

TOWN OF BRISTOL, RHODE ISLAND



TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, January 07, 2026 at 7:00 PM
Town Hall - Council Chambers
10 Court Street, Bristol Rhode Island

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/81851319724>, or by visiting zoom.com meeting code 818-5131-9724. Please be advised, this link will **NOT** allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

January 28, 2026 - Town Council Meeting
February 18, 2026 - Town Council Meeting
March 11, 2026 - Town Council Meeting
March 16, 17, 18, 23, 2026 - Budget Workshops
April 1, 2026 (vote on provisional) Meeting

Pledge of Allegiance

Special Recognitions

Citation- Caron Jewelers for their 70th Anniversary

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

- A1. Town Council Meeting Minutes - December 10, 2025
- A2. Town Council Executive Session Meeting Minutes (sealed, council only) - December 10, 2025
- A3. Town Council Special Meeting Minutes (Legislative Workshop) - December 10, 2025

B. Public Hearings

C. Ordinances

- C1. Ordinance No. 2025-16 Chapter 16 Motor Vehicles and Traffic, Article V Stopping, Standing, and Parking, Section 16-145 (9) **(changing Violation wording) (2nd Reading)**
- C2. Ordinance No. 2025-17- Chapter 8 Boats, Docs and Waterways **Sec 8-72** (Parking Permits for Dock Holders) **Section 8-76** (Off-Season Parking at Marina Ferry Dock) and Chapter 16 Motor Vehicles and Traffic **Sec. 16-382** Prudence Ferry Parking; Off-Season Parking- (to extend off-season parking from November 16th to April 14th and establishment of fees by resolution **(2nd reading) (see also I1)**)
- C3. Ordinance No. 2025-18 - Chapter 5 - Amusements, Article III - Shows Exhibitions and Entertainment, Section 5-92 - License application, information required and Chapter 17 - Offenses and Miscellaneous Provisions, Article II - Alcoholic Beverage Establishments, Section 17-84 - Application, forms and required documentation, modifications to licensed premises. **(changes to premise license sketches) (2nd reading)**

D. Licensing Board - New Petitions

E. Licensing Board - Renewals

F. Petitions - Other

- F1. Lisa Belmore, 4 Domenic Court, requesting consideration of a traffic light at the intersection of Jameson Drive and Metacom Avenue- *State Highway Route 136*

a. recommendation - Town Administrator and Director of Public Works

b. recommendation - Town Administrator and Director of Community Development

F2. Kayla DaSilva, 205 Franklin St, Unit 2, requests council consideration to keep Holiday lights installed after Christmas and reactivate for one month in June or July

a. recommendation - Town Administrator and Director of Public Works

G. Appointments

G1. Assistant Harbor Master(s)- one-year Terms set to expire January 2027

a. Recommendation: Harbor Master Marsili

G2. Auxiliary Harbor Master(s) appointments to fill one-year terms set to expire January 2027

a. Recommendation: Harbor Master Marsili

G3. North & East Burial Grounds Commission - Appointments to fill 2 five-year terms, set to expire January 2031

a. Ed Carusi, 64 Mt. Hope Avenue - interest/reappointment

H. Old Business

H1. Discussion and Possible Action - Council Request for Harbor Commission Chair and Harbormaster to Coordinate Review of CRMC Applications for Harbor Planning (continued from September 10, 2025)

I. Other New Business Requiring Town Council Action

I1. (Draft) Resolution # 2026-1-07-I1 -Off-Season Parking at Marina Ferry Dock fee modification - (from the town ordinance of \$150 per month to a resolution at \$125 per month fee)

I2. Town Clerk Cordeiro Proposed Amendment to Background Criminal Investigation (BCI) Policy **(Adopted November 12, 2025)**

I3. Town Clerk Cordeiro re Council Consideration to Amend the Authorized Number of Class BV Liquor Licenses from 33 to 32 (due to the non-renewal and closure of Baba Sushi, 205 Thames Street)

I4. Town Administrator Contente Project Update of Municipal Projects - Calendar Year 2025

I5. Fire Chief DeMello requests authorization to order a New Ladder 1 for the Fire Department

I6. Director Williamson re: Update on Pilot Program for Food Compost Eastern RI Conservation District

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. Bid No. 1078 - Renovations to the Walley School Site

K. Special Reports

K1. BCWA Tri-Town Report - December 2025

L. Town Solicitor

M. Executive Sessions

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Bristol 250th Commission Meeting Minutes - October 21, 2025

(CA) AA2. Bristol 250th Commission Meeting Minutes - November 18, 2025

(CA) AA3. Rogers Free Library Board of Trustees Meeting Minutes - October 23, 2025

(CA) AA4. Finance Committee of the BCWA Meeting Minutes - October 22, 2025

- (CA) AA5. BCWA Board Meeting Minutes - October 23, 2025
- (CA) AA6. BCWA Finance Committee Meeting Minutes - November 13, 2025
- (CA) AA7. Historic District Commission Meeting Minutes - November 6, 2025
- (CA) AA8. Historic District Commission Meeting Minutes - September 29, 2025
- (CA) AA9. Historic District Commission Meeting Minutes - October 15, 2025
- (CA) AA10. Planning Board Meeting Minutes - October 9, 2025
- (CA) BB. Budget Adjustments**
- Approval of consent agenda = "motion to approve these adjustments"**
- (CA) BB1. Tax Assessor Leadem - Recommended Abatement & Additions as of December 29, 2025
- (CA) CC. Financial Reports**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) CC1. Town Treasurer Carulli- YTD- Budget to Actuals for the month-end of December
- (CA) DD. Proclamations, Resolutions & Citations**
- Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**
- (CA) DD1. Resolution No. 2025-12-10-F2 Endorsing the Designation of Sowams as a National Heritage Area
- (CA) DD2. Resolution No. 2025-12-10-H2 Requesting Action by the Bristol-Warren Regional School District Regarding Recent School Bus Safety Legislation
- (CA) DD3. Resolution No. 2025-12-10-B1 Town Council Resolution Authorizing the Sale of Real Property of the Town
- (CA) DD4. Commendation - Robert J Annis - Achieving the Distinguished Rank of Eagle Scout

- (CA) DD5. Citation - Father Joseph A Escobar - Distinguished Service Award
- (CA) DD6. Commendation - Raymond B Murray III - Achieving the Prestigious Rank of Eagle Scout
- (CA) EE. Utility Petitions**
- Approval of consent agenda = "motion to approve these petitions"**
- (CA) FF. City & Town Resolutions Not Previously Considered**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) FF1. Resolution - Town of Warren Observance of the Victor Day Holiday
- (CA) FF2. Resolution - Town of Hopkinton in Support of an Act of the General Assembly of the State of Rhode Island Authorizing the Town of Hopkinton to Confer Jurisdiction on the Hopkinton Municipal Court to Hear Certain Appeals
- (CA) FF3. Resolution 2025-10 - Town of West Greenwich Regarding Low and Moderate Income Housing
- (CA) GG. Distributions/Communications**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) GG1. Troop 6 Bristol Eagle Scout - Robert J Annis
- (CA) GG2. Troop 6 Bristol Eagle Scout - Raymond B Murray III
- (CA) GG3. Town Administrator Contente to Mr. Edward Cifune on his Reappointment to Continue Serving on the Building Code of Appeals Board
- (CA) GG4. Town Clerk Cordeiro to Alcoholic Beverage License Holder - Compliance Reminder: Food Service Requirement for All Liquor Licensees
- (CA) GG5. State of Rhode Island Energy Facility Siting Board Notice of Hearing
- (CA) GG6. Town Clerk Cordeiro to Mr. Raymond and Respected Members of the State Traffic Commission - Request

for Review of Gooding Avenue & Metacom Avenue
Pedestrian Signal Timing

[\(CA\) GG7.](#) Town Administrator Contente to Mr. Brian Morrissette
- On his reappointment to continue to serve on the
Town of Bristol's Building Code of Appeals Board

[\(CA\) GG8.](#) 2024 Annual Report Visiting Nurse Home & Hospice

(CA) HH. **Distributions/Notice of Meetings**
(Office copy only)

**Approval of consent agenda = "motion to receive and
place these items on file"**

[\(CA\) HH1.](#) Bristol County Water Authority Board of Directors
Meeting - December 11, 2025

[\(CA\) HH2.](#) Planning Board Meeting - December 11, 2025

[\(CA\) HH3.](#) Planning Board Amended Meeting - December 11, 2025

[\(CA\) HH4.](#) Recreation Board Meeting - December 17, 2025

[\(CA\) HH5.](#) Bristol Planning Board Technical Review Committee
Meeting - December 18, 2025

[\(CA\) HH6.](#) Planning Board Comprehensive Plan Update Meeting -
December 18, 2025

[\(CA\) HH7.](#) Bristol Land Conservation Trust 2026 Calendar

[\(CA\) HH8.](#) Bristol Historic District Commission 2026 Calendar

[\(CA\) HH9.](#) Bristol Fourth of July 2026 General Committee
Meeting Calendar

[\(CA\) HH10.](#) Department of Community Development Planning Board
2026 Calendar

[\(CA\) HH11.](#) Bristol Housing Authority 2026 Calendar

[\(CA\) HH12.](#) Department of Community Development Zoning Board of
Review 2026 Calendar

[\(CA\) HH13.](#) Bristol Harbor Commission 2026 Calendar

[\(CA\) HH14.](#) Rogers Free Library Board of Trustees Meeting -
December 18, 2025

[\(CA\) HH15.](#) Zoning Board of Review Meeting - January 5, 2026

(CA) HH16. Amended Zoning Board of Review Meeting - January 5, 2026

(CA) HH17. Bristol Fourth of July Committee Promotions Subcommittee Meeting - January 6, 2026

(CA) HH18. Historic District Commission Meeting - January 6, 2026

(CA) HH19. North and East Burial Grounds Commission 2026 Calendar

(CA) HH20. BCWA 2026 Calendar

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) JJ1. Grant of Easement - Town of Bristol to Narragansett Electric Company off Chestnut Street and Naomi Street (AP117 Lots 4,5,6)

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: _____

/cd

Posted: January 2, 2026

TOWN COUNCIL MEETING MINUTES-WEDNESDAY, DECEMBER 10, 2025

The council met on Wednesday, December 10, 2025, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
 Vice-Chairwoman, Mary Parella
 Councilman, Antonio "Tony" Teixeira
 Councilman, Timothy Sweeney
 Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
 Assistant Town Solicitor, Andy Teitz, Esq
 Town Sergeant, Archie Martins

Pledge of Allegiance

Council Chair Calouro led the Council and audience in the Pledge of Allegiance.

ADD ITEM:

upon the request of Council Chairman Calouro, a motion was made by Councilman Teixeira and Seconded by Councilman Ley to add an item to the agenda for discussion. At this time the council took the time to recognize the passing of Mr. Ferguson.

Chairman Calouro recognize the recent passing of Mr. Ferguson, a former Bristol Town Council member, State Representative, and former Chairman of the Bristol Democratic Party. Chairman Calouro noted Mr. Ferguson's many years of public service and dedication to the community and extended the Council's condolences to his family and friends on behalf of the Town.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira - Voted unanimously to approve the Consent Agenda as prepared and presented.

A. Submission of Minutes of Previous Meeting(s)

- A1. Town Council Meeting Minutes - November 12, 2025
- A2. Town Council Executive Session Meeting Minutes
(sealed, council only) - November 12, 2025

Sweeney/Teixeira - Voted unanimously to approve the minutes of November 12, 2025 and the Executive Session Minutes of November 12, 2025 as prepared and presented.

B. Public Hearings

- B1.** Public Hearing and Consideration for Adoption of Resolution re: pursuant to Town Charter section 208 (c), to authorize the Town of Bristol to sell Town Property on Greenway Drive, Plat 159, Lot 1057

Sweeney/Teixeira -Voted unanimously to close the public hearing

Sweeney/Teixeira - Voted unanimously to adopt the resolution authorizing the sale of Town Property on Greenway Drive, plat 159, lot 1057 pursuant to Town Charter section 208 (c).

Prior to the vote taken, Council Chairman Calouro opened the Public Hearing. There was no testimony heard in favor of this petition and no remonstrance presented in opposition thereto.

Chairman Calouro explained that the parcel is a narrow strip of land (about 5 feet wide by 90 feet long).

Assistant Town Solicitor Teitz further explained that the parcel has no public access, did not lead to the water or shoreline, and there are no utilities or infrastructure located beneath it. He further explained that the town generally does not sell public land or abandon streets, but this was a unique situation that arose during a review of the plat and lot map. He noted that the property was properly advertised and offered,

especially to abutting neighbors; one abutter wished to purchase, another declined, and a third did not respond.

C. Ordinances

- C1.** Ordinance No. 2025-09 - Chapter 22 - Sewers and Sewage Disposal, **Article V** - (Building Sewers and Connections), **Sec. 22-109** (Operations and Maintenance); **Article VII**- (Industrial Pretreatment Program), **Section 22-235** (National categorical pretreatment standards); **Section 22-236** (Local Limits) **Article VIII**- (Industrial User Permit Fee Schedule), **Section 22-316** (Enumeration) **(2nd reading) (continued from September 10th)**

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-09. Advertise in the local newspaper

- C2.** Ordinance No. 2025-16 Chapter 16 Motor Vehicles and Traffic, Article V Stopping, Standing, and Parking, Section 16-145 (9) **(changing Violation wording) (1st Reading)**

Teixeira/Sweeney - Voted unanimously to consider this action to constitute the first reading of Ordinance #2025-16. Advertise in the local newspaper

- C3.** Ordinance No. 2025-17- Chapter 8 Boats, Docs and Waterways **Sec 8-72** (Parking Permits for Dock Holders) **Section 8-76** (Off-Season Parking at Marina Ferry Dock) and Chapter 16 Motor Vehicles and Traffic **Sec. 16-382** Prudence Ferry Parking; Off-Season Parking- (to extend off-season parking from November 16th to April 14th and establishment of fees by resolution **(1st reading)**)

Teixeira/Sweeney - Voted unanimously to consider this action to constitute the

first reading of Ordinance #2025-17.
Advertise in the local newspaper

- C4.** Ordinance No. 2025-18 - Chapter 5 - Amusements, Article III - Shows Exhibitions and Entertainment, Section 5-92 - License application, information required and Chapter 17 - Offenses and Miscellaneous Provisions, Article II - Alcoholic Beverage Establishments, Section 17-84 - Application, forms and required documentation, modifications to licensed premises. **(changes to license deliverables) (1st reading)**

Teixeira/Parella - Voted unanimously to consider this action to constitute the first reading of Ordinance #2025-18.
Advertise in the local newspaper

Prior to the vote being taken, members of the Council noted that the proposed changes would promote greater transparency, allow for review of changes over time, and provide department heads with clearer guidance, making it easier for them to offer informed recommendations.

D. Licensing Board - New Petitions

- D1.** Karen Binder, Executive Director for Blithewold, Inc., 101 Ferry Road, Request for Victualling License
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Town Administrator and Water Pollution Control

Sweeney/Teixeira - Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

D2. Catherine Marshall for St. Elizabeth Holy Rosary Sodality, 577 Wood Street, request for a Bingo License on January 23rd from 5:30-9:30 pm

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Teixeira/Parella- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

D3. Margarida Chaves for VFW Post #237, 850 Hope Street - Requests for Bingo Licenses on the second Thursday of each month, through September 2026, 5:30-10:00 pm

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

D4. Michael Cockcroft, Dean's Deli, 8 Gooding Avenue - request for Victualling License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

d. recommendation - Town Administrator and Water Pollution Control

Sweeney/Parella - Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, applicant Michael Cockcroft appeared before the council. Michael Cockcroft, 54 Fox Hill, Bristol, appeared before the Council regarding a request for a victualling license for Dean's Deli at 8 Gooding Avenue (former Dunkin' Donuts location). Mr. Cockcroft described the business as an Italian-American deli focused on take-out and catering, with approximately 30 indoor seats, offering Italian cold-cut sandwiches and prepared dinners, and noted a future plan to incorporate a small bakery area ("Blake's Cakes") for his daughter. Mr. Cockcroft indicated a target opening date of February 1.

E. Licensing Board - Renewals

E1. 6-month review - Karen Binder, Executive Director, Blithewold, Inc., 101 Ferry Road, re - Dancing & Entertainment License (continued from June 18, 2025)

a. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the six-month review.

Prior to the vote being taken, Police Chief Lynch reported that no issues or complaints were filed during the six-month review period for the dancing and entertainment license.

E2. 6 Month Review -WKOC, LLC d/b/a Portside Tavern, Richard Corrente, 444 Thames Street - Modification of BV Intoxicating Beverage License for expansion of

premises (to include a portion of outdoor seating)
(continued from June 18, 2025) (see also E3)

- a. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the six-month review.

Prior to the vote being taken, Police Chief Lynch reported that no issues or complaints were filed during the six-month review period. He further noted that he had spoken with nearby residents, including those who had previously raised concerns, and confirmed that there were no ongoing issues with the premises.

- E3. 6-month review** - Richard Corrente, Portside Tavern, 444 Thames Street re renewal of Dancing & Entertainment License, additionally requesting modification of License (to include outdoor entertainment and add a secondary interior location) **(continued from June 18, 2025)**
(see also E2)

- a. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the six-month review.

Prior to the vote being taken, Police Chief Lynch reported that no issues or complaints were filed during the six-month review period. He further noted that he had spoken with nearby residents, including those who had previously raised concerns, and confirmed that there were no ongoing issues with the premises.

The Council recognized the owner of the Portside Tavern, Mr. Corrente, who was in attendance, and thanked him for his cooperation and responsiveness throughout the review period.

**E4. 6-month review - Cara Massey, Executive Director, Linden Place, 500 Hope Street re - Dancing & Entertainment License
(continued from June 18, 2025)**

- a. recommendation - Town Administrator and Chief of Police

Parella Teixeira- voted to continue to the January 7th council agenda with the understanding that the existing license conditions remain in effect until that date while staff and the solicitor verify whether any special authorization had previously been granted for the 10:00 PM weekday end time. The motion to continue passed, with Councilman Teixeira voting in opposition.

Prior to the vote being taken, Councilman Teixeira questioned the listed weekday closing time of 10:00 p.m. (Monday-Thursday), asking whether the Town ordinance limited such entertainment to 9:00 p.m. on those days. Town Clerk Cordeiro stated that she did not recall the specific ordinance provision at that time and would need to further review the Town Code. There was uncertainty as to whether the Council had previously granted special authorization permitting Linden Place to operate until 10:00 p.m. on weekdays.

The Town Solicitor advised that if the ordinance established a 9:00 p.m. limitation, any 10:00 p.m. closing time would require explicit Council approval, and that staff would need to verify the applicable ordinance and prior Council action.

Parella/Ley- voted unanimously to take agenda item E4 from the table

(This agenda item was taken from the table later in the meeting following Council approval and noted in section K pursuant to council action)

Parella/Sweeney- voted unanimously to receive and file the recommendations and allow the

establishment to continue with the licenses, based on the positive feedback received after the six-month review.

Later in the meeting, after section K-Reports portion of the agenda (and reflected therein) , Town Clerk Cordeiro requested that the Council consider taking Agenda Item E-4 from the table. She explained that the Town Code had since been verified and confirmed that the applicant was in compliance with the current ordinance, and that taking the item from the table may avoid an unnecessary continuation.

The Town Solicitor advised that, as the matter had been continued and no dialogue had occurred with the applicant, it was procedurally permissible under Robert's Rules of Order for the Council to take up the agenda item again. A motion was made and approved.

Town Clerk Cordeiro then confirmed that Town Code Section 5-97 provides: All indoor entertainment shall cease by 10:00 p.m. on nights from Sunday through Thursday, and by 12:00 midnight on Friday and Saturday nights. All outdoor entertainment shall cease by 10:00 p.m. on nights from Sunday through Thursday, and by 11:00 p.m. on Friday and Saturday nights.

Councilman Teixeira expressed concern regarding the allowance of entertainment until 10:00 p.m. on weeknights and stated that he did not believe such hours were appropriate.

Based on this clarification, the Council agreed to proceed with processing the agenda item

E5. 6-month review -Allison Barr, Allison's Pampered Pets, 7 Michael Drive - Modification of Kennel License **(to increase number of dogs from 10 to 15 or more in residential zone) (continued from June 18, 2025)**

- a. recommendation - Town Administrator, Chief of Police and Animal Control Director

Texeira/Parella - voted unanimously to receive and file the recommendations and allow the establishment to continue

with the licenses, based on the positive feedback received after the six-month review.

Prior to the vote being taken Town Clerk Cordeiro confirmed that the review was conducted specifically to evaluate the business' operations following the increase from 10 to 15 dogs. It was noted that there had been no calls for service or complaints received by the Town regarding the kennel during this period.

Ms. Barr addressed the Council and reported that she had recently undergone an unannounced DEM inspection, was found to be in compliance and approved by DEM and has been operating the business for approximately 20 years.

Council members congratulated Ms. Barr on the longevity of her business, continued compliance, and the positive outcome of the DEM inspection

E6. Junk Second Hand/Junk Dealer License Renewals 2026

- a. recommendation - Town Administrator and Police Chief
- b. recommendation - Town Administrator and Director of Community Development
- c. recommendation - Town Administrator and Code Compliance Officer

Sweeney/Teixeira-Voted unanimously to grant the renewal of these licenses per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

F. Petitions - Other

- F1.** Nils Weldy, on behalf of the Rhode Island Brewers Guild, requests permission to sell/serve alcohol on Town Leased Land for Ocean State Brewers Festival at Bristol Golf Park, 96 Broadcommon Road, on June 27, 2026, from 2:00 PM to 5:30 PM

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development
- d. recommendation - Town Administrator and Director Parks and Recreation
- e. recommendation - Town Administrator and Director of Public Works

Sweeney/Teixeira - Voted unanimously to grant this request per the recommendations received and conditions, as delineated in the DPW and Police Chief's Recommendation, and also subject to conformance to all laws and ordinances

Prior to the vote being taken, Niles Weldy, on behalf of the Rhode Island Brewers Guild, appeared before the Council to request permission to sell and serve alcohol on Town-leased land at Bristol Golf Park, for the Ocean State Brewers Festival. The event was described as a Rhode Island-only craft beer tasting festival intended to provide marketing and consumer engagement opportunities for local breweries, held in partnership with Bristol Golf Park and Vigilant Brewing. Organizers outlined parking plans using on-site spaces and cooperation with nearby businesses while encouraging ride-share and drop-offs.

Police Chief Lynch reported that a prior, similar event at Unity Park was professionally run and recommended requiring two uniformed police details (at the organizer's expense) and that all alcohol servers be TIPS-certified; DPW conditions regarding recycling were also noted.

- F2.** Andrea Rounds, on behalf of the Steering Committee of Sowams Heritage, requests council consideration to adopt a resolution endorsing the designation of Sowams as a National Heritage Area

- a. draft Resolution 2025-12-10-F2

Parella/Teixeira -Voted
unanimously to refer to adopt a
resolution endorsing the
designation of Sowams as a
National Heritage Area

Prior to the vote being taken, Clerk Cordeiro noted that three late items were received in support of the proposed resolution and were accepted as "received at meeting" materials from the Bristol Art Museum, Linden Place, and Tony Morttini.

Andrea Rounds, speaking on behalf of the Sowams Heritage Area Steering Committee, requested Council endorsement of a resolution supporting the designation of Sowams as a National Heritage Area. Ms. Rounds presented supporting materials, including letters of support from Linden Place, the Bristol Art Museum, the Port Marker Project, and Coggeshall Farm, noting that these organizations are part of the broader Sowams "family."

Ms. Rounds described Sowams as a regional initiative connecting Bristol with neighboring communities through shared Indigenous and early colonial history, landscapes, and cultural resources. She emphasized that designation as a National Heritage Area would not alter local zoning or land-use authority, but would provide a framework for interpretation, education, conservation, tourism, and regional collaboration. She further explained that the initiative seeks to create a platform where all voices, including tribal communities, may tell their own stories.

In response to a question from Councilman Teixeira regarding language in the feasibility study indicating that three federally recognized tribes had chosen not to engage at this time, while requesting to be kept informed, Ms. Rounds stated that only the tribes themselves can speak to their reasons. She clarified that the initiative does not involve itself in tribal relations, but instead aims to keep the door open for future participation and to provide a welcoming platform should the designation be approved.

Council members expressed support for the proposal. Vice Chairwoman Parella praised the project and Ms. Rounds' extensive one-on-one outreach efforts, stating that she was pleased to support the resolution so that Bristol would not be left out of the participating communities.

Councilman Ley highlighted the significant work involved and noted that the initiative encourages residents to think beyond

present-day municipal boundaries, recognizing that the land was used and stewarded by others long before, and underscored the importance of preserving it for future generations.

Councilman Sweeney commended Ms. Rounds' energy and reiterated that designation as a National Heritage Area would not affect local control, but would elevate Bristol's history, Indigenous stewardship, educational opportunities, tourism, and partnerships.

Chairman Calouro remarked that the resolution was concise and well-crafted, noting in particular its closing statement that Bristol is "proud to join the communities of Sowams in endorsing the designation of Sowams as a National Heritage Area," and observed that the designation could assist in attracting federal resources to support and enhance local historic and cultural assets.

- F3.** Executive Director Guy, Pokanoket Management Group requests for Tax Abatement under Section 8 of the Tax Stabilization Agreement, Parcel 135-0012-000
- a. (copy) Caretaker Lease Agreement
 - b. Affidavit from Sagamore William Guy
 - c. Summary of Preservation Activities
 - d. (copy) Resolution 2025-4-23-I3 - Recommendation to State Legislature to Amend R.I.G.L § 44-3-3 and R.I.G.L. § 45-13-5.1
 - e. (copy) Tax Stabilization Agreement for Real Property Town of Bristol and The Pokanoket Management Group Effective as of December 31, 2024
 - f. recommendation - Town Administrator and Tax Assessor/Collector
 - g. Memorandum from the Town Solicitors Office

Parella/Sweeney- Voted to abate the amount for this year of \$13,809.98 from the tax stabilization agreement,

representing the property tax on the two-family residence (Parcel 135-0012-000) on the Pokanoket property. The motion passed, with Chairman Calouro and councilman Teixeira voting in opposition.

Prior to the vote being taken Assistant town Solicitor Teitz provided background, explaining that Brown University transferred approximately 224.93 acres of largely restricted, culturally significant land, along with a two-family residence situated on approximately 2.06 acres, to the Pokanoket Management Group. While Brown University, as an educational institution, had not paid local property taxes (with a portion of the open land reimbursed through the State PILOT program), the Pokanoket Tribe does not receive a categorical property tax exemption. The Town therefore supported state legislation granting tax-exempt status and eligibility for State PILOT reimbursement, estimated at approximately 27% of forgone taxes. During the two-year lag before full State reimbursement, the TSA requires the Tribe to make annual payments to the Town.

Solicitor Teitz explained that the TSA established an annual payment of \$39,667.86, calculated by valuing the open land at the Town's farm/forest rate (approximately \$115 per acre, totaling \$25,857.88) and applying the full assessed tax to the two-family dwelling (approximately \$13,809.98). He noted that Section 8 of the TSA permits the Council to grant voluntary abatements, in whole or in part, if the property is used solely to support preservation and maintenance of historic values and generates no unrelated income.

Representatives of the Pokanoket Management Group and the Tribe, including Attorney Ty Palermo, Property Manager Tony Marie Walmsley, and Sesham "Dancing Star" Tracy from the Pokanoket Tribe, addressed the Council. They described the caretaker arrangement for the residence, explaining that occupants contribute reduced payments in exchange for extensive property oversight and maintenance, including monitoring approximately 255 acres and more than two miles of shoreline, addressing trespass, illegal dumping and hunting, trail damage, and vandalism, and coordinating with Tribal security, the Bristol Police Department, and DEM. They stated that all contributions from the residence are used solely for insurance, utilities, septic services, and necessary repairs, and that the Tribe has been on the land for just over one year, does not receive

federal tribal funding, and is relying heavily on volunteer labor while beginning long-term conservation, forestry, and restoration planning in coordination with partner agencies. They requested a full abatement of the dwelling portion, asserting that anything less would significantly impede stewardship efforts and planned educational and environmental initiatives.

Solicitor Teitz advised that, based on the information submitted, including rent rolls and task descriptions, the dwelling continued to function in part as an income-producing property rather than exclusively as full-time caretaker housing. He therefore recommended a 50% abatement of the dwelling portion, approximately \$6,904.99, for the current year only, with the option for the Tribe to reapply in the following year.

Tax Assessor Leadem confirmed that under Brown University's ownership, the residential parcel had historically been fully taxed and noted that the current fiscal year budget assumed full collection of the TSA payment; accordingly, any abatement would require the Town to absorb the resulting revenue shortfall.

Council members discussed the request, weighing the Tribe's early-stage financial challenges and the long-term public benefit of permanent land preservation against fiscal responsibility and consistency for taxpayers.

Vice Chairwoman Parella expressed support for fully abating the dwelling portion during the Tribe's first full year on the property, with reconsideration in the second year of the TSA. Other members raised concerns regarding budgetary impact and precedent, while acknowledging the unique cultural, historical, and environmental significance of the property.

Solicitor Teitz clarified that the abatement request before the Council would apply only to the current year, and that the Tribe may return in the following year to request further abatement pursuant to Section 8 of the TSA

Chairman Calouro stated that the Town, at the request of the Council and in coordination with the Pokanoket Tribe, was the driving force behind the state legislation that established the PILOT framework and categorical property tax exemption, noting that the Town's state representatives and senators acted at the Town's request. He emphasized that the Town and Council have been extremely supportive of the Tribe and will continue to be, and that the level of support should not be measured solely by whether a 50% or 100% abatement is granted.

He expressed respect for the Tribe's request and stated that it was appropriate for the Council to have the discussion. Chairman Calouro noted that, in his view, the Town Solicitor's recommendation of a 50% abatement of the two-family residence was extremely fair, well-reasoned, and made in good faith, taking into account that the property continues to generate revenue. He emphasized that the proposed abatement applies only to the current year and that any future request would require separate Council consideration.

Chairman Calouro stated that while he would respect the Council's decision should it choose a different approach, he believed the recommended abatement appropriately balanced fiscal responsibility with continued support for the Tribe, and that the discussion had been constructive and undertaken in good faith by all parties

Councilman Ley noted that the Pokanoket Tribe is already obligated under the TSA for approximately \$39,000 annually and has indicated difficulty meeting even the approximately \$26,000 land portion of that payment. While he agreed that the Town Solicitor's recommendation of a 50% abatement of the two-family residence was fair, he stated that he was also open to considering a full abatement of the dwelling portion for the current year in light of the Tribe's financial circumstances and early stage of stewardship.

Following discussion, Vice Chairwoman Parella moved to abate the full \$13,809.98 dwelling portion of the TSA payment for the current year, while leaving intact the land component of approximately \$25,857.88.

Chairman Calouro voting in opposition. He stated for the record that he believed a 50% abatement of the dwelling portion would have been a more balanced approach, while reiterating his support for the Tribe and the preservation of the property.

Solicitor Teitz clarified that under this action, the Tribe remains responsible for the TSA payment attributable to the open land and may return in the following year to request further abatement pursuant to Section 8 of the TSA.

G. Appointments

G1. Board of Tax Assessment Review - 2 three-year terms (1 Democratic Alternate and 1 Republican Alternate) set to expire December 2029

a. Letter of recommendations from Republican Town Committee

b. Letter of recommendations from Democratic Town Committee

Teixeira/Sweeney-Voted unanimously to reappoint Peter Hewett and Cornelia "Nina" Murphy as Alternates to the Board of Tax Assessment Review with a term set to expire in December 2028

G2. Board of Tenants' Affairs - Appointments to fill 2 two-year terms, set to expire January 2028

a. Richard Hunter, 1014 Hope Street, Apt E6 - interest/reappointment

b. Linda Heroux, 1014 Hope Street, Apt V3 - interest/reappointment

Teixeira/Sweeney-Voted unanimously to reappoint Richard Hunter and Linda Heroux to the Board of Tenants' Affairs with terms set to expire in January 2028

G3. Bristol Housing Authority - Appointment to fill one term, set to expire January 2031

a. Edward Correia 46 Varnum Avenue- Letter of interest/reappointment

b. Recommendation - BHA Executive Director Pansa

Teixeira/Parella- Voted unanimously to reappoint Edward Correia to Bristol Housing Authority with a term set to expire in January 2031

G4. Coastal Resources Management Council - Appointments to fill 1 one-year term, set to expire January 2027

a. John Troiano, 707 Hope Street-
interest/reappointment

Teixeira/Sweeney-Voted unanimously to reappoint John Troiano to Coastal Resources Management Council with a term set to expire in January 2027

G5. Conservation Commission - 1 three-year term set to expire January 2028

a. Raymond Payson, 131 Ferry Road -
interest/reappointment

Teixeira/Sweeney- Voted unanimously to reappoint Raymond Payson to the Conservation Commission with a term set to expire in January 2028

At the conclusion of the board appointments, Chairman Calouro took a moment to express his deep gratitude and appreciation for all members of the community who volunteer their time to serve on one of the town's many boards and commissions. He acknowledged the invaluable contributions of these individuals, recognizing their commitment to the betterment of the community.

H. Old Business

H1. Request to continue matter to January 28, 2026, re: RI State Police- Office of the Superintendent and Director of Public Safety requests approval of the installation of a Flock Safety camera in the Town of Bristol (continued from 11/12/2025)

Teixeira/Sweeney-Voted unanimously to continue this matter until the meeting of January 28, 2026

H2. (Continued from November 12, 2025, for adoption of proposed Resolution) Chief Lynch, Bristol Police Department - report on School Bus Safety Legislation

and for council consideration to support a resolution to have the school department proactively review this legislation, to consider an RFQ like other communities.

a. (draft) Resolution

Sweeney/Teixeira- Voted unanimously to adopt the resolution as presented and direct the Town Clerk to send a copy of the resolution to the members of the Bristol- Warren Regional School Committee and to the Superintendent of the BWRSD

I. Other New Business Requiring Town Council Action

11. Public Notice from CRMC re - Christopher & Mary Fay, 476 Poppasquash Road, requires response by **December 30, 2025**

a. recommendation- Town Administrator and Harbor Master

b. recommendation - Bristol Harbor Commission

c. recommendation - Town Administrator and Director of Community Development

Teixeira/Sweeney- Voted unanimously to receive and place this matter on file

12. Town Administrator Contente regarding Traffic Calming: Hopeworth Avenue

Teixeira/Sweeney- Voted unanimously to authorize the Administration and the Department of Public Works to initiate an engineering study for Hopeworth Avenue, at a cost not to exceed \$6,000

Prior to the vote being taken, Prior to the vote being taken, Town Administrator Contente reported that, based on a traffic calming petition initiated by the Police Department, concerns have been raised regarding vehicle

speeds and safety conditions on Hopeworth Avenue. He recommended that the Town proceed with a professional engineering evaluation, rather than immediate physical changes, to determine appropriate traffic calming measures.

Town Administrator Contente explained that the study will evaluate roadway geometry, traffic volumes, and potential traffic calming options, including but not limited to signage, pavement markings, and physical devices, prior to Council consideration of any specific improvements.

I3. Town Administrator Contente regarding Gooding and Metacom Avenue Pedestrian Signal Change

Teixeira/Parella- Voted unanimously to supported a request that the Rhode Island State Traffic Commission review the pedestrian safety conditions at the Gooding Avenue/Metacom Avenue intersection.

Prior to the vote being taken, Town Administrator Contente reported a pedestrian safety concern brought to his attention by a resident. He stated that after receiving the information, he personally observed the issue while stopped at the Gooding Avenue/Metacom Avenue intersection. He described an incident in which a pedestrian activated the crossing signal and used appropriate caution; however, a vehicle traveling on Gooding Avenue accelerated toward the intersection and the pedestrian was forced to run to avoid the vehicle.

The Administrator explained that, as currently timed, activating the pedestrian signal stops only the left and right traffic lanes, while perpendicular traffic retains a green light. He requested the Council's support in asking the Rhode Island State Traffic Commission to evaluate the intersection and consider implementing an all-direction stop when the pedestrian signal is activated to improve safety.

I4. Town Administrator Contente update on Compost Sales Revenue and Operational Review

Teixeira/Sweeney- Voted unanimously to receive and file

Prior to the vote being taken, Town Administrator Contente provided an update on the Town's compost operation and its financial outlook. He explained that recent and pending PFAS (per- and polyfluoroalkyl substances) regulations in several New England states have significantly affected the regional compost market, as stricter PFAS limits in other states have reduced demand and complicated off-site sales. This regulatory environment has contributed to lower-than-anticipated compost revenues and uncertainty regarding future income from the program.

Town Administrator Contente noted that Rhode Island currently does not have a PFAS limit applicable to the Town's compost product and that the material being produced remains in compliance with all existing state regulations. Following brief discussion, including confirmation that the Town will continue to monitor regulatory developments and market conditions.

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. Bid 1074- Long-Term Lease for Former Byfield School Building

Sweeney/Teixeira- Voted unanimously to refer this matter to the Town Administrator to solicit proposals for a real estate marketing firm and to act in the best interest of the Town in moving the process forward.

Prior to the vote being taken, Clerk Cordiero noted This bid closed without any submissions.

Councilmember members briefly acknowledged the continued interest in returning the vacant building to productive use. Town Administrator Contente explained the difficulty of attracting qualified parties through the Town's standard bid process alone and recommended that the Town solicit bids for a professional real estate marketing firm.

The intent of engaging such a firm would be to assist with marketing and positioning the Byfield property, identifying and engaging potential long-term tenants, and advising the Town on strategies for reuse of the building.

J2. Bid 1076 Catering Services for the Fourth of July Ball, June 20, 2026

- CP's Catering in the amount of \$37,405.00 with a per plate cost of \$135

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and the fourth of July Committee to act in the best interest of the Town.

J3. RFQ 1077 Architectural Design Services and Construction Administration Services Former Guiteras School Reuse as Government Center/Town Hall

- Lerner Ladds Bartels - Pawtucket
- RGB Architects - Providence
- Brewster Thornton Group Architects, LLC -Providence
- GMI Architects Architecture and Interiors - Bristol
- DBVW Architects - Providence

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

K. Special Reports

It is hereby noted for the record that, no items were received for special reports.

(ADD ITEM)

Upon the request of Town Administrator Contente, a motion was made by Councilman Teixeira and seconded by Councilman Sweeney to add an item to the agenda for discussion to introduce the Town's new Deputy Treasurer, Lan Lee. The Council welcomed Ms. Lee and wished her much success in her new role.

At this point in the meeting, Town Clerk Cordeiro requested that the Council consider taking Agenda Item E-4 from the table. She explained that the Town Code had since been verified and confirmed that the applicant was in compliance with the current ordinance, and that taking the item from the table would avoid an unnecessary continuation. A motion was made by Vice Chairwoman Parella and seconded by Councilman Ley to take agenda item E4 from the table. Discussion related to this matter is reflected under Agenda Item E-4.

L. Town Solicitor

At the conclusion of the public meeting, and prior to convening into executive session, Chairman Calouro extended his Merry Christmas wishes to all residents on behalf of himself and the Council. Councilman Teixeira also offered his annual holiday greeting, wishing everyone "Feliz Navidad e Boas Festas."

M. Executive Sessions

M1. Town Administrator Contente requests for Executive Session Pursuant to RIGL § 42-46-5(a)(2)- litigation Citizens Bank

Teixeira/ Sweeney- Voted unanimously to convene in Executive Session pursuant to RIGL § 42-46-5(a)(2)- litigation Citizens Bank at 8:55 PM.

Teixeira/Sweeney - Voted unanimously to resume open session and seal the minutes of the Executive Session at 9:45 pm.

Solicitor Ursillo announced that no motion was made nor voted on in Executive Session

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) AA1. Conservation Commission Meeting Minutes - October 7, 2025
- (CA) AA2. Bristol 250th Commission Meeting Minutes - September 16, 2025
- (CA) AA3. Bristol 250th Commission Meeting Minutes - October 21, 2025
- (CA) AA4. Bristol Housing Authority Meeting Minutes - October 9, 2025
- (CA) AA5. Rogers Free Library Board of Trustees Meeting Minutes - September 18, 2025
- (CA) AA6. Bristol Warren Regional School Committee Business Meeting Minutes - August 25, 2025
- (CA) AA7. Bristol Harbor Commission Meeting Minutes - December 1, 2025
- (CA) AA8. Conservation Commission Meeting Minutes - November 10, 2025

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

- (CA) BB1. Tax Assessor Leadem - Recommended Abatement & Additions as of November 2025

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) CC1. Town Treasurer Carulli- YTD- Budget to Actuals for the month-end of November

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

- (CA) DD1. Resolution 2025-11-12- H2 - Support of Legislation Allowing the Town of Bristol to Provide Property Tax Relief to Owner-Occupied Mixed-Use Properties (signed)
- (CA) DD2. Resolution 2025-11-12-I1 BCI Checks for Applicants to Town Board, Commission, Committee or Town Appointment Positions (Adopted)
- (CA) DD3. Citation - Candace "Candy" Pansa (Signed)
- (CA) EE. Utility Petitions**
- Approval of consent agenda = "motion to approve these petitions"**
- (CA) FF. City & Town Resolutions Not Previously Considered**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) GG. Distributions/Communications**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) GG1. Thank You - Samaritans of Rhode Island
- (CA) GG2. Bid #1075 - Heat Pump System - Water Pollution Control Facility
- (CA) GG3. Clerk Cordeiro to State Senators and Representatives regarding support of resolution supporting property tax relief for owner-occupied mixed-use properties
- (CA) GG4. Director Williams - Herreshoff Marine Museum - Marina Expansion Proposal
- (CA) HH. Distributions/Notice of Meetings**
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. Bristol Fourth of July Committee Karaoke Fundraiser Sub-Committee Meeting - November 13, 2025
- (CA) HH2. Bristol Fourth of July Committee Souvenir Sub-Committee Meeting - November 13, 2025

- (CA) HH3. Bristol Fourth of July Committee Macaroni Supper Sub-Committee Meeting - November 19th, 2025
- (CA) HH4. Housing Authority Meeting Calendar 2026
- (CA) HH5. Bristol County Water Authority Finance Committee Meeting - November 13, 2025
- (CA) HH6. The North and East Burial Grounds Commission Meeting - November 12, 2025
- (CA) HH7. Town of Bristol Housing Authority Meeting - November 13, 2025
- (CA) HH8. Bristol Technical Review Committee Meeting - November 20, 2025
- (CA) HH9. Bristol 250th Commission Meeting - November 18, 2025
- (CA) HH10. Planning Board Meeting - November 13, 2025
- (CA) HH11. Zoning Board of Review Meeting - December 1, 2025
- (CA) HH12. Planning Board Comprehensive Plan Update Meeting - November 20, 2025
- (CA) HH13. Bristol Fourth of July Committee 250th Celebration Meeting - November 19, 2025
- (CA) HH14. Bristol Fourth of July Committee General Committee Meeting - November 19, 2025
- (CA) HH15. Bristol Fourth of July Fireworks Subcommittee Meeting - November 20, 2025
- (CA) HH16. Bristol Fourth of July Interfaith Subcommittee Meeting - November 20, 2025
- (CA) HH17. Rogers Free Library Board of Trustees Meeting - November 20, 2025
- (CA) HH18. Properties Committee Meeting - December 3, 2025
- (CA) HH19. Harbor Commission Meeting - December 1, 2025
- (CA) HH20. Capital Projects Commission Meeting - November 25, 2025

- (CA) HH21. Bristol Harbor Protection Team Meeting - December 1, 2025
- (CA) HH22. Conservation Commission Meeting - December 2, 2025
- (CA) HH23. Historic District Commission Meeting - December 4, 2025
- (CA) HH24. Town of Bristol Housing Authority Meeting - December 11, 2025
- (CA) HH25. Bristol Fourth of July Committee 2026 General Committee Meetings
- (CA) HH26. Bristol Fourth of July Committee Music and Entertainment - Concerts Meeting - December 9, 2025
- (CA) HH27. Bristol Fourth of July Committee Promotions Meeting - December 9, 2025
- (CA) HH28. Town of Bristol Housing Authority Meeting - December 11, 2025
- (CA) HH29. Town of Bristol Housing Authority Meeting - December 11, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- (CA) III1. Zackary Brodeur, 15 Rose Lane, Shannock, RI - claim for damage

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

- (CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

There being no further business, upon a motion by Sweeney, seconded by Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 9:45 pm.



Melissa Cordeiro, Town Clerk
Council Clerk

DRAFT

A2

**Town Council Executive Session
Meeting Minutes (sealed, council only) -
December 10, 2025**

TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, DEC. 10, 2025

PRESENT: Calouro, Parella, Teixeira, Sweeney, and Ley

ALSO PRESENT: Steven Contente, Town Administrator
 Walter S. Felag, Jr., Senator District 10
 Linda L. Ujifusa, Senator District 11
 June S. Speakman, Representative District 68
 Susan R. Donovan, Representative District 69

Absent: Pamela J. Lauria, Senator District 32
(it is hereby noted for the record that Rep. Lauria was unable to attend)

The Council met in special session on Wednesday, December 10, 2025, in the Town Hall, Council Chambers, beginning at 6:00 PM, Council Chairman Calouro presiding:

Workshop re Legislative Agenda for 2025

It is hereby noted for the record that no action was taken on this agenda item.

Council Chairman Calouro opened the meeting by thanking members of the general assembly to be part of the open discussion and dialogue of the priorities of the town for the 2023 Legislative agenda.

Asylum Road Lighting & Safety

Members of the Council, Senators, Representatives, and Town Administrator discussed long-standing safety concerns related to the lack of lighting along Asylum Road, which serves as access to Colt State Park, the Quinta-Gamelin Community Center, and surrounding neighborhoods. It was noted that the Department of Environmental Management (DEM) owns the outbound portion of the roadway, where no utility infrastructure exists, making comprehensive lighting improvements cost-prohibitive.

It was noted that Town previously appropriated approximately \$15,000 to install a lighting pole at the community center/Asylum Road intersection. While that work has been completed, it does not provide lighting along the full length of the roadway. Historically, lighting existed when the area functioned as an armory, but those fixtures were damaged over time and not replaced. DEM has expressed environmental and

TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, DEC. 10, 2025

wildlife concerns and does not support lighting within park boundaries, noting that the park is closed from sunset to sunrise.

It was noted that the Town has previously met with RIDOT regarding this matter. Although the project had appeared in the Transportation Improvement Program (TIP) at one point, it was later removed. RIDOT indicated the project was not a priority due to cost, environmental considerations, and park operations. The Town currently possesses approximately 75% design plans for Asylum Road lighting (2023 submission).

There was consensus that the Council Chair and Town Administrator will request a joint meeting with RIDOT that includes Town officials and state legislators to elevate the issue. Discussion emphasized focusing on practical and incremental lighting solutions, potentially limited to the Town side of the roadway.

During the workshop, Senator Ujifusa described how other municipalities have advanced roadway projects by formally requesting RIDOT safety studies. She discussed pursuing a similar request for Asylum Road, focusing on pedestrian and lighting safety.

State Paving Priorities, TIP, and Municipal Advocacy

State legislators provided an overview of the Transportation Improvement Program (TIP), five-year planning cycles, and funding limitations. They explained that safety-critical projects can displace others, contributing to repeated deferrals of Bristol projects. Legislators acknowledged that sustained advocacy and coordination can influence project timing.

Participants agreed on the importance of continued coordination between the Town, utilities, and RIDOT, as well as active participation in TIP public comment periods and regular engagement with state officials.

Town Administrator Contente noted that Towns are increasingly being asked to assume maintenance and cost obligations (e.g., sidewalks, road portions) as conditions for state projects

TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, DEC. 10, 2025

Senator Ujifusa discussed draft legislation addressing RIDOT practices that shift infrastructure maintenance or cost obligations to municipalities, intended to clarify and limit when the state can require municipalities to pay these added costs.

Senator Ujifusa noted providing copies of the draft bill to the Council for review and potential support.

School Funding, Special Education, and Transportation

The joint workshop included discussion of the financial impact of high-cost special education placements and limitations of the current state funding formula. Legislators noted that prior bills to lower reimbursement thresholds and improve notification timelines have not advanced due to state budget constraints.

Legislators noted that for now, Bristol- Warren can expect no major predictable formula overhaul, but may see incremental additional aid in good budget years, usually finalized after the May revenue conference.

With respect to transportation, legislators reaffirmed their intent to reintroduce targeted legislation to reduce Bristol Warren's transportation burden.

Senators and Representatives noted they will re-introduce a bill aimed at reducing Bristol-Warren's statewide transportation burden (notably costly private school routes).

It was noted copies of the draft bill would be provided to the Council for review and potential support.

Curbside Composting & Waste Diversion

The Council emphasized the fiscal and environmental benefits of food waste diversion, including reduced tipping fees and long-term tax savings. Legislators reported that several composting-related bills are in development and committed to sharing draft legislation once available for municipal feedback.

TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, DEC. 10, 2025

Legislators will share draft bills and updates once ready (expected late January/February) so Bristol can comment and advocate

Climate Resilience & Municipal Capacity

Participants discussed the need for consistent funding and technical assistance for climate resilience initiatives, including coastal flooding and stormwater management. Existing grant programs through the Rhode Island Infrastructure Bank and DEM were noted.

Legislators outlined a proposed "climate superfund" concept, beginning with data collection on municipal climate-related expenditures, with the long-term goal of establishing a sustainable statewide funding mechanism.

Council members emphasized it is generally "shovel-ready" and wants early notice of opportunities.

AI-Assisted License Plate Readers

Concerns were raised regarding statewide policy development for AI-assisted license plate reader systems, including limited municipal input and the pace of technological change.

Legislators reported that a new Senate AI Committee is reviewing statewide AI frameworks and that revised legislation addressing these systems is expected to be reintroduced.

Jukebox and Pinball Machine Licensing

Discussions ensued on whether state law requires or merely permits municipal licensing and fees for jukeboxes and pinball machines. Legislative research suggests the statute is permissive. There was disagreement: Town Clerk believed the state might require licensing. It was noted that it would be brought to the Town Solicitor to review the relevant statutes, and legislators expressed openness to clarifying statutory language if necessary.

TOWN COUNCIL-SPECIAL MEETING MINUTES- WEDNESDAY, DEC. 10, 2025

The council thanked the members of the general assembly for their time and consideration in attending the workshop.

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira, and voted unanimously, the Chairman declared this meeting to be adjourned at 6:55 PM.



Melissa Cordeiro
Council Clerk

DRAFT

2nd Reading

**TOWN OF BRISTOL
PROPOSED ORDINANCE
No. 2025-16**

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

* * *

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE V. – STOPPING, STANDING AND PARKING

* * *

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapter 16 of the Ordinances of the Town of Bristol be amended as follows:

Sec. 16-45. Informal procedure for payment of parking fines.

Parking Violations Schedule

	Violation	Fine
(9)	Parking with left wheels to <u>roadside curb</u>	\$30.00

* * *

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on January 7, 2026. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council

Melissa Cordeiro
COUNCIL CLERK

December 18, 2025

**TOWN OF BRISTOL
PROPOSED ORDINANCE
No. 2025-16**

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

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Melissa Cordeiro
COUNCIL CLERK

December 18, 2025

LEGAL NOTICE

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PROPOSED ORDINANCE
NO. 2025-16**

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE
BRISTOL TOWN CODE**

* * *

**CHAPTER 16 – MOTOR VEHICLES AND
TRAFFIC**

* * *

**ARTICLE V. – STOPPING, STANDING AND
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COUNCIL CLERK

December 18, 2025

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PROPOSED ORDINANCE
NO. 2025-16**

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 16
OF THE ORDINANCES OF THE
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**CHAPTER 16 - MOTOR VEHICLES AND
TRAFFIC**

**ARTICLE V. - STOPPING, STANDING AND
PARKING**

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follows:

Sec. 16-45. Informal procedure for payment of park-
ing fines.

Parking Violations Schedule

	<u>Violation</u>	<u>Fine</u>
(9)	Parking with left wheels to roadside curb	\$30.00

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall,
Council Chambers, on January 7, 2026. If remon-
strance in the meantime, a petition bearing the valid
signatures of at least twenty (20) qualified voters
must be filed with the Town Clerk requesting a
Public Hearing, such hearing must be held before
final action may be taken on said ordinance.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

December 18, 2025

2nd Reading

TOWN OF BRISTOL PROPOSED ORDINANCE No. 2025-17

AN ORDINANCE IN AMENDMENT TO CHAPTERS 8 AND 16 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

* * *

CHAPTER 8 – BOATS, DOCKS AND WATERWAYS

* * *

ARTICLE II. – HARBOR REGULATIONS

* * *

Sec. 8-72. Parking Permits for Dock Holders.

One parking permit shall be issued for each slip holder. One additional parking permit shall be issued to a commercial fishing slip holder upon providing proof to the Harbormaster that the Harbormaster deems sufficient to establish employment of one or more deck hand(s). No overnight parking, defined as between the hours of 11:00 p.m. and 4:00 a.m., shall be permitted in the Marina (whether for Prudence Ferry, Church, State Street dock, or Thames Street) unless it is pursuant to a specially issued parking permit, as designated as determined by the Harbormaster, issued for a boat equipped with sleeping accommodations, and in any case not between November ~~15~~ 16 and April ~~15~~ 14. Off-season overnight parking at the Marina Ferry Dock Parking Lot shall be permitted pursuant to Sec. ~~8-76~~ 16-382. Any misuse of the parking provided by permit issued hereunder shall result in forfeiture of the dock slip.

* * *

~~Sec. 8-76. Off-Season Parking at Marina Ferry Dock.~~

~~Parking shall be permitted at the Marina Ferry Dock during the off season, defined as December 1 to March 31. Vehicle owners shall provide proof of Prudence Island residency to the Harbormaster and must receive a permit from the Harbormaster. The rate shall be set at \$150 per month per parking space. Only one vehicle shall be allowed to register for a single parking spot. Vehicles must park exclusively in their assigned spots. A lease agreement must be signed by the registrant and approved by the Harbormaster, including payment, before a parking permit will be issued. During periods where parking at the Marina is banned due to snow, permit holders may be relocated to the public parking lot at Church St and Thames St. This Section shall expire on June 30, 2027 unless otherwise extended or repealed by the Town Council.~~

* * *

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE XII – PRUDENCE FERRY PARKING

* * *

Sec. 16-382. - Prudence Ferry parking; off-season parking.

(a) Fees for parking at the ferry dock, and other town-designated Prudence Ferry parking areas, shall be established by the town council from time to time for both a daily rate and an annual rate, as well as a monthly rate for off-season parking permits. The town council shall also establish fines for nonpayment of parking fees.

(b) Parking shall be permitted at the Marina Ferry Dock during the off-season, defined as November 16 to April 14. Fees for off-season parking permits shall be established by the Town Council by resolution. Payments shall be made by credit/debit card, personal check, bank check, or money order, and cash payments shall not be permitted. Vehicle owners shall pay in full for the requested duration of off-season parking and month-to-month payments shall not be permitted. A lease agreement must be signed by the registrant and approved by the Harbormaster, including payment, before a parking permit will be issued. Vehicle owners shall provide proof of Prudence Island residency to the Harbormaster. Only one vehicle shall be allowed to register for a single parking spot. Vehicles must park exclusively in their assigned spots and the permit shall be displayed on the vehicle's rearview mirror. During periods where parking at the Marina is banned due to snow, permit holders may be relocated to the public parking lot at Church St and Thames St. This Section shall expire on June 30, 2027, unless otherwise extended or repealed by the Town Council.

* * *

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on January 7, 2026. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council

Melissa Cordeiro

COUNCIL CLERK

December 18, 2025

**TOWN OF BRISTOL
PROPOSED ORDINANCE
No. 2025-17**

**AN ORDINANCE IN AMENDMENT TO
CHAPTERS 8 AND 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

* * *

CHAPTER 8 – BOATS, DOCKS AND WATERWAYS

* * *

ARTICLE II. – HARBOR REGULATIONS

* * *

Sec. 8-72. Parking Permits for Dock Holders.

One parking permit shall be issued for each slip holder. One additional parking permit shall be issued to a commercial fishing slip holder upon providing proof to the Harbormaster that the Harbormaster deems sufficient to establish employment of one or more deck hand(s). No overnight parking, defined as between the hours of 11:00 p.m. and 4:00 a.m., shall be permitted in the Marina (whether for Prudence Ferry, Church, State Street dock, or Thames Street) unless it is pursuant to a specially issued parking permit, as designated as determined by the Harbormaster, issued for a boat equipped with sleeping accommodations, and in any case not between November ~~15~~ 16 and April ~~15~~ 14. Off-season overnight parking at the Marina Ferry Dock Parking Lot shall be permitted pursuant to Sec. ~~8-76~~ 16-382. Any misuse of the parking provided by permit issued hereunder shall result in forfeiture of the dock slip.

* * *

~~Sec. 8-76. Off-Season Parking at Marina Ferry Dock.~~

~~Parking shall be permitted at the Marina Ferry Dock during the off-season, defined as December 1 to March 31. Vehicle owners shall provide proof of Prudence Island residency to the Harbormaster and must receive a permit from the Harbormaster. The rate shall be set at \$150 per month per parking space. Only one vehicle shall be allowed to register for a single parking spot. Vehicles must park exclusively in their assigned spots. A lease agreement must be signed by the registrant and approved by the Harbormaster, including payment, before a parking permit will be issued. During periods where parking at the Marina is banned due to snow, permit holders may be relocated to the public parking lot at Church St and Thames St. This Section shall expire on June 30, 2027 unless otherwise extended or repealed by the Town Council.~~

* * *

CHAPTER 16 – MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE XII – PRUDENCE FERRY PARKING

* * *

Sec. 16-382. - Prudence Ferry parking; off-season parking.

(a) Fees for parking at the ferry dock, and other town-designated Prudence Ferry parking areas, shall be established by the town council from time to time for both a daily rate and an annual rate, as well as a monthly rate for off-season parking permits. The town council shall also establish fines for nonpayment of parking fees.

(b) Parking shall be permitted at the Marina Ferry Dock during the off-season, defined as November 16 to April 14. Fees for off-season parking permits shall be established by the Town Council by resolution. Payments shall be made by credit/debit card, personal check, bank check, or money order, and cash payments shall not be permitted. Vehicle owners shall pay in full for the requested duration of off-season parking and month-to-month payments shall not be permitted. A lease agreement must be signed by the registrant and approved by the Harbormaster, including payment, before a parking permit will be issued. Vehicle owners shall provide proof of Prudence Island residency to the Harbormaster. Only one vehicle shall be allowed to register for a single parking spot. Vehicles must park exclusively in their assigned spots and the permit shall be displayed on the vehicle's rearview mirror. During periods where parking at the Marina is banned due to snow, permit holders may be relocated to the public parking lot at Church St and Thames St. This Section shall expire on June 30, 2027, unless otherwise extended or repealed by the Town Council.

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This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on January 7, 2026. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council

Melissa Cordeiro

COUNCIL CLERK

December 18, 2025

TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2025-17

AN ORDINANCE IN AMENDMENT TO
CHAPTERS 8 AND 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

* * *

CHAPTER 8 - BOATS, DOCKS AND WATERWAYS

* * *

ARTICLE II. - HARBOR REGULATIONS

* * *

Sec. 8-72. Parking Permits for Dock Holders.

One parking permit shall be issued for each slip holder. One additional parking permit shall be issued to a commercial fishing slip holder upon providing proof to the Harbormaster that the Harbormaster deems sufficient to establish employment of one or more deck hand(s). No overnight parking, defined as between the hours of 11:00 p.m. and 4:00 a.m., shall be permitted in the Marina (whether for Prudence Ferry, Church, State Street dock, or Thames Street) unless it is pursuant to a specially issued parking permit, as designated as determined by the Harbormaster, issued for a boat equipped with sleeping accommodations, and in any case not between November 15 16 and April 15 14. Off-season overnight parking at the Marina Ferry Dock Parking Lot shall be permitted pursuant to Sec. 8-76 16-382. Any misuse of the parking provided by permit issued hereunder shall result in forfeiture of the dock slip.

* * *

Sec. 8-76. Off-Season Parking at Marina Ferry Dock.

~~Parking shall be permitted at the Marina Ferry Dock during the off-season, defined as December 1 to March 31. Vehicle owners shall provide proof of Prudence Island residency to the Harbormaster and must receive a permit from the Harbormaster. The rate shall be set at \$150 per month per parking space. Only one vehicle shall be allowed to register for a single parking spot. Vehicles must park exclusively in their assigned spots. A lease agreement must be signed by the registrant and approved by the Harbormaster, including payment, before a parking permit will be issued. During periods where parking at the Marina is banned due to snow, permit holders may be relocated to the public parking lot at Church St and Thames St. This Section shall expire on June 30, 2027 unless otherwise extended or repealed by the Town Council.~~

* * *

CHAPTER 16 - MOTOR VEHICLES AND TRAFFIC

* * *

ARTICLE XII - PRUDENCE FERRY PARKING

* * *

Sec. 16-382. - Prudence Ferry parking; off-season parking.

(a) Fees for parking at the ferry dock, and other town-designated Prudence Ferry parking areas, shall be established by the town council from time to time for both a daily rate and an annual rate, as well as a monthly rate for off-season parking permits. The town council shall also establish fines for nonpayment of parking fees.

(b) Parking shall be permitted at the Marina Ferry Dock during the off-season, defined as November 16 to April 14. Fees for off-season parking permits shall be established by the Town Council by resolution. Payments shall be made by credit/debit card, personal check, bank check, or money order, and cash payments shall not be permitted. Vehicle owners shall pay in full for the requested duration of off-season parking and month-to-month payments shall not be permitted. A lease agreement must be signed by the registrant and approved by the Harbormaster, including payment, before a parking permit will be issued. Vehicle owners shall provide proof of Prudence Island residency to the Harbormaster. Only one vehicle shall be allowed to register for a single parking spot. Vehicles must park exclusively in their assigned spots and the permit shall be displayed on the vehicle's rearview mirror. During periods where parking at the Marina is banned due to snow, permit holders may be relocated to the public parking lot at Church St and Thames St. This Section shall expire on June 30, 2027, unless otherwise extended or repealed by the Town Council.

* * *

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on January 7, 2026. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

December 18, 2025

LEGAL NOTICE

TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2025-17

Item C2.

**AN ORDINANCE IN AMENDMENT TO
CHAPTERS 8 AND 16
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

CHAPTER 8 - BOATS, DOCKS AND WATERWAYS

ARTICLE II. - HARBOR REGULATIONS

Sec. 8-72. Parking Permits for Dock Holders.
One parking permit shall be issued for each slip holder. One additional parking permit shall be issued to a commercial fishing slip holder upon providing proof to the Harbormaster that the Harbormaster deems sufficient to establish employment of one or more deck hands. No overnight parking, defined as between the hours of 11:00 p.m. and 4:00 a.m., shall be permitted in the Marina (whether for Prudence Ferry, Church, State Street dock, or Thames Street) unless it is pursuant to a specially issued parking permit, as designated as determined by the Harbormaster, issued for a boat equipped with sleeping accommodations, and in any case not between November 15 18 and April 15 14. Off-season overnight parking at the Marina Ferry Dock Parking Lot shall be permitted pursuant to Sec. 8-76 16-382. Any misuse of the parking provided by permit issued hereunder shall result in forfeiture of the dock slip.

Sec. 8-76. Off-Season Parking at Marina Ferry Dock.
Parking shall be permitted at the Marina Ferry Dock during the off-season, defined as December 1 to March 31. Vehicle owners shall provide proof of Prudence Island residency to the Harbormaster and must receive a permit from the Harbormaster. The rate shall be set at \$150 per month per parking space. Only one vehicle shall be allowed to register for a single parking spot. Vehicles must park exclusively in their assigned spots. A lease agreement must be signed by the registrant and approved by the Harbormaster, including payment, before a parking permit will be issued. During periods where parking at the Marina is banned due to snow, permit holders may be relocated to the public parking lot at Church St and Thames St. This Section shall expire on June 30, 2027 unless otherwise extended or repealed by the Town Council.

CHAPTER 16 - MOTOR VEHICLES AND TRAFFIC

ARTICLE XII - PRUDENCE FERRY PARKING

Sec. 16-382. - Prudence Ferry parking; off-season parking.
(a) Fees for parking at the ferry dock, and other town-designated Prudence Ferry parking areas, shall be established by the town council from time to time for both a daily rate and an annual rate, as well as a monthly rate for off-season parking permits. The town council shall also establish fines for nonpayment of parking fees.

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This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on January 7, 2026. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

December 18, 2025

2ND READING

**TOWN OF BRISTOL
PROPOSED ORDINANCE
No. 2025-18**

**AN ORDINANCE IN AMENDMENT TO
CHAPTERS 5 AND 17
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapters 5 and 16 of the Ordinances of the Town of Bristol be amended as follows:

* * *

CHAPTER 5 – AMUSEMENTS

* * *

ARTICLE III. – SHOWS, EXHIBITIONS AND ENTERTAINMENT

* * *

Sec. 5-92. License application; information required; changes to licensed premises.

(a) Any person applying for a license for a show, exhibition or similar form of entertainment shall file an application on a form approved by the town council. The application for a license shall set forth the following information and such other information as may reasonably be required:

- (1) The name, residence, mailing address and telephone number of the person making the application (where the person making the application is a partnership, corporation or other association), this information shall be required for all partners, officers, directors or members.
- (2) The days and hours during which the proposed show, exhibition or similar entertainment is to be conducted.
- (3) The nature and types of activities that will occur.
- (4) The approximate number of spectators and participants reasonably expected to be present or participate in the event.
- (5) A plan, drawn to scale, depicting the exact location of the event including the exact size and dimensions of the entertainment area and its approximate distance and relative location from the public entrance of the building or other enclosed area where applicable. The plan shall be clear, clean, and legible, and shall identify any stage area, dance floor, seating layout, and entry/exit locations. The plan shall indicate whether entertainment is proposed indoors, outdoors, or both.

and delineate boundaries of each area. Any approved or proposed liquor service areas shall also be depicted.

(6) The location and number of health and sanitation facilities.

(7) Written proof that the applicant is 18 years of age or older.

(8) ~~Other information as may be required by the town council.~~ Current photographs of the premises depicting interior and exterior views, including indoor and outdoor entertainment areas.

(9) Other information as may be required by the town council.

(b) Substantial changes to the approved entertainment area shall require review and approval by the town council. Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

* * *

CHAPTER 17 – OFFENSES AND MISCELLANEOUS PROVISIONS

* * *

ARTICLE II. – ALCOHOLIC BEVERAGE ESTABLISHMENTS

* * *

Sec. 17-84. Application; forms and required documentation; modifications to licensed premises.

(a) An application form must be obtained from the town clerk and must be fully completed and returned to the clerk, together with all application processing documentation and the required fee. Any change to the layout, expansion of service area, or addition of a bar shall require review and approval by the town council, including submission of an updated sketch or floor plan that meets the requirements of subsection (b)(1).

(b) Applications shall include the following:

(1) A sketch or diagram showing the exact area(s) where alcoholic beverages will be served or consumed, including indoor and outdoor service areas. The plan shall include the location of any main or satellite service bars, beverage stations, or temporary outdoor bars, as applicable. Any patio, deck, or fenced area designated for outdoor alcohol service shall be clearly marked. The plan shall indicate the relationship of service areas to exits, restrooms, and seating. The plan shall

be clear, clean, and legible so that reviewing departments can easily identify all service areas and circulation paths.

(3) Current photographs of the premises depicting interior and exterior views, including service areas and any outdoor service locations.

(c). For renewal applications that do not involve changes to the licensed premises or service layout, the applicant shall provide a written attestation that the previously approved layout remains accurate and that no modifications have been made to the premises or service areas.

(d) Failure to provide any required application materials may delay processing or result in the application being deemed incomplete.

(e) Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

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This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on January 7, 2026. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council

Melissa Cordeiro
COUNCIL CLERK

December 18, 2025

**TOWN OF BRISTOL
PROPOSED ORDINANCE
No. 2025-18**

**AN ORDINANCE IN AMENDMENT TO
CHAPTERS 5 AND 17
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapters 5 and 16 of the Ordinances of the Town of Bristol be amended as follows:

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CHAPTER 5 – AMUSEMENTS

* * *

ARTICLE III. – SHOWS, EXHIBITIONS AND ENTERTAINMENT

* * *

Sec. 5-92. License application; information required; changes to licensed premises.

(a) Any person applying for a license for a show, exhibition or similar form of entertainment shall file an application on a form approved by the town council. The application for a license shall set forth the following information and such other information as may reasonably be required:

- (1) The name, residence, mailing address and telephone number of the person making the application (where the person making the application is a partnership, corporation or other association), this information shall be required for all partners, officers, directors or members.
- (2) The days and hours during which the proposed show, exhibition or similar entertainment is to be conducted.
- (3) The nature and types of activities that will occur.
- (4) The approximate number of spectators and participants reasonably expected to be present or participate in the event.
- (5) A plan, drawn to scale, depicting the exact location of the event including the exact size and dimensions of the entertainment area and its approximate distance and relative location from the public entrance of the building or other enclosed area where applicable. The plan shall be clear, clean, and legible, and shall identify any stage area, dance floor, seating layout, and entry/exit locations. The plan shall indicate whether entertainment is proposed indoors, outdoors, or both.

and delineate boundaries of each area. Any approved or proposed liquor service areas shall also be depicted.

(6) The location and number of health and sanitation facilities.

(7) Written proof that the applicant is 18 years of age or older.

(8) ~~Other information as may be required by the town council.~~ Current photographs of the premises depicting interior and exterior views, including indoor and outdoor entertainment areas.

(9) Other information as may be required by the town council.

(b) Substantial changes to the approved entertainment area shall require review and approval by the town council. Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

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CHAPTER 17 – OFFENSES AND MISCELLANEOUS PROVISIONS

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ARTICLE II. – ALCOHOLIC BEVERAGE ESTABLISHMENTS

* * *

Sec. 17-84. Application; forms and required documentation; modifications to licensed premises.

(a) An application form must be obtained from the town clerk and must be fully completed and returned to the clerk, together with all application processing documentation and the required fee. Any change to the layout, expansion of service area, or addition of a bar shall require review and approval by the town council, including submission of an updated sketch or floor plan that meets the requirements of subsection (b)(1).

(b) Applications shall include the following:

(1) A sketch or diagram showing the exact area(s) where alcoholic beverages will be served or consumed, including indoor and outdoor service areas. The plan shall include the location of any main or satellite service bars, beverage stations, or temporary outdoor bars, as applicable. Any patio, deck, or fenced area designated for outdoor alcohol service shall be clearly marked. The plan shall indicate the relationship of service areas to exits, restrooms, and seating. The plan shall

be clear, clean, and legible so that reviewing departments can easily identify all service areas and circulation paths.

(3) Current photographs of the premises depicting interior and exterior views, including service areas and any outdoor service locations.

(c). For renewal applications that do not involve changes to the licensed premises or service layout, the applicant shall provide a written attestation that the previously approved layout remains accurate and that no modifications have been made to the premises or service areas.

(d) Failure to provide any required application materials may delay processing or result in the application being deemed incomplete.

(e) Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

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By Order of the Town Council

Melissa Cordeiro
COUNCIL CLERK

December 18, 2025

LEGAL NOTICE

TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2025-18AN ORDINANCE IN AMENDMENT TO
CHAPTERS 5 AND 17
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapters 5 and 16 of the Ordinances of the Town of Bristol be amended as follows:

CHAPTER 5 - AMUSEMENTS***
ARTICLE III. - SHOWS, EXHIBITIONS AND ENTERTAINMENT***
Sec. 5-92. License application; information required; changes to licensed premises.

(a) Any person applying for a license for a show, exhibition or similar form of entertainment shall file an application on a form approved by the town council. The application for a license shall set forth the following information and such other information as may reasonably be required:

- (1) The name, residence, mailing address and telephone number of the person making the application (where the person making the application is a partnership, corporation or other association), this information shall be required for all partners, officers, directors or members.
- (2) The days and hours during which the proposed show, exhibition or similar entertainment is to be conducted.
- (3) The nature and types of activities that will occur.
- (4) The approximate number of spectators and participants reasonably expected to be present or participate in the event.
- (5) A plan, drawn to scale, depicting the exact location of the event including the exact size and dimensions of the entertainment area and its approximate distance and relative location from the public entrance of the building or other enclosed area where applicable. The plan shall be clear, clean, and legible, and shall identify any stage area, dance floor, seating layout, and entry/exit locations. The plan shall indicate whether entertainment is proposed indoors, outdoors, or both, and delineate boundaries of each area. Any approved or proposed liquor service areas shall also be depicted.
- (6) The location and number of health and sanitation facilities.
- (7) Written proof that the applicant is 18 years of age or older.
- (8) Other information as may be required by the town council. Current photographs of the premises depicting interior and exterior views, including indoor and outdoor entertainment areas.
- (9) Other information as may be required by the town council.
- (10) Substantial changes to the approved entertainment area shall require review and approval by the town council. Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

CHAPTER 17 - OFFENSES AND MISCELLANEOUS PROVISIONS***
ARTICLE II. - ALCOHOLIC BEVERAGE ESTABLISHMENTS***
Sec. 17-84. Application; forms and required documentation; modifications to licensed premises.

- (a) An application form must be obtained from the town clerk and must be fully completed and returned to the clerk, together with all application processing documentation and the required fee. Any change to the layout, expansion of service area, or addition of a bar shall require review and approval by the town council, including submission of an updated sketch or floor plan that meets the requirements of subsection (b)(1).
- (b) Applications shall include the following:
- (1) A sketch or diagram showing the exact area(s) where alcoholic beverages will be served or consumed, including indoor and outdoor service areas. The plan shall include the location of any main or satellite service bars, beverage stations, or temporary outdoor bars, as applicable. Any patio, deck, or lanai area designated for outdoor alcohol service shall be clearly marked. The plan shall indicate the relationship of service areas to exits, restrooms, and seating. The plan shall be clear, clean, and legible so that reviewing departments can easily identify all service areas and circulation paths.
 - (2) Current photographs of the premises depicting interior and exterior views, including service areas and any outdoor service locations.
 - (3) For renewal applications that do not involve changes to the licensed premises or service layout, the applicant shall provide a written attestation that the previously approved layout remains accurate and that no modifications have been made to the premises or service areas.
 - (4) Failure to provide any required application materials may delay processing or result in the application being deemed incomplete.
 - (5) Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

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By Order of the Town Council
Melissa Cordero
COUNCIL CLERK

December 18, 2025

TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2025-18

AN ORDINANCE IN AMENDMENT TO
CHAPTERS 5 AND 17
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapters 5 and 16 of the Ordinances of the Town of Bristol be amended as follows:

CHAPTER 5 – AMUSEMENTS

ARTICLE III. – SHOWS, EXHIBITIONS AND ENTERTAINMENT

Sec. 5-92. License application; information required; changes to licensed premises.

(a) Any person applying for a license for a show, exhibition or similar form of entertainment shall file an application on a form approved by the town council. The application for a license shall set forth the following information and such other information as may reasonably be required:

- (1) The name, residence, mailing address and telephone number of the person making the application (where the person making the application is a partnership, corporation or other association), this information shall be required for all partners, officers, directors or members.
- (2) The days and hours during which the proposed show, exhibition or similar entertainment is to be conducted.
- (3) The nature and types of activities that will occur.
- (4) The approximate number of spectators and participants reasonably expected to be present or participate in the event.
- (5) A plan, drawn to scale, depicting the exact location of the event including the exact size and dimensions of the entertainment area and its approximate distance and relative location from the public entrance of the building or other enclosed area where applicable. The plan shall be clear, clean, and legible, and shall identify any stage area, dance floor, seating layout, and entry/exit locations. The plan shall indicate whether entertainment is proposed indoors, outdoors, or both, and delineate boundaries of each area. Any approved or proposed liquor service areas shall also be depicted.
- (6) The location and number of health and sanitation facilities.
- (7) Written proof that the applicant is 18 years of age or older.
- (8) Other information as may be required by the town council. Current photographs of the premises depicting interior and exterior views, including indoor and outdoor entertainment areas.
- (9) Other information as may be required by the town council.
- (b) Substantial changes to the approved entertainment area shall require review and approval by the town council. Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

CHAPTER 17 – OFFENSES AND MISCELLANEOUS PROVISIONS

ARTICLE II. – ALCOHOLIC BEVERAGE ESTABLISHMENTS

Sec. 17-84. Application; forms and required documentation; modifications to licensed premises.

- (a) An application form must be obtained from the town clerk and must be fully completed and returned to the clerk, together with all application processing documentation and the required fee. Any change to the layout, expansion of service area, or addition of a bar shall require review and approval by the town council, including submission of an updated sketch or floor plan that meets the requirements of subsection (b)(1).
- (b) Applications shall include the following:
 - (1) A sketch or diagram showing the exact area(s) where alcoholic beverages will be served or consumed, including indoor and outdoor service areas. The plan shall include the location of any main or satellite service bars, beverage stations, or temporary outdoor bars, as applicable. Any patio, deck, or fenced area designated for outdoor alcohol service shall be clearly marked. The plan shall indicate the relationship of service areas to exits, restrooms, and seating. The plan shall be clear, clean, and legible so that reviewing departments can easily identify all service areas and circulation paths.
 - (3) Current photographs of the premises depicting interior and exterior views, including service areas and any outdoor service locations.
- (c) For renewal applications that do not involve changes to the licensed premises or service layout, the applicant shall provide a written attestation that the previously approved layout remains accurate and that no modifications have been made to the premises or service areas.
- (d) Failure to provide any required application materials may delay processing or result in the application being deemed incomplete.
- (e) Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on January 7, 2026. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

December 18, 2025

LEGAL NOTICE

TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2025-18

AN ORDINANCE IN AMENDMENT TO
CHAPTERS 5 AND 17
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of Bristol, Rhode Island, that Chapters 5 and 16 of the Ordinances of the Town of Bristol be amended as follows:

CHAPTER 5 - AMUSEMENTS

ARTICLE III. - SHOWS, EXHIBITIONS AND ENTERTAINMENT

Sec. 5-92. License application; information required; changes to licensed premises.

(a) Any person applying for a license for a show, exhibition or similar form of entertainment shall file an application on a form approved by the town council. The application for a license shall set forth the following information and such other information as may reasonably be required:

- (1) The name, residence, mailing address and telephone number of the person making the application (where the person making the application is a partnership, corporation or other association), this information shall be required for all partners, officers, directors or members.
- (2) The days and hours during which the proposed show, exhibition or similar entertainment is to be conducted.
- (3) The nature and types of activities that will occur.
- (4) The approximate number of spectators and participants reasonably expected to be present or participate in the event.
- (5) A plan, drawn to scale, depicting the exact location of the event including the exact size and dimensions of the entertainment area and its approximate distance and relative location from the public entrance of the building or other enclosed area where applicable. The plan shall be clear, clean, and legible, and shall identify any stage area, dance floor, seating layout, and entry/exit locations. The plan shall indicate whether entertainment is proposed indoors, outdoors, or both, and delineate boundaries of each area. Any approved or proposed liquor service areas shall also be depicted.
- (6) The location and number of health and sanitation facilities.
- (7) Written proof that the applicant is 18 years of age or older.
- (8) Other information as may be required by the town council. Current photographs of the premises depicting interior and exterior views, including indoor and outdoor entertainment areas.
- (9) Other information as may be required by the town council.
- (10) Substantial changes to the approved entertainment area shall require review and approval by the town council. Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

CHAPTER 17 - OFFENSES AND MISCELLANEOUS PROVISIONS

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(a) An application form must be obtained from the town clerk and must be fully completed and returned to the clerk, together with all application processing documentation and the required fee. Any change to the layout, expansion of service area, or addition of a bar shall require review and approval by the town council, including submission of an updated sketch or floor plan that meets the requirements of subsection (b)(1).

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 - (1) A sketch or diagram showing the exact area(s) where alcoholic beverages will be served or consumed, including indoor and outdoor service areas. The plan shall include the location of any main or satellite service bars, beverage stations, or temporary outdoor bars, as applicable. Any patio, deck, or fenced area designated for outdoor alcohol service shall be clearly marked. The plan shall indicate the relationship of service areas to exits, restrooms, and seating. The plan shall be clear, clean, and legible so that reviewing departments can easily identify all service areas and circulation paths.
 - (2) Current photographs of the premises depicting interior and exterior views, including service areas and any outdoor service locations.
 - (3) For renewal applications that do not involve changes to the licensed premises or service layout, the applicant shall provide a written attestation that the previously approved layout remains accurate and that no modifications have been made to the premises or service areas.
 - (4) Failure to provide any required application materials may delay processing or result in the application being deemed incomplete.
 - (5) Tables and seating configurations of licensed premises may vary to accommodate special events; however, any such arrangements must remain within the approved licensed premises as shown on the submitted sketch or floor plan. Tables, chairs, or other furnishings shall not block any pathways, aisles, or designated exits, and the approved maximum occupancy as established by the Fire Marshal shall not be exceeded.

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on January 7, 2026. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

December 18, 2025



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

December 17, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Petition for traffic light at Jameson Drive and Metacom Avenue**

Diane W.

In review of the above petition, since Metacom Avenue is a State road, I recommend it be referred to the State Traffic Commission to determine if there is a warrant for this signal.

2025 DEC 18 AM 11:02

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Steven Contente

STEVEN CONTENTE
Town Administrator

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 NOV 14 AM 10:02
DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:



Requesting a traffic light on the intersection of Jameson Drive & Metacom Avenue. This intersection has become quite dangerous, and this would be for the safety of all the residents of this neighborhood.

PLEASE NOTE:

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for Jan 7, 2026 in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE: Lisa Belmore
NAME: Lisa Belmore

DOMENIC COURT

This is a petition to the Town of Bristol to install a traffic light at the intersection of Metacom Avenue and Jameson Drive, which would make it easier and safer to exit Jameson onto Metacom going in either direction. With increased traffic on Metacom at, especially at rush hour times, a traffic light would benefit the many residents of "Bordertown" as well as the new apartment complex just north of Jameson Dr.

NAME	ADDRESS	SIGNATURE	DATE
Arthur Belmore	4 Domenic Ct Bristol	Arthur Belmore	11/1/25
Lisa Belmore	4 Domenic Ct Bristol	Lisa Belmore	11-1-25
Ignacio Pacheco	5 Domenic Ct Bristol		11-1-25
Linda Pacheco	5 Domenic Ct Bristol		11-1-25
Ann Marie LaRoche	6 Domenic Ct. Bristol	Ann Marie La Roche	11-1-25
William Mendonca	3 Domenic Ct Bristol	William Mendonca	11-1-25
Fernando Mendonca	3 / /	Fernando Mendonca	11-1-25

JAMESON DRIVE

This is a petition to the Town of Bristol to install a traffic light at the intersection of Metacom Avenue and Jameson Drive, which would make it easier and safer to exit Jameson onto Metacom going in either direction. With increased traffic on Metacom at, especially at rush hour times, a traffic light would benefit the many residents of "Bordertown" as well as the new apartment complex just north of Jameson Dr.

NAME	ADDRESS	SIGNATURE	DATE
Lori Francis	16 Jameson Dr, Bristol	<i>Lori Francis</i>	11/1/2025
LISA C FRANCIS	16 Jameson Dr, Bristol	<i>Lisa C Francis</i>	11/1/2025
LOGAN MONTVILLE	16 Jameson Dr, Bristol	<i>Logan Montville</i>	11/1/2025
Joanne Vales	11 Jameson Dr, Bristol	<i>Joanne Vales</i>	11/2/2025
SOSERAH VALES	11 Jameson Dr, Bristol	<i>Soserah M. Vales</i>	11/2/2025
MICHELLE FERRELLI	9 JAMESON DR BRISTOL	<i>Michelle Ferrelli</i>	11-2-2025
Maria Grisham Ferrera	9 Jameson Drive	<i>Maria Grisham Ferrera</i>	11-2-2025
BRIAN P. WIERZINSKI	8 JAMESON DRIVE	<i>Brian P. Wierzinski</i>	10.2.2025
Julia Edwards	8 Jameson Drive	<i>Julia Edwards</i>	10.2.2025
Donna Rausa	7 Jameson Drive Bristol RI	<i>Donna Rausa</i>	11-2-25
Rudelle Abbruzzi	5 Jameson Dr Bristol	<i>Rudelle Abbruzzi</i>	11-2-25
Kevin Abbruzzi	5 Jameson Dr	<i>Kevin Abbruzzi</i>	11/2/25
Margaret Abbruzzi	5 Jameson Drive	<i>Margaret Abbruzzi</i>	11-2-25
Brian Abbruzzi	5 Jameson Dr	<i>Brian Abbruzzi</i>	11-2-25
Maria Francis	Jameson Dr	<i>Maria Francis</i>	11-2-25
EVA RISTIA	4 Jameson Dr	<i>Eva Ristia</i>	11-2-25
Penny Olson	2 Jameson Dr.	<i>Penny Olson</i>	11-2-25

Derek Daluz 11-2-25
 Shirley Mulchay 11-2-25
 Jameson Dr. 11-2-25
 Shirley Mulchay 11-2-25

GREGG DRIVE

This is a petition to the Town of Bristol to install a traffic light at the intersection of Metacom Avenue and Jameson Drive, which would make it easier and safer to exit Jameson onto Metacom going in either direction. With increased traffic on Metacom at, especially at rush hour times, a traffic light would benefit the many residents of "Bordertown" as well as the new apartment complex just north of Jameson Dr.

NAME	ADDRESS	SIGNATURE	DATE
John Rego	18 GREG DR BRISTOL	<i>John Rego</i>	11/1/25
Dawn Rego	18 Greg Dr Bnsto	<i>Dawn Rego</i>	11/1/25
Carissa Rego	18 Greg Dr Bristol	<i>Carissa Rego</i>	11/1/25
Melissa Bruce	17 Greg Dr Bristol	<i>Melissa Bruce</i>	11/1/25
Robert + Bruce	17 Greg Dr Bristol	<i>Robert + Bruce</i>	11/1/25
John Camelo	19 Greg Dr Bristol	<i>J. Camelo</i>	11/1/25
Judith Camelo	19 Greg Dr Bristol	<i>Judith Camelo</i>	11/1/25
John Souza	20 GREG DR BRISTOL	<i>John Souza</i>	11/1/25
Michael Souza	20 Greg Dr Bristol	<i>Michael Souza</i>	11/1/25
Lori Souza	20 Greg Dr Bristol	<i>Lori Souza</i>	11/1/25
Joseph Souza	20 Greg Dr Bristol	<i>Joseph Souza</i>	11/1/25
Troy Durand	11 Jameson Dr Bristol	<i>Troy Durand</i>	11/1/25
Guaynilda Figueiredo	9 GREG DR BRISTOL	<i>Guaynilda Figueiredo</i>	11-1-25
Edmundo Figueiredo	9 GREG DR BRISTOL	<i>Edmundo Figueiredo</i>	11-1-25
William Howard	7 GREG DR WARREN	<i>William Howard</i>	11-1-25
Dominick Howard	7 GREG DR WARREN	<i>Dominick Howard</i>	11-1-25

GREGG DRIVE

This is a petition to the Town of Bristol to install a traffic light at the intersection of Metacom Avenue and Jameson Drive, which would make it easier and safer to exit Jameson onto Metacom going in either direction. With increased traffic on Metacom at, especially at rush hour times, a traffic light would benefit the many residents of "Bordertown" as well as the new apartment complex just north of Jameson Dr.

NAME	ADDRESS	SIGNATURE	DATE
Patti Nenna	12 Greg Dr Bristol	<i>Patti Nenna</i>	11/1/25
FRED KENNA	12 GREG DR BRISTOL	<i>Fred Kenna</i>	11/1/25
Richard Dias	8 Greg Dr Warren	<i>Richard Dias</i>	11/1/2025
Alicia Dias	8 Greg Dr Warren	<i>Alicia</i>	11/01/25
Stephen Kenna	5 Greg Dr. Warren	<i>Stephen J Kenna</i>	11/01/25
Michele Cummins	6 Greg Dr. Warren	<i>Michele Cummins</i>	11/1/25
Melinda Verora	1 Greg Dr Warren	<i>Melinda Verora</i>	11/1/25
CYNTHIA MARCONI	1 GREG DR WARREN	<i>Cynthia Marcone</i>	11/1/25
Michael Marconi	1 Greg Dr. Warren	<i>Michael Marconi</i>	11/1/25
Todd Abruzzi	16 Greg Drive	<i>Todd Abruzzi</i>	11/1/25
KERRI ABRAHAM	16 Greg Dr.	<i>KERRI ABRAHAM</i>	11/1/25
Brian Dutra	15 Greg Dr	<i>Brian Dutra</i>	11/2/25
Lindsey Dutra	15 Greg Dr	<i>Lindsey Dutra</i>	11/2/25
Michael Cummings	6 Greg Dr.	<i>Michael Cummings</i>	11/2/25
Brandon Cummins	6 Greg Dr.	<i>Brandon Cummins</i>	11/2/25
Sean Cummins	6 Greg Dr.	<i>Sean Cummins</i>	11/2/25
Tulor mueliz	4 Greg Dr	<i>Tulor mueliz</i>	11-2-25

SACHEM DRIVE

This is a petition to the Town of Bristol to install a traffic light at the intersection of Metacom Avenue and Jameson Drive, which would make it easier and safer to exit Jameson onto Metacom going in either direction. With increased traffic on Metacom at, especially at rush hour times, a traffic light would benefit the many residents of "Bordertown" as well as the new apartment complex just north of Jameson Dr.

NAME	ADDRESS	SIGNATURE	DATE
Tony C. Lima	11 Sachem Rd	<i>Tony C. Lima</i>	11/2/25
Maura Lima	11 Sachem Rd	<i>Maura Lima</i>	11/2/25
Kyle Lima	11 Sachem Rd	<i>Kyle Lima</i>	11/2/25
Justine Cordeiro	17 Sachem Rd.	<i>Justine Cordeiro</i>	11/2/25
Paulo Cordeiro	17 Sachem Rd	<i>Paulo Cordeiro</i>	11/2/25
Nathaniel Pons	17 Sachem Rd	<i>Nathaniel Pons</i>	11/2/25
FRANIZ CORREIA	21 Sachem Rd	<i>FRANIZ CORREIA</i>	11/7/25
JUSTINE CORREIA	21 Sachem Rd	<i>JUSTINE CORREIA</i>	11/8/25

SACHEM DRIVE

This is a petition to the Town of Bristol to install a traffic light at the intersection of Metacom Avenue and Jameson Drive, which would make it easier and safer to exit Jameson onto Metacom going in either direction. With increased traffic on Metacom at, especially at rush hour times, a traffic light would benefit the many residents of "Bordertown" as well as the new apartment complex just north of Jameson Dr.

NAME	ADDRESS	SIGNATURE	DATE
PAUL J. DIAS	14 SACHEM ROAD	<i>Paul J. Dias</i>	11/1/2025
Mary Ellen Dias	14 SACHEM ROAD	<i>Mary Ellen Dias</i>	11/1/2025
Jill Marie Malafrente	8 SACHEM RD	<i>Jill Marie Malafrente</i>	11/1/25
Jason Malafrente	8 SACHEM RD	<i>Jason Malafrente</i>	11/1/25
Sarah Pereira	1 SACHEM RD.	<i>Sarah Pereira</i>	11/1/25
Michael Pereira	1 SACHEM RD.	<i>Michael Pereira</i>	11/1/25
Lynn Benevides	6 SACHEM ROAD	<i>Lynn Benevides</i>	11/1/25
David Benevides	6 SACHEM ROAD	<i>David Benevides</i>	11/1/25
Ethan Benevides	4 SACHEM ROAD	<i>Ethan Benevides</i>	11/1/25
SEAN DISCOLL	24 GREG DRIVE	<i>Sean Discoll</i>	11/1/25
ERICA DISCOLL	24 GREG DRIVE	<i>Erica Discoll</i>	11/1/25
Von Teixeira	15 SACHEM RD	<i>Von Teixeira</i>	11-2-25
Dan Lapointe	7 Captain St	<i>Dan Lapointe</i>	11/2/26
GERARD DUFOUR	16 SACHEM RD	<i>Gerard Dufour</i>	11-2-25
Denise Dufour	16 SACHEM RD	<i>Denise Dufour</i>	11-2-25
SUSAN TEIXEIRA	15 SACHEM RD.	<i>Susan B. Teixeira</i>	11-3-25
ANDREW TEIXEIRA	15 SACHEM ROAD	<i>Andrew Teixeira</i>	11/3/25

This is a petition to the Town of Bristol to install a traffic light at the intersection of Metacom Avenue and Jameson Drive, which would make it easier and safer to exit Jameson onto Metacom going in either direction. With increased traffic on Metacom at, especially at rush hour times, a traffic light would benefit the many residents of "Bordertown" as well as the new apartment complex just north of Jameson Dr.

NAME	ADDRESS	SIGNATURE	DATE
John Cauley	Justin St Warren	[Signature]	11/1/25
Melissa Sobel	8 Justin St Warren	[Signature]	11/1/25
[Signature]	8 Justin St Warren	[Signature]	11-1-25
MARK WEBBERS	1 JUSTIN ST	[Signature]	" "
Judith Naftyguel	1 Justin St	[Signature]	11-1-25
Lynn Squarrito	15 Justin St.	[Signature]	11-1-25
Alan Aguiar	17 Justin ST	[Signature]	11-2-25
Linda Craig Aguiar	17 Justin ST	[Signature]	11-2-25
Alma Aguiar	17 Justin St	[Signature]	11/2/25
Ruan Sarasin	3 Justin St. Warren St	[Signature]	11/2/25
Paula Sarasin	3 Justin St. Warren, RI	[Signature]	11/2/25
Daniel Rocha	2 Justin street	[Signature]	11/2/25
Dawn Bechar	2 Justin Street	[Signature]	11/2/25
Robert Cameron	14 Justin St	[Signature]	11/2/25
Steve Squarrito	15 Justin St.	[Signature]	11/10/25



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 TOWN CLERK

DATE: November 17, 2025

Re: Lisa Belmore, 4 Domenic Court, requesting
 consideration of a traffic light at the intersection
 of Jameson Drive and Metacom Avenue

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **January 7, 2026**.

Due to the Holiday, all items for this docket must be received in the Clerk's office by Wednesday, December 30, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



TOWN OF BRISTOL

DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: December 30, 2025

RE: Lisa Belmore, 4 Domenic Court, requesting consideration of a traffic light at the intersection of Jameson Drive and Metacom Avenue

2025 DEC 31 AM 8:27

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Mr. Administrator,

I recommend that the Honorable Town Council refer this matter to the State Traffic Commission for further evaluation and study.

Please advise if you have any questions or concerns.

Contente
Steven Contente
STEVEN CONTENTE
Town Administrator

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 DEC 22 PM 3:12

DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



The committee consider turning on the string lights on Hope Street again for ~~one~~ one month in either June or July, from sundown to midnight. Studies show that aesthetic lighting drives pedestrians to the surrounding businesses and has an overall impact on the tourism value of the area, while also increasing safety and improving the overall atmosphere of high trafficked areas. If the lights are left up after Christmas, but just not turned on until June, they would still only be taken down once per year, ensuring no additional efforts/spending needed from the DAW. Taking the lights down in warmer weather will increase safety of workers while reducing likelihood of damage to the integrity of the trees (which is more common in winter projects). The Fourth of July festivities in June ensure that people are walking around downtown, and the lights will capitalize on the tourism and pedestrian attention by encouraging others to eat outside and patronize local businesses. Finally, with daylight savings time, the lights would only be on for a short time each day, minimizing cost while maximizing impact. Thank you for your consideration.

PLEASE NOTE:

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for 1/7/2025 in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE: [Signature]
NAME: Kayla DeSilva
ADDRESS: 205 Franklin St. Unit 2
TOWN: Bristol, RI
BUSINESS TEL. NO. _____



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 TOWN CLERK

DATE: December 22, 2025

Re: Kayla DaSilva, 205 Franklin Street, request council consideration to keep Holiday lights installed after Christmas and reactivate for one month in June or July to increase tourism

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **January 7, 2026**.

All items for this docket must be received in the Clerk's office by Wednesday, December 30, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



TOWN OF BRISTOL DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: December 31, 2025

RE: Kayla DaSilva, 205 Franklin Street, request Council consideration to keep Holiday Lights installed after Christmas and reactivate for one month in June or July to increase tourism

2025 DEC 33 AM 8:27

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Mr. Administrator,

At this time, I do not recommend leaving the holiday lights installed beyond the Christmas season, as standard seasonal removal remains the preferred operational practice. Should the Town Council wish to consider a limited summer reactivation, several operational concerns would need to be addressed.

Once trees begin to leaf out, removal becomes significantly more difficult and labor-intensive and increases the risk of damage to both the trees and the lighting. The lights also require ongoing adjustment due to wind and tree movement, which is further exacerbated once trees are in full bloom. In addition, staffing availability is limited leading up to the Fourth of July, and increased seasonal growth further complicates removal the later into the season it occurs.

Please advise if you have any questions or concerns.

Concun
[Signature]
STEVEN CONTENTE
Town Administrator



Assistant Harbor Master

Basic Information

Creating Authority Must apply with Harbor Master Directly

Sec. 8-9. - Qualifications and requirements of harbor department personnel

(b)Assistant harbormasters and auxiliary harbormasters

(1)All applicants for appointment to assistant harbormaster or auxiliary harbormaster shall be interviewed and evaluated by a screening board of superior officers who shall rate all applicants and shall list them in the numerical order of standing and then be presented to the town council for appointment based on this evaluation

(2)A member must be a resident of the town and must never have been convicted of a crime involving moral turpitude

(3)A member, at the member's expense, must successfully pass a physical examination

(4)A member must be a high school graduate or its equivalent and shall be tested for educational background.

(5)All members must attend and successfully complete training to the standards of the Rhode Island Harbormasters Academy.

Composition

1 year term.

Must apply with Harbor Master Directly

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Assistant	Donald	Fitting	10 Woburn Street	1/1/2026	1/1/2025	Active
Member	Richard	Medeiros	8 Herzig Street	1/1/2026	1/1/2025	Active
Member	Michael	Mazzone	2 Ambrose Court	2/9/2026	2/10/2025	Active
Member	James	Vieira	181 Mt. Hope Avenue	2/9/2026	2/9/2025	Active
Member	Sean	McCormack	206 Poppasquash Road	2/9/2026	2/9/2025	Active
Member	John	Perry		1/1/2026	1/1/2025	Active
Member	Samuel	Turner	50 Belvedere Drive	1/1/2026	1/1/2025	Active
Member	Paul	Labonte	22 Casey Drive	1/1/2026	1/1/2025	Active
Member	Michael	Mackniak	10 King Philip Avenue	1/1/2026	1/1/2025	Active

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Zachary	Rivers	29 Harrison Street	1/1/2026	1/1/2025	Active
Member	Robert	D'Angelo	14 Slocum Street	1/1/2026	1/1/2025	Active
Member	Robert	Wardwell	28 Butterworth Avenue	1/1/2026	1/1/2025	Active
Member	Thomas	Guthlein	15 Elmwood Drive	1/1/2026	1/1/2025	Active
Member	Michael	Van Vleck	17 Stephen Drive	1/1/2026	1/1/2025	Active
Member	Robert	Ramos	6 Silver Creek Ct	1/1/2026	1/1/2025	Active
Member	Daniel	Blount	136 Mt Hope Avenue, Apt 2F	1/1/2026	1/1/2025	Active
Member	John	Quinn	6 Redic Court	1/1/2026	1/1/2025	Active
Member	Louis	Frattarelli	12 Vernon Avenue	1/1/2026	1/15/2025	Active
Member	Adam	Salinaro	120 Fales Road	1/1/2026	1/15/2025	Active
Member	John	Motta	87 Perry Street	1/1/2026	1/1/2025	Active
Member	Scott	Marino	131 Mulberry Road	1/1/2026	1/1/2025	Active
Member	Charles	Lombardo	9 River Street	1/1/2026	1/1/2025	Active
Member	Alan	Leach	25 Pawtucket Avenue	1/1/2026	1/1/2025	Active



**Bristol Harbor Master
Office**

December 30th 2025

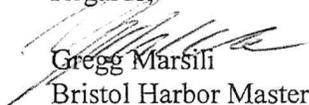
To: Honorable Town Council,

I am recommending the following personnel be reappointed to their current position of Assistant Harbormaster pending a medical screening showing there are no limitations with their physical ability, eye exam including color vision test and depth perception, Negative BCI and providing the Town Clerk has received the required paperwork to be reappointed as an Assistant Harbormaster.

Thomas Guthlein, 15 Elmwood Drive, Bristol RI
 Alan Leach, 25 Pawtucket Ave, Bristol, RI
 Charles Lombardo, 9 River St, Bristol RI
 Scott Marino, 131 Mulberry Rd, Bristol RI
 Adam Salinaro, 120 Fales Rd, Bristol, RI
 Louis Frattarelli, 12 Vernon Ave, Bristol, RI
 David Guertin, 38 Constitution St, Bristol, RI
 Dan Blount, 136 Mt. Hope Ave, Apt 2f, Bristol, RI
 William Teixeira, 48 Walley Street, Bristol, RI
 Michael Van Vleck, 17 Stephen Dr, Bristol, RI
 Richard S Medeiros, 8 Herzig St, Bristol RI
 Robert Wardwell, 28 Butterworth Ave, Bristol RI
 Robert D'Angelo, 14 Solcum St, Bristol RI
 Zachary Rivers, 29 Harrison St, Bristol RI
 Michael Mackniak, 10 King Phillip Ave, Bristol RI
 John Perry, 47 Roosevelt Dr., Bristol RI
 Paul Labonte, 22 Casey Dr., Bristol RI
 Samuel Turner, 50 Belvedere Dr, Bristol RI
 Donald Fitting Jr. 10 Wodburn St., Bristol RI
 James Vieira, 181 Mt. Hope Ave., Bristol RI
 Michael Mazzone, 2 Ambrose Dr., Bristol RI
 Sean McCormack, 206 Poppasquash Rd., Bristol RI
 Paul Labonte, 22 Casey Dr., Bristol RI
 John Quinn, 87 Perry Street, Bristol, RI
 Robert Ramos, 6 Silver Creek Ct, Bristol, RI

If you have any questions or concerns, I can be reached at 401-253-1700 or email:
 gmarsili@bristolri.gov.

Regards,


 Gregg Marsili
 Bristol Harbor Master

Gregg Marsili Harbor Master 10 Court Street, Bristol RI 02809 401-253-1700 gmarsili@bristolri.gov



Auxiliary Harbor Master

Basic Information

Creating Authority Must apply with Harbor Master Directly

(b) Assistant harbormasters and auxiliary harbormasters.

(1) All applicants for appointment to assistant harbormaster or auxiliary harbormaster shall be interviewed and evaluated by a screening board of superior officers who shall rate all applicants and shall list them in the numerical order of standing and then be presented to the town council for appointment based on this evaluation.

(2) A member must be a resident of the town and must never have been convicted of a crime involving moral turpitude.

(3) A member, at the member's expense, must successfully pass a physical examination.

(4) A member must be a high school graduate or its equivalent and shall be tested for educational background.

(5) All members must attend and successfully complete training to the standards of the Rhode Island Harbormasters Academy.

Composition

1 year term(s)

Must Apply with the Harbor Master Directly

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member				1/1/2026		Vacant
Member				1/1/2026		Vacant
Member	George	Gatos	55 State Street	1/1/2026	1/1/2025	Active
Member	Patrick	Guthlein	15 Elmwood Drive	1/1/2026	1/1/2025	Active
Member	Jonathan	Medeiros	8 Herzig Street	1/1/2026	1/1/2025	Active
Member				1/1/2026		Vacant
Member				1/1/2026		Vacant
Member	Paul	Padula	13 Hattie Brown Lane	1/1/2026	1/1/2025	Active
Member	Melissa	Vance	46 Roma St	1/1/2026	1/1/2025	Active

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Justin	Charest	7 Etelvina Ct	1/1/2026	1/1/2025	Active
Member				1/1/2026		Vacant
Member				1/1/2026		Vacant
Member	Thomas	Lake	6 Deer Run Road	1/1/2026	1/1/2025	Active



Bristol Harbor Master Office

January 1st, 2025

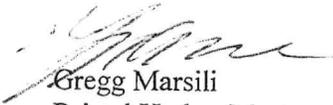
To: Honorable Town Council,

I am recommending the following personnel be reappointed to their current position of Auxiliary Harbormaster pending a medical screening showing there are no limitations with their physical ability, eye exam including color vision test and depth perception, Negative BCI and providing the Town Clerk has received the required paperwork to be reappointed as an Auxiliary Harbormaster.

Patrick Guthlein, 15 Elmwood Dr., Bristol RI
Justin Charest, 7 Etelvina CT, Bristol, RI
Melissa Benevides, 46 Roma St, Bristol, RI
Paul Padula, 13 Hattie Brown Lane, Bristol, RI
Thomas Lake, 6 Deer Run Rd, Bristol RI

If you have any questions or concerns I can be reached at 401-253-1700 or email:
gmarsili@bristolri.gov.

Regards,


Gregg Marsili
Bristol Harbor Master



North & East Burial Grounds Commission

Basic Information

Creating Authority **Rules and Regulations**

The North and East Burial Grounds shall hereafter be under the care and control of an administrative body consisting of five persons, to be called Commissioners of the Cemeteries, and appointed by the Town Council for staggered terms of five years with an appointment expiring each January. The Town Council may appoint an auxiliary Commissioner to serve for a five-year term. This individual shall sit as an active member in the event of a temporary vacancy, and at the discretion of the Chairman of the Commission.

Composition

5 members, 5-year terms 1 auxiliary member, 5-year terms

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Auxiliary				1/1/2028		Vacant
Co-Chair	Edward	Carusi	64 Mt Hope Avenue	1/1/2026	1/1/2021	Active
Member	Herman	Martin	2 Pagnano Street	1/1/2030	1/1/2025	Active
Member	Jennifer	Ouellette	4 Evangeline Ct.	1/1/2030	1/17/2025	Active
Member				1/1/2029		Vacant
Member	Joshua	Cabral	192 Wood Street	1/1/2026	6/27/2024	Active

Board or Commission: Cemeteries

2025 DEC 30 PM 2:42
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

I, Edward P. Carusi,
Name (please print)

64 Mt. Hope Ave
Street Address Apt #

Bristol RI 02809
City/Town State Zip Code

do

do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Edward P. Carusi
Signature of Applicant

12/30/2025
Date Signed

These are 4 highlighted topics for tonight discussion:

- Public access to the water
- Requirements and process required by CRMC
- Navigational Impacts
- Environmental Impacts

THESE ARE THE NUMBER OF POTENTIAL DOCKS THAT CAN BE BUILT BY STREET:

- Aaron Ave. 1
- Surf Dr. 9
- Beach Rd. 1
- Shore Rd. 12
- Peck Rock 4
- Mulberry 1
- Brookwood 11
- Fales 2
- Poppasquash 20
- Ferry Rd. 9
- Church Cove 0
- 110 Griswold 1
- Metacom Wamsutta 1
- Fish Hawk Farm 1
- King Philip 35
- Viking Dr. 7
- Everett 22
- Harrison 8
- Sandy Dr. 2
- Wilcox 6
- Smith St. 8
- Riverview 4 (has 1 community dock)
- Anchorage Way 36 - 48 (has 1 community dock)
- Slocum St. 6

DOCK/PIER**COASTAL RESOURCES MANAGEMENT COUNCIL ASSENT CHECK LIST****Plans for Private Residential Recreational Boating Facilities**

- Plan size - must be 8 1/2" x 11".
- Number of Copies - must provide four.
- Title Block - each sheet must have a title block indicating title of plan, owner's name, street, town, designer, date, and scale.
- Plan preparation must be by a **registered professional engineer**, registered in the State of Rhode Island and have a signed RIRPE stamp.
- Is this a High Fetch Area – See High Fetch Requirements in 300.4.E.3

Specifications Information to Include with the Plans for a Private Residential Recreational Boating**Facility - GENERAL**

- Indicate the RICRMP Water Use Type
- Provide information on the use of the proposed facility.
 - Provide the number of Boats/Vessels to be berthed at the facility.
 - Provide length of the vessel(s).
 - Provide draft of the vessel(s).
 - Which, if any, of the vessels will have marine toilets (MSD's).
 - Indicate whether or not the facility will be used to unload catches by commercial fishing vessels.
 - Indicate the location of the private residential dwelling to be served by the proposed facility. Is the dwelling on the same lot as the proposed boating facility.
 - Provide the proposed winter season storage location for all floats. Indicate the method of transportation and route to this storage location.

Specifications Information to Include on Plans – STRUCTURAL

- Design live load (pedestrian) for the pier – min 40 psf & 400 lb concentrated load
- Design live load (pedestrian) for the float(s) – min 40 psf & 400 lb concentrated load
- What size of vessel is the facility designed for. Is the facility designed to berth the vessel(s) in heavy weather? If not, where will vessel(s) be located.
- Pilings - min ASTM D25 Class A pile
 - depth of embedment – min 15 feet
 - method of embedment
 - tip diameter - min 9"
 - diameter - min 14"
 - type and amount of preservative treatment
 - statement by design engineer regarding the ability to embed the pilings.

Page 2 – Dock/Pier Checklist

- Cut off elevation for float piles - min V zone elevation +1'
- Pile Caps
 - Dimensions
 - Type and amount of preservative treatment
- Stringers – min 3"x12"
 - Dimension
 - Type and amount of preservative treatment
- Decking
 - Dimension
 - Type and amount of preservative
- Method of treatment for structural hardware (such as hot-dip galvanized).
- Provide details, including attachment method, of all utilities proposed for the facility.
 - Water service
 - electricity
 - lighting
 - electric service
- Provide necessary details and specifications regarding construction access and construction methods. Include:
 - Show materials stockpiling areas, staging areas.
 - Information on water access to the site. Indicate low bridges or similar obstacles which may limit barge or pile driver access to the site.
 - Provide specific details of methods to be used in order to minimize damage to coastal features (coastal wetlands, coastal banks, buffer zones).

Site Plans for Private Residential Recreational Boating FacilitiesGeneral Plan Requirements:

- Site Plan Scale: Use 1" = 10', 1" = 20', 1" = 30', or 1" = 40'
- Show the location of all coastal features and the location of the inland edges of the various coastal features present. (Examples of coastal features are seawalls, coastal banks, coastal cliffs or bluffs, beaches, coastal/ contiguous wetlands.)
- Locations of pertinent existing underground features such as: ISDS's, sanitary sewer lines, drainage pipes, water lines/wells, underground utilities, tanks, etc.

Page 3 – Dock/Pier Checklist

- Locations of pertinent surface features such as:
- walls, seawalls, groins, jetties
 - piers, docks, boat ramps (locate these both on site and in vicinity - at least those on both abutting properties.
 - buildings
 - fences
 - driveways, parking areas
 - streams, drainage swales
 - edge of vegetated areas
- Mean High Water (MHW) line
- Mean Low Water (MLW) line
- Show any and all grade changes proposed:
- existing and proposed elevation contours associated with upland access to the pier or any proposed dredging (see RICRMP 300.9).
 - indicate the reference datum plane
- Provide sufficient soundings along the length and adjacent to the proposed facility as well as seaward of the proposed dock. Soundings shall be 50'(min) in all directions with a density of not less than one every 20 ft_.
- Soundings must be based on mean low water (MLW). The plan must detail the benchmark utilized to establish the datum utilized on the plan. In the absence of a benchmark, the “short term tide measurement” may be utilized (see <http://www.crmc.ri.gov>) for details.
- Contours shall be shown in addition to the soundings
- Show location of boat moorings, including swing area, or mooring areas.
- Show location of federal channel and/or anchorage area citing the authorized depth. If these are not immediately adjacent to the proposed facility, but are present in the vicinity, provide distance from the proposal.
- Indicate the proposed private residential recreational boating facility. Include the following:
- fixed pier
 - float access ramp
 - float(s) (indicate dimensions)
 - tie-off pilings for floats and boat mooring
 - upland paths which access the facility
 - stairs/ramps which access the facility from the upland
 - any and all stairs, steps, pathways provided to maintain lateral access along the shoreline below the MHW line.
- Riparian boundary lines if these have been established by a court decision or by mutual agreement of abutters.
- If these are not present, CRMC staff or CRMC may, upon further review, request additional information for the evaluation of possible navigation impacts and/or

littoral/riparian concerns.

- Show extensions of property lines and distances of the proposed facility from them. (Note - These are not necessarily the riparian boundary lines.)
- Show the distance from the proposed pier to the property line extension. If the distance is less than 25', a variance request and a letter of no objection is required.
- Show locations of all large boulders and other potential hazards to navigation.
- If the waterway is relatively narrow (approximately less than 500'), provide the distance across the waterway (MLW to MLW).
- Show all pier/docks within 200' of the proposed facility.
- If there are existing piers/docks or pilings on the site, indicate whether or not these will be removed.
- Show the location of the private residential dwelling to be served by this facility. If the distance is too great to show on the plan, indicate its location and distance away.
- Show any and all upland areas designated by CRMC as natural buffer zones.
- Show stockpiling and materials storage areas, areas to be impacted with construction access.

Section Plan Requirements for Private Residential Recreational Boating Facilities

Complete Profile View –

- Follow general plan requirements.
- Scale: Choose a scale which is present on a typical engineer's scale.
- Show elevation vs. distance along the entire length of the proposed facility from its uppermost end (including any associated stairs/access structures) to the outermost part of the facility (including floats and tie-off pilings).
- Provide a bottom survey along the length of the proposed facility. Provide the following:
 - depths at MLW
 - Type of sediment at surface
 - Type of sediment (estimate or provide and cite best available information) within 15' below bottom surface.
- Show the width of coastal/contiguous freshwater wetland to be crossed. Include:
 - Indicate the height of the wetland vegetation during the growing season.
 - The ground/bottom elevations of the wetland areas.

- Show the structural details of the proposed facility in lengthwise cross-section.
Include the following:
- Pier bents (note the spacing)
 - Pilings, including those for pier, floats, tie-off pilings.
 - Pile-caps (pier bent caps)
 - Stringers
 - Decking (Note the spacing between deck boards)
 - Float details (include any and all anchoring details)
 - Indicate the overall length of the facility in terms of distance seaward of the upper edge of a beach or the face of a seawall.
 - Railings (if proposed)
- Show the method of maintaining lateral shoreline access for the public below the MHW line. Show either:
- a 5' minimum clearance to the bottom of pier (measured to stringers) from at the MHW line, or:
 - stairs over the structure.

Cross Section View

Show details for all sections if there are any proposed variations in the dock sections

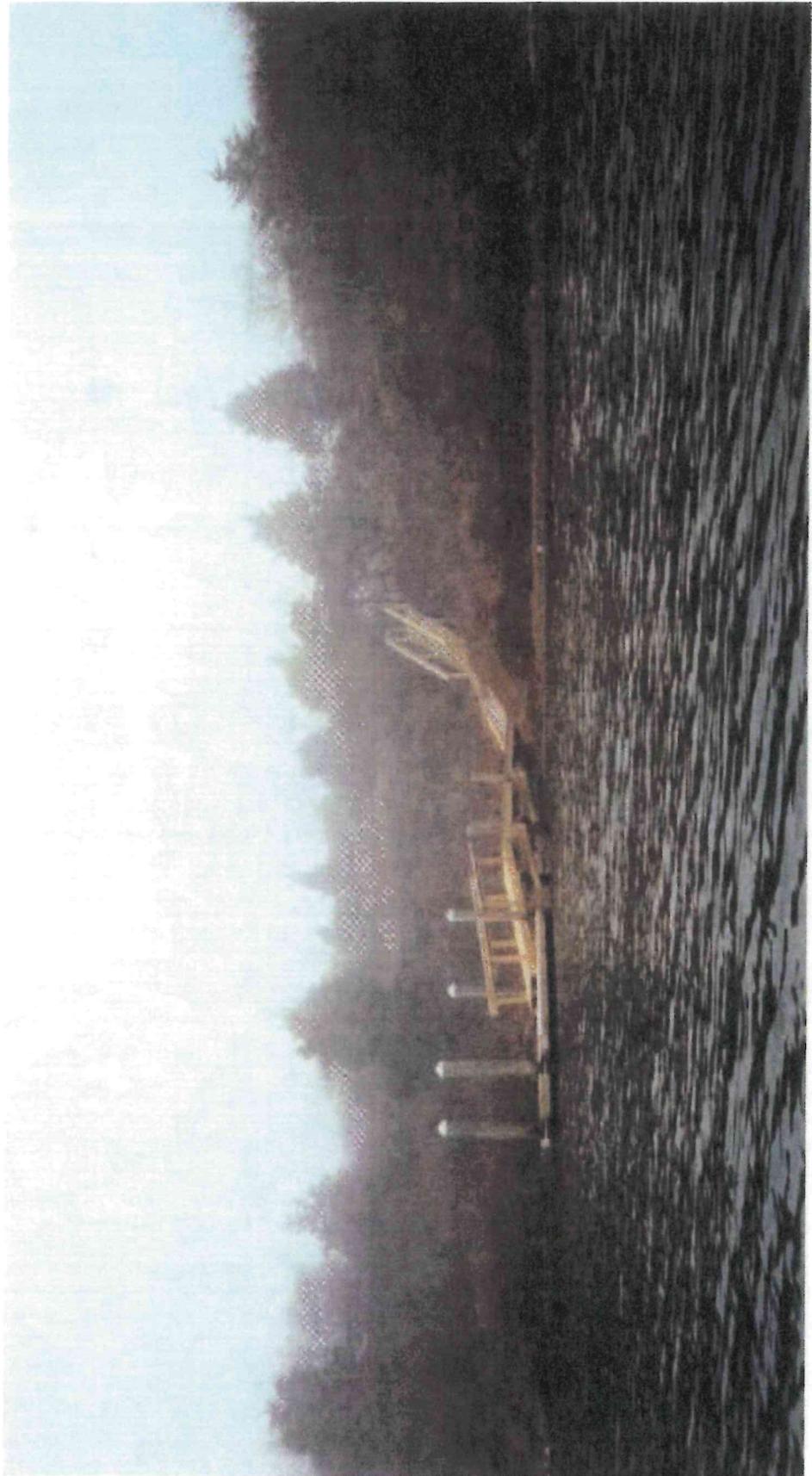
- Follow General Plan Requirements
- Scale: Choose a scale which is present on a typical engineer's scale.
- Provide typical pier bent cross section showing:
- pilings
 - diameter and tip diameter
 - embedment depth
 - pile caps
 - stringers
 - decking, width of pier
 - bracing
 - typical connection details
 - railings (if proposed)
- Float details
- include method of encapsulation/protection of floatation billets
 - include any and all details of methods of anchoring
- Typical support detail for any and all upland access structures (stairs, etc.)
- Include full structural details and construction methods for any and all non-typical designs (such as crib supports, connections to rock, etc.)

Recreational Docks Status and Trends

Danni Goulet, PE

David Reis







Section 3004. & 300.18

- 300.4 Recreational Boating Facilities

Recently rewritten to include many items that were policy but not written and has measurable standards

- 300.18 Submerged Aquatic Vegetation and Aquatic Habitats of Particular Concern

Recently revised

- **Residential Boating Facility – a dock, pier, wharf or float or combination of such facilities, contiguous to a private residence, condominium, cooperative or other home owners association properties that may accommodate up to 4 boats.**

Policies

- Must be registered and have a number plate
- Must be designed and constructed to withstand the environmental site conditions.
- *To limit cumulative impacts encourage use by multiple users and prevent congestion. We also need due regard for capability of the area to support boating and compatibility with other existing uses and ecological considerations.*

Prerequisites

- All structures shall be within the property line extensions and have a minimum of 25' from those extensions. Less than 25' requires a variance request and a letter from the impacted property owner agreeing to the reduced setback.



Review of Environmental Criteria for the evaluation of docks

300.4 - Definitions

300.4.A.12 - Environmental Site Conditions: all elements, environmental, engineering and geologic that affect a particular location. These items shall primarily include, fetch, wave conditions, wind conditions, bathymetry, currents, soil bearing capacity, ice impacts, tide range, flood elevation, velocity zone, littoral conditions, erosion/accretion characteristics, **presence of wetlands, sub-aquatic vegetation, marine resources and associated habitats.** Other site specific conditions may be required for review.

300.4 - Policies

300.4.B.2(b): In order to limit the cumulative impacts of multiple individual residential boating facilities, the Council encourages the construction of facilities that service a number of users. It is the policy of the Council to manage the siting and construction of recreational boating facilities within the public tidal waters of the state to prevent congestion, and with due regard for the **capability of coastal areas to support boating and the degree of compatibility with other existing uses of the state's waters and ecological considerations.**

300.4.B.2(c): All recreational boating facilities shall be designed and constructed to adequately withstand appropriate environmental conditions present at the site and to **minimize impacts to existing resources.**

300.4 - Standards

300.4.E.3(g)

300.4.E.3(g): Where possible, residential boating facilities shall **avoid crossing coastal wetlands**. In accordance with Section 300.17, those structures that propose to extend beyond the limit of emergent vegetative wetlands are considered residential boating facilities. Facilities shall be located along the shoreline so as to span the minimal amount of wetland possible. **Facilities spanning wetlands shall be elevated a minimum of four (4) feet above the marsh substrate** to the bottom of the stringers, or constructed at a 1:1 height to width ratio. Construction in a coastal wetland shall be accomplished by working out from completed sections. When pilings are placed within coastal wetlands, only the immediate area of piling penetration may be disturbed. **Pilings should be spaced so as to minimize the amount of wetland disturbance.** No construction equipment shall traverse the wetland while the facility is being built.

300.4 – Standards (cont.)

300.4.E.3(w): In order to minimize impacts to existing areas of **Submerged Aquatic Vegetation (SAV)** habitat, new residential boating facilities or modifications to existing residential boating facilities shall be **designed in accordance with the guidelines and standards contained within Section 300.18**, as most recently revised. Facilities shall be located along the shoreline so as to **impact the minimal amount of habitat possible.**

300.4.E.3(x): The long-term docking of vessels at a recreational boating facility shall be prohibited over SAV. Such facilities shall be used for touch and go only.

300.18 Submerged Aquatic Vegetation

Effective May 22, 2007

300.18.E.2: For activities under Sections 300.3, **300.4**, 300.6, 300.9, 300.10, 300.11, and 300.15, the **Council shall require SAV surveys** in tidal waters of the **south shore salt ponds and other shallow water embayments**, around **Jamestown, Newport** and in other areas when the Council's staff has **evidence of SAV habitats**. In areas where the Council's Staff **lacks enough evidence** to make a determination of SAV presence or absence, an **SAV survey may be required**.

Criteria for the Construction of Residential Boating Facilities in areas of SAV habitat

300.18.E.5(a): If it is determined that SAV cannot be **avoided**, the impact to the bed must be **minimized** by **reducing the amount of structure over the bed**, by making provisions for **avoiding the docking or mooring of boats over the bed** and through the **utilization of a design which minimizes boat travel through the bed** as necessary to minimize propeller impacts including leaf shearing and sediment scouring.

SAV- Deep and Shallow Water Habitats

300.18.B.3: Deep water habitats include subtidal waters bordering the immediate shoreline **where a depth of three (3) or more meters is typically achieved within 100 to 200 feet seaward of the MLW mark.** In these areas, eelgrass is typically limited to the shoreline fringe. This environmental setting is typical of the open waters of Narragansett Bay, Block Island and Rhode Island Sounds. Examples of these areas include the shorelines of Prudence Island, Jamestown and Block Island

300.18.B.4: Shallow water habitats include subtidal waters **where a depth of 3 meters is not attained within 100 – 200 feet of the shoreline and where the average waterbody depth is generally less than 3 meters.** This situation is typical of the salt ponds and other shallow coastal embayments. On the southern shore of the state are a series of coastal lagoons (“salt ponds”) connected to Block Island Sound and the

SAV Deep Water Habitat Standards

- **300.18.E.5(b):** Docks which cannot avoid the crossing of SAV shall minimize shading impacts through the utilization of a design which is consistent with the “**Burdick and Short**” method. Docks designed to the Burdick and Short method shall extend to a **minimum depth of -- 5’ MLW** or shall extend to the seaward limit of the bed. CRMC regulations **prohibit** the installation of **floats** over eelgrass beds (see 300.18.D.2). Facilities which do not span the bed shall terminate as an elevated fixed pier or may utilize a **fixed “T” or “L” section** which is turned at a 90 degree angle to the main pier. All fixed “T” and “L” sections shall be designed to meet Burdick and Short. Access from the fixed pier, “T” or “L” section shall be by a **ladder**.

SAV Shallow Water Habitats Standards

- **300.18.E.5(e):** In shallow water habitats, where it is possible to **avoid** the bed by **limiting the seaward extent of the facility**, the design plans must depict the inland edge of the existing bed as well as depth soundings along the proposed facility. If a depth of **18 inches at MLW is obtained prior to encroaching on SAV**, then the dock shall terminate at that length and depth.

SAV Boat Lifts (Deep Water)

- **300.18.E.5(d):** Where a facility is not authorized to have a float, boat lifts to service tenders 12' in length or less and having a 1,200 pound weight capacity or less may be authorized. These lifts shall be located near the terminus of the "T" or "L" section and achieve a minimum depth of **-4' MLW**. Boat lifts of greater capacities over SAV are prohibited (See 300.18 D3).

Trends & Future Policy Issues

- We have some cumulative impact policies but no standards. Its very difficult to conclude that a particular dock or certain number of docks will cause a problem. And, we are seeing more dock applications all the time.
- There are few “hard and fast” environmental standards for the evaluation of dock impacts on marine resources. Individual staff assessments will continue to be required to evaluate the potential impacts of dock proposals against the Council’s policies of protecting coastal ecology, marine resources and the associated uses of the State’s coastal resources.
- Application for high fetch areas and other difficult locations are becoming more frequent; the regulations may not have enough teeth.

Standards

- Table 3 (next slide) is minimum but it needs to withstand 50 year storm with breaking waves in accordance with ASCE-7 and FEMA Manual 5 done by a Professional Engineer.
- All docks must have acceptable Bathymetry (we have a method when no BM is nearby) shown with MLW datum, all coastal and submerged vegetation.
- All new and replacement floats need to be encased foam.
- 300.17 – Coastal Wetlands – the issue of “docks versus walkover structure” has been corrected.
- No Steel or Concrete piles allowed for residential docks.
- Docks shall be located with GPS coordinates on the plans.
- High fetch docks (4miles with 20° sector) now require engineer to certify that it was constructed according to plans and provide an as-built plan, required to meet 100 year storm loads with uplift.
- High fetch docks are required to be inspected every 5 years and certified that they still meet the requirement of ASCE-7.
- Out hauls are now covered in our rules.
- 300.17 & 300.18 are now integrated into rule with standards

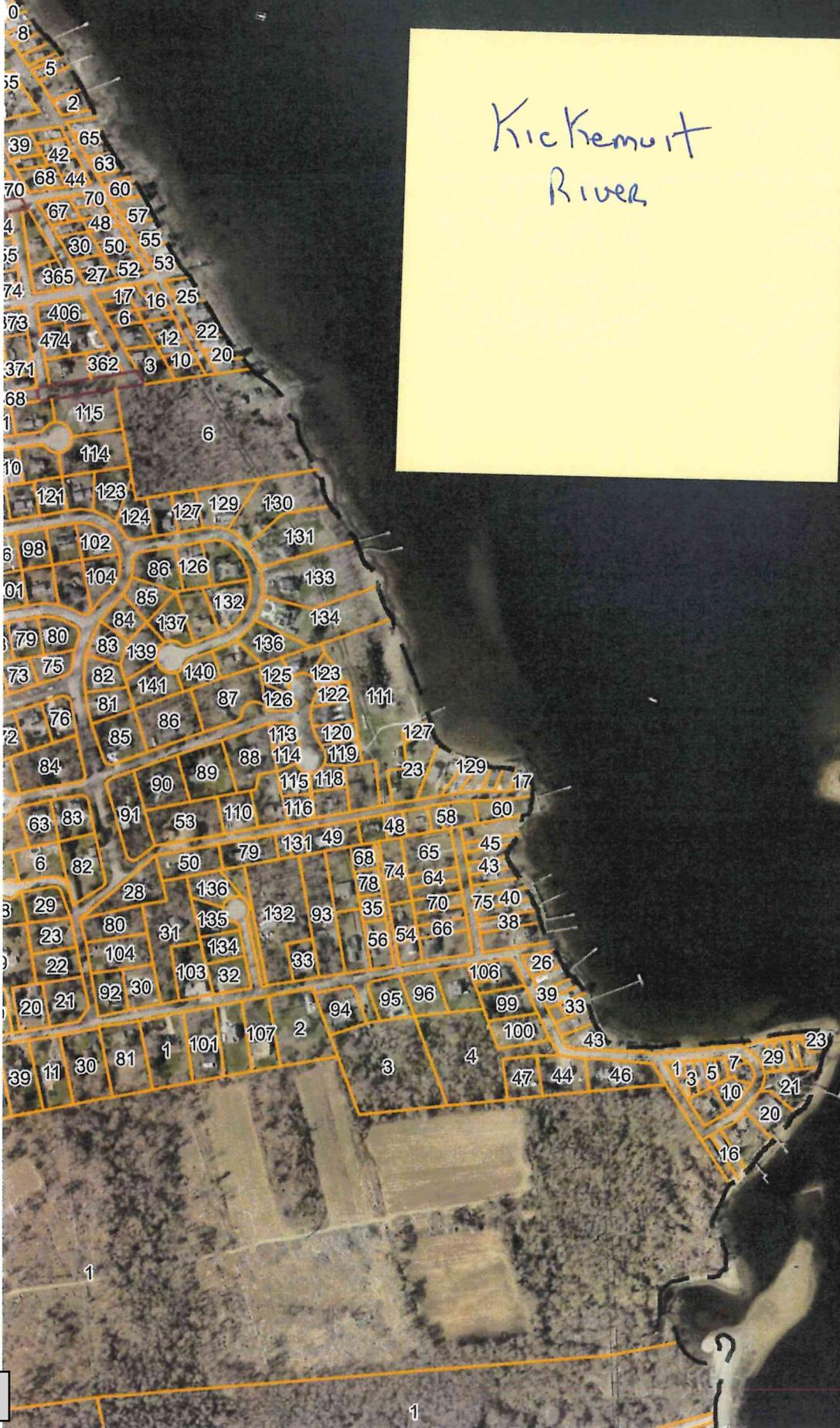
TABLE 3 MINIMUM DESIGN CRITERIA

Min. Pile Tip dia	10"		Min / Max Float freeboard	8" / 30"
Min. Pile But dia	12"		Maximum Fetch for residential docks	4 miles
Marina Minimum Pile embedment	15 feet		Minimum water depth for residential docks (at terminus)	1.5 feet at MLW
Residential Minimum Pile embedment	10 feet		Minimum Stringer/Joist	3"x10"
Minimum Marina Deck and Float load	60 psf LL 500 lb concentrated		Minimum through bolt Hardware Diameter – hot dipped galvanized	" –
Residential Deck load	40 PSF LL 400 LB concentrated		Minimum Cross bracing	3"x10"
Min Float Freeboard *including LL and DL	12"		Minimum lag bolt diameter	" –
Design Wind Loads	wind gust based on 50 year return and natural period of 60 seconds		Minimum Water depth at the terminus of recreational boating facilities	18"
Wave Conditions (min)	All fixed and floating structure shall be designed for a 3' minimum			
Min Pile Cut Off	V zone elevation + float freeboard + 1'			
Steel or cast steel	490 pcf			
Cast iron	450 pcf			
Aluminum alloys	175 pcf			
Timber (untreated)	40 - 50 pcf			
Timber (treated)	45 - 60 pcf			
Concrete, reinforced (normal weight)	145 - 155 pcf			
Concrete, reinforced (lightweight)	90-120 pcf			
Asphalt paving	150 pcf			
Granite Block	165 pcf			



Kickemuit
River

Kickemuit
River





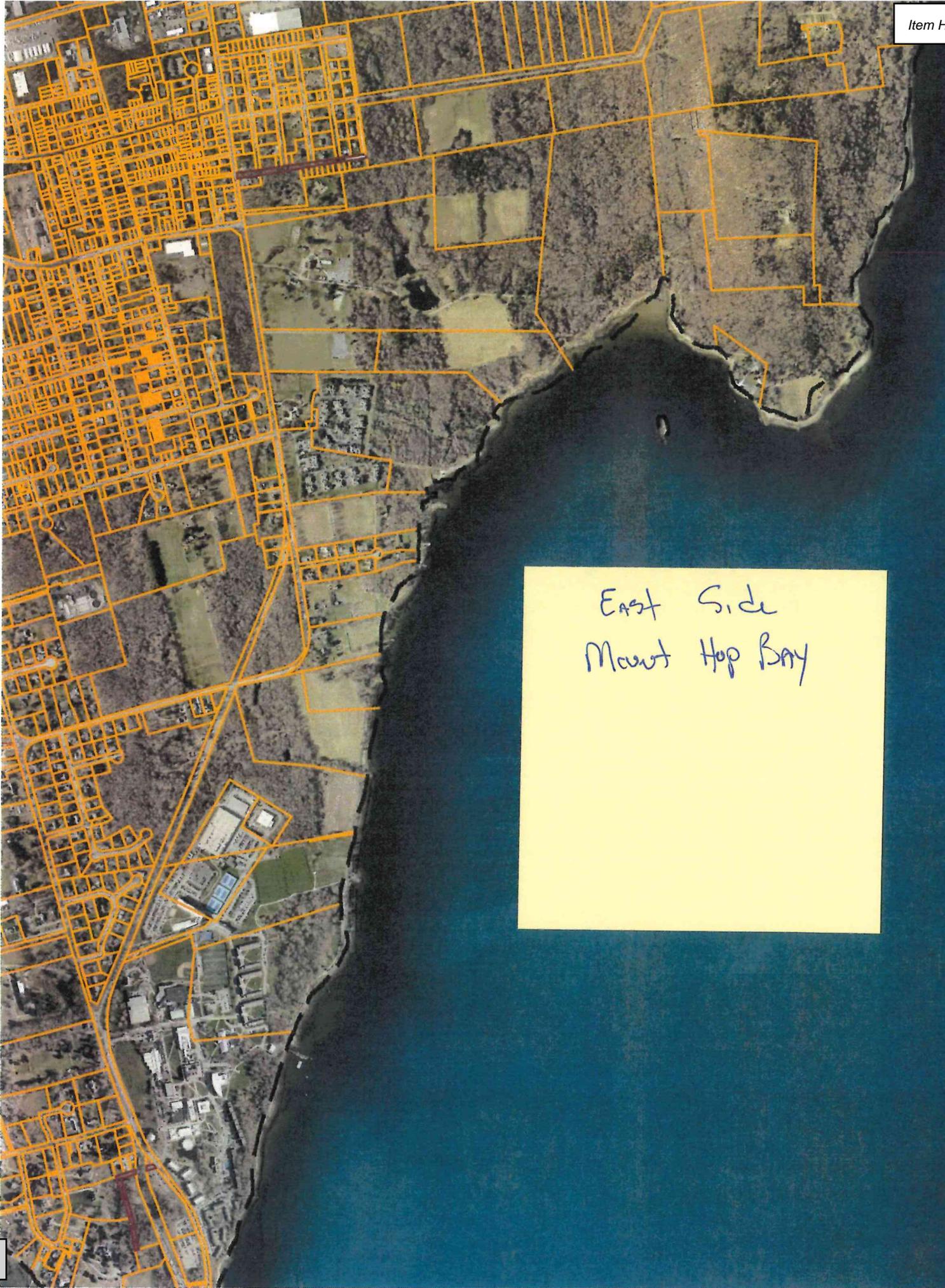
Kickemuit
Entrance



King Philip
Ave



King Philip Ave
Narrows Boat
Ramp



East Side
Mount Hope Bay



Mount Hope
Bridge

~~Fear~~
west side
Bristol
Harbor



Bristol Harbor
/
Poppasquash



Poppasquash East
side

Bright Harbor



Peppas Sough
East Side

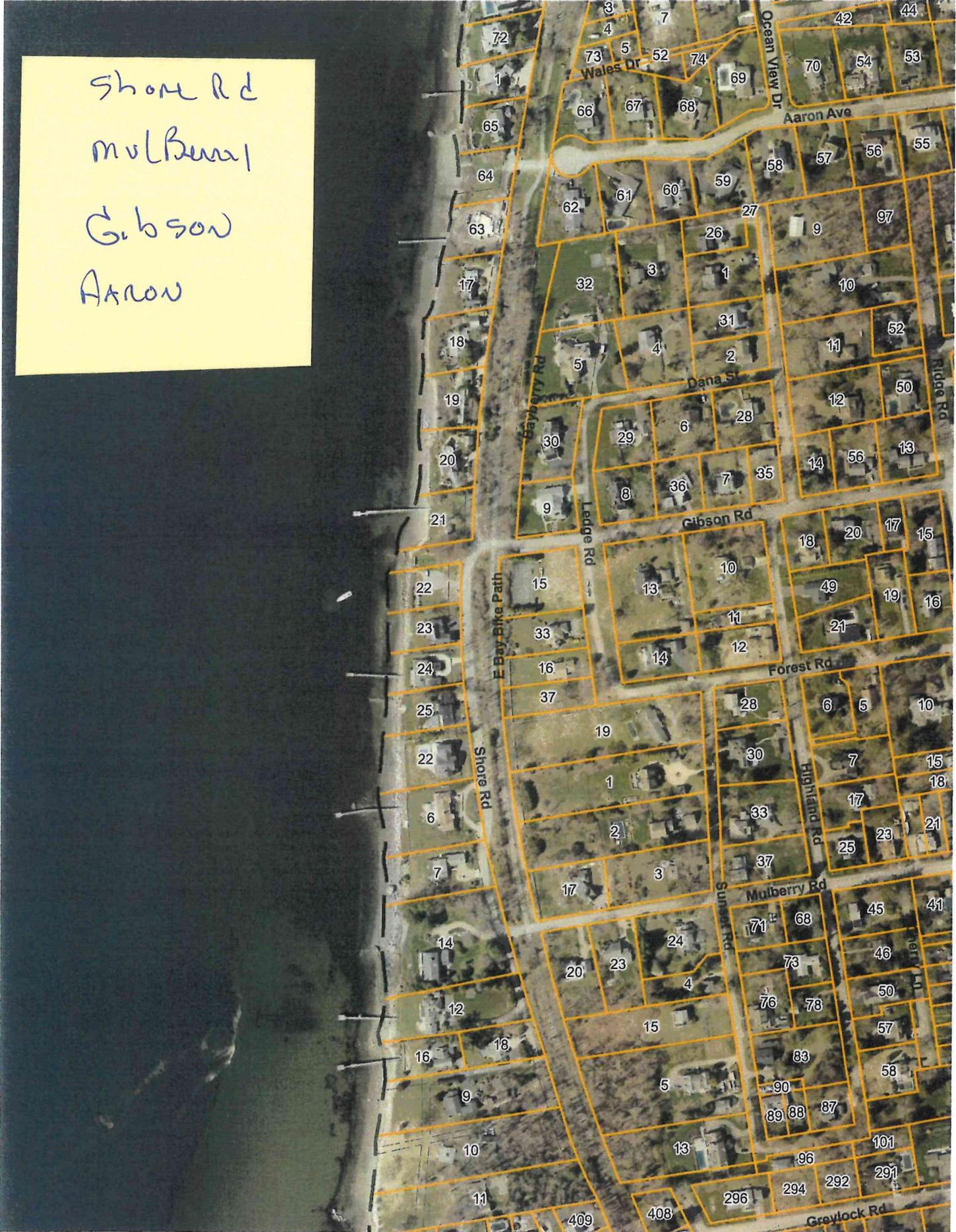


Pappasquach
West Side

Poppa Squash
West Side



Shore Rd
Mulberry
Gibson
Aaron



Surf Dr.



**TOWN OF BRISTOL
RESOLUTION
No. 2026-1-07-11**

WHEREAS, the Town Council, as the governing body of the Town of Bristol, with the advice of the Bristol Harbor Commission, desires to amend the fee for off-season parking at the Marina Ferry Dock so as to balance affordability with the Town’s need to recover monitoring and maintenance expenses; and

WHEREAS, in accordance with Sec. 16-382 of the Code of Ordinances, the Town Council is empowered to establish the fee for off-season parking at the Marina Ferry Dock by resolution; and

WHEREAS, the Town Council previously established this fee at \$150 per month;

NOW, THEREFORE, BE IT RESOLVED that the Bristol Town Council hereby reduces the fee for off-season parking at the Marina Ferry Dock from \$150 per month to \$125 per month.

This fee amendment shall take effect upon passage and shall remain in effect until amended by the Town Council.

Adopted by the Town Council of the
Town of Bristol
this ____ day of January, 2026.

Nathan T. Calouro, Chair
Bristol Town Council



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

To: Honorable Bristol Town Council
From: Melissa Cordeiro, Town Clerk
Date: December 29, 2025
Re: Proposed Amendments to Background Criminal Investigation (BCI) Policy
(Adopted November 12, 2025)

Dear Honorable Council Members,

The purpose of these amendments is to clarify the application of the Background Criminal Investigation (BCI) Policy and to align BCI requirements with the nature of specific appointments.

Summary of Proposed Changes

Page 2 – BCI Requirement Clarification

Proposed amendment to the BCI requirement language to read:

- These BCIs are required only at the time of initial appointment and not for reappointments, unless there is a break in service or as referenced in Attachment A.

This change clarifies that routine reappointments do not require a new BCI unless specifically identified in Attachment A or where a break in service has occurred.

Page 3 – Handling of BCI Results

Proposed addition under *Handling BCI Results*:

- If information appears on the record that does not automatically fall within a disqualifying category, the matter shall be reviewed by the Town Council to determine whether the applicant should be appointed. The applicant shall be informed and given the opportunity to withdraw prior to review with the applicant in Executive Session.

This language formally establishes due process, transparency, and Council authority in situations where BCI findings are not clearly disqualifying.

Page 5 – Revision Date

- Add a revision date to reflect Council consideration and adoption of these amendments.

Page 6 – Attachment A (BCI Requirement Modifications)

Attachment A is revised to more clearly distinguish BCI requirements by position:

- **Special Constables, Matrons, and Retired Officers**
 - Modified to no longer require annual BCIs
 - BCI required at initial appointment only, unless there is a break in service
- **Private Investigators**
 - Remain subject to the original BCI requirements, including ongoing or periodic checks as previously adopted

Bristol Town Council

RESOLUTION OF THE TOWN OF BRISTOL ESTABLISHING A POLICY FOR CONDUCTING BUREAU OF CRIMINAL IDENTIFICATION CHECKS FOR APPLICANTS TO TOWN BOARD, COMMISSION, COMMITTEE, OR TOWN APPOINTMENT POSITIONS

Resolution # 2026-11-12-11

WHEREAS, the Town of Bristol recognizes the importance of conducting background checks for those applying to serve on a Town board, commission, committee, or town appointment to maintain public trust and safety; and

WHEREAS, the Town of Bristol does not currently have a written policy in place governing the background check process for applicants; and

WHEREAS, the process has historically been administered based on past practice rather than through a formally adopted policy; and

WHEREAS, in order to facilitate the application process for applying to town board, commission, committee, or town appointment positions, the Town of Bristol is proposing this policy herein to govern this process; and

NOW, THEREFORE, BE IT RESOLVED by the Town Council of the Town of Bristol that a background check policy for applicants to Town board, commission, committee, or town appointment positions is hereby established and organized as follows, as may be amended from time to time:

Definitions

1. "Applicant" means any individual applying for a position on a board, commission, or committee, or town appointment within the Town of Bristol.
2. "Background check" means a criminal history check conducted by the Rhode Island Office of Attorney General Bureau of Criminal Identification (BCI) Unit or the Bristol Police Department.
3. "Disqualifying Information" has the meaning assigned to it in the Standards for Disqualification section of this policy.
4. "Town" means the Town of Bristol.

Purpose

This policy establishes consistent procedures for conducting Background Criminal Identification (BCI) checks for applicants to boards, commissions, committees, and town appointments of the Town of Bristol, ensuring transparency, safety, and legal compliance while balancing due process and operational practicality.

Applicability

This policy applies to:

- All first-time applicants or Any appointment to any Town board, commission, committee or town appointments.
- Reappointments only in cases where the member serves on a board involving child safety.

BCI Requirements Based on Appointment Type

Positions Involving Direct Contact With Minors

- Boards, commissions, committees, or town appointments that involve direct contact with minors are listed in Attachment A, an Excel sheet that includes a color-coded BCI column identifying these boards.
- Applicants (for both initial appointment and reappointment) to these boards must undergo a BCI conducted by the Bristol Police Department (BPD).
- These BCIs will be performed at no cost to the applicant.
- Applicants must provide written consent for the background check at the time they submit a completed application form to the Town for the relevant board, commission, committee, or town appointments.
- A copy of a valid photo ID must also be provided with the application.
- The Bristol Police Department shall be the designated authority responsible for initiating the background check once the application is received.
- The BPD shall be provided with the Town's established standards for disqualification, as outlined in Section titled “STANDARDS FOR DISQUALIFICATION” of this policy.

All Other Positions

- For boards and commissions that do not involve direct contact with minors, Applicants must obtain a BCI through the Rhode Island Attorney General’s Office, located at 4 Howard Avenue, Cranston, RI; or
- A notarized release form (available in English and Spanish) online at riag.ri.gov/i-want/get-background-check;
- These BCIs are required only at the time of initial appointment and not for reappointments unless there is a break in service or as referened in attachment A-

- These BCIs will be performed at no cost to the applicant.
- For BCI (Background Check) requests requiring submission to the Rhode Island Attorney General’s Office, applicants must file the completed BCI form with the Town Clerk’s Office. The Clerk’s Office will process the payment and forward the third party background check materials to the Attorney General’s Office for completion.

Applicant Disclosure Requirement

All board, commission, committee and town appointment applications will include a section requiring applicants to disclose any disqualifying information, including prior arrests or convictions, that may impact final appointment decisions. Failure to disclose relevant information may be grounds for denial of appointment or reappointment

Handling BCI Results

- If **no disqualifying information** is found, the appointment process will proceed.
 - For those applicants in which no disqualifying information is found, the BPD shall inform the Town Clerk or the staff of the appointing authority if the appointing authority is not the Town Council, in writing of the applicant’s clearance.
- If **disqualifying information** is identified:
 - Upon BPD’s discovery of any disqualifying information for an applicant’s background check, the BPD shall inform in writing the Town Clerk or the staff of the appointing authority if the appointing authority is not the Town Council, that the background check revealed disqualifying application and the application shall be rejected and the applicant shall be notified, which may be verbally, of the disqualification.
 - - If information appears on the record that does not automatically fall within a disqualifying category, the matter shall be reviewed by the Town Council to determine whether the applicant should be appointed. The applicant shall be informed and given the opportunity to withdraw prior to review with the applicant in Executive session.
 - An applicant against whom disqualifying information has been found may request a review by the Town Council in Executive Session in accordance with state law.
 - The applicant will receive written notice of the Executive Session if the application will be considered.

Standards for Disqualification

For purposes of this policy, “disqualifying information” means conviction of, or accepting responsibility for, including without limitation entering a plea of *nolo contendere*, or arrest in a case that still pending, for any of the following offenses:

- “Murder, voluntary manslaughter, involuntary manslaughter, first-degree sexual assault, second-degree sexual assault, third-degree sexual assault, assault on persons sixty (60) years of age or older, assault with intent to commit specified felonies (murder, robbery, rape, burglary, or the abominable and detestable crime against nature) felony assault, patient abuse, neglect or mistreatment of patients, burglary, first-degree arson, robbery, felony drug offenses, felony larceny, or felony banking law violations, felony obtaining money under false pretenses, felony embezzlement, abuse, neglect and/or exploitation of adults with severe impairments, exploitation of elders, or a crime under section 1128(a) of the Social Security Act (42 U.S.C. § 1320a-7(a))” as enumerated in Rhode Island General Laws § 23-17-37.
- First- or second-degree child molestation sexual assault, as enumerated in Rhode Island General Laws § 11-37-8.1 to 8.3.
- Crimes of fraud and false dealing, as enumerated in Rhode Island General Laws Title 11, Chapter 18.
- Crimes of theft, embezzlement, false pretenses, and misappropriation, as enumerated in Rhode Island General Laws Title 11, Chapter 41.

Refusal or Failure to Submit a BCI

- Any applicant who refuses to submit a BCI or fails to provide a completed BCI or waiver within forty-five (45) days of receiving notice from the Clerk’s Office will be deemed ineligible for appointment or reappointment.

Reappointments

- Members being reappointed to a child safety-related board must undergo a new BCI through the Bristol Police Department.
- Members being reappointed to all other boards are not required to submit a new BCI if:
 - A valid BCI was previously submitted, and
 - There has been no break in service.
- Disclosure Requirement: Reappointment applications shall include a section requiring applicants to disclose any potentially disqualifying information, including prior arrests or convictions, that may affect eligibility or final appointment decisions. Failure to disclose relevant information may constitute grounds for denial or revocation of appointment. Any

disclosed or subsequently discovered information may require submission of a new BCI (Background Check) prior to reappointment

- **Applicability to Existing Members:** Pre-existing board and commission members serving as of the date of adoption of this policy are not required to obtain a BCI through the Rhode Island Attorney General’s Office. This requirement shall apply prospectively to new applicants only, and solely to boards or commissions whose duties do not involve direct interaction with minors.

BCI Fee Responsibility

- The \$5.00 fee for Third Party BCIs processed through the Attorney General’s Office shall be the responsibility of the Town of Bristol
- Instructions and forms will be provided by the Clerk’s Office and made available on the Town’s website.

Confidentiality and Recordkeeping

- Documentation and retention of background check records shall comply with state and federal laws.
- The BPD and the Town shall take reasonable measures to protect the privacy of applicants and ensure the confidentiality of sensitive information.
- Other such authorized personnel such as Town Clerk, Town Administrator, and Town Council will have access to BCI results in executive session or when deemed necessary.

ADOPTED by the Bristol Town Council this 12th day of November, 2025.

AMMENDED by the Bristol Town Council this ___ day of January, 2026.

ATTEST: _____
Town Clerk

ATTACMENT A

Board Name	Term Leng	Required	BCI	reappointme		
Assistant Harbor Master	1 year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TC- Sec.8-9	
Auxiliary Harbor Master	1 year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TC- Sec.8-9	
Board Of Canvassers	6 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Board of Fire Engineers	1 year	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Board of Tax Assessment Review	3 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Board of Tenants' Affairs	2 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Bristol 250th Commission	1 year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	n/a		
Bristol Christmas Festival	1 year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Bristol County Water Authority	3 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Bristol Housing Authority	5 year	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Bristol Planning Board	3 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Bristol Prevention Coalition	2 years	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Building Code of Appeals Board	1 year	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Town Administrators Apartments	
Capital Project Commission	5 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Charter Review Commission	10 years	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
(CRMC) Representative	1 year	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Conservation Commission	3 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Fourth of July Committee	2 years	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Harbor Commission	3 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Harbor Commission Advisory Committee	3 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Harbor Master	3 years	Provision- Town employee- have internal BCI process through HR Department				
Historic District Commission	3 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Members*	2 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Juvenile Hearing Board	3 years	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Mount Hope Trust	2 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Newport & Bristol County Convention & Visitors Bureau	3 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
North & East Burial Grounds Commission	5 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Personnel Board	4 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Police Pension Fund Board of Trustees	3 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Trustees	3 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Recreation Board	3 years	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Rogers Free Library Board of Trustees	3 years	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Special Constables /Fire-Police	1 year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	TC- sec 21-83 (11)	
Private Investigators	1 year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>		
Special Constables, Private Investigators, Matrons & Retiree Officers	1 year	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	TC- sec 21-83 (11) & RIGL 4-16-8	
Tree Warden	1 year	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Subject to 2-14 & 2-19 and Requie DEM Director Approv	
Waypoyset Trust	2 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		
Zoning Board of Review	2 years	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

* subject to BCI- if alternate member is appointed in place of a current serving council member



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

To: Honorable Bristol Town Council
From: Melissa Cordeiro, Town Clerk
Date: December 30, 2025
Re: Baba Sushi- Non Renewal of Liquor License

This memorandum is submitted in support of a request for Town Council consideration to reduce the authorized number of Class BV liquor licenses from thirty-three (33) to thirty-two (32).

The Town Clerk's Office confirms that Baba Sushi did not submit an application to renew its Class BV liquor license for the current licensing period. Initial renewal notices were mailed in August, consistent with the Town's annual renewal process. Consecutive follow-up notices were mailed in October to multiple addresses on file for the licensee. No response or renewal application was received.

In addition, the Clerk's Office has confirmed that Baba Sushi no longer operates a business at 205 Thames Street. The building is currently vacant and listed for lease.

As a result of the non-renewal and closure of the business at this location, the associated Class BV liquor license is no longer active.

The Town Clerk's Office respectfully requests that this matter be referred to the Town Solicitor's Office for preparation of a first-reading ordinance for Town Council consideration at the January 28, 2026 meeting

Respectfully,

A handwritten signature in black ink, appearing to read 'Melissa Cordeiro', is written over a horizontal line.

Melissa Cordeiro
Town Clerk



TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE
Town Administrator

To: Bristol Town Council
From: Steven Contente, Town Administrator
Date: December 26, 2025
Subject: Project Update – Calendar Year 2025

This memorandum provides a summary of major municipal projects active or completed during Calendar Year 2025, including infrastructure, facilities, environmental, and land conservation initiatives.

Infrastructure, Transportation & Public Works

- **Burnside Street Usability Improvements:** Construction is underway. The surface course is scheduled for completion in the spring.
- **Road Surfacing Program:** Construction for the 2025 season is substantially complete on Aaron Avenue, Ansonia Avenue, Cliff Drive, Gloria Street, Harrison Street, Pagnano Street, Roger Avenue, and Sandra Drive. Remaining streets—Betsy Drive, Birchwood Drive, Kingswood Road, and Sandy Lane—are scheduled for completion in the spring.
- **Gooding Avenue Sidewalk, Driveway Ramp, and Bus Shelter Replacement:** This RI Commerce grant-funded project is complete.
- **Holiday Lighting Circuits:** New drops, circuits, and reusable LED lighting installed on Hope Street (Bradford Street to Church Street) and Lower State Street.
- **Asylum Road Street Lighting:** A new light pole has been installed at the Recreation Center entrance. A coordination meeting with RIDOT is planned to review potential additional scope.
- **Church Street Dock Fire Suppression:** Completed.

Stormwater, Drainage & Environmental Projects

- **Independence Park Boat Ramp & Water Quality Improvements:** Completed.
- **Portside Drive Shoreline Right-of-Way & Stormwater Improvements:** Project is complete.

- **Sherry Avenue Drainage Improvements:** Phase I improvements at the Highview Avenue detention basin are underway. Sewer replacement and outfall construction are complete. Regrading and forebay installation are anticipated to be completed in the spring.
- **Leahy Pond Invasive Plant Removal:** Grant-funded work near Hampden Drive is complete. Additional grant opportunities are being pursued.
- **Bayview Avenue Greenhouse Property – Environmental Cleanup:** Phase I, including structure removal and soil remediation, is complete.
- **Municipal Resilience Tree Planting:** 270 trees have been planted; project is complete.

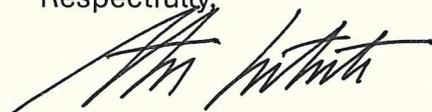
Buildings, Facilities & Community Assets

- **Walley School Reuse Project:** Major structural, mechanical, electrical, plumbing, fire protection, elevator, drainage, utility, and roofing work is complete on both floors. Interior finish work is underway on first floor. The building is anticipated to open in the spring. Grant opportunities are being pursued for second-floor completion.
- **Library Building Improvements:** Four rooftop HVAC units have been installed. The Maker Space is approximately 90% complete and painted, with a planned spring opening.
- **Recreation Center Fitness Room Replacement:** Completed.
- **Animal Shelter K-9 Grass Replacement:** Completed.
- **Coelho Park Playground Replacement:** Main playground structure is installed; swing set components are on order.

Land Conservation & Open Space

- **Mt. Hope Lands Acquisition:** The Town has successfully closed on approximately 120 acres.

Respectfully,



Steven Contente
Town Administrator



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: December 23, 2025
Re: Authorization to Order New Ladder 1, January 7 Council Meeting

2025 DEC 23 AM 9:52

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The current Ladder 1, a 2008 E-One, has served the department well, having 21,552 miles and 2,731 engine hours at the time of this memorandum. As the only ladder truck in the fleet replacement of this vehicle is recommended at or slightly past the 20-year time frame. The current truck has had significant engine work completed, including re-sleeving of cylinders, hydraulic work to aerial controls, and continues to have intermittent electrical issues.

The current projected delivery time for a new ladder vehicle is at least 2.5 to 3 years at a projected cost of \$2,100,000. Most of the equipment on the existing vehicle would be transferred to the new vehicle, some equipment replacement is expected.

Delivery of a new Ladder 1 would be expected between January 1, 2028 and Jul 1, 2029, therefore funds would not need to be appropriated until the budget process for those time frames, apart from pre-payment of the chassis to avoid any storage fees and obtain any available discounts.

Ordering the vehicle now not only places the vehicle into the production schedule, but it also contracts current pricing, which will likely continue to increase year over year.

If you are in concurrence, I request this item to be placed on January 7, 2026, Town Council agenda for the purpose of authorizing the order of a new Ladder 1 vehicle for delivery on or after July 1, 2028.

ML 12-23-25



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

December 17, 2025

TO: Town Clerk

FROM: Diane M. Williamson, Director

**RE: Pilot Program for Food Compost
Eastern RI Conservation District**

This is to request that Stella Piasecki, the coordinator for the above-mentioned program, be added to the January 7, 2026 Town Council agenda to provide an update to the Town Council on the status of the program in Bristol. A periodic update was requested by the Town when the program was initiated.

Thank you.

BID/RFP ADVERTISING AUTHORIZATION FORM

This authorization form must be fully completed. Bids will not be considered unless accompanied by a signed authorization from both the Town Treasurer and Town Administrator.

1078 It is the responsibility of the submitting party to ensure completeness before submission to the Clerk's office.

BID/RFP # 1078 Site Work at Walley Parking Lot Drainage Landscaping +

REQUESTED BY: Diane Williamson (Printed) Diane M. Williamson (Signature)

BRIEF PROJECT NARRATIVE: Site Work at Walley Community Resource & Senior Center

SOURCE OF FUNDING:

Approved by Town Council (Date) _____
Regular Budget Line Item (Number) _____
Special Appropriation _____
Grant (source) CDBG _____
Other _____

Authorization is hereby granted to proceed with the advertising requirements for the Bid/RFP described above.

Steven Contente 11-14-25 Carl Carulli 11/14/25
Steven Contente, Town Administrator (Date) Carl Carulli, Town Treasurer (Date)

Pre-Bid Meeting no yes if yes, Mandatory or recommended

Date: December 9, 2025 Time: 2:00 p.m.

Location: _____ at the site _____

Special Instructions (if applicable): _____

Question Submission Information:

Deadline Date: December 12, 2025 Time: 12:00 o'clock noon

Contact Name: Diane M. Williamson

Contact email: dwilliamson@bristolri.gov Phone # 253-7000 ext 126

All fields must be completed. Incomplete authorization forms may be rejected, leading to potential postponement of bid opening dates. Forms must be completed and submitted with the bid documents no later than one week before the first scheduled advertising date.

**TOWN OF BRISTOL
INVITATION TO BID
BID No. 1078**

Sealed Bids will be received until 12 noon on January 7, 2026, for the following:

**RENOVATIONS TO THE WALLEY SCHOOL - SITE
BID #1078**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON January 7, 2026, FOR THE TOWN COUNCIL MEETING OF January 7, 2026.

The Town of Bristol is requesting sealed bids for **RENOVATIONS TO THE WALLEY SCHOOL - SITE**, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked “MASTER” and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, “**Bid #1078 – RENOVATIONS TO THE WALLEY SCHOOL - SITE**” and addressed to the Town Clerk’s Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on January 7, 2026.

A mandatory pre-bid conference advising bidders of bid conditions will be held on Tuesday December 16, 2025, at 1pm onsite at the Walley School Building, 260 High Street, Bristol, Rhode Island 02809.

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk’s Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

December 4 & 11, 2025

... never-behind-scenes footage, the 2019 film "Pavarotti" gives a stunningly intimate portrait

p.m. Call 253-6948 or rogersfreelibrary.org

LEGAL NOTICE

LEGAL

**TOWN OF BRISTOL
INVITATION TO BID
BID NO. 1078**

**STATE OF R
PROBATE C
TOWN OF
NOTICE OF MA
AND FOR HEARI**

Sealed Bids will be received until 12 noon on January 7, 2026, for the following:

The Court will be in se: Court Street, on the date at 9:15AM, for hearing s:

**RENOVATIONS TO THE WALLEY SCHOOL -
SITE
BID #1078**

MARSHALL, RICHARD,
First and Final account c
December 16, 2025.
November 26, & Decemb

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON January 7, 2026, FOR THE TOWN COUNCIL MEETING OF January 7, 2026.

The Town of Bristol is requesting sealed bids for RENOVATIONS TO THE WALLEY SCHOOL - SITE, in accordance with all terms and specifications contained herein.

**CALISTO, MARIA DO
Calisto, estate.**
Granting letters of ac
December 16, 2025.
November 26, & Decemb

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

MOREN, ROBERT, resp
Appointment of guardian
2025.
November 26, & Decemb

Bids (one original marked "MASTER" and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, "Bid #1078 - RENOVATIONS TO THE WALLEY SCHOOL - SITE" and addressed to the Town Clerk's Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on January 7, 2026.

**CALISTO, LOUISE, a.k.
estate.**
Granting letters of ac
December 16, 2025.
November 26, & Decemb

A mandatory pre-bid conference advising bidders of bid conditions will be held on Tuesday December 16, 2025, at 1pm onsite at the Walley School Building, 260 High Street, Bristol, Rhode Island 02809.

**LITTELL, JEFFREY ALA
estate.**
Jennifer A. Sedam has
creditors must file their cl
bate clerk within-the time
December 4, 2026.
December 4, 11, and 18,

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk's Office (401) 253-7000 three business days prior to the bid opening.

ANDERSON, CAROLE, e
Michael G. Infante of Bri
Arlington, Virginia, have q
Axel Anderson has appoi
of 576 Metacom Avenue,
in Rhode Island; creditors
office of the probate clerk
law beginning December
December 4, 11, and 18,

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO
TOWN CLERK

Dec 4 & 11, 2025

Richard B. Abilheira, Prob
Melissa Cordeiro, Probate

**Find more photos at
eastbayri.com 24/7**

Individuals requesting ir
hearing impaired must not
253-7000, 72 hours prior



**Tri-Town Monthly Report
Summary of Notable Activities and Reports
from the
December 11, 2025, BCWA Meeting**

For detailed information on any of these subjects presented herein, please go to the BCWA website at www.bcwari.com or contact the BCWA. Minutes and videos of all Board meetings are archived on the website.

- 1. O&M and Capital Budget Approval** — At its meeting, the Board discussed and approved the FY 2027 O&M and Capital budget as recommended by the Finance Committee (The BCWA fiscal year begins March 1). The Operations and Maintenance budget amount is \$9,630,648 and is based on a proposed 3% rate increase. All other fees and charges are proposed to remain at current levels. **A public hearing for the proposed rate increase will be on January 22, 2026, at 5:00 pm.**

The 10-year Capital Budget includes projects paid from available cash and bond financing. Next year's Capital Budget proposes to continue to address aging infrastructure needs by increasing the amount spent on needed replacement of water mains from \$2 million in 2026 to \$3.8 million in the next fiscal year. A major project that is planned to be initiated this fiscal year and was previously outlined and anticipated is noted in item 3. Through prudent fiscal management over the last several years and into the future, we believe we will be able to initiate many significant projects that will continue to bring major benefits to Bristol County Water and our customers over the next 10 years.

Details on the proposed budget and capital plan are available on request and will be available soon on the BCWA website.

- 2. Connection to the Pawtucket Water Supply System Project** — The design continues. The 90% Roadway utility design plans have been completed and submitted to BCWA and East Providence for review. They will then be submitted to RIDOT as part of a Utility Permit Application package.
 - a. The I-195 Crossing is at 60% design stage.
 - b. The Ten Mile River Crossing nearing the 90% design stage.
 - c. The P&W Railroad Crossing approaching the 90% design stage.
 - d. The Genessee & Wyoming Railroad Crossing is at the 60% design stage.
 - e. The Blending & Control Station is at a preliminary design stage. It was agreed by BCWA and EP that there would be independent controls for each agency's facilities.
 - f. Permitting is also at various stages at present. The permit for the I-195 crossing is expected to be submitted to RIDOT/FHWA in December 2025.
- 3. BCWA Operations Buildings** — As a result of an interdisciplinary design charette that was completed last month, the Properties Committee met to review the resulting concept plan for the new operations–vehicle storage–maintenance building using the site of the former water

Summary – December 11, 2025, BCWA Board of Directors Meetings

treatment facility. An 18,400sf pre-engineered building is proposed with appropriate and supporting hardscaping and landscaping. This new building will necessitate the demolition of two of the existing buildings. The only building not affected by this project is the small brick building on Child Street adjacent to the Kickemuit River. The BCWA Properties Committee recommended that the board advance the concept plan as presented to the 30% design stage. The Board voted to do so. Initial estimate for construction (without demolition and engineering) is approximately \$15.8 million.

4. **Former Upper Kickemuit Dam Area Well Testing** — Prior to this project being started, BCWA tested the private wells of 12 property owners in the area (with their permission). No issues or concerns were identified at that time. Follow-up testing is being offered to these property owners now that the project is complete.
5. **Water System Improvements** — Water main break season is upon us with staff having already responded to various breaks in the system.
6. **Water Purchases from the Scituate Reservoir** — Water purchases for the months of October and November 2025 were both 4% less than the prior 5-year average. However, cumulatively for the year, water purchases are 1% greater than last year but remain 2% less than the prior 5-year average.
7. **Financial Management** — The Finance Committee met during the month of October and identified, proposed, and/or adopted a number of management and operational policies and procedures that will further enhance our internal financial management. Additional meetings will be held in the new year.
8. **Board Member Retirement** — Bill Gosselin, who has served on the BCWA Board representing the Town of Warren for an incredible 18 years, has announced his resignation. During that time, Bill served as chairman of various committees and was Vice Chairman of the Board of Directors for nine years. He has been an exemplary member with whom we were proud to serve. His very active participation, superb leadership, guidance and friendship will be missed. We wish him well and a very enjoyable retirement. Thank you, Bill!
9. **Next Meetings — At BCWA Offices 450 Child Street, Warren.**
 - 5:00PM, Thursday January 22, 2026, PUBLIC HEARING: Proposed Rate Increase
 - 5:30PM, Thursday January 22, 2026, Monthly Meeting of Board

As noted herein, this is a summary. For detailed information on the BCWA activities, please go to the BCWA website at www.bcwari.com or contact the BCWA. Minutes and videos of all Board meetings are archived on the BCWA website.

Respectfully submitted,



Juan Mariscal, Chairman, BCWA

Bristol 250th Commission [APPROVED] Meeting Minutes
Tuesday, 21 October 2025
Burnside Building
400 Hope Street, Bristol, RI 02809

Meeting called to order at 5:30pm

Pledge of Allegiance recited

Roll Call

- Present: Matt Hayes, Christine Hughes, Warren Rensehausen, Andrea Rounds, Alayne White, Catherine Zipf, and Councilwoman Mary Parella joined at 7:00pm
- Regrets: Craig Evans, Carol Gafford, Sarah Griffin, Bill Leary, Lisa Newcity, Amanda Marsilli, Michael Riley, and Paul Vollaro

Approval of Minutes

- Matt made a motion to approve the 16 September 2025 minutes; seconded by Catherine; all were in favor, motion carried

Election of Vice Chair

- Andrea nominated Sarah Griffin to serve as Vice Chair of the Bristol250 Commission; Catherine seconded; all in favor; motion carried.

Letter of Support for Mt. Hope Farm event

- Brenda Turchetta is applying to the RI State 250Commission for a grant for “Tavern Lights” a Revolutionary-themed dinner at MHF, which Bristol250 would co-partner with. They need B250 Commission’s approval of the application.
- This request would not impact the B250’s own request for funding.
- Warren made a motion for Bristol250 Commission to write a letter of support for Mt. Hope Farm’s application for funding. Matt seconded; all in favor; motion carried

Calendar and Projects Update

- The group reviewed the updated the Bristol250 Calendar and Projects spreadsheet. The revised document will be loaded to the B250 Google Drive.
- Highlights
 - Adam is confirmed for the special rum event at venue meeting
 - Ways to engage restaurant community:
 - Give each restaurant a recipe and prepare it however you want;
 - Johnny Cake Cook-off challenge
 - B250 bagel
 - B250 ice cream
 - Get off the Couch: each venue would provide a map to walk on their property
 - Possible event would be a Navigation Sail, in memory of “Nick Nadalin.” Matt Hayes will look into using the Navigator’s Race as the B250 historic race Regatta.
 - RI Phil is confirmed for Labor Day

- Craig's medical issues will delay the launch of Bristol Brews, Bristol Works and Bristol Sports, probably to 2026.
- We need to clarify branding for Graig's Bristol Works high school initiative and the Manufacturers open house on May 15th. Matt and Andrea agreed to change the title for the manufacturers open house and encourage Craig to have exclusive rights to the Bristol Works brand
- Mary Dondero confirmed the call to artists for the National Exhibit in January "When in the Course of Human Events....." at the Bristol Art Museum
- Discussion ensued about the availability of free events during the B250 commemoration.
- The Johnny Cake Festival in September 2026 will be a Johnny Cake week that includes: Barrington, Warren and Bristol restaurants.
- Alayne is meeting with the July 4th Committee to discuss collaboration with B250
- Charlotte-Carrington Farmer offered to give a lecture on the Equine farmer at Mt. Hope Farm.
- Warren is working on a Revolutionary-themed movie in the Park. Perhaps the PTO would would sponsor it.
- Catherine Zipf suggested that one of the Bosworth Lectures be Lindsay Chervinsky, author of "Making the Presidency: John Adams and the Precedents That Forged the Republic."

Other discussion topics:

- The commission agreed to secure sponsorships for two-sided (only, not one-sided) banners @ \$250/banner. Need to create a form for banner sponsors
- Alayne submitted a grant request to the State for \$5,000, which is the maximum amount.
- Alayne proposed tweaking the B250 branding using Bristol Works as an example. Events might be organized and branded around themes:
 - Bristol Work
 - Bristol Learns
 - Bristol Cooks
 - Etc...

New Business

- Alayne submitted the proposed meeting Dates for 2026
- The Commission discussed a draft agenda for the next meeting

Matt made a motion to adjourn, Catherine seconded; all were in favor, and the motion carried; meeting adjourned 7:30pm

Bristol 250th Commission [DRAFT] Meeting Minutes
Tuesday, 18 November 2025
Burnside Building
400 Hope Street, Bristol, RI 02809

Meeting called to order at 5:32 PM

Pledge of Allegiance recited

Roll Call

- Present: Christine Hughes, Warren Rensehausen, Andrea Rounds, Alayne White, Catherine Zipf, Carol Gafford, Sarah Griffin, Bill Leary, Lisa Newcity, Amanda Marsilli
- Regrets: Craig Evans, Michael Riley, Paul Vollaro, Matt Hayes

Approval of Minutes

- Carol made a motion to approve the 21 October 2025 minutes; seconded by Warren; all were in favor, motion carried

Discussion of Topics

Member Updates

- Alayne
 - B250 Calendar of Events handed out for review; will upload to Google Docs; Sarah will update state website with in-progress events; also add a link to the B250 website "For A Complete List"
 - Budget / Cash Flow reviewed; we have \$5K from the Town and \$5K from the State; a question was raised about what to do with any profit, should it go to the cost of the Philharmonic (Warren mentioned that the concert is a Town / B250 event and the cost should be in the Town budget)
- Sarah
 - Banner sponsorship program and flag forms – 15 December deadline, Bill to send flag pics to Sarah, put the forms on the website once finalized, need payment options, can we set up a mailbox at town hall?; Catherine called for a vote to approve the forms, Carol seconded, all in favor
 - Sarah is now no longer at RFL, has taken a position as Colt/Andrews librarian
 - Sarah and Bill will work on the pen-pal project
 - Will we have a float in the parade? Probably just a banner with members, friends and family
 - 250 Acts of Kindness – the school committee wants the B250 and W250 logos to appear together since the district is regional
- Andrea
 - Will meet with Sarah on Book Clubs
 - Carol motioned that we allow businesses to use the B250 logo for B250 events, Sarah seconded, all in favor
- Bill
 - Brosnihan can create a B250 cartoon design but wants \$250; Bill motioned that we approve the money for Brosnihan, Alayne seconded, all in favor

- Bill will contact Melissa Cordeiro regarding town council approval for “Town Flag Design Contest” and “Sister Cities” and report at December meeting (2 emails on the subject to Councilwoman Parella went unanswered)
- Carol
 - Met with Adam (O’Br & Br) about rum, will make a batch of 250 bottles clear rum (not enough time for dark), he is working on the label design and bottle, event at Mt. Hope Farm in March with a talk on the history of rum – Alayne to talk to Brenda at MHF to lock down dates
 - Johnnycake week – Tri-Town event with Warren and Barrington? Ten restaurants to provide their version of johnnycakes during May – recipe cards available; may want to move to September because Coggeshall Farm can’t serve food; May is also daffodil week
 - Fr. Zinno will put call for recipes in the church bulletin
 - Carol mentioned that the Dante Society of Westerly has a display at the Westerly Library on immigration which was very well done and incorporated various cultural recipes
- Lisa
 - Will continue as local business liaison

Carol made a motion to adjourn, Andrea seconded; all were in favor, and the motion carried; meeting adjourned 6:46 PM



ROGERS FREE LIBRARY BOARD OF TRUSTEES

Minutes

October 23, 2025

A meeting of the Trustees of Rogers Free Library was held on Thursday, October 23, 2025 at Bristol Town Hall, 400 Hope Street Bristol, RI.

Present:

Annie Silvia - Trustee | Chairperson
 Cara Cromwell - Trustee | Secretary
 Samantha Faria – Trustee
 Nancy Kellner – Trustee
 Marie Knapman – Trustee
 Bart Ferris – Trustee
 Eileen Dyer – Library Director

Absent:

Kasey Feijo – Trustee

Members of the Public:

- Christine Pellegrini, Lisa Roth Blackmun, Millicent Bown - Rhode Island Foundation
- Ann Kathrin Weldy, Rogers Free Library
- Tim Palmer, Peter Maloney, Members of the Friends of Rogers Free Library

CALL TO ORDER/ATTENDANCE/QUORUM

- Annie Silvia called the meeting to order at 6:36pm and noted there was a quorum.

REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING

- Minutes of Previous September 18, 2025 Meeting.

- Cara Cromwell made a motion to approve the minutes with the amendment. Samantha Faria seconded the motion. Vote: all in favor.

CHAIR REPORT

- Annie Silvia did not deliver a Chair Report.

LIBRARY DIRECTOR REPORT

- Eileen Dyer delivered her Director Report.

PRESENTATION

- Christine Pellegri presented about the Rhode Island Foundation's endowment services.

FINANCIAL REPORT

- Eileen Dyer delivered the Financial Report.

OLD BUSINESS

- Friends Update - led by Annie Silvia
- CLC Grant – Eileen Dyer provided an update.
- Strategic Plan Update - discussion led by Eileen Dyer

NEW BUSINESS

- Friends Subcommittee – Annie Silvia led a discussion.
- Library Director Job Description was reviewed and discussed.
- Discussion of 2026 RFL Holiday Hours - same holiday hours as 2025.

MEMBER PREROGATIVES

PUBLIC COMMENT

EXECUTIVE SESSION - Pursuant to R.I. Gen. Laws § 42-46-5(a)(1), Rhode Island's Open Meetings Act

- Cara Cromwell made a motion to go into Executive Session at 8:09 pm
- Samantha Faria seconded the motion. The motion was approved unanimously.

- Cara Cromwell made a motion to come out of Executive Session at 9:26 pm
- Marie Knapman seconded the motion. The motion was approved unanimously.

NEXT MEETING DATE - November 20, 2025

ADJOURN

- The meeting was adjourned at 9:27pm

**Meeting of the Finance Committee of the
BRISTOL COUNTY WATER AUTHORITY**

**Thursday, October 22, 2025
450 Child Street, Warren Office, Warren, RI**

The committee meeting was called to order at 5:01pm by Committee Chairman Stephen Gross.

Committee members in attendance: Stephen Gross, Christopher Stanley, Richard Fournier

Other Directors present: Juan Mariscal, Thomas Kraig, David Fales

BCWA staff present: Stephen Coutu, Daniel Hughes, Lauren DeRuisseau

1. Audit Process – Discussion

Over the past several years, the board has not been included in the audit process whereas no drafts of financial statements or any required communications have been forwarded to the Board for review. Proposing a new process for both management and board consideration to ensure that the board has ample time to review the draft financial statements. An ad hoc Finance Committee will be held prior to the issuance of the financial statements where the Finance Committee can review the financials and approve them before the auditing firm can issue the financial statements.

2. Investment Policy – Review and Update

(Appendix A)

Policy to be reviewed and updated. Review of investment mechanisms to maximize income without taking additional risks. Committee Chairman Gross proposed the use of Ocean State Investment Pool, an investment fund that is part of the State of Rhode Island and is utilized by public agencies.

3. Pension Plan – Discussion

Discussion regarding potentially rolling the plan into an investment or insurance company that can take over the pension liability. There are 16 people left in this plan with four active members. Dan Hughes to work with Nyhart to research steps on how to close out the plan and will then advise the Finance Committee.

4. OPEB Plan – Discussion

(Appendix B)

Discussion regarding the funding of the OPEB trust. The trust is not as fully funded as the pension plan. The OPEB trust is currently funded at 38% and is utilizing a pay-go process, where invoices are being paid as they are received and not through the OPEB trust. Investment options are being considered to grow the OPEB trust in order to self-fund these costs.

5. Purchasing Policy – Review and Update

(Appendix C)

Committee Chairman Gross requested that verbiage be added to the purchasing policy which relates to Uniform Guidance A-133 federal grant awards that are directed from the federal government to us through either the state or directly to us. There are more restrictive procurement standards that are part of your procurement policy and if those standards are not within your policy, you are in violation of getting federal grant awards. The verbiage has been forwarded to Executive Director Coutu for consideration.

Executive Director Coutu stated that the purchasing policy will also be modified for clarification purposes regarding the limits.

6. Adjournment

Director Fournier moved the following motions seconded by Director Stanley

MOTION: To adjourn.

Motion passed unanimously by aye vote.

Meeting adjourned at 5:42pm.



Stephen Gross
Committee Chairman

**MINUTES OF THE BOARD MEETING
OF THE BRISTOL COUNTY WATER AUTHORITY**

**Thursday, October 23, 2025
450 Child Street (Boardroom), Warren, RI**

Board Members Present:

Juan Mariscal, Chairman
Thomas Kraig, Vice-Chairman
Christopher Stanley, Secretary/Treasurer
John M. Jannitto, Board Member
Robert J. Martin, Board Member
William F. Gosselin, Board Member
Stephen Gross, Board Member
Richard E. Fournier, Board Member
David E. Fales, Board Member

Board Members Absent:

None

BCWA Staff Attending:

Stephen H. Coutu, Executive Director
Michael Crawford, Deputy Executive Director
Daniel Hughes, Finance Manager
Colin O'Hara, Engineering Project Manager
Lauren DeRuisseau, HR/Executive Assistant

Others Attending:

Legal Counsel Joseph Keough

1. Call to Order

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Chairman Mariscal at 5:00pm.

2. Public Input

There was no public input.

3. FY2025 BCWA Pension Report Presented by Nyhart

(Appendix A)

Presentation by Jen Turk from Nyhart Financial. The return on market value was 11.9% and the plan's funded status is at 98.7%.

4. Minutes

a. Board Meeting – 9/25/25

Vice-Chairman Kraig moved the following motion seconded by Director Gross

MOTION: To approve.

Motion passed unanimously by aye vote.

5. Executive Director's Report

- Pawtucket Pipeline – Received progress report from Beta. They are on track of getting things in to permitting agencies by the end of year. We met with East Providence on Sept. 30th to discuss the recent amendment and the blending and control station.
- Demo – The board voted to wait for the submission of the pre-design plans, which we expect to receive by the end of the month. A news story regarding the plant was recently in the local papers.
- Dam Removal – The contractor is done. Save the Bay organized a tree planting event with volunteers that was held on October 16th and 17th.
- Lead Service Line Replacements – Our last known lead service gooseneck on the public side was replaced by our in-house crew. The private service line inspection program is winding down. They successfully inspected and removed 152 service lines from the unknowns list. Notifications will be going out to those with unknown service lines.
- Fountain Avenue Tank – We have received comments from DOH and Pare is finalizing the report.
- We conducted interviews for a vacant Water Utility Operator position and we expect to have someone on board by the end of the month.
- Hydrant Flushing – Will be completed this week in Bristol.
- 94 customers in the Gooding Avenue area in Bristol have been notified of their transition to the high-service zone.
- The budget will be presented to the Finance Committee next month.

Operations Report:

- A water main break associated with hydrant flushing occurred in Barrington. This resulted in a school being closed due to repairs.

Engineering Report:

- 2025 Capital Improvement Project – Boyle & Fogarty completed all pipe installation work. The only work remaining is the permanent patch and final asphalt restoration.
- 2024 Capital Improvement Project – Dewcon completed mill and overlay in late September and early October. We are looking at the close out of this project.
- Bristol Lofts Project – On October 6th, MJD Excavation began work preparing for the bypass.
- Mt. Hope High School renovation is ongoing.
- Working with JML Excavation on private-side galvanized iron service replacements.

6. Financial Report

(Appendix B)

Finance Manager Dan Hughes provided a financial summary for September 2025.

7. Finance Committee – 10/22/25 Meeting Report

The Finance Committee met to discuss the following:

- Audit process – discussion regarding implementing a more formal process to include a pre-audit meeting with the auditors as well as having another Finance Committee meeting prior to the issuance of the financial reports so that the Board can review a draft of the financial statements, provide comments, and make any necessary adjustments prior to the issuance of the final report.
- Investment policy – review of the investment policy to ensure that we are maximizing our returns so that money can be applied to future construction costs. The committee will work with management to update the policy to increase the return of the cash on hand while avoiding risky assets.
- Pension plan – discussion regarding rolling the pension plan into a separate plan and removing from our books through either annuity or another process. Dan Hughes and Steve Coutu will reach out to Nyhart to research this process.
- OPEB plan – this plan is funded at 38%. We are currently in a pay-go process, where a check is issued when an invoice is received. The OPEB trust is not really being used for the funding of those future retirement liabilities. The plan is to get the OPEB trust up to 80-100% range and then have it self-fund those retirement insurance costs.
- Purchasing policy – review and modifications of the purchasing policy to get it updated to current standards.

8. Board Member Town Council Reports

There were no reports.

9. Board Vote on Selection of Firms for On-Call Engineering Services

(Appendix C)

Executive Director Coutu stated that every three years BCWA issues an RFP for on-call engineering services for various categories of engineering services that we may need over that time period. The categories are business consulting, dam engineering, security services, water utility information management, transmission and distribution, water quality, environmental services, and construction management services. This is to prequalify companies that are qualified to provide these services so when we do have a project come up, we call on them to provide costs. We received six proposals and each of the firms are well qualified and well known in the area: Arcadis, Beta Group, Pare Corporation, Tighe & Bond, Wright-Pierce, and GZA.

Director Gross made the following motion seconded by Director Stanley

MOTION: To approve the engineering firms listed in each category, per the attached memorandum, to provide on-call engineering services upon request for a period of three (3) years.

Director Jannitto requested that the eighth category be removed and voted on separately under the current motion.

AMENDED MOTION: To approve the engineering firms in categories 1-7 as listed, per the attached memorandum, to provide on-call engineering services upon request for a period of three (3) years.

Motion passed unanimously by aye vote.

MOTION: To approve the engineering firms listed in category 8 as listed, per the attached memorandum, to provide on-call engineering services upon request for a period of three (3) years.

Motion passed unanimously by aye vote.

10. Board Vote on Modification to Customer Rules and Regulations

(Appendix D)

Attorney Keough has requested that a section be added to the Customer Rules and Regulations, specifically section 2.16 for Meters and Billing.

Section 2.16 Meters and Billing:

1. The quantity of water recorded by the meter shall be accepted as correct by both the customer and BCWA except when the meter has been found to be registering inaccurately as provided for herein.
2. When a meter has been found to be registering inaccurately as provided for herein, the quantity of water used will be determined by the average registration of the meter when working or by such other fair and reasonable methods as shall be based on the best information available and a bill shall be calculated based on said average registration or other fair and reasonable methods.

This was being done in practice and was in the Rules and Regulations prior to 2019, and for reasons unknown, when the 2019 rules were passed, these were dropped out and are now being restored.

Director Gross made the following motion seconded by Director Stanley

MOTION: To approve the modifications to BCWA's Customer Rules and Regulations as presented.

Motion passed unanimously by aye vote.

11. Executive Session

Director Gross made the following motion seconded by Director Stanley

MOTION: To go into Executive Session Pursuant to RIGL s. 42-46-5 (a)(5).

Motion passed unanimously by aye vote.

The Board entered Executive Session at 6:23pm.

The Board returned to open session at 6:38pm.

Director Martin moved the following motion seconded by Director Gross
MOTION: To seal the minutes of the Executive Session.
Motion passed unanimously by aye vote.

12. Next Scheduled Meeting(s) – Discussion and Board Vote

(Appendix E)

Executive Director Coutu requested the following meetings be scheduled as follows:

- 11/13/25 – Finance Committee Meeting (in lieu of monthly Board Meeting)
- 12/11/25 – Full Board Meeting

Director Stanley made the following motion seconded by Director Gross

MOTION: So moved.

Director Martin requested that the monthly Beta report still be sent to the Board for November and December.

Motion passed unanimously by aye vote.

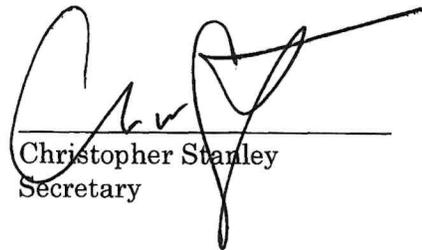
13. Adjournment

Director Stanley moved the following motion seconded by Director Gross

MOTION: To adjourn.

Motion passed unanimously by aye vote.

The meeting was adjourned at 6:41pm.



Christopher Stanley
Secretary

**Meeting of the Finance Committee of the
BRISTOL COUNTY WATER AUTHORITY**

**Thursday, November 13, 2025
450 Child Street, Warren Office, Warren, RI**

The committee meeting was called to order at 5:00pm by Committee Chairman Stephen Gross.

Committee members in attendance: Stephen Gross, Richard Fournier

Other Directors present: Juan Mariscal, Thomas Kraig, David Fales

BCWA staff present: Stephen Coutu, Daniel Hughes

1. Review of Draft FY2027 Budgets – Discussion

a) Capital Budget

Executive Director Coutu started the discussion by informing the Committee that the Capital Budget for FY2027 was driven by three (3) significant projects: The proposed Operations Garage for \$15 million (bond funded), Expansion of the High Service Area for \$5 million (cash funded) and \$2 million for water main rehab (cash funded). Additionally, for the out years, the Pawtucket Pipeline project continues to be budgeted for the upper limit of \$70 million, water main rehab work continues annually at \$2 million per year, and the second phase of the High Service Area expansion for \$4 million in FY2028. Director Coutu further explained that the two phases of the High Service Area expansion were expensive due to work required within two State roadways, Hope Street and Metacom Avenue. Additionally, each project would improve pressure for approximately 130 customers at each location. Committee members expressed that the cost of High Service projects was high for a relatively low number of impacted customers. More information on the High Service Expansion projects will be provided to the Board at the December 11th meeting.

Committee Member, Richard Fournier, noted that the Operations Garage budget had increased from \$8 million (last year) to \$15 million. Director Coutu responded that the \$8 million figure was based on an early estimate prior to the pre-design work that was recently completed by BCWA's consulting engineers/architects. Based on the completed needs assessment and pre-design work completed the construction estimate for the building is \$15 million. The conceptual project design and cost estimates for the project will be presented to the Properties Committee at an upcoming meeting.

Richard Fournier inquired on the timing of the project and interest rate used for the bond. Finance Manager Hughes responded that the interest rates were obtained from our bonding financial consultant. The rates provided and inserted in the 10-year budget calculation were conservative as detailed within the Capital Budget document.

b) Operations and Maintenance

Finance Manager Hughes explained the process of pulling together the Operations and Maintenance (O&M) Budget. Meetings are held with the managers of each Department to discuss operational needs and prior years of line-item expenses. Details are provided within the O&M Budget Document. Notable increases are in health care premiums (increased 20%). Dan Hughes noted that plan options are being reviewed and that the 20% increase budgeted reflects the maximum potential increase. Executive Director Coutu noted that since FY2022, the O&M Budget has remained relatively flat with an overall increase of just 4% over 5 years.

2. Recommendation of Finance Committee

Director Fournier recommended that the \$9 million for the High Service Expansion projects be re-allocated to water main rehabilitation work in areas throughout the district, which would increase the water main rehabilitation line from \$2 million to \$3.8 million for the next 5 years. Executive Director Coutu noted that he could provide a 5-year water main rehab plan to the Board at the next meeting.

Director Fournier made the following motion seconded by Director Gross

MOTION: To accept and recommend the FY2027 Operations and Maintenance Budget and Capital Budget as presented with the exception of re-allocating the \$9 million for the High Service Area Expansion projects to Water Main Rehabilitation for the next 5 years.
Motion passed unanimously by aye vote.

3. Adjournment

Director Fournier made the following motion seconded by Director Gross

MOTION: To adjourn.
Motion passed unanimously by aye vote.

Meeting adjourned at 6:08pm.



Stephen Gross
 Committee Chairman

TOWN OF BRISTOL, RHODE ISLAND**HISTORIC DISTRICT COMMISSION**

**Historic District Commission Meeting Minutes
Thursday, November 6, 2025
at 7:00 PM**

Town Hall - 10 Court Street, Bristol Rhode Island

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street,
Bristol RI 02809 or via email to ntoth@bristolri.gov

1. Pledge of Allegiance

The meeting was called to order at 7:00PM, and the Pledge of Allegiance was promptly recited afterwards.

In attendance: Lima, Bergenholtz, Page, Allen, Millard, and Church

Also in attendance: Assistant Town Solicitor Goins, and Toth

Absent: Ponder, and O'Loughlin

2. Review of Previous Month's Meeting Minutes

2A. Review of Special Meeting of October 15, 2025

The Commission reviewed the minutes of the special meeting of October 15, 2025. Member Allen noted the word "muntin" was misspelled on page 3 and should be corrected. Chairman Lima asked if anyone else had any corrections or questions and then asked for a motion to accept the minutes.

Motion made by Church to accept the minutes of the special meeting of October 15, 2025 as corrected; Seconded by Allen.

Voting Yea: Allen, Lima, Church, Bergenholtz, Millard, and Page

2B. Minutes Review of minutes of the September 29, 2025 meeting.

The Commission reviewed the minutes of the regular meeting of September 29, 2025. Member Church noted the following corrections: Page 8, 3rd paragraph, it should read, "above the flood plain" and not "on the flood plain". Page 18, 4th paragraph, she asked for clarification regarding Mr. Brooks stating it was a "glass house". Mr. Brooks, who was present at the meeting this evening, clarified to Member Church that it was a glass greenhouse-style structure. Member Church continued with the correction of the minutes: page 29, 1st full paragraph, 5th line, it read, "The Commission stated asked if Mr. Pacifico" and it should read "Member Church asked if Mr. Pacifico". On page 31, 1st paragraph, 4th line up from the bottom, "Ause" should be spelled "Ayous". Page 31 and page 32, since "Ambara" is brand name it should read "Ambara Ayous wood". Chairman Lima asked if any other members had any corrections, comments, or questions. With no other comments or correct, Chairman Lima asked for a vote to accept the minutes as corrected.

Motion made by Allen to accept the minutes of the September 29, 2025 meeting as corrected; Seconded by Page.

Voting Yea: Church, Allen, Page, Lima, Bergenholtz, and Millard

3. **Application Reviews**

3A. 25-48: 276 High St, Timothy Finucane Discuss and Act on replacement of select windows, doors, and porch.

Victoria Finucane present.

A discussion commenced between Mrs. Finucane and the Historic District Commission. Mrs. Finucane brought more information the Commission had requested. Mrs. Finucane stated the Commission did a site visit to the property to inspect the windows and their request to replace the windows was denied. She said she was before the Commission to discuss her request to replace doors and a porch with materials in kind. Nick Toth directed her to hand out the information to the Commission members. Chairman Lima marked it as Exhibit 1. Mrs. Finucane directed the Commission members to the first page of the packet which showed the current state of the porch to be rebuilt, which they also saw during their site visit. She was requesting the porch to be replaced with in-kind materials which her contractor specified would be Fir wood. Mrs. Finucane stated that the railings would need to be adjusted by a few inches in height to meet Building Code standards. She also wanted to add one more stair to make the elevation more comfortable and currently the stairs were 9

inches, and she would like to reduce them to 7 inches stairs to meet code. Mrs. Finucane would like the front façade to be covered with a vertical wood plank. She asked the Commission if anyone had questions.

Commission Member Allen asked if the profiles of the porch, stairs, and railings would remain the same and Mrs. Finucane assured him they would be. Commission Member Church asked if the columns were going to be replaced, and if they were going to be all wood. Mrs. Finucane said that only the one column to the left by the stairs needed to be replaced and it was going to be all wood. She said that the other 2 columns were going to be repaired. Commission Member Bergenholtz asked if Mason Philips was her contractor and Mrs. Finucane said, yes. Member Church asked if the reconfiguration of stairs meant that they would be taken in. Mrs. Finucane said that the current stair rise was 9 inches and it was going to be shortened to 7 inches to meet code, and the treads would be a little shorter as well, and the railings would need to be at 36 inches to meet code as well.

Member Allen asked Mrs. Finucane about the covering on the concrete. Mrs. Finucane stated that the façade had concrete blocks underneath and she wasn't sure if it was going to be replaced. She did note that it would be covered so only the wood would be visible, which would be true to original style of the porch. Member Allen asked if she found any pictures of the porch and Mrs. Finucane indicated that she hadn't looked for any, but she would.

Next, a discussion was had regarding the replacement of the doors. Mrs. Finucane started with the front door and said that the pictures the Commission Members were looking at were of the original door. Member Church asked if the door was all wood and Mrs. Finucane indicated it was fiberglass and it was compromised. Nick Toth stated that the front and back doors had both been forced open at some point and neither were salvageable. Member Allen asked what the current door looks like. Mrs. Finucane directed the Commission to a small picture on page 2 of the packet featuring a quarter light. Member Church asked her if she would want more light on the new door. Mrs. Finucane said that she was okay with the size of the light on the door as there are side lights as well. Member Bergenholtz asked Mrs. Finucane if she wanted lights in the door or just a solid door configuration. Mrs. Finucane said that the door had a quarter light and she was happy with it. Member Church asked if the door was already installed and Mrs. Finucane said it was. Member Church asked who approved the installation of the door and Mrs. Finucane said no one approved it, but it was necessary. Chairman Lima

stated it was an emergency. Nick Toth said that no one approved it. The door had been compromised as someone tried to break in. Mrs. Finucane said she had asked Nick about it before it was replaced and he stated that replacing it in kind would be appropriate since it was fiberglass already and not an original wood door to the home. Member Church asked if the storm door was replaced as well and Mrs. Finucane said it was as it was compromised as well. Member Church asked if it was aluminum on the exterior and not vinyl. Mrs. Finucane said it was a wood core but covered in vinyl, not aluminum, but the original door was aluminum. Nick Toth said that typically it was something that would not have been approved and they would usually only approve wood or aluminum storm doors. Mrs. Finucane stated that if the storm door needed to be replaced, she would do so. He said it could be done administratively unless the Commission was fine with it. Member Church asked if it was done already and Mrs. Finucane said yes, and she could get the Commission more information on the door. Chairman Lima said this portion of the application could be continued and Mrs. Finucane could come back another time.

Mrs. Finucane continued on to discuss the rear door which was on the 3rd page of the packet. She stated that the rear door, which was also compromised, was a wood door, and asked for it to be replaced with fiberglass door. She said that the specifications were shown in picture.

Member Bergenholtz asked if the door pictured was the one she wanted and Mrs. Finucane said yes. Member Church asked if the rear door and the storm door had already been installed and Mrs. Finucane said the new back door had not been installed, but the storm door was installed. Member Allen asked if the new storm door was vinyl as well. Mrs. Finucane said she believed it was vinyl but would provide more information in it. Member Allen stated they could do that administratively as well.

Member Church went on to ask Mrs. Finucane if she was going to discuss the windows and Mrs. Finucane stated that she was not for now. Nick Toth asked Mrs. Finucane if she wanted to ask to replace the 2 windows that were not original and she said not at this time. Member Church reminded Mrs. Finucane that she needed to take pictures of each side of the home and number each window.

Member Bergenholtz went back to the matter of the concrete portion of the porch. Mrs. Finucane approached Member Bergenholtz to look at the picture of the porch together. He advised Mrs. Finucane that the base meeting up to the column should be highlighted so it is broken up so it didn't look

like a solid piece of wood. Member Bergenholtz said that it would look better architecturally to which Mrs. Finucane agreed.

Chairman Lima asked if there was anyone in the audience who would like to speak for or against the application. She asked if a Member of the Commission wanted to make a motion. Member Church asked if the Commission could approve the porch and continue the doors because she would not be able to approve vinyl storm doors. Member Allen stated the doors were going to be continued anyway. Mrs. Finucane asked if the motion could specify that it was just the storm doors that were being continued. Member Allen said that the front door was already replaced, but the back door had not been, and Mrs. Finucane said yes, but she was happy to replace it if necessary. Member Allen said that since the back door was not visible from the street, he was okay with it, as was Member Church, but it was the vinyl storm doors that were at issue. Nick Toth said that if the Commission wasn't comfortable with vinyl storm doors and Mrs. Finucane was willing to replace them with aluminum doors, it could be done do administratively. Member Church stated the Commission could approve replacing the storm doors with aluminum doors only and Member Allen stated that the Project Monitor could approve the storm door. Mrs. Finucane asked if she needed to come back with the alternative door. Member Allen stated that she would need to provide the Commission with the cut sheet containing all of the specifications for the door to be added to the record. Chairman Lima asked for a motion to approve the application.

Motion made by Allen to approve application 25-48 to replace the porch as presented with all in kind materials with the same configuration. The concrete block to be covered with wood and column footings with be differentiated from the concrete block wood covering. The front door which has already been installed is approved as presented, and the installation of a back door as presented. The approval of the installation of aluminum storm doors for both the front and back doors, but applicant will need approval from the Project Monitor, and applicant will need to come back to the Commission to provide the cut sheets for the aluminum doors; Seconded by Bergenholtz.

Voting Yea: Allen, Bergenholtz, Millard, Lima, Page, and Church

Opposed: None

Motion carries.

Secretary of Interior Standards: 9

Project Monitor: Ben Bergenholtz

Chairman Lima reminded Mrs. Finucane that when the Certificate of Appropriateness was available, she was to place it in the front of the house in the window were visible, so the neighborhood knew she had approval from the HDC.

3B. 25-125: 55 Constitution St, BRIAN LOVETT Discuss and act on replacement of door.

Michael Tirpak on behalf of Brian Lovett.

A discussion was held between the Commission and Mr. Tirpak regarding the approval of the replacement of a back door. Chairman Lima asked Nick Toth if there was a letter from the homeowner giving permission for Mr. Tirpak to appear on his behalf. Nick Toth said he would check for an email, but he had verbally heard from Mr. Lovett. Member Church asked who John Dudley was and Mr. Tirpak stated that Mr. Dudley was the owner of United Home Experts, who is the subcontractor on the project. Mr. Tirpak stated that there was a back door that was not working and the homeowner needed to get it operational for the tenants in the building. He said the replacement door was going to look like the existing door with the same 6 light configuration. Mr. Tirpak said it was going in pre-primed so it could be painted to match, and the interior trim was going to be light pine, and the exterior trim was going to be flat PVC to fit. He also advised the Commission that the permits had already been pulled, and they were just seeking approval from the Commission. Member Bergenholtz asked if it was just being replaced in kind and Mr. Tirpak said yes. Member Bergenholtz asked why it couldn't be approved administratively. Nick Toth stated that he didn't have the authority to approve non-wood doors not on street frontage. Member Allen asked if it was a back door and Mr. Tirpak said it was. Member Bergenholtz stated that it was a back door with PVC. Mr. Tirpak said it was a steel back entry door which would be replaced with fiberglass, which is identical in terms of look and structure, it's just different materials. Member Church asked if he was changing the trim around the door. Mr. Tirpak said yes. Member Church asked if the trim was wood and Mr. Tirpak said yes and they were going to change it to PVC trim, unless the Commission said it needed to be wood. Member Allen and Member Church both stated that it needed to be wood. Mr.

Tirpak said that it would be fine and they would use pre-primed pine.

Chairman Lima asked if there was anyone in the audience who wanted to speak for or against the application. She then asked for a Member to make a motion of approval.

Motion made by Church to approve application 25-125 for the replacement of a rear door with a new 6 light fiberglass door as shown to match the existing door. Any trim that is replaced will be wood; Seconded by Allen.

Voting Yea: Church, Lima, Page, Allen, Millard, and Bergenholtz

Opposed: None

Motion carries.

Secretary of Interior Standards: 9

Project Monitor: Robert Page

3C. 25-126 - 1237 Hope St, David Manocchio Discuss and act on installation of bulkhead, and changes to the approved foundation.

John O'Donnell on behalf of David Manocchio present.

A discussion commenced between the Commission and Mr. O'Donnell for the approval of the installation of a bulkhead and changes to the foundation configuration which had been previously approved by the Commission. He advised the Commission that Mr. Manocchio had previous approval for a separate structure with a full basement and an addition at the rear of the house. Mr. O'Donnell stated that Mr. Manocchio has decided to not go forward with the separate structure but is going forward with the addition to the house. He said that Mr. Manocchio wants to add a full basement to the addition instead of the crawlspace that was originally proposed since the other structure was not being eliminated. He said that the space would be unfinished and utilized as an exercise/weight room for Mr. Manocchio. Mr. O'Donnell stated that a bulkhead was also being requested for access to the basement. Member Church asked if it would raise the height of the addition. Mr. O'Donnell said that it wouldn't be because Mr. Manocchio wanted the existing interior floors to stay on the same plain as the rest of the house. Member Church asked if there were going to be any windows in the basement. Mr. O'Donnell said it was hard to

determine how small the window would be due to grading, but Mr. Manocchio wanted small basement windows for ventilation which would be the Anderson 400 series to match the rest of the house. Chairman Lima asked if it would be located on the front or back of the house. Mr. O'Donnell stated it would be on the north side which was the back of the house. Mr. O'Donnell showed a drawing and cut sheet for the window to the Commission.

Chairman Lima advised Mr. O'Donnell that he needed to make copies of the drawing and cut sheet and bring both to Nick for the file. Chairman Lima also asked Nick Toth if there was written or verbal approval from the homeowner giving permission to Mr. O'Donnell to represent him and Nick said yes. Mr. O'Donnell showed the Commission the additional window position on the drawing. Member Church noted that the window would be on the north side and not visible at all. Member Allen asked where the bulkhead would be located. Mr. O'Donnell said it would be on the west side and not visible. Member Allen said that there was a clamshell style door and a Bilko door in the packet and asked Mr. O'Donnell what the preferred choice was. Mr. O'Donnell said Mr. Manocchio preferred the clamshell door. Member Allen asked if it was fiberglass and Mr. O'Donnell said he believed it was. Member Allen said it looked better than the metal door. Mr. O'Donnell said that the clamshell door was more money but lasted longer. Nick Toth said that no one could see it. Member Allen said it was fine.

Chairman Lima asked if anyone in the audience wanted to speak for or against the applicant. She then asked if a Member could make a motion for approval.

Motion made by Allen to approve application 25-126 to change an approved crawlspace to a full basement and add a clamshell style bulkhead door and window. Applicant will provide a cut sheet for the Andersen 400 series window, the clamshell style door, and to provide a description of the basement project; Seconded by Page.

Voting Yea: Allen, Page, Millard, Church, Lima, and Bergenholtz

Opposed: None.

Motion carries.

Secretary of Interior Standards: 9

Project Monitor: Robert Page

Chairman Lima advised Mr. O'Donnell to place the Certificate of Appropriateness in the front of the house where visible.

3D. 25-131: 19 Byfield St, Elena Bao Discuss and act on addition of chimney.

Member Bergenholtz recused.

Chris Cloutier for Elena Bao present.

A discussion commenced between the Commission and Mr. Cloutier for the addition of a chimney. Mr. Cloutier advised there was previous approval from the previous month's meeting and the homeowners wanted to add a wood-burning fireplace to the rear of the building to be located in an existing door opening. He said that the chimney would be surrounded by a brick masonry veneer and would extend above the roofline as was shown in the renderings. Mr. Cloutier stated that the existing stone staircase that serviced the previous door would be repurposed and utilized for the rear entrance to the addition. Member Allen asked if there was a flue inside of the chimney and Mr. Cloutier said yes. Member Church said it was going to be a wood burning fireplace. Member Allen asked if the chimney was going to be tall enough. Mr. Cloutier said it was going to go up past the roof line. Member Church said that the last drawing showed the chimney only going up to the peak and asked if this was approved by the Building Inspector. Mr. Cloutier said it was.

Mr. Cloutier then stated that the homeowners wanted to shift the stairs on the side porch so it would be running parallel to the driveway toward the rear of the property. He said the stairs would be done in wood and painted white and using the same metal handrails that they currently have. Chairman Lima asked where it was in the packet and Mr. Cloutier stated that it was on view 3 on the right side. She told Mr. Cloutier to provide the Commission with a new drawing for the record. Member Allen asked where the stairs were located originally. Mr. Cloutier said the stairs currently run perpendicular to the porch and run into the driveway. Chairman Lima asked if the materials were the same. Member Church asked if the Board could do that even though it was not on the application. Attorney Amy Goins stated that the agenda said discussion and act on addition of chimney and with that description on the agenda the Commission was really limited to the chimney. She said that it made more sense to continue the discussion on the stairs for notice purposes. Nick Toth stated that he did not realize the applicant wanted to discuss the stairs as well. Member Church said the

Commission could approve the chimney and continue the stairs. Chairman Lima said they could put it on the agenda for next month and put it on to be discussed first.

Chairman Lima asked if there was anyone in the audience who wanted to speak for or against the project. She then asked if any Member wanted to make a motion.

Motion made by Allen to approve application 25-131 for the installation of a chimney as presented; Seconded by Page.

Voting Yea: Allen, Page, Church, Lima, and Millard

Opposed: None

Motion carries.

Motion made by Church to continue application 25-131 to the December 4, 2025 meeting for further discussion regarding the reconfiguration of the stairs; Seconded by Page.

Voting Yea: Allen, Page, Church, Lima, and Millard

Opposed: None

Motion carries.

Secretary of Interior Standards: 9

Project Monitor: John Allen

3E. 25-139 - 79 Constitution St, Ralph M DeFelice Discuss and act on removal of elements from porch, replacement of door with window, replacement of bulkhead, replacement of bay window with window, changes to existing addition, removal of fire escape, changes to garage door and window, replace and repair clapboard and trim, replace and repair roof.

Vincent Fauci, Architect, and Beth DeFelice present.

A discussion commenced between the Commission, Mr. Fauci, and Beth DeFelice regarding the removal of some features on the porch and portico, the removal of a secondary door and storm door on the front which was not part of the original house which will be changed to a 2 over 1 window which will match in kind with the existing house, the removal of a fire escape, and the replacement of a bay window with a 2 of 1 bay window. Chairman Lima suggested to go through each request one at a time.

Chairman Lima asked to start with the elements on the porch. Mr. Fauci stated that for the front porch and side portico, the homeowners would like to remove spindles that are on the top. He directed the Commission to look at page 5 of the packet, photo 3. Member Allen asked how long the spindles had been on the house and Mr. Fauci was unsure since the house was built in 1855, so they were not physically original to the house. Member Allen said he couldn't speak for the entire Commission but removing them may be destroying a historical part of the house. Member Church felt the same way as additions over time become part of the fabric of the house especially since they've been there for such a long time. Member Allen said they looked like they've been there for a while, and he was against it. Chairman Lima polled members. Member Bergenholtz was against it. Member Page was okay with removing them. Member Allen was against it. Chairman Lima was against it. Member Millard didn't love the spindles but was against it. Member Church wanted to see them stay as well. Mrs. DeFelice asked if they could replace them with something that was true to the period of the architecture. Chairman Lima asked Member Church her thoughts on that idea. Member Church stated that she would prefer the spindles to remain.

Mr. Fauci said they were going to exclude the removal of the spindles and move on. Next, the discussion moved to the removal of the secondary wood door and storm door on front of the house. He said it was an additional door separate from the main door. Mr. Fauci directed the Commission to look at page 5, photo 4 which showed the door. Chairman Lima asked if it was the door on the High Street side. Mrs. DeFelice said that the house was a doctor's office for a period of time and there were a lot of strange pieces that were not original to the house, and the door was one of them. Member Church stated that Mrs. DeFelice meant the door on the front porch way to the right. Mrs. DeFelice said that the door was located on the Constitution Street side of the house as there were 2 doors on the porch. Mr. Fauci proposed a 2 of 1 window to replace the door which will to match the rest of the house.

The next item of discussion was the removal of a fire escape on the west façade. Mr. Fauci stated that fire escape is no longer needed since the home is going to be a single-family home again.

Mr. Fauci went on to discuss the replacement of the bay window on same side as the fire escape. He said the bay window will be replaced with a 2 over 1 window. Mr. Fauci said that all of the windows that are to be replaced will be

replaced with solid wood windows. Chairman Lima asked if he had the cut sheets for the windows. Nick Toth stated the cut sheets started on page 157 in the packet. Mr. Fauci also talked about the removal of the wooden doghouse style bulkhead enclosure which was to be replaced with a low-profile wooden double pullup door. Chairman Lima asked if there was a drawing for the bulkhead and asked which side of the house it was on. Member Allen said it was on the back of the house. Mrs. DeFelice said that it was the west side of the house. Member Bergenholtz asked why they would remove the bay window. Mrs. DeFelice said that it leaked and jetted out into the yard and made the interior awkward and wasn't original to the house. Chairman Lima stated that it was not visible from the street.

Mr. Fauci continued on with a discussion regarding the reconfiguration of the bump out on the west façade. He said it was a small addition that had 2 windows and a door. They were proposing to have 1 window and the door swap places. Mr. Fauci said that it was located on page A3.01 and A3.02 of the plan which showed the two sides which are to be modified. Mrs. DeFelice said that the only possible change to it that they were discussing was the stairs. She said the stairs were currently going to the south and they may switch them to go to the north. Mr. Fauci said that on page A3.02 the stairs looked the same, but they were going in the opposite direction.

Member Bergenholtz asked if they planned on staying with the 2 over 1 configuration for the windows. Mr. Fauci said that was correct. He said that the bump out had 2 over 2 currently and they wanted to remove them. Member Bergenholtz said that the house would have had a 6 over 6 configuration originally. Member Church asked what the condition of the windows were and Mrs. DeFelice said they were in good condition. Member Millard said that the windows were a lot later than the house. She said that a 6 over 6 window would make the house more interesting. Chairman Lima said that they would have to change every window. Mr. Fauci said they may consider it at a later date.

Mr. Fauci then discussed some restoration and repairs regarding the wood trim, clapboards, as needed which would be in kind, as well as the roof which would be repaired and replaced as needed. He said that homeowners want to replace the single garage door with 2 garage doors without lights in more of a craftsman style. Member Allen asked if there was a cut sheet for the garage door. Mr. Fauci did not have a cut sheet for the door. Member Allen asked what the materials were for the garage door and Mr. Fauci said it was solid

wood. Chairman Lima stated that the Commission needed the cut sheet for the garage door. Member Bergenholtz said that it was going to look much better. Chairman Lima asked if the garage was going to be utilized and Mrs. DeFelice said that was the plan. Mr. Fauci said on the side of the garage, they wanted to replace an octagonal window with a square fixed 4 light solid wood window that would match the house better. Lastly on the garage, Mr. Fauci stated that the outside is currently cinderblock and the homeowners want to install clapboard siding so it would match the house. Member Allen asked what kind of wood they would use for the siding. Mrs. DeFelice said that they haven't decided yet. Member Allen said that the Commission would need to know that as well.

Chairman Lima asked if there was anyone in the audience wanted to speak for or against the application. Dr. Catherine Zipf approached to object to the removal of spindles and the removal of the bay window as they were significant features of the home.

Member Allen suggested polling the Commission about the bay window. Member Bergenholtz was strongly against the removal of the bay window as it has become part of the history of the house. Member Allen agreed with him. Member Page felt that the bay window didn't belong and should be removed. Member Millard felt the same as Member Page. Member Church said that again it's an addition that showed the changes over time and even though she didn't like it, it shouldn't be removed. Chairman Lima felt the same as Member Millard and Member Page, so the polling was 3 to 3. Attorney Goins said that unless there was a majority vote, it wasn't going to go forward. She said the Commission was at the point of either discussing it further or having the applicant come back. Chairman Lima suggested that the Commission vote on the majority of the items now and continue the bay window item for another time so as to not impede the applicant's progress.

Member Millard said people have been putting bay windows in homes around Bristol for years. She said the house was originally built around 1852 and then some construction was done in 1880. She felt that some of the fancier things were put on the porch around that time as porches were also being placed on homes in the 1880s. Member Millard felt a house in Bristol should not look like a coat that had all kinds of buttons on it. Member Church agreed. Member Page suggested that the other Commission Members should go by the house and look at the bay window. He felt it looks worse than an extra button and didn't belong. Member Bergenholtz asked if Member Page could see it from the street and Member Page said yes.

Member Page said everything was visible from the street as the house is located on a corner lot. Member Bergenholtz was then more strongly against any removal of character defining features since it was on a corner lot.

Chairman Lima stated the Commission would continue the issue of the bay window to the December meeting and encouraged the Commission Members to walk by the house to look at the bay window. She then asked for a motion.

Motion made by Page to approve application 25-139 for the removal of the second front door, removal of the fire escape, removal of the wooden doghouse style bulkhead enclosure and to be replaced with a low-profile wooden double pullup door, reconfiguration of the bump out on the west façade, replacing wood trim in kind, replace roof in kind, replacement of the single garage door with 2 wood garage doors, replacement of the octagonal window on the garage with a square fixed 4 light solid wood window, the addition of clapboard siding on the garage as presented. The removal of the spindles on the porch is denied. The discussion of the removal of the bay window is continued to the December 4, 2025 meeting; Seconded by Allen.

Voting Yea: Bergenholtz, Page, Lima, Millard, Allen, and Church

Opposed: None

Motion carries.

Secretary of Interior Standards: 2, 3, 4, & 9

Project Monitor: John Allen

Chairman Lima advised Mr. Fauci and Mrs. DeFelice to put the Certificate and Building Permit in the front where visible.

3F. 25-140: 574 Hope St, Bristol Warren Regional School

District Discuss and act on installation of memorial bench and concrete pad.

Danielle Carey, CFO, present.

There was a discussion between the Commission and Ms. Carey regarding the installation of a memorial bench to be located at the Andrews School to honor the passing of a Kindergarten teacher.

Chairman Lima stated that the Commission needed to have something to say that they only wanted one memorial bench in the area, so it did not start looking line Independence Park. Attorney Goins said they could put it in the decision, but it wouldn't prevent someone from coming to the Commission in the future for a similar request. However, it would give out a signal that the Commission wanted to limit it. She suggested that the Commission incorporate some language in their decision to the effect that future applications for additional memorial benches at this site are discouraged, but long term, the Commission may want to put it in the HDC guidelines. Attorney Goins said that there aren't many institutional type properties that it would apply to as a homeowner wouldn't want one. Chairman Lima stated that there was one in front of the Veteran's garden. Member Church suggested attaching memorial flags to more than one bench as a solution. Member Bergenholtz agreed with Chairman Lima. Nick Toth said that it would be going down a path of limiting public seating and it's something that should be discussed with the Planning Department and the Parks and Recreation Department. Chairman Lima agreed.

Member Bergenholtz questioned the design of bench as it looked like an old-time style bench and were other design options considered. Ms. Carey thought that one was chosen because it was what has been used historically in the past and to just conform to what's been approved in the past. Member Bergenholtz said the benches on Hope Street look like surfboards and weren't sure who approved of those.

Chairman Lima asked if anyone in the audience wanted to speak for or against the application. She then asked for a motion.

Motion made by Church to approve application 25-140 for the installation of a memorial bench as shown on the Exhibit on page 184, item 6; Seconded by Page.

Voting Yea: Church, Page, Millard, Lima, Allen, and Bergenholtz

Opposed: None

Motion carries.

Secretary of Interior Standards: 10

Project Monitor: Mary Millard

3G. 25-144: 474 Thames St, Daniel Brooks Discuss and act on replacement of porch, relocation of gas meter, replacement of lighting fixtures.

Daniel Brooks present.

A discussion commenced between the Commission and Daniel Brooks for the replacement of a 2-story deck at the back of the property, relocation of the gas meter, and replacement of light fixtures.

Mr. Brooks stated he wanted to replace the rear 2-story deck which was not visible from the street. At the last meeting, there was a discussion about the ability to do a pressure treated frame with Trex composite decking and rails, and the roof joists would be wrapped with Azek composite. He was also in process of trying to figure out the best way to heat both properties most efficiently with rebates and energy consumption. Mr. Brooks may want to relocate the gas meters or go full electric on the property. He wanted to have the ability to be permitted to relocate the gas meters if he decided to do it. He advised that they were in questionable condition and located inside a crawlspace basement. He wanted to bring them up to code which would require them to be visible from road to the right of main door near the picture window in between the bulkhead and the door. If he chose gas as a primary heat source, he would need to do so.

Mr. Brooks then went on to discuss the light fixtures which were noted during the last meeting. His wife walked around State Street and took photos of fixtures she liked. He found Kichler coach lights in matte black that matched the look for the left and right of the doors. Member Church asked if the lights were metal or plastic and Mr. Brooks stated they were metal.

Member Church said that the gas meters should not be located at the front of the property and should be out of sight. Mr. Brooks stated that they are not located at the front of 474 but they are in the front of 484. He had weighed the option of safety and compliance with code verses aesthetics. Member Church asked if the gas company wanted them in front. Mr. Brooks said the gas company is who brought it to his attention and the gas company wanted a letter from the Commission in order to put the meters on the front of the homes. He stated that the meters were difficult to work with which is why he was thinking about converting to electric heat. Member Page asked if the gas meters were located on the interior of the home and Mr. Brooks said yes. Member

Page said that was not up to code, so the meters needed to be moved to which Mr. Brooks agreed.

Mr. Brooks said that the gas company required him to go before the Commission to get permission to move the meters. Member Church stated that the Commission had a whole file on gas meters being moved to the front of homes, and they have not been approved in the past. Nick Toth said that he could approve them administratively if the gas meters are located on the side of a home, but since Mr. Brooks was requesting them to be moved to the front of the home, it needed to come before the Commission. Mr. Brooks said that putting the meter on the right side was not an option due to the trophy shop's staircase was located there. Member Church asked if it could be placed behind the staircase and Mr. Brooks said that it was inaccessible. Member Church said the meter could go in the rear of the house. Mr. Brooks said that it was not cost effective to do so. Member Church said that it would ruin the streetscape. Member Millard and Member Allen both said that Mr. Brooks could disguise it with some plantings. Mr. Brooks said that he was leaning towards converting to an electric heating system, but he just wanted to get permission for the relocation of the meter as an option.

Member Church said that she could not approve of the relocation of the gas meter. Chairman Lima said it was already there. Member Bergenholtz said that those boxes were internet and cable, not the gas meter.

Member Church asked Mr. Brooks about the titan pro composite railings. Mr. Brooks said it was vinyl with aluminum top and bottom rails along with the Trex decking on the back of house which was not visible from the street. Member Church advised Mr. Brooks that the Commission did not have a have a design for the deck. Mr. Brooks said that he was just replacing what was already there, but with composite materials. Member Church said that the Commission didn't have a design for the replacement deck. Mr. Brooks apologized because he was under the assumption since he was just replacing what was there, he didn't need a design. Member Church asked if it was going to look the same. Mr. Brooks said to be up to code it wasn't going to have lattice. Member Church said that it was going to look different than what was existing. Mr. Brooks stated that it was going to be the same layout and same size, but it would have code appropriate rails with vertical spindles and not lattice.

Chairman Lima suggested that the Project Monitor could give the final approval on the deck and railings. Member Bergenholtz stated that it was important that the Commission

signed off on what the addition to the back of the house would be as it was a significant change. Mr. Brooks understood. Member Church thought it was overwhelming to the house. Mr. Brooks agreed as it was improperly constructed without footings. Member Bergenholtz asked when the deck was constructed originally. Mr. Brooks did not know. Member Bergenholtz said that Mr. Brooks would be rebuilding the entire decking structure and Mr. Brooks said yes because it was very poorly constructed. Member Church said that the Commission should have a design. Mr. Brooks asked if it was required. Member Allen said it was going to be required for a building permit. Mr. Brooks said he could share it in the portal.

Chairman Lima asked Mr. Brooks when he was going to be starting the work. Mr. Brooks said as soon as he could get permission. Chairman Lima asked if he could come back with a design to the next month's meeting. Member Church asked if he thought about using wire railings on it. Mr. Brooks said he liked the idea of the wire railing, but since it was a 3rd floor, he felt that vertical balusters gave it a little bit more integrity. He also felt that it was a little bit too much of a modern look for the house. Chairman Lima said it would be in his best interest to give the Commission a design, and a list of materials. Mr. Brooks said if it was required of him, he would do so. Chairman Lima said that it wasn't considered in kind because he wasn't replacing wood with wood. Mr. Brooks said he thought it meant the same or better. Chairman Lima said it meant exactly the same and unfortunately the Commission couldn't vote on it now. Mr. Brooks said that's why his application specified composite material, but he would do a drawing. Member Allen advised Mr. Brooks that a drawing would be necessary for the Building Inspector.

Member Church asked Mr. Brooks about the chimney. Mr. Brooks said it was a cinderblock chimney attached to the back of the house. He said it was already discussed. Member Church asked him if he wanted to demolish the chimney and he stated it was already demolished. Nick Toth said the discussion was on a different deck. Mr. Brooks said decks for 474 and 484 were discussed. Nick said only 484 was approved. He said that the Commission's understanding was 484 was due to someone putting their foot through the decking. Mr. Brooks said that 474 was also discussed because it wasn't structurally sound. Nick said he would have to check the records, but only 484 was approved. Member Bergenholtz said the chimney wasn't original to the home, but upon reviewing the application it isn't complete and there needed to be a

visual proposal of the deck in order for the Commission to sign off on.

Mr. Brooks asked if he were to draw the deck essentially the size that it currently was and the size that he was looking to replace it with and specify the rails and deck; would that be sufficient for the Commission. Member Bergenholtz advised that the Commission needed cut sheets for the products to be used for the spindles, railings, decking, and the style of the whole deck. Member Church said they needed a scale drawing. Mr. Brooks understood what the Commission needed from him. Chairman Lima said in order to get through Zoning, it was better for him to have more information rather than not enough. Mr. Brooks said that the Building Inspector only needed him to change the application to include the rear deck replacement, but he didn't ask for any drawings, so he didn't think the Commission needed any. Chairman Lima asked him when that was, and Mr. Brooks said that was about a month ago. Chairman Lima said she wanted to make sure he was just complying with the Commission, Zoning, Building, and everyone else he should be a lot more specific with what he was taking down and what he was replacing it with. She said that the Commission could approve of the demolition, but not the construction until he comes back with the design and cut sheets on the materials. Chairman Lima told Mr. Brooks to check with Zoning to see what he would need to present to them as well. Nick Toth stated that a replacement like this wouldn't require Zoning as Mr. Brooks wasn't expanding the footprint of the deck.

Chairman Lima asked the Commission what needed to be done. Member Page said they needed to vote on the lights, the demolition, and the meter. Chairman Lima said they could approve certain items and then Mr. Brooks would have to return for the other times. Member Bergenholtz asked if the meter was in the description of the work to be done. Member Allen said that it was advertised. Member Bergenholtz asked where the meter was currently located. Mr. Brooks said it was inside the basement and that the boxes that were outside of the house were the cable and communications boxes. Member Bergenholtz said he didn't want to see the meter on the front. Mr. Brooks said there were regulations regarding the distance from windows 3ft or greater and doorways, electrical meters which ruled out the left side of the house and the right side is virtually inaccessible due to the proximity of the neighbor's foundation and stairs. Member Bergenholtz asked if it could go on the left-hand side where the driveway was located. Mr. Brooks said there were too many windows and the updated electrical meter was going to be massive and the gas meter needed to be 3ft from every window. Member Church

asked how it could fit in the front. Mr. Brooks stated since it was a non-opening fixed window, it could be placed there. He didn't want to see a gas meter either, but he wanted a safe home which trumped everything, but he could mask it with plantings or something else. Member Bergenholtz said the sidewalk runs to front of his foundation. Mr. Brooks said he had a 4ft bed of room which had decorative stone in it currently. (Mr. Brooks approached the bench to look at a photograph with Member Bergenholtz.) Mr. Bergenholtz asked if that was the house in question and Mr. Brooks showed him where the 4ft bed with stone was located. Mr. Brooks advised the Commission that the gas company would not touch the meter which was currently located inside the home. Member Church asked what type of heat currently existed in the home and Mr. Brooks said there was no heat currently, but it was gas heat. Member Church said he might want to change to electric heat and Mr. Brooks said he was leaning that way.

Chairman Lima said that it was a good idea to postpone the decision on the meter at the current time since the Commission decision was a draw. Mr. Brooks understood.

Chairman Lima asked if there was anyone in the audience who wanted to speak for or against the application. She then asked for a motion.

Mr. Brooks also noted that the gas meter is going to be downsized to meet code and the service line is going to be updated as well which is why it will be on the outside. The line is going to be 5/8th verses 3/4th. He just wanted in on the record. Member Allen asked if he could get something in writing from the gas company regarding the regulations. Member Bergenholtz stated when the gas company did the meters on Church Street, they put all of the meters on the sides of the homes. Member Allen said not all of the meters were on the sides. He said there were some that went on the fronts as the gas company did appear before the Commission. Member Church stated the gas company came before the Commission and told them all of the ones they wanted to put on the outside and they had a big conversation that they needed to be located on the sides of the properties. Mr. Brooks asked for the definition of the "side". Member Church said "not the street view". Mr. Brooks said his was technically the corner of the foundation, but to the side.

Chairman Lima said that she could not see the meter on the front of 484. Mr. Brooks said it was on the front, but it was not on the application. He said it was on the corner, technically on the side of the house, but was visible from the street. Member Church asked if that meter needed to be

replaced. Mr. Brooks said he might choose to cap it, but he wasn't asking to do so now.

Motion made by Page to approve application 25-144 for 474 Thames with regard to the installation of lights, and approval of the demolition of the rear deck. The installation of a gas meter pending the feedback from the gas company on code to be continued to the December 4, 2025 meeting. The installation of the rear deck to be continued to the December 4, 2025 meeting pending the applicant providing a design and list of materials; Seconded by Allen.

Voting Yea: Page, Allen, Lima, Church, Bergenholtz, and Millard

Opposed: None

Motion carries.

Secretary of Interior Standards: 9

Project Monitor: Chris Ponder

3H. 25-145: 484 Thames St, Daniel Brooks Discuss and act on replacement of lights, doors, and side lights. Installation of gas meter.

Daniel Brooks present.

A conversation commenced between Mr. Brooks and the Commission regarding the replacement of lights and doors. Mr. Brooks said that at the last meeting, the front door was up for discussion. As they got into some of the trim on the house, some of the trim was not as bad. It's all the original trim in the entryway and he only found one little bit of decay which Mr. Brooks was going to repair. He was looking at replacing the current door with sidelights which was a steel JELD-WEN from the mid-90s unoriginal door. Member Bergenholtz asked if the sidelights were original. Mr. Brooks said they were not original, but he considered the trimmed out rough opening old enough to be called historic. He's going to preserve everything that isn't in the pre-hung steel door. Mr. Brooks was looking for approval to replace the steel door and sidelights. Member Bergenholtz asked if the proposed door unit was a singular unit with full-length sidelights and Mr. Brooks said yes with a quarter light as well. Chairman Lima showed him the picture that was supplied in the application and Mr. Brooks confirmed that was the door he wanted. Mr. Brooks said it was a JELD-WEN fiberglass door. Member Bergenholtz said that door aesthetic didn't

have the sidelights that went all the way down and replacing it with something like the one Mr. Brooks proposed was something he couldn't agree with. He said that the door is fiberglass and the framework is wood. Mr. Brooks reiterated that he would not be removing any of the historical trim or doing anything with the rough opening of the door, he was just going to remove the steel door and side lights. The new door would fit exactly in the rough opening of the doorway. He did picture putting some glass in the front verses a solid door. Member Allen asked what the door was that existed there currently and Mr. Brooks stated it was a solid steel door with side lights. He said that if the Commission was hung up on the quarter light issue, then he would do whatever the Commission wanted him to do. He thought it would be a nice improvement rather than a solid door.

Member Church asked Mr. Brooks about the photo and information regarding the door that he provided to the Commission. Mr. Brooks said it was the only photo and information he could get from the company showing one big unit. Member Bergenholtz said that it was changing what was there and Member Allen agreed. Mr. Brooks asked if that meant for the good or the bad. Member Allen asked if the company had side light that looked similar to what was in the home currently. Mr. Brooks did not believe so as he went through it with Pella and that was the option they had. Member Bergenholtz said there may be other companies out there with better options. Mr. Brooks said that he went to Harvey, Brosco, and Pella, and it has all been pretty much the same. He went with Pella because he used Pella for the windows and he wanted the materials to match. He asked the Commission for their thoughts on what door they felt would make sense to them without a window as he thought a 6 light window would be nice rather than an industrial looking door. He said the pictures of the home form across the street made it look like a nicer door than it really was. Chairman Lima asked Member Church her thoughts. Member Church didn't think the door choice was appropriate. Member Millard said she would prefer a solid door with side lights. Member Allen asked what kind of side lights would Member Millard prefer and she stated 2/3rds down. Member Page agreed with Member Millard. Chairman Lima, Member Allen, and Member Bergenholtz also preferred a solid door with side lights. Mr. Brooks was amenable to that. Chairman Lima asked Mr. Brooks to provide the information to the Project Monitor and asked the Member of the Commission if they were comfortable with that decision, which they were.

The other discussion was concerning the exterior lights which were to be the same lights as were discussed for 474 Thames. Chairman Lima said that those lights were fine.

Member Bergenholtz clarified to Mr. Brooks that the side lights on the front door were to be 2/3rds. Member Church stated that meant 2/3rds from the top where the wood begins. Mr. Brooks reiterated that the door would be fiberglass and the side lights would be wood. Member Bergenholtz asked if the side lights were original. Mr. Brooks said that since the house was gutted on the interior, there was plenty of evidence that the side lights were old but not original. Member Church said they appeared to be out of proportion. Member Bergenholtz said it was unusual. Member Church said it was oversized. Mr. Brooks said that the house had been moved a long time ago and wondered if anyone had photos of the house being moved. Member Allen asked him if he checked around and Mr. Brooks said that he check with the Historic Society, Town Hall, and the library, but hasn't found anything.

Motion made by Allen to accept application 25-145 for 484 Thames Street for the replacement of the non-historic steel front door with a solid fiberglass door with the side lights to be replaced in wood with the same configuration with what is currently there with the approval from the Project Monitor. Further, the approval of the lights which will match the lights on 474 Thames Street which was also approved at this meeting; Seconded by Page.

Voting Yea: Page, Allen, Bergenholtz, Church, Millard, and Lima

Opposed: None

Motion carries.

Secretary of Interior Standards: 9

Project Monitor: Chris Ponder

3I. 25-146: 49 Church St, Nicki Ann Tyska Discuss and act on replacement of windows.

Nicki Ann Tyska present.

Member Page recused.

A discussion commenced between the Commission and Nicki Ann Tyska regarding the replacement of windows on the rental

property to make it lead compliant for the State lead tenant law.

Member Allen ask for help from Attorney Goins as it was the first lead law issue that has come before the Commission. Attorney Goins said that it was something for the Commission to consider with regard to their decision that the State was now taking heavier hand on enforcement. She stated it had to do with when the Commission asked an applicant if they had considered alternatives, it becomes more important for timing purposes because the applicant is trying to bring the property up to code and comply with the law. Further, it didn't change any part of the Commission's decision-making process, but it was important for the Commission to take note when an applicant was coming in to make it code compliant and not just because they were making the building more energy efficient.

Member Allen advised Ms. Tyska that typically the Commission would rather have the applicant repair than replace windows if they can be repaired. Ms. Tyska mentioned that she did have someone look at them. Member Allen mentioned that it was a very credible person and Ms. Tyska said yes. Member Allen said usually the Commission would do a site visit to determine the condition of the windows, but in this case, with the information from Bob Gagnetta, it sounded like windows were not repairable. Ms. Tyska said that was correct. Member Church agreed as Rob was a credible witness. Ms. Tyska did her due diligence as to what avenue she should take. She stated she went to Arnold and they gave her a wood window with aluminum. Ms. Tyska said the whole house was covered in vinyl siding, but since it was located in the Historic District, she wanted to keep everything up to District standards. Member Church asked if the replacement she was proposing was a wood window with an aluminum clad and Ms. Tyska said yes. Member Allen said those have been approved in the past. Member Bergenholtz asked if the Commission has approved Andersen in the past and Member Allen said yes. Member Bergenholtz said that Andersen has vinyl, not aluminum clad. Nick Toth said that 1237 Hope Street has Andersen windows, but some contractors don't like them and that's why Marvin windows are used more often.

Member Church asked Ms. Tyska if she was going to replace every window in the house. Ms. Tyska said yes, there were 32 windows to be replaced, some are basement windows which would be replaced with the same window that is there currently, and the rest are throughout the home. She said her contractor may have written it up for 32 regular windows and wasn't sure if he had broken it down and listed what the basement windows

were going to be, but she would give the information to Nick. Member Millard said the windows looked like they were mostly 2 over 2 and Ms. Tyska said yes. Member Millard asked if Ms. Tyska would be interested in a 6 over 6 windows. Ms. Tyska said it would depend on the cost as it was a big investment, but if it was something that wasn't a big difference in cost, she would be fine with it. She said that Bob mentioned the windows that exist now were considered ugly in the 1800s. She said that none of the windows function and they all had that the little brass piece and were a nightmare as far as lead and lead dust. Member Millard stated that if Ms. Tyska could get the 6 over 6 windows, it would be more appropriate for the home.

Chairman Lima asked if there was anyone in the audience who wanted to speak for or against the application. She then asked if a Member wanted to make a motion.

Motion made by Allen to approve application 25-146 for the replacement of 32 windows as presented. Applicant presented documented evidence from Robert Gagnetta, a restoration expert, stating that the existing windows cannot reasonably be restored through minor repairs and Mr. Gagnetta recommended the removal of the old windows and new windows to be installed per the State lead remediation laws; Seconded by Lima.

Voting Yea: Lima, Allen, Millard, Church, and Bergeholtz

Opposed: None

Motion carries.

Secretary of Interior Standards: 9

Project Monitor: John Allen

3J. 25-149: 30 Summer St, Celine Keating and Mark Levy

Discuss and act on demolition of outbuilding and shed.

Mark Levy present.

A discussion was had between the Commission and Mr. Levy regarding his request to demolish 2 existing structures located behind his home which can't be seen from the street. Mr. Levy said that his neighbors asked him to have the structures removed as they were in terrible shape. (Shows pictures to the Commission the front of the property.) He stated that any replacement buildings would be smaller in size than what's existing.

Chairman Lima asked if there was anyone in the audience who wanted to speak for or against the application. She then asked a Member to make a motion.

Motion made by Church to accept application 25-149 for the demolition of a workshop and tool shed located in the rear yard with the removal of debris and the restoration of the ground. Also, noting that the 2 structures are in a deteriorated state and that the removal of the 2 structures does not affect the historic character of the house; Seconded by Allen.

Voting Yea: Church, Lima, Allen, Page, Millard, and Bergenholtz

Opposed: None

Motion carries.

Secretary of Interior Standards: N/A non-contributing

Project Monitor: Susan Church

4. **Concept Review**

4A. CRHD-25-6: 56 Union St, Barbara Martin Discuss on replacement of windows.

Barbara Martin present.

A discussion commenced between the Commission and Ms. Martin regarding a concept review for the replacement of windows on 56 Union Street.

Ms. Martin stated she wanted to replace the windows in order to comply with the State lead remediation laws. She has also spoken to Rob Gagnetta with regard to restoring the original windows. The house was built in 1896, but the cost of restoration is prohibitive. She stated that removing the lead paint and reglazing the windows did not guarantee that all of the lead has been remediated. Ms. Martin added some information to the packet from the Providence Preservation Society which was an article that was written from last October in which Rob Gagnetta said that stripping a window is not sufficient, it can still fail. She said as a rental property owner, it puts everyone in a tremendous liability position by keeping the old windows as they could still fail.

Ms. Martin informed the Commission that she provided information in the packet regarding windows that she replaced in her rental property in Warren which was also a historical property. The windows that were put in were Colby fiberglass which were allowed by the Warren HDC. (Approached the Commission and showed pictures of the property.) She said the windows were located on the second floor on the side and front of the home. Ms. Martin said that no one could tell the difference. She stated that the replacement windows were installed from the outside, not inside. In preparation for the window replacement in Bristol, she had her contractor do an estimate for the windows on 1 floor using the same windows. Ms. Martin said there were 14 windows on 1 floor and 15 windows on another floor. After handing in application to Nick, Ms. Martin realized that there were other windows available that might be more appealing to the Commission, so she went to Humphries in Middletown and looked at Marvin windows which are wood on the inside and fiberglass clad on the outside. (Ms. Martin passed information out to the Commission.) She advised that they did an estimate for 1 window, not the whole project, and had pictures of what the window would look like.

Member Bergenholtz said that the Commission had approved Marvin Elevate windows in the past and were very happy with them. Ms. Martin asked for the Commission's thoughts on the window as it would be placed in the home from the outside. She said that if it was placed from the inside, they would lose about 3 inches of glass. Member Allen stated that as Nick would have informed her, the Commission would not approve of vinyl if there was an existing wood window. Ms. Martin stated the replacement windows were not vinyl. Member Allen said the Colby windows were vinyl. Ms. Martin said the windows in Warren were fiberglass. Member Allen stated the Commission wouldn't approve fiberglass as they would want the windows replaced in kind. Ms. Martin said she wasn't aware of that as an option. Member Allen was surprised Warren approved it. Ms. Martin said they definitely said they wouldn't go for vinyl but there was an architect on the Commission and he mentioned fiberglass.

Member Church said that Warren was a volunteer Commission and not a legal entity, thus not part of the Town. Ms. Martin said it went from volunteer to not volunteer and now they have to go in front of them for anything that's done on a house. Chairman Lima clarified that although it's part of the Town, it's a voluntary situation whereas the Bristol HDC is under the Town Charter and have rules and regulations that they have to adhere to that Warren does not. She stated that the Commission has different standards that they have to

adhere to according to the State and the Town, but the Commission appreciated Ms. Martin for providing the information to the Commission. Ms. Martin was open to the fact that she now had the option of an all wood window. Chairman Lima said that a concept review is to provide feedback and the Commission was not going to vote on it.

Member Allen questioned Ms. Martin about the configuration of the windows and stated that it looked like a 6 over 1 configuration. Ms. Martin said it was a crazy house and it was that way when they moved in. Member Allen asked if she was going to standardize them and she said she was going to replace them as they were and not change them. Member Page asked if she was going to replace all of the windows with Marvin windows. Ms. Martin said yes, over a period of time as the windows have to be replaced when a tenant moves out, but she would like guidance from the Commission as to what the next step would be as to what they would approve. She would then come back with a full estimate for the windows so the Commission could see each window. Chairman Lima said they do site visits to see windows and that could be a possibility for Ms. Martin. Member Church said she would like to see the windows be replaced in the exact same sizes and configurations. Ms. Martin said that meant the windows would be installed from the exterior and would be the same size.

Member Church asked if Ms. Martin had lead around the inside around the windows. Ms. Martin said that lead on the exterior of a home can be encapsulated with new paint. With the interior of the windows, it's friction, that's the problem and that's why new windows are needed. Member Allen asked if Bob Gagnetta talked to her about inserts. She called Sweet Lumbar and they had an insert which was not typically used for that type of job, but it could be cut down. Ms. Martin said that the inserts were 3/4 inches thick, but the windows needed to be shaved down on each side to fit which compromised the strength of the window which was not a suitable solution. She said the lead paint is absorbed into the wood so there would still be a possibility of lead dust and any rental property owner who was trying to comply with the lead laws would only be able to get rid of it by replacing the windows.

Ms. Martin asked the Commission what she would need when she comes back. Member Allen asked if the rest of the Commission was still considering a site visit. Member Bergenholtz said site visits take up everyone's time and the Commission was going to be seeing a lot more of this type of issue because of the new state laws going really drastic practically

overnight. He said everyone was scrambling trying to figure out how to make their rental units compliant with the laws, not enough people are certified to test for the lead, and they won't test if there property owners have lead because they know it's going to fail. With rental properties, especially something that's not a landmark federal style house with the original federal windows Member Bergenholtz felt that the Marvin Elevate window in Ms. Martin's situation was a win for everyone. He believes it solved the problem. He said that the Newport Restoration Foundation was having a huge problem as 90 of their houses will now have to be compliant. He said they have dipped their windows and done everything they could to the windows and they still failed. Member Bergenholtz said it will cost their organization millions to replace the windows because of the state laws. Ms. Martin said the laws were done rather quickly without a lot of thought.

Ms. Martin asked if she should come back with an application for the windows with an estimate and the specifics for the windows. Member Allen said yes.

Member Church asked if it was a double pane true divided light window and Ms. Martin said yes. Member Church said that even if Ms. Martin came with an estimate for all of the windows, she wouldn't have to do all of the windows at once. Ms. Martin said that she would have to do an apartment when a tenant left. Member Allen stated the window was not true divided light, it was simulated divided light.

Dr. Catherine Zipf came up to offer her comments. She said it didn't represent the change in hazard as it was a legal issue and a compliance issue. She stated there were people working to get the laws changed as it was an extraordinary hardship on the rental property owners. Member Bergenholtz also stated that the new laws allowed tenants to withhold rent and put it escrow until the problem was resolved so technically someone could live there rent free.

Dr. Zipf said the laws were done in haste and the longer Ms. Martin could hold out, there might be some hope that the law could get changed. Ms. Martin didn't think that anyone at the State House was going to put their name on something that was going to reverse it and have a child get lead poisoning. The Commission agreed with Ms. Martin. Chairman Lima said that the laws needed to be redefined and clarified for everyone. Ms. Martin said since everything has gone up as far as costs, she didn't want to have to raise rents, which would prevent people from living in Bristol. She stated that

the new lead laws were creating hardships on property owners, but they have to abide by them.

Ms. Martin advised the Commission she would return with an application to get the proper approvals.

5. Monitor Reports & Project Updates

Member Bergenholtz advised the Commission that there were plantings around the gas tank. Chairman Lima said that she would have to go look at it.

6. HDC Coordinator Reports & Project Updates

7. HDC Coordinator Approvals

8. Other Business

Nick Toth advised the Commission that they had to part ways with the HDC standards guy as the product he provided was copy-pasted from another community that he had written. He wasn't following the RFP. They kept telling him to add thing, but it wasn't getting done. He said they were going to find a new contractor.

He also advised the Commission that a draft 2026 schedule for HDC meetings has been circulated. Member Church suggested that July 2, 2026 should be changed. Chairman Lima agreed as it is a busy time of the year for Bristol with the 4th of July parade. Attorney Goins suggested June 30th. Nick said that could be a possibility due to other days being used by other boards/commissions and the Town Council. Chairman Lima suggested to have a limited schedule for June 30th. Nick suggested not having a meeting in July. Chairman Lima said to just limit the agenda to possibly the top 6 applications and Member Church agreed. Nick hoped 2026 would be a lighter year since 2025 was a heavy year. Chairman Lima said limiting it as opposed to not having one would make another month's agenda heavier, but making it limited would be worth a try, or doing it on a different Monday in July. She suggested looking at the trend and then decide in April. Nick said he needed to put something in the calendar and Chairman Lima suggested to put it as tentative for June 30th and limit the agenda to 5 or 6 applications. Nick agreed.

Chairman Lima made a suggestion regarding applications that come back month after month. She stated that with those applications, there should be notes in the applications indicating what has been done. Nick suggested something like a project update. Chairman Lima said so the Commission

didn't have to ask the applicant what's been done, they could just refer to the application notes and know what's going on and it makes the process go smoother.

Member Allen said he presented a list to Nick of projects that people had done or of things that people said they were going to do but didn't do, for example, the house at 1214 Bradford, and wanted to know if Nick had followed up on any of it. Nick said Bradford came in and said he was going to do something and hadn't followed up on it, but Nick would look into it. Member Allen said that people on Burton Street regarding posts next to the sidewalk that needed to be taken care of, or the stockade fence on Bradford. Member Page said that the City got ahold of the owner and the owner agreed to have it replaced and he was seeking a contractor for it. Chairman Lima asked Member Page if the homeowner had to come back to the Commission for the replacement of the fence and he wasn't sure. Nick said 37 Burton was the one that put up the fence and trying to get him to cooperate was like pulling teeth and Chairman Lima said he should be taken to court and be inconvenienced to get him to cooperate. Member Bergenholtz agreed. Member Church said it was like woman with the doors at 276 High Street this evening. The Commission went to the house for a site visit, and she changed the doors anyway. She asked if there was a break in. Nick said that they had just bought the house and there was a break in and that's why the doors were replaced. Chairman Lima said to Nick that's what Building Officials were for to issue cease and desist notices. Member Church said the Code Compliance person also needed to be involved. Chairman Lima said stop work orders need to be issued as well. Catherine Zipf suggested fines as well. Nick said he wasn't going to fine people more than he already did.

Member Allen asked Nick to check the house next to Century 21 as they put a new landing/porch as it seemed what they did as opposed to what they submitted didn't seem like what the Commission actually approved. Nick said that was easy enough to check.

Catherine Zipf asked if anyone noticed that the County Cleaners sign had been taken down and Nick said they will be in next month. He spoke to them and an application has been submitted and a fine has been submitted.

9. Adjourned at 9:40PM

Oryann Lima

TOWN OF BRISTOL, RHODE ISLAND

HISTORIC DISTRICT COMMISSION



**Historic District Commission Meeting Minutes
Monday, September 29, 2025
at 7:00 PM
Town Hall - 10 Court Street, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to ntoth@bristolri.gov

1. **Pledge of Allegiance**

The meeting was called to order at 7:00PM, and the Pledge of Allegiance was promptly recited afterwards.

In attendance: Lima, Ponder, Allen, Church, Millard, Page, Toth, Goins (left meeting at 8:10p.m.), and Teitz (arrived at meeting at 8:10p.m.)

Absent: Bergenholtz, and O'Loughlin

2. **Review of Previous Month's Meeting Minutes**

2A. Joint Planning Board and Historic District Commission Minutes of August 7, 2025

Lima: Let's review the minutes of the special joint meeting of Planning Board and the Historic District Commission of August 7, 2025. Does anyone have any changes or comments? Can we have a motion to accept the minutes?

Motion made by Church to approve the minutes of the special joint meeting of August 7, 2025 as presented; Seconded by Allen.

Voting Yea: Church, Allen, Lima, Ponder, Millard, and Page

2B. Review of minutes of the September 4, 2025 meeting.

Lima: Let's review the minutes of the meeting of September 4, 2025. Does anyone have any changes or comments?

Church: I do. On page 19, the last sentence doesn't make sense where O'Donnell said, "Once this is painted, this clipboard." It should be removed. Page 25, near the bottom where I said, "I think we need a better description and is it plastic?" I think what I said was, "if it is plastic, then it won't be approved." Please change it. On page 26, about a 1/3rd of the way down, it should be "Their description" not "They're". Page 27, in the 2nd paragraph where Andy is speaking near the end, "if it's going to be approved on a temporary basis, there be a deadline." It should read "there will be a deadline". On page 33, about halfway down, where Lima says, "I'm sending around the 2007 sad pictures", it should be "old pictures". On page 46, correct the spelling of Shusman in several places. On page 49, the spelling of Gibbemeyer needs to be corrected. That's all I have.

Lima: Anything else?

Allen: I had one on the bottom of page 30 to the top of page 31 redundant. The top of page 31 is done better, so just delete the paragraph on page 30. That's all I have.

Lima: Anything else? Can we have a motion to accept the minutes as amended?

Allen: motion as amended

Ponder: second

Motion made by Allen to accept the minutes of the September 4, 2025 minutes as amended; Seconded by Ponder.

Voting Yea: Allen, Ponder, Millard, Church, Page, and Lima

3. **Application Reviews**

3A. 25-12: 125 Hope Street, 125 Hope Street, LLC Discuss and act on demolition and replacement or remodeling of existing property.

Alfred R. Rego, Jr., Attorney for the owners, Nancy DiPrete Laurienzo, homeowner/applicant, Madeline Melchert, architect, Dennis DiPrete, civil/environment engineer, and David O'Day, structural engineer, were all present.

A discussion was had between the members of the Historic District Commission, Attorney Rego, Ms. DiPrete Laurienzo, Ms. Melchert, Mr. DiPrete, and Mr. O'Day. A letter from the Rhode Island Historical Preservation and Heritage Commission dated September 25, 2025 was read into the record. It was the opinion of the Rhode Island Historical Preservation and Heritage Commission that the building was in such a state of disrepair that it could not be saved, and demolition was the only course of action. Attorney Rego, Ms. DiPrete Laurienzo, Ms. Melchert, Mr. DiPrete, and Mr. O'Day all agreed with the Rhode Island Historical Preservation and Heritage Commission's findings as it was more feasible to demolish the building than to try to bring the building and foundation up to today's Building Code standards. They did point out that a major part of the historic fabric of the home would be lost by removing the skin as all of it would need to be abated since it was asbestos and as such, could not be replaced in kind. Attorney Rego stated the home was in such a derelict state that it should essential be considered as "demolition by neglect".

The Commission members expressed their concerns and objections to demolishing a building with such a deep historic connection to the Bristol waterfront. They stated a desire for the applicant to seek out more alternatives to help restore and/or maintain as much of the historic fabric as possible of the home. They also advised the applicant that they would need to see a proposed plan/design for a potential new building before they would consider the possibility of demolishing the old building as was standard procedure.

Another discussion concerning the flood plains, flood insurance and the like was had. It was the contention of the applicant and Attorney Rego that due to the flood plain situation existing on the property, the home would have to be lifted in order for a new foundation to be done which would need to be higher to meet current Building Code standards and also for the foundation to be above the flood plain. Further, the flood insurance that

needed to be placed on the home was going to be costly to the homeowner and what measures could be taken to supplement the cost of said insurance.

The Commission members asked Attorney Goins if they could do another site visit and possibly invite members of the State Historic Preservation. Attorney Goins stated that the Commission could do another site visit, but that the Rhode Island Historical Preservation and Heritage Commission came to a conclusion. However, if the Commission wanted additional insight from the Rhode Island Historical Preservation and Heritage Commission, they could invite a representative to come to a meeting or ask Nick to contact them for additional insight.

The Commission members that did attend the first site visit said they were shocked the interior seemed to be in as good condition as they saw it. They expected it to be worse based on what the exterior looked like. More discussions were had between everyone regarding the condition of the building and what would need to be done to restore, repair, and reinforce it to bring it up to code. The Chairman of the Commission then asked if there was anyone in the audience that wanted to speak for or against the application.

David Andreozzi, an architect with many years of experience in historic preservation, and as a former Historic District Commission member, came forward. He stated that any structure could easily be moved, but dealing with code issues is when an applicant is committed to spending over 50% of the value of a structure to bring it up to code. If the owner decided to do that, then they are committed to lifting it above the flood plain. Mr. Andreozzi said Attorney Rego and the homeowner had a responsibility to investigate if the structure is a historically contributing structure to Bristol and to look at other historic structures that have been in equal disrepair and whether they have been razed or saved.

Dr. Catherine W. Zipf, Executive Director of the Bristol Historical & Preservation Society, was next to speak. She stated that the house should be saved as it was wildly historic and intrinsic to the fabric of the community and history for about 150yrs in Bristol. Dr. Zipf understood the complexity of the situation and reminded the Commission that as far as siding, windows,

roofs, doors and such, they had all at multiple times approved replacements that were not the original materials but were similar and many of which had been modern materials, and which might be appropriate in this case. Dr. Zipf said the idea that a person can't replace asbestos with asbestos was something of a fallacy and there had been plenty of times when the Commission hadn't replaced wood with wood. She pointed out that recently 195 High Street was picked up and moved in order to pour a new foundation under it and the structure was already at least as bad as this one if not more. Dr. Zipf also gently pointed out to everyone, with all due respect to the team who was presenting the project, not one of them, to her knowledge, had consulted a preservation contractor who might offer some different solutions, particularly Roberta. She recommended that the applicant talk to someone at the Rhode Island Historical Preservation and Heritage Commission, especially Roberta Randall, for help on the project. Dr. Zipf made the recommendation of inserting a steel frame, which could be bolted down, and hanging what exists off it would solve many problems. She said the steel framing would withstand all the twisting winds of weather, climate change, etc., on a new foundation. It would save the historic pieces of the structure by not throwing out anything and adding to what is there in ways such as sistering, which was talked about regarding 195 High Street. There are ways to do this. I don't believe any kind of preservation contractor has been consulted on it. Lastly, Dr. Zipf said that she didn't think the Commission had any real reason to consider flood insurance as part of this. If the applicant was unaware that flood insurance would be a problem on this site, that's on them as flood insurance is a big problem all around. The Commission shouldn't bend over in the Historic District so someone could save on flood insurance.

Ms. Melchert stated she did consult with an architectural restoration contractor about what's possible verses what's feasible. Attorney Rego stated that since the cost was so high to try to save the home, that's where "demolition by neglect" should come in. He further stated that the Herreshoff family had more to do with outliving one's resources and not having the funds to put back into a building. This property was owned by Halsey who then sold it to these developers, and his family has done quite a bit to preserve the Herreshoff heritage in the Town and donated millions of dollars of property to

the Museum and what was part of that showplace of the early years of the Museum was now 1 Burnside. He said a lot of the issues were taken into consideration when the Rhode Island Historical Preservation and Heritage Commission reviewed it, and they looked at the lack of the historic fabric of this building from all the renovations that have to be done.

Nick Toth said that there's some concern with the applicant being stuck in a catch 22 situation as they were not going to want to put too much into designing a replacement without knowing if they're going to demolish. However, the Commission wouldn't grant demolition without knowing the plans for replacement. The Chairman of the Commission then poled the members. Each member of the Commission was not in favor of demolition and suggested that the applicant have a plan/design for a new build and having done more research into possibly saving the current structure. It was agreed upon that the application would be continued as a concept review and be placed on a special meeting, so as to not hold up the agenda, and that another site visit should be scheduled.

Motion made by Allen to continue application 25-12 for a future concept review to be scheduled for a special meeting to be determined at a later date; Seconded by Church.

Voting Yea: Allen, Millard, Lima, Church, Ponder, and Page

3B. 25-48: 276 High St, Timothy Finucane Discuss and Act on replacement of windows, doors, and porch.

Victoria Finucane was present.

Ms. Finucane explained to the Commission that she wanted to replace both the front door and the exterior door which have been damaged over the years and are not able to be repaired according to her contractor. She stated the front doors were fiberglass and were going to be replaced in kind. She also said there was an aluminum storm door on the front and back as well and the exterior door in the rear was a wood door. Ms. Finucane was unable to repair the wood door and wanted to replace it with fiberglass door with a double-pane window in it for energy efficiency. She said there was a single pane

window there currently. She also wanted to replace the storm door on the back. In addition, Ms. Finucane also had multiple single-paned windows, mostly 2 over 2 and some 4 over 4, on the property which she wanted to replace, and in various stages of disrepair, and not energy efficient. She also proposed some changes to the property which included the addition of new windows, and those would not be the same size as the existing windows. She wanted to get those windows approved now and be able to use that approval to add them to the property in due time as there was a second proposal that she had put on hold for the moment because she needed better and more developed plans.

A discussion was held between the Commission and Ms. Finucane. The Commission stated they couldn't approve the addition of windows without seeing plans first. Ms. Finucane understood but wanted the Commission to approve the use of the windows proposed to replace what was existing. The Commission wanted to know the age of the existing windows and the house. Ms. Finucane didn't know the age of the windows but said she thought the house was built in 1920. It was then discovered that the house was built in 1850, and the storefront was circa 1920. The Chairman read a description of alterations made to home listed in the home's history into the record. The Commission said it was possible that the windows could have been at least 50yrs old and they like to keep older windows in the homes if they could be repaired. Ms. Finucane agreed but said they couldn't be repaired.

The Commission advised Ms. Finucane that they wanted to conduct a site survey to review the status of the windows and then they could make a vote. Ms. Finucane understood but emphasized that she wanted to replace it rather than repair to make the home more energy efficient. She said that the windows also had aluminum storm windows, and the damage could be seen from the interior. She felt that if she were to keep those windows, in order to make her house energy efficient, she would have to replace the storm windows which would make all of this null and void. She believes what was proposed was a more pleasing aesthetic. Once again, the Commission stated that it was their charge to repair rather than replace. Ms. Finucane said she would have to put storm windows over them. The Commission said that with old windows sometimes all that is needed is some repair work and replacement storm windows. Ms. Finucane stated that she didn't like storm

windows and wanted nice windows that were more fitting to the property. The Commission understood her position but reiterated that they had a duty to repair and restore rather than replace in order to maintain the historic aspects of the building. They advised she could get more energy efficient storm windows.

The Commission and Attorney Andy Teitz both advised Ms. Finucane that a site visit was going to be scheduled at which time the Commission would be able to take a vote whether or not the windows should be replaced or repaired.

The next discussion was regarding the front porch portion of the application. It was noted that the application did not include any information regarding a description, drawings, specifics, etc., and without such information the Commission would not be able to vote on it. Ms. Finucane stated it was to be all wood. The Commission explained that was not sufficient. They needed a drawing, the size, how wide the steps were going to be, and exactly what materials she was planning on using, if the wood was going to be cedar, etc. Ms. Finucane said that she was in the process of getting plans for it, along with plans made for other pieces of the house so she could come back and present it to the Commission. The Commission advised Ms. Finucane to come back with everything when she was ready since she had already paid for the application, so she wouldn't need to reapply and pay for a second application.

After further discussion and review of the application, the Commission stated that the application was incomplete. Ms. Finucane was advised that she needed to provide more information regarding the windows and doors. The information provided did not give a complete description of the size and materials that the windows were made from and the Commission needed that information in order to make an informative decision. Further, the information provided by Ms. Finucane regarding the doors that she wanted as replacements was not correct in the application. She stated that she wanted to replace the doors with fiberglass doors, but the information provided was about steel doors. They told her to obtain the correct information and provide it to the Commission.

The Commission further advised Ms. Finucane that when she returned in the future for the porch and other parts of her home projects, she needed to make sure that the application contained very specific information which included material lists as it's a legal document associated with this building forever and a complete list of all materials needs to be a part of the official application and it would also be needed for the building permit.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward.

It was decided that the application would be continued to the November 6, 2025 meeting. In the meantime, the Commission would schedule a site visit at which time it was recommended that Ms. Finucane provide a sample replacement window so the Commission could see it and provide a cut sheet for said replacement window to the Commission. The Commission also wanted a cut sheet for the replacement doors Ms. Finucane wanted. During the site visit, the Commission will take a vote regarding the windows and the doors.

Motion made by Ponder to continue application 25-48 to the November 6, 2025 meeting. A site visit regarding the windows will be scheduled separately; Seconded by Page.

Voting Yea: Lima, Page, Ponder, Millard, Allen, and Church

3C. 25-54: 5 Milk Street, MARY ANN PELLEGRINO Discuss and Act on replacement of windows.

Mary Ann Pellegrino was present.

Nick Toth reminded the Commission that they had questions regarding the cladding material on Ms. Pellegrino's window, and if her manufacture could create a matching arched window to replace the current arched window.

Ms. Pellegrino stated she had all of the information that the Commission needed regarding the windows and assured the Commission that the manufacturer could create an exact replica of the arched window. She confirmed to the

Commission that the windows were fiberglass with a wood interior from the Marvin Elevate series.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved Ms. Pellegrino's application. She was advised to put the Certificate of Appropriateness in front of her house, along with the building permit, so it was visible to the Town.

Motion made by Church to approve application 25-54 for the replacement of the windows on the 2nd floor and 1 window in the dormer on the 3rd floor with Marvin Elevate fiberglass exterior windows and noting that the window on the 3rd floor will be crafted exactly as the existing arched window; Seconded by Ponder.

Voting Yea: Church, Ponder, Page, Lima, Allen, and Millard

Secretary of Interior Standards: 9

Project Monitor: John Allen

3D. 25-82: 224 Hope St, Gregory Leonetti Discuss and act on replacement of all windows

Nick Toth advised the Commission that he was still working with the applicant to set up a site visit, but it was difficult with the applicant's schedule. He advised the Commission that the applicant did reach out to some restoration people as suggested by the Commission and was doing his due diligence. The Commission asked for 3 dates from the applicant to see if they could work something out.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission then continued the application to the next meeting.

Motion made by Allen to continue application 25-82 to the November 6, 2025 meeting or a site visit; Seconded by Ponder.

Voting Yea: Lima, Ponder, Allen, Millard, Church, and Page

3E. 25-104: 227 Thames St, Karen St. Pierre: Discuss and Act on installation of sign.

Karen St. Pierre and Mark Gale were present.

Karen St. Pierre and Mark Gale advised the Commission that their previous sign was taken down as it was too big. It was remade to fit perfectly in the box. They stated it was made from an aluminum composite board, and nothing would happen to it. Mr. Gale said when they first moved in, they could put up whatever sign they wanted. Unfortunately, such was not the case when they put up the original sign, they were informed by the Town there was a problem. Mr. Gale advised they had been working Nick and Ed Tanner to comply with the Town. He said they were able to recut the sign, and it is just waiting to be put back up, and it would make a nice impact. Ms. St. Pierre said their shop was in Newport for 28 years originally and they have been warmly welcomed to Bristol, and it has been great a great experience.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved the application.

Motion made by Allen to approve application 25-104 as presented; Seconded by Church.

Voting Yea: Church, Lima, Millard, Ponder, Allen, and Page

Secretary of Interior Standards: 9

Project Monitor: Determined wasn't necessary.

Nick Toth advised that a sign permit was applied for and that there may have been 1 other step.

3F. 25-119: 240 High St, Bristol Santa House Discuss and act on temporary construction of Bristol Santa House.

Michael Riley/Santa Claus was present.

The Commission and Mr. Riley discussed the return of the Santa House to the property. Mr. Riley said he was amazed at the overwhelming response from all over the country every year as it's a unique experience for families with children with disabilities. He stated it was also open to public on certain days. Mr. Riley said that he has had families come from as far as Alaska, California, and New Jersey and it's something that makes Bristol unique.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved the application with the condition of a timeline for operation from November 1, 2025 through February 15, 2026.

Motion made by Allen to approve application 25-119 for the installation of the Santa House around November 1, 2025 and to be removed by February 15, 2026; Seconded by Ponder.

Voting Yea: Allen, Ponder, Lima, Millard, Page, and Church

Secretary of Interior Standards: 10

Project Monitor: Determined not necessary.

3G. 25-122: 444 Thames St (Independence Park), The Lafayette Trail Discuss and act on installation of Lafayette Trail marker in independence park.

Dr. Catherine Zipf appeared on behalf of Julianne Iker.

Dr. Catherine Zipf on Julianne Iker's behalf refreshed the Commission's recollection that it was agreed that the application was going to be held back until the construction on the boat ramp was completed. She stated that 3 possible sites in Independence Park were selected and presented to Ed Tanner, who chose only 2 of the possible sites for the installation of the proposed Lafayette Trail marker. Dr. Zipf said that it was now up to the Commission as to where the marker should be installed.

The Commission looked at the 2 maps indicating the 2 choices and asked Dr. Zipf if she had a preference to which she did not. The Commission asked if they could make any decisions on the design of the sign. Dr. Zipf said the sign was what would come from the Lafayette Trail and what would be different was the Daughters of the American Revolution would not be referenced on the sign and the text would be what was submitted and specific to the area of installation. She also advised that there was a materials list presented in the application.

After further discussion, the Commission decided to place the Lafayette Trail marker at the north end of Independence Park at the parking lot entrance by the Liberty Tree.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved the application.

Motion made by Ponder to approve application 25-122 for the installation of the historic marker honoring the Marquee De Lafayette in the position near the entrance the parking lot near the Liberty Tree as shown on page 315 perpendicular to the sidewalk and facing the sidewalk; Seconded by Allen.

Voting Yea: Ponder, Lima, Allen, Page, Millard, and Church

Secretary of Interior Standards: 9, 10

Project Monitor: Chris Ponder

3H. 25-123: 474 Thames St, Daniel Brooks Discuss and act on replacement of siding.

Daniel Brooks was present.

Mr. Brooks came to discuss 474 and 484 Thames Street. He advised the Commission that he was looking to redo the siding on both properties with wood siding, wood trim, and asked the Commission to consider some form of low maintenance material like Azek for the 3rd floor rakes,

soffits, and facia. He said that due to exposure to the waterfront, it would be a better choice for those areas on both properties. The Commission stated they have approved Azek materials for properties near the waterfront in the past, but not necessarily for the street facing portions of properties. Mr. Brooks stated that Azek was paintable and would look good painted and he wanted to do as much trim as the Commission would allow due to the exposure, but the wood siding would stay the same. He advised that he would replicate and replace any missing molding, trim, and corner boards. Mr. Brooks stated that the front door was a steel door with 12-inch side lights, and it was not historic or original. He said the front gable and flashing all needed to be taken down and replaced due to water penetration and he had it measured, and it would be replicated and replaced.

The Commission stated that the application was only for siding at the current time as everything else was not advertised and discussions could not take place.

Mr. Brooks stated that the siding was the major concern at the current time. He wanted to do clapboard on the sides and the rear and shakes on the front gable to keep with the aesthetics.

The Commission discussed the removal of the back decks. Mr. Brooks stated that he would be replacing the back deck at 474 Thames and at 484 Thames it was an oversight on his part. He talked to Nick about it and apologized to the Commission. He stated it was a glass house which was pulling away from the house with a plywood deck that Douglas from Arrow Home Inspections fell through it to his knee. Mr. Brooks stated that it was also one of the main egresses to the house, but it led to a glass room that had no exit, and not knowing how the process worked, he removed it and apologized to the Commission for doing so.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application.

Dr. Catherine Zipf said she was confused about the removal of the corner boards at 484 Thames. She asked why they couldn't be saved. Mr. Brooks advised that there was a lot of decay behind the boards, and the overhead of door was rotted and there was no viable wood. She asked if they would be replicated in wood, to which

Mr. Brooks advised it would be wood. He stated that he was only asking for Azek on higher elevations like the 2nd or 3rd floor elevations and it would be painted to match everything else. Mr. Brooks stated that both 474 and 484 would have wood corner boards and Azek trim on high elevations.

The Commission was in favor of using Azek could be used along the roof line, as long as the corner boards remained wood. Mr. Brooks advised that he was not changing the door to the storefront but would trim it out with new wood.

The Commission and Nick Toth advised Mr. Brooks that he needed to provide a detailed design and materials list for a new deck on 474 Thames and it would need to be properly advertised. Mr. Brooks stated that he was not going to replace the deck at 484 Thames, but he would obtain the necessary information for the deck at 474 Thames. He explained that he had already removed the glass bubble deck from 484 Thames and was not going to replace it. Mr. Brooks said he would come back with design plans for 474 Thames. Mr. Toth explained that it wouldn't have to be extremely specific design plans, but there would have to be an application for the deck along with a list of materials.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved the application.

Motion made by Ponder to approve application 25-123 for 474 Thames Street to replace the siding on the entire house with wood as presented with wood shingles on the front street facing side and wood clapboard on sides and back of the building. Also, replacement of the fascia boards, gable rakes, and soffits with Azek which is to be painted. Finding of fact that Azek was approved due to the proximity of the building to the waterfront. Further, the corner boards are to be replaced with wood and the species of wood will be presented to the Project Monitor; Seconded by Allen.

Voting Yea: Ponder, Allen, Lima, Millard, Page, and Church

Secretary of Interior Standards: 9

Project Monitor: Chris Ponder

3I. 25-124: 484 Thames St, Daniel Brooks Discuss and act on replacement of siding and removal of deck.

A discussion was had between the Commission and Mr. Brooks regarding his request for the replacement of the wood siding for the building at 484 Thames Street. The Commission also advised Mr. Brooks that he would have to return with an application for the replacement of the deck on the back of the building.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved the application.

Motion made by Ponder to approve application 25-124 for 484 Thames Street to replace the siding on the entire house with wood as presented with wood shingles on the front street facing side and wood clapboard on sides and back of the building. Also, replacement of the fascia boards, gable rakes, and soffits with Azek which is to be painted. Finding of fact that Azek was approved due to the proximity of the building to the waterfront. Further, the corner boards are to be replaced with wood and the species of wood will be presented to the Project Monitor. Finally, the approval of the removal of the rear deck; Seconded by Allen.

Voting Yea: Ponder, Allen, Lima, Millard, Page, and Church

Secretary of Interior Standards: 2, 9

Project Monitor: Chris Ponder

3J. 25-125: 55 Constitution St, BRIAN LOVETT Discuss and act on replacement of door.

No one present.

Motion made by Page to continue application 21-125 to the November 6, 2025 meeting; Seconded by Allen.

Voting Yea: Page, Allen, Ponder, Millard, Church, and Lima

3K. 25-126: 1237 Hope St, David Manocchio Discuss and act on addition of bulkhead.

No one present.

Motion made by Page to continue application 21-126 to the November 6, 2025 meeting; Seconded by Allen.

Voting Yea: Page, Allen, Ponder, Millard, Church, and Lima

3L. 25-127: 467 Hope Street, FEDERAL PROPERTIES OF R.I., INC. Discuss and act on addition of sign.

David Andreozzi, architect, was present for the applicant.

A discussion was had between the Commission and Mr. Andreozzi regarding the addition of a new tenant signage 4 inches high with metallic gold finished prismatic lettering "ANDREOZZI ARCHITECTURE" in Times Bold font attached on existing entablature between two existing lettered signs, along with new tenant numbers for four tenant doors with 4 inch gold metallic vinyl lettering with black backgrounds which would be in the middle centers of the glass transoms above the doors.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved the application.

Motion made by Allen to approve application 25-127 as presented for the installation of a new sign and new tenant numbers; Seconded by Page.

Voting Yea: Page, Allen, Ponder, Church, Millard, and Lima

Secretary of Interior Standards: 9

Project Monitor: Robert Page

3M. 25-129: 186 Hope, William K. Campbell Discuss and act on replacement of garage door, replacement of decking and steps, replacement of French door, repair to windows, repair to railings.

Millard recused.

William K. Campbell was present.

A discussion between the Commission and Mr. Campbell commenced. The discussion was taken in the order that was listed in Mr. Campbell's application. During the discussion, however, the Commission informed Mr. Campbell that he had done much of the work without getting the proper permits first. Mr. Campbell believed that if he was replacing in kind, he thought that he did not have to pull the permits. He acknowledged the misunderstanding and apologized to the Commission.

Item #1 - the garage door: Mr. Campbell wanted to replace just the lower panel on the garage door, but the garage door is no longer manufactured as it was a wood interior with a laminated exterior, and new doors are wood interiors with steel exteriors. Also, his current garage door had one panel with windows, and the new garage would not have windows, but the overall relief design would be similar to what was there currently. The Commission had Mr. Campbell confirm which photo in the packet was the door he was requesting, which was located on page 354.

Item #2 - the back porch stairs, decking and post: Mr. Campbell stated that he had a situation on the 4th of July where the stairs gave out, so he fixed them immediately. He retained a contractor and was now going to replace the decking with mahogany, pressured treated copper stringers, mahogany posts, keeping the existing copper caps, and railings.

Item #3 - installation of an iron railing on the front entry steps: Mr. Campbell stated that the front entry step railing would be replaced with a simple design with square posts made of iron and the posts would be drilled into the stone and permanently mounted. He stated that he did not have a drawing or photo of the actual railing design, but he did have a diagram which he had drawn himself and showed it to the Commission.

Item #4 - wood trim and sills on the addition portion of the house: Mr. Campbell said the trim was finger-jointed pine at the sill with trim at the bottom and sides of the window which began to rot. He stated the work had already been done and replaced it with a mahogany sill, mahogany trim, and lifespan pre-primed solid wood on the large trim. The Commission asked if the list of materials was in the application, which it was.

Item #5 - replacement of the 2nd floor east bedroom window: Mr. Campbell stated his contractor advised that the window only needed 1 new bottom railing on 1 sash, a flat piece of stock was put on the outside in between double windows because the outside piece was part of the interior workings of the window. Everything else was repaired and was working fine. The Commission again advised Mr. Campbell to make sure they had a list of the materials for the record.

Item #6 - repair or replacement in kind of windows on the south and west sides on the 1st and 2nd floors: Mr. Campbell advised that he did not have to replace any sashes. He only needed to replace 1 flat inside piece between a double window. He acknowledged that again, the work had already been done.

Item #7 - French door located on the south side of the house: Mr. Campbell stated it was a new project that had not been done yet as he knew it had to be approved by the Commission. He was requesting to remove the French door and replace it with an new fiberglass door. He advised that the doors measured a total of 45 inches in width and with 1 door open it was only 21 inches and hard to get through. Mr. Campbell wished he could have kept them, but the opening is too small and the 80+yr old resident was having a hard time entering and exiting the home. He was requesting leaving the exterior opening the same but putting in a 32-inch-wide door with a 12-inch fixed light panel on the side as it was the closest he could find to match the existing window configuration of the door. The Commission asked if it was visible from the street and Mr. Campbell stated that the door was partially visible from Burton Street. The Commission stated that the doors were a unique, defining feature to the home. The Commission asked if he could put a handle on the door to help the resident enter and exit. Mr. Campbell was unsure if a handle would fit on the door. The Commission did not approve the removal of the door due to the unique

character, material of the door, and defining feature of the door to the home. Mr. Campbell asked for recommendations from the Commission. The Commission suggested a metal railing bolted to the porch which is reversible in the future would be a lot less expensive. Mr. Campbell understood and said he would have look at alternatives.

Item #8 - main porch railing: Mr. Campbell acknowledged he had already repaired the parts of the main porch railings that had rotted as needed.

Item #9 - exterior trim and cedar shingles located on the addition portion of the home: Mr. Campbell stated that there was a recent discovery of rot in the shingles and in the plywood underneath the shingles. He said it had not been removed yet to see the extent of the rot. The Commission stated that it wouldn't be a problem as long as he was replacing in kind. Mr. Campbell said that white cedar shingles were no longer available, and the contractor recommended that he should go with yellow cedar shingles. The Commission said that as long as it was cedar shingles, it was not a problem. Mr. Campbell stated that there was a skirt around the entire house and that the skirt angle carried up to the corners of the house so the side wall of the 2nd floor was almost like a roof and he was having a hard time keeping paint on the area so he did cedar shingles. He asked the Commission's opinion about using asphalt shingles on that portion of the wall to make it look more like a roof. The Commission would not render an opinion as it was not listed on the application.

The Commission clarified that work on all of the items had already been done except for the French doors. They asked Nick if he was aware of the work being done. Mr. Toth stated that Mr. Campbell reached out to him after a lot of the work had already been done, but a fee was not assessed against him as most of the work may have been approved administratively. The Commission stated that a fee still needed to be assessed since the work was done without the proper permits. Mr. Campbell said that he had spoken to Mr. Toth before he started anything about what he could do administratively. Mr. Toth advised him that no administrative application was ever filed until now. The Commission said that there had to be an application filed. Attorney Teitz stated that the assessed fee would be \$150 for working without a permit

and that going forward an application must be filed even if it is administrative.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application.

Dr. Catherine Zipf came forward and asked for clarification regarding the French door. The Commission stated that they were denying the applicant's request to remove the French Door without prejudice and that he could come back with a new application with an alternative to removing the door if needed.

Motion made by Church motion replacement of garage door be approved as presented page 354 without windows steel garage door, approval of items 2, 4, 5, 6, 8, on page 357 of application as presented and completed, item 3 on 357 for new railings on front steps to be custom constructed approved, applicant to submit more formal sketch of design to be approved by PM, item 9 on page 357, rotted cedar shingles can be replaced as necessary with new cedar shingles to replace rotted white cedar shingles with cedar shingles as available. Item #7 on page 357 the French door, applicant is denied without prejudice; Seconded by Allen.

Voting Yea: Ponder, Church, Lima, Allen, and Page

Secretary of Interior Standards: 2, 9, 10

Project Monitor: Robert Page

3N. 25-107: 186 Hope St, William Campbell Discuss and act on installation of heat pump using basement windows to run coolant lines.

Millard recused.

William Campbell was present.

Nick Toth advised that compressor could be done administratively and that the only issue that needed to be discussed was whether or not the Commission would allow the placement of a vent through a window.

A discussion was held between the Commission and Mr. Campbell regarding where the window was located in the

house. Mr. Campbell advised that the window was located in the basement. Mr. Campbell showed the Commission a photo that was in the application showing a view from the street towards the house, indicating the window was on the left side of the house. He stated that it would not be visible from the street. Mr. Campbell advised the Commission that the compressor would be on a platform, and the vent would go through the window. The Commission asked if the Building Inspector saw it, and Mr. Campbell stated that the Building Inspector would have to look at the mechanical aspects of the compressor.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved the application.

Motion made by Allen to accept application 25-107 for the installation of a heat pump adjacent to the east end of the north side of the existing house not visible from the street, with running the coolant and electrical connection lines through one pane of an existing three-pane window opening of the foundation a few feet from the heat pump unit. Applicant is to make sure it is to be shielded with plant materials so it will not be seen from the property; Seconded by Page.

Voting Yea: Allen, Page, Ponder, Lima, and Church

Secretary of Interior Standards: 9

Project Monitor: Robert Page

The Commission advised Mr. Campbell that he needed to notify Nick Toth so Bob Page could observe the installation of the compressor and if he ran into any complications, he shouldn't do anything until he contacted Nick or Bob.

30. 25-131: 19 Byfield St, Elena Bao Discuss and act on changes to previously approve addition to property.

Daniel Kusmano, architect for the project, was present to represent the applicant.

A discussion was held between the Commission and Daniel Kusmano. Mr. Kusmano advised the Commission that after

numerous discussions with various contactors after the previous design had been approved, with current construction costs the design itself was not feasible to the homeowners so they came back with a much more scaled down design of the rear addition. Mr. Kusmano stated that the new design would be an 18ftx18ft addition centered on rear façade with a gabled roof single story so the roof lines would go underneath the 2nd floor existing windows so it would impede as little as possible. He said that the façade, and all of the materials would be the same as previously presented and approved, that being, cedar shingle siding, asphalt shingles for the roof, and the 3 windows would be the Marvin Elevate series with the Fibrex exterior with wood interior. The Commission asked what the size was of the original design and Mr. Kusmano advised it was going to be approximately 840sqft and be approximately 20½ftx30½ft and about 1½ stories high with a hipped roof.

Mr. Kusmano then advised that the French door currently existing on the rear of the home would be repurposed and used on the rear of the addition, and then the old French door opening would be used to insert a zero-clearance fireplace which would be clad on the exterior with red brick. He approached the Commission and showed them on the plans where the fireplace would be located and clad in red brick. Mr. Kusmano told the Commission that it would be an indoor wood burning fireplace with a chimney that requires less structure and masonry than a traditional fireplace. Nick Toth advised Mr. Kusmano that he needed to talk to the Building Official about the fireplace being vented up to the roof line. Attorney Teitz advised that it would have to be vented above the roof line. Mr. Kusmano asked if the chimney was something that he could speak with the Building Official about and then come back before the Commission to discuss further. The Commission stated that they could discuss and approve the addition, but not the chimney as there was nothing the application about the chimney. Mr. Kusmano said that it was just something the applicants were considering for that opening since the French door was going to be repurposed. The Commission asked if the removal and repurposing of the door was on the application, which it was.

The Commission advised Mr. Kusmano that they would approve the addition so they could start working on it, but they would have to come back for the removal and

repurposing of the French door and the addition of the fireplace. They also advised Mr. Kusmano that he needed to talk to the Building Inspector about the fireplace and the vent.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved the application.

Motion made by Ponder to approve application 25-131 to changes the scope of the already approved project to include the construction of an 18ftx18ft single story addition off the rear of the house with the materials remaining the same from the previously approved application with cedar shingle siding to match the original materials of the historic home, 3 new windows of the Marvin Elevate series with wood interior with Fibrex exterior, and roof asphalt shingles; Seconded by Allen.

Voting Yea: Ponder, Allen, Lima, Church, Millard, and Page

Secretary of Interior Standards: 9, 10

Project Monitor: John Allen

Keith Robbins, the homeowner, said to the Commission that it did not matter to him if the chimney went all the way up to the roof line as it was probably a zoning issue. He asked the Commission if they had any issue with placing the fireplace in at all. The Commission said that they did not deal with any projects in the interior, but they're only concern would be the chimney and the brick covering. Mr. Robbins stated that a fireplace was going to be put in, and they would comply with whatever the Fire Marshall and the Building Inspector required. The Commission said that since the chimney and fireplace wasn't mentioned in the application, they would have to come back for it.

3P. 25-130: 476 Hope St, Federal Properties of R.I., Inc. Discuss and act on addition of second floor above barbershop, addition of roof deck, addition of spiral stairs, addition of balustrade, replacement of siding.

Vincent Pacifico, architect, was present for the applicant.

A discussion commenced between the Commission and Mr. Pacifico. Mr. Pacifico advised the Commission that the applicant had come before the Commission in November/December of 2024 for a concept review, and since there hadn't been any significant modifications to the design. Member Church asked if Mr. Pacifico was still planning on keeping the unique door on the 2nd floor even though it would be an interior door. Mr. Pacifico said he was going to keep it. He reminded the Commission about the project that the missing portion of building above the barbershop was destroyed in a fire in the 1970s. Mr. Pacifico would like to recreate that portion from old images he found on a postcard, the Sandborne map showing the size of what was there, and a couple of images from books, and 1 image showing what the brick building just to the south of it looked like when that building burnt down. He stated that one of the changes to it was to remove 1 of the windows on the back and change it to a doorway which they were no longer planning on doing, which was on page A3.03 on the west elevation. Instead, there would be a rear deck in the back with a spiral staircase from the rear deck to the roof deck addition. Mr. Pacifico said that one piece that was not shown in the drawings that was in the application was the barbershop had wood siding that was non-historic, and he planned on changing to clapboards. He had no evidence that it was clapboard, but it made sense based on images that the upper stories were clapboard siding, and he was making educated assumption. Further, Mr. Pacifico stated there was a historic balustrade on the roof of the main portion of the brick building that he was planning on reconstructing which would be done with solid wood materials as it was historically created and painted.

Mr. Pacifico went on to discuss the addition of a window. He said there was 1 new window going in the building from the Pella Reserve series 2 over 2 all wood window with true divided lights with a putty profile, and he had the cut sheet in the application. The Commission asked about the thickness of the muntin. Mr. Pacifico stated the 5/8th inch thickness would be the most appropriate for the home.

The Commission discussed the balustrade and deck next. The Commission wanted to clarify the location of the

balustrade, which is on the roof of the main building. They also said that Mr. Pacifico had previously not decided on putting a deck on upper level. Mr. Pacifico said that when he came previously, he had 2 options, and he decided that a deck on the upper level made sense with a spiral staircase in the back. He had done a study which was on page 3.04 and standing on the east side of Hope Street where the view line would be to the roof, the deck would not be seen as it was set back off the façade. Mr. Pacifico said that the only way anyone would see the deck was from the parking lot at the back of the building. The Commission told Mr. Pacifico that he had put together a good packet for them to review, and they were glad he added a deck.

The Commission asked Mr. Pacifico if he had anything else to discuss. Mr. Pacifico said that the only other piece that was on the scope of work previously was for awnings that he was looking to reconstruct which were on select windows, but that was it.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved the application.

Motion made by Allen to accept application 25-130 as presented for the addition of a second floor above the existing barbershop which would replace the missing structure which was damaged by fire in the 1970s, addition of a roof deck as presented, rear deck addition with a spiral staircase to the roof deck, addition of a main roof balustrade to replace the missing architecture element noted in old images, replace street level barbershop siding with materials to match second floor; Seconded by Ponder.

Voting Yea: Lima, Ponder, Allen, Millard, Church, and Page

Secretary of Interior Standards: 9, 10

Project Monitor: John Allen

The Commission reminded Mr. Pacifico that once he obtained the permits to place them in the front window where visible, so everyone knew he had permission to do the work.

30. 25-132: 234 Hope St, Louis A. Sousa and Catherine Q. Sousa Discuss and Act on replacement of cedar shingles with clapboard.

Louis Sousa and Catherine Sousa were present.

A discussion between the Commission and Louis Sousa commenced. Mr. Sousa advised the Commission that their contractor looked at the cedar shingles on the east side of the building and noted they were especially bad. The contractor removed a few of the shingles and discovered there was old clapboard underneath and they had thought about exposing the clapboard and using it, but with all of the nail holes in the clapboards, it wouldn't look nice. Mr. Sousa said that the contractor recommended removing all of it and replacing the whole house and garage with clapboards. He said that he showed a sample of the wood to Nick Toth which was going to be in the mahogany family called Ayous. He said it was thermally treated and resistant to insects and very durable. The Commission asked for a product sheet on the materials and Mr. Sousa showed the Commission a sample of wood.

Tim Silvester from Broden Millwork, a specialty lumber yard in Middletown, Rhode Island, was present to discuss the product. He told the Commission that the product was called Ambara Ayous wood which comes from West Africa, and it was not actual mahogany, but it was part of the mahogany family. He said it was thermally modified wood. He said it has the same characteristics as mahogany and same dimensions 1/2x6 and an all-wood product. Mr. Silvester advised the Commission that the Newport Historical Society has accepted the use of the product. The Commission asked if it was a painted or stained product. Mr. Silvester said the product came either raw or primed and for this project it would be primed. He said that it was a beautiful product and a comfortable alternative to red cedar as the price of red cedar was going through the roof. He stated that it can come in trim stock as well as siding. The Commission asked if it was going to be used as trim on the house as well. Mr. Silvester stated that it was only going to be used as siding on the house. He said that the trim on the house was not going to be touched. Mr. Sousa said that it was going to be used as siding on the garage as well.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no

one came forward. The Commission approved the application.

Motion made by Church to approve application 25-132 for the removal of the existing wood shingles and underlying clapboards and to be replaced with new Ambara Ayous wood clapboard siding on both the house and garage. Finding of fact that there were underlying clapboards under the existing shingles on the house; Seconded by Allen.

Voting Yea: Church, Allen, Millard, Page, Ponder, and Lima

Secretary of Interior Standards: 9

Project Monitor: Ory Lima

3R. 25-135: 195 High St, Peggy Frederick Discuss and act on installation of lighting and installation of driveway.

Peggy Frederick was present.

A discussion commenced between Peggy Frederick and the Commission with regard to the installation of lighting and a driveway. Ms. Frederick stated that she would like to install a driveway with an exposed aggregate concrete driveway with a rough surface with 5/8th inch pea stones on top with cobblestones on either side. The Commission asked if the driveway was going to go straight back to the garage. Ms. Frederick said that it started 12ft wide at the curb and then fanned out to 16ft wide at the garage. The Commission asked if the cobblestone went all the way to the street as it showed in the picture. Ms. Frederick said that the cobblestone was going to be on the sides along the border of the driveway but was unsure if she was going to put it on the end of the driveway as shown as it was approximately \$5,000 to do that.

Ms. Frederick then discussed the installation of the proposed light fixtures. She advised the Commission that she wanted to put 3 lights on the garage and 2 on the front door of the house which are all to be bronze hang plate fixtures. The Commission complimented Ms. Frederick for her work on the house as it was no longer considered the Vulture house.

The Commission asked if there was anyone in the audience who wanted to speak for or against the application and no one came forward. The Commission approved the application.

Motion made by Allen to approve application 25-135 for the installation of a driveway and outdoor lighting as presented; Seconded by Page.

Voting Yea: Page, Lima, Ponder, Allen, Millard, and Church

Secretary of Interior Standards: 9

Project Monitor: John Allen

4. **Concept Review**
5. **Monitor Reports & Project Updates**
6. **HDC Coordinator Reports & Project Updates**
7. **HDC Coordinator Approvals**
8. **Other Business**
9. **Adjourned at 10:43PM**





TOWN OF BRISTOL, RHODE ISLAND

HISTORIC DISTRICT COMMISSION MEETING

Historic District Commission Meeting Agenda

Wednesday, October 15, 2025 at 11:00 AM

224 Hope St, Bristol, RI 02809, 276 High St, Bristol, RI 02809

Attending: Oryann Lima, Chair; Susan Church, Member; Micheal McLoughlin, Member;
Robert Page, Alternate Member

Also Attending: Andy Teitz, Town Solicitor; Nicholas Toth, HDC Coordinator

Meeting Brought to Order at 11:00 AM at 224 Hope Street, Bristol

At the site visit, the owner, Gregory Leonetti, reiterated his desire to replace the windows in throughout 224 Hope St. Upon inspection, commissioners found that the windows were mismatched, and per the owner, there were no fewer than 4 types of replacement or original windows. There was significant rot, degradation, and shrinkage in most windows, and per the owner's team the replacement windows existing were likely late 19th or early 20th century replacements, and were poorly constructed and installed even by the standards of the time. This was also evidenced by clear differences in the window glass and munitins. With the condition established, the owner discussed some options for repair – the quotes ranging as high as \$100,000 and would effectively require the contractor to fully replicate the windows. Member Church asked if the commission could require replacement with full wood windows, but the owner had concerns with non-clad wood windows due to the proximity to the sea. It was determined that while the commission could require full wood, it has not been the commission's practice to do so. Due to these factors, the commissioners voted to allow replacement.

Motion by Member Page, Seconded by Chair Lima

Approve Replacement of windows with presented Marvin Elevate windows. Finding of Fact: Most windows are not original, rather cheap replacements from the 19th or 20th century.

Passes unanimously 4-0

Standards: 9, 10

Meeting Reconvenes at 276 High Street

The commissioners moved to 276 High Street to review replacement of windows. Upon inspection, the windows were found to be in extremely good condition and are likely either original, or have achieved their own historical significance. The property owner has concerns about insulation and difficulty opening the windows, but it was determined that new storm windows could be installed and there issues opening were likely due to years of accrued paint. The commissioners rejected replacement windows.

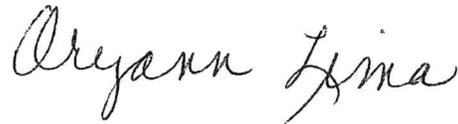
Motion By Member Church, Seconded by Chair Lima.

Motion:

Deny application without prejudice as windows are in good condition and in keeping with the era of the house. The windows should be repaired rather than replaced.

Passed Unanimously

Chair Lima Made a motion to Adjourn. Meeting Adjourned at 12:08 PM

A handwritten signature in black ink that reads "Bryann Lima". The signature is written in a cursive, flowing style.

Planning Board Meeting
Thursday, October 9, 2025
Called to order at 7:00 pm
Bristol Town Hall, 10 Court Street, Bristol, RI
Minutes

Present: Mr. Charles Millard, Chairman; Mr. Richard Ruggiero; Mr. Anthony Murgio, Vice Chairman; Mr. Brian Clark, Mr. Steve Katz, Mr. Michael Sousa, Alternate.

Absent: Jessalyn Jarest, Alternate

Also Present: Ms. Diane Williamson, Director of Community Development; Mr. Edward Tanner, Zoning Enforcement Officer and Ms. Amy Goins, Esq., Town of Bristol Solicitor's Office.

Approval of Minutes: Motion was made by Mr. Katz, seconded by Mr. Clark to approve the minutes of September 11, 2025. Mr. Murgio abstained motion carried 4-1.

C.1 Review of Master Plan phase for Major Land Development of the Comfort Inn and Suites to build an 80 room hotel (continued from September 2025); Property on south side of Gooding Avenue approximately 50 feet east of the intersection of Gooding Avenue and Broad common Road, near utility pole #218: Owner: D&M Boca Development, LLC Zoned: GB. Assessor's Plat 111, Lot 1.

Mr. Murgio stated that the applicant has asked for continuance until November 13, 2025 Planning Board meeting.

A Motion made by Mr. Clark, seconded by Mr. Katz to continue granting the request was granted. Mr. Millard and Mr. Murgio abstained.

Ms. Williamson explained that along with that there is a continuation on the time frame for the Board's actions, 30 days.

C2. Public Hearing and Consider Action on Minor Land Development – Preliminary Phase/Unified Development – proposal for construction of a 3,500 square foot building for a contract construction use in a General

Business Zoning District that also requires a Special Use Permit (continued from September 2025); Property located at 670-688 Metacom Avenue, Assessor's Plat 128, Lot 15 & 16, Zone: General Business and Metacom Overlay District. Owner/Applicant: David Ramos and Lionel Ramos.

Also, Waiver requested for sidewalk requirement along Metacom Avenue in front of Lot 15, required per Section 2.8 of Appendix G in the Subdivision and Development Review Regulations.

Attorney Matthew Landry presented the Petition to the Board. He explained that at the end of the last public hearing they gave a pretty comprehensive thorough analysis of the application. Just prior to the close of the meeting, there was a suggestion and an agreement that Mr. Ramos reach out to the neighbor immediately to the east that had expressed some concern regarding landscaping and buffering. It was the general consensus that the Board would like to see some discussion over the last three to four weeks and come back to the Board with an update on that, to see if they could come to some sort of agreement. After that meeting, his client did have some discussions with that neighbor. The last couple of weeks, as he understands it, there has been some exchange of information and ideas about what that landscaping buffer would look like. He understands that that neighbor is present and that she has obtained council as of today; it was the first that he had been notified of that. They did submit a landscaping plan into the record. The landscaping plan is pretty detailed and shows a 15-foot-wide vegetative landscaping easement on the neighbor's property, with 14 specific plantings ranging from six to eight feet in height over time. Obviously, the Board knows that they can not impose that on the neighbor and the Board cannot condition that they do plantings on the neighbor's property, but that was suggested because of the elevation change; it would be much more effective to have landscaping up on that property. His client would pay for it, maintain it and it would be an agreement to some extent on how to control that, a planting schedule and so on. In addition to that they proposed a double layered landscaping buffer on Mr. Ramos's property that abuts this immediate neighbor. There are 30 plantings in between there of substantial sizes and different types of species. That's a pretty comprehensive and elaborate landscaping scheme to help buffer this property from the neighbors to the east, on top of what is already in existence. He shared the plan with the neighbor, and her counsel had responded today; they haven't had any further discussions and don't want to speak for them. He only wanted the Board to know that the plan was developed to address the concerns of the neighbor had raised. It was presented to them, and it was presented to the Town. If they can't come to some sort of agreement, he's not sure either the applicant or the Town can impose a condition that the landscaping go on the neighbor's property. They are merely offering to do it and would be happy to do it, because they think it

would be even more effective than just the landscaping on the applicant's property.

The only other change that they presented to the Board was that there were some responses to comments. Sheet 6 of 10 had comments about the changes that would limit disturbance. They have submitted a supplemental sheet with the changes that were requested. There were no other changes or updates from the last meeting; it's just relating to the proposed landscaping buffer.

Mr. Murgo asked if there were any elevations to the building and what it looks like. Ms. Williamson stated she did have them for the Board. Mr. Ramos also presented a poster board showing some architectural drawings of the proposed building.

Motion to open the public hearing by Mr. Clark, seconded by Mr. Murgo, unanimously approved.

Attorney Joshua Slepko spoke on behalf of the abutting neighbor, Shannon Lagarto. He stated that his client retained him in opposition to Mr. Ramos's application. He understood that there have been several hearings and there's been a lot that happened before his involvement in this case, which was just several days prior; so, he has tried to get himself up to speed about what has transpired. As Attorney Landry explained to the Board, he just reached out to Attorney Landry on that day, notifying him that he was representing the abutter. His client is strongly opposed to Mr. Ramos's application. The first thing that needs to be addressed is the significant expansion of this non-conforming use. When Mr. Ramos purchased the property several years ago, it was not simply a continuation of a non-conforming use; it was a significant increase in the use of that property. The evidence for that is that his client is notifying the Town and Police of issues with the property. His client is not simply upset that her property abuts a parcel of land that has a non-conforming use. She's lived next to that property since 2010. When the predecessor to the applicant was operating a property there, his client had never made calls to the police, had never reached out to the Town's Building Official or the Planning or Zoning board. This is not simply a disgruntled neighbor who's upset that she lives next to a non-conforming use. It's her being upset of that significant increase and intensification of the use. And, obviously, how this has transpired it's not necessarily the applicant is that someone who has reached out to the Town to do things in the appropriate manner. As has been detailed previously, he's sure the applicant took it upon himself to intensify the use, put up structures without seeking the appropriate approvals or permits from the Town. Once the Town caught the applicant, or notified the applicant of those issues, then the applicant requested the appropriate relief. With the application itself, there is some significant issues. He thinks that the current use of the

property is not simply limited to contract construction services. His client will be able to testify, based on the best of her knowledge and observations from her property, that there has also been some mechanical repair, or automotive repair; she's seen welding equipment, welding sparks. Additionally, he believes she's seen distribution of material directly from site. So, it's like a retail operation, with vehicles and trucks coming in to purchase the materials. It's not simply storage to support the applicant's contract construction services. As required for a Special Use Permit, the applicant was required to provide a narrative, which the applicant did, but he doesn't believe the narrative adequately describes the use of the property. The hours of operation listed in that narrative are 7:00 a.m. to 5:00 p.m. His client would testify that the trucks are there clanking around the big metal barriers and the backup beeping and people yelling much earlier than 7:00 a.m.; sometimes as early as 6:00 a.m. Additionally, as the narrative states that only 90% of the applicant's business occurs off site and this land is just minimally used 10% to support the contract construction services. Obviously, he didn't have any numbers about what kind of business the applicant does. But based on what his client has informed him of the significant activity that occurs on that property, it would be very hard to believe that that's just 10% of the applicant's business activity. His client would request that the Board deny the application. He understands there's been significant work done by the Board, several meetings by the applicant; so, if the Board is inclined to approve the application, his client would request some significant conditions on that approval with respect to the intensification of that business that's been done by the applicant. Most specifically the noise, the odor, the vibration and the hours of use. He knows that other neighbors are present, he doesn't represent them, but he did know that they were also planning to speak in opposition.

Mr. Millard asked if it meant that the objector was not interested in working with the applicant, as far as putting up a barrier.

Attorney Sleprow stated that unfortunately for everyone present, he just got involved recently and hasn't had an opportunity to talk to Attorney Landry other than notifying him that he was being retained that same day. He's certainly open to discussions. But he thinks the focus is more on the intensification and what conditions are going to be placed on that, rather than whatever buffer zone is going to be put there.

Mr. Millard asked if his client had conversations with Mr. Ramos about buffer zones. Ms. Lagarto stated that they had one conversation via text message in regard to planting trees on her property. At the last meeting she was at somebody who advised him to make the neighbor happy. And she didn't appreciate that. By planting seven-foot trees, she already has 12-foot trees on that property line and her property line goes down 10 feet. So, putting a

seven-foot tree on that property line is really not going to do anything. It's not that it's a dead deal; there has to be more options besides just planting more vegetation; there is lots of vegetation there. On the applicant's side of the property, the vegetation that's currently there is bamboo and it's not maintained. That bamboo has taken over her trees that she planted there in 2010 to keep a buffer zone from Lionel Ramos. When she built that house, along with those trees, she had to put netting on her land to bring back her property line six feet. So, she's already losing six feet from the trees that are in a ditch ten feet lower and then she has a six-foot rise above his property line with netting; so, she's already losing five feet and then trees that are 12-foot tall now.

Attorney Sleprow stated that in the narrative there was a request not to have to put up a fence line to shield storage of equipment or material; and the explanation in the narrative was that it's already being stored. But there are material and equipment that is being stored throughout the property, and his client would request that in addition to any buffer that the requirement of a six-foot fence would also be included in the conditions for approval.

Mr. Millard asked if it was their understanding that there is a retail operation going on on the property. Ms. Lagarto stated that she's currently seen in the past couple of weeks F-150, Dodge Ram trucks coming into the property and getting the beds of their trucks dumped with material and then covering them with tarps. There was a truck that came through a trailer, they filled the trailer with dirt with their little bobcat and then the driver drove away. Not sure if they're making a profit off of it or not but it is occurring. She also has some videos that she can e-mail and present with the sound if possible; and she can e-mail the video.

Ms. Lagarto stated that she actually cut probably 20 hours into 3 minutes and 30 seconds. Attorney Goins stated that it did sound reasonable, if it sounded reasonable to the Board, it could be allowed.

Ms. Lagarto explained the video would be hard to see but what she really wanted was for the Board to hear the sound. Again, it's a clipped video of the transition of vehicles; something that she hears everyday from between 5:30 in the morning until 8:00 at night.

Mr. Millard questioned if just hearing a video would give any context. Attorney Goins stated it would be up to the Board to decide whether it's relevant. In terms of content they could certainly ask when it was taken and with the 20 hours and what it represents; but it would be up to the Board to decide whether the evidence is relevant to their decision and determination.

Ms. Lagarto played her video through her own blue-tooth speaker to the Board. She stated none of it was intensified, it is video she takes from her

phone on her deck while she's cooking dinner or doing homework with her children.

Board members expressed that it would be the off-hours that they would be interested in, before 7:00 or after 5:00; so being able to point that out to the Board would be helpful.

Attorney Goins stated that it is very difficult for the Board to assess the level of sound, because there is not a point of reference; there was no decibel meter. So, if the Board could ask her perception of how loud it was. But the Board hearing it kind of turned up in the room may not represent what it sounded like.

The Board inquired on when the video was made, if it was on the weekend, regular work hours, when? Ms. Lagarto stated that she made the video that afternoon at 1:30; but she stated that she has a whole folder full of videos that she saved, where she put her phone out on a tripod while she's doing yard work, with dates and time.

Attorney Sleprow asked if the video she presented is similar in sound to other days and times. Ms. Lagarto stated 100%, she just wanted to be able to relate it to her senses; she hears it, she sees it, she has to tolerate it, deal with it; the nuisance is absurd. Even with the elevation and distance, it's hard to explain, she feels that she is invading his privacy by videotaping her neighbor's property, because she feels it is unacceptable. But she's called the Town multiple times, and the police have shown up.

Mr. Sousa talked about the difficulty of listening to the video and being able to tell what the experience is on her deck and it's difficult for them to grasp the real nature of the sound.

In response to when the intensity started to pick up at this location, Ms. Lagarto stated it was in 2024, probably the end of 2023.

Mr. Murgio stated that he could understand how the area feels just by hearing the short video and asked if it went on all day. Ms. Lagarto stated that she works from home three days a week. She does training for industrial services and she has to move her webx to the other side of the room or down in the basement, because she can't have her back door or her kitchen window open.

Mr. Murgio stated that he does feel for the neighbors there, but he didn't know how much the Board could do if they're not over the noise meter limit.

Attorney Sleprow stated that his client's testimony was early 2024 when the noise increased and the recorded deed into the applicant was December of 2023.

Mr. Ruggiero stated he was trying to remember his years on the Council when they had noise ordinances, and he always remembered there was a starting time that you could begin work with equipment and there was an ending time. He remembers no earlier than 7:00 am, whether it be cutting grass or cutting down trees or running a backhoe, until either 4:00 or 5:00. It was legal to run your equipment, so if they're running equipment at 1:30 or 2:00, what can the Town do if they're within that time frame? If they're doing it prior to 7:00 in the morning or after 5:00, they put themselves in a position where there's not much you can do.

Mr. Millard stated that the Board is dealing with an expanded use, expanding a non-conforming use; that's the issue.

Mr. Ruggiero stated that then if it's non-conforming use, then it's not proper. But the use is proper and they're within the time frame, there's not much to be done about the noise.

Mr. Millard stated that they are trying to deal with the fact that it's expanding and has it expanded beyond what reasonable for a non-conforming use.

Attorney Goins stated that the Board must determine whether the Special Use Permits Standards have been satisfied. They don't have to determine anything about expanding of use. They're present, they've requested the Special Use Permit, and the Board has to review the application and the evidence and see if the Standards have been satisfied. And if the Board finds that they have, then yes, they can impose whatever reasonable conditions the Board think are appropriate to mitigate the impact of this use on the abutting residential neighborhood. Her office has been consulted on various issues related to the noise ordinance and when it applies and when it doesn't. Her understanding is the police department has gone out there several times, and they have not found a violation of the noise ordinance. It's also important to note lawn mowing activity and other activities can take place before 7:00, as long as that doesn't exceed the decibel limits set forth in the noise ordinance. So, the short answer is yes, as the Chair indicated the Board can impose reasonable conditions. She doesn't believe they can set a higher bar in terms of a lower decibel limit for the operation, but you can impose limitations on when and where the use takes place on the property and what kinds of activities are allowed on the property. If that's what the Board thinks it is necessary to mitigate the impact. To refresh everyone's memory from the previous meeting, the Town issued a Notice of Zoning Violation indicating that the use had been expanded, the pre-existing legal non-conforming use had been expanded, and the applicant filed an appeal to the Zoning Board. That appeal was withdrawn so that this application could proceed before the Planning Board.

Mr. Millard stated that it was a legal non-conforming use by the previous owner and this is an expansion of that.

Attorney Goins explained that is the Town's position. And, at this point, whether it's non-conforming or not isn't really what the Board needs to determine, as a Court would, they just have to evaluate the application and see whether the Standards for a Special Use Permit are satisfied.

It was noted by the Board that they've been talking about noise a lot, but what about the air quality.

Attorney Goins stated that her understanding is that this isn't the kind of activity that requires an air quality permit from DEM. But, to the extent that neighbors have alleged concerns about air quality, the Board can certainly ask for that. But, again, there are some rights to do what the applicant has been doing on the property. It's just the question of the extent, which is why they are before the Board for a Special Use Permit. If the Board needs to impose reasonable conditions on air quality, they can.

Mr. Millard asked if there is already a Special Use Permit on the property.

Ms. Williamson stated just to clarify that this use in the use table in this zone, a General Business Zone, a contract construction business is use that is allowed only by a Special Use Permit. Because there's also a land development proposal, that is a unified development with the Planning Board; usually the Zoning Board deals with Special Use Permits. But the Planning Board has to vote on the Special Use Permit first. The contract construction service is an expansion of what was previously there and in intensification of what was previously there. The expansion, the intensification and the fact that this use is in the use table as requiring a Special Use Permit in this zone, is what the Board is considering.

In response to questioning by the Board, Attorney Goins did confirm that the previous use was a contract construction service. And, if the applicant had moved his operation there and continued operating just as the prior occupant of the property had to the exact same extent in terms of activity and operations, she doesn't believe there would be a need to apply for a new Special Use Permit. But they're present because the Town's position is that the scope of their pre-existing legal non-conforming use was expanded. They are present with the application for a Special Use Permit as presented.

Attorney Goins continued and stated that they can accept it or deny it, but that's not based on any determination about whether it's expanded or not; it would be based on a determination on whether or not the evidence in the application satisfies the Standards in the Ordinance for Special Use Permit for contract construction services. She continued that the Board could ask the applicant to explain how, if he knows, how his operation differs from the

predecessor in title. But there is not a record on this issue, because there wasn't a hearing before the Zoning Board on this issue. So, she thinks rather focusing on the aspect of what kind of expansion, she thinks they should ask questions about what was there before only to the extent that it's relative to the Board's determination of how what's on the property now, whether it satisfies the Standards and what the impact on the neighbors is.

Mr. Ruggiero asked Mr. Tanner if the Town is considering the current use of this property, right now, the way it's being used, legally or illegally.

Attorney Goins stated, no, the Town issued a Zoning violation. Mr. Ruggiero continued and stated, okay, so it's not being used legally now and the only way it can be legal is by granting a Special Use Permit. Attorney Goins stated he was correct. Mr. Ruggiero stated that then why don't they just grant a Special Use Permit and put conditions on it, because then it gives more control to the Town. Attorney Goins again explained that was what the task was. As soon as the public hearing is closed.

Mr. Millard stated that there could be some people who think the expansion is unacceptable and don't want to grant the use permit. Mr. Ruggiero stated that he understands that, but if they grant a Special Use Permit, conditions can be put on it to make it acceptable. Mr. Millard stated that if they don't grant it then they don't have to worry about whether it's expanded or not, because it won't expand.

Attorney Landry stated that he has the Notice of Violation that was issued; it was issued for an expansion of a lawful nonconforming landscape construction business; but the expansion was related to the tent structure that's been subject to this. The expansion is not based on the number of trucks or the noise or the activity taking place; it's based on the work trailer that was installed and the tent structure that was put on the property that's been subject of dispute. It's not the use itself; it's the structures that were created without the proper building permits. They're getting into the realm of the expansion of more trucks, more noise, more activity; that's not what was cited in the Notice of Violation. The violation related to the construction of that tent structure without a permit; and in order to construct that building you needed to go to Zoning and his client didn't understand that at the time. The whole point of this process, he dropped that appeal to pursue this land development application and do it property and replace the use that's on lot 16, Lionel Ramos'. A lot of those issues that are there are going to be resolved if this is approved. So, a lot of the activity taking place in that southern lot is not going to be there anymore. That new building is going to be there. It's going to be paved and all the activity that is being stored there, if anything, is going to be moved to the northerly lot that currently has that business. He agrees, there are no conditions or anything. So, if this isn't approved, he can still do what he's doing on that property, except for that

tent. This isn't going to go away; it's a lawful nonconforming use and there's been no citation for any specific business activity that's taking place that's expanded beyond what's existed previously other than that tent structure. And that's what is in the Notice of Violation. By going through this process and doing it the correct way, the Board has the opportunity to impose hours of operations, conditions of approval, such as paving to control the dust, landscape buffers, a seven or eight foot fence; all those things his client agrees to that don't exist now and he can conduct his business without any of those conditions. So, respectfully, with the expansion of the use, he thinks it was being interpreted as the business is growing and he's doing more than he ever did; and that's not accurate. Again, the expansion was related to the building that was constructed without a permit and that's all that's been cited. He thinks that's important. And this application proposes to remove all that and correct it. The whole point of this process is to work with the Town, combine the two lots; because lot 16 isn't included right now and go through this properly.

Attorney Sleprow stated that certainly attorney Landry has been involved in this much longer than he has. But he's not sure that Attorney Landry or his client is in the best position to say what the use was prior to the applicant purchasing the property. He does think that the neighbors who have lived there for years would be in the best position to offer testimony as to whether the business has expanded or intensified in its use.

Attorney Goins suggested that if they were at the Zoning Board and if they were deciding whether to uphold the violation letter or not, that would be entirely appropriate. But they are not there to determine whether or not it's expanded. The Board's questions to the applicant and the neighbors about what the use was before, what it is now, are only relevant to the extent the Board deems it relevant to address whether the application satisfies the Standards. Her guidance to the Board was that rather than focusing on the expansion aspect, get all the testimony they need and get all the facts straight on what the use is now and then they can determine whether the application, as presented, satisfies the Standards for a Special Use Permit. And if it does, are there conditions that should be imposed. If it doesn't, they don't worry about conditions. At the end of the public hearing, once they've heard from all the neighbors and the applicant has a chance to respond to anything, evaluate. She noted that Ms. Williamson supplied the Board with a memo and laid out the Standards and suggested some conditions of approval in the event that the Board deems it appropriate to grant the Special Use Permit.

Mr. Chris Fernandes stated that he abuts Ramos construction and that everything Ms. Lagarto says is true. He doesn't think everyone understands what is going on. He sits in his kitchen, and his house shakes from the heavy

equipment, it's ridiculous. He has a sound recording from this morning; its heavy equipment, it's not a landscape company where he's cutting grass; this is a major construction landscape company. Heavy equipment, working on heavy equipment on Sundays; Mr. Ramos does not care. The last meeting he was told to make nice with the neighbors, 5:45 the next morning they're loading trucks, dragging chains across heavy equipment. His life is horrible, his house is covered in dust, 6:00 he hears guys screaming, all day long. He has a six-foot fence and about 20 feet of full woods in between and in the summer it's full of foliage and with all that it is incredibly loud. So, whatever they are proposing for Ms. Lagarto is not going to work. In the winter when there is no foliage on the trees he can see the trash, major violation. He's been in the business for a long time and what's going on is that Mr. Ramos is fooling the Town; this is a huge scale construction company. It's made for industrial park; that's why there is an industrial park, so they can put large businesses in there. Mr. Ramos is trying to turn a decent little area into an industrial park. Everyone knows Lionel, he had a pile of dirt and a couple of trucks and he moved dirt once every couple of days. This is ridiculous. He couldn't even sell his house right now; if he shows his house it sounds like a construction zone. If the Board grants this application the value of the neighboring homes will go down. The quality of their life is horrible. He played a recording to the Board that he recorded that morning from the inside of his house in his kitchen and said it goes on all day long. He called Mr. Ramos last year, because at 1:30 in the morning they were dumping materials. He apologized and three days later, 1:30 in the morning, they're dumping materials again. He's called the Town, and he gets no answers. Called the police, the Police Chief is a saint, he says he can't go down there and issue violation. So why is the Town saying to call the police; it's a waste of resources. He asked if Mr. Ramos is allowed to be in the tent working.

Ms. Williamson stated they were reviewing that issue. Attorney Goins stated it is under review with the Town's Building Official. There is a new Building Official, and they have had a conversation with him on this subject. As is known, the previous Building Official who issued the building code violation has retired. So, that's under review by the Town's new Building Official.

Mr. Fernandes confirmed he's been living in his home since 2010 and was there when the prior tenant had the property.

Again, the Board noted that the issue is that the prior tenant did x and Mr. Ramos is doing X plus 2000.

Mr. Fernandes stated he understands how tough it is to be in business. But Mr. Ramos is related to the previous owner, Lionel Ramos, who got a deal on the land and let's get wild, and that's what's going on. If the Board approves this, Mr. Ramos will buy the rest of the land from Lionel. Mr. Ramos doesn't listen to anything anybody says, if he puts a \$700,000 building on that land,

you won't be able to control what he does on that land. He continued in detail the issues that could arise if this is granted. He believes it will only get worse in the winter with heavy trucks. There was a sign outside the building for months hiring a full-time mechanic. On Sundays you hear air guns, grinders, for hours. In response to questioning he confirmed he would be very happy if it went back to having a pile of dirt and moved it every couple of days; but he doesn't think that will happen.

Mr. Katz stated that all this goes back to what he said at the last Planning Board meeting where he was adamantly opposed to this, and he was even more opposed to this now. He thinks that what Mr. Ramos is doing doesn't belong on that site. He thinks it does belong somewhere off of Broad Common or somewhere in the Industrial Zone. Right now, he would vote no.

Mr. Fernandes stated that as far as the dust control, he's pretty sure ELJ had a very large lawsuit about dust control and had to manage his dust control. That has to be looked into; there is processed, unprocessed, compost, torn up asphalt, all kinds of chemicals in it.

Mr. Sousa stated that once that tent gets removed and the trailer, it's not going to solve the problem; it's going to continue the way it is right now; that's not solving the problem for the neighbors.

Ms. Williamson stated that is necessarily true, she thinks they would have to look back; again, it goes back to the intensification of the nonconforming use, and they would have to look into it.

Mr. Sousa stated that the only record of violation for intensification was written up in what the attorney mentioned, it was the tent and it was the trailer.

Ms. Williamson stated that she doesn't know what the attorney read from. She read the violation that was in her records and read, Notice of Violation was written on December 10, 2024, and again read "in addition to the intensification of a nonconforming use, the construction of new commercial structures on this property requires Planning Board pursuant to the Zoning Ordinance". She continued and stated that it does mention intensification in addition to the structure.

Attorney Goins stated that she had the sentence in which Ms. Williamson was trying to read and its after the membrane structure was mentioned, "In addition, these improvements have intensified the existing nonconforming landscaping contract construction business operation at the site, which was in existence outdoors within a limited area of the property of a pre-existing nonconforming use". She stated that, again, this isn't the Zoning Board hearing, where they're hearing testimony and evidence on what it was before and what it is now. The Planning Board's task is to evaluate what's proposed,

meaning what's been operating there and now what's proposed to be approved officially. Determine whether the operation as it exists now and as its proposed to continue in existence satisfies the Standards. So, they needed to move the focus away from nonconforming. Just evaluate the application and see whether or not it meets the Standards.

Ms. Williamson stated that there are three specific Standards, which were in the Board's packets. The Standards are that whether the use is specifically authorized by the Zoning Ordinance, whether it meets all the Standards set forth in the Special Standards that the Board had, and whether or not it will alter the general character of the surrounding area, or impair the intent or purpose of the Zoning Ordinance or the Town's Comprehensive Plan.

Mr. Millard stated that Standard Three is the one being discussed. Ms. Williamson said he was correct. It comes down to whether it changes the neighborhood or not. Attorney Goins stated that is the key.

Ms. Nikki Richmond, abutting property owner, stated that she works from home on a daily basis, they all have little children and when they're talking about the volume of noise, she can't tell everyone how loud it is. The videos do not do it justice at all. She works from home and has a very high demanding job, she presents all day long and since this has gotten worse and worse and worse over the years, she actually now travels to Boston instead of one or two days a week, sometimes she's there two to three days a week. If anyone knows the traffic to Boston it is horrible, it adds almost six hours to her workday. But, because of how much the ground shakes, and she lives across the street from Ms. Lagarto and Mr. Fernandes, it is so loud, and she cannot hold the conference calls she needs to do on a daily basis. She has young children, and they don't need an alarm clock to wake up in the morning, they're up at 5:45 every day as soon as the banging starts outside, until the time they come home, eat and go to bed they hear this noise. For years all the neighborhood children played outside and cookouts in the backyard and bonfires and because of all the dust and noise they can't even go outside with the kids because they're constantly eating dust or they're hearing profanity, words that they don't want them to hear. She begged the Board to please deny the application.

Mr. Matthew Francis, Sousa Street resident, asked about the property that Mr. Ramos wants to put the building on, it has been deemed commercial for many years.

Ms. Williamson stated it is the general business zone and it requires a Special Use Permit.

Mr. Matthew Francis stated that it's been that way before those houses were there, so as far as his expanding

Mr. Millard asked him to stop because that's like saying I built my house next to a farm and then a pig farmer moves in, and you're supposed to accept it. There's been a radical change apparently.

Mr. Francis stated he was correct, but as far him expanding, kudos to him, he's a hard-working kid. If it was zoned business, they moved there, they thought everything was hunky dory because they had Lionel Ramos there. But if he remembers right, J.T. O'Connell was supposed to move there many years ago. So, if J.T. O'Connell was already there, would they have bought their house next to a lumber yard.

Mr. Millard stated it was irrelevant.

Ms. Carol Fernandes, 43 Lisa Lane, right behind lot 15 stated that she is in complete agreement with her neighbors; but she did want to know if this is approved and set limitations, who would enforce those limitations.

Attorney Goins stated that sometimes conditions of approval could be a combination of Ed Tanner as the Zoning Officer, Diane Williamson as Administrative Officer. Some conditions could require the assistance of the Police Department; but the answer is the Town is responsible for enforcing conditions. And just like with any zoning issue, enforcement is typically complaint based. Neighbors have to bring something to the Town's attention; the Town doesn't typically go out on zoning patrol. People would have to call in.

Ms. Fernandes stated that approving a Special Use Permit would have to have Town agreements that they would also enforce any complaints by the neighbors.

Attorney Goins stated, no, not exactly. It's not the Town saying whenever a neighbor complains they're going go out there and issue a Notice of Violation. The Town's obligation to enforce a condition of approval depends on the Town independently investigating the violation that's complained of and making a determination. Sometimes that determination requires legal assistance, sometimes it doesn't if it's black and white. But conditions of approval don't equal if someone makes a complaint and automatically a violation is issued. There's a process that has to be followed.

Ms. Fernandes stated well if the condition is from 7 to 5 and he's working at 5 in the morning that means nothing. So, he can be approved based off of those timelines and he can still work beyond that until the Town decides to take action.

Mr. Millard stated that they would have to be tracked down and it is a frustrating procedure. Ms. Fernandes stated then the only thing she can say is that she's opposed to the application, as the abutting neighbor that shares

property lines directly behind Lot 15. He wants to take the business move it to the other side and you're still going to have lot 15, even though they're not addressing her concerns, she's still abutting and am opposed.

Mr. Sousa stated that earlier they spoke about the sound ordinance, and he thought it was said that there is a restriction now in the Town now and asked if there are any restrictions on this lot right now for them conducting their operations before 7:00, after 5, and on Sundays.

Attorney Goins stated that she didn't have it in front of her and would have to review it again. What she could say was that she's consulted with the police department and with Town officials multiple times over the last year and at no point did any of the complained of violations amount to a violation of the noise ordinance.

Mr. Nicholas Franco, 46 Kingswood Road, lifelong resident of Bristol, current operations manager for Ramos. He wanted to ask if anybody had looked at the record of the police reports, the decibel readings and everything that had gone on at 670 Metacom Ave.

Attorney Goins stated that information hadn't been provided to the Board because the Board only sees what the applicant and what the abutters provide.

Mr. Franco stated that it seems like the previous meetings and this meeting is the issue of noise. They've had officers there for months and has anybody looked into that and seen any problem with any of the readings.

Attorney Goins stated that what she just told the Board is that to her knowledge, unless something happened in the last week or so, the police department has never issued a noise ordinance violation. They've been investigating complaints; they're consulted with the Solicitor's office. None of the complaints have proven to be found in violation of the ordinance.

Mr. Dave Ramos, 10 Roosevelt Drive, stated he was in support of the Special Use Permit because the complaints are from people that are having a problem. He heard Board members say they are opposed to it because of their complaints. If there's no ordinance violation when it comes to noise and everything else, then it's a mute issue. This is a business that he would think the Town would encourage. He's been told that this Town is Business friendly; let's see it happen, because he's not trying to do anything, he's providing a service. Does he have more employees? Yes, Lionel ran the business by himself, he had no one helping him. That huge property with one person on it, sure that's going to make the neighbors happy. But now you've got more employees. They're exaggerating the fact that it's happening all day, because they go on site and work, their jobs are not done there, they're not fabricating things there. There might be noise at times and if they need to do

it in a certain time frame, so be it. He'll have to stay in accordance with all the rules. Someone saying they're giving you a recording, he's seen all the reports in the Phoenix day after day; the police are there at 6:00, no violations found. He doesn't see where there's much of a leg for the neighbors to stand on and he hopes the Board reconsiders that they're mad and it's different there, but the Town should be encouraging business

Attorney Landry stated he was going to have his client explain exactly what type of activity is taking place on both the lots and what his intention is for lot 15 and lot 16, so that everyone is clear on what type of activities, hours of operation. He also noted that the Board still has 30 days to decide. He spoke to his client and noise seems to be the overarching theme and they are sensitive to that. And, again, he stressed the fact that trucks are coming in and out, deliveries, all that is going to continue whether this is approved or not, because it's a lawful nonconforming use on Lot 15. That's not going to change and there are no conditions. He believes his client would be amenable to noise mitigation measures such as a fence along the perimeter on lot 15, that would help buffer the sound. But he's also been involved in cases where there's ways to mitigate the sound from tailgate slamming, you can buffer those, you can reduce the backup alarms by using lower beeps; they have them on Amazon trucks. That could be a good reasonable condition that could be imposed that could dramatically affect or change the extent of the noise coming from the trucks. He believes that would be something reasonable to impose and something his client would be amenable to, as are the hours of operation. But he thinks there's a concession to be made and they can address the noise issue, on top of landscaping and buffering and all those things. This has been going on for over a year, and this is the first time there has been a room full of neighbors talking about noise and all these concerns. They've had one or maybe two neighbors that they addressed. These are public hearings, they know, they've been involved with the Town. They would have been happy to address these issues if they were brought forward sooner. All they heard was landscaping and buffering on two neighboring lots; respectfully, that's all they were aware of. And they waited a year to get counsel to represent them when there was going to be a decision. They are doing everything they can. His client has been doing everything he can to try to resolve these issues and will continue to do so. He's offering these concessions now in order to show in good faith that they're trying to work with the neighbors and resolve these issues and not put the Board or the neighbors in a tough position. This is a use that's permitted in this zone. It does require a Special Use Permit, but the Town Council deemed this an appropriate zone for this use. They could have said it was a non-permitted use if they didn't contemplate that it would have this conflict. The Metacom Overlay District also requires that these businesses be close to Metacom no more than 50 feet. This project started with a much

closer to the property line. They have since amended the plans to move it much closer to Metacom, the trash, the buffering; they changed all those things to move it closer to Metacom Avenue also as concession to the neighbors to the rear. Great efforts have gone into this plan to ensure minimal impact. The noise, the tailgate slamming, those things to the extent that they're going on; they would continue anyway even if they weren't before the Board, because it's already happening on lot 15, it's a grandfathered use. That's not going to stop. But, with this plan incorporating lot 16 into it, moving all these things back to lot 15, all the trucks and some of the things that exist. Conditions can be imposed that don't exist now to help resolve some of these issues and he believes that's a good compromise.

Mr. David Ramos, owner, explained what activities take place on lot 15 and what his intent is with this application. Lot 15 is the northerly lot. Right now, there's obviously a tent and some materials on lot 15. With approval of the plan, the plan would be to move all dust causing materials, dirt, compost, mulch, stone, all in the appropriate bins on lot 15. By developing lot 16 they will no longer be loading and unloading equipment on that lot, they'll be no longer dumping material on that lot. Everything will be paved, so the dust will definitely immensely be resolved. They're also proposing and one of the conditions the Board might have thrown in is an 8-foot fence, if approved, on lot 15, so that even in the winter months when the trees and vegetation on the wood line there go away, at least you have some kind of noise and visual barrier. He knows it's not going to be 100%, but at this point anything that he needs to do to solve the noise issue, the dust. For lot 15, for instance, where it remains gravel, he has no problem with maybe a stipulation of maybe sprinklers that need to run over there on a certain regular basis to keep the dust controlled. One thing he would say, he hears about early morning noise, he can say for the last six months since they've been going through the process, they do not show up to work before 7:00 am. There may be a dumpster company emptying a dumpster and he's talked to them and hopefully that's still not going on. But his trucks that do leave for work prior to 7:00 am, he actually rents a space for them over at Jack's Salvage. So, he's doing what he can to keep the nose to a minimal. He did also wanted to mention that the residential sales of loam and all that, there's a sign out front and that's Lionel Ramos' kind of retirement gig. Once he moves on and he's no longer in business there, the plan is to really clean up that lot that they know looks like a junk yard. He wants to make the property look good for the Metacom Overlay District, and for the neighbors. He knows a lot of them think that granting this application is going to make the situation worse for them; but he actually believes it will improve. It will give some organization a lot more structure. Right now, if they get a flat tire at 5:00 in the afternoon they have to change it on a trailer in the parking lot. One of the stipulations will be after 5:00 pm everything has to happen inside the closed garage, so

that the noise is baffled. The talks of the trash that the neighbors are looking at; right now the trash is in the wide open. This plan proposes an enclosure with a cedar fence against Metacom Avenue away from all the houses. So, he's just looking to get to a place where they can figure out what kind of conditions could be imposed on top of what they are already proposing, so they can get this to work. As far as the buffer he doesn't know how much more they can do for plantings. They do have three rows there, between the two on his property and the one on the neighboring residential property. He hopes they can keep moving forward in the right direction. He doesn't think a decision needs to be made at this meeting. If that's what the Board wants to do, he understands, but he is open to any other options and with working with the neighbors as far as the noise, the dust and so on.

Mr. Katz stated that he's currently on lot 16 and intend to move into lot 15. Mr. Ramos explained he's on lot 15; he's technically on lot 15 and Lionel is on lot 16. Lot 16 is the southerly lot and 15 is the northerly lot. And he would be moving down as far as the tent structure will go away. The building is going to go on the southerly lot and then any aggregate, machine loading, truck loading is to happen on that gravel piece of land on lot 15, surrounded by trees and buffers; so that open lot 16 is truly just a nice looking wood building with a paved lot and landscaping and its really going to look good when you come into Town. You're not going to see the operation as you do now.

Mr. Katz stated there will be no loading or unloading on lot 16. Mr. Ramos stated that was one of the stipulations. Right now, Lionel for years has had his dirt right up Ms. Lagarto's property. Personally, he's told him many times that he would like him to move it off of there. But until he takes the reins everyone knows how it is to tell an old man what to do. He's stubborn in his ways and doesn't want to get rid of some of his stuff. He's trying to take a new path forward and trying to make the property usable and functional for him, but also not an eyesore. One can see in the renderings he's put a lot of work into engineering and design and he's still willing to make any changes if there are any recommendations that would help get it approved.

Mr. Clark stated that the noise is really what everybody is upset about and dust. If you had to pick one of the two you would probably pick noise. He asked if he could get quieter backup alarms. Mr. Ramos stated that he has no problem he could put a kill switch on every truck, so that it only has a backup alarm when its on a DOT job and its required. As far as being on his property he doesn't need a backup alarm, unless neighbors are looking to call OSHA and complain about safety violations at that point.

Mr. Millard stated that he is required to use backup alarms at all times by OSHA. So he was admitting that he would violate OSHA laws.

Attorney Landry stated that there are ways to modify existing backup alarms to a lower decibel. So, the suggestion he made earlier, he's done it on other contract construction projects; to mitigate noise you can modify existing backup alarms with lower decibels. The Amazon trucks lately have like a small beep, it's very inaudible, but it's enough to satisfy what requirements there are. That's something that Mr. Ramos can look into if it's an amenable condition. The reduction in noise would be instantly noticeable. So, he thinks that would be something that is well within reason, as well as buffering tailgate slamming. There are certainly options to do that and retrofit existing trucks.

Mr. Ramos stated he was not asking the Board to believe him over the neighbors, but he can say there is no tailgate slamming or backup alarms or machines loading any time before 7:00 am or any time after 5:00 pm. If you hear any kind of noise on that property before 7:00 am it's the dumpster being picked up by Holmes Disposal. He believes that having a building that's insulated instead of working outside like Lionel has and the way he has, that will definitely quiet things right down. The air guns won't be outside off the back of a pickup truck. A lot of his staff are mobile mechanics right now. And confirmed that the only noise is going to be loading and unloading the trucks. And he would have no problem with putting a stipulation on that, because, again, he knows the other lawyer said he doubts 10% of his business happens in the yard, but it truly does. A lot of their material comes outsourced from other delivery yards and if that's something that they really need to dial back on to make people happy; that's not the bread and butter of his business, it's having a place to have a safe place to keep his equipment to report to work, to go to work. If he had to dial down to having only one pile of mulch and one pile of loam, so be it. He would definitely be amendable to that. The production and material that's Lionel gig; he doesn't own a screener. The one that is there belongs to Lionel and he's going to sell that with a lot of his other stuff. He is not taking over Lionel's equipment. He didn't get a deal on his land; he paid for the land fair market value. He's invested in it to make it work better than it has been for the last decade. Neighbors can say that there was no problem with Lionel, we know he was getting older and the business was dying down. But he thinks many people in Town knows that there was always a complaint on the property, about the look of it, the junk yard feel. He's trying to get to a place where he can be proud of that, and the Town can be proud of it. It's one of the first things you see when you drive into Town. Unfortunately, he is stuck with the property now, so if this gets denied it's not like I'm just going to not buy the property and move on. He's going to have to find maybe a new place to lease garage. Maybe Bristol Toyota will lease him a garage bay, but he's still going to have his materials as they've been in his family on that property for ever. His thought is to try to shrink that operation down once he does this.

In response, by questioning by the Board on what type of machinery is causing people's houses to vibrate. Mr. Ramos stated that to be honest he had to guess that might be Lionel's screener. He has a wheel loader that will load two or three buckets into a truck and then he parks the machine and then drives to a job. He may come back and get one or two more loads of material. Unless they have a job where they have 100 yards of mulch going out in a day, they aren't always there loading and unloading. There will be a span of five days when they show up at 7:05 and leave at 7:10 and show back up at 3:30 and leave at 3:45. In a perfect world they're on-site making money, they're not working on fixing things and running machines on the property. He can say, it might not seem this way, but he's been stressed to the max, more than ever the last six months, making sure that his guys know we need to be respectful to the neighbors, need to be quiet. He's definitely now factiously telling people hey swear, hey do this, hey do that. They're really dialed down, it's 5:00 pm and he's telling the guys they have to finish up the next day, go home. Hopefully with the building those are the kind of things that can say its 4:30, go inside and close the door.

A motion was made and by Mr. Clark, seconded by Mr. Katz to close the public hearing. Unanimously approved.

Mr. Millard made a motion that we deny the Special Use Permit based on Standard three.

Attorney Goins stated that she was going to ask, because of the multiple attorneys involved, to get a little more detail on why it doesn't satisfy that Standard. Attorney Goins read Standard Three again to the Board. If he wants to make a motion to deny, they would be finding that it didn't meet that Standard because; and she would ask him to elaborate a little bit on the because.

Mr. Millard stated that because the testimony of the neighbors says that the general standard of the area has been greatly denigrated since the new use from the standard use.

Mr. Katz second the motion.

Mr. Ruggiero stated that he sits on the Board and he's not going to speak as a Planning Board member, just going to speak as a normal person. He is really saddened to see that they can't get people to agree to come to some reasonable solution. It's really sad. He watched the petitioner speak and he sees the neighbors; there's such a distrust between the two parties that that shouldn't be. Somehow there should be a meeting so that people can talk and try to come to an agreement, so that you don't destroy a business, but yet you don't destroy a neighborhood. There is no way when you put residential with business there's always problems. And you can't find a

reasonable solution. He thought originally when the Petitioner came before the Board, he wanted to put up a building to store his equipment, because of the elements. So he would ask the question to the neighbors and to the Petitioner; if he was allowed to put up the building and all he did was put his equipment in there in the evening and took it out at night with no work done on the property; would that be sufficient to the Petition, would that be sufficient to the neighbors. To him, he doesn't want to see the neighborhood destroyed, but he'd hate to see a business destroyed. And the other question he had is if the Board denies the Special Use Permit, does that really help the neighborhood. Let's say he has to take down the tent, he takes down the tent. What can he do on that property now that's going to make it any better for the neighbors than it would have been if he was granted the Use Permit, put up the building, put his equipment away and did no work during the day. Sometimes what you are trying to achieve by denying something, you don't really help the neighborhood. He's concerned about the neighbors. He wants them to be there in peace; but, if this is denied what is he allowed to do, and will that make the neighborhood worse, or the same that it is now, or will it make it better?

Attorney Goins stated that the Board was now at the point where a motion has been made and seconded and she shares the desire and hope that now that there are two attorneys involved perhaps something can be worked out. She stated that she had just provided a copy of the suggested conditions of approval to Attorney Sleprow about hour ago but doesn't think he's had much time to review them. It's possible that there could be a meeting like that; but they didn't hear that suggested by either the applicant's counsel or the objector's counsel.

Mr. Sousa stated that he had sat on the TRC meeting on this. He agrees with Mr. Ruggiero that a denial is not going to solve problems. He believes that the Board could put stipulations on an approval. Whereas there is no operation, no work is allowed to be done before 7:00 and after 5:00. And if there is anyone there it's a zoning violation. Because right now there's nothing stopping them on the books to make them from working before 7:00 or after 5:00 or on Sundays, so they are. Of course, it's hurting the neighbors' lifestyles and being able to live there. Putting the backups, all the sounds of the trucks, requiring any work being done on trucks being done inside a new building, with the overhead door down, so that way it is muffled, even during the day. There's an opportunity that an approval with the correct stipulations will make life better. Right now, if it's denied, life goes on for them the way they are there's no improvement.

Mr. Millard asked if there was any chance to get the two attorneys together. Attorney Goines stated that the Board could reopen the public hearing and ask that question. Limited reopening of the public hearing, not for everyone

to speak again and reiterate what they've said. But the Board wants to ask whether they would agree to a one-month continuance for a meeting. She also wanted to make the Board aware, and the neighbors aware, and the applicant aware as well, if this is denied they have the right to appeal to Superior Court. But, also, the Town may well choose to resume prosecution of the original Zoning Violation that was issued based on a nonconforming use. So, there could at some point be another hearing before the Zoning Board, which would lead again to an additional right of appeal. So, she did not agree with the statement or the position that if this is denied life can go on and they can do what they've been doing. But she would say for everyone, this could lead to protractive litigation. She also shares the hope that potentially something could be worked out now that at least one neighbor has retained an attorney. But, again, that's one neighbor, you have more than one person involved.

Mr. Katz stated that he liked what was said and withdrew his second of the motion, on the condition that the parties get together and there is some type of meeting. It kills him to see the neighbors suffering like they're suffering; but he's also very pro-business. He doesn't want to see Dave Ramos disappear; that's not right either. He'd like to see some type of compromise or agreement that everyone can agree on, and the Board will put it in for approval for a Special Use Permit.

Mr. Clark stated that this has been going on forever and it's just so frustrating. He understands the neighbors' concerns and he understands Dave's concerns, because he has to run his business. He doesn't know how it got this far. He doesn't think it should be continued for another 30 days. He thought they should accept the Special Use Permit and put it in the Standards.

Mr. Millard stated that he believed they would need 30 days to establish the Standards.

Mr. Clark stated that it could be approved with guardrails, stipulations that says what Dave can do and not do.

Mr. Ruggiero stated that he believed they should continue the public hearing, letting the two sides meet.

Mr. Murgio made a motion to open the public hearing, seconded by Mr. Clark; approved unanimously.

Attorney Landry stated that he would be happy to do that, he thinks it was a great suggestion. Attorney Sleprow has only had a little bit of time to get up to speed. He thinks it would be helpful, even for the Board's benefit. They've already agreed to the Town's suggested stipulations. He's added

others for tailgates and backup alarms. He's not sure what more they can do but is more than happy to work with Counsel.

Mr. Sousa stated that what he's heard is that oh yeah if they have the building, now they can move everything inside at 4:30, 5:00. No, the stipulation is that operations stop before 7 and after 5.

Mr. Ramos stated that the stipulations originally proposed were loading and unloading vehicles. Obviously, like working in his office, working inside is different.

Attorney Sleprow stated that he obviously could only speak for his client but is certainly amenable to having discussion with it. Some of the concerns that he has, and, again, he just started speaking with Attorney Landry earlier that day. His concern with the applicant is that all of this went forward without seeking approval from the Town first. He mentioned that he's stuck with the lot now. He could have come before this Board and requested permission to do this prior to starting work. The concern would be that there's been a lot of testimony of the lack of enforceability. One of his concerns will be, and there was testimony here that they are willing to violate OSHA just to get this approval. So, what is said just to get this approved and then will not be carried forward with whatever stipulations and his client and the neighbors are stuck with the enforceability options provided by the Town and police, which we have all heard testimony are not great. He is willing to talk to Attorney Landry, but his reservations are that whatever stipulations that would be agreed to by his client and the neighbors, will it be followed through by the applicant.

Mr. Millard inquired if there is any way to set up a bond in a situation like this.

Attorney Goins stated that no, it is not allowed in this type of situation.

Attorney Landry suggested that most of the things are things that can be implemented at the time the building is complete; whether its backup alarms or landscaping; he would suggest that perhaps a CO doesn't get issued until all those stipulations are satisfied. So that it's a condition of getting a Certificate of Occupancy for the use of the building. At least there's a check for the Town.

Ms. Williamson stated that if someone could come up with a creative way to enforce the hours of operations, which is one of the biggest complaints, she would welcome it. It's challenging for her department as well, because they get complaints and can't always run out there in the minute that the complaint is happening and then when police arrive the operations aren't going forward, so there aren't any violations, because the complaint was 20 minutes prior. No one is on staff on Saturday and Sunday. She hears the concerns, and she feels her own concern on how to enforce it.

Mr. Millard stated that Counsel has made it clear to him that the motion he previously made left the door open for the applicant to pursue a lawsuit at a later date.

Attorney Goins stated that there are multiple different paths that the litigation could take. She thinks at this point it would be appropriate for the Board to make a motion to continue to the next hearing, which is November 13, 2025, which would still be in the timeframe for a decision, which isn't until early December.

Mr. Clark made a motion, seconded by Mr. Ruggiero, to close the public hearing. Unanimously approved.

Mr. Ruggiero was concerned about who was actually going to meet prior to the next meeting. He thinks that the Petitioner should meet with any concerned neighbors and come up with some sort of agreement, not just the two attorneys.

Attorney Goins explained that Attorney Sleprow at this time only represents Ms. Lagarto. Certainly, if invited, the other neighbors can attend. It's possible that the neighbors could share the cost of the attorney. However, her advice to the Board is, yes, they should all meet. The Town can't make them do that, but she thinks at this point it's appropriate to continue it to allow the opportunity for a meeting to happen, whoever participates.

A motion was made by Mr. Katz, seconded by Mr. Clark to continue to the November 13, 2025 meeting. Unanimously approved.

C3. Preliminary Phase Review and consider action for the Major Land Development Application for Unity Park at 500 Wood Street: proposal to add surface parking to the rear of 214 Franklin Street and the northerly portion of Unity Park that fronts Franklin Street: Rehab LDP Zone with conditions and is within the Historic District Zone. 214 Franklin Street is Assessor's Plat 29, Lot 54. Unity Park is located at 500 Wood Street, Plat 29, Lot 1. Owner of Lot a: Unity Park, LLC/Owner of Lot 54: 214 Franklin LLC/ Applicant: Unity Park, LLC

Ms. Williamson explained that this application was before the Board for Preliminary Approval as Phase 2, which is the parking on the North side of the Unity Park Development, incorporating that part of 214 Franklin Street. The zone change was granted by the Council, so that is all in the Rehab LDP Zone. The engineering is still pending, they are waiting for some drainage reporting, so any approval should be subject to that review and any conditions of that review. The Board did have in their packet a late item to illustrate the

proposed landscaping on the first phase of the project. She called the Board's attention to the renderings that were submitted to show the plantings that are being proposed. She noted that Board member Jarest wasn't present at this meeting, but asked she reiterate her concern that there are no trees proposed. But she thinks that the illustration does show some trees being planted in the vicinity of the new building and there is a landscaping plan that will be presented for final. Also, in the applicant's engineer's presentation they ask for three variances, and she doesn't think those variances are applicable. Two of them indicate a variance for buffers. There will be fencing replacing the existing fencing, and she doesn't believe that variance is necessary, because they are installing fencing. The other speaks to landscaping in the parking lot on the South side of the project, which was reviewed back in August, and again there were no conditions for landscaping in that part of the area. It's a rehab LDP, so it's really not applicable to that. In summarizing, the three variances she noted, she believes are not applicable to what is before the Board at this meeting. It might be pertinent to call out the conditions of the fencing, because the plan does say that fencing will be removed. But by reviewing it with the applicant's representative earlier in the week, it was explained that they will be replacing and installing new fencing; it won't be just removing it, it will be replaced. On the East side of the property for the lots that border Magnolia Street will be a chain link fence with slats, similar to what is there now. What is there now has barbed wire and they won't be needing the barbed wire.

Mr. Ed Cox stated that on the North side where there is a chain link fence, they are more concerned about the impact on the neighbors' houses, so they're going to put a six-foot privacy fence, so that there will not be light shining into their back yard and it is an improvement over the existing fence.

Mr. Joseph M. Brito, Jr., representing the application, stated that first of all he wanted to thank the Board for their assistance in helping bring Unity Park to its fruition. The landscaping that was referenced is going to be under Traverse Landscaping, who the Board has already seen some of her work; she's very involved in what they will be doing at KVH, as well as other areas. The reference by the engineering firm for landscaping was just as like a place holder. He doesn't think there is much more the Board needs from him; he thinks everything was included.

A motion was made by Mr. Murgio, seconded by Mr. Ruggiero to grant the Preliminary Phase for Major Land Development, 500 Wood Street.

Attorney Goins stated that Ms. Williamson's memo asked that any approval be subject to the Peer Review, Engineer's review for approval.

Mr. Murgio added that request to his motion. Mr. Ruggiero second. The motion was unanimously approved.

C4. Public Hearing and Consider Action on Minor Land Development/Adaptive Re-Use/Unified Development Application Preliminary Plan Phase for John J. Marshall (continued from September 2025): to convert two historic manufacturing buildings at **19 Burnside Street** and **1 Resolute Lane**, into seven (7) residential dwelling units. Variance required for residential density in the Manufacturing Zone which has an underlying residential density of 0. Assessor's Plat 16, Lot 48 & 39, Zone: Manufacturing and within the Historic District. Owner: Halsey C. Herreshoff. Trustee/Applicant: John J. Marshall.

Mr. Clark recused himself and stepped down from the Board, Mr. Sousa stepped on.

Attorney Alfred Rego, Jr. presented the application to the Board on behalf of Mr. Marshall. He explained this is a permitted use under the Re-adaptive Use Statute. There was earlier testimony last time that the building was underutilized and not used for active industry for the past four years. They do meet the requirement that 100% of the building is to be converted into residential properties, five units in Burnside, two on Resolute. On Burnside and with Resolute the first floor is for parking and access will be through an easement that is going to be expanded to then have the one garage bay expanded to seven. With respect to the dimensional requirements of parking under that adaptive re-use, there's one per unit and they can accommodate 14.

Mr. Thomas Principe, Registered Profession Engineer, Principe Engineering, explained that at the last meeting there was some discussion on showing some more elaborate civil plans. Before they only had one plan sheet with existing conditions survey and some proposed items on there. So, to clarify for the Board, there were some questions on the proposed civil plan, they have provided it and should be in the packet. Sheet number 2 of 5, 3 of 5 and 4 of 5 they added to the packet. Basically, what they did was they added the parking service area, which will be porous shells; there's an underlaying of stone there, just to mitigate any excess runoff. There is existing pavement as it is today, which will get ripped up and redone. But, again, the finished look will be all shell surface with a stone drain underneath it. They all the garage bays will have parking spaces in part of those bays, with additional parking in the back, which is done by a proposed parking easement, approximately 3,900 square feet. One of the concerns from the Board was how people are going to get in the garages of the first two units. Again, they are labeled 1 through 7. Unit number 1 is the westerly unit towards Hope Street and then it works its way back to unit 7. Units numbers 1 and two are the closest to the driveway coming in. Essentially, it's almost like a 180-degree turn. What they did they have a software program that models passenger vehicles and on the sheet of number 3 of 5, which is bay 1 access. There is a video that actually simulates it in real time. Mr. Principe showed on screen the computer simulation of the vehicle entering and parking to the Board in detail. The

purpose was also to expand the parking to the South there is a hatched area next to the parking space; that is only going to be used for turning. They will have proper signage and striping on that particular spot; it's not a parking spot, it's just an expansion of the parking area that will be dedicated for units number 1 and 2. He continued to show a second video showing the model radius into unit 2. The garage door openings are 10 feet wide, 12 feet high. He reviewed the plans in detail with the Board.

Mr. John Marshal, Marshall Properties explained that the building is 40 feet deep, so there will be more than enough room to have two cars in each garage.

Mr. Sousa stated that at the previous meeting there was a Mrs. Barlow that came with concern. Mr. Marshal stated that he personally went to her house, met with her and her son and she is in favor of the project. Mr. Marshall explained that they did address her concern about how she will access her property. Access will be on the opposite side of the car turn around. He approached the Board and showed them on the plans.

Attorney Rego stated that the other question Ms. Barlow had was where the dumpster would be located and that also has been shown on the plans and to her.

Mr. Sousa stated that there probably should be some legal easement with her. Attorney Rego stated that Mrs. Barlow claims that she has been using it and doesn't need an easement. That property is museum property, and it has to be worked out with them.

Mr. Marshall stated that he had to get his easement from the museum. He agreed to leave it open for her, but she would have to go to the museum for a legal easement.

Mr. Sousa continued to review the plans and noted that the parking easement is going to be with the museum. Mr. Marshall approached the Board and reviewed it in detail.

Ms. Williams asked where the clamshell parking is, is there any buffer or any edging to that. Mr. Marshall explained that there is a bunch of trees there; once again it's not their land, it's the museum's land; he's not sure if they have a boundary dispute or what's going on. They're not going to park beyond the trees. Right now, it's currently a lot of trailers that look like they haven't been moved for a long time. The objective is to clean it up and make it look really nice.

Mr. Katz inquired if these were condominiums that they are going to sell. Mr. Marshall said, yes. Mr. Katz stated that then it would be incumbent upon the owner if they have a larger vehicle, they're going to realize they can't park in

those first two units. Detailed discussion was held on the size of the garage units.

A motion to open the public hearing was made by Mr. Murgo, seconded by Mr. Katz, which was unanimously approved.

Attorney Goins instructed the Board that they have to consider the Zoning aspect first and Ms. Williamson supplied a memo with the variance Standards.

No one spoke in favor or against the application.

A motion to close the public hearing was made by Mr. Murgo, seconded by Mr. Katz, which was unanimously approved.

A motion was made by Mr. Millard, seconded by Mr. Katz, to grant the dimensional variance.

Attorney Goins explained that the Standards for a variance are set forth in the third page of Ms. Williamson's memo; they don't need to read all the Standards, but would ask the motion address why the proposed density here is appropriate for the area. She didn't want to put words in the Chairman's mouth, however she did ask that he explain why the requested density won't alter the general character of the surrounding area.

Mr. Sousa stated that it matches what is there right now on the street.

The motion was unanimously approved.

Attorney Goins asked Ms. Williamson if there were any conditions. Ms. Williamson stated that it was just the easement that is pending with the Marine Museum that would have to be finalized. Attorney Goins stated that all the legal documents can be final, which will be Administrative. So, now it would be a motion to grant the Preliminary Plan approval

A motion was made by Mr. Sousa, seconded by Mr. Katz to grant Preliminary Plan approval, subject to all the legal elements of the easement be worked out and filed with the Town, which was unanimously approved.

Mr. Sousa made a motion to adjourn.

Meeting adjourned at 9:10 p.m.

Susan E. Andrade

TOWN OF BRISTOL PLANNING BOARD
MEETING HELD ON: 09 OCTOBER 2025

Date Accepted: 11 December 2025

Chairman: 



Town of Bristol, RI

Tax Assessor / Collectors Office

10 Court Street, Bristol, RI 02809 (401)253-7000

Memorandum

To: THE HONORABLE TOWN COUNCIL
From: Kristopher Leadem, Tax Assessor/Collector
Date: December 29, 2025
Subject: Agenda item for 1-7-2026 meeting

- 1-Abatement to 2025 Tax roll. Total abatement: \$2,600.90
- 2-Abatement to 2024 Tax roll. Total abatement: \$614.00
- 3-Abatement to 2023 Tax roll. Total abatement: \$580.00
- 4-Abatement to 2022 Tax roll. Total abatement: \$580.00

Sincerely,

Kristopher Leadem

Kristopher Leadem

Tax Assessor/Collector



YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<u>1001 General Fund</u>							
<u>1001 Fund 1001</u>							
<u>33501 State PILOT Funding</u>							
1001-400-33501-1000-	-1,331,081	State PILOT Funding 0	-1,331,081	-2,342,423.97	.00	1,011,342.97	176.0%
<u>33502 Public Service Corporation Tax</u>							
1001-400-33502-1000-	-302,239	Public Service Corporation Tax 0	-302,239	-301,293.75	.00	-945.25	99.7%
<u>33503 Meals & Beverage Tax</u>							
1001-400-33503-1000-	-746,456	Meals & Beverage Tax 0	-746,456	.00	.00	-746,456.00	.0%
<u>33504 Hotel Tax</u>							
1001-400-33504-1000-	-105,706	Hotel Tax 0	-105,706	.00	.00	-105,706.00	.0%
<u>33505 M/V Excise Tax Reimbursement</u>							
1001-400-33505-1000-	-2,910,724	M/V Excise Tax Reimbursement 0	-2,910,724	-742,680.00	.00	-2,168,044.00	25.5%
<u>33506 M/V Phase-Out Tax</u>							
1001-400-33506-1000-	0	M/V Phase-Out Tax 0	0	-742,679.99	.00	742,679.99	100.0%
<u>33507 Library Grant-In Aid</u>							
1001-400-33507-1000-	-224,131	Library Grant-In Aid 0	-224,131	.00	.00	-224,131.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
33901 PILOT-Bristol Assisted Living							
1001-400-33901-1000-	-50,415	PILOT-Bristol 0	Assisted Living -50,415	-24,375.68	.00	-26,039.32	48.4%
33902 PILOT-Living East Bay							
1001-400-33902-1000-	-46,949	PILOT-Living East Bay 0	East Bay -46,949	-22,959.00	.00	-23,990.00	48.9%
33905 PILOT-Roger Williams Universit							
1001-400-33905-1000-	-388,446	PILOT-Roger Williams Universit 0	Williams Universit -388,446	-207,960.63	.00	-180,485.37	53.5%
33907 PILOT-Bristol Housing Authorit							
1001-400-33907-1000-	-99,597	PILOT-Bristol Housing Authorit 0	Housing Authorit -99,597	-58,694.00	.00	-40,903.00	58.9%
33908 PILOT-Gladding Property							
1001-400-33908-1000-	-7,560	PILOT-Gladding Property 0	Property -7,560	-3,934.00	.00	-3,626.00	52.0%
33909 A&R Marine PILOT							
1001-400-33909-1000-	-1,686	A&R Marine PILOT 0	PILOT -1,686	-2,034.57	.00	348.57	120.7%
34420 Sewer Assessments							
1001-400-34420-1000-	0	Sewer Assessments 0	Assessments 0	-14,633.06	.00	14,633.06	100.0%
36202 Cell Tower Agreement-American							
1001-400-36202-1000-	0	Cell Tower Agreement-American 0	Agreement-American 0	-25,051.72	.00	25,051.72	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36203 Cell Tower Agreement-T-Mobile							
1001-400-36203-1000-	0	Cell Tower Agreement-T-Mobile	0	-5,356.15	.00	5,356.15	100.0%
39102 Interfund Transfers In-Enterpr							
1001-400-39102-1000-	-75,000	Interfund Transfers In-EF	-75,000	.00	.00	-75,000.00	.0%
39103 Interfund Transfers In-Permane							
1001-400-39103-1000-	-70,000	Interfund Transfers In-Perm FN	-70,000	.00	.00	-70,000.00	.0%
39104 Interfund Transfers In-North B							
1001-400-39104-1000-	-4,000	Interfund Transfers In-NBG	-4,000	.00	.00	-4,000.00	.0%
39105 Interfund Transfers In-Colt Fu							
1001-400-39105-1000-	-460,725	Interfund Transfers In-Colt FN	-460,725	.00	.00	-460,725.00	.0%
39106 Tangible Property Reimbursmen							
1001-400-39106-1000-	-147,284	Tangible Property Reimbursmen	-147,284	.00	.00	-147,284.00	.0%
49500 Capital Expenditures							
1001-400-49500-1000-	0	Capital Expenditures	0	3,443.75	.00	-3,443.75	100.0%
TOTAL UNDEFINED ROLLUP CODE	-6,971,999		-6,971,999	-4,490,632.77	.00	-2,481,366.23	64.4%
TOTAL Fund 1001	-6,971,999		-6,971,999	-4,490,632.77	.00	-2,481,366.23	64.4%



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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10012024 General Fund							
31124 Property Taxes: 2023-2024							
1001-501-31124-2024-		Property Taxes: 2023-2024	0	-179,664.19	.00	179,664.19	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-179,664.19	.00	179,664.19	100.0%
TOTAL General Fund	0	0	0	-179,664.19	.00	179,664.19	100.0%
10012025 General Fund							
31125 Property Taxes: 2024-2025							
1001-501-31125-2025-		Property Taxes: 2024-2025	0	-816,972.95	.00	816,972.95	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-816,972.95	.00	816,972.95	100.0%
TOTAL General Fund	0	0	0	-816,972.95	.00	816,972.95	100.0%
10014011 General Fund							
41100 Salaries							
1001-401-41100-1000-	36,687	Salaries	0	15,266.70	.00	21,420.30	41.6%
42200 Payroll Taxes							
1001-401-42200-1000-	2,807	Payroll Taxes	0	1,167.90	.00	1,639.10	41.6%
43210 RI League of Cities & Town							
1001-401-43210-1000-	10,884	RI League of Cities & Towns	0	10,884.00	.00	.00	100.0%

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43311 Code Supplements							
1001-401-43311-1000-	6,500	Code Supplements 0	6,500	6,906.41	.00	-406.41	106.3%
43313 Public Media							
1001-401-43313-1000-	3,500	Public Media 0	3,500	1,050.00	.00	2,450.00	30.0%
43400 IT & Support							
1001-401-43400-1000-	2,000	IT & Support 0	2,000	2,000.00	.00	.00	100.0%
43410 Annual Audit							
1001-401-43410-1000-	50,000	Annual Audit 0	50,000	2,362.50	.00	47,637.50	4.7%
45400 Advertising							
1001-401-45400-1000-	18,000	Advertising 0	18,000	7,713.00	.00	10,287.00	42.9%
46020 Inaugural							
1001-401-46020-1000-	1	Inaugural 0	1	.00	.00	1.00	.0%
48000 Contingency							
1001-401-48000-1000-	10,000	Contingency 0	10,000	1,383.50	.00	8,616.50	13.8%
TOTAL UNDEFINED ROLLUP CODE	140,379	0	140,379	48,734.01	.00	91,644.99	34.7%
TOTAL General Fund	140,379	0	140,379	48,734.01	.00	91,644.99	34.7%

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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10014021 General Fund							
41100 Salaries							
1001-402-41100-1000-	269,611	Salaries 0	269,611	112,942.72	.00	156,668.28	41.9%
42101 Medical Insurance							
1001-402-42101-1000-	11,983	Medical Insurance 0	11,983	4,166.25	.00	7,816.75	34.8%
42102 Dental Insurance							
1001-402-42102-1000-	316	Dental Insurance 0	316	137.70	.00	178.30	43.6%
42200 Payroll Taxes							
1001-402-42200-1000-	20,625	Payroll Taxes 0	20,625	8,611.47	.00	12,013.53	41.8%
42301 Defined Contribution-TIAA							
1001-402-42301-1000-	2,670	Defined Contribution-TIAA 0	2,670	583.99	.00	2,086.01	21.9%
42302 Defined Benefit-ERSRI							
1001-402-42302-1000-	37,561	Defined Benefit-ERSRI 0	37,561	8,216.67	.00	29,344.33	21.9%
43200 Dues & Conferences							
1001-402-43200-1000-	2,000	Dues & Conferences 0	2,000	.00	.00	2,000.00	.0%

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43240 Legal Fees-Labor							
1001-402-43240-1000-	25,000	Legal Fees-Labor 0	25,000	14,868.10	.00	10,131.90	59.5%
45900 Operating							
1001-402-45900-1000-	2,000	Operating 0	2,000	1,488.95	.00	511.05	74.4%
46260 Vehicle Maintenance & Fuel							
1001-402-46260-1000-	500	Vehicle Fuel 0	500	.00	.00	500.00	.0%
48000 Contingency							
1001-402-48000-1000-	2,000	Contingency 0	2,000	431.10	.00	1,568.90	21.6%
TOTAL UNDEFINED ROLLUP CODE	374,266	0	374,266	151,446.95	.00	222,819.05	40.5%
TOTAL General Fund	374,266	0	374,266	151,446.95	.00	222,819.05	40.5%
10014031 General Fund							
32000 Licenses & Permits							
1001-403-32000-1000-	-750,000	Licenses & Permits 0	-750,000	-480,864.56	.00	-269,135.44	64.1%
41100 Salaries							
1001-403-41100-1000-	403,186	Salaries 0	403,186	170,119.01	.00	233,066.99	42.2%

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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42101 Medical Insurance							
1001-403-42101-1000-	106,631	Medical Insurance 0	106,631	49,231.77	.00	57,399.23	46.2%
42102 Dental Insurance							
1001-403-42102-1000-	4,303	Dental Insurance 0	4,303	1,953.28	.00	2,349.72	45.4%
42200 Payroll Taxes							
1001-403-42200-1000-	30,844	Payroll Taxes 0	30,844	14,382.28	.00	16,461.72	46.6%
42301 Defined Contribution-TIAA							
1001-403-42301-1000-	3,957	Defined Contribution-TIAA 0	3,957	1,686.77	.00	2,270.23	42.6%
42302 Defined Benefit-ERSRI							
1001-403-42302-1000-	55,679	Defined Benefit-ERSRI 0	55,679	23,730.49	.00	31,948.51	42.6%
43200 Dues & Conferences							
1001-403-43200-1000-	4,000	Dues & Conferences 0	4,000	1,934.82	.00	2,065.18	48.4%
43321 Land Evidence							
1001-403-43321-1000-	27,000	Land Evidence 0	27,000	12,950.00	.00	14,050.00	48.0%
43322 Probate & Microfilming							
1001-403-43322-1000-	760	Probate & Microfilming 0	760	200.00	.00	560.00	26.3%

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43323 Records Restoration							
1001-403-43323-1000-	5,000	Records Restoration 0	5,000	681.30	.00	4,318.70	13.6%
43324 Business Licensing							
1001-403-43324-1000-	8,530	Business Licensing 0	8,530	8,511.00	.00	19.00	99.8%
45500 Printing							
1001-403-45500-1000-	2,500	Printing 0	2,500	1,345.87	.00	1,154.13	53.8%
TOTAL UNDEFINED ROLLUP CODE	-97,610	0	-97,610	-194,137.97	.00	96,527.97	198.9%
TOTAL General Fund	-97,610	0	-97,610	-194,137.97	.00	96,527.97	198.9%
10014041 General Fund							
43245 Legal Fees-Solicitor							
1001-404-43245-1000-	143,673	Legal Fees-Solicitor 0	143,673	62,442.25	.00	81,230.75	43.5%
43246 Legal Fees-Litigation							
1001-404-43246-1000-	70,000	Legal Fees-Litigation 0	70,000	11,471.09	.00	58,528.91	16.4%
43430 COURT COSTS							
1001-404-43430-1000-	500	Court Costs 0	500	.00	.00	500.00	.0%



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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	214,173	0	214,173	73,913.34	.00	140,259.66	34.5%
TOTAL General Fund	214,173	0	214,173	73,913.34	.00	140,259.66	34.5%
10014051 General Fund							
39908 Opioid							
1001-405-39908-1000-	-50,000	Opioid 0	-50,000	.00	.00	-50,000.00	.0%
41100 Salaries							
1001-405-41100-1000-	16,016	Salaries 0	16,016	.00	.00	16,016.00	.0%
42200 Payroll Taxes							
1001-405-42200-1000-	1,225	Payroll Taxes 0	1,225	.00	.00	1,225.00	.0%
43200 Dues & Conferences							
1001-405-43200-1000-	6,200	Dues & Conferences 0	6,200	.00	.00	6,200.00	.0%
43222 Tips 411							
1001-405-43222-1000-	1,000	Tips 411 0	1,000	.00	.00	1,000.00	.0%
43223 Prevention programs/BWRSD							
1001-405-43223-1000-	42,157	Prevention Programs 0	42,157	.00	.00	42,157.00	.0%

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43400 IT & Support							
1001-405-43400-1000-	980	IT & support 0	980	.00	.00	980.00	.0%
48004 Bristol 250th Celebration							
1001-405-48004-1000-	5,000	Bristol 250th Celebration 0	5,000	-4,800.00	.00	9,800.00	-96.0%
TOTAL UNDEFINED ROLLUP CODE	22,578	0	22,578	-4,800.00	.00	27,378.00	-21.3%
TOTAL General Fund	22,578	0	22,578	-4,800.00	.00	27,378.00	-21.3%
10014061 General Fund							
41100 Salaries							
1001-406-41100-1000-	3,500	Salaries 0	3,500	.00	.00	3,500.00	.0%
42200 Payroll Taxes							
1001-406-42200-1000-	268	Payroll Taxes 0	268	.00	.00	268.00	.0%
43230 Elections							
1001-406-43230-1000-	1,200	Elections 0	1,200	.00	.00	1,200.00	.0%
TOTAL UNDEFINED ROLLUP CODE	4,968	0	4,968	.00	.00	4,968.00	.0%
TOTAL General Fund	4,968	0	4,968	.00	.00	4,968.00	.0%
10014071 General Fund							
35100 Fees & Fines							

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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1001-407-35100-1000-	-100,000	Fees & Fines 0	-100,000	-55,592.96	.00	-44,407.04	55.6%
41100 Salaries							
1001-407-41100-1000-	18,529	Salaries 0	18,529	9,677.42	.00	8,851.58	52.2%
41150 Detail Wages							
1001-407-41150-1000-	2,000	Detail Wages 0	2,000	.00	.00	2,000.00	.0%
42200 Payroll Taxes							
1001-407-42200-1000-	1,417	Payroll Taxes 0	1,417	553.14	.00	863.86	39.0%
42301 Defined Contribution-TIAA							
1001-407-42301-1000-	0	Defined Contribution-TIAA 0	0	18.04	.00	-18.04	100.0%
42302 Defined Benefit-ERSRI							
1001-407-42302-1000-	0	Defined Benefit-ERSRI 0	0	254.21	.00	-254.21	100.0%
45900 Operating							
1001-407-45900-1000-	15,500	Operating 0	15,500	600.00	.00	14,900.00	3.9%
46000 Supplies							
1001-407-46000-1000-	650	Supplies 0	650	10.49	.00	639.51	1.6%

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	-61,904	0	-61,904	-44,479.66	.00	-17,424.34	71.9%
TOTAL General Fund	-61,904	0	-61,904	-44,479.66	.00	-17,424.34	71.9%
10015010 General Fund							
31120 Property Taxes: 2019-2020							
1001-501-31120-2020-	0	Property Taxes: 2019-2020	0	-1,043.59	.00	1,043.59	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,043.59	.00	1,043.59	100.0%
TOTAL General Fund	0	0	0	-1,043.59	.00	1,043.59	100.0%
10015011 General Fund							
31900 Penalties & Interest on De							
1001-501-31900-1000-	-915,000	Penalties & Int, on Deliq Tax	-915,000	-98,732.57	.00	-816,267.43	10.8%
34001 Municipa] Lien Certificates							
1001-501-34001-1000-	0	Municipa] Lien Certificates	0	-4,575.00	.00	4,575.00	100.0%
34100 Misce]laneous							
1001-501-34100-1000-	0	Miscellaneous	0	-240.00	.00	240.00	100.0%
35100 Fees & Fines							
1001-501-35100-1000-	-21,000	Fees & Fines	0	762.88	.00	-21,762.88	-3.6%



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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36101 Investment Earnings-Wtrust #							
1001-501-36101-1000-	0	Investment Earnings-Wtrust # 0	0	-2,339.44	.00	2,339.44	100.0%
36102 Investment Earnings-Wtrust #							
1001-501-36102-1000-	0	Investment Earnings-Wtrust # 0	0	-10.50	.00	10.50	100.0%
36104 Investment Earnings-Centrevill							
1001-501-36104-1000-	0	Investment Earnings-Centrevill 0	0	-1,419.16	.00	1,419.16	100.0%
36105 Investment Earnings-Webster #							
1001-501-36105-1000-	0	Investment Earnings-Webster # 0	0	-307.82	.00	307.82	100.0%
36107 Investment Earnings-Centrevill							
1001-501-36107-1000-	0	Investment Earnings-Centrevill 0	0	-773.69	.00	773.69	100.0%
36114 Investment Earnings-BayCoast							
1001-501-36114-1000-	0	Investment Earnings-BayCoast 0	0	-206.59	.00	206.59	100.0%
36116 Invest Earnings-BayCoast CD							
1001-501-36116-1000-	0	Invest Earnings-BayCoast CD 0	0	-175.74	.00	175.74	100.0%
41100 Salaries							
1001-501-41100-1000-	592,762	Salaries 0	592,762	251,588.09	.00	341,173.91	42.4%

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41300 Overtime							
1001-501-41300-1000-	1,000	Overtime 0	1,000	.00	.00	1,000.00	.0%
42101 Medical Insurance							
1001-501-42101-1000-	109,131	Medical Insurance 0	109,131	34,674.78	.00	74,456.22	31.8%
42102 Dental Insurance							
1001-501-42102-1000-	5,981	Dental Insurance 0	5,981	1,966.00	.00	4,015.00	32.9%
42200 Payroll Taxes							
1001-501-42200-1000-	45,423	Payroll Taxes 0	45,423	16,700.82	.00	28,722.18	36.8%
42301 Defined Contribution-TIAA							
1001-501-42301-1000-	6,064	Defined contribution-TIAA 0	6,064	2,145.08	.00	3,918.92	35.4%
42302 Defined Benefit-ERSRI							
1001-501-42302-1000-	83,148	Defined Benefit-ERSRI 0	83,148	29,260.80	.00	53,887.20	35.2%
43200 Dues & Conferences							
1001-501-43200-1000-	6,290	Dues & conferences 0	6,290	252.00	.00	6,038.00	4.0%
43400 IT & Support							
1001-501-43400-1000-	171,522	IT & Support 0	171,522	39,603.62	.00	131,918.38	23.1%

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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43450 Revaluation							
1001-501-43450-1000-	125,000	Revaluation 0	125,000	-88,668.60	.00	213,668.60	-70.9%
46000 Supplies							
1001-501-46000-1000-	2,500	Supplies 0	2,500	.00	.00	2,500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	212,821	0	212,821	179,504.96	.00	33,316.04	84.3%
TOTAL General Fund	212,821	0	212,821	179,504.96	.00	33,316.04	84.3%
10015012 General Fund							
31122 Property Taxes: 2021-2022							
1001-501-31122-2022-	0	Property Taxes: 2021-2022 0	0	-631.90	.00	631.90	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-631.90	.00	631.90	100.0%
TOTAL General Fund	0	0	0	-631.90	.00	631.90	100.0%
10015017 General Fund							
31117 Property Taxes: 2016-2017							
1001-501-31117-2017-	0	Property Taxes: 2016-2017 0	0	-109.45	.00	109.45	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-109.45	.00	109.45	100.0%
TOTAL General Fund	0	0	0	-109.45	.00	109.45	100.0%
10015018 General Fund							

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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
31118 Property Taxes: 2017-2018							
1001-501-311118-2018-	0	Property Taxes: 2017-2018 0	0	-71.52	.00	71.52	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-71.52	.00	71.52	100.0%
TOTAL General Fund	0	0	0	-71.52	.00	71.52	100.0%
10015019 General Fund							
31119 Property Taxes: 2018-2019							
1001-501-311119-2019-	0	Property Taxes: 2018-2019 0	0	-39.38	.00	39.38	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-39.38	.00	39.38	100.0%
TOTAL General Fund	0	0	0	-39.38	.00	39.38	100.0%
10015021 General Fund							
48110 Bond Principa							
1001-502-48110-1000-	3,760,665	Bond Principa 0	3,760,665	285,000.00	.00	3,475,665.00	7.6%
48210 Interest-Bonds							
1001-502-48210-1000-	1,653,668	Interest-Bonds 0	1,653,668	73,836.00	.00	1,579,832.00	4.5%
48300 Issuance Fees							
1001-502-48300-1000-	20,000	Issuance Fees 0	20,000	.00	.00	20,000.00	.0%

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48400 Cost of Issuance							
1001-502-48400-1000-	5,000	Cost of Issuance 0	5,000	.00	.00	5,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	5,439,333	0	5,439,333	358,836.00	.00	5,080,497.00	6.6%
TOTAL General Fund	5,439,333	0	5,439,333	358,836.00	.00	5,080,497.00	6.6%
10015031 General Fund							
39150 Interfund Transfers In-OPEB Tr							
1001-503-39150-1000-	-411,989	Interfund Transfers In-OPEB Tr 0	-411,989	.00	.00	-411,989.00	.0%
41180 Salary Reserve-27PP							
1001-503-41180-1000-	30,000	Salary Reserve-27PP 0	30,000	.00	.00	30,000.00	.0%
42100 Retiree Medical & Dental							
1001-503-42100-1000-	925,709	Retiree Medical & Dental 0	925,709	318,432.73	.00	607,276.27	34.4%
42103 Life Insurance Premiums							
1001-503-42103-1000-	190,000	Life Insurance 0	190,000	116,866.35	.00	73,133.65	61.5%
42500 Unemployment Compensation							
1001-503-42500-1000-	10,000	Unemployment Compensation 0	10,000	.00	.00	10,000.00	.0%

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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42950 Severance Pay							
1001-503-42950-1000-	75,000	Severance Pay 0	75,000	152,150.70	.00	-77,150.70	202.9%
45201 Insurance							
1001-503-45201-1000-	989,347	Insurance 0	989,347	1,448,331.06	.00	-458,984.06	146.4%
45202 Insurance Claims							
1001-503-45202-1000-	40,000	Insurance Claims 0	40,000	-7,858.90	.00	47,858.90	-19.6%
TOTAL UNDEFINED ROLLUP CODE	1,848,067	0	1,848,067	2,027,921.94	.00	-179,854.94	109.7%
TOTAL General Fund	1,848,067	0	1,848,067	2,027,921.94	.00	-179,854.94	109.7%
10015041 General Fund							
36200 Net Metering Credits							
1001-504-36200-1000-	0	Net Metering Credits 0	0	10,029.24	.00	-10,029.24	100.0%
36201 Property Leases							
1001-504-36201-1000-	-229,717	Property Leases 0	-229,717	-90,108.18	.00	-139,608.82	39.2%
41100 Salaries							
1001-504-41100-1000-	13,000	Salaries 0	13,000	4,228.84	.00	8,771.16	32.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42200 Payroll Taxes							
1001-504-42200-1000-	995	Payroll Taxes 0	995	323.51	.00	671.49	32.5%
43400 IT & Support							
1001-504-43400-1000-	150,000	IT & support 0	150,000	85,366.40	.00	64,633.60	56.9%
43405 Website Maintenance							
1001-504-43405-1000-	11,000	website Maintenance 0	11,000	.00	.00	11,000.00	.0%
44300 Building Repairs & Mainten							
1001-504-44300-1000-	55,000	Building Repairs & Maintenance 0	55,000	32,302.67	.00	22,697.33	58.7%
44301 Elevator Repairs & Mainten							
1001-504-44301-1000-	15,000	Elevator Repairs & Maintenance 0	15,000	4,207.27	.00	10,792.73	28.0%
44302 Alarm Repairs & Maintenance							
1001-504-44302-1000-	10,000	Alarm Repairs & Maintenance 0	10,000	3,980.31	.00	6,019.69	39.8%
44340 School Buildings							
1001-504-44340-1000-	50,000	School Buildings 0	50,000	36,202.08	.00	13,797.92	72.4%
44400 Copy Machines							
1001-504-44400-1000-	22,000	Copy Machines 0	22,000	10,227.02	.00	11,772.98	46.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44410 Parking Lot Leases							
1001-504-44410-1000-	23,500	Parking Lot Leases 0	23,500	23,237.87	.00	262.13	98.9%
45300 Telephone & Internet							
1001-504-45300-1000-	31,500	Telephone & Internet 0	31,500	21,408.57	.00	10,091.43	68.0%
45302 Security System							
1001-504-45302-1000-	26,000	Security System 0	26,000	10,321.32	.00	15,678.68	39.7%
46001 Supplies-Central Purchasing							
1001-504-46001-1000-	28,000	Supplies-Central Purchasing 0	28,000	10,634.45	.00	17,365.55	38.0%
46003 Software & Licenses							
1001-504-46003-1000-	60,000	Software & Licenses 0	60,000	24,946.40	.00	35,053.60	41.6%
46066 Postage							
1001-504-46066-1000-	40,000	Postage 0	40,000	6,942.22	.00	33,057.78	17.4%
46210 Natural Gas							
1001-504-46210-1000-	10,000	Natural Gas 0	10,000	5,448.51	.00	4,551.49	54.5%
46220 Gas & Electricity							
1001-504-46220-1000-	24,000	Electricity 0	24,000	10,571.96	.00	13,428.04	44.0%



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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<u>46270 Water Service</u>							
1001-504-46270-1000-	5,000	Water Service 0	5,000	3,299.63	.00	1,700.37	66.0%
<u>47500 Technology Replacement</u>							
1001-504-47500-1000-	51,000	Technology Replacement 0	51,000	19,459.52	.00	31,540.48	38.2%
TOTAL UNDEFINED ROLLUP CODE	396,278	0	396,278	233,029.61	.00	163,248.39	58.8%
TOTAL General Fund	396,278	0	396,278	233,029.61	.00	163,248.39	58.8%
<u>10015051 General Fund</u>							
<u>47200 Capital Improvements</u>							
1001-505-47200-1000-	742,200	Capital Improvements 0	742,200	452,024.39	.00	290,175.61	60.9%
TOTAL UNDEFINED ROLLUP CODE	742,200	0	742,200	452,024.39	.00	290,175.61	60.9%
TOTAL General Fund	742,200	0	742,200	452,024.39	.00	290,175.61	60.9%
<u>1001512 General Fund</u>							
<u>31102 Property Taxes: Prior Years</u>							
1001-501-31102-2002-	0	Property Taxes: Prior Years 0	0	-155.29	.00	155.29	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-155.29	.00	155.29	100.0%
TOTAL General Fund	0	0	0	-155.29	.00	155.29	100.0%
<u>10015311 General Fund</u>							

YEAR-TO-DATE BUDGET REPORT

FOR 2025_06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
31121 Property Taxes: 2020-2021							
1001-501-31121-2021-	0	Property Taxes: 2020-2021 0	0	-206.60	.00	206.60	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-206.60	.00	206.60	100.0%
TOTAL General Fund	0	0	0	-206.60	.00	206.60	100.0%
10016011 General Fund							
32000 Licenses & Permits							
1001-601-32000-1000-	-34,400	Licenses & Permits 0	-34,400	-13,005.00	.00	-21,395.00	37.8%
41100 Salaries							
1001-601-41100-1000-	347,214	Salaries 0	347,214	137,201.37	.00	210,012.63	39.5%
42101 Medical Insurance							
1001-601-42101-1000-	56,807	Medical Insurance 0	56,807	20,661.85	.00	36,145.15	36.4%
42102 Dental Insurance							
1001-601-42102-1000-	2,310	Dental Insurance 0	2,310	1,006.30	.00	1,303.70	43.6%
42200 Payroll Taxes							
1001-601-42200-1000-	26,562	Payroll Taxes 0	26,562	10,281.47	.00	16,280.53	38.7%
42301 Defined Contribution-TIAA							
1001-601-42301-1000-	3,786	Defined Contribution-TIAA 0	3,786	1,554.50	.00	2,231.50	41.1%



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FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42302 Defined Benefit-ERSRI							
1001-601-42302-1000-	45,715	Defined Benefit-ERSRI 0	45,715	18,736.15	.00	26,978.85	41.0%
43100 Secretarial Support							
1001-601-43100-1000-	13,000	Secretarial Support 0	13,000	5,400.00	.00	7,600.00	41.5%
43200 Dues & Conferences							
1001-601-43200-1000-	5,000	Dues & Conferences 0	5,000	1,692.59	.00	3,307.41	33.9%
43220 Tourism/Promotion							
1001-601-43220-1000-	45,350	Tourism/Promotion 0	45,350	42,338.23	.00	3,011.77	93.4%
43221 GIS Implementation							
1001-601-43221-1000-	9,400	GIS Implementation 0	9,400	6,975.00	.00	2,425.00	74.2%
43435 Consulting Engineer-Planning B							
1001-601-43435-1000-	9,000	Consulting Engineer-Planning B 0	9,000	.00	.00	9,000.00	.0%
45400 Advertising							
1001-601-45400-1000-	6,000	Advertising 0	6,000	5,162.62	.00	837.38	86.0%
46000 Supplies							
1001-601-46000-1000-	1,500	Supplies 0	1,500	137.24	.00	1,362.76	9.1%

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT



FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46101 Conservation Projects							
1001-601-46101-1000-	5,000	Conservation Projects 0	5,000	325.00	.00	4,675.00	6.5%
46102 Tree Planting							
1001-601-46102-1000-	25,000	Tree Planting 0	25,000	812.00	.00	24,188.00	3.2%
46103 Stormwater Phase II							
1001-601-46103-1000-	18,400	Stormwater Phase II 0	18,400	3,920.00	.00	14,480.00	21.3%
46104 Comprehensive Plan Update							
1001-601-46104-1000-	10,000	Comprehensive Plan Update 0	10,000	22,886.28	.00	-12,886.28	228.9%
TOTAL UNDEFINED ROLLUP CODE	595,644	0	595,644	266,085.60	.00	329,558.40	44.7%
TOTAL General Fund	595,644	0	595,644	266,085.60	.00	329,558.40	44.7%
10016021 General Fund							
32000 Licenses & Permits							
1001-602-32000-1000-	-468,000	Licenses & Permits 0	-468,000	-161,320.72	.00	-306,679.28	34.5%
33515 RI State Tax							
1001-602-33515-1000-	0	RI State Tax 0	0	10,878.91	.00	-10,878.91	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
33516 Health Department							
1001-602-33516-1000-	0	Health Department	0	-73,338.89	.00	73,338.89	100.0%
33517 Scale Official							
1001-602-33517-1000-	-2,500	scale official	-2,500	-1,998.00	.00	-502.00	79.9%
41100 Salaries							
1001-602-41100-1000-	201,654	salaries	201,654	71,798.41	.00	129,855.59	35.6%
42101 Medical Insurance							
1001-602-42101-1000-	26,760	Medical Insurance	26,760	5,739.78	.00	21,020.22	21.4%
42102 Dental Insurance							
1001-602-42102-1000-	1,016	Dental Insurance	1,016	50.84	.00	965.16	5.0%
42200 Payroll Taxes							
1001-602-42200-1000-	15,673	Payroll Taxes	15,673	5,686.29	.00	9,986.71	36.3%
42301 Defined Contribution-TIAA							
1001-602-42301-1000-	876	Defined Contribution-TIAA	876	275.69	.00	600.31	31.5%
42302 Defined Benefit-ERSRI							
1001-602-42302-1000-	12,302	Defined Benefit-ERSRI	12,302	3,879.47	.00	8,422.53	31.5%

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FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43200 Dues & Conferences							
1001-602-43200-1000-	2,500	Dues & Conferences 0	2,500	100.00	.00	2,400.00	4.0%
45900 Operating							
1001-602-45900-1000-	2,600	Operating 0	2,600	430.80	.00	2,169.20	16.6%
46003 Software & Licenses							
1001-602-46003-1000-	22,300	Software & Licenses 0	22,300	8,857.63	.00	13,442.37	39.7%
TOTAL UNDEFINED ROLLUP CODE	-184,819	0	-184,819	-128,959.79	.00	-55,859.21	69.8%
TOTAL General Fund	-184,819	0	-184,819	-128,959.79	.00	-55,859.21	69.8%
10016031 General Fund							
32002 Permits							
1001-603-32002-1000-	-10,500	Permits 0	-10,500	-4,129.00	.00	-6,371.00	39.3%
32003 Road Cut Permits							
1001-603-32003-1000-	-25,000	Road Cut Permits 0	-25,000	-3,599.00	.00	-21,401.00	14.4%
32004 RI Resource Recovery							
1001-603-32004-1000-	-15,000	RI Resource Recovery 0	-15,000	-1,995.00	.00	-13,005.00	13.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
34100 Miscellaneous							
1001-603-34100-1000-	0	Miscellaneous 0	0	-1,164.00	.00	1,164.00	100.0%
34102 Landfill Receipts							
1001-603-34102-1000-	-70,000	Landfill Receipts 0	-70,000	-31,375.17	.00	-38,624.83	44.8%
34105 Special Pick-Ups							
1001-603-34105-1000-	-10,000	Special Pick-Ups 0	-10,000	-4,083.00	.00	-5,917.00	40.8%
34431 Compost Bag Sales							
1001-603-34431-1000-	-5,000	Compost Bag Sales 0	-5,000	-936.00	.00	-4,064.00	18.7%
35100 Fees & Fines							
1001-603-35100-1000-	0	Fees & Fines 0	0	-70.00	.00	70.00	100.0%
41100 Salaries							
1001-603-41100-1000-	2,173,650	Salaries 0	2,173,650	877,626.40	.00	1,296,023.60	40.4%
41160 Clothing Allowance							
1001-603-41160-1000-	51,000	Clothing Allowance 0	51,000	49,300.00	.00	1,700.00	96.7%
41300 Overtime							
1001-603-41300-1000-	163,114	Overtime 0	163,114	50,062.27	.00	113,051.73	30.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42101 Medical Insurance							
1001-603-42101-1000-	575,339	Medical Insurance 0	575,339	208,370.60	.00	366,968.40	36.2%
42102 Dental Insurance							
1001-603-42102-1000-	22,211	Dental Insurance 0	22,211	9,946.50	.00	12,264.50	44.8%
42200 Payroll Taxes							
1001-603-42200-1000-	182,664	Payroll Taxes 0	182,664	76,311.77	.00	106,352.23	41.8%
42301 Defined Contribution-TIAA							
1001-603-42301-1000-	21,989	Defined Contribution-TIAA 0	21,989	8,265.11	.00	13,723.89	37.6%
42302 Defined Benefit-ERSRI							
1001-603-42302-1000-	319,237	Defined Benefit-ERSRI 0	319,237	118,658.70	.00	200,578.30	37.2%
43211 Rodent Control							
1001-603-43211-1000-	5,000	Rodent Control 0	5,000	1,300.00	.00	3,700.00	26.0%
43440 Landfill/Environmental Monitor							
1001-603-43440-1000-	25,000	Landfill/Environmental Monitor 0	25,000	14,885.20	.00	10,114.80	59.5%
44210 Transfer Station Operations							
1001-603-44210-1000-	45,000	Transfer Station Operations 0	45,000	34,338.21	.00	10,661.79	76.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44211 Tipping Fees							
1001-603-44211-1000-	400,000	Tipping Fees 0	400,000	165,298.59	.00	234,701.41	41.3%
44220 Snow & Ice Removal							
1001-603-44220-1000-	150,000	Snow & Ice Removal 0	150,000	.00	.00	150,000.00	.0%
44300 Building Repairs & Mainten							
1001-603-44300-1000-	18,500	Building Repairs & Maintenance 0	18,500	23,206.87	.00	-4,706.87	125.4%
44304 Grounds Maintenance							
1001-603-44304-1000-	316,730	Grounds Maintenance 0	316,730	192,089.16	.00	124,640.84	60.6%
44305 Road Materials							
1001-603-44305-1000-	35,000	Road Materials 0	35,000	3,470.33	.00	31,529.67	9.9%
44306 Road Signs							
1001-603-44306-1000-	12,000	Road Signs 0	12,000	4,511.76	.00	7,488.24	37.6%
44307 Road & Sidewalk Maintenance							
1001-603-44307-1000-	30,000	Road & Sidewalk Maintenance 0	30,000	8,077.04	.00	21,922.96	26.9%
44308 Street Lighting							
1001-603-44308-1000-	115,000	Street Lighting 0	115,000	58,374.29	.00	56,625.71	50.8%

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FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44310 Motor Vehicle Repairs							
1001-603-44310-1000-	95,000	Motor Vehicle Repairs 0	95,000	25,916.55	.00	69,083.45	27.3%
44311 Landfill Vehicle Maintenance							
1001-603-44311-1000-	22,000	Landfill Vehicle Maintenance 0	22,000	3,228.74	.00	18,771.26	14.7%
44312 Packer & Recycling Vehicle							
1001-603-44312-1000-	80,000	Packer & Recycling Vehicle Mnt 0	80,000	39,099.57	.00	40,900.43	48.9%
44330 Drainage							
1001-603-44330-1000-	75,000	Drainage 0	75,000	10,177.50	.00	64,822.50	13.6%
44400 Copy Machines							
1001-603-44400-1000-	2,500	Copy Machines 0	2,500	1,089.00	.00	1,411.00	43.6%
44600 Tree Care & Preservation							
1001-603-44600-1000-	90,000	Tree Care & Preservation 0	90,000	94,461.54	.00	-4,461.54	105.0%
45300 Telephone & Internet							
1001-603-45300-1000-	12,000	Telephone & Internet 0	12,000	9,204.79	.00	2,795.21	76.7%
45400 Advertising							
1001-603-45400-1000-	1,000	Advertising 0	1,000	.00	.00	1,000.00	.0%

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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46000 Supplies							
1001-603-46000-1000-	8,500	Supplies 0	8,500	3,717.08	.00	4,782.92	43.7%
46050 Chemicals							
1001-603-46050-1000-	2,000	Chemicals 0	2,000	78.95	.00	1,921.05	3.9%
46060 Tires							
1001-603-46060-1000-	25,000	Tires 0	25,000	15,229.71	.00	9,770.29	60.9%
46061 Sweeper Brooms							
1001-603-46061-1000-	3,500	Sweeper Brooms 0	3,500	.00	.00	3,500.00	.0%
46063 Portable Radios							
1001-603-46063-1000-	7,500	Portable Radios 0	7,500	696.49	.00	6,803.51	9.3%
46064 Protective Gear							
1001-603-46064-1000-	5,000	Protective Gear 0	5,000	987.82	.00	4,012.18	19.8%
46066 Postage							
1001-603-46066-1000-	1,500	Postage 0	1,500	777.06	.00	722.94	51.8%
46067 Janitorial Supplies							
1001-603-46067-1000-	25,500	Janitorial supplies 0	25,500	9,371.10	.00	16,128.90	36.7%

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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46210 Natural Gas							
1001-603-46210-1000-	30,000	Natural Gas 0	30,000	3,940.61	.00	26,059.39	13.1%
46220 Gas & Electricity							
1001-603-46220-1000-	13,000	Electricity 0	13,000	905.18	.00	12,094.82	7.0%
46260 Vehicle Maintenance & Fuel							
1001-603-46260-1000-	185,500	Vehicle Fuel 0	185,500	14,706.87	.00	170,793.13	7.9%
46270 Water Service							
1001-603-46270-1000-	7,500	Water Service 0	7,500	4,023.73	.00	3,476.27	53.6%
47301 Building Security							
1001-603-47301-1000-	8,500	Building Security 0	8,500	137.55	.00	8,362.45	1.6%
47500 Technology Replacement							
1001-603-47500-1000-	10,000	Technology Replacement 0	10,000	5,464.04	.00	4,535.96	54.6%
47515 Tools & Equipment							
1001-603-47515-1000-	15,000	Tools & Equipment 0	15,000	8,909.26	.00	6,090.74	59.4%
48092 Patriotism							
1001-603-48092-1000-	4,200	Patriotism 0	4,200	1,938.25	.00	2,261.75	46.1%

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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48096 Holiday Lighting							
1001-603-48096-1000-	5,000	Holiday Lighting 0	5,000	6,140.69	.00	-1,140.69	122.8%
TOTAL UNDEFINED ROLLUP CODE	5,260,634	0	5,260,634	2,116,943.71	.00	3,143,690.29	40.2%
TOTAL General Fund	5,260,634	0	5,260,634	2,116,943.71	.00	3,143,690.29	40.2%
10017011 General Fund							
32010 Soliciting Permits							
1001-701-32010-1000-	-1,500	Soliciting Permits 0	-1,500	-2,405.00	.00	905.00	160.3%
34210 Police Detail Admin Fees							
1001-701-34210-1000-	-46,000	Police Detail Admin Fees 0	-46,000	-16,606.32	.00	-29,393.68	36.1%
35100 Fees & Fines							
1001-701-35100-1000-	-6,000	Fines & Fees 0	-6,000	-2,380.00	.00	-3,620.00	39.7%
35102 Copy Fees							
1001-701-35102-1000-	-1,000	Copy Fees 0	-1,000	-401.25	.00	-598.75	40.1%
35103 Vehicle ID							
1001-701-35103-1000-	-9,000	vehicle ID 0	-9,000	-5,460.00	.00	-3,540.00	60.7%

YEAR-TO-DATE BUDGET REPORT

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
35104 Online Report Fees							
1001-701-35104-1000-	-3,500	Online Report Fees 0	-3,500	-2,315.00	.00	-1,185.00	66.1%
41100 Salaries							
1001-701-41100-1000-	3,529,909	Salaries 0	3,529,909	1,525,398.78	.00	2,004,510.22	43.2%
41102 Civilian Salaries							
1001-701-41102-1000-	545,557	Civilian Salaries 0	545,557	.00	.00	545,557.00	.0%
41160 Clothing Allowance							
1001-701-41160-1000-	78,605	Clothing Allowance 0	78,605	63,710.00	.00	14,895.00	81.1%
41300 Overtime							
1001-701-41300-1000-	163,170	Overtime 0	163,170	94,795.60	.00	68,374.40	58.1%
41301 Civilian Overtime							
1001-701-41301-1000-	16,500	Civilian Overtime 0	16,500	.00	.00	16,500.00	.0%
41400 Supplemental wages							
1001-701-41400-1000-	533,361	Supplemental wages 0	533,361	174,852.17	.00	358,508.83	32.8%
41500 Detail wages							
1001-701-41500-1000-	125,000	Detail wages 0	125,000	63,547.85	.00	61,452.15	50.8%

YEAR-TO-DATE BUDGET REPORT



FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41600 Special Details							
1001-701-41600-1000-	10,000	Special Details 0	10,000	6,727.56	.00	3,272.44	67.3%
42101 Medical Insurance							
1001-701-42101-1000-	772,587	Medical Insurance 0	772,587	390,956.29	.00	381,630.71	50.6%
42102 Dental Insurance							
1001-701-42102-1000-	32,349	Dental Insurance 0	32,349	17,938.66	.00	14,410.34	55.5%
42200 Payroll Taxes							
1001-701-42200-1000-	63,241	Payroll Taxes 0	63,241	27,592.42	.00	35,648.58	43.6%
42201 Civilian Payroll Tax							
1001-701-42201-1000-	42,997	Civilian Payroll Tax 0	42,997	.00	.00	42,997.00	.0%
42301 Defined Contribution-TIAA							
1001-701-42301-1000-	119,298	Defined Contribution-TIAA 0	119,298	50,979.65	.00	68,318.35	42.7%
42302 Defined Benefit-ERSRI							
1001-701-42302-1000-	324,511	Defined Benefit-ERSRI 0	324,511	139,149.46	.00	185,361.54	42.9%
42303 Defined Benefit-Local Pension							
1001-701-42303-1000-	1,977,995	Defined Benefit-Local Pension 0	1,977,995	659,331.68	.00	1,318,663.32	33.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42304 Civilian Defined Contribution							
1001-701-42304-1000-	5,104	Civilian Defined Contribution 0	5,104	.00	.00	5,104.00	.0%
42305 Civilian Defined Benefit ERSRI							
1001-701-42305-1000-	71,815	Civilian Defined Benefit ERSRI 0	71,815	.00	.00	71,815.00	.0%
42400 Education							
1001-701-42400-1000-	84,000	Education 0	84,000	6,680.50	.00	77,319.50	8.0%
43020 Boat Repairs & Maintenance							
1001-701-43020-1000-	5,000	Boat Repairs & Maintenance 0	5,000	465.21	.00	4,534.79	9.3%
43201 Conferences & Training							
1001-701-43201-1000-	15,000	Conferences & Training 0	15,000	3,315.00	.00	11,685.00	22.1%
43331 RI Police Academy							
1001-701-43331-1000-	10,000	RI Police Academy 0	10,000	.00	.00	10,000.00	.0%
43445 Written Directives							
1001-701-43445-1000-	8,000	Written Directives 0	8,000	6,345.00	.00	1,655.00	79.3%
44300 Building Repairs & Mainten							
1001-701-44300-1000-	40,000	Building Repairs & Maintenance 0	40,000	23,131.24	.00	16,868.76	57.8%



YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44310 Motor Vehicle Repairs							
1001-701-44310-1000-	66,000	Motor Vehicle Repairs 0	66,000	30,981.51	.00	35,018.49	46.9%
44400 Copy Machines							
1001-701-44400-1000-	5,100	Copy Machines 0	5,100	2,748.37	.00	2,351.63	53.9%
45300 Telephone & Internet							
1001-701-45300-1000-	44,000	Telephone & Internet 0	44,000	24,565.91	.00	19,434.09	55.8%
45400 Advertising							
1001-701-45400-1000-	2,000	Advertising 0	2,000	.00	.00	2,000.00	.0%
46009 Ammunition & weapons							
1001-701-46009-1000-	20,000	Ammunition & weapons 0	20,000	2,887.69	.00	17,112.31	14.4%
46010 Uniforms							
1001-701-46010-1000-	2,000	Uniforms 0	2,000	1,868.00	.00	132.00	93.4%
46031 Police officer Supplies							
1001-701-46031-1000-	1,800	Police officer supplies 0	1,800	73.36	.00	1,726.64	4.1%
46032 Patrol Expenses							
1001-701-46032-1000-	55,000	Patrol Expenses 0	55,000	15,838.92	.00	39,161.08	28.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46033 Detective Expenses							
1001-701-46033-1000-	14,400	Detective Expenses 0	14,400	4,769.68	.00	9,630.32	33.1%
46034 Probationary Patrolman Expense							
1001-701-46034-1000-	10,000	Probationary Patrolman Expense 0	10,000	.00	.00	10,000.00	.0%
46035 Color Guard							
1001-701-46035-1000-	1,200	Color Guard 0	1,200	.00	.00	1,200.00	.0%
46037 Medical Supplies							
1001-701-46037-1000-	1,800	Medical Supplies 0	1,800	94.21	.00	1,705.79	5.2%
46038 Communications							
1001-701-46038-1000-	25,000	Communications 0	25,000	8,831.16	.00	16,168.84	35.3%
46039 Photo Lab							
1001-701-46039-1000-	1,000	Photo Lab 0	1,000	.00	.00	1,000.00	.0%
46066 Postage							
1001-701-46066-1000-	2,000	Postage 0	2,000	1,125.18	.00	874.82	56.3%
46210 Natural Gas							
1001-701-46210-1000-	18,000	Natural Gas 0	18,000	5,334.12	.00	12,665.88	29.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46220 Gas & Electricity							
1001-701-46220-1000-	20,000	Electricity 0	20,000	9,328.18	.00	10,671.82	46.6%
46260 Vehicle Maintenance & Fuel							
1001-701-46260-1000-	75,000	Vehicle Fuel 0	75,000	6,015.62	.00	68,984.38	8.0%
46270 Water Service							
1001-701-46270-1000-	2,500	Water Service 0	2,500	1,077.15	.00	1,422.85	43.1%
47301 Building Security							
1001-701-47301-1000-	1,500	Building Security 0	1,500	.00	.00	1,500.00	.0%
47500 Technology Replacement							
1001-701-47500-1000-	125,000	Technology Replacement 0	125,000	92,135.63	.00	32,864.37	73.7%
TOTAL UNDEFINED ROLLUP CODE	9,000,299	0	9,000,299	3,433,024.19	.00	5,567,274.81	38.1%
TOTAL General Fund	9,000,299	0	9,000,299	3,433,024.19	.00	5,567,274.81	38.1%
10017012 General Fund							
41100 Salaries							
1001-701-41100-2000-	0	Civilian Salaries 0	0	204,468.84	.00	-204,468.84	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41300 Overtime							
1001-701-41300-2000-	0	Civilian Overtime 0	0	16,552.42	.00	-16,552.42	100.0%
42200 Payroll Taxes							
1001-701-42200-2000-	0	Civilian Payroll Taxes 0	0	14,901.31	.00	-14,901.31	100.0%
42301 Defined Contribution-TIAA							
1001-701-42301-2000-	0	Civilian Defined Cont TIAA 0	0	1,716.48	.00	-1,716.48	100.0%
42302 Defined Benefit-ERSRI							
1001-701-42302-2000-	0	Civilian Defined Benefit-ERSRI 0	0	24,151.93	.00	-24,151.93	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	261,790.98	.00	-261,790.98	100.0%
TOTAL General Fund	0	0	0	261,790.98	.00	-261,790.98	100.0%
10017021 General Fund							
34550 Animal Control & Shelter F							
1001-702-34550-1000-	-1,000	Animal Control & Shelter Fees 0	-1,000	-400.00	.00	-600.00	40.0%
41100 Salaries							
1001-702-41100-1000-	157,097	Salaries 0	157,097	75,699.77	.00	81,397.23	48.2%

Town of Bristol, RI



YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41160 Clothing Allowance							
1001-702-41160-1000-	1,500	Clothing Allowance 0	1,500	1,500.00	.00	.00	100.0%
41300 Overtime							
1001-702-41300-1000-	2,500	Overtime 0	2,500	425.60	.00	2,074.40	17.0%
42101 Medical Insurance							
1001-702-42101-1000-	32,711	Medical Insurance 0	32,711	13,190.45	.00	19,520.55	40.3%
42102 Dental Insurance							
1001-702-42102-1000-	1,313	Dental Insurance 0	1,313	458.30	.00	854.70	34.9%
42200 Payroll Taxes							
1001-702-42200-1000-	12,209	Payroll Taxes 0	12,209	5,641.73	.00	6,567.27	46.2%
42301 Defined Contribution-TIAA							
1001-702-42301-1000-	1,355	Defined Contribution-TIAA 0	1,355	580.74	.00	774.26	42.9%
42302 Defined Benefit-ERSRI							
1001-702-42302-1000-	18,473	Defined Benefit-ERSRI 0	18,473	7,370.59	.00	11,102.41	39.9%
43203 Certifications							
1001-702-43203-1000-	2,300	Certifications 0	2,300	.00	.00	2,300.00	.0%

Town of Bristol, RI



YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43341 Veterinarian Service							
1001-702-43341-1000-	10,000	Veterinarian Service 0	10,000	4,018.14	.00	5,981.86	40.2%
43342 Carcass Removal							
1001-702-43342-1000-	450	Carcass Removal 0	450	131.45	.00	318.55	29.2%
44300 Building Repairs & Mainten							
1001-702-44300-1000-	25,100	Building Repairs & Maintenance 0	25,100	5,638.30	.00	19,461.70	22.5%
44310 Motor Vehicle Repairs							
1001-702-44310-1000-	6,200	Motor Vehicle Repairs 0	6,200	6,780.57	.00	-580.57	109.4%
45300 Telephone & Internet							
1001-702-45300-1000-	8,200	Telephone & Internet 0	8,200	7,884.51	.00	315.49	96.2%
45301 Miscellaneous							
1001-702-45301-1000-	0	Telephone & Internet 0	0	1,400.56	.00	-1,400.56	100.0%
45900 Operating							
1001-702-45900-1000-	1,500	Operating 0	1,500	463.16	.00	1,036.84	30.9%
46000 Supplies							
1001-702-46000-1000-	7,000	Supplies 0	7,000	1,668.11	.00	5,331.89	23.8%



YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46002 Office Supplies							
1001-702-46002-1000-	1,800	office supplies 0	1,800	479.03	.00	1,320.97	26.6%
46066 Postage							
1001-702-46066-1000-	300	Postage 0	300	.00	.00	300.00	.0%
46210 Natural Gas							
1001-702-46210-1000-	9,000	Natural Gas 0	9,000	1,880.54	.00	7,119.46	20.9%
46220 Gas & Electricity							
1001-702-46220-1000-	12,500	Electricity 0	12,500	5,907.85	.00	6,592.15	47.3%
46260 Vehicle Maintenance & Fuel							
1001-702-46260-1000-	1,500	Vehicle Fuel 0	1,500	474.80	.00	1,025.20	31.7%
46270 Water Service							
1001-702-46270-1000-	3,000	Water service 0	3,000	1,337.16	.00	1,662.84	44.6%
47301 Building Security							
1001-702-47301-1000-	2,500	Building Security 0	2,500	.00	.00	2,500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	317,508	0	317,508	142,531.36	.00	174,976.64	44.9%
TOTAL General Fund	317,508	0	317,508	142,531.36	.00	174,976.64	44.9%



YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10017031 General Fund							
34100 Miscellaneous							
1001-703-34100-1000-	-30,000	Miscellaneous 0	-30,000	-5,168.00	.00	-24,832.00	17.2%
34201 Fueling Station							
1001-703-34201-1000-	-100,000	Fueling Station 0	-100,000	-15,143.26	.00	-84,856.74	15.1%
34202 Dock Fees							
1001-703-34202-1000-	-328,120	Dock Fees 0	-328,120	7,030.10	.00	-335,150.10	-2.1%
34203 Mooring Fees							
1001-703-34203-1000-	-185,000	Mooring Fees 0	-185,000	-7,153.05	.00	-177,846.95	3.9%
34204 Transient Docks/Moorings							
1001-703-34204-1000-	-150,000	Transient Docks/Moorings 0	-150,000	-203,107.64	.00	53,107.64	135.4%
34205 Harbor Parking Fees							
1001-703-34205-1000-	-4,500	Harbor Parking Fees 0	-4,500	-2,837.50	.00	-1,662.50	63.1%
34206 Ferry Dock & Office Lease							
1001-703-34206-1000-	-19,525	Ferry Dock & Office Lease 0	-19,525	-8,599.95	.00	-10,925.05	44.0%



YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41100 Salaries							
1001-703-41100-1000-	293,897	Salaries 0	293,897	149,622.51	.00	144,274.49	50.9%
42101 Medical Insurance							
1001-703-42101-1000-	3,600	Medical Insurance 0	3,600	2,541.65	.00	1,058.35	70.6%
42102 Dental Insurance							
1001-703-42102-1000-	1,994	Dental Insurance 0	1,994	868.60	.00	1,125.40	43.6%
42200 Payroll Taxes							
1001-703-42200-1000-	22,483	Payroll Taxes 0	22,483	11,760.38	.00	10,722.62	52.3%
42301 Defined Contribution-TIAA							
1001-703-42301-1000-	2,202	Defined contribution-TIAA 0	2,202	898.81	.00	1,303.19	40.8%
42302 Defined Benefit-ERSRI							
1001-703-42302-1000-	30,984	Defined Benefit-ERSRI 0	30,984	12,646.04	.00	18,337.96	40.8%
43202 Training							
1001-703-43202-1000-	2,200	Training 0	2,200	430.29	.00	1,769.71	19.6%
44300 Building Repairs & Mainten							
1001-703-44300-1000-	14,000	Building Repairs & Maintenance 0	14,000	12,486.21	.00	1,513.79	89.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<u>44381 Boat Repairs & Maintenance</u>							
1001-703-44381-1000-	8,000	Boat Repairs & Maintenance 0	8,000	1,597.00	.00	6,403.00	20.0%
<u>44382 Dock Repairs & Maintenance</u>							
1001-703-44382-1000-	65,000	Dock Repairs & Maintenance 0	65,000	39,370.66	.00	25,629.34	60.6%
<u>44383 Buoy Repairs & Maintenance</u>							
1001-703-44383-1000-	6,000	Buoy Repairs & Maintenance 0	6,000	508.20	.00	5,491.80	8.5%
<u>45300 Telephone & Internet</u>							
1001-703-45300-1000-	10,000	Telephone & Internet 0	10,000	9,549.59	.00	450.41	95.5%
<u>45900 Operating</u>							
1001-703-45900-1000-	20,000	Operating 0	20,000	14,989.14	.00	5,010.86	74.9%
<u>46000 Supplies</u>							
1001-703-46000-1000-	3,000	Supplies 0	3,000	.00	.00	3,000.00	.0%
<u>46003 Software & Licenses</u>							
1001-703-46003-1000-	3,000	Software & Licenses 0	3,000	611.92	.00	2,388.08	20.4%
<u>46010 Uni forms</u>							
1001-703-46010-1000-	5,000	Uni forms 0	5,000	662.68	.00	4,337.32	13.3%



YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46021 Mooring Stickers							
1001-703-46021-1000-	5,000	Mooring stickers 0	5,000	.00	.00	5,000.00	.0%
46022 Safety Equipment							
1001-703-46022-1000-	4,000	Safety Equipment 0	4,000	1,133.79	.00	2,866.21	28.3%
46110 Public Rights of way							
1001-703-46110-1000-	10,000	Public Rights of way 0	10,000	6,926.97	.00	3,073.03	69.3%
46210 Natural Gas							
1001-703-46210-1000-	9,000	Natural Gas 0	9,000	5,010.30	.00	3,989.70	55.7%
46220 Gas & Electricity							
1001-703-46220-1000-	24,000	Electricity 0	24,000	16,021.20	.00	7,978.80	66.8%
46260 Vehicle Maintenance & Fuel							
1001-703-46260-1000-	2,200	Vehicle Fuel 0	2,200	787.76	.00	1,412.24	35.8%
46261 Boat Fuel							
1001-703-46261-1000-	5,000	Boat Fuel 0	5,000	.00	.00	5,000.00	.0%
46270 Water Service							
1001-703-46270-1000-	14,000	Water Service 0	14,000	12,116.37	.00	1,883.63	86.5%

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT



FOR 2026 06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
47515 Tools & Equipment							
1001-703-47515-1000-	20,000	0	20,000	18,987.52	.00	1,012.48	94.9%
TOTAL UNDEFINED ROLLUP CODE	-232,585	0	-232,585	84,548.29	.00	-317,133.29	-36.4%
TOTAL General Fund	-232,585	0	-232,585	84,548.29	.00	-317,133.29	-36.4%
10017041 General Fund							
34000 EMS & Fire Revenue							
1001-704-34000-1000-	-1,100,000	EMS & Fire Revenue 0	-1,100,000	-480,513.08	.00	-619,486.92	43.7%
41100 Salaries							
1001-704-41100-1000-	573,599	Salaries 0	573,599	234,283.12	.00	339,315.88	40.8%
41160 Clothing Allowance							
1001-704-41160-1000-	3,000	Clothing Allowance 0	3,000	3,000.00	.00	.00	100.0%
41170 EMS Stipend							
1001-704-41170-1000-	625,000	EMS Stipend 0	625,000	246,473.00	.00	378,527.00	39.4%
41175 Incentive Stipend							
1001-704-41175-1000-	41,200	Incentive Stipend 0	41,200	.00	.00	41,200.00	.0%

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FOR 2025 06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41300 Overtime							
1001-704-41300-1000-	5,000	Overtime 0	5,000	3,450.49	.00	1,549.51	69.0%
41600 Special Details							
1001-704-41600-1000-	60,000	Special Details 0	60,000	41,421.93	.00	18,578.07	69.0%
42101 Medical Insurance							
1001-704-42101-1000-	100,414	Medical Insurance 0	100,414	30,847.65	.00	69,566.35	30.7%
42102 Dental Insurance							
1001-704-42102-1000-	3,987	Dental Insurance 0	3,987	1,440.60	.00	2,546.40	36.1%
42200 Payroll Taxes							
1001-704-42200-1000-	109,609	Payroll Taxes 0	109,609	39,902.47	.00	69,706.53	36.4%
42301 Defined Contribution-TIAA							
1001-704-42301-1000-	12,082	Defined Contribution-TIAA 0	12,082	3,850.00	.00	8,232.00	31.9%
42302 Defined Benefit-ERSRI							
1001-704-42302-1000-	63,599	Defined Benefit-ERSRI 0	63,599	26,907.21	.00	36,691.79	42.3%
43203 Certifications							
1001-704-43203-1000-	35,000	Training & Certification 0	35,000	10,277.80	.00	24,722.20	29.4%

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FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43204 Dues & Subscriptions							
1001-704-43204-1000-	4,000	Dues & Subscriptions 0	4,000	2,189.50	.00	1,810.50	54.7%
43205 Ladder Testing							
1001-704-43205-1000-	10,000	NFPA TESTING 0	10,000	.00	.00	10,000.00	.0%
43260 Emergency Medical Services							
1001-704-43260-1000-	651,000	Emergency Medical Services 0	651,000	217,000.00	.00	434,000.00	33.3%
43261 Emergency Management							
1001-704-43261-1000-	2,400	Emergency Management 0	2,400	.00	.00	2,400.00	.0%
43262 Physician Consultant							
1001-704-43262-1000-	6,600	Physician Consultant 0	6,600	8,587.50	.00	-1,987.50	130.1%
43400 IT & Support							
1001-704-43400-1000-	25,000	IT & Support 0	25,000	21,587.43	.00	3,412.57	86.3%
44300 Building Repairs & Mainten							
1001-704-44300-1000-	40,000	Building Repairs & Maintenance 0	40,000	32,993.11	.00	7,006.89	82.5%
44301 Elevator Repairs & Mainten							
1001-704-44301-1000-	5,000	EMS EQUIPMENT MAINTENANCE 0	5,000	.00	.00	5,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44302 Alarm Repairs & Maintenance							
1001-704-44302-1000-	20,000	General Equipment Maintenance 0	20,000	6,311.26	.00	13,688.74	31.6%
44303 Communications Maintenance							
1001-704-44303-1000-	10,000	Communications Maintenance 0	10,000	7,528.36	.00	2,471.64	75.3%
44310 Motor Vehicle Repairs							
1001-704-44310-1000-	80,000	Motor Vehicle Repairs 0	80,000	71,421.63	.00	8,578.37	89.3%
44313 Motor Vehicle Materials							
1001-704-44313-1000-	0	Motor Vehicle Materials 0	0	71.82	.00	-71.82	100.0%
44800 Miscellaneous							
1001-704-44800-1000-	2,000	Miscellaneous 0	2,000	1,391.57	.00	608.43	69.6%
45101 Special Events							
1001-704-45101-1000-	15,000	Special Events 0	15,000	14,188.27	.00	811.73	94.6%
45300 Telephone & Internet							
1001-704-45300-1000-	25,000	Telephone & Internet 0	25,000	22,968.55	.00	2,031.45	91.9%
46002 Office Supplies							
1001-704-46002-1000-	6,000	office supplies 0	6,000	3,741.23	.00	2,258.77	62.4%

Town of Bristol, RI



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FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46010 Uniforms							
1001-704-46010-1000-	20,000	Uniforms 0	20,000	13,627.97	.00	6,372.03	68.1%
46051 Chemicals & Gases							
1001-704-46051-1000-	2,500	Chemicals & Gases 0	2,500	1,056.62	.00	1,443.38	42.3%
46066 Postage							
1001-704-46066-1000-	2,500	Postage 0	2,500	91.09	.00	2,408.91	3.6%
46070 EMS Disposable Supplies							
1001-704-46070-1000-	25,000	EMS Disposable supplies 0	25,000	11,213.30	.00	13,786.70	44.9%
46210 Natural Gas							
1001-704-46210-1000-	40,000	Natural Gas 0	40,000	12,523.17	.00	27,476.83	31.3%
46220 Gas & Electricity							
1001-704-46220-1000-	30,000	Electricity 0	30,000	18,345.45	.00	11,654.55	61.2%
46260 Vehicle Maintenance & Fuel							
1001-704-46260-1000-	50,000	Vehicle Fuel 0	50,000	5,789.95	.00	44,210.05	11.6%
46270 Water Service							
1001-704-46270-1000-	5,000	Water Service 0	5,000	1,985.64	.00	3,014.36	39.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
47510 EMS Equipment							
1001-704-47510-1000-	10,000	EMS Equipment 0	10,000	5,400.88	.00	4,599.12	54.0%
47511 Fire Equipment							
1001-704-47511-1000-	10,000	Fire Equipment 0	10,000	6,215.59	.00	3,784.41	62.2%
47512 Communications Equipment							
1001-704-47512-1000-	20,000	Communications Equipment 0	20,000	14,992.61	.00	5,007.39	75.0%
47513 Breathing Apparatus							
1001-704-47513-1000-	20,000	Breathing Apparatus 0	20,000	14,068.24	.00	5,931.76	70.3%
47514 Personal Protective Equipment							
1001-704-47514-1000-	30,000	Personal Protective Equipment 0	30,000	19,478.23	.00	10,521.77	64.9%
48008 Company Allotments							
1001-704-48008-1000-	33,000	Company Allotments 0	33,000	33,000.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	1,732,490	0	1,732,490	729,110.16	.00	1,003,379.84	42.1%
TOTAL General Fund	1,732,490	0	1,732,490	729,110.16	.00	1,003,379.84	42.1%
10018011 General Fund							
41100 Salaries							
1001-801-41100-1000-		Salaries					

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42101 Medical Insurance	36,740	0	36,740	13,440.22	.00	23,299.78	36.6%
1001-801-42101-1000-	9,483	Medical Insurance 0	9,483	2,499.68	.00	6,983.32	26.4%
42102 Dental Insurance	315	Dental Insurance 0	315	.00	.00	315.00	.0%
1001-801-42102-1000-	2,811	Payroll Taxes 0	2,811	1,018.20	.00	1,792.80	36.2%
42301 Defined Contribution-TIAA	330	Defined Contribution-TIAA 0	330	130.02	.00	199.98	39.4%
1001-801-42301-1000-	4,637	Defined Benefit-ERSRI 0	4,637	1,828.64	.00	2,808.36	39.4%
48005 Emergency Fund	8,000	Emergency Fund 0	8,000	4,875.04	.00	3,124.96	60.9%
1001-801-48005-1000-	62,316	0	62,316	23,791.80	.00	38,524.20	38.2%
TOTAL UNDEFINED ROLLUP CODE	62,316	0	62,316	23,791.80	.00	38,524.20	38.2%
TOTAL General Fund							
10018021 General Fund							
35100 Fees & Fines							

Town of Bristol, RI



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FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1001-802-35100-1000-	-8,000	Fees & Fines 0	-8,000	-1,699.95	.00	-6,300.05	21.2%
41100 Salaries							
1001-802-41100-1000-	865,711	salaries 0	865,711	329,546.81	.00	536,164.19	38.1%
42101 Medical Insurance							
1001-802-42101-1000-	79,710	Medical Insurance 0	79,710	21,347.19	.00	58,362.81	26.8%
42102 Dental Insurance							
1001-802-42102-1000-	2,837	Dental Insurance 0	2,837	1,082.54	.00	1,754.46	38.2%
42200 Payroll Taxes							
1001-802-42200-1000-	66,227	Payroll Taxes 0	66,227	24,988.09	.00	41,238.91	37.7%
42301 Defined Contribution-TIAA							
1001-802-42301-1000-	5,273	Defined contribution-TIAA 0	5,273	1,852.53	.00	3,420.47	35.1%
42302 Defined Benefit-ERSRI							
1001-802-42302-1000-	74,192	Defined Benefit-ERSRI 0	74,192	25,203.28	.00	48,988.72	34.0%
43290 Ocean State Library Consortium							
1001-802-43290-1000-	44,337	Ocean State Library Consortium 0	44,337	22,711.52	.00	21,625.48	51.2%



YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44300 Building Repairs & Maintenan							
1001-802-44300-1000-	20,000	Building Repairs & Maintenance 0	20,000	13,609.59	.00	6,390.41	68.0%
44309 Custodial Services							
1001-802-44309-1000-	45,000	Custodial Services 0	45,000	18,300.00	.00	26,700.00	40.7%
45300 Telephone & Internet							
1001-802-45300-1000-	4,380	Telephone & Internet 0	4,380	1,607.14	.00	2,772.86	36.7%
45510 Print Materials							
1001-802-45510-1000-	30,000	Print Materials 0	30,000	6,301.03	.00	23,698.97	21.0%
45511 Electronic Materials							
1001-802-45511-1000-	8,000	Electronic Materials 0	8,000	694.36	.00	7,305.64	8.7%
45512 Subscriptions							
1001-802-45512-1000-	7,500	Subscriptions 0	7,500	2,407.84	.00	5,092.16	32.1%
45513 Audio-Visual							
1001-802-45513-1000-	10,000	Audio-Visual 0	10,000	1,138.11	.00	8,861.89	11.4%
45900 Operating							
1001-802-45900-1000-	13,000	Operating 0	13,000	6,388.24	.00	6,611.76	49.1%

Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT



FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46210 Natural Gas							
1001-802-46210-1000-	15,000	Natural Gas 0	15,000	3,604.61	.00	11,395.39	24.0%
46220 Gas & Electricity							
1001-802-46220-1000-	35,000	Electricity 0	35,000	13,992.29	.00	21,007.71	40.0%
46270 Water Service							
1001-802-46270-1000-	4,000	Water Service 0	4,000	2,530.01	.00	1,469.99	63.3%
47500 Technology Replacement							
1001-802-47500-1000-	6,000	Technology Replacement 0	6,000	702.63	.00	5,297.37	11.7%
TOTAL UNDEFINED ROLLUP CODE	1,328,167	0	1,328,167	496,307.86	.00	831,859.14	37.4%
TOTAL General Fund	1,328,167	0	1,328,167	496,307.86	.00	831,859.14	37.4%
10018031 General Fund							
34700 Summer Camp							
1001-803-34700-1000-	-125,000	Summer Camp 0	-125,000	377.26	.00	-125,377.26	-.3%
34701 Program Revenue							
1001-803-34701-1000-	-125,000	Program Revenue 0	-125,000	-39,289.12	.00	-85,710.88	31.4%



YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
34702 Summer Camp							
1001-803-34702-1000-	0	Summer Camp 0	0	-2,888.26	.00	2,888.26	100.0%
34703 Gate Fees							
1001-803-34703-1000-	-90,000	Gate Fees 0	-90,000	-67,419.75	.00	-22,580.25	74.9%
34704 Facility Use							
1001-803-34704-1000-	-11,500	Facility Use 0	-11,500	-5,865.00	.00	-5,635.00	51.0%
41100 Salaries							
1001-803-41100-1000-	613,774	Salaries 0	613,774	352,011.28	.00	261,762.72	57.4%
41300 Overtime							
1001-803-41300-1000-	10,000	Overtime 0	10,000	10,268.11	.00	-268.11	102.7%
42101 Medical Insurance							
1001-803-42101-1000-	104,131	Medical Insurance 0	104,131	36,115.80	.00	68,015.20	34.7%
42102 Dental Insurance							
1001-803-42102-1000-	4,282	Dental Insurance 0	4,282	1,440.60	.00	2,841.40	33.6%
42200 Payroll Taxes							
1001-803-42200-1000-	47,466	Payroll Taxes 0	47,466	25,768.61	.00	21,697.39	54.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2026_06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42301 Defined Contribution-TIAA							
1001-803-42301-1000-	3,081	Defined Contribution-TIAA 0	3,081	1,304.56	.00	1,776.44	42.3%
42302 Defined Benefit-ERSRI							
1001-803-42302-1000-	43,347	Defined Benefit-ERSRI 0	43,347	18,356.32	.00	24,990.68	42.3%
44325 Repairs & Maintenance							
1001-803-44325-1000-	35,000	Repairs & Maintenance 0	35,000	9,860.56	.00	25,139.44	28.2%
44326 Playground Repairs & Maint							
1001-803-44326-1000-	20,000	Playground Repairs & Maintenan 0	20,000	5,771.16	.00	14,228.84	28.9%
45100 Programs							
1001-803-45100-1000-	95,000	Programs 0	95,000	112,542.29	.00	-17,542.29	118.5%
45102 Bus Transportation							
1001-803-45102-1000-	25,000	Bus Transportation 0	25,000	24,570.00	.00	430.00	98.3%
45103 Concerts							
1001-803-45103-1000-	7,000	Concerts 0	7,000	4,625.00	.00	2,375.00	66.1%
45300 Telephone & Internet							
1001-803-45300-1000-	20,000	Telephone & Internet 0	20,000	12,359.81	.00	7,640.19	61.8%

Town of Bristol, RI



YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45900 Operating							
1001-803-45900-1000-	20,000	Operating 0	20,000	18,372.70	.00	1,627.30	91.9%
46210 Natural Gas							
1001-803-46210-1000-	20,000	Natural Gas 0	20,000	4,903.67	.00	15,096.33	24.5%
46220 Gas & Electricity							
1001-803-46220-1000-	20,000	Electricity 0	20,000	12,126.64	.00	7,873.36	60.6%
46221 Electric							
1001-803-46221-1000-	10,000	Electric 0	10,000	.00	.00	10,000.00	.0%
46260 Vehicle Maintenance & Fuel							
1001-803-46260-1000-	11,000	Vehicle Fuel 0	11,000	3,567.52	.00	7,432.48	32.4%
46270 Water Service							
1001-803-46270-1000-	12,000	Water service 0	12,000	9,871.02	.00	2,128.98	82.3%
47520 Equipment							
1001-803-47520-1000-	10,000	Equipment 0	10,000	522.54	.00	9,477.46	5.2%
TOTAL UNDEFINED ROLLUP CODE	779,581	0	779,581	549,273.32	.00	230,307.68	70.5%
TOTAL General Fund	779,581	0	779,581	549,273.32	.00	230,307.68	70.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10018051 General Fund							
48040 Women's Resource Center							
1001-805-48040-1000-	3,000	Women's Resource Center 0	3,000	3,000.00	.00	.00	100.0%
48041 East Bay Mental Health							
1001-805-48041-1000-	25,000	East Bay Mental Health 0	25,000	25,000.00	.00	.00	100.0%
48042 East Bay Community Action							
1001-805-48042-1000-	22,000	East Bay Community Action 0	22,000	22,000.00	.00	.00	100.0%
48043 Benjamin Church Manor Tenants							
1001-805-48043-1000-	1,000	Benjamin Church Manor Tenants 0	1,000	1,000.00	.00	.00	100.0%
48045 Boy Scouts							
1001-805-48045-1000-	1,500	Boy Scouts 0	1,500	1,500.00	.00	.00	100.0%
48046 Mosaic							
1001-805-48046-1000-	2,000	Mosaic 0	2,000	2,000.00	.00	.00	100.0%
48047 Visiting Nurses							
1001-805-48047-1000-	6,000	Visiting Nurses 0	6,000	6,000.00	.00	.00	100.0%

Town of Bristol, RI



YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48049 King Philip Little League							
1001-805-48049-1000-	1,500	King Philip Little League 0	1,500	1,500.00	.00	.00	100.0%
48050 Franklin Court Tenants Assoc.							
1001-805-48050-1000-	1,000	Franklin Court Tenants Assoc. 0	1,000	1,000.00	.00	.00	100.0%
48052 Cornerstone							
1001-805-48052-1000-	2,000	Cornerstone 0	2,000	2,000.00	.00	.00	100.0%
48053 Samaritans							
1001-805-48053-1000-	1,000	Samaritans 0	1,000	1,000.00	.00	.00	100.0%
48054 Coggeshall Farm							
1001-805-48054-1000-	500	Coggeshall Farm 0	500	500.00	.00	.00	100.0%
48055 Bristol Historical Society							
1001-805-48055-1000-	2,000	Bristol Historical Society 0	2,000	2,000.00	.00	.00	100.0%
48056 Meals on Wheels							
1001-805-48056-1000-	1,500	Meals on Wheels 0	1,500	1,500.00	.00	.00	100.0%
48057 Bristol Arts Museum							
1001-805-48057-1000-	500	Bristol Arts Museum 0	500	500.00	.00	.00	100.0%

Town of Bristol, RI



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FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48058 Art Night							
1001-805-48058-1000-	1,500	Art Night 0	1,500	1,500.00	.00	.00	100.0%
48059 Community Strings Project							
1001-805-48059-1000-	1,500	Community strings Project 0	1,500	1,500.00	.00	.00	100.0%
48060 Neverland Theatre							
1001-805-48060-1000-	1,000	Friends of st Elizabeth Food P 0	1,000	1,000.00	.00	.00	100.0%
48061 Bristol Rotary Charities Found							
1001-805-48061-1000-	1,000	Bristol Rotary Charities Found 0	1,000	1,000.00	.00	.00	100.0%
48062 East Bay Food Pantry							
1001-805-48062-1000-	1,500	East Bay Food Pantry 0	1,500	1,500.00	.00	.00	100.0%
48063 Bristol Senior Center							
1001-805-48063-1000-	185,400	Bristol senior Center 0	185,400	92,700.00	.00	92,700.00	50.0%
48065 Bristol Garden Club							
1001-805-48065-1000-	1,000	Bristol Garden Club 0	1,000	1,000.00	.00	.00	100.0%
48066 Friends of Linden Place							
1001-805-48066-1000-	500	Friends of Linden Place 0	500	500.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48067 Eastern RI Conservation District							
1001-805-48067-1000-	1,000	Eastern RI Conservation 0	1,000	1,000.00	.00	.00	100.0%
48068 Wildlife Rehab Assoc. of RI							
1001-805-48068-1000-	500	wildlife Rehab Assoc. of RI 0	500	500.00	.00	.00	100.0%
48070 Friends of Toms Grove							
1001-805-48070-1000-	1,000	Friends of Toms Grove 0	1,000	1,000.00	.00	.00	100.0%
48071 Bristol Middle Passage Port Ma							
1001-805-48071-1000-	500	Middle Passage Port Marker 0	500	500.00	.00	.00	100.0%
48072 Rhode Island Special Olympics							
1001-805-48072-1000-	1,500	RI Special Olympics 0	1,500	1,500.00	.00	.00	100.0%
48073 East Bay Softball							
1001-805-48073-1000-	1,000	East Bay Softball 0	1,000	1,000.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	269,400	0	269,400	176,700.00	.00	92,700.00	65.6%
TOTAL General Fund	269,400	0	269,400	176,700.00	.00	92,700.00	65.6%
10018061 General Fund							
48003 Personnel Board							
1001-806-48003-1000-		Personnel Board					

YEAR-TO-DATE BUDGET REPORT

FOR 2025 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48090 Fourth of July	750	0	750	.00	.00	750.00	.0%
1001-806-48090-1000-	25,000	Fourth of July 0	25,000	25,000.00	.00	.00	100.0%
48091 Veterans Holidays	4,500	Veterans Holidays 0	4,500	4,500.00	.00	.00	100.0%
1001-806-48091-1000-							
48094 Christmas Festival	3,000	Christmas Festival 0	3,000	3,000.00	.00	.00	100.0%
1001-806-48094-1000-	33,250	0	33,250	32,500.00	.00	750.00	97.7%
TOTAL UNDEFINED ROLLUP CODE	33,250	0	33,250	32,500.00	.00	750.00	97.7%
TOTAL General Fund							
10019011 General Fund							
49000 BWRSD Appropriation	30,666,328	BWRSD Appropriation 0	30,666,328	12,777,636.65	.00	17,888,691.35	41.7%
1001-901-49000-1000-	30,666,328	0	30,666,328	12,777,636.65	.00	17,888,691.35	41.7%
TOTAL UNDEFINED ROLLUP CODE	30,666,328	0	30,666,328	12,777,636.65	.00	17,888,691.35	41.7%
TOTAL General Fund							
10019501 General Fund							
39001 Fund Balance Appropriation	-1,000,000	Fund Balance Appropriation 0	-1,000,000	.00	.00	-1,000,000.00	.0%
1001-950-39001-1000-							

YEAR-TO-DATE BUDGET REPORT

FOR 2026 06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<u>39901 Mastercard Clearing</u>							
1001-950-39901-1000-	0	Mastercard Clearing	0	44,433.23	.00	-44,433.23	100.0%
<u>39907 Tax Sale Redemptions</u>							
1001-950-39907-1000-	0	Tax Sale Redemptions	0	-84.00	.00	84.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	-1,000,000		-1,000,000	44,349.23	.00	-1,044,349.23	-4.4%
TOTAL General Fund	-1,000,000		-1,000,000	44,349.23	.00	-1,044,349.23	-4.4%
<u>10502020 Finance</u>							
<u>31126 Property Taxes: 2025-2026</u>							
1001-501-31126-2026-	0	Property Taxes: 2025-2026	0	-30,392,929.60	.00	30,392,929.60	100.0%
TOTAL UNDEFINED ROLLUP CODE	0		0	-30,392,929.60	.00	30,392,929.60	100.0%
TOTAL Finance	0		0	-30,392,929.60	.00	30,392,929.60	100.0%
TOTAL General Fund	50,891,763		50,891,763	-11,594,830.31	.00	62,486,593.31	-22.8%
TOTAL REVENUES	-13,434,750		-13,434,750	-37,714,485.49	.00	24,279,735.49	
TOTAL EXPENSES	64,326,513		64,326,513	26,119,655.18	.00	38,206,857.82	
<u>2004 RIMTA Grant</u>							
<u>2004 RIMTA Grant</u>							
<u>39500 Revenue</u>							
2004-601-39500-1000-	0	Revenue	0	-181,759.66	.00	181,759.66	100.0%

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2004	RIMTA Grant	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2004-601-49500-1000-		0	Expenditures	0	60,370.75	.00	-60,370.75	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-121,388.91	.00	121,388.91	100.0%
	TOTAL RIMTA Grant	0	0	0	-121,388.91	.00	121,388.91	100.0%
	TOTAL RIMTA Grant	0	0	0	-121,388.91	.00	121,388.91	100.0%
	TOTAL REVENUES	0	0	0	-181,759.66	.00	181,759.66	
	TOTAL EXPENSES	0	0	0	60,370.75	.00	-60,370.75	
2006 Special Events-Recreation								
2006 Special Events-Recreation								
39500 Revenue								
2006-803-39500-1000-		0	Revenue	0	-15,187.00	.00	15,187.00	100.0%
49500 Capital Expenditures								
2006-803-49500-1000-		0	Expenditures	0	20,002.50	.00	-20,002.50	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	4,815.50	.00	-4,815.50	100.0%
	TOTAL Special Events-Recreation	0	0	0	4,815.50	.00	-4,815.50	100.0%
	TOTAL Special Events-Recreation	0	0	0	4,815.50	.00	-4,815.50	100.0%
	TOTAL REVENUES	0	0	0	-15,187.00	.00	15,187.00	
	TOTAL EXPENSES	0	0	0	20,002.50	.00	-20,002.50	
2010 In The Drivers Seat								
2010 Byrne/Jag Grant								

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2010	In The Drivers Seat	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
39500 Revenue								
	2010-701-39500-1000-	0	Revenue 0	0	-792.50	.00	792.50	100.0%
49500 Capital Expenditures								
	2010-701-49500-1000-	0	Expenditures 0	0	792.50	.00	-792.50	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	.00	.00	.00	.0%
	TOTAL Byrne/Jag Grant	0	0	0	.00	.00	.00	.0%
	TOTAL In The Drivers seat	0	0	0	.00	.00	.00	.0%
	TOTAL REVENUES	0	0	0	-792.50	.00	792.50	
	TOTAL EXPENSES	0	0	0	792.50	.00	-792.50	
2014 Learn 365 Grant								
	2014 Learn 365 Grant	0	Revenue 0	0	-42,107.76	.00	42,107.76	100.0%
39500 Revenue								
	2014-601-39500-1000-	0	Revenue 0	0	-42,107.76	.00	42,107.76	100.0%
49500 Capital Expenditures								
	2014-601-49500-1000-	0	Expenditures 0	0	3,103.71	.00	-3,103.71	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-39,004.05	.00	39,004.05	100.0%
	TOTAL Learn 365 Grant	0	0	0	-39,004.05	.00	39,004.05	100.0%
	TOTAL Learn 365 Grant	0	0	0	-39,004.05	.00	39,004.05	100.0%
	TOTAL REVENUES	0	0	0	-42,107.76	.00	42,107.76	
	TOTAL EXPENSES	0	0	0	3,103.71	.00	-3,103.71	

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2021	J. Salema Flower Planting Fund	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<u>2021 J. Salema Flower Planting Fund</u>								
<u>49500 Capital Expenditures</u>								
	2021-400-49500-1000-	0	Expenditures	0	115.00	.00	-115.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	115.00	.00	-115.00	100.0%
	TOTAL J. Salema Flower Planting Fund	0	0	0	115.00	.00	-115.00	100.0%
	TOTAL J. Salema Flower Planting Fund	0	0	0	115.00	.00	-115.00	100.0%
	TOTAL EXPENSES	0	0	0	115.00	.00	-115.00	
<u>2033 PD Youth Leadership Camp</u>								
<u>2033 PD Youth Leadership Camp</u>								
	39500 Revenue	0	Revenue	0	-3,546.00	.00	3,546.00	100.0%
	2033-701-39500-1000-	0	0	0	-3,546.00	.00	3,546.00	100.0%
<u>49500 Capital Expenditures</u>								
	2033-701-49500-1000-	0	Expenditures	0	3,988.00	.00	-3,988.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	442.00	.00	-442.00	100.0%
	TOTAL PD Youth Leadership Camp	0	0	0	442.00	.00	-442.00	100.0%
	TOTAL PD Youth Leadership Camp	0	0	0	442.00	.00	-442.00	100.0%
	TOTAL REVENUES	0	0	0	-3,546.00	.00	3,546.00	
	TOTAL EXPENSES	0	0	0	3,988.00	.00	-3,988.00	

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2035	End of Road- RIIB	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
2035	End of Road- RIIB								
2060	Community Development								
49500	Capital Expenditures								
2035-601-49500-1000-		Capital Expenditures							
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	5,580.45	.00	-5,580.45	100.0%	
	TOTAL Community Development	0	0	0	5,580.45	.00	-5,580.45	100.0%	
	TOTAL End of Road- RIIB	0	0	0	5,580.45	.00	-5,580.45	100.0%	
	TOTAL EXPENSES	0	0	0	5,580.45	.00	-5,580.45		
2036	End of Road- boat ramps								
49500	Capital Expenditures								
2036-601-49500-1000-		Expenditures							
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	54,864.40	.00	-54,864.40	100.0%	
	TOTAL End of Road- boat ramps	0	0	0	54,864.40	.00	-54,864.40	100.0%	
	TOTAL End of Road- boat ramps	0	0	0	54,864.40	.00	-54,864.40	100.0%	
	TOTAL EXPENSES	0	0	0	54,864.40	.00	-54,864.40		
2039	Bristol Loft 3rd Party Review								
20390001	Bristol Loft 3rd Party Review								
39500	Revenue								

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2039	Bristol Loft 3rd Party Review	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2039-602-39500-1000-		0	Revenue 0	0	-520,000.00	.00	520,000.00	100.0%
49500	Capital Expenditures							
2039-602-49500-1000-		0	Expenditures 0	0	3,900.00	.00	-3,900.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-516,100.00	.00	516,100.00	100.0%
	TOTAL Bristol Loft 3rd Party Review	0	0	0	-516,100.00	.00	516,100.00	100.0%
	TOTAL Bristol Loft 3rd Party Review	0	0	0	-516,100.00	.00	516,100.00	100.0%
	TOTAL REVENUES	0	0	0	-520,000.00	.00	520,000.00	
	TOTAL EXPENSES	0	0	0	3,900.00	.00	-3,900.00	
2050	Main Street Streetscape							
20601050	Community Development							
49500	Capital Expenditures							
2050-601-49500-1000-		0	Capital Expenditures 0	0	253,143.58	.00	-253,143.58	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	253,143.58	.00	-253,143.58	100.0%
	TOTAL Community Development	0	0	0	253,143.58	.00	-253,143.58	100.0%
	TOTAL Main Street Streetscape	0	0	0	253,143.58	.00	-253,143.58	100.0%
	TOTAL EXPENSES	0	0	0	253,143.58	.00	-253,143.58	
2052	Substance Abuse Task Force							
2052	Fund 2052							
41100	Salaries							
2052-400-41100-1000-			Salaries					

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2052 Substance Abuse Task Force	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL		
42200 Payroll Taxes	0	0	0	6,776.00	.00	-6,776.00	100.0%		
2052-400-42200-1000-	0	Payroll Taxes 0	0	518.32	.00	-518.32	100.0%		
49500 Capital Expenditures									
2052-400-49500-1000-	0	Expenditures 0	0	29.99	.00	-29.99	100.0%		
TOTAL UNDEFINED ROLLUP CODE	0	0	0	7,324.31	.00	-7,324.31	100.0%		
TOTAL Fund 2052	0	0	0	7,324.31	.00	-7,324.31	100.0%		
TOTAL Substance Abuse Task Force	0	0	0	7,324.31	.00	-7,324.31	100.0%		
TOTAL EXPENSES	0	0	0	7,324.31	.00	-7,324.31			
2053 Harbor Festival									
2053 Fund 2053									
39500 Revenue									
2053-703-39500-1000-	0	Revenue 0	0	-17,368.00	.00	17,368.00	100.0%		
49500 Capital Expenditures									
2053-703-49500-1000-	0	Expenditures 0	0	22,324.67	.00	-22,324.67	100.0%		
TOTAL UNDEFINED ROLLUP CODE	0	0	0	4,956.67	.00	-4,956.67	100.0%		
TOTAL Fund 2053	0	0	0	4,956.67	.00	-4,956.67	100.0%		
TOTAL Harbor Festival	0	0	0	4,956.67	.00	-4,956.67	100.0%		
TOTAL REVENUES	0	0	0	-17,368.00	.00	17,368.00			
TOTAL EXPENSES	0	0	0	22,324.67	.00	-22,324.67			

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2057	Police Support Dog	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2057 Police Support Dog								
2057 Fund 2057								
39500 Revenue								
	2057-701-39500-1000-	0	Revenue 0	0	-412.00	.00	412.00	100.0%
49500 Capital Expenditures								
2057-701-49500-1000-								
		0	Expenditures 0	0	697.64	.00	-697.64	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	285.64	.00	-285.64	100.0%
	TOTAL Fund 2057	0	0	0	285.64	.00	-285.64	100.0%
	TOTAL Police Support Dog	0	0	0	285.64	.00	-285.64	100.0%
	TOTAL REVENUES	0	0	0	-412.00	.00	412.00	
	TOTAL EXPENSES	0	0	0	697.64	.00	-697.64	
2062 Library Grants								
20801060 Rogers Free Library								
39500 Revenue								
	2062-802-39500-1000-	0	Revenue 0	0	-5,000.00	.00	5,000.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-5,000.00	.00	5,000.00	100.0%
	TOTAL Rogers Free Library	0	0	0	-5,000.00	.00	5,000.00	100.0%
	TOTAL Library Grants	0	0	0	-5,000.00	.00	5,000.00	100.0%
	TOTAL REVENUES	0	0	0	-5,000.00	.00	5,000.00	

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2065	Drug Free Communities	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	

2065 Drug Free Communities

2065 Fund 2065

39500 Revenue

2065-400-39500-1000-

49500 Capital Expenditures

2065-400-49500-1000-

TOTAL UNDEFINED ROLLUP CODE

TOTAL Fund 2065

TOTAL Drug Free Communities

TOTAL REVENUES
TOTAL EXPENSES

2069 Veterinary

2069 Fund 2069

39500 Revenue

2069-702-39500-1000-

49500 Capital Expenditures

2069-702-49500-1000-

0	Revenue	0	0	0	-16,262.84	.00	16,262.84	100.0%	
0	Expenditures	0	0	0	12,141.24	.00	-12,141.24	100.0%	
0		0	0	0	-4,121.60	.00	4,121.60	100.0%	
0		0	0	0	-4,121.60	.00	4,121.60	100.0%	
0		0	0	0	-4,121.60	.00	4,121.60	100.0%	
0		0	0	0	-16,262.84	.00	16,262.84		
0		0	0	0	12,141.24	.00	-12,141.24		

0	Revenue	0	0	0	-15,763.50	.00	15,763.50	100.0%	
0	Expenditures	0	0	0	12,039.80	.00	-12,039.80	100.0%	

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2069 Veterinary	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-3,723.70	.00	3,723.70	100.0%
TOTAL Fund 2069	0	0	0	-3,723.70	.00	3,723.70	100.0%
TOTAL Veterinary	0	0	0	-3,723.70	.00	3,723.70	100.0%
TOTAL REVENUES	0	0	0	-15,763.50	.00	15,763.50	
TOTAL EXPENSES	0	0	0	12,039.80	.00	-12,039.80	
2070 Spay/Neuter Fund							
2070 Spay/Neuter Fund							
39500 Revenue							
2070-702-39500-1000-	0	Revenue 0	0	-53.50	.00	53.50	100.0%
49500 Capital Expenditures							
2070-702-49500-1000-	0	Expenditures 0	0	798.92	.00	-798.92	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	745.42	.00	-745.42	100.0%
TOTAL Spay/Neuter Fund	0	0	0	745.42	.00	-745.42	100.0%
TOTAL Spay/Neuter Fund	0	0	0	745.42	.00	-745.42	100.0%
TOTAL REVENUES	0	0	0	-53.50	.00	53.50	
TOTAL EXPENSES	0	0	0	798.92	.00	-798.92	
2071 Planning Engineer							
2071 Fund 2071							
39500 Revenue							
2071-601-39500-1000-	0	Revenue 0	0	-11,525.00	.00	11,525.00	100.0%

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2071 Planning Engineer	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures							
2071-601-49500-1000-	0	Expenditures	0	24,602.50	.00	-24,602.50	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	13,077.50	.00	-13,077.50	100.0%
TOTAL Fund 2071	0	0	0	13,077.50	.00	-13,077.50	100.0%
TOTAL Planning Engineer	0	0	0	13,077.50	.00	-13,077.50	100.0%
TOTAL REVENUES	0	0	0	-11,525.00	.00	11,525.00	
TOTAL EXPENSES	0	0	0	24,602.50	.00	-24,602.50	
2072 Library Community Grant							
20601030 Community Development							
39500 Revenue							
2072-601-39500-1000-	0	Revenue	0	-23,481.87	.00	23,481.87	100.0%
49500 Capital Expenditures							
2072-601-49500-1000-	0	Capital Expenditures	0	359,983.65	.00	-359,983.65	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	336,501.78	.00	-336,501.78	100.0%
TOTAL Community Development	0	0	0	336,501.78	.00	-336,501.78	100.0%
TOTAL Library Community Grant	0	0	0	336,501.78	.00	-336,501.78	100.0%
TOTAL REVENUES	0	0	0	-23,481.87	.00	23,481.87	
TOTAL EXPENSES	0	0	0	359,983.65	.00	-359,983.65	
2074 Drawing Reviews							
2074 Fund 2074							



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2074 Drawing Reviews	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
39500 Revenue							
2074-704-39500-1000-	0	Revenue 0	0	-71,336.00	.00	71,336.00	100.0%
49500 Capital Expenditures							
2074-704-49500-1000-	0	Expenditures 0	0	50,343.50	.00	-50,343.50	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-20,992.50	.00	20,992.50	100.0%
TOTAL Fund 2074	0	0	0	-20,992.50	.00	20,992.50	100.0%
TOTAL Drawing Reviews	0	0	0	-20,992.50	.00	20,992.50	100.0%
TOTAL REVENUES	0	0	0	-71,336.00	.00	71,336.00	
TOTAL EXPENSES	0	0	0	50,343.50	.00	-50,343.50	
2076 Police Narcotics							
2076 Fund 2076							
49500 Capital Expenditures							
2076-701-49500-1000-	0	Expenditures 0	0	21,000.00	.00	-21,000.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	21,000.00	.00	-21,000.00	100.0%
TOTAL Fund 2076	0	0	0	21,000.00	.00	-21,000.00	100.0%
TOTAL Police Narcotics	0	0	0	21,000.00	.00	-21,000.00	100.0%
TOTAL EXPENSES	0	0	0	21,000.00	.00	-21,000.00	
2077 Police Grants							
2077 Fund 2077							
39500 Revenue							

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2077	Police Grants	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2077-701-39500-1000-		0	Revenue 0	0	-230,415.20	.00	230,415.20	100.0%
49500	Capital Expenditures							
2077-701-49500-1000-		0	Expenditures 0	0	263,317.94	.00	-263,317.94	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	32,902.74	.00	-32,902.74	100.0%
	TOTAL Fund 2077	0	0	0	32,902.74	.00	-32,902.74	100.0%
	TOTAL Police Grants	0	0	0	32,902.74	.00	-32,902.74	100.0%
	TOTAL REVENUES	0	0	0	-230,415.20	.00	230,415.20	
	TOTAL EXPENSES	0	0	0	263,317.94	.00	-263,317.94	
2078	Records Preservation							
2078	Records Preservation							
39500	Revenue							
2078-403-39500-1000-		0	Revenue 0	0	-1,148.00	.00	1,148.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,148.00	.00	1,148.00	100.0%
	TOTAL Records Preservation	0	0	0	-1,148.00	.00	1,148.00	100.0%
	TOTAL Records Preservation	0	0	0	-1,148.00	.00	1,148.00	100.0%
	TOTAL REVENUES	0	0	0	-1,148.00	.00	1,148.00	
2080	Land Evidence & Technology							
2080	Fund 2080							
39500	Revenue							
2080-403-39500-1000-			Revenue					

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2080	Land Evidence & Technology	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500	Capital Expenditures							
2080-403-49500-1000-		0	0	0	-8,133.27	.00	8,133.27	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	Expenditures	0	8,024.85	.00	-8,024.85	100.0%
	TOTAL Fund 2080	0	0	0	-108.42	.00	108.42	100.0%
	TOTAL Land Evidence & Technology	0	0	0	-108.42	.00	108.42	100.0%
	TOTAL REVENUES	0	0	0	-8,133.27	.00	8,133.27	
	TOTAL EXPENSES	0	0	0	8,024.85	.00	-8,024.85	
2081	Community Garden							
2081	Community Garden							
39500	Revenue							
2081-803-39500-1000-		0	Revenue	0	-525.00	.00	525.00	100.0%
49500	Capital Expenditures							
2081-803-49500-1000-		0	Expenditures	0	1,064.28	.00	-1,064.28	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	539.28	.00	-539.28	100.0%
	TOTAL Community Garden	0	0	0	539.28	.00	-539.28	100.0%
	TOTAL Community Garden	0	0	0	539.28	.00	-539.28	100.0%
	TOTAL REVENUES	0	0	0	-525.00	.00	525.00	
	TOTAL EXPENSES	0	0	0	1,064.28	.00	-1,064.28	
2082	CLG Grant							
2082	CLG Grant							

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2082	CLG Grant	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	<u>49500 Capital Expenditures</u>							
	2082-601-49500-1000-	0	Expenditures CLG Grant 0	0	6,000.00	.00	-6,000.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	6,000.00	.00	-6,000.00	100.0%
	TOTAL CLG Grant	0	0	0	6,000.00	.00	-6,000.00	100.0%
	TOTAL CLG Grant	0	0	0	6,000.00	.00	-6,000.00	100.0%
	TOTAL EXPENSES	0	0	0	6,000.00	.00	-6,000.00	
	<u>2084 CDBG</u>							
	<u>20602010 Community Development</u>							
	<u>49500 Capital Expenditures</u>							
	2084-601-49500-2020-	0	Capital Expenditures 0	0	-178,038.80	.00	178,038.80	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-178,038.80	.00	178,038.80	100.0%
	TOTAL Community Development	0	0	0	-178,038.80	.00	178,038.80	100.0%
	<u>20602020 Community Development</u>							
	<u>39500 Revenue</u>							
	2084-601-39500-2022-	0	Revenue 0	0	-49,680.00	.00	49,680.00	100.0%
	<u>49500 Capital Expenditures</u>							
	2084-601-49500-2022-	0	Capital Expenditures 0	0	49,680.00	.00	-49,680.00	100.0%

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	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	.00	.00	.00	.0%
TOTAL Community Development	0	0	0	.00	.00	.00	.0%
20602030 Community Development							
49500 Capital Expenditures							
2084-601-49500-2023-	0	Capital Expenditures	0	29,412.12	.00	-29,412.12	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	29,412.12	.00	-29,412.12	100.0%
TOTAL Community Development	0	0	0	29,412.12	.00	-29,412.12	100.0%
2084 CDBG							
39500 Revenue							
2084-601-39500-1000-	0	Revenue	0	-113,517.60	.00	113,517.60	100.0%
49500 Capital Expenditures							
2084-601-49500-1000-	0	Expenditures	0	4,503.11	.00	-4,503.11	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-109,014.49	.00	109,014.49	100.0%
TOTAL CDBG	0	0	0	-109,014.49	.00	109,014.49	100.0%
TOTAL CDBG	0	0	0	-257,641.17	.00	257,641.17	100.0%
TOTAL REVENUES	0	0	0	-163,197.60	.00	163,197.60	
TOTAL EXPENSES	0	0	0	-94,443.57	.00	94,443.57	
2085 Fire Department Grants							
20857041 Fire Department Grants							



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2085	Fire Department Grants	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	

39500 Revenue									
2085-704-39500-1000-		0	Revenue 0	0	-14,336.74	.00	14,336.74	100.0%	
49500 Capital Expenditures									
2085-704-49500-1000-		0	Expenditures 0	0	108,968.34	.00	-108,968.34	100.0%	
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	94,631.60	.00	-94,631.60	100.0%	
	TOTAL Fire Department Grants	0	0	0	94,631.60	.00	-94,631.60	100.0%	
	TOTAL Fire Department Grants	0	0	0	94,631.60	.00	-94,631.60	100.0%	
	TOTAL REVENUES	0	0	0	-14,336.74	.00	14,336.74		
	TOTAL EXPENSES	0	0	0	108,968.34	.00	-108,968.34		

2087 Election Security Grant

2087 Sr. Center DEA Grant									
39500 Revenue									
2087-400-39500-1000-		0	Revenue 0	0	-4,190.00	.00	4,190.00	100.0%	
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-4,190.00	.00	4,190.00	100.0%	
	TOTAL Sr. Center DEA Grant	0	0	0	-4,190.00	.00	4,190.00	100.0%	
	TOTAL Election Security Grant	0	0	0	-4,190.00	.00	4,190.00	100.0%	
	TOTAL REVENUES	0	0	0	-4,190.00	.00	4,190.00		

2088 PD Self Defense Program

20701010 Police Department									
49500 Capital Expenditures									

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2088	PD Self Defense Program	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2088-701-49500-1000-		0	Capital Expenditures	0	4,938.80	.00	-4,938.80	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	4,938.80	.00	-4,938.80	100.0%
	TOTAL Police Department	0	0	0	4,938.80	.00	-4,938.80	100.0%
	TOTAL PD Self Defense Program	0	0	0	4,938.80	.00	-4,938.80	100.0%
	TOTAL EXPENSES	0	0	0	4,938.80	.00	-4,938.80	
2093	Municipal Resiliency Program G							
2093	Municipal Resiliency Program G							
49500	Capital Expenditures							
2093-601-49500-1000-		0	Expenditures	0	21,950.00	.00	-21,950.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	21,950.00	.00	-21,950.00	100.0%
	TOTAL Municipal Resiliency Program G	0	0	0	21,950.00	.00	-21,950.00	100.0%
	TOTAL Municipal Resiliency Program G	0	0	0	21,950.00	.00	-21,950.00	100.0%
	TOTAL EXPENSES	0	0	0	21,950.00	.00	-21,950.00	
2094	Sowams/Annawamscutt WS Study							
2094	Sowams/Annawamscutt WS Study							
39500	Revenue							
2094-601-39500-1000-		0	Revenue Sowams/Annawa	0	-23,112.50	.00	23,112.50	100.0%

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2094	Sowams/Annawamscutt WS Study	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2094-601-49500-1000-		0	Expenditures	0	14,530.20	.00	-14,530.20	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-8,582.30	.00	8,582.30	100.0%
	TOTAL Sowams/Annawamscutt WS Study	0	0	0	-8,582.30	.00	8,582.30	100.0%
	TOTAL Sowams/Annawamscutt WS Study	0	0	0	-8,582.30	.00	8,582.30	100.0%
	TOTAL REVENUES	0	0	0	-23,112.50	.00	23,112.50	
	TOTAL EXPENSES	0	0	0	14,530.20	.00	-14,530.20	
2096 Library Donations								
2096-802-39500-1000-		0	Revenue Donations	0	-4,509.72	.00	4,509.72	100.0%
	TOTAL REVENUES	0	0	0	0	.00	0	
	TOTAL EXPENSES	0	0	0	0	.00	0	
49500 Capital Expenditures								
2096-802-49500-1000-		0	Expenditures	0	4,039.79	.00	-4,039.79	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-469.93	.00	469.93	100.0%
	TOTAL Library Donations	0	0	0	-469.93	.00	469.93	100.0%
	TOTAL Library Donations	0	0	0	-469.93	.00	469.93	100.0%
	TOTAL REVENUES	0	0	0	-4,509.72	.00	4,509.72	
	TOTAL EXPENSES	0	0	0	4,039.79	.00	-4,039.79	
2097 Community Night Out								
2097-802-49500-1000-		0	Revenue Donations	0	-4,509.72	.00	4,509.72	100.0%
	TOTAL REVENUES	0	0	0	0	.00	0	
	TOTAL EXPENSES	0	0	0	0	.00	0	

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2097	Community Night Out	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
39500	Revenue	0	Revenue Youth Golf Grnt	0	-15,949.18	.00	15,949.18	100.0%
2097-701-39500-1000-								
49500	Capital Expenditures	0	Expenditures	0	17,928.26	.00	-17,928.26	100.0%
2097-701-49500-1000-								
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,979.08	.00	-1,979.08	100.0%
	TOTAL Community Night Out	0	0	0	1,979.08	.00	-1,979.08	100.0%
	TOTAL Community Night Out	0	0	0	1,979.08	.00	-1,979.08	100.0%
	TOTAL REVENUES	0	0	0	-15,949.18	.00	15,949.18	
	TOTAL EXPENSES	0	0	0	17,928.26	.00	-17,928.26	
2098	Park Benches							
2080I040	Parks and Recreation							
39500	Revenue	0	Revenue	0	-15,959.00	.00	15,959.00	100.0%
2098-803-39500-1000-								
49500	Capital Expenditures	0	Capital Expenditures	0	18,343.00	.00	-18,343.00	100.0%
2098-803-49500-1000-								
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	2,384.00	.00	-2,384.00	100.0%
	TOTAL Parks and Recreation	0	0	0	2,384.00	.00	-2,384.00	100.0%
	TOTAL Park Benches	0	0	0	2,384.00	.00	-2,384.00	100.0%
	TOTAL REVENUES	0	0	0	-15,959.00	.00	15,959.00	
	TOTAL EXPENSES	0	0	0	18,343.00	.00	-18,343.00	

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2099 Bristol Volleyball League	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2099 Bristol Volleyball League							
20801050 Parks and Recreation							
39500 Revenue							
2099-803-39500-1000-	0	Revenue 0	0	-3,130.00	.00	3,130.00	100.0%
49500 Capital Expenditures							
2099-803-49500-1000-	0	Capital Expenditures 0	0	200.00	.00	-200.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-2,930.00	.00	2,930.00	100.0%
TOTAL Parks and Recreation	0	0	0	-2,930.00	.00	2,930.00	100.0%
TOTAL Bristol Volleyball League	0	0	0	-2,930.00	.00	2,930.00	100.0%
TOTAL REVENUES	0	0	0	-3,130.00	.00	3,130.00	
TOTAL EXPENSES	0	0	0	200.00	.00	-200.00	
2161 Tree Planting Comm Dev							
2161 Sr. Center Grants							
49500 Capital Expenditures							
2161-400-49500-1000-	0	Expenditures 0	0	55,400.00	.00	-55,400.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	55,400.00	.00	-55,400.00	100.0%
TOTAL Sr. Center Grants	0	0	0	55,400.00	.00	-55,400.00	100.0%
TOTAL Tree Planting Comm Dev	0	0	0	55,400.00	.00	-55,400.00	100.0%
TOTAL EXPENSES	0	0	0	55,400.00	.00	-55,400.00	

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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3032 walley School Renovation							
3032 walley School Renovation							
3032 Fund 3032							
49500 Capital Expenditures							
3032-400-49500-1000-		Expenditures					
	0	0	0	116,600.97	.00	-116,600.97	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	116,600.97	.00	-116,600.97	100.0%
TOTAL Fund 3032	0	0	0	116,600.97	.00	-116,600.97	100.0%
TOTAL walley School Renovation	0	0	0	116,600.97	.00	-116,600.97	100.0%
TOTAL EXPENSES	0	0	0	116,600.97	.00	-116,600.97	
3033 Reynolds School Renovation							
3033 Undefined							
39500 Revenue							
3033-400-39500-1000-		Revenue					
	0	0	0	-52,366.13	.00	52,366.13	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-52,366.13	.00	52,366.13	100.0%
TOTAL Undefined	0	0	0	-52,366.13	.00	52,366.13	100.0%
TOTAL Reynolds School Renovation	0	0	0	-52,366.13	.00	52,366.13	100.0%
TOTAL REVENUES	0	0	0	-52,366.13	.00	52,366.13	
3039 COVID-19							
3039 Fund 3039							
49500 Capital Expenditures							

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3039 COVID-19	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3039-400-49500-1000-	0	Expenditures 0	0	169,845.19	.00	-169,845.19	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	169,845.19	.00	-169,845.19	100.0%
TOTAL Fund 3039	0	0	0	169,845.19	.00	-169,845.19	100.0%
TOTAL COVID-19	0	0	0	169,845.19	.00	-169,845.19	100.0%
TOTAL EXPENSES	0	0	0	169,845.19	.00	-169,845.19	
3040 Capital Reserve							
3040 Fund 3040							
49500 Capital Expenditures							
3040-400-49500-1000-	0	Expenditures 0	0	142,354.83	.00	-142,354.83	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	142,354.83	.00	-142,354.83	100.0%
TOTAL Fund 3040	0	0	0	142,354.83	.00	-142,354.83	100.0%
TOTAL Capital Reserve	0	0	0	142,354.83	.00	-142,354.83	100.0%
TOTAL EXPENSES	0	0	0	142,354.83	.00	-142,354.83	
3041 Colt Ambulance							
3041 Colt Ambulance							
39500 Revenue							
3041-704-39500-1000-	0	Revenue 0	0	-28,174.00	.00	28,174.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-28,174.00	.00	28,174.00	100.0%
TOTAL Colt Ambulance	0	0	0	-28,174.00	.00	28,174.00	100.0%

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3041 CoIt Ambulance	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL CoIt Ambulance	0	0	0	-28,174.00	.00	28,174.00	100.0%
TOTAL REVENUES	0	0	0	-28,174.00	.00	28,174.00	
3047 Dog Park							
3047 Dog Park							
39500 Revenue							
3047-702-39500-1000-		Revenue	0	-10,000.00	.00	10,000.00	100.0%
49500 Capital Expenditures							
3047-702-49500-1000-		Expenditures	0	6,441.50	.00	-6,441.50	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-3,558.50	.00	3,558.50	100.0%
TOTAL Dog Park	0	0	0	-3,558.50	.00	3,558.50	100.0%
TOTAL Dog Park	0	0	0	-3,558.50	.00	3,558.50	100.0%
TOTAL REVENUES	0	0	0	-10,000.00	.00	10,000.00	
TOTAL EXPENSES	0	0	0	6,441.50	.00	-6,441.50	
3050 Accounting System Conversion							
3050 Accounting System Conversion							
49500 Capital Expenditures							
3050-501-49500-1000-		Expenditures	0	52,282.00	.00	-52,282.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	52,282.00	.00	-52,282.00	100.0%
TOTAL Accounting System Conversion	0	0	0	52,282.00	.00	-52,282.00	100.0%

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3050 Accounting System Conversion	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Accounting System Conversion	0	0	0	52,282.00	.00	-52,282.00	100.0%
TOTAL EXPENSES	0	0	0	52,282.00	.00	-52,282.00	
3090 Independence Park Boat Ramp							
3090 Independence Park Boat Ramp							
49500 Capital Expenditures							
3090-703-49500-1000-		Expenditures					
	0	0	0	38,538.50	.00	-38,538.50	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	38,538.50	.00	-38,538.50	100.0%
TOTAL Independence Park Boat Ramp	0	0	0	38,538.50	.00	-38,538.50	100.0%
TOTAL Independence Park Boat Ramp	0	0	0	38,538.50	.00	-38,538.50	100.0%
TOTAL EXPENSES	0	0	0	38,538.50	.00	-38,538.50	
3093 Public Buildings Capita							
3093 Fund 3093							
49500 Capital Expenditures							
3093-400-49500-1000-		Expenditures					
	0	0	0	437.50	.00	-437.50	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	437.50	.00	-437.50	100.0%
TOTAL Fund 3093	0	0	0	437.50	.00	-437.50	100.0%
TOTAL Public Buildings Capita	0	0	0	437.50	.00	-437.50	100.0%
TOTAL EXPENSES	0	0	0	437.50	.00	-437.50	
3094 Tanyard Brook							
3094 Fund 3094							

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3094 Tanyard Brook	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<u>49500 Capital Expenditures</u>							
3094-601-49500-1000-	Expenditures	0	0	68,798.42	.00	-68,798.42	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	68,798.42	.00	-68,798.42	100.0%
TOTAL Fund 3094	0	0	0	68,798.42	.00	-68,798.42	100.0%
TOTAL Tanyard Brook	0	0	0	68,798.42	.00	-68,798.42	100.0%
TOTAL EXPENSES	0	0	0	68,798.42	.00	-68,798.42	
<u>3095 Road Repair Program</u>							
3095 Fund 3095							
<u>49500 Capital Expenditures</u>							
3095-603-49500-1000-	Expenditures	0	0	28,505.40	.00	-28,505.40	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	28,505.40	.00	-28,505.40	100.0%
TOTAL Fund 3095	0	0	0	28,505.40	.00	-28,505.40	100.0%
TOTAL Road Repair Program	0	0	0	28,505.40	.00	-28,505.40	100.0%
TOTAL EXPENSES	0	0	0	28,505.40	.00	-28,505.40	
<u>3096 Open Space Acquisition</u>							
3096 Fund 3096							
<u>49500 Capital Expenditures</u>							
3096-400-49500-1000-	Expenditures	0	0	8,000.00	.00	-8,000.00	100.0%

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3096	Open Space Acquisition	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	8,000.00	.00	-8,000.00	100.0%
	TOTAL Fund 3096	0	0	0	8,000.00	.00	-8,000.00	100.0%
	TOTAL Open Space Acquisition	0	0	0	8,000.00	.00	-8,000.00	100.0%
	TOTAL EXPENSES	0	0	0	8,000.00	.00	-8,000.00	
	3104 Independence Park Parking Lot							
	3104 Independence Park Parking Lot							
	49500 Capital Expenditures							
	3104-601-49500-1000-		Expenditures					
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	641,543.36	.00	-641,543.36	100.0%
	TOTAL Independence Park Parking Lot	0	0	0	641,543.36	.00	-641,543.36	100.0%
	TOTAL Independence Park Parking Lot	0	0	0	641,543.36	.00	-641,543.36	100.0%
	TOTAL EXPENSES	0	0	0	641,543.36	.00	-641,543.36	
	4120 Se don							
	4120 Se don							
	36100 Investment Earnings							
	4120-501-36100-1000-		Investment Earnings					
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-847.02	.00	847.02	100.0%
	TOTAL Se don	0	0	0	-847.02	.00	847.02	100.0%
	TOTAL Se don	0	0	0	-847.02	.00	847.02	100.0%

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4120 Seidon	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL REVENUES	0	0	0	-847.02	.00	847.02	100.0%
4121 Easterbrooks							
4121 Easterbrooks							
36100 Investment Earnings							
4121-501-36100-1000-		Investment Earnings	0	-388.53	.00	388.53	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-388.53	.00	388.53	100.0%
TOTAL Easterbrooks	0	0	0	-388.53	.00	388.53	100.0%
TOTAL Easterbrooks	0	0	0	-388.53	.00	388.53	100.0%
TOTAL REVENUES	0	0	0	-388.53	.00	388.53	
4130 wilson							
4130 wilson							
36100 Investment Earnings							
4130-501-36100-1000-		Investment Earnings	0	-6,522.88	.00	6,522.88	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-6,522.88	.00	6,522.88	100.0%
TOTAL wilson	0	0	0	-6,522.88	.00	6,522.88	100.0%
TOTAL wilson	0	0	0	-6,522.88	.00	6,522.88	100.0%
TOTAL REVENUES	0	0	0	-6,522.88	.00	6,522.88	
4131 6180/7116							
4131 6180/7116							

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FOR 2026 '06									
4131	6180/7116	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	

36100 Investment Earnings

4131-501-36100-1000-

TOTAL UNDEFINED ROLLUP CODE

TOTAL 6180/7116

TOTAL 6180/7116

TOTAL REVENUES

4132 Co1t Poor

4132 Co1t Poor

36100 Investment Earnings

4132-501-36100-1000-

TOTAL UNDEFINED ROLLUP CODE

TOTAL Co1t Poor

TOTAL Co1t Poor

TOTAL REVENUES

4133 Poor Farm

4133 Poor Farm

36100 Investment Earnings

4133-501-36100-1000-

Investment Earnings	0	0	0	0	-6.86	.00	6.86	100.0%	
	0	0	0	0	-6.86	.00	6.86	100.0%	
	0	0	0	0	-6.86	.00	6.86	100.0%	
	0	0	0	0	-6.86	.00	6.86	100.0%	
	0	0	0	0	-6.86	.00	6.86		
Investment Earnings	0	0	0	0	-3,846.40	.00	3,846.40	100.0%	
	0	0	0	0	-3,846.40	.00	3,846.40	100.0%	
	0	0	0	0	-3,846.40	.00	3,846.40	100.0%	
	0	0	0	0	-3,846.40	.00	3,846.40	100.0%	
	0	0	0	0	-3,846.40	.00	3,846.40		
Investment Earnings	0	0	0	0	-1,214.36	.00	1,214.36	100.0%	

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4133 Poor Farm	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,214.36	.00	1,214.36	100.0%
TOTAL Poor Farm	0	0	0	-1,214.36	.00	1,214.36	100.0%
TOTAL Poor Farm	0	0	0	-1,214.36	.00	1,214.36	100.0%
TOTAL REVENUES	0	0	0	-1,214.36	.00	1,214.36	
<u>4134 Bristol</u>							
<u>4134 Bristol</u>							
<u>36100 Investment Earnings</u>							
<u>4134-501-36100-1000-</u>							
TOTAL UNDEFINED ROLLUP CODE	0	Investment Earnings 0	0	-20.82	.00	20.82	100.0%
TOTAL Bristol	0	0	0	-20.82	.00	20.82	100.0%
TOTAL Bristol	0	0	0	-20.82	.00	20.82	100.0%
TOTAL REVENUES	0	0	0	-20.82	.00	20.82	
<u>4135 Fletcher</u>							
<u>4135 Fletcher</u>							
<u>36100 Investment Earnings</u>							
<u>4135-501-36100-1000-</u>							
TOTAL UNDEFINED ROLLUP CODE	0	Investment Earnings 0	0	-34.33	.00	34.33	100.0%
TOTAL Fletcher	0	0	0	-34.33	.00	34.33	100.0%
TOTAL Fletcher	0	0	0	-34.33	.00	34.33	100.0%

Town of Bristol, RI



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4135 Fletcher	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Fletcher	0	0	0	-34.33	.00	34.33	100.0%
TOTAL REVENUES	0	0	0	-34.33	.00	34.33	
4136 Herreshoff							
4136 Herreshoff							
36100 Investment Earnings							
4136-501-36100-1000-		Investment Earnings	0	-33.78	.00	33.78	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-33.78	.00	33.78	100.0%
TOTAL Herreshoff	0	0	0	-33.78	.00	33.78	100.0%
TOTAL Herreshoff	0	0	0	-33.78	.00	33.78	100.0%
TOTAL REVENUES	0	0	0	-33.78	.00	33.78	
4137 wardwe[]							
4137 wardwe[]							
36100 Investment Earnings							
4137-501-36100-1000-		Investment Earnings	0	-44.36	.00	44.36	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-44.36	.00	44.36	100.0%
TOTAL wardwe[]	0	0	0	-44.36	.00	44.36	100.0%
TOTAL wardwe[]	0	0	0	-44.36	.00	44.36	100.0%
TOTAL REVENUES	0	0	0	-44.36	.00	44.36	
4138 wa[]dron							
4138 wa[]dron							

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4138 waldron	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36100 Investment Earnings							
4138-501-36100-1000-	0	Investment Earnings 0	0	-23.48	.00	23.48	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-23.48	.00	23.48	100.0%
TOTAL waldron	0	0	0	-23.48	.00	23.48	100.0%
TOTAL waldron	0	0	0	-23.48	.00	23.48	100.0%
TOTAL REVENUES	0	0	0	-23.48	.00	23.48	
4140 Gardner							
4140 Gardner							
36100 Investment Earnings							
4140-501-36100-1000-	0	Investment Earnings 0	0	-23.65	.00	23.65	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-23.65	.00	23.65	100.0%
TOTAL Gardner	0	0	0	-23.65	.00	23.65	100.0%
TOTAL Gardner	0	0	0	-23.65	.00	23.65	100.0%
TOTAL REVENUES	0	0	0	-23.65	.00	23.65	
4141 Dimon							
4141 Dimon							
36100 Investment Earnings							
4141-501-36100-1000-	0	Investment Earnings 0	0	-34.48	.00	34.48	100.0%

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4141 Dimon	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-34.48	.00	34.48	100.0%
TOTAL Dimon	0	0	0	-34.48	.00	34.48	100.0%
TOTAL Dimon	0	0	0	-34.48	.00	34.48	100.0%
TOTAL REVENUES	0	0	0	-34.48	.00	34.48	
4160 North Burial Ground							
4160 Fund 4160							
35500 Cemetery Lot Sales							
4160-501-35500-1000-	0	Cemetery Lot Sales: Burial	0	-30,800.00	.00	30,800.00	100.0%
35505 Funeral Income: Standard FBB							
4160-501-35505-1000-	0	Funeral Income: Standard FBB	0	-13,400.00	.00	13,400.00	100.0%
35550 Foundations/Markers							
4160-501-35550-1000-	0	Foundations/Markers	0	-15,870.00	.00	15,870.00	100.0%
43110 Funerals							
4160-501-43110-1000-	0	Funerals: NBG Standard FBB	0	5,200.00	.00	-5,200.00	100.0%
43280 Professional Services							
4160-501-43280-1000-	0	Professional Services	0	12,527.19	.00	-12,527.19	100.0%

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4160	North Burial Ground	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44000 Superintendent Services								
4160-501-44000-1000-		0	Superintendent Services	0	15,000.00	.00	-15,000.00	100.0%
44200 Grounds Maintenance								
4160-501-44200-1000-		0	Grounds Maintenance	0	28,930.00	.00	-28,930.00	100.0%
44201 Additional Grounds Services								
4160-501-44201-1000-		0	Additional GS: NBG	0	12,667.56	.00	-12,667.56	100.0%
44300 Building Repairs & Mainten								
4160-501-44300-1000-		0	Repairs & Maintenance: NBG	0	8,875.00	.00	-8,875.00	100.0%
44800 Miscellaneous								
4160-501-44800-1000-		0	Miscellaneous	0	1,600.00	.00	-1,600.00	100.0%
46100 Foundations/Markers								
4160-501-46100-1000-		0	Foundations/Markers	0	6,147.92	.00	-6,147.92	100.0%
46200 Utilities								
4160-501-46200-1000-		0	Utilities	0	2,844.70	.00	-2,844.70	100.0%
TOTAL UNDEFINED ROLLUP CODE								
				0	33,722.37	.00	-33,722.37	100.0%
TOTAL Fund 4160				0	33,722.37	.00	-33,722.37	100.0%

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41605013 North Burial Ground							
35500 Cemetery Lot Sales							
4160-501-35500-3000-	0	Cemetery Lot Sales: Cremation	0	-67,100.00	.00	67,100.00	100.0%
35505 Funeral Income: Standard FBB							
4160-501-35505-3000-	0	Funeral Income: Cremation Gard	0	-4,200.00	.00	4,200.00	100.0%
43110 Funerals							
4160-501-43110-3000-	0	Funerals: Cremation Garden	0	7,400.00	.00	-7,400.00	100.0%
43490 Engraving/Bronzing: Cremation							
4160-501-43490-3000-	0	Engraving/Bronzing: Cremation	0	-1,084.91	.00	1,084.91	100.0%
44201 Additional Grounds Services							
4160-501-44201-3000-	0	Additional GS: Cremation Gard	0	47,636.55	.00	-47,636.55	100.0%
44300 Building Repairs & Mainten							
4160-501-44300-3000-	0	Repairs & Maintenance: Cremati	0	546.73	.00	-546.73	100.0%
47200 Capital Improvements							
4160-501-47200-3000-	0	Capital Imp: Cremation Gard	0	45,000.00	.00	-45,000.00	100.0%

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	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	28,198.37	.00	-28,198.37	100.0%
TOTAL North Burial Ground	0	0	0	28,198.37	.00	-28,198.37	100.0%
41605014 North Burial Ground							
35505 Funeral Income: Standard FBB							
4160-501-35505-4000-	0	Funeral Income: Cremation	0	-14,600.00	.00	14,600.00	100.0%
43110 Funerals							
4160-501-43110-4000-	0	Funerals: NBG Cremation	0	8,800.00	.00	-8,800.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-5,800.00	.00	5,800.00	100.0%
TOTAL North Burial Ground	0	0	0	-5,800.00	.00	5,800.00	100.0%
TOTAL North Burial Ground	0	0	0	56,120.74	.00	-56,120.74	100.0%
TOTAL REVENUES	0	0	0	-145,970.00	.00	145,970.00	
TOTAL EXPENSES	0	0	0	202,090.74	.00	-202,090.74	
4183 Teachers for Children							
4183 Fund 4183							
36100 Investment Earnings							
4183-501-36100-1000-	0	Investment Earnings	0	-3,484.09	.00	3,484.09	100.0%
36400 Contributions/Donations from P							
4183-501-36400-1000-	0	Contributions/Donations from P	0	-1,040.14	.00	1,040.14	100.0%

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4183 Teachers for Children	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-4,524.23	.00	4,524.23	100.0%
TOTAL Fund 4183	0	0	0	-4,524.23	.00	4,524.23	100.0%
TOTAL Teachers for Children	0	0	0	-4,524.23	.00	4,524.23	100.0%
TOTAL REVENUES	0	0	0	-4,524.23	.00	4,524.23	
5002 Enterprise							
5002 Enterprise							
32002 Permits							
5002-604-32002-1000-	-1,000	Permits 0	-1,000	-65.00	.00	-935.00	6.5%
32005 Septage							
5002-604-32005-1000-	0	Septage 0	0	-912.49	.00	912.49	100.0%
32006 Pretreatment Revenue							
5002-604-32006-1000-	-30,000	Pretreatment Revenue 0	-30,000	-18,428.00	.00	-11,572.00	61.4%
35100 Fees & Fines							
5002-604-35100-1000-	-500	Fees & Fines 0	-500	.00	.00	-500.00	.0%
35110 Infiltration Inflow							
5002-604-35110-1000-	0	Infiltration Inflow 0	0	-6,050.00	.00	6,050.00	100.0%

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5002 Enterprise	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
35510 Debt Service Recovery-RWU							
5002-604-35510-1000-	-51,250	Debt Service Recovery-RWU 0	-51,250	.00	.00	-51,250.00	.0%
41100 Salaries							
5002-604-41100-1000-	813,268	Salaries 0	813,268	311,972.56	.00	501,295.44	38.4%
41300 Overtime							
5002-604-41300-1000-	80,000	Overtime 0	80,000	15,952.09	.00	64,047.91	19.9%
42101 Medical Insurance							
5002-604-42101-1000-	186,803	Medical Insurance 0	186,803	60,543.22	.00	126,259.78	32.4%
42102 Dental Insurance							
5002-604-42102-1000-	7,245	Dental Insurance 0	7,245	2,821.88	.00	4,423.12	38.9%
42200 Payroll Taxes							
5002-604-42200-1000-	68,586	Payroll Taxes 0	68,586	25,872.45	.00	42,713.55	37.7%
42301 Defined Contribution-TIAA							
5002-604-42301-1000-	8,131	Defined Contribution-TIAA 0	8,131	2,148.73	.00	5,982.27	26.4%
42302 Defined Benefit-ERSRI							
5002-604-42302-1000-	114,396	Defined Benefit-ERSRI 0	114,396	40,903.92	.00	73,492.08	35.8%

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5002 Enterprise	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43200 Dues & Conferences							
5002-604-43200-1000-	2,000	Dues & Conferences 0	2,000	1,684.68	.00	315.32	84.2%
43270 CMOM Reporting							
5002-604-43270-1000-	20,000	CMOM Reporting 0	20,000	14,697.50	.00	5,302.50	73.5%
43442 EPA Permit Fee							
5002-604-43442-1000-	3,100	EPA Permit Fee 0	3,100	.00	.00	3,100.00	.0%
44001 Inflow infiltration							
5002-604-44001-1000-	0	Inflow infiltration 0	0	-11,550.00	.00	11,550.00	100.0%
44300 Building Repairs & Mainten							
5002-604-44300-1000-	18,000	Building Repairs & Maintenance 0	18,000	1,336.99	.00	16,663.01	7.4%
44310 Motor Vehicle Repairs							
5002-604-44310-1000-	12,000	Motor Vehicle Repairs 0	12,000	6,611.26	.00	5,388.74	55.1%
44351 RBC Repairs & Maintenance							
5002-604-44351-1000-	5,000	RBC Repairs & Maintenance 0	5,000	4,727.00	.00	273.00	94.5%
44352 Generator Service							
5002-604-44352-1000-	10,000	Generator Service 0	10,000	5,855.34	.00	4,144.66	58.6%



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5002 Enterprise	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44353 Sewer System Repairs							
5002-604-44353-1000-	50,000	Sewer System Repairs 0	50,000	20,218.00	.00	29,782.00	40.4%
44354 Odor Control							
5002-604-44354-1000-	5,000	Odor Control 0	5,000	3,923.34	.00	1,076.66	78.5%
44355 Cesspool Cleanout							
5002-604-44355-1000-	5,000	Cesspool Cleanout 0	5,000	2,800.20	.00	2,199.80	56.0%
44356 Solids/Scum Handling							
5002-604-44356-1000-	12,000	Solids/scum Handling 0	12,000	.00	.00	12,000.00	.0%
44357 Grinder Pump Repairs							
5002-604-44357-1000-	3,000	Grinder Pump Repairs 0	3,000	.00	.00	3,000.00	.0%
44358 Biofilter Maintenance							
5002-604-44358-1000-	2,000	Biofilter Maintenance 0	2,000	.00	.00	2,000.00	.0%
44359 Lab Equipment Maintenance							
5002-604-44359-1000-	2,500	Lab Equipment Maintenance 0	2,500	120.00	.00	2,380.00	4.8%
44360 Pump Station Repairs							
5002-604-44360-1000-	35,000	Pump Station Repairs 0	35,000	20,584.89	.00	14,415.11	58.8%



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5002 Enterprise	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<u>44361 Belt Press Service</u>							
5002-604-44361-1000-	2,500	Belt Press Service 0	2,500	.00	.00	2,500.00	.0%
<u>44362 CL2 System Maintenance</u>							
5002-604-44362-1000-	2,500	CL2 System Maintenance 0	2,500	950.00	.00	1,550.00	38.0%
<u>44363 Instrument & Controls Main</u>							
5002-604-44363-1000-	25,000	Instrument & Controls Maintena 0	25,000	2,698.80	.00	22,301.20	10.8%
<u>44364 Headworks Maintenance</u>							
5002-604-44364-1000-	3,500	Headworks Maintenance 0	3,500	.00	.00	3,500.00	.0%
<u>44412 warren Agreement</u>							
5002-604-44412-1000-	45,000	warren Agreement 0	45,000	.00	.00	45,000.00	.0%
<u>45300 Telephone & Internet</u>							
5002-604-45300-1000-	12,000	Telephone & Internet 0	12,000	10,276.05	.00	1,723.95	85.6%
<u>45900 Operating</u>							
5002-604-45900-1000-	80,000	Operating 0	80,000	28,627.56	.00	51,372.44	35.8%
<u>46002 Office Supplies</u>							
5002-604-46002-1000-	7,500	office supplies 0	7,500	3,716.99	.00	3,783.01	49.6%



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5002 Enterprise	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<u>46010 UniForms</u>							
5002-604-46010-1000-	29,500	UniForms 0	29,500	20,719.39	.00	8,780.61	70.2%
<u>46050 Chemicals</u>							
5002-604-46050-1000-	150,000	Chemicals 0	150,000	75,166.36	.00	74,833.64	50.1%
<u>46052 Laboratory</u>							
5002-604-46052-1000-	35,000	Laboratory 0	35,000	28,202.49	.00	6,797.51	80.6%
<u>46053 Pretreatment</u>							
5002-604-46053-1000-	35,000	Pretreatment 0	35,000	12,844.00	.00	22,156.00	36.7%
<u>46054 Manhole Covers</u>							
5002-604-46054-1000-	4,000	Manhole covers 0	4,000	.00	.00	4,000.00	.0%
<u>46055 OSHA Equipment</u>							
5002-604-46055-1000-	5,000	OSHA Equipment 0	5,000	2,307.48	.00	2,692.52	46.1%
<u>46210 Natural Gas</u>							
5002-604-46210-1000-	40,000	Natural Gas 0	40,000	-10,526.33	.00	50,526.33	-26.3%
<u>46220 Gas & Electricity</u>							
5002-604-46220-1000-	325,000	Electricity 0	325,000	175,307.85	.00	149,692.15	53.9%

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5002 Enterprise	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46260 Vehicle Maintenance & Fuel							
5002-604-46260-1000-	30,000	Vehicle Maintenance & Fuel 0	30,000	2,797.10	.00	27,202.90	9.3%
46270 Water Service							
5002-604-46270-1000-	1,000	Water Service 0	1,000	460.24	.00	539.76	46.0%
47201 Capital Improvements-Infiltrat							
5002-604-47201-1000-	10,000	Capital Improvements-I&I 0	10,000	.00	.00	10,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	2,222,779	0	2,222,779	859,316.54	.00	1,363,462.46	38.7%
TOTAL Enterprise	2,222,779	0	2,222,779	859,316.54	.00	1,363,462.46	38.7%
50026061 Enterprise							
32002 Permits							
5002-606-32002-1000-	-3,500	Permits 0	-3,500	.00	.00	-3,500.00	.0%
34430 Compost Sales							
5002-606-34430-1000-	-72,000	Compost Sales 0	-72,000	-26,220.99	.00	-45,779.01	36.4%
41100 Salaries							
5002-606-41100-1000-	408,676	Salaries 0	408,676	207,448.37	.00	201,227.63	50.8%

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	ORIGINAL APPROP	TRANSFRS/ADJUSTMNTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
<u>41300 Overtime</u>							
5002-606-41300-1000-	37,000	Overtime 0	37,000	15,074.25	.00	21,925.75	40.7%
<u>42101 Medical Insurance</u>							
5002-606-42101-1000-	112,004	Medical Insurance 0	112,004	38,990.80	.00	73,013.20	34.8%
<u>42102 Dental Insurance</u>							
5002-606-42102-1000-	4,984	Dental Insurance 0	4,984	2,012.60	.00	2,971.40	40.4%
<u>42200 Payroll Taxes</u>							
5002-606-42200-1000-	34,094	Payroll Taxes 0	34,094	14,415.83	.00	19,678.17	42.3%
<u>42301 Defined Contribution-TIAA</u>							
5002-606-42301-1000-	4,087	Defined Contribution-TIAA 0	4,087	1,887.88	.00	2,199.12	46.2%
<u>42302 Defined Benefit-ERSRI</u>							
5002-606-42302-1000-	57,501	Defined Benefit-ERSRI 0	57,501	23,238.37	.00	34,262.63	40.4%
<u>43441 Methane Testing</u>							
5002-606-43441-1000-	4,500	Methane Testing 0	4,500	3,800.00	.00	700.00	84.4%
<u>43443 Compost Analysis</u>							
5002-606-43443-1000-	10,000	Compost Analysis 0	10,000	5,349.00	.00	4,651.00	53.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44300 Building Repairs & Mainten							
5002-606-44300-1000-	20,000	Building Repairs & Maintenance 0	20,000	899.48	.00	19,100.52	4.5%
44310 Motor Vehicle Repairs							
5002-606-44310-1000-	14,000	Motor Vehicle Repairs 0	14,000	2,236.78	.00	11,763.22	16.0%
44354 Odor Control							
5002-606-44354-1000-	2,000	Odor Control 0	2,000	.00	.00	2,000.00	.0%
44363 Instrument & Controls Main							
5002-606-44363-1000-	3,500	Instrument & Controls Maintena 0	3,500	2,930.52	.00	569.48	83.7%
44375 Compost Equipment Maintenance							
5002-606-44375-1000-	18,000	Compost Equipment Maintenance 0	18,000	7,752.23	.00	10,247.77	43.1%
45300 Telephone & Internet							
5002-606-45300-1000-	1,000	Telephone & Internet 0	1,000	68.66	.00	931.34	6.9%
45900 Operating							
5002-606-45900-1000-	24,000	Operating 0	24,000	4,682.42	.00	19,317.58	19.5%
46010 Uniforms							
5002-606-46010-1000-	17,500	Uniforms 0	17,500	12,820.88	.00	4,679.12	73.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46055 OSHA Equipment							
5002-606-46055-1000-	2,000	OSHA Equipment 0	2,000	.00	.00	2,000.00	.0%
46057 Grinder Hammers							
5002-606-46057-1000-	3,000	Grinder Hammers 0	3,000	.00	.00	3,000.00	.0%
46060 Tires							
5002-606-46060-1000-	4,000	Tires 0	4,000	1,506.95	.00	2,493.05	37.7%
46210 Natural Gas							
5002-606-46210-1000-	15,000	Natural Gas 0	15,000	170.00	.00	14,830.00	1.1%
46220 Gas & Electricity							
5002-606-46220-1000-	85,000	Electricity 0	85,000	31,093.96	.00	53,906.04	36.6%
46260 Vehicle Maintenance & Fuel							
5002-606-46260-1000-	31,000	Vehicle Maintenance & Fuel 0	31,000	527.36	.00	30,472.64	1.7%
46270 Water Service							
5002-606-46270-1000-	8,000	Water Service 0	8,000	2,670.43	.00	5,329.57	33.4%
TOTAL UNDEFINED ROLLUP CODE	845,346	0	845,346	353,355.78	.00	491,990.22	41.8%
TOTAL Enterprise	845,346	0	845,346	353,355.78	.00	491,990.22	41.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
50026071 Enterprise							
42100 Retiree Medical & Dental							
5002-607-42100-1000-	109,991	Retiree Medical 0	109,991	.00	.00	109,991.00	.0%
42103 Life Insurance Premiums							
5002-607-42103-1000-	21,224	Life Insurance 0	21,224	.00	.00	21,224.00	.0%
42925 Other Post Employment Benefits							
5002-607-42925-1000-	20,000	Other Post Employment Benefits 0	20,000	.00	.00	20,000.00	.0%
43101 Allocated Costs							
5002-607-43101-1000-	75,000	Allocated Costs 0	75,000	.00	.00	75,000.00	.0%
43400 IT & Support							
5002-607-43400-1000-	6,000	IT & Support 0	6,000	.00	.00	6,000.00	.0%
43410 Annual Audit							
5002-607-43410-1000-	10,000	Annual Audit 0	10,000	.00	.00	10,000.00	.0%
45201 Insurance							
5002-607-45201-1000-	411,796	Insurance 0	411,796	.00	.00	411,796.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48110 Bond Principa							
5002-607-48110-1000-	2,576,479	Bond Principa 0	2,576,479	.00	.00	2,576,479.00	.0%
48210 Interest-Bonds							
5002-607-48210-1000-	758,125	Interest-Bonds 0	758,125	.00	.00	758,125.00	.0%
48400 Cost of Issuance							
5002-607-48400-1000-	25,000	Cost of Issuance 0	25,000	.00	.00	25,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	4,013,615	0	4,013,615	.00	.00	4,013,615.00	.0%
TOTAL Enterprise	4,013,615	0	4,013,615	.00	.00	4,013,615.00	.0%
TOTAL Enterprise	7,081,740	0	7,081,740	1,212,672.32	.00	5,869,067.68	17.1%
TOTAL REVENUES	-158,250	0	-158,250	-51,676.48	.00	-106,573.52	
TOTAL EXPENSES	7,239,990	0	7,239,990	1,264,348.80	.00	5,975,641.20	
6008 Police Pension							
60084001 Police Pension							
36000 Interest & Dividend Income							
6008-400-36000-1000-	0	Interest & Dividend Income 0	0	-237,054.26	.00	237,054.26	100.0%
36120 Realized Gains/Losses							
6008-400-36120-1000-	0	Realized Gains/Losses 0	0	-1,509.88	.00	1,509.88	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

6008	Police Pension	ORIGINAL APPROP	TRANSFRS/ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36130 Net Increase/Decrease in Fair								
6008-400-36130-1000-		0	Net Increase/Decrease in Fair	0	-1,432,883.83	.00	1,432,883.83	100.0%
39810 Employer Contributions								
6008-400-39810-1000-		0	Employer Contributions	0	-824,164.60	.00	824,164.60	100.0%
42300 Benefit Payments								
6008-400-42300-1000-		0	Benefit Payments	0	793,194.36	.00	-793,194.36	100.0%
43250 Administrative Fees								
6008-400-43250-1000-		0	Administrative Fees	0	51,743.02	.00	-51,743.02	100.0%
49500 Capital Expenditures								
6008-400-49500-1000-		0	Capital Expenditures	0	5,175.00	.00	-5,175.00	100.0%
TOTAL UNDEFINED ROLLUP CODE								
TOTAL Police Pension								
TOTAL Police Pension								
TOTAL REVENUES								
TOTAL EXPENSES								
6036 Other Post Employment Benefits								
6036 Fund 6036								
42105 Death Benefits								
TOTAL REVENUES								
TOTAL EXPENSES								

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

6036 Other Post Employment Benefits	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
6036-400-42105-1000-	0	Death Benefits 0	0	-37,465.05	.00	37,465.05	100.0%
<u>49500 Capital Expenditures</u>							
6036-400-49500-1000-	0	Capital Expenditures 0	0	5,175.00	.00	-5,175.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-32,290.05	.00	32,290.05	100.0%
TOTAL Fund 6036	0	0	0	-32,290.05	.00	32,290.05	100.0%
TOTAL other Post Employment Benefits	0	0	0	-32,290.05	.00	32,290.05	100.0%
TOTAL EXPENSES	0	0	0	-32,290.05	.00	32,290.05	
<u>7101 Guiteras</u>							
<u>7101 Guiteras</u>							
<u>36100 Investment Earnings</u>							
7101-501-36100-1000-	0	Investment Earnings 0	0	-20,114.89	.00	20,114.89	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-20,114.89	.00	20,114.89	100.0%
TOTAL Guiteras	0	0	0	-20,114.89	.00	20,114.89	100.0%
TOTAL Guiteras	0	0	0	-20,114.89	.00	20,114.89	100.0%
TOTAL REVENUES	0	0	0	-20,114.89	.00	20,114.89	
<u>7103 stanton</u>							
<u>7103 stanton</u>							
<u>36100 Investment Earnings</u>							
7103-501-36100-1000-	0	Investment Earnings 0	0	-238.49	.00	238.49	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

7103 Stanton	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-238.49	.00	238.49	100.0%
TOTAL Stanton	0	0	0	-238.49	.00	238.49	100.0%
TOTAL Stanton	0	0	0	-238.49	.00	238.49	100.0%
TOTAL REVENUES	0	0	0	-238.49	.00	238.49	
7105 CoIt School							
7105 CoIt School							
36100 Investment Earnings							
7105-501-36100-1000-	0	Investment Earnings 0	0	-10,273.67	.00	10,273.67	100.0%
44800 Miscellaneous							
7105-501-44800-1000-	0	Miscellaneous 0	0	2,465.00	.00	-2,465.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-7,808.67	.00	7,808.67	100.0%
TOTAL CoIt School	0	0	0	-7,808.67	.00	7,808.67	100.0%
TOTAL CoIt School	0	0	0	-7,808.67	.00	7,808.67	100.0%
TOTAL REVENUES	0	0	0	-10,273.67	.00	10,273.67	
TOTAL EXPENSES	0	0	0	2,465.00	.00	-2,465.00	
7107 Byfield							
7107 Byfield							
36100 Investment Earnings							
7107-501-36100-1000-	0	Investment Earnings 0	0	-3,167.59	.00	3,167.59	100.0%



YEAR-TO-DATE BUDGET REPORT

FOR 2026 06

7107 Byfield	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-3,167.59	.00	3,167.59	100.0%
TOTAL Byfield	0	0	0	-3,167.59	.00	3,167.59	100.0%
TOTAL Byfield	0	0	0	-3,167.59	.00	3,167.59	100.0%
TOTAL REVENUES	0	0	0	-3,167.59	.00	3,167.59	
7108 Dewolf							
7108 Dewolf							
36100 Investment Earnings							
7108-501-36100-1000-							
TOTAL UNDEFINED ROLLUP CODE	0	Investment Earnings 0	0	-1,175.94	.00	1,175.94	100.0%
TOTAL Dewolf	0	0	0	-1,175.94	.00	1,175.94	100.0%
TOTAL Dewolf	0	0	0	-1,175.94	.00	1,175.94	100.0%
TOTAL REVENUES	0	0	0	-1,175.94	.00	1,175.94	
7180 Rogers Free Library							
7180 Rogers Free Library							
36100 Investment Earnings							
7180-501-36100-1000-							
TOTAL UNDEFINED ROLLUP CODE	0	Investment Earnings 0	0	-450.01	.00	450.01	100.0%
TOTAL Rogers Free Library	0	0	0	-450.01	.00	450.01	100.0%
TOTAL Rogers Free Library	0	0	0	-450.01	.00	450.01	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 06

7180 Rogers Free Library	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Rogers Free Library	0	0	0	-450.01	.00	450.01	100.0%
TOTAL REVENUES	0	0	0	-450.01	.00	450.01	
7185 Narrows Association							
7185 Fund 7185							
36100 Investment Earnings							
7185-501-36100-1000-	0	Investment Earnings	0	-118.97	.00	118.97	100.0%
48030 Scholarships							
7185-501-48030-1000-	0	Scholarships	0	3,000.00	.00	-3,000.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	2,881.03	.00	-2,881.03	100.0%
TOTAL Fund 7185	0	0	0	2,881.03	.00	-2,881.03	100.0%
TOTAL Narrows Association	0	0	0	2,881.03	.00	-2,881.03	100.0%
TOTAL REVENUES	0	0	0	-118.97	.00	118.97	
TOTAL EXPENSES	0	0	0	3,000.00	.00	-3,000.00	
9007 Gooding/Hope Community Reserve							
9007 Gooding/Hope Community Reserve							
36100 Investment Earnings							
9007-400-36100-1000-	0	Investment Earnings	0	-6,806.18	.00	6,806.18	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-6,806.18	.00	6,806.18	100.0%
TOTAL Gooding/Hope Community Reserve	0	0	0	-6,806.18	.00	6,806.18	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

9007	Gooding/Hope Community Reserve	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Gooding/Hope Community Reserve	0	0	0	-6,806.18	.00	6,806.18	100.0%
	TOTAL REVENUES	0	0	0	-6,806.18	.00	6,806.18	
9072 Fire Prevention								
9072 Fund 9072								
39500 Revenue								
	9072-704-39500-1000-	0	Revenue 0	0	-3,150.00	.00	3,150.00	100.0%
49500 Capital Expenditures								
	9072-704-49500-1000-	0	Expenditures 0	0	2,529.07	.00	-2,529.07	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-620.93	.00	620.93	100.0%
	TOTAL Fund 9072	0	0	0	-620.93	.00	620.93	100.0%
	TOTAL Fire Prevention	0	0	0	-620.93	.00	620.93	100.0%
	TOTAL REVENUES	0	0	0	-3,150.00	.00	3,150.00	
	TOTAL EXPENSES	0	0	0	2,529.07	.00	-2,529.07	
9073 Tent Inspection								
9073 Tent Inspection								
39500 Revenue								
	9073-704-39500-1000-	0	Revenue 0	0	-1,114.00	.00	1,114.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,114.00	.00	1,114.00	100.0%
	TOTAL Tent Inspection	0	0	0	-1,114.00	.00	1,114.00	100.0%

Town of Bristol, RI



YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

9073 Tent Inspection	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Tent Inspection	0	0	0	-1,114.00	.00	1,114.00	100.0%
TOTAL REVENUES	0	0	0	-1,114.00	.00	1,114.00	
9075 CPR Training							
9075 Fund 9075							
39500 Revenue							
9075-704-39500-1000-	0	Revenue 0	0	-8,790.00	.00	8,790.00	100.0%
49500 Capital Expenditures							
9075-704-49500-1000-							
TOTAL UNDEFINED ROLLUP CODE	0	Expenditures 0	0	9,545.18	.00	-9,545.18	100.0%
TOTAL Fund 9075	0	0	0	755.18	.00	-755.18	100.0%
TOTAL CPR Training	0	0	0	755.18	.00	-755.18	100.0%
TOTAL REVENUES	0	0	0	-8,790.00	.00	8,790.00	
TOTAL EXPENSES	0	0	0	9,545.18	.00	-9,545.18	
9082 HAZMAT Fees							
9082 Fund 9082							
49500 Capital Expenditures							
9082-704-49500-1000-							
TOTAL UNDEFINED ROLLUP CODE	0	Expenditures 0	0	4,400.00	.00	-4,400.00	100.0%
TOTAL Fund 9082	0	0	0	4,400.00	.00	-4,400.00	100.0%
TOTAL	0	0	0	4,400.00	.00	-4,400.00	100.0%

Town of Bristol, RI



YEAR-TO-DATE BUDGET REPORT

FOR 2026 '06

9082 HAZMAT Fees	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL HAZMAT Fees	0	0	0	4,400.00	.00	-4,400.00	100.0%
TOTAL EXPENSES	0	0	0	4,400.00	.00	-4,400.00	
9083 Police M/V Detail Fund							
9083 Fund 9083							
39500 Revenue							
9083-701-39500-1000-	0	Revenue 0	0	-152,848.66	.00	152,848.66	100.0%
49500 Capital Expenditures							
9083-701-49500-1000-							
TOTAL UNDEFINED ROLLUP CODE	0	Expenditures 0	0	161,077.26	.00	-161,077.26	100.0%
TOTAL Fund 9083	0	0	0	8,228.60	.00	-8,228.60	100.0%
TOTAL Police M/V Detail Fund	0	0	0	8,228.60	.00	-8,228.60	100.0%
TOTAL REVENUES	0	0	0	-152,848.66	.00	152,848.66	
TOTAL EXPENSES	0	0	0	161,077.26	.00	-161,077.26	
9084 DPW Scrap							
90601010 Public Works							
39500 Revenue							
9084-603-39500-1000-	0	Revenue - Surplus vehicle & eq 0	0	-2,614.99	.00	2,614.99	100.0%
TOTAL Public works	0	0	0	-2,614.99	.00	2,614.99	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 06

9084	DPW Scrap	ORIGINAL APPROP	TRANSFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL DPW Scrap	0	0	0	-2,614.99	.00	2,614.99	100.0%
	TOTAL REVENUES	0	0	0	-2,614.99	.00	2,614.99	
	GRAND TOTAL	57,973,503	0	57,973,503	-10,928,254.84	.00	68,901,757.84	-18.9%

** END OF REPORT - Generated by Carl Carulli **



Town of Bristol, RI

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

Field #	Total	Page	Break
Sequence 1	Y	N	N
Sequence 2	Y	N	N
Sequence 3	Y	N	N
Sequence 4	N	N	N

Report title: YEAR-TO-DATE BUDGET REPORT
 Includes accounts exceeding 0% of budget.
 Print totals only: N
 Print Full or Short description: F
 Print full GL account: Y
 Format type: 1
 Double space: N
 Suppress zero bal accts: Y
 Include requisition amount: N
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Print journal detail: N
 From Yr/Per: 2024/ 1
 To Yr/Per: 2024/ 1
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Include additional JE comments: N
 Multiyear view: D
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2026/ 6
 Print MTD Version: N
 Roll projects to object: N
 Carry forward code: 1

Find Criteria Field value
 Fund
 Department
 Object
 Sub Account
 Project
 Character code
 Account type
 Account status
 Rollup Code

**BRISTOL TOWN COUNCIL
RESOLUTION
2025-12-10-F2**

Endorsing the designation of Sowams as a National Heritage Area

WHEREAS, The town of Bristol, RI is one of nine Massachusetts and Rhode Island municipalities on the northeastern shore of Narragansett Bay that comprise Sowams, the ancestral homeland of the Pokanoket Massasoit Ousamequin who welcomed the Pilgrims in 1621 and forged a 50-year alliance that changed the course of history; and

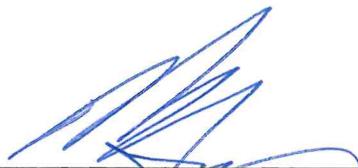
WHEREAS, This landscape is also the setting for other pivotal events in our nation’s history. Here, King Philip’s War began and ended; Roger Williams founded Rhode Island, and the seeds of religious freedom took root; the business of slave trading ignited a trans-Atlantic economy, and moral outcry; and the dynamic interplay of land and water defined the history and culture of the region for millennia; and

WHEREAS, National Heritage Areas are grassroots, community-driven programs that celebrate a region’s contribution to America’s heritage; are designated by U.S. Congress, but are not owned, controlled, or managed by the federal government; and are intended to encourage heritage conservation, community development, education, and regional collaboration; and

NOW, THEREFORE, BE IT RESOLVED We are proud to join the communities of Sowams in endorsing the designation of Sowams as a National Heritage Area.

ADOPTED this 10th day of Dec, 2025.

ATTEST: 
Melissa Cordeiro, Town Clerk


Nathan T. Calouro, Chairman
Bristol Town Council



TOWN OF BRISTOL, RHODE ISLAND

A RESOLUTION REQUESTING ACTION BY THE BRISTOL-WARREN REGIONAL SCHOOL DISTRICT REGARDING RECENT SCHOOL BUS SAFETY LEGISLATION

WHEREAS, on June 26, 2025, legislation affecting school bus safety was enacted by the Rhode Island General Assembly; and

WHEREAS, the legislation, known as P.L. 2025, chapters 253 & 254, provides that effective July 1, 2027, all new school buses shall be equipped with a live digital video school bus violation detection monitoring system; and

WHEREAS, the legislation further provides that effective July 1, 2032, all school buses (not only new buses) shall be equipped with such systems; and

WHEREAS, the legislation empowers school districts to enter into agreements with private entities for the provision, maintenance, and operation of such systems, but input and approval by the municipal police chief is required; and

WHEREAS, the Bristol Town Council wishes to partner with the Bristol-Warren Regional School District to prepare for these upcoming deadlines, and to ensure the safety of students, bus drivers, and bus monitors, as well as the safety of the general public;

NOW, THEREFORE, BE IT RESOLVED:

1. The Bristol Town Council hereby respectfully urges the Bristol-Warren Regional School Committee to review the recently enacted legislation affecting school bus safety enforcement, a copy of which is attached hereto, and consider issuing a request for proposals for vendors that can ensure compliance with these upcoming mandates.
2. The Town Clerk is directed to send a copy of this resolution to the members of the Bristol-Warren Regional School Committee and to the Superintendent of the Bristol-Warren Regional School District.

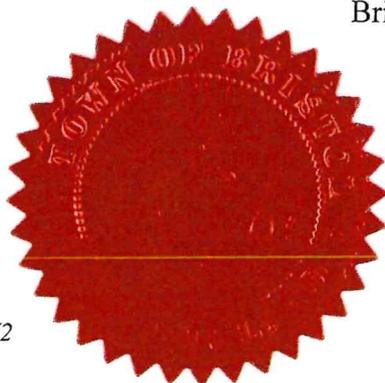
ATTEST:



Melissa Cordeiro
Town Clerk



Nathan T. Calouro, Chairman
Bristol Town Council



**TOWN OF BRISTOL, RHODE ISLAND
TOWN COUNCIL RESOLUTION
AUTHORIZING THE SALE OF REAL PROPERTY OF THE TOWN**

WHEREAS, the Bristol Town Council is authorized by Sec. 207(c) of the Town Charter to provide for the sale of Town lands; and

WHEREAS, the Council has received a petition from Selcan and Marlon Mckenzie, of 56 Greenway Drive, to authorize the sale of the subject property, described as Plat #159 Lot #1057 on Greenway Drive (the "Subject Property"); and

WHEREAS, although the Council is generally adverse to authorizing the sale of Town Property, at its May 7, 2025, meeting, the Council found that the Subject Property is unique in that it is a narrow strip of land that does not provide access between streets, contains no utilities or infrastructure, has no practical municipal use, and, further, the Police Chief, Fire Chief, DPW Director, Director of Planning & Community Development, Tax Assessor, and Town Manager each gave a recommendation to the Council either supporting the sale or otherwise not opposing the sale of the Subject Property; and

WHEREAS, at the direction of the Town Council, the Town gave notice to direct abutters of the proposed sale, giving the abutters an opportunity to express interest or concerns; and

WHEREAS, the only responsive abutter received through this process was from Selcan and Marlon Mckenzie and the Mckenzie's offer to purchase satisfies the minimum value established for the sale of the Subject Property by the Town Assessor, which is one thousand, two hundred dollars (\$1,200.00); and

WHEREAS, the Mckenzie's have also agreed to cover all costs associated with the sale, including advertising, deed recording, and any other conveyance-related expenses, and also the costs of the public notice for the sale of this land; and

WHEREAS, the Mckenzie's have agreed that they shall be responsible for taking all steps necessary and covering all costs necessary for merging the Subject Property into their property located at 56 Greenway Drive with the Tax Assessor's office.

NOW, THEREFORE, BE IT RESOLVED:

1. The Bristol Town Council, pursuant to Sec. 207(c) of the Town Charter, hereby authorizes the sale and conveyance of the Subject Property to Selcan and Marlon Mckenzie, 56 Greenway Drive, pursuant to all terms and conditions outlined above; subject to a higher bid from any interested person upon the same terms and conditions, on or before December 10, 2025, and
2. This resolution shall take effect upon passage.

By Vote of the Town Council on the 10th day of Dec, 2025

ATTEST:


Melissa Cordeiro, Town Clerk & Council Clerk



State of Rhode Island Town of Bristol



awarded to Robert J. Annis

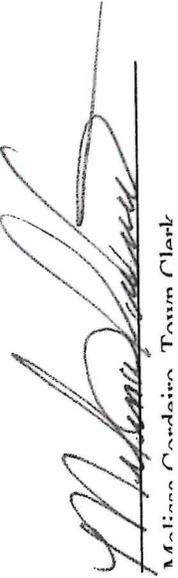
On behalf of the Town of Bristol, the Bristol Town Council proudly recognizes and congratulates **Robert J. Annis** on achieving the distinguished rank of Eagle Scout, the highest honor awarded by the Boy Scouts of America.

This achievement reflects your exceptional leadership, perseverance, and commitment to the values of Scouting.

Your Eagle Scout Project—documenting all veterans buried at the North Burial Ground—demonstrates a profound respect for our community's history and a heartfelt dedication to honoring those who served our nation. Your work not only preserves the legacy of our veterans but also provides a meaningful resource for future generations.

Robert, your efforts exemplify the spirit of service and civic responsibility that strengthens our town. You have brought pride to your family, Troop 6, and the entire Bristol community.


Steven Contente, Town Administrator


Melissa Coedine, Town Clerk

In Witness Whereof, we have hereunto set our hand and affixed the Seal of the Town of Bristol, Rhode Island, on the adoption of this 4th day of January 2026.



Nathan T. Calouro, Chairman


Mary A. Parrella, Vice Chairwoman


Antonio A. Teixeira, Councilman


Timothy E. Sweehey, Councilman


Mardyn Lev, Councilman

State of Rhode Island
Town of Bristol



FATHER JOSEPH A. ESCOBAR
DISTINGUISHED SERVICE AWARD

The Town of Bristol and the Bristol Town Council proudly congratulates Father Joseph A. Escobar on receiving the Rhode Island Police Chiefs Association Distinguished Service Award.

As Chaplain of the Rhode Island Police Chiefs Association and pastor of Our Lady of the Rosary Church, you have served first responders, parishioners, and the community with dedication, compassion, and integrity.

Your leadership, faith, and commitment to public service, safety, and community engagement have made a lasting impact across Rhode Island.

We honor and thank **Father Escobar** for your outstanding service, selfless dedication, and continued devotion to improving the lives of those you serve.


Steven Contente, Town Administrator

Attest:

Melissa Cordeiro, Town Clerk

In Witness Whereof, we have hereunto set our hand and affixed the Seal of the Town of Bristol, Rhode Island, on the adoption of this 16th day of December 2025.


Nathan T. Calouro, Chairman


Mary A. Parella, Vice Chairwoman


Antonio A. Teixeira, Councilman


Timothy E. Sweeney, Councilman


Aaron J. Ley, Councilman



State of Rhode Island
Town of Bristol



awarded to
Raymond B. Murray, III

The Town of Bristol proudly commends **Raymond B. Murray, III**, for achieving the prestigious rank of Eagle Scout, the highest honor awarded by the Boy Scouts of America.

As a dedicated member of Boy Scout Troop 6, **Raymond** successfully completed his Eagle Scout project by fencing in Bristol's Community Garden, enhancing both the appearance and functionality of this valuable community resource.

The Town Council recognizes **Mr. Murray's** leadership, his commitment to service, and the positive impact his efforts have made on the Town of Bristol. His accomplishment reflects great credit for himself, his family, Troop 6, and the values of Scouting.

The Council extends its warmest congratulations and best wishes for his continued success.



Steven Contente, Town Administrator

*In Witness Whereof, we have hereunto set our hand and affixed the Seal of the
Town of Bristol, Rhode Island, on the adoption of this 14th day of December 2025.*



Nathan T. Calouro, Chairman



Mary A. Parella, Vice Chairwoman



Antonio A. Teixeira, Councilman



Timothy B. Sweeney, Councilman



Aaron J. Ley, Councilman



Melissa Cordeiro, Town Clerk

TOWN OF WARREN, RI
RESOLUTION PRESERVING THE NAME, SIGNIFICANCE AND
OBSERVANCE OF THE VICTORY DAY HOLIDAY

WHEREAS, Victory Day currently pays tribute to the immeasurable service men and women who served, sacrificed, and died in the Pacific and China-Burma-India Theaters of Operation during World War II; and

WHEREAS, our job is not to erase history, but to preserve it and educate our citizens on Victory Day with the impact of WWII upon and within our state; and

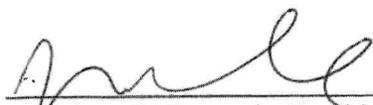
WHEREAS, renaming this day to Peace and Remembrance Day is disrespectful to our military veterans, a disservice to our civilians that contributed to the war effort, and dismissive of their collective memory, sacrifices, efforts, historical lineage and merited honors.

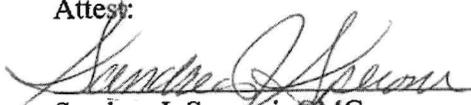
WHEREAS, the Warren Town Council has concerns relative to previously proposed 2025 House Bill 5887, this bill's potential reintroduction, or that of its content and intent in any legislative form in the future, that such bills are understood to be an act that would change the name of the holiday on the second Monday of August from Victory Day to Peace and Remembrance Day; and

NOW, THEREFORE, BE IT RESOLVED: That the Warren Town Council respectfully requests our legislators oppose the passing of any such future bills as a commitment to preserving the great sacrifices made by our revered veterans and their families, to ensure that their honors and histories, from memory never fades.

BE IT RESOLVED: That a copy of this Resolution be sent to the Governor of the State of Rhode Island, Senator Walter S. Felag, Jr., Representative June Speakman, Representative Jason Knight, and the City and Town Councils.

ADOPTED: December 9, 2025


Joseph A. DePasquale, President
Keri M Cronin, Vice President
John W. Hanley, Councilman
Derrick L. Trombley, Councilman
Louis A. Rego, Councilman

Attest:

Sandra J. Speroni, CMC
Town Clerk

RESOLUTION OF THE TOWN OF HOPKINTON
IN SUPPORT OF AN ACT OF THE
GENERAL ASSEMBLY OF THE STATE OF RHODE ISLAND
AUTHORIZING THE TOWN OF HOPKINTON TO CONFER JURISDICTION
ON THE HOPKINTON MUNICIPAL COURT TO HEAR CERTAIN APPEALS

WHEREAS, the creation of the Hopkinton Municipal Court was first authorized in 2007 by G.L. 1956 § 45-2-56; and

WHEREAS, the Hopkinton Municipal Court was established by the Town of Hopkinton by Sec. 22-1 of the Hopkinton Code of Ordinances; and

WHEREAS, the Hopkinton Municipal Court commenced on January 1, 2008; and

WHEREAS, the Town of Hopkinton has been involved in litigation, both actual and threatened, over the return of firearms to certain of its residents after those firearms were seized by the Hopkinton Police Department in connection with lawful arrests; and

WHEREAS, at present, the decision to return seized firearms and related property is in the sole discretion of the Chief of the Hopkinton Police Department; and

WHEREAS, there is presently no orderly process by which a decision of the Chief of the Hopkinton Police Department can be challenged by an aggrieved party; and

WHEREAS, the Town of Hopkinton wishes to avoid potentially costly and time-consuming litigation over the return of firearms, as the Town could be liable for inadvertently violating the property or other rights of residents; and

WHEREAS, no statute confers jurisdiction for appeals of this nature on any court of general jurisdiction in the State of Rhode Island; and

WHEREAS, the Hopkinton Municipal Court is a judicial body with the capability of evaluating the merits of appeals from decisions of the Chief of the Hopkinton Police Department; and

WHEREAS, the Hopkinton Municipal Court's jurisdiction is sharply limited by § 45-5-56, which does not presently authorize such appellate jurisdiction; and

WHEREAS, the Town of Hopkinton seeks to confer jurisdiction upon the Hopkinton Municipal Court to hear such appeals; and

WHEREAS, the Town of Hopkinton's objective is not to expand or restrict any person's access to firearms, but to ensure that the many state and federal firearms laws are being correctly and fairly applied and to provide an orderly mechanism for judicial review.

NOW, THEREFORE, BE IT RESOLVED, that the Hopkinton Town Council supports an Act of the General Assembly amending § 45-2-56 to authorize the Town of Hopkinton to confer such appellate jurisdiction upon the Hopkinton Municipal Court by ordinance, and that the amendment add subsection (d) to that statute in substantially the following form:

(d) **Appellate jurisdiction.**

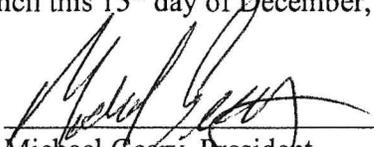
- (1) The town council of the town of Hopkinton may, by ordinance, confer jurisdiction upon the municipal court to hear and determine appeals from decisions or orders of the Chief of the Hopkinton Police Department related to the return of seized firearms, subject to the requirements of this subsection.
- (2) Any person who has exhausted all administrative remedies available to him or her, and who is aggrieved by a final decision or order of the Chief of the Hopkinton Police Department in connection with the return of seized firearms or related items is entitled to judicial review under this subsection.
- (3) Proceedings for review are instituted by filing a complaint in the municipal court within thirty (30) days after mailing notice of the final decision or order. Copies of the complaint shall be served upon the Hopkinton Police Department and all other parties of record in the manner prescribed by applicable procedural rules within ten (10) days after it is filed in municipal court; provided, however, that the time for service may be extended for good cause by order of the municipal court.
- (4) The filing of the complaint does not itself stay enforcement of the decision or order. The Chief of the Hopkinton Police Department may grant, or the reviewing court may order, a stay upon the appropriate terms.
- (5) If, before the date set for the hearing, application is made to the municipal court for leave to present additional evidence, and it is shown to the satisfaction of the municipal court that the additional evidence is material and that there were good reasons for failure to present it as part of the Hopkinton Police Department's review of the matter, the municipal court may order that the additional evidence be taken by the Chief of the Hopkinton Police Department upon conditions determined by the municipal court. The Chief of the Hopkinton Police Department may modify their findings and decision by reason of the additional evidence and shall file that evidence and any modifications, new findings, or decisions with the municipal court.

- (6) The review shall be conducted by the municipal court without a jury and shall be confined to the record. In cases of alleged irregularities in procedure before the town official or agency, not shown in the record, proof thereon may be taken in the municipal court. The municipal court, upon request, shall hear oral argument and receive written briefs.
- (7) The municipal court shall not substitute its judgment for that of the Chief of the Hopkinton Police Department as to the weight of the evidence on questions of fact. The municipal court may affirm the decision of the Chief of the Hopkinton Police Department or remand the case for further proceedings, or it may reverse or modify the decision if substantial rights of the appellant have been prejudiced because the administrative findings, inferences, conclusions, or decisions are:
- (i) in violation of constitutional or statutory provisions;
 - (ii) in excess of the statutory authority of the town official or agency;
 - (iii) made upon unlawful procedure;
 - (iv) affected by other error of law;
 - (v) clearly erroneous in view of the reliable, probative, and substantial evidence on the whole record; or
 - (vi) arbitrary or capricious or characterized by abuse of discretion or clearly unwarranted exercise of discretion.
- (8) Any party in interest, if aggrieved by a final judgment of the municipal court rendered in proceedings brought under this subsection, may, within twenty (20) days from the date of entry of the judgment, petition the supreme court of the state of Rhode Island for a writ of certiorari to review any questions of law involved. The petition for a writ of certiorari shall set forth the errors claimed. Upon the filing of such a petition with the clerk of the supreme court, the supreme court may, if it sees fit, issue its writ of certiorari to the municipal court to certify to the supreme court the record of the administrative proceeding under review, or so much thereof as was submitted to the municipal court by the parties, together with any additional record of the proceedings in the municipal court.

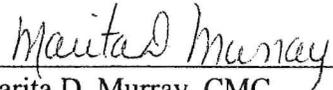
- (9) The provisions of this subsection supersede any common law or discretionary appeal procedures and replace them with the appeal procedures stated herein as the exclusive right of appeal.

BE IT FURTHER RESOLVED, that a copy of this Resolution shall be sent to Hopkinton's members of the RI General Assembly.

Passed as a Resolution of the Hopkinton Town Council this 15th day of December, 2025.



 Michael Geary, President
 Hopkinton Town Council

ATTEST: 

 Marita D. Murray, CMC
 Town Clerk





**RESOLUTION OF THE TOWN OF WEST GREENWICH REGARDING
LOW AND MODERATE INCOME HOUSING
2025-10**

WHEREAS, the Town of West Greenwich recognizes the need for more low and moderate income housing in town; and

WHEREAS, the Town of West Greenwich has a state approved affordable housing plan from 2005 and is currently in the process of updating the Town’s Comprehensive Plan, which is on track for submission in early 2026; and

WHEREAS, the Town of West Greenwich is making significant progress to increase our affordable housing stock from 1.7% to 10.6% via two comprehensive permits that are deep into the planning stages; and

WHEREAS, these two comprehensive permit projects will increase the Town’s total population by 10% and have significant financial and environmental impacts to the Town; and

WHEREAS, any additional comprehensive permit projects beyond those currently in the pipeline will have devastating effects on the Town’s rural character, provision of public safety and other services, environment, and budget; and

WHEREAS, recent changes to the Rhode Island Low and Moderate Income Housing Act have significantly constrained municipal authority on comprehensive permit applications, and the required findings for such applications give less discretion to local review boards than they have for conventional development applications;

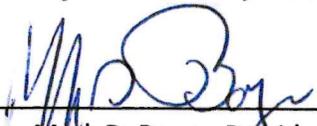
NOW, THEREFORE, BE IT RESOLVED that the Town Council respectfully requests the Rhode Island General Assembly and the Governor reinstate “Required findings for denial” in the Low and Moderate Income Housing Act, at Title 45, Chapter 53, Section 4 of the Rhode Island General Laws, and to enact a law providing that for purposes of calculating a municipality’s progress toward the 10% affordable housing goal, affordable units shall be counted at the issuance of a building permit. This will help cities and towns reduce the adverse impact of receiving an overabundance of comprehensive permits in a short period of time, which will allow thoughtful decisions that will benefit all of our residents.

BE IT FURTHER RESOLVED that the Town Council respectfully requests the respective City and Town Councils of Rhode Island join in our request to have the General Assembly enact legislation to restore “Required findings for denial” and to count affordable units when a building permit is issued.

Passed as a Resolution of the West Greenwich Town Council this 10th day of December, 2025.

ATTEST: 
Kelly M. Laiho
Town Clerk




Mark D. Boyer, President
West Greenwich Town Council



Troop 6 Bristol

Boy Scouts of America

Roy Leffingwell - Scoutmaster (401) 580-6497

St. Mary's Church 330 Wood St. Bristol, RI 02809

December 4, 2025

**Honorable Bristol Town Council
10 Court St
Bristol, RI 02809**

Honorable Town Council,

On behalf of the Scouts, Leaders and Committee of Boy Scout Troop 6, Bristol, Rhode Island, Boy Scouts of America, it is my pleasure to announce that:

Robert J Annis

Has achieved the rank of Eagle Scout

**And will be recognized at a Court of Honor on
Sunday, January 4, 1:00 pm
Bristol Train of Artillery
135 State St., Bristol, RI.**

Would you please be so kind as to send Robert a letter of greeting, along with any other items you wish to be presented to him during the Court of Honor. All letters and certificates received for Robert will be read and displayed for their guests, and then presented to him.

Please address your letter to Robert, and send it in care of the following address. Thank you for helping us acknowledge this very worthy Scout.

Robert's Eagle Project was to document all veterans buried at the North Burial Ground in Bristol, RI.

Sincerely,

**Roy Leffingwell
Scoutmaster, Troop 6
4 Massasoit Ave.
Bristol, RI 02809**

2025 DEC -5 AM 10:00
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



Troop 6 Bristol

Boy Scouts of America

Roy Leffingwell - Scoutmaster (401) 580-6497

St. Mary's Church 330 Wood St. Bristol, RI 02809

December
~~November-18,~~ 2025

Honorable Bristol Town Council
10 Court St
Bristol, RI 02809

Honorable Town Council,

On behalf of the Scouts, Leaders and Committee of Boy Scout Troop 6, Bristol, Rhode Island, Boy Scouts of America, it is my pleasure to announce that:

Raymond B Murray III

Has achieved the rank of Eagle Scout

And will be recognized at a Court of Honor on
Sunday, ~~November 14,~~ 1:00 pm **December 14, 2025**
Bristol Train of Artillery
135 State St., Bristol, RI.

Would you please be so kind as to send Raymond a letter of greeting, along with any other items you wish to be presented to him during the Court of Honor. All letters and certificates received for Raymond will be read and displayed for their guests, and then presented to him.

Please address your letter to Raymond, and send it in care of the following address. Thank you for helping us acknowledge this very worthy Scout.

Raymond's Eagle Project was to fence in Bristol's community garden.

Sincerely,

Roy Leffingwell
Scoutmaster, Troop 6
4 Massasoit Ave.
Bristol, RI 02809

2025 DEC - 1 AM 11:23
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



STEVEN CONTENTE
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

December 4, 2025

Mr. Edward Cifune
270 Wood Street
Bristol, RI 02809

Dear Mr. Cifune,

Thank you for accepting the appointment to continue serving on the Town of Bristol's Building Code of Appeals Board. I have enclosed your service warrant and current contact list of Board Members. Again, I appreciate your willingness and commitment to share your professional experience and knowledge as a member of the Board.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Contente".

Steven Contente
Town Administrator

Cc. Honorable Bristol Town Council



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, Rhode Island 02809-2208
 Tel. 401-253-7000
 Fax 401-253-2647
 Email: mcordeiro@bristolri.gov
 www.bristolri.gov

December 17, 2025

RE: Compliance Reminder: Food Service Requirement for ALL Liquor Licensees

Dear Alcoholic Beverage License Holder:

This letter serves as an annual reminder regarding the general condition of all Class B Alcoholic Beverage Licenses pursuant to R.I. Gen. Laws § 3-1-1.

It has recently come to the Town's attention that some establishments have not been fully complying with this statutory requirement. This correspondence is therefore intended to serve as a strong reminder that all license holders are required to strictly adhere to the provisions outlined below.

Under this statute, **food service must be available to patrons at all times alcoholic beverages are sold, including up to the time of "last call."** While a full menu is not required outside of normal meal hours, licensees **must offer**, at minimum, a limited or modified food menu, such as sandwiches or similar items. Please note that chips, snack foods, or comparable items **do not** satisfy this requirement.

Pursuant to R.I.G.L. § 3-1-1, a Class B Licensee is defined:

"Any shop or place where a substantial part of the business is the furnishing of food for consumption at the place where it is furnished." In order to comply with the foregoing provision, the licensee must offer to the public, in conjunction with the sale of alcoholic beverages, the opportunity to purchase and consume food to be served on the premises in the same area designated for the sale and consumption of alcoholic beverages. These foods must be offered for sale during all times that alcoholic beverages are sold and consumed on the licensed premises"

To remain in compliance with this provision, licensees must offer the public, in conjunction with the sale of alcoholic beverages, the opportunity to purchase and consume food on the licensed premises and within the same area designated for the sale and consumption of alcoholic beverages. **Food must be available during all hours when alcoholic beverages are sold and consumed- NO EXCEPTIONS.**

Please be advised that failure to comply with these requirements may result in a show-cause hearing and potential suspension or revocation of the license.

Thank you for your continued cooperation and attention to this matter.

Kind regards,

A handwritten signature in black ink, appearing to read 'Melissa Cordeiro', with a long horizontal flourish extending to the right.

Melissa Cordeiro
Council Clerk

**STATE OF RHODE ISLAND ENERGY
FACILITY SITING BOARD**

IN RE: THE NARRAGANSETT ELECTRIC COMPANY d/b/a RHODE ISLAND ENERGY NOTICE OF INTENT APPLICATION FOR F184N-4&5/E183-3 BRISTOL & WARREN TAP 115 KV LINE REBUILD PROJECT – DOCKET NO. SB-2025-04

IN RE: THE NARRAGANSETT ELECTRIC COMPANY d/b/a RHODE ISLAND ENERGY NOTICE OF INTENT E183W 115 KV TRANSMISSION LINE REBUILD PROJECT EAST PROVIDENCE – DOCKET NO. SB-2025-05

NOTICE OF HEARING

Pursuant to the provisions of R.I. Gen. Laws §§ 42-98-7 and 42-98-9.1 and Rules 1.6(J) and 1.23 of the Energy Facility Siting Board’s (“Board”) Rules of Practice and Procedure (“Rules”), the Board will conduct a hearing on **Tuesday January 13, 2025, at 9:30 AM** in Hearing Room A of the Public Utilities Commission office building, 89 Jefferson Blvd., Warwick, RI 02888. The hearing will be streamed live to the public and archived via the internet at: <https://video.ibm.com/channel/WqQyXw296dg>.

The hearing relates to two transmission line projects for which The Narragansett Electric Company d/b/a Rhode Island Energy (“Company”) is seeking Board approval on an expedited basis in accordance with the Board’s rules. The Board’s rules permit certain types of projects to move forward without the need of a full review by filing what is referred to as a “Notice of Intent Application” and showing that the requirements for expedited review have been met.

In Docket No. SB-2025-04, the Company filed a Notice of Intent Application for the proposed rebuild of the F-184N-4&5 and E-183-3 115 kilovolt (“kV”) transmission lines (“Lines”). Specifically, the Company is proposing to rebuild and replace all 105 structures, wires, and shield wires (collectively, the “Bristol Warren Project”) between the Rhode Island/Massachusetts boundary west of Market Street in Warren to the Bristol Substation. The F-184N line extends for approximately 5.2 miles and the E-183-3 line extends for approximately 1.9 miles. Detailed images of the proposed Bristol Warren Project route (including adjacent properties) can be found in “Siting Report Figures” available on the docket page at: <https://ripuc.ri.gov/Docket-SB-2025-04>. The Company argues that any impact the proposed Bristol Warren Project may have on the environmental resources and the social environment will be negligible. Therefore, the Company requests the Board determine that the Bristol Warren Project does not constitute an alteration to a major energy facility and that it is not subject to the full Board permitting process.

In Docket No. SB-2025-05, the Company filed a Notice of Intent Application for the proposed rebuild of the existing E-183W 115 kV Transmission Line located in East Providence. The approximate 2.9 mile length extends between the Wampanoag Substation and the proposed new structure located adjacent to I-195 in East Providence (the “East Providence Project”). The East Providence Project proposed to replace 35 structures, and replace conduits and shield wires. Detailed images of the proposed East Providence Project route (including adjacent properties) can be found in “Siting Report Figures” available on the docket page at: <https://ripuc.ri.gov/Docket-SB-2025-05>. The Company argues that any impact the proposed East Providence Project may have on the environmental resources and the social environment will be negligible. Therefore, the Company requests the Board determine that the East Providence Project does not constitute an alteration to a major energy facility and that it is not subject to the full Board permitting process.

The purpose of this hearing is for the Board to obtain further information regarding the two projects. Section 1.6(J) of the Rules provides that the Board “may at any time require the applicant, or the party responsible for filing a notice of intent as described above, to file additional information.” The Board will conduct the evidentiary hearing in accordance with Section 1.23 of the Rules.

All of the materials filed in this proceeding are on file and available for public review at the Board office located within the Public Utilities Commission office building at 89 Jefferson Boulevard, Warwick, Rhode Island. The materials are also available online at: <https://ripuc.ri.gov/Docket-SB-2025-04> and <https://ripuc.ri.gov/Docket-SB-2025-05>.

The Public Utilities Commission office building is accessible. Requests for interpreter services for the hearing impaired must be made to the Coordinator at 89 Jefferson Boulevard, Warwick, 401-780-2107, Stephanie.DeLaRosa@puc.ri.gov at least 72 hours in advance of the hearing.

Stephanie DeLaRosa, Coordinator
Energy Facility Siting Board
December 16, 2025

**SB-2025-04 The Narragansett Electric Company's 90 Day NOI Application for the F184N-4&5/E183-3
Bristol & Warren 115kV Tap Line Rebuild Project**

Name	E-mail
Ronald Gerwatowski (PUC)	Ronald.gerwatowski@puc.ri.gov ;
Terry Gray (DEM)	terry.gray@dem.ri.gov ;
Meredith Brady (DOA)	Meredith.Brady@doa.ri.gov ;
Patricia Lucarelli (PUC)	Patricia.lucarelli@puc.ri.gov ;
Stephanie De La Rosa (PUC)	stephanie.delarosa@puc.ri.gov ;
Suzanne Amerault (DEM)	Suzanne.amerault@dem.ri.gov ;
Maria Mignanelli (DOA)	Maria.mignanelli@doa.ri.gov ;
George W. Watson, III (Robinson Cole)	gwatson@rc.com ;
Heidi Seddon (Robinson Cole)	HSeddon@rc.com ;
Celia O'Brien (PPL)	COBrien@pplweb.com ;
Joanne Scanlon (PPL)	jscanlon@pplweb.com ;
Andrew Marcaccio (PPL)	amarcaccio@pplweb.com ;
Melissa Cordeiro (Bristol Town Clerk)	mcordeiro@bristolri.gov ;
Carla DaCosta (Bristol Deputy Clerk)	deputyclerk@bristolri.gov ;
Sandrea Speroni CMC (Warren Town Clerk)	ssperoni@townofwarren-ri.gov ;
Jessica Capaldi, (Warren Deputy Clerk)	jcapaldi@townofwarren-ri.gov ;
Anthony DeSisto, Esq., (Warren Town Solicitor)	tony@adlawllc.net ;
Michael Ursillo, Esq., (Bristol Town Solicitor)	mikeursillo@utrlaw.com ;
Christy Hetherington (DPUC)	Christy.Hetherington@dpuc.ri.gov ;
Kathleen Daniels (DeSisto Law)	kathleen@desistolaw.com ;
Jill Perreira (DeSisto Law)	Jill@desistolaw.com ;
Matt Nelson	mattn@apexanalyticsllc.com ;
Nick Vaz (AG)	NVaz@riag.ri.gov ;
Maria Gomes (AG)	mgomes@riag.ri.gov ;
Rachel Rebello (AG)	rrebello@riag.ri.gov ;

SB-2025-05 The Narragansett Electric Company's 90 Day NOI Application for the E183W 115kV Transmission Line Rebuild Project East Providence

Updated 11/17/25

Name	E-mail
Ronald Gerwatowski (PUC)	Ronald.gerwatowski@puc.ri.gov ;
Terry Gray (DEM)	terry.gray@dem.ri.gov ;
Meredith Brady (DOA)	Meredith.Brady@doa.ri.gov ;
Patricia Lucarelli (PUC)	Patricia.lucarelli@puc.ri.gov ;
Stephanie De La Rosa (PUC)	stephanie.delarosa@puc.ri.gov ;
Suzanne Amerault (DEM)	Suzanne.amerault@dem.ri.gov ;
Maria Mignanelli (DOA)	Maria.mignanelli@doa.ri.gov ;
George W. Watson, III (Robinson Cole)	gwatson@rc.com ;
Heidi Seddon (Robinson Cole)	HSeddon@rc.com ;
Celia O'Brien (PPL)	COBrien@pplweb.com ;
Joanne Scanlon (PPL)	jscanlon@pplweb.com ;
Andrew Marcaccio (PPL)	amarcaccio@pplweb.com ;
Michael J. Marcello, East Providence City Solicitor	michael.marcello@lewisbrisbois.com ;
Andreza Skipworth East Providence City Clerk	askipworth@eastprovidenceri.gov ;
Christy Hetherington (DPUC)	Christy.Hetherington@dpuc.ri.gov ;
Kathleen Daniels (DeSisto Law)	kathleen@desistolaw.com ;
Jill Perreira (DeSisto Law)	Jill@desistolaw.com ;
Matt Nelson	mattn@apexanalyticsllc.com ;
Nick Vaz (AG)	NVaz@riag.ri.gov ;
Maria Gomes (AG)	mgomes@riag.ri.gov ;
Rachel Rebello (AG)	rrebello@riag.ri.gov ;

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

Date: December 11, 2025

Mr. Steve Pristawa, P.E.
Rhode Island State Traffic Control Commission
Two Capitol Hill
Providence, RI 02903

Re: Request for Review – Gooding Avenue & Metacom Avenue Pedestrian Signal Timing

Dear Mr. Raymond and Respected Members of the State Traffic Commission,

At its regularly scheduled meeting of December 10, 2025, the Bristol Town Council voted unanimously to support a request—brought forward by Town Administrator Steven Contente—that the Rhode Island State Traffic Commission conduct a review of pedestrian safety conditions at the intersection of Gooding Avenue and Metacom Avenue.

Prior to the Council's vote, Town Administrator Contente reported a pedestrian safety concern brought to his attention by a resident. After receiving the information, he personally observed a concerning incident at the intersection. Specifically, a pedestrian activated the crossing signal and exercised appropriate caution before proceeding. However, because the current signal timing stops only left- and right-turning traffic while allowing perpendicular traffic to continue with a green light, a vehicle traveling on Gooding Avenue accelerated toward the intersection. The pedestrian was forced to run to avoid being struck.

Based on this observation, the Town Administrator expressed concern that the present signal configuration may not provide adequate protection for pedestrians. He requested, and the Council agreed, that the State Traffic Commission evaluate the intersection and consider whether safety improvements—such as implementing an all-direction stop when the pedestrian signal is activated—are warranted.

On behalf of the Town Council, I respectfully request that the State Traffic Commission review the current signal operations and pedestrian safety conditions at this location .

Thank you for your attention to this matter. Please feel free to contact my office if additional information is needed.

Respectfully,

A handwritten signature in black ink, appearing to read 'Melissa Cordeiro', with a long horizontal flourish extending to the right.

Melissa Cordeiro

Town Clerk/Council Clerk

cc: Town Administrator
Director of Public Works



TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE
Town Administrator

December 8, 2025

Mr. Brian Morrissette
21 Lisa Lane
Bristol, RI 02809

Dear Mr. Morrissette,

Thank you for accepting the appointment to continue to serve on the Town of Bristol's Building Code of Appeals Board. I have enclosed your service warrant and current contact list of Board Members. I appreciate your willingness and commitment to share your professional experience and knowledge as a member of the Board.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Contente", is written over a light blue horizontal line.

Steven Contente
Town Administrator

Cc. Honorable Bristol Town Council



438 East Main Road Suite 100
Middletown, RI 02842

tel: 401-682-2100
fax: 401-682-2111

www.VisitingNurseHH.org

December 19, 2025

Town of Bristol
Town Council Members
10 Court St.
Bristol, RI 02809-2200

Dear Honorable Members of the Town Council,

I've enclosed our 2024 annual report so you can see the important work that you have supported. The year's highlights include:

- Making over 76,000 home health and hospice visits across our community
- Growing Hospice Services by 35% over the previous year
- Moving our headquarters to our new location in Middletown

Thank you so much for your continued support.

As you may know, November 15, 2025 marked our 75th year of caring for this community and I have no doubt that we are still here because of generous donors like you! Thank you!

Sincerely,

 A handwritten signature in blue ink, appearing to read "Jennifer Fairbank", is written over a blue circular stamp.

Jennifer Fairbank, Chief Executive Officer

Thank you!



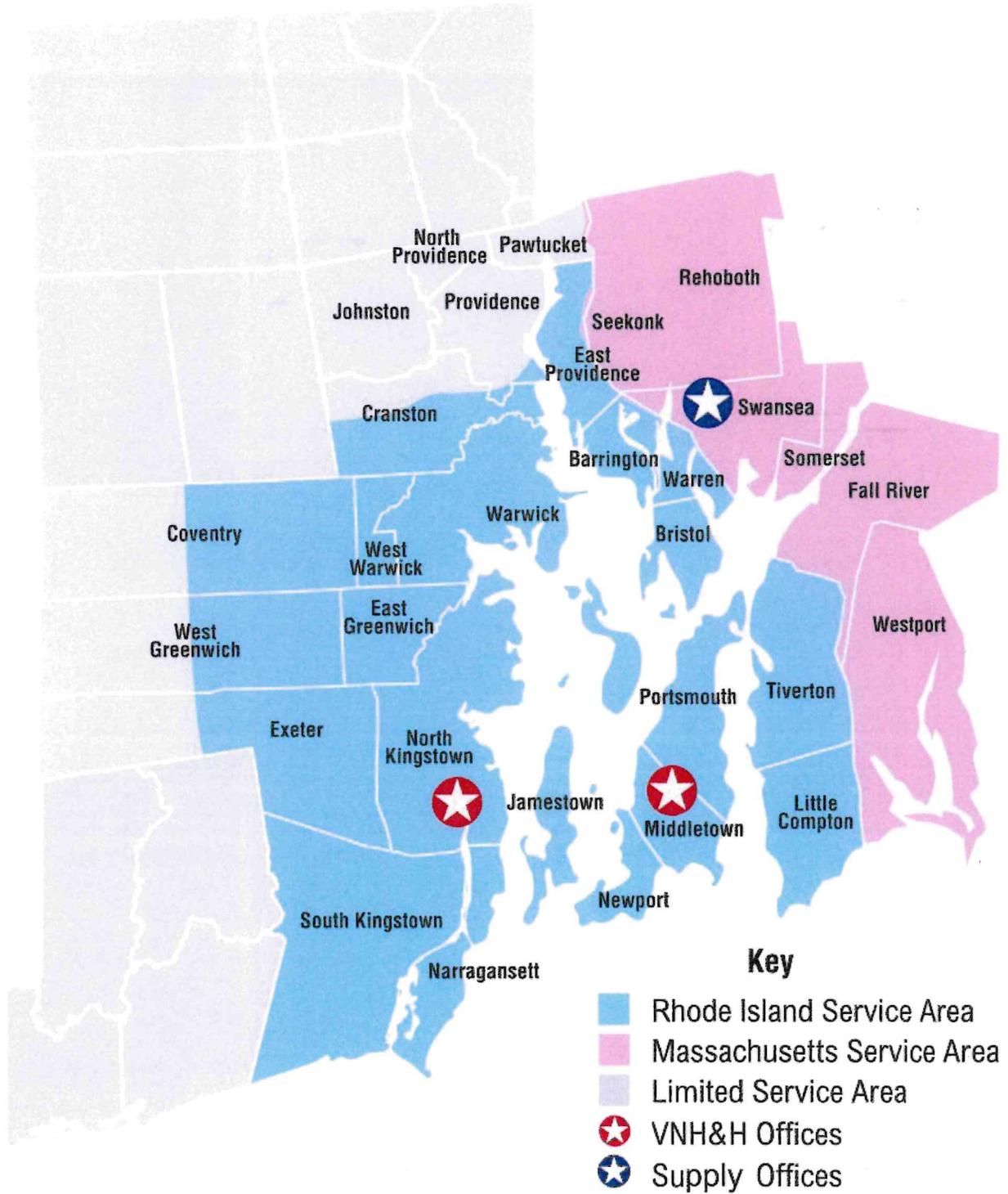
2024 Annual Report



Our Mission and Vision

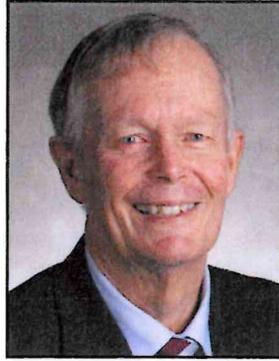
***Mission:** Visiting Nurse Home & Hospice is a not-for-profit, independent home healthcare and hospice agency providing optimal health and quality of life for individuals and families in Rhode Island and Southeastern Massachusetts.*

***Vision:** VNH&H will be known as the home healthcare and hospice provider of choice by innovating, educating, and delivering on our promise of exceptional patient-focused care. This will be achieved by empowering our workforce and adapting to the ever-changing needs of the communities we serve.*



2024 Annual Report Letter

Item (CA) GG8.



Dear Friends of VNH&H

There is a strong and growing demand for our services as the population ages. We know that quality home healthcare, is cost effective, reduces rehospitalizations, and brings about better health outcomes.

We have been challenged in the last decade with continued low reimbursement for services. We made some hard decisions including restructuring, selling our oversized building and moving our operations into a more appropriately sized space.

Moving an agency of our size is not a small feat and the board is so proud and appreciative of this team. Our strength is in our incredible staff who have made strategic decisions and focused on growing our outreach.

Despite all of this change, we still had an amazing 2024. Last year, our wellness team held over 300 Wellness & Flu Clinics around the region and brought flu vaccinations to homebound patients.

Agency staff provided over 76,000 total visits to over 1000 home health, hospice, and maternal child health patients. Hospice services grew by 38% over the previous year - which is unheard of in this challenging environment.

In addition, our operating metrics are equal to or better than regional and national benchmarks. And for the second year in a row, our patient families have given us 5 out of 5 stars when asked if they would recommend our hospice services to others.

In the coming year, we will strengthen our efforts to advance sustainable payment models for home healthcare. We will also explore innovative strategies to ensure that our mission endures so future agency leaders can celebrate a century of service in 2050.

Thank you for your support of VNH&H's Mission.

Mark Hough, President, Board of Directors

Jennifer Fairbank, Chief Executive Officer

Board Membership

Stacey Carter

Regina Dublin (Secretary)

Jennifer Fairbank (CEO)

Mark Hough (President)

Allendre McGovern-Siembab (Vice President)

Rebecca McSweeney

Candace Powell

Patricia Putney (Treasurer)

Harold Sanders

Lorraine Tasso

Gail Thacher

Kathleen Trier

Christine Winslow



The Mary A. Dwyer Award



In 1989 the Visiting Nurse Home & Hospice Board of Directors established the Mary A Dwyer award to recognize individuals or organizations that have demonstrated outstanding service to the agency.

This year's award goes to an employee that has made an indelible mark on the agency and helped ensure our success. Lauren Sisson, Hospice and Palliative Nurse Practitioner, hit the ground running. Her experience and leadership brought our hospice team together and was a vital part of the explosive and much needed growth in our hospice census. In other words, she was just who we needed at the most crucial moment in our history.



The Kathleen Connell "Can Do" Award

The "Can Do" award was created in 2020 by The Visiting Nurse Home & Hospice Board of Directors in honor of Kathleen Connell, RN, one of the early nursing leaders of this agency. Her career was dedicated to serving our elderly population and she recently retired as the Director of Rhode Island's AARP chapter. This award recognizes employees who have that same "Can Do" spirit as Kathleen does.

This year we had two winners of this award:

Liz Hicks, Revenue Cycle Manager, who has been with us for over two decades. Lizzie and her team are responsible for all of the work that goes into processing claims and collecting payments in a complex and difficult reimbursement climate. Lizzie manages, supports and navigates through many difficult and frustrating days with grace and dignity. In the face of adversity, she continues to focus and provide this agency with an exemplary level of work.



Emma Mitchell started in June of 2019 as an Intake Data Entry specialist. In 2022, Emma was recognized for her astute skill set and was promoted to Intake and Scheduling Manager. She and her team work hard to process referrals and make sure patients are seen quickly. They ensure our success and are an integral part of our current growing census.

Joyce D. Watts Heart for Service Award

Item (CA) GG8.

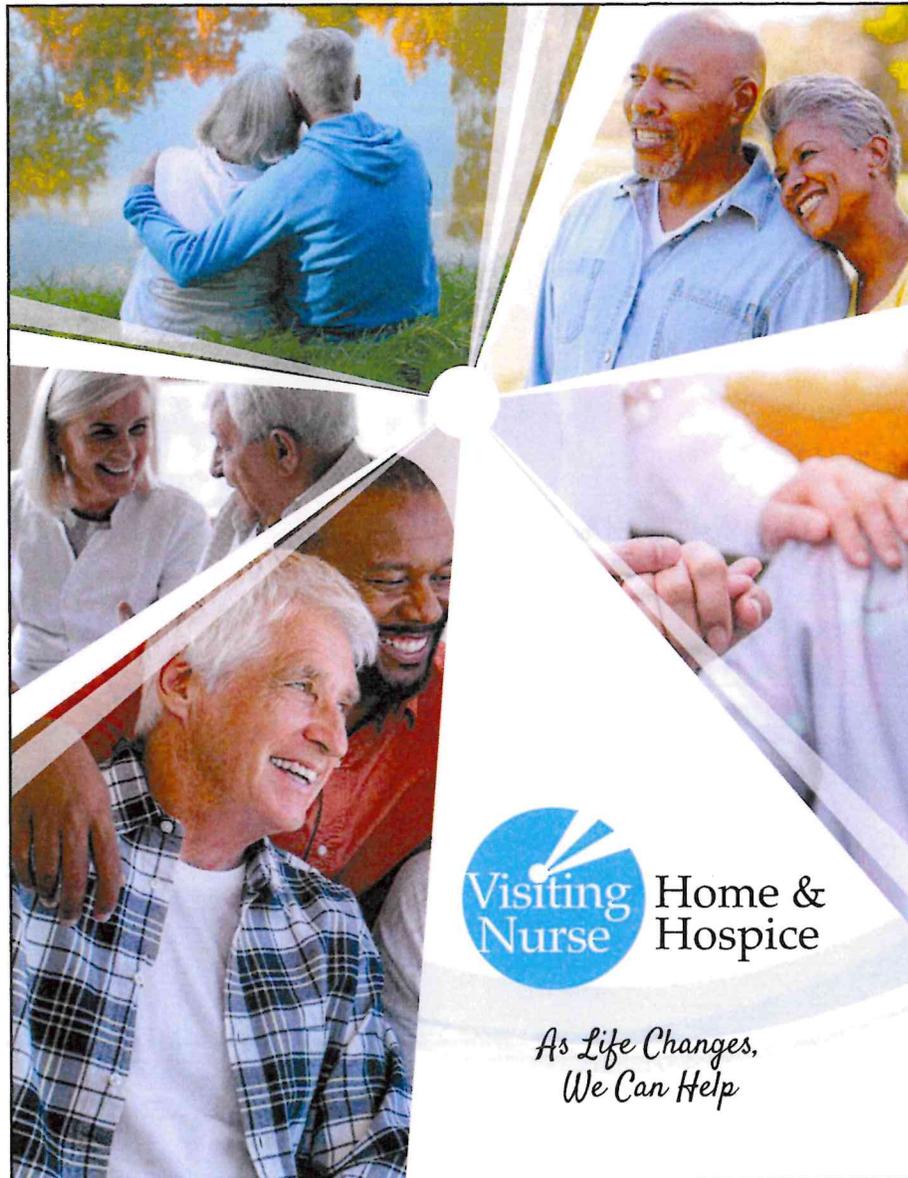
Last year we presented our first Joyce D. Watts Heart for Service Award. The award was established in honor of VNH&H employee, Joyce Watts, a Certified Nursing Assistant, who had a heart for service. Joyce passed away in 2023 and at last year's meeting, we had the honor of presenting the inaugural award to Joyce's family.

Her family continues her legacy at the non-profit Joyce founded, "Global Outreach for All God's People".

This award will be given annually to an individual who has a "Heart for Service" like Joyce did.

This year's winner, Donna Palumbo, was nominated for the Joyce D Watts Heart for Service Award by several colleagues both in the field and in management. Donna is a compassionate social worker who started her career as director of elderly services at the Davinci Center, moving on to the Visiting Nurse Association of RI where she worked for 35 years as a medical social worker. Our agency was lucky enough to acquire her 10 years ago and, in the time, she has been with VNH&H she has proven repeatedly to be a wealth of knowledge and an invaluable member of the social work team. She works tirelessly, going above and beyond for our patients and their families.





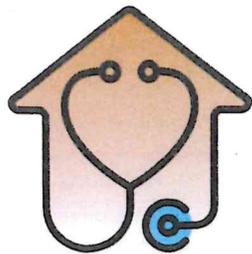
Thank You, Contributors!

Age Ambassador
Allstate Insurance
BRAVE Family Advisors
College HUNKS Hauling Junk & Moving
Ford & Messere Inc.
Memorial Funeral Home
New York Life Insurance Company
Patrick Quinn Funerals & Cremations

Residence Inn By Marriott
Providence Coventry
Skeffington Funeral Homes
Smith Funeral & Memorial Services
Together We Serve You
Wayfinder Hotel
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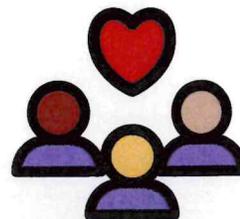
Link to e-copy: <https://eguides.partnerplusmedia.com/vn-portsmouth/>

2024 At a Glance



53,518

Total Home Health Visits



5,696

Palliative Visits



22,279

Hospice Visits



28,897

Rehab Visits

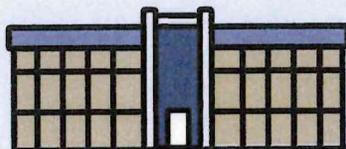


1,783

Volunteer Hours

Office - 143

Hospice - 1640



781

**Flu Shots Administered at
45 Clinics and in Homes**



275

**Maternal Child
Health Visits**

What People Are Saying...

From a Hospice Family – “We would like to express our heartfelt thanks for all the stellar care, compassion, love and support you provided to mom, dad and the rest of the family. You are all amazing individuals and hold a special place in our hearts.”

From a Rehab Patient – “I cannot thank you enough for the wonderful nursing care you provided me when I returned home from my hospital stay. The compassion I received from all of you meant so much! I’d also like to acknowledge each member of your staff for all the respect and care they gave me. The nurses, PT, OT and Home Health care services helped me recover more quickly than I would have on my own. You’re a gift to all of those who have been blessed to receive your care!”

From a Home Health Patient – “Visiting Nurse Home & Hospice is an outstanding organization. They provide quality health care services in our community. We have the highest regard for their help.”

From a Palliative Care Patient – “Visiting Nurse Home and Hospice is an exceptional agency providing care above and beyond expectations.”

From a Home Health Patient – “I couldn’t have asked for a better team of people. They were so supportive in every way possible way. I couldn’t have gotten through it without them and I will be forever grateful to this team.”

The following is a list of those who have made memorial gifts in honor of someone who passed away in 2024. Our thanks to all families who have made Visiting Nurse Home & Hospice a beneficiary in lieu of flowers for their loved ones.

In Memory of Jane L. Anderson

Audrey L. Anderson
Felix A. Avella
Peter Lazouras
Elizabeth Paquin
Linda S. Presbrey
Kathleen Zelesko

In Memory of Robert W. Angilly

Jennifer Russo

In Memory of John & Florence Andrade

Jennifer Pesci Anderson

In Memory of Jean L. Babcock

J. Lorraine Babcock

In Memory of Robert Bassett

Gwendolyn L. Bassett

In Memory of Robert Beaver

Diane Beaver

In Memory of Tim Boudewyns

Linda Boudewyns

In Memory of Luitgard Bowley

Marianne McDermott
Leslie M. Reed

In Memory of John F. Brady

Pat & Dan Bell
Leslie Bodge
Linda Haslehurst
Ashley Lenz
Mark Levin
Hugh F. Lynch
Lynne Zankman

In Memory of Peter & Mary Lou Burns

Matt Burns

In Memory of Robert Caizzi

Amrie Alexandre
Raymond C. Coia
Construction & General
Laborers Local Union 271
A.W. Josephs
Rhode Island Laborers
District Council
Jane Viscolosi

In Memory of Philip Capece

Sue Walzam

In Memory of Constance Castenson

Eric Fisher
Holly Lippert
Manda Poletti
Rene Rodriguez

In Memory of Shirley V. Chace

Michael A. DeArruda
Arthur Frankel
Kaylin Johnson
Joseph E. Reynolds
Robert White

In Memory of William R. Charboneau

Adam Ekelund
Cecilia Weigold
Karen Whitaker
Lucille Whitaker

In Memory of Barbara Church

Louise Boyd
Joseph Delgado
Barbara A. Mooney
James J. Perez
Richard C. Rohrs
Thomas Santos

In Memory of Robert & Barbara Cooper

William & Deborah Moriarty

In Memory of Christopher Chretien

Eileen M. Shea

In Memory of Bobbi Croce

Paul A. Croce

In Memory of Anne Cunningham

GLTHS Special Education
Department

In Memory of Maureen C. Curry

Pamela Bishop
Reid Campbell
Barbara Griffith

In Memory of Emanuel DaPonte

Conceicao Costa
Manuel E. DaRosa
Maria Soares-Amaral

In Memory of Evelyn DeAscentis

Peter Bullard
Beverly Cottam
Donald Christ
Anne M. DeAscentis
Donna DeAscentis
Stephanie A. DeAscentis
Elizabeth Doherty
William Farrell
Judy Fried
Joseph L. Lopes
Pam O'Day
Kathleen Richer
Robert W. Turner

2024 Gifts In Memory

In Memory of William DeMarco

Edward J. Carney
 Carol Cirillo
 James C. Collins
 Ann Marie Conklin
 Joan M. Corneau
 Paulette Deely
 Robert O. Fournier
 Lisa Guercia
 Jeanne Ladner
 Oryann Lima
 Eleanor C. McGinn
 John C. McGinn
 James A. Munro
 Mark R. Quigley
 Susan M. Trout
 Louis Turenne
 Mozart Turenne
 Kathleen Whelan

In Memory of Sgt. James D. Dias

Branch 57 National
 Association of Letter
 Carriers
 Patricia Obara
 Joy Winslow

In Memory of Attilio DiDario

Mary Gatta

In Memory of John Dorato

Elizabeth Droel
 Rian M. Wilkinson

In Memory of Fred & June Dreyer

Peter & Lynne Andrade

In Memory of Roberta Dugan

Aquidneck School Staff
 William J. Corcoran
 Cynthia M. Haslam
 Martin J. Kelly
 Thomas J. Pickens
 Kelli Russ
 Dennis P. Sullivan
 Town of Middletown

In Memory of Norman Dunbar

Donald P. Beebe
 Pam Burns
 Steven B. Dunbar
 Sarah Gideon
 Gwyneth Granton
 Alfred M. Gurney
 Karen-Lee Kenyon
 Robert L. Lanz
 Christine Marchese
 Renate Marek
 Joan M. Mason
 Jeannine R. Minihane
 Denise Nadeau
 Shirley A. Ripa
 Henry F. Russell

In Memory of John Enos

Jeffrey A. Faria
 Judith A. Ferreira

In Memory of Patricia & Philip Fairbank

Elizabeth Fairbank
 Jennifer Fairbank

In Memory of Kevin T. FitzPatrick

Catherine Alteri
 Margaret T. Bernardo
 A. Christine Bolton
 Peter Capodilupo
 John P. Cortellessa
 Jean M. Crawford
 Patricia DeLello
 Brendan FitzPatrick
 Carol A. FitzPatrick
 Denise M. FitzPatrick
 Ronan J. FitzPatrick
 Mary Ellin Gipson-FitzPatrick
 Sheila C. Fridovich
 Michael F. Gaffney
 Bonita M. Gottschaulk
 John F. Healy
 Peter T. Johnson
 Mary R. Keable
 Mary Kemp
 Tamara A. Kuffner
 Andre Levesque
 Suzanne C. Lewis

Ray A. Long
 Daniel F. McCluskey
 Mary Sue McKenna
 Cheryl A. McStay
 Sheila Nysko
 Old Charlestown Schoolboys
 Association
 John P. O'Neill
 Andrew L. Pink
 Roswell P. Quinn
 Mari Ripp
 William Santry
 Howard Taub
 Ralph D. Walkowicz
 Westwood American Legion
 Post

In Memory of William Flowers

Jon & Bridget Bidlack
 John S. Gouveia
 Dianne P. Hetland
 Joan L. Janior
 Thomas G. Leary
 Ronald "Mr. Mac"
 MacDonald
 Mark Moitoza
 John Q. Murphy
 Joseph Rodrigues
 Raymond Roppe
 Victor J. Ruggieri
 Karen M. Weber

In Memory of Marilyn Foehr

David Foehr

In Memory of Robert T. Gallucci

Richard Rendine
 Norman R. Beretta
 Joan Bernard
 Anthony Boscia
 Linda DiSanto
 Keryl Picard
 Rhode Island Laborers
 District Council
 Veronica Sheridan
 Todd E. Walker

In Memory of Beth L. Gibson

Thomas M. Allan
John & Emily Black
Carolyn Cordeiro
Betty J. Davis
Richard A. Plotkin
Richard E. Updegrove
Garfield & Taffy Weymouth

In Memory of William T. Gozdz

Steven Babcock
Renee Costa
Jacquelyn Cram
Doran Community School
Karen Flippo
Nancy C. Gozdz
Pamela Grant
Joyce Heathcote
Elaine Holda
Patti Landry
Thomas T. Linehan
James Lowe
Robert J. Obara
Linda M. Piantoni
Charles Rivenburg
Virginia Rivenburg
Vieira & Digianfilippo Ltd.
Marie Zoller

In Memory of Shirley Grzych

John Almon
Scott Grzych
Carol Myron

In Memory of Patricia Hawkins

Tom Cardullo

In Memory of Maureen Horton

Michael Horton

In Memory of Carol Jean Hunt

Linda Somes

In Memory of Mary T. Jackson

James R. Jackson

In Memory of Richard E. Jones

Linda Farwell
First Baptist Church
Diane P. Ifkovic
David H. Keane
Wakefield Liquors Inc.

In Memory of Gen Jordan

Patricia Robillard

In Memory of Barbara Powell Keeley

Barbara Carnes
Lisa J. Coble
Dawn Laman
Robert M. Loesch
Christina W. McIntyre
Carol & Tony Pensa
Christopher & Candace E. Powell
Constance P. Rainone
Evelyn Rhodes
Priscilla Szneke
Ellen Welty

In Memory of Nan & Clyde LaRue

Linda Bohmbach

In Memory of Diana Lewinstein

Stephen Lewinstein

In Memory of Shirley Lieberman

Deborah Davis
Andrew Glickman
Suzanne Glickman
Allison Hartman
Vincent Lechmanick
Allen Lieberman

In Memory of Marshall Lundberg

Kevin & Patty McCarthy

In Memory of Barbara A. Luther

Matthew Burns

In Memory of Madeline D. Lynch

Mary Supple

In Memory of Jack Margo

Jennifer Pesci Anderson

In Memory of Patricia A. "Patty" K. Martin

Thomas M. Allan
Theresa Barth
Donald P. Beebe
Karen Bennett
Sheryl Bomar
CES Power
Robert F. Clooney
Deanna Conheeny
Kathleen Dickenson
Rosaura Fernandez
Alison Gavin
Gooseberry Beach, Inc.
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Thomas Harris
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Ladies Ancient Order of Hibernians
Denise Maher
Meghan McDermott
Susan Moore
Edna O'Connell
David A. Parke
MaryEllen Quinn
Barbara A. Shea
Kathleen Shinnors
Virginia Souza
Dennis P. Sullivan
Robert J. Sullivan
Colleen E. Walsh
Margaret E. Winters
Barbara A. Shea
Kathleen Shinnors
Virginia Souza
Dennis P. Sullivan
Robert J. Sullivan
Colleen E. Walsh
Margaret E. Winters

2024 Gifts In Memory

Item (CA) GG8.

In Memory of Jack Mattos
Walzem Family

In Memory of Joaquim A. Mattos
Eric White
Walzem Family

In Memory of Mary McGowan
Jean Burton
Diane Cote
Robert E. Dawley
Donna M. Essery
Michael Kilzi
Anne Lawton
Mary Beth Smith
Lucie-Anne Thomas

In Memory of Betty Mello
Margaret Laflamme
Christine Marchese
Susan O'Brien

In Memory of Carol Metivier
Robert E. Metivier

In Memory of Madeline G. Millin
David & Gail Hall
Susan C. Martin

In Memory of Rosemarie Nash
Brian Bardorf
Daniel G. Corrigan
Corrigan Financial, Inc.
Charles Edenbach
Elizabeth K. Flynn
Hanna R. Gradwohl
William T. Hughes
Nancy O'Neill
Michael S. Pinto
Elizabeth Spinzia
Austin E. White

In Memory of Arthur A. Peloquin
Peter L. Accardi
Joseph Augustine
JoAnn D. Castro
Albert Deltoro
Jeffrey A. Faria
Suzanne M. Zecchin

In Memory of Cynthia & Thomas Pesta
Edward Chartier
Emma Kaczorowski
Tiffany Pulliam
Ropes & Gray LLP

In Memory of Joan Pieroni
Robert Pieroni

In Memory of Lucette Pimental
Denise N. Forand
Sandra M. Resendes

In Memory of James Riccio
Eleanor C. McGinn
Manuel E. Menezes
Barbara Proulx

In Memory of David Rivenburg
Virginia Rivenburg

In Memory of Louis Rogers
Gwendolyn Bassett

In Memory of Albert "Buzz" Schofield
Sandra Schofield

In Memory of Doris Silvia
Ronald Silvia

In Memory of Joseph Silvia, Jr.
Kathy Everett-Perry

In Memory of Deloris Simpson
Sally Atsenault

In Memory of Evelyn Spiratos
George A. Spiratos

In Memory of Patricia Steel
Jonathan H. Harris
Timothy Rogers

In Memory of Jim Truslow
Pauline Truslow

In Memory of Maureen Varanese
Jane Varnese McDurman

In Memory of Susan Wallace
Maryellen F. Andersen
Scott D. Bartlett
Jeffrey O. Belden
Caroline Buttrose
Edmund M. Casarella
Betsy de Leiris
Meredith M. Denno
Corey Dickerman
Susan H. Dwyer
Arthur C. Hamilton
Robert A. Johnson
Sarah Johnson
William F. Meagher
George T. Menas
Robert Onara
Fulton Pontes
Victor J. Ruggeri
Regina Schwarzenberg
Finton Wallace II

In Memory of Harold Wanebo
Claire Wanebo

In Memory of Richard Webb
Judith Webb

In Memory of Marcia Zisman
Stacey Carter

Volunteers give their time and talent to our patients and staff every day. Volunteers visit hospice patients, help out at the office, staff our flu and wellness clinics and much more. We are so grateful for their generosity and commitment to our mission.

Blair Alexander

Maria Andrade

Kathleen Banks

MaryAnn Berkeley

Kathleen Burke

Linda Casey

Beverly Clark

Joyce Cooper

Kathleen Copeland

Judy Crawford

Robert Crepeau

Doris Delekta

Siobhan Edwards-Bannon

JoAnne Emerson

Ruth Faria

Lee Ferreira

Sheryl Gadol

Jack Geyer

Nancy Geyer

Susan Goodman

Marilyn Hambly

Elaine Hart

David Howard

Judith Howard

Mary Jenkins

Kathy Kloeblen

Barbara Levesque

Kathy Longson

Mary Kay Lundberg

Cynthia Madden

Marilyn Hambly

Barbara McNeilly

Constance Metcalf

Suzanne Moniz

Joan Murphy

Paula Murray



Suzanne Newbauer

Marjorie Perry

Dolores Petrush Tarlton

Patricia Putney

Pamela Sardinha

Sharon Sutphin

Kathy Trier

Maureen Warner

Kate Wright



\$75000 and above

Gwennie Anne Robbins
Memorial Fund

\$25000-\$49999

Alletta Morris McBean
Charitable Trust
Madeline V. Parks Fund
Rhode Island Foundation
Warren Alpert Foundation

\$10000-\$24999

Barrington District Nursing
Association
City of Newport
Susan Coggeshall King Fund
Town of Jamestown
Town of Middletown
van Beuren Charitable
Foundation

\$5000-\$9999

BankNewport
Herbert E. and Daisy Stride
Memorial Foundation
The John Clarke Trust
Frederick Mattis
NewportFed Charitable
Foundation
Samuel M. Cate Fund
State of Rhode Island
Town of Bristol
Town of Tiverton
United Way of Rhode Island

\$2500-\$4999

George M. & Barbara H. Sage
Fund
Ida Ballou Littlefield Memorial
Trust
Stephen Lewinstein
Joseph Licameli
Stephen Schwarzman

\$1000- \$2499

Bernard and Doris Nemtzow
Fund
Betty Davis
Edith S. S. Loeb's Fund
Elizabeth Freeman Clifford
Fund
Carol FitzPatrick
John D. & Katherine A. Johnston
Foundation
The North Family Trust
Jonathan Pardee
Primavera Newport
Michael Rabinowitz
Leslie & David Reed
Harold & Jean Sanders
Michael Sullivan
Urania C Sherburne Fund
United Congregational Church
Christine Winslow

\$500- \$999

Diane Beaver
Linda Boudewyns
Donna DeAscentis
Sandi & Jim Duffy
Nancy Gozdz
Maurice Halladay
Ladies Ancient Order of
Hibernians
Colin MacGillivray
Josephine Maguire
Old Charlestown Schoolboys
Association
George Spiratos
St. John's Episcopal Church
Women
Thomas Waugh

\$250-\$499

J Lorraine Babcock
Brian Bardorf
Reid Campbell
Betty & Jeff Cares
Daniel & Celine Corrigan
Jennifer Fairbank
Linda Farwell
Ronan FitzPatrick
Deborah LaMond
Marianne McDermott
Jane McDurman
John O'Neill
People's Credit Union
Candace & Christopher Powell
Patricia Putney
Timothy Rogers
Kelli Russ
Suzanne M Zecchin



Thank you, Donors!

Please remember us in 2026



Here's how you can easily give:

- Scan our QR code above to donate now
- Donate online: <https://visitingnursehh.org/giving>
- Donate by phone: Call Betty Cares, Chief Advancement Officer, at 401-662-9842
- Donate by mail: Jo Glenning, Donor Relations, Visiting Nurse Home & Hospice, 438 East Main Road, Suite 100, Middletown, RI 02842
- Leave a legacy: Remember VNH&H in your estate plans



1950 - 2025



Visiting Nurse Home & Hospice

438 East Main Road, Suite 100, Middletown

7260 Post Road, North Kingstown

2135 GAR Highway Suite 4 Swansea

401.682.2100 | www.visitingnursehh.org

BRISTOL COUNTY WATER AUTHORITY

Board of Directors Meeting

Thursday, December 11, 2025, at 5:00 pm
450 Child Street (Boardroom), Warren, RI

AGENDA

1. Call to Order
2. Public Input
3. Minutes:
 - i. Finance Committee – 10/22/25
 - ii. Board Meeting – 10/23/25
 - iii. Finance Committee – 11/13/25
4. Executive Director Report
5. Financial Report
6. Board Member Town Council Reports
7. Quarterly Write-Offs: For Information Only
8. High Service Area Expansion: For Information and Discussion
9. Water System Rehabilitation Planning: For Information and Discussion
10. Properties Committee: Recommendation on Proposed Operations Building
11. Finance Committee:
 - i. FY 2027 Draft Operations and Maintenance Budget – Board Vote on Finance Committee Recommendation
 - ii. FY 2027 Draft Capital Budget – Board Vote on Finance Committee Recommendation
 - iii. Draft 10 Year Financial Plan for Information Only
12. Executive Session:
 - i. Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2)
 - ii. Litigation – Providence Water Supply Board Docket 24-51-WW Supreme Court Appeal – Pursuant to RIGL s. 42-46-5 (a)(2)
 - iii. Executive Session Minutes:
 - a. Board Meeting – 10/23/25
13. Next Scheduled Meeting(s):
 - i. January 22, 2026 – Public Hearing
 - ii. January 22, 2026 – Board Meeting
14. Adjournment

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

Agenda Posted 12/4/25

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

Agenda Sent Via Email 12/4/25 for Posting on Public Bulletin Boards

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

TOWN OF BRISTOL, RHODE ISLAND

PLANNING BOARD MEETING

Agenda

Thursday, December 11, 2025 at 7:00 PM
Bristol Town Hall, 10 Court Street, Bristol, RI 02809

- A. Pledge of Allegiance
- B. Approval of Minutes - October 9, 2025
- C. New Business
 - C1. Public Hearing and Consider Action on Minor Land Development - Preliminary Phase/Unified Development - *continued from November 13, 2025* - proposal for construction of a 3,500 square foot building for a contract construction use in a General Business Zoning District that also requires a Special Use Permit. Property located at **670-688 Metacom Avenue**, Assessor's Plat 128, Lot 15 & 16, Zone: General Business and Metacom Overlay District. Waiver requested for sidewalk in Metacom Avenue Overlay on Lot 15. Owners/Applicants: David Ramos and Lionel Ramos
 - C2. Public Hearing and Consider Action on Master Plan phase for Major Land Development of the Comfort Inn and Suites - *continued from November 13, 2025* - proposal to build an 80 room hotel. Property on south side of Gooding Avenue approximately 50 feet east of the intersection of **Gooding Avenue and Broadcommon Road, near utility pole #218**. Owner: D & M Boca Development, LLC Zoned: GB. Assessor's Plat 111 Lot 1
- D. Correspondence
 - D1. Request for One Year Extension of Final Plan Approval for the Adaptive Re-Use / Unified Development for conversion of the former Oliver School located at **151 State Street** into residential units
- E. Adjournment

Date Posted: December 5, 2025

Posted By: mbw



TOWN OF BRISTOL, RHODE ISLAND

PLANNING BOARD MEETING

*Amended Agenda

Thursday, December 11, 2025 at 7:00 PM
Bristol Town Hall, 10 Court Street, Bristol, RI 02809

- A. Pledge of Allegiance
- B. Approval of Minutes - October 9, 2025
- C. New Business
 - C1. Public Hearing and Consider Action on Minor Land Development - Preliminary Phase/Unified Development - *continued from November 13, 2025* - proposal for construction of a 3,500 square foot building for a contract construction use in a General Business Zoning District that also requires a Special Use Permit. Property located at **670-688 Metacom Avenue**, Assessor's Plat 128, Lot 15 & 16, Zone: General Business and Metacom Overlay District. Waiver requested for sidewalk in Metacom Avenue Overlay on Lot 15. Owners/Applicants: David Ramos and Lionel Ramos
 - C2. **Applicant has requested a continuance until the January 8th, 2026 Planning Board Meeting.*

Public Hearing and Consider Action on Master Plan phase for Major Land Development of the Comfort Inn and Suites - *continued from November 13, 2025* - proposal to build an 80 room hotel. Property on south side of Gooding Avenue approximately 50 feet east of the intersection of **Gooding Avenue and Broadcommon Road, near utility pole #218**. Owner: D & M Boca Development, LLC Zoned: GB. Assessor's Plat 111 Lot 1
- D. Correspondence
 - D1. Request for One Year Extension of Final Plan Approval for the Adaptive Re-Use / Unified Development for conversion of the former Oliver School located at **151 State Street** into residential units
- E. Adjournment

Date Posted: December 11, 2025

Posted By: mbw

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

Karl Antonevich
Mike Cabral
N. Diane Davis
Kevin Manuel
Patti Nenna
Donald Squires
Michael Tomaselli

Recreation Board Meeting
Wednesday December 17, 2025 @4:30
Quinta Gamelin Community Center
101 Asylum Road Bristol, RI

- 1) Pledge of Allegiance
- 2) Attendance
- 3) Veterans Report
- 4) Department Report
 - A. Project updates
 1. Walley
 2. Coelho playground
 3. Dog Park
 4. DEM Grants
 5. RI Trust Grant
 - B. Directors Report - general
- 5) Assistant Directors report
- 6) Senior Services Report
- 7) Program report.
- 8) Upcoming events/trips
- 9) Individual members
- 10) Adjournment



10 Court Street
Bristol, RI 02809
www.bristolri.gov
401-253-7000

Town of Bristol, Rhode Island
Department of Community Development

NOTICE OF MEETING
THE BRISTOL PLANNING BOARD
TECHNICAL REVIEW COMMITTEE

The Bristol Technical Review Committee (TRC) will hold a meeting,
on Thursday, December 18th, 2025 at 10:00am
at Department of Community Development Conference Room
235 High Street (former Reynolds School), 1st Floor, Bristol, RI

AGENDA

Herreshoff Marine Museum, 1 Burnside Street, Assessor’s Plat 16 Lot 8 – Review Pre-Application / Concept Plans for proposed new uses in existing buildings and proposed new parking areas in the Herreshoff Marine Museum Campus and review proposed CRMC permit plans for proposed marina expansion.

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://bristol-ri.municodemeetings.com/>

For questions on above plans please call 253-7000, ext. 147 or email dwilliamson@bristolri.gov

“In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions.”

Diane M. Williamson, AICP
Administrative Officer

Posted: December 11, 2025
By: mbw

2025 DEC 15 PM 2:31
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



TOWN OF BRISTOL, RHODE ISLAND

PLANNING BOARD COMPREHENSIVE PLAN UPDATE MEETING

Agenda

Thursday, December 18, 2025 at 5:30 PM
Reynolds School Conference Room, 235 High Street
Bristol, RI 02809

- A. Pledge of Allegiance
- B. Agenda Item
 - B1. Continued review of the draft Historic and Cultural Resource Element and draft map
 - B2. Continued Review of the draft Economic Development Element
- C. Adjournment

Date Posted: December 12, 2025

Posted By: mbw

2025 DEC 15 PM 2:31

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

**The Bristol Land Conservation Trust
Burnside Building
2026 Meeting Schedule**

The BLCT holds its monthly meeting on the first Wednesday of the month from 6:00 p.m. - 8:00 p.m., except in July, when we will meet on the second Wednesday.

Here are the dates for 2026:

January 7

February 4

March 4

April 1

May 6

June 3

July 8

August 5

September 2

October 7

November 4

December 2



**BRISTOL HISTORIC
DISTRICT COMMISSION**
MEETING SCHEDULE FOR 2026

TOWN HALL
10 COURT ST.
BRISTOL, RI 02809
401-253-7000

Unless otherwise noted, meetings are held on the first Thursday of every month at 7:00 PM, in Town Hall, 10 Court Street. The deadlines for applications is noted below and must be submitted and complete by 4:00 PM Eastern Time that day. Any questions should be directed to the Bristol Historic District Commission Coordinator, who is available from 8:00 AM to 4:00 PM at 401-253-7000 x153.

Tuesday, January 6*
application deadline:
Friday, December 19

Monday, June 29*
application deadline:
Friday, June 12

Thursday, February 5
application deadline:
Friday, January 16

Thursday, August 6
application deadline:
Friday, July 17

Thursday, March 5
application deadline:
Friday, February 13

Thursday, September 3
application deadline:
Friday, August 14

Monday, March 30*
application deadline:
Friday, March 13

Thursday, October 1
application deadline:
Friday, September 11

Thursday, May 7
application deadline:
Friday, April 10

Thursday, November 5
application deadline:
Friday, October 16

Thursday, June 4
application deadline:
Friday, May 15

Thursday, December 3
application deadline:
Friday, November 13

*The January, April, and July Meetings have been rescheduled due to conflicts.

ANA BARBOZA-MOTTA
GENERAL CHAIRMAN

JOHN DANIELS
VICE CHAIRMAN / PARADE CHAIRMAN

DUDLEY HALLAGAN
TREASURER

DEBORAH RAINEY
RECORDING SECRETARY

PATTI SQUATRITO
CORRESPONDING SECRETARY



BRISTOL FOURTH OF JULY COMMITTEE
1776

2026 General Committee Meetings
Burnside Building, 400 Hope Street – Bristol, RI 02809

Thursday, January 15

Tuesday, February 17

Wednesday, March 18

Tuesday, April 7 (Chief Marshal Announcement)

Tuesday, May 12

Thursday, June 11

Tuesday, July 14

Wednesday, August 19

Thursday, September 17

Tuesday, October 13

Tuesday, November 10

P.O. BOX 561, BRISTOL, RHODE ISLAND. 02809
WWW.FOURTHOFJULYBRISTOLRI.COM



Town Of Bristol, Rhode Island

Department of Community Development

PLANNING BOARD

2026 MEETING SCHEDULE

(Meetings are held 2nd Thursday of each month)

Bristol Town Hall, 10 Court Street, Bristol, RI
7:00pm

Meeting Date

Application Deadline

January 8, 2026	December 5, 2025
February 12, 2026	January 9, 2026
March 12, 2026	February 6, 2026
April 9, 2026	March 6, 2026
May 14, 2026	April 10, 2026
June 11, 2026	May 8, 2026
July 9, 2026	June 5, 2026
August – No Meeting	
September 10, 2026	August 7, 2026
October 8, 2026	September 4, 2026
November 12, 2026	October 9, 2026
December 10, 2026	November 6, 2026

Dates are subject to change.

Visit <https://bristol-ri.municodemeetings.com/> for the latest updates.

Charles E. Millard, Jr., Chairman
Bristol Planning Board



Bristol Housing Authority

1014 Hope Street, Bristol, RI 02809
401.253.4464 FAX 401.253.9249
M. Candace Pansa, Executive Director

Board of Commissioners
Edward J. Correia, Chairman
Pasquale D'Alessio, Vice Chairman
Tina C. Barboza
Donna St. Angelo
Michael Mello

BRISTOL HOUSING AUTHORITY BOARD MEETINGS 2026

Location of All Meetings
1014 Hope Street
Main Building
Bristol, Rhode Island

January	8	10:00 AM
February	12	10:00 AM
March	12	10:00 AM
April	9	10:00 AM
May	14	10:00 AM
June	11	10:00 AM

2025 OCT -9 AM 10:50
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

No Meetings July & August unless special meeting is called

September	10	10:00 AM
October	8	10:00 AM
November	12	10:00 AM
December	10	4:30 PM



Town Of Bristol, Rhode Island

Department of Community Development

ZONING BOARD OF REVIEW

2026 MEETING SCHEDULE

(Meetings are held the 1st Monday of each month)

Bristol Town Hall, 10 Court Street, Bristol, RI
7:00pm

<u>Meeting Date</u>	<u>Application Deadline</u>
January 5, 2026	December 12, 2025
February 2, 2026	January 9, 2026
March 2, 2026	February 6, 2026
April 6, 2026	March 13, 2026
May 4, 2026	April 10, 2026
June 1, 2026	May 8, 2026
*July 13, 2026	June 19, 2026
August – No Meeting	
**September 14, 2026	August 21, 2026
October 5, 2026	September 11, 2026
November 2, 2026	October 9, 2026
December 7, 2026	November 13, 2026

*Meeting **date** changed due to 4th of July holiday.

Meeting **date changed due to September primary.

Dates are subject to change.

Visit <https://bristolri.municodemeetings.com/> for the latest updates.

Joseph P. Asciola, Chairman - Bristol Zoning Board of Review

**BRISTOL HARBOR COMMISSION
TOWN OF BRISTOL, RHODE ISLAND 02809**

MEETING DATES FOR 2026

MEETINGS TO TAKE PLACE AT:

127 THAMES STREET, BRISTOL, RHODE ISLAND 02809

TIME: 7:00 p.m.

February 2, 2026
March 2, 2026
April 6, 2026
May 4, 2026
June 1, 2026
August 3, 2026
September 14, 2026
October 5, 2026
November 2, 2026
December 7, 2026

Rogers Free Library Board of Trustees

The December monthly meeting of the Trustees of Rogers Free Library will be held on Thursday, December 18th at 6:30 PM at the Burnside Building, 400 Hope St. Bristol, RI. PLEASE NOTE CHANGE IN LOCATION due to construction at the library.

AGENDA -December 18, 2025

- CALL TO ORDER/ATTENDANCE/QUORUM
- REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
 - Minutes of November 2025 Meeting
- CHAIR REPORT - Annie Silvia
- LIBRARY DIRECTOR REPORT - Eileen Dyer
- FINANCIAL REPORT - Eileen Dyer
- OLD BUSINESS
 - Friends Update – Marie Knapman
 - Strategic Plan – Action Steps Update – Eileen Dyer
 - Policies for Review- second reading and vote
 - Animals in the Library
 - Code of Conduct Eileen Dyer
 - Director Evaluation – Annie Silvia
- NEW BUSINESS
 - Staffing Updates – Eileen Dyer
- MEMBER PREROGATIVES
- PUBLIC COMMENT
- NEXT MEETING DATE – January 15, 2025
- ADJOURN



TOWN OF BRISTOL, RHODE ISLAND

ZONING BOARD OF REVIEW

Agenda

Monday, January 5, 2026 at 7:00 PM
Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://bristol-ri.municodemeetings.com/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov. Written comments should be received no later than 12:00 p.m. on **Wednesday, December 31, 2025**.

1. **Pledge of Allegiance**
2. **Approval of Minutes** - December 1, 2025
3. **Sitting as Board of Review - New Petitions**
 - 3A. **2026-02 Florina Kachka - Dimensional Variance:** to convert an existing single-family dwelling to a two-family dwelling with less than the required lot area per dwelling unit. Located at **44 Basswood Drive;** Assessor's Plat 152, Lot 373; Zone: R-10
 - 3B. **2026-03 Benjamin and Katelyn Cantone - Special Use Permit:** to continue operation of a mobile food establishment restaurant, and to store a mobile food truck overnight on a residential property within the Limited Business (LB) zoning district. Located at **222 Wood Street;** Assessor's Plat 25, Lot 75; Zone: LB
4. **Sitting as Board of Appeal**
 - 4A. **2026-01 Joseph A. Perry / Perry Family Realty, LLC - Appeal:** of a Notice of Zoning Violation issued by the Zoning Enforcement Officer for the parking/storage of vehicles and use of the property by three contract construction service businesses which are prohibited in the Limited Business zoning district. Located at **500 and 502 Metacom Avenue;** Assessor's Plat 159, Lot 1034 and Plat 159, Lots 984 & 985; Zone: LB
5. **Agenda Item**
 - 5A. Discuss/Act re: Revision to Zoning Board Rules of Procedure

6. Adjournment

Date Posted: December 18, 2025

Posted By: emt



TOWN OF BRISTOL, RHODE ISLAND

ZONING BOARD OF REVIEW

*Amended Agenda

Monday, January 5, 2026 at 7:00 PM

Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://bristol-ri.municodemeetings.com/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov. Written comments should be received no later than 12:00 p.m. on **Wednesday, December 31, 2025**.

1. **Pledge of Allegiance**
2. **Approval of Minutes** - December 1, 2025
3. **Sitting as Board of Review - New Petitions**
 - 3A. ***2025-43 Florina Kachka - Dimensional Variance:** to convert an existing single-family dwelling to a two-family dwelling with less than the required lot area per dwelling unit. Located at **44 Basswood Drive;** Assessor's Plat 152, Lot 373; Zone: R-10
 - 3B. ***2025-45 Benjamin and Katelyn Cantone - Special Use Permit:** to continue operation of a mobile food establishment restaurant, and to store a mobile food truck overnight on a residential property within the Limited Business (LB) zoning district. Located at **222 Wood Street;** Assessor's Plat 25, Lot 75; Zone: LB
4. **Sitting as Board of Appeal**
 - 4A. ***2025-42 Joseph A. Perry / Perry Family Realty, LLC - Appeal:** of a Notice of Zoning Violation issued by the Zoning Enforcement Officer for the parking/storage of vehicles and use of the property by three contract construction service businesses which are prohibited in the Limited Business zoning district. Located at **500 and 502 Metacom Avenue;** Assessor's Plat 159, Lot 1034 and Plat 159, Lots 984 & 985; Zone: LB
5. **Agenda Item**
 - 5A. Discuss/Act re: Revision to Zoning Board Rules of Procedure

6. Adjournment

Date Posted: December 18, 2025 / December 19, 2025

Posted By: emt

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



2025 DEC 29 PM 1:31

Bristol Fourth of July Committee
Promotions Subcommittee Meeting
1/6/26 6:00pm
Quinta Gamelin Community Center
101 Asylum Road, Bristol RI
Keep Informed at www.july4thbristolri.com

1. CALL TO ORDER

2. Pledge

3. Business Discussed:

- a. F/U to previous agenda items
- b. Website/Social Media Presentation
- c. Next Steps

4. For the Good of the Committee/Adjournment

Next Meeting: TBA Thank you for your time.

**Posted on Secretary of State Website, Bristol Town Hall and Bristol Post
Office on 12/29/25**



TOWN OF BRISTOL, RHODE ISLAND

HISTORIC DISTRICT COMMISSION MEETING

**Historic District Commission Meeting Agenda
Tuesday, January 06, 2026 at 7:00 PM
Bristol Town Hall, 10 Court Street, Bristol, RI 02809**

Written comments may be submitted to the Historic District Commission via regular mail addressed to: Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to ntoth@bristolri.gov

Application packets can be found online at: <https://bristol-ri.municodemeetings.com/>

1. **Pledge of Allegiance**
2. **Review of Previous Month's Meeting Minutes**
 1. **Review of December Minutes**
3. **Staff Report**
 1. **Staff Report**
4. **Application Reviews**
 1. **25-139: 79 Constitution St, Ralph M DeFelice**
Discuss and act on continued items from November 4 Meeting, removal of bay window, change of approved design to eliminate proposed window.
 2. **25-151: 76 State St, Sally Pinheiro/Diane Neslund**
Discuss and act on removal of county cleansers sign.
 3. **25-162: 35 Burton St, Kathleen Keating and John Oliver**
Discuss and act on addition of second floor to outbuilding and addition exterior changes/repairs to outbuilding.
 4. **25-163: 30 Union St, Karen and Brad Clair**

Discuss and act on changes to previously approved dormer.

5. **25-12: 125 Hope Street, 125 Hope Street, LLC**

Discuss and act on demolition or rehabilitation of existing property, depending on possibility, discuss and act on potential replacements.

5. **Concept Review**

1. **25-12: 125 Hope Street, 125 Hope Street, LLC**

Discuss potential options for replacement of building on site.

6. **Monitor Reports & Project Updates**

7. **HDC Coordinator Reports & Project Updates**

8. **HDC Coordinator Approvals**

9. **Other Business**

1. **Lead Abatement Training**

Discuss Lead Abatement training attended by members.

10. **Adjourn**

Town of Bristol Commissioners of the Cemeteries

North and East Burial Grounds Commission meeting dates, 2026:

Jan 14

Feb 11

Mar 11

Apr 8

May 13

June 10

July 8

Aug 12

Sept 9

Oct 14

Nov 18

Dec 9

Unless otherwise noted, meetings are held at North Burial Ground Chapel, 1081 Hope St at 7pm

Bristol County Water Authority Annual Meeting Calendar – 2026

Meeting Date	Time	Location	
1/22/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Public Hearing
1/22/26	5:30 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
2/26/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
3/26/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
4/23/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
5/28/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Annual Meeting
5/28/26	5:30 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
6/25/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
7/23/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
8/27/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
9/24/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
10/22/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
11/12/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting
12/10/26	5:00 pm	Bristol County Water Authority 450 Child Street, Warren, RI	Board Meeting

GRANT OF EASEMENT

TOWN OF BRISTOL, a municipal corporation organized under the laws of the State of Rhode Island with a usual place of business located at 10 Court Street, Bristol, Rhode Island, 02809 (“Grantor”) for consideration paid, grants to THE NARRAGANSETT ELECTRIC COMPANY, a Rhode Island corporation having a principal place of business at 280 Melrose Street, Providence, Rhode Island 02907, (“Grantee”), its successors and assigns, with Quitclaim Covenants, a perpetual right and easement as described in Section 1 below (“Easement”) in, under, through, over, across, and upon the Grantor’s land, as described in Section 2 below (“Grantor’s Land”).

Section 1 – Description of Easement

The “Easement” granted by the Grantor to the Grantee consists of the perpetual right and easement:

- a) To install, construct, reconstruct, repair, replace, add to, maintain and operate an overhead and underground distribution system (“Distribution System”) for the distribution of electric current to include the necessary poles and padmounted transformers, together with all the necessary wires, cables, conduits, transformers, handholes, pullboxes, pedestals, switches, anchors, guys, equipment, fixtures and appurtenances installed therein and attached thereto, in, under, through, over, across and upon the Grantor’s land, as may from time to time be required for the purpose of supplying electric service to the Grantor’s Land and land of others adjoining the Grantor’s Land;
- b) To clear and keep cleared from time to time the portions of the Grantor’s Land wherein the Distribution System is located of such trees, shrubs, bushes, above ground and below ground structures, objects and surfaces as may in the opinion and judgment of the Grantee, its successors and assigns, interfere with the safe and proper operation of the Distribution System;
- c) To make such excavation or excavations as may be reasonable and necessary to construct, reconstruct, repair and remove the Distribution System. But the Grantee shall properly backfill any excavation and restore the surface of the Grantor’s Land in as good condition as before the excavation was made; and
- d) To pass over and across the Grantor’s Land as reasonable and necessary for all the purposes described in this Section.

Section 2 – Description of Grantor’s Land

The “Grantor’s Land” consists of lots situated northerly of Chestnut Street and easterly of Naomi Street in the Town of Bristol, County of Bristol, State of Rhode Island, designated as Lots 4 through 6 inclusive, Bristol Tax Assessor’s Plat 117, being those certain tracts or parcels of land conveyed to the Grantor by deeds recorded with the Records of Land Evidence in the Town of Bristol from Manuel M. Carreiro and Mary Carreiro recorded on July 30, 1964 in Book 154, Page 332, from Manuel Garcia and Valentina C. Garcia recorded on March 1, 1965 in Book 157, Page 91, from Harold Church Paull recorded on December 31, 1964 in Book 156, Page 299,

Property Address: Off Chestnut and Naomi Street, Bristol, R.I. (AP117 Lots 4, 5, 6)

and from T. Russell McGrath recorded on March 1, 1965 in Book 157, Page 95; excepting therefrom a portion of the land described in a taking recorded on March 14, 1965, in Book 161, Page 477, respectively.

Section 3 – Location of the Distribution System

The “Distribution System” extends overhead in a general northerly direction from Pole 15, located on the southerly side of Chestnut Street, to existing Poles 15-50 and 15-2, which are located within portions of the Grantor’s Land. The “Distribution System” shall also extend overhead in a general northerly direction from Pole 16, which is located on the southerly side of Chestnut Street, to proposed Poles 16-1 and 16-2, which are to be located within portions of the Grantor’s Land. The “Distribution System” shall then continue in a general northerly direction, underground, to the proposed pullboxes and padmounted transformer, which are to be located within certain portions of the Grantor’s Land, with an easement area around the padmounted transformer measuring fifteen (15) feet wide by fifteen (15) feet deep, all as approximately shown on a sketch attached hereto as “Exhibit A” and recorded herewith; copies of which are in the possession of the Grantor and the Grantee herein. Final definitive locations of said “Distribution System” shall become established by the installation and erection thereof by the Grantee. Said Distribution System shall be located in a location on the Grantor’s Land mutually satisfactory to the Grantor and to the Grantee and such location shall become established by and upon the installation thereof by the Grantee. The Grantor, for itself, its successors and assigns, covenant and agrees with the Grantee, for itself, its successors and assigns, that this Grant of Easement and the location of the Distribution System may not be changed or modified without the written consent of the Grantee, its successors and assigns, which consent may be withheld by the Grantee in its sole discretion.

Section 4 – Distribution System Ownership

It is agreed that the Distribution System shall remain the property of the Grantee, its successors and assigns, and that the Grantee, its successors and assigns shall pay all taxes assessed thereon.

IN WITNESS WHEREOF, TOWN OF BRISTOL has caused these presents to be signed by its proper officer for that purpose duly authorized this _____ day of _____, 202__.

In the presence of:

TOWN OF BRISTOL

By: Steven Contente
Its: Town Administrator

STATE OF _____
COUNTY OF _____

In _____ in said County on the _____ day of _____, 202__, before me personally appeared the above-named Steven Contente of TOWN OF BRISTOL, to me known and known by me to be the party executing the foregoing instrument and he acknowledged said instrument, by him executed, to be his free act and deed, individually and in said capacity, and the free act and deed of TOWN OF BRISTOL.

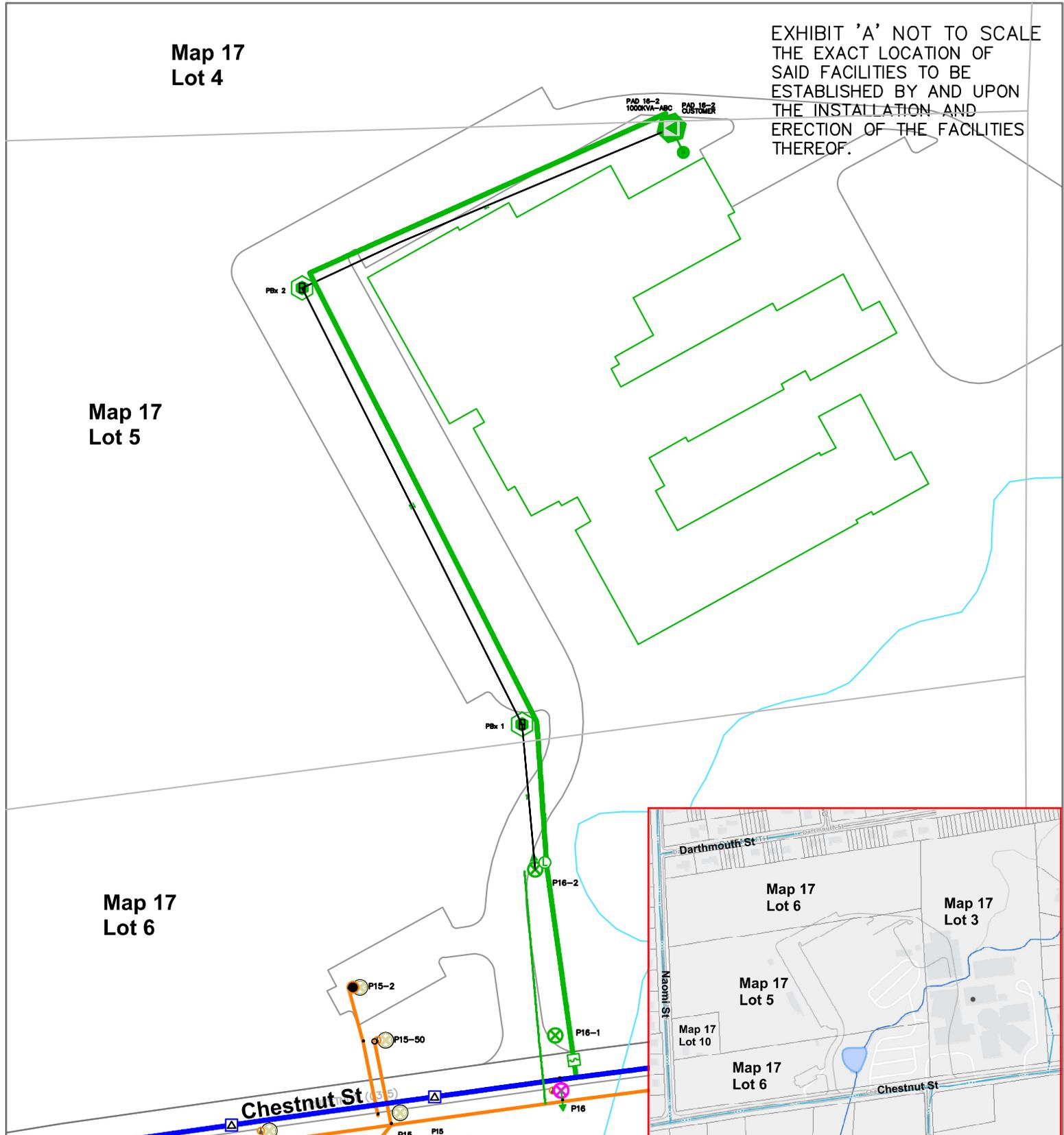
Notary Public
Printed Name: _____
My Commission expires: _____

Map 17
Lot 4

EXHIBIT 'A' NOT TO SCALE
THE EXACT LOCATION OF
SAID FACILITIES TO BE
ESTABLISHED BY AND UPON
THE INSTALLATION AND
ERECTION OF THE FACILITIES
THEREOF.

Map 17
Lot 5

Map 17
Lot 6



LEGEND	
	NEW, EXISTING, REMOVE OH
	NEW, EXISTING, REMOVE UG
	NEW, EXISTING JO POLE
	ANCHOR AND GUY
	NEW, EXISTING RISER
	NEW, EXISTING 3PH PADMOUNT TRANSFORMER
	NEW, EXISTING PULLBOX

**PROPOSED
EASEMENT SKETCH**

199 CHESTNUT ST BRISTOL, RI 02809 CITY, RI
PETITION TO THE CITY/TOWN OF CITY

Date: 4/17/2025
Designer: Idefonso-Plourde, Isaiah Andres

WO: 13909966

**The Narragansett
Electric Company**