TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL
Nathan T. Calouro, *Chairman*
Mary A. Parella, *Vice Chairwoman*
Antonio A. Teixeira
Timothy E. Sweeney
Aaron J. Ley

Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, December 10, 2025 at 7:00 PM
Town Hall - Council Chambers
10 Court Street, Bristol, Rhode Island 02809

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link https://us06web.zoom.us/j/83995375047, or by visiting zoom.com meeting code 839-9537-5047. Please be advised, this link will **NOT** allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

January 7, 2026 - Town Council Meeting
January 28, 2026 - Town Council Meeting
February 18, 2026 - Town Council Meeting
March 11, 2026 - Town Council Meeting
March 16,17, 18, 23, 2026 - Budget Workshops
April 1, 2026 - (vote on provisional) Meeting

Pledge of Allegiance

Motion RE: Consent Agenda - To Approve the Consent Agenda

10 COURT STREET, BRISTOL, RI 02809-2208 401-253-7000 FAX 401-253-2647 www.bristolri.gov

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting Minutes - November 12, 2025

A2. Town Council Executive Session Meeting Minutes (sealed, council only) - November 12, 2025

B. Public Hearings

B1. Public Hearing and Consideration for Adoption of Resolution re: pursuant to Town Charter section 208 (c), to authorize the Town of Bristol to sell Town Property on Greenway Drive, Plat 159, Lot 1057

C. Ordinances

C1. Ordinance No. 2025-09 - Chapter 22 - Sewers and Sewage Disposal, **Article V** – (Building Sewers and Connections), **Sec. 22-109** (Operations and Maintenance); **Article VII**- (Industrial Pretreatment Program), **Section 22-235** (National categorical pretreatment standards); **Section 22-236** (Local Limits) **Article VIII**- (Industrial User Permit Fee Schedule), **Section 22-316** (Enumeration) **(2nd reading) (continued from September 10th)**

C2. Ordinance No. 2025-16 Chapter 16 Motor Vehicles and Traffic, Article V Stopping, Standing, and Parking, Section 16-145 (9) **(changing Violation wording) (1st Reading)**

C3. Ordinance No. 2025-17- Chapter 8 Boats, Docs and Waterways **Sec 8-72** (Parking Permits for Dock Holders) **Section 8-76** (Off-Season Parking at Marina Ferry Dock) and Chapter 16 Motor Vehicles and Traffic **Sec. 16-382** Prudence Ferry Parking; Off-Season Parking- (to extend off-season parking from November 16th to April 14th and establishment of fees by resolution **(1st reading)**

C4. Ordinance No. 2025-18 - Chapter 5 - Amusements, Article III - Shows Exhibitions and Entertainment, Section 5-92 - License application, information required and Chapter 17 - Offenses and Miscellaneous Provisions, Article II - Alcoholic Beverage Establishments, Section 17-84 - Application, forms and required documentation, modifications to licensed

premises. **(changes to license deliverables) (1st reading)**

D. Licensing Board - New Petitions

D1. Karen Binder, Executive Director for Blithewold, Inc., 101 Ferry Road, Request for Victualling License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Water Pollution Control

D2. Catherine Marshall for St. Elizabeth Holy Rosary Sodality, 577 Wood Street, request for a Bingo License on January 23rd from 5:30-9:30 pm

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D3. Margarida Chaves for VFW Post #237, 850 Hope Street - Requests for Bingo Licenses on the second Thursday of each month, through September 2026, 5:30-10:00 pm

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

D4. Michael Cockcroft, Dean's Deli, 8 Gooding Avenue - request for Victualling License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

d. recommendation - Town Administrator and Water Pollution Control

E. Licensing Board - Renewals

E1. **6-month review** - Karen Binder, Executive Director, Blithewold, Inc., 101 Ferry Road, re - Dancing & Entertainment License **(continued from June 18, 2025)**

a. recommendation - Town Administrator and Chief of Police

E2. **6 Month Review** -WKOC, LLC d/b/a Portside Tavern, Richard Corrente, 444 Thames Street – Modification of BV Intoxicating Beverage License for expansion of premises (to include a portion of outdoor seating) **(continued from June 18, 2025) (see also E3)**

a. recommendation - Town Administrator and Chief of Police

E3. **6-month review** - Richard Corrente, Portside Tavern, 444 Thames Street re renewal of Dancing & Entertainment License, additionally requesting modification of License (to include outdoor entertainment and add a secondary interior location) **(continued from June 18, 2025) (see also E2)**

a. recommendation - Town Administrator and Chief of Police

E4. **6-month review** - Cara Massey, Executive Director, Linden Place, 500 Hope Street re - Dancing & Entertainment License **(continued from June 18, 2025)**

a. recommendation - Town Administrator and Chief of Police

E5. **6-month review** -Allison Barr, Allison's Pampered Pets, 7 Michael Drive – Modification of Kennel License **(to increase number of dogs from 10 to 15 or more in residential zone) (continued from June 18, 2025)**

a. recommendation - Town Administrator, Chief of Police and Animal Control Director

E6. Junk Second Hand/Junk Dealer License Renewals 2026

a. recommendation - Town Administrator and Police Chief

b. recommendation - Town Administrator and Director of Community Development

c. recommendation - Town Administrator and Code Compliance Officer

F. Petitions - Other

F1. Nils Weldy, on behalf of the Rhode Island Brewers Guild, requests permission to sell/serve alcohol on Town Leased Land for Ocean State Brewers Festival at Bristol Golf Park, 96 Broadcommon Road, on June 27, 2026, from 2:00 PM to 5:30 PM

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

d. recommendation - Town Administrator and Director Parks and Recreation

e. recommendation - Town Administrator and Director of Public Works

F2. Andrea Rounds, on behalf of the Steering Committee of Sowams Heritage, requests council consideration to adopt a resolution endorsing the designation of Sowams as a National Heritage Area

a. draft Resolution 2025-12-10-F2

F3. Executive Director Guy, Pokanoket Management Group requests for Tax Abatement under Section 8 of the Tax Stabilization Agreement, Parcel 135-0012-000

a. (copy) Caretaker Lease Agreement

b. Affidavit from Sagamore William Guy

c. Summary of Preservation Activities

d. (copy) Resolution 2025-4-23-I3 - Recommendation to State Legislature to Amend R.I.G.L § 44-3-3 and R.I.G.L. § 45-13-5.1

e. (copy) Tax Stabilization Agreement for Real Property Town of Bristol and The Pokanoket Management Group Effective as of December 31, 2024

f. recommendation - Town Administrator and Tax Assessor/Collector

g. Memorandum from the Town Solicitors Office

G. Appointments

G1. Board of Tax Assessment Review - 2 three-year terms (1 Democratic Alternate and 1 Republican Alternate) set to expire December 2029

a. Letter of recommendations from Republican Town Committee

b. Letter of recommendations from Democratic Town Committee

G2. Board of Tenants' Affairs - Appointments to fill 2 two-year terms, set to expire January 2028

a. Richard Hunter, 1014 Hope Street, Apt E6 - interest/reappointment

b. Linda Heroux, 1014 Hope Street, Apt V3 - interest/reappointment

G3. Bristol Housing Authority - Appointment to fill one term, set to expire January 2031

a. Edward Correia 46 Varnum Avenue- Letter of interest/reappointment

b. Recommendation - BHA Executive Director Pansa

G4. Coastal Resources Management Council - Appointments to fill 1 one-year term, set to expire January 2027

a. John Troiano, 707 Hope Street- interest/reappointment

G5. Conservation Commission - 1 three-year term set to expire January 2028

a. Raymond Payson, 131 Ferry Road - interest/reappointment

H. Old Business

H1. **Request to continue matter to January 28, 2026,** re: RI State Police- Office of the Superintendent and Director of Public Safety requests approval of the installation of a Flock Safety camera in the Town of Bristol **(continued from 11/12/2025)**

H2. **(Continued from November 12, 2025, for adoption of proposed Resolution)** Chief Lynch, Bristol Police Department - report on School Bus Safety Legislation and for council consideration to support a resolution to have the school department proactively review this legislation, to consider an RFQ like other communities.

a. (draft) Resolution

I. Other New Business Requiring Town Council Action

I1. Public Notice from CRMC re - Christopher & Mary Fay, 476 Poppasquash Road, requires response by **December 30, 2025**

a. recommendation- Town Administrator and Harbor Master

b. recommendation - Bristol Harbor Commission

c. recommendation - Town Administrator and Director of Community Development

I2. Town Administrator Contente regarding Traffic Calming: Hopeworth Avenue

I3. Town Administrator Contente regarding Gooding and Metacom Avenue Pedestrian Signal Change

I4. Town Administrator Contente update on Compost Sales Revenue and Operational Review

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. Bid 1074- Long-Term Lease for Former Byfield School Building

J2. Bid 1076 Catering Services for the Fourth of July Ball, June 20, 2026

J3. RFQ 1077 Architectural Design Services and Construction Administration Services Former Guiteras School Reuse as Government Center/Town Hall

K. Special Reports

L. Town Solicitor

M. Executive Sessions

M1. Town Administrator Contente requests for Executive Session Pursuant to RIGL § 42-46-5(a)(2) litigation - Citizens Bank

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Conservation Commission Meeting Minutes - October 7, 2025

(CA) AA2. Bristol 250th Commission Meeting Minutes - September 16, 2025

(CA) AA3. Bristol 250th Commission Meeting Minutes - October 21, 2025

(CA) AA4. Bristol Housing Authority Meeting Minutes - October 9, 2025

(CA) AA5. Rogers Free Library Board of Trustees Meeting Minutes - September 18, 2025

(CA) AA6. Bristol Warren Regional School Committee Business Meeting Minutes - August 25, 2025

(CA) AA7. Bristol Harbor Commission Meeting Minutes - December 1, 2025

(CA) AA8. Conservation Commission Meeting Minutes - November 10, 2025

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) BB1. Tax Assessor Leadem - Recommended Abatement & Additions as of November 2025

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) CC1. Town Treasurer Carulli- YTD- Budget to Actuals for the month-end of November

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) DD1. Resolution 2025-11-12- H2 - Support of Legislation Allowing the Town of Bristol to Provide Property Tax Relief to Owner-Occupied Mixed-Use Properties (signed)

(CA) DD2. Resolution 2025-11-12-I1 BCI Checks for Applicants to Town Board, Commission, Committee or Town Appointment Positions (Adopted)

(CA) DD3. Citation - Candace "Candy" Pansa (Signed)

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. Thank You - Samaritans of Rhode Island

(CA) GG2. Bid #1075 - Heat Pump System - Water Pollution Control Facility

(CA) GG3. Clerk Cordeiro to State Senators and Representatives regarding support of resolution supporting property tax relief for owner-occupied mixed-use properties

(CA) GG4. Director Williams - Herreshoff Marine Museum - Marina Expansion Proposal

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

(CA) HH1. Bristol Fourth of July Committee Karaoke Fundraiser Sub-Committee Meeting - November 13, 2025

(CA) HH2. Bristol Fourth of July Committee Souvenir Sub-Committee Meeting - November 13, 2025

(CA) HH3. Bristol Fourth of July Committee Macaroni Supper Sub-Committee Meeting - November 19th, 2025

(CA) HH4. Housing Authority Meeting Calendar 2026

(CA) HH5. Bristol County Water Authority Finance Committee Meeting - November 13, 2025

(CA) HH6. The North and East Burial Grounds Commission Meeting - November 12, 2025

(CA) HH7. Town of Bristol Housing Authority Meeting - November 13,2025

(CA) HH8. Bristol Technical Review Committee Meeting - November 20, 2025

(CA) HH9. Bristol 250th Commission Meeting - November 18, 2025

(CA) HH10. Planning Board Meeting - November 13, 2025

(CA) HH11. Zoning Board of Review Meeting - December 1, 2025

(CA) HH12. Planning Board Comprehensive Plan Update Meeting - November 20, 2025

(CA) HH13. Bristol Fourth of July Committee 250th Celebration Meeting - November 19, 2025

(CA) HH14. Bristol Fourth of July Committee General Committee Meeting - November 19, 2025

(CA) HH15. Bristol Fourth of July Fireworks Subcommittee Meeting - November 20, 2025

(CA) HH16. Bristol Fourth of July Interfaith Subcommittee Meeting - November 20, 2025

(CA) HH17. Rogers Free Library Board of Trustees Meeting - November 20, 2025

(CA) HH18. Properties Committee Meeting - December 3, 2025

(CA) HH19. Harbor Commission Meeting - December 1, 2025

(CA) HH20. Capital Projects Commission Meeting - November 25, 2025

(CA) HH21. Bristol Harbor Protection Team Meeting - December 1, 2025

(CA) HH22. Conservation Commission Meeting - December 2, 2025

(CA) HH23. Historic District Commission Meeting - December 4, 2025

(CA) HH24. Town of Bristol Housing Authority Meeting - December 11, 2025

(CA) HH25. Bristol Fourth of July Committee 2026 General Committee Meetings

(CA) HH26. Bristol Fourth of July Committee Music and Entertainment - Concerts Meeting - December 9, 2025

(CA) HH27. Bristol Fourth of July Committee Promotions Meeting - December 9, 2025

(CA) HH28. Town of Bristol Housing Authority Meeting - December 11, 2025

(CA) HH29. Town of Bristol Housing Authority Meeting - December 11, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

(CA) II1. Zackary Brodeur, 15 Rose Lane, Shannock, RI - claim for damage

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: _____

/mc

Posted: December 5, 2025

The council met on Wednesday, November 12, 2025, and called to order at 7:00p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
Vice-Chairwoman, Mary Parella
Councilman, Antonio "Tony" Teixeira
Councilman, Timothy Sweeney
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
Town Solicitor, Michael Ursillo, Esq
Town Sergeant, Archie Martins

Pledge of Allegiance

Council Chair Calouro led the Council and audience in the Pledge of Allegiance.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira – Voted unanimously to approve the Consent Agenda as prepared and presented.

A. Submission of Minutes of Previous Meeting(s)

A1. A1. Town Council Meeting Minutes - October 22, 2025

A2. A2. Town Council Executive Session Meeting Minutes (sealed, council only) - October 22, 2025

Sweeney/Teixeira – Voted unanimously to approve the minutes of October 22, 2025 and the Executive Session Minutes of October 22, 2025 as prepared and presented.

B. Public Hearings

B1. Intoxicating Beverage License Renewals 2025-2026 **(see also E1)**

a. claim of lien for Quito's Restaurant by Mello's Fruit and Produce

Sweeney/Teixeira -Voted unanimously to close the public hearing

Prior to the vote taken, Council Chairman Calouro opened the Public Hearing. There was no testimony heard in favor of this petition and no remonstrance presented in opposition thereto

C. Ordinances

C1. Ordinance 2025-14 (Correction to Ordinance 2025-03) - Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 – (to decrease the number of limited BV Licenses from seven to four) **(2nd Reading)**

Teixeira/Sweeney– Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-14. Advertise in the local newspaper

D. Licensing Board - New Petitions

D1. Rosa Paiva for St. Elizabeth Church - United Brotherhood Committee, 577 Wood Street Request for two One Day Dancing & Entertainment License(s) for Saturday, December 6, 2025, from 6 pm-11 pm and February 7, 2026, from 6 pm-11 pm for Church Fundraisers.

a. Recommendation- Town Administrator and Chief of Police

b. Recommendation - Town Administrator and Fire Chief

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Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

D2. Paula Morrissette, Board Member for the James D. Riley Foundation, Request for Mobile Food Establishment Event Permit for Saturday, November 22, 2025 (rain date – Sunday, November 23, 2025) from 4:00 PM – 7:30 PM for Bristol Santa House – Opening Day Party **(see also D3)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

Teixeira/Parella- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Paula Morissette, representing the James D Reilly Foundation, outlined a request for a mobile food establishment permit for the Bristol Santa House Opening Day party. She began by thanking the council for their ongoing support of the Santa House, describing weeks of setup work that created noticeable excitement among community members, especially children of all ages. Paula emphasized the joy the decorated Santa House brings, noting that many families have been stopping by, and she extended an open invitation to all council members and residents to visit, see Santa, and experience the festive home.

Ms. Morrissette explained that the Opening Day party, which was started the previous year with council support, is intended as an annual, inclusive, community event. The focus is on fostering holiday spirit and community togetherness, and everything provided at the event is free of charge—a "gift to the community." Offerings will include pizza, cookies, hot cocoa, cider, and a visit from a Coca-Cola truck that will be decorated and bringing "something special" (to be determined). All community members are welcome, and children are especially encouraged to come enjoy the event.

Paula highlighted that the event is not a fundraiser; it is simply for enjoyment and to bring cheer to the neighborhood. The council responded with praise for the well-managed, well-attended nature of previous events and thanked Paula for her respectful organization and positive influence.

D3. Paula Morrissette, Board Member for the James D. Riley Foundation, Request for One Day Dancing & Entertainment License for Saturday, November 22, 2025 (rain date- Sunday, November 23, 2025) from 4 pm-7:30 pm for Bristol Santa House- Opening Day Party **(see D2)**

a. recommendation - Town Administrator and Police Chief

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

Teixeira/Parella-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

D4. Alicia Saldana, Qhali Kitchen, 34 Gooding Avenue - request for Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies; subject to a three-month review

Prior to the vote being taken, Medina Petasvile,one of the new owners, appeared before the council to present a request for a dancing and entertainment license. Ms. Petasvile explained that the principal owner, Alicia Saldana, was unable to attend due to recent surgery.

Ms. Petasvile requested council permission to host professional dancing events at the restaurant as part of special occasions and holidays. She emphasized the intention to celebrate Peruvian culture by featuring Peruvian-style dancers and entertainment, especially during cultural festivities and holiday events. The restaurant, as a Peruvian establishment, plans to highlight traditional Peruvian and Spanish music as the main background for these events.

D5. Alisha Borrelli, Bristol Merchants Association – request road closure (lower State Street between Hope Street and Thames Street) on Saturday, December 6th, 10:00 AM – 4:00 PM for State Street Holiday Fair (rain date will follow the Grand Illumination) **(see also D6)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Public Works

Sweeney/Teixeira- Voted unanimously to combine agenda items D5 & D6

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It is noted for the record that the motion for agenda item D6 occurred during discussion under agenda item D5, and the actions related to agenda item D6 are reflected therein.

Teixeira/Parella-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Alicia Borelli, representing the Bristol Merchant Association, appeared before the council to petition for approval to close lower State Street and to include a dancing and entertainment license.

Ms. Borelli, explained that the holiday fair would build on the successful format of regular State Street Fairs, which are traditionally well-attended throughout the year in the spring and fall. This marks the first time a State Street Fair will be held during the Christmas season. She described the event as an opportunity for local businesses to be showcased, with a strong focus on drawing visitors downtown for holiday shopping.

Ms. Borelli also noted the involvement of the Mount Hope High School National Honor Society, with 50 student volunteers committed to supporting the event in multiple ways.

D6. Alisha Borrelli, Bristol Merchants Association – request for One Day Dancing & Entertainment License for State Street Holiday Fair, Saturday, December 6th from 10:00 AM – 4:00 PM(rain date will follow the Grand Illumination) **(see also D5)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Public Works

Teixeira/Parella- Voted unanimously to grant this license per the

recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

It is noted for the record that under agenda item D5, Councilman Sweeney motioned to combine agenda items D5 and D6. The motion was seconded by Councilman Teixeira and unanimously approved. Discussions related to this combined item took place under agenda item D5. However, any actions taken on these items are individually listed under their respective agenda headings as reflected herein

E. Licensing Board - Renewals

E1. Intoxicating Beverage License Renewals 2025-2026 licensing year, together with the approval of the required concurrent 2025-2026 Victualling Licenses

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Water Pollution Control

d. claim of lien for Quito's Restaurant by Mello's Fruit and Produce

Sweeney/Teixeira - Voted unanimously to grant the renewal of these license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, it was noted that a lien claim had been filed by Mellos Fruit and Produce against Quito’s Restaurant. Council members requested clarification from Town Solicitor Ursillo regarding the appropriate procedure in such circumstances.

Town Solicitor Ursillo explained the legal distinction between license transfers and renewals when outstanding claims or liens are involved. For liquor license transfers, the Council may issue a conditional approval contingent upon all outstanding claims being resolved. However, for liquor license renewals, the

Rhode Island Supreme Court has determined that a liquor license constitutes a property right of the holder. As such, the Council cannot withhold or condition renewal of a license based on an unresolved financial dispute. Any claim remains a contractual matter between the business and the creditor and does not affect the town's renewal authority.

Solicitor Ursillo noted that although the situation is uncommon for Bristol, the process is governed by state law and legal precedent. The Town's role is to acknowledge the existence of the claim while proceeding with the renewal.

Additionally, the council took time during the license renewal discussion to thank department heads from the police, fire, and water pollution control departments for their thorough review and preparation of all license renewal packets. Their diligent work behind the scenes made the meeting's approval process efficient and ensured council members had all necessary information to make informed decisions. The council expressed gratitude for the staff's professionalism and attention to detail.

E2. Sunday Sales License Renewals 2025-2026

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira- Voted unanimously to grant the renewal of these license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

E3. Victualling License Renewals 2025-2026

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

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c. recommendation - Town Administrator and Water Pollution Control

Teixeira/Sweeney- Voted unanimously to grant the renewal of these license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

E4. Additional Hours License Renewals 2025-2026

a. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- Voted unanimously to grant the renewal of these license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

E5. Amusement Devices License Renewals 2025-2026

a. recommendation - Town Administrator and Chief of Police

b. recommendation -Town Administrator and Fire Chief

Sweeney/Teixeira- Voted unanimously to grant the renewal of these license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Councilman Leys raised questions regarding the Town's practice of requiring licenses for amusement devices, such as pool tables and jukeboxes, noting the

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$100 registration fee per device and expressing curiosity about the original intent or necessity of the law. He suggested that its origins may have been tied to consumer protection or the prevention of misuse when such devices were first introduced, and remarked that the requirement may now be "an anachronism."

Town Solicitor Ursillo confirmed that the requirement to license amusement devices is established by long-standing Rhode Island state law. He noted that while the statute has been in place "for decades and decades," its current practical purpose is unclear, and it continues to be enforced simply because it remains part of state law.

Councilman Leys concluded that the ordinance may warrant future review or revision given its uncertain modern relevance

E6. Holiday Sales License Renewals 2025-2026

a. recommendation - Town Administrator and Chief of Police

b. recommendation -Town Administrator and Fire Chief

Teixeira/Sweeney- Voted unanimously to grant the renewal of these license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

E7. **6 Month Review** - Charles Eli Dunn, Folklore, LLC d/b/a Folklore Provisions, 301 Hope Street - Request for Class BV Liquor License and expand the Alcohol Service Area **(continued from May 7, 2025)**

a. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- -voted unanimously to receive and file the recommendations and allow the establishment to continue

with the licenses, based on the positive feedback received after the six-month review.

Prior to the vote being taken, Police Chief Lynch confirmed that no evidence of violations or justification was presented to warrant denial of the petition following the six-month review.

E8. 6 Month Review Charles Eli Dunn, Folklore, LLC d/b/a Folklore Provisions, 301 Hope Street - re Dancing and Entertainment License (2-3 person entertainment) **(continued from May 7, 2025)**

a. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira- voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the six-month review.

Prior to the vote being taken, Police Chief Lynch confirmed that no evidence of violations or justification was presented to warrant denial of the petition following the six-month review.

E9. 6 Month Review Charles Eli Dunn, Folklore, LLC dba Folklore Provisions, 301 Hope Street - Request to expand the sidewalk alcohol service license area **(continued from May 7, 2025)**

a. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the six-month review.

Prior to the vote being taken, Police Chief Lynch confirmed that no evidence of violations or justification was presented to warrant denial of the petition following the six-month review.

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F. Petitions - Other

F1. Denise DiOrio Javery, 26 Tanglewood Drive, Riverside re:
-Request for Off-Season Parking Rental Cost Adjustment from $150 to $75
-Request Extension of Off-Season Parking, currently December to March, changes to November 16th to April 14th
-Request Marina Parking Lot "Drop-Off" option for Ferry Passengers for Vehicle Unloading

a. recommendation - Town Administrator and Harbor Master

b. recommendation - Town Administrator and Harbor Commission

Teixeira/Sweeney– Voted unanimously to refer this matter to the Town Administrator and Town Solicitor so that he may draft ordinance language for Council consideration on December 10, 2025; the Council further directed that the proposed language ensure cash payments are *not* permitted as an option for the off-season parking fee.

Prior to the vote being taken, Denise Diorio Javery, representing Prudence Island commuters, addressed the Council regarding her submitted petition, which included three primary requests related to off-season parking at the marina lot: (1) reducing the off-season parking fee from $150/month to $75/month, (2) extending the off-season parking period from December–March to November 16–April 14, and (3) allowing a drop-off area within the marina lot for ferry passengers to temporarily unload vehicles.

Ms. Javery explained that the current $150/month fee imposes a significant financial hardship on many year-round island residents—particularly working families, elderly individuals on fixed incomes, and households with school-age children who must commute daily to Portsmouth since the island schoolhouse closed. She noted that paying the fee monthly would total $1,800 annually, compared to the prior $600/year rate. She also stated

that only 7 of the 23 available spaces were rented last season due to the late rollout and high cost. The Chairman noted that the petition had been brought before the Harbor Commission and returned with their recommendation to the Council.

Harbor Master Marsili summarized the Harbor Commission's unanimous recommendation to reduce the fee to $125/month, explaining that the rate attempts to balance affordability with the Town's need to recover monitoring and maintenance expenses. The Commission supported extending the off-season period as requested. They did not recommend month-to-month payments due to

enforcement concerns and potential issues such as abandoned vehicles or missed payments. For the drop-off request, the Commission proposed a designated temporary unloading zone, limited to approximately ten minutes with hazard lights on; enforcement would consist of periodic checks, with vehicles at risk of citation if parked improperly or without a permit.

Council members discussed the method of payment, noting that cash payments raised concerns for accountability and recordkeeping. Town Treasurer Carulli recommended check as the preferred options.

Ms. Jarevey noted that the schoolhouse on Prudence Island, had closed two years ago because the Town of Portsmouth—responsible for supporting the island's school—had withdrawn its funding and support. As a result, all school-age children from Prudence Island must now travel to Portsmouth daily to attend school, which further increases the financial and logistical burden on families. Some have tried to address this by renting apartments in Bristol, but rising costs are making even that solution increasingly difficult.

Further discussion acknowledged the financial strain on island residents, many of whom are already burdened by increased transportation costs due to the school closure. The Council recognized that the reduced fee and extended season should be monitored and revisited after evaluating actual use, maintenance needs, snow removal costs, signage, and enforcement. The recommended rate of $125 per month was proposed to remain in place for the coming season, with the understanding that it may be revisited at a later date.

Town Solicitor Ursillo advised that implementing the proposed changes would require an ordinance amendment, including drafting, first and second readings, and would likely take effect in January.

F2. Sani Nassim, 93 Bayview Avenue - request for curb cut

Sweeney/Teixeira– Voted unanimously to deny the petition as presented, and to instruct the petitioner to file a new petition for a curb cut. The petitioner shall work with the Department of Public Works and Community Development to resubmit a more on a new, detailed, and compliant site plan for future consideration. The new petition must be filed within 30 days. Additionally, the petitioner is directed to remove all unauthorized improvements placed on public property.

Prior to the vote being taken Chairman Calouro expressed strong objections, noting his significant frustration with what he described as a "do first, ask permission later" approach, and emphasizing that undertaking private construction on public property without prior approval is unacceptable. He reiterated the importance of the permit process to ensure safety for the Town, for tenants, and for the property owner.

Mr. Nasim explained that he had been managing a major construction project elsewhere and believed his contractor had secured all required permits, including the curb cut. He stated that he only learned months later—after being contacted by Town officials—that no permit had been filed, and the contractor was no longer available. He stressed he had no intent to circumvent regulations.

Director of Public Works Chris Perella reported that he became aware of the curb cut only after the work had been completed without authorization. He noted that the curb was not properly cut, the installation was not engineered, no expansion joints were used, and the work constituted a poorly finished slab on Town property that could damage both the curb and the recently resurfaced roadway. He further indicated that the width and placement of the driveway unnecessarily reduced on-street parking, impacting the surrounding neighborhood. He recommended denying the petition; requiring Mr. Nasim to file a new, properly engineered application in coordination with Public Works and Community Development; and removing all unauthorized work on Town property, limiting any future curb cut to the minimum width necessary.

Community Development Director Diane Williamson added that measurement of the disturbed area may trigger additional ordinance requirements requiring planner review.

Town Administrator Contente concurred, recommending immediate removal of the unauthorized work due to poor workmanship and negative impact on abutters.

The Council agreed to deny the petition, require removal of all unauthorized improvements on public property, and direct Mr. Nasim to work with Town staff on a new, detailed, and compliant site plan for future consideration

F3. RI State Police- Office of the Superintendent and Director of Public Safety requests approval of the installation of a Flock Safety camera in the Town of Bristol

Sweeney/Teixeira– Voted unanimously to continue the matter to the December 10th Town Council meeting or until the proposed policy and MOU can be provided, which shall address system scope, data retention, the number of proposed cameral installations, data sharing, and data collection associated with the proposed Flock camera installation.

Prior to the vote being taken, Chairman Calouro recognized Captain Marc Alburn of the Rhode Island State Police, who was present to discuss the proposed installation of a Flock Safety automated license plate recognition (ALPR) camera in Bristol.

Captain Alburn explained that the Rhode Island State Police are committed to enhancing public safety, reducing crime, and strengthening highway security across multiple jurisdictions. He stated that he has been working on this Flock camera project for several months and provided an overview of the technology. Flock cameras, he said, provide automated vehicle recognition, real-time alerts, and advanced analytics that significantly aid law enforcement in responding to active threats (such as mass shootings or school incidents), investigating crimes, and maintaining situational awareness, especially in light of ongoing staffing shortages. The system can generate alerts related to Amber Alerts (missing children), Silver Alerts (missing elderly), "Purple" alerts (missing adults with cognitive or mental disabilities), and vehicles associated with

NCIC entries, the National Center for Missing and Exploited Children, and other customized "hot lists."

He emphasized that the cameras are designed to read license plates and portions of vehicles only and do not utilize facial recognition or speed-tracking capabilities and do not gather "undiscerning" or general surveillance data. They have no public IP address and cannot be accessed remotely in an unsecured fashion. All data in transit is encrypted and the system is compliant with FBI CJIS standards, the National Defense Authorization Act, certain higher education vendor standards, HIPAA, FERPA and is aligned with NIST and Cloud Security Alliance cybersecurity frameworks. He noted that the cameras are useful not only in identifying suspects but also in exonerating individuals who are not involved in criminal activity by confirming their absence from a crime scene corridor.

Captain Alburn cited numerous examples of successful use of Flock cameras, including:

- A homicide case spanning Central Falls and Pawtucket in which cameras tracked the suspects' vehicle between locations, contributing to an efficient resolution.
- An East Bay case in which Middletown Police used Flock data to locate and identify a vehicle tied to a juvenile sexual assault case, resulting in a conviction and a substantial sentence.
- A Newport case where a stolen vehicle was recovered in New Jersey after being identified through Flock.
- A Providence fatal hit-and-run in 2023 where a brief vehicle description was entered into the system, a matching vehicle was located, and the owner was ultimately charged.
- A series of cases in Woonsocket in which the department reportedly made approximately 40 arrests and recovered 24 stolen vehicles through Flock data.
- He also referenced a 2020 "stranger-on-stranger" child abduction case in Georgia where a child was located and rescued within hours after the suspect vehicle was identified through Flock.

Addressing an ACLU letter that had been received, Captain Alburn acknowledged that there is currently no specific statewide statutory framework governing ALPR use, although multiple legislative proposals have been introduced. He clarified that the Town of Bristol is not being asked to enter into any

contract directly with Flock; instead, the contract will be between the Rhode Island State Police and the company. The State Police will pay the cost of the camera (approximately $3,000 per year) for a three-year trial period, and Bristol would not bear the expense. The State Police are in the process of drafting a stringent statewide policy for use of the cameras, accompanied by memoranda of understanding (MOUs) with participating agencies. Those MOUs will explicitly prohibit sharing any information for immigration-enforcement purposes with ICE, Customs and Border Protection, or similar federal agencies. He noted that 39 cameras are planned statewide and that he wants to ensure the program is deployed safely and responsibly.

In response to questions from Vice Chairwoman Parella, Captain Alburn confirmed that the proposal before the Council involved a single Flock camera to be located on the Bristol side of the Mount Hope Bridge. Vice Chairwoman Parella asked about the longer-term vision for the program: whether it would eventually involve cameras every few miles on major roads such as Routes 114 and 136, and what Bristol might be "getting itself into" over time. Captain Alburn indicated that there are already Flock cameras deployed in roughly 14 cities and towns, including locations on large retail buildings (Home Depot, Lowe's), Rhode Island College, various housing authorities, and certain schools. His broader goal is a statewide network that allows all Rhode Island law enforcement agencies to access data when appropriate, so that, for example, if a crime occurs in Bristol and the suspect vehicle originates in Central Falls, the vehicle can be tracked across communities. He emphasized that cameras are geographically spread out and not concentrated in a way that would create overly dense surveillance in any one corridor.

Vice Chairwoman Parella also raised concerns she had seen discussed online regarding potential use of ALPR data by ICE and similar agencies. Captain Alburn reiterated that existing MOUs in Rhode Island require participating agencies not to share Flock data with ICE or CBP and that the State Police intend to incorporate similar safeguards going forward. She indicated that she understood the system is aimed at tracking suspect vehicles in serious cases and at determining their direction of travel, rather than enabling generalized tracking of ordinary drivers. She generally expressed support for the concept, while focusing her questions on scope and future intent (number of cameras and spacing over time).

Councilman Ley thanked Captain Alburn for his presentation and acknowledged the value of the work being done by both the State Police and the Bristol Police Department but stated that he had

significant concerns about the technology and how it might evolve. He noted that in 2022 the Town approved a one-year pilot program for a Flock camera in Bristol, and that since that time there had been dramatic advances in artificial intelligence and surveillance-related capabilities nationally. He reported that several constituents had raised concerns with him and posed a series of questions on their behalf.

Councilman Ley asked where the previously installed camera had been located and whether it was still in place. There was some discussion among staff and police, and Chief Lynch confirmed that the camera used for the 2022 pilot had been removed after the conclusion of that program. He noted that the original location had been selected in consultation with the company to maximize plate readability in both directions, and that Flock had handled the permitting on state-controlled property. It was suggested that any new camera would likely be in a similar general location.

Councilman Ley then asked what procedures exist to decommission cameras that are no longer in use. Captain Alburn stated that Flock has agreed, as part of its terms and conditions, to remove any camera when it is no longer needed. Councilman Ley further expressed concern that a camera installed in 2025 was unlikely to have the same capabilities as the same camera in 2028 or beyond, due to software upgrades and new features. He asked how municipalities would be notified if Flock or the State Police added capabilities or changed how the system could be used, and whether he would, in effect, be endorsing only the current version of the technology or its future, potentially more powerful iterations. He indicated that this uncertainty made him uncomfortable supporting the program.

In response, Captain Alburn stated that the State Police' Planning and Research Unit continually updates policies and MOUs to account for changes in technology and that accountability is a core priority. He clarified that some features referenced by critics, such as "noise" monitoring, are separate products and not functions of the Flock ALPR cameras themselves.

Chief Lynch addressed the Council and recalled that when he came before the Council in 2022 to propose the pilot program, he did so in his capacity as president of the Rhode Island Police Chiefs Association and chair of its legislative committee. He stressed that the technology being considered is specifically a license plate reader, not a facial-recognition system, and that the Association has not supported facial recognition. He stated that myths about facial recognition and other "nefarious" uses

are often used to undermine the Flock program, but that the Bristol Police Department's policy makes clear that any change in the system's functionality would be brought before the Council. He recommended that the Council request a similar obligation from the State Police.

Chief Lynch stated that he fully endorses the proposed State Police camera, as he did the 2022 pilot, and that during his tenure he has been careful to safeguard residents' civil rights and maintain ethical and professional standards. He explained that Flock data in Rhode Island is not permanently stored, and that information not tied to an active investigation is automatically purged after 30 days. He reported that he had consulted with Cranston Police Chief Michael Winquist, who leads the Chiefs' work on Flock, and that Chief Winquist had indicated:

- there has been no sharing of Flock data with ICE;
- there has been no court challenge, restraining order, or similar action alleging misuse of Flock data in Rhode Island; and
- the system has been used professionally and successfully by Rhode Island law enforcement since its introduction.

Chief Lynch also noted that constitutional questions about ALPRs have been litigated and that the use of license-plate readers of this type has been upheld, as they collect information (registration plates) that is already visible in public.

Councilman Ley thanked the Chief for his comments and reiterated his appreciation and trust in both the Chief and the State Police. He then asked whether Flock data could be shared with other states. Captain Alburn replied that interstate sharing is possible only if there is an agreement in place and that other agencies cannot search Rhode Island's cameras without explicit permission under an MOU. He referenced, as one example, a New Jersey program covering the I-95 corridor, but stated that his current focus is on a Rhode Island-based network.

Councilman Ley expressed that his core concern lies not with current Rhode Island officials but with the potential future expansion of surveillance and the possibility that data could be shared with agencies in other states that might have weaker privacy or civil-liberties protections. He observed that surveillance regimes tend to expand incrementally over generations, with each generation accepting a higher baseline of

monitoring. He stated that while safeguards can be built into policies, he is worried about whether the community will regret decisions made ten years from now. He thanked the Council for the opportunity to put these concerns on the record and indicated that, for these reasons, it would be difficult for him to support the proposal.

Turning to questions of data and governance, Councilman Sweeney noted that the Council's goal is to keep the community safe while respecting residents' privacy and trust. He stated that his questions focused on data ownership, access, retention, and sharing. He confirmed with Captain Alburn that the cameras collect license plate details and a portion of the vehicle but do not capture or process facial recognition. In response to his questions, Captain Alburn also explained that the "owner" of the data is the paying customer—in this case, the Rhode Island State Police—and that data is time-stamped, stored for 30 days, and then automatically deleted unless it has been flagged for investigative purposes. Captain Alburn further confirmed that Flock data is not shared with ICE or other federal immigration enforcement agencies.

Councilman Sweeney asked whether there is or will be a written policy that the Council can review, as well as a clear MOU outlining terms of use. Captain Alburn stated that the State Police Planning and Research Unit is currently drafting the policy and that he has an upcoming meeting with Flock to finalize deployment details, data retention, and policy language. He committed to providing the completed policy to the Town once it is finalized and noted that the MOU, which will run alongside the policy, may provide additional assurances on issues of concern to the Council. Councilman Sweeney responded that he would not be comfortable voting to approve the installation until he had reviewed the policy and MOU to fully understand what the camera will do, how data will be used and protected, and how the Town will maintain the trust of its residents.

Councilman Teixeira stated that most of his questions had been addressed by the Captain, the Chief, and his colleagues. He noted that he has lived in Bristol for 55 years and has previously served as Town Administrator and Director of Public Safety, and that he therefore understands both the logistical realities and the public-safety needs involved. He indicated that he feels generally comfortable with the proposal but also respects the questions surrounding policy and the MOU and believes those should be clearly addressed.

Vice Chairwoman Parella revisited the broader context of public surveillance, noting that residents are routinely captured on cameras in schools, on red-light and speed-violation systems, and on private Ring doorbells and other security systems. She observed that footage from such systems is now frequently used in news reports and investigations. She stated that she does not personally feel that she would be "tracked" in any special way by a Flock camera located at the bridge, and that she believes she is far more likely to be recorded by other cameras in daily life. She reiterated her earlier questions about ultimate scope—how many cameras and where—and indicated that while she believes the Town should be cautious about the number of cameras and the overall reach of surveillance, she is not particularly opposed to the single camera proposed in this instance, especially with clear limits in place. She asked how many communities currently use Flock cameras and how many the State Police are approaching; Captain Alburn responded that 22 communities are participating (17 with cameras already installed and 5 awaiting installation).

Chairman Calouro then offered remarks summarizing his perspective. He stated that the Council holds the Bristol Police Department and Chief Lynch in very high regard and that the Chief, in turn, has expressed the same level of respect for the Rhode Island State Police. He emphasized that it is the Council's obligation to ask difficult questions and elevate concerns on behalf of residents, and he agreed that issues of privacy, data use, and policy must be addressed. At the same time, he expressed an inherent trust in both the Chief and the State Police and stated that nothing in their conduct suggests that the system would be used in an improper or unprofessional manner. He cited the life-saving value of Amber Alerts and Silver Alerts, noting that such tools have had real-world impact for families, including his own extended family members who have suffered from Alzheimer's. He concluded that, in his view, the benefits of the proposed system outweigh the fears, provided that appropriate safeguards are in place.

Chairman Calouro recommended that the Council continue the agenda item until the State Police provide a written policy and MOU. He stated that, as part of any approval, he would want an explicit commitment that the Town will be notified of any future policy or capability changes—such as the addition of facial recognition or other new uses—and that if the technology were ever used for purposes beyond those described to the Council, the Town would have the ability to revisit or withdraw its consent.

DRAFT

Town Administrator Contente asked for clarification on who would have access to the system and what procedures would govern its use in typical scenarios, such as a home invasion where a neighbor has captured a license plate. Captain Alburn replied that the intent is to provide access to every Rhode Island law-enforcement agency, but with defined limitations on who within each agency can use the system and under what conditions. He anticipated that access would likely be limited to designated supervisory or investigative personnel, consistent with the preferences of each police chief, and that all users would be required to complete Flock training. In response to further questions from the Town Administrator, Captain Alburn confirmed that the use of the system would be logged and tied to case numbers or report numbers in a manner similar to queries in NCIC, and that such controls would be incorporated into the policy.

Following the discussion, Councilman Sweeney stated that, given the outstanding questions, he would support continuing the matter. He proposed that consideration of the request be continued to the Council's December 10, 2025 meeting, or until such time as the Council receives a written policy and/or memorandum of understanding from the Rhode Island State Police clearly defining the scope of the system, including (but not limited to):

- the number and location(s) of cameras proposed for Bristol;
- data retention and automatic deletion standards;
- data ownership and access controls; and
- the terms governing sharing of data with other agencies.

Councilman Ley suggested that any such documentation should also specifically address whether and how data may be shared with law-enforcement agencies in other states, particularly where other jurisdictions may have weaker privacy or civil-liberties safeguards, and should articulate clear rules around interstate data sharing and data collection.

The Council, by consensus, agreed to continue the matter in order to allow time for the State Police to finalize and transmit the written policy and MOU for Council and public review prior to any vote on the installation of the proposed Flock camera in Bristol.

G. Appointments

G1. Conservation Commission - 3 three-year terms set to expire December 2028

a. Lindsay Green, 73 Union Street - interest/reappointment

b. Craig Fisher, 25 Sunset Road - interest/reappointment

Sweeney/Teixeira– Voted unanimously to reappoint Lindsay Green and Craig Fisher to the Conservation Commission with a term set to expire in December 2028

G2. Juvenile Hearing Board - 1 three-year term set to expire December 2028

a. Oryann Lima, 73 Franklin Street - interest/reappointment

Parella/Teixeira– Voted unanimously to reappoint Oryann Lima to the Juvenile Hearing Board with a term set to expire in December 2028

G3. Capital Project Commission - 1 five-year term set to expire May 2030

a. Kevin Manuel, 282 Chestnut Street - interest/appointment

Teixeira/Ley – Voted unanimously to appoint Kevin Manuel to Capital Project Commission with a term set to expire in May 2030

Prior to the vote, Councilman Teixeira noted that because Mr. Manuel had already been interviewed by the Town and currently serves on other Town boards, he did not believe an additional interview was necessary. He therefore recommended Mr. Manuel's appointment to the Capital Projects Commission.

DRAFT

At the conclusion of the board appointments, Chairman Calouro took a moment to express his deep gratitude and appreciation for all members of the community who volunteer their time to serve on one of the town's many boards and commissions. He acknowledged the invaluable contributions of these individuals, recognizing their commitment to the betterment of the community.

H. Old Business

H1. Review and adopt proposed language establishing requirements for diagrams, sketches, and/or photos to be submitted with Dancing & Entertainment Licenses and Liquor Licenses to ensure clear depictions of the licensed premises
(Continued discussion from July 23, 2025)

a. Draft requirements

Sweeney/Teixeira– Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on December 10, 2025

Prior to the vote being taken, Chairman Calouro thanked Town Clerk Cordeiro for her work in drafting the proposed requirements and language, noting that this effort stemmed from the Council's discussion in July regarding the need to update and formalize these standards. He further noted that the new requirements would apply to both dancing and entertainment licenses as well as liquor license applications. Chairman Calouro explained that while applicants had long been asked to submit basic sketches of their premises, the level of detail and clarity had varied widely. As a result, Council members, public safety officials, and the public often lacked sufficient information to fully assess the layout, use, and potential safety considerations of establishments seeking D&E or liquor licenses.

The newly adopted requirements specify that, beginning with the next license cycle, all applicants must submit clear, legible, and detailed diagrams, sketches, and/or recent photographs of the licensed premises. These materials must accurately depict the physical layout, including floor plans showing major fixtures such as dance floors, stages, customer seating, bars, entrances and exits. Photo submissions must sufficiently illustrate room size, overall configuration, and the

relationship between key areas, such as seating relative to performance or bar spaces.

This documentation is intended to accompany the application packet and will assist the Council and relevant public safety departments in evaluating compliance with occupancy and egress codes, the suitability of the space for the proposed activities, potential impacts on crowd flow and safety, and whether the operation aligns with the applicant's stated intent.

Council members emphasized that standardized visual documentation would enhance fairness and consistency among applicants, improve transparency for the public, and strengthen the ability of fire marshals and other safety officials to review and later inspect spaces for compliance.

It was clarified that these requirements will not apply to applications currently under review but will take effect for all new and renewal applications beginning with the next license cycle. The proposed recommendations will be forwarded to the Town Solicitor to draft ordinance language reflecting the changes for future Council consideration.

H2. Discussion and Consideration of Resolution regarding the General Homestead Law, allowing mixed-use/combination properties to be eligible for an exemption on the portion of the residential property **(continued from October 1, 2025 & October 22, 2025)**

a. Draft Resolution (H2-11-12-2025)

b. Draft Legislation (H2-11-12-2025)

Sweeney/Teixeira – Voted unanimously to approve transmittal of this draft legislation to the local members of the General Assembly and to authorize the Clerk to send to the General Assembly a resolution in support of same.

Prior to the vote being taken, Councilman Sweeney noted that the Tax Assessor would be responsible for fairly determining the eligible residential percentage for each property, ensuring expanded eligibility while maintaining fairness and clarity in the Town's tax policy.

I. Other New Business Requiring Town Council Action

I1. To consider and adopt a resolution formalizing the Town's past practices regarding Background Check (BCI) procedures into a written policy for board, committee, and commission appointments

a. (draft) resolution

Sweeney/Teixeira-Voted unanimously to adopt the BCI Policy Resolution as amended.

Prior to the vote, Clerk Cordeiro noted that an updated version of the proposed policy—containing amendments to the document included in the meeting packet—had been provided to the Council as a "received at the meeting" item. Chairman Calouro expressed gratitude to all who contributed to drafting the policy. The Council then considered a draft resolution to formalize the Town's policy and practice regarding background checks (BCIs) for appointments to boards, committees, commissions, and other Town appointments.

During discussion, the Town Solicitor explained that the amended policy broadened the background check requirement to apply not only to boards and commissions but also to all Town appointments. This revision was made to eliminate ambiguity and ensure that every official appointment is subject to a uniform BCI process.

The Solicitor also addressed the contents of "Exhibit A," attached to the resolution, noting that it provides the checklist outlining the procedures for conducting background checks. Chairman Calouro stated that the updated policy promotes fairness, consistency, and transparency, safeguarding both the public interest and the integrity of the appointment process. He further explained that for boards or committees with no interaction with minors, a full BCI may not be required upon reappointment; however, appointees would be required to submit a signed disclaimer affirming that no circumstances have changed. The policy also identifies offenses that would automatically disqualify an individual from appointment, including crimes such as murder, theft-related offenses, first- or second-degree child molestation, sexual assault, and other serious felonies. Any questionable findings not explicitly listed would be forwarded to the Council for review during Executive Session.

Council members emphasized the importance of uniformity, accessibility, and clear standards for all applicants, with the goal of minimizing potential bias and ensuring consistent application of the policy.

I2. Town Clerk Cordeiro request to amend Parking Ordinance Language (Chapter 16 Motor Vehicles and Traffic, Article V Stopping, Standing, and Parking, Section 16-145 (9) **(changing Violation wording)**

a. Draft Ordinance

Sweeney/Teixeira– Voted unanimously to refer this matter to the Town Solicitor so that he may draft ordinance language for Council consideration on December 10, 2025

Prior to the vote being taken, council members discussed the proposed amendment to clarify the ordinance governing parking with the vehicle's left wheels to the roadside ("wrong side" parking).

Clerk Cordeiro noted that the proposed change aimed at making the rule clearer. Concerns were raised about how the amendment might affect ticketing and costs associated with ordering parking tickets . The council referred the matter to the town solicitor for draft ordinance language changes for review.

I3. Chief Lynch, Bristol Police Department - report on School Bus Safety Legislation and for council consideration to support a resolution to have the school department proactively review this legislation to include considering a RFQ like other communities.

Teixeira/Sweeney– Voted unanimously to refer this matter to the Town Solicitor so that he may draft a resolution regarding School Bus Safety for Council consideration on December 10, 2025

Prior to the vote being taken, Chief Lynch provided an informational update regarding recent state legislation affecting school bus safety requirements. He explained that, in his role with the Rhode Island Police Chiefs' Association, he closely monitors legislative changes and wanted to proactively alert the Council, School Department, and School Committee of upcoming mandates. He noted that the Bristol Warren Regional School District leases its school buses, and most busing contracts are multi-year; therefore, future compliance should be considered now.

Chief Lynch outlined the following legislative requirements:

- Beginning in 2027, all newly manufactured school buses must be equipped with automated stop-arm camera systems that activate when the stop arm is deployed and record any vehicles that unlawfully pass a stopped school bus.
- By 2032, all existing buses in service, regardless of year, must be retrofitted with this equipment.
- The Police Department will be required to establish a secure conduit with whichever vendor the School Department contracts with, in order to receive and review captured violations for enforcement.

He noted that the City of East Providence has already begun proactively addressing these requirements and has issued an RFQ (which he provided as an example), successfully negotiating terms whereby they did not have to purchase the monitoring equipment despite changes in the funding formula. Historically, monitoring companies received 70% of violation revenue in exchange for providing equipment; however, that percentage has since been reduced, making contract negotiation more favorable for municipalities.

Chief Lynch emphasized:

- The statute places responsibility on the School Committee to contract with a vendor.
- The Police Chief must sign off on the program's operational requirements.
- Any violation issued through the system must be reviewed and sustained by a police officer before a citation is mailed or served.
- A portion of any violation revenue is directed to the Town.

DRAFT

Chief Lynch also advised he will soon present a request for a second School Resource Officer (SRO) for the Bristol schools and noted that operating an SRO program involves significant ongoing expenses, including potential costs associated with a future comfort/therapy dog to replace Brody, who retired with Officer Medeiros. He expressed that one function of the new SRO would be coordinating with the bus-monitoring vendor and processing violation reviews.

Because of these anticipated expenses, he suggested that proceeds generated from school bus stop-arm violations be directed to support the School Resource Officer program, acknowledging that while donations and grants assist with costs, the program requires sustainable funding.

Chairman Calouro asked the Chief what the appropriate next steps would be and whether he was requesting that the Council forward this information to the School Committee and Superintendent.

Chief Lynch responded that while the School Committee is typically well aware of new legislation, he wanted to ensure they were informed early, given that other communities are already taking proactive steps. He reiterated that multi-year vendor contracts could potentially avoid any direct cost to the Town and that any decision regarding the allocation of violation proceeds ultimately rests with the Council.

Councilman Sweeney expressed his support, noting that the system improves child safety at bus stops and helps prevent avoidable accidents. He supported forwarding the matter to the School Committee.

Clerk Cordeiro noted that, while she understood the Chief’s perspective that directing violation proceeds to the SRO program could be helpful, she emphasized that the Council should also be mindful that these tickets would not be processed through the Rhode Island Traffic Tribunal (RITT) but instead redirected through the local municipal system. This would create an additional administrative burden on Town staff. She suggested that if revenue from the program is allocated, the Council may wish to consider dividing the proceeds between the SRO program and the Clerk’s Office to ensure adequate support for the staff responsible for processing the violations.

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. Bid 1075 - Heat Pump System - Water Pollution Control Facility

Teixeira/Parella– Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro presented the following bid tabulations for the bids received, as outlined below:

- Cold Masters In the amount of $20,000.

K. Special Reports

K1. BCWA Tri-Town Monthly Report - October 23, 2025

Teixeira/Sweeney– Voted unanimously to receive and place this matter on file.

L. Town Solicitor

L1. (Draft)Resolution, pursuant to Town Charter section 208 (c), to sell Town Property on Greenway Drive, Plat ~~1059~~, 159 Lot 1057 **(call for public Hearing on December 10, 2025)**

a. Director Williamson - Surplus land on Greenway Drive- AP ~~1059~~ 159, lot 1057

Parella/Teixeira– Voted unanimously to amend the resolution as proposed by the Town Solicitor and to call for public hearing on December 10, 2025

DRAFT

Prior to the vote, Clerk Cordeiro noted a typographical error, clarifying that the plat number "1059" should correctly read "159." Solicitor Ursillo advised that he recommend one additional edit to the draft resolution to maintain consistency with the Town's past practice. Specifically, he proposed adding the clause, "subject to a higher bid from any interested person upon the same terms and conditions, on or before December 10, 2025," at the end of Paragraph 1, following the "Now, therefore, be it resolved" section.

M. Executive Sessions

M1. Town Administrator Contente requests an Executive Session pursuant to RIGL § 42-46-5(a)(5), Discussion or consideration related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property, wherein advanced public information would be detrimental to the interest of the public.

Sweeney/Teixeira -Voted unanimously to convene in Executive Session pursuant to RIGL Section 42-46-5 (a)(5), Discussion or consideration related to the acquisition or lease of real property for public purposes, or of the disposition of publicly held property, wherein advanced public information would be detrimental to the interest of the public at 8:57 PM.

Teixeira/Ley – Voted unanimously to resume open session and seal the minutes of the Executive Session at 10:25pm.

Solicitor Ursillo announced that a motion was made and voted on in Executive Session

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Rogers Free Library Board of Trustees - Meeting Minutes July 17, 2025

(CA) AA2. BCWA- Meeting Minutes Sept. 25, 2026

(CA) AA3. Bristol Harbor Commission Meeting Minutes - October 6, 2025

(CA) AA4. Conservation Commission Meeting Minutes - September 2, 2025

(CA) AA5. Harbor Commission Meeting Minutes - November 3, 2025

(CA) AA6. Bristol Fire Department Board of Engineers Meeting - November 3, 2025

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) BB1. Tax Assessor Leadem - Recommended Abatement & Additions as of October 28, 2025

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) CC1. Treasurer Carulli - Year-to-Date Actual Budget Report - October 2025

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) DD1. Resolution 2025-10-01-H1 - Supporting Legislative Amendment Relating to Blithewold Tax Exemption (signed)

(CA) DD2. Citation - Roger Belmore (signed)

(CA) DD3. Citation - Paul Drolet (signed)

(CA) DD4. Citation - Jacob Gartner (signed)

(CA) DD5. Citation - Kathleen Francis (signed)

(CA) DD6. Citation - William Stozier (signed)

DRAFT

(CA) DD7. Citation - Ernest Cafolla (signed)

(CA) DD8. Citation - Raymond Houle (signed)

(CA) DD9. Citation - James Boylan (signed)

(CA) DD10. Citation- Town Administrator Contente- Bristol Sports Club- Man of the Year 2025 (signed)

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) EE1. Narragansett Electric and Verizon request to install stub pole 3-84 and service pole 7 Massasoit Avenue, centerline of the intersection of Massasoit and Beatrice

a. recommendation - Town Administrator and Director of Public Works

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. RI DEM - Distribution of Class A Biosolids- Bristol , RI Compost Modified order of Approval No. 1315

(CA) GG2. Town Administrator Appointee - Reappointment Bristol Building Code of Appeals Board - Susan Rabideau

(CA) GG3. Reappointment Bristol Capital Projects Commission - Michael Cabral

(CA) GG4. Town Clerk Cordeiro Letter of appreciation to Mr. Matthew Cabral in recognition of his dedicated service to the Town of Bristol as a member of the Personnel Board.

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

DRAFT

Approval of consent agenda = "motion to receive and place these items on file"

(CA) HH1. BCWA- Board of Directors Meeting, October 23, 2025

(CA) HH2. BCWA- Finance Committee Meeting, October 22, 2025

(CA) HH3. Technical Review Committee Meeting - October 23, 2025 @ 9:30 am

(CA) HH4. Technical Review Committee Meeting - October 23, 2025 @ 10:00 am

(CA) HH5. Planning Board Comprehensive Plan Update Meeting - Thursday, October 23, 2025

(CA) HH6. Rogers Free Library Board of Trustees - Agenda October 23, 2025

(CA) HH7. Recreation Board Meeting-Wednesday October 29, 2025

(CA) HH8. Bristol Fourth of July Committee Patriotic Exercises Sub Committee Meeting - November 3, 2025

(CA) HH9. Bristol 250th Commission Meeting - October 21, 2025

(CA) HH10. Bristol Planning Board Technical Review Committee Meeting - October 28, 2025

(CA) HH11. Bristol Planning Board On-Site Meeting - October 30, 2025

(CA) HH12. Zoning Board of Review Meeting - November 3, 2025

(CA) HH13. Harbor Commission Meeting - November 3, 2025

(CA) HH14. Conservation Commission Meeting - November 10, 2025

(CA) HH15. Capital Projects Commission Meeting - November 4, 2025

(CA) II. Claims (Referrals)

DRAFT

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

(CA) II1. David Clegg, 7 Hearthwood, Barrington - claim for damages

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. Jereme Beller, 500 Wood Street - request for curb cut on Franklin Street

a. recommendation - Town Administrator and Director of Public Works

(CA) KK2. Scott Throwe, 10 Duffield Road - request for curb cut

a. recommendation - Town Administrator and Director of Public Works

(CA) KK3. Adriano Andrade, 1245 Hope Street - request for curb cut

a. recommendation - Town Administrator and Director of Public Works

There being no further business, upon a motion by Vice Chairwoman Parella, seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 10:25 pm.

_____

Melissa Cordeiro, Town Clerk
Council Clerk

DRAFT

A2. Town Council Executive Session Meeting Minutes (sealed, council only) – November 12, 2025

Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

October 16, 2025

TO: Melissa Cordeiro, Town Clerk

FROM: Diane M. Williamson, Director

RE: Surplus Land on Greenway Drive AP 1059, Lot 1057

As directed by the Town Council, the above parcel has been offered for sale to the abutting property owners subject to the terms as outlined in my August 21, 2025 letter to them. Only one abutting property owner, Selcan and Marlon McKenzie, has expressed interest in acquiring the parcel and they understand and agree to the terms of the offer.

Attached is the correspondence received from the McKenzies and my August 21,2025 letter.

I am forwarding this to you and request that this matter go before the Town Council to schedule a public hearing.

Thank you.

Attachments

Selcan and Marlon McKenzie
56 Greenway Drive
Bristol, RI 02809

Diane M. Williamson
Director, Department of Community Development - Town of Bristol
10 Court Street
Bristol, RI 02809

RE: Surplus Town Land on Greenway Drive, Assessor's Plat 159, Lot 1057

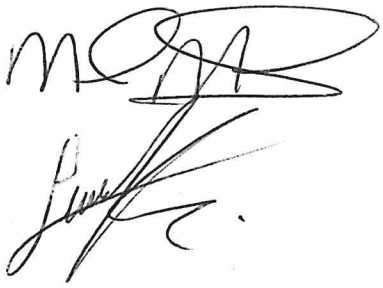
Dear Diane M. Williamson:

We, Selcan and Marlon, are interested in purchasing the above-mentioned town-owned parcel and do understand and agree to the terms of the offer.

Note: We have an upcoming trip planned and won't be able to attend a public hearing (in person) until after October 10th.

Sincerely,

Selcan and Marlon McKenzie



8-29-2025

Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

August 21, 2025

TO: Selcan and Marlon McKenzie, 56 Greenway Drive
Hilda and Jaime Lima/ Maria E. Carvalho, Life Estate, 46 Greenway Drive
Davide C. Broccoli, 60 Sowams Drive

FROM: Diane M. Williamson, Director

RE: Surplus Town Land on Greenway Drive, Assessor's Plat 159, Lot 1057
450 square feet of land approximately 5 ' wide by 90' long (see map enclosed)

This is to inform you that the above- mentioned Town- owned parcel is being declared surplus and offered for sale. As the abutting property owners to this strip of land, the Town is offering it to you for purchase subject to a public hearing and Town Council approval.

The terms of the offer are as follows:

1. The minimum sale price is $1,200 which is based on the Tax Assessor's current property assessment, but if more than one of you express interest, it will be sold by sealed bid;
2. The purchaser will be responsible to pay for the cost of the public hearing notice;
3. The purchaser will be responsible to pay for preparation of the deed;
4. The purchaser will be responsible to merge the parcel into their lot with the Tax Assessor's Office.

A written response is needed to indicate if you are interested or if you are not interested.

Please respond in writing to me at Diane M. Williamson, Director of Community Development, 10 Court Street, Bristol, Rhode Island 02809 by September 5, 2025.

Please don't hesitate to call if you have any questions at 253-7000 ext. 126.

Thank you.

cc: Kristopher Leadam, Bristol Tax Assessor

Greenway Drive - Surplus Town Land

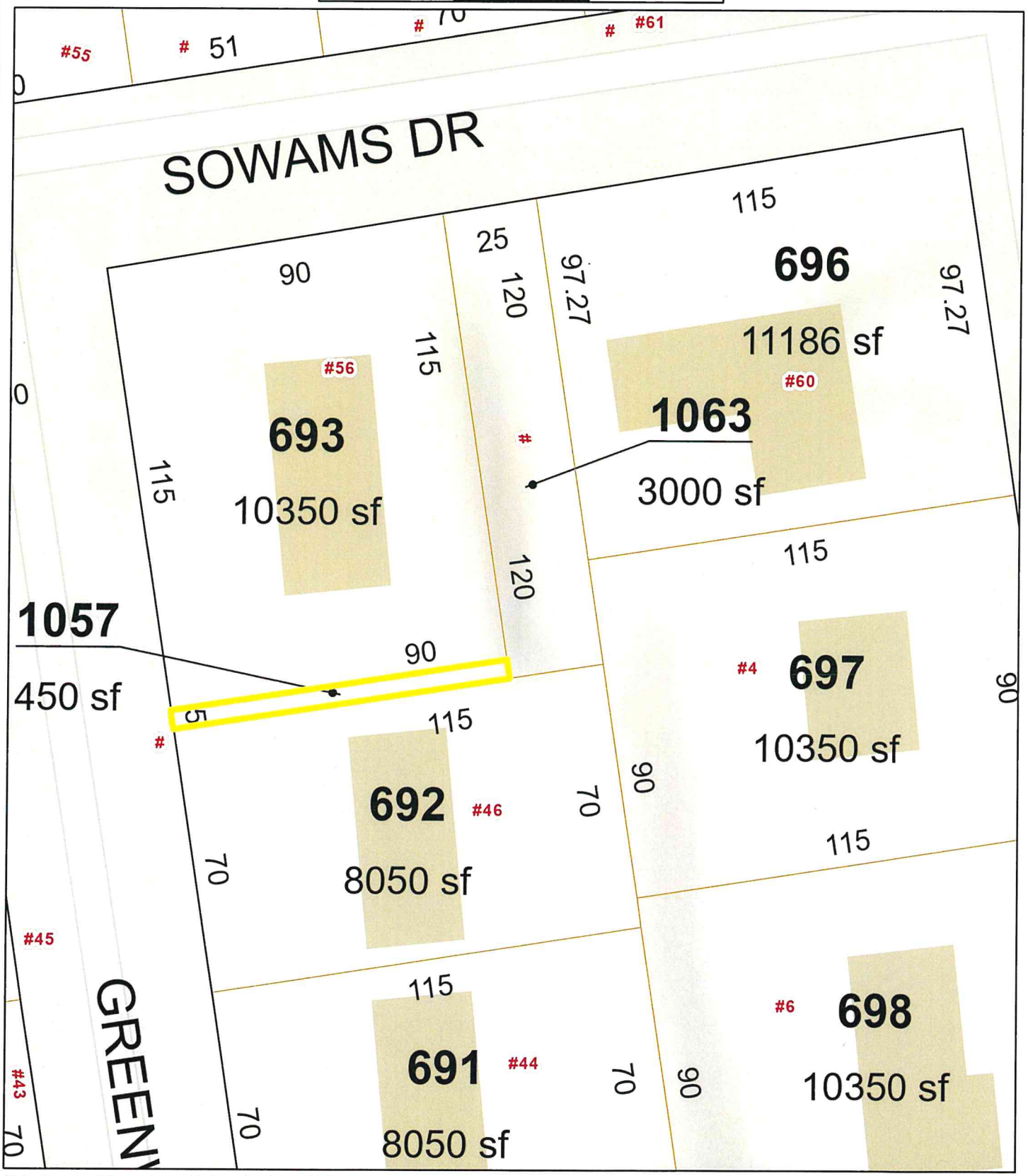
Town of Bristol, RI

1 inch = 36 Feet

0 36 72 108

August 21, 2025

CAI Technologies
Precision Mapping. Geospatial Solutions
www.cai-tech.com



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

TOWN OF BRISTOL
NOTICE OF PUBLIC HEARING

Notice is hereby given that the Bristol Town Council will conduct a public hearing on Wednesday, December 10, 2025, during the regular Town Council meeting, 7:00 PM in the Bristol Town Hall, Council Chambers, 10 Court Street, to consider the intended sale of property owned by the Town of Bristol located at:

Surplus Land on Greenway Drive
Tax Assessor's Map Plat 159, Lot 1057
Bristol, Rhode Island

This public hearing is held in accordance with the Charter of the Town of Bristol, Article 2, Section 208, Subsection (c).

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office at 253-7000 - 72 hours in advance.

Per order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

Legal Ad
November 20 & 27, 2025

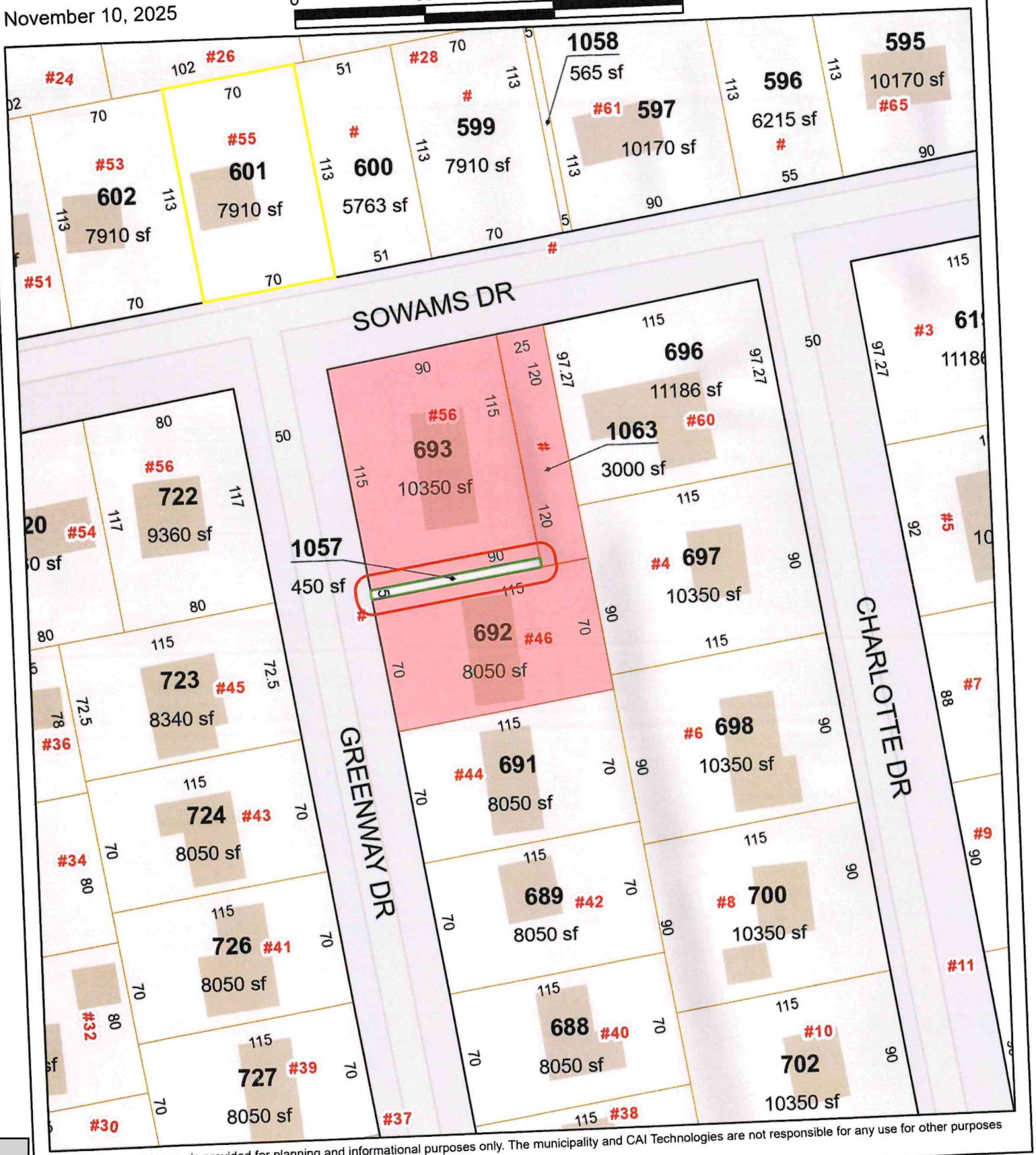
Town of Bristol, RI

1 inch = 68 Feet

0 68 136 204

November 10, 2025

CAI Technologies
Precision Mapping. Geospatial Solutions
www.cai-tech.com



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BROCCOLI, DAVIDE C.
60 SOWAMS DR
BRISTOL, RI 02809

CARVALHO, MARIA E. LIFE E
LIMA, HILDA & JAIME ETUX
46 GREENWAY DR
BRISTOL, RI 02809

KARA, SELCAN & MCKENZIE,
56 GREENWAY DR
BRISTOL, RI 02809

Selcan and Marlon McKenzie
56 Greenway Drive
Bristol, RI 02809

TOWN OF BRISTOL, RHODE ISLAND
TOWN COUNCIL RESOLUTION
AUTHORIZING THE SALE OF REAL PROPERTY OF THE TOWN

WHEREAS, the Bristol Town Council is authorized by Sec. 207(c) of the Town Charter to provide for the sale of Town lands; and

WHEREAS, the Council has received a petition from Selcan and Marlon Mckenzie, of 56 Greenway Drive, to authorize the sale of the subject property, described as Plat #159 Lot #1057 on Greenway Drive (the "Subject Property"); and

WHEREAS, although the Council is generally adverse to authorizing the sale of Town Property, at its May 7, 2025, meeting, the Council found that the Subject Property is unique in that it is a narrow strip of land that does not provide access between streets, contains no utilities or infrastructure, has no practical municipal use, and, further, the Police Chief, Fire Chief, DPW Director, Director of Planning & Community Development, Tax Assessor, and Town Manager each gave a recommendation to the Council either supporting the sale or otherwise not opposing the sale of the Subject Property; and

WHEREAS, at the direction of the Town Council, the Town gave notice to direct abutters of the proposed sale, giving the abutters an opportunity to express interest or concerns; and

WHEREAS, the only responsive abutter received through this process was from Selcan and Marlon Mckenzie and the Mckenzies' offer to purchase satisfies the minimum value established for the sale of the Subject Property by the Town Assessor, which is one thousand, two hundred dollars ($1,200.00); and

WHEREAS, the Mckenzies have also agreed to cover all costs associated with the sale, including advertising, deed recording, and any other conveyance-related expenses, and also the costs of the public notice for the sale of this land; and

WHEREAS, the Mckenzies have agreed that they shall be responsible for taking all steps necessary and covering all costs necessary for merging the Subject Property into their property located at 56 Greenway Drive with the Tax Assessor's office.

NOW, THEREFORE, BE IT RESOLVED:

1. The Bristol Town Council, pursuant to Sec. 207(c) of the Town Charter, hereby authorizes the sale and conveyance of the Subject Property to Selcan and Marlon Mckenzie, 56 Greenway Drive, pursuant to all terms and conditions outlined above; subject to a higher bid from any interested person upon the same terms and conditions, on or before December 10, 2025, and

2. This resolution shall take effect upon passage.

By Vote of the Town Council on the____ day of _____, 2025

ATTEST:

_____

Melissa Cordeiro, Town Clerk & Council Clerk

2ND READING

PROPOSED ORDINANCE
NO. 2025-09

AMENDMENT OF THE ORDINANCES OF THE TOWN OF BRISTOL REGARDING SEWERS AND SEWER DISPOSAL

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Section 22-109, 22-235, 22-236, AND 22-316 of the Town Code be amended as follows:

Sec. 22-109. Operation and maintenance.

(b) Every owner and resident of the town shall be entitled to a partial reimbursement for biannual pumpings or cleanings of such residential private sewage disposal system. Reimbursement will be:

(1) Upon application to the town treasurer;

(2) No more than twice a year;

(3) No more than the actual cost to the resident; and

(4) No more than a maximum of $~~50~~75.00 for each pumping.

Sec. 22-235. National categorical pretreatment standards.

(b) National categorical pretreatment standard for a particular industrial subcategory shall immediately ~~supercede~~ supersede the applicable limitation imposed under sections 22-236 and 22-237 if more stringent than the limitation imposed under these sections.

Sec. 22-236. Local limits.

(a) No user shall discharge or cause or allow to be discharged, either directly or indirectly into the POTW any substance, water, or wastewater which has concentrations of substances listed below in excess of the assigned daily maximum discharge limitations and/or which has concentrations of substances listed below in excess of the assigned monthly average discharge limitations. These limitations specifically apply where wastewater is discharged to any part of the POTW, there will be no waivers or exceptions granted with respect to compliance with any of the limits listed below, and the POTW has the authority to establish individual user local limits, pursuant to 40 CFR 403.5(c), if the user is at high risk of violation, pass-through, or interference.

Constituent	Daily Maximum Concentration (Milligrams per liter)	Monthly Average Concentration (Milligrams per liter)
Biological oxygen demands	~~4,000~~2,025	1,520
Total suspended solids	~~4,000~~2,000	1,500
Arsenic	0.40	---
Cadmium	0.11	---
Chromium (total)	2.77	1.71
Copper (total)	3.38	2.07
Cyanide (total)	1.20	0.65

Mercury	0.24	---
Lead (total)	0.69	0.43
Nickel (total)	~~3.98~~1.41	---
Selenium	0.51	---
Silver (total)	0.43	0.24
Zinc (total)	~~1.05~~2.61	1.48
pH*	5.5 - 9.5 S.U.	5.5 - 9.5 S.U.
Oil & Grease	100	---
Total toxic organics (TTO) summation of all quantifiable values greater than 1.00 milligram per liter for any single toxic organic listed in EPA methods 608, 624 and 625.	2.13	---
Total toxic organics (TTO) any single parameter	1.00	---

* pH Levels shall be within the acceptable range of 5.5 to 9.5 S.U.

(b) Persons subject to state or federal categorical pretreatment standards may, as a condition of their wastewater discharge permit, be required to meet more stringent standards than those listed in subsection (a) of this section.

(c) The Pretreatment coordinator may approve persons classified under SIC code 2082 (Malt Beverages), 2084 (Wines, Brandy and Brandy Spirits), and/or 2085 (Distilled and Blended Liquors) to adhere to mass-based loading limitations. This approval shall be conducted on a case-by-case basis. In such approved cases, the report required by 22-233(d)(1) should indicate the mass of pollutants regulated by pretreatment standards in the effluent of the industrial user. These reports shall contain the results of sampling and analysis of the discharge, including the flow and nature, and concentration or production and mass where requested by the pretreatment coordinator, of pollutants contained therein which are limited by the applicable pretreatment standards. The frequency of monitoring shall be prescribed in the applicable pretreatment standard. All analysis shall be performed in accordance with the procedures established by the director pursuant to section 304(G) of the act and contained in 40 CFR 136 and amendments thereto, or with any other tests or procedures approved by the administrator. Sampling shall be performed in accordance with the techniques in accordance with section 22-243(c). Of the total maximum available industrial load, 106 lb/day of BOD and 105 lb/day of TSS are allocated for use within these SIC codes. 50% of this allocation is reserved for future growth within these SIC codes. Mass load allocations for persons in these SIC codes will be distributed according to their percentage of the flow from all persons in these SIC codes.

(~~c~~d) When the pretreatment coordinator finds that a user has exceeded a ~~daily~~ monthly average surcharge limit of ~~1,250~~ 1,000 milligrams per liter (mg/L) of either biological oxygen demand (BOD) or total suspended solids (TSS), the pretreatment coordinator shall assess a surcharge to such user based on the mass of pollutants discharged above that associated surcharge limit. Surcharges shall be assessed on the per pound cost of treatment for each pollutant ($0.50 per pound), and be a minimum of $50 per quarter, per pollutant in excess of the surcharge limit ~~equivalent to the yearly permit fee for each instance of BOD or TSS discharged, which is over 1,250 mg/L~~.

(~~d~~e) When the pretreatment coordinator finds that a user has exceeded the BOD total daily limit of ~~4,000~~2,025 mg/L and/or the Total Suspended Solids total daily limit of 2,000, the pretreatment coordinator shall fine such user in accordance with section 22-251, section 22-254, and Bristol's Enforcement Response Plan.

(~~e~~f) All surcharges and fines within this section shall be assessed on a per incident basis. In the case of ongoing violations, fines shall be assessed for each day during the period of violation.

(Ord. No. 1999-12, 6-23-99; Ord. No. 2016-12, 8-24-16; Ord. No. 2019-13, 10-30-19; Ord. No. 2022-14, 11-16-22)

Sec. 22-316. Enumeration.

(a) The superintendent shall assess a wastewater discharge application permit fee to all industrial users connected to or discharging to the wastewater facilities based on the following schedule:

(8) Small ~~coffee shops, ice cream shops, smoothie/shake shops, and other small~~ FSEs requiring permits; non-catering religious institutions/banquet halls$75.00

(9) Professional health care facilities, 500,000 or more gallons per year flow$350.00

(10) Professional health care facilities, less than 500,000 gallons per year flow$225.00

(11) Private medical centers, dentists, funeral homes/embalming$125.00

(12) Service gasoline stations, auto body/repair, car washers, marinas, boat repair/manufacturing, small manufacturing/machining$125.00

This ordinance shall take effect upon its passage.

Proposed amendments are available at the Town Hall in the Town Clerk's Office and may be viewed or downloaded from the Town of Bristol website at www.bristolri.gov.

The Town Council will be in session in the Town Hall, Council Chambers, on December 10, 2025.

If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

November 20, 2025

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NO. 2025-09

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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

November 20, 2025

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REGARDING SEWERS AND SEWER DISPOSAL

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(b) National categorical pretreatment standard for a particular industrial subcategory shall immediately ~~supercede~~ supersede the applicable limitation imposed under sections 22-236 and 22-237 if more stringent than the limitation imposed under these sections.

Sec. 22-236. Local limits.

(a) No user shall discharge or cause or allow to be discharged, either directly or indirectly into the POTW any substance, water, or wastewater which has concentrations of substances listed below in excess of the assigned daily maximum discharge limitations and/or which has concentrations of substances listed below in excess of the assigned monthly average discharge limitations. These limitations specifically apply where wastewater is discharged to any part of the POTW, there will be no waivers or exceptions granted with respect to compliance with any of the limits listed below, and the POTW has the authority to establish individual user local limits, pursuant to 40 CFR 403.5(c), if the user is at high risk of violation, pass-through, or interference.

Constituent	Daily Maximum Concentration (Milligrams per liter)	Monthly Average Concentration (Milligrams per liter)
Biological oxygen demands	~~4,000~~2,025	1,520
Total suspended solids	~~4,000~~2,000	1,500
Arsenic	0.40	---
Cadmium	0.11	---
Chromium (total)	2.77	1.71
Copper (total)	3.38	2.07
Cyanide (total)	1.20	0.65
Mercury	0.24	---
Lead (total)	0.69	0.43
Nickel (total)	~~3.98~~1.41	---
Selenium	0.51	---
Silver (total)	0.43	0.24
Zinc (total)	~~1.05~~2.61	1.48
pH*	5.5 - 9.5 S.U.	5.5 - 9.5 S.U.
Oil & Grease	100	---
Total toxic organics (TTO) summation of all quantifiable values greater than 1.00 milligram per liter for any single toxic organic listed in EPA methods 608, 624 and 625.	2.13	---
Total toxic organics (TTO) any single parameter	1.00	---

* pH Levels shall be within the acceptable range of 5.5 to 9.5 S.U.

(b) Persons subject to state or federal categorical pretreatment standards may, as a condition of their wastewater discharge permit, be required to meet more stringent standards than those listed in subsection (a) of this section.

(c) The Pretreatment coordinator may approve persons classified under SIC code 2082 (Malt Beverages), 2084 (Wines, Brandy and Brandy Spirits), and/or 2085 (Distilled and Blended Liquors) to adhere to mass-based loading limitations. This approval shall be conducted on a case-by-case basis. In such approved cases, the report required by 22-233(d)(1) should indicate the mass of pollutants regulated by pretreatment standards in the effluent of the industrial user. These reports shall contain the results of sampling and analysis of the discharge, including the flow and nature, and concentration or production and mass where requested by the pretreatment coordinator, of pollutants contained therein which are limited by the applicable pretreatment standards. The frequency of monitoring shall be prescribed in the applicable pretreatment standard. All analysis shall be performed in accordance with the procedures established by the director pursuant to section 304(G) of the act and contained in 40 CFR 136 and amendments thereto, or with any other tests or procedures approved by the administrator. Sampling shall be performed in accordance with the techniques in accordance with section 22-243(c). Of the total maximum available industrial load, 106 lb/day of BOD and 105 lb/day of TSS are allocated for use within these SIC codes. 50% of this allocation is reserved for future growth within these SIC codes. Mass load allocations for persons in these SIC codes will be distributed according to their percentage of the flow from all persons in these SIC codes.

(~~cd~~) When the pretreatment coordinator finds that a user has exceeded a ~~daily~~ monthly average surcharge limit of ~~1,250~~ 1,000 milligrams per liter (mg/L) of either biological oxygen demand (BOD) or total suspended solids (TSS), the pretreatment coordinator shall assess a surcharge to such user based on the mass of pollutants discharged above that associated surcharge limit. Surcharges shall be assessed on the per pound cost of treatment for each pollutant ($0.50 per pound), and be a minimum of $50 per quarter, per pollutant in excess of the surcharge limit ~~equivalent to the yearly permit fee for each instance of BOD or TSS discharged, which is over 1,250 mg/L.~~

(~~de~~) When the pretreatment coordinator finds that a user has exceeded the BOD total daily limit of ~~4,000~~2,025 mg/L and/or the Total Suspended Solids total daily limit of 2,000, the pretreatment coordinator shall fine such user in accordance with section 22-251, section 22-254, and Bristol's Enforcement Response Plan.

(ef) All surcharges and fines within this section shall be assessed on a per incident basis. In the case of ongoing violations, fines shall be assessed for each day during the period of violation.

(Ord. No. 1999-12, 6-23-99; Ord. No. 2016-12, 8-24-16; Ord. No. 2019-13, 10-30-19; Ord. No. 2022-14, 11-16-22)

Sec. 22-316. Enumeration.

(a) The superintendent shall assess a wastewater discharge application permit fee to all industrial users connected to or discharging to the wastewater facilities based on the following schedule:

(8) Small ~~coffee shops, ice cream shops, smoothie/shake shops, and other small~~ FSEs requiring permits; non-catering religious institutions/banquet halls$75.00
(9) Professional health care facilities, 500,000 or more gallons per year flow$350.00
(10) Professional health care facilities, less than 500,000 gallons per year flow$225.00
(11) Private medical centers, dentists, funeral homes/embalming$125.00
(12) Service gasoline stations, auto body/repair, car washers, marinas, boat repair/manufacturing, small manufacturing/machining $125.00

This ordinance shall take effect upon its passage.

Proposed amendments are available at the Town Hall in the Town Clerk's Office and may be viewed or downloaded from the Town of Bristol website at www.bristolri.gov.

The Town Council will be in session in the Town Hall, Council Chambers, on December 10, 2025.
If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

November 20, 2025

RHODE ISLAND
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
OFFICE OF WATER RESOURCES
235 Promenade Street, Providence, Rhode Island 02908

CERTIFIED MAIL

December 2, 2025

Mr. Steven Contente
Bristol Town Administrator
10 Court Street
Bristol, Rhode Island 02809

Re: Final Approval for Substantial Modification to the Town of Bristol's Industrial Pretreatment Program

Dear Mr. Contente:

This letter is to inform you that the Office of Water Resources (OWR) received no comments on the Public Notice of OWR's intent to approve the Town of Bristol's request for a Substantial Modification to its approved Industrial Pretreatment Program (IPP), as published in the Providence Journal on Tuesday, October 14, 2025. The public comment period for the Public Notice concluded on November 21, 2025.

Therefore, the Town of Bristol's IPP Substantial Modification is hereby considered to be formally approved as of this date. In accordance with RIPDES Permit RI0100005, Part I.C.6.f, **within thirty (30) days of receipt of this letter, the permittee shall implement the approved modification and adopt the revised Sewer Use Ordinance (Chapter 22 of the Town Code) for the Bristol Wastewater Treatment Facility. The IPP must submit proof that the modification has been adopted by this deadline.**

Upon adoption, this modification shall become part of the approved pretreatment program and shall be incorporated into the RIPDES permit in accordance with 40 CFR 122.63(g).

If you have any questions regarding this letter, please contact me at (401) 537-4197 or by email at Madison.heller@dem.ri.gov.

Sincerely,

Madison Heller
Environmental Scientist I, RIDEM/OWR

ecc: Jose DaSilva, Bristol WWTF
Adam Weiss, BETA
Crystal Charbonneau, DEM
Shealyn Davey, Bristol WWTF
Steve Richtarik, BETA
Heidi Travers, DEM

1st Reading

PROPOSED ORDINANCE
No. 2025-16

AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

* * *

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE V. – STOPPING, STANDING AND PARKING

* * *

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 16 of the Ordinances of the Town of Bristol be amended as follows:

Sec. 16-45. Informal procedure for payment of parking fines.

Parking Violations Schedule

	Violation	Fine
(9)	Parking with left wheels to ~~roadside~~ curb	$30.00

* * *

This ordinance shall take effect upon its passage.

PROPOSED- 1ST READING

ORDINANCE No. 2025-17

**AN ORDINANCE IN AMENDMENT TO
CHAPTERS 8 AND 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

* * *

CHAPTER 8 – BOATS, DOCKS AND WATERWAYS

* * *

ARTICLE II. – HARBOR REGULATIONS

* * *

Sec. 8-72. Parking Permits for Dock Holders.

One parking permit shall be issued for each slip holder. One additional parking permit shall be issued to a commercial fishing slip holder upon providing proof to the Harbormaster that the Harbormaster deems sufficient to establish employment of one or more deck hand(s). No overnight parking, defined as between the hours of 11:00 p.m. and 4:00 a.m., shall be permitted in the Marina (whether for Prudence Ferry, Church, State Street dock, or Thames Street) unless it is pursuant to a specially issued parking permit, as designated as determined by the Harbormaster, issued for a boat equipped with sleeping accommodations, and in any case not between November ~~15~~ 16 and April ~~15~~ 14. Off-season overnight parking at the Marina Ferry Dock Parking Lot shall be permitted pursuant to Sec. ~~8-76~~ 16-382. Any misuse of the parking provided by permit issued hereunder shall result in forfeiture of the dock slip.

* * *

~~**Sec. 8-76. Off-Season Parking at Marina Ferry Dock.**~~

~~Parking shall be permitted at the Marina Ferry Dock during the off-season, defined as December 1 to March 31. Vehicle owners shall provide proof of Prudence Island residency to the Harbormaster and must receive a permit from the Harbormaster. The rate shall be set at $150 per month per parking space. Only one vehicle shall be allowed to register for a single parking spot. Vehicles must park exclusively in their assigned spots. A lease agreement must be signed by the registrant and approved by the Harbormaster, including payment, before a parking permit will be issued. During periods where parking at the Marina is banned due to snow, permit holders may be relocated to the public parking lot at Church St and Thames St. This Section shall expire on June 30, 2027 unless otherwise extended or repealed by the Town Council.~~

PROPOSED

PROPOSED- 1ST READING

* * *

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE XII – PRUDENCE FERRY PARKING

* * *

Sec. 16-382. - Prudence Ferry parking; off-season parking.
(a) Fees for parking at the ferry dock, and other town-designated Prudence Ferry parking areas, shall be established by the town council from time to time for both a daily rate and an annual rate, as well as a monthly rate for off-season parking permits. The town council shall also establish fines for nonpayment of parking fees.

(b) Parking shall be permitted at the Marina Ferry Dock during the off-season, defined as November 16 to April 14. Fees for off-season parking permits shall be established by the Town Council by resolution. Payments shall be made by credit/debit card, personal check, bank check, or money order, and cash payments shall not be permitted. Vehicle owners shall pay in full for the requested duration of off-season parking and month-to-month payments shall not be permitted. A lease agreement must be signed by the registrant and approved by the Harbormaster, including payment, before a parking permit will be issued. Vehicle owners shall provide proof of Prudence Island residency to the Harbormaster. Only one vehicle shall be allowed to register for a single parking spot. Vehicles must park exclusively in their assigned spots and the permit shall be displayed on the vehicle's rearview mirror. During periods where parking at the Marina is banned due to snow, permit holders may be relocated to the public parking lot at Church St and Thames St. This Section shall expire on June 30, 2027, unless otherwise extended or repealed by the Town Council.

* * *

This ordinance shall take effect upon its passage.

PROPOSED

PROPOSED ORDINANCE
No. 2025-XX

AN ORDINANCE IN AMENDMENT TO
CHAPTERS 5 AND 17
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapters 5 and 16 of the Ordinances of the Town of Bristol be amended as follows:

* * *

CHAPTER 5 – AMUSEMENTS

* * *

ARTICLE III. – SHOWS, EXHIBITIONS AND ENTERTAINMENT

* * *

Sec. 5-92. License application; information required<u>; changes to licensed premises</u>.

<u>(a)</u> Any person applying for a license for a show, exhibition or similar form of entertainment shall file an application on a form approved by the town council. The application for a license shall set forth the following information and such other information as may reasonably be required:

(1) The name, residence, mailing address and telephone number of the person making the application (where the person making the application is a partnership, corporation or other association), this information shall be required for all partners, officers, directors or members.

(2) The days and hours during which the proposed show, exhibition or similar entertainment is to be conducted.

(3) The nature and types of activities that will occur.

(4) The approximate number of spectators and participants reasonably expected to be present or participate in the event.

(5) A plan, drawn to scale, depicting the exact location of the event including the exact size and dimensions of the entertainment area and its approximate distance and relative location from the public entrance of the building or other enclosed area where applicable. <u>The plan shall be clear, clean, and legible, and shall identify any stage area, dance floor, seating layout, and entry/exit locations. The plan shall indicate whether entertainment is proposed indoors, outdoors, or both, and delineate boundaries of each area. Any approved or proposed liquor service areas shall also be depicted.</u>

(6) The location and number of health and sanitation facilities.

(7) Written proof that the applicant is 18 years of age or older.

(8) ~~Other information as may be required by the town council.~~ Current photographs of the premises depicting interior and exterior views, including indoor and outdoor entertainment areas.

(9) Other information as may be required by the town council.

(b) Substantial changes to the approved entertainment area shall require review and approval by the town council. Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

* * *

CHAPTER 17 – OFFENSES AND MISCELLANEOUS PROVISIONS

* * *

ARTICLE II. – ALCOHOLIC BEVERAGE ESTABLISHMENTS

* * *

Sec. 17-84. Application; forms and required documentation; modifications to licensed premises.

(a) An application form must be obtained from the town clerk and must be fully completed and returned to the clerk, together with all application processing documentation and the required fee. Any change to the layout, expansion of service area, or addition of a bar shall require review and approval by the town council, including submission of an updated sketch or floor plan that meets the requirements of subsection (b)(1).

(b) Applications shall include the following:

(1) A sketch or diagram showing the exact area(s) where alcoholic beverages will be served or consumed, including indoor and outdoor service areas. The plan shall include the location of any main or satellite service bars, beverage stations, or temporary outdoor bars, as applicable. Any patio, deck, or fenced area designated for outdoor alcohol service shall be clearly marked. The plan shall indicate the relationship of service areas to exits, restrooms, and seating. The plan shall be clear, clean, and legible so that reviewing departments can easily identify all service areas and circulation paths.

(3) Current photographs of the premises depicting interior and exterior views, including service areas and any outdoor service locations.

(c). For renewal applications that do not involve changes to the licensed premises or service layout, the applicant shall provide a written attestation that the previously approved layout remains accurate and that no modifications have been made to the premises or service areas.

(d) Failure to provide any required application materials may delay processing or result in the application being deemed incomplete.

(e) Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

* * *

This ordinance shall take effect upon its passage.

LICENSE REQUEST: **VICTUALLING LICENSE**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

VICTUALLING LICENSE

FOR: Blithewold, Inc
(NAME OF ESTABLISHMENT)

AT: 101 Ferry Road, Bristol RI
(ADDRESS OF ESTABLISHMENT)

BY: Karen Binder, Executive Director
(NAME OF APPLICANT)

HOURS OF OPERATION: Tuesday - Sunday 10 AM to 4 PM

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 OCT 22 PM 3:31

- ☐ **Victualling Petition & $75 License Fee** (payable after Council approves license)
- ☐ **Second Quarter Taxes must be paid** (call 253-7000 for amount due)
- ☐ **Fire Department Clearance**
- ☐ **Water Pollution Control Clearance** (grease removal unit)
- ☑ **RI Department of Health Clearance** 222-4672
  - ☑ menu

Please attend the Council meeting on: Nov 12, 2025

SIGNATURE: Karen Binder

NAME: KAREN BINDER

ADDI

TOW

DATE

BUSI

HOM

EMA

PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING Oct 29

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING T ..S PETITION, I CONSENT TO MINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Blithewold
MANOR · GARDENS · ARBORETUM

Petition for Victualling License

To the Honorable Town Council of the Town of Bristol, Rhode Island:

The undersigned, Blithewold, Inc., a nonprofit educational organization located at 101 Ferry Road, Bristol, Rhode Island, respectfully petitions the Honorable Council for the granting of a Victualling License to permit the preparation, sale, and service of food and non-alcoholic beverages on the premises in connection with museum operations and special events.

Blithewold hosts a variety of public and private gatherings consistent with its mission to provide educational, cultural, and horticultural experiences to the community. These include, but are not limited to, brunches, luncheons, afternoon teas, receptions, and other catered functions, as well as private event rentals such as weddings, meetings, and social celebrations.

All food service will be conducted in accordance with applicable state and local health and safety regulations, and all necessary permits and licenses will be maintained in good standing.

Respectfully submitted,

Blithewold, Inc.

101 Ferry Road
Bristol, Rhode Island 02809

401-253-2707

kbinder@blithwold.org

By: _____

Name: Karen Binder

Title: Executive Director

Date: 10/16/2025

BLITHEWOLD
MANSION, GARDENS & ARBORETUM

Brunch Menu

$45.00 per guest

Starters:

Seasonal Vegetable Frittata and Choice of Salad:

Strawberry Balsamic Vinaigrette Garden Salad,
Ceasar Salad , Caprese Salad, Garden Salad with
Grapefruit & Raspberry Vinaigrette Dressing

Main Course CHOOSE 5:

Waffle with Fresh Fruit Topping

Homestyle Potatoes

Hashbrowns

Chicken Salad on Mini Croissants

Scrambled Eggs

Bacon & Sausage

Smoked Salmon Sandwich

Cucumber Sandwich

Dessert CHOOSE 3:

Yogurt Parfait

Mini Pancakes with Whipped Topping
And Vermont Maple Syrup

Fresh Fruit Skewers

Mini Cupcakes

Petit Fours

Drinks:

Coffee, Hot Tea & Water Service

Questions? Contact Private Events Manager Allan Millora at 401-253-2707 x21 or e-mail amillora@blithewold.org

BLITHEWOLD
MANSION, GARDENS & ARBORETUM

Afternoon Tea

$45.00 per guest

Scones:

Cheddar & Chive Scone with Clotted Cream • Cranberry Orange Scone with Clotted Cream

Savory Selection: Choose 4

Cucumber Dill Sandwich • Seasonal Mini Frittata • Mini New England Lobster Roll (additional $5/person)
Chicken Salad in Phyllo Cup
Apricot and Cream Cheese Pear Sandwich • Shrimp Paté
Hummus and Chickpea in Phyllo Cup • Mozzarella, Tomato and Basil Skewer

Dessert Bites: Choose 3

Chocolate Truffles from Hauser Chocolatier of Westerly, Rhode Island
Orange Cream in Phyllo Cup • Coconut Cream in Phyllo Cup
Mini Carrot or Red Velvet Cupcakes • Petit Fours • Mini Cheesecake

Pot of Blithewold's Special Tea Blend

Questions? Contact Private Events Manager Allan Millora at 401-253-2707 x21 or e-mail amillora@blithewold.org

BLITHEWOLD
MANSION, GARDENS & ARBORETUM

Afternoon Tea

$45.00 per guest

Scones:

Cheddar & Chive Scone with Clotted Cream • Cranberry Orange Scone with Clotted Cream

Savory Selection: Choose 4

Cucumber Dill Sandwich • Seasonal Mini Frittata • Mini New England Lobster Roll (additional $5/person)
Chicken Salad in Phyllo Cup
Apricot and Cream Cheese Pear Sandwich • Shrimp Paté
Hummus and Chickpea in Phyllo Cup • Mozzarella, Tomato and Basil Skewer

Dessert Bites: Choose 3

Chocolate Truffles from Hauser Chocolatier of Westerly, Rhode Island
Orange Cream in Phyllo Cup • Coconut Cream in Phyllo Cup
Mini Carrot or Red Velvet Cupcakes • Petit Fours • Mini Cheesecake

Pot of Blithewold's Special Tea Blend

Questions? Contact Private Events Manager Allan Millora at 401-253-2707 x21 or e-mail amillora@blithewold.org

Blithewold
KITCHEN

Appetizers

Option 1: Charcuterie Board $125 - $500

Our gourmet charcuterie board serves up to 150 guests and includes prosciutto, dry salami, capicola, provolone, gouda, brie, assorted olives, marinated artichokes, and pepperoncini.

Option 2: Choose six from below $35/Person

Tomato, Mozzarella & Basil with Balsamic Glaze on Skewers

Smoked Salmon with Soft Brie on Phyllo Cups

Stuffed Mushrooms

Chicken Satay with Peanut Sauce

Shrimp Cocktail

Mini Cocktail Meatballs

Mini Grilled Cheese with Truffle Oil

Macaroni and Cheese

Baked Bacon and Date on Skewers

Crostini with Pico de Gallo

Mini Lobster Rolls **(additional $5/person)**

Baked Cranberry Brie Bites topped with Walnuts on Phyllo Cups

Figs & Goat Cheese Crostini with Honey and Thyme

Salmon Pate' Crostini

Baked Ham and Cheese on Puff Pastry

Gourmet Flatbread with Basil, Mozzarella, and Roasted Cherry Tomatoes

Roasted Potatoes with Chimichurri Sauce & Feta on Skewers

Strawberry Crostini with Goat Cheese, Basil and Honey

Blithewold
KITCHEN

Lunch/Dinner Entrée Options

($55 / Person Lunch - $80 / Person Dinner)

Starter Salad (choose one):

Strawberry Balsamic Vinaigrette Salad

Caprese Salad

Ceasar Salad

Garden Salad with grapefruit, seasonal vegetables and raspberry dressing

Entrée (choose two entrées plus one vegetarian dish):

Chicken Picatta

Baked Stuffed Lemon Cod/Halibut

Beef Tenderloin

Stuffed Peppers

Salmon with Lemon & Capers

Eggplant Rollatini over Penne Pasta

Spinach and Artichoke Stuffed Spaghetti Squash

Penne Pasta

Pasta Primavera

- Mixed greens with seasonal vegetable medley are included with all entrées

Dessert Options (Included with Dinner Entrée)

Choose One

Carrot Cake, Red Velvet Cake, Mini Apple Rose Tartlets, Elderflower Liqueur Poached Pear with Mascarpone, Oreo Cheesecake, Nutella Cheesecake

Complimentary Coffee/Tea Station

BLITHEWOLD
MANSION, GARDENS & ARBORETUM

Lunch Menu

$35 per guest

Choose 3:

Chicken Bacon Avocado Sandwich
Caprese Sandwich with Fresh Mozzerella, Tomatoes, Basil
Chicken Salad Sandwich
Roast Beef Sandwich with Horseradish
Tuna Salad Sandwich
Turkey and Cranberry Sandwich
Eggplant Parmigiana
Penne Pasta
Spinach, Hummus and Bell Pepper Sandwich
New England Lobster Roll (ADDITIONAL $5 PER GUEST)

Add-Ons

Additional $5 per guest

Caprese Salad • Strawberry Balsamic Vinaigrette Salad • Ceasar Salad
Butternut Squash Soup • Chicken and Wild Rice Soup • Curried Cauliflower Soup
Roasted Celery and Garlic Soup with Crisp Prosciutto
Creamy Radish Soup • Roasted Vegetable Soup

ALL LUNCHES INCLUDE:

Pasta Salad, Potato Chips, and Choice of Freshly Baked Chocolate Chip Cookies or Brownies

Questions? Contact Private Events Manager Allan Millora at 401-253-2707 x21 or e-mail amillora@blithewold.org

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: October 24, 2025

Re: Karen Binder, Executive Director for Blithewold, Inc., 101 Ferry Road, Request for Victualling License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **November 12, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday,November 5, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 10-24-25

PETITION DESCRIPTION:
Karen Binder, Executive Director for Blithewold, Inc., 101 Ferry Road, Request for Victualing License.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -1 PM 2:53

PERSON/S FILING PETITION: Karen Binder

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
After reviewing this petition request, I find no reason to deny the petitioner's request for a Victualing license provided that all guidelines set forth by this application, including any insurance requirements, proper permits and all Laws and Ordinances governing this practice are followed.

CONCUR
STEVEN CONTENTE
Town Administrator

REVIEWING OFFICER: Lt. Brett Estrella
DATE COMPLETED: 10-27-25

Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator

From: Michael DeMello, Fire Chief

cc: File

Date: December 1, 2025

Re: License Recommendation, December 10 Council Meeting

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -1 PM 2:53

The fire department has reviewed the license requests presented as follows:

1. Victualing

   Karen Binder for Blithewold Inc.

   101 Ferry Rd.

An inspection will be required prior to license issue to ensure compliance with fire code.

There is no objection to the granting of said licenses provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliance requirements.

Concur
STEVEN CONTENTE
Town Administrator

Town of Bristol, RI

WATER POLLUTION CONTROL DEPARTMENT
2 PLANT AVENUE
BRISTOL, RI 02809-3015
(401) 253-8877 Fax: (401) 253-2910
Pretreatment Department, Shealyn A. Davey

TOWN HALL
10 COURT STREET
BRISTOL, RI 02809
(401) 253-7000

2025 DEC -3 AM 9:42
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

DATE: December 2, 2025

TO: Steven Contente
Town Administrator

FROM: Shealyn A. Davey
Chemist/Pretreatment Coordinator

RE: Request for Victualling License – Karen Binder, Exceutive Director for Blithwold, Inc., 101 Ferry Road Bristol, RI

The current annual discharge permit is paid until December 31st, 2025 and the business is in good standing with no violations or outstanding payments.

I therefore have no objections to the above petition and support the request.

Sincerely,

Shealyn A. Davey
Pretreatment Coordinator

CONCUR
STEVEN CONTENTE
Town Administrator

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 OCT 30 PM 3:44

DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:

St Elizabeths Holy Rosary Sodality would like to hold a Bingo fundraiser in the Auditorium of St. Elizabeths Church on Friday January 23. 2026 from 5:30 to 9:30p

PLEASE NOTE:

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for

_____

in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE: Catherine Marshall

NAME: Catherine Marshall

ADDRESS: 12 Belcourt Ave

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: November 4, 2025

Re: Catherine Marshall, St. Elizabeth Holy Rosary Sodality, 577 Wood Street, re request for a Bingo License on January 23rd from 5:30-9:30 pm

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **December 10,2025**.

All items for this docket must be received in the Clerk's office by Wednesday,December 3, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 11-4-25

PETITION DESCRIPTION:
Catherine Marshall, St. Elizabeth Holy Rosary Sodality, 577 Wood Street, request for a Bingo License on January 23rd from 5:30 PM - 9:30 PM

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -1 PM 2:53

PERSON/S FILING PETITION: Catherine Marshall

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
After Reviewing this petition, I found no reason to deny the petitioner's request for a Bingo License on Friday, January 23rd , 2026 from 5:30 pm - 9:30 pm provided that all guidelines set forth by the application, and all Laws and Ordinances governing this practice are followed.

REVIEWING OFFICER: Lt. Brett Estrella
DATE COMPLETED: 11/14/25

CONCUR
STEVEN CONTENTE
Town Administrator

Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator

From: Michael DeMello, Fire Chief

cc: File

Date: November 10, 2025

Re: License Recommendation, December 10 Council Meeting

2025 NOV 12 AM 8:43
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Bingo

   Catherine Marshall for St. Elizabeth's Holy Rosary Sodality

   577 Wood St.

   January 23, 2026 1730-2130

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concur
STEVEN CONTENTE
Town Administrator

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV -4 PM 3:37

DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:

I am requesting a petition to have + Approve Bingo at the Bristol VFW post 237 on Hope St. Each second Thursday of the month thru September 2026.

please see attached approval from the State of RI.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV -4 PM 3:38

PLEASE NOTE:

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for Dec 12, 2025 *in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting*

SIGNATURE: Margarida Chaves

NAME: Margarida Chaves

ADDRESS: 341 High St

TOWN: BRISTOL

PHONE:

TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: November 10, 2025

Re: Margarida Chaves, 850 Hope Street - Requests Bingo Licenses on the second Thursday of each month, through September 2026, 5:30-10:00 pm, to be held at the VFW Post

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **December 10, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, December 3, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 11/14/25

PETITION DESCRIPTION:
Margarita Chaves 850 Hope St. VFW Post, request for a Bingo License on the second Thursday of each month, through September 2026. 5:30pm - 10:00pm

2025 DEC -1 PM 2:53
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

PERSON/S FILING PETITION: Margarida Chaves

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
After Reviewing this petition, I found no reason to deny the petitioner's request for a Bingo provided that all guidelines set forth by the application, and all Laws and Ordinances governing this practice are followed.

REVIEWING OFFICER: Lt. Medeiros
DATE COMPLETED: 11/14/25

CONCUR
STEVEN CONTENTE
Town Administrator

Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator

From: Michael DeMello, Fire Chief

cc: File

Date: November 10, 2025

Re: License Recommendation, December 10 Council Meeting

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 12 AM 8:43

The fire department has reviewed the license request presented as follows:

1. Bingo

   Margarida Chaves for VFW Post 237

   850 Hope St.

   Second Thursday of each month through the end of September 2026

   1730-2200

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

STEVEN CONTENTE
Town Administrator

FOR DEPOSIT ONLY
TOWN OF BRISTOL, RI
TOWN CLERKS OFFICE
Acct#: 176100

LICENSE REQUEST: **VICTUALLING LICENSE**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

VICTUALLING LICENSE

FOR:
(NAME OF ESTABLISHMENT) Dean's Deli

AT:
(ADDRESS OF ESTABLISHMENT) 8 Gooding Avenue

BY:
(NAME OF APPLICANT) Michael Cockcroft

HOURS OF OPERATION: Monday - Sunday 10am - 7pm

2025 NOV 10 PM 2:40
TOWN CLERKS OFFICE
BRISTOL, RHODE ISLAND

- ☑ **Victualling Petition & $75 License Fee** (payable after Council approves license)
- ☐ **Second Quarter Taxes must be paid** (call 253-7000 for amount due)
- ☐ **Fire Department Clearance**
- ☐ **Water Pollution Control Clearance** (grease removal unit)
- ☐ **RI Department of Health Clearance**

Please attend the Council meeting on: 12/10/25

PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING

SIGNATURE: Michael T. Cockcroft

NAME: Michael Cockcroft

ADD

TOW

DAT

BUS

HOM

EM/

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING [illegible] RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Dean's Deli Menu

Freshly prepared sandwiches, salads, soups, and more...

Salads

Caprese – Fresh mozzarella, plum tomato, basil, and balsamic vinaigrette $9.95

Caesar – Romaine Lettuce, parmesan cheese, homemade croutons, and Caesar dressing $9.95

Garden - Mixed greens, cucumbers, cherry tomatoes, red onion, and your choice of homemade dressing $8.95

Antipasti – Mixed greens, hot peppers, kalamata olives, tomato, red onion, avocado, prosciutto, capicola, sopressata, and provolone cheese. $11.95

Soup
Soup of the day
Cup $5.95 Bowl $7.95 Quart $12.95
Minestrone
Cup $6.95 Bowl $8.95 Quart $13.95
Chicken Escarole
Cup $5.95 Bowl $7.95 Quart $12.95

Cold Sandwiches

Dean's Italian – Prosciutto, salami, mortadella, sopressata, provolone, shredded lettuce, tomato, red onion, pepper relish, and homemade vinaigrette $12.95

Mama's Mortadella – Mortadella, fontina cheese, escarole, roasted red pepper, kalamata olives, and basil pesto $11.95

Chicken Salad – Homemade chicken salad, lettuce, and tomato $13.95

Italian Tuna – Albacore tuna, red onion, cherry tomatoes, olives, red wine vinegar, and EVOO $13.95

Roasted Turkey Breast – Turkey, provolone, lettuce, tomato, red onion, avocado crème, and roasted red pepper aioli $13.95

Roast Beef – Slow roasted beef, cheddar cheese, chimichurri sauce, arugula, red onion, and plum tomato $14.95

Pastrami – Hand sliced pastrami, Swiss cheese, and spicey mustard $13.95

Hot Sandwiches

Meatball Parma – Homemade meatballs smothered in tomato sauce, mozzarella, and parmesan cheese. $12.95

Chicken Parmesan – Panko breaded chicken, mozzarella, parmesan cheese, and tomato sauce. $13.95

Veal & Peppers – Sauteed veal, mixed peppers, Tomato sauce, and provolone cheese. $16.95

Sausage & Peppers – Grilled Italian sausage, peppers, onions and tomato sauce. $13.95

La Bistecca – Choice grilled ribeye, peppers, onions, mushrooms, and horseradish crème $19.95

Melanzana Arrositita – Panko encrusted eggplant, porcini crème, Sun dried tomatoes, baby spinach, and burrata cheese. $14.95

Consumption of raw or undercooked foods may increase your risk of foodborne illness
Please inform us of any/all food allergies

Dean's Deli Menu

Freshly prepared sandwiches, salads, soups, and more...

Sides

Stuffed Peppers
Stuffed Cherry Peppers
Fruit Salad
Pasta Salad
Potato Salad
Italian Tuna Salad
Chicken Salad
Tortellini Salad
Marinated Artichokes
Marinated Mixed Olives
Marinated mushrooms
Sauteed Rabe

Eggplant Parmesan
Eggplant Bechamel
Chicken Parmesan
Veal Parmesan
Veal & Peppers
Sausage & Peppers
Meatballs
Lasagna
Rabe & Provolone
Penne Arrabbiata
Pasta & Gravy (tomato sauce)
Pasta Salad
Ravioli
Stuffed Shells
Manicotti
Sandwich Platters Available

Tiramisu
Canoli
Limoncello bar

Blake's Cakes

COMING SOON!!!

Beverages

20oz Bottle Soda
(Coke Products)
Pellegrino

Catering

Desserts

Consumption of raw or undercooked foods may increase your risk of foodborne illness
Please inform us of any/all food allergies

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: November 14, 2025

Re: Michael Cockcroft, Dean's Deli, 8 Gooding Avenue - request for Victualling License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **December 10, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, December 3, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 11-14-25

PETITION DESCRIPTION:
Michael Cockcroft, Dean's Deli, 8 Gooding Avenue. - request for Victualing License

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -1 AM 11:05

PERSON/S FILING PETITION: Michael Cockcroft

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
After reviewing this petition request, I find no reason to deny the petitioner's request for a Victualing license provided that all guidelines set forth by this application, including any insurance requirements, proper permits and all Laws and Ordinances governing this practice are followed.

REVIEWING OFFICER: Lt. Brett Estrella
DATE COMPLETED: 11/24/25

Concur
STEVEN CONTENTE
Town Administrator

Bristol Fire Department

Inter Office Memorandum

2025 NOV 19 AM 9:50
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

To: Steven Contente, Town Administrator

From: Michael DeMello, Fire Chief

cc: File

Date: November 19, 2025

Re: License Recommendation, December 10 Council Meeting

The fire department has reviewed the license requests presented as follows:

1. Victualing

   Michael Cockroft d/b/a Dean's Deli

   8 Gooding Ave.

An inspection will be required prior to license issue to ensure compliance with fire code.

There is no objection to the granting of said licenses provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliance requirements.

Concur

STEVEN CONTENTE
Town Administrator

Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
www.bristolri.us
401-253-7000

November 19, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director of Community Development

RE: Dean's Deli, 8 Gooding Avenue
Request for Victualling License

I have reviewed the above petition and have no objections to the request.

Thank you for the opportunity to comment.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 20 AM 10:11

concur
STEVEN CONTENTE
Town Administrator

Town of Bristol, RI

WATER POLLUTION CONTROL DEPARTMENT
2 PLANT AVENUE
BRISTOL, RI 02809-3015
(401) 253-8877 Fax: (401) 253-2910
Pretreatment Department, Shealyn A. Davey

TOWN HALL
10 COURT STREET
BRISTOL, RI 02809
(401) 253-7000

2025 DEC -3 AM 9:42
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

DATE: December 2, 2025

TO: Steven Contente
Town Administrator

FROM: Shealyn A. Davey
Chemist/Pretreatment Coordinator

RE: Request for Victualling License – Michael Cockcroft, Dean's Deli, 8 Gooding Avenue Bristol, RI 02809

Communication with Michael Cockcroft, regarding his new business, has been established. There was a grease trap in this location previously, but it is no longer there. Michael has stated that he will be installing a new one and has agreed to submit the grease trap plans before installation. The permitting process for Dean's Deli has begun and an inspection will be scheduled when the business is ready to open.

I therefore have no objections to the above petition and support the request.

Sincerely,

Shealyn A. Davey
Pretreatment Coordinator

COUNCIL
STEVEN CONTENTE
Town Administrator

LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
Expires: July 1st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 MAY 29 PM 12:09

DANCING & ENTERTAINMENT LICENSE
NAME OF ESTABLISHMENT:

ADDRESS: 101 Ferry Rd., Bristol RI

NAME OF APPLICANT: Blithewold, Inc.

HOURS OF OPERATION: Monday – Sunday 9AM – 8PM
Friday / Sat Sunday 5PM – 11PM

☑ **Dancing & Entertainment License Petition & $100 Fee (payable after Council approves license)**
☑ **Sketch of proposed location for entertainment**

Please attend the Council Meeting on June 18, 2025

Petition must be returned by June 4, 2025

Petition mailed on

*SIGNATURE: [signature]
NAME: KAREN BINDER, Executive Directo
ADDRESS: 101 Ferry Rd
TOWN: Bristol RI 02809

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Blithewold

Contact Person: KAREN BINDER

Phone Num

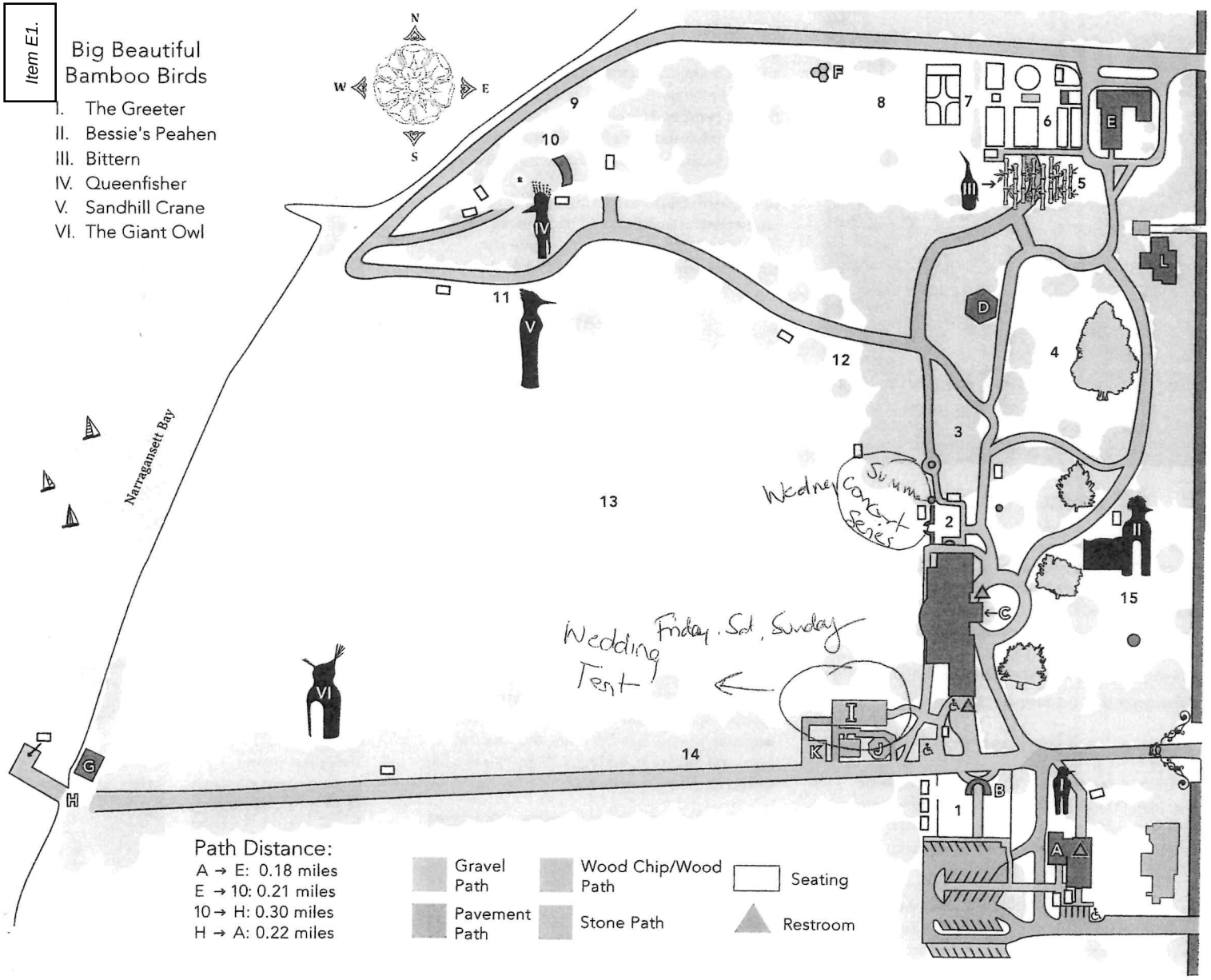
Email: k wold. org

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday			5:00 PM	9:00 PM
Thursday				
Friday			5:00 PM	11:00 PM
Saturday			5:00 PM	11:00 PM
Sunday			4:00 PM	10:45 PM (Holiday Week
Sunday			4:00 PM	10:00 PM

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

This has been our schedule for 21 years at least. Thank you.

Item E1.



Gardens

1. Rose Garden
2. North Garden
3. Bosquet
4. Enclosed Garden
5. Bamboo Grove
6. Idea Gardens
7. Vegetable Garden
8. Pollinator Garden
9. Rock Garden
10. Water Garde
11. Shrub walk
12. Nut Grove
13. Great Lawn
14. Lover's Lane
15. East Lawn

Significant Trees

Sequoiadendron giganteum,
Giant Sequoia
A Rhode Island Champion
Full Sun, zone 6

Davidia involucrata,
Dove Tree, Handkerchief
Tree Sun and moist soil, zone 5/6

Franklinia alatamaha, Franklin Tree
Full sun, zone 5/6

Magnolia stellata, Star Magnolia
Full sun, zone 4

Buildings

A The Carriage House
Visitors & Education Center
B Moongate
C Manor House Entrance
D Summerhouse
E Julia L. Morris Horticultural Center:
1901 Lord and Burnham Greenhouses
F Bee Hives
G Pump House/Bath House
H Dock
I Events Tent
J Van Wickle Pavilion
K Catering Tent
L North Cottage - Horticulture Offices

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: May 29, 2025

RE: Karen Binder, Executive Director on behalf of Blithewold, Inc., 101 Ferry Road, re - Dancing & Entertainment License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/4/25

PETITION DESCRIPTION:
Karen Binder, executive Director on Behalf of Blithwold Inc, 101 Ferry Rd, requesting Dancing and Entertainment license.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUN 11 PM 2:21

PERSON/S FILING PETITION: Karen Binder

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
I conducted a check of calls for service at 101 Ferry Rd; there are no calls of concern. There is no known reason for denial of this license, provided that all applicable laws and ordinances governing this practice are followed.

REVIEWING OFFICER: Lieutenant Paul Medeiors
DATE COMPLETED: 6/10/25

Concur
STEVEN CONTENTE
Town Administrator

Bristol Fire Department

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUN -5 AM 8:18

Inter Office Memorandum

To: Steven Contente, Town Administrator

From: Michael DeMello, Fire Chief

cc: File

Date: June 3, 2025

Re: License Recommendation, June 18 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Dancing & Entertainment

   Karen Binder for Blithewold Inc.

   101 Ferry Rd.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

concur

STEVEN CONTENTE
Town Administrator

LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
Expires: July 1st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

TOWN OF BRISTOL
BRISTOL, RHODE ISLAND
2025 MAY 29 PM 12:09

DANCING & ENTERTAINMENT LICENSE
NAME OF ESTABLISHMENT:

ADDRESS: 101 Ferry Rd., Bristol RI

NAME OF APPLICANT: Blithewold, Inc.

HOURS OF OPERATION: Monday – Sunday 9AM - ~~8~~ PM
Friday / Sat Sunday 5PM - 11 PM

☑ **Dancing & Entertainment License Petition & $100 Fee (payable after Council approves license)**
☑ **Sketch of proposed location for entertainment**

Please attend the Council Meeting on June 18, 2025
Petition must be returned by June 4, 2025
Petition mailed on

*SIGNATURE: [signature]
NAME: KAREN BINDER, Executive Director
ADDRESS: 101 Ferry Rd
TOWN: Bristol RI 02809

12

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Blithewold

Contact Person: KAREN BINDER

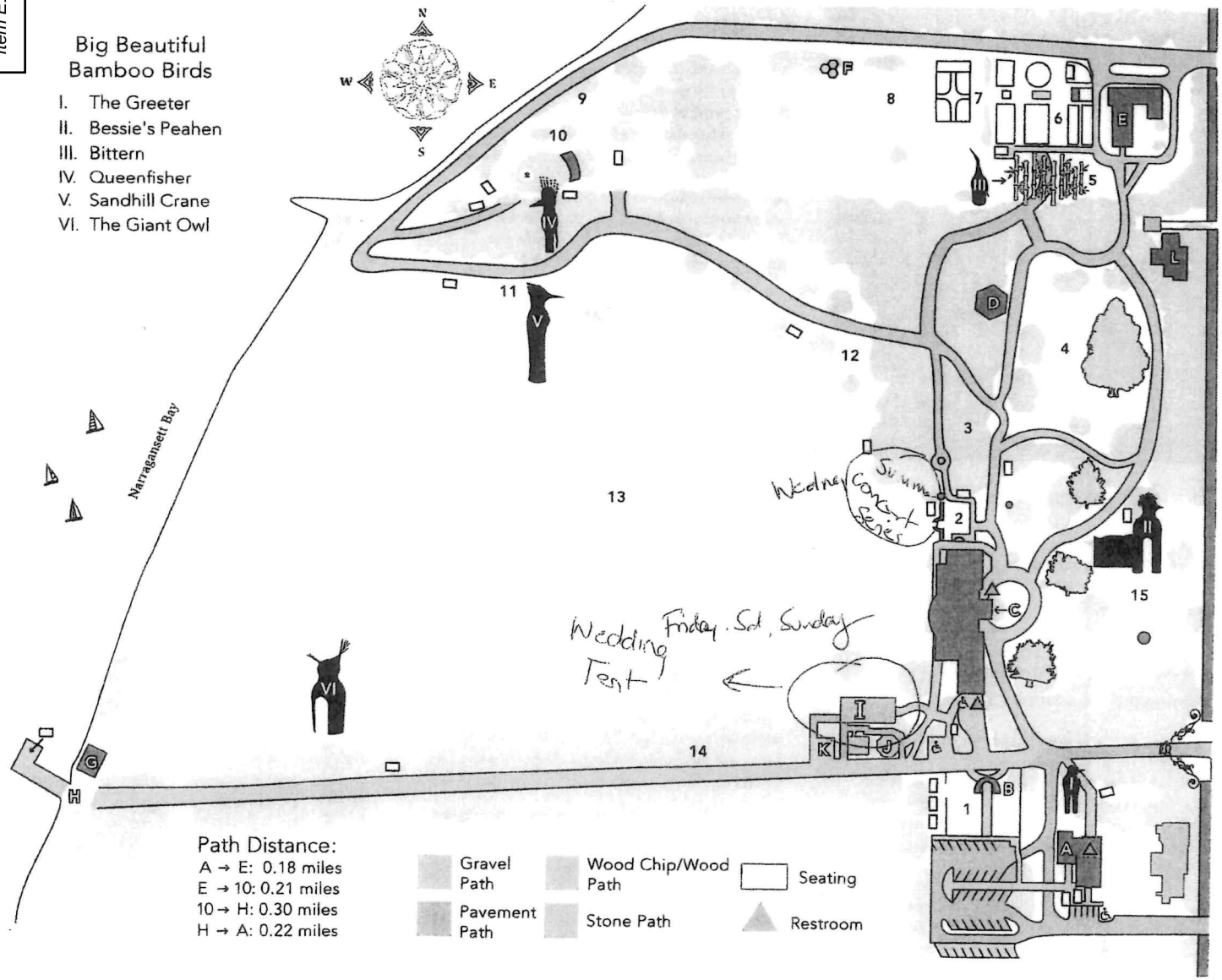
Phone Num

Email: k wold. org

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday			5:00 PM	9:00 PM
Thursday				
Friday			5:00 PM	11:00 PM
Saturday			5:00 PM	11:00 PM
Sunday			4:00 PM	10:45 PM (Holiday Week
Sunday			4:00 PM	10:00 PM

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

This has been our schedule for 21 years at least. Thank you.



Gardens

1. Rose Garden
2. North Garden
3. Bosquet
4. Enclosed Garden
5. Bamboo Grove
6. Idea Gardens
7. Vegetable Garden
8. Pollinator Garden
9. Rock Garden
10. Water Garde
11. Shrub walk
12. Nut Grove
13. Great Lawn
14. Lover's Lane
15. East Lawn

Significant Trees

Sequoiadendron giganteum,
Giant Sequoia
A Rhode Island Champion
Full Sun, zone 6

Davidia involucrata,
Dove Tree, Handkerchief
Tree Sun and moist soil, zone 5/6

Franklinia alatamaha, Franklin Tree
Full sun, zone 5/6

Magnolia stellata, Star Magnolia
Full sun, zone 4

Buildings

A The Carriage House
Visitors & Education Center
B Moongate
C Manor House Entrance
D Summerhouse
E Julia L. Morris Horticultural Center:
1901 Lord and Burnham Greenhouses
F Bee Hives
G Pump House/Bath House
H Dock
I Events Tent
J Van Wickle Pavilion
K Catering Tent
L North Cottage - Horticulture Offices

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 11/10/25

PETITION DESCRIPTION:
6-Month Review - Karen Binder, Executive Director, Blithewold, Inc., 101 Ferry Road, re-Dancing & Entertainment License

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -1 PM 2:53

PERSON/S FILING PETITION: Karen Binder

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
A 6 - month review of the Dancing and Entertainment License was completed . During this period, there were no calls for service related to the establishment. Based on the findings of this review, there is no reason to deny the petitioner's continued use of the Dance and Entertainment License, provided that all applicable laws and ordinances are followed, including adherence to acceptable noise levels as outlined in the noise ordinance.

REVIEWING OFFICER: Lt. Brett Estrella
DATE COMPLETED: 11/12/25

STEVEN CONTENTE
Town Administrator

-Portside-

LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**

REQUEST FOR MODIFICATION

PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to be granted a **BV INTOXICATING BEVERAGE LICENSE**

NAME OF ESTABLISHMENT: Portside Tavern / WKOC LLC

ADDRESS: 444 Thames St. Bristol RI 02809

APPLICANT NAME: Richard Corrente

CURRENT HOURS OF OPERATION: M-F 11am-12am / Sat 10am-1am / Sun 9am-12a

PROPOSED HOURS OF OPERATION: Same ↑

**** PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.** ✓

Fee for License: $1300 per year plus advertising
Also required is Victualling License: $75/year
(Payable after Council approves the license.)

Please attend the Council Meeting on: _____

*SIGNATURE: _____

NAME: Richard Corrente
(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 15 Verndale Cir.
(ADDRESS OF APPLICANT)

TOWN: Bristol, RI 02809

PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

-Portside -

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A___ BH___ BM___ BT___ BV✓ BVL___ C___ E___ ED___ J___ T___ 2:00 A.M. ___

Business Structure: ☐ **Corporation** ☐ **Partnership** ☑ **LLC** ☐ **Individual**

Richard Corrente / WKOC. LLC. D.B.A. Portside Tavern
Name of Applicant/Corporation

Portside Tavern
D/B/A

444 Thames St. Bristol RI 02809
Address of Premise

401 396-5149 / Richie@PortsideTavern.com
Phone Number of Business Email Address

State – Incorporated: Rhode Island Date of Incorporation: 11/2018

Name, Address, Telephone of all Officers/Members with percentage ownership:

Richard Corrente President/Member Name	15 Verndale Cir Bristol RI 02809 Address	401 374-5892 Phone	100% % Ownership
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes✓ No__ Is Property Mortgaged? Yes✓ No__ ***or*** Leased? Yes__ No__

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Bank Newport Name	6 Gooding Ave Bristol RI 02809 Address	550,000 Amount - Term

Portsmouth

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes__ No✓__ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes____ No✓____ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

Is Applicant the owner or operator of any other business? If yes, explain:
yes => Robertos Restaurant & Cafe

State amount of capital invested in the business?

Do you have now, or will you be installing, a draught system Yes✓__ No__

I hereby certify that the above statements are true to the best of my knowledge and belief:

Applicant Signature

5/21/25
Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applica or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
   (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
   (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
   (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location _____ Name _____ Stock _____ Current Retail Class_____

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): _____

New Name (If any): _____

If change of stockholders, list old and new stockholders:

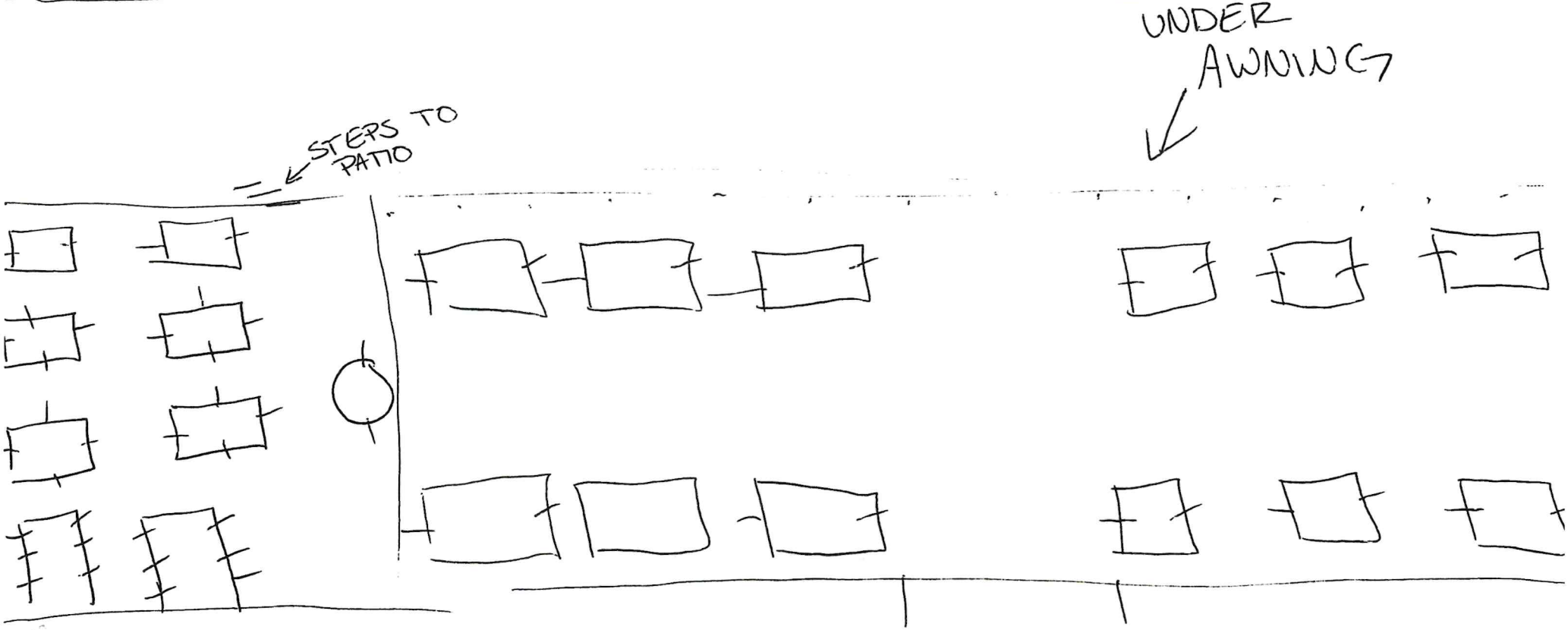
Signature of Transferor (old owner) Date

Signature of Transferee (New Owner) Date

PORTSIDE TAVERN - SIDEWALK LICENSE

- STREET -

-SIDEWALK -



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 4, 2025

RE: WKOC, LLC d/b/a Portside Tavern, Richard Corrente, 444 Thames Street - Modification of BV Intoxicating Beverage License for expansion of premises (to include a portion of outdoor seating)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

ALMEIDA, WALTER R. TRUSTE
RENATO FAMILY TRUST
282 STATE ST
BRISTOL, RI 02809

BOSI PRIME PROPERTIES LLC
675 HOPE ST
BRISTOL, RI 02809

BRAZIL, ALFRED
647 HOPE ST
BRISTOL, RI 02809

CARVARA, CYNTHIA N.
90 GRELOCK RD
BRISTOL, RI 02809

CROMWELL, CATHARINE M.
649 HOPE ST
BRISTOL, RI 02809

DELMAGE, MARTHA &
COLLEEN N JT
14 FRANKLIN ST
BRISTOL, RI 02809

EAGLE AND IVY, LLC
37 FACTORY POND CIRCLE
SMITHFIELD, RI 02917

HEWITT, NOEL T &
KLONER, CHRISTINE K TE
631 HOPE ST
BRISTOL, RI 02809

HOWLETT, JANE F.
865 HOPE ST.
BRISTOL, RI 02809

MELLO, GARY R
565 WARREN AVE
SWANSEA, MA 02777

MONIZ, NELSON J.
2 BORGES ST
BRISTOL, RI 02809

NICHOLS, REBECCA K&THOMAS
LUNNEY, MICHAEL P &
C/O 208 BAY VIEW AVE
BRISTOL, RI 02809

QUITO, ALBERT P.
411 THAMES ST
BRISTOL, RI 02809

REGO, DAVID E.
FERNANDA P REGO IRREV LIV
652 HOPE ST
BRISTOL, RI 02809

SANSONE FAMILY REALTY LLC
617 HOPE ST
BRISTOL, RI 02809

SANSONE, AMELIA M. TRUSTE
THE ELISA SANSONE TRUST-2
617 HOPE ST
BRISTOL, RI 02809

SANTOS, HENRY B
484 THAMES ST
BRISTOL, RI 02809

SANTOS, HENRY B.
484 THAMES ST
BRISTOL, RI 02809

STATE OF RHODE ISLAND
(INDEPENDENCE PARK)
ONE CAPITAL HILL DOA-CBO
4TH FLOOR
PROVIDENCE, RI 02908

YOUNIS, JOHN D & KATHRYN
689 HOPE ST
BRISTOL, RI 02809

ZAMIL, JAMES M & CHERYL A
685 HOPE ST
BRISTOL, RI 02809

WKOC, LLC
d/b/a Portside Tavern
Richard Corrente
444 Thames Street
Bristol, RI 02809

WKOC, LLC
d/b/a Portside Tavern
Richard Corrente
15 Verdale Circle
Bristol, RI 02809

Bristol Town Hall
10 Court Street
Bristol, RI 02809

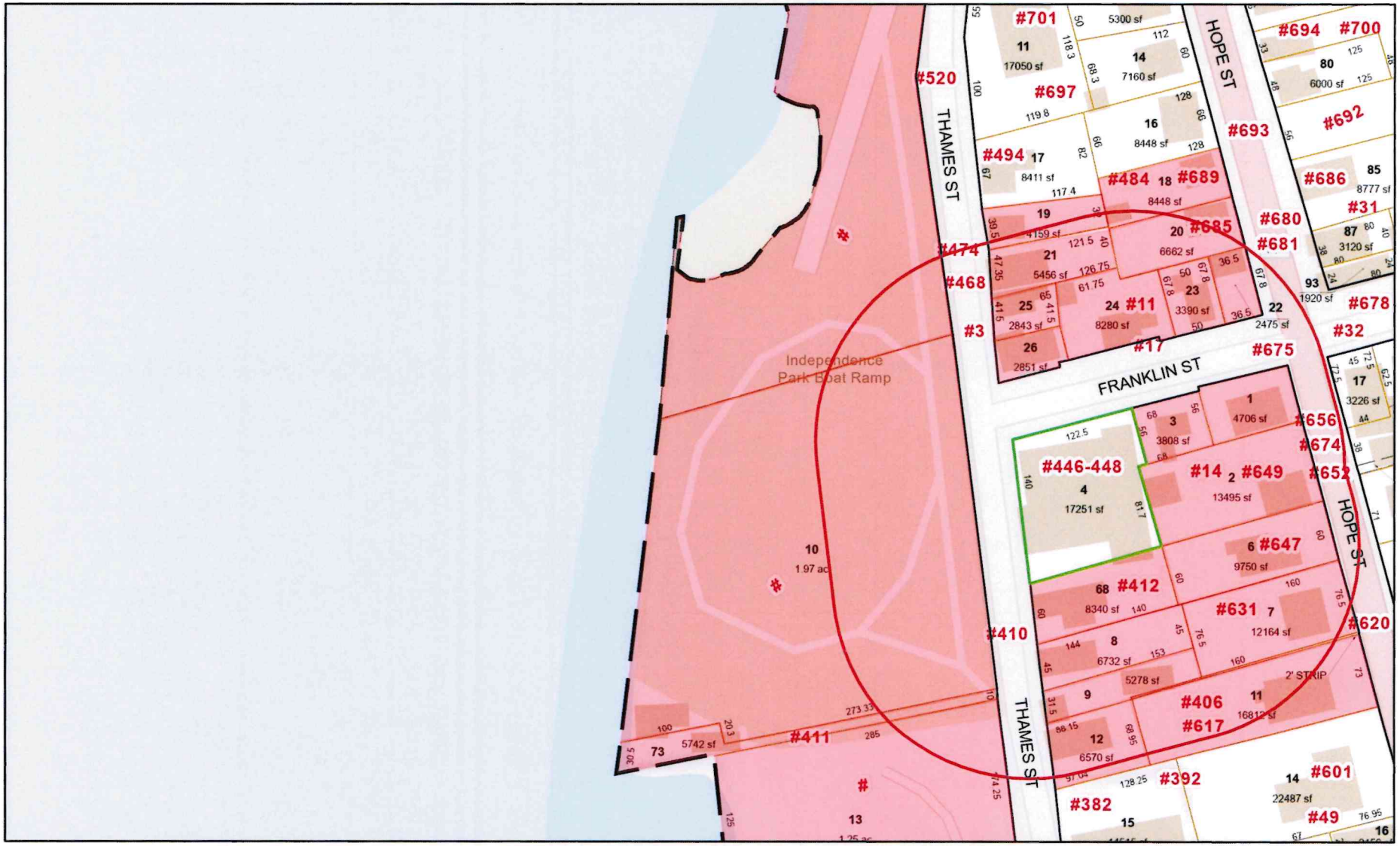
Town of Bristol, RI

1 inch = 141 Feet

0 141 282 423

June 2, 2025

CAI Technologies
Precision Mapping Geospatial Solutions
www.cai-tech.com



Data shown on this map is provided for planning and informational purposes only. The municipality and CAI Technologies are not responsible for any use for other purposes or misuse or misrepresentation of this map.

TOWN OF BRISTOL
PUBLIC HEARING
INTOXICATING OF BV INTOXICATING BEVERAGE LICENSE
FOR EXPANSION OF PREMISES

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

WKOC, LLC
d/b/a PORTSIDE TAVERN
RICHARD CORRENTE
444 THAMES STREET

The Town Council will be in session in the Council Chambers, Town Hall on Wednesday evening, June 18, 2025, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license transfer are entitled to and will be heard. Said remonstrance must be filed on or before the time of the hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

June 5th and 12th, 2025

LEGAL NOTICE

TOWN OF BRISTOL
PUBLIC HEARING
INTOXICATING OF BV INTOXICATING BEVERAGE LICENSE
FOR EXPANSION OF PREMISES

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

WKOC, LLC
d/b/a PORTSIDE TAVERN
RICHARD CORRENTE
444 THAMES STREET

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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

June 5th and 12th, 2025

LEGAL NOTICE

TOWN OF BRISTOL
PUBLIC HEARING
INTOXICATING OF BV INTOXICATING
BEVERAGE LICENSE
FOR EXPANSION OF PREMISES

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

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d/b/a PORTSIDE TAVERN
RICHARD CORRENTE
444 THAMES STREET

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By Order of the Town Council.
Melissa Cordeiro
COUNCIL CLERK

June 5th and 12th, 2025

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/4/25

PETITION DESCRIPTION:

WKOC, LLC df/b/a Portside Tavern, Richard Corrente, 444 Thames St. Modification of BV Intoxiucating Beverage Licnese for expansion of premises. To include a portion of outdoor seating.

PERSON/S FILING PETITION: Richard Corrente

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:

Alcohol may only be served while the kitchen is actively serving food. All alcoholic beverages must be consumed within the designated area. "To-go" cups containing alcohol are strictly prohibited unless accompanied by a takeout food order. In such cases, the beverage must be securely covered and sealed; the seal must remain intact and undamaged. There is no known reason for denial of this license, provided that all applicable laws and ordinances are strictly observed. I request a three month review.

REVIEWING OFFICER: Lieutenant Paul Medeiors
DATE COMPLETED: 6/11/25

concur
STEVEN CONTENTE
Town Administrator

Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator

From: Michael DeMello, Fire Chief

cc: File

Date: June 6, 2025

Re: License Recommendation, June 18 Council Meeting

2025 JUN 11 PM 2:20
TOWN CLERK'S OFFICE
BRISTOL, RI RECEIVED

The fire department has reviewed the license request presented as follows:

1. Modification of BV Intoxicating Beverage

   Richard Corrente for WKOC, LLC d/b/a Portside Tavern

   444 Thames St.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concur
STEVEN CONTENTE
Town Administrator

Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
www.bristolri.gov
401-253-7000

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUN 11 PM 2:21

June 11, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: Expanded BV Liquor License to include Outside Seating Areas at Portside

I have reviewed the above petition and have no objection to the request. The outside seating is on private property and complies with the Waterfront Zoning District.

STEVEN CONTENTE
Town Administrator

-Portside-

LICENSE REQUEST: **BV INTOXICATING BEVERAGE LICENSE**
REQUEST FOR MODIFICATION

PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to be granted a **BV INTOXICATING BEVERAGE LICENSE**

NAME OF ESTABLISHMENT: Portside Tavern / WKOC LLC

ADDRESS: 444 Thames St. Bristol RI 02809

APPLICANT NAME: Richard Corrente

CURRENT HOURS OF OPERATION: M-F 11am-12am / Sat 10am-1am / Sun 9am-12a

PROPOSED HOURS OF OPERATION: Same ↑

**** PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND CONSUMED.** ✓

Fee for License: $1300 per year plus advertising
Also required is Victualling License: $75/year
(Payable after Council approves the license.)

Please attend the Council Meeting on: _____

*SIGNATURE: _____
NAME: Richard Corrente
(PLEASE PRINT NAME OF APPLICANT)
ADDRESS: 15 Verndale Cir.
(ADDRESS OF APPLICANT)
TOWN: Bristol, RI 02809

PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

-Portside -

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A___ BH___ BM___ BT___ BV✓ BVL___ C___ E___ ED___ J___ T___ 2:00 A.M. ____

Business Structure: ☐ **Corporation** ☐ **Partnership** ☑ **LLC** ☐ **Individual**

Richard Corrente / WKOC. LLC. D.B.A. Portside Tavern
Name of Applicant/Corporation

Portside Tavern
D/B/A

444 Thames St. Bristol RI 02809
Address of Premise

401 396-5149 / Richie@PortsideTavern.com
Phone Number of Business / Email Address

State – Incorporated: Rhode Island Date of Incorporation: 11/2018

Name, Address, Telephone of all Officers/Members with percentage ownership:

Richard Corrente President/Member Name	15 Verndale Cir Bristol RI 02809 Address	401 374-5892 Phone	100% % Ownership
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes✓ No__ Is Property Mortgaged? Yes✓ No__ ***or*** Leased? Yes__ No__

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Bank Newport Name	6 Gooding Ave Bristol RI 02809 Address	550,000 Amount - Term

Portsmouth

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes__ No✓__ If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes____ No✓____ If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

Is Applicant the owner or operator of any other business? If yes, explain:
Yes - Roberto's Restaurant & Cafe

State amount of capital invested in the business?

Do you have now, or will you be installing, a draught system Yes✓__ No__

I hereby certify that the above statements are true to the best of my knowledge and belief:

Applicant Signature — Date: 5/21/25

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applica or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
   (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
   (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
   (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

APPLICATION FOR TRANSFER OF LICENSE ONLY

Transfer of Location _____ Name _____ Stock _____ Current Retail Class_____

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): _____

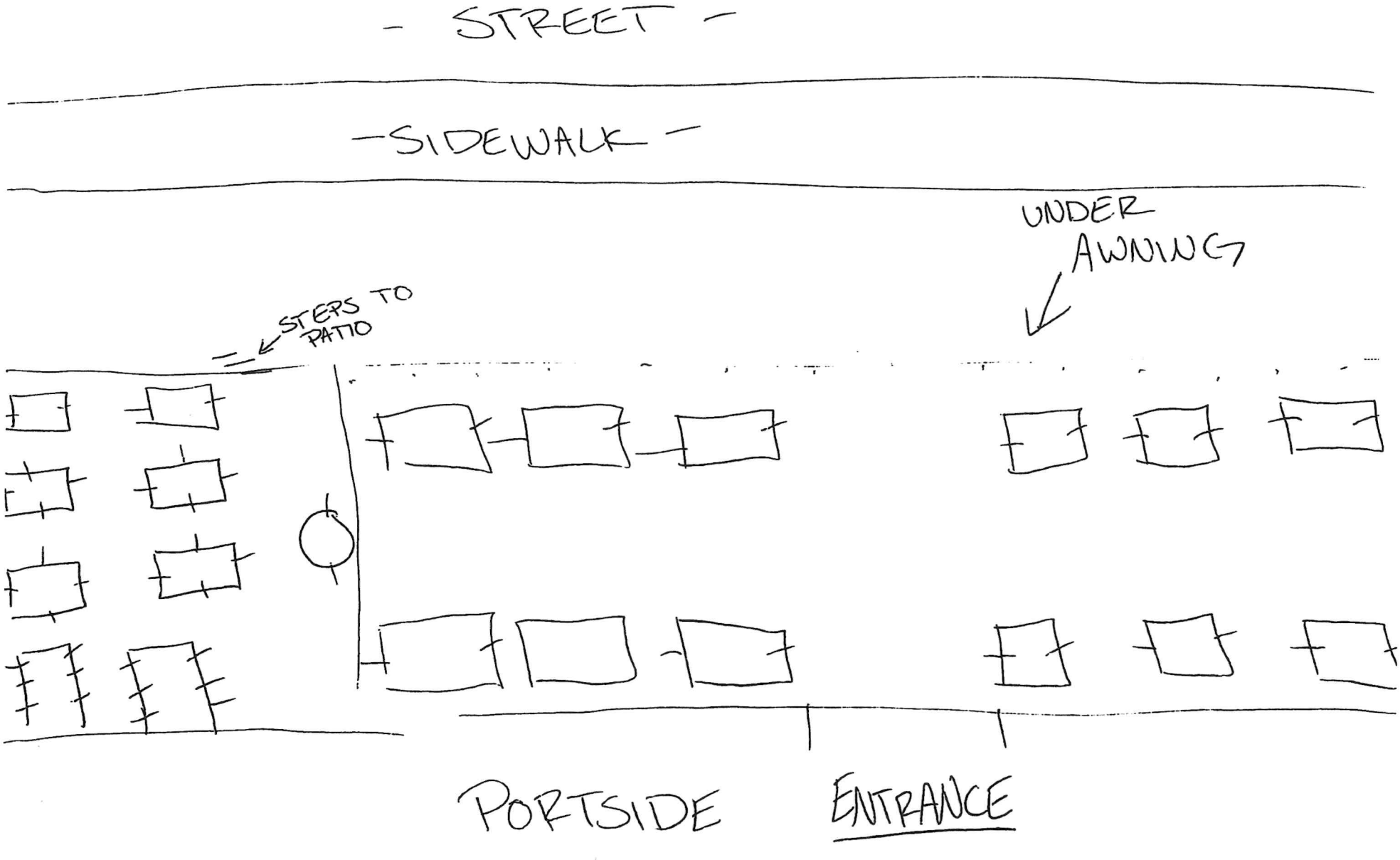
New Name (If any): _____

If change of stockholders, list old and new stockholders:

Signature of Transferor (old owner) Date

Signature of Transferee (New Owner) Date

PORTSIDE TAVERN - SIDEWALK LICENSE



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: November 10, 2025

Re: **6 Month Review** -WKOC, LLC d/b/a Portside Tavern, Richard Corrente, 444 Thames Street - Modification of BV Intoxicating Beverage License for expansion of premises (to include a portion of outdoor seating) **(continued from June 18, 2025)**

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **December 10, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, December 3, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 11-10-25

PETITION DESCRIPTION:
6-month review - WKOC, LLC d/b/a Portside Tavern, Richard Corrente, 444 Thames Street - Modification of BV Intoxicating Beverage License for expansion of premises (to include a portion of outdoor seating)

2025 DEC -1 PM 2:53
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

PERSON/S FILING PETITION: Richard Corrente

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
A six-month review of Richard Corrente's request for Modification of BV Intoxicating Beverage License for expansion of premises (to include a portion of outdoor seating) has been completed. During this period, there were no calls for service related to the establishment. Based on the findings of this review, there is no reason to deny the petitioner's request provided that all applicable laws and ordinances are followed.

REVIEWING OFFICER: Lt. Brett Estrella
DATE COMPLETED: 11-14-25

CONCUR
STEVEN CONTENTE
Town Administrator

Modification of Outdoor - Portside D1

LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**

Expan Indoor - **Expires: July 1, 2025**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE RENEWAL * Modified to include Outsid And inside

NAME OF ESTABLISHMENT: ↳ Portside Tavern

ADDRESS: 444 Thames St. Bristol RI 02809

APPLICANT NAME: Richard Correnté

HOURS OF OPERATION: M-F ↳ 11am-1am Sat ↳ 10am-1am Sun ↳ 9am-12am

- ☑ **Dancing & Entertainment License Renewal Petition**
- ☑ **License Fee of $100 (check made payable to: Town of Bristol)**
- ☑ **Sketch of location for entertainment**
- ☑ **Payment of tangible taxes to Town of Bristol (call 253-7000, option 1 for amount due, if any)**

This application will be considered during the Council meeting on June 18, 2025

Petition must be returned by

*SIGNATURE: _____

NAME: RICHARD CORRENTÉ

ADDRESS: 15 VERNDALE CIR

TOWN: BRISTOL RI 02809

Petition mailed to applicant on

Date Received: _____

TOWN CLERK'S OFFICE BRISTOL, RI 2025 MAY 1 P 1:3

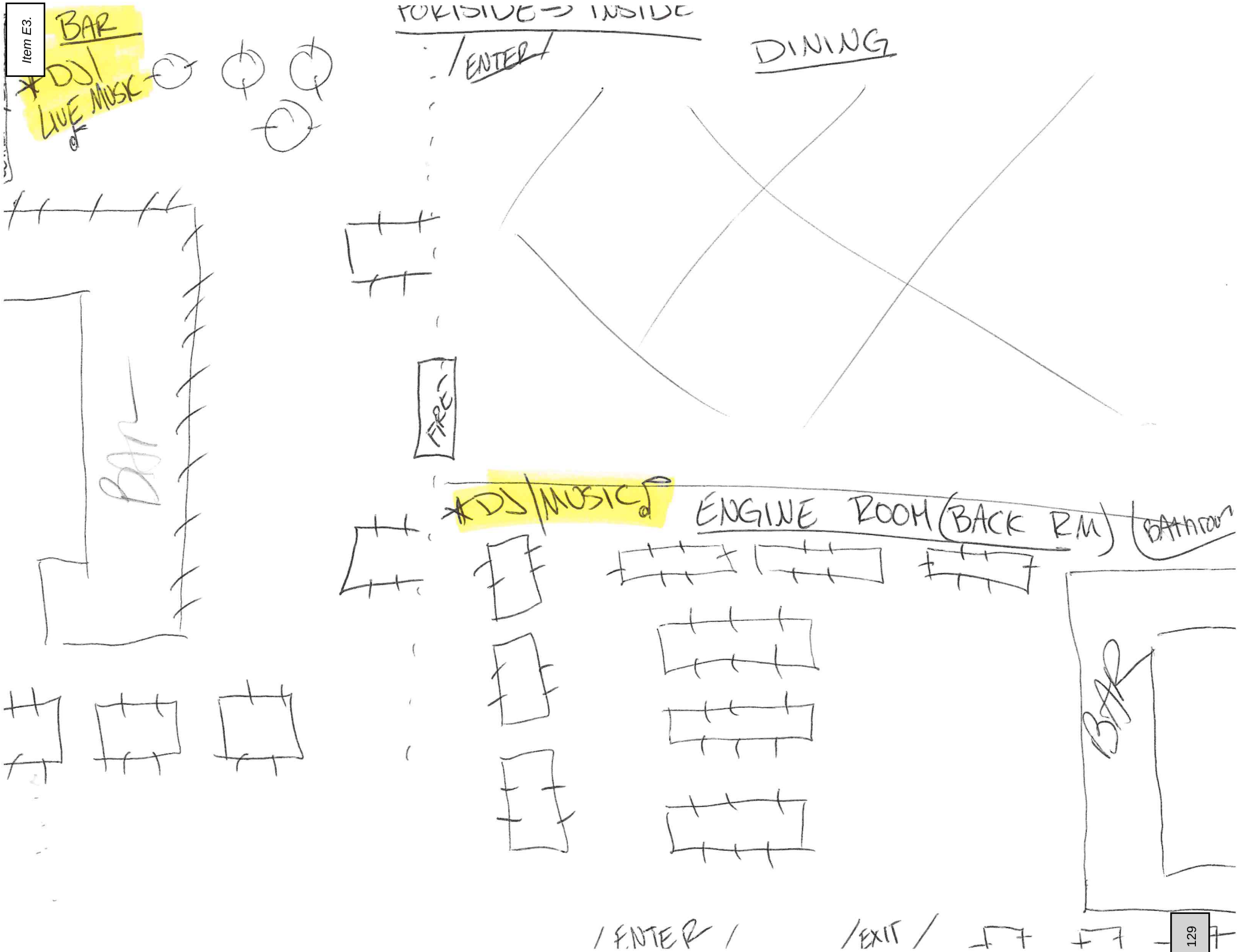
TAX STAMP

2025 MAY

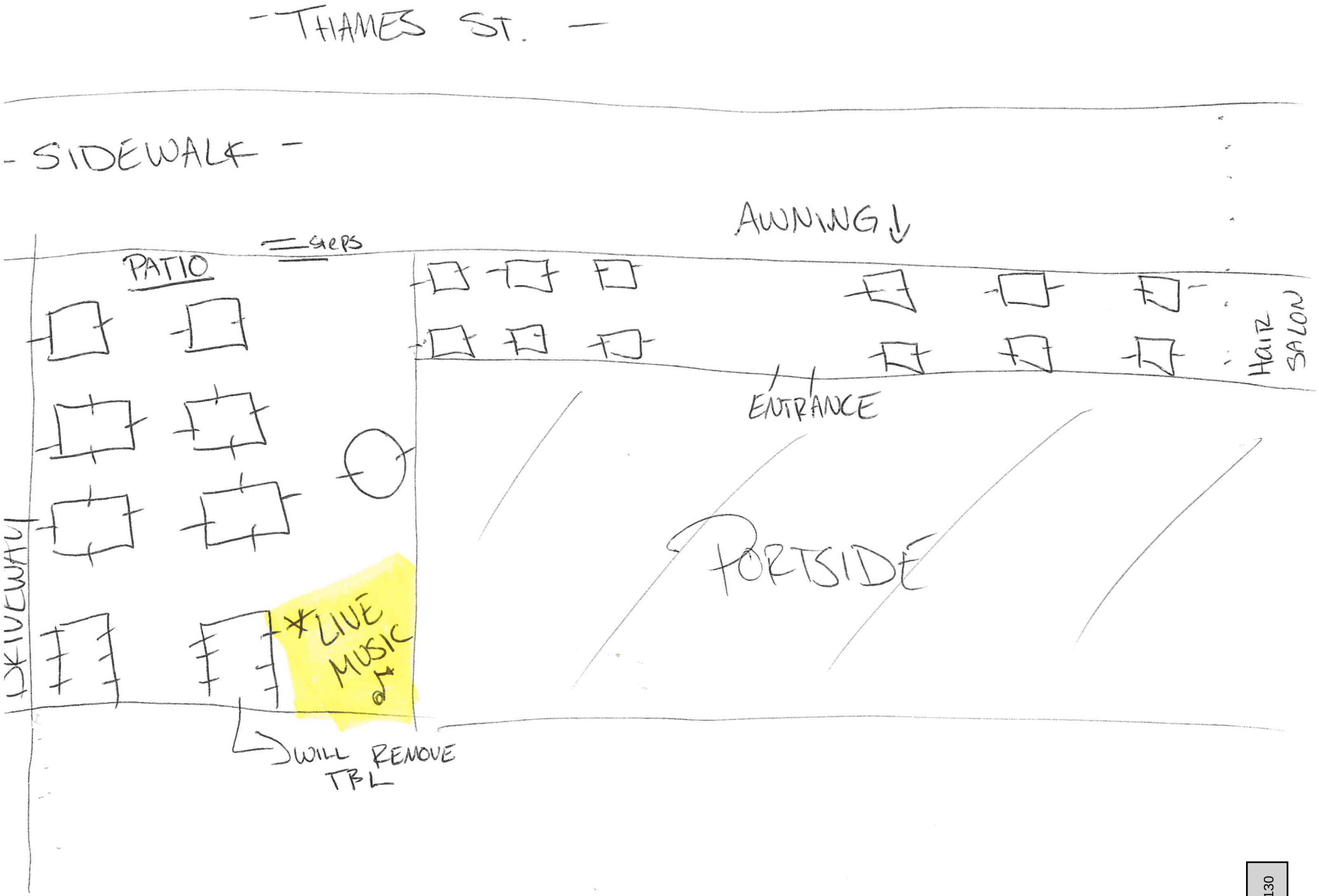
TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Item E3.


BAR
DJ/ LIVE MUSIC
OUTSIDE -> INSIDE
/ENTER/
DINING
BAR
FIRE
DJ/MUSIC
ENGINE ROOM (BACK RM)
BATHROOM
BAR
/ENTER/
/EXIT/

PORTSIDE ⇒ OUTSIDE



-Portside/outdoor music

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Portside Tavern

Contact Person: Richard Correale

Phone Number: 401 374-5892

Email: Richie@PortsideTavern.com

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	7pm	10pm	5pm	9 or 10pm
Tuesday	7pm-10pm	10pm	5pm	
Wednesday	7pm	10pm	5pm	
Thursday	7pm	~~11pm~~ 10pm	5pm	
Friday	8pm	~~2am~~ 12am	5pm	
Saturday	8pm	~~2am~~ 12am	5pm	
Sunday	10am	2pm	5pm	

ending time in accordance to licensing for outdoor music

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

Outdoor music is changed. Music (live) will be on front (right) patio, time will ad w/accordance to town of Bristol. 1-3pc. band/

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 5, 2025

RE: Richard Corrente, Portside Tavern, 444 Thames Street re renewal of Dancing & Entertainment License, additionally requesting modification of License (to include a portion of the interior and outdoor entertainment)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 05-29-25

PETITION DESCRIPTION:
Modification to Dancing & Entertainment License for Portside Tavern (444 Thames St.) to include outisde patio.

PERSON/S FILING PETITION: Richard Corrente

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☐ **APPROVED**
- ☑ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
See Additional Page:

2025 JUN 12 AM 8:23
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

REVIEWING OFFICER: Lt. Brett Estrella
DATE COMPLETED: 06/10/25

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

A three-year review of service calls related to Portside Tavern—specifically regarding noise violations—revealed only three noise-related complaints consisting of 1 unfound and 2 loud music advised or lowered. These instances pertained to the music inside of the establishment only. In each case, Portside Tavern's management was promptly notified and responded appropriately.

Regarding outdoor patio music only, historical usage has consisted of acoustic or minimally amplified performances, typically situated at the outer perimeter of the property. Recent social media promotions advertising outdoor "concerts" have raised concerns regarding the potential scale of these events and their impact on pedestrian and vehicular traffic in the area, particularly given the establishments proximity to Independence Park.

Additionally, due to the close proximity of residential homes, the department recommends that the live music on the outdoor patio remains acoustic or minimally amplified and conclude no later than 9:00 PM.

With regard to the proposed modification to include the back room (Engine Room) and outdoor area identified in the maps provided, the police department sees no reason to deny the request for a Dance & Entertainment License regarding the petitioner adheres to all applicable laws and ordinances are followed. I suggest a three-month review period be implemented regarding this request.

Respectfully Submitted,

Lt. Brett Estrella

Lt. Brett A. Estrella

CONCUR
9 PM OUTDOOR

STEVEN CONTENTE
Town Administrator

Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator

From: Michael DeMello, Fire Chief

cc: File

Date: June 3, 2025

Re: License Recommendation, June 18 Council Meeting

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUN -5 AM 8:18

The fire department has reviewed the license requests presented as follows:

2. Expansion of Outdoor Area- Portside Tavern, 444 Thames St.

There is no objection to the license requests as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concur

STEVEN CONTENTE
Town Administrator

Town of Bristol, Rhode Island
Department of Community Development

10 Court Street
Bristol, RI 02809
401-253-7000

June 11, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: Portside Petition for Dancing and Entertainment

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUN 11 PM 3:12

I have reviewed the above petition and also reviewed same with the Building Official.

The interior renovations to create the function room were completed based on Architectural plans, properly permitted, and inspected.

There is no objection to the petition for the outside or inside dancing and entertainment license subject to the Fire Marshall's determination on the occupant load and compliance with same.

CONCUR
ENTERTAINMENT OUTSIDE
UNTIL 9 PM AS RECOMMENDED
BY POLICE DEPT.

STEVEN CONTENTE
Town Administrator

Modification of Outdoor - Portside
LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
Expan Indoor - **Expires: July 1, 2025**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE RENEWAL * Modified to include Outsid And inside

NAME OF ESTABLISHMENT: ↳ Portside Tavern

ADDRESS: 444 Thames St. Bristol RI 02809

APPLICANT NAME: Richard Correnté

HOURS OF OPERATION: M-F ↳ 11am-1am Sat ↳ 10am-1am Sun ↳ 9am-12am

- ☑ **Dancing & Entertainment License Renewal Petition**
- ☑ **License Fee of $100 (check made payable to: Town of Bristol)**
- ☑ **Sketch of location for entertainment**
- ☑ **Payment of tangible taxes to Town of Bristol (call 253-7000, option 1 for amount due, if any)**

This application will be considered during the Council meeting on June 18, 2025

Petition must be returned by

*SIGNATURE: _____
NAME: RICHARD CORRENTÉ
ADDRESS: 15 VERNDALE CIR
TOWN: BRISTOL RI 02809

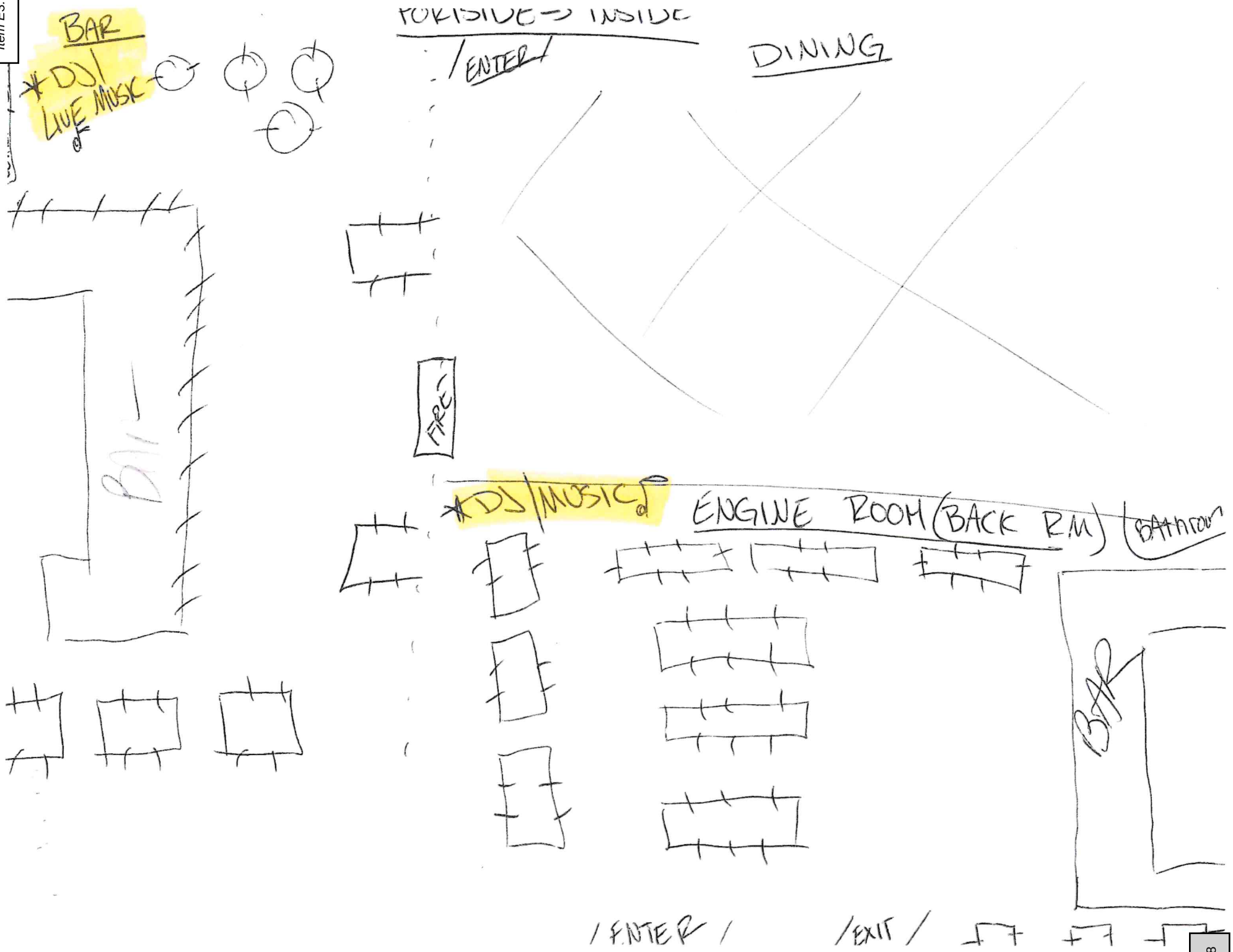
Petition mailed to applicant on

Date Received: _____

TAX STAMP
TOWN OF BRISTOL 2025 MAY

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.


BAR
DJ/ LIVE MUSIC
OUTSIDE → INSIDE
/ENTER/
DINING
FIRE
DJ/MUSIC
ENGINE ROOM (BACK R.M)
BATHROOM
BAR
/ENTER/
/EXIT/

-Portside/outdoor music

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Portside Tavern

Contact Person: Richard Obrente

Phone Number: 401 374-5892

Email: Richie@PortsideTavern.com

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	7pm	10pm	5pm	9 or 10pm
Tuesday	7pm-10pm	10pm	5pm	
Wednesday	7pm	10pm	5pm	
Thursday	7pm	10pm	5pm	
Friday	8pm	12am	5pm	
Saturday	8pm	12am	5pm	
Sunday	10am	2pm	5pm	

ending time in accordance to licensing for outdoor music

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

Outdoor music is changed. Music (live) will be on front (right) patio, time will ad w/accordance to town of Bristol. 1-3pc. band/

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: November 10, 2025

Re: **6-month review** - Richard Corrente, Portside Tavern, 444 Thames Street re renewal of Dancing & Entertainment License, additionally requesting modification of License (to include outdoor entertainment and add a secondary interior location)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **December 10, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, December 3, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 11-10-25

PETITION DESCRIPTION:

6-month review - Richard Corrente, Portside Tavern, 444 Thames Street, re renewal of Dancing & Entertainment License (to include outdoor entertainment and add a secondary interior location)

PERSON/S FILING PETITION: Richard Corrente

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -1 PM 2:53

NOTES:

A six-month review of Richard Corrente's request for a Dance and Entertainment License has been completed. During this period, there were no calls for service related to the establishment. Based on the findings of this review, there is no reason to deny the petitioner's continued use of the Dance and Entertainment License, provided that all applicable laws and ordinances are followed, including adherence to acceptable noise levels as outlined in the noise ordinance.

REVIEWING OFFICER: Lt. Brett Estrella
DATE COMPLETED: 11-14-25

CONCUR
STEVEN CONTENTE
Town Administrator

LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
Expires: July 1st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 MAY 29 AM 11:24

DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT: Linden Place

ADDRESS: 500 Hope St.
Bristol, RI 02809

NAME OF APPLICANT: Martin Reynolds, President
Cara Massey, Executive Director

HOURS OF OPERATION: Tuesday – Friday, 10am – 5pm
select evenings and weekends until 10pm/11pm (per town code) for special events

- [x] **Dancing & Entertainment License Petition & $100 Fee (payable after Council approves license)**
- [x] **Sketch of proposed location for entertainment**

Please attend the Council Meeting on June 18, 2025

Petition must be returned by June 4, 2025

Petition mailed on

*SIGNATURE: Cara Massey

NAME: Cara Massey

ADDRESS: 96 Dewolf Ave.

TOWN: Bristol

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Linden Place

Contact Person: Cara Massey

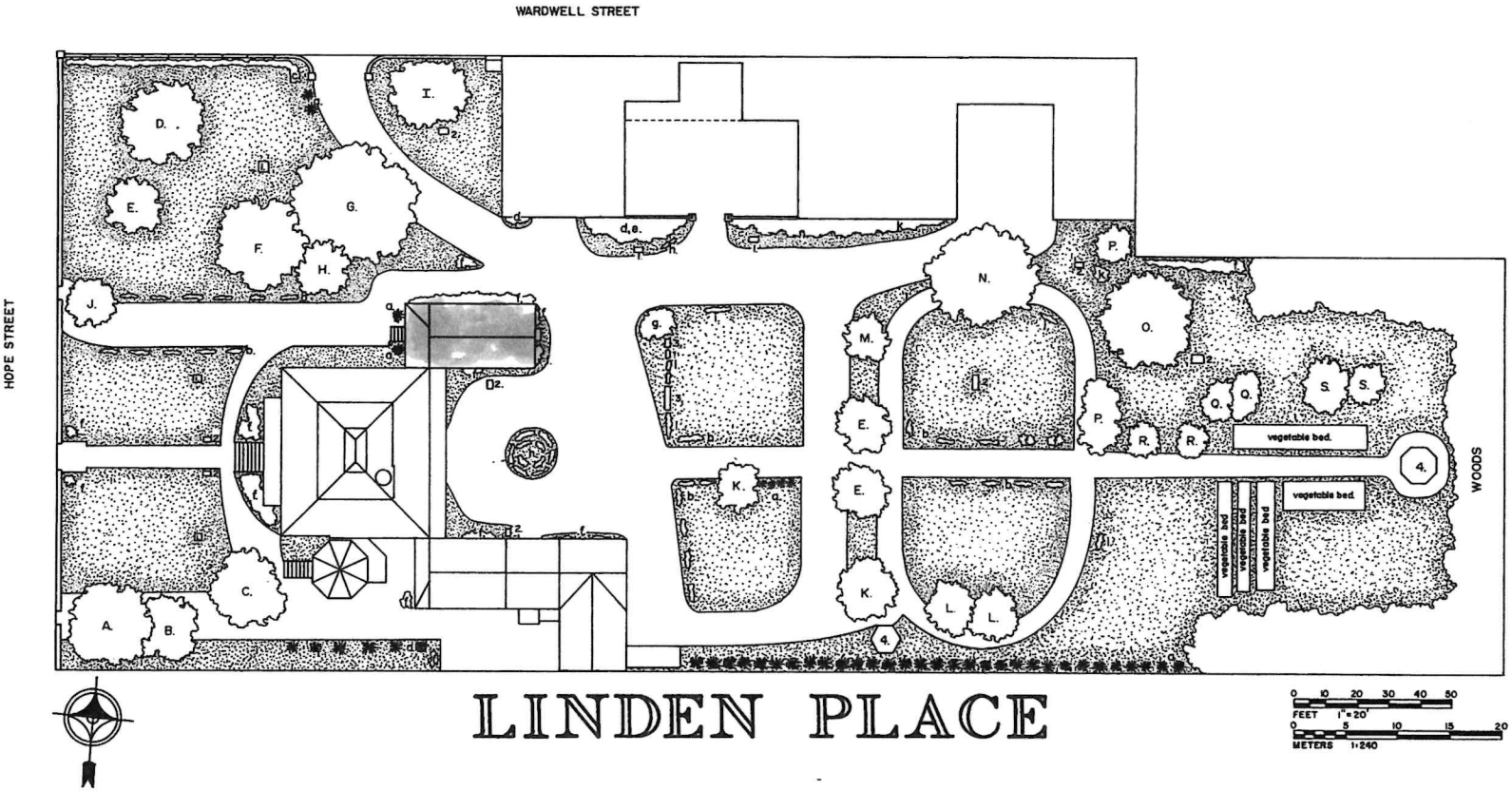
Phone N

Email: C

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday	10 am	10 pm	10 am	10 pm
Wednesday	10 am	10 pm	10 am	10 pm
Thursday	10 am	10 pm	10 am	10 pm
Friday	10 am	11 pm	10 am	10 pm
Saturday	10 am	11 pm	10 am	10 pm
Sunday	10 am	10 pm	10 am	10 pm

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

hours are not consistent in evening + weekend as they depend on events – but listed hours are the max



LINDEN PLACE

TREES

A. AMERICAN BASSWOOD - TILIA AMERICANA
B. DEAD - UNIDENTIFIABLE
C. HORSE CHESTNUT - CRESCULUS HIPPOCASTANUM
D. AMERICAN BASSWOOD - TILIA AMERICANA
E. HOVERING DOGWOOD - CORNUS FLORIDA
F. AMERICAN BASSWOOD - AESCULUS HIPPOCASTANUM
G. AMERICAN BASSWOOD - AESCULUS HIPPOCASTANUM
H. AMUR LILAC - SYRINGA AMURENSIS
I. RED MAPLE - ACER RUBSUM
J. ORIENTAL THORN (HAWTHORN) - CRATAEGUS LOCENIATA
K. JAPANESE MAPLE - ACER PALMATUM
L. SMOOTH JUNEBERRY - AMELANCHIER LAEVIS
M. JAPANESE HOVERING CHERRY - PRUNUS SERRULATA P. YEDOENSIS
N. REODAR PINE - CEDRUS DEODAIA
O. NORWAY SPRUCE - PICIA ABIES
P. NORTHERN WHITE CEDAR - THUJA OCCIDENTALIS
Q. CAROLINA RHODODENDRUM - RHODODENDIN CAROLINIANUM
R. HYBRID OF GOLDEN CHAIN - LABURNUM WATERERI
S. COMMON DWARF PEACH - PRUNUS PERSICA

SHRUBS

a. RED CEDAR - JUNIPERUS VIRGINIANA
b. CRIMSON GLARY (ROSE) HYBRIDS
c. COMMON PRIVET - LIGUSTRUM VULGARE
d. BOXWOOD - BUXUS MICROPHYLLA
e. JAPANESE WISTERIA - WISTERIA FLORIBUDA
f. HYDRANGEA - HYDRANGEA PANICULATA GRANDIFLORA
g. JAPANESE YEW - TAXUS JAPENICA
BOXWOOD - BUXUS MICROPHYLLA
JAPANESE ANDROMEDA - PIERIS JAPONICA
h. HYBRID ROSES - HYBRID
i. MEMORIAL ROSE - ROSA WICHURAIANA
j. BALSM FIR - ABIES BALSAMEA
k. GOLDEN BELF - FORSYTHIA INTERMEDIA

STATUARY

1. HUMAN FIGURES
2. ANIMAL FIGURES
3. STONE BENCHES
4. GAZEBOS

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: May 29, 2025

RE: Cara Massey, Executive Director, 500 Hope Street on behalf of Linden Place re - Dancing & Entertainment License

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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **June 18, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, June 11, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/4/25

PETITION DESCRIPTION:

Cara Massey, Executive Director, 500 Hope St on behalf of Linden Place is requesting a Dancing and Entertainment license.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUN 11 PM 2:20

PERSON/S FILING PETITION: Cara Massey

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:

I conducted a check of calls for service for the listed business The checks do not display any calls of service that would be of concern. There is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed. I recommend a 6 month review.

REVIEWING OFFICER: Lieutenant Paul Medeiors
DATE COMPLETED: 6/10/25

Concur
STEVEN CONTENTE
Town Administrator

Bristol Fire Department

Inter Office Memorandum

2025 JUN -5 AM 8:18
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

To: Steven Contente, Town Administrator

From: Michael DeMello, Fire Chief

cc: File

Date: June 3, 2025

Re: License Recommendation, June 18 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Dancing & Entertainment

   Cara Massey for Linden Place

   500 Hope St.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

concur

STEVEN CONTENTE
Town Administrator

LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
Expires: July 1st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

2025 MAY 29 AM 11:24
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

DANCING & ENTERTAINMENT LICENSE

NAME OF ESTABLISHMENT: Linden Place

ADDRESS: 500 Hope St.
Bristol, RI 02809

NAME OF APPLICANT: Martin Reynolds, President
Cara Massey, Executive Director

HOURS OF OPERATION: Tuesday – Friday, 10am – 5pm
select evenings and weekends until 10pm/11pm (as from code for special events

☑ **Dancing & Entertainment License Petition & $100 Fee (payable after Council approves license)**

☑ **Sketch of proposed location for entertainment**

Please attend the Council
Meeting on June 18, 2025

Petition must be returned by
June 4, 2025

Petition mailed on

*SIGNATURE: Cara Massey

NAME: Cara Massey

ADDRESS: 96 DeWolf Ave.

TOWN: Bristol

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Linden Place

Contact Person: Cara Massey

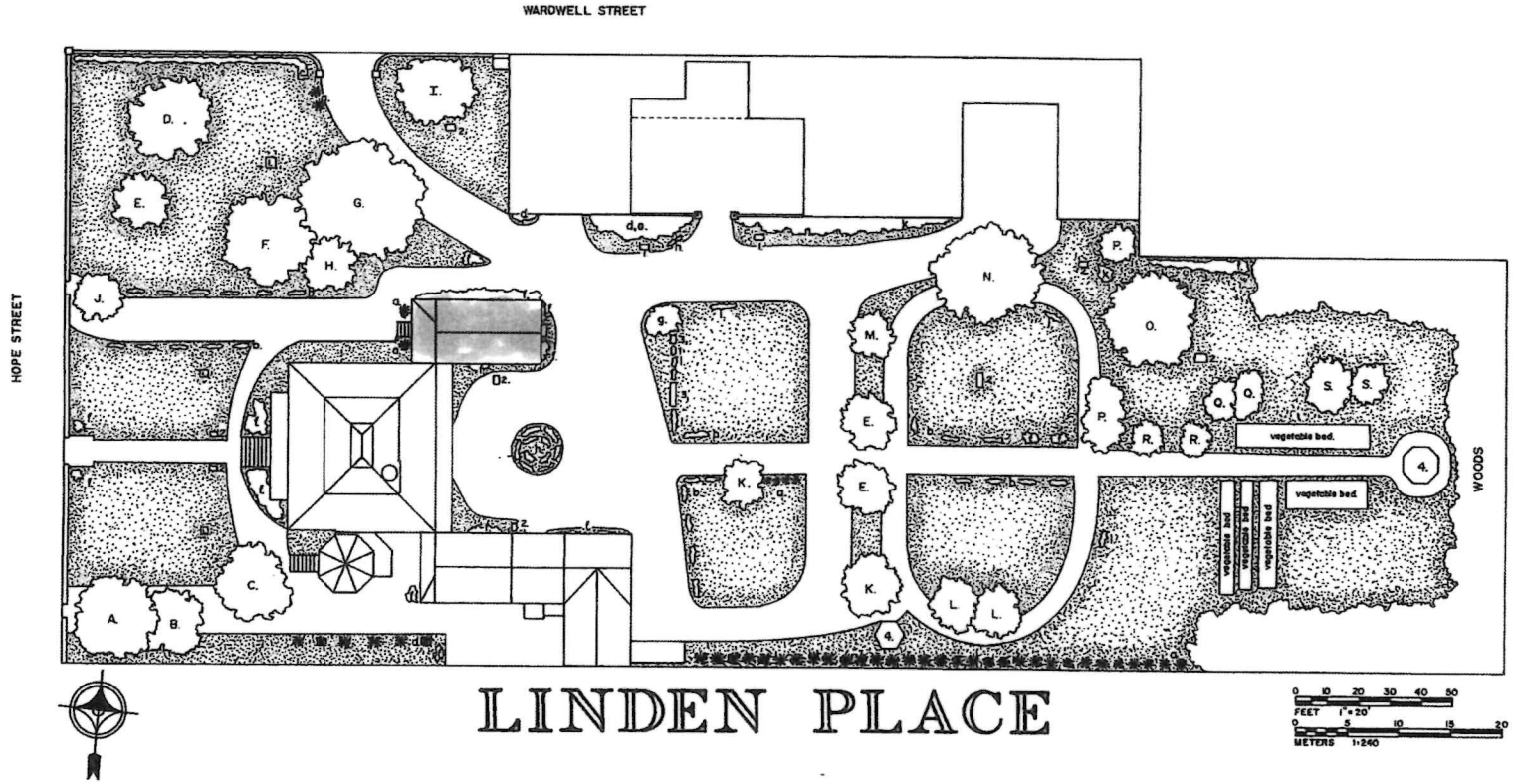
Phone N

Email: C

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday	10 am	10 pm	10 am	10 pm
Wednesday	10 am	10 pm	10 am	10 pm
Thursday	10 am	10 pm	10 am	10 pm
Friday	10 am	11 pm	10 am	10 pm
Saturday	10 am	11 pm	10 am	10 pm
Sunday	10 am	10 pm	10 am	10 pm

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

hours are not consistent in evening + weekend as they depend on events — but listed hours are the max



LINDEN PLACE

TREES

A. AMERICAN BASSWOOD - TILIA AMERICANA
B. DEAD - UNIDENTIFIABLE
C. HORSE CHESTNUT - CRESCULUS HIPPOCASTANUM
D. AMERICAN BASSWOOD - TILIA AMERICANA
E. HOVERING DOGWOOD - CORNUS FLORIDA
F. AMERICAN BASSWOOD - AESCULUS HIPPOCASTANUM
G. AMERICAN BASSWOOD - AESCULUS HIPPOCASTANUM
H. AMUR LILAC - SYRINGA AMURENSIS
I. RED MAPLE - ACER RUBSUM
J. ORIENTAL THORN (HAWTHORN) - CRATAEGUS LOCENIATA
K. JAPANESE MAPLE - ACER PALMATUM
L. SMOOTH JUNEBERRY - AMELANCHIER LAEVIS
M. JAPANESE HOVERING CHERRY - PRUNUS SERRULATA P. YEDOENSIS
N. REODAR PINE - CEDRUS DEODAIA
O. NORWAY SPRUCE - PICIA ABIES
P. NORTHERN WHITE CEDAR - THUJA OCCIDENTALIS
Q. CAROLINA RHODODENDRUM - RHODODENDIN CAROLINIANUM
R. HYBRID OF GOLDEN CHAIN - LABURNUM WATERERI
S. COMMON DWARF PEACH - PRUNUS PERSICA

SHRUBS

a. RED CEDAR - JUNIPERUS VIRGINIANA
b. CRIMSON GLARY (ROSE) HYBRIDS
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i. MEMORIAL ROSE - ROSA WICHURAIANA
j. BALSM FIR - ABIES BALSAMEA
k. GOLDEN BELF - FORSYTHIA INTERMEDIA

STATUARY

1. HUMAN FIGURES
2. ANIMAL FIGURES
3. STONE BENCHES
4. GAZEBOS

TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: November 10, 2025

Re: **6 month review** - Cara Massey, Executive Director, Linden Place, 500 Hope Street re - Dancing & Entertainment License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **December 10, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, December 3, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 11/10/25

PETITION DESCRIPTION:
6 Month Review - Cara Massey, Executive Director, Linden Place, 500 Hope Street re-Dancing & Entertainment License

2025 DEC -1 PM 2:53
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

PERSON/S FILING PETITION: Cara Massey

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
A 6 - month review of the Dancing and Entertainment License was completed . During this period, there were no calls for service related to the establishment. Based on the findings of this review, there is no reason to deny the petitioner's continued use of the Dance and Entertainment License, provided that all applicable laws and ordinances are followed, including adherence to acceptable noise levels as outlined in the noise ordinance.

concur
STEVEN CONTENTE
Town Administrator

REVIEWING OFFICER: Lt. Brett Estrella
DATE COMPLETED: 11/12/25

w/ Modification

LICENSE REQUEST: **DOG KENNEL LICENSE**

Expires: July 31st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to be granted a

DOG KENNEL LICENSE

FOR: Allison's Pampered Pets
(NAME OF ESTABLISHMENT)

AT: 7 Micheal Dr.
(ADDRESS OF ESTABLISHMENT)

BY: Allison Barr
(NAME OF APPLICANT)

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL -8 PM 12:38

- ☐ **Kennel License Petition**
- ☐ **$25 License Fee (payable after Council approves license)**
- ☐ **4th Quarter Taxes must be paid prior to issuance of license**
- ☐ **Copy of current DEM State License**

Please attend the Council meeting on July 23, 2025

Petition must be returned by July 9, 2025

Petition to applicant:

*SIGNATURE: Allison Barr

NAME: Allison Barr
(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 7 Micheal Dr.
(ADDRESS OF APPLICANT)

TOWN: Bristol

D

B

H

El

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

To whom it may concern,

Restricting my business to 10 dogs total on premises does not allow for proper scheduling with clients, overlapping time slots, missed flights, stuck in traffic, or the numerous other miscellaneous life situations that happen to us all. By allowing 15 or more dogs on premises, I can properly accommodate my clients and provide excellent customer service as I have been for the last 18 years.

I have a good standing with my neighbors, the town and animal control with no complaints on noise or upkeep within my business or household. I built this business to allow myself to work from home and raise my children and spend time enjoying what I love. By cutting my allotted guests in half this not only restricts but destroys my income. This also damages current client relationships if I have to turn away loyal customers after decades of relationship building.

I formally request that the allotted dogs on premises be increased to 15 or more as it has been for the last 18 years. Bristol has a rich history of self employed, family run, and independent business owners. Without this amendment on the prior restriction my business could seize to exist.

Kind regards,

Allison Barr

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 11, 2025

RE: Allison Barr, Allison's Pampered Pets, 7 Michael Drive - Modification of Kennel License (to allow 15 or more dogs)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **July 23, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-11-2025

PETITION DESCRIPTION:
Allison Barr, Allison's Pampered Pets, 7 Michael Drive request for modification of Dog kennel License to allow 15 or more dogs

PERSON/S FILING PETITION: Allison Barr

2025 JUL 18 AM 10:09
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☐ **APPROVED**
- ☑ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
In reviewing this petition request, we checked our in-house records for calls for service to this address. No calls for service have been found in the last three years. The maximum number of dogs to be determined by the Town Council. ACO Director Simmons has submitting a recommendation with this review. If an increase is approved by the Town Council, I recommend a 6 month reveiw be conducted.

Concur
STEVEN CONTENTE
Town Administrator
LRS

REVIEWING OFFICER: Capt. Roman Wozny
DATE COMPLETED: 07-17-25

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

TO Lieutenant Medeiros

July 17, 2025

VIA Proper Channels

FROM ACD Heather Simmons

SUBJECT Kennel License Renewal

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for Allison's Pampered Pets for the upcoming year with an increase to 15 or more dogs. There was only one listed animal complaint in 2025 that was found to be an expired wild animal in front of the residence.

Respectfully submitted,

Heather Simmons

Heather Simmons

Animal Control Director

Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 17, 2025

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL 18 AM 10:09

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: Petition to Modify Dog Kennel License for Allison's Pampered Pets
7 Michael Drive

I have reviewed the above petition and I have also reviewed it with the Zoning Officer.

As indicated in 2024 when the petitioner appeared for a Dog Kennel License, this use is considered a home occupation in the R-15 zone which this property is located in. As long as the standards of the home occupation business are met, the use is permitted and in compliance with Zoning Ordinance.

The kennel license is issued by the Town Council and they may impose additional limits, such as the maximum number of dogs to be housed in the property. While we have no objections to the petition to increase the number of dogs, it is noted that the business must still maintain the limits and requirements of the Zoning Ordinance (Section 28-153) regarding the outward appearance, traffic, parking, employees, signage, etc.

Concur
STEVEN CONTENTE
Town Administrator
7/18/25

w/ Modification

LICENSE REQUEST: **DOG KENNEL LICENSE**

Expires: July 31st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to be granted a

DOG KENNEL LICENSE

FOR: Allison's Pampered Pets
(NAME OF ESTABLISHMENT)

AT: 7 Michael Dr.
(ADDRESS OF ESTABLISHMENT)

BY: Allison Barr
(NAME OF APPLICANT)

TOWN CLERK'S OFFICE BRISTOL, R.I. 2025 JUL -8 P12:20

- ☐ **Kennel License Petition**
- ☐ **$25 License Fee (payable after Council approves license)**
- ☐ **4th Quarter Taxes must be paid prior to issuance of license**
- ☐ **Copy of current DEM State License**

Please attend the Council meeting on July 23, 2025

Petition must be returned by July 9, 2025

Petition to applicant:

*SIGNATURE: Allison Barr

NAME: Allison Barr
(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 7 Michael Dr.
(ADDRESS OF APPLICANT)

TOWN: Bristol

02

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

To whom it may concern,

Restricting my business to 10 dogs total on premises does not allow for proper scheduling with clients, overlapping time slots, missed flights, stuck in traffic, or the numerous other miscellaneous life situations that happen to us all. By allowing 15 or more dogs on premises, I can properly accommodate my clients and provide excellent customer service as I have been for the last 18 years.

I have a good standing with my neighbors, the town and animal control with no complaints on noise or upkeep within my business or household. I built this business to allow myself to work from home and raise my children and spend time enjoying what I love. By cutting my allotted guests in half this not only restricts but destroys my income. This also damages current client relationships if I have to turn away loyal customers after decades of relationship building.

I formally request that the allotted dogs on premises be increased to 15 or more as it has been for the last 18 years. Bristol has a rich history of self employed, family run, and independent business owners. Without this amendment on the prior restriction my business could seize to exist.

Kind regards,

Allison Barr

TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: November 4, 2025

Re: **6-month review** -Allison Barr, Allison's Pampered Pets, 7 Michael Drive - Modification of Kennel License **(to increase number of dogs from 10 to 15 or more in residential zone)**

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **December 10,2025**.

All items for this docket must be received in the Clerk's office by Wednesday,December 3, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 11/14/25

PETITION DESCRIPTION:

6-month review Allison Barr, Allison's Pampered Pets, 7 Michael Dr. Modification of Kennel License (to increase number of dogs from 10 to 15 or more in the residential zone.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -3 PM 1:37

PERSON/S FILING PETITION:

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:

There have been two calls for service in the past 6 months. A parking violation complaint and EMS call none related to the buisness.

REVIEWING OFFICER: Lt. Medeiros
DATE COMPLETED: 11/14/25

CONCUR
STEVEN CONTENTE
Town Administrator

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

TO Lieutenant Medeiros

December 2, 2025

VIA Proper Channels

FROM ACD Heather Simmons

SUBJECT Kennel License Renewal

2025 DEC -3 PM 1:37
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for Allison's Pampered Pets for the upcoming year with an increase to 15 or more dogs. We have had no animal complaints at this address in the last 6 months.

Respectfully submitted,

Heather Simmons

Heather Simmons

Animal Control Director

CONCUR
STEVEN CONTENTE
Town Administrator

	JUNK SECONDHAND/JUNK DEALER LICENSE RENEWALS	
	EXPIRES JANUARY 1, 2025	
Establishment	**Contact Name**	**Street**
Bristol Salvage	Sabato Stanzione	48 Broadcommon Rd
Bristol Salvage	Sabato Stanzione	48 Broadcommon Rd
Franco Bros. Salvage, Inc.	Domenic S. Franco	25 Tower St.
Jack's Salvage & Auto Parts, Inc.	John Francis IV	625 Metacom Ave.
Stanzione Realty, Inc. (Bristol Metal Company)	Angelo Stanzione, Jr.	41 Gooding Ave. (P.O. Box 596)
Stanzione Realty, Inc. (Bristol Metal Company)	Angelo Stanzione, Jr.	41 Gooding Ave. (P.O. Box 596)
Stanzione Realty, Inc. (Bristol Metal Company)	Angelo Stanzione, Jr.	58 Broad Common Rd. (P.O. Box 596)
Stanzione Realty, Inc. (Bristol Metal Company)	Angelo Stanzione, Jr.	58 Broad Common Rd. (P.O. Box 596)

FOR DEPOSIT ONLY
TOWN OF BRISTOL, RI
TOWN CLERKS OFFICE
Rcpt#: 126241

LICENSE REQUEST: **JUNK DEALER'S LICENSE RENEWAL**
EXPIRES: January 1, 2026

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to be granted a

JUNK LICENSE RENEWAL

NAME OF BUSINESS: Bristol Auto Salvage Inc

ADDRESS: 48 Broadcommon Road Bristol, RI

APPLICANT NAME: John Stanzione

2025 NOV 20 PM 3:26
TOWN CLERKS OFFICE
BRISTOL, RHODE ISLAND

Fee: $100.00
2nd Quarter taxes must be paid before license can be issued.

This application will be considered during the Council Meeting on December 10, 2025

Petition must be returned by 4:00pm on November 26, 2025

Petitions returned after above deadline will be charged an additional $25.00 late fee.

Petition to applicant mailed on November 7. 2025

*SIGNATURE: John Stanzione

NAME: John Stanzione

ADDI

TOW

DATE

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HOM

EMAI

Date Received: _____

TAX STAMP

REGISTRATION APPROVED BRISTOL

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

FOR DEPOSIT ONLY
TOWN OF BRISTOL, RI
TOWN CLERKS OFFICE
Rcpt#: 126241

LICENSE REQUEST: **JUNK AND SECOND HAND DEALER'S LICENSE RENEWAL - EXPIRES: January 1, 2026**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to be granted a

JUNK AND SECOND HAND DEALER'S LICENSE RENEWAL

BUSINESS NAME: Bristol Auto Salvage Inc

ADDRESS: 48 Broadcommon Road Bristol

APPLICANT NAME: John Stanzione

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 20 P 3:26

Fee: $10.00
2nd Quarter taxes must be paid before license can be issued.

This application will be considered during the Council Meeting of December 10, 2025
Petition must be returned by 4:00pm on November 26, 2025

Petitions returned after above deadline will be charged an additional $25 late fee.

Petition to applicant mailed on November 7, 2025

*SIGNATURE: John Stanzione

NAME: John Stanzione
(PLEASE PRINT NAME OF APPLICANT)

ADDRE

TOWN

DATE (

BUSINE

HOME

EMAIL:

Date Received: _____

TAX STAMP

REGISTRATION BRISTOL APPROVED

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

FOR DEPOSIT ONLY
TOWN OF BRISTOL, RI
TOWN CLERKS OFFICE
Rcpt#: 126197

LICENSE REQUEST: **JUNK DEALER'S LICENSE RENEWAL**
EXPIRES: January 1, 2026

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to be granted a

JUNK LICENSE RENEWAL

NAME OF BUSINESS: FRANCO BROS. SALVAGE

ADDRESS: 25 TOWER ST.

APPLICANT NAME: DOMINIC S. FRANCO

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 18 AM 10:00

Fee: $100.00
2nd Quarter taxes must be paid before license can be issued.

This application will be considered during the Council Meeting on December 10, 2025

Petition must be returned by 4:00pm on November 26, 2025

Petitions returned after above deadline will be charged an additional $25.00 late fee.

Petition to applicant mailed on November 7, 2025

*SIGNATURE: Dominic S Franco
NAME: DOMINIC S. FRANCO
ADDRE
TOWN:
DATE O
BUSINE
HOME
EMAIL:

Date Received: _____

TAX STAMP

PETITION
BRISTOL
GENCY
NOITAMAXE

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

FOR DEPOSIT ONLY
TOWN OF BRISTOL, RI
TOWN CLERK'S OFFICE
Rcpt#: 126145

LICENSE REQUEST: **JUNK DEALER'S LICENSE RENEWAL**
EXPIRES: January 1, 2026

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to be granted a

JUNK LICENSE RENEWAL

NAME OF BUSINESS: JACKS SALVAGE & AUTO PARTS INC.

ADDRESS: 625 METACOM AVE BRISTOL, RI

APPLICANT NAME: JOHN FRANCIS IV

2025 NOV 13 AM 9:31
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Fee: $100.00
2nd Quarter taxes must be paid before license can be issued.

This application will be considered during the Council Meeting on December 10, 2025

Petition must be returned by 4:00pm on November 26, 2025

Petitions returned after above deadline will be charged an additional $25.00 late fee.

Petition to applicant mailed on November 7, 2025

*SIGNATURE: John Francis IV

NAME: JOHN FRANCIS IV
(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 636 METACOM AVE

Date Received: _____

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: November 14, 2025

Re: Junk Second Hand/Junk Dealer License Renewals 2026

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **December 10, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, December 3, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 12/1/25

PETITION DESCRIPTION:
Junk Second Hand / Junk Dealer License Renewals 2025-2026

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -1 AM 11:05

PERSON/S FILING PETITION:

☑ **LICENSE RENEWAL** ☐ **NEW PETITION**

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
I have reviewed the request for Junk Second Hand / Junk Dealer License Renewals for all listed establishments. There is no known reason for denial of any of these renewals provided that all Law and Ordinances governing these are folowed.

REVIEWING OFFICER: Lt. Medeiros
DATE COMPLETED: 12/1/25

CONCUR
STEVEN CONTENTE
Town Administrator

Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

November 19, 2025

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 20 AM 10: 11

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: Junk and Second Hand License Renewals

I have reviewed the above petition and have no objection to the renewals of the Junk and Second Hand Licenses renewals.

Thank you for the opportunity to comment.

CONCUR

STEVEN CONTENTE
Town Administrator

Town of Bristol, Rhode Island
Department of Community Development
235 High Street
Bristol, RI 02809
401- 253-7000

2025 NOV 19 PM 12:15
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

November 19, 2025

To: Honorable Steven Contente, Town Administrator.

RE: Renewal of Junk Second Hand / Junk Dealer License Renewals 2026 use Licenses 2025-2026

Sir,
I have reviewed the Junk Second Hand / Junk Dealer License Renewals list as provided by the Town Clerks office. There have been no issues or complaints with any of the following applicants.

Establishment	Contact Name	Street
Bristol Salvage	Sabato Stanzione	48 Broadcommon Rd
Bristol Salvage	Sabato Stanzione	48 Broadcommon Rd
Franco Bros. Salvage, Inc.	Domenic S. Franco	25 Tower St.
Jack's Salvage & Auto Parts, Inc.	Jchn Francis IV	625 Metacom Ave.
Stanzione Realty, Inc. (Bristol Metal Company)	Angelo Stanzione, Jr.	41 Gooding Ave. (P.O. Box 596)
Stanzione Realty, Inc. (Bristol Metal Company)	Angelo Stanzione, Jr.	41 Gooding Ave. (P.O. Box 596)
Stanzione Realty, Inc. (Bristol Metal Company)	Angelo Stanzione, Jr.	58 Broad Common Rd. (P.O. Box 596)
Stanzione Realty, Inc. (Bristol Metal Company)	Angelo Stanzione, Jr.	58 Broad Common Rd. (P.O. Box 596)

There have been no changes from the previously granted Junk Second Hand/ Junk Dealer License to any of the applicants.

I recommend that the renewal of the Junk Second Hand / Junk Dealer License Licenses be granted.
Respectfully,

Raymond C. Falcoa, Code Compliance Coordinator

Concur
STEVEN CONTENTE
Town Administrator

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 OCT 29 PM 2:58

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

FOR: Ocean State Brewers Festival

ADDRESS: Bristol Golf Park, 96 Broadcommon Road, 02809

APPLICANT: Rhode Island Brewers Guild

TYPE OF ENTERTAINMENT: Craft beverages, food, golf

DATE OF EVENT: June 27, 2026 **TIME OF EVENT:** 2:00 - 5:30 p.m.

☐

☐ **Sketch of proposed location**

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 OCT 29 PM 2:58

Please attend the Council Meeting on NOV 12, 2025

Petition must be returned by

Mailed:

Date Received: _____

*SIGNATURE: Nils Weldy

NAME: Nils Weldy

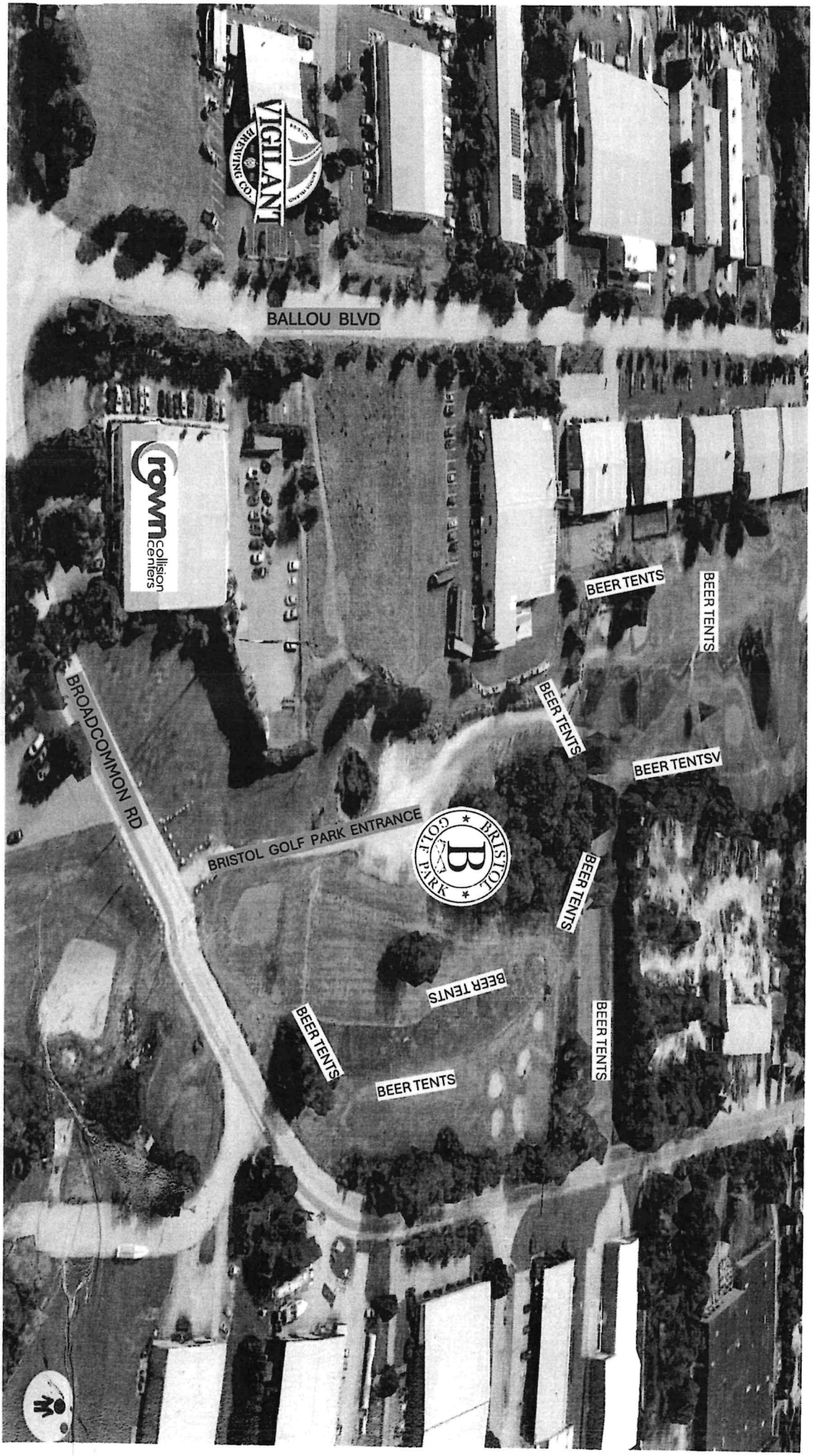
ADDRESS: P.O. Box 6215

TOWN: Warwick

TAX STAMP

TO BE USED BY FINANCE DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.


VIGILANT
BREWING CO.
BALLOU BLVD
crown collision centers
BEER TENTS
BEER TENTS
BEER TENTS
BEER TENTSV
BROADCOMMON RD
BRISTOL GOLF PARK ENTRANCE
BRISTOL GOLF PARK
BEER TENTS
BEER TENTS
BEER TENTS
BEER TENTS
BEER TENTS

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: October 29, 2025

Re: Nils Weldy, on behalf of the Rhode Island Brewers Guild, requests permission to sell/serve alcohol on Town Leased Land for Ocean State Brewers Festival at Bristol Golf Park, 96 Broadcommon Road, on June 27, 2026, from 2:00 PM to 5:30 PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **November 12, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday,November 5, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Dear Members of the Bristol Town Council,

On behalf of the Rhode Island Brewers Guild, I am writing to respectfully request permission to host the annual Ocean State Brewers Festival (OSBF) on Saturday, June 27th, 2026 at Bristol Golf Park.

This beloved event brings together breweries exclusively from Rhode Island and craft beer fans from across the region to celebrate Rhode Island's brewing industry. We are honored to designate Vigilant Brewing in partnership with Bristol Golf Park as the official host for this year's festival to deliver a safe, well-organized community-focused experience for all attendees.

The Ocean State Brew Fest is organized for the benefit of the Rhode Island Brewers Guild (RIBG) a nonprofit organization, founded in 2013, whose mission is to support and promote the state's craft brewing industry by fostering collaboration among Rhode Island breweries, advocating for industry-friendly legislation and facilitating technical brewing education to elevate quality and innovation. With nearly 40 member breweries, the Guild plays a vital role in strengthening local economies and building community through craft beer.

The 2026 OSBF will be a ticketed event for attendees 21+ with controlled entry and ample staffing to ensure smooth operations. Vigilant Brewing, Bristol Golf Park and the RIBG will work closely with local authorities to meet all town ordinances, licensing requirements and public safety protocols. We will also coordinate with Bristol's police, fire and parks departments, as needed, to ensure full compliance and community harmony.

We believe Bristol Golf Park offers an ideal setting – combining natural beauty along with a slew of abutting industrial manufacturing facilities, including Vigilant Brewing – for this celebration. We are excited about the opportunity to showcase Bristol's hospitality and charm to craft beer lovers and golf enthusiasts alike from across the region. We respectfully ask for your support in granting the necessary approval to make this event possible.

Thank you for your consideration. We would appreciate the opportunity to be included on the next scheduled town council meeting to secure the requested license.

Sincerely,

Nils Weldy

Nils L. Weldy
Executive Director, Rhode Island Brewers Guild

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 11/7/25
PETITION DESCRIPTION:
Nils Weldy, for Rhode Island Brewers Guild, requests permission to sell/serve alcohol on Town Leased land for Ocean State Brewers Festival at Bristol Golf Park, 96 Broadcommon Rd. June 27, 2026 from 2:00pm - 5:30pm

PERSON/S FILING PETITION: Nils Weldy

☐ **LICENSE RENEWAL** ☑ **NEW PETITION**

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -2 PM 1:49

REVIEW:

- ☑ **APPROVED**
- ☐ **CONDITIONAL APPROVAL**
- ☐ **DENIED**
- ☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:
After reviewing the request, I find no reason to deny the petitioner's request for this event, provided that all guidelines set forth in the application, including any insurance requirements, are met, and all laws and ordinances governing this practice are followed. The caterer must possess the proper liquor license, and all servers must be TIP-certified. All alcohol must be contained within the designated drinking area only. A request for 2 detail officers for this event must also be submitted.

REVIEWING OFFICER: Lieutenant Paul Medeiros
DATE COMPLETED: 11/7/25

STEVEN CONTENTE
Town Administrator

Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator

From: Michael DeMello, Fire Chief

cc: File

Date: December 1, 2025

Re: Permit Recommendation, December 10 Council Meeting

2025 DEC -1 PM 3:33

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the use request presented as follows:

1. Serve/Sell Alcohol on Town Leased Land

   Nils Weldy for RI Brewers Guild

   Ocean State Brewers Festival

   Bristol Golf Park

   96 Broadcommon Rd.

   June 27, 2026 1400-1730

There is no objection to the granting of said use provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliance requirements.

Concur
STEVEN CONTENTE
Town Administrator

Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
www.bristolri.us
401-253-7000

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -2 PM 1:19

December 2, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director of Community Development

RE: Petition for RI Brewers Guild to use Bristol Golf Park for Event

I have reviewed the above petition and have no objections to the request.

Thank you for the opportunity to comment.

STEVEN CONTENTE
Town Administrator

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov

BRISTOL PARKS & RECREATION

RECREATION BOARD
Karl Antonevich
Mike Cabral
N. Diane Davis
Kevin Manuel
Patti Nenna
Donald Squires
Michael Tomaselli

MEMORANDUM

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -2 PM 1:49

To: Steven Contente
Town Administrator

From: Warren Rensehausen, CPRP
Director, Bristol Parks and Recreation Department

Date: December 2, 2025

Re: RI Brewers Guild request to sell/serve alcohol at Bristol Golf Park on June 27, 2026

The Department of Bristol Parks and Recreation supports the request and requires the following.

- Any stakes put into the ground **MUST** be under the supervision of Golf Course personnel.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of the golf course from this event.
- Verify that all vendors have proper licensing from Town Clerks office
- Contact the Parks & Recreation Director or designee in advance and post event to meet onsite .
- Provide a one-day policy, naming the Town of Bristol as additionally insured

Concur
STEVEN CONTENTE
Town Administrator

Quinta Gamelin Community Center
101 Asylum Road, Bristol RI 02809
(401) 253-1611
Mail: 10 Court St

TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -3 PM 1:37

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: December 3, 2025

RE: Nils Weldy, on behalf of the Rhode Island Brewers Guild, requests permission to sell/serve alcohol on Town Leased Land for Ocean State Brewers Festival at Bristol Golf Park, 96 Broadcommon Road, on June 27, 2026, from 2:00 PM to 5:30 PM

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this petition provided that all applicable laws and ordinances are adhered to.

I would further recommend that if granted the petitioner must assure that recycling is practiced during the event and must coordinate with the department of public works to assure that all recyclables are collected and disposed of properly.

Please advise if you have any questions or concerns.

Concur

STEVEN CONTENTE
Town Administrator

TOWN CLERK'S OFFICE
RECEIVED
2025 NOV 21 PM 2:04

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requested of your Honorable Body that:

See attached re:
Sowams Heritage Area Resolution

SIGNATURE: _____

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Fridays prior to the Town Council meeting to appear on the docket of the 12-10-2025 meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE RECEIVED: _____

November 21, 2025

Town Council
Town of Bristol
10 Court Street
Bristol, RI 02809

ATTENTION: Town Clerk

SOWAMS HERITAGE AREA

To the Honorable Town Council,

On behalf of the Steering Committee of Sowams Heritage Area, I respectfully petition the Town Council to approve a resolution endorsing the designation of Sowams as a National Heritage Area at their meeting on December 10, 2025, as follows:

> Whereas, the town of Bristol, RI is one of nine Massachusetts and Rhode Island municipalities on the northeastern shore of Narragansett Bay that comprise Sowams, the ancestral homeland of the Massasoit Ousamequin who welcomed the Pilgrims in 1621 and who forged a 50-year alliance that changed the course of history,
>
> Whereas, this landscape is also the setting for other pivotal events in our nation's history. Here, King Philip's War began and ended; Roger Williams founded Rhode Island and the seeds of religious freedom took root; the business of slave trading ignited a trans-Atlantic economy, and moral outcry; and the dynamic interplay of land and water defined the history and culture of the region for millennia.
>
> Whereas, National Heritage Areas are grassroots, community-driven programs that celebrate a region's contribution to America's heritage; are designated by U.S. Congress, but are not owned, controlled, or managed by the federal government; and are intended to encourage heritage conservation, community development, education, and regional collaboration,
>
> Therefore, we are proud to join the communities of Sowams in endorsing the designation of Sowams as a National Heritage Area.

Attached are letters of support from CommerceRI and the Bristol Historical and Preservation Society. Other letters of support will be forthcoming. For more information, visit sowams.org and/or refer to the attached summary of the draft feasibility study.

Congressional designation of Sowams as a National Heritage Area will shine a spotlight on Bristol's significant role in our nation's history. Thank you for your support.

Sincerely,

401 556 7736 | sowams.org

Andrea Rounds | andrearounds@me.com | 15 Milk Street, Bristol, RI 02809

RHODE ISLAND COMMERCE

November 17, 2025

Dear Sowams Heritage Area Steering Committee,

The Board of Directors of Rhode Island Commerce enthusiastically supports designating the Sowams region as a National Heritage Area.

We are pleased to join our partners throughout Sowams in stewarding the heritage, environment, and cultures of this nationally significant region.

Our mission is to help you achieve yours. At Rhode Island Commerce Corporation, we understand that each business requires different kinds of support at different times. Our team of Business Engagement Specialists are here to assist your business in navigating any obstacles you may face. Whether you are considering launching a startup, seeking to expand your existing company or looking for assistance with red tape reduction, Rhode Island Commerce's mission is to help you achieve your goals. We offer business assistance, access to funding and red tape reduction for companies of all sizes.
As a quasi-public agency, we serve as a government and community resource to help businesses expand in, and relocate to, Rhode Island. Our Specialists work with Rhode Island businesses in all industries and at all stages.

In fact, we are already working collaboratively with you on Sowams Heritage area.
Providence is one of nine Massachusetts and Rhode Island municipalities on the northeastern shore of Narragansett Bay that comprise Sowams, the ancestral homeland of the Massasoit Ousamequin who welcomed the Pilgrims in 1621 and forged a 50-year alliance that changed the course of history. This landscape is also the setting for other pivotal events in our nation's history. Here, King Philip's War began and ended; Roger Williams founded Rhode Island and the seeds of religious freedom took root; the business of slave trading ignited a trans-Atlantic economy, and moral outcry; and the dynamic interplay of land and water defined the history and culture of the region for millennia. National Heritage Areas are grassroots, community-driven programs that celebrate a region's contribution to America's heritage; are designated by U.S. Congress, but are not owned, controlled, or managed by the federal government; and are intended to encourage heritage conservation, community development, and regional collaboration.

We see opportunities for collaboration with Sowams in endorsing the designation of Sowams as a National Heritage Area and proud to join the communities of Sowams in endorsing the designation of Sowams as a National Heritage Area.

We believe that as a National Heritage Area, the nine towns and cities that comprise Sowams tell important stories about America's complex beginnings. We are pleased to be part of the Sowams NHA initiative and are committed to lifting all the communities who call this place home.

Sincerely,

Jim Bennett
President and CEO, Rhode Iland Commerce

315 Iron Horse Way, Suite 101, Providence, RI 02908
Phone: 401.278.9100 • Fax: 401.273.8270 • CommerceRI.com

BRISTOL HISTORICAL AND PRESERVATION SOCIETY
48 Court St., P.O. Box 356, Bristol, RI 02809

Telephone (401) 253-7223
www.bhpsri.org

To Sowams Heritage Area Steering Committee:

On behalf of the Bristol Historical & Preservation Society's Board of Directors, I am writing to express our enthusiastic and unqualified support for designating the Sowams region as a National Heritage Area. The histories of the nine towns and cities that comprise Sowams shed important light on our nation's complex founding years. This designation will elevate and emphasize these stories by providing a long-overdue national platform and bringing them to the attention of a nation-wide audience.

As longtime supporters of the Sowams Heritage Area, we have been pleased to collaborate on educational programs that set Bristol's history in its larger context. As such, we are deeply familiar with the Sowams Heritage Area's efforts to steward the heritage, environment, and cultures of this nationally significant region and are equally committed to serving all the communities who call this place home.

Thank you for offering us the opportunity to express our support for this initiative. We are looking forward to seeing this designation move forward, to the benefit of our entire nation.

Sincerely,

Catherine W. Zipf
Executive Director

SOWAMS HERITAGE AREA

Sowams National Heritage Area Feasibility Study Summary

Sowams offers the nation a rare opportunity – to experience, in one compact place, the promise and the peril that marked America's beginnings; to confront stories both triumphant and painful; and to foster renewed dialogue about belonging and stewardship.

By designating Sowams National Heritage Area, Congress can elevate a landscape where diplomacy once flourished, war reshaped destinies, freedom of conscience took root, and the tide of enterprise carried New England into a global age.

Designation will not only safeguard irreplaceable resources; it will invite residents and visitors alike to engage with the complex beginnings of the American story, encouraging meaningful interpretation, reconciliation, and collaborative conservation.

A Nationally Significant Place

The Sowams National Heritage Area Feasibility Study examines whether nine closely linked Rhode Island and Massachusetts communities on the northeastern shore of Narragansett Bay should be designated by the U.S. Congress as a National Heritage Area (NHA). NHAs are living, working landscapes that recognize, preserve, and share a region's important role in our country's development and celebrate its contributions to American history and culture. As grassroots, community-based programs, NHAs protect and promote a region's heritage without any form of federal government ownership, control, or management.

The Sowams Study documents a sweeping narrative that shifted profoundly in 1621, when the Pokanoket Massasoit Ousamequin welcomed Plymouth's settlers and forged an alliance that endured for 50 years until a devastating war reshaped Indigenous-colonial relations. The clash of cultures reverberated in later struggles over religious liberty, human enslavement, and industrial innovation. Sowams, the study concludes, "is the setting for one of our nation's origin stories... and ground zero for the fracturing of that alliance" whose legacy has molded American political, economic, and social life.

Spanning 140 square miles and anchored by the ancestral homeland of the Pokanoket Tribe, the Sowams National Heritage Area Feasibility Study explains why this compact landscape – nine communities bound by water, memory, and more than 12,000 years of human presence – merits a place in the National Park Service system of National Heritage Areas.



King Philip's War (1675-1676) ravaged colonial settlements and native villages throughout New England, resulting in the largest per capita fatality rate in North American history.

An Introduction to Sowams

Located on the northeastern side of Narragansett Bay, New England's largest estuary, the Sowams region is comprised of nine towns/cities–four in Massachusetts (Seekonk, Rehoboth, Swansea and Somerset) and five in Rhode Island (East Providence, Bristol, Warren, Barrington, and portions of Providence.) Within Sowams there are many rivers that break up the land mass, including the Providence River, the Seekonk River, the Barrington River, the Palmer River, the Warren River, the Kickamuit River, and the Taunton River. This nexus of land and water has defined the history and culture of the region for millennia.



The ancestral homeland of the Pokanoket Massasoit Ousamequin is 40 miles due west of Plymouth, MA, and 50 miles SSW of Boston, MA.

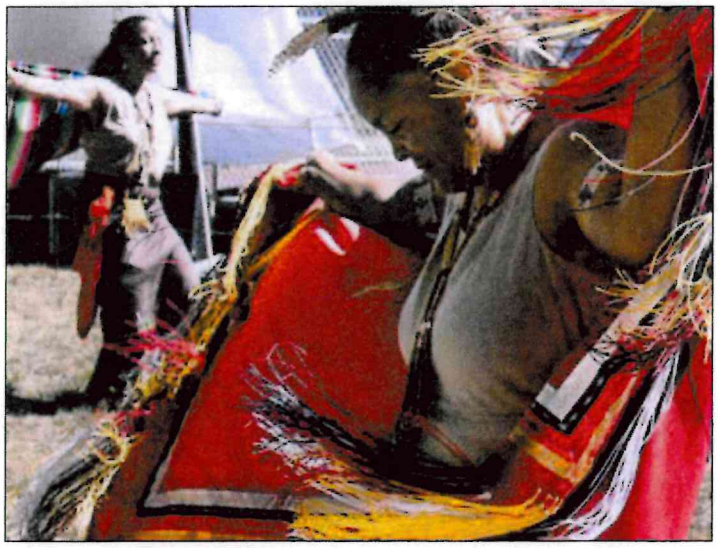
Sowams Heritage Area Project is led by a 15-member Steering Committee, a volunteer coalition of partners from Massachusetts and Rhode Island that represents a wide range of interests in the region, including leaders of local government, tourism entities, historical societies, museums, land trusts, the Pokanoket Tribe, and the arts and education sector. The Steering Committee commissioned Point Heritage Development Consulting, LLC (PointHDC) to assess the feasibility of creating a National Heritage Area in Sowams. The first formal step in seeking Congressional designation as an NHA, the study serves both as an analytical assessment and a tool for garnering public support.



During the three-year feasibility study process, the Steering Committee of Sowams Heritage Area Project engaged more than 350 individuals, organizations and stakeholders throughout the Sowams region.

For three years, the Sowams Heritage Area Project Steering Committee and PointHDC carried out a comprehensive public engagement strategy that provided important information for the development of the study and also helped increase the community's understanding of NHAs and the Steering Committee's cohesion and organizational capacity. The planning process included affinity group meetings; a series of community meetings; engagement of professionals with expertise in the history and cultures of the region; interviews with key stakeholders; outreach to municipal, state, and federal leaders; and discussions with Native American Tribes with connections to the study area. In the process, more than 340 meetings were held concerning the proposed National Heritage Area. The strategy also included creating a brand identity and print media, developing of a new website, and monthly electronic mailings to a list of 450 subscribers.

Although Sowams was the homeland of the Pokanoket Tribe, the surrounding landscape encompassed a vibrant mosaic of Tribes in the 17th century. Today, many descendants of those Tribes remain in the wider region of southeastern New England. Some are recognized by the federal government, some by the state governments, and some have found other ways in which to organize and recognize their communities, cultures, and history. Communication with all three of the federally recognized Tribes in the region established that they do not choose to be engaged in the initiative at this time, but would like to be kept informed. One of the primary tenets of the National Heritage Area initiative is to create a platform for all to tell their own stories and ultimately to have resources that enable the Tribes and the many other stakeholders in the region to do that. The door will remain open for future involvement. The steering committee and the coordinating entity that follows it will prioritize inclusivity while respecting Tribal sovereignty and remaining neutral in intertribal matters.



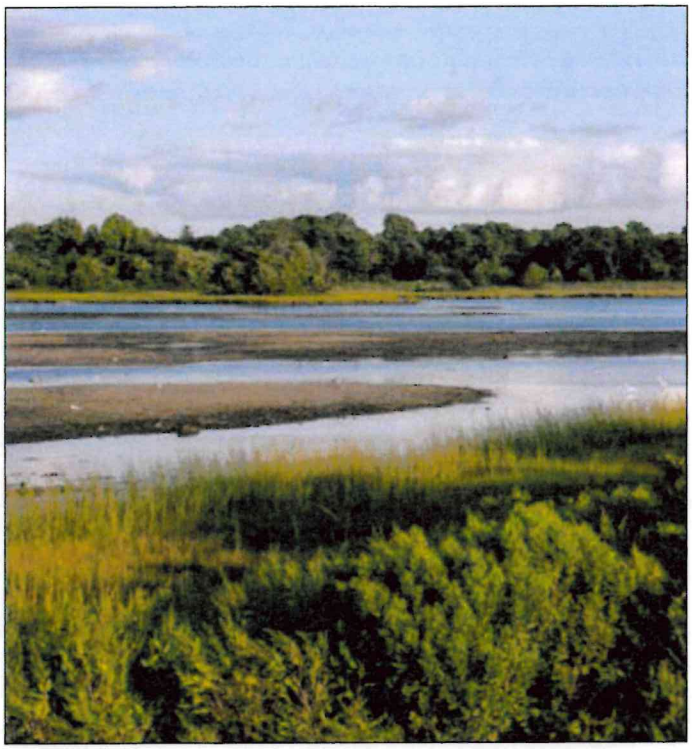
Blanket Dance, at Pokanoket Heritage Day, Warren, RI

Shifting Currents and the Evolution of Place

During the Pleistocene Era, the Wisconsin ice sheet plowed through the bedrock of New England, foreshadowing a pattern of disruption and renewal that would define the Sowams landscape up to the present day. This glacial devastation would leave a primeval network of life-giving water and fertile soil, which, around 12,000 years ago, drew the first humans to this place. For millennia, the land was stewarded by the Pokanoket people until people from other worlds discovered it, coveted it, fought for it, and took it.

Sowams is not only a setting for the birth of the nation, but also a microcosm of the American quest for individual freedom – that intractable and inspiring, cruel and complex drive to break away from the old and make something new of ourselves and our lives. The Separatist Pilgrims escaped the Old World on the Mayflower and sought refuge and isolation in Plymouth, Massachusetts. Roger Williams escaped the religious strictures of Plymouth Colony and established Rhode Island, where individuals could be free to practice their faith as their own consciences dictated. American colonists escaped British rule and fought for "Life, Liberty and the Pursuit of Happiness."

The network of rivers, streams and estuaries that empties into Narragansett Bay gave the people of Sowams the freedom to travel beyond the bounds of their own communities. Water was their connection to new worlds, products, ideas, and possibilities, which created a climate for economic freedom and innovative manufacturing. But progress came at the expense of enslaving Indigenous and African people and exploiting immigrants who followed in waves over the next 350 years. The survival, determination to create better lives, and continued contributions of all of these cultures are part of the region's success.



The Mill Gut estuary in Colt State Park, which spans 464 acres of walking paths, biking trails, and picnic grounds, overlooks Narragansett Bay in Bristol, RI.

The 21st century ignited the Fourth Industrial Revolution, liberating Sowams in ways that were inconceivable only a generation earlier. Suddenly, everyone could access information and communicate around the world in seconds; artificial intelligence became imbedded in daily life; and industry began to recognize the lucrative benefits of a green and blue economy.

Throughout the centuries of upheaval in Sowams, the Pokanoket have been listening to nature's beating heart. Today they continue to offer hope for the future, joined by many others in communities that cherish the land as they do and who honor those who lived and died here.

Significance, Themes, Resources and Boundary

The primary organizing elements of an NHA are a nationally significant story; the historic, cultural, and natural resources remaining on a landscape that support that story; and the capacity of communities to weave their heritage into a living landscape. While sharing significant histories may be one of the goals of an NHA, the ultimate purpose of designating an NHA is to use that history to build regional collaboration and opportunities in historic preservation, living traditions, natural resource conservation, recreation, education, heritage tourism, and community development.

As articulated in the Statement of Significance,

> *"Sowams, the homeland of the Pokanoket Tribe and their leader, the Massasoit Ousamequin, is the setting for one of our nation's origin stories, the critical alliance that established 50 years of peace between the Indigenous Tribes that had been part of the land for millennia and the English settlers arriving on the Mayflower. Sowams is also ground zero for the fracturing of that alliance during King Philip's War, a devastating conflict that ultimately encompassed Indigenous and colonial communities throughout New England. At the heart of that conflict lay divergent worldviews of law, land ownership, and personal freedom. In Sowams, the legacy of those differences has shaped the region's complex history from prehistory to the present."*



Golrick and Cottrell, Irish grocers in 1910 on Federal Hill, Providence, RI.



Executives Marcia and Julie Blount are carrying on the legacy of their late father, Luther H. Blount, whose ship-building company now designs and builds state-of-the-art crew transfer vessels for the offshore wind sector.

To convey the national significance of Sowams, the feasibility study frames five interwoven interpretive themes that examine this history and help residents and visitors understand the area's contribution to our nation's heritage.

The Time and Place Where Two Worlds Met

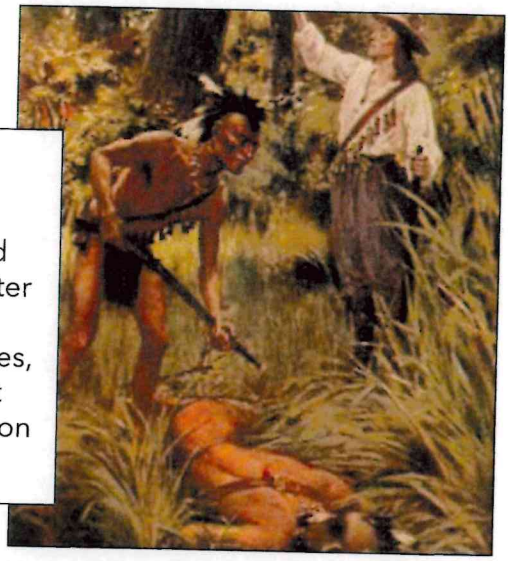
In 1621 in their homeland of Sowams the Pokanoket Tribe, whose ancestors had lived in the region for 12,000 years, and the English settlers arriving on the Mayflower forged a 50-year non-aggression treaty. Each saw their mutual survival in that watershed alliance, but their divergent concepts of law, land ownership, and personal freedom were worlds apart and would change the course of history.



The Massasoit Ousamequin (Yellow Feather) and Governor John Carver of Plimoth Colony signed a mutual protection alliance in 1621.

Causes and Consequences of King Philip's War

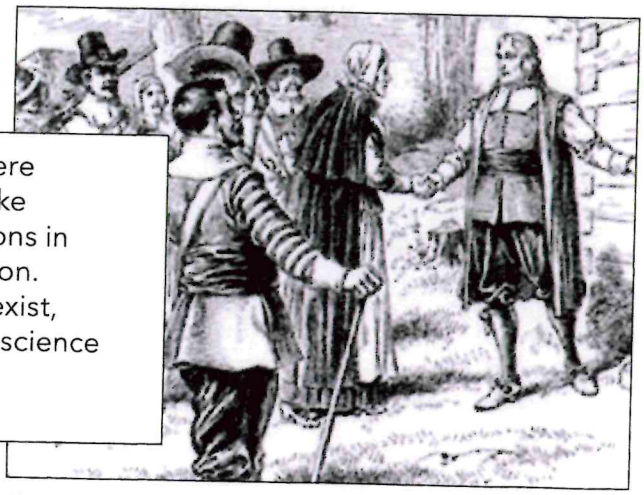
As the English colonists increasingly encroached on Indigenous lands, their alliance with the Pokanoket unraveled disastrously, erupting in King Philip's War, a devasting conflict that encompassed Indigenous and colonial communities throughout New England. After the war, the confiscation of Tribal lands, and the attempted cultural genocide, removal, and enslavement of the Pokanoket and other Tribes, realigned the region based on race, setting a dangerous precedent for the subjugation of all Native Americans in the westward expansion across North America.



The murder of Metacom (King Philip) in the Miery Swamp, at the foot of Potumtuk (Mt. Hope) in Bristol, RI.

Freedom of Conscience and the Birth of Rhode Island

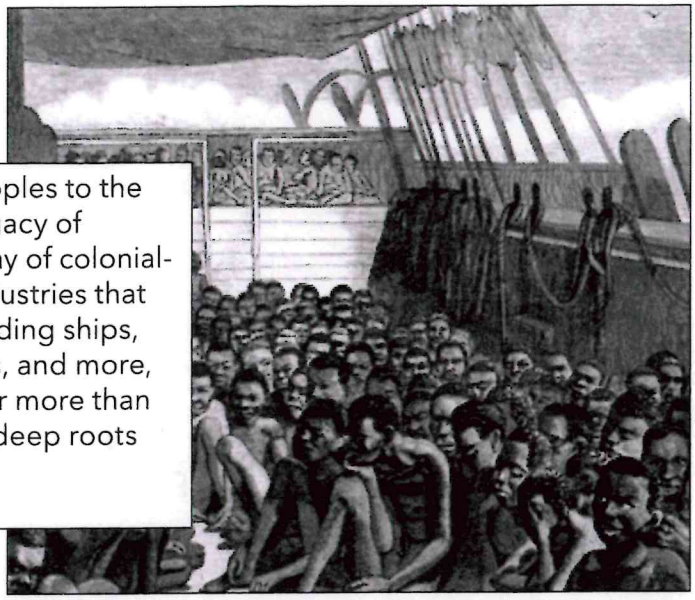
As settlers moved westward fleeing communities that were governed by strict sectarian principles, Baptist leaders like Roger Williams and John Myles, and Quaker congregations in Somerset and Providence, championed religious toleration. Williams fostered a community where diverse beliefs coexist, laying the foundation for the concepts of freedom of conscience and separation of church and state that are enshrined in Rhode Island's charter.



Shunning overt displays of worship, the early Baptists, like Roger Williams, met in people's homes.

The Era of Trading Enslaved People

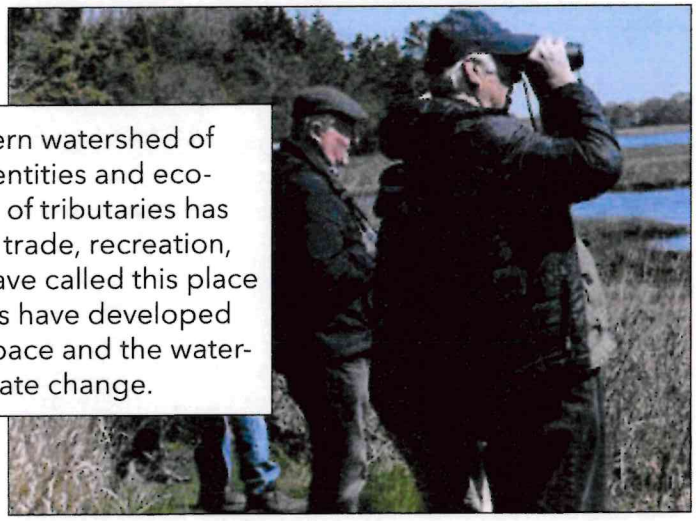
From the forced labor of Indigenous and African peoples to the economic prosperity it brought to the region, the legacy of enslavement in Sowams reflects the complex interplay of colonialism, global commerce, and human suffering. The industries that were established to support and supply the slave trading ships, including shipwrights, food suppliers, rum distilleries, and more, buoyed the economy of the entire Sowams region for more than a hundred years and left a legacy of prosperity with deep roots in slave trading.



Cargo of enslaved people, part of the Triangle Trade for sugar, molasses, rum, and manufactured goods around the turn of the 18th century.

The Interplay of Land and Water

This place where land meets water on the northeastern watershed of Narragansett Bay has defined the history, cultural identities and economic evolution of Sowams for millennia. Its network of tributaries has enriched the landscape and enabled transportation, trade, recreation, and industrial innovation for the communities who have called this place home. Over the past decades, the citizens of Sowams have developed a conservation ethic to preserve and protect open space and the watershed, which has become even more critical with climate change.

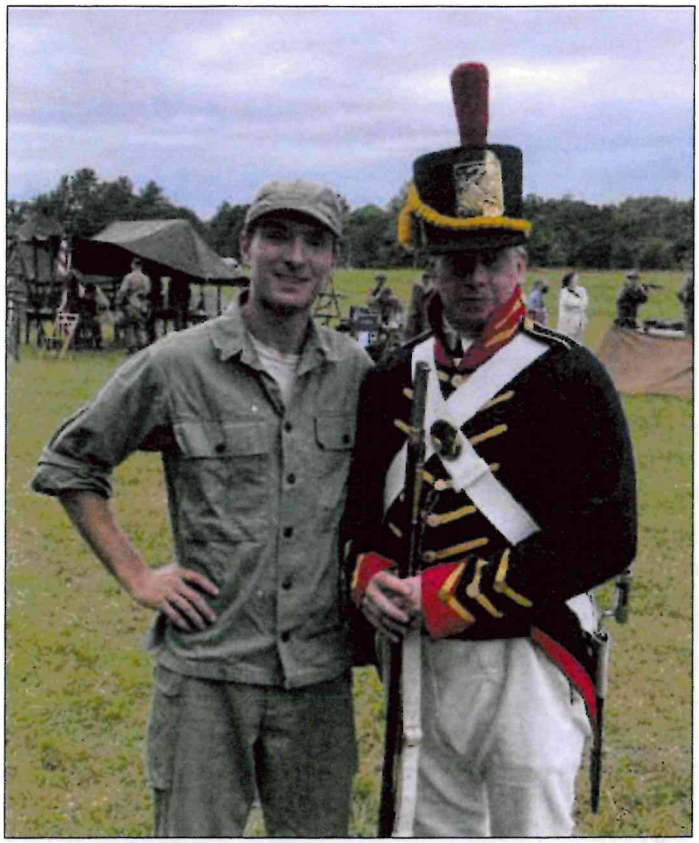


Stewarded by the Barrington Land Trust, Osamequin Nature Preserve is a popular spot for birdwatching in Barrington, RI.

Resource Inventory

Following the development of interpretive themes, the Sowams Heritage Area Project Steering Committee, in collaboration with the PointHDC planning team, assessed the type, number, and integrity of resources within the study area to determine how they contribute to a nationally distinctive landscape and illustrate the proposed themes. They developed an inventory of 187 historic, cultural, and natural resources that still retain the integrity needed to bring these themes to life. Tribal sacred places, colonial homes and farmsteads, battlefields, working waterfronts, and estuarine habitats form what the National Park Service calls a "strategic assemblage," a geographically concentrated group of natural, cultural, historic, and recreational sites that together support and illustrate a nationally distinctive landscape.

Sowams includes 96 properties listed in the National Register of Historic Places, including 17 historic districts. Two are National Historic Landmarks (NHL) that date to the 17th century – the First Baptist Meetinghouse and the College Hill District. Of the region's historical, cultural, and natural assets, 130 are open or accessible to the public, although some are on a limited or seasonal basis. Building on these resources are opportunities for developing thoughtfully curated exhibits, signage, and place-based storytelling. Sowams can not only share the region's histories with visitors, but also create meaningful educational opportunities for students and residents.



The USS Constitution 1812 Marine Guard participated in the "History Through the Ages" historical timeline event on the historic Redway Plain in Rehoboth, MA.



Department of Africana Studies/Rites and Reason Theatre, Brown University, Providence, RI develops new works and supports emerging artists blending scholarship and creativity on stage.

Boundary

The process of determining the boundary for a National Heritage Area is a multi-step process that layers historic, geophysical, cultural, and functional criteria on the landscape. Together they shape a cohesive region that is both meaningful and practical to manage. The proposed boundary for Sowams was informed by research and public outreach including surveys, site visits, resource assessments, and stakeholder input. Based on the ancestral homeland of the Pokanoket Tribe, it encompasses four towns in Massachusetts and two cities and three towns in Rhode Island. The area measures approximately 140 square miles. Generally, Narragansett Bay and Mount Hope Bay define the NHA's western and southern border. To the north, the border follows the northernmost edges of Providence, East Providence, Seekonk, Rehoboth, Swansea, and Somerset. The Taunton River in Somerset forms the eastern boundary.



WaterFire Festival, Salute to Veterans, Providence, RI.

Throughout the planning process, the Sowams Heritage Area Steering Committee has been motivated by a clear sense of purpose, as articulated in their mission, vision, core values and guiding principles. They envision "a vibrant network of diverse communities sharing a deep sense of belonging... where all who experience Sowams honor this sacred place and help steward the land and water that has defined the culture of this region for millennia."

In successful NHAs, governance is not solely the function of a central coordinating entity, but rather the result of sustained engagement among organizations, governments, Tribes, businesses, and individuals who build upon the region's identity, resources, and stories. The proposed Sowams NHA is already developing such a partnership network that is participatory, transparent, and reflective of the region's wide-ranging voices. In this model, the coordinating entity does not dominate but instead facilitates, enabling partners to take active roles in advancing common goals.

The recommended model for Sowams National Heritage Area is to maintain nonprofit status under 501(c)(3) regulations and transition Sowams Heritage Area Project, Inc. into a formal coordinating entity. An independent nonprofit coordinating entity allows for equitable service across all municipalities in both states, the ability to leverage diverse funding sources, and the establishment of transparent governance and financial accountability systems that meet the standards of the National Park Service.

The financial projections for a Sowams National Heritage Area account for current congressional appropriations for new NHAs, which are $150,000 per year for the first three years while the organization conducts its required management plan, and $300,000 or more annually thereafter. The five-year budget reflects these funding assumptions, which must be matched in a 1:1 on basis through a combination of state grants, foundation support, local government contributions, earned income, and private donations.

	Five-year Projection: Annual Operating Revenues and Expenses					
	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Total Revenues *	312,750	323,300	384,100	655,400	681,450	2,357,00
Total Expenses	180,216	218,500	250,000	385,700	444,675	1,488,091
Profit/Loss	123,534	104,800	134,100	269,700	236,775	868,909
	* Does not include in-kind support from volunteers and partners					

On May 28, 2025, the Sowams Heritage Area Steering Committee conducted an organizational retreat, which was a pivotal step towards transitioning the initiative from a planning phase into formalized governance and operational development. The Steering Committee also identified several new early implementation projects and programs to raise visibility, build partnerships, and align with the mission of Sowams Heritage Area. The retreat concluded with a detailed set of action steps, responsibilities, and deadlines to ensure steady momentum toward building a durable and inclusive organizational framework for Sowams Heritage Area.



Outreach workshop at the Sowams Steering Committee retreat in the Bristol Art Museum, Bristol, RI.



Kyle Dufur, captain of the fully restored 1938 Black Watch ocean racing yacht in Somerset Boatyard of Bristol Marine, Somerset, MA.

Analysis Of National Heritage Area Criteria

Following the guidelines of the National Park Service, the feasibility study evaluates Sowams Heritage Area using ten criteria for federal designation. In essence, NHAs feature "an assemblage" of natural, historic, or cultural resources that together represent distinctive aspects of American heritage and reflect traditions, customs, beliefs, and folklife that animate the national story. They conserve natural, cultural, historic, and scenic features, which retain integrity and provide outstanding recreational opportunities. Most importantly, they are supported by a robust partnership network in their communities – government, businesses, and heritage stakeholders – who together provide the capacity and financial resources to successfully implement the program. Based on these criteria, the region's significance to the nation's heritage is undeniable and deserving of recognition as a National Heritage Area.

Next Steps

Over the course of the feasibility study, a set of recommendations came out of discussions with stakeholders, community members, regional leaders, and the Steering Committee.

Pursue designation by the U.S. Congress of Sowams National Heritage Area in collaboration with regional leaders.

Continue to build and expand on the early implementation programs developed by the Sowams Heritage Area Project Steering Committee and its heritage partners.

Continue to grow the NHA partnership network through continued outreach and collaboration.

Continue to inform Tribes from the surrounding areas of the effort, leaving the door open for their future involvement.

Implement the recommendations of the governance section to build a board and staff that can meet the evolving needs of the organization.

Grow fundraising to ensure a sustainable organization and NHA.



On November 15, 2024, 348 years after the English expropriated Sowams from the Pokanoket Tribe, Brown University returned Potumtuk (Mt. Hope) land to them, Bristol, RI.

The entire feasibility study, with detailed budget projections and appendices, is available on request at info@sowams.org.

BRISTOL TOWN COUNCIL
RESOLUTION
2025-12-10-F2

Endorsing the designation of Sowams as a National Heritage Area

WHEREAS, The town of Bristol, RI is one of nine Massachusetts and Rhode Island municipalities on the northeastern shore of Narragansett Bay that comprise Sowams, the ancestral homeland of the Pokanoket Massasoit Ousamequin who welcomed the Pilgrims in 1621 and forged a 50-year alliance that changed the course of history: and

WHEREAS, This landscape is also the setting for other pivotal events in our nation's history. Here, King Philip's War began and ended; Roger Williams founded Rhode Island, and the seeds of religious freedom took root; the business of slave trading ignited a trans-Atlantic economy, and moral outcry; and the dynamic interplay of land and water defined the history and culture of the region for millennia; and

WHEREAS, National Heritage Areas are grassroots, community-driven programs that celebrate a region's contribution to America's heritage; are designated by U.S. Congress, but are not owned, controlled, or managed by the federal government; and are intended to encourage heritage conservation, community development, education, and regional collaboration; and

NOW, THEREFORE, BE IT RESOLVED We are proud to join the communities of Sowams in endorsing the designation of Sowams as a National Heritage Area.

ADOPTED this ____ day of _____, 2025.

_____
Nathan T. Calouro, Chairman
Bristol Town Council

ATTEST: _____
Melissa Cordeiro, Town Clerk

DRAFT

August 1, 2025

Steven Contente
Town Administrator
Town of Bristol
10 Court Street
Bristol, RI 02809

Re: Request for Tax Abatement under Section 8 of the Tax Stabilization Agreement – Parcel 135-0012-000

Dear Town Administrator Contente:

On behalf of The Pokanoket Management Group, trustee of the Pokanoket Tribe Land Trust, I respectfully submit this letter pursuant to Section 8 of the Tax Stabilization Agreement for Real Property ("TSA"), effective December 31, 2024, between the Town of Bristol and The Pokanoket Management Group ("PMG"). We request a discretionary abatement of real property taxes attributable to Parcel 135-0012-000, which contains a multi-family residence used exclusively to support the historic preservation and land stewardship obligations outlined in the TSA.

As you are aware, Section 8 of the TSA expressly permits the Town to "voluntarily choose to grant abatements of some part or all of the Annual Payments" where such abatements are in the public interest, including for Parcel 135-0012-000, "upon submission of sufficient evidence by the Owner that such parcel is being used only in full support of the preservation and maintenance of the historic values of the Property and is not providing any unrelated income to the Owner."

To this end, we submit that both criteria are satisfied and that abatement of the portion of the Annual Payment associated with this parcel is warranted.

Use of Parcel for Stewardship – Not for Income

The residence on Parcel 135-0012-000 is occupied under a Caretaker Lease Agreement by individuals whose tenancy is conditioned on their performance of defined preservation responsibilities. These include maintaining trails, protecting cultural and ecological features, monitoring for unauthorized use, coastline restoration and maintenance, agricultural and ecological restoration and production, and maintaining the integrity the property (above and beyond the parcel itself) in alignment with the Tribe's ancestral stewardship obligations. The lease prohibits any commercial or unrelated activity, and no net income is derived from this arrangement. Any payments by the caretakers go solely toward utility expenses and upkeep and are not treated as rent or profit.

Public Interest and Compliance with R.I. Gen. Laws § 44-3-9(a)

The parcel is an integral part of the historic and environmental conservation purpose recognized under R.I. Gen. Laws § 44-3-9(a), the statutory authority supporting the TSA. The Pokanoket Tribe's use of this property aligns with the Town's shared interest in preservation of

cultural heritage, coastal ecology, and open space. Continued caretaker presence is necessary to fulfill this public interest role.

Supporting Evidence

We enclose the following documentation in support of this request:

- A copy of the Caretaker Lease Agreements for Parcel 135-0012-000;
- an Affidavit from Sagamore William Guy, Executive Director of PMG, affirming the parcel's use and non-income-generating nature; and
- a summary, including visuals, of caretaker responsibilities and activities performed in support of land preservation.

Accordingly, we respectfully request that the Town exercise its discretion under Section 8 of the TSA to grant an abatement of the portion of the Annual Payment attributable to Parcel 135-0012-000 for the term of the current agreement. We are prepared to meet with you or present additional documentation as needed to facilitate this request.

Thank you for your consideration of this matter and for your continued collaboration in supporting the preservation and cultural vitality of this land.

Respectfully,

Sagamore William Guy
Executive Director
Pokanoket Management Group

Enclosures:

1. Caretaker Lease Agreement
2. Affidavit of Sagamore William Guy
3. Summary of Preservation Activities

cc:

Taino Palermo, Esq. (via E-mail)
Andy Teitz, Esq. (via E-mail)

CARETAKER LEASE AGREEMENTS

POKANOKET MANAGEMENT GROUP

RESIDENTIAL LEASE

A. **The parties to this lease are**:

Pokanoket Management Group _____ (Landlord)

Richer Gosselin _____ Tenant

B. **Premises Location:**

This residence is located at 330 Tower Street, Bristol, RI

In addition, described as # Bedrooms: _2_ Unit/Floor : # 2

C. **Term of Lease:**

The term of the Lease is one year (1) lease and shall begin on 5/15/2025 . It shall continue until: 5/15/2026

(1) A termination of the Lease by the Landlord in accordance with H (1) and (2).
(2) A termination of the Lease by the Landlord or Tenant on the anniversary of the Lease with a 30 days' notice.

D. **RENT:**

(1) The amount of the total monthly rent payable to the Landlord during the term of the Lease (called the "Contract Rent") will be **$ 1000.00** per month payable on the 1st day of the month per the said the said term.

E. **SECURITY:**

(1) It is with understanding that the tenant will pay a security deposit of $1000.00, which is equal to the monthly rent.

R. Gosselin _____ **signature of tenant**

(2) The Tenant has examined the property, and acknowledges it to be in good working order and agrees to keep the premises in clean and sanitary condition.
(3) Any damage above and beyond reasonable wear and tear shall be the responsibility of the Tenant.

F. **Utilities and Appliances:**

The Tenant will be responsible for the utilities listed below for the dwelling unit #2:

Type of Utility	Tenant
Garbage	X
Water and sewerage	
Hot Water	-
Heating	

Lights, Electric	X
Cooking (specify type) Electric	X
Other (specify) Air condition	X

The Landlord will also provide the following services and/or major appliances:

Parking 2 cars

G. **Maintenance & Services:**

(1) Tenant agrees to promptly (within 3 days) to notify the Landlord of any maintenance problems

(2) In the event of damage done by the Tenant or Tenant's guest. The Tenant shall pay for such repairs.

(3) The Landlord will plow the private roadway; the Tenant shall be responsible for keeping walkways and exterior steps free of snow and ice.

(4) The Landlord shall provide the Tenant the means of contacting Maintenance during the hours of 7:00 am - 7:00pm, or you may leave a message, and someone will return your call as soon as they are available. The Maintenance number is 401-639-2599 "Goose" During non-business hours and emergencies, please contact; Toni-Marie Walmsley @ 401-932-9667

H. **Termination of Tenancy by Landlord:**

(1) When rent is not paid on time, the Landlord will proceed with eviction

(2) Eviction for unreasonable disturbances and dangerous acts. The Tenant and Tenant's guest shall not cause any unreasonable disturbance, dangerous acts, or interference with peaceful use of the property by other Tenants or the Landlord or Landlord's representatives

I. **Discrimination**

The Landlord shall not discriminate against the Tenant in any manner, on the grounds of age, race, color, creed, religion, sexual orientation, handicap or national origin.

J. **Tenant Residential Responsibilities:**

(1) The Landlord agrees that the apartment will be, used only as a residence.

(2) **Damage**. The Tenant agrees not to damage the apartment, the building, the grounds of the common areas or to interfere with the rights of other tenants in the resident to live in peace and quiet. Damage (other than normal wear and tear) caused by the Tenant, or Tenant's family, invitee or guests shall be repaired by the Tenant at their expense.

(3) **Alterations**. No alteration, additions, or improvements/s to the residence shall be made by the Tenant without prior written consent by the Landlord.

K. **Pets**

1. No pets without permission from the Landlord -- See addendum A

L. **Building Rules**

The Tenant agrees to obey all building rules describing tenant conduct and responsibilities. The Landlord will give a written copy of these rules to the Tenant when the Tenant signs this Lease with a copy attached to the Lease. The Landlord may make reasonable additions or changes to these rules, upon adequate notice to the Tenant.

M. **Severability**

In the event any section of this agreement shall be held to be invalid, all remaining provisions shall remain in full force and effect

N. **Abandoned Property**

The Landlord shall dispose of all abandoned property in compliance with the provisions of the Rhode Island abandoned property laws.

O. **Authority to Execute Lease**

The Landlord attests and agrees that he/she is the owner of the premises, free and clear of any encumbrances, which would affect the use and enjoyment of the premises by the Landlord or Tenant and that he/she has full authority to execute this Lease. The Landlord further attests that the premises are properly zoned for such use, and for the uses intended by the Tenant, and he/she complies and will comply with all applicable statutes, laws and ordinances, including, but not limited to building ordinances, fire ordinances and all minimum housing laws, and that he/she procured all licenses and permits necessary, if any, for leasing this apartment.

P. This lease amount is contingent upon the fulfillment of the Building and Ground Maintenance Job Description for this property. See addendum A.

Q. If either party terminates employment, this lease will be null and void.

R. If the lease becomes null and void, the contract rent will be $1500.00.

Addendum A

The Building and Grounds Maintenance person is responsible of ensuring the buildings and grounds functional safety and upkeep through routine maintenance repairs and inspection.

Job summary:

- The role is responsible for maintaining the building systems equipment and grounds to ensure they are in good working order and safe for occupants.
- May involve responding to maintenance requests, performing routine inspections, and addressing minor and major repairs.

Key responsibilities:

- Performing preventative maintenance tasks such as minor plumbing, minor electrical and parts replacements if able; any task unable to be performed must be referred to the Property Manager.
- Making simple repairs to furnishings, fixtures and surfaces.
- Addressing the minor structural issues such as rusty door hinges, loose flooring, damaged ceiling tiles, etcetera.
- Performing cosmetic upkeep such as painting, furniture repair, replacing worn components, etcetera.
- Cleaning and maintaining building fixtures and equipment.
- Replacing light bulbs and fixtures.
- Keep the outside grounds free from trash and clutter.
- Daily inspection of the property boundaries.
- Assisting with landscape and ground maintenance, with the exception of removing snow and ice during winter months.

Other duties:

- Maintaining accurate record of maintenance activities, date, time, unit work performed.

- Communicating with management in regard to any and all necessary supplies to perform task.
- Communicating with residents or tenants regarding maintenance concerns.
- Providing direction and or training to other maintenance personnel.

Scope of authority:

- No work may be done without approval from the property manager
- All communications regarding work or land issues need to be approved by the Property Manager
- All Tribal work and business are to be kept confidential.
- No unauthorized statements can be made on behalf of the Tribe to anyone.
- All materials on the property are property of PMG.

Addendum B

Pets

The tenant may maintain 2 pets in the residence. If the tenant is allowed to have a pet/s, only the following: two house cats per approval from the landlord

1.Pet(s) must be well behaved and under tenants control at all times and not pose a threat or apparent threat to the safety of others on the premises.

2. Pet (s) must be up to date on vaccinations.

3. Tenant is responsible any and all damages including stains and odors to the property.

Landlord: Pokanoket Management Group
(Print or Type Name of Company or Landlord)

William Guy 5/12/25 Date

Tenant R Tassinari Date

Tenant [signature] Date

NOTARY: Toni Marie Walmsley

ON THIS DAY 12th Day of May 2025

MY COMMISSION EXPIRES ON; 4-12-2026

Toni Marie Walmsley
Notary Public
State of Rhode Island
MY COMMISSION EXPIRES [redacted]
Commission # 751439

Pokanoket Management Group
House Rules

1. There is no smoking allowed in any unit.
2. No outside fires or fire pits.
3. Common and egress areas clear at all times.
4. No guests can stay longer than 2 weeks without permission from the Landlord.
5. No subletting
6. No changing locks
7. Laundry must be removed from machines upon end of cycle. Machines are for clothes only. No comforters, blankets or rugs.

If you have any questions, please feel free to reach out to the property manager Toni-Marie Walmsley (401-932-9667)

I Richer. M. Gosselin
tenant at 330 Tower Street understand and agree with these house rules.

R Gosselin 05-12-25
signature Date

Pokanoket Management Group
House Rules

1. There is no smoking allowed in any unit.

2. No outside fires or fire pits.

3. Common and egress areas clear at all times.

4. No guests can stay longer than 2 weeks without permission from the Landlord.

5. No subletting

6. No changing locks

7. Laundry must be removed from machines upon end of cycle. Machines are for clothes only. No comforters, blankets or rugs.

If you have any questions, please feel free to reach out to the property manager Toni-Marie Walmsley (401-932-9667)

I Richard M Gosselin

tenant at 330 Tower Street understand and agree with these house rules.

R Gosselin 5-12-25

signature Date

POKANOKET MANAGEMENT GROUP
CARETAKER'S RESIDENTIAL LEASE AGREEMENT

This Lease Agreement ("Agreement") is made and entered into as of July 1, 2025, by and between The Pokanoket Management Group, a Rhode Island nonprofit corporation and trustee of the Pokanoket Tribe Land Trust ("Landlord"), and Laura Deihl ("Tenant")

A. **Property:**
Landlord leases to Tenant the premises located at 330 Tower Street as parcel 135-0012-000 in the Town of Bristol, Rhode Island.

In addition, described as # Bedrooms: 1 Unit/Floor : 2A

B. **Term of Lease:**
The term of the Lease is (12) months and shall begin on 7/31/2025 and end on 7/31/2026. It shall continue until: (1) a termination of the Lease by the Landlord in accordance with Section F; or (2) termination of the Lease by the Landlord or Tenant on the anniversary of the Lease with a 30-day notice. Early termination for cause may be subject to expedited eviction in accordance with R.I. landlord-tenant law.

C. **Payment:**
Tenant agrees to perform caretaker duties as described in Section H in lieu of cash payment for rent. Your monetary contribution towards utilities and/or upkeep of the premises shall be $1450.00.

It is the Tenant's understanding that there is no security deposit from Brown University.
LD (Initials)

D. **Utilities and Appliances:**
The Tenant will be responsible for electricity usage and garbage removal of unit #2A.

The Landlord will provide of one (1) refrigerator and one (1) stove for unit #2A.

One (1) parking space is provided for the Tenant.

E. **Maintenance & Services:**
The Tenant has examined the property and acknowledges it to be in good working order and agrees to keep the premises in clean and sanitary condition. Any damage above and beyond reasonable wear and tear shall be the responsibility of the Tenant.

Tenant agrees to promptly (within 3 days) to notify the Landlord of any maintenance problems. In the event of damage done by the Tenant or Tenant's guest. The Tenant shall pay for such repairs.

The landlord will plow the private roadway; the Tenant shall be responsible for keeping walkways and exterior steps free of snow and ice. The Landlord shall provide the Tenant the means of contacting Maintenance during the hours of 7:00 am - 7:00 pm, or you may leave a

message, and someone will return your call as soon as they are available.

The Maintenance number is 401-639-2599 "Goose." During non-business hours and emergencies, please contact; Toni-Marie Walmsley 401-932-9667.

Landlord may enter Premises upon reasonable notice (min. 24 hours) for inspections, repairs, or to ensure compliance with this Agreement, consistent with R.I. Gen. Laws §34-18-26.

F. **Termination of Tenancy by Landlord**:
The Landlord may terminate tenancy for the following reasons:

- Failure to perform caretaker duties.
- When monetary contribution is not paid on time, the Landlord will proceed with eviction.
- Eviction for unreasonable disturbances and dangerous acts.
- Breach of any material term of this Agreement.

G. **Discrimination**
The Landlord shall not discriminate against the Tenant in any manner, on the grounds of age, race, color, creed, religion, sexual orientation, handicap or national origin.

H. **Caretaking & Stewardship Obligations:**
Tenant agrees to perform the following duties in support of the preservation mission of the Pokanoket Tribe:

- Routine maintenance of trials, boundaries, and landscape in accordance with tribal stewardship practices.
- Monitoring and reporting of unauthorized activity, trespass, or ecological disturbance.
- Maintenance of building an infrastructure consistent with preservation and conservation goals.
- Participation in seasonal clean-up, erosion control, and protection of cultural or archaeological features.

I. **Use of Premises:**
The Tenant agrees that the apartment will be used only as a residence & for the performance of land stewardship responsibilities as defined herein. The Tenant and Tenant's guest shall not cause any unreasonable disturbance acts, or interference with the peaceful use of the property by other Tenants or the Landlord or Landlords representatives. The Tenant agrees not to damage the apartment, the building, the grounds or the common areas or to interfere with the rights of other tenants in the residence to live in peace and quiet. Damage (other than normal wear and tear) caused by the Tenant, or the Tenant's family, invitees or guests shall be repaired by the Tenant at their expense. No alteration, additions, or improvement/s to the residence shall be made by the Tenant without prior written consent by the Landlord.

J. **Pets:**
Pets are not permitted.

K. Building Rules:
The Tenant agrees to obey all building rules describing Tenant conduct and responsibilities, see Addendum A. The Landlord may make reasonable additions or changes to these rules, upon adequate notice to the Tenant.

L. Legal Compliance:
This Agreement is governed by the Rhode Island Residential Landlord and Tenant Act, R.I. Gen. Laws §34-18-1 et seg. and the Fair Housing Act, and all other applicable federal, state and municipal anti-discrimination laws.

M. Severability:
In the event any section of this agreement shall be held to be invalid, all remaining provisions shall remain in full force and effect.

N. Abandoned Property:
The Landlord shall dispose of all abandoned property in compliance with the provisions of the Rhode Island abandoned property laws.

O. Authority to Execute Lease:
The Landlord attests and agrees that he/she is the owner of the premises, free and clear of any encumbrances, which would affect the use and enjoyment of the premises by the Landlord or Tenant and that he/she has full authority to execute this Lease. The Landlord further attests that the premises are properly zoned for such use, and for the uses intended by the Tenant, and he/she complies and will comply with all applicable statutes, laws and ordinances, including, but not limited to building ordinances, fire ordinances and all minimum housing laws, and that he/she procured all licenses and permits necessary, if any, for leasing this apartment.

P. Notices:
All notices under this Agreement must be in writing and delivered to:

If to:
Pokanoket Management Group
43 Fales Avenue, Barrington, RI 02806 or
Contact @Pokanoket.org

If to:
Laura Deihl
330 Tower Street Unit A Bristol, RI 02809 or

Q. Entire Agreement:
This Agreement represents the entire understanding between the Parties. It may only be modified in writing signed by both Parties.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written below.

[SIGNATURE PAGE TO FOLLOW]

LANDLORD: The Pokanoket Management Group

By: William O. Guy - President
(Name and Title)

Signature: William O Guy Date: 7/1/25

TENANT:

By: Laura M Deihl
(Print Name)

Signature: Laura M Deihl Date: July 1, 2025

State of Rhode Island
County of BRISTOL

Before me, on this day personally appeared, _____, proved to me on the oath of or through description of identity card to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this day of 1 July 2025.

Notary Public My commission expires: 4-12-26

[SEAL]

Toni Marie Walmsley
Notary Public
State of Rhode Island 4-12-26
MY COMMISSION EXPIRES [redacted]
Commission # 751439

Addendum A
Pokanoket Management Group - House Rules

1. Parking in assigned area only. Driveway can be used for loading and unloading only.
2. There is no smoking allowed in any unit.
3. No outside fires of fire pits.
4. Common and egress areas to be always kept clear.
5. No guests can stay longer than 2 weeks without permission from the Landlord.
6. No subletting.
7. No changing locks.
8. Laundry must be removed from machines upon end of cycle. Machines are for clothes only. No comforters, blankets or rugs.

If you have any questions, please feel free to reach out to the property manager Toni-Marie Walmsley (401-932-9667).

I, _____, the Tenant at 330 Tower Street Unit 2A understand and agree with these rules.

POKANOKET MANAGEMENT GROUP
CARETAKER'S RESIDENTIAL LEASE AGREEMENT

This Lease Agreement ("Agreement") is made and entered into as of July 1, 2025, by and between The Pokanoket Management Group, a Rhode Island nonprofit corporation and trustee of the Pokanoket Tribe Land Trust ("Landlord"), and Jade Gotauco ("Tenant")

A. **Property:**
Landlord leases to Tenant the premises located at 330 Tower Street as parcel 135-0012-000 in the Town of Bristol, Rhode Island.

In addition, described as # Bedrooms: 2 Unit/Floor : 1C

B. **Term of Lease:**
The term of the Lease is (12) months and shall begin on 7/31/2025 and end on 7/31/2026. It shall continue until: (1) a termination of the Lease by the Landlord in accordance with Section F; or (2) termination of the Lease by the Landlord or Tenant on the anniversary of the Lease with a 30-day notice. Early termination for cause may be subject to expedited eviction in accordance with R.I. landlord-tenant law.

C. **Payment:**
Tenant agrees to perform caretaker duties as described in Section H in lieu of cash payment for rent. Your monetary contribution towards utilities and/or upkeep of the premises shall be $1650.00.

It is the Tenant's understanding that there is no security deposit from Brown University.
_____ (Initials)

D. **Utilities and Appliances:**
The Tenant will be responsible for garbage removal.

Landlord is responsible for all utilities of unit #1C
The Landlord will be provide one (1) refrigerator and one (1) stove for unit #1C
Two (2) parking spaces are provided for the Tenant.

E. **Maintenance & Services:**
The Tenant has examined the property and acknowledges it to be in good working order and agrees to keep the premises in clean and sanitary condition. Any damage above and beyond reasonable wear and tear shall be the responsibility of the Tenant.

Tenant agrees to promptly (within 3 days) to notify the Landlord of any maintenance problems. In the event of damage done by the Tenant or Tenant's guest. The Tenant shall pay for such repairs.

The landlord will plow the private roadway; the Tenant shall be responsible for keeping

walkways and exterior steps free of snow and ice. The Landlord shall provide the Tenant the means of contacting Maintenance during the hours of 7:00 am - 7:00 pm, or you may leave a message, and someone will return your call as soon as they are available.

The Maintenance number is 401-639-2599 "Goose." During non-business hours and emergencies, please contact; Toni-Marie Walmsley 401-932-9667.

Landlord may enter Premises upon reasonable notice (min. 24 hours) for inspections, repairs, or to ensure compliance with this Agreement, consistent with R.I. Gen. Laws §34-18-26.

F. **Termination of Tenancy by Landlord**:
The Landlord may terminate tenancy for the following reasons:
- Failure to perform caretaker duties.
- When monetary contribution is not paid on time, the Landlord will proceed with eviction.
- Eviction for unreasonable disturbances and dangerous acts.
- Breach of any material term of this Agreement.

G. **Discrimination**
The Landlord shall not discriminate against the Tenant in any manner, on the grounds of age, race, color, creed, religion, sexual orientation, handicap or national origin.

H. **Caretaking & Stewardship Obligations:**
Tenant agrees to perform the following duties in support of the preservation mission of the Pokanoket Tribe:
- Routine maintenance of trials, boundaries, and landscape in accordance with tribal stewardship practices.
- Monitoring and reporting of unauthorized activity, trespass, or ecological disturbance.
- Maintenance of building an infrastructure consistent with preservation and conservation goals.
- Participation in seasonal clean-up, erosion control, and protection of cultural or archaeological features.

I. **Use of Premises:**
The Tenant agrees that the apartment will be used only as a residence & for the performance of land stewardship responsibilities as defined herein. The Tenant and Tenant's guest shall not cause any unreasonable disturbance acts, or interference with the peaceful use of the property by other Tenants or the Landlord or Landlords representatives. The Tenant agrees not to damage the apartment, the building, the grounds or the common areas or to interfere with the rights of other tenants in the residence to live in peace and quiet. Damage (other than normal wear and tear) caused by the Tenant, or the Tenant's family, invitees or guests shall be repaired by the Tenant at their expense. No alteration, additions, or improvement/s to the residence shall be made by the Tenant without prior written consent by the Landlord.

J. **Pets:**

The tenant may maintain one pet in the residence. Only the following may live in the residence: "Bugsy" the dog per approval from the Landlord.
Tenant must keep the grounds and streets free of all animal waste. Pet must be well behaved and under Tenant's control at all times and not pose a threat or apparent threat to the safety of others on the property. Pet must be up to date on vaccinations. Tenant is responsible for any and all damages including stains and odors to the property.

K. **Building Rules:**
The Tenant agrees to obey all building rules describing Tenant conduct and responsibilities, see Addendum A. The Landlord may make reasonable additions or changes to these rules, upon adequate notice to the Tenant.

L. **Legal Compliance:**
This Agreement is governed by the Rhode Island Residential Landlord and Tenant Act, R.I. Gen. Laws §34-18-1 et seg. and the Fair Housing Act, and all other applicable federal, state and municipal anti-discrimination laws.

M. **Severability:**
In the event any section of this agreement shall be held to be invalid, all remaining provisions shall remain in full force and effect.

N. **Abandoned Property:**
The Landlord shall dispose of all abandoned property in compliance with the provisions of the Rhode Island abandoned property laws.

O. **Authority to Execute Lease:**
The Landlord attests and agrees that he/she is the owner of the premises, free and clear of any encumbrances, which would affect the use and enjoyment of the premises by the Landlord or Tenant and that he/she has full authority to execute this Lease. The Landlord further attests that the premises are properly zoned for such use, and for the uses intended by the Tenant, and he/she complies and will comply with all applicable statutes, laws and ordinances, including, but not limited to building ordinances, fire ordinances and all minimum housing laws, and that he/she procured all licenses and permits necessary, if any, for leasing this apartment.

P. **Notices:**
All notices under this Agreement must be in writing and delivered to:

If to:
Pokanoket Management Group
43 Fales Avenue, Barrington, RI 02806 or
Contact @Pokanoket.org

If to:
Jade Gotauco
330 Tower Street Unit 1C Bristol, RI 02809 or

Q. Entire Agreement:
This Agreement represents the entire understanding between the Parties. It may only be modified in writing signed by both Parties.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written below.

[SIGNATURE PAGE TO FOLLOW]

LANDLORD: The Pokanoket Management Group

By: William O. Guy - President
(Name and Title)

Signature: William O. Guy Date: 7/1/25

TENANT:

By: JADE GOTAUCO
(Print Name)

Signature: Jade J. Gotauco Date: 7/1/2025

State of Rhode Island
County of BRISTOL

Before me, on this day personally appeared, _____, proved to me on the oath of or through description of identity card to be the person whose name is subscribed to the foregoing instrument and acknowledged to me that he executed the same for the purposes and consideration therein expressed.

Given under my hand and seal of office this day of 1 July 2025.

Notary Public My commission expires: 4-12-26

[SEAL]

Toni Marie Walmsley
Notary Public
State of Rhode Island 4-12-26
MY COMMISSION EXPIRES [redacted]
Commission # 751439

Addendum A
Pokanoket Management Group - House Rules

1. Parking in assigned area only. Driveway can be used for loading and unloading only.
2. There is no smoking allowed in any unit.
3. No outside fires of fire pits.
4. Common and egress areas to be always kept clear.
5. No guests can stay longer than 2 weeks without permission from the Landlord.
6. No subletting.
7. No changing locks.
8. Laundry must be removed from machines upon the end of cycle. Machines are for clothes only. No comforters, blankets or rugs.

If you have any questions, please feel free to reach out to the property manager Toni-Marie Walmsley (401-932-9667).

I, JADE GOTAUCO Steven Teixeira , the Tenant at 330 Tower Street Unit 1C understand and agree with these rules.

AFFIDAVIT FROM SAGAMORE WILLIAM GUY

AFFIDAVIT OF SAGAMORE WILLIAM GUY
Executive Director, The Pokanoket Management Group

I, Sagamore William Guy, being duly sworn, depose and state as follows:

1. I serve as the Executive Director of The Pokanoket Management Group, a Rhode Island nonprofit corporation and trustee of the Pokanoket Tribe Land Trust. I submit this affidavit in support of our request for a tax abatement for the property identified as Parcel 135-0012-000, located in the Town of Bristol, Rhode Island.
2. The Premises, consisting of a multi-family residence on approximately 2.06 acres, are occupied by individuals under a written caretaker lease agreement. This arrangement does not serve a commercial or profit-making purpose. The residence is used exclusively to house designated caretakers who assist the Tribe in fulfilling its historic, cultural, and environmental preservation obligations under the terms of our deed and tax stabilization agreement with the Town of Bristol.
3. The caretakers residing at the Premises are required, as a condition of their occupancy, to perform regular land stewardship duties. These duties include:
    - Routine maintenance of trails, boundaries, and surrounding landscape of entire property beyond the Premises parcel in accordance with traditional Pokanoket practices;
    - Monitoring and reporting of any unauthorized use or ecological disturbance on the land;
    - Preservation and upkeep of the residence and its structures;
    - Participation in erosion control, seasonal environmental maintenance, and protection of archaeological and cultural sites;
    - Routine maintenance of two (2) miles of coastline;
    - Soil remediation and preservation through restoration of agricultural and ecological resources (i.e. farming for sustenance of the Tribe, beekeeping)

    These activities are not incidental but are central to our tribal land management practices. The lease explicitly prohibits subletting, commercial activity, or any use of the Premises not directly connected to the preservation of the historic values of the property.

4. The Pokanoket Management Group does not derive any net income from the lease of this parcel. The caretakers may, at most, contribute to utilities or shared upkeep costs, but these payments do not exceed expenses incurred and are not treated as rental income. The arrangement is not commercial in nature and does not produce a profit or surplus.
5. This use is fully aligned with the conservation and historic preservation purpose that forms the basis for the Tribe's eligibility for tax stabilization under R.I. Gen. Laws § 44-3-9(a). The caretakers' occupancy is a critical component of our ability to preserve the ecological, cultural, and historic integrity of the land.

I declare under penalty of perjury under the laws of the State of Rhode Island that the foregoing is true and correct to the best of my knowledge and belief.

Executed this 31 day of July, 2025.

Sagamore William Guy
Executive Director
Pokanoket Management Group

State of Rhode Island
County of Providence

Before me, on this day personally appeared, William Guy, proved to me on the oath of or through ***description of*** identity card to be the person whose name is subscribed to the foregoing ***instrument*** and acknowledged to me that he executed the same for the purposes and ***consideration*** therein expressed.

Given under my hand and seal of office this day of 31 July, 2025.

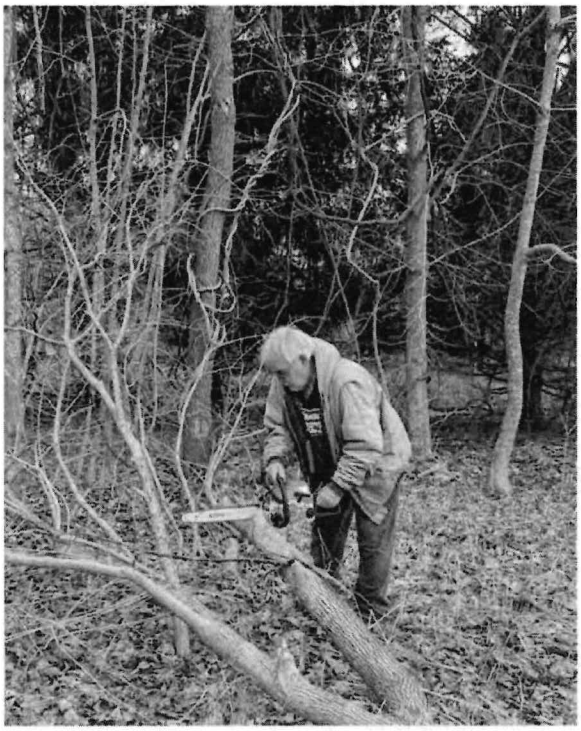
Notary Public My commission expires: 4-12-2026

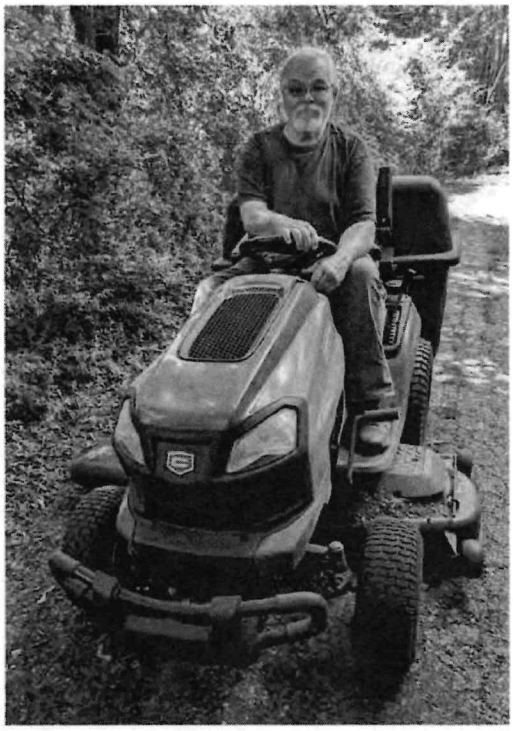
Toni Marie Walmsley
Notary Public
State of Rhode Island 4-12-26
MY COMMISSION EXPIRES [redacted]
Commission # 751439

Summary of Preservation Activities

Tenants Rich & Richere Gosselin

Responsibilities include: landscaping maintenance, clearance of pathways, invasive plants, and maintaining shoreline.

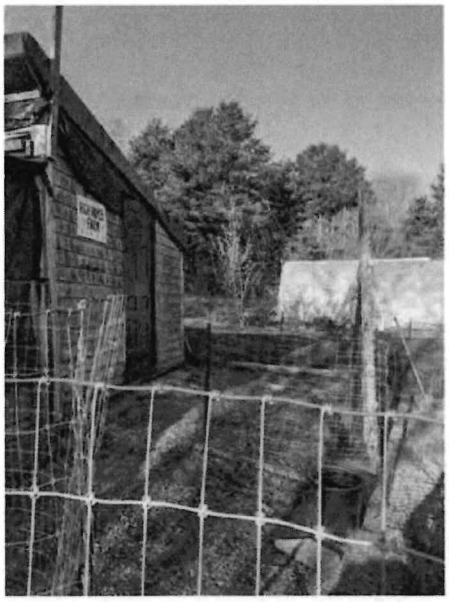
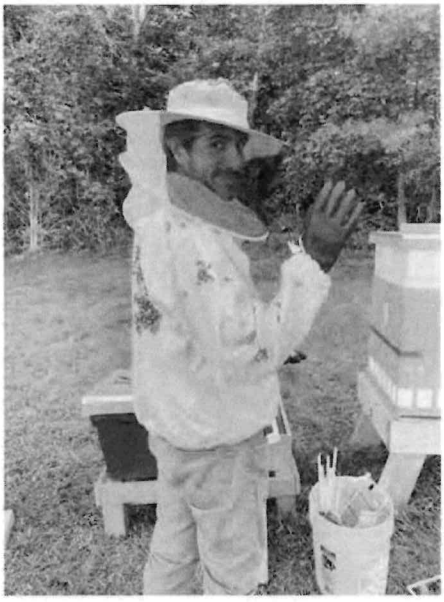






Tenants Laura Diehl, Steven Texeira & Jade Gotauco

Responsibilities include: agricultural and environmental preservation and production and ecological restoration of native plant and animal species.






RESOLUTION: 2025-4-23-13

COPY

RESOLUTION OF THE TOWN OF BRISTOL

Recommendation to State Legislature to Amend R.I.G.L. § 44-3-3 and R.I.G.L. § 45-13-5.1

WHEREAS, the Town of Bristol recognizes the transfer of the Mount Hope property (the "Property") from Brown University to the Pokanoket Management Group, Inc., a Rhode Island nonprofit corporation, Trustee of the Pokanoket Tribe Land Trust; and

WHEREAS, the Town of Bristol seeks to ensure the Property remains preserved and conserved in accordance with the restrictive covenants listed in the Deed to the Property; and

WHEREAS, the Town of Bristol wants to ensure the Property's current owner is reflected under the property tax exemption statute, R.I.G.L. § 44-3-3, and that the Pokanoket Management Group, a Rhode Island nonprofit corporation, Trustee of the Pokanoket Tribe Land Trust, is reflected as the current owner under the appropriations in lieu of property tax statute, R.I.G.L. § 45-13-5.1;

NOW, THEREFORE, BE IT RESOLVED by the Bristol Town Council that the Town of Bristol hereby proposes the attached language for the General Assembly to be added as an amendment to R.I.G.L. § 44-3-3 and to R.I.G.L. § 45-13-5.1.

Passed as a resolution of the Bristol Town Council this 23 day of April, 2025.

ATTEST: _____
Nathan Calouro, Chairman Bristol Town Council

ATTEST: _____
Melissa Cordeiro, Town Clerk

PROPOSED LEGISLATION
ON BEHALF OF
POKANOKET MANAGEMENT GROUP
A RHODE ISLAND NONPROFIT CORPORATION,
TRUSTEE OF THE POKANOKET TRIBE LAND TRUST

AN ACT

RELATING TO TOWNS AND CITIES - APPROPRIATIONS IN LIEU OF PROPERTY TAX

AND

RELATING TO TAXATION – EXEMPT PROPERTY

SECTION 1
Title 45 Towns and Cities, Chapter 13 State Aid, R.I. Gen. Laws § 45-13-5.1 shall be amended as follows:

§ 45-13-5.1. General assembly appropriations in lieu of property tax from certain exempt private and state properties.

(a) In lieu of the amount of local real property tax on real property owned by any private nonprofit institution of higher education, the Pokanoket Management Group, a Rhode Island Nonprofit Corporation, Trustee of the Pokanoket Tribe Land Trust, or any nonprofit hospital facility, or any state owned and operated hospital, veterans' residential facility, or correctional facility occupied by more than one hundred (100) residents which may have been or will be exempted from taxation by applicable state law, exclusive of any facility operated by the federal government, the state of Rhode Island, or any of its subdivisions, the general assembly shall annually appropriate for payment to the several cities and towns in which the property lies a sum equal to twenty-seven percent (27%) of all tax that would have been collected had the real property been taxable; provided, however, said percentage shall be subject to adjustment pursuant to subsection (e) of this section.

(b) In no event shall any city or town record in a fiscal year both: (1) Taxes and/or payments under a stabilization agreement with a for-profit hospital facility; and (2) Distributions of appropriations under this section attributable to the prior nonprofit status of said for-profit hospital facility.

(c) As used in this section, "private nonprofit institution of higher education" means any institution engaged primarily in education beyond the high school level, the property of which is exempt from property tax under any of the subdivisions, and "nonprofit hospital facility" means

any nonprofit hospital licensed by the state and which is used for the purpose of general medical, surgical, or psychiatric care and treatment.

(d) The grant payable to any municipality under the provision of this section shall be equal to twenty-seven percent (27%) of the property taxes that, except for any exemption to any institution of higher education or general hospital facility, would have been paid with respect to that exempt real property on the assessment list in the municipality for the assessment date of December 31, 1986, and with respect to such exempt real property appearing on an assessment list in the municipality on succeeding assessment dates. Provided, however, that the grant paid for the fiscal year ending June 30, 2008, shall be based upon the assessment list in the municipality as of December 31, 2004.

(e) The state budget offices shall include the amount of the annual appropriation in the state budget for the fiscal year commencing July 1, 1988, and each fiscal year thereafter. The amount of the annual distribution of appropriation payable to each eligible municipality in any year in accordance with this section shall be reduced proportionately in the event that the total of the annual appropriation in the state budget is insufficient to pay the eligible municipalities the amounts otherwise payable to said communities pursuant to subsection (a) of this section.

(f) Distribution of appropriations shall be made by the state on or before July 31 of 1988 and each July 31 thereafter or following verified receipt of a municipality's assessment data for the following fiscal year's payment, whichever is later, and the payments may be counted as a receivable by any city or town for a fiscal year ending the preceding June 30.

(g) Any act or omission by the state with respect to this chapter shall in no way diminish the duty of any town or municipality to provide public safety or other ordinary services to the properties or facilities of the type listed in subsection (a).

(h) Provided, that payments authorized pursuant to this section shall be reduced pro rata, for that period of time that the municipality suspends or reduces essential services to eligible facilities. For the purposes of this section "essential services" include, but are not to be limited to, police, fire and rescue.

SECTION 2
Title 44, Taxation, Chapter 3, Property Subject to Taxation, R.I. Gen. Laws § 44-3-3 shall be amended as follows:

§ 44-3-3. Property exempt.

(a) The following property is exempt from taxation:

(1) Property belonging to the state, except as provided in § 44-4-4.1;

(2) Lands ceded or belonging to the United States;

. . .

(87) Tangible personal property of Northwest Community Health Care d/b/a WellOne Primary Medical and Dental Care, a Rhode Island domestic nonprofit corporation, located in the town of North Scituate at 35 Village Plaza Way, and further identified as Plat 38, Lot 72.

(88) Real and tangible personal property of the Pokanoket Management Group, a Rhode Island Nonprofit Corporation, Trustee of the Pokanoket Tribe Land Trust , located in the town of Bristol, Rhode Island, and used directly to cultivate, preserve and protect the natural, cultural, traditional and historical resources, watersheds, habitats, ecosystems and archaeological sites of and within the ancestral territory of the Pokanoket people.

SECTION 3
This act would take effect January 1, 2026.

EXPLANATION

BY THE LEGISLATIVE COUNCIL

OF

AN ACT

RELATING TO TOWNS AND CITIES - APPROPRIATIONS IN LIEU OF PROPERTY TAX

AND

RELATING TO TAXATION – EXEMPT PROPERTY

***

This act would add the property of the Pokanoket Management Group, a Rhode Island Nonprofit Corporation, Trustee of the Pokanoket Tribe Land Trust, to the list of property designated for appropriations in lieu of municipal property tax, and would concurrently exempt such property from municipal property tax.

This act would take effect on January 1, 2026.

COPY

TAX STABILIZATION AGREEMENT FOR REAL PROPERTY

between

Town of Bristol, Rhode Island

and

The Pokanoket Management Group

Effective as of December 31, 2024

TAX STABILIZATION AGREEMENT FOR REAL PROPERTY

THIS TAX STABILIZATION AGREEMENT FOR REAL PROPERTY (this "**Agreement**") is made and entered into as of the 31st day of December, 2024 ("**Effective Date**"), by and between the Town of Bristol, Rhode Island, a municipal corporation duly established by law and located in Kent County, Rhode Island (the "**Town**"), The Pokanoket Management Group, a Rhode nonprofit corporation, trustee of the Pokanoket Tribe Land Trust ("**Owner**"). The Town and Owner are collectively referred to in this Agreement as the "**Parties**" and are individually referred to as a "**Party**".

WHEREAS, Owner, as of the Effective Date, is the record owner of certain land located in the Town of Bristol, County of Bristol, State of Rhode Island, identified by the Tax Assessor for the Town of Bristol as Assessor's Plats and Lots (with current assessed values) as listed on **Exhibit A** (the "**Property**");

WHEREAS, the Owner is legally obligated to historically preserve the property to cultivate, preserve and protect the natural, cultural, traditional and historical resources, watersheds, habitats, ecosystems and archaeological sites of and within the ancestral territory of the Pokanoket people, qualifying as a use that may be subject to a tax stabilization agreement pursuant to RIGL 44-3-9(a).

WHEREAS, the Parties wish to enter into a voluntary tax stabilization agreement with respect to the Property, as set forth herein, pursuant to which the Owner shall make annual payments to the Town for the term of this Agreement in lieu of real and tangible personal property taxes on the Project and the Property, in accordance with RIGL §44-3-9(a), as applicable;

NOW THEREFORE, in exchange for the mutual commitments and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Parties agree as follows:

1. Payment in Lieu of Real Property Taxes Regarding the Property. Owner agrees to make payments to the Town in lieu of real and personal property taxes relating to the Project and the Property for a period of two (2) consecutive years, spanning from the tax year with Assessment Date 12/31/24 and tax year with Assessment Date 12/31/25 (the "**Term**"), in the annual amount set forth in **Exhibit B** attached hereto (each an "**Annual Tax Payment**" or collectively the "**Annual Tax Payments**"). Each Annual Tax Payment will be paid to the Town in two (2) equal semi-annual installments on or before July 1 and January 1 of each tax year during the term of this Agreement and the Annual Tax Payment amount and payment date will be noted on a semi-annual bill issued by the Town to the Owner.

2. Payment Collection; Defaults. All rights and remedies available to the Town for the collection of taxes shall apply to the Annual Tax Payments, including, but not limited to, the rights and remedies provided by Rhode Island Law and all such rights and remedies are hereby reserved notwithstanding anything to the contrary herein. The provisions of the Rhode Island General Laws will govern the establishment of liens and the collection of any Annual Tax

Payments as though said payments were personal property taxes due and payable to the Town.

3. Applicable Law. This Agreement will be made and interpreted in accordance with the laws of the State of Rhode Island and the U.S. District Courts in Rhode Island, which are incorporated herein by reference. Owner and the Town each consent to the jurisdiction of the Rhode Island courts or other applicable agencies of the State of Rhode Island regarding any and all matters, including interpretation or enforcement of this Agreement or any of its provisions. Owner and Town agree that service of process shall be pursuant to the applicable court's Rules of Civil Procedure.

4. Good Faith. The Parties shall act in good faith to carry out and implement this Agreement and to resolve any disputes between them.

5. Understanding. The Parties understand and agree that, except as described in Section 1 hereof, the provisions of this Agreement and all other agreements and documents referred to herein are to be deemed severable, and the invalidity or unenforceability of any provision shall not affect or impair the remaining provisions which shall continue in full force and effect.

6. Assignments. Notwithstanding anything to the contrary herein, the rights and obligations granted to the Owner hereunder shall not be assignable without prior written consent of the Town.

7. Severability; Separability; Duration. Any of the parts, provisions, warranties, or covenants set forth herein are severable and separable, and in the event that they, or any one of them, shall be deemed to be void, invalid, or unenforceable by a court of competent jurisdiction, then this Agreement shall be interpreted as if such void, invalid, or unenforceable parts, provisions, warranties, or covenants were not set forth herein, and the remaining provisions hereof shall remain enforceable to the extent permitted by applicable law. Notwithstanding the foregoing, in the event that a court of competent jurisdiction should determine that either the duration set forth in this Agreement is unenforceable, then the duration shall be deemed modified to that maximum duration deemed acceptable by such court.

8. Further Abatements. Notwithstanding anything herein to the contrary, the Town may voluntarily choose to grant abatements of some part or all of the Annual Payments, if such abatements are in the public interest, including taxes attributable to Parcel 135-0012-000, containing a 2-family residence and approximately 2.06 acres of land, upon submission of sufficient evidence by the Owner that such parcel is being used only in full support of the preservation and maintenance of the historic values of the Property and is not providing any unrelated income to the Owner.

9. Miscellaneous. Subject to the preceding Section 7, this Agreement shall not be modified, amended, extended or altered in any way by oral representations made before or after the execution of this Agreement, but rather may only be modified, amended, extended or altered by a writing signed by the Town and the Owner. To be clear, any and all modifications, amendments, extensions or alterations must be in writing duly executed by all parties, and the

Town Administrator of the Town of Bristol is hereby authorized to enter into all such modifications, amendments, extensions or alterations on behalf of the Town as the Town Administrator may deem necessary or appropriate, in his discretion.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by their respective duly authorized representatives under seal as of the date first above written.

TOWN OF BRISTOL:

By: _____

Steven Contente, Town Administrator
Duly authorized by vote of Town Council
on June 18, 2025.

OWNER:

The Pokanoket Management Group

By: William A. Guy

Dated: June 18, 2025

EXHIBIT A

Parcel	Use	Acres		Current assessed value
135-0012-000	2-5 family residence	2.06	$	1,301,600
135-0001-000	land	17.74	$	4,397,000
135-0002-000	land	12	$	970,800
135-0004-000	land	8.5	$	803,200
135-0005-000	land	3	$	572,800
135-0009-000	land	8	$	2,997,900
135-0010-000	land	4.2	$	2,784,200
135-0011-000	land	19.5	$	1,329,900
136-0005-000	land	44.1	$	10,888,500
136-0072-000	land	12.73	$	1,005,700
136-0108-000	land	35.5	$	9,035,600
137-0002-000	land	49.3	$	8,931,700
144-0016-000	land	10.36	$	1,115,900

EXHIBIT B

ANNUAL TAX PAYMENTS

The Annual Tax Payment due and payable by Owner during the Term of this Agreement shall be as follows:

Real Estate Tax. $39,667.86, paid on a semi-annual basis as described in paragraph 1, above.

Town of Bristol, RI
Tax Assessor / Collectors Office
10 Court Street, Bristol, RI 02809 *(401)253-7000*

DATE: November 25, 2025

TO: **Steven Contente, Town Administrator**

FROM: Kristopher Leadem, Tax Assessor/Collector

RE: **TSA agreement with Pokanoket Management Group**

This correspondence is in response to the request submitted by the Pokanoket Management Group, which seeks a discretionary abatement of real property taxes for the property identified as Parcel 135-0012-000, a parcel that includes a multi-family residence.

The subject property comprises two buildings. Municipal records indicate the main house spans approximately 4,500 square feet and is configured into four (4) residential units. The secondary structure is approximately 320 square feet and contains one (1) unit. The lease agreement provided for review stipulates that three of these units are currently leased at a discounted aggregate monthly rent of **$4,100**.

This rental income is considered substantially below the prevailing market rate for the property type and location. A market-based assessment suggests the potential gross monthly income for this entire property would be approximately **$8,200**, equating to a potential annual gross income of $97,400.

The subject property is not being utilized at its highest and best use and is currently operating at below-market rental rates. Standard appraisal principles dictate that **market rent** (economic rent) must be used when estimating the market value of a property, as opposed to the actual (contract) rental income. Historically, this property was subject to taxation during its ownership by Brown University. It did not meet the criteria for the Payment in Lieu of Taxes (PILOT) agreement with the State of Rhode Island and was consequently assessed at full market value.

The property currently holds an assessed value of approximately $1.3 million, with annual property taxes totaling $13,809.

It is my professional opinion that this property should maintain its status as a taxable entity, consistent with its historical classification. As an income-producing property, it generates a revenue stream. While some units are occupied by caretakers, the property is not being fully utilized, and its income potential is evident.

Should the council determine that a tax discount is warranted based on the specific use of the property, I respectfully recommend that any approved reduction in the assessed value not exceed **fifty percent (50%).**

CONCUR
STEVEN CONTENTE
Town Administrator

Ursillo, Teitz & Ritch, Ltd.
Counsellors At Law

2 Williams Street
(at South Main Street)
Providence, Rhode Island 02903-2918

Michael A. Ursillo *
Andrew M. Teitz, AICP * †
Scott A. Ritch * †

Troy L. Costa †
Amy H. Goins * †
Peter F. Skwirz * †
David Marks * †
Admitted in RI*, MA†

Tel (401) 331-2222
Fax (401) 751-5257
andyteitz@utrlaw.com

MEMORANDUM

TO: **Hon. Steven Contente**

FROM: **Andrew M. Teitz, Assistant Town Solicitor**

DATE: **September 19, 2025**

SUBJECT: **Pokanoket Management Group - Request for Tax Abatemen**

You have asked for my input with regard to your recommendation to the Town Council as to the request for tax abatement by the Pokanoket Management Group, trustee of the Pokanoket Tribe Land Trust ("Trust").

BACKGROUND

The Town agreed to an amendment to state law to make the lands owned by the Trust exempt from Bristol property taxes, in return for (1) the lands being added to the list of properties for which the State of RI pays local municipalities a Payment In Lieu Of Taxes (PILOT) of approximately 27% of what the municipality would receive if taxable, and (2) the Trust entering into a Tax Stabilization Agreement (TSA) with the Town to cover the two years which it would take for the state PILOT reimbursement to flow to the Town.

The TSA provides that the Trust is to pay total taxes of $39,667.86 per year. The Town got to this number as follows.

We assumed taxes from parcel 135-0012-000 (2family home)	$13,809.98
We assumed taxes from all other parcels (224.93 acres at a value of approximately $115 /acre which is the rate we assess forest land that is enrolled in DEM's FFOS program.)	+$25,857.88
Total taxes in the TSA equal	$39,667.86

The TSA did provide that the Trust could request a further abatement from the Town, although the Town is not obligated to grant any of it.

The Trust has asked for a full abatement for parcel 135-0012-000 (2family home, which appears to have three separate tenants) of $13,809.98 for this tax year.

DISCUSSION

The Trust asserts that the home is not used to raise money, but to provide housing for live-in caretakers of the property. The Trust has provided copies of leases and other documents to prove that the residents do various chores on the Trust's land.

However the Trust does charge rent that is slightly below market-rate to these tenants and it appears that none of the tenants is doing these chores as a full-time job. Therefore I do not think that a 100% abatement for this property is reasonable.

RECOMMENDATION

Consequently, it is my recommendation that an abatement of 50% of the TSA tax amount attributable to the house property (13,809.98 / 2 = $6,904.99) be granted to the Trust for this year.

Please note that I have already spoken with the Trust's attorney, Dr. Taino Palermo, and informed him of my opinion.

Of course, it's up to you to decide what you recommend to the Town Council, and ultimately, it's up to the Town Council to decide what if anything to grant as an abatement.

PUBLIC NOTICE

TOWN OF BRISTOL
PUBLIC SERVICE APPOINTMENTS

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

Capitol Project Commission

Conservation Commission

Historic District Commission (Auxiliary Member)

Juvenile Hearing Board

North and East Burial Grounds Commission

Personnel Board

Post Retirement Benefits Fund Board of Trustees

Applications and resumes can be submitted to the Town Clerk's office. You may also apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting https://onboard.bristolri.gov.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

October 30, 2025

LEGAL NOTICE

PUBLIC NOTICE

TOWN OF BRISTOL
PUBLIC SERVICE APPOINTMENTS

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

Capitol Project Commission
Conservation Commission
Historic District Commission (Auxiliary Member)
Juvenile Hearing Board
North and East Burial Grounds Commission
Personnel Board
Post Retirement Benefits Fund Board of Trustees

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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

October 30, 2025

Town of Bristol
Board Book Report

Board of Tax Assessment Review

Basic Information

Creating Authority

The board of tax assessment review shall hear and consider the appeal of any property owner concerning the amount of his assessed valuation as determined by the assessor. The board shall keep an accurate record of its proceedings which shall be available for public inspection.

There shall be a board of tax assessment review consisting of three (3) members appointed by the council, to serve for three-year staggered terms, no more than two (2) of whom shall be of the same political party at any one time and two (2) alternate members, to serve for three-year staggered terms, who may not both be of the same political party. All initial appointments, and all subsequent appointments made upon the expiration of terms or to fill vacancies, shall be made from lists of names requested by the council from the party chairman from whose party appointment is to be made. Any such list shall contain at least three (3) times the number of names as there are appointments to be made from that list. The first members appointed under this Charter shall be appointed for one-year, two-year and three-year terms, respectively.

(a)
The board of tax assessment review shall hear and consider the appeal of any property owner concerning the amount of his assessed valuation as determined by the assessor. The board shall keep an accurate record of its proceedings which shall be available for public inspection. The council shall provide by ordinance for the organization and procedure of the board and for the manner of receiving, considering, and disposing of appeals.
(b)
If it shall appear that the valuation of any property has been erroneously or incorrectly assessed, the board shall have the authority to order a correction. Such determination shall be certified by the board to the assessor whose duty it shall be to make such corrections in the valuation as the board may determine. If the tax roll has been certified by the assessor, he shall transmit the findings of the board to the council, which may cancel in whole or in part the tax based on such valuation in order to effect a correction.
(c)
The taking of an appeal to the board of assessment review or any action thereon by the board or the council shall not be construed to limit or restrict the right of any taxpayer to apply to a court of competent jurisdiction for relief from any assessed valuation or tax originally determined by the assessor or subsequently by the board.

Composition

3 members, 3-year terms
2 alternate members, 3-year terms

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Chair	Robert	Faris	40 Greylock Road	12/1/2027	12/1/2024	Active
Member	Anthony	Rego	1176 Hope Street	12/1/2027	12/1/2024	Active
Member	Nina	Murphy	142 High Street	12/1/2025	12/6/2023	Active
Member	Tracy	Ramos	116 Bay View Avenue	12/1/2026	12/7/2023	Active
Member	Peter	Hewett	11 Wendy Drive	12/1/2025	12/1/2022	Active

BRISTOL REPUBLICAN TOWN COMMITTEE

Committee Officers
Thomas M. Carroll, Chair
Will Sousa Grapentine, Vice-Chair
Paul A. Schmidt, Recording Secretary
Joseph K. Martin, Treasurer

November 10, 2025

Melissa Cordeiro
Town Clerk
Town of Bristol, RI
10 Court Street
Bristol, RI 02809

Dear Ms. Cordeiro,

I am pleased to inform you that Peter A. Hewett of 11 Wendy Drive is seeking reappointment as an *Alternate* member of the Board of Tax Assessment Review. Mr. Hewett is a registered Republican and therefore as per the Bristol Town Code Section 27-41 as Chairman of the Bristol Republican Town Committee I recommend that he be reappointed to that position.

Please feel free to contact me if you require further information. Thank you.

Sincerely,

Thomas M. Carroll
Chairman

Erich Haslehurst, Chair
Bristol Democratic Town Committee
82 Church Street
Bristol, RI 02809

02 December 2025

Honorable Bristol Town Council
11 Court Street
Bristol, RI 02809

Re: Board of Tax Assessment Review Appointment

Dear Chairman Calouro and Honorable Council Members:

I am pleased to recommend the reappointment of **Ms. Cornelia Murphy** (AKA Nina), of 142 High Street, to the Board of Tax Assessment Review as the Democratic Alternate Member.

I have spoken with Ms. Murphy and she has shared her desire to continue serving on this board. Ms. Murphy's background as a real estate agent and her knowledge of the process prepares her well to continue serving our community on the Board of Tax Assessment Review.

Please let me know if you require any further information or if you have any questions.

Respectfully Submitted,

Erich Haslehurst, Chair
Bristol Democratic Town Committee

Town of Bristol
Board Book Report

Board of Tenants' Affairs

Basic Information

Creating Authority

There shall be a housing authority, which shall function within the department of community development and shall perform the duties and exercise the powers of such authority under the laws of the United States, the laws of the state, and relevant ordinances of the town. The members of said authority shall be selected in accordance with applicable provisions of state law. Persons appointed to the housing authority shall hold no other office in the service of the town.

Composition

4 members, 2-year terms.
*must be a tenant of the Benjamin Church Manor. *

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Arthur	Medeiros	1014 Hope Street H1	1/1/2027	1/1/2025	Active
Member	Paula	Ferreira	1014 Hope Street Apt X3	1/1/2027	1/1/2025	Active
Member	Richard	Hunter	1014 Hope Street, Apt E6	1/1/2026	1/1/2024	Active
Member	Linda	Heroux	1014 Hope Street	1/1/2026	1/1/2024	Active

Board or Commission: _____

I, Richard Hunter,
Name *(please print)*

1014 Hope St. X1
Street Address Apt #

Bristol RI 02809
City/Town State Zip Code

Mailing Address *(if different than above)* Apt #

City/Town State

Primary Ph

Alternate Ph

Email Addre

☒ do

☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Richard Hunter 11/18/2025
Signature of Applicant Date Signed

Board or Commission: Board of Tenants Affairs

I, Linda F. Heroux,
Name *(please print)*

1014 Hope Street V3
Street Address Apt #

Bristol RI 02809
City/Town State Zip Code

Same
Mailing Address *(if different than above)* Apt #

City/To···

Primar

Alterna

Email /

☒ do

☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Linda F. Heroux
Signature of Applicant

11/18/25
Date Signed

Town of Bristol
Board Book Report

Bristol Housing Authority

Basic Information

Creating Authority

There shall be a housing authority, which shall function within the department of community development and shall perform the duties and exercise the powers of such authority under the laws of the United States, the laws of the state, and relevant ordinances of the town. The members of said authority shall be selected in accordance with applicable provisions of state law. Persons appointed to the housing authority shall hold no other office in the service of the town.

Composition

5 members, 5-year terms Persons appointed to the housing authority shall hold no other office in the service of the town.

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Michael	Mello	715 HOPE STREET	1/1/2027	11/20/2024	Active
Member	Donna	St. Angelo	po box 814	1/1/2030	1/1/2025	Active
Member	Edward	Correia	46 Varnum Avenue	1/1/2026	1/1/2021	Active
Member	Helen	Barboza	23 Jane Lane	1/1/2029	1/1/2024	Active
Resident Commissioner (tenant position)	Pasquale	D'Alessio	1014 Hope Street	1/1/2028	1/1/2023	Active

46 Varnum Avenue
Bristol, RI 02809

October 9, 2025

Bristol Town Council
Town of Bristol
10 Court Street
Bristol, RI 02809

Dear Members of the Town Council,

I, Edward J. Correia, request your support for the continuation of my appointment to The Bristol Housing Authority as a member of the Board of Commissioners. Thank you.

Sincerely,

Edward J. Correia

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 OCT -9 AM 9:35

Bristol Housing Authority

1014 Hope Street, Bristol, RI 02809
401.253.4464 FAX 401.253.9249
M. Candace Pansa, Executive Director

Board of Commissioners
Edward J. Correia, Chairman
Pasquale D'Alessio, Vice Chairman
Tina C. Barboza
Donna St. Angelo
Michael Mello

October 8, 2025

Bristol Town Council
Town of Bristol
10 Court Street
Bristol, Rhode Island 02809

Dear Members of the Town Council:

Edward Correia's term of office on the Board of Commissioners of the Bristol Housing Authority expires on January 31, 2026.

Ed is chairman of the board here at the Bristol Housing Authority. His knowledge and experience are a great asset to our organization. His priority is the Benjamin Church residents, making sure that they have a safe, secure and affordable place to live.

All members of the board and myself have the highest regard for Ed. I humbly request that you give his reappointment consideration.

Thank you for your attention to this matter.

Sincerely,

M. Candace Pansa
Executive Director

MCP:id

Town of Bristol
Board Book Report

Coastal Resources Management Council (CRMC) Representative

Basic Information

Creating Authority

1 member, 1-year term
Appointed by the Town Council

The Coastal Resources Management Council (CRMC) is an independent state regulatory agency composed of ten members in accordance with R.I. General Laws § 46-23-2. Members of the Council are appointed by the Governor for terms of three years. The CRMC's enabling legislation requires that representation include members from coastal communities; state and local government officials, the general public, and the director of the Department of Environmental Management, who serves ex officio. When contested cases are heard, the Council must include a representative from the community involved when no CRMC member is from that town.

Composition

1 member, 1-year term

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	John	Troiano	707 Hope Street	1/1/2026	1/1/2025	Active

Board or Commission: CPMC

I, John Troiano,
Name *(please print)*

707 Hope St
Street Address Apt #

Bristol RI 02809
City/Town State Zip Code

Same
Mailing Address *(if different than above)* Apt #

le

☒ do

☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

John R Troiano Jr
Signature of Applicant

11/17/2025
Date Signed

Town of Bristol
Board Book Report

Conservation Commission

Basic Information

Creating Authority

The Conservation Commission wants to educate Bristol Residents on the impact that fertilizers have on our water, and shed light on sustainable alternatives and practices with far less risk. Download the brochure linked below to get more information about how to care for your lawn without negatively impacting our local waters

Composition

7 members, 3-year terms

Persons appointed to the conservation commission shall hold no other office in the service of the town.

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Glenn	Donovan	2 Rego Avenue	12/1/2026	12/1/2023	Active
Member	Craig	Fisher	25 Sunset Road	12/1/2025	12/1/2022	Active
Member	Lindsay	Green	73 Union Street	12/1/2025	12/1/2022	Active
Member	Anthony	Morettini	46 Highland Road	12/1/2026	12/1/2023	Active
Member	Raymond	Payson	131 Ferry Road	12/1/2025	12/1/2022	Active
Member	Lee Ann	Freitas	134 Bay View Avenue	12/1/2027	12/1/2024	Active
Member	Jay	Maciel	81 King Philip Avenue	12/1/2027	12/1/2024	Active

Board or Commission: Conser. Comm
re-appointment

I, Raymond P. Payson,
Name *(please print)*

131 Ferry Road
Street Address **Apt #**

Bristol RI 02809
City/Town **State** **Zip Code**

SAME
Mailing Address *(if different than above)* **Apt #**

City/Town **State** **Zip Code**

Primary Phone:

Alternate Phone:

Email Address:

☑ do

☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Raymond P. Payson
Signature of Applicant

Nov 18, 25
Date Signed

State of Rhode Island
DIVISION OF STATE POLICE
State Police Headquarters, 311 Danielson Pike, North Scituate, Rhode Island 02857
OFFICE OF THE SUPERINTENDENT AND DIRECTOR OF PUBLIC SAFETY

Colonel Darnell S. Weaver
Superintendent

November 5, 2025

Kevin M. Lynch
Chief of Police
Bristol Police Department
395 Metacom Avenue
Bristol, RI 02809

Chief Lynch,

Please be advised that the Rhode Island State Police and Department of Public Safety are in the process of obtaining and deploying Flock Safety cameras. At least one camera is projected to be installed in your town. As a requirement of the permitting process, it is necessary to obtain a municipal letter of approval that acknowledges and approves the installation of a camera in your respective town. It is also requested that this letter be written on your letterhead and returned either by mail or email to Captain Marc A. Alboum, 311 Danielson Pike, North Scituate, RI 02857, marc.alboum@risp.gov . If you have further questions, please reach out to Captain Alboum at 401-349-7165. Thank you for your time and consideration.

Respectfully,

Colonel Darnell S. Weaver

F3

RECEIVED AT MEETING

ACLU
AMERICAN CIVIL LIBERTIES UNION
Rhode Island

128 Dorrance Street, Suite 400
Providence, RI 02903
Phone: (401) 831-7171
Fax: (401) 831-7175
www.riaclu.org
info@riaclu.org

November 10, 2025

VIA EMAIL

Members of the Bristol Town Council
Bristol Town Hall
10 Court Street
Bristol, RI 02809

Dear Town Councilors:

Item F3 on the Town Council meeting agenda for Wednesday, November 12, 2025, concerns a request from the Rhode Island State Police (RISP) to approve their installation of "at least one" Flock Safety camera in the town of Bristol. We are writing to express our organization's deep concerns regarding the proposed installation of any Flock Safety automated license plate reader (ALPR) camera systems in your town.

While the ACLU of Rhode Island certainly understands the importance of public safety, the approach to safer communities cannot and should not include the usage of technologies – like these cameras – which raise serious privacy issues, carry the clear potential for expanded surveillance, and are implemented with no statutory safeguards in place. We therefore urge you to reject the request of the RISP.

Our organization has substantive concerns about the actual technology of these cameras, but we are just as distressed by the possibility that these surveillance systems are being implemented without the concurrent introduction of statutory safeguards and limitations for their use. We wish to provide some context as to why the ACLU believes your municipality should reject the request for installation of these cameras and, alternatively, demand safeguards governing the use of these systems if approved.

• **The cameras capture more than license plate numbers**. Rhode Island's use of other ALPR systems – such as those utilized for tolling purposes or to monitor traffic patterns – have generally been contained to capturing only the license plate on a vehicle, and only for a specific and narrow purpose. When the implementation of Flock Safety cameras in other municipalities began to occur, police representatives initially assured the average motorist that they need not be worried because police are alerted only if a car's license plate number matches information in a federal national criminal database, known as the NCIC, or Amber/Silver Alert systems.

But leaving aside the well-known inaccuracies of the NCIC database and the problems that alone can cause, it is clear now – through the admission of the police departments – that these systems are not as narrowly tailored as residents may expect or anticipate. Concerns about overreach are only compounded by the acknowledgement of the expansive surveillance properties contained in, and the invasive measures allowed by, these technologies.

Investigators may input a wide variety of vehicle characteristics into the system which range far beyond license plates. In a now-deleted section of Flock Safety's website, the company once flaunted that its surveillance system allowed police to search by "vehicle type, make, color, license plate state, missing/covered plates, and other unique features like *bumper stickers*, decals, and roof racks." (emphasis added) These capabilities are extraordinarily invasive, extending far beyond what most people imagine when they hear the term "automated license plate reader."

Further, as the reference to "searches" suggests, the system does not merely operate passively. Police can input any license plate number – and presumably vehicle characteristics such as those noted above – and obtain information about a vehicle's whereabouts, if captured by a camera, for the preceding 30 days. These searches are not confined solely to a single jurisdiction. Searches include images from any future Bristol cameras, from any other municipality participating in the regional sharing network, and even camera systems located far outside Rhode Island.[1]

In fact, recent reports have revealed that Customs and Border Protection (CBP) has conducted searches of Flock Safety's ALPR databases across the country to enforce the Trump Administration's anti-immigrant agenda.[2] At the same time, police departments have reportedly performed Flock lookups on behalf of Immigration and Customs Enforcement (ICE), which did not have its own access.[3] Even if RISP itself would turn down ICE requests for information, any other police department in the country with access to the department's camera data could share it instead. In another case, a police department in Texas used Flock's nationwide network to search more than 83,000 ALPR cameras to locate a woman suspected of having an abortion.[4]

Despite assurances that the alert system only triggers for vehicles linked to criminal activity and that innocent motorists thus have nothing to fear, one would assume that camera alerts would be few and far between. Yet, according to the transparency portal[5] set up for the Cranston Police Department, to give one example, those cameras have taken photographs of nearly *half a million cars* within the last thirty days. Each of those images remains available for police searches for that same timeframe.[6]

At the same time, the positing that these cameras operate solely based on the visual capturing of information is misleading. Flock Safety's website advertises the ability to not only search by the aesthetic characteristics listed above but additionally by "audio evidence" and "contextual evidence," which includes such evidence as "screeching tires" and "associated vehicles,"[7] implying that these systems capture both audio and video, and utilize artificial intelligence to determine which vehicles in a certain area may be linked to one another. Both of

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[1] For example, Woonsocket, RI shares camera data with many municipalities including Houston, TX. *See* https://transparency.flocksafety.com/woonsocket-ri-pd

[2] https://www.404media.co/cbp-had-access-to-more-than-80-000-flock-ai-cameras-nationwide/

[3] https://www.404media.co/ice-taps-into-nationwide-ai-enabled-camera-network-data-shows/

[4] https://www.404media.co/a-texas-cop-searched-license-plate-cameras-nationwide-for-a-woman-who-got-an-abortion/

[5] Transparency portals are online portals created by Flock Safety to show the public certain metrics in the use of these systems. If this RISP camera is approved, a transparency portal should be created.

[6] https://transparency.flocksafety.com/cranston-ri-pd

[7] https://www.flocksafety.com/

these uses, beyond the already invasive capabilities of video capturing, would be a profound overreach of this technology and invite over-policing and an inappropriate broadening of surveillance techniques.

• **It is almost inevitable that the use of these cameras will expand over time to engage in more, and more intrusive, types of surveillance**. The history of surveillance technology in this country – from wiretaps to stingrays to cameras to drones – has been a history of ever-growing uses, and those expanded uses are then used to justify and normalize even greater intrusions on privacy. One common argument used to dismiss privacy concerns about installing these cameras is the widespread prevalence of surveillance in other areas. Not only does this gradually erode our expectations of privacy, but it also normalizes these surveillance processes.

Flock Safety's cameras exemplify this "mission creep." In addition to the standard technology that Flock Safety provides, the company announced the availability of "advanced search" features for its camera systems that will:

- Allow police to upload a picture of a vehicle from any source and then perform a search to see if any of the cameras have seen it;
- Allow police to enter a license plate number, and then search cameras to find vehicles that frequently travel with that vehicle, to "help identify accomplices to crimes"; and
- Give police the ability to search for vehicles that have been in multiple specified locations recently.[8]

Even if not being used in these more expansive ways today, the potential capabilities of this program are not as narrow as simply identifying and cross-checking license plate numbers, and nothing prevents expanded uses in the future. The chilling effects of the ability to track individuals in all these manners cannot be understated.

We are also concerned that installation of an RISP-controlled camera will, in turn, encourage the Town of Bristol to seek camera systems of their own, fueling continued surveillance concerns for Bristol residents. Additionally, it is unclear from the RISP's request how a Flock Safety camera and the data it collects will impact the Town of Bristol and its residents, especially considering the data-sharing issues with CBP and ICE, as mentioned above.

• **In the absence of legislatively established limits on their use, the privacy rights of the public remain at the complete discretion of the police department and a private company, which can change their policies at any time.** No matter what assurances of privacy are given in policy – by either a police department or Flock Safety – there are no meaningful constraints on their ability to change the rules at any time. Today we may be told, for example, that all photos will be destroyed after 30 days, but nothing prevents the agencies or the company six months from now from extending it to 60 days, a year, or a decade. The same is true for any other "safeguards" offered exclusively by police departmental policy or Flock Safety guidelines.

[8] https://www.govtech.com/biz/flock-safety-gives-users-expanded-vehicle-location-abilities

When police surveillance techniques like ALPRs are promoted, they often imply a false choice between public safety and privacy. But public safety is the result of community-based tools and systems that directly and tangibly support residents – it is not, and has never been, a consequence of indiscriminate 24/7 surveillance. To suggest that such surveillance technology is only a threat to those committing crimes is dismissive of the legitimate privacy concerns that all residents have and particularly ignores how police surveillance over the decades has often targeted communities in a racially discriminatory manner.

While the above are detailed concerns directly related to Flock Safety's cameras and the specific implementation of them in your municipality, we wish to emphasize that all surveillance technology has the capability to encourage, intentionally or not, more aggressive and unduly invasive policing and to foster community distrust in policing systems. For all these reasons, we urge the Town Council to reject the RISP request to install a Flock Safety camera in Bristol. Instead, the Town should consider enactment of an ordinance that promotes community engagement, oversight, and extensive transparency for any potential law enforcement surveillance technology. We would be happy to offer recommendations in that regard.

Thank you for your consideration of these concerns. If you have any questions about our views, please feel free to let us know.

Sincerely,

Madalyn McGunagle

Madalyn McGunagle
Policy Associate

cc: Col. Darnell Weaver, RISP
Police Chief Kevin Lynch, Chief of Police
Steven Contente, Town Administrator

CHAPTER 253
2025 -- H 5421 SUBSTITUTE A AS AMENDED
Enacted 06/26/2025

AN ACT
RELATING TO MOTOR AND OTHER VEHICLES -- SCHOOL BUS SAFETY ENFORCEMENT

Introduced By: Representatives Noret, Read, Messier, Casimiro, Serpa, O'Brien, Corvese, Craven, Biah, and Finkelman
Date Introduced: February 12, 2025

It is enacted by the General Assembly as follows:

SECTION 1. Sections 31-51-2, 31-51-3, and 31-51-5.1 of the General Laws in Chapter 31-51 entitled "School Bus Safety Enforcement" are hereby amended to read as follows:

31-51-2. Live digital video school bus violation detection monitoring systems.

(a) All school departments of this state are hereby authorized to install and operate live digital video school bus violation detection monitoring systems. Such systems shall, at a minimum, be systems which monitor and detect school bus traffic violations. For purposes of this chapter a live digital video school bus violation detection monitoring system means a system with one or more camera sensors and computers which produce live digital and recorded video of motor vehicles being operated in violation of school bus traffic laws in violation of § 31-20-12. All systems installed for ~~used~~ use under this chapter ~~must~~ shall, at a minimum, produce a live visual image viewable remotely, a recorded image of the license plate, and be able to record the time, date, and location of the vehicle, and a signed affidavit by a person who witnessed the violation via live video.

(b) On and after July 1, 2027, all new school buses to be operated pursuant to § 31-20-11(a) shall be equipped with a live digital video school bus violation detection monitoring system that conforms with the requirements of subsection (a) of this section.

(c) On and after July 1, 2032, all school buses to be operated pursuant to § 31-20-11(a) shall be equipped with a live digital video school bus violation detection monitoring system that conforms with the requirements of subsection (a) of this section.

~~(b)~~(d) The school departments with input and approval by the municipal police chief may enter into an agreement with a private corporation or other entity to provide live digital video school bus violation detection monitoring systems and to maintain and operate such systems.

31-51-3. Procedure — Notice.

(a) Except as expressly provided in this chapter, all prosecutions based on evidence produced by a live digital video school bus violation detection monitoring system shall follow the procedures established in chapter 41.1 of this title, chapter 18 of title 8, and the rules promulgated by the chief magistrate of the traffic tribunal for the hearing of civil traffic violations in the traffic tribunal. Provided, that in an action brought pursuant to the provisions of this chapter, references in chapter 41.1 of this title to an "operator" shall apply to the registered owner of the vehicle. A summons may be issued by an officer solely based on evidence obtained by use of a live digital video school bus violation detection monitoring system. All summonses issued based on evidence obtained from a live digital video school bus violation detection monitoring system shall be issued within ten (10) days of the violation. Notwithstanding any provisions of the general laws to the contrary, ~~exclusive~~ jurisdiction to hear and decide any violation under this chapter shall be ~~with the traffic tribunal.~~ as follows:

(1) By the traffic tribunal over all violations for which the summons is issued by a state agency;

(2) By the traffic tribunal over all violations for which the summons is issued by a city or town which has not established a municipal court; and

(3) By the municipal court over all violations for which the summons is issued by a city or town which has established a municipal court.

(b) It shall be sufficient to commence a prosecution based on evidence obtained from a live digital video school bus violation detection monitoring system. A copy of the summons and supporting documentation shall be mailed to the address of the registered owner kept on file by the registry of motor vehicles. For purposes of this section, the date of issuance shall be the date of mailing.

(c) The officer issuing the citation shall certify under penalties of perjury that the evidence obtained from the live digital video school bus violation detection monitoring system was sufficient to demonstrate a violation of the motor vehicle code. Such certification shall be sufficient in all prosecutions pursuant to this chapter to justify the entry of a default judgment upon sufficient proof of actual notice in all cases where the citation is not answered within the time period permitted.

(d) The summons shall contain all the information provided for on the uniform summons as referred to in § 31-41.1-1 and the rules of procedure promulgated by the chief magistrate of the traffic tribunal as well as the date, time, and location of the violation. In addition, the following information shall be attached to or accompany the summons:

(1) Copies of two (2) or more photographs, or microphotographs, videos, or other recorded images taken as proof of the violation;

(2) A signed statement certified under the penalties of perjury by a trained law enforcement officer that, based on inspection of recorded images and video, the motor vehicle was being operated in violation of this chapter;

(3) A signed statement that recorded images are evidence of a violation of this chapter;

(4) A statement that the person who receives the summons under this chapter may either pay the civil fine in accordance with the provisions of § 31-51-2.2, proceed under § 31-51-5(c)(3) of this section, or elect to stand trial for the alleged violation;

(5) A signed affidavit by a person who witnessed the motor vehicle being operated in violation of this chapter; and

(6) A signed statement certified under the penalties of perjury by a trained law enforcement officer that the summons and attachments required under this subsection were mailed to the address of the registered owner kept on file by the registry of motor vehicles.

(e) Any summons issued pursuant to this chapter shall be issued by a law enforcement officer authorized to issue a traffic violation summons pursuant to this title.

31-51-5.1. Revenue.

The revenue generated from each fine imposed pursuant to this chapter shall be allocated as follows:

(1) ~~Seventy-five percent (75%) to the vendor;~~

~~(2) Twelve and one-half percent (12.5%)~~ Forty percent (40%) to the state general fund; ~~and~~

~~(3) Twelve and one-half percent (12.5%) to the~~

(2)(i) Thirty percent (30%) to the municipality where the violation takes place; and

(ii) Thirty percent (30%) to the vendor who supplies and supports the video detection monitoring system being used; and

(3) The provisions of this section shall not apply to contracts existing at the time of the enactment of this section, and shall only apply to new contracts, or extensions of existing contracts, entered into on or after the effective date of this section.

SECTION 2. Section 8-18-3 of the General Laws in Chapter 8-18 entitled "State and Municipal Court Compact" is hereby amended to read as follows:

8-18-3. Jurisdiction for certain violations. [Effective until January 15, 2027.]

(a) Subject to subsection (b) of this section, jurisdiction over the adjudication of matters relating to violations enumerated in the following sections of the general laws is hereby conferred upon the municipal courts and the traffic tribunal:

31-13-4 31-13-9 31-13-11 31-14-3 31-14-9 31-15-1 31-15-3
31-15-4 31-15-5 31-15-6 31-15-7 31-15-9 31-15-11 31-15-12
31-15-13 31-16-1 31-16-2 31-16-4 31-16-5 31-16-7 31-16-9
31-17-1 31-17-2 31-17-4 31-17-6 31-17-7 31-18-12 31-20-1
31-20-2 31-20-9 31-21-4 31-22-2 31-22-4 31-22-5 31-22-6
31-22-7 31-22-8 31-22-9 31-23-1 31-23-8 31-23-13 31-23-14
31-23-15 31-24-1 31-24-4 31-24-5 31-24-7 31-24-12 31-38-4
31-12-12 37-15-7 31-3-29 31-3-30 31-3-34 31-3-35 31-8-1
31-10-32 31-10.1-1 31-10.1-4 31-10.1-5 31-10.1-6 31-13-6 31-15-8
31-23-45 31-14-1 31-17-3 31-23-4 31-23-10 31-23-17 31-23-19
31-23-20 31-23-26 31-23-27 31-23-40 31-23-42.1 31-3-18 31-10-27
31-18-3 31-10.1-7 31-38-3 31-14-12 31-17-5 31-25-9 31-25-11
31-25-12 31-25-12.1 31-25-10 31-22-1 31-24-34 31-27-9 31-3-9
31-15-10 31-18-8 31-25-17 31-10.1-4 31-23-43 31-23-29 31-24-45
31-17-8 31-24-10 31-23-47 31-12-9 31-15-16 24-10-18 31-19-5
31-3-12 31-24-9 31-22-22 31-28-7 31-28-7.1 31-3-32 31-18-4
24-10-18 31-18-5 31-18-15 31-18-18 31-21-14 31-22-3 31-23-16
31-24-6 31-24-8 31-24-31 31-27-16 31-22-23 31-10-30 31-10-10
31-19-3 31-3-40 31-22-24 31-23-51 31-7-1 31-15-2 31-15-12.1
31-16-8 31-20-17 31-24-16 31-24-17 31-24-20 31-24-22 31-24-23
31-24-24 31-24-25 31-24-26 31-24-27 31-24-28 31-24-29 31-24-30
31-24-32 31-24-33 31-24-36 31-24-38 31-24-39 31-24-40 31-24-41
31-24-42 31-24-43 31-24-46 31-24-49 31-24-51 31-24-53 31-26-3.1
31-27-17 31-27-19 31-33-2 31-45-1 4-1-26 31-10.1-2 31-20-10
31-22-13 31-24-13 31-27-10 31-41.1-4 31.41.2-3 Chapter 31-51
(Speeding (A)).

(b) Except as provided in §§ 8-18-9, 8-18-10, and 31-41.1-11 jurisdiction over violations enumerated in subsection (a) shall be exercised as follows:

(1) By the traffic tribunal over all violations for which the summons is issued by a state agency;

(2) By the traffic tribunal over all violations for which the summons is issued by a city or town which has not established a municipal court; and

(3) By the municipal court over all violations for which the summons is issued by a city or town which has established a municipal court.

8-18-3. Jurisdiction for certain violations. [Effective January 15, 2027.]

(a) Subject to subsection (b) of this section, jurisdiction over the adjudication of matters relating to violations enumerated in the following sections of the general laws is hereby conferred upon the municipal courts and the traffic tribunal:

31-13-4 31-13-9 31-13-11 31-14-3 31-14-9 31-15-1 31-15-3
31-15-4 31-15-5 31-15-6 31-15-7 31-15-9 31-15-11 31-15-12
31-15-13 31-16-1 31-16-2 31-16-4 31-16-5 31-16-7 31-16-9
31-17-1 31-17-2 31-17-4 31-17-6 31-17-7 31-18-12 31-20-1
31-20-2 31-20-9 31-21-4 31-22-2 31-22-4 31-22-5 31-22-6
31-22-7 31-22-8 31-22-9 31-23-1 31-23-8 31-23-13 31-23-14
31-23-15 31-24-1 31-24-4 31-24-5 31-24-7 31-24-12 31-38-4
31-12-12 37-15-7 31-3-29 31-3-30 31-3-34 31-3-35 31-8-1

31-10-32 31-10.1-1 31-10.1-4 31-10.1-5 31-10.1-6 31-13-6 31-15-8
31-23-45 31-14-1 31-17-3 31-23-4 31-23-10 31-23-17 31-23-19
31-23-20 31-23-26 31-23-27 31-23-40 31-23-42.1 31-3-18 31-10-27
31-18-3 31-10.1-7 31-38-3 31-14-12 31-17-5 31-25-9 31-25-11
31-25-12 31-25-12.1 31-25-10 31-22-1 31-24-34 31-27-9 31-3-9
31-15-10 31-18-8 31-25-17 31-10.1-4 31-23-43 31-23-29 31-24-45
31-17-8 31-24-10 31-23-47 31-12-9 31-15-16 24-10-18 31-19-5
31-3-12 31-24-9 31-22-22 31-28-7 31-28-7.1 31-3-32 31-18-4
24-10-18 31-18-5 31-18-15 31-18-18 31-21-14 31-22-3 31-23-16
31-24-6 31-24-8 31-24-31 31-27-16 31-22-23 31-10-30 31-10-10
31-19-3 31-3-40 31-22-24 31-23-51 31-7-1 31-15-2 31-15-12.1
31-16-8 31-20-17 31-24-16 31-24-17 31-24-20 31-24-22 31-24-23
31-24-24 31-24-25 31-24-26 31-24-27 31-24-28 31-24-29 31-24-30
31-24-32 31-24-33 31-24-36 31-24-38 31-24-39 31-24-40 31-24-41
31-24-42 31-24-43 31-24-46 31-24-49 31-24-51 31-24-53 31-26-3.1
31-27-17 31-27-19 31-33-2 31-45-1 4-1-26 31-10.1-2 31-20-10
31-22-13 31-24-13 31-27-10 31-41.1-4 Chapter 31-51
(Speeding (A)).

(b) Except as provided in §§ 8-18-9, 8-18-10, and 31-41.1-11 jurisdiction over violations enumerated in subsection (a) shall be exercised as follows:

(1) By the traffic tribunal over all violations for which the summons is issued by a state agency;

(2) By the traffic tribunal over all violations for which the summons is issued by a city or town which has not established a municipal court; and

(3) By the municipal court over all violations for which the summons is issued by a city or town which has established a municipal court.

Compiler's Notes.

Section 31-10.1-2, referred to in the table in subsection (a) of this section, is repealed by P.L. 2024, ch. 41, § 3 and P.L. 2024, ch. 42, § 3, effective August 31, 2024.

SECTION 3. This act shall take effect upon passage.

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LC001463/SUB A

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TOWN OF BRISTOL, RHODE ISLAND

A RESOLUTION REQUESTING ACTION BY THE BRISTOL-WARREN REGIONAL SCHOOL DISTRICT REGARDING RECENT SCHOOL BUS SAFETY LEGISLATION

WHEREAS, on June 26, 2025, legislation affecting school bus safety was enacted by the Rhode Island General Assembly; and

WHEREAS, the legislation, known as P.L. 2025, chapters 253 & 254, provides that effective July 1, 2027, all new school buses shall be equipped with a live digital video school bus violation detection monitoring system; and

WHEREAS, the legislation further provides that effective July 1, 2032, all school buses (not only new buses) shall be equipped with such systems; and

WHEREAS, the legislation empowers school districts to enter into agreements with private entities for the provision, maintenance, and operation of such systems, but input and approval by the municipal police chief is required; and

WHEREAS, the Bristol Town Council wishes to partner with the Bristol-Warren Regional School District to prepare for these upcoming deadlines, and to ensure the safety of students, bus drivers, and bus monitors, as well as the safety of the general public;

NOW, THEREFORE, BE IT RESOLVED:

1. The Bristol Town Council hereby respectfully urges the Bristol-Warren Regional School Committee to review the recently enacted legislation affecting school bus safety enforcement, a copy of which is attached hereto, and consider issuing a request for proposals for vendors that can ensure compliance with these upcoming mandates.
2. The Town Clerk is directed to send a copy of this resolution to the members of the Bristol-Warren Regional School Committee and to the Superintendent of the Bristol-Warren Regional School District.

ATTEST:

Melissa Cordeiro	Nathan T. Calouro, Chairman
Town Clerk	Bristol Town Council

State of Rhode Island
Coastal Resources Management Council
Oliver H. Stedman Government Center
4808 Tower Hill Road, Suite 3
Wakefield, RI 02879-1900

(401) 783-3370
Fax (401) 783-2069

PUBLIC NOTICE

File Number: 2025-08-018 Date: October 31, 2025

This office has under consideration the application of:

Christopher & Mary Fay
9 Hope Street
Bristol, RI 02809

for a State of Rhode Island Assent to construct and maintain: a residential boating facility consisting of a 4'x180' fixed pier, 3'x20' ramp, and 10'x20' terminal float. Additionally, a 10,000lb boat lift and 4000lb dinghy davit are proposed. The facility is proposed to extend 60ft beyond mean low water (MLW) achieving a water depth of 5feet at its terminus. A Variance is required to 1.3.1(D)(11)(l) (facility extends 10feet beyond the 50ft past MLW standard)

Project Location:	476 Poppasquash Road
City/Town:	Bristol
Plat/Lot:	173 / 53
Waterway:	Narragansett Bay

Plans of the proposed work can be requested at Cstaff1@crmc.ri.gov.

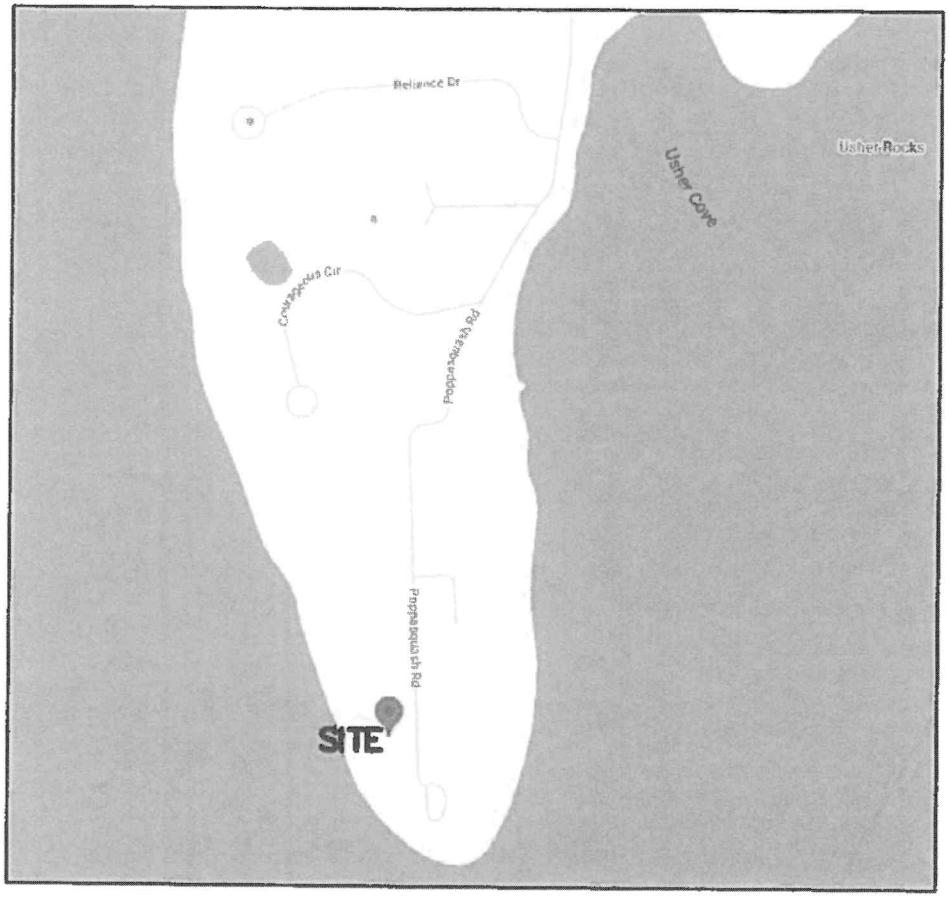
In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before November 30, 2025.

Please email your comments/hearing requests to: cstaff1@crmc.ri.gov; or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/bms



LOCUS MAP
NOT TO SCALE

SHEET 1 OF 8

PURPOSE: CONSTRUCTION OF
TIMBER DOCK, GANGWAY, FLOATER & BOAT LIFT
IN: NARRAGANSETT BAY, BRISTOL
476 POPPASQUASH ROAD

DATUM: MHW = 4.0
MLW = 0.0

DATE: 07/29/2025
REVISED:

RECEIVED
9/15/2025
COASTAL RESOURCES MANAGEMENT COUNCIL

LOCUS MAP

APPLICATION FOR:
CHRISTOPHER & ELIZABETH FAY
9 HOPE STREET
BRISTOL, RI 02809

BY: MOUNT HOPE ENGINEERING, INC.
1788 G.A.R. HIGHWAY
SWANSEA, MA. 02777

TODD CHAPLIN
No. 5535
REGISTERED
PROFESSIONAL ENGINEER

LIST OF ABUTTERS

MAP 173, LOT 54
ANDREW BERNSTEIN TRUSTEE
472 POPPASQUASH ROAD
BRISTOL, RI 02809

MAP 173, LOT 51
ANDREW DIXON & JENNIFER CASSELLS TRUSTEES
484 POPPASQUASH ROAD
BRISTOL, RI 02809



REFERENCE:
TOWN OF PORTSMOUTH ASSESSOR'S MAP #24

SHEET 2 OF 8

PURPOSE: CONSTRUCTION OF
TIMBER DOCK, GANGWAY, FLOATER & BOAT LIFT
IN: NARRAGANSETT BAY, BRISTOL
476 POPPASQUASH ROAD
DATUM: MHW = 4.0
MLW = 0.0

DATE: 07/29/2025
REVISED:

RECEIVED
9/15/2025
COASTAL RESOURCES MANAGEMENT COUNCIL

ABUTTERS MAP

APPLICATION FOR:
CHRISTOPHER & ELIZABETH FAY
9 HOPE STREET
BRISTOL, RI 02809

BY: MOUNT HOPE ENGINEERING, INC.
1788 G.A.R. HIGHWAY
SWANSEA, MA. 02777

TODD CHAPLIN
No. 5535
REGISTERED
PROFESSIONAL ENGINEER

CONSTRUCTION PLAN: RECREATIONAL BOATING FACILITY

1. ELEVATIONS SHOWN ARE BASED UPON MEAN LOW WATER DATUM (MLW).
2. PROPOSED DOCK SHALL ONLY BE USED AS A RECREATIONAL BOATING FACILITY.
3. ALL ACCESS TO THE SITE SHALL BE FROM THE OWNER'S PROPERTY OR FROM NARRAGANSETT BAY, BRISTOL.
4. TIDE LINES ARE AS OBSERVED ON MAY 21, 2025.
5. THE FIXED WOOD DOCK AND RAMP/FLOAT SHALL BE CONSTRUCTED IN ACCORDANCE WITH THE ENCLOSED ENGINEERED PLANS. PILES SEAWARD OF THE MHW LINE SHALL BE SET AT HIGH TIDE USING A FLOATING RIG (SHALLOW DRAFT) PILE DRIVER. LAND BASED POSTS/PILINGS WILL BE MACHINE OR HAND DUG AND BACKFILLED WITH GRAVEL.
6. FACILITY SHALL EXTEND 60'± BEYOND THE OBSERVED MLW LINE INTO NARRAGANSETT BAY AND SHALL CONSIST OF A 4'x160' FIXED TIMBER DOCK, 3'x20' ALUMINUM GANGWAY TO A 10'x20' FLOATER WITH 4 RESTRAINT PILES. METAL PINS SHALL BE SET IN RESTRAINT PILES TO PREVENT FLOATERS FROM GOING BELOW ELEV. 1.5. THERE SHALL ALSO BE A BOAT LIFT ON THE NORTH SIDE OF FIXED DOCK. BOAT LIFT SHALL BE A 4 POST LIFT MANUFACTURED BY GOLDEN BOAT LIFT.
7. DESIGN LIVE LOAD FOR FIXED TIMBER PIER IS 40 PSF.
8. ALL PILES SHALL BE SET TO A DEPTH OF 12' MINIMUM PENETRATION OR UNTIL REFUSAL. THE ENGINEER SHALL REVIEW ANY PILE PENETRATION LESS THAN THESE BEFORE CONTINUING.
9. ELECTRIC POWER AND WATER SHALL BE PROVIDED TO THE FACILITY FROM THE RESIDENCE.
10. PILES SHALL BE A MINIMUM OF CLASS "A" (ASTMD25) PRESSURE TREATED PILES, TREATED WITH 1.0 OR 1.5 PCF CCA (DEPENDING ON AVAILABILITY), INCLUDING FIXED PIER AND FLOAT RESTRAINT PILES. DECKING AND FRAMING INCLUDING STRINGERS, CROSS-BRACING AND PILE CAPS SHALL BE SIMILAR MATERIAL, GRADE NO. 1 FOR DECKING AND GRADE NO. 1 OR 2 FOR TIMBERS, TREATED WITH .6 PCF CCA. ALL HARDWARE SHALL BE HOT DIPPED GALVANIZED OR STAINLESS STEEL FOR CORROSION RESISTANCE.
11. NO ALTERATION TO FLORA AND FAUNA OR OTHER SHORELINE FEATURES SHALL BE NECESSARY EXCEPT TO FACILITATE CONSTRUCTION AND PILE DRILLING AS NECESSARY. CLEARANCE AT BOTTOM OF DECK STRINGERS SHALL BE APPROXIMATELY 8.5' ABOVE GRADE AT THE MHW LINE.

SHEET 3 OF 8

PURPOSE: CONSTRUCTION OF
TIMBER DOCK, GANGWAY, FLOATER & BOAT LIFT
IN: NARRAGANSETT BAY, BRISTOL
476 POPPASQUASH ROAD
DATUM: MHW = 4.0
MLW = 0.0

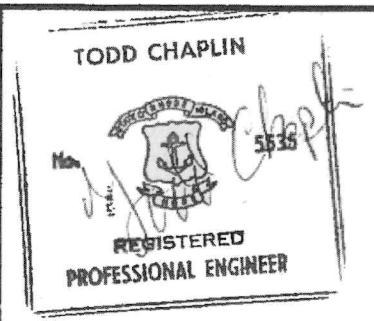
DATE: 07/29/2025
REVISED:

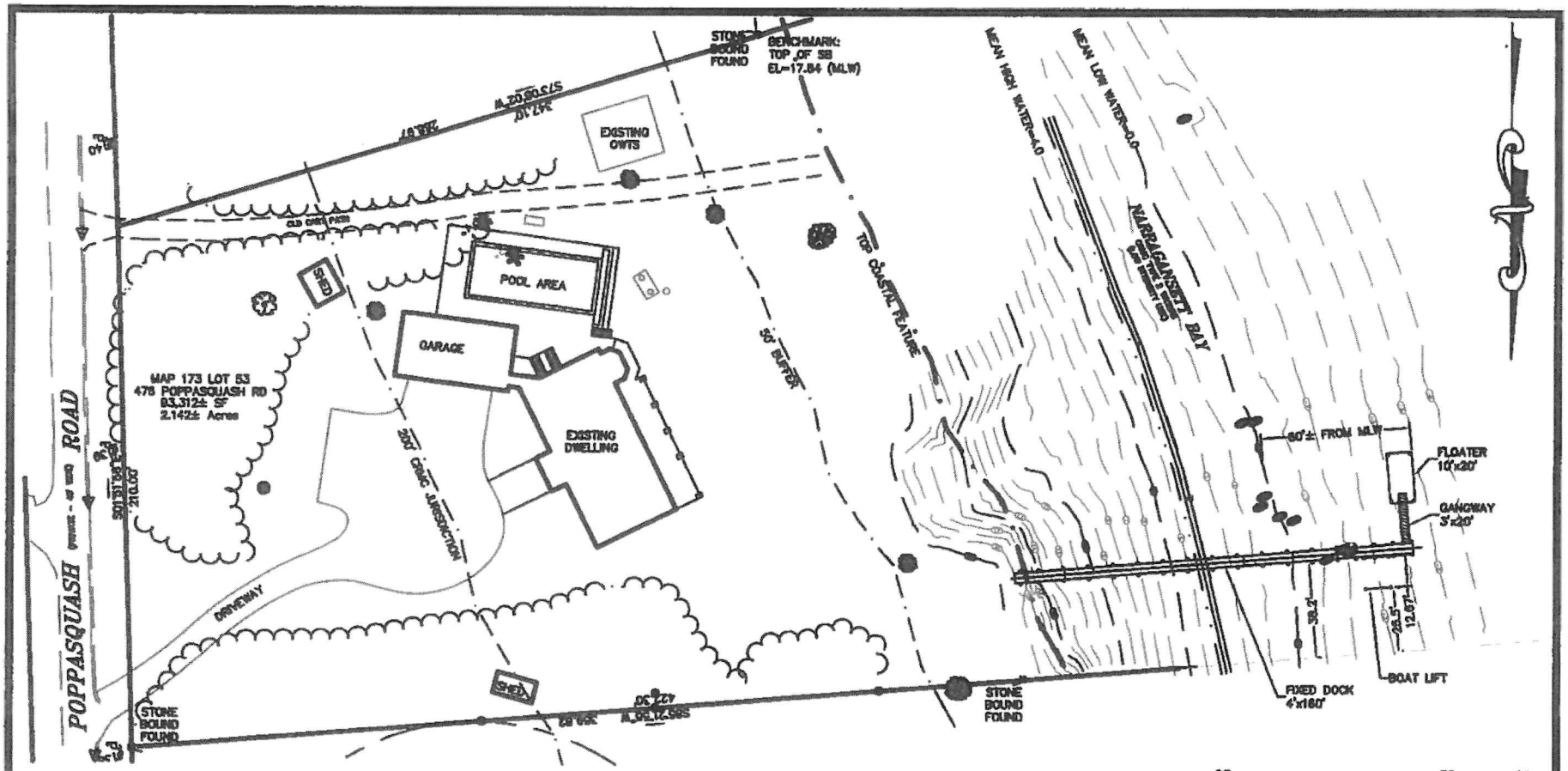
RECEIVED
9/15/2025
COASTAL RESOURCES MANAGEMENT COUNCIL

DOCK NOTES

APPLICATION FOR:
CHRISTOPHER & ELIZABETH FAY
9 HOPE STREET
BRISTOL, RI 02809

BY: MOUNT HOPE ENGINEERING, INC.
1788 G.A.R. HIGHWAY
SWANSEA, MA. 02777





NOTE:
1. PROPERTY LINE INFORMATION TAKEN FROM PROPERTY LINE SURVEY DONE BY BARKER LAND SURVEYING, INC.

SHEET 4 OF 8

PURPOSE: CONSTRUCTION OF TIMBER DOCK, GANGWAY, FLOATER & BOAT LIFT
IN: NARRAGANSETT BAY, BRISTOL
476 POPPASQUASH ROAD
DATUM: MHW = 4.0
MLW = 0.0

DATE: 07/29/2025
REVISED:

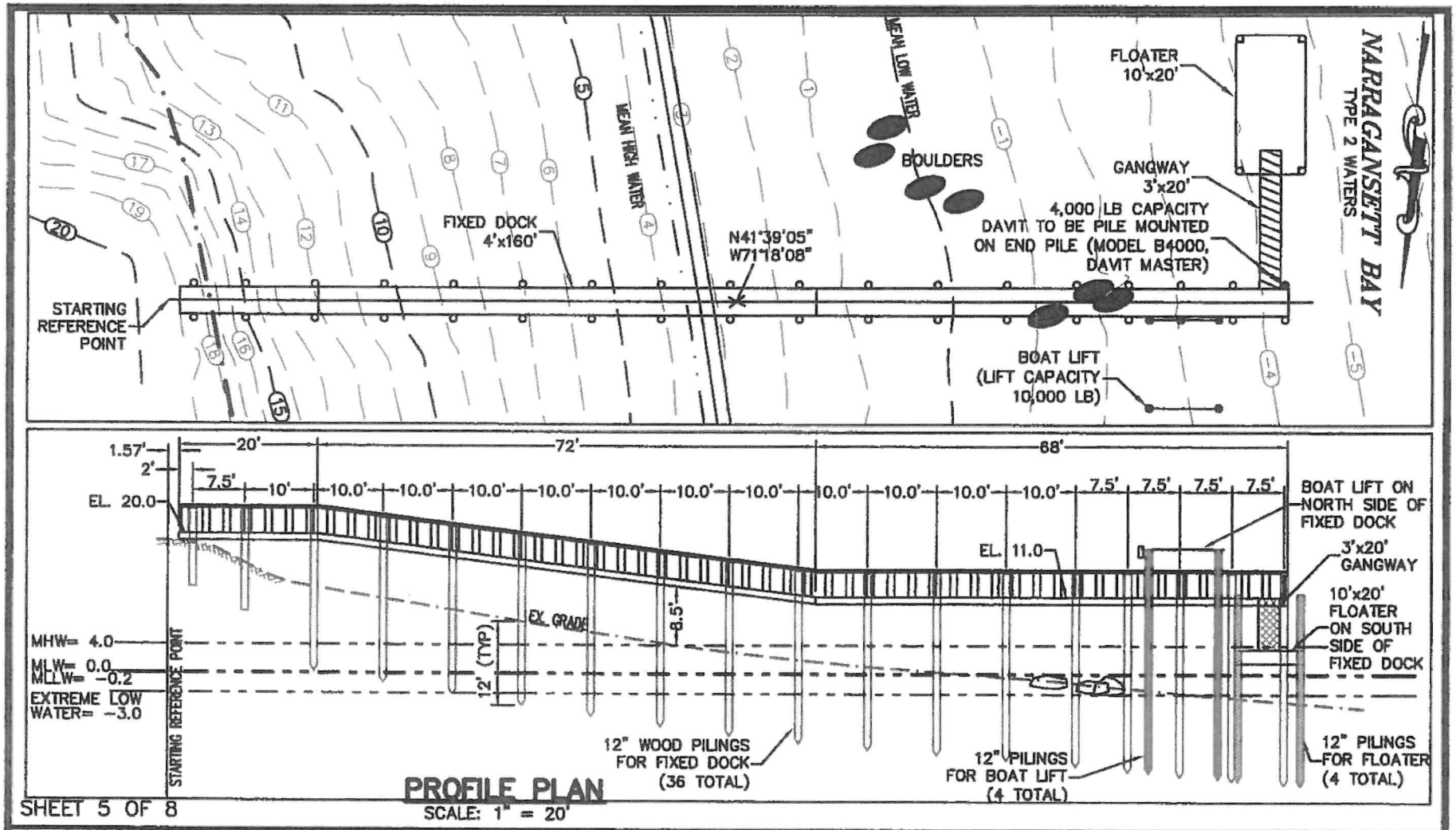
RECEIVED 9/15/2025 COASTAL RESOURCES MANAGEMENT COUNCIL

PLAN VIEW

APPLICATION FOR:
CHRISTOPHER & ELIZABETH FAY
9 HOPE STREET
BRISTOL, RI 02809

BY: MOUNT HOPE ENGINEERING, INC.
1788 G.A.R. HIGHWAY
SWANSEA, MA. 02777

TODD CHAPLIN
5535
REGISTERED
PROFESSIONAL ENGINEER



PROFILE PLAN
SCALE: 1" = 20'

SHEET 5 OF 8

PURPOSE: CONSTRUCTION OF
TIMBER DOCK, GANGWAY, FLOATER & BOAT LIFT
IN: NARRAGANSETT BAY, BRISTOL
476 POPPASQUASH ROAD

DATUM: MHW = 4.0
MLW = 0.0

DATE: 07/29/2025
REVISED:

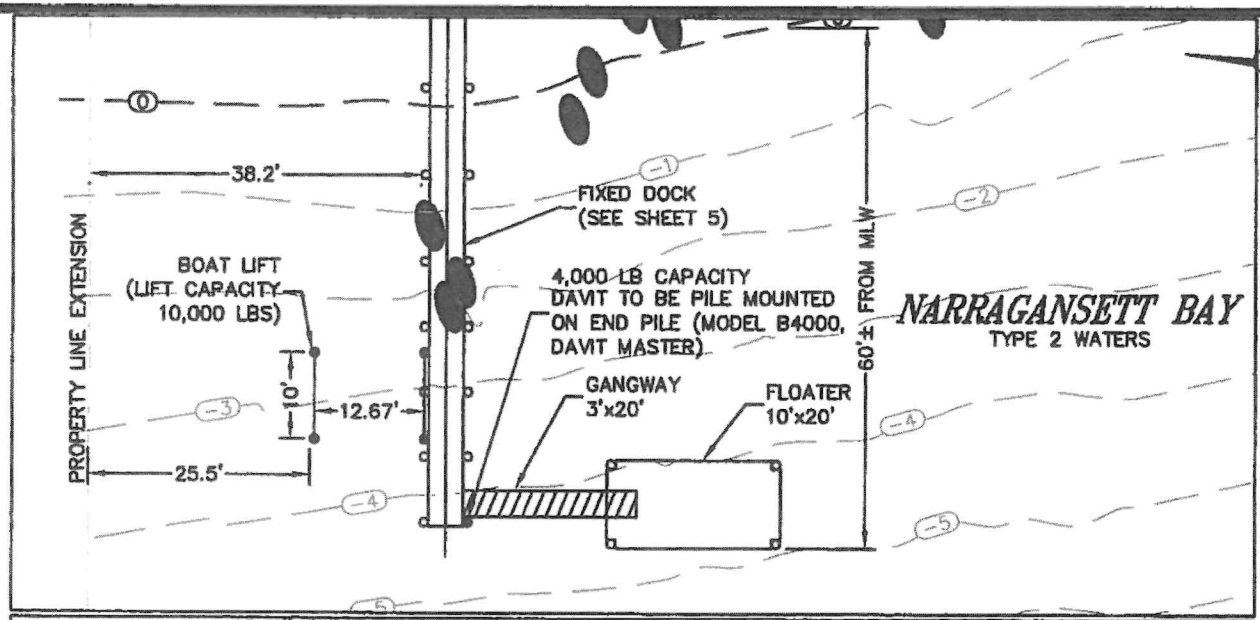
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9/15/2025
COASTAL RESOURCES MANAGEMENT COUNCIL

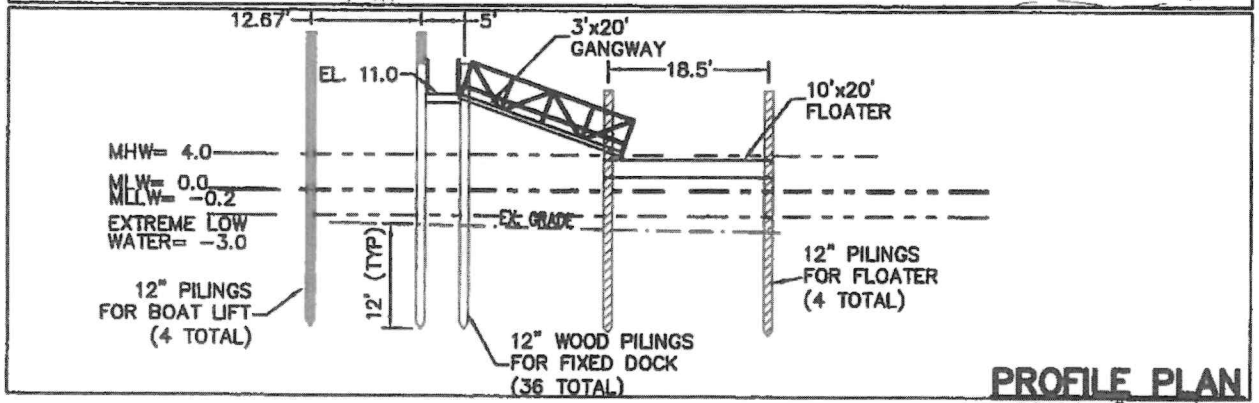
DOCK PROFILE

APPLICATION FOR:
CHRISTOPHER & ELIZABETH FAY
9 HOPE STREET
BRISTOL, RI 02809

BY: MOUNT HOPE ENGINEERING, INC.
1788 G.A.R. HIGHWAY
SWANSEA, MA. 02777

TODD CHAPLIN
No. 5535
REGISTERED
PROFESSIONAL ENGINEER





PROFILE PLAN
SCALE: 1" = 20'

SHEET 6 OF 8

PURPOSE: CONSTRUCTION OF
TIMBER DOCK, GANGWAY, FLOATER & BOAT LIFT
IN: NARRAGANSETT BAY, BRISTOL
476 POPPASQUASH ROAD

DATUM: MHW = 4.0
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DATE: 07/29/2025
REVISED:

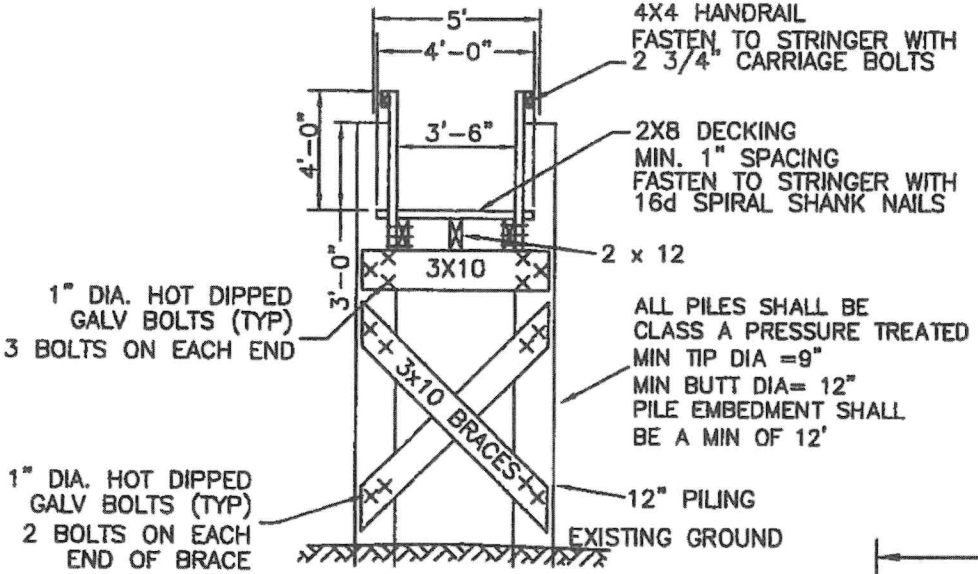
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9/15/2025
COASTAL RESOURCES MANAGEMENT COUNCIL

GANGWAY & FLOATER PROFILE

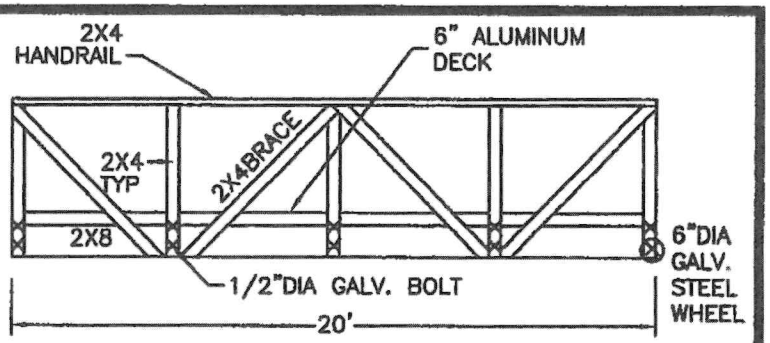
APPLICATION FOR:
CHRISTOPHER & ELIZABETH FAY
9 HOPE STREET
BRISTOL, RI 02809

BY: MOUNT HOPE ENGINEERING, INC.
1788 G.A.R. HIGHWAY
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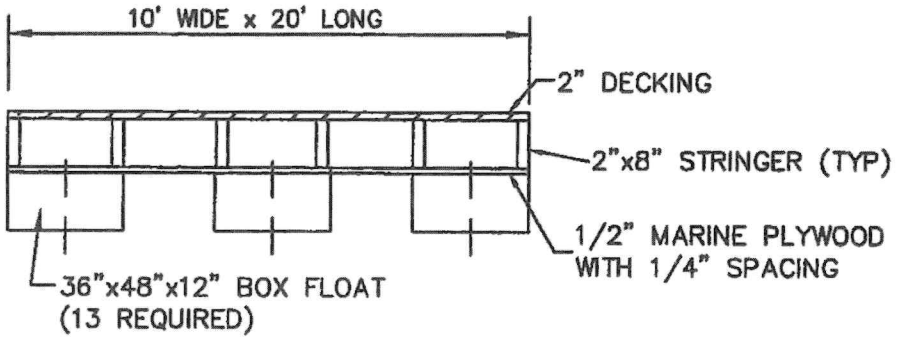
TODD CHAPLIN
No. 5535
REGISTERED
PROFESSIONAL ENGINEER



TYPICAL BENT SECTION
NTS



LONGITUDINAL GANGWAY SECTION



TIMBER FLOAT SECTION
NTS

SHEET 7 OF 8

PURPOSE: CONSTRUCTION OF
TIMBER DOCK, GANGWAY, FLOATER & BOAT LIFT
IN: NARRAGANSETT BAY, BRISTOL
476 POPPASQUASH ROAD
DATUM: MHW = 4.0
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DATE: 07/29/2025
REVISED:

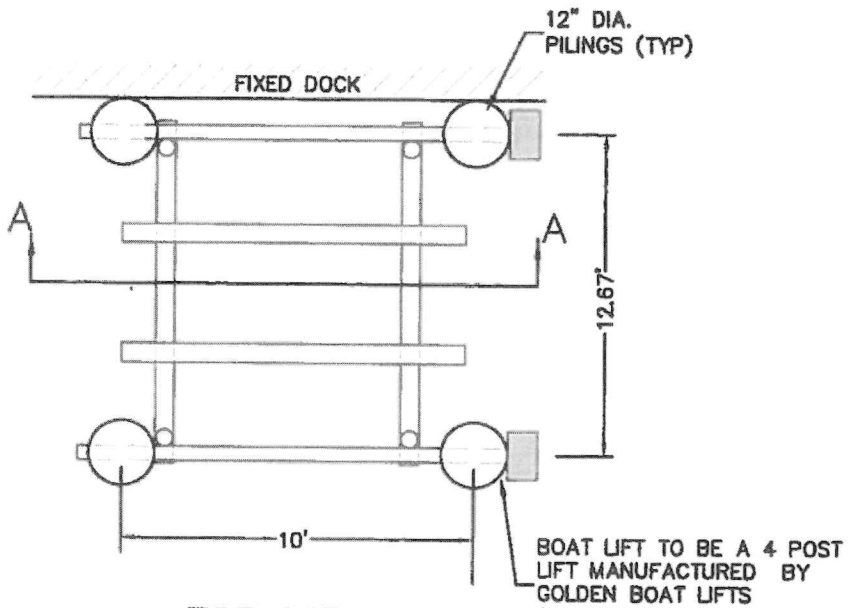
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9/15/2025
COASTAL RESOURCES MANAGEMENT COUNCIL

DOCK DETAILS

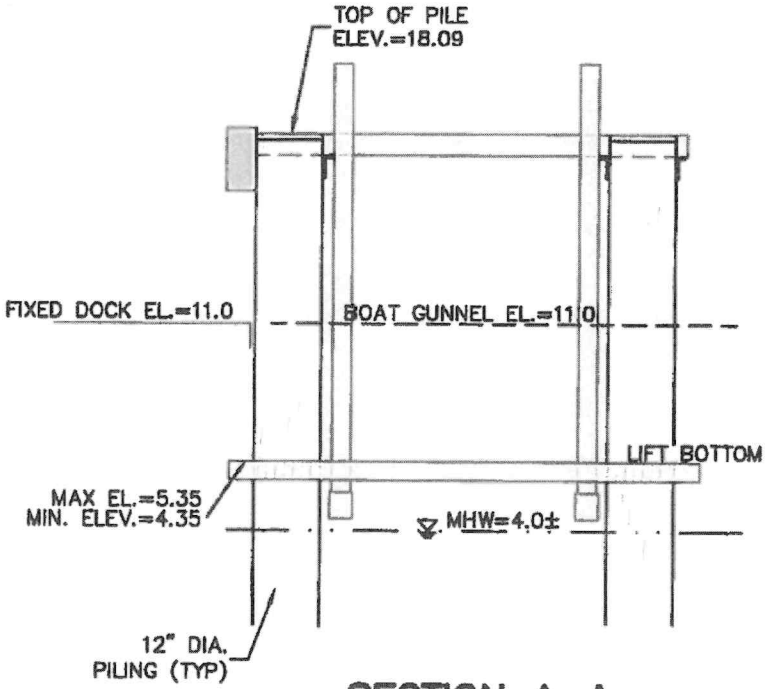
APPLICATION FOR:
CHRISTOPHER & ELIZABETH FAY
9 HOPE STREET
BRISTOL, RI 02809

BY: MOUNT HOPE ENGINEERING, INC.
1788 G.A.R. HIGHWAY
SWANSEA, MA. 02777

TODD CHAPLIN
5535
REGISTERED
PROFESSIONAL ENGINEER



TOP VIEW
NOT TO SCALE



SECTION A–A
NOT TO SCALE

SHEET 8 OF 8

PURPOSE: CONSTRUCTION OF
TIMBER DOCK, GANGWAY, FLOATER & BOAT LIFT
IN: NARRAGANSETT BAY, BRISTOL
476 POPPASQUASH ROAD

DATUM: MHW = 4.0
MLW = 0.0

DATE: 07/29/2025
REVISED:

RECEIVED
9/15/2025
COASTAL RESOURCES MANAGEMENT COUNCIL

BOAT LIFT

APPLICATION FOR:
CHRISTOPHER & ELIZABETH FAY
9 HOPE STREET
BRISTOL, RI 02809

BY: MOUNT HOPE ENGINEERING, INC.
1788 G.A.R. HIGHWAY
SWANSEA, MA. 02777

TODD CHAPLIN
No. 5535
REGISTERED
PROFESSIONAL ENGINEER

Outlook

RE: Public Notice CRMC File No. 2025-08-018 (Christopher & Mary Fay) Bristol

From Brittany Spurlock <bspurlock@crmc.ri.gov>
Date Thu 11/6/2025 11:49 AM
To Melissa Cordeiro <mcordeiro@bristolri.gov>
Cc DeputyClerk <DeputyClerk@bristolri.gov>; Gregg Marsili <gmarsili@bristolri.gov>

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Hi Melissa,
We have received your request and the CRMC will extend this Public Notice (2025-08-018) for an additional 30 days. The new Public Notice end date is **December 30, 2025.**

Thanks,
Brittany Spurlock
Assistant Administrative Officer
Coastal Resources Management Council
Oliver Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879
(401)783-3370

From: Melissa Cordeiro <mcordeiro@bristolri.gov>
Sent: Monday, November 3, 2025 1:10 PM
To: Brittany Spurlock <bspurlock@crmc.ri.gov>
Cc: DeputyClerk <DeputyClerk@bristolri.gov>; Gregg Marsili <gmarsili@bristolri.gov>
Subject: Re: Public Notice CRMC File No. 2025-08-018 (Christopher & Mary Fay) Bristol

Brittany,

Thank you for the information.

Please accept this email as a formal request for an extension of the public notice period for File 2025-08-018, to allow for appropriate local due process.

Kindly confirm receipt of this request and advise when the extended public notice period will take effect.

Thank you for your attention to this matter.

Respectfully,

Melissa Cordeiro

Melissa Cordeiro / Town Clerk
Town of Bristol, Rhode Island
10 Court St Bristol, RI 02809
P: 401-253-7000 F: 401-253-2647
E: mcordeiro@bristolri.gov

From: Brittany Spurlock <bspurlock@crmc.ri.gov>
Sent: Monday, November 3, 2025 9:24 AM
To: Melissa Cordeiro <mcordeiro@bristolri.gov>
Cc: DeputyClerk <DeputyClerk@bristolri.gov>; Gregg Marsili <gmarsili@bristolri.gov>
Subject: RE: Public Notice CRMC File No. 2025-08-018 (Christopher & Mary Fay) Bristol

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Good Morning Melissa,

If the town needs more time for any CRMC public notice, they can request for an extension of the public notice period.

Brittany Spurlock
Assistant Administrative Officer
Coastal Resources Management Council
Oliver Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879
(401)783-3370

From: Melissa Cordeiro <mcordeiro@bristolri.gov>
Sent: Friday, October 31, 2025 1:23 PM
To: Brittany Spurlock <bspurlock@crmc.ri.gov>
Cc: DeputyClerk <DeputyClerk@bristolri.gov>; Gregg Marsili <gmarsili@bristolri.gov>
Subject: Re: Public Notice CRMC File No. 2025-08-018 (Christopher & Mary Fay) Bristol

Hi Brittney,

We received the attached CRMC Public Notice today, and I wanted to reach out to discuss how we might coordinate more effectively to ensure the Town has sufficient time to complete our required local review process before the close of the public comment period.

There have been several instances where notices have arrived too close to our local meeting schedule to allow for full due process. As an example, this most recent notice was received today; however, our Town Council meets only once every three weeks, and our next scheduled meeting is on November 12, 2025. The Harbor Commission, which provides recommendations to the Council, meets on the first Monday of each month — in this case, November 3, 2025. Because of the Open Meetings Act (OMA) posting requirements, we were unable to place this notice on the Harbor Commission's November agenda in time to forward their recommendation to the Council's November 12 agenda.

The next available Harbor Commission meeting will be December 1, with the Council's subsequent meeting on December 10. For this particular notice, we respectfully request that it be continued to a later date, allowing adequate time for both boards to review and comment.

More broadly, I would appreciate the opportunity to work together on establishing a process that provides municipalities with a consistent window to review CRMC applications at both the advisory (Harbor Commission) and decision-making (Town Council) levels. This would ensure that our local input is complete and timely within CRMC's review period. Or are we to simply just ask for an extension when these instances occur?

Please let me know what you think would be the best approach to this situation.

Respectfully,

Melissa Cordeiro

Melissa Cordeiro / Town Clerk

Town of Bristol, Rhode Island

10 Court St Bristol, RI 02809

P: 401-253-7000 F: 401-253-2647

E: mcordeiro@bristolri.gov

From: Brittany Spurlock <bspurlock@crmc.ri.gov>
Sent: Friday, October 31, 2025 12:50 PM
To: Amanda Barker <amanda@greenenergyconsumers.org>; Amy Rose Weinreich, Charlestown TC <arose@charlestownri.org>; Audubon Society of RI <audubon@asri.org>; Beth E. Ashman, Cranston Acting City Planner <bashman@cranstonri.org>; Bruce Eastman RISA <rishellfisherman78@gmail.com>; Carol Wordell, Little Compton Town Clerk <cwordell@littlecomptonri.org>; Catherine Hall, Esq., Save The Bay <khall@savebay.org>; Catie Alves, STB CoastKeeper <calves@savebay.org>; Charlotte Taylor <charlotte.taylor@preservation.ri.gov>; Chris Dodge, Save The Bay <cdodge@savebay.org>; Christine Andrews, QDC <candrews@quonset.com>; Chuck Horbert, RIDEM <chuck.horbert@dem.ri.gov>; Daniel B. Breen, CIV USARMY CENAE <daniel.b.breen@usace.army.mil>; David Latham <davidclatham@gmail.com>; David Murdock <rmurdock@geiconsultants.com>; Deborah Mongeau, Librarian <dmongeau@uri.edu>; Edward A. Mello, Jamestown Town Admin <Emello@jamestownri.net>; Elizabeth Totten <Elizabeth.Totten@preservation.ri.gov>; Eric Schneider, RIDEM Fish and Wildlife <Eric.Schneider@dem.ri.gov>; Frank Corrao, Acting Director, Cranston Public Works <fcorrao@cranstonri.org>; Jean Bellm, Exec Asst, Barrington <jbellm@barrington.ri.gov>; Jeanne Spencer, Tiverton Town Clerk's Office <townclerk@tiverton.ri.gov>; Jeannette Alyward, North Kingstown TC <JAlyward@northkingstown.org>; Jed Thorp, Director of Advocacy, Save The Bay <jthorp@savebay.org>; Jeff Willis <jwillis@crmc.ri.gov>; Jeffrey C. Hall, Exec. Dir, ASRI <jhall@asri.org>; Jeffrey Gardner <watchhilloysters@gmail.com>; Jennifer M. West, Portsmouth TC <jwest@portsmouthri.com>; Jessica Capaldi, Deputy Clerk, Warren <jcapaldi@townofwarren-ri.gov>; Joan Chabot, Town Clerk, Tiverton <jchabot@tiverton.ri.gov>; John Brown, THPO, Narragansett Indian Tribe <tashtesook@aol.com>; John Rago <JRago4@aol.com>; John Torgan <jtorgan@tnc.org>; John Williams, Warwick Cove Marina <jhwatmarina@verizon.net>; Jude Zeh <zehj@srminc.net>; Kathy Jacq u es <kayjacques88@gmail.com>; Kevin R. Kotelly, USACOE <Kevin.R.Kotelly@usace.army.mil>; Laura C. Swistak, City Clerk, Newport <lswistak@CityofNewport.com>; Laura Dwyer (CRMC) <ldwyer@crmc.ri.gov>; Leah Stoddard, E. Prov Deputy Clerk <lstoddard@eastprovidenceri.gov>; Leslie Martin, USARMY USACOE <Leslie.Martin@usace.army.mil>; Lisa Turner <lturner@crmc.ri.gov>; Lynn D'Abrosca, City Clerk, Warwick <Lynn.dabrosca@warwickri.com>; Mary Leblanc, Westerly Town Clerk <mleblanc@WesterlyRI.gov>; Matt O'Brien, AP Reporter <MOBrien@ap.org>;

Melissa Cordeiro <mcordeiro@bristolri.gov>; Michael Arguello, RIDEM Water Resources <Michael.Arguello@dem.ri.gov>; Michael MCGiveney <mclamdigger@aol.com>; Neal Personeus, RIDEM <Neal.Personeus@dem.ri.gov>; Nichole Romane, Town Clerk, South Kingstown <nromane@southkingstownri.com>; Nick Donadio <info@rhodeislandmulch.com>; Peter A. Healey <peter.healey@dot.ri.gov>; Peter M. Vieira, Marine Construction <got_tug@ya hoo.com>; Phil Capaldi <philcapaldi@yahoo.com>; Philip Hervey, Town Manager <phervey@barrington.ri.gov>; Providence City Clerk <clerkpost@providenceri.gov>; Rebecca Russell, RIDEM Water Resources <Rebecca.Russell@dem.ri.gov>; Reuben Macfarlan, RIDEM/DMF <Reuben.Macfarlan@dem.ri.gov>; RIAG/Environmental & Energy Unit <eeu@riag.ri.gov>; Rich Hittinger, RISAA <hittinger@risaa.org>; Richard DeSalvo, RI Moorings <richard@rimoorings.com>; Richard Goldstein Pawtucket TC <RGoldstein@pawtucketri.com>; Richard Langseth <Richard@langseth.com>; Robert Lyons, Ocean House Marina <rob@OceanHouseMarina.com>; Robin Barlow, RI Builders <rbarlow@ribuilders.org>; Rodman R. Black Jr. HIIA <RRBlackJr@aol.com>; Sandrea Speroni, Town Clerk's Office <ssperoni@townofwarren-ri.gov>; Sarah Frazar, RIDEM <Sarah.Frazar@dem.ri.gov>; Scott Briggs, Librarian <scottb@uri.edu>; Shirley Frietag, NRPA President <nrpa@narrowriver.org>; Stephanie Bernardo, Barrington Town Clerk <sbernardo@barrington.ri.gov>; Steve Jacques <SteveJacques318@gmail.com>; Sue Cornachia <tobytupelo@gmail.com>; Taylor Ellis <ri2honduras@gmail.com>; Thomas R. Evans, State Librarian <statelibrary@sos.ri.gov>; Topher Hamblett, Save The Bay, Executive Director <Thamblett@savebay.org>; Tracy A. Nelson, Cranston City Clerk <tnelson@cranstonri.gov>; US ACOE CENAE RI <cenae-r-ri@usace.army.mil>; Wendy J. W. Marshall, Middletown TC <wmarshall@middletownri.com>

Subject: Public Notice CRMC File No. 2025-08-018 (Christopher & Mary Fay) Bristol

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Good Afternoon: Please see attached 30-day Public Notice of CRMC Application 2025-08-018. Public comments must be submitted to CRMC on or before November 30, 2025.

Brittany Spurlock
Assistant Administrative Officer
Coastal Resources Management Council
Oliver Stedman Government Center
4808 Tower Hill Road, Suite 116
Wakefield, RI 02879
(401)783-3370

TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email:Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: November 4, 2025

Re: Public Notice from CRMC re - Christopher & Mary Fay, 476 Poppasquash Road

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **December 10,2025**.

All items for this docket must be received in the Clerk's office by Wednesday,December 3, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments

Bristol Harbor Master

2025 DEC -2 PM 1:19
TOWN CLERKS OFFICE
BRISTOL, RHODE ISLAND

TO: **Bristol Town Council**

FROM: **Gregg Marsili**
Bristol Harbor Master

CC: **Steve Contente**
Town Administrator

DATE: **December 1, 2025**

SUBJECT: CRMC PUBLIC NOTICE 2025-08-018, 476 Poppasquash Road, BRISTOL RI

The owner of 476 Poppasquash Road, Christopher and Mary Fay, have a request to CRMC to construct and maintain a residential boating facility consisting of an 180ft pier extending 60ft passed the mean low water mark. A 10ft variance is required.

My recommendation for the residential boating facility to be constructed as designed.

Concur
STEVEN CONTENTE
Town Administrator

Gregg Marsili Bristol Harbor Master gmarsili@bristolri.gov 401-253-1700

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -3 PM 1:08

Bristol Harbor Commission

TO: Melissa Cordeiro
Town Clerk

Town Council

FROM: Steven Januario
Harbor Commission

DATE: December 2, 2025

RE: CRMC Application 2025-08-0118, 476 Poppasquash, Bristol, R.I.

The request of Christopher and Mary Fay, 9 Hope Street, Bristol, RI, for construction of a fixed pier, ramp and terminal float with a 10 foot variance at 476 Poppasquash Road, Bristol, RI was on the December 1, 2025 agenda of the Bristol Harbor Commission. This request was discussed and acted upon as follows:

Motion made by Steven Januario, Robert Hamel for approval.
The motion was unanimously approved.

12/2/25

Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

December 3, 2025

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -3 AM 10:47

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: 476 Poppasquash Road
CRMC Public Notice

I have reviewed the above public notice for a residential boating facility and have no objections to the proposal.

Thank you for the opportunity to comment.

CONCUR

STEVEN CONTENTE
Town Administrator

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900

KEVIN M. LYNCH
Chief of Police

MEMORANDUM

TO : **CHIEF KEVIN M. LYNCH** **DATE: 09-19-2024**

VIA : **PROPER CHANNELS**

FROM : **CAPTAIN ROMAN WOZNY**

SUBJECT : **HOPEWORTH AVE. TRAFFIC STUDY**

Sir,

In reviewing this Traffic Calming request for Hopeworth Avenue, we conducted a one-week bidirectional traffic study. For this analysis, we utilized a utility pole-mounted traffic collection device capable of capturing bidirectional data. The data collected includes the number of vehicles traveling in each direction as well as their respective speeds. The list below will show the data obtained during this study:

EASTBOUND TRAFFIC- HOPEWORTH AVENUE

- Average number of vehicles traveled eastbound per day 1029 Vehicles
- Average speed for eastbound 28.08 MPH
- 85th percentile speed obtained 33.00 MPH

WESTBOUND TRAFFIC-HOPEWORTH AVENUE

- Average number of vehicles traveled westbound per day 967 vehicles
- Average speed for westbound 28.67 MPH
- 85th percentile speed obtained 33.00 MPH

Furthermore, we conducted a comprehensive review of all motor vehicle collisions, traffic enforcement posts, and motor vehicle stops. The list below will show the data obtained during this analysis:

- Motor Vehicle collisions during the past three years- 4 MVA
- Traffic posts conducted during the past three years- 85 posts
- Motor vehicle stops during the past three years- 21

After a thorough review of the collected data at the conclusion of our study, we determined that 85th percentile speeds in this area exceed the posted speed limit of 25mph. Despite regular traffic enforcement efforts at this location, the 85th percentile speeds remain at 8mph over the posted speed limit with violations occurring during both daytime and nighttime hours.

Noting our findings, we recommend considering the implementation of additional traffic calming measures. The Bristol Police Department supports the approval of this request to proceed to the next step and we will continue with traffic enforcement

Respectfully submitted,

Capt. Roman Wozny

Captain Roman Wozny

NEIGHBORHOOD PETITION FORM (PAGE 1)

Please complete this form and return with attached sheets to:

Town of Bristol

10 Court St.

Bristol RI, 02809

THE UNDERSIGNED AGREE TO THE FOLLOWING:

All persons signing this petition do hereby certify that they own property or reside within the following area:

The area of influence defined by the town administrator from 1 Hopeworth Avenue east to 114 Hopeworth Avenue.

All persons signing this petition do hereby agree to the following concern in the defined area:

Speeding above the posted speed limit.

All persons signing this petition do hereby agree that the following contact person (s) represent the neighborhood in matters pertaining to items above:

Name of contact person (please print) Sean McCaffrey

Address 7 Hopeworth Avenue, Bristol, RI 02809

Telephone number 203-947-0943 Email Seanmccaffrey2@gmail.com

Name of second contact person (optional) (please print)_____

Address_____

Telephone number_____ Email_____

(Additional pages may be used to describe the traffic concern)

Neighborhood Petition Form
Traffic Calming Measures

This petition is provided so that Bristol residents in a neighborhood may verify that there is a widespread traffic concern of speeding vehicles. Town staff will identify an 'area of influence' that encompasses residents residing on the subject street. The petition must be signed by at least 60 percent of the owners or residents of properties within the 'area of influence'. Each property is entitled to one signature. Valid signatures include those from: (1) A property owner or spouse; (2) An adult head of household; or (3) An adult renting the property.

The undersigned agree to move forward with a traffic calming study that may result in traffic calming measures installed within the area of influence.

NAME & SIGNATURE	ADDRESS	DATE
✓ Print: MARY-ANN BLUM Sign: Mary-Ann Blum	1 Hopeworth	7-22-24
Print: Sign:	3 Hopeworth	
✓ Print: DOROTHY A. WILSON Sign: Dorothy A. Wilson	5 Hopeworth	6/30/24
✓ Print: Sean McCaffrey Sign:	7 Hopeworth	6/20/24
Print: Sign:	1 Jenkins	
Print: Sign:	25 Hopeworth	
✓ Print: Paul Laite Sign:	29 Hopeworth	6.20.24
✓ Print: Brenda M Child Sign: Brenda M Child	33 Hopeworth	6/20/24
✓ Print: Dean Cook Sign:	41 Hopeworth	6/30/24
✓ Print: Betsy Tavares Sign: Betsy Tavares	45 Hopeworth	6/20/24
Print: Alex Buseault Sign:	49 Hopeworth	6/20/24
Print: Sign:	2 Francine	

Print: Brian Prew Sign: Brian Prew	16 Mount	
Print: Dianne Silvia Sign: Dianne Silvia	59 Hopeworth	6/20
Print: Ben Goldberg Sign:	63 Hopeworth	6/30
Print: JUSTIN ARRUDA SR Sign: Justin Arruda Sr	67 Hopeworth	6/30
Print: Louis Conti Sign: Louis Conti	71 Hopeworth	6/30
Print: Sign:	75 Hopeworth	
Print: J. SEAN LANNIGAN Sign: J. Sean Lannigan	79 Hopeworth	6/22/24
Print: Sign:	83 Hopeworth	
Print: KATHLEEN J. MORAN Sign: Kathleen J Moran	87 Hopeworth	6/22/24
Print: Audrey Cabral Sign: Audrey Cabral	93 ~~95~~ Hopeworth	
Print: Sign:	91 ~~95~~ Hopeworth	
Print: Sign:	99 Hopeworth	
Print: Sign: Celeste Coelho	3 Wendy	7/20
Print: Celeste Coelho Sign:	103 Hopeworth	

Print: FATIMA DIAS Sign: Fatima Dias	4 Hopeworth	6-22
Print: ~~EDELINO~~ EDUINO ALMEIDA Sign: Eduino Almeida	8 Hopeworth	6-22-24
Print: Eduino Medeiros Sign: Eduino Medeiros	14 Hopeworth	6-20-24
Print: ERIC MEDEIROS Sign:	20 Hopeworth	6-20-24
Print: Reginald Arruda Sign: Reginald Arruda	26 Hopeworth	6-20-24
Print: SHARON FARTHING Sign: Sharon Farthing	40 Hopeworth	6-22 24
Print: Steven Axtell Sign: Steven Axtell	44 Hopeworth	6/22/24

✓ Print: Taylor Braun Sign:	46 Hopeworth	6/30/24
Print: Sign:	50 Hopeworth	
✓ Print: Michael Foody Sign:	52 Hopeworth	6/22/24
Print: Sign:	56 Hopeworth (No)	
✓ Print: Donna M Clarke Sign: Donna M Clarke	60 Hopeworth	6/20/24
✓ Print: Eileen Manchester Sign: Eileen Manchester	66 Hopeworth	6/30/24
Print: Sign:	70 Hopeworth	
Print: Jason Letendre Sign:	74 Hopeworth	7/22/24
✓ Print: JOHN N REGO Sign: John N Rego	80 Hopeworth	6-22-24
Print: Sign:	84 Hopeworth	
Print: Sign:	88 Hopeworth	
✓ Print: James Lavier Sign:	94 Hopeworth	6/22-24
Print: Sign:	98 Hopeworth	
✓ Print: Brittany Rose Sign:	102 Hopeworth	6/30/24
✓ Print: Morgan ALVES Sign:	110 Hopeworth	6/22/24
Print: Sign:	112 Hopeworth (No)	
✓ Print: Lauren Tinkham Sign:	114 Hopeworth	6/22/24
Print: Sign:	134 Berry	

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TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE
Town Administrator

Honorable Bristol Town Council
10 Court Street
Bristol, RI 02809

November 10, 2025

Re: Letter of Support for Gooding Ave and Metacom Ave Pedestrian Signal Change

Dear Members of the Bristol Town Council,

It has been brought to my attention that vehicles turning onto Metacom Avenue from Gooding Ave and Narrows Rd are not slowing to yield for pedestrians that are crossing Metacom Avenue.

I respectfully request that the Town Council supports a request from me to the RI Traffic Commission to program the traffic signals at Metacom Ave and Gooding Ave to stop traffic from all four directions when a pedestrian signals to cross.

Thank you for your consideration.

Sincerely,

Steven Contente
Town Administrator

10 COURT STREET, BRISTOL, RI 02809 401-253-7000 FAX 401-253-1570 EMAIL SCONTENTE@BRISTOLRI.GOV

TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE
Town Administrator

December 3, 2025

To: Bristol Town Council
From: Town Administrator
Subject: Compost Sales Revenue and Operational Review

Council Members,

I am writing to provide an update on the status of the Town's compost sales. Compost sales have remained low over several consecutive years. Sales totals are as follows:

Compost Sales by Fiscal Year

- FY 2021–2022: $97,547.06
- FY 2022–2023: $78,067.10
- FY 2023–2024: $84,103.59
- FY 2024–2025: $62,036.75
- FY 2025–2026 (to date): $23,677.28

It is important to note that the Town's compost remains in full compliance with the Rhode Island Department of Environmental Management's approval for the distribution of Class A biosolids generated at the Compost Facility. The Town also registers the Class A biosolids annually with DEM's Division of Agriculture as a soil amendment. In addition, the Town is in compliance with the newly required quarterly PFAS sampling and testing.

The Compost Facility is now approaching its permitted storage capacity for finished compost, and with continued low sales, operational adjustments are necessary. As part of these operational options—and as outlined in the Rhode Island DEM Wastewater Facility Operation Plan—the Town is preparing plans to transport biosolids to Rhode Island Resource Recovery.

We have been working with the Town's consulting engineers on options for the management of wastewater sludge and yard waste. Any recommended changes to operating methods, disposal practices, or to products will require DEM review and approval. Formal recommendations will be presented before the annual budget process.

Respectfully,

Steven Contente
Town Administrator

10 COURT STREET, BRISTOL, RI 02809 401-253-7000 FAX 401-253-1570 EMAIL SCONTENTE@BRISTOLRI.GOV

BID/RFP ADVERTISING AUTHORIZATION FORM

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator. It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

BID/RFP # 1074 Long term lease of former Byfield School

REQUESTED BY: Diane Williamson / _____
(Printed) (Signature)

BRIEF PROJECT NARRATIVE: RFP For Long Term Lease of former Byfield School for best use

SOURCE OF FUNDING: N/A

Approved by Town Council (Date) October 1, 2025
Regular Budget Line Item (Number) _____
Special Appropriation _____
Grant (source) _____
Other _____

Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above.

_____ _____ 10/6/25
Steven Contente, Town Administrator (Date) Carl Carulli, Town Treasurer (Date)

Pre-Bid Meeting no X yes **if yes**, ☐mandatory or X recommended

Date: TBD Time: TBD

Location: 220 High Street

Special Instructions: Times for Walk throughs of the building will be scheduled

Question Submission Information:

Deadline Date: TBD Time: TBD.

Contact Name: Diane Williamson

Contact email: dwilliamson@bristolri.gov Phone # 401-253-7000 ext. 126

12-10-25

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.

TOWN OF BRISTOL
INVITATION TO BID
BID No. 1074

Sealed Bids will be received until noon on December 10, 2025 for the following:

LONG-TERM LEASE OF REAL PROPERTY KNOWN AS FORMER BYFIELD SCHOOL BID # 1074

BIDS WILL BE OPENED AT NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET, September 10, 2025, FOR THE TOWN COUNCIL MEETING OF December 10, 2025

The Town of Bristol is requesting sealed bids for the LONG-TERM LEASE OF REAL PROPERTY KNOWN AS FORMER BYFIELD SCHOOL, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at https://www.bidnetdirect.com/rhode-island/bristolri by registering and/or logging in as a vendor.

Non-mandatory Tours of the site will be conducted between 9-12 a.m. on Friday November 21, 2025, between 9-12 a.m. on Saturday November 22, 2025; and between 1-4 p.m. on Monday, November 24, 2025.

Bids (one original marked "MASTER" and one copy) must be submitted in sealed envelope and must be clearly marked on the outside, **"LONG-TERM LEASE OF REAL PROPERTY KNOWN AS FORMER BYFIELD SCHOOL BID # 1074"** and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until noon on December 10, 2025.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

November 6 & 20, 2025

LEGAL NOTICE

TOWN OF BRISTOL
INVITATION TO BID
BID NO. 1074

Sealed Bids will be received until noon on December 10, 2025 for the following:

LONG-TERM LEASE OF REAL PROPERTY
KNOWN AS
FORMER BYFIELD SCHOOL
BID # 1074

BIDS WILL BE OPENED AT NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET, September 10, 2025, FOR THE TOWN COUNCIL MEETING OF December 10, 2025

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MELISSA CORDEIRO
TOWN CLERK

November 6 & 20, 2025

LEGAL NOTICE

TOWN OF BRISTOL
INVITATION TO BID
BID NO. 1074

Sealed Bids will be received until noon on December 10, 2025 for the following:

LONG-TERM LEASE OF REAL PROPERTY
KNOWN AS
FORMER BYFIELD SCHOOL
BID # 1074

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Bids (one original marked "MASTER" and one copy) must be submitted in sealed envelope and must be clearly marked on the outside, **"LONG-TERM LEASE OF REAL PROPERTY KNOWN AS FORMER BYFIELD SCHOOL BID # 1074"** and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until noon on December 10, 2025.

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MELISSA CORDEIRO
TOWN CLERK

November 6 & 20, 2025

J2

BID/RFP ADVERTISING AUTHORIZATION FORM

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator. It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

BID/RFP # 1076

REQUESTED BY: Michele Martins (Printed) _____ (Signature)

BRIEF PROJECT NARRATIVE: Requesting Sealed Bids for Catering Services for the 4th of July Ball June 20, 2026

SOURCE OF FUNDING:

Approved by Town Council (Date) _____
Regular Budget Line Item (Number) _____
Special Appropriation _____
Grant (source) _____
Other _____

Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above.

Steven Contente, Town Administrator (Date) 10/28/25

Carl Carulli, Town Treasurer (Date) 10/28/25

Pre-Bid Meeting ☑no ☐yes **if yes**, ☐mandatory or ☐recommended

Date: / Time: _____

Location: _____

Special Instructions (if applicable): _____

Question Submission Information:

Deadline Date: 12/3/2025 Time: 2:00 PM

Contact Name: Michele Martins

Contact email: mmartins02809@gmail.com Phone # _____

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.

TOWN OF BRISTOL
INVITATION TO BID
BID No. 1076

Sealed Bids will be received until 12 noon on Wednesday, December 10, 2025 for the following:

Catering Services for Bristol Fourth of July Ball 2026
BID #1076

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON December 10, 2025 FOR THE TOWN COUNCIL MEETING OF December 10, 2025.

The Town of Bristol is requesting sealed bids for Catering Services for the Bristol Fourth of July Ball 2026, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at https://www.bidnetdirect.com/rhode-island/bristolri by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, **"Bid #1076 – Catering Services for Bristol Fourth of July Ball 2026"** and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on December 10, 2025.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

November 20 & 27, 2025

LEGAL NOTICE

TOWN OF BRISTOL
INVITATION TO BID
BID NO. 1076

Sealed Bids will be received until 12 noon on Wednesday, December 10, 2025 for the following:

Catering Services for
Bristol Fourth of July Ball 2026
BID #1076

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON December 10, 2025 FOR THE TOWN COUNCIL MEETING OF December 10, 2025.

The Town of Bristol is requesting sealed bids for Catering Services for the Bristol Fourth of July Ball 2026, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at https://www.bidnetdirect.com/rhode-island/bristolri by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, **"Bid #1076 – Catering Services for Bristol Fourth of July Ball 2026"** and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on December 10, 2025.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

November 20 & 27, 2025

BID/RFP ADVERTISING AUTHORIZATION FORM

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator. It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

1077

BID/RFP #_____RFQ Architect Services for Design and Construction Administration for Guiteras rehabilitation to a Government Center for Town Offices.

RFQ#_____

REQUESTED BY: _____Diane M. Williamson_____ Diane M. Williamson
(Printed) (Signature)

BRIEF PROJECT NARRATIVE: Architect Services for Design and Construction Administration for Guiteras rehabilitation to a Government Center for Town Offices.

_____

SOURCE OF FUNDING:

Approved by Town Council (Date) _____
Regular Budget Line Item (Number) ___ _____
Special Appropriation _____
Grant (source) ____ _____
Other _____ _____

Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above.

11-14-25 11/14/25

Steven Contente, Town Administrator (Date) Carl Carulli, Town Treasurer (Date)

Pre-Bid Meeting X no yes **if yes**, Mandatory or recommended

Date: _____ Time: _____

Location: _____at the site _____

Special Instructions (if applicable): _____

Question Submission Information:

Deadline Date: _____December 5, 2025_____ Time: ___12:00 o'clock noon

Contact Name: _Diane M. Williamson_____

Contact email: _dwilliamson@bristolri.gov Phone # 253-7000 ext 126_

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.

Diane Williamson

From: Melissa Cordeiro <mcordeiro@bristolri.gov>
Sent: Thursday, November 6, 2025 3:41 PM
To: Diane Williamson
Subject: motion

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Sweeney/Teixeira--voted unanimously to move forward with the use of the Guiteras School building as a Government Center/Town Hall, and to issue a Request for Qualifications (RFQ) for managerial and architectural services related to the project.

Melissa Cordeiro

Melissa Cordeiro / Town Clerk
Town of Bristol, Rhode Island
10 Court St Bristol, RI 02809
P: 401-253-7000 F: 401-253-2647
E: mcordeiro@bristolri.gov

TOWN OF BRISTOL
INVITATION TO BID
RFQ No. 1077

Sealed Bids will be received until noon on December 10, 2025 for the following:

ARCHITECTURAL DESIGN SERVICES AND
CONSTRUCTION ADMINISTRATION SERVICES
FORMER GUITERAS SCHOOL REUSE AS GOVERNMENT CENTER/TOWN HALL

RFQ # 1077

BIDS WILL BE OPENED AT NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET, September 10, 2025, FOR THE TOWN COUNCIL MEETING OF December 10, 2025

The Town of Bristol is requesting sealed bids for the ARCHITECTURAL DESIGN SERVICES AND CONSTRUCTION ADMINISTRATION SERVICES FORMER GUITERAS SCHOOL REUSE AS GOVERNMENT CENTER/TOWN HALL, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at https://www.bidnetdirect.com/rhode-island/bristolri by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in sealed envelope and must be clearly marked on the outside, **"ARCHITECTURAL DESIGN SERVICES AND CONSTRUCTION ADMINISTRATION SERVICES FORMER GUITERAS SCHOOL REUSE AS GOVERNMENT CENTER/TOWN HALL, RFQ # 1077"** and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until noon on December 10, 2025.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

November 26 & December 4, 2025

LEGAL NOTICE

TOWN OF BRISTOL
INVITATION TO BID
RFQ NO. 1077

Sealed Bids will be received until noon on December 10, 2025 for the following:

ARCHITECTURAL DESIGN SERVICES AND CONSTRUCTION ADMINISTRATION SERVICES FORMER GUITERAS SCHOOL REUSE AS GOVERNMENT CENTER/TOWN HALL

RFQ # 1077

BIDS WILL BE OPENED AT NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET, September 10, 2025, FOR THE TOWN COUNCIL MEETING OF December 10, 2025

The Town of Bristol is requesting sealed bids for the ARCHITECTURAL DESIGN SERVICES AND CONSTRUCTION ADMINISTRATION SERVICES FORMER GUITERAS SCHOOL REUSE AS GOVERNMENT CENTER/TOWN HALL, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at https://www.bidnetdirect.com/rhode-island/bristolri by registering and/or logging in as a vendor.

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Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

November 26 & Dec 4, 2025

M1.

Town Administrator Contente requests for Executive Session Pursuant to RIGL § 42-46-5(a)(2) litigation

TOWN OF BRISTOL
CONSERVATION COMMISSION

Department of Community Development
235 High Street, Bristol, Rhode Island

Tuesday, October 7, 2025 @ 5:30 p.m.

OCTOBER 2025 MEETING MINUTES

Members Present:
Ray Payson, Vice-Chairman
Lindsay Green
Craig Fisher
Glenn Donovan
Jay Maciel, Recording Secretary

Staff Present:
Ed Tanner

Members Absent:
Tony Morettini
Lee Ann Freitas

The meeting was called to order by Vice-Chairman Payson at 5:37 p.m.

1. Approval of Minutes: A motion to approve the September minutes was made by Mr. Fisher and seconded by Ms. Green. The motion passed with a vote of 5-0.
2. Open Space: Mr. Tanner said that "Town of Bristol" markers have been put up and "No Trespassing" signs have been taken down at the Mount Hope Community Forest. A winter walk at the property will be organized for Commissioners sometime after deer hunting season ends.
3. Tree Program: Mr. Tanner said that a bid has been awarded for another round of tree planting that has been funded by a grant from the RI Infrastructure Bank. 100 trees, which will be 1 ½ to 1 ¾ inch caliper, will be planted this fall in the Silver Creek watershed. Mr. Payson reported that he has placed "24 Years" stickers on the three Tree City USA signs located at entrance points to Bristol.
4. Composting Program: Ms. Green reported that there are currently 241 participants in the residential curbside composting program, which is 48% of the target. Mr. Donovan provided an overview of the Food Smart RI, or RI School Recycling Project, that brings composting and recycling programs to students in RI schools, which is now targeting Bristol elementary schools.
5. Pollinator Pathway: Ms. Green said she went to a meeting recently that was organized to have Bristol designated a Pollinator Pathway, a national pollinator corridor program that Barrington and Warren are already a part of. The need for legislation against neonics, insecticides that are lethal to pollinators, was also discussed. The next meeting for this effort is Thursday, November 6 at 6:00 p.m. at the Audubon Nature Center in Bristol.
6. Around the Room: Mr. Tanner announced that there will be a Comprehensive Plan Update workshop on Monday, October 20 at 6:00 p.m. at the Bristol Maritime Center.
7. The next Conservation Commission meeting will be held on Tuesday, November 4 at 5:30 p.m.
8. Adjourn: A motion to adjourn the meeting was made by Mr. Fisher and seconded by Ms. Green. The motion passed with a vote of 5-0 and the meeting ended at 6:40 p.m.

Respectfully Submitted,

Jay Maciel

Bristol 250th Commission Meeting Minutes
Tuesday, 16 September 2025
Burnside Building
400 Hope Street, Bristol, RI 02809

Meeting called to order at 5:30 PM

Pledge of Allegiance recited

Roll Call

- Present: Alayne White, Bill Leary, Andrea Rounds, Craig Evans, Lisa Newcity, Sarah Griffin, Carol Gafford, Paul Vollaro, Catherine Zipf, Amanda Marsilli
- Regrets: Michael Riley, Warren Rensehausen, Matt Hayes

Approval of Minutes

- 19 August 2025 meeting minutes – motion to approve Andrea, second Paul, all in favor, motion carried

Discussion of Topics

- Andrea updated the "Calendar and Projects" list as each member provided updates; list to be loaded to Google Drive
- Highlights
    - "Support of 250" column is for those events that have agreed to use the logo and posted on state website
    - Alayne will make typewriters available for Story Bench or 250 Words of Joy events
    - Alayne asked each member to submit their 250 Words of Joy to the Phoenix if they haven't already done so
    - Craig – need a pool of volunteer for all of 250 events; will check with the high school; they could be "250 Ambassadors"; provide recognition (certificate / participation sticker)
    - Alayne featuring Bristol 250 Get off the Couch as a premier event; Catherine mentioned maybe 250 mi radius from Bristol (what's in it?); Get off the Couch working group to include Alayne, Sarah, Craig, Amanda
    - Andrea working with Mt. Hope Farm regarding a "conversation" of Simeon Simons, George Washington's "bodyguard" during the Revolution. Simons was a Pokanoket born in CT but has living relatives in the area, notably Don "Strong Turtle" Brown.
    - Alayne mentioned that we have $5000 from the town but we need to set up a checking account
    - Moving on banners, need 60 or 70; will hang up after December; looking for business sponsors (1 side $125, both sides $250); 2 week turn-around-time, cost about $36 / banner; can each member lock in 5 sponsors?
    - Bill mentioned that he contacted Steve Brosnihan about creating a B250 cartoon drawing that we could use to make t-shirts; each member is asked to think of topics that can be turned into a humorous cartoon such as Washington Crossing the Delaware, Signing of the Declaration of Independence, Spirit of '76, Washington "Schlepped" Here, and bring to the October meeting

New Business

- Motion to move Sarah from Alternate to Committee Member was made by Catherine and seconded by Andrea; all in favor (unanimous), motion carried; Alayne to notify the Town Council
- The Vice-Chair position is currently open. Please notify Alayne in writing prior to the October meeting if you are interested in this position. Confirmation vote will be held at the October meeting.
- World Cup Events
    - Liz Tanner of World Cup RI presented opportunities for the B250 Commission to participate in World Cup events; Boston (Foxboro) to host 7 games from June 13th to July 9th (quarterfinal game) next summer; 2.2 million fans are anticipated to be in the area; non-profits around RI can submit grant requests for events; Providence is planning a World Cup event; other soccer events can be planned; Bristol's Portuguese population and affinity for soccer should be a good fit (culturally appropriate); we need to submit an application before Oct 1 to be considered for a grant

Motion to adjourn Paul, second Alayne, all in favor, motion carried; meeting adjourned 7:10 PM

Bristol 250th Commission [DRAFT] Meeting Minutes
Tuesday, 21 October 2025
Burnside Building
400 Hope Street, Bristol, RI 02809

Meeting called to order at 5:30pm

Pledge of Allegiance recited

Roll Call

- Present: Matt Hayes, Christine Hughes, Warren Rensehausen, Andrea Rounds, Alayne White, Catherine Zipf, and Councilwoman Mary Parella joined at 7:00pm
- Regrets: Craig Evans, Carol Gafford, Sarah Griffin, Bill Leary, Lisa Newcity, Amanda Marsilli, Michael Riley, and Paul Vollaro

Approval of Minutes

- Matt made a motion to approve the 16 September 2025 minutes; seconded by Catherine; all were in favor, motion carried

Election of Vice Chair

- Andrea nominated Sarah Griffin to serve as Vice Chair of the Bristol250 Commission; Catherine seconded; all in favor; motion carried.

Letter of Support for Mt. Hope Farm event

- Brenda Turchetta is applying to the RI State 250Commission for a grant for "Tavern Lights" a Revolutionary-themed dinner at MHF, which Bristol250 would co-partner with. They need B250 Commission's approval of the application.
- This request would not impact the B250's own request for funding.
- Warren made a motion for Bristol250 Commission to write a letter of support for Mt. Hope Farm's application for funding. Matt seconded; all in favor; motion carried

Calendar and Projects Update

- The group reviewed the updated the Bristol250 Calendar and Projects spreadsheet. The revised document will be loaded to the B250 Google Drive.
- Highlights
    - Adam is confirmed for the special rum event at venue meeting
    - Ways to engage restaurant community:
        - Give each restaurant a recipe and prepare it however you want;
        - Johnny Cake Cook-off challenge
        - B250 bagel
        - B250 ice cream
    - Get off the Couch: each venue would provide a map to walk on their property
    - Possible event would be a Navigation Sail, in memory of "Nick Nadalin." Matt Hayes will look into using the Navigator's Race as the B250 historic race Regatta.
    - RI Phil is confirmed for Labor Day

- Craig's medical issues will delay the launch of Bristol Brews, Bristol Works and Bristol Sports, probably to 2026.
- We need to clarify branding for Graig's Bristol Works high school initiative and the Manufacturers open house on May 15th. Matt and Andrea agreed to change the title for the manufacturers open house and encourage Craig to have exclusive rights to the Bristol Works brand
- Mary Dondero confirmed the call to artists for the National Exhibit in January "When in the Course of Human Events….." at the Bristol Art Museum
- Discussion ensued about the availability of free events during the B250 commemoration.
- The Johnny Cake Festival in September 2026 will be a Johnny Cake week that includes: Barrington, Warren and Bristol restaurants.
- Alayne is meeting with the July 4th Committee to discuss collaboration with B250
- Charlotte-Carrington Farmer offered to give a lecture on the Equine farmer at Mt. Hope Farm.
- Warren is working on a Revolutionary-themed movie in the Park. Perhaps the PTO would would sponsor it.
- Catherine Zipf suggested that one of the Bosworth Lectures be Lindsay Chervinksy, author of "Making the Presidency: John Adams and the Precedents That Forged the Republic."

Other discussion topics:

- The commission agreed to secure sponsorships for two-sided (only, not one-sided) banners @ $250/banner. Need to create a form for banner sponsors
- Alayne submitted a grant request to the State for $5,000, which is the maximum amount.
- Alayne proposed tweaking the B250 branding using Bristol Works as an example. Events might be organized and branded around themes:
  - Bristol Work
  - Bristol Learns
  - Bristol Cooks
  - Etc…

New Business

- Alayne submitted the proposed meeting Dates for 2026
- The Commission discussed a draft agenda for the next meeting

Matt made a motion to adjourn, Catherine seconded; all were in favor, and the motion carried; meeting adjourned 7:30pm

MINUTES OF A MEETING OF THE TOWN OF BRISTOL HOUSING AUTHORITY

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on October 9, 2025. The Chairman called the meeting to order at 10:05 a.m. and upon roll call those answering Present were as follows:

PRESENT	ABSENT
Edward J. Correia, Chairman	Michael Mello, Commissioner
Pasquale D'Alessio, Vice Chairman	
Helen C. Barboza, Commissioner	
Donna St.Angelo, Commissioner	
Candace Pansa, Executive Director	
James Silva, Deputy Director	

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Barboza and seconded by Commissioner St.Angelo to dispense with the reading of the minutes of the September 11, 2025, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Edward J. Correia	None
Pasquale D'Alessio	
Helen C. Barboza	
Donna St.Angelo	

Thereupon, the Chairman declared the motion to accept the minutes as approved.

The Maintenance Supervisor reported on units rehabbed and three more were being worked on. Ground work has been completed and the staff is ready for the upcoming winter months. Apartment inspections have been completed and any findings have been addressed. It was suggested that the maintenance staff take a class on the NSPIRE inspections.

The Executive Director reported that work on the shower project will be starting soon and that the grant for having internet service for tenants is still up in the air.

The Deputy Director presented the investment reports and snapshot of income and expenses for September.

Mrs. Pansa informed the Board that she has set up the audit to be done on November 12th and 13th. She has also sent a list of upcoming meetings to the state and has scheduled fire alarm inspections.

The Chairman then introduced the following resolution:

RESOLUTION 2025-10
Resolution to Amend Flat Rent Policies to Comply with Statutory Changes And to Revise Flat Rents Effective January 1, 2026, for Public Housing
(see attached resolution)

After some explanation, a motion was made by Commissioner D'Alessio and seconded by Commissioner St.Angelo and upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Edward J. Correia	None
Pasquale D'Alessio	
Helen C. Barboza	
Donna St.Angelo	

Thereupon, the Chairman declared Resolution 2025-10 adopted.

Chairman Correia called for a motion to go into Executive Session. A motion was made by Commissioner St. Angelo and seconded by Commissioner D'Alessio that the Town of Bristol Housing Authority enter into executive session, pursuant to RI General Laws Section 42-46-5(a)(1), to discuss the results of the Executive Director Search Committee and the plan for compensation. Any persons to be discussed have been notified, and this statement shall be noted in the Minutes of the Meeting. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Edward J. Correia	None
Pasquale D'Alessio	
Helen C. Barboza	
Donna St.Angelo	

Thereupon, the Chairman declared the motion carried.

Upon return from Executive Session, a motion was made by Commissioner D'Alessio and seconded by Commissioner Barboza that the Minutes of the Town of Bristol Housing Authority Executive Session of October 9, 2025, be signed and sealed. Upon roll call those answering Aye and Nay were as follows:

AYE	NAY
Edward J. Correia	None
Pasquale D'Alessio	
Helen C. Barboza	
Donna St.Angelo	

Thereupon, the Chairman declared the motion carried.

Chaiman Correia reported that the Board voted to hire a candidate for Executive Director, with an applicable salary and compensation package. After the candidate accepts the offer and after a new contract is signed, it will be appropriate for the Bristol Housing Authority to announce certain details publicly. At this time, such details must remain confidential, to protect the candidate's privacy. The vote the Chairman announced was unanimous.

The Board also voted to authorize the Search Committee, if necessary, to further negotiate the employment contract. The vote the Chairman announced was unanimous.

The next regular meeting will be on Thursday, November 13, 2025, at 10:00 a.m.

There being no further business to come before the Board, a motion was made and seconded and the Meeting was adjourned at 11:45 a.m.

Respectfully submitted,

Theresa Simmons

Theresa Simmons
Recording Secretary

ROGERS
FREE LIBRARY

ROGERS FREE LIBRARY BOARD OF TRUSTEES

Minutes

September 18, 2025

A meeting of the Trustees of Rogers Free Library was held on Thursday, September 18, 2025 at Rogers Free Library, 525 Hope Street Bristol, RI.

Present:

Annie Silvia - Trustee | Chairperson
Cara Cromwell - Trustee | Secretary
Samantha Faria – Trustee
Casey Feijo – Trustee
Nancy Kellner – Trustee
Eileen Dyer - Library Director

Absent:
Marie Knapman – Trustee
Bart Ferris – Trustee

Public:

None in attendance

Agenda items

CALL TO ORDER/ATTENDANCE/QUORUM

- Annie Silvia called the meeting to order at 6:36pm and noted there was a quorum.

REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING

- Minutes of Previous July 17, 2025 Meeting.

- Cara Cromwell made a motion to approve the minutes with the amendment. Nancy Kellner seconded the motion. Vote: all in favor.

CHAIR REPORT

- Annie Silvia delivered her Chair Report.

LIBRARY DIRECTOR REPORT

- Eileen Dyer delivered her Director Report.

FINANCIAL REPORT

- Eileen Dyer delivered the Financial Report.

OLD BUSINESS

- Friends Update – Annie Silvia and Trustees
- Tabling Policy – Second Reading and vote - Trustees
    - Motion to approve Nancy Kellner
    - Second motion to approve Casey Feijo
    - All in favor, none opposed.
- Meeting Room Policy – Second Reading and vote - Trustees
    - Motion to approve Samantha Faria
    - Second motion to approve Cara Cromwell
    - All in favor, none opposed.
- Social Media Policy – Second Reading and vote - Trustees
    - Motion to approve Nancy Kellner
    - Second motion to approve Samantha Fara
    - All in favor, none opposed.
- CLC Grant – Eileen Dyer

NEW BUSINESS

- October meeting – Discussion and Vote
    - Motion to change date to October 23, 2025 Cara Cromwell
    - Second Nancy Kellner
    - All in favor, none opposed.

- Letter to Trustees
  - Anonymous letter of complaint

MEMBER PREROGATIVES

PUBLIC COMMENT

NEXT MEETING DATE

ADJOURN

- The meeting was adjourned at 8:20pm

BRISTOL WARREN REGIONAL SCHOOL COMMITTEE
BUSINESS MEETING MINUTES

Minutes Approved
Monday, August 25, 2025

The meeting of the Bristol Warren Regional School Committee was held in person on Monday, August 25, 2025 at Mt. Hope High School, Cafeteria located at 199 Chestnut Street, Bristol, RI 02809. The meeting link can be found here: https://www.youtube.com/watch?v=s5bRUSE2xF0

Present: Adam McGovern, Nicky Piper, Jessica Almeida, Kyle Jackson, Carly Reich, Glenn Donovan, Christine Barlow, Ana Riley- Superintendent, Lisa Colwell- Director of Student Services, Courtney Monterecy- Assistant Superintendent, Danielle Carey- Director of Finance and Administration and Derek Swenson- Chief Operating Officer.
Absent: Margaret Richards and Megan Ferreira

I. OPEN SESSION

Chairperson McGovern called the meeting to order at approximately 7:18 pm.

II. OPENING BUSINESS

A. Pledge of Allegiance

Chairperson McGovern invited all present to stand to recite the Pledge of Allegiance.

III. MOTION TO SEAL EXECUTIVE SESSION MINUTES (Meeting Date 8/25/25)

Chairperson McGovern asked for a motion to seal the Executive Session minutes.

MOTION: Ms. Almeida made a motion to seal the Executive Session minutes; seconded by Mr. Jackson. The motion was approved (7-0).

IV. PUBLIC COMMENT

None

V. PRESENTATION

The presentation was on the Capital Project Update. Please see the meeting video for presentation/discussion at 28:20 and 33:54.

VI. CONSENT AGENDA

Chairperson McGovern asked if any member of the School Committee wanted to remove any items from the Consent Agenda. Chairperson McGovern pulled Consent D. from the consent agenda and then Chairperson McGovern asked for a motion to approve items A-C under the Consent Agenda.

MOTION: Ms. Almeida made a motion to approve items A-C on the Consent Agenda; seconded by Ms. Reich. The motion was approved (7-0).

A. Approval of Minutes
    a. 6/23/25 School Committee Meeting
    b. 8/13/25 School Committee Meeting
B. Homeschool Requests (35)
C. School Property Disposal

VII. DISCUSSION AND/OR ACTION ITEMS

A. COZ Grant Approval

Please see the meeting video for discussion at 37:12.

Chairperson McGovern asked for a motion to approve the COZ Grant.

MOTION: Ms. Piper made a motion to approve the COZ Grant; seconded by Mr. Jackson. The motion was approved (7-0).

B. Warren Health Survey

Please see the meeting video for discussion at 38:15.

Chairperson McGovern asked for a motion to approve the Warren Health Survey.

MOTION: Mr. Jackson made a motion to approve the Warren Health Survey; seconded by Ms. Piper. The motion was approved (7-0).

C. **Motion that the Bristol Warren Regional School Committee return Guiteras School located at 35 Washington street in Bristol, Rhode Island to the Town of Bristol and in addition relinquish any and all rights to lease the property. This motion shall be in effect as of October 1, 2025.**

Chairperson McGovern asked for a Motion that the Bristol Warren Regional School Committee return Guiteras School located at 35 Washington street in Bristol, Rhode Island to the Town of Bristol and in addition relinquish any and all rights to lease the property. This motion shall be in effect as of October 1, 2025.

MOTION: Mr. Jackson made a motion to approve that the Bristol Warren Regional School Committee return Guiteras School located at 35 Washington street in Bristol, Rhode Island to the

Town of Bristol and in addition relinquish any and all rights to lease the property. This motion shall be in effect as of October 1, 2025; seconded by Ms. Reich. Please see the meeting video for discussion at 39:56. The motion was approved (7-0).

D. **Standardized Monthly Financial Reports**
   a. **Monthly Financial Report with Variance Analysis**
   b. **PMA/Perkins Eastman Payments**
   c. **Monthly BAN Statement**

This item was discussion only. Please see the meeting video for discussion at 42:44, 43:57 and 47:12.

E. **Approve Decision of Personnel Subcommittee regarding Grievance**

Please see the meeting video for discussion at 48:35.

Chairperson McGovern asked for a motion to approve the Decision of Personnel Subcommittee regarding Grievance.

MOTION: Ms. Almeida made a motion to approve the Decision of Personnel Subcommittee regarding Grievance; seconded by Mr. Jackson. The motion was approved (6-0-1) with Ms. Piper abstaining.

Chairperson McGovern asked for a motion to adjourn Public Session and go back into Executive Session.

MOTION: Ms. Piper made a motion to adjourn Public Session and go back into Executive Session; seconded by Ms. Almeida. The motion passed (7-0). The public meeting adjourned at approximately 7:40 PM.

BRISTOL HARBOR COMMISSION

HARBOR COMMISSION MEETING MINUTES

DATE: **December 1, 2025**
START TIME: **7:00 p.m.**
AJOURNMENT: **7:35 p.m.**

PRESENT: Steven Januario, Robert Hamel, John McDonald, Pamela Romano. Skip Castro, Harbormaster Gregg Marsili

1. Pledge of Allegiance

2. Approval of Minutes: November 3, 2025 / Motion B.Hamel, J.McDonald unanimously approved.

3. Report of the Harbormaster:
   A) No current maintenance projects. All up to date.
   Dock and mooring bills to be mailed January 1st. Renewals will be uploaded to the website.

4. CRMC Application 2025-08-0118, 476 Poppasquash, Bristol, R.I.
   Applicant asking for a 10 ft. variance for water depth.
   Motion S.Janario, B.Hamel unanimously approved

5. Mooring Inspector Approvals for 2026
   Notice for applications mailed to inspectors. 10 Applications received by deadline of November 28th.
   5 Companies did not meet deadline of November 28th.
   Motion B. Hamel, J. McDonald : Approve 9 of the 10 applicants as 2026 inspectors; Meeting to be scheduled with one applicant.
   unanimously approved .
   Motion B. Hamel, S. Januario: To resend application reminder to 5 companies and postpone approval until next scheduled Harbor Commission meeting.

6. Annual Meeting Calendar 2026
   Motion S.Januario, B.Hamel: Dates for 2026 as follows:
   February 2, March 2, April 6, May 4, June 1, August 3, September 14, October 5, November 2, December 7. Unanimously approved.

7. Citizens Public Forum:
   Robert Morris, 90 Kikimuit Road presented for the information of the Commission "Commercial Users' Access to Rhode Island Marinas, February, 2024 report by Attorney Ryan McCrorey. A paper that examines how RI can protect aquaculture and fishing industries through access to marina slips.

8. Adjournment:
   Motion B. Hamel, J. McDonald. Unanimously approved. Adjourned 7:35 p.m.

TOWN OF BRISTOL
CONSERVATION COMMISSION

Department of Community Development
235 High Street, Bristol, Rhode Island

Monday, November10, 2025 @ 5:30 p.m.

NOVEMBER 2025 MEETING MINUTES

Members Present:
Tony Morettini, Chairman
Ray Payson, Vice-Chairman
Lindsay Green
Craig Fisher
Glenn Donovan
Lee Ann Freitas
Jay Maciel, Recording Secretary

Staff Present:
Ed Tanner

2025 DEC -3 PM 3:52
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The meeting was called to order by Chairman Morettini at 5:33 p.m.

1. Approval of Minutes: A motion to approve the October minutes was made by Mr. Donovan and seconded by Ms. Payson. The motion passed with a vote of 7-0.
2. Tree Program: Mr. Tanner said 50 trees have been delivered to Guiteras School and that the fall tree planting has started. Another 54 trees will be delivered on Thursday and this lot of trees represents the balance of the RI Infrastructure Bank grant.
3. Composting Program: Mr. Morettini reported that Bristol now has 267 participants in the Black Earth Compost pilot composting pilot program, representing over 50% of the target.
4. Providence Leaf Blower Ordinance: Mr. Morettini presented an overview of the new Providence leaf blower ordinance. Beginning in 2028, the use of gas-powered leaf blowers will only be allowed from October 1 through December 15, with a full ban taking effect on January 1, 2033. The first violation will be met with a warning and subsequent violations will carry a fine of $100 to the property owner. Mr. Fisher questioned whether Bristol could have an ordinance. All agreed to review the ordinance and provide input as to how this might be adopted in Bristol.
5. Around the Room: Mr. Morettini said that the Sowams Heritage Area is seeking to develop the Sowams region as a federally designated National Heritage Area. Andrea Rounds from the Sowams Heritage Area will present the proposal to the Bristol Town Council seeking their support of the project. Mr. Payson reported that former Conservation Commission member Zane Anderson, founder of the Bristol Tree Society, recently passed away. A memorial service will be held on November 15 at 2:00 p.m. at Roger Williams University. Mr. Morettini announced there will be a tree planting event at Burr's Hill Park in Warren on November 15 and that volunteers are needed to help.
6. The next Conservation Commission meeting will be held on Tuesday, December 2 at 5:30 p.m.
7. Adjourn: All items on the agenda were completed and the meeting ended at 6:38 p.m.

Respectfully Submitted,

Jay Maciel

Town of Bristol, RI
Tax Assessor / Collectors Office
10 Court Street, Bristol, RI 02809 *(401)253-7000*

Memorandum

To: THE HONORABLE TOWN COUNCIL
From: Kristopher Leadem, Tax Assessor/Collector
Date: November 25, 2025
Subject: Agenda item for 12/3/2025 meeting

1-Abatement to 2025 Tax roll. Total abatement: $2,114.92

Sincerely,

Kristopher Leadem

Kristopher Leadem

Tax Assessor/Collector

	DATE: DECEMBER 10, 2025					
ABATEMENTS						
		TYPE	YEAR	RATE		
ACCOUNT#	NAME				AMOUNT	REASON FOR ABATEMENT
26-0600-21	SHIYU BRISTOL LLC	RE	2025	$ 10.61	$ 163.39	TAX APPEAL
07-1356-00	GONZALEZ CHRISTOPHER	RE	2025	$ 10.61	$ 615.60	TAX APPEAL
50-0073-52	HOPKINS	RE	2025	$ 10.61	$ 742.65	TAX APPEAL
19-2047-00	MCCARTHY ELIZABETH	RE	2025	$ 9.60	$ 202.56	TAX APPEAL
16-2325-00	PEZZULLO	RE	2025	$ 9.60	$ 390.72	TAX APPEAL
					$ 2,114.92	
ADDITIONS						
		TYPE	YEAR	RATE		
ACCOUNT#	NAME				AMOUNT	REASON FOR ADDITION

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1001 General Fund							
1001 Fund 1001							
33501 State PILOT Funding							
1001-400-33501-1000- State PILOT Funding	-1,331,081	0	-1,331,081	-2,247,876.94	.00	916,795.94	168.9%
33502 Public Service Corporation Tax							
1001-400-33502-1000- Public Service Corporation Tax	-302,239	0	-302,239	-301,293.75	.00	-945.25	99.7%
33503 Meals & Beverage Tax							
1001-400-33503-1000- Meals & Beverage Tax	-746,456	0	-746,456	.00	.00	-746,456.00	.0%
33504 Hotel Tax							
1001-400-33504-1000- Hotel Tax	-105,706	0	-105,706	.00	.00	-105,706.00	.0%
33505 M/V Excise Tax Reimbursement							
1001-400-33505-1000- M/V Excise Tax Reimbursement	-2,910,724	0	-2,910,724	-742,680.00	.00	-2,168,044.00	25.5%
33506 M/V Phase-Out Tax							
1001-400-33506-1000- M/V Phase-Out Tax	0	0	0	-742,679.99	.00	742,679.99	100.0%
33507 Library Grant-In Aid							
1001-400-33507-1000- Library Grant-In Aid	-224,131	0	-224,131	.00	.00	-224,131.00	.0%

Report generated: 11/28/2025 14:49
User: CCarulli
Program ID: glytdbud

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
33901 PILOT-Bristol Assisted Living							
1001-400-33901-1000- PILOT-Bristol Assisted Living	-50,415	0	-50,415	-24,375.68	.00	-26,039.32	48.4%
33902 PILOT-Living East Bay							
1001-400-33902-1000- PILOT-Living East Bay	-46,949	0	-46,949	-22,959.00	.00	-23,990.00	48.9%
33905 PILOT-Roger Williams Universit							
1001-400-33905-1000- PILOT-Roger Williams Universit	-388,446	0	-388,446	-211,086.65	.00	-177,359.35	54.3%
33907 PILOT-Bristol Housing Authorit							
1001-400-33907-1000- PILOT-Bristol Housing Authorit	-99,597	0	-99,597	-58,694.00	.00	-40,903.00	58.9%
33908 PILOT-Gladding Property							
1001-400-33908-1000- PILOT-Gladding Property	-7,560	0	-7,560	-3,108.00	.00	-4,452.00	41.1%
33909 A&R Marine PILOT							
1001-400-33909-1000- A&R Marine PILOT	-1,686	0	-1,686	-2,034.57	.00	348.57	120.7%
34420 Sewer Assessments							
1001-400-34420-1000- Sewer Assessments	0	0	0	-12,190.33	.00	12,190.33	100.0%
36202 Cell Tower Agreement-American							
1001-400-36202-1000- Cell Tower Agreement-American	0	0	0	-20,022.59	.00	20,022.59	100.0%

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36203 Cell Tower Agreement-T-Mobile							
1001-400-36203-1000- Cell Tower Agreement-T-Mobile	0	0	0	-4,284.92	.00	4,284.92	100.0%
39102 Interfund Transfers In-Enterpr							
1001-400-39102-1000- Interfund Transfers In-EF	-75,000	0	-75,000	.00	.00	-75,000.00	.0%
39103 Interfund Transfers In-Permane							
1001-400-39103-1000- Interfund Transfers In-Perm FN	-70,000	0	-70,000	.00	.00	-70,000.00	.0%
39104 Interfund Transfers In-North B							
1001-400-39104-1000- Interfund Transfers In-NBG	-4,000	0	-4,000	.00	.00	-4,000.00	.0%
39105 Interfund Transfers In-Colt Fu							
1001-400-39105-1000- Interfund Transfers In-Colt FN	-460,725	0	-460,725	.00	.00	-460,725.00	.0%
39106 Tangiable Property Reimbursmen							
1001-400-39106-1000- Tangiable Property Reimbursmen	-147,284	0	-147,284	.00	.00	-147,284.00	.0%
49500 Capital Expenditures							
1001-400-49500-1000- Capital Expenditures	0	0	0	3,443.75	.00	-3,443.75	100.0%
TOTAL UNDEFINED ROLLUP CODE	-6,971,999	0	-6,971,999	-4,389,842.67	.00	-2,582,156.33	63.0%
TOTAL Fund 1001	-6,971,999	0	-6,971,999	-4,389,842.67	.00	-2,582,156.33	63.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10012024 General Fund							
31124 Property Taxes: 2023-2024							
1001-501-31124-2024- Property Taxes: 2023-2024	0	0	0	-179,824.04	.00	179,824.04	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-179,824.04	.00	179,824.04	100.0%
TOTAL General Fund	0	0	0	-179,824.04	.00	179,824.04	100.0%
10012025 General Fund							
31125 Property Taxes: 2024-2025							
1001-501-31125-2025- Property Taxes: 2024-2025	0	0	0	-778,086.19	.00	778,086.19	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-778,086.19	.00	778,086.19	100.0%
TOTAL General Fund	0	0	0	-778,086.19	.00	778,086.19	100.0%
10014011 General Fund							
41100 Salaries							
1001-401-41100-1000- Salaries	36,687	0	36,687	15,266.70	.00	21,420.30	41.6%
42200 Payroll Taxes							
1001-401-42200-1000- Payroll Taxes	2,807	0	2,807	1,167.90	.00	1,639.10	41.6%
43210 RI League of Cities & Town							
1001-401-43210-1000- RI League of Cities & Towns	10,884	0	10,884	10,884.00	.00	.00	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43311 Code Supplements							
1001-401-43311-1000- Code Supplements	6,500	0	6,500	6,906.41	.00	-406.41	106.3%
43313 Public Media							
1001-401-43313-1000- Public Media	3,500	0	3,500	750.00	.00	2,750.00	21.4%
43400 IT & Support							
1001-401-43400-1000- IT & Support	2,000	0	2,000	2,000.00	.00	.00	100.0%
43410 Annual Audit							
1001-401-43410-1000- Annual Audit	50,000	0	50,000	2,362.50	.00	47,637.50	4.7%
45400 Advertising							
1001-401-45400-1000- Advertising	18,000	0	18,000	7,076.00	.00	10,924.00	39.3%
46020 Inaugural							
1001-401-46020-1000- Inaugural	1	0	1	.00	.00	1.00	.0%
48000 Contingency							
1001-401-48000-1000- Contingency	10,000	0	10,000	1,383.50	.00	8,616.50	13.8%
TOTAL UNDEFINED ROLLUP CODE	140,379	0	140,379	47,797.01	.00	92,581.99	34.0%
TOTAL General Fund	140,379	0	140,379	47,797.01	.00	92,581.99	34.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10014021 General Fund							
41100 Salaries							
1001-402-41100-1000- Salaries	269,611	0	269,611	102,675.20	.00	166,935.80	38.1%
42101 Medical Insurance							
1001-402-42101-1000- Medical Insurance	11,983	0	11,983	3,957.92	.00	8,025.08	33.0%
42102 Dental Insurance							
1001-402-42102-1000- Dental Insurance	316	0	316	137.70	.00	178.30	43.6%
42200 Payroll Taxes							
1001-402-42200-1000- Payroll Taxes	20,625	0	20,625	7,819.92	.00	12,805.08	37.9%
42301 Defined Contribution-TIAA							
1001-402-42301-1000- Defined Contribution-TIAA	2,670	0	2,670	530.90	.00	2,139.10	19.9%
42302 Defined Benefit-ERSRI							
1001-402-42302-1000- Defined Benefit-ERSRI	37,561	0	37,561	7,469.70	.00	30,091.30	19.9%
43200 Dues & Conferences							
1001-402-43200-1000- Dues & Conferences	2,000	0	2,000	.00	.00	2,000.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43240 Legal Fees-Labor							
1001-402-43240-1000-	25,000	Legal Fees-Labor 0	25,000	13,438.10	.00	11,561.90	53.8%
45900 Operating							
1001-402-45900-1000-	2,000	Operating 0	2,000	1,324.95	.00	675.05	66.2%
46260 Vehicle Maintenance & Fuel							
1001-402-46260-1000-	500	Vehicle Fuel 0	500	.00	.00	500.00	.0%
48000 Contingency							
1001-402-48000-1000-	2,000	Contingency 0	2,000	431.10	.00	1,568.90	21.6%
TOTAL UNDEFINED ROLLUP CODE	374,266	0	374,266	137,785.49	.00	236,480.51	36.8%
TOTAL General Fund	374,266	0	374,266	137,785.49	.00	236,480.51	36.8%
10014031 General Fund							
32000 Licenses & Permits							
1001-403-32000-1000-	-750,000	Licenses & Permits 0	-750,000	-354,936.01	.00	-395,063.99	47.3%
41100 Salaries							
1001-403-41100-1000-	403,186	Salaries 0	403,186	155,218.32	.00	247,967.68	38.5%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42101 Medical Insurance							
1001-403-42101-1000- Medical Insurance	106,631	0	106,631	49,023.44	.00	57,607.56	46.0%
42102 Dental Insurance							
1001-403-42102-1000- Dental Insurance	4,303	0	4,303	1,953.28	.00	2,349.72	45.4%
42200 Payroll Taxes							
1001-403-42200-1000- Payroll Taxes	30,844	0	30,844	13,293.20	.00	17,550.80	43.1%
42301 Defined Contribution-TIAA							
1001-403-42301-1000- Defined Contribution-TIAA	3,957	0	3,957	1,537.75	.00	2,419.25	38.9%
42302 Defined Benefit-ERSRI							
1001-403-42302-1000- Defined Benefit-ERSRI	55,679	0	55,679	21,633.95	.00	34,045.05	38.9%
43200 Dues & Conferences							
1001-403-43200-1000- Dues & Conferences	4,000	0	4,000	1,934.82	.00	2,065.18	48.4%
43321 Land Evidence							
1001-403-43321-1000- Land Evidence	27,000	0	27,000	11,100.00	.00	15,900.00	41.1%
43322 Probate & Microfilming							
1001-403-43322-1000- Probate & Microfilming	760	0	760	200.00	.00	560.00	26.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43323 Records Restoration							
1001-403-43323-1000- Records Restoration	5,000	0	5,000	.00	.00	5,000.00	.0%
43324 Business Licensing							
1001-403-43324-1000- Business Licensing	8,530	0	8,530	8,511.00	.00	19.00	99.8%
45500 Printing							
1001-403-45500-1000- Printing	2,500	0	2,500	410.27	.00	2,089.73	16.4%
TOTAL UNDEFINED ROLLUP CODE	-97,610	0	-97,610	-90,119.98	.00	-7,490.02	92.3%
TOTAL General Fund	-97,610	0	-97,610	-90,119.98	.00	-7,490.02	92.3%
10014041 General Fund							
43245 Legal Fees-Solicitor							
1001-404-43245-1000- Legal Fees-Solicitor	143,673	0	143,673	50,012.30	.00	93,660.70	34.8%
43246 Legal Fees-Litigation							
1001-404-43246-1000- Legal Fees-Litigation	70,000	0	70,000	3,307.50	.00	66,692.50	4.7%
43430 Court Costs							
1001-404-43430-1000- Court Costs	500	0	500	.00	.00	500.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	214,173	0	214,173	53,319.80	.00	160,853.20	24.9%
TOTAL General Fund	214,173	0	214,173	53,319.80	.00	160,853.20	24.9%
10014051 General Fund							
39908 Opioid							
1001-405-39908-1000- Opioid	-50,000	0	-50,000	.00	.00	-50,000.00	.0%
41100 Salaries							
1001-405-41100-1000- Salaries	16,016	0	16,016	.00	.00	16,016.00	.0%
42200 Payroll Taxes							
1001-405-42200-1000- Payroll Taxes	1,225	0	1,225	.00	.00	1,225.00	.0%
43200 Dues & Conferences							
1001-405-43200-1000- Dues & Conferences	6,200	0	6,200	.00	.00	6,200.00	.0%
43222 Tips 411							
1001-405-43222-1000- Tips 411	1,000	0	1,000	.00	.00	1,000.00	.0%
43223 Prevention programs/BWRSD							
1001-405-43223-1000- Prevention Programs	42,157	0	42,157	.00	.00	42,157.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43400 IT & Support							
1001-405-43400-1000- IT & Support	980	0	980	.00	.00	980.00	.0%
48004 Bristol 250th Celebration							
1001-405-48004-1000- Bristol 250th Celebration	5,000	0	5,000	-4,800.00	.00	9,800.00	-96.0%
TOTAL UNDEFINED ROLLUP CODE	22,578	0	22,578	-4,800.00	.00	27,378.00	-21.3%
TOTAL General Fund	22,578	0	22,578	-4,800.00	.00	27,378.00	-21.3%
10014061 General Fund							
41100 Salaries							
1001-406-41100-1000- Salaries	3,500	0	3,500	.00	.00	3,500.00	.0%
42200 Payroll Taxes							
1001-406-42200-1000- Payroll Taxes	268	0	268	.00	.00	268.00	.0%
43230 Elections							
1001-406-43230-1000- Elections	1,200	0	1,200	.00	.00	1,200.00	.0%
TOTAL UNDEFINED ROLLUP CODE	4,968	0	4,968	.00	.00	4,968.00	.0%
TOTAL General Fund	4,968	0	4,968	.00	.00	4,968.00	.0%
10014071 General Fund							
35100 Fees & Fines							

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1001-407-35100-1000-	-100,000	Fees & Fines 0	-100,000	-44,520.09	.00	-55,479.91	44.5%
41100 Salaries							
1001-407-41100-1000-	18,529	Salaries 0	18,529	9,252.55	.00	9,276.45	49.9%
41150 Detail Wages							
1001-407-41150-1000-	2,000	Detail Wages 0	2,000	.00	.00	2,000.00	.0%
42200 Payroll Taxes							
1001-407-42200-1000-	1,417	Payroll Taxes 0	1,417	540.70	.00	876.30	38.2%
42301 Defined Contribution-TIAA							
1001-407-42301-1000-	0	Defined Contribution-TIAA 0	0	16.40	.00	-16.40	100.0%
42302 Defined Benefit-ERSRI							
1001-407-42302-1000-	0	Defined Benefit-ERSRI 0	0	231.10	.00	-231.10	100.0%
45900 Operating							
1001-407-45900-1000-	15,500	Operating 0	15,500	600.00	.00	14,900.00	3.9%
46000 Supplies							
1001-407-46000-1000-	650	Supplies 0	650	.00	.00	650.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	-61,904	0	-61,904	-33,879.34	.00	-28,024.66	54.7%
TOTAL General Fund	-61,904	0	-61,904	-33,879.34	.00	-28,024.66	54.7%
10015010 General Fund							
31120 Property Taxes: 2019-2020							
1001-501-31120-2020- Property Taxes: 2019-2020	0	0	0	-404.59	.00	404.59	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-404.59	.00	404.59	100.0%
TOTAL General Fund	0	0	0	-404.59	.00	404.59	100.0%
10015011 General Fund							
31900 Penalties & Interest on De							
1001-501-31900-1000- Penalties & Int. on Deliq Tax	-915,000	0	-915,000	-81,465.16	.00	-833,534.84	8.9%
34001 Municipal Lien Certificates							
1001-501-34001-1000- Municipal Lien Certificates	0	0	0	-3,825.00	.00	3,825.00	100.0%
34100 Miscellaneous							
1001-501-34100-1000- Miscellaneous	0	0	0	-240.00	.00	240.00	100.0%
35100 Fees & Fines							
1001-501-35100-1000- Fees & Fines	-21,000	0	-21,000	762.88	.00	-21,762.88	-3.6%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36101 Investment Earnings-Wtrust #							
1001-501-36101-1000- Investment Earnings-Wtrust #	0	0	0	-2,339.44	.00	2,339.44	100.0%
36102 Investment Earnings-Wtrust #							
1001-501-36102-1000- Investment Earnings-Wtrust #	0	0	0	-10.50	.00	10.50	100.0%
36104 Investment Earnings-Centrevill							
1001-501-36104-1000- Investment Earnings-Centrevill	0	0	0	-1,419.16	.00	1,419.16	100.0%
36105 Investment Earnings-Webster #							
1001-501-36105-1000- Investment Earnings-Webster #	0	0	0	-307.82	.00	307.82	100.0%
36107 Investment Earnings-Centrevill							
1001-501-36107-1000- Investment Earnings-Centrevill	0	0	0	-773.69	.00	773.69	100.0%
36114 Investment Earnings-BayCoast							
1001-501-36114-1000- Investment Earnings-BayCoast	0	0	0	-206.59	.00	206.59	100.0%
36116 Invest Earnings-BayCoast CD							
1001-501-36116-1000- Invest Earnings-BayCoast CD	0	0	0	-175.74	.00	175.74	100.0%
41100 Salaries							
1001-501-41100-1000- Salaries	592,762	0	592,762	230,425.19	.00	362,336.81	38.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41300 Overtime							
1001-501-41300-1000- Overtime	1,000	0	1,000	.00	.00	1,000.00	.0%
42101 Medical Insurance							
1001-501-42101-1000- Medical Insurance	109,131	0	109,131	34,258.12	.00	74,872.88	31.4%
42102 Dental Insurance							
1001-501-42102-1000- Dental Insurance	5,981	0	5,981	1,966.00	.00	4,015.00	32.9%
42200 Payroll Taxes							
1001-501-42200-1000- Payroll Taxes	45,423	0	45,423	15,126.82	.00	30,296.18	33.3%
42301 Defined Contribution-TIAA							
1001-501-42301-1000- Defined Contribution-TIAA	6,064	0	6,064	1,927.50	.00	4,136.50	31.8%
42302 Defined Benefit-ERSRI							
1001-501-42302-1000- Defined Benefit-ERSRI	83,148	0	83,148	26,283.17	.00	56,864.83	31.6%
43200 Dues & Conferences							
1001-501-43200-1000- Dues & Conferences	6,290	0	6,290	222.00	.00	6,068.00	3.5%
43400 IT & Support							
1001-501-43400-1000- IT & Support	171,522	0	171,522	30,514.48	.00	141,007.52	17.8%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43450 Revaluation							
1001-501-43450-1000- Revaluation	125,000	0	125,000	-88,668.60	.00	213,668.60	-70.9%
46000 Supplies							
1001-501-46000-1000- Supplies	2,500	0	2,500	.00	.00	2,500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	212,821	0	212,821	162,054.46	.00	50,766.54	76.1%
TOTAL General Fund	212,821	0	212,821	162,054.46	.00	50,766.54	76.1%
10015012 General Fund							
31122 Property Taxes: 2021-2022							
1001-501-31122-2022- Property Taxes: 2021-2022	0	0	0	-439.62	.00	439.62	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-439.62	.00	439.62	100.0%
TOTAL General Fund	0	0	0	-439.62	.00	439.62	100.0%
10015017 General Fund							
31117 Property Taxes: 2016-2017							
1001-501-31117-2017- Property Taxes: 2016-2017	0	0	0	-109.45	.00	109.45	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-109.45	.00	109.45	100.0%
TOTAL General Fund	0	0	0	-109.45	.00	109.45	100.0%
10015018 General Fund							

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
31118 Property Taxes: 2017-2018							
1001-501-31118-2018- Property Taxes: 2017-2018	0	0	0	-71.52	.00	71.52	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-71.52	.00	71.52	100.0%
TOTAL General Fund	0	0	0	-71.52	.00	71.52	100.0%
10015019 General Fund							
31119 Property Taxes: 2018-2019							
1001-501-31119-2019- Property Taxes: 2018-2019	0	0	0	-39.38	.00	39.38	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-39.38	.00	39.38	100.0%
TOTAL General Fund	0	0	0	-39.38	.00	39.38	100.0%
10015021 General Fund							
48110 Bond Principal							
1001-502-48110-1000- Bond Principal	3,760,665	0	3,760,665	285,000.00	.00	3,475,665.00	7.6%
48210 Interest-Bonds							
1001-502-48210-1000- Interest-Bonds	1,653,668	0	1,653,668	73,836.00	.00	1,579,832.00	4.5%
48300 Issuance Fees							
1001-502-48300-1000- Issuance Fees	20,000	0	20,000	.00	.00	20,000.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48400 Cost of Issuance							
1001-502-48400-1000- Cost of Issuance	5,000	0	5,000	.00	.00	5,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	5,439,333	0	5,439,333	358,836.00	.00	5,080,497.00	6.6%
TOTAL General Fund	5,439,333	0	5,439,333	358,836.00	.00	5,080,497.00	6.6%
10015031 General Fund							
39150 Interfund Transfers In-OPEB Tr							
1001-503-39150-1000- Interfund Transfers In-OPEB Tr	-411,989	0	-411,989	.00	.00	-411,989.00	.0%
41180 Salary Reserve-27PP							
1001-503-41180-1000- Salary Reserve-27PP	30,000	0	30,000	.00	.00	30,000.00	.0%
42100 Retiree Medical & Dental							
1001-503-42100-1000- Retiree Medical & Dental	925,709	0	925,709	319,494.52	.00	606,214.48	34.5%
42103 Life Insurance Premiums							
1001-503-42103-1000- Life Insurance	190,000	0	190,000	116,866.35	.00	73,133.65	61.5%
42500 Unemployment Compensation							
1001-503-42500-1000- Unemployment Compensation	10,000	0	10,000	.00	.00	10,000.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42950 Severance Pay							
1001-503-42950-1000- Severance Pay	75,000	0	75,000	152,150.70	.00	-77,150.70	202.9%
45201 Insurance							
1001-503-45201-1000- Insurance	989,347	0	989,347	1,447,622.03	.00	-458,275.03	146.3%
45202 Insurance Claims							
1001-503-45202-1000- Insurance Claims	40,000	0	40,000	-7,858.90	.00	47,858.90	-19.6%
TOTAL UNDEFINED ROLLUP CODE	1,848,067	0	1,848,067	2,028,274.70	.00	-180,207.70	109.8%
TOTAL General Fund	1,848,067	0	1,848,067	2,028,274.70	.00	-180,207.70	109.8%
10015041 General Fund							
36200 Net Metering Credits							
1001-504-36200-1000- Net Metering Credits	0	0	0	10,029.24	.00	-10,029.24	100.0%
36201 Property Leases							
1001-504-36201-1000- Property Leases	-229,717	0	-229,717	-81,768.63	.00	-147,948.37	35.6%
41100 Salaries							
1001-504-41100-1000- Salaries	13,000	0	13,000	3,844.40	.00	9,155.60	29.6%

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FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42200 Payroll Taxes							
1001-504-42200-1000- Payroll Taxes	995	0	995	294.10	.00	700.90	29.6%
43400 IT & Support							
1001-504-43400-1000- IT & Support	150,000	0	150,000	62,281.11	.00	87,718.89	41.5%
43405 Website Maintenance							
1001-504-43405-1000- Website Maintenance	11,000	0	11,000	.00	.00	11,000.00	.0%
44300 Building Repairs & Mainten							
1001-504-44300-1000- Building Repairs & Maintenance	55,000	0	55,000	28,756.06	.00	26,243.94	52.3%
44301 Elevator Repairs & Mainten							
1001-504-44301-1000- Elevator Repairs & Maintenance	15,000	0	15,000	4,207.27	.00	10,792.73	28.0%
44302 Alarm Repairs & Maintenanc							
1001-504-44302-1000- Alarm Repairs & Maintenance	10,000	0	10,000	3,980.31	.00	6,019.69	39.8%
44340 School Buildings							
1001-504-44340-1000- School Buildings	50,000	0	50,000	32,681.87	.00	17,318.13	65.4%
44400 Copy Machines							
1001-504-44400-1000- Copy Machines	22,000	0	22,000	9,656.24	.00	12,343.76	43.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44410 Parking Lot Leases							
1001-504-44410-1000- Parking Lot Leases	23,500	0	23,500	12,000.00	.00	11,500.00	51.1%
45300 Telephone & Internet							
1001-504-45300-1000- Telephone & Internet	31,500	0	31,500	19,886.14	.00	11,613.86	63.1%
45302 Security System							
1001-504-45302-1000- Security System	26,000	0	26,000	10,321.32	.00	15,678.68	39.7%
46001 Supplies-Central Purchasing							
1001-504-46001-1000- Supplies-Central Purchasing	28,000	0	28,000	9,069.99	.00	18,930.01	32.4%
46003 Software & Licenses							
1001-504-46003-1000- Software & Licenses	60,000	0	60,000	24,946.40	.00	35,053.60	41.6%
46066 Postage							
1001-504-46066-1000- Postage	40,000	0	40,000	5,810.70	.00	34,189.30	14.5%
46210 Natural Gas							
1001-504-46210-1000- Natural Gas	10,000	0	10,000	5,448.51	.00	4,551.49	54.5%
46220 Gas & Electricity							
1001-504-46220-1000- Electricity	24,000	0	24,000	8,708.23	.00	15,291.77	36.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46270 Water Service							
1001-504-46270-1000- Water Service	5,000	0	5,000	3,299.63	.00	1,700.37	66.0%
47500 Technology Replacement							
1001-504-47500-1000- Technology Replacement	51,000	0	51,000	18,410.78	.00	32,589.22	36.1%
TOTAL UNDEFINED ROLLUP CODE	396,278	0	396,278	191,863.67	.00	204,414.33	48.4%
TOTAL General Fund	396,278	0	396,278	191,863.67	.00	204,414.33	48.4%
10015051 General Fund							
47200 Capital Improvements							
1001-505-47200-1000- Capital Improvements	742,200	0	742,200	436,047.94	.00	306,152.06	58.8%
TOTAL UNDEFINED ROLLUP CODE	742,200	0	742,200	436,047.94	.00	306,152.06	58.8%
TOTAL General Fund	742,200	0	742,200	436,047.94	.00	306,152.06	58.8%
10001512 General Fund							
31102 Property Taxes: Prior Years							
1001-501-31102-2002- Property Taxes: Prior Years	0	0	0	-155.29	.00	155.29	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-155.29	.00	155.29	100.0%
TOTAL General Fund	0	0	0	-155.29	.00	155.29	100.0%
10015311 General Fund							

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
31121 Property Taxes: 2020-2021							
1001-501-31121-2021- Property Taxes: 2020-2021	0	0	0	-206.60	.00	206.60	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-206.60	.00	206.60	100.0%
TOTAL General Fund	0	0	0	-206.60	.00	206.60	100.0%
10016011 General Fund							
32000 Licenses & Permits							
1001-601-32000-1000- Licenses & Permits	-34,400	0	-34,400	-7,315.00	.00	-27,085.00	21.3%
41100 Salaries							
1001-601-41100-1000- Salaries	347,214	0	347,214	125,011.39	.00	222,202.61	36.0%
42101 Medical Insurance							
1001-601-42101-1000- Medical Insurance	56,807	0	56,807	20,453.52	.00	36,353.48	36.0%
42102 Dental Insurance							
1001-601-42102-1000- Dental Insurance	2,310	0	2,310	1,006.30	.00	1,303.70	43.6%
42200 Payroll Taxes							
1001-601-42200-1000- Payroll Taxes	26,562	0	26,562	9,359.80	.00	17,202.20	35.2%
42301 Defined Contribution-TIAA							
1001-601-42301-1000- Defined Contribution-TIAA	3,786	0	3,786	1,412.34	.00	2,373.66	37.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42302 Defined Benefit-ERSRI							
1001-601-42302-1000- Defined Benefit-ERSRI	45,715	0	45,715	17,021.02	.00	28,693.98	37.2%
43100 Secretarial Support							
1001-601-43100-1000- Secretarial Support	13,000	0	13,000	4,400.00	.00	8,600.00	33.8%
43200 Dues & Conferences							
1001-601-43200-1000- Dues & Conferences	5,000	0	5,000	1,692.59	.00	3,307.41	33.9%
43220 Tourism/Promotion							
1001-601-43220-1000- Tourism/Promotion	45,350	0	45,350	30,968.23	.00	14,381.77	68.3%
43221 GIS Implementation							
1001-601-43221-1000- GIS Implementation	9,400	0	9,400	6,975.00	.00	2,425.00	74.2%
43435 Consulting Engineer-Planning B							
1001-601-43435-1000- Consulting Engineer-Planning B	9,000	0	9,000	.00	.00	9,000.00	.0%
45400 Advertising							
1001-601-45400-1000- Advertising	6,000	0	6,000	4,424.62	.00	1,575.38	73.7%
46000 Supplies							
1001-601-46000-1000- Supplies	1,500	0	1,500	137.24	.00	1,362.76	9.1%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46101 Conservation Projects							
1001-601-46101-1000- Conservation Projects	5,000	0	5,000	325.00	.00	4,675.00	6.5%
46102 Tree Planting							
1001-601-46102-1000- Tree Planting	25,000	0	25,000	.00	.00	25,000.00	.0%
46103 Stormwater Phase II							
1001-601-46103-1000- Stormwater Phase II	18,400	0	18,400	3,920.00	.00	14,480.00	21.3%
46104 Comprehensive Plan Update							
1001-601-46104-1000- Comprehensive Plan Update	10,000	0	10,000	22,886.28	.00	-12,886.28	228.9%
TOTAL UNDEFINED ROLLUP CODE	595,644	0	595,644	242,678.33	.00	352,965.67	40.7%
TOTAL General Fund	595,644	0	595,644	242,678.33	.00	352,965.67	40.7%
10016021 General Fund							
32000 Licenses & Permits							
1001-602-32000-1000- Licenses & Permits	-468,000	0	-468,000	-28,668.36	.00	-439,331.64	6.1%
33515 RI State Tax							
1001-602-33515-1000- RI State Tax	0	0	0	31,686.44	.00	-31,686.44	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
33516 Health Department							
1001-602-33516-1000- Health Department	0	0	0	-4,513.66	.00	4,513.66	100.0%
33517 Scale Official							
1001-602-33517-1000- Scale Official	-2,500	0	-2,500	-1,998.00	.00	-502.00	79.9%
41100 Salaries							
1001-602-41100-1000- Salaries	201,654	0	201,654	65,008.55	.00	136,645.45	32.2%
42101 Medical Insurance							
1001-602-42101-1000- Medical Insurance	26,760	0	26,760	5,739.78	.00	21,020.22	21.4%
42102 Dental Insurance							
1001-602-42102-1000- Dental Insurance	1,016	0	1,016	50.84	.00	965.16	5.0%
42200 Payroll Taxes							
1001-602-42200-1000- Payroll Taxes	15,673	0	15,673	5,518.55	.00	10,154.45	35.2%
42301 Defined Contribution-TIAA							
1001-602-42301-1000- Defined Contribution-TIAA	876	0	876	265.26	.00	610.74	30.3%
42302 Defined Benefit-ERSRI							
1001-602-42302-1000- Defined Benefit-ERSRI	12,302	0	12,302	3,732.68	.00	8,569.32	30.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43200 Dues & Conferences							
1001-602-43200-1000- Dues & Conferences	2,500	0	2,500	100.00	.00	2,400.00	4.0%
45900 Operating							
1001-602-45900-1000- Operating	2,600	0	2,600	430.80	.00	2,169.20	16.6%
46003 Software & Licenses							
1001-602-46003-1000- Software & Licenses	22,300	0	22,300	23,218.64	.00	-918.64	104.1%
TOTAL UNDEFINED ROLLUP CODE	-184,819	0	-184,819	100,571.52	.00	-285,390.52	-54.4%
TOTAL General Fund	-184,819	0	-184,819	100,571.52	.00	-285,390.52	-54.4%
10016031 General Fund							
32002 Permits							
1001-603-32002-1000- Permits	-10,500	0	-10,500	-1,325.00	.00	-9,175.00	12.6%
32003 Road Cut Permits							
1001-603-32003-1000- Road Cut Permits	-25,000	0	-25,000	.00	.00	-25,000.00	.0%
32004 RI Resource Recovery							
1001-603-32004-1000- RI Resource Recovery	-15,000	0	-15,000	.00	.00	-15,000.00	.0%

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FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
34102 Landfill Receipts							
1001-603-34102-1000- Landfill Receipts	-70,000	0	-70,000	-37,653.74	.00	-32,346.26	53.8%
34105 Special Pick-Ups							
1001-603-34105-1000- Special Pick-Ups	-10,000	0	-10,000	-1,110.00	.00	-8,890.00	11.1%
34431 Compost Bag Sales							
1001-603-34431-1000- Compost Bag Sales	-5,000	0	-5,000	-774.00	.00	-4,226.00	15.5%
41100 Salaries							
1001-603-41100-1000- Salaries	2,173,650	0	2,173,650	803,440.72	.00	1,370,209.28	37.0%
41160 Clothing Allowance							
1001-603-41160-1000- Clothing Allowance	51,000	0	51,000	49,300.00	.00	1,700.00	96.7%
41300 Overtime							
1001-603-41300-1000- Overtime	163,114	0	163,114	44,980.74	.00	118,133.26	27.6%
42101 Medical Insurance							
1001-603-42101-1000- Medical Insurance	575,339	0	575,339	206,437.27	.00	368,901.73	35.9%
42102 Dental Insurance							
1001-603-42102-1000- Dental Insurance	22,211	0	22,211	9,946.50	.00	12,264.50	44.8%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42200 Payroll Taxes							
1001-603-42200-1000- Payroll Taxes	182,664	0	182,664	70,364.44	.00	112,299.56	38.5%
42301 Defined Contribution-TIAA							
1001-603-42301-1000- Defined Contribution-TIAA	21,989	0	21,989	7,509.50	.00	14,479.50	34.2%
42302 Defined Benefit-ERSRI							
1001-603-42302-1000- Defined Benefit-ERSRI	319,237	0	319,237	108,233.95	.00	211,003.05	33.9%
43211 Rodent Control							
1001-603-43211-1000- Rodent Control	5,000	0	5,000	1,130.00	.00	3,870.00	22.6%
43440 Landfill/Environmental Monitor							
1001-603-43440-1000- Landfill/Environmental Monitor	25,000	0	25,000	16,770.20	.00	8,229.80	67.1%
44210 Transfer Station Operations							
1001-603-44210-1000- Transfer Station Operations	45,000	0	45,000	34,140.22	.00	10,859.78	75.9%
44211 Tipping Fees							
1001-603-44211-1000- Tipping Fees	400,000	0	400,000	136,075.69	.00	263,924.31	34.0%
44220 Snow & Ice Removal							
1001-603-44220-1000- Snow & Ice Removal	150,000	0	150,000	.00	.00	150,000.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44300 Building Repairs & Mainten							
1001-603-44300-1000- Building Repairs & Maintenance	18,500	0	18,500	23,204.87	.00	-4,704.87	125.4%
44304 Grounds Maintenance							
1001-603-44304-1000- Grounds Maintenance	316,730	0	316,730	382.91	.00	316,347.09	.1%
44305 Road Materials							
1001-603-44305-1000- Road Materials	35,000	0	35,000	3,053.97	.00	31,946.03	8.7%
44306 Road Signs							
1001-603-44306-1000- Road Signs	12,000	0	12,000	4,511.76	.00	7,488.24	37.6%
44307 Road & Sidewalk Maintenanc							
1001-603-44307-1000- Road & Sidewalk Maintenance	30,000	0	30,000	6,393.04	.00	23,606.96	21.3%
44308 Street Lighting							
1001-603-44308-1000- Street Lighting	115,000	0	115,000	46,917.47	.00	68,082.53	40.8%
44310 Motor Vehicle Repairs							
1001-603-44310-1000- Motor Vehicle Repairs	95,000	0	95,000	16,459.42	.00	78,540.58	17.3%
44311 Landfill Vehicle Maintenance							
1001-603-44311-1000- Landfill Vehicle Maintenance	22,000	0	22,000	2,501.90	.00	19,498.10	11.4%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44312 Packer & Recycling Vehicle							
1001-603-44312-1000- Packer & Recycling Vehicle Mnt	80,000	0	80,000	20,107.90	.00	59,892.10	25.1%
44330 Drainage							
1001-603-44330-1000- Drainage	75,000	0	75,000	10,177.50	.00	64,822.50	13.6%
44400 Copy Machines							
1001-603-44400-1000- Copy Machines	2,500	0	2,500	871.20	.00	1,628.80	34.8%
44600 Tree Care & Preservation							
1001-603-44600-1000- Tree Care & Preservation	90,000	0	90,000	79,506.54	.00	10,493.46	88.3%
45300 Telephone & Internet							
1001-603-45300-1000- Telephone & Internet	12,000	0	12,000	9,097.63	.00	2,902.37	75.8%
45400 Advertising							
1001-603-45400-1000- Advertising	1,000	0	1,000	.00	.00	1,000.00	.0%
46000 Supplies							
1001-603-46000-1000- Supplies	8,500	0	8,500	3,653.02	.00	4,846.98	43.0%
46050 Chemicals							
1001-603-46050-1000- Chemicals	2,000	0	2,000	78.95	.00	1,921.05	3.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46060 Tires							
1001-603-46060-1000- Tires	25,000	0	25,000	12,866.19	.00	12,133.81	51.5%
46061 Sweeper Brooms							
1001-603-46061-1000- Sweeper Brooms	3,500	0	3,500	.00	.00	3,500.00	.0%
46063 Portable Radios							
1001-603-46063-1000- Portable Radios	7,500	0	7,500	416.73	.00	7,083.27	5.6%
46064 Protective Gear							
1001-603-46064-1000- Protective Gear	5,000	0	5,000	893.84	.00	4,106.16	17.9%
46066 Postage							
1001-603-46066-1000- Postage	1,500	0	1,500	689.12	.00	810.88	45.9%
46067 Janitorial Supplies							
1001-603-46067-1000- Janitorial Supplies	25,500	0	25,500	9,371.10	.00	16,128.90	36.7%
46210 Natural Gas							
1001-603-46210-1000- Natural Gas	30,000	0	30,000	3,914.82	.00	26,085.18	13.0%
46220 Gas & Electricity							
1001-603-46220-1000- Electricity	13,000	0	13,000	512.24	.00	12,487.76	3.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46260 Vehicle Maintenance & Fuel							
1001-603-46260-1000- Vehicle Fuel	185,500	0	185,500	14,636.89	.00	170,863.11	7.9%
46270 Water Service							
1001-603-46270-1000- Water Service	7,500	0	7,500	4,023.73	.00	3,476.27	53.6%
47301 Building Security							
1001-603-47301-1000- Building Security	8,500	0	8,500	137.55	.00	8,362.45	1.6%
47500 Technology Replacement							
1001-603-47500-1000- Technology Replacement	10,000	0	10,000	5,464.04	.00	4,535.96	54.6%
47515 Tools & Equipment							
1001-603-47515-1000- Tools & Equipment	15,000	0	15,000	7,642.43	.00	7,357.57	50.9%
48092 Patriotism							
1001-603-48092-1000- Patriotism	4,200	0	4,200	1,938.25	.00	2,261.75	46.1%
48096 Holiday Lighting							
1001-603-48096-1000- Holiday Lighting	5,000	0	5,000	6,122.71	.00	-1,122.71	122.5%
TOTAL UNDEFINED ROLLUP CODE	5,260,634	0	5,260,634	1,743,014.21	.00	3,517,619.79	33.1%
TOTAL General Fund	5,260,634	0	5,260,634	1,743,014.21	.00	3,517,619.79	33.1%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10017011 General Fund							
32010 Soliciting Permits							
1001-701-32010-1000- Soliciting Permits	-1,500	0	-1,500	-2,405.00	.00	905.00	160.3%
34210 Police Detail Admin Fees							
1001-701-34210-1000- Police Detail Admin Fees	-46,000	0	-46,000	-15,866.86	.00	-30,133.14	34.5%
35100 Fees & Fines							
1001-701-35100-1000- Fines & Fees	-6,000	0	-6,000	-2,185.00	.00	-3,815.00	36.4%
35102 Copy Fees							
1001-701-35102-1000- Copy Fees	-1,000	0	-1,000	-373.60	.00	-626.40	37.4%
35103 Vehicle ID							
1001-701-35103-1000- Vehicle ID	-9,000	0	-9,000	-4,640.00	.00	-4,360.00	51.6%
35104 Online Report Fees							
1001-701-35104-1000- Online Report Fees	-3,500	0	-3,500	-1,605.00	.00	-1,895.00	45.9%
41100 Salaries							
1001-701-41100-1000- Salaries	3,529,909	0	3,529,909	1,339,612.65	.00	2,190,296.35	38.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41102 Civilian Salaries							
1001-701-41102-1000- Civilian Salaries	545,557	0	545,557	.00	.00	545,557.00	.0%
41160 Clothing Allowance							
1001-701-41160-1000- Clothing Allowance	78,605	0	78,605	61,210.00	.00	17,395.00	77.9%
41300 Overtime							
1001-701-41300-1000- Overtime	163,170	0	163,170	92,933.12	.00	70,236.88	57.0%
41301 Civilian Overtime							
1001-701-41301-1000- Civilian Overtime	16,500	0	16,500	.00	.00	16,500.00	.0%
41400 Supplemental Wages							
1001-701-41400-1000- Supplemental Wages	533,361	0	533,361	173,019.01	.00	360,341.99	32.4%
41500 Detail Wages							
1001-701-41500-1000- Detail Wages	125,000	0	125,000	68,463.75	.00	56,536.25	54.8%
41600 Special Details							
1001-701-41600-1000- Special Details	10,000	0	10,000	-2,429.55	.00	12,429.55	-24.3%
42101 Medical Insurance							
1001-701-42101-1000- Medical Insurance	772,587	0	772,587	389,881.29	.00	382,705.71	50.5%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42102 Dental Insurance							
1001-701-42102-1000- Dental Insurance	32,349	0	32,349	17,938.66	.00	14,410.34	55.5%
42200 Payroll Taxes							
1001-701-42200-1000- Payroll Taxes	63,241	0	63,241	24,731.22	.00	38,509.78	39.1%
42201 Civilian Payroll Tax							
1001-701-42201-1000- Civilian Payroll Tax	42,997	0	42,997	.00	.00	42,997.00	.0%
42301 Defined Contribution-TIAA							
1001-701-42301-1000- Defined Contribution-TIAA	119,298	0	119,298	46,555.72	.00	72,742.28	39.0%
42302 Defined Benefit-ERSRI							
1001-701-42302-1000- Defined Benefit-ERSRI	324,511	0	324,511	127,595.27	.00	196,915.73	39.3%
42303 Defined Benefit-Local Pension							
1001-701-42303-1000- Defined Benefit-Local Pension	1,977,995	0	1,977,995	659,331.68	.00	1,318,663.32	33.3%
42304 Civilian Defined Contribution							
1001-701-42304-1000- Civilian Defined Contribution	5,104	0	5,104	.00	.00	5,104.00	.0%
42305 Civilian Defined Benefit ERSRI							
1001-701-42305-1000- Civilian Defined Benefit ERSRI	71,815	0	71,815	.00	.00	71,815.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42400 Education							
1001-701-42400-1000-	84,000	Education 0	84,000	6,680.50	.00	77,319.50	8.0%
43020 Boat Repairs & Maintenance							
1001-701-43020-1000-	5,000	Boat Repairs & Maintenance 0	5,000	465.21	.00	4,534.79	9.3%
43201 Conferences & Training							
1001-701-43201-1000-	15,000	Conferences & Training 0	15,000	3,065.00	.00	11,935.00	20.4%
43331 RI Police Academy							
1001-701-43331-1000-	10,000	RI Police Academy 0	10,000	.00	.00	10,000.00	.0%
43445 Written Directives							
1001-701-43445-1000-	8,000	Written Directives 0	8,000	6,345.00	.00	1,655.00	79.3%
44300 Building Repairs & Mainten							
1001-701-44300-1000-	40,000	Building Repairs & Maintenance 0	40,000	22,586.24	.00	17,413.76	56.5%
44310 Motor Vehicle Repairs							
1001-701-44310-1000-	66,000	Motor Vehicle Repairs 0	66,000	27,810.63	.00	38,189.37	42.1%
44400 Copy Machines							
1001-701-44400-1000-	5,100	Copy Machines 0	5,100	2,748.37	.00	2,351.63	53.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45300 Telephone & Internet							
1001-701-45300-1000- Telephone & Internet	44,000	0	44,000	22,032.24	.00	21,967.76	50.1%
45400 Advertising							
1001-701-45400-1000- Advertising	2,000	0	2,000	.00	.00	2,000.00	.0%
46009 Ammunition & Weapons							
1001-701-46009-1000- Ammunition & Weapons	20,000	0	20,000	2,887.69	.00	17,112.31	14.4%
46010 Uniforms							
1001-701-46010-1000- Uniforms	2,000	0	2,000	1,868.00	.00	132.00	93.4%
46031 Police Officer Supplies							
1001-701-46031-1000- Police Officer Supplies	1,800	0	1,800	73.36	.00	1,726.64	4.1%
46032 Patrol Expenses							
1001-701-46032-1000- Patrol Expenses	55,000	0	55,000	13,336.67	.00	41,663.33	24.2%
46033 Detective Expenses							
1001-701-46033-1000- Detective Expenses	14,400	0	14,400	4,558.14	.00	9,841.86	31.7%
46034 Probationary Patrolman Expense							
1001-701-46034-1000- Probationary Patrolman Expense	10,000	0	10,000	.00	.00	10,000.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46035 Color Guard							
1001-701-46035-1000-	1,200	Color Guard 0	1,200	.00	.00	1,200.00	.0%
46037 Medical Supplies							
1001-701-46037-1000-	1,800	Medical Supplies 0	1,800	94.21	.00	1,705.79	5.2%
46038 Communications							
1001-701-46038-1000-	25,000	Communications 0	25,000	8,831.16	.00	16,168.84	35.3%
46039 Photo Lab							
1001-701-46039-1000-	1,000	Photo Lab 0	1,000	.00	.00	1,000.00	.0%
46066 Postage							
1001-701-46066-1000-	2,000	Postage 0	2,000	1,125.18	.00	874.82	56.3%
46210 Natural Gas							
1001-701-46210-1000-	18,000	Natural Gas 0	18,000	4,147.99	.00	13,852.01	23.0%
46220 Gas & Electricity							
1001-701-46220-1000-	20,000	Electricity 0	20,000	7,683.71	.00	12,316.29	38.4%
46260 Vehicle Maintenance & Fuel							
1001-701-46260-1000-	75,000	Vehicle Fuel 0	75,000	6,015.62	.00	68,984.38	8.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46270 Water Service							
1001-701-46270-1000- Water Service	2,500	0	2,500	1,077.15	.00	1,422.85	43.1%
47301 Building Security							
1001-701-47301-1000- Building Security	1,500	0	1,500	.00	.00	1,500.00	.0%
47500 Technology Replacement							
1001-701-47500-1000- Technology Replacement	125,000	0	125,000	91,519.65	.00	33,480.35	73.2%
TOTAL UNDEFINED ROLLUP CODE	9,000,299	0	9,000,299	3,206,719.08	.00	5,793,579.92	35.6%
TOTAL General Fund	9,000,299	0	9,000,299	3,206,719.08	.00	5,793,579.92	35.6%
10017012 General Fund							
41100 Salaries							
1001-701-41100-2000- Civilian Salaries	0	0	0	180,636.03	.00	-180,636.03	100.0%
41300 Overtime							
1001-701-41300-2000- Civilian Overtime	0	0	0	15,773.27	.00	-15,773.27	100.0%
42200 Payroll Taxes							
1001-701-42200-2000- Civilian Payroll Taxes	0	0	0	13,217.72	.00	-13,217.72	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42301 Defined Contribution-TIAA							
1001-701-42301-2000- Civilian Defined Cont TIAA	0	0	0	1,550.07	.00	-1,550.07	100.0%
42302 Defined Benefit-ERSRI							
1001-701-42302-2000- Civilian Defined Benefit-ERSRI	0	0	0	21,810.63	.00	-21,810.63	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	232,987.72	.00	-232,987.72	100.0%
TOTAL General Fund	0	0	0	232,987.72	.00	-232,987.72	100.0%
10017021 General Fund							
34550 Animal Control & Shelter F							
1001-702-34550-1000- Animal Control & Shelter Fees	-1,000	0	-1,000	-400.00	.00	-600.00	40.0%
41100 Salaries							
1001-702-41100-1000- Salaries	157,097	0	157,097	67,591.35	.00	89,505.65	43.0%
41160 Clothing Allowance							
1001-702-41160-1000- Clothing Allowance	1,500	0	1,500	1,500.00	.00	.00	100.0%
41300 Overtime							
1001-702-41300-1000- Overtime	2,500	0	2,500	425.60	.00	2,074.40	17.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42101 Medical Insurance							
1001-702-42101-1000- Medical Insurance	32,711	0	32,711	13,190.45	.00	19,520.55	40.3%
42102 Dental Insurance							
1001-702-42102-1000- Dental Insurance	1,313	0	1,313	458.30	.00	854.70	34.9%
42200 Payroll Taxes							
1001-702-42200-1000- Payroll Taxes	12,209	0	12,209	5,038.89	.00	7,170.11	41.3%
42301 Defined Contribution-TIAA							
1001-702-42301-1000- Defined Contribution-TIAA	1,355	0	1,355	524.56	.00	830.44	38.7%
42302 Defined Benefit-ERSRI							
1001-702-42302-1000- Defined Benefit-ERSRI	18,473	0	18,473	6,662.43	.00	11,810.57	36.1%
43203 Certifications							
1001-702-43203-1000- Certifications	2,300	0	2,300	.00	.00	2,300.00	.0%
43341 Veterinarian Service							
1001-702-43341-1000- Veterinarian Service	10,000	0	10,000	3,583.09	.00	6,416.91	35.8%
43342 Carcass Removal							
1001-702-43342-1000- Carcass Removal	450	0	450	56.95	.00	393.05	12.7%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44300 Building Repairs & Mainten							
1001-702-44300-1000- Building Repairs & Maintenance	25,100	0	25,100	4,921.10	.00	20,178.90	19.6%
44310 Motor Vehicle Repairs							
1001-702-44310-1000- Motor Vehicle Repairs	6,200	0	6,200	6,780.57	.00	-580.57	109.4%
45300 Telephone & Internet							
1001-702-45300-1000- Telephone & Internet	8,200	0	8,200	7,884.51	.00	315.49	96.2%
45900 Operating							
1001-702-45900-1000- Operating	1,500	0	1,500	463.16	.00	1,036.84	30.9%
46000 Supplies							
1001-702-46000-1000- Supplies	7,000	0	7,000	1,159.85	.00	5,840.15	16.6%
46002 Office Supplies							
1001-702-46002-1000- Office Supplies	1,800	0	1,800	479.03	.00	1,320.97	26.6%
46066 Postage							
1001-702-46066-1000- Postage	300	0	300	.00	.00	300.00	.0%
46210 Natural Gas							
1001-702-46210-1000- Natural Gas	9,000	0	9,000	1,880.54	.00	7,119.46	20.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46220 Gas & Electricity							
1001-702-46220-1000- Electricity	12,500	0	12,500	4,866.36	.00	7,633.64	38.9%
46260 Vehicle Maintenance & Fuel							
1001-702-46260-1000- Vehicle Fuel	1,500	0	1,500	474.80	.00	1,025.20	31.7%
46270 Water Service							
1001-702-46270-1000- Water Service	3,000	0	3,000	1,337.16	.00	1,662.84	44.6%
47301 Building Security							
1001-702-47301-1000- Building Security	2,500	0	2,500	.00	.00	2,500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	317,508	0	317,508	128,878.70	.00	188,629.30	40.6%
TOTAL General Fund	317,508	0	317,508	128,878.70	.00	188,629.30	40.6%
10017031 General Fund							
34100 Miscellaneous							
1001-703-34100-1000- Miscellaneous	-30,000	0	-30,000	-4,532.00	.00	-25,468.00	15.1%
34201 Fueling Station							
1001-703-34201-1000- Fueling Station	-100,000	0	-100,000	13,106.36	.00	-113,106.36	-13.1%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
34202 Dock Fees							
1001-703-34202-1000- Dock Fees	-328,120	0	-328,120	7,030.10	.00	-335,150.10	-2.1%
34203 Mooring Fees							
1001-703-34203-1000- Mooring Fees	-185,000	0	-185,000	-6,862.61	.00	-178,137.39	3.7%
34204 Transient Docks/Moorings							
1001-703-34204-1000- Transient Docks/Moorings	-150,000	0	-150,000	-146,211.84	.00	-3,788.16	97.5%
34205 Harbor Parking Fees							
1001-703-34205-1000- Harbor Parking Fees	-4,500	0	-4,500	.00	.00	-4,500.00	.0%
34206 Ferry Dock & Office Lease							
1001-703-34206-1000- Ferry Dock & Office Lease	-19,525	0	-19,525	-8,599.95	.00	-10,925.05	44.0%
41100 Salaries							
1001-703-41100-1000- Salaries	293,897	0	293,897	141,451.60	.00	152,445.40	48.1%
42101 Medical Insurance							
1001-703-42101-1000- Medical Insurance	3,600	0	3,600	2,033.32	.00	1,566.68	56.5%
42102 Dental Insurance							
1001-703-42102-1000- Dental Insurance	1,994	0	1,994	868.60	.00	1,125.40	43.6%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42200 Payroll Taxes							
1001-703-42200-1000- Payroll Taxes	22,483	0	22,483	11,102.67	.00	11,380.33	49.4%
42301 Defined Contribution-TIAA							
1001-703-42301-1000- Defined Contribution-TIAA	2,202	0	2,202	817.10	.00	1,384.90	37.1%
42302 Defined Benefit-ERSRI							
1001-703-42302-1000- Defined Benefit-ERSRI	30,984	0	30,984	11,496.40	.00	19,487.60	37.1%
43202 Training							
1001-703-43202-1000- Training	2,200	0	2,200	430.29	.00	1,769.71	19.6%
44300 Building Repairs & Mainten							
1001-703-44300-1000- Building Repairs & Maintenance	14,000	0	14,000	12,486.21	.00	1,513.79	89.2%
44381 Boat Repairs & Maintenance							
1001-703-44381-1000- Boat Repairs & Maintenance	8,000	0	8,000	599.00	.00	7,401.00	7.5%
44382 Dock Repairs & Maintenance							
1001-703-44382-1000- Dock Repairs & Maintenance	65,000	0	65,000	34,370.66	.00	30,629.34	52.9%
44383 Buoy Repairs & Maintenance							
1001-703-44383-1000- Buoy Repairs & Maintenance	6,000	0	6,000	508.20	.00	5,491.80	8.5%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45300 Telephone & Internet							
1001-703-45300-1000- Telephone & Internet	10,000	0	10,000	9,219.24	.00	780.76	92.2%
45900 Operating							
1001-703-45900-1000- Operating	20,000	0	20,000	14,754.72	.00	5,245.28	73.8%
46000 Supplies							
1001-703-46000-1000- Supplies	3,000	0	3,000	.00	.00	3,000.00	.0%
46003 Software & Licenses							
1001-703-46003-1000- Software & Licenses	3,000	0	3,000	611.92	.00	2,388.08	20.4%
46010 Uniforms							
1001-703-46010-1000- Uniforms	5,000	0	5,000	662.68	.00	4,337.32	13.3%
46021 Mooring Stickers							
1001-703-46021-1000- Mooring Stickers	5,000	0	5,000	.00	.00	5,000.00	.0%
46022 Safety Equipment							
1001-703-46022-1000- Safety Equipment	4,000	0	4,000	1,133.79	.00	2,866.21	28.3%
46110 Public Rights of Way							
1001-703-46110-1000- Public Rights of Way	10,000	0	10,000	6,926.97	.00	3,073.03	69.3%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46210 Natural Gas							
1001-703-46210-1000-	9,000	Natural Gas 0	9,000	5,010.30	.00	3,989.70	55.7%
46220 Gas & Electricity							
1001-703-46220-1000-	24,000	Electricity 0	24,000	15,231.85	.00	8,768.15	63.5%
46260 Vehicle Maintenance & Fuel							
1001-703-46260-1000-	2,200	Vehicle Fuel 0	2,200	787.76	.00	1,412.24	35.8%
46261 Boat Fuel							
1001-703-46261-1000-	5,000	Boat Fuel 0	5,000	.00	.00	5,000.00	.0%
46270 Water Service							
1001-703-46270-1000-	14,000	Water Service 0	14,000	12,116.37	.00	1,883.63	86.5%
47515 Tools & Equipment							
1001-703-47515-1000-	20,000	Radios 0	20,000	18,987.52	.00	1,012.48	94.9%
TOTAL UNDEFINED ROLLUP CODE	-232,585	0	-232,585	155,537.23	.00	-388,122.23	-66.9%
TOTAL General Fund	-232,585	0	-232,585	155,537.23	.00	-388,122.23	-66.9%
10017041 General Fund							
34000 EMS & Fire Revenue							
1001-704-34000-1000-		EMS & Fire Revenue					

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	-1,100,000	0	-1,100,000	-392,166.41	.00	-707,833.59	35.7%
41100 Salaries							
1001-704-41100-1000-	573,599	Salaries 0	573,599	217,321.02	.00	356,277.98	37.9%
41160 Clothing Allowance							
1001-704-41160-1000-	3,000	Clothing Allowance 0	3,000	3,000.00	.00	.00	100.0%
41170 EMS Stipend							
1001-704-41170-1000-	625,000	EMS Stipend 0	625,000	229,206.00	.00	395,794.00	36.7%
41175 Incentive Stipend							
1001-704-41175-1000-	41,200	Incentive Stipend 0	41,200	.00	.00	41,200.00	.0%
41300 Overtime							
1001-704-41300-1000-	5,000	Overtime 0	5,000	3,236.25	.00	1,763.75	64.7%
41600 Special Details							
1001-704-41600-1000-	60,000	Special Details 0	60,000	41,421.93	.00	18,578.07	69.0%
42101 Medical Insurance							
1001-704-42101-1000-	100,414	Medical Insurance 0	100,414	30,639.32	.00	69,774.68	30.5%
42102 Dental Insurance							
1001-704-42102-1000-	3,987	Dental Insurance 0	3,987	1,440.60	.00	2,546.40	36.1%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42200 Payroll Taxes							
1001-704-42200-1000- Payroll Taxes	109,609	0	109,609	37,317.13	.00	72,291.87	34.0%
42301 Defined Contribution-TIAA							
1001-704-42301-1000- Defined Contribution-TIAA	12,082	0	12,082	3,500.00	.00	8,582.00	29.0%
42302 Defined Benefit-ERSRI							
1001-704-42302-1000- Defined Benefit-ERSRI	63,599	0	63,599	24,461.10	.00	39,137.90	38.5%
43203 Certifications							
1001-704-43203-1000- Training & Certification	35,000	0	35,000	7,447.80	.00	27,552.20	21.3%
43204 Dues & Subscriptions							
1001-704-43204-1000- Dues & Subscriptions	4,000	0	4,000	1,954.50	.00	2,045.50	48.9%
43205 Ladder Testing							
1001-704-43205-1000- NFPA TESTING	10,000	0	10,000	.00	.00	10,000.00	.0%
43260 Emergency Medical Services							
1001-704-43260-1000- Emergency Medical Services	651,000	0	651,000	217,000.00	.00	434,000.00	33.3%
43261 Emergency Management							
1001-704-43261-1000- Emergency Management	2,400	0	2,400	.00	.00	2,400.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43262 Physician Consultant							
1001-704-43262-1000- Physician Consultant	6,600	0	6,600	6,712.50	.00	-112.50	101.7%
43400 IT & Support							
1001-704-43400-1000- IT & Support	25,000	0	25,000	18,069.07	.00	6,930.93	72.3%
44300 Building Repairs & Mainten							
1001-704-44300-1000- Building Repairs & Maintenance	40,000	0	40,000	29,968.20	.00	10,031.80	74.9%
44301 Elevator Repairs & Mainten							
1001-704-44301-1000- EMS EQUIPTMENT MAINTENANCE	5,000	0	5,000	.00	.00	5,000.00	.0%
44302 Alarm Repairs & Maintenanc							
1001-704-44302-1000- General Equipment Maintenance	20,000	0	20,000	6,311.26	.00	13,688.74	31.6%
44303 Communications Maintenance							
1001-704-44303-1000- Communications Maintenance	10,000	0	10,000	7,528.36	.00	2,471.64	75.3%
44310 Motor Vehicle Repairs							
1001-704-44310-1000- Motor Vehicle Repairs	80,000	0	80,000	58,099.83	.00	21,900.17	72.6%
44313 Motor Vehicle Materials							
1001-704-44313-1000- Motor Vehicle Materials	0	0	0	71.82	.00	-71.82	100.0%

Town of Bristol, RI

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FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44800 Miscellaneous							
1001-704-44800-1000- Miscellaneous	2,000	0	2,000	998.41	.00	1,001.59	49.9%
45101 Special Events							
1001-704-45101-1000- Special Events	15,000	0	15,000	13,787.19	.00	1,212.81	91.9%
45300 Telephone & Internet							
1001-704-45300-1000- Telephone & Internet	25,000	0	25,000	21,762.84	.00	3,237.16	87.1%
46002 Office Supplies							
1001-704-46002-1000- Office Supplies	6,000	0	6,000	2,459.92	.00	3,540.08	41.0%
46010 Uniforms							
1001-704-46010-1000- Uniforms	20,000	0	20,000	12,080.27	.00	7,919.73	60.4%
46051 Chemicals & Gases							
1001-704-46051-1000- Chemicals & Gases	2,500	0	2,500	1,056.62	.00	1,443.38	42.3%
46066 Postage							
1001-704-46066-1000- Postage	2,500	0	2,500	91.09	.00	2,408.91	3.6%
46070 EMS Disposable Supplies							
1001-704-46070-1000- EMS Disposable Supplies	25,000	0	25,000	9,173.50	.00	15,826.50	36.7%

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FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46210 Natural Gas							
1001-704-46210-1000-	40,000	Natural Gas 0	40,000	12,523.17	.00	27,476.83	31.3%
46220 Gas & Electricity							
1001-704-46220-1000-	30,000	Electricity 0	30,000	15,111.33	.00	14,888.67	50.4%
46260 Vehicle Maintenance & Fuel							
1001-704-46260-1000-	50,000	Vehicle Fuel 0	50,000	5,789.95	.00	44,210.05	11.6%
46270 Water Service							
1001-704-46270-1000-	5,000	Water Service 0	5,000	1,985.64	.00	3,014.36	39.7%
47510 EMS Equipment							
1001-704-47510-1000-	10,000	EMS Equipment 0	10,000	5,400.88	.00	4,599.12	54.0%
47511 Fire Equipment							
1001-704-47511-1000-	10,000	Fire Equipment 0	10,000	8,453.02	.00	1,546.98	84.5%
47512 Communications Equipment							
1001-704-47512-1000-	20,000	Communications Equipment 0	20,000	14,992.61	.00	5,007.39	75.0%
47513 Breathing Apparatus							
1001-704-47513-1000-	20,000	Breathing Apparatus 0	20,000	13,919.52	.00	6,080.48	69.6%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
47514 Personal Protective Equipment							
1001-704-47514-1000- Personal Protective Equipment	30,000	0	30,000	19,478.23	.00	10,521.77	64.9%
48008 Company Allotments							
1001-704-48008-1000- Company Allotments	33,000	0	33,000	33,000.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	1,732,490	0	1,732,490	744,604.47	.00	987,885.53	43.0%
TOTAL General Fund	1,732,490	0	1,732,490	744,604.47	.00	987,885.53	43.0%
10018011 General Fund							
41100 Salaries							
1001-801-41100-1000- Salaries	36,740	0	36,740	12,258.69	.00	24,481.31	33.4%
42101 Medical Insurance							
1001-801-42101-1000- Medical Insurance	9,483	0	9,483	2,499.68	.00	6,983.32	26.4%
42102 Dental Insurance							
1001-801-42102-1000- Dental Insurance	315	0	315	.00	.00	315.00	.0%
42200 Payroll Taxes							
1001-801-42200-1000- Payroll Taxes	2,811	0	2,811	928.72	.00	1,882.28	33.0%

Town of Bristol, RI

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42301 Defined Contribution-TIAA							
1001-801-42301-1000- Defined Contribution-TIAA	330	0	330	118.20	.00	211.80	35.8%
42302 Defined Benefit-ERSRI							
1001-801-42302-1000- Defined Benefit-ERSRI	4,637	0	4,637	1,662.40	.00	2,974.60	35.9%
48005 Emergency Fund							
1001-801-48005-1000- Emergency Fund	8,000	0	8,000	3,145.04	.00	4,854.96	39.3%
TOTAL UNDEFINED ROLLUP CODE	62,316	0	62,316	20,612.73	.00	41,703.27	33.1%
TOTAL General Fund	62,316	0	62,316	20,612.73	.00	41,703.27	33.1%
10018021 General Fund							
35100 Fees & Fines							
1001-802-35100-1000- Fees & Fines	-8,000	0	-8,000	-1,699.95	.00	-6,300.05	21.2%
41100 Salaries							
1001-802-41100-1000- Salaries	865,711	0	865,711	299,056.64	.00	566,654.36	34.5%
42101 Medical Insurance							
1001-802-42101-1000- Medical Insurance	79,710	0	79,710	21,347.19	.00	58,362.81	26.8%

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FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42102 Dental Insurance							
1001-802-42102-1000- Dental Insurance	2,837	0	2,837	1,082.54	.00	1,754.46	38.2%
42200 Payroll Taxes							
1001-802-42200-1000- Payroll Taxes	66,227	0	66,227	22,707.03	.00	43,519.97	34.3%
42301 Defined Contribution-TIAA							
1001-802-42301-1000- Defined Contribution-TIAA	5,273	0	5,273	1,678.69	.00	3,594.31	31.8%
42302 Defined Benefit-ERSRI							
1001-802-42302-1000- Defined Benefit-ERSRI	74,192	0	74,192	22,835.65	.00	51,356.35	30.8%
43290 Ocean State Library Consortium							
1001-802-43290-1000- Ocean State Library Consortium	44,337	0	44,337	22,711.52	.00	21,625.48	51.2%
44300 Building Repairs & Mainten							
1001-802-44300-1000- Building Repairs & Maintenance	20,000	0	20,000	13,609.59	.00	6,390.41	68.0%
44309 Custodial Services							
1001-802-44309-1000- Custodial Services	45,000	0	45,000	14,640.00	.00	30,360.00	32.5%
45300 Telephone & Internet							
1001-802-45300-1000- Telephone & Internet	4,380	0	4,380	1,607.14	.00	2,772.86	36.7%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45510 Print Materials							
1001-802-45510-1000-	30,000	Print Materials 0	30,000	6,301.03	.00	23,698.97	21.0%
45511 Electronic Materials							
1001-802-45511-1000-	8,000	Electronic Materials 0	8,000	694.36	.00	7,305.64	8.7%
45512 Subscriptions							
1001-802-45512-1000-	7,500	Subscriptions 0	7,500	2,407.84	.00	5,092.16	32.1%
45513 Audio-Visual							
1001-802-45513-1000-	10,000	Audio-Visual 0	10,000	1,138.11	.00	8,861.89	11.4%
45900 Operating							
1001-802-45900-1000-	13,000	Operating 0	13,000	6,251.32	.00	6,748.68	48.1%
46210 Natural Gas							
1001-802-46210-1000-	15,000	Natural Gas 0	15,000	3,604.61	.00	11,395.39	24.0%
46220 Gas & Electricity							
1001-802-46220-1000-	35,000	Electricity 0	35,000	11,525.59	.00	23,474.41	32.9%
46270 Water Service							
1001-802-46270-1000-	4,000	Water Service 0	4,000	2,530.01	.00	1,469.99	63.3%

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FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
47500 Technology Replacement							
1001-802-47500-1000- Technology Replacement	6,000	0	6,000	702.63	.00	5,297.37	11.7%
TOTAL UNDEFINED ROLLUP CODE	1,328,167	0	1,328,167	454,731.54	.00	873,435.46	34.2%
TOTAL General Fund	1,328,167	0	1,328,167	454,731.54	.00	873,435.46	34.2%
10018031 General Fund							
34700 Summer Camp							
1001-803-34700-1000- Summer Camp	-125,000	0	-125,000	377.26	.00	-125,377.26	-.3%
34701 Program Revenue							
1001-803-34701-1000- Program Revenue	-125,000	0	-125,000	-37,831.80	.00	-87,168.20	30.3%
34702 Summer Camp							
1001-803-34702-1000- Summer Camp	0	0	0	-2,888.26	.00	2,888.26	100.0%
34703 Gate Fees							
1001-803-34703-1000- Gate Fees	-90,000	0	-90,000	-67,419.75	.00	-22,580.25	74.9%
34704 Facility Use							
1001-803-34704-1000- Facility Use	-11,500	0	-11,500	-5,865.00	.00	-5,635.00	51.0%

Town of Bristol, RI

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41100 Salaries							
1001-803-41100-1000- Salaries	613,774	0	613,774	337,119.84	.00	276,654.16	54.9%
41300 Overtime							
1001-803-41300-1000- Overtime	10,000	0	10,000	10,061.38	.00	-61.38	100.6%
42101 Medical Insurance							
1001-803-42101-1000- Medical Insurance	104,131	0	104,131	36,115.80	.00	68,015.20	34.7%
42102 Dental Insurance							
1001-803-42102-1000- Dental Insurance	4,282	0	4,282	1,440.60	.00	2,841.40	33.6%
42200 Payroll Taxes							
1001-803-42200-1000- Payroll Taxes	47,466	0	47,466	24,674.87	.00	22,791.13	52.0%
42301 Defined Contribution-TIAA							
1001-803-42301-1000- Defined Contribution-TIAA	3,081	0	3,081	1,184.54	.00	1,896.46	38.4%
42302 Defined Benefit-ERSRI							
1001-803-42302-1000- Defined Benefit-ERSRI	43,347	0	43,347	16,667.60	.00	26,679.40	38.5%
44325 Repairs & Maintenance							
1001-803-44325-1000- Repairs & Maintenance	35,000	0	35,000	8,045.44	.00	26,954.56	23.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44326 Playground Repairs & Maint							
1001-803-44326-1000- Playground Repairs & Maintenan	20,000	0	20,000	1,631.16	.00	18,368.84	8.2%
45100 Programs							
1001-803-45100-1000- Programs	95,000	0	95,000	95,476.96	.00	-476.96	100.5%
45102 Bus Transportation							
1001-803-45102-1000- Bus Transportation	25,000	0	25,000	24,570.00	.00	430.00	98.3%
45103 Concerts							
1001-803-45103-1000- Concerts	7,000	0	7,000	4,625.00	.00	2,375.00	66.1%
45300 Telephone & Internet							
1001-803-45300-1000- Telephone & Internet	20,000	0	20,000	12,197.88	.00	7,802.12	61.0%
45900 Operating							
1001-803-45900-1000- Operating	20,000	0	20,000	17,642.90	.00	2,357.10	88.2%
46210 Natural Gas							
1001-803-46210-1000- Natural Gas	20,000	0	20,000	2,033.49	.00	17,966.51	10.2%
46220 Gas & Electricity							
1001-803-46220-1000- Electricity	20,000	0	20,000	9,988.83	.00	10,011.17	49.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46221 Electric							
1001-803-46221-1000- Electric	10,000	0	10,000	.00	.00	10,000.00	.0%
46260 Vehicle Maintenance & Fuel							
1001-803-46260-1000- Vehicle Fuel	11,000	0	11,000	3,567.52	.00	7,432.48	32.4%
46270 Water Service							
1001-803-46270-1000- Water Service	12,000	0	12,000	9,871.02	.00	2,128.98	82.3%
47520 Equipment							
1001-803-47520-1000- Equipment	10,000	0	10,000	522.54	.00	9,477.46	5.2%
TOTAL UNDEFINED ROLLUP CODE	779,581	0	779,581	503,809.82	.00	275,771.18	64.6%
TOTAL General Fund	779,581	0	779,581	503,809.82	.00	275,771.18	64.6%
10018051 General Fund							
48040 Women's Resource Center							
1001-805-48040-1000- Women's Resource Center	3,000	0	3,000	3,000.00	.00	.00	100.0%
48041 East Bay Mental Health							
1001-805-48041-1000- East Bay Mental Health	25,000	0	25,000	25,000.00	.00	.00	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48042 East Bay Community Action							
1001-805-48042-1000- East Bay Community Action	22,000	0	22,000	22,000.00	.00	.00	100.0%
48043 Benjamin Church Manor Tenants							
1001-805-48043-1000- Benjamin Church Manor Tenants	1,000	0	1,000	1,000.00	.00	.00	100.0%
48045 Boy Scouts							
1001-805-48045-1000- Boy Scouts	1,500	0	1,500	1,500.00	.00	.00	100.0%
48046 Mosaico							
1001-805-48046-1000- Mosaico	2,000	0	2,000	2,000.00	.00	.00	100.0%
48047 Visiting Nurses							
1001-805-48047-1000- Visiting Nurses	6,000	0	6,000	6,000.00	.00	.00	100.0%
48049 King Philip Little League							
1001-805-48049-1000- King Philip Little League	1,500	0	1,500	1,500.00	.00	.00	100.0%
48050 Franklin Court Tenants Assoc.							
1001-805-48050-1000- Franklin Court Tenants Assoc.	1,000	0	1,000	1,000.00	.00	.00	100.0%
48052 Cornerstone							
1001-805-48052-1000- Cornerstone	2,000	0	2,000	2,000.00	.00	.00	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48053 Samaritans							
1001-805-48053-1000-	1,000	Samaritans 0	1,000	1,000.00	.00	.00	100.0%
48054 Coggeshall Farm							
1001-805-48054-1000-	500	Coggeshall Farm 0	500	500.00	.00	.00	100.0%
48055 Bristol Historical Society							
1001-805-48055-1000-	2,000	Bristol Historical Society 0	2,000	2,000.00	.00	.00	100.0%
48056 Meals on Wheels							
1001-805-48056-1000-	1,500	Meals on Wheels 0	1,500	1,500.00	.00	.00	100.0%
48057 Bristol Arts Museum							
1001-805-48057-1000-	500	Bristol Arts Museum 0	500	500.00	.00	.00	100.0%
48058 Art Night							
1001-805-48058-1000-	1,500	Art Night 0	1,500	1,500.00	.00	.00	100.0%
48059 Community Strings Project							
1001-805-48059-1000-	1,500	Community Strings Project 0	1,500	1,500.00	.00	.00	100.0%
48060 Neverland Theatre							
1001-805-48060-1000-	1,000	Friends of St Elizabeth Food P 0	1,000	1,000.00	.00	.00	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48061 Bristol Rotary Charities Found							
1001-805-48061-1000-	1,000	Bristol Rotary Charities Found 0	1,000	1,000.00	.00	.00	100.0%
48062 East Bay Food Pantry							
1001-805-48062-1000-	1,500	East Bay Food Pantry 0	1,500	1,500.00	.00	.00	100.0%
48063 Bristol Senior Center							
1001-805-48063-1000-	185,400	Bristol Senior Center 0	185,400	92,700.00	.00	92,700.00	50.0%
48065 Bristol Garden Club							
1001-805-48065-1000-	1,000	Bristol Garden Club 0	1,000	1,000.00	.00	.00	100.0%
48066 Friends of Linden Place							
1001-805-48066-1000-	500	Friends of Linden Place 0	500	500.00	.00	.00	100.0%
48067 Eastern RI Conservation Distri							
1001-805-48067-1000-	1,000	Eastern RI Conservation 0	1,000	1,000.00	.00	.00	100.0%
48068 Wildlife Rehab Assoc. of RI							
1001-805-48068-1000-	500	Wildlife Rehab Assoc. of RI 0	500	500.00	.00	.00	100.0%
48070 Friends of Toms Grove							
1001-805-48070-1000-	1,000	Friends of Toms Grove 0	1,000	1,000.00	.00	.00	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48071 Bristol Middle Passage Port Ma							
1001-805-48071-1000- Middle Passage Port Marker	500	0	500	500.00	.00	.00	100.0%
48072 Rhode Island Special Olympics							
1001-805-48072-1000- RI Special Olympics	1,500	0	1,500	1,500.00	.00	.00	100.0%
48073 East Bay Softball							
1001-805-48073-1000- East Bay Softball	1,000	0	1,000	1,000.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	269,400	0	269,400	176,700.00	.00	92,700.00	65.6%
TOTAL General Fund	269,400	0	269,400	176,700.00	.00	92,700.00	65.6%
10018061 General Fund							
48003 Personnel Board							
1001-806-48003-1000- Personnel Board	750	0	750	.00	.00	750.00	.0%
48090 Fourth of July							
1001-806-48090-1000- Fourth of July	25,000	0	25,000	25,000.00	.00	.00	100.0%
48091 Veterans Holidays							
1001-806-48091-1000- Veterans Holidays	4,500	0	4,500	4,500.00	.00	.00	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48094 Christmas Festival							
1001-806-48094-1000- Christmas Festival	3,000	0	3,000	3,000.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	33,250	0	33,250	32,500.00	.00	750.00	97.7%
TOTAL General Fund	33,250	0	33,250	32,500.00	.00	750.00	97.7%
10019011 General Fund							
49000 BWRSD Appropriation							
1001-901-49000-1000- BWRSD Appropriation	30,666,328	0	30,666,328	12,777,636.65	.00	17,888,691.35	41.7%
TOTAL UNDEFINED ROLLUP CODE	30,666,328	0	30,666,328	12,777,636.65	.00	17,888,691.35	41.7%
TOTAL General Fund	30,666,328	0	30,666,328	12,777,636.65	.00	17,888,691.35	41.7%
10019501 General Fund							
39001 Fund Balance Appropriation							
1001-950-39001-1000- Fund Balance Appropriation	-1,000,000	0	-1,000,000	.00	.00	-1,000,000.00	.0%
39901 Mastercard Clearing							
1001-950-39901-1000- Mastercard Clearing	0	0	0	36,483.45	.00	-36,483.45	100.0%
39907 Tax Sale Redemptions							
1001-950-39907-1000- Tax Sale Redemptions	0	0	0	-84.00	.00	84.00	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	-1,000,000	0	-1,000,000	36,399.45	.00	-1,036,399.45	-3.6%
TOTAL General Fund	-1,000,000	0	-1,000,000	36,399.45	.00	-1,036,399.45	-3.6%
10502020 Finance							
31126 Property Taxes: 2025-2026							
1001-501-31126-2026- Property Taxes: 2025-2026	0	0	0	-21,276,926.79	.00	21,276,926.79	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-21,276,926.79	.00	21,276,926.79	100.0%
TOTAL Finance	0	0	0	-21,276,926.79	.00	21,276,926.79	100.0%
TOTAL General Fund	50,891,763	0	50,891,763	-2,781,544.94	.00	53,673,307.94	-5.5%
TOTAL REVENUES	-13,434,750	0	-13,434,750	-27,887,056.78	.00	14,452,306.78	
TOTAL EXPENSES	64,326,513	0	64,326,513	25,105,511.84	.00	39,221,001.16	
2004 RIMTA Grant							
2004 RIMTA Grant							
39500 Revenue							
2004-601-39500-1000- Revenue	0	0	0	-181,759.66	.00	181,759.66	100.0%
49500 Capital Expenditures							
2004-601-49500-1000- Expenditures	0	0	0	45,370.75	.00	-45,370.75	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-136,388.91	.00	136,388.91	100.0%
TOTAL RIMTA Grant	0	0	0	-136,388.91	.00	136,388.91	100.0%

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2004 RIMTA Grant	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL RIMTA Grant	0	0	0	-136,388.91	.00	136,388.91	100.0%
TOTAL REVENUES	0	0	0	-181,759.66	.00	181,759.66	
TOTAL EXPENSES	0	0	0	45,370.75	.00	-45,370.75	
2006 Special Events-Recreation							
2006 Special Events-Recreation							
39500 Revenue							
2006-803-39500-1000- Revenue	0	0	0	-15,187.00	.00	15,187.00	100.0%
49500 Capital Expenditures							
2006-803-49500-1000- Expenditures	0	0	0	10,050.00	.00	-10,050.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-5,137.00	.00	5,137.00	100.0%
TOTAL Special Events-Recreation	0	0	0	-5,137.00	.00	5,137.00	100.0%
TOTAL Special Events-Recreation	0	0	0	-5,137.00	.00	5,137.00	100.0%
TOTAL REVENUES	0	0	0	-15,187.00	.00	15,187.00	
TOTAL EXPENSES	0	0	0	10,050.00	.00	-10,050.00	
2010 In The Drivers Seat							
2010 Byrne/Jag Grant							
39500 Revenue							
2010-701-39500-1000- Revenue	0	0	0	-591.25	.00	591.25	100.0%
49500 Capital Expenditures							
2010-701-49500-1000- Expenditures	0	0	0	792.50	.00	-792.50	100.0%

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2010 In The Drivers Seat	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	201.25	.00	-201.25	100.0%
TOTAL Byrne/Jag Grant	0	0	0	201.25	.00	-201.25	100.0%
TOTAL In The Drivers Seat	0	0	0	201.25	.00	-201.25	100.0%
TOTAL REVENUES	0	0	0	-591.25	.00	591.25	
TOTAL EXPENSES	0	0	0	792.50	.00	-792.50	
2014 Learn 365 Grant							
2014 Learn 365 Grant							
39500 Revenue							
2014-601-39500-1000- Revenue	0	0	0	-42,107.76	.00	42,107.76	100.0%
49500 Capital Expenditures							
2014-601-49500-1000- Expenditures	0	0	0	3,103.71	.00	-3,103.71	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-39,004.05	.00	39,004.05	100.0%
TOTAL Learn 365 Grant	0	0	0	-39,004.05	.00	39,004.05	100.0%
TOTAL Learn 365 Grant	0	0	0	-39,004.05	.00	39,004.05	100.0%
TOTAL REVENUES	0	0	0	-42,107.76	.00	42,107.76	
TOTAL EXPENSES	0	0	0	3,103.71	.00	-3,103.71	
2021 J. Salema Flower Planting Fund							
2021 J. Salema Flower Planting Fund							
49500 Capital Expenditures							
2021-400-49500-1000- Expenditures	0	0	0	115.00	.00	-115.00	100.0%

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2021 J. Salema Flower Planting Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	115.00	.00	-115.00	100.0%
TOTAL J. Salema Flower Planting Fund	0	0	0	115.00	.00	-115.00	100.0%
TOTAL J. Salema Flower Planting Fund	0	0	0	115.00	.00	-115.00	100.0%
TOTAL EXPENSES	0	0	0	115.00	.00	-115.00	
2033 PD Youth Leadership Camp							
2033 PD Youth Leadership Camp							
39500 Revenue							
2033-701-39500-1000- Revenue	0	0	0	-3,546.00	.00	3,546.00	100.0%
49500 Capital Expenditures							
2033-701-49500-1000- Expenditures	0	0	0	3,988.00	.00	-3,988.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	442.00	.00	-442.00	100.0%
TOTAL PD Youth Leadership Camp	0	0	0	442.00	.00	-442.00	100.0%
TOTAL PD Youth Leadership Camp	0	0	0	442.00	.00	-442.00	100.0%
TOTAL REVENUES	0	0	0	-3,546.00	.00	3,546.00	
TOTAL EXPENSES	0	0	0	3,988.00	.00	-3,988.00	
2035 End of Road- RIIB							
20601020 Community Development							
49500 Capital Expenditures							
2035-601-49500-1000- Capital Expenditures	0	0	0	5,580.45	.00	-5,580.45	100.0%

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2035 End of Road- RIIB	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	5,580.45	.00	-5,580.45	100.0%
TOTAL Community Development	0	0	0	5,580.45	.00	-5,580.45	100.0%
TOTAL End of Road- RIIB	0	0	0	5,580.45	.00	-5,580.45	100.0%
TOTAL EXPENSES	0	0	0	5,580.45	.00	-5,580.45	
2036 End of Road- boat ramps							
2036 End of Road- boat ramps							
49500 Capital Expenditures							
2036-601-49500-1000- Expenditures	0	0	0	54,864.40	.00	-54,864.40	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	54,864.40	.00	-54,864.40	100.0%
TOTAL End of Road- boat ramps	0	0	0	54,864.40	.00	-54,864.40	100.0%
TOTAL End of Road- boat ramps	0	0	0	54,864.40	.00	-54,864.40	100.0%
TOTAL EXPENSES	0	0	0	54,864.40	.00	-54,864.40	
2039 Bristol Loft 3rd Party Review							
20390001 Bristol Loft 3rd Party Review							
39500 Revenue							
2039-602-39500-1000- Revenue	0	0	0	-520,000.00	.00	520,000.00	100.0%
49500 Capital Expenditures							
2039-602-49500-1000- Expenditures	0	0	0	3,900.00	.00	-3,900.00	100.0%

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2039 Bristol Loft 3rd Party Review	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-516,100.00	.00	516,100.00	100.0%
TOTAL Bristol Loft 3rd Party Review	0	0	0	-516,100.00	.00	516,100.00	100.0%
TOTAL Bristol Loft 3rd Party Review	0	0	0	-516,100.00	.00	516,100.00	100.0%
TOTAL REVENUES	0	0	0	-520,000.00	.00	520,000.00	
TOTAL EXPENSES	0	0	0	3,900.00	.00	-3,900.00	
2050 Main Street Streetscape							
20601050 Community Development							
49500 Capital Expenditures							
2050-601-49500-1000- Capital Expenditures	0	0	0	201,060.44	.00	-201,060.44	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	201,060.44	.00	-201,060.44	100.0%
TOTAL Community Development	0	0	0	201,060.44	.00	-201,060.44	100.0%
TOTAL Main Street Streetscape	0	0	0	201,060.44	.00	-201,060.44	100.0%
TOTAL EXPENSES	0	0	0	201,060.44	.00	-201,060.44	
2052 Substance Abuse Task Force							
2052 Fund 2052							
41100 Salaries							
2052-400-41100-1000- Salaries	0	0	0	6,160.00	.00	-6,160.00	100.0%
42200 Payroll Taxes							
2052-400-42200-1000- Payroll Taxes	0	0	0	471.20	.00	-471.20	100.0%

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2052 Substance Abuse Task Force	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures							
2052-400-49500-1000- Expenditures	0	0	0	29.99	.00	-29.99	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	6,661.19	.00	-6,661.19	100.0%
TOTAL Fund 2052	0	0	0	6,661.19	.00	-6,661.19	100.0%
TOTAL Substance Abuse Task Force	0	0	0	6,661.19	.00	-6,661.19	100.0%
TOTAL EXPENSES	0	0	0	6,661.19	.00	-6,661.19	
2053 Harbor Festival							
2053 Fund 2053							
39500 Revenue							
2053-703-39500-1000- Revenue	0	0	0	-17,368.00	.00	17,368.00	100.0%
49500 Capital Expenditures							
2053-703-49500-1000- Expenditures	0	0	0	10,222.07	.00	-10,222.07	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-7,145.93	.00	7,145.93	100.0%
TOTAL Fund 2053	0	0	0	-7,145.93	.00	7,145.93	100.0%
TOTAL Harbor Festival	0	0	0	-7,145.93	.00	7,145.93	100.0%
TOTAL REVENUES	0	0	0	-17,368.00	.00	17,368.00	
TOTAL EXPENSES	0	0	0	10,222.07	.00	-10,222.07	
2057 Police Support Dog							
2057 Fund 2057							
39500 Revenue							

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2057 Police Support Dog	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2057-701-39500-1000- Revenue	0	0	0	-412.00	.00	412.00	100.0%
49500 Capital Expenditures							
2057-701-49500-1000- Expenditures	0	0	0	697.64	.00	-697.64	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	285.64	.00	-285.64	100.0%
TOTAL Fund 2057	0	0	0	285.64	.00	-285.64	100.0%
TOTAL Police Support Dog	0	0	0	285.64	.00	-285.64	100.0%
TOTAL REVENUES	0	0	0	-412.00	.00	412.00	
TOTAL EXPENSES	0	0	0	697.64	.00	-697.64	
2062 Library Grants							
20801060 Rogers Free Library							
39500 Revenue							
2062-802-39500-1000- Revenue	0	0	0	-5,000.00	.00	5,000.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-5,000.00	.00	5,000.00	100.0%
TOTAL Rogers Free Library	0	0	0	-5,000.00	.00	5,000.00	100.0%
TOTAL Library Grants	0	0	0	-5,000.00	.00	5,000.00	100.0%
TOTAL REVENUES	0	0	0	-5,000.00	.00	5,000.00	
2065 Drug Free Communities							
2065 Fund 2065							
39500 Revenue							

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2065 Drug Free Communities	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2065-400-39500-1000- Revenue	0	0	0	-16,262.84	.00	16,262.84	100.0%
49500 Capital Expenditures							
2065-400-49500-1000- Expenditures	0	0	0	12,141.24	.00	-12,141.24	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-4,121.60	.00	4,121.60	100.0%
TOTAL Fund 2065	0	0	0	-4,121.60	.00	4,121.60	100.0%
TOTAL Drug Free Communities	0	0	0	-4,121.60	.00	4,121.60	100.0%
TOTAL REVENUES	0	0	0	-16,262.84	.00	16,262.84	
TOTAL EXPENSES	0	0	0	12,141.24	.00	-12,141.24	
2069 Veterinary							
2069 Fund 2069							
39500 Revenue							
2069-702-39500-1000- Revenue	0	0	0	-15,758.50	.00	15,758.50	100.0%
49500 Capital Expenditures							
2069-702-49500-1000- Expenditures	0	0	0	10,990.55	.00	-10,990.55	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-4,767.95	.00	4,767.95	100.0%
TOTAL Fund 2069	0	0	0	-4,767.95	.00	4,767.95	100.0%
TOTAL Veterinary	0	0	0	-4,767.95	.00	4,767.95	100.0%
TOTAL REVENUES	0	0	0	-15,758.50	.00	15,758.50	
TOTAL EXPENSES	0	0	0	10,990.55	.00	-10,990.55	
2070 Spay/Neuter Fund							

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2070 Spay/Neuter Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2070 Spay/Neuter Fund							
39500 Revenue							
2070-702-39500-1000- Revenue	0	0	0	-48.50	.00	48.50	100.0%
49500 Capital Expenditures							
2070-702-49500-1000- Expenditures	0	0	0	202.71	.00	-202.71	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	154.21	.00	-154.21	100.0%
TOTAL Spay/Neuter Fund	0	0	0	154.21	.00	-154.21	100.0%
TOTAL Spay/Neuter Fund	0	0	0	154.21	.00	-154.21	100.0%
TOTAL REVENUES	0	0	0	-48.50	.00	48.50	
TOTAL EXPENSES	0	0	0	202.71	.00	-202.71	
2071 Planning Engineer							
2071 Fund 2071							
39500 Revenue							
2071-601-39500-1000- Revenue	0	0	0	-11,525.00	.00	11,525.00	100.0%
49500 Capital Expenditures							
2071-601-49500-1000- Expenditures	0	0	0	22,362.50	.00	-22,362.50	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	10,837.50	.00	-10,837.50	100.0%
TOTAL Fund 2071	0	0	0	10,837.50	.00	-10,837.50	100.0%

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2071 Planning Engineer	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Planning Engineer	0	0	0	10,837.50	.00	-10,837.50	100.0%
TOTAL REVENUES	0	0	0	-11,525.00	.00	11,525.00	
TOTAL EXPENSES	0	0	0	22,362.50	.00	-22,362.50	
2072 Library Community Grant							
20601030 Community Development							
39500 Revenue							
2072-601-39500-1000- Revenue	0	0	0	-23,481.87	.00	23,481.87	100.0%
49500 Capital Expenditures							
2072-601-49500-1000- Capital Expenditures	0	0	0	169,852.66	.00	-169,852.66	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	146,370.79	.00	-146,370.79	100.0%
TOTAL Community Development	0	0	0	146,370.79	.00	-146,370.79	100.0%
TOTAL Library Community Grant	0	0	0	146,370.79	.00	-146,370.79	100.0%
TOTAL REVENUES	0	0	0	-23,481.87	.00	23,481.87	
TOTAL EXPENSES	0	0	0	169,852.66	.00	-169,852.66	
2074 Drawing Reviews							
2074 Fund 2074							
39500 Revenue							
2074-704-39500-1000- Revenue	0	0	0	-50,835.00	.00	50,835.00	100.0%
49500 Capital Expenditures							
2074-704-49500-1000- Expenditures	0	0	0	31,282.25	.00	-31,282.25	100.0%

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2074 Drawing Reviews	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-19,552.75	.00	19,552.75	100.0%
TOTAL Fund 2074	0	0	0	-19,552.75	.00	19,552.75	100.0%
TOTAL Drawing Reviews	0	0	0	-19,552.75	.00	19,552.75	100.0%
TOTAL REVENUES	0	0	0	-50,835.00	.00	50,835.00	
TOTAL EXPENSES	0	0	0	31,282.25	.00	-31,282.25	
2076 Police Narcotics							
2076 Fund 2076							
49500 Capital Expenditures							
2076-701-49500-1000- Expenditures	0	0	0	21,000.00	.00	-21,000.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	21,000.00	.00	-21,000.00	100.0%
TOTAL Fund 2076	0	0	0	21,000.00	.00	-21,000.00	100.0%
TOTAL Police Narcotics	0	0	0	21,000.00	.00	-21,000.00	100.0%
TOTAL EXPENSES	0	0	0	21,000.00	.00	-21,000.00	
2077 Police Grants							
2077 Fund 2077							
39500 Revenue							
2077-701-39500-1000- Revenue	0	0	0	-230,415.20	.00	230,415.20	100.0%
49500 Capital Expenditures							
2077-701-49500-1000- Expenditures	0	0	0	222,644.89	.00	-222,644.89	100.0%

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2077 Police Grants	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-7,770.31	.00	7,770.31	100.0%
TOTAL Fund 2077	0	0	0	-7,770.31	.00	7,770.31	100.0%
TOTAL Police Grants	0	0	0	-7,770.31	.00	7,770.31	100.0%
TOTAL REVENUES	0	0	0	-230,415.20	.00	230,415.20	
TOTAL EXPENSES	0	0	0	222,644.89	.00	-222,644.89	
2078 Records Preservation							
2078 Records Preservation							
39500 Revenue							
2078-403-39500-1000- Revenue	0	0	0	-1,011.00	.00	1,011.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,011.00	.00	1,011.00	100.0%
TOTAL Records Preservation	0	0	0	-1,011.00	.00	1,011.00	100.0%
TOTAL Records Preservation	0	0	0	-1,011.00	.00	1,011.00	100.0%
TOTAL REVENUES	0	0	0	-1,011.00	.00	1,011.00	
2080 Land Evidence & Technology							
2080 Fund 2080							
39500 Revenue							
2080-403-39500-1000- Revenue	0	0	0	-7,238.97	.00	7,238.97	100.0%
49500 Capital Expenditures							
2080-403-49500-1000- Expenditures	0	0	0	8,024.85	.00	-8,024.85	100.0%

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2080 Land Evidence & Technology	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	785.88	.00	-785.88	100.0%
TOTAL Fund 2080	0	0	0	785.88	.00	-785.88	100.0%
TOTAL Land Evidence & Technology	0	0	0	785.88	.00	-785.88	100.0%
TOTAL REVENUES	0	0	0	-7,238.97	.00	7,238.97	
TOTAL EXPENSES	0	0	0	8,024.85	.00	-8,024.85	
2081 Community Garden							
2081 Community Garden							
39500 Revenue							
2081-803-39500-1000- Revenue	0	0	0	-525.00	.00	525.00	100.0%
49500 Capital Expenditures							
2081-803-49500-1000- Expenditures	0	0	0	1,064.28	.00	-1,064.28	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	539.28	.00	-539.28	100.0%
TOTAL Community Garden	0	0	0	539.28	.00	-539.28	100.0%
TOTAL Community Garden	0	0	0	539.28	.00	-539.28	100.0%
TOTAL REVENUES	0	0	0	-525.00	.00	525.00	
TOTAL EXPENSES	0	0	0	1,064.28	.00	-1,064.28	
2082 CLG Grant							
2082 CLG Grant							
49500 Capital Expenditures							
2082-601-49500-1000- Expenditures CLG Grant	0	0	0	6,000.00	.00	-6,000.00	100.0%

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2082 CLG Grant	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	6,000.00	.00	-6,000.00	100.0%
TOTAL CLG Grant	0	0	0	6,000.00	.00	-6,000.00	100.0%
TOTAL CLG Grant	0	0	0	6,000.00	.00	-6,000.00	100.0%
TOTAL EXPENSES	0	0	0	6,000.00	.00	-6,000.00	
2084 CDBG							
20602010 Community Development							
49500 Capital Expenditures							
2084-601-49500-2020- Capital Expenditures	0	0	0	-185,038.80	.00	185,038.80	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-185,038.80	.00	185,038.80	100.0%
TOTAL Community Development	0	0	0	-185,038.80	.00	185,038.80	100.0%
20602020 Community Development							
39500 Revenue							
2084-601-39500-2022- Revenue	0	0	0	-49,680.00	.00	49,680.00	100.0%
49500 Capital Expenditures							
2084-601-49500-2022- Capital Expenditures	0	0	0	49,680.00	.00	-49,680.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	.00	.00	.00	.0%
TOTAL Community Development	0	0	0	.00	.00	.00	.0%
20602030 Community Development							

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures							
2084-601-49500-2023- Capital Expenditures	0	0	0	23,000.00	.00	-23,000.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	23,000.00	.00	-23,000.00	100.0%
TOTAL Community Development	0	0	0	23,000.00	.00	-23,000.00	100.0%
2084 CDBG							
39500 Revenue							
2084-601-39500-1000- Revenue	0	0	0	-113,517.60	.00	113,517.60	100.0%
49500 Capital Expenditures							
2084-601-49500-1000- Expenditures	0	0	0	4,503.11	.00	-4,503.11	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-109,014.49	.00	109,014.49	100.0%
TOTAL CDBG	0	0	0	-109,014.49	.00	109,014.49	100.0%
TOTAL CDBG	0	0	0	-271,053.29	.00	271,053.29	100.0%
TOTAL REVENUES	0	0	0	-163,197.60	.00	163,197.60	
TOTAL EXPENSES	0	0	0	-107,855.69	.00	107,855.69	
2085 Fire Department Grants							
20857041 Fire Department Grants							
39500 Revenue							
2085-704-39500-1000- Revenue	0	0	0	-14,336.74	.00	14,336.74	100.0%

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2085 Fire Department Grants	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures							
2085-704-49500-1000- Expenditures	0	0	0	108,968.34	.00	-108,968.34	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	94,631.60	.00	-94,631.60	100.0%
TOTAL Fire Department Grants	0	0	0	94,631.60	.00	-94,631.60	100.0%
TOTAL Fire Department Grants	0	0	0	94,631.60	.00	-94,631.60	100.0%
TOTAL REVENUES	0	0	0	-14,336.74	.00	14,336.74	
TOTAL EXPENSES	0	0	0	108,968.34	.00	-108,968.34	
2087 Election Security Grant							
2087 Sr. Center DEA Grant							
39500 Revenue							
2087-400-39500-1000- Revenue	0	0	0	-4,190.00	.00	4,190.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-4,190.00	.00	4,190.00	100.0%
TOTAL Sr. Center DEA Grant	0	0	0	-4,190.00	.00	4,190.00	100.0%
TOTAL Election Security Grant	0	0	0	-4,190.00	.00	4,190.00	100.0%
TOTAL REVENUES	0	0	0	-4,190.00	.00	4,190.00	
2088 PD Self Defense Program							
20701010 Police Department							
49500 Capital Expenditures							
2088-701-49500-1000- Capital Expenditures	0	0	0	4,938.80	.00	-4,938.80	100.0%

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2088 PD Self Defense Program	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	4,938.80	.00	-4,938.80	100.0%
TOTAL Police Department	0	0	0	4,938.80	.00	-4,938.80	100.0%
TOTAL PD Self Defense Program	0	0	0	4,938.80	.00	-4,938.80	100.0%
TOTAL EXPENSES	0	0	0	4,938.80	.00	-4,938.80	
2093 Municipal Resiliency Program G							
2093 Municipal Resiliency Program G							
49500 Capital Expenditures							
2093-601-49500-1000- Expenditures	0	0	0	21,950.00	.00	-21,950.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	21,950.00	.00	-21,950.00	100.0%
TOTAL Municipal Resiliency Program G	0	0	0	21,950.00	.00	-21,950.00	100.0%
TOTAL Municipal Resiliency Program G	0	0	0	21,950.00	.00	-21,950.00	100.0%
TOTAL EXPENSES	0	0	0	21,950.00	.00	-21,950.00	
2094 Sowams/Annawamscutt WS Study							
2094 Sowams/Annawamscutt WS Study							
39500 Revenue							
2094-601-39500-1000- Revenue Sowams/Annawa	0	0	0	-23,112.50	.00	23,112.50	100.0%
49500 Capital Expenditures							
2094-601-49500-1000- Expenditures	0	0	0	14,530.20	.00	-14,530.20	100.0%

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2094 Sowams/Annawamscutt WS Study	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-8,582.30	.00	8,582.30	100.0%
TOTAL Sowams/Annawamscutt WS Study	0	0	0	-8,582.30	.00	8,582.30	100.0%
TOTAL Sowams/Annawamscutt WS Study	0	0	0	-8,582.30	.00	8,582.30	100.0%
TOTAL REVENUES	0	0	0	-23,112.50	.00	23,112.50	
TOTAL EXPENSES	0	0	0	14,530.20	.00	-14,530.20	
2096 Library Donations							
2096 Library Donations							
39500 Revenue							
2096-802-39500-1000- Revenue Donations	0	0	0	-4,509.72	.00	4,509.72	100.0%
49500 Capital Expenditures							
2096-802-49500-1000- Expenditures	0	0	0	4,039.79	.00	-4,039.79	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-469.93	.00	469.93	100.0%
TOTAL Library Donations	0	0	0	-469.93	.00	469.93	100.0%
TOTAL Library Donations	0	0	0	-469.93	.00	469.93	100.0%
TOTAL REVENUES	0	0	0	-4,509.72	.00	4,509.72	
TOTAL EXPENSES	0	0	0	4,039.79	.00	-4,039.79	
2097 Community Night Out							
2097 Community Night Out							
39500 Revenue							
2097-701-39500-1000- Revenue Youth Golf Grnt	0	0	0	-15,949.18	.00	15,949.18	100.0%

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2097 Community Night Out	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures							
2097-701-49500-1000- Expenditures	0	0	0	17,928.26	.00	-17,928.26	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,979.08	.00	-1,979.08	100.0%
TOTAL Community Night Out	0	0	0	1,979.08	.00	-1,979.08	100.0%
TOTAL Community Night Out	0	0	0	1,979.08	.00	-1,979.08	100.0%
TOTAL REVENUES	0	0	0	-15,949.18	.00	15,949.18	
TOTAL EXPENSES	0	0	0	17,928.26	.00	-17,928.26	
2098 Park Benches							
20801040 Parks and Recreation							
39500 Revenue							
2098-803-39500-1000- Revenue	0	0	0	-15,959.00	.00	15,959.00	100.0%
49500 Capital Expenditures							
2098-803-49500-1000- Capital Expenditures	0	0	0	18,343.00	.00	-18,343.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	2,384.00	.00	-2,384.00	100.0%
TOTAL Parks and Recreation	0	0	0	2,384.00	.00	-2,384.00	100.0%
TOTAL Park Benches	0	0	0	2,384.00	.00	-2,384.00	100.0%
TOTAL REVENUES	0	0	0	-15,959.00	.00	15,959.00	
TOTAL EXPENSES	0	0	0	18,343.00	.00	-18,343.00	
2099 Bristol Volleyball League							
20801050 Parks and Recreation							

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2099 Bristol Volleyball League	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
39500 Revenue							
2099-803-39500-1000- Revenue	0	0	0	-3,130.00	.00	3,130.00	100.0%
49500 Capital Expenditures							
2099-803-49500-1000- Capital Expenditures	0	0	0	200.00	.00	-200.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-2,930.00	.00	2,930.00	100.0%
TOTAL Parks and Recreation	0	0	0	-2,930.00	.00	2,930.00	100.0%
TOTAL Bristol Volleyball League	0	0	0	-2,930.00	.00	2,930.00	100.0%
TOTAL REVENUES	0	0	0	-3,130.00	.00	3,130.00	
TOTAL EXPENSES	0	0	0	200.00	.00	-200.00	
2161 Tree Planting Comm Dev							
2161 Sr. Center Grants							
49500 Capital Expenditures							
2161-400-49500-1000- Expenditures	0	0	0	48,722.00	.00	-48,722.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	48,722.00	.00	-48,722.00	100.0%
TOTAL Sr. Center Grants	0	0	0	48,722.00	.00	-48,722.00	100.0%
TOTAL Tree Planting Comm Dev	0	0	0	48,722.00	.00	-48,722.00	100.0%
TOTAL EXPENSES	0	0	0	48,722.00	.00	-48,722.00	
3032 Walley School Renovation							
3032 Fund 3032							
49500 Capital Expenditures							

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3032 Walley School Renovation	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3032-400-49500-1000- Expenditures	0	0	0	86,686.76	.00	-86,686.76	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	86,686.76	.00	-86,686.76	100.0%
TOTAL Fund 3032	0	0	0	86,686.76	.00	-86,686.76	100.0%
TOTAL Walley School Renovation	0	0	0	86,686.76	.00	-86,686.76	100.0%
TOTAL EXPENSES	0	0	0	86,686.76	.00	-86,686.76	
3039 COVID-19							
3039 Fund 3039							
49500 Capital Expenditures							
3039-400-49500-1000- Expenditures	0	0	0	167,490.19	.00	-167,490.19	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	167,490.19	.00	-167,490.19	100.0%
TOTAL Fund 3039	0	0	0	167,490.19	.00	-167,490.19	100.0%
TOTAL COVID-19	0	0	0	167,490.19	.00	-167,490.19	100.0%
TOTAL EXPENSES	0	0	0	167,490.19	.00	-167,490.19	
3040 Capital Reserve							
3040 Fund 3040							
49500 Capital Expenditures							
3040-400-49500-1000- Expenditures	0	0	0	6,482.03	.00	-6,482.03	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	6,482.03	.00	-6,482.03	100.0%
TOTAL Fund 3040	0	0	0	6,482.03	.00	-6,482.03	100.0%

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3040 Capital Reserve	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Capital Reserve	0	0	0	6,482.03	.00	-6,482.03	100.0%
TOTAL EXPENSES	0	0	0	6,482.03	.00	-6,482.03	
3047 Dog Park							
3047 Dog Park							
39500 Revenue							
3047-702-39500-1000- Revenue	0	0	0	-10,000.00	.00	10,000.00	100.0%
49500 Capital Expenditures							
3047-702-49500-1000- Expenditures	0	0	0	6,441.50	.00	-6,441.50	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-3,558.50	.00	3,558.50	100.0%
TOTAL Dog Park	0	0	0	-3,558.50	.00	3,558.50	100.0%
TOTAL Dog Park	0	0	0	-3,558.50	.00	3,558.50	100.0%
TOTAL REVENUES	0	0	0	-10,000.00	.00	10,000.00	
TOTAL EXPENSES	0	0	0	6,441.50	.00	-6,441.50	
3050 Accounting System Conversion							
3050 Accounting System Conversion							
49500 Capital Expenditures							
3050-501-49500-1000- Expenditures	0	0	0	46,082.00	.00	-46,082.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	46,082.00	.00	-46,082.00	100.0%
TOTAL Accounting System Conversion	0	0	0	46,082.00	.00	-46,082.00	100.0%

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3050 Accounting System Conversion	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Accounting System Conversion	0	0	0	46,082.00	.00	-46,082.00	100.0%
TOTAL EXPENSES	0	0	0	46,082.00	.00	-46,082.00	
3090 Independence Park Boat Ramp							
3090 Independence Park Boat Ramp							
49500 Capital Expenditures							
3090-703-49500-1000- Expenditures	0	0	0	7,101.25	.00	-7,101.25	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	7,101.25	.00	-7,101.25	100.0%
TOTAL Independence Park Boat Ramp	0	0	0	7,101.25	.00	-7,101.25	100.0%
TOTAL Independence Park Boat Ramp	0	0	0	7,101.25	.00	-7,101.25	100.0%
TOTAL EXPENSES	0	0	0	7,101.25	.00	-7,101.25	
3093 Public Buildings Capital							
3093 Fund 3093							
49500 Capital Expenditures							
3093-400-49500-1000- Expenditures	0	0	0	437.50	.00	-437.50	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	437.50	.00	-437.50	100.0%
TOTAL Fund 3093	0	0	0	437.50	.00	-437.50	100.0%
TOTAL Public Buildings Capital	0	0	0	437.50	.00	-437.50	100.0%
TOTAL EXPENSES	0	0	0	437.50	.00	-437.50	
3094 Tanyard Brook							
3094 Fund 3094							

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3094 Tanyard Brook	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures							
3094-601-49500-1000- Expenditures	0	0	0	68,798.42	.00	-68,798.42	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	68,798.42	.00	-68,798.42	100.0%
TOTAL Fund 3094	0	0	0	68,798.42	.00	-68,798.42	100.0%
TOTAL Tanyard Brook	0	0	0	68,798.42	.00	-68,798.42	100.0%
TOTAL EXPENSES	0	0	0	68,798.42	.00	-68,798.42	
3095 Road Repair Program							
3095 Fund 3095							
49500 Capital Expenditures							
3095-603-49500-1000- Expenditures	0	0	0	28,505.40	.00	-28,505.40	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	28,505.40	.00	-28,505.40	100.0%
TOTAL Fund 3095	0	0	0	28,505.40	.00	-28,505.40	100.0%
TOTAL Road Repair Program	0	0	0	28,505.40	.00	-28,505.40	100.0%
TOTAL EXPENSES	0	0	0	28,505.40	.00	-28,505.40	
3096 Open Space Acquisition							
3096 Fund 3096							
49500 Capital Expenditures							
3096-400-49500-1000- Expenditures	0	0	0	8,000.00	.00	-8,000.00	100.0%

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3096 Open Space Acquisition	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	8,000.00	.00	-8,000.00	100.0%
TOTAL Fund 3096	0	0	0	8,000.00	.00	-8,000.00	100.0%
TOTAL Open Space Acquisition	0	0	0	8,000.00	.00	-8,000.00	100.0%
TOTAL EXPENSES	0	0	0	8,000.00	.00	-8,000.00	
3104 Independence Park Parking Lot							
3104 Independence Park Parking Lot							
49500 Capital Expenditures							
3104-601-49500-1000- Expenditures	0	0	0	562,058.00	.00	-562,058.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	562,058.00	.00	-562,058.00	100.0%
TOTAL Independence Park Parking Lot	0	0	0	562,058.00	.00	-562,058.00	100.0%
TOTAL Independence Park Parking Lot	0	0	0	562,058.00	.00	-562,058.00	100.0%
TOTAL EXPENSES	0	0	0	562,058.00	.00	-562,058.00	
4120 Seldon							
4120 Seldon							
36100 Investment Earnings							
4120-501-36100-1000- Investment Earnings	0	0	0	-847.02	.00	847.02	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-847.02	.00	847.02	100.0%
TOTAL Seldon	0	0	0	-847.02	.00	847.02	100.0%

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4120 Seldon	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Seldon	0	0	0	-847.02	.00	847.02	100.0%
TOTAL REVENUES	0	0	0	-847.02	.00	847.02	
4121 Easterbrooks							
4121 Easterbrooks							
36100 Investment Earnings							
4121-501-36100-1000- Investment Earnings	0	0	0	-388.53	.00	388.53	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-388.53	.00	388.53	100.0%
TOTAL Easterbrooks	0	0	0	-388.53	.00	388.53	100.0%
TOTAL Easterbrooks	0	0	0	-388.53	.00	388.53	100.0%
TOTAL REVENUES	0	0	0	-388.53	.00	388.53	
4130 Wilson							
4130 Wilson							
36100 Investment Earnings							
4130-501-36100-1000- Investment Earnings	0	0	0	-6,522.88	.00	6,522.88	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-6,522.88	.00	6,522.88	100.0%
TOTAL Wilson	0	0	0	-6,522.88	.00	6,522.88	100.0%
TOTAL Wilson	0	0	0	-6,522.88	.00	6,522.88	100.0%
TOTAL REVENUES	0	0	0	-6,522.88	.00	6,522.88	
4131 6180/7116							
4131 6180/7116							

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4131 6180/7116	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36100 Investment Earnings							
4131-501-36100-1000- Investment Earnings	0	0	0	-6.86	.00	6.86	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-6.86	.00	6.86	100.0%
TOTAL 6180/7116	0	0	0	-6.86	.00	6.86	100.0%
TOTAL 6180/7116	0	0	0	-6.86	.00	6.86	100.0%
TOTAL REVENUES	0	0	0	-6.86	.00	6.86	
4132 Colt Poor							
4132 Colt Poor							
36100 Investment Earnings							
4132-501-36100-1000- Investment Earnings	0	0	0	-3,846.40	.00	3,846.40	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-3,846.40	.00	3,846.40	100.0%
TOTAL Colt Poor	0	0	0	-3,846.40	.00	3,846.40	100.0%
TOTAL Colt Poor	0	0	0	-3,846.40	.00	3,846.40	100.0%
TOTAL REVENUES	0	0	0	-3,846.40	.00	3,846.40	
4133 Poor Farm							
4133 Poor Farm							
36100 Investment Earnings							
4133-501-36100-1000- Investment Earnings	0	0	0	-1,214.36	.00	1,214.36	100.0%

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4133 Poor Farm	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,214.36	.00	1,214.36	100.0%
TOTAL Poor Farm	0	0	0	-1,214.36	.00	1,214.36	100.0%
TOTAL Poor Farm	0	0	0	-1,214.36	.00	1,214.36	100.0%
TOTAL REVENUES	0	0	0	-1,214.36	.00	1,214.36	
4134 Bristed							
4134 Bristed							
36100 Investment Earnings							
4134-501-36100-1000- Investment Earnings	0	0	0	-20.82	.00	20.82	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-20.82	.00	20.82	100.0%
TOTAL Bristed	0	0	0	-20.82	.00	20.82	100.0%
TOTAL Bristed	0	0	0	-20.82	.00	20.82	100.0%
TOTAL REVENUES	0	0	0	-20.82	.00	20.82	
4135 Fletcher							
4135 Fletcher							
36100 Investment Earnings							
4135-501-36100-1000- Investment Earnings	0	0	0	-34.33	.00	34.33	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-34.33	.00	34.33	100.0%
TOTAL Fletcher	0	0	0	-34.33	.00	34.33	100.0%

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4135 Fletcher	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Fletcher	0	0	0	-34.33	.00	34.33	100.0%
TOTAL REVENUES	0	0	0	-34.33	.00	34.33	
4136 Herreshoff							
4136 Herreshoff							
36100 Investment Earnings							
4136-501-36100-1000- Investment Earnings	0	0	0	-33.78	.00	33.78	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-33.78	.00	33.78	100.0%
TOTAL Herreshoff	0	0	0	-33.78	.00	33.78	100.0%
TOTAL Herreshoff	0	0	0	-33.78	.00	33.78	100.0%
TOTAL REVENUES	0	0	0	-33.78	.00	33.78	
4137 Wardwell							
4137 Wardwell							
36100 Investment Earnings							
4137-501-36100-1000- Investment Earnings	0	0	0	-44.36	.00	44.36	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-44.36	.00	44.36	100.0%
TOTAL Wardwell	0	0	0	-44.36	.00	44.36	100.0%
TOTAL Wardwell	0	0	0	-44.36	.00	44.36	100.0%
TOTAL REVENUES	0	0	0	-44.36	.00	44.36	
4138 Waldron							
4138 Waldron							

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4138 Waldron	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36100 Investment Earnings							
4138-501-36100-1000- Investment Earnings	0	0	0	-23.48	.00	23.48	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-23.48	.00	23.48	100.0%
TOTAL Waldron	0	0	0	-23.48	.00	23.48	100.0%
TOTAL Waldron	0	0	0	-23.48	.00	23.48	100.0%
TOTAL REVENUES	0	0	0	-23.48	.00	23.48	
4140 Gardner							
4140 Gardner							
36100 Investment Earnings							
4140-501-36100-1000- Investment Earnings	0	0	0	-23.65	.00	23.65	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-23.65	.00	23.65	100.0%
TOTAL Gardner	0	0	0	-23.65	.00	23.65	100.0%
TOTAL Gardner	0	0	0	-23.65	.00	23.65	100.0%
TOTAL REVENUES	0	0	0	-23.65	.00	23.65	
4141 Dimon							
4141 Dimon							
36100 Investment Earnings							
4141-501-36100-1000- Investment Earnings	0	0	0	-34.48	.00	34.48	100.0%

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4141 Dimon	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-34.48	.00	34.48	100.0%
TOTAL Dimon	0	0	0	-34.48	.00	34.48	100.0%
TOTAL Dimon	0	0	0	-34.48	.00	34.48	100.0%
TOTAL REVENUES	0	0	0	-34.48	.00	34.48	
4160 North Burial Ground							
4160 Fund 4160							
35500 Cemetery Lot Sales							
4160-501-35500-1000- Cemetery Lot Sales: Burial	0	0	0	-30,800.00	.00	30,800.00	100.0%
35505 Funeral Income: Standard FBB							
4160-501-35505-1000- Funeral Income: Standard FBB	0	0	0	-13,400.00	.00	13,400.00	100.0%
35550 Foundations/Markers							
4160-501-35550-1000- Foundations/Markers	0	0	0	-15,870.00	.00	15,870.00	100.0%
43110 Funerals							
4160-501-43110-1000- Funerals: NBG Standard FBB	0	0	0	3,400.00	.00	-3,400.00	100.0%
43280 Professional Services							
4160-501-43280-1000- Professional Services	0	0	0	12,527.19	.00	-12,527.19	100.0%

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4160 North Burial Ground	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44000 Superintendant Services							
4160-501-44000-1000- Superintendant Services	0	0	0	12,000.00	.00	-12,000.00	100.0%
44200 Grounds Maintenance							
4160-501-44200-1000- Grounds Maintenance	0	0	0	23,144.00	.00	-23,144.00	100.0%
44201 Additional Grounds Services							
4160-501-44201-1000- Additional GS: NBG	0	0	0	11,254.56	.00	-11,254.56	100.0%
44300 Building Repairs & Mainten							
4160-501-44300-1000- Repairs & Maintenance: NBG	0	0	0	8,875.00	.00	-8,875.00	100.0%
44800 Miscellaneous							
4160-501-44800-1000- Miscellaneous	0	0	0	1,600.00	.00	-1,600.00	100.0%
46100 Foundations/Markers							
4160-501-46100-1000- Foundations/Markers	0	0	0	4,185.42	.00	-4,185.42	100.0%
46200 Utilities							
4160-501-46200-1000- Utilities	0	0	0	2,592.55	.00	-2,592.55	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	19,508.72	.00	-19,508.72	100.0%
TOTAL Fund 4160	0	0	0	19,508.72	.00	-19,508.72	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41605013 North Burial Ground							
35500 Cemetery Lot Sales							
4160-501-35500-3000- Cemetery Lot Sales: Cremation	0	0	0	-67,100.00	.00	67,100.00	100.0%
35505 Funeral Income: Standard FBB							
4160-501-35505-3000- Funeral Income: Cremation Gard	0	0	0	-4,200.00	.00	4,200.00	100.0%
43110 Funerals							
4160-501-43110-3000- Funerals: Cremation Garden	0	0	0	4,200.00	.00	-4,200.00	100.0%
43490 Engraving/Bronzing: Cremation							
4160-501-43490-3000- Engraving/Bronzing: Cremation	0	0	0	-1,084.91	.00	1,084.91	100.0%
44201 Additional Grounds Services							
4160-501-44201-3000- Additional GS: Cremation Gard	0	0	0	47,636.55	.00	-47,636.55	100.0%
44300 Building Repairs & Mainten							
4160-501-44300-3000- Repairs & Maintenance: Cremati	0	0	0	546.73	.00	-546.73	100.0%
47200 Capital Improvements							
4160-501-47200-3000- Capital Imp: Cremation Gard	0	0	0	45,000.00	.00	-45,000.00	100.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	24,998.37	.00	-24,998.37	100.0%
TOTAL North Burial Ground	0	0	0	24,998.37	.00	-24,998.37	100.0%
41605014 North Burial Ground							
35505 Funeral Income: Standard FBB							
4160-501-35505-4000- Funeral Income: Cremation	0	0	0	-14,600.00	.00	14,600.00	100.0%
43110 Funerals							
4160-501-43110-4000- Funerals: NBG Cremation	0	0	0	5,700.00	.00	-5,700.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-8,900.00	.00	8,900.00	100.0%
TOTAL North Burial Ground	0	0	0	-8,900.00	.00	8,900.00	100.0%
TOTAL North Burial Ground	0	0	0	35,607.09	.00	-35,607.09	100.0%
TOTAL REVENUES	0	0	0	-145,970.00	.00	145,970.00	
TOTAL EXPENSES	0	0	0	181,577.09	.00	-181,577.09	
4183 Teachers for Children							
4183 Fund 4183							
36100 Investment Earnings							
4183-501-36100-1000- Investment Earnings	0	0	0	-3,484.09	.00	3,484.09	100.0%
36400 Contributions/Donations from P							
4183-501-36400-1000- Contributions/Donations from P	0	0	0	-1,040.14	.00	1,040.14	100.0%

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4183 Teachers for Children	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-4,524.23	.00	4,524.23	100.0%
TOTAL Fund 4183	0	0	0	-4,524.23	.00	4,524.23	100.0%
TOTAL Teachers for Children	0	0	0	-4,524.23	.00	4,524.23	100.0%
TOTAL REVENUES	0	0	0	-4,524.23	.00	4,524.23	
5002 Enterprise							
5002 Enterprise							
32002 Permits							
5002-604-32002-1000- Permits	-1,000	0	-1,000	-65.00	.00	-935.00	6.5%
32005 Septage							
5002-604-32005-1000- Septage	0	0	0	-912.49	.00	912.49	100.0%
32006 Pretreatment Revenue							
5002-604-32006-1000- Pretreatment Revenue	-30,000	0	-30,000	-17,153.00	.00	-12,847.00	57.2%
35100 Fees & Fines							
5002-604-35100-1000- Fees & Fines	-500	0	-500	.00	.00	-500.00	.0%
35510 Debt Service Recovery-RWU							
5002-604-35510-1000- Debt Service Recovery-RWU	-51,250	0	-51,250	.00	.00	-51,250.00	.0%

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5002 Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41100 Salaries							
5002-604-41100-1000- Salaries	813,268	0	813,268	283,117.15	.00	530,150.85	34.8%
41300 Overtime							
5002-604-41300-1000- Overtime	80,000	0	80,000	14,912.87	.00	65,087.13	18.6%
42101 Medical Insurance							
5002-604-42101-1000- Medical Insurance	186,803	0	186,803	59,698.90	.00	127,104.10	32.0%
42102 Dental Insurance							
5002-604-42102-1000- Dental Insurance	7,245	0	7,245	2,821.88	.00	4,423.12	38.9%
42200 Payroll Taxes							
5002-604-42200-1000- Payroll Taxes	68,586	0	68,586	23,576.92	.00	45,009.08	34.4%
42301 Defined Contribution-TIAA							
5002-604-42301-1000- Defined Contribution-TIAA	8,131	0	8,131	1,926.24	.00	6,204.76	23.7%
42302 Defined Benefit-ERSRI							
5002-604-42302-1000- Defined Benefit-ERSRI	114,396	0	114,396	37,162.61	.00	77,233.39	32.5%
43200 Dues & Conferences							
5002-604-43200-1000- Dues & Conferences	2,000	0	2,000	1,684.68	.00	315.32	84.2%

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5002 Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43270 CMOM Reporting							
5002-604-43270-1000- CMOM Reporting	20,000	0	20,000	13,825.00	.00	6,175.00	69.1%
43442 EPA Permit Fee							
5002-604-43442-1000- EPA Permit Fee	3,100	0	3,100	.00	.00	3,100.00	.0%
44001 Inflow infiltration							
5002-604-44001-1000- Inflow infiltration	0	0	0	-11,550.00	.00	11,550.00	100.0%
44300 Building Repairs & Mainten							
5002-604-44300-1000- Building Repairs & Maintenance	18,000	0	18,000	1,336.99	.00	16,663.01	7.4%
44310 Motor Vehicle Repairs							
5002-604-44310-1000- Motor Vehicle Repairs	12,000	0	12,000	6,611.26	.00	5,388.74	55.1%
44351 RBC Repairs & Maintenance							
5002-604-44351-1000- RBC Repairs & Maintenance	5,000	0	5,000	4,727.00	.00	273.00	94.5%
44352 Generator Service							
5002-604-44352-1000- Generator Service	10,000	0	10,000	3,130.34	.00	6,869.66	31.3%
44353 Sewer System Repairs							
5002-604-44353-1000- Sewer System Repairs	50,000	0	50,000	9,518.00	.00	40,482.00	19.0%

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5002 Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44354 Odor Control							
5002-604-44354-1000- Odor Control	5,000	0	5,000	3,923.34	.00	1,076.66	78.5%
44355 Cesspool Cleanout							
5002-604-44355-1000- Cesspool Cleanout	5,000	0	5,000	1,575.00	.00	3,425.00	31.5%
44356 Solids/Scum Handling							
5002-604-44356-1000- Solids/Scum Handling	12,000	0	12,000	.00	.00	12,000.00	.0%
44357 Grinder Pump Repairs							
5002-604-44357-1000- Grinder Pump Repairs	3,000	0	3,000	.00	.00	3,000.00	.0%
44358 Biofilter Maintenance							
5002-604-44358-1000- Biofilter Maintenance	2,000	0	2,000	.00	.00	2,000.00	.0%
44359 Lab Equipment Maintenance							
5002-604-44359-1000- Lab Equipment Maintenance	2,500	0	2,500	120.00	.00	2,380.00	4.8%
44360 Pump Station Repairs							
5002-604-44360-1000- Pump Station Repairs	35,000	0	35,000	18,754.59	.00	16,245.41	53.6%
44361 Belt Press Service							
5002-604-44361-1000- Belt Press Service	2,500	0	2,500	.00	.00	2,500.00	.0%

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5002 Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44362 CL2 System Maintenance							
5002-604-44362-1000- CL2 System Maintenance	2,500	0	2,500	950.00	.00	1,550.00	38.0%
44363 Instrument & Controls Main							
5002-604-44363-1000- Instrument & Controls Maintena	25,000	0	25,000	2,698.80	.00	22,301.20	10.8%
44364 Headworks Maintenance							
5002-604-44364-1000- Headworks Maintenance	3,500	0	3,500	.00	.00	3,500.00	.0%
44412 Warren Agreement							
5002-604-44412-1000- Warren Agreement	45,000	0	45,000	.00	.00	45,000.00	.0%
45300 Telephone & Internet							
5002-604-45300-1000- Telephone & Internet	12,000	0	12,000	10,025.62	.00	1,974.38	83.5%
45900 Operating							
5002-604-45900-1000- Operating	80,000	0	80,000	27,289.78	.00	52,710.22	34.1%
46002 Office Supplies							
5002-604-46002-1000- Office Supplies	7,500	0	7,500	3,542.13	.00	3,957.87	47.2%
46010 Uniforms							
5002-604-46010-1000- Uniforms	29,500	0	29,500	20,351.35	.00	9,148.65	69.0%

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5002 Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46050 Chemicals							
5002-604-46050-1000- Chemicals	150,000	0	150,000	63,253.36	.00	86,746.64	42.2%
46052 Laboratory							
5002-604-46052-1000- Laboratory	35,000	0	35,000	26,621.98	.00	8,378.02	76.1%
46053 Pretreatment							
5002-604-46053-1000- Pretreatment	35,000	0	35,000	9,874.00	.00	25,126.00	28.2%
46054 Manhole Covers							
5002-604-46054-1000- Manhole Covers	4,000	0	4,000	.00	.00	4,000.00	.0%
46055 OSHA Equipment							
5002-604-46055-1000- OSHA Equipment	5,000	0	5,000	2,005.63	.00	2,994.37	40.1%
46210 Natural Gas							
5002-604-46210-1000- Natural Gas	40,000	0	40,000	-10,526.33	.00	50,526.33	-26.3%
46220 Gas & Electricity							
5002-604-46220-1000- Electricity	325,000	0	325,000	144,402.88	.00	180,597.12	44.4%
46260 Vehicle Maintenance & Fuel							
5002-604-46260-1000- Vehicle Maintenance & Fuel	30,000	0	30,000	2,797.10	.00	27,202.90	9.3%

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5002 Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46270 Water Service							
5002-604-46270-1000- Water Service	1,000	0	1,000	460.24	.00	539.76	46.0%
47201 Capital Improvements-Infiltrat							
5002-604-47201-1000- Capital Improvements-I&I	10,000	0	10,000	.00	.00	10,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	2,222,779	0	2,222,779	762,488.82	.00	1,460,290.18	34.3%
TOTAL Enterprise	2,222,779	0	2,222,779	762,488.82	.00	1,460,290.18	34.3%
50026061 Enterprise							
32002 Permits							
5002-606-32002-1000- Permits	-3,500	0	-3,500	.00	.00	-3,500.00	.0%
34430 Compost Sales							
5002-606-34430-1000- Compost Sales	-72,000	0	-72,000	-24,079.18	.00	-47,920.82	33.4%
41100 Salaries							
5002-606-41100-1000- Salaries	408,676	0	408,676	184,748.02	.00	223,927.98	45.2%
41300 Overtime							
5002-606-41300-1000- Overtime	37,000	0	37,000	13,664.75	.00	23,335.25	36.9%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42101 Medical Insurance							
5002-606-42101-1000- Medical Insurance	112,004	0	112,004	38,415.80	.00	73,588.20	34.3%
42102 Dental Insurance							
5002-606-42102-1000- Dental Insurance	4,984	0	4,984	2,012.60	.00	2,971.40	40.4%
42200 Payroll Taxes							
5002-606-42200-1000- Payroll Taxes	34,094	0	34,094	13,154.21	.00	20,939.79	38.6%
42301 Defined Contribution-TIAA							
5002-606-42301-1000- Defined Contribution-TIAA	4,087	0	4,087	1,715.35	.00	2,371.65	42.0%
42302 Defined Benefit-ERSRI							
5002-606-42302-1000- Defined Benefit-ERSRI	57,501	0	57,501	21,113.33	.00	36,387.67	36.7%
43441 Methane Testing							
5002-606-43441-1000- Methane Testing	4,500	0	4,500	3,800.00	.00	700.00	84.4%
43443 Compost Analysis							
5002-606-43443-1000- Compost Analysis	10,000	0	10,000	5,349.00	.00	4,651.00	53.5%
44300 Building Repairs & Mainten							
5002-606-44300-1000- Building Repairs & Maintenance	20,000	0	20,000	899.48	.00	19,100.52	4.5%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44310 Motor Vehicle Repairs							
5002-606-44310-1000- Motor Vehicle Repairs	14,000	0	14,000	2,053.69	.00	11,946.31	14.7%
44354 Odor Control							
5002-606-44354-1000- Odor Control	2,000	0	2,000	.00	.00	2,000.00	.0%
44363 Instrument & Controls Main							
5002-606-44363-1000- Instrument & Controls Maintena	3,500	0	3,500	2,930.52	.00	569.48	83.7%
44375 Compost Equipment Maintenance							
5002-606-44375-1000- Compost Equipment Maintenance	18,000	0	18,000	7,752.23	.00	10,247.77	43.1%
45300 Telephone & Internet							
5002-606-45300-1000- Telephone & Internet	1,000	0	1,000	68.66	.00	931.34	6.9%
45900 Operating							
5002-606-45900-1000- Operating	24,000	0	24,000	4,622.42	.00	19,377.58	19.3%
46010 Uniforms							
5002-606-46010-1000- Uniforms	17,500	0	17,500	12,592.46	.00	4,907.54	72.0%
46055 OSHA Equipment							
5002-606-46055-1000- OSHA Equipment	2,000	0	2,000	.00	.00	2,000.00	.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46057 Grinder Hammers							
5002-606-46057-1000- Grinder Hammers	3,000	0	3,000	.00	.00	3,000.00	.0%
46060 Tires							
5002-606-46060-1000- Tires	4,000	0	4,000	.00	.00	4,000.00	.0%
46210 Natural Gas							
5002-606-46210-1000- Natural Gas	15,000	0	15,000	170.00	.00	14,830.00	1.1%
46220 Gas & Electricity							
5002-606-46220-1000- Electricity	85,000	0	85,000	25,612.41	.00	59,387.59	30.1%
46260 Vehicle Maintenance & Fuel							
5002-606-46260-1000- Vehicle Maintenance & Fuel	31,000	0	31,000	527.36	.00	30,472.64	1.7%
46270 Water Service							
5002-606-46270-1000- Water Service	8,000	0	8,000	2,670.43	.00	5,329.57	33.4%
TOTAL UNDEFINED ROLLUP CODE	845,346	0	845,346	319,793.54	.00	525,552.46	37.8%
TOTAL Enterprise	845,346	0	845,346	319,793.54	.00	525,552.46	37.8%
50026071 Enterprise							
42100 Retiree Medical & Dental							
5002-607-42100-1000- Retiree Medical							

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	109,991	0	109,991	.00	.00	109,991.00	.0%
42103 Life Insurance Premiums							
5002-607-42103-1000- Life Insurance	21,224	0	21,224	.00	.00	21,224.00	.0%
42925 Other Post Employment Benefits							
5002-607-42925-1000- Other Post Employment Benefits	20,000	0	20,000	.00	.00	20,000.00	.0%
43101 Allocated Costs							
5002-607-43101-1000- Allocated Costs	75,000	0	75,000	.00	.00	75,000.00	.0%
43400 IT & Support							
5002-607-43400-1000- IT & Support	6,000	0	6,000	.00	.00	6,000.00	.0%
43410 Annual Audit							
5002-607-43410-1000- Annual Audit	10,000	0	10,000	.00	.00	10,000.00	.0%
45201 Insurance							
5002-607-45201-1000- Insurance	411,796	0	411,796	.00	.00	411,796.00	.0%
48110 Bond Principal							
5002-607-48110-1000- Bond Principal	2,576,479	0	2,576,479	.00	.00	2,576,479.00	.0%
48210 Interest-Bonds							
5002-607-48210-1000- Interest-Bonds	758,125	0	758,125	.00	.00	758,125.00	.0%

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48400 Cost of Issuance							
5002-607-48400-1000- Cost of Issuance	25,000	0	25,000	.00	.00	25,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	4,013,615	0	4,013,615	.00	.00	4,013,615.00	.0%
TOTAL Enterprise	4,013,615	0	4,013,615	.00	.00	4,013,615.00	.0%
TOTAL Enterprise	7,081,740	0	7,081,740	1,082,282.36	.00	5,999,457.64	15.3%
TOTAL REVENUES	-158,250	0	-158,250	-42,209.67	.00	-116,040.33	
TOTAL EXPENSES	7,239,990	0	7,239,990	1,124,492.03	.00	6,115,497.97	
6008 Police Pension							
60084001 Police Pension							
36000 Interest & Dividend Income							
6008-400-36000-1000- Interest & Dividend Income	0	0	0	-155,162.11	.00	155,162.11	100.0%
36120 Realized Gains/Losses							
6008-400-36120-1000- Realized Gains/Losses	0	0	0	37,664.31	.00	-37,664.31	100.0%
36130 Net Increase/Decrease in Fair							
6008-400-36130-1000- Net Increase/Decrease in Fair	0	0	0	-1,351,876.73	.00	1,351,876.73	100.0%
39810 Employer Contributions							
6008-400-39810-1000- Employer Contributions	0	0	0	-659,331.68	.00	659,331.68	100.0%

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

6008 Police Pension	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42300 Benefit Payments							
6008-400-42300-1000- Benefit Payments	0	0	0	634,140.84	.00	-634,140.84	100.0%
43250 Administrative Fees							
6008-400-43250-1000- Administrative Fees	0	0	0	51,153.14	.00	-51,153.14	100.0%
49500 Capital Expenditures							
6008-400-49500-1000- Capital Expenditures	0	0	0	5,175.00	.00	-5,175.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,438,237.23	.00	1,438,237.23	100.0%
TOTAL Police Pension	0	0	0	-1,438,237.23	.00	1,438,237.23	100.0%
TOTAL Police Pension	0	0	0	-1,438,237.23	.00	1,438,237.23	100.0%
TOTAL REVENUES	0	0	0	-2,128,706.21	.00	2,128,706.21	
TOTAL EXPENSES	0	0	0	690,468.98	.00	-690,468.98	
6036 Other Post Employment Benefits							
6036 Fund 6036							
42105 Death Benefits							
6036-400-42105-1000- Death Benefits	0	0	0	-37,465.05	.00	37,465.05	100.0%
49500 Capital Expenditures							
6036-400-49500-1000- Capital Expenditures	0	0	0	5,175.00	.00	-5,175.00	100.0%

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

6036 Other Post Employment Benefits	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-32,290.05	.00	32,290.05	100.0%
TOTAL Fund 6036	0	0	0	-32,290.05	.00	32,290.05	100.0%
TOTAL Other Post Employment Benefits	0	0	0	-32,290.05	.00	32,290.05	100.0%
TOTAL EXPENSES	0	0	0	-32,290.05	.00	32,290.05	
7101 Guiteras							
7101 Guiteras							
36100 Investment Earnings							
7101-501-36100-1000- Investment Earnings	0	0	0	-20,114.89	.00	20,114.89	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-20,114.89	.00	20,114.89	100.0%
TOTAL Guiteras	0	0	0	-20,114.89	.00	20,114.89	100.0%
TOTAL Guiteras	0	0	0	-20,114.89	.00	20,114.89	100.0%
TOTAL REVENUES	0	0	0	-20,114.89	.00	20,114.89	
7103 Stanton							
7103 Stanton							
36100 Investment Earnings							
7103-501-36100-1000- Investment Earnings	0	0	0	-238.49	.00	238.49	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-238.49	.00	238.49	100.0%
TOTAL Stanton	0	0	0	-238.49	.00	238.49	100.0%

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

7103 Stanton	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Stanton	0	0	0	-238.49	.00	238.49	100.0%
TOTAL REVENUES	0	0	0	-238.49	.00	238.49	
7105 Colt School							
7105 Colt School							
36100 Investment Earnings							
7105-501-36100-1000- Investment Earnings	0	0	0	-10,273.67	.00	10,273.67	100.0%
44800 Miscellaneous							
7105-501-44800-1000- Miscellaneous	0	0	0	2,465.00	.00	-2,465.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-7,808.67	.00	7,808.67	100.0%
TOTAL Colt School	0	0	0	-7,808.67	.00	7,808.67	100.0%
TOTAL Colt School	0	0	0	-7,808.67	.00	7,808.67	100.0%
TOTAL REVENUES	0	0	0	-10,273.67	.00	10,273.67	
TOTAL EXPENSES	0	0	0	2,465.00	.00	-2,465.00	
7107 Byfield							
7107 Byfield							
36100 Investment Earnings							
7107-501-36100-1000- Investment Earnings	0	0	0	-3,167.59	.00	3,167.59	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-3,167.59	.00	3,167.59	100.0%
TOTAL Byfield	0	0	0	-3,167.59	.00	3,167.59	100.0%

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

7107 Byfield	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Byfield	0	0	0	-3,167.59	.00	3,167.59	100.0%
TOTAL REVENUES	0	0	0	-3,167.59	.00	3,167.59	
7108 Dewolf							
7108 Dewolf							
36100 Investment Earnings							
7108-501-36100-1000- Investment Earnings	0	0	0	-1,175.94	.00	1,175.94	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,175.94	.00	1,175.94	100.0%
TOTAL Dewolf	0	0	0	-1,175.94	.00	1,175.94	100.0%
TOTAL Dewolf	0	0	0	-1,175.94	.00	1,175.94	100.0%
TOTAL REVENUES	0	0	0	-1,175.94	.00	1,175.94	
7180 Rogers Free Library							
7180 Rogers Free Library							
36100 Investment Earnings							
7180-501-36100-1000- Investment Earnings	0	0	0	-450.01	.00	450.01	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-450.01	.00	450.01	100.0%
TOTAL Rogers Free Library	0	0	0	-450.01	.00	450.01	100.0%
TOTAL Rogers Free Library	0	0	0	-450.01	.00	450.01	100.0%
TOTAL REVENUES	0	0	0	-450.01	.00	450.01	
7185 Narrows Association							
7185 Fund 7185							

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

7185 Narrows Association	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36100 Investment Earnings							
7185-501-36100-1000- Investment Earnings	0	0	0	-118.97	.00	118.97	100.0%
48030 Scholarships							
7185-501-48030-1000- Scholarships	0	0	0	3,000.00	.00	-3,000.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	2,881.03	.00	-2,881.03	100.0%
TOTAL Fund 7185	0	0	0	2,881.03	.00	-2,881.03	100.0%
TOTAL Narrows Association	0	0	0	2,881.03	.00	-2,881.03	100.0%
TOTAL REVENUES	0	0	0	-118.97	.00	118.97	
TOTAL EXPENSES	0	0	0	3,000.00	.00	-3,000.00	
9007 Gooding/Hope Community Reserve							
9007 Gooding/Hope Community Reserve							
36100 Investment Earnings							
9007-400-36100-1000- Investment Earnings	0	0	0	-6,806.18	.00	6,806.18	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-6,806.18	.00	6,806.18	100.0%
TOTAL Gooding/Hope Community Reserve	0	0	0	-6,806.18	.00	6,806.18	100.0%
TOTAL Gooding/Hope Community Reserve	0	0	0	-6,806.18	.00	6,806.18	100.0%
TOTAL REVENUES	0	0	0	-6,806.18	.00	6,806.18	
9072 Fire Prevention							
9072 Fund 9072							
39500 Revenue							

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

9072 Fire Prevention	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9072-704-39500-1000- Revenue	0	0	0	-1,230.00	.00	1,230.00	100.0%
49500 Capital Expenditures							
9072-704-49500-1000- Expenditures	0	0	0	2,529.07	.00	-2,529.07	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,299.07	.00	-1,299.07	100.0%
TOTAL Fund 9072	0	0	0	1,299.07	.00	-1,299.07	100.0%
TOTAL Fire Prevention	0	0	0	1,299.07	.00	-1,299.07	100.0%
TOTAL REVENUES	0	0	0	-1,230.00	.00	1,230.00	
TOTAL EXPENSES	0	0	0	2,529.07	.00	-2,529.07	
9075 CPR Training							
9075 Fund 9075							
39500 Revenue							
9075-704-39500-1000- Revenue	0	0	0	-7,680.00	.00	7,680.00	100.0%
49500 Capital Expenditures							
9075-704-49500-1000- Expenditures	0	0	0	6,563.83	.00	-6,563.83	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,116.17	.00	1,116.17	100.0%
TOTAL Fund 9075	0	0	0	-1,116.17	.00	1,116.17	100.0%
TOTAL CPR Training	0	0	0	-1,116.17	.00	1,116.17	100.0%
TOTAL REVENUES	0	0	0	-7,680.00	.00	7,680.00	
TOTAL EXPENSES	0	0	0	6,563.83	.00	-6,563.83	

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

FOR 2026 05

9083 Police M/V Detail Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9083 Police M/V Detail Fund							
9083 Fund 9083							
39500 Revenue							
9083-701-39500-1000- Revenue	0	0	0	-149,928.66	.00	149,928.66	100.0%
49500 Capital Expenditures							
9083-701-49500-1000- Expenditures	0	0	0	161,077.26	.00	-161,077.26	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	11,148.60	.00	-11,148.60	100.0%
TOTAL Fund 9083	0	0	0	11,148.60	.00	-11,148.60	100.0%
TOTAL Police M/V Detail Fund	0	0	0	11,148.60	.00	-11,148.60	100.0%
TOTAL REVENUES	0	0	0	-149,928.66	.00	149,928.66	
TOTAL EXPENSES	0	0	0	161,077.26	.00	-161,077.26	
9084 DPW Scrap							
90601010 Public Works							
39500 Revenue							
9084-603-39500-1000- Revenue - Surplus Vehicle & eq	0	0	0	-2,229.28	.00	2,229.28	100.0%
TOTAL Public Works	0	0	0	-2,229.28	.00	2,229.28	100.0%
TOTAL DPW Scrap	0	0	0	-2,229.28	.00	2,229.28	100.0%
TOTAL REVENUES	0	0	0	-2,229.28	.00	2,229.28	
GRAND TOTAL	57,973,503	0	57,973,503	-2,605,164.93	.00	60,578,667.93	-4.5%

** END OF REPORT - Generated by Carl Carulli **

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	9	Y	N
Sequence 3	13	Y	N
Sequence 4	11	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.
Print totals only: N
Year/Period: 2026/ 5
Print Full or Short description: F
Print MTD Version: N
Print full GL account: Y
Format type: 1
Roll projects to object: N
Double space: N
Carry forward code: 1
Suppress zero bal accts: Y
Include requisition amount: N
Print Revenues-Version headings: N
Print revenue as credit: Y
Print revenue budgets as zero: N
Include Fund Balance: N
Print journal detail: N
From Yr/Per: 2024/ 1
To Yr/Per: 2024/ 1
Include budget entries: Y
Incl encumb/liq entries: Y
Sort by JE # or PO #: J
Detail format option: 1
Include additional JE comments: N
Multiyear view: D
Amounts/totals exceed 999 million dollars: N

Find Criteria

Field Name	Field Value
Fund	
Department	
Object	
Sub Account	
Project	
Character code	
Account type	
Account status	
Rollup Code	

TOWN OF BRISTOL, RHODE ISLAND

A RESOLUTION IN SUPPORT OF LEGISLATION ALLOWING THE TOWN OF BRISTOL TO PROVIDE PROPERTY TAX RELIEF TO OWNER-OCCUPIED MIXED-USE PROPERTIES

WHEREAS, the Bristol Town Council desires to promote business and economic growth in the Town of Bristol; and

WHEREAS, the Town of Bristol has no authority over taxation without enabling legislation from the General Assembly; and

WHEREAS, in 2023, the General Assembly enacted legislation known as P.L. 2023, chapters 187 and 255, codified at Title 44, Chapter 5, Section 11.8(k) of the Rhode Island General Laws, that allowed the Town to enact a tiered tax system, which includes a lower residential rate for owner-occupied residential properties;

WHEREAS, that legislation does not allow mixed use properties to obtain this lower, owner-occupied residential rate, as the statute categorizes mixed-use properties as properties taxed at the commercial rate; and

WHEREAS, the Bristol Town Council would like an amendment to the legislation, to allow it to provide the owner-occupied rate for mixed-use properties where the residential portion is owner occupied.

NOW, THEREFORE, BE IT RESOLVED:

1. The Bristol Town Council hereby respectfully requests the General Assembly to enact a proposed amendment to Chapter 44-3 of the Rhode Island General Laws, submitted herewith and appended hereto, in the 2026 legislative session, in order to allow the Town of Bristol to apply the owner occupied rate to mixed-use properties where the residential portion is owner occupied; and
2. This resolution shall take effect upon passage.

ATTEST:

Melissa Cordeiro
Town Clerk

Nathan T. Calouro, Chairman
Bristol Town Council

TOWN OF BRISTOL

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Resolution 2025-11-12- H2

2026 --

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2026

AN ACT

RELATING TO TAXATION – LEVY AND ASSESSMENT OF LOCAL TAXES

Introduced by:

Date Introduced:

Referred to:

It is enacted by the General Assembly as follows:

SECTION 1. Section 44-5-11.8 of the General Laws in Chapter 44-5 entitled "Levy and Assessment of Local Taxes" is hereby amended to read as follows:

44-5-11.8. Tax classification.

(a) Upon the completion of any comprehensive revaluation or any update, in accordance with § 44-5-11.6, any city or town may adopt a tax classification plan, by ordinance, with the following limitations:

(1) The designated classes of property shall be limited to the classes as defined in subsection (b) of this section.

(2) The effective tax rate applicable to any class, excluding class 4, shall not exceed by fifty percent (50%) the rate applicable to any other class, except in the city of Providence and the town of Glocester and the town of East Greenwich and the Town of Bristol; however, in the year following a revaluation or statistical revaluation or update, the city or town council of any municipality may, by ordinance, adopt tax rates for the property class for all ratable tangible

personal property no greater than twice the rate applicable to any other class, provided that the municipality documents to, and receives written approval from, the office of municipal affairs that the rate difference is necessary to ensure that the estimated tax levy on the property class for all ratable tangible personal property is not reduced from the prior year as a result of the revaluation or statistical revaluation.

(3) Any tax rate changes from one year to the next shall be applied such that the same percentage rate change is applicable to all classes, excluding class 4, except in the city of Providence and the town of Glocester and the town of East Greenwich.

(4) Notwithstanding subsections (a)(2) and (a)(3) of this section, the tax rates applicable to wholesale and retail inventory within Class 3 as defined in subsection (b) of this section are governed by § 44-3-29.1.

(5) The tax rates applicable to motor vehicles within Class 4, as defined in subsection (b) of this section, are governed by § 44-34.1-1 [repealed].

(6) The provisions of chapter 35 of this title relating to property tax and fiscal disclosure apply to the reporting of, and compliance with, these classification restrictions.

(b) Classes of property.

(1) Class 1: Residential real estate consisting of no more than five (5) dwelling units; land classified as open space; and dwellings on leased land including mobile homes. In the city of Providence, this class may also include residential properties containing partial commercial or business uses and residential real estate of more than five (5) dwelling units. In the town of Bristol, this class may also include residential properties containing partial commercial or business uses where the residential portion is owner occupied.

(i) A homestead exemption provision is also authorized within this class; provided however, that the actual, effective rate applicable to property qualifying for this exemption shall be construed as the standard rate for this class against which the maximum rate applicable to

another class shall be determined, except in the town of Glocester and the city of Providence.

(ii) In lieu of a homestead exemption, any city or town may divide this class into non-owner and owner-occupied property and adopt separate tax rates in compliance with the within tax rate restrictions; provided, however, that the owner-occupied rate shall be construed as the standard rate for this class against which the maximum rate applicable to another class shall be determined, except in the town of Glocester and the city of Providence.

(2) Class 2: Commercial and industrial real estate; residential properties containing partial commercial or business uses; and residential real estate of more than five (5) dwelling units. In the city of Providence, properties containing partial commercial or business uses and residential real estate of more than five (5) dwelling units may be included in Class 1.

(3) Class 3: All ratable, tangible personal property.

(4) Class 4: Motor vehicles and trailers subject to the excise tax created by chapter 34 of this title.

(c) The town council of the town of Glocester and the town council of the town of East Greenwich may, by ordinance, provide for, and adopt, a tax rate on various classes as they shall deem appropriate. Provided, that the tax rate for Class 2 shall not be more than two (2) times the tax rate of Class 1 and the tax rate applicable to Class 3 shall not exceed the tax rate of Class 1 by more than two hundred percent (200%). Glocester shall be able to establish homestead exemptions up to fifty percent (50%) of value and the calculation provided in subsection (b)(1)(i) shall not be used in setting the differential tax rates.

(d) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of Middletown may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section, to be applicable to taxes assessed on or after the assessment date of December 31, 2002.

(e) Notwithstanding the provisions of subsection (a) of this section, the town council of the

town of Little Compton may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section and the provisions of § 44-5-79, to be applicable to taxes assessed on or after the assessment date of December 31, 2004.

(f) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of Scituate may hereafter, by ordinance, change its tax assessment from fifty percent (50%) of value to one hundred percent (100%) of value on residential and commercial/industrial/mixed-use property, while tangible property is assessed at one hundred percent (100%) of cost, less depreciation; provided, however, the tax rate for Class 3 (tangible) property shall not exceed the tax rate for Class 1 (residential) property by more than two hundred thirteen percent (213%). This provision shall apply whether or not the fiscal year is also a revaluation year.

(g) Notwithstanding the provisions of subsections (a) and (b) of this section, the town council of the town of Coventry may hereafter, by ordinance, adopt a tax classification plan providing that Class 1, as set forth in subsection (b) "Classes of Property" of this section, may also include residential properties containing commercial or business uses, such ordinance to be applicable to taxes assessed on or after the assessment date of December 31, 2014.

(h) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of East Greenwich may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section, to be applicable to taxes assessed on or after the assessment date of December 31, 2018. Further, the East Greenwich town council may adopt, repeal, or modify that tax classification plan for any tax year thereafter, notwithstanding the provisions of subsection (a) of this section.

(i) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of Middletown may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section, to be applicable to taxes assessed on or after the assessment date of December 31, 2022.

(j) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of New Shoreham may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section, to be applicable to taxes assessed on or after the assessment date of December 31, 2023.

(k) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of Bristol may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section, to be applicable to taxes assessed on or after the assessment date of December 31, 2023. Further, the Bristol town council may adopt, repeal, or modify that tax classification plan for any tax year thereafter, notwithstanding the provisions of subsection (a) of this section.

(l) The city council of the city of Providence may, by ordinance, provide for, and adopt, a tax rate on various classes as they shall deem appropriate. Provided, that the tax rate for Class 2 shall not be more than two (2) times the tax rate of Class 1; that the tax rate for Class 3 shall not be more than three (3) times the tax rate of Class 1; and that the tax rate for Class 2 shall not be more than three and one-half (3½) times the effective owner-occupied tax rate of Class 1, whether by homestead exemption or separate rates.

SECTION 2. This act shall take effect upon passage.

EXPLANATION

BY THE LEGISLATIVE COUNCIL

OF

AN ACT

RELATING TO TAXATION

* * *

This act would provide that the town of Bristol would be authorized to exempt from taxation, or otherwise enter into payment in lieu of tax agreements regarding property in the town of Bristol of qualifying nonprofit, charitable organizations.

This act would take effect upon passage.

Bristol Town Council

RESOLUTION OF THE TOWN OF BRISTOL ESTABLISHING A POLICY FOR CONDUCTING BUREAU OF CRIMINAL IDENTIFICATION CHECKS FOR APPLICANTS TO TOWN BOARD, COMMISSION, COMMITTEE, OR TOWN APPOINTMENT POSITIONS
Resolution # 2025-11-12 I1

WHEREAS, the Town of Bristol recognizes the importance of conducting background checks for those applying to serve on a Town board, commission, committee, or town appointment to maintain public trust and safety; and

WHEREAS, the Town of Bristol does not currently have a written policy in place governing the background check process for applicants; and

WHERESAS, the process has historically been administered based on past practice rather than through a formally adopted policy; and

WHEREAS, in order to facilitate the application process for applying to town board, commission, committee, or town appointment positions, the Town of Bristol is proposing this policy herein to govern this process; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bristol that a background check policy for applicants to Town board, commission, committee, or town appointment positions is hereby established and organized as follows, as may be amended from time to time:

Definitions

1. "Applicant" means any individual applying for a position on a board, commission, or committee, or town appointment within the Town of Bristol.

2. "Background check" means a criminal history check conducted by the Rhode Island Office of Attorney General Bureau of Criminal Identification (BCI) Unit or the Bristol Polie Department.

3. "Disqualifying Information" has the meaning assigned to it in the Standards for Disqualification section of this policy.

4. "Town" means the Town of Bristol.

Purpose

This policy establishes consistent procedures for conducting Background Criminal Identification (BCI) checks for applicants to boards, commissions, committees, and town

appointments of the Town of Bristol, ensuring transparency, safety, and legal compliance while balancing due process and operational practicality.

Applicability

This policy applies to:

- All first-time applicants or Any appointment to any Town board, commission, committee or town appointments.
- Reappointments only in cases where the member serves on a board involving child safety.

BCI Requirements Based on Appointment Type

Positions Involving Direct Contact With Minors

- Boards, commissions, committees, or town appointments that involve direct contact with minors are listed in Attachment A, an Excel sheet that includes a color-coded BCI column identifying these boards.
- Applicants (for both initial appointment and reappointment) to these boards must undergo a BCI conducted by the Bristol Police Department (BPD).
- These BCIs will be performed at no cost to the applicant.
- Applicants must provide written consent for the background check at the time they submit a completed application form to the Town for the relevant board, commission, committee, or town appointments.
- A copy of a valid photo ID must also be provided with the application.
- The Bristol Police Department shall be the designated authority responsible for initiating the background check once the application is received.
- The BPD shall be provided with the Town's established standards for disqualification, as outlined in Section titleD "STANDARDS FOR DISQUALIFICATION" of this policy.

All Other Positions

- For boards and commissions that do not involve direct contact with minors, Applicants must obtain a BCI through the Rhode Island Attorney General's Office, located at 4 Howard Avenue, Cranston, RI; or
- A notarized release form (available in English and Spanish) online at riag.ri.gov/i-want/get-background-check;

- These BCIs are required only at the time of initial appointment and not for reappointments unless there is a break in service.
- These BCIs will be performed at no cost to the applicant.
- For BCI (Background Check) requests requiring submission to the Rhode Island Attorney General's Office, applicants must file the completed BCI form with the Town Clerk's Office. The Clerk's Office will process the payment and forward the third party background check materials to the Attorney General's Office for completion.

Applicant Disclosure Requirement

All board, commission, committee and town appointment applications will include a section requiring applicants to disclose any disqualifying information, including prior arrests or convictions, that may impact final appointment decisions. Failure to disclose relevant information may be grounds for denial of appointment or reappointment

Handling BCI Results

- If **no disqualifying information** is found, the appointment process will proceed.
    - For those applicants in which no disqualifying information is found, the BPD shall inform the Town Clerk or the staff of the appointing authority if the appointing authority is not the Town Council, in writing of the applicant's clearance.
- If **disqualifying information** is identified:
    - Upon BPD's discovery of any disqualifying information for an applicant's background check, the BPD shall inform in writing the Town Clerk or the staff of the appointing authority if the appointing authority is not the Town Council, that the background check revealed disqualifying application and the application shall be rejected and the applicant shall be notified, which may be verbally, of the disqualification..
    - An applicant against whom disqualifying information has been found may request a review by the Town Council in Executive Session in accordance with state law.
    - The applicant will receive written notice of the Executive Session if the application will be considered.

Standards for Disqualification

ADOPTED

For purposes of this policy, "disqualifying information" means conviction of, or accepting responsibility for, including without limitation entering a plea of *nolo contendere*, or arrest in a case that still pending, for any of the following offenses:

- "Murder, voluntary manslaughter, involuntary manslaughter, first-degree sexual assault, second-degree sexual assault, third-degree sexual assault, assault on persons sixty (60) years of age or older, assault with intent to commit specified felonies (murder, robbery, rape, burglary, or the abominable and detestable crime against nature) felony assault, patient abuse, neglect or mistreatment of patients, burglary, first-degree arson, robbery, felony drug offenses, felony larceny, or felony banking law violations, felony obtaining money under false pretenses, felony embezzlement, abuse, neglect and/or exploitation of adults with severe impairments, exploitation of elders, or a crime under section 1128(a) of the Social Security Act (42 U.S.C. § 1320a-7(a))" as enumerated in Rhode Island General Laws § 23-17-37.

- First- or second-degree child molestation sexual assault, as enumerated in Rhode Island General Laws § 11-37-8.1 to 8.3.

- Crimes of fraud and false dealing, as enumerated in Rhode Island General Laws Title 11, Chapter 18.

- Crimes of theft, embezzlement, false pretenses, and misappropriation, as enumerated in Rhode Island General Laws Title 11, Chapter 41.

Refusal or Failure to Submit a BCI

- Any applicant who refuses to submit a BCI or fails to provide a completed BCI or waiver within forty-five (45) days of receiving notice from the Clerk's Office will be deemed ineligible for appointment or reappointment.

Reappointments

- Members being reappointed to a child safety-related board must undergo a new BCI through the Bristol Police Department.
- Members being reappointed to all other boards are not required to submit a new BCI if:
    - A valid BCI was previously submitted, and
    - There has been no break in service.
- Disclosure Requirement: Reappointment applications shall include a section requiring applicants to disclose any potentially disqualifying information, including prior arrests or convictions, that may affect eligibility or final appointment decisions. Failure to disclose relevant information may constitute grounds for denial or revocation of appointment. Any

disclosed or subsequently discovered information may require submission of a new BCI (Background Check) prior to reappointment

- **Applicability to Existing Members:** Pre-existing board and commission members serving as of the date of adoption of this policy are not required to obtain a BCI through the Rhode Island Attorney General's Office. This requirement shall apply prospectively to new applicants only, and solely to boards or commissions whose duties do not involve direct interaction with minors.

BCI Fee Responsibility

- The $5.00 fee for Third Party BCIs processed through the Attorney General's Office shall be the responsibility of the Town of Bristol
- Instructions and forms will be provided by the Clerk's Office and made available on the Town's website.

Confidentiality and Recordkeeping

- Documentation and retention of background check records shall comply with state and federal laws.
- The BPD and the Town shall take reasonable measures to protect the privacy of applicants and ensure the confidentiality of sensitive information.
- Other such authorized personnel such asTown Clerk, Town Administrator, and Town Council will have access to BCI results in executive session or when deemed necessary.

ADOPTED by the Bristol Town Council this 12th day of November, 2025

ATTEST: _____
Town Clerk

ADOPTED

ATTACMENT A

BCI Policy — Attachment A — Adopted 11/12/2025

Board Name	Term Leng	BPD- BCI Required	Attorney General BCI	Subject to BCI upon reappointme	
Assistant Harbor Master	1 year	☑	☐	☑	TC- Sec.8-9
Auxiliary Harbor Master	1 year	☑	☐	☑	TC- Sec.8-9
Board Of Canvassers	6 years	☐	☑	☐	
Board of Fire Engineers	1 year	☐	☑	☐	
Board of Tax Assessment Review	3 years	☐	☑	☐	
Board of Tenants' Affairs	2 years	☐	☑	☐	
Bristol 250th Commission	1 year	☑	☐	n/a	
Bristol Christmas Festival	1 year	☑	☐	☑	
Bristol County Water Authority	3 years	☐	☑	☐	
Bristol Housing Authority	5 year	☐	☑	☐	
Bristol Planning Board	3 years	☐	☑	☐	
Bristol Prevention Coalition	2 years	☑	☐	☑	
Building Code of Appeals Board	1 year	☐	☑	☐	Town Administrators Appointments
Capital Project Commission	5 years	☐	☑	☐	
Charter Review Commission	10 years	☐	☐	☐	
(CRMC) Representative	1 year	☐	☑	☐	
Conservation Commission	3 years	☐	☑	☐	
Fourth of July Committee	2 years	☑	☐	☑	
Harbor Commission	3 years	☐	☑	☐	
Harbor Commission Advisory Committee	3 years	☐	☑	☐	
Harbor Master	3 years	Provision- Town employee- have internal BCI process through HR Department			
Historic District Commission	3 years	☐	☑	☐	
Members*	2 years	☐	☑	☐	
Juvenile Hearing Board	3 years	☑	☐	☑	
Mount Hope Trust	2 years	☐	☑	☐	
Newport & Bristol County Convention & Visitors Bureau	3 years	☐	☑	☐	
North & East Burial Grounds Commission	5 years	☐	☑	☐	
Personnel Board	4 years	☐	☑	☐	
Police Pension Fund Board of Trustees	3 years	☐	☑	☐	
Trustees	3 years	☐	☑	☐	
Recreation Board	3 years	☑	☐	☑	
Rogers Free Library Board of Trustees	3 years	☑	☐	☑	
Special Constables /Fire-Police	1 year	☑	☐	☑	TC- sec 21-83 (11
Special Constables, Private Investigators, Matrons & Retiree Officers	1 year	☑	☐	☑	TC- sec 21-83 (11) & RIGL 45-16-8
Tree Warden	1 year	☐	☑	☐	Suject to 2-14 & 2-19 and Requie DEM Director Approval
Waypoyset Trust	2 years	☐	☑	☐	
Zoning Board of Review	2 years	☐	☑	☐	

** subject to BCI- if alternate member is appointed in place of a current serving council member*

State of Rhode Island , Town of Bristol

Citation

Candace "Candy" Pansa

In presenting this Citation, the Town recognizes extends its sincere recognition and appreciation to **Candace "Candy" Pansa** in honor of her retirement after 39 years of distinguished service to the Bristol Housing Authority and the residents of our community.

Candy began her career with the Bristol Housing Authority in 1986, serving as Section 8 Manager for seventeen years, from 1986 to 2003. Her dedication, professionalism, and steady leadership earned the respect of colleagues and residents alike. In 2004, she was appointed Executive Director, a role in which she served with exceptional commitment for over two decades.

Throughout her tenure, Candy has demonstrated unwavering devotion to expanding housing opportunities, strengthening programs, and supporting some of Bristol's most vulnerable residents. Her legacy is reflected in the stability, compassion, and care she brought to the Housing Authority and to every household she served.

In making this presentation, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, in accordance with the authority vested in them by the citizens of Bristol, and on behalf of all Bristolians, expresses its heartfelt gratitude for Candy's many contributions and congratulates her on a well-earned retirement. We wish her continued happiness, good health, and much joy in the years ahead.

In Witness Whereof, we have hereunto set our hand and affixed the Seal of the Town of Bristol, Rhode Island, on the adoption of this 2nd day of December 2025.

Steven Contente, Town Administrator

Attest: Melissa Cordeiro, Town Clerk

TOWN OF BRISTOL RHODE ISLAND

Nathan T. Calouro, Chairman

Mary A. Parella, Vice Chairwoman

Antonio A. Teixeira, Councilman

Timothy E. Sweeney, Councilman

Aaron J. Ley, Councilman

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 NOV 14 AM 9:20

the samaritans
of rhode island
suicide prevention resource center

Crisis Hotline: 401-272-4044 • **Toll Free:** 800-365-4044 • **Business Line:** 401-721-5220 • **Fax:** 401-753-7938

48th Year of Service
1977- 2025

Board of Directors

Chief Joseph Tavares
Former Chief East Prov. PD
President

Meredith Hampton
Vice President

Marilyn Dorsey
Treasurer

Irene Ogarek
Secretary

Rui P. Alves, Esq

Elsa A. Campos

Everett Dana Carvalho
Officer, Providence PD

Teresa Chopoorian, EdD, MSN

Nicole Coggins, RN

Bryan Ganley

Alfred L. Grant

John M. LaCross
Former Chief Barrington PD

Ann McCarthy

Kenneth W. Walsh

William A. Catelli Jr.
Board President Emeritus

Dennis E. Stark
Forever Home Campaign
Volunteer Advisor

In memory of Dana M. Newbrook
Forever Home Campaign
Volunteer Architect

Michael D. Cassidy
Forever Home Campaign
Volunteer Project Management

Denise Panichas
Executive Director

Honorable Bristol Town Council
Bristol Town Hall
10 Court St.
Bristol, RI 02809

November 12, 2025

Dear Councilors:

Thank you for your 2025 Gift to The Samaritans of RI

Thank you for your 2025 Municipal grant in the amount of $1,000 to benefit The Samaritans of Rhode Island Crisis Hotline/Listening Line Scholarship program.

In 2025, The Samaritans remain a trusted resource for the isolated and alone, the hopeless, suicidal, caregivers and the grieving. Why are we trusted? Because those who use our services know we are consistent in our approach. No one is turned away and all of our volunteer staffed services are provided at no cost. We have no agenda other than being kind.

Our 2024 Landmark Accomplishments

- Completed the renovation and restoration of the historic Baker-Hanley House (c. 1823), our "Forever Home" and Forget-Me-Not Gallery in Pawtucket, RI (7-year project).
- Launched a transformative, inclusive, art-based website (4-year project),
- Updated the Teen Pages of our New Website,
- Created our first Banner Program to promote the Hotline/Website to schools, companies, and more,
- Continued to provide Safe Place outreach and grief support to those who lost loved ones.
- Maintained a cadre of 89 Hotline/Agency Volunteers,
- Hosted more than 2,189 Hotline Calls,
- Recorded more than 600,000 website and social media impressions,

None of our work is possible without the dedication of our donors and volunteers. Working together, we continue to be Rhode Islanders helping Rhode Islanders.

Sincerely,

Denise Panichas, Executive Director

One hundred percent (100%) of all charitable donations to The Samaritans of RI support our local, Rhode Island based charity.
No goods or services were exchanged for this donation. Your gift is tax-deductible to the extent allowed by law.

TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE
Town Administrator

November 20, 2025

Cold Masters
Steven Guido, Manager
72 Fenner Street
Cranston, RI 02910

Re: Bid# 1075 – Heat Pump System – Water Pollution Control Facility

Dear Mr. Guido,

We are pleased to inform you that Cold Masters has been awarded Bid# 1075 – Heat Pump System – Water Pollution Control Facility, with the price not to exceed $20,000.

Very truly yours,

Steve Contente
Town Administrator

CC: Carl Carulli, Treasurer
The Honorable Town Council
Jose DaSilva, Water Pollution Control Facility Superintendent

10 COURT STREET, BRISTOL, RI 02809 401-253-7000 FAX 401-253-1570 EMAIL SCONTENTE@BRISTOLRI.GOV

Outlook

Resolution in support of legislation allowing the Town of Bristol to provide property tax relief o owner occupied mixed use properties

From Melissa Cordeiro <mcordeiro@bristolri.gov>

Date Fri 11/14/2025 10:20 AM

To Honorable Representative Donovan <rep-donovan@rilegislature.gov>; Honorable Representative Speakman <rep-speakman@rilegislature.gov>; Honorable Senator Felag <sen-felag@rilegislature.gov>; Honorable Senator Linda Ujifusa <sen-ujifusa@rilegislature.gov>; Honorable Senator Pamela Lauria <sen-lauria@rilegislature.gov>

Cc Nathan T. Calouro <nathancalouro@gmail.com>; DeputyClerk <DeputyClerk@bristolri.gov>

1 attachment (2 MB)

Resolution 2025-11-12- H2 - Support of Legislation Allowing the Town of Bristol to Provide Property Tax Relief to Owner-Occupied Mixed-Use Properties (signed).pdf;

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Good Morning Honorable Senators and Representatives,

Attached please find a resolution in support of legislation that would allow the Town of Bristol to provide property tax relief to owner-occupied mixed-use properties. This resolution was unanimously supported by the Town Council at its November 12th meeting.

The Council respectfully requests your support in introducing and advancing this legislation during the upcoming legislative session.

As always, thank you for your continued support and partnership.

Kindly,

Melissa Cordeiro

Melissa Cordeiro / Town Clerk
Town of Bristol, Rhode Island
10 Court St Bristol, RI 02809
P: 401-253-7000 F: 401-253-2647
E: mcordeiro@bristolri.gov

TOWN OF BRISTOL, RHODE ISLAND

A RESOLUTION IN SUPPORT OF LEGISLATION ALLOWING THE TOWN OF BRISTOL TO PROVIDE PROPERTY TAX RELIEF TO OWNER-OCCUPIED MIXED-USE PROPERTIES

WHEREAS, the Bristol Town Council desires to promote business and economic growth in the Town of Bristol; and

WHEREAS, the Town of Bristol has no authority over taxation without enabling legislation from the General Assembly; and

WHEREAS, in 2023, the General Assembly enacted legislation known as P.L. 2023, chapters 187 and 255, codified at Title 44, Chapter 5, Section 11.8(k) of the Rhode Island General Laws, that allowed the Town to enact a tiered tax system, which includes a lower residential rate for owner-occupied residential properties;

WHEREAS, that legislation does not allow mixed use properties to obtain this lower, owner-occupied residential rate, as the statute categorizes mixed-use properties as properties taxed at the commercial rate; and

WHEREAS, the Bristol Town Council would like an amendment to the legislation, to allow it to provide the owner-occupied rate for mixed-use properties where the residential portion is owner occupied.

NOW, THEREFORE, BE IT RESOLVED:

1. The Bristol Town Council hereby respectfully requests the General Assembly to enact a proposed amendment to Chapter 44-3 of the Rhode Island General Laws, submitted herewith and appended hereto, in the 2026 legislative session, in order to allow the Town of Bristol to apply the owner occupied rate to mixed-use properties where the residential portion is owner occupied; and
2. This resolution shall take effect upon passage.

ATTEST:

Melissa Cordeiro
Town Clerk

Nathan T. Calouro, Chairman
Bristol Town Council

TOWN OF BRISTOL

Z:\Bristol\Resolutions\...Use Properties.docx

Resolution 2025-11-12- H2

2026 --

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2026

AN ACT

RELATING TO TAXATION – LEVY AND ASSESSMENT OF LOCAL TAXES

Introduced by:

Date Introduced:

Referred to:

It is enacted by the General Assembly as follows:

SECTION 1. Section 44-5-11.8 of the General Laws in Chapter 44-5 entitled "Levy and Assessment of Local Taxes" is hereby amended to read as follows:

44-5-11.8. Tax classification.

(a) Upon the completion of any comprehensive revaluation or any update, in accordance with § 44-5-11.6, any city or town may adopt a tax classification plan, by ordinance, with the following limitations:

(1) The designated classes of property shall be limited to the classes as defined in subsection (b) of this section.

(2) The effective tax rate applicable to any class, excluding class 4, shall not exceed by fifty percent (50%) the rate applicable to any other class, except in the city of Providence and the town of Glocester and the town of East Greenwich and the Town of Bristol; however, in the year following a revaluation or statistical revaluation or update, the city or town council of any municipality may, by ordinance, adopt tax rates for the property class for all ratable tangible

personal property no greater than twice the rate applicable to any other class, provided that the municipality documents to, and receives written approval from, the office of municipal affairs that the rate difference is necessary to ensure that the estimated tax levy on the property class for all ratable tangible personal property is not reduced from the prior year as a result of the revaluation or statistical revaluation.

(3) Any tax rate changes from one year to the next shall be applied such that the same percentage rate change is applicable to all classes, excluding class 4, except in the city of Providence and the town of Glocester and the town of East Greenwich.

(4) Notwithstanding subsections (a)(2) and (a)(3) of this section, the tax rates applicable to wholesale and retail inventory within Class 3 as defined in subsection (b) of this section are governed by § 44-3-29.1.

(5) The tax rates applicable to motor vehicles within Class 4, as defined in subsection (b) of this section, are governed by § 44-34.1-1 [repealed].

(6) The provisions of chapter 35 of this title relating to property tax and fiscal disclosure apply to the reporting of, and compliance with, these classification restrictions.

(b) Classes of property.

(1) Class 1: Residential real estate consisting of no more than five (5) dwelling units; land classified as open space; and dwellings on leased land including mobile homes. In the city of Providence, this class may also include residential properties containing partial commercial or business uses and residential real estate of more than five (5) dwelling units. In the town of Bristol, this class may also include residential properties containing partial commercial or business uses where the residential portion is owner occupied.

(i) A homestead exemption provision is also authorized within this class; provided however, that the actual, effective rate applicable to property qualifying for this exemption shall be construed as the standard rate for this class against which the maximum rate applicable to

another class shall be determined, except in the town of Glocester and the city of Providence.

(ii) In lieu of a homestead exemption, any city or town may divide this class into non-owner and owner-occupied property and adopt separate tax rates in compliance with the within tax rate restrictions; provided, however, that the owner-occupied rate shall be construed as the standard rate for this class against which the maximum rate applicable to another class shall be determined, except in the town of Glocester and the city of Providence.

(2) Class 2: Commercial and industrial real estate; residential properties containing partial commercial or business uses; and residential real estate of more than five (5) dwelling units. In the city of Providence, properties containing partial commercial or business uses and residential real estate of more than five (5) dwelling units may be included in Class 1.

(3) Class 3: All ratable, tangible personal property.

(4) Class 4: Motor vehicles and trailers subject to the excise tax created by chapter 34 of this title.

(c) The town council of the town of Glocester and the town council of the town of East Greenwich may, by ordinance, provide for, and adopt, a tax rate on various classes as they shall deem appropriate. Provided, that the tax rate for Class 2 shall not be more than two (2) times the tax rate of Class 1 and the tax rate applicable to Class 3 shall not exceed the tax rate of Class 1 by more than two hundred percent (200%). Glocester shall be able to establish homestead exemptions up to fifty percent (50%) of value and the calculation provided in subsection (b)(1)(i) shall not be used in setting the differential tax rates.

(d) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of Middletown may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section, to be applicable to taxes assessed on or after the assessment date of December 31, 2002.

(e) Notwithstanding the provisions of subsection (a) of this section, the town council of the

town of Little Compton may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section and the provisions of § 44-5-79, to be applicable to taxes assessed on or after the assessment date of December 31, 2004.

(f) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of Scituate may hereafter, by ordinance, change its tax assessment from fifty percent (50%) of value to one hundred percent (100%) of value on residential and commercial/industrial/mixed-use property, while tangible property is assessed at one hundred percent (100%) of cost, less depreciation; provided, however, the tax rate for Class 3 (tangible) property shall not exceed the tax rate for Class 1 (residential) property by more than two hundred thirteen percent (213%). This provision shall apply whether or not the fiscal year is also a revaluation year.

(g) Notwithstanding the provisions of subsections (a) and (b) of this section, the town council of the town of Coventry may hereafter, by ordinance, adopt a tax classification plan providing that Class 1, as set forth in subsection (b) "Classes of Property" of this section, may also include residential properties containing commercial or business uses, such ordinance to be applicable to taxes assessed on or after the assessment date of December 31, 2014.

(h) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of East Greenwich may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section, to be applicable to taxes assessed on or after the assessment date of December 31, 2018. Further, the East Greenwich town council may adopt, repeal, or modify that tax classification plan for any tax year thereafter, notwithstanding the provisions of subsection (a) of this section.

(i) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of Middletown may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section, to be applicable to taxes assessed on or after the assessment date of December 31, 2022.

(j) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of New Shoreham may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section, to be applicable to taxes assessed on or after the assessment date of December 31, 2023.

(k) Notwithstanding the provisions of subsection (a) of this section, the town council of the town of Bristol may hereafter, by ordinance, adopt a tax classification plan in accordance with the provisions of subsections (a) and (b) of this section, to be applicable to taxes assessed on or after the assessment date of December 31, 2023. Further, the Bristol town council may adopt, repeal, or modify that tax classification plan for any tax year thereafter, notwithstanding the provisions of subsection (a) of this section.

(l) The city council of the city of Providence may, by ordinance, provide for, and adopt, a tax rate on various classes as they shall deem appropriate. Provided, that the tax rate for Class 2 shall not be more than two (2) times the tax rate of Class 1; that the tax rate for Class 3 shall not be more than three (3) times the tax rate of Class 1; and that the tax rate for Class 2 shall not be more than three and one-half (3½) times the effective owner-occupied tax rate of Class 1, whether by homestead exemption or separate rates.

SECTION 2. This act shall take effect upon passage.

EXPLANATION

BY THE LEGISLATIVE COUNCIL

OF

AN ACT

RELATING TO TAXATION

* * *

This act would provide that the town of Bristol would be authorized to exempt from taxation, or otherwise enter into payment in lieu of tax agreements regarding property in the town of Bristol of qualifying nonprofit, charitable organizations.

This act would take effect upon passage.

Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

December 3, 2025

TO: Town Council

FROM: Diane M. Williamson, Director

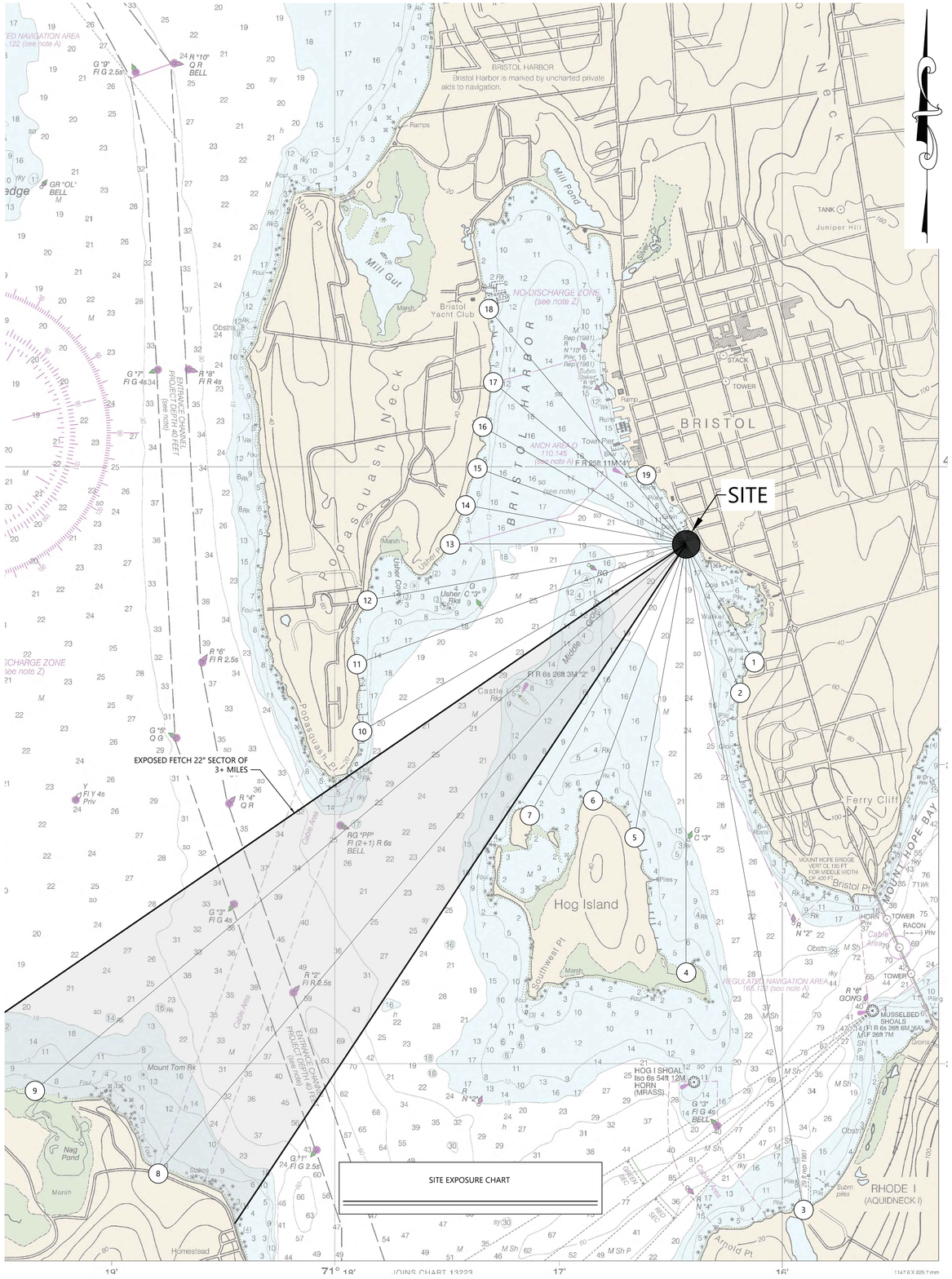
RE: Herreshoff Marine Museum - Marina Expansion Proposal

Please see the attached plans that are provided for your information. These plans were provided to the Zoning Officer for his sign off as part of the CRMC application that the Museum's consultant is compiling for the Marina expansion.

However, prior to signing off on the CRMC application, we will be reviewing the marina plans and other projects they are considering on their campus with the Planning Board's Technical Review Committee.

At this time, we are providing this information for the Council's awareness that the marina expansion is in the planning stages.

Thank you.



SITE EXPOSURE WAVE SUMMARY:
WIND DIRECTION: SOUTHWEST (225°)

RECURRENCE: 100 YEAR (1% ANNUAL)
WIND SPEED: 105 MPH
Hs=5.1 FT / Tp=4.2 SEC

RECURRENCE: 50 YEAR (2% ANNUAL)
WIND SPEED: 101 MPH
Hs=4.8 FT / Tp=4.1 SEC

RECURRENCE: 25 YEAR (4% ANNUAL)
WIND SPEED: 87 MPH
Hs=4.0 FT / Tp=3.8 SEC

RECURRENCE: 10 YEAR (10% ANNUAL)
WIND SPEED: 76 MPH
Hs=3.3 FT / Tp=3.5 SEC

NOTE: CALCULATED WAVE PROPERTIES DETERMINED USING CEDAS/ACES SOFTWARE

TABLE 1: SITE EXPOSURE

	ANGLE	FETCH			ANGLE	FETCH	
		FEET	MILES			FEET	MILES
1	150	2755	0.5	11	250	7090	1.3
2	160	3200	0.6	12	260	6550	1.2
3	170	13700	2.6	13	270	4780	0.9
4	180	8660	1.6	14	280	4530	0.9
5	190	6020	1.1	15	290	4500	0.9
6	200	5510	1.0	16	300	4760	0.9
7	210	6330	1.2	17	310	5100	1.0
8	220	16610	3.1	18	320	6210	1.2
9	230	17200	3.3	19	330	1620	0.3
10	240	7570	1.4				

TABLE 2: TIDAL AND STORM SURGE BENCHMARKS IN FEET

BENCHMARK	ELEVATION (NAVD88)
FEMA BASE FLOOD ELEVATION (BFE)	+15.0
FEMA 1% RECURRENCE (100YR) SWL	+11.0
FEMA 2% RECURRENCE (50YR) SWL	+9.1
FEMA 10% RECURRENCE (10YR) SWL	+6.2
HIGH TIDE LINE (HTL)	+2.7
MEAN HIGHER HIGH WATER (MHHW)	+2.1
MEAN HIGH WATER (MHW)	+1.9
NORTH AMERICAN VERTICAL DATUM 1988 (NAVD88)	**0.0**
MEAN LOW WATER (MLW)	-2.1
MEAN LOWER LOW WATER (MLLW)	-2.3

SITE EXPOSURE REFERENCES:

1. THE NAVIGATION CHART PRESENTED HEREIN WAS OBTAINED FROM NOAA CHART #13224 FOR THE PROVIDENCE RIVER AND THE HEAD OF NARRAGANSETT BAY. SOUNDINGS INCLUDED ON THE CHART REFER TO MEAN LOWER LOW WATER (MLLW) DATUM.
2. THE STORM SURGE STILLWATER LEVEL (SWL) ELEVATIONS WERE OBTAINED FROM TRANSECT #16 FROM THE FLOOD INSURANCE STUDY (FIS) FOR BRISTOL COUNTY, RHODE ISLAND [STUDY #44001CV000B] PREPARED BY FEMA DATED 7/7/2014. SWL ELEVATIONS DO NOT INCLUDE WAVE ACTION.
3. THE BASE FLOOD ELEVATION (INCLUDING STORM SURGE AND ASSOCIATED WAVE ACTION) WAS OBTAINED FROM THE FLOOD INSURANCE RATE MAP (FIRM) #44001C0014H FOR BRISTOL COUNTY, RHODE ISLAND PREPARED BY FEMA DATED 7/7/2014. THE ELEVATION OF THE BASE FLOOD ELEVATION WAS CONVERTED FROM NAVD88 TO MLW.
4. TIDAL ELEVATIONS WERE OBTAINED FROM NOAA VDATUM ONLINE TOOL USING LAT/LONG COORDINATES IN THE VICINITY OF THE PROJECT AREA.

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Herreshoff Marine Museum

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Issued for: Marina Expansion | Date: 11/24/2025

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Drawing Title

Vicinity Chart with Site Exposure Summary (Fetches, Potential Wave Action, Tides, & Coastal Flooding)

Drawing Number: R-1

AUGUST J. KREUZKAMP III
STATE OF RHODE ISLAND
No. 7949
REGISTERED PROFESSIONAL ENGINEER
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11/24/2025

Sheet 1 of 7

Project Number: 73786.000

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Item (CA) GG4.

GENERAL NOTES:

1. DRAWINGS AND SPECIFICATIONS, AS INSTRUMENTS OF PROFESSIONAL SERVICE, SHALL REMAIN THE PROPERTY OF VHB, INC. DOCUMENTS ARE NOT TO BE USED, IN WHOLE OR IN PART, FOR OTHER PROJECTS OR PURPOSES OR BY ANY OTHER PARTIES THAN THOSE AUTHORIZED BY CONTRACT WITHOUT THE SPECIFIC WRITTEN AUTHORIZATION OF VHB, INC. THE USE OF THIS DOCUMENT IS CONTINGENT UPON PAYMENT TO VHB, INC. FOR SERVICES RENDERED. NON-PAYMENT SHALL GIVE VHB, INC. THE AUTHORITY TO BAR DOCUMENT USE BY ANY AND ALL PARTIES.

2. ALL WORK SHALL CONFORM TO THE STANDARDS AND REQUIREMENTS AS SHOWN IN THESE PLANS AND SPECIFICATIONS. THE RHODE ISLAND STANDARD SPECIFICATIONS FOR ROAD AND BRIDGE CONSTRUCTION (BLUE BOOK) AND THE RHODE ISLAND STANDARD DETAILS SHOULD BE CONSULTED IF ADDITIONAL AND/OR SUPPLEMENTAL INFORMATION IS REQUIRED.

3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR BRINGING ALL ELEMENTS OF THE PROJECT IN CONFORMANCE WITH THESE PLANS AND SPECIFICATIONS. PRIOR TO CONSTRUCTION, THE CONTRACTOR SHALL VERIFY THAT THE CONDITIONS SHOWN HEREIN ARE AS THEY APPEAR ON-SITE AND NOTIFY THE ENGINEER IN WRITING OF ANY DISCREPANCIES IN DIMENSIONS AND/OR SITE CONDITIONS. THE CONTRACTOR SHALL NOT BEGIN ORDERING MATERIALS, FABRICATION OR INSTALLATION FOR ANY SUCH AFFECTED AREA UNTIL THE DISCREPANCY HAS BEEN RESOLVED BY THE CONTRACTOR AND APPROVED BY THE ENGINEER. IF ANY MODIFICATIONS ARE REQUIRED IN ANY ELEMENT, THE CONTRACTOR SHALL SUBMIT PROPOSED CHANGES IN WRITING TO THE ENGINEER FOR REVIEW.

4. ALL WORK SHALL COMPLY WITH FEDERAL, STATE, AND LOCAL LAWS AND STATUTES AND THE REQUIREMENTS AND CONDITIONS OF ALL REGULATORY PERMITS ISSUED FOR THE WORK. CONTRACTOR SHALL BE FAMILIAR WITH THE RI COASTAL RESOURCES MANAGEMENT PROGRAM (RICRMP) AND MAINTAIN COPIES OF FEDERAL, STATE AND LOCAL REGULATORY PERMITS ON SITE THROUGHOUT CONSTRUCTION.

5. ALL SAFETY REGULATIONS ARE TO BE STRICTLY FOLLOWED. METHODS OF CONSTRUCTION ARE THE RESPONSIBILITY OF THE CONTRACTOR. ALL WORK SHALL CONFORM TO THE LATEST EDITION OF THE OSHA CODE, THE RHODE ISLAND STATE BUILDING CODE, AND THE REFERENCED STANDARDS INCLUDED THEREIN THAT ARE APPLICABLE TO THIS PROJECT.

6. THESE DRAWINGS SHALL BE USED IN CONJUNCTION WITH THE PROJECT REGULATORY PERMITS AND ALL CONDITIONS OF THOSE PERMITS. THE CONTRACTOR IS ADVISED THAT THE REGULATORY PERMITS FOR THIS PROJECT MAY CONTAIN ADDITIONAL REQUIREMENTS THAT, AFTER ANY ADDENDUM, SUPERSEDE THE DRAWING NOTES. THE CONTRACTOR IS FURTHER ADVISED THAT IN THE CASE OF ANY DISCREPANCIES WITHIN THE CONTRACT DOCUMENTS FOUND BEFORE CONSTRUCTION, THE FINAL DECISION AS TO WHAT INFORMATION TAKES PRECEDENCE WILL BE MADE BY THE ENGINEER OF RECORD ON THE BASIS OF THAT INTENT.

7. ALL COMPONENTS SHALL BE INSTALLED PER EACH MANUFACTURER'S SPECIFICATIONS AND/OR STANDARD INDUSTRY PRACTICE AS APPLICABLE.

8. IT WILL BE THE RESPONSIBILITY OF THE CONTRACTOR TO PRESERVE THE SURVEY BENCHMARKS ESTABLISHED ON SITE. ANY ADDITIONAL SURVEY WORK REQUIRED WILL BE AT THE EXPENSE OF THE CONTRACTOR.

9. ALL MATERIAL STORAGE SHALL BE DONE VIA BARGE OR ON SITE WITH PRIOR WRITTEN APPROVAL.

10. THE CONTRACTOR SHALL MAINTAIN AT ALL TIMES A SET OF RECORD DRAWINGS AND SPECIFICATIONS DURING THE PROGRESSION OF THE PROJECT. RECORD DRAWINGS SHALL BE UPDATED ON A DAILY BASIS AND SHALL BE SUBMITTED TO THE ENGINEER AT THE COMPLETION OF CONSTRUCTION.

11. DAMAGE TO ANY PROPERTY, PRIVATE OR OF PUBLIC TRUST, OCCURRING DURING THE CONSTRUCTION BY THE CONTRACTOR, SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR AND SHALL BE REPAIRED TO THE SATISFACTION OF THE OWNER AT THE EXPENSE OF THE CONTRACTOR.

DEMOLITION NOTES:

1. UNLESS STATED OTHERWISE, ALL DEMOLISHED MATERIAL SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE COMPLETELY REMOVED FROM THE JOB SITE AND DISPOSED OF IN A SAFE AND LEGAL MANNER.

2. THE CONTRACTOR SHALL MAKE AVAILABLE TO THE ENGINEER A DETAILED DISPOSAL PLAN THAT INCLUDES THE NAME, ADDRESS, AND TELEPHONE NUMBER OF THE DISPOSAL SITE; AND A SIGNED MANIFEST AND DISPOSAL TICKET(S) THAT SUBSTANTIATE APPROVED DISPOSAL OF MATERIAL REMOVED FROM SITE.

PIER CONSTRUCTION:

1. ALL TIMBER MATERIAL SHALL BE SOUTHERN PINE # 2 GRADE AND TREATED WITH CCA.

2. ALL TIMBER PILES, BEARING AND BATTER, SHALL HAVE A 12 INCH DIAMETER BUTT AND A 8 INCH DIAMETER TIP. ALL PILES ARE TO BE CCA TREATED TO 2.5 LB, AND HAVE A MINIMUM Fb=1900 PSI.

3. BRUSH APPLY TWO COATS OF WOOD PRESERVATIVE TO SURFACE OF PRESERVATIVE TREATED MATERIALS WHICH HAVE BEEN FIELD CUT, DRESSED OF DRILLED.

4. ALL BOLTS AND THREADED RODS TO BE A490 (HIGH STRENGTH) HOT-DIPPED GALVANIZED MATERIAL.

5. ALL STRUCTURAL STEEL MEMBERS SHALL HAVE A YIELD STRENGTH OF NO LESS THAN 50 KSI UNLESS OTHERWISE NOTED AND BE HOT DIPPED GALVANIZED.

6. ALL OTHER HARDWARE USED IS TO BE HOT-DIPPED GALVANIZED.

7. COUNTER SINK AREAS WHERE HARDWARE INTERFERES WITH CONSTRUCTION.

8. ALL CONSTRUCTION ACTIVITIES AND MATERIAL STORAGE SHALL BE DONE VIA BARGE.

9. PILE DRIVING HAMMER SHALL BE AIR, STEAM, OR DIESEL POWERED. THE HAMMER SHALL BE SUITABLY SIZED TO THE PILE BEING DRIVEN. DRIVING OF EACH PILE SHALL BE CONTINUOUS ONCE COMMENCED UNTIL THE PILE HAS ACHIEVED ITS MINIMUM SPECIFIED PENETRATION OR RESISTANCE. SPUDDING, OR JETTING OF PILES SHALL NOT BE ALLOWED. SPLICING OF PILES WILL NOT BE PERMITTED.

10. THE CONTRACTOR DRIVING PILES WILL BE RESPONSIBLE FOR RECORDING THE DEPTH OF PENETRATION INTO WHAT IS DEEMED TO BE COMPETENT MATERIAL FOR EACH PILE DRIVEN AND WILL BE RESPONSIBLE FOR REPORTING ANY PILE OR SET OF PILES NOT MEETING THE MINIMUM REQUIREMENTS STATED ON THE PLANS. CONTRACTOR WILL VERIFY ABILITY TO DRIVE PILES BEFORE STARTING WORK.

11. MAIN PIER DECKING TO BE REMOVED DURING RECONSTRUCTION TO FACILITATE INSTALLATION OF PROPOSED ADDITIONAL BATTER PILES.

12. COMPONENTS OF EXISTING PIER MAY BE REPLACED IN KIND DURING CONSTRUCTION.

FLOAT ANCHOR PILES:

1. REFER TO GEOTECHNICAL BORINGS PERFORMED BY HARDIMAN CO & ASSOCIATES FOR ADDITIONAL INFORMATION REGARDING AREA SOILS.

2. THE CONTRACTOR SHALL INFORM THE ENGINEER IMMEDIATELY SHOULD FIELD CONDITIONS DIFFER FROM THE PILE AND GEOTECHNICAL PROFILE PROVIDED.

3. ALL STEEL PILING SHALL BE OF A GRADE STEEL AT OR GREATER THAN WHAT IS NOTED ON THE PILE PLAN AND PILE DETAIL. THE CONTRACTOR SHALL SUBMIT CERTIFICATES SUBSTANTIATING CONFORMANCE WITH MATERIAL & COATING SPECIFICATIONS PRIOR TO INSTALLATION.

4. IF SPLICES ARE NECESSARY, THE CONTRACTOR SHALL SUBMIT SPLICE DETAILS AND CALCULATIONS SIGNED AND SEALED BY THE CONTRACTOR'S ENGINEER FOR APPROVAL. NO SPLICES ARE PERMITTED BELOW ELEVATION -5.0 MEAN LOWER LOW WATER DATUM.

5. FIELD WELDING OF SPLICES SHALL NOT BE PERMITTED.

6. EPOXY COATING FOR STEEL PILING AND CHANNEL SHALL BE BLACK COAL TAR EPOXY SPECIFICALLY INTENDED FOR THE PURPOSE OF MARINE APPLICATION AND SHALL BE A SELF-CURING TWO-COMPONENT EPOXY. THE STEEL SHALL BE PREPARED AND COATING APPLIED IN TWO COATS AS PER THE MANUFACTURER'S RECOMMENDATIONS. FINAL COATING THICKNESS SHALL BE 16 MILS DRY FILM THICKNESS (DFT) MINIMUM.

7. THE FINISHED COATING SHALL BE SMOOTH, GLOSSY, AND FREE OF SHARP PROTUBERANCES THAT WILL SCRAPE OFF DURING DRIVING, AND SHALL BE FREE OF PINHOLES. MINOR SAGS, DIMPLING OR CURTAINING THAT DO NOT EXCEED 2% OF THE ENTIRE SURFACE OF A PILE WILL BE ALLOWED PROVIDED THEY DO NOT PRESENT SHARP EDGES. PROTUBERANCES AND SHARP EDGES SHALL BE CUT OFF CAREFULLY WITH A SHARP WOOD CHISEL LAID FLAT AGAINST THE SURFACE. THE ZONES FROM WHICH EXCESS HAS BEEN REMOVED SHALL BE WIRE BRUSHED LIGHTLY, WIPED WITH METHYL ISOBUTYL KEROSENE (MIBK), AND RECOATED TO A SMOOTH SURFACE.

8. COATED MATERIAL SHALL BE HANDLED CAREFULLY WITH SLINGS THAT WILL NOT MAR THE COATING. ALL AREAS MARRED IN HANDLING, SHIPPING, ERECTING, WELDING, OR PILE DRIVING SHALL BE RECOATED BY THE CONTRACTOR AS SOON AS THEY ARE DISCOVERED. AREAS THAT ARE RECOATED/TOUCHED-UP, SHOULD BE DONE SO USING THE SAME PAINT WITH SURFACE PREPARATION AND REAPPLICATION PER THE PAINT MANUFACTURER'S SPECIFICATIONS.

FLOAT ANCHOR PILE DRIVING:

1. THE CONTRACTOR SHALL USE MAINTAINED EQUIPMENT ADEQUATE IN SIZE, CAPACITY AND NUMBERS NEEDED TO ACCOMPLISH THE WORK.

2. IT WILL BE CONTRACTOR'S RESPONSIBILITY TO OBTAIN THE SURVEY SUPPORT NEEDED TO ESTABLISH HORIZONTAL CONTROL AND ELEVATION BENCHMARKS TO ENSURE FLOAT PLACEMENT AND THE ELEVATION OF PILE CUTOFFS ARE CONSISTENT WITH PROJECT PLANS, NOTES AND SPECIFICATIONS.

3. PRIOR TO ANY PILE DRIVING, A 20-MINUTE "SOFT START" IS REQUIRED TO ALLOW ANY FEDERALLY-LISTED FISHES OR SEA TURTLES THAT MAY BE PRESENT TO LEAVE THE PROJECT VICINITY BEFORE SOUND PRESSURE INCREASES.

4. THE CONTRACTOR SHALL KEEP AN ACCURATE SET OF PILE INSTALLATION/DRIVING LOGS. ALL PILES BEING INSTALLED SHALL BE CLEARLY MARKED IN 1 FOOT INCREMENTS PRIOR TO INSTALLATION TO SUPPORT MONITORING/RECORDING EFFORTS. ALL LOGS SHALL BE CERTIFIED BY THE CONTRACTOR AND SUBMITTED TO THE ENGINEER FOR REVIEW PRIOR TO PAYMENT. PILE LOGS SHALL INCLUDE:

4.1. STEEL PILES: PILE ID, LOCATION, DEPTH TO MUDLINE (INCLUDING DATE & TIME RECORDED), TOTAL EMBEDMENT AND LENGTH OF ROCK SOCKET.

5. STEEL PILES SHALL BE DRIVEN OPEN-ENDED.

6. THE CONTRACTOR SHALL ACCOMPLISH MINIMUM PILE EMBEDMENTS NOTED FOR ALL PILES AS PER PLANS, DETAILS AND SECTIONS HEREIN. WHERE ROCK IS ENCOUNTERED, PILES SHALL BE SOCKETED INTO COMPETENT ROCK/MUDSTONE.

7. ALL PILE SPLICE LOCATIONS SHALL BE SUBMITTED TO THE ENGINEER FOR REVIEW AND APPROVAL.

8. CRATERS DUE TO PILE DRIVING AND DRILLING SHALL BE BACKFILLED WITH STONE DUST OR OTHER APPROVED MEDIUM UNTIL FLUSH WITH THE SURROUNDING MUDLINE. PROOF OF SUCCESSFUL MATERIAL PLACEMENT SHALL BE SUBMITTED TO THE ENGINEER.

CRANE NOTES:

1. PROPOSED JIB CRANE TO BE DESIGNED BY OTHERS.

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Herreshoff Marine Museum

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Portsmouth, RI

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Marina Expansion 11/24/2025

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Drawing Title

Project Notes

Drawing Number

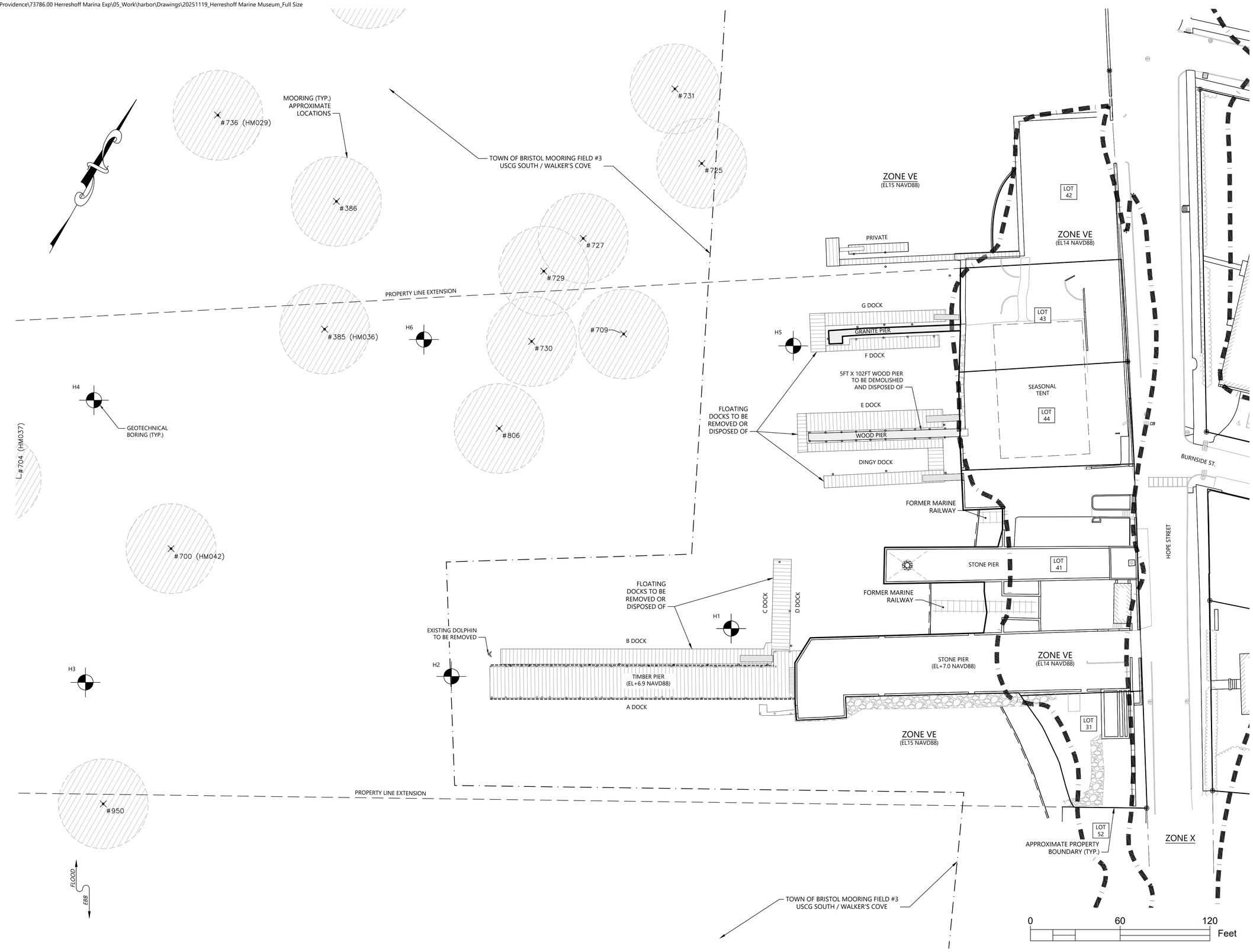
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SITE PLAN NOTES:

1. LANDSIDE SITE INFORMATION WAS OBTAINED FROM THE TOPOGRAPHIC SURVEY PERFORMED BY SOUTH COUNTY SURVEY COMPANY TITLED "EXISTING CONDITIONS SITE PLAN HERRESHOFF MARINE MUSEUM" ISSUED MAY 31, 2024; REVISED JUNE 6, 2024. LINEWORK IS BASED ON THE CONDITIONS OF THE SITE AT THE TIME THE FIELDWORK WAS PERFORMED UP TO MAY 9, 2024. REFER TO ORIGINAL DOCUMENT FOR ADDITIONAL SURVEY INFORMATION.
2. THE BOUNDARY ASSOCIATED WITH MOORING FIELD #3 WAS OBTAINED FROM THE TOWN OF BRISTOL, RHODE ISLAND HARBOR MANAGEMENT PLAN AND HARBOR ORDINANCES 5-YEAR UPDATE 2018-2019. BOUNDARY COORDINATES WERE CONVERTED FROM GPS (LAT/LONG) TO STATE PLANE COORDINATES (SPC) USING NGS COORDINATE CONVERSION & TRANSFORMATION TOOL (NCAT) IN US SURVEY FEET.
3. APPROXIMATE MOORING LOCATIONS ARE BASED ON THE HERRESHOFF WATERFRONT MOORING MAP.
4. GEOTECHNICAL BORING LOCATIONS (H1- H6) PRESENTED HEREIN WERE PERFORMED BY HARDIMAN CO. & ASSOCIATES ON JUNE 12, 2024.

Herreshoff Marine Museum

One Burnside Street
Bristol, RI

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Drawing Title

Existing Site Plan (Including FEMA Flood Zones Area Mooring Field Boundary and Moorings)

Drawing Number

EX-1

Sheet 3 of 7

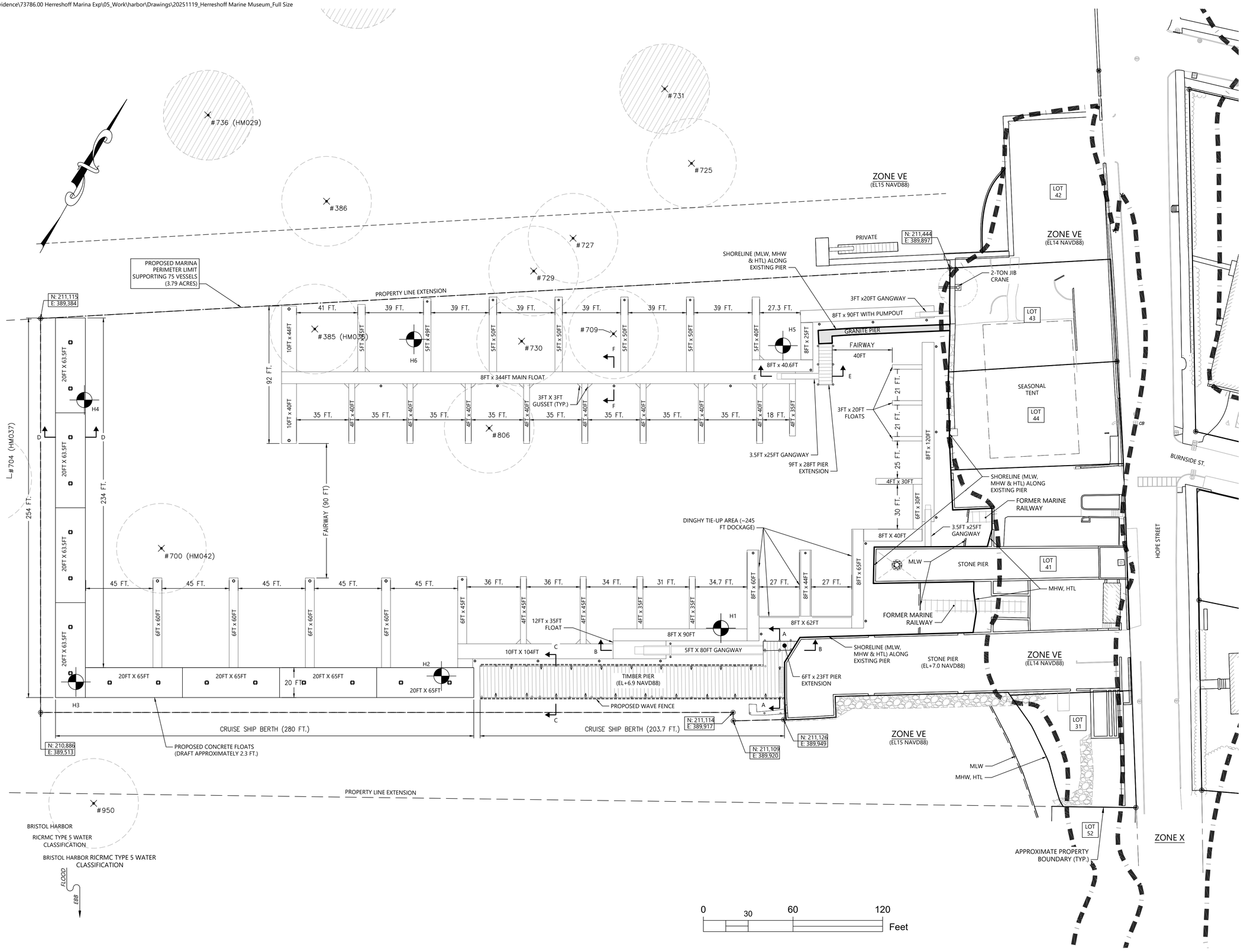
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Drawing Title

Proposed Site Plan
NAVD88 DATUM

Drawing Number

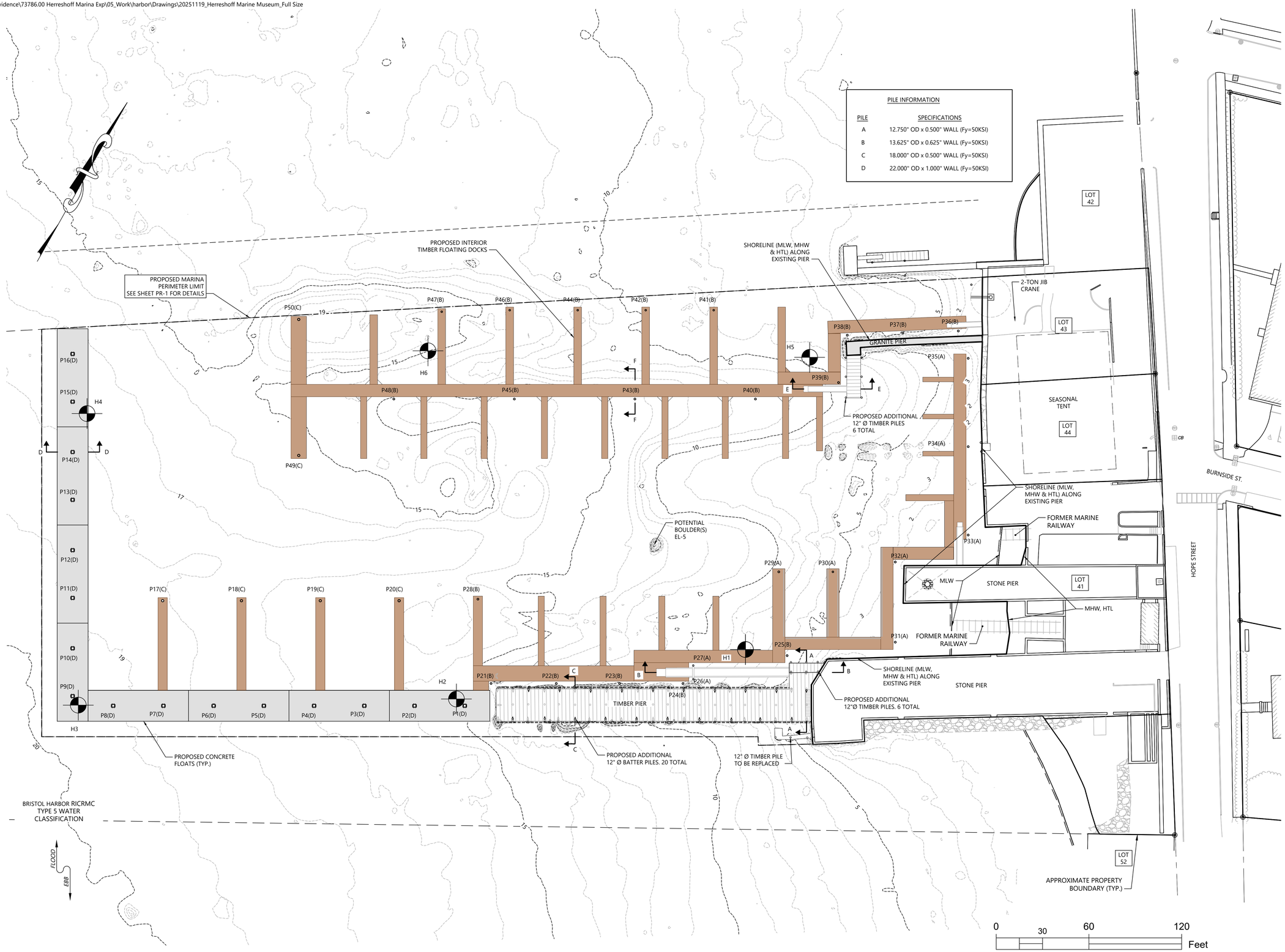
PR-1

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PILE INFORMATION

PILE	SPECIFICATIONS
A	12.750" OD x 0.500" WALL (Fy=50KSI)
B	13.625" OD x 0.625" WALL (Fy=50KSI)
C	18.000" OD x 0.500" WALL (Fy=50KSI)
D	22.000" OD x 1.000" WALL (Fy=50KSI)

TIDAL DATUM TABLE (NOT TO SCALE)

	MLLW	NAVD88
MEAN HIGHER HIGH WATER (MHHW)	+4.4'	+2.1'
MEAN HIGH WATER (MHW)	+4.2	+1.9'
NORTH AMERICAN VERTICAL DATUM+1988 (NAVD88)	+2.3'	0.0'
MEAN LOW WATER (MLW)	0.2'	-2.1'
MEAN LOWER LOW WATER (MLLW)	0.0'	-2.3'

HYDROGRAPHIC SURVEY NOTES:

1. THE BATHYMETRY (INCLUDING HYDROGRAPHIC CONTOURS, SOUNDINGS AND/OR SURFACE IMAGERY) PRESENTED HEREIN REPRESENTS THE RESULTS OF A MULTI-BEAM HYDROGRAPHIC SURVEY PERFORMED BY STEELE ASSOCIATES MARINE CONSULTANTS, LLC. ON NOVEMBER 20, 2023 AND CAN ONLY BE CONSIDERED TO INDICATE THE GENERAL CONDITIONS EXISTING AT THAT TIME.
2. HYDROGRAPHIC CONTOURS REPRESENT DEPTHS IN FEET BELOW MEAN LOWER LOW WATER DATUM (MLLWD). ALL HYDROGRAPHIC CONTOURS AND/OR SOUNDINGS ARE NEGATIVE UNLESS DENOTED WITH A PLUS (+).
3. FOR ADDITIONAL INFORMATION, REFER TO ORIGINAL PLAN PREPARED BY STEEL ASSOCIATES MARINE CONSULTANTS, LLC TITLED, "MULTIBEAM BATHYMETRIC SURVEY HERRESHOFF MARINE MUSEUM BRISTOL, RI" DATED DECEMBER 7, 2023.

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PROPOSED CONDITIONS WITH HYDROGRAPHIC CONTOURS MEAN LOWER LOW WATER (MLLW) DATUM

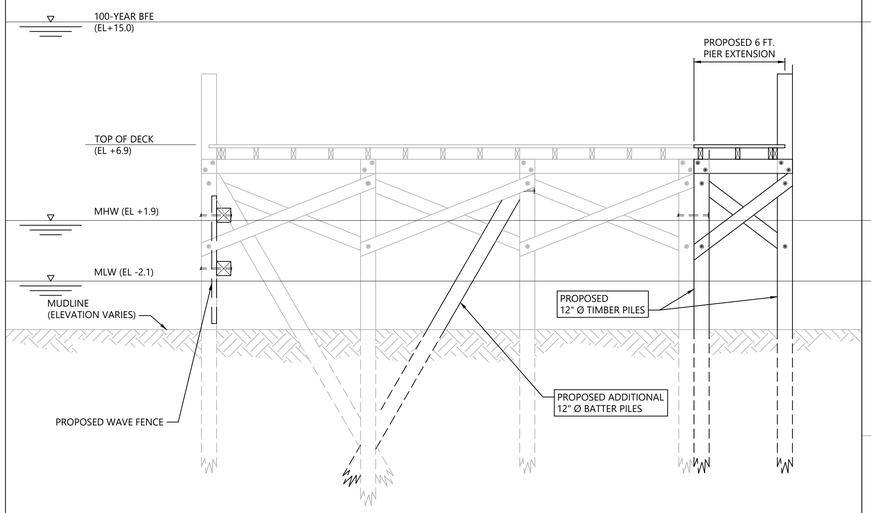
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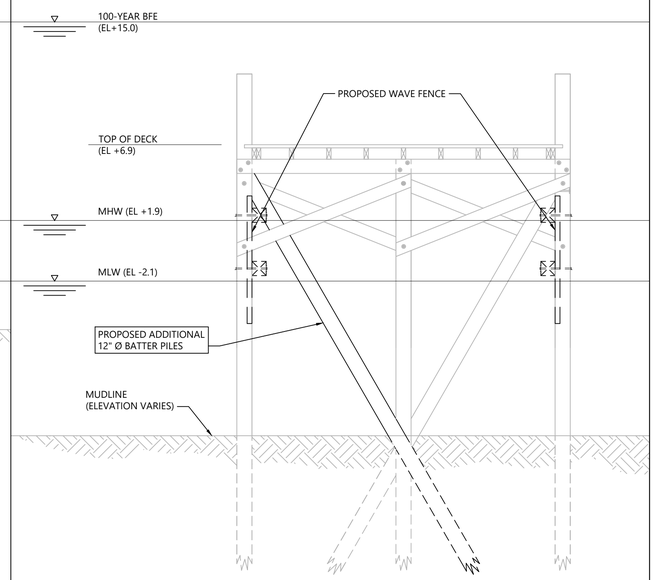
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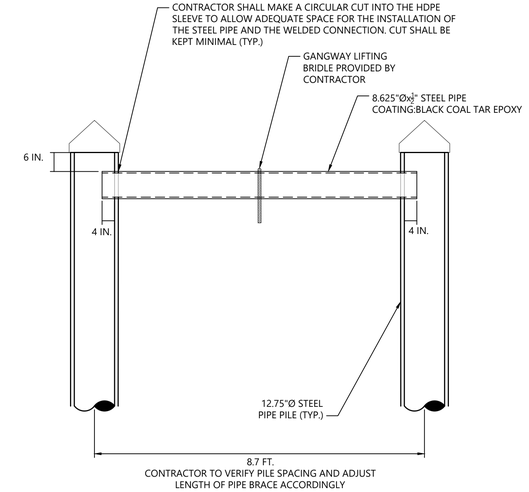
SECTION A-A

EXISTING PIER SECTION WITH
PROPOSED PIER EXTENSION
SCALE: 1 IN = 5 FT



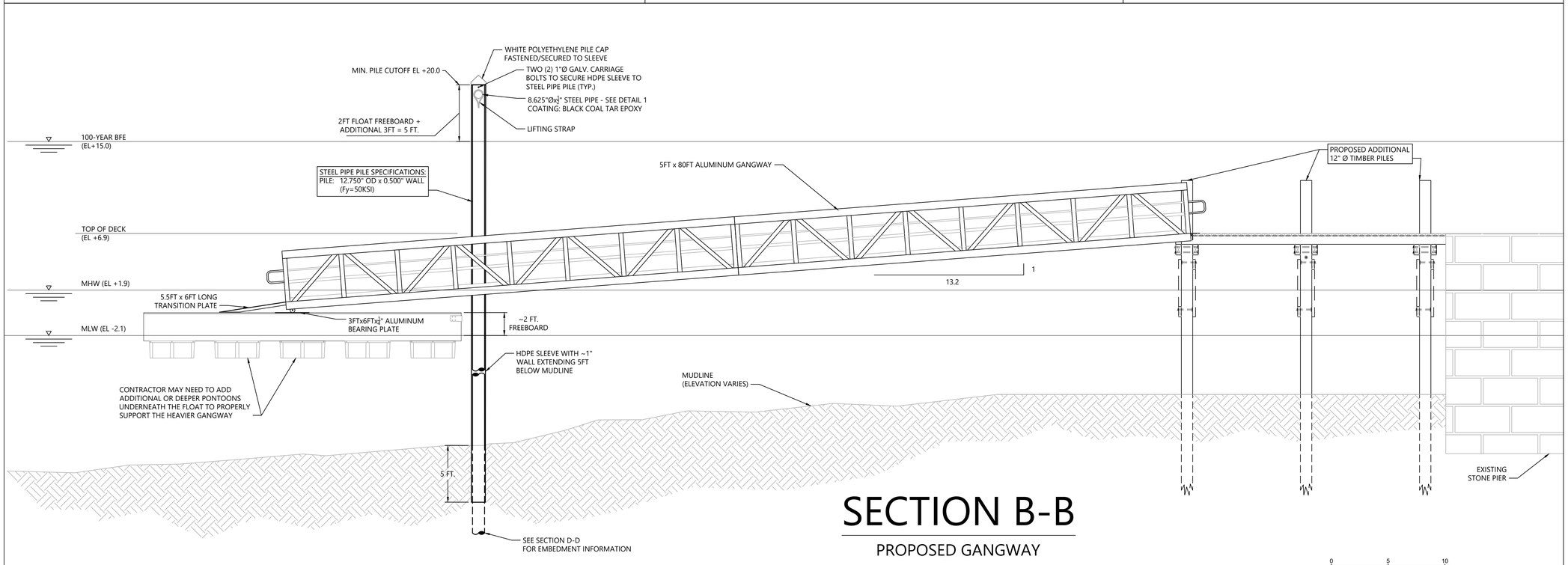
SECTION C-C

EXISTING TIMBER PIER (TYP.)
WITH PROPOSED WAVE FENCE
SCALE: 1 IN = 5 FT



DETAIL 1

GANGWAY LIFTING BRACE
CROSS SECTION
SCALE: 1 IN = 2 FT



SECTION B-B

PROPOSED GANGWAY
SCALE: 1 IN = 5 FT

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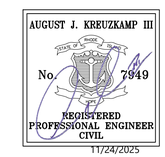
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Drawing Title
Pier Cross-Sections

NAVD88 Datum

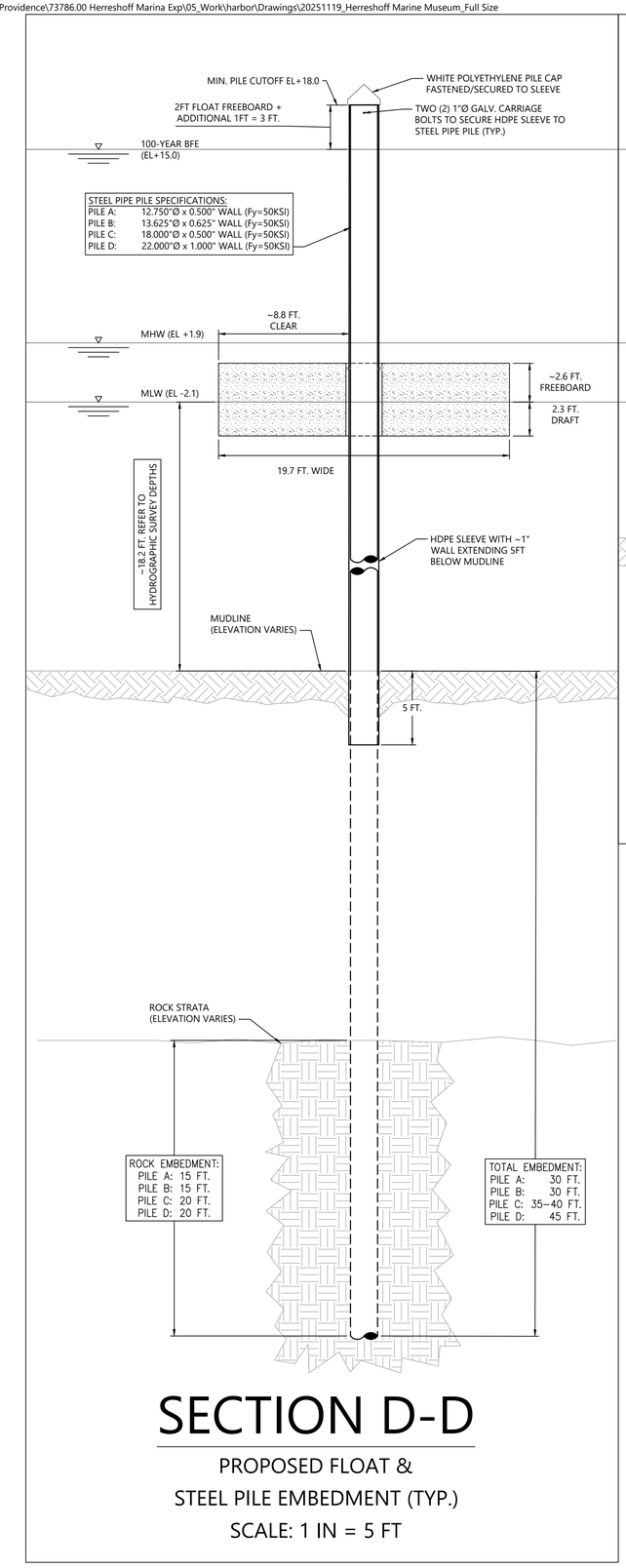
Drawing Number
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11/24/2025

Sheet 6 of 7

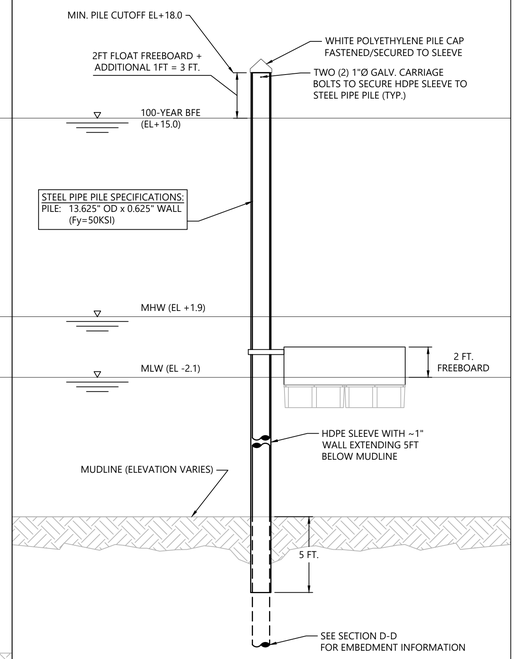
Project Number
73786.000



SECTION F-F

PROPOSED FINGER PIERS

SCALE: 1 IN = 5 FT



SECTION D-D

PROPOSED FLOAT &

STEEL PILE EMBEDMENT (TYP.)

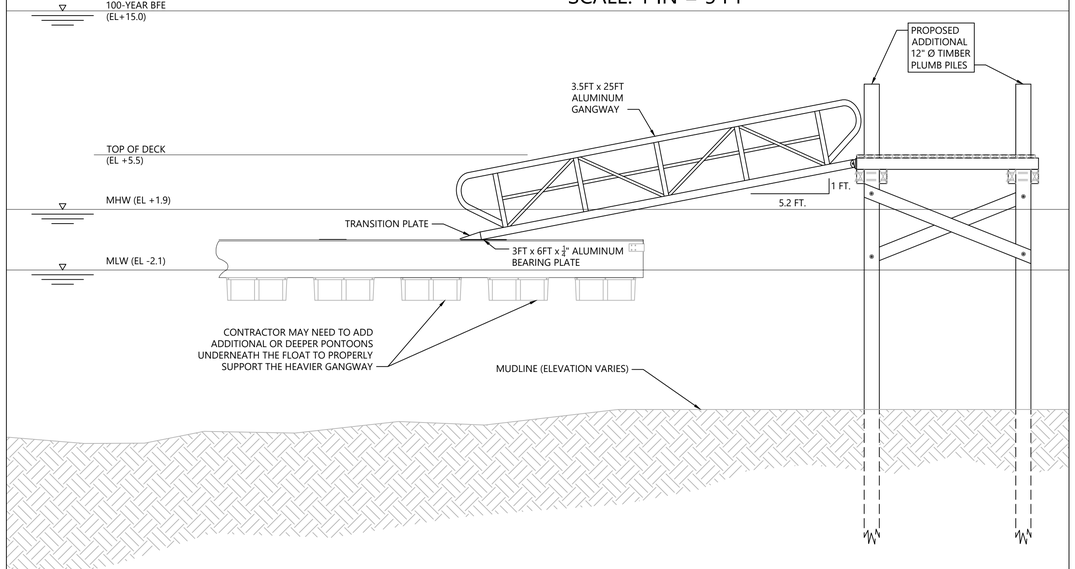
SCALE: 1 IN = 5 FT

0 5 10 Inches

SECTION E-E

PROPOSED GANGWAY

SCALE: 1 IN = 5 FT



vhb.com

vhb

260 Arsenal Place #2
Watertown, MA 02472-4026
617.924.1770

Herreshoff Marine Museum

One Burnside Street
Bristol, RI

No.	Revision	Date	Appvd.

Designed by AJK | Checked by AJK

Issued for: Marina Expansion — Date: 11/24/2025

Not Approved for Construction

Drawing Title

Pier Cross-Sections

NAVD88 Datum

Drawing Number

PX-2

Sheet 7 of 7

AUGUST J. KREUZKAMP III
STATE OF RHODE ISLAND
No. 7949
REGISTERED PROFESSIONAL ENGINEER
CIVIL
11/24/2025

Project Number 73786.000

Saved Monday, November 24, 2025 4:18:18 PM LESCALERA Plotted Monday, November 24, 2025 4:33:13 PM Liz Escalera

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV -6 AM 8:38

Bristol Fourth of July Committee
Karaoke Fundraiser Sub-Committee Meeting
Thursday, November 13, 2025 at 7:00 P.M.
Burnside Building, 400 Hope St, Bristol, RI 02809

AGENDA

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ATTENDANCE
- Introduction of Members
- BUSINESS TO BE DISCUSSED AND/OR ACTED UPON
  - Review the original proposed plan and discuss ideas and changes.
  - Discuss and vote on a plan to schedule initial events at local venues.
  - Discuss and create a timeline of events.
- ADJOURNMENT

Keep Informed at www.fourthofjulybristolri.com
Agenda Posted:
Bristol Post Office, Bristol Town Hall and Secretary of State Website on 11/6/2025

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV -6 AM 8:38

Bristol Fourth of July Committee
Souvenir Sub-Committee Meeting
Thursday, November 13, 2025 at 6:00 P.M.
Burnside Building, 400 Hope St, Bristol, RI 02809

AGENDA

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ATTENDANCE
- BUSINESS TO BE DISCUSSED AND/OR ACTED UPON
  - Recap 2025 Sales and Operations
  - Discuss ideas for 2026 products from Graphic Ink
  - Discuss specialty apparel from other vendors
  - Other items for the good of the committee
- ADJOURNMENT

Keep Informed at www.fourthofjulybristolri.com
Agenda Posted:
Bristol Post Office, Bristol Town Hall and Secretary of State Website on 11/6/2025

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV -6 AM 8:38

Bristol Fourth of July Committee
Macaroni Supper Sub-Committee Meeting
Wednesday, November 19th, 2025
Burnside Building, 400 Hope Street, Bristol, RI 02809 at 6PM
Agenda

- Call To Order
- Pledge of Allegiance
- Attendance
- Business to be discussed:
  - March 2026 Date
    - Who will cook sauce and pasta
    - Donations still needed for salad, desserts, and 250 meatballs
      - Need to confirm Blount in January for soup
      - Blue Tile confirmed 250 rolls for March
      - Sauce and salad dressing from Elk's in hand (D. Cioe)
      - Cabral's confirmed 250 meatballs for March
  - Advertising
    - Time frame
    - What if we don't have donations? Pay out of our budget?
    - Navigating Website
  - Future of Macaroni Supper
    - Is this event still viable due to low ticket sales and lack of sponsor
    - Should this event be replaced by something more appealing to a different audience
- Adjourn
- **Posted on Secretary of State Website on 11/6/2025**

Bristol Housing Authority

1014 Hope Street, Bristol, RI 02809
401.253.4464 FAX 401.253.9249
M. Candace Pansa, Executive Director

Board of Commissioners
Edward J. Correia, Chairman
Pasquale D'Alessio, Vice Chairman
Tina C. Barboza
Donna St. Angelo
Michael Mello

BRISTOL HOUSING AUTHORITY
BOARD MEETINGS
2026
Location of All Meetings
1014 Hope Street
Main Building
Bristol, Rhode Island

January	8	10:00 AM
February	12	10:00 AM
March	12	10:00 AM
April	9	10:00 AM
May	14	10:00 AM
June	11	10:00 AM

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 OCT -9 AM 10: 50

No Meetings July & August unless special meeting is called

September	10	10:00 AM
October	8	10:00 AM
November	12	10:00 AM
December	10	4:30 PM

BRISTOL COUNTY WATER AUTHORITY

Finance Committee Meeting

Thursday, November 13, 2025, at 5:00pm
450 Child Street, Boardroom, Warren, RI

AGENDA

1. Review of Draft FY2027 Budgets
    i. Capital Budget
    ii. Operations and Maintenance
2. Recommendation of Finance Committee

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

Agenda Posted 11/6/25

1. **Secretary of State Website**
2. **BCWA Main Office Bulletin Board**
3. **BCWA Operations Department Bulletin Board**
4. **BCWA Website bcwari.com**

Agenda Sent Via Email 11/6/25 for Posting on Public Bulletin Boards

1. **Barrington Town Hall**
2. **Bristol Town Hall**
3. **Warren Town Hall**

The Commissioners of the Cemeteries

The North and East Burial Grounds Commission
The Town of Bristol, Rhode Island
10 Court Street ~ PO Box 407
Bristol, Rhode Island 02809
Ph 401-253-6426 ~ Fax 401-253-5885

AGENDA

WEDNESDAY, November 12, 2025, 6:00 PM
North Burial Ground Committal Shelter
Hope Street
Bristol, Rhode Island 02809

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV -7 PM 12: 24

1. **PLEDGE OF ALLEGIANCE AND A MOMENT OF REMEMBRANCE**
2. **REVIEW & APPROVAL:** Minutes of October 2025 Meeting.
3. **REVIEW:** Monthly Census of Cemetery Use and Sales Income.
4. **REVIEW:** Monthly Expenses and Invoices for October 2025
5. **REMINDER to ALL:** The link for the new cemetery program is North Burial Ground – Search Powered by CemeteryFind This eventually to be posted on the Town's website.
6. **DISCUSSION |REVIEW | BUDGET | FINANCE**: Discuss on state of the trees of the cemetery, Sales from columbarium, repairs due to storms/fallen trees
7. **ON GOING: DATES AND REMINDERS:**

~US FLAGS FOR VETERANS: are always available for the graves of veterans at the NBG's from the Superintendent's office or from The Bristol Council of Veteran.

~COMMISSION MEETINGS DATES FOR 2025: The Commission meets on the 2nd Wednesday of the month at 6:00 at The Chapel at North Burial Ground, unless otherwise noted. The next meetings for 2025**:** ***12/10***

~COMMISSION MEETINGS ARE POSTED AT THESE LOCATIONS: The Bristol Post Office | Bristol Town Website | RI Secretary of State Website: http://sos.ri.gov/openmeetings/?page=view_entity&id=4502

Respectfully Submitted.
Joshua J. Cabral- Co-Chair
Edward Carusi- Co-Chair
Posted: November 7, 2025

2025 NOV -7 PM 12:30
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

TOWN OF BRISTOL
HOUSING AUTHORITY

AGENDA

The regular meeting of the Town of Bristol Housing Authority will be held on **November 13, 2025, at 9:45 AM** at the Bristol Housing Authority Conference Room, 1014 Hope Street, Bristol, Rhode Island. **Public invited masks optional.**

Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chair at least 10 days in advance of the meeting to request that the item goes on the agenda.

1. Chair: Call to order

2. Pledge of Allegiance

3. Chair: Roll call

4. Chair: Reading of the minutes **October 29, 2025, Open meeting. (VOTE)**
   Minutes from the Confidential Executive Session held on October 9, 2025 (VOTE)

5. Chair**:** Introduces **OLD BUSINESS**
   A. Maintenance Department Report

6. Chair: Introduces **CURRENT BUSINESS**
   A. Financial Report December 2025 and Synopsis December 2025
   B. General Report.

7. Chair: Introduces **NEW BUSINESS**
   A. Update on Shutdown Impacts to Housing Programs
   B. General Report

8. Chair introduces motion to adjourn **(VOTE)**

POSTED November 7, 2025, BHA Properties, Bristol Town Hall, Bristol Senior Center, and Rhode Island Secretary States Office

10 Court Street
Bristol, RI 02809
www.bristolri.gov
401-253-7000

Town of Bristol, Rhode Island
Department of Community Development

NOTICE OF MEETING
THE BRISTOL PLANNING BOARD
TECHNICAL REVIEW COMMITTEE

2025 NOV 13 AM 10:32
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The Bristol Technical Review Committee (TRC) will hold a meeting,
on Thursday, November 20th, 2025 at 10:00am
at Department of Community Development Conference Room
235 High Street (former Reynolds School), 1st Floor, Bristol, RI

AGENDA

Joseph M. Pardini – Special Use Permit: to construct a 32ft. x 44ft. three-story single-family dwelling with a height greater than 25 feet above grade within the flood zone. Located at 3 Slocum Street; Assessor's Plat 121, Lots 161 & 182; Zone: R-10

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: https://bristol-ri.municodemeetings.com/

For questions on above plans please call 253-7000, ext. 147 or email dwilliamson@bristolri.gov

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions."

Diane M. Williamson, AICP
Administrative Officer

Posted: November 13, 2025
By: mbw

Bristol 250th Commission Meeting Agenda

Date: Tuesday, 18 November 2025

Time: 5:30 PM

Location: Burnside Building
400 Hope Street, Bristol, RI

1. Call to Order

- Pledge of Allegiance
- Roll Call
- Approval of Minutes – 21 October 2025 meeting

2. Old / Open Business

- Update from each member on progress / review project list / assignments
- Banner sales / forms / placement
- Swag update / decisions / ordering

3. New Business

- Treasurer position
- Draft agenda for next meeting

4. Adjournment

TOWN OF BRISTOL, RHODE ISLAND

PLANNING BOARD MEETING

Agenda
Thursday, November 13, 2025 at 7:00 PM
Bristol Town Hall, 10 Court Street, Bristol, RI 02809

THIS PLANNING BOARD MEETING HAS BEEN CANCELLED.

A. **Pledge of Allegiance**

B. **Approval of Minutes** - October 9, 2025

C. **Agenda Items**

The following two applicants have requested a continuance to the December 11th, 2025 Planning Board Meeting.

C1. **Consider Action on Minor Land Development - Preliminary Phase/Unified Development** - proposal for construction of a 3,500 square foot building for a contract construction use in a General Business Zoning District that also requires a Special Use Permit (*continued from October 9, 2025*): Property located at 670-688 Metacom Avenue, Assessor's Plat 128, Lot 15 & 16, Zone: General Business and Metacom Overlay District. Owners/Applicants: David Ramos and Lionel Ramos

C2. **Review of Master Plan phase for Major Land Development of the Comfort Inn and Suites** - to build an 80 room hotel (*continued from October 9, 2025*): Property on south side of Gooding Avenue approximately 50 feet east of the intersection of Gooding Avenue and Broadcommon Road, near utility pole #218. Owner: D & M Boca Development, LLC Zoned: GB. Assessor's Plat 111 Lot 1

D. **Adjournment**

Date Posted: November 7, 2025

Posted By: mbw

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 10 PM 1:42

10 COURT STREET, BRISTOL, RI 02809-2208 401-253-7000 FAX 401-253-2647 www.bristolri.gov

TOWN OF BRISTOL, RHODE ISLAND

ZONING BOARD OF REVIEW

Agenda
Monday, December 1, 2025 at 7:00 PM
Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at https://bristol-ri.municodemeetings.com/. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov. Written comments should be received no later than 12:00 p.m. on **Thursday, November 26, 2025.**

1. **Pledge of Allegiance**

2. **Approval of Minutes** - November 3, 2025

3. **New Petitions**

   3A. **2025-41 Joseph M. Pardini – Special Use Permit**: to construct a 32ft. x 44ft. three-story single-family dwelling with a height greater than 25 feet above grade within the flood zone. Located at 3 Slocum Street; Assessor's Plat 121, Lots 161 & 182; Zone: R-10

4. **Adjournment**

Date Posted: November 13, 2025

Posted By: mbw

10 COURT STREET, BRISTOL, RI 02809-2208 401-253-7000 FAX 401-253-2647 www.bristolri.gov

TOWN OF BRISTOL, RHODE ISLAND

PLANNING BOARD COMPREHENSIVE PLAN UPDATE MEETING

Agenda
Thursday, November 20th, 2025 at 5:30 PM
Reynolds School Conference Room, 235 High Street
Bristol, RI 02809

A. Pledge of Allegiance

B. Agenda Item

B1. Continued review of the draft Historic and Cultural Resource Element and draft map

B2. Review of the draft Economic Development Element

C. Adjournment

Date Posted: November 13, 2025

Posted By: mbw

10 COURT STREET, BRISTOL, RI 02809-2208 401-253-7000 FAX 401-253-2647 www.bristolri.gov

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 14 PM 2:01

Bristol Fourth of July Committee
250th Celebration Meeting
Wednesday, November 19, 2025 at 5:00 PM
Burnside Building 400 Hope ST, Bristol, RI 02809

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. Discuss 250th Celebration
4. Discuss possible events to collaborate with Bristol Fourth of July Committee
5. Adjournment

Stay informed: fourthofjulybristolri.com

Posted: on Secretary of State Website, Bristol Town Hall and Bristol Post Office on 11/14/2025

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 14 PM 2:01

Bristol Fourth of July Committee
General Committee Meeting
November 19, 2025 - 7:00 PM Eastern
Burnside Building, 400 Hope Street - Bristol, RI 02809

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. CORRESPONDENCE & SUNSHINE REPORT
5. APPROVAL OF MINUTES – OCTOBER 21, 2025 GENERAL MEETING
    - Motion to Accept / Discussion / Vote
6. APPROVAL OF TREASURER REPORTS – OCTOBER, 2025
    - Motion to Accept / Discussion / Vote
7. SUBCOMMITTEE Reports or Updates
    - 25-Week Raffle – Nat Squatrito
    - Commemorative Coin – Tim Gannon
8. APPROVAL OF PROPOSED BUDGET
    - Motion to Accept / Discussion / Vote
9. DISCUSSION OF SAFETY PLAN FOR 2026 CONCERT SERIES VENUE
10. APPROVAL OF 2026 CONCERT SERIES VENUE
    - Motion to Accept / Discussion / Vote
11. GOOD OF COMMITTEE
12. 50/50 RAFFLE
13. ADJOURNMENT

Posted on Secretary of State Website, Bristol Town Hall and Bristol Post Office on 11/14/2025

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 14 PM 2:01

Bristol Fourth of July Fireworks Subcommittee

Thursday, November 20, 2025 at 6:00

Quinta Gamelin Community Center, 101 Asylum Road

Bristol RI 0280

Call to Order

Pledge of Allegiance

Attendance

Business to be discussed and/or acted upon

- Date
- Possible Additional Date
- Location
- Budget
- Other items for the good of the committee

Adjournment

Keep informed at www.fourthofjulybristolri.com

Posted On Secretary of State Website, Bristol Town Hall and Bristol Post Office on 11/14/2025

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 14 PM 2:01

Bristol Fourth of July Interfaith Subcommittee
Thursday, November 20, 2025 at 7:00
Quinta Gamelin Community Center,
!01 Asylum Road, Bristol RI 02809

Call to Order
Pledge of Allegiance
Attendance
Business to be discussed and /or acted upon
Date
Location
Speaker
Other Items for the good of the committee
Adjournment
Keep informed at www.fourthofjulybristolri.com

Agenda posted on Secretary of State Website, Bristol Town Hall and Bristol Post Office on 11/14/2025

Rogers Free Library Board of Trustees

The November monthly meeting of the Trustees of Rogers Free Library will be held on Thursday, November 20th[t] at 6:30 PM at the Burnside Building, 400 Hope St. Bristol, RI. PLEASE NOTE CHANGE IN LOCATION due to construction at the library.

AGENDA - November 20, 2025

- CALL TO ORDER/ATTENDANCE/QUORUM
- REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
  - Minutes of October 2025 Meeting
- CHAIR REPORT - Annie Silvia
- LIBRARY DIRECTOR REPORT - Eileen Dyer
- FINANCIAL REPORT - Eileen Dyer
- OLD BUSINESS
  - Friends Update – Annie Silvia/Marie Knapman
  - Strategic Plan – Actopm Plan Update – Eileen Dyer
  - Assistant Director Search Process – Eileen Dyer
- NEW BUSINESS
  - Library Director Evaluation – Annie Silvia
  - Policies for Review
    - Animals in the Library – First Reading
    - Code of Conduct – First Reading
  - Vote for Permission to Close Library during HVAC Install – Eileen Dyer
- MEMBER PREROGATIVES
- PUBLIC COMMENT
- NEXT MEETING DATE – December 18, 2025
- ADJOURN

BRISTOL COUNTY WATER AUTHORITY

Properties Committee Meeting

Wednesday, December 3, 2025, at 5:00 pm
450 Child Street, Boardroom, Warren, RI

AGENDA

1. Executive Session
    i. Investment of Public Funds – Proposed Operations Building pursuant to RIGL s. 42-46-5 (a)(7)
2. Recommendation on the Proposed Operations Building

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

Agenda Posted 11/20/25
1. **Secretary of State Website**
2. **BCWA Main Office Bulletin Board**
3. **BCWA Operations Department Bulletin Board**
4. **BCWA Website bcwari.com**

Agenda Sent Via Email 11/20/25 for Posting on Public Bulletin Boards
1. **Barrington Town Hall**
2. **Bristol Town Hall**
3. **Warren Town Hall**

Town of Bristol, Rhode Island
HARBOR COMMISSION AGENDA

December 1, 2025
Starting Time: 7:00 PM

MEETING WILL BE HELD AT THE
MARTIME CENTER
127 THAMES STREET, BRISTOL, R.I. 02809

Please be advised that the Commission intends to discuss and/or act upon each and every item appearing on this agenda.

1. Pledge of Allegiance

2. Approval of November 3, 2025 meeting minutes

3. Report of Harbormaster — Harbormaster G.Marsili,
Deputy Harbormaster J.Perry

A) Dock Maintenance
B) Dock Wait List

4. CRMC Application: 2025-08-0118, 476 Poppasquash, Bristol,RI

5. Mooring Inspector Approvals for 2026

6. Annual Meeting Calendar - 2026

7. Citizens Public Forum

8. Adjournment

Posted: 11/21/25

Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

CAPITAL PROJECTS COMMISSION

For

Former Walley School Conversion to Community Resources and Senior Center

AGENDA

November 25, 2025

5:00 P.M.

COMMUNITY DEVELOPMENT CONFERENCE ROOM

FIRST FLOOR

(FORMER REYNOLDS SCHOOL)

235 HIGH STREET, BRISTOL, RHODE ISLAND

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 21 PM 1:47

Items on the Agenda:

1. Pledge of Allegiance
2. Minutes of last meeting
3. Report from Project Manager for Architect
4. Report from the Building Official
5. Report from Finance Director
6. Adjourn

Posted: 11/18/2025

By: dmw

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 NOV 21 AM 11:43

PUBLIC NOTICE

Town of Bristol, Rhode Island

BRISTOL HARBOR PROTECTION TEAM AGENDA

December 1, 2025
Starting time: 7:00PM

MEETING WILL BE HELD AT THE MARITIME CENTER
127 THAMES STREET, BRISTOL, RI

Please be advised that the Harbor Protection Team intends to discuss and/or act upon each and every item appearing on this agenda

I. Call to order

II. Approval of Nov. 3, 2025 meeting minutes

III. Review of Ryan's draft charter

IV. Team Review/discussion
   a. Identification & review of strategies from regional harbor communities over the *past several years – Jeff*
   b. Harbor protection strategies in Oak Bluffs and Mattapoisett- Owen

V. Further discussion on identifying potential community support businesses, individuals and entities

VI. Next meeting

Posted November 21. 2025

TOWN OF BRISTOL RHODE ISLAND

CONSERVATION COMMISSION

Tuesday, December 2, 2025
at 5:30 pm
Department of Community Development Office
235 High Street, 1st Floor
Bristol, Rhode Island

AGENDA

2025 NOV 25 AM 8:33
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

1. APPROVAL OF MINUTES – November 10, 2025 — ALL

2. OLD BUSINESS
   a. Open Space
      i. New Open Space Applications for Consideration

   b. Tree Program
      i. Fall Tree Planting Update — ET

   c. Composting Program — TM/LG
      i. Bristol Update – 269 participants (53% of target), 41 total tons (program to date) diverted (As of 11/24)

3. NEW BUSINESS
   a. Providence Leafblower Ordinance Feedback — ALL

4. ADMINISTRATIVE/Announcements
   a. "Around the Room"
   b. Jan. 6 next sched meeting. Conflict. Discuss.

5. ADJOURN

Next Conservation Commission Meeting – <u>January 6, 2025</u>

Written comments may be submitted to the Conservation Commission via regular mail addressed to: Conservation Commission, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov .

TOWN OF BRISTOL, RHODE ISLAND

HISTORIC DISTRICT COMMISSION MEETING

Historic District Commission Meeting Agenda
Thursday, December 04, 2025 at 6:00 PM
Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Written comments may be submitted to the Historic District Commission via regular mail addressed to: Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to ntoth@bristolri.gov

Application packets can be found online at: https://bristol-ri.municodemeetings.com/

NOTE: Meeting is beginning early to accommodate a presentation for the Comprehensive Plan. The public is welcome at this presentation, but Applicants are not required to arrive before 7PM.

1. **Pledge of Allegiance**

2. **Meeting with Bristol Comprehensive Plan Consultant**

    1. **Historic & Cultural Resources for Bristol Comprehensive Plan Update**

        Presentation by consultant for Bristol Comprehensive Plan Historic & Cultural Resources section to solicit input from the Bristol Historic District Commission.

3. **Review of Previous Month's Meeting Minutes**

    1. **Review of November Minutes**

4. **Application Reviews**

    1. **25-131: 19 Byfield St, Elena Bao**

        Discuss and act on relocation of porch stairs.

    2. **25-139: 79 Constitution St, Ralph M DeFelice**

        Discuss and act on removal of bay window.

10 COURT STREET, BRISTOL, RI 02809-2208 401-253-7000 FAX 401-253-2647 www.bristolri.gov

3. **25-144: 474 Thames St, Daniel Brooks**

Discuss and act on design of replacement porch, location of exterior gas meter.

5. **Concept Review**

6. **Monitor Reports & Project Updates**

7. **HDC Coordinator Reports & Project Updates**

8. **HDC Coordinator Approvals**

9. **Other Business**

1. **Approval of 2026 Calendar**

10. **Adjourn**

TOWN OF BRISTOL
HOUSING AUTHORITY

AGENDA

The regular meeting of the Town of Bristol Housing Authority will be held on **December 11, 2025, at 3:30PM in** the Bristol Housing Authority Conference Room, 1014 Hope Street, Bristol, Rhode Island. **Public invited masks optional.**

Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chair at least 10 days in advance of the meeting to request that the item, get approved by the Chairman of the Board of Directors and Executive Director.

1. Chair: Call to order

2. Pledge of Allegiance

3. Chair: Roll call

4. Chair: Reading of the minutes **November 13, 2025, Open meeting. (VOTE)**

5. Chair**:** Introduces **OLD BUSINESS**
   A. Maintenance Department Report

6. Chair: Introduces **CURRENT BUSINESS**
   A. Financial Report November 2025 and Synopsis November 2025
   B. General Report.

7. Chair: Introduces **NEW BUSINESS**
   A. General Report
   B. Award Bid to the Architect for Bristol Housing Authority (VOTE)

ACTION: Resolution 2025-10 Award Architect Design for Capitol Fund year 2026 &2027 with a possibility for a two-year extension.

8. Chair introduces motion to adjourn **(VOTE)**

POSTED December 1, 2025, BHA Properties, Bristol Town Hall, Bristol Senior Center, and Rhode Island Secretary States Office

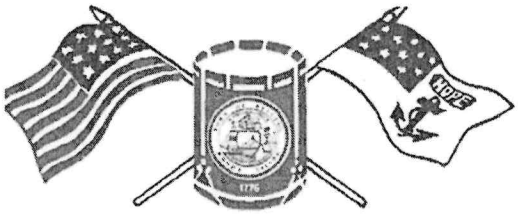
ANA BARBOZA-MOTTA
GENERAL CHAIRMAN

JOHN DANIELS
VICE CHAIRMAN / PARADE CHAIRMAN

DUDLEY HALLAGAN
TREASURER

DEBORAH RAINEY
RECORDING SECRETARY

PATTI SQUATRITO
CORRESPONDING SECRETARY



BRISTOL FOURTH OF JULY COMMITTEE
1776

2026 General Committee Meetings
Burnside Building, 400 Hope Street – Bristol, RI 02809

Thursday, January 15

Tuesday, February 17

Wednesday, March 18

Tuesday, April 7 (Chief Marshal Announcement)

Tuesday, May 12

Thursday, June 11

Tuesday, July 14

Wednesday, August 19

Thursday, September 17

Tuesday, October 13

Tuesday, November 10

P.O. BOX 561, BRISTOL, RHODE ISLAND. 02809
WWW.FOURTHOFJULYBRISTOLRI.COM

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 DEC -2 AM 9:48

Bristol Fourth of July Committee
Music & Entertainment-Concerts
12/9/25 6:00 pm
Burnside Bldg.
400 Hope St. Bristol, RI 02809
Keep Informed at www.july4thbristolri.com

1. CALL TO ORDER
2. Pledge
3. Business Discussed:
    a. Punch List
    b. Footprint
4. For the Good of the Committee/Adjournment

Next Meeting: TBA Thank you for your time.

Posted on Secretary of State Website, Bristol Town Hall and Bristol Post Office on 12/2/25

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 DEC -2 AM 9:48

Bristol Fourth of July Committee
Promotions
12/9/25 7:00pm
Burnside Bldg. 400 Hope Street
Bristol, RI 02809
Keep Informed at www.july4thbristolri.com

1. CALL TO ORDER
2. Pledge
3. Business Discussed:
    a. Avenues for Promotion
    b. Focus on the Committee
    c. Website/Social Media Presentation
4. For the Good of the Committee/Adjournment

Next Meeting: TBA Thank you for your time.

Posted on Secretary of State Website, Bristol Town Hall and Bristol Post Office on 12/2/25

TOWN OF BRISTOL
HOUSING AUTHORITY

AGENDA

The regular meeting of the Town of Bristol Housing Authority will be held on **December 11, 2025, at 3:30PM in** the Bristol Housing Authority Conference Room, 1014 Hope Street, Bristol, Rhode Island. **Public invited masks optional.**

Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chair at least 10 days in advance of the meeting to request that the item, get approved by the Chairman of the Board of Directors and Executive Director.

1. Chair: Call to order

2. Pledge of Allegiance

3. Chair: Roll call

4. Chair: Reading of the minutes **November 13, 2025, Open meeting. (VOTE)**

5. Chair**:** Introduces **OLD BUSINESS**
   A. Maintenance Department Report

6. Chair: Introduces **CURRENT BUSINESS**
   A. Financial Report November 2025 and Synopsis November 2025
   B. General Report.

7. Chair: Introduces **NEW BUSINESS**
   A. General Report
   B. Award Bid to the Architect for Bristol Housing Authority (VOTE)

ACTION: Resolution 2025-10 Award Architect Design for Capitol Fund year 2026 &2027 with a possibility for a two-year extension.

8. Chair introduces motion to adjourn **(VOTE)**

POSTED December 1, 2025, BHA Properties, Bristol Town Hall, Bristol Senior Center, and Rhode Island Secretary States Office

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 DEC -4 AM 10:46

TOWN OF BRISTOL
HOUSING AUTHORITY

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5. Chair**:** Introduces **OLD BUSINESS**
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   A. Financial Report November 2025 and Synopsis November 2025
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7. Chair: Introduces **NEW BUSINESS**
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   B. Award Bid to the Architect for Bristol Housing Authority (VOTE)

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8. Chair introduces motion to adjourn **(VOTE)**

POSTED December 1, 2025, BHA Properties, Bristol Town Hall, Bristol Senior Center, and Rhode Island Secretary States Office

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 NOV -7 AM 11:26

DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:

On Friday October 31st, I was parked on the Street (right side) unloading my trunk when a Bristol City garbage truck struck my Vehicle while taking a right turn. Attached to this paper is a copy of the police report, an estimate of the damage, and photos of the damage that occured.

PLEASE NOTE: 12/10/25

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for December 10, 2025 *in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting*

SIGNATURE: [signature]

NAME: Zackary Brodeur

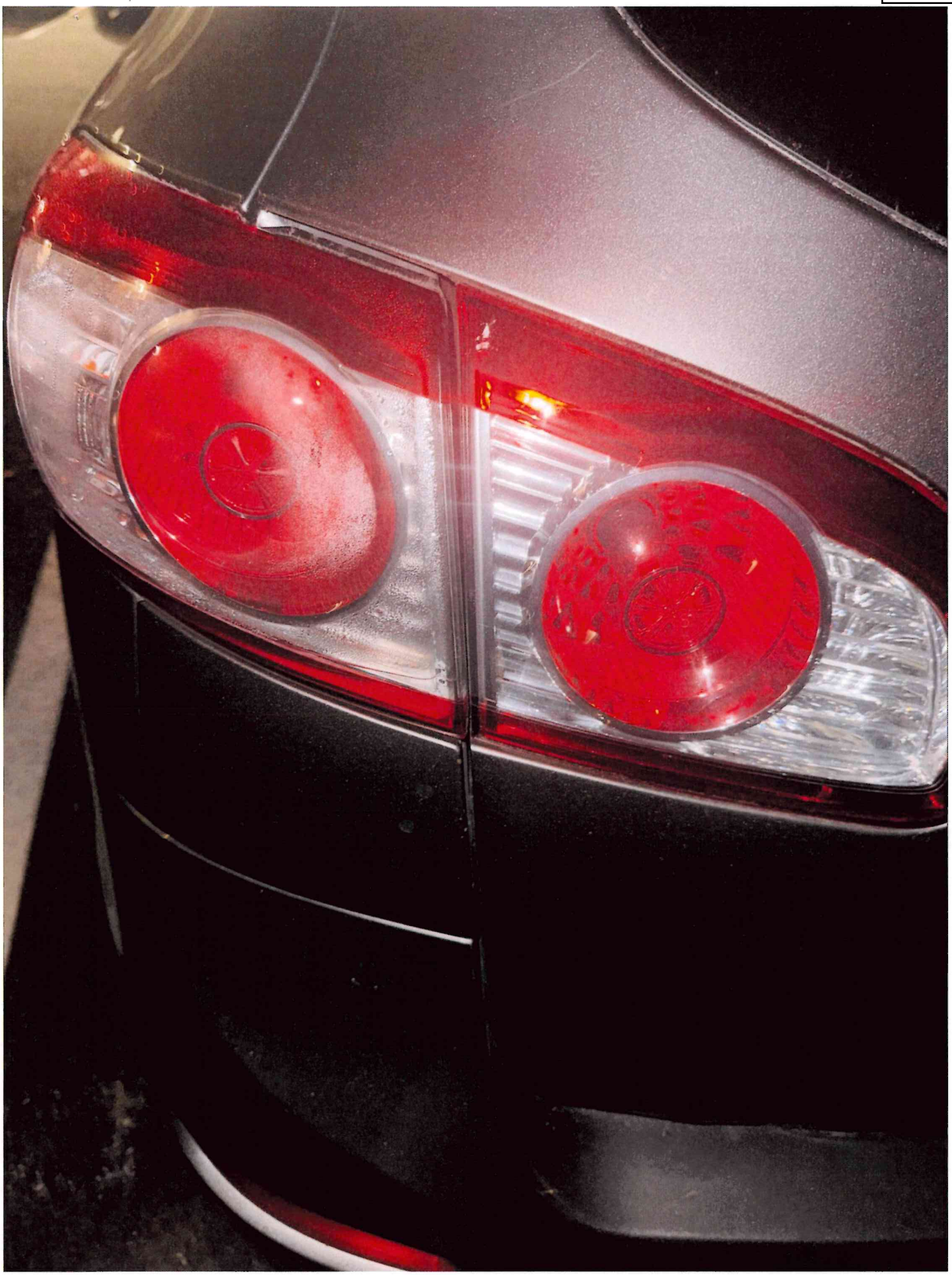
ADDRESS: 15 Rose Lane

TOWN: Shannock, RI 02875

Item (CA) II1.



Item (CA) II1.



Item (CA) II1.

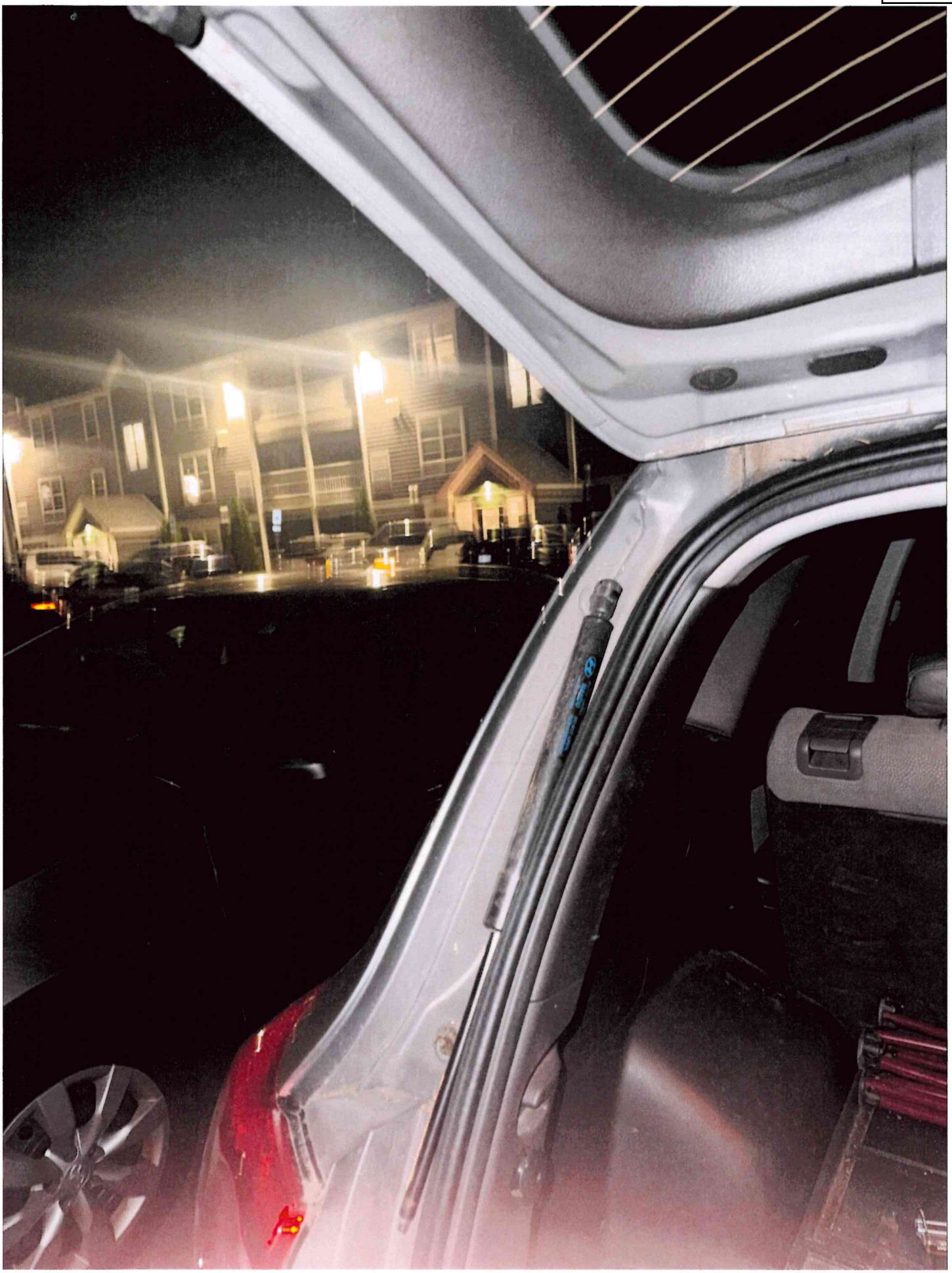


508

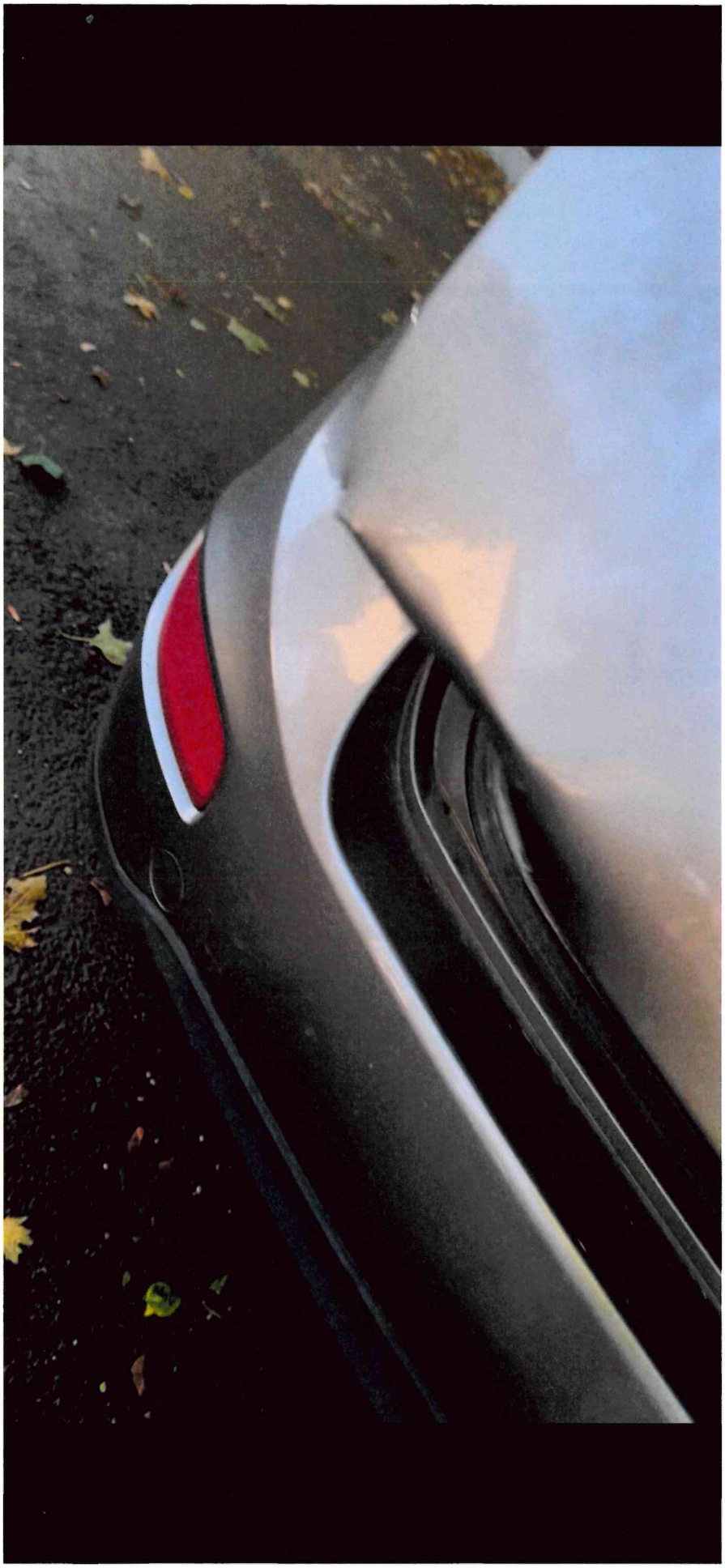
Item (CA) II1.



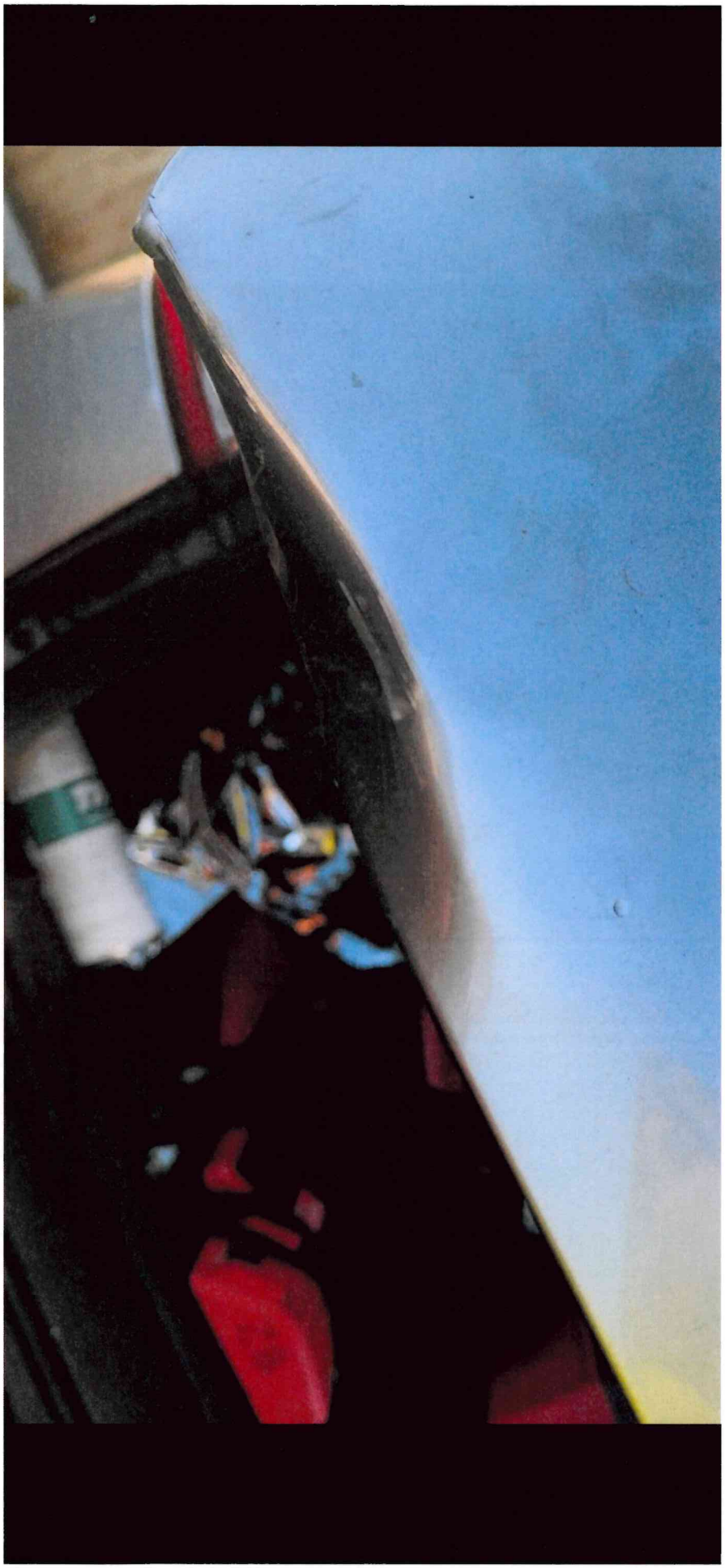
Item (CA) II1.



Item (CA) II1.



Item (CA) II1.



Item (CA) II1.

STATE OF RHODE ISLAND UNIFORM CRASH REPORT

Reporting Agency Name	Report Number	Crash Date	Crash Time	Walk In Report	Parking Lot
Bristol	25-517-AC	10/31/2025	07:45	☐	☐

City or Town Name	Street or Highway	On Ramp / Off Ramp	Exit #	# of Lanes	Posted Speed Limit
Bristol	CHURCH ST	☐ On Ramp ☐ Off Ramp		2	25 ☐ N/A ☐ Unk

Nearest Intersection Street	Direction From Nearest Intersection to Crash Site	Distance From Nearest Inter.	Lattitude	Longitude
THAMES ST	☐ At Inter. ☐ North ☑ South ☐ East ☐ West	100 ☑ Feet ☐ Miles	41.668732	-71.276681

Unit ID	Driver's Last Name	First Name	M.I.	DOB
1	CABRAL	DENNIS	M	

Address	City	State	Zip	Home Phone	Cell Phone	Work Phone
29 BIRCHWOOD RD	BRISTOL	RI	02809			

Driver's License #	CDL	Lic. State
2633425	☐	RI

M/V Violation	M/V Violation	M/V Violation	M/V Violation

Driver/Owner Same	Owner's Last Name	First Name	M.I.
☐	TOWN OF BRISTOL	NFN	

Address	City	State	Zip	Home Phone	Cell Phone	Work Phone
10 COURT ST	BRISTOL	RI	02809			

Insurance Company Name	No Ins.	Insurance Policy Number
THE TRUST	☐	N/A

Hit And Run: ☐ Yes, M/V & Driver Left Scene ☐ Yes, Driver Left Scene ☑ No ☐ Unk

Registration#	Not Reg.	State	Yr Reg.	VIN
5751	☐	RI	2025	1M2LR2AC9LM001034

Veh Yr.	Make	Model	Color	Plate Type
2020	MACK	TRUCK	WHITE	TN

Vehicle Travel Direction: ☐ Northbound ☑ Southbound ☐ Eastbound ☐ Westbound ☐ Not on Roadway ☐ Unk

Vehicle Towed?	Towing Company Name	Haz Mat Placard?
☐ Yes ☑ No		☐ Yes ☑ No

Unit ID	Driver's Last Name	First Name	M.I.	DOB
2				

Address	City	State	Zip	Home Phone	Cell Phone	Work Phone

Driver's License #	CDL	Lic. State
	☐	

M/V Violation	M/V Violation	M/V Violation	M/V Violation

Driver/Owner Same	Owner's Last Name	First Name	M.I.
☐	BRODEUR	ZACKARY	H

Address	City	State	Zip	Home Phone	Cell Phone	Work Phone
15 ROSE LN	SHANNOCK	RI	02875			

Insurance Company Name	No Ins.	Insurance Policy Number
PROGRESSIVE INS	☐	955220711

Hit And Run: ☐ Yes, M/V & Driver Left Scene ☐ Yes, Driver Left Scene ☑ No ☐ Unk

Registration#	Not Reg.	State	Yr Reg.	VIN
SB781	☐	RI	2027	5XYZHDAG9BG060147

Veh Yr.	Make	Model	Color	Plate Type
2011	HYUNDAI	SANTA FE	GRAY	PC

Vehicle Travel Direction: ☐ Northbound ☑ Southbound ☐ Eastbound ☐ Westbound ☐ Not on Roadway ☐ Unk

Vehicle Towed?	Towing Company Name	Haz Mat Placard?
☐ Yes ☑ No		☐ Yes ☑ No

Person Type

1 Driver, 2 Passenger, 3 Pedestrian, 4 Bicyclist, 5 Other Cyclist, 6 Witness, 7 Other Ped. (Wheelchair, Person in Building, Skater, Ped Conveyance, etc.), 8 Occupant of Motor Veh. not in Transport (Parked, etc.), 9 Occupant of Non-Motor Veh Transportation Device, 10 Unknown Type of Non-Motorist, 11 Unknown

Unit ID: 1 Unit 1, 2 Unit 2, 3 (etc.), or N/A

Sex: M Male, F Female, U Unk.

Seat Position: (M, 1 2 3, 4 5 6, 7 8 9, 10 11 12) 13 Other Row (Bus), 14 Unk. Row, 15 Other Seat, 16 Unk. Seat

Other Location: 17 N/A, 18 Sleeper, 19 Other Enclosed Area, 20 Other Unenclosed Area, 21 Towed Unit, 22 Unknown

Air Bag Deployed: 1 N/A, 2 No, 3 Front, 4 Side, 5 Other, 6 Comb, 7 Unk.

Ejected: 1 No, 2 Partially, 3 Totally, 4 N/A, 5 Unk.

Protection System: 1 N/A, 2 None Used, 3 Shoulder & Lap, 4 Shoulder Only, 5 Lap Only, 6 Type Unknown, 7 Child - Forw. Facing, 8 Child - Rear Facing, 9 Booster Seat, 10 Child - Unk, 11 Helmet Used, 12 Other, 13 Unk.

Injury: 1 Complains of Pain, 2 Non-Incapacitating, 3 Incapacitating, 4 Fatal, 5 No Injury, 6 Unknown

Name: Occupants - Witnesses - Pedestrians - Bicylists	Person Type	Unit ID	Sex	DOB	Seat Pos.	Air Bag Deployed	Ejected	Prot. System	Injury	Trans by Rescue
CABRAL, DENNIS M	1	1	M		1	2	1	3	5	☐ Y ☑ N
										☐ Y ☐ N
										☐ Y ☐ N

Non-Vehicle Property Damage ☐ State Property ☐ City/Town Property ☐ Private Property

Owner	Address	Home Phone	Cell Phone	Work Phone	Damage Description

Reporting Officer Name	Reporting Officer Badge Number	Report Date
Patrol Officer RUSSEL W WOOD	022	10/31/2025

Report Number
25-517-AC

STATE OF RHODE ISLAND UNIFORM CRASH REPORT CODING GUIDE

Item (CA) II1.

1 — Type of Roadway

1 Two-Way, Not Divided (No Median or Barrier)
2 Two-Way, Not Divided with Continuous Left Turn Lane
3 Two-Way, Divided, Uprotected (painted >4 feet) Median
4 Two-Way, Divided, Positive Median Barrier
5 One-Way, Trafficway
6 Unknown

1 — Road Surface Condition (Prevailing)

1 Dry
2 Wet
3 Snow
4 Slush
5 Ice/Frost
6 Water (Standing, Moving)
7 Sand
8 Mud, Dirt, Gravel
9 Oil
10 Other
11 Unknown

1 — Light Condition (Prevailing)

1 Daylight
2 Dawn
3 Dusk
4 Dark - Lighted
5 Dark - Not Lighted
6 Dark - Unknown Lighting
7 Other
8 Unknown

1 — Weather Condition (Prevailing)

1 Clear
2 Cloudy
3 Fog, Smog, Smoke
4 Rain
5 Sleet, Hail (Freezing Rain or Drizzle)
6 Snow
7 Blowing Snow
8 Severe Crosswinds

7 — Manner of Impact

1 Not a collision between two Motor Vehicles in Transport
2 Rear End (Front-to-Rear)
3 Head-On (Front-to-Front)
4 Angle (Front-to-Side) Same Direction
5 Angle (Front-to-Side) Opposite Direction
6 Angle (Front-to-Side) Right Angle (Includes Broadside)
7 Angle Direction Not Specified
8 Sideswipe, Same Direction
9 Sideswipe, Opposite Direction
10 Rear-to-Side
11 Rear-to-Rear
12 Other
13 Unknown

School Bus Related Crash?

(Directly Involved Indicates Contact was made)

☐ Yes, Directly Involved ☑ No
☐ Yes, Indirectly Involved

Traffic Controls — 1

1 No Controls
2 Person
3 Traffic Control Signal
4 Flashing Traffic Control Sig.
5 School Zone Signs
6 Stop Signs
7 Yield Signs
8 Warning Signs
9 Railway Crossing Device
10 Pavement Markings
11 Other
12 Unknown

Pre-Crash Traffic Controls Malfunctioning, Damaged or Missing?

☐ Yes ☐ No ☑ N/A

Construction Zone Crash?

(Crash Occurs in or Related to Construction, Maintenance, or Utility Work Zone. May include Vehicles Slowed or Stopped because of Work Zone)

☐ Yes ☑ No

Construction Workers Present?

☐ Yes ☑ No

Contributing Circumstances Environment — 1st 1 / 2nd / 3rd

1 None
2 Weather Conditions
3 Physical Obstructions
4 Glare
5 Animal(s) in Roadway
6 Other
7 Unknown

Contributing Circumstances Road — 1st 1 / 2nd / 3rd

1 None
2 Road Surface (Wet, Icy, Snow, Slush, etc.)
3 Debris
4 Rut, Holes, Bumps
5 Work Zones (Construction/Maintenance/Utility)
6 Worn, Travel-Polished Surface
7 Obstruction in Roadway
8 Traffic Control Device Inoperative, Missing, or Obscured
9 Shoulders (None, Low, Soft, High)
10 Non-Highway Work
11 Other
12 Unknown

---

1 — Vehicle #1 — Unit Types — Vehicle #2 — 1

1 Passenger Car
2 (Sport) Utility Vehicle
3 Passenger Van
4 Cargo Van (10K lbs[4,536 kg] or less)
5 Pickup
6 Motor Home
7 School Bus
8 Transit Bus
9 Motor Coach
10 Other Bus
11 Motorcycle
12 Moped
13 Low Speed Vehicle
14 Other Light Trucks (10K lbs [4,536 kg] or less)
15 Tractor Trailer or Combination (More than 10K lbs [4,5,36kg])
16 Medium/Heavy Trucks (More than 10K lbs [4,5,36 kg])
17 Tow Truck
18 Pedestrian
19 Bicyclist
20 Witness
21 Other

Vehicle #1 ☐ Yes ☑ No — **Does this Vehicle have Seats to Transport 9 or more people, including the Driver's Seat?** — **Vehicle #2** ☐ Yes ☑ No

Vehicle #1 ☐ Yes ☑ No — **Was this Vehicle in Tow?** — **Vehicle #2** ☐ Yes ☑ No

1 — Vehicle #1 — Special Function Vehicle — Vehicle #2 — 1

1 No Special Function
2 Taxi
3 Vehicle Used as School Bus
4 Vehicle Used as Other Bus
5 Military
6 Police
7 Ambulance
8 Fire Truck
9 Unknown

Report Number
25-517-AC

STATE OF RHODE ISLAND UNIFORM CRASH REPORT CODING GUIDE

Item (CA) II1.

Vehicle #1 ☐Yes ☑No ☐Unk. — **Police, Ambulance or Fire Truck Responding to a Call?** — **Vehicle #2** ☐Yes ☑No ☐Unk.

1 Motor Vehicle Position 2

1 Motor Vehicle on Roadway | 2 Motor Vehicle parked | 3 Working Vehicle/Equipment

2 Extent of Damage 2

1 No Damage Observed | 2 Minor Damage (<= $1,000) | 3 Functional Damage (> $1,000) | 4 Disabling Damage (> $1,000)

13 Most Harmful Event 13

Non-Collision:

1 Overturn/Rollover
2 Fire/Explosion
3 Immersion
4 Jackknife
5 Cargo/Equip. Loss or Shift
6 Fell/Jumped from Motor Veh.
7 Thrown or Falling Object
8 Other Non-Collision

Collision with Person, Motor Veh., or Non-Fixed Object:

9 Pedestrian
10 Pedalcycle
11 Railway Vehicle (Train, Engine)
12 Animal
13 Motor Vehicle in Transport
14 Work Zone/Maintenance Equipment
15 Other Non-Fixed Object

Collision with Fixed Object:

16 Impact Attenuator/Crash Cushion
17 Bridge Overhead Structure
18 Bridge Pier or Support
19 Bridge Rail
20 Culvert
21 Curb
22 Ditch
23 Embankment
24 Guardrail Face
25 Guardrail End
26 Jersey/Concrete Traffic Barrier
27 Other Traffic Barrier
28 Tree (Standing)
29 Landscaping
30 Utility Pole (Elec/Tele)/Light Support
31 Highway Lighting/Light Standard
32 Traffic Sign/Support
33 Traffic Signal/Support
34 Traffic Control Box
35 Variable Message Board/Arrow Board
36 Other Post, Pole, or Support
37 Fence
38 Mailbox
39 Other Fixed Object (Wall, Building, Tunnel, etc.)
40 Unknown - Most Harmful Event

5 Vehicle Action Prior 12

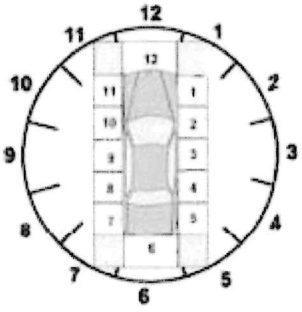
1 Movements Essentially Straight Ahead
2 Backing
3 Changing Lanes
4 Overtaking/Passing
5 Turning Right
6 Turning Left
7 Making U-Turn
8 Leaving Traffic Lane
9 Entering Traffic Lane
10 Slowing
11 Negotiating a Curve
12 Parked
13 Stopped in Traffic
14 Other
15 Unknown

4 Vehicle #1

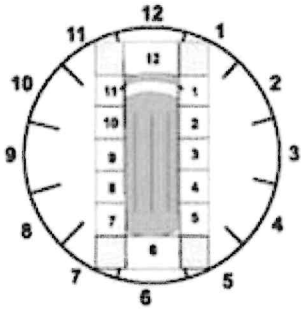
Initial Impact Area
Clock Diagram
or
13 Top (Roof)
14 Undercarriage
15 Non-Collision
16 Unknown

Most Damaged Area

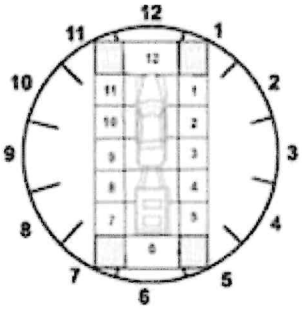
4 Vehicle #1



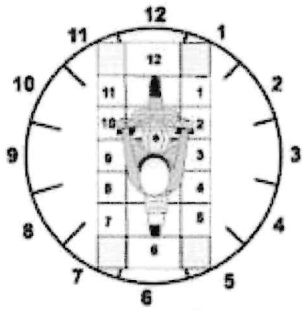
Passenger Car



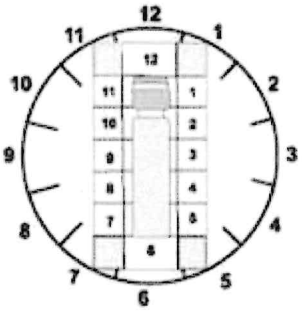
Bus



Passenger Car W/Trailer



Motorcycle



Tractor Trailer

Vehicle #2 6

Initial Impact Area
Clock Diagram
or
13 Top (Roof)
14 Undercarriage
15 Non-Collision
16 Unknown

Most Damaged Area

6 Vehicle #2

Report Number
25-517-AC

STATE OF RHODE ISLAND UNIFORM CRASH REPORT CODING GUIDE

Item (CA) II1.

Sequence of Events

1st	Vehicle #1	Vehicle #2	1st
13			13
2nd			2nd
3rd			3rd
4th			4th

Non-Collision:

1 Overturn/Rollover
2 Fire/Explosion
3 Immersion
4 Jackknife
5 Cargo/Equipment Loss or Shift
6 Fell/Jumped from Motor Veh.
7 Thrown or Falling Object
8 Other Non-Collision

Collision with Person, Motor Veh., or Non-Fixed Object:

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10 Pedalcycle
11 Railway Vehicle (Train, Engine)
12 Animal
13 Motor Vehicle in Transport
14 Work Zone/Maintenance Equipment
15 Other Non-Fixed Object

Collision with Fixed Object:

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17 Bridge Overhead Structure
18 Bridge Pier or Support
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22 Ditch
23 Embankment
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25 Guardrail End
26 Jersey/Concrete Traffic Barrier
27 Other Traffic Barrier
28 Tree (Standing)
29 Landscaping
30 Utility Pole (Elec/Tele)/Light Support
31 Highway Lighting/Light Standard
32 Traffic Sign/Support
33 Traffic Signal/Support
34 Traffic Control Box
35 Variable Message Board/Arrow Board
36 Other Post, Pole, or Support
37 Fence
38 Mailbox
39 Other Fixed Object (Wall, Building, Tunnel, etc.)

40 Unknown - Sequence of Events

Driver Distracted

Driver Vehicle #1	Driver Vehicle #2
1	

1 Not Distracted
2 Electronic Communications Devices (Cell Phone, Pager, etc.)
3 Other Electronic Devices (Navigation Device, Palm Pilot, etc.)
4 Other Inside the Vehicle
5 Other Outside the Vehicle
6 Unknown

Physical Condition of Driver

Driver Vehicle #1	Driver Vehicle #2
1	

1 Apparently Normal
2 Emotional (Depressed, Angry, Disturbed, etc.)
3 Ill (Sick)
4 Fell Asleep, Fainted, Fatigued, etc.
5 Under the influence of medications/drugs/alcohol
6 Unknown

Non-Motorist Safety Equipment

1st		1st
2nd		2nd

1 None
2 Helmet
3 Protective Pads Used (Elbows, Knees, Shins, etc.)
4 Reflective Clothing (Jacket, Backpack, etc.)
5 Lighting
6 Other
7 N/A
8 Unknown

Alchohol and/or Drug Testing

Chemical Test

Driver Vehicle #1		Driver Vehicle #2		
Alcohol	Drug		Alcohol	Drug
☑	☑	None Given	☐	☐
☐	☐	Test Refused	☐	☐
	☐	Unknown if Tested		☐
☐	☐	Blood	☐	☐
☐	☐	Urine	☐	☐
☐	☐	Serum	☐	☐
☐	☐	Other	☐	☐
☐		Breath	☐	

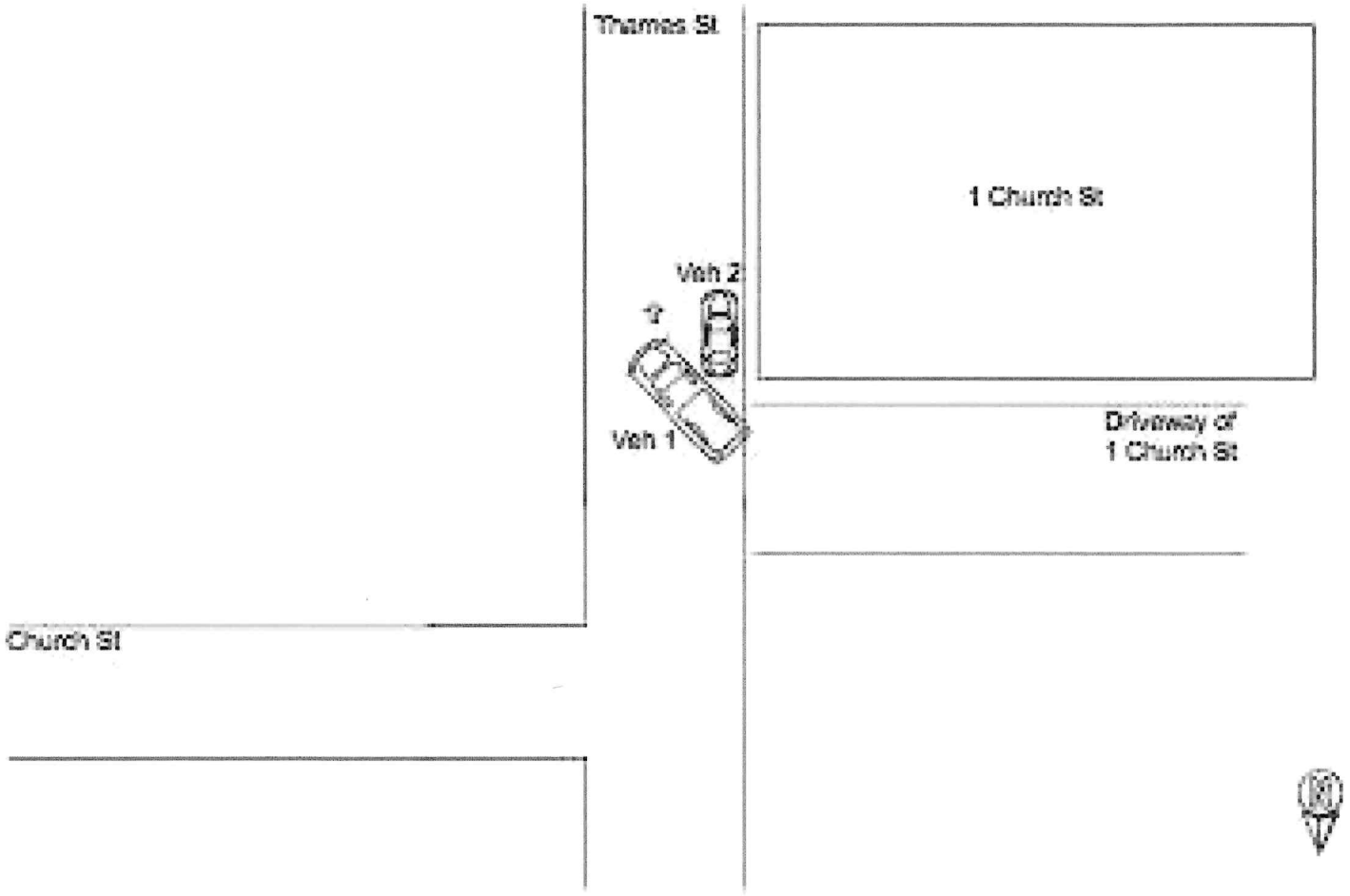
Alcohol Test Result

Driver Vehicle #1		Driver Vehicle #2
	BAC	
☐	Pending	☐
☐	Unknown	☐

Drug Test Result

Driver Vehicle #1		Driver Vehicle #2
☐	Positive	☐
☐	Negative	☐
☐	Awaiting Test Result	☐

(1) On 10/31/2025 at approximately 0740 hrs, Veh #2 (Brodeur) was parked unattended, South on Thames St, with the rear hatch open. Veh #1 (Cabral) was turning South, out of the parking lot of 1 Church St, directly North of Veh #2. Veh #1's rear passenger side struck Veh #2's rear end. Veh #1 sustained passenger side damage. Veh #2 sustained rear damage. No injuries were reported on scene. Photos were taken and uploaded to Evidence.com.


Thomas St
1 Church St
Veh 2
Veh 1
Driveway of
1 Church St
Church St

Reliable Collision Repair

THE RIGHT CHOICE IN COLLISION REPAIR
31 PROVIDENCE STREET, WEST WARWICK, RI 02893
Phone: (401) 823-4770

Workfile ID:	2a[illegible]
Federal ID:	050464086
State ID:	AB. 0000004-A
Resale Number:	4086
Federal EPA:	RID046610473
State EPA:	RID046610473
License Number:	4A

Preliminary Estimate

Customer: Brodeur, Zachary

Written By: Nicole Breindel

Insured:	Brodeur, Zachary	Policy #:		Claim #:	
Type of Loss:		Date of Loss:		Days to Repair:	0
Point of Impact:					

Owner:	Inspection Location:	Insurance Company:
Brodeur, Zachary	Other	

VEHICLE

2011 HYUN Santa Fe SE Automatic AWD 4D UTV 6-3.5L Gasoline MPI Mineral Gray

VIN:	5XYZHDAG9BG060147	Interior Color:	Gray	Mileage In:	Vehicle Out:
License:		Exterior Color:	Mineral Gray	Mileage Out:	
State:	RI	Production Date:	4/2011	Condition:	Job #:

TRANSMISSION
Automatic Transmission
Overdrive
4 Wheel Drive

POWER
Power Steering
Power Brakes
Power Windows
Power Locks
Power Mirrors
Heated Mirrors
Power Driver Seat

DECOR
Dual Mirrors
Privacy Glass
Overhead Console
Wood Interior Trim

CONVENIENCE
Air Conditioning
Intermittent Wipers
Tilt Wheel
Cruise Control
Rear Defogger
Keyless Entry
Alarm
Steering Wheel Touch Controls
Rear Window Wiper
Telescopic Wheel

RADIO
AM Radio
FM Radio
Stereo
Search/Seek
CD Player
Auxiliary Audio Connection
Satellite Radio

SAFETY
Drivers Side Air Bag
Passenger Air Bag
Anti-Lock Brakes (4)
4 Wheel Disc Brakes
Traction Control
Stability Control
Front Side Impact Air Bags
Head/Curtain Air Bags
Hands Free Device

ROOF
Luggage/Roof Rack

SEATS
Bucket Seats
Leather Seats
Heated Seats

WHEELS
Aluminum/Alloy Wheels

PAINT
Clear Coat Paint

OTHER
Fog Lamps
Rear Spoiler

Get live updates at www.carwise.com/e/5dgV2o

Preliminary Estimate

Customer: Brodeur, Zachary

2011 HYUN Santa Fe SE Automatic AWD 4D UTV 6-3.5L Gasoline MPI Mineral Gray

Line		Oper	Description	Part Number	Qty	Extended Price $	Labor	Paint
1	**LIFT GATE**							
2		Repl	Lift gate w/spoiler	737000W510	1	1,556.29	5.2	3.5
3			Add for Clear Coat					1.4
4			Add for trnsfr glass				0.9	
5		Repl	RT Hinge	7971026001	1	38.85	0.3	0.3
6			Add for Clear Coat					0.1
7		Repl	LT Hinge	7971026001	1	38.85	0.3	0.3
8			Add for Clear Coat					0.1
9		Repl	RT Lift cylinder w/o premium audio	817702B001	1	166.97	0.2	
10		Repl	LT Lift cylinder w/o premium audio	817702B001	1	166.97	0.2	
11		R&I	Finish panel w/o camera				0.4	
12		Refn	Finish panel w/o camera					1.0
13			Add for Clear Coat					0.2
14		Repl	Emblem	863002B000	1	48.21	0.2	
15		Repl	Nameplate "HYUNDAI"	863102B500	1	59.35	0.3	
16		Repl	Nameplate "SANTA FE"	863102B900	1	54.60	0.3	
17		R&I	Handle, outside w/o chrome				Incl.	
18		R&I	RT Side trim				Incl.	
19		R&I	LT Side trim				Incl.	
20		R&I	Lower trim panel w/o premium audio				Incl.	
21		R&I	Spoiler				Incl.	
22	**REAR LAMPS**							
23		R&I	RT Tail lamp assy				0.4	
24		Repl	LT Tail lamp assy	924010W500	1	245.50	0.4	
25		R&I	RT Tail lamp assy				Incl.	
26		R&I	LT Tail lamp assy				Incl.	
27	**VEHICLE DIAGNOSTICS**							
28	#		Pre/ Post repair scan electronic system		1		1.5 M	
29	**MISCELLANEOUS OPERATIONS**							
30	#	Subl	Hazardous waste removal		1	3.00 X		
31	#		Cover Car paint		1	7.00 X	0.3	
32	#		Mask Jambs for paint		1	7.00 X	0.3	
33	#	Refn	Color tint / color match					0.5
34	#	Rpr	Denib and Polish				0.3	
35	#	Repl	Corrosion protection primer		1	15.00 X	0.3	
36	#	Rpr	Remove adhesives				0.5	
37	#		Clean for delivery/post-repair cleaning		1		1.0	
38	#	Repl	Cavity wax		1	28.95 T	0.3	
39	#		Disconnect & Reconnect Battery		1		0.6 M	

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40	#		Memory function resets	1		0.3	M
41	#	Rpr	Dynamic Systems Verification Road Test			0.5	
			SUBTOTALS	**2,436.54**	**15.0**		**7.4**

ESTIMATE TOTALS

Category	Basis		Rate	Cost $
Parts				2,375.59
Body Labor	12.6 hrs	@	$ 65.00 /hr	819.00
Paint Labor	7.4 hrs	@	$ 65.00 /hr	481.00
Mechanical Labor	2.4 hrs	@	$ 65.00 /hr	156.00
Paint Supplies	7.4 hrs	@	$ 40.00 /hr	296.00
Body Supplies	9.3 hrs	@	$ 5.00 /hr	46.50
Miscellaneous				60.95
Subtotal				4,235.04
Sales Tax	$ 2,747.04	@	7.0000 %	192.29
Grand Total				**4,427.33**
Deductible				0.00
CUSTOMER PAY				**0.00**
INSURANCE PAY				**4,427.33**

PURSUANT TO RHODE ISLAND LAW, THE CONSUMER HAS THE RIGHT TO CHOOSE THE REPAIR FACILITY TO COMPLETE REPAIRS TO A MOTOR VEHICLE; AND AN INSURANCE COMPANY MAY NOT INTERFERE WITH THE CONSUMER'S CHOICE OF REPAIRER.

FOR ANY VEHICLE THAT IS LESS THAN FORTY-EIGHT (48) MONTHS BEYOND THE DATE OF MANUFACTURE, RHODE ISLAND LAW ENTITLES THE VEHICLE OWNER TO ORIGINAL EQUIPMENT MANUFACTURER (OEM) PARTS IN THE REPAIR OF A MOTOR VEHICLE PART. THIS ESTIMATE WILL INDICATE IF/WHEN AFTERMARKET BODY PARTS ARE SPECIFIED.

Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Preliminary Estimate

Customer: Brodeur, Zachary

2011 HYUN Santa Fe SE Automatic AWD 4D UTV 6-3.5L Gasoline MPI Mineral Gray

Estimate based on MOTOR CRASH ESTIMATING GUIDE and potentially other third party sources of data. Unless otherwise noted, (a) all items are derived from the Guide ARR1062, CCC Data Date 11/03/2025, and potentially other third party sources of data; and (b) the parts presented are OEM-parts. OEM parts are manufactured by or for the vehicle's Original Equipment Manufacturer (OEM) according to OEM's specifications for U.S. distribution. OEM parts are available at OE/Vehicle dealerships or the specified supplier. OPT OEM (Optional OEM) or ALT OEM (Alternative OEM) parts are OEM parts that may be provided by or through alternate sources other than the OEM vehicle dealerships with discounted pricing. Asterisk (*) or Double Asterisk (**) indicates that the parts and/or labor data provided by third party sources of data may have been modified or may have come from an alternate data source. Tilde sign (~) items indicate MOTOR Not-Included Labor operations. The symbol (<>) indicates the refinish operation WILL NOT be performed as a separate procedure from the other panels in the estimate. Non-Original Equipment Manufacturer aftermarket parts are described as Non OEM, A/M or NAGS. Used parts are described as LKQ, RCY, or USED. Reconditioned parts are described as Recond. Recored parts are described as Recore. NAGS Part Numbers and Benchmark Prices are provided by National Auto Glass Specifications. Labor operation times listed on the line with the NAGS information are MOTOR suggested labor operation times. NAGS labor operation times are not included. Pound sign (#) items indicate manual entries.

Some 2024 vehicles contain minor changes from the previous year. For those vehicles, prior to receiving updated data from the vehicle manufacturer, labor and parts data from the previous year may be used. The CCC ONE estimator has a list of applicable vehicles. Parts numbers and prices should be confirmed with the local dealership.

The following is a list of additional abbreviations or symbols that may be used to describe work to be done or parts to be repaired or replaced:

SYMBOLS FOLLOWING PART PRICE:
m=MOTOR Mechanical component. s=MOTOR Structural component. T=Miscellaneous Taxed charge category. X=Miscellaneous Non-Taxed charge category.

SYMBOLS FOLLOWING LABOR:
D=Diagnostic labor category. E=Electrical labor category. F=Frame labor category. G=Glass labor category. M=Mechanical labor category. S=Structural labor category. (numbers) 1 through 4=User Defined Labor Categories.

OTHER SYMBOLS AND ABBREVIATIONS:
Adj.=Adjacent. Algn.=Align. ALU=Aluminum. A/M=Aftermarket part. Blnd=Blend. BOR=Boron steel. CAPA=Certified Automotive Parts Association. CFC=Carbon Fiber. D&R=Disconnect and Reconnect. HSS=High Strength Steel. HYD=Hydroformed Steel. Incl.=Included. LKQ=Like Kind and Quality. LT=Left. MAG=Magnesium. Non-Adj.=Non Adjacent. NSF=NSF International Certified Part. O/H=Overhaul. Qty=Quantity. Refn=Refinish. Repl=Replace. R&I=Remove and Install. R&R=Remove and Replace. Rpr=Repair. RT=Right. SAS=Sandwiched Steel. Sect=Section. STS=Stainless Steel. Subl=Sublet. UHS=Ultra High Strength Steel. N=Note(s) associated with the estimate line.

CCC ONE Estimating - A product of CCC Intelligent Solutions Inc.

The following is a list of abbreviations that may be used in CCC ONE Estimating that are not part of the MOTOR CRASH ESTIMATING GUIDE:
BAR=Bureau of Automotive Repair. EPA=Environmental Protection Agency. NHTSA= National Highway Transportation and Safety Administration. PDR=Paintless Dent Repair. VIN=Vehicle Identification Number.