

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

**Twenty-Sixth Reorganizational Meeting
Bristol Town Council
Wednesday, December 7, 2022 at 7:00 PM
Town Hall - Council Chambers
*AMENDED 12/5/2022**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

***Important Notice**

* The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/89352455035> , or by visiting zoom.com meeting code 893-5245-5035.

Please be advised, that this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

PRESENT:

MEETING DATES:

1. CALL TO ORDER - TOWN CLERK
2. PLEDGE OF ALLEGIANCE

3. ELECTION OF CHAIRMAN
4. ELECTION OF VICE CHAIRMAN
- *5. RESOLUTION - MEETING SCHEDULE ~~2023~~ 2022 thru 2024
6. APPOINTMENT - TOWN SOLICITOR AND COMPENSATION FOR SERVICES
 - a. Michael A. Ursillo, Esq., Ursillo, Teitz & Rich, Ltd. - Interest/Reappointment
7. APPOINTMENT - PROBATE JUDGE AND COMPENSATION FOR SERVICES
 - a. Richard B. Abilheira - Interest/Reappointment
8. APPOINTMENTS - MUNICIPAL COURT JUDGE, ASSOCIATE MUNICIPAL COURT JUDGES(S) AND MUNICIPAL COURT BAILIFF AND COMPENSATION FOR SERVICES
 - a. Jane F. Howlett, Esq. - Interest/Reappointment, Municipal Court Judge
 - b. Paul Silva, Esq. - Interest/Reappointment - Municipal Court Associate Judge
 - c. Dean G. Robinson, Esq -Interest/Appointment- Municipal Court Associate Judge
 - d. John Ferreira - Interest/Reappointment, Municipal Court Bailiff
9. APPOINTMENT OF TOWN SERGEANT AND COMPENSATION FOR SERVICES
 - a. Archie Martins - Interest/Reappointment
10. APPOINTMENTS - TOWN COUNCIL LIAISONS BY TOWN COUCIL CHAIRMAN
11. Director Williamson re request for Executive Session Pursuant to RIGL § 42-46-5(a)(5)- Sale of Real Property formerly known as the Oliver School-151 State Street

Consent Agenda Items:

Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements & Additions - November 28, 2022

ADJOURNED: _____
/mc

Posted: December 2, 2022

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DRAFT-
***Amended**

That the Town Council Schedule for 2022-2024 shall be as follows:

The number in parentheses () is the interval of weeks between Regular Council meetings

~~*December 28, 2022 (3)~~ **December 21, 2022 (2)**

January 18, 2023 ~~*(3)~~(4)

February 8, 2023 (3)

March 1, 2023 (3)

March 20, 21, 22, 23, 27 – Budget Workshops

March 29, 2023 (4) & Vote on Provisional Budget

April 17, 2023 – Public Hearing on the Budget

April 19, 2023 (3)

May 1, 2023 – Final Budget Adoption

May 10, 2023 (3)

May 31, 2023 (3)

June 21, 2023 (3)

July 12, 2023 (3)

August 2, 2023 (3)

August 23, 2023 (3)

September 13, 2023 (3)

October 4, 2023 (3)

~~*October 25, 2023 (3)~~ **November 1, 2023 (4)**

*November 15, 2023 ~~(3)~~ (2)

December 6, 2023 (3)

December 27, 2023 (3)

January 17, 2024 (3)

February 7, 2024 (3)

February 28, 2024 (3)

March 18, 19, 20, 22, 25 – Budget Workshops

March 27, 2024 (4) & Vote on Provisional Budget

April 15, 2024 – Public Hearing on Budget

April 17, 2024 (3)

April 29, 2024 – Final Budget Adoption

May 8, 2024 (3)

May 29, 2024 (3)

June 19, 2024 (3)

July 10, 2024 (3)

July 31, 2024 (3)

August 21, 2024 (3)

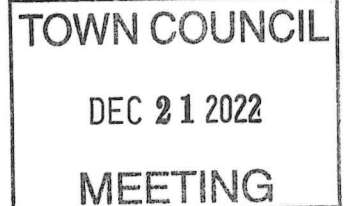
September 18, 2024 (4)

October 9, 2024 (3)

October 30, 2024 (3)

November 20, 2024 (3)

December 4, 2024 (2) Twenty-Seventy Reorganizational Meeting





Ursillo, Teitz & Ritch, Ltd.

Counsellors At Law

Michael A. Ursillo *
Andrew M. Teitz, AICP *†
Scott A. Ritch *†

Troy L. Costa †
Amy H. Goins *†
Peter F. Skwirz *†
Admitted in RI*, MA†

Tel (401) 331-2222
Fax (401) 751-5257
mikeursillo@utrlaw.com

2 Williams Street
(at South Main Street)
Providence, Rhode Island 02903-2918

6A

November 28, 2022

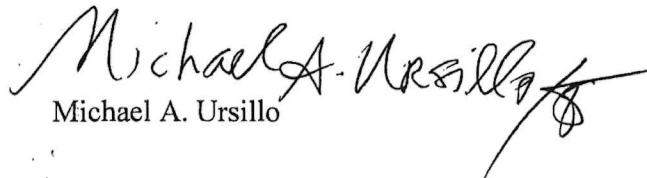
Honorable Members of the Bristol Town Council
Bristol Town Hall
10 Court Street
Bristol, RI 02809

Dear Council Members:

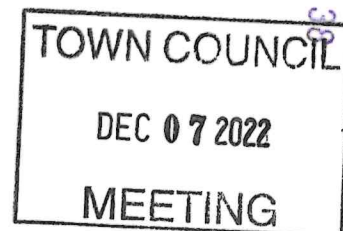
It has been a true honor and pleasure for me to serve as Solicitor for the Town of Bristol since 1995. It is the desire of myself and the entire team here at Ursillo, Teitz & Ritch to continue to serve as Solicitor in the coming biennium. We have accomplished much together and look forward to continuing to serve the legal needs of the Town.

Yours sincerely,

URSILLO, TEITZ & RITCH, LTD.


Michael A. Ursillo

MAU/gb



TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2022 NOV 28 PM 12:36

Richard B. Abilheira, Esq.
123 Windward Lane
Bristol, Rhode Island 02809

7A

November 18, 2022

The Honorable Bristol Town Council
Bristol Town Hall
10 Court Street
Bristol, Rhode Island 02809

Re: Probate Judge Reappointment

Dear Council Members:

Congratulations on your re-election to the Bristol Town Council.

Once again, I ask for your support and your vote for reappointment as Probate Judge. I have had the honor and pleasure to serve in that position since my original appointment in April of 2000. I would like the opportunity to continue my service to the Town.

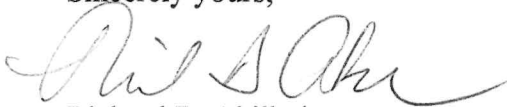
The Court has jurisdiction for the probate of wills and administration of estates, appointment of guardians for both adults and minors, and name changes. The regular sessions are held twice a month, with special hearings scheduled as required.

The Court continues in its mission of providing those who come before it with professional and dedicated service. The Town Clerk and Probate Assistant are the first contact most people have with the Court. I am told time and time again by the attorneys who come to the Court how helpful and responsive they are, and are indispensable to the success of the Court.

We have done our best to make our court efficient and responsive to the needs of the attorneys, their clients and all of those who appear before the Court. We are always willing to schedule special sessions and emergency hearings for those matters that need immediate attention and cannot wait for the regularly scheduled hearing dates.

I look forward to continuing my service with your support.

Sincerely yours,



Richard B. Abilheira

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2022 NOV 21 AM 9:19

TOWN COUNCIL
DEC 07 2022
MEETING

JANE F. HOWLETT
ATTORNEY AT LAW

674 Hope Street, Bristol, RI 02809
Telephone (401) 253-0100 Telefax (401) 253-0250
jhowlettlaw@cox.net



TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2022 NOV 22 PM 6:53

November 22, 2022

The Honorable Bristol Town Council
10 Court Street
Bristol, Rhode Island 02809

Dear Sirs and Madame:

Enclosed please find my curriculum vitae which I respectfully tender to the Honorable Town Council seeking re-appointment to the position of Chief Judge of the Municipal Court for the Town of Bristol.

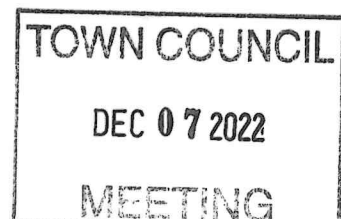
I thank you in advance for giving my application and qualifications your time and consideration. Please contact me at your convenience should you need any additional information about my background or qualifications.

Sincerely,


Jane F. Howlett

JFH/bjf

ADMITTED TO PRACTICE IN MASSACHUSETTS AND RHODE ISLAND



JANE F. HOWLETT
865 HOPE STREET
BRISTOL, RI 02809
(401) 253-0100 office
(401) 524-1445 cell

PERSONAL:

Born January 5, 1961, Southbridge, Massachusetts
Maiden name: Jane Florence Fearing
1989 - Married to Commander Jeffrey R. Howlett, USN
Two Children: Meredith F. Howlett, born August 19, 1992
Samuel R. Howlett, born June 14, 1994

EDUCATION:

Roger Williams College, Bristol, Rhode Island
Associate of Science - Administration of Justice
May, 1981

Providence College, Providence, Rhode Island
Bachelor of Arts - General Social Studies
May, 1983

University of Bridgeport School of Law, Bridgeport,
Connecticut
Juris Doctor
May, 1986

EMPLOYMENT:

Howlett Law, Inc., 681 Hope Street, Bristol,
Rhode Island 02809
1987 - present

Sole proprietorship established in May, 1987 and the law firm of Howlett Law, Inc. established in January, 2020. A general practice of law with major emphasis on litigation in the Family Court, District Court and bankruptcy practice. Regularly appearing before the various Rhode Island State Courts, Massachusetts State Courts, and the United States Bankruptcy Court for the District of Rhode Island. Serves as a Guardian ad Litem in the Rhode Island Family Court and has served as a Special Master in the Rhode Island Family Court. Responsible for all of the administrative duties consistent with and incidental to operating a sole proprietorship. Howlett Law, Inc. was formed in 2019 and continues operation with Meredith F. Howlett as the associate attorney.

Chief Municipal Court Judge, Town of Bristol, Rhode Island
December, 2012 - present

Associate Municipal Court Judge, Town of Bristol, Rhode Island
August, 2000 to December, 2002
January, 2009 to December 2012

ACTIVITIES:

Chairperson, Rhode Island Bar Association Family Court
Bench/Bar Committee 2004 - present

Delegate to the Rhode Island Child Support Guidelines Taskforce
Appointed to the Committee conducting the quadrennial
review of the Child Support Guidelines as mandated by
Federal law – 2017 and 2022

Delegate to the Family Court Committee to redraft the Rules
of Procedure for Domestic Relations - 2014

Delegate to the Committee to redraft Rhode Island Domestic
Relations form DR6 - 2013

Delegate to the Family Court Permanency Committee - 2014

Rhode Island Bar Association 2010 Recipient of the
"Continuing Service Award" recognizing ongoing
dedication to public service and the disadvantaged

Rhode Island Bar Association 2003 "Pro Bono Publico Award"
for public service to low income and impoverished
individuals

Rhode Island Bar Association Nominating Committees –
2011, 2012 and 2013

Master, The Edward P. Gallogly, RI Family Law Inn of Court

Rhode Island Bar Association Volunteer Lawyer Program

Member, Rhode Island and Massachusetts Bar Associations

Frequent speaker/lecturer, Continuing Legal Education, Rhode
Island Bar Association including *Recent Developments in
the Law*, 2010 - 2019, *The Relocation Wrangle*, January,
2016, *Custody Litigation and Related Issues*, March, 2017
(sponsored by the Volunteer Lawyer Program) as well as

numerous presentations as Chairperson of the Family Court
Bench Bar Committee

Speaker/lecturer, Massachusetts Conflict Resolution Training
Mediation training focusing on domestic relations and
bankruptcy law

Rhode Island Monthly Magazine Excellence in the Law/Best of 2020,
2021 and 2022

Superlawyer 2019, 2020, 2021 and 2022

National Society, Daughters of the American Revolution,
Former Chairperson - RI Scholarship Committee

Member, Society of Mayflower Descendants, State of Rhode
Island and Providence Plantations;

Member, New York Yacht Club

REFERENCES:

Available upon request

PAUL SILVA
ATTORNEY AT LAW

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Telephone (401) 253-0230
Telefax (401) 253-0250



November 23, 2022

Melissa Cordeiro
Town Clerk
10 Court Street
Bristol, RI 02809

Re: Municipal Court Judge

Dear Ms. Cordeiro:

Please accept this correspondence as confirmation of my desire to be appointed as one of the Town of Bristol's Municipal Court Justices. I also ask that you forward notice of the same to the Honorable Town Council for appropriate action on their part.

Thank you for your anticipated cooperation and assistance in this matter.

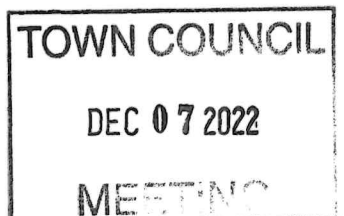
Respectfully,

A handwritten signature in blue ink, appearing to read 'Paul Silva'.

Paul Silva

PS:bhs

psilvalaw@cox.net
674 Hope Street, Bristol, Rhode Island 02809



51 Seabreeze Lane
Bristol, RI 02809
(401) 529-6223
deanrobinson110@gmail.com

8C

2022 NOV 21 AM 10:35
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

VIA HAND DELIVERY

November 21, 2022

Melissa Cordeiro
Town Clerk
Bristol Town Hall
10 Court Street
Bristol, RI 02809

Dear Ms. Cordeiro:

I would like to apply for the position of Associate Municipal Court Judge of the Town of Bristol. My brother-in-law Michael Byrnes advised me to submit this request directly to you. Enclosed is a copy of my resume. Please do not hesitate to contact me should you have any questions or require additional information.

Thank you for your consideration.

Sincerely yours,



Dean G. Robinson, Esq.

Enc.

TOWN COUNCIL
DEC 07 2022
MEETING

DEAN G. ROBINSON, ESQ.
51 Seabreeze Lane
Bristol, RI 02809
(401) 529-6223
deanrobinson110@gmail.com

EXPERIENCE

2017-2018	Deputy Probate Judge, City of East Providence
2015-2016	Probate Judge, City of East Providence
2014-2015	Deputy Probate Judge, City of East Providence
2019-Present	Of Counsel, Audette, Audette & Violette East Providence, Rhode Island Concentrating in probate law
2004-2019	Attorney, General Practice of Law East Providence, Rhode Island Concentrating in probate and business law
2002-2004	Associate Attorney John Reilly & Associates Warwick, Rhode Island Concentrating in probate and business law
1994-2000	Attorney, General Practice of Law Warwick, Rhode Island Concentrating in probate and business law

EDUCATION

University of Rhode Island (B.S. Accounting)
Bryant College (M.S. Taxation)
New England School of Law (J.D.)

ADMISSIONS

Supreme Court of Rhode Island
Supreme Judicial Court of Massachusetts
United States District Court (R.I.)
United States District Court (Mass.)
United States Court of Appeals (First Circuit)
United States Tax Court

BOARDS

2014-2019	Member and Treasurer, Board of Trustees, Barrington Public Library
2013–Present	Member, Board of Directors, Newport Museum of Irish History

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Melissa Cordeiro
Town Clerk
Bristol Rhode Island

11/25/2022

Dear Melissa,

I'm writing you this letter to let you know that I am interested in continuing my service as the municipal court bailiff.

Thank you and happy holidays.

John C. Ferreira
Ferreira
401.573.8219

John C.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2022 NOV 28 AM 8:36

TOWN COUNCIL
DEC 07 2022
MEETING

9A

Honorable Town Council,

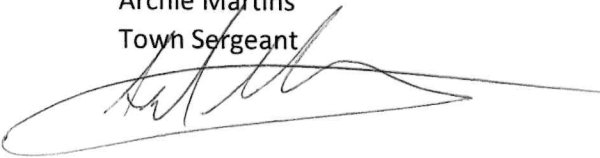
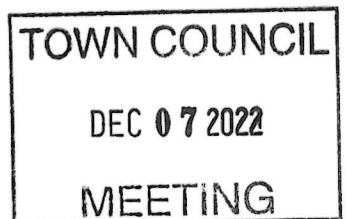
I have been pleased to serve this town as your town sergeant since 12/5/2012 and

I am interested in continuing my position as the Town Sergeant for 2022- 2023.

Thank you for your consideration,

Archie Martins

Archie Martins
Town Sergeant

A handwritten signature in dark ink, appearing to read 'Archie Martins', is written over the printed name and title. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

LIST OF TOWN COUNCIL LIAISONS 2020-2022 (list of previous appointments)

<u>Department</u>	<u>Council Members</u>
a. Police Department	Council Chairman Calouro
b. Department of Public Works	Council Chairman Calouro
c. Finance/Assessor	Councilman Teixeira
d. Fire Department	Councilman Sweeney
e. Recreation/Human Services	Councilman Sweeney
f. Roger Williams University	Councilman Ley
g. Town Solicitor	N/A
h. Water Pollution Control	Councilman Ley
i. Rogers Free Library	Councilwoman Parella
j. Business Development	Councilman Teixeira
k. Community Development/Building	Councilwoman Parella
l. Harbor	Councilman Sweeney
m. Bristol/Warren Regional Schools	Councilman Ley
n. Fourth of July	Council Chairman Calouro
o. Christmas Festival	Councilman Sweeney
p. Boards and Commissions	Councilman Teixeira
q. Elderly Housing	Councilman Ley and Councilman Teixeira
r. East Bay CDC	Councilwoman Parella
s. State Of Rhode Island	Council Chairman Calouro
t. Linden Place	Councilwoman Parella
u. Substance Abuse Prevention Coalition	Councilwoman Parella
v. Bristol County Water Authority	Councilman Ley
w. Blithewold	Councilman Teixeira
x. Mount Hope Farm	Council Chairman Calouro
y. Bristol Merchants Association	Councilwoman Parella and Councilman Sweeney
z. Explore Bristol	Councilwoman Parella and Councilman Sweeney
aa. Coggeshall Farm Museum	Councilman Ley

<p>TOWN COUNCIL</p> <p>DEC 07 2022</p> <p>MEETING</p>
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MEMORANDUM

To: THE HONORABLE TOWN COUNCIL
From: Michelle DiMeo, Tax Assessor/Collector
Date: November 28, 2022
Subject: Recommended Abatements & Additions for December 7, 2022 meeting


Attached is a list of Abatements & Additions for November 2022

	Abatements	Additions
Motor Vehicles	\$ 0.00	\$ 0.00
Real Estate	\$ 3,728.00	\$ 49.26
Sewer Fees	\$ 580.00	\$ 0.00
Sewer Assessment	\$ 0.00	\$ 0.00
Tangibles	\$ <u>0.00</u>	\$ <u>0.00</u>
Total	\$ 4,308.00	\$ 49.26

Net Adjustment: -\$4,258.74

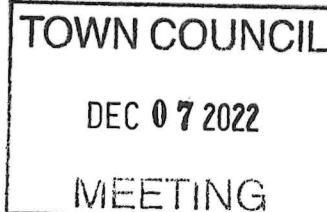
Year to Date Total Abatements & Additions: -\$24,856.26

Respectfully,



Michelle DiMeo

Tax Assessor/Collector



11-0495-03	Kinder, Janice	RE	2022	\$	13.00	\$	49.26		Land size correction
		RE	2021	\$	14.38				
		RE	2020	\$	14.07				
		RE	2019	\$	13.72				
	TOTAL RE ADDITIONS			\$		\$	49.26		
ADDITIONS									
SEWER FEES									
ACCOUNT#	NAME	TYPE	YEAR	RATE			AMOUNT	REASON FOR ADDITION	
		SU	2020	\$	530.00				
		SU	2018	\$	483.00				
		SU	2017	\$	469.00				
	TOTAL SEWER ADDITIONS			\$		\$	-		
ADDITIONS									
SEWER ASSESSMENT									
ACCOUNT#	NAME	TYPE	YEAR	RATE			AMOUNT	REASON FOR ADDITION	
		SA	2019	\$	302.98				
		SA	2018	\$	302.98				
		SA	2017	\$	302.98				
	TOTAL SEWER ADDITIONS			\$		\$	-		
ADDITIONS									
TANGIBLE									
ACCOUNT#	NAME	TYPE	YEAR	RATE			AMOUNT	REASON FOR ADDITION	
		TANG	2021	\$	14.38				
		TANG	2018	\$	15.38				
		TANG	2018	\$	15.38				
	TOTAL TANGIBLE ADDITIONS			\$		\$	-		
	TOTAL ADDITIONS			\$		\$	49.26		
	TOTAL ABATEMENTS & ADDITIONS			\$		\$	(4,258.74)		

[illegible]