn Donovan  
Lee Ann Freitas  
Jay Maciel*

**Staff Present:**

*Ed Tanner*

**Member Absent:**

*Lindsay Green*

*The meeting was called to order by Chairman Morettini at 5:36 p.m.*

1. Minutes: A motion to approve the September minutes, as amended, was made by Mr. Fisher and seconded by Ms. Freitas. Vote: 6-0.
2. Tree Program: Mr. Morettini said he has requested a demonstration of the Davey TreeKeeper tree inventory software that could potentially replace OpenTreeMap, which is no longer available. Mr. Tanner reported on the status of the RI Infrastructure Bank Municipal Resilience Program Action Grant. The request for bid for the purchase of the first round of 90 trees has gone out. A separate bid for planting has also gone out. The Town Tree Warden, Steve Saracino, has sited all 90 trees. Discussion ensued about the trees for the planting program.
3. Land Acknowledgement: Mr. Morettini reported on the status of the Sowams Land Acknowledgement which was adopted by the Town Council on September 18. An amended acknowledgement (Resolution No. 2024-9-18-H1 with the word "reconcile" being removed) was passed by the Council 4-1, with Mr. Teixeira being the sole vote against the resolution. Mr. Morettini read the acknowledgement and shared a copy of the resolution (see attached copy) with Commissioners. Mr. Morettini said the next steps will be defined soon, such as signage, an event, and other culture or history offerings. Ms. Freitas said that the Land Acknowledgement was read at all Bristol schools this morning in celebration of Indigenous Peoples Day.
4. Composting Effort: Mr. Tanner said that the Town has submitted a grant application for a USDA NRCS Compost and Food Waste Reduction (CFWR) pilot project of curbside compost pickup. 75% of the project costs would be covered by the grant, with the remaining 25% of costs being split between the Town and the environmental organization 11th Hour Racing.

continued



**TOWN OF BRISTOL  
CONSERVATION COMMISSION**

*Department of Community Development  
235 High Street, Bristol, Rhode Island*

*Tuesday, October 15, 2024 @ 5:30 p.m.*

**OCTOBER 2024 MEETING MINUTES, continued**

5. Pollinator Pathway: Mr. Morettini questioned the Pollinator Pathway signs that have been seen at various places in Town, and about its designation. Ms. Freitas said the pollinator garden needs weed pulling and the cutting back of certain plants. It was decided to meet on Friday, November 1, at 2:00 p.m. to perform maintenance there.
6. Around the Room: Mr. Tanner announced there will be two Resilient Route 114 Plan regional public workshops, one in Warren on October 21, and one in Barrington on October 29. Mr. Tanner also announced there will be a Storm Water Mitigation session for Bristol residents sponsored by the Eastern Rhode Island Conservation District (ERICD), who will provide information on the benefits of having a rain garden on their property.
7. The next Conservation Commission meeting will be held on Tuesday, November 12, at 10:30 a.m.
8. The meeting ended at 6:38 p.m.

*Respectfully Submitted,*

  
Jay Maciel

## Bristol Town Council

Resolution  
NO. 2024-9-18-H1ADOPTION OF  
SOWAMS LAND ACKNOWLEDGEMENT

WHEREAS, the Town Council of Bristol, Rhode Island here by adopts the following land acknowledgement;

*Welcome to Sowams, the home of the Pokanoket Tribe for over ten thousand (10,000) years prior to settler colonization*

*We acknowledge that our community was a part of the larger ancestral homeland of the Pokanoket Tribe, and we recognize the unique and enduring relationship that exists between Indigenous People and their traditional territories.*

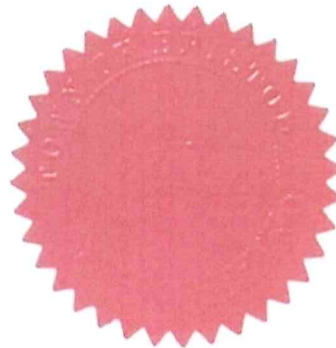
*As the place of Metacom's Seat, at the base of Potumtuk (Mount Hope), let this acknowledgement serve as a reminder of our ongoing responsibility to recognize, honor and partner with the Pokanoket Tribal people for the benefit of the lands and water of Sowams.*

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Bristol hereby acknowledge and certify that at a meeting of the Bristol Town Council held on September 18, 2024, being duly noticed and with a quorum present and voting, the aforesaid was adopted.

ADOPTED this 18th day of September, 2024

ATTEST:

  
Melissa Cordeiro, Council Clerk



**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

**MEETING MINUTES FOR**  
**September 19, 2024**

A meeting of the Trustees of Rogers Free Library was held on Thursday, September 19, 2024, at 6:30 PM. It was held in person at Rogers Free Library, 525 Hope Street Bristol, Rhode Island.

**Present:**

Al Wroblewski - Trustee | Chairperson  
Kasey Feijo - Trustee | Secretary  
Annie Silvia – Trustee  
Nicholas Landekic – Trustee  
Samantha Faria – Trustee  
Cara Cromwell – Trustee  
Marie Knapman - Trustee  
Eileen Dyer - Library Director

**Absent:**

N/A

**Public:**

N/A

**AGENDA ITEMS**

1. CALL TO ORDER/ATTENDANCE/QUORUM
  - Al Wroblewski called the meeting to order at 6:31pm and noted there was a quorum.
2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETINGS
  - Minutes of Previous July 18, 2024 Meeting.
    - Cara Cromwell made a motion to approve the minutes. Annie Silvia seconded the motion. Vote: all in favor.
3. STRATEGIC PLAN PRESENTATION
  - Stephanie Chase and Judah Hamer, from Constructive Disruption, presented the Strategic Plan outline.
4. CHAIR REPORT
  - Al Wroblewski delivered his Chair Report.
5. LIBRARY DIRECTOR REPORT
  - Eileen Dyer delivered her Director Report.

6. FINANCIAL REPORT

- Eileen Dyer delivered the Financial Report.

7. OLD BUSINESS

8. NEW BUSINESS

- Adoption of CY2025 Holiday Schedule – Discussion and Vote
  - i. Nicholas Landekic made a motion to approve the holiday schedule as presented. Cara Cromwell seconded the motion. Vote: all in favor.
- Adoption of FY2025 – FY2029 Strategic Plan – Discussion and Vote
  - Cara Cromwell made a motion to accept the Strategic Plan as a living document that the Library Director may move forward with to outline the Action Plan. Marie Knapman seconded the motion. Vote: all in favor.

9. MEMBER PEROGATIVES

10. PUBLIC COMMENT

11. NEXT MEETING DATE: October 17, 2024

12. ADJOURN

- Meeting adjourned at 8:52pm.



**MINUTES OF A MEETING OF THE  
TOWN OF BRISTOL HOUSING AUTHORITY**

A regular meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on October 10, 2024. The Chairman called the meeting to order at 10:05 a.m. and upon roll call those answering Present were as follows:

**PRESENT**

Edward J. Correia, Chairman  
Pasquale D'Alessio, Vice Chairman  
Helen C. Barboza, Commissioner  
Donna St. Angelo, Commissioner  
Candace Pansa, Executive Director  
James Silva, Deputy Director

**ABSENT**

None

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner D'Alessio and seconded by Commissioner Barboza to dispense with the reading of the minutes of the September 12, 2024, meeting. Upon roll call those answering Aye and Nay were as follows:

**AYE**

Edward J. Correia  
Helen C. Barboza  
Pasquale D'Alessio  
Donna St. Angelo

**NAY**

None

The Maintenance Supervisor reported units being worked on and those which have been rehabbed. There are also several more units coming up. The FOB project will be starting up on October 21<sup>st</sup>. There will be a lead inspection on 5% of the buildings built pre-1978. He also brought the Board up to date on the garden in Tom's Grove.

The Executive Director reported that the auditor will be doing the audit in November and the staff is preparing the paper work for the audit. She also reported that some of the staff are taking a course on line on safety and security.

The Deputy Director presented the investment reports and snapshot of income and expenses for September.

The REAC HUD inspections of units will be held on November 12<sup>th</sup>, 13<sup>th</sup>, and 14<sup>th</sup>. The Christmas get together will be on December 12<sup>th</sup> after the monthly meeting. Mrs. Pansa informed the Board that she and the Housing Choice Coordinator would be attending a meeting at Town Hall in the afternoon regarding affordable housing in Bristol.

The Chairman then introduced the following Resolutions:

**RESOLUTION 2024-12**

**Resolution to Amend Flat Rate Policies to Comply with Statutory Changes and to  
Revise Flat Rents Effective January 1, 2025, for Public Housing  
(see attached resolution)**

The Public Housing Coordinator was introduced and she explained the flat rent policy which will be updated beginning January, 2025. She also gave the Board an overview of the Public Housing program. After much discussion, a motion was made by Commissioner Barboza and seconded by Commissioner D'Alessio to adopt Resolution 2024-12. Upon roll call those answering Aye and Nay were as follows:

<b>AYE</b>	<b>NAY</b>
Edward J. Correia	None
Helen C. Barboza	
Pasquale D'Alessio	
Donna St. Angelo	

Thereupon, the Chairman declared the Resolution 2024-12 adopted.

**RESOLUTION 2024-13**

**Resolution to Adopt Payment Standards for the  
Section 8 Housing Voucher Program Effective January 1, 2025  
(see attached resolution)**

The Section 8 Coordinator explained the Section 8 Program and the Payment Standards which will be effective January, 2025. After much discussion, a motion was made by Commissioner D'Alessio and seconded by St. Angelo to adopt Resolution 2024-13. Upon roll call those answering Aye and Nay were as follows:

<b>AYE</b>	<b>NAY</b>
Edward J. Correia	None
Helen C. Barboza	
Pasquale D'Alessio	
Donna St. Angelo	

Thereupon, the Chairman declared the Resolution 2024-13 adopted.

The next Board meeting will be held on Thursday November 14, 2024, at 10:00 a.m.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:10 a.m.

Respectfully submitted,



**Theresa Simmons  
Recording Secretary**



Town of Bristol, Rhode Island  
10 Court Street  
Bristol, RI 0280

## Harbor Commission Meeting Minutes

November 4, 2024  
Starting Time 7:00 PM

**Harbor Commission:** Dom Franco, Jim Dollins, John McDonald, Steve Januario

**Alternates:** Wayne Gablinske, Bob Hamel

**Advisory Board:** Skip Castro, Owen O'Rourke, Michael Tamulaites, Pam Romano,  
George Burman

**Harbor Master:** Gregg Marsili, John Perry

2024 NOV 22 AM 9:03

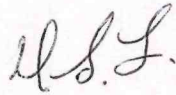
TOWN OF BRISTOL  
DISTRICT OFFICE

1. Pledge of Allegiance
2. Meeting Minutes of October 7, 2024 were approved.
3. CRMC – Application File # 2023-08-084 dated May 14, 2024 for RI Assent tabled for now.
4. Report of Harbormaster – Gregg Marsili, John Perry
  - A. State St. Ramp & Ind Park Ramp – Gregg advises work begun on Ind. Park Launch Docks begun & State St. to begin next year.
  - B. Dock Repair & Maintenance - continues going well.
  - C. Dock Waiting List – 162
  - D. ROW Schedule – no new news.
5. Possible New Rules for Commissioners, etc. – Gregg's draft of our recommendations as well as his is out.
6. Breakwater Study – tabled for now
7. Parking Issues & Vacant Lot Uses– tabled for now.
- 8.. Committee to Review & Revise Appeals Process – Dom reviewing & on hold.- 2 -

- 2 -

9. Insurance Question – discussion continues as some fishermen are still having trouble getting a company to insure them. Motion to request appearance before Council as Ordinance has already passed.
10. 2<sup>nd</sup> Wind Foundation – discussion continues. Steve Januario's committee met and they suggested Foundation use transient docks with appropriate fees.
11. Open Discussion for the Public – None

**Adjournment**

A handwritten signature in dark ink, appearing to be 'U.S.L.', is written next to the word 'Adjournment'.

## BOARD OF TAX ASSESSMENT REVIEW

Meeting Minutes  
November 18, 2024

BOARD MEMBERS PRESENT: President Robert Faris, Tracy Ramos, Anthony Rego and Alternate Peter Hewett

BOARD MEMBERS ABSENT: Alternate Cornelia Murphy

ALSO PRESENT: Michelle DiMeo, Tax Assessor

President Faris called the meeting to order at 11:59 am.

Agenda Item 1: Approve meeting minutes from September 9, 2024 meeting

Tracy Ramos motioned to approve the minutes; seconded by Anthony Rego. Motion passed unanimously (3-0).

Agenda Item 2: Appeal #24-004 Wallace

Tracy Ramos motioned to reschedule the meeting and send a request to the appellant to submit verification of ledge as well as an inspection by Tax Assessor DiMeo; seconded by Anthony Rego. Motion passed unanimously (3-0).

Motion to Adjourn – 12:30 pm unanimously approved.

\_\_\_\_\_  
Michelle DiMeo, Secretary

JOHN OLIVER'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 DEC -9 AM 11:45

**Bristol Fire Department  
Board of Engineers Meeting  
December 2, 2024**

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**After the quorum was established, the meeting was called to order by Chief Michael DeMello at 1900 hours.**

**Attendance**

- ☐ Chief of the Department Michael DeMello
- ☐ Deputy Chief of Administration, Safety & Training Stephen Knapman,
- ☒ ~~Deputy Chief of Operations Nelson Luis~~
- ☒ ~~Assistant Chief John Perry,~~
- ☐ Assistant Chief Dennis Cabral
- ☐ Assistant Chief Adam Medeiros
- ☐ EMS Captain Brad Palmer,
- ☐ Board Clerk Lou Mascola recorded the minutes.
- ☐ Company Representative Captain Zach Rivers

**Agenda & Previous Meeting Approval**

**A motion by Deputy Chief Knapman and seconded by Assistant Adam Medeiros to approve the minutes of the November 4, 2024 meeting, and the meeting agenda for this meeting, December 2, 2024. Both were unanimously approved.**

**Next scheduled meeting is Monday, December 30, 2024, @ 7:00 PM. or at the call of the Chief of the Department**

**Correspondence**

- ❖ There was no correspondence received to be read at this meeting.

**Deputy Chief of Administration, Safety & Training Stephen Knapman**

- ❖ The Firefighter I Class will begin on Tuesday January 21, 2025. The classes will be held on Tuesdays & Thursdays from 1830 - 2130. The Practical Session will be held on weekends, and will be announced at a later meeting. The Orientation Session will be held this Saturday December 7th at the RI State Fire Academy.



- ❖ The EVOC Trainings are finished for this year. Due to rain, a couple of the classes will be scheduled in the spring.
- ❖ A NFPA 1521 Health & Safety Training will be held at the RI State Fire Academy. Some sessions will be held in Bristol. In order to participate in the 1521 Course, a 1021 Certification is a prerequisite prior.
- ❖ A 1021 & 1041 Classes will begin in February 2025 for new / existing officers.
- ❖ The Monday night officer trainings prior to the board meetings will resume in January 2025.
- ❖ A thank you to Captain Zack Rivers of the Dreadnaughts for constructing a sprinkler prop to be used for training.

#### **Assistant Chief Adam Medeiros from the Hydraulion Station**

- ❖ Submitted (2) Uniform vouchers for members of the Hydes.

#### **Assistant Chief Dennis Cabral from the Ever Ready Station**

- ❖ Submitted the name of a member who has been training to become a driver of Engine 2, and is ready for his test.

#### **Captain Brad Palmer from the Division of EMS**

- ❖ Inquired about the use of a gator to be staffed for the Christmas Festival Lighting on Saturday December 7th. The crew should be detailed for 1630 hours until relieved.
- ❖ Discussed the EMS details for the Christmas & New Years Holidays. Details begin at 1100 hours on December 24th, & conclude at 1100 hours on December 26th. The New Years detail will begin at 1100 hours on December 31st, & conclude at 1100 on January 2nd.

#### **Captain Zack Rivers from the Dreadnaught Station**

- ❖ Reported that some of the new station codes are not working.
- ❖ Announced that The Dreadnaught Santa Ride will be on December 22nd. ( The dates & times for the other companies are listed under new business).
- ❖ Submitted a name for a member who is ready to be a driver of Ladder 1.

## **Michael DeMello Chief of the Department**

- ❖ He will be out of town on December 16th & 17th.
- ❖ Announced that the budget process for 2025- 2026 will be starting soon.
- ❖ Although we did not receive a federal grant last year, he is still looking to apply for any available grants to benefit the department.
- ❖ Reported that the nozzle for Engine 4 has arrived.
- ❖ Discussed a training building with the board as a possibility.
- ❖ The Incentive Stipends are in progress of being finalized.

## **Old Business**

- ❖ The Annual Board Dinner will be held on Wednesday December 11th, at the Casual Inn. The board will meet at 1800 hours.
- ❖ The Company Santa Rides are as follows:
  - Engine 1 Sunday December 15th
  - Engine 2 Friday December 20th
  - Engine 3 Tuesday December 24th
  - Ladder 1 Sunday December 22nd.

## **New Business**

- ❖ Chief DeMello announced that the Annual Awards & recognition Night will be held on Thursday February 27th, 1830 hours at department headquarters.
- ❖ The Ladies Auxiliary will be having a Soups On Fundraiser on Saturday March 1st at the Hydes Station.
- ❖ An Officer's Meeting & Breakfast will be held on Sunday, January 26th at the Hydes Station at 0830 hours.

## **Meeting Calendar for December 2024**

- 2 Board Meeting**
- 4 Company Meetings**
- 10 Engine 4 & EMS Meetings**
- 12 Fire Police Meeting**
- 18 Ladies Auxiliary Meeting**
- 19 Firemen's Memorial Comm. Meeting**
- 30 Board Meeting for January 2025**



## Company & Department Events in 2025

<b>January 26</b>	<b>Officer's Meeting &amp; Breakfast</b>
<b>February 23</b>	<b>Engine 4 Annual Clam Boil</b>
<b>February 27</b>	<b>Awards &amp; Recognition Night</b>
<b>March 1</b>	<b>Ladies Auxiliary Soups On Fundraiser</b>
<b>May 17</b>	<b>Ever Ready Surf &amp; Turf</b>
<b>October 19</b>	<b>Ever Ready Annual Clam Boil</b>
<b>November 7</b>	<b>Hydes Annual Turkey Roll</b>

Note: As the companies decide when their events are, the Calendar will be updated.

## For the Good of the Department

The Chief of the Department and the Board of Engineers extends a Safe & Happy Holiday Season, and also a sincere thanks for everyone who responded and assisted to the many calls for service in 2024.

<b>Calls for Service Year to Date :</b>	<b>Fire 760</b>
	<b><u>EMS 3301</u></b>
	<b>Total 4061</b>

## Closing & Adjournment

Without any further business to conduct, the meeting was adjourned at 1947 hours.

Respectfully Submitted,

***Lou Mascola***

Lou Mascola

Clerk for the Board of Engineers

Bristol Fire Department

Bristol, Rhode Island 02809

## MEMORANDUM

To: THE HONORABLE TOWN COUNCIL  
 From: Michelle DiMeo, Tax Assessor/Collector  
 Date: December 9, 2024  
 Subject: Recommended Abatements & Additions for December 18, 2024 meeting

Attached is a list of Abatements & Additions for December 2024

	Abatements	Additions
Motor Vehicles	\$ 0.00	\$ 0.00
Real Estate	\$ 7,278.71	\$ 2,497.26
Sewer Fees	\$ 0.00	\$ 0.00
Sewer Assessment	\$ 0.00	\$ 0.00
Tangibles	\$ 0.00	\$ 0.00
Total	\$ 7,278.71	\$ 2,497.26

Net Adjustment: -\$4,781.45

Year to Date Total Abatements & Additions: -\$52,912.37

Respectfully,

  
 Michelle DiMeo  
 Tax Assessor/Collector

DATE: December 18, 2024						
ABATEMENTS						
MOTOR VEHICLES						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT
		MV	2020	\$ 17.35		
TOTAL MV ABATEMENTS					\$ -	
ABATEMENTS						
REAL ESTATE						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT
16-1360-05	Blount, Marcia & Payson, R	RE	2024	\$ 13.82	\$ 677.18	Appeal# 24-006
50-0045-77	Butera, David	RE	2024	\$ 13.82	\$ 1,549.22	Appeal #24-005
33-0030-00	Cabral, Louis	RE	2024	\$ 13.82	\$ 1,998.37	Appeal #24-007
04-1745-45	Deacon, John & Barbara	RE	2024	\$ 13.82	\$ 1,098.69	Replat of 350-356 Spinnaker
13-3087-29	Morse, Virginia	RE	2024	\$ 13.82	\$ 899.69	Replat of 350-356 Spinnaker
50-0012-66	Ruggeiri, Paul & Erin	RE	2024	\$ 13.82	\$ 498.90	Replat of 350-356 Spinnaker
50-0103-29	Thames St Nashua	RE	2024	\$ 13.82	\$ 556.66	Lot 32 sold to Town
TOTAL RE ABATEMENTS					\$ 7,278.71	
ABATEMENTS						
SEWER FEES						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT
		SU	2024	\$ 614.00		
		SU	2024	\$ 614.00		
		SU	2023	\$ 580.00		
TOTAL SEWER ABATEMENTS					\$ -	
ABATEMENTS						
SEWER ASSESSMENT						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		SA	2024	\$ 302.98		

		SA	2023	\$	302.98				
		SA	2022	\$	302.98				
		SA	2021	\$	302.98				
		SA	2020	\$	302.98				
		TOTAL SEWER ABATEMENTS				\$	-		
ABATEMENTS									
TANGIBLE									
ACCOUNT#	NAME	TYPE	YEAR	RATE		AMOUNT	REASON FOR ABATEMENT		
		Tang	2024	\$ 13.82					
		Tang	2023	\$ 13.36					
		Tang	2022	\$ 13.00					
		Tang	2017	\$ 14.92					
		Tang	2016	\$ 14.77					
		TOTAL TANGIBLE ABATEMENTS				\$	-		
		TOTAL ABATEMENTS				\$	7,278.71		
ADDITIONS									
MOTOR VEHICLES									
ACCOUNT#	NAME	TYPE	YEAR	RATE		AMOUNT	REASON FOR ADDITION		
		MV	2020	\$ 17.35					
		TOTAL MV ADDITIONS				\$	-		

ADDITIONS									
REAL ESTATE									
ACCOUNT#	NAME		TYPE	YEAR	RATE		AMOUNT		REASON FOR ADDITION
50-0047-08	A & N Holdings		RE	2024	\$ 13.82	\$	1,098.69		Replat of 350-356 Spinnaker
50-0059-55	Ardente, Raymond		RE	2024	\$ 13.82	\$	899.67		Replat of 350-356 Spinnaker
19-1062-50	Sickles, Eleanor		RE	2024	\$ 13.82	\$	498.90		Replat of 350-356 Spinnaker
			RE	2021	\$ 14.38				
			RE	2020	\$ 14.07				
			RE	2019	\$ 13.72				
			TOTAL RE ADDITIONS			\$	2,497.26		
ADDITIONS									
SEWER FEES									
ACCOUNT#	NAME		TYPE	YEAR	RATE		AMOUNT		REASON FOR ADDITION
			SU	2023	\$ 580.00				
			SU	2018	\$ 483.00				
			SU	2017	\$ 469.00				
			TOTAL SEWER ADDITIONS			\$	-		
ADDITIONS									
SEWER ASSESSMENT									
ACCOUNT#	NAME		TYPE	YEAR	RATE		AMOUNT		REASON FOR ADDITION
			SA	2019	\$ 302.98				
			SA	2018	\$ 302.98				
			SA	2017	\$ 302.98				
			TOTAL SEWER ADDITIONS			\$	-		
ADDITIONS									
TANGIBLE									
ACCOUNT#	NAME		TYPE	YEAR	RATE		AMOUNT		REASON FOR ADDITION
			TANG	2023	\$ 13.36				
			TANG	2018	\$ 15.38				
			TANG	2018	\$ 15.38				

				TOTAL TANGIBLE ADDITIONS	\$ -	
				TOTAL ADDITIONS	\$ 2,497.26	
				TOTAL ABATEMENTS & ADDITIONS	\$ (4,781.45)	

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1001 General Fund							
1001 Fund 1001							
33501 State PILOT Funding							
1001-400-33501-1000-	-1,324,937	State PILOT Funding 0	-1,324,937	-1,534,051.50	.00	209,114.50	115.8%
33502 Public Service Corporation Tax							
1001-400-33502-1000-	-295,616	Public Service Corporation Tax 0	-295,616	-317,228.59	.00	21,612.59	107.3%
33503 Meals & Beverage Tax							
1001-400-33503-1000-	-708,768	Meals & Beverage Tax 0	-708,768	-253,034.06	.00	-455,733.94	35.7%
33504 Hotel Tax							
1001-400-33504-1000-	-94,763	Hotel Tax 0	-94,763	-43,490.97	.00	-51,272.03	45.9%
33505 M/V Excise Tax Reimbursement							
1001-400-33505-1000-	-2,905,818	M/V Excise Tax Reimbursement 0	-2,905,818	-2,179,363.35	.00	-726,454.65	75.0%
33507 Library Grant-In Aid							
1001-400-33507-1000-	-211,491	Library Grant-In Aid 0	-211,491	.00	.00	-211,491.00	.0%
33508 Library Construction Aid							
1001-400-33508-1000-	0	Library Construction Aid 0	0	-306,603.76	.00	306,603.76	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>33510 Cannabis Tax</b>							
1001-400-33510-1000-	0	Cannabis Tax 0	0	-44.46	.00	44.46	100.0%
<b>33901 PILOT-Bristol Assisted Living</b>							
1001-400-33901-1000-	-50,124	PILOT-Bristol Assisted Living 0	-50,124	-25,207.96	.00	-24,916.04	50.3%
<b>33902 PILOT-Living East Bay</b>							
1001-400-33902-1000-	-36,021	PILOT-Living East Bay 0	-36,021	-23,474.92	.00	-12,546.08	65.2%
<b>33905 PILOT-Roger Williams Universit</b>							
1001-400-33905-1000-	-382,705	PILOT-Roger Williams Universit 0	-382,705	-220,999.00	.00	-161,706.00	57.7%
<b>33907 PILOT-Bristol Housing Authorit</b>							
1001-400-33907-1000-	-90,874	PILOT-Bristol Housing Authorit 0	-90,874	-74,697.75	.00	-16,176.25	82.2%
<b>33908 PILOT-Gladding Property</b>							
1001-400-33908-1000-	-5,314	PILOT-Gladding Property 0	-5,314	-2,519.96	.00	-2,794.04	47.4%
<b>34420 Sewer Assessments</b>							
1001-400-34420-1000-	0	Sewer Assessments 0	0	-1,369.49	.00	1,369.49	100.0%
<b>36202 Cell Tower Agreement-American</b>							
1001-400-36202-1000-	0	Cell Tower Agreement-American 0	0	-30,426.36	.00	30,426.36	100.0%



# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>36203 Cell Tower Agreement-T-Mobile</b>							
1001-400-36203-1000-	0	Cell Tower Agreement-T-Mobile	0	-3,105.00	.00	3,105.00	100.0%
<b>39102 Interfund Transfers In-Enterpr</b>							
1001-400-39102-1000-	-75,000	Interfund Transfers In-EF	0	-18,750.00	.00	-56,250.00	25.0%
<b>39103 Interfund Transfers In-Permane</b>							
1001-400-39103-1000-	-70,000	Interfund Transfers In-Perm FN	0	.00	.00	-70,000.00	.0%
<b>39104 Interfund Transfers In-North B</b>							
1001-400-39104-1000-	-4,000	Interfund Transfers In-NBG	0	.00	.00	-4,000.00	.0%
<b>39105 Interfund Transfers In-Colt Fu</b>							
1001-400-39105-1000-	-450,325	Interfund Transfers In-Colt FN	0	-14,715.63	.00	-435,609.37	3.3%
TOTAL UNDEFINED ROLLUP CODE	-6,705,756	0	-6,705,756	-5,049,082.76	.00	-1,656,673.24	75.3%
TOTAL Fund 1001	-6,705,756	0	-6,705,756	-5,049,082.76	.00	-1,656,673.24	75.3%
<b>10012023 General Fund</b>							
<b>31123 Property Taxes: 2022-2023</b>							
1001-501-31123-2023-	0	Property Taxes: 2022-2023	0	-145,132.41	.00	145,132.41	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-145,132.41	.00	145,132.41	100.0%
TOTAL General Fund	0	0	0	-145,132.41	.00	145,132.41	100.0%
<b>10012024 General Fund</b>							
<b>31124 Property Taxes: 2023-2024</b>							
1001-501-31124-2024-		Property Taxes: 2023-2024					
	0	0	0	-488,806.73	.00	488,806.73	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-488,806.73	.00	488,806.73	100.0%
TOTAL General Fund	0	0	0	-488,806.73	.00	488,806.73	100.0%
<b>10012025 General Fund</b>							
<b>31125 Property Taxes: 2024-2025</b>							
1001-501-31125-2025-		Property Taxes: 2024-2025					
	0	0	0	-26,565,192.65	.00	26,565,192.65	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-26,565,192.65	.00	26,565,192.65	100.0%
TOTAL General Fund	0	0	0	-26,565,192.65	.00	26,565,192.65	100.0%
<b>10014011 General Fund</b>							
<b>41100 Salaries</b>							
1001-401-41100-1000-		Salaries					
	36,463	0	36,463	16,126.19	.00	20,336.66	44.2%
<b>42200 Payroll Taxes</b>							
1001-401-42200-1000-		Payroll Taxes					
	2,789	0	2,789	1,223.67	.00	1,565.74	43.9%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>43210 RI League of Cities &amp; Town</b>							
1001-401-43210-1000-	10,884	RI League of Cities & Towns 0	10,884	10,884.00	.00	.00	100.0%
<b>43311 Code Supplements</b>							
1001-401-43311-1000-	6,500	Code Supplements 0	6,500	5,479.33	.00	1,020.67	84.3%
<b>43313 Public Media</b>							
1001-401-43313-1000-	3,500	Public Media 0	3,500	600.00	.00	2,900.00	17.1%
<b>43400 IT &amp; Support</b>							
1001-401-43400-1000-	2,000	IT & Support 0	2,000	.00	.00	2,000.00	.0%
<b>43410 Annual Audit</b>							
1001-401-43410-1000-	30,000	Annual Audit 0	30,000	.00	.00	30,000.00	.0%
<b>45400 Advertising</b>							
1001-401-45400-1000-	16,500	Advertising 0	16,500	9,473.50	.00	7,026.50	57.4%
<b>46020 Inaugural</b>							
1001-401-46020-1000-	500	Inaugural 0	500	.00	.00	500.00	.0%
<b>48000 Contingency</b>							
1001-401-48000-1000-	10,000	Contingency 0	10,000	2,442.84	.00	7,557.16	24.4%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	119,136	0	119,136	46,229.53	.00	72,906.73	38.8%
TOTAL General Fund	119,136	0	119,136	46,229.53	.00	72,906.73	38.8%
<b>10014021 General Fund</b>							
<b>41100 Salaries</b>							
1001-402-41100-1000-	260,170	Salaries 0	260,170	108,981.95	.00	151,188.53	41.9%
<b>42101 Medical Insurance</b>							
1001-402-42101-1000-	11,619	Medical Insurance 0	11,619	5,900.95	.00	5,717.65	50.8%
<b>42102 Dental Insurance</b>							
1001-402-42102-1000-	588	Dental Insurance 0	588	123.05	.00	465.21	20.9%
<b>42200 Payroll Taxes</b>							
1001-402-42200-1000-	19,903	Payroll Taxes 0	19,903	8,314.14	.00	11,588.90	41.8%
<b>42301 Defined Contribution-TIAA</b>							
1001-402-42301-1000-	2,576	Defined Contribution-TIAA 0	2,576	567.05	.00	2,008.88	22.0%
<b>42302 Defined Benefit-ERSRI</b>							
1001-402-42302-1000-	35,163	Defined Benefit-ERSRI 0	35,163	8,005.80	.00	27,156.92	22.8%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43200 Dues & Conferences							
1001-402-43200-1000-	2,000	Dues & Conferences 0	2,000	473.00	.00	1,527.00	23.7%
43240 Legal Fees-Labor							
1001-402-43240-1000-	15,000	Legal Fees-Labor 0	15,000	3,068.00	.00	11,932.00	20.5%
45900 Operating							
1001-402-45900-1000-	2,000	Operating 0	2,000	188.74	.00	1,811.26	9.4%
46260 Vehicle Maintenance & Fuel							
1001-402-46260-1000-	500	Vehicle Fuel 0	500	112.39	.00	387.61	22.5%
48000 Contingency							
1001-402-48000-1000-	2,000	Contingency 0	2,000	200.00	.00	1,800.00	10.0%
TOTAL UNDEFINED ROLLUP CODE	351,519	0	351,519	135,935.07	.00	215,583.96	38.7%
TOTAL General Fund	351,519	0	351,519	135,935.07	.00	215,583.96	38.7%
10014031 General Fund							
32000 Licenses & Permits							
1001-403-32000-1000-	-750,000	Licenses & Permits 0	-750,000	-385,540.76	.00	-364,459.24	51.4%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>41100 Salaries</b>							
1001-403-41100-1000-	391,453	Salaries 0	391,453	158,753.97	.00	232,699.11	40.6%
<b>42101 Medical Insurance</b>							
1001-403-42101-1000-	122,655	Medical Insurance 0	122,655	59,638.45	.00	63,016.50	48.6%
<b>42102 Dental Insurance</b>							
1001-403-42102-1000-	5,043	Dental Insurance 0	5,043	1,674.35	.00	3,368.18	33.2%
<b>42200 Payroll Taxes</b>							
1001-403-42200-1000-	29,946	Payroll Taxes 0	29,946	11,968.20	.00	17,977.96	40.0%
<b>42301 Defined Contribution-TIAA</b>							
1001-403-42301-1000-	3,842	Defined Contribution-TIAA 0	3,842	1,572.98	.00	2,269.13	40.9%
<b>42302 Defined Benefit-ERSRI</b>							
1001-403-42302-1000-	52,099	Defined Benefit-ERSRI 0	52,099	22,209.73	.00	29,889.34	42.6%
<b>43200 Dues &amp; Conferences</b>							
1001-403-43200-1000-	3,500	Dues & Conferences 0	3,500	1,249.11	.00	2,250.89	35.7%
<b>43321 Land Evidence</b>							
1001-403-43321-1000-	26,000	Land Evidence 0	26,000	9,250.00	.00	16,750.00	35.6%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>43322 Probate &amp; Microfilming</b>							
1001-403-43322-1000-	760	Probate & Microfilming 0	760	.00	.00	760.00	.0%
<b>43323 Records Restoration</b>							
1001-403-43323-1000-	5,000	Records Restoration 0	5,000	.00	.00	5,000.00	.0%
<b>43324 Business Licensing</b>							
1001-403-43324-1000-	5,000	Business Licensing 0	5,000	4,850.00	.00	150.00	97.0%
<b>45500 Printing</b>							
1001-403-45500-1000-	2,500	Printing 0	2,500	.00	.00	2,500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	-102,202	0	-102,202	-114,373.97	.00	12,171.87	111.9%
TOTAL General Fund	-102,202	0	-102,202	-114,373.97	.00	12,171.87	111.9%
<b>10014041 General Fund</b>							
<b>43245 Legal Fees-Solicitor</b>							
1001-404-43245-1000-	139,488	Legal Fees-Solicitor 0	139,488	5,000.00	.00	134,488.00	3.6%
<b>43246 Legal Fees-Litigation</b>							
1001-404-43246-1000-	50,000	Legal Fees-Litigation 0	50,000	60,400.60	.00	-10,400.60	120.8%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>43430 Court Costs</b>							
1001-404-43430-1000-	500	Court Costs 0	500	.00	.00	500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	189,988	0	189,988	65,400.60	.00	124,587.40	34.4%
TOTAL General Fund	189,988	0	189,988	65,400.60	.00	124,587.40	34.4%
<b>10014051 General Fund</b>							
<b>41100 Salaries</b>							
1001-405-41100-1000-	14,997	Salaries 0	14,997	.00	.00	14,996.80	.0%
<b>42200 Payroll Taxes</b>							
1001-405-42200-1000-	1,147	Payroll Taxes 0	1,147	.00	.00	1,147.26	.0%
<b>43200 Dues &amp; Conferences</b>							
1001-405-43200-1000-	4,500	Dues & Conferences 0	4,500	.00	.00	4,500.00	.0%
<b>43223 Prevention programs/BWRSD</b>							
1001-405-43223-1000-	21,760	Prevention Programs 0	21,760	.00	.00	21,760.00	.0%
<b>43224 Student Assistant Counselors</b>							
1001-405-43224-1000-	30,000	Student Assistant Counselors 0	30,000	.00	.00	30,000.00	.0%



# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46000 Supplies							
1001-405-46000-1000-	500	Supplies 0	500	.00	.00	500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	72,904	0	72,904	.00	.00	72,904.06	.0%
TOTAL General Fund	72,904	0	72,904	.00	.00	72,904.06	.0%
10014061 General Fund							
41100 Salaries							
1001-406-41100-1000-	3,500	Salaries 0	3,500	3,419.51	.00	80.49	97.7%
41101 Salaries-Elections							
1001-406-41101-1000-	39,600	Salaries-Elections 0	39,600	33,268.54	.00	6,331.46	84.0%
41300 Overtime							
1001-406-41300-1000-	4,525	Overtime 0	4,525	601.00	.00	3,924.00	13.3%
42200 Payroll Taxes							
1001-406-42200-1000-	614	Payroll Taxes 0	614	.00	.00	613.91	.0%
43230 Elections							
1001-406-43230-1000-	15,455	Elections 0	15,455	6,788.39	.00	8,666.61	43.9%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	63,694	0	63,694	44,077.44	.00	19,616.47	69.2%
TOTAL General Fund	63,694	0	63,694	44,077.44	.00	19,616.47	69.2%
<b>10014071 General Fund</b>							
<b>35100 Fees &amp; Fines</b>							
1001-407-35100-1000-	-100,000	Fees & Fines 0	-100,000	-38,734.76	.00	-61,265.24	38.7%
<b>41100 Salaries</b>							
1001-407-41100-1000-	18,023	Salaries 0	18,023	8,723.59	.00	9,299.41	48.4%
<b>41150 Detail Wages</b>							
1001-407-41150-1000-	2,000	Detail Wages 0	2,000	125.00	.00	1,875.00	6.3%
<b>42200 Payroll Taxes</b>							
1001-407-42200-1000-	1,379	Payroll Taxes 0	1,379	537.07	.00	841.69	39.0%
<b>42301 Defined Contribution-TIAA</b>							
1001-407-42301-1000-	0	Defined Contribution-TIAA 0	0	17.49	.00	-17.49	100.0%
<b>42302 Defined Benefit-ERSRI</b>							
1001-407-42302-1000-	0	Defined Benefit-ERSRI 0	0	247.50	.00	-247.50	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>45900 Operating</b>							
1001-407-45900-1000-	15,500	operating 0	15,500	2,190.00	.00	13,310.00	14.1%
<b>46000 Supplies</b>							
1001-407-46000-1000-	500	Supplies 0	500	.00	.00	500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	-62,598	0	-62,598	-26,894.11	.00	-35,704.13	43.0%
TOTAL General Fund	-62,598	0	-62,598	-26,894.11	.00	-35,704.13	43.0%
<b>10015010 General Fund</b>							
<b>31120 Property Taxes: 2019-2020</b>							
1001-501-31120-2020-	0	Property Taxes: 2019-2020 0	0	473.03	.00	-473.03	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	473.03	.00	-473.03	100.0%
TOTAL General Fund	0	0	0	473.03	.00	-473.03	100.0%
<b>10015011 General Fund</b>							
<b>31900 Penalties &amp; Interest on De</b>							
1001-501-31900-1000-	-925,000	Penalties & Int. on Deliq Tax 0	-925,000	-87,884.84	.00	-837,115.16	9.5%
<b>34001 Municipal Lien Certificates</b>							
1001-501-34001-1000-	0	Municipal Lien Certificates 0	0	-5,507.00	.00	5,507.00	100.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>34100 Miscellaneous</b>							
1001-501-34100-1000-	0	Miscellaneous 0	0	-240.00	.00	240.00	100.0%
<b>34101 Teller's Over/Short</b>							
1001-501-34101-1000-	0	Teller's over/Short 0	0	80.00	.00	-80.00	100.0%
<b>35100 Fees &amp; Fines</b>							
1001-501-35100-1000-	-21,000	Fees & Fines 0	-21,000	25,370.95	.00	-46,370.95	-120.8%
<b>41100 Salaries</b>							
1001-501-41100-1000-	568,204	Salaries 0	568,204	229,388.00	.00	338,816.00	40.4%
<b>41300 Overtime</b>							
1001-501-41300-1000-	1,000	Overtime 0	1,000	.00	.00	1,000.00	.0%
<b>42101 Medical Insurance</b>							
1001-501-42101-1000-	138,744	Medical Insurance 0	138,744	52,375.37	.00	86,368.63	37.7%
<b>42102 Dental Insurance</b>							
1001-501-42102-1000-	5,698	Dental Insurance 0	5,698	1,886.38	.00	3,811.62	33.1%
<b>42200 Payroll Taxes</b>							
1001-501-42200-1000-	43,544	Payroll Taxes 0	43,544	16,957.31	.00	26,586.69	38.9%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42301 Defined Contribution-TIAA</b>							
1001-501-42301-1000-	5,814	Defined Contribution-TIAA 0	5,814	2,248.20	.00	3,565.80	38.7%
<b>42302 Defined Benefit-ERSRI</b>							
1001-501-42302-1000-	76,804	Defined Benefit-ERSRI 0	76,804	30,849.06	.00	45,954.94	40.2%
<b>43200 Dues &amp; Conferences</b>							
1001-501-43200-1000-	5,600	Dues & Conferences 0	5,600	1,791.42	.00	3,808.58	32.0%
<b>43400 IT &amp; Support</b>							
1001-501-43400-1000-	152,818	IT & Support 0	152,818	38,719.43	.00	114,098.57	25.3%
<b>43450 Revaluation</b>							
1001-501-43450-1000-	100,000	Revaluation 0	100,000	62,160.12	.00	37,839.88	62.2%
<b>46000 Supplies</b>							
1001-501-46000-1000-	2,500	Supplies 0	2,500	.00	.00	2,500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	154,726	0	154,726	368,194.40	.00	-213,468.40	238.0%
TOTAL General Fund	154,726	0	154,726	368,194.40	.00	-213,468.40	238.0%
<b>10015012 General Fund</b>							
<b>31122 Property Taxes: 2021-2022</b>							
1001-501-31122-2022-	Property Taxes: 2021-2022						

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	0	0	0	274.11	.00	-274.11	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	274.11	.00	-274.11	100.0%
TOTAL General Fund	0	0	0	274.11	.00	-274.11	100.0%
10015018 General Fund							
31118 Property Taxes: 2017-2018							
1001-501-31118-2018-		Property Taxes: 2017-2018					
	0	0	0	-25.57	.00	25.57	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-25.57	.00	25.57	100.0%
TOTAL General Fund	0	0	0	-25.57	.00	25.57	100.0%
10015019 General Fund							
31119 Property Taxes: 2018-2019							
1001-501-31119-2019-		Property Taxes: 2018-2019					
	0	0	0	-88.82	.00	88.82	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-88.82	.00	88.82	100.0%
TOTAL General Fund	0	0	0	-88.82	.00	88.82	100.0%
10015021 General Fund							
48110 Bond Principal							
1001-502-48110-1000-	3,763,502	Bond Principal	0 3,763,502	495,000.00	.00	3,268,502.00	13.2%
48210 Interest-Bonds							
1001-502-48210-1000-	1,528,801	Interest-Bonds	0 1,528,801	329,871.25	.00	1,198,929.75	21.6%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>48300 Issuance Fees</b>							
1001-502-48300-1000-	5,000	Issuance Fees 0	5,000	.00	.00	5,000.00	.0%
<b>48400 Cost of Issuance</b>							
1001-502-48400-1000-	5,000	Cost of Issuance 0	5,000	-26,910.13	.00	31,910.13	-538.2%
TOTAL UNDEFINED ROLLUP CODE	5,302,303	0	5,302,303	797,961.12	.00	4,504,341.88	15.0%
TOTAL General Fund	5,302,303	0	5,302,303	797,961.12	.00	4,504,341.88	15.0%
<b>10015031 General Fund</b>							
<b>39150 Interfund Transfers In-OPEB Tr</b>							
1001-503-39150-1000-	-995,058	Interfund Transfers In-OPEB Tr 0	-995,058	.00	.00	-995,058.00	.0%
<b>41180 Salary Reserve-27PP</b>							
1001-503-41180-1000-	30,000	Salary Reserve-27PP 0	30,000	.00	.00	30,000.00	.0%
<b>42100 Retiree Medical &amp; Dental</b>							
1001-503-42100-1000-	695,000	Retiree Medical & Dental 0	695,000	378,821.98	.00	316,178.02	54.5%
<b>42103 Life Insurance Premiums</b>							
1001-503-42103-1000-	179,276	Life Insurance 0	179,276	95,601.26	.00	83,674.74	53.3%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42500 Unemployment Compensation</b>							
1001-503-42500-1000-	10,000	Unemployment Compensation 0	10,000	-437.64	.00	10,437.64	-4.4%
<b>42950 Severance Pay</b>							
1001-503-42950-1000-	75,000	Severance Pay 0	75,000	-5,000.00	.00	80,000.00	-6.7%
<b>45201 Insurance</b>							
1001-503-45201-1000-	942,214	Insurance 0	942,214	1,000,236.30	.00	-58,022.30	106.2%
<b>45202 Insurance Claims</b>							
1001-503-45202-1000-	40,000	Insurance Claims 0	40,000	-7,256.55	.00	47,256.55	-18.1%
TOTAL UNDEFINED ROLLUP CODE	976,432	0	976,432	1,461,965.35	.00	-485,533.35	149.7%
TOTAL General Fund	976,432	0	976,432	1,461,965.35	.00	-485,533.35	149.7%
<b>10015041 General Fund</b>							
<b>36201 Property Leases</b>							
1001-504-36201-1000-	-155,893	Property Leases 0	-155,893	-44,518.13	.00	-111,374.87	28.6%
<b>41100 Salaries</b>							
1001-504-41100-1000-	22,154	Salaries 0	22,154	8,077.84	.00	14,076.43	36.5%



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42200 Payroll Taxes</b>							
1001-504-42200-1000-	1,695	Payroll Taxes 0	1,695	617.91	.00	1,076.89	36.5%
<b>43400 IT &amp; Support</b>							
1001-504-43400-1000-	130,444	IT & Support 0	130,444	62,586.95	.00	67,857.05	48.0%
<b>43405 Website Maintenance</b>							
1001-504-43405-1000-	11,000	Website Maintenance 0	11,000	.00	.00	11,000.00	.0%
<b>44300 Building Repairs &amp; Mainten</b>							
1001-504-44300-1000-	55,000	Building Repairs & Maintenance 0	55,000	19,957.40	.00	35,042.60	36.3%
<b>44301 Elevator Repairs &amp; Mainten</b>							
1001-504-44301-1000-	10,000	Elevator Repairs & Maintenance 0	10,000	3,924.90	.00	6,075.10	39.2%
<b>44302 Alarm Repairs &amp; Maintenanc</b>							
1001-504-44302-1000-	10,000	Alarm Repairs & Maintenance 0	10,000	4,022.39	.00	5,977.61	40.2%
<b>44340 School Buildings</b>							
1001-504-44340-1000-	50,000	School Buildings 0	50,000	18,760.46	.00	31,239.54	37.5%
<b>44400 Copy Machines</b>							
1001-504-44400-1000-	22,000	Copy Machines 0	22,000	7,762.99	.00	14,237.01	35.3%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>44410 Parking Lot Leases</b>							
1001-504-44410-1000-	23,500	Parking Lot Leases 0	23,500	22,963.78	.00	536.30	97.7%
<b>45300 Telephone &amp; Internet</b>							
1001-504-45300-1000-	28,000	Telephone & Internet 0	28,000	21,967.98	.00	6,032.02	78.5%
<b>46001 Supplies-Central Purchasing</b>							
1001-504-46001-1000-	28,000	Supplies-Central Purchasing 0	28,000	9,270.00	.00	18,730.00	33.1%
<b>46003 Software &amp; Licenses</b>							
1001-504-46003-1000-	60,000	Software & Licenses 0	60,000	3,121.94	.00	56,878.06	5.2%
<b>46066 Postage</b>							
1001-504-46066-1000-	40,000	Postage 0	40,000	11,638.24	.00	28,361.76	29.1%
<b>46210 Natural Gas</b>							
1001-504-46210-1000-	10,000	Natural Gas 0	10,000	278.44	.00	9,721.56	2.8%
<b>46220 Gas &amp; Electricity</b>							
1001-504-46220-1000-	24,000	Electricity 0	24,000	7,422.50	.00	16,577.50	30.9%
<b>46270 Water Service</b>							
1001-504-46270-1000-	5,000	Water Service 0	5,000	1,765.58	.00	3,234.42	35.3%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>47500 Technology Replacement</b>							
<b>1001-504-47500-1000-</b>	51,000	Technology Replacement	51,000	3,003.03	.00	47,996.97	5.9%
TOTAL UNDEFINED ROLLUP CODE	425,900	0	425,900	162,624.20	.00	263,275.95	38.2%
TOTAL General Fund	425,900	0	425,900	162,624.20	.00	263,275.95	38.2%
<b>10015051 General Fund</b>							
<b>47200 Capital Improvements</b>							
<b>1001-505-47200-1000-</b>	1,399,000	Capital Improvements	1,399,000	555,023.82	.00	843,976.18	39.7%
TOTAL UNDEFINED ROLLUP CODE	1,399,000	0	1,399,000	555,023.82	.00	843,976.18	39.7%
TOTAL General Fund	1,399,000	0	1,399,000	555,023.82	.00	843,976.18	39.7%
<b>1001512 General Fund</b>							
<b>31102 Property Taxes: Prior Years</b>							
<b>1001-501-31102-2002-</b>	0	Property Taxes: Prior Years	0	-27.70	.00	27.70	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-27.70	.00	27.70	100.0%
TOTAL General Fund	0	0	0	-27.70	.00	27.70	100.0%
<b>1001513 General Fund</b>							
<b>31103 Collection Cost</b>							
<b>1001-501-31103-2003-</b>	0	Collection Cost	0	350.00	.00	-350.00	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	350.00	.00	-350.00	100.0%	
TOTAL General Fund	0	0	0	350.00	.00	-350.00	100.0%	
<b>10015311 General Fund</b>								
<b>31121 Property Taxes: 2020-2021</b>								
1001-501-31121-2021-		Property Taxes: 2020-2021						
	0	0	0	-673.38	.00	673.38	100.0%	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-673.38	.00	673.38	100.0%	
TOTAL General Fund	0	0	0	-673.38	.00	673.38	100.0%	
<b>10016011 General Fund</b>								
<b>32000 Licenses &amp; Permits</b>								
1001-601-32000-1000-	-38,500	Licenses & Permits	-38,500	-5,647.10	.00	-32,852.90	14.7%	
		0						
<b>41100 Salaries</b>								
1001-601-41100-1000-	337,033	Salaries	337,033	134,321.51	.00	202,711.49	39.9%	
		0						
<b>42101 Medical Insurance</b>								
1001-601-42101-1000-	54,533	Medical Insurance	54,533	28,995.95	.00	25,537.19	53.2%	
		0						
<b>42102 Dental Insurance</b>								
1001-601-42102-1000-	2,193	Dental Insurance	2,193	899.35	.00	1,294.14	41.0%	
		0						

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
<b>42200 Payroll Taxes</b>								
1001-601-42200-1000-	25,783	Payroll Taxes 0	25,783	10,057.93	.00	15,725.07	39.0%	
<b>42301 Defined Contribution-TIAA</b>								
1001-601-42301-1000-	3,631	Defined Contribution-TIAA 0	3,631	1,518.22	.00	2,112.78	41.8%	
<b>42302 Defined Benefit-ERSRI</b>								
1001-601-42302-1000-	42,295	Defined Benefit-ERSRI 0	42,295	18,381.99	.00	23,913.01	43.5%	
<b>43100 Secretarial Support</b>								
1001-601-43100-1000-	13,000	Secretarial Support 0	13,000	4,600.00	.00	8,400.00	35.4%	
<b>43200 Dues &amp; Conferences</b>								
1001-601-43200-1000-	4,500	Dues & Conferences 0	4,500	314.42	.00	4,185.58	7.0%	
<b>43220 Tourism/Promotion</b>								
1001-601-43220-1000-	43,100	Tourism/Promotion 0	43,100	27,500.00	.00	15,600.00	63.8%	
<b>43221 GIS Implementation</b>								
1001-601-43221-1000-	8,400	GIS Implementation 0	8,400	1,035.00	.00	7,365.00	12.3%	
<b>43435 Consulting Engineer-Planning B</b>								
1001-601-43435-1000-	9,000	Consulting Engineer-Planning B 0	9,000	7,860.00	.00	1,140.00	87.3%	

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>45400 Advertising</b>							
1001-601-45400-1000-	6,000	Advertising 0	6,000	369.00	.00	5,631.00	6.2%
<b>46000 Supplies</b>							
1001-601-46000-1000-	1,500	Supplies 0	1,500	560.90	.00	939.10	37.4%
<b>46101 Conservation Projects</b>							
1001-601-46101-1000-	6,000	Conservation Projects 0	6,000	2,250.00	.00	3,750.00	37.5%
<b>46102 Tree Planting</b>							
1001-601-46102-1000-	20,000	Tree Planting 0	20,000	3,635.00	.00	16,365.00	18.2%
<b>46103 Stormwater Phase II</b>							
1001-601-46103-1000-	10,000	Stormwater Phase II 0	10,000	1,694.56	.00	8,305.44	16.9%
<b>46104 Comprehensive Plan Update</b>							
1001-601-46104-1000-	25,000	Comprehensive Plan Update 0	25,000	.00	.00	25,000.00	.0%
<b>46300 Bristol HDC</b>							
1001-601-46300-1000-	5,000	Bristol HDC 0	5,000	1,435.00	.00	3,565.00	28.7%
TOTAL UNDEFINED ROLLUP CODE	578,469	0	578,469	239,781.73	.00	338,686.90	41.5%
TOTAL General Fund	578,469	0	578,469	239,781.73	.00	338,686.90	41.5%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
10016021 General Fund								
32000 Licenses & Permits								
1001-602-32000-1000-	-2,500	Licenses & Permits 0	-2,500	-160,960.06	.00	158,460.06	6438.4%	
33515 RI State Tax								
1001-602-33515-1000-	0	RI State Tax 0	0	17,161.92	.00	-17,161.92	100.0%	
33516 Health Department								
1001-602-33516-1000-	0	Health Department 0	0	-2,395.20	.00	2,395.20	100.0%	
33517 Scale Official								
1001-602-33517-1000-	-468,000	Scale official 0	-468,000	-180.00	.00	-467,820.00	.0%	
41100 Salaries								
1001-602-41100-1000-	195,608	Salaries 0	195,608	79,381.20	.00	116,226.80	40.6%	
42101 Medical Insurance								
1001-602-42101-1000-	21,396	Medical Insurance 0	21,396	8,754.05	.00	12,642.29	40.9%	
42102 Dental Insurance								
1001-602-42102-1000-	950	Dental Insurance 0	950	123.05	.00	826.63	13.0%	

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42200 Payroll Taxes</b>							
1001-602-42200-1000-	14,964	Payroll Taxes 0	14,964	5,776.11	.00	9,187.89	38.6%
<b>42301 Defined Contribution-TIAA</b>							
1001-602-42301-1000-	833	Defined Contribution-TIAA 0	833	444.73	.00	388.27	53.4%
<b>42302 Defined Benefit-ERSRI</b>							
1001-602-42302-1000-	11,297	Defined Benefit-ERSRI 0	11,297	6,279.68	.00	5,017.32	55.6%
<b>43200 Dues &amp; Conferences</b>							
1001-602-43200-1000-	2,200	Dues & Conferences 0	2,200	857.08	.00	1,342.92	39.0%
<b>45900 Operating</b>							
1001-602-45900-1000-	3,000	Operating 0	3,000	389.02	.00	2,610.98	13.0%
<b>46003 Software &amp; Licenses</b>							
1001-602-46003-1000-	16,805	Software & Licenses 0	16,805	16,408.10	.00	396.90	97.6%
TOTAL UNDEFINED ROLLUP CODE	-203,447	0	-203,447	-27,960.32	.00	-175,486.66	13.7%
TOTAL General Fund	-203,447	0	-203,447	-27,960.32	.00	-175,486.66	13.7%
<b>10016031 General Fund</b>							
<b>32002 Permits</b>							
1001-603-32002-1000-		Permits					



# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	-10,500	0	-10,500	-3,115.00	.00	-7,385.00	29.7%
32003 Road Cut Permits							
1001-603-32003-1000-	-25,000	Road Cut Permits 0	-25,000	-9,251.00	.00	-15,749.00	37.0%
32004 RI Resource Recovery							
1001-603-32004-1000-	-15,000	RI Resource Recovery 0	-15,000	-2,475.00	.00	-12,525.00	16.5%
34100 Miscellaneous							
1001-603-34100-1000-	0	Miscellaneous 0	0	-1,386.00	.00	1,386.00	100.0%
34102 Landfill Receipts							
1001-603-34102-1000-	-65,000	Landfill Receipts 0	-65,000	-30,837.10	.00	-34,162.90	47.4%
34105 Special Pick-Ups							
1001-603-34105-1000-	-10,000	Special Pick-Ups 0	-10,000	-3,385.00	.00	-6,615.00	33.9%
34431 Compost Bag Sales							
1001-603-34431-1000-	-5,000	Compost Bag Sales 0	-5,000	-1,296.00	.00	-3,704.00	25.9%
35100 Fees & Fines							
1001-603-35100-1000-	0	Fees & Fines 0	0	-70.00	.00	70.00	100.0%
41100 Salaries							
1001-603-41100-1000-	2,179,176	Salaries 0	2,179,176	837,528.33	.00	1,341,647.67	38.4%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>41160 Clothing Allowance</b>							
1001-603-41160-1000-	51,000	Clothing Allowance 0	51,000	49,300.00	.00	1,700.00	96.7%
<b>41300 Overtime</b>							
1001-603-41300-1000-	163,114	Overtime 0	163,114	45,505.84	.00	117,608.05	27.9%
<b>42101 Medical Insurance</b>							
1001-603-42101-1000-	542,707	Medical Insurance 0	542,707	284,064.46	.00	258,642.54	52.3%
<b>42102 Dental Insurance</b>							
1001-603-42102-1000-	20,758	Dental Insurance 0	20,758	9,008.70	.00	11,749.68	43.4%
<b>42200 Payroll Taxes</b>							
1001-603-42200-1000-	183,087	Payroll Taxes 0	183,087	70,161.36	.00	112,925.64	38.3%
<b>42301 Defined Contribution-TIAA</b>							
1001-603-42301-1000-	22,032	Defined Contribution-TIAA 0	22,032	7,997.00	.00	14,035.00	36.3%
<b>42302 Defined Benefit-ERSRI</b>							
1001-603-42302-1000-	295,236	Defined Benefit-ERSRI 0	295,236	115,452.86	.00	179,783.14	39.1%
<b>43211 Rodent Control</b>							
1001-603-43211-1000-	5,000	Rodent Control 0	5,000	830.00	.00	4,170.00	16.6%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>43440 Landfill/Environmental Monitor</b>							
1001-603-43440-1000-	25,000	Landfill/Environmental Monitor 0	25,000	7,915.28	.00	17,084.72	31.7%
<b>44210 Transfer Station Operations</b>							
1001-603-44210-1000-	25,000	Transfer Station Operations 0	25,000	24,673.59	.00	326.41	98.7%
<b>44211 Tipping Fees</b>							
1001-603-44211-1000-	400,000	Tipping Fees 0	400,000	136,852.20	.00	263,147.80	34.2%
<b>44220 Snow &amp; Ice Removal</b>							
1001-603-44220-1000-	150,000	Snow & Ice Removal 0	150,000	-521.82	.00	150,521.82	-.3%
<b>44300 Building Repairs &amp; Mainten</b>							
1001-603-44300-1000-	18,500	Building Repairs & Maintenance 0	18,500	40,472.15	.00	-21,972.15	218.8%
<b>44304 Grounds Maintenance</b>							
1001-603-44304-1000-	307,800	Grounds Maintenance 0	307,800	187,828.92	.00	119,971.08	61.0%
<b>44305 Road Materials</b>							
1001-603-44305-1000-	35,000	Road Materials 0	35,000	15,340.55	.00	19,659.45	43.8%
<b>44306 Road Signs</b>							
1001-603-44306-1000-	12,000	Road Signs 0	12,000	4,554.70	.00	7,445.30	38.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>44307 Road &amp; Sidewalk Maintenance</b>							
1001-603-44307-1000-	30,000	Road & Sidewalk Maintenance 0	30,000	10,233.62	.00	19,766.38	34.1%
<b>44308 Street Lighting</b>							
1001-603-44308-1000-	115,000	Street Lighting 0	115,000	43,262.41	.00	71,737.59	37.6%
<b>44310 Motor Vehicle Repairs</b>							
1001-603-44310-1000-	90,000	Motor Vehicle Repairs 0	90,000	42,748.67	.00	47,251.33	47.5%
<b>44311 Landfill Vehicle Maintenance</b>							
1001-603-44311-1000-	22,000	Landfill Vehicle Maintenance 0	22,000	4,531.68	.00	17,468.32	20.6%
<b>44312 Packer &amp; Recycling Vehicle</b>							
1001-603-44312-1000-	55,000	Packer & Recycling Vehicle Mnt 0	55,000	44,802.54	.00	10,197.46	81.5%
<b>44330 Drainage</b>							
1001-603-44330-1000-	75,000	Drainage 0	75,000	32,405.13	.00	42,594.87	43.2%
<b>44400 Copy Machines</b>							
1001-603-44400-1000-	2,500	Copy Machines 0	2,500	817.51	.00	1,682.49	32.7%
<b>44600 Tree Care &amp; Preservation</b>							
1001-603-44600-1000-	90,000	Tree Care & Preservation 0	90,000	26,360.00	.00	63,640.00	29.3%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45300 Telephone & Internet							
1001-603-45300-1000-	7,500	Telephone & Internet 0	7,500	8,960.99	.00	-1,460.99	119.5%
45400 Advertising							
1001-603-45400-1000-	1,000	Advertising 0	1,000	.00	.00	1,000.00	.0%
46000 Supplies							
1001-603-46000-1000-	8,000	Supplies 0	8,000	4,225.40	.00	3,774.60	52.8%
46050 Chemicals							
1001-603-46050-1000-	2,000	Chemicals 0	2,000	388.70	.00	1,611.30	19.4%
46060 Tires							
1001-603-46060-1000-	22,000	Tires 0	22,000	13,562.80	.00	8,437.20	61.6%
46061 Sweeper Brooms							
1001-603-46061-1000-	3,500	Sweeper Brooms 0	3,500	.00	.00	3,500.00	.0%
46063 Portable Radios							
1001-603-46063-1000-	6,000	Portable Radios 0	6,000	1,409.76	.00	4,590.24	23.5%
46064 Protective Gear							
1001-603-46064-1000-	5,000	Protective Gear 0	5,000	335.68	.00	4,664.32	6.7%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
<b>46066 Postage</b>								
1001-603-46066-1000-	1,500	Postage 0	1,500	609.06	.00	890.94	40.6%	
<b>46067 Janitorial Supplies</b>								
1001-603-46067-1000-	25,000	Janitorial Supplies 0	25,000	10,852.20	.00	14,147.80	43.4%	
<b>46210 Natural Gas</b>								
1001-603-46210-1000-	30,000	Natural Gas 0	30,000	403.93	.00	29,596.07	1.3%	
<b>46220 Gas &amp; Electricity</b>								
1001-603-46220-1000-	13,000	Electricity 0	13,000	436.63	.00	12,563.37	3.4%	
<b>46260 Vehicle Maintenance &amp; Fuel</b>								
1001-603-46260-1000-	185,500	Vehicle Fuel 0	185,500	60,428.30	.00	125,071.70	32.6%	
<b>46270 Water Service</b>								
1001-603-46270-1000-	7,500	Water Service 0	7,500	3,310.68	.00	4,189.32	44.1%	
<b>47301 Building Security</b>								
1001-603-47301-1000-	8,500	Building Security 0	8,500	.00	.00	8,500.00	.0%	
<b>47500 Technology Replacement</b>								
1001-603-47500-1000-	10,000	Technology Replacement 0	10,000	.00	.00	10,000.00	.0%	

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>47515 Tools &amp; Equipment</b>							
1001-603-47515-1000-	14,500	Tools & Equipment 0	14,500	3,362.55	.00	11,137.45	23.2%
<b>48092 Patriotism</b>							
1001-603-48092-1000-	4,200	Patriotism 0	4,200	292.00	.00	3,908.00	7.0%
<b>48096 Holiday Lighting</b>							
1001-603-48096-1000-	20,000	Holiday Lighting 0	20,000	25,897.81	.00	-5,897.81	129.5%
TOTAL UNDEFINED ROLLUP CODE	5,159,110	0	5,159,110	2,124,787.07	.00	3,034,323.20	41.2%
TOTAL General Fund	5,159,110	0	5,159,110	2,124,787.07	.00	3,034,323.20	41.2%
<b>10017011 General Fund</b>							
<b>32010 Soliciting Permits</b>							
1001-701-32010-1000-	-1,000	Soliciting Permits 0	-1,000	-1,850.00	.00	850.00	185.0%
<b>34210 Police Detail Admin Fees</b>							
1001-701-34210-1000-	-45,000	Police Detail Admin Fees 0	-45,000	-27,744.57	.00	-17,255.43	61.7%
<b>35100 Fees &amp; Fines</b>							
1001-701-35100-1000-	-5,000	Fines & Fees 0	-5,000	-2,576.00	.00	-2,424.00	51.5%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>35102 Copy Fees</b>							
1001-701-35102-1000-	-1,000	Copy Fees 0	-1,000	-396.60	.00	-603.40	39.7%
<b>35103 Vehicle ID</b>							
1001-701-35103-1000-	-8,000	Vehicle ID 0	-8,000	-5,620.00	.00	-2,380.00	70.3%
<b>35104 Online Report Fees</b>							
1001-701-35104-1000-	-3,500	Online Report Fees 0	-3,500	-1,505.00	.00	-1,995.00	43.0%
<b>41100 Salaries</b>							
1001-701-41100-1000-	3,247,075	Salaries 0	3,247,075	1,424,795.46	.00	1,822,279.54	43.9%
<b>41160 Clothing Allowance</b>							
1001-701-41160-1000-	67,145	Clothing Allowance 0	67,145	66,790.52	.00	354.48	99.5%
<b>41300 Overtime</b>							
1001-701-41300-1000-	190,000	Overtime 0	190,000	54,555.02	.00	135,444.98	28.7%
<b>41400 Supplemental wages</b>							
1001-701-41400-1000-	525,215	Supplemental wages 0	525,215	180,765.94	.00	344,449.06	34.4%
<b>41500 Detail wages</b>							
1001-701-41500-1000-	115,000	Detail wages 0	115,000	89,255.13	.00	25,744.87	77.6%



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>41600 Special Details</b>							
1001-701-41600-1000-	10,000	Special Details 0	10,000	.00	.00	10,000.00	.0%
<b>42101 Medical Insurance</b>							
1001-701-42101-1000-	876,245	Medical Insurance 0	876,245	369,380.46	.00	506,864.54	42.2%
<b>42102 Dental Insurance</b>							
1001-701-42102-1000-	36,117	Dental Insurance 0	36,117	15,732.62	.00	20,384.38	43.6%
<b>42200 Payroll Taxes</b>							
1001-701-42200-1000-	59,266	Payroll Taxes 0	59,266	20,388.58	.00	38,877.42	34.4%
<b>42301 Defined Contribution-TIAA</b>							
1001-701-42301-1000-	113,169	Defined Contribution-TIAA 0	113,169	46,402.13	.00	66,766.87	41.0%
<b>42302 Defined Benefit-ERSRI</b>							
1001-701-42302-1000-	208,608	Defined Benefit-ERSRI 0	208,608	103,219.06	.00	105,388.94	49.5%
<b>42303 Defined Benefit-Local Pension</b>							
1001-701-42303-1000-	1,890,546	Defined Benefit-Local Pension 0	1,890,546	708,954.75	.00	1,181,591.25	37.5%
<b>42400 Education</b>							
1001-701-42400-1000-	84,000	Education 0	84,000	20,738.97	.00	63,261.03	24.7%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>43020 Boat Repairs &amp; Maintenance</b>							
1001-701-43020-1000-	5,000	Boat Repairs & Maintenance 0	5,000	275.00	.00	4,725.00	5.5%
<b>43201 Conferences &amp; Training</b>							
1001-701-43201-1000-	15,000	Conferences & Training 0	15,000	10,454.00	.00	4,546.00	69.7%
<b>43331 RI Police Academy</b>							
1001-701-43331-1000-	3,280	RI Police Academy 0	3,280	2,360.75	.00	919.25	72.0%
<b>43445 Written Directives</b>							
1001-701-43445-1000-	8,000	Written Directives 0	8,000	6,360.00	.00	1,640.00	79.5%
<b>44300 Building Repairs &amp; Mainten</b>							
1001-701-44300-1000-	30,000	Building Repairs & Maintenance 0	30,000	15,900.54	.00	14,099.46	53.0%
<b>44310 Motor Vehicle Repairs</b>							
1001-701-44310-1000-	50,000	Motor Vehicle Repairs 0	50,000	30,928.87	.00	19,071.13	61.9%
<b>44400 Copy Machines</b>							
1001-701-44400-1000-	5,100	Copy Machines 0	5,100	1,791.20	.00	3,308.80	35.1%
<b>45300 Telephone &amp; Internet</b>							
1001-701-45300-1000-	40,000	Telephone & Internet 0	40,000	20,710.38	.00	19,289.62	51.8%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45400 Advertising							
1001-701-45400-1000-	2,000	Advertising 0	2,000	.00	.00	2,000.00	.0%
46009 Ammunition & weapons							
1001-701-46009-1000-	20,000	Ammunition & weapons 0	20,000	106.39	.00	19,893.61	.5%
46010 Uniforms							
1001-701-46010-1000-	2,000	Postage 0	2,000	635.71	.00	1,364.29	31.8%
46031 Police Officer Supplies							
1001-701-46031-1000-	1,800	Police officer Supplies 0	1,800	.00	.00	1,800.00	.0%
46032 Patrol Expenses							
1001-701-46032-1000-	45,000	Patrol Expenses 0	45,000	22,471.82	.00	22,528.18	49.9%
46033 Detective Expenses							
1001-701-46033-1000-	14,400	Detective Expenses 0	14,400	5,949.96	.00	8,450.04	41.3%
46034 Probationary Patrolman Expense							
1001-701-46034-1000-	10,000	Probationary Patrolman Expense 0	10,000	5,135.00	.00	4,865.00	51.4%
46035 Color Guard							
1001-701-46035-1000-	1,200	Color Guard 0	1,200	.00	.00	1,200.00	.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>46037 Medical Supplies</b>							
1001-701-46037-1000-	1,800	Medical Supplies 0	1,800	169.95	.00	1,630.05	9.4%
<b>46038 Communications</b>							
1001-701-46038-1000-	25,000	Communications 0	25,000	7,038.51	.00	17,961.49	28.2%
<b>46039 Photo Lab</b>							
1001-701-46039-1000-	1,000	Photo Lab 0	1,000	.00	.00	1,000.00	.0%
<b>46066 Postage</b>							
1001-701-46066-1000-	2,000	Postage 0	2,000	637.85	.00	1,362.15	31.9%
<b>46210 Natural Gas</b>							
1001-701-46210-1000-	17,000	Natural Gas 0	17,000	2,922.80	.00	14,077.20	17.2%
<b>46220 Gas &amp; Electricity</b>							
1001-701-46220-1000-	20,000	Electricity 0	20,000	6,549.26	.00	13,450.74	32.7%
<b>46260 Vehicle Maintenance &amp; Fuel</b>							
1001-701-46260-1000-	75,000	Vehicle Fuel 0	75,000	20,308.76	.00	54,691.24	27.1%
<b>46270 Water Service</b>							
1001-701-46270-1000-	1,750	Water Service 0	1,750	1,213.30	.00	536.70	69.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>47301 Building Security</b>							
1001-701-47301-1000-	1,500	Building Security 0	1,500	.00	.00	1,500.00	.0%
<b>47500 Technology Replacement</b>							
1001-701-47500-1000-	125,000	Technology Replacement 0	125,000	45,026.58	.00	79,973.42	36.0%
TOTAL UNDEFINED ROLLUP CODE	7,881,716	0	7,881,716	3,268,233.10	.00	4,613,482.90	41.5%
TOTAL General Fund	7,881,716	0	7,881,716	3,268,233.10	.00	4,613,482.90	41.5%
<b>10017012 General Fund</b>							
<b>41100 Salaries</b>							
1001-701-41100-2000-	524,228	Civilian Salaries 0	524,228	203,021.45	.00	321,206.55	38.7%
<b>41300 Overtime</b>							
1001-701-41300-2000-	16,500	Civilian Overtime 0	16,500	10,982.87	.00	5,517.13	66.6%
<b>42200 Payroll Taxes</b>							
1001-701-42200-2000-	41,366	Civilian Payroll Taxes 0	41,366	13,679.12	.00	27,686.88	33.1%
<b>42301 Defined Contribution-TIAA</b>							
1001-701-42301-2000-	4,962	Civilian Defined Cont TIAA 0	4,962	1,656.28	.00	3,305.72	33.4%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
<b>42302 Defined Benefit-ERSRI</b>								
1001-701-42302-2000-	67,289	Civilian Defined Benefit-ERSRI 0	67,289	23,384.91	.00	43,904.09	34.8%	
TOTAL UNDEFINED ROLLUP CODE	654,345	0	654,345	252,724.63	.00	401,620.37	38.6%	
TOTAL General Fund	654,345	0	654,345	252,724.63	.00	401,620.37	38.6%	
<b>10017021 General Fund</b>								
<b>34550 Animal Control &amp; Shelter F</b>								
1001-702-34550-1000-	0	Animal Control & Shelter Fees 0	0	-775.00	.00	775.00	100.0%	
<b>41100 Salaries</b>								
1001-702-41100-1000-	148,845	Salaries 0	148,845	69,790.00	.00	79,055.29	46.9%	
<b>41160 Clothing Allowance</b>								
1001-702-41160-1000-	1,400	Clothing Allowance 0	1,400	1,500.00	.00	-100.00	107.1%	
<b>41300 Overtime</b>								
1001-702-41300-1000-	2,500	Overtime 0	2,500	230.14	.00	2,269.86	9.2%	
<b>42101 Medical Insurance</b>								
1001-702-42101-1000-	18,237	Medical Insurance 0	18,237	12,070.50	.00	6,166.71	66.2%	

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42102 Dental Insurance</b>							
1001-702-42102-1000-	588	Dental Insurance 0	588	821.84	.00	-233.58	139.7%
<b>42200 Payroll Taxes</b>							
1001-702-42200-1000-	11,578	Payroll Taxes 0	11,578	5,211.74	.00	6,366.17	45.0%
<b>42301 Defined Contribution-TIAA</b>							
1001-702-42301-1000-	1,272	Defined Contribution-TIAA 0	1,272	568.42	.00	703.58	44.7%
<b>42302 Defined Benefit-ERSRI</b>							
1001-702-42302-1000-	16,809	Defined Benefit-ERSRI 0	16,809	7,181.94	.00	9,627.06	42.7%
<b>43203 Certifications</b>							
1001-702-43203-1000-	2,300	Certifications 0	2,300	625.50	.00	1,674.50	27.2%
<b>43341 Veterinarian Service</b>							
1001-702-43341-1000-	7,700	Veterinarian Service 0	7,700	4,124.97	.00	3,575.03	53.6%
<b>43342 Carcass Removal</b>							
1001-702-43342-1000-	450	Carcass Removal 0	450	155.03	.00	294.97	34.5%
<b>44300 Building Repairs &amp; Mainten</b>							
1001-702-44300-1000-	25,100	Building Repairs & Maintenance 0	25,100	10,300.85	.00	14,799.15	41.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44310 Motor Vehicle Repairs							
1001-702-44310-1000-	6,200	Motor Vehicle Repairs 0	6,200	.00	.00	6,200.00	.0%
45300 Telephone & Internet							
1001-702-45300-1000-	4,300	Telephone & Internet 0	4,300	7,805.33	.00	-3,505.33	181.5%
45900 Operating							
1001-702-45900-1000-	1,500	Operating 0	1,500	1,057.76	.00	442.24	70.5%
46000 Supplies							
1001-702-46000-1000-	7,000	Supplies 0	7,000	5,282.95	.00	1,717.05	75.5%
46002 Office Supplies							
1001-702-46002-1000-	1,800	Office Supplies 0	1,800	454.97	.00	1,345.03	25.3%
46066 Postage							
1001-702-46066-1000-	300	Postage 0	300	.00	.00	300.00	.0%
46210 Natural Gas							
1001-702-46210-1000-	9,000	Natural Gas 0	9,000	142.84	.00	8,857.16	1.6%
46220 Gas & Electricity							
1001-702-46220-1000-	12,500	Electricity 0	12,500	4,147.86	.00	8,352.14	33.2%



# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46260 Vehicle Maintenance & Fuel							
1001-702-46260-1000-	1,500	Vehicle Fuel 0	1,500	388.30	.00	1,111.70	25.9%
46270 Water Service							
1001-702-46270-1000-	3,000	Water Service 0	3,000	.00	.00	3,000.00	.0%
47301 Building Security							
1001-702-47301-1000-	2,500	Building Security 0	2,500	.00	.00	2,500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	286,380	0	286,380	131,085.94	.00	155,293.73	45.8%
TOTAL General Fund	286,380	0	286,380	131,085.94	.00	155,293.73	45.8%
10017031 General Fund							
34100 Miscellaneous							
1001-703-34100-1000-	-30,000	Miscellaneous 0	-30,000	-6,570.00	.00	-23,430.00	21.9%
34201 Fueling Station							
1001-703-34201-1000-	-100,000	Fueling Station 0	-100,000	-41,154.16	.00	-58,845.84	41.2%
34202 Dock Fees							
1001-703-34202-1000-	-279,500	Dock Fees 0	-279,500	-13,271.49	.00	-266,228.51	4.7%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>34203 Mooring Fees</b>							
1001-703-34203-1000-	-185,000	Mooring Fees 0	-185,000	-3,521.82	.00	-181,478.18	1.9%
<b>34204 Transient Docks/Moorings</b>							
1001-703-34204-1000-	-150,000	Transient Docks/Moorings 0	-150,000	-139,586.67	.00	-10,413.33	93.1%
<b>34206 Ferry Dock &amp; Office Lease</b>							
1001-703-34206-1000-	-19,525	Ferry Dock & Office Lease 0	-19,525	-6,333.32	.00	-13,191.68	32.4%
<b>34550 Animal Control &amp; Shelter F</b>							
1001-703-34550-1000-	-1,000	Animal Control & Shelter F 0	-1,000	.00	.00	-1,000.00	.0%
<b>41100 Salaries</b>							
1001-703-41100-1000-	278,190	Salaries 0	278,190	137,273.32	.00	140,916.68	49.3%
<b>42101 Medical Insurance</b>							
1001-703-42101-1000-	3,600	Medical Insurance 0	3,600	2,541.65	.00	1,058.35	70.6%
<b>42102 Dental Insurance</b>							
1001-703-42102-1000-	1,899	Dental Insurance 0	1,899	1,058.41	.00	840.95	55.7%
<b>42200 Payroll Taxes</b>							
1001-703-42200-1000-	21,282	Payroll Taxes 0	21,282	10,630.05	.00	10,651.95	49.9%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42301 Defined Contribution-TIAA</b>							
1001-703-42301-1000-	2,126	Defined Contribution-TIAA 0	2,126	860.13	.00	1,265.87	40.5%
<b>42302 Defined Benefit-ERSRI</b>							
1001-703-42302-1000-	28,832	Defined Benefit-ERSRI 0	28,832	12,144.93	.00	16,687.07	42.1%
<b>43202 Training</b>							
1001-703-43202-1000-	2,200	Training 0	2,200	264.00	.00	1,936.00	12.0%
<b>44300 Building Repairs &amp; Mainten</b>							
1001-703-44300-1000-	10,000	Building Repairs & Maintenance 0	10,000	5,185.86	.00	4,814.14	51.9%
<b>44381 Boat Repairs &amp; Maintenance</b>							
1001-703-44381-1000-	8,000	Boat Repairs & Maintenance 0	8,000	7,047.82	.00	952.18	88.1%
<b>44382 Dock Repairs &amp; Maintenance</b>							
1001-703-44382-1000-	85,000	Dock Repairs & Maintenance 0	85,000	25,267.69	.00	59,732.31	29.7%
<b>44383 Buoy Repairs &amp; Maintenance</b>							
1001-703-44383-1000-	6,000	Buoy Repairs & Maintenance 0	6,000	2,710.00	.00	3,290.00	45.2%
<b>45300 Telephone &amp; Internet</b>							
1001-703-45300-1000-	5,000	Telephone & Internet 0	5,000	9,262.04	.00	-4,262.04	185.2%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>45900 Operating</b>							
1001-703-45900-1000-	20,000	Operating 0	20,000	12,880.78	.00	7,119.22	64.4%
<b>46000 Supplies</b>							
1001-703-46000-1000-	3,000	Supplies 0	3,000	.00	.00	3,000.00	.0%
<b>46003 Software &amp; Licenses</b>							
1001-703-46003-1000-	3,000	Software & Licenses 0	3,000	436.80	.00	2,563.20	14.6%
<b>46010 Uniforms</b>							
1001-703-46010-1000-	4,500	Uniforms 0	4,500	.00	.00	4,500.00	.0%
<b>46021 Mooring Stickers</b>							
1001-703-46021-1000-	4,500	Mooring Stickers 0	4,500	4,133.34	.00	366.66	91.9%
<b>46022 Safety Equipment</b>							
1001-703-46022-1000-	4,000	Safety Equipment 0	4,000	3,839.79	.00	160.21	96.0%
<b>46110 Public Rights of way</b>							
1001-703-46110-1000-	10,000	Public Rights of way 0	10,000	1,800.00	.00	8,200.00	18.0%
<b>46210 Natural Gas</b>							
1001-703-46210-1000-	9,000	Natural Gas 0	9,000	196.14	.00	8,803.86	2.2%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46220 Gas & Electricity							
1001-703-46220-1000-	13,000	Electricity 0	13,000	9,965.31	.00	3,034.69	76.7%
46260 Vehicle Maintenance & Fuel							
1001-703-46260-1000-	2,200	Vehicle Fuel 0	2,200	643.79	.00	1,556.21	29.3%
46261 Boat Fuel							
1001-703-46261-1000-	5,000	Boat Fuel 0	5,000	.00	.00	5,000.00	.0%
46270 Water Service							
1001-703-46270-1000-	9,500	Water Service 0	9,500	6,360.32	.00	3,139.68	67.0%
47515 Tools & Equipment							
1001-703-47515-1000-	1,000	Radios 0	1,000	.00	.00	1,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	-224,196	0	-224,196	44,064.71	.00	-268,260.35	-19.7%
TOTAL General Fund	-224,196	0	-224,196	44,064.71	.00	-268,260.35	-19.7%
10017041 General Fund							
34000 EMS & Fire Revenue							
1001-704-34000-1000-	-1,100,000	EMS & Fire Revenue 0	-1,100,000	-483,509.97	.00	-616,490.03	44.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>41100 Salaries</b>							
1001-704-41100-1000-	537,156	Salaries 0	537,156	198,690.71	.00	338,465.76	37.0%
<b>41160 Clothing Allowance</b>							
1001-704-41160-1000-	3,000	Clothing Allowance 0	3,000	3,000.00	.00	.00	100.0%
<b>41170 EMS Stipend</b>							
1001-704-41170-1000-	525,000	EMS Stipend 0	525,000	240,990.50	.00	284,009.50	45.9%
<b>41175 Incentive Stipend</b>							
1001-704-41175-1000-	41,200	Incentive Stipend 0	41,200	.00	.00	41,200.00	.0%
<b>41300 Overtime</b>							
1001-704-41300-1000-	2,000	Overtime 0	2,000	532.44	.00	1,467.56	26.6%
<b>41600 Special Details</b>							
1001-704-41600-1000-	60,000	Special Details 0	60,000	40,886.92	.00	19,113.08	68.1%
<b>42101 Medical Insurance</b>							
1001-704-42101-1000-	98,023	Medical Insurance 0	98,023	42,133.45	.00	55,889.27	43.0%
<b>42102 Dental Insurance</b>							
1001-704-42102-1000-	3,799	Dental Insurance 0	3,799	1,128.44	.00	2,670.28	29.7%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42200 Payroll Taxes</b>							
1001-704-42200-1000-	89,379	Payroll Taxes 0	89,379	37,736.14	.00	51,643.13	42.2%
<b>42301 Defined Contribution-TIAA</b>							
1001-704-42301-1000-	9,100	Defined Contribution-TIAA 0	9,100	3,850.00	.00	5,250.00	42.3%
<b>42302 Defined Benefit-ERSRI</b>							
1001-704-42302-1000-	65,884	Defined Benefit-ERSRI 0	65,884	28,501.22	.00	37,383.25	43.3%
<b>43203 Certifications</b>							
1001-704-43203-1000-	35,000	Training & Certification 0	35,000	8,981.82	.00	26,018.18	25.7%
<b>43204 Dues &amp; Subscriptions</b>							
1001-704-43204-1000-	2,000	Dues & Subscriptions 0	2,000	875.00	.00	1,125.00	43.8%
<b>43260 Emergency Medical Services</b>							
1001-704-43260-1000-	620,000	Emergency Medical Services 0	620,000	255,173.35	.00	364,826.65	41.2%
<b>43261 Emergency Management</b>							
1001-704-43261-1000-	2,400	Emergency Management 0	2,400	574.00	.00	1,826.00	23.9%
<b>43262 Physician Consultant</b>							
1001-704-43262-1000-	6,600	Physician Consultant 0	6,600	2,200.00	.00	4,400.00	33.3%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>43400 IT &amp; Support</b>							
1001-704-43400-1000-	20,000	IT & Support 0	20,000	18,766.53	.00	1,233.47	93.8%
<b>44300 Building Repairs &amp; Mainten</b>							
1001-704-44300-1000-	30,000	Building Repairs & Maintenance 0	30,000	31,891.41	.00	-1,891.41	106.3%
<b>44301 Elevator Repairs &amp; Mainten</b>							
1001-704-44301-1000-	0	EMS EQUIPMENT MAINTENANCE 0	0	1,544.52	.00	-1,544.52	100.0%
<b>44302 Alarm Repairs &amp; Maintenanc</b>							
1001-704-44302-1000-	20,000	General Equipment Maintenance 0	20,000	14,133.08	.00	5,866.92	70.7%
<b>44303 Communications Maintenance</b>							
1001-704-44303-1000-	10,000	Communications Maintenance 0	10,000	3,925.82	.00	6,074.18	39.3%
<b>44310 Motor Vehicle Repairs</b>							
1001-704-44310-1000-	70,000	Motor Vehicle Repairs 0	70,000	64,118.66	.00	5,881.34	91.6%
<b>44800 Miscellaneous</b>							
1001-704-44800-1000-	2,000	Miscellaneous 0	2,000	468.29	.00	1,531.71	23.4%
<b>45101 Special Events</b>							
1001-704-45101-1000-	9,000	Special Events 0	9,000	7,316.04	.00	1,683.96	81.3%



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>45300 Telephone &amp; Internet</b>							
1001-704-45300-1000-	15,000	Telephone & Internet 0	15,000	23,108.07	.00	-8,108.07	154.1%
<b>46002 Office Supplies</b>							
1001-704-46002-1000-	6,000	Office Supplies 0	6,000	2,977.59	.00	3,022.41	49.6%
<b>46010 Uniforms</b>							
1001-704-46010-1000-	20,000	Uniforms 0	20,000	9,406.06	.00	10,593.94	47.0%
<b>46051 Chemicals &amp; Gases</b>							
1001-704-46051-1000-	2,500	Chemicals & Gases 0	2,500	956.81	.00	1,543.19	38.3%
<b>46066 Postage</b>							
1001-704-46066-1000-	2,500	Postage 0	2,500	79.86	.00	2,420.14	3.2%
<b>46070 EMS Disposable Supplies</b>							
1001-704-46070-1000-	20,000	EMS Disposable Supplies 0	20,000	8,739.30	.00	11,260.70	43.7%
<b>46210 Natural Gas</b>							
1001-704-46210-1000-	55,000	Natural Gas 0	55,000	749.08	.00	54,250.92	1.4%
<b>46220 Gas &amp; Electricity</b>							
1001-704-46220-1000-	18,000	Electricity 0	18,000	12,880.23	.00	5,119.77	71.6%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46260 Vehicle Maintenance & Fuel							
1001-704-46260-1000-	50,000	Vehicle Fuel 0	50,000	19,371.98	.00	30,628.02	38.7%
46270 Water Service							
1001-704-46270-1000-	4,000	Water Service 0	4,000	2,111.70	.00	1,888.30	52.8%
47510 EMS Equipment							
1001-704-47510-1000-	10,000	EMS Equipment 0	10,000	7,462.08	.00	2,537.92	74.6%
47511 Fire Equipment							
1001-704-47511-1000-	10,000	Fire Equipment 0	10,000	9,291.93	.00	708.07	92.9%
47512 Communications Equipment							
1001-704-47512-1000-	20,000	Communications Equipment 0	20,000	21,496.17	.00	-1,496.17	107.5%
47513 Breathing Apparatus							
1001-704-47513-1000-	20,000	Breathing Apparatus 0	20,000	4,771.88	.00	15,228.12	23.9%
47514 Personal Protective Equipment							
1001-704-47514-1000-	30,000	Personal Protective Equipment 0	30,000	12,627.60	.00	17,372.40	42.1%
48008 Company Allotments							
1001-704-48008-1000-	33,000	Company Allotments 0	33,000	33,000.00	.00	.00	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	1,477,542	0	1,477,542	692,938.71	.00	784,602.94	46.9%
TOTAL General Fund	1,477,542	0	1,477,542	692,938.71	.00	784,602.94	46.9%
<b>10018011 General Fund</b>							
<b>41100 Salaries</b>							
1001-801-41100-1000-	35,670	Salaries 0	35,670	13,439.08	.00	22,231.29	37.7%
<b>42101 Medical Insurance</b>							
1001-801-42101-1000-	9,119	Medical Insurance 0	9,119	4,859.30	.00	4,259.30	53.3%
<b>42102 Dental Insurance</b>							
1001-801-42102-1000-	294	Dental Insurance 0	294	.00	.00	294.13	.0%
<b>42200 Payroll Taxes</b>							
1001-801-42200-1000-	2,729	Payroll Taxes 0	2,729	1,018.48	.00	1,710.30	37.3%
<b>42301 Defined Contribution-TIAA</b>							
1001-801-42301-1000-	320	Defined Contribution-TIAA 0	320	126.17	.00	193.80	39.4%
<b>42302 Defined Benefit-ERSRI</b>							
1001-801-42302-1000-	4,339	Defined Benefit-ERSRI 0	4,339	1,781.67	.00	2,557.10	41.1%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>48005 Emergency Fund</b>							
1001-801-48005-1000-	8,000	Emergency Fund 0	8,000	4,766.55	.00	3,233.45	59.6%
TOTAL UNDEFINED ROLLUP CODE	60,471	0	60,471	25,991.25	.00	34,479.37	43.0%
TOTAL General Fund	60,471	0	60,471	25,991.25	.00	34,479.37	43.0%
<b>10018021 General Fund</b>							
<b>35100 Fees &amp; Fines</b>							
1001-802-35100-1000-	-8,000	Fees & Fines 0	-8,000	-1,421.10	.00	-6,578.90	17.8%
<b>41100 Salaries</b>							
1001-802-41100-1000-	802,607	Salaries 0	802,607	300,899.98	.00	501,706.59	37.5%
<b>42101 Medical Insurance</b>							
1001-802-42101-1000-	77,419	Medical Insurance 0	77,419	31,155.80	.00	46,263.10	40.2%
<b>42102 Dental Insurance</b>							
1001-802-42102-1000-	2,714	Dental Insurance 0	2,714	738.30	.00	1,975.70	27.2%
<b>42200 Payroll Taxes</b>							
1001-802-42200-1000-	61,399	Payroll Taxes 0	61,399	22,556.12	.00	38,843.28	36.7%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42301 Defined Contribution-TIAA</b>							
1001-802-42301-1000-	4,072	Defined Contribution-TIAA 0	4,072	1,567.74	.00	2,504.30	38.5%
<b>42302 Defined Benefit-ERSRI</b>							
1001-802-42302-1000-	55,217	Defined Benefit-ERSRI 0	55,217	21,365.94	.00	33,850.94	38.7%
<b>43290 Ocean State Library Consortium</b>							
1001-802-43290-1000-	45,658	Ocean State Library Consortium 0	45,658	23,095.52	.00	22,562.48	50.6%
<b>44300 Building Repairs &amp; Mainten</b>							
1001-802-44300-1000-	20,000	Building Repairs & Maintenance 0	20,000	8,313.76	.00	11,686.24	41.6%
<b>44309 Custodial Services</b>							
1001-802-44309-1000-	44,000	Custodial Services 0	44,000	14,890.00	.00	29,110.00	33.8%
<b>45300 Telephone &amp; Internet</b>							
1001-802-45300-1000-	4,380	Telephone & Internet 0	4,380	1,285.79	.00	3,094.21	29.4%
<b>45510 Print Materials</b>							
1001-802-45510-1000-	25,000	Print Materials 0	25,000	12,513.74	.00	12,486.26	50.1%
<b>45511 Electronic Materials</b>							
1001-802-45511-1000-	4,000	Electronic Materials 0	4,000	934.79	.00	3,065.21	23.4%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45512 Subscriptions							
1001-802-45512-1000-	7,500	Subscriptions 0	7,500	3,736.86	.00	3,763.14	49.8%
45513 Audio-Visual							
1001-802-45513-1000-	10,000	Audio-Visual 0	10,000	1,084.26	.00	8,915.74	10.8%
45900 Operating							
1001-802-45900-1000-	10,000	Operating 0	10,000	14,889.48	.00	-4,889.48	148.9%
46210 Natural Gas							
1001-802-46210-1000-	15,000	Natural Gas 0	15,000	181.03	.00	14,818.97	1.2%
46220 Gas & Electricity							
1001-802-46220-1000-	35,000	Electricity 0	35,000	9,823.89	.00	25,176.11	28.1%
46270 Water Service							
1001-802-46270-1000-	4,000	Water Service 0	4,000	2,414.86	.00	1,585.14	60.4%
47500 Technology Replacement							
1001-802-47500-1000-	6,000	Technology Replacement 0	6,000	446.57	.00	5,553.43	7.4%
TOTAL UNDEFINED ROLLUP CODE	1,225,966	0	1,225,966	470,473.33	.00	755,492.46	38.4%
TOTAL General Fund	1,225,966	0	1,225,966	470,473.33	.00	755,492.46	38.4%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>10018031 General Fund</b>							
<b>34700 Summer Camp</b>							
1001-803-34700-1000-	-211,250	Summer Camp 0	-211,250	-6,904.00	.00	-204,346.00	3.3%
<b>34701 Program Revenue</b>							
1001-803-34701-1000-	-120,000	Program Revenue 0	-120,000	-46,953.00	.00	-73,047.00	39.1%
<b>34702 Summer Camp</b>							
1001-803-34702-1000-	0	Summer Camp 0	0	-480.00	.00	480.00	100.0%
<b>34703 Gate Fees</b>							
1001-803-34703-1000-	0	Gate Fees 0	0	-62,296.50	.00	62,296.50	100.0%
<b>34704 Facility Use</b>							
1001-803-34704-1000-	0	Facility Use 0	0	-9,715.00	.00	9,715.00	100.0%
<b>41100 Salaries</b>							
1001-803-41100-1000-	602,478	Salaries 0	602,478	313,814.82	.00	288,663.18	52.1%
<b>41300 Overtime</b>							
1001-803-41300-1000-	5,000	Overtime 0	5,000	7,433.05	.00	-2,433.05	148.7%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42101 Medical Insurance</b>							
1001-803-42101-1000-	99,948	Medical Insurance 0	99,948	54,365.75	.00	45,581.93	54.4%
<b>42102 Dental Insurance</b>							
1001-803-42102-1000-	4,093	Dental Insurance 0	4,093	1,287.50	.00	2,805.35	31.5%
<b>42200 Payroll Taxes</b>							
1001-803-42200-1000-	46,472	Payroll Taxes 0	46,472	22,946.16	.00	23,525.84	49.4%
<b>42301 Defined Contribution-TIAA</b>							
1001-803-42301-1000-	3,041	Defined Contribution-TIAA 0	3,041	1,304.73	.00	1,736.27	42.9%
<b>42302 Defined Benefit-ERSRI</b>							
1001-803-42302-1000-	41,235	Defined Benefit-ERSRI 0	41,235	18,848.34	.00	22,386.66	45.7%
<b>44325 Repairs &amp; Maintenance</b>							
1001-803-44325-1000-	35,000	Repairs & Maintenance 0	35,000	18,168.21	.00	16,831.79	51.9%
<b>44326 Playground Repairs &amp; Maint</b>							
1001-803-44326-1000-	20,000	Playground Repairs & Maintenan 0	20,000	15,082.80	.00	4,917.20	75.4%
<b>45100 Programs</b>							
1001-803-45100-1000-	90,000	Programs 0	90,000	80,442.80	.00	9,557.20	89.4%



# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>45101 Special Events</b>							
1001-803-45101-1000-	0	Bus Transportation 0	0	20,736.00	.00	-20,736.00	100.0%
<b>45102 Bus Transportation</b>							
1001-803-45102-1000-	24,000	Bus Transportation 0	24,000	.00	.00	24,000.00	.0%
<b>45103 Concerts</b>							
1001-803-45103-1000-	8,000	Concerts 0	8,000	3,575.00	.00	4,425.00	44.7%
<b>45300 Telephone &amp; Internet</b>							
1001-803-45300-1000-	10,000	Telephone & Internet 0	10,000	11,824.92	.00	-1,824.92	118.2%
<b>45900 Operating</b>							
1001-803-45900-1000-	17,000	Operating 0	17,000	15,085.69	.00	1,914.31	88.7%
<b>46210 Natural Gas</b>							
1001-803-46210-1000-	20,000	Natural Gas 0	20,000	2,246.99	.00	17,753.01	11.2%
<b>46220 Gas &amp; Electricity</b>							
1001-803-46220-1000-	20,000	Electricity 0	20,000	8,514.04	.00	11,485.96	42.6%
<b>46221 Electric</b>							
1001-803-46221-1000-	20,000	Electric 0	20,000	.00	.00	20,000.00	.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>46260 Vehicle Maintenance &amp; Fuel</b>							
1001-803-46260-1000-	10,000	Vehicle Fuel 0	10,000	2,111.40	.00	7,888.60	21.1%
<b>46270 Water Service</b>							
1001-803-46270-1000-	10,000	Water Service 0	10,000	8,104.58	.00	1,895.42	81.0%
<b>47520 Equipment</b>							
1001-803-47520-1000-	11,000	Equipment 0	11,000	66.00	.00	10,934.00	.6%
TOTAL UNDEFINED ROLLUP CODE	766,017	0	766,017	479,610.28	.00	286,406.25	62.6%
TOTAL General Fund	766,017	0	766,017	479,610.28	.00	286,406.25	62.6%
<b>10018051 General Fund</b>							
<b>48040 Women's Resource Center</b>							
1001-805-48040-1000-	2,500	Women's Resource Center 0	2,500	2,500.00	.00	.00	100.0%
<b>48041 East Bay Mental Health</b>							
1001-805-48041-1000-	25,000	East Bay Mental Health 0	25,000	25,000.00	.00	.00	100.0%
<b>48042 East Bay Community Action</b>							
1001-805-48042-1000-	22,000	East Bay Community Action 0	22,000	22,000.00	.00	.00	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48043 Benjamin Church Manor Tenants							
1001-805-48043-1000-	750	Benjamin Church Manor Tenants 0	750	750.00	.00	.00	100.0%
48045 Boy Scouts							
1001-805-48045-1000-	1,200	Boy Scouts 0	1,200	1,200.00	.00	.00	100.0%
48046 Mosaico							
1001-805-48046-1000-	1,500	Mosaico 0	1,500	2,000.00	.00	-500.00	133.3%
48047 Visiting Nurses							
1001-805-48047-1000-	6,000	Visiting Nurses 0	6,000	6,000.00	.00	.00	100.0%
48049 King Philip Little League							
1001-805-48049-1000-	1,200	King Philip Little League 0	1,200	1,200.00	.00	.00	100.0%
48050 Franklin Court Tenants Assoc.							
1001-805-48050-1000-	750	Franklin Court Tenants Assoc. 0	750	750.00	.00	.00	100.0%
48052 Cornerstone							
1001-805-48052-1000-	1,500	Cornerstone 0	1,500	1,500.00	.00	.00	100.0%
48053 Samaritans							
1001-805-48053-1000-	1,000	Samaritans 0	1,000	1,000.00	.00	.00	100.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48054 Coggeshall Farm							
1001-805-48054-1000-	500	Coggeshall Farm 0	500	500.00	.00	.00	100.0%
48056 Meals on wheels							
1001-805-48056-1000-	1,500	Meals on wheels 0	1,500	1,500.00	.00	.00	100.0%
48057 Bristol Arts Museum							
1001-805-48057-1000-	500	Bristol Arts Museum 0	500	500.00	.00	.00	100.0%
48058 Art Night							
1001-805-48058-1000-	1,500	Art Night 0	1,500	1,500.00	.00	.00	100.0%
48059 Community Strings Project							
1001-805-48059-1000-	1,200	Community Strings Project 0	1,200	1,200.00	.00	.00	100.0%
48061 Bristol Rotary Charities Found							
1001-805-48061-1000-	1,500	Bristol Rotary Charities Found 0	1,500	1,000.00	.00	500.00	66.7%
48062 East Bay Food Pantry							
1001-805-48062-1000-	1,500	East Bay Food Pantry 0	1,500	1,000.00	.00	500.00	66.7%
48063 Bristol Senior Center							
1001-805-48063-1000-	176,130	Bristol Senior Center 0	176,130	90,000.00	.00	86,130.00	51.1%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48065 Bristol Garden Club							
1001-805-48065-1000-	1,000	Bristol Garden Club 0	1,000	1,000.00	.00	.00	100.0%
48067 Eastern RI Conservation Distri							
1001-805-48067-1000-	1,000	Eastern RI Conservation 0	1,000	1,000.00	.00	.00	100.0%
48070 Friends of Toms Grove							
1001-805-48070-1000-	500	Friends of Toms Grove 0	500	500.00	.00	.00	100.0%
48071 Bristol Middle Passage Port Ma							
1001-805-48071-1000-	500	Middle Passage Port Marker 0	500	500.00	.00	.00	100.0%
48072 Rhode Island Special Olympics							
1001-805-48072-1000-	1,000	RI Special olympics 0	1,000	2,000.00	.00	-1,000.00	200.0%
48073 East Bay Softball							
1001-805-48073-1000-	1,000	East Bay Softball 0	1,000	1,000.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	252,730	0	252,730	167,100.00	.00	85,630.00	66.1%
TOTAL General Fund	252,730	0	252,730	167,100.00	.00	85,630.00	66.1%
10018061 General Fund							
48003 Personnel Board							
1001-806-48003-1000-		Personnel Board					

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	750	0	750	.00	.00	750.00	.0%
48090 Fourth of July							
1001-806-48090-1000-	25,000	Fourth of July 0	25,000	25,000.00	.00	.00	100.0%
48091 Veterans Holidays							
1001-806-48091-1000-	4,500	Veterans Holidays 0	4,500	.00	.00	4,500.00	.0%
48094 Christmas Festival							
1001-806-48094-1000-	3,000	Christmas Festival 0	3,000	.00	.00	3,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	33,250	0	33,250	25,000.00	.00	8,250.00	75.2%
TOTAL General Fund	33,250	0	33,250	25,000.00	.00	8,250.00	75.2%
10019011 General Fund							
49000 BWRSD Appropriation							
1001-901-49000-1000-	29,990,009	BWRSD Appropriation 0	29,990,009	12,495,837.10	.00	17,494,171.90	41.7%
TOTAL UNDEFINED ROLLUP CODE	29,990,009	0	29,990,009	12,495,837.10	.00	17,494,171.90	41.7%
TOTAL General Fund	29,990,009	0	29,990,009	12,495,837.10	.00	17,494,171.90	41.7%
10019501 General Fund							
39901 Mastercard Clearing							
1001-950-39901-1000-	0	Mastercard Clearing 0	0	87,715.02	.00	-87,715.02	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
39907 Tax Sale Redemptions								
1001-950-39907-1000-								
	0	Tax Sale Redemptions	0	-25,331.97	.00	25,331.97	100.0%	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	62,383.05	.00	-62,383.05	100.0%	
TOTAL General Fund	0	0	0	62,383.05	.00	-62,383.05	100.0%	
TOTAL General Fund	50,123,407	0	50,123,407	-8,299,738.85	.00	58,423,145.46	-16.6%	
TOTAL REVENUES	-12,559,982	0	-12,559,982	-33,788,544.11	.00	21,228,562.11		
TOTAL EXPENSES	62,683,389	0	62,683,389	25,488,805.26	.00	37,194,583.35		
2004 RIMTA Grant								
2004 RIMTA Grant								
49500 Capital Expenditures								
2004-601-49500-1000-								
	0	Expenditures	0	56,273.80	.00	-56,273.80	100.0%	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	56,273.80	.00	-56,273.80	100.0%	
TOTAL RIMTA Grant	0	0	0	56,273.80	.00	-56,273.80	100.0%	
TOTAL RIMTA Grant	0	0	0	56,273.80	.00	-56,273.80	100.0%	
TOTAL EXPENSES	0	0	0	56,273.80	.00	-56,273.80		
2006 Special Events-Recreation								
2006 Special Events-Recreation								
39500 Revenue								
2006-803-39500-1000-								
	0	Revenue	0	-26,450.00	.00	26,450.00	100.0%	

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2006	Special Events-Recreation	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2006-803-49500-1000-								
	Expenditures	0	0	0	29,829.58	.00	-29,829.58	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	3,379.58	.00	-3,379.58	100.0%
	TOTAL Special Events-Recreation	0	0	0	3,379.58	.00	-3,379.58	100.0%
	TOTAL Special Events-Recreation	0	0	0	3,379.58	.00	-3,379.58	100.0%
	TOTAL REVENUES	0	0	0	-26,450.00	.00	26,450.00	
	TOTAL EXPENSES	0	0	0	29,829.58	.00	-29,829.58	
2010 In The Drivers Seat								
2010 Byrne/Jag Grant								
49500 Capital Expenditures								
2010-701-49500-1000-								
	Expenditures	0	0	0	8,474.40	.00	-8,474.40	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	8,474.40	.00	-8,474.40	100.0%
	TOTAL Byrne/Jag Grant	0	0	0	8,474.40	.00	-8,474.40	100.0%
	TOTAL In The Drivers Seat	0	0	0	8,474.40	.00	-8,474.40	100.0%
	TOTAL EXPENSES	0	0	0	8,474.40	.00	-8,474.40	
2014 Learn 365 Grant								
2014 Learn 365 Grant								
39500 Revenue								
2014-601-39500-1000-								
	Revenue	0	0	0	-12,534.87	.00	12,534.87	100.0%



# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2014	Learn 365 Grant	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2014-601-49500-1000-								
	Expenditures	0	0	0	5,577.47	.00	-5,577.47	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-6,957.40	.00	6,957.40	100.0%
	TOTAL Learn 365 Grant	0	0	0	-6,957.40	.00	6,957.40	100.0%
	TOTAL Learn 365 Grant	0	0	0	-6,957.40	.00	6,957.40	100.0%
	TOTAL REVENUES	0	0	0	-12,534.87	.00	12,534.87	
	TOTAL EXPENSES	0	0	0	5,577.47	.00	-5,577.47	
2021 J. Salema Flower Planting Fund								
2021 J. Salema Flower Planting Fund								
49500 Capital Expenditures								
2021-400-49500-1000-								
	Expenditures	0	0	0	128.00	.00	-128.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	128.00	.00	-128.00	100.0%
	TOTAL J. Salema Flower Planting Fund	0	0	0	128.00	.00	-128.00	100.0%
	TOTAL J. Salema Flower Planting Fund	0	0	0	128.00	.00	-128.00	100.0%
	TOTAL EXPENSES	0	0	0	128.00	.00	-128.00	
2033 PD Youth Leadership Camp								
2033 PD Youth Leadership Camp								
39500 Revenue								
2033-701-39500-1000-								
	Revenue	0	0	0	-2,381.00	.00	2,381.00	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2033	PD Youth Leadership Camp	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2033-701-49500-1000-		Expenditures						
		0	0	0	5,228.47	.00	-5,228.47	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	2,847.47	.00	-2,847.47	100.0%
	TOTAL PD Youth Leadership Camp	0	0	0	2,847.47	.00	-2,847.47	100.0%
	TOTAL PD Youth Leadership Camp	0	0	0	2,847.47	.00	-2,847.47	100.0%
	TOTAL REVENUES	0	0	0	-2,381.00	.00	2,381.00	
	TOTAL EXPENSES	0	0	0	5,228.47	.00	-5,228.47	
2034 Contractor Bonds								
2034 Contractor Bonds								
39500 Revenue								
2034-400-39500-1000-		Revenue						
		0	0	0	-18,024.38	.00	18,024.38	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-18,024.38	.00	18,024.38	100.0%
	TOTAL Contractor Bonds	0	0	0	-18,024.38	.00	18,024.38	100.0%
	TOTAL Contractor Bonds	0	0	0	-18,024.38	.00	18,024.38	100.0%
	TOTAL REVENUES	0	0	0	-18,024.38	.00	18,024.38	
2035 End of Road- RIIB								
20601020 Community Development								
39500 Revenue								
2035-601-39500-1000-		Fund Balance-Restricted						
		0	0	0	-37,400.00	.00	37,400.00	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2035	End of Road- RIIB	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2035-601-49500-1000- Capital Expenditures								
		0	0	0	10,080.25	.00	-10,080.25	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-27,319.75	.00	27,319.75	100.0%
	TOTAL Community Development	0	0	0	-27,319.75	.00	27,319.75	100.0%
	TOTAL End of Road- RIIB	0	0	0	-27,319.75	.00	27,319.75	100.0%
	TOTAL REVENUES	0	0	0	-37,400.00	.00	37,400.00	
	TOTAL EXPENSES	0	0	0	10,080.25	.00	-10,080.25	
2036 End of Road- boat ramps								
2036 End of Road- boat ramps								
49500 Capital Expenditures								
2036-601-49500-1000- Expenditures								
		0	0	0	1,745.80	.00	-1,745.80	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,745.80	.00	-1,745.80	100.0%
	TOTAL End of Road- boat ramps	0	0	0	1,745.80	.00	-1,745.80	100.0%
	TOTAL End of Road- boat ramps	0	0	0	1,745.80	.00	-1,745.80	100.0%
	TOTAL EXPENSES	0	0	0	1,745.80	.00	-1,745.80	
2052 Substance Abuse Task Force								
2052 Fund 2052								
41100 Salaries								
2052-400-41100-1000- salaries								
		0	0	0	6,344.80	.00	-6,344.80	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2052	Substance Abuse Task Force	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42200 Payroll Taxes</b>								
2052-400-42200-1000-	Payroll Taxes	0	0	0	449.56	.00	-449.56	100.0%
<b>49500 Capital Expenditures</b>								
2052-400-49500-1000-	Expenditures	0	0	0	1,398.04	.00	-1,398.04	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	8,192.40	.00	-8,192.40	100.0%
	TOTAL Fund 2052	0	0	0	8,192.40	.00	-8,192.40	100.0%
	TOTAL Substance Abuse Task Force	0	0	0	8,192.40	.00	-8,192.40	100.0%
	TOTAL EXPENSES	0	0	0	8,192.40	.00	-8,192.40	
<b>2053 Harbor Festival</b>								
<b>2053 Fund 2053</b>								
<b>39500 Revenue</b>								
2053-703-39500-1000-	Revenue	0	0	0	-14,754.33	.00	14,754.33	100.0%
<b>49500 Capital Expenditures</b>								
2053-703-49500-1000-	Expenditures	0	0	0	7,134.38	.00	-7,134.38	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-7,619.95	.00	7,619.95	100.0%
	TOTAL Fund 2053	0	0	0	-7,619.95	.00	7,619.95	100.0%
	TOTAL Harbor Festival	0	0	0	-7,619.95	.00	7,619.95	100.0%
	TOTAL REVENUES	0	0	0	-14,754.33	.00	14,754.33	
	TOTAL EXPENSES	0	0	0	7,134.38	.00	-7,134.38	

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2057	Police Support Dog	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2057 Police Support Dog								
2057 Fund 2057								
49500 Capital Expenditures								
2057-701-49500-1000-			Expenditures					
		0	0	0	615.35	.00	-615.35	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	615.35	.00	-615.35	100.0%
	TOTAL Fund 2057	0	0	0	615.35	.00	-615.35	100.0%
	TOTAL Police Support Dog	0	0	0	615.35	.00	-615.35	100.0%
	TOTAL EXPENSES	0	0	0	615.35	.00	-615.35	
2058 HEZ Grant								
2058 Fund 2058								
39500 Revenue								
2058-803-39500-1000-			Revenue-HEZ					
		0	0	0	-1,080.00	.00	1,080.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,080.00	.00	1,080.00	100.0%
	TOTAL Fund 2058	0	0	0	-1,080.00	.00	1,080.00	100.0%
	TOTAL HEZ Grant	0	0	0	-1,080.00	.00	1,080.00	100.0%
	TOTAL REVENUES	0	0	0	-1,080.00	.00	1,080.00	
2065 Drug Free Communities								
2065 Fund 2065								
39500 Revenue								

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2065	Drug Free Communities	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2065-400-39500-1000-			Revenue					
		0	0	0	-26,470.00	.00	26,470.00	100.0%
49500 Capital Expenditures								
2065-400-49500-1000-			Expenditures					
		0	0	0	38,300.82	.00	-38,300.82	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	11,830.82	.00	-11,830.82	100.0%
	TOTAL Fund 2065	0	0	0	11,830.82	.00	-11,830.82	100.0%
	TOTAL Drug Free Communities	0	0	0	11,830.82	.00	-11,830.82	100.0%
	TOTAL REVENUES	0	0	0	-26,470.00	.00	26,470.00	
	TOTAL EXPENSES	0	0	0	38,300.82	.00	-38,300.82	
2066 Emergency Dialers Program								
2066 Fund 2066								
39500 Revenue								
2066-801-39500-1000-			Revenue					
		0	0	0	-95.00	.00	95.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-95.00	.00	95.00	100.0%
	TOTAL Fund 2066	0	0	0	-95.00	.00	95.00	100.0%
	TOTAL Emergency Dialers Program	0	0	0	-95.00	.00	95.00	100.0%
	TOTAL REVENUES	0	0	0	-95.00	.00	95.00	
2067 Recreation T-Shirts								
2067 Fund 2067								
39500 Revenue								
2067-803-39500-1000-			Revenue					

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2067	Recreation T-Shirts	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
		0	0	0	-6,750.00	.00	6,750.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-6,750.00	.00	6,750.00	100.0%
	TOTAL Fund 2067	0	0	0	-6,750.00	.00	6,750.00	100.0%
	TOTAL Recreation T-Shirts	0	0	0	-6,750.00	.00	6,750.00	100.0%
	TOTAL REVENUES	0	0	0	-6,750.00	.00	6,750.00	
2069 Veterinary								
2069 Fund 2069								
39500 Revenue								
2069-702-39500-1000-	Revenue	0	0	0	-12,800.00	.00	12,800.00	100.0%
49500 Capital Expenditures								
2069-702-49500-1000-	Expenditures	0	0	0	6,734.78	.00	-6,734.78	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-6,065.22	.00	6,065.22	100.0%
	TOTAL Fund 2069	0	0	0	-6,065.22	.00	6,065.22	100.0%
	TOTAL Veterinary	0	0	0	-6,065.22	.00	6,065.22	100.0%
	TOTAL REVENUES	0	0	0	-12,800.00	.00	12,800.00	
	TOTAL EXPENSES	0	0	0	6,734.78	.00	-6,734.78	
2070 Spay/Neuter Fund								
2070 Spay/Neuter Fund								
39500 Revenue								
2070-702-39500-1000-	Revenue	0	0	0	-2,420.00	.00	2,420.00	100.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2070	Spay/Neuter Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2070-702-49500-1000-								
	Expenditures	0	0	0	1,441.19	.00	-1,441.19	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-978.81	.00	978.81	100.0%
	TOTAL Spay/Neuter Fund	0	0	0	-978.81	.00	978.81	100.0%
	TOTAL Spay/Neuter Fund	0	0	0	-978.81	.00	978.81	100.0%
	TOTAL REVENUES	0	0	0	-2,420.00	.00	2,420.00	
	TOTAL EXPENSES	0	0	0	1,441.19	.00	-1,441.19	
2071 Planning Engineer								
2071 Fund 2071								
39500 Revenue								
2071-601-39500-1000-								
	Revenue	0	0	0	-4,650.00	.00	4,650.00	100.0%
49500 Capital Expenditures								
2071-601-49500-1000-								
	Expenditures	0	0	0	6,290.77	.00	-6,290.77	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,640.77	.00	-1,640.77	100.0%
	TOTAL Fund 2071	0	0	0	1,640.77	.00	-1,640.77	100.0%
	TOTAL Planning Engineer	0	0	0	1,640.77	.00	-1,640.77	100.0%
	TOTAL REVENUES	0	0	0	-4,650.00	.00	4,650.00	
	TOTAL EXPENSES	0	0	0	6,290.77	.00	-6,290.77	
2072 Library Community Grant								
20601030 Community Development								



# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2072	Library Community Grant	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2072-601-49500-1000-								
	Capital Expenditures	0	0	0	74,340.73	.00	-74,340.73	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	74,340.73	.00	-74,340.73	100.0%
	TOTAL Community Development	0	0	0	74,340.73	.00	-74,340.73	100.0%
	TOTAL Library Community Grant	0	0	0	74,340.73	.00	-74,340.73	100.0%
	TOTAL EXPENSES	0	0	0	74,340.73	.00	-74,340.73	
2074 Drawing Reviews								
2074 Fund 2074								
39500 Revenue								
2074-704-39500-1000-								
	Revenue	0	0	0	-18,902.00	.00	18,902.00	100.0%
49500 Capital Expenditures								
2074-704-49500-1000-								
	Expenditures	0	0	0	19,664.45	.00	-19,664.45	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	762.45	.00	-762.45	100.0%
	TOTAL Fund 2074	0	0	0	762.45	.00	-762.45	100.0%
	TOTAL Drawing Reviews	0	0	0	762.45	.00	-762.45	100.0%
	TOTAL REVENUES	0	0	0	-18,902.00	.00	18,902.00	
	TOTAL EXPENSES	0	0	0	19,664.45	.00	-19,664.45	
2076 Police Narcotics								
2076 Fund 2076								
49500 Capital Expenditures								

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05

2076	Police Narcotics	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2076-701-49500-1000-			Expenditures					
		0	0	0	4,999.50	.00	-4,999.50	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	4,999.50	.00	-4,999.50	100.0%
	TOTAL Fund 2076	0	0	0	4,999.50	.00	-4,999.50	100.0%
	TOTAL Police Narcotics	0	0	0	4,999.50	.00	-4,999.50	100.0%
	TOTAL EXPENSES	0	0	0	4,999.50	.00	-4,999.50	

## 2077 Police Grants

### 2077 Fund 2077

#### 39500 Revenue

2077-701-39500-1000-			Revenue					
		0	0	0	-11,982.20	.00	11,982.20	100.0%

#### 49500 Capital Expenditures

2077-701-49500-1000-			Expenditures					
		0	0	0	53,182.69	.00	-53,182.69	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	41,200.49	.00	-41,200.49	100.0%
	TOTAL Fund 2077	0	0	0	41,200.49	.00	-41,200.49	100.0%
	TOTAL Police Grants	0	0	0	41,200.49	.00	-41,200.49	100.0%
	TOTAL REVENUES	0	0	0	-11,982.20	.00	11,982.20	
	TOTAL EXPENSES	0	0	0	53,182.69	.00	-53,182.69	

## 2078 Records Preservation

### 2078 Records Preservation

#### 39500 Revenue

2078-403-39500-1000-			Revenue					
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# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2078	Records Preservation	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
		0	0	0	-1,110.30	.00	1,110.30	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,110.30	.00	1,110.30	100.0%
	TOTAL Records Preservation	0	0	0	-1,110.30	.00	1,110.30	100.0%
	TOTAL Records Preservation	0	0	0	-1,110.30	.00	1,110.30	100.0%
	TOTAL REVENUES	0	0	0	-1,110.30	.00	1,110.30	
2080 Land Evidence & Technology								
2080 Fund 2080								
39500 Revenue								
2080-403-39500-1000-	Revenue	0	0	0	-6,623.00	.00	6,623.00	100.0%
49500 Capital Expenditures								
2080-403-49500-1000-	Expenditures	0	0	0	95,905.00	.00	-95,905.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	89,282.00	.00	-89,282.00	100.0%
	TOTAL Fund 2080	0	0	0	89,282.00	.00	-89,282.00	100.0%
	TOTAL Land Evidence & Technology	0	0	0	89,282.00	.00	-89,282.00	100.0%
	TOTAL REVENUES	0	0	0	-6,623.00	.00	6,623.00	
	TOTAL EXPENSES	0	0	0	95,905.00	.00	-95,905.00	
2081 Community Garden								
2081 Community Garden								
39500 Revenue								
2081-803-39500-1000-	Revenue	0	0	0	-885.00	.00	885.00	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2081	Community Garden	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-885.00	.00	885.00	100.0%
	TOTAL Community Garden	0	0	0	-885.00	.00	885.00	100.0%
	TOTAL Community Garden	0	0	0	-885.00	.00	885.00	100.0%
	TOTAL REVENUES	0	0	0	-885.00	.00	885.00	
2084 CDBG								
20602010 Community Development								
49500 Capital Expenditures								
2084-601-49500-2020-			Capital Expenditures					
		0	0	0	898,312.12	.00	-898,312.12	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	898,312.12	.00	-898,312.12	100.0%
	TOTAL Community Development	0	0	0	898,312.12	.00	-898,312.12	100.0%
20846018 CDBG								
49500 Capital Expenditures								
2084-601-49500-2018-			CDBG Expenses 2018					
		0	0	0	247,500.00	.00	-247,500.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	247,500.00	.00	-247,500.00	100.0%
	TOTAL CDBG	0	0	0	247,500.00	.00	-247,500.00	100.0%
	TOTAL CDBG	0	0	0	1,145,812.12	.00	-1,145,812.12	100.0%
	TOTAL EXPENSES	0	0	0	1,145,812.12	.00	-1,145,812.12	
2085 Fire Department Grants								
20857041 Fire Department Grants								

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2085	Fire Department Grants	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
39500 Revenue								
2085-704-39500-1000-		0	Revenue 0	0	-975.00	.00	975.00	100.0%
49500 Capital Expenditures								
2085-704-49500-1000-		0	Expenditures 0	0	4,234.38	.00	-4,234.38	100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	3,259.38	.00	-3,259.38	100.0%
TOTAL Fire Department Grants		0	0	0	3,259.38	.00	-3,259.38	100.0%
TOTAL Fire Department Grants		0	0	0	3,259.38	.00	-3,259.38	100.0%
TOTAL REVENUES		0	0	0	-975.00	.00	975.00	
TOTAL EXPENSES		0	0	0	4,234.38	.00	-4,234.38	
2087 Election Security Grant								
2087 Sr. Center DEA Grant								
49500 Capital Expenditures								
2087-400-49500-1000-		0	Expenditures 0	0	12,085.00	.00	-12,085.00	100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	12,085.00	.00	-12,085.00	100.0%
TOTAL Sr. Center DEA Grant		0	0	0	12,085.00	.00	-12,085.00	100.0%
TOTAL Election Security Grant		0	0	0	12,085.00	.00	-12,085.00	100.0%
TOTAL EXPENSES		0	0	0	12,085.00	.00	-12,085.00	
2093 Municipal Resiliency Program G								
2093 Municipal Resiliency Program G								
49500 Capital Expenditures								

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2093	Municipal Resiliency Program G	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2093-601-49500-1000-		Expenditures						
		0	0	0	10,334.60	.00	-10,334.60	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	10,334.60	.00	-10,334.60	100.0%
	TOTAL Municipal Resiliency Program G	0	0	0	10,334.60	.00	-10,334.60	100.0%
	TOTAL Municipal Resiliency Program G	0	0	0	10,334.60	.00	-10,334.60	100.0%
	TOTAL EXPENSES	0	0	0	10,334.60	.00	-10,334.60	
2094 Sowams/Annawamscutt WS Study								
2094 Sowams/Annawamscutt WS Study								
49500 Capital Expenditures								
2094-601-49500-1000-		Expenditures						
		0	0	0	12,964.00	.00	-12,964.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	12,964.00	.00	-12,964.00	100.0%
	TOTAL Sowams/Annawamscutt WS Study	0	0	0	12,964.00	.00	-12,964.00	100.0%
	TOTAL Sowams/Annawamscutt WS Study	0	0	0	12,964.00	.00	-12,964.00	100.0%
	TOTAL EXPENSES	0	0	0	12,964.00	.00	-12,964.00	
2096 Library Donations								
2096 Library Donations								
39500 Revenue								
2096-802-39500-1000-		Revenue Donations						
		0	0	0	-6,050.25	.00	6,050.25	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-6,050.25	.00	6,050.25	100.0%
	TOTAL Library Donations	0	0	0	-6,050.25	.00	6,050.25	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2096	Library Donations	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Library Donations	0	0	0	-6,050.25	.00	6,050.25	100.0%
	TOTAL REVENUES	0	0	0	-6,050.25	.00	6,050.25	
2097 Community Night Out								
2097 Community Night Out								
49500 Capital Expenditures								
2097-701-49500-1000-								
	Expenditures	0	0	0	1,184.97	.00	-1,184.97	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,184.97	.00	-1,184.97	100.0%
	TOTAL Community Night Out	0	0	0	1,184.97	.00	-1,184.97	100.0%
	TOTAL Community Night Out	0	0	0	1,184.97	.00	-1,184.97	100.0%
	TOTAL EXPENSES	0	0	0	1,184.97	.00	-1,184.97	
2098 Park Benches								
20801040 Parks and Recreation								
39500 Revenue								
2098-803-39500-1000-								
	Revenue	0	0	0	-4,265.00	.00	4,265.00	100.0%
49500 Capital Expenditures								
2098-803-49500-1000-								
	Capital Expenditures	0	0	0	4,695.52	.00	-4,695.52	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	430.52	.00	-430.52	100.0%
	TOTAL Parks and Recreation	0	0	0	430.52	.00	-430.52	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2098	Park Benches	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Park Benches	0	0	0	430.52	.00	-430.52	100.0%
	TOTAL REVENUES	0	0	0	-4,265.00	.00	4,265.00	
	TOTAL EXPENSES	0	0	0	4,695.52	.00	-4,695.52	
2099 Bristol Volleyball League								
20801050 Parks and Recreation								
39500 Revenue								
2099-803-39500-1000-	Revenue	0	0	0	-7,840.89	.00	7,840.89	100.0%
49500 Capital Expenditures								
2099-803-49500-1000-	Capital Expenditures	0	0	0	100.27	.00	-100.27	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-7,740.62	.00	7,740.62	100.0%
	TOTAL Parks and Recreation	0	0	0	-7,740.62	.00	7,740.62	100.0%
	TOTAL Bristol Volleyball League	0	0	0	-7,740.62	.00	7,740.62	100.0%
	TOTAL REVENUES	0	0	0	-7,840.89	.00	7,840.89	
	TOTAL EXPENSES	0	0	0	100.27	.00	-100.27	
2161 Tree Planting Comm Dev								
2161 Sr. Center Grants								
49500 Capital Expenditures								
2161-400-49500-1000-	Expenditures	0	0	0	13,803.00	.00	-13,803.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	13,803.00	.00	-13,803.00	100.0%
	TOTAL Sr. Center Grants	0	0	0	13,803.00	.00	-13,803.00	100.0%



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
2161	Tree Planting Comm Dev	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Tree Planting Comm Dev	0	0	0	13,803.00	.00	-13,803.00	100.0%
	TOTAL EXPENSES	0	0	0	13,803.00	.00	-13,803.00	
3032 Walley School Renovation								
3032 Fund 3032								
49500 Capital Expenditures								
	3032-400-49500-1000-	0	Expenditures 0	0	-200,863.08	.00	200,863.08	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-200,863.08	.00	200,863.08	100.0%
	TOTAL Fund 3032	0	0	0	-200,863.08	.00	200,863.08	100.0%
	TOTAL Walley School Renovation	0	0	0	-200,863.08	.00	200,863.08	100.0%
	TOTAL EXPENSES	0	0	0	-200,863.08	.00	200,863.08	
3039 COVID-19								
3039 Fund 3039								
49500 Capital Expenditures								
	3039-400-49500-1000-	0	Expenditures 0	0	1,133,131.71	.00	-1,133,131.71	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,133,131.71	.00	-1,133,131.71	100.0%
	TOTAL Fund 3039	0	0	0	1,133,131.71	.00	-1,133,131.71	100.0%
	TOTAL COVID-19	0	0	0	1,133,131.71	.00	-1,133,131.71	100.0%
	TOTAL EXPENSES	0	0	0	1,133,131.71	.00	-1,133,131.71	
3043 Public works Capital								
3043 Fund 3043								

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
3043	Public Works Capital	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
3043-603-49500-1000-								
	Expenditures	0	0	0	9,604.00	.00	-9,604.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	9,604.00	.00	-9,604.00	100.0%
	TOTAL Fund 3043	0	0	0	9,604.00	.00	-9,604.00	100.0%
	TOTAL Public Works Capital	0	0	0	9,604.00	.00	-9,604.00	100.0%
	TOTAL EXPENSES	0	0	0	9,604.00	.00	-9,604.00	
3050 Accounting System Conversion								
3050 Accounting System Conversion								
49500 Capital Expenditures								
3050-501-49500-1000-								
	Expenditures	0	0	0	67,155.99	.00	-67,155.99	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	67,155.99	.00	-67,155.99	100.0%
	TOTAL Accounting System Conversion	0	0	0	67,155.99	.00	-67,155.99	100.0%
	TOTAL Accounting System Conversion	0	0	0	67,155.99	.00	-67,155.99	100.0%
	TOTAL EXPENSES	0	0	0	67,155.99	.00	-67,155.99	
3090 Independence Park Boat Ramp								
3090 Independence Park Boat Ramp								
39500 Revenue								
3090-703-39500-1000-								
	Revenue	0	0	0	-406,367.46	.00	406,367.46	100.0%

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FOR 2025 05								
3090	Independence Park Boat Ramp	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
3090-703-49500-1000-								
	Expenditures	0	0	0	96,794.94	.00	-96,794.94	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-309,572.52	.00	309,572.52	100.0%
	TOTAL Independence Park Boat Ramp	0	0	0	-309,572.52	.00	309,572.52	100.0%
	TOTAL Independence Park Boat Ramp	0	0	0	-309,572.52	.00	309,572.52	100.0%
	TOTAL REVENUES	0	0	0	-406,367.46	.00	406,367.46	
	TOTAL EXPENSES	0	0	0	96,794.94	.00	-96,794.94	
3094 Tanyard Brook								
3094 Fund 3094								
49500 Capital Expenditures								
3094-601-49500-1000-								
	Expenditures	0	0	0	39,841.44	.00	-39,841.44	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	39,841.44	.00	-39,841.44	100.0%
	TOTAL Fund 3094	0	0	0	39,841.44	.00	-39,841.44	100.0%
	TOTAL Tanyard Brook	0	0	0	39,841.44	.00	-39,841.44	100.0%
	TOTAL EXPENSES	0	0	0	39,841.44	.00	-39,841.44	
3095 Road Repair Program								
3095 Fund 3095								
39500 Revenue								
3095-603-39500-1000-								
	Revenue	0	0	0	-1,921,595.11	.00	1,921,595.11	100.0%

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FOR 2025 05								
3095	Road Repair Program	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
3095-603-49500-1000-			Expenditures					
		0	0	0	1,674,069.69	.00	-1,674,069.69	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-247,525.42	.00	247,525.42	100.0%
	TOTAL Fund 3095	0	0	0	-247,525.42	.00	247,525.42	100.0%
	TOTAL Road Repair Program	0	0	0	-247,525.42	.00	247,525.42	100.0%
	TOTAL REVENUES	0	0	0	-1,921,595.11	.00	1,921,595.11	
	TOTAL EXPENSES	0	0	0	1,674,069.69	.00	-1,674,069.69	
3096 Open Space Acquisition								
3096 Fund 3096								
39500 Revenue								
3096-400-39500-1000-			Revenue					
		0	0	0	-739,508.09	.00	739,508.09	100.0%
49500 Capital Expenditures								
3096-400-49500-1000-			Expenditures					
		0	0	0	20,028.40	.00	-20,028.40	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-719,479.69	.00	719,479.69	100.0%
	TOTAL Fund 3096	0	0	0	-719,479.69	.00	719,479.69	100.0%
	TOTAL Open Space Acquisition	0	0	0	-719,479.69	.00	719,479.69	100.0%
	TOTAL REVENUES	0	0	0	-739,508.09	.00	739,508.09	
	TOTAL EXPENSES	0	0	0	20,028.40	.00	-20,028.40	
3097 Drainage Projects								
3097 Fund 3097								

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
3097	Drainage Projects	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
3097-603-49500-1000-								
	Expenditures	0	0	0	69,731.80	.00	-69,731.80	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	69,731.80	.00	-69,731.80	100.0%
	TOTAL Fund 3097	0	0	0	69,731.80	.00	-69,731.80	100.0%
	TOTAL Drainage Projects	0	0	0	69,731.80	.00	-69,731.80	100.0%
	TOTAL EXPENSES	0	0	0	69,731.80	.00	-69,731.80	
3099 Marina Expansion								
3099 Fund 3099								
49500 Capital Expenditures								
3099-703-49500-1000-								
	Expenditures	0	0	0	120,223.62	.00	-120,223.62	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	120,223.62	.00	-120,223.62	100.0%
	TOTAL Fund 3099	0	0	0	120,223.62	.00	-120,223.62	100.0%
	TOTAL Marina Expansion	0	0	0	120,223.62	.00	-120,223.62	100.0%
	TOTAL EXPENSES	0	0	0	120,223.62	.00	-120,223.62	
3101 Resiliency Plan								
3101 Resiliency Plan								
49500 Capital Expenditures								
3101-607-49500-1000-								
	Expenditures	0	0	0	750.00	.00	-750.00	100.0%

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FOR 2025 05								
3101	Resiliency Plan	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	750.00	.00	-750.00	100.0%
	TOTAL Resiliency Plan	0	0	0	750.00	.00	-750.00	100.0%
	TOTAL Resiliency Plan	0	0	0	750.00	.00	-750.00	100.0%
	TOTAL EXPENSES	0	0	0	750.00	.00	-750.00	
3104 Independence Park Parking Lot								
3104 Independence Park Parking Lot								
39500 Revenue								
3104-601-39500-1000-	Revenue Ind P Lot Bond	0	0	0	-311,355.21	.00	311,355.21	100.0%
49500 Capital Expenditures								
3104-601-49500-1000-	Expenditures	0	0	0	9,806.02	.00	-9,806.02	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-301,549.19	.00	301,549.19	100.0%
	TOTAL Independence Park Parking Lot	0	0	0	-301,549.19	.00	301,549.19	100.0%
	TOTAL Independence Park Parking Lot	0	0	0	-301,549.19	.00	301,549.19	100.0%
	TOTAL REVENUES	0	0	0	-311,355.21	.00	311,355.21	
	TOTAL EXPENSES	0	0	0	9,806.02	.00	-9,806.02	
4120 Seldon								
4120 Seldon								
36100 Investment Earnings								
4120-501-36100-1000-	Investment Earnings	0	0	0	-1,421.97	.00	1,421.97	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
4120	Seldon	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,421.97	.00	1,421.97	100.0%
	TOTAL Seldon	0	0	0	-1,421.97	.00	1,421.97	100.0%
	TOTAL Seldon	0	0	0	-1,421.97	.00	1,421.97	100.0%
	TOTAL REVENUES	0	0	0	-1,421.97	.00	1,421.97	
4121 Easterbrooks								
4121 Easterbrooks								
36100 Investment Earnings								
4121-501-36100-1000-	Investment Earnings	0	0	0	-629.27	.00	629.27	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-629.27	.00	629.27	100.0%
	TOTAL Easterbrooks	0	0	0	-629.27	.00	629.27	100.0%
	TOTAL Easterbrooks	0	0	0	-629.27	.00	629.27	100.0%
	TOTAL REVENUES	0	0	0	-629.27	.00	629.27	
4130 Wilson								
4130 Wilson								
36100 Investment Earnings								
4130-501-36100-1000-	Investment Earnings	0	0	0	-13,526.30	.00	13,526.30	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-13,526.30	.00	13,526.30	100.0%
	TOTAL Wilson	0	0	0	-13,526.30	.00	13,526.30	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
4130	Wilson	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Wilson	0	0	0	-13,526.30	.00	13,526.30	100.0%
	TOTAL REVENUES	0	0	0	-13,526.30	.00	13,526.30	
4131 6180/7116								
4131 6180/7116								
36100 Investment Earnings								
4131-501-36100-1000-	Investment Earnings	0	0	0	-15.58	.00	15.58	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-15.58	.00	15.58	100.0%
	TOTAL 6180/7116	0	0	0	-15.58	.00	15.58	100.0%
	TOTAL 6180/7116	0	0	0	-15.58	.00	15.58	100.0%
	TOTAL REVENUES	0	0	0	-15.58	.00	15.58	
4132 Colt Poor								
4132 Colt Poor								
36100 Investment Earnings								
4132-501-36100-1000-	Investment Earnings	0	0	0	-8,486.77	.00	8,486.77	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-8,486.77	.00	8,486.77	100.0%
	TOTAL Colt Poor	0	0	0	-8,486.77	.00	8,486.77	100.0%
	TOTAL Colt Poor	0	0	0	-8,486.77	.00	8,486.77	100.0%
	TOTAL REVENUES	0	0	0	-8,486.77	.00	8,486.77	
4133 Poor Farm								
4133 Poor Farm								



# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05

4133	Poor Farm	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
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## 36100 Investment Earnings

4133-501-36100-1000-	Investment Earnings	0	0	0	-1,977.06	.00	1,977.06	100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	-1,977.06	.00	1,977.06	100.0%
TOTAL Poor Farm		0	0	0	-1,977.06	.00	1,977.06	100.0%
TOTAL Poor Farm		0	0	0	-1,977.06	.00	1,977.06	100.0%
TOTAL REVENUES		0	0	0	-1,977.06	.00	1,977.06	

## 4134 Bristed

## 4134 Bristed

## 36100 Investment Earnings

4134-501-36100-1000-	Investment Earnings	0	0	0	-49.43	.00	49.43	100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	-49.43	.00	49.43	100.0%
TOTAL Bristed		0	0	0	-49.43	.00	49.43	100.0%
TOTAL Bristed		0	0	0	-49.43	.00	49.43	100.0%
TOTAL REVENUES		0	0	0	-49.43	.00	49.43	

## 4135 Fletcher

## 4135 Fletcher

## 36100 Investment Earnings

4135-501-36100-1000-	Investment Earnings	0	0	0	-80.81	.00	80.81	100.0%
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YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
4135	Fletcher	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-80.81	.00	80.81	100.0%
	TOTAL Fletcher	0	0	0	-80.81	.00	80.81	100.0%
	TOTAL Fletcher	0	0	0	-80.81	.00	80.81	100.0%
	TOTAL REVENUES	0	0	0	-80.81	.00	80.81	
4136 Herreshoff								
4136 Herreshoff								
36100 Investment Earnings								
4136-501-36100-1000-	Investment Earnings	0	0	0	-77.57	.00	77.57	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-77.57	.00	77.57	100.0%
	TOTAL Herreshoff	0	0	0	-77.57	.00	77.57	100.0%
	TOTAL Herreshoff	0	0	0	-77.57	.00	77.57	100.0%
	TOTAL REVENUES	0	0	0	-77.57	.00	77.57	
4137 wardwell								
4137 wardwell								
36100 Investment Earnings								
4137-501-36100-1000-	Investment Earnings	0	0	0	-102.27	.00	102.27	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-102.27	.00	102.27	100.0%
	TOTAL wardwell	0	0	0	-102.27	.00	102.27	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
4137 Wardwell	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
TOTAL Wardwell	0	0	0	-102.27	.00	102.27	100.0%	
TOTAL REVENUES	0	0	0	-102.27	.00	102.27		
4138 Waldron								
4138 Waldron								
36100 Investment Earnings								
4138-501-36100-1000-	0	Investment Earnings	0	-55.16	.00	55.16	100.0%	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-55.16	.00	55.16	100.0%	
TOTAL Waldron	0	0	0	-55.16	.00	55.16	100.0%	
TOTAL Waldron	0	0	0	-55.16	.00	55.16	100.0%	
TOTAL REVENUES	0	0	0	-55.16	.00	55.16		
4140 Gardner								
4140 Gardner								
36100 Investment Earnings								
4140-501-36100-1000-	0	Investment Earnings	0	-54.45	.00	54.45	100.0%	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-54.45	.00	54.45	100.0%	
TOTAL Gardner	0	0	0	-54.45	.00	54.45	100.0%	
TOTAL Gardner	0	0	0	-54.45	.00	54.45	100.0%	
TOTAL REVENUES	0	0	0	-54.45	.00	54.45		
4141 Dimon								
4141 Dimon								

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
4141	Dimon	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36100 Investment Earnings								
4141-501-36100-1000-			Investment Earnings					
		0	0	0	-82.33	.00	82.33	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-82.33	.00	82.33	100.0%
	TOTAL Dimon	0	0	0	-82.33	.00	82.33	100.0%
	TOTAL Dimon	0	0	0	-82.33	.00	82.33	100.0%
	TOTAL REVENUES	0	0	0	-82.33	.00	82.33	
4160 North Burial Ground								
4160 Fund 4160								
35500 Cemetery Lot Sales								
4160-501-35500-1000-			Cemetery Lot Sales: Burial					
		0	0	0	-77,380.00	.00	77,380.00	100.0%
35505 Funeral Income: Standard FBB								
4160-501-35505-1000-			Funeral Income: Standard FBB					
		0	0	0	-16,400.00	.00	16,400.00	100.0%
35550 Foundations/Markers								
4160-501-35550-1000-			Foundations/Markers					
		0	0	0	-14,640.33	.00	14,640.33	100.0%
43110 Funerals								
4160-501-43110-1000-			Funerals: NBG Standard FBB					
		0	0	0	8,200.00	.00	-8,200.00	100.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
4160	North Burial Ground	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44000 Superintendant Services								
4160-501-44000-1000-	Superintendant Services	0	0	0	12,000.00	.00	-12,000.00	100.0%
44200 Grounds Maintenance								
4160-501-44200-1000-	Grounds Maintenance	0	0	0	23,144.00	.00	-23,144.00	100.0%
44201 Additional Grounds Services								
4160-501-44201-1000-	Additional GS: NBG	0	0	0	14,882.92	.00	-14,882.92	100.0%
44202 Tree Planting								
4160-501-44202-1000-	Tree Planting: NBG	0	0	0	1,442.50	.00	-1,442.50	100.0%
44300 Building Repairs & Mainten								
4160-501-44300-1000-	Repairs & Maintenance: NBG	0	0	0	6,572.00	.00	-6,572.00	100.0%
45400 Advertising								
4160-501-45400-1000-	Advertising	0	0	0	798.00	.00	-798.00	100.0%
46100 Foundations/Markers								
4160-501-46100-1000-	Foundations/Markers	0	0	0	7,587.50	.00	-7,587.50	100.0%
46200 Utilities								
4160-501-46200-1000-	Utilities	0	0	0	2,721.53	.00	-2,721.53	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
4160	North Burial Ground	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
47200 Capital Improvements								
4160-501-47200-1000-								
	Capital Improvements: NBG	0	0	0	1,585.00	.00	-1,585.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-29,486.88	.00	29,486.88	100.0%
	TOTAL Fund 4160	0	0	0	-29,486.88	.00	29,486.88	100.0%
41605013 North Burial Ground								
35500 Cemetery Lot Sales								
4160-501-35500-3000-								
	Cemetery Lot Sales: Cremation	0	0	0	-41,100.00	.00	41,100.00	100.0%
35505 Funeral Income: Standard FBB								
4160-501-35505-3000-								
	Funeral Income: Cremation Gard	0	0	0	-8,200.00	.00	8,200.00	100.0%
43110 Funerals								
4160-501-43110-3000-								
	Funerals: Cremation Garden	0	0	0	3,875.00	.00	-3,875.00	100.0%
43490 Engraving/Bronzing: Cremation								
4160-501-43490-3000-								
	Engraving/Bronzing: Cremation	0	0	0	-1,475.26	.00	1,475.26	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-46,900.26	.00	46,900.26	100.0%
	TOTAL North Burial Ground	0	0	0	-46,900.26	.00	46,900.26	100.0%
41605014 North Burial Ground								
35505 Funeral Income: Standard FBB								

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
4160-501-35505-4000-							
	0	Funeral Income: Cremation	0	-15,300.00	.00	15,300.00	100.0%
43110 Funerals							
4160-501-43110-4000-							
	0	Funerals: NBG Cremation	0	4,550.00	.00	-4,550.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-10,750.00	.00	10,750.00	100.0%
TOTAL North Burial Ground	0	0	0	-10,750.00	.00	10,750.00	100.0%
TOTAL North Burial Ground	0	0	0	-87,137.14	.00	87,137.14	100.0%
TOTAL REVENUES	0	0	0	-173,020.33	.00	173,020.33	
TOTAL EXPENSES	0	0	0	85,883.19	.00	-85,883.19	
4183 Teachers for Children							
4183 Fund 4183							
36100 Investment Earnings							
4183-501-36100-1000-							
	0	Investment Earnings	0	5,910.26	.00	-5,910.26	100.0%
36400 Contributions/Donations from P							
4183-501-36400-1000-							
	0	Contributions/Donations from P	0	-3,516.77	.00	3,516.77	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	2,393.49	.00	-2,393.49	100.0%
TOTAL Fund 4183	0	0	0	2,393.49	.00	-2,393.49	100.0%
TOTAL Teachers for Children	0	0	0	2,393.49	.00	-2,393.49	100.0%
TOTAL REVENUES	0	0	0	2,393.49	.00	-2,393.49	
5002 Enterprise							
5002 Enterprise							

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>32002 Permits</b>								
5002-604-32002-1000-		-1,000	Permits 0	-1,000	-130.00	.00	-870.00	13.0%
<b>32005 Septage</b>								
5002-604-32005-1000-		0	Septage 0	0	-380.78	.00	380.78	100.0%
<b>32006 Pretreatment Revenue</b>								
5002-604-32006-1000-		-30,000	Pretreatment Revenue 0	-30,000	-27,779.88	.00	-2,220.12	92.6%
<b>34410 Sewer Use Fees</b>								
5002-604-34410-1000-		0	Sewer Use Fees 0	0	-1,729,398.75	.00	1,729,398.75	100.0%
<b>34420 Sewer Assessments</b>								
5002-604-34420-1000-		0	Sewer Assessments 0	0	-12,950.00	.00	12,950.00	100.0%
<b>35100 Fees &amp; Fines</b>								
5002-604-35100-1000-		-500	Fees & Fines 0	-500	-2,200.00	.00	1,700.00	440.0%
<b>35110 Infiltration Inflow</b>								
5002-604-35110-1000-		0	Infiltration Inflow 0	0	-3,875.00	.00	3,875.00	100.0%
<b>35510 Debt Service Recovery-RWU</b>								
5002-604-35510-1000-		-51,250	Debt Service Recovery-RWU 0	-51,250	.00	.00	-51,250.00	.0%



## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>41100 Salaries</b>								
5002-604-41100-1000-		788,226	Salaries 0	788,226	321,272.16	.00	466,953.87	40.8%
<b>41300 Overtime</b>								
5002-604-41300-1000-		80,000	Overtime 0	80,000	20,949.42	.00	59,050.58	26.2%
<b>42101 Medical Insurance</b>								
5002-604-42101-1000-		179,618	Medical Insurance 0	179,618	64,508.58	.00	115,109.46	35.9%
<b>42102 Dental Insurance</b>								
5002-604-42102-1000-		6,875	Dental Insurance 0	6,875	2,309.90	.00	4,564.70	33.6%
<b>42200 Payroll Taxes</b>								
5002-604-42200-1000-		66,419	Payroll Taxes 0	66,419	26,947.26	.00	39,472.03	40.6%
<b>42301 Defined Contribution-TIAA</b>								
5002-604-42301-1000-		7,849	Defined Contribution-TIAA 0	7,849	2,611.52	.00	5,237.77	33.3%
<b>42302 Defined Benefit-ERSRI</b>								
5002-604-42302-1000-		106,436	Defined Benefit-ERSRI 0	106,436	42,144.88	.00	64,291.49	39.6%
<b>43200 Dues &amp; Conferences</b>								
5002-604-43200-1000-		1,500	Dues & Conferences 0	1,500	917.72	.00	582.28	61.2%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43270 CMOM Reporting								
5002-604-43270-1000-		20,000	CMOM Reporting 0	20,000	3,607.50	.00	16,392.50	18.0%
43442 EPA Permit Fee								
5002-604-43442-1000-		3,100	EPA Permit Fee 0	3,100	.00	.00	3,100.00	.0%
44001 Inflow infiltration								
5002-604-44001-1000-		0	Inflow infiltration 0	0	13.80	.00	-13.80	100.0%
44300 Building Repairs & Mainten								
5002-604-44300-1000-		15,000	Building Repairs & Maintenance 0	15,000	14,738.59	.00	261.41	98.3%
44310 Motor Vehicle Repairs								
5002-604-44310-1000-		12,000	Motor Vehicle Repairs 0	12,000	6,993.06	.00	5,006.94	58.3%
44351 RBC Repairs & Maintenance								
5002-604-44351-1000-		5,000	RBC Repairs & Maintenance 0	5,000	.00	.00	5,000.00	.0%
44352 Generator Service								
5002-604-44352-1000-		10,000	Generator Service 0	10,000	3,337.55	.00	6,662.45	33.4%
44353 Sewer System Repairs								
5002-604-44353-1000-		50,000	Sewer System Repairs 0	50,000	16,311.09	.00	33,688.91	32.6%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44354 Odor Control								
5002-604-44354-1000-		5,000	Odor Control 0	5,000	3,994.01	.00	1,005.99	79.9%
44355 Cesspool Cleanout								
5002-604-44355-1000-		5,000	Cesspool Cleanout 0	5,000	1,625.65	.00	3,374.35	32.5%
44356 Solids/Scum Handling								
5002-604-44356-1000-		12,000	Solids/Scum Handling 0	12,000	.00	.00	12,000.00	.0%
44357 Grinder Pump Repairs								
5002-604-44357-1000-		3,000	Grinder Pump Repairs 0	3,000	.00	.00	3,000.00	.0%
44358 Biofilter Maintenance								
5002-604-44358-1000-		2,000	Biofilter Maintenance 0	2,000	.00	.00	2,000.00	.0%
44359 Lab Equipment Maintenance								
5002-604-44359-1000-		2,500	Lab Equipment Maintenance 0	2,500	.00	.00	2,500.00	.0%
44360 Pump Station Repairs								
5002-604-44360-1000-		35,000	Pump Station Repairs 0	35,000	26,235.35	.00	8,764.65	75.0%
44361 Belt Press Service								
5002-604-44361-1000-		2,500	Belt Press Service 0	2,500	.00	.00	2,500.00	.0%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44362 CL2 System Maintenance								
5002-604-44362-1000-		2,500	CL2 System Maintenance 0	2,500	.00	.00	2,500.00	.0%
44363 Instrument & Controls Main								
5002-604-44363-1000-		20,000	Instrument & Controls Maintena 0	20,000	7,580.16	.00	12,419.84	37.9%
44364 Headworks Maintenance								
5002-604-44364-1000-		3,500	Headworks Maintenance 0	3,500	.00	.00	3,500.00	.0%
44412 Warren Agreement								
5002-604-44412-1000-		45,000	Warren Agreement 0	45,000	.00	.00	45,000.00	.0%
45300 Telephone & Internet								
5002-604-45300-1000-		12,000	Telephone & Internet 0	12,000	9,911.31	.00	2,088.69	82.6%
45900 Operating								
5002-604-45900-1000-		75,000	Operating 0	75,000	45,315.06	.00	29,684.94	60.4%
46002 Office Supplies								
5002-604-46002-1000-		7,500	Office supplies 0	7,500	2,705.07	.00	4,794.93	36.1%
46010 Uniforms								
5002-604-46010-1000-		29,500	Uniforms 0	29,500	19,114.07	.00	10,385.93	64.8%

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FOR 2025 05								
5002	Enterprise	ORIGINAL APPROP	TRANSFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46050 Chemicals								
5002-604-46050-1000-		150,000	Chemicals 0	150,000	63,844.42	.00	86,155.58	42.6%
46052 Laboratory								
5002-604-46052-1000-		35,000	Laboratory 0	35,000	15,325.26	.00	19,674.74	43.8%
46053 Pretreatment								
5002-604-46053-1000-		30,000	Pretreatment 0	30,000	10,809.50	.00	19,190.50	36.0%
46054 Manhole Covers								
5002-604-46054-1000-		4,000	Manhole Covers 0	4,000	.00	.00	4,000.00	.0%
46055 OSHA Equipment								
5002-604-46055-1000-		5,000	OSHA Equipment 0	5,000	1,260.93	.00	3,739.07	25.2%
46210 Natural Gas								
5002-604-46210-1000-		40,000	Natural Gas 0	40,000	5,555.02	.00	34,444.98	13.9%
46220 Gas & Electricity								
5002-604-46220-1000-		325,000	Electricity 0	325,000	123,082.48	.00	201,917.52	37.9%
46260 Vehicle Maintenance & Fuel								
5002-604-46260-1000-		30,000	Vehicle Maintenance & Fuel 0	30,000	9,465.00	.00	20,535.00	31.6%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46270 Water Service								
5002-604-46270-1000-		1,000	Water Service 0	1,000	260.71	.00	739.29	26.1%
47201 Capital Improvements-Infiltrat								
5002-604-47201-1000-		10,000	Capital Improvements-I&I 0	10,000	1,000.00	.00	9,000.00	10.0%
TOTAL UNDEFINED ROLLUP CODE		2,161,274	0	2,161,274	-902,967.38	.00	3,064,241.00	-41.8%
TOTAL Enterprise		2,161,274	0	2,161,274	-902,967.38	.00	3,064,241.00	-41.8%
50026061 Enterprise								
32002 Permits								
5002-606-32002-1000-		-3,500	Permits 0	-3,500	-225.00	.00	-3,275.00	6.4%
34430 Compost Sales								
5002-606-34430-1000-		-90,000	Compost Sales 0	-90,000	-26,192.50	.00	-63,807.50	29.1%
41100 Salaries								
5002-606-41100-1000-		396,807	Salaries 0	396,807	169,654.02	.00	227,153.39	42.8%
41300 Overtime								
5002-606-41300-1000-		37,000	Overtime 0	37,000	15,464.81	.00	21,535.19	41.8%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>42101 Medical Insurance</b>							
5002-606-42101-1000-	106,848	Medical Insurance 0	106,848	56,015.73	.00	50,831.95	52.4%
<b>42102 Dental Insurance</b>							
5002-606-42102-1000-	4,093	Dental Insurance 0	4,093	1,749.48	.00	2,343.37	42.7%
<b>42200 Payroll Taxes</b>							
5002-606-42200-1000-	33,186	Payroll Taxes 0	33,186	14,309.12	.00	18,877.15	43.1%
<b>42301 Defined Contribution-TIAA</b>							
5002-606-42301-1000-	3,968	Defined Contribution-TIAA 0	3,968	1,789.42	.00	2,178.65	45.1%
<b>42302 Defined Benefit-ERSRI</b>							
5002-606-42302-1000-	53,807	Defined Benefit-ERSRI 0	53,807	22,125.00	.00	31,682.09	41.1%
<b>43441 Methane Testing</b>							
5002-606-43441-1000-	4,500	Methane Testing 0	4,500	.00	.00	4,500.00	.0%
<b>43443 Compost Analysis</b>							
5002-606-43443-1000-	8,500	Compost Analysis 0	8,500	2,610.00	.00	5,890.00	30.7%
<b>44300 Building Repairs &amp; Mainten</b>							
5002-606-44300-1000-	15,000	Building Repairs & Maintenance 0	15,000	1,557.08	.00	13,442.92	10.4%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44310 Motor Vehicle Repairs							
5002-606-44310-1000-	14,000	Motor Vehicle Repairs 0	14,000	2,216.50	.00	11,783.50	15.8%
44354 Odor Control							
5002-606-44354-1000-	2,000	Odor Control 0	2,000	.00	.00	2,000.00	.0%
44363 Instrument & Controls Main							
5002-606-44363-1000-	3,500	Instrument & Controls Maintena 0	3,500	.00	.00	3,500.00	.0%
44375 Compost Equipment Maintenance							
5002-606-44375-1000-	18,000	Compost Equipment Maintenance 0	18,000	11,007.90	.00	6,992.10	61.2%
45300 Telephone & Internet							
5002-606-45300-1000-	1,000	Telephone & Internet 0	1,000	54.01	.00	945.99	5.4%
45900 Operating							
5002-606-45900-1000-	24,000	Operating 0	24,000	2,575.36	.00	21,424.64	10.7%
46010 Uniforms							
5002-606-46010-1000-	17,500	Uniforms 0	17,500	17,622.65	.00	-122.65	100.7%
46055 OSHA Equipment							
5002-606-46055-1000-	2,000	OSHA Equipment 0	2,000	.00	.00	2,000.00	.0%



# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46056 Compost Bags							
5002-606-46056-1000-	0	Compost Bags 0	0	-36.00	.00	36.00	100.0%
46057 Grinder Hammers							
5002-606-46057-1000-	3,000	Grinder Hammers 0	3,000	3,106.58	.00	-106.58	103.6%
46060 Tires							
5002-606-46060-1000-	4,000	Tires 0	4,000	2,180.95	.00	1,819.05	54.5%
46210 Natural Gas							
5002-606-46210-1000-	15,000	Natural Gas 0	15,000	547.87	.00	14,452.13	3.7%
46220 Gas & Electricity							
5002-606-46220-1000-	85,000	Electricity 0	85,000	21,830.88	.00	63,169.12	25.7%
46260 Vehicle Maintenance & Fuel							
5002-606-46260-1000-	31,000	Vehicle Maintenance & Fuel 0	31,000	2,117.20	.00	28,882.80	6.8%
46270 Water Service							
5002-606-46270-1000-	8,000	Water Service 0	8,000	1,662.84	.00	6,337.16	20.8%
TOTAL UNDEFINED ROLLUP CODE	798,209	0	798,209	323,743.90	.00	474,465.47	40.6%
TOTAL Enterprise	798,209	0	798,209	323,743.90	.00	474,465.47	40.6%

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
50026071 Enterprise							
33300 Grants							
5002-607-33300-1000-	0	Capital & operating Grants 0	0	652,155.03	.00	-652,155.03	100.0%
42100 Retiree Medical & Dental							
5002-607-42100-1000-	85,000	Retiree Medical 0	85,000	21,250.00	.00	63,750.00	25.0%
42103 Life Insurance Premiums							
5002-607-42103-1000-	21,224	Life Insurance 0	21,224	21,224.00	.00	.00	100.0%
42925 Other Post Employment Benefits							
5002-607-42925-1000-	20,000	Other Post Employment Benefits 0	20,000	.00	.00	20,000.00	.0%
42950 Severance Pay							
5002-607-42950-1000-	0	Severance Pay 0	0	5,000.00	.00	-5,000.00	100.0%
43101 Allocated Costs							
5002-607-43101-1000-	75,000	Allocated Costs 0	75,000	18,750.00	.00	56,250.00	25.0%
43400 IT & Support							
5002-607-43400-1000-	6,000	IT & Support 0	6,000	.00	.00	6,000.00	.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43410 Annual Audit							
5002-607-43410-1000-	10,000	Annual Audit 0	10,000	.00	.00	10,000.00	.0%
44503 Solids Handling: Construction							
5002-607-44503-1000-	0	Solids Handling: Construction 0	0	368,714.45	.00	-368,714.45	100.0%
45201 Insurance							
5002-607-45201-1000-	392,238	Insurance 0	392,238	392,238.00	.00	.00	100.0%
48110 Bond Principal							
5002-607-48110-1000-	2,568,246	Bond Principal 0	2,568,246	.00	.00	2,568,246.00	.0%
48210 Interest-Bonds							
5002-607-48210-1000-	755,403	Interest-Bonds 0	755,403	33,043.75	.00	722,359.25	4.4%
48400 Cost of Issuance							
5002-607-48400-1000-	25,000	Cost of Issuance 0	25,000	.00	.00	25,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	3,958,111	0	3,958,111	1,512,375.23	.00	2,445,735.77	38.2%
TOTAL Enterprise	3,958,111	0	3,958,111	1,512,375.23	.00	2,445,735.77	38.2%
TOTAL Enterprise	6,917,594	0	6,917,594	933,151.75	.00	5,984,442.24	13.5%
TOTAL REVENUES	-176,250	0	-176,250	-1,150,976.88	.00	974,726.88	
TOTAL EXPENSES	7,093,844	0	7,093,844	2,084,128.63	.00	5,009,715.36	
5003 Enterprise Capital Fund							

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
5003	Enterprise Capital Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5003 Enterprise Capital Fund								
49500 Capital Expenditures								
5003-607-49500-1000-								
	Expenditures	0	0	0	27,065.00	.00	-27,065.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	27,065.00	.00	-27,065.00	100.0%
	TOTAL Enterprise Capital Fund	0	0	0	27,065.00	.00	-27,065.00	100.0%
	TOTAL Enterprise Capital Fund	0	0	0	27,065.00	.00	-27,065.00	100.0%
	TOTAL EXPENSES	0	0	0	27,065.00	.00	-27,065.00	
6008 Police Pension								
60084001 Police Pension								
36000 Interest & Dividend Income								
6008-400-36000-1000-								
	Interest & Dividend Income	0	0	0	-142,628.31	.00	142,628.31	100.0%
36120 Realized Gains/Losses								
6008-400-36120-1000-								
	Realized Gains/Losses	0	0	0	102,424.73	.00	-102,424.73	100.0%
36130 Net Increase/Decrease in Fair								
6008-400-36130-1000-								
	Net Increase/Decrease in Fair	0	0	0	-839,255.73	.00	839,255.73	100.0%
39810 Employer Contributions								
6008-400-39810-1000-								
	Employer Contributions	0	0	0	-472,636.50	.00	472,636.50	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
6008	Police Pension	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42300 Benefit Payments								
6008-400-42300-1000-	Benefit Payments	0	0	0	623,729.14	.00	-623,729.14	100.0%
43250 Administrative Fees								
6008-400-43250-1000-	Administrative Fees	0	0	0	54,910.76	.00	-54,910.76	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-673,455.91	.00	673,455.91	100.0%
	TOTAL Police Pension	0	0	0	-673,455.91	.00	673,455.91	100.0%
	TOTAL Police Pension	0	0	0	-673,455.91	.00	673,455.91	100.0%
	TOTAL REVENUES	0	0	0	-1,352,095.81	.00	1,352,095.81	
	TOTAL EXPENSES	0	0	0	678,639.90	.00	-678,639.90	
6036 Other Post Employment Benefits								
6036 Fund 6036								
36000 Interest & Dividend Income								
6036-400-36000-1000-	Interest & Dividend Income	0	0	0	4,160.18	.00	-4,160.18	100.0%
36105 Investment Earnings-Webster #								
6036-400-36105-1000-	Investment Earnings-C&CE	0	0	0	-59,684.70	.00	59,684.70	100.0%
36130 Net Increase/Decrease in Fair								
6036-400-36130-1000-	Net Increase/Decrease in Fair	0	0	0	-645,814.86	.00	645,814.86	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
6036	Other Post Employment Benefits	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<b>39100 Interfund Transfers In</b>								
6036-400-39100-1000-	Interfund Transfers In	0	0	0	-252.06	.00	252.06	100.0%
<b>39800 Employee Contributions</b>								
6036-400-39800-1000-	Employee Contributions	0	0	0	-25,919.75	.00	25,919.75	100.0%
<b>42105 Death Benefits</b>								
6036-400-42105-1000-	Death Benefits	0	0	0	-110,048.78	.00	110,048.78	100.0%
<b>43255 Investment Expense</b>								
6036-400-43255-1000-	Investment Expense	0	0	0	7,207.18	.00	-7,207.18	100.0%
<b>49100 Interfund Transfer Out</b>								
6036-400-49100-1000-	Interfund Transfers Out	0	0	0	252.06	.00	-252.06	100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	-830,100.73	.00	830,100.73	100.0%
TOTAL Fund 6036		0	0	0	-830,100.73	.00	830,100.73	100.0%
TOTAL Other Post Employment Benefits		0	0	0	-830,100.73	.00	830,100.73	100.0%
TOTAL REVENUES		0	0	0	-727,511.19	.00	727,511.19	
TOTAL EXPENSES		0	0	0	-102,589.54	.00	102,589.54	
<b>7101 Guiteras</b>								
<b>7101 Guiteras</b>								
<b>36100 Investment Earnings</b>								

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
7101	Guiteras	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
7101-501-36100-1000-			Investment Earnings					
		0	0	0	-18,970.42	.00	18,970.42	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-18,970.42	.00	18,970.42	100.0%
	TOTAL Guiteras	0	0	0	-18,970.42	.00	18,970.42	100.0%
	TOTAL Guiteras	0	0	0	-18,970.42	.00	18,970.42	100.0%
	TOTAL REVENUES	0	0	0	-18,970.42	.00	18,970.42	
7103 Stanton								
7103 Stanton								
36100 Investment Earnings								
7103-501-36100-1000-			Investment Earnings					
		0	0	0	-449.84	.00	449.84	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-449.84	.00	449.84	100.0%
	TOTAL Stanton	0	0	0	-449.84	.00	449.84	100.0%
	TOTAL Stanton	0	0	0	-449.84	.00	449.84	100.0%
	TOTAL REVENUES	0	0	0	-449.84	.00	449.84	
7105 Colt School								
7105 Colt School								
36100 Investment Earnings								
7105-501-36100-1000-			Investment Earnings					
		0	0	0	-19,213.38	.00	19,213.38	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-19,213.38	.00	19,213.38	100.0%
	TOTAL Colt School	0	0	0	-19,213.38	.00	19,213.38	100.0%

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
7105	Colt School	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Colt School	0	0	0	-19,213.38	.00	19,213.38	100.0%
	TOTAL REVENUES	0	0	0	-19,213.38	.00	19,213.38	
7107 Byfield								
7107 Byfield								
36100 Investment Earnings								
7107-501-36100-1000-								
	Investment Earnings	0	0	0	-5,537.58	.00	5,537.58	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-5,537.58	.00	5,537.58	100.0%
	TOTAL Byfield	0	0	0	-5,537.58	.00	5,537.58	100.0%
	TOTAL Byfield	0	0	0	-5,537.58	.00	5,537.58	100.0%
	TOTAL REVENUES	0	0	0	-5,537.58	.00	5,537.58	
7108 Dewolf								
7108 Dewolf								
36100 Investment Earnings								
7108-501-36100-1000-								
	Investment Earnings	0	0	0	-1,877.69	.00	1,877.69	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,877.69	.00	1,877.69	100.0%
	TOTAL Dewolf	0	0	0	-1,877.69	.00	1,877.69	100.0%
	TOTAL Dewolf	0	0	0	-1,877.69	.00	1,877.69	100.0%
	TOTAL REVENUES	0	0	0	-1,877.69	.00	1,877.69	
7180 Rogers Free Library								
7180 Rogers Free Library								



# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
7180	Rogers Free Library	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36100 Investment Earnings								
7180-501-36100-1000-								
	Investment Earnings	0	0	0	-698.95	.00	698.95	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-698.95	.00	698.95	100.0%
	TOTAL Rogers Free Library	0	0	0	-698.95	.00	698.95	100.0%
	TOTAL Rogers Free Library	0	0	0	-698.95	.00	698.95	100.0%
	TOTAL REVENUES	0	0	0	-698.95	.00	698.95	
7185 Narrows Association								
7185 Fund 7185								
36100 Investment Earnings								
7185-501-36100-1000-								
	Investment Earnings	0	0	0	-233.15	.00	233.15	100.0%
48030 Scholarships								
7185-501-48030-1000-								
	Scholarships	0	0	0	1,500.00	.00	-1,500.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,266.85	.00	-1,266.85	100.0%
	TOTAL Fund 7185	0	0	0	1,266.85	.00	-1,266.85	100.0%
	TOTAL Narrows Association	0	0	0	1,266.85	.00	-1,266.85	100.0%
	TOTAL REVENUES	0	0	0	-233.15	.00	233.15	
	TOTAL EXPENSES	0	0	0	1,500.00	.00	-1,500.00	
9072 Fire Prevention								
9072 Fund 9072								
39500 Revenue								

## YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
9072	Fire Prevention	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9072-704-39500-1000-		0	Revenue 0	0	-2,580.00	.00	2,580.00	100.0%
49500 Capital Expenditures								
9072-704-49500-1000-		0	Expenditures 0	0	1,833.00	.00	-1,833.00	100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	-747.00	.00	747.00	100.0%
TOTAL Fund 9072		0	0	0	-747.00	.00	747.00	100.0%
TOTAL Fire Prevention		0	0	0	-747.00	.00	747.00	100.0%
TOTAL REVENUES		0	0	0	-2,580.00	.00	2,580.00	
TOTAL EXPENSES		0	0	0	1,833.00	.00	-1,833.00	
9073 Tent Inspection								
9073 Tent Inspection								
39500 Revenue								
9073-704-39500-1000-		0	Revenue 0	0	-420.00	.00	420.00	100.0%
49500 Capital Expenditures								
9073-704-49500-1000-		0	Expenditures 0	0	999.00	.00	-999.00	100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	579.00	.00	-579.00	100.0%
TOTAL Tent Inspection		0	0	0	579.00	.00	-579.00	100.0%
TOTAL Tent Inspection		0	0	0	579.00	.00	-579.00	100.0%
TOTAL REVENUES		0	0	0	-420.00	.00	420.00	
TOTAL EXPENSES		0	0	0	999.00	.00	-999.00	

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
9075	CPR Training	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9075 CPR Training								
9075 Fund 9075								
39500 Revenue								
9075-704-39500-1000-		0	Revenue	0	0	-2,155.00	.00	2,155.00 100.0%
49500 Capital Expenditures								
9075-704-49500-1000-		0	Expenditures	0	0	2,647.80	.00	-2,647.80 100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	0	492.80	.00	-492.80 100.0%
TOTAL Fund 9075		0	0	0	0	492.80	.00	-492.80 100.0%
TOTAL CPR Training		0	0	0	0	492.80	.00	-492.80 100.0%
TOTAL REVENUES		0	0	0	0	-2,155.00	.00	2,155.00
TOTAL EXPENSES		0	0	0	0	2,647.80	.00	-2,647.80
9081 Police Patrol Boat								
90701010 Police Department								
39500 Revenue								
9081-701-39500-1000-		0	Patrol Boat Revenue	0	0	-24,600.00	.00	24,600.00 100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	0	-24,600.00	.00	24,600.00 100.0%
TOTAL Police Department		0	0	0	0	-24,600.00	.00	24,600.00 100.0%
TOTAL Police Patrol Boat		0	0	0	0	-24,600.00	.00	24,600.00 100.0%
TOTAL REVENUES		0	0	0	0	-24,600.00	.00	24,600.00

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
9082	HAZMAT Fees	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9082 HAZMAT Fees								
9082 Fund 9082								
49500 Capital Expenditures								
9082-704-49500-1000-								
	Expenditures	0	0	0	678.66	.00	-678.66	100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	678.66	.00	-678.66	100.0%
TOTAL Fund 9082		0	0	0	678.66	.00	-678.66	100.0%
TOTAL HAZMAT Fees		0	0	0	678.66	.00	-678.66	100.0%
TOTAL EXPENSES		0	0	0	678.66	.00	-678.66	
9083 Police M/V Detail Fund								
9083 Fund 9083								
39500 Revenue								
9083-701-39500-1000-								
	Revenue	0	0	0	-129,765.28	.00	129,765.28	100.0%
49500 Capital Expenditures								
9083-701-49500-1000-								
	Expenditures	0	0	0	161,628.62	.00	-161,628.62	100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	31,863.34	.00	-31,863.34	100.0%
TOTAL Fund 9083		0	0	0	31,863.34	.00	-31,863.34	100.0%
TOTAL Police M/V Detail Fund		0	0	0	31,863.34	.00	-31,863.34	100.0%
TOTAL REVENUES		0	0	0	-129,765.28	.00	129,765.28	
TOTAL EXPENSES		0	0	0	161,628.62	.00	-161,628.62	

# YEAR-TO-DATE BUDGET REPORT

FOR 2025 05								
9084	DPW Scrap	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9084 DPW Scrap								
90601010 Public works								
39500 Revenue								
9084-603-39500-1000-								
		0	Revenue - Surplus Vehicle & eq	0	-450.80	.00	450.80	100.0%
49500 Capital Expenditures								
9084-603-49500-1000-								
		0	Misc-Lot Sales	0	45,066.31	.00	-45,066.31	100.0%
	TOTAL Public Works	0	0	0	44,615.51	.00	-44,615.51	100.0%
	TOTAL DPW Scrap	0	0	0	44,615.51	.00	-44,615.51	100.0%
	TOTAL REVENUES	0	0	0	-450.80	.00	450.80	
	TOTAL EXPENSES	0	0	0	45,066.31	.00	-45,066.31	
	GRAND TOTAL	57,041,001	0	57,041,001	-7,870,620.93	.00	64,911,621.53	-13.8%

\*\* END OF REPORT - Generated by Carl Carulli \*\*

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	9	Y	N
Sequence 3	13	Y	N
Sequence 4	11	N	N

Report title:  
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.  
Print totals only: N  
Print Full or Short description: F  
Print full GL account: Y  
Format type: 1  
Double space: N  
Suppress zero bal accts: Y  
Include requisition amount: N  
Print Revenues-Version headings: N  
Print revenue as credit: Y  
Print revenue budgets as zero: N  
Include Fund Balance: N  
Print journal detail: N  
From Yr/Per: 2024/ 1  
To Yr/Per: 2024/ 1  
Include budget entries: Y  
Incl encumb/liq entries: Y  
Sort by JE # or PO #: J  
Detail format option: 1  
Include additional JE comments: N  
Multiyear view: D  
Amounts/totals exceed 999 million dollars: N

Year/Period: 2025/ 5  
Print MTD Version: N  
  
Roll projects to object: N  
Carry forward code: 1

Find Criteria

Field Name	Field Value
Fund	
Department	
Object	
Sub Account	
Project	
Character code	
Account type	
Account status	
Rollup Code	

### 3. Authorizing Resolution\*

*The following certification must be completed and submitted as part of the final application:*

This is certified as a true copy of a resolution adopted by the Council of the Town of Bristol at a meeting held on Wednesday, December 4, 2024.

WHEREAS, funds are available under the Rhode Island Community Development Block Grant Program, administered by the Executive Office of Commerce, Office of Housing and Community Development; and,


WHEREAS, the Governor of the State of Rhode Island has authorized the Director of said Department/Office to disburse such funds; and,

WHEREAS, it is in the interest of the citizens of the Town of Bristol that application be made to undertake a local Community Development Block Grant Program.

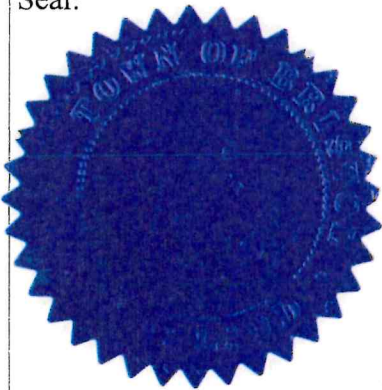
NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF BRISTOL

That the filing of this application for the amount of \$600,000 to implement the activities proposed herein hereby authorized and that Steven Contente (Chief Executive Officer) is hereby authorized and directed to file this application with the Office of Housing and Community Development, to provide any additional information or documents required by said office, to make any assurances required in connection with this program, to execute an agreement with the State of Rhode Island and to otherwise act as the Representative of the Town of Bristol in all matters relating to this application and any award which may be based upon this application.

Date: Wednesday, December 4, 2024

Signature: 

Seal:

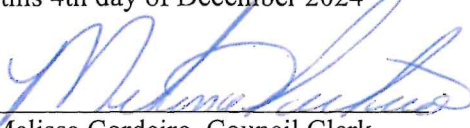


Title: Chair, Bristol Town Council

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Bristol hereby acknowledge and certify that at a meeting of the Bristol Town Council held on December 4, 2024, being duly noticed and with a quorum present and voting, the aforesaid was adopted.

ADOPTED this 4th day of December 2024

ATTEST:

  
Melissa Cordeiro, Council Clerk



State of Rhode Island  
Town of Bristol



Presented to  
Jose DaPonte

a valued citizen of the Town of Bristol, in proud recognition of his selection as "Man of the Year" by the Bristol Sports Club.

In making this presentation, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, in accordance with the authority vested in them by the citizens of Bristol, and on behalf of all Bristolians, offer sincerest congratulations to Jose DaPonte and his family in the honor bestowed upon him and wishes him the very best in the future.

In witness whereof, we have hereunto set our hands and affixed the Seal of the Town of Bristol this 16th day of November, 2024.

Steven Contente, Town Administrator

Nathan T. Calouro, Chairman

Mary A. Parella, Vice-Chairwoman

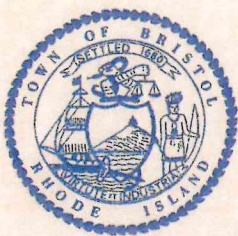
Antonio A. Teixeira, Councilman

Timothy E. Sweeney, Councilman

Aaron Ley, Councilman

Attest: Melissa Cordeiro, Town Clerk





# Town of Bristol, Rhode Island

## PROCLAMATION

**GAETANO A. ARMILLOTTO DAY**  
**November 21, 2024**

**Be it hereby known to all that:** In sincere tribute to Fireman 2<sup>nd</sup> Class Seaman, **Gaetano A. Armillotto** and in remembrance of his five (5) brothers, the Town of Bristol, Rhode Island honors the Armillotto Family, the dedicated family of veterans who served their Country honorably; and

**Whereas**, Our Country was founded on the belief that all Citizens are guaranteed the inalienable rights of life, liberty and the pursuit of happiness; and

**Whereas**, this freedom we enjoy as Americans does not come without a price. It is guaranteed by our nation's military veterans who have sacrificed to preserve and protect it and our country from all enemies foreign and domestic; and


**Whereas**, The Armillotto Family; Father- Francisco Paola and his six (6) sons; Private Vincent, Ships Cook 3<sup>rd</sup> class Fazio, Seaman Michael, Corporal Lawrence, Seaman 2<sup>nd</sup> Class Domenic (posthumously), Fireman 2<sup>nd</sup> Class Seaman Gaetano. Answered the call of duty, often serving in harm's way to preserve our freedoms; and

**Whereas**, in 1957 became members of Italian American War Veterans Post #1, later becoming the only first six-brother color guard team in the entire National Italian American World War Veterans Organization.


**Whereas**, **Gaetano Armillotto** and his brothers took part in many functions to raise funds for both the local and state Italian American World War Veterans. Also, serving as volunteers on committees at both the Rhode Island Veterans' Home and the VA Hospital.

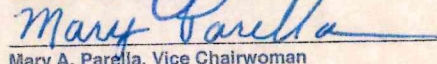
**THEREFORE, BE IT HEREBY RESOLVED**, we, the Honorable Town Council of the Town of Bristol, State of Rhode Island, acting on behalf of the citizens of Bristol and empowered by their trust, hereby proclaim our sincere appreciation and profound gratitude to **Gaetano A. Armillotto** and the Armillotto Family for their outstanding service to their Country and community. We do hereby proclaim and reinstate Thursday, November 21, 2024, as **Gaetano A. Armillotto Day**.

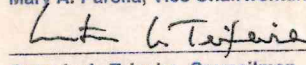
**BE IT FURTHER RESOLVED**, that the Honorable Town Council does hereby order and further proclaim that these proceedings, as written, sealed, and attested, shall be forever after recorded in the records of said Town of Bristol in commemoration whereof.

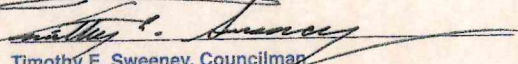
  
 Steven Contente, Town Administrator

IN WITNESS WHEREOF, we have hereunto set our hand and affixed the SEAL of the Town of Bristol, Rhode Island on adoption this 21 day of November

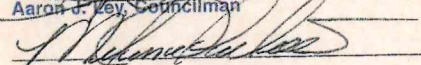
  
 Nathan I. Calours, Chairman

  
 Mary A. Parella, Vice Chairwoman

  
 Antonio A. Teixeira, Councilman

  
 Timothy E. Sweeney, Councilman

  
 Aaron J. Key, Councilman

ATTEST:   
 Melissa Cordeiro, Town Clerk

# Mt. Hope High School

Mt. Hope High School Robotics Team

Town of Bristol - Town Council  
10 Court St  
Bristol, RI 02809

Dear Town of Bristol - Town Council,

I hope this message finds you well. On behalf of the Mt. Hope High School Robotics Team, I would like to express our sincere gratitude for your generous support. Your contributions have been significant in furthering our mission and enhancing our robotics experience.

Thanks to your generosity, we have been able to acquire essential materials and equipment, participate in competitions, and provide our students with invaluable hands-on learning opportunities in science, technology, engineering, and mathematics (STEM).

The enthusiasm and dedication of our team members have been greatly inspired by your support to our team. We are excited to share that, with your help, we achieved buying the necessary parts essential to building a robot and being able to now go to competition in January. These successes are a demonstration of the positive impact of your contributions.

We are proud to have you as part of our journey and look forward to updating you on our future projects and creativity. We would also like to formally invite you to our first competition on January 11th, 2025 @ Mount Saint Charles Academy 800 Logee St, Woonsocket, RI 02895. Thank you once again for your belief in our team and your commitment to fostering the young minds of Mt.Hope Robotics.

Sincerely,

Kyleigh Durette  
Student/Engineering Notebook  
Mount Hope High School Robotics Team  
durettek27@bwrsd.org





**Department of Health**  
 Center for Drinking Water Quality  
 Room 209, 3 Capitol Hill  
 Providence RI 02908-5097  
[www.health.ri.gov](http://www.health.ri.gov)  
 Phone: (401) 222-6867  
 Fax: (401) 222-6953 TTY: 711

November 13, 2024

## **CERTIFIED MAIL**

PWS# RI1647515  
 Stephen H. Coutu, Administrative Contact  
 Bristol County Water Authority  
 450 Child Street  
 Warren, RI 02885

## **NOTICE OF VIOLATION**

Bristol County Water Authority (Licensee) is licensed by the Rhode Island Department of Health, Center for Drinking Water Quality (RIDOH) as Public Water System # RI1647515 to operate a Community public water system. As a licensed public water system, Licensee is required to comply with the provisions of R.I. Gen. Laws § 46-13-1 et seq., the Public Drinking Water Regulations 216-RICR-50-05-1 (the Regulations), the Safe Water Drinking Act, 42 U.S.C. §300f et seq., and 40 CFR parts 141-143. Licensee has incurred the following violation(s):

### **VIOLATION ONE**

**Type of Violation:** Reporting Violation

**Section(s) Violated:** Section 1.8.10(J) of the Regulations

**Time Period:** 7/1/2024 to 9/30/2024 (Monitoring Period), 10/11/2024 - 10/17/2024 (Violation Period)

**Nature of Violation:** Failure to submit a satisfactory monitoring report by the due date.

*The Licensee is required to report information on disinfectants byproducts, such as total trihalomethanes (TTHM) and haloacetic acids (five)(HAA5), as specified in 1.8.10(J) of the Regulations. The Licensee is required to collect 8 routine samples for disinfection byproducts per quarter. While disinfection byproduct samples were collected on 8/13/2024, the samples were not reported correctly within the first ten days following the end of the monitoring period. The Licensee failed to have their contract laboratory correctly report the sample results for DS001-DBPR10 [235 NEW MEADOW RD - BARRINGTON] by the due date of 10/10/2024. The Licensee correctly reported results on 10/17/2024 and has returned to compliance with this violation.*

Pursuant to R.I. Gen. Laws § 46-13-16(c), Licensee has 30 days to request an appeal of any violation and/or the amount of any penalty. A written request for an appeal must be addressed to the Director, Rhode Island Department of Health, 3 Capitol Hill, Room 401, Providence, RI 02908. Failure to request an appeal within 30 days constitutes an admission of the violation and a waiver of all legal rights to contest any violation and/or the amount of any penalty.

A hearing on the appeal will be held in accordance with the provisions of Chapter 35 of Title 42 of the Rhode Island General Laws and the "Practices and Procedures before the Department of Health," which is available at the RIDOH website (<http://www.health.state.ri.us>) or by request from this office.

# Rogers Free Library

## 2025-2029 Strategic Plan

**OUR VISION** Bristol is an informed, happy, and healthy community.

**OUR MISSION** We welcome, we share, we build community.

### Our Core Values Are...

**The Library is an active community connector.**

The Rogers Free Library serves its role as a community hub with pride, acting as a partner, convener, and a great place to start.

**The Library is inclusive, equitable, and accessible.**

The Rogers Free Library believes each interaction, service, or program is a chance to ensure community members can access those services in personally meaningful ways and free of barriers.

**The Library believes in putting in the extra effort.**

The Rogers Free Library understands how important it is for community members to feel welcomed and supported by the Library.

**The Library is sustainable.**

The Rogers Free Library prioritizes practices that are environmentally sound, economically feasible, and socially equitable.

### The Library Aims To Be...

***A financially sustainable organization.***

- Ensure adequate staff capacity.
- Create library jobs that attract and retain the talent the Library needs, including ensuring competitive, liveable wages for all staff.
- Capitalize on local funding in order to take full advantage of matching State funds.
- Explore new opportunities for direct giving to the Library.
- Work towards full municipal support for core/fundamental operations and services.

***A valued community partner.***

- Clarify and support a robust, open, and collaborative relationship between the Library, Friends, and Board.
- Market library programs, services, and achievements more broadly to the community.
- Partner with experts in the community in support of the Library's five year goals in education, workforce development, and health outcomes.

***A key resource for personal transformation.***

- In support of the Library's large digital patron base, advocate for patron-focused policies at the Ocean State Libraries consortium.
- Invest in a Library of Things driven by community interest.
- Expand the accessibility of programs.
- Focus new programmatic efforts on impact-based programs.

***A vibrant community destination.***

- Take concrete, visible steps to ensure each library space is fully activated.
- Support the interests of working adults in our community.
- Leverage the Library's position in Bristol to help foster an economically vibrant community.

AMENDED 11-20-24  
 Amended 11-17-21  
 AMENDED 11-16-16  
 AMENDED 06-15-06  
 AMENDED 05-11-06  
 AMENDED 05-19-04  
 AMENDED 11-13-01  
 AMENDED 10-12-93  
 AMENDED 04-13-93  
 AMENDED 10-15-91  
 AMENDED 03-15-88  
 AMENDED 08-06-87  
 ADOPTED 06-25-87

BY-LAWS  
THE FRIENDS OF LINDEN PLACE

ARTICLE I  
THE CORPORATION

NAME: The name of this Corporation is The Friends of Linden Place.

OFFICES: The principal office of the Corporation shall be in the Town of Bristol, Bristol County, State of Rhode Island. The Corporation may also have offices at such other places as the Board of Directors may from time to time determine.

ARTICLE II  
PURPOSE

The Corporation is formed for the purpose of restoring, securing, and maintaining that property located at 500 Hope Street in Bristol, Rhode Island, commonly known as Linden Place. The purpose also includes the development of a program of uses that will ensure public access (to the extent consistent with the preservation of the DeWolf-Colt Mansion) and that will enhance the artistic, cultural, and educational life of the town, state, and nation.

ARTICLE III  
MEMBERSHIP

There shall be one (1) class of Members consisting of those who have paid the then current annual regular membership dues. Members may attend all the meetings of the corporation during the fiscal year for which they have paid such dues and shall have the right to vote on all matters submitted to a vote of the Members at any such meeting. Members may also attend all Board meetings as non-voting Members.

The membership of a Member shall terminate upon death, failure to keep current with all dues, or resignation. To be eligible to attend meetings and to vote, a Member must be current in all dues.

#### ARTICLE IV MEETING OF MEMBERS

1. **Annual Meeting.** An annual meeting of the Membership of the Corporation shall be held during the month of November at such time and at such place as the Board of Directors may determine for the purpose of receiving reports of the Officers and Committees and the transacting of any other business which may legally come before the meeting. Business at any meeting of the Corporations shall be decided by a majority of the Members present and voting, except as otherwise specified in these By-Laws.

2. **Special Meetings.** Special meetings of the Members of the Corporations may be called at any time by the Board of Directors, or may be called upon receipt of a written petition by five (5) Members of the Corporation entitled to vote. Said petition shall be submitted to either the President or Secretary of the Corporation and shall be acted on within two weeks of receipt.

3. **Quorum.**  
Business at any meeting of the Corporations shall be decided by a majority of the Members present and voting, except as otherwise specified in these By-Laws.

4. **Proxies.** Proxy votes will be accepted at the Annual Meeting or at a Special meeting if the mailed or electronic ballot is received by the Secretary by the time the meeting is called to order. The ballot and explanation of the issues shall be included in the notice for the meeting.

5. **Notice.** Not less than ten (10) days prior to the Annual Meeting or to a Special meeting, the Secretary shall mail or email a notice thereof to all Members at their address of record. The notice shall set forth the time, date, and place of such meeting and the business to be transacted thereat.

#### ARTICLE V DIRECTORS

1. **General Powers.** The property, affairs, and activities of the Corporation shall be the responsibility of a Board of Directors consisting of not less than eleven (11) and not more than twenty-one (21) Members.



2. **Election of Directors.** At each Annual Meeting, there shall be elected sufficient number of Directors to satisfy the provisions of Article V Section I of these By-Laws and each Director so elected shall serve for a term of three years. A Director shall serve for the term for which such Director is elected. The term of a Director who ceases to be a Member of the Corporation shall immediately terminate.

3. **Advisors to the Board of Directors.** In addition to the Directors elected as stipulated in these By-laws, three (3) additional Advisors may be selected, one Advisor each, by the following: The Town Council of the Town of Bristol; the President of the Board of Directors of the Bristol Art Museum; and the President of the Bristol Historical and Preservation Society. These Advisors shall serve at the discretion of the appointing authority and their rights to serve shall not be terminated for any of these groups without a concurrent and supporting vote of the body involved provided, however, that said body remain in existence. These Advisors shall serve as advisors to the members of the Board of Directors and have voting rights of the Members of the Corporation except where stipulated in these By-Laws.

4. **Vacancies.** In the case of any vacancy in the elected Board of Directors by death, resignation, disqualification, or any other cause, the remaining Directors may elect a successor to serve until the next Annual Meeting.

5. **Meetings.** The Board of Directors shall meet at least quarterly and, in addition, the Board of Directors shall meet upon call by the President or upon written request filed with the Secretary by any two (2) or more Directors. The Secretary shall give to each Director reasonable notice of the time and place of each meeting of the Board of Directors. A quorum shall consist of twenty-five percent (25%) of the current number of Board of Directors. Actions of the Board shall be determined by majority vote of those present. Proxy votes will be accepted at the Annual Meeting or at a Special meeting if the mailed or electronic ballot is received by the Secretary by the time the meeting is called to order. The ballot and explanation of the issues shall be included in the notice for the meeting.

The Board may adopt such rules and regulations for the conduct of these meetings and for the management of the Corporation as they may deem proper, not inconsistent with these By-Laws, the Articles of Incorporation or the Laws of the State of Rhode Island. Directors shall attend at least seventy-five percent (75%) of the meetings held during the year by the Board, unless excused by the Board. Failure to meet this attendance requirement may result in removal from the Board of Directors.

6. **Nominations for Directors and Officers.** At least three (3) months before the Annual Meeting, the Board of Directors shall appoint a Nominating Committee of at least three (3) members from the Board of Directors which shall nominate one (1) person for each officer and Director to be elected. Additional nominations may be made

at the Annual Meeting by a petition of ten (10) Members. A person who has served as an elected member of the Board of Directors for nine (9) consecutive years shall not be a candidate, upon expiration of the third consecutive elected term, for re-election to the Board of Directors for a period of one (1) year from the date of expiration of such term of office.

#### ARTICLE VI OFFICERS

1. **Election.** The elected Officers of the Corporation to be elected from the Board of Directors shall be a President, a Vice President, a Secretary, and a Treasurer, all of whom shall be regular Members of the Corporation. Officers shall be elected at each Annual Meeting of the Corporation. Officers shall serve for a term of one (1) year, which term shall expire at the Annual Meeting or until their successors have been elected and qualified. No person who has served as an Officer for three (3) consecutive years shall be a candidate for re-election to that office for a period of one (1) year. No Board Member shall serve for more than six (6) consecutive years in Officer positions.

2. **Powers and Duties.** The various officers shall have such powers and duties as customarily appertain or are incident to their respective Offices and, in addition, such powers and duties as the Board of Directors may confer or designate. Specifically:

a. The President of the Corporation shall preside at meetings of the Board of Directors, Executive Committee, and of the Corporation. The President shall have and exercise general charge and supervision of the affairs of the Corporation, with the advice and consent of any Executive Committee designated by the Board of Directors, and shall make regular reports to the Board of Directors at their periodic meetings. The President shall further supervise and oversee the Executive Director.

b. The Vice-President shall serve in the absence of the President and should a vacancy occur shall assume the office of the President until the next meeting of the Board of Directors. The Vice President shall further serve as a member of the Buildings and Grounds Committee.

c. The Secretary shall have the charge of such books, records, documents, and papers as the Board of Directors shall determine. The Secretary or his/her designee will attend all regular and special meetings of the Board of Directors, Executive Committee, and other committees of the Corporation, shall prepare an order of business therefore, and shall keep minutes of such meetings. The Secretary shall conduct such correspondence of, and notices sent to or by the Corporation as the Board of Directors shall determine.



d. The Treasurer will ensure that the organization's financial affairs are conducted in accordance with applicable laws, regulations, and accounting principles. The treasurer will: review for accurate and timely completion of financial records, including the general ledger, accounts receivable and payable, cash flow statements, and bank reconciliations; prepare and present monthly financial reports to the Board of Directors, including income statements, balance sheets, and cash flow statements; and support the Executive Director so that all required tax returns are filed on time, including Form 990 or equivalent. In addition, the Treasurer will: coordinate annual independent financial audits as necessary and ensure the organization complies with audit recommendations; oversee payroll processing and ensure compliance with the financial requirements of applicable labor laws; develop and recommend financial policies and procedures to the Executive Director and the Board of Directors; ensure that the Board of Directors approves major financial decisions such as capital expenditures, significant investments, or borrowing; identify and assess financial risks to Linden Place and work with the Executive Director to mitigate them; and ensure that Linden Place has adequate insurance cover to protect its assets and liabilities.

3. **Vacancies.** In the case of any vacancies among the Officers by death, resignation, disqualification, or any other cause, the Board of Directors shall elect a successor to hold said office until the next Annual Meeting.

4. **Additional Appointments.** In addition, the Board of Directors may appoint, from time to time, such additional Vice Presidents, Assistant Secretaries, and Assistant Treasurers as in its judgement may be necessary, to hold office until the next Annual Meeting. Such Additional officers shall be non-voting, ex-officio members of the Board of Directors.

#### ARTICLE VII REMOVAL OF OFFICERS OR DIRECTORS

1. **Officers.** Any elected Officer may be removed by a vote of two thirds (2/3) of the elected Board of Directors

2. **Board of Directors.** Any Member of the Board of Directors may be removed by a vote of two thirds (2/3) of the other Members of the Board of Directors. This may also occur at the Annual Meeting. Any removal for failure to attend at least seventy-five percent (75%) of Board Meetings held during the year shall require a certification by the Secretary to that effect.

3.

#### ARTICLE VIII EXECUTIVE AND OTHER COMMITTEES

1. **Executive Committee.** The Board of Directors, by resolution adopted by a majority of the full Board of Directors, may designate an executive committee consisting of the officers of the Corporation, as well as the immediate past President and Chairperson of the committees identified in Paragraph 2 below. The Executive Committee, to the extent provided in such resolution, shall have and may exercise all the authority of the Board of Directors between regular scheduled meetings with notification of such action within three (3) business days for items which would have normally come before the Board for action, but no such committee shall have the authority of the Board of Directors in reference to amending the articles of incorporation, adopting a plan of merger or consolidation, recommending to the stockholders the sale, lease, exchange, or other disposition of all or substantially all the property and assets of the Corporation otherwise than in the usual and regular course of its business, recommending to the Board of Directors a voluntary dissolution of the Corporation or a revocation thereof, or amending the bylaws of the Corporation. The designation of any such committee and the delegation thereto of authority shall not operate to relieve the Board of Directors, or any member thereof, of any responsibility imposed by law.

2. **Other Committees.** Executive Committee may convene ad-hoc committees as needed beyond the standing committees described below.

a. **Development Committee.** This committee oversees special events and activities that generate revenue for the operation, upkeep, restoration, and endowment of the organization and its assets. These activities in general do not involve the direct exchange of charitable services by the organization.

b. **Building and Grounds Committee.** This committee oversees the operation, maintenance, and restoration of the house, buildings, and grounds of the organization.

c. **Investment Committee.** This committee oversees the investment activity of endowed and other funds of Linden Place as provided by the Endowment Investment Policy.

#### ARTICLE IX FISCAL YEAR AND OTHER FINANCIAL MATTERS

1. **Fiscal Year.** Each fiscal year of the Corporation shall begin on January 1 and end on December 31.

2. **Operating Budget.** The proposed operating budget for the ensuing year shall be prepared by the Executive Director and Treasurer for presentation to the Board of Directors prior to the end of each calendar year. The budget shall be adopted by the end of the fiscal year prior to its implementation.

3. **Annual Meeting.** A presentation of the prior year's financial report and a report of the first three-quarters of the current year shall be made by the Treasurer at the Annual Meeting of the Corporation.

4. **Endowed Funds.** The Friends of Linden Place shall maintain a financial Endowment to ensure the long-term stability of the Corporation in accordance with applicable terms and conditions placed thereon by donors or by the Board of Directors from time to time. All Endowment Funds are subject to the guidelines in the Endowment Investment Policy.

5. **Investment Committee.** Funds donated to the endowment and funds directed to the endowment by vote of the Board of Directors shall be managed by the Investment Committee. Said committee shall be comprised of the Treasurer, President, and a minimum of one (1) additional Member of the Corporation who shall be appointed to serve as chairperson.

#### ARTICLE X CONTRACTS

All contracts that involve the acquisition or the sale of any real property must be approved by a vote of two thirds (2/3) of the elected Board of Directors at a meeting called for that purpose. Additionally, such acquisition or sale must be in accordance with the Board approved policy. All other contracts exceeding \$10,000 and not included in the annual budget must be approved or authorized by a majority vote of the Board of Directors at any regular or special meeting. No person or persons may sign any contract for the Corporation other than the Executive Director unless they are specifically authorized to do so by the motion to approve such contracts at any or all of the meetings of the Executive Committee, the Board of Directors, and/or the Members of the Corporation.

#### ARTICLE XI PROHIBITION AGAINST SHARING IN CORPORATE EARNINGS

No Member, Officer, Director, or any other private individual shall receive at any time any of the earnings or pecuniary profit from the operations of the Corporation provided that this shall not prevent the payment to any such person of reasonable compensation for services rendered beyond those involved in being an Officer, Member of the Board of Directors, and a member of the Corporation as specified in these By-Laws, to or for the Corporation in carrying out any of its tax-exempt purposes: and no such person or persons shall be entitled to share in the distribution of any of the Corporate assets upon the dissolution of the Corporation.

All Members of the Corporation shall be deemed to have expressly consented and agreed that upon such dissolution or winding up of the affairs of the Corporation, whether voluntary or involuntary, the assets of the Corporation, after all debts have been satisfied, those resources remaining in the hand of the Board of Directors shall be distributed, transferred, conveyed, delivered, and paid over, in such amounts as the Board of Directors may determine or as may be determined by a court of competent jurisdiction upon application of the Board of Directors, exclusively to the Rhode Island Historical and Preservation Society or its legal successor.

#### ARTICLE XII AMMENDMENTS

These By-Laws may be amended by adoption of a resolution by the affirmative vote of at least two thirds (2/3) of the Board of Directors at any regular or special meeting called for that purpose and at which a quorum is present providing the amendments were submitted to the Board in writing at least ten (10) days prior to the meeting at which such changes are to be presented for approval. Amendments shall take effect immediately following adoption unless otherwise specified. No Amendments may be made that alter the Articles of Incorporation or prevent the Corporation from qualifying or continuing to qualify as an exempt Corporation under the laws of the State of Rhode Island or the code of the Internal Revenue Service as these regulations presently exist or may hereafter be amended.

#### ARTICLE XIII PARLIAMENTARY AUTHORITY

PARLIAMENTARY AUTHORITY. The rules contained in Robert's Rules of Order New Revised shall govern the organization in all cases to which they are applicable and in which they are not inconsistent with these By-Laws.

## **INDENTURE OF LEASE**

THIS AGREEMENT AND INDENTURE OF LEASE entered into effective as of, November 21, 2024 by and between the TOWN OF BRISTOL, party of the first part, hereinafter called the “LESSOR”, and A&R MARINE CORP. INC., a Rhode Island corporation, having its principal office in Portsmouth, Rhode Island, party of the second part, hereinafter called the “LESSEE”.

The expressions LESSOR and LESSEE wherever hereinafter used in this INDENTURE OF LEASE shall be construed as including and referring to the parties hereto and their respective heirs and assigns, wherever such construction is required or consistent with the provisions of this lease; and all covenants, agreements, conditions, rights, powers and provisions hereinafter contained on the part of the respective parties hereto shall extend to and be binding upon their respective successors and assigns.

## **WITNESSETH**

That the LESSOR does hereby demise and lease to LESSEE those parcels of land and other appurtenances located thereon at the Thames Street Dock, in the Town of Bristol, Rhode Island, described in **Exhibit A** attached hereto.

Those parcels of land containing ( ), (7450 square feet) and shown on **Exhibit A** which is attached hereto and incorporated by reference herein hereafter referred to as the “Premises”.

TO HAVE AND TO HOLD the Premises, with all rights, privileges, or preferential use and occupancy and the buildings and other appurtenances thereto, unto and to the use of the LESSEE, for and during the term of five (5) years from 21<sup>st</sup> day of November 2024, to the 20<sup>th</sup> day of November 2029, upon the following covenants and conditions:

1. **Use of the Leased Premises:** The LESSEE shall use the Premises for the following purpose:

- a. To conduct its business as a common carrier and to provide temporary parking for patrons of the carrier.
- b. To conduct its business in such a manner as to prevent to the extent practicable pollution of the harbor, fouling of the air, and the creation of any other nuisance.
- c. All parking and staging must be done in a safe and orderly manner so as to not obstruct traffic.
- d. For employee parking and standby parking for ferry vehicles and temporary staging for off-loading of goods and materials being brought to and from the island.

The Premises may not be used for any other purpose unless said other use is approved in writing by the LESSOR, which approval will not be unreasonably withheld or delayed.

2. **Rent:** The LESSEE shall pay unto the LESSOR an annual rental fee of FOURTEEN THOUSAND THREE HUNDRED FIFTY TWO AND EIGHTY FOUR CENTS commencing on the, 21<sup>st</sup> day of November 2024 with the minimum quarterly installments of THREE THOUSAND FIVE HUNDRED EIGHTY EIGHT DOLLARS AND TWENTY ONE CENTS due on the first business day of each and every quarter. LESSEE agrees that. Annually, there will be a TWO PERCENT (2%) increase based on the rental fee of THREE THOUSAND FIVE HUNDRED EIGHTY EIGHT DOLLARS AND TWENTY ONE CENTS shall be adjusted for the subsequent year accordingly to reflect as calculated with the year 2024 as the baseline year.

The LESSEE paying the rent and performing on its part the agreements herein contained, may peaceably hold and enjoy said Premises during the term of the lease without any lawful let or hindrance by the LESSOR, or any person claiming by, through or under it.

3. **Prior Termination:**

- a. If, during the term of this lease, the LESSOR determines that the Premises, or any part thereof, are desired by the LESSOR for an alternate public use, and upon written notice given six (6) months in advance by the LESSOR to the LESSEE to vacate, this lease shall be terminated and thereupon declared at an end; to the extent of the Premises so desired, both the LESSOR and the LESSEE shall be fully released and discharged of all and any of the terms, covenants and conditions of this lease, and, in the event a portion of the Premises is so desired, all terms, covenants, conditions, of this lease shall remain in full force and effect, except that the LESSOR shall prorate the annual rental for each remaining year of the lease to compensate for the portion taken. In the event that any portion so desired is so substantial as to prevent the LESSEE from using the Premises for the purpose for which it is hereby demised, LESSEE shall have the right to terminate this lease in its entirety.
- b. In the event the LESSEE shall fail to pay the quarterly installment of rent within fifteen (15) days subsequent to the first business day of each and every quarter (and it shall not be required that any demand be made for the same), or the failure to make PILOT payments in a timely manner as set forth in paragraph 9 below, or in case of failure on the part of the LESSEE to perform all the covenants and agreements contained in this lease, and such failure shall continue for more than fifteen (15) days or longer than is reasonably necessary and requisite to correct the failure, after written notice has been given by the LESSOR to the LESSEE specifying the existence and nature of the default, the LESSOR shall be at liberty to enter upon and take immediate possession of the Premises and declare this lease at an end. A termination pursuant to this subsection (b) shall not be subject to the obligations imposed on LESSOR by Section 3(a) hereof.

4. **Assignment and Subletting:** The LESSEE shall not assign this lease or sublet the whole or any part of the Premises without the prior written consent of the LESSOR.

5. **Failure to Remove Property and Fixtures:** If, upon termination of this lease under any of the provisions hereof, or if LESSEE moves out or is dispossessed, the LESSEE fails to remove within six (6) months after such termination, moving out, dispossession, or expiration, all its furniture, trade fixtures, machinery and equipment or other personal property and all of its buildings existing or hereafter erected by LESSEE on the Premises, such remaining furniture, trade fixtures, machinery and equipment or other personal



property and buildings shall be deemed abandoned by the LESSEE and shall become property of the LESSOR.

6. **Laws:** The LESSEE shall comply with all laws, ordinances, rules, regulations, orders and requirements of the Federal, State and Local Governments, including LESSOR.

7. **Maintenance of the Premises:**

- a. **Maintenance of Existing Conditions:** The LESSEE shall keep the Premises clean and in good repair during the term of this lease, ordinary wear and tear thereof, damage by fire and other unavoidable casualty excepted, provided that at the expiration or sooner termination thereof, the LESSEE will peaceably surrender possession of the Premises to the LESSOR in as good condition as they now are, or may be put in, ordinary wear and tear thereof, and damage by fire and other unavoidable casualty excepted. The LESSEE shall be responsible for and repair, as its own expense, all damage caused by LESSEE's negligence or by the negligence of LESSEE's agents, employees, servants, invitees, or visitors, to the buildings and other appurtenances including those owned by the LESSOR on the Premises, said damage to be repaired to the satisfaction of the LESSOR. The LESSOR may at all reasonable times enter to view and inspect the Premises and any building, structure or other appurtenance thereon, and to order such repairs as may be considered reasonably necessary.

8. **Liability Insurance:**

- a. **Liability:** The LESSEE shall obtain and maintain throughout the operation of this lease, comprehensive general liability insurance running to the benefit of both the LESSOR and the LESSEE for personal and bodily injuries including death in the sum of ONE HUNDRED THOUSAND and 00/100 DOLLARS (\$100,000.00) for any one person and ONE MILLION and 00/100 DOLLARS (1,000,000.00) for any one occurrence and THREE HUNDRED THOUSAND and 00/100 DOLLARS (\$300,000.00) for property damage for any one accident. The Town of Bristol, its officials, employees and agents shall be named as Additional Insured.
- b. **Certificates and Endorsements:** LESSEE shall provide LESSOR with certificates and endorsements of all insurance specified above with proof of payment of the premium(s) at the commencement of the term of this lease. Said certificates and endorsements shall name LESSOR, its officials, employees and agents as an additional insured on the policy and shall cover the entire scope of LESSEE's use of the Premises. Such insurance shall be written with a company or companies of recognized responsibility authorized to engage in the business of such insurance in Rhode Island.



9. **Taxes:** In addition to the Rent specified in paragraph 2 above, the LESSEE shall also be required to annually pay the LESSOR a payment in lieu of taxes (the "PILOT") in an amount based upon a percentage of the municipal property tax bill that would issue for the Premises if the Premises were owned by the LESSEE. For the first year of the lease, the PILOT payment shall be in an amount that is 20% of the tax bill that would be owed that year. For the second year of the lease, the PILOT payment shall be in an amount that is 40% of the tax bill that would be owed that year. For the third year of the lease, the PILOT payment shall be in an amount that is 60% of the tax bill that would be owed that year. For the fourth year of the lease, the PILOT payment shall be in an amount that is 80% of the tax bill that would be owed that year. For the fifth year of the lease and annually thereafter (whether as part of the original lease or a lease extension), the PILOT payment shall be in an amount that is 100% of the tax bill that would be owed that year. The PILOT payment shall be billed and processed in the same manner as municipal property taxes are billed and processed under Rhode Island law.
10. **Lien:** Notwithstanding any other provisions herein contained the LESSOR shall have a lien upon all personal property of the LESSEE including any and all of its buildings or other structures existing or hereafter erected by the LESSEE on the Premises, to secure the payment of all rent and PILOT payments due or to become due under the provisions of this lease, as well as the payment of any and all other obligations of the LESSEE in the lease contained.
11. **Notices:** All notices required to be given by the LESSEE to the LESSOR shall be in writing and be addressed to the Bristol Town Administrator, Bristol Town Hall, 10 Court Street, Bristol, RI 02809-2208; and any notices from the LESSOR to the LESSEE shall be addressed to A&R Marine Corp., Inc., P.O. Box 1017, Bristol, RI 02809 and to Michael R. McElroy, Esq.,

P.O. Box 6721, Providence, RI 02940-0671 or to such other addresses as the parties hereto may respectively designate by notice in writing.

12. **Option to Extend Lease:** The LESSOR, in consideration of the mutual covenants and conditions herein contained, shall have the option to extend this Lease for a further period of five (5) years from the 15th day of September, 2024, to and including the 14th day of September, 2029, and for two (2) additional successive terms of five (5) years each at the option of the LESSOR upon the same terms and conditions as are herein contained, except that the amount of annual rent, the minimum insurance requirement, and minimum liability insurance to be in effect for each term of the extended period shall be fixed by the Town.

The amount of annual rent so fixed for the option period shall be based on the most recent appraisal of the value of the land and dock space in the Thames Street Dock, conducted by an outside appraiser at the request of the LESSOR. The LESSEE, in order to exercise such option, must have given notice in writing by certified mail to the LESSOR at least six (6) months before the expiration date of this lease, of intention to take up such option, unless LESSEE agrees to waive said notice.

13. **Abatement of Rent:** In the event of damage by fire or the elements to any building or buildings, or other appurtenances existing or hereafter erected by the LESSEE on the Premises, in accordance with this lease, or in the event of flood or other loss thereof, or other unavoidable casualty so that the LESSOR determines that said Premises shall be made unfit entirely or in part for occupation and use as herein contemplated, LESSOR shall grant a just and proportionate abatement of rent until the same be properly repaired or restored by the LESSEE, provided, however, that if the LESSEE shall not elect to so repair or restore same within a reasonable time after such occurrence, the LESSEE shall

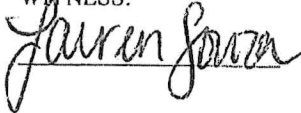
be responsible for removing the structure from the Premises unless the Town waives this provision and this lease shall then be terminated and insurance monies therefore due shall be paid to the LESSEE provided that any accrued rent or other charges that may be due under this lease have been paid, the LESSEE shall be given six (6) months time to remove all its furniture, trade fixtures, machinery, equipment or other personal property, owned by LESSEE on the Premises.

14. **Indemnity**: LESSEE agrees that LESSEE shall, at all times, defend, protect and save, hold harmless and indemnify the LESSOR, its agents, servants, and employees against and from:
  - a. any penalty, damages or charges, including attorneys' fees for any violation of any law or ordinance whether occasioned by negligence or willful act of LESSEE or of LESSEE's agents, employees, servants, invitees or visitors;
  - b. all claims, including bodily injury and death, loss, costs, damage or expenses including attorneys' fees arising out of or from any accident, incident or occurrence in any way connected to the use in, on or about the Premises by LESSEE, or by LESSEE's agents, employees, servants, invitees, or visitors;
  - c. all claims, including bodily injury and death, loss, costs, damage or expenses, including attorneys' fees arising out of or from any failure of the LESSEE in any respect to comply with and perform all the requirements and provisions of this lease.
15. **Non-Waiver**: The failure of the LESSOR to insist in any one or more instances upon the strict and literal performance of any of the agreements, terms or conditions of this lease or to exercise any option of the LESSOR herein contained, will not be construed as a waiver for the future of such term, condition, agreement or option, the receipt by the LESSOR of rent with knowledge of the breach of any term, condition, or agreement will not be deemed to be a waiver of such breach. The receipt by the LESSOR of rent after the giving of any notice required to be given to the LESSEE by the law or by the terms of this lease will not in any way affect the operation of such notice.

16. **Building Repairs and Alterations:** No buildings shall be constructed on the Premises without LESSOR's prior written approval. See also the terms in Paragraph 7 regarding repairs and improvements.
17. **Access:** LESSEE shall not block the access road/fire lane on or about Premises, nor shall it permit its agents, servants, invitees, or visitors to block Thames Street or said access road/fire lane with trucks or other vehicles, or in any other manner.
18. **Subordination:** This agreement is subject and subordinate to any leases, covenants, licenses, easements, and agreements which may now affect the real property of which the Premises form a part, and to all renewals, modifications, consolidations, replacements and extensions thereof.
19. **Littoral Rights Retained by Lessor:** Except for that access specifically set forth above necessary for a use authorized under this lease, nothing contained in this agreement shall be construed as conveying LESSOR's littoral rights arising out of LESSOR's ownership of the demised parcel(s) and parcels adjacent thereto.
20. **Inventory of Personal Property:** Within six (6) months of the beginning of the lease term, LESSEE shall furnish LESSOR with an inventory of all its furniture, trade fixtures, machinery, equipment or other personal property which it may elect to remove under Paragraph 5.
21. **Utilities:** LESSEE shall pay when due the cost of all utility service to the Premises, including but not limited to heat, gas, telephone, sewer and electricity.
22. **Snow Removal:** The Harbormaster or his assigns shall thereafter plow the Thames Street Dock in a reasonable manner so that snow is reasonably removed at the times that the LESSEE operates the ferry service.

23. **Approval:** This agreement shall be effective only subsequent to its approval by the Town Council of Bristol as designated below.
24. **Commercial Boat Slip:** LESSOR will provide LESSEE will provide a 30' slip during the off season and a 24' slip during the peak season at the current Commercial Marine Business rate, which is set by the Bristol Town Council.
25. **Commercial Fisherman Easement:** An Easement across the LESSEE's leased area for Commercial Fisherman to access their vessels to on and off load during off ferry landing times.
26. LESEE SHALL PAY FOR ROCKWELL MARINA SLIP R-1 AT THE COMMERCIAL RATE AND SHALL KEEP IT VACANT WITH THE EXEPTION OF JANUARY THROUGH FEBRUARY TO ALLOW FOR FREE PASSAGE OF VESSELS.

WITNESS:




LESSOR:

TOWN OF BRISTOL

By: 

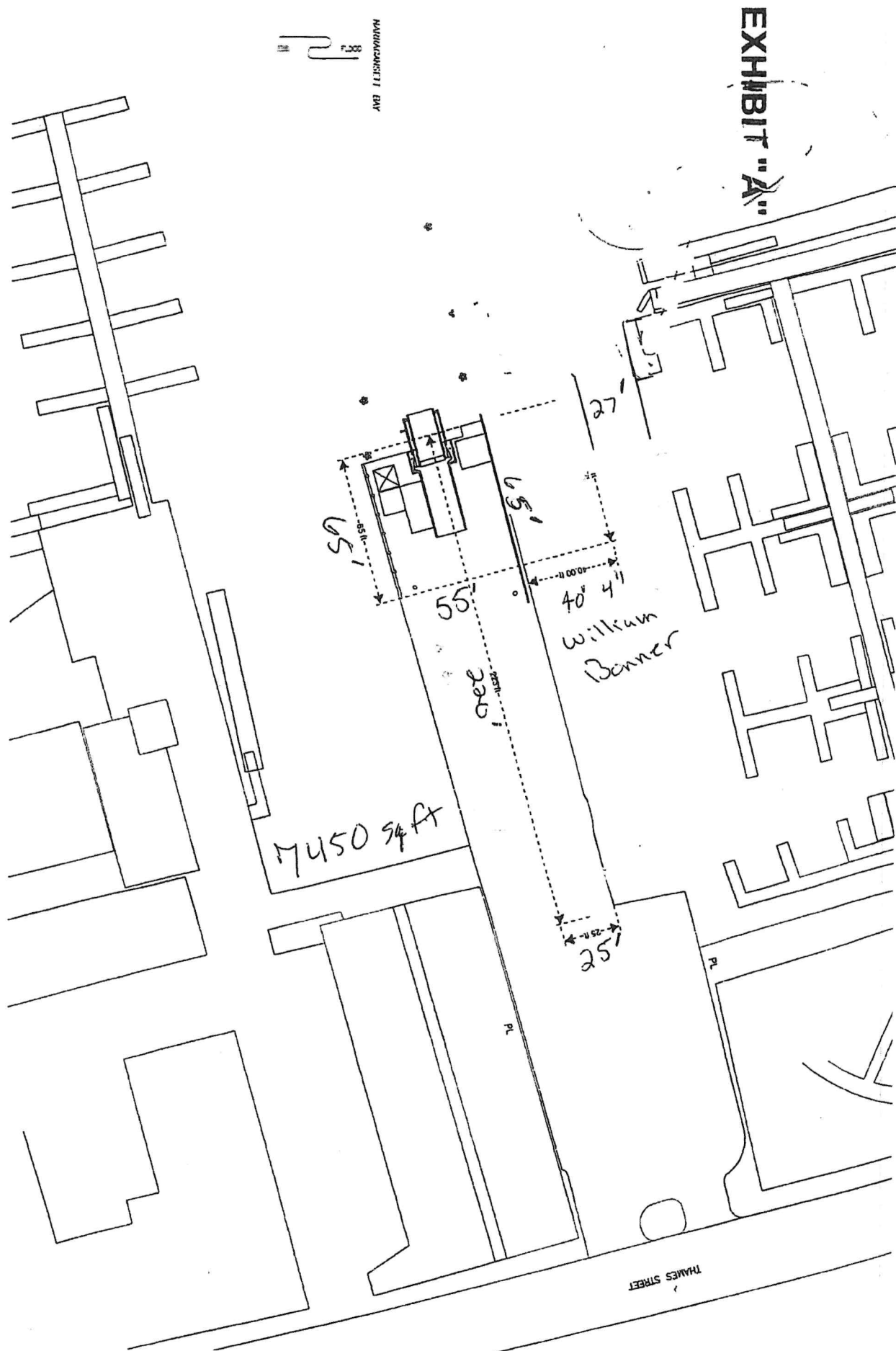
Bristol Town Administrator

Lessee:

A &amp; R MARINE CORP

By: ~~Stephen Antaya~~, President

Daniel Antaya



**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

MEETING AGENDA  
**November 21, 2024**

The monthly meeting of the Trustees of Rogers Free Library will be held on Thursday, November 21, 2024 at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

**AGENDA ITEMS**

- CALL TO ORDER/ATTENDANCE/QUORUM
- REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
  - Minutes of October 2024 Meeting
- CHAIR REPORT
  - Annie Silvia
- LIBRARY DIRECTOR REPORT
  - Eileen Dyer
- FINANCIAL REPORT
  - Eileen Dyer
- OLD BUSINESS
  - Trustee Process and Timeline Update
- NEW BUSINESS
  - Policy Review Process
  - Schedule of 2025 Trustee Board meetings --- Discussion and vote
- MEMBER PREROGATIVES
- PUBLIC COMMENT
- EXECUTIVE SESSION – Pursuant to R.I. Gen. Laws § 42-46-5(a)(1), Rhode Island’s Open Meetings Act
  - Director Evaluation
- NEXT MEETING DATE December 19, 2024
- ADJOURN



TOWN CLERK'S OFFICE  
BRISTOL, RI 02809

2024 NOV 25 PM 12:55

Bristol Fourth of July Committee  
Patriotic Exercises  
Subcommittee Meeting  
Tuesday, December 3, 2024 at 6:00 p.m.  
Quinta-Gamelin Community Center  
101 Asylum Rd., Bristol, RI

**AGENDA**

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ATTENDANCE
- BUSINESS TO BE DISCUSSED AND/OR ACTED UPON
  - Hattie Brown Recipient- to be discussed and voted on
  - Patriotic Speaker- to be discussed and voted on
  - Flowers for Patriotic Exercises- to be discussed
  - Clergy for Patriotic Exercises- to be discussed
  - Music for Patriotic Exercises- to be discussed
  - Any other details for Patriotic Exercises- to be discussed
- ADJOURNMENT

**Keep Informed at [www.fourthofjulybristolri.com](http://www.fourthofjulybristolri.com)**

**Agenda Posted:** Bristol Post Office, Bristol Town Hall and SOS Website  
on 11/25/24.



TOWN CLERK'S OFFICE  
BRISTOL, RI 02809

2024 DEC -5 AM 9:57

**POLICE PENSION BOARD**

**WILL MEET**

**TUESDAY, MAY 21, 2024**

**12:00 PM**

**BRISTOL TOWN HALL**  
**10 Court Street, Bristol, RI**

**AGENDA**

1. Call to order
2. Approval of Minutes
3. Old Business
4. New Business
  - a. Investment Performance Review-GYL Financial Synergies, LLC.
5. Adjourn

Posted May 14, 2024

**POLICE PENSION BOARD**

**WILL MEET**

**MONDAY, SEPTEMBER 9, 2024**

**12:00 PM**

**BRISTOL TOWN HALL**  
**10 Court Street, Bristol, RI**

TOWN CLERK'S OFFICE  
BRISTOL TOWN HALL  
2024 DEC -5 AM 9:57

**AGENDA**

1. Call to order
2. Approval of Minutes
3. Old Business
4. New Business
  - a. Investment Performance Review-GYL Financial Synergies, LLC.
5. Adjourn

Posted AUGUST 22, 2024

**POLICE PENSION BOARD**

**WILL MEET**

**MONDAY, DECEMBER 2, 2024**

**12:00 PM**

**BRISTOL TOWN HALL**  
**10 Court Street, Bristol, RI**

TOWN CLERK'S OFFICE  
BRISTOL, RI 02809

2024 DEC -5 AM 9:56

**AGENDA**

1. Call to order
2. Approval of Minutes
3. Old Business
4. New Business
  - a. Investment Performance Review-GYL Financial Synergies, LLC.
5. Adjourn

Posted NOVEMBER 12, 2024

**POST RETIREMENT BENEFITS FUND**  
**BOARD OF TRUSTEES**

**WILL MEET**

**TUESDAY, APRIL 30, 2024**

**4:30 P.M. BRISTOL TOWN HALL**  
**10 Court Street, Bristol, RI**

TOWN CLERKS OFFICE  
BRISTOL, RI 02809

2024 DEC -5 AM 9:56

**AGENDA**

1. Call to order, Pledge of Allegiance
2. Approval of Minutes
3. Old Business
4. New Business
  - a. Investment Performance Review and General Discussion-  
Quarterly Report (Strategic Retirement Partners)
5. Adjournment

Posted: April 15, 2024

**POST RETIREMENT BENEFITS FUND**  
**BOARD OF TRUSTEES**

**WILL MEET**

2024 DEC -5 AM 9:56

**THURSDAY, SEPTEMBER 12, 2024**

**4:30 P.M. BRISTOL TOWN HALL**  
**10 Court Street, Bristol, RI**

**AGENDA**

1. Call to order, Pledge of Allegiance
2. Approval of Minutes
3. Old Business
4. New Business
  - a. Investment Performance Review and General Discussion-  
Quarterly Report (Strategic Retirement Partners)
5. Adjournment

Posted: August 22, 2024, 2024

**POST RETIREMENT BENEFITS FUND**  
**BOARD OF TRUSTEES**

**WILL MEET**

2024 DEC -5 AM 9:56

**THURSDAY, November 21, 2024**

**4:30 P.M. BRISTOL TOWN HALL**  
**10 Court Street, Bristol, RI**

**AGENDA**

1. Call to order, Pledge of Allegiance
2. Approval of Minutes
3. Old Business
4. New Business
  - a. Investment Performance Review and General Discussion-  
Quarterly Report (Strategic Retirement Partners)
5. Adjournment

Posted: November 12, 2024

TOWN CLERK'S OFFICE  
BRISTOL, RI 02809

2024 NOV 27 PM 12:29

Town of Bristol, Rhode Island

**HARBOR COMMISSION AGENDA**  
**December 2, 2024**  
**Starting Time 7:00 PM**

**MEETING WILL BE HELD AT THE MARITIME  
 CENTER AT 127 THAMES ST, BRISTOL, RI 02809**

1. Pledge of Allegiance
2. Approval of November <sup>2 2024</sup> 2, 2024 meeting Minutes.
3. Report of Harbormaster – Gregg Marsili, John Perry
  - A. Ind Park Launch Docks – Gregg to update.
  - B. Dock Repair & Maintenance – continues going well.
  - C. Dock Waiting List – 162
  - D. ROW Schedule – news from Gregg?
4. Possible New Rules for Commission – Gregg, Dom, Nathan C. & Solicitor's office met last week to work on Ordinance Changes. All agreed on having a fine schedule for Ordinance Violations.
5. Insurance Question – new status?
6. 2<sup>nd</sup> Wind Foundation – understand 2<sup>nd</sup> Wind Foundation has appealed to Council the use of Transient Docks suggested by Commission.
7. Open discussion for the public

**Adjournment**



# BOARD OF TAX ASSESSMENT REVIEW

## Bristol Rhode Island

Time: 9:00 am

Date: December 12, 2024

Loc: 10 Court St, Conference Room

Bristol Rhode Island 02809

Contact: Michelle DiMeo Tax Assessor/Collector

401-253-7000 ext 142 or email: [mdimeo@bristolri.gov](mailto:mdimeo@bristolri.gov)

- Roll call
- Approve minutes from November 18, 2024 meeting
- Appeal #24-004 Wallace
- Annual Calendar
- Adjourn

Posted; December 9, 2024

2024 DEC -9 AM 8:59  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



# BRISTOL COUNTY WATER AUTHORITY

## Board of Directors Meeting

**Wednesday, December 11, 2024, at 5:00 pm**  
**450 Child Street (Boardroom), Warren, RI**

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### AGENDA

1. Call to Order
2. Public Input
3. Minutes
  - i. Policy Committee Meeting – 10/24/24
  - ii. Board Meeting – 10/24/24
  - iii. Properties Committee Meeting – 11/6/24
  - iv. Finance Committee Meeting – 11/13/24
4. Executive Director Report
5. Financial Report
6. Board Member Town Council Reports
7. Finance Committee
  - i. FY 2026 Draft Operations and Maintenance Budget – Board Vote on Finance Committee Recommendation
  - ii. FY 2026 Draft Capital Budget – Board Vote on Finance Committee Recommendation
  - iii. Draft 10 Year Financial Plan for Information Only
8. Energy Management Program – For Information Only
9. Executive Session:
  - i. Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2)
  - ii. Executive Session Minutes
    - a. Board Meeting – 9/26/24
10. Next Scheduled Meeting – January 23, 2025
11. Adjournment

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

#### **Agenda Posted 12/6/24**

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

#### **Agenda Sent Via Email 12/6/24 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall



## TOWN OF BRISTOL, RHODE ISLAND

### PLANNING BOARD MEETING

#### Meeting Agenda

Thursday, December 12, 2024 at 7:00 PM  
Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Please be advised that the meeting  
scheduled for December 12, 2024 has been  
cancelled due to lack of agenda items.

2024 DEC -9 PM 12:31  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



# TOWN OF BRISTOL RHODE ISLAND

## CONSERVATION COMMISSION

Tuesday, December 10, 2024  
at 5:30 pm  
Department of Community Development Office  
235 High Street, 1<sup>st</sup> Floor  
Bristol, Rhode Island

### AGENDA

- |                                                                              |     |
|------------------------------------------------------------------------------|-----|
| 1. APPROVAL OF MINUTES – October 15, 2024                                    | ALL |
| 2. OLD BUSINESS                                                              |     |
| a. Open Space                                                                |     |
| i. New Open Space Applications for Consideration                             | ET  |
| ii. Mount Hope Lands Acquisition                                             |     |
| b. Tree Program                                                              |     |
| i. Tree Management System Update                                             | TM  |
| ii. Infrastructure Bank Grant – Trees Update                                 | ET  |
| 3. NEW BUSINESS                                                              |     |
| a. Tour of Roger Williams Park Botanical Garden and Stormwater BMP's Summary | LF  |
| b. Electric Leaf Blower Subsidy Available                                    | TM  |
| 4. ADMINISTRATIVE/ Announcement                                              |     |
| a. "Around the Room"                                                         |     |
| 5. ADJOURN                                                                   |     |

Next Conservation Commission Meeting – January 6, 2025

Written comments may be submitted to the Conservation Commission via regular mail addressed to:  
Conservation Commission, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to  
[etanner@bristolri.gov](mailto:etanner@bristolri.gov).

2024 DEC -5 AM 11:15  
TOWN CLERK'S OFFICE  
BRISTOL, RI 02809



10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**Town of Bristol, Rhode Island**  
**Department of Community Development**

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee (TRC) will hold a meeting, in person,  
**on Tuesday, December 3<sup>rd</sup>, 2024 at 11:00am**  
at Department of Community Development Conference Room  
235 High Street (former Reynolds School), 1<sup>st</sup> Floor, Bristol, RI

2024 NOV 21 PM 12:12

TOWN OFFICE OFFICE  
DISTRICT 1 NOV 21 10:10

**AGENDA**

**Concept Review / Pre-Application for a Comprehensive Permit Proposal** – Proposal for a comprehensive permit for construction of 17 new residential dwelling units in three buildings (2 buildings with 6 units and 1 building with 5 units) in addition to the 3 existing units for a total of 20 units.

Property located at **206 Bayview Avenue**. Assessor's Plat 47, Lot 3. Owners: Fair Wind Properties, LLC. Zoned: R-10

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://bristol-ri.municodemeetings.com/>.

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov).

**"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"**

**Diane M. Williamson, AICP**  
**Administrative Officer**

Posted: November 20, 2024  
By: mbw



**Town of Bristol, Rhode Island**  
**Department of Community Development**

10 Court Street  
 Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
 401-253-7000

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee (TRC) will hold a meeting, in person,  
**on Tuesday, December 3<sup>rd</sup>, 2024 at 10:00am**  
 at Department of Community Development Conference Room  
 235 High Street (former Reynolds School), 1<sup>st</sup> Floor, Bristol, RI

2024 NOV 21 PM 12:42  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

**AGENDA**

**Concept Review for Proposed Subdivision & Unified Development** – Concept review for minor subdivision and unified development for redividing merged lots resulting in two lots. One vacant lot (Lot B) of 7,380 square feet for a single-family dwelling and one lot (Lot A) of 14,760 square feet with an existing 12-unit residential building. Dimensional variances needed for proposed Lot A which will have less than the minimum lot area per dwelling unit and more than the allowed lot coverage by structure.

Property located at **22 Wall Street**. Assessor's Plat 33, Lot 17. Owners: Robert M. Kreft & Robert M. Kreft Trust. Zoned: R-6.

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://bristol-ri.municodemeetings.com/>.

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov).

**"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"**

**Diane M. Williamson, AICP**  
**Administrative Officer**

Posted: November 20, 2024  
 By: mbw



**Bristol Fourth of July Committee  
General Committee Meeting  
November 19, 2024, 07:00 PM Eastern  
Burnside Building, 400 Hope Street - Bristol, RI. 02809**

Item (CA) HH16.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 NOV 15 AM 11:22

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ATTENDANCE
- IV. MEMBERSHIP
  - a) Motion to Accept /Discussion/Vote
- V. APPROVAL OF MINUTES
  - a) Motion to Accept /Discussion/Vote
- VI. APPROVAL OF TREASURER REPORTS
  - a) Motion to Accept /Discussion/Vote
- VII. CORRESPONDENCE & SUNSHINE REPORT
- VIII. 2025 Concert series location
  - a) Motion to Accept /Discussion/Vote
- IX. SUBCOMMITTEE Reports or Updates
  - a) Subcommittee sign ups
    - i) Need Souvenir
  - b) Other Committees
- X. Good of the committee
- XI. UPCOMING MEETINGS AND EVENTS
  - a) Patriotic Exercises – December 3, 6:00pm Rec Center
  - b) Jingle Mingle – December 5, 6:00pm-9:00pm – Linden Place
- XII. 50/50
- XIII. Adjournment

**Posted on Secretary of State Website on 11/14/24, Bristol Town Hall and  
Bristol Post Office on 11/15/24**

# BOARD OF TAX ASSESSMENT REVIEW

## Bristol Rhode Island

Time: 12:00 pm

Date: November 18, 2024

Loc: 10 Court St, Conference Room

Bristol Rhode Island 02809

Contact: Michelle DiMeo Tax Assessor/Collector

401-253-7000 ext 142 or email: [mdimeo@bristolri.gov](mailto:mdimeo@bristolri.gov)

- Roll call
- Approve minutes from September 9, 2024 meeting
- Appeal #24-004 Wallace
- Adjourn

Posted; November 13, 2024

2024 NOV 13 AM 9:36  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



## **TOWN OF BRISTOL, RHODE ISLAND**

### **PLANNING BOARD MEETING**

**Planning Board Meeting \*Amended Agenda**

**Thursday, November 14, 2024 at 7:00 PM**

**\*Community Development Office, 235 High Street, 1<sup>st</sup> Floor  
Conference Room, Bristol, RI 02809**

- A. Pledge of Allegiance**
- B. Approval of Minutes - October 10, 2024**
- C. New Business**
  - C1. Proposed CDBG Projects by Bristol Community Development**
  - C2. Housing Element Update from Horsley Whitten and Camoin Associates**
  - C3. Memo from Assistant Solicitor Goins regarding Inclusionary Zoning**
  - C4. Review Proposed 2025 Planning Board Meeting Calendar**
- D. Adjourn**

Date: October 31, 2024

Posted by: mbw

TOWN CLERK'S OFFICE  
BRISTOL, RI 02809  
2024 NOV 12 PM 1:54



**Bristol Fourth of July Committee**  
**BALL**  
**Monday, November 18, 2024**  
**@6PM**  
**Quinta Gamelin**  
**101 Asylum Rd, Bristol, RI 02809**

2024 NOV 14 AM 8:36

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. Review and VOTE on Floral Service
4. Review and VOTE on Valet Service
5. Review and Vote on Required age and allowances for ticket sales
6. Assign remaining tasks
7. Adjournment

Stay informed  
[Fourthofjulybristolri.com](http://Fourthofjulybristolri.com)

**Posted: On Secretary of State Website, Bristol Town Hall and  
Bristol Post Office on 11/14/2024**



## TOWN OF BRISTOL, RHODE ISLAND

### ZONING BOARD OF REVIEW MEETING

#### Meeting Agenda

Monday, December 2, 2024 at 7:00 PM  
Bristol Town Hall, 10 Court Street, Bristol, RI 02809

**Please be advised that the meeting  
scheduled for December 2, 2024 has been  
cancelled due to lack of agenda items.**

TOWN CLERKS OFFICE  
BRISTOL, RHODE ISLAND

2024 NOV 15 PM 12:57

Date Posted: November 14, 2024

Posted By: emt

# ***TOWN OF BRISTOL HOUSING AUTHORITY***

## **AGENDA**

**The regular meeting** of the Town of Bristol Housing Authority will be held on **December 12, 4:00 PM** in the Bristol Housing Authority Conference Room, 1014 Hope Street, Bristol, Rhode Island.

**Public invited masks optional.**

Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chair at least 10 days in advance of the meeting to request that the item goes on the agenda.

1. Chair: Call to order
2. Pledge of Allegiance
3. Chair: Roll call
4. Chair: Reading of the minutes of **November 14, 2024, meeting. (VOTE)**
5. Chair: Introduces **OLD BUSINESS**
  - A. Maintenance Department Report
  - B. General Report
6. Chair: Introduces **CURRENT BUSINESS**
  - A. Financial Report and Synopsis November 2024
  - B. Garden Club/Tom's Grove.
  - C. Donation in memory of deceased Commissioner
  - D. Proposed by-laws for meeting attendance
  - E. Voucher Management System Audit
  - F. General Report.
7. Chair: Introduces **NEW BUSINESS**
  - A. Implement Proposed Utility Allowances for HCV Program FY 2025  
ACTION Resolution 2024-15 Implement Proposed Utility Allowances HCV FY 2025  
(VOTE)
  - B. General Report
8. Chair introduces motion to adjourn (VOTE)

**POSTED, DECEMBER 10, 2024:** Bristol Town Hall, Bristol Senior Center, Bulletin Boards located at Benjamin Church Manor and Secretary of State

# BOARD OF TAX ASSESSMENT REVIEW

## Bristol Rhode Island

### Annual Calendar

All meetings will be held at 10:00 am in the Town Hall Conference Room, 10 Court St, Bristol

January 23, 2025

September 25, 2025

December 3, 2025

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 DEC 12 AM 11:14

## Bristol County Water Authority Annual Meeting Calendar – 2025

<b><u>Meeting Date</u></b>	<b><u>Time</u></b>	<b><u>Location</u></b>	
1/23/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Public Hearing
1/23/25	5:30 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
2/27/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
3/27/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
4/24/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
5/22/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Annual Meeting
5/22/25	5:30 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
6/26/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
7/24/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
8/28/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
9/25/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
10/23/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
11/13/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
12/11/25	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting

**Bristol Fire Department  
Board of Engineers Meetings  
2025**

**December 30, 2024      January 2025 Board Meeting**

**February 3, 2025**

**March 3, 2025**

**March 31, 2025      April Board Meeting**

**May 5, 2025**

**June 2, 2025**

**June 30, 2025      July Board Meeting**

**August 4, 2025      (Tentative at this time )**

**September 2, 2025      Tuesday due to Labor Day Holiday**

**September 29, 2025      October Board Meeting**

**November 3, 2025**

**December 2, 2025**

**Meetings will be called to order at 7:00 PM, at The Fire Department Headquarters, 4 Annawamscutt Dr., or at the call of the Chief of the Department.**

***Lou Mascola***

**Lou Mascola**

**Clerk, Board of Engineers**



## The Commissioners of the Cemeteries

The North and East Burial Grounds Commission  
 The Town of Bristol, Rhode Island  
 10 Court Street ~ PO Box 407  
 Bristol, Rhode Island 02809  
 Ph 401-253-6426 ~ Fax 401-253-5885

### Meeting Dates for 2025

6:00 PM January 8, 2025  
 6:00 PM February 12, 2025  
 6:00 PM March 12, 2025  
 6:00 PM April 9, 2025  
 6:00 PM May 14, 2025  
 6:00 PM June 11, 2025  
 6:00 PM July 9, 2025  
 6:00 PM August 13, 2025  
 6:00 PM September 10, 2025  
 6:00 PM October 8, 2025  
 6:00 PM November 12, 2025  
 6:00 PM December 10, 2025

A handwritten signature in cursive script, reading "J. Jacob Cabral".

Respectfully Submitted.

Joshua J. Cabral, Co-Chairman

Submitted: November 14, 2024

2024 NOV 14 AM 8:56  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

MEETING CALENDAR  
**2025**

Thursday, February 27, 2025 at 6:30PM  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island

Thursday, March 20, 2025 at 6:30PM  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island

Thursday, April 17, 2025 at 6:30PM  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island

Thursday, May 15, 2025 at 6:30PM  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island

Thursday, June 19, 2025 at 6:30PM\*  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island  
***\*This is the annual meeting.***

Thursday, July 17, 2025 at 6:30PM  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island

Thursday, August 21, 2025 at 6:30PM  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island

Thursday, September 18, 2025 at 6:30PM  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island

Thursday, October 16, 2025 at 6:30PM  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island

Thursday, November 20, 2025 at 6:30PM  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island

Thursday, December 18, 2025 at 6:30PM  
Rogers Free Library, 525 Hope Street Bristol, Rhode Island





## BRISTOL HISTORIC DISTRICT COMMISSION MEETING SCHEDULE FOR 2025

TOWN HALL  
10 COURT ST.  
BRISTOL, RI 02809  
401-253-7000

Unless otherwise noted, meetings are held on the first Thursday of every month at 7:00 PM, in Town Hall, 10 Court Street. The deadlines for applications is noted below and must be in by 4:00 PM EST. Any questions should be directed to the Bristol Historic District Commission Coordinator, who is available from 8:00 AM to 4:00 PM at 401-253-7000 x153.

**Thursday, January 9\***  
application deadline:  
Friday, December 20

**Thursday, February 6**  
application deadline:  
Friday, January 17

**Thursday, March 6**  
application deadline:  
Friday, February 14

**Thursday, April 3**  
application deadline:  
Friday, March 14

**Thursday, May 1**  
application deadline:  
Friday, April 11

**Thursday, June 5**  
application deadline:  
Friday, May 16

**Thursday, July 10\***  
application deadline:  
Friday, June 20

**Thursday, August 7**  
application deadline:  
Friday, July 18

**Thursday, September 4**  
application deadline:  
Friday, August 15

**Thursday, October 9\***  
application deadline:  
Friday, September 19

**Thursday, November 6**  
application deadline:  
Friday, October 17

**Thursday, December 4**  
application deadline:  
Friday, November 14

\* January, July, and October Meetings will be held the second Thursday of the month

*Planning?*

# Town Of Bristol, Rhode Island

*Department of Community Development*

## PLANNING BOARD

### 2025 MEETING SCHEDULE

*(Meetings are held 2<sup>nd</sup> Thursday of each month)*

**Bristol Town Hall, 10 Court Street, Bristol, RI  
7:00pm**

<u>Meeting Date</u>	<u>Application Deadline</u>
January 9, 2025	December 6, 2024
February 13, 2025	January 10, 2025
March 13, 2025	February 7, 2025
April 10, 2025	March 7, 2025
May 8, 2025	April 4, 2025
June 12, 2025	May 9, 2025
July 10, 2025	June 6, 2025
<b>August – No Meeting</b>	
September 11, 2025	August 8, 2025
October 9, 2025	September 5, 2025
November 13, 2025	October 10, 2025
December 11, 2025	November 7, 2025

Dates are subject to change.

Visit <https://bristol-ri.municodemeetings.com/> for the latest updates.

**Charles E. Millard, Jr., Chairman  
Bristol Planning Board**



# Town Of Bristol, Rhode Island

*Department of Community Development*

## ZONING BOARD OF REVIEW

### 2025 MEETING SCHEDULE

*(Meetings are held 1<sup>st</sup> Monday of each month)*

**Bristol Town Hall, 10 Court Street, Bristol, RI  
7:00pm**

<u>Meeting Date</u>	<u>Application Deadline</u>
January 6, 2025	December 13, 2024
February 3, 2025	January 17, 2025
March 3, 2025	February 14, 2025
April 7, 2025	March 14, 2025
May 5, 2025	April 11, 2025
June 2, 2025	May 9, 2025
July 14, 2025	June 20, 2025
August – No Meeting	
<i>Tuesday, September 2, 2025*</i>	August 8, 2025
October 6, 2025	September 12, 2025
November 3, 2025	October 10, 2025
December 1, 2025	November 7, 2025

\*Meeting day changed due to the Labor Day holiday.

Dates are subject to change.

Visit <https://bristolri.municodem meetings.com/> for the latest updates.

**Joseph P. Asciola, Chairman  
Bristol Zoning Board of Review**



***Bristol Democratic Town Committee***

***Draft Meeting Schedule 2025-2027***

***Submitted at Town Hall: November 15, 2024***

***\*All meetings are held at 6:30PM on the 2nd floor of the Burnside Building 400 Hope Street (Enter from side door on Court Street)***

**2025**

January 13 (Biennial Reorg. Meeting) (MLK)

February 10 (Presidents Day)

March 17 (Council in Budget Hearing)

April 21

May 19

June 16

July 21

August 18

September 15

October 20

November 17

December 15

**2026**

January 12 (MLK)

February 9 (Presidents Day)

March 16

April 20

May 18

June 24 5-6:30PM

July 20

August 17

September 21

October 19

November 16

December 14

**2027**

January 11 (Biennial Reorg. Meeting) (MLK)

Bristol Fourth of July  
General Committee Meetings @7PM  
Burnside Building, 2nd floor unless otherwise noted\*

Thursday, January 23, 2025  
Thursday, February 20, 2025  
Thursday, March 13, 2025  
Tuesday, April 8, 2025, 6:30 PM  
Chief Marshal(s) Announcement  
Tuesday, May 6, 2025  
Hattie Brown & Patriotic Speaker  
Announcement  
Thursday, May 22, 2025  
Monday, June 9, 2025  
Wednesday, June 25, 2025  
Thursday, July 17, 2025  
Thursday, August 21, 2025  
Thursday, September 18, 2025  
Tuesday, October 21, 2025  
Wednesday, November 19, 2025  
December: No Meeting

Membership minimum requirement is attendance of THREE  
General Committee Meetings.