

# **TOWN OF BRISTOL, RHODE ISLAND**

## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, June 01, 2022 at 6:30 PM**  
**Town Hall - Council Chambers**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

**PUBLIC SERVICE INTERVIEWS BEGINNING AT 6:30PM**

**REGULAR ORDER OF COUNCIL BUSINESS BEGINNING AT 7:00PM**

### **In-Person Participation Only**

#### **\*Important Notice**

\* The public may **VIEW** the meeting live by using the following link: <https://us06web.zoom.us/j/89216904511> or by visiting zoom.com meeting code 892-1690-4511.

**Please be advised, that this link will NOT allow for public participation.**

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

June 22, 2022 - Town Council Meeting  
July 13, 2022 - Town Council Meeting  
August 3, 2022 - Town Council Meeting  
August 24, 2022 - Town Council Meeting

**6:30PM: Public Service Interviews/Appointments**

1. Capital Project Commission (to fill (2) unexpired term (s) one full member term expiring May 2023 and one alternate member term expiring May 2027)

a. Charles MacDonough, 3 Polk Court, interest/appointment

b. Myra Page, 423 Hope Street Unit K, interest/appointment

**7:00PM: REGULAR ORDER OF COUNCIL BUSINESS**

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

**A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Special Meeting - March 21, 2022

**A2.** Town Council Meeting - May 11, 2022

**A3.** Executive Session Meeting - May 11, 2022 (sealed council only)

**B. Public Hearings**

**C. Ordinances**

**C1.** Ordinance #2022-05 - Chapter 25 - Streets, Sidewalks and Other Public Places Section 25-16 Seasonal outdoor seating on State Street **(2nd reading for adoption)**

a. Brian Travers, Bradford-Diamond-Norris Bed & Breakfast, 474 Hope Street - Letter of Support

b. Jesse James, Jesse James Antiques, 44 State Street - Letter of Concern

c. Michelle Hughes, Chair & Brenda Santos, Chair-Elect of East Bay Chamber of Commerce , 16 Cutler Street - Letter of Support

d. Joseph Caron, Caron's Jewelry, Ltd., 473 Hope Street - Letter of Support



- C2. Ordinance #2022-06 - Chapter 16 - Motor Vehicles and Traffic Article V Stopping, Standing and Parking: Section 16-143, Parking Prohibited at all times (to add a no parking box on Cooke Street) **(2nd reading for adoption)**

**D. Licensing Board - New Petitions**

- D1. Sally Evans for First Congregational Church, 300 High Street - Request for One-Day Dancing and Entertainment License for "Craft Fair" July 2, 2022

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

- D2. Neil Thomson, Pizza Hut #40594, 381 Metacom Avenue - Request for Victualling License (new ownership)

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Water Pollution Control

- D3. Richard Corrente, Portside Tavern, 444 Thames Street - request for Sidewalk Use and Sidewalk Alcohol Service License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Community Development/ Code Compliance
- d. recommendation - Town Administrator and Department of Public Works

- D4. Thomas Bernier, President, British Car Show of New England - Request for Mobile Food Establishment Event Permit on Field off of Asylum Road for British Car Show Event on June 11, 2022

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

**E. Licensing Board - Renewals**

**E1.** Sidewalk Use License Renewals 2022-2023

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town administrator and Code Compliance

**E2.** Sidewalk Alcohol License Renewals 2022-2023

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

**E3.** Itinerant Mobile Food Establishment Renewals 2022-2023

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

**F. Petitions - Other**

**F1.** Ana Isabel dos Reis Couto, RI Day of Portugal Committee re Request to fly Portuguese Flag with a flag-raising ceremony on June 6, 2022.

**F2.** Tiffany Cavalieri, 38 Fatima Drive - request for curb cut to extend driveway

- a. recommendation - Town Administrator and Department of Public Works (approve with condition)

**G. Appointments**

**G1.** Bristol Prevention Coalition

- a. Scott Panella, 100 Peck Avenue - resignation
- b. Betsy Cambra, 21 Beach Road - resignation

#### **H. Old Business**

H1. Charles Galligan, 83 Fales Road, request for Support for US H.R. 3733 The Essential Caregiver Act  
**(continued from April 20, 2022)**

- a. Revised draft resolution
- b. Additional Essential Care Giver Act information (as requested on 3/30/2022)
- c. Previously submitted draft resolution

#### **I. Other New Business Requiring Town Council Action**

I1. (Town Administrator Contente) re Renewal of Memorandum of Understanding between Town of Bristol, Bristol Police Department and Friends of the Bristol Animal Shelter

I2. Authorization for the referendum of retail sales of Cannabis in Bristol

- a. (draft) Resolution Authorizing a Referendum on Cannabis

I3. (Police Chief Lynch) re Council Resolution in Support to amend non-emergency police powers and authorize the mutual aid agreement

- a. RI Police Chief's Association Mutual Aid Synopsis
- b. (draft) Resolution in Support of Mutual Aid Agreement
- c. (draft) Mutual Aid Agreement

I4. (Department of Community Development) re Request for Council consideration to draft an ordinance for parking restrictions on a portion of San Francisco Street.

- a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

**I5.** Director of Community Development Williamson re Application for Zoning Map Change of Steven Januario, Managing Member, Januario Family Realty, LLC, for 374 & 380 Metacom Avenue - M (Manufacturing) to MMU (Metacom Mixed Use designation), **1st reading and call for public hearing on July 13, 2022.)**

**I6.** Director of Community Development Williamson re Application for Zoning Modifications/ Zone Map Change of Author Sullivan, Brady Sullivan Properties, LLC, for Bristol Yarn Mill Redevelopment, for 125 Thames Street - WPUD (Water Planned Unit Development - Waterfront Urban Rehab Land Development Project) seeking modifications to the conditional zoning changes for density of 98 units to 127 units; for Minimum Commercial Space of 22,000 square feet to 6,300 square feet; for off-street parking dimensions of 10 feet wide to 9 feet wide; for lane parking strips of double line- marking to single line- markings; and the request for ordinance revisions to Chapter 28, Zoning, Comprehensive Zoning Code & Map Revision, Section 28-284 (d)2. **1st reading and call for public hearing- July 13, 2022**

**I7.** DPW Director Parella re Transfer Station Restructuring to establish a yearly cap of two tons for all residential permit holders and to eliminate commercial permits and all commercial trash from being processed at the transfer station.

a. Letter from RI Resource Recovery Corporation re Transfer of Municipal Solid Waste and Recyclables

b. Letter from RI Resource Recovery Corporation re Transfer of Municipal Solid Waste and Recyclables re corporation contractual requirements

**I8.** Susan Morettini, 46 Highland Road, Request for Support of Proclamation Declaring the First Friday in June to be National Gun Violence Awareness Day

**I9.** Community Development Director Williamson Request for Executive Session Pursuant to RIGL § 42-46-5(a)(5) - Acquisition/Lease of Real Property

**J. Bills & Expenditures**

- J1. RFP #982 - Information Technology & Consulting Services
- J2. RFP #983 - Odor Control System Media Replacement
- J3. RFP #985 - Fourth of July Celebration Fireworks Display
- J4. RFP# 986 - 4th of July Committee Portable Toilets

**K. Special Reports**

**L. Town Solicitor**

Citizens Public Forum

**Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) AA1. Rogers Free Library Board of Trustees Minutes, April 21, 2022
- (CA) AA2. Post Retirement Benefits Board of Trustees Meeting Minutes, February 17, 2022
- (CA) AA3. Police Pension Board Meeting Minutes, February 17 2022
- (CA) AA4. Capital Projects Commission Meeting Minutes, April 12, 2022

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

- (CA) BB1. Tax Assessor DiMeo re Recommended Abatements & Additions - May 24, 2022

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Washington Trust re Bristol Consolidated Portfolio Review March 31, 2022

(CA) CC2. Town Treasurer Goucher- re Revenue and Expenditure Statement – May 24, 2022

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Town of Bristol Borrowing Resolutions (signed)

(CA) DD2. Town of Bristol Reimbursement Resolution (Tanyard Drainage Phase III and WWTF Electrical Improvements) (signed)

(CA) DD3. Citation - Presented to George "Ziggy" Seyer III in recognition 30 years service to the town

(CA) DD4. Town of Bristol Proclamation - Correction - Declare May 11-17, 2022 Police Week (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of Richmond Resolution re Opposing Passage of 2022-H7370

(CA) FF2. Town of Richmond Resolution re In Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL 16-7.2-6

(CA) FF3. Town of Tiverton Proclamation re Recognizing National Police Week - May 15-21, 2022

(CA) FF4. Chariho Regional School District Committee Resolution in Support of Full Funding of Categorical Transportation Aid as Outlined in RIGL 16-7.2-6

(CA) FF5. Town of Hopkinton Resolution re in Support of House Bill 2022 - H 8055 An Act Relating to Waters and Navigation Coastal Resources Management Council

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. Bid Tabulation - BID# 981 Sewer Collection System Rehabilitation 2022

(CA) GG2. Mount Hope Farm Bylaws as amended February 2022

(CA) GG3. Town Administrator Contente to Brewster Thornton Group Architects LLP of Providence RI re award of Bid #978 On-Call Architectural Services

(CA) GG4. East Bay Community Action Program re 2021 Highlights Report

(CA) GG5. Director Studlick of the Battle of Rhode Island Association for the Butts Hill Fort Restoration re event invitation

(CA) GG6. The Franklin LLC - late item - Victualling License recommendation from Department of Community Development

(CA) GG7. East Bay Comics - late item - Holiday License recommendation from Department of Community Development

(CA) GG8. Town Administrator Contente to Hague, Sahady & Co. CPA's P.C. of Fall River MA re award of Bid# 980 Professional Audit Services

(CA) GG9. Town Administrator Contente to National Water Main Cleaning Co of Canton MA re award of Bid# 981 Sewer Collection System Rehabilitation 2022

(CA) GG10. John Cairrao, 2022 General Chairman, Firemen's Memorial & Welfare Committee - Invitation to Attend Annual Firemen's Memorial Sunday Observance on June 12, 2022

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. The Commissioners of the Cemeteries Meeting May 11, 2022

(CA) HH2. Bristol Warren Regional School Committee Business Meeting and Workshop, May 16, 2022

(CA) HH3. Rogers Free Library Board of Trustees Meeting May 19, 2022

(CA) HH4. Town of Bristol Housing Authority Meeting, May 19, 2022

(CA) HH5. Zoning Board of Review Meeting, June 2, 2022

(CA) HH6. Bristol Planning Board Technical Review Committee Meeting, May 24, 2022

(CA) HH7. Bristol County Water Authority Board of Directors Meeting, May 26, 2022

(CA) HH8. Bristol County Water Authority Annual Meeting, May 26, 2022

(CA) HH9. Bristol Planning Board Technical Review Committee Meeting, June 1, 2022

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

(CA) KK1. Gimo Barrera, 44 Elmwood Drive - request for curb cut to extend driveway



a. recommendation - Town Administrator and  
Department of Public Works

Adjourned: \_\_\_\_\_

/mc

Posted: May 27, 2022

Capital Project Commission									
7 members (4 appt'd by Council, 5-year terms; TA; Treasurer; and DCD) 1 alternate member, 5-year term									
Board Name	Position	Appointed By	Seat Active	First Name	Last Name	Title	Appointed Date	Calculated End Date	
Capital Project Commission	Member	Town Council	Yes	Charles	Coelho	Member	12/1/2020	5/1/2025	
Capital Project Commission	Member	Town Council	Vacant	Vacant	Vacant	Member	5/1/2023	5/1/2023	
Capital Project Commission	Member	Town Council	Yes	Donald	Hemond	Member	5/15/2019	5/1/2024	
Capital Project Commission	Member	Town Council	Yes	Susan	Rabideau	Member	4/20/2022	5/1/2027	
Capital Project Commission	Alternate	Town Council	Vacant	Vacant	Vacant	Alternate	5/1/2022	5/1/2022	
Capital Project Commission	TA Designee	Town Administrator	Yes	Matthew	White	TA Appointee	12/1/2018	12/1/2025	
Capital Project Commission	Treasurer		Yes	Julie	Goucher	Treasurer			
Capital Project Commission	DCD		Yes	Diane	Williamson	DCD			



1B

## Myra M. Page

423 Hope Street, Unit K  
Bristol, Rhode Island 02809  
602-321-2286

Successful business owner with experience in Management, Investment Management, Financial Planning, and Community Service. Committed to giving back time and expertise in the community.

### EXPERIENCE

MP Advisors, LLC , Partner	2020 to Present
MP Advisors, LLC , CERTIFIED FINANCIAL PLANNER ™, Partner	2017 – 2020
MPM Investment Counsel, LLC, CFP®, President	2011 – 2017
Morgan Stanley Smith Barney, VP, CFP®, Financial Advisor	1994 – 2011
Smith Barney, Branch Manager	2001 – 2004
Regional Sales Manager	1999 – 2001
Kidder Peabody, VP, Financial Advisor	1988 – 1994
Dean Witter Reynolds, Financial Advisor	1984 – 1988

### EDUCATION

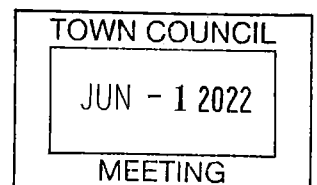
Arizona State University (ASU), B.S. Finance, Economics	1984
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LICENSES (some now inactive)  
CERTIFIED FINANCIAL PLANNER ™, Series 7,8,9,10

### VOLUNTEER EXPERIENCE

Friends of Linden Place, Board Member, Finance Committee	2022 – Present
Belvedere at Hope Condominium Association, President	2022 – Present
Scottsdale Artists School, Scottsdale, Arizona, Board Member	2015 – 2020
ASU Women in Philanthropy, Chair, Donations Committee	2008 – 2021
Camelback Village HOA, Board Member	
City of Glendale Planning and Zoning Commission (Chair)	
City of Glendale Parks and Recreation Commission (Chair)	
Maricopa County Parks and Recreation Commission (Chair)	

4.12.2022



# MYRA PAGE

Town of Bristol | Generated 4/12/2022 @ 8:52 am by OnBoard2 - Powered by ClerkBase

## Status

### Name

MYRA PAGE

### Application Date

4/12/2022

### Expiration Date

4/12/2024

### Status

Received

Board (Rank)	Vacancies	Status
Capital Project Commission (1)	1	Pending
Bristol Planning Board (2)	2	Pending

## Basic Information

### Name

MYRA PAGE

### Cover Letter

[View / Download](#)

### Resume File

[View / Download](#)

### I would like to be appointed t...

Having previously served on city and county commissions, I recognize the value and importance of working together for the community's benefit.

## Contact Information

### Address

423 Hope Street  
Unit K  
Bristol, RI 02809

### Resident

Yes

### Phone

6023212286

### Cell Phone

6023212286

**Email**

myrapage@me.com

## Occupation

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**City Employee**

No

**Professional Licenses**

Semi-retired. Past licenses include Series 7, 8, 9, 10, CERTIFIED FINANCIAL PLANNER™

Generated 4/12/2022, 8:52:18 AM

## Capital Project Commission Interview

Melissa Cordeiro <mcordeiro@bristolri.gov>

Mon 5/16/2022 2:25 PM

To: myrapage@me.com <myrapage@me.com>

Dear Ms. Page,

The Bristol Town Council has received your letter of application for appointment to the Capital Projects Commission. The Council has planned interviews for this position(s) on the evening of **Wednesday, June 1st, in the Town Hall, beginning at 6:30 pm.**

Interviews will begin promptly at 6:30 pm. All applicants are suggested to arrive on time as interviews will be limited to 10 minutes per applicant.

If you are unable to attend this interview, please notify this office at your earliest convenience.

Please do not hesitate to contact me should you have any questions or concerns.

Respectfully,

*Melissa Cordeiro*

Melissa Cordeiro | Town Clerk

Town of Bristol, Rhode Island

10 Court St Bristol, RI 02809

P: 401-253-7000 F: 401-253-2647

E: [mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)



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## TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 21, 2022

The council met in a workshop session on Monday, March 21, 2022, and called to order at 6:38 p.m. This meeting was held in person at the Town Council Chambers.

PRESENT: Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella,  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
Town Treasurer, Julie Goucher.

### TOWN ADMINISTRATOR OVERVIEW

#### General Budget Discussion

#### Steven Contente, Town Administrator

Town Administrator Contente presented his fiscal budget recommendations to the Town Council. He noted the increases in municipal expenditures and non-property tax expenditures.

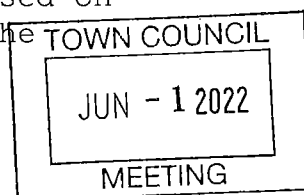
Town Administrator Contente noted that the majority of the increase was invested in capital projects. He explained that funding for infrastructure and projects introduced in the 5-year capital plan would ultimately minimize the impact on taxpayers.

Town Administrator Contente noted that reflected in the FY23 budget is an adjustment to the assessed property values in town resulting from a statistical revaluation. He stated that the town would see an overall increase of 15% in residential assessments; and that the recommended budget anticipates a decrease in the tax rate of \$1.26 per thousand from \$14.38 to \$13.12, an 8.8% decrease.

Town Administrator Contente noted the estimated sewer use increase fee from \$571 to \$582.50. He explained that an increase would support and improve the wastewater treatment facility.

Town Administrator Contente noted that his proposed budget focuses on investment in personnel and a strong investment in infrastructure. He added that he appreciated the council's consideration of the recommended budget.

Treasurer Goucher that based on the proposed budget, the Tax Assessor reviews the tax roll and adjusts the tax rate based on any revised assessments and what is required to support the



**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 21, 2022**

budget. The tax rate is then determined by the tax assessor at a later date.

**701-POLICE DEPARTMENT****Kevin Lynch, Chief of Police**

Police Chief Lynch provided an overview of the police department's year-end report.

Police Chief Lynch noted that there was an increase in the detailed wages to support security measures for the Fourth of July concerts being resumed at Independence Park and other related needs for security of town-related events.

Police Chief Lynch further noted that the building's maintenance fund would assist in the removal and remediation of asbestos as well as assist in building maintenance of the aging building.

It was explained that education was an unfunded state mandate and that the need for more education was essential to support the younger workforce.

It was noted that due to supply chain issues (shortages) there was a substantial increase in the cost of ammunition.

Vice Chairwoman Parella noted the Covid pandemic has disrupted supply chains and the invasion of Ukraine had caused unprecedented costs in fuel; and that it may be hard to forecast some cost increases for this fiscal year.

The Council made no changes to this budget as recommended by the Town Administrator.

**702-Animal Control****Kevin Lynch, Chief of Police**

Animal Control Supervisor Deborah DaSilva explained to the council that the supply increase of \$500 was to assist with the purchasing of cat litter, a new printer, and some office supplies.

Discussions ensued relative to the support received from the Friends of the Animal Shelter organization. Chairman Calouro recommended that the animal shelter provide periodic reviews to the council.



**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 21, 2022**

The Council made no changes to this budget as recommended by the Town Administrator.

**703-HARBOR PATROL****Greg Marsili, Harbormaster**

Chairman Calouro noted that there had been major efforts made to complete the marina fuel dock project.

Harbor Master Marsili explained that the increases in salaries included the additional duties associated with the expansion of the marina. He also noted an increase in the supply costs that were due to inflation costs of materials used for the repair of the marinas. He explained that the town would see an increase in revenue in the near future due to the increase in transient slips, fuel sales, and the new marina expansion.

Town Administrator Contente explained that the Harbor Master has been available all hours, including after-hours, and noted his recommended increase in the Harbor Master's salary.

The Council made no changes to this budget as recommended by the Town Administrator.

**402 TOWN ADMINISTRATOR****Steven Contente, Town Administrator**

Town Administrator Contente stated that there were no significant changes to the Town Administrator's department budget.

Council Chairman Calouro asked to know if last year's increase to the Administrators contingency line item was working in his favor. Town Administrator Contente stated that the increase has been helpful and a portion of it has also been used for visiting dignitaries.

Town Administrator Contente noted that he was requesting level funding for the Labor and negotiation line item. He explained that the funds would be used for labor matters and upcoming union contract negotiations.

The Council made no changes to this budget as recommended by the Town Administrator.

**601-COMMUNITY DEVELOPMENT****Diane Williamson, Director**

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 21, 2022**

Director Williamson noted the increase in the conservation project line item. She explained that the funds would be used to help maintain open space parcels including trail maintenance and signage. She further noted that the open space markers would be installed soon.

Chairman Calouro asked for an update on tourism and promotions. Economic Development Coordinator Vitale explained that business organizations were still trying to regroup and catch up after the Covid-19 pandemic. He explained that the Tourism Partnership budget would include added funding for a new part-time content manager for the Explore Business Website.

Town Administrator Contente also noted that the new part-time content manager would assist the town with requests received for local recommendations.

Chairman Calouro noted that he would like to see how the expansion of the new marina could assist with promoting local businesses.

Coordinator Vitale noted that Harbor Master Marsili has been attending local merchant association meetings to assist with local business promotion opportunities.

Councilman Sweeney asked if the part-time content manager would be able to capture google analytics to track. Coordinator Vitale responded that the new platform should allow the content manager the capability to use the analytic platform.

Vice Chairwoman Parella asked why the Economic Development Coordinators' salary line item had been moved to the Town Hall Complex line item. Town Administrator Contente stated that it "made sense" to move him to the Town Hall Complex line item as he also handles the communications for the town.

Vice Chairwoman questioned the staffing and salary changes to the Historic District Commission Staff assistant and the Code Compliance Officer. Director Williamson explained that the position of the Historic District staff assistant and Code Compliance Officer was, for a short period of time, held as one full-time position. She explained that they are once more being held as two separate part-time positions. She further noted that the part-time position of the HDC staff assistant would remain under the community development line item and the code compliance

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 21, 2022**

officer would fall back under the direction of the building official.

Councilman Ley asked Treasurer Goucher if there was a distinction in generated Hotel revenue between hotels and short-term rentals. Treasure Goucher noted that there was a way to determine the breakdown of the two and she could later report it to the council.

Discussions ensued pertaining to short-term rentals, the effects on local services, and the possibility of local short-term registrations.

Chairman Calouro stated that he would like to resume conversations in regard to short-term rentals at a later council meeting or at a council workshop.

Councilman Sweeney asked Director Williamson if she had enough time and resources to keep up with all of the departments' grant writing and funding requests. He noted the department's proven track record of awarded grants and the amount of effort that has been put in by the department to keep up with project funding.

Director Williamson stated that she has a very good team that shared in the vision of saving the town money; that the work of the office at times ebbs and flows and that they have been managing to get the work done.

Councilman Sweeney asked if the part-time content manager would be able to capture google analytics. Coordinator Vitale responded that they should have the capability of utilizing google analytics.

**602-Building Inspection****Stephen Greenleaf- Building Official**

Chairman Calouro asked for an update on the e-permitting website.

Building Official Greenleaf responded that the e-permitting website has been successful and has made building permits easy to track and transparent. He further noted that his department is still working on assisting residents use of the technology.

Councilman Teixeira asked about the increase in the temporary inspectors. Building Official Greenleaf responded that it is due to the increase in building projects around town; and the need to alleviate some time to assist with disaster

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 21, 2022**

preparedness, town construction projects, and improvements to community services.

Town Administrator Contente noted that the temporary inspectors' line items not only cover building inspections, but it also covers electrical and plumbing inspectors.

The Council made no changes to this budget as recommended by the Town Administrator.

**806 MUNICIPAL OBSERVANCES****Steven Contente- Town Administrator**

Ms. Diane Davis explained to the council that funding was needed to continue the concerts on the common. She explained that it had been difficult to find businesses to sponsor the event after the covid pandemic.

Council Chairman Calouro noted difficulties in funding the Last Night Concerts, in particular, and the Concerts on the Common.

Town Administrator Contente noted that last year's Last Night Concert was mainly funded by a grant received by the Philharmonics and the TACO-White foundation. He explained that they were in the process of applying for another grant and that it was unclear if the funds would be granted.

Treasurer Goucher noted that because the line item for the Last Night concert was not funded last year, it had been included in a special events account in the recreation budget. She explained that the council could reintroduce the line-item number either in the recreation departments' budget or back into the Municipal observances.

Town Administrator Contente noted that the Last Night's Concert had been moved into the Parks and Recreations Department to be able to assist with volunteer services and recommended that the two events remain in the recreation departments' budget line.

(\*) The Council, by consensus, agreed to withhold discussion regarding Concerts on the Common and the Last Night's Concert until tomorrow evening's budget workshop.

The Council made no changes to this budget as recommended by the Town Administrator.

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 21, 2022****407 MUNICIPAL COURT****Melissa Cordeiro- Town Clerk**

Clerk Cordeiro noted an increase in the municipal court operating line. She explained that the additional funds would be used for post-transition support with respect to the municipal court database platform maintenance and technical support.

The council made no changes to the budget as recommended.

**401 TOWN COUNCIL**

Council Chairman Calouro suggested council consideration for iPads. He recommended that the iPads would be used by members of the council and various town boards that use the council meeting chambers. He explained that with the increased use of technology it would be a better format to review supporting meeting documents without the waste of paper. He suggested that the iPads would remain secured in the meeting chambers strictly used for meetings and not for take-home use. He recommended that \$6,000 to \$8,000 be added to the budget to allow for the purchase of eight or nine meeting iPads. The number of iPads would be based on the number of board members and may include department staff and perhaps a reserve.

Vice Chairwoman Parella suggested that the iPads be categorized under the Technology Replacement budget line-item Town Hall Complex 504-0223-404.

\*The Council agreed by consensus to place an asterisk (\*) at the Town Council's budget line so that the council might consider the possibility of reserving funds for I-pads.

**403 TOWN CLERK****Melissa Cordeiro- Town Clerk**

Clerk Cordeiro noted that a line item for the probate court database was added to Town Clerk's budget to clearly outline the fees associated with the existing program.

The council made no changes to the budget as recommended.

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 21, 2022****504 Town Hall Complex**

Coordinator Vitale noted that there was a decrease in the website maintenance line as the town is no longer paying for the (dot).gov domain.

Coordinator Vitale explained that the town was scheduled to go out to bid for IT services and that the change in the line item was attributed to the expected cost increase.

Coordinator Vitale discussed the town's software and licensing upgrades; noting that the current computer replacement plan would generate savings.

Coordinator Vitale explained the differences between a government G1 license vs a G3 license, noting that the G1 license was an email license only and a G3 license allowed for an email license and full Microsoft office 365 suite that could be used on multiple devices.

\*The Council, by consensus, requested that Coordinator Vitale provide the Council with further licensing and software details breakdown later in the budget workshop cycle for council review.

The council made no changes to the budget as recommended.

**501 FINANCE****Julie Goucher, Town Treasurer**

Town Treasurer Goucher informed the council that the deputy treasurer had accepted a new position within the town. She explained that due to the new installation of the town's accounting system, the position will be reclassified as an Accounting/Purchasing Agent.

The council made no changes to the budget as recommended.

**502 Debt Service****Julie Goucher, Town Treasurer**

Town Treasurer Goucher outlined the details of the budget.

Councilman Ley asked how debt payments were scheduled and if the town was at its interest-bonded debt peak. Treasurer Goucher responded that one principal payment and two interest payments were made annually and that it was in the town's best interest to

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 21, 2022**

divert from bond borrowing and borrow against the operating budget as it would be more economical and save the town money on interest payments.

Vice Chairwoman Parella asked if there were any bonds set to drop off, Treasure Goucher responded that two bonds were to reach maturity.

Chairman Calouro suggested that funds from bond fruitions be used to offset Capital Projects.

Town Treasurer noted that the road repaving project did not make it into the town's borrowing resolution and suggested the council consider borrowing against the Gooding Funds.

Chairman Calouro stated that if the town borrowed against its own funds, it would sequentially save taxpayer dollars in interest payments.

Councilman Teixeira asked how much money was still required to complete the road resurfacing project. Town Administrator Contente responded that the project was short by \$1 million.

A discussion ensued in regard to the costs associated with borrowing funds to complete the road resurfacing project versus going out to bond; and the trending interest rates increases.

The council made no changes to the budget as recommended.

**503 Fixed Charges****Julie Goucher, Town Treasurer**

Town Treasurer Goucher explained the increases to the town's medical and dental insurance policies, noting a potential 2% increase.

Town Treasurer Goucher noted a 10% increase in worker compensation insurance claims. She further noted that the town was currently working on increasing the fund balance in severance pay to ensure adequate funding for future retirees.

The council made no changes to the budget as recommended.

**TOWN COUNCIL SPECIAL MEETING- MONDAY, MARCH 21, 2022****Recap**

Chairman Calouro recapped the following question items to be discussed for consideration at a later time (asterisk items):

- **401 TOWN COUNCIL**

(\*) Consideration of \$8-9K for iPads; and consideration for the item to be added to technology replacement line in Town Hall Complex 504-0223-404

- **504 Town Hall Complex**

(\*) Coordinator Vitale to provide more information on the software and licensing

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Ley and voted unanimously, the Chairman declared this meeting to be adjourned at 10:04 PM.

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Melissa Cordeiro, Town Clerk



# TOWN COUNCIL MEETING MINUTES- WEDNESDAY, MAY 11, 2022

The council met on Wednesday, May 11, 2022, and called to order at 7:03 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

**PRESENT:** Council Chairman, Nathan Calouro  
Vice-Chairwoman, Mary Parella,  
Councilman, Antonio "Tony" Teixeira  
Councilman, Timothy Sweeney  
Councilman, Aaron Ley

**ALSO PRESENT:** Town Administrator, Steven Contente  
Assistant Town Solicitor, Andy Tietz, Esq.  
Town Sergeant, Archie Martins

## **Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira-Voted unanimously to approve the Consent Agenda

### **A. Submission of Minutes of Previous Meeting(s)**

- A1.** Town Council Meeting - April 18, 2022
- A2.** Town Council Meeting - April 20, 2022
- A3.** Town Council Meeting - May 2, 2022

Sweeney/Teixeira - Voted unanimously to accept and approve the minutes of April 18, April 20, and May 2, 2022

### **B. Public Hearings**

- B1.** Edward Turnbull for Custom Catering, Inc. d/b/a 195 Franklin, 195 Franklin Street, Request for Transfer of Class BV Liquor License to David Fierabend for The Franklin LLC. - With the Expansion of licensed Premises (new ownership) (see agenda items D1, D2, and D3)

Sweeney/Teixeira-Voted unanimously to close the public hearing

TOWN COUNCIL  
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MEETING

Prior to the vote taken, Chairman Calouro opened the public hearing.

Richard D'Addario, Esq., (attorney representing the applicant) addressed the council speaking in favor of the transfer. He noted that the applicants have an established business in Tiverton, RI named Groundswell. He explained that his client(s) will only be seeking the transfer of the liquor license at this time, and they will be postponing the request for the expansion of the license, in the parking lot area, until a later date.

Applicant David Fierabend of 268 Nanaquacket Road, Tiverton, RI addressed the council speaking in favor of the transfer. He distributed conceptual design plans to the members of the council.

### C. Ordinances

- C1. Ordinance #2022-04 - Chapter 11 Fees and Charges - Beach Pass One Day/Season (students/parents of BWSD) (2nd reading for adoption)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2022-04. Advertise in the local newspaper

- C2. Ordinance #2022-05 - Chapter 25 - Streets, Sidewalks and Other Public Places Section 25-16 Seasonal outdoor seating on State Street (1st reading)**

SweeneyParella- Voted unanimously to consider this action to constitute the first reading of Ordinance #2022-05. Advertise in the local newspaper

- C3. Ordinance #2022-06 - Chapter 16 Motor Vehicles and Traffic Article V Stopping, Standing and Parking: Section 16-143, Parking Prohibited at all times ( to add a no parking box on Cooke Street) (1st reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the

first reading of Ordinance #2022-06.  
Advertise in the local newspaper

**D. Licensing Board - New Petitions**

- D1.** David Fierabend for The Franklin LLC., 195 Franklin Street - Request for Transfer of Class BV Liquor License with expansion of License premises (transfer from Edward Turnbull for Custom Catering, Inc. d/b/a 195 Franklin)
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Department of Community Development

Sweeney/Teixeira - Voted unanimously to grant the transfer of the license, per the recommendations received and subject to any and all laws and ordinances and payment of all fees, taxes, and levies; and to deny the expansion of license without prejudice.

Prior to the vote taken, Richard D'Addario, Esq., (attorney representing the applicant) addressed the council speaking in favor of the transfer. He explained that his client will only be seeking the transfer of the liquor license at this time, and they will be postponing the request for the expansion of the license, in the parking lot area, until a later date.

- D2.** David Fierabend, The Franklin LLC., 195 Franklin Street - Request for Victualling License
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Water Pollution Control

Sweeney/Teixeira -Voted unanimously to grant this license per the recommendations received and subject to any and all laws and ordinances and payment of all fees, taxes, and levies

**D3.** David Fierabend, The Franklin LLC, 195 Franklin Street - Request for Dancing and Entertainment License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira -Voted unanimously to grant this license per the recommendations received and subject to any and all laws and ordinances and payment of all fees, taxes, and levies

**D4.** Steven B Aveson, for Japan American Society of RI - Request for One-Day Dancing and Entertainment License for "Black Ships Festival" June 11, 2022

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Teixeira/Parella-Voted unanimously to grant this license per the recommendations received and subject to any and all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote taken, Steven Aveson of 41 Constitution Street addressed the council and explained the details of the event.

- D5.** David Hennen, East Bay Comics, 437 Hope Street - Request for Holiday Sales License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira -Voted  
unanimously to grant this license  
per the recommendations received  
and subject to any and all laws  
and ordinances and payment of all  
fees, taxes, and levies

Prior to the vote taken, applicant David Hennen of 3 Canario Drive, Warren, spoke in favor of the Holiday Sales license.

- D6.** Alan Bernstein, for The Bristol State House - Request for One-Day Dancing and Entertainment License for "Community String Project "Event, May 20, 2022, & June 3, 2022

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira -Voted  
unanimously to grant this license  
per the recommendations received  
and subject to any and all laws  
and ordinances and payment of all  
fees, taxes, and levies

Prior to the vote taken, applicant Alan Bernstein of 7 Andrew Street, Newport spoke in favor of the Dancing & Entertainment license and explained some details of the "Community Strings Projects" event.

- D7.** Rosa Paiva, for United Brotherhood Holy Ghost and Trinity, request for One-Day Dancing and Entertainment License(s) for Church Feast - June 10-12, 2022

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Teixeira/Parella-Voted unanimously to grant this license subject to the recommendations received and the conditions as delineated by the police chief; and subject to any and all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote taken Councilman Teixeira noted that the request for the license should be approved subject to the recommendations delineated by the police department, particularly to the recommendations pertaining to noise.

**D8.** Joao D. Medeiros, for St. Elizabeth's Church request for One-Day Dancing and Entertainment License(s) for Santo Cristo Feast - June 17-19, 2022

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Teixeira/Parella-Voted unanimously to grant this license subject to the recommendations received and the conditions as delineated by the police chief; and subject to any and all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote taken Councilman Teixeira noted that the request for the license should be approved subject to the recommendations delineated by the police department, particularly to the recommendations pertaining to noise.

**D9.** Michele Martins, for Bristol Fourth of July Committee - Request for One-Day Dancing and Entertainment License for "Cultural Night" Event, June 3, 2022

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira -Voted unanimously to grant this license

per the recommendations received  
and subject to any and all laws  
and ordinances and payment of all  
fees, taxes, and levies

**E. Licensing Board - Renewals**

**F. Petitions - Other**

**F1.** Michele Martins, for Bristol Fourth of July Committee  
- Request for Permission to Use/Sell Alcoholic  
Beverages at Maritime Center to hold "Cultural Night"  
Event on June 3, 2022.

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of  
Police

c. recommendation - Town Administrator and Harbor  
Master

Sweeney/Teixeira -Voted  
unanimously to approve the  
petition per the recommendations  
received and subject to  
conformance to all laws and  
ordinances

Prior to the vote taken, Councilman Texeira noted that Two Gals  
Cocktails, apart from charges for staffing, donates all proceeds  
to the committee for all the committee fundraising events.

**F2.** Daniel Manchester, for The Bristol Historical &  
Preservation Society - Request Use of Town Common for  
"Annual Flea and Fair" Event, August 13, 2022

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of  
Police

c. recommendation - Town Administrator and Director of  
Parks and Recreation

Teixeira/Sweeney-Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances

**F3.** MaryKae Wright, for Arts in Common - Request to Close Portion of High and Walley Streets for Annual PorchFest Music Event, September 18, 2022 (rain date September 23, 25, 2022

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Public Works

Sweeney/Parella-Voted unanimously to grant this license subject to the recommendations received and the conditions as delineated by the police chief, and subject to any and all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote taken, Clerk Cordeiro noted a correction to the rain date as September 25, 2022.

**F4.** Town Clerk Cordeiro re Removal of Accessible Parking Space at 42 Mt. Hope Avenue (2nd reading)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

Teixeira/Sweeney- Voted unanimously to consider this action to be the second reading for the adoption of this



request for the removal of an accessible parking space. Inform the Public Works Department.

**G. Appointments**

**H. Old Business**

**I. Other New Business Requiring Town Council Action**

**11.** Superintendent Ana Riley re presentation of BWRSD Strategic Plan

a. 22-27 Strategic Plan

Sweeney/Teixeira - Voted unanimously to receive and file

Prior to the vote taken, superintendent Ana Riley addressed the council and presented the Bristol Warren Regional School District (BWRSD) five-year strategic plan. She explained the strategic plan framework that entailed the mission, theory of actions, priorities, measurable goals, initiatives, and action steps.

Superintendent Riley explained the role of the strategic plan overview committee, noting the priorities for the district charter groups were based on Climate & Culture, Teaching & Learning, Professional Learning, Career & Technical Education, and Communication.

Superintendent Riley explained the district's following five key priorities along with their strengths, weaknesses, objectives, goals, and progress measuring factors:

- Engage families and community partners in creating safe, inclusive, vibrant, and adaptive learning environments that support all students in realizing their full potential as productive and successful members of our community.
- Strengthen students' PK-12 roadmap to college and careers through a high-quality core curriculum and robust multi-tiered systems of support within each school.
- Develop high-quality professional learning experiences for all staff that is relevant, purposeful, systematic, and

structured with a goal of improving and building upon educator's practices and student outcomes.

- Expand career and technical education (CTE) offerings for students and create the infrastructure and policies to support CTE expansion.
- Communicate timely and intentionally with students, families, staff, and the community to create and deepen an intentional, inclusive, and transparent culture.

Vice-Chairwoman noted that she would like to see a stronger commitment to a parent engagement plan. She recommended outlining tiers of support for parent engagement and a resource to provide parents with ways to get involved. Superintendent Riley noted that the district will be working on a more concise plan.

Councilman Ley asked if there were any efforts made or considerations made to revise the BWRSD mission statement. Superintendent Riley stated that the mission statement may be reviewed at the end of this five-year strategic plan.

Councilman Ley asked if the CTE program had a way of measuring whether students who received credentials were entering into careers and getting good-paying jobs. Superintendent Riley stated that through a program called Naviance, they were able to track only students that apply to Rhode Island Colleges and if they complete programs. The only way to track if they are still in their "industry" is if the students provided an email after they graduate to survey the students.

Councilman Sweeney recommended a graduate survey to capture insight into the strengths and weaknesses of the BWRSD from the students' perspective.

Councilman Sweeney also recommended that the strategic plan be somehow connected to a capital projects plan to allow a review of sustainability.

Superintendent Riley stated that a recommendation of an architectural firm will be provided to the school committee. The firm will assist with stage one of the RIDE school building authority process, and it will provide a full facility assessment of all the schools.

A discussion ensued relative to the sustainability of the school district buildings.

A discussion ensued regarding a potential construction bond that is currently in legislation.

Council Chairman Calouro noted that this was the first time he has seen the BWRSD provide the town council with a strategic plan.

- 12.** Public Notice from CRMC re Wagdy & Nagwa Habashy of 50 Viking Drive, Bristol - requires response before May 25, 2022

a. recommendation - Town Administrator and Harbor Master

Sweeney/Teixeira - Voted unanimously to receive and file

- 13.** Town of Bristol - Borrowing Resolutions

Sweeney/Teixeira - Voted unanimously to adopt the Borrowing Resolution as presented.

Prior to the vote taken, Treasure Goucher noted this was a borrowing resolution for up to \$8.12 million for the sewer department and upgrades.

- 14.** Town of Bristol Reimbursement Resolution of the Town Council (Tanyard Drainage Phase III and WWTF Electrical Improvements)

Teixeira/Parella- Voted unanimously to adopt the Reimbursement Resolution as presented.

Prior to the vote taken, Treasure Goucher noted that the reimbursement resolution for up to \$3.5 million.

- 15.** Police Chief Lynch re Automated License Plate Readers (ALPR)

a. Sole Source Letter for Flock Safety ALPR Cameras and Solution

b. Company Description and Boiler Plate

c. Frequently asked Questions

d, Bristol Police Department (ALPR) Law Enforcement Operations

e. ACLU Letter

Sweeney/Teixeira- Voted  
unanimously to receive and  
file

Prior to the vote taken, Police Chief Lynch explained that efforts made by the police department to acquire and utilize "Flock Cameras". He explained that the primary goal of the cameras would be used in the effort to respond to suicidal intent on the Mt. Hope Bridge, Amber Alerts, Silver Alerts, and reduce crime to keep Bristol safe.

Chief Lynch noted that the East Bay Community Action Program along with the Mathew Patton Foundation were both interested in supporting a 1- year pilot program.

Chief Lynch stated that the cameras are NOT speed cameras nor are they traffic control cameras. He explained that the vehicle license plates are detected by "BOLO" which takes still images of the plate and does NOT capture images of faces, occupants, or drivers. He further explained that the footage information is automatically purged after 30 days and would not be stored.

Chief Lynch noted that there were four other communities in Rhode Island that used the program. He stated that it is the intent of the Police Department to be transparent about the location of the flock cameras.

Vice Chairwoman Parella stated that she was not in support of traffic cameras and asked how the police department would ensure that the flock cameras were not used for such purpose now or in the future. Chief Lynch responded the policy, as provided to the council, required that the municipal law enforcement agency provide a presentation to the council following an advertised public hearing prior to engaging in any expansion of the technology for mandatory approval.

Councilman Ley stated he was initially concerned with privacy issues and potential expanded surveillance uses. However, he stated that the copy of the policy addressed his concerns.

A discussion ensued regarding the RI Turnpike initiatives for suicide prevention efforts on the Mt. Hope Bridge.

Chairman Calouro stated that he sees a lot of value in the ALPR and that he appreciated that the policy addressed many of the councils' concerns. He also stated for the record that he trusts the chief and the men and women that serve in the Bristol Police Department.

**I6.** Town Administrator Contente re Authorization to Order Engine-4

Teixeira-Parella - Voted  
unanimously to Authorize  
order of Engine-4

Prior to the vote taken, Town Administrator Contente noted that he would like to advance the authorization for Engine-4 as its delivery time would take up to 24 months. He explained that once the new engine is received the old engine 4 would serve as the reserve engine.

**I7.** Executive Session pursuant to RIGL 42-46-5 (a) (5)  
Lease/Sale of Real Property of Gladding Shops LLC,  
205-211 Thames Street (Gladding-Azevedo Property)

a. copy of lease (signed April 5, 2017)

*It is hereby noted for the record that discussion and action concerning this agenda item took place at the conclusion of the public agenda.*

Sweeney/Teixeira - Voted  
unanimously to convene in  
Executive Session §42-46-5(a) (5)  
Lease/Sale of Real Property of  
Gladding Shops LLC, 205-211 Thames  
Street (Gladding-Azevedo Property)  
at 8:41 PM.

Parella/Sweeney- Voted unanimously  
to resume open session and seal  
the minutes of the Executive  
Session at 9:36 pm

*Assistant Town Solicitor Tietz stated for the minutes that no vote was taken in the executive session.*

**J. Bills & Expenditures****J1. RFP# 981 - Sewer Collection System Rehabilitation 2022**

Teixeira/Parella -Voted  
unanimously to refer this matter  
to the Town Administrator to act  
in the best interest of the Town.

Prior to the vote taken, Clerk Cordeiro read the following bids received:

- National Watermain Cleaning Co., in the amount of \$273,805.00
- Insituform Technologies, LLC., in the amount of \$279,738.50

**K. Special Reports****K1. Allan Klepper, Barrington Director, Bristol County Water Authority - Monthly Report April 29, 2022**

Sweeney/Teixeira-Voted  
unanimously to receive and  
file

**L. Town Solicitor**

Citizens Public Forum

**Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

**(CA) AA1. Rogers Free Library Board of Trustees Minutes, March 17, 2022**

(CA) AA2. Conservation Commission Meeting Minutes April 6, 2022

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Goucher- re Revenue and Expenditure Statement - May 4, 2022

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Resolution of Town of Bristol - Opposition to RI House Bill 6638 and Senate Bill 2340 (Prohibition of single-family zoning in municipalities with population over 20,000) (signed)

(CA) DD2. Resolution of Town of Bristol - "FY 2023 State Budget Allocation for Funding Bristol Public Library" (signed)

(CA) DD3. Town of Bristol Proclamation - Luso-American Development Foundation (signed)

(CA) DD4. Town of Bristol Proclamation - Declare May 15-21, 2022, Police Week (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of Burrillville Resolution re Condemning the Russian Invasion of Ukraine

- (CA) FF2. Town of Burrillville Resolution re Opposition to the Rhode Island 2022 Gun Control Legislation
- (CA) FF3. Town of Burrillville Resolution re In Opposition to Senate Bill S-2557 and House Bill H-7829 Mandatory Translation Services
- (CA) FF4. Town of Hopkinton Resolution re In Support of Full-Funding of Categorical Transportation Aid as outlined in RIGL 16-7.2.6
- (CA) FF5. Town of Tiverton Resolution re Coastal Buffer Zone to Allow for Aquaculture Operations and Minimize Conflicting Uses
- (CA) GG. Distributions/Communications**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) GG1. Bristol County Water Authority re Water System Improvements 2022
- (CA) GG2. Bid Tabulation - BID# 977 On-Call Engineering Services
- (CA) GG3. Bid Tabulation - BID# 978 On-Call Architectural Services
- (CA) GG4. Bid Tabulation - BID# 979 Fox Hill Avenue Drainage Improvements Project
- (CA) GG5. Bid Tabulation - BID# 980 Professional Audit Services
- (CA) GG6. Agreement by and between the State of Rhode Island Department of Transportation and the Town of Bristol for the Gratis Transfer of Streetlight Facilities
- (CA) HH. Distributions/Notice of Meetings**  
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. Bristol Fourth of July Committee Miss/Little Miss Fourth of July Pageant Subcommittee Meeting, April 27, 2022



- (CA) HH2. Bristol Fourth of July Committee Souvenir Sub-Committee Meeting, April 27, 2022
- (CA) HH3. Bristol Historic District Commission Meeting, May 5, 2022
- (CA) HH4. BCWA Policy Committee Meeting, April 28, 2022
- (CA) HH5. BCWA Board of Directors Meeting, April 28, 2022
- (CA) HH6. RI Department of Environmental Management Public Meeting Announcement, May 11, 2022
- (CA) HH7. CRMC April 2022 Calendar
- (CA) HH8. Bristol County Water Authority Board of Directors Meeting April 28, 2022
- (CA) HH9. CRMC Meeting for April 26, 2022, Cancelled
- (CA) HH10. Conservation Commission Meeting, May 3, 2022
- (CA) HH11. Planning Board Meeting, May 12, 2022
- (CA) HH12. Conservation Commission Meeting, May 3, 2022

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

- (CA) III1. Robert J Levine, Esq., for Travis Jason Smart, personal injury claim

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

- (CA) KK. Curb cut petitions as approved by the director of public works

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 9:36 pm.

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Melissa Cordeiro, Town Clerk

DRAFT

2nd reading

## LEGAL NOTICE

TOWN OF BRISTOL  
PROPOSED ORDINANCE  
NO. 2022-05AN ORDINANCE IN AMENDMENT TO CHAPTER 25  
OF THE ORDINANCES OF THE TOWN OF BRISTOL

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 25 of the Ordinances of the Town of Bristol be amended as follows:

\* \* \*

## CHAPTER 25 – STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

\* \* \*

Sec. 25-16. Seasonal outdoor seating on State Street.

[Note: Section previously entitled 'Temporary expansion of licensed premises for restaurants' expired 11/30/2021, per Ord. 2021-12, enacted 8/18/2021]

1. Notwithstanding anything to the contrary in the Code, seasonal outdoor seating on State Street shall be permitted, subject to the following conditions:
  - a. The area of State Street to be utilized for seasonal outdoor seating shall be the angled parking spaces on the North side of State Street, from Hope Street to Thames Street.
  - b. Seasonal outdoor seating shall be permitted from May 1<sup>st</sup> to October 31<sup>st</sup> each year.
  - c. Participating businesses shall apply for an annual expansion permit. The Town Administrator shall review and approve permit applications, with input from the Building Official, Fire Chief, and Director of Public Works, or their respective designees.
  - d. Applicants for an expansion permit shall provide proof of liability insurance from a company licensed to do business in the state and in a form satisfactory to the town solicitor, of no less than \$1,000,000.00 protecting the town from all claims and causes of action for personal injury or property damage resulting from use of this license.
  - e. The annual fee for an expansion permit shall be \$100. Permit fees shall be dedicated to support beautification efforts along the perimeter of the seating area.
  - f. The Town shall supply safety barriers along the perimeter of the seating area.
  - g. Participating businesses shall maintain the interior of the expansion area and shall secure the space nightly.
  - h. Outdoor service of food and drink shall cease at 11:00 p.m. nightly.

TOWN COUNCIL

JUN - 1 2022

MEETING

\* \* \*

This ordinance shall take effect upon passage.

The Town Council will be in session in the Town Hall, Council Chambers, on June 1, 2022. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

May 19, 2022

*S:\Bristol\Ordinances\Ordinance re seasonal outdoor seating on State St.docx*

## LEGAL NOTICE

### TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2022-05

#### AN ORDINANCE IN AMENDMENT TO CHAPTER 25 OF THE ORDINANCES OF THE TOWN OF BRISTOL

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 25 of the Ordinances of the Town of Bristol be amended as follows:

\* \* \*

#### CHAPTER 25 – STREETS, SIDEWALKS AND OTHER PUBLIC PLACES

\* \* \*

#### Sec. 25-16. Seasonal outdoor seating on State Street.

[Note: Section previously entitled 'Temporary expansion of licensed premises for restaurants' expired 11/30/2021, per Ord. 2021-12, enacted 8/18/2021]

1. Notwithstanding anything to the contrary in the Code, seasonal outdoor seating on State Street shall be permitted, subject to the following conditions:

a. The area of State Street to be utilized for seasonal outdoor seating shall be the angled parking spaces on the North side of State Street, from Hope Street to Thames Street.

b. Seasonal outdoor seating shall be permitted from May 1st to October 31st each year.

c. Participating businesses shall apply for an annual expansion permit. The Town Administrator shall review and approve permit applications, with input from the Building Official, Fire Chief, and Director of Public Works, or their respective designees.

d. Applicants for an expansion permit shall provide proof of liability insurance from a company licensed to do business in the state and in a form satisfactory to the town solicitor, of no less than \$1,000,000.00 protecting the town from all claims and causes of action for personal injury or property damage resulting from use of this license.

e. The annual fee for an expansion permit shall be \$100. Permit fees shall be dedicated to support beautification efforts along the perimeter of the seating area.

f. The Town shall supply safety barriers along the perimeter of the seating area.

g. Participating businesses shall maintain the interior of the expansion area and shall secure the space nightly.

h. Outdoor service of food and drink shall cease at 11:00 p.m. nightly.

\* \* \*

This ordinance shall take effect upon passage.

The Town Council will be in session in the Town Hall, Council Chambers, on June 1, 2022. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

May 19, 2022

Bristol Town Council

Outdoor dining on State Street, proposed ordinance Sec 25-16

C1A

Please support the ordinance change to allow for outdoor dining on lower State Street for the few months of May through October.

During 2021, the Bradford-Diamond-Norris Bed & Breakfast corner Hope St. and State Street, had the pleasure of serving over 400 guests from over 30 different States. When asked their thoughts on our Town, the unanimous consensus was the wonderful 'experience' they got from the inviting outdoor dining on lower State Street. They further commented stating that what was initially done for COVID has become the permanent way places they come from set up the downtown communities. The 'experience' of being drawn to walk and feel comfortable, that draw from lower State, definitely made an impression and these guests will come back expecting to have an even greater experience.

The investment made through Explore Bristol, expansion of docks in the harbor, the Providence - Bristol-Newport Ferry demand that everything is done to ensure the maximum return-on-investment. The Economic study that was recently completed proves that more people came to down town during the time when lower State Street was set up with the outdoor dining.

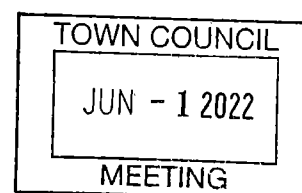
I am in complete support of the ordinance change for lower State Street.

Respectfully,

*Brian*

Brian Travers  
Bradford-Diamond-Norris Bed & Breakfast  
474 Hope Street  
401-253-6338

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 17 AM 9:02



## Outdoor dining.....

Antone J Miranda <antonejmiranda69@gmail.com>

Sat 5/21/2022 11:42 AM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

Hi Melissa,

I spoke to Mary Parella and Tony Texiera regarding outdoor dining. They suggested that we forward our concerns to you, so that our concerns can be entered into the packet/record.

Thank you in advance for your assistance.

Feel free to contact us if you have any questions.....

Dear Council Members,

It has come to our attention that a proposal/ordinance has been initiated regarding outdoor dining. It is important to note that we were very supportive of outdoor dining due to the pandemic.

Historically parking has always been a precious commodity, particularly during the summer months. Many patrons have mobility /health concerns, therefore proximity to shops etc is much needed. Eliminating eighteen parking spaces negates the much broader needs of the community.

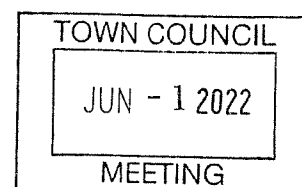
We are speaking solely on behalf of ourselves.

Respectfully submitted,

Jesse James...

aka Jesse James Antiques...

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 23 AM 9:54



**(No subject)**

Antone J Miranda <antonejmiranda69@gmail.com>

Mon 5/23/2022 7:59 PM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

Hello Melissa,

Thank you for responding so promptly.

James F. Dumas

Antone J. Miranda

44 State St.

Bristol, RI

Thank you.....



Bristol Town Council

CAC

Outdoor Dining on State St., proposed ordinance Sec 25-16

On behalf of the East Bay Chamber of Commerce, we present this letter of support of the ordinance change to allow for outdoor dining on lower State St. in Bristol for the few months of May-October.

The East Bay Chamber of Commerce strives to support the local businesses of the East Bay as well as assisting with improving the flow of tourism throughout the area. With all that Bristol, the East Bay and Rhode Island for that matter has to offer not only it's local community but visitors from far and wide, outdoor dining adds to the ambiance and community feel as well as visitor experiences.

Investments made through Explore Bristol, the harbor dock expansion, the Providence-Bristol-Newport Ferry demand and all other improvements made to the Town make it a premier destination in the area. Most other towns like it, offer the outdoor dining experience to their benefit as that experience only invites more people to the area which creates a healthier business environment for all to benefit from.

The Economic study that was recently completed proved that more people came to the downtown area during the time period when outdoor dining was allowed on lower State St.

The East Bay Chamber of Commerce is in complete support of the ordinance change for lower State St.

East Bay Chamber of Commerce, 16 Cutler St. Warren, RI 02885

Michelle Hughes

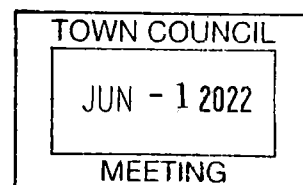
East Bay Chamber of Commerce

Board Chair

Brenda Santos

East Bay Chamber of Commerce

Chair-Elect



## Outdoor dining

Joseph Caron <caronjewelers@gmail.com>

Wed 5/25/2022 10:31 AM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

To the members of the Bristol Town Council,

I'm writing this to inform you that Caron's Jewelers is in full support of outdoor dining for the restaurants in the town, While we acknowledge that there may be some concerns about parking in some areas, we are sure that these challenges can be overcome. We are appreciative of the business and vibe it brings into the once vibrant downtown area. Downtown Bristol has long been in need of changes to support local small business. One of these is having outdoor dining in the summer months. Adding outdoor music would also add to creating a vibe that is both happy and welcoming to the town. Both can be regulated with reasonable controls and limits.

Sincerely,

Joseph A. Caron & Diane Berube-Catanzaro

Caron's Jewelry, Ltd.

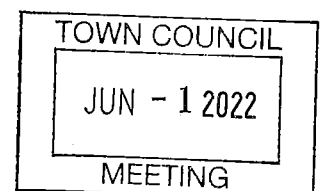
473 Hope St. Bristol, RI 02809

401-253-9460

<https://caronjewelers.com>

C1D

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 25 AM 11:50



2nd reading

**LEGAL NOTICE****TOWN OF BRISTOL  
PROPOSED ORDINANCE  
NO. 2022-06****AN ORDINANCE IN AMENDMENT TO  
CHAPTER 16  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island,  
that Chapter 16 of the Town Code be amended as follows.

**CHAPTER 16  
MOTOR VEHICLES AND TRAFFIC**

\* \* \*

**ARTICLE V.  
STOPPING, STANDING AND PARKING**

\* \* \*

**Sec. 16-143. – Parking prohibited at all times.**

In addition to the parking regulations contained in section 16-7, no vehicle shall be  
parked at any time on the following streets or portions thereof:

\* \* \*

*Cooke Street*, no parking across the driveway from 118 Constitution Street.

\* \* \*

This Ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on June 1, 2022. If  
remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified  
voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before  
final action may be taken on said ordinance

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

May 19, 2022

TOWN COUNCIL
JUN - 1 2022
MEETING

## **LEGAL NOTICE**

### **TOWN OF BRISTOL PROPOSED ORDINANCE NO. 2022-06**

#### **AN ORDINANCE IN AMENDMENT TO CHAPTER 16 OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 16 of the Town Code be amended as follows.

#### **CHAPTER 16 MOTOR VEHICLES AND TRAFFIC**

\*\*\*

#### **ARTICLE V. STOPPING, STANDING AND PARKING**

\*\*\*

#### **Sec. 16-143. – Parking prohibited at all times.**

In addition to the parking regulations contained in section 16-Z, no vehicle shall be parked at any time on the following streets or portions thereof:

\*\*\*

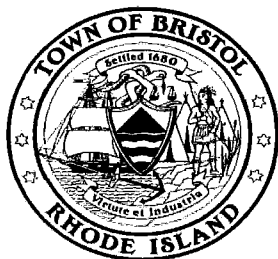
*Cooke Street*, no parking across the driveway from 118 Constitution Street.

\*\*\*

This Ordinance shall take effect upon its passage. The Town Council will be in session in the Town Hall, Council Chambers, on June 1, 2022. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

May 19, 2022



LICENSE REQUEST: **ONE-DAY DANCING  
& ENTERTAINMENT LICENSE (NON-PROFIT)**

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

FOR: First Congregational Church in Bristol

ADDRESS: 300 High St, Bristol, RI

APPLICANT: Sally Evans, Treasurer

TYPE OF ENTERTAINMENT: Background music for Craft Fair

DATE OF EVENT: Saturday - July 2, 2022

TIME OF EVENT: 10am - 3pm

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY -2 PM 2:15

- ☒ One Day Dancing & Entertainment License (Non-Profit) Petition
- ☒ Sketch of proposed location for entertainment

Please attend the Council  
Meeting on June 18<sup>th</sup>

Petition must be returned by

Mailed:

Date Received: 5/2/2022

\*SIGNATURE: Sally Evans

NAME: Sally Evans

ADDRESS: 281 High St.

TOWN: Bristol, RI

DATE OF BIRTH:                     

BUSINESS TELEPHONE #: 401-253-7288

HOME TELEPHONE #: 508-496-0735

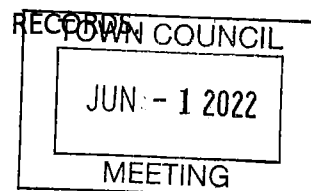
EMAIL: corkysmom1@comcast.net

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS





# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests:

2022 MAY -2 PM 2:17

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

On Saturday July 2<sup>nd</sup>, 2022, The First Congregational Church in Bristol is scheduled to host a "Craft Fair & Market Place" fund raiser.

The hours on Saturday, July 2<sup>nd</sup>, will be from 10am to 3pm.

Some items may be hung on the fence of the First Congregational Church on the corner of Bradford Street and High Street.

Most tables or booths will be set up on the lawn area inside the fence or inside the building, though a few vendors may use the fence to display some of their products.

No tables or booths will be set up on the sidewalks along Bradford and High Streets.

Proposed diagram attached.

Participating vendors will set up their areas between 8am and 9:30am that morning and will take down their exhibits between 3pm and 5pm.

Sincerely,

*Sally F. Evans*

Sally F. Evans, Treasurer  
First Congregational Church in Bristol

Please see "music"  
on map for 1-day  
Dancing + Entertainment

## PLEASE NOTE:

Petition must be returned by 4:00 p.m., two (2) weeks prior to the Town Council meeting to place your request on the docket of the May 11th June 1st meeting for review and possible action. It is Council policy that action might not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

SIGNATURE: *Sally F. Evans*

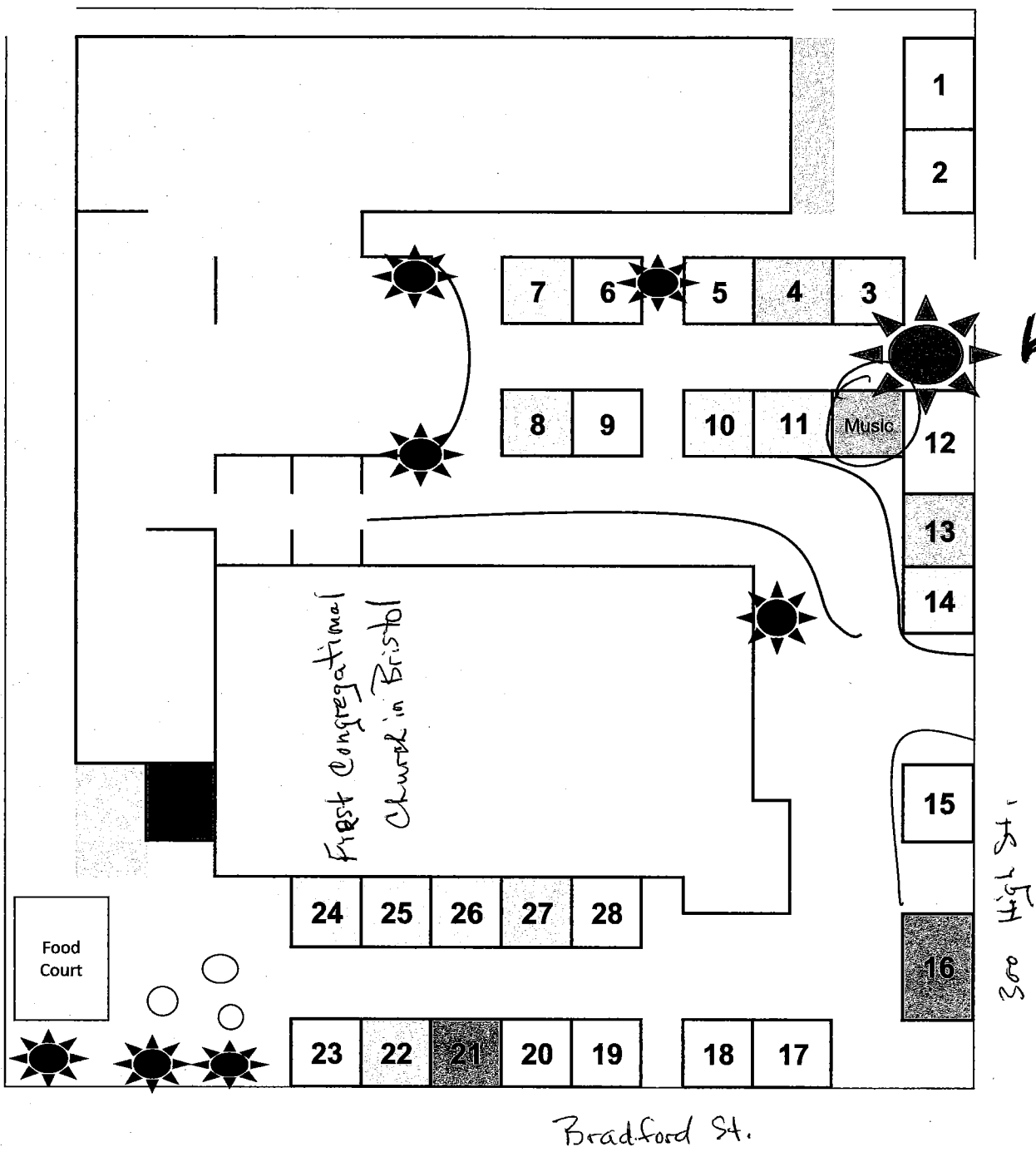
NAME: SALLY F. EVANS

ADDRESS: 281 High Street

TOWN: Bristol, RI 02809

BUSINESS TEL. NO. 401-253-7288

RESIDENCE TEL. NO. 508-496-0735





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 10, 2022

RE: Sally Evans for First Congregational Church -  
Request for One-Day Dancing and Entertainment License  
for "Craft Fair" July 2, 2022

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on June 1, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment





**Bristol Fire  
Department**

D1A

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** May 13, 2022  
**Re:** License Recommendation, June 1 Council Meeting


The fire department has reviewed the license request presented as follows:

1. One-Day Dancing and Entertainment License

Sally Evans for First Congregational Church

Craft Fair July 2, 2022

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated May 10, 2022, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

  
STEVEN CONTENTE  
Town Administrator

2022 MAY 16 PM 1:01

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

TOWN COUNCIL

JUN - 1 2022

MEETING



KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department D1B

395 METACOM AVENUE ❖ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



May 24, 2022

TO: Steven Contente, Town Administrator

FROM: Kevin M. Lynch, Chief of Police

SUBJECT: Sally Evans for First Congregational Church—Request for One-Day Dancing and Entertainment License for "Craft Fair" July 2, 2022

Mr. Contente:

Lt. Wozny has reviewed the petitioner's request for a One-Day Dancing and Entertainment License, and I agree with his recommendation that the license be granted provided that all Laws and Ordinances governing this practice are followed. Please see attached.

Respectfully submitted,

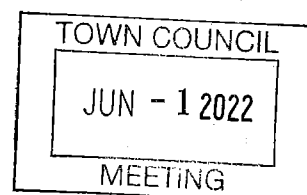
A handwritten signature of Kevin M. Lynch in black ink.

Kevin M. Lynch  
Chief of Police

KML/jrp

Attachment

*Concur*  
*St. Contente*  
STEVEN CONTENTE  
Town Administrator





**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## MEMORANDUM

**TO : CHIEF KEVIN M. LYNCH**

**VIA : PROPER CHANNELS**

**FROM : LIEUTENANT ROMAN WOZNY**

**SUBJECT : REQUEST FOR A ONE DAY DANCE AND  
ENTERTAINMENT LICENSE FOR FIRST  
CONGREGATIONAL CHURCH**

**DATE: 05-24-2022**

Sir,

Sally Evans from the First Congregational Church is requesting a one-day dance and entertainment license to hold an annual Craft Fair on Saturday, July 2<sup>nd</sup> from 10am until 3pm. There will be music used as a background for the Art Fair.

All vendors and booths will be set up on the property behind the fence line. Additionally, some vendors will be displaying their artwork on the fence surrounding the property. This is an annual event with no reported issues during past event.

After reviewing this petition request, there is no know reason to deny this petition provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

*Lt. Roman Wozny*

Lieutenant Roman Wozny



# LICENSE REQUEST: VICTUALLING LICENSE

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

## PETITION TO THE TOWN COUNCIL

2022 MAY 12 AM 11:42

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### VICTUALLING LICENSE

NAME OF ESTABLISHMENT: Pizza Hut #40594

ADDRESS OF ESTABLISHMENT: 381 Metacom Ave., Bristol, RI 02809

NAME OF APPLICANT: Tasty Hut Northeast, LLC

HOURS OF OPERATION: 10:30AM - 10PM Daily

2022 MAY 12 AM 11:42  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- ☐ Victualling Petition & \$75 License Fee (payable after Council approves license)
- ☐ Copy of Current Menu
- ☐ Second Quarter Taxes must be paid (call 253-7000 for amount due)
- ☐ Fire Department Clearance
- ☐ Water Pollution Control Clearance (grease removal unit)
- ☐ RI Department of Health Clearance

Please attend the Council  
meeting on:

SIGNATURE: 

NAME: Neil H. Thomson - CFO

Petition must be returned by:

ADDRESS: 6201 W Plano Parkway, Suite 200, Plano, TX 75093

TOWN: \_\_\_\_\_

Petition mailed on:

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 469-895-4450 - Option 4

HOME TELEPHONE #: 214-600-5006

Date Received: \_\_\_\_\_

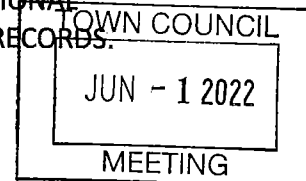
EMAIL: permits@tastyrg.com

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





## THE CLASSICS

## CREATE YOUR OWN

Enjoy them on any of our crust types (ADDITIONAL CHARGE FOR ORIGINAL PAN® AND ORIGINAL STUFFED CRUST®). (Cal/Slice) 8 slices per Medium & Large pizzas. Calorie range is based on crust types.

**CHEESE** \$9.99 | \$11.99  
M 190-250 | L 260-360 Cal/Slice

**PEPPERONI** \$11.49 | \$13.74  
M 210-250 | L 280-370 Cal/Slice

**ULTIMATE CHEESE LOVER'S®** \$15.24 | \$17.24  
M 220-270 | L 290-390 Cal/Slice  
50% more cheese. With garlic Parmesan sauce and toasted Parmesan crust finisher.

**MEAT LOVER'S®** \$15.24 | \$17.24  
M 260-320 | L 370-470 Cal/Slice  
Pepperoni, Italian sausage, ham, bacon, seasoned pork, and beef.

**PEPPERONI LOVER'S®** \$15.24 | \$17.24  
M 260-300 | L 350-440 Cal/Slice  
50% more pepperoni than a 1-topping pepperoni pizza.

**SUPREME** \$15.24 | \$17.24  
M 220-270 | L 300-400 Cal/Slice  
Pepperoni, seasoned pork, beef, mushrooms, green bell peppers, and red onions.

**SUPER SUPREME** \$15.24 | \$17.24  
M 260-310 | L 360-460 Cal/Slice  
Pepperoni, ham, beef, seasoned pork, Italian sausage, red onions, mushrooms, green bell peppers, and black olives.

**HAWAIIAN CHICKEN** \$15.24 | \$17.24  
M 180-240 | L 250-350 Cal/Slice  
Grilled chicken, ham, pineapple, and green bell peppers.

**BUFFALO CHICKEN** \$15.24 | \$17.24  
M 190-240 | L 250-350 Cal/Slice  
Grilled chicken, banana peppers, and red onions. With Buffalo sauce.

**BACKYARD BBQ CHICKEN** \$15.24 | \$17.24  
M 210-270 | L 280-380 Cal/Slice  
Grilled chicken, bacon, and red onions. With barbeque sauce.

**VEGGIE LOVER'S®** \$15.24 | \$17.24  
M 180-230 | L 240-330 Cal/Slice  
Mushrooms, red onions, green bell peppers, diced Roma tomatoes, and black olives.

**HAWAIIAN LUAU** \$15.24 | \$17.24  
M 190-240 | L 260-350 Cal/Slice  
Bacon, pineapple, and ham.

**CHICKEN-BACON PARMESAN** \$15.24 | \$17.24  
M 210-270 | L 290-390 Cal/Slice  
Grilled chicken, bacon, and diced Roma tomatoes. With garlic Parmesan sauce and toasted Parmesan crust finisher.

### 1 HOW HUNGRY ARE YOU?

LARGE \$11.99 MEDIUM \$9.99  
PERSONAL PAN PIZZA® \$3.59

### THE ORIGINAL PAN® PIZZA

\$1.00 MORE

M 160 Cal | L 230 Cal M 120 Cal | L 173 Cal  
P 100 Cal

hand  
tossed

### 2

thin'n crispy

Stuffed  
crust

NOW LET'S  
TALK  
CRUST

M 100 Cal | L 130 Cal

\$2.00 MORE  
L 233 Cal

### 3 SAUCE IT UP

CLASSIC MARINARA Add 5-10 Cal  
GARLIC PARMESAN Add 20-30 Cal  
BARBEQUE Add 5-20 Cal  
BUFFALO Add 0-10 Cal

MEAT  
PEPPERONI Add 25-60 Cal  
BACON Add 15-40 Cal  
BEEF Add 50-80 Cal  
GRILLED CHICKEN Add 15-30 Cal  
HAM Add 5-15 Cal  
ITALIAN SAUSAGE Add 50-90 Cal  
MEATBALL Add 35-60 Cal  
SEASONED PORK Add 45-80 Cal

VEGGIES  
BANANA PEPPERS Add 0 Cal  
BLACK OLIVES Add 5-20 Cal  
DICED ROMA TOMATOES Add 0 Cal  
GREEN BELL PEPPERS Add 0 Cal  
MUSHROOMS Add 0 Cal  
PINEAPPLE Add 0-15 Cal  
RED ONIONS Add 0-10 Cal  
ROASTED SPINACH Add 10 Cal  
SLICED JALAPEÑOS Add 0 Cal

CHEESE  
CHEESE WITH TOPPINGS Add 30-80 Cal  
CHEESE ONLY Add 50-130 Cal  
EXTRA CHEESE Add 15-50 Cal \$2.25 MORE

### 4

THROW ON  
SOME  
TOPPINGS

### 5 ALMOST FINISHED

HUT FAVORITE Add 10-15 Cal  
TOASTED PARMESAN Add 10 Cal  
GARLIC BUTTERY BLEND Add 5-10 Cal

CALORIES BASED ON PIZZA SIZE (CAL/Slice). EACH TOPPING IS \$1.50 MORE FOR A MEDIUM AND \$1.75 MORE FOR A LARGE. CALORIES ARE BASED ON 1-TOPPING AMOUNT AND PIZZA SIZE (CAL/Slice).

**YOUR DAILY SOURCE  
OF VITAMIN CHEESE**



2,000 calories a day is used for general nutritional advice, but calorie needs vary. Additional nutritional information available upon request. Products availability, availability of discounts and specials, prices, participation, delivery times and charges, and minimum purchase requirements for delivery may vary. The Pizza Hut name, logos, and related marks are trademarks of Pizza Hut, LLC.  
© 2020 Pizza Hut, LLC — PF000545-10/20

**PASTA**

**FULL PAN** \$9.00  
Serves 2 and includes 5 breadsticks.

**FAMILY-SIZE** \$14.00  
2 pans, serves 4 and includes 5 breadsticks.

**CHOOSE FROM****CREAMY CHICKEN****ALFREDO**

950 Cal/Pan

Grilled chicken and rotini  
oven-baked in our  
Alfredo sauce.**MEATY MARINARA**

850 Cal/Pan

Italian-seasoned meat  
sauce and rotini topped  
with cheese and then  
oven-baked.**P'ZONE® PIZZA**

Served with marinara dipping sauce.

**PEPPERONI** 970 Cal \$5.99  
Pepperoni and melted cheese.

**MEATY** 1150 Cal \$6.99  
Pepperoni, ham, beef, pork,  
Italian sausage, and melted cheese.

**SUPREMO** 980 Cal \$6.99  
Italian sausage, green peppers,  
red onions, and melted cheese.

**VALUE BOXES**

**BIG DINNER BOX** \$20.99  
4680-7180 Cal  
Includes 2 Medium Rectangular 1-Topping  
Pizzas, 5 breadsticks with marinara dipping  
sauce, and your choice of either Bone-Out Wings  
or Pasta—or skip the breadsticks and side, and get  
a third Medium 1-Topping Pizza.  
(\$1.00 more for Traditional Bone-In Wings)

**DINNER BOX** \$10.99  
3460-4120 Cal  
Includes 1 Medium Rectangular 1-Topping Pizza,  
5 breadsticks with marinara dipping sauce, and  
10 Cinnamon Sticks with icing dipping sauce.

**APPETIZERS**

**BREADSTICKS** 5 for \$4.99 | 10 for \$6.99  
140 Cal/Pan  
Served with marinara dipping sauce.

**CHEESE STICKS** 5 for \$5.99 | 10 for \$8.49  
150 Cal/Stick  
Served with marinara dipping sauce.

**GARLIC BREAD** 4 for \$4.49 | 8 for \$6.49  
140 Cal/Piece

**CHEESE BREAD** 4 for \$5.99 | 8 for \$7.99  
150 Cal/Piece

**STUFFED GARLIC KNOTS** 10 for \$6.49  
80 Cal/knot  
Filled with melted cheese and  
served with marinara dipping sauce.

**STRAIGHT-CUT FRIES** \$2.59  
500-510 Cal  
Seasoned with your choice of dry rub  
and served with ketchup.

**DIPS** 50¢ each  
Ranch 210 Cal | Blue Cheese 220 Cal  
Marinara 45 Cal | Garlic 100 Cal

**DRINKS**

**20 oz. 0-290 Cal** \$1.89 **2-Liter 0-950 Cal** \$2.69  
Beverage options vary by location. Please ask your server for details.

**WE'RE TEAM PEPSI® OVER HERE****DESSERTS**

**CINNABON® MINI ROLLS** \$6.99  
80 Cal/Roll (10 Rolls)  
Extra Cinnabon® Signature Cream Cheese Frosting  
for **99¢ MORE** 270 Cal/Dipping Cup

**ULTIMATE HERSHEY'S  
CHOCOLATE CHIP COOKIE** \$6.99  
1560 Cal/Pan  
200 Cal/Serving (8 Servings)

**HERSHEY'S TRIPLE  
CHOCOLATE BROWNIE** \$6.99  
2310 Cal/Pan  
260 Cal/Serving (9 Servings)

**CINNAMON STICKS** 10 for \$4.99 | 20 for \$6.99  
80 Cal/Stick (10 Sticks)  
180 Cal/Icing Dipping Sauce

Calories vary depending on wing  
type (Bone-Out | Traditional).

# KITCHEN FRIED NOT OVEN DRIED

**BONE-OUT | 80 Cal/Wing**  
Breaded Tender All-White Meat Chicken

**8 16 24**  
\$7.54 \$14.49 \$20.74

One dipping sauce per  
set of 6 or 8 wings included.  
Extra sauce 50 cents each.

**TRADITIONAL | 80 Cal/Wing**  
Our Largest Traditional Bone-In Wings Ever

**6 12 18**  
\$7.74 \$14.79 \$21.24

**SAUCES**  
**RUBS**

**GARLIC PARMESAN** Add 45 | 60 Cal/Wing  
**HONEY BBQ** Add 20 | 25 Cal/Wing  
**HAWAIIAN TERIYAKI** Add 15 Cal/Wing  
♦♦ **BUFFALO MILD** Add 15 | 20 Cal/Wing  
♦♦ **SPICY GARLIC** Add 30 | 40 Cal/Wing  
♦♦♦ **BUFFALO MEDIUM** Add 15 | 20 Cal/Wing  
♦♦♦♦ **BUFFALO BURNIN' HOT** Add 15 | 20 Cal/Wing

**LEMON PEPPER** Add 0 Cal/Wing  
♦ **CAJUN-STYLE** Add 0 Cal/Wing



2,000 calories a day is used for general nutritional advice, but calorie needs vary. Additional nutritional information available upon request.  
The HERSHEY'S and SPICY GARLIC trademarks and trade dress are used under license from The Hershey Company. Cinnabon® and the Cinnabon® logo are registered trademarks of Cinnabon Franchise SPV LLC. © 2020 Cinnabon Franchise SPV LLC. PPS is a registered trademark of Pizzeria Hut, Inc. Product availability, combination of discounts and specials, prices, participation, delivery areas and charges, and minimum purchase requirements for delivery may vary. Availability of bread wing products and flavors varies by Pizzeria Hut® location. The Pizzeria Hut name, logo, and related marks are trademarks of Pizzeria Hut, LLC. © 2020 Pizzeria Hut, LLC. — PPS0405-10/23



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 12, 2022

RE: Neil Thomson, Pizza Hut #40594, 381 Metacom  
Avenue - Request for Victualling License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on June 1, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



**Bristol Fire  
Department**

DZA

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** May 26, 2022  
**Re:** License Recommendation, June 1 Council Meeting

---

The fire department has reviewed the license request presented as follows:

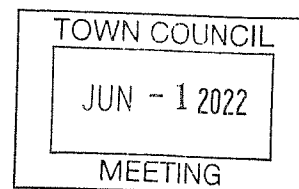
1. Victualling License

Neil Thompson for Pizza Hut #40594

381 Metacom Ave.

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated May 12, 2022, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*Stm*  
*Intm*  
STEVEN CONTENTE  
Town Administrator







# Bristol Police Department

395 METACOM AVENUE ❖ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

D2B



KEVIN M. LYNCH  
Chief of Police

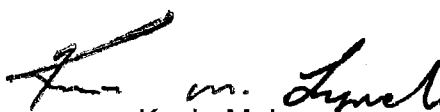
May 24, 2022

TO: Steven Contente, Town Administrator  
FROM: Kevin M. Lynch, Chief of Police  
SUBJECT: Neil Thomson, Pizza Hut #40594, 381 Metacom Avenue—Request for  
Victualling License

Mr. Contente:

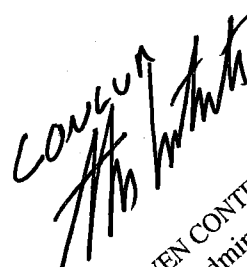
Lt. Wozny has reviewed the petitioner's request for a Victualling License, and I agree with his recommendation that the license be granted provided that all guidelines set forth by the application, including any insurance requirements, and that all Laws and Ordinances governing this practice are followed. Please see attached.

Respectfully submitted,

  
Kevin M. Lynch  
Chief of Police

KML/jrp

Attachment

  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL

JUN - 1 2022

MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## MEMORANDUM

TO : CHIEF KEVIN M. LYNCH

DATE: 05-24-2022

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : NEIL H. THOMSON OF TASTY HUT NORTHEAST  
IS REQUESTING A VICTUALLING LICENSE FOR  
PIZZA HUT, 381 METACOM AVE.

Sir,

Tasty Hut Northeast is requesting a Victualling license for Pizza Hut, 381 Metacom Ave. The requested hours of operation are 10:30am-10:00pm daily.

After reviewing this petition request, there is no know reason to deny this petition provided that all laws and ordinances governing this practice are followed.

Respectfully submitted,

*Lt. Roman Wozny*

Lieutenant Roman Wozny



**Town of Bristol, RI**  
**WATER POLLUTION CONTROL DEPARTMENT**  
 2 PLANT AVENUE  
 BRISTOL, RI 02809-3015  
 (401) 253-8877 Fax: (401) 253-2910  
 Pretreatment Department, Shealyn A. Davey

DZC

TOWN HALL  
 10 COURT STREET  
 BRISTOL, RI 02809  
 (401) 253-7000

DATE: May 25<sup>th</sup>, 2022

TO: Steven Contente  
 Town Administrator

FROM: Shealyn A. Davey  
 Chemist/Pretreatment Coordinator

RE: Request for Victualling License – Neil Thomson, Pizza Hut #40594, 381 Metacom Ave.

The current annual discharge permit is paid until October 31<sup>st</sup>, 2022 and the business is in good standing with no violations or outstanding payments. I have inspected the property and it appears that an appropriately sized passive grease trap is installed and is in working order. I have spoken with and asked the new General Manager, Jessica Berry, to forward my request for the new owner to file a new application with the updated information and this will be completed in a timely manner.

**I therefore have no objections to the above petition and support the request.**

Sincerely,

Shealyn A. Davey  
 Pretreatment Coordinator

*Concun*  
*Am*  
 STEVEN CONTENTE  
 Town Administrator

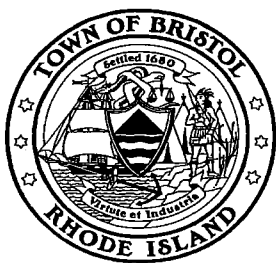
2022 MAY 25 PM 2:25

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

TOWN COUNCIL

JUN - 1 2022

MEETING



# LICENSE REQUEST: SIDEWALK USE LICENSE

**Expires: May 31, 2023**

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### SIDEWALK USE LICENSE

**BUSINESS NAME:**

Portside Tavern LLC

**ADDRESS:**

444 Thames St Bristol

**APPLICANT NAME:**

Richie Cornehe

- ☐ Sidewalk Use License Fee (\$100) - *payable after Council approval*
- ☐ Certificate of Liability Insurance
- ☐ Sketch of area planned for use

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
MAY 18 PM 1:35

Please attend the Council  
Meeting on June 1, 2022.

**SIGNATURE:**

*[Handwritten Signature]*

**NAME:**

Richard Cornehe

Petition must be returned by  
May 18, 2022.

**ADDRESS:**

444 Thames St

**TOWN:**

Bristol

**DATE OF BIRTH:**

Petition emailed May 16, 2022.

**BUSINESS TELEPHONE #:**

**HOME TELEPHONE #:**

401 374 5897

**Date Received:**

**EMAIL:**

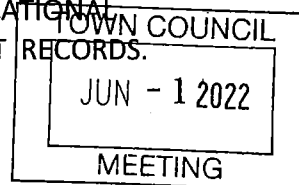
Richie R portside tavern.com

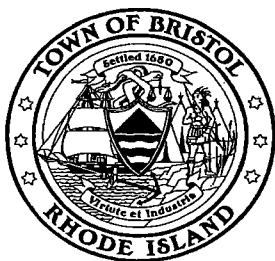
**TAX STAMP**



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





LICENSE REQUEST: SIDEWALK ALCOHOL SERVICE  
 LICENSE - Expires: May 31, 2023

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## SIDEWALK ALCOHOL SERVICE LICENSE

BUSINESS NAME: Portside Tavern WKOL LLC

ADDRESS: 444 Thames st.

APPLICANT NAME: Richard Corvante

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 18 PM 1:35

- ☐ Sidewalk Alcohol Service Petition & Sidewalk Use License Petition
- ☐ Certificate of Liability Insurance
- ☐ Sketch of area planned for use

Please attend the Council Meeting on  
 June 1, 2022.

Petition must be returned by  
 May 18, 2022.

Petition emailed May 16, 2022.

Date Received: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME: Richard Corvante

ADDRESS: 444 Thames st

TOWN: Bristol

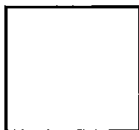
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: \_\_\_\_\_

HOME TELEPHONE #: 401-374-5892

EMAIL: Richie @ portside tavern.com

TAX STAMP

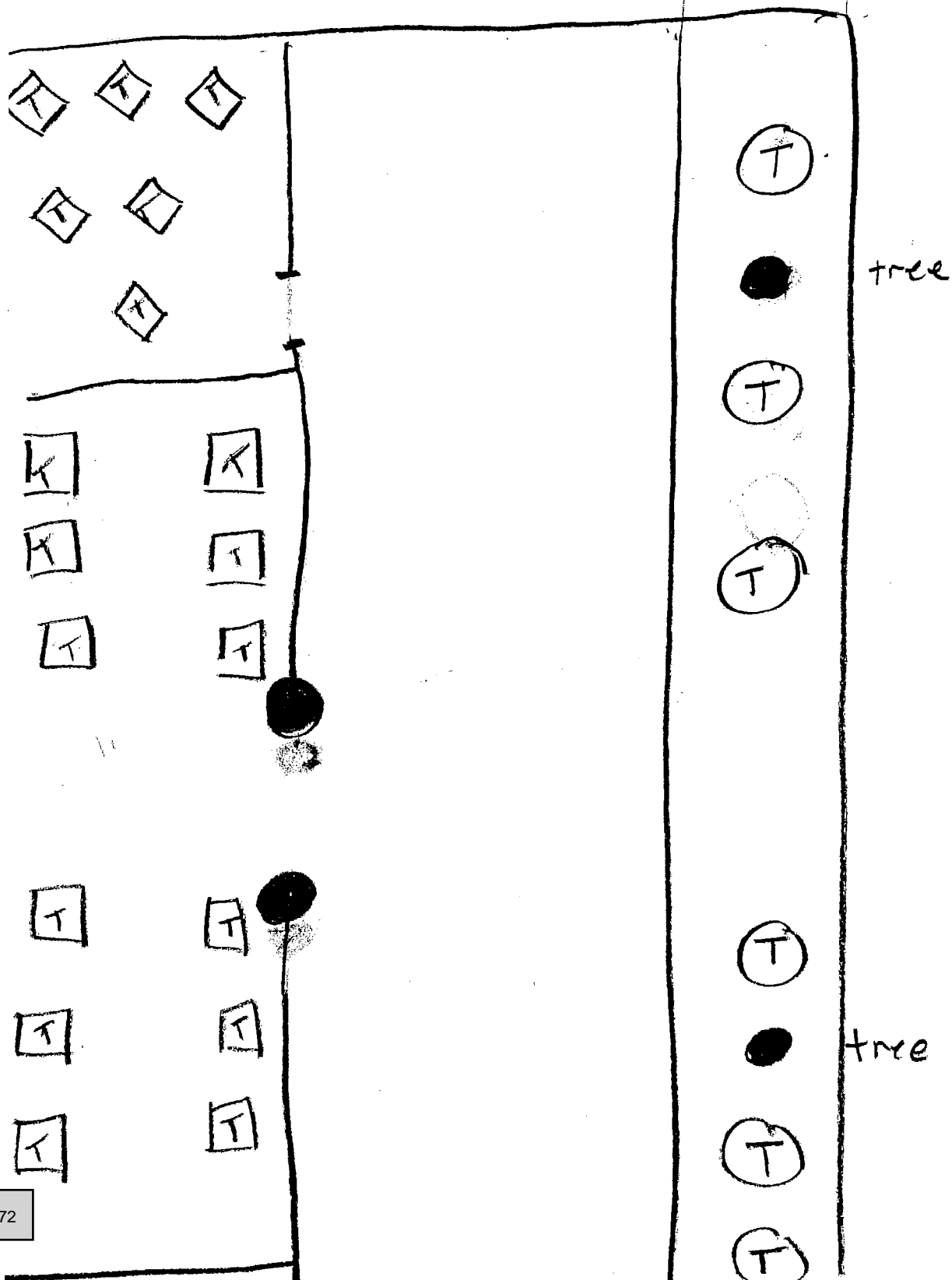


TO BE USED BY FINANCE  
 DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
 RELEASE OF RECORDS AND INFORMATION REGARDING MY  
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Portside Outside

Drive way



Street



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 19, 2022

RE: Richard Corrente, Portside Tavern, 444 Thames  
Street - request for Sidewalk Use and Sidewalk Alcohol  
Service License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on June 1, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



**Bristol Fire  
Department**

D3A

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** May 23, 2022  
**Re:** License Recommendation, June 1 Council Meeting

2022 MAY 23 PM 2:48  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Sidewalk Use & Alcohol License  
 Richard Corrente d/b/a Portside Tavern  
 444 Thames St.

Consideration should be given as to the impact to pedestrian and vehicles parking close to the tables as illustrated in the applicant submission. This may inadvertently cause unintended safety consequences affecting pedestrian and vehicular traffic. The license as presented is not recommended due to the aforementioned items as described in the Town Clerk's memorandum dated May 19, 2022.

*Concun*  
*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator

TOWN COUNCIL

JUN - 1 2022

MEETING





KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE ❖ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



D3B

May 24, 2022

TO: Steven Contente, Town Administrator

FROM: Kevin M. Lynch, Chief of Police

SUBJECT: Richard Corrente, Portside Tavern, 444 Thames Street—Request for Sidewalk Use and Sidewalk Alcohol Service License

Mr. Contente:

Lt. Wozny has reviewed the petitioner's request, and I agree with his recommendation that the petition be denied. Please see attached.

Respectfully submitted,

A handwritten signature of Kevin M. Lynch in black ink.

Kevin M. Lynch  
Chief of Police

KML/jrp

Attachments

A handwritten signature of Steven Contente in black ink, slanted upwards.

STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL

JUN - 1 2022

MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## MEMORANDUM

TO : CHIEF KEVIN M. LYNCH

DATE: 05-24-2022

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : PORTSIDE TAVERN REQUEST FOR SIDEWALK USE AND  
SIDEWALK ALCOHOL LICENSE

Sir,

Richard Corrente of Portside Tavern, 444 Thames St. is requesting a Sidewalk use and Sidewalk alcohol license for his establishment. Mr. Corrente is requesting to place six 32" tables, each with two chairs at the sidewalk edge against the curbing. This plan was approved under the emergency Covid outdoor dining. Mr. Corrente is requesting to keep the same sidewalk dining plan in place.

Compliance Officer Ray Falcoa and I met at the establishment to further review his request. After measuring the sidewalk on both sides of the front door, we note that the sidewalk measures 9'1" in width. Reviewing the length of the sidewalk in front of Portside Tavern, there are two trees planted, one on each end of the building, against the curbing. The sidewalk measures 5' at each of these locations. Per the outdoor dining ordinance, Sec 25-10, the tables will need to be placed close against the building which should provide a minimum of 7' unobstructed passage width for public use.

Additionally, as an extension of the Portside Tavern Building, Mr. Corrente has an awning extended up to the property line against the sidewalk. A patio was installed under the awning which accommodates outdoor seating. Mr. Corrente has seating for 14 tables with ample seating located in front and south side of his building.

If the tables are placed against the property edge to comply with this ordinance, there will not be sufficient width for unobstructed passage. Additionally, if tables are allowed to be kept at the curbing edge, motorists who park against the curbing at this location will be obstructed from opening their passenger side doors and exiting in a safe manner.

After reviewing this petition request and meeting with the Compliance officer, I recommend denying this petition request for insufficient width needed to comply with ordinance Sec. 25-10C

Respectfully submitted,

*Lt. Roman Wozny*

Lieutenant Roman Wozny



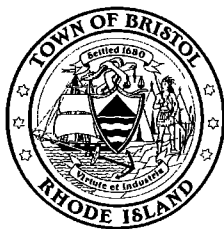
Portside Tavern-South view of sidewalk. Sidewalk width measures 9'1" and 5' at each tree location.



Portside Tavern-South view of sidewalk. Sidewalk width measures 9'1" and 5' at each tree location.



Portside Tavern- North view of sidewalk. Sidewalk width measures 9'1" and 5' at each tree location.



**Town of Bristol, Rhode Island**  
**Department of Community Development**

10 Court Street  
 Bristol, RI 02809  
 401-253-7000

D3C

**May 25, 2022**

To: Honorable Steven Contente, Town Administrator.

RE: Review of Sidewalk Use License: Portside Tavern , 444 Thames street

I have reviewed the sidewalk use application for Portside Tavern, 444 Thames Street.

I responded and met with Bristol Police Lt. Roman Wozny to measure the sidewalk and review the seating.

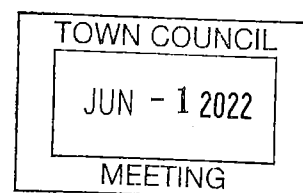
Upon review of the application, we viewed a street/ curbside request for 6 tables with 2 seats each . Each table and chair combo was placed right along the curb directly next to curbside parking (edge of roadway) where patrons would park and open their door into the tables.

This seating area was initially applied for and granted during the Temporary Outdoor Dining extension - executive order granted by the State of Rhode Island along with approvals from the Town of Bristol. That order has expired and will no longer be valid within the state.

Initial measurement from the curb to the Patio property owned by Portside Tavern is 9 feet 1 inch.

There is 1 telephone pole, 1 tree, 1 light post in the town sidewalk area.

The town sidewalk itself is 5'0 from tree, light and pole wooden borders.



The Portside restaurant property has an outdoor, covered patio on the west side of the building along with a patio on the south side.

In accordance with town code 12-15 (b) : Outdoor dining:

(b)

*Minimum required dimensions.* No license shall be allowed for sidewalk alcohol service if the sidewalk is less than nine feet wide, measured from the curb to the closest point on the outside wall of the building. **For sidewalks between nine feet to 12 feet in width, tables and chairs must be placed close against the building in such a manner as to provide a minimum of six feet of unobstructed passage width for public use.** For sidewalks in excess of 12 feet in width, tables and chairs must be placed close against the building in such a manner as to provide a minimum of six feet plus 50 percent of the width of the sidewalk beyond 12 feet of unobstructed passage width for public use. However, the width of unobstructed passage need not exceed eight and one-half feet no matter the width of the sidewalk.


Based on the sidewalk measurements and expired one time extension, I would not recommend seating along the edge of the roadway.

Sincerely,

Raymond C. Falco  
Code Compliance Coordinator



Cc: Diane Williamson  
Community Development Director

CONCUN  
  
STEVEN CONTENTE  
Town Administrator

D3D

**Department of  
Public Works**

# Memo

**To:** Steven Contente, Town Administrator

**From:** Christopher J. Parella, Director of Public Works

**Date:** May 24, 2022

**Re:** Recommendation re Richard Corrente, Portside Tavern, 444 Thames Street - Request for Sidewalk Use and Sidewalk Alcohol Service License

Town Administrator Contente,

After reviewing the above-mentioned petition and conferring with Code Compliance Coordinator Falcoo, I concur that placing tables adjacent to Thames Street could cause an obstruction on a busy sidewalk.

Respectfully Submitted,

Christopher J. Parella  
Director of Public Works

concur  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL

JUN - 1 2022

MEETING





# MOBILE FOOD ESTABLISHMENT EVENT PERMIT

Valid only on event date indicated

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

Date Received:

2022 MAY 24 PM 4:00

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

### For office use only:

- ☐ Fee for permit \$300  
☐ Fee for permit exempt (per sec 19-127)  
☐ Administrative Event Permit

### Please attend the Council Meeting on:

Petition must be received 90 days in  
advance of the proposed event.

### TYPE OF EVENT

British Car Show

- ☒ PUBLIC EVENT ☐ PRIVATE EVENT

### Street Address of Event:

Cott State Park / Asylum St.  
Field off Asylum Road

- ☒ PUBLIC PROPERTY ☐ PRIVATE PROPERTY

☒ Amount of People Expected to Attend 300+

Number of Food Trucks 4  
(In addition to the event permit, all food trucks in  
attendance must obtain a municipal MFE permit  
from the town)

Date of Event: June 11, 2022

Time of Event: 8am - 3pm

\*\*The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult  
with the Police Chief to determine the need for police coverage at the event.

\*\*\*All event permits shall be issued on the condition that the organizer of the event must leave suffi-  
cient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.

Thomas A. Bernier  
Applicant Name (Print)

Thomas A. Bernier  
Applicant Signature\*\*

774-218-9777  
Applicant Phone Number

British Motor Cars of New England  
Organization Name

### REQUIRED DOCUMENTATION

- ☐ List of MFE trucks to be in attendance  
☐ Diagram of location of MFE at event

TOWN COUNCIL

JUN - 1 2022

MEETING



PLOUFFE  
FOOD TRUCK

\_\_\_\_\_

POCO CAFE  
POCO MODESTO

DEL

ENCLOSURE

← EAST

# Food Trucks

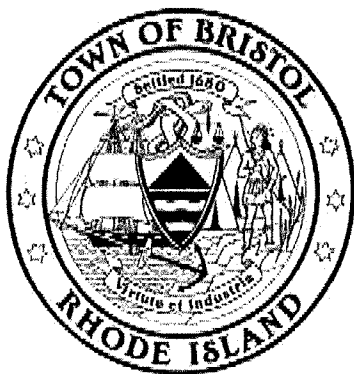
Del's Lemonade

Poco Loco

Plouffe's Food truck

Café Modesto

June 11, 2022



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 24, 2022

RE Thomas Bernier, President, British Car Show of  
New England - Request for Mobile Food Establishment  
Permit for British Car Show event on June 11, 2022

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on June 1, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



**Bristol Fire  
Department**

DYA

## Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** May 25, 2022  
**Re:** License Recommendation, June 1 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Request for Mobile Food Truck Establishment

Thomas Bernier for British Car Show of New England

Town Beach- June 11, 2022 0800-1500

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated May 24, 2022, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concur*  
  
 STEVEN CONTENTE  
 Town Administrator

2022 MAY 25 AM 9:36

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

TOWN COUNCIL

JUN - 1 2022

MEETING



# Bristol Police Department

395 METACOM AVENUE ♦ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

May 25, 2022

TO: Steven Contente, Town Administrator

FROM: Kevin M. Lynch, Chief of Police

SUBJECT: Thomas Bernier, President, British Car Show of New England—  
Request for Mobile Food Establishment Event Permit for British Car  
Show on June 11, 2022

Mr. Contente:

Lt. Wozny has reviewed the petition, and I agree with his recommendation that the petitioner's request be approved provided that all Laws and Ordinances governing this practice are followed. Please see attached.

Respectfully submitted,

A handwritten signature of Kevin M. Lynch in black ink.  
Kevin M. Lynch  
Chief of Police

KML/jrp

Attachment

A handwritten signature of Steven Contente in black ink.  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL

JUN - 1 2022

MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## MEMORANDUM

**TO : CHIEF KEVIN M. LYNCH**

**DATE: 05-25-2022**

**VIA : PROPER CHANNELS**

**FROM : LIEUTENANT ROMAN WOZNY**

**SUBJECT : MOBILE FOOD ESTABLISHMENT EVENT PERMIT-  
BRITISH MOTOR CARS OF NEW ENGLAND**

Sir,

Thomas Bernier, President of British Motor Car Show of New England is requesting a mobile food establishment permit for the British Car show event scheduled for Saturday, June 11<sup>th</sup> from 8:00am to 3:00pm at the Town Beach soccer fields.

I spoke to Mr. Bernier regarding his request for the permit. Mr. Bernier informed me that they requested four food trucks to supply food for this event. Mr. Bernier provided a location map for the food trucks which will be attached to this memo. The following list of food trucks will be handling this event:

- Del's Lemonade
- Poco Loco
- Plouffe's Food Truck
- Café Modesto

After reviewing this petition and speaking to Mr. Bernier, there is no known reason for denial of this permit provided that all laws and ordinances pertaining to this practice are followed.

Respectfully submitted,

*Lt. Roman Wozny*

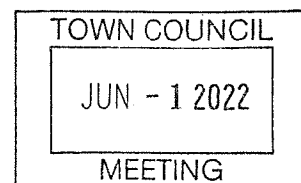
Lieutenant Roman Wozny

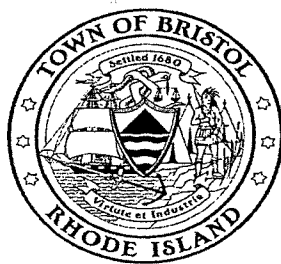


SIDEWALK USE LICENSE RENEWALS  
EXPIRES MAY 31, 2023

Item E1.

Establishment	Contact Name	Street	Fee	Alcohol
Bar 31	Elser Rameriz	29 State Street	\$100	yes
Bristol Bagel Works	Herbert Browne	420 Hope Street	\$100	
Bristol House of Pizza	George Gatos	55 State Street	\$100	yes
Bristol Sunset Café	Fabio Lopes	499 Hope Street	\$100	
C & R Mercantile	Denise A. Nehez	219 High Street	\$100	
*Foglia	Peter Carvelli	31 State Street	\$100	yes
Judge Roy Bean Saloon	Zach Rivers	1 State Street	\$100	yes
Hotpoint Emporium	Ellen Blomgren	39 State Street	\$100	
Kate & Company	Katherine B. Conlon	301 Hope Street	\$100	
Leo's Ristorante	Paul Mancieri	365 Hope Street	\$100	yes
Nacho Mamma's	John R. Lesieur	76 State Street	\$100	
Roberto's	Richard Corrente	450 Hope Street	\$100	yes
Vans Spa	Manuel J. Rego	359 Wood Street	\$100	
<b>SIDEWALK ALCOHOL SALES: REQUIRES FOOD/ALCOHOL AFFIDAVIT (53%)</b>				
*liquor license transfer in process with this establishment				





# LICENSE REQUEST: SIDEWALK USE RENEWAL

Expires: May 31, 2023

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### SIDEWALK USE LICENSE RENEWAL

#### NAME OF BUSINESS:

Bristol Bagel Works

#### ADDRESS:

420 Hope St Bristol R.I.

#### APPLICANT NAME:

Herbert P. Browne Jr

2022 APR 18 AM 8:36

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- ☒ Sidewalk Use License Fee (\$100 - payable to Town of Bristol)
- ☒ Certificate of Liability Insurance
- ☒ Sketch of area planned for use
- ☐ 4th Quarter Taxes must be paid (call 253-7000 for amount due)

Please attend the Council  
Meeting on Wednesday,  
June 1, 2022.

**Petition must be returned by  
Friday, May 13, 2022.**

Mailed: on Friday, April 8, 2022.

Date Received: \_\_\_\_\_

\*SIGNATURE: Herbert P. Browne Jr

NAME: Herbert P. Browne Jr

ADDRESS: 420 Hope St

TOWN: Bristol, R.I.

DATE OF BIRTH: 1/1/1960

BUSINESS TELEPHONE #: 401 254 1390

HOME TELEPHONE #: 401 253 1308

EMAIL: \_\_\_\_\_

#### TAX STAMP

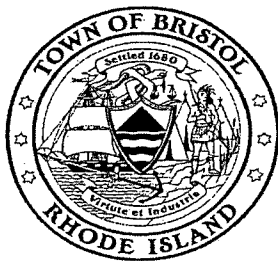


TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

STORE FRONT  
CHAIR CHAIR DOOR CHAIR CHAIR

SIDEWALK



LICENSE REQUEST: SIDEWALK USE RENEWAL

Expires: May 31, 2023

May 05, 2022 02:56P  
 Receipt Number: 109270  
 FOR DEPOSIT ONLY  
 TOWN OF BRISTOL, RI  
 TOWN CLERKS OFFICE

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## SIDEWALK USE LICENSE RENEWAL

NAME OF BUSINESS: Bristol House of Pizza

ADDRESS: 55 State St Bristol RI

APPLICANT NAME:

2022 MAY -4 PM 2:36

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

- ☐ Sidewalk Use License Fee (\$100 - payable to Town of Bristol)
- ☐ Certificate of Liability Insurance
- ☐ Sketch of area planned for use
- ☐ 4th Quarter Taxes must be paid (call 253-7000 for amount due)

Please attend the Council  
 Meeting on Wednesday,  
 June 1, 2022.

***Petition must be returned by  
 Friday, May 13, 2022.***

Mailed: on Friday, April 8, 2022.

Date Received: \_\_\_\_\_

\*SIGNATURE: 

NAME: Demetria Gatos

ADDRESS: 55 State St

TOWN: Bristol RI

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401 2532550

HOME TELEPHONE #: 401 4477895

EMAIL: Tola1049@gmail.com

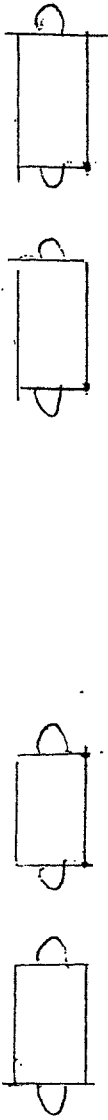
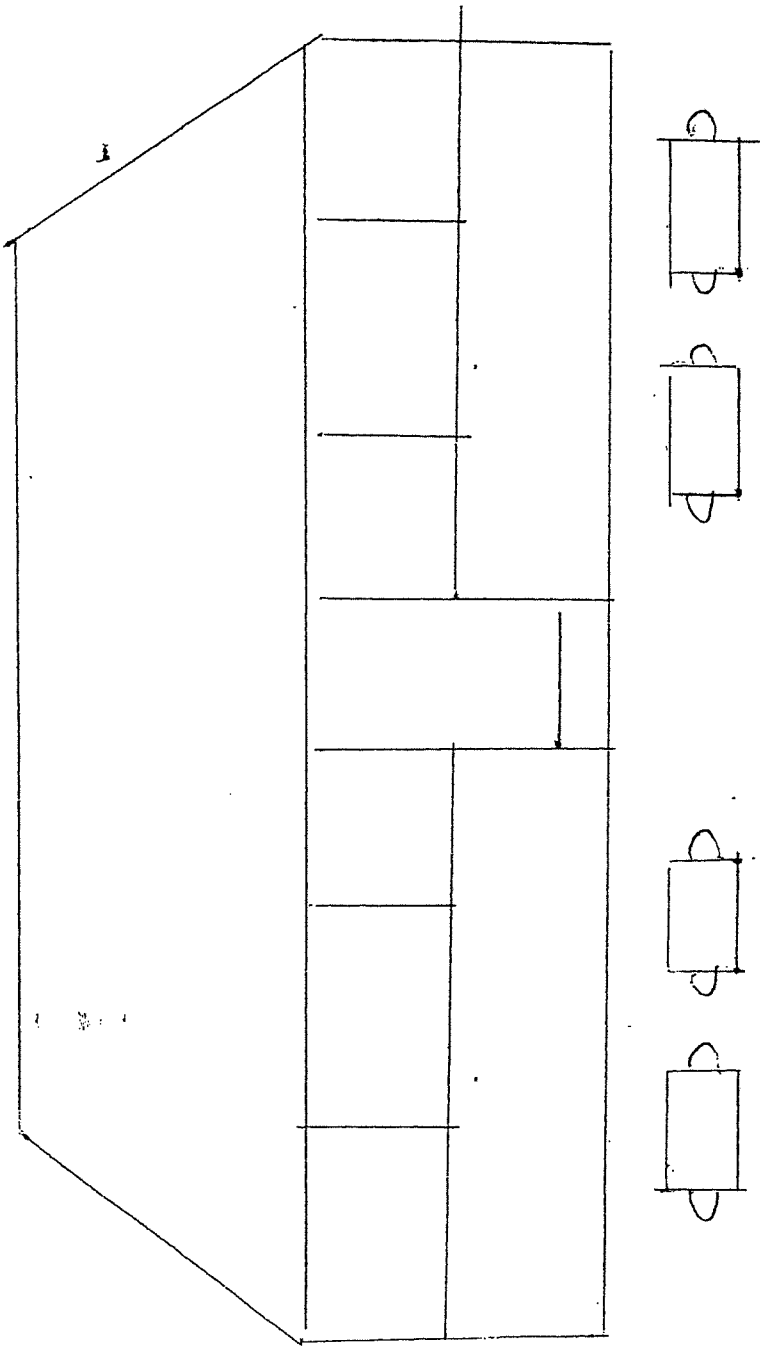
TAX STAMP

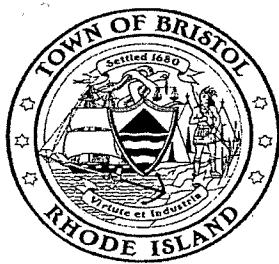


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Bristol House of Pizza





# LICENSE REQUEST: SIDEWALK USE RENEWAL

Expires: May 31, 2023

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### SIDEWALK USE LICENSE RENEWAL

#### NAME OF BUSINESS:

Bristol Sunset Cafe

#### ADDRESS:

499 Hope St.

#### APPLICANT NAME:

Fabio Lopes

2022 MAY -4 PM 2:35

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- ☐ Sidewalk Use License Fee (\$100 - payable to Town of Bristol)
- ☐ Certificate of Liability Insurance
- ☐ Sketch of area planned for use
- ☐ 4th Quarter Taxes must be paid (call 253-7000 for amount due)

Please attend the Council  
Meeting on Wednesday,  
June 1, 2022.

**Petition must be returned by  
Friday, May 13, 2022.**

Mailed: on Friday, April 8, 2022.

Date Received: 5-4-2022

\*SIGNATURE: [Signature]

NAME: Fabio Lopes

ADDRESS: 100 Kickmuit Ave.

TOWN: Bristol

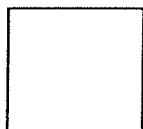
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401-254-1910

HOME TELEPHONE #: 401-338-9090

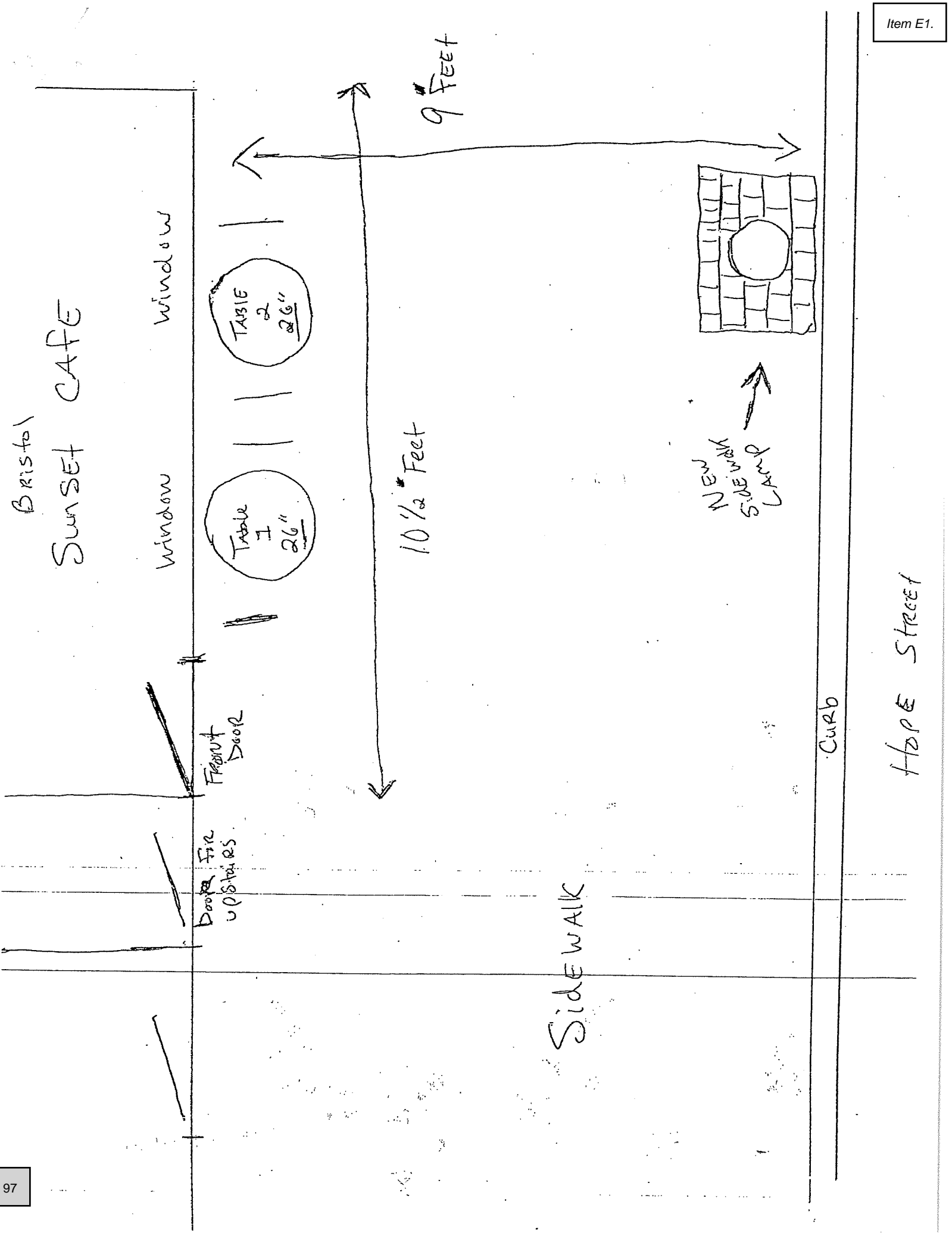
EMAIL: MeloLopesdf@gmail.com

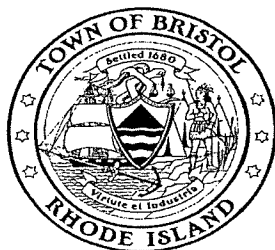
TAX STAMP



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## LICENSE REQUEST: SIDEWALK USE LICENSE

*Expires: May 31, 2022*

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## SIDEWALK USE LICENSE

FOR: Twelve Catering, LLC d/b/a Foglia  
(NAME OF ESTABLISHMENT)AT: 31 State Street  
(ADDRESS OF ESTABLISHMENT)BY: Peter Carvelli, Member  
(NAME OF APPLICANT)

2022 MAR -3 PM 3:45

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- ☐ Sidewalk Use License Fee (\$100) - *payable after Council approval*
- ☐ Certificate of Liability Insurance
- ☐ Sketch of area planned for use

Please attend the Council  
Meeting on

Petition must be returned by

Mailed:

Date Received: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME: Peter Carvelli

ADDRESS: 315 North Lane

TOWN: Bristol

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401-261-8173

HOME TELEPHONE #: 401-261-8173

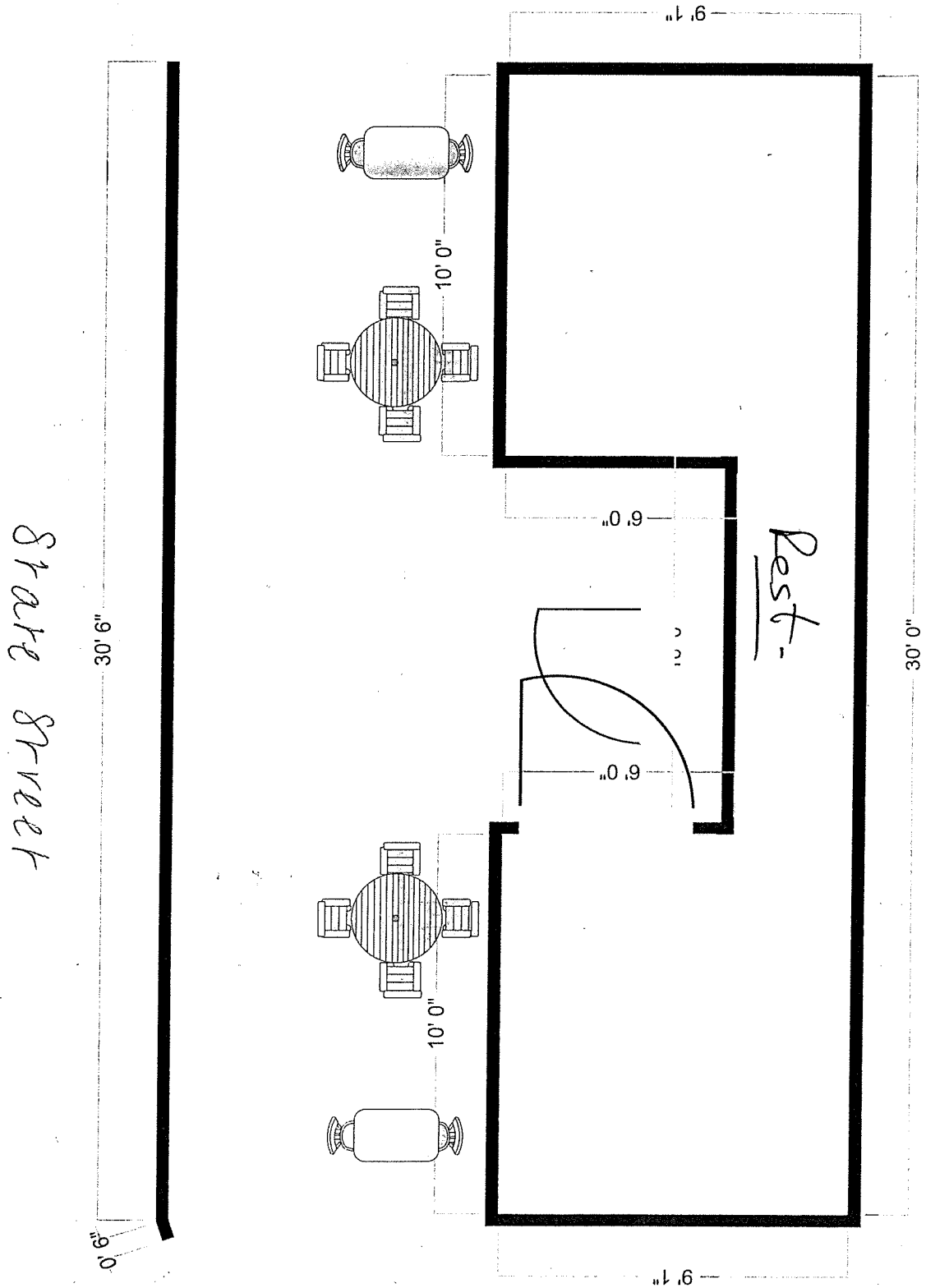
EMAIL: chefpete@twelveplants.co

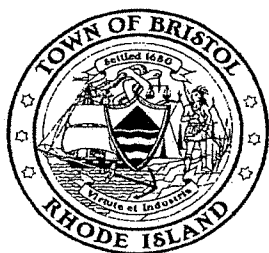
TAX STAMP

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# LICENSE REQUEST: SIDEWALK USE RENEWAL

Expires: May 31, 2023

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### SIDEWALK USE LICENSE RENEWAL

NAME OF BUSINESS: RIRO Enterprises Inc, dBA Judge Roy Bean Saloon

ADDRESS: 1 State St. Bristol, RI 02809

APPLICANT NAME: RIRO Enterprises Inc (Zachary Rivers)

- ☒ Sidewalk Use License Fee (\$100 - payable to Town of Bristol)
- ☒ Certificate of Liability Insurance
- ☒ Sketch of area planned for use
- ☐ 4th Quarter Taxes must be paid (call 253-7000 for amount due)

2022 MAY 13 PM 12:20

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Please attend the Council  
Meeting on Wednesday,  
June 1, 2022.

**Petition must be returned by  
Friday, May 13, 2022.**

Mailed: on Friday, April 8, 2022.

Date Received: 5-13-2022

\*SIGNATURE: [Signature]

NAME: RIRO Enterprises Inc (Zachary Rivers)

ADDRESS: 1 State St.

TOWN: Bristol

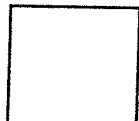
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401-595-8709

HOME TELEPHONE #: 401-595-9209

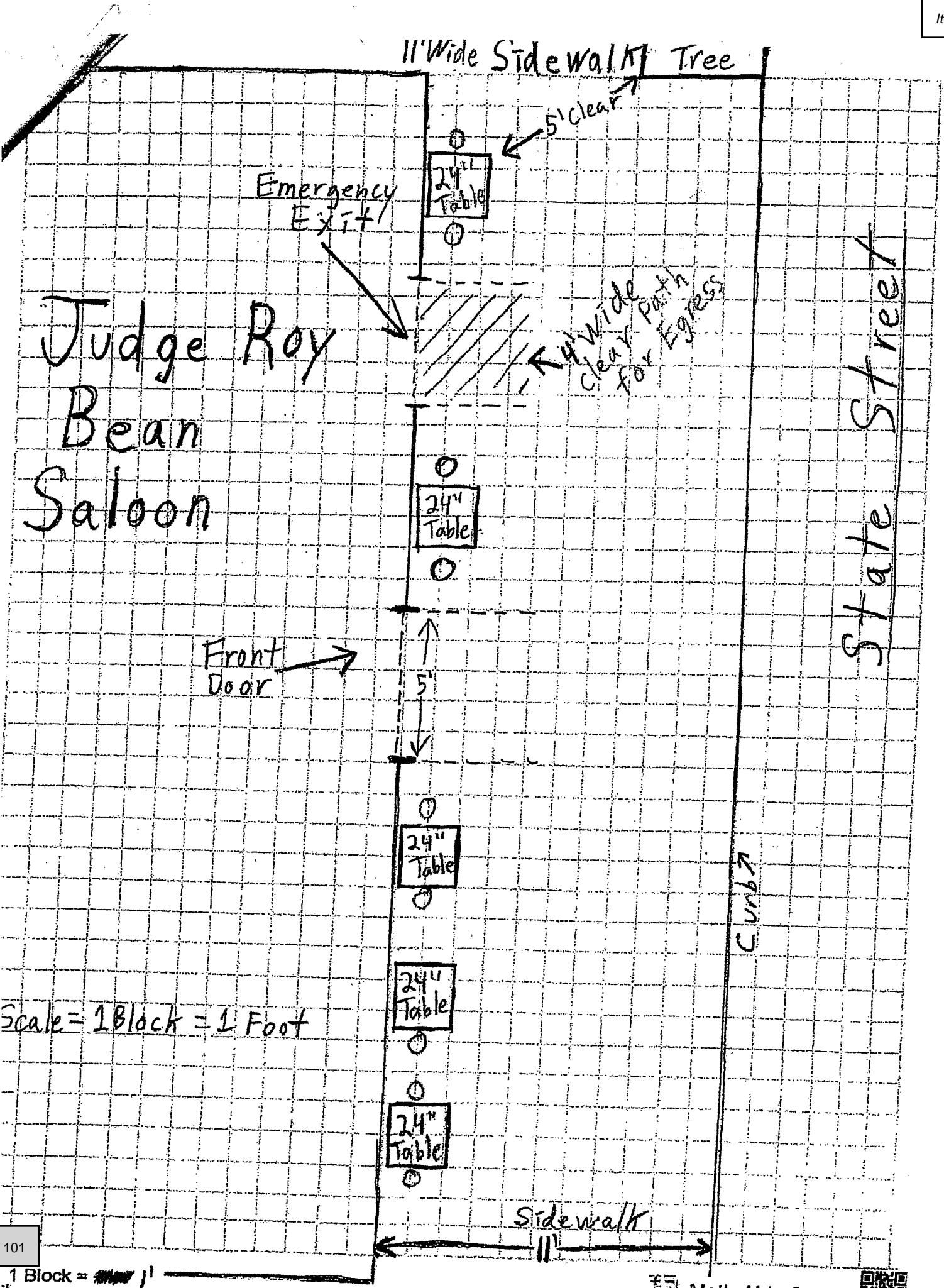
EMAIL: Z Rivers 1@gmail.com

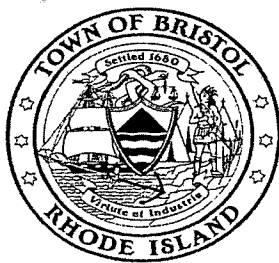
TAX STAMP



TO BE USED BY FINANCE  
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# LICENSE REQUEST: SIDEWALK USE RENEWAL

Expires: May 31, 2023

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### SIDEWALK USE LICENSE RENEWAL

NAME OF BUSINESS:

*Kate & Company Inc*

ADDRESS:

*301 Hope St Bristol RI 02809*

APPLICANT NAME:

*Katherine B Conlon*

- ☐ Sidewalk Use License Fee (\$100 - payable to Town of Bristol)
- ☐ Certificate of Liability Insurance
- ☐ Sketch of area planned for use *on file*
- ☐ 4th Quarter Taxes must be paid (call 253-7000 for amount due)

2022 APR 22 PM 2:52

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Please attend the Council  
Meeting on Wednesday,  
June 1, 2022.

*Petition must be returned by  
Friday, May 13, 2022.*

Mailed: on Friday, April 8, 2022.

Date Received: \_\_\_\_\_

\*SIGNATURE:

*Katherine B Conlon*

NAME:

*KATHERINE B CONLON*

ADDRESS:

*889 Robeson St*

TOWN:

*Fall River MA 02720*

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #:

*401 2533117*

HOME TELEPHONE #: \_\_\_\_\_

EMAIL:

*kate-and-company@comcast.net*

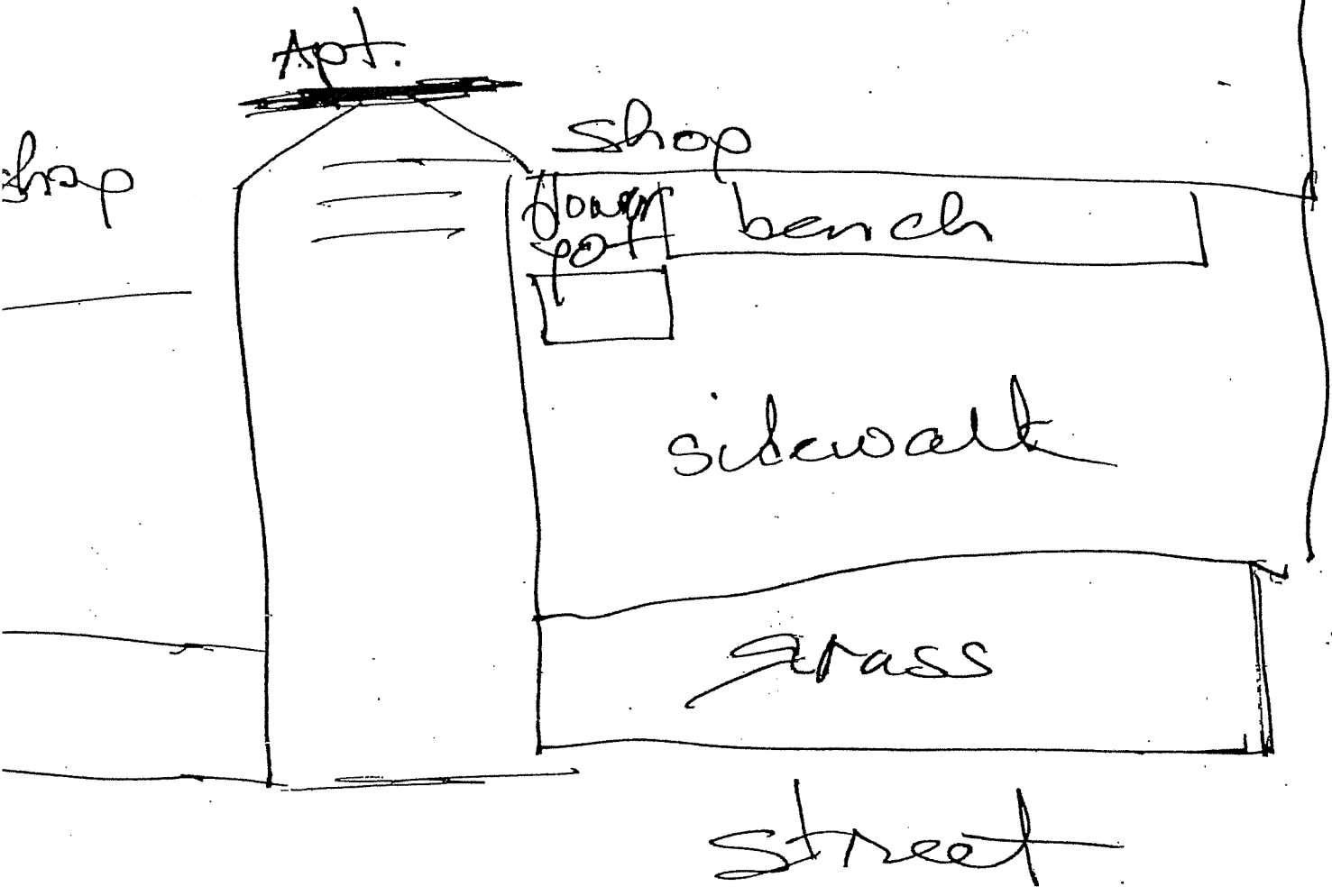
TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

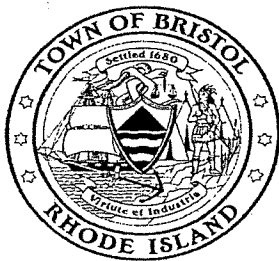
\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
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INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

ate, & Company  
301 Hope Street



Katherine B. Edon  
Katherine B. Edon.

15 May 2018



# LICENSE REQUEST: SIDEWALK USE RENEWAL

Expires: May 31, 2023

11/2022 01:59P  
Receipt Number: 109349  
FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI  
TOWN CLERKS OFFICE

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### SIDEWALK USE LICENSE RENEWAL

NAME OF BUSINESS: Leds Ristorante

ADDRESS: 365 Hope St

APPLICANT NAME: Paul Mancien

2022 MAY 11 PM 1:40  
TOWN CLERKS OFFICE  
BRISTOL, RHODE ISLAND

- ☒ Sidewalk Use License Fee (\$100 - payable to Town of Bristol)
- ☐ Certificate of Liability Insurance
- ☒ Sketch of area planned for use
- ☒ 4th Quarter Taxes must be paid (call 253-7000 for amount due)

Please attend the Council  
Meeting on Wednesday,  
June 1, 2022.

*Petition must be returned by  
Friday, May 13, 2022.*

Mailed: on Friday, April 8, 2022.

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

NAME: Paul Mancien

ADDRESS: 94-2 Sandy Point Farm Rd

TOWN: Portsmouth

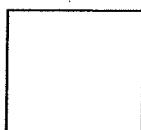
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 253-9300

HOME TELEPHONE #: 401-301-0653

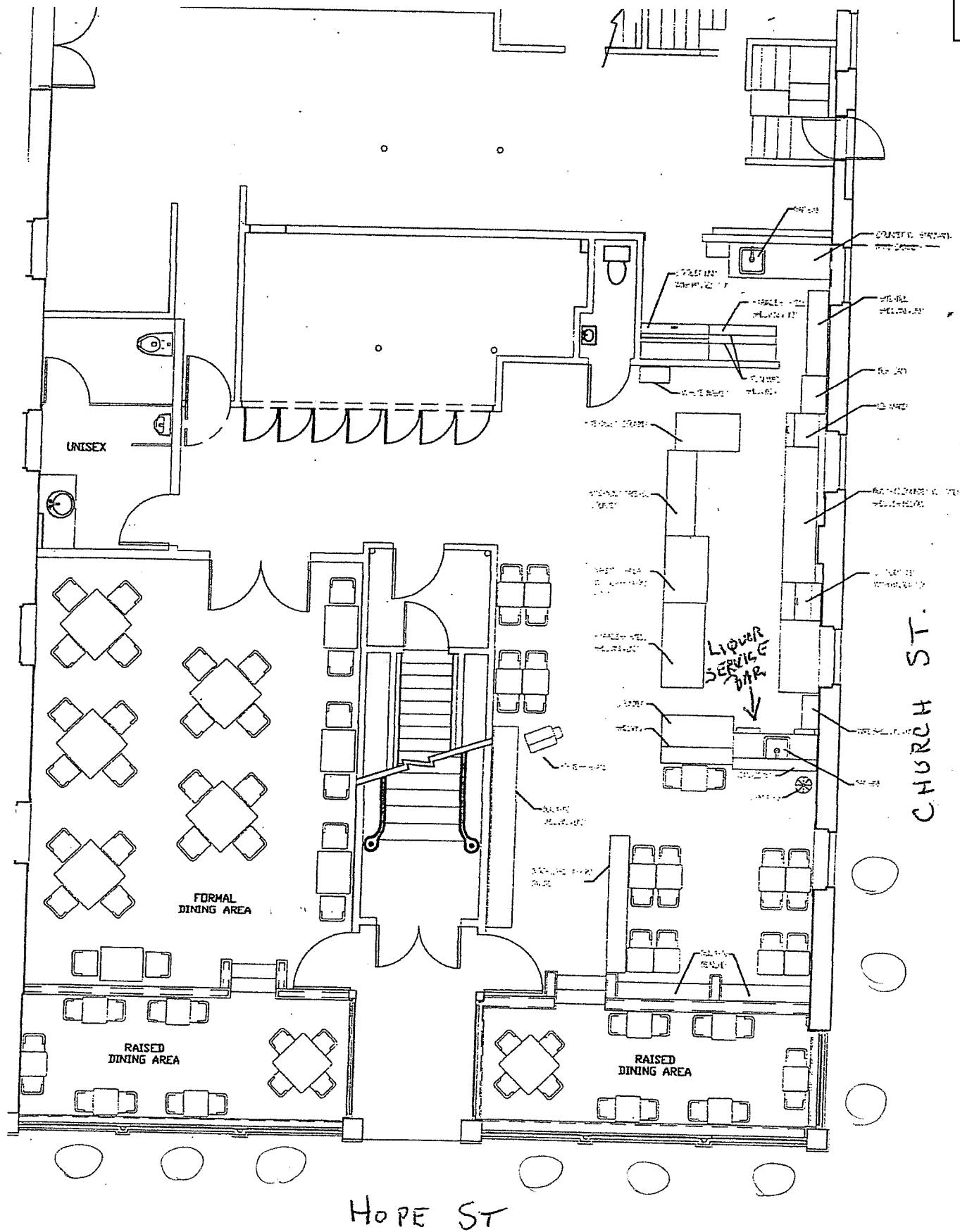
EMAIL: paul.mancien67@gmail.com

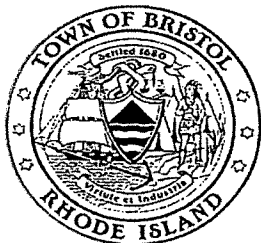
TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

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# LICENSE REQUEST: SIDEWALK USE RENEWAL

Expires: May 31, 2023

Apr 10:2022 09:51A  
Receipt Number: 108891  
FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI  
TOWN CLERKS OFFICE

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### SIDEWALK USE LICENSE RENEWAL

NAME OF BUSINESS: *A&J Restaurant Eat*

ADDRESS:

*Nacho Mamma's  
76 State St.*

APPLICANT NAME:

*John R. Lesieur*

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 APR 15 AM 9:50

- ☒ Sidewalk Use License Fee (\$100 - payable to Town of Bristol)
- ☒ Certificate of Liability Insurance
- ☒ Sketch of area planned for use
- ☒ 4th Quarter Taxes must be paid (call 253-7000 for amount due)

Please attend the Council  
Meeting on Wednesday,  
June 1, 2022.

**Petition must be returned by  
Friday, May 13, 2022.**

Mailed: on Friday, April 8, 2022.

Date Received: \_\_\_\_\_

\*SIGNATURE: *John R. Lesieur*

NAME: *John R. Lesieur*

ADDRESS: *100 Spring Rd*

TOWN: *N.K. RI 02852*

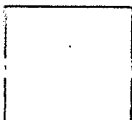
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: *401-396-9588*

HOME TELEPHONE #: *401-640-3222*

EMAIL: *Lesieur69@yahoo.com*

TAX STAMP

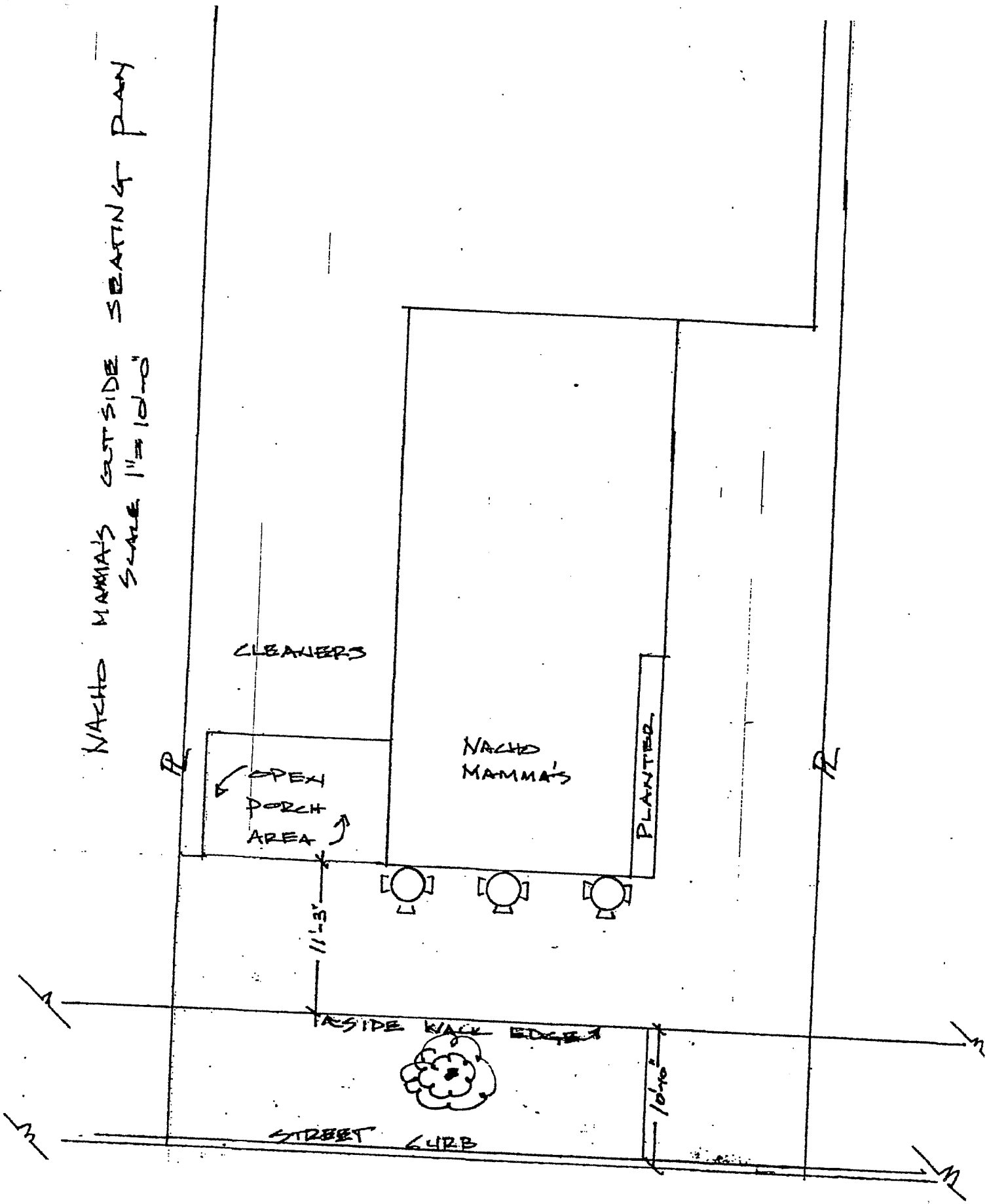


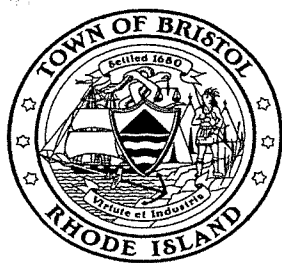
TO BE USED BY FINANCE  
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NACHO MAMMA'S OUTSIDE SEATING PLAN  
SCALE 1"=10'-0"





# LICENSE REQUEST: SIDEWALK USE RENEWAL

Expires: May 31, 2023

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### SIDEWALK USE LICENSE RENEWAL

NAME OF BUSINESS:

~~Roberto's~~ Roberto's / Chetser Bella LLC

ADDRESS:

450 hope st Bristol RI

APPLICANT NAME:

Richard Corrente

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 18 PM 1:22

- ☐ Sidewalk Use License Fee (\$100 - payable to Town of Bristol)
- ☐ Certificate of Liability Insurance
- ☐ Sketch of area planned for use
- ☐ 4th Quarter Taxes must be paid (call 253-7000 for amount due)

Please attend the Council  
Meeting on Wednesday,  
June 1, 2022.

**Petition must be returned by  
Friday, May 13, 2022.**

Mailed: on Friday, April 8, 2022.

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

NAME: Richard Corrente

ADDRESS: 450 hope st

TOWN: Bristol

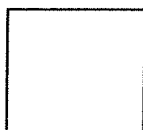
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: na

HOME TELEPHONE #: 401 374 5892

EMAIL: \_\_\_\_\_

TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

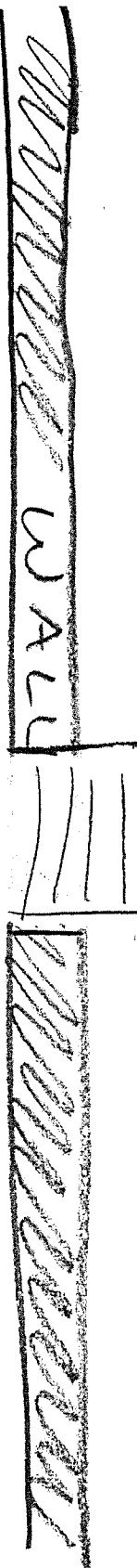
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Roberto's

tree

Street

Side walk #2



T

tree

T

tree

Side walk #1

Tree

T

Tree



Case

Restaurant

HOPE

5911113

HOPE

①

tree

①

tree

tree

①

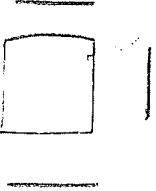
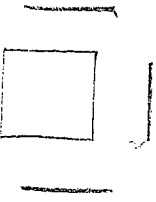
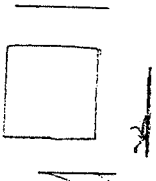
tree

8 1/2'

side walk

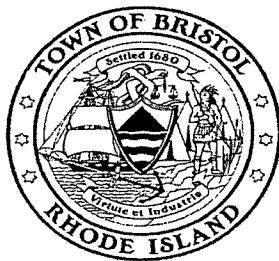
8 1/2'

T= table



BAR

Dining Room



# LICENSE REQUEST: SIDEWALK USE RENEWAL

Expires: May 31, 2023

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### SIDEWALK USE LICENSE RENEWAL

NAME OF BUSINESS:

VAN'S SPA

ADDRESS:

359 WOOD ST.

APPLICANT NAME:

MANUEL J. REGO

2022 APR 22 PM 2:52

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- ☐ Sidewalk Use License Fee (\$100 - payable to Town of Bristol)
- ☐ Certificate of Liability Insurance
- ☐ Sketch of area planned for use
- ☐ 4th Quarter Taxes must be paid (call 253-7000 for amount due)

Please attend the Council  
Meeting on Wednesday,  
June 1, 2022.

**Petition must be returned by  
Friday, May 13, 2022.**

Mailed: on Friday, April 8, 2022.

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TOWN: \_\_\_\_\_

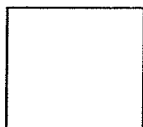
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: \_\_\_\_\_

HOME TELEPHONE #: \_\_\_\_\_

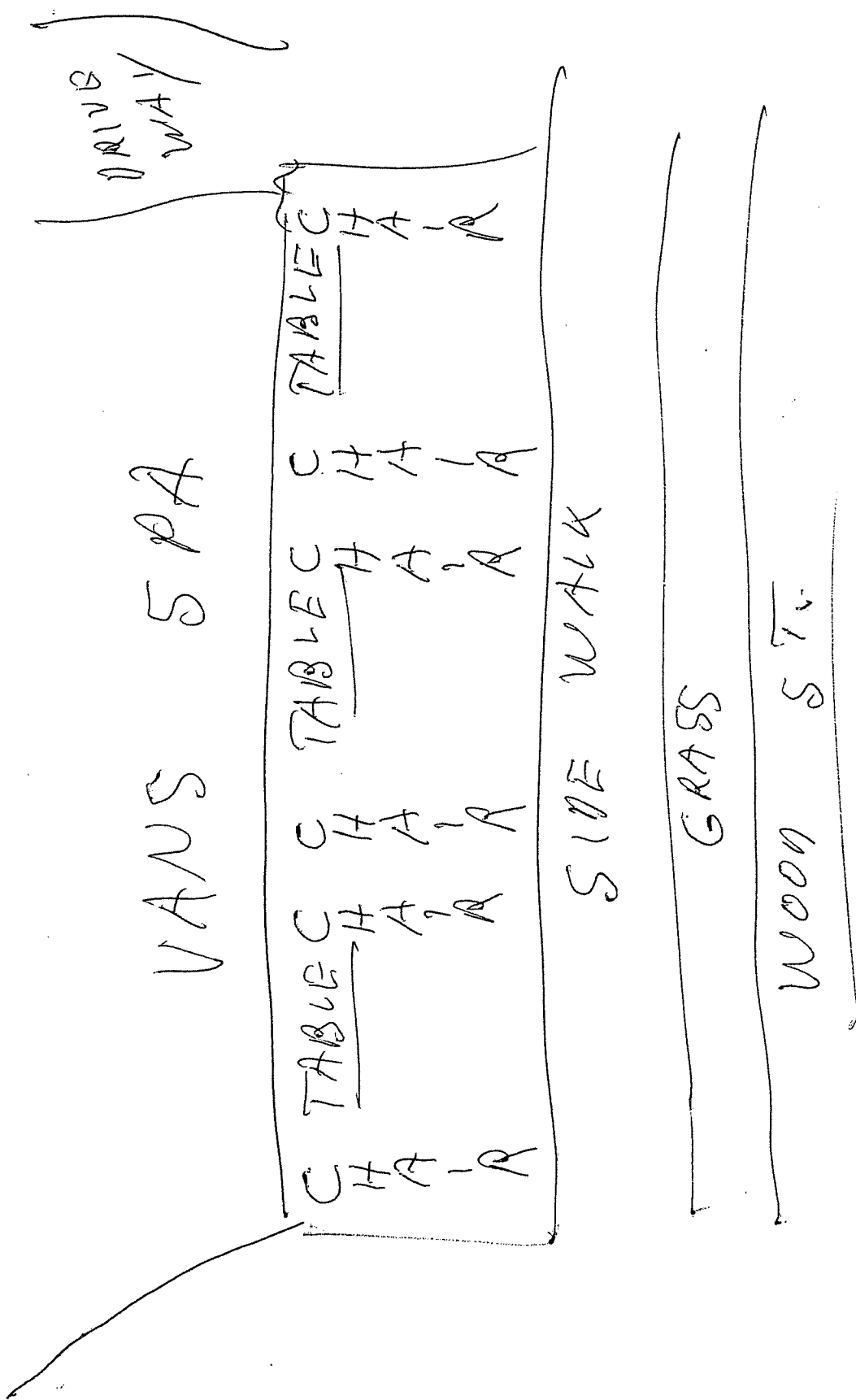
EMAIL: \_\_\_\_\_

TAX STAMP



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INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 10, 2022

RE: Sidewalk Use License Renewals 2022-2023

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on June 1, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment

**Bristol Fire  
Department**

E1A

**Inter Office Memorandum**

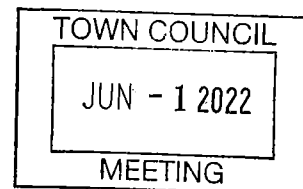
**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** May 13, 2022  
**Re:** License Recommendation, June 1 Council Meeting

The fire department has reviewed the license request presented as follows:

1. Sidewalk Use License Renewals 2022-2023

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated May 10, 2022, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concurred*  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator







# Bristol Police Department

395 METACOM AVENUE ❖ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

E1B



KEVIN M. LYNCH  
Chief of Police

May 24, 2022

TO: Steven Contente, Town Administrator  
FROM: Kevin M. Lynch, Chief of Police  
SUBJECT: Sidewalk Use License Renewals 2022 - 2023

Mr. Contente:

Lt. Roman Wozny has reviewed the request for Sidewalk Use License Renewals for 2022 – 2023 for thirteen establishments listed, and I agree with his recommendation that all of them be renewed provided that all Laws and Ordinances governing such licenses are followed. Please see attached.

Respectfully submitted,

Kevin M. Lynch  
Chief of Police

KML/jrp

Attachment

*Concur providing that  
Code Compliance recommendations  
are adopted*

*[Signature]*

STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL

JUN - 1 2022

MEETING



KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## MEMORANDUM

TO : CHIEF KEVIN M. LYNCH

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : SIDEWALK USE LICENSE RENEWALS 2022-2023

DATE: 05-24-2022

Sir,

A total of 13 establishments are requesting the renewal of their Sidewalk use license for 2022/2023. A records check was performed on all listed establishments for issues regarding sidewalk use. All locations listed produced negative results for having any issues regarding sidewalk use between 06-01-2021 to this date.

There is no known reason to deny the renewal of all listed establishments their sidewalk use license provided that all guidelines set forth by the application are met and all ordinances governing this practice are followed.

Respectfully submitted,

*Lt. Roman Wozny*  
Lieutenant Roman Wozny

SIDEWALK USE LICENSE RENEWALS  
EXPIRES MAY 31, 2023

Establishment	Contact Name	Street	Fee	Alcohol
Bar 31	Elser Rameriz	29 State Street	\$100	yes
Bristol Bagel Works	Herbert Browne	420 Hope Street	\$100	
Bristol House of Pizza	George Gatos	55 State Street	\$100	yes
Bristol Sunset Café	Fabio Lopes	499 Hope Street	\$100	
C & R Mercantile	Denise A. Nehez	219 High Street	\$100	
*Foglia	Peter Carvelli	31 State Street	\$100	yes
Judge Roy Bean Saloon	Zach Rivers	1 State Street	\$100	yes
Hotpoint Emporium	Ellen Blomgren	39 State Street	\$100	
Kate & Company	Katherine B. Conlon	301 Hope Street	\$100	
Leo's Ristorante	Paul Mancieri	365 Hope Street	\$100	yes
Nacho Mamma's	John R. Lesieur	76 State Street	\$100	
Roberto's	Richard Corrente	450 Hope Street	\$100	yes
Vans Spa	Manuel J. Rego	359 Wood Street	\$100	
<b>SIDEWALK ALCOHOL SALES: REQUIRES FOOD/ALCOHOL AFFIDAVIT (53%)</b>				
*liquor license transfer in process with this establishment				

? *State Street*



**Town of Bristol, Rhode Island**  
**Department of Community Development**

10 Court Street  
Bristol, RI 02809  
401-253-7000

E1C

May 25, 2022

To: Honorable Steven Contente, Town Administrator.

RE: Review of Sidewalk Use License renewals: existing applicants on clerks' memorandum dated May 10, 2022

I have reviewed the list of Sidewalk use applicants who obtained permits in 2021-22 to use and maintain the Town of Bristol sidewalk areas near their establishments.

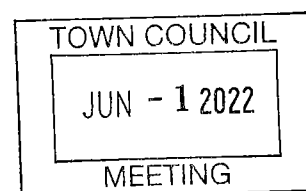
Upon review I found that all were compliant in their use and I have no outstanding violations or complaints on report for any of the local businesses within the past 12 months.

It is my recommendation to approve all the sidewalk renewals for 2022-2023 with the following conditions on 1 applicant.

I responded to Roberto's on 450 Hope street. I met with the business new Owner Mr. Corrente.

The restaurant frontage 450 Hope street (Robertos) is part of a larger address known as 480 Hope street- the Customs house. I spoke with a manager of the Property (Mr. Cox) who represents the Custom House LLC. Mr. Cox requested that none of his leasing tenants have their own sidewalk frontage obstructed. Those establishments are the Bristol Oyster house (south of Robertos') and the Nail Salon (north of Robertos').

With keeping that in mind the number of allowed Sidewalk dining tables along the Hope street stone wall will be two (2), the existing tables measure at 48x24".



Robertos at 450 Hope owns and maintains about 5 feet of Cement apron directly in front the restaurant windows and doors.

As with the former owner of Robertos', there was /is existing space for 4- 5 tables and chairs with 2 small 2x2' flower boxes delineating table space from passing sidewalk, still on their own property.

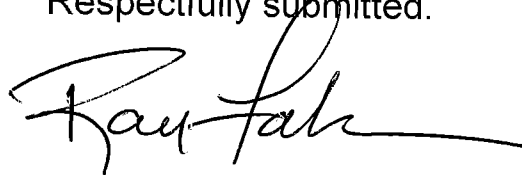
Upon measuring the sidewalk and location of the tables requested I have determined that a minimum of 6 feet open passable sidewalk is needed from the easternmost wooden edge of the town trees enclosures (Easterly) towards the restaurant frontage. (see diagram).

In closing I also would like to remind all applicants that town code 25-15 (f) states:

*Additional rules and restrictions.* All tables, chairs, planters, small wrought iron fences, roping, racks and merchandise must be removed from the sidewalk by no later than 10:00 p.m. on Sunday through Thursday, and no later than 11:00 p.m., on Friday and Saturday, provided that the town council may require an earlier closing time in the granting of the license. The entire sidewalk area in front of a business establishment will be kept at all times neat, clean and with debris immediately removed so as not to cause a hazard or annoyance to pedestrians. The following are prohibited in the designated area: cooking of food, unshielded trash or refuse storage, advertisements (exclusive of menus intended to be read from the licensed establishment); outside entertainment, music, speakers or public address systems.

I did share my findings with Community Development Director Ms. Williamson and she concurs.

Respectfully submitted.



Raymond C. Falco  
Code Compliance Coordinator

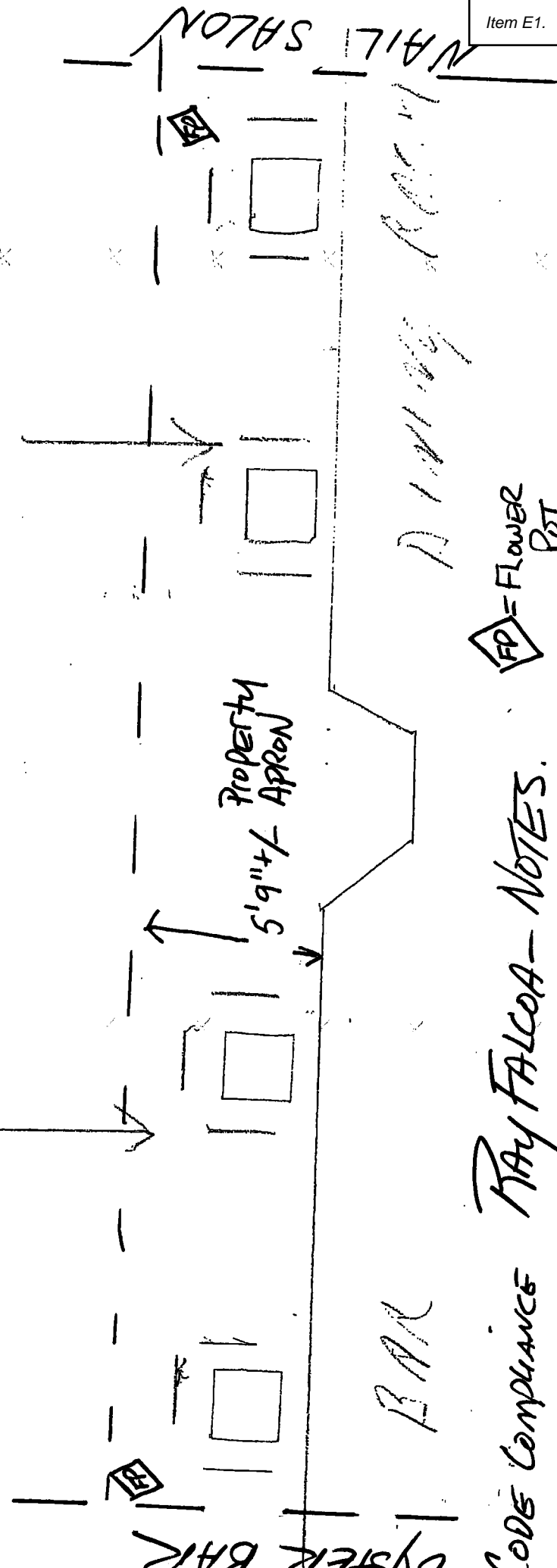
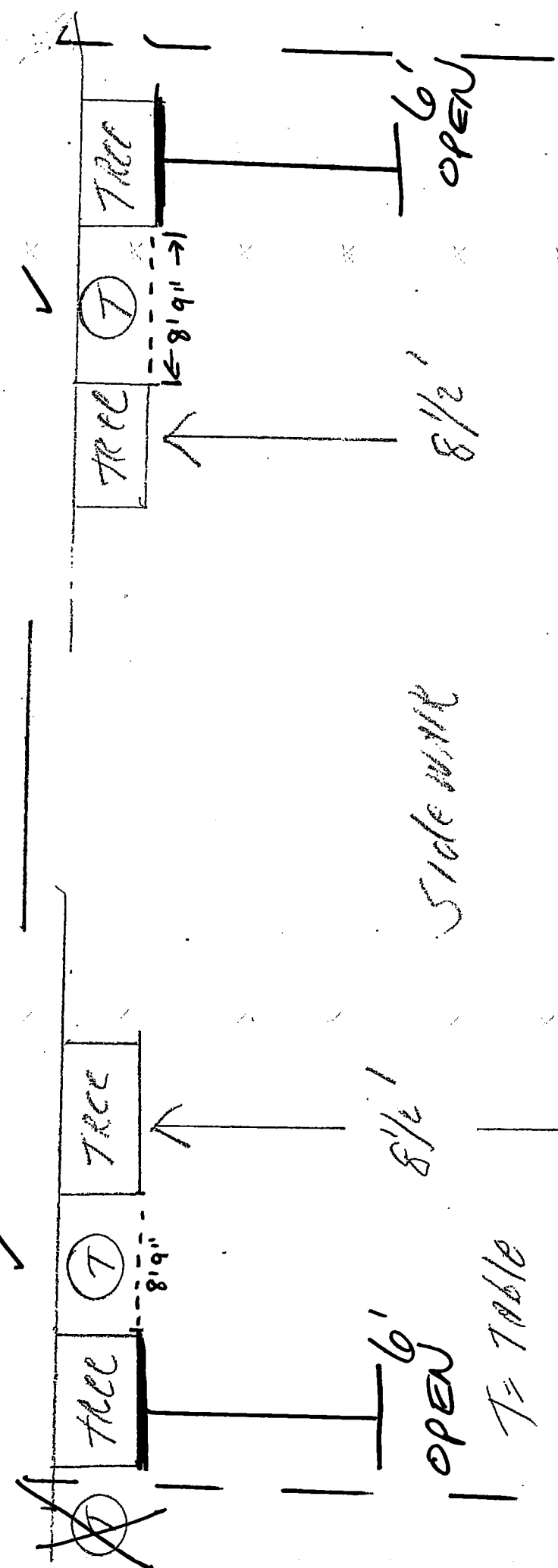


STEVEN CONTENTE  
Town Administrator

HOPE ✓

5911212

HOPE ✓



CODE COMPLIANCE RAY FALCOA - NOTES.

SIDEWALK USE LICENSE RENEWALS  
EXPIRES MAY 31, 2023

Establishment	Contact Name	Street	Fee	Alcohol
Bar 31	Elser Rameriz	29 State Street	\$100	yes
Bristol Bagel Works	Herbert Browne	420 Hope Street	\$100	
Bristol House of Pizza	George Gatos	55 State Street	\$100	yes
Bristol Sunset Café	Fabio Lopes	499 Hope Street	\$100	
C & R Mercantile	Denise A. Nehez	219 High Street	\$100	
*Foglia	Peter Carvelli	31 State Street	\$100	yes
Judge Roy Bean Saloon	Zach Rivers	1 State Street	\$100	yes
Hotpoint Emporium	Ellen Blomgren	39 State Street	\$100	
Kate & Company	Katherine B. Conlon	301 Hope Street	\$100	
Leo's Ristorante	Paul Mancieri	365 Hope Street	\$100	yes
Nacho Mamma's	John R. Lesieur	76 State Street	\$100	
Roberto's	Richard Corrente	450 Hope Street	\$100	yes
Vans Spa	Manuel J. Rego	359 Wood Street	\$100	
<b><u>SIDEWALK ALCOHOL SALES: REQUIRES FOOD/ALCOHOL AFFIDAVIT (53%)</u></b>				
*liquor license transfer in process with this establishment				

E1D

**Department of  
Public Works**

# Memo

**To:** Steven Contente, Town Administrator  
**From:** Christopher J. Parella, Director of Public Works  
**Date:** May 26, 2022  
**Re:** Recommendation—Sidewalk Use License Renewals 2022-2023

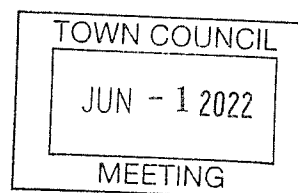
Town Administrator Contente,

I have no issues with the granting of the Sidewalk Use License Renewals for the attached list of establishments. However, I recommend that the sidewalk use licenses be granted contingent upon each business cleaning the sidewalk area daily after each use and that each business is responsible for maintaining the required ADA clear area for pedestrian access with no exceptions.

Respectfully Submitted,

Christopher J. Parella  
Director of Public Works

*Concun*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator





SIDEWALK USE LICENSE RENEWALS  
EXPIRES MAY 31, 2023

Establishment	Contact Name	Street	Fee	Alcohol
Bar 31	Elser Rameriz	29 State Street	\$100	yes
Bristol Bagel Works	Herbert Browne	420 Hope Street	\$100	
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Hotpoint Emporium	Ellen Blomgren	39 State Street	\$100	
Kate & Company	Katherine B. Conlon	301 Hope Street	\$100	
Leo's Ristorante	Paul Mancieri	365 Hope Street	\$100	yes
Nacho Mamma's	John R. Lesieur	76 State Street	\$100	
Roberto's	Richard Corrente	450 Hope Street	\$100	yes
Vans Spa	Manuel J. Rego	359 Wood Street	\$100	
<b><u>SIDEWALK ALCOHOL SALES: REQUIRES FOOD/ALCOHOL AFFIDAVIT (53%)</u></b>				
*liquor license transfer in process with this establishment				

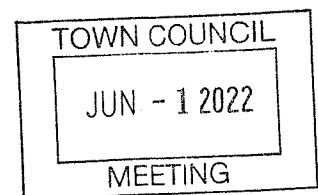
## SIDEWALK ALCOHOL USE LICENSE

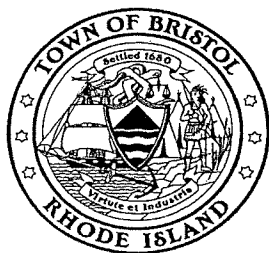
EXPIRES MAY 31, 2023

Establishment	Contact Name	Street	Account	PET	Sketch	Affidavit
Bar 31	Elser Rameriz	29 State Street	2022271			
Bristol House of Pizza	George Gatos	55 State Street	2300350			
*Foglia	Peter Carvelli	31 State Street				
Judge Roy Bean Saloon	Zach Rivers	1 State Street	10201458			
Leo's Ristorante	Paul Mancieri	365 Hope Street	12127920			
Roberto's	Richard Corrente	450 Hope Street	18218500			

## SIDEWALK ALCOHOL SALES: REQUIRES FOOD/ALCOHOL AFFIDAVIT (53%)

\*liquor license transfer in process with this establishment





LICENSE REQUEST: **SIDEWALK ALCOHOL SERVICE**

**LICENSE RENEWAL** - Expires: May 31, 2023

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### **SIDEWALK ALCOHOL SERVICE LICENSE RENEWAL**

NAME OF BUSINESS: State Street Tavern, LLC

ADDRESS: 29 State Street Bristol RI 02809

APPLICANT NAME: Elser L Ramirez

- ☒ Sidewalk Use License Petition with \$100 Fee
- ☐ Certificate of Liability Insurance
- ☒ Food/Alcohol Sales Ratio Affidavit (must be notarized)
- ☐ Sketch of area planned for use
- ☐ 4th Quarter taxes must be paid (call 253-7000 for amount due)

2022 MAY 13 PM 3:19

TOWN CLERK'S OFFICE  
BRISTOL RHODE ISLAND

Please attend the Council  
Meeting on Wednesday,  
June 1, 2022.

***Petition must be returned by  
Friday, May 13, 2022.***

Mailed on Friday, April 8, 2022.

Date Received: \_\_\_\_\_

\*SIGNATURE: Elser L Ramirez

NAME: Elser L Ramirez

ADDRESS: 29 State St.

TOWN: Bristol

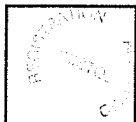
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: (401) 297-0531

HOME TELEPHONE #: (401) 787-5807

EMAIL: bar31ri@gmail.com

#### TAX STAMP



TO BE USED BY FINANCE  
DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND  
RELEASE OF RECORDS AND INFORMATION REGARDING MY  
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

(8)  
(2)

(7)  
(2)

Door

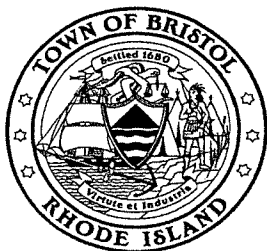
(5)  
(3)

(3)  
(2)

(2)  
(4)

(1)  
(2)

(1)  
(2)



LICENSE REQUEST: **SIDEWALK ALCOHOL SERVICE**

LICENSE RENEWAL - Expires: May 31, 2023

May 05, 2022 02:56P  
Receipt Number: 109270  
FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI  
TOWN CLERKS OFFICE

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

## SIDEWALK ALCOHOL SERVICE LICENSE RENEWAL

NAME OF BUSINESS:

Bristol House of Pizza

ADDRESS:

55 State St Bristol RI

APPLICANT NAME:

2022 MAY -4 PM 2:36

TOWN CLERKS OFFICE  
BRISTOL, RHODE ISLAND

- ☐ Sidewalk Use License Petition with \$100 Fee
- ☐ Certificate of Liability Insurance
- ☐ Food/Alcohol Sales Ratio Affidavit (must be notarized)
- ☐ Sketch of area planned for use
- ☐ 4th Quarter taxes must be paid (call 253-7000 for amount due)

Please attend the Council  
Meeting on Wednesday,  
June 1, 2022.

**Petition must be returned by  
Friday, May 13, 2022.**

Mailed on Friday, April 8, 2022.

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TOWN: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: \_\_\_\_\_

HOME TELEPHONE #: \_\_\_\_\_

EMAIL: \_\_\_\_\_

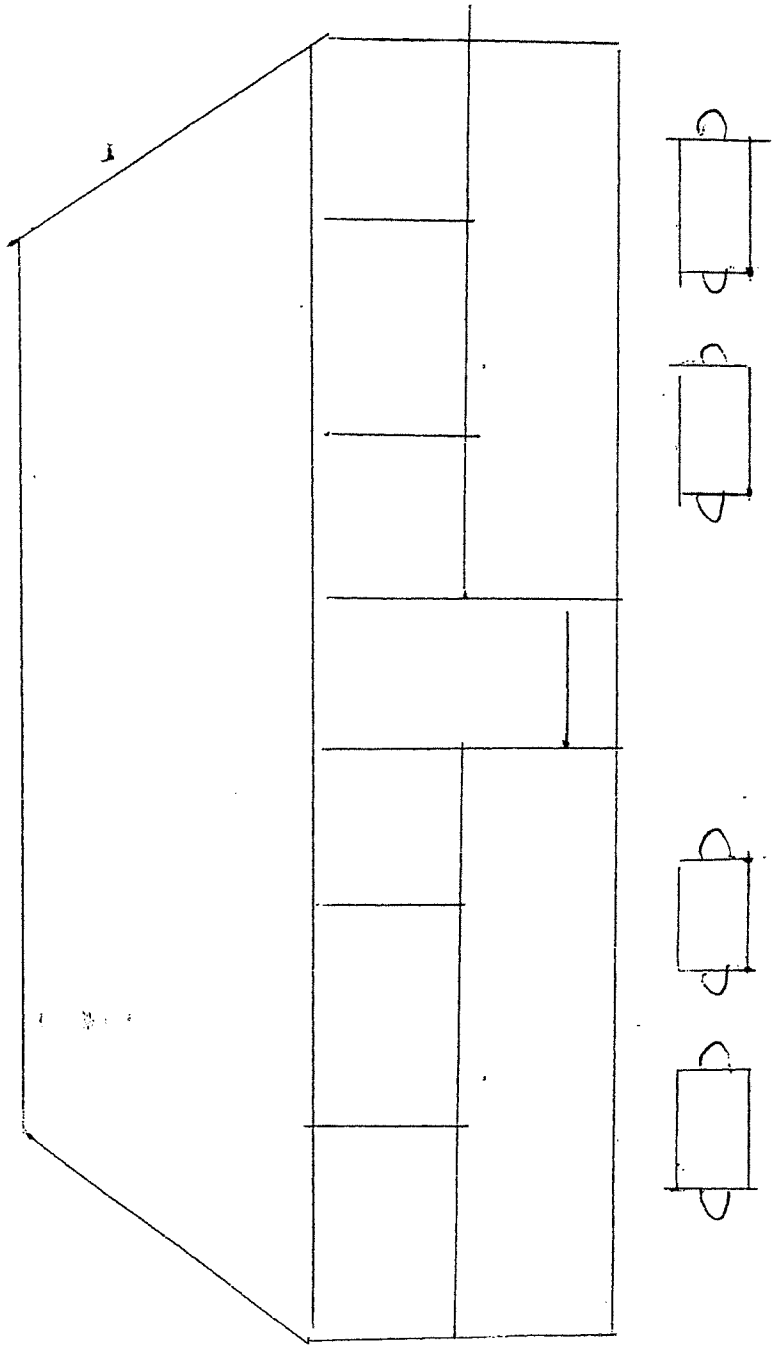
TAX STAMP

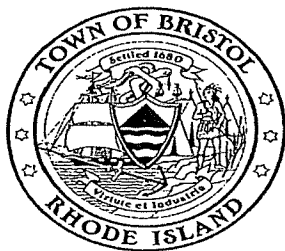


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INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Bristol House of Pizza





# LICENSE REQUEST: SIDEWALK ALCOHOL SERVICE

LICENSE - Expires: May 31, 2022

## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

### SIDEWALK ALCOHOL SERVICE LICENSE

FOR: Twelve Catering, LLC d/b/a Foglia  
(NAME OF ESTABLISHMENT)

AT: 31 State Street  
(ADDRESS OF ESTABLISHMENT)

BY: Peter Carvelli, Member  
(NAME OF APPLICANT)

- ☐ Sidewalk Alcohol Service Petition
- ☐ Certificate of Liability Insurance
- ☐ Sketch of area planned for use

Please attend the Council  
Meeting on

Petition must be returned by

Mailed:

Date Received: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME: Peter Carvelli

ADDRESS: 315 North Lane

TOWN: Bristol

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401-261-8173

HOME TELEPHONE #: 401-261-8173

EMAIL: chefpete@twelv catering.co

TAX STAMP

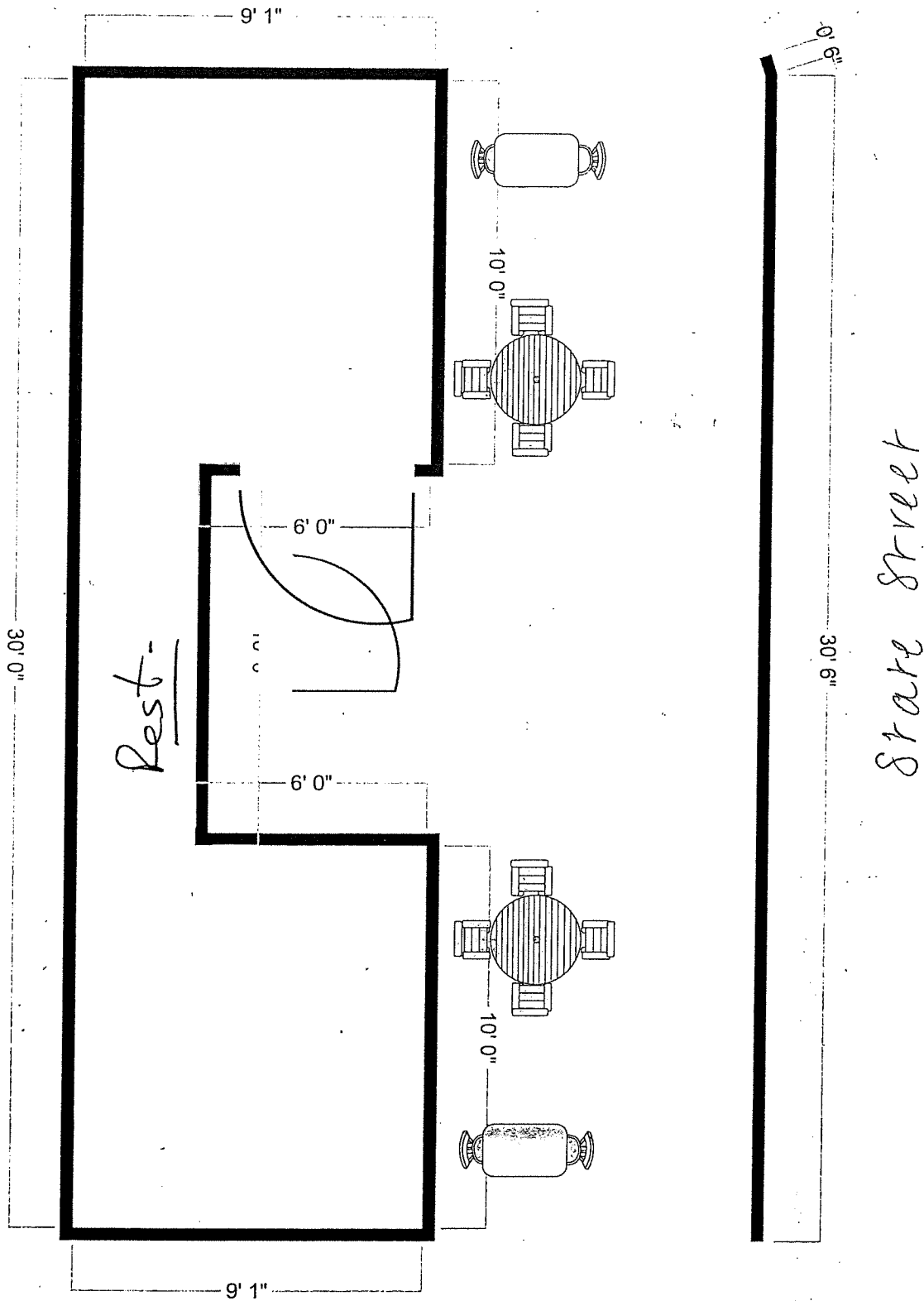


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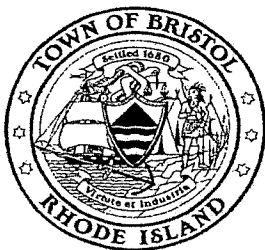
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2022 MAR -3 PM 3:46



State Street





LICENSE REQUEST: **SIDEWALK ALCOHOL SERVICE**  
 LICENSE RENEWAL - Expires: May 31, 2023

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
 The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## **SIDEWALK ALCOHOL SERVICE LICENSE RENEWAL**

NAME OF BUSINESS: RI RO Enterprises Inc - dba: Judge Roy Bean Saloon

ADDRESS: 1 State St, Bristol RI 02809

APPLICANT NAME: RI RO Enterprises Inc (Zachary Rivers-president)

- ☒ Sidewalk Use License Petition with \$100 Fee
- ☒ Certificate of Liability Insurance
- ☒ Food/Alcohol Sales Ratio Affidavit (must be notarized)
- ☒ Sketch of area planned for use
- ☐ 4th Quarter taxes must be paid (call 253-7000 for amount due)

Please attend the Council  
 Meeting on Wednesday,  
 June 1, 2022.

**Petition must be returned by  
 Friday, May 13, 2022.**

Mailed on Friday, April 8, 2022.

Date Received: 5-13-2022

\*SIGNATURE: [Signature]

NAME: RI RO Enterprises Inc, Zachary Rivers

ADDRESS: 1 State St

TOWN: Bristol

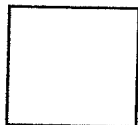
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401-595-9709

HOME TELEPHONE #: 401-595-9209

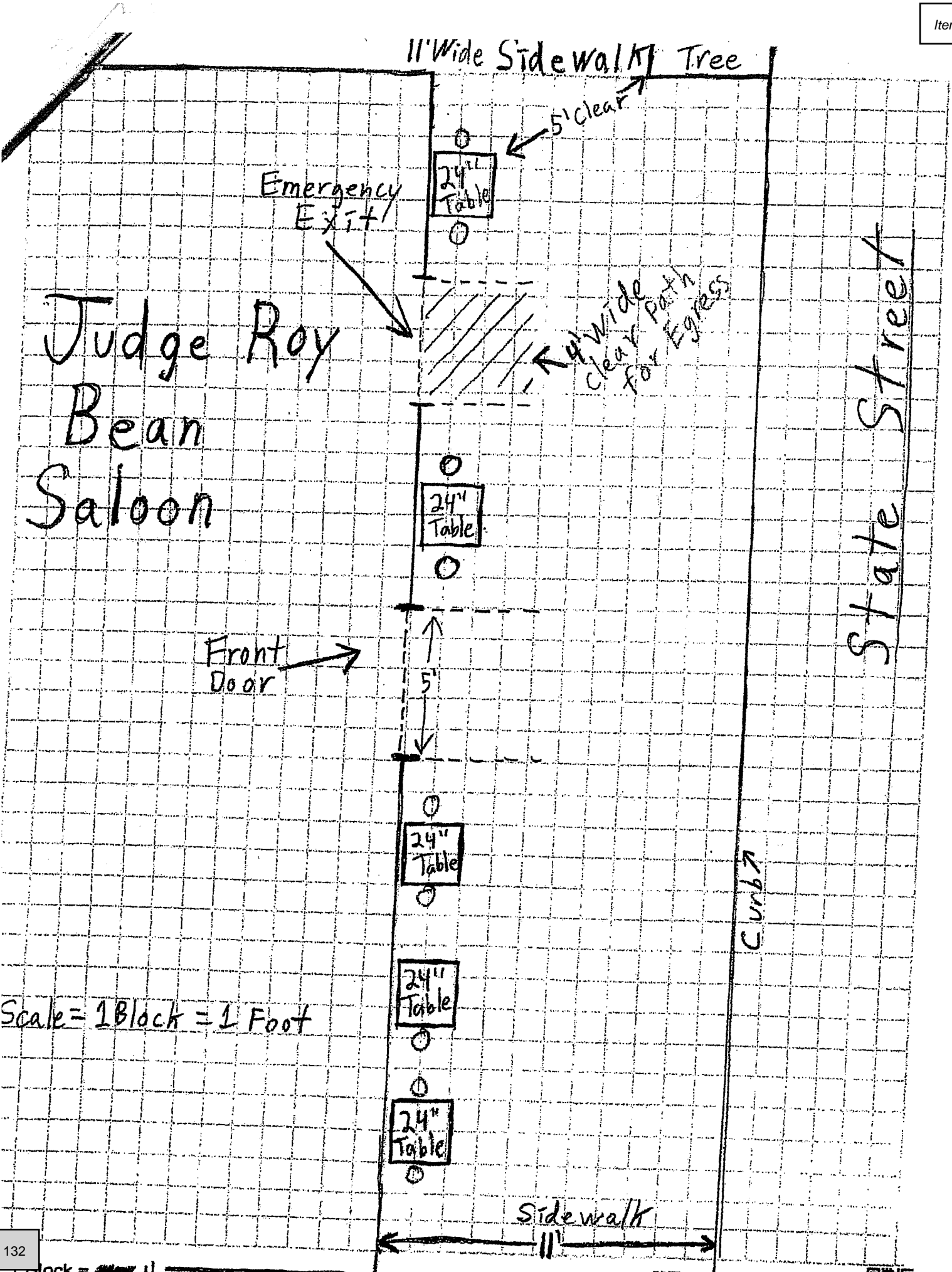
EMAIL: ZRivers1@gmail.com

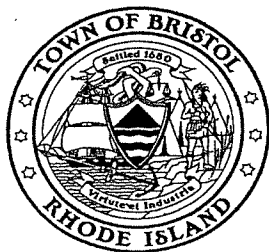
TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

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LICENSE REQUEST: **SIDEWALK ALCOHOL SERVICE**

LICENSE RENEWAL - Expires: May 31, 2023

May 11, 2022 01:59P  
 Plot Number: 109349  
 FOR DEPOSIT ONLY  
 TOWN OF BRISTOL, RI  
 TOWN CLERK'S OFFICE

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## **SIDEWALK ALCOHOL SERVICE LICENSE RENEWAL**

NAME OF BUSINESS: Leo's Ristorante

ADDRESS: 365 Hope St

APPLICANT NAME: Paul Mancieri

- ☐ Sidewalk Use License Petition with \$100 Fee
- ☐ Certificate of Liability Insurance
- ☐ Food/Alcohol Sales Ratio Affidavit (must be notarized)
- ☐ Sketch of area planned for use
- ☐ 4th Quarter taxes must be paid (call 253-7000 for amount due)

Please attend the Council  
 Meeting on Wednesday,  
 June 1, 2022.

***Petition must be returned by  
 Friday, May 13, 2022.***

Mailed on Friday, April 8, 2022.

Date Received: \_\_\_\_\_

\*SIGNATURE: \_\_\_\_\_

NAME: Paul Mancieri

ADDRESS: 94-2 Sandy Point Farm Rd

TOWN: Portsmouth

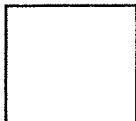
DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 253-9300

HOME TELEPHONE #: 401-301-0653

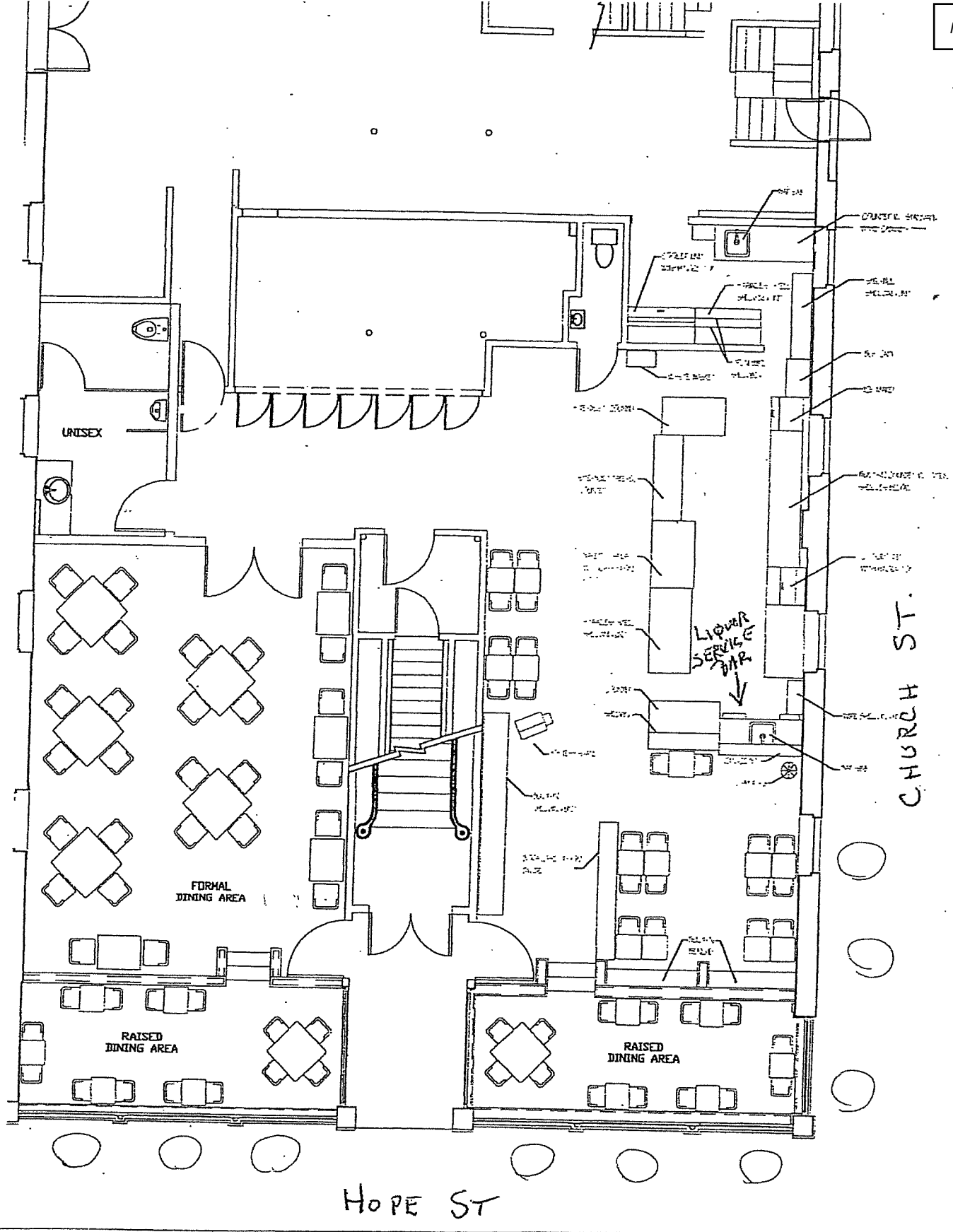
EMAIL: paulmancieri67@gmail.com

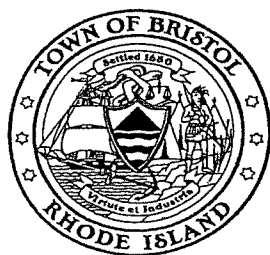
TAX STAMP



TO BE USED BY FINANCE  
 DEPARTMENT

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LICENSE REQUEST: **SIDEWALK ALCOHOL SERVICE**

LICENSE RENEWAL - Expires: May 31, 2023

May 13, 2022 12:03P  
 List Number 5 107391  
 OR DEPOSIT ONLY  
 TOWN OF BRISTOL, RI  
 TOWN CLERK'S OFFICE

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
 your Honorable Body to be granted a

## SIDEWALK ALCOHOL SERVICE LICENSE RENEWAL

NAME OF BUSINESS: Robertos / Chelsea Bella LLC

ADDRESS: 450 Hope St. Bristol RI

APPLICANT NAME: Richard Correnti

2022 MAY 13 PM 12:00  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

- ☐ Sidewalk Use License Petition with \$100 Fee
- ☐ Certificate of Liability Insurance
- ☐ Food/Alcohol Sales Ratio Affidavit (must be notarized)
- ☐ Sketch of area planned for use
- ☐ 4th Quarter taxes must be paid (call 253-7000 for amount due) \*opened after 1st of the year

Please attend the Council  
 Meeting on Wednesday,  
 June 1, 2022.

**Petition must be returned by  
 Friday, May 13, 2022.**

Mailed on Friday, April 8, 2022.

Date Received: 5-13-2022

\*SIGNATURE: [Signature]

NAME: Richard Correnti

ADDRESS: 15 Verndale Cir

TOWN: Bristol RI 02809

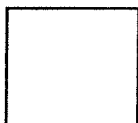
DATE OF BIRTH \_\_\_\_\_

BUSINESS TELEPHONE #: 401 396 5149

HOME TELEPHONE #: 401 374 5892

EMAIL: Richie@PortsideTavern.com

TAX STAMP



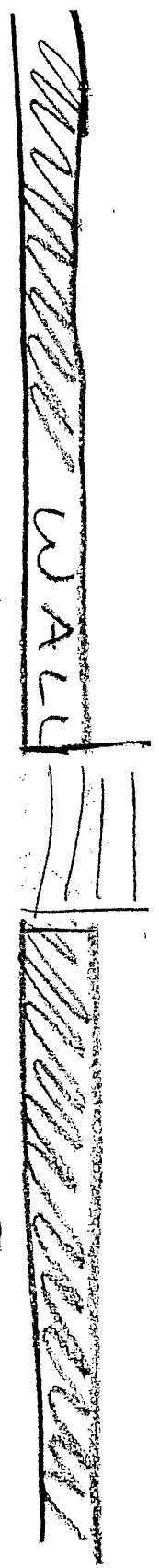
TO BE USED BY FINANCE  
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 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Roberto's

Street

Side walk #2



Side walk #1



Case

Restaurant

HOPE

5/18/03

HOPE

①

tree

①

tree

tree

①

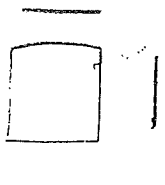
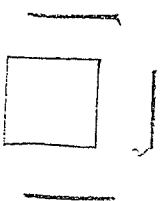
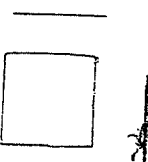
tree

8 1/2'

side walk

8 1/2'

Tree table



BAR

Barney K. M. M.



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 10, 2022

RE: Sidewalk Alcohol License Renewals 2022-2023

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on June 1, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment





KEVIN M. LYNCH  
Chief of Police

# Bristol Police Department E2A

395 METACOM AVENUE ❖ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



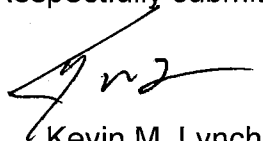
May 24, 2022

TO: Steven Contente, Town Administrator  
FROM: Kevin M. Lynch, Chief of Police  
SUBJECT: Sidewalk Alcohol License Renewals 2022 - 2023

Mr. Contente:

Lt. Roman Wozny has reviewed the request for Sidewalk Alcohol License Renewals for 2022 – 2023 for the attached establishments, and I agree with his recommendation that all of them listed on the attached be renewed provided that all Laws and Ordinances governing such licenses are followed. Please see attached.

Respectfully submitted,

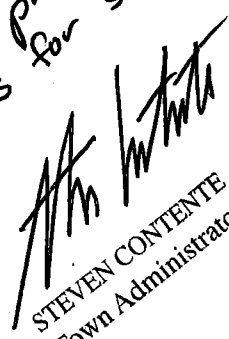
  
Kevin M. Lynch  
Chief of Police

KML/jrp

Attachment

*concern  
recommendations  
are adopted*

*providing  
for sidewalk use*

  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL

JUN - 1 2022

MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## MEMORANDUM

**TO : CHIEF KEVIN M. LYNCH**

**VIA : PROPER CHANNELS**

**FROM : LIEUTENANT ROMAN WOZNY**

**SUBJECT : SIDEWALK ALCOHOL LICENSE RENEWALS  
2022-2023**

**DATE: 05-24-2022**

Sir,

A total of 6 establishments are requesting the renewal of their Sidewalk alcohol use license for 2022/2023. A records check was performed on all listed establishments for issues regarding sidewalk alcohol use. All locations listed produced negative results for having any issues regarding sidewalk alcohol use from 06-01-2021 to this date.

There is no known reason to deny the renewal of all listed establishments their sidewalk use license provided that all guidelines set forth by the application are met and all ordinances governing this practice are followed.

Respectfully submitted,

*Lt. Roman Wozny*

Lieutenant Roman Wozny

SIDEWALK ALCOHOL USE LICENSE  
EXPIRES MAY 31, 2023

Establishment	Contact Name	Street	Account	PET	Sketch	Affidavit
Bar 31	Elser Rameriz	29 State Street	2022271			
Bristol House of Pizza	George Gatos	55 State Street	2300350			
* Foglia	Peter Carvelli	31 State Street				
Judge Roy Bean Saloon	Zach Rivers	1 State Street	10201458			
Leo's Ristorante	Paul Mancieri	365 Hope Street	12127920			
Roberto's	Richard Corrente	450 Hope Street	18218500			

**SIDEWALK ALCOHOL SALES: REQUIRES FOOD/ALCOHOL AFFIDAVIT (53%)**

\*liquor license transfer in process with this establishment

**Department of  
Public Works**

E2B

# Memo

**To:** Steven Contente, Town Administrator  
**From:** Christopher J. Parella, Director of Public Works  
**Date:** May 26, 2022  
**Re:** Recommendation—Sidewalk Alcohol License Renewals 2022-2023

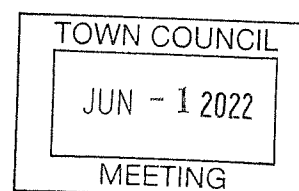
Town Administrator Contente,

I have no issues with the granting of the Sidewalk Alcohol License Renewals for the attached list of establishments. However, I recommend that the sidewalk alcohol licenses be granted contingent upon each business cleaning the sidewalk area daily after each use and that each business is responsible for maintaining the required ADA clear area for pedestrian access with no exceptions.

Respectfully Submitted,

Christopher J. Parella  
Director of Public Works

*Contente*  
*Attn: Intake*  
STEVEN CONTENTE  
Town Administrator



**SIDEWALK ALCOHOL USE LICENSE**  
EXPIRES MAY 31, 2023

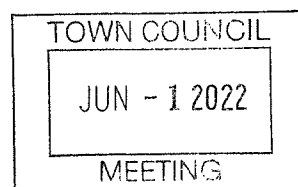
Establishment	Contact Name	Street	Account	PET	Sketch	Affidavit
Bar 31	Elser Rameriz	29 State Street	2022271			
Bristol House of Pizza	George Gatos	55 State Street	2300350			
*Foglia	Peter Carvelli	31 State Street				
Judge Roy Bean Saloon	Zach Rivers	1 State Street	10201458			
Leo's Ristorante	Paul Mancieri	365 Hope Street	12127920			
Roberto's	Richard Corrente	450 Hope Street	18218500			

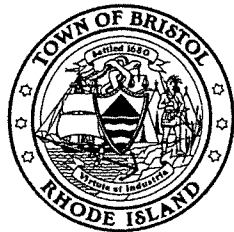
**SIDEWALK ALCOHOL SALES: REQUIRES FOOD/ALCOHOL AFFIDAVIT (53%)**

\*liquor license transfer in process with this establishment

ITINERANT MOBILE FOOD ESTABLISHMENTS  
2022-2023

ITINERANT MOBILE FOOD ESTABLISHMENTS							
RENEWALS 2022-2023							
ITINERANT MOBILE FOOD ESTABLISHMENTS							
Del's Lemonade (Truck)	Marsha Matteson	65 Child Street	Warren	RI		02885	
Del's Lemonade (Cart)	Marsha Matteson	65 Child Street	Warren	RI		02885	
Palagi's Ice Cream	Alejandro Arteaga	237 Suffolk Avenue	Pawtucket	RI		02865	





# MOBILE FOOD ESTABLISHMENT PERMIT

EXPIRES: MARCH 31, 2023

Special Permission required for July 4th

Apr 26/2022 09:10A  
Receipt Number: 109077  
FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI  
TOWN CLERKS OFFICE

## PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

Date Received:

### MOBILE FOOD ESTABLISHMENT PERMIT

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 APR 26 AM 07

TYPE: Indicate the type of operation that best describes your mobile food establishment.

☐ Food Truck ☒ Lemonade/Ice Cream Truck ☐ Non-Self-Propelled Cart/Trailer/Bicycle  
☐ Other \_\_\_\_\_

BUSINESS INFORMATION: MC'S LEMONADE LLC  
DBA DEL'S LEMONADE of WARREN + BRISTOL

Fee for License: \$75 per year.

#### REQUIRED DOCUMENTATION

- ☒ Valid Motor Vehicle Registration
- ☒ Valid Motor Vehicle Insurance
- ☒ Food Business License from RI  
Dept. of Health (401-222-2749)
- ☒ State of RI Retail Sales Permit  
(401-574-8829)
- ☒ State MFE Registration (462-9506)

\*BY SIGNING THIS PETITION, I CONSENT TO  
EXAMINATION AND RELEASE OF RECORDS AND  
INFORMATION REGARDING MY BACKGROUND,  
INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY  
COURT RECORDS.

\*SIGNATURE: Marsha Matteson

NAME: MARSHA MATTESON

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 42 Lockwood ST

TOWN: West Warwick (ADDRESS OF APPLICANT) RI 02893

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401-223-4128

HOME TELEPHONE #: 401-255-8526

EMAIL: \_\_\_\_\_

Please attend the Council Meeting  
on May 11, 2022.

Petition must be returned by April  
22, 2022.

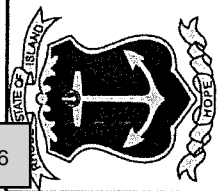
Mailed on Friday, April 1, 2022.

Date Approved:

\_\_\_\_\_  
Council Clerk (not required for itinerant MFE permits)

Council Action:

\_\_\_\_\_  
Town Administrator/Director of Public Safety (not required for itinerant MFE)



Rhode Island Department of Business Regulation  
1511 Pontiac Avenue, Cranston, RI 02920  
Telephone: (401) 462-9506 Fax: (401) 462-9645

**MOBILE FOOD ESTABLISHMENT REGISTRATION**

*BE IT KNOWN THAT*

*Mobile Food Establishment Owner:*

*Marsha Matteson  
42 Lockwood Street  
West Warwick, R.I. 02893*

<b>Business Entity Name:</b>	<b>DBA (Doing Business As):</b>	<b>Name of Mobile Food Establishment/Truck:</b>	<b>DMV License Plate State and Number of Truck/Cart/Trailer or DEM Registration Number:</b>
MC's Lemonade LLC	Del's Lemonade of Warren & Bristol		R.I.-100034

*has met the requirements of the Department of Business Regulation and has been granted this license as a Truck which serves Lemonade/Ice Cream .  
IN THE STATE OF RHODE ISLAND.*

**License Number: MFE-347** **Expiration Date: March 28, 2023**





# MOBILE FOOD ESTABLISHMENT PERMIT

EXPIRES: MARCH 31, 2023

Special Permission required for July 4th

## PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

Date Received:

Apr 26, 2022 09:10A  
Receipt Number 109077  
FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI  
TOWN CLERK'S OFFICE

### MOBILE FOOD ESTABLISHMENT PERMIT

TYPE: Indicate the type of operation that best describes your mobile food establishment.

- ☐ Food Truck
 ☐ Lemonade/Ice Cream Truck
 ☒ Non-Self-Propelled Cart/Trailer/Bicycle
 ☐ Other \_\_\_\_\_

2022 APR 26 9:06

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

BUSINESS INFORMATION: mc's Lemonade LLC  
DAA Del's Lemonade of WARREN & BRISTOL

Fee for License: \$75 per year.

### REQUIRED DOCUMENTATION

- ☒ Valid Motor Vehicle Registration  
☒ Valid Motor Vehicle Insurance  
☐ Food Business License from RI  
 Dept. of Health (401-222-2749)  
☐ State of RI Retail Sales Permit  
 (401-574-8829)  
☐ State MFE Registration (462-9506)

\*BY SIGNING THIS PETITION, I CONSENT TO  
EXAMINATION AND RELEASE OF RECORDS AND  
INFORMATION REGARDING MY BACKGROUND,  
INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY  
COURT RECORDS.

\*SIGNATURE: Marsha Matteson

NAME: MARSHA MATTESON

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 42 LOCKWOOD ST

TOWN: WEST WARWICK (ADDRESS OF APPLICANT) RI 02893

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: 401-223-4128

HOME TELEPHONE #: 401-255-8526

EMAIL: \_\_\_\_\_

Please attend the Council Meeting  
on May 11, 2022.

Petition must be returned by April  
22, 2022.

Mailed on Friday, April 1, 2022.

Date Approved:

\_\_\_\_\_  
Council Clerk (not required for itinerant MFE permits)

Council Action:

\_\_\_\_\_  
Town Administrator/Director of Public Safety (not required for itinerant MFE)



Rhode Island Department of Business Regulation  
1511 Pontiac Avenue, Cranston, RI 02920  
Telephone: (401) 462-9506 Fax: (401) 462-9645

**MOBILE FOOD ESTABLISHMENT REGISTRATION**

**BE IT KNOWN THAT**

**Mobile Food Establishment Owner:**

Marsha Matteson  
42 Lockwood Street  
West Warwick, R.I. 02893

<b>Business Entity Name:</b>	<b>DBA (Doing Business As):</b>	<b>Name of Mobile Food Establishment/Truck:</b>	<b>DMV License Plate State and Number of Truck/Cart/Trailer or DEM Registration Number:</b>
MC's Lemonade LLC	Del's Lemonade of Warren & Bristol		R.I.-89214

*has met the requirements of the Department of Business Regulation and has been granted this license as a Truck which serves Lemonade/Ice Cream .  
IN THE STATE OF RHODE ISLAND.*

**License Number: MFE-346** **Expiration Date: March 28, 2023**



# MOBILE FOOD ESTABLISHMENT PERMIT

EXPIRES: MARCH 31, 2023

Special Permission required for July 4th

May 17/2022 10:05A  
Receipt Number 109421  
FOR DEPOSIT ONLY  
TOWN OF BRISTOL, RI  
TOWN CLERK'S OFFICE

## PETITION TO THE TOWN COUNCIL:

Date Received:

5-19-22

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

2022 MAY 19 AM 10:04  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

### MOBILE FOOD ESTABLISHMENT PERMIT

TYPE: Indicate the type of operation that best describes your mobile food establishment:

- ☐ Food Truck    ☒ Lemonade/Ice Cream Truck    ☐ Non-Self-Propelled Cart/Trailer/Bicycle  
☐ Other \_\_\_\_\_

BUSINESS INFORMATION: \_\_\_\_\_

Fee for License: \$75 per year.

#### REQUIRED DOCUMENTATION

- ☒ Valid Motor Vehicle Registration  
☒ Valid Motor Vehicle Insurance  
☒ Food Business License from RI  
Dept. of Health (401-222-2749)  
☒ State of RI Retail Sales Permit  
(401-574-8829)  
☒ State MFE Registration (462-9506)

\*BY SIGNING THIS PETITION, I CONSENT TO  
EXAMINATION AND RELEASE OF RECORDS AND  
INFORMATION REGARDING MY BACKGROUND,  
INCLUDING POLICE RECORDS, EDUCATIONAL  
INFORMATION, RESIDENCE RECORDS, AND ANY  
COURT RECORDS.

\*SIGNATURE: Alexandro Arteaga

NAME: ALEXANDRO ARTEAGA

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 237 SUFFOLK AVE.

TOWN: PAWTECHES R.I.

(ADDRESS OF APPLICANT)

DATE OF BIRTH: \_\_\_\_\_

BUSINESS TELEPHONE #: (401) 663-1204

HOME TELEPHONE #: (401) 728-0180

EMAIL: Alex@palogisticcream.com

Please attend the Council Meeting  
on May 11, 2022.

Petition must be returned by April  
22, 2022.

Mailed on Friday, April 1, 2022.

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Council Clerk (not required for itinerant MFE permits)

Council Action: \_\_\_\_\_

\_\_\_\_\_  
Town Administrator/Director of Public Safety (not required for itinerant MFE)



Rhode Island Department of Business Regulation

1511 Pontiac Avenue, Cranston, RI 02920

Telephone: (401) 462-9506 Fax: (401) 462-9645

## MOBILE FOOD ESTABLISHMENT REGISTRATION

**BE IT KNOWN THAT**

**Mobile Food Establishment Owner:**

*Alejandro Arteaga  
237 suffolk avenue  
Pawtucket , R.I. 02860*

**Business Entity Name:**

Palagis 2000 inc.

**DBA (Doing Business As):**

Palagis Ice Cream

**Name of Mobile Food  
Establishment/Truck:**

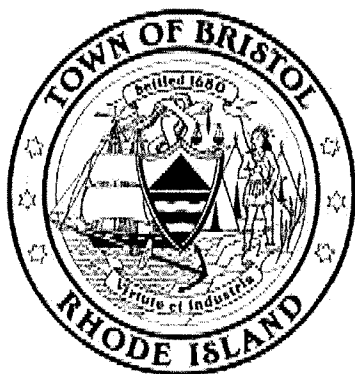
Palagis Ice Cream

**DMV License Plate State and  
Number of Truck/Cart/Trailer  
or DEM Registration Number:**  
R.I.-69500

*has met the requirements of the Department of Business Regulation and has been granted this license as a  
Truck which serves Lemonade/Ice Cream .  
IN THE STATE OF RHODE ISLAND.*

**License Number: MFE-262**

**Expiration Date: January 19, 2023**



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 10, 2022

RE: Itinerant Mobile Food Truck Establishment  
Renewals 2022-2023

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on June 1, 2022.

Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment

**Bristol Fire  
Department**

E3A

**Inter Office Memorandum**

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** May 13, 2022  
**Re:** License Recommendation, June 1 Council Meeting

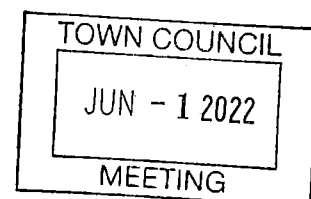
The fire department has reviewed the license request presented as follows:

1. Itinerant Mobile Food Truck Establishment Renewals 2022-2023

There is no objection to the granting of said license as described in the Town Clerk's memorandum dated May 10, 2022, provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 16 PM 12:45

*Concurred*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator





# Bristol Police Department

395 METACOM AVENUE ❖ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900

E3B



KEVIN M. LYNCH  
Chief of Police

May 24, 2022

TO: Steven Contente, Town Administrator  
FROM: Kevin M. Lynch, Chief of Police  
SUBJECT: Itinerant Mobile Food Truck Establishment Renewals 2022 - 2023

Mr. Contente:


Lt. Roman Wozny has reviewed the petitioner's request, and I agree with his recommendation that we find no reason not to renew the Itinerant Mobile Food Establishment Renewals, provided that all Laws and Ordinances governing such licenses are followed. Please see attached.

Respectfully submitted,

  
Kevin M. Lynch  
Chief of Police

KML/jrp

Attachment

  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL

JUN - 1 2022

MEETING



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## MEMORANDUM

TO : CHIEF KEVIN M. LYNCH

VIA : PROPER CHANNELS

FROM : LIEUTENANT ROMAN WOZNY

SUBJECT : ITINERANT MOBILE FOOD TRUCK  
ESTABLISHMENT R ENEWALS 2022-2023

DATE: 05-24-2022

Sir,

The following mobile food truck businesses are requesting the renewal of their itinerant mobile food establishment license for 2022/2023:

- Del's Lemonade (truck)
- Del's Lemonade (cart)
- Palagi's Ice Cream (truck)

A records checked was performed on all listed mobile food trucks for issues regarding their business. All listed produced negative results for having any issues or complaints from 06-01-2021 to this date.

There is no known reason to deny the renewal of all listed mobile food establishments provided that all guidelines set forth by the application are met and all ordinances governing this practice are followed.

Respectfully submitted,

*Lt. Roman Wozny*  
Lieutenant Roman Wozny





## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests:

This year marks the 45th Celebration of Rhode Island Day of Portugal, and RI Day of Portugal. Every year, RI Day of Portugal hosts a flag raising in Bristol, where a vast Portuguese community lives, works, and serves. The flag raising ceremonies across Rhode Island various towns, honors the Portuguese Community and Day of Portugal (which is celebrated world wide) and leading to our festival event in June.

Honoring the Portuguese Flag alongside the American Flag, is a representation and official recognition of the Portuguese communities' presence and importance in the State of Rhode Island. The flag represents the entire history of its people, beliefs, struggles, and hopes. It is one of the most comprehensive universal symbols.

To continue the traditions of flag raising, the Rhode Island Day of Portugal Committee request permission for flag raising ceremony on Monday, June 6, at 11 a.m.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 18 PM 12:32

\*\*\*\*Location Town Hall

### PLEASE NOTE:

Petition must be returned by 4:00 p.m., two (2) weeks prior to the Town Council meeting to place your request on the docket of the

\_\_\_\_\_ meeting for review and possible action. It is Council policy that action might not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

DATE RECEIVED: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

NAME: Ana Isabel dos Reis Couto

ADDRESS: P O Box 9464

TOWN: Providence, RI 02940

BUSINESS TEL. NO. 4012252591 or Lina Cabral @ 4012637312

RESIDENCE TEL. NO. \_\_\_\_\_

TOWN COUNCIL

JUN - 1 2022

MEETING

# FLAG OF PORTUGAL - A BRIEF HISTORY



Where In The World



## Trivia

The green in the flag is to represent the hope of the nation and the red to symbolise the blood of the people who defended it.

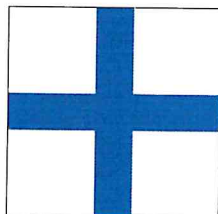
## Technical Specification

<b>Adopted:</b>	30 <sup>th</sup> June 1911
<b>Proportion:</b>	2:3
<b>Design:</b>	A green and red bicolour with the lesser coat of arms over the boundary.
<b>Colours:</b>	<p>PMS – <b>Red:</b> 485 CVC, <b>Green:</b> 349 CVC, <b>Yellow:</b> 803 CVC, <b>Blue:</b> 288 CVC, <b>Black:</b> Black 6 CVC</p> <p>CMYK – <b>Red:</b> 100% Magenta, 100% Yellow, <b>Green:</b> 100% Cyan 35% Magenta 100% Yellow, 30% Black; <b>Yellow:</b> 100% Yellow, <b>Blue:</b> 100% Cyan, 100% Magenta, 25% Yellow, 10% Black; <b>Black:</b> 100% Black</p>

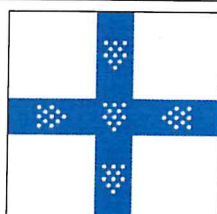
## Brief History

The first known national flag was in 1095 with the rule of Count Henry, which was a square white flag with dark blue cross. When Afonso I took over in 1143 the only change to the flag were five sets of eleven silver bezants on each arm to symbolise the fact Afonso I could now issue currency. King Sancho I had a cross-made of blue shields where the bezants are.

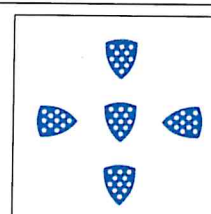
King Afonso III added a red boarder with 16 castles in 1248. King John I removed some castles from the border and added a green fleur de lyse cross. When his grandson, John II, took the thrown he removed fleur de lyse the cross and some castles.



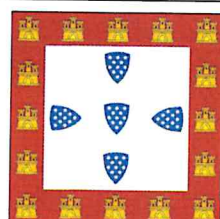
The Flag of Count Henry  
(1095 – 1143)



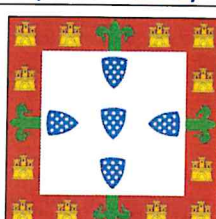
King Alfonso I  
(1143 – 1143)



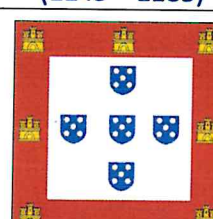
The Flag of King Sancho I  
(1145 – 1185)



The Flag of King Afonso III



The Flag of King John I



The Flag of King John II

King John II cousin took the throne in 1495 and changed the flag from the square to a white flag with an ogival shaped shield at its centre, on top of the shield is royal crown. King Sebastian changed the crown and removed some of the castles and in 1640 King John IV changed the shape of the shield.

The crown was changed to a popular five-arched crown in 1667. King John V added a red beret under the crown and changed the shield to a "French type" shield. The final version of this flag was in 1816, when King John VI rounded the shield and added a blue filled yellow sphere, the arms of Brazil, underneath. The Queen Maria Flag lasted until the abolishment on the Monarchy in 1910. It was a King John V shield and crown over a blue and white bi-colour.



**The Flag of Manuel I  
(1495 – 1578)**



**The Flag of King Sebastian  
(1578 – 1640)**



**The Flag of King John IV  
(1640 - 1667)**



**The Flag of King Peter II  
(1667 – 1707)**



**The Flag of King John V  
(1707 – 1816)**



**The Flag of King John VI  
(1816 - 1830)**



**The Flag of Queen Maria II  
(1830 – 1910)**



**The Alternative Flag of Queen Maria II  
(1830 – 1910)**

After the Monarchy was overthrown in 1910 a new flag was designed.

The Green was chosen for part of the flag as it had no connotations with the Monarchy and the red was to symbolise conquest and laughter.



**The Flag of Portugal  
(1910 to Present Day)**



### Brief History

Since the Freedom of Portugal from the Monarchy in 1910 there were various Governmental flags created. From 1911 the Flag of the President of the Republic has been a green field with the lesser Coat of Arms of Portugal in the centre. The ministers Flag is a white flag with green satire and the lesser Coat of Arms of Portugal in the middle.

From 1972 the Prime Minister Flag is the same as the Minsters Flag with the addition of gold laurel leaves inside a red boarder.

In 2006, the Flag of the Assembly of the Republic was designed and features a white flag with a green border. In its centre is the lesser Coat of Arms of Portugal.



**The Flag of the President of the Republic  
(1911 to Present Day)**



**The Minister Flag  
(1911 to Present Day)**



**The Prime Minister Flag  
(1972 to Present Day)**



**The Flag of the Assembly of the Republic  
(2006 to Present Day)**

### The Coat of Arms of Portugal

The Coat of Arms of Portugal was adopted a year after the Monarchy was abolished in 1911.

It features the Coat of Arms has been used since the Middle ages with two gold branches connected with green and red ribbon.

There is a lesser coat of arms that does not have the branches.



### Military Flags of Portugal

The Regimental Colours of the Portuguese Arms Force is a green and red bicolour with the Coat of Arms of the Army of Portugal in the centre. The Naval Jack of Portugal features a red flag with a green border with a lesser coat of arms inside.



**The Regimental Colours of the Portuguese Armed  
Forces (1911 to Present Day)**



**The Naval Jack of Portugal  
(1911 to Present Day)**







19

## PETITION SIGNATURES

- ✓ 1. ~~Card Mello~~ Card Mello 81 Kingswood Road
- ✓ 2. ~~STEVEN~~ STEVEN CONTENTE 6 BETSY DR
- ✓ 3. ~~Robert West~~ Robert West 2 Old Orchard Farm Rd
- ✓ 4. ~~Antonio Avela~~ Antonio Avela 18 Highland Dr
- X 5. ~~James Batista~~ James Batista 1014 Hope St X
- ✓ 6. ~~James Batista~~ James Batista 1014 Hope St X
- X 7. ~~Victor Parece~~ Victor Parece 16 South ELIZABETH ST
- X 8. ~~João Ferreira~~ João Ferreira 30 Pecham Place
- ✓ 9. ~~Alfred Contente~~ Alfred Contente 23 Manchester St, Bristol
- ✓ 10. ~~Paul Contente~~ PAUL CONTENTE 475 METACOM AVE
- X 11. ~~João Cordão~~ João Cordão 215 Franklin St
- X 12. ~~João D. Medeiros~~ João D. MEDEIROS 8 Gray St
- ✓ 13. ~~Fernando L. Braun~~ Fernando L. BRAUN 4 EDMONSON BRISTOL RI
- ✓ 14. ~~Nicole Contente~~ Nicole Contente 23 Marcher Str St
- X 15. ~~Susan Contente~~ Susan Contente 23 Marcher Str St
- ✓ 16. ~~ABRILDO ALVARES~~ ABRILDO ALVARES OLIVE ST
- ✓ 17. ~~Emanuel Sousa~~ Emanuel Sousa 95 Beachmont Ave
- X 18. ~~Armando Pacheco~~ Armando Pacheco 61 Catherine St
- ✓ 19. ~~Manuel Braga~~ Manuel Braga 217 State St. Bristol RI
- X 20. ~~Bayona Clemens~~ Bayona Clemens 33 Elmwood Dr Bristol RI
- X 21. ~~Joseph S. Benoit~~ Joseph S. Benoit 18 River St
- ✓ 22. ~~Maria TAVARES~~ Maria TAVARES 18 River St
- ✓ 23. ~~Carlos Medeiros~~ Carlos Medeiros 20 Francis Dr
- ✓ 24. ~~MICHAEL PEREIRA~~ MICHAEL PEREIRA 1 SACHEM RD.
- X 25. ~~Norberto Medeiros~~ Norberto Medeiros 21 PEARSE AVE
- ✓ 27. ~~Olinda TAVARES~~ Olinda TAVARES 560 Wood St
- ✓ 28. ~~Dorinda Medeiros~~ Dorinda Medeiros 21 PEARSE AVE
- ✓ 29. ~~MARIA Medeiros~~ MARIA Medeiros 20 Francis Dr
- ✓ 30. ~~Jason Medeiros~~ Jason Medeiros 21 PEARSE AVE

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PETITION SIGNATURES

- X 1. ~~Francisco Silva~~ Francisco Silva 92 Perry St
- X 2. Duarte Ferreira Duarte Ferreira 1014 Hope St XY
- X 3. ~~Guadalupe~~ Guadalupe Ferreira Medeiros 47 Fanning Dr
- X 4. ~~Guadalupe Ferreira~~ Guadalupe Ferreira
- ✓ 5. ~~Guadalupe Ferreira~~ Guadalupe Ferreira 60 Kathy Ct.
- X 6. Paula Gladue Paula Gladue 188 High St
- ✓ 7. Gina Brun Gina Brun 207 State St
- ✓ 8. MARIA Medina Mariana Medina 564 Wood St
- X 9. ~~Marian Falcão~~ Mariana Falcão 180 Wood St
- X 10. ~~Mari Dasilva~~ Marie de Silva 60 Lafayette St
- ✓ 11. ~~Joseph M. Caba~~ JOSEPH M. CABA 7 Sousa St
- ✓ 12. ~~Jared Hughes~~ JARED HUGHES 54 LAFAYETTE
- ✓ 13. ~~V. Almeida~~ Virginia Almeida 514 Metcalfe
- ✓ 14. ~~Richard~~ RICHARD CHARTER 36 Platt St
- X 15. ~~Alexander M. McArthur~~ Alexander M. McArthur 670 Wood St
- ✓ 16. ~~Alvin Full~~ ALVIN FULL 23 Fernwood Rd
- ✓ 17. ~~Katrina~~ Katrina Vicente 40 River Street
- ✓ 18. ~~Joseph Mello~~ Joseph Mello 54 Woodlawn Ave
- ✓ 19. ~~Michael Mello~~ Michael Mello 54 Woodlawn Ave
- ✓ 20. ~~Joanne Mello~~ Joanne Mello 54 Woodlawn Ave
- ✓ 21. Tiffany Cordeiro Tiffany Cordeiro 8 Gray St.
- ✓ 22. ~~Lucia J. Medeiros~~ Lucia Medeiros 8 Gray St
- X 23. ~~Helio P. Cordeiro~~ Helio Cordeiro 8 Gray St.
- ✓ 24. ~~Denis P. Soares~~ Denis Soares 9 St. Theresa Ave.
- ✓ 25. ~~Idalina Soares~~ Idalina Soares 9 St. Theresa Ave
- ✓ 27. ~~Roberta M. Hughes~~ 54 Lafayette Dr Bristol RI 02809
- ✓ 28. Julianna Hughes 54 Lafayette Dr Bristol RI 02809
- X 29. ~~John~~ 41 Futura Dr. Bristol RI 02809
- ✓ 30. ~~Brian~~ BRIAN AVILA 18 High View Dr

19



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PETITION SIGNATURES

111

- ✓ 1. ~~John~~ John Hughes 54 Lafayette Dr.
- ✓ 2. ~~Barry J Schmitt~~ Barry Schmitt 94 Beach Rd.
- ✓ 3. ~~Patricia L Brum~~ Patricia L Brum 4 Edmund Lane Bristol RI 02809
- ✓ 4. ~~Vitor DA Silva~~ Vitor DA Silva 11 E 11/24 ST
- ✓ 5. ~~Rita DA Silva~~ Rita DA SILVA 11 E 11/24 ST
- ✓ 6. ~~Bertha Tischert~~ Bertha Tischert 55 River St Bristol RI
- ✓ 7. ~~Mary Ayala~~ Mary Ayala 8 Edmund Ln Bristol RI
- ✓ 8. ~~Joseph M. Ayala~~ Joe Ayala 8 Edmund Ln Bristol
- ✓ 9. ~~Maria J. Lwa~~ MARIA LCTERRA 22 Lafayette Dr Bristol
- X 10. ~~Ron Krupinski~~ RON KRUPISKI 22 Lafayette Dr Bristol
- ✓ 11. ~~Manuel Mamy~~ MANUEL MAMY 1117 Popz St
- ✓ 12. ~~Patricia Kinos~~ PATRICIA KINOS 21 Main St
- ✓ 13. ~~Daniel Silva Jr~~ Daniel Silva Jr 28 River St
- ✓ 14. ~~Denise Silva~~ DENISE SILVA 28 RIVER ST BRISTOL RI
- ✓ 15. ~~Altra Fraz~~ Altra Fraz 94 Devott Ave
- ✓ 16. ~~Rosa Fraz~~ ROSA FRAZ 94 Devott Ave
- ✓ 17. ~~Oryann Lima~~ Oryann Lima 73 Franklin St.
- ✓ 18. ~~Nick Medeiros~~ NICK MEDEIROS 8 GRAY STREET
- ✓ 19. ~~Antonio Brazo~~ Antonio Brazo 155 Franklin St
- ✓ 20. ~~maria Gde medeiros~~ maria Gde medeiros 25 Alcadary Ave
- ✓ 21. ~~Sofia Brum~~ Sofia Brum 4 Edmund Lane
- ✓ 22. ~~Tiago Soares~~ TIAGO SOARES 4 Dartmouth St
- ✓ 23. ~~Cory Lima~~ Cory Lima 14 E 16 St NE
- ✓ 24. ~~MANUEL PEREIRA~~ MANUEL PEREIRA 8 Hydrion
- ✓ 25. ~~LONDA PEREIRA~~ LONDA PEREIRA 15 Hydrion
- ✓ 27. ~~Gregorio Avila~~ Gregorio Avila 15 Hydrion Dr
- ✓ 28. ~~Maria B Avila~~ Maria B Avila 15 Hydrion Dr
- ✓ 29. ~~EDALINE AVILA~~ EDALINE AVILA 15 Hydrion Dr
- X 30.

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PETITION SIGNATURES

- ✓1. DAVID LOUREIRO David Loureiro 27 FRANCA DR.
- ✓2. Lina Oliveira Lina Oliveira 612 Wood St.
- ✓3. ALESSANDRO M. JASILVA Alessandro M. Jasilva 2 JONES AVE.
- ✓4. John Fantura John Fantura 11 Corta Road Dr.
- ✓5. Michael Almeida Michael Almeida 101 Franklin ST
- ✓6. Kevin Cabral Kevin Cabral 7 Gray St.
- ✓7. John L. Simoes John L. Simoes 26 Audubon St
- ✓8. Antonio Mentem Antonio Mentem 1014 HIGH ST APT C-1
- ✓9. JOSE C. CABRAL Jose C. Cabral 35 ACADEMY AVE. BAISTO?
- ✓10. ROBERT CONDOR Robert Condor 515 MATTALAN AVE BALSON
- ✓11. Kevin F Sousa Kevin F Sousa 29 Ruthwood St
- ✓12. RONALD. RAPOSA Ronald Raposa 57 S. INTER. CATH. ST.
- ✓13. CARLOS F. DUARTE Carlos F. Duarte 12 SWEENEY LN
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PETITION SIGNATURES

- ✓ 1. Joy Titcomb *Joy Titcomb* 11. Highview Dr
- ✓ 2. Nathan Titcomb *Nathan Titcomb* 11 Highview Dr
- ✓ 3. NANCY GERRON *Nancy Gerron* 12 HIGHVIEW DR
- ✓ 4. MANAS GERRON *Manas Gerron* 12 HIGHVIEW DR
- ✓ 5. DIANE MACIEL *Diane Maciel* 95 Beechmont Ave
- ✓ 6. ROSA MACIEL *Rosa Maciel* 95 Beechmont Ave
- X 7. JOSE MACIEL *Jose Maciel* 95 Beechmont Ave
- ✓ 8. JESSICA SOUSA *Jessica Sousa* 95 Beechmont Ave
- ✓ 9. DIANE SOUSA *Diane Sousa* 95 Beechmont Ave
- ✓ 10. Cynthia Esposito *Cynthia Esposito* 180 Mt Hope Ave
- ✓ 11. Linda Oliveira *Linda Oliveira* 24 Malden St
- ✓ 12. Joseph Oliveira *Joseph Oliveira* 24 Malden St
- ✓ 13. Manuel TAVARES *Manuel TAVARES* 26 Lisa Lane
- ✓ 14. JAINE PACHECO *Jaine Pacheco* 7 Francisco Dr
- ✓ 15. JOSE F. RIBEIRO *Jose F. Ribeiro* 45 THOMPSON AVE
- 16. \_\_\_\_\_
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PETITION SIGNATURES

- ✓ 1. Fernando Costa 6 Murphy Av.
- ✓ 2. Maria Alano 47 Garfield St
- ✓ 3. Mark Alano mro 47 Garfield St
- ✓ 4. David Sousa P.S. 20 DeWolf Ave
- ✓ 5. Joan Pacheco 53 St Elizabeth St.
- ✓ 6. Rosalie Pacheco 53 St Elizabeth St.
- ✓ 7. MARY SYLVIA 5 DEER RUN RD
- ✓ 8. April Gomes April Gomes 11 Rock Ave
- X 9. ~~Donna Hubbard~~ 172 Bayview Ave
- ✓ 10. Dee Ann Netto 7 Waterman St
- ✓ 11. Carol St Angelo 340 State Street
- ✓ 12. Paul S. Miller 81 Kingswood Road
- X 13. ~~Burns Mr~~ 81 Kingswood Rd
- X 14. ~~Kim Orr~~ 1202 Hope St.
- ✓ 15. Lawrence Mercado 172 Bayview Ave
- ✓ 16. Mary Mercado 172 Bayview Avenue
- ✓ 17. ~~Carl M. Turner~~ 5 Fort Hill Rd.
- ✓ 18. ~~Ch~~ 77 Kingswood Rd
- ✓ 19. Keith Stephenson 77 Kingswood Rd
- ✓ 20. John Query Jr. 77 Kingswood Rd
- ✓ 21. Grace Stephenson 77 Kingswood Rd
- ✓ 22. Keith Stephenson Jr. 77 Kingswood Rd
- ✓ 23. ~~Steph~~ 77 Kingswood Rd
- ✓ 24. Dylan Stephenson 77 Kingswood Rd
- ✓ 25. Margarita Charles 341 High St.
- ✓ 27. Paula Carroll 103 Constitution St
- ✓ 28. ~~Nelsona Perkins~~ 715 Hope St
- ✓ 29. Lucie Har 5 Waterman St
- ✓ 30. ~~My~~ 114 Peck Ave
- ✓ 31. ~~Les Mung~~ 144 Peck Ave
- ✓ 32. Marie Amance 114 Fales Rd.

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Portuguese Flag at the

Bristol Town Hall June 2022

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## PETITION SIGNATURES

✓ 1.	Cecilia Costa	14 Sousa St.	Cecilia Costa
✓ 2.	Francisco Costa	14 Sousa St.	Francisco Costa
✓ 3.	Fernanda Costa	4 Murphy St	Fernanda Costa
PE ✓ 4.	David DeMello	26 Watman St	David DeMello
✓ 5.	Tina Costa	66 Coggeshall St.	Tina Costa
✓ 6.	David Costa	66 Coggeshall St.	David Costa
X 7.	Joe Furtado	9 Ellen St.	Joe Furtado
✓ 8.	Monica Soares Furtado	9 Ellen St.	Monica Soares Furtado
X 9.	Saxon Alves	34 Duffield Rd	Saxon Alves
X 10.	Miguel Ferraz	94 Dewolf Ave	Miguel Ferraz
X 11.	Nate Ficker	11 Jekifer St	Nate Ficker
X 12.	<del>William Ficker</del>	<del>11 Jekifer St</del>	<del>William Ficker</del>
✓ 13.	Scott Pellerin	5 Garland St	Scott Pellerin
X 14.	Maguire Camelo	11 Masterson Ln	Maguire Camelo
X 15.	Everson Goglia	St academy Ave	Everson Goglia
X 16.	Addyson Furtado	997 Hope St.	Addyson Furtado
✓ 17.	MICHAEL ALMEIDA	59 Michael Drive	Michael Almeida
✓ 18.	Christopher Martin	27 Robin Drive	Christopher Martin
X 19.	Rocco Palazzo	30 Rock St	Rocco Palazzo
BI ✓ 20.	RaVeena Medeiros	39 Rosedale Dr	RaVeena Medeiros
✓ 21.	Anne Ricci	5 Francine St.	Anne Ricci
X 22.	Cody Cambra	27 Hawthorne Ave	Cody Cambra
X 23.	Abby Cardoso	7 Martin Ave	Abby Cardoso
X 24.	Alexis Carr	75 Bayview Ave	Alexis Carr
X 25.	Alana Martin	71 Perry Street	Alana Martin
X 27.	Camryn Goldade	136 Hopeworth Ave	Camryn Goldade
X 28.	Lucy O'Brien	42 Franklin St	Lucy O'Brien
X 29.	Lyla Birch	24 Lincoln Ave.	Lyla Birch
X 30.	Logan Sartorys	15 Corte Reale Ave.	Logan Sartorys

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(3)

<u>Name</u>	<u>Address</u>	<u>Signature</u>
1. Leah Dietrich	23 Naomi St	Leah Dietrich
2. Nikki Cucinello	32 Hamlet Court	Nikki Cucinello
3. Mya Botelho	53 Saint Elizabeth St	Mya Botelho
4. Christian Young	16 Vernon Ave	Christian Young
5. Sabian Nikolas	6 Roma St.	Sabian Nikolas
6. Nicole Rebelo	17 Franklin St.	Nicole Rebelo
67. Kimberly Rebelo	17 Franklin St.	Kimberly Rebelo
68. Ian McKellan	11 Franca Dr	Ian McKellan
69. Noah Furtado	10 Rosita Ave	Noah Furtado
70. Keston Fisker	11 Jennifer Drive	Keston Fisker
71. Maddie Botelho	3 Ursula Dr	Maddie Botelho
72. Aden Almeida	3 Francaesca Ln	Aden Almeida
73. Dandri Tavares	11 Saint Theresa Ave	Dandri Tavares
74. Arden Fenn	32 Vernon Ave	Arden Fenn
75. Talan Aguiar	8 Manchester St.	Talan Aguiar
76. Hannah Rezendes	94 Narrows Rd.	Hannah Rezendes
77. ...	...	...

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## PETITION SIGNATURES

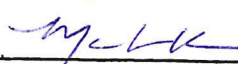
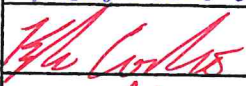
- X 1. Kiara DeRobbio 1 Sheffield Ave *Kiara DeRobbio*
- X 2. Lillian Depoy 23 Primrose RD *Lillian Depoy*
- X 3. Sleyter Bonhag 402 Highst & Bonhag
- X 4. Lucas Accardi 1 Proton *Lucas Accardi*
- X 5. Ashton DeCeilio 20 Corte Real Dr Ashton DeCeilio
- ✓ 6. Emma Torres 10 Aaron Ave *Emma Torres*
- X 7. Gabriel Brudenell 6 Herzig St *Gabe*
- X 8. Declan Reed 9 Katen Ann Dr *Declan Reed*
- X 9. Sebastian Cruz 16 Hattie Brown Lane *Sebastian Cruz*
- ✓ 10. Logan Levesque 10 San Juan Drive *Logan Levesque*
- ✓ 11. Rebecca Usher 9 Lindberg Ave *Rebecca Usher*
- X 12. Brooke Ramella 44 Basswood Dr. *BR*
- ✓ 13. Alyson Devine 55 Wapping Dr. *Alyson Devine*
- ✓ 14. Michael (Tene) 1059 Hope St. *MT*
- X 15. Benny Medeiros 24 River St *Benny*
- ✓ 16. Noah Rocha 9 Jessica Dr. *Noah Rocha*
- ✓ 17. Kaden Silva 18 Casey Dr. *Kaden Silva*
- X 18. AJ Jones 19 Casey Dr. *AJ*
- X 19. Sydney Lewis 48 Franca dr *Sydney Lewis*
- X 20. Michael Evans 167 Peck Ave *Michael Evans*
- X 21. Jessie Barrett 661 metacom ave *Jessie Barrett*
- X 22. Riley Furtado 24 Hamlets Ct *R. Furtado*
- X 23. Kylie Case 744 metacom Ave *Kylie Case*
- ~~24. ~~Joseph Santos~~~~
- X 25. Joseph Santos 7 Woburn *Joe Santos*
- X 27. Elisha Fleming 12 Robin Dr. *Elisha*
- X 28. Isaiah Fleming 12 Robin Dr. *Isiah*
- X 29. Lillian Toers 75 Maple Ln *Lillian Toers*
- ✓ 30. Lara Cabral 5 Polk Ct *Lara Cabral*
- ✓ 31. Jose Mestre 22 Academy *Jose Mestre*

(9)

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78. Savannah LeRiviere 22 San Jose Dr. Savannah LeRiviere 9
79. Allie Morais 41 Michael Dr. ~~Ally~~
80. Tereon Taft 8 Cole St. Tereon Taft X 101: Evan Rodriguez
81. Brenna Toney 40 Academy Ave Breeen 11 Patricia Ann Or
- 1018 Hannah Rocha 2 Justin St. ~~Hannah~~ ~~Patricia~~
82. Emma Holt 23 Third Street Emmaholt
- X 83. Avery Garcia 40 Greenway Dr. Avery Garcia
- X 84. Colby Kaniz 905 Hope ~~Colby~~ 102: ✓ KAREN FERREIRA  
1 Colonial Rd.
- X 85. Quessa Salinger 951 Hope ~~Quessa~~ ~~Karen~~
- X 86. Kaleb Kne 19 Cedar Dr. Kly
- X 87. Emma Alice Caetano 47 Belvedere Dr. Emma Alice Caetano ~~Emma~~
- X 88. Katarina DeStefano 1061 Hope St. ~~Katarina~~ ~~DeStefano~~
- X 89. Hannah Paul 57 St Elizabeth St. Hannah Paul ~~Hannah~~
- X 90. Megan Dunlay 24 Manchester St. Megan Dunlay
- X 91. Vic Bullard 1292 Hope St. Vic Bullard
- X 92. Isabelle Courtney 32 Graylock Rd. Isabelle Courtney
- X 93. Lindy Coburn 31 Gibson Rd. ~~Lindy~~ ~~Coburn~~
- X 94. Mia Osimboni 60 Fatima Drive Mia Osimboni
- X 95. Kaiti Rocha 1 Highview Dr. ~~Kaiti~~
- X 96. Shivani Mehta 2 Belvedere Shivani Mehta
- X 97. Abby Razzine Berry Lane Abby Razzine
- X 98. Callie DaPonte Sowams Dr Bristol Callie DaPonte
- 169 Jordan Adams a Paine Ave ~~Jordan~~
- 24 Wickham St

PETITION SIGNATURES

	Signature	Print Name	address
✓1.		Marie L. Knapman	14.60 Dart Ave Bristol
✓2.	Melanie Wolfe	Melanie Wolfe	18 North Ln. Bristol
✓3.		Kyrik Cordeiro	31 1st School St, Bristol
✓4.	Gilda Cordeiro	Gilda Cordeiro	34 Division St -
✓5.	John Cordeiro	John Cordeiro	34 Division St
✓6.	Michelle Cordeiro	Michelle Cordeiro	28 Monterey Dr.
✓7.	Jesse Cordeiro	Jesse Cordeiro	28 Monterey Dr.
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PETITION SIGNATURES

- 1. Michael Melh [Signature] 715 Hope St.
- 2. [Signature] 31 First school street
- 3. [Signature] 17 Sachem Rd
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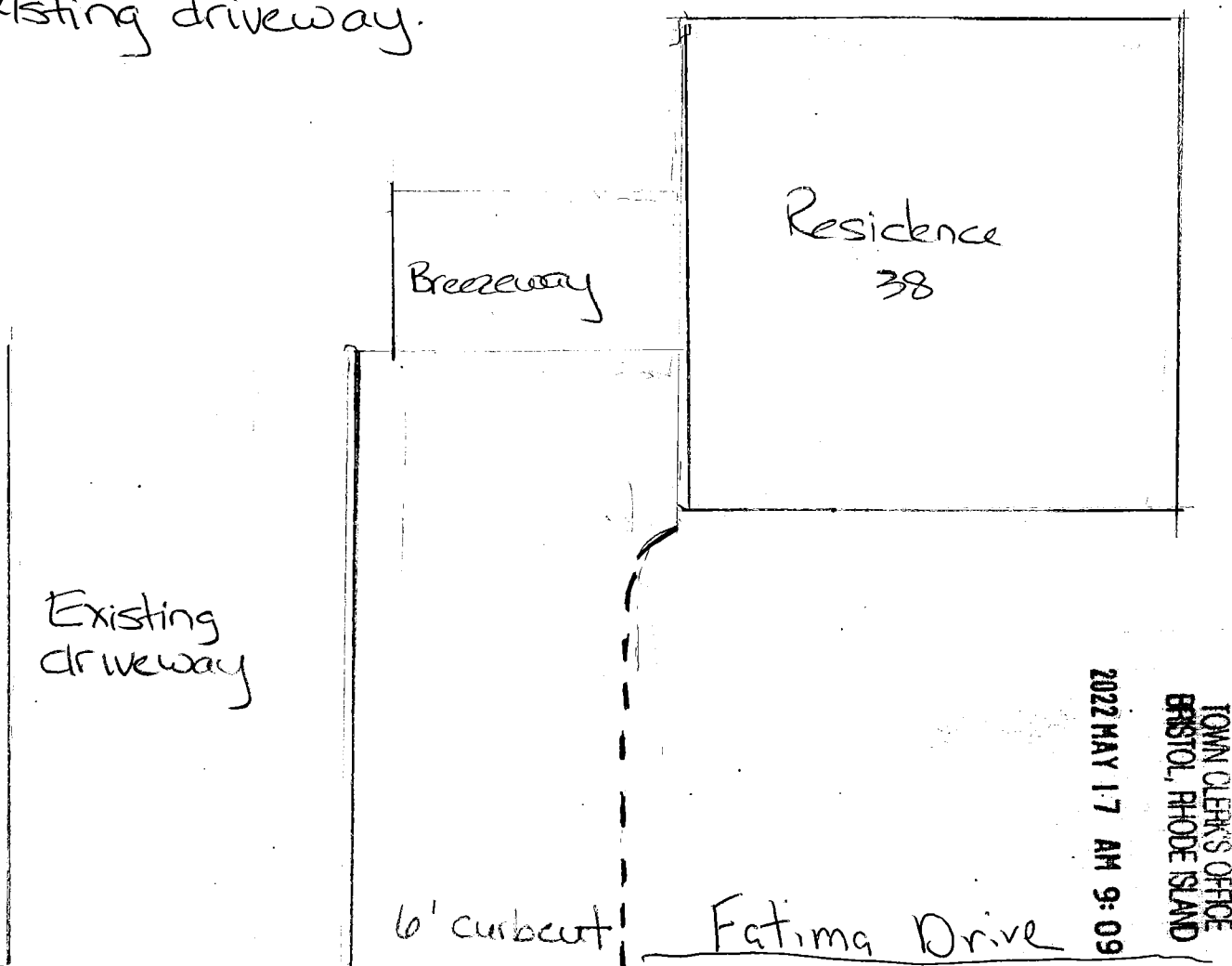


# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests:

Requesting permission for a 6' curb cut to widen existing driveway.



## PLEASE NOTE:

Petition must be returned by 4:00 p.m., two (2) weeks prior to the Town Council meeting to place your request on the docket of the June 1st 2022 meeting for review and possible action. It is Council policy that action might not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

SIGNATURE: Tiffany Cavalieri

NAME: Tiffany Cavalieri

ADDRESS: 38 Fatima Drive

TOWN: Bristol RI

BUSINESS TEL. NO. 401-569-3478

RESIDENCE TEL. NO. same

TOWN COUNCIL

JUN - 1 2022

MEETING



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 17, 2022

RE: Tiffany Cavalieri, 38 Fatima Drive - request for  
a 6' curb cut to widen driveway

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on June 1, 2022.

Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment

F2A

## Department of Public Works

# Memo

**To:** Steven Contente, Town Administrator

**From:** Christopher J. Parella, Director of Public Works

**Date:** May 25, 2022

**Re:** Tiffany Cavalieri, 38 Fatima Drive - Request for 6' Curb Cut to Widen Driveway


Town Administrator Contente,

At your request, I have reviewed the above-mentioned petition for a Curb Cut to enlarge the current driveway, located at 38 Fatima Drive. My only concern with this request is the existence of a mature and healthy town tree located within the area of the proposed new driveway addition. In speaking with Jamie Cavalieri, who is the husband of the Petitioner, he stated his intent to work with the Tree Warden to remove and replace the tree to the specifications provided by the Warden. I followed up with Tree Warden Saracino who acknowledged that he is involved in discussions with Mr. Cavalieri. Mr. Saracino stated that Mr. Cavalieri is aware that he will need to remove the current tree and purchase and plant a new tree that meets with his approval at the petitioner's own cost.

I would hereby recommend that the Honorable Town Council grant the petition with the stipulation that the Tree Warden first provide documentation that the tree removal and replacement were completed to his satisfaction. At that time, Mr. Cavalieri will need to submit a Road Cut application to the DPW before beginning his project.

Please advise if you have any questions or concerns.

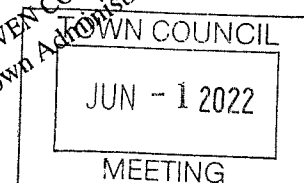
Respectfully Submitted,

  
Christopher J. Parella  
Director of Public Works

*CONCURRENCE  
TO approval  
Replacement tree prior  
to approval*

*[Signature]*

STEVEN CONTENTE  
Town Administrator



## BRISTOL PREVENTION COALITION

Composition	First Name	Last Name	Address	Term to Expire	Appt'd Date
5-20 members, 2-year terms (odd years)	Barbara	Palumbo	11 Pleasant St	Coordinator	5/15/2019
5-20 members, 2-year terms (odd years)	Christine	Bandoni	199 Chestnut St	1/20/2023	1/20/2021
5-20 members, 2-year terms (odd years)	Michael	Byrnes	244 Metacom Ave	1/20/2023	1/20/2021
5-20 members, 2-year terms (odd years)	Betsy	Cambra	21 Beach Rd	1/20/2023	1/20/2021 *
5-20 members, 2-year terms (odd years)	George	Lima	367 High St	1/20/2023	1/20/2021
5-20 members, 2-year terms (odd years)	Keith	Medeiros	675 Metacom Ave, Unit 53	1/20/2023	1/20/2021
5-20 members, 2-year terms (odd years)	Paul	Medeiros	615 Wood St	1/20/2023	1/20/2021
5-20 members, 2-year terms (odd years)	Brian	Morse		1/20/2023	1/20/2021
5-20 members, 2-year terms (odd years)	Scott	Panella	100 Peck Ave	1/20/2023	1/20/2021 ✕
5-20 members, 2-year terms (odd years)	Emily	Spence	11 Pleasant St	1/20/2023	1/20/2021
5-20 members, 2-year terms (odd years)	Michael	Vieira	127 Allerton Ave	1/20/2023	1/20/2021
5-20 members, 2-year terms (odd years)	Kerri	Sousa	126 Touisset Rd	1/20/2023	1/20/2021
5-20 members, 2-year terms (odd years)	Alexandre	Ferreira	43 Michael Dr	1/20/2023	6/16/2021
5-20 members, 2-year terms (odd years)	Sean	Palumbo	63 Narrows Rd	1/20/2023	6/16/2021

TOWN COUNCIL  
 JUN - 1 2022

## BRISTOL PREVENTION COALITION

5-20 members, 2-year terms (odd years)	Samantha	Palumbo	63 Narrows Rd	1/20/2023	6/16/2021
5-20 members, 2-year terms (odd years)	Lindsay	Ayres	14 Gorham Place	1/20/2023	6/16/2021
5-20 members, 2-year terms (odd years)	N	Davis	25 Butterworth Ave	1/20/2023	6/16/2021
5-20 members, 2-year terms (odd years)	Meredith	Astrologo	5 Belvedere Ave	1/20/2023	6/16/2021

G1A

TO: Barbara Palumbo – Bristol Prevention Coalition

FR: Scott Panella

RE: Resignation as Active Voting Member of Bristol Prevention Coalition

DT: April 4, 2020

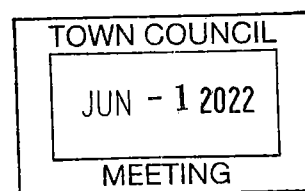
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Effective as of my text to you on Thursday, March 31, 202, I am resigning as a voting member of the Bristol Prevention Coalition.

As you are aware this has been a difficult year for me so far dealing with my mother and the impact to me of her entering an Assisted Living Memory Care Unit in January. That situation coupled with some other personal items I am trying to deal/cope with has made it clear to me I cannot, at this time, continue being an official member of BPC. While it is only one meeting a month and events during the year, I need the time to work on the issues my mother has left behind and give time to myself to re-charge. As you also know, I have taken a non-paid leave of absence from my position in Bristol Town Hall which has added a bit of unforeseen financial stress I need to work through.

My hope is once I get my life back on track later this year, I can reach out to you and the members of BPC to see if there is a place for me to rejoin.

Thank you for understanding and for reminding me that BPC is an open meeting and I am welcome any time to attend a meeting. Also thank you for just being you; warm, caring, compassionate. As I mentioned in my text to you on March 31, 2022, I joined not only because of the mission of BPC but also because of the chance to work with you and your sister, Kerri Sousa. I have enjoyed my time with BPC and being able to get to know you both.



**Barbara Palumbo**

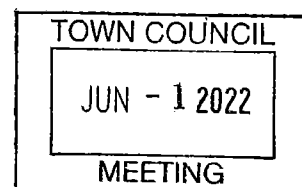
---

**From:** Betsy Cambra <betsycambra@gmail.com>  
**Sent:** Monday, April 4, 2022 7:53 AM  
**To:** Barbara Palumbo  
**Subject:** Resignation

G1B

Please accept this letter of my resignation from Bristol Prevention Coalition. I am no longer available for meetings. Keep up the good work that you and everyone does for the community. Take Care!

Sent from my iPhone iPhone







# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests:

FFS  
Tues 3/22/22

Please support this resolution to encourage our federal delegation to cosponsor U.S. H.R. 3733, the Essential Caregiver Act, protecting previously federally guaranteed access for long-term care facility residents to their essential caregivers.

Thanks,  
Charlie Galligan  
253 3518

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2022 MAR 22 PM 3:35

## PLEASE NOTE:

Petition must be returned by 4:00 p.m., two (2) weeks prior to the Town Council meeting to place your request on the docket of the \_\_\_\_\_ meeting for review and possible action. It is Council policy that action might not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

DATE RECEIVED: \_\_\_\_\_

SIGNATURE: Charlie Galligan

NAME: Charles Galligan

ADDRESS: 83 Fales Rd

TOWN: Bristol

BUSINESS TEL. NO. 253.3518

RESIDENCE TEL. NO. \_\_\_\_\_

TOWN COUNCIL

JUN 01 2022

MEETING

TOWN COUNCIL

APR 20 2022

MEETING

TOWN COUNCIL

MAR 30 2022

MEETING

**Re: Resolution**

H1A

Charles Galligan &lt;charlieinvestigates@gmail.com&gt;

Tue 4/12/2022 11:48 AM

To: Melissa Cordeiro &lt;mcordeiro@bristolri.gov&gt;

Cc: Lori Hubbard &lt;lhubbard@bristolri.gov&gt;

And here is an updated resolution addressing Nate's concern about endorsing a bill with potentially fluid language (which this one does not have):

## State of Rhode Island Town of Bristol

### RESOLUTION 2022-you tell me

**RESOLUTION REQUESTING THE TOWN OF BRISTOL'S U.S. REPRESENTATIVE DAVID  
CICILLINE COSPONSOR US H.R. 3733, THE ESSENTIAL CAREGIVER ACT PROTECTING  
HUMANE VISITATION POLICIES AT LONG TERM CARE FACILITIES, AND URGING U.S.  
SENATORS JACK REED AND SHELDON WHITEHOUSE TO SPONSOR COMPANION U.S.  
SENATE LEGISLATION**

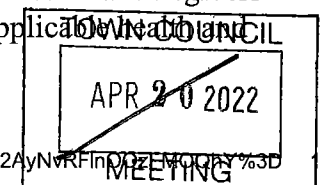
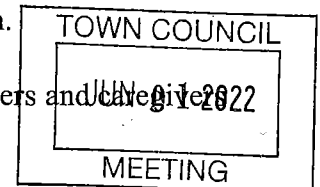
**Whereas**, U.S. H.R. 3733, the Essential Caregiver Act, allows essential caregivers access to long-term care facilities to provide care and support to a facility resident during any public health emergency.

**Whereas**, an essential caregiver is defined in this bill as an individual who provides direct care consisting of activities of daily living, emotional support, or companionship to a resident, and is chosen by the resident or the resident's legal representative.

**Whereas**, for more than two years, many residents in long-term care facilities have been separated from their loved ones – far too many lost their will to survive, and many others have suffered untold and irreversible emotional, psychological, and physical pain as a result of this separation.

**Whereas**, it is vital that we as a society recognize the critical role that family members and caregivers play in the support and wellbeing of residents in long-term care facilities.

**Whereas**, this bill will ensure that in any future public health emergency, designated essential caregivers will have their access to their loved ones protected in a manner consistent with all applicable health and safety protocols.



**Now, therefore,** be it resolved that the Bristol Town Council requests the Town of Bristol's U.S. Representative David Cicilline cosponsor US H.R. 3733 (as currently written in April of 2022 verbatim to how it was introduced in June of 2021), the Essential Caregiver Act, protecting humane visitation policies at long-term care facilities, and urging U.S. Senators Jack Reed and Sheldon Whitehouse to sponsor companion U.S. Senate legislation.

**This Resolution** shall take effect upon execution.

On Tue, Apr 12, 2022 at 11:43 AM Charles Galligan <[charlieinvestigates@gmail.com](mailto:charlieinvestigates@gmail.com)> wrote:

: Dear Melissa & Lori,

: Here's a bullet point Q&A summary of the bill, the entirety of which I previously sent to your office.  
: And of course I'll be able to answer any questions.

: Thanks for your efforts.

: Sincerely,  
: Charlie Galligan  
: 253-3518

H1B

## U.S. H.R. 3733: The Essential Caregivers Act

### What is the Essential Caregivers Act?

- H.R. 3733 allows essential caregivers access to long-term facilities to provide care and support to a facility resident during future declared public health emergencies.

### Why do we need the Essential Caregivers Act?

- For over a year, residents in long-term care facilities were separated from their loved ones – far too many lost their will to survive, and many others suffered untold emotional, psychological, and physical pain as a result of this separation.
- This bill will ensure that in any future public health emergency under Section 319 of the Public Health Service Act, designated Essential Caregivers will always be able to access their loved ones in a manner consistent with all applicable health and safety protocols.
- It is vital that we as a society recognize the critical role that family members and caregivers play in the support and wellbeing of residents in long-term care facilities.

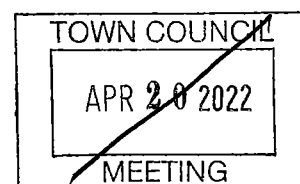
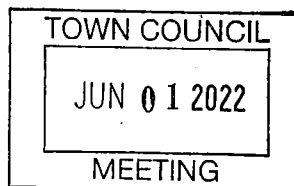
### What is an Essential Caregiver?

- An Essential Caregiver is defined in this bill as an individual who provides direct care consisting of activities of daily living, emotional support, or companionship to a resident.

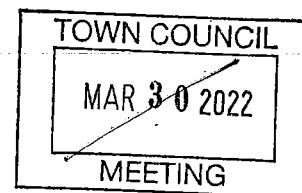
### Don't protections already exist for residents? Why do we need a new law?

- Under current law, residents in long-term care facilities have the right to receive an unlimited number of visitors and caregivers for an unrestricted amount of time.
- However, the COVID pandemic exposed a loophole in federal law and civil rights protections that allowed these rights to be waived indefinitely during a public health emergency. The result was millions of long-term care residents having their rights taken away overnight.
- This bill safeguards residents' civil rights under federal law, while taking into account public health concerns. For example, it limits access to designated caregivers (as opposed to all visitors), allows residents to designate only two caregivers, and restricts their access period from 24 hours to 12 hours during a public health emergency.

### What are the safety protocols caregivers have to follow?



- The safety and wellbeing of residents and staff in long-term facilities is always a priority. That is why this bill requires Essential Caregivers to follow the exact same safety protocols as facility staff, which must be clearly articulated to all parties in writing.
- Eligibility to participate as an Essential Caregiver is contingent upon an individual's strict compliance with all facility safety and health standards.
- Rather than a one-size-fits all approach to health and safety that may fail to take into account specific and varied conditions from one facility to another, this legislation ensures facilities have the ability to set their own standards that caregivers must follow.



H1C

# State of Rhode Island Town of Bristol

## RESOLUTION 2022

### **RESOLUTION REQUESTING THE TOWN OF BRISTOL'S U.S. REPRESENTATIVE DAVID CICILLINE COSPONSOR US H.R. 3733, THE ESSENTIAL CAREGIVER ACT PROTECTING HUMANE VISITATION POLICIES AT LONG TERM CARE FACILITIES, AND URGING U.S. SENATORS JACK REED AND SHELDON WHITEHOUSE TO SPONSOR COMPANION U.S. SENATE LEGISLATION**

**Whereas**, U.S. H.R. 3733, the Essential Caregiver Act, allows essential caregivers access to long-term care facilities to provide care and support to a facility resident during any public health emergency.

**Whereas**, an essential caregiver is defined in this bill as an individual who provides direct care consisting of activities of daily living, emotional support, or companionship to a resident, and is chosen by the resident or the resident's legal representative.

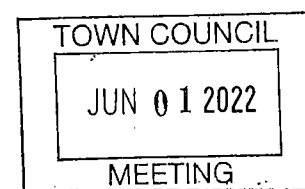
**Whereas**, for more than two years, many residents in long-term care facilities have been separated from their loved ones – far too many lost their will to survive, and many others have suffered untold and irreversible emotional, psychological, and physical pain as a result of this separation.

**Whereas**, it is vital that we as a society recognize the critical role that family members and caregivers play in the support and wellbeing of residents in long-term care facilities.

**Whereas**, this bill will ensure that in any future public health emergency, designated essential caregivers will have their access to their loved ones protected in a manner consistent with all applicable health and safety protocols.

**Now, therefore**, be it resolved that the Bristol Town Council requests the Town of Bristol's U.S. Representative David Cicilline cosponsor US H.R. 3733, the Essential Caregiver Act, protecting humane visitation policies at long-term care facilities, and urging U.S. Senators Jack Reed and Sheldon Whitehouse to sponsor companion U.S. Senate legislation.

**This Resolution** shall take effect upon execution.



COPY

117TH CONGRESS  
1ST SESSION**H. R. 3733**

To amend titles XVIII and XIX of the Social Security Act to require skilled nursing facilities, nursing facilities, intermediate care facilities for the intellectually disabled, and inpatient rehabilitation facilities to permit essential caregivers access during any public health emergency under the Medicare and Medicaid programs.

---

**IN THE HOUSE OF REPRESENTATIVES**

JUNE 4, 2021

Ms. TENNEY (for herself, Mr. LARSON of Connecticut, Ms. STEFANIK, Mr. RUTHERFORD, Ms. HERRELL, Mr. CAWTHORN, Ms. SPANBERGER, Mr. BUDD, Mr. VAN DREW, and Mr. COHEN) introduced the following bill; which was referred to the Committee on Energy and Commerce, and in addition to the Committee on Ways and Means, for a period to be subsequently determined by the Speaker, in each case for consideration of such provisions as fall within the jurisdiction of the committee concerned

---

**A BILL**

To amend titles XVIII and XIX of the Social Security Act to require skilled nursing facilities, nursing facilities, intermediate care facilities for the intellectually disabled, and inpatient rehabilitation facilities to permit essential caregivers access during any public health emergency under the Medicare and Medicaid programs.

1       *Be it enacted by the Senate and House of Representa-*  
2       *tives of the United States of America in Congress assembled,*

1 **SECTION 1. SHORT TITLE.**

2       This Act may be cited as the “Essential Caregivers  
3 Act of 2021”.

4 **SEC. 2. RIGHT TO ESSENTIAL CAREGIVERS.**

5       During a public health emergency declared by the  
6 Secretary of Health and Human Services under section  
7 319 of the Public Health Service Act, a resident of any  
8 skilled nursing facility (as defined in section 1819(a) of  
9 the Social Security Act (42 U.S.C. 1395i–3(a))), nursing  
10 facility (as defined in section 1919(a) of such Act (42  
11 U.S.C. 1396r(a))), inpatient rehabilitation facility de-  
12 scribed in section 1886(a)(1)(Z) of such Act (42 U.S.C.  
13 1395cc(a)(1)(Z)), or intermediate care facility for the in-  
14 tellectually disabled (as defined in section 1905(d) of such  
15 Act (42 U.S.C. 1396d(d))) has the right to designate two  
16 essential caregivers to have access to and provide assist-  
17 ance and support to the resident at any time notwith-  
18 standing any waiver made under section 1135 of the So-  
19 cial Security Act (42 U.S.C. 1320b–5). The resident may  
20 change who is designated as an essential caregiver.

21 **SEC. 3. REQUIRING FACILITIES TO PERMIT ESSENTIAL**  
22 **CAREGIVERS ACCESS DURING ANY PUBLIC**  
23 **HEALTH EMERGENCY.**

24       (a) **SKILLED NURSING FACILITIES; NURSING FA-**  
25 **CILITIES.**—Section 1819(c) and 1919(e) of the Social Se-



## 3

1 curity Act (42 U.S.C. 1395i-3(c), 1396r(c)) are each  
2 amended—

3 (1) in paragraph (3)—

4 (A) in subparagraph (D), by striking  
5 “and” at the end;

6 (B) in subparagraph (E), by striking the  
7 period and inserting “; and”; and

8 (C) by adding at the end the following new  
9 subparagraph:

10 “(F) implement and maintain, during any  
11 public health emergency declared by the Sec-  
12 retary under section 319 of the Public Health  
13 Service Act on or after the date of the enact-  
14 ment of this subparagraph for the area in which  
15 such facility is located and notwithstanding any  
16 waiver made under section 1135, the essential  
17 caregivers program described in paragraph  
18 (7).”; and

19 (2) by adding at the end the following new  
20 paragraph:

21 “(7) ESSENTIAL CAREGIVERS PROGRAM.—

22 “(A) IN GENERAL.—For purposes sub-  
23 paragraph (F) of paragraph (3), the essential  
24 caregivers program described in this paragraph  
25 is a program implemented by a facility de-

1       scribed in such paragraph under which such fa-  
2       cility shall—

3               “(i) allow each resident of such facil-  
4               ity the unqualified ability to elect not more  
5               than 2 essential caregivers (as defined in  
6               subparagraph (D)) to have access to, and  
7               provide assistance (as described in sub-  
8               paragraph (C)(i)) to, such resident at such  
9               facility, and allow each such resident to  
10              amend such election at any time;

11              “(ii) permit each such caregiver so  
12              elected by such resident to provide such as-  
13              sistance to such resident at such facility  
14              for 12 hours every day (or, in the case  
15              such care is end-of-life care, for an unlim-  
16              ited number of hours every day); and

17              “(iii) enforce the agreement described  
18              in subparagraph (C)(ii) with respect to an  
19              essential caregiver.

20              “(B) PRESUMPTION OF ELECTION.—For  
21              purposes of subparagraph (A), in the case of a  
22              resident who is unable, by reason of physical or  
23              mental disability, to make an election described  
24              in such subparagraph, the resident representa-  
25              tive (as defined in section 483.5 of title 42,

## 5

1 Code of Federal Regulations) of such resident  
2 shall be permitted to make such election for  
3 such resident.

4 “(C) ESSENTIAL CAREGIVER DEFINED.—  
5 For purposes of this paragraph, the term ‘es-  
6 sential caregiver’ means, with respect to a resi-  
7 dent of a facility described in subparagraph  
8 (A), an individual who—

9 “(i) will provide assistance consisting  
10 of activities of daily living, emotional sup-  
11 port, or companionship to such resident;  
12 and

13 “(ii) agrees to follow all safety proto-  
14 cols established by such facility, which  
15 shall be clearly specified in writing and be  
16 the same as such protocols (including safe-  
17 ty standards and entry requirements) ap-  
18 plicable to staff of such facility.”.

19 (b) INTERMEDIATE CARE FACILITIES FOR THE IN-  
20 TELLECTUALLY DISABLED.—Section 1905(d) of the So-  
21 cial Security Act (42 U.S.C. 1396d(d)) is amended—

22 (1) in paragraph (2), by striking “and” at the  
23 end;

24 (2) in paragraph (3), by striking the period and  
25 inserting “; and”; and

## 6

1 (3) by adding at the end the following new  
2 paragraph:

3 “(4) the institution implements and maintains,  
4 during any public health emergency declared by the  
5 Secretary on or after the date of the enactment of  
6 this paragraph under section 319 of the Public  
7 Health Service Act for the area in which such insti-  
8 tution is located and notwithstanding any waiver  
9 made under section 1135, the essential caregivers  
10 program described in section 1919(c)(7) in the same  
11 manner as if such institution were a nursing facil-  
12 ity.”.

13 (c) INPATIENT REHABILITATION FACILITIES.—Sec-  
14 tion 1866(a)(1) of the Social Security Act (42 U.S.C.  
15 1395cc(a)(1)) is amended—

16 (1) in subparagraph (X), by striking “and” at  
17 the end;

18 (2) in subparagraph (Y), by striking the period  
19 at the end and inserting “, and”; and

20 (3) by inserting after subparagraph (Y) the fol-  
21 lowing new subparagraph:

22 “(Z) in the case of an inpatient rehabilitation  
23 facility that is located on the same campus (as de-  
24 fined by the Secretary) as a skilled nursing facility,  
25 nursing facility (as defined in section 1919(a)), or

1 intermediate care facility for the intellectually dis-  
2 abled (as described in section 1905(d)), to establish  
3 and maintain, during any public health emergency  
4 declared by the Secretary on or after the date of the  
5 enactment of this paragraph under section 319 of  
6 the Public Health Service Act for the area in which  
7 such institution is located and notwithstanding any  
8 waiver made under section 1135, the essential care-  
9 givers program described in section 1819(c)(7) in  
10 the same manner as if such institution were a skilled  
11 nursing facility.”.

12 (d) COMPLIANCE AND NOTIFICATION.—

13 (1) AUTHORITY.—No caregiver who meets the  
14 definition of an essential caregiver in clause (i) of  
15 paragraph (7)(C) of either section 1819(c) and  
16 1919(c) of the Social Security Act and who upholds  
17 the agreement described in clause (ii) of such para-  
18 graph shall be denied access to the skilled nursing  
19 facility (as defined in section 1819(a) of the Social  
20 Security Act (42 U.S.C. 1395i–3(a))), nursing facil-  
21 ity (as defined in section 1919(a) of such Act (42  
22 U.S.C. 1396r(a))), inpatient rehabilitation facility  
23 described in section 1886(a)(1)(Z) of such Act (42  
24 U.S.C. 1395cc(a)(1)(Z)), or intermediate care facil-  
25 ity for the intellectually disabled (as defined in sec-

1       tion 1905(d) of such Act (42 U.S.C. 1396d(d)) of  
2       the resident involved.

3           (2) NOTIFICATION.— In the event of non-com-  
4       pliance with either such clause, such facility must  
5       first provide a warning to the essential caregiver and  
6       resident in writing citing specific issues of non-com-  
7       pliance and providing clear guidance for corrective  
8       measures.

9           (3) ENFORCEMENT.—Should the essential care-  
10      giver or resident fail to take corrective action, they  
11      may be subsequently denied access. In such cases,  
12      the facility shall provide to such caregiver and such  
13      resident (or health care proxy of such resident), not  
14      later than 24 hours after such failure to allow access  
15      occurs, a written explanation as to why such care-  
16      giver was not permitted to furnish such assistance to  
17      such resident. Such explanation must include the  
18      resident's and caregivers' options for appeal (as de-  
19      scribed in subsection (e)).

20      (e) OPTIONS FOR RESIDENT AND CAREGIVER AP-  
21      PEAL.—

22           (1) IN GENERAL.—During any period in which  
23      any skilled nursing facility (as defined in section  
24      1819(a) of the Social Security Act (42 U.S.C.  
25      1395i-3(a))), nursing facility (as defined in section

1       1919(a) of such Act (42 U.S.C. 1396r(a))), inpa-  
2       tient rehabilitation facility described in section  
3       1886(a)(1)(Z) of such Act (42 U.S.C.  
4       1395cc(a)(1)(Z)), or intermediate care facility for  
5       the intellectually disabled (as defined in section  
6       1905(d) of such Act (42 U.S.C. 1396d(d)) is re-  
7       quired to establish and maintain the essential care-  
8       givers program under section 1819(c)(3)(F) of such  
9       Act, section 1919(c)(3) of such Act, or section  
10      1905(d)(4) of such Act (as added by subsections (a)  
11      and (b)), the Secretary of Health and Human Serv-  
12      ices shall, not later than 15 days after the first day  
13      of such period, establish and maintain a process  
14      to—

15                   (A) receive appeals from residents and  
16                   caregivers challenging a decision to deny access;  
17                   and

18                   (B) investigate all such appeals within 48  
19                   hours of receipt.

20      (f) ENFORCEMENT.—With respect to appeals re-  
21      ceived under paragraph (1), the Secretary of Health and  
22      Human Services shall make a determination as to whether  
23      a facility described in subsection (e)(1) violated a require-  
24      ment or prohibition in this Act or in an amendment made  
25      by this Act within 7 days of commencing its investigation.

## 10

1 If the Secretary determines that a facility has violated a  
2 requirement or prohibition in this Act or in an amendment  
3 made by this Act, the Secretary shall—

4 (1) require the facility to establish a corrective  
5 action plan to prevent the recurrence of such viola-  
6 tion within a 7-day period of receiving notice from  
7 the Secretary; and

8 (2) impose a civil money penalty in an amount  
9 to be determined by the Secretary if such facility  
10 fails to implement the corrective action plan with the  
11 7-day period specified in paragraph (1).

12 (g) REGULATIONS.—The Secretary of Health and  
13 Human Services shall, after consultation with stakeholders  
14 (including residents, family members, long-term care om-  
15 budsmen, other advocates of nursing home residents, and  
16 nursing home providers, promulgate regulations to carry  
17 out this Act.

○





11 Broad Common Rd, Unit 155, Bristol, RI 02809

Tel: 401-654-8990

Email: friends@friendsofthebristolanimalshelter.org

May 5, 2022

Dear Chief Lynch and Town Administrator Contente,

The Board of Directors of the Friends of the Bristol Animal Shelter has reviewed the language of the Memorandum of Understanding (MOU) and believe that it is still relevant. The only change that we are proposing is a 2 year review timeline instead of the previous 1 year timeline. We have noted this suggestion in the attached MOU.

Sincerely,

*Kate L. Williams*

Kate Williams, Board Member

Friends of the Bristol Animal Shelter, Board of Directors

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 10 AM 9:33

TOWN COUNCIL

JUN - 1 2022

MEETING

## MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING ("MOU") is made between THE TOWN OF BRISTOL ("the Town"), THE BRISTOL POLICE DEPARTMENT, and THE FRIENDS OF THE BRISTOL ANIMAL SHELTER ("The Friends") primarily to clarify the relationship among the three entities relative to the use of Premises and policies governing same. This MOU is inclusive of The Friends of the Bristol Animal Shelter in consideration of the substantial financial support contributed to the construction of the shelter and other contributions made by The Friends in support of shelter operations and in partnership with the Town of Bristol. As referred to in the body of this Agreement, " Friends" means only those members of the Board of Directors, or trained volunteers.

This MOU will be effective for 2 years after which it will be reviewed by the Town, the Bristol Police Department and The Friends of the Bristol Animal Shelter and will be revised and/or renewed if mutually agreed upon.

The overarching intent of this MOU is to ensure the smooth and efficient operation of the Bristol Animal Shelter which, while partially funded by The Friends, is a recognized municipal building.

### IT IS HEREBY MUTUALLY AGREED THAT:

1. As a municipal building, the Town is exclusively responsible for all functions, operations, and overall management and maintenance of the facility. This must be reflected in the annual budget for the Animal Shelter provided by the town.
2. Any and all tasks having to do with Animal Control, are the responsibility of the town. The town will be responsible for the initial intake of animals by its Animal Control Officers ("ACOs"), who shall initially discern the health and temperament of all animals being taken into the facility.
3. The Animal Control Supervisor will have the sole responsibility in utilizing and supervising court mandated community assignments.
4. Access to the facility shall be controlled by the ACO Supervisor who will determine who among The Friends volunteers will be listed on security access codes for the Humane Education Center. The Friends shall have priority access to the Humane Education Center for use in programming and other scheduled events.

5. It is mutually understood by all parties that volunteers are necessary to assist shelter staff in order to realize the goal of increased utilization of the shelter. The Friends will assist the Town in recruiting volunteers, processing of volunteer applications, and volunteer training. In order to complete their work, The Friends will use designated space in the shelter (at the front desk) during shelter operational hours and will be provided with the tools necessary to do the work. This includes WIFI. The Friends of the Bristol Animal Shelter will provide a part-time Volunteer Program Coordinator.

6. Responsibility for determining a volunteer's suitability in general and for specific assignments will be determined by The Friends Volunteer Program Coordinator. The Friends will provide shelter staff with a volunteer listing designating availability and specific training of Friends' volunteers. Scheduling of volunteers will be managed by The Friends with input by the ACO. Any Friends' volunteer chaperoning an event involving school-aged children must pass a background check prior to their participation in the event.

7. The Friends agree to assist the shelter staff in the feeding, watering, caring for and cleaning of animal housing, in addition to providing programming for animal care.

8. The Friends will assist the Bristol ACOS in their obligations to shelter animals, in respect to the socialization, and adoption of said animals. This includes, but is not limited to, the coordination of animal health and well-being, prospective adopters, community outreach, and advertisement regarding the availability of animals available for adoption and the specifics of adoption obligations. In continuation of standard practices, any fees, or money received from adoptions shall be made to the Town of Bristol. All such transactions shall be payable to the Town of Bristol by check or money order. No cash will be accepted.

9. The Friends and The Town of Bristol are in agreement that with the approval of the Chief of Police (or his/her designee), The Friends will outreach to instate shelters to assist said shelters when needed. Before approval is granted, availability of shelter animal housing as well as shelter staffing and volunteer capacity will be considered. It is understood by all parties that the shelter not be filled to maximum capacity through instate transfers. The primary goal is to always use shelter space to service Bristol Animals. Adoption fees from instate transfers, less expenses, will be made payable to the Town of Bristol.

10. The Friends and the Town of Bristol agree that Interstate rescue will be reinstated to provide for an adoptable animal population and thus increase utilization of the shelter. Interstate rescues will take place pending the approval of the Chief of Police (or his/her designee). Before approval is granted, availability of shelter animal housing as well as shelter staffing and volunteers' capacity will be considered. It is understood by all parties that the shelter not be filled to maximum capacity through interstate transfers. The primary goal is to always use shelter space to service Bristol Animals. Expenses incurred from the implementation of an interstate rescue effort will be the responsibility of The Friends. Any revenue, less fees and expenses, will be paid to the Town of Bristol.

11. The Friends, in cooperation with the Town of Bristol, agrees to provide elementary schools within the town with a humane educational program (for example, Be Kind to Animals month promoted in the schools). The Chief of Police reserves the right to approve the curriculum for use by The Friends with children relative to programming in the schools or in the Humane Education Center.

12. The Friends agrees to be integral in community outreach and events that fall within The Friends mission statement.

13. The Friends agrees to continue to provide extensive emergency veterinary care to all impounded, sick, stray or injured Bristol animals and also to provide routine and emergency veterinary care for animals transferred through our in-state and interstate rescue programs. Animal related clinics, training, inoculation activities, and animal associated health activities will be offered and financed by The Friends. It is further understood that the Town of Bristol shall maintain their veterinary fund to provide routine veterinary care exclusively for Bristol animals.

14. It is the expectation of the parties that should the operation of the facility require professional expertise it will be provided by the town pursuant to its legal obligations.

Signed: \_\_\_\_\_  
For the Town of Bristol

Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
For the Bristol Police Department

Date: 5/5/22

Signed: \_\_\_\_\_  
For the Friends of the Bristol Animal Shelter

Date: 5/3/2022

Councilman Sweeny asks if the library is tracking when the library is being used and Director Brennan responds by stating that the Ocean State Libraries received a grant for cameras and people counters and that the library has recently had theirs installed which will help evaluate when the library is the busiest.

Councilman Sweeny also asks if Director Brennan is looking into training current library employees for new positions. Director Brennan states that employees are doing online webinars and that he hopes to engage in professional development days when Covid ends. He agrees that promoting from within is a good option. Councilman Sweeny asks if a contractor would be appropriate for the tech specialist position and Director Brennan states that because security is of utmost importance when it comes to handling patron data and that he hopes to eventually expand the library resources to circulating more equipment that a full-time employee would be a better fit.

Mary Parella states that she has support for the library's part-time staff and asks if Director Brennan has asked other departments about their opinions on different technologies that should be used. Director Brennan states that he plans on talking to the school district in order to better understand which technologies would work best for the library.

## 2. Workshop re Strategic Plan for Bristol Animal Shelter

Parella/ Teixeira voted unanimously to act on the suggestion of the administrator that the Friends of the Bristol Animal Shelter will meet with the Chief of Police and work with the Town to develop a Memorandum of Understanding (MOU) and report back to the council no later than July 2021.

Jennifer Bristol made a presentation on behalf of the Friends of the Bristol Animal Shelter regarding findings of a study conducted on the Bristol Animal Shelter and a proposal for the future of the shelter.

statement in the MOU. Referring to the sentence "this MOU is inclusive to THE FRIENDS if the Bristol Animal shelter in consideration of the substantial financial support contributed to the construction of the shelter and other contributions made by THE FRIENDS in support of shelter operations and in partnership with the Town of Bristol. He stated that he believes it was a collective effort with the Town, and the residents who contributed approximately \$4 million dollars by approval of a bond. He stated that he didn't feel they should be reminded over and over again of their financial support. He noted that going forward the council holds the financial responsibility of the shelter.

Councilman Sweeney asked THE FRIENDS to clarify the term trained volunteers. Ms. Williams responded that a volunteer would follow a handbook that would describe the facility, safety measures, and outline the duties of a volunteer. The handbook should ensure that the volunteer's time is well utilized.

Councilman Ley stated that he is very optimistic with the public and private partnership between the Town and THE Friends.

Solicitor Ursillo suggested that in paragraph 10 of the MOU (that references the interstate rescue animals) the word "sole" be added before the word responsibility in the second to last sentence to read as follows: "Expenses incurred from the implementation of an interstate rescue effort will be the sole responsibility of The Friends." And that the motion should reflect the same.

Council Chairman Calouro noted that he original had concerns with the intake of animals from other communities and that he didn't believed that it was taxpayers responsible. He further noted that after speaking with the Town Administrator and the Chief he was able to see past that.

Council Chairman Calouro noted that there will be no financial responsibility to the tax payers as clearly stated in the MOU. He also stated that he would like the council to review the MOU on a yearly basis, as part of the police department's budget, to ensure that it is revenue neutral.

Police Chief Lynch confirmed that THE FRIENDS did accept sole responsibility for financing and budgeting. He agreed to take



Ursillo, Teitz & Ritch, Ltd.

Counsellors At Law

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Providence, Rhode Island 02903-2918

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Peter F. Skwirz \*†  
Admitted in RI\*, MA†

Tel (401) 331-2222  
Fax (401) 751-5257  
mikeursillo@utrlaw.com

Item 12.

## MEMORANDUM

**TO:** The Honorable Bristol Town Council  
Hon. Steven Contente, Town Administrator

**FROM:** Michael A. Ursillo, Town Solicitor

**DATE:** March 25, 2022

**SUBJECT:** Proposed legislation legalizing recreational marijuana

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 24 PM 12: 58

On March 1, 2022, bills were introduced in the General Assembly (H7593 and S2430) that would legalize recreational marijuana (also known as cannabis) in the State of Rhode Island. The proposed legislation would create a state licensing system for licensing the cultivation and sale of recreational cannabis, similar to the system in place for licensing medical cannabis. While the proposed legislation is extensive, there are three areas of concern to municipalities that are highlighted in this memorandum.

First, the bill currently proposes to enact RIGL 21-28.11-13(a)(3), which provides for a "local cannabis excise tax equal to three percent (3%) of each retail sale." The excise tax would be collected by the state tax administrator along with a state excise tax in the amount of 10% of the sale. The local excise tax funds, pursuant to proposed RIGL 21-28.11-13(c), "shall be distributed at least quarterly and credited and paid by the state treasurer to the city or town where the cannabis is delivered." Aside from this local excise tax, municipalities are prohibited by proposed RIGL 21-28.11-14 from collecting any "fee, tax charge or expense" from recreational cannabis licensees, other than a "fee, tax, charge or expense generally assessed or collected from residents or businesses located in the municipality."

Second, the bill proposes RIGL 21-28.11-15(a), which allows a local municipal council to pass a resolution putting a question on the ballot for the November 8, 2022, election. The ballot question would read as follows: "Shall cannabis licenses for businesses involved in the cultivation, manufacture, laboratory testing and for the retail sale of adult recreational use cannabis be issued in the city (or town)?" If the local council adopts a resolution placing this question on the ballot, the state would be prohibited from issuing any recreational cannabis licenses in the municipality until the matter was voted on at the November 8, 2022 election. If a majority of electors at the 11/8/22 election voted to not have recreational cannabis, then state could not issue any license for

the sale of recreational cannabis in the municipality and the municipality would not receive any share of the local excise tax.

Finally, the bill proposes RIGL 21-28.11-16, which provides that, even if recreational cannabis is allowed in the municipality, the municipality may still enact ordinances that “impose reasonable safeguards on the operation of cannabis establishments, provided they are not unreasonable and impracticable” or in conflict with state law or regulation. These measures could include local zoning regulations that “[g]overn the time, place and manner of cannabis establishment operations and of any business dealing in cannabis accessories.” The municipality may also “[r]estrict the licensed cultivation, processing and manufacturing of cannabis that is a public nuisance.” Further, the municipality may “[e]stablish reasonable restrictions on public signs related to cannabis establishments.”

It is likely that some version of this bill will be enacted at this legislative session. The Town has until early August to send its proposed ballot questions to the Secretary of State to be printed on the 11/8/22 ballot. Accordingly, the Council will likely have to act fairly quickly in deciding whether to place the recreational cannabis question on the ballot once some form of this legislation is enacted by the General Assembly. Depending on whether the question is placed on the ballot and, if so, whether local voters approve or reject recreational cannabis sales, the Council would need to begin to consider what zoning and other reasonable safeguards should be enacted on a local level.



IAA

## Bristol Town Council

**RESOLUTION OF THE TOWN OF BRISTOL – AUTHORIZING A REFERENDUM ON CANNABIS**

**WHEREAS**, in the 2022 legislative session, the General Assembly is expected to pass legislation known as H 7593 and S 2340 (the “Proposed Cannabis Act”), which would legalize and regulate recreational cannabis; and

**WHEREAS**, the Proposed Cannabis Act would require State-issued licenses for cultivation, manufacture, laboratory testing, and retail sale of cannabis products; and

**WHEREAS**, the Proposed Cannabis Act provides that a city or town council may authorize a referendum regarding whether cannabis licenses shall be issued by the State for proposed facilities within the municipality; and

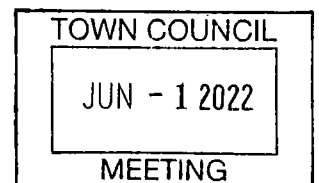
**WHEREAS**, the Proposed Cannabis Act provides that upon the adoption of such a resolution by the city or town council, the State shall not issue licenses for proposed cannabis facilities within the municipality unless and until the electors of the municipality vote to approve the issuance of such licenses within the municipality; and

**WHEREAS**, the Town Council believes that the electors of the Town of Bristol should be permitted to determine whether cannabis licenses shall be issued in the Town;

**NOW, THEREFORE, BE IT RESOLVED:**

1. The Town Council hereby authorizes a referendum to be held on the issuance of cannabis licenses within the Town, such referendum to be submitted to the electors of the Town at the general election to be held on November 8, 2022, and shall be printed on the ballot as follows: ““Shall cannabis licenses for businesses involved in the cultivation, manufacture, laboratory testing and for the retail sale of adult recreational use cannabis be issued in the Town of Bristol?”
2. Provided, however, that if the General Assembly fails to enact the Proposed Cannabis Act in the 2022 legislative session, or should the Proposed Cannabis Act be amended such that a referendum would no longer be required for a municipality to opt-out of the issuance of cannabis licenses, this authorization for such a referendum shall become null and void.

ATTEST: \_\_\_\_\_  
Melissa Cordeiro, Council Clerk



**From:** Kevin Lynch <[Klynch@bristolri.gov](mailto:Klynch@bristolri.gov)>  
**Sent:** Tuesday, May 17, 2022 2:23 PM  
**To:** Melissa Cordeiro <[mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)>; Mike Ursillo <[mikeursillo@utrlaw.com](mailto:mikeursillo@utrlaw.com)>  
**Subject:** FW: Statewide MOU - RIGL 45-42-2

Madam Clerk,

Can you kindly place the Statewide MOU Agreement on the next council agenda. Notably, I have attached a copy of the legislation (RIGL 45-42-2) and preamble letter from the Rhode Island Police Chiefs Association for their review – the goal is to have the council review the agreement drafted by our solicitor for passage to garner outside resources for non-emergency police matters (e.g., parades, commencements, details, etc..).

**Kevin M. Lynch** | Chief of Police  
Bristol Police Department  
395 Metacom Ave  
Bristol, RI 02809  
P: 401-253-6900 | F: 401-253-0031



TOWN COUNCIL

JUN - 1 2022

MEETING



I3A

## RHODE ISLAND POLICE CHIEFS' ASSOCIATION

**PRESIDENT**  
Chief Sean Corrigan  
Narragansett Police Dept.

### MUTUAL AID AGREEMENT

**VICE PRESIDENT**  
Chief Kevin Lynch  
Bristol Police Dept.

### Non-Emergency Police Powers

**SERGEANT AT ARMS**  
Colonel Bradford Connor  
Warwick Police Dept.

### *RIGL§ 45-42-2*

**SECRETARY**  
Colonel Michael Winquist  
Cranston Police Dept.

**TREASURER**  
Chief Matthew Moynihan  
New Shoreham Police Dept.

**IMMEDIATE PAST  
PRESIDENT**  
Chief Richard Ramsay  
West Greenwich Police Dept.

**EXECUTIVE DIRECTOR**  
Chief Sidney Wordell, Ret.

In 2021, the Rhode Island Police Chiefs Association worked with members of the General Assembly to amend the non-emergency police powers (*RIGL§ 45-42-2*) legislation to meet the growing needs of modern policing. The goal was to allow all Rhode Island municipal police agencies to share services and partner during non-emergency situations (e.g., parades, graduations, festivals, traffic details and other community events) as the previous version of the legislation only allowed adjoining communities to provide mutual aid (share services).

Notably, under an emergency there was never a restriction to provide mutual aid. In essence, this agreement will allow each respective Chief of Police to enter an agreement to collaborate on non-emergency situations and supplement our work forces to achieve desired outcomes for our communities. To meet the current tenets of the legislation we need each municipality and higher education institution to adopt a resolution in support to activate this important public safety tool.

If you have any questions, please do not hesitate to contact our Executive Director, Chief Sidney Wordell (ret.) at [swordell@ripolicechiefs.org](mailto:swordell@ripolicechiefs.org) who will gladly provide any support necessary.

Sincerely,

Chief Sean Corrigan, President (RIPCA)

TOWN COUNCIL

JUN - 1 2022

MEETING

## Title 45

### Towns and Cities

## Chapter 42

### Emergency Police Power

#### R.I. Gen. Laws § 45-42-2

#### § 45-42-2. Nonemergency police power.

(a) Notwithstanding any law to the contrary, and consistent with the provisions of chapter 40.1 of this title entitled "Interlocal Contracting and Joint Enterprises," the **chiefs of police of any city or town** or **any police department of a higher education institution** may enter into an agreement, which is subject to **approval by the appropriate city or town council by adoption of a resolution in support of it** or by approval by the president of the higher education institution, by which the chief may request that the other city, town, or higher education institution police force provide assistance in a nonemergency situation for all those police services prescribed by law within any portion of the jurisdiction of the city or town, or campus of the chief granting the authority.

(b) The officers responding to the request and agreement shall have the same authority, powers, duties, privileges, and immunities for jurisdictional purposes as a duly appointed police officer of the city, town, or higher education institution making the request.

(c) All wage and disability payments, pension, workers' compensation claims, medical expenses, or other employment benefits will be the responsibility of the employing agency, unless the requesting agency is reimbursed for those costs from any other source. Each agency shall be responsible for the negligence of its employees to the extent specified by law.

(d) A copy of any agreement entered into pursuant to this section shall be provided to the superintendent of the Rhode Island state police.

(e) The governor shall have the authority to suspend an agreement entered into pursuant to this section upon a finding that the suspension is in the interest of public safety.

#### History of Section.

P.L. 2002, ch. 142, § 1; P.L. 2002, ch. 293, § 1; P.L. 2021, ch. 107, § 1, effective July 1, 2021; P.L. 2021, ch. 108, § 1, effective July 1, 2021.

**TOWN OF BRISTOL, RHODE ISLAND**

**A RESOLUTION ALLOWING THE POLICE DEPARTMENT OF THE TOWN OF  
BRISTOL TO COLLABORATE WITH NONADJACENT RHODE ISLAND  
MUNICIPALITIES AND POLICE DEPARTMENTS THROUGH A STATEWIDE  
MUTUAL AID AGREEMENT**

**WHEREAS**, the Bristol Town Council desires to promote cross-municipal police collaboration to achieve desired outcomes in the Town of Bristol; and

**WHEREAS**, the General Assembly enacted RIGL 45-42-2 and then amended it in 2021 through P.L. 2021, ch. 108, providing the Bristol Town Council a mechanism to authorize nonemergency mutual aid agreements between nonadjacent municipalities, their police departments, and institutions of higher education within the Town of Bristol; and

**WHEREAS**, the General Assembly has granted such authority to other municipalities in Rhode Island through enabling legislation;

**NOW, THEREFORE, BE IT RESOLVED:**

1. The Bristol Town Council hereby authorizes the Town of Bristol's police department to collaborate with nonadjacent Rhode Island municipalities and police departments pursuant to the Statewide Mutual Aid Agreement; and
2. This resolution shall take effect upon passage.

ATTEST:

\_\_\_\_\_  
Melissa Cordeiro  
Town Clerk

\_\_\_\_\_  
Nathan T. Calouro, Chairman  
Bristol Town Council

*C:\Users\Peter\Desktop\Draft—Bristol Town Council Resolution d2 clean.docx*

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 20 PM 2:16

TOWN COUNCIL  
JUN - 1 2022  
MEETING

I3C

**MUTUAL AID AGREEMENT**

This MUTUAL AID AGREEMENT made as of the \_\_\_\_ day of \_\_\_\_\_, 2022 by and between the several municipalities of the State of Rhode Island, *to wit*, the Town of Barrington, Town of Bristol, Town of Burrillville, City of Central Falls, Town of Charlestown, Town of Coventry, City of Cranston, Town of Cumberland, Town of East Greenwich, City of East Providence, Town of Exeter, Town of Foster, Town of Glocester, Town of Hopkinton, Town of Jamestown, Town of Johnston, Town of Lincoln, Town of Little Compton, Town of Middletown, Town of Narragansett, City of Newport, Town of New Shoreham, Town of North Kingstown, Town of North Providence, Town of North Smithfield, City of Pawtucket, Town of Portsmouth, City of Providence, Town of Richmond, Town of Scituate, Town of Smithfield, Town of South Kingstown, Town of Tiverton, Town of Warren, City of Warwick, Town of Westerly, Town of West Greenwich, Town of West Warwick, and the City of Woonsocket, (the "Municipalities") as well as Rhode Island institutions of higher education including the University of Rhode Island, Rhode Island College, Community College of Rhode Island, (the "Educational Institutions").

WHEREAS, the General Assembly enacted RIGL 45-42-2 (the "Act") authorizing nonemergency mutual aid agreements, which was previously limited to mutual aid between police departments of adjacent Rhode Island municipalities; and

WHEREAS, the Act was amended in 2021 through P.L. 2021, ch. 108, to authorize nonemergency mutual aid agreements between nonadjacent municipalities and institutions of higher education; and

WHEREAS, the Municipalities and the Educational Institutions are desirous of entering into a nonemergency mutual aid agreement allowing nonemergency mutual aid among the respective police departments of each of the Municipalities and each of the Educational Institutions to the fullest extent allowed by the Act as currently enacted.

TOWN COUNCIL

JUN - 1 2022

MEETING

NOW THEREFORE, the Municipalities and the Educational Institutions, for consideration of the mutual agreements herein contained, do hereby covenant and agree to the following provision of mutual aid:

**I. PURPOSE**

The undersigned law enforcement agencies of the Municipalities and Educational Institutions have entered into this mutual aid contract as provided for in RIGL 45-42-2, for the purpose of providing reciprocal police services across jurisdictional lines. This agreement will enhance the capabilities of law enforcement and provide additional protection for inhabitants and property in the effected areas. Each undersigned chief law enforcement officer of the respective Municipalities and Educational Institutions acknowledge that prior to the adoption of this agreement, each chief of a department of the Municipalities have obtained the approval their respective town/city councils by way of resolution and each department of the Educational Institutions have obtained approval of their respective presidents, authorizing each law enforcement agency of every party to this agreement to provide police services across jurisdictional lines. This agreement has been fully considered by all parties and is entered into the interest of public safety and for the inhabitants of the Municipalities covered by this agreement and the students, employees, and faculty of the Educational Institutions covered by this agreement.

The undersigned agencies shall provide and exchange upon request police services to and from the other agency without limitation but generally in accord with the following guidelines.

**II. GEOGRAPHICAL AREAS ENCOMPASSED BY AGREEMENT**

It is agreed by and between the undersigned agencies that the geographical area encompassed by this agreement includes the territory of each of the Municipalities of the State of Rhode Island, which, collectively, comprises the entire territory of the State of Rhode Island.

**III. GENERAL TERMS AND PROCEDURES**

- (A) For the purpose of this agreement, mutual aid includes all police services, which are requested by one law enforcement agency and provided by any other law enforcement agency, both of which are signatories to this agreement.
- (B) A participating agency will provide police service assistance only to the extent that the personnel and equipment are not required for the adequate protection of that agency's jurisdiction and a request is made by one of the law enforcement

agencies that are a party in this agreement. The command structure of the requested law enforcement agency will have the sole authority to determine the amount of personnel and equipment, if any, available for assistance. The ranking officer of the requesting city or town shall be responsible for all law enforcement decisions pursuant to this agreement.

- (C) Whenever the law enforcement employees of one cooperating agency are providing police services to another cooperating agency pursuant to the authority contained in this agreement, such employees will have the same power, duties, rights and immunities regarding jurisdiction that the requesting agency has.
- (D) Whenever the law enforcement employees of one cooperating agency are providing police services to another cooperating agency, they will be under the lawful direction and authority of the commanding law enforcement officer of the agency to which they are rendering assistance. Officers shall be subject to the code of ethics, policies, and rules and regulations of their employing agency at all times.
- (E) Any on-duty officer who believes a crime is in progress or assistance is needed within the area covered by this agreement can initiate police assistance.
- (F) The on-duty officer requesting police assistance shall notify the officer in charge of his agency as soon as possible. The officer in charge shall then request assistance by contacting the cooperating agency's command staff.
- (G) All wages, disability payments, pensions, worker's compensation claims, or their equivalent as provided under RIGL 45-19-1, medical expenses or other employment benefits will be the responsibility of the employing agency, unless the requesting agency is reimbursed for such costs from any other source. Each agency shall be responsible for the negligence of its employees to the extent specified by law.

Further, each of the undersigned agencies hereby agree to indemnify and hold harmless the other participating agency from liability for any and all claims, by whomever made, arising from the negligence of the participating agency's employee(s).

- (H) Each cooperating agency shall be responsible for any cost arising from the loss of or damage to that agency's equipment or property while providing assistance.
- (I) The terms of this contract shall be in continuous effect for each participating agency from the date the authorized signature for such agency is affixed hereto. Any party to this agreement may revoke its future contractual obligations here under only upon sixty days written notice to each of the other parties.
- (J) No provision in this agreement shall derogate any statutory authority of the Rhode Island State Police.



#### **IV. COOPERATIVE ENFORCEMENT GUIDELINES; STANDING REQUESTS FOR AID**

The following circumstances shall be deemed to constitute a standing request for mutual aid and will allow an on-duty police officer to render mutual aid without receiving an express request from the law enforcement agency of the jurisdiction receiving aid.

- (A) Whenever an on-duty law enforcement officer within his home jurisdiction views or otherwise has probable cause to believe a criminal offense has occurred outside the officer's home jurisdiction but within the jurisdiction of a cooperating agency, the officer may make arrest according to law and take any measures necessary to preserve the crime scene.
- (B) Whenever an on-duty law enforcement officer within his home jurisdiction views or otherwise has probable cause to believe that a serious traffic offense, including, but not limited to, DWI violations has occurred within the jurisdiction of another agency the law enforcement officer may stop, arrest, or cite the suspected violator according to the law.
- (C) Whenever an on-duty law enforcement officer views or otherwise is called upon to render aid to a motorist or other person in an area encompassed by this agreement, the law enforcement officer may render emergency aid as necessary. In the event a call for assistance is made wherein it is unknown as to the location of the request for assistance, all agencies party to this agreement may dispatch personnel to the appropriate area and render such assistance as is necessary and the circumstances require.
- (D) In a situation where automated traffic control devices are located within the jurisdictional boundaries of one agency have malfunctioned and a traffic accident is imminent unless control is established immediately, assistance from another cooperating agency may be provided upon request by the affected jurisdiction.

**TOWN OF BARRINGTON**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF BURRILLVILLE  
FALLS**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF CHARLESTOWN**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**CITY OF CRANSTON**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF EAST GREENWICH**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF BRISTOL**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**CITY OF CENTRAL**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF COVENTRY**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF CUMBERLAND**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**CITY OF EAST PROVIDENCE**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF EXETER**

By: \_\_\_\_\_  
**Council President**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF FOSTER**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF GLOCESTER**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF HOPKINTON**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF JAMESTOWN**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF JOHNSTON**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF LINCOLN**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF LITTLE COMPTON**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF MIDDLETOWN**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF NARRAGANSETT**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF NEW SHOREHAM**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**CITY OF NEWPORT**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF NORTH KINGSTOWN**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF NORTH PROVIDENCE**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF NORTH SMITHFIELD**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**CITY OF PAWTUCKET**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF PORTSMOUTH**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**CITY OF PROVIDENCE**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF RICHMOND**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF SCITUATE**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF SMITHFIELD**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF SOUTH KINGSTOWN**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF TIVERTON**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF WARREN**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**CITY OF WARWICK**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF WEST GREENWICH**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF WEST WARWICK**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**TOWN OF WESTERLY**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**CITY OF WOONSOCKET**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by Council resolution  
 dated \_\_\_\_\_.

**UNIVERSITY OF RHODE ISLAND**

By: \_\_\_\_\_  
**Chief of Police**  
 As authorized by the President on  
 \_\_\_\_\_.

**RHODE ISLAND COLLEGE****COMMUNITY COLLEGE OF RHODE  
ISLAND****By:** \_\_\_\_\_**Chief of Police**As authorized by the President on  
\_\_\_\_\_.**By:** \_\_\_\_\_**Chief of Police**As authorized by the President on  
\_\_\_\_\_.



**Town of Bristol, Rhode Island**  
*Department of Community Development*

10 Court Street  
 Bristol, RI 02809  
 www.bristolri.us  
 401-253-7000

May 17, 2022

**TO:** The Honorable Town Council  
 Melissa Cordeiro, Clerk

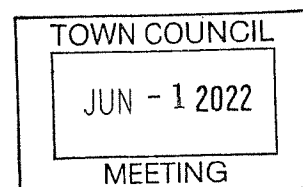
**FROM:** Diane M. Williamson, Director  
 Edward M. Tanner, Principal Planner *EMT*

**RE:** San Francisco Street  
 Request for "No Overnight Parking" Sign

2022 MAY 17 PM 5:38  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

It is the recommendation of the Department of Community Development that the Town Council consider adoption of an ordinance to limit parking within a portion of San Francisco Street right of way to daytime hours only. The area in question was recently constructed by the developer of the San Francisco Street extension subdivision and consists of a relatively small gravel parking area off the north side of the paved roadway (see attached photograph). This area was constructed with the intention of creating a parking area for a walking trail into the Perry-Tavares Farm open space. We recommend that the parking area be posted for "no overnight parking". We further request that the Town Council add this request to the agenda for the June 1, 2022 meeting.

CC: Steven Contente, Town Administrator











## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 19, 2022

RE: (Department of Community Development) re Request  
for Council consideration to draft an ordinance for  
parking restrictions on a portion of San Francisco  
Street.

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on June 1, 2022.

**Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



# Bristol Police Department

395 METACOM AVENUE ❖ BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

May 24, 2022

TO: Steven Contente, Town Administrator

FROM: Kevin M. Lynch, Chief of Police

SUBJECT: Department of Community Development—Re: Request for Council consideration to draft an ordinance for parking restrictions on a portion of San Francisco Street

Mr. Contente:

Lt. Wozny has reviewed the petition, and I agree with his recommendation that the Police Department has no objection to the "No Overnight Parking" request. Please see attached.

Respectfully submitted,

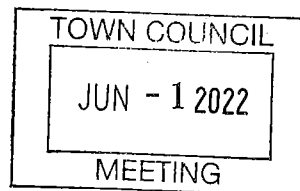
A handwritten signature in cursive script, appearing to read "Kevin M. Lynch".

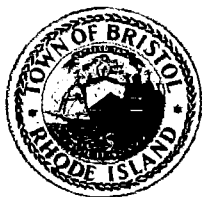
Kevin M. Lynch  
Chief of Police

KML/jrp

Attachment

*Concurs*  
A handwritten signature in cursive script, appearing to read "Steven Contente".  
STEVEN CONTENTE  
Town Administrator





**KEVIN M. LYNCH**  
Chief of Police

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



## MEMORANDUM

**TO : CHIEF KEVIN M. LYNCH** **DATE: 05-24-2022**

**VIA : PROPER CHANNELS**

**FROM : LIEUTENANT ROMAN WOZNY**

**SUBJECT : SAN FRANCISCO STREET REQUEST FOR NO OVERNIGHT PARKING**

Sir,

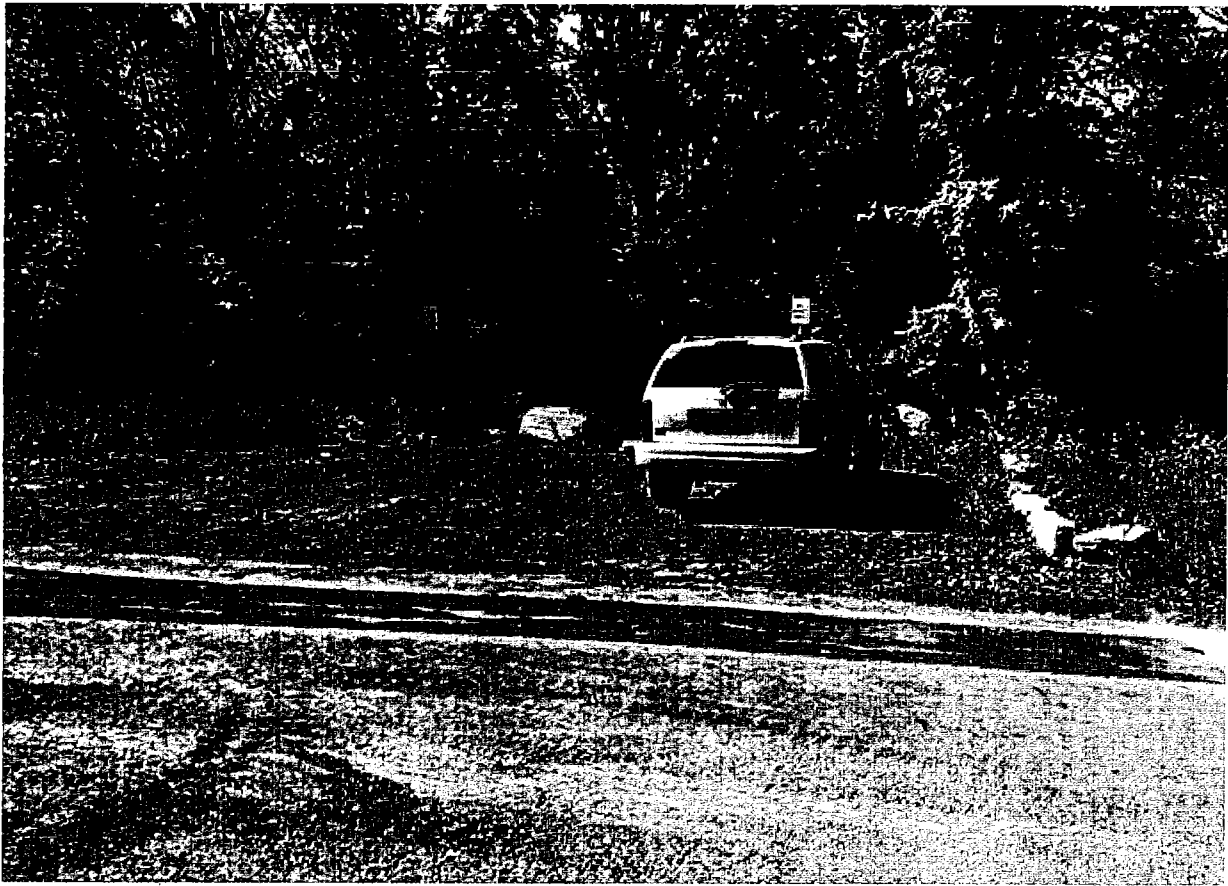
The Department of Community Development is requesting that no overnight parking be posted on San Francisco St. in the newly constructed parking area. This parking area was constructed to add parking for the walking trails.

After reviewing this petition, the Police Department does not have any objection to this no overnight parking request.

Respectfully submitted,

*Lt. Roman Wozny*

Lieutenant Roman Wozny



San Francisco St. trail parking location

I4B

**Department of  
Public Works**

# Memo

**To:** Steven Contente, Town Administrator

**From:** Christopher J. Parella, Director of Public Works

**Date:** May 24, 2022

**Re:** Recommendation re (Department of Community Development) - Request for Council Consideration to Draft an Ordinance for Parking Restrictions on a Portion of San Francisco Street

Town Administrator Contente,

I have no issues with the above-mentioned request for a "No Overnight Parking" area on a portion of San Francisco Street right of way.

Respectfully Submitted,

Christopher J. Parella  
Director of Public Works

*Concun*  
*Am White*  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL

JUN - 1 2022

MEETING



## Town of Bristol, Rhode Island

### Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

May 23, 2022

TO: Melissa Cordeiro, Town Clerk

FROM: Diane M. Williamson, Director

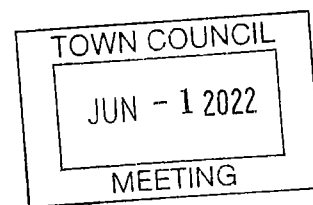
RE: **Change of Zone petition for 374 and 380 Metacom Avenue**  
**Change of Zone from "M" Manufacturing to "MMU" Metacom Mixed Use Zoning**

Attached is an application for a Change of Zone submitted by the property owners of 374 and 380 Metacom Avenue.

Please schedule this for a first reading and referral to the Planning Board for a recommendation. Three weeks of advertising is required prior to the second reading and public hearing.

Thank you.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 24 PM 2:09





# Town of Bristol, Rhode Island

10 Court Street  
Bristol, RI 02809  
[www.Bristolri.us](http://www.Bristolri.us)  
401-253-7000

## APPLICATION FORM FOR ZONING MAP CHANGE

1. Name of Applicant Januario Family Realty, LLC  
Address 374 Metacom Avenue  
Bristol, RI 02809

2. Name of Owner Sene  
Address \_\_\_\_\_  
\_\_\_\_\_

*If Owner is different from applicant, a notarized statement from the owner authorizing the applicant to make the zone change request on their behalf is required.*

3. Property Address 374 + 380 Metacom Avenue

4. Tax Assessor's Plat(s) 171 Lot(s) 27 + 114

5. Current Zoning M

6. Requested Zoning MMU

7. Area of Subject Property Lot 27 = 53,578.80 sq. ft. (in square feet or acres)  
Lot 114 = 35,196 sq. ft.

8. Is the subject area:

- ☐ In a Flood Zone ; if yes, indicate which one \_\_\_\_\_  
☐ In the Historic District;  
☒ Serviced by Public Water;  
☒ Serviced by Public Sewer.

I hereby certify that all information provided above and on any attached maps and reports is correct and true and that all requirements for a zone change have been met.

Signed [Signature]  
Print Name Sen Januario

Date 5/20/2020

2020 MAY 20 PM 1:10

02809057

This following narrative is intended to address the requirements No 1. (i) of the list of submission requirements in connection with an Application for (a) Zoning Map Change.

There are two (2) properties the Applicant is seeking to rezone. Both are located on Metacom Avenue in the M ("Manufacturing") zoning district. The first is 374 Metacom Avenue, AP 171, Lot 27, containing 1.23 acres and upon which is situated a 3,306 square foot single-story concrete commercial building. The second is 380 Metacom Avenue, AP 171, Lot 114, containing 35,000 square feet and upon which is situated a 2,730 square foot concrete industrial/commercial building sitting. The applicant is petitioning to rezone the parcels to a Metacom Mixed Use designation ("MMU").

As the Land Use Element of the Town of Bristol Comprehensive Plan (the "Comprehensive Plan") explains, the MMU district was created in 2010 in conjunction with 2007's "Metacom Avenue Corridor Management Plan. The expressed intent was to establish a mixed-use zone development along Metacom Avenue with retail /office uses on the first floor of existing or proposed structures. To quote the Comprehensive Plan's Future Land Use designations and descriptions, the MMU district is "Intended for designating key areas along the Metacom Avenue (Rt. 136) corridor and nearby nodes for focused development or redevelopment in dense mixed-use zones to help create a sense of place and order and encourage the expansion of business use areas while creating vibrant, walkable affordable neighborhoods well served with appropriately scaled retail, services, and other commercial development."

The subject parcels abut Minturn Street and are situated directly across from Franklin Street. The Land Use Element of the Comprehensive Plan recognizes that Metacom Avenue, in the vicinity of Bayview Avenue, Franklin Street, and Minturn Farm Road are zoned M, LB or GB and that *this area is ripe for redevelopment where appropriate consistent with the Metacom Avenue Corridor Management plan and proposed MMU zoning* (pg.53 emphasis supplied)

The Comprehensive Plan also informs that the Town Council has already rezoned two (2) neighboring Metacom Avenue properties to MMU.

The Applicant presently only has specific plans only for 374 Metacom Avenue. The intended use will be a children's daycare facility which will be permitted as a matter of right in the MMU zone. However, the MMU designation for both properties will ensure the parcels' future use will conform to the ideals expressed in the Comprehensive Plan and the Metacom Avenue Corridor Management Plan. Currently, Petitioner has no plans to physically expand either structure. Accordingly, there will be no new construction beyond some interior renovations to accommodate future uses.

01:10 PM 20 MAY 2002  
 750-464-1000  
 500





# Town of Bristol, Rhode Island

10 Court Street  
Bristol, RI 02809  
[www.Bristolri.us](http://www.Bristolri.us)  
401-253-7000

## APPLICATION FOR ZONING MAP CHANGE

1. The applicant must submit the following to the Director of Community Development who shall review the submission for completeness and forward same to the Town Council and Planning Board:

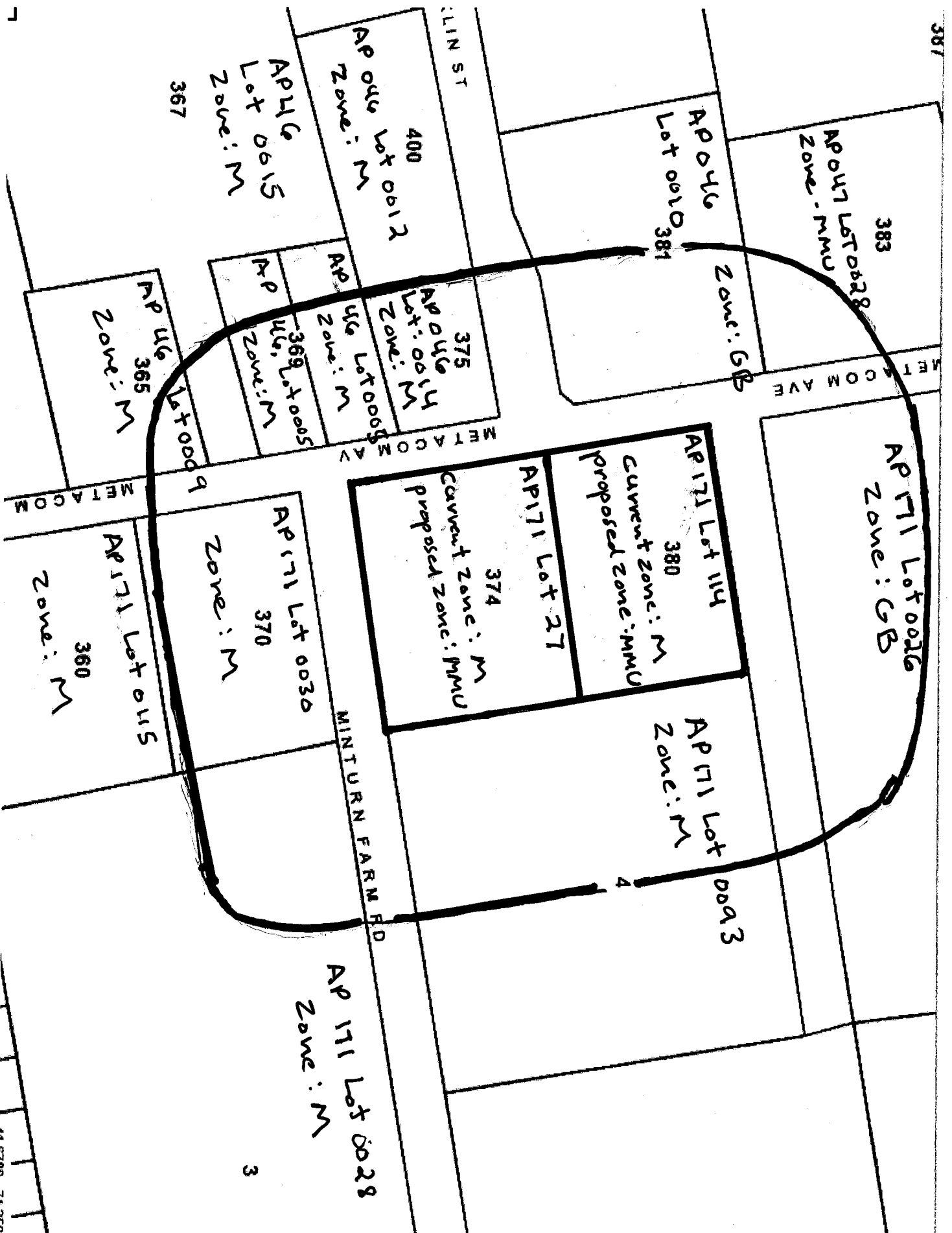
	Complete
a. Application Form (Page 3 see attached).	
b. A narrative explaining the proposal in detail, including intended use of property and the reason for the zone change request.	
c. Application fee of \$1,000 to cover the cost of advertising, the cost of mailing notices; and, the cost of recording the change on the Town's zoning map. The Applicant must pay any deficits.	
d. A map showing the area to be rezoned.	
e. A map showing the property <b>within 200 feet</b> of the perimeter of the area being rezoned including, existing and proposed boundaries, zoning district boundaries, existing streets and roads and their names; and, where appropriate, town boundaries. <b>Note: This map must be clear and legible since it will be part of the newspaper advertisement.</b>	
f. A list with the names and addresses of the current property owners <b>within 200 feet</b> of the perimeter of the area being rezoned. This information must also be provided on three (3) sets of standard mailing labels for notice.	
g. A legal description of the land being rezoned.	
h. A concept plan for proposed development (master plan level detail)	
i. A narrative, with specific citations, indicating how the proposal is consistent with the Comprehensive Plan; or, identifying where it is inconsistent and indicating what Plan changes are needed.	

002 MAY 20 PM 1:10

100-17807

2. The Planning Board shall report to the Town Council within 45 days after receipt of the proposal giving its findings and recommendations including a statement of consistency with the Comprehensive Plan.
3. A public hearing by the Town Council must be held within 65 days after receipt of the proposal, with the following notice requirements:
  - A **display** advertisement, including the map, in the newspaper (Bristol Phoenix and/or Providence Journal) at least once each week for 3 **consecutive weeks**, which may include the week in which the hearing is to be held, prior to the date of the hearing;
  - At least 2 weeks prior to the date of the hearing, written notice to the property owners within 200 feet of the perimeter of the area to be rezoned shall be sent by **certified mail return receipt requested**;
  - At least 2 weeks prior to the hearing, written notice shall also be sent to the Associate Director of the RI Division of Planning by certified mail;
  - If the subject area is within 200' of the Town of Warren, notice shall also be mailed to the Warren Town Council; and,
  - If subject area is within 2000' of the Touisset Point Water Trust wells, notice shall also be mailed to the Trust.
4. Within 45 days after the close of the hearing, the Town Council shall render a decision on the proposal. In granting an approval, the Town Council may impose limitations, conditions, and restrictions. (Refer to Section 1102 of the Zoning Ordinance.)
5. If the rezoning is granted, the Director of Community Development shall have the zoning map amended to reflect the new zone within 90 days.

0022 MAY 20 PM 1:11



Assessor's Plat 171 Lot 0093  
R.P. ASSOCIATES, INC.  
c/o COMPOSITES ONE, LLC  
4 Minturn Farm Road  
Bristol RI 02809

Assessor's Plat 047, Lot 0028  
JACKYS REALTY, LLC  
383 Metacom Ave.  
Bristol, RI 02809

Assessor's Plat 046, Lot 0014  
William St. Vincent, Jr.  
13 Weetamoe Farm Dr.  
Bristol RI 02809

Assessor's Plat 046, Lot 0015  
The Maria A. Neves  
Irrevocable Trust  
10 Casey Dr  
Bristol, RI 02809

Assessor's Plat 171, Lot 0115  
VK PROPERTIES, LLC  
360 Metacom Ave  
Bristol, RI 02809

Assessor's Plat 171, Lot 0026  
SAINTGOBAIN PERF PLASTICS  
c/o RYAN, LLC  
13155 Noel Rd, Ste. 10  
Dallas TX 75240

Assessor's Plat 171, Lot 0028  
OUTERLIMITS REALTY, LLC  
323 Manley Street  
West Bridgewater, MA 02379

Assessor's Plat 046, Lot 0012  
VICTORY REALTY, LLC  
PO Box 436  
Bristol, RI 02809

Assessor's Plat 046, Lot 0009  
David, Jr. & Sarah McGovern  
365 Metacom Ave  
Bristol, RI 02809

Assessor's Plat 046, Lot 0005  
Riley Kitchen and Bath Co., Inc.  
369 Metacom Ave  
Bristol, RI 02809

Assessor's Plat 171, Lot 0030  
MINTURN METACOM, LLC  
370 Metacom Ave.  
Bristol, RI 02864

Assessor's Plat 046, Lot 0010  
JOMA REALTY CO  
670 Metacom Avenue  
Warren, RI 02885

Description: AP. 171, Lot 114  
380 Metacom Avenue

EXHIBIT A

That certain real estate situated on the easterly side of Metacom Avenue in the Town and County of Bristol, Rhode Island, together with all the buildings and improvements thereon, bounded and described as follows:

Beginning at a point on said easterly line of Metacom Avenue which point is One Hundred Ninety-Five and 38/100 feet (195.38) northerly of the northerly line of Mintum Farm Road; thence running northerly along the easterly line of Metacom Avenue a distance of One Hundred Forty-four and 62/100 feet (144.62) to the southerly line of a Right of Way; thence making an interior angle of Eighty-Nine degrees, Three minutes and no seconds ( $89^{\circ} 03' 00''$ ), and running easterly a distance of Two Hundred Forty-Six (246') feet, more or less, to land now or lately of R.P. Associates, Inc. bounded on the north by said right of way; thence making an interior angle of Ninety-One degrees, Thirty-Seven Minutes and Forty Seconds ( $91^{\circ} 37' 40''$ ) and running southerly along the westerly line of said R.P. Associates, Inc. land a distance of One Hundred Forty and 55/100 (140.55) feet, to a point for a corner; thence making an interior angle of Eighty-Nine degrees, Nineteen minutes, Twenty seconds ( $89^{\circ} 19' 20''$ ) and running westerly, a distance of Two Hundred Forty-Seven and 71/100 (247.71) feet, more or less, to the easterly line of Metacom Avenue and the point and place of beginning, the first and last courses making an interior angle of Ninety degrees ( $90^{\circ}$ ).

Together with any and all right, interest and title which this grantor may have in and to that right of way, so-called, along the north side of the herein described real estate, which right of way is fifty (50) feet in width by the entire depth of the herein described premises.

402217v1  
5131105156

171-114



## Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

May 24, 2022

TO: Town Council

FROM: Diane M. Williamson, Director

RE: **Change of Zone Map Conditions for Bristol Yarn Mill aka Robin Rug  
Petition to Amend Section 28-284 (d)(2) of the Zoning Ordinance**

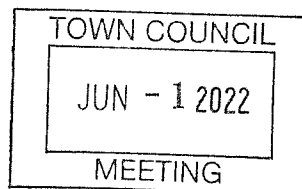
*Diane W.*

Attached is an application for a Change of Zone Map Conditions and Ordinance Amendment for the Bristol Yarn Mill (aka Robin Rug).

Please schedule this for a first reading and to schedule a second reading and public hearing. Three weeks of advertising is required prior to the second reading and public hearing.

The Planning Board has already provided a recommendation to the Town Council which is attached.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 25 PM 12:31





# Town of Bristol, Rhode Island

## *Planning Board*

10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

### DECISION OF BRISTOL PLANNING BOARD

#### Bristol Yarn Mill – Major Land Development

#### Master Plan

OWNERS: Russ-Realty Co., Russell Karian, Sentier Realty, and Karian Realty, Co.

APPLICANT: Brady Sullivan Properties, LLC

PROPERTY ADDRESS: 125 Thames Street

PLAT 10      LOTS 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74, and 76

#### **Motion:**

“The Bristol Planning Board hereby acknowledges the applicant’s agreement to an extension of time frame on the action on the Master Plan for the Bristol Yarn Mill (a/k/a Robin Rug) for an additional 60 days to bring the deadline for action to June 21, 2022, and grants conditional approval to the Master Plan as revised April 13, 2022 submitted on April 14, 2022, and recommends to the Town Council that the 2008 Change of Zone conditions and ordinance text also be amended to allow a density of 127 residential units and 6,300 square foot of commercial space along with parking spaces being 9’ wide in lieu of the required 10’ wide and to allow single – striped parking spaces in the interior parking lot (see plan entitled “Master Plan Bristol Yarn Mill – Alternative Parking Plan”) on the east side of Thames Street on Plat 10 Lots 41, 43, 44, 49, 50, 68, 71, 73, 74, and 76.”

Approval is based upon the following findings of fact and conclusions of law.

#### **I. Procedural History**

1. In 2008, the Town Council approved a conditional Change of Zoning Map to apply the Waterfront – Urban Rehab Land Development “Urban Rehab Land Development” (a/k/a Waterfront Planned Unit Development) zone to the mill property at 125 Thames Street, Plat 10, Lots 42, 60, 61, and 62. Along with the Change of Zoning Map in 2008, the Town Council revised the Zoning Ordinance (Section 28-284 (d)(2) to provide a mix of residential and commercial uses with a residential density of 1 unit per 2,250 square feet of gross floor area. According to the Town of Bristol Tax Assessor’s records, the subject mill building contains 296,717 square feet of gross floor area (not including the basement

and the concrete building being demolished) which allows a residential density of 131 dwelling units. However, when the Town Council applied the Zone to the property, they conditioned the approval on a maximum density of 98 units, along with eight (8) other development conditions relative to public access to the waterfront, affordable housing, commercial space, water-related uses, traffic study, infrastructure mitigation, off-site parking, and existing historic buildings.

2. The 2008 Town Council adopted changes to the Zoning Ordinance Section 28-284 (d)(2) specific to this property and also granted a Change of Zoning Map with conditions. These original zone change conditions run with the land and apply to this proposal.
3. In June 2010, the Planning Board granted Master Plan approval with conditions to the original proposal; however, that approval has expired.
4. In May 2021, a concept review application was submitted by Brady Sullivan Properties, LLC as the applicant. A public Site Visit was held on June 8, 2021 and a concept review meeting with the Planning Board was held on June 10, 2021.
5. On October 15, 2021, Brady Sullivan Properties, LLC, as the applicant, submitted a Master Plan application, along with a petition to change certain conditions of the 2008 zone map change. The Master Plan application proposed a residential density of 151 units and a commercial use square footage of 6,300 in the mill. A petition to change the zone map from Waterfront and Downtown on the surface parking lot property, located opposite the mill on the east side of Thames Street, to the Waterfront Planned Unit Development was also submitted and later withdrawn.
6. The application was re-submitted on November 19, 2021 to address missing requisites and the application was certified complete on December 22, 2021. Planning Board action was needed by March 22, 2022 unless an extension was mutually agreed upon. Two extensions were mutually agreed upon bringing the deadline for Planning Board action to June 21, 2022.
7. The applicant requested a waiver of the architectural renderings which were then submitted on March 3, 2022. The applicant also requested a waiver of the draft legal documents which will be submitted at the preliminary phase; therefore, a waiver is not applicable.
8. A Technical Review Committee meeting on the Master Plan application was held on December 22, 2021.
9. A duly advertised public information meeting was held on January 13, 2022 and continued to February 10, 2022 and March 10, 2022.
10. One member of the Planning Board, Charles Millard, recused himself from consideration of the application. First Alternate Planning Board Member Brian Clark participated in lieu of Mr. Millard.
11. Following the March 10, 2022 meeting, the applicant revised the plans as to the residential density from 151 to 130 units and made revisions to the surface parking plan.
12. The Planning Board held a special meeting on March 16, 2022. The result of this meeting was a 5-0 vote of the Planning Board to direct the Solicitor and the Planner to draft a motion to deny, unless the applicant agreed to a continuance in order to revise its plans. Following this meeting, the applicant revised the plans for a density of 127 units and made



further revisions to the surface parking lot plan to eliminate any small car parking spaces and increase the buffer to the neighboring properties.

13. The public information meeting was then re-advertised and re-opened on April 14, 2022.
14. The Director of Community Development recommended approval of the revised plans with the density of 127 units subject to several conditions, including that the applicant convey the parking lot on the northeast corner of Church and Thames Streets to the Town for public parking to satisfy the 10% requirement for land area to be allocated to public or institutional use in Section 28-284 (g).
15. Upon receipt of this recommendation, the applicant revised the surface parking plan to create additional tandem parking spaces and 9' wide small car spaces, while keeping a buffer greater than the minimum required along the abutting properties; and, agreed that the parking on the corner of Church and Thames Street ( Plat 10, Lot 32) be would be deeded to the Town. The Director of Community Development recommended approval of the alternate parking plan.
16. John McCoy, Esq. and John Rego, Esq. appeared as legal counsel on behalf of the Applicant. Several witnesses were presented in support of the application.
17. Members of the public were also present at each of the public informational meetings and provided testimony in support and in opposition of the proposed development for the Board's consideration. Written comments in support and in opposition to the proposed development were also received and entered into the record.
18. At the Planning Board's April 14, 2022 meeting, a motion was passed on a 3-2 vote to direct the Director of Community Development and the Town Solicitor to draft a motion for approval along with recommendations to the Town Council for changes to the conditions of the 2008 zone change.

## II. Project Description

1. The proposed project is described on the plans prepared by Fuss and O'Neill entitled Bristol Yarn Mill Master Plan, Shawn Martin, P.E. Sheets G1.01- G1.02, C1.01-C1.03, revised November 19, 2021 as noted on the cover sheet G.1.01, and as further amended on a plan entitled Bristol Yarn Mill Master Plan Alternative Parking Plan, dated April 13, 2021 [*sic – the correct date is April 13, 2022*]. Said Alternative Parking Plan depicts 151 offsite parking spaces 9' wide by 18' long and a total parking count of 299 spaces for the proposed development. Included with the Master Plan are plans entitled Topographic and Boundary Survey prepared by Charles E. Lent, Registered Professional Surveyor of Control Point Associates, Sheets 1-3, dated October 1, 2021.
2. The subject Mill building property is located at 125 Thames Street and includes surface parking lot parcels which extend from Thames Street to Hope Street on : Plat 10, Lots 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74, and 76.
3. The mill buildings will be renovated for the proposed 127 residential units and 6,300 square feet of commercial spaces. The rehabilitation and reuse of the buildings will be in accordance with the guidelines of the RI Historical Preservation and Heritage Commission and the Bristol Historic District Commission. None of the historic buildings are intended to be removed and no additions or significant modifications to the existing buildings are

- proposed. Only the non-contributing concrete masonry block building located near the Bristol Maritime Center is planned to be razed for the project.
4. The property includes residential dwellings on Thames Street (a duplex and a single family) as well as 2 commercial buildings on Hope Street and 2 apartments over one of the commercial buildings. The uses of these buildings are proposed to remain as existing. The residential dwellings on Thames Street will be dedicated as off-site affordable housing units.
  5. The project includes 11 parking spaces on the north side of the mill for the commercial uses, 137 parking spaces within the mill building and 151 parking spaces in the surface parking lot on the east side of Thames Street for the residential units. In the Waterfront Zoning District, the Zoning Ordinance allows for 50% of the required parking to be small car parking spaces. However, all of the parking spaces in the surface parking lot are proposed to be 9' wide versus the required 10' width. The interior parking spaces are varying in width due to the columns with the standard spaces 9' wide and the small car spaces 8' wide. The exterior surface parking lot will have double striped parking spaces; however, the interior parking spaces will not be double striped.
  6. The subject Mill building property is located on the east side of Bristol Harbor adjacent to the Town's Maritime Center.
  7. The property is also within the Downtown Historic District and subject to the jurisdiction of the Coastal Resources Management Council.
  8. The project contains a segment of the Town's harbor walk that will extend from the Maritime Center on the north to the property of the Elk's Lodge on the South. The applicant has agreed to partner with the Town in the Town's negotiations to extend the walkway to Constitution Street.
  9. The proposal for 127 units is consistent with the residential density of the zoning ordinance at 1 unit per 2,336 which is greater than the 2,250 square feet of gross floor area required; however, this density would still require an amendment to the original change of zone conditions by the Town Council.
  10. Along with the density modification to the original change of zone from 98 units to 127 units, the applicant is requesting that the minimum commercial space be modified from the required 22,000 square feet of area to 6,300 square feet of area and that the standard parking spaces be 9' wide in lieu of the required 10' width and the interior parking lot small car spaces be 8' wide in lieu of the required 9' wide and none of the interior parking spaces to be double striped

### **III. Findings of Fact and Conclusions of Law**

The Board approves this application for the following reasons:

1. The proposed development is consistent with the purpose and objectives of the Urban Rehab Land Development, as set forth in Section 28-284 "Land Development Projects – Urban Rehab Land Development Project" because it rehabilitates an under-utilized and inefficient historic structure and it rehabilitates the urban waterfront. It encourages a design that is

friendly to pedestrians, protects the existing built environment and character which imparts a sense of place to the community while allowing beneficial new uses and rejuvenation, safeguards the physical fabric of the community from neglect and decay and prevents incongruous re-development, provides an appropriate change of use that is compatible with the architecture of the buildings on site and the surrounding neighborhood, and it enhances public access to the waterfront.

2. The proposed development is consistent with the approved 2016 Comprehensive Plan which includes the following references:
  - a. In the Economic Development Element, Action Item #ED-C-3 states that the Town should continue to work with the owner of Robin Rug property to encourage and facilitate the completion of the development proposal for a mixed use development-residential and commercial.
  - b. Land Use Element – Section 3 references this property and the proposed conversion of the property into a mixed use development with residential uses on the upper floors with commercial and parking on the first floors. (Page 45)
  - c. Land Use Element – Section 3 states that the Urban Rehab and Waterfront PUD which is intended to encourage the rehabilitation of and reuse of deteriorated, underutilized, and inefficient historic and/or nonconforming structures of conservation concern to the Town
  - d. Future Land Use Map designates this property as “Waterfront PUD – waterfront mixed use commercial and residential”
  - e. The Housing Element references the proposed Adaptive Re-use of the Robin Rug and the proposed affordable housing with the statement “While these units have not yet been built, they were a condition of the zone change for the re-use of the mill.”
3. The proposal complies with the density requirements in the Zoning Ordinance of Section 28-284 (d)(2)).
4. The proposal complies with the conditions of the Town Council Zone Change of 2008 other than to the density and the amount of commercial space which will need further Town Council action to amend both the zone map and the ordinance text. The density of the proposed development is not a substantive increase in density, complies with the Zoning Ordinance, and is appropriate for the site.
5. The Town Council Zone Change of 2008 set the requirements for affordable housing to be provided with a minimum of 10% and a maximum of 20% of the units by either off-site, on-site, or fee-in-lieu. Twenty units (15% of 127 units) are to be for Low-Moderate Income Housing with three of the units to be in existing dwellings on Lot 49 (existing 2 family dwelling) and Lot 50 (existing 1 family dwelling) and the balance to be fee-in-lieu (17 x \$40,000 = \$680,000) to be paid to the Town and placed in an affordable housing trust fund.
6. The proposal provides more parking than required by the Zoning Ordinance. The required parking is 144 parking spaces and the proposal provides a total of 299 spaces.
7. The proposal provides a greater buffer between the surface parking area and the abutting residential properties than required by the Zoning Ordinance. The Zoning Ordinance requires

a minimum buffer width of 3' (Section 28-251 (10)), and the proposal provides buffers that range from 5 to 25' wide.

8. The proposal includes the dedication of the existing parking lot at the corner of Church and Thames to the Town of Bristol for public parking to partially satisfy the 10% requirement for Public/Institutional uses per Section 28-284(g). Additional public space is a public walkway from Hope Street and the public access easement along the waterfront where a walkway is proposed.
9. Off-site parking is permitted in accordance with Section 28-255 and will be deed restricted to be connected with the mill building. The off-site parking design, lighting, drainage, fencing buffering and landscaping details, will be reviewed by the Planning Board as part of the Major Land Development preliminary application. The requirement of this Section for a separate TRC review is deemed met by the Planning Board review.
10. The proposal is consistent with the provisions of the Zoning Ordinance, including Section 28-284 d (2). As stated in this section of the Zoning, the Planning Board may allow the provision of otherwise allowed nonresidential uses in alternate locations within the building in lieu of the required retail and restaurant uses on the first floor within 50' of the front lot line. The Planning Board may also reduce the gross floor area of such required nonresidential uses by 20 %. When the change of zone was granted in 2008, the Town Council required 22,000 square feet of commercial space. The current proposal is 6,300 square feet of commercial. The Planning Board may reduce the amount by 20%; however, this reduction is greater and will require an amendment to the 2008 Change of Zone conditions.
11. There will be no significant negative environmental impacts from the proposed development as shown on the plan with all required conditions for approval including requirements for permits from the Coastal Resources Management Council, FEMA compliance for flood proofing and flood mitigation, compliance with the review by the Water Pollution and Control Facility (see letter of 12/24/21), maintenance of the proposed drainage by the owner, and compliance with any requirements of the Phase 1 and Phase 2 Environmental Site Assessments.
12. Sufficient evidence was presented to satisfy the required criteria for Master Plan approval including a Phase 1 Environmental Site Assessment, agreement for compliance with the requirements of the Bristol Water Pollution Control Facility that all stormwater currently going into the Town sewer will be removed, engineered plans that provide drainage mitigation to demonstrate that there will be no significant negative impacts on the health and safety of current or future residents of the community, subject to the conditions.
13. The proposed development will not result in the creation of individual lots which such physical constraints to development that building on those lots according to pertinent regulations and building standards would be impracticable because no new lots are being created.

14. The proposed development will have adequate and permanent physical access to a public street (Thames Street).
15. Section 28-284 (d)(1) of the Zoning Ordinance is not applicable, since the section of the ordinance that controls this proposal is Section 28-284(d)(2).
16. The proposed development is consistent with each of the general purposes of Article 1 of the Bristol Subdivision and Development Review Regulations as follows:
  - a. It was processed in accordance with the process set forth in the Regulations which provide for the orderly, thorough, and expeditious review of land developments;
  - b. It promotes high quality and appropriate design and construction of land development projects because it is a redevelopment and rehabilitation of an existing historic waterfront mill such that the building is preserved and restored;
  - c. It promotes the protection of the existing natural and built environment and the mitigation of all significant negative impacts on the existing environment, with the conditions of approval, because it is a redevelopment of the historic waterfront mill; there will not be any new buildings; it includes water quality measures for the drainage; it eliminates existing infiltration into the sewer system; and it provides enhanced buffering and screening from the existing parking lot to the abutting properties;
  - d. It promotes a land development that is well integrated into the surrounding neighborhood with regard to natural and built features and it concentrates the development in areas which can best support intensive use because of natural characteristics and existing infrastructure because it is a re-development project in an existing mill building with improvements to an existing surface parking lot with existing utilities that have the capacity for the re-development;
  - e. It reflects the intent of the Bristol Comprehensive Plan with regard to the physical character of the various neighborhood and planning areas of the Town because it is a redevelopment of an existing mill building that actually establishes the existing character of the neighborhood area;
  - f. The proposal was reviewed by the Planning Board's Technical Review Committee and the various Town department heads and local agencies including the Bristol County Water Authority;
  - g. The proposal dedicates public land, impact mitigation, and payment in lieu thereof that is based on clear documentation of needs because it complies with the required set aside of public land area including walkways, a harbor walk, as identified in the Comprehensive Plan, and properties for public parking.
  - h. The project sites improvements to allow for maximum protection of critical landscapes and resources as they relate to Bristol's historic and cultural values because it is the re-development of an existing historic mill building in the National Register Historic District and the improvement of the existing surface parking lot rather than new "greenfield" development.
  - i. The project continues the Town's historic policy of providing public access to the water because it includes a public harbor walk along the Bristol Harbor shoreline

along the west side of the mill property from the Bristol Maritime Center to the Bristol Elks Lodge;

- j. It was processed in accordance with the regulations which set forth the procedures for review and approval;
- k. The project promotes sustainable development practices because it re-develops an existing historic mill, located in the downtown, provides pedestrian connectivity and also provides opportunities for alternative transportation use including public bus, bicycle and boat.

17. Subject to the following Conditions:

- A. Change of conditions of the 2008 Town Council zoning map approval and ordinance text including residential and commercial density uses as well as modification to the width of the parking spaces and the double striping on the interior parking spaces.
- B. Dedication by deed of the parking lot on the northeast corner of Church and Thames Street, Plat 10, Lot 32 to the Town of Bristol for public parking as required by the zoning that there be 10% of the land area to be set aside for public institutional uses as required by Section 28-284 (g).
- C. Connection of the public walkway to the Maritime Center.
- D. A Traffic Study to include counts to be taken in the Summer months (June, July, August, or September), and be subject to the peer review of the Planning Board's consultant engineer, with the review fee to be reimbursed by the applicant in accordance with the regulations;
- E. A revised Fiscal Impact Study subject to the peer review of a consultant selected by the Planning Board with review fee to be reimbursed by the applicant in accordance with the regulations;
- F. Deed restrictions on both the mill building property and the surface parking lot across from the mill so that the parking is connected to the mill and cannot be separately conveyed;
- G. Deed restrictions, running to the Town of Bristol, on the surface parking lot that no structures be built on this property;
- H. Parking spaces in the surface parking lot to be double striped.
- I. All services to the residential units will be private including recycling and garbage pick-up, snow plowing, driveway and drainage maintenance. This shall be a deed covenant in Land Evidence Records.

Motion by Boardmember Anthony Murgo, Seconded by Boardmember Armand Bilotti.

Voting in Favor: Boardmembers Squatrito, Murgo, Bilotti

Voting Against: Boardmember Katz and Alternate Boardmember Clark.

Motion passes.

Being a decision of the Bristol Planning Board on May 12, 2022.

By: Diane M. Williamson, Diane M. Williamson, Administrative Officer

Date: May 16, 2022

**BENGTSON  
& JESTINGS, LLP**  
COUNSELLORS AT LAW

40 WESTMINSTER STREET, SUITE 300  
PROVIDENCE, RHODE ISLAND 02903  
TELEPHONE (401) 331-7272  
FACSIMILE (401) 331-4404

May 24, 2022

Ms. Diane Williamson  
Director of Community Development  
Town of Bristol  
9 Court Street  
Bristol, RI 02809

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 24 PM 5:22

*Via Regular Mail and Email – dwilliamson@bristolri.gov*

Re: Bristol Yarn Mill Redevelopment  
Amended Application for Zoning Modifications/Zoning Change  
AP 10, Lots 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74 and 76  
Thames and Hope Street, Bristol, RI  
Our File No. 214474

Dear Ms. Williamson:

This letter supplements my prior letter to you dated December 1, 2021, and the attachments therein. Attached please therefore find completed and signed Amended Application for Zoning Map Change signed by the Applicant, Brady Sullivan Properties, LLC, with an attached narrative to comply with Item B of the Application Checklist.

I further attach the following items:

1. A detailed report by Pimentel Consulting, Inc., dated December 9, 2021, along with a CV for Mr. Pimentel. This report, among other things, goes into great detail regarding the consistency of the proposed Zoning modification and change with the Bristol Comprehensive Plan. It is noted that this Report was based upon the Applicant's prior proposal for 151 Units; and its conclusions should be applicable to the current reduced proposal of 127 Units.
2. A list of names and addresses of the current property owners within two hundred feet (200 ft.) of the perimeter of the area being rezoned.

Ms. Diane Williamson  
Re: Bristol Yarn Mill Redevelopment  
May 24, 2022  
Page 2

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3. A revised map showing the property within two hundred feet (200 ft.) of the perimeter of the area being rezoned.

I have copied the Town Council Clerk, Ms. Cordeiro, per your instructions. It is my understanding that this matter will be referred to the Town Council for a first reading on June 1 2022.

If you have any questions, please feel free to contact me directly.

Very truly yours,

  
JOHN P. MCCOY, ESQ.

[jmccoy@benjestlaw.com](mailto:jmccoy@benjestlaw.com)

JPM:vjo

Enclosure

Cc: Mr. Chris Reynolds, Brady Sullivan (letter only)  
Mr. Shawn Martin, Fuss & O'Neill (letter only)  
Andrew Teitz, Esq. (Zoning @utrlaw.com)  
Ms. Melissa Cordeiro (MCordeiro@Bristolri.gov)





# Town of Bristol, Rhode Island

10 Court Street  
Bristol, RI 02809  
[www.BristolRI.us](http://www.BristolRI.us)  
401-253-7000

\* AMENDED

## \* APPLICATION FORM FOR ZONING MAP CHANGE

1. Name of Applicant Brady Sullivan Properties, LLC

Address 670 North Commercial Street, Suite 303

Manchester, NH 03101

2. Name of Owner Russel Karian

Address 4 Owen Lane

Barrington, RI 02809

*If Owner is different from applicant, a notarized statement from the owner authorizing the applicant to make the zone change request on their behalf is required.*

3. Property Address 125 Thames Street, Bristol, RI

4. Tax Assessor's Plat(s) 10 Lot(s) 42, 60, 61, 62, and 73

5. Current Zoning WPUD (HDO)

6. Requested Zoning WPUD \* (Applicant is seeking a modification of certain of the conditions attached to the conditional zoning Change for this Property adopted by the Town Council in 2008 -- see Narrative attached.)

7. Area of Subject Property 142,226 sq. ft. (in square feet or acres)

(3.265 acres) (Building Site-Lots 42, 60, 61, 62 and 73)

8. Is the subject area:

Yes In a Flood Zone ; if yes, indicate which one \_\_\_\_\_

Yes In the Historic District;

Yes Serviced by Public Water;

Yes Serviced by Public Sewer.

I hereby certify that all information provided above and on any attached maps and reports is correct and true and that all requirements for a zone change have been met.

Signed [Signature]

Date May 23, 2022

Print Name Arthur Sullivan

**ATTACHMENT TO AMENDED APPLICATION BY BRADY SULLIVAN  
PROPERTIES, LLC. FOR ZONING MAP CHANGE AND MODIFICATION**

The Applicant, Brady Sullivan Properties, is seeking to redevelop and reuse the Robin Rug Mill Complex on Thames Street and additional parcels on both Thames Street and Hope Street. The Project includes 127 residential apartment units, and approximately 6,300 square feet of leasable space for commercial uses.

The mill buildings will be renovated for the proposed residential and commercial spaces. The renovations and reuse of the buildings will be in accordance with the guidelines of the Rhode Island Historical Preservation and Heritage Commission and the Bristol Historic District Commission for the Renovations of Historic Buildings. None of the historic buildings are intended to be removed and no additions or significant modifications to the existing buildings are proposed. Only the noncontributing concrete masonry block building located near the Bristol Maritime Center is planned to be razed for the Project.

On July 31, 2008, the Town Council granted a Conditional Zone Change for the Main parcels in the Project from “W” to “W-Urban Rehab Land Development Project” (“Decision”). That Zoning Decision was recorded on October 29, 2008, in Book 1457 at Page 176 of the Bristol Land Evidence Records. A copy of that Decision is attached to this Application as Exhibit A. The Decision incorporated eight development conditions set forth by the Planning Board in its recommendation to the Town Council. These conditions and the Decision were further incorporated in Section 28-284 of the Bristol Zoning Code entitled “Land Development Projects – Urban Rehab Land Development Project”. The Applicant is also seeking to amend the text of Section 284 (d) (2) to remove the minimum Gross Floor Area for this Property. The proposed Amendment is attached as Exhibit B.

The Applicant is now seeking to modify two conditions that were set forth in the Decision and that have been also promulgated in Section 28-284. The conditions and provisions seeking to be modified are as follows:

1. Density – The Applicant is now seeking to construct one hundred twenty-seven (127) residential units. The Decision established a Density of 98 Units, which was directly correlated to the size of the existing Structure by the following statement: “the actual density calculation would need to be 2,900 square feet of building area per Unit to achieve the proposed Density”. This statement would suggest that the Council based the maximum number of units on a Gross Floor area of 284,200 square feet (i.e., 2,900 square feet/unit x 98 units = 284,200 square feet). On the same date of July 31, 2008,, Section 284(d)(2) of the present Zoning Ordinance was also enacted. This Section allows a lower minimum density of two thousand two hundred fifty square feet (2,250 sq. ft.) per dwelling unit for an “Urban Rehab Land Development Project which contains a historical building greater than one hundred thousand square feet (100,000 sq. ft.)”; which is the case in the present Project. Thus, there clearly appears that there was an expectation that more Density be allowed under the revised Ordinance. In its recommendations to the Council (“Recommendations”), the

Planning Department cites the Town of Bristol Tax Assessor Records, which lists the subject mill building as containing two hundred ninety-six thousand seven hundred seventeen square feet (296,717 sq. ft.) of gross floor area. One Hundred Twenty-Seven (127) units would translate to two thousand three hundred thirty-six square feet (2,336 sq. ft.) per dwelling unit, which is in excess of the minimum required under the above statute.

Notwithstanding the above different square footage figures, since the 2008 Town Council Decision allowed a density of 98 residential units, the Applicant, must still seek a modification for the current proposal of 127 units. Consistent with the Planning Board Decision, the Applicant also requests that the text of Section 284(d)(2) be amended to remove the minimum Gross Floor area requirement. This change would eliminate the inconsistency between the 2008 Decision and Section 284(d)(2) and would be more appropriate for an existing historic building of this size and type on a constrained lot.

2. Minimum Commercial Space - Condition 3 of the Decision stated that there shall be no less than 22,000 square feet of commercial space in the building. The Applicant is proposing approximately 6,300 square feet of leasable space for commercial uses. The Planning Board supported this Request.

Public or Institutional Use – Section 28-284(g)(1) provides that at least 10% of the land area must be reserved for public or institutional use. Consistent with Condition No. 1 of the Decision, and Comp Plan LU element pp 44-45, the Applicant is providing public access along the shoreline of Bristol Harbor from the Bristol County Elks to the Bristol Maritime Center. The Applicant has also modified the original Application and has agreed with the Planning Board to dedicate the existing parking lot at the corner of Church and Thames Street to the Town of Bristol for public parking to satisfy the ten percent (10%) requirement for public institutional uses. The total of these two items equals 12.6%, which is in excess of the ten percent (10%) required, so this condition is now satisfied.

The Applicant is also requesting minor deviations from the required parking space on site dimensional requirements set forth in Section 28-251(2)(a) and (4) of the Zoning Code. Specifically, these requests are as follows:

- a. 28-251(2)(a) Off-street parking space dimensions must be ten feet wide by eighteen feet long. The proposed spaces are nine feet wide by 18 feet long.
- b. 28-251(2)(a) Double line parking space stripes are required in parking lots with more than twenty spaces. The proposed interior parking lot use single line markings due to the narrower space width.

All of the above parking space requests are made because the Applicant is constrained by the existing dimensions of the building, including the support columns in the lower level of the existing building. The Applicant is seeking to reuse the existing building using best practices

and within the constraints of the State and Local Historic District Commissions. The Applicant would therefore also request relief from the Council for those parking constraints.

As a side note, the Applicant requested relief under Section 28-255 from the Planning Board Technical Review Committee to allow off-street parking for the site. The Applicant notes that this was a specific condition (No. 7) of the Decision which required the Developer of this Site to use off-street parking as additional parking for the Development. This Request was approved by the Planning Board as part of its conditional Master Plan approval.

With respect to Condition 2 of the Decision, as noted in Section III 5 of the Planning Board's Findings of Fact and Conclusions of Law, the Applicant will be complying with that Condition at a rate of 15% by setting aside three of the units in the existing dwellings as affordable units, and the balance of 17 Units to be paid in fee in lieu equal to seventeen units at Forty Thousand Dollars (\$40,000.00) per unit. These will be placed in the Bristol Affordable Housing Trust Fund.

Section 3 of the Bristol Comprehensive Plan 2016 update, entitled "Land Use" specifically references this Property as one to be converted into a mixed-use development with residential uses on the upper floors and with parking and commercial uses on the first floor (Comprehensive Plan Page 45). In addition, the Future Land Use Map included in the Comprehensive Plan has a category entitled "Urban Rehab and Waterfront PUD". It states that this area is intended to encourage the rehabilitation and reuse of deteriorated, unutilized, and inefficient historic and/or nonconforming structures of conservation concern to the Town. (Comp Plan LU pg. 52). As noted above in this narrative, the Applicant is seeking to reuse the existing historical Robin Rug Building consistent with the historical guidelines, and at the same time provide predominantly residential apartment units in the downtown area, as contemplated in the Comprehensive Plan. Further, under the Comprehensive Plan, Density bonuses are to be targeted, among other things, to the preservation of historical resources. Attached to this Application as Exhibit C is an Analysis by Edward Pimental of Pimental Consulting dated December 9, 2021, that concludes that the Project is consistent with the Bristol Comprehensive Plan. The Applicant, therefore, respectfully requests the Town Council's consideration and approval of this request.

Concurrently with this Application, the Applicant also filed a Master Plan Application for the Project with the Planning Board. That Master Plan received conditional Planning Board Approval on May 12, 2022.

Exhibit A

TOWN OF BRISTOL, RHODE ISLAND

## TOWN COUNCIL

Kenneth A. Marshall, *Chairman*  
 Raymond Cordeiro, *Vice Chairman*  
 Mary A. Parella  
 David E. Barboza  
 Halsey C. Herreshoff



Council Clerk  
 Louis P. Cirillo, CMC

Document Number 00007545  
 176

## D E C I S I O N

Re: Robin Industries, Inc., Russell Karian

On July 31, 2008 with a quorum present (Councilman Cordeiro absent), the Bristol Town Council voted unanimously to grant a conditional zone change to the subject property; further defined as Assessor's Plat 10, Lots 42, 60, 61, 62, and 73 from "W" to "W - Urban Rehab Land Development Project" as recorded in the Council Records of the Town of Bristol Book 65 beginning on Page 597 as follows:

Barboza/Parella - Motion made and seconded to grant the zone change based upon the finding of fact and consistency with the Comprehensive Plan as outlined by the Planning Board; incorporating the Planning Boards eight (8) Development Conditions:

1. Public Access to the Waterfront
2. Affordable Housing
3. Commercial Space
4. Water-Related Uses
5. Traffic Study
6. Infrastructure Mitigation
7. Off-Site Parking
8. Existing historic buildings

and as further refined in the Planning Board's memorandum of July 23, 2008\*; and

Herreshoff/Barboza - Voted unanimously to amend this motion to include the condition that the absolute number of residential units shall not exceed ninety-eight (98); and

Voting unanimously in favor of the motion, as amended, were Council members Marshall, Parella, Barboza and Herreshoff.

Attest: \_\_\_\_\_

Louis P. Cirillo, CMC, Council Clerk

\* Attached

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Document Number 00003969  
BOOK 1457 PAGE 177



## Town of Bristol, Rhode Island

### Planning Board

10 Court Street  
Bristol, RI 02809  
[www.BristolRI.us](http://www.BristolRI.us)  
401-253-7000  
253-7010

June 23, 2008

TO: Honorable Town Council

FROM: Jerome Squatrito, Chairman  
Bristol Planning Board

RE: Petition to Change of Zone Ordinance relative to  
Density and Commercial uses for Robin Rug

The Planning Board reviewed the above at their regular meeting of June 10, 2008. The Board heard a presentation by the applicant's attorney as well as testimony from the public. The Planning Board also considered the April 11, 2008 report from Mr. Kenneth Buckland of The Cecil Group and the Department recommendation. Mr. Buckland was commissioned by the Department, and partially funded by the applicant, in order to evaluate the petition.

The petition requested an amendment to zoning ordinance text to

- 1) exempt part of the property from the requirement to have retail business uses and/or restaurants, cafes and delis on the first floor within 50' of the front lot line; and,
- 2) amend the density calculation to a minimum of 4,000 square feet of gross floor area per dwelling unit for contributing buildings on the National Register of Historic Places in excess of 25,000 square feet (Robin Rug building).

The above amendment to the density calculation is to allow a density up to 98 residential units by calculating the density based on the gross floor area of the existing building. It was noted, in review of the proposal by The Cecil Group, that the existing building will have an atrium that will reduce the gross floor area such that the actual density calculation would need to be 2,900 square feet of building area per unit to achieve the proposed density. The applicants will be revising their petition accordingly.

Page 2

A motion was unanimously passed to find that the petition to allow up to 98 residential dwelling units and revised commercial space is consistent with the Comprehensive Plan and the General Purposes of Zoning as follows, WITH CERTAIN DEVELOPMENT CONDITIONS AS NOTED BELOW.

**Comprehensive Plan Update of 2003**

Figure G- Housing Plan concepts – are mapped for potential rehab/redevelopment includes housing.

Action Item OSR18 – “The development or redevelopment of the Bristol Waterfront will include a Harbor’s Edge Walk that connects the public parks and access points between Independence Park and the Coast Guard Station. As part of the Town’s historic policy of providing public access to the water, the walk will be pieced together through easements and acquisitions during the development review process.

Action Item ED11a – In any redevelopment of the current Robin Rug building on Thames Street, the Town should encourage a mixed use development with retail and/or parking on the first floor and office and/or residential on the upper floors. Any residential use on the first floor should be limited to the waterside of the building with commercial uses on the Thames Street side in order to keep the commercial vitality on Thames Street. Redevelopment of this building shall include a continuation of the public downtown harbor boardwalk (see OSR18) as well as the demolition of buildings (or portions of buildings) to open up view corridors and reduce the bulk on the waterfront. In conjunction with the redevelopment, the Town will also explore access through the site to the boardwalk along with an access point at the southern terminus of the boardwalk.

**Affordable Housing Production Plan of 2005**

Action Item 2.2 – Adaptively reuse underutilized site and buildings to create mixed-use, live/work communities containing affordable housing. Bristol has placed a high priority on maintaining and preserving industrial land, both undeveloped and underutilized parcels. However, these sites may present opportunities for mixed-use development, combining multi-family residential commercial office and or light industry. With mixed – use adaptive reuse, underutilized buildings can be revitalized, industrial uses can be maintained, and multi-family housing can be incorporated into a vibrant live/work environment. Residents would be able to walk to work, and could have access to other services such as shopping and public transportation.

Action Item 2.5 – There are sites in Bristol which could be developed as affordable housing if their current uses as industrial site were to cease. The Town will monitor these identified locations to facilitate the properties development as affordable housing if they become available.

## DEVELOPMENT CONDITIONS:

1. Public Access to the waterfront. Developer shall construct at his expense a boardwalk all along the frontage of the property, with exact location to be determined as part of permitting process, provided that the northern end shall go beyond the property line and tie directly into Town owned land or public street. Crossing of Elk's parking lot at southern end is allowed, provided that extensive use of signs and materials (e.g. brick or stone walkway, railings, etc.) makes it clear to public where it is. No gates allowed. Limited closing allowed on same terms as Stone Harbor boardwalk.
2. Affordable Housing. The developer is to provide a minimum of 10% and no more than 20% affordable units, either onsite, offsite, or by fee in lieu to Affordable Housing Trust Fund as agreed to by the Planning Board during the Major Land Development Process.
3. Commercial Space - There shall be no less than 22,000 square feet of commercial space in the building. The commercial space shall be located in the building along Thames Street, north of Lot 42 on Plat 10, along Church Street, the waterfront and the proposed courtyard with a percentage allowed to be located above the first floor as agreed to by the Planning Board during the Major Land Development Process.
4. Water - Related Uses - A minimum percentage of said non-residential commercial space to be reserved for "water related" uses for a reasonable time frame to achieve such uses. This will also be further examined and decided as part of the Major Land Development Process to the satisfaction of the Planning Board.
5. Traffic Study - A Traffic study/traffic mitigation plan will be required as part of the Preliminary Plan application for the Major Land Development. Scope of the traffic study will be subject to Planning Board approval when density and mix of units is determined. Traffic study to be commissioned by the Developer with review of same by the Planning Board's engineering consultant. Fee for the review of the traffic study by the Planning Board's engineering consultant shall be reimbursed by the developer. If traffic mitigation is needed Developer will provide as a condition of any Planning Board approval on the Major Land Development.
6. Infrastructure Mitigation - Upgrade of off-site sewer and drainage facilities, or fee in lieu of, as well as payment of the Inflow and Infiltration funds to handle increased flow will be a condition of the zone change and must be paid prior to final approval of the Major Land Development application, or within a timeframe as mutually agreed by the Town and the Developer.



Document Number 00003967  
BOOK 1457 PAGE 130

7. Off-Site Parking - The existing off-site parking lots to the east of Thames Street are connected to the improved property of the Robin Rug building. The Application for the Major Land Development must include this land owned by the applicant on the east side of Thames Street as part of the overall development. The Planning Board will require parking in excess of that required by the Zoning Ordinance and therefore one of the off-site parking lots must be used to provide parking for the development as part of the Master Plan approval for the Major Land Development. This provision does not include the parking lot currently leased by Aiden's Restaurant located at the southeast corner of the intersection of John Street and Thames Street.
8. Existing historic buildings - Change of zone is tied to existing historic buildings, consistent with the Rhode Island Historic Preservation and Heritage Commission. If any historic building or portion is demolished, voluntarily or involuntarily, prior to final permits, zoning is void. If demolished subsequent to final permits, the building can only be rebuilt exactly as before, without further Town Council zone change.

cc: Rob Stolzman, Attorney for Applicant

*Jerome H Squatrito*

Recorded Oct 29, 2008 at 09:59:09A.  
Louis P. Cirillo Town Clerk

*Page 5*

## Exhibit B

Sec. 28-284. - Land development projects—Urban rehab land development project.

(a)

Purpose. The rehabilitation of deteriorated, under-utilized and inefficient historic and/or nonconforming structures of conservation concern is of primary importance to the health, safety and welfare of town residents. It is vitally important for the economic well-being of town that these resources be rehabilitated for long term reuse.

(b)

Zones where mandatory and optional.

(1)

Mandatory. A rehab LDP shall be mandatory for any development in the rehab LDP overlay zone.

(2)

Optional. A rehab LDP shall be permitted in the M zone or the W zone, but only on a parcel that contains an existing building formerly used for commercial or manufacturing use, of at least 20,000 square feet GFA. New construction may take place in addition to the existing building, provided that the existing building is rehabilitated and used as part of the LDP..

(c)

Permitted uses. The following uses shall be permitted in a rehab land development project, subject to the planning board's determination that such uses as proposed form a harmonious mixture for the subject site:

(1)

Residential: Multi-household dwelling, nursing home <sup>iv</sup> congregate care facility, hotel, community residence.

**Note—** <sup>iv</sup> A nursing home is not permitted in a V or A zone floodplain.

(2)

Institutional and governmental services: Medical clinic, hospital <sup>v</sup>, family day care home with six or less persons, day care facility with more than six persons, church, synagogue or religious educational building, civic/convention center and assembly hall, library, museum, fire station, government office building, schools: K-12, commercial or technical trade school.

**Note—** <sup>v</sup> A hospital is not permitted in a V or A zone floodplain.

(3)

Office uses: Office of a professional or business agent, or political, labor or service association including the following: insurance agent, insurance adjuster, investment agent, bonding agent, finance agent, accountant, advertising agent, architect, artist, dentist, chiropractor, engineer, government, landscape architect, lawyer, massage therapist, office business machine agent, physician, optician, optometrist, realtor, employment agent, travel agent, veterinarian or bank.

(4)

Service business: Restaurant, cafe, or deli without liquor sales, restaurant, cafe, or deli with liquor sales, tavern/bar/nightclub, catering, sign painting, laundry, self-service, drycleaning without on-site plant, appliance repair, mechanical equipment repair, printing, blueprinting and photocopying, photographic development, hairdresser/barber.

(5)

Retail business: Antique store, appliance store, auto parts sales—new, bait shop, bakery, book store, book store/cafe, clothing sales, convenience store, florist, furniture store, general merchandise store, gift shop, grocery store, liquor store, mechanical equipment sales, newsstand, pharmacy, shopping center (>2 stores), variety store, video rental and sales.

(6)

Wholesale business: Wholesale trade within enclosed structure, warehouse/distribution facility.

(7)

Industrial: Food and kindred products-manufacturing including canning or packaging, processing of bakery products, textile mill products and apparel manufacturing, lumber and wood products, furniture and fixtures manufacturing, rubber and miscellaneous plastic products manufacturing, stone, clay, and glass products manufacturing, pottery products manufacturing, fabricated metal products manufacturing, boat building and repairs, instruments and scientific equipment manufacturing, jewelry, silverware, plated ware, costume jewelry manufacturing, manual assembly of jewelry parts and crafts, lighting manufacturing.

(8)

Recreation: Bowling alley, skating/rolling rink, pool room, health club, theater, playground/park, open space, nonprofit community center, boat yard, marina, yacht club.

(9)

Marine trade industries. The design, fabrication, construction, maintenance, transport, storage, and retail and wholesale sale of boats and other marine products, equipment, systems and parts.

(d)

Density. The density for a urban rehab land development project shall be as follows:

(1)

Residential density. Density shall not exceed the existing residential density of the surrounding neighborhood, if not further defined by this chapter or the comprehensive plan, including any site specific reuse plan or neighborhood plan adopted by the town for inclusion in the comprehensive plan. Residential density for projects with an underlying "W" zone shall be based on the requirements of dimensional table C in this chapter. Other factors to be considered in determining density will be the ability of infrastructure, town services and the environment to accommodate such density. Even in a predominantly residential development, the developer will be required to use at least 25 percent of the site for commercial, institutional, and/or public use.

(2)

Residential density for historical buildings greater than 100,000 square feet in the W zone. Contributing buildings on the National Historical Register located in the W zone that are in excess of 100,000 square feet of gross floor area shall have no a minimum GFA/DU (gross floor area per dwelling unit) density of 2,250 square feet per dwelling unit, but density shall be determined based upon the ability of the infrastructure, town services and the environment to accommodate such density. In such buildings, in lieu of required retail and restaurant uses on the first floor within 50 feet of the front lot line (see footnote to section 28-82 table A in the W zone), the planning board may allow the provision of otherwise allowed nonresidential uses in alternate locations within the building. The planning board may also reduce the gross floor area of such required nonresidential uses by up to 20 percent.

(3)

Nonresidential density. Number and type of manufacturing, commercial, institutional and public uses shall be guided by the ability of the site and the surrounding area to accommodate parking, projected traffic levels, noise, sewer, water and storm drains. In a predominantly commercial development, the developer will be strongly encouraged, but not required, to use at least 25 percent of the site for residential use.

(e)

Objectives. These land development projects are designed to encourage the rehabilitation of urban waterfront and industrial areas of historic and/or conservation concern by pursuing the following objectives:

(1)

Minimizing traffic congestion and maximizing energy savings by reducing the number and length of automobile trips and by encouraging design friendly to pedestrians;

(2)

Promoting greater independence for the elderly, the young and physically or mentally handicapped individuals by providing greater accessibility and by bringing needs for daily life within walking distance of neighborhoods;

(3)

Enriching community identity by providing the opportunity for a broad range of housing types and work places consistent with traditional town character;

(4)

Protecting aspects of the built and natural environment and character which impart a sense of place to the community while allowing beneficial new uses and rejuvenation;

(5)

Safeguarding the physical fabric of the community from neglect and decay and preventing incongruous development and redevelopment;

(6)

Ensuring that changes of use, where they are allowed to occur, are appropriate and compatible with the architecture of the buildings on-site and the surrounding neighborhood;

(7)

Protecting the character of the area by encouraging development or redevelopment that does not generate excessive vehicular activity, noise or other nuisances, and which may jeopardize the continuing occupation and use of the neighboring properties.

(8)

For those rehab land development projects within the waterfront zone, maintaining and enhancing public access to the waterfront.

(f)

Minimum requirements. These land development projects are designed for mixed use which encourages the reuse of older structures or older areas within designated areas in town. Each rehab land development project shall be guided by the mix of uses of the surrounding area or district. The developer shall demonstrate to the satisfaction of the planning board the availability and adequacy of public and/or private circulation systems, services and utilities. The planning board may approve a phasing plan for the development based upon the availability of such services. The entire tract of land may either be one lot or a series of lots. If buildings straddle lot

lines, the developer shall be encouraged to reconfigure the lots so that buildings do not straddle lot lines. Each lot must have access to a public street or publicly accessible area.

(g)

Public or institutional use. At least ten percent of the land area must be allocated for public or institutional use including, but not limited to, publicly accessible parks, squares, green spaces, waterfront access, interior spaces, public view corridors and buffer areas. The purpose for this public space is to promote and enhance the vitality of the project and the neighborhood, while also achieving public health, safety and welfare standards.

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**Mixed-Use (151-Unit) Mill Redevelopment**

**125 Thames Street - Assessor's Plat 10, Lot(s) 41, 42, 43, 44,  
49, 50, 60, 61, 62, 68, 71, 73, 74, and 76**

Prepared for: Brady Sullivan Properties, LLC

By: Pimentel Consulting, Inc.

9 December 2021

### INTRODUCTORY STATEMENT

Brady Sullivan Properties, LLC ("Applicant") has retained my professional land use planning and zoning consulting services, in order to evaluate the proposed redevelopment of historical and well under-utilized property situated within the Town of Bristol 'Historic Downtown Core' area. The subject proposal is actually not the first attempt at redeveloping the historic waterfront-oriented 'Robin Rug Mill,' the initial successful rezoning failing to be realized because of a change in the economy; a condition that was neither foreseen nor within the control of the prior developer. Conditions are now more than appropriate for realizing much-needed housing, as evidenced by a shortage both locally and State-wide. Although, a predominantly residential development, it will also incorporate some commercialism as envisioned by the Comprehensive Plan. The referenced mixed-use redevelopment will not only realize revitalization of a long-standing historic asset in an architecturally significant manner, but also much-needed site amenities, such as waterfront public access.

The referenced redevelopment is defined as a Major Land Development Project ('Major LDP'), necessitating three-stages of formal review and approval, namely Master, Preliminary and Final Plan. In addition, a 'slightly modified' zone change is necessary. However, as will be evidenced via specific goals and objectives of the Comprehensive Plan, the referenced zone change is nevertheless 'still' consistent, inclusive of the corresponding land use classifications. Albeit, the prior approval was slightly different in residential circumstances (i.e., reduced density), this report will nevertheless detail the appropriateness of the increased number of units; evidencing why the proposed redevelopment is not only necessary and needed, but also quite compatible with surrounding land uses.

In light of the stated redevelopment proposal, this land use consultant has thoroughly reviewed all submission materials, as well as the following regulatory documents:

- o Town of Bristol 2016 Comprehensive Community Plan - Adopted by Town Council: 25 January 2017 - Approved by State of Rhode Island: 2 February 2017 ("Comprehensive Plan");
- o Town of Bristol Zoning Ordinance ("Ordinance"); and,
- o Town of Bristol Subdivision and Development Review Regulations - As Amended Through 9 May 2017 ("Development Regulations").

This report will evidence consistency with the overall goals and objectives of the Comprehensive Plan, specifically the Land Use and Housing Elements, thereby reaffirming redevelopment appropriateness and renewal of the prior zone change with slight modifications..



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### **PRESENT PROPERTY CONDITIONS**

The subject property is addressed 125 Thames Street, further designated Assessor's Plat 10, Lot(s) 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74, and 76 ("Property"), and improved with a variety of buildings and accessory parking areas as individually described below.

**1. Assessor's Plat 10, Lot 41 - Addressed 0 Thames Street:** The subject parcel is presently improved with accessory off-street parking and zoned Waterfront District. The parcel contains approximately 12,854 square feet in total lot area pursuant to the applicant's submission package.

**2. Assessor's Plat 10, Lot 42 - Addressed 0 Thames Street:** The subject parcel is presently a component of the overall mill complex and zoned Waterfront Planned Unit Development District. The parcel contains approximately 78,586 square feet in total lot area pursuant to the applicant's submission package.

**3. Assessor's Plat 10, Lot 43 - Addressed 317 Hope Street:** The subject parcel is presently improved with a one-story, commercial facility dedicated to retail sales and accessory off-street parking. The referenced structure has an approximate 462 square foot building footprint and likewise approximately 462 square feet of useable gross floor area. The parcel is zoned Downtown District. The parcel contains approximately 8,856 square feet in total lot area pursuant to the applicant's submission package.

**4. Assessor's Plat 10, Lot 44 - Addressed 0 Thames Street:** The subject parcel is presently improved with accessory off-street parking and zoned Waterfront District. The parcel contains approximately 7,939 square feet in total lot area pursuant to the applicant's submission package.

**5. Assessor's Plat 10, Lot 49 - Addressed 70 Thames Street:** The subject parcel is presently improved with a two-story, two-unit residence and zoned Waterfront District. The referenced structure has an approximate 1,248 square foot building footprint and likewise approximately 2,160 square feet of useable gross floor area. The parcel contains approximately 13,900 square feet in total lot area pursuant to the applicant's submission package.

**6. Assessor's Plat 10, Lot 50 - Addressed 60 Thames Street:** The subject parcel is presently improved with a two-story, single-family residence and zoned Waterfront District. The referenced structure has an approximate 756 square foot building footprint and likewise approximately 1,570 square feet of useable gross floor area. The parcel contains approximately 2,525 square feet in total lot area.

**7. Assessor's Plat 10, Lot 60 - Addressed 125 Thames Street:** The subject parcel is presently improved with a rather sizable four-story aged mill facility (Robin Rug) and zoned Waterfront Planned Unit Development District. The referenced structure has an approximate 85,250 square foot building footprint and likewise approximately 300,450 square feet of useable gross floor area. The parcel contains approximately 51,624 square feet in total lot area pursuant to the applicant's submission package..

**8. Assessor's Plat 10, Lot 61 - Addressed 0 Thames Street:** The subject parcel is presently a component of the overall mill complex and zoned Waterfront Planned Unit Development District. The parcel contains approximately 6,978 square feet in total lot area pursuant to the applicant's submission package.

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**9. Assessor's Plat 10, Lot 62 - Addressed 0 Constitution Street:** The subject parcel is presently a component of the overall mill complex and zoned Waterfront Planned Unit Development District. The parcel contains approximately 2,311 square feet in total lot area pursuant to the applicant's submission package.

**10. Assessor's Plat 10, Lot 68 - Addressed 0 Thames Street:** The subject parcel is presently improved with accessory off-street parking and zoned Waterfront District. The parcel contains approximately 4,613 square feet in total lot area pursuant to the applicant's submission package.

**11. Assessor's Plat 10, Lot 71 - Addressed 325 Hope Street:** The subject parcel is presently improved with a mixed-use commercial and residential two-story facility, and zoned Downtown District. The referenced structure has an approximate 2,100 square foot building footprint and likewise approximately 4,300 square feet of useable gross floor area. The parcel contains approximately 3,615 square feet in total lot area.

**12. Assessor's Plat 10, Lot 73 - Addressed 0 Constitution Street:** The subject parcel is presently a component of the overall mill complex and zoned Waterfront Planned Unit Development District. The parcel contains approximately 2,727 square feet in total lot area pursuant to the applicant's submission package.

**13. Assessor's Plat 10, Lot 74 - Addressed 0 Hope Street:** The subject parcel is presently improved with accessory off-street parking and zoned Downtown District. The parcel contains approximately 5,098 square feet in total lot area pursuant to the applicant's submission package.

**14. Assessor's Plat 10, Lot 76 - Addressed 0 Hope Street:** The subject parcel is presently improved with accessory off-street parking and zoned Downtown District. The parcel contains approximately 7,177 square feet in total lot area pursuant to the applicant's submission package.

Therefore, the proposed redevelopment entertains 14 distinct parcels. Lot(s) 42, 60, 61, 62, and 73, are physically located along the Westerly, waterfront side of Thames Street, and contain a total land area of approximately 142,226 square feet. Alternatively, all remaining parcels, to include Lot(s) 41, 43, 44, 49, 50, 68, 71, 74, and 76, are all located along the Easterly side of Thames Street, and contain a total land area of approximately 70,987 square feet. Property location and configuration is illustrated below, as excerpted from the Town's Geographic Information System ("GIS").



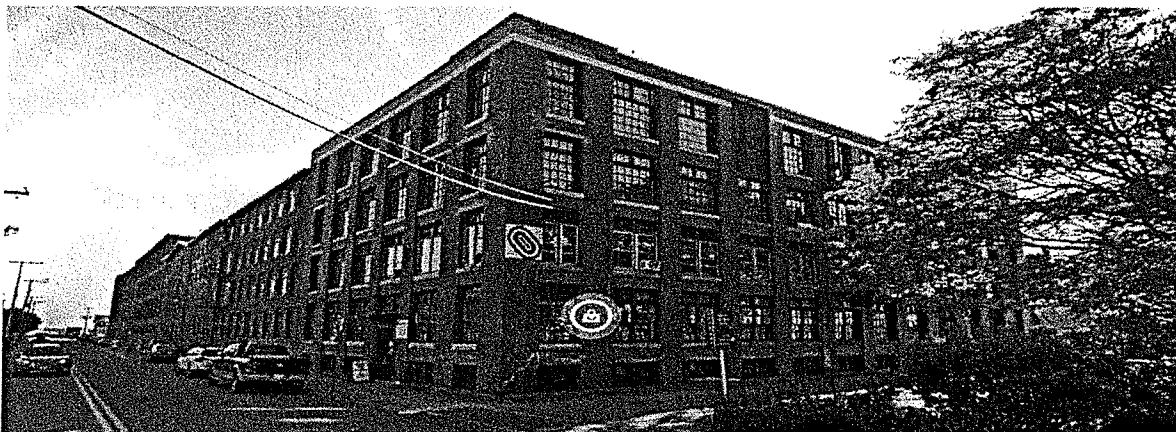
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The majority of the Property is either unimproved, thereby being well under-utilized, or improved with aged and dilapidated land uses. The area necessitates rehabilitation and reinvestment, especially in regard to the historic Robin Mill. The Robin Mill is presently not contributing in any reasonable and beneficial manner. Redevelopment will not only assure the preservation of the mill and surrounding mill site, but also realize much needed housing, commercial development, and off-setting affordable housing. It must also be reemphasized that all regulatory bodies have already previously acknowledged the appropriateness of the Robin Mill for mixed-use purposes, albeit at less residential density. Regardless, there will be no further intensification of the Property from a massing and scale perspective, and therefore an increase in the number of residential units really has no resulting impact. It is now well understood that quantity of bedrooms, as compared to number of physical units, is what truly matters. Therefore, developments that are predominantly one and two-bedroom oriented, are far less intensive, especially from a physical (vehicular) perspective. It has been well documented that multiple rental unit developments that are predominantly one and two-bedroom oriented, exceeding 100-units in overall design, generate the fewest children. Furthermore, need for off-street parking is severely curtailed, ranging from 0.75 to 1.5 spaces per unit.

The arrangement of parcels located Westerly of Thames Street are uniquely situated, being bordered along the Westerly property boundary by the Bristol Harbor. They are also defined as a corner-lot, being situated at the intersection of Thames Street and Constitution Street. The combination of parcels located Easterly of Thames Street are similarly uniquely configured, being defined as a through-lot, having physical frontage along both Thames Street and Hope Street. Multiple lot frontages permits flexibility in site access for purposes of accommodating the public and emergency personnel. All of the preceding unique Property details are illustrated below and on the following page, as excerpted from Google Earth and the Town's GIS, respectively.

**View looking South along Thames Street [Credit: Google Earth]**



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View looking North from the intersection of Thames and Constitution Streets  
[Credit: Google Earth]



View looking Southeasterly from Thames Street - Easterly arrangement of properties  
[Credit: Google Earth]



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View looking Northeasterly from Thames Street - Easterly arrangement of properties  
[Credit: Google Earth]



Aerial View of Robin Mill proper - Arrangement of parcels  
located Westerly of Thames Street [Credit: Town's GIS]





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Aerial view of arrangement of parcels located  
 Easterly of Thames Street [Credit: Town's GIS]



To reiterate, the Property is both uniquely situated as well as having an unusual configuration, dispersed across multiple roadways. Multiple frontages, especially those with such unique scenic character, affords greater pedestrian street-access and unimpeded upper-story view corridors. This all contributes to the type of development that is clearly called-for by the Comprehensive Plan, as evidenced by the following:

**Goal 2.** *"Ensure that neighborhoods are livable places."* [Pages 83 - 84]

**Policy D.** *"Connectivity must be maintained between neighborhoods as essential to quality of life, as well as for safety and convenience."*

**Policy J.** *"Promote good design in all future developments."*

**Economic Development - Statement of Goals and Policies:** *"The singular goal of Economic Development goal is the sustained, viable growth of business to provide for improved standard of living and economic health of Bristol. It is important that such pursuit be built upon Bristol Values, including:"* [Page 102]

- o *"Developing a vibrant downtown of regional stature."*

Furthermore, pursuant to the Rhode Island Department of Transportation ("RIDOT"), Thames Street is classified a 'Major Collector' roadway. The referenced roadway classification is defined by RIDOT as follows:

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**Major Collector - "Collectors serve a critical role in the roadway network by gathering traffic from Local Roads and funneling them to the Arterial network..."**

Therefore, Thames Street is recognized for its ability to accommodate greater traffic volume and incorporation of multi-modal transportation. Reuse of the Property for mixed-use, predominantly residential purposes, is compatible with the character of the surrounding neighborhood. The Property borders the Bristol Harbor to the West, otherwise it is surrounded by a variety of commercial and residential entities, ranging from single-family to large multi-story, multi-unit facilities. In all instances, the subject proposal is neither out of character from a massing / scale nor density perspective.

Besides being entirely situated within the Historic District Overlay Zone ("HDO"), the parcels that comprise the proposed redevelopment are dispersed across several distinctive zoning designations. The combination of parcels bounded by Bristol Harbor and Thames Street, to include Robin Mill proper, are all appropriately zoned Waterfront Planned Unit Development District ("WPUD"). However, the combination of parcels lining the Easterly side of Thames Street are zoned Waterfront District ("W District"), and those lining Hope Street are zoned Downtown District ("D District"), necessitating a zone change. The referenced zoning districts (illustrated on the following page) are individually defined by Section 28-3 'Establishment of Zoning Districts,' of the Ordinance, in the following manner:

**(2) Commercial zoning districts - "Commercial zoning districts shall be as follows:"**

**Downtown Zone - "This zoning district is intended for the preservation of downtown commercial areas."**

**(5) Waterfront zoning district - "The waterfront zoning district shall be as follows:"**

**Waterfront Zone - "This zone is intended for mixed use residential, commercial, and limited industrial use along the downtown waterfront with an emphasis on preservation, economic development, recreation, and open space."**

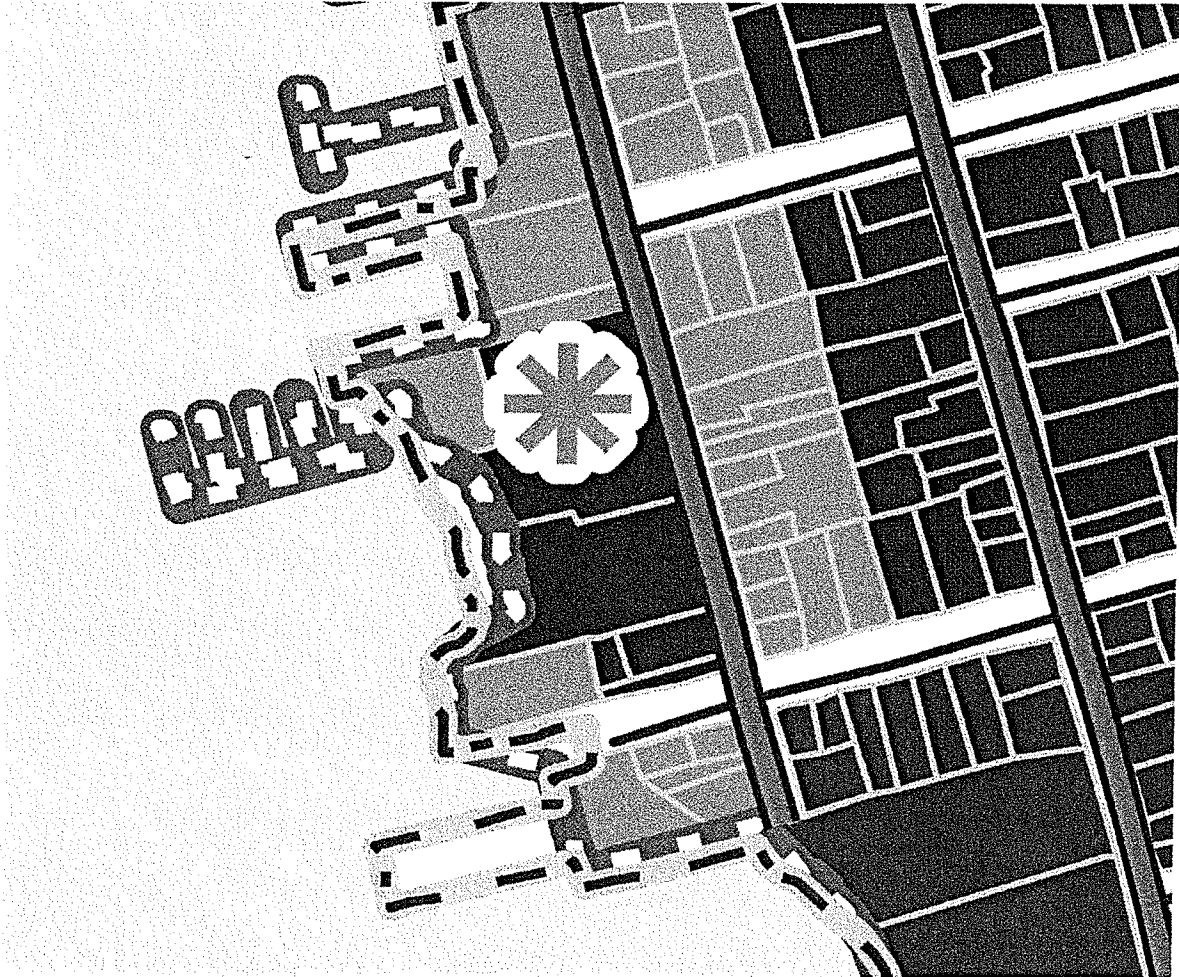
**(7) Special zones - "Special zones shall be as follows:"**

**Historic District Overlay Zone - "This overlay zoning district is intended to preserve the heritage of the town by placing additional design standards for buildings or other structures and lots, either within an historic district, or designated as an individual historic district."**

The combination of districts do not necessarily impair the Applicant's ability to redevelop the Property, but given the uniqueness of parcels and the former Robin Mill facility alike, traditional zoning simply falls short of addressing the unique nuances needed to realize successful redevelopment, most notably lot density and need to maintain on-site parking. This is

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## Legend

..... Bike Path	—— Major Road	□ Bristol	■ Water Body
✱ Original Zone Change Conditions Apply			
■ Bristol Historic District			
--- Route 136 (Metacom Avenue) Overlay			
— Roads			
□ Parcels			
/// Resource Conservation and Creative Development (RC & CD) Overlay			
<b>Zoning</b>			
■ R-6 (Residential 6,000 sq. ft. lot size)	..... R-80 (Residential 80,000 sq. ft. lot size)	■ HPC (Historic Preservation and Conservation)	
■ R-8 (Residential 8,000 sq. ft. lot size)	■ R-10 (Residential 10,000 sq. ft. lot size)	■ OS (Open Space)	
■ R-10SW (R-10 w/ sewer, water)	■ R-15 (Residential 15,000 sq. ft. lot size)	■ EI (Education Institutional)	
■ R-20 (Residential 20,000 sq. ft. lot size)	■ R-20SP (R-20 w/ Conditions)	■ WPUD (Waterfront PUD)	
■ R-40 (Residential 40,000 sq. ft. lot size)	■ R-40-W (R-40 w/ Water)	■ PUD (Planned Unit Development)	
		■ RPUD (Rehab. PUD)	
		■ LB (Limited Business)	
		■ W (Waterfront)	
		■ D (Downtown)	
		■ MMU (Metacom Mixed Use)	
		■ GB (General Business)	
		■ M (Manufacturing)	



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corroborated by the successful pursuit of the prior zone change. However, that too now fails to meet present housing shortage need in an economically feasible manner. Greater density is therefore an absolute. It is now well recognized that unit density is a myth, bedroom density being the most important factor in determining redevelopment appropriateness. Larger units containing more bedrooms generate increased traffic and need for more parking, as well as attracting a larger number of inhabitants, inclusive of school-aged children. It is for this reason why the subject proposal predominantly entertains smaller one and two-bedroom units. However, given the vast size of the present mill facility and corresponding economic resources needed to realize successful redevelopment, a large number of units is necessary, to include a small quantity of three-bedroom units. Regardless of the increased density and presence of several additional less significant deviations, Comprehensive Plan consistency is nevertheless affirmed.

The Property, as well as immediately surrounding neighborhood(s), are all located within the 'Downtown Core Planning Area,' whose primary objective is to realize preservation and successful reuse of historic properties, such as the Robin Mill. The subject redevelopment proposal will not only assure preservation of the Robin Mill in an architecturally significant manner, but also provision of more than sufficient off-street parking, a very limiting Downtown Core site design feature.

**Land Use - Statement of Goals and Policies:** *"Land use planning and management, in a sustainable manner that respects Bristol's environment and unique character for present and future generations, is paramount and is intended to support all other comprehensive planning goals of the Town of Bristol. Based on the critical issues described in the Introduction and the overarching goal stated above, this section presents the goal and policies developed by the Town of Bristol to guide its land use planning. This goal encompasses goals expressed in the other elements of this plan."* [Page 57]

**Goal 1.** *"Promote land use patterns that are sensitive to the Town's character and assets, recognize the Town's resource constraints, are economically sound, and facilitate smart growth to build capacity in sustainability and climate resiliency in Bristol."* [Page 57]

**Policy B.** *"Respect the historic resources that link Bristol's present with Bristol's past and use these resources as guidelines for managing future growth."*

**Policy D.** *"Maintain a strong tax base, favorable tax rate and identify alternative revenue sources."*

**Policy E.** *"Maintain the character of Bristol and make sure that new development does not adversely impact the integrity of the Town."*

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**Policy F.** *"Embrace Smart Growth principles, conservation development zoning and encourage sustainability of our resources in all land use decisions made by the Town of Bristol."*

The primary reason why dense residential development is directed to locales such as the 'Downtown Core,' is because of dwindling land resources, availability of requisite public utilities (most notably sewer and water), as well as maintaining neighborhood character. The community also desires preservation and protection of the few remaining rural and environmentally sensitive areas.

### **Services and Facilities**

**Goal 3.** *"Manage growth so as not to overtax the sewer system."* [Page 18]

**Policy A.** *"Plan for growth in areas that are, or can be, served by the sewer system."*

**Policy B.** *"Direct growth away from areas that have no sewers and lie over or near critical environmental resources."*

**Service and Facilities - Statement of Goals and Policies:** *"Continually seek to strengthen the quality of all of the Town's public facilities, including maintaining high quality school facilities, sufficient and high quality public water and sewer systems to meet projected growth, and provide adequate services and facilities for emergency situations. Growth management policies will ensure sustainable services and facilities for present and future generations. The Town should lead by example and design facilities that meet LEED (Leadership in Energy and Efficiency Design) neighborhood design silver certification. The Capital Improvement Plan with a five year horizon and annual capital budget should continue to be updated and implemented. Based on the critical issues described in the Introduction and the overarching goal stated above, this section presents the goals and policies developed by the Town of Bristol to guide its services and facilities. These goals encompass goals expressed in the other elements of this plan."* [Page 178]

**Goal 4.** *"Maintain a favorable tax base."* [Page 180]

**Policy A.** *"Encourage balanced growth."*

**Policy B.** *"Manage growth in concert with the fiscal capacities of the community."*

### **REDEVELOPMENT PROPOSAL**

The present proposal, unlike the prior approval, entails redevelopment of the Robin Mill facility for mixed-use purposes, but realizing a slightly lesser quantity of dedicated commercial floor area, and an increase in residential density. The present proposal anticipates provision of 6,300 square feet of leasable commercial floor area, and 151-units of housing. The referenced residential units will be dispersed in the following manner: 46 one-bedroom (30.4%); 86 two-bedroom (57%); and, 19 three-bedroom (12.6%) units. Therefore, 87.4% of the overall units will

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be consist of one and two-bedrooms. This will realize a vision so desired by the community, as evidenced by the Comprehensive Plan.

**"Vision Statement Bristol shall become a model seaside community for the 21<sup>st</sup> century. It shall become "the gem of the East Bay." Bristol will be exceptional in the degree to which it will offer a small town, historic character *blended with varied living and working environments, all closely connected with the water.*" [Page 1]**

**Policy B.** *"Respect the historic resources that link Bristol's present with Bristol's past and use these resources as guidelines for managing future growth."* [Page 3]

In addition, and equally pertinent, is the provision of a fee in lieu to procure affordable housing; quantity that will off-set the 10% impact to be realized by the subject redevelopment. In other words, a fee suitable to realize approximately 15-units (or 10% of the 151-units proposed) in an alternate, more appropriate location. Once again, housing is in short supply, most notably smaller scale rental housing units that serve a wide range of individuals.

**Housing Goal 1.** ***"Work for a continued range of housing opportunities** so that Bristol can continue to be home to our traditionally diverse population."* [Page 3]

**Policy B.** ***"Address the needs of Bristol's special demographic groups, to include: working families, single parent families, *parents whose children are grown, persons living alone, and the elderly.****

**Policy E.** *"Work toward a range of housing types to match residents' differing preferences and resources for their physical environments."*

**Policy F.** ***"Encourage a range of housing ownership and rental options to match residents' differing preferences and resources,** to include: home ownership, rental, accessory apartments, condominium, cooperative, and congregate."*

In addition to a full rehab of the Robin Mill facility, is the introduction of more than sufficient off-street parking, an accessory site feature that is quite lacking throughout the 'Downtown Core.' However, in order to realize requisite off-street parking, a portion will be physically located across Thames Street, to include several parcels that are already used for such purposes. Finally, is the provision of certain site design features that are either deficient or missing altogether (e.g., on-site drainage, landscaping, etc.) and amenities serving the public good, such as physical shoreline access along Bristol Harbor. These are all well desired development features, as evidenced by the Comprehensive Plan.

**Goal 1.** *"Maximize the public's ability to gain access to, and enjoy, the waterfront and bay areas that surround the Town."* [Page 9]

**Goal 2.** *"Ensure that neighborhoods are livable places."* [Pages 83 - 84]

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**Policy C.** *"Sidewalks are encouraged for safety and sustainability purposes in new developments."*

**Goal 3.** *"Manage growth so as not to overtax the sewer system."* [Page 18]

**Policy A.** *"RePlan for growth in areas that are, or can be, served by the sewer system."*

**Policy C.** *"Reduce the amount of stormwater infiltration into the sewer system during significant storm events."*

**Goal 6.** *"Promote water quality improvements to bay and other waterways in Bristol."* [Page 11]

**Policy A.** *"Incorporate water quality benefits in all developments and reconstruction projects undertaken by the Town."*

**Goal 5.** *"Provide adequate parking facilities for auto users without losing key elements of the town's character."* [Page 17]

**Policy J.** *"Protect the environment from parking area stormwater runoff."*

**Goal 3.** *"Support economic development through a well-planned transportation system."* [Page 15]

**Policy D.** *"Explore means to provide additional parking in the downtown to support economic development while protecting the areas character."*

**Goal 5.** *"Provide adequate parking facilities for auto users without losing key elements of the town's character."* [Page 17]

Comprehensive Plans do not typically provide commentary on any specific property or development, unless there is some associated significance. The Property, being improved with a rather sizable historic structure and located directly along the waterfront, has such significance. Furthermore, the prior approval was granted under somewhat different circumstances and imposed conditions of approval that now preclude the redevelopment in question. The subject proposal, albeit generally consistent with the Comprehensive Plan, nevertheless necessitates a rezone, primarily to amend the noted conditions of approval.

*"The Town also has been committed to keeping residential uses in the downtown. The Stone Harbor Condominiums, which redeveloped the former Premier Thread waterfront mill buildings into 82 residential units, was completed in 2008. The Stone Harbour project included construction of a segment of the Town's Downtown Harbor Boardwalk from Independence Park to the Thames Street Landing property. There are currently plans in the review process for converting the Robin Rug waterfront mill into a mixed use development with residential uses on the upper floors and with parking and commercial uses on the first floor. The project will also include a major link in the Town's Downtown Harbor Boardwalk which will run from the Town's property at the Armory at Church Street to the Elks Lodge at the end of Constitution Street. The owner of the Robin Rug property*

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**has deeded the riparian rights of this property to the Town and there is a concept plan in place to develop a town-owned marina at this location.**" [Pages 44 - 45]

To reiterate, although the present proposal is somewhat different than the prior approval, primarily in regard to residential density, the more pertinent components remain the same thereby likewise evidencing Comprehensive Plan consistency. Such components include mixture of land uses, utilizing upper floors for purely residential purposes, and providing public access to the waterfront. Furthermore, in regard to residential density, the Comprehensive Plan acknowledges support when pertinent elements are proffered.

**"Density bonuses can be offered only to promote a mix of housing types, reduced roadway pavement, and to achieve certain public purposes such as preservation of open space, historical and cultural resources; provision of recreation amenities; and necessary housing alternatives. Density bonuses are not intended in areas that have no public water or sewer facilities."** [Page 49]

Downtown corridors in general greatly benefit from permitting mixtures of land uses, especially when ratio of residential greatly outweighs commercial usage. Downtown commercial entities are literally dependent upon on-site residential presence, rather than tourism, for their long-term success. This is why regulations oriented towards limiting density are archaic at best. Furthermore, smaller units have corresponding fewer bedrooms, and therefore less off-street parking demand.

One final point is in regard to provision of affordable housing. Although, the subject redevelopment does not entertain provision of any physical units, it is nevertheless offering compensation in lieu. This is a very standard regulatory technique, and one that is used widespread throughout many communities. The reason why such a technique is invaluable, is because there very well could be more suitable locales, but not the necessary funding to develop. The community thus benefits from a new continuous revenue generator, while also realizing affordable housing in areas that have been thoughtfully vetted. The Comprehensive Plan corroborates this point.

**Goal 4.** "Create affordable housing opportunities and diversify the housing stock." [Pages 84 - 85]

**Policy F.** "Strengthen partnerships and build community support for affordable housing development." [Page 85]

**Policy G.** "Identify existing and new resources for affordable housing development." [Page 85]

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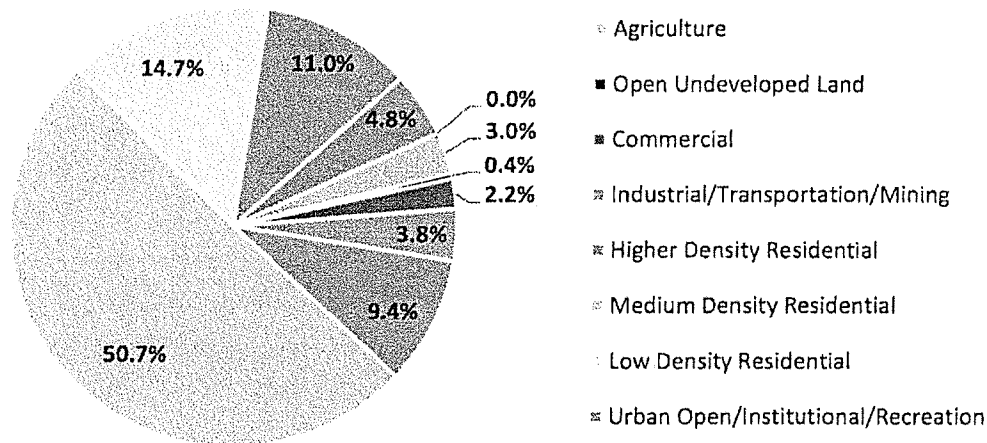
Policy H. "Encourage public / private partnerships for the creation of affordable housing which will provide additional funding opportunities such as grants." [Page 85]

### DENSITY ANALYSIS

Pursuant to the Ordinance's 'Use Schedule' and corresponding Zoning Map, 'high-density' residential development is predominantly relegated to and concentrated within the Downtown Core Area. There are a number of reasons for this, most notably being its historically densely developed nature. In addition, all requisite public resources, to include utilities, are present. Furthermore, alternate modes of transportation, to include mass transit are similarly present. In other words, the community has directed all such development to the general area. The following information, excerpted from the Comprehensive Plan [Pages 23 - 24], illustrates that less than 10% of all town-wide acreage is dedicated to high-density land resources.

**Snapshot of Bristol - Existing Land Use:** "Bristol has a diverse yet predominantly residential land use pattern. Nearly 75% of Bristol's land is used for residential purposes, among which more than 50% of the total is classified as medium density residential with lot sizes ranging from a quarter to 2 acres; almost 15% is occupied by low density residential with lots larger than 2 acres; and 9.4% for high density residential with lots smaller than a quarter acre (see Figure 2.1)." [Pages 23 - 24]

**Figure 2.1: Existing Land Use in Bristol, RI**



Source: Town of Bristol GIS data

The Comprehensive Plan further acknowledges that there has been a several decade reduction in overall household size. What is most definite is the preferred housing development choice has been multi-unit, possibly reflecting this ever-changing household characteristic. And yet,

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there are limited land resources necessary to accommodate such growth. Therefore, it is imperative that appropriate 'infill' development be supported, when it avails itself.

**Household Characteristics** - *"From 2000 to 2010, Bristol's total household grew by 197 households or 2.3%. Other indicators that experienced growth included nonfamily households, increased by 886 or 15.4%; nonfamily households with householder living alone, increased by 297 or 11.9%; and nonfamily single person household with householder age 65 and over, increased by 113 or 10.3%. There are 290 fewer family households in Bristol from 2000 to 2010 or a 5.4% decrease. In addition, both the average household size and the average family size declined slightly, indicating an overall smaller household size of Bristol's households (see Table 2.1), which also mirrors national trends." [Page 26]*

**Housing Stock by Type** - *"Table 2.3 compared the change in the number of different types of housing units in Bristol from 2000 to 2012. Single family detached housing comprises the majority, 62.1%, of the Town's housing inventory, while the second largest share is multi-family housing with two to four units per structure. From 2000 to 2012, Bristol's housing stock grew by 10.6%. Multi-family housing with three and more unit per structures, particularly ten or more unit structures, appear to be the fastest growing segment. Single family detached units also increased by 13% or 687 units. In contrast, single family attached units and two family housing decreased by nearly 29% and 9% respectively due to the significant increases in other housing types." [Page 30]*

## **MAJOR LAND DEVELOPMENT REGULATIONS - GENERAL REQUIREMENTS**

**Section 8.6. Required Findings.** *"For all subdivision or development project applications, the approving authority, whether Administrative Officer or Board, shall address each of the general purposes stated in Article 1 of these Regulations and R.I.G.L. Section 45-23-30, and shall make positive findings on each of the following provisions as they apply to the application under review, as part of the proposed project's record prior to approval. Where all findings are positive, approval may not be withheld by the Board. The requirement to address the purposes of these Regulations and make written findings on each of the following provisions shall also apply in the case of a vote to deny an application."*

**A. Consistency** - *"The proposed development is consistent with the comprehensive community plan and/or has satisfactorily addressed the issues where there may be inconsistencies."*

A thorough review of the Comprehensive Plan has concluded absolute consistency. The proposed redevelopment will not alter the general character of the surrounding area or impair the intent or purpose of either the Ordinance or Comprehensive Plan.

**B. Compliance with Zoning Ordinance** - *"The proposed development is in compliance with the standards and provisions of the Town's zoning ordinance."*

A proposed zone change is necessary to realize successful redevelopment because the conditions of approval associated with the prior approval are entirely limiting and incompatible. Therefore, all identified Lots situated Easterly of Thames Street will be similarly rezoned to the

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WPUD District, and any dimensional inconsistencies incorporated as special exceptions. The proposed zone change is entirely consistent with the Comprehensive Plan, both textually and in regard to the Future Land Use Map ("FLUM"); also realizing consistency with the parcels situated Westerly of Thames Street, to include the Robin Mill site proper. The present FLUM acknowledges that there are several land use classifications associated with the Property, all of whom are not contrary to the proposed WPUD District. However, it is the vast textual support, as detailed throughout this report, that evidences absolute 'consistency.'

"In the instance of uncertainty in the interpretation of any map in this Comprehensive Plan – 2016, the text shall govern in determining the goals, policies, and action items of any applicable element of the Comprehensive Plan." [Page vii]

3. Can the Plan be changed? Yes. "State Law allows a Town to amend the plan up to four times per year. The intention of this plan is not to set in stone requirements that the town must follow but rather to record policies and actions that make sense for Bristol today and to put in place a process of careful deliberation if those policies or actions are questioned or should be changed in the future. As with all good plans, it is a living document subject to periodic amendment as conditions, resources and town preferences evolve." [Page viii]

Policy I. "Take into account existing land use patterns when designing new zoning regulations." [Page 5]

**C. Environmental Impact** - "There will be no significant negative environmental impacts from the proposed development as shown on the final plan, with all required conditions for approval."

**D. Buildable Lot** - "The...development project, as proposed, will not result in the creation of individual lots with such physical constraints to development that building on those lots according to pertinent regulations and building standards would be impracticable."

The subject redevelopment project will be thoroughly served by appropriate infrastructure and reflects the massing and scale of the surrounding neighborhood, and thus the reason for permitting greater density. Professional respective testimony will be provided.

**E. Street Access** - "All proposed development projects and all subdivision lots shall have adequate and permanent physical access to a public street. Lot frontage on a public street without physical access shall not be considered compliance with this requirement."

The subject redevelopment will have direct and permanent physical access to Thames and Hope Streets.



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### **CONCLUSION**

It is this Consultant's professional opinion that the proposed redevelopment is consistent with the Comprehensive Plan and furthers the respective Policies, Goals and Objectives. My professional opinion is based upon the manner in which the redevelopment can be incorporated into the overall fabric of the general area. All approvals must carefully consider the many benefits posed by the applicant's redevelopment, including much-needed rental housing in the Downtown Urban Core, provision of sufficient off-street parking in a visually enhanced and pleasing manner, and waterfront access, all of which are incorporated into an architecturally significant and neighborhood compatible building.



PIMENTEL CONSULTING, INC.  
 Edward Pimentel, AICP  
 26 Avon Road  
 Cranston, Rhode Island 02905

(401) 529-0647 – Cellular  
 Tax ID No. 56-2331684  
 on-line: [edaicp@yahoo.com](mailto:edaicp@yahoo.com)

### **SUMMARY of QUALIFICATIONS**

Forward-thinking, pragmatic urban planning professional with twenty (20+) years of practical experience. Skilled in a variety of neighborhood and commercial planning and zoning activities, frequently in a supervisory or managerial capacity. Solid track records with proven effectiveness in, but not limited to, the following areas:

- ⇒ **Zoning Boards of Review**
- ⇒ **Community Planning and Consulting**
- ⇒ **Planning Boards / Commissions**
- ⇒ **Subdivision Review and Planning**
- ⇒ **City / Town Councils**
- ⇒ **Superior Court**
- ⇒ **Code Enforcement**
- ⇒ **Residential, Commercial and Industrial Development**

### **SELECTED EXAMPLES of ACCOMPLISHMENT**

- Testified before numerous boards, commissions and councils on matters of residential, commercial, and industrial development, as well as changes / amendments to Zoning Ordinances and Comprehensive Plans.
- Testified before Municipal and Superior Court on matters of code enforcement and general land use planning.
- Authored various documents including Cost of Community Services Study, Revitalization Plans, Zoning Ordinances, Comprehensive Plan Amendments and the first Telecommunications Ordinance in the State of Rhode Island.
- Responsible for reviewing all development associated with the Quonset Point / Davisville Industrial Park, an approximately 3,500 acre industrial park, site of the former Sea Bee Navy Base, numerous mill rehabilitation projects, including Pocasset Mill, Johnston, RI (Comprehensive Plan Amendments).
- Responsible for reviewing numerous residential subdivisions, especially expert in the field of Comprehensive Permits (Affordable Housing). Work product cited by the Rhode Island Supreme Court.
- Represented clients before numerous Zoning Boards of Review throughout the State of Rhode Island, on a variety of variance and special use permit petitions, with a greater than 90% success rate.
- Extensive energy and renewable energy projects, including solar, wind and gas-fired eccentric generating assets.

**EDUCATION**

MASTERS OF COMMUNITY PLANNING AND DEVELOPMENT  
University of Rhode Island - Masters Received 1994

University of Florida - Studied City Planning - 1991 / 1992

BACHELOR OF ARTS – URBAN AFFAIRS; MINORS IN MATHEMATICS AND PHILOSOPHY  
University of Rhode Island - BA Received 1990

ACCREDITATION: AMERICAN INSTITUTE of CERTIFIED PLANNERS – May 1996

**PROFESSIONAL EXPERIENCE**

<b><u>Land Use Consultant</u></b> East Providence, Rhode Island	PIMENTEL CONSULTING, INC.
--------------------------------------------------------------------	---------------------------

<b><u>Zoning Officer</u></b> East Providence, Rhode Island	CITY OF EAST PROVIDENCE
---------------------------------------------------------------	-------------------------

<b><u>Consulting Town Planner</u></b> Barrington, Rhode Island	TOWN OF BARRINGTON
-------------------------------------------------------------------	--------------------

<b><u>Town Planner</u></b> Wayland, Massachusetts	TOWN OF WAYLAND
------------------------------------------------------	-----------------

<b><u>Principal Planner</u></b> North Kingstown, Rhode Island	TOWN OF NORTH KINGSTOWN
------------------------------------------------------------------	-------------------------

<b><u>Assistant Planner</u></b> East Providence, Rhode Island	CITY OF EAST PROVIDENCE
------------------------------------------------------------------	-------------------------

<b><u>Planning Consultant</u></b> Newport, Rhode Island	NEWPORT COLLABORATIVE
------------------------------------------------------------	-----------------------

<b><u>Planning Intern</u></b> Orange City, Florida	CITY OF ORANGE CITY
-------------------------------------------------------	---------------------

**RHODE ISLAND AIR NATIONAL GUARD**

Plans and Implementation Communications Specialist  
Rhode Island Air National Guard      1995 – Retired 2013

Security Police Officer  
Rhode Island Air National Guard      1987 – 1990

**CIVIC**

WGBH – Community Advisory Board Member  
Cambridge, Massachusetts 2000 - 2003

**SPECIAL SKILLS AND TRAINING**

- Fluent in Portuguese

## Department of Public Works

## Memo

To: Steven Contente, Town Administrator

From: Christopher J. Parella, Director of Public Works

Date: May 25, 2022

Re: Transfer Station Restructuring

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 26 PM 12:21

Administrator Contente,

I am requesting that you accept my recommendation for the following changes to the rules for disposal of Municipal Solid Waste (MSW) at the Bristol Transfer Station.

- 1) Establish a yearly cap of two tons for all Residential Permit holders
- 2) Eliminate Commercial Permits and all commercial trash from being processed at the transfer station

The rationale for my recommendations is as follows:

In a letter dated March 28<sup>th</sup> of this year, Joseph Raposa, Executive Director of the RIRRC stated that starting on July 1<sup>st</sup> of this year, the Town of Bristol, by allowing commercial trash to be dumped at the Transfer Station, will not be in compliance with the Solid Waste and Recycling Services Agreement between the Town and the RIRRC. The letter also states that as of July 1<sup>st</sup>, if we were to continue accepting commercial trash at the Transfer Station, we would need to provide a plan to separate and subsequently pay the difference between residential and commercial waste that we intend to dispose of at their facility. In essence, by accepting and processing commercial trash, we would be acting as a private trash hauler, and we would need to pay the non-municipal rate to dump all commercial trash and recycling. Failure to comply with the conditions stated in the letter and the agreement by July 1<sup>st</sup> will result in the Town being charged the non-municipal rate for all commercial trash and recyclables that we bring to their facility. Currently, the non-municipal rate is \$115.00 per ton for solid waste and \$75.00 per ton for recyclables.

In my discussions with Kristen Littlefield, the Municipal Program Coordinator at RIRRC, the crux of the issue is that the Municipal Services Agreements that RIRRC enters into with all municipalities, which provide a significant disposal discount, are **ONLY** for municipal solid waste that fits into ***R.I. General Laws, Title 23 Health and safety, Chapter 19 Rhode Island resource and Recovery 23-19-5*** which states:

TOWN COUNCIL

JUN - 1 2022

MEETING

"Municipal solid waste" means that solid waste generated by the residents of a municipality in the course of their daily living, the disposal of which the governing body of that municipality has undertaken in the discharge of its duties to protect the health of the municipality. Municipal solid waste does not include solid waste generated by residents of a municipality in the course of their employment or that generated by any manufacturing or commercial enterprise.

The verbiage contained in this statute sets forth the parameters for municipal solid waste that is eligible for the municipal disposal rate. If we process and subsequently transport any waste that does not fit within this definition, we will pay the full price that any private contractor will pay. This is the precipitous for my recommendation to discontinue the issuance of Commercial Permits as well as to no longer accept any commercial trash at the transfer station.

Besides the elimination of all commercial trash, I highly recommend that we establish an annual cap of 4,000 pounds (two tons) on each residential permit. I believe that RIRRC will need to see a cap to ensure that we are not disposing of commercial trash and paying the discounted tipping fees outlined in the agreement. The control restrictions are much more restrictive in the few municipalities that still have a transfer station.

In conclusion, I would request that the Honorable Town Council consider my recommendations and take whatever action they deem appropriate in an expeditious manner since the July 1<sup>st</sup> deadline is quickly approaching.

Please advise if you have any questions or concerns

Christopher J. Parella  
Director of Public Works



I7A

March 28, 2022

Mr. Chris Parella  
Director of Public Works  
Town of Bristol  
10 Court Street  
Bristol, RI 02809

**RE: Transfer of Municipal Solid Waste and Recyclables**

Dear Mr. Parella,

I am writing today with a gentle reminder that any municipality who wishes to use a transfer station to transfer mixed recyclables or municipal solid waste from a curbside collection vehicle to a trailer truck for transport to Rhode Island Resource Recovery Corporation facilities must apply to the Corporation in writing for permission to do so. In accordance with the provisions of Section Nine of our Solid Waste and Recycling Services Agreement these materials can only be transferred if the Corporation grants permission in writing and all transfers must comply with the Corporation's Municipal Transfer Policy (see attached).

In addition, please be advised that Resource Recovery reserves the right as of July 1, 2022 to begin charging transferred loads that it finds to be out of compliance with these contractual requirements the applicable non-municipal disposal and or processing rates set forward in the Corporation's then current Fee Schedule.

Ensuring the proper segregation, accounting and delivery of municipal vs. non-municipal materials is important to Resource Recovery and the people of the State as is making sure that our cities and towns have the ability to benefit from economies of scale where they exist. To this end Resource Recovery stands ready to assist in the development of municipal specific transfer plans and in the processing of related written requests. For questions and concerns, or to receive assistance in the development of municipal transfer plans, please contact our Municipal Program Coordinator, Kristin Littlefield. Kristin can be reached via email at [klittlefield@rirrc.org](mailto:klittlefield@rirrc.org) or via telephone at (401) 942-1430 x 3252.

Sincerely,

A handwritten signature in black ink, appearing to read 'JR', with a long horizontal line extending to the right.

Joseph Reposa  
Executive Director

65 Shun Pike Johnston, Rhode Island 02919  
401-942-1430 | [www.rirrc.org](http://www.rirrc.org)





I7B

May 5, 2022

Mr. Chris Parella  
 Director of Public Works  
 Town of Bristol  
 10 Court Street  
 Bristol, RI 02809

**RE: Transfer of Municipal Solid Waste and Recyclables**

Dear Mr. Parella,

I write today in follow-up to my correspondence of March 28, 2022, regarding the use of transfer stations for consolidating municipal solid wastes and recyclables prior to delivery to Resource Recovery. Please be advised that billing procedures for those who do not have the Corporation's written approval to do so will be changing as of July 1, 2022, as previously referenced.

As of July 1, 2022, any such loads delivered to Resource Recovery absent the contractually required approval will be billed in their entirety at the then current non-municipal rates (presently \$115 per ton for solid waste and \$75 per ton for recyclables). Applicable charges will be assigned to the municipal account for those communities that operate their own transfer station or to the non-municipal transfer station operators where such third parties are delivering consolidated loads to the Corporation on a municipality's behalf. No such loads will be eligible for municipal pricing and subsequent proportional rate adjustments will not be retroactively applied.

Resource Recovery will apply these procedures to all inbound loads originating from active solid waste transfer stations licensed by the Rhode Island Department of Environmental Management (RI DEM). They will remain in place until such time that applicable municipalities receive a written approval or exception from the Corporation in accordance with the procedures detailed in the previously distributed Municipal Transfer Policy. A list of active Solid Waste Transfer Station Licenses can be found on RI DEM's website at:  
<http://www.dem.ri.gov/programs/benviron/waste/inventories/swfacs.pdf>.

For questions and concerns, or to receive assistance in the development of municipal transfer plans or exception requests, please contact our Municipal Program Coordinator, Kristin Littlefield. Kristin can be reached via email at [klittlefield@rirrc.org](mailto:klittlefield@rirrc.org) or via telephone at (401) 942-1430 ext. 3252.

Sincerely,

A handwritten signature in black ink, appearing to read "JR", followed by a long horizontal line extending to the right.

Joseph Reposa  
 Executive Director



## PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

The 2022 Proclamation declaring  
the first Friday in June to be National  
Gun Violence Awareness Day be adopted  
to increase our communities' efforts to  
prevent further gun violence and to honor  
and value human lives.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 26 AM 10:39

### PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Fridays prior to the Town Council meeting to appear on the docket of the \_\_\_\_\_ meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

DATE RECEIVED: \_\_\_\_\_

SIGNATURE: Susan E Morettini

NAME: Susan E Morettini

ADDRESS: 46 Highland

TOWN: Bristol

BUSINESS TEL. NO. \_\_\_\_\_

RESIDENCE TEL. NO. 401-253-8521

TOWN COUNCIL  
JUN - 1 2022  
MEETING

2022 PROCLAMATION  
DECLARING THE FIRST FRIDAY IN JUNE TO BE  
NATIONAL GUN VIOLENCE AWARENESS DAY

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in the Town of Bristol to honor and remember all victims and survivors of gun violence and to declare that we as a country must do more to reduce gun violence.

**WHEREAS**, every day, more than 110 Americans are killed by gun violence, alongside more than 200 who are shot and wounded, and on average there are nearly 16,000 gun homicides every year; and

**WHEREAS**, Americans are 26 times more likely to die by gun homicide than people in other high-income countries; and

**WHEREAS**, in Rhode Island there are 46 gun deaths every year, with a rate of 4.2 deaths per 100,000 people. The rate of gun deaths in Rhode Island has increased 73% from 2011 to 2020.

**WHEREAS**, gun homicides and assaults are concentrated in cities, with more than half of all firearm related gun deaths in the nation occurring in 127 cities; and

**WHEREAS**, cities and towns across the nation, including in Bristol, are working to end the senseless violence with evidence-based solutions; and

**WHEREAS**, protecting public safety in the communities they serve is the Town Council's highest responsibility; and

**WHEREAS**, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

**WHEREAS**, elected leaders and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

**WHEREAS**, gun violence prevention is more important than ever as the COVID-19 pandemic continues to exacerbate gun violence after more than two years of increased gun sales, increased calls to suicide and domestic violence hotlines, and an increase in city gun violence;

**WHEREAS**, in January 2013, Hadiya Pendleton was tragically shot and killed at age 15; and on June 3, 2022 to recognize the 25th birthday of Hadiya Pendleton (born: June 2, 1997), people across the United States will recognize National Gun Violence Awareness Day and wear orange in tribute to -

- (1) Hadiya Pendleton and other victims of gun violence; and
- (2) the loved ones of those victims; and

**WHEREAS**, the idea was inspired by a group of Hadiya's friends, who asked their classmates to commemorate her life by wearing orange; they chose this color because hunters wear orange to announce themselves to other hunters when out in the woods and orange is a color that symbolizes the value of human life; and

**WHEREAS**, anyone can join this campaign by pledging to wear orange on June 3rd, the first Friday in June in 2022, to help raise awareness about gun violence; and

**WHEREAS**, by wearing orange on June 3, 2022 Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

**WHEREAS**, we renew our commitment to reduce gun violence and pledge to do all we can to keep firearms out of the wrong hands, and encourage responsible gun ownership to help keep our children safe.

**NOW, THEREFORE BE IT RESOLVED**, that the Town Council of Bristol, RI declares the first Friday in June, June 3, 2022, to be National Gun Violence Awareness Day. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

May 20, 2022



## Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

May 23, 2022

TO: Town Council

FROM: Diane M. Williamson, Director

RE: Request for Executive Session

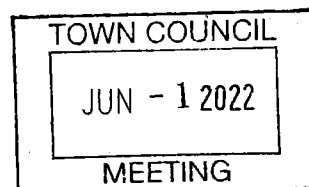
An Executive Session is requested at the next Town Council meeting of June 1, 2022 for the acquisition of property.

Thank you.

*Diane M. Williamson*

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 23 AM 11:56

cc: Steven Contente, Town Administrator



**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 982**

Sealed Bids will be received until 12 noon on June 1, 2022 for the following:

**INFORMATION TECHNOLOGY & CONSULTING SERVICES**

**BID #982**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 1, 2022 FOR THE TOWN COUNCIL MEETING OF June 1, 2022

The Town of Bristol is requesting sealed bids for Information Technology & Consulting Services, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

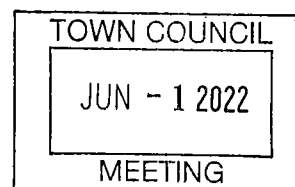
Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #982 – Information Technology & Consulting Services**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 1, 2022

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

May 12 & 19, 2022



**BID/RFP ADVERTISING AUTHORIZATION FORM**

**BID/RFP No.** 982 - Information Technology & Consulting services

**Advertising requested by:** Chris Vitale

**Signature:** 

**Source of Funding:**

Approved by Town Council (Date) \_\_\_\_\_


Regular Budget (Line Item Number) 1-01-504-0601

Special Appropriation \_\_\_\_\_

Grant (Source) \_\_\_\_\_

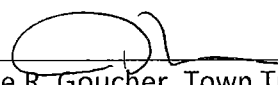
Other \_\_\_\_\_

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

  
Steven Contente, Town Administrator

Date

5/5/22

  
Julie R. Goucher, Town Treasurer

Date

5/4/22

**Brief Narrative of Project:**

The Town of Bristol is seeking a qualified firm to  
provide information technology and consulting services for its various  
town departments and facilities. This is a one-year contract with  
the option to renew two additional years at the request of the Town of Bristol.

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**LEGAL NOTICE**

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**TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 982**

Sealed Bids will be received until 12 noon on  
June 1, 2022 for the following:

**INFORMATION TECHNOLOGY  
& CONSULTING SERVICES****BID #982**

BIDS WILL BE OPENED AT 12 NOON AT THE  
BRISTOL TOWN HALL, 10 COURT STREET ON  
June 1, 2022 FOR THE TOWN COUNCIL MEETING  
OF June 1, 2022

The Town of Bristol is requesting sealed bids for  
Information Technology & Consulting Services, in  
accordance with all terms and specifications con-  
tained herein.

Specifications may be obtained and bids MUST be  
filed at the Office of the Town Clerk, 10 Court Street,  
Bristol, RI 02809. Specifications are available for  
download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a  
vendor.

Bids (one original marked "MASTER" and one copy)  
must be submitted in a sealed envelope and must  
be clearly marked on the outside, "Bid #982 -  
Information Technology & Consulting Services" and  
addressed to the Town Clerk's Office, Town Hall, 10  
Court Street, Bristol, RI 02809. Sealed bids will be  
received until 12 noon on June 1, 2022

Individuals requesting interpreter services for the  
hearing impaired must notify the Town Clerk's Office  
(401) 253-7000 three business days prior to the bid  
opening.

The Town reserves all rights to reject any and all  
bids, or any part thereof, or to go on the open mar-  
ket when it is deemed in the best interest of the  
Town.

MELISSA CORDEIRO  
TOWN CLERK

May 12 & 19, 2022



**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 983**

Sealed Bids will be received until 12 noon on June 1, 2022 for the following:

**ODOR CONTROL SYSTEM MEDIA REPLACEMENT**

**BID #983**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 1, 2022 FOR THE TOWN COUNCIL MEETING OF June 1, 2022

The Town of Bristol is requesting sealed bids for Odor Control System Media Replacement, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

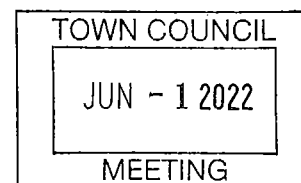
Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #983 – Odor Control System Media Replacement**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 1, 2022

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

May 12 & 19, 2022



**BID/RFP ADVERTISING AUTHORIZATION FORM****BID/RFP No.** 983 Odor Control System Media ReplacementAdvertising requested by: Water Pollution Control Department

Signature: \_\_\_\_\_

**Source of Funding:**

Approved by Town Council (Date) \_\_\_\_\_

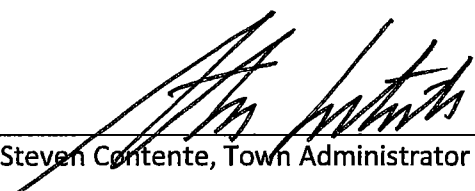
Regular Budget (Line Item Number) \_\_\_\_\_

Special Appropriation \_\_\_\_\_


Grant (Source) \_\_\_\_\_

Other 2022 BOND FUNDS

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.


  
Steven Contente, Town Administrator

Date

5-3-2022

  
Julie R. Goucher, Town Treasurer

Date

5/3/22**Brief Narrative of Project:**

Replacement of odor control system media beds at seven (7) existing biofilter locations throughout Town. Work includes the removal, loading, hauling and unloading of existing biofilter media and the furnishing, delivering, stockpiling and installation of new biofilter media. Locations of work are as follows: Bristol Compost Facility (1 location), Bristol Water Pollution Control Facility (4 locations), Wastewater Pumping Stations (2 locations - Silver Creek PS and Kickemuit PS).

Pre-Bid Meeting date, time, location (if applicable) Not ApplicableIs the pre-bid meeting mandatory (if applicable) Not ApplicableQuestion submission deadline date and contact information (if applicable) Wednesday, May 25th**Contact:**

Jose' Da Silva - Superintendent of the Bristol Water Pollution Control Department  
2 Plant Avenue, Bristol, RI 02809 / 401-253-8877 / [jdasilva@bristolri.gov](mailto:jdasilva@bristolri.gov)

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**LEGAL NOTICE**

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**TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 983**

Sealed Bids will be received until 12 noon on  
June 1, 2022 for the following:

**ODOR CONTROL SYSTEM MEDIA  
REPLACEMENT****BID #983**

BIDS WILL BE OPENED AT 12 NOON AT THE  
BRISTOL TOWN HALL, 10 COURT STREET ON  
June 1, 2022 FOR THE TOWN COUNCIL MEETING  
OF June 1, 2022

The Town of Bristol is requesting sealed bids for  
Odor Control System Media Replacement, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "Bid #983 - Odor Control System Media Replacement" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 1, 2022

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

May 12 & 19, 2022

**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 985**

Sealed Bids will be received until 12 noon on June 1, 2022 for the following:

**Fourth of July Celebration Fireworks Display**

**BID #985**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 1, 2022, FOR THE TOWN COUNCIL MEETING OF June 1, 2022

The Town of Bristol is requesting sealed bids for the **Fourth of July Celebration Fireworks Display**, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #985- Fourth of July Celebration Fireworks Display**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 1, 2022.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

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MELISSA CORDEIRO  
TOWN CLERK

May 12 & 19, 2022

TOWN COUNCIL

JUN - 1 2022

MEETING

**BID/RFP ADVERTISING AUTHORIZATION FORM****BID/RFP No. 985**Advertising requested by: Fourth of July CommitteeSignature: Frances C. D. Goucher**Source of Funding:**

Approved by Town Council (Date) \_\_\_\_\_

Regular Budget (Line Item Number) \_\_\_\_\_

Special Appropriation \_\_\_\_\_


Grant (Source) \_\_\_\_\_

Other Fourth of July Fundraising

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

  
 Steven Contente, Town Administrator

Date

5-9-22
  
 Julie R. Goucher, Town Treasurer

Date

5/9/22**Brief Narrative of Project:**Fireworks for July 3, 2022Pre-Bid Meeting date, time, location (if applicable) none

Is the pre-bid meeting mandatory (if applicable) \_\_\_\_\_

Question submission deadline date and contact information (if applicable) May 27, 2022

## **LEGAL NOTICE**

### **TOWN OF BRISTOL INVITATION TO BID BID NO. 985**

Sealed Bids will be received until 12 noon on June 1, 2022 for the following:

#### **Fourth of July Celebration Fireworks Display**

**BID #985**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 1, 2022, FOR THE TOWN COUNCIL MEETING OF June 1, 2022

The Town of Bristol is requesting sealed bids for the **Fourth of July Celebration Fireworks Display**, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids **MUST** be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #985- Fourth of July Celebration Fireworks Display**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 1, 2022.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

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MELISSA CORDEIRO  
TOWN CLERK

May 12 & 19, 2022

**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 986**

Sealed Bids will be received until 12 noon on June 1, 2022, for the following:

**4<sup>th</sup> of July Committee Portable Toilets**

**BID #986**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 1, 2022, FOR THE TOWN COUNCIL MEETING OF June 1, 2022

The Town of Bristol is requesting sealed bids for the 4<sup>th</sup> of July Committee Portable Toilets, in accordance with all terms and specifications contained herein.

Specifications may be obtained, and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

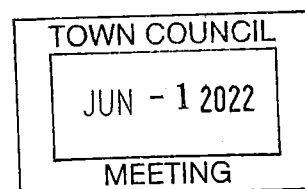
Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #986 4<sup>th</sup> of July Committee Portable Toilets**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 1, 2022.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

May 19 & 26, 2022



**BID/RFP ADVERTISING AUTHORIZATION FORM**

BID/RFP No. 986 ~~5002~~ 4<sup>th</sup> of July Committee Portable Toilets

Advertising requested by: 4<sup>th</sup> July Committee

Signature: [Signature]

**Source of Funding:**

Approved by Town Council (Date) \_\_\_\_\_

Regular Budget (Line Item Number) \_\_\_\_\_

Special Appropriation \_\_\_\_\_

Grant (Source) \_\_\_\_\_

Other 4<sup>th</sup> of July Committee Funds

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

[Signature]  
Steven Contente, Town Administrator

[Signature]  
Julie R. Goucher, Town Treasurer

5-16-22  
Date

5/16/22  
Date

**Brief Narrative of Project:**

\_\_\_\_\_ Procure portable toilet services for the 2022 and 2023 4<sup>th</sup> July Committee events.

\_\_\_\_\_ Bidders should quote for both years \_\_\_\_\_

Pre-Bid Meeting date, time, location (if applicable) \_\_\_\_\_

Is the pre-bid meeting mandatory (if applicable) No \_\_\_\_\_

Question submission deadline date and contact information (if applicable) \_\_\_\_\_



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**LEGAL NOTICE**

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**TOWN OF BRISTOL  
INVITATION TO BID  
BID NO. 986**

Sealed Bids will be received until 12 noon on June 1, 2022, for the following:

**4th of July Committee Portable Toilets****BID #986**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON June 1, 2022, FOR THE TOWN COUNCIL MEETING OF June 1, 2022

The Town of Bristol is requesting sealed bids for the 4th of July Committee Portable Toilets, in accordance with all terms and specifications contained herein.

Specifications may be obtained, and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "**Bid #986 4th of July Committee Portable Toilets**" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on June 1, 2022.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

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MELISSA CORDEIRO  
TOWN CLERK

May 19 & 26, 2022

**ROGERS FREE LIBRARY  
BOARD OF TRUSTEES  
APPROVED**

April 21, 2022  
Rogers Free Library  
525 Hope Street  
Bristol, RI 02809  
6:30 p.m.

Present were:

Jackie Katz  
Ruth Souto  
David Swanson  
Laura Cabral  
Beverly Larson  
Samantha Faria  
Al Wroblewski

Also Present were:

Dawn Jenkin, Director  
Jackie O'Brien, Assistant Director

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 20 PM 2:16

**1. ROLL CALL FOR QUORUM**

Jackie Katz called the meeting to order at 6:31 p.m. and noted that there was a quorum.

**2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING**

**Laura Cabral made a motion to approve the March 17, 2022 minutes; seconded by Samantha Faria; Roll call vote – 6 in favor, 1 abstention; motion carries.**

**3. CHAIR REPORT**

**Jackie Katz** – Attended, former Trustee, Bob Arruda's wake earlier this evening, his funeral will be held tomorrow. A donation will be made to the RI Alzheimer's Organization on behalf of the Trustees.

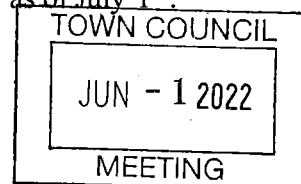
Jackie thanked Dawn on the banner at the top of RFL's website acknowledging Bob Arruda with a memorial accompanying the banner.

**Jackie Katz** - To do a 90 day check in with Library Director, Dawn Jenkin. This will be done in the next couple of weeks. **Jackie Katz** to reconvene the Director Evaluation Committee in the next month or two.

**4. REPORT OF THE LIBRARY DIRECTOR**

**Dawn Jenkin** – There was a problem with the wiring on the third floor to the upstairs conference room along with the two new quiet studies. The wiring was part of the Friends remodeling project. There are also gaps in the glass walls that were never filled. The Friends talked about that being discretionary spending.

**Al Wroblewski** – Asked how the IT Coordinator search was going? Dawn stated that all the interviews have been completed and that we have picked our candidate. The salary for the IT Coordinator position will be at \$45,000/yr., and will get a 2% increase as of July 1<sup>st</sup>.



Dawn stated we have a lot going on, we are putting everything on ADP, training staff to use ADP, etc. Dawn is asking staff for numbers every month, with circulation, and believes that this should be coming from 1 unit and/or 1 team. She is also doing an annual report to the community with stats that are the same stats that are supplied to the state. **Ruth Souto** – Would like to see the annual stats that are supplied to the state.

**Beverly Larson** – Had a question regarding registration - She would like to know how many new card holders and how are they signing up, such as; walk ins at an event, etc.

**Dawn Jenkin** – We just received a people counter for the back door. Approximately 200 visits per day. Dawn spoke about Youth, Teen and Adult Services and what is coming up. She stated that we will be purchasing DVD Players as well as a Blu Ray DVD Player, Kanopy, Niche Academy and Dibs & Spaces. Dawn would also like two Go Pros, a converter to convert VHS to DVD or DVD to Digital. With all of this, Dawn will be working on who will be in charge of this, and figuring out where would we store this “Maker Space”?

## 5. FINANCIAL REPORT

Dawn explained there's a level of detail missing, such as encumbrances. We will be purchasing a DVD cleaning machine. There was a discussion on appropriations and the budget.

**Samantha Faria made a motion to approve the March Financial Report; seconded by Laura Cabral; Roll call vote – all in favor, motion carries.**

## 6. OLD BUSINESS

- **Strategic Planning - Dawn Jenkin** – Felt that we needed to take a two month break from ESC Consultants.
- **Budget Update** – Town Council gave us everything that we asked for.
- **Roof Repair Update** – The architects will be coming in on May 1<sup>st</sup> with bid specs.

## 7. NEW BUSINESS

- **Liaison Reports - Friends of RFL – Ruth Souto** – Ruth and Dawn went to the Friends meeting on April 6<sup>th</sup> and it was a successful meeting. The Friends focus will be on programming that Dawn gave them.
- **Grant Oversight Committee – Laura Cabral and David Swanson** – Met with them a few days before the Friends meeting on April 6<sup>th</sup>. Dawn gave great oversight on how the overhead would work. The Grant Oversight Committee has a new member, Steve Aveson, he is also the newest member of the Friends. He is working through the Grant Oversight Committee process. Without getting too far into every aspect of the Grant process, there was a discussion on the Friends understanding of how the Grants have a big impact on the library and staff. Funds from the Friends cannot impact the appropriations from the Town. Also, who goes back to talk to the person submitting the Grant?

**Beverly Larson** – The Board appreciates the new format of reporting the Grant request summary. Greatly appreciate the time given the Grants that are sent to the Trustees for review/approval.

- **New Grants - Discuss and Vote on the Following:**
- **Dibs & Spaces** – This will help with our registrations, event registrations and room reservations.

**Dave Swanson made a motion to approve this Grant up to \$3,500; Beverly Larson seconded it; Roll call vote – all in favor, grant approved.**

- **Niche Academy** – This will be great for library training videos and we could create our own public facing side on our website. The public would have access to watch tutorials.  
**David Swanson made a motion to approve this Grant up to \$2,200; Ruth Souto seconded it; Roll call vote – all in favor, grant approved.**
- **Page to Podium** – This Grant has been tabled.
- **Beyond** –  
**Laura Cabral made a motion to approve this Grant; Ruth Souto seconded it; Roll call vote – all in favor, Grant approved.**
- **Kanopy** – Standard in public libraries. The Bristol/Warren School district has a version of Kanopy that they are currently using. This is a streaming service for the library. They have a lot of films. They have a sliding scale on pricing - \$12,000 would be for 2 years. There is also, Kanopy Kids that has 2,000 shows for kids to watch. There would be a \$5 charge, but they would get 30 days to watch.  
**Beverly Larson made a motion to approve this Grant up to \$12,000; Laura Cabral seconded it; Roll call vote – all in favor, Grant approved.**
- **Donna Bruno** – Is well read and knowledgeable and writes for the Phoenix. Dawn and Donna will come up with a theme. Biography Theme/Book Club  
**Beverly Larson made a motion to approve this Grant from \$500 - \$1,500; Ruth Souto seconded it; Roll call vote – all in favor, Grant approved.**
- **Susan Battle – Linden Place** – Event on Frederick Douglass there would be an author fee, probably a Yale historian.  
**Beverly Larson made a motion to approve this Grant up to \$2,890; Samantha Faria seconded; Roll call vote – all in favor, Grant approved.**
- **Jay Heard** – An illustration of the history of the pencil – Denied.
- **Susan Tacent** – Adult Book Club from September to May.  
**Al Wroblewski made a motion to approve this Grant; Beverly Larson seconded; Roll call vote – all in favor, Grant approved.**
- **Story Walk with Ruth Maille** –  
Catherine Murray did a follow up and spoke to Mt. Hope Farm, which is very enthusiastic about this but their Board meeting was last night, April 20, 2022, and we haven't heard how they voted on this. An email from Catherine Murray dated April 7, 2022 was read stating: The Friends did an email vote and all were in favor of this Grant up to \$6,000.  
**David Swanson made a motion to approve the Story Walk Concept Grant as presented provided that the stipulations previously stated from the November 18<sup>th</sup> Board of Trustees meeting still stand and those stipulations are: 1) The Library Director or his/her designee has final approval of the books selected. 2) Books selected need not be limited to just local authors; there will be times where nationwide authors would work better. 3) Adding**

**one additional stipulation, that the signage is designed in partnership with Rogers Free Library and support of the Friends of Rogers Free Library; Samantha Faria seconded it; Roll call vote – all in favor, Grant approved.**

- **Policy Sub-committee Update** – There was talk about the Food and Beverage Policy. Per Dawn, there will be a larger Food and Beverage Policy that will be done by May 6<sup>th</sup> or 7<sup>th</sup>. Dawn will also be delivering a draft copy of the Meeting Room Policy before the May 6<sup>th</sup> or 7<sup>th</sup> meeting. There was a discussion on policies and per Jackie Katz, the Trustees will revisit every Policy and once a Policy has been approved by the Trustees, the approval date will be on the bottom of the page of said Policy.
- **Approval of the New Circulation/Technical Services Manager Job Description** – Ruth Souto would like the Job Description to read: Technical Services/Circulation Librarian.  
**Ruth Souto made a motion to approve the Job Description listed as: Technical Services/Circulation Librarian; Beverly Larson seconded it; Roll call vote – all in favor, motion carries.**
- **Technical Services/Circulation Librarian** – New Job Title and pay increase to start for the person already in this position. This is to go into effect on May 1, 2022.  
**Samantha Faria made a motion to have the New Job Title and Increased Salary go into effect on May 1, 2022; David Swanson seconded it; Roll call vote – all in favor, motion carries.**
- **RI Grant-in Aid Full Funding – Request for Town Council Resolution** – The Town Council unanimously passed this resolution for full funding which gives the library \$23,000 more.

#### **8. MEMBER PREROGATIVES**

None

#### **9. PUBLIC COMMENT**

None

#### **10. NEXT MEETING DATE:** The Next Meeting date will be **May 19, 2022**

#### **11. ADJOURN**

**Ruth Souto made a motion to adjourn; seconded by Beverly Larson; Roll call vote – all in favor, motion carries. Meeting adjourned at 9:33 pm.**

Respectfully submitted,

Jackie O'Brien

WASHINGTON TRUST  
INVESTMENT POOL  
Quarter Ending March 31, 2022

FUND		Adjusting Journal Entry Required						
Fund #		DR(CR)		DR(CR)		DR(CR)		DR(CR)
		Beginning Balance Cash Equiv A-#-110-0001	Beginning Balance Equities & Fixed A-#-140-0000	Ending Balance Cash Equiv A-#-110-0001	Ending Balance Equities & Fixed A-#-140-0000	Change in Value Cash Equiv A-#-110-0001	Change in Value Equities & Fixed A-#-140-0000	
							Change in Value Unrealized (G)/L 2-#-401-0003	Transfers Out (In) to/from General Fund
T&S: SCHOOL	01	28,450.08	1,193,065.06	28,732.98	1,113,311.85	282.90	(79,753.21)	79,470.31
	03	1,278.13	59,282.65	1,112.75	56,210.39	(165.38)	(3,072.26)	3,237.64
	05	50,113.45	3,200,401.27	52,110.32	2,979,012.23	1,996.87	(221,389.04)	219,392.17
	07	17,564.58	791,561.23	15,565.55	738,904.09	(1,999.03)	(52,657.14)	54,656.17
	08	5,616.99	248,324.41	4,818.02	235,585.13	(798.97)	(12,739.28)	13,538.25
	20	4,092.60	180,309.13	3,509.94	171,102.29	(582.66)	(9,206.84)	9,789.50
	21	1,904.40	83,480.46	1,654.22	79,111.47	(250.18)	(4,368.99)	4,619.17
POOR	30	34,207.54	1,868,110.68	35,397.97	1,733,245.56	1,190.43	(134,865.12)	133,674.69
	31	110.31	2,083.64	107.34	1,960.09	(2.97)	(123.55)	126.52
	32	22,379.23	1,128,258.90	21,047.39	1,056,216.62	(1,331.84)	(72,042.28)	73,374.12
	33	5,792.55	256,637.20	5,015.19	243,523.80	(777.36)	(13,113.40)	13,890.76
	34	172.23	6,453.13	163.43	6,077.41	(8.80)	(375.72)	384.52
	35	201.91	10,467.50	188.00	9,870.78	(13.91)	(596.72)	610.63
	36	209.24	10,168.02	195.64	9,583.93	(13.60)	(584.09)	597.69
	37	265.66	14,034.73	246.96	13,231.06	(18.70)	(803.67)	822.37
AGED	38	169.42	7,260.30	159.73	6,846.44	(9.69)	(413.86)	423.55
NORTH BURIAL GROUND	40	179.50	7,200.84	169.73	6,783.55	(9.77)	(417.29)	427.06
	41	212.48	10,479.33	198.58	9,882.87	(13.90)	(596.46)	610.36
	60	18,834.09	1,260,206.22	21,453.08	1,178,938.13	2,618.99	(81,268.09)	78,649.10
	80	2,109.70	91,658.40	1,791.30	86,986.16	(318.40)	(4,672.24)	4,990.64
	83	27,859.43	924,523.40	26,881.19	860,669.51	(978.24)	(63,853.89)	64,832.13
	85	351.81	31,721.91	268.78	30,042.61	(83.03)	(1,679.30)	1,762.33
TOTAL		222,075.33	11,385,688.41	220,788.09	10,627,095.97	(1,287.24)	(758,592.44)	759,879.68
								0.00

TOTAL, ALL FUNDS AT WASHINGTON TRUST: BOOK  
TOTAL, ALL FUNDS AT WASHINGTON TRUST: BANK

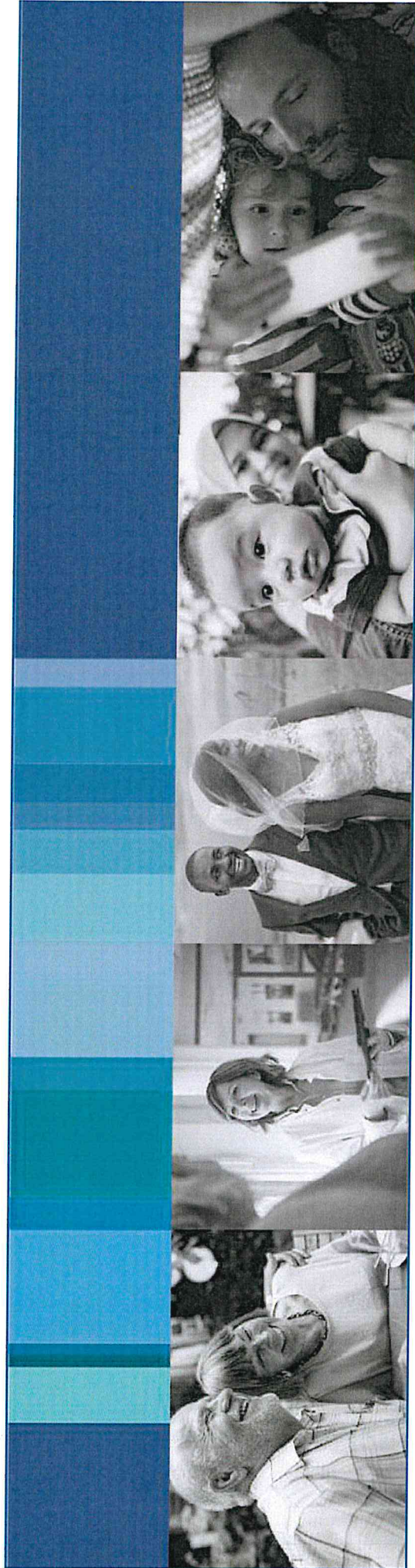
220,788.09 10,627,095.97  
220,788.09 10,627,095.97

JUN - 1 2022

MEETING



**WASHINGTON TRUST**  
Wealth Management®



## Bristol Consolidated Portfolio Review

**March 31, 2022**

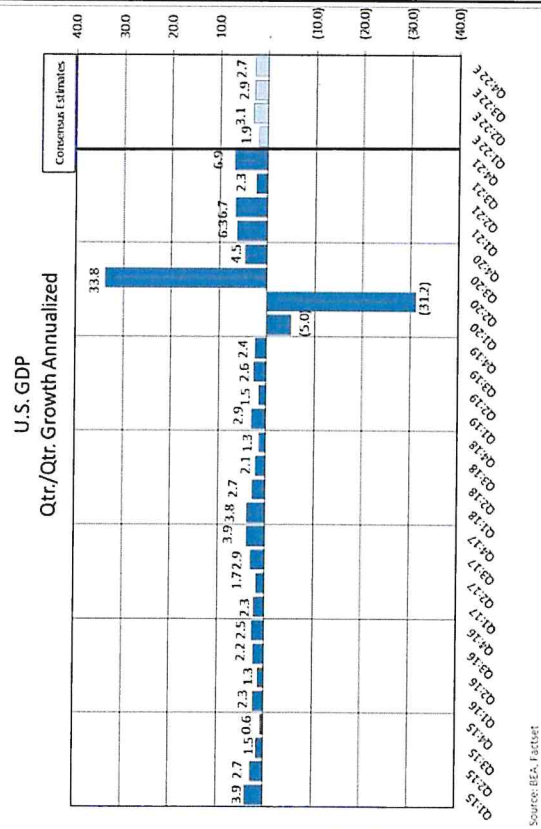
Jennifer Lippin  
VP, Senior Wealth Advisor  
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# Economic Outlook

## March 31, 2022



The U.S. economy in 2021 grew at the fastest pace in nearly four decades, increasing 5.5% year over year. 2021 also ended on a firm note, as GDP advanced 6.9% (annualized) in Q4. However, Q1 2022 growth has likely tailed off to just 1.5%, largely due to the jump in COVID cases back in January. While the surge in cases due to Omicron is behind us and the economy is now wide open, doubts have emerged if momentum can be reignited.

The fastest growth in 40 years was also accompanied by the highest inflation in four decades, as CPI rose 7%. By the end of 2021, the Federal Reserve, which heretofore had viewed rising inflation as temporary, began to undertake a major course correction in monetary policy, dialing back the massive accommodation initiated to revive the economy from the ravages of the pandemic. Stubbornly high inflation throughout Q1 has only accelerated the implementation of more restrictive policy. A steady stream of interest rate hikes are now anticipated.

2022 GDP was expected to approach 4% at the outset of the year. The consensus view has now dwindled to 3.4% and is trending lower. The downgrade of economic forecasts was not due to the change in Fed policy as much as upheaval caused by the Russian invasion of Ukraine. The economic recovery from the pandemic-induced shutdowns was characterized by strong growth with high inflation linked to booming pent-up demand and supply chain bottlenecks. With the current spike in oil prices to over \$100/barrel, inflation is apt to rise further, even as growth slows. Russia and Ukraine are also major grain exporters. In short, stagflation could result.

Further, while the two combatants, Russia and Ukraine, are not wealthy, a bloc of nearly 200 million middle income consumers have been effectively impoverished almost overnight. Russians will no longer be able to travel or buy Western products. The Russian economy is now estimated to shrink by at least 10% this year; the Ukrainian economy has been shattered.

The scale of the negative impact of the war on other geographies will vary. Europe is much more intertwined with Russia than other areas and dependent on Russian energy exports. Eurozone growth may need to be trimmed by as much as 2%. The region may even tip into recession. The Chinese economy is more insulated, with the government appearing intent on maintaining friendly relations with Russia. Chinese growth, however, faces other hindrances and is moderating in any case.

As for the U.S., higher energy and food prices will constitute a "tax" on consumers and impact spending on other items. With inflationary pressure continuing to build, the Federal Reserve will have to end accommodation, despite the crisis. Fortunately, Americans continue to sit on a huge pool of savings and our country possesses enormous energy reserves. Job creation and wage gains were robust throughout Q1, as unemployment dipped to just 3.6%, and are likely to continue apace. For these reasons, the U.S. economy should fare better than most.

Although recession remains highly unlikely in 2022, uncertainty over 2023 is rising. A quick resolution to hostilities in Ukraine is unlikely to lead to rapid reintegration of Russia into the world economy; globalization is at risk due to security concerns. The longer inflationary pressures persist, it will be increasingly difficult for the Fed to engineer a soft landing. Monetary policy operates with a lag; the brunt of the change will be felt next year.



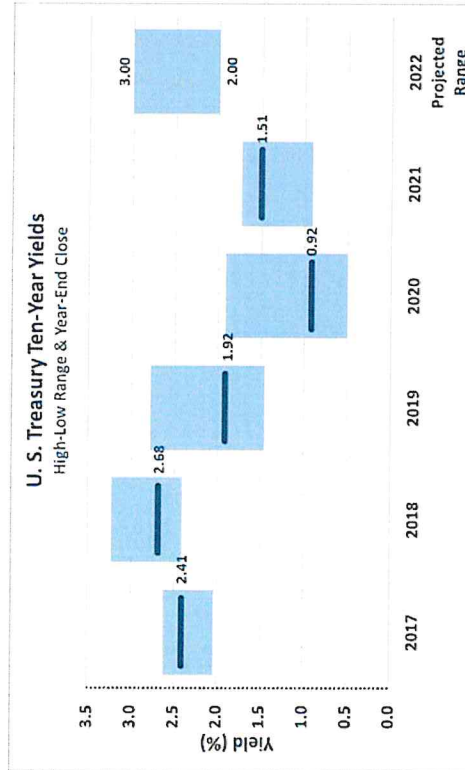
## ECONOMIC INDICATOR DASHBOARD

April 29, 2022

Statistic		ST / LT Trend	Current Reading	Comments
EMPLOYMENT	Weekly Claims (4 wk mov avg -Apr 23)	+	179,750	Initial jobless claims dip modestly in most recent week and remain at historically low levels-continuing claims fall to lowest level in 52 years
	Non-Farm Payroll Change (Monthly -March)	+	431,000	Another strong report with solid wage growth and significant upward revisions to prior months-job gains were broad based with leisure & hospitality continuing to rebound
	Unemployment Rate (Monthly -March)	+	3.6%	Unemployment rate falls to the lowest level since Feb 2020-strength highlighted by third consecutive uptick in the participation rate
CONSUMER	Consumer Confidence (Monthly -April)	+	107.3	April consumer confidence virtually flat with prior month -while consumers less enthused over labor market, buying plans improve
	Real Disp. Personal Inc. (Yr./Yr. Growth -March)	=	-19.9%	Personal income rose again in March led by wage gains although yr/yr numbers distorted by Covid relief payments-the problem is inflation with PCE up a steep 0.9% in March largely due to food & energy costs
	Real Personal Expenditures (Yr./Yr. Growth -March)	=	2.6%	March consumer spending jumps but gain is less impressive when adjusted for inflation-consumers are spending more on essentials as well as services
HOUSING / INDUSTRIAL PRODUCTION / GDP	Housing Starts (Monthly SAAR -March)	=	1,793,000	March starts unexpectedly rise with strength in multifamily offsetting modest decline in single family-permits also post modest gain on multifamily strength
	Industrial Production (Yr./Yr. Growth -March)	=	7.5%	March industrial production concludes Q1 on a firm note with manufacturing aided by rising auto production-capacity utilization at a 3 yr high of 78.3%, exceeding pre-Covid level
	GDP (Q1:22 Yr./Yr.)	+	3.6%	Q1 GDP surprises to the downside with a decline of 1.4% versus expectations of 1.1% growth-details of the report were much stronger as final sales to domestic purchasers rose 2.6% but net exports fell sharply reflecting relative strength of U.S. economy as did inventories
INFLATION	CPI (Yr./Yr. Growth -March)	-	8.5%	CPI hits another year over year 40+ year high in March as food & energy prices surge-some solace in March monthly core CPI rising "just" 0.3%
	TIPS Breakeven (Current - 10 Yr. Maturity)	=	2.98%	Breakeven continues to rise-although many believe CPI is peaking, decline is likely to be gradual
LEADING INDICATORS / CORPORATE PROFITS	Leading Indicators (Monthly -March)	+	0.3%	Leading indicators improve despite Ukraine invasion
	S&P 500 Earnings (2022 Estimate)	+	\$220.00	Washington Trust expects S&P 500 EPS to grow approximately 10% in 2022
INTEREST RATES	10 Year Treasury (Current)	+	2.94%	10-yr Treasury yield at highest level in over 3 years as Fed grows increasingly hawkish on surging inflation
	2/10 Yr. Treasury Spread (Current)	+	0.22%	2/10 spread narrows on bear flattening-Fed Chair Powell's hawkish comments pushes 2-year yield sharply higher
	High Yield Spread (Current)	+	3.79%	Spread widens yet again moving towards the upper end of the range but remains relatively benign despite equity market tumble
LEGEND		"+" Strengthening Economy	"-" Weakening Economy	"=" Neutral Economy

# Fixed Income Market Outlook

March 31, 2022



Bond prices continued their slide in March, as there was no respite from rising inflation. The Bloomberg Barclays US Aggregate Index (Agg) dropped 2.8% during the month, while the shorter duration Intermediate Govt/Credit Index fell 2.4%. Year to date, losses mounted to -5.9% for the Agg and -4.5% for the Intermediate Govt/Credit. With inflation running at the hottest pace in 4 decades, the benchmarks, unsurprisingly, turned in their most dismal quarterly performance over a similar timeframe.

The yield curve continued to collapse, as Fed guidance has become increasingly hawkish, with not only the likelihood of rate hikes at every FOMC meeting, but also potential 50 bp rate increases now in the mix, as opposed to just 25 bp. The yield on a 2-year Treasury note spiked 86 bp during the month to 2.29%, while the 10-year jumped by 49 bp to 2.32%. As a result, the spread between the two securities dwindled to just 3 bp and even briefly inverted. A more typical spread between the two maturities might be in the vicinity of 1.2%.

The Russian invasion of Ukraine on February 24th has altered the fixed income landscape. The near-term inflation outlook worsened on spiking commodity prices. As of February, CPI jumped 7.9% year over year and now looks almost certain to exceed 8% shortly. The sanctioning of Russia will hobble exports of energy and grains, as well as many minerals. Higher prices on these essential commodities will likely slow growth, as consumers crimp spending on other items.

Credit markets have taken note of these developments. Corporate debt has underperformed the broad indices during the quarter. Investment grade corporate debt has plunged 7.7% year to date, while the high yield index has dropped 4.8%. The high yield spread briefly widened above 4%, before tightening on the back of a recovering equity market. Muni bonds trailed taxable paper in March, with the muni benchmark underperforming high yield for the quarter with a decline of 6.2%.

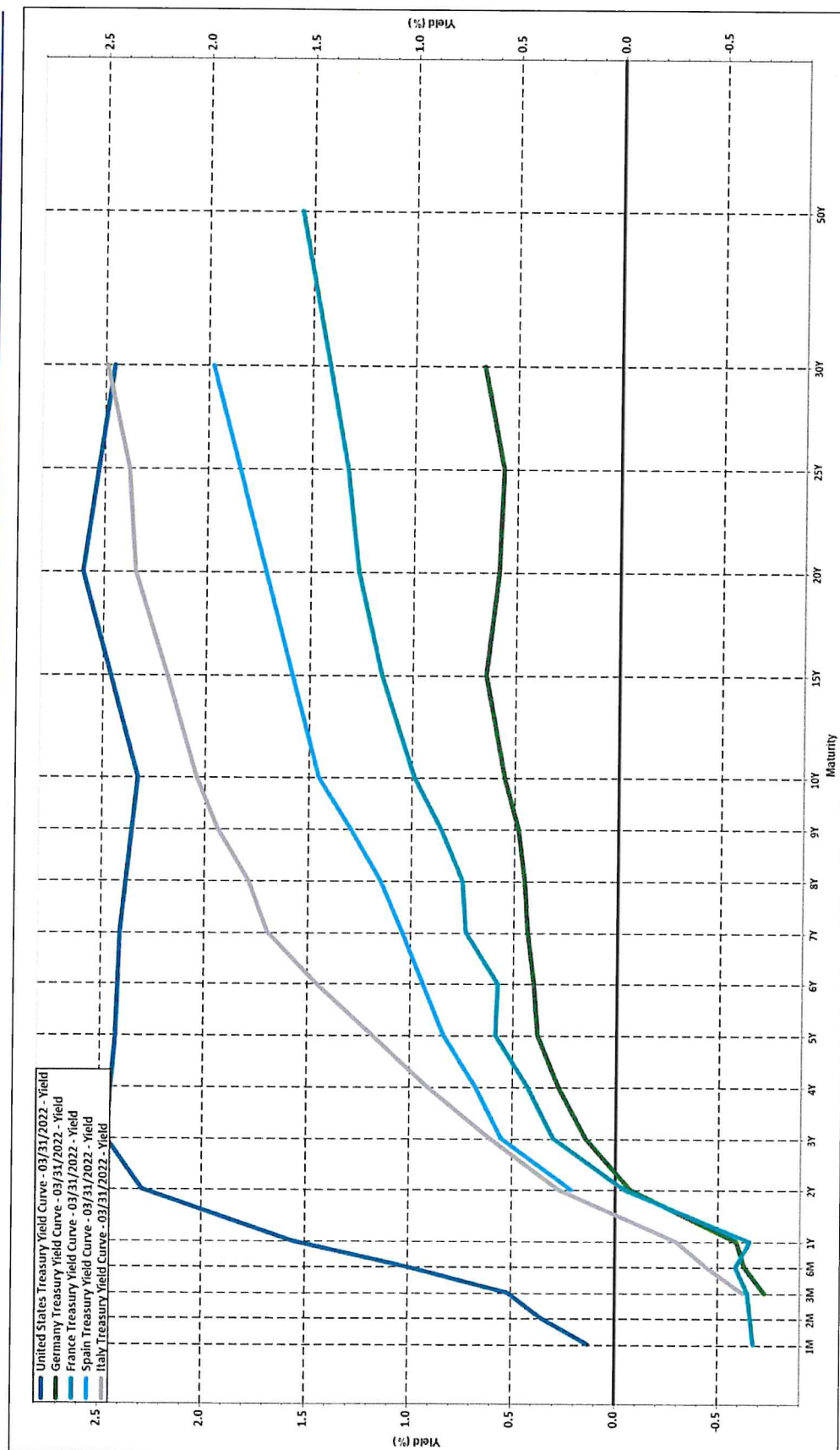
With inflation data stubbornly high and rising, the Fed is in the unenviable position of having to raise interest rates in the midst of a profound international crisis. U.S. economic statistics, particularly employment data, are still solid. With the labor market ever tighter and wage gains running over 5% year over year, policy makers will continue to apply the brakes to avert a wage/price spiral. In addition to rate hikes, the Fed could well begin to shrink its balance sheet (quantitative tightening or QT) as early as the May FOMC meeting.

Given that inflationary conditions will necessitate a more drastic monetary policy response, we have significantly adjusted our target range higher for the yield on a 10-year Treasury note to 2.0%-3.0% from 1.25%-2.25%. With the flatter yield curve, there is little incentive to extend duration beyond a 3- to 5-year range, especially with policy turning increasingly hawkish. A 2.0% Fed Funds rate, or slightly higher at year-end, is well within the realm of possibility. The impact of QT also remains to be seen. Under current conditions, an emphasis on quality continues to make sense. We would focus on government Agency paper and CD's, as well as high quality muni's and corporate debt.



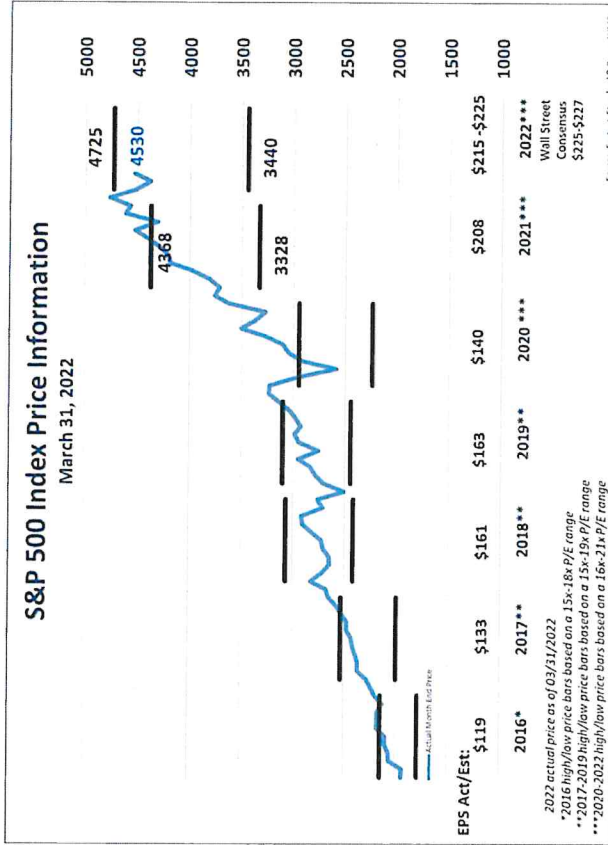
# U.S. & Major European Yield Curve

March 31, 2022



# Stock Market Outlook

## S&P Price of 4530 as of March 31, 2022



The equity markets are off to a rocky start in 2022 with the S&P 500 returning -4.6%, including dividends, in the first quarter of 2022. This was the worst quarterly performance and loss for the S&P 500 since the start of the pandemic. Market sentiment has been negatively impacted by the early 2022 spike in new COVID cases, 40-year high inflation levels, expected Federal Reserve policy changes [the end of open market bond purchases (quantitative easing) and increases in the Fed Funds rate], rising market interest rates, and conflict in the Ukraine. Offsetting these concerns are a strong underlying economy and solid corporate earnings.

S&P 500 earnings per share in 2021 grew approximately 49%; we expect this positive earnings momentum to carry into 2022. The U.S. economy is still in recovery mode and is expected to grow by as much as 3.0%-3.5% in 2022, which should provide support for at least mid-to-high single digit S&P 500 earnings growth in 2022. We continue to have a relatively positive outlook for corporate earnings; however, we do acknowledge that high energy prices, inflation and aggressive Fed rate hikes represent major headwinds for economic growth and could push GDP and earnings growth estimates lower. We expect earnings in the consumer, industrial and energy sectors of the economy to continue to post strong gains from the ongoing re-opening and recovery of the economy, and the healthcare and information technology sectors to remain relatively steady producers of earnings growth.

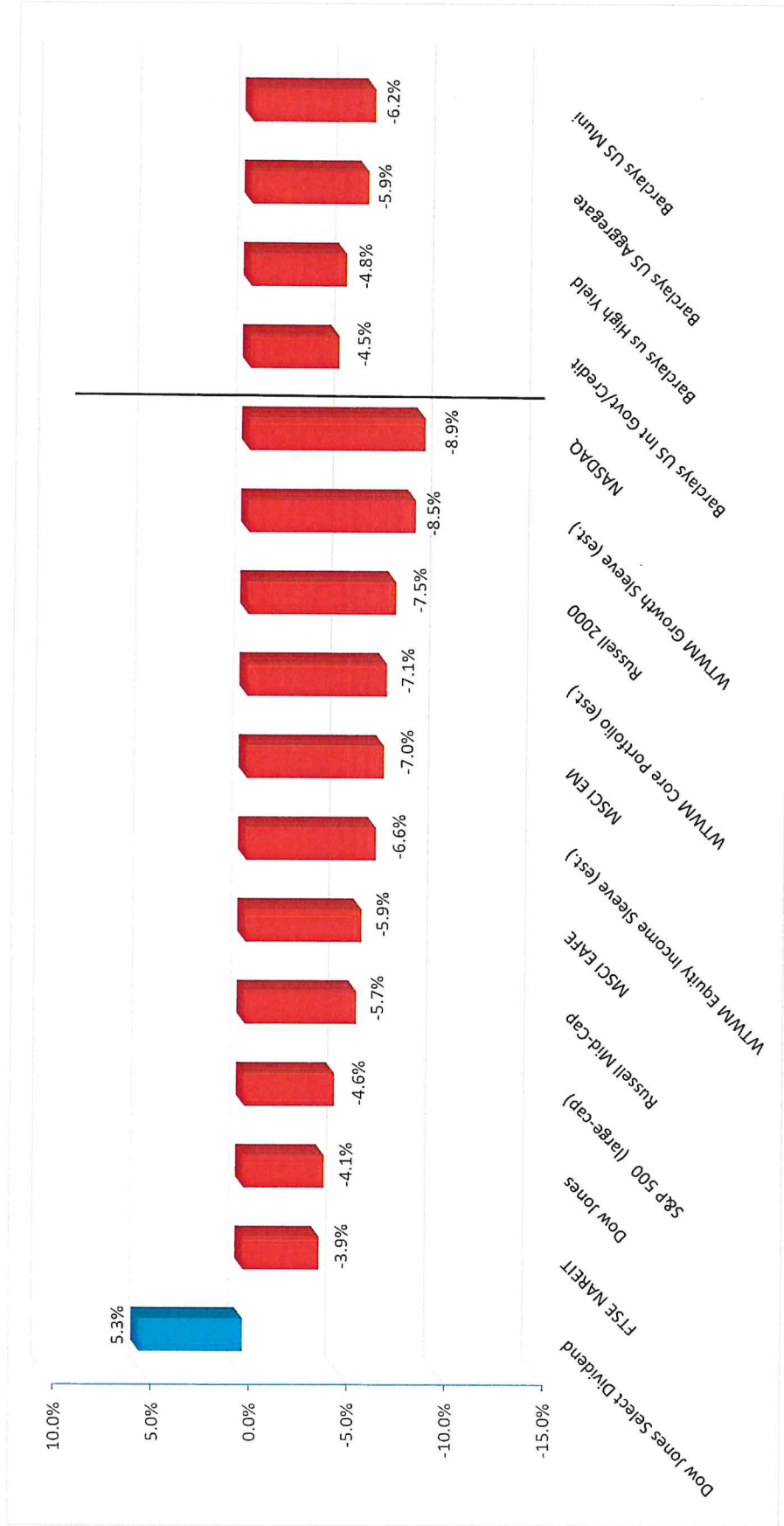
The S&P 500's Price/Earnings valuation of 20.6x, based upon the mid-point of our 2022 earnings estimate, is above the historical average of about 16.0x. Although valuation has compressed recently, we continue to see some downside risk to the current valuation level given the 40-year high inflation rate and the U.S. Fed's plan to aggressively remove their accommodative stance (reduce the size of its balance sheet and increase the Fed Funds rate). However, strong underlying corporate earnings, a still relatively low interest rate environment and a lack of attractive investment alternatives may provide support for higher-than-average P/E multiples and stock prices. Risks to our outlook include the ongoing coronavirus outbreak, the war in Ukraine, significant policy changes from Washington, D.C. (2022 will witness a mid-term election that may bring a change in congressional leadership), a sharp increase in inflation and/or interest rates, changes to Fed policy, a reduction to GDP and corporate earnings expectations, U.S./China relations, a stronger U.S. Dollar and geopolitical risks.





# Various Financial Market Returns

Year-to-Date: March 31, 2022





# Relationship Summary

## May 3, 2022

### Summary

Market Value  
\$10,049,283.70

Cash \$  
\$198,652.34

### Net Flow

Net Change (YTD)  
-\$1,290,649.16

Outflows (YTD) \$  
-\$267,846.57

Inflows (YTD)  
\$15.60

Beginning Balance  
\$11,607,763.74

### Asset Allocation



### Accounts

TOWN OF BRISTOL - COLT FUND AGENCY #209101022 Foundations and Endowments	MV CASH	\$2,710,509.28	TOWN OF BRISTOL - NARROWS ASSOC AGY #209101013 Foundations and Endowments	MV CASH	\$28,720.03
TOWN OF BRISTOL - DAVIS WILSON AGY #2091010853 Foundations and Endowments	MV CASH	\$4,687.68	TOWN OF BRISTOL - J WARDWELL AGENCY #2091010942 Foundations and Endowments	MV CASH	\$197.27
TOWN OF BRISTOL - NO BURIAL GRD AGY #2091010997 Foundations and Endowments	MV CASH	\$1,649,180.99	TOWN OF BRISTOL - JAMES DIMON AGENCY #2091010988 Foundations and Endowments	MV CASH	\$12,674.71
TOWN OF BRISTOL - GUITERAS SCHL AGY #2091010773 Foundations and Endowments	MV CASH	\$36,483.74	TOWN OF BRISTOL - ANN FLETCHER AGY #2091010906 Foundations and Endowments	MV CASH	\$228.98
TOWN OF BRISTOL - COLT POOR AGENCY #2091010871 Foundations and Endowments	MV CASH	\$1,134,458.36	TOWN OF BRISTOL - J HERRESHOFF AGY #2091010933 Foundations and Endowments	MV CASH	\$9,479.78
TOWN OF BRISTOL - TEACHERS FUND AGY #2091010140 Foundations and Endowments	MV CASH	\$23,283.11	TOWN OF BRISTOL - M WALDRON AGENCY #2091010951 Foundations and Endowments	MV CASH	\$222.14
TOWN OF BRISTOL - POOR FARM AGENCY #2091010924 Foundations and Endowments	MV CASH	\$1,070,851.59	TOWN OF BRISTOL - MARTHA GARDNER AGY #2091010960 Foundations and Endowments	MV CASH	\$9,466.50
TOWN OF BRISTOL - JOHN DEWOLF AGENCY #2091010826 Foundations and Endowments	MV CASH	\$26,482.57	TOWN OF BRISTOL - JOHN BRISTED AGY #2091010899 Foundations and Endowments	MV CASH	\$212.30
TOWN OF BRISTOL - RUTH A SELDON AGY #2091010835 Foundations and Endowments	MV CASH	\$1,013,364.96	TOWN OF BRISTOL - FUND 6180 7116 AGY #2091010862 Foundations and Endowments	MV CASH	\$9,194.51
TOWN OF BRISTOL - ROGERS FREE AGY #209101004 Foundations and Endowments	MV CASH	\$18,662.63			\$182.56
TOWN OF BRISTOL - F EASTERBROOKS AGY #2091010844 Foundations and Endowments	MV CASH	\$830,249.68			\$6,997.05
TOWN OF BRISTOL - GEO STANTON AGY #2091010791 Foundations and Endowments	MV CASH	\$18,064.53			\$168.37
		\$708,333.73			\$6,540.62
		\$14,081.93			\$160.39
		\$234,980.88			\$5,876.08
		\$4,263.87			\$155.00
		\$227,312.04			\$1,953.36
		\$4,141.69			\$104.55
		\$165,036.65			
		\$2,975.73			
		\$83,992.98			
		\$1,531.24			
		\$76,262.04			
		\$1,408.82			
		\$54,248.57			
		\$993.24			

Portfolio Overview

March 31, 2022

Bristol Consolidated (S0000021)

Activity Summary YTD

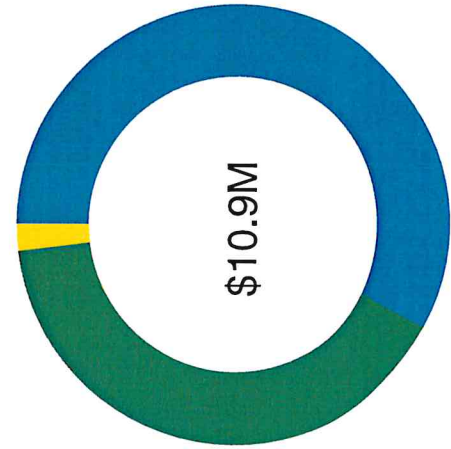
Allocation

Beginning Market Value  
Beginning Accrued Income  
Beginning Account Value  
Net Contributions and Withdrawals  
Income Earned  
Unrealized Gains  
Ending Market Value  
Ending Accrued Income  
Ending Account Value

11,607,763.74  
17,311.51  
11,625,075.25  
-91,246.22  
42,958.51  
-712,692.87  
10,847,884.06  
16,210.61  
10,864,094.67

Equities  
Fixed Income  
Cash

Market Value  
\$ 6,256,387  
\$ 4,386,904  
\$ 220,804  
% of  
Mkt Val  
57.6 %  
40.4 %  
2.0 %





Equity Overview GICS - Individual Equities

March 31, 2022

Bristol Consolidated (S0000021)

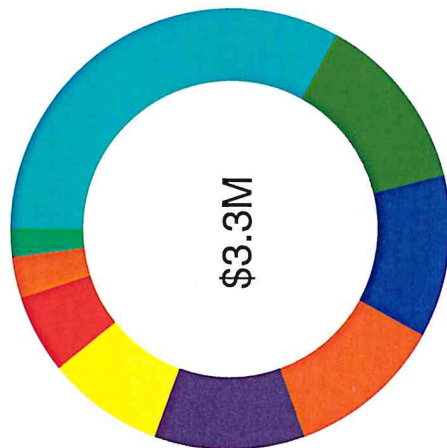
Portfolio Allocation

Top 10 Holdings

	% of Mkt Val
Apple Inc	5.6
Microsoft Corp	4.8
Alphabet Inc	4.3
Amazon.com Inc	3.7
Qualcomm Inc	3.0
NVIDIA Corp	2.9
Thermo Fisher Scientific Inc	2.9
Broadcom Inc	2.6
Bank of America Corp	2.6
Visa Inc	2.4

Total Assets Held in Equities without funds: 54  
Total Assets Held in Account: 95

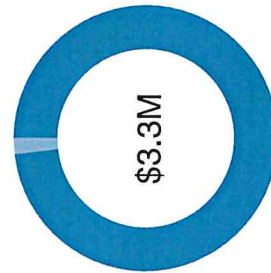
- Information Technology
- Healthcare
- Communication Services
- Financials
- Industrials
- Consumer Discretionary
- Consumer Staples
- Real Estate
- Utilities



	Market Value	% of Mkt Val
Information Technology	\$ 1,073,939	32.9 %
Healthcare	\$ 426,392	13.1 %
Communication Services	\$ 389,372	11.9 %
Financials	\$ 375,321	11.5 %
Industrials	\$ 362,984	11.1 %
Consumer Discretionary	\$ 281,375	8.6 %
Consumer Staples	\$ 188,428	5.8 %
Real Estate	\$ 98,437	3.0 %
Utilities	\$ 68,530	2.1 %

Equity Allocation by Asset Class

	% of Mkt Val
Domestic Equity	98.0 %
Intl Equity	2.0 %

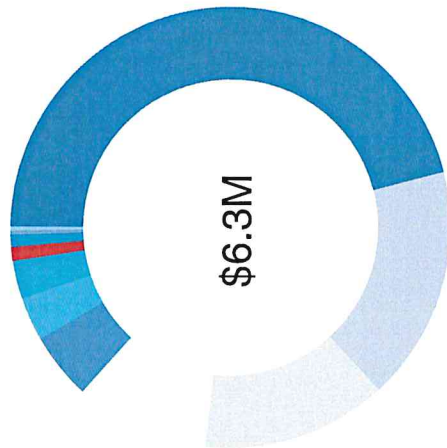


Equity Overview - All Equities

March 31, 2022

Bristol Consolidated (S0000021)

Portfolio Allocation



- Large Cap
- Large Cap MF-ETF
- Mid Cap MF-ETF
- Small Cap MF-ETF
- Mid Cap
- Developed MF-ETF
- Emg Mkts MF-ETF
- Intl Equity
- Global MF-ETF
- Small Cap
- Real Estate MF-ETF

	Market Value	% of Mkt Val
\$	2,874,660	45.9 %
\$	1,076,442	17.2 %
\$	850,254	13.6 %
\$	617,863	9.9 %
\$	306,757	4.9 %
\$	198,110	3.2 %
\$	176,747	2.8 %
\$	64,121	1.0 %
\$	55,721	.9 %
\$	19,240	.3 %
\$	16,472	.3 %

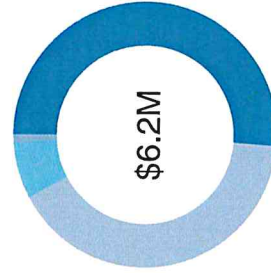
Top 10 Holdings

	% of Mkt Val
SPDR S&P 500 ETF Trust	11.5
SPDR S&P MidCap 400 ETF Trust	10.9
iShares Russell 2000 ETF	9.9
iShares Russell 1000 ETF	3.3
Vanguard FTSE All-World ex-US ETF	3.2
Apple Inc	2.9
ISHARES RUSSELL MID-CAP ETF	2.7
Microsoft Corp	2.5
Vanguard High Dividend Yield ETF	2.3
Virtus Opportunities Trust Emerging Mkts Opptys Fd	2.3

Total Assets Held in Sector Allocation: 66  
Total Assets Held in Account: 95

Equity Allocation by Asset Class

	% of Mkt Val
Domestic Equity	51.3 %
Domestic Eq Funds	40.8 %
Intl Equity Funds	6.9 %
Intl Equity	1.0 %



# Fixed Income Overview - All Fixed Income

March 31, 2022

Bristol Consolidated (S0000021)

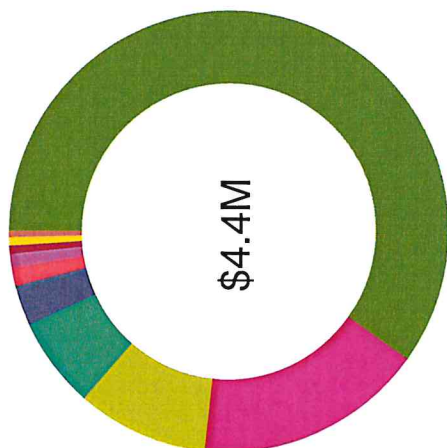
## Portfolio Allocation

## Top 10 Holdings

	% of Mkt Val
iShares Intermediate Government/Credit Bond ETF	23.4
Metropolitan West Total Return Bond Fund	18.6
Artisan High Income Fund	9.7
BlackRock Strategic Income Opportunities Portfolio	8.8
PIMCO Income Fund	8.1
iShares Core U.S. Aggregate Bond ETF	7.5
Vanguard Intermediate-Term Investment-Grade Fund	6.1
Vanguard Short-Term Investment Grade Fund	4.1
Schwab US TIPS ETF	2.9
Dallas Tx Indep Sch Dist Build America Bonds-Taxab	2.5

Total Assets Held in Sector Allocation: 28

Total Assets Held in Account: 95



	Market Value	% of Mkt Val
Taxable FI MF-ETF	\$ 2,619,618	59.7 %
Non-Trad FI MF-ETF	\$ 740,517	16.9 %
High Yield MF-ETF	\$ 427,123	9.7 %
Taxable Municipal	\$ 294,651	6.7 %
Inf Protected MF-ETF	\$ 126,884	2.9 %
Taxable Government	\$ 63,092	1.4 %
Corporate	\$ 44,072	1.0 %
Taxable Agency	\$ 25,683	.6 %
Cert of Deposit	\$ 24,884	.6 %
Emg Mkts MF-ETF	\$ 20,379	.5 %



## Fixed Income Assessment

March 31, 2022

## Bristol Consolidated (S0000021)

ID	Maturity Date	Units	Unit Cost	Current Price	Market Value	Yield to Maturity	Call Date/Price	Coupon Rate	Unrealized Gain/Loss	Moody Rating	Annual Income
Transatlantic Holdings Inc 8% 30 Nov 2039	11/30/2039	30,000.000	97.810	144.219	44,072.40	4.378		8.000	13,922.74	Baa1	2,400.00
Fannie Mae Pool FN 888757 Fit 01 Sep 2037	09/01/2037	227.350	101.120	101.166	230.39	2.006		2.094	.10	N/A	4.76
Fannie Mae Pool FN 888090 5.5% 01 Jan 2037	01/01/2037	444.840	101.300	109.806	490.50	4.578		5.500	37.82	N/A	24.47
Fannie Mae Pool FN 883947 6% 01 Jun 2036	06/01/2036	2,264.370	102.380	109.578	2,492.57	5.045		6.000	162.89	N/A	135.86
Federal Home Loan Mortgage Corp 1.75% 27 Jul 2035	07/27/2035	25,000.000	100.000	86.872	21,795.78	2.949	07/27/2022	1.750	-3,282.00	Aaa	437.50
Dallas Tx Indep Sch Dist Build America Bonds-Taxab	02/15/2035	100,000.000	100.000	106.708	107,532.16	5.706	100.000 08/15/2022	6.450	6,708.00	Aaa	6,450.00
Fannie Mae Pool FN 784328 5.5% 01 Dec 2034	12/01/2034	616.960	100.830	108.785	673.99	4.578	100.000	5.500	49.06	N/A	33.93
San Ramon Ca Redev Agy Success Txbl-Ref-Sub-Ser B	02/01/2031	10,000.000	101.900	104.889	10,563.90	3.842	02/01/2025	4.500	299.12	N/A	450.00
Federal National Mortgage Association 6.25% 15 May	05/15/2029	50,000.000	95.370	123.823	63,092.06	2.568	100.000	6.250	14,224.50	Aaa	3,125.00
Dist Of Columbia Wtr & Swr Aut Build America Bonds	10/01/2028	45,000.000	103.660	111.724	51,495.75	3.397		5.422	3,627.18	Aa2	2,439.90
Worcester Ma Pension Fdg Ln 01 Dec 1998 6.25% 01 J	01/01/2028	20,000.000	101.360	110.783	22,469.10	4.123		6.250	1,885.43	Aa3	1,250.00
New York Nry Build America Bonds 17 Dec 2009 5.399%	12/01/2024	10,000.000	102.130	105.357	10,715.67	3.285		5.399	322.57	Aa2	539.90
Idaho St Bldg Auth Bldg Revenue Txbl-Id Brd Of Edu	09/01/2024	15,000.000	101.860	101.203	15,219.45	2.604		3.120	-98.58	Aa1	468.00
Capital One Bank USA NA 2% 21 Aug 2024	08/21/2024	25,000.000	100.000	99.324	24,884.42	2.292		2.000	-169.00	N/A	500.00
Pulaski Cnty Va Indl Dev Auth Txbl-Commerce Park P	06/15/2024	35,000.000	101.630	99.794	35,347.75	4.170	06/15/2023	4.074	-641.34	N/A	1,425.90
Carteret NJ Redev Agy Revenue Ref-Txbl 24 Sep 2014	09/15/2023	15,000.000	100.230	100.108	15,043.01	3.943	100.000	4.021	-18.50	A1	603.15
Missouri St Highways & Transit Build America Bonds	05/01/2023	25,000.000	100.820	103.049	26,264.33	1.964		4.820	556.69	Aa1	1,205.00

## Fixed Income Assessment

March 31, 2022

## Bristol Consolidated (S0000021)

	ID	Maturity Date	Units	Unit Cost	Current Price	Market Value	Yield to Maturity	Call Date/Price	Coupon Rate	Unrealized Gain/Loss	Moody Rating	Annual Income
Artisan High Income Fund	04314H568		43,885.000	10.150	9.690	427,123.30	.000			-20,282.91		
BlackRock Strategic Income Opportunities Portfolio	09260B382		39,144.049	10.300	9.810	384,789.22	.000			-19,012.85		
JPMorgan Strategic Income Opportunities Fund	4812A4351		212.000	11.800	11.460	2,429.52	.000			-72.08		
MFS Emerging Markets Debt Fund	55273E640		1,550.000	14.510	13.100	20,378.96	.000			-2,180.00		
Metropolitan West Total Return Bond Fund	592905509		79,896.904	10.850	10.180	814,646.23	.000			-53,254.62		
PIMCO Income Fund	72201F490		31,101.120	12.020	11.320	353,297.88	.000			-21,817.92		
Schwab US TIPs ETF	808524870		2,090.000	61.870	60.710	126,883.90	.000			-2,432.23		
Vanguard Intermediate-Term Investment-Grade Fund	922031810		29,075.000	10.160	9.210	268,358.76	.000			-27,762.04		
Vanguard Short-Term Investment Grade Fund	922031836		17,435.000	10.700	10.320	180,174.12	.000			-6,600.58		
iShares Core U.S. Aggregate Bond ETF	484287226		3,090.000	116.210	107.100	330,939.00	.000			-28,150.09		
iShares Intermediate Government/Credit Bond ETF	484288612		9,449.000	112.060	108.530	1,025,499.97	.000		WR	-33,352.95		
<b>Total</b>						<b>4,386,904.09</b>				<b>-177,331.59</b>		<b>21,493.37</b>

## Portfolio Valuation

March 31, 2022

Bristol Consolidated (S0000021)

	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield
<b>Cash</b>									
Cash and Equivalents									
Fidelity Government Portfolio	220,788.090	1.00	220,788.09	1.00	220,804.02	2.0	.00	398.08	.180
<b>Total for Cash and Equivalents</b>			<b>220,788.09</b>		<b>220,804.02</b>	<b>2.0</b>		<b>398.08</b>	<b>.180</b>
<b>Total: Cash</b>			<b>220,788.09</b>		<b>220,804.02</b>	<b>2.0</b>		<b>398.08</b>	<b>.180</b>
<b>Equities</b>									
<b>Consumer Discretionary</b>									
Amazon.com Inc	37.000	786.26	29,091.70	3,259.95	120,618.15	1.1	.00	.00	.000
Booking Holdings Inc	14.000	1,970.15	27,582.05	2,348.45	32,878.30	.3	.00	.00	.000
Home Depot Inc/The	161.000	194.40	31,297.71	299.33	48,192.13	.4	7.60	1,223.60	2.539
TJX Cos Inc/The	687.000	44.08	30,284.90	60.58	41,618.46	.4	1.18	810.66	1.948
Apliv PLC	318.000	61.51	19,559.16	119.71	38,067.78	.4	.00	.00	.000
<b>Total for Consumer Discretionary</b>			<b>137,815.52</b>		<b>281,374.82</b>	<b>2.6</b>		<b>2,034.26</b>	<b>.723</b>
<b>Consumer Staples</b>									
Costco Wholesale Corp	85.000	180.81	15,368.85	575.85	48,947.25	.5	3.60	306.00	.625
Estee Lauder Cos Inc/The	266.000	71.91	19,127.03	272.32	72,437.12	.7	2.40	638.40	.881
Mondelez International Inc	1,062.000	46.14	48,998.49	62.78	67,044.06	.6	1.40	1,486.80	2.230
<b>Total for Consumer Staples</b>			<b>83,494.37</b>		<b>188,428.43</b>	<b>1.7</b>		<b>2,431.20</b>	<b>1.293</b>
<b>Financials</b>									
Bank of America Corp	2,063.000	17.88	36,893.23	41.22	85,036.86	.8	.84	1,732.92	2.038
BlackRock Inc	60.000	409.24	24,554.33	764.17	45,850.20	.4	19.52	1,171.20	2.554
JPMorgan Chase & Co	541.000	55.63	30,098.43	136.32	73,749.12	.7	4.00	2,164.00	2.934
Marsh & McLennan Cos Inc	432.000	112.53	48,613.83	170.42	73,621.44	.7	2.14	924.48	1.256
S&P Global Inc	119.000	251.12	29,883.50	410.18	48,811.42	.4	3.40	404.60	.829
Truist Financial Corp	851.000	45.64	38,840.41	56.70	48,251.70	.4	1.92	1,633.92	3.386
<b>Total for Financials</b>			<b>208,883.73</b>		<b>375,320.74</b>	<b>3.5</b>		<b>8,031.12</b>	<b>2.140</b>
<b>Healthcare</b>									



## Portfolio Valuation

March 31, 2022

Bristol Consolidated (S0000021)

	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield
Becton Dickinson and Co	246,000	214.08	52,664.71	266.00	65,436.00	.6	3.48	856.08	1.308
CVS Health Corp	632,000	61.30	38,742.55	101.21	63,964.72	.6	2.20	1,390.40	2.174
IQVIA Holdings Inc	301,000	92.71	27,907.00	231.21	69,594.21	.6	.00	.00	.000
Johnson & Johnson	288,000	154.46	44,485.59	177.23	51,042.24	.5	4.52	1,301.76	2.550
Stryker Corp	124,000	230.44	28,574.89	267.35	33,237.59	.3	2.78	344.72	1.040
Thermo Fisher Scientific Inc	160,000	87.74	14,037.68	590.65	94,552.00	.9	1.20	192.00	.203
Zimmer Biomet Holdings Inc	379,000	139.07	52,708.32	127.90	48,565.06	.4	.96	363.84	.751
<b>Total for Healthcare</b>			<b>259,120.74</b>		<b>426,391.82</b>	<b>3.9</b>		<b>4,448.80</b>	<b>1.044</b>
<b>Industrials</b>									
HEICO Corp	257,000	73.92	18,996.85	126.83	32,595.31	.3	.18	46.26	.142
Honeywell International Inc	144,000	138.61	19,960.39	194.58	28,019.52	.3	3.92	564.48	2.015
IAA Inc	503,000	43.89	22,078.57	38.25	19,239.75	.2	.00	.00	.000
Jacobs Engineering Group Inc	269,000	109.26	29,391.28	137.81	37,070.89	.3	.92	247.48	.668
Raytheon Technologies Corp	482,000	71.54	34,484.41	99.07	47,751.74	.4	2.20	1,060.40	2.221
Roper Technologies Inc	32,000	452.04	14,465.18	472.23	15,111.36	.1	2.48	79.36	.525
Uber Technologies Inc	563,000	33.20	18,689.87	35.68	20,087.84	.2	.00	.00	.000
Verisk Analytics Inc	333,000	115.59	38,490.04	214.63	71,471.79	.7	1.24	412.92	.578
Westinghouse Air Brake Technologies Corp	389,000	52.69	20,496.60	96.17	37,410.13	.3	.60	233.40	.624
Watco Inc	178,000	89.69	15,965.62	304.64	54,225.92	.5	8.80	1,566.40	2.889
<b>Total for Industrials</b>			<b>233,018.81</b>		<b>362,984.25</b>	<b>3.3</b>		<b>4,210.70</b>	<b>1.160</b>
<b>Information Technology</b>									
Adobe Inc	62,000	317.09	19,659.73	455.62	28,248.44	.3	.00	.00	.000
Akamai Technologies Inc	579,000	86.22	49,922.63	119.39	69,126.81	.6	.00	.00	.000
Apple Inc	1,052,000	25.89	27,234.08	174.61	183,689.72	1.7	.92	967.84	.527
Broadcom Inc	136,000	302.21	41,101.10	629.68	85,636.48	.8	16.40	2,230.40	2.604
Microsoft Corp	514,000	132.58	68,148.19	308.31	158,471.34	1.5	2.48	1,274.72	.804
NVIDIA Corp	350,000	58.67	20,533.14	272.86	95,501.00	.9	.16	56.00	.059
Palo Alto Networks Inc	106,000	232.77	24,673.24	622.51	65,986.06	.6	.00	.00	.000
Paycom Software Inc	233,000	39.75	9,260.61	115.65	26,946.45	.2	.00	.00	.000
Qualcomm Inc	649,000	133.32	86,522.67	152.82	99,180.18	.9	3.00	1,947.00	1.963
Salesforce.com Inc	205,000	158.12	32,413.90	212.32	43,525.60	.4	.00	.00	.000
Visa Inc	347,000	53.60	18,599.59	221.77	76,954.19	.7	1.50	520.50	.676

## Portfolio Valuation

March 31, 2022

## Bristol Consolidated (S0000021)

	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield
Accenture PLC	227,000	152.43	34,601.76	337.23	76,551.21	.7	3.88	880.76	1.151
ASML Holding NV	96,000	654.29	62,812.06	667.93	64,121.28	.6	5.33	511.97	.798
<b>Total for Information Technology</b>			<b>495,482.70</b>		<b>1,073,938.76</b>	<b>9.9</b>		<b>8,389.19</b>	<b>.781</b>
<b>Real Estate</b>									
American Tower Corp	197,000	155.14	30,561.77	251.22	49,490.34	.5	5.37	1,057.89	2.138
Equinix Inc	66,000	744.17	49,115.29	741.62	48,946.92	.5	12.40	818.40	1.672
<b>Total for Real Estate</b>			<b>79,677.06</b>		<b>98,437.26</b>	<b>.9</b>		<b>1,876.29</b>	<b>1.906</b>
<b>Communication Services</b>									
Activision Blizzard Inc	579,000	74.32	43,033.77	80.11	46,383.69	.4	.47	272.13	.587
Alphabet Inc	50,000	655.54	32,777.20	2,781.35	139,067.50	1.3	.00	.00	.000
Comcast Corp	1,003,000	37.55	37,665.17	46.82	46,960.46	.4	1.08	1,083.24	2.307
Walt Disney Co	337,000	161.77	54,515.24	137.16	46,222.92	.4	.00	.00	.000
Meta Platforms Inc	216,000	118.42	25,577.93	222.36	48,029.76	.4	.00	.00	.000
Live Nation Entertainment Inc	236,000	109.26	25,786.43	117.64	27,763.04	.3	.00	.00	.000
Verizon Communications Inc	686,000	57.45	39,413.78	50.94	34,944.84	.3	2.56	1,756.16	5.026
<b>Total for Communication Services</b>			<b>258,769.52</b>		<b>389,372.21</b>	<b>3.6</b>		<b>3,111.53</b>	<b>.799</b>
<b>Utilities</b>									
NextEra Energy Inc	809,000	52.49	42,466.89	84.71	68,530.39	.6	1.70	1,375.30	2.007
<b>Total for Utilities</b>			<b>42,466.89</b>		<b>68,530.39</b>	<b>.6</b>		<b>1,375.30</b>	<b>2.007</b>
<b>Large Cap MF-ETF</b>									
iShares Russell 1000 ETF	828,000	81.07	67,123.28	250.07	207,057.96	1.9	2.93	2,426.87	1.172
SPDR S&P 500 ETF Trust	1,591,000	200.65	319,231.40	451.64	720,732.54	6.6	5.81	9,237.35	1.286
Vanguard High Dividend Yield ETF	1,291,000	57.31	73,990.05	112.25	144,914.75	1.3	3.10	4,004.68	2.763
Vanguard S&P 500 ETF	9,000	321.49	2,893.41	415.17	3,736.53	.0	5.55	49.93	1.336
<b>Total for Large Cap MF-ETF</b>			<b>463,238.14</b>		<b>1,076,441.78</b>	<b>9.9</b>		<b>15,718.83</b>	<b>1.463</b>
<b>Mid Cap MF-ETF</b>									
iShares Russell MID-CAP ETF	2,139,000	44.03	94,190.74	78.04	166,927.56	1.5	.89	1,903.71	1.140
SPDR S&P MidCap 400 ETF Trust	1,390,000	353.42	491,255.83	490.45	683,326.12	6.3	5.23	7,275.26	1.067
<b>Total for Mid Cap MF-ETF</b>			<b>585,446.57</b>		<b>850,253.68</b>	<b>7.8</b>		<b>9,178.97</b>	<b>1.082</b>



## Portfolio Valuation

March 31, 2022

Bristol Consolidated (S0000021)

	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield
<b>Small Cap MF-ETF</b>									
iShares Russell 2000 ETF	3,010.000	118.06	355,373.79	205.27	617,862.70	5.7	2.09	6,293.91	1.019
<b>Total for Small Cap MF-ETF</b>			<b>355,373.79</b>		<b>617,862.70</b>	<b>5.7</b>		<b>6,293.91</b>	<b>1.019</b>
<b>Real Estate MF-ETF</b>									
Vanguard Real Estate ETF	152.000	65.97	10,026.89	108.37	16,472.24	.2	3.02	458.43	2.783
<b>Total for Real Estate MF-ETF</b>			<b>10,026.89</b>		<b>16,472.24</b>	<b>.2</b>		<b>458.43</b>	<b>2.783</b>
<b>Developed MF-ETF</b>									
Vanguard FTSE All-World ex-US ETF	3,440.000	61.44	211,346.38	57.59	198,109.60	1.8	1.83	6,281.44	3.171
<b>Total for Developed MF-ETF</b>			<b>211,346.38</b>		<b>198,109.60</b>	<b>1.8</b>		<b>6,281.44</b>	<b>3.171</b>
<b>Emg Mkt Eq MF-ETF</b>									
Calvert Emerging Markets Equity Fund	1,760.000	23.02	40,515.20	18.57	32,683.20	.3	.15	272.80	.835
Virtus Opportunities Trust Emerging Mkts	15,831.168	12.40	196,253.17	9.10	144,063.63	1.3	.22	3,498.69	2.429
<b>Total for Emg Mkt Eq MF-ETF</b>			<b>236,768.37</b>		<b>176,746.83</b>	<b>1.6</b>		<b>3,771.49</b>	<b>2.134</b>
<b>Global MF-ETF</b>									
JPMorgan International Focus Fund	2,255.000	27.97	63,072.35	24.71	55,721.05	.5	.48	1,091.42	1.959
<b>Total for Global MF-ETF</b>			<b>63,072.35</b>		<b>55,721.05</b>	<b>.5</b>		<b>1,091.42</b>	<b>1.959</b>
<b>Total: Equities</b>			<b>3,724,001.83</b>		<b>6,256,386.56</b>	<b>57.6</b>		<b>78,702.88</b>	<b>1.259</b>
<b>Fixed Income</b>									
<b>Taxable Municipal</b>									
Carteret NJ Redev Agy Revenue Ref-Txbl 2	15,000.000	100.23	15,034.70	100.11	15,043.01	.1	4.02	603.15	4.017
4.021% 09/15/2023									
Dallas Tx Indep Sch Dist Build America B	100,000.000	100.00	100,000.00	106.71	107,532.16	1.0	6.45	6,450.00	6.045
6.450% 02/15/2035									
Dist Of Columbia Wtr & Swr Aut Build Ame	45,000.000	103.66	46,648.62	111.72	51,495.75	.5	5.42	2,439.90	4.853
5.422% 10/01/2028									
Idaho St Bldg Auth Bldg Revenue Txbl-Id B	15,000.000	101.86	15,279.03	101.20	15,219.45	.1	3.12	468.00	3.083

## Portfolio Valuation

March 31, 2022

## Bristol Consolidated (S0000021)

	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield
3.120% 09/01/2024									
Missouri St Highways & Transit Build Ame	25,000.000	100.82	25,205.56	103.05	26,264.33	.2	4.82	1,205.00	4.677
4.820% 05/01/2023									
New York Ny Build America Bonds 17 Dec 2	10,000.000	102.13	10,213.13	105.36	10,715.67	.1	5.40	539.90	5.124
5.399% 12/01/2024									
Pulaski Cnty Va Indl Dev Auth Txbi-Comme	35,000.000	101.63	35,569.24	99.79	35,347.75	.3	4.07	1,425.90	4.082
4.074% 06/15/2024									
San Ramon Ca Redev Agy Success Txbi-Ref-	10,000.000	101.90	10,189.78	104.89	10,563.90	.1	4.50	450.00	4.290
4.500% 02/01/2031									
Worcester Ma Pension Fdg Ln 01 Dec 1998	20,000.000	101.36	20,271.17	110.78	22,469.10	.2	6.25	1,250.00	5.642
6.250% 01/01/2028									
<b>Total for Taxable Municipal</b>			<b>278,411.23</b>		<b>294,651.12</b>	<b>2.7</b>		<b>14,831.85</b>	<b>5.096</b>
<b>Taxable Agency</b>									
Federal Home Loan Mortgage Corp 1.75% 27	25,000.000	100.00	25,000.00	86.87	21,795.78	.2	1.75	437.50	2.014
1.750% 07/27/2035									
Federal National Mortgage Association 6.	50,000.000	95.37	47,687.00	123.82	63,092.06	.6	6.25	3,125.00	5.048
6.250% 05/15/2029									
Fannie Mae Pool FN 784328 5.5% 01 Dec 20	616.960	100.83	622.10	108.78	673.99	.0	5.50	33.93	5.056
5.500% 12/01/2034									
Fannie Mae Pool FN 883947 6% 01 Jun 2036	2,264.370	102.38	2,318.36	109.58	2,492.57	.0	6.00	135.86	5.476
6.000% 06/01/2036									
Fannie Mae Pool FN 888090 5.5% 01 Jan 20	444.840	101.30	450.64	109.81	490.50	.0	5.50	24.47	5.009
5.500% 01/01/2037									
Fannie Mae Pool FN 888757 Flt 01 Sep 203	227.350	101.12	229.90	101.17	230.39	.0	2.09	4.76	2.070
2.094% 09/01/2037									
<b>Total for Taxable Agency</b>			<b>76,308.00</b>		<b>88,775.29</b>	<b>.8</b>		<b>3,761.52</b>	<b>4.299</b>
<b>Corporate</b>									
Transatlantic Holdings Inc 8% 30 Nov 203	30,000.000	97.81	29,343.00	144.22	44,072.40	.4	8.00	2,400.00	5.547
8.000% 11/30/2039									
<b>Total for Corporate</b>			<b>29,343.00</b>		<b>44,072.40</b>	<b>.4</b>		<b>2,400.00</b>	<b>5.547</b>
<b>Cert of Deposit FI</b>									

## Portfolio Valuation

March 31, 2022

## Bristol Consolidated (S0000021)

	Units	Unit Cost	Total Cost	Price	Market Value	Weight	Unit Income	Annual Income	Current Yield
Capital One Bank USA NA 2% 21 Aug 2024	25,000.000	100.00	25,000.00	99.32	24,884.42	.2	2.00	500.00	2.014
2.000% 08/21/2024									
<b>Total for Cert of Deposit FI</b>			<b>25,000.00</b>		<b>24,884.42</b>	<b>.2</b>		<b>500.00</b>	<b>2.014</b>
<b>Other Domestic FI</b>									
MFS Emerging Markets Debt Fund	1,550.000	14.51	22,485.00	13.10	20,378.96	.2	.62	962.55	4.740
<b>Total for Other Domestic FI</b>			<b>22,485.00</b>		<b>20,378.96</b>	<b>.2</b>		<b>962.55</b>	<b>4.740</b>
<b>Taxable FI MF-ETF</b>									
iShares Core U.S. Aggregate Bond ETF	3,090.000	116.21	359,089.09	107.10	330,939.00	3.0	1.96	6,047.13	1.827
iShares Intermediate Government/Credit B	9,449.000	112.06	1,058,852.92	108.53	1,025,499.97	9.4	1.99	18,831.86	1.836
Metropolitan West Total Return Bond Fund	79,896.904	10.85	866,605.10	10.18	814,646.23	7.5	.15	11,984.54	1.473
Vanguard Intermediate-Term Investment-Gr	29,075.000	10.16	295,542.79	9.21	268,358.76	2.5	.24	6,890.77	2.573
Vanguard Short-Term Investment Grade Fun	17,435.000	10.70	186,529.78	10.32	180,174.12	1.7	.18	3,103.43	1.725
<b>Total for Taxable FI MF-ETF</b>			<b>2,766,619.68</b>		<b>2,619,618.08</b>	<b>24.1</b>		<b>46,857.73</b>	<b>1.790</b>
<b>High Yield MF-ETF</b>									
Artisan High Income Fund	43,885.000	10.15	445,528.56	9.69	427,123.30	3.9	.54	23,566.24	5.542
<b>Total for High Yield MF-ETF</b>			<b>445,528.56</b>		<b>427,123.30</b>	<b>3.9</b>		<b>23,566.24</b>	<b>5.542</b>
<b>Non-Traditional MF-ETF FI</b>									
BlackRock Strategic Income Opportunities	39,144.049	10.30	403,015.97	9.81	384,789.22	3.5	.22	8,768.27	2.283
JPMorgan Strategic Income Opportunities	212.000	11.80	2,501.60	11.46	2,429.52	.0	.04	9.21	.379
PIMCO Income Fund	31,101.120	12.02	373,882.60	11.32	353,297.88	3.3	.48	14,928.54	4.240
<b>Total for Non-Traditional MF-ETF FI</b>			<b>779,400.17</b>		<b>740,516.62</b>	<b>6.8</b>		<b>23,706.01</b>	<b>3.210</b>
<b>Infl Protected MF-ETF FI</b>									
Schwab US TIPs ETF	2,090.000	61.87	129,316.13	60.71	126,883.90	1.2	3.38	7,072.56	5.574
<b>Total for Infl Protected MF-ETF FI</b>			<b>129,316.13</b>		<b>126,883.90</b>	<b>1.2</b>		<b>7,072.56</b>	<b>5.574</b>
<b>Total: Fixed Income</b>			<b>4,552,411.77</b>		<b>4,386,904.09</b>	<b>40.4</b>		<b>123,658.47</b>	<b>2.826</b>
<b>Total</b>			<b>8,497,201.69</b>		<b>10,864,094.67</b>	<b>100.0</b>		<b>202,759.43</b>	<b>1.869</b>



## Investment Performance for Selected Periods

March 31, 2022

Bristol Consolidated (S0000021)

	Market Value	Quarter to Date (3 Months)	Year to Date (3 Months)	1 Year	3 Years	5 Years	Inception to Date 08/01/2012
Fixed Income							
BB Intermediate US Govt/Credit Index (USD)	4,386,904	-4.38	-4.38	-2.58	2.07	2.16	1.92
		-4.51	-4.51	-4.10	1.50	1.81	1.65
Equities							
S&P 500 Index (Gross) (USD)	6,256,387	-6.91	-6.91	7.17	17.14	14.95	12.84
Russell 2000 Index (USD)		-4.60	-4.60	15.65	18.92	15.99	15.35
MSCI ACWI ex-USA (Gross) (USD)		-7.53	-7.53	-5.79	11.74	9.74	12.01
Russell Mid Cap Index (USD)		-5.33	-5.33	-1.04	8.01	7.26	6.94
		-5.68	-5.68	6.92	14.89	12.62	13.83
Cash							
FTSE 3 Month Treasury Bill Index (USD)	220,804	.01	.01	.02	.68	.94	.54
		.03	.03	.06	.76	1.09	.62
Total Fund Gross of Fees	10,864,095	-5.79	-5.79	2.96	10.82	9.56	8.06

# Economic Review & Financial Outlook

March 31, 2022

## Economy:

- U.S. economy grew 5.5% in 2021, the fastest pace in 4 decades, with output easily exceeding its pre-COVID high
- 2021 finished on a firm note with Q4 GDP up 6.9% annualized, engendering optimism for 2022
- Omicron surge early in the year likely reduced Q1 2022 growth to around 1.5% but rebound expected
- Inflation remains stubbornly high as CPI rose 7.9% year over year as of February, but consumers seem able to tolerate it in the near term
- Russian invasion of Ukraine will exacerbate and prolong higher inflation as commodity prices rise and supply chains are disrupted with European impact most severe
- U.S. much better positioned to withstand effects from Ukraine with prodigious job creation driving unemployment down to 3.6% as of March and consumers in excellent financial shape
- Nonetheless, U.S. 2022 GDP forecasts are falling with consensus now at 3.4% down from 3.9% and likely to move below 3%
- As inflation has yet to peak, Federal Reserve has little choice but to tighten aggressively even amid a major international crisis
- Probability of U.S. recession remains low in 2022 but concern over 2023 which will bear the brunt of tighter policy
- Positives for U.S. economy:
  - \* Rising wages, large savings pool and strong job creation
  - \* Real rates remain negative
  - \* Economy now wide open after several waves of Covid
  - \* Credit spreads stay tight while earnings growth continues
- Negatives for U.S. economy
  - \* Divisive political environment could inhibit policy
  - \* Possible emergence of vaccine-resistant COVID variants
  - \* Persistent higher inflation leading to rapid series of rate increases
  - \* Financial market volatility could undermine access to financing

## Global Economy:

- International developed markets suffering energy price shock with potential for Europe to tip into recession
- Chinese growth still solid, but slowing as regulatory issues and property bubble take toll and export markets weaken
- Many developing economies may struggle to vaccinate their populations
- Rising energy and grain prices could cause turmoil in poorer countries while commodity producers benefit
- Similar to U.S., global outlook is deteriorating with Latin America viewed as a possible exception

# Economic Review & Financial Outlook

March 31, 2022

## Market Outlook:

- After 45% growth in 2021, S&P 500 earnings still projected to rise around 10% in 2022
- Greater stock market volatility likely to continue
- U.S. equity market valuation rich in wake of rally with inflation and its implications for monetary policy, now the pre-eminent concern
- Fixed income market will remain under pressure as Fed still calibrating pace of rate hikes and QT
- Credit spreads remain tight despite Q1 corporate sector underperformance
- High quality approach seems sensible in current environment
- Central bank policy could show divergence with ECB and BOJ under less pressure to alter policy versus Fed or BoE
- Relative strength of U.S. should enable our markets to continue to attract foreign capital

## Downside Risks:

- U.S. political and social divisions stark
- Geopolitical risk not limited to Russia/Ukraine with poorer countries vulnerable to commodity shocks
- Vaccine rollout remains uneven globally/vaccine-resistant strains of COVID-19 emerge
- Market volatility likely to continue
- Federal Reserve forced to accelerate rate hikes and quantitative tightening
- Labor shortage could prove intractable, as U.S. looks likely to hit full employment during 2022

## Upside risks:

- COVID risk becomes minimal with widely available vaccines and improved therapeutics
- Pent-up demand and fiscal stimulus power post-pandemic economy beyond expectations
- Weak dollar and firmer commodity prices spur growth
- Improvement in productivity could enhance long term outlook, if sustained
- U.S. labor participation returns to pre-Covid levels

Sources: St. Louis Federal Reserve Database, Bloomberg, FactSet

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# WMRI Equity Strategy Holdings & Statistics

## March 31, 2022

Ticker	Company	Weight				Current			2021			LT EPS			YTD			
		S&P 500	Core	Eq Inc Growth	Div Yield	Stock Price	EPS Est.	Gr. P/E	Div Yield	PEG Ratio	Est.	Gr. P/E	Div Yield	PEG Ratio	Est.	Gr. P/E	Div Yield	PEG Ratio
Consumer Discretionary		12.0%	9.5%	5.5%	10.0%													
AMZN	Amazon	4.0%	4.0%	4.0%	\$3,260	\$64.81	50.3	23%	2.2	0.0%	-2.2%							
APTV	Aptiv	1.0%	1.5%	1.5%	\$120	\$2.61	45.9	14%	3.4	0.0%	-27.4%							
BKNG	Booking Holdings	1.0%	1.5%	1.5%	\$2,348	\$45.77	51.3	32%	1.6	0.0%	-2.1%							
HD	Home Depot	1.5%	2.0%	1.5%	\$299	\$15.22	19.7	5%	3.8	2.5%	-27.4%							
SBUX	Starbucks	1.0%	1.5%	1.5%	\$91	\$3.26	27.9	9%	3.0	2.2%	-21.8%							
TIX	TIX Companies	1.0%	2.0%	1.5%	\$61	\$2.63	23.0	99%	0.2	1.9%	-19.9%							
Consumer Staples		6.1%	7.8%	10.5%	6.5%													
COST	Costco	1.0%	1.0%	1.0%	\$576	\$11.74	49.1	13%	3.7	0.5%	1.6%							
EL	Estee Lauder	1.0%	1.5%	2.5%	\$272	\$7.02	38.8	13%	3.0	0.9%	-26.3%							
MDLZ	Mondelez Int'l	1.5%	2.0%	2.0%	\$63	\$2.79	22.5	8%	2.9	2.2%	-4.8%							
PEP	Pepsico	1.3%	1.5%	1.5%	\$167	\$6.26	26.7	7%	3.7	2.6%	-3.0%							
PG	Procter & Gamble	1.0%	1.5%	1.5%	\$153	\$5.78	26.5	6%	4.2	2.3%	-6.1%							
SY	Sysco Corp	1.0%	2.0%	1.0%	\$82	\$2.27	36.0	-2%	N/A	2.3%	5.1%							
WMT	Wal Mart	1.0%	2.0%	2.0%	\$149	\$6.38	23.4	6%	4.1	1.5%	3.3%							
Communication Services		9.4%	12.3%	8.0%	14.3%													
ATVI	Activision	1.0%	2.0%	2.0%	\$80	\$3.72	21.5	11%	1.9	0.6%	20.4%							
CMCSA	Comcast	1.5%	2.5%	2.0%	\$47	\$3.23	14.5	14%	1.1	2.3%	-6.5%							
DIS	Walt Disney	1.0%	2.0%	2.0%	\$137	\$2.83	48.5	43%	1.1	0.0%	-11.4%							
FB	Facebook	1.5%	2.0%	2.0%	\$222	\$13.77	16.1	12%	1.4	0.0%	-33.9%							
GOOGL	Alphabet	3.0%	4.0%	4.0%	\$2,781	\$112.20	24.8	16%	1.6	0.0%	-4.0%							
LVV	Live Nation	1.0%	1.0%	1.0%	\$118	(\$3.09)	(38.1)											
T	AT&T	1.0%	1.5%	1.5%	\$24	\$3.40	7.0	3%	2.1	4.7%	-1.8%							
VIAC	ViacomCBS	1.0%	2.0%	2.0%	\$38	\$3.48	10.9	0%	25.1	2.5%	26.1%							
VZ	Verizon	1.3%	2.0%	1.3%	\$51	\$5.39	9.5	3%	2.8	5.0%	-0.7%							

(continued on next page)

# WMRI Equity Strategy Holdings & Statistics




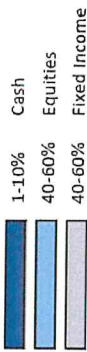


## March 31, 2022 (continued)

Ticker	Company	Weight					LT EPS			YTD			S&P 500					Current					2021*					LT EPS			YTD		
		S&P 500		Core		Eq Inc	Growth	Sleeve	Strategy	Div	Ratio	Yld	Return	Est.	P/E	Gr.	Div	Ratio	Yld	Return	Est.	P/E	Gr.	Div	Ratio	Yld	Return						
		7.9%	12.0%	9.5%	12.3%																												
Industrials		7.9%	12.0%	9.5%	12.3%																												
HELA	HEICO	1.0%	1.0%	1.0%	\$127	\$2.28	55.7	8%	7.0	0.1%	-1.2%																						
HON	Honeywell	1.0%	1.0%	2.0%	\$195	\$8.06	24.1	9%	2.6	2.0%	-6.2%																						
IAA	IAA Inc	1.0%	1.0%	1.0%	\$38	\$2.39	16.0	10%	1.6	0.0%	-24.4%																						
J	Jacobs Engineering	1.0%	1.5%	1.5%	\$138	\$6.49	21.2	14%	1.5	0.7%	-0.9%																						
LMT	Lockheed Martin	1.0%	2.0%		\$441	\$22.76	19.4	5%	4.0	2.5%	25.0%																						
ROP	Roper Technologies	1.0%	1.0%	1.0%	\$472	\$14.18	33.3	11%	3.2	0.5%	-3.9%																						
RTX	Raytheon Technologies	1.0%	2.0%	1.3%	\$99	\$4.27	23.2	16%	1.4	2.1%	15.7%																						
UBER	Uber Technologies	1.0%	1.0%	1.0%	\$36	(\$0.29)	n/m	n/m	n/m	0.0%	-14.9%																						
VRSK	Verisk	1.0%	2.0%	2.0%	\$215	\$5.31	40.4	10%	4.0	0.6%	-6.0%																						
WAB	Westinghouse Air Brake	1.0%	1.0%	1.0%	\$96	\$4.26	22.6	10%	2.3	0.6%	4.6%																						
WM	Waste Management	1.0%	2.0%		\$159	\$4.84	32.7	11%	2.9	1.6%	-4.6%																						
WSO	Watco	1.0%	1.5%	1.5%	\$305	\$10.78	28.3	10%	2.8	2.6%	-2.0%																						
Information Technology		28.0%	28.8%	28.0%	27.5%																												
Materials		2.6%	1.0%	1.0%	0.0%																												
AAPL	Apple	4.0%	4.5%	4.5%	\$175	\$5.75	30.4	15%	2.1	0.5%	-1.5%																						
ACN	Accenture PLC	1.0%	2.5%	2.0%	\$337	\$9.47	35.6	14%	2.6	1.2%	-18.4%																						
ADBE	Adobe	1.0%	1.0%	1.0%	\$456	\$12.58	36.2	17%	2.2	0.0%	-19.7%																						
ADI	Analog Devices	1.0%	2.0%		\$165	\$6.77	24.4	12%	2.1	1.8%	-5.6%																						
ADP	Automatic Data Proc.	1.0%	2.5%		\$228	\$6.42	35.4	14%	2.5	1.8%	-7.3%																						
AKAM	Akamai	1.0%	2.0%		\$119	\$5.74	20.8	12%	1.7	0.0%	2.0%																						
ASML	ASML Holdings	1.0%	1.5%	1.5%	\$668	\$16.29	41.0	15%	2.8	0.8%	-16.1%																						
Cash / Unallocated																																	
Core Average																																	
Equity Income Sleeve																																	
Growth Sleeve																																	
SP50 S&P 500																																	
Source: FactSet, WMRI																																	

Source: FactSet, WMRI



# Asset Allocation Guidelines

CONSERVATIVE	<p><b>Capital Preservation Objective</b></p> <p>This objective is designed for conservative investors who desire current income, stability of principal, and cash liquidity. The Portfolio maintains a stable \$1 per share value.</p>	
	<p><b>Income Objective</b></p> <p>This objective has an income-oriented investment approach, which places a high priority on preserving the original investment. The Portfolio is intended for individuals whose investment timeline is 1-3 years or who want only limited fluctuation in the value of their investments.</p>	
MODERATE	<p><b>Income &amp; Growth Objective</b></p> <p>This objective has an income investment approach with the potential for capital appreciation. The Portfolio is intended for individuals with a low risk tolerance and a 3-5 year investment timeline.</p>	
	<p><b>Balanced Objective</b></p> <p>This objective has a balanced investment approach, which pursues both current income and capital appreciation. The Portfolio is intended for individuals whose investment timeline is 5-10 years or who can accept moderate annual fluctuation in the value of their investments.</p>	
	<p><b>Growth &amp; Income Objective</b></p> <p>This objective has a growth-oriented investment approach, with income as a secondary component. The Portfolio is intended for individuals whose investment timeline is 10-15 years or who can accept moderate annual fluctuation in the value of their investments.</p>	
AGGRESSIVE	<p><b>Growth Objective</b></p> <p>This objective has a growth-oriented investment approach, which places a priority on capital appreciation. The Portfolio is intended for individuals whose investment timeline is 15+ years or who can accept annual fluctuation in the value of their investments.</p>	

Note: Alternative Assets will be classified as Equities for Investment Objective Asset Allocation purposes

Effective 12/2021



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## Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

Percentage of Year Passed: 89.59%

33  
ERAL FUND

## 2 RECEIPTS

[illegible]

TOWN COUNCIL  
JUN - 1 2022  
MEETING

## Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

Percentage of Year Passed: 89.59%

5/24/2022 2:46:09 PM

Item (CA) CC2.

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
2-01-402-6004-603	\$365,988.00	\$365,988.00	\$0.00	\$0.00	\$182,993.72	(\$182,994.28)	50.00%
2-01-402-6005-603	\$55,529.00	\$55,529.00	\$0.00	\$0.00	\$0.00	(\$55,529.00)	0.00%
2-01-402-7004-603	\$69,000.00	\$69,000.00	\$0.00	\$0.00	\$52,207.13	(\$16,792.87)	75.66%
2-01-402-7005-603	\$3,224.00	\$3,224.00	\$0.00	\$0.00	\$2,287.06	(\$936.94)	70.94%
402 PILOT REVENUE	\$591,336.00	\$591,336.00	\$0.00	\$848.16	\$327,799.18	(\$263,536.82)	55.43%
403 TOWN CLERK							
2-01-403-5500-650	\$660,000.00	\$660,000.00	\$4,207.10	\$51,266.87	\$774,259.71	\$114,259.71	117.31%
403 TOWN CLERK	\$660,000.00	\$660,000.00	\$4,207.10	\$51,266.87	\$774,259.71	\$114,259.71	117.31%
407 MUNICIPAL COURT							
2-01-407-5500-651	\$100,000.00	\$100,000.00	\$0.00	\$4,683.26	\$59,516.11	(\$40,483.89)	59.52%
407 MUNICIPAL COURT	\$100,000.00	\$100,000.00	\$0.00	\$4,683.26	\$59,516.11	(\$40,483.89)	59.52%
500 TAXATION							
2-01-500-1000-601	\$0.00	\$0.00	\$0.00	\$295.68	\$295.68	\$295.68	0.00%
2-01-500-2013-601	\$0.00	\$0.00	\$0.00	\$0.00	(\$500.00)	(\$500.00)	0.00%
2-01-500-2014-601	\$0.00	\$0.00	\$0.00	\$87.62	\$2,638.72	\$2,638.72	0.00%
2-01-500-2015-601	\$0.00	\$0.00	\$0.00	\$116.98	\$3,012.89	\$3,012.89	0.00%
2-01-500-2016-601	\$0.00	\$0.00	\$0.00	\$0.00	\$2,985.79	\$2,985.79	0.00%
2-01-500-2017-601	\$0.00	\$0.00	\$0.00	\$0.00	\$4,329.39	\$4,329.39	0.00%
2-01-500-2018-601	\$0.00	\$0.00	\$0.00	\$0.00	\$3,098.32	\$3,098.32	0.00%
2-01-500-2019-601	\$0.00	\$0.00	\$0.00	\$337.58	\$4,709.44	\$4,709.44	0.00%
2-01-500-2020-601	\$0.00	\$0.00	\$0.00	\$825.92	\$167,887.99	\$167,887.99	0.00%
2-01-500-2021-601	\$0.00	\$0.00	\$0.00	\$36,335.50	\$958,148.39	\$958,148.39	0.00%
2-01-500-2022-601	\$45,614,626.00	\$45,614,626.00	\$1,091.47	\$8,135,389.22	\$44,593,391.33	(\$1,021,234.67)	97.76%
2-01-500-4000-601	\$0.00	\$0.00	\$0.00	\$0.00	(\$6,725.18)	(\$6,725.18)	0.00%
2-01-500-4099-601	\$0.00	\$0.00	\$0.00	\$83.91	\$3,233.91	\$3,233.91	0.00%
500 TAXATION	\$45,614,626.00	\$45,614,626.00	\$1,091.47	\$8,173,472.41	\$45,736,506.67	\$121,880.67	100.27%
501 FINANCE							
2-01-501-5001-602	\$275,000.00	\$275,000.00	\$0.00	\$18,873.03	\$219,825.59	(\$55,174.41)	79.94%
2-01-501-5500-651	\$0.00	\$0.00	\$0.00	\$0.00	\$5,590.54	\$5,590.54	0.00%
2-01-501-5003-652	\$0.00	\$0.00	\$0.00	\$0.00	\$11,875.55	\$11,875.55	0.00%
2-01-501-5005-652	\$0.00	\$0.00	\$0.00	\$0.00	\$79.68	\$79.68	0.00%
2-01-501-5006-652	\$0.00	\$0.00	\$0.00	\$0.00	\$2,350.47	\$2,350.47	0.00%
2-01-501-5007-652	\$0.00	\$0.00	\$0.00	\$0.00	\$531.61	\$531.61	0.00%
2-01-501-5008-652	\$0.00	\$0.00	\$0.00	\$0.00	\$8.85	\$8.85	0.00%
2-01-501-5010-652	\$0.00	\$0.00	\$0.00	\$0.00	\$7,561.13	\$7,561.13	0.00%
2-01-501-5011-652	\$0.00	\$0.00	\$0.00	\$0.00	\$948.00	\$948.00	0.00%
2-01-501-5013-652	\$0.00	\$0.00	\$0.00	\$0.00	\$854.95	\$854.95	0.00%

# Revenue and Expenditure Statement - Town Council by Object

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01 RAL FUND

Percentage of Year Passed: 89.59%

Town of Bristol 2021-2022

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
2-01-501-5050-652 INTEREST EARNED-CITIZENS	\$0.00	\$0.00	\$0.00	\$0.00	\$510.82	\$510.82	0.00%
2-01-501-0000-653 BUDGETTED REVENUE	\$155,000.00	\$155,000.00	\$0.00	\$0.00	\$0.00	(\$155,000.00)	0.00%
2-01-501-5004-653 MUNICIPAL LIENS	\$0.00	\$0.00	\$0.00	\$850.00	\$16,626.56	\$16,626.56	0.00%
2-01-501-5002-656 TELLER'S OVER/SHORT	\$0.00	\$0.00	\$0.00	\$0.00	(\$153.46)	(\$153.46)	0.00%
2-01-501-6000-656 MISCELLANEOUS	\$0.00	\$0.00	\$9,164.29	\$0.00	\$14,131.71	\$14,131.71	0.00%
501 FINANCE	\$430,000.00	\$430,000.00	\$9,164.29	\$19,723.03	\$280,742.00	(\$149,258.00)	65.29%
503 FIXED CHARGES/OVERHEAD							
2-01-503-6000-920 OPEB TRUST CONTRIBUTION	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	(\$300,000.00)	0.00%
503 FIXED CHARGES/OVERHE	\$300,000.00	\$300,000.00	\$0.00	\$0.00	\$0.00	(\$300,000.00)	0.00%
601 COMMUNITY DEVELOPMENT							
2-01-601-0000-650 BUDGETTED REVENUE	\$0.00	\$0.00	\$0.00	\$0.00	\$63,774.30	\$63,774.30	0.00%
2-01-601-5500-650 FEES, FINES, ETC.	\$24,500.00	\$24,500.00	\$0.00	\$0.00	\$3,285.00	(\$21,215.00)	13.41%
601 COMMUNITY DEVELOPME	\$24,500.00	\$24,500.00	\$0.00	\$0.00	\$67,059.30	\$42,559.30	273.71%
602 BUILDING INSPECTION							
2-01-602-5500-650 FEES, FINES, ETC.	\$260,000.00	\$260,000.00	\$0.00	\$1,292.00	\$242,616.34	(\$17,383.66)	93.31%
2-01-602-5503-651 WWP FINES	\$0.00	\$0.00	\$0.00	\$0.00	\$235.00	\$235.00	0.00%
2-01-602-5501-815 RI STATE TAX	\$0.00	\$0.00	\$0.00	\$0.00	\$17,453.45	\$17,453.45	0.00%
2-01-602-5502-815 HEALTH DEPARTMENT	\$0.00	\$0.00	\$0.00	\$0.00	\$276.78	\$276.78	0.00%
602 BUILDING INSPECTION	\$260,000.00	\$260,000.00	\$0.00	\$1,292.00	\$260,581.57	\$581.57	100.22%
603 PUBLIC WORKS							
2-01-603-5100-650 ROAD CUTS	\$20,000.00	\$20,000.00	\$0.00	\$0.00	\$9,600.00	(\$10,400.00)	48.00%
2-01-603-5101-650 PERMITS	\$15,000.00	\$15,000.00	\$0.00	\$0.00	\$16,676.50	\$1,676.50	111.18%
2-01-603-6001-650 RI RESOURCE RECOVERY	\$0.00	\$0.00	\$0.00	\$0.00	\$10,162.75	\$10,162.75	0.00%
2-01-603-5102-653 LANDFILL RECEIPTS	\$210,000.00	\$210,000.00	\$160.43	\$0.00	\$268,193.92	\$58,193.92	127.71%
2-01-603-6000-653 MISCELLANEOUS	\$0.00	\$0.00	\$0.00	\$0.00	\$1,707.00	\$1,707.00	0.00%
2-01-603-6002-653 SPECIAL PICK UPS	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$4,214.00	\$1,714.00	168.56%
603 PUBLIC WORKS	\$247,500.00	\$247,500.00	\$160.43	\$0.00	\$310,554.17	\$63,054.17	125.48%
701 POLICE DEPARTMENT							
2-01-701-5509-152 POLICE DETAIL ADMIN FEE REVENUE	\$0.00	\$0.00	\$0.00	\$2,096.85	\$34,471.34	\$34,471.34	0.00%
2-01-701-5500-651 FINES & FEES	\$3,615.00	\$3,615.00	\$0.00	\$35.00	\$695.13	(\$2,919.87)	19.23%
2-01-701-0000-653 BUDGETTED REVENUE	\$0.00	\$0.00	\$0.00	\$39.00	\$39.00	\$39.00	0.00%
2-01-701-5005-653 COPIES	\$315.00	\$315.00	\$0.00	\$24.05	\$441.30	\$126.30	140.10%
2-01-701-5506-653 VEHICLE ID	\$0.00	\$0.00	\$0.00	\$841.20	\$4,372.40	\$4,372.40	0.00%
2-01-701-5507-653 ONLINE REPORT FEES	\$0.00	\$0.00	\$0.00	\$0.00	\$2,525.00	\$2,525.00	0.00%
2-01-701-5508-653 SOLICITING PERMITS	\$1,295.00	\$1,295.00	\$0.00	\$0.00	\$185.00	(\$1,110.00)	14.29%

## Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

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Item (CA) CC2.

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
701 POLICE DEPARTMENT	\$5,225.00	\$5,225.00	\$0.00	\$3,036.10	\$42,729.17	\$37,504.17	817.78%
702 ANIMAL CONTROL	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$25.00	(\$975.00)	2.50%
702 ANIMAL CONTROL	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$25.00	(\$975.00)	2.50%
703 HARBOR PATROL	\$50,000.00	\$50,000.00	\$0.00	\$0.00	(\$16,885.19)	(\$66,885.19)	-33.77%
2-01-703-5550-653 FUEL DOCK REVENUE	\$245,220.00	\$245,220.00	\$0.00	\$0.00	\$130,876.00	(\$114,344.00)	53.37%
2-01-703-5600-653 DOCK REVENUE	\$173,000.00	\$173,000.00	\$0.00	\$0.00	\$195,189.80	\$22,189.80	112.83%
2-01-703-5700-653 MOORING REVENUE	\$76,382.00	\$76,382.00	\$0.00	\$1,191.08	\$70,941.38	(\$5,440.62)	92.88%
2-01-703-5800-653 TRANSIENT DOCKS/MOORINGS	\$25,000.00	\$25,000.00	\$0.00	\$0.00	\$14,077.00	(\$10,923.00)	56.31%
2-01-703-5900-653 OTHER REVENUE	\$35,000.00	\$35,000.00	\$0.00	\$0.00	\$27,975.00	(\$7,025.00)	79.93%
2-01-703-6000-653 HARBOR PARKING REVENUE	\$19,525.00	\$19,525.00	\$0.00	\$0.00	\$15,833.30	(\$3,691.70)	81.09%
2-01-703-6100-656 FERRY DOCK & OFFICE LEASE	\$624,127.00	\$624,127.00	\$0.00	\$1,191.08	\$438,007.29	(\$186,119.71)	70.18%
703 HARBOR PATROL	\$800,000.00	\$800,000.00	\$0.00	\$15,552.98	\$643,581.30	(\$156,418.70)	80.45%
704 FIRE DEPARTMENT	\$800,000.00	\$800,000.00	\$0.00	\$15,552.98	\$643,581.30	(\$156,418.70)	80.45%
704 FIRE DEPARTMENT	\$800,000.00	\$800,000.00	\$0.00	\$15,552.98	\$643,581.30	(\$156,418.70)	80.45%
802 ROGERS FREE LIBRARY	\$8,000.00	\$8,000.00	\$0.00	\$0.00	\$1,383.07	(\$6,616.93)	17.29%
2-01-802-5500-653 FINES & FEES	\$25,500.00	\$25,500.00	\$0.00	\$0.00	\$0.00	(\$25,500.00)	0.00%
2-01-802-8000-656 LIBRARY FRIENDS CONTRIBUTION	\$33,500.00	\$33,500.00	\$0.00	\$0.00	\$1,383.07	(\$32,116.93)	4.13%
802 ROGERS FREE LIBRARY	\$157,000.00	\$157,000.00	\$3,163.00	\$1,725.00	\$113,535.27	(\$43,464.73)	72.32%
803 RECREATION	\$105,000.00	\$105,000.00	\$260.30	\$641.00	\$81,928.37	(\$23,071.63)	78.03%
2-01-803-5500-653 FEES, FINES, ETC.	\$262,000.00	\$262,000.00	\$3,423.30	\$2,366.00	\$195,463.64	(\$66,536.36)	74.60%
2-01-803-6000-653 PROGRAM REVENUE	\$55,222,289.00	\$55,222,289.00	\$32,412.68	\$8,682,980.55	\$53,394,492.02	(\$1,827,796.98)	96.69%
2 RECEIPTS							
1 APPROPRIATIONS							
401 TOWN COUNCIL	\$34,897.00	\$34,897.00	\$0.00	\$0.00	(\$29,083.20)	\$5,813.80	83.34%
1-01-401-0100-100 SALARIES	\$2,670.00	\$2,670.00	\$0.00	\$0.00	(\$2,289.75)	\$380.25	85.76%
1-01-401-0012-250 PAYROLL TAXES	\$20,600.00	\$20,600.00	\$0.00	\$0.00	(\$13,600.00)	\$7,000.00	66.02%
1-01-401-0334-401 ANNUAL AUDIT	\$2,000.00	\$2,000.00	\$0.00	\$0.00	(\$2,000.00)	\$0.00	100.00%
1-01-401-0338-401 DOCKET SCAN/MICRO	\$10,000.00	\$10,000.00	\$700.00	\$0.00	(\$5,400.00)	\$4,600.00	54.00%
1-01-401-0400-401 PUBLIC MEDIA	\$6,500.00	\$6,500.00	\$0.00	\$0.00	(\$5,119.21)	\$1,380.79	78.76%
1-01-401-0337-402 CODE SUPPLEMENTS	\$9,000.00	\$9,000.00	\$0.00	\$0.00	(\$3,200.00)	\$5,800.00	35.56%
1-01-401-0201-410 CONTINGENCY							

Revenue and Expenditure Statement - Town Council by Object  
Town of Bristol 2021-2022

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-01-401-0302-417 RILOCAT	\$11,107.00	\$11,107.00	\$0.00	\$0.00	(\$11,107.00)	\$0.00	100.00%
1-01-401-0306-417 ADVERTISING	\$15,000.00	\$15,000.00	\$3,178.50	\$0.00	(\$22,627.00)	(\$7,627.00)	150.85%
1-01-401-0335-417 INAUGURAL	\$1.00	\$1.00	\$0.00	\$0.00	\$0.00	\$1.00	0.00%
401 TOWN COUNCIL	\$111,775.00	\$111,775.00	\$3,878.50	\$0.00	(\$94,426.16)	\$17,348.84	84.48%
402 TOWN ADMINISTRATOR							
1-01-402-0100-100 SALARIES	\$173,570.00	\$173,570.00	\$6,677.12	\$0.00	(\$150,813.76)	\$22,756.24	86.89%
1-01-402-0011-200 ACTIVE MEDICAL	\$6,900.00	\$6,900.00	\$575.00	\$0.00	(\$6,171.94)	\$728.06	89.45%
1-01-402-0012-250 PAYROLL TAXES	\$13,806.00	\$13,806.00	\$534.25	\$0.00	(\$11,718.77)	\$2,087.23	84.88%
1-01-402-0013-252 DEFINED CONTRIBUTION	\$753.00	\$753.00	\$26.97	\$0.00	(\$620.31)	\$132.69	82.38%
1-01-402-0014-302 STATE PENSION	\$8,551.00	\$8,551.00	\$328.87	\$0.00	(\$7,564.01)	\$986.99	88.46%
1-01-402-0323-401 LABOR MATTERS	\$15,000.00	\$15,000.00	\$0.00	\$0.00	(\$3,744.74)	\$11,255.26	24.96%
1-01-402-0234-408 VEHICLE GAS & OIL	\$1,000.00	\$1,000.00	\$0.00	\$0.00	(\$216.02)	\$783.98	21.60%
1-01-402-0201-410 CONTINGENCY	\$2,000.00	\$2,000.00	\$0.00	\$0.00	(\$2,076.37)	(\$76.37)	103.82%
1-01-402-0200-417 OPERATING	\$1,200.00	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	0.00%
1-01-402-0213-417 DEPT'S DUES & CONF	\$1,000.00	\$1,000.00	\$0.00	\$0.00	(\$663.20)	\$336.80	66.32%
402 TOWN ADMINISTRATOR	\$223,780.00	\$223,380.00	\$8,142.21	\$0.00	(\$183,589.12)	\$39,790.88	82.19%
403 TOWN CLERK							
1-01-403-0100-100 SALARIES	\$334,864.00	\$334,864.00	\$11,958.33	\$0.00	(\$286,332.22)	\$48,531.78	85.51%
1-01-403-0011-200 ACTIVE MEDICAL	\$97,873.00	\$97,873.00	\$208.33	\$0.00	(\$70,482.32)	\$27,390.68	72.01%
1-01-403-0011-205 ACTIVE DENTAL	\$5,528.00	\$5,528.00	\$0.00	\$0.00	(\$3,178.95)	\$2,349.05	57.51%
1-01-403-0012-250 PAYROLL TAXES	\$25,617.00	\$25,617.00	\$869.79	\$0.00	(\$20,724.34)	\$4,892.66	80.90%
1-01-403-0013-252 DEFINED CONTRIBUTION	\$3,349.00	\$3,349.00	\$119.58	\$0.00	(\$2,851.44)	\$497.56	85.14%
1-01-403-0014-302 STATE PENSION	\$51,033.00	\$51,033.00	\$1,822.45	\$0.00	(\$43,066.56)	\$7,966.44	84.39%
1-01-403-0305-402 PRINTING	\$2,300.00	\$2,300.00	\$0.00	\$0.00	(\$2,429.42)	(\$129.42)	105.63%
1-01-403-0213-417 CONFERENCES AND DUES	\$1,700.00	\$1,700.00	\$80.00	\$0.00	(\$1,064.00)	\$636.00	62.59%
1-01-403-0304-417 LAND EVIDENCE	\$22,000.00	\$22,000.00	\$2,125.01	\$0.00	(\$20,060.81)	\$1,939.19	91.19%
1-01-403-0308-417 RECORD RESTORATION	\$5,000.00	\$5,000.00	\$0.00	\$0.00	(\$5,000.00)	\$0.00	100.00%
403 TOWN CLERK	\$549,264.00	\$549,264.00	\$17,183.49	\$0.00	(\$455,190.06)	\$94,073.94	82.87%
404 TOWN SOLICITOR							
1-01-404-0100-401 SOLICITOR	\$128,902.00	\$128,902.00	\$11,363.09	\$0.00	(\$113,630.90)	\$15,271.10	88.15%
1-01-404-0301-401 COURT COSTS	\$500.00	\$500.00	\$0.00	\$0.00	\$0.00	\$500.00	0.00%
1-01-404-0302-401 LITIGATION	\$50,000.00	\$50,000.00	\$3,081.00	\$0.00	(\$21,326.50)	\$28,673.50	42.65%
404 TOWN SOLICITOR	\$179,402.00	\$179,402.00	\$14,444.09	\$0.00	(\$134,957.40)	\$44,444.60	75.23%
405 BOARDS & COMMISSIONS							
1-01-405-0200-417 SUBSTANCE ABUSE TASK FORCE	\$1,400.00	\$1,400.00	\$0.00	\$0.00	(\$1,241.35)	\$158.65	88.67%
1-01-405-0205-417 PERSONNEL BOARD	\$750.00	\$750.00	\$0.00	\$0.00	(\$848.17)	(\$98.17)	113.09%



# Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

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Item (CA) CC2.

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
405 BOARDS & COMMISSIONS	\$2,150.00	\$2,150.00	\$0.00	\$0.00	(\$2,089.52)	\$60.48	97.19%
406 BOARD OF CANVASSERS							
1-01-406-0100-100 SALARIES-BOARD	\$3,500.00	\$3,500.00	\$0.00	\$0.00	(\$2,628.00)	\$872.00	75.09%
1-01-406-0012-250 PAYROLL TAXES	\$268.00	\$268.00	\$0.00	\$0.00	\$0.00	\$268.00	0.00%
406 BOARD OF CANVASSERS	\$3,768.00	\$3,768.00	\$0.00	\$0.00	(\$2,628.00)	\$1,140.00	69.75%
407 MUNICIPAL COURT							
1-01-407-0100-100 SALARIES	\$16,506.00	\$16,506.00	\$150.00	\$0.00	(\$14,333.92)	\$2,172.08	86.84%
1-01-407-0105-100 DETAIL WAGES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
1-01-407-0012-250 PAYROLL TAXES	\$1,416.00	\$1,416.00	\$0.00	\$0.00	(\$980.29)	\$435.71	69.23%
1-01-407-0300-402 SUPPLIES	\$500.00	\$500.00	\$0.00	\$0.00	(\$84.00)	\$416.00	16.80%
1-01-407-0200-417 OPERATING	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
407 MUNICIPAL COURT	\$30,422.00	\$30,422.00	\$150.00	\$0.00	(\$15,398.21)	\$15,023.79	50.62%
501 FINANCE DEPARTMENT							
1-01-501-0100-100 SALARIES	\$507,049.00	\$507,049.00	\$20,086.07	\$0.00	(\$439,470.12)	\$67,578.88	86.67%
1-01-501-0100-150 OVERTIME	\$1,800.00	\$1,800.00	\$0.00	\$0.00	\$0.00	\$1,800.00	0.00%
1-01-501-0011-200 ACTIVE MEDICAL	\$122,414.00	\$122,414.00	\$1,067.65	\$0.00	(\$110,392.70)	\$12,021.30	90.18%
1-01-501-0011-205 ACTIVE DENTAL	\$7,592.00	\$7,592.00	\$0.00	\$0.00	(\$4,908.30)	\$2,683.70	64.65%
1-01-501-0012-250 PAYROLL TAXES	\$38,927.00	\$38,927.00	\$1,558.76	\$0.00	(\$33,404.81)	\$5,522.19	85.81%
1-01-501-0013-252 DEFINED CONTRIBUTION	\$5,529.00	\$5,529.00	\$210.74	\$0.00	(\$4,632.91)	\$896.09	83.79%
1-01-501-0014-302 STATE PENSION	\$77,000.00	\$77,000.00	\$3,061.12	\$0.00	(\$67,143.99)	\$9,856.01	87.20%
1-01-501-0212-401 IT & SUPPORT	\$93,000.00	\$93,000.00	\$0.00	\$0.00	(\$86,968.21)	\$6,031.79	93.51%
1-01-501-0300-402 SUPPLIES	\$2,000.00	\$2,000.00	\$0.00	\$0.00	(\$1,560.20)	\$439.80	78.01%
1-01-501-0500-412 REVALUATION	\$58,898.00	\$58,898.00	\$0.00	\$0.00	(\$59,040.00)	(\$142.00)	100.24%
1-01-501-0213-417 DUES AND CONFERENCES	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$2,144.12)	\$855.88	71.47%
501 FINANCE DEPARTMENT	\$917,209.00	\$917,209.00	\$25,984.34	\$0.00	(\$809,665.36)	\$107,543.64	88.27%
502 DEBT SERVICE							
1-01-502-0037-401 BOND ISSUANCE COST	\$5,000.00	\$5,000.00	\$0.00	\$0.00	(\$661.27)	\$4,338.73	13.23%
1-01-502-0040-417 FEES & CHARGES	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-01-502-0031-550 PRINCIPAL-BONDED DEBT	\$3,181,762.00	\$3,181,762.00	\$0.00	\$0.00	(\$2,948,611.73)	\$233,150.27	92.67%
1-01-502-0032-560 INTEREST-BONDED DEBT	\$1,234,493.00	\$1,234,493.00	\$70,842.36	\$0.00	(\$1,258,646.06)	(\$24,153.06)	101.96%
502 DEBT SERVICE	\$4,426,255.00	\$4,426,255.00	\$70,842.36	\$0.00	(\$4,207,919.06)	\$218,335.94	95.07%
503 FIXED CHARGES/OVERHEAD							
1-01-503-0011-204 RETIREE MEDICAL & DENTAL	\$756,000.00	\$756,000.00	\$2,553.75	\$1,529.41	(\$584,966.63)	\$171,033.37	77.38%
1-01-503-0051-251 LIFE POLICIES	\$130,000.00	\$130,000.00	\$0.00	\$0.00	(\$127,078.87)	\$2,921.13	97.75%
1-01-503-0015-405 INSURANCE	\$773,000.00	\$773,000.00	\$0.00	\$0.00	(\$816,435.50)	(\$43,435.50)	105.62%
1-01-503-0016-415 INSURANCE CLAIMS	\$20,000.00	\$20,000.00	\$0.00	\$0.00	(\$106,062.97)	(\$86,062.97)	530.31%



Percentage of Year Passed: 89.59%

Revenue and Expenditure Statement - Town Council by Object  
Town of Bristol 2021-2022

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Item (CA) CC2.

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-01-503-0017-417 UNEMPLOYMENT COMP.	\$10,000.00	\$10,000.00	\$576.35	\$0.00	(\$2,268.80)	\$7,731.20	22.69%
1-01-503-0052-417 SEVERANCE PAY	\$50,000.00	\$50,000.00	\$26,625.98	\$0.00	(\$97,782.18)	(\$47,782.18)	195.56%
1-01-503-0053-417 SALARY RESERVE (27PP)	\$30,000.00	\$30,000.00	\$0.00	\$0.00	\$0.00	\$30,000.00	0.00%
503 FIXED CHARGES/OVERHE	\$1,769,000.00	\$1,769,000.00	\$29,756.08	\$1,529.41	(\$1,734,594.95)	\$34,405.05	98.06%
504 TOWN HALL COMPLEX							
1-01-504-0100-100 SALARIES	\$20,597.00	\$20,597.00	\$1,140.25	\$0.00	(\$21,772.70)	(\$1,175.70)	105.71%
1-01-504-0012-250 PAYROLL TAXES	\$1,575.00	\$1,575.00	\$87.23	\$0.00	(\$1,607.39)	(\$32.39)	102.06%
1-01-504-0600-401 WEB SITE MAINTENANCE	\$5,000.00	\$5,000.00	\$0.00	\$0.00	(\$3,228.40)	\$1,771.60	64.57%
1-01-504-0601-401 IT & SUPPORT	\$97,024.00	\$97,024.00	\$640.63	\$0.00	(\$87,448.43)	\$9,575.57	90.13%
1-01-504-0209-402 POSTAGE	\$37,000.00	\$37,000.00	\$2,336.48	\$8.16	(\$31,896.81)	\$5,103.19	86.21%
1-01-504-0506-402 CENTRAL PURCHASING	\$25,000.00	\$25,000.00	\$4,579.03	\$0.00	(\$17,780.40)	\$7,219.60	71.12%
1-01-504-0212-403 SOFTWARE & LICENSES	\$29,643.00	\$29,643.00	\$0.00	\$0.00	(\$17,307.58)	\$12,335.42	58.39%
1-01-504-0222-404 COPY MACHINE	\$22,000.00	\$22,000.00	\$641.14	\$0.00	(\$18,850.36)	\$3,149.64	85.68%
1-01-504-0223-404 TECHNOLOGY REPLACEMENT	\$20,000.00	\$20,000.00	\$0.00	\$0.00	(\$20,363.68)	(\$363.68)	101.82%
1-01-504-0221-407 BUILDING MAINTENANCE	\$55,000.00	\$55,000.00	\$9,024.84	\$0.00	(\$65,279.87)	(\$10,279.87)	118.69%
1-01-504-0250-407 ELEVATOR MAINT	\$10,000.00	\$10,000.00	\$0.00	\$0.00	(\$5,966.75)	\$4,033.25	59.67%
1-01-504-0310-407 ALARM MONITORING	\$4,000.00	\$4,000.00	\$1,443.75	\$0.00	(\$3,899.31)	\$100.69	97.48%
1-01-504-0203-409 GAS & ELECTRIC	\$30,000.00	\$30,000.00	\$0.00	\$0.00	(\$20,754.88)	\$9,245.12	69.18%
1-01-504-0204-409 TELEPHONE & INTERNET	\$25,000.00	\$25,000.00	\$506.26	\$0.00	(\$24,951.00)	\$49.00	99.80%
1-01-504-0205-409 WATER	\$3,000.00	\$3,000.00	\$443.89	\$0.00	(\$2,433.28)	\$566.72	81.11%
1-01-504-0207-409 FUEL, HEATING	\$11,000.00	\$11,000.00	\$2,808.68	\$0.00	(\$13,751.47)	(\$2,751.47)	125.01%
1-01-504-0324-417 PARKING LOT LEASES	\$50,205.00	\$50,205.00	\$6,500.00	\$0.00	(\$59,467.41)	(\$9,262.41)	118.45%
1-01-504-0801-417 STATEHOUSE LEASE	\$5,500.00	\$5,500.00	\$0.00	\$0.00	(\$4,125.00)	\$1,375.00	75.00%
1-01-504-0901-417 SCHOOL BUILDINGS	\$55,000.00	\$55,000.00	\$13,617.39	\$0.00	(\$70,702.17)	(\$15,702.17)	128.55%
504 TOWN HALL COMPLEX	\$506,544.00	\$506,544.00	\$43,769.57	\$8.16	(\$491,586.89)	\$14,957.11	97.05%
505 CAPITAL FUNDING							
1-01-505-0200-404 CAPITAL PROJECTS	\$494,000.00	\$494,000.00	\$14,482.75	\$0.00	(\$353,355.95)	\$140,644.05	71.53%
505 CAPITAL FUNDING	\$494,000.00	\$494,000.00	\$14,482.75	\$0.00	(\$353,355.95)	\$140,644.05	71.53%
601 COMMUNITY DEVELOPMENT							
1-01-601-0100-100 SALARIES	\$340,476.00	\$340,476.00	\$11,802.47	\$0.00	(\$285,926.02)	\$54,549.98	83.98%
1-01-601-0011-200 ACTIVE MEDICAL	\$52,464.00	\$52,464.00	\$0.00	\$0.00	(\$54,273.43)	(\$1,809.43)	103.45%
1-01-601-0011-205 ACTIVE DENTAL	\$2,896.00	\$2,896.00	\$0.00	\$0.00	(\$2,509.88)	\$386.12	86.67%
1-01-601-0012-250 PAYROLL TAXES	\$26,046.00	\$26,046.00	\$877.00	\$0.00	(\$18,984.88)	\$7,061.12	72.89%
1-01-601-0013-252 DEFINED CONTRIBUTION	\$3,754.00	\$3,754.00	\$104.02	\$0.00	(\$2,696.72)	\$1,057.28	71.84%
1-01-601-0014-302 STATE PENSION	\$50,302.00	\$50,302.00	\$1,319.42	\$0.00	(\$34,983.98)	\$15,318.02	69.55%
1-01-601-0120-401 CONSULTANT ENGINEER-PB	\$9,000.00	\$9,000.00	\$0.00	\$0.00	(\$2,792.31)	\$6,207.69	31.03%
1-01-601-0600-401 SECRETARIAL SUPPORT	\$9,000.00	\$9,000.00	\$300.00	\$0.00	(\$5,168.50)	\$3,831.50	57.43%
1-01-601-0950-401 GIS IMPLEMATION	\$7,500.00	\$7,500.00	\$0.00	\$0.00	(\$7,331.11)	\$168.89	97.75%

## Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

Percentage of Year Passed: 89.59%

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Item (CA) CC2.

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-01-601-3000-401	\$15,000.00	\$15,000.00	\$310.00	\$0.00	(\$2,826.31)	\$12,173.69	18.84%
1-01-601-6000-401	\$7,000.00	\$7,000.00	\$0.00	\$0.00	\$0.00	\$7,000.00	0.00%
1-01-601-8000-401	\$5,000.00	\$3,868.45	\$156.00	\$0.00	(\$1,672.50)	\$2,195.95	43.23%
1-01-601-9000-401	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$0.00	\$5,000.00	0.00%
1-01-601-1000-402	\$1,000.00	\$1,000.00	\$0.00	\$0.00	(\$140.00)	\$860.00	14.00%
1-01-601-0214-408	\$0.00	\$0.00	\$0.00	\$0.00	(\$221.44)	(\$221.44)	0.00%
1-01-601-0213-417	\$3,000.00	\$4,131.55	\$338.00	\$0.00	(\$3,966.55)	\$165.00	96.01%
1-01-601-0500-417	\$2,500.00	\$2,500.00	\$370.50	\$0.00	(\$2,577.00)	(\$77.00)	103.08%
1-01-601-0700-417	\$35,000.00	\$35,000.00	\$0.00	\$0.00	(\$18,925.00)	\$16,075.00	54.07%
601 COMMUNITY DEVELOPME	\$574,938.00	\$574,938.00	\$15,577.41	\$0.00	(\$444,995.63)	\$129,942.37	77.40%
602 BUILDING INSPECTION							
1-01-602-0100-100	\$103,399.00	\$103,399.00	\$4,749.90	\$0.00	(\$110,735.30)	(\$7,336.30)	107.10%
1-01-602-0011-200	\$17,415.00	\$17,415.00	\$0.00	\$0.00	(\$13,860.05)	\$3,554.95	79.59%
1-01-602-0011-205	\$1,106.00	\$1,106.00	\$0.00	\$0.00	(\$334.95)	\$771.05	30.28%
1-01-602-0012-250	\$8,792.00	\$8,792.00	\$345.25	\$0.00	(\$9,942.87)	(\$1,150.87)	113.09%
1-01-602-0013-252	\$714.00	\$714.00	\$36.69	\$0.00	(\$834.05)	(\$120.05)	116.81%
1-01-602-0014-302	\$10,884.00	\$10,884.00	\$559.14	\$0.00	(\$12,710.73)	(\$1,826.73)	116.78%
1-01-602-0212-403	\$11,600.00	\$11,600.00	\$0.00	\$0.00	(\$8,643.00)	\$2,957.00	74.51%
1-01-602-0200-417	\$3,300.00	\$3,300.00	\$0.00	\$0.00	(\$173.93)	\$3,126.07	5.27%
1-01-602-0213-417	\$1,600.00	\$1,600.00	\$125.00	\$0.00	(\$1,182.88)	\$417.12	73.93%
602 BUILDING INSPECTION	\$158,810.00	\$158,810.00	\$5,815.98	\$0.00	(\$158,417.76)	\$392.24	99.75%
603 PUBLIC WORKS							
1-01-603-0100-100	\$1,960,664.00	\$1,960,664.00	\$59,440.94	\$0.00	(\$1,523,304.47)	\$437,359.53	77.69%
1-01-603-0223-100	\$23,250.00	\$23,250.00	\$0.00	\$0.00	(\$34,800.00)	(\$11,550.00)	149.68%
1-01-603-0101-150	\$150,000.00	\$150,000.00	\$3,050.00	\$0.00	(\$116,442.91)	\$33,557.09	77.63%
1-01-603-0011-200	\$478,437.00	\$478,437.00	\$2,783.33	\$406.25	(\$429,467.31)	\$48,969.69	89.76%
1-01-603-0011-205	\$26,036.00	\$26,036.00	\$0.00	\$0.00	(\$18,477.24)	\$7,558.76	70.97%
1-01-603-0012-250	\$161,465.00	\$161,465.00	\$4,824.59	\$0.00	(\$125,633.46)	\$35,831.54	77.81%
1-01-603-0013-252	\$16,930.00	\$16,930.00	\$478.42	\$0.00	(\$12,280.42)	\$4,649.58	72.54%
1-01-603-0014-302	\$299,818.00	\$299,818.00	\$9,058.76	\$0.00	(\$222,845.43)	\$76,972.57	74.33%
1-01-603-0266-401	\$120,000.00	\$120,000.00	\$20,397.50	\$0.00	(\$9,337.42)	\$9,337.42	107.78%
1-01-603-0551-401	\$25,000.00	\$25,000.00	\$0.00	\$0.00	(\$19,491.12)	\$5,508.88	77.96%
1-01-603-0575-401	\$220,000.00	\$220,000.00	\$1,950.00	\$0.00	(\$162,510.00)	\$57,490.00	73.87%
1-01-603-0209-402	\$2,250.00	\$2,250.00	\$295.59	\$0.00	(\$1,315.52)	\$934.48	58.47%
1-01-603-0220-402	\$20,000.00	\$20,000.00	\$940.11	\$0.00	(\$21,689.64)	(\$1,689.64)	108.45%
1-01-603-0222-402	\$1,500.00	\$1,500.00	\$38.91	\$0.00	(\$675.95)	\$824.05	45.06%
1-01-603-0253-402	\$3,000.00	\$3,000.00	\$175.00	\$0.00	(\$1,740.00)	\$1,260.00	58.00%
1-01-603-0268-402	\$2,000.00	\$2,000.00	\$0.00	\$0.00	(\$95.00)	\$1,905.00	4.75%
1-01-603-0300-402	\$5,000.00	\$5,000.00	\$203.40	\$0.00	(\$4,017.11)	\$982.89	80.34%

Revenue and Expenditure Statement - Town Council by Object  
Town of Bristol 2021-2022

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-01-603-0339-402	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$1,640.00)	\$1,360.00	54.67%
1-01-603-0340-402	\$1,000.00	\$1,000.00	\$0.00	\$0.00	(\$1,070.00)	(\$70.00)	107.00%
1-01-603-0341-402	\$4,500.00	\$4,500.00	\$537.00	\$0.00	(\$1,168.50)	\$3,331.50	25.97%
1-01-603-0346-402	\$3,500.00	\$3,500.00	\$509.86	\$0.00	(\$5,216.65)	(\$1,716.65)	149.05%
1-01-603-0357-402	\$8,500.00	\$8,500.00	\$199.99	\$0.00	(\$4,041.38)	\$4,458.62	47.55%
1-01-603-0360-402	\$11,000.00	\$11,000.00	\$147.42	\$0.00	(\$5,489.46)	\$5,510.54	49.90%
1-01-603-0362-403	\$11,500.00	\$11,500.00	\$0.00	\$0.00	(\$13,396.69)	(\$1,896.69)	116.49%
1-01-603-0221-407	\$18,500.00	\$18,500.00	(\$203.50)	\$0.00	(\$10,410.63)	\$8,089.37	56.27%
1-01-603-0267-407	\$15,000.00	\$15,000.00	\$90.00	\$0.00	(\$11,171.90)	\$3,828.10	74.48%
1-01-603-0269-407	\$15,000.00	\$15,000.00	\$116.05	\$0.00	(\$1,903.66)	\$13,096.34	12.69%
1-01-603-0270-407	\$30,000.00	\$30,000.00	\$160.33	\$0.00	(\$8,418.92)	\$21,581.08	28.06%
1-01-603-0272-407	\$55,000.00	\$55,000.00	\$36,291.24	\$0.00	(\$44,053.23)	\$10,946.77	80.10%
1-01-603-0211-408	\$77,000.00	\$77,000.00	\$3,803.07	\$0.00	(\$62,545.90)	\$14,454.10	81.23%
1-01-603-0234-408	\$100,000.00	\$100,000.00	\$20,407.03	\$0.00	(\$168,906.09)	(\$68,906.09)	168.91%
1-01-603-0259-408	\$10,000.00	\$10,000.00	\$1,400.75	\$0.00	(\$11,634.71)	(\$1,634.71)	116.35%
1-01-603-0316-408	\$15,000.00	\$15,000.00	\$0.00	\$0.00	(\$16,428.64)	(\$1,428.64)	109.52%
1-01-603-0356-408	\$30,000.00	\$30,000.00	\$5.40	\$0.00	(\$26,791.05)	\$3,208.95	89.30%
1-01-603-0204-409	\$12,000.00	\$12,000.00	\$0.00	\$0.00	(\$4,794.72)	\$7,205.28	39.96%
1-01-603-0205-409	\$6,000.00	\$6,000.00	\$1,542.35	\$0.00	(\$4,416.48)	\$1,583.52	73.61%
1-01-603-0232-409	\$40,000.00	\$40,000.00	\$4,496.00	\$0.00	(\$40,494.85)	(\$494.85)	101.24%
1-01-603-0263-411	\$114,000.00	\$114,000.00	\$6,334.32	\$0.00	(\$123,135.76)	(\$9,135.76)	108.01%
1-01-603-0264-413	\$160,000.00	\$160,000.00	\$0.00	\$0.00	(\$193,256.90)	(\$33,256.90)	120.79%
1-01-603-0283-414	\$550,000.00	\$550,000.00	\$39,718.52	\$0.00	(\$384,590.94)	\$165,409.06	69.93%
1-01-603-0306-417	\$1,500.00	\$1,500.00	\$60.00	\$0.00	(\$684.94)	\$815.06	45.66%
1-01-603-0363-417	\$7,500.00	\$7,500.00	\$0.00	\$0.00	(\$4,049.00)	\$3,451.00	53.99%
603 PUBLIC WORKS	\$4,814,850.00	\$4,814,850.00	\$219,252.38	\$406.25	(\$3,973,834.00)	\$841,016.00	82.53%
701 POLICE DEPARTMENT							
1-01-701-0100-100	\$2,872,817.00	\$2,862,817.00	\$112,516.78	\$0.00	(\$2,496,046.45)	\$366,770.55	87.19%
1-01-701-0105-100	\$80,000.00	\$80,000.00	\$2,800.00	\$0.00	(\$81,910.90)	(\$1,910.90)	102.39%
1-01-701-0106-100	\$424,825.00	\$424,825.00	\$0.00	\$0.00	(\$176,791.34)	\$248,033.66	41.62%
1-01-701-0107-100	\$10,000.00	\$10,000.00	\$0.00	\$0.00	\$0.00	\$10,000.00	0.00%
1-01-701-0113-100	\$516,336.00	\$516,336.00	\$14,857.89	\$0.00	(\$355,744.72)	\$160,591.28	68.90%
1-01-701-0320-100	\$66,560.00	\$66,560.00	\$0.00	\$0.00	(\$60,730.00)	\$5,830.00	91.24%
1-01-701-0101-150	\$153,000.00	\$153,000.00	\$4,170.11	\$0.00	(\$193,820.32)	(\$40,820.32)	126.68%
1-01-701-0113-150	\$15,918.00	\$15,918.00	\$2,752.06	\$0.00	(\$23,965.73)	(\$8,047.73)	150.56%
1-01-701-0011-200	\$654,828.00	\$654,828.00	\$1,000.00	\$0.00	(\$611,301.81)	\$43,526.19	93.35%
1-01-701-0011-205	\$42,235.00	\$42,235.00	\$0.00	\$0.00	(\$30,907.18)	\$11,327.82	73.18%
1-01-701-0012-250	\$51,672.00	\$51,672.00	\$2,798.05	\$1,298.85	(\$37,826.37)	\$13,845.63	73.20%
1-01-701-0113-250	\$40,717.00	\$40,717.00	\$1,312.85	\$0.00	(\$30,904.19)	\$9,812.81	75.90%
1-01-701-0013-252	\$96,490.00	\$96,490.00	\$3,243.87	\$0.00	(\$77,954.30)	\$18,535.70	80.79%

Percentage of Year Passed: 89.59%

Revenue and Expenditure Statement - Town Council by Object  
Town of Bristol 2021-2022

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	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-01-701-0113-252	\$3,486.00	\$3,486.00	\$105.91	\$0.00	(\$2,362.51)	\$1,123.49	67.77%
1-01-701-1002-300	\$1,758,980.00	\$1,758,980.00	\$72,665.83	\$0.00	(\$1,538,322.43)	\$220,657.57	87.46%
1-01-701-0014-302	\$289,546.00	\$289,546.00	\$9,655.62	\$0.00	(\$232,037.38)	\$57,508.62	80.14%
1-01-701-0113-302	\$70,030.00	\$70,030.00	\$2,264.34	\$0.00	(\$51,885.95)	\$18,144.05	74.09%
1-01-701-0209-402	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$1,883.21)	\$1,116.79	62.77%
1-01-701-0223-402	\$2,000.00	\$2,000.00	\$199.96	\$0.00	(\$1,735.22)	\$264.78	86.76%
1-01-701-0224-402	\$14,000.00	\$14,000.00	\$0.00	\$0.00	(\$9,637.13)	\$4,362.87	68.84%
1-01-701-0229-402	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-01-701-0230-402	\$1,800.00	\$1,800.00	\$0.00	\$0.00	(\$1,273.17)	\$526.83	70.73%
1-01-701-0329-402	\$60,000.00	\$60,000.00	\$2,648.17	\$0.00	(\$55,425.56)	\$4,574.44	92.38%
1-01-701-0351-402	\$1,200.00	\$1,200.00	\$0.00	\$0.00	(\$1,200.00)	\$0.00	100.00%
1-01-701-0352-402	\$15,000.00	\$15,000.00	\$1,696.00	\$0.00	(\$12,638.45)	\$2,361.55	84.26%
1-01-701-2333-404	\$57,050.00	\$57,050.00	\$0.00	\$0.00	(\$56,940.22)	\$109.78	99.81%
1-01-701-0221-407	\$20,000.00	\$20,000.00	\$60.18	\$0.00	(\$14,152.83)	\$5,847.17	70.76%
1-01-701-0328-407	\$1,500.00	\$1,500.00	\$0.00	\$0.00	(\$492.00)	\$1,008.00	32.80%
1-01-701-0211-408	\$45,500.00	\$45,500.00	\$2,273.00	\$0.00	(\$34,849.88)	\$10,650.12	76.59%
1-01-701-0212-408	\$4,800.00	\$4,800.00	\$221.43	\$0.00	(\$1,354.29)	\$3,445.71	28.21%
1-01-701-0234-408	\$60,000.00	\$60,000.00	\$6,678.78	\$0.00	(\$53,124.86)	\$6,875.14	88.54%
1-01-701-0204-409	\$24,000.00	\$24,000.00	\$249.62	\$0.00	(\$18,694.68)	\$5,305.32	77.89%
1-01-701-0205-409	\$1,750.00	\$1,750.00	\$365.83	\$0.00	(\$1,090.17)	\$659.83	62.30%
1-01-701-0232-409	\$25,500.00	\$25,500.00	\$4,288.95	\$0.00	(\$38,089.25)	(\$12,589.25)	149.37%
1-01-701-0213-417	\$15,000.00	\$15,000.00	\$562.50	\$0.00	(\$6,580.49)	\$8,419.51	43.87%
1-01-701-0225-417	\$30,000.00	\$30,000.00	\$0.00	\$0.00	(\$13,692.01)	\$16,307.99	45.64%
1-01-701-0226-417	\$14,400.00	\$14,400.00	\$258.56	\$0.00	(\$9,510.81)	\$4,889.19	66.05%
1-01-701-0227-417	\$30,000.00	\$30,000.00	\$972.23	\$0.00	(\$14,456.56)	\$15,543.44	48.19%
1-01-701-0306-417	\$2,000.00	\$2,000.00	\$0.00	\$0.00	(\$1,379.00)	\$621.00	68.95%
1-01-701-0340-417	\$8,000.00	\$8,000.00	\$0.00	\$0.00	(\$7,411.24)	\$588.76	92.64%
1-01-701-0350-417	\$0.00	\$10,000.00	\$0.00	\$0.00	(\$2,285.07)	\$7,714.93	22.85%
1-01-701-0400-417	\$1,800.00	\$1,800.00	\$207.00	\$0.00	(\$644.00)	\$1,156.00	35.78%
1-01-701-2240-417	\$5,100.00	\$5,100.00	\$0.00	\$0.00	(\$4,725.29)	\$374.71	92.65%
701 POLICE DEPARTMENT	\$7,591,840.00	\$7,591,840.00	\$250,825.52	\$1,298.85	(\$6,365,776.97)	\$1,226,063.03	83.85%
702 ANIMAL CONTROL							
1-01-702-0100-100	\$129,757.00	\$129,757.00	\$4,699.24	\$0.00	(\$112,945.94)	\$16,811.06	87.04%
1-01-702-0320-100	\$1,400.00	\$1,400.00	\$0.00	\$0.00	(\$1,300.00)	\$100.00	92.86%
1-01-702-0101-150	\$2,500.00	\$2,500.00	\$0.00	\$0.00	(\$1,175.91)	\$1,324.09	47.04%
1-01-702-0011-200	\$21,678.00	\$21,678.00	\$0.00	\$0.00	(\$20,527.76)	\$1,150.24	94.69%
1-01-702-0011-205	\$1,464.00	\$1,464.00	\$0.00	\$0.00	(\$981.36)	\$482.64	67.03%
1-01-702-0012-250	\$10,118.00	\$10,118.00	\$344.20	\$0.00	(\$8,378.70)	\$1,739.30	82.81%
1-01-702-0013-252	\$1,182.00	\$1,182.00	\$46.39	\$0.00	(\$1,104.61)	\$77.39	93.45%
1-01-702-0014-302	\$17,481.00	\$17,481.00	\$634.55	\$0.00	(\$15,054.52)	\$2,426.48	86.12%

# Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

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Percentage of Year Passed: 89.59%

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-01-702-0317-401 VETERINARIAN SERVICE	\$7,500.00	\$7,500.00	\$178.98	\$0.00	(\$7,014.31)	\$485.69	93.52%
1-01-702-0400-401 CARCASS REMOVAL	\$450.00	\$450.00	\$0.00	\$0.00	(\$100.32)	\$349.68	22.29%
1-01-702-0209-402 POSTAGE	\$300.00	\$300.00	\$0.00	\$0.00	(\$232.00)	\$68.00	77.33%
1-01-702-0300-402 SUPPLIES	\$5,650.00	\$5,650.00	\$627.75	\$0.00	(\$5,013.98)	\$636.02	88.74%
1-01-702-0350-402 OFFICE SUPPLIES	\$850.00	\$850.00	\$0.00	\$0.00	(\$795.66)	\$54.34	93.61%
1-01-702-0321-407 BUILDING SECURITY	\$2,500.00	\$2,500.00	\$142.42	\$0.00	(\$714.87)	\$1,785.13	28.59%
1-01-702-0325-407 BLDG. MAINTENANCE	\$14,987.00	\$14,987.00	\$4,052.58	\$0.00	(\$11,728.73)	\$3,258.27	78.26%
1-01-702-0211-408 MOTOR VEHICLE	\$6,200.00	\$6,200.00	\$90.00	\$0.00	(\$339.51)	\$5,860.49	5.48%
1-01-702-0234-408 GAS/OIL	\$1,500.00	\$1,500.00	\$36.50	\$0.00	(\$344.48)	\$1,155.52	22.97%
1-01-702-0203-409 ELECTRIC	\$11,000.00	\$11,000.00	\$0.00	\$0.00	(\$8,848.90)	\$2,151.10	80.44%
1-01-702-0204-409 TELEPHONE & INTERNET	\$1,200.00	\$1,200.00	\$0.00	\$0.00	(\$566.96)	\$633.04	47.25%
1-01-702-0205-409 WATER	\$2,600.00	\$2,600.00	\$0.00	\$0.00	(\$2,191.21)	\$408.79	84.28%
1-01-702-0207-409 FUEL, HEATING	\$6,500.00	\$6,500.00	\$1,637.57	\$0.00	(\$7,488.07)	(\$988.07)	115.20%
1-01-702-0450-409 CELL PHONE SERVICE	\$865.00	\$865.00	\$0.00	\$0.00	\$0.00	\$865.00	0.00%
1-01-702-0500-417 CERTIFICATION	\$2,300.00	\$2,300.00	\$0.00	\$0.00	\$0.00	\$2,300.00	0.00%
702 ANIMAL CONTROL	\$249,982.00	\$249,982.00	\$12,490.18	\$0.00	(\$206,847.80)	\$43,134.20	82.75%
703 HARBOR PATROL							
1-01-703-0100-100 SALARIES	\$183,812.00	\$183,812.00	\$4,469.94	\$0.00	(\$139,437.08)	\$44,374.92	75.86%
1-01-703-0100-150 OVERTIME	\$0.00	\$0.00	\$0.00	\$0.00	(\$227.53)	(\$227.53)	0.00%
1-01-703-0011-200 ACTIVE MEDICAL	\$3,600.00	\$3,600.00	\$300.00	\$0.00	(\$3,464.70)	\$135.30	96.24%
1-01-703-0011-205 ACTIVE DENTAL	\$2,026.00	\$2,026.00	\$0.00	\$0.00	(\$1,482.30)	\$543.70	73.16%
1-01-703-0012-250 PAYROLL TAXES	\$14,062.00	\$14,062.00	\$368.41	\$0.00	(\$10,872.87)	\$3,189.13	77.32%
1-01-703-0013-252 DEFINED CONTRIBUTION	\$1,197.00	\$1,197.00	\$44.16	\$0.00	(\$1,015.68)	\$181.32	84.85%
1-01-703-0014-302 STATE PENSION	\$18,244.00	\$18,244.00	\$672.94	\$0.00	(\$15,477.62)	\$2,766.38	84.84%
1-01-703-0223-402 UNIFORMS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	(\$3,253.95)	\$746.05	81.35%
1-01-703-0400-402 RADIOS	\$1,000.00	\$1,000.00	\$0.00	\$0.00	\$0.00	\$1,000.00	0.00%
1-01-703-0500-402 SAFETY EQUIPMENT	\$4,000.00	\$4,000.00	\$0.00	\$0.00	(\$2,484.96)	\$1,515.04	62.12%
1-01-703-0650-402 OFFICE EQUIPMENT	\$2,000.00	\$2,000.00	\$0.00	\$0.00	(\$549.64)	\$1,450.36	27.48%
1-01-703-2001-402 MOORING STICKERS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	(\$3,019.60)	\$980.40	75.49%
1-01-703-0910-403 SOFTWARE & LICENSES	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$2,628.00)	\$372.00	87.60%
1-01-703-0233-407 BUILDING MAINTENANCE	\$6,000.00	\$6,000.00	\$0.00	\$0.00	(\$2,407.92)	\$3,592.08	40.13%
1-01-703-0550-407 BOAT REPAIRS	\$6,000.00	\$6,000.00	\$426.39	\$0.00	(\$3,992.99)	\$2,007.01	66.55%
1-01-703-0600-407 DOCK REPAIRS	\$65,000.00	\$65,000.00	\$122.50	\$0.00	(\$62,814.53)	\$2,185.47	96.64%
1-01-703-0601-407 BOUY MAINTENANCE	\$4,000.00	\$4,000.00	\$0.00	\$0.00	(\$5,480.43)	(\$1,480.43)	137.01%
1-01-703-0610-407 PUBLIC RIGHTS OF WAY MAINT	\$10,000.00	\$10,000.00	\$0.00	\$0.00	(\$6,958.44)	\$3,041.56	69.58%
1-01-703-0234-408 BOAT FUEL	\$5,000.00	\$5,000.00	\$0.00	\$0.00	(\$3,557.13)	\$1,442.87	71.14%
1-01-703-0235-408 VEHICLE FUEL	\$1,800.00	\$1,800.00	\$190.88	\$0.00	(\$1,410.59)	\$389.41	78.37%
1-01-703-0204-409 TELEPHONE & INTERNET	\$5,000.00	\$5,000.00	\$0.00	\$0.00	(\$3,493.98)	\$1,506.02	69.88%
1-01-703-0205-409 WATER	\$9,500.00	\$9,500.00	\$1,164.82	\$0.00	(\$4,279.71)	\$5,220.29	45.05%
1-01-703-0232-409 GAS & ELECTRIC	\$20,000.00	\$20,000.00	\$2,332.40	\$0.00	(\$17,071.14)	\$2,928.86	85.36%

Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

Percentage of Year Passed: 89.59%

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Item (CA) CC2.

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-01-703-0200-417 OPERATING	\$18,000.00	\$18,000.00	\$273.00	\$0.00	(\$17,808.30)	\$191.70	98.94%
1-01-703-0236-417 TRAINING	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$0.00	\$2,000.00	0.00%
703 HARBOR PATROL	\$393,241.00	\$393,241.00	\$10,365.44	\$0.00	(\$313,189.09)	\$80,051.91	79.64%
704 FIRE DEPARTMENT							
1-01-704-0100-100 SALARIES	\$355,612.00	\$355,612.00	\$11,732.64	\$0.00	(\$330,758.69)	\$24,853.31	93.01%
1-01-704-0244-100 SPECIAL DETAILS	\$60,000.00	\$60,000.00	\$800.00	\$839.67	(\$83,945.63)	(\$23,945.63)	139.91%
1-01-704-0450-100 CLOTHING MAINTENANCE	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$1,800.00)	\$1,200.00	60.00%
1-01-704-0241-102 EMS STIPEND	\$172,000.00	\$172,000.00	\$10,825.00	\$0.00	(\$207,563.00)	(\$35,563.00)	120.68%
1-01-704-0242-102 INCENTIVE STIPEND	\$27,600.00	\$27,600.00	\$0.00	\$0.00	\$0.00	\$27,600.00	0.00%
1-01-704-0011-200 ACTIVE MEDICAL	\$70,756.00	\$70,756.00	\$0.00	\$0.00	(\$72,252.80)	(\$1,496.80)	102.12%
1-01-704-0011-205 ACTIVE DENTAL	\$4,423.00	\$4,423.00	\$0.00	\$0.00	(\$3,959.67)	\$463.33	89.52%
1-01-704-0012-250 PAYROLL TAXES	\$47,292.00	\$47,292.00	\$1,913.45	\$0.00	(\$50,464.68)	(\$3,172.68)	106.71%
1-01-704-0013-252 DEFINED CONTRIBUTION	\$9,100.00	\$9,100.00	\$350.00	\$0.00	(\$8,050.00)	\$1,050.00	88.46%
1-01-704-0014-302 STATE PENSION	\$21,465.00	\$21,465.00	\$902.50	\$0.00	(\$23,929.17)	(\$2,464.17)	111.48%
1-01-704-0500-401 EMERGENCY MEDICAL SERVICES	\$530,938.00	\$530,938.00	\$0.00	\$0.00	(\$422,526.50)	\$108,411.50	79.58%
1-01-704-0223-402 UNIFORMS	\$20,000.00	\$20,000.00	\$129.98	\$0.00	(\$18,056.66)	\$1,943.34	90.28%
1-01-704-0247-402 EMS DISPOSABLE SUPPLIES	\$20,000.00	\$20,000.00	\$1,118.83	\$0.00	(\$16,645.08)	\$3,354.92	83.23%
1-01-704-0249-402 COMMUNICATIONS MAINT.	\$6,000.00	\$6,000.00	\$0.00	\$0.00	(\$6,098.81)	(\$98.81)	101.55%
1-01-704-0300-402 OFFICE SUPPLIES	\$6,000.00	\$6,000.00	\$60.00	\$0.00	(\$5,168.58)	\$831.42	86.14%
1-01-704-0305-402 PRINTING & POSTAGE	\$2,500.00	\$2,500.00	\$165.00	\$0.00	(\$2,265.84)	\$234.16	90.63%
1-01-704-0404-402 CHEMICALS & GASES	\$2,500.00	\$2,500.00	\$0.00	\$0.00	(\$468.31)	\$2,031.69	18.73%
1-01-704-0600-402 SPECIAL EVENTS	\$9,000.00	\$9,000.00	\$0.00	\$0.00	(\$8,974.45)	\$25.55	99.72%
1-01-704-0800-403 IT & SUPPORT	\$15,000.00	\$15,000.00	\$32.00	\$0.00	(\$14,740.98)	\$259.02	98.27%
1-01-704-0245-404 EMS EQUIPMENT	\$10,000.00	\$10,000.00	\$0.00	\$0.00	(\$10,385.34)	(\$385.34)	103.85%
1-01-704-0246-404 FIRE EQUIPMENT	\$10,000.00	\$10,000.00	\$1,105.86	\$0.00	(\$9,685.72)	\$314.28	96.86%
1-01-704-0510-404 COMMUNICATIONS EQUIPMENT	\$20,000.00	\$20,000.00	\$0.00	\$0.00	(\$9,193.21)	\$10,806.79	45.97%
1-01-704-0550-404 PERSONAL PROTECTIVE EQUIP.	\$30,000.00	\$30,000.00	\$5,672.04	\$0.00	(\$22,179.78)	\$7,820.22	73.93%
1-01-704-0221-407 BLDG RPRS & MAINT	\$27,000.00	\$27,000.00	\$7,800.02	\$0.00	(\$47,776.18)	(\$20,776.18)	176.95%
1-01-704-0255-407 GENERAL EQUIPMENT MAINT/TESTI	\$10,000.00	\$10,000.00	\$0.00	\$0.00	(\$10,322.00)	(\$322.00)	103.22%
1-01-704-0540-407 BREATHING APPARATUS	\$20,000.00	\$20,000.00	\$72.60	\$0.00	(\$11,479.66)	\$8,520.34	57.40%
1-01-704-0234-408 VEHICLE GAS & OIL	\$40,000.00	\$40,000.00	\$6,092.94	\$0.00	(\$45,600.06)	(\$5,600.06)	114.00%
1-01-704-0235-408 MOTOR VEHICLE MAINT.	\$60,000.00	\$60,000.00	\$0.00	\$0.00	(\$64,466.25)	(\$4,466.25)	107.44%
1-01-704-0260-408 MOTOR VEHICLE MATERIALS	\$8,000.00	\$8,000.00	\$1,172.42	\$0.00	(\$6,916.64)	\$1,083.36	86.46%
1-01-704-0204-409 TELEPHONE & INTERNET	\$15,000.00	\$15,000.00	\$281.96	\$0.00	(\$17,384.55)	(\$2,384.55)	115.90%
1-01-704-0205-409 WATER	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$2,384.09)	\$615.91	79.47%
1-01-704-0232-409 GAS & ELECTRIC	\$60,000.00	\$60,000.00	\$6,635.80	\$0.00	(\$64,111.97)	(\$4,111.97)	106.85%
1-01-704-0236-417 TRAINING & CERTIFICATION	\$35,000.00	\$35,000.00	\$2,400.00	\$0.00	(\$26,500.56)	\$8,499.44	75.72%
1-01-704-0237-417 COMPANY ALLOTMENTS	\$33,000.00	\$33,000.00	\$0.00	\$0.00	(\$33,000.00)	\$0.00	100.00%
1-01-704-0239-417 MISCELLANEOUS	\$2,000.00	\$2,000.00	\$630.54	\$0.00	(\$2,290.68)	(\$290.68)	114.53%
1-01-704-0310-417 DUES & SUBSCRIPTIONS	\$2,000.00	\$2,000.00	\$147.00	\$0.00	(\$1,761.10)	\$238.90	88.06%

# Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

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Item (CA) CC2.

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-01-704-0700-417 EMERGENCY MANAGEMENT	\$2,400.00	\$2,400.00	\$0.00	\$0.00	(\$2,239.65)	\$160.35	93.32%
1-01-704-0900-417 PHYSICIAN CONSULTANT	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$2,350.00)	\$650.00	78.33%
704 FIRE DEPARTMENT	\$1,773,586.00	\$1,773,586.00	\$60,040.58	\$839.67	(\$1,667,896.29)	\$105,889.71	94.03%
801 HUMAN SERVICES							
1-01-801-0100-100 SALARIES	\$29,688.00	\$29,688.00	\$1,060.09	\$0.00	(\$26,056.07)	\$3,611.93	87.83%
1-01-801-0011-200 ACTIVE MEDICAL	\$7,457.00	\$7,457.00	\$0.00	\$0.00	(\$6,535.30)	\$921.70	87.64%
1-01-801-0011-205 ACTIVE DENTAL	\$342.00	\$342.00	\$0.00	\$0.00	(\$255.10)	\$86.90	74.59%
1-01-801-0012-250 PAYROLL TAXES	\$2,270.00	\$2,270.00	\$80.29	\$0.00	(\$1,974.72)	\$295.28	86.99%
1-01-801-0013-252 DEFINED CONTRIBUTION	\$290.00	\$290.00	\$10.60	\$0.00	(\$243.80)	\$46.20	84.07%
1-01-801-0014-302 STATE PENSION	\$4,427.00	\$4,427.00	\$161.56	\$0.00	(\$3,715.88)	\$711.12	83.94%
1-01-801-0326-417 EMERGENCY FUND	\$8,000.00	\$8,000.00	\$200.00	\$0.00	(\$8,156.28)	(\$156.28)	101.95%
801 HUMAN SERVICES	\$52,454.00	\$52,454.00	\$1,512.54	\$0.00	(\$46,937.15)	\$5,516.85	89.48%
802 ROGERS FREE LIBRARY							
1-01-802-0100-100 SALARIES	\$650,334.00	\$650,334.00	\$23,662.68	\$0.00	(\$522,418.32)	\$127,915.68	80.33%
1-01-802-0011-200 ACTIVE MEDICAL	\$70,303.00	\$70,303.00	\$575.00	\$0.00	(\$50,299.25)	\$20,003.75	71.55%
1-01-802-0011-205 ACTIVE DENTAL	\$3,236.00	\$3,236.00	\$0.00	\$0.00	(\$1,716.35)	\$1,519.65	53.04%
1-01-802-0012-250 PAYROLL TAXES	\$49,751.00	\$49,751.00	\$1,827.09	\$0.00	(\$40,549.84)	\$9,201.16	81.51%
1-01-802-0013-252 DEFINED CONTRIBUTION	\$3,592.00	\$3,592.00	\$131.11	\$0.00	(\$2,779.61)	\$812.39	77.38%
1-01-802-0014-302 STATE PENSION	\$53,007.00	\$53,007.00	\$1,931.27	\$0.00	(\$40,821.98)	\$12,185.02	77.01%
1-01-802-0301-402 PRINT MATERIALS	\$25,000.00	\$25,000.00	\$0.00	\$0.00	(\$16,334.69)	\$8,665.31	65.34%
1-01-802-0302-402 ELECTRONIC MATERIALS	\$4,000.00	\$4,000.00	\$79.94	\$0.00	(\$2,509.54)	\$1,490.46	62.74%
1-01-802-0303-402 SUBSCRIPTIONS	\$6,500.00	\$6,500.00	\$0.00	\$0.00	(\$7,935.83)	(\$1,435.83)	122.09%
1-01-802-0304-402 AUDIO-VISUAL	\$10,000.00	\$10,000.00	\$803.21	\$0.00	(\$8,303.00)	\$1,697.00	83.03%
1-01-802-0305-404 COMPUTER REPLACEMENT	\$6,000.00	\$6,000.00	\$0.00	\$0.00	(\$5,262.31)	\$737.69	87.71%
1-01-802-0221-407 BLDG RPRS & MAINT	\$20,000.00	\$20,000.00	\$85.00	\$0.00	(\$10,211.29)	\$9,788.71	51.06%
1-01-802-0204-409 TELEPHONE & INTERNET	\$4,000.00	\$4,000.00	\$0.00	\$0.00	(\$3,597.70)	\$402.30	89.94%
1-01-802-0205-409 WATER	\$4,000.00	\$4,000.00	(\$42.12)	\$0.00	(\$4,157.67)	(\$157.67)	103.94%
1-01-802-0232-409 GAS & ELECTRIC	\$47,000.00	\$47,000.00	\$3,353.12	\$0.00	(\$44,217.95)	\$2,782.05	94.08%
1-01-802-0200-417 OPERATING	\$10,000.00	\$10,000.00	\$149.85	\$0.00	(\$10,596.72)	(\$596.72)	105.97%
1-01-802-0250-417 OCEAN STATE LIBRARY CONSORTI	\$45,000.00	\$45,000.00	\$0.00	\$0.00	(\$45,521.29)	(\$521.29)	101.16%
802 ROGERS FREE LIBRARY	\$1,011,723.00	\$1,011,723.00	\$32,556.15	\$0.00	(\$817,233.34)	\$194,489.66	80.78%
803 RECREATION							
1-01-803-0100-100 SALARIES	\$457,435.00	\$457,435.00	\$13,399.89	\$0.00	(\$315,939.29)	\$141,495.71	69.07%
1-01-803-0100-150 OVERTIME	\$8,500.00	\$8,500.00	\$746.28	\$0.00	(\$10,901.25)	(\$2,401.25)	128.25%
1-01-803-0011-200 ACTIVE MEDICAL	\$78,143.00	\$78,143.00	\$0.00	\$0.00	(\$75,862.41)	\$2,280.59	97.08%
1-01-803-0011-205 ACTIVE DENTAL	\$5,528.00	\$5,528.00	\$0.00	\$0.00	(\$3,345.02)	\$2,182.98	60.51%
1-01-803-0012-250 PAYROLL TAXES	\$36,512.00	\$36,512.00	\$3,082.88	\$0.00	(\$29,113.51)	\$7,398.49	79.74%
1-01-803-0013-252 DEFINED CONTRIBUTION	\$2,794.00	\$2,794.00	\$138.08	\$0.00	(\$2,256.50)	\$537.50	80.76%

## Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

Percentage of Year Passed: 89.59%

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Item (CA) CC2.

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-01-803-0014-302	\$42,578.00	\$42,578.00	\$1,921.40	\$0.00	(\$32,660.00)	\$9,918.00	76.71%
1-01-803-0215-401	\$68,000.00	\$68,000.00	\$5,763.46	\$4,609.00	(\$73,267.50)	(\$5,267.50)	107.75%
1-01-803-0327-401	\$20,800.00	\$20,800.00	\$0.00	\$0.00	(\$9,240.00)	\$11,560.00	44.42%
1-01-803-0401-402	\$11,400.00	\$11,400.00	\$453.35	\$1,000.00	(\$4,728.39)	\$6,671.61	41.48%
1-01-803-0219-407	\$30,000.00	\$30,000.00	\$440.54	\$0.00	(\$29,214.27)	\$785.73	97.38%
1-01-803-0220-407	\$20,000.00	\$20,000.00	\$0.00	\$0.00	(\$5,994.49)	\$14,005.51	29.97%
1-01-803-0211-408	\$8,000.00	\$8,000.00	\$458.07	\$0.00	(\$4,176.82)	\$3,823.18	52.21%
1-01-803-0204-409	\$9,000.00	\$9,000.00	\$0.00	\$0.00	(\$6,989.95)	\$2,010.05	77.67%
1-01-803-0205-409	\$7,800.00	\$7,800.00	\$540.09	\$0.00	(\$3,042.34)	\$4,757.66	39.00%
1-01-803-0232-409	\$53,000.00	\$53,000.00	\$1,976.53	\$0.00	(\$42,836.98)	\$10,163.02	80.82%
1-01-803-0200-417	\$15,000.00	\$15,000.00	\$2,613.63	\$0.00	(\$16,581.07)	(\$1,581.07)	110.54%
803 RECREATION	\$874,490.00	\$874,490.00	\$31,534.20	\$5,609.00	(\$666,149.79)	\$208,340.21	76.18%
805 HUMAN RESOURCES							
1-01-805-0004-416	\$1,875.00	\$1,875.00	\$1,875.00	\$0.00	(\$1,875.00)	\$0.00	100.00%
1-01-805-0007-416	\$25,000.00	\$25,000.00	\$0.00	\$0.00	(\$25,000.00)	\$0.00	100.00%
1-01-805-0008-416	\$20,000.00	\$20,000.00	\$0.00	\$0.00	(\$20,000.00)	\$0.00	100.00%
1-01-805-0010-416	\$375.00	\$375.00	\$375.00	\$0.00	(\$375.00)	\$0.00	100.00%
1-01-805-0022-416	\$950.00	\$950.00	\$950.00	\$0.00	(\$950.00)	\$0.00	100.00%
1-01-805-0023-416	\$1,325.00	\$1,325.00	\$0.00	\$0.00	(\$1,325.00)	\$0.00	100.00%
1-01-805-0025-416	\$5,330.00	\$5,330.00	\$0.00	\$0.00	(\$5,330.00)	\$0.00	100.00%
1-01-805-0037-416	\$950.00	\$950.00	\$950.00	\$0.00	(\$950.00)	\$0.00	100.00%
1-01-805-0043-416	\$375.00	\$375.00	\$0.00	\$0.00	(\$375.00)	\$0.00	100.00%
1-01-805-0047-416	\$350.00	\$350.00	\$350.00	\$0.00	(\$350.00)	\$0.00	100.00%
1-01-805-0048-416	\$950.00	\$950.00	\$0.00	\$0.00	(\$950.00)	\$0.00	100.00%
1-01-805-0050-416	\$500.00	\$500.00	\$0.00	\$0.00	(\$500.00)	\$0.00	100.00%
1-01-805-0052-416	\$475.00	\$475.00	\$0.00	\$0.00	(\$475.00)	\$0.00	100.00%
1-01-805-0056-416	\$950.00	\$950.00	\$475.00	\$0.00	(\$950.00)	\$0.00	100.00%
1-01-805-0064-416	\$475.00	\$475.00	\$475.00	\$0.00	(\$475.00)	\$0.00	100.00%
1-01-805-0065-416	\$950.00	\$950.00	\$950.00	\$0.00	(\$950.00)	\$0.00	100.00%
1-01-805-0067-416	\$350.00	\$350.00	\$350.00	\$0.00	(\$350.00)	\$0.00	100.00%
1-01-805-0070-416	\$350.00	\$350.00	\$350.00	\$0.00	(\$350.00)	\$0.00	100.00%
1-01-805-0071-416	\$950.00	\$950.00	\$0.00	\$0.00	(\$950.00)	\$0.00	100.00%
1-01-805-0072-416	\$500.00	\$500.00	\$500.00	\$0.00	(\$500.00)	\$0.00	100.00%
1-01-805-0073-416	\$157,329.00	\$157,329.00	\$0.00	\$0.00	(\$157,329.00)	\$0.00	100.00%
1-01-805-0074-416	\$375.00	\$375.00	\$375.00	\$0.00	(\$375.00)	\$0.00	100.00%
1-01-805-0075-416	\$625.00	\$625.00	\$0.00	\$0.00	(\$625.00)	\$0.00	100.00%
1-01-805-0076-416	\$600.00	\$600.00	\$600.00	\$0.00	(\$600.00)	\$0.00	100.00%
805 HUMAN RESOURCES	\$221,909.00	\$221,909.00	\$9,525.00	\$0.00	(\$221,909.00)	\$0.00	100.00%
806 MUNICIPAL OBSERVANCES							



Revenue and Expenditure Statement - Town Council by Object  
Town of Bristol 2021-2022

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-01-806-0022-401	\$20,000.00	\$20,000.00	\$0.00	\$0.00	(\$20,000.00)	\$0.00	100.00%
1-01-806-0028-401	\$0.00	\$0.00	\$0.00	\$0.00	(\$24.92)	(\$24.92)	0.00%
1-01-806-0030-401	\$2,000.00	\$2,000.00	\$0.00	\$0.00	(\$1,445.03)	\$554.97	72.25%
1-01-806-0023-402	\$4,500.00	\$4,500.00	\$0.00	\$0.00	(\$4,500.00)	\$0.00	100.00%
1-01-806-0027-402	\$3,500.00	\$3,900.00	\$0.00	\$0.00	(\$3,870.98)	\$29.02	99.26%
1-01-806-0029-402	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
1-01-806-0031-402	\$6,000.00	\$6,000.00	\$0.00	\$0.00	(\$6,042.42)	(\$42.42)	100.71%
806 MUNICIPAL OBSERVANCE	\$39,000.00	\$39,400.00	\$0.00	\$0.00	(\$35,883.35)	\$3,516.65	91.07%
901 BRISTOL PUBLIC SCHOOLS							
1-01-901-0200-501	\$28,251,897.00	\$28,251,897.00	\$0.00	\$0.00	(\$25,897,572.25)	\$2,354,324.75	91.67%
901 BRISTOL PUBLIC SCHOOL	\$28,251,897.00	\$28,251,897.00	\$0.00	\$0.00	(\$25,897,572.25)	\$2,354,324.75	91.67%
1 APPROPRIATIONS	\$55,222,289.00	\$55,222,289.00	\$878,128.77	\$9,691.34	(\$49,301,843.10)	\$5,920,445.90	89.28%
01 APPROPRIATIONS	\$0.00	\$0.00	\$910,541.45	\$8,692,671.89	\$4,092,648.92	\$4,092,648.92	

Percentage of Year Passed: 89.59%

		Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
2	RECEIPTS						
604	WATER POLLUTION CONTROL						
2-02-604-5101-650	PERMITS	\$1,000.00	\$0.00	\$0.00	\$285.00	(\$715.00)	28.50%
2-02-604-5000-653	USER FEES	\$6,276,697.00	\$0.00	\$0.00	\$4,707,522.75	(\$1,569,174.25)	75.00%
2-02-604-5050-653	SEWER ASSESSMENTS	\$62,432.00	\$0.00	\$0.00	\$46,824.00	(\$15,608.00)	75.00%
2-02-604-5102-653	SEPTAGE	\$500.00	\$0.00	\$0.00	\$57.00	(\$443.00)	11.40%
2-02-604-5500-653	FEES,FINES,ETC.	\$1,500.00	\$0.00	\$0.00	\$0.00	(\$1,500.00)	0.00%
2-02-604-5501-653	PRETREATMENT REVENUE	\$30,000.00	\$0.00	\$0.00	\$26,735.63	(\$3,264.37)	89.12%
2-02-604-5600-653	INFILTRATION INFLOW	\$0.00	\$0.00	\$0.00	\$8,400.00	\$8,400.00	0.00%
2-02-604-6000-656	DEBT SERVICE RECOVERY	\$58,000.00	\$0.00	\$0.00	\$61,665.20	\$3,665.20	106.32%
604	WATER POLLUTION CONT	\$6,430,129.00	\$0.00	\$0.00	\$4,851,489.58	(\$1,578,639.42)	75.45%
606	COMPOSTING FACILITY						
2-02-606-5503-650	PERMITS	\$3,500.00	\$0.00	\$0.00	\$3,650.00	\$150.00	104.29%
2-02-606-5501-653	COMPOST SALES	\$110,000.00	\$0.00	\$0.00	\$86,318.45	(\$23,681.55)	78.47%
606	COMPOSTING FACILITY	\$113,500.00	\$0.00	\$0.00	\$89,968.45	(\$23,531.55)	79.27%
2	RECEIPTS	\$6,543,629.00	\$0.00	\$0.00	\$4,941,458.03	(\$1,602,170.97)	75.52%
1	APPROPRIATIONS						
502	DEBT SERVICE						
1-02-502-0037-401	BOND ISSUANCE COST	\$40,000.00	\$0.00	\$0.00	(\$14,539.31)	\$25,460.69	36.35%
1-02-502-0040-417	FEES & CHARGES	\$0.00	\$0.00	\$0.00	(\$11,781.13)	(\$11,781.13)	0.00%
1-02-502-0031-550	PRINCIPAL-BONDED DEBT	\$2,380,002.00	\$0.00	\$0.00	(\$2,300,001.70)	\$80,000.30	96.64%
1-02-502-0032-560	INTEREST BONDED DEBT	\$743,636.00	\$0.00	\$0.00	(\$633,600.75)	\$110,035.25	85.20%
502	DEBT SERVICE	\$3,163,638.00	\$0.00	\$0.00	(\$2,959,922.89)	\$203,715.11	93.56%
503	FIXED CHARGES/OVERHEAD						
1-02-503-0057-204	RETIREE MEDICAL & DENTAL	\$95,300.00	\$0.00	\$0.00	(\$71,475.00)	\$23,825.00	75.00%
1-02-503-0051-251	LIFE POLICIES	\$16,500.00	\$0.00	\$0.00	(\$16,500.00)	\$0.00	100.00%
1-02-503-0055-401	ANNUAL AUDIT	\$7,400.00	\$0.00	\$0.00	(\$7,400.00)	\$0.00	100.00%
1-02-503-0015-405	INSURANCE	\$325,000.00	\$0.00	\$0.00	(\$325,000.00)	\$0.00	100.00%
1-02-503-0001-417	ALLOCATED COSTS	\$75,000.00	\$0.00	\$0.00	(\$56,250.00)	\$18,750.00	75.00%
1-02-503-0052-417	POST EMPLOYMENT/SEVERANCE	\$20,000.00	\$0.00	\$0.00	(\$15,000.00)	\$5,000.00	75.00%
503	FIXED CHARGES/OVERHE	\$539,200.00	\$0.00	\$0.00	(\$491,625.00)	\$47,575.00	91.18%
604	WATER POLLUTION CONTROL						
1-02-604-0100-100	SALARIES	\$725,781.00	\$25,371.83	\$0.00	(\$589,544.40)	\$136,236.60	81.23%
1-02-604-0101-150	OVERTIME	\$80,000.00	\$2,940.97	\$0.00	(\$68,355.99)	\$11,644.01	85.44%
1-02-604-0011-200	ACTIVE MEDICAL	\$147,211.00	\$1,725.00	\$0.00	(\$118,090.40)	\$29,120.60	80.22%

# Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

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Item (CA) CC2.

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-02-604-0011-205 ACTIVE DENTAL	\$7,661.00	\$7,661.00	\$0.00	\$0.00	(\$4,161.34)	\$3,499.66	54.32%
1-02-604-0012-250 PAYROLL TAXES	\$61,642.00	\$61,642.00	\$2,247.25	\$0.00	(\$50,621.14)	\$11,020.86	82.12%
1-02-604-0013-252 DEFINED CONTRIBUTION	\$7,143.00	\$7,143.00	\$201.27	\$0.00	(\$4,543.94)	\$2,599.06	63.61%
1-02-604-0014-302 STATE PENSION	\$108,858.00	\$108,858.00	\$3,635.06	\$0.00	(\$82,390.36)	\$26,467.64	75.69%
1-02-604-0335-401 WARREN AGREEMENT	\$45,000.00	\$45,000.00	\$0.00	\$0.00	(\$44,900.80)	\$99.20	99.78%
1-02-604-0342-401 PRETREATMENT	\$17,000.00	\$17,000.00	\$2,082.29	\$0.00	(\$10,736.57)	\$6,263.43	63.16%
1-02-604-0343-401 SOLIDS/SCUM HANDLING	\$12,000.00	\$12,000.00	\$0.00	\$0.00	(\$7,114.00)	\$4,886.00	59.28%
1-02-604-0223-402 UNIFORMS	\$12,000.00	\$12,000.00	\$744.72	\$0.00	(\$12,310.00)	(\$310.00)	102.58%
1-02-604-0265-402 CESSPOOL CLEANOUT	\$5,000.00	\$5,000.00	\$150.00	\$0.00	(\$3,698.50)	\$1,301.50	73.97%
1-02-604-0268-402 CHEMICALS	\$135,000.00	\$135,000.00	\$7,087.50	\$0.00	(\$91,646.23)	\$43,353.77	67.89%
1-02-604-0339-402 LABORATORY	\$22,000.00	\$22,000.00	\$3,959.90	\$0.00	(\$27,512.93)	(\$5,512.93)	125.06%
1-02-604-0751-402 OSHA EQUIPMENT	\$6,000.00	\$6,000.00	\$365.34	\$0.00	(\$4,236.53)	\$1,763.47	70.61%
1-02-604-0770-402 MANHOLE COVERS	\$2,500.00	\$2,500.00	\$2,119.44	\$0.00	(\$2,119.44)	\$380.56	84.78%
1-02-604-0215-407 RBC REPAIR	\$6,000.00	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	0.00%
1-02-604-0220-407 GENERATOR SERV.	\$7,500.00	\$7,500.00	\$690.00	\$0.00	(\$5,891.70)	\$1,608.30	78.56%
1-02-604-0221-407 BLDG REPAIRS	\$12,000.00	\$12,000.00	\$90.00	\$0.00	(\$11,954.61)	\$45.39	99.62%
1-02-604-0228-407 SEWER SYSTEMS REPAIRS	\$28,000.00	\$46,000.00	\$1,413.50	\$0.00	(\$47,819.02)	(\$1,819.02)	103.95%
1-02-604-0257-407 ODOR CONTROL	\$15,000.00	\$15,000.00	\$0.00	\$0.00	(\$13,650.00)	\$1,350.00	91.00%
1-02-604-0500-407 GRINDER PUMP REPAIRS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$3,000.00)	\$0.00	100.00%
1-02-604-0550-407 BIOFILTER MAINT	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-02-604-0555-407 LAB EQUIP MAINT	\$2,000.00	\$2,000.00	\$0.00	\$0.00	(\$2,001.75)	(\$1.75)	100.09%
1-02-604-0560-407 PUMP STAT. REP.	\$28,000.00	\$10,000.00	\$0.00	\$0.00	(\$5,200.95)	\$4,799.05	52.01%
1-02-604-0650-407 BELT PRESS SERVICE	\$6,000.00	\$6,000.00	\$0.00	\$0.00	(\$1,537.00)	\$4,463.00	25.62%
1-02-604-0700-407 FILTER BELTS	\$4,000.00	\$4,000.00	\$0.00	\$0.00	(\$3,581.19)	\$418.81	89.53%
1-02-604-0750-407 CL2 SYSTEM MAINTENANCE	\$2,500.00	\$2,500.00	\$0.00	\$0.00	(\$860.00)	\$1,640.00	34.40%
1-02-604-0780-407 INSTRUMENT & CONTROLS MAINT.	\$10,000.00	\$10,000.00	\$0.00	\$0.00	(\$3,506.01)	\$6,493.99	35.06%
1-02-604-0860-407 HEADWORKS MAINTENANCE	\$3,500.00	\$3,500.00	\$0.00	\$0.00	(\$2,369.28)	\$1,130.72	67.69%
1-02-604-0211-408 VEHICLE REPAIR	\$12,000.00	\$12,000.00	\$0.00	\$0.00	(\$14,936.62)	(\$2,936.62)	124.47%
1-02-604-0234-408 GAS & OIL	\$25,000.00	\$25,000.00	\$6,032.48	\$0.00	(\$34,251.54)	(\$9,251.54)	137.01%
1-02-604-0204-409 TELEPHONES, ALARMS	\$13,500.00	\$13,500.00	\$0.00	\$0.00	(\$6,661.39)	\$6,838.61	49.34%
1-02-604-0232-409 UTILITIES	\$17,500.00	\$17,500.00	\$6,552.40	\$0.00	(\$35,953.71)	(\$18,453.71)	205.45%
1-02-604-0233-409 ELECTRIC	\$325,000.00	\$325,000.00	\$28,503.39	\$0.00	(\$289,078.97)	\$35,921.03	88.95%
1-02-604-0200-417 OPERATING	\$75,000.00	\$75,000.00	\$4,223.56	\$0.00	(\$59,099.42)	\$15,900.58	78.80%
1-02-604-0214-417 DUES & CONFERENCE	\$1,500.00	\$1,500.00	\$0.00	\$0.00	(\$936.47)	\$563.53	62.43%
1-02-604-0341-417 OFFICE MACHINES	\$7,000.00	\$7,000.00	\$84.44	\$0.00	(\$4,288.28)	\$2,711.72	61.26%
1-02-604-0450-417 INFILTRATION INFLOW EXPENSE	\$50,000.00	\$50,000.00	\$730.00	\$0.00	(\$18,493.61)	\$31,506.39	36.99%
1-02-604-0590-417 EPA PERMIT FEE	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
1-02-604-0850-417 CMOM REPORTING	\$15,000.00	\$15,000.00	\$0.00	\$0.00	(\$15,692.50)	(\$692.50)	104.62%
604 WATER POLLUTION CONT	\$2,069,296.00	\$2,069,296.00	\$100,950.34	\$0.00	(\$1,702,746.59)	\$366,549.41	82.29%

## Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

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Item (CA) CC2.

	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
1-02-606-0100-100 SALARIES	\$364,050.00	\$364,050.00	\$13,674.86	\$0.00	(\$324,203.96)	\$39,846.04	89.05%
1-02-606-0101-150 OVERTIME	\$37,000.00	\$37,000.00	\$1,246.83	\$0.00	(\$26,219.08)	\$10,780.92	70.86%
1-02-606-0011-200 ACTIVE MEDICAL	\$78,042.00	\$78,042.00	\$575.00	\$0.00	(\$71,830.21)	\$6,211.79	92.04%
1-02-606-0011-205 ACTIVE DENTAL	\$4,002.00	\$4,002.00	\$0.00	\$0.00	(\$3,492.26)	\$509.74	87.26%
1-02-606-0012-250 PAYROLL TAXES	\$30,680.00	\$30,680.00	\$1,113.14	\$0.00	(\$25,204.71)	\$5,475.29	82.15%
1-02-606-0013-252 DEFINED CONTRIBUTION	\$3,640.00	\$3,640.00	\$150.95	\$0.00	(\$3,390.89)	\$249.11	93.16%
1-02-606-0014-302 STATE PENSION	\$55,481.00	\$55,481.00	\$2,012.77	\$0.00	(\$45,105.13)	\$10,375.87	81.30%
1-02-606-0302-401 METHANE TESTING	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
1-02-606-0352-401 COMPOST ANALYSIS	\$6,000.00	\$6,000.00	\$854.50	\$0.00	(\$7,212.05)	(\$1,212.05)	120.20%
1-02-606-0223-402 UNIFORMS	\$7,000.00	\$7,000.00	\$416.40	\$0.00	(\$6,687.85)	\$312.15	95.54%
1-02-606-0350-402 COMPOST BAGS	\$0.00	\$0.00	\$0.00	\$0.00	\$2,566.00	\$2,566.00	0.00%
1-02-606-0450-402 GRINDER HAMMERS	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
1-02-606-0565-402 OSHA EQUIPMENT	\$2,000.00	\$2,000.00	\$0.00	\$0.00	(\$351.82)	\$1,648.18	17.59%
1-02-606-0221-407 BUILDING REPAIRS	\$8,000.00	\$8,000.00	\$0.00	\$0.00	(\$9,696.47)	(\$1,696.47)	121.21%
1-02-606-0301-407 ODOR CONTROL	\$3,000.00	\$3,000.00	\$0.00	\$0.00	\$0.00	\$3,000.00	0.00%
1-02-606-0400-407 TUB GRINDER MAINTENANCE	\$10,000.00	\$10,000.00	\$0.00	\$0.00	(\$8,791.07)	\$1,208.93	87.91%
1-02-606-0415-407 SCREEN MAINTENANCE	\$4,000.00	\$4,000.00	\$0.00	\$0.00	\$0.00	\$4,000.00	0.00%
1-02-606-0420-407 AGITATOR MAINT	\$6,000.00	\$6,000.00	\$0.00	\$0.00	(\$12,011.58)	(\$6,011.58)	200.19%
1-02-606-0425-407 BIOFILTER MAINT	\$2,500.00	\$2,500.00	\$0.00	\$0.00	\$0.00	\$2,500.00	0.00%
1-02-606-0435-407 TIRES	\$3,000.00	\$3,000.00	\$0.00	\$0.00	(\$1,799.50)	\$1,200.50	59.98%
1-02-606-0780-407 INSTRUMENT & CONTROLS MAINT	\$3,500.00	\$3,500.00	\$0.00	\$0.00	(\$1,262.34)	\$2,237.66	36.07%
1-02-606-0211-408 MOTOR VEHICLE REPAIRS	\$14,000.00	\$14,000.00	\$1,995.59	\$0.00	(\$12,189.30)	\$1,810.70	87.07%
1-02-606-0234-408 GAS & OIL	\$25,000.00	\$25,000.00	\$971.27	\$0.00	(\$12,976.22)	\$12,023.78	51.90%
1-02-606-0204-409 TELEPHONES, ALARMS	\$1,600.00	\$1,600.00	\$0.00	\$0.00	(\$1,362.63)	\$237.37	85.16%
1-02-606-0232-409 UTILITIES	\$5,000.00	\$5,000.00	\$1,620.71	\$0.00	(\$3,712.13)	\$1,287.87	74.24%
1-02-606-0233-409 ELECTRIC	\$70,000.00	\$70,000.00	\$0.00	\$0.00	(\$52,219.12)	\$17,780.88	74.60%
1-02-606-0200-417 OPERATING	\$22,000.00	\$22,000.00	\$1,259.11	\$0.00	(\$10,250.77)	\$11,749.23	46.59%
606 COMPOSTING FACILITY	\$771,495.00	\$771,495.00	\$25,891.13	\$0.00	(\$637,403.09)	\$134,091.91	82.62%
975 CLEANING & TV INSPECTION							
1-02-975-0001-404 BASIC A/E FEES	\$0.00	\$0.00	\$0.00	\$0.00	(\$3,950.00)	(\$3,950.00)	0.00%
1-02-975-0003-404 CONSTRUCTION COSTS	\$0.00	\$0.00	\$0.00	\$0.00	(\$284,562.84)	(\$284,562.84)	0.00%
975 CLEANING & TV INSPECTI	\$0.00	\$0.00	\$0.00	\$0.00	(\$288,512.84)	(\$288,512.84)	0.00%
977 HEADWORKS & SITE DRAINAGE							
1-02-977-0003-404 CONSTRUCTION COSTS	\$0.00	\$0.00	\$0.00	\$0.00	(\$267,688.05)	(\$267,688.05)	0.00%
977 HEADWORKS & SITE DRAI	\$0.00	\$0.00	\$0.00	\$0.00	(\$267,688.05)	(\$267,688.05)	0.00%
979 PUMP STATION IMPROVEMENTS							
1-02-979-0001-404 BASIC A/E FEES	\$0.00	\$0.00	\$0.00	\$0.00	(\$483,723.48)	(\$483,723.48)	0.00%

Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

	Original Budget	Amended Budget	Mid Debits	Mid Credits	Ytd Net	Balance	%Budget/Exp
979 PUMP STATION IMPROVE	\$0.00	\$0.00	\$0.00	\$0.00	(\$483,723.48)	(\$483,723.48)	0.00%
1 APPROPRIATIONS	\$6,543,629.00	\$6,543,629.00	\$126,841.47	\$0.00	(\$6,831,621.94)	(\$287,992.94)	104.40%
02 WATER POLLUTION CONT	\$0.00	\$0.00	\$126,841.47	\$0.00	(\$1,890,163.91)	(\$1,890,163.91)	

Revenue and Expenditure Statement - Town Council by Object

Town of Bristol 2021-2022

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	Original Budget	Amended Budget	Mtd Debits	Mtd Credits	Ytd Net	Balance	%Budget/Exp
Grand Totals	\$0.00	\$1,037,382.92	\$8,692,671.89	\$65,584,633.46	\$2,202,485.01	\$2,202,485.01	

## TOWN OF BRISTOL

## BORROWING RESOLUTIONS

The Town Council of the Town of Bristol, Rhode Island hereby adopts the following resolutions:

RESOLVED: That, pursuant to the authority contained in Section 45-12-2 of the General Laws of Rhode Island, the Town Council hereby authorizes the Town of Bristol (the "Town") to borrow up to Eight Million One Hundred and Twenty Thousand Dollars (\$8,120,000) and to issue bonds therefore in an amount not to exceed to Eight Million One Hundred and Twenty Thousand Dollars (\$8,120,000) and bond anticipation notes in anticipation thereof from time to time, on a tax-exempt or taxable basis, to provide new money to finance: the design, engineering and construction costs for miscellaneous sewer capital projects of the Town including, without limitation: (i) upgrades to the wastewater treatment plant facility solids handling process including without limitation rehabilitation of the facility's gravity thickener tank and related equipment, new dewatering equipment, sludge blending tank, associated pumping systems and ancillary equipment, and SCADA upgrades; (ii) rehabilitation of the primary settling tanks and replacement of settling tank covers, replacement of RBC tank covers, replacement of RBC tank odor control exhaust fans and piping, replacement of aerated grit changer tank covers and miscellaneous site improvements; (iii) design and construction of trenchless repair and rehabilitation of existing sewer collection system, including installation of cured-in-place pipe and miscellaneous manhole rehabilitation, and miscellaneous capital improvements associated therewith; and (iv) costs of issuance (the "Project"); and it is further

RESOLVED: That, the above authorized bonds and notes shall be signed by the Town Treasurer and the Chairman of the Town Council and the manner of sale, denominations, maturities, interest rates and other terms, conditions and details of the bonds and notes shall be fixed by the Town Treasurer with the approval of the Chairman of the Town Council; and it is further

RESOLVED: That, the above-referenced borrowings may be made from the Rhode Island Infrastructure Bank, as Administrator of the Wastewater Pollution Control Revolving Fund, and the Town Treasurer and the Chairman of the Town Council are hereby authorized and empowered to execute and deliver in the name and on behalf of the Town the Loan Agreement between the Town and the Rhode Island Infrastructure Bank, and any and all other documents, agreements and instruments in connection therewith, upon such terms and conditions which may be required under federal and state law or regulation in connection with the borrowing from the Rhode Island Infrastructure Bank and to do all else required by federal or state law or appropriate in connection with the borrowing from the Rhode Island Infrastructure Bank; and it is further

TOWN COUNCIL
JUN - 1 2022
MEETING


RESOLVED: That the Town, pursuant to Treasury Regulation 1.150-2 intends to reimburse itself for capital expenditures for the above described Project paid on or after the date which is sixty days prior to the date of these resolutions, but prior to the issuance of the above authorized bonds and notes in anticipation thereof. Such amounts to be reimbursed shall not exceed the authorized amount pursuant to this Resolution and shall be reimbursed not later than eighteen months after the later of (a) a date on which the expenditure is paid, or (b) the date the Project is placed in service or abandoned, but in no event later than three years after the date the expenditure is paid; and it is further

RESOLVED: That all previous actions taken by the Town in connection with the above authorized borrowing including, without limitation, the submission of a request for funding of the Project with the Rhode Island Infrastructure Bank, and submission of the Project to the Department of Environmental Management Project Priority List to obtain a Certificate of Approval are hereby ratified, confirmed and approved.

#### CERTIFICATION

I, the Town Clerk of the Town of Bristol, Rhode Island, certify that at a meeting of the Town Council held May 11, 2022, of which meeting all members of the Council were duly notified and at which a quorum was present, the foregoing resolutions were unanimously approved, all of which appears in the official records of the Town Council in my custody.

I further certify that the resolutions were passed at a meeting for which the notice of the meeting was duly posted at least 48 hours prior to the meeting and that no action in connection therewith was taken in executive session, all in accordance with Chapter 46 of Title 42 of the General Laws entitled "Open Meetings."

  
Melissa Cordeiro, Town Clerk

Dated: May 11, 2022





**TOWN OF BRISTOL**  
**REIMBURSEMENT RESOLUTION**  
**OF**  
**TOWN COUNCIL**  
**(TANYARD DRAINAGE PHASE III AND WWTF ELECTRICAL**  
**IMPROVEMENTS)**

The Town Council of the Town of Bristol, Rhode Island (the "Town") hereby adopts the following resolutions:

WHEREAS: the Town Council anticipates borrowing an amount not to exceed Three Million Five Hundred Thousand Dollars (\$3,500,000) and issuing general obligation bonds, and notes in anticipation thereof in an amount thereof not to exceed Three Million Five Hundred Thousand Dollars (\$3,500,000) (the bonds, and notes in anticipation thereof shall be collectively referred to as the "**General Obligation Bonds, Series 2022**") to finance the design, engineering and construction of capital improvement projects in the Town including without limitation the Tanyard Drainage Phase III project and the Electrical System Distribution Improvements to the Waste Water Treatment Facility as recommended in the Electrical Power System Assessment Report, and acquiring of capital equipment in connection therewith (the "Project"); and

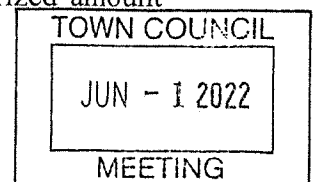
WHEREAS: The Town anticipates spending funds on the Project from its general fund in anticipation of the issuance of the General Obligation Bonds, Series 2022; and

WHEREAS: The Town wishes to adopt an inducement resolution to satisfy the requirements of the Internal Revenue Code of 1986, as amended, and the regulations issued thereunder, and allow the reimbursement from General Obligation Bonds, Series 2022 of such funds previously spent.

NOW, THEREFORE, BE IT RESOLVED THAT:

SECTION 1. Pending the issuance of the General Obligation Bonds, Series 2022 as provided for in these resolutions, the Town may expend funds for the Project. Any advances made under this Section shall be repaid without interest from the proceeds of the General Obligation Bonds, Series 2022 issued hereunder or from the proceeds of applicable federal or state assistance or from other available funds. Any expenditure of costs incurred to date in connection with the Project are hereby authorized, approved, adopted, ratified and confirmed.

SECTION 2. The Town, pursuant to Treasury Regulation 1.150-2 intends to reimburse itself for capital expenditures for the above described Project paid on or after the date which is sixty days prior to the date of these resolutions, but prior to the issuance of the General Obligation Bonds, Series 2022. Such amounts to be reimbursed shall not exceed the authorized amount




pursuant to these resolutions and shall be reimbursed not later than eighteen months after the later of (a) a date on which the expenditure is paid, or (b) the date the Project is placed in service or abandoned, but in no event later than three years after the date the expenditure is paid.

### CERTIFICATION

I, the Town Clerk of the Town of Bristol, Rhode Island, certify that at a meeting of the Town Council held on May 11, 2022, of which meeting all members of the council were duly notified and at which a quorum was present, the foregoing resolutions were unanimously passed, all of which appears in the official records of the Town Council in my custody.

I further certify that the resolutions were passed at a meeting for which the notice of the meeting was duly posted at least 48 hours prior to the meeting and that no action in connection therewith was taken in executive session, all in accordance with Chapter 46 or Title 42 of the General Laws entitled "Open Meetings".

  
Melissa Cordeiro, Town Clerk

Dated: May 11, 2022

Reimbursement Resolution (Tanyard/Electrical): 42853



State of Rhode Island

Town of Bristol

Citation

Presented to

George "Ziggy" Seyez III

in proud recognition of his thirty years of service to the Town. In presenting this Citation, the Town recognizes the hard work and dedication of George "Ziggy" Seyez, III. For over three decades George "Ziggy" has provided lunch for the children of Bristol and the public at the Bristol Town Beach. George "Ziggy" was always willing to help during Recreation events and most recently ran the Town's kitchen that provided hundreds of meals for the senior residents of Bristol during the 2020 Covid Pandemic.

In making this presentation, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, in accordance with the authority vested in them by the citizens of Bristol, and on behalf of all Bristolians, offer heartfelt gratitude and sincerest congratulations for a job well done.

In witness whereof, we have hereunto set our hands and affixed the Seal of the Town of Bristol, this 11th Day of May 2022.

Steven Contente, Town Administrator

Nathan T. Calouro, Council Chairman

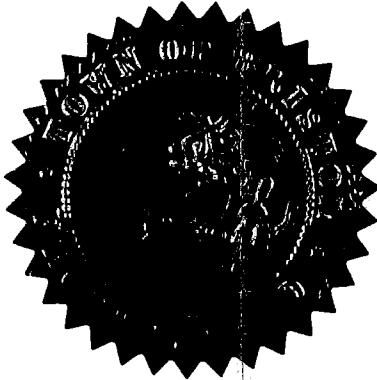
Mary A. Parella, Council Vice-Chairwoman

Antonio A. Teixeira, Councilman

Timothy E. Sweeney, Councilman

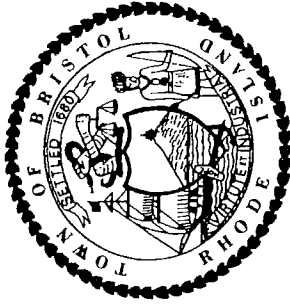
Aaron J. Ley, Councilman

Attest: Melissa Cordeiro, Town Clerk



TOWN COUNCIL
JUN - 1 2022
MEETING

Item (CA) DD3.



# Town of Bristol, Rhode Island

## PROCLAMATION

Be it hereby known to all that:

WHEREAS, the members of the law enforcement agency of the Town of Bristol play an essential role in safeguarding the rights and freedoms of the residents of the Town; and

WHEREAS, it is important that all citizens recognize the duties, responsibilities, hazards, and sacrifices of local law enforcement agencies; and

WHEREAS, Wednesday, May 11, 2022, is observed Nationally as Peace Officers Memorial Day in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty; and

WHEREAS, Officers make the ultimate sacrifice every day, while on patrol; and

WHEREAS, the Bristol Police Department, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered dedicated service to the community.

THEREFORE, BE IT HEREBY RESOLVED, that the Honorable Town Council and Honorable Town Administrator of the Town of Bristol, State of Rhode Island, by virtue of the authority vested in them by the citizens of Bristol, on their behalf, and by these present, honor the standing and the fallen and salute the service of law enforcement officers in our community; and

BE IT FURTHER RESOLVED, that said Council and Administrator, in consideration of all of the above, do hereby declare May 11-17, 2022, **POLICE WEEK**

Steven Cordeiro, Town Administrator



IN WITNESS WHEREOF, we have hereunto set our hand and affixed the SEAL of the Town of Bristol, Rhode Island on adoption this 11th day of May 2022.

Nathan T. Calouro, Chairman

Mary A. Parella, Vice Chairwoman

Antonio A. Teixeira, Councilman

Timothy E. Sweeney, Councilman

Aaron J. Ley, Councilman

Melissa Cordeiro, Town Clerk

ATTEST:

TOWN COUNCIL

JUN - 1 2022

MEETING

**TOWN OF RICHMOND, RHODE ISLAND  
TOWN COUNCIL RESOLUTION # 2022- 5  
OPPOSING PASSAGE OF 2022--H7370**

WHEREAS, sale of malt beverages and wine in grocery stores, markets, and convenience stores currently is prohibited, and

WHEREAS, 2022-H7370, an Act Relating to Alcoholic Beverages, would permit sale of malt beverages and wine in grocery stores, markets, and convenience stores; and

WHEREAS, Richmond, because of its population of 8,020, currently issues Class A alcoholic beverage licenses to only two package stores; and

WHEREAS, allowing sales of malt beverages and wine in grocery stores, markets, and convenience stores is likely to substantially affect the economic viability of the Town's two package stores, both of which are small businesses owned by local residents; and

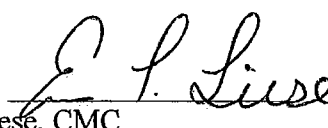
WHEREAS, increasing the number of locations at which alcoholic beverages are sold at retail is likely to make it substantially more difficult for Richmond's 14-member police department to enforce the law prohibiting sales of alcoholic beverages to underage persons; and

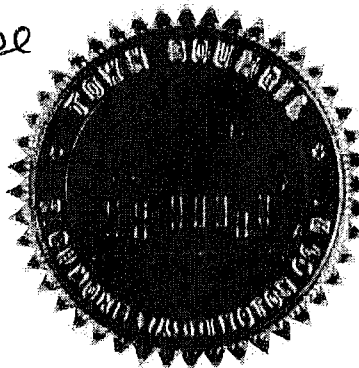
WHEREAS, sales taxes on malt beverages and excise taxes on malt beverages and wine accrue to the State of Rhode Island, not to the cities and towns; and

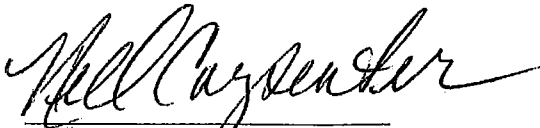
WHEREAS, sale of alcoholic beverages at additional locations is likely to increase revenue to the State of Rhode Island in the form of sales and excise taxes while providing no economic benefit to Richmond;

THEREFORE, BE IT RESOLVED that the Richmond Town Council hereby opposes passage of 2022-H7370 and urges the General Assembly not to enact it.

GIVEN UNDER THE SEAL OF THE TOWN OF RICHMOND THIS 3<sup>rd</sup> DAY OF MAY, 2022

ATTEST:   
Erin F. Liese, CMC  
Town Clerk



  
Nell Carpenter  
Town Council President

TOWN COUNCIL

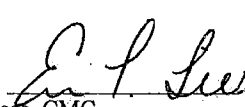
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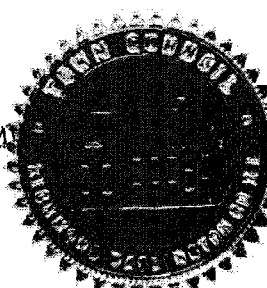
MEETING

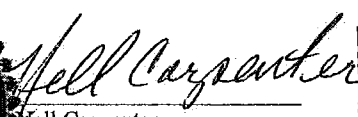
**TOWN OF RICHMOND, RHODE ISLAND  
TOWN COUNCIL RESOLUTION # 2022-7  
RESOLUTION IN SUPPORT OF FULL FUNDING  
OF CATEGORICAL TRANSPORTATION AID  
AS OUTLINED IN RIGL 16-7.2-6**

- WHEREAS, the regional incentive was promised to local districts when the Regional School Districts were formed; and
- WHEREAS, the regional incentive was phased out in 2010 with the passage of the new funding formula; and
- WHEREAS, Transportation Categorical Funds were provided to the Regional School Districts to partially offset the loss of the regional incentive by partially reimbursing the higher transportation costs of the regional districts; and
- WHEREAS, the Regional School Districts have designed and implemented a number of innovative education programs that meet the learning needs of students; and
- WHEREAS, the investment of resources in our Regional School Districts has yielded positive education results and innovative educational programs and services for students and adults that have been a wise investment of local and state resources; and
- WHEREAS, it is necessary to ensure that students attending Regional School Districts continue to receive a high-quality public education and to reduce the burden on regional taxpayers; and
- WHEREAS, according to the RI Department of Education, the Governor has requested a total of \$4,185,284 for regional transportation aid for the regional districts of Bristol-Warren, CHARIHO, Exeter-West Greenwich, and Foster-Gloicester; and
- WHEREAS, according to the RI Department of Education, \$5,793,117 of categorical transportation aid is required under the intent of RIGL 16-7.2-6(e); and
- WHEREAS, the funding requested by the Governor represents a \$1.6 million- dollar shortfall for the regional districts as follows: Charlestown, Richmond, and Hopkinton (\$590,584); Bristol-Warren (\$454,763) and Exeter- West Greenwich (\$394,429); and Foster-Gloicester (\$168,057),
- NOW, THEREFORE, BE IT RESOLVED, that the Richmond Town Council,
1. Respectfully requests that Transportation Categorical Funds between the State and Regional Districts be fully funded in an amount equal to that intended under RIGL 16-7.2-6(e) to protect the interests of regional school districts and advance the education mission of our schools;
  2. Seeks the support of all Town Councils and Legislatures that comprise the regional school districts regarding this matter of mutual interest to the schools and taxpayers of our regional districts
- BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Governor of the State of Rhode Island, Rhode Island General Assembly, the Richmond Town Council, the Hopkinton Town Council, the Chariho Regional District School Committee, and the Chariho Regional District Superintendent.
- BE IT FURTHER RESOLVED that a copy the resolution be sent as well to the Town Councils, Schools, and Legislatures of the regional districts of Bristol-Warren, Exeter-West Greenwich, and Foster-Gloicester.
- The RESOLUTION shall take effect upon passage.

By resolution of the Richmond Town Council  
At a meeting held on May 3, 2022

ATTEST:   
Erin F. Liese, CMC  
Town Clerk



  
Nell Carpenter  
Town Council President

TOWN COUNCIL  
JUN - 1 2022  
MEETING

**TOWN OF TIVERTON, RHODE ISLAND  
TOWN COUNCIL**

**PROCLAMATION**

**Recognizing Nation Police Week 2022 and honoring the service and sacrifice of law enforcement officers killed in the line of duty while protecting our communities and safeguarding our democracy.**

**WHEREAS**, there are approximately 900,00 law enforcement officers serving in communities across the United States, including all dedicated TIVERTON POLICE OFFICERS; and

**WHEREAS**, figures for 2021 show 458 federal, state, local and tribal police officers have made the ultimate sacrifice, an increase of 55% from the 295 officers killed during the same period the previous year and the highest total line-of-duty deaths since 1930 when there were 312 fatalities; and

**WHEREAS**, since the first recorded death in 1791, almost 20,000 law enforcement officers in the United States have made the ultimate sacrifice and been killed in the line of duty; and

**WHEREAS**, the names of these dedicated public servants are engraved on the walls of the National Law Enforcement Officers Memorial in Washington, D.C.; and

**WHEREAS**, May 15 is designated as Peace Officers Memorial Day, in honor of all fallen officers and their families;

**NOW, THEREFORE**, the Tiverton Town Council does hereby declare May 15-21, 2022 as:

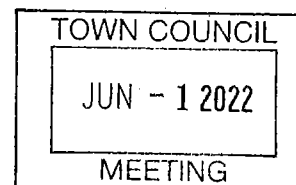
**NATIONAL POLICE WEEK**

in the Town of Tiverton, Rhode Island, and encourage all citizens to express their deep appreciation to our law enforcement officers who risk their lives to guard and protect us. Further, we hereby publicly salute the service of law enforcement officers in our community and communities across the nation.

**PROCLAIMED AND APPROVED** this 9th day of May 2022.

*Denise de Medeiros*

Denise de Medeiros  
Town Council President





LINDA D. LYALL  
School Committee Chairperson

## Chariho Regional School District Office of the Superintendent

455A Switch Road  
Wood River Junction, Rhode Island 02894

**All Kids. All of the Time.**



GINA M. PICARD  
Superintendent of Schools

MICHAEL COMELLA, Ed.D.  
Assistant Superintendent of Schools

### Chariho Regional School District Committee Resolution In Support of Full Funding of Categorical Transportation Aid As Outlined in RIGL § 16-7.2-6

**WHEREAS:** the regional incentive was promised to local districts when the Regional School Districts were formed; and

**WHEREAS:** the regional incentive was phased out in 2010 with the passage of the new funding formula; and

**WHEREAS:** Transportation Categorical Funds were provided to the Regional School Districts to partially offset the loss of the regional incentive by partially reimbursing the higher transportation costs of the regional districts; and

**WHEREAS:** the Regional School Districts have designed and implemented a number of innovative education programs that meet the learning needs of students; and

**WHEREAS:** the investment of resources in our Regional School Districts has yielded positive education results and innovative educational programs and services for students and adults that have been a wise investment of local and state resources; and

**WHEREAS:** it is necessary to ensure that students attending Regional School Districts continue to receive a high-quality public education and to reduce the burden on regional taxpayers; and

**WHEREAS:** according to the RI Department of Education, the Governor has requested a total of \$4,185,284 for regional transportation aid for the regional districts of Bristol-Warren, CHARIHO, Exeter-West Greenwich and Foster-Glocester; and

**WHEREAS:** according to the RI Department of Education, \$5,793,117 of categorical transportation aid is required under the intent of RIGL § 16-7.2-6(e); and

**WHEREAS:** the funding requested by the Governor represents a \$1.6-million-dollar shortfall for the regional districts as follows: Charlestown, Richmond and Hopkinton (\$590,584); Bristol-Warren (\$454,763); Exeter-West Greenwich (\$394,429); and Foster-Glocester (\$168,057),

**NOW, THEREFORE BE IT RESOLVED:** That the Chariho Regional School District Committee

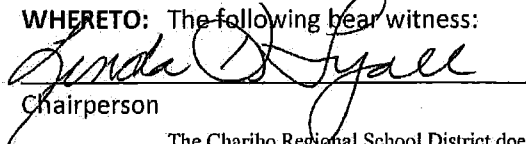
1. Respectfully requests that Transportation Categorical Funds between the State and Regional Districts be fully funded in an amount equal to that intended under RIGL § 16-7.2-6(e) to protect the interests of regional school districts and advance the education mission of our schools;
2. Seeks the support of all School Committees, Town Councils and Legislators that comprise the regional school districts regarding this matter of mutual interest to the schools and taxpayers of our regional districts.

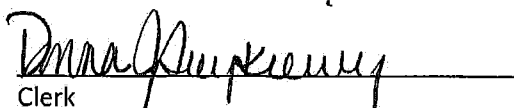
**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly, the Charlestown Town Council, the Richmond Town Council, the Hopkinton Town Council and Legislators of the Chariho Regional School District.

**BE IT FURTHER RESOLVED** that a copy of the Resolution be sent as well to the Town Councils, School Committees and Legislators of the regional districts of Bristol-Warren, Exeter-West Greenwich and Foster-Glocester.

The **RESOLUTION** shall take effect upon passage.

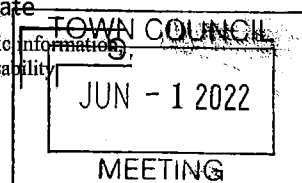
**WHERETO:** The following bear witness:

  
Chairperson

  
Clerk

5/10/2022  
Date

The Chariho Regional School District does not discriminate on the basis of age, sex, marital status, race, religion, genetic information, national origin, color, political affiliation, veteran status, sexual orientation, gender identity or expression, or disability in accordance with applicable law.





# TOWN OF HOPKINTON, RHODE ISLAND

## RESOLUTION IN SUPPORT OF HOUSE BILL 2022 – H 8055 AN ACT RELATING TO WATERS AND NAVIGATION COASTAL RESOURCES MANAGEMENT COUNCIL

**WHEREAS**, the lack of a workable, readily identifiable right of access to the shore by the public has led to confusion, conflict and disputes between those attempting to exercise their rights and privileges to the shoreline and the rights of property owners along the shore; and

**WHEREAS**, it is in the best interest of the public and shoreline property owners to clearly and easily define the public's rights and privileges of and to the shore to avoid constitutional rights conflicts; and

**WHEREAS**, the Town Council of the Town of Hopkinton is committed to protect the public's constitutional rights to access and enjoy their privileges of and to the shore while also respecting well-established property right laws; and

**WHEREAS**, House Bill 2022 – H 8055 provides, in relevant part, a clear definition of the high tide line, so-called, to preserve the public's constitutional right to access and use of the shore; and

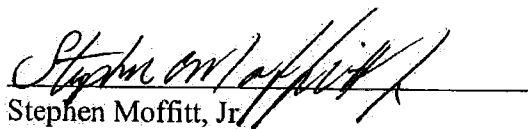
**WHEREAS**, the Town Council of the Town of Hopkinton finds that it is in the best interests of the health, safety and welfare of the people and visitors to Rhode Island and the Town of Hopkinton to enact a workable, readily identifiable right of access to the shore by the public to prevent confusion, conflict and disputes between those attempting to exercise their rights and privileges to the shoreline and the rights of shoreline property owners.

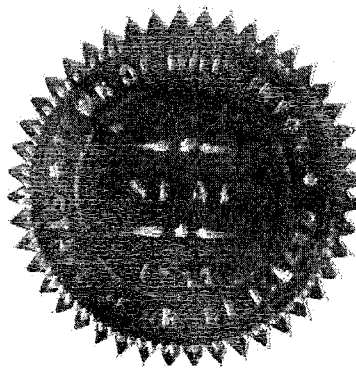
**NOW, THEREFORE, BE IT RESOLVED** that the Town Council of the Town of Hopkinton hereby requests that the General Assembly act favorably and pass House Bill 2022 – H 8055; and,

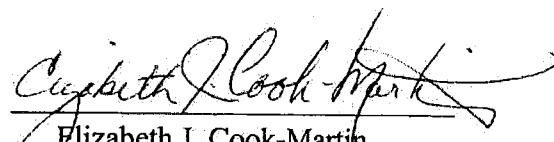
**BE IT FURTHER RESOLVED** that the Town Clerk is hereby authorized to provide a copy of this resolution to the Town of Hopkinton's representatives in the R.I. General Assembly and all 38 cities and towns.

The RESOLUTION shall take effect upon passage.

Adopted: May 2, 2022

  
Stephen Moffitt, Jr.  
Town Council President



ATTEST:   
Elizabeth J. Cook-Martin  
Town Clerk

TOWN COUNCIL

JUN - 1 2022

MEETING

J1 supplemental

## BID TABULATION

BID No. 981 -Sewer Collection System Rehabilitation 2022

BID Opening: May 11, 2022 @ 12 PM

Department: Water Pollution Control

## Bids Received From:

1. National Water Main Cleaning Co.  
Dennis P. Sullivan , Executive Vice President  
25 Marshall Street  
Canton, MA 02021
2. Insituform Technologies, LLC.  
Christlanda Adkins, Contracting and Attesting Officer  
17988 Edison Avenue  
Chesterfield, MO 63005
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## Bid Amount:

\$273,805.00\$279,738.50

TOWN COUNCIL

JUN - 1 2022

MEETING

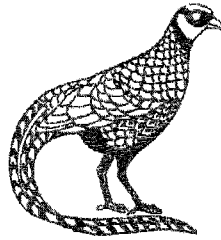
TOWN COUNCIL

MAY 11 2022

MEETING

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2022 MAY -3 PM 4: 43



# MOUNT HOPE FARM

## Bylaws

As amended  
February 28, 2022

TOWN COUNCIL

JUN - 1 2022

MEETING

# THE MOUNT HOPE TRUST IN BRISTOL

## BYLAWS

As amended January 29, 1999, further amended August 18, 2010, July 28, 2013, March 23, 2014, November 21, 2015, November 18, 2017, January 28, 2021, July 20, 2021, and Article III as amended per request of Bristol Town Council February 28, 2022.

### ARTICLE I NAME AND OFFICE

The name of this corporation is called the MOUNT HOPE TRUST IN BRISTOL, hereinafter referred to as the "Trust." Said Trust will adopt a corporate seal. The principal office of this Trust is located in the Town of Bristol, County of Bristol, State of Rhode Island. The Trust has and will maintain in the State of Rhode Island a registered office and registered agent. The Trust is governed by a Board of Trustees (the "Board") in accordance with the provisions of Article IV of these Bylaws. The members of the Board will be referred herein collectively as, "Trustees" and individually as a "Trustee".

### ARTICLE II MISSION, PURPOSES, AND POWERS

1. The mission of the Trust is to steward its land and structures, including the historic 1745 Governor Bradford House, to cultivate appreciation of its natural, historical, and cultural character, and to make Mount Hope Farm accessible to all, and as set forth on Exhibit A as Exhibit A may be amended from time to time by the Board.
2. The Trust will provide for the maintenance and upkeep of that certain property known as the Mount Hope Farm (the "Farm") in a manner consistent with its designation on the National Register of Historic Places by the United States Department of Interior on July 4, 1976 and will comply with governing State and local land use plans and regulations.
3. The Trust may acquire by purchase, gift, grant, devise, or bequest, real or personal property and to hold real or personal property in fee or upon such lawful asset conveyances, which may be agreed upon between the donors thereof and improve the same, so long as said acquisition and improvement are consistent with the Mission of the Trust.
4. The Trust may receive, restore, and preserve manuscripts, relics, pictures, and other articles of interest related to Mount Hope and its history, for preservation, information and use by the public.
5. The Trust may conduct and support educational programs consistent with these Purposes and the Mission of the Trust.
6. The Trust may carry on any other activity that may be lawfully carried on by a corporation formed under the Rhode Island Non-Profit Corporation Act as may be in effect from time to time. The Trust will conduct its affairs, make its facilities available to the public, and employ

staff, without regard to, and will not discriminate on the basis of, any person's race, color, sex, sexual orientation, gender, gender identity, religion, or national origin.

7. The Trust will have all the powers enumerated in the Rhode Island Non-Profit Corporation Act, as from time to time amended (the "Non-Profit Corporation Act") provided however, the Trust will exercise its powers only in furtherance of exempt purposes as such terms are defined in Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code").

8. Charitable Purposes – The property of the Trust is irrevocably dedicated to charitable purposes, and no part of the net earnings, profits or assets of the Trust upon dissolution or otherwise will inure to the benefit of any private person or individual or any Trustee of the Trust, and upon liquidation or dissolution all property and assets of the Trust remaining after paying or providing for all debts and other expenses will be distributed to an organization or organizations described in Section 501(c)(3) of the Internal Revenue Code of 1986 (the "Code") or in a corresponding provision of any future statute.

9. Notwithstanding the foregoing, the Trust is authorized and empowered to pay reasonable compensation for services rendered and make payments and distributions in furtherance of the purposes set forth in Article Third hereof. The Trust will not, as a substantial part of its activities, participate in or intervene in any political campaign (including the publishing or distribution of statements) on behalf of, or in opposition to, any candidate for public office. Notwithstanding any other provision of these Bylaws, the Trust is organized exclusively for one or more of the purposes specified in Section 501(c)(3) of the Code and will not engage in any activities not permitted by an organization exempt from tax under Section 501(c)(3) of the Code or under a corresponding provision of any future statute.

### **ARTICLE III MANAGEMENT AND RESTRICTIONS FOR MOUNT HOPE FARM**

1. The Trust will make Mount Hope Farm accessible for walking by Bristol residents, during published hours as feasible, while still maintaining its unique natural beauty. Parking spaces will be limited in number, and public access will generally be limited to walking trails, paths and other passive recreation projects that may be developed. Access to the waterfront for non-commercial fishing and shellfishing is permitted in waters where Mount Hope Farm has littoral rights subject to rules and regulations that may be established by the Board.

2. The use of buildings or grounds or services provided by staff for any event, reception, planned activity or meetings will generally require a fee or other compensation from all parties.

3. Events sponsored by the Town and/or events sponsored by indigenous People, specifically Pokanoket, may be provided a discounted rental rate based upon availability and subject to the policies and conditions as approved by the board, and to be managed administratively.

4. The Farm may be open to the general public on most days of the year, but certain areas of the Farm which are being used for a private event are not available to the public. The entire Farm may be closed on such days as determined by the Board, including, without limitation, holidays,

on days when the weather is hazardous or dangerous to the public, and on the day of the 4th of July Parade.

5. Nothing herein will be deemed to make the use of the Farm structures and facilities a public accommodation, and the Trust reserves the right to refuse to rent Farm structures and facilities for private functions which the Trust, in its sole and absolute discretion, determines to be inappropriate to the mission or purpose of the Trust.

6. Deed Restrictions – The following deed restrictions have been recorded in the Land Evidence Records of the Town of Bristol upon recording of the deed to the Farm: The Farm will be used to provide open space as feasible to Bristol Residents and the general public.

- The Farm properties east of Metacom Avenue will not be sold without the approval of two-thirds (2/3) of the Board of Trustees and four-fifths (4/5) of the Bristol Town Council. Said super-majority of both bodies must approve any sale.
- The Farm property abutting the west side of Metacom Avenue, consisting of approximately 9 +/- acres (Plat 41, Lot 40), may not be sold. This property is maintained as a significant buffer along Metacom Avenue to protect the scenic integrity of Mount Hope Farm.

7. To reinforce its mission, the Board will investigate in good faith and has the power to agree to convey Historic Preservation Easements and additional Conservation Easements on Farm properties to qualified holders of such easements. These easements will be recorded in the Land Evidence records of the Town of Bristol.

8. In compliance with local and State land use regulations, the Board will prepare and periodically update a Master Plan for Mount Hope Farm. The plan will include a statement of mission, values, and goals; a brief history of the property; an analysis of existing conditions; and a presentation of actions to be undertaken to achieve the mission and goals of the Trust. [*n.b.* Article II, 2.] In preparing the Master Plan and its updates, input from Town and other officials, Trustees, Members, Indigenous people, specifically Pokanoket, and others may be actively sought.

9. Any amendments to this Article III must be approved by a majority vote of the Bristol Town Council.

#### **ARTICLE IV BOARD OF TRUSTEES**

1. The Trust will be governed by a Board. The Board will have final responsibility and authority for all decisions and actions of the Trust except as set forth herein. The Board will govern the Trust according to the Mission and Purposes stated in these Bylaws, and in a manner consistent with the Town of Bristol Comprehensive Plan, the laws of the State of Rhode Island, the United States, and these Bylaws. The Board may by resolution delegate authority for certain decisions

and actions to officers, staff, agents, or to committees ordained in these Bylaws, or from time to time created by the Board.

2. The Board will consist of up to seventeen (17) and not fewer than eleven (11) members.

- One member, with full Trustee privileges, will be appointed by the Bristol Town Council. This member will not be a current elected official. This member will serve a two (2) year term and may be reappointed at the discretion of the Town Council subject to the term limits set forth below. Nothing in this section will preclude any member of an official, non-elected political "Town Committee," as recognized by the State of Rhode Island, from serving as a member of the Board.
- The remaining members will be "At Large Trustees," (hereafter "Trustees"). Trustees will be elected by a majority vote of the current Trustees, including the current Town-Council-appointed member and including those members whose terms are about to expire. This election will take place at the Annual Meeting of the Trustees to be held in January of each year. Nominations for Trustee positions will be made by a Nominating Committee appointed by the Board of Trustees. A report on all nominees will be made available to all Trustees at least twenty-one (21) days prior to the Annual Meeting.
- The term of all Trustees will be for three (3) years, other than the member appointed by the Town Council who will serve a two (2) year term as called for in Section 2 above. Trustees, including the member appointed by the Town council, will, except as otherwise provided herein, serve a maximum three (3) consecutive terms provided that a Trustee may be nominated to serve a fourth consecutive term of one (1) or two (2) years with the majority affirmative vote of the Trustees not subject to the nomination. A new Trustee or a Trustee nominated to fill a vacancy on the Board may also be nominated for an initial term of one (1) year and be eligible to serve three (3) additional three (3) year terms. Trustees who have served for either three (3) or four (4) consecutive terms may be re-elected pursuant to the provisions of this section following a minimum absence from the Board of at least one year.
- The terms of the incoming Trustees will be staggered, so that, except for extraordinary circumstances, up to six (6) new trustees may be added in any given year. This limitation shall not apply to appointments to fill vacancies in the Board as a result of a Trustee who leaves the Board, for whatever the reason during his/her term.

3. The Trustees will establish standing committees consisting of: Executive (including the President, Vice President, Treasurer and Secretary), Nominating, Governance, Building and Grounds, Development, Investment/Finance/Audit, and Programming and such other committees as the Board may, in the future designated as a standing committee. All standing committees will be chaired by a member of the Board. The Board may also establish *ad hoc* committees as necessary for the proper execution of these Bylaws and the mission of the Trust, and *ad hoc* committees will have a Trustee on the Committee. The Board will approve the Chairs of all

committees. The secretary will keep the list of committee members. The President and Executive Director will be *ex-officio* members of all committees.

4. The Trustees may by resolution delegate authority for certain decisions and actions to officers, to committees, or to staff. Said delegated authority needs to be stated prior to vote.

5. Executive Committee: The Executive Committee shall consist of the President, the Vice President, the Treasurer and the Secretary and any such other Trustee appointed by the Board and may exercise the powers delegated by the Board when immediate action is required or prudent during any period when Trustees are unavailable. In such cases, the Executive Committee is empowered to act on behalf of the Board. Each such action needs to be recorded and communicated to the Board soon after it is taken and ratified at the next Board meeting. The Executive Committee shall not have the authority to amend or repeal or suspend these Bylaws, to elect, appoint or remove any officer, Trustee, or staff member.

6. A quorum of the Trustees will consist of a majority of the Trustees then elected and serving, present in person or by proxy. Telephonic and/or internet connection to other members of the Board count as being present. No business will be transacted by the Trustees in the absence of a quorum. All business transacted by the Trustees will be conducted only at a meeting for which Notice is given. Single item actions may be brought to the Board for a vote via e-mail or other electronic transmission. The Board member(s) who made the motion and who seconded it must be clearly defined within the transmission and ample time (3-day minimum) must be allowed for questions and discussion. Each Board member must submit their vote in writing either in digital form within 2 days of the close of the question and discussion period. The Executive Committee will be responsible for tallying and recording the votes. Such items will be presented at the next Board meeting to ratify and record in the corporate record. Each Trustee shall have one vote and voting may not be done by proxy. The Board may make such rules and regulations covering its meetings as it may in its discretion determine necessary.

7. In the case of an interim vacancy among the members of the Board of Trustees, the Trustees may elect a successor to fill such vacancy for the remainder of such term at the next regular or special meeting of the Board of Trustees. Nomination of members to fill such vacancy may be made by any member of the Board of Trustees at such meeting. Notice of such vacancy will be sent to the members of the Board of Trustees at the same time as notice of such meeting.

8. The Board of Trustees will meet, at a minimum, for a total of six (6) scheduled meetings per year. The Annual Meeting of the Board of Trustees will be convened at the direction of the President or upon the request of three (3) Trustees. Any officer or three (3) Trustees may upon proper notice as set forth in section 8 of this Article call a special meeting of the Board. Any two (2) officers or six (6) Trustees may call an emergency meeting of the Board upon such notice as is reasonably practical under the circumstances. In either case, the quorum requirement in section 5 of this Article will apply. It is expected that each Trustee will attend a minimum of fifty percent (50%) of the scheduled meetings within any calendar year. Any member of the Board of Trustees who, without proper notification to the Secretary, fails to attend fifty percent (50%) of



scheduled meetings of the Board of Trustees will be considered for removal by the Board of Trustees.

9. Notice of Meetings – Except as otherwise provided in these Bylaws, notice of meetings will be sent to members of the Board of Trustees at least ten (10) days prior to the date of the meeting. The notice will specify an agenda of all business that may come before the Board.

10. Compensation – Members of the Board of Trustees will serve without compensation.

11. Conflict of Interest – Whenever a Trustee has a financial or personal interest in any matter coming before the Board of Trustees, the affected person will:

- Fully disclose, in writing, the nature of the interest. This disclosure must be updated annually.
- Withdraw from discussion, lobbying, and voting on the matter.

Any transaction or vote involving a potential conflict of interest will be approved only when a majority vote of disinterested Trustees determine that it is in the best interest of the Farm to do so. The minutes of meetings at which such votes are taken will record such disclosure, abstention and rationale for approval.

12. Retention of Counsel – The Board may delegate to the Governance Committee the ability to retain legal counsel as needed. Counsel may be retained only after final approval as to scope and compensation by majority vote of the Board.

13. Any amendments to this Article IV must be approved by a majority vote of the Bristol Town Council.

## **ARTICLE V OFFICERS**

1. The Trustees will elect, from their number, Officers of the Trust. Each Officer will serve a term of two (2) years. Officers will be elected at the Annual Meeting via a public vote or a written proxy. If a written proxy is needed, said Board of Trustees member will deliver the written proxy to the current Secretary and the Executive Director simultaneously. The Officers will be comprised of a President, Vice President, Secretary, and Treasurer and, at the discretion of the Board of Trustees, there may be an Assistant Secretary and/or an Assistant Treasurer.

2. All officers will serve without compensation.

3. Officers of the Trust will serve a term of two (2) years to foster succession and/or until their successors have been elected. Officers may serve successive terms.

4. A vacancy in any office because of death, resignation, removal, disqualification, or otherwise may be filled by the Board of Trustees for the unexpired portion of the term at the next regular or special meeting of the Trustees. Notice of such vacancy will be sent to the Trustees at the same time as notice of the meeting.

5. Officers will deliver all records and documents in their possession to their successors.

6. No elected federal, state or town official may serve as an Officer of the Trust.

7. President – The President will preside at all meetings of the members and the Board of Trustees. He/she will sign, along with other officers of the Trust authorized by the Board of Trustees any deeds, mortgages, bonds, contracts, or other instruments which the Board of Trustees authorized to be executed, except in cases where the signing and execution thereof will be expressly delegated by the Board of Trustees or these Bylaws or by statute to some other officer or Agent of the Trust. In general, he/she will perform all duties incident to the office of President and such other duties as may be prescribed by the Board of Trustees from time to time. The President will serve as chair of the Executive Committee.

8. Vice President – In the absence of the President or in the event of his/her inability or refusal to act, the Vice President will perform the duties of the President and when so acting will have all the powers of and be subject to all the restrictions upon the President. A Vice President will perform such other duties as from time to time may be assigned to him by the President or the Board of Trustees.

9. Treasurer – The Treasurer will be responsible for oversight of all funds and securities of the Trust. He/she will be responsible for receiving and will direct that receipt for monies due and payable to the Trust from any source whatsoever be provided and will cause the deposit of all such monies in the name of the Trust in such banks, trust companies, or other depositories as will be selected in accordance with the provisions of these Bylaws. He/she will serve as the chair of the Finance/Audit Committee and will oversee the preparation and presentation of the annual budget. In general, he/she will perform all duties incident to the office of the Treasurer, such as the timely payment of bills, compliance with financial obligations, and such other duties as from time to time may be assigned by the President and/or the Board of Trustees.

10. Secretary – The Secretary will keep the minutes of the meetings of the Board of Trustees in one or more books provided for that purpose. He/she will see that all notices are duly given in accordance with the provisions of these Bylaws or as required by law. He/she will be custodian of the corporate records and of the Seal of the Trust and will see that the seal of the Trust is affixed to all documents the execution of which on behalf of the Trust under its seal is duly authorized in accordance with the provisions of these Bylaws. He/she will keep a register of the contact information for each member of the Trust along with committees and their members which will be furnished to the Secretary by each member. He/she will be responsible for filing such reports as are required by the Rhode Island Secretary of State. In general, he/she will

perform such duties incident to the office of Secretary and such other duties as from time to time may be assigned to him/her by the President or Board of Trustees.

11. Assistant Treasurer and Assistant Secretary – The Assistant Treasurer and Assistant Secretary in general will perform such duties as may be assigned to them by the Treasurer, the Secretary, the Board of Trustees, or the Executive Committee.

12. Professional Services: Accountants or auditors may be engaged professionally as necessary at appropriate fees agreed to by the Board of Trustees.

13. Executive Director (ED) The ED is the paid, key management staff member of the Trust, reporting directly to the Board. The ED may be hired or dismissed only by the Board. The ED is responsible for overseeing the administration, programs, and implementation of the strategic plan of the Trust. The ED is responsible for hiring and dismissal and performance of staff. Staff reports to and operates at the direction of the ED, not the Board. The ED has contracting authority as delegated by the Board in its approval of the budget and further limited by the Board to a specified amount (See Article VII, 4). Other duties of the ED include assistance with fundraising, marketing and community outreach. The ED is a non-voting member of the Executive Committee and an *ex-officio* member of the Board.

## ARTICLE VI MEMBERSHIP

1. Establishment – The Board of Trustees may, from time to time, establish categories of membership for the Trust, provided, however, that members will have no direction over the governance of the Trust, nor any greater right to use the properties of the Trust, including Mount Hope Farm, than any other member of the public. Any individual who subscribes to the purposes of the Trust may become a member of the Trust upon payment of dues, subject only to compliance with the provisions of these Bylaws.

2. Dues – If membership is established, an annual membership dues will be determined by the Board of Trustees. Dues will be payable upon receipt of dues notices.

3. Annual Meeting – The Board will share information about the current status and plans of Mount Hope Farm and provide a summary of the finances and/or the annual report.

## ARTICLE VII ADMINISTRATION

1. Fiscal Year – The fiscal year of the Trust will be the calendar year.

2. Accounting – The Treasurer will render a timely statement at each meeting of the Board and will present at each Annual Meeting a Review of the year's finances prepared by a certified

Mount Hope Trust in Bristol Bylaws as of February 28, 2022

public accountant, and not less than once every five years will present an Audit of the Trust's finances.

3. Budget – The Board will adopt a fiscal budget at its Annual Meeting. Adoption of the fiscal budget will constitute authorization for the officers and Executive Director to operate within the limits of the budget.

4. Checks, Drafts, or Orders for Payment – All checks, drafts, or orders for payment of money, notes, or other evidences of indebtedness issued in the name of the Trust will be signed pursuant to a protocol approved by the Board allowing the Executive Director to sign to a defined amount set at each Annual Meeting. All such instruments for more than the set amount will be signed by either two officers or by one officer and the Executive Director.

5. Deposits – All funds of the Trust will be deposited to the credit of the Trust in such banks, trust companies, or other depositories as the Board of Trustees may direct.

6. Contracts – The Board of Trustees may authorize any Officer(s) or Agent(s) of the Trust, in addition to the Officers authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Trust, and such authority may be general or confined to specific instances.

7. Gifts – The Board of Trustees may accept on behalf of the Trust any contribution, gift, bequest, or devise for the general purposes or for any special purposes of the Trust.

8. Notices – Whenever under the provisions of the Non-Profit Corporation Act or of the Articles of Incorporation or of these Bylaws written notice is required to be given to any person, such notice may be given by mail (electronic or standard), by cellular or landline telephone, or by facsimile transmission to his or her residence or office either directly or by leaving a message. Whenever any notice is required to be given under the provisions of the Non-Profit Corporation Act or the Articles of Incorporation or these Bylaws, a waiver thereof in writing, signed by the person or persons entitled to receive such notice and who did not receive the same, whether before or after the time stated therein, will be deemed in receipt of such notice.

## **ARTICLE VIII INDEMNIFICATION**

1. Representation – In order to induce the trustees and officers of the Trust to serve, the Trust adopts this Article and agrees to provide the trustees and officers of the Trust with the benefits contemplated hereby.

2. Definitions – As used herein, the following terms will have the following respective meanings:

- “Covered Act” means any act or omission by the Indemnified Person in the Indemnified Person’s Official capacity with the Trust and while serving as such or while serving at the request of the Trust as a member of the governing body, officer, employee or agent of another corporation, partnership, joint venture, trust or other enterprise.
- “Excluded Claim” has the meaning set forth in subsection 4 of this Article.
- “Expenses” means any reasonable expenses incurred by the Indemnified Person in connection with the defense of any claim made against the Indemnified Person for Covered Acts including, without being limited to, legal, accounting or investigative fees and expenses (including the expense of bonds necessary to pursue an appeal of an adverse judgment).
- “Indemnified Person” means any trustee or officer of the Trust who accepts election or appointment as a trustee or officer.
- “Loss” means any amount which the Indemnified Person is legally obligated to pay as a result of any claim made against the Indemnified Person for Covered Acts including, without being limited to, judgments for, and awards of, damages, amounts paid in settlement of any claim, any fine or penalty or, with respect to an employee benefit plan, any excise tax or penalty.
- “Proceeding” means any threatened, pending, or completed action, suit or proceeding, whether civil, criminal, administrative or investigative.

3. Indemnification – Subject to the exclusions hereinafter set forth, the Trust will indemnify the Indemnified Person against and hold the Indemnified Person harmless from any Loss or Expense.

4. Exclusions – The Trust will not be liable to pay any Loss or Expenses (an “Excluded Claim”):

- With respect to a Proceeding in which a final non-appealable judgment or other adjudication by a court of competent jurisdiction determines that the Indemnified Person is liable to the Trust (as distinguished from being liable to a third party) for:
  - any breach of the Indemnified Person’s duty of loyalty to the Trust; (ii) acts or omissions not in good faith or which involve intentional misconduct or knowing violation of the law; or
  - any transaction from which the Indemnified Person derived an improper personal benefit; or
  - if a final, non-appealable judgment or other adjudication by a court of competent jurisdiction determines that such payment is unlawful.

5. Settlement – The Trust will have no obligation to indemnify the Indemnified Person under this Article for any amounts paid in settlement of any Proceeding effected without the Trust's prior written consent. The Trust will not unreasonably withhold or delay its consent to any proposed settlement.

6. Amendment – No amendment or termination of this Article will be effective as to an Indemnified Person without the prior written consent of that Indemnified Person and, in any event, will not be effective as to any Covered Act of the Indemnified Person occurring prior to the amendment or termination.

## **ARTICLE IX CONFLICT OF INTEREST**

No member of the Board shall have an interest, directly or indirectly, in any contract executed by the Trust, unless such interest is authorized by a majority of the non-interested members of the Board present at the meeting at which such contract shall be authorized and the fact and nature of such interest is fully disclosed to the members of the Board. Each Board Member shall sign a Conflict of Interest form at the beginning of each Fiscal Year. Any Director having a conflict shall recuse him/herself from the vote.

## **ARTICLE X DISSOLUTION**

This Trust may be dissolved provided that a majority of all Board members approve a Resolution of Dissolution of the Trust. Such approval of the Resolution of the Trust may be accomplished by a U.S. mail or email ballot, or a regular, annual, or special meeting of the Board provided the following is accomplished: All legal indebtedness of the Trust shall be satisfied, provided that sufficient funds for this purpose are on hand. Upon the dissolution of the Trust, assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose. Any such assets not so disposed of shall be disposed of by the Circuit Court of the County in which the principal office of the Trust is then located, exclusively for such purposes or to such Bylaws of the Mount Hope Trust organizations as the Court shall determine. All federal, state and local laws must be followed for the dissolution of the Trust.

## **ARTICLE XI AMENDMENTS TO THESE BYLAWS**

1. Except as otherwise provided in Articles III and IV, amendment to these Bylaws may be altered, amended, or repealed and new Bylaws may be adopted by Two-thirds (2/3) majority vote of the Trustees present at the Annual Meeting or at any regular special meeting of the Board of Trustees, provided that notice to alter, amend, or repeal these Bylaws, or adopt new Bylaws is conveyed at least twenty-one (21) days prior to such meeting.



STEVEN CONTENTE  
Town Administrator

**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

May 6, 2022

Brewster Thornton Group Architects LLP  
Nathaniel J Ginsburg AIA  
317 Iron Horse Way Suite 202  
Providence, RI 02908

Re: Bid# 978 – On-Call Architectural Services

Dear Mr. Ginsburg,

We are pleased to inform you that your company, Brewster Thornton Group Architects LLP, has been awarded bid# 978 – On-Call Architectural Services for Town of Bristol, RI.

Sincerely,

Steven Contente,  
Town Administrator

Cc: Julie Goucher, Treasurer  
The Honorable Town Council  
Chris Vitale, Economic Development Coordinator

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY - 6 PM 12:13

TOWN COUNCIL  
JUN - 1 2022  
MEETING



# Town of Bristol, Rhode Island

*Economic Development*

Date: May 6, 2022

To: Nathaniel J. Ginsburg, AIA  
Brewster Thornton Group Architects, LLP  
317 Iron Horse Way, Suite 202  
Providence, RI 02908

From: Chris Vitale, Director of Economic Development and Communications  
Town of Bristol, Rhode Island  
10 Court Street  
Bristol, Rhode Island 02809

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY -9 AM 10:17

Dear Mr. Ginsburg,

Thank you for your recent submission to the Town of Bristol's On-Call Architectural Services request for qualifications. The Town has completed the selection process for the professional services referenced above. I am pleased to inform you that Brewster Thornton Group Architects was ranked the highest qualified firm. Attached, you will find the award letter from Town Administrator Steven Contente.

Please contact me directly at 401-253-7000 ext. 129 or [cvitale@bristolri.gov](mailto:cvitale@bristolri.gov) to begin project negotiations.

Sincerely,

Chris Vitale  
Director of Economic Development and Communications



## Health & Human Services at EBCAP

Hannah Johnson <hjohnson@ebcap.org>

Mon 5/9/2022 9:14 AM

1 attachments (16 MB)

2021\_Highlight\_Report.pdf;

Hello,

I am forwarding this message on behalf of Dennis Roy, President and Chief Executive Officer of East Bay Community Action Program. Thank you.



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 10 AM 10:49

May 9, 2022

Dear Sir or Madam:

East Bay Community Action Program is once again reaching out to inform you of the latest updates regarding our services and programs. As you know, EBCAP supports more than 30,000 East Bay residents with an array of medical, dental, behavioral health, social support, and recovery services. We are grateful to continue to collaborate with so many community partners who share in our commitment to ensure the health, safety, and well-being of individuals throughout the east bay.

### BATTLING FOOD INSECURITY:

People in need of food assistance may visit any of our three food pantries which serve the entire East Bay region. They are located at:

- 100 Bullocks Point Avenue, East Providence (for appointment call **401-437-0006, ext. 1140**)
- 19 Broadway, Newport (for appointment call **401-848-6697, ext. 1534**)
- 1048 Stafford Road, Tiverton (for appointment call **401-625-5134, ext. 2302**)

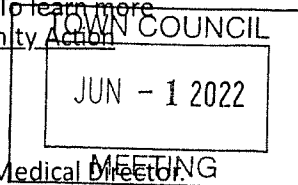
### INCREASING BEHAVIORAL HEALTH ACCESS:

EBCAP's Behavioral Health Division was awarded a \$4 million grant from the Substance Abuse and Mental Health Services Administration (SAMHSA). We are now designated as a Certified Community Behavioral Health Clinic (CCBHC) which allows us to offer same day, walk-in services that provide immediate assistance to both children and adults. SAMHSA also awarded a \$5 million Community Mental Health Centers grant to help support and restore the delivery of clinical treatment services that were impacted by the COVID-19 pandemic. The grant helped EBCAP effectively address the needs of individuals with behavioral health conditions that were not being met during the pandemic. Our Behavioral Health Department served 2,203 individuals in 2021. To learn more about our services, please go to [Primary, Behavioral & Dental Health Centers - East Bay Community Action Program \(ebcap.org\)](https://ebcap.org) or call 401-246-1195.

### MEET OUR NEW DOCTOR:

EBCAP is pleased to announce the arrival of Lisa Denny, MD, of Barrington, RI, as our Associate Medical Director. Dr. Denny has more than 20 years of experience in primary care medicine and will assist in providing medical leadership and supervision to EBCAP's medical staff. To read more about Dr. Denny please click the following link- [Lisa Denny, MD appointed EBCAP's new Associate Medical Director | Barrington, RI Patch](#).

### HEALTH EQUITY ZONE ADDITIONS:



EBCAP now serves as the backbone agency for three area Health Equity Zones (HEZ-an initiative of the Rhode Island Department of Health). EBCAP was first appointed to support the East Providence HEZ in 2019, and added the Bristol and Warren HEZs in 2021. All three HEZs are led by Project Directors that have teamed up with community partners to develop new approaches in improving the overall health and wellness of East Bay residents. To learn more about the important work being done by these HEZs, please visit [Health Equity Zones - East Bay Community Action Program \(ebcap.org\)](#).

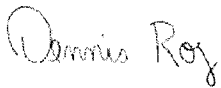
### COME JOIN OUR TEAM!

EBCAP is hiring for various positions across all departments. We offer career opportunities in Head Start, Medical, Dental, Family Development and more with varying experience levels required. EBCAP offers a comprehensive compensation and benefits package, generous paid time off, tuition reimbursement, opportunities for career growth, and more. To learn more about these exciting open positions, please go to [Careers - East Bay Community Action Program \(ebcap.org\)](#).

### ANNUAL HIGHLIGHTS REPORT

We're pleased to share our annual Highlights Report (attached) which features the agency's major accomplishments and activities during the past year. Please think of East Bay Community Action Program when you need help for members of your community. We invite you to visit our [website \(www.ebcap.org\)](#), and if you have any questions please email us at [communication@ebcap.org](mailto:communication@ebcap.org).

We encourage you to forward this email to individuals who may benefit from our services. Best wishes to you, your staff/colleagues, and constituents for a healthy and safe 2022. Thank you.



Sincerely,

Dennis Roy  
President and Chief Executive Officer

# 2021 HIGHLIGHTS REPORT

## East Bay Community Action Program







**EAST PROVIDENCE AND BRISTOL COUNTY  
HEADQUARTERS**

100 BULLOCKS POINT AVENUE  
EAST PROVIDENCE, RI 02915  
401.437.1000

**NEWPORT COUNTY HEADQUARTERS**

JEAN E. HICKS CENTER  
19 BROADWAY  
NEWPORT, RI 02840  
401.847.7821

**WWW.EBCAP.ORG**

**OUR MISSION:**

**TO PROVIDE HIGH QUALITY,  
COMPREHENSIVE, AND ACCESSIBLE  
HEALTH AND HUMAN SERVICES TO  
ASSIST PEOPLE TO ACHIEVE THEIR  
FULLEST POTENTIAL**

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*"Without continual growth and progress, such words as improvement, achievement, and success have no meaning." – Benjamin Franklin*

# INTRODUCTION

East Bay Community Action Program (EBCAP) is a private, non-profit 501 (c) (3) corporation that provides an array of comprehensive health and human services to individuals and families in need. EBCAP is recognized in many areas for its excellence in patient care.

- Federally Qualified Medical Center • NCQA Distinction in Behavioral Health Integration • NCQA Recognized Patient-Centered Medical Home
- Member of Integrated Healthcare Partners for Rhode Island Executive Office of Health and Human Services' Accountable Entity Program
- Certified Community Behavioral Health Clinic

With 28 locations, close to 500 employees, and an operating budget of \$44 million, EBCAP is a well-established community leader that has served and advocated for members of the East Bay community for the past 56 years. Since merging with Self-Help, Inc. and New Visions for Newport County, Inc. in 2004, and then with the East Bay Center in 2016, EBCAP has grown into one of Rhode Island's premier health and human services agency providing much-needed medical, dental, behavioral health, social support, family support, and recovery services to residents of the east bay. Municipalities include Barrington, Bristol, East Providence, Jamestown, Little Compton, Middletown, Newport, Portsmouth, Tiverton, and Warren.

As a bridge to self-reliance for those living near or below the poverty level, EBCAP helps strengthen the overall well-being of individuals who might not otherwise get their social, emotional, and health care needs met. We believe communities thrive when individuals are healthy, stable, and empowered to enact change.

Dedicated to strengthening the well-being of the communities we serve, EBCAP has learned to adapt and modify care and treatment services to meet the needs of diverse populations in an effort to ensure all community members stay safe, secure, and healthy. Through the determination of our dedicated staff and with the support of our community partners and supporters, EBCAP is fulfilling its promise as a Community Action Program to change people's lives, provide hope, improve communities, and make Rhode Island a better place to live.



# PROGRAMS AND SERVICES



**East Bay Community Action Program** is proud to offer unique and integrated programs that help people live to their fullest potential. As individuals and communities continue to struggle to overcome the challenges brought on by the COVID-19 pandemic, EBCAP remains determined to do its utmost to serve and support our patients and clients as they work towards self-sufficiency. For many, we are a lifeline that offers them hope, security, and comfort.

**EBCAP's Board of Directors:** Our 17-member Board of Directors exemplifies the foundational elements of Rhode Island's East Bay community, including the public sector, consumers, business, labor, religious, welfare, education, and significant minority groups and interests in the community. Board meetings are held monthly and are open to the public.

**EBCAP Headquarters:** Our two main offices are located at 19 Broadway, Newport, RI and 100 Bullocks Point Ave, East Providence, RI. For inquiries, contact EBCAP's Communications Department, [communication@ebcap.org](mailto:communication@ebcap.org).

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## EBCAP's Programs and Services

**Health Services:** Behavioral Health, Dental, Medical, and Recovery Services.

**Community-Based Programs:** Appliance Management Program, Career Closet, East Bay Coalition for the Homeless, Education and Career Pathways, Food Pantries, Foster Grandparents Program, Health Equity Zones, Low Income Heating and Energy Assistance Program, Ocean State Senior Dining Program, Retired and Senior Volunteer Program (RSVP), RIWorks, Senior Health Insurance Program, Senior Services, Social Services and Family Centers, Victims of Crime Assistance Program, Weatherization Assistance Program, and Women, Infants, and Children supplemental nutrition program (WIC).

**Youth and Educational Programs:** Baby Steps, Head Start/Early Start/Pre-K Childhood Education, Healthy Families America, Kids Connect, Middletown Child Opportunity Zone, Newport Family and Child Opportunity Zone, Parents as Teachers, and Youth Center.

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# RECOGNITIONS & DESIGNATIONS



Federally Qualified Health Center



The Joint Commission Gold Seal of Approval® for Behavioral Health Services Accreditation



National Committee for Quality Assurance Recognized Patient-Centered Medical Home and Distinction in Behavioral Health Integration



Member of Integrated Healthcare Partners for Rhode Island Executive Office of Health and Human Services' Accountable Entity Program



Certified Community Behavioral Health Clinic



# 2021 HIGHLIGHTS

As we reflect upon our achievements in 2021, it is important that we recognize the incredible work of our direct service employees who provide care and treatment to our patients, clients, and all members of the East Bay community. Every success celebrated, every goal realized is the result of the resiliency and dedication of our direct-care staff. Their collective determination has, and will always, strengthen EBCAP's capacity to ensure the health, safety, and well-being of individuals in communities throughout the east bay.

We must also acknowledge the day-to-day contributions of all administrative departments for their part in making all our outstanding achievements possible. The behind-the-scenes work of departments like Finance, Human Resources, Information Technology, and Assets and Property Management may not provide direct services to the community, but they nonetheless play a vital role in EBCAP's ability to care for and treat individuals in need. The timely and accurate data reporting of our Finance Department and its consistent financial and strategic guidance impacts EBCAP's actionable business decisions. The active engagement of Human Resources and its commitment to retaining and hiring talented individuals, many from the local community, plays a key role in providing excellent patient care. EBCAP's Information and Technology division's contributions proved invaluable during the COVID-19 crisis, developing integrated systems throughout the agency to support remote operations. Its well-defined processes and procedures also ensure the security of patient health records as well as all external transactions. We also look to EBCAP's Assets and Property Management (APM) division for its important contributions in managing, operating, and maintaining all EBCAP properties. Its adherence to quality assurances and commitment to continuous improvements safeguard the welfare of our patients, clients, staff, and community members.

While a great deal was accomplished in 2021 and the list of successes is lengthy, the following highlights are EBCAP's most significant achievements in 2021.

## Integrated Primary Health, Behavioral Health, and Dental Care

EBCAP's integrated health care approach helps individuals access comprehensive primary health, behavioral health, dental, and social services. Our focus is on the whole person, supporting both the patient/client's emotional and physical well-being to ensure all needs are met. Employing this successful approach resulted in numerous quality of care improvements for EBCAP's integrated health services in 2021.

## Health Services

- On October 21, EBCAP held a grand opening ceremony for the new Genoa Healthcare Pharmacy at EBCAP's East Bay Family Health Care in Newport, RI. This unique partnership offers many benefits to EBCAP health and dental patients and behavioral health clients by integrating pharmacy services with care and treatment services. This collaborative effort created a seamless process by synchronizing prescription pickups with patient appointments. Other pharmacy benefits include pre-filled pill organizers to help people stay on their medications, proactive outreach calls, and assistance with prior authorizations.





# 2021 HIGHLIGHTS

## Health Services Continued

- The Health Resources Services and Administration (HRSA) visited EBCAP in December for its tri-annual site visit. The visit was incredibly successful and validated EBCAP's accountability and commitment to delivering high-quality medical, dental, and behavioral health services. "A standout performance by EBCAP staff" highlighted the site visit, most notably its systematic attention to quality outcomes, recordkeeping, and adherence to over 200 HRSA standards across 20 different domains.
- In keeping to its commitment to ensure all community members stay safe, healthy, and informed, EBCAP's **Healthcare Centers** continued to collaborate with the Rhode Island Department of Health (RIDOH) to enhance its COVID-19 response services. With funds from its RIDOH Expanded Testing grant, EBCAP increased its COVID-19 testing capabilities at its health centers in Newport and Riverside and opened a modular walk-up unit in Warren. Testing sites offered Rapid COVID-19 testing and Polymerase Chain Reaction (PCR) testing to both symptomatic and asymptomatic community members.
- As the COVID-19 vaccine became available in early 2021, our health centers worked strategically with RIDOH to vaccinate EBCAP patients, clients, and at-risk community members. When the vaccine became more readily available by mid-June, EBCAP began coordinating community vaccine clinics with several community partners including the Newport Public Schools, RI Hospitality Association, the City of East Providence, and Conexión Latina Newport. Health Services also coordinated a community outreach campaign, distributing multi-language letters and flyers to more than 2,000 community members with details about the highly contagious Delta variant, the effectiveness of the vaccine, and the importance of getting all eligible family members vaccinated.
- EBCAP's **Women, Infants and Children (WIC)** Program provided both remote and on-site services to families including nutrition counseling, breast feeding/postpartum support, and healthy food provisions. Its successful efforts were noted during the state's biannual review of the program, citing it for best practices in breastfeeding guidance, supportive team approach, and evidence-based methods. Additionally, in response to a customer satisfaction survey, 98% of the respondents *highly recommended* EBCAP's services to family and friends.
- EBCAP's **Dental Clinic** partnered with the Genesis Center in Providence to create a new Dental Assistant training program. This collaborative effort was developed to address Rhode Island's workforce shortage among dental assistants. The inaugural class included 14 students who completed the 12-week program with the majority finding placements in the dental field. Due to its success, a second training program began in mid-October with 8 students enrolled.





# 2021 HIGHLIGHTS

## Health Services Continued

- EBCAP's **Health Services Division** received the National Committee for Quality Assurance's (NCQA) Behavioral Health Integration Distinction and Patient-Centered Medical Home recognition for all three of its primary care sites. Organizations that earn NCQA distinction are commended for having in place appropriate resources, evidence-based protocols, standardized tools, and quality measures needed to care for patients with behavioral health conditions.

## Behavioral Health

- EBCAP's **Behavioral Health Division** was awarded a \$4 million grant from the Substance Abuse and Mental Health Services Administration (SAMHSA) to enhance its comprehensive mental health and substance use disorder services. Designated as a Certified Community Behavioral Health Clinic (CCBHC), EBCAP's Behavioral Health program now offers same day, walk-in services that provide immediate assistance to help stabilize both children and adults with behavioral health and substance use disorder needs.
- SAMHSA also awarded the Behavioral Health program a \$5 million Community Mental Health Centers grant to help support and restore the delivery of clinical treatment services that were impacted by the COVID-19 pandemic. The grant helped EBCAP effectively address the needs of individuals with behavioral health conditions that were not being met during the pandemic.
- Behavioral Health earned the Joint Commission's Gold Seal of Approval® for Behavioral Health Services. The Joint Commission's Gold Seal is a symbol of quality that reflects a health care organization's commitment to providing safe and quality patient care. The accreditation recognized the program's compliance with Behavioral Health and Human Services standards spanning several areas including care/treatment assessment, nutritional screening, suicide risk assessment, and staff competency.
- EBCAP's Behavioral Health division also joined forces with four other community partners to implement Newport County's Zero Suicide Initiative. Funded by SAMSHA, the purpose of this program is to implement suicide prevention and intervention programs for individuals 25 years of age or older. It is designed to raise awareness of suicide, establish referral processes, and improve care and outcomes for at risk individuals.
- EBCAP's **East Bay Recovery Center (EBRC)** collaborated with the Bristol Police Department and East Providence and Warren Fire Departments to establish Safe Stations, a vital resource for individuals with substance use disorder. As the name implies, Safe Stations are safe places for people to enter and find the help they need, 24 hours a day/seven days a week. Police and fire personnel in





# 2021 HIGHLIGHTS

## *Behavioral Health Continued*

three communities work with on-call Recovery Center staff to ensure individuals, as well as family members, connect with vital treatment services, community resources, and recovery programs.

- In conjunction with establishing Safe Stations, each police and fire department also installed Narcan boxes at entrances to several of their buildings. Boxes contain Narcan emergency kits that are available to anyone to administer. With funds from a Rhode Island 10,000 Chances Project grant, EBRC staff also distributed approximately 500 Narcan Kits in communities throughout the East Bay.
- As part of a collaborative recovery support initiative, EBRC participated in a program to assist individuals transitioning from the Department of Corrections into the community. The Recovery Center's Outreach Team began working with Newport Superior Court to provide recovery support services and social support resources to help previously incarcerated individuals cope with re-entry challenges.

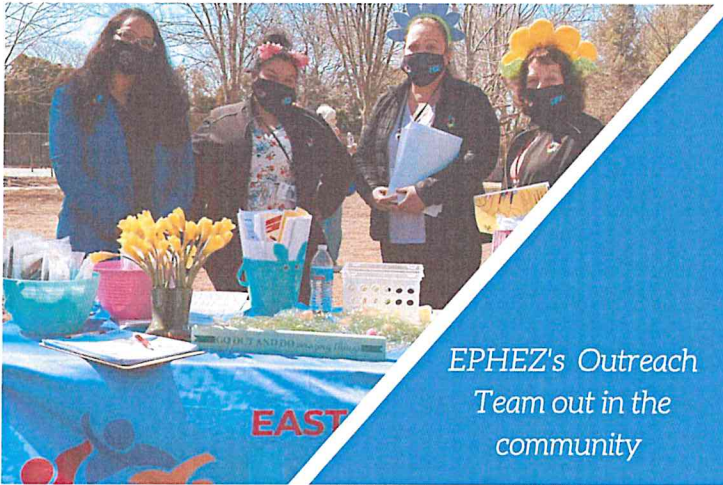
## **Head Start/Early Head Start/Pre-K**

- EBCAP's Head Start/Early Head Start Program was awarded a Child Care Facilities Fund from the Local Initiative Service Corporation (LISC) to implement several COVID-19 related upgrades at its educational centers. Upgrades included installing hands-free faucets, soap, and hand sanitizer dispensers and placing portable air purifiers in all classrooms. Funds were also used to construct custom-sized framework and awnings at all Head Start facilities to protect children and adults from adverse weather conditions while waiting to enter buildings.
- In April, as a token of appreciation for including childcare workers in Rhode Island's teacher vaccination eligibility, EBCAP's Head Start program invited Governor Dan McKee to visit with children and teachers at its Turner Avenue Head Start Center in East Providence. Our early childhood educators thanked the Governor for his vision to prioritize and protect our educators and children.
- To make up for lost classroom time due to COVID-19, Head Start provided three six-week, in-person summer sessions for age-eligible kindergarten children. The sessions were funded in partnership with the R.I. Department of Education-All Course Network (ACN) and the Office of Head Start. Breakfast, lunch, and educational materials were provided to children at no cost to families. This was the first time RIDE offered ACN funds to preschool-aged children and the second year the Office of Head Start funded summer classrooms. By combining the funding from RIDE and Head Start, EBCAP was able to fully fund the summer program and opened the opportunity to children outside the East Bay community.
- EBCAP's Head Start/Early Head Start program underwent a Focus Area 1 (FA1) monitoring review conducted by the Administration for Children and Families (ACF). The review evaluated the program's compliance with requirements of the Head Start Program Performance Standards. The FA1 review certified that EBCAP's Head Start/Early Head Start program was meeting performance measures, implementing program services that promote quality outcomes for children and families, and identifying resources to support the program's continuous improvement.





# 2021 HIGHLIGHTS



EPHEZ's Outreach Team out in the community

## Family Development

- EBCAP became the backbone agency to two additional **Health Equity Zones (HEZ)**. Appointed to support the East Providence HEZ in 2019, EBCAP added Bristol and Warren HEZs in 2021 to its collaborative effort with the Rhode Island Department of Health (RIDOH) to build healthier, more resilient communities. As part of EBCAP's Family Development Division, all three HEZs teamed up with community partners to develop innovative, community-led approaches to help prevent chronic diseases. Much of their work focuses on addressing the social, economic, and environmental conditions that impact the overall health and wellness of East Bay residents.
- **Warren HEZ** was among four of RIDOH's newly established HEZs in 2021. Warren HEZ began working closely with many community partners and town officials to help with a community-wide needs assessment and to develop a plan of action for 2022. It also actively engaged residents to help support the town's health and wellness initiatives.
- RIDOH awarded **Bristol HEZ** a 3-year grant from the U.S. Centers for Disease Control and Prevention to support the growth, sustainability, and innovation of RI's Community Health Worker (CHW) workforce. CHWs support Bristol Warren Regional school district's COVID-19 recovery by helping with social and health care needs of the school community, assisting clinical and guidance teams, providing behavioral health referrals, and collaborating with local resources.
- **East Providence HEZ (EPHEZ)** was one of six HEZs chosen to participate in Rhode to Equity, a RI Executive Office of Health and Human Services Health Systems' Transformation Project. This 12-month learning collaborative is designed to enhance EPHEZ's ability to improve health and social outcomes. EPHEZ's focus is to improve the health of diabetic East Providence residents through education and increased access to fresh food and produce.
- To support its efforts to interact with clients telephonically, the **Low Income Home Energy Assistance Program (LIHEAP)** collaborated with EBCAP's Codect (database support systems) Team to create a secure, online LIHEAP application process. Designated staff participated in virtual training sessions and began accepting online applications in mid-March via EBCAP's website.
- LIHEAP also began utilizing the Smart Optimal Solutions (SOS) Program to provide better case management to eligible clients. This program allowed LIHEAP clients to work with SOS Coaches to improve the energy efficiency of their homes, create a personalized household financial management plan, and develop skills to help with employment goals.
- In March, EBCAP's **Volunteer Income Tax Assistance (VITA)** Program participated in an Internal Revenue Service Remote Site Review, which evaluated the Tax Counseling for the Elderly program. The IRS site reviewer commended VITA for its adherence to all 10 Quality Site Requirements and for meeting the required Volunteer Standards of Conduct.
- EBCAP's **Senior Services** received funding from the RI Office of Healthy Aging to facilitate services for its Adult Protective Services clients. With this crisis funding, EBCAP helped individuals with major home cleanups, assisted with transportation needs, and secured basic human services to help clients maintain their independence in the community.



# 2021 HIGHLIGHTS

EBCAP is grateful for its partnership  
with state and local leaders



*East Providence Mayor Bob DaSilva  
speaks at Grand Opening ceremonies for  
East Providence's Safe Stations*



*RI State Representative, Marvin L. Abney,  
presents a legislative grant check to  
EBCAP's Baby Steps program*



*RI Commissioner of Elementary and Secondary  
Education, Angélica Infante-Green, visits  
EBCAP Head Start classrooms*

## Diversity, Equity, and Inclusion

EBCAP's Task Force for Justice & Equity (TFJ&E) entered its second year with greater focus and direction. Its mission is to raise awareness about the impact of structural racism and injustice and develop strategies to mitigate a culture of racism. It continues to hold bi-monthly meetings to generate meaningful and constructive input from EBCAP staff.

- After an extensive search, Diversity & Inclusion Strategists were hired as consultants to guide EBCAP in its work to address anti-racism, equity, and inclusion within the agency. Much of its work focused on facilitating group discussions and developing a comprehensive plan to implement a DEI framework at EBCAP.
- The Task Force reformed its Educational Working Group into the Diversity Awareness and Education Project Team. Its purpose is to generate staff engagement on a multitude of social injustice issues and topics. Employing TFJ&E's SharePoint platform, the Project Team regularly shares social media posts that honor historically marginalized people and celebrate cultural diversity.

## Youth and Education Programs

EBCAP's Youth Center worked with numerous community partners to develop internship programs for area youth, who needed to re-engage due to unsatisfactory participation in virtual learning.

- **Graphic Communications Project:** A virtual work-based learning experience with East Providence Chamber of Commerce. Students developed a comprehensive marketing campaign for the Chamber by utilizing their skills in Adobe and Photoshop to design social media posts, website content, and promotional materials.
- **East Providence Engineering and Computer Science Project:** EPHS engineering/computer science students collaborated with the Providence Preservation Society and Brown University's Architecture department to create a software application for walking tours of notable historic buildings in the City of Providence.
- **East Providence Computer Science Astrophysics Project:** EPHS computer science students partnered with the National Aeronautics and Space Administration (NASA) and Harvard University's Center for Astrophysics on a project involving the Chandra X-Ray telescope, which detects X-ray emissions from exploding stars, clusters of galaxies, and black hole matter and distributes it to scientists worldwide for analysis. Utilizing raw data from the telescope, students learned how to take data and convert it into images. Their final project was presented to NASA, Harvard University's Center for Astrophysics, EPHS administration, and several other community collaborators.



# 2021 HIGHLIGHTS

## Youth & Education Programs Continued

- The Youth Center also partnered with the Aquidneck Community Table for a hands-on, six-week summer pilot program called Root Riders. Through partnership with several community organizations and some grant funding, nine area high schoolers earned money by helping plant and grow greens and produce at six community gardens. The students were also responsible for obtaining permits to set up farm stands and managing the money they made selling their produce.
- The **Healthy Families America (HFA)** and **Parents As Teachers (PAT)** programs were chosen to participate in the Lead the Change Collaborative, an initiative of the Health Resources and Services Administration's Home Visiting Collaborative Improvement and Innovation Network. This year-long project focused on maternal depression and the challenges it can cause for children and families. EBCAP's HFA and PAT staff joined other Rhode Island teams plus teams from Georgia, Illinois and North Dakota in monthly collaborative learning modules and trainings that helped participants develop necessary resources to improve outcomes for such areas as maternal depression screenings, treatment access, and symptom reduction. The EBCAP team was also supported by the Rhode Island Department of Health, who assigned an advisor that provided additional support to the project.

## Buildings/Facilities

- EBCAP's Assets and Property Management Division managed the logistics and workflow plan for the construction of the new Genoa Healthcare Pharmacy at EBCAP's East Bay Family Health Care facility in Newport. It also supervised renovations of the Genoa Healthcare Pharmacy at the East Bay Family Health Care facility in Barrington and began developing plans for the construction of a third Genoa Pharmacy at EBCAP's health center in Riverside.
- To ensure the continued safety of patients, clients, staff, and members of the community, EBCAP made structural improvements and modifications at several of its facilities. Enhancement safety measures included repaving the driveway and parking lot at its Bullocks Point Avenue facility in Riverside and adding more outdoor lighting; replacing the RTU HVAC heating and air conditioning unit at 19 Broadway in Newport; installing a backup generator at Old County Rd in Barrington; and installing new awnings at Head Start locations to help safeguard entry into the buildings during inclement weather.



EBCAP's Health Center "super hero" staff show their support during the agency's 2021 National Community Action Month celebration



# COVID-19 RECOVERY AND RELIEF

Much like in 2020, COVID-19 relief assistance and services once again dominated EBCAP's 2021 community outreach efforts. As new variants emerged and vaccine hesitancy and misinformation filled the airwaves, EBCAP developed a multi-tiered strategy, beyond our medical response, to help East Bay residents connect to much-needed COVID-19 services and resources. Collegial collaborations, state and federal funding, and community support all played a part in EBCAP's 2021 COVID-19 relief efforts.

## Community Outreach

- With funds received from the Rhode Island Department of Health's Enhanced Testing Capacity grant, EBCAP's **Communications Department** initiated an advertising campaign in March of 2021. The intent of this campaign, which ran from March through June, was to inform the public about COVID-19 testing and response efforts and to provide updates on Rhode Island's COVID-19 protocols. EBCAP created videos and Public Service Announcements that were aired on local television and radio stations; designed print and digital advertisements featured in area newspapers and digital/online news sites; posted advertisements on EBCAP's social media platforms; coordinated large display advertisements on local billboards and banners on RIPTA buses; and managed a multi-language direct mailing to reach out the diverse community served by EBCAP's health centers. Through acquisition of additional funding, EBCAP's Communications Department launched a second advertising campaign that ran from September through December 2021, running new television commercials and newspaper and digital/online advertisements.
- **East Providence Health Equity Zone** developed a community engagement strategy to help East Providence residents connect with COVID-19 resources. Its strategy included "street outreach," phone banking, and online resources that helped residents book testing and vaccine appointments, acquire face masks and PPE, and access local support services. Through its Enhanced Testing grant from the Rhode Island Department of Health, EPHEZ's COVID-19 relief efforts included providing and delivering more than 5,000 meals; distributing nearly 60,000 face masks as well as hand sanitizer/wipes, gift cards, and vouchers to residents; providing thousands of resource packets to individuals and community organizations; assisting close to 6,000 people with vaccine registration; and distributing at-home test kits to residents who could not afford to purchase them. Test kits were delivered to the East Providence Senior Center, libraries, local elementary schools, Good Neighbors RI, and individual residents. EPHEZ also kept the community informed about vaccine safety and benefits by creating vaccination FAQ's, designing social media posts about the importance of wearing masks, and participating in a Facebook Live event regarding vaccine hesitancy.



# COVID-19

## RECOVERY AND RELIEF

- EBCAP's **Office of Volunteer Services (OVS)** also joined in the agency's COVID-19 relief efforts. OVS staff distributed 14,500 face masks to locations throughout the state including Rumford Towers, Progreso Latino, Newport Housing Authority, Jesus Savior Parish Soup Kitchen, the Providence Spanish Seventh Day Adventist Church, and senior centers in Bristol, East Providence, Newport, Pawtucket, Portsmouth, Tiverton, and Warren.

### Community Collaboration

- To help enhance the state's COVID-19 relief effort, EBCAP staff were trained to assist clients with their applications for **RentReliefRI**, a RIHousing program to help renters and landlords who were impacted by COVID-19. As the moratorium on residential evictions and the state's Public Utilities Commission's ban on utility shutoffs was set to expire, EBCAP began working in partnership with RIHousing to help individuals apply for rent and utility assistance. EBCAP Family Advocates helped individuals navigate the program's eligibility process, access its online portal, and complete and submit applications. Community Outreach Specialists, funded as part of EPHEZ's Enhanced Testing grant, were also trained to support EBCAP's RentReliefRI efforts. Recognized for their expertise, EBCAP's Family Development staff also served as panelists in a virtual panel discussion addressing the housing crisis and RentReliefRI. They joined Newport's State Senator and representatives from RIHousing on What's Up Newp's online news portal.
- Always looking to collaborate with like-minded organizations, EBCAP joined the 10-member advocacy group, the **Newport County Community Healthcare Collaborative**, in July 2021. Established to help combat vaccine hesitancy, this group also worked together to reduce the impact of the pandemic in under-served communities of color. Its community outreach focused on providing individuals with access to testing, treatment, vaccinations, education, and other health care needs. EBCAP played a role in helping the Collaborative implement creative interventions and promote community action. We look forward to continuing our partnership to support Newport County residents.

For more information on EBCAP's services and programs, visit [www.ebcap.org](http://www.ebcap.org) or email inquiries to [communication@ebcap.org](mailto:communication@ebcap.org)

Follow us on social media





# BY THE NUMBERS 2021

## PROGRAMS

## NUMBERS SERVED

### Community-Based Programs

Appliance Management Program	258 households
Boiler Repair	46 households
Career Closet	56 individuals
East Bay Coalition for the Homeless	51 individuals
Education & Career Pathways	59 individuals
Food Pantries	2,613 individuals
Low Income Heating & Energy Assistance Program	2,963 households
RIWorks	149 individuals
Senior Citizen Case Management	2,356 individuals
Senior Citizens Meals	60,868 meals
Senior Health Insurance Program	1,584 individuals
Victims Assistance Program	75 individuals
Volunteer Income Tax Assistance	63 households
Weatherization	37 households
RSVP/Foster Grandparent Program	14,847 volunteer hours*

### Health Services and Behavioral Health

Behavioral Health	2,203 individuals
• Recovery Center	180 individuals
Dental	1,976 individuals
Family Health Center	8,745 individuals
• COVID Testing	55,055 tests
• Women's Infants & Children (WIC)	2,378 individuals
Telehealth Visits	22,544 visits

### Youth and Education Programs

Baby Steps	26 households
Backpack Feeding Program	17,490 meals
Head Start/Early HS/Pre-K	458 children enrolled
Healthy Families America	103 households
Newport Family Child Opportunity Zone (Out of School Time)	6,423 meals
Parents As Teachers	68 households
Youth Center	298 individuals

\*Calendar Year 10/01/20 - 9/30/21

**INVITATION: Saturday, May 21 – "Coffee and Donuts at the Fort"**

Joseph Studlick &lt;jstudlick@mac.com&gt;

Sat 5/7/2022 4:51 PM

To: Melissa Cordeiro &lt;mcordeiro@bristolri.gov&gt;

 4 attachments (5 MB)

Invitation to 21 May Event Final .pdf; BoRIA\_Brochure\_5-4-22\_DIGITAL.pdf; Release #22-1 Announcing BoRIA 5Mar22 .pdf; BHFR\_Brochure\_5.6.22\_DIGITAL.pdf;

Dear Ms. Corderio,

Please see the attached invitation. We hope you can join us rain or shine in kickstarting this statewide effort to restore our almost forgotten Revolutionary War fort in Portsmouth for Celebrations in 2026 and getting the story of Rhode Island's role in the Revolutionary War widely told. We would appreciate if you could forward this to your Town Council and appropriate Town Administration/ Staff.

We contacted Dr. Catherine Zipf, Exec. Director of the Bristol Historical Society, about a month ago and we had her agreement to partner in our efforts.

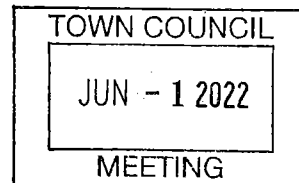
**RSVP**

Regards,

Joe Studlick  
Director  
BoRIA  
832.472.1334

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 10 AM 9:56

I have attached some further information on our efforts and plans.





# Battle of Rhode Island Association

Butts Hill Fort Restoration Committee



## Coffee and Donuts at the Fort

The Battle of Rhode Island Association and the Butts Hill Fort Committee cordially invite you to "Coffee and Donuts at the Fort." This is an opportunity to see the progress we have made over the year that we have been working on the project to restore the Fort and introduce it to new generations of Rhode Islanders.

We plan a one-hour program that will include a brief history of the Fort and the plans of the Battle of Rhode Island Association. Nick Edwards, the Secretary of State's Program Coordinator for the RI250 Commission, will present the Commission's planned state-wide effort to celebrate the semiquincentennial. The program includes an optional, brief tour of the Fort.

The invitation list includes local legislators and town councils, local historical societies, Congressional Representatives and Senators, State patriotic groups, members of historical reenactment units, and local and State print, on-line, and TV media outlets.

The program will be held at Butts Hill Fort in Portsmouth on Saturday, 21 May at 9:00 a.m. It will go rain (in a tent) or shine. We recommend sturdy shoes. Please park in the large parking lot on Dyer Street.

This is a free program, but reservations are requested so we can have enough donuts for all. To reserve, please email Nancy Crawford at [redhatscrapper@gmail.com](mailto:redhatscrapper@gmail.com). Nancy will then send a map to direct you to the Fort and parking.



# Battle of Rhode Island Association

Butts Hill Fort Restoration Committee



FOR IMMEDIATE RELEASE

March 5, 2022

FOR MORE INFORMATION, CONTACT:

Burton Quist

Director, Battle of Rhode Island Association

401-439-0187

[bcquist@cox.net](mailto:bcquist@cox.net)

## New Organization Promotes RI Revolutionary War History

As the U.S. and Rhode Island prepare for the celebration of the 250<sup>th</sup> anniversary of the Declaration of Independence in 2026, a new non-profit organization has been formed to spotlight the role of Rhode Island in the War for Independence. The Battle of Rhode Island Association (BoRIA) mission is to raise awareness of Rhode Island's unique Revolutionary War history, particularly that pertaining to the Rhode Island Campaign and Butts Hill Fort.

The new Association grew out of the effort to restore Butts Hill Fort. The work was initiated a year ago by the Portsmouth Historical Society in the form of the Butts Hill Fort Restoration Committee. As the restoration effort progressed, it became obvious that to gain the public support and resources needed to restore, and particularly to maintain, this historic Revolutionary War artifact, it would be necessary to bring to bring the story of Butts Hill Fort and its role in the War to a statewide audience. Rhode Island's place in the Revolution is in general not widely known. It is an interesting story and deserves to be told.

Rhode Island is, at best, mentioned in the history books for the burning of the *Gaspee*. Those willing to dig a bit deeper may find reference to the one-day fight known as the Battle of Rhode Island which is itself a part of a broader series of events known as the Rhode Island Campaign. The Battle of Rhode Island Association intends to tell the story of the British Occupation of Aquidneck Island, the Battle of Rhode Island, including the Siege of Newport, and the arrival and departure of our French allies. It is a story important to a full understanding of the War for Independence in general and for Rhode Island history in particular.



*The new Battle of Rhode Island Association aims to be a focal point for exchange of information on Rhode Island's role in the War of independence.*

"It is important to note," said Joe Studlick, Co-Chair of the Restoration Committee, "that the new organization in no way detracts from the efforts to open the restored Butts Hill Fort for public historical, educational and recreational pursuits. The Association will support the Fort's restoration while serving as the focal point for the exchange of historical information, educational resources, and events relative to the Rhode Island in the Revolutionary War. The story covers the State."

The Association's website, which should be operational by mid-year, has drawn interest from such organizations as the Rhode Island Maritime Archeological Project, the Washington Rochambeau Revolutionary Route Association, and *Souvenir Francais* USA. These and others have expressed interest in participating in, and contributing to, the site.

Directors of the Association recently met with Nick Edwards the Program Coordinator for the State's RI250 Commission. Edwards was enthusiastic about the Battle of Rhode Island Association's work and suggested that we brief the entire Commission. Rhode Island Secretary of State Nellie Gorbea chairs the RI250 Commission and frequently emphasizes Rhode Island's role in the shaping of our country.

Recently the Massachusetts Society of the Cincinnati has provided a grant of \$7000. The Society of the Cincinnati is made up of descendants of officers who served in the Continental Army, several of whom served here during the Rhode Island Campaign. Many units from the Massachusetts State Militia also served in this campaign. The fact that this organization from another state would generously give to this effort is an indication of the type of interest the Association expects to generate and more people become aware of both Butts Hill Fort and the related events.

The Whalley Foundation of Houston, Texas has provided \$10,000 toward the development of a Master Plan for Butts Hill Fort Restoration. The Master Plan is a critical goal for 2022. BoRIA has also applied for other grants to fund the Master Plan, which is expected to cost more than \$50,000. Once the Master Plan is approved by the Portsmouth Town Council and the Rhode Island Historical Preservation and Heritage Commission, the way ahead for the restoration of the Fort will be fixed.

The Heritage Harbor Foundation, founded by Rhode Island State Historian Laureate Dr. Patrick Conley, recently provided \$2500 to be used also for the BoRIA website.

**Butts Hill Fort**, the largest Revolutionary War earthwork in southern New England, was central to Rhode Island's role in the War for Independence. This historic site exists today, little changed since 1778.

Even though it's on both the Register of National Historic Places, and the Washington-Rochambeau Revolutionary Route, the Fort is hidden from view, unavailable to the public.

The Butts Hill Fort Restoration Committee needs your help to restore the Fort and return it to the public for educational, historical and recreational use.

The mission of the Butts Hill Fort Restoration Committee is to rededicate the Fort during our nation's 250th birthday in 2026 and to have an education center with public facilities completed by the anniversary of the Battle of Rhode Island in 2028.

Public and government support is critical to restoring and preserving this important, unique and historic site. Your tax-free donations can be made to the BATTLE OF RHODE ISLAND ASSOCIATION either by mail to PO Box 626 Portsmouth, RI 02871 or via PayPal.

The Committee is also seeking volunteers to assist with administrative and logistical tasks as well as with the removal of vegetation from the Fort. If you wish to volunteer or would like further information on the project, please email Seth Chiaro at [seth.chiaro@gmail.com](mailto:seth.chiaro@gmail.com)

Visit us at: [www.battleofrhodeisland.org](http://www.battleofrhodeisland.org)

Background map:  
*Plan de Rhode Island*. Library of Congress,  
Geography and Map Division.



THE BUTTS HILL FORT RESTORATION COMMITTEE is a committee of the BATTLE OF RHODE ISLAND ASSOCIATION. The mission of the Committee is to restore and maintain the Revolutionary War fort in order to provide a safe and accessible educational and recreational site that raises public interest in this National Historic Landmark and its role in the Battle of Rhode Island. The Association is a registered 501(c)(3) non-profit committed to raising awareness of Rhode Island's role in the War for Independence. Donations may be made payable to "BoRIA" at PO Box 626, Portsmouth, RI 02871.



BHFR 5/22



# Butts Hill Fort Restoration

**Battle of Rhode Island Association**  
Portsmouth, Rhode Island



# The Battle of Rhode Island

The French fleet arrives in July 1778. British forces withdraw from the northern end of the Island to positions running across Middletown.

General Sullivan leads a militia army across the Sakonnet Strait from Tiverton and establishes his headquarters at Butts Hill Fort. Continental Forces under General Nathanael Greene and General Lafayette arrive. Troops are deployed in Middletown to fix British troops outside Newport. French forces plan to take the city, but a hurricane damages the French fleet, causing it to sail to Boston for repairs.

# The French Arrival and Departure

The French Army under command of General Rochambeau arrives in Newport in July 1780. They occupy Butts Hill Fort in case the British return and to protect the ferry landings.

In June 1781 the French leave Newport to join Washington's Army in New York. The Fort protects the line march to and across the Bristol Ferry. Militia occupy the Fort to protect soldiers too ill to march. The combined American-French army then goes south to defeat the British army at Yorktown, Virginia.

# Since the Revolution

The British attack north to evict Sullivan's troops. Colonial troops put up a stiff resistance. The Black Regiment repulses several attacks.

## The British attack north to evict

Above: *Attacks upon Rhode Island, 1778*. Library of Congress, Geography and Map Division.

*Map of Lands, vicinity of Butts Hill, W. H. Lawton, 1903.*  
Portsmouth Historical Society, Portsmouth, Rhode Island

*Butts Hill Fort, at Portsmouth, Scene of the Battle of Rhode Island, ca. 1910. Portsmouth Historical Society, Portsmouth, Rhode Island.*

*Fort outline superimposed on overhead view, The Rhode Island Marine Archaeology Project, 2009.*

Aerial view of a golf course. A white outline of a hole is visible on the green. A person is standing on the green. The surrounding area is covered in trees and grass.

## Battle of Rhode Island Association

The Association began as an outgrowth of the Butts Hill Fort Restoration Committee. The Fort is the largest Revolutionary War earthwork extant in southern New England.

It was successively occupied by Americans, British, and French forces and was the headquarters of American forces in the Battle of Rhode Island in 1778. This historic site exists today, little changed since 1781.

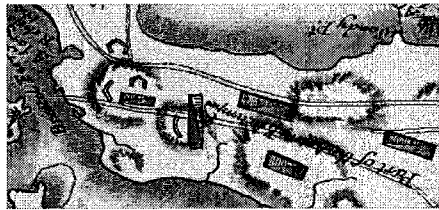
The Battle of Rhode Island Association was created in 2021 to extend appreciation of Rhode Island's Revolutionary War participation, including the British Occupation, the Siege of Newport, the Battle of Rhode Island, and the arrival and departure of the French allies.

This history is not just of local importance. The Campaign was the first American-French operation of the War. It included militia, not only from Rhode Island but also from Connecticut, Massachusetts, and New Hampshire as well as Continental Line troops. These Rhode Island events led directly to the defeat of British forces at Yorktown and the end of the War.

### PARTNERS

American Friends of Lafayette, American Society of Le Souvenir Français, Bristol Preservation Society, Daughters of the American Revolution, Fort Barton (Tiverton Open Space Commission), Gaspee Days Committee, Heritage Harbor Foundation, Jamestown Historical Society, Massachusetts Sons of Cincinnati, Middletown Historical Society, Naval War College Museum, Newport Historical Society, Portsmouth Historical Society, RI Historical Society, RI Marine Archaeology Project, Varnum Armory, and Washington-Rochambeau Revolutionary Route Association.

ABOVE: Detail, *Attacks upon Rhode Island, 1778*. Library of Congress, Geography and Map Division.



### Our Goals:

- Become a focus for outreach to historical, educational, military, and patriotic groups interested in the Rhode Island Campaign.
- Enhance history education by ensuring wide recognition of Rhode Island's unique Revolutionary War experiences, particularly those pertaining to the Rhode Island Campaign and Butts Hill Fort.
- Create the website for the exchange and documentation of historical information, educational resources, and events, related to Rhode Island's role in the War for Independence.
- Partner with local, state, and federal groups and tourism agencies to encourage visits to Revolutionary Era sites.

Visit us at: [www.battleofrhodeisland.org](http://www.battleofrhodeisland.org)

PUBLIC AND GOVERNMENT SUPPORT is critical to getting this story written and distributed and to restore and preserve Butts Hill Fort.

Your tax-free donations can be made to "BoRIA" by mail to PO Box 626 Portsmouth, RI 02871 or via PayPal.

The Committee is also seeking volunteers to assist with administrative and logistical tasks as well as the removal of vegetation from the Fort. If you wish to volunteer or would like further information on the project, please email [info@battleofrhodeisland.org](mailto:info@battleofrhodeisland.org).

COVER: *The 5th Connecticut, 54th Regiment of Foot, Kingston Reds and members from the Artillery Company of Newport, Butts Hill Fort, Portsmouth, Rhode Island*. Joe Studlick, 2021

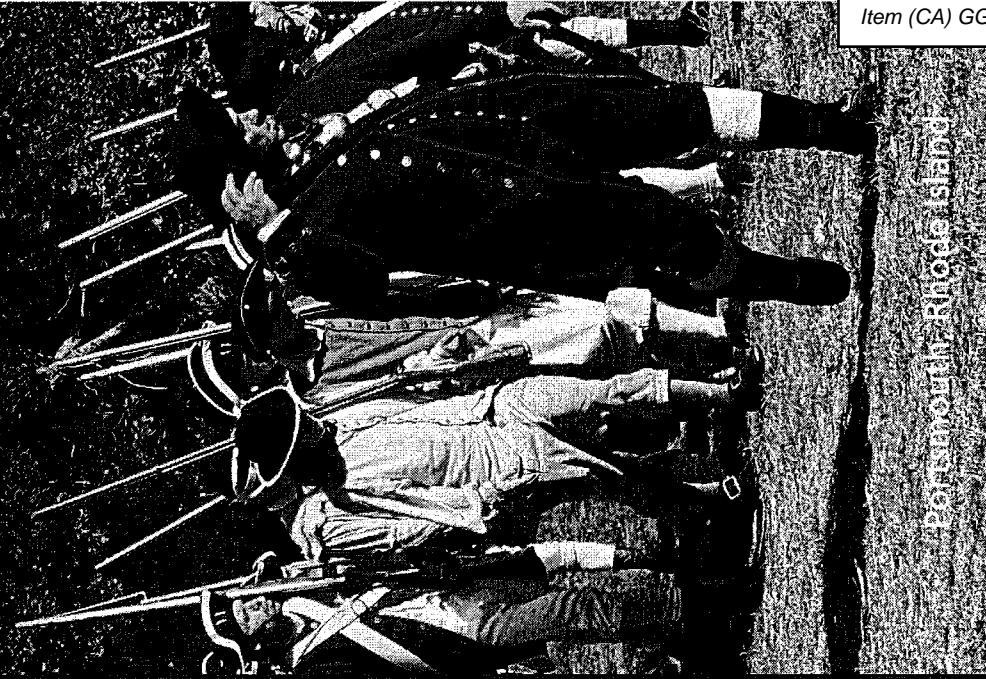


BoRIA 5/22



*"A Victory for the Patriots.  
The Dunkirk of the War."*

—Dr. Patrick T. Conley  
Historian Laureate of Rhode Island



Portsmouth, Rhode Island

Item (CA) GG5.



## British Occupation of Aquidneck Island

On December 8, 1776, British forces – more than 7,000 British and German soldiers – landed on Rhode Island (Aquidneck Island). Meeting little opposition, the invading army spread throughout the island and occupied the fortifications the Americans had begun, including a position on Butts Hill (Windmill Hill) in Portsmouth. The occupation would last until 1779, creating severe hardships for the people of the island and nearby communities. Homes were taken for barracks; trees, fences, homes, and wharves were used for firewood. Farms were destroyed to build defensive positions, using ordinary citizens pressed into service. Nearby towns on the mainland were attacked and burned.

### Siege of Newport

In July 1778, learning that a French fleet commanded by Admiral d'Estaing was enroute to American waters, General Washington ordered General John Sullivan to gather American forces to retake the island. The Patriot forces included Continentals, state regiments, militia, and independent volunteer companies. Tiverton, RI became the staging area. The American forces would attack the British occupiers from the north while the 4,000 French marines from d'Estaing's fleet would attack the British in Newport. With the arrival of the French fleet in Narragansett Bay on August 7<sup>th</sup>, the British pulled their troops from the north into defenses closer to Newport.

On August 9<sup>th</sup>, the Patriot troops crossed the Sakonnet (East Passage) from Tiverton to the north end of the island at Howland Ferry while the French landed at Jamestown (Conanicut Island) to train.

General Sullivan, from his headquarters at Butts Hill Fort, commanded a force of 12,000 which had advanced on Newport to the point where they could see the enemy lines. On August 19<sup>th</sup> the Americans began firing. The British returned fire. Newport was under siege by the Patriots.

With a British fleet approaching from New York, the French left the Bay for the open Atlantic to prepare for battle. Before the battle was joined, both fleets were hit by a hurricane that raged from August 11<sup>th</sup> to the 13<sup>th</sup>. Both fleets were severely damaged. The British returned to New York. The French left for Boston.

When the Americans heard that the French would not return, morale sank. Militia and some of the Continentals whose enlistments had expired left for home. Sullivan did not have enough forces to fight the British alone, so he planned an orderly retreat. Siege operations continued, but equipment began to be moved north and off the island.

### Battle of Rhode Island

On August 28<sup>th</sup> Sullivan ordered the retreat. As the Americans moved north on the 29<sup>th</sup>, the British attacked. A withdrawal of troops while in contact is one of the most difficult of military operations, but Sullivan had planned well and his soldiers fought well. The Patriot's main defensive position was anchored at Butts Hill Fort and extended some two miles across.

BELOW: Detail, *The French squadron entering Newport under the fire of the batteries and forcing the passage on August 8, 1778: day that the Americans passed on the Isle of Rhode Island by way of howland's ferry.* (Translated from the French,) Library of Congress, Geography and Map Division.

the island to Quaker Hill, Turkey Hill, and Almy's Hill. First contact between the forces occurred about 7 a.m. It was obvious that the state and militia troops had been trained well. Delaying actions at key locations protected withdrawing troops. The 1<sup>st</sup> Rhode Island Regiment, The Black Regiment, repulsed three attacks by the Hessians in heavy fighting. Bloody Run Brook got its name from the battle-field bloodshed. By 4 p.m. the general fighting subsided, replaced by sporadic artillery fire. British deaths were 38 while the Americans lost 30. Over the night of August 30/31, Sullivan evacuated all his men and equipment to Tiverton. It was the only battle fought in Rhode Island and the last fought in New England.

### French Allies Come to Newport

In 1779 the British evacuated Rhode Island. On July 11, 1780 a French fleet delivered about 5,000 French troops commanded by General Rochambeau to Narragansett Bay. The citizens were skeptical of another large force occupying the island, but Rochambeau and his officers soon overcame the ill will left by the French departure in 1778. French engineers worked with American forces (including the Black Regiment) to improve Butts Hill Fort. In June of 1781 Rochambeau's troops, with Rhode Island troops watching from Butts Hill Fort, began their march toward the final victory over the British in Yorktown.



Late item received at meeting

~~DZD~~



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

May 10, 2022

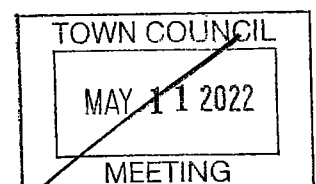
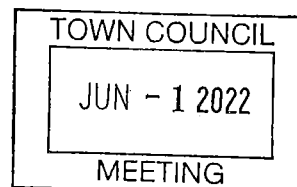
TO: Steve Contente, Town Administrator *Diane W.*  
FROM: Diane M. Williamson, Director  
RE: The Franklin LLC – Request for Victualling License

I have no objection to the issuance Victualling License for The Franklin, LLC at 195 Franklin Street.

Thank you.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 10 PM 2:33

*Concurrence*  
STEVEN CONTENTE  
Town Administrator



Late item received at meeting

~~DSC~~

# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000

May 10, 2022

TO: Steve Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: East Bay Comics Holiday Sales License

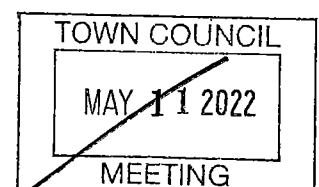
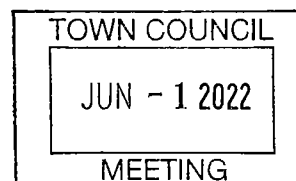
*Diane W.*

I have no objection to the issuance of a Holiday Sales License for East Bay Comics.

Thank you.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 10 PM 2:33

*concur*  
*[Signature]*  
STEVEN CONTENTE  
Town Administrator





STEVEN CONTENTE  
Town Administrator

**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

May 17, 2022

Hague, Sahady & Co., CPA's P.C.  
Mary L. Sahady, CPA, Esq., MST, CGMA  
126 President Avenue  
Fall River, MA 02720

Re: Bid# 980 – Professional Audit Services

Dear Ms. Sahady,

We are pleased to inform you that your company, Hague, Sahady & Co., CPA's P.C., has been awarded bid# 980 – Professional Audit Services for Town of Bristol, RI for a three-year term. The fees for audit services are \$25,000, \$25,000, \$25,000 per year for each fiscal year ending 2022, 2023, 2024.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Contente", is written over a horizontal line.

Steven Contente,  
Town Administrator

Cc: Julie Goucher, Treasurer  
The Honorable Town Council

TOWN COUNCIL

JUN - 1 2022

MEETING



STEVEN CONTENTE  
Town Administrator

**TOWN OF BRISTOL, RHODE ISLAND**  
OFFICE OF TOWN ADMINISTRATOR

May 17, 2022

National Water Main Cleaning Co.  
Dennis P. Sullivan, Executive Vice President  
25 Marshall Street  
Canton, MA 02021

Re: Bid# 981 – Sewer Collection System Rehabilitation 2022

Dear Mr. Sullivan,

We are pleased to inform you that your company, National Water Main Cleaning Co., has been awarded bid# 981 – Sewer Collection System Rehabilitation 2022 for Town of Bristol, RI in the amount not to exceed \$273,805.00. Please contact Ryan Greenway, P.E. to obtain the required bonds, insurance, and to execute the Contract Agreement.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Contente", is written over a horizontal line.

Steven Contente,  
Town Administrator

Cc: Julie Goucher, Treasurer  
The Honorable Town Council  
Diane Williamson, Director of Community Development  
Ryan Greenway, PE, BETA Group

TOWN COUNCIL

JUN - 1 2022

MEETING

## BRISTOL FIRE DEPARTMENT

## Firemen's Memorial and Welfare Committee

Organized 1955



Date: May 24, 2022

To: Honorable Town Council Chairman Nathan Calouro  
10 Court Street  
Bristol, RI 02809

From: Firemen's Memorial & Welfare Committee  
Bristol Volunteer Fire Department

Re: Firemen's Memorial Sunday June 12, 2022

Chairman Calouro,

The Membership of the Firemen's Memorial & Welfare Committee cordially invites you and your fellow council members to attend our Annual Firemen's Memorial Sunday observance. We gather on the second Sunday in June to honor our departed members and their families. We would be honored to have our Town Council share this special day for all Bristol Volunteer Fire Department members and families.

Activities are as follows;

Memorial Mass 11:30 AM - Saint Mary's Church on Wood Street

Memorial Parade 1 PM – Dreadnaught Fire Station Church &amp; High Street

Memorial Services 1:45 PM – Firefighters Park Thames &amp; Church Street

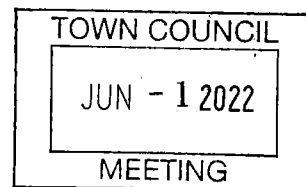
Thank you for your participation,

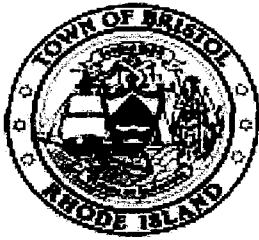
Sincerely,

John Cairrao  
2022 General Chairman

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2022 MAY 23 PM 2:36





# The Commissioners of the Cemeteries

The North and East Burial Grounds Commission  
 The Town of Bristol, Rhode Island  
 10 Court Street ~ PO Box 407  
 Bristol, Rhode Island 02809  
 Ph 401-253-6426 ~ Fax 401-253-5885

## AGENDA

**WEDNESDAY, May 11, 2022, 6:00 PM**

**The Chapel at North Burial Ground**

1081 Hope Street  
 Bristol, Rhode Island

1. **PLEDGE OF ALLEGIANCE TO THE FLAG.**
2. **A MOMENT OF REMEMBRANCE** for our dead and their families
3. **REVIEW & APPROVAL:** Minutes of April 2022
4. **REVIEW:** Monthly Census of Cemetery Use and Sales Income: April 2022
5. **REVIEW:** Monthly Expenses and Invoices for April 2022
6. **UPDATE | STATUS** NBG 200<sup>TH</sup> ANNIVERSARY 2022. Anniversary programs: Programs and tours
7. **UPDATE | STATUS PROJECTS at THE CREMATION GARDEN (CG):** Schedule a review of available space with potential of being developed. Arrangement of benches and Bronze memorials, path repair
8. **UPDATE | STATUS | ADMINISTRATIVE | REVIEW of PROJECTS:** of NBG R&R signs; Commission Minutes Archiving Project; Electronic Transfer and Preservation of NBG Grave /Burial Cards; Warren Monument cleaning, inking and new stone at Gate 4; Work on the westside of NBG , dirt pile size reduction; Gravestone restoration strategy for 2022, NBG stonewall tuning, Repair and Tuning of White Wash wall of Hope St, Content of Website and links. Road reconstruction with Town DPW.
9. **UPCOMING COMMISSION MEETINGS FOR 2022:** The Commission meets on the 2<sup>nd</sup> Wednesday of the month for **2022:** 6/8, 7/13, 8/10, 9/14, 10/12, 11/9, 12/14

*Respectfully Submitted:*

*Charles C. Cavalconte, M.Div., Chair*

### **DATE and AGENDA POSTED AT THE FOLLOWING LOCATIONS:**

Bristol Town Hall, Bristol Post Office, Bristol Town Website,  
 RI Secretary of State Website:

[http://sos.ri.gov/openmeetings/?page=view\\_entity&id=4502](http://sos.ri.gov/openmeetings/?page=view_entity&id=4502)

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2022 MAY - 6 PM 12: 09

TOWN COUNCIL

JUN - 1 2022

MEETING

**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
BUSINESS MEETING AND WORKSHOP**

**Mt Hope High School Cafeteria  
199 Chestnut Street - Bristol, RI 02809**

**Monday, May 16, 2022 6:45 PM**

**Public may view the meeting livestream through YouTube District's YouTube Channel:**  
[https://www.youtube.com/channel/UCMfoolG\\_4jBMUOuP2Vlv4xw](https://www.youtube.com/channel/UCMfoolG_4jBMUOuP2Vlv4xw)

**AGENDA**

- I. OPEN SESSION**
- II. EXECUTIVE SESSION (Closed to the Public)** Executive Session pursuant to RIGL §42-46-5(a) for the following reasons:
  - A. 42-46-5(a) (1) - Discussion of the job performance , character, or physical or mental health or a person, said person has been notified in advance in writing and advised that they may require that the discussion be held at an open meeting.
- III. Re-OPEN SESSION - approximately 7:00 PM**
- IV. OPENING BUSINESS**
  - A. Pledge of Allegiance
- V. ACCOLADES**
  - A. Eva White - Rhode Island Interscholastic League Student Athlete of the Year for Rhode Island
  - B. Aditi Mehta - National Merit Scholarship
- VI. PUBLIC COMMENT** (*Public Comment is limited to not more than 15 minutes; Individuals are asked to limit remarks to three (3) minutes*)
- VII. CONSENT AGENDA**

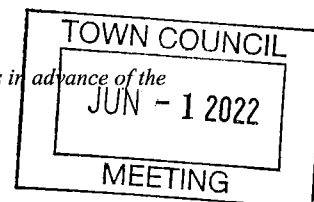
All items under the Consent Agenda are considered to be routine by the School Committee and will be enacted by one motion.

  - A. Minutes of the April 25, 2022 meeting
  - B. Monthly Financial Report
  - C. Homeschool Requests (2)
  - D. Non-renewals
  - E. Director of Student Support Services Contract
- VIII. DISCUSSION AND/OR ACTION ITEMS**
  - A. Approve and seal the Minutes of the Executive Session.
  - B. Approval of Policy FF - Naming of School District Facilities for a First Reading, as recommended by the Policy & Curriculum Subcommittee.
  - C. Approval of the Budget Transfer Request, as recommended by the Superintendent and the Budget Facilities Subcommittee.

2022 MAY 13 AM 8:29

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Individuals requesting interpreter services for the hearing impaired must call 253-4000 x5103 forty-eight (48) hours in advance of the meeting. Rhode Island Relay number: 1-800-745-5555 (TTY).*



Posted: May 12, 2022



**BRISTOL WARREN REGIONAL SCHOOL COMMITTEE  
BUSINESS MEETING AND WORKSHOP**

**Mt Hope High School Cafeteria  
199 Chestnut Street - Bristol, RI 02809**

- D. Approval of the Colt Andrews Drainage bid, as recommended by the Budget Facilities Subcommittee.
- E. Approval of the Kickemuit Middle School Rooftop HVAC system, as recommended by the Budget Facilities Subcommittee.
- F. Approval of the Copier Solution bid, as recommended by the Budget Facilities Subcommittee.
- G. Approval of the purchase of additional Security Upgrades (Blue Light Emergency Towers), as recommended by the Budget Facilities Subcommittee.
- H. Approval of the bid for contractor to develop a 5-Year Capital Plan, as recommended by the Budget Facilities Subcommittee.
- I. Approval of the COZ Program Budget, as recommended by the Budget Facilities Subcommittee.
- J. Approval of the proposed FY23 Tuition Rates for out-of-district students attending Bristol Warren schools, as recommended by the Budget Facilities Subcommittee.
- K. Approval of the purchase of additional Security Upgrades as recommended by the Superintendent.
- L. Approval of School Property Disposal (Senior Chromebooks) as recommended by the Superintendent.

**IX. ADJOURNMENT**

Marjorie McBride, Chairperson  
Bristol Warren Regional School Committee

**ROGERS FREE LIBRARY**  
**BOARD OF TRUSTEES**

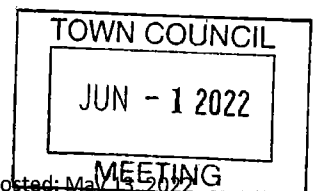
**MEETING AGENDA FOR**  
**May 19, 2022**

A meeting of the Trustees of Rogers Free Library will be held on Thursday, May 19, 2022, at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

**AGENDA ITEMS**

1. CALL TO ORDER/ATTENDANCE/QUORUM
2. INTRODUCTION OF STAFF – New Technology Coordinator – Monica Gonzalez
  - Question and Answer
3. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
  - Minutes of April 21, 2022
4. CHAIR REPORT
5. LIBRARY DIRECTOR REPORT
6. FINANCIAL REPORT – Discuss and Vote
  - Approve April Report
7. OLD BUSINESS
  - Strategic Planning Update
  - Roof Repair Update
8. NEW BUSINESS
  - Liaison Reports
    - Friends of RFL – Ruth Souto
    - Grant Oversight Committee – David Swanson and Laura Cabral
  - Director Evaluation Committee Report – Ruth Souto
  - Food and Beverage Policy – Discuss and Vote
9. EXECUTIVE SESSION - Pursuant to R.I. Gen. Laws § 42-46-5(a)(1), Rhode Island's Open Meetings Act
  - Personnel Issue
10. MEMBER PREROGATIVES
11. PUBLIC COMMENT
12. NEXT MEETING DATE: June 16, 2022
13. ADJOURN

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 16 AM 11:33



Posted: May 15, 2022

# **TOWN OF BRISTOL HOUSING AUTHORITY**

## **AGENDA**

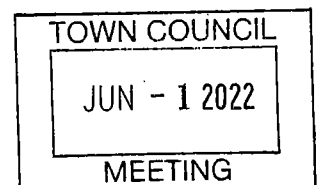
A scheduled meeting of the Town of Bristol Housing Authority will be held on **May 19, 2022, 10:00 AM** at the Bristol Housing Authority Community Room, 1014 Hope Street, Bristol, Rhode Island.  
**Public invited masks and social distancing required.**

Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chairman at least 10 days in advance of meeting to request that the item, go on the agenda.

1. Chairman: Call to order
2. Pledge of Allegiance
3. Chairman: Roll call
4. Chairman: Reading of the minutes of the **April 14, 2022**, meeting. (VOTE)
5. Chairman: Introduces **OLD BUSINESS**
  - A. General Report -Executive Director
6. Chairman: Introduces **CURRENT BUSINESS**
  - A. Financial Report, **April 2022** & Financial Synopsis **April 2022**
  - B. COVID report
  - C. Outreach to community regarding affordable housing.
  - D. General Report – Executive Director
7. Chairman: Introduces **NEW BUSINESS**
  - A. **ACTION; Implement Waiver Payment Standards**  
Resolution 2022-4 Approve Higher Payment Standards as Approved by HUD. These standards are In place until December 31, 2022. (VOTE)
  - B. Information Regarding Budget FYE 6/23
  - C. Resident Service Coordinator Report
  - D. General Report – Executive Director
8. Chairman introduces motion to adjourn (Vote)

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 17 PM 12:11

POSTED May 17, 2022





**TOWN OF BRISTOL RHODE ISLAND**  
**ZONING BOARD OF REVIEW**

Monday, June 6, 2022

7:00 P.M.

Bristol Town Hall

10 Court Street, Bristol, Rhode Island

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2022 MAY 20 AM 8:12

Scanned copies of all applications and supporting materials will be available on the Town of Bristol web site at <https://www.bristolri.gov/government/boards/zoning-board-of-review/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to [etanner@bristolri.gov](mailto:etanner@bristolri.gov). Written comments should be received no later than 12:00 p.m. on Thursday June 2, 2022.

## AGENDA

**1. PLEDGE OF ALLEGIANCE**

**2. APPROVAL OF MINUTES:** May 2, 2022

**3. NEW PETITIONS:**

**2022-20 Steven R. and Nancy Costa**

**20 Riverview Avenue**

Dimensional Variances: to construct a 20ft. x 24ft. accessory garage structure with less than the required front yard and with greater than permitted lot coverage by structures.

**2022-21 Courtney Poissant and Ryan Poissant**

**588 Wood Street**

Special Use Permit: to operate a restaurant with liquor sales within the Limited Business zoning district.

**4. CORRESPONDENCE:**

**5. ADJOURN**

DATE POSTED: May 19, 2022

POSTED BY: emt

TOWN COUNCIL

JUN - 1 2022

MEETING



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

10 Court Street  
Bristol, RI 02809  
[www.bristolri.us](http://www.bristolri.us)  
401-253-7000  
253-7010

**Town of Bristol, Rhode Island**  
**Department of Community Development**

2022 MAY 20 AM 9:23

**NOTICE OF MEETING**  
**THE BRISTOL PLANNING BOARD**  
**TECHNICAL REVIEW COMMITTEE MEETING**

**The Bristol Technical Review Committee will hold a meeting, in person,**  
**May 24, 2022**  
**At 10:00 a.m.**  
**In the Department of Community Development 2<sup>nd</sup> Floor Conference Room**  
**9 Court Street, Bristol, RI**

**AGENDA**

**Concept Plan Review and Administrative Subdivision Review** – Proposal for a concept review and an administrative subdivision to move the lot line between the properties of 1200 Hope Street (aka Longfield) and 1202 Hope Street (aka Knowlton Court) and a concept review to change the driveway and building layout from the approved plan for the re-development of 1200 Hope Street and the approved subdivision for 1202 Hope Street per Section 8.9 of the Subdivision and Development Review Regulations. Property located at 1200 Hope Street and 1202 Hope Street. Assessor's Plat 103, Parcels 2 and 14. Owners: Express Realty Trust, LLC and 1202 Hope Street Investments, LLC. Zoned: R-10 and 1200 Hope Street is an individually listed property in the Bristol Historic District.

Scanned copies of all applications and supporting materials are available on the Town of Bristol web site: <https://www.bristolri.gov/government/commissions/technical-review-committee/>

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

**"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"**

**Diane M. Williamson, AICP**  
**Administrative Officer**

TOWN COUNCIL

JUN - 1 2022

MEETING

# BRISTOL COUNTY WATER AUTHORITY

## Board of Directors Meeting

**Thursday, May 26, 2022, at 5:30 pm**  
**450 Child Street (Boardroom), Warren, RI**

### AGENDA

1. Call to Order
2. Public Input
3. Minutes
  - i. Policy Committee Meeting – 4/28/22
  - ii. Board Meeting – 4/28/22
4. Executive Director Report
5. Financial Report
6. Board Member Town Council Reports
7. Addendum No. 6 to Pare Corp. for the Hope Street Tank Site Soil Remediation Project
8. Approval for Vehicle Repair by Tasca Ford
9. Approval for Remote Monitoring Equipment Procurement from Trimble
10. Approval of Memorandum of Agreement Between BCWA and East Providence Regarding Permanent Restoration of City Streets
11. Quarterly Write Offs – For Information Only
12. Executive Session:
  - i. Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2)
  - ii. Litigation – Providence Water Supply Board Docket 4994 – Pursuant to RIGL s. 42-46-5 (a)(2)
  - iii. Executive Session Minutes
    - a. Board Meeting – 4/28/22
13. Next Scheduled Meeting(s):
  - i. Board Meeting – June 23, 2022
14. Adjournment

TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2022 MAY 20 AM 11:04

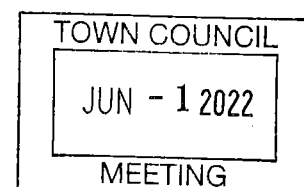
Individuals requiring interpreters for the hearing impaired must notify the Bristol County Water Authority, (401) 245-2033, not less than 48 hours in advance of the meeting.

#### **Agenda Posted 5/20/22**

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

#### **Agenda Sent Via Email 5/20/22 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall



# Bristol County Water Authority

## ANNUAL MEETING

Thursday, May 26, 2022, at 5:00 pm  
450 Child Street (Boardroom), Warren, RI

### AGENDA

1. Call to Order
2. Presentation of Awards –  
RI State Science Fair Winners
3. Update - Annual Report and FY22 Audit
4. Nomination and Election of Officers
  - Chair (Requires a minimum of six affirmative votes of the Board members).
  - Vice Chair (Requires a minimum of six affirmative votes of the Board members and the vice chair shall reside in a municipality other than the municipality in which the chair resides).
  - Treasurer/Secretary (Requires a minimum of five affirmative votes of the Board members).
5. Designation of the Committees, appointment of members and selection of committee chairs by the Chairman.
6. Adjournment to regular meeting.

Individuals requiring interpreters for the hearing impaired must notify the Bristol County Water Authority, (401) 245-2033 not less than 48 hours in advance of the meeting.

#### **Agenda Posted 5/20/22**

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

#### **Agenda Sent Via Email 5/20/22 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 20 AM 11:04

TOWN COUNCIL

JUN - 1 2022

MEETING



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**Town of Bristol, Rhode Island**  
*Department of Community Development*

Item (CA) HH9.  
10 Court Street  
Bristol, RI 02809  
[www.bristolri.gov](http://www.bristolri.gov)  
401-253-7000

**NOTICE OF MEETING  
THE BRISTOL PLANNING BOARD  
TECHNICAL REVIEW COMMITTEE MEETING**

The Bristol Technical Review Committee will hold a meeting on  
Wednesday, June 1, 2022  
3:00 p.m.

In Person  
9 Court Street, 2<sup>nd</sup> Floor Conference Room

**AGENDA**

Recommendation to the Zoning Board of Review on the Special Use Permit Application of Courtney Poissant and Ryan Poissant to operate a restaurant with liquor sales within the Limited Business Zoning District. Located at 588 Wood Street; Assessor's Plat 23, Lot 112; Zone: Limited Business

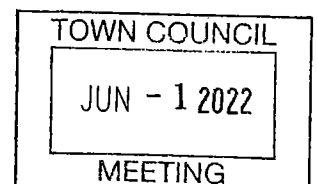
Scanned copies of all applications and supporting materials are available on the Town of Bristol web site at <https://www.bristolri.gov/government/commissions/technical-review-committee/#357-519-wpfd-6-1-2022-trc-meeting-588-wood-st>

For questions on above plans please call 253-7000, ext. 147 or email [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov)

**"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"**

**Diane M. Williamson, AICP  
Administrative Officer**

Posted: May 26, 2022  
By: EMT







# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests:

Request for a Curb Cut Permit, to increase the size of driveway from a one car (12ft wide) to a two car driveway (24ft wide) that extends to the street.

Considerations and Specifications:

Address is: 44 Elmwood Dr. Bristol, RI 02809

Last house on the street

No curb or sidewalk on property

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2022 MAY 18 AM 11:10



**NOTE: RED AREA IS THE  
PLANNED NEW ADDITION TO  
THE DRIVEWAY**

## PLEASE NOTE:

Petition must be returned by 4:00 p.m., two (2) weeks prior to the Town Council meeting to place your request on the docket of the \_\_\_\_\_ meeting for review and possible action. It is Council policy that action might not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

SIGNATURE: \_\_\_\_\_

NAME: Gimo Barrera

ADDRESS: 44 Elmwood Drive

TOWN: Bristol

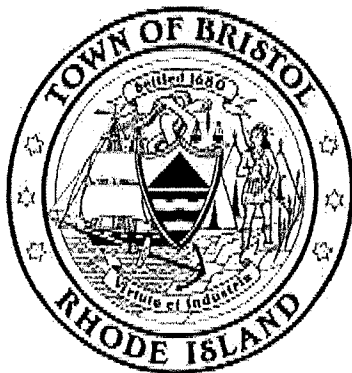
BUSINESS TEL. NO. N/A

RESIDENCE TEL. NO. (401)-572-9319

TOWN COUNCIL

JUN - 1 2022

MEETING



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolr.gov

### MEMORANDUM

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: May 18, 2022

RE: Gimo Barrera, 44 Elmwood Drive - request for a  
12' curb cut to widen driveway

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on June 1, 2022.

Please note that all council items are due at 12PM noon one week prior to the meeting. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment

KK2A

**Department of  
Public Works**

# Memo

**To:** Steven Contente, Town Administrator  
**From:** Christopher J. Parella, Director of Public Works  
**Date:** May 18, 2022  
**Re:** Gimo Barrera, 44 Elmwood Drive - Request for 12' Curb Cut to Widen Driveway

Town Administrator Contente,

I have reviewed the above-mentioned petition and have no issues or concerns with the granting of this curb cut. I recommend that the Honorable Town Council approve this request.

Respectfully Submitted,

Christopher J. Parella  
Director of Public Works

CONCUN  
STEVEN CONTENTE  
Town Administrator

TOWN COUNCIL

JUN - 1 2022

MEETING