

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, October 09, 2024 at 7:00 PM
Town Council Chambers
Town Hall - 10 Court Street, Bristol Rhode Island
***AMENDED TO INCLUDE ITEM I3**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/87553803110>, or by visiting zoom.com meeting code 875-5380-3110. Please be advised, this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

October 30, 2024 - Town Council Meeting

November 20, 2024 - Town Council Meeting

December 4, 2024 - Reorganizational Meeting

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting - September 18, 2024

B. Public Hearings

C. Ordinances

C1. Ordinance No. 2024-16 Chapter 27 Taxation, Section 27-15- Tax Classification System (to adopt a system of classifications for taxable property in town) **(2nd Reading)**

C2. Ordinance 2024-17 Chapter 21 Police, Article II Probationary Patrol Officers, Sec. 21-41 Appointment- Qualifications of applicants (to change age qualification from 21 to 18) **(2nd reading)**

D. Licensing Board - New Petitions

E. Licensing Board - Renewals

E1. Six-month review Dog Kennel License, Matthew Dame, A Dog's Life, 36 Spring Street

a. recommendation - Town Administrator and Chief of Police

b. recommendation- Town Administrator and Animal Control Officer

F. Petitions - Other

G. Appointments

G1. Board of Tenants' Affairs (one two-year unexpired term set to expire January 2025)

a. Donald Luminello, 1014 Hope Street, Apt G4 - Letter of resignation

b. Donna M. Falcoa, 1014 Hope Street, Apt S5 - interest/appointment

G2. Bristol Housing Authority - (one 5-year unexpired term set to expire January 2027)

a. Arthur Medeiros, 1014 Hope Street, H1 - interest/appointment

b. Donna Falcoa, 1014 Hope Street, Apt. S5 - interest/appointment

H. Old Business

H1. James Paul, 28 First School Street re an Ordinance Amendment to designate First School Street as residential - No Overnight Parking **(Continued from August 21, 2024)**

a. Director Williamson, Community Development re proposed revisions to Residential Parking Zone Ordinance - Section 16-345 (c)

I. Other New Business Requiring Town Council Action

I1. Paula Carroll, 103 Constitution Street on behalf of the Bristol Prevention Coalition re Proclamation for Red Ribbon Week October 23-31, 2024.

I2. Clerk Cordeiro re upcoming election details

I3. * Chairman Calouro re Mt Hope High School Robotics Team financial support from Town Council Contingency Fund

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. Bid #1052 Catering Services for Bristol Fourth of July Ball 2025

J2. Bid #1053 Fall 2024 Tree Servicing and Delivery

J3. Bid # 1054 2024-2025 Tree Planting Landscape Services

K. Special Reports

K1. Stephan Brigidi, Discover Newport re State of Rhode Island Monthly Reports
FY 2024 Local 1% Collections June 2024

a. Meal and Beverage Report

b. Local Hotel Tax Report

K2. Bristol County Water Authority, Board of Directors, Tri-Town Monthly Report September 2024

L. Town Solicitor

M. Executive Sessions

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Historic District Commission Meeting Minutes - July 11, 2024

(CA) AA2. Historic District Commission Meeting Minutes - August 1, 2024

(CA) AA3. Historic District Commission Meeting Minutes - July 10, 2024

(CA) AA4. Conservation Commission Meeting Minutes - May 7, 2024

(CA) AA5. Conservation Commission Meeting Minutes - June 6, 2024

(CA) AA6. Housing Authority Meeting Minutes August 29, 2024

(CA) AA7. Planning Board Meeting Minutes - July 18, 2024

(CA) AA8. Rogers Free Library Board of Trustees Meeting Minutes - June 20, 2024

(CA) AA9. Capital Project Commission Meeting Minutes - August 27, 2024

(CA) AA10. Harbor Commission Meeting Minutes - September 9, 2024

(CA) AA11. Bristol Fire Department Board of Engineers Meeting Minutes - September 30, 2024

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) BB1. Tax Assessor DiMeo re- Recommended Abatements & Additions - October 2024

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) CC1. Treasurer Carulli Year to Date Budget Report - October 2024

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) DD1. Resolution - 2024-9-18-H1 Adoption of Sowams Land Acknowledgement (signed)

(CA) DD2. Resolution - No. 2024-9-18- H2 Rhode Island Department of Transportation Relative to Maintenance of the Middle Passage Port Marker (signed)

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. Bristol Fourth of July Committee re Macaroni Supper, October 23, 2024, 5pm-8pm, St. Elizabeth's Auditorium

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

(CA) HH1. Housing Authority Meeting - September 12, 2024

(CA) HH2. Bristol Fourth of July General Committee Meeting - September 17, 2024

- (CA) HH3. Rogers Free Library Board of Trustees Meeting - September 19, 2024
- (CA) HH4. Capital Projects Commission Meeting - September 24, 2024
- (CA) HH5. Zoning Board of Review Meeting - October 7, 2024
- (CA) HH6. Recreation Board Meeting - September 25, 2024
- (CA) HH7. Bristol County Water Authority Board of Directors Meeting - September 26, 2024
- (CA) HH8. Bristol County Water Authority Finance and Claims Committee Meeting - September 25, 2024
- (CA) HH9. Planning Board Technical Review Committee Meeting - October 2, 2024
- (CA) HH10. Capital Project Commission Meeting - October 2, 2024
- (CA) HH11. Bristol County Water Authority Properties Committee Meeting - October 2, 2024
- (CA) HH12. Board of Canvassers Meeting - October 7, 2024
- (CA) HH13. Board of Canvassers Meeting - October 15, 2024
- (CA) II. Claims (Referrals)**
- Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**
- (CA) JJ. Miscellaneous Items Requiring Council Approval**
- Approval of consent agenda = "motion to approve these items"**
- (CA) KK. Curb cut petitions as approved by the director of public works**
- Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**
- (CA) KK1. John Marks, 201 High Street re curb cut
- a. recommendation- Town Administrator and Director of Public Works

Adjourned: _____

/mc

Posted: October 4, 2024

AMENDED: October 7, 2024

The council met on Wednesday, September 18, 2024, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
Vice-Chairwoman, Mary Parella
Councilman, Antonio "Tony" Teixeira
Councilman, Timothy Sweeney
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
Assistant Town Solicitor, Andy Tietz, Esq
Town Sergeant, Archie Martins

Prior to the commencement of the meeting members of the Bristol-Warren All-Stars lead the meeting in the Pledge of Allegiance.

Special Recognitions

Council Citation re Bristol-Warren All-Stars Achievement

The Council extended their congratulations to the Bristol-Warren All-Stars for their outstanding performance in the Rhode Island District 2 Championships and presented them the following citation:

Bristol-Warren All-Stars

Ben Campbell #00	Jackson Case #25
Brennan Correia #24	Jayden Larisa #6
Caden McLaughlin #18	Jude Francis #33
Cameron Salisbury #1	Logan Sheedy #44
Gavin Labolita #92	Lucas "Louie" Botelho #7
Jackson Adams #99	Preston DeSouza #12

Coaches: Dave Campbell, Derek Salisbury, Shaun Vento

In recognition of their achievement as Rhode Island District 2 Champions and for your participation in the State Little League 12U All Star Tournament, the Honorable Town Administrator and Honorable Town Council of the Town of Bristol, State of Rhode Island, on behalf of all the citizens of the Town extend sincerest best wishes becoming one of the top two teams in the State of Rhode Island and upon the completion of an extremely successful season and offer the collective congratulations, praise, and admiration of a Town greatly honored by your accomplishment.

Members of the General Assembly, including Senator Felag, Senator Ujifusa, Representative Speakman, and Representative Knight, also extended their congratulations and presented citations to the team.

Coach Campbell addressed the Council, highlighting the season's achievements and expressing gratitude to everyone who supported the athletes, including parents, coaches, and the leagues.

Before going into the regular order of business, Chairman Calouro took a few moments to express heartfelt condolences on behalf of the Council for the recent losses within the town leadership's families. He extended sympathies to Town Administrator Contente for the passing of his mother, Barbara Contente, recognizing her impact on the community and family. Chairman Calouro also offered condolences to Councilman Teixeira for the loss of his niece, Patricia Hawkins, acknowledging the difficult time for both families and offering the Council's support during their time of grief.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira - Voted unanimously to approve the Consent Agenda as prepared and presented.

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting - August 21, 2024

A2. Executive Session Meeting - August 21, 2024 (sealed, council only)

Sweeney/Teixeira - Voted unanimously to approve the Council meeting minutes and executive session minutes of August 21, 2024, as prepared and presented

(Move agenda Item)

*Parella/Teixeira- Voted unanimously to suspend the regular order of business to consider agenda item F1 at this time.

*It is hereby noted for the record that discussion and action concerning agenda item F1 appear, in place, as found within.

B. Public Hearings

- B1.** Peter L. Accardi, Jr., 16 Tobin Lane re License to Maintain Triangular Shaped Parcel at Intersection of Sullivan and Tobin Lanes
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Town Administrator and Director of Community Development
 - d. recommendation - Town Administrator and Director of Public Works

Sweeney/Teixeira-Voted unanimously to close the public hearing,

Teixeira/Parella- Voted unanimously to approve a license to maintain the property described Triangular Shaped Parcel at the Intersection of Sullivan and Tobin Lanes approximately two hundred (200) feet westerly of the westerly edge of Hope Street, for the purpose of replacing the sign. to replace the sign; This approval is contingent upon the Town Solicitor drafting an agreement, which must be signed by the petitioner and the town, and subsequently recorded with the town.

Prior to the vote being taken, Chairman Calouro opened the public hearing.

Peter Accardi, Jr. addressed the Council in support of the petition, explaining that the request was to replace the existing sign located on the parcel of land. He emphasized that the goal was to improve the sign's appearance, in coordination with other neighbors. It was also noted that the sign had been in place for approximately 40 years.

It was noted that an illustration was included in the council packet and there was a positive recommendation provided by the zoning official.

C. Ordinances

C1. Ordinance No. 2024-16 Chapter 27 Taxation, Section 27-15- Tax Classification System (to adopt a system of classifications for taxable property in town) **(1st reading)**

Teixeira/Sweeney- Voted unanimously to consider this action as the first reading of Ordinance 2024-16, with the proposed changes to extend the renewal period in Section 1a and to add language allowing the Tax Department to establish appropriate guidelines for handling exceptional situations. Advertise in the local newspaper.

Prior to the vote being taken, it was noted that the proposed ordinance serves as a mechanism to allow the town to implement different tax classifications, including flexibly in rate differential between residential and commercial. The intent behind this proposal is to provide a pathway for residents to maintain the affordability of their homes. Tax rates would be determined during the budget season, and further discussions would take place regarding what those rates should be. This was the first reading of the ordinance, with more discussion set for the second reading.

Concerns were raised about Section 1a of the ordinance, which was seen as overly burdensome due to the requirement for residents to reapply for the residential tax rate every year. There was a suggestion to explore ways to simplify the process. Tax Assessor Dimeo acknowledged that the annual application process would be cumbersome for both residents and the assessor's office. She noted that this issue was considered during the drafting of the ordinance and mentioned that other towns with similar processes offer longer renewal periods, typically ranging from 3 to 5 years, which could be proposed at the second reading.

Chairwoman Parella suggested including language in the ordinance to allow the Tax Review Board to consider an appeal process for extraordinary circumstances. It was acknowledged that while the department may not be able to anticipate every possible

scenario, adding this language would provide the department with the flexibility to review cases and establish appropriate guidelines for handling exceptional situations.

It was noted that a resident should be defined as a registered voter in the town.

It was further noted that an analysis of the potential impacts of different tax rates would be necessary before adopting any new rates, to fully understand their effects. The Council emphasized the importance of not driving away commercial businesses and ensuring that any additional costs would not be passed on to renters.

C2. Ordinance 2024-17 Chapter 21 Police, Article II Probationary Patrol Officers, Sec. 21-41 Appointment-Qualifications of applicants (to change age qualification from 21 to 18) (1st reading)

- a. Memo- Chief Lynch proposed Town Ordinance modification to the age qualifications of applicants

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the first reading of Ordinance #2024-17. Advertise in the local newspaper.

Vice Chairwoman Parella noted that when the town previously accepted applications from this age group, it had an impact on education funding, and she questioned whether the town would incur those costs again. Chief Lynch responded, explaining that it was an unfunded state mandate imposed on municipalities. He referenced a study on policing, which found that educated police officers significantly reduce liabilities across the board, whether through reduced use of force, increased professionalism, or greater dedication. The benefits of hiring educated officers, he emphasized, far outweigh the costs.

Chief Lynch further noted that the goal is to remain competitive with other law enforcement organizations, especially as the biggest challenge currently is recruiting officers. He pointed out that Generation Z candidates tend to be less accustomed to working nights, holidays, or weekends, making it crucial to reach a larger and more diverse pool of candidates to meet the department's needs.

Vice Chairwoman Parella clarified that she was not opposed to the proposed change but wanted it to be clear that it would result in an increase in costs. Chief Lynch responded by explaining that officers are required to notify the police department by January of any classes they plan to take. This allows the department to have an accurate figure when presenting the budget, ensuring that the costs are accounted for in advance.

It was also noted that the OPEB funding may also result in increased costs.

D. Licensing Board - New Petitions

E. Licensing Board - Renewals

E1. Three-month review Robert McNeil, McNeil Design Collaborative dba The Northeast Golf Company (Bristol Golf Park) 96 Broadcommon Road, Class C Liquor License

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

Sweeney/Teixeira- voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the three-month review.

It was noted that the establishment received a positive recommendation, and the Council felt comfortable allowing them to continue with the Class C license. The Council also expressed its appreciation to the owner for keeping his word and maintaining a trouble-free establishment.

E2. Six-month review Bristol Harbor Inn dba BHI LLC, 259 Thames Street- Dancing & Entertainment License

- a. recommendation - Administrator and Chief of Police

b. recommendation - Administrator and Fire Chief

Sweeney/Teixeira- Voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the recommendation received after the six-month review; Also to instruct the Clerk to notify business they would need to obtain additional permission to hold Sunday entertainment.

Prior to the vote being taken, it was noted that, while the recommendations mentioned there had been calls to the police regarding noise, none of these incidents were significant enough to warrant not renewing the license. Discussion arose regarding Sunday entertainment and whether establishments could offer music on Sundays. It was highlighted that the current ordinance is unclear on how to address Sunday licenses, and that the ordinance would need to be revised for a clearer understanding of what is permitted on Sundays.

It was explained that, although the ordinance allows for entertainment until 10 p.m. on Sundays, the town has historically issued dancing and entertainment licenses that specifically exclude Sundays. The ordinance lacks clear guidance on how establishments can obtain a Sunday entertainment license. The town does have a provision for one-day Sunday entertainment licenses, which has traditionally been used by non-profit organizations for special events, as well as by establishments when the 3rd of July falls on a Sunday. However, there is no consistent language or guidance regarding regular Sunday entertainment.

Additionally, it was noted that one-day Sunday dancing and entertainment licenses cost \$15 per day, which, if requested for every Sunday of the year, would exceed the cost of an annual entertainment license, which is \$100. This discrepancy further underscores the need to clean up the ordinance to provide clarity and fairness in the licensing process for Sunday entertainment.

Discussions followed regarding how to address Sunday licenses, with some suggesting that the restriction might stem from old blue laws. It was proposed that the town ordinance should be updated to provide clearer guidelines for Sunday entertainment. In the meantime, establishments intending to offer entertainment on Sundays should apply for a Sunday license until the town establishes formal guidelines and ordinances.

It was also suggested that the updated ordinance could give the Council the authority to impose specific restrictions, including earlier end times for Sunday entertainment, to ensure flexibility and appropriate regulation based on community needs.

The Council requested that the Clerk inform businesses seeking to provide Sunday entertainment that they would need to obtain a one-day Sunday entertainment license in addition to their regular licensing until the town establishes updated guidelines and ordinances for Sunday entertainment. Clerk Cordeiro inquired whether businesses would be able to add Sunday entertainment to their existing licenses, potentially simplifying the process rather than requiring a separate one-day license for each Sunday.

F. Petitions - Other

- F1.** Bristol Police Department request for council support for the 5th annual Halloween Trunk or Treat Event on Sunday, October 27, 2024

Teixeira/Ley- Voted unanimously to appropriate \$1000 from the Town Council Contingency account in support of the 2024 Trunk or Treat

Prior to the vote being taken, Lieutenant Vieira addressed the Council, requesting their continued support in organizing another successful Trunk or Treat event in collaboration with the Bristol Merchants Association. He emphasized the positive community impact of the event and the importance of maintaining the partnership to ensure its ongoing success.

Chairman Calouro expressed his gratitude to the Police Department for their active involvement in the community, acknowledging their efforts to foster positive relationships through events like Trunk or Treat. He added that this level of community engagement is one of the reasons why Bristol has such an outstanding police department.

- F2.** David Scarpino, Chairman of the Bristol Christmas Festival Committee re proposed location change for Christmas Festival to Unity Park, December 7th and 8th, 2024

Sweeney/Teixeira- Voted
unanimously to receive and file

Prior to the vote being taken, David Scarpino provided an overview of the new proposed location for the Christmas festival, explaining that the idea of using the Town Common did not turn out as successfully as planned. He clarified that this new location does not include the town's lighting ceremony, which would still be held at the Burnside Building.

Mr. Scarpino discussed the challenges of moving the event further away from downtown, emphasizing the importance of not negatively impacting local businesses. To help with accessibility, a trolley service would be incorporated to transport people around the event.

Councilwoman Parella expressed her disappointment that the Town Common could not be utilized for the festival, especially given the presence of public buildings and churches around the Common. She stressed that this wasn't a criticism of the committee or the use of Unity Park, but simply felt it was disheartening that the Town Common couldn't serve as the festival's hub. Noting that Unity Park also served as a great location.

Councilman Sweeney thanked Dave and the committee for their continued dedication and hard work in planning the Christmas festival. He commended them for not giving up, despite the challenges faced with the initial location, and for their perseverance in finding a solution to keep the event moving forward. Councilman Sweeney emphasized the importance of their efforts in ensuring the festival remains a cherished tradition for the community, acknowledging the time and creativity involved in making necessary adjustments. He expressed gratitude for their commitment to making the event a success, despite the setbacks.

G. Appointments

- G1.** Fourth of July Committee re- proposed membership 2024-2026 (two-year term)
- a. Recommendation - membership list from Chairwoman Teixeira

Sweeney/Parella- motioned in favor of the slate of candidates for the ensuing term based on the recommendation of the Chair. Voting in favor Calouro, Parella, Sweeney, and Ley. Councilman Teixeira recused

Prior to the vote taken, Councilman Teixeira recused himself from the vote and left the Council table.

G2. Harbor Commission Advisory Committee (1 term set to expire August 2027)

a. Owen O'Rourke, 41 Fales Road - Interest/Reappointment

b. Michael S. Cabral, 10 Alves Street - Interest/Appointment

c. Jeff Doran, 4 Dolly Drive- Interest/Appointment

Teixeira/Sweeney- Voted unanimously to reappoint Owen O'Rourke to the Harbor Commission Advisory Committee with a term set to expire in August 2027

G3. Bristol Housing Authority - (one 5-year unexpired term set to expire January 2027)

a. John Faria, 1039 Hope Street - letter of resignation

Teixeira/Sweeney- Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service; and to advertise in the local paper.

Prior to the vote being taken, members of the Council expressed their gratitude to Mr. Farria, acknowledging his many years of dedicated service to the town and his significant impact on the community. They noted his roles as a member of the Council, the Democratic Town Committee, and as a State Senator. A special

thank you was extended to him for his contributions and commitment to the town.

At the conclusion of the appointments to boards and commissions, the Chairman, on behalf of the Council, expressed heartfelt gratitude to every volunteer and committee member for their invaluable service to the town. He emphasized that the town is fortunate to have over 375 dedicated volunteers who contribute their time and expertise across various boards, commissions, and committees. Their commitment plays a crucial role in the town's success and sense of community. The Chairman acknowledged that without the efforts of these volunteers, many essential town functions and initiatives would not be possible, and their service is greatly appreciated by both the Council and the residents of Bristol.

H. Old Business

H1. Anthony B. Morettini, 46 Highland Road, re adoption of Sowams Land Acknowledgement Resolution **(continued from August 21, 2024)**

a. (draft) revised resolution

Sweeney/Ley - Motioned to adopt the revised Sowmans Land Acknowledgement Resolution incorporating the proposed changes provided by the solicitor. Voting in favor was Calouro, Parella, Sweeney, and Ley. Voting oppose was Teixeira

Prior to the vote being taken, Councilman Texeira noted he was opposed to the resolution, expressing concern about potential unintended consequences, which he believed the next agenda item would prove. It was requested that his recommendation and comments be entered into the record as follows:

SOWAMS LAND ACKNOWLEDGEMENT

WHEREAS, the Town Council of Bristol, Rhode Island here by adopts the following land acknowledgement;

Welcome to Sowams, the home of the Pokanoket Tribe for over ten thousand (10,000) years prior to settler colonization.

We acknowledge that our community was a part of the larger ancestral homeland of the Pokanoket Tribe, and we recognize the unique and enduring relationship that exists between Indigenous People and their traditional territories.

As the place of Metacom's Seat, at the base of Potumtuk (Mount Hope), let this acknowledgement serve as a reminder of our ongoing responsibility to recognize, honor and partner with the Pokanoket Tribal people for the benefit of the lands and water of Sowams.

H2. Stephen T. O'Neill, 70 Ferry Road re adoption of Resolution for maintenance of the Middle Passage Port Marker at Independence Park (continued from August 21, 2024)

a. (draft) revised resolution

Sweeney/Ley – Voted unanimously to adopt the revised Resolution for maintenance of the Middle Passage Port Marker at Independence Park.

It was noted that clarity had been received from the solicitor regarding the resolution for the maintenance of the Middle Passage Port Marker at Independence Park. Assistant Solicitor Tietz explained that while the town is responsible for the day-to-day maintenance of the marker, such as routine cleaning, the obligation does not extend to the installation, repair, replacement, or removal of the marker itself.

The town's responsibility would include basic upkeep, but in the event of significant damage, such as from a hurricane, where the marker is destroyed or knocked off its pedestal, the town would not be liable for the repairs. In such cases, the Department of Transportation (DOT) would likely handle the overall cleanup of the property.

Questions arose about what would happen if the committee overseeing the marker were to dissolve. It was explained that, aside from issues like vandalism or regular cleaning, the town would not assume additional responsibilities for the marker beyond routine maintenance. The goal is to ensure that the town does not take on any unusual or excessive obligations specific to this marker.

The following resolution was read into the record:

To the Rhode Island Department of Transportation
Relative to Maintenance of the Middle Passage Port Marker

WHEREAS, the Town of Bristol is engaged in the Bristol Middle Passage Port Marker project, proposing to erect a memorial to those victimized by slavery and the Middle Passage in Independence Park; and

WHEREAS, in order to facilitate this project, the Rhode Island Department of Transportation (RIDOT) has requested reassurance from the Town that the resulting memorial erected in Independence Park as part of this project shall be maintained at the expense of the Town in a manner consistent with the terms of the 2014 licensing agreement regarding Independence Park (the "Licensing Agreement");

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Bristol hereby provides assurance to RIDOT that the memorial resulting from the Bristol Middle Passage Port Marker project, to be erected in Independence Park, shall be maintained by the Town in a manner not inconsistent with the Licensing Agreement. This maintenance obligation shall not extend to installation, repair, replacement, or removal of the Bristol Middle Passage Marker project. A copy of this resolution shall be forwarded to the appropriate personnel at RIDOT by the Town Clerk.

Peter Hewett, 11 Wendy Drive, expressed his opposition to placing the historical marker in Independence Park, citing concerns that it would impose a long-term financial burden on Bristol taxpayers for maintenance. He explained that he did not feel there was a personal need for healing regarding events from the early 1800s. He noted that while private citizens funded the marker, he had hoped no taxpayer money was used. Mr. Hewett argued the marker would have been better placed at Linden Place, a site more directly tied to the history it commemorates, which would have avoided the town's future maintenance obligations

I. Other New Business Requiring Town Council Action

- 11.** Town Administrator Contente re: Contract Award for Bid #1049 - Independence Park Water Quality, Public Access and Boat Ramp Improvements

a. Project Financial Report

Sweeney/Teixeira- Voted unanimously to support the funding plan as presented.

Town Administrator Contente explained that the bid for the Independence Park water quality, public access, and boat ramp improvements came in at approximately \$1.8 million, which is higher than the \$1.3 million the town currently has on hand. The project was reviewed with the town's engineers, and they proposed using different construction methods to reduce costs, all of which were approved by the engineers. Town Administrator Contente requested to use funds from the 2023 bond, particularly the funds allocated for the stage project to help cover the remaining costs for the Independence Park project.

Councilman Ley inquired whether the band stage project had been deprioritized among capital projects. It was noted that the project's costs were too high, making it fiscally impractical to proceed. The bandstand would cost over \$1 million, far exceeding the available funds, including the initial \$200,000 grant, which the town could not cover.

12. Chairman Calouro re discussion pertaining to increasing the Administrator's salary for the 2025-2026 budget

a. TOB Department Head Base Salaries FY2025

b. Municipal Salary Survey- FY 2024

Calouro/Teixeira - Voted unanimously to increase the Town Administrators salary to \$100,000 for the 2025-2026 fiscal year and to \$105,000 for the 2026-2027 fiscal year.

Chairman Calouro explained that the last salary adjustment for the Town Administrator occurred five years ago. A memo was provided, comparing salaries of other town administrators, both elected and appointed, as well as department heads, some of whom earn more than the Town Administrator. He proposed increasing the salary from \$95,400 to \$100,000 for the 2025-2026 fiscal year and to \$105,000 for the 2026-2027 fiscal year.

Councilman Sweeney agreed that the proposed salary increase was in line with other cities and towns.

Councilman Ley added that from a workforce development standpoint, it's important to offer competitive compensation to recruit talent. He noted that while the town is fortunate to have the current administrator, they should ensure that other capable candidates would be willing to step in if needed in the future.

Councilwoman Parella mentioned that it would be interesting to compare the salary differences between appointed and elected town administrators, noting her belief that elected officials tend to receive lower salaries than appointed ones. Noting the disparity in the two groups.

Councilman Teixeira thought that elected officials are more likely to face public criticism because they are accountable to the entire community, whereas appointed administrators, being selected by the five council members, he felt face less public scrutiny.

Chairman Calouro noted that appointed positions are typically based on qualifications, whereas elected positions are open to anyone who qualifies to run for office. He emphasized that this comment was not intended as a criticism of the current or past administrators but rather to highlight the difference in requirements between appointed and elected roles. If you want to attract balance you have to pay.

Chairman Calouro further noted that salaries in neighboring towns are significantly higher, citing examples like Barrington at \$161,000, East Greenwich at \$189,000, and New Shoreham at \$144,000. He acknowledged that these are large salaries but justified them by pointing out the substantial responsibilities that come with the role. Addressing the Town Administrator, he remarked that the position is demanding, requiring constant attention and effort, with no real time off. Calouro emphasized that while Bristol's current salary is on the lower end, it's important to continue adjusting it gradually, without making sudden jumps, as it is a critical position.

Councilman Sweeney referenced the library salaries, noting that they had not received an increase in a very long time and were artificially kept low for various reasons. As a result, the town had to implement significant salary increases to catch up, which he cautioned against making a regular practice. He emphasized that it's better to keep salaries competitive to avoid the need for such large adjustments in the future.

Allen Spen of 133 Ferry Road addressed the council, stating that he believed the Town Administrator's salary was too low. Drawing from his experience working at Fitch Ratings, where he followed municipalities and enterprise systems, including water and electric systems, he acknowledged that Bristol, with a population of over 24,000, is a sizable community with many services to manage. He felt that the role warranted a higher salary and that the town should compensate fairly to retain competent individuals for the position.

It was noted that the town charter required any salary changes to be made prior to the start of the next term.

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

Peter Hewett of 11 Wendy Drive addressed the council to inform them of a ceremony taking place on Saturday at 4 PM at the Veterans Memorial Garden. The ceremony will be dedicated to firefighters, police officers, emergency medical personnel, and military members, and is presented by the Bristol County Concerned Citizens and Friends of Michael Byrns. He encouraged all to attend and participate.

J. Bills & Expenditures

K. Special Reports

- K1.** Bristol County Water Authority, Board of Directors,
Tri-Town Monthly Report - July 30, 2024

Sweeney/Teixeira- Voted
unanimously to receive and place
this matter on file

- K2.** Bristol County Water Authority, Board of Directors,
Tri-Town Monthly Report - August 29, 2024

Sweeney/Teixeira- Voted
unanimously to receive and place
this matter on file

L. Town Solicitor**M. Executive Sessions**

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Harbor Commission Meeting Minutes - August 8, 2024

(CA) AA2. Housing Authority Meeting Minutes - July 23, 2024

(CA) AA3. Zoning Board of Review Meeting Minutes - July 15, 2024

(CA) AA4. Board of Tax Assessment Review Meeting Minutes - September 9, 2024

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) BB1. Tax Assessor DiMeo re- Recommended Abatements & Additions - September 2024

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) CC1. Treasurer Carulli Year to Date Budget Report - August 2024

(CA) CC2. Treasurer Carulli Year to Date Budget Report - September 2024

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

(CA) DD1. Resolution No 2024-8-21 F3 Accessible parking Rosa Elena Escabar Torino, 153 Bradford Street (**signed**)

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

(CA) GG1. Administrator Contente re Tupelo Realty, LLC, Court Street Lease Agreement Parking Lot

(CA) GG2. Denise Panichas, Executive Director Samaritans re 2024 gift

(CA) GG3. Assistant Town Solicitors Goins and Teitz re Recently Enacted Laws Affecting Land Use

(CA) GG4. Chief Lynch to Administrator Contente re Flock (ALPR) Cameras, Town of Bristol Pilot Program

(CA) GG5. Bristol Warren Regional School District Lease, Reynolds School (signed)

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

(CA) HH1. Conservation Commission Meeting - September 10, 2024

(CA) HH2. Bristol Planning Board Technical Review Committee - September 4, 2024

(CA) HH3. Bristol Planning Board Public Hearing - September 12, 2024

(CA) HH4. Bristol Planning Board Public Hearing re Mt. Hope - September 12, 2024

(CA) HH5. BCWA Personnel Committee Meeting - August 29, 2024

(CA) HH6. BCWA Board of Directors Meeting - August 29, 2024

(CA) HH7. Bristol 250th Commission Meeting - September 17, 2024

- (CA) HH8. Capital Projects Commission Meeting - August 27, 2024
- (CA) HH9. Bristol Planning Board Technical Review Committee - August 28, 2024
- (CA) HH10. Board of Canvassers Meeting - September 10, 2024
- (CA) HH11. Board of Canvassers Meeting - September 11, 2024
- (CA) HH12. Board of Tax Assessment Review Meeting - September 9, 2024
- (CA) HH13. Bristol Fire Department Board of Engineers Meeting - September 3, 2024
- (CA) HH14. Harbor Commission Meeting - September 9, 2024
- (CA) HH15. CRMC Meeting Notice - October 15, 2024
- (CA) HH16. CRMC ROW Subcommittee Meeting - August 27, 2024
- (CA) HH17. CRMC Semi-Monthly Meeting Full Council - August 27, 2024
- (CA) HH18. Planning Board Meeting - September 12, 2024

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. Anthony DaPonte, 123 Bayview Avenue - request for curb cut

a. recommendation - Town Administrator and Director of Public Works

There being no further business, upon a motion by Councilman Teixeira, seconded by Councilman Sweeney, and voted unanimously, the Chairman declared this meeting to be adjourned at 8:36 pm.

Melissa Cordeiro, Town Clerk

Council Clerk

DRAFT

ORDINANCE No. 2024-__

AN ORDINANCE IN AMENDMENT TO
CHAPTER 27
OF THE ORDINANCES OF THE BRISTOL TOWN CODE

* * *

CHAPTER 27 – TAXATION

* * *

Sec. 27-15. - Tax Classification System.

(A) The town does hereby adopt a system of classification of taxable property in the town in conformity with the provisions of R.I. Gen. Laws § 44-5-11.8, effective for taxes assessed as of December 31, 2024. All ratable property in the town shall be classified by the Tax Assessor as follows:

(1) *Class One.* Residential real estate consisting of no more than five dwelling units, land classified as open space and dwellings on leased land including mobile homes. This class does not include residential properties containing partial commercial or business uses. This class shall be further subdivided into (a) owner-occupied and (b) non-owner- occupied properties, and the Town Council shall adopt separate tax rates for each category in compliance with the tax rate restrictions of R.I. Gen. Laws § 44-5-11.8. The granting of an application for an owner-occupied residential tax as referenced above is subject to the following limitations:

(a) An owner-occupied residential tax rate shall only be allowed upon written application therefor, which applications are to be filed annually on a form prescribed by the Tax Assessor. In the absence of such application, the non-owner-occupied rate shall apply. Taxpayers applying for an owner-occupied residential tax rate shall file an initial application and declaration, and present evidence as to the owner-occupied status of the subject property in such a manner as may be required by the Tax Assessor. The applicant shall be required to reapply for the owner-occupied residential tax rate annually following the initial approval by certifying that the information provided in the previous application remains true, accurate, and complete. The reapplication shall include an express certification that there have been no material changes to the applicant's circumstances, qualifications, or the information previously provided. All applications and reapplications must be filed with the Tax Assessor's Office between January 1 and March 15 following the date of assessment for the year for which the owner-occupied rate is claimed; provided however, that for the year following the December 31, 2023 assessment date, all applications may be filed with the Tax Assessor's Office between January 1 and May 1, 2024. For good cause, the Tax Assessor may, with the advice of the Board of Tax Assessment Review, accept applications for owner-occupied status after the filing deadline for the current or previous year's taxes only upon the applicant's showing of excusable neglect. Excusable neglect can be established by evidence showing that the circumstances that caused the applicant's failure to file by the deadline were out of the applicant's control, and not due to mere carelessness or inattention.

(b) The real property for which the owner-occupied residential tax rate is claimed must be legally titled to the taxpayer occupying the property, a trust to which the taxpayer is the named beneficiary, a life tenant with responsibility for the payment of taxes on the property, or to a corporate entity owned and controlled by the taxpayer, as of December 31 prior to the fiscal year for which the owner-occupied rate shall apply.

(c) Applicants may qualify for an owner-occupied residential tax rate on any qualified property in the town at any point in time. In addition, an owner of real estate in the Town of Bristol must meet all of the following requirements in order to qualify for an owner-occupied rate:

1. The owner-occupied rate applicant, or the owner-occupied rate applicant's spouse, must be a registered voter in the Town of Bristol;

2. Neither the owner-occupied rate applicant nor the applicant's spouse is receiving an owner-occupied rate or homestead exemption or other personal exemption for another piece of real property located elsewhere in the State of Rhode Island, or in any other state of the United States, for the same period of time the owner is seeking the owner-occupied rate for property owned in the town, unless during that time the owner is either legally separated or divorced from the spouse during some or all of the period in which they are claiming more than one owner-occupied rate;

3. The owner-occupied rate attaches to the owner(s) of the real property, and not to the real property itself;

4. Applicants for the owner-occupied rate must reside at the subject property for more than six months of the year;

5. If the taxpayer gives misinformation as to ownership and/or occupancy of the real property on his/her application **or reapplication** for an owner-occupied rate, the Tax Assessor may, in such event, remove the owner-occupied rate and apply the non-owner-occupied rate and recalculate the tax for the period in question and in addition charge the taxpayer the maximum interest permitted by law. Such person shall also be subject to a fine of up to \$1,000;

6. The Tax Assessor is empowered to inquire into the right of a taxpayer to the continuance of the owner-occupied rate, and for such purpose he/she may require the filing of a new application or the submission of such proof as he/she shall deem necessary to determine the right of the taxpayer to the continuance of such rate.

7. The Tax Assessor ~~, and~~ may promulgate any further rules, ~~and~~ regulations, forms, and policies which he/she deems necessary to carry out the intent and purpose of this section as it relates to the owner-occupied residential tax rate; and

87. An owner-occupied residential tax rate granted pursuant to this division shall terminate upon:

a. The conveyance of the subject property; provided however, if the new owner(s) of the property makes application and qualifies for an owner-occupied residential tax rate within 30 days of the date of the conveyance, the rate shall continue throughout the end of said tax year;

b. The death of the owner(s) occupying the subject property; provided however, that if the owner(s) holds an ownership interest in the subject property as of the date of assessment for the year for which the exemption is claimed and subsequently deceases, the rate shall continue through the end of said tax year, unless the subject property is sold; or

c. The subject property ceases to be owner-occupied.

(2) Class Two. Commercial and industrial real estate, residential properties containing partial commercial or business uses and residential real estate of more than five dwelling units.

(3) Class Three. All ratable tangible personal property.

(4) Class Four. Motor vehicles and trailers subject to excise tax created by R.I. Gen. Laws Title 44, Ch. 34.

(B) The Tax Assessor of the town, on or before June 15 each year shall make a full and fair cash valuation of all the estate, real and personal, including motor vehicles and trailers, subject to taxation and determine the assessed valuation of all property within each class.

(1) The designated classes of property shall be limited to the four classes as defined in division (A) above.

(2) The effective tax rate applicable to any class shall not exceed by 50% the rate applicable to any other class.

(3) Any tax rate changes from one year to the next shall be applied such that the same percentage rate change is applicable to all classes, unless otherwise mandated by law.

(4) The tax rates applicable to wholesale and retail inventory within Class Three are governed by R.I. Gen. Laws § 44-3-29.1.

(5) The tax rates applicable to motor vehicles within Class Four as defined in division (A) above are governed by R.I. Gen. Laws § 44-34.1-1.

(C) The provisions of R.I. Gen. Laws Title 44, Ch. 35 relating to property tax and fiscal disclosure applies to the reporting of and compliance with these classification restrictions.

(D) The Assessor has the authority to apply different rates of taxation against Class One, Class Two, Class Three and Class Four property to determine the tax due and payable on the property provided the rate of taxation is uniform within each class.

(E) The Assessor shall provide to the Finance Director a list containing the full and fair cash valuation of each property class and, with the approval of the Town Council, annually determine the percentages of the tax levy to be apportioned each class or property and shall annually establish tax rates sufficient to produce the proportion of the total tax levy.

* * *

This ordinance shall take place upon its passage.

**PROPOSED ORDINANCE IN AMENDMENT TO
CHAPTER 27
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

IT IS HEREBY ORDAINED BY THE Town Council of the Town of Bristol, Rhode Island that Chapter 27 of the Town Code be amended as follows.

CHAPTER 27 – TAXATION

Sec. 27-15. - Tax Classification System.

(A) The town does hereby adopt a system of classification of taxable property in the town in conformity with the provisions of R.I. Gen. Laws § 44-5-11.8, effective for taxes assessed as of December 31, 2024. All ratable property in the town shall be classified by the Tax Assessor as follows:

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(E) The Assessor shall provide to the Finance Director a list containing the full and fair cash valuation of each property class and, with the approval of the Town Council, annually determine the percentages of the tax levy to be apportioned each class or property and shall annually establish tax rates sufficient to produce the proportion of the total tax levy.

This ordinance shall take place upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on October 9, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

32
er of the Town Council
Cordeiro
COUNCIL CLERK

October 3, 2024

SECOND READING

TOWN OF BRISTOL PROPOSED ORDINANCE No. 2024-17

AN ORDINANCE IN AMENDMENT TO CHAPTER 21 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 21 of the Town Code be amended as follows.

CHAPTER 21 – POLICE

ARTICLE II. - PROBATIONARY PATROL OFFICERS

Sec. 21-41. Appointment—Qualifications of applicants.

A candidate for appointment as a probationary patrol officer shall qualify as follows:

- (1) ~~He~~ The Candidate shall be a citizen of the United States.
- (2) ~~He~~ The Candidate shall have attained ~~his~~ their ~~21st~~ 18th birthday.
- (3) ~~He~~ The Candidate shall have satisfactorily completed four years of accredited high school or the equivalent thereof.
- (4) ~~He~~ The Candidate shall be able to meet the weight standard in effect at the time of the application.
- (5) ~~He~~ The Candidate shall be in good health, organically sound and shall have no defective vision or hearing, and ~~he~~ shall pass such tests and physical examination as may be required by the state municipal police academy.
- (6) If ~~he~~ the Candidate has served in the armed forces of the United States or a foreign country, ~~he~~ they shall have received a discharge therefrom under honorable conditions.
- (7) ~~He~~ The Candidate shall be a person of good reputation in the community and be free from intemperate or immoral habits. ~~He~~ They shall not have been convicted of a felony, misdemeanor or serious motor vehicle offense or have habitually consorted with criminals or persons of ill repute, or have been engaged in or connected with any illegal or illicit business.

This ordinance shall take place upon its passage.

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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

Date: September 26, 2024

**TOWN OF BRISTOL
PROPOSED ORDINANCE
NO. 2024-17**

**AN ORDINANCE IN AMENDMENT TO
CHAPTER 21
OF THE ORDINANCES OF THE BRISTOL
TOWN CODE**

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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

September 26, 2024

TOWN COUNCIL MEETING- WEDNESDAY, APRIL 17, 2024**E. Licensing Board - Renewals****E1. Dog Kennel License Renewals 2024-2025**

- a. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies; with the exception of "A Dogs Life" Kennel that will be subject to a six-month review.

Prior to the vote being taken, Councilman Teixeria highlighted the recommendation from the police department for a six-month review of "A Dog's Life" kennel. Lt. Wozney informed that the kennel had exceeded the permitted number of 10 dogs on the property, with 16 dogs found during inspection. A violation report was issued, followed by a subsequent inspection confirming compliance. Therefore, a six-month review was suggested.



FOR DEPOSIT ONLY
TOWN OF BRISTOL, RI
Request: 118522

LICENSE REQUEST: **DOG KENNEL LICENSE RENEWAL**
EXPIRES: **MAY 1, 2025**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

DOG KENNEL LICENSE RENEWAL

FOR:

(NAME OF ESTABLISHMENT)

AT:

(ADDRESS OF ESTABLISHMENT)

BY:

(NAME OF APPLICANT)

- ☒ Kennel License Renewal Petition
- ☒ \$25 License Fee
- ☒ 4th Quarter Taxes must be paid prior to issuance of license
- ☐ Copy of current DEM State License

Petition must be returned
by April 10, 2024

Petition to applicant
mailed March 28, 2024.

*SIGNATURE: _____

NAME: _____

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: _____

(ADDRESS OF APPLICANT)

TOWN: _____

Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 APR 12 AM 8:04



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

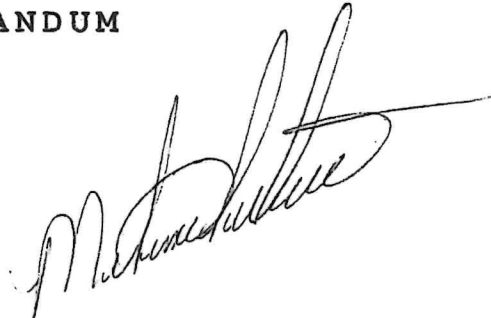
MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: April 4, 2024

RE: Renewal of Dog Kennel Licenses 2024-2025



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on April 17, 2024.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 04-4-24

PETITION DESCRIPTION:

Dog Kennel License Renewals 2024/2025

PERSON/S FILING PETITION: see below

☒ **LICENSE RENEWAL** ☐ **NEW PETITION**

REVIEW:

- ☒ **APPROVED**
☐ **CONDITIONAL APPROVAL**
☐ **DENIED**
☐ **FORWARD TO ANOTHER DEPARTMENT FOR REVIEW**

NOTES:

Request for Kennel License renewals 2024/2025: After reviewing calls for service to all listed locations and noting Animal Control Director, Heather Simmons review, there is no known cause for denial of all but one petitioner to be granted this license, provided that all Laws and Ordinances pertaining to such a license are followed.

It should be noted that on 08-25-23, A Dogs Life was found to have over the allowed number of 10 dogs on their property. 16 dogs were found on property on this date. A report was generated documenting the violation and a follow up inspection showed them to be in compliance. I recommend a 6-month review for A Dogs Life.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 04-04-24

Concun
St. Wozny
STEVEN CONTENTE
Town Administrator

2024 APR 10 PM 3:21
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

4/10/2024

TO: Lt. Wozny

FROM: ACD Heather Simmons

RE: Kennel License Renewals

Lt. Wozny,

I have no reservations in recommending renewal of the attached kennel licenses for the year 2024, however, on August 25, 2023, A Dog's Life surpassed the number of dogs they were allowed to have under their kennel license.

TOWN CLERK'S OFFICE
BRISTOL, R.I. 02809
2024 APR 10 PM 3:21

Respectfully,

Heather Simmons

Heather Simmons
Animal Control Director

HC
4-10-24



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: September 19, 2024

RE: Six-month review Dog Kennel License, Matthew
Dame, A Dog's Life 36 Spring Street



May we please have the recommendations of the department heads you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on October 9, 2024.

All items for this docket must be received in the Clerk's office before 12:00 noon on October 2, 2024. Any submissions received after this deadline will be deferred to the following council agenda.

Thank you for your cooperation and prompt reply.

Attachment



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 09-19-2024

PETITION DESCRIPTION:

6-month review for Dog Kennel License, Matthew Dame, A Dog's Life, 36 Spring Street.

PERSON/S FILING PETITION: Matthew Dame

☐ LICENSE RENEWAL ☐ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

A comprehensive review of all calls for service to the establishment over the past 6 months has been conducted. No calls for service or violations were identified during this period.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 09-27-2024

CONCURRED WITH RECOMMENDATION

 STEVEN CONTENTE
 Town Administrator



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



TO Captain Wozny
VIA Proper Channels
FROM ACD Heather Simmons
SUBJECT

September 27, 2024

Captain Wozny,

I have no reservations in recommending renewal of the kennel license for A Dog's Life for the remainder of 2024, providing there are no future violations. On August 25, 2023, A Dog's Life surpassed the number of dogs they were allowed to have under their kennel license.

Respectfully submitted,

Heather Simmons

Heather Simmons

Animal Control Director



Town of Bristol

Board Book Report

Board of Tenants' Affairs

Basic Information

Type

Board

Status

Enabled

Visibility

Public

Creating Authority

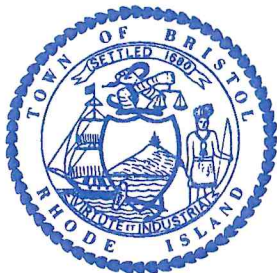
There shall be a housing authority, which shall function within the department of community development and shall perform the duties and exercise the powers of such authority under the laws of the United States, the laws of the state, and relevant ordinances of the town. The members of said authority shall be selected in accordance with applicable provisions of state law. Persons appointed to the housing authority shall hold no other office in the service of the town.

Composition

4 members, 2-year terms. *must be a tenant of the Benjamin Church Manor. *

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Donald	Luminello	1014 Hope Street, Apt G4	1/1/2025	1/19/2023	Active
Member	Paula	Ferreira	1014 Hope Street Apt X3	1/1/2025	2/9/2023	Active
Member	Richard	Hunter	1014 Hope Street, Apt E6	1/1/2026	1/1/2024	Active
Member	Linda	Heroux	1014 Hope Street	1/1/2026	1/1/2024	Active



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, Rhode Island 02809-2208
Tel. 401-253-7000
Fax 401-253-2647
Email: mcordeiro@bristolri.gov
www.bristolri.gov

M E M O R A N D U M

To: Honorable Town Council

From: Melissa Cordeiro, Council Clerk

Re: Resignation of Donald Luminello- Board of Tenant Affairs

Date: September 19, 2024

XC: Candy Pansa- Bristol Housing Authority

This office is informed by Ms. Pansa of Mr. Luminello's decision to resign from the Board of Tenant Affairs, effective January 2, 2024.

Mr. Luminello has been a valuable member of the Board of Tenant Affairs, and his contributions have had a positive impact on the Town's initiatives. We sincerely appreciate the time and effort he devoted to this role.

Donna M. Falcoa
1014 Hope Street, Apt. S5
Bristol, RI 02809

January 10, 2024

Town of Bristol
Town Clerk's Office
10 Court Street
Bristol, RI 02809

Re: Open Position on Board of Tenants' Affairs

To Whom It May Concern:

I am interested in the tenant's position on the Board of Tenants' Affairs. I am a resident of Benjamin Church Manor. I am interested in serving on this Board as the liaison between the Board and the residents of Benjamin Church Manor. My husband and I just recently moved to Benjamin Church Manor (in June of 2023) and it was the best move we could have made.

As you can see from my resume, I have a great deal of experience as a member and officer of many organizations in the Town of Bristol. I have been retired since March of 2021 and have the time to commit to this position.

Please contact me if you have any questions. I look forward to hearing from you.

Sincerely,



Donna M. Falcoa

RESUME

Donna M. Falcoa
 1014 Hope Street, Apt. S-5
 Bristol, RI 02809

Telephone: (401) 339-7410
Email: donna12655@gmail.com

OBJECTIVE:

I am looking for a challenging volunteer position where I can utilize my talent and knowledge.

PROFESSIONAL SUMMARY:

I was a dedicated and focused administrative assistant who excelled at prioritizing and multi-tasking simultaneously. I was committed to delivering high quality results with little supervision. I was very organized and professional.

EDUCATION:

A.S. – Secretarial Sciences: May 1975
 Johnson & Wales College, Providence, RI

WORK EXPERIENCE:

July 1980 to March 2021

Hinckley, Allen & Snyder, Providence, RI
 Legal Administrative Assistant
Assisted attorneys in the Litigation Practice Group

LIFE EXPERIENCE:

Member and Past President of the Ladies Auxiliary of the Bristol Fire Department

Member of the Bristol County Lodge of Elks #1860

Past Member and Past Chairman of the Bristol Christmas Festival Committee

Member and Past General Chairman of the Bristol Fourth of July Committee

Member of the Benjamin Church Manor Tenants' Association



Town of Bristol

Board Book Report

Bristol Housing Authority

Basic Information

Type

Board

Status

Enabled

Visibility

Public

Creating Authority

There shall be a housing authority, which shall function within the department of community development and shall perform the duties and exercise the powers of such authority under the laws of the United States, the laws of the state, and relevant ordinances of the town. The members of said authority shall be selected in accordance with applicable provisions of state law. Persons appointed to the housing authority shall hold no other office in the service of the town.

Composition

5 members, 5-year terms Persons appointed to the housing authority shall hold no other office in the service of the town.

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member				1/1/2027		Vacant
Member	Donna	St. Angelo	25 Duffield Road	1/1/2025	1/17/2024	Active
Member	Edward	Correia	46 Varnum Avenue	1/1/2026	1/1/2021	Active
Member	Helen	Barboza	23 Jane Lane	1/1/2029	1/1/2024	Active
Resident Commissioner (tenant position)	Pasquale	D'Alessio	1014 Hope Street	1/1/2028	1/1/2023	Active

Board or Commission: Bristol Housing Authority

I, Arthur Medeiros,
Name (please print)

1014 Hope St H 1
Street Address Apt #

Bristol RI 02809
City/Town State Zip Code

Mailing Address (if different than above) Apt #

City/Town State Zip Code

Primary Phone: 401-573-6074

Alternate Phone: _____

Email Address: N/A

☒ do

☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Arthur Medeiros
Signature of Applicant

9.18.24
Date Signed

RESUME

Donna M. Falcoa
 1014 Hope Street, Apt. S-5
 Bristol, RI 02809

Telephone: (401) 339-7410
Email: donna12655@gmail.com

OBJECTIVE:

I am looking for a challenging volunteer position where I can utilize my talent and knowledge.

PROFESSIONAL SUMMARY:

I was a dedicated and focused administrative assistant who excelled at prioritizing and multi-tasking simultaneously. I was committed to delivering high quality results with little supervision. I was very organized and professional.

EDUCATION:

A.S. – Secretarial Sciences: May 1975
Johnson & Wales College, Providence, RI

WORK EXPERIENCE:

July 1980 to March 2021

Hinckley, Allen & Snyder, Providence, RI
 Legal Administrative Assistant
Assisted attorneys in the Litigation Practice Group

LIFE EXPERIENCE:

Member and Past President of the Ladies Auxiliary of the Bristol Fire Department

Member of the Bristol County Lodge of Elks #1860

Past Member and Past Chairman of the Bristol Christmas Festival Committee

Member and Past General Chairman of the Bristol Fourth of July Committee

Member of the Benjamin Church Manor Tenants' Association

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 JUL 24 PM 12:24

DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



The undersigned residents of First School Street request that our street be designated as Overnight Resident Parking only, with permits similar to those used in other parts of the town available to all First School Street residents. With the closure of the Prudence Island ferry parking lots on Thames Street, our street has become overrun at times with parking for the island, as we are one of the first streets without the Overnight Resident Only Parking restriction within walking distance to the ferry. We often have vehicles parking on our street for weeks at a time, reducing the number of parking spots available for actual residents. This had been to the detriment of the First Street residents who often cannot find parking on their own street, especially during the summer months. We respectfully request that the Town Council review and approve this request.

PLEASE NOTE:

*Please ensure that your petition is submitted
by 4:00 PM, two (2) Wednesdays before the
Town Council meeting scheduled for*

*in order to be included on the docket. Ac-
cording to Council policy, petitions cannot
be addressed unless recommendations, if
needed, from the relevant departments are
received before the Council meeting*

SIGNATURE: James PaulNAME: James PaulADDRESS: 28 First School St.TOWN: Bristol

41

icloud.com

PETITION SIGNATURES

	<u>PRINT NAME</u>	<u>ADDRESS</u>	<u>SIGNATURE</u>
1.	Steven Gallati	28-First School St	<i>[Signature]</i>
2.	Cristine Lombardi	39 First School St	<i>[Signature]</i>
3.	Chandler L. Lombardi	37 First School St.	<i>[Signature]</i>
4.	Zachary Brisson	43 First School St	<i>[Signature]</i>
5.	JOSE DIOGO	212- STATE ST.	<i>[Signature]</i>
6.	Suzanne Bortshine	47 First School St	<i>[Signature]</i>
7.	Andrew Bortshine	47 First School St.	<i>[Signature]</i>
8.	KEVIN VENTURA	34 First School St	<i>[Signature]</i>
9.	Albert Ferri	14 First School St.	<i>[Signature]</i>
10.	Mary Steele	14 First School St	<i>[Signature]</i>
11.	Kerri Perroni	41 Mt Hope Ave	<i>[Signature]</i>
12.	Vincent Pacifico	45 Mt Hope Ave	<i>[Signature]</i>
13.	Mike PATE	30 First School St	<i>[Signature]</i>
14.	Karen Chang	30 First School St.	<i>[Signature]</i>
15.	Bill Francis	36 First School St	<i>[Signature]</i>
16.	Rebecca Francis	36 First School St	<i>[Signature]</i>
17.	CHRIS SORBA	18 FIRST SCHOOL ST.	<i>[Signature]</i>
18.			
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TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
COUNCIL CLERK

DATE: July 31, 2024

RE: James Paul, 28 First School Street re an
Ordinance Amendment to designate First School
Street as residential - No Overnight Parking



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on August 21, 2024.

All items for this docket must be received in the Clerk's office by Wednesday, August 14, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-31-2024

PETITION DESCRIPTION:

James Paul, 28 First School Street regarding an ordinance amendment to designated First School Street as residential- no overnight parking

PERSON/S FILING PETITION: James Paul

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2024 AUG 16 PM 12:37

NOTES:

In reviewing this petition, we checked our in-house records concerning parking violations over the past year. During this period, we were dispatched to First School Street on five occasions. Of these five, three were determined to be unfounded, as vehicles were legally parked. The remaining two instances were confirmed to be violations, and the vehicles were moved. I understand that finding available parking in this area can be challenging. The Police Department has no objections to including First School Street in the residential parking ordinance.

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 08-14-2024

Concun
Steven Contente
 STEVEN CONTENTE
 Town Administrator



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: August 14, 2024

RE: James Paul, 28 First School Street re an Ordinance Amendment to designate First School Street as Residential – No Overnight Parking

Mr. Administrator,

I have no concerns with the granting of this petition.

concern
the petition
STEVEN CONTENTE
Town Administrator

2024 AUG 16 PM 12:37

2024 AUG 16 PM 12:37



Town of Bristol, Rhode Island

Department of Community Development

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2024 OCT -3 PM 3:26

235 High Street
Bristol, RI 02809
bristolri.gov
401-253-7000

Mailing address: 10 Court Street
Bristol, RI 02809

September 26, 2024

TO: Town Council
FROM: Diane M. Williamson, Director

Diane W.

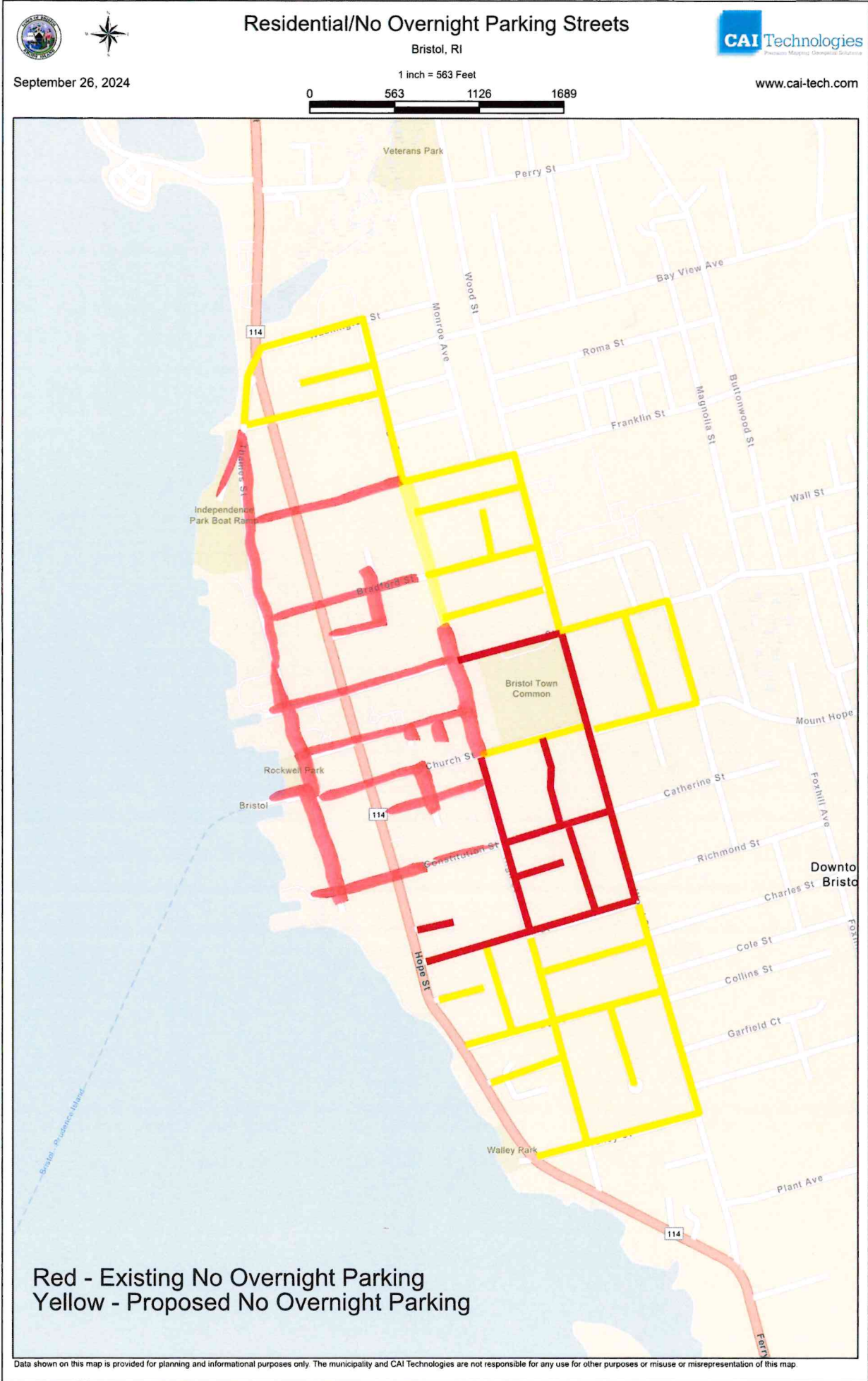
RE: Update to Parking Ordinance – Section 16-345 (c)

At the request of the Town Council, Nick Toth and I met with the Town Administrator, Chief Lynch and Captain Wozney to review the existing Parking Ordinance and assess an update to Section 16-345 (c) – Residential Parking Streets, No Overnight Parking without a Resident Permit.

We mapped a radius approximately ½ mile from the Prudence Ferry dock and added the streets within that boundary to the list of existing street where overnight parking is prohibited.

See the attached map and list of streets proposed for inclusion in the update. It is also noted that the residents within this additional mapped area will need to request resident parking permits.

Thank you.



Additional Proposed StreetsEast/West Streets

Washington Street from Hope Street To High Street

Bay Street

Oliver Street from Thames Street to High Street

Franklin Street from High Street to Wood Street

Bourne Street

Bradford Street from High Street to Wood Street

Congregational Street

State Street from Wood Street to Second School Street

Mount Hope Avenue from Wood Street to Second School Street

Cottage Street

Burton Street

Summer Street

Burnside Street

Walley Street from Hope Street to Wood Street

North/South Streets

High Street from Washington Street to Congregational Street

Murphy Avenue

Wood Street from Franklin Street to State Street

First School Street

Second School Street

Wood Street from Union Street to Walley Street

High Street from Union Street to Walley Street

Howe Street

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 SEP 20 PM 12:33

DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



Honorable Members of the Council,

As in previous years the Bristol Prevention Coalition is asking for a Proclamation for Red Ribbon Week, which this year falls on October 23-31, 2024.

Red Ribbon Week is a week-long campaign recognized Nationally and draws attention to the prevention of substance use / misuse. These include, alcohol, cannabis, tobacco and other drugs, both illicit and prescribed.

Red Ribbon Week is in honor of Enrique "Kiki" Camarena Salazar who was an American Drug Enforcement Administration (DEA) agent who was kidnapped and murdered by the Guadalajara Cartel in 1985.

Thank you for your consideration.

PLEASE NOTE:

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for October 9, 2024 @ 7:00 in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE: Paula CarrollNAME: Paula Carroll (intern BPC)ADDRESS: 103 ConstitutionTOWN: Bristol

BUSINESS TEL. NO. _____

2024 GENERAL ELECTION

Tuesday, November 5, 2024

Election Day Hours 7:00 am-8:00 pm

Location: AT YOUR DESIGNATED VOTING PRECINCT

(IF YOU ARE UNSURE WHERE TO VOTE ON ELECTION DAY CALL 401-253-7000)

Early Voting DATES & TIMES

Early Voting Location

Reynolds School Building, 235 High Street

Mon-Fri 8:00am-4:00pm beginning on

Wed 10/16/2024 through Mon 11/4/2024

Voter Registration Deadline

Sunday, October 6, 2024

Absentee Ballot Request Form Deadline

Tuesday, October 15, 2024 by 4:00 pm

Absentee Ballot Return Deadline

Tuesday, November 5, 2024 by 8:00 PM

**Questions? Call the Bristol Board of Canvassers
at**

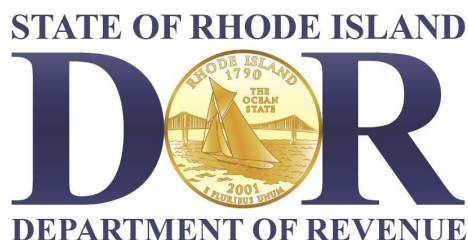
401-253-7000 ext. 132



13

Chairman Calouro re Mt Hope High School
Robotics Team financial support from Town
Council Contingency Fund

STATE OF RHODE ISLAND
Governor Daniel J. McKee



Office of Revenue Analysis

State of Rhode Island Monthly Meal and Beverage Report
FY 2024 Local 1% Collections June 2024

The data contained in the *Local 1% Meal and Beverage Report* is for the month in which the meal and beverage sales activity occurred. The receipts generated from this activity were paid to the Division of Taxation the month following the sales activity and distributed to the municipalities the month after receipt by the Division of Taxation.

The report provides data by municipality on the year-over-year and fiscal year-to-date-over-fiscal year-to-date collections. A color-coding scheme is used to indicate the municipalities with the largest percentage and nominal increases and decreases. The largest five percentage and nominal increases are shaded in green with the darkest green shade representing the largest value and the lightest green shade representing the fifth largest value. An analogous shading scheme is used for the largest five percentage and nominal decreases with red being used in place of green.

The findings of the June 2024 Local 1% Meal and Beverage Tax Collections Report on a statewide basis are summarized in the table below:

Period of Comparison	June 2024	June 2023	\$ Difference	% Difference
Fiscal YTD-over-Fiscal YTD	\$38,407,469	\$37,498,657	\$908,813	2.4%
Year-over-Year	\$3,781,085	\$3,480,669	\$300,415	8.6%

The report can be found on the Department of Revenue's website at <https://dor.ri.gov/revenue-analysis/fy-2024>.

Questions or comments on the report should be directed to Paul Grimaldi, Chief/Program Development, by e-mail at paul.grimaldi@revenue.ri.gov or by phone at (401) 378-1080.

STATE OF RHODE ISLAND MONTHLY MEAL AND BEVERAGE REPORT

Fiscal Year-to-Date over Fiscal Year-to-Date Collections

	FY 2024 YTD	FY 2023 YTD	Percent Change *	Difference *
BARRINGTON	\$ 239,998	\$ 208,231	15.3%	\$ 31,767
BRISTOL	673,752	688,838	-2.2%	(15,085)
BURRILLVILLE	261,203	242,125	7.9%	19,078
CENTRAL FALLS	289,628	249,793	15.9%	39,835
CHARLESTOWN	228,306	210,220	8.6%	18,086
COVENTRY	570,995	534,109	6.9%	36,886
CRANSTON	2,759,034	2,636,740	4.6%	122,294
CUMBERLAND	682,290	645,745	5.7%	36,545
EAST GREENWICH	1,066,340	1,080,419	-1.3%	(14,079)
EAST PROVIDENCE	1,463,542	1,356,423	7.9%	107,119
EXETER	147,249	162,610	-9.4%	(15,361)
FOSTER	15,076	26,336	-42.8%	(11,261)
GLOCESTER	148,492	108,909	36.3%	39,583
HOPKINTON	48,699	58,057	-16.1%	(9,358)
JAMESTOWN	164,800	152,444	8.1%	12,356
JOHNSTON	1,020,596	991,264	3.0%	29,332
LINCOLN	946,221	953,065	-0.7%	(6,844)
LITTLE COMPTON	52,610	48,651	8.1%	3,959
MIDDLETOWN	1,087,531	1,100,676	-1.2%	(13,145)
NARRAGANSETT	938,564	901,253	4.1%	37,310
NEWPORT	3,357,915	3,414,298	-1.7%	(56,382)
NEW SHOREHAM ^	528,938	537,580	-1.6%	(8,642)
NORTH KINGSTOWN	876,996	835,069	5.0%	41,927
NORTH PROVIDENCE	765,400	624,707	22.5%	140,693
NORTH SMITHFIELD	461,940	403,227	14.6%	58,713
PAWTUCKET	1,240,191	1,175,628	5.5%	64,563
PORTSMOUTH	435,110	431,430	0.9%	3,680
PROVIDENCE	7,796,713	7,839,228	-0.5%	(42,514)
RICHMOND	208,252	192,249	8.3%	16,003
SCITUATE	109,275	97,275	12.3%	12,000
SMITHFIELD	1,185,321	1,093,115	8.4%	92,207
SOUTH KINGSTOWN	1,095,605	1,182,444	-7.3%	(86,838)
TIVERTON	430,854	416,158	3.5%	14,696
WARREN	544,510	533,600	2.0%	10,910
WARWICK	3,776,594	3,759,384	0.5%	17,210
WESTERLY	1,324,212	1,203,418	10.0%	120,794
WEST GREENWICH	166,999	160,659	3.9%	6,340
WEST WARWICK	533,989	510,671	4.6%	23,318
WOONSOCKET	763,730	732,610	4.2%	31,119
Total	\$ 38,407,469	\$ 37,498,657	2.4%	\$ 908,813

* Cells highlighted show the five municipalities with the largest percentage and nominal increases/decreases in YTD-over-YTD.

^ New Shoreham received no distribution in January-June 2023 (reflected in November 2022-April 2023 meals and beverage activity) due to adjustments to taxpayer(s)' accounts.

† Foster received no distribution in May-August 2024 (reflected in March 2024-June 2024 meals and beverage activity) due to adjustments to taxpayer(s)' accounts.

STATE OF RHODE ISLAND MONTHLY MEAL AND BEVERAGE REPORT

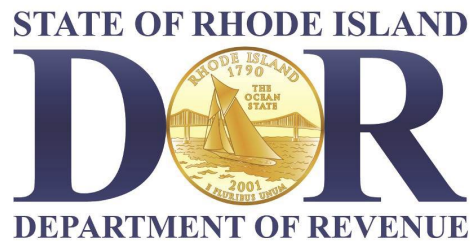
Year-over-Year Collections

	June 2024	June 2023	Percent Change *	Difference *
BARRINGTON	\$ 23,571	\$ 17,939	31.4%	\$ 5,632
BRISTOL	109,834	74,637	47.2%	35,197
BURRILLVILLE	26,914	24,551	9.6%	2,363
CENTRAL FALLS	26,525	23,644	12.2%	2,881
CHARLESTOWN	28,151	24,595	14.5%	3,556
COVENTRY	52,383	47,709	9.8%	4,674
CRANSTON	259,014	225,870	14.7%	33,145
CUMBERLAND	62,657	53,460	17.2%	9,197
EAST GREENWICH	98,349	109,197	-9.9%	(10,848)
EAST PROVIDENCE	129,998	124,975	4.0%	5,022
EXETER	13,271	15,258	-13.0%	(1,987)
FOSTER †	-	1,521	-100.0%	(1,521)
GLOCESTER	52,921	11,174	373.6%	41,747
HOPKINTON	4,827	4,241	13.8%	586
JAMESTOWN	26,720	14,102	89.5%	12,618
JOHNSTON	72,834	84,624	-13.9%	(11,790)
LINCOLN	79,008	77,071	2.5%	1,937
LITTLE COMPTON	4,839	5,251	-7.9%	(413)
MIDDLETOWN	111,948	108,435	3.2%	3,513
NARRAGANSETT	127,700	89,491	42.7%	38,210
NEWPORT	422,982	359,425	17.7%	63,557
NEW SHOREHAM ^	81,188	77,141	5.2%	4,048
NORTH KINGSTOWN	91,139	76,606	19.0%	14,533
NORTH PROVIDENCE	67,937	56,697	19.8%	11,240
NORTH SMITHFIELD	38,679	35,495	9.0%	3,184
PAWTUCKET	110,815	101,163	9.5%	9,652
PORTSMOUTH	52,363	40,688	28.7%	11,675
PROVIDENCE	633,675	646,475	-2.0%	(12,800)
RICHMOND	22,033	20,542	7.3%	1,490
SCITUATE	9,898	8,031	23.2%	1,866
SMITHFIELD	70,920	112,153	-36.8%	(41,233)
SOUTH KINGSTOWN	116,406	110,663	5.2%	5,743
TIVERTON	42,010	42,313	-0.7%	(303)
WARREN	54,151	67,494	-19.8%	(13,342)
WARWICK	362,993	345,157	5.2%	17,837
WESTERLY	167,461	119,608	40.0%	47,853
WEST GREENWICH	15,780	13,664	15.5%	2,116
WEST WARWICK	45,185	44,764	0.9%	421
WOONSOCKET	64,005	64,846	-1.3%	(841)
Total	\$ 3,781,085	\$ 3,480,669	8.6%	\$ 300,415

* Cells highlighted show the five municipalities with the largest percentage and nominal increases/decreases in year-over-year.

† Foster received no distribution in August 2024 (reflected in June 2024 meals and beverage activity) due to adjustments to taxpayer(s)' accounts.

STATE OF RHODE ISLAND
Governor Daniel J. McKee



Office of Revenue Analysis

State of Rhode Island Monthly Local Hotel Tax Report
FY 2024 Local 1% Collections June 2024

The data contained in the *Local 1% Hotel Tax Report* is for the month in which the lodging rental activity occurred. The receipts generated from this activity were paid to the Division of Taxation or the City of Newport the month following the lodging rental activity and distributed to the municipalities the month after receipt by the Division of Taxation. The City of Newport retains the local 1% hotel tax it receives.

Information on both lodging rentals by hotels, room resellers and hosting platforms, and by realtors and homeowners is included in the report. Traditional hotels and room resellers and hosting platforms rent lodging by the room whereas realtors and homeowners rent lodging by the dwelling unit (i.e., an entire house, apartment, or condominium).

The report provides data by municipality on fiscal year-to-date-over-fiscal year-to-date and year-over-year collections. A color-coding scheme is used to indicate the municipalities with the largest percentage and nominal increases and decreases. The largest five percentage and nominal increases are shaded in green with the darkest green shade representing the largest value and the lightest green shade representing the fifth largest value. An analogous shading scheme is used for the largest five percentage and nominal decreases with red being used in place of green.

The findings of the June 2024 Local 1% Hotel Tax Collections Report on a statewide basis are summarized in the table below:

Fiscal YTD-over-Fiscal YTD	FY 2024	FY 2023	\$ Difference	% Difference
Hotels	\$5,437,363	\$5,339,548	\$97,815	1.8%
Room Resellers and Hosting Platforms	331,641	346,894	(15,253)	-4.4%
Realtors and Homeowners	935,458	822,652	112,807	13.7%
Total	\$6,704,462	\$6,509,093	\$195,369	3.0%

Year-over-Year	June 2024	June 2023	\$ Difference	% Difference
Hotels	\$694,148	\$643,837	\$50,312	7.8%
Room Resellers and Hosting Platforms	41,324	67,200	(25,877)	-38.5%
Realtors and Homeowners	133,446	102,777	30,669	29.8%
Total	\$868,918	\$813,814	\$55,104	6.8%

The report can be found on the Department of Revenue's web site at <https://dor.ri.gov/revenue-analysis/fy-2024>.

Questions or comments on the report should be directed to Paul Grimaldi, Chief/Program Development, by e-mail at paul.grimaldi@revenue.ri.gov or by phone at (401) 378-1080.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT

Fiscal Year-to-Date Over Fiscal Year-to-Date Collections

MUNICIPALITY	FY 2024 YTD	FY 2023 YTD	Percent Change *	Difference *
BARRINGTON	\$ 2,329	\$ 1,656	40.6%	\$ 672
BRISTOL	42,349	42,417	-0.2%	(67)
BURRILLVILLE	182	115	58.0%	67
CENTRAL FALLS	512	529	-3.2%	(17)
CHARLESTOWN	83,577	79,663	4.9%	3,914
COVENTRY	46,878	44,854	4.5%	2,024
CRANSTON	14,573	15,753	-7.5%	(1,181)
CUMBERLAND	669	721	-7.3%	(53)
EAST GREENWICH	1,982	1,575	25.9%	407
EAST PROVIDENCE	30,185	24,557	22.9%	5,628
EXETER	434	289	50.4%	146
FOSTER	136	185	-26.0%	(48)
GLOCESTER	966	955	1.2%	11
HOPKINTON	1,191	742	60.6%	450
JAMESTOWN	29,166	52,998	-45.0%	(23,833)
JOHNSTON	5,658	8,051	-29.7%	(2,394)
LINCOLN	119,168	106,945	11.4%	12,223
LITTLE COMPTON	27,407	26,304	4.2%	1,103
MIDDLETOWN	679,725	652,414	4.2%	27,311
NARRAGANSETT	248,617	244,814	1.6%	3,803
NEWPORT	1,740,225	1,776,123	-2.0%	(35,898)
NEW SHOREHAM	529,263	444,767	19.0%	84,496
NORTH KINGSTOWN	80,496	53,118	51.5%	27,377
NORTH PROVIDENCE	1,557	1,529	1.8%	28
NORTH SMITHFIELD	2,316	2,413	-4.0%	(97)
PAWTUCKET	44,537	41,378	7.6%	3,159
PORTSMOUTH	18,161	18,334	-0.9%	(172)
PROVIDENCE	1,298,472	1,266,448	2.5%	32,024
RICHMOND	25,805	36,277	-28.9%	(10,472)
SCITUATE	4,697	5,710	-17.7%	(1,013)
SMITHFIELD	102,257	107,842	-5.2%	(5,585)
SOUTH KINGSTOWN	184,579	177,887	3.8%	6,692
TIVERTON	3,327	4,392	-24.3%	(1,065)
WARREN	2,359	1,983	19.0%	376
WARWICK	619,063	587,468	5.4%	31,596
WESTERLY	559,532	530,461	5.5%	29,071
WEST GREENWICH	54,305	49,815	9.0%	4,490
WEST WARWICK	74,829	69,239	8.1%	5,590
WOONSOCKET	22,978	28,370	-19.0%	(5,392)
Total	\$ 6,704,462	\$ 6,509,093	3.0%	\$ 195,369

* Cells highlighted show the five municipalities with the largest percentage and nominal increases/decreases in year-over-year.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT

FY 2024 Year-to-Date Collections by Component

MUNICIPALITY	Hotels	Hosting Platforms and Room Resellers *	Realtors and Home Owners *	Grand Total
BARRINGTON	\$ -	\$ 2,090	\$ 239	\$ 2,329
BRISTOL	35,222	6,119	1,008	42,349
BURRILLVILLE	-	182	-	182
CENTRAL FALLS	-	512	-	512
CHARLESTOWN	6,703	5,080	71,794	83,577
COVENTRY	44,814	1,572	491	46,878
CRANSTON	10,643	3,090	840	14,573
CUMBERLAND	-	302	367	669
EAST GREENWICH	186	1,746	50	1,982
EAST PROVIDENCE	27,068	2,696	421	30,185
EXETER	-	395	39	434
FOSTER	47	89	-	136
GLOCESTER	807	159	-	966
HOPKINTON	547	645	-	1,191
JAMESTOWN	1,719	5,572	21,875	29,166
JOHNSTON	5,251	406	-	5,658
LINCOLN	117,590	1,201	377	119,168
LITTLE COMPTON	7,316	3,936	16,155	27,407
MIDDLETOWN	600,800	50,929	27,996	679,725
NARRAGANSETT	77,741	41,484	129,392	248,617
NEWPORT	1,461,857	47,260	231,108	1,740,225
NEW SHOREHAM	238,027	14,050	277,186	529,263
NORTH KINGSTOWN	50,822	5,626	24,047	80,496
NORTH PROVIDENCE	-	1,517	41	1,557
NORTH SMITHFIELD	2,207	109	-	2,316
PAWTUCKET	41,451	2,730	356	44,537
PORTSMOUTH	6,987	9,582	1,592	18,161
PROVIDENCE	1,218,424	63,035	17,013	1,298,472
RICHMOND	14,241	793	10,771	25,805
SCITUATE	4,530	153	14	4,697
SMITHFIELD	99,707	2,237	313	102,257
SOUTH KINGSTOWN	141,348	17,631	25,600	184,579
TIVERTON	-	2,434	893	3,327
WARREN	-	2,212	147	2,359
WARWICK	598,131	16,217	4,715	619,063
WESTERLY	475,933	13,761	69,838	559,532
WEST GREENWICH	53,541	644	120	54,305
WEST WARWICK	71,715	2,588	526	74,829
WOONSOCKET	21,988	856	134	22,978
Total	\$ 5,437,363	\$ 331,641	\$ 935,458	\$ 6,704,462

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, no amount was carried forward to July 2024.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT

FY 2023 Year-to-Date Collections by Component

MUNICIPALITY	Hotels	Hosting Platforms and Room Resellers *	Realtors and Home Owners *	Grand Total
BARRINGTON	\$ -	\$ 1,236	\$ 420	\$ 1,656
BRISTOL	35,257	6,046	1,113	42,417
BURRILLVILLE	-	100	16	115
CENTRAL FALLS	-	428	101	529
CHARLESTOWN	4,999	4,428	70,236	79,663
COVENTRY	43,821	789	245	44,854
CRANSTON	11,920	3,169	665	15,753
CUMBERLAND	-	475	246	721
EAST GREENWICH	104	1,310	161	1,575
EAST PROVIDENCE	21,381	2,844	333	24,557
EXETER	-	261	27	289
FOSTER	185	-	-	185
GLOCESTER	884	66	5	955
HOPKINTON	40	642	59	742
JAMESTOWN	2,169	19,382	31,447	52,998
JOHNSTON	7,644	366	41	8,051
LINCOLN	106,350	338	257	106,945
LITTLE COMPTON	6,741	4,318	15,244	26,304
MIDDLETOWN	592,067	39,028	21,319	652,414
NARRAGANSETT	78,740	33,275	132,799	244,814
NEWPORT	1,494,644	56,354	225,125	1,776,123
NEW SHOREHAM	241,603	10,816	192,348	444,767
NORTH KINGSTOWN	41,613	7,736	3,770	53,118
NORTH PROVIDENCE	-	1,448	82	1,529
NORTH SMITHFIELD	2,290	119	4	2,413
PAWTUCKET	38,334	2,775	269	41,378
PORTSMOUTH	7,142	9,208	1,984	18,334
PROVIDENCE	1,185,529	70,262	10,657	1,266,448
RICHMOND	13,297	11,647	11,333	36,277
SCITUATE	5,531	130	49	5,710
SMITHFIELD	106,677	979	186	107,842
SOUTH KINGSTOWN	134,349	13,663	29,875	177,887
TIVERTON	-	3,163	1,229	4,392
WARREN	-	1,814	169	1,983
WARWICK	558,675	24,239	4,553	587,468
WESTERLY	453,468	11,167	65,826	530,461
WEST GREENWICH	49,411	305	98	49,815
WEST WARWICK	67,777	1,179	283	69,239
WOONSOCKET	26,904	1,389	77	28,370
Total	\$ 5,339,548	\$ 346,894	\$ 822,652	\$ 6,509,093

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, no amount was carried forward to July 2023.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT

Year-over-Year Collections

MUNICIPALITY	June 2024	June 2023	Percent Change *	Difference *
BARRINGTON	\$ 283	\$ 257	10.3%	\$ 26
BRISTOL	5,568	4,753	17.2%	815
BURRILLVILLE	16	1	2,144.4%	15
CENTRAL FALLS	47	37	27.2%	10
CHARLESTOWN	11,693	8,920	31.1%	2,773
COVENTRY	4,816	3,901	23.5%	915
CRANSTON	1,810	1,526	18.6%	284
CUMBERLAND	15	30	-51.1%	(16)
EAST GREENWICH	146	196	-25.4%	(50)
EAST PROVIDENCE	3,187	2,749	15.9%	438
EXETER	89	52	72.7%	37
FOSTER	11	26	-56.4%	(15)
GLOCESTER	95	65	45.0%	29
HOPKINTON	120	79	53.3%	42
JAMESTOWN	3,297	8,797	-62.5%	(5,500)
JOHNSTON	484	787	-38.5%	(303)
LINCOLN	12,739	11,083	14.9%	1,656
LITTLE COMPTON	3,241	4,128	-21.5%	(888)
MIDDLETOWN	91,419	80,009	14.3%	11,410
NARRAGANSETT	41,198	40,459	1.8%	739
NEWPORT	253,913	226,231	12.2%	27,683
NEW SHOREHAM	83,589	69,165	20.9%	14,425
NORTH KINGSTOWN	8,358	7,552	10.7%	806
NORTH PROVIDENCE	138	121	14.0%	17
NORTH SMITHFIELD	217	178	21.4%	38
PAWTUCKET	4,741	4,600	3.1%	142
PORTSMOUTH	2,380	2,033	17.1%	347
PROVIDENCE	128,598	147,063	-12.6%	(18,465)
RICHMOND	3,684	7,645	-51.8%	(3,962)
SCITUATE	436	49	785.4%	387
SMITHFIELD	11,905	10,126	17.6%	1,780
SOUTH KINGSTOWN	24,616	22,744	8.2%	1,872
TIVERTON	347	522	-33.5%	(175)
WARREN	270	218	23.9%	52
WARWICK	64,446	64,693	-0.4%	(247)
WESTERLY	83,762	66,231	26.5%	17,531
WEST GREENWICH	5,941	4,917	20.8%	1,024
WEST WARWICK	8,773	9,130	-3.9%	(357)
WOONSOCKET	2,532	2,744	-7.8%	(213)
Total	\$ 868,918	\$ 813,814	6.8%	\$ 55,104

* Cells highlighted show the five municipalities with the largest percentage and nominal increases/decreases in year-over-year.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT

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June 2024 Collections by Component

MUNICIPALITY	Hotels	Hosting Platforms and Room Resellers *	Realtors and Home Owners *	Grand Total
BARRINGTON	\$ -	\$ 283	\$ -	\$ 283
BRISTOL	4,684	790	94	5,568
BURRILLVILLE	-	16	-	16
CENTRAL FALLS	-	47	-	47
CHARLESTOWN	603	606	10,484	11,693
COVENTRY	4,509	173	134	4,816
CRANSTON	1,119	323	367	1,810
CUMBERLAND	-	15	-	15
EAST GREENWICH	7	139	-	146
EAST PROVIDENCE	2,762	361	64	3,187
EXETER	-	82	7	89
FOSTER	-	11	-	11
GLOCESTER	85	9	-	95
HOPKINTON	-	120	-	120
JAMESTOWN	105	896	2,296	3,297
JOHNSTON	414	70	-	484
LINCOLN	12,596	143	-	12,739
LITTLE COMPTON	882	529	1,830	3,241
MIDDLETOWN	81,350	6,169	3,900	91,419
NARRAGANSETT	14,215	5,498	21,486	41,198
NEWPORT	221,168	6,625	26,120	253,913
NEW SHOREHAM	34,415	1,929	47,246	83,589
NORTH KINGSTOWN	5,326	824	2,208	8,358
NORTH PROVIDENCE	-	138	-	138
NORTH SMITHFIELD	204	13	-	217
PAWTUCKET	4,543	193	6	4,741
PORTSMOUTH	986	1,190	203	2,380
PROVIDENCE	120,350	6,567	1,681	128,598
RICHMOND	2,066	134	1,484	3,684
SCITUATE	424	13	-	436
SMITHFIELD	11,602	262	42	11,905
SOUTH KINGSTOWN	18,784	2,363	3,468	24,616
TIVERTON	-	270	77	347
WARREN	-	226	44	270
WARWICK	62,222	1,727	497	64,446
WESTERLY	72,027	2,131	9,604	83,762
WEST GREENWICH	5,867	62	12	5,941
WEST WARWICK	8,410	308	55	8,773
WOONSOCKET	2,422	70	39	2,532
Total	\$ 694,148	\$ 41,324	\$ 133,446	\$ 868,918

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, no amount was carried forward to July 2024.

RHODE ISLAND 1% LOCAL HOTEL TAX REPORT

June 2023 Collections by Component

MUNICIPALITY	Hotels	Hosting Platforms and Room Resellers *	Realtors and Home Owners *	Grand Total
BARRINGTON	\$ -	\$ 257	\$ -	\$ 257
BRISTOL	3,869	720	164	4,753
BURRILLVILLE	-	1	-	1
CENTRAL FALLS	-	37	-	37
CHARLESTOWN	242	573	8,105	8,920
COVENTRY	3,705	139	56	3,901
CRANSTON	1,110	406	9	1,526
CUMBERLAND	-	30	-	30
EAST GREENWICH	18	178	-	196
EAST PROVIDENCE	2,320	405	24	2,749
EXETER	-	52	-	52
FOSTER	26	-	-	26
GLOCESTER	56	9	-	65
HOPKINTON	-	79	-	79
JAMESTOWN	317	5,318	3,162	8,797
JOHNSTON	721	66	-	787
LINCOLN	11,021	56	7	11,083
LITTLE COMPTON	882	463	2,784	4,128
MIDDLETOWN	72,895	4,758	2,355	80,009
NARRAGANSETT	18,586	4,657	17,216	40,459
NEWPORT	185,771	14,825	25,634	226,231
NEW SHOREHAM	37,552	1,800	29,814	69,165
NORTH KINGSTOWN	5,211	478	1,863	7,552
NORTH PROVIDENCE	-	121	-	121
NORTH SMITHFIELD	167	11	-	178
PAWTUCKET	4,144	449	7	4,600
PORTSMOUTH	858	1,077	98	2,033
PROVIDENCE	129,999	15,496	1,569	147,063
RICHMOND	2,149	4,115	1,382	7,645
SCITUATE	-	46	3	49
SMITHFIELD	9,959	163	3	10,126
SOUTH KINGSTOWN	17,838	1,974	2,932	22,744
TIVERTON	-	375	147	522
WARREN	-	213	5	218
WARWICK	57,880	6,298	514	64,693
WESTERLY	60,223	1,133	4,875	66,231
WEST GREENWICH	4,882	26	9	4,917
WEST WARWICK	9,003	90	37	9,130
WOONSOCKET	2,434	308	3	2,744
Total	\$ 643,837	\$ 67,200	\$ 102,777	\$ 813,814

* Includes refunds and adjustments to correct payments made in prior periods. The Division of Taxation distributed to municipalities the local hotel tax collected and the municipality share of the state hotel tax collected from hosting platforms, room resellers, and realtors and homeowners in one payment if the total accumulated amount was \$5 or more. If the total accumulated amount was less than \$5, the amount was carried forward to the next month. For all municipalities, no amount was carried forward to July 2023.



**Tri-Town Monthly Report
To Bristol, Barrington & Warren Town Councils**

**Summary of Notable Activities and Reports
from the
September 26, 2024, BCWA Board of Directors Meeting**

For detailed information on any of these subjects presented herein, please go to the BCWA website at www.bcwari.com. Minutes and videos of all Board meetings are archived on the website.

1. Connection to the Pawtucket Water Supply System Project –

- a. Pawtucket Agreement:** The proposed water supply agreement with the City of Pawtucket, which was approved by the BCWA Board at its last meeting, has been issued to the City for their approval.
- b. Invoice for Reimbursement of Design Costs:** In accordance with our cost sharing agreement with the City of East Providence, a request for reimbursement for the 60% completion of design costs has been forwarded to the City. A previous request at the 30% completion stage was previously submitted to and paid by the City.

2. Water Treatment Plant Buildings Demolition: An architectural analysis of the old Station Structure will be the subject of a meeting of the BCWA Properties Committee on October 2nd.

3. Upper and Lower Kickemuit Dams Removal Project: Work continues on the final grading of the channel breach and embankments. A meeting with the RI DEM Wetlands group was held during the month to discuss changes to the removal of additional earthen berm to the west of the breach. Work on the Upper Dam removal is expected to be completed this fall. Work on the Lower Dam has been completed.

At the September Board meeting, the BCWA Board approved an amendment to the Pare Corporation contract to provide additional construction phase engineering services associated with this project. These costs will be reimbursed by grant funding. The project is scheduled to be completed by December 31, 2024.

4. 2024 Water Distribution Projects

- a. Barrington Water Pressure:** In response to a routine tank inspection in the Town of Barrington, BCWA was able to increase water pressure in the Town of Barrington. Additional evaluations continue to be done on the system.
- b. Hope Street Pump Station:** The last system in this project, a chemical feed system, was started up recently. The contractor is currently going through the “punch list” to complete the project. Higher water pressure is now available to the area of Bristol served by the facility.
- c. Hydrant Flushing:** Notices of the flushing have been placed in the local newspapers, on the BCWA website and FaceBook page.

September 26, 2024, BCWA Board of Directors Meeting Summary

- i. Barrington - Completed in September;
- ii. Warren - Scheduled to be completed during the week of September 29, 2024;
- iii. Bristol - Flushing will begin the week of September 29 and is scheduled to be completed at the end of the week of October 6.

5. Water Purchases from Providence Water Supply Board: Water purchases for the month of August were five percent less than that in August 2023. For the year to date, water purchases are about five percent below the five-year average. The decrease in this year's purchases is attributed to the above average rainfall for this period.

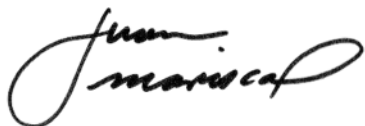
6. Lead Service Line Replacement Program: This on-going public health project has two parts: replacement of known BCWA lead-based service connections and replacement of private side lead-based service connections. The BCWA facilities replacement project is on-going. Customers with known lead-based connections have been notified of their service line's situation explaining that the BCWA has a contractor and a no-interest loan program available to its customers to replace the lead service connections. BCWA has identified 2,362 customers for which we do not know the status of their connection. Survey cards were mailed to these customers to assist in the identification of the type of material used in the construction of their home's service line (copper, galvanized steel, plastic or lead). Customers were given guidance on how to do this through a link to a web-based video. Responses to the survey can be done easily on-line. A copy of the survey card is included with this report.

7. Damages Claim: On January 8, 2024, BCWA crews responded to an after-hours emergency water main repair in the Town of Barrington which resulted in a shutdown of the water main. At the same time, a customer (the claimant) on the street of the repair called the BCWA offices to inform that they had lost water service. After water service was restored, the claimant indicated that the home's faucets were not working correctly. BCWA staff met with the homeowner and confirmed the issues with the plumbing. The claimant had the fixtures repaired or replaced and forwarded a claim of \$1,761.75 to the BCWA. The BCWA Finance Committee reviewed the claim and the recommendation by the Committee to the Board was to pay the claimant for the damages incurred. The Board of Directors accepted and approved the recommendation to pay the claim.

8. Next Meeting: 5:00PM, Thursday, October 24, 2024. BCWA Offices 450 Child Street, Warren.

As noted herein, for detailed information on the BCWA activities, please go to the BCWA website at www.bcwari.com. Minutes and videos of all Board meetings are archived on the website.

Respectfully submitted,



Juan Mariscal, Chairman, BCWA

Is my Water Service Line made of Lead?

Follow the steps below to locate your Water Service Line Pipe and identify the material it is made from. Then complete our Lead Water Service Line Survey by scanning the QR Code.



Find Your Water Service Line Pipe.

Your water meter could be located inside your home's basement, crawlspace or garage. The water service line will enter the house a few feet underground through the floor or the foundation wall, before connecting to the water meter. There will be shutoff valves on one or both sides of the water meter.

Safety First! - When working in unfamiliar and restrictive spaces, please ensure the area is well lit, wear appropriate clothing, and use head protection in areas with low ceilings.

Check the pipe material.

The first step is to look at the color. If your water service line pipe is not metal and white, black, or blue in color it is likely plastic.

Next, use a magnet, coin, or key to lightly tap or scratch the pipe and test what it is made from. If after scratching, the pipe is the color of a penny and a magnet does not stick to it, it is likely copper. If after scratching, the pipe is silver gray, not easily scratched, and magnetic, it is likely galvanized steel.

If the pipe is light gray, easily scratched, soft, and not magnetic, you likely have a lead pipe.

Submit your Survey!



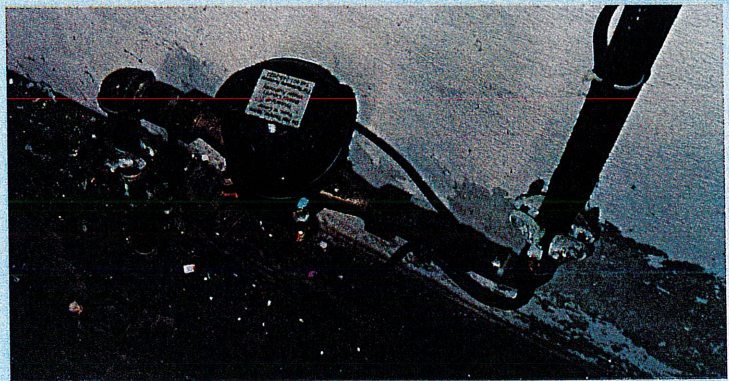
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Complete the Survey, including 1 or 2 pictures of your service line pipe.

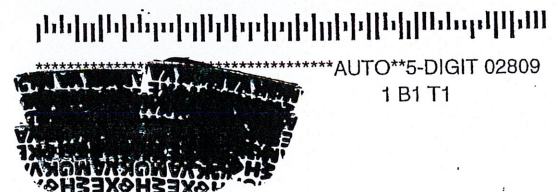
If you cannot locate your service line pipe, please contact Customer Service at 245-2022 to schedule an inspection appointment.



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TOWN OF BRISTOL, RHODE ISLAND

HISTORIC DISTRICT COMMISSION



**Historic District Commission Meeting Minutes
Thursday, July 11, 2024
at 7:00 PM
Town Hall - 10 Court Street, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to ntoth@bristolri.gov

1. Pledge of Allegiance

The meeting was called to order at 7:01 PM, and the Pledge of Allegiance was promptly recited afterwards.

In attendance: Allen, Lima, Bergenholtz, Church, Butler, and O'Loughlin, Toth, and Teitz

Absent: Millard and Ponder

2. Review of Previous Month's Meeting Minutes

2A. Review of minutes of the June 6, 2024 meeting.

Lima: Okay, let's review the previous month's meeting. Does anyone have any corrections or additions?

Allen: No.

Butler: No.

O'Loughlin: No.

Church: No.

Bergenholtz: No.

Lima: Okay, would anyone care to make a motion to accept the minutes?

Church: So moved.

Allen: Seconded.

Voting Yea: Lima, Butler, Bergenholtz, Church, Allen,
and O'Loughlin

Lima: The minutes of the June 6th meeting are accepted.
Thank you.

3. **Application Reviews**

3A. 24-035: 44 Bradford St, Ellen O'Connell: Discuss and
act on replacement of windows.

Ellen O'Connell present.

O'Connell: Jason spoke to you about the windows?

Toth: Ory, you looked at the sample and Sally got a
chance to look at the window as well.

Allen: Unfortunately, I wasn't able to look at the
window. How about the people that did see it?

Lima: Sally?

Butler: The window we saw is not really anything that
would mimic the window that was in the building.

Allen: In regards to being a wood window or just the way
it appears?

Butler: It is not a wood window.

Toth: It was a wood window, just the back is painted.

Lima: How many are you replacing? All of them?

O'Connell: All of the windows if I get approved.

Lima: Are any salvageable?

O'Connell: No. It is a safety issue. I went through this
previously.

Allen: We determined we would allow replacement if they
needed it. On what I have here it says that they are
fiberglass is that not the case?

O'Connell: They are wood windows with a fiberglass wrap. Nick, you can explain better.

Toth: Fibrex is basically a brand name for fiberglass clad window. Basically, it is the same thing under Marvin which the contractor first used under Anderson. Effectively the same product.

O'Connell: Fiberglass clad window.

Allen: It was advertised as a fiberglass window.

O'Connell: It may be described incorrectly.

Toth: What was advertised in paper doesn't say fiberglass.

Allen: Okay.

O'Connell: You saw it Sue.

Church: I have other issues. I wasn't here for your first two visits. Those windows were installed in 1999. The sashes are custom made and are mahogany. They are not rotted are they? There is rot on the sash around the windows.

Toth: One window was so rotted that I could put my finger through it.

Church: Those windows were approved in 1999 and were 6 over 6 and 6 over 9 and I thought that the window you proposed were not appropriate for replacement in that building.

Bergenholtz: I wasn't able to make it to see the sample.

Toth: I wasn't able to get someone to bring it in to the meeting.

Bergenholtz: It is a superior product over Anderson but that was with careful consideration when you first came here and presented it. Lombard spent so much time on that house.

O'Connell: I love that home. Those windows were put in upside down and they don't work. It is cost prohibitive at this point, but I will respect your decision.

Bergenholtz: That's demolition by neglect.

O'Connell: I don't have the money to fix the windows every couple of years. I redid everything I could. I have fully respected that home, but these windows don't open, and I am going to spend a lot of money and I will be back in two years. I don't have the money to do it the way you want it. It is a lack of funds.

Bergenholtz: I am familiar with the house. I owned the other half at one point.

O'Connell: There are storm windows, which are another option.

Bergenholtz: Sue, the windows were all replaced by Lombard with the wavy glass.

Church: Yes, he replaced them and used wavy glass. He had photographs from 1874.

Butler: The windows that are there were done in 1999.

Church: They were custom made with mahogany and the wavy glass.

Allen: You appeared three or four times, and we agreed that you could replace the windows. In fairness, we need to find a compromise to allow you to move forward.

Church: 6 over 9?

O'Connell: It will look like it does now and painted.

Church: Can we have it say wavy glass?

O'Connell: Not all of the windows are wavy glass.

Toth: I know in past it has said to retain the sashes. Just save the windows in the basement for future preservation projects.

Butler: We regularly say that an applicant needs to replace with wood to match existing. Is it just our understanding that we can't find wood windows anymore?

O'Connell: They don't last. They are not being used as much because they don't last as long. Other products are better.

Toth: Some contractors are having a difficult time getting someone to warranty full wood windows near the water.

Butler: We will ultimately wipe out the old windows.

Church: I agree. It is losing the historic fabric of the area.

Teitz: Windows are defining features and one thing we always try to determine is the age of the windows. To determine if they are original or a period of significance, particularly if they are on a visible area of the house. These are not original and are replacements that may have used the original glass. That makes it different. Is it just this particular window. There are a lot of different grades, Marvin, Anderson, true divided. Are these true divided lights?

O'Connell: I am not sure what you mean.

Teitz: If you are going to allow the replacement, what it will look like and visibility from street is important.

Lima: If the windows were replaced in 1999 and there have been other homes that have put in replacement and they didn't last very long, my feeling is that the glass in some of windows should be retained and if someone in the future wants to revert back and have windows custom made then more power to them. We're talking 1999, not 1950 or such, as long as it has the same profile and they can be salvaged, okay.

Allen: I agree. As long as it is 6 over 6 and 6 over 9 as long as you maintain that configuration, I approve it.

Church: The muntin profile is very thick which is different from the others. The windows that are there now seem to be much thinner.

O'Connell: They are so drafty.

Church: You can have storm windows on the inside or out.

Toth: Muntins are the wood pieces that divide the glass. You can discuss it with your contractor.

Butler: You can say you need to retain the glass.

Lima: We'll state that the windows will be taken off and stored somewhere on the property that way it would be retained.

Butler: The house is very important to the area.

Lima: The windows were there since 1999. What he did was take wavy glass and put it in the windows in 1999 and the wood was not that much better than the old wood.

Bergenholtz: He matched the profile of what there. The narrowness is key.

Church: I imaging they are double paned windows.

Allen: I don't think they're true divided. I think they're simulated. I think you're right that the muntins are much larger than what you have on the other side.

Lima: That refers to the width of the wood that holds the glass.

O'Connell: Okay.

Allen: Whomever your Project Monitor is would approve it if you can find something with a narrow profile.

Church: It is this part that divides the windows.

Lima: The windows are badly deteriorated.

O'Connell: What are the next steps?

Lima: We will make a motion and work with the Project Monitor.

Allen: So you won't have to come back here again.

Bergenholtz: On page 26, it looks like we're going to a 6 over 6 instead of 6 over 9 which would really be a big change.

Teitz: Those are the first floor windows. That has to be a custom window. You won't get a non-custom window.

Bergenholtz: Is the window pane size the same?

O'Connell: Sorry I don't have the information in front of me.

Allen: Seven of the windows are 6 over 9. The rest are 6 over 6. The 6 over 9 are the concern.

Lima: The 6 over 6 are on the second floor.

O'Connell: Okay. I will see if they have it. If they don't, can I just replace the top floor?

Lima: We can put it in the motion.

O'Connell: So storm windows are an option if this doesn't work?

Toth: If you find it, then you can fill out the application and be all set.

O'Connell: I will see if they have 6 over 9.

Lima: Okay. Is there anyone in the audience who would like to speak for or against this application?

Catherine Zipf: A couple of things. The reality is that the windows would have been maintained carefully before. While you have agreed to allow her to replace windows and I fully support keeping windows with the property, the Mahogany is very nice and I don't want to see those in a landfill. I live with replacement windows and they are starting to go. I can't get in there to fix them. This is to say maintenance is important. Storm windows are a really good idea. Let's all be mindful that wood will only last for about 2 years.

Allen: Vinyl windows clad, not all vinyl windows?

Zipf: Just to say that when the warranty runs out on vinyl, they are harder to repair. Looking at replacement already. People have come in before to do so.

Bergenholtz: The notion of these windows staying on site and being stored in the basement, I think you are relying on an honor system and that they won't be tossed. It is ridiculous to consider this to make us feel more comfortable.

Church: Replacing will change things.

O'Loughlin: Didn't we already vote to allow this and we just wanted to talk about the materials?

Toth: There was no motion making it binding.

O'Loughlin: Oh, okay.

Lima: I think it is time for us to have a motion. Ben, what you said is appropriate and it is the reality of where we are at.

O'Connell: I would keep them. I get what you are saying.

Bergenholtz: I would vote yes if the profile is the same.

Lima: When the motion is made, put it in there. I think that it should be put in. Do we have any idea what it would be like?

Bergenholtz: Like what is there now.

Lima: Okay. Would anyone like to make a motion?

Allen: I will.

Motion made by Allen to approve the application as presented; however, it would be only for the replacement with Marvin Integrity fiberglass cladded windows, with the wood matching existing windows. We would insist that applicant keep the same glass configuration of 6 over 9 or 6 over 6, and also leave it up to Project Monitor to work with the applicant to make sure the muntin profile is the same size as what is there now which is not necessarily what was shown. That the applicant will keep the current windows with wavy glass and store them on site. Finding of fact, windows currently were rebuilt and installed in 1999 or 2000 and are not historic. Seconded by Bergenholtz.

Voting Yea: Bergenholtz, Allen, Lima, Butler, and O'Loughlin

Opposed: Church

Lima: Vote is 5 to 1

Secretary of Standards: #9

Project Monitor: John Allen

Lima: John's information will be available when your Certificate of Appropriateness is ready. Please put it in the front of the house on the door. Just display it in front so people know.

O'Connell: So the next steps, do I bring the new window to you?

Toth: Once the Certificate is issued, get the building permit and put Jason in contact with John and you can move forward from there.

O'Connell: Thank you.

3B. 24-70: 180 High St, Spa 182: Discuss and Act on installation of sign.

Karly & Dan Kleitz present.

Mr. Kleitz: We are just looking to get the sign approved. We opened a year ago.

Allen: There was a concern about the height?

Toth: They are trying to get it higher than 6ft.

Mr. Kleitz: We talked to Ed who was very helpful. If we can get it approved here, then we can come to a happy medium.

Allen: Is the height agreeable?

Mr. Kleitz: We can get it 4 inches up from there so it would be 6ft 4 inches and with a modification to a bracket it will be 7 feet. There is a bench under it as well.

Allen: Are there specific requirement?

Toth: Zoning is 10ft. Ed discussed it further and approval from this Commission would give Zoning the ability to compromise for the height.

Allen: You are holding the sign up in this photo and it can go up 4 inches higher?

Mr. Kleitz: Yes, it's probably about that height.

Allen: I can't see the bracket.

Mr. Kleitz: It is not in that picture.

Allen: Okay I see what you are saying.

Mr. Kleitz: We might make some modification or change the bracket.

Allen: If you can get it up higher I would be okay with it.

Lima: Me too. As long as it complies. It would have to go through Zoning.

Allen: You are a little challenged by it.

Lima: Is there anyone in the audience that would like to speak for or against this? Can we make a motion?

Allen: For the record, do you have any information about the sign materials?

Mr. Kleitz: It is a composite material which is painted.

Toth: I have seen the sign and it is very well done.

Allen: I'll make a motion.

Motion made by Allen to approve the application as presented and the sign materials which are composite materials. The sign is to be placed as high as possible. Seconded by Bergenholtz.

Voting Yea: Bergenholtz, O'Loughlin, Church, Allen, Lima, and Butler

Secretary of Standards: #9

Project Monitor: Ory Lima

Lima: Again, when you receive your Certificate of Appropriateness, please put it in the window so people know.

Allen: Thank you for taking down the illuminated sign.

3C. 24-095: 41 High St, Nancy Moger: Discuss and Act on replacement of Bulkhead and replacement of outdoor deck.

Nancy & Bruce Moger present.

Allen: history read into record.

Mrs. Moger: We would like to replace the bulkhead which is currently wood. It is in a very shady part of the back yard. It is rotted. We would like to replace with Azek. It is very damp and shady and things get very

green. Not only is the bulkhead rotted, but we also have a lot of rot on the upper deck. The upper deck is not original to the house. It is on an L that was built in the 1930s and has the same issues with trees and dampness. We would like to replace the deck with Azek as well. I think you have some pictures of the railings that we would be using. It is similar to what exists. The decking is currently fir and will be replaced with Azek with a greyish brown tone. Railings would be white Azek.

Church: So you are using Azek for the whole replacement?

Mrs. Moger: Yes, due to the dampness back there.

Allen: What about the grid panels?

Mrs. Moger: As far as the grid panels/lattice work, we would like to see the lattice go back. Bruce suggested vertical boards instead of lattice, because the lattice rots quickly.

Allen: Can either be seen from street?

Mrs. Moger: Not at all.

Church: What about the bulkhead?

Mrs. Moger: You cannot see the bulkhead from the street. It will be Azek but the same configuration.

Church: What about fiberglass?

Mrs. Moger: No, we want something that looks like wood. We don't like fiberglass or metal. Since that material has been used along High Street on other homes. We think it is appropriate. Looks like wood.

Allen: It helps that it is not visible from the street. A lot of them are not historically contributing as yours is. I have no issue with it since it can't be seen from the street.

Lima: Agree.

Bergenholtz: Agree.

Butler: The deck is to be replaced as well?

Mrs. Moger: Yes. It is warped.

Lima: Is there anyone in the audience that would like to speak for or against this application? Can we have a motion?

Butler: I will.

Motion made by Butler to approve the application as presented to replace a bulkhead, upper deck, and railings. The materials are to be Azek. Finding of fact that it is located at the back of the house and not visible from the street. Seconded by Bergenholtz.

Voting Yea: Allen, Lima, Butler, Bergenholtz, Church, and O'Loughlin

Secretary of Standards: #9

Project Monitor: Ory Lima

Allen: May I suggest one more. Since we don't have a description or drawing with lattice work, could you provide that to Nick?

Lima: We need the description of the lattice work to put in the record.

Mrs. Moger: I will do that. Thank you.

Lima: When the Certificate of Appropriateness is ready, please put it in the front so it is visible.

3D. 24-097: 446 Thames St, Richard Corrent/Portsider:
Discuss and act on installation of window where one was previously bricked over.

Barry Lindsey, Contractor, appears on behalf of the owner. He has permission.

Lindsey: I am the Contractor for the Portsider. There are three replacement windows on the left side that are blocked in with breeze blocks. They want to replace them.

Teitz: I want to note that the agenda states one window. Legally the most they can do is one window tonight because of the advertisement. Focus on that one tonight, and then you will have to come back for other two. It has to be noticed.

Lindsey: They want to relocate the dumpster. I made an amendment.

Lima: People do pay attention to that, and we don't want to be put in a situation. We will review the one window before us tonight. Which side is it?

Lindsey: It is in the parking lot on the left-hand side. It was a warehouse, and they are turning it into a new bar. The wood they wanted to use came from Aiden's.

Lima: Is the window on the parking lot side?

Lindsey: Correct.

Lima: Where are the other two, just for information.

Lindsey: Beside each other. They want to open windows for the water view.

Allen: Which window?

Church: Does the window look at the patio?

Lindsey: No, further back.

Church: Where exactly?

Lindsey: (Shows Sue on the rendering.)

Teitz: It faces the street.

Lindsey: Yes. It was originally two but changing plan.

Allen: Is the one window that you want approved on here?

Lindsey: Yes. (Shows Commission on drawing.)

Allen: Everyone understand?

Teitz: There is no information on the application of the window materials.

Lindsey: It is in there. Sash window with wood on inside with vinyl clad on outside 6 over 6 Anderson.

Lima: If we approve this, please get the profile of that window to Nick before we issue the Certificate of Appropriateness, so we have it. Since you will have to do another application, we will have the information.

Lindsey: I had the architect send him the profile. Not sure where it is now.

Toth: If it attached to the application should have been included in the package. Always attach everything. Was it attached or emailed afterwards?

Lindsey: Emailed after.

Toth: That might have gotten buried in an email. I will check my emails.

Teitz: You can delegate it to Nick to review.

Toth: I do remember getting them and thought I attached them. I will check.

Teitz: What is the material that is black on outside?

Lindsey: Vinyl.

Teitz: Vinyl is generally not approved.

Lindsey: We want to keep the exact look. I can do wood outside to.

Lima: When were you planning to do work?

Lindsey: We are in the middle of it right now.

Lima: You need approval for the other two windows.

Lindsey: They can be done later.

Lima: It wouldn't be until August.

Lindsey: The windows are blocked at the moment. We want to bring them back to the original state. We are trying to reproduce and reuse materials. The bathrooms were originally in that corner, but windows are better there.

Lima: Provide that information to Nick as soon as possible so we can approve one window and based on whatever condition will be in the motion and then be under the understanding that the other two will be the same. Then in August, you are ready to go. Any conditions in terms of the windows?

Bergenholtz: I would vote yes on the extra two with no problem. Can you leave it to the Project Monitor to approve it?

Lima: Andy, can we?

Teitz: You can. They are affectively new windows. They are visible from the street, but not very visible.

Bergenholtz: It is a huge improvement. Just to save everyone time.

Teitz: Delegate the window decision to the Project Monitor and Nick and allow for administrative approval for the other two windows. I just want to know that they are not all same size openings right now.

Lindsey: They will be.

Lima: Comments?

O'Loughlin: Are we approving vinyl?

Allen: Wood with vinyl.

O'Loughlin: Okay.

Teitz: Generally, vinyl is never approved unless it is in replacement of an existing vinyl window.

Lima: Would you be able to find windows that would be able to comply with the recommendations here so they can be clad but not with vinyl?

Lindsey: Aluminum draws moisture. Just wood with PVC clad or vinyl is my recommendation.

Allen: With a commercial building it is a little different.

Lima: The windows were all blocked in for many years. Is there anyone in the audience who would like to speak for or against? Can we have a motion.

Bergenholtz: I will.

Motion made by Bergenholtz to approve the application for the installation of one window as discussed with two additional windows to be approved by the Project Monitor and Nick. Seconded by Butler.

Voting Yea: Lima, Church, Butler, Allen, O'Loughlin, and Bergenholtz

Secretary of Standards: #9

Project Monitor: Ben Bergenholtz

Lima: Nick and Ben will work with you on that. When the Certificate of Appropriateness is ready, please put it in the front where it is visible.

Lindsey: Thank you.

3E. 24-096: 37 Burton St, Timothy Meandro: Discuss and act on installation of wood fence/gate along street frontage.

Tim Meandro present.

Meandro: I am here to replace a fence.

Toth: Just want to note that there was a discussion with the Zoning Officer who proposed the location of the gate be moved back about 20ft.

Teitz: To the end of driveway?

Toth: Correct.

Meandro: 20ft from the driveway to almost the back of the house.

Allen: Is all of the fencing like the gate?

Meandro: Yes. Originally there was a fence in the spot where we wanted to put it at the sidewalk but we were told we couldn't do that.

Teitz: It was originally a low picket fence.

Meandro: We're going 20ft back.

Allen: Just portions of fence?

Meandro: We did some already.

Toth: It was off street frontage so it was administrative.

Lima: I don't have that in the packet. I'll look at John's. All set. Anything else? Is there anyone in the

audience who wants to speak for or against? Can we have a motion.

Allen: Sure.

Motion made by Allen to accept the application for a gate installation as presented with a setback of 20ft from the sidewalk. Gate is to be 6ft tall and 10ft wide. Seconded by Butler.

Voting Yea: Bergenholtz, O'Loughlin, Lima, Butler, Church, and Allen

Secretary of Standard: #9

Project Monitor: Sally Butler

Lima: If you have any questions, please contact Nick. When the Certificate of Appropriateness is ready, please put it in the front where it is visible.

3F. 24-103: 248 Hope St, James Mambro: Discuss and act on replacement of cedar roof shingles on section of house with asphalt shingles to match remainder of house.

James Mambro present.

Mambro: There are two different materials on the roof. There is asphalt on a portion of the 1794 side. I had it replaced two years ago. I am here to change the material on the modern addition that was added in 1970 or 1980 from cedar to asphalt. The same as what was approved two years ago on the main home. The rear portion in the back yard is deteriorating. The trees have grown and covered the roof. There is a small leak in the master bedroom ceiling. I want to go from cedar to asphalt and match the color, so it is all one color and material.

Lima: Is this in the front or back?

Mambro: Rear. I have estimates to replace the cedar and it is four times as much and lasts four times as less.

Lima: Anyone have any questions?

Allen: If it was in the front I would have had a problem, but since it is not very visible, I'm okay with it.

Lima: Anyone else? Anyone in the audience? Anyone want to make a motion?

Church: I will.

Motion made by Church to approve the application for replacement of existing cedar shingle roof with asphalt on the modern addition which is not part of the historic building. Seconded by Allen

Secretary of Standards: #9

Project Monitor: Sue Church

Lima: Please put the Certificate of Appropriateness in the front of the building.

3G. 24-105: 124 Hope St, Christian Brown: Discuss and Act on removal of rear gable dormer and windows, installation of rear shed dormer and addition of attic windows.

Vincent Pacifico, Designer, and Christian Brown present.

Allen: I met with the architect; do I have to recuse myself?

Teitz: I think you do since it is ex parte communication.

Allen recused.

Brown: I brought Vincent who is the Designer of the project.

Pacifico: This sits on the southern part of Hope Street near the Lobster Pot with frontage on Hope Street. It is a single gable home with a shed dormer on the front which is not original to the house. It was probably added on in the 1900s and is not original to the main house. The scope is all happening in the rear which includes the demolition of an existing portion of the roof to add a shed dormer to help pick up the eve space in the house to add a bedroom and to access attic space. It will be similar to the front dormer, not mimicking original piece offset/inset from gable ends of house. It is less important than the prominent main piece of the house. It is less apparent due to the offset from the exterior walls. The windows on the rear dormer of house are similar in kind to the 2 over 2 windows on the main part of the house. The original windows were replaced in

2014. The new windows will be Pella Reserve Series wood interior and exterior only difference is the muntins. We are proposing to remove the window on the front. It is not visible from Hope Street. On the north side of the home, the gable side, we are proposing an attic window that would add light, ventilation, and egress for the third floor in an attic that is already there. We would like to add a small portal window on the dormer. The only piece on the Hope Street side that is proposed is above the shed dormer, would like to add three small skylights for the views of the water from the attic space. It is not extremely visible from the Hope Street side and it is extremely close to the shed dormer. Photo 1 on Page 4 shows it. Portals will be above the shed dormer on the front. The materials for the windows are all wood and painted. The porthole skylights are to be in kind to what is on the house currently. Clapboards are all wood and painted to match the rest of the house.

Brown: I have been in Bristol all of my life. This is our dream home. I would hate to leave the home. Vincent works with properties in this area. Just asking for consideration on this project.

Lima: Most of this is in the rear of house?

Pacifico: Correct.

Bergenholtz: The dormer as proposed is really big and overpowers the original lines of the house. The ridge line needs to be stepped down to mimic the front. The dormer is bigger than the house. It really compromises the original lines of the house. I'm not comfortable with it.

Church: I agree. The massing destroys the spirit of the house. It is overwhelming. Also it faces Wally Street and can be seen when anyone goes on it. It is very visible. Is there some other way to put an addition to create more room? There is plenty of land.

Bergenholtz: I'm not opposed to it, but wish it was more like the front.

Lima: Is there any other possibility without changing the interior for the space needed?

Pacifico: The dormer for the second floor made the stairs difficult to get up to the third floor. Looked at

a number of stairs like spiral, winder, and ship ladder and we were able to get a true staircase in for minimal height. If we step it down, the stairs wouldn't work and we're back to square one. The only way to make the third floor accessible is to do a dormer. The underside of the ridge beam is 7'4" only way to get it to work.

Lima: I just wish there was a way to get a rendering to see it from Wally Street for perspective.

Pacifico: The rendering is not from Wally Street. It is from the garage.

Bergenholtz: I don't like the ridge line. It needs to be stepped down.

Church: It doesn't look like a Cape from the back. You stepped it in from side, but it is still too tall.

Pacifico: We are just looking for feedback.

Bergenholtz: I would totally vote yes if you mimicked the front of the house.

Pacifico: Okay. I know the only thing about the front is the windows don't line up with the windows on the first floor. Is that something that you would be in favor of?

Church: I think it is better off side.

Bergenholtz: I see what you are saying.

Church: I can't vote for this. Can we do it as a concept review? That way you can rethink maybe what you would like to do.

Pacifico: Can we extend the application to the next time?

Lima: We can give input now.

Teitz: Continue this. It is simple to give them a chance to make changes.

Lima: Let's check with everyone that way you can get the information.

Butler: I do agree with the conversation about making this dormer smaller.

O'Loughlin: I agree.

Lima: I thought what you did was okay but again take this information and maybe you could find a way to work it with what you have heard here tonight. If that is okay with you.

Brown: Yes, I want feedback. I am concerned that if the dormer mimics the front it will not allow for the attic space which is what I need.

Lima: Is there any way you can reconfigure something?

Pacifico: We looked at multiple versions and we would need to take the center chimney down. If we don't dormer it, it can't be habitable by code. It would be a crawl space which makes no sense. If we were to do a second story dormer and not on the third, it is not accessible. Revisiting it can be done with feedback so when we come back we will have something else. The three portal skylights, what is your thoughts on that? It is not a big piece but it played into a floor plan. Is that something acceptable?

Lima: Where is that?

Pacifico: A12.01

Bergenholtz: I'm not crazy about it. We want to be careful about setting a precedence for other properties. It looks very contemporary.

Pacifico: Can we come to a compromise of that idea to get something like that but more appropriate? Reason is to have a water view. Thought it was a way to make that feasible.

Bergenholtz: Sue had an interesting comment. Any thought just to expand it in the back to give you the needed space?

Pacifico: It would be more apparent from the street side. You would be coming through bathroom window and a living room window. There is some room on the back but would be losing yard space. It is a long yard, but not a wide one. The dormer didn't play into a zoning issue. We didn't think the addition was a feasible option.

Church: I also oppose the porthole windows.

Bergenholtz: They have approved in past but they were not visible from the street. No way to be seen from any vantage point.

Brown: There may have been some on Constitution Street. I can see it from the side of the house. That's where I got the idea.

Bergenholtz: It was a finding of fact.

Lima: You could see them from the side street.

Pacifico: Would it be more acceptable if they were where the dormer meets the roof, be smaller in size, and can't be seen from the street?

Bergenholtz: If you can't see them, then yeah.

Pacifico: Appreciate the feedback.

Lima: If you could come up with options trying different configurations, would be great. I don't think this is overwhelming, but I can't see what they see. If you could come with choices, that may be better.

Pacifico: We had an informal meeting with John Allen to get his take on it. Also, we don't want to come multiple times. I feel like that can get costly.

Lima: In the future, come with options to a concept review to get feedback to get a feel and then consult with Nick. He's not a member and doesn't vote but has a feel for what is going on. A concept review might make the whole process easier to get feedback and change things. I appreciate the work and I don't have a problem with it, but some do.

Church: Keep in mind the original size of the building and any addition should be scaled to fit it.

Pacifico: If there is a vote tonight.

Lima: We can continue it.

Pacifico: If you vote against it, then we can't come back for a year, correct?

Lima: Correct. We don't want to do that.

O'Loughlin: I don't have an issue with the portholes but the size on the back is an issue.

Lima: Just get a feel for what people think. Can we have a motion to move it to August?

Pacifico: When?

Toth: August 1st.

Lima: or September?

Toth: Keep in mind in order to get on the agenda it needs to be in the paper next week for the August meeting as it is coming up quick.

Lima: The ad would be the same. That's just if you have the time to prepare.

Brown: Can we get on it and then maybe push to September if necessary?

Lima: Yes, ask Nick before the meeting.

Toth: You would have plenty of time with the Commission.

Bergenholtz: The application is really well done, very thorough. Thank you.

Lima: Nick show this in future. It is very specific and detailed. Thank you.

Pacifico: Thank you

Lima: Motion?

Church: Sure.

Motion made by Church to continue the application to the August meeting. Seconded by Bergenholtz

Voting Yea: Lima, Butler, Bergenholtz, O'Loughlin, and Church

3H. 24-108: 417 Hope St, Jake Milne: Discuss and Act on replacement of stone headers on windows to match original brownstone appearance.

Jake Milne present.

Allen: Reads history into record.

Milne: I am the manger and general contractor on the project. The photo found shows that headers were originally brownstone material. Headers were redone with cement. This photo confirms that. To best of my knowledge, this is part of the Harold Mason photo collection. 1900 and 1920 is the date range. Not a ton of information on it. This was the best I could find. Looking to return the headers back to brownstone color using limestone mix to emulate the look.

Allen: There was a problem with the Portland cement.

Milne: Yes, correct. The other issue was it was pulling off the building and would crash to sidewalk. It has a lot to do with water getting behind it and forcing it out.

O'Loughlin: Where did you get the information.

Milne: I tried everything to get information considering repointing on John Street. It was basically a façade and it was replaced with plywood that was painted white. It gave me a hunch that something different was going on. Basically stumbled upon it.

Bergenholtz: Interesting.

Milne: In order to do repointing we had to remove window jams and there was brown paint behind one.

Lima: Great job.

Allen: Looks great.

Milne: Wanted to have it right.

Lima: Anyone have any questions or comments? Is there anyone in the audience who wants to speak for or against this? Let's have a motion.

Allen: Okay.

Motion made by Allen to accept the application as presented to have the headers match existing brownstone. Seconded by Church.

Voting Yea: Allen, Butler, Church, Lima, O'Loughlin, and Bergenholtz

Secretary of Standards: #9

Project Monitor: John Allen

4. Concept Review

5. Monitor Reports & Project Updates

Bergenholtz: The property on Constitution Street.

Allen: They received three.

Bergenholtz: Are they doing it piece by piece?

Allen: They said that they got three.

Toth: They have one year to start it.

Teitz: Basically the building permit lasts for twelve months, and they can get another six months if they ask for it.

Toth: I can check the building permit. I don't know if they keep doing work that it would remain open or if it is a twelve month with a six month extension.

Bergenholtz: 22 Bradford Street. I know that the homeowner spoke to Nick and they are not doing asphalt, just pavers.

Toth: Yes.

Church: For what?

Toth: Parking.

Bergenholtz: They're not doing asphalt, just pavers.

Church: Parking on both sides?

Toth: Both sides was asphalt but they decided on pavers.

Lima: Good.

Church: Do the owners still live there?

Toth: I don't know.

Bergenholtz: He lives there. His daughter is there, and his brother is moving there.

Lima: Anything else?

6. HDC Coordinator Reports & Project Updates
7. HDC Coordinator Approvals
8. Other Business

1. Election of Commission Officers

Lima: Any nominations for Chair?

Allen: I nominate Ory.

Butler: Second

Lima: Others?

Voting Yea: Allen, Church, Bergenholtz, Lima, Butler, and O'Loughlin.

Lima: Okay, Vice Chair?

Church: I nominate John Allen as Vice-Chair.

Lima: Second.

Voting Yea: Church, Butler, Lima, O'Loughlin, Allen, and Bergenholtz

Lima: Next, Secretary. I nominate Mary Millard as Secretary.

Church: Second.

Voting Yea: Lima, Allen, Church, Butler, Bergenholtz, and O'Loughlin

Lima: Great. Is there anything else?

Toth: Other than going around next week to give out nasty grams to all with lit signs and speak with various businesses in the District, I know the convenience store came under new management on Hope Street. I will speak to them and Roberto's Café, Mount Hope Liquors, and the nail salon on Hope Street.

Lima: Also, something we had discussed with Planning and Zoning, we agreed that we are not going to approve that stuff. May be new to some owners, but business that have been here for a while should know and not be new to them.

Toth: There was some pushback.

Lima: Can we have Steve help? That's part of his purview and part of his stuff.

Toth: I just wanted to make the Commission aware of it.

Lima: Okay, thank you Nick. Anything else?

Allen: I move to adjourn the meeting.

Motion made by Allen to adjourn.

9. **Adjourned at 9:05 PM**

A handwritten signature in cursive script, reading "Bryan Lima". The signature is written in dark ink on a white background.

TOWN OF BRISTOL, RHODE ISLAND

HISTORIC DISTRICT COMMISSION



**Historic District Commission Meeting Minutes
Thursday, August 1, 2024
at 7:00 PM
Town Hall - 10 Court Street, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to ntoth@bristolri.gov

1. Pledge of Allegiance

The meeting was called to order at 7:01 PM, and the Pledge of Allegiance was promptly recited afterwards.

In attendance: Millard, Lima, Butler, Church, Toth, and Teitz

Absent: Allen, Ponder, Bergenholtz, and O'Loughlin

2. Review of Previous Month's Meeting Minutes

2A. Review of minutes of the July 10, 2024 meeting.

Toth: Are there any comments on minutes from the July 10th meeting?

Lima: No. Can we have a motion?

Church: I will.

Motion by Church to accept the minutes of the July 10, 2024 meeting as presented; Seconded by Millard.

Voting Yea: Lima, Butler, Church, and Millard

2B. Review of minutes of the July 11, 2024 meeting.

Lima: Okay, anyone have any comments on the July 11th

minutes?

Maynard: Sally pointed out a spelling mistake to me.

Butler: It should be Lombard not Lumbar. Also, on page 7, the 7th paragraph down it should say "same profile and they can be salvaged" instead of what is there now. That's it.

Church: I thought we were going to put members that are present at the meeting at the beginning of the minutes.

Maynard: I will take care of that.

Butler: On page 10, it should say "do we have any idea what it would be like".

Lima: All set?

Church: Yes.

Lima: Can we have a motion?

Church: I'll do it.

Motion made by Church to be accepted as amended; Seconded by Butler.

Voting Yea: Butler, Lima, Millard, and Church

3. Application Reviews

3A. 24-105: 124 Hope St, Christian Brown: Discuss and act on addition of second floor dormer, replacement of garage door addition of window to garage, replacement of windows.

Vincent Pacifico and Christian Brown present.

Brown: The last time we were here, Vincent presented the proposal and I appreciated your input. We took a few steps prior to the meeting and met with Jim Tavares. He came by the house and discussed the large dormer and we got Vincent from Jim. Jim came back and looked at it. We met with John Allen as well. I understand the Commission's position. The scope is was maybe held folks back. I am sandwiched between three very large buildings on Hope and Wally Streets. I thought the original design would tie in with the neighbors. I am set back from Wally Street which is a one-way and very quiet. Not a

lot of people would see it. We went back and spent more money trying to get something that would be approved tonight.

Pacifico: We took the commentary from the Board from the last meeting and came up with a new design. We reduced the scale and size from the last meeting. The gable in the back is still there. The multi-story dormer was dramatically brought back with the ability to still get what the client needs. It closely resembles the front being inset from the gable ends and appears less prominent with a similar window configuration. Just on a smaller scale. Proposing the installation of new windows on the dormer. The west façade on A-3.04 shows a window in the attic space. It is similar to the window on that side of the house. We reduced it to make it look more appropriate, square and smaller with a similar muntin profile. The windows in the attic space are important to make it work. The windows on the Hope Street façade were to be portal skylights 2ft in diameter above the edge where the dormer met the roof. We took down and made them half size and positioned a lot closer to where the dormer meets the main roof. You cannot see them if you are on the street. They will still bring light into the attic and views towards the water. It is important for the project. We decided that we were going to bring the garage into the scope of the work so we don't have to come back. The garage doors will be replaced. They are newer plywood with wood trim. The doors will be 6 light raised panel doors which will be more appropriate. I don't know what the door configuration was. I think this will be appropriate. The scope to replace windows on the garage with the same window type of windows as are on the house. Want 6 over 6 all wood window with a matching profile. I am not sure if they are original. They are not in most operable condition. They have wear and damage. This will make it have a uniform look. This makes it a viable option and retains the profile. Lastly, we proposed a portal window facing the water view towards Hope Street. This is not visible from Hope Street. This is just to let some light. Chris, you want to add anything?

Chris: Are there any questions?

Lima: Thank you for taking our suggestions and make them viable. Appreciate it. Does anyone have any questions?

Church: I am very pleased with the new dormer. It fits in with the scale of the building. I don't mind the portholes. I do have a question about the new window on the 3rd floor. Have you talked to the building inspector about that regarding egress?

Pacifico: No.

Church: Check with him.

Toth: Is that going to be a bedroom?

Pacifico: It is not proposed as one.

Church: So just a casement window?

Pacifico: Yes. Right now it is just a lofted space which is actually part of the room below. It is not necessary for egress. We've looked at it from the building code aspect.

Lima: Is there anyone in the audience who would like to speak for or against this? Can we have a motion?

Butler: I will.

Motion made by Butler for approval of the application as presented; Seconded by Millard.

Voting Yea: Lima, Butler, Church, and Millard

Secretary of Standards: #9

Project Monitor: Mary Millard

Lima: The information will be available from Nick. Please put the Certificate of Appropriateness in the window in the front of the building so it is visible.

3B. **24-110 - 221 Hope St, Patricia Mack:** Discuss and act on replacement of trim, fascia boards, column covers, railings and balusters on rear porch with AZEK material.

Pat Mack for Edgewater Condominium.

Toth: Pat gave me a letter from the Association to allow her to be here.

Mack: We have a porch on the back of the building at 221 Hope Street. It was built in 1971 and last time it was updated was 19 years ago. We want to remove the existing trim and balusters and replace with Azek to have a more maintenance free structure. Nothing is going to change except for the materials. It will look the same and have the same profile, dimensions, etc.

Lima: Any questions?

Church: Azek comes in all different configurations.

Mack: This is just square posts.

Church: Shiny plastic?

Mack: There is only one kind.

Millard: It looks like wood. I am familiar with it. It looks like matte wood and it comes in white but it can be painted.

Pat: Four years ago the same material was approved on the main house porch. This is the same thing. It is just on the new building.

Millard: Plastic stuff comes premade and looks cheap.

Mack: This is a composite and are heavy solid pieces of Azek.

Lima: We can have the Project Monitor look at the front porch on the old building and have the Project Monitor approve it on site. Frank has done work before the Commission.

Mack: He just finished windows.

Lima: We know his work and we can discuss it with him.

Mack: He recommended Azek.

Lima: Any questions?

Butler: Is it visible from the street?

Mack: No.

Butler: Why?

Pat: It is on the back on the water side. There is a 7ft brick wall around property and you can't really see it anywhere.

Lima: There is similar product on it?

Mack: Yes.

Lima: Is there anyone in the audience who would like to speak for or against this? Can we have a motion?

Church: Sure.

Motion made by Church to accept the application as presented for the removal of existing trim and balusters on the back porch on the west elevation and to be replacement with Azek and also maintaining the same profile and dimensions as is existing; Second by Butler.

Voting Yea: Butler, Lima, Church, and Millard

Secretary of Standards: #9

Project Monitor: (To be checked by Nick to see who the previous project monitor was.)

Lima: Please put the Certificate of Appropriateness on the front where it is visible.

3C. 24-114: 617 Hope St, Amelia & Peter Sansone:
Discuss and act on removal of fence on front of property.

Peter Sansone present.

Millard recused.

Toth: Sansone has requested that this be pushed to the September meeting as we will not have a quorum to vote.

Motion made by Lima to move the application to the September meeting due to the lack of a quorum; Seconded by Millard.

Voting Yea: Millard, Church, Lima, and Butler

4. Concept Review

5. Monitor Reports & Project Updates

6. **HDC Coordinator Reports & Project Updates**
7. **HDC Coordinator Approvals**
8. **Other Business**

Toth: I have an update. I have spoken to all businesses with internal lit up signs. I have received push back especially from Roberto's and the liquor store.

Lima: Andy, are they under Zoning?

Toth: This hasn't been enforced until now and we are receiving a lot of push back.

Lima: It had slipped through the cracks.

Church: What can we do Andy?

Teitz: There is nothing you can do. It will require summonses to Municipal Court. There is nothing you need to do and nothing you can do.

Church: Okay.

Lima: On another note, I wanted to thank Sally. She is going to be resigning from the Commission. She has been a valuable resource. Thank you for everything and you are welcome back anytime. We need suggestions for an alternate member. Obviously, we will have to advertise. Sorry others are not here tonight but thank you for everything.

Butler: Thank you.

Lima: Andy, when Nick puts the packages together and we get these lists of property owners 200ft do we need that?

Teitz: It makes it easier to see if you are within 200ft for recusals, etc. Not sure if that will change. It's an ethics thing. The best practice is if your name is on that list then you should recuse.

Toth: It's easy to do with minimal extra effort. It just gives us an additional layer of coverage.

Lima: That's helpful.

Carline Nottingham: Thank you for allowing me to be here to observe.

9. **Adjourned at 7:34 PM**

Motion to adjourn made by Millard; Seconded by Church

Voting Yea: Butler, Lima, Millard, and Church

Oregana Lima

TOWN OF BRISTOL, RHODE ISLAND**HISTORIC DISTRICT COMMISSION****Historic District Commission Meeting Minutes****Wednesday, July 10, 2024****10 Court St, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to ntoth@bristolri.gov

Present: Chistopher Ponder, Susan Church, Benjamin Bergenholtz, John Allen

Staff Present: Nicholas Toth

Meeting Called to order at 10 Court St, Bristol RI at 7:02 PM.

Kathryn J. Cavanaugh and Brent Runyon, Historic Preservation Consultants, presented findings of the re-survey of the Bristol Downtown National Register District, detailing methodologies, major findings, detailed descriptions of the deliverables, and recommendations for future expansion and study for the district. Items of note included a discussion on the need to further study the former New Goree neighborhood and the effects of the US Rubber plant's construction on it, areas of potential expansion for the National Register of Historic Places district to the North and South, and the potential of adopting the recommendations for contributing and non-contributing structures, of which an updated list was proposed from the 1978 survey. Per the consultants, The current National Register of Historic Places District has not been updated since the 1970s, and this survey represents a first step to updating the district should the Town Council be inclined to do so. No votes or actions were taken by the Commission, as this was purely a presentation of findings, however, it was determined that the Commission wished to discuss updating the district with the Director of Community Development at a future meeting.

Meeting adjourned 8:17PM

HDC Chair Signature: _____

Bryann Loma



*TOWN OF BRISTOL
CONSERVATION COMMISSION*

*Department of Community Development
235 High Street, Bristol, Rhode Island*

Tuesday, May 7, 2024 @ 5:30 p.m.

MAY 2024 MEETING MINUTES

Members Present:

*Tony Morettini
Ray Payson
Lindsay Green
Craig Fisher
Glenn Donovan
Lee Ann Freitas
Jay Maciel*

Staff Present:

Ed Tanner

The meeting was called to order by Chairman Morettini at 5:33 p.m.

1. Minutes: A motion to approve the April minutes was made by Mr. Fisher and seconded by Ms. Freitas. Vote: 7-0.
2. Tree Program: Mr. Tanner presented the 56-page Strategic Tree Canopy Plan prepared for the Town by the Green Infrastructure Center, Inc. which was positively received by all Commission members. Mr. Morettini led discussion on the Accessible Urban Tree Inventory (AUTI) system, in particular a key aspect of the application, that being the maintenance feature, which may be limiting. Mr. Morettini noted that alternative applications, such as Davey TreeKeeper, should be explored to address the automation of pruning and removal requests. Mr. Tanner mentioned that next steps for the Urban Forest Municipal Resilience Project, from which the Town received a grant from the RI Infrastructure Bank, will be to hold public workshops and send out notices to residents in affected areas with information on the proposed tree planting.
3. Keep Bristol Clean Up Day Wrap: Mr. Maciel provided a recap of the Town-wide clean up that took place on Saturday, April 27. 134 volunteers cleaned up 17 locations and collected a total of 740 pounds of trash and recyclables. It was noted that the clean-up was a very successful event.
4. Composting Study: Mr. Morettini said that he just received information from RWU students regarding the municipal composting study they did for their Sustainability Studies class, and that he will forward all the materials he received to Commission members.
5. Land and Water Acknowledgement: Mr. Morettini stated that he has received recommendations from several groups in Town in favor of establishing an Indigenous Land and Water Acknowledgement to honor the original inhabitants of our area. Next steps, he explained, would be to present the idea to the Town Council.
6. Route 114 Resilience Project: Mr. Tanner reviewed the Route 114 Resilience Plan that will address coastal flooding events that impact the main corridor that runs through the towns of Barrington, Warren and Bristol. A public workshop meeting to discuss plans for areas of vulnerability will be held on June 4 at 7:00 p.m. at Town Hall.

continued



**TOWN OF BRISTOL
CONSERVATION COMMISSION**

*Department of Community Development
235 High Street, Bristol, Rhode Island*

Tuesday, May 7, 2024 @ 5:30 p.m.

MAY 2024 MEETING MINUTES, continued

7. Around the Room: Mr. Morettini said he spoke to town resident George Voutes about our support of a "Leave the Leaves" campaign this fall. Ms. Green applauded the efforts of Cindy and Ed Mourra, proprietors of Prickly Ed's Cactus Patch Native Plant Emporium in Barrington, and their recent articles in the East Bay Life section of the Bristol Phoenix about eco-friendly garden tips. Mr. Tanner announced that Bristol's 2024 Arbor Day celebration and the planting of a *Nyssa sylvatica* or black tupelo will take place on Wednesday, May 15 at 5:00 p.m. at Veterans Park, where Little League baseball players will assist with the tree planting before their game. Mr. Payson provided a recap of Rhode Island Arbor Day celebrated on April 26 at Brayton Avenue Park in Cranston that he and Mr. Tanner attended. Mr. Payson passed on information about an Eco-Depot hazardous waste disposal event hosted by Rhode Island Resource Recovery Corporation (RIRRC) that will take place on Saturday, May 18 at Warren DPW. Mr. Tanner said that he will forward a notice to Commissioners that he recently received from RI DEM regarding plans to improve the boat ramp and floating dock at Independence Park. Ms. Freitas made mention of her availability for a lecture presentation on climate resilience gardens.
8. The next Conservation Commission meeting will be held on Tuesday, June 4, 2024 at 5:30 p.m.
9. The meeting adjourned at 6:42 p.m.

Respectfully Submitted,

Jay Maciel



*TOWN OF BRISTOL
CONSERVATION COMMISSION*

*Department of Community Development
235 High Street, Bristol, Rhode Island*

Thursday, June 6, 2024 @ 5:30 p.m.

JUNE 2024 MEETING MINUTES

Members Present:

Tony Morettini

Ray Payson

Lindsay Green

Craig Fisher

Glenn Donovan

Jay Maciel

Staff Present:

Ed Tanner

Member Absent:

Lee Ann Freitas

The meeting was called to order by Chairman Morettini at 5:34 p.m.

1. Open Space: Mr. Tanner provided information on the Town's plans to purchase 120 acres of open space land on Tower Road. The tract of land, referred to as the Mt. Hope Community Forest, will be purchased from Brown University for \$1.7 million, and will be paid for in part with a \$400,000 Open Space grant that was recently announced by RI DEM. The land will be placed under a conservation easement, preserving it forever as open space.
2. Tree Program: Mr. Tanner announced that a Bristol Tree Canopy and Planting Workshop will take place on June 17, 2024 at the Quinta-Gamelin Community Center to provide residents with information on the Town's plans to plant over 200 trees in three neighborhoods. A grant from the RI Infrastructure Bank has been received for this Municipal Resilience Project to help mitigate stormwater runoff in the Tanyard Brook, Silver Creek, and Mount Hope Bay problem areas. Mr. Tanner shared a copy of the Town Administrator's proclamation recognizing the Bristol Conservation Commission and the King Philip Little League on the occasion of the Arbor Day Celebration and tree planting that took place on May 15, 2024 at Veterans Park. Mr. Payson said that "23 Years" stickers have been affixed to the three Tree City USA signs in Bristol.
3. Composting Study: Mr. Morettini said that RWU Sustainability Studies students did not present a substantial municipal composting study.
4. Land and Water Acknowledgement: Mr. Morettini said he is anticipating a recommendation for the proposed Indigenous Land and Water Acknowledgement from Pokanoket Sachem Dancing Star and, once received, he will recommend to the Town Council that they adopt the acknowledgement. Mr. Morettini also stated that he has received letters of recommendation for the proposed land and water acknowledgement from Save Bristol Harbor, the Bristol Middle Passage Port Marker Project, the Bristol Historical & Preservation Society, and the Bristol Warren Regional School District, who would incorporate an acknowledgement in their Pokanoket history curriculum.

continued



**TOWN OF BRISTOL
CONSERVATION COMMISSION**

*Department of Community Development
235 High Street, Bristol, Rhode Island*

Thursday, June 6, 2024 @ 5:30 p.m.

JUNE 2024 MEETING MINUTES, continued

5. Around the Room: Ms. Green mentioned that Rosie Warburton from the firm Black Earth Compost spoke at the May 29, 2024 Town Council meeting about Black Earth's residential compost pick-up programs and benefits for the Town to incentivize curbside programs by subsidizing residential compost pickup. Mr. Morettini said that the RI Nursery & Landscape Association (RINLA) is behind the electric powered leaf blower rebate program as proposed by bills in the General Assembly. Mr. Tanner said that improvements will be made to the Fales Road boat launch as outlined in RI DEM Water Quality Certification (WQC) File #24-076.
6. The next Conservation Commission meeting will be held on Tuesday, July 9, 2024 at 5:30 p.m.
7. Mr. Morettini entertained a motion to adjourn and the meeting ended at 6:52 p.m.

Respectfully Submitted,

Jay Maciel

**MINUTES OF A SPECIAL MEETING OF THE
TOWN OF BRISTOL HOUSING AUTHORITY**

A special meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on August 29, 2024. The Vice Chairman called the meeting to order at 10:00 a.m. and upon roll call those answering Present were as follows:

PRESENT

Pasquale D'Alessio, Vice Chairman
Helen C. Barboza, Commissioner
Donna St.Angelo, Commissioner
Candace Pansa, Executive Director

ABSENT

John E. Faria, Commissioner
Edward J. Correia, Chairman

The Vice Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Barboza and seconded by Commissioner St.Angelo to dispense with the reading of the minutes of the July 23, 2024, meeting. Upon roll call those answering Aye and Nay were as follows:

AYE

Helen C. Barboza
Pasquale D'Alessio
Donna St.Angelo

NAY

None

The Maintenance Supervisor reported three units were completed and several more were coming up. He also reported that the maintenance crew has been very busy on apartment rehabs and grounds work with the help of some parttime help. A meeting is coming up with all involved with the FOB project.

The Vice Chairman then introduced the following Resolution:

RESOLUTION 2024-10

**Resolution to Approve Submission of the Application for the
Town of Bristol Community Development Block Grant
(see attached resolution)**

A motion was made by Commissioner Barboza and seconded by Commissioner St.Angelo to adopt Resolution 2024-10. Upon roll call those answering Aye and Nay were as follows:

AYE
Helen C. Barboza
Pasquale D'Alessio
Donna St. Angelo

NAY
None

Thereupon, the Vice Chairman declared the Resolution 2024-10 adopted.

The next Board meeting will be held on Thursday September 12, 2024, at 10:00 a.m.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 10:00 a.m.

Respectfully submitted,

Theresa Simmons
Recording Secretary

Bristol Planning Board Minutes July 18, 2024



BRISTOL PLANNING BOARD

JULY 18, 2024 MINUTES

TOWN HALL
10 COURT ST.
BRISTOL, RI 02809
401-253-7000

Held: July 18, 2024 in person

Present:

Anthony Murgo, Vice Chairman; Steve Katz, Secretary; Member Brian Clark; Member Richard Ruggiero; Alternate Member Jessalyn Jarest

Also Present:

Diane Williamson, Administrative Officer/Director of Community Development; Andrew M Teitz Esq., Assistant Town Solicitor

Not Present:

Charles Millard, Chairman; Alternate Member Michael Sousa

Vice Chairman Murgo called the meeting to order at 7:01pm and led the assembly in the Pledge of Allegiance.

A motion was made (Katz/Clark) to accept the May meeting minutes.

In favor: Clark, Jarest, Katz, Murgo, Ruggiero

Opposed: None

C. New Business - Bristol Yarn Mill

Final Plan Phase Review and action by the Planning Board on the Major Land Development for the re-development of the Robin Rug Mill to be known as "Bristol Yarn Mill" at 125 Thames Street: Proposal is for 127 residential apartment units and approximately 6,300 square feet of commercial space in the mill building. Proposal includes parking on the east side of Thames Street that is located approximately 130 feet south of the intersection of Church and Thames Streets. Property currently zoned Waterfront - Urban Rehab Land Development "Urban Rehab Land Development" a/k/a Waterfront Planned Unit Development with conditions, Waterfront, and Downtown Zones and is also within the Bristol Historic District. Plat: 10, Lots 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74 and 76 Owner: Thames Street Nashua, LLC Applicant: Brady Sullivan Properties, LLC

Vice Chairman Murgo reminded the attendees that the meeting was not a public hearing. There will be no comments from the public, only from the Planning Board, the applicant, the Town Solicitor, and the Director of Community Development.

John McCoy Esq. presented. He started by mentioning that the process has been about three years long, and they are coming to the end of the process. He explained that the memo to the Planning Board from Director Williamson summarizes the current status of the project, and that all the legal documents have been submitted and approved by Assistant Town Solicitor Teitz. They are still waiting on the Elks to approve the easement; their meeting is happening in August. John

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McCoy also added that Shawn Martin is here to answer any engineering questions the Board might have.

Secretary Katz mentioned that the plan for protection, fence and trees for the abutters on the South are mentioned, but the abutters on Hope Street are not mentioned in the narrative.

Shawn Martin responded that on page CS101 of the plans, the overall landscaping plan can be seen including the fence. He explained that in most cases the perimeter landscaping actually exceeds the requirements of the zoning ordinance. Page LP103 shows the landscaping in more detail and shows the fence along the Hope Street properties. Along the Hope Street abutters, the plan is to pull the parking away from the lots versus the existing condition. Shawn added that in the last meeting the fence shown was stockade, but it has since been changed to a cedar, cap rail fence.

Secretary Katz asked for confirmation that the Hope Street abutters should not have any concerns, and that they will have a consistent experience as the Constitution Street abutters.

Shawn Martin responded that the landscaping is going to be different because the South side property line has a fence plus existing, tall arborvitae. There was a request made to also plant young arborvitae along this property line as a succession of trees for when the existing trees die. The Hope Street abutters will just have a fence, but there will also be 6 new shade trees.

Member Jarest brought up the fact that the new arborvitae are being put in prior to construction, and that she has concerns that they will potentially suffer from the construction. She asked if there is a maintenance plan in place for these trees, and if any of them fail, if they will be replaced.

Shawn Martin responded that there is a warranty requirement that requires ongoing maintenance of all the landscaping on the project. There are also tree protection requirements in the drawings.

Member Jarest mentioned that the tree protection details don't account for root damage, and asked where the wooden slats on the trees will be used.

Shawn Martin responded that any large trees or street trees present near the edge will get the wooden slats on the trunk, and the fencing will go around the drip line.

Member Jarest noticed that activities and amenities are not allowed on the roof, and asked if the agreement would negate the ability to install solar panels on the roof in the future.

Assistant Town Solicitor Teitz responded that it would not be an issue, since solar panels are not considered an amenity. The concern was more around people on the roof and noise.

Assistant Town Solicitor Teitz reminded the Board that their focus should be on things that are changing from the Preliminary Plan.

Vice Chairman Murgo asked about where the waterfront walkway falls in the construction sequence.

Shawn Martin responded that it will not be open to public access until the site is secure and safe. Assistant Town Solicitor Teitz added that there was an end date of 2028 included as well; so in

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the case that the units aren't built out and they haven't received the Certificate of Occupancy, the waterfront walkway would still need to be completed by 2028.

Secretary Katz asked when residents will be able to use the Church / Thames parking lot. Director Williamson confirmed that this is a condition in the draft Final Plan Decision and that this must occur prior to recording of final plan (page 9, item 12A).

Secretary Katz asked what the rates of the units will be. Shawn Martin and John McCoy did not have an answer.

Vice Chairman Murgo noted a couple typos at the end of the construction sequence; the City of Providence is mentioned when it should be Bristol, and the numbers are out of order.

Vice Chairman Murgo reminded the attendees that this is not a public hearing, and that many public hearings have been held on this topic.

Member Clark mentioned that he did not receive Exhibit A and B for the Public Access Easement Agreement. Director Williamson responded that the written description will be attached as Exhibit A, and the plan will be attached as Exhibit B. Assistant Town Solicitor Teitz added that the plan is the same plan that was submitted and approved by the CRMC.

Member Clark asked about the 11pm time constraint. Director Williamson responded that this was modeled almost verbatim on Stone Harbor. Originally the Stone Harbor agreement was midnight, but it was changed to 11pm.

Member Clark asked about language on page 2 regarding ownership and maintenance responsibilities of the Premises. He asked if the applicant does not maintain the easement, what the Town's remedies are. He wondered if there is a big storm and damage occurs, does that fall on the Town or the applicant.

Director Williamson directed the Board's attention to page 6, item 2 of the Public Access Easement Agreement. Assistant Town Solicitor Teitz added that the responsibility of maintenance and repair is on the applicant, and the timeline is 30 days.

Member Clark asked what the temporary barriers will look like. Assistant Town Solicitor Teitz responded that it is up to the applicant, but it cannot be a permanent gate.

There was discussion about the fact that it's a public boardwalk, and both the Town and the applicant will be contacted in the event of an injury. Assistant Town Solicitor Teitz stated that if there was damage and notice was given to the applicant and it wasn't fixed, then the Town would look to the applicant. In all other cases, the Town would be responsible just like any other public street, path or park.

Secretary Katz asked if the walkway will be solid or pervious. The response was that they will be pervious pavers.

Assistant Town Solicitor Teitz had a suggested change to the draft decision on page 6, item 12C. The suggestion is to add a sentence to the end of 12C, which would indicate that if the abutting property owners and the developer do not reach agreement, the fence will be installed as per the plan. He noted that the plans show the fence on the property line.

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Secretary Katz asked if the same would apply to the abutters on Hope Street. Assistant Town Solicitor Teitz responded that no, this just applies to the south side due to the additional arborvitae being added. Director Williamson noted that the fence along the Hope Street properties is shown on the plans to be on the parking lot property rather than on the property line. Shawn Martin explained that the fence along the Hope Street properties is offset from the property line due to the two large trees on those properties.

A motion was made (Murgo/Katz) to grant Final Plan Approval to Brady Sullivan Properties for the development of the Bristol Yarn Mill based on the 8 page document written by the Town Solicitor and Director of Community Development which lists the findings of fact and conclusions of law.

The decision is attached and made a part of the minutes.

Vice Chairman Murgo opened it up for discussion.

A motion was made (Katz/Murgo) to amend condition 12C on page 6 to add the sentence "If the developer and the abutting property owners are not able to reach agreement on the location of the fence, the fence will be installed as per the approved plans."

In favor: Jarest, Katz, Murgo, Ruggiero

Opposed: Clark

Vice Chairman asked for the vote on the original motion, as amended.

In favor: Jarest, Katz, Murgo, Ruggiero

Opposed: Clark

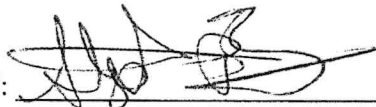
A motion was made (Katz) to adjourn the meeting.

In favor: Clark, Jarest, Katz, Murgo, Ruggiero

Opposed: None

Meeting adjourned at 7:34pm

Respectfully submitted by Doran Smith, Recording Secretary

Date Approved: 12 September 2024 Planning Board: 



Town of Bristol, Rhode Island

Planning Board

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

DECISION OF BRISTOL PLANNING BOARD

Bristol Yarn Mill – Major Land Development

Final Plan Decision

OWNER: Thames Street Nashua, LLC

APPLICANT: Brady Sullivan Properties, LLC

PROPERTY ADDRESS: 125 Thames Street

PLAT 10 LOTS 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74, and 76

Motion:

“The Bristol Planning Board hereby grants conditional approval to the Final Phase plans as revised May 29, 2024 by Fuss & O’Neill, Shawn M. Martin, Registered PE, and Control Point Survey, Charles Lent, Registered PLS, entitled “Bristol Yarn Mill Thames Street and Hope Street, Bristol, Rhode Island, Assessor’s Plat 10, Lots 41,42,43,44,49, 50,60,61,62,68,71,73,74 and 76, Permitting Plan” dated December 6, 2022, Revised: May 29, 2024 (28 sheets) along with architectural plan by Brady Sullivan Properties, entitled “Bristol Yarn Mill, 125 Thames Street, Bristol, Rhode Island including the Basement Parking Plan, Sheet A1-0” dated May 19, 2023 and Easement Plan for Public Access Easement by Control Point Survey, Charles Lent, Registered PLS dated February 7, 2024.

Approval is based upon the following findings of fact and conclusions of law.

I. Procedural History

1. The Planning Board granted Master Plan approval on May 12, 2022.
2. The Town Council amended the Zoning Ordinance and Conditional Zone Map Change subject to conditions on July 13, 2022.
3. The Preliminary Plan application was submitted on December 14, 2022 and approved by the Planning Board with conditions on July 13, 2023.
4. The Board determined at that time that Final Plan Review and approval would be conducted by the Planning Board rather than by the Administrative Officer.
5. The Final Plan application was submitted on June 5, 2024.

II. Project Description

1. The proposed project is described on the Final Plan application and supporting materials as revised May 29, 2024 by Fuss & O'Neill, Shawn M. Martin, Registered PE, and Control Point Survey, Charles Lent, Registered PLS, entitled "Bristol Yarn Mill Thames Street and Hope Street, Bristol, Rhode Island, Assessor's Plat 10, Lots 41,42,43,44,49, 50,60,61,62,68,71,73,74 and 76, Permitting Plan" dated December 6, 2022, Revised: May 19, 2023 (28 sheets) and Fuss & O'Neill Figures 1-5 dated May 19, 2023 along with architectural plan by Brady Sullivan Properties, entitled "Bristol Yarn Mill, 125 Thames Street, Bristol, Rhode Island including the Basement Parking Plan, Sheet A1-0" dated May 19, 2023.
2. The subject Mill building property is located at 125 Thames Street and includes surface parking lot parcels which extend from Thames Street to Hope Street on: Plat 10, Lots 41, 42, 43, 44, 49, 50, 60, 61, 62, 68, 71, 73, 74, and 76.
3. The mill buildings on the west side of Thames Street will be renovated for the proposed 127 residential units and 6,300 square feet of commercial spaces. The rehabilitation and reuse of the buildings will be in accordance with the guidelines of the RI Historical Preservation and Heritage Commission and the Bristol Historic District Commission. None of the historic buildings are intended to be removed and no additions or significant modifications to the existing buildings are proposed. Only the non-contributing concrete masonry block building located near the Bristol Maritime Center is planned to be razed for the project.
4. The property includes residential dwellings on the east side of Thames Street as well as 2 commercial buildings on Hope Street and 2 apartments over one of the commercial buildings. The uses of these buildings are proposed to remain as existing. The three (3) residential dwelling units on the east side of Thames Street will be dedicated as off-site affordable housing units (a duplex at 70 Thames Street, Assessor's Plat 10, Lot 49 and a single family at 60 Thames Street, Plat 10, Lot 50).
5. The project includes 11 parking spaces on the north side of the mill for the commercial uses, 125 parking spaces within the mill building and 146 parking spaces in the surface parking lot on the east side of Thames Street for the residential units in the mill and in the Thames Street residential dwellings.
6. The subject Mill building property is located on the east side of Bristol Harbor adjacent to the Town's Maritime Center. The remainder of the subject property is located on the east side of Thames Street and west side of Hope Street.
7. The property is within the Downtown Historic District and subject to the jurisdiction of the Coastal Resources Management Council.
8. The project contains a segment of the Town's harbor walk that will extend from the Maritime Center on the north to Constitution Street crossing the parking lot of the Elks Lodge on the south in the existing easement. The applicant has agreed to partner with the Town and the Elks on the walkway continuation, as shown on the final plans, and will prepare any CRMC Applications for same that would be required. The applicant will also provide the striping and signage for the walkway.

III. Findings of Fact and Conclusions of Law

The Board approves this application for the following reasons:

1. The proposed development is consistent with the purpose and objectives of the Urban Rehab Land Development, as set forth in Section 28-284 "Land Development Projects – Urban Rehab Land Development Project" because it rehabilitates an under-utilized and inefficient historic structure and rehabilitates the urban waterfront. It encourages a design that is friendly to pedestrians, protects the existing built environment and character, which imparts a sense of place to the community while allowing beneficial new uses and rejuvenation, safeguards the physical fabric of the community from neglect and decay, prevents incongruous redevelopment, provides an appropriate change of use that is compatible with the architecture of the buildings on site and the surrounding neighborhood, and enhances public access to the waterfront.
2. The proposed development is consistent with the approved 2016 Comprehensive Plan which includes the following references:
 - a. In the Economic Development Element, Action Item #ED-C-3 states that the Town should continue to work with the owner of Robin Rug property to encourage and facilitate the completion of the development proposal for a mixed-use development-residential and commercial.
 - b. Land Use Element – Section 3 references the subject property and the proposed conversion of the property into a mixed-use development with residential uses on the upper floors with commercial and parking on the first floors. (Page 45)
 - c. Land Use Element – Section 3 states that the Urban Rehab and Waterfront PUD, which is intended to encourage the rehabilitation of and reuse of deteriorated, underutilized, and inefficient historic and/or nonconforming structures of conservation concern to the Town.
 - d. Future Land Use Map designates this property as "Waterfront PUD – waterfront mixed use commercial and residential."
 - e. The Housing Element references the proposed Adaptive Re-use of the Robin Rug and the proposed affordable housing with the statement "While these units have not yet been built, they were a condition of the zone change for the re-use of the mill."
3. The proposed development complies with the conditions of the Preliminary Plan approval, including those conditions that are re-iterated into this Final Plan phase, and will comply with the Town Council Change of Zone conditions.
4. The proposal includes the dedication of the existing parking lot at the corner of Church and Thames to the Town of Bristol for public parking to partially satisfy the 10% requirement for Public/Institutional uses per Section 28-284(g). Additional public space provided by the project includes a public walkway from Hope Street and the public access easement with a walkway along the waterfront of the property.
5. Off-site parking is permitted in accordance with Section 28-255 and will be deed restricted so that parking on the Surface Parking Lot is connected with the mill building, and cannot be separately conveyed. The off-site parking design, lighting, drainage, fencing buffering and landscaping details, were reviewed by the Planning Board as part of the Major Land

Development Master Plan and Preliminary application. The requirement of this Section for a separate TRC review is deemed met by the Planning Board review.

6. There will be no significant negative environmental impacts from the proposed development as shown on the plan with all required conditions for approval including the conditions of the permit from the Coastal Resources Management Council, FEMA compliance for flood proofing and flood mitigation under the RI State Building Code, compliance with the conditions issued by the Water Pollution and Control Facility (letter dated December 24, 2021), maintenance of the proposed drainage by the owner, and compliance with any requirements of the RIDEM Office of Land Revitalization and Sustainable Materials Management.
7. The proposed development will not result in the creation of individual lots which such physical constraints to development that building on those lots according to pertinent regulations and building standards would be impracticable because no new lots are being created.
8. The proposed development will have adequate and permanent physical access to a public street (Thames Street and Constitution Street).
9. Section 28-284 (d)(1) of the Zoning Ordinance is not applicable, since the section of the ordinance that controls this proposal is Section 28-284(d)(2) and the proposed development complies with the residential density set forth by the Town Council in the Zoning Map Amendment applicable to the subject property.
10. The proposed development is consistent with each of the general purposes of Article 1 of the Bristol Subdivision and Development Review Regulations as follows:
 - a. It was processed in accordance with the process set forth in the Regulations which provide for the orderly, thorough, and expeditious review of land developments.
 - b. It promotes high quality and appropriate design and construction of land development projects because it is a redevelopment and rehabilitation of an existing historic waterfront mill such that the building is preserved and restored.
 - c. It promotes the protection of the existing natural and built environment and the mitigation of all significant negative impacts on the existing environment, with the conditions of approval, because it is a redevelopment of the historic waterfront mill; there will not be any new buildings; it includes water quality measures for the drainage; it eliminates existing inflow and infiltration into the sewer system; and it provides enhanced buffering and screening from the existing parking lot to the abutting properties.
 - d. It promotes a land development that is well integrated into the surrounding neighborhood with regard to natural and built features and it concentrates the development in areas which can best support intensive use because of natural characteristics and existing infrastructure because it is a redevelopment project in an existing mill building with improvements to an existing surface parking lot with existing utilities that have the capacity for the redevelopment.
 - e. It reflects the intent of the Bristol Comprehensive Plan with regard to the physical character of the various neighborhood and planning areas of the Town because it is a

redevelopment of an existing mill building that actually establishes the existing character of the neighborhood area.

- f. The proposal was reviewed by the Planning Board's Technical Review Committee and the various Town department heads and local agencies including the Bristol County Water Authority.
- g. The proposal dedicates public land, impact mitigation, and payment in lieu thereof that is based on clear documentation of needs because it complies with the required set aside of public land area including walkways, a walkway along the waterfront, as identified in the Comprehensive Plan, and properties for public parking.
- h. The project improvements allow for maximum protection of critical landscapes and resources as they relate to Bristol's historic and cultural values because it is the redevelopment of an existing historic mill building in the National Register Historic District and the improvement of the existing surface parking lot rather than new "greenfield" development.
- i. The project continues the Town's historic policy of providing public access to the water because it includes a public harbor walk along the Bristol Harbor shoreline along the west side of the mill property from the Bristol Maritime Center to Constitution Street.
- j. The application was processed in accordance with the regulations which set forth the procedures for review and approval.
- k. The project promotes sustainable development practices because it redevelops an existing historic mill, located in the downtown, provides pedestrian connectivity and also provides opportunities for alternative transportation use including public bus, bicycle and boat.
- l. The final plans have been revised to address comments from reviewing agencies including the Planning Board's conditions at Preliminary, Bristol County Water Authority requirements, CRMC requirements, and Conservation Commission recommendations. Revisions include widening the walkway at the Maritime Center to 5' from 3' and replacing the proposed dog park area with plantings per CRMC.
- m. The Planning Board's consultant engineer has been commissioned to conduct periodic inspections per their proposal which cost is being reimbursed by the applicant.
- n. A CRMC Permit has been received and a Conservation Easement and Restriction regarding Public Walkway and Access Agreement as required by this agency has been recorded in Land Evidence Records Book 2244, Page 165.
- o. A condition at Preliminary stated that a 6-foot tall solid-wall fence shall be installed along the south side of the Thames Street parking lot of a material that blocks headlights and helps mitigate sound. The fence shall NOT be of a stockade design as shown on the preliminary plans. The design of this fence shall be subject to the Historic District Commission review and approval. The Final Plan indicates a proposed fence that satisfies these requirements, located on the south property line of the Thames Street Parking Lot.

11. Waivers granted at Master Plan and Preliminary Plan phases are carried forward and incorporated by reference.

12. Conditions: In addition to all conditions of Master Plan Approval, and Preliminary Plan Approval, and the Zoning Map Amendment, the proposed development shall be subject to the following additional Conditions:

- A. Dedication by deed of the parking lot on the northeast corner of Church and Thames Street, Plat 10, Lot 32 to the Town of Bristol for public parking as required by the zoning that there be 10% of the land area to be set aside for public institutional uses as required by Section 28-284 (g) prior to recording of final plan.
- B. Additional arborvitae evergreen buffer plantings shall be planted on the south side of the Thames Street parking lot to augment the existing row as a visual and noise buffer. The number, height and spacing of plantings are shown on the final landscaping plans by the landscape architect and installation of same will be verified in the field by the Town Tree Warden.
- C. The fence installation along the south side of the parking lot buffer shall be coordinated in the field with the abutting property owners, who have each indicated that they will work with the developer on the exact location.
- D. Historic District Commission review and approval shall be required for all details of exterior changes, including without limitation: windows, doors, light fixtures, fences, and signs. These approvals may be obtained in the normal course with HDC and subsequent to the Final Plan and Building Permits.
- E. The planting of the arborvitae and fence installation along the south side of the Thames Street parking lot property shall be completed prior to any other site work in the parking lot and prior to use of the property as a "laydown area" for construction activities as is stated on the final plan.
- F. Payment of the Affordable Housing Fee to the Town for the Affordable Housing Trust Fund to be paid prior to issuance of the first construction building permit.
- G. Final Legal Documents as approved by the Town Solicitor shall be recorded with the Final Plan including: service agreement for private maintenance of recycling, snow plowing, trash pick up, landscaping and drainage per the operations and management plan, driveway access easement, pedestrian and walkway easements; affordable housing deed restriction and monitoring agreement; and deed restriction that the off-site parking is connected to the mill property along with a restriction, running to the Town of Bristol, that no structures be built on the surface parking lot.
- H. As shown on the final plans, a portion of the walkway along the waterfront shall be within the existing Fire Access easement across the Elk's parking lot to connect to Constitution Street, which has been acknowledged by the Elk's subject to the pedestrian easement which the Town has prepared ("Pedestrian easement"). The applicant included the plan for the walkway on the plans submitted to CRMC and will construct pavement markings and install signage as required. The Town shall secure execution of the Pedestrian Easement with the Elks.

- I. The applicant shall apply to the Town Council for approval of the proposed relocation of the existing Mill building loading space on the west side of Thames Street further north and for the designated “urban coastal greenway” parking spaces on the north side of Constitution Street.
- J. Because ADA-Compliant parking is only being provided inside the building, there shall be no fee to residents for using such ADA-Compliant parking.
- K. There shall be no activities or amenities provided on the roof of any of the mill buildings.
- L. Prior to issuance of any Certificate of Occupancy for the Project, the applicant shall post a cash guarantee to guarantee completion of the public improvements, if any are still not then completed, in an amount approved by the Planning Board Engineer. The public improvements include the curbing and sidewalk, paving and striping on Thames Street, drainage, sewer and street trees along Thames and Constitution.

ROGERS FREE LIBRARY
BOARD OF TRUSTEES

MEETING MINUTES FOR
June 20, 2024

A meeting of the Trustees of Rogers Free Library was held on Thursday, June 20, 2024, at 6:30 PM. It was held in person at Rogers Free Library, 525 Hope Street Bristol, Rhode Island.

Present:

Al Wroblewski - Trustee | Chairperson
Kasey Feijo - Trustee | Secretary
Annie Silvia – Trustee
Nicholas Landekic – Trustee
Samantha Faria – Trustee
Cara Cromwell – Trustee
Marie Knapman – Trustee
Eileen Dyer - Library Director

Absent:

N/A

Public:

N/A

AGENDA ITEMS

1. CALL TO ORDER/ATTENDANCE/QUORUM
 - Al Wroblewski called the meeting to order at 6:34pm and noted there was a quorum.
2. REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETINGS
 - Minutes of Previous May 16, 2024 Meeting.
 - Annie Silvia made a motion to approve the minutes. Marie Knapman seconded the motion. Vote: all in favor.
3. CHAIR REPORT
 - Al Wroblewski delivered his Chair Report.
 - The Board identified a committee for the discussion of Director Oversight of Al Wroblewski, Annie Silvia, and Nicholas Landekic.
4. LIBRARY DIRECTOR REPORT
 - Eileen Dyer delivered her Director Report.
5. FINANCIAL REPORT
 - Eileen Dyer delivered the Financial Report prepared by Natalie San Martin.

6. COMMUNNITY CENTER GRANT UPDATE

- Eileen Dyer discussed the grant and intended uses.

7. STRATEGIC PLANNING UPDATE

- Annie Silvia discussed the strategic plan research progress.

8. OLD BUSINESS

9. NEW BUSINESS

- Nominations and Election of Officer – Discussion and Vote
 - Nominations for Chair
 - Al Wroblewski was nominated by Cara Cromwell. The nomination was seconded by Annie Silvia. Vote: all in favor.
 - Nominations for Vice Chair
 - Annie Silvia was nominated by Nicholas Landekic. The nomination was seconded by Kasey Feijo. Vote: all in favor.
 - Nominations for Treasurer
 - There were no nominations. The position shall remain vacant.
 - Nominations for Secretary
 - Kasey Feijo was nominated by Annie Silvia. The nomination was seconded by Cara Cromwell. Vote: all in favor.

10. MEMBER PEROGATIVES

11. PUBLIC COMMENT

12. NEXT MEETING DATE: July 18, 2024

13. ADJOURN

- Meeting adjourned at 8:04pm.

CAPITAL PROJECT COMMISSION
WALLEY SCHOOL REHABILITATION INTO COMMUNITY RESOURCE AND SENIOR CENTER
MEETING NOTES
August 27, 2024
5:00 P.M.
REYNOLDS SCHOOL FIRST FLOOR CONFERENCE ROOM
235 HIGH STREET, BRISTOL

Present: Diane Williamson, Chair; Chuck MacDonough, Member; Don Hemond, Member; Alan Spen, Alternate Member; Myra Page, Member; Michael Cabral, Member; Charles Coelho, Member; Carl Carulli, Treasurer/Member

Also Attending: Mary Ann Quinn, Senior Services Director, Parks and Recreation; Nicholas Toth, Planner; Christine Shea, Brewster-Thorton Architects; Stephen Greenleaf, Building Official

Meeting Called to Order: 5:03 PM

- I. New Member: Michael Cabral as Town administrator's appointment to Commission.
- II. Previous Minutes, Meeting June 26
 - a. Page makes Motion to accept as approved, MacDonough Seconds
 - i. Pass Unanimously
- III. Architect's Update
 - a. Roof Is Done
 - b. Gutters/Downspouts Done
 - c. HVAC is in submittal, more when
 - d. Elevator shaft done, Install in October
 - e. Masonry Repair in progress
 - i. Issue with interior stairs, working with engineer
 - f. Rob West working on ADA Entry on State Street
 - g. Old Sprinkler system removed
 - h. Issue with sewer pipe
 - i. Bristol Sewer determined sewer line completely inoperable (over 100 years old), working on price
 - i. Hemond – how are gutters working?
 - i. No issues, working with site contractor for further mitigation to get water away from building
 - j. Cabral – When is price on sewer?
 - i. Likely Friday, not expected to be major cost item
 - ii. Exploring different routes for new sewer line

k. Security Issues –

- i. 2 entrances boarded
- ii. Police Patrols
- iii. Lights
- iv. Still having vandalism, attempts at forced entry
- v. Hemond – Are they installing cameras?
 - 1. Awaiting Chief from BFD for next steps, Rob West has installed trail camera in interim.
- vi. Waiting to install new doors until near opening date
- vii. Cabral – ETA for cameras?
 - 1. Waiting for approval from BFD, from there Electrical Contractor can work to price and install
 - 2. Cabral – Can we look to purchase additional trail cameras?
- viii. Police coming to site meetings
- ix. Hemond – Light sensors?
 - 1. We have lights.
- x. Toth - Will PD be in building at all times?
 - 1. No, more likely to be office for Community Police Officers.
- xi. Greenleaf – Do we have an official plan yet for PD presence?
 - 1. No
- l. Looking to have additional site meeting with Commission, will work with Contractor and Commission for time. Likely in next few weeks, 10 AM on a weekday.

IV. Finance Update

- a. 162k spent to date in FY25
- b. Approaching \$1M in spending
- c. \$3M remaining
 - i. \$990k remaining in Town Bond, rest is Grants, ARPA, CDBG
- d. Submitted reimbursement for Elevator, will finish reimbursement soon
- e. Hemond – Theres \$2M not bid?
 - i. Yes, we haven't gotten to those portions of the project

V. Report from Building Official

- a. Believe we can make it to end of project based on progress and budget.
- b. Hemond – What are we doing for finishes? Windows, etc?
 - i. We are doing the shell as the next phase of the project
 - ii. Will install windows as part of phase 2 as we go
 - iii. In phase 1, will repair broken glass and get windows operational.
- c. Is there an economizer as part of the HVAC?

- i. Not sure, but will bring in fresh air.
- d. Cabral – Mentioned Phase 2, is that the second floor? My understanding is we're going to open the first floor and then work on the second floor
 - i. Yes, working on getting the second floor occupied as the next phase, no hard plans on the next phases.
 - ii. Work on grants to allow future phases – will mean next phases will be flexible.
- e. Will the use of this building change as time goes forward and phases are completed?
 - i. No.
- f. Hemond – Had we already drawn up the second floor in the original plans? Will people be moved?
 - i. 1, Yes plans have been drawn and only the Police Department will move up as they are temporarily in the area that will be the future kitchen
- g. Will the phases reduce or change the way the building's programming will be run?
 - i. Will expand as phases move forward
- h. Looking at bottom line, when we do the phase 1 and 2 are we going to approach the original bids of around \$7M?
 - i. The redesign allows for value engineering. No GC also saves us money.
 - ii. We have been getting Credits, moving forward well
- VI. MacDonough – Motion to Adjourn
 - a. Williamson Seconds
 - b. Passes Unanimously

Meeting Adjourns at 5:39 PM

Approved September 24, 2024
Diane Williamson



Town of Bristol, Rhode Island
10 Court Street
Bristol, RI 0280

Harbor Commission Meeting Minutes

September 9, 2024
Starting Time 7:00 PM

Harbor Commission: Dom Franco, Jim Dollins, John McDonald, Peter Silva, Steve Januario

Alternates: Wayne Gablinske, Bob Hamel

Advisory Board: Skip Castro, Owen O'Rourke, Paul Herbert, Michael Tamulaites

Harbor Master: Gregg Marsili, PJ

1. Pledge of Allegiance
2. Meeting Minutes of August 8, 2024 were approved.
3. Mooring Inspector License – Marc Collins of Pleasant Street Wharf approved.
4. CRMC – Application File # 2023-08-084 dated May 14, 2024 for RI Assent.
In hands of CRMC with Council approval of our recommendations.
5. Report of Harbormaster – Gregg Marsili
 - A. New Marina Status – finished & operating well.
 - B. State St. Ramp & Ind Park Ramp – Gregg working with East Coast on both.
 - C. Dock Repair & Maintenance - continues going well.
 - D. Dock Waiting List – back up over 158,
 - E. ROW Schedule – Portside contract awarded - Sherman & Anawamscutt to follow. Gibson Rd to be revisited without new ramp.
6. Possible New Rules for Commissioners, etc. – Gregg to send out draft of our recommendations as well as his.
7. Breakwater Study - Still on hold.
8. Vacant Lot Uses – Committee not appointed yet.

- 2 -

9. Parking Issues – Committee of John McDonald & Peter Silva suggest possible changes to rules. The major change they suggest is to change the time limit from 2 hours to 4 hours.

10 Open discussion for the public

- A. Skip Castro brought up the possible need to revise the Appeals process and the Commission appointed a committee to review and recommend possible changes. Steve Janaurio chairman, with Dom Franco, Wayne Gablinske, Mickael Tamulaites, Skip Castro & Peter Silva on the committee.
- B. Insurance question was brought up as some fishermen are having trouble getting some one to insure them. Also, the survey information is mandatory.

Adjournment.

**Bristol Fire Department
Board of Engineers Meeting
September 30, 2024**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

After the quorum was established, the meeting was called to order by Chief Michael DeMello at 1900 hours.

Deputy Chief of Administration, Safety & Training Stephen Knapman, Deputy Chief of Operations Nelson Luis, Assistants Chief John Perry, Dennis Cabral, Adam Medeiros, EMS Captain Brad Palmer, were in attendance.

Board Clerk Lou Mascola recorded the minutes. A motion by Asst Chief Cabral and seconded by Deputy Chief Luis to approve the minutes of the July 1, 2024 meeting, and the meeting agenda for this meeting, August 5, 2024 Both were unanimously approved.

Next scheduled meeting is Monday, November 4, 2024, @ 7:00 PM. or at the call of the Chief of the Department

Correspondence

A letter of thanks was received from the Family of Assistant Chief Dennis Cabral.

Reports from the Members of the Board

Deputy Chief of Administration, Safety & Training Stephen Knapman

- CPR Training will be held on either October 19th or 20th, depending on the availability of the instructor.
- Solar Farm walk thru will be held on October 9th at 1800 hrs., & 12th. At 0900 hrs. This is located at the Minturn Farm Landfill.
- Firefighter II begins on October 1st.
- There will be EVOC Training on (3) Saturdays in November. The goal is to retrain on a three year cycle.

Deputy Chief of Operations Nelson Luis

- Reminded the board that the Defiance Clam Boil will be held on October 27th.
- Discussed with Chief DeMello the overhang painting, and the clean up on the north side at the Defiance Station.

Assistant Chief John Perry

- The reflective stickers for Marine 7 are in.
- The trans- sensor alarm on Truck 6 keeps sounding, Chief DeMello stated that it is due to go in for service soon.
- Discussed with Chief DeMello taking Marine 1 out of the water for the winter months.
- Reported that the key to the entry on Marine 7 is now working.

Assistant Chief Dennis Cabral

- Reminded the board that the Ever Ready Clam Boil will be on October 20th.
- Requested some window decals for members of the Ever Ready Station.

Assistant Chief Adam Medeiros

- Requested (2) pagers for members of the Hydes.
- Submitted a list of supplies from the first driver of Engine 4 to Chief DeMello.

Captain Brad Palmer from the Division of EMS

- No issues, or requests from EMS for this meeting.

Chief of the Department Michael DeMello

- The Annual Old Timers Clam Boil will be held on October 11th at noon. Any assistance setting up , serving, and the clean up would be greatly appreciated. For those who signed up with the sign up sheets, he asked that the company officers transfer the names to the link that is set up to get an accurate count of those attending.
- The New England Association of Fire Chiefs Conference will be held at Mohegan Sun on October 16 - 18. If anyone would like to attend to please advise, and he will register the names.
- The backordered hose for the new Engine 4 has arrived.
- Nozzles were ordered for Engines 2 & 4.

- Reminder: that the BFD Blood Drive will be held on October 6th.
- The National Guard has requested Ladder 1 for flag raising, for a sponsored ride, at their armory.
- Distributed to the board a "Gas Leak" SOG for 2025 for review. He requested this SOG be reviewed with the company officers, regarding the apparatus placement.

Old Business

The following subjects were announced and discussed

October 5 - 6	Providence Safety & Survival
October 6 -	Bristol Fire Department Blood Drive
October 11	Annual Old Timer's Clam Boil
October 16- 18	New England Fire Chiefs Association Conference

New Business

- The department has available the Pfizer Covid Booster, and flu vaccinations for both the 18-64 age group, as well as the 65+. If anyone requests vaccinations, stop by the office during working hours.
- The Board discussed their annual Dinner, the date was decided to be December 11th with a location to be determined later.
- Chief DeMello gave the board an update on the FOB updates. The progress should be completed in the upcoming weeks.
- The department will procure 3-4 sets of gear in the spring of 2025.
- The RIAFC will be assisting new members acquiring turnout gear providing they meet their requirements. The amount is a percentage of the total cost.

Meeting Calendar for October 2024

- 2 - Company Meetings**
- 8 - Engine 4 & EMS Meetings**
- 10 - Fire Police Meeting**
- 16 - Ladies Auxiliary Meeting**
- 17 - Firemens Memorial Committee Meeting**

Company & Department Events October 2024

October 5 - 6 **Providence Safety & Survival**
October 6 - **Bristol Fire Department Blood Drive**
October 11 **Annual Old Timer's Clam Boil**
October 16- 18 **New England Fire Chiefs Association Conference**
October 20 - **Ever Ready Clam Boil**
October 27 - **Defiance Clam Boil**

Company and Department Events November 2024

November 2 - **Dreadnaught Surf & Turf**
November 8 - **Hydraulion Annual Turkey Roll**
November 9 - **Ever Ready Annual Banquet**

For the Good of the Department

- Great Job for the responses, radio communications have been excellent. Keep up the outstanding work.

Calls for service are approaching 3,400 calls for the year

Adjournment

Without any further business to conduct, a motion and second were made to adjourn the meeting at 1932 hours.

Respectfully submitted,

Lou Mascola

Lou Mascola
 Clerk for the Board of Engineers
 Bristol Fire Department
 Bristol, Rhode Island 02809

MEMORANDUM

To: THE HONORABLE TOWN COUNCIL
 From: Michelle DiMeo, Tax Assessor/Collector
 Date: September 30, 2024
 Subject: Recommended Abatements & Additions for October 9, 2024 meeting

Attached is a list of Abatements & Additions for October 2024

	Abatements	Additions
Motor Vehicles	\$ 0.00	\$ 0.00
Real Estate	\$ 981.22	\$ 0.00
Sewer Fees	\$ 0.00	\$ 0.00
Sewer Assessment	\$ 0.00	\$ 0.00
Tangibles	<u>\$ 0.00</u>	<u>\$ 0.00</u>
Total	\$ 981.22	\$ 0.00

Net Adjustment: -\$981.22

Year to Date Total Abatements & Additions: -\$40,903.07

Respectfully,



Michelle DiMeo

Tax Assessor/Collector

[illegible]

[illegible]

[illegible]

[illegible]

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
1001 Fund 1001								
1001-400-33501-1000-		State PILOT Funding						
	-1,324,937	0	-1,324,937	-1,386,767.19	.00	61,830.19	104.7%	
1001-400-33502-1000-		Public Service Corporation Tax						
	-295,616	0	-295,616	-317,228.59	.00	21,612.59	107.3%	
1001-400-33503-1000-		Meals & Beverage Tax						
	-708,768	0	-708,768	-109,833.93	.00	-598,934.07	15.5%	
1001-400-33504-1000-		Hotel Tax						
	-94,763	0	-94,763	-15,160.81	.00	-79,602.19	16.0%	
1001-400-33505-1000-		M/V Excise Tax Reimbursement						
	-2,905,818	0	-2,905,818	-726,454.45	.00	-2,179,363.55	25.0%	
1001-400-33507-1000-		Library Grant-In Aid						
	-211,491	0	-211,491	.00	.00	-211,491.00	.0%	
1001-400-33901-1000-		PILOT-Bristol Assisted Living						
	-50,124	0	-50,124	-12,603.98	.00	-37,520.02	25.1%	
1001-400-33902-1000-		PILOT-Living East Bay						
	-36,021	0	-36,021	-11,737.46	.00	-24,283.54	32.6%	
1001-400-33905-1000-		PILOT-Roger Williams Universit						
	-382,705	0	-382,705	-216,353.00	.00	-166,352.00	56.5%	
1001-400-33907-1000-		PILOT-Bristol Housing Authorit						
	-90,874	0	-90,874	.00	.00	-90,874.00	.0%	
1001-400-33908-1000-		PILOT-Gladding Property						
	-5,314	0	-5,314	.00	.00	-5,314.00	.0%	
1001-400-34420-1000-		Sewer Assessments						
	0	0	0	-1,646.27	.00	1,646.27	100.0%	
1001-400-36202-1000-		Cell Tower Agreement-American						
	0	0	0	-6,055.92	.00	6,055.92	100.0%	
1001-400-39102-1000-		Interfund Transfers In-EF						
	-75,000	0	-75,000	.00	.00	-75,000.00	.0%	
1001-400-39103-1000-		Interfund Transfers In-Perm FN						
	-70,000	0	-70,000	.00	.00	-70,000.00	.0%	
1001-400-39104-1000-		Interfund Transfers In-NBG						
	-4,000	0	-4,000	.00	.00	-4,000.00	.0%	
1001-400-39105-1000-		Interfund Transfers In-Colt FN						
	-450,325	0	-450,325	.00	.00	-450,325.00	.0%	
TOTAL Fund 1001	-6,705,756	0	-6,705,756	-2,803,841.60	.00	-3,901,914.40	41.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10012023 General Fund								
1001-501-31123-2023-		Property Taxes: 2022-2023						
	0	0	0	-105,540.91		.00	105,540.91	100.0%
TOTAL General Fund	0	0	0	-105,540.91		.00	105,540.91	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10012024 General Fund								
1001-501-31124-2024-		Property Taxes: 2023-2024						
	0	0	0	-496,169.72	.00	496,169.72	100.0%	
TOTAL General Fund	0	0	0	-496,169.72	.00	496,169.72	100.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	

10012025 General Fund

1001-501-31125-2025-		Property Taxes: 2024-2025						
	0	0	0	-15,043,341.95	.00	15,043,341.95	100.0%	
TOTAL General Fund	0	0	0	-15,043,341.95	.00	15,043,341.95	100.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10014011 General Fund							
1001-401-41100-1000-	36,463	Salaries 0	36,463	7,010.18	.00	29,452.67	19.2%
1001-401-42200-1000-	2,789	Payroll Taxes 0	2,789	526.29	.00	2,263.12	18.9%
1001-401-43210-1000-	10,884	RI League of Cities & Towns 0	10,884	10,884.00	.00	.00	100.0%
1001-401-43311-1000-	6,500	Code Supplements 0	6,500	5,479.33	.00	1,020.67	84.3%
1001-401-43313-1000-	3,500	Public Media 0	3,500	150.00	.00	3,350.00	4.3%
1001-401-43400-1000-	2,000	IT & Support 0	2,000	.00	.00	2,000.00	.0%
1001-401-43410-1000-	30,000	Annual Audit 0	30,000	.00	.00	30,000.00	.0%
1001-401-45400-1000-	16,500	Advertising 0	16,500	1,681.00	.00	14,819.00	10.2%
1001-401-46020-1000-	500	Inaugural 0	500	.00	.00	500.00	.0%
1001-401-48000-1000-	10,000	Contingency 0	10,000	294.10	.00	9,705.90	2.9%
TOTAL General Fund	119,136	0	119,136	26,024.90	.00	93,111.36	21.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJUSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10014021 General Fund								
1001-402-41100-1000-	260,170	Salaries 0	260,170	49,537.25	.00	210,633.23	19.0%	
1001-402-42101-1000-	11,619	Medical Insurance 0	11,619	3,560.38	.00	8,058.22	30.6%	
1001-402-42102-1000-	588	Dental Insurance 0	588	49.22	.00	539.04	8.4%	
1001-402-42200-1000-	19,903	Payroll Taxes 0	19,903	3,774.81	.00	16,128.23	19.0%	
1001-402-42301-1000-	2,576	Defined Contribution-TIAA 0	2,576	257.75	.00	2,318.18	10.0%	
1001-402-42302-1000-	35,163	Defined Benefit-ERSRI 0	35,163	3,639.00	.00	31,523.72	10.3%	
1001-402-43200-1000-	2,000	Dues & Conferences 0	2,000	.00	.00	2,000.00	.0%	
1001-402-43240-1000-	15,000	Legal Fees-Labor 0	15,000	.00	.00	15,000.00	.0%	
1001-402-45900-1000-	2,000	Operating 0	2,000	188.74	.00	1,811.26	9.4%	
1001-402-46260-1000-	500	Vehicle Fuel 0	500	40.87	.00	459.13	8.2%	
1001-402-48000-1000-	2,000	Contingency 0	2,000	200.00	.00	1,800.00	10.0%	
TOTAL General Fund	351,519	0	351,519	61,248.02	.00	290,271.01	17.4%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10014031 General Fund								
1001-403-32000-1000-	-750,000	Licenses & Permits 0	-750,000	-208,288.62	.00	-541,711.38	27.8%	
1001-403-41100-1000-	391,453	Salaries 0	391,453	72,985.35	.00	318,467.73	18.6%	
1001-403-42101-1000-	122,655	Medical Insurance 0	122,655	34,655.38	.00	87,999.57	28.3%	
1001-403-42102-1000-	5,043	Dental Insurance 0	5,043	595.13	.00	4,447.40	11.8%	
1001-403-42200-1000-	29,946	Payroll Taxes 0	29,946	5,269.67	.00	24,676.49	17.6%	
1001-403-42301-1000-	3,842	Defined Contribution-TIAA 0	3,842	703.94	.00	3,138.17	18.3%	
1001-403-42302-1000-	52,099	Defined Benefit-ERSRI 0	52,099	9,939.31	.00	42,159.76	19.1%	
1001-403-43200-1000-	3,500	Dues & Conferences 0	3,500	175.00	.00	3,325.00	5.0%	
1001-403-43321-1000-	26,000	Land Evidence 0	26,000	3,700.00	.00	22,300.00	14.2%	
1001-403-43322-1000-	760	Probate & Microfilming 0	760	.00	.00	760.00	.0%	
1001-403-43323-1000-	5,000	Records Restoration 0	5,000	.00	.00	5,000.00	.0%	
1001-403-43324-1000-	5,000	Business Licensing 0	5,000	4,800.00	.00	200.00	96.0%	
1001-403-45500-1000-	2,500	Printing 0	2,500	.00	.00	2,500.00	.0%	
TOTAL General Fund	-102,202	0	-102,202	-75,464.84	.00	-26,737.26	73.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10014041 General Fund								
1001-404-43245-1000-	139,488	Legal Fees-Solicitor 0	139,488	2,000.00	.00	137,488.00	1.4%	
1001-404-43246-1000-	50,000	Legal Fees-Litigation 0	50,000	24,256.84	.00	25,743.16	48.5%	
1001-404-43430-1000-	500	Court Costs 0	500	.00	.00	500.00	.0%	
TOTAL General Fund	189,988	0	189,988	26,256.84	.00	163,731.16	13.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10014051 General Fund								
1001-405-41100-1000-	14,997	Salaries 0	14,997	.00	.00	14,996.80	.0%	
1001-405-42200-1000-	1,147	Payroll Taxes 0	1,147	.00	.00	1,147.26	.0%	
1001-405-43200-1000-	4,500	Dues & Conferences 0	4,500	.00	.00	4,500.00	.0%	
1001-405-43223-1000-	21,760	Prevention Programs 0	21,760	.00	.00	21,760.00	.0%	
1001-405-43224-1000-	30,000	Student Assistant Counselors 0	30,000	.00	.00	30,000.00	.0%	
1001-405-46000-1000-	500	supplies 0	500	.00	.00	500.00	.0%	
TOTAL General Fund	72,904	0	72,904	.00	.00	72,904.06	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10014061 General Fund								
1001-406-41100-1000-	3,500	Salaries 0	3,500	.00	.00	3,500.00	.0%	
1001-406-41101-1000-	39,600	Salaries-Elections 0	39,600	.00	.00	39,600.00	.0%	
1001-406-41300-1000-	4,525	Overtime 0	4,525	.00	.00	4,525.00	.0%	
1001-406-42200-1000-	614	Payroll Taxes 0	614	.00	.00	613.91	.0%	
1001-406-43230-1000-	15,455	Elections 0	15,455	10,005.50	.00	5,449.50	64.7%	
TOTAL General Fund	63,694	0	63,694	10,005.50	.00	53,688.41	15.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10014071 General Fund								
1001-407-35100-1000-	-100,000	Fees & Fines 0	-100,000	-12,579.71	.00	-87,420.29	12.6%	
1001-407-41100-1000-	18,023	Salaries 0	18,023	3,648.67	.00	14,374.33	20.2%	
1001-407-41150-1000-	2,000	Detail Wages 0	2,000	.00	.00	2,000.00	.0%	
1001-407-42200-1000-	1,379	Payroll Taxes 0	1,379	222.07	.00	1,156.69	16.1%	
1001-407-42301-1000-	0	Defined Contribution-TIAA 0	0	7.95	.00	-7.95	100.0%	
1001-407-42302-1000-	0	Defined Benefit-ERSRI 0	0	112.50	.00	-112.50	100.0%	
1001-407-45900-1000-	15,500	Operating 0	15,500	2,190.00	.00	13,310.00	14.1%	
1001-407-46000-1000-	500	Supplies 0	500	.00	.00	500.00	.0%	
TOTAL General Fund	-62,598	0	-62,598	-6,398.52	.00	-56,199.72	10.2%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
1001	General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10015010 General Fund								
1001-501-31120-2020-								
		0	Property Taxes: 2019-2020	0	521.00	.00	-521.00	100.0%
		0	0	0	521.00	.00	-521.00	100.0%
	TOTAL General Fund	0	0	0	521.00	.00	-521.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10015011 General Fund								
1001-501-31124-1000-		Property Taxes: 2023-2024						
	0	0	0	-38,514.22	.00	38,514.22	100.0%	
1001-501-31900-1000-		Penalties & Int. on Deliq Tax						
	-925,000	0	-925,000	-40,105.29	.00	-884,894.71	4.3%	
1001-501-34001-1000-		Municipal Lien Certificates						
	0	0	0	-2,500.00	.00	2,500.00	100.0%	
1001-501-34101-1000-		Teller's Over/Short						
	0	0	0	80.00	.00	-80.00	100.0%	
1001-501-35100-1000-		Fees & Fines						
	-21,000	0	-21,000	24,512.06	.00	-45,512.06	-116.7%	
1001-501-41100-1000-		Salaries						
	568,204	0	568,204	100,354.08	.00	467,849.92	17.7%	
1001-501-41300-1000-		Overtime						
	1,000	0	1,000	.00	.00	1,000.00	.0%	
1001-501-42101-1000-		Medical Insurance						
	138,744	0	138,744	32,492.66	.00	106,251.34	23.4%	
1001-501-42102-1000-		Dental Insurance						
	5,698	0	5,698	648.10	.00	5,049.90	11.4%	
1001-501-42200-1000-		Payroll Taxes						
	43,544	0	43,544	7,393.11	.00	36,150.89	17.0%	
1001-501-42301-1000-		Defined Contribution-TIAA						
	5,814	0	5,814	969.68	.00	4,844.32	16.7%	
1001-501-42302-1000-		Defined Benefit-ERSRI						
	76,804	0	76,804	13,284.83	.00	63,519.17	17.3%	
1001-501-43200-1000-		Dues & Conferences						
	5,600	0	5,600	656.00	.00	4,944.00	11.7%	
1001-501-43400-1000-		IT & Support						
	152,818	0	152,818	30,535.43	.00	122,282.57	20.0%	
1001-501-43450-1000-		Revaluation						
	100,000	0	100,000	30,869.59	.00	69,130.41	30.9%	
1001-501-46000-1000-		Supplies						
	2,500	0	2,500	.00	.00	2,500.00	.0%	
TOTAL General Fund	154,726	0	154,726	160,676.03	.00	-5,950.03	103.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10015012 General Fund								
1001-501-31122-2022-		Property Taxes: 2021-2022						
	0	0	0	-872.56		.00	872.56	100.0%
TOTAL General Fund	0	0	0	-872.56		.00	872.56	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10015021 General Fund							
1001-502-48110-1000-	3,763,502	Bond Principal	0 3,763,502	.00	.00	3,763,502.00	.0%
1001-502-48210-1000-	1,528,801	Interest-Bonds	0 1,528,801	.00	.00	1,528,801.00	.0%
1001-502-48300-1000-	5,000	Issuance Fees	0 5,000	.00	.00	5,000.00	.0%
1001-502-48400-1000-	5,000	Cost of Issuance	0 5,000	-26,910.13	.00	31,910.13	-538.2%
TOTAL General Fund	5,302,303	0	5,302,303	-26,910.13	.00	5,329,213.13	-.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10015031 General Fund								
1001-503-39150-1000-	-995,058	Interfund Transfers In-OPEB Tr	0	-995,058	.00	.00	-995,058.00	.0%
1001-503-41180-1000-	30,000	Salary Reserve-27PP	0	30,000	.00	.00	30,000.00	.0%
1001-503-42100-1000-	695,000	Retiree Medical & Dental	0	695,000	165,564.21	.00	529,435.79	23.8%
1001-503-42103-1000-	179,276	Life Insurance	0	179,276	116,825.26	.00	62,450.74	65.2%
1001-503-42500-1000-	10,000	Unemployment Compensation	0	10,000	-150.00	.00	10,150.00	-1.5%
1001-503-42950-1000-	75,000	Severance Pay	0	75,000	.00	.00	75,000.00	.0%
1001-503-45201-1000-	942,214	Insurance	0	942,214	1,306,377.00	.00	-364,163.00	138.6%
1001-503-45202-1000-	40,000	Insurance Claims	0	40,000	225.00	.00	39,775.00	.6%
TOTAL General Fund	976,432	0	976,432	1,588,841.47	.00	.00	-612,409.47	162.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT	
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10015041 General Fund								
1001-504-36201-1000-	-155,893	Property Leases	0	-155,893	-13,550.19	.00	-142,342.81	8.7%
1001-504-41100-1000-	22,154	Salaries	0	22,154	3,658.66	.00	18,495.61	16.5%
1001-504-42200-1000-	1,695	Payroll Taxes	0	1,695	279.87	.00	1,414.93	16.5%
1001-504-43400-1000-	130,444	IT & Support	0	130,444	23,813.81	.00	106,630.19	18.3%
1001-504-43405-1000-	11,000	Website Maintenance	0	11,000	.00	.00	11,000.00	.0%
1001-504-44300-1000-	55,000	Building Repairs & Maintenance	0	55,000	8,455.54	.00	46,544.46	15.4%
1001-504-44301-1000-	10,000	Elevator Repairs & Maintenance	0	10,000	2,902.90	.00	7,097.10	29.0%
1001-504-44302-1000-	10,000	Alarm Repairs & Maintenance	0	10,000	1,140.78	.00	8,859.22	11.4%
1001-504-44340-1000-	50,000	School Buildings	0	50,000	1,793.93	.00	48,206.07	3.6%
1001-504-44400-1000-	22,000	Copy Machines	0	22,000	1,191.92	.00	20,808.08	5.4%
1001-504-44410-1000-	23,500	Parking Lot Leases	0	23,500	12,000.00	.00	11,500.08	51.1%
1001-504-45300-1000-	28,000	Telephone & Internet	0	28,000	3,996.82	.00	24,003.18	14.3%
1001-504-46001-1000-	28,000	Supplies-Central Purchasing	0	28,000	2,517.99	.00	25,482.01	9.0%
1001-504-46003-1000-	60,000	Software & Licenses	0	60,000	1,138.00	.00	58,862.00	1.9%
1001-504-46066-1000-	40,000	Postage	0	40,000	9,128.82	.00	30,871.18	22.8%
1001-504-46210-1000-	10,000	Natural Gas	0	10,000	278.44	.00	9,721.56	2.8%
1001-504-46220-1000-	24,000	Electricity	0	24,000	.00	.00	24,000.00	.0%
1001-504-46270-1000-	5,000	Water Service	0	5,000	411.31	.00	4,588.69	8.2%
1001-504-47500-1000-	51,000	Technology Replacement	0	51,000	1,963.40	.00	49,036.60	3.8%
TOTAL General Fund	425,900	0	425,900	61,122.00	.00	364,778.15	14.4%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10015051 General Fund								
1001-505-47200-1000-		Capital Improvements						
	1,399,000	0	1,399,000	163,630.20	.00	1,235,369.80	11.7%	
TOTAL General Fund	1,399,000	0	1,399,000	163,630.20	.00	1,235,369.80	11.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
1001512 General Fund								
1001-501-31102-2002-		Property Taxes: Prior Years						
	0	0	0	-27.70		.00	27.70	100.0%
TOTAL General Fund	0	0	0	-27.70		.00	27.70	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD	ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10015311 General Fund								
1001-501-31121-2021-		Property Taxes: 2020-2021						
	0	0	0	446.82		.00	-446.82	100.0%
TOTAL General Fund	0	0	0	446.82		.00	-446.82	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02							
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10016011 General Fund							
1001-601-32000-1000-	-38,500	Licenses & Permits 0	-38,500	-1,545.00	.00	-36,955.00	4.0%
1001-601-41100-1000-	337,033	Salaries 0	337,033	60,829.55	.00	276,203.45	18.0%
1001-601-42101-1000-	54,533	Medical Insurance 0	54,533	17,598.38	.00	36,934.76	32.3%
1001-601-42102-1000-	2,193	Dental Insurance 0	2,193	359.74	.00	1,833.75	16.4%
1001-601-42200-1000-	25,783	Payroll Taxes 0	25,783	4,551.22	.00	21,231.78	17.7%
1001-601-42301-1000-	3,631	Defined Contribution-TIAA 0	3,631	690.10	.00	2,940.90	19.0%
1001-601-42302-1000-	42,295	Defined Benefit-ERSRI 0	42,295	8,355.45	.00	33,939.55	19.8%
1001-601-43100-1000-	13,000	Secretarial Support 0	13,000	1,900.00	.00	11,100.00	14.6%
1001-601-43200-1000-	4,500	Dues & Conferences 0	4,500	.00	.00	4,500.00	.0%
1001-601-43220-1000-	43,100	Tourism/Promotion 0	43,100	.00	.00	43,100.00	.0%
1001-601-43221-1000-	8,400	GIS Implementation 0	8,400	.00	.00	8,400.00	.0%
1001-601-43435-1000-	9,000	Consulting Engineer-Planning B 0	9,000	.00	.00	9,000.00	.0%
1001-601-45400-1000-	6,000	Advertising 0	6,000	205.00	.00	5,795.00	3.4%
1001-601-46000-1000-	1,500	Supplies 0	1,500	.00	.00	1,500.00	.0%
1001-601-46101-1000-	6,000	Conservation Projects 0	6,000	2,250.00	.00	3,750.00	37.5%
1001-601-46102-1000-	20,000	Tree Planting 0	20,000	.00	.00	20,000.00	.0%
1001-601-46103-1000-	10,000	Stormwater Phase II 0	10,000	1,694.56	.00	8,305.44	16.9%
1001-601-46104-1000-	25,000	Comprehensive Plan Update 0	25,000	.00	.00	25,000.00	.0%
1001-601-46300-1000-	5,000	Bristol HDC 0	5,000	635.50	.00	4,364.50	12.7%
TOTAL General Fund	578,469	0	578,469	97,524.50	.00	480,944.13	16.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10016021 General Fund								
1001-602-32000-1000-	-2,500	Licenses & Permits	-2,500	-38,324.44	.00	35,824.44	1533.0%	
1001-602-33515-1000-	0	RI State Tax	0	18,018.33	.00	-18,018.33	100.0%	
1001-602-33516-1000-	0	Health Department	0	-1,452.38	.00	1,452.38	100.0%	
1001-602-33517-1000-	-468,000	Scale official	-468,000	-180.00	.00	-467,820.00	.0%	
1001-602-41100-1000-	195,608	Salaries	195,608	34,819.00	.00	160,789.00	17.8%	
1001-602-42101-1000-	21,396	Medical Insurance	21,396	3,501.62	.00	17,894.72	16.4%	
1001-602-42102-1000-	950	Dental Insurance	950	49.22	.00	900.46	5.2%	
1001-602-42200-1000-	14,964	Payroll Taxes	14,964	2,538.21	.00	12,425.79	17.0%	
1001-602-42301-1000-	833	Defined Contribution-TIAA	833	202.15	.00	630.85	24.3%	
1001-602-42302-1000-	11,297	Defined Benefit-ERSRI	11,297	2,854.40	.00	8,442.60	25.3%	
1001-602-43200-1000-	2,200	Dues & Conferences	2,200	.00	.00	2,200.00	.0%	
1001-602-45900-1000-	3,000	Operating	3,000	.00	.00	3,000.00	.0%	
1001-602-46003-1000-	16,805	Software & Licenses	16,805	16,055.00	.00	750.00	95.5%	
TOTAL General Fund	-203,447	0	-203,447	38,081.11	.00	-241,528.09	-18.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10016031 General Fund								
1001-603-32002-1000-	-10,500	Permits 0	-10,500	-1,250.00	.00	-9,250.00	11.9%	
1001-603-32003-1000-	-25,000	Road Cut Permits 0	-25,000	-6,870.00	.00	-18,130.00	27.5%	
1001-603-32004-1000-	-15,000	RI Resource Recovery 0	-15,000	-75.00	.00	-14,925.00	.5%	
1001-603-34100-1000-	0	Miscellaneous 0	0	-414.00	.00	414.00	100.0%	
1001-603-34102-1000-	-65,000	Landfill Receipts 0	-65,000	-8,955.61	.00	-56,044.39	13.8%	
1001-603-34105-1000-	-10,000	Special Pick-Ups 0	-10,000	-995.00	.00	-9,005.00	10.0%	
1001-603-34431-1000-	-5,000	Compost Bag Sales 0	-5,000	.00	.00	-5,000.00	.0%	
1001-603-41100-1000-	2,179,176	Salaries 0	2,179,176	384,626.88	.00	1,794,549.12	17.7%	
1001-603-41160-1000-	51,000	Clothing Allowance 0	51,000	49,300.00	.00	1,700.00	96.7%	
1001-603-41300-1000-	163,114	Overtime 0	163,114	22,092.02	.00	141,021.87	13.5%	
1001-603-42101-1000-	542,707	Medical Insurance 0	542,707	170,766.77	.00	371,940.23	31.5%	
1001-603-42102-1000-	20,758	Dental Insurance 0	20,758	3,866.30	.00	16,892.08	18.6%	
1001-603-42200-1000-	183,087	Payroll Taxes 0	183,087	34,180.14	.00	148,906.86	18.7%	
1001-603-42301-1000-	22,032	Defined Contribution-TIAA 0	22,032	3,625.92	.00	18,406.08	16.5%	
1001-603-42302-1000-	295,236	Defined Benefit-ERSRI 0	295,236	51,861.58	.00	243,374.42	17.6%	
1001-603-43211-1000-	5,000	Rodent Control 0	5,000	80.00	.00	4,920.00	1.6%	
1001-603-43440-1000-	25,000	Landfill/Environmental Monitor 0	25,000	1,015.00	.00	23,985.00	4.1%	
1001-603-44210-1000-	25,000	Transfer Station Operations 0	25,000	2,867.94	.00	22,132.06	11.5%	
1001-603-44211-1000-	400,000	Tipping Fees 0	400,000	40,285.87	.00	359,714.13	10.1%	
1001-603-44220-1000-	150,000	Snow & Ice Removal 0	150,000	-3,921.82	.00	153,921.82	-2.6%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 1001 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
1001-603-44300-1000-	18,500	Building Repairs & Maintenance 0	18,500	36,501.99	.00	-18,001.99	197.3%	
1001-603-44304-1000-	307,800	Grounds Maintenance 0	307,800	74,525.92	.00	233,274.08	24.2%	
1001-603-44305-1000-	35,000	Road Materials 0	35,000	891.99	.00	34,108.01	2.5%	
1001-603-44306-1000-	12,000	Road Signs 0	12,000	1,529.57	.00	10,470.43	12.7%	
1001-603-44307-1000-	30,000	Road & Sidewalk Maintenance 0	30,000	4,706.25	.00	25,293.75	15.7%	
1001-603-44308-1000-	115,000	Street Lighting 0	115,000	228.10	.00	114,771.90	.2%	
1001-603-44310-1000-	90,000	Motor Vehicle Repairs 0	90,000	8,196.55	.00	81,803.45	9.1%	
1001-603-44311-1000-	22,000	Landfill Vehicle Maintenance 0	22,000	3,092.61	.00	18,907.39	14.1%	
1001-603-44312-1000-	55,000	Packer & Recycling Vehicle Mnt 0	55,000	32,186.68	.00	22,813.32	58.5%	
1001-603-44330-1000-	75,000	Drainage 0	75,000	.00	.00	75,000.00	.0%	
1001-603-44400-1000-	2,500	Copy Machines 0	2,500	476.07	.00	2,023.93	19.0%	
1001-603-44600-1000-	90,000	Tree Care & Preservation 0	90,000	10,490.00	.00	79,510.00	11.7%	
1001-603-45300-1000-	7,500	Telephone & Internet 0	7,500	642.41	.00	6,857.59	8.6%	
1001-603-45400-1000-	1,000	Advertising 0	1,000	.00	.00	1,000.00	.0%	
1001-603-46000-1000-	8,000	Supplies 0	8,000	2,811.47	.00	5,188.53	35.1%	
1001-603-46050-1000-	2,000	Chemicals 0	2,000	242.80	.00	1,757.20	12.1%	
1001-603-46060-1000-	22,000	Tires 0	22,000	8,119.90	.00	13,880.10	36.9%	
1001-603-46061-1000-	3,500	Sweeper Brooms 0	3,500	.00	.00	3,500.00	.0%	
1001-603-46063-1000-	6,000	Portable Radios 0	6,000	255.11	.00	5,744.89	4.3%	
1001-603-46064-1000-	5,000	Protective Gear 0	5,000	192.39	.00	4,807.61	3.8%	
1001-603-46066-1000-	1,500	Postage 0	1,500	297.78	.00	1,202.22	19.9%	
1001-603-46067-1000-	25,000	Janitorial Supplies 0	25,000	4,280.43	.00	20,719.57	17.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 1001 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
1001-603-46210-1000-	30,000	Natural Gas 0	30,000	313.42	.00	29,686.58	1.0%	
1001-603-46220-1000-	13,000	Electricity 0	13,000	.00	.00	13,000.00	.0%	
1001-603-46260-1000-	185,500	Vehicle Fuel 0	185,500	29,042.50	.00	156,457.50	15.7%	
1001-603-46270-1000-	7,500	Water Service 0	7,500	1,815.37	.00	5,684.63	24.2%	
1001-603-47301-1000-	8,500	Building Security 0	8,500	.00	.00	8,500.00	.0%	
1001-603-47500-1000-	10,000	Technology Replacement 0	10,000	.00	.00	10,000.00	.0%	
1001-603-47515-1000-	14,500	Tools & Equipment 0	14,500	2,063.92	.00	12,436.08	14.2%	
1001-603-48092-1000-	4,200	Patriotism 0	4,200	.00	.00	4,200.00	.0%	
1001-603-48096-1000-	20,000	Holiday Lighting 0	20,000	395.50	.00	19,604.50	2.0%	
TOTAL General Fund	5,159,110	0	5,159,110	965,385.72	.00	4,193,724.55	18.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10017011 General Fund								
1001-701-32010-1000-	-1,000	Soliciting Permits 0	-1,000	-1,850.00	.00	850.00	185.0%	
1001-701-34210-1000-	-45,000	Police Detail Admin Fees 0	-45,000	-14,532.93	.00	-30,467.07	32.3%	
1001-701-35100-1000-	-5,000	Fines & Fees 0	-5,000	-1,355.00	.00	-3,645.00	27.1%	
1001-701-35102-1000-	-1,000	Copy Fees 0	-1,000	-87.35	.00	-912.65	8.7%	
1001-701-35103-1000-	-8,000	Vehicle ID 0	-8,000	-1,720.00	.00	-6,280.00	21.5%	
1001-701-35104-1000-	-3,500	Online Report Fees 0	-3,500	-360.00	.00	-3,140.00	10.3%	
1001-701-41100-1000-	3,247,075	Salaries 0	3,247,075	656,941.26	.00	2,590,133.74	20.2%	
1001-701-41160-1000-	67,145	Clothing Allowance 0	67,145	66,090.00	.00	1,055.00	98.4%	
1001-701-41300-1000-	190,000	Overtime 0	190,000	31,855.08	.00	158,144.92	16.8%	
1001-701-41400-1000-	525,215	Supplemental wages 0	525,215	6,079.58	.00	519,135.42	1.2%	
1001-701-41500-1000-	115,000	Detail wages 0	115,000	77,383.13	.00	37,616.87	67.3%	
1001-701-41600-1000-	10,000	Special Details 0	10,000	.00	.00	10,000.00	.0%	
1001-701-42101-1000-	876,245	Medical Insurance 0	876,245	151,039.45	.00	725,205.55	17.2%	
1001-701-42102-1000-	36,117	Dental Insurance 0	36,117	6,217.14	.00	29,899.86	17.2%	
1001-701-42200-1000-	59,266	Payroll Taxes 0	59,266	8,004.95	.00	51,261.05	13.5%	
1001-701-42301-1000-	113,169	Defined Contribution-TIAA 0	113,169	19,338.55	.00	93,830.45	17.1%	
1001-701-42302-1000-	208,608	Defined Benefit-ERSRI 0	208,608	43,159.97	.00	165,448.03	20.7%	
1001-701-42303-1000-	1,890,546	Defined Benefit-Local Pension 0	1,890,546	236,318.25	.00	1,654,227.75	12.5%	
1001-701-42400-1000-	84,000	Education 0	84,000	4,610.56	.00	79,389.44	5.5%	
1001-701-43020-1000-	5,000	Boat Repairs & Maintenance 0	5,000	275.00	.00	4,725.00	5.5%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 1001 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
1001-701-43201-1000-	15,000	0	15,000	8,675.00	.00	6,325.00	57.8%	Conferences & Training
1001-701-43331-1000-	3,280	0	3,280	360.00	.00	2,920.00	11.0%	RI Police Academy
1001-701-43445-1000-	8,000	0	8,000	8,628.98	.00	-628.98	107.9%	Written Directives
1001-701-44300-1000-	30,000	0	30,000	6,178.59	.00	23,821.41	20.6%	Building Repairs & Maintenance
1001-701-44310-1000-	50,000	0	50,000	6,464.47	.00	43,535.53	12.9%	Motor Vehicle Repairs
1001-701-44400-1000-	5,100	0	5,100	448.84	.00	4,651.16	8.8%	Copy Machines
1001-701-45300-1000-	40,000	0	40,000	4,240.77	.00	35,759.23	10.6%	Telephone & Internet
1001-701-45400-1000-	2,000	0	2,000	.00	.00	2,000.00	.0%	Advertising
1001-701-46009-1000-	20,000	0	20,000	.00	.00	20,000.00	.0%	Ammunition & weapons
1001-701-46010-1000-	2,000	0	2,000	31.99	.00	1,968.01	1.6%	Postage
1001-701-46031-1000-	1,800	0	1,800	.00	.00	1,800.00	.0%	Police Officer Supplies
1001-701-46032-1000-	45,000	0	45,000	10,583.50	.00	34,416.50	23.5%	Patrol Expenses
1001-701-46033-1000-	14,400	0	14,400	1,951.30	.00	12,448.70	13.6%	Detective Expenses
1001-701-46034-1000-	10,000	0	10,000	.00	.00	10,000.00	.0%	Probationary Patrolman Expense
1001-701-46035-1000-	1,200	0	1,200	.00	.00	1,200.00	.0%	Color Guard
1001-701-46037-1000-	1,800	0	1,800	94.77	.00	1,705.23	5.3%	Medical Supplies
1001-701-46038-1000-	25,000	0	25,000	6,640.00	.00	18,360.00	26.6%	Communications
1001-701-46039-1000-	1,000	0	1,000	.00	.00	1,000.00	.0%	Photo Lab
1001-701-46066-1000-	2,000	0	2,000	637.85	.00	1,362.15	31.9%	Postage
1001-701-46210-1000-	17,000	0	17,000	634.93	.00	16,365.07	3.7%	Natural Gas
1001-701-46220-1000-	20,000	0	20,000	.00	.00	20,000.00	.0%	Electricity
1001-701-46260-1000-	75,000	0	75,000	6,293.13	.00	68,706.87	8.4%	Vehicle Fuel

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 1001 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
1001-701-46270-1000-	1,750	Water Service 0	1,750	634.53	.00	1,115.47	36.3%	
1001-701-47301-1000-	1,500	Building Security 0	1,500	.00	.00	1,500.00	.0%	
1001-701-47500-1000-	125,000	Technology Replacement 0	125,000	13,250.79	.00	111,749.21	10.6%	
TOTAL General Fund	7,881,716	0	7,881,716	1,363,157.08	.00	6,518,558.92	17.3%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10017012 General Fund								
1001-701-41100-2000-	524,228	Civilian Salaries	0 524,228	90,396.19	.00	433,831.81	17.2%	
1001-701-41300-2000-	16,500	Civilian Overtime	0 16,500	4,430.06	.00	12,069.94	26.8%	
1001-701-42200-2000-	41,366	Civilian Payroll Taxes	0 41,366	6,014.74	.00	35,351.26	14.5%	
1001-701-42301-2000-	4,962	Civilian Defined Cont TIAA	0 4,962	725.26	.00	4,236.74	14.6%	
1001-701-42302-2000-	67,289	Civilian Defined Benefit-ERSRI	0 67,289	10,240.11	.00	57,048.89	15.2%	
TOTAL General Fund	654,345	0	654,345	111,806.36	.00	542,538.64	17.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10017021 General Fund								
1001-702-34550-1000-	0	Animal Control & Shelter Fees	0	-175.00	.00	175.00	100.0%	
1001-702-41100-1000-	148,845	Salaries	0	32,130.30	.00	116,714.99	21.6%	
1001-702-41160-1000-	1,400	Clothing Allowance	0	1,500.00	.00	-100.00	107.1%	
1001-702-41300-1000-	2,500	Overtime	0	38.36	.00	2,461.64	1.5%	
1001-702-42101-1000-	18,237	Medical Insurance	0	4,828.20	.00	13,409.01	26.5%	
1001-702-42102-1000-	588	Dental Insurance	0	329.44	.00	258.82	56.0%	
1001-702-42200-1000-	11,578	Payroll Taxes	0	2,411.92	.00	9,165.99	20.8%	
1001-702-42301-1000-	1,272	Defined Contribution-TIAA	0	257.86	.00	1,014.14	20.3%	
1001-702-42302-1000-	16,809	Defined Benefit-ERSRI	0	3,258.66	.00	13,550.34	19.4%	
1001-702-43203-1000-	2,300	Certifications	0	.00	.00	2,300.00	.0%	
1001-702-43341-1000-	7,700	Veterinarian Service	0	236.49	.00	7,463.51	3.1%	
1001-702-43342-1000-	450	Carcass Removal	0	55.20	.00	394.80	12.3%	
1001-702-44300-1000-	25,100	Building Repairs & Maintenance	0	2,771.43	.00	22,328.57	11.0%	
1001-702-44310-1000-	6,200	Motor Vehicle Repairs	0	.00	.00	6,200.00	.0%	
1001-702-45300-1000-	4,300	Telephone & Internet	0	119.75	.00	4,180.25	2.8%	
1001-702-45900-1000-	1,500	Operating	0	100.00	.00	1,400.00	6.7%	
1001-702-46000-1000-	7,000	Supplies	0	2,571.27	.00	4,428.73	36.7%	
1001-702-46002-1000-	1,800	Office Supplies	0	299.40	.00	1,500.60	16.6%	
1001-702-46066-1000-	300	Postage	0	.00	.00	300.00	.0%	
1001-702-46210-1000-	9,000	Natural Gas	0	142.84	.00	8,857.16	1.6%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 1001 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
1001-702-46220-1000-	12,500	Electricity 0	12,500	.00	.00	12,500.00	.0%	
1001-702-46260-1000-	1,500	Vehicle Fuel 0	1,500	4,982.39	.00	-3,482.39	332.2%	
1001-702-46270-1000-	3,000	Water Service 0	3,000	.00	.00	3,000.00	.0%	
1001-702-47301-1000-	2,500	Building Security 0	2,500	.00	.00	2,500.00	.0%	
TOTAL General Fund	286,380	0	286,380	55,858.51	.00	230,521.16	19.5%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10017031 General Fund								
1001-703-34100-1000-		Miscellaneous						
	-30,000	0	-30,000	-3,913.00	.00	-26,087.00	13.0%	
1001-703-34201-1000-		Fueling Station						
	-100,000	0	-100,000	-6,307.51	.00	-93,692.49	6.3%	
1001-703-34202-1000-		Dock Fees						
	-279,500	0	-279,500	-3,655.00	.00	-275,845.00	1.3%	
1001-703-34203-1000-		Mooring Fees						
	-185,000	0	-185,000	-2,367.32	.00	-182,632.68	1.3%	
1001-703-34204-1000-		Transient Docks/Moorings						
	-150,000	0	-150,000	-32,523.24	.00	-117,476.76	21.7%	
1001-703-34206-1000-		Ferry Dock & Office Lease						
	-19,525	0	-19,525	-3,166.66	.00	-16,358.34	16.2%	
1001-703-34550-1000-		Animal Control & Shelter F						
	-1,000	0	-1,000	.00	.00	-1,000.00	.0%	
1001-703-41100-1000-		Salaries						
	278,190	0	278,190	74,672.00	.00	203,518.00	26.8%	
1001-703-42101-1000-		Medical Insurance						
	3,600	0	3,600	1,016.66	.00	2,583.34	28.2%	
1001-703-42102-1000-		Dental Insurance						
	1,899	0	1,899	310.52	.00	1,588.84	16.3%	
1001-703-42200-1000-		Payroll Taxes						
	21,282	0	21,282	5,760.79	.00	15,521.21	27.1%	
1001-703-42301-1000-		Defined Contribution-TIAA						
	2,126	0	2,126	384.15	.00	1,741.85	18.1%	
1001-703-42302-1000-		Defined Benefit-ERSRI						
	28,832	0	28,832	5,424.15	.00	23,407.85	18.8%	
1001-703-43202-1000-		Training						
	2,200	0	2,200	.00	.00	2,200.00	.0%	
1001-703-44300-1000-		Building Repairs & Maintenance						
	10,000	0	10,000	3,454.99	.00	6,545.01	34.5%	
1001-703-44381-1000-		Boat Repairs & Maintenance						
	8,000	0	8,000	7,047.82	.00	952.18	88.1%	
1001-703-44382-1000-		Dock Repairs & Maintenance						
	85,000	0	85,000	4,713.94	.00	80,286.06	5.5%	
1001-703-44383-1000-		Buoy Repairs & Maintenance						
	6,000	0	6,000	760.00	.00	5,240.00	12.7%	
1001-703-45300-1000-		Telephone & Internet						
	5,000	0	5,000	794.52	.00	4,205.48	15.9%	
1001-703-45900-1000-		Operating						
	20,000	0	20,000	6,711.51	.00	13,288.49	33.6%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 1001 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
1001-703-46000-1000-		Supplies						
	3,000	0	3,000	.00	.00	3,000.00	.0%	
1001-703-46003-1000-		Software & Licenses						
	3,000	0	3,000	.00	.00	3,000.00	.0%	
1001-703-46010-1000-		Uniforms						
	4,500	0	4,500	.00	.00	4,500.00	.0%	
1001-703-46021-1000-		Mooring Stickers						
	4,500	0	4,500	170.50	.00	4,329.50	3.8%	
1001-703-46022-1000-		Safety Equipment						
	4,000	0	4,000	.00	.00	4,000.00	.0%	
1001-703-46110-1000-		Public Rights of Way						
	10,000	0	10,000	.00	.00	10,000.00	.0%	
1001-703-46210-1000-		Natural Gas						
	9,000	0	9,000	196.14	.00	8,803.86	2.2%	
1001-703-46220-1000-		Electricity						
	13,000	0	13,000	230.43	.00	12,769.57	1.8%	
1001-703-46260-1000-		Vehicle Fuel						
	2,200	0	2,200	314.21	.00	1,885.79	14.3%	
1001-703-46261-1000-		Boat Fuel						
	5,000	0	5,000	.00	.00	5,000.00	.0%	
1001-703-46270-1000-		Water Service						
	9,500	0	9,500	2,405.32	.00	7,094.68	25.3%	
1001-703-47515-1000-		Radios						
	1,000	0	1,000	.00	.00	1,000.00	.0%	
TOTAL General Fund	-224,196	0	-224,196	62,434.92	.00	-286,630.56	-27.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10017041 General Fund								
1001-704-34000-1000-	-1,100,000	EMS & Fire Revenue	0	-113,246.70	.00	-986,753.30	10.3%	
1001-704-41100-1000-	537,156	Salaries	0	91,383.20	.00	445,773.27	17.0%	
1001-704-41160-1000-	3,000	Clothing Allowance	0	3,000.00	.00	.00	100.0%	
1001-704-41170-1000-	525,000	EMS Stipend	0	111,061.50	.00	413,938.50	21.2%	
1001-704-41175-1000-	41,200	Incentive Stipend	0	.00	.00	41,200.00	.0%	
1001-704-41300-1000-	2,000	Overtime	0	.00	.00	2,000.00	.0%	
1001-704-41600-1000-	60,000	Special Details	0	30,047.24	.00	29,952.76	50.1%	
1001-704-42101-1000-	98,023	Medical Insurance	0	25,253.38	.00	72,769.34	25.8%	
1001-704-42102-1000-	3,799	Dental Insurance	0	564.22	.00	3,234.50	14.9%	
1001-704-42200-1000-	89,379	Payroll Taxes	0	18,314.95	.00	71,064.32	20.5%	
1001-704-42301-1000-	9,100	Defined Contribution-TIAA	0	1,750.00	.00	7,350.00	19.2%	
1001-704-42302-1000-	65,884	Defined Benefit-ERSRI	0	12,955.10	.00	52,929.37	19.7%	
1001-704-43203-1000-	35,000	Training & Certification	0	1,505.23	.00	33,494.77	4.3%	
1001-704-43204-1000-	2,000	Dues & Subscriptions	0	305.00	.00	1,695.00	15.3%	
1001-704-43260-1000-	620,000	Emergency Medical Services	0	103,013.34	.00	516,986.66	16.6%	
1001-704-43261-1000-	2,400	Emergency Management	0	.00	.00	2,400.00	.0%	
1001-704-43262-1000-	6,600	Physician Consultant	0	1,100.00	.00	5,500.00	16.7%	
1001-704-43400-1000-	20,000	IT & Support	0	6,716.13	.00	13,283.87	33.6%	
1001-704-44300-1000-	30,000	Building Repairs & Maintenance	0	9,306.77	.00	20,693.23	31.0%	
1001-704-44301-1000-	0	Communications Maintenance	0	1,544.52	.00	-1,544.52	100.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 1001 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
1001-704-44302-1000-		General Equipment Maintenance						
	20,000	0	20,000	8,155.33	.00	11,844.67	40.8%	
1001-704-44303-1000-		Communications Maintenance						
	10,000	0	10,000	3,550.82	.00	6,449.18	35.5%	
1001-704-44310-1000-		Motor Vehicle Repairs						
	70,000	0	70,000	45,027.80	.00	24,972.20	64.3%	
1001-704-44800-1000-		Miscellaneous						
	2,000	0	2,000	318.05	.00	1,681.95	15.9%	
1001-704-45101-1000-		Special Events						
	9,000	0	9,000	6,377.04	.00	2,622.96	70.9%	
1001-704-45300-1000-		Telephone & Internet						
	15,000	0	15,000	3,309.63	.00	11,690.37	22.1%	
1001-704-46002-1000-		Office Supplies						
	6,000	0	6,000	713.45	.00	5,286.55	11.9%	
1001-704-46010-1000-		Uniforms						
	20,000	0	20,000	5,990.59	.00	14,009.41	30.0%	
1001-704-46051-1000-		Chemicals & Gases						
	2,500	0	2,500	434.33	.00	2,065.67	17.4%	
1001-704-46066-1000-		Postage						
	2,500	0	2,500	13.47	.00	2,486.53	.5%	
1001-704-46070-1000-		EMS Disposable Supplies						
	20,000	0	20,000	3,364.52	.00	16,635.48	16.8%	
1001-704-46210-1000-		Natural Gas						
	55,000	0	55,000	749.08	.00	54,250.92	1.4%	
1001-704-46220-1000-		Electricity						
	18,000	0	18,000	.00	.00	18,000.00	.0%	
1001-704-46260-1000-		Vehicle Fuel						
	50,000	0	50,000	9,964.00	.00	40,036.00	19.9%	
1001-704-46270-1000-		Water Service						
	4,000	0	4,000	1,271.16	.00	2,728.84	31.8%	
1001-704-47510-1000-		EMS Equipment						
	10,000	0	10,000	5,231.68	.00	4,768.32	52.3%	
1001-704-47511-1000-		Fire Equipment						
	10,000	0	10,000	8,170.11	.00	1,829.89	81.7%	
1001-704-47512-1000-		Communications Equipment						
	20,000	0	20,000	13,922.64	.00	6,077.36	69.6%	
1001-704-47513-1000-		Breathing Apparatus						
	20,000	0	20,000	1,321.51	.00	18,678.49	6.6%	
1001-704-47514-1000-		Personal Protective Equipment						
	30,000	0	30,000	7,212.69	.00	22,787.31	24.0%	
1001-704-48008-1000-		Company Allotments						
	33,000	0	33,000	22,500.00	.00	10,500.00	68.2%	
TOTAL General Fund	1,477,542	0	1,477,542	452,171.78	.00	1,025,369.87	30.6%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
10018011 General Fund							
1001-801-41100-1000-	35,670	Salaries 0	35,670	6,151.32	.00	29,519.05	17.2%
1001-801-42101-1000-	9,119	Medical Insurance 0	9,119	3,143.72	.00	5,974.88	34.5%
1001-801-42102-1000-	294	Dental Insurance 0	294	.00	.00	294.13	.0%
1001-801-42200-1000-	2,729	Payroll Taxes 0	2,729	466.21	.00	2,262.57	17.1%
1001-801-42301-1000-	320	Defined Contribution-TIAA 0	320	57.35	.00	262.62	17.9%
1001-801-42302-1000-	4,339	Defined Benefit-ERSRI 0	4,339	809.85	.00	3,528.92	18.7%
1001-801-48005-1000-	8,000	Emergency Fund 0	8,000	2,818.78	.00	5,181.22	35.2%
TOTAL General Fund	60,471	0	60,471	13,447.23	.00	47,023.39	22.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10018021 General Fund								
1001-802-35100-1000-	-8,000	Fees & Fines 0	-8,000	-643.50	.00	-7,356.50	8.0%	
1001-802-41100-1000-	802,607	Salaries 0	802,607	131,829.06	.00	670,777.51	16.4%	
1001-802-42101-1000-	77,419	Medical Insurance 0	77,419	20,862.32	.00	56,556.58	26.9%	
1001-802-42102-1000-	2,714	Dental Insurance 0	2,714	295.32	.00	2,418.68	10.9%	
1001-802-42200-1000-	61,399	Payroll Taxes 0	61,399	9,878.57	.00	51,520.83	16.1%	
1001-802-42301-1000-	4,072	Defined Contribution-TIAA 0	4,072	696.90	.00	3,375.14	17.1%	
1001-802-42302-1000-	55,217	Defined Benefit-ERSRI 0	55,217	9,489.60	.00	45,727.28	17.2%	
1001-802-43290-1000-	45,658	Ocean State Library Consortium 0	45,658	12,173.76	.00	33,484.24	26.7%	
1001-802-44300-1000-	20,000	Building Repairs & Maintenance 0	20,000	1,451.45	.00	18,548.55	7.3%	
1001-802-44309-1000-	44,000	Custodial Services 0	44,000	.00	.00	44,000.00	.0%	
1001-802-45300-1000-	4,380	Telephone & Internet 0	4,380	642.90	.00	3,737.10	14.7%	
1001-802-45510-1000-	25,000	Print Materials 0	25,000	5,384.38	.00	19,615.62	21.5%	
1001-802-45511-1000-	4,000	Electronic Materials 0	4,000	.00	.00	4,000.00	.0%	
1001-802-45512-1000-	7,500	Subscriptions 0	7,500	358.30	.00	7,141.70	4.8%	
1001-802-45513-1000-	10,000	Audio-visual 0	10,000	137.42	.00	9,862.58	1.4%	
1001-802-45900-1000-	10,000	Operating 0	10,000	5,437.02	.00	4,562.98	54.4%	
1001-802-46210-1000-	15,000	Natural Gas 0	15,000	181.03	.00	14,818.97	1.2%	
1001-802-46220-1000-	35,000	Electricity 0	35,000	.00	.00	35,000.00	.0%	
1001-802-46270-1000-	4,000	Water Service 0	4,000	1,179.55	.00	2,820.45	29.5%	
1001-802-47500-1000-	6,000	Technology Replacement 0	6,000	387.00	.00	5,613.00	6.5%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:		ORIGINAL	TRANFRS/	REVISED			AVAILABLE	PCT
1001	General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL
TOTAL General Fund		1,225,966	0	1,225,966	199,741.08	.00	1,026,224.71	16.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10018031 General Fund								
1001-803-34700-1000-		Summer Camp						
	-211,250	0	-211,250	.00	.00	-211,250.00	.0%	
1001-803-34701-1000-		Program Revenue						
	-120,000	0	-120,000	-20,613.00	.00	-99,387.00	17.2%	
1001-803-34702-1000-		Summer Camp						
	0	0	0	-430.00	.00	430.00	100.0%	
1001-803-34703-1000-		Gate Fees						
	0	0	0	-59,806.50	.00	59,806.50	100.0%	
1001-803-34704-1000-		Facility Use						
	0	0	0	-7,985.00	.00	7,985.00	100.0%	
1001-803-41100-1000-		Salaries						
	602,478	0	602,478	222,158.37	.00	380,319.63	36.9%	
1001-803-41300-1000-		Overtime						
	5,000	0	5,000	6,153.99	.00	-1,153.99	123.1%	
1001-803-42101-1000-		Medical Insurance						
	99,948	0	99,948	32,546.30	.00	67,401.38	32.6%	
1001-803-42102-1000-		Dental Insurance						
	4,093	0	4,093	515.00	.00	3,577.85	12.6%	
1001-803-42200-1000-		Payroll Taxes						
	46,472	0	46,472	16,225.22	.00	30,246.78	34.9%	
1001-803-42301-1000-		Defined Contribution-TIAA						
	3,041	0	3,041	566.04	.00	2,474.96	18.6%	
1001-803-42302-1000-		Defined Benefit-ERSRI						
	41,235	0	41,235	8,418.02	.00	32,816.98	20.4%	
1001-803-44325-1000-		Repairs & Maintenance						
	35,000	0	35,000	7,094.54	.00	27,905.46	20.3%	
1001-803-44326-1000-		Playground Repairs & Maintenance						
	20,000	0	20,000	2,375.00	.00	17,625.00	11.9%	
1001-803-45100-1000-		Programs						
	90,000	0	90,000	45,501.82	.00	44,498.18	50.6%	
1001-803-45101-1000-		Bus Transportation						
	0	0	0	20,736.00	.00	-20,736.00	100.0%	
1001-803-45102-1000-		Bus Transportation						
	24,000	0	24,000	.00	.00	24,000.00	.0%	
1001-803-45103-1000-		Concerts						
	8,000	0	8,000	3,575.00	.00	4,425.00	44.7%	
1001-803-45300-1000-		Telephone & Internet						
	10,000	0	10,000	663.46	.00	9,336.54	6.6%	
1001-803-45900-1000-		Operating						
	17,000	0	17,000	5,779.62	.00	11,220.38	34.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 1001 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
1001-803-46210-1000-	20,000	Natural Gas 0	20,000	.00	.00	20,000.00	.0%	
1001-803-46220-1000-	20,000	Electricity 0	20,000	.00	.00	20,000.00	.0%	
1001-803-46221-1000-	20,000	Electric 0	20,000	.00	.00	20,000.00	.0%	
1001-803-46260-1000-	10,000	Vehicle Fuel 0	10,000	873.85	.00	9,126.15	8.7%	
1001-803-46270-1000-	10,000	Water Service 0	10,000	3,651.93	.00	6,348.07	36.5%	
1001-803-47520-1000-	11,000	Equipment 0	11,000	.00	.00	11,000.00	.0%	
TOTAL General Fund	766,017	0	766,017	287,999.66	.00	478,016.87	37.6%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10018051 General Fund								
1001-805-48040-1000-	2,500	0	2,500	2,500.00	.00	.00	100.0%	
1001-805-48041-1000-	25,000	0	25,000	25,000.00	.00	.00	100.0%	
1001-805-48042-1000-	22,000	0	22,000	22,000.00	.00	.00	100.0%	
1001-805-48043-1000-	750	0	750	750.00	.00	.00	100.0%	
1001-805-48045-1000-	1,200	0	1,200	1,200.00	.00	.00	100.0%	
1001-805-48046-1000-	1,500	0	1,500	2,000.00	.00	-500.00	133.3%	
1001-805-48047-1000-	6,000	0	6,000	6,000.00	.00	.00	100.0%	
1001-805-48049-1000-	1,200	0	1,200	1,200.00	.00	.00	100.0%	
1001-805-48050-1000-	750	0	750	750.00	.00	.00	100.0%	
1001-805-48052-1000-	1,500	0	1,500	1,500.00	.00	.00	100.0%	
1001-805-48053-1000-	1,000	0	1,000	1,000.00	.00	.00	100.0%	
1001-805-48054-1000-	500	0	500	500.00	.00	.00	100.0%	
1001-805-48056-1000-	1,500	0	1,500	1,500.00	.00	.00	100.0%	
1001-805-48057-1000-	500	0	500	500.00	.00	.00	100.0%	
1001-805-48058-1000-	1,500	0	1,500	1,500.00	.00	.00	100.0%	
1001-805-48059-1000-	1,200	0	1,200	1,200.00	.00	.00	100.0%	
1001-805-48061-1000-	1,500	0	1,500	1,000.00	.00	500.00	66.7%	
1001-805-48062-1000-	1,500	0	1,500	1,000.00	.00	500.00	66.7%	
1001-805-48063-1000-	176,130	0	176,130	45,000.00	.00	131,130.00	25.5%	
1001-805-48065-1000-	1,000	0	1,000	1,000.00	.00	.00	100.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 1001 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
1001-805-48067-1000-	1,000	Eastern RI Conservation 0	1,000	1,000.00	.00	.00	100.0%	
1001-805-48070-1000-	500	Friends of Toms Grove 0	500	500.00	.00	.00	100.0%	
1001-805-48071-1000-	500	Middle Passage Port Marker 0	500	500.00	.00	.00	100.0%	
1001-805-48072-1000-	1,000	RI Special Olympics 0	1,000	1,000.00	.00	.00	100.0%	
1001-805-48073-1000-	1,000	East Bay Softball 0	1,000	1,000.00	.00	.00	100.0%	
TOTAL General Fund	252,730	0	252,730	121,100.00	.00	131,630.00	47.9%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02

ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10018061 General Fund								
1001-806-48003-1000-	750	Personnel Board	750	.00	.00	750.00	.0%	
1001-806-48090-1000-	25,000	Fourth of July	25,000	25,000.00	.00	.00	100.0%	
1001-806-48091-1000-	4,500	Veterans Holidays	4,500	.00	.00	4,500.00	.0%	
1001-806-48094-1000-	3,000	Christmas Festival	3,000	.00	.00	3,000.00	.0%	
TOTAL General Fund	33,250	0	33,250	25,000.00	.00	8,250.00	75.2%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10019011 General Fund								
1001-901-49000-1000-		BWRSD Appropriation						
	29,990,009	0	29,990,009	4,998,334.84	.00	24,991,674.16	16.7%	
TOTAL General Fund	29,990,009	0	29,990,009	4,998,334.84	.00	24,991,674.16	16.7%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
1001 General Fund	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
10019501 General Fund								
1001-950-39901-1000-	0	Mastercard Clearing	0	34,147.39	.00	-34,147.39	100.0%	
1001-950-39907-1000-	0	Tax Sale Redemptions	0	-25,194.84	.00	25,194.84	100.0%	
TOTAL General Fund	0	0	0	8,952.55	.00	-8,952.55	100.0%	
TOTAL General Fund	50,123,407	0	50,123,407	-7,658,799.81	.00	57,782,206.42	-15.3%	
TOTAL REVENUES	-12,559,982	0	-12,559,982	-19,047,600.85	.00	6,487,618.85		
TOTAL EXPENSES	62,683,389	0	62,683,389	11,388,801.04	.00	51,294,587.57		

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
5002 Enterprise	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
5002 Enterprise								
5002-604-32002-1000-	-1,000	Permits 0	-1,000	-130.00	.00	-870.00	13.0%	
5002-604-32005-1000-	0	Septage 0	0	-73.57	.00	73.57	100.0%	
5002-604-32006-1000-	-30,000	Pretreatment Revenue 0	-30,000	-275.00	.00	-29,725.00	.9%	
5002-604-35100-1000-	-500	Fees & Fines 0	-500	.00	.00	-500.00	.0%	
5002-604-35110-1000-	0	Infiltration Inflow 0	0	-2,200.00	.00	2,200.00	100.0%	
5002-604-35510-1000-	-51,250	Debt Service Recovery-RWU 0	-51,250	.00	.00	-51,250.00	.0%	
5002-604-41100-1000-	788,226	Salaries 0	788,226	150,030.42	.00	638,195.61	19.0%	
5002-604-41300-1000-	80,000	Overtime 0	80,000	9,867.02	.00	70,132.98	12.3%	
5002-604-42101-1000-	179,618	Medical Insurance 0	179,618	54,819.88	.00	124,798.16	30.5%	
5002-604-42102-1000-	6,875	Dental Insurance 0	6,875	923.96	.00	5,950.64	13.4%	
5002-604-42200-1000-	66,419	Payroll Taxes 0	66,419	13,125.96	.00	53,293.33	19.8%	
5002-604-42301-1000-	7,849	Defined Contribution-TIAA 0	7,849	1,247.27	.00	6,602.02	15.9%	
5002-604-42302-1000-	106,436	Defined Benefit-ERSRI 0	106,436	19,686.32	.00	86,750.05	18.5%	
5002-604-43200-1000-	1,500	Dues & Conferences 0	1,500	480.00	.00	1,020.00	32.0%	
5002-604-43270-1000-	20,000	CMOM Reporting 0	20,000	1,440.00	.00	18,560.00	7.2%	
5002-604-43442-1000-	3,100	EPA Permit Fee 0	3,100	.00	.00	3,100.00	.0%	
5002-604-44300-1000-	15,000	Building Repairs & Maintenance 0	15,000	1,571.50	.00	13,428.50	10.5%	
5002-604-44310-1000-	12,000	Motor Vehicle Repairs 0	12,000	4,055.93	.00	7,944.07	33.8%	
5002-604-44351-1000-	5,000	RBC Repairs & Maintenance 0	5,000	.00	.00	5,000.00	.0%	
5002-604-44352-1000-	10,000	Generator Service 0	10,000	2,305.55	.00	7,694.45	23.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 5002 Enterprise	ORIGINAL APPROP	TRANFRS/ ADJUSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
5002-604-44353-1000-	50,000	Sewer System Repairs 0	50,000	13,922.09	.00	36,077.91	27.8%	
5002-604-44354-1000-	5,000	Odor Control 0	5,000	.00	.00	5,000.00	.0%	
5002-604-44355-1000-	5,000	Cesspool Cleanout 0	5,000	600.00	.00	4,400.00	12.0%	
5002-604-44356-1000-	12,000	Solids/Scum Handling 0	12,000	.00	.00	12,000.00	.0%	
5002-604-44357-1000-	3,000	Grinder Pump Repairs 0	3,000	.00	.00	3,000.00	.0%	
5002-604-44358-1000-	2,000	Biofilter Maintenance 0	2,000	.00	.00	2,000.00	.0%	
5002-604-44359-1000-	2,500	Lab Equipment Maintenance 0	2,500	.00	.00	2,500.00	.0%	
5002-604-44360-1000-	35,000	Pump Station Repairs 0	35,000	300.00	.00	34,700.00	.9%	
5002-604-44361-1000-	2,500	Belt Press Service 0	2,500	.00	.00	2,500.00	.0%	
5002-604-44362-1000-	2,500	CL2 System Maintenance 0	2,500	.00	.00	2,500.00	.0%	
5002-604-44363-1000-	20,000	Instrument & Controls Maintena 0	20,000	.00	.00	20,000.00	.0%	
5002-604-44364-1000-	3,500	Headworks Maintenance 0	3,500	.00	.00	3,500.00	.0%	
5002-604-44412-1000-	45,000	Warren Agreement 0	45,000	.00	.00	45,000.00	.0%	
5002-604-45300-1000-	12,000	Telephone & Internet 0	12,000	984.62	.00	11,015.38	8.2%	
5002-604-45900-1000-	75,000	Operating 0	75,000	7,278.94	.00	67,721.06	9.7%	
5002-604-46002-1000-	7,500	Office Supplies 0	7,500	1,138.98	.00	6,361.02	15.2%	
5002-604-46010-1000-	29,500	Uniforms 0	29,500	17,055.74	.00	12,444.26	57.8%	
5002-604-46050-1000-	150,000	Chemicals 0	150,000	6,831.00	.00	143,169.00	4.6%	
5002-604-46052-1000-	35,000	Laboratory 0	35,000	5,522.33	.00	29,477.67	15.8%	
5002-604-46053-1000-	30,000	Pretreatment 0	30,000	.00	.00	30,000.00	.0%	
5002-604-46054-1000-	4,000	Manhole Covers 0	4,000	.00	.00	4,000.00	.0%	
5002-604-46055-1000-	5,000	OSHA Equipment 0	5,000	403.80	.00	4,596.20	8.1%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR: 5002 Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
5002-604-46210-1000-	40,000	Natural Gas 0	40,000	2,153.86	.00	37,846.14	5.4%	
5002-604-46220-1000-	325,000	Electricity 0	325,000	.00	.00	325,000.00	.0%	
5002-604-46260-1000-	30,000	Vehicle Maintenance & Fuel 0	30,000	5,306.69	.00	24,693.31	17.7%	
5002-604-46270-1000-	1,000	Water Service 0	1,000	148.96	.00	851.04	14.9%	
5002-604-47201-1000-	10,000	Capital Improvements-I&I 0	10,000	1,000.00	.00	9,000.00	10.0%	
TOTAL Enterprise	2,161,274	0	2,161,274	319,522.25	.00	1,841,751.37	14.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
5002 Enterprise	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES	BUDGET	USE/COL	
50026061 Enterprise								
5002-606-32002-1000-	-3,500	Permits 0	-3,500	-75.00	.00	-3,425.00	2.1%	
5002-606-34430-1000-	-90,000	Compost Sales 0	-90,000	-8,936.90	.00	-81,063.10	9.9%	
5002-606-41100-1000-	396,807	Salaries 0	396,807	75,557.46	.00	321,249.95	19.0%	
5002-606-41300-1000-	37,000	Overtime 0	37,000	6,271.65	.00	30,728.35	17.0%	
5002-606-42101-1000-	106,848	Medical Insurance 0	106,848	34,461.15	.00	72,386.53	32.3%	
5002-606-42102-1000-	4,093	Dental Insurance 0	4,093	670.26	.00	3,422.59	16.4%	
5002-606-42200-1000-	33,186	Payroll Taxes 0	33,186	6,744.84	.00	26,441.43	20.3%	
5002-606-42301-1000-	3,968	Defined Contribution-TIAA 0	3,968	810.48	.00	3,157.59	20.4%	
5002-606-42302-1000-	53,807	Defined Benefit-ERSRI 0	53,807	10,012.20	.00	43,794.89	18.6%	
5002-606-43441-1000-	4,500	Methane Testing 0	4,500	.00	.00	4,500.00	.0%	
5002-606-43443-1000-	8,500	Compost Analysis 0	8,500	551.00	.00	7,949.00	6.5%	
5002-606-44300-1000-	15,000	Building Repairs & Maintenance 0	15,000	810.00	.00	14,190.00	5.4%	
5002-606-44310-1000-	14,000	Motor Vehicle Repairs 0	14,000	238.88	.00	13,761.12	1.7%	
5002-606-44354-1000-	2,000	Odor Control 0	2,000	.00	.00	2,000.00	.0%	
5002-606-44363-1000-	3,500	Instrument & Controls Maintena 0	3,500	.00	.00	3,500.00	.0%	
5002-606-44375-1000-	18,000	Compost Equipment Maintenance 0	18,000	3,106.00	.00	14,894.00	17.3%	
5002-606-45300-1000-	1,000	Telephone & Internet 0	1,000	27.00	.00	973.00	2.7%	
5002-606-45900-1000-	24,000	Operating 0	24,000	668.84	.00	23,331.16	2.8%	
5002-606-46010-1000-	17,500	Uniforms 0	17,500	11,418.59	.00	6,081.41	65.2%	
5002-606-46055-1000-	2,000	OSHA Equipment 0	2,000	.00	.00	2,000.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02							
ACCOUNTS FOR: 5002 Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
5002-606-46056-1000-	0	Compost Bags 0	0	-18.00	.00	18.00	100.0%
5002-606-46057-1000-	3,000	Grinder Hammers 0	3,000	3,106.58	.00	-106.58	103.6%
5002-606-46060-1000-	4,000	Tires 0	4,000	.00	.00	4,000.00	.0%
5002-606-46210-1000-	15,000	Natural Gas 0	15,000	.00	.00	15,000.00	.0%
5002-606-46220-1000-	85,000	Electricity 0	85,000	.00	.00	85,000.00	.0%
5002-606-46260-1000-	31,000	Vehicle Maintenance & Fuel 0	31,000	1,255.19	.00	29,744.81	4.0%
5002-606-46270-1000-	8,000	Water Service 0	8,000	940.01	.00	7,059.99	11.8%
TOTAL Enterprise	798,209	0	798,209	147,620.23	.00	650,589.14	18.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
ACCOUNTS FOR:	ORIGINAL	TRANFRS/	REVISED				AVAILABLE	PCT
5002 Enterprise	APPROP	ADJSTMTS	BUDGET	YTD ACTUAL	ENCUMBRANCES		BUDGET	USE/COL
50026071 Enterprise								
5002-607-42100-1000-	85,000	Retiree Medical 0	85,000	.00	.00		85,000.00	.0%
5002-607-42103-1000-	21,224	Life Insurance 0	21,224	.00	.00		21,224.00	.0%
5002-607-42925-1000-	20,000	Other Post Employment Benefits 0	20,000	.00	.00		20,000.00	.0%
5002-607-43101-1000-	75,000	Allocated Costs 0	75,000	.00	.00		75,000.00	.0%
5002-607-43400-1000-	6,000	IT & Support 0	6,000	.00	.00		6,000.00	.0%
5002-607-43410-1000-	10,000	Annual Audit 0	10,000	.00	.00		10,000.00	.0%
5002-607-45201-1000-	392,238	Insurance 0	392,238	.00	.00		392,238.00	.0%
5002-607-48110-1000-	2,568,246	Bond Principal 0	2,568,246	.00	.00		2,568,246.00	.0%
5002-607-48210-1000-	755,403	Interest-Bonds 0	755,403	.00	.00		755,403.00	.0%
5002-607-48400-1000-	25,000	Cost of Issuance 0	25,000	.00	.00		25,000.00	.0%
TOTAL Enterprise	3,958,111	0	3,958,111	.00	.00		3,958,111.00	.0%
TOTAL Enterprise	6,917,594	0	6,917,594	467,142.48	.00		6,450,451.51	6.8%
TOTAL REVENUES	-176,250	0	-176,250	-11,690.47	.00		-164,559.53	
TOTAL EXPENSES	7,093,844	0	7,093,844	478,832.95	.00		6,615,011.04	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 02								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
GRAND TOTAL	57,041,001	0	57,041,001	-7,191,657.33	.00	64,232,657.93	-12.6%	
** END OF REPORT - Generated by Carl Carulli **								

Bristol Town Council

Resolution NO. 2024-9-18-H1

ADOPTION OF SOWAMS LAND ACKNOWLEDGEMENT

WHEREAS, the Town Council of Bristol, Rhode Island here by adopts the following land acknowledgement;

Welcome to Sowams, the home of the Pokanoket Tribe for over ten thousand (10,000) years prior to settler colonization.


We acknowledge that our community was a part of the larger ancestral homeland of the Pokanoket Tribe, and we recognize the unique and enduring relationship that exists between Indigenous People and their traditional territories.

As the place of Metacom's Seat, at the base of Potumtuk (Mount Hope), let this acknowledgement serve as a reminder of our ongoing responsibility to recognize, honor and partner with the Pokanoket Tribal people for the benefit of the lands and water of Sowams.

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Bristol hereby acknowledge and certify that at a meeting of the Bristol Town Council held on September 18, 2024, being duly noticed and with a quorum present and voting, the aforesaid was adopted.

ADOPTED this 18th day of September, 2024

ATTEST:


Melissa Cordeiro, Council Clerk



Bristol Town Council

**Resolution
NO. 2024-9-18-H2**

**To the Rhode Island Department of Transportation
Relative to Maintenance of the Middle Passage Port Marker**

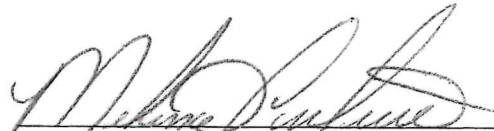
WHEREAS, the Town of Bristol is engaged in the Bristol Middle Passage Port Marker project, proposing to erect a memorial to those victimized by slavery and the Middle Passage in Independence Park; and

WHEREAS, in order to facilitate this project, the Rhode Island Department of Transportation (RIDOT) has requested reassurance from the Town that the resulting memorial erected in Independence Park as part of this project shall be maintained at the expense of the Town in a manner consistent with the terms of the 2014 licensing agreement regarding Independence Park (the "Licensing Agreement");

NOW, THEREFORE, BE IT RESOLVED that the Town Council of the Town of Bristol hereby provides assurance to RIDOT that the memorial resulting from the Bristol Middle Passage Port Marker project, to be erected in Independence Park, shall be maintained by the Town in a manner not inconsistent with the Licensing Agreement. This maintenance obligation shall not extend to installation, repair, replacement, or removal of the Bristol Middle Passage Marker project. A copy of this resolution shall be forwarded to the appropriate personnel at RIDOT by the Town Clerk.

ADOPTED this 18th day of September, 2024

ATTEST:


Melissa Cordeiro, Council Clerk





Bristol Fourth of July Committee

MACARONI SUPPER



Wednesday, Oct. 23



5:00 - 8:00 PM - Sit Down
5:00- 7:30 PM - Take Out



**St. Elizabeth's
Auditorium**
577 Wood Street



\$15

ORDER TODAY

Soup, Salad,
Macaroni with Meatballs,
Roll and Cookie

Want to give back?
Donate a meal to
a person in need.

50/50 AND RAFFLES



ORDER HERE
ticketor.com/fourthofjulybristolri

TOWN OF BRISTOL HOUSING AUTHORITY

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 SEP 10 AM 10:04

AGENDA

The regular meeting of the Town of Bristol Housing Authority will be held on **September 12, 2024, at 10:00 AM** at the Bristol Housing Authority Conference Room, 1014 Hope Street, Bristol, Rhode Island.
Public invited masks optional.

Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chair at least 10 days in advance of the meeting to request that the item, go on the agenda.

1. Chair: Call to order
2. Pledge of Allegiance
3. Chair: Roll call
4. Chair: Reading of the minutes of the August 29, 2024, meeting. **(VOTE)**
5. Chair Introduces **OLD BUSINESS**
 - A. Maintenance Department Report
 - B. General Report
6. Chair Introduces **CURRENT BUSINESS**
 - A. Financial Report and Synopsis June 2024, July 2024, and August 2024
 - B. Computation of Payments in Lieu of Taxes
 - C. Commissioner Resignation
 - D. General Report
7. Chair Introduces **NEW BUSINESS**
 - A. ACTION: Approve New Policy Remote System Access Risk Management
Resolution 2024-11 Approve Remote System Access Risk Management Policy **VOTE**
 - B. General Report
8. Chair introduces motion to adjourn **(VOTE)**

POSTED September 10, 2024: BHA Properties, Bristol Town Hall, Bristol Senior Center, and Rhode Island Secretary States Office

Bristol Fourth of July Committee
General Committee Meeting
September 17, 2024, 07:00 PM Eastern
Burnside Building, 400 Hope Street - Bristol, RI. 02809

Item (CA) HH2.

2024 SEP 12 AM 8:41

TOWN OF BRISTOL
BRIEFLING
SEP 12 2024

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ATTENDANCE
- IV. MEMBERSHIP- Vote to approve new members
- V. APPROVAL OF MINUTES
 - a) Motion to Accept /Discussion/Vote
- VI. APPROVAL OF TREASURER REPORTS
 - a) Motion to Accept /Discussion/Vote
- VII. CORRESPONDENCE & SUNSHINE REPORT
- VIII. PRESENTATION – Heidi Vermilyea
- IX. UNCLE SAM MR. POTATO HEAD repairs– Chuck
 - a) Motion to Accept /Discussion/Vote
- X. WRAP UP MEETING DOWNLOAD WITH TOWN
 - a) CONCERTS
 - b) CARNIVAL
- XI. SUBCOMMITTEE Reports or Updates
 - a) 25 week raffle – Nat Squatrito
 - b) Other Committees
- XII. Good of the committee
- XIII. UPCOMING MEETINGS AND EVENTS
 - a) Next GCM – Wednesday, October 23, 2024 @ 7:00pm Burnside Bldg.
 - b) Bingo - Wednesday, September 18, 2024 6:PM VFW Hall Bristol
 - c) Wine Tasting- Thursday, September 26, 2024 Linden Place 7PM
- XIV. 50/50
- XV. Adjournment

Posted To Secretary of State Website on 9/11/2024 and Bristol Town Hall and Bristol Post Office on 9/12/2024

ROGERS FREE LIBRARY
BOARD OF TRUSTEES

PROPOSED MEETING AGENDA FOR
September 19, 2024

The monthly meeting of the Trustees of Rogers Free Library will be held on Thursday, September 19, 2024, at 6:30 PM. It will be held in person at Rogers Free Library, 525 Hope Street Bristol, RI.

AGENDA ITEMS

- CALL TO ORDER/ATTENDANCE/QUORUM
- REVIEW/AMEND/APPROVE MINUTES OF PREVIOUS MEETING
 - Minutes of July 18, 2024 Meeting
- STRATEGIC PLAN PRESENTATION
 - Stephanie Chase, Constructive Disruption
- CHAIR REPORT
 - Al Wroblewski
- LIBRARY DIRECTOR REPORT
 - Eileen Dyer
- FINANCIAL REPORT
 - Eileen Dyer
- OLD BUSINESS
- NEW BUSINESS
 - Adoption of FY2025 – FY2029 Strategic Plan – Discussion and Vote
 - Adoption of CY2025 Holiday Schedule – Discussion and Vote
- MEMBER PREROGATIVES
- PUBLIC COMMENT
- NEXT MEETING DATE October 17, 2024
- ADJOURN



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

CAPITAL PROJECTS COMMISSION

For

Former Walley School Conversion to Community Resources and Senior Center

AGENDA

September 24, 2024

5:00 P.M.

COMMUNITY DEVELOPMENT CONFERENCE ROOM

FIRST FLOOR

(FORMER REYNOLDS SCHOOL)

235 HIGH STREET, BRISTOL, RHODE ISLAND

2024 SEP 18 PM 12:35

Items on the Agenda:

1. Pledge of Allegiance
2. Minutes of last meeting
3. Report from Project Manager for Architect
4. Report from the Building Official
5. Report from Finance Director
6. Adjourn

Posted: 9/18/24

By: DMW

ZONING BOARD OF REVIEW

Monday, October 7, 2024 at 7:00 PM

Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov. Written comments should be received no later than 12:00 p.m. on **Thursday, October 3, 2024**.

1. Pledge of Allegiance
2. Approval of Minutes - September 3, 2024
3. New Petitions

3A. 2024-31 Franklin Dennis McCool - Dimensional Variance: to construct a 30ft. x 32ft. accessory garage structure at a size greater than permitted for accessory structures in the Residential R-40 zoning district. Located at **188 Poppasquash Road**; Assessor's Plat 179, Lot 141; Zone: R-40

3B. 2024-32 Jon M. Egan - Dimensional Variances: to demolish an existing 12ft. x 22ft. detached accessory garage structure and construct a new 24ft. x 30ft. accessory dwelling unit (ADU) structure in its place at a size greater than permitted for accessory structures in the Residential R-10 zoning district; and with less than the required lot area for an ADU within a new accessory structure. Located at **434 Metacom Avenue**; Assessor's Plat 155, Lot 54; Zone: R-10SW

- #### 4. Adjourn

Date Posted: September 19, 2024

Posted By: emt

10 COURT STREET, BRISTOL, RI 02809-2208 401-253-7000 FAX 401-253-2647 www.bristolri.gov

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD
Chairman N. Diane Davis

Karl Antonevich
Mike Cabral
Joseph DeMelo
Donald Squires
Kevin Manuel
Michael Tomaselli

Recreation Board Meeting
 Wednesday September 25, 2024 @4:30
 Quinta Gamelin Community Center
 101 Asylum Road Bristol, RI

- 1) Pledge of Allegiance
- 2) Attendance
- 3) Veterans Report
- 4) Department Report
 - A. Project updates
 1. Walley
 2. Freedom by Design – gate building
 - 3.Center flooring
 4. Lighting
 5. Court repairs
 - B. Directors Report - general
- 5) Assistant Directors report
- 6) Senior Services Report
- 7) Program report.
- 8) Upcoming events/trips
- 9) Individual members
- 10) Adjournment

2024 SEP 19 PM 2:39

BRISTOL PARKS & RECREATION

BRISTOL COUNTY WATER AUTHORITY

Board of Directors Meeting

Thursday, September 26, 2024, at 5:00 pm
450 Child Street (Boardroom), Warren, RI

AGENDA

1. Call to Order
2. Public Input
3. Finance Committee: Board Vote on Recommendation of Claim from 38 Nayatt Road, Barrington
4. Board Vote on Contract Addendum No. 8 to Pare Corporation for Additional Construction Phase Services Associated with the Dam Removal Project
5. Minutes
 - i. Personnel Committee – 8/29/24
 - ii. Board Meeting – 8/29/24
6. Executive Director Report
7. Financial Report
8. Board Member Town Council Reports
9. Update on Lead Service Line Replacement Program and Customer Survey
10. Executive Session:
 - i. Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2)
 - ii. Executive Session Minutes
 - a. Board Meeting – 8/29/24
11. Next Scheduled Meeting(s):
 - i. Board Meeting – October 24, 2024
12. Adjournment

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

Agenda Posted 9/20/24

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

Agenda Sent Via Email 9/20/24 for Posting on Public Bulletin Boards

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

BRISTOL COUNTY WATER AUTHORITY

Finance/Claims Committee Meeting

Wednesday, September 25, 2024, at 5:00pm
450 Child Street, Boardroom, Warren, RI

AGENDA

1. Review and recommendation of claim from 38 Nayatt Road, Barrington, RI
2. Discussion on consideration of modification to fiscal year end
3. Discussion on audit governance
4. Review of monthly financial statement package composition
5. Discussion on the financial system and information technology framework

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

Agenda Posted 9/20/24

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

Agenda Sent Via Email 9/20/24 for Posting on Public Bulletin Boards

1. Barrington Town Hall
2. Bristol Town Hall
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Town of Bristol, Rhode Island
Department of Community Development

10 Court Street
 Bristol, RI 02809
www.bristolri.gov
 401-253-7000

NOTICE OF MEETING
THE BRISTOL PLANNING BOARD
TECHNICAL REVIEW COMMITTEE MEETING

The Bristol Technical Review Committee (TRC) will hold a meeting, in person,
on Wednesday, October 2, 2024 at 11:00am
 at Department of Community Development Conference Room
 235 High Street (former Reynolds School), 1st Floor, Bristol, RI

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND
 2024 SEP 24 PM 12:52

AGENDA

Review and provide recommendations to the Planning Board on the new materials for the Master Plan Phase of the Major Land Development application. New materials submitted in response to the Planning Board's request for additional information.
Proposal to construct a new Mt. Hope High School, including new tennis courts and athletic fields, at **199 Chestnut Street** and to demolish the existing high school building. Owner: Town of Bristol / Applicant: Bristol Warren Regional School District/Lisa Pecora, Perkins Eastman, applicant representative. Zoned: Public Institutional. Assessor's Plat 117 Lots 3-7

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://bristol-ri.municodemeetings.com/>.

For questions on above plans please call 253-7000, ext. 147 or email dwilliamson@bristolri.gov.

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"

Diane M. Williamson, AICP
Administrative Officer

Posted: September 25, 2024
 By: mbw



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

CAPITAL PROJECT COMMISSION

AGENDA

October 2, 2024

3:00 p.m.

SITE VISIT/TOUR OF ONGOING RENOVATIONS AT FORMER WALLEY SCHOOL

260 HIGH STREET, BRISTOL

Posted: 9/25/24

By: DMW

2024 SEP 26 PM 1:53
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

BRISTOL COUNTY WATER AUTHORITY

Properties Committee Meeting

Wednesday, October 2, 2024, at 5:00 pm
450 Child Street, Boardroom, Warren, RI

AGENDA

1. Presentation on the Condition Assessment of the Old Station Structure at 450 Child Street

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

Agenda Posted 9/27/24

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

Agenda Sent Via Email 9/27/24 for Posting on Public Bulletin Boards

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2024 SEP 27 PM 12:12



Town of Bristol, Rhode Island

BOARD OF CANVASSERS

Frances C. O'Donnell, Chairman

Peter Hewitt, Vice-Chairman

Marie Knapman, Secretary

Melissa Cordeiro, Clerk

Board of Canvassers

October 7, 2024

9:00 AM

Town Hall- Conference Room

10 Court Street

Bristol, Rhode Island

1. Call to Order
2. EXECUTIVE SESSION
 - a. THE BOARD MAY VOTE TO ENTER EXECUTIVE SESSION IN ACCORDANCE WITH R.I. GEN. LAWS § 42-46-5 (A)(3) TO DISCUSS AND/OR VOTE ON A MATTER RELATED TO SECURITY (VOTES MAY BE TAKEN)
3. Adjournment

Per Order of the Board of Canvassers

Melissa Cordeiro, Clerk

Posted: September 27, 2024

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND**Town of Bristol, Rhode Island**

SEP 27 PM 12:12

***BOARD OF CANVASSERS****Frances C. O'Donnell, Chairman**Peter Hewitt, Vice-Chairman**Marie Knapman, Secretary**Melissa Cordeiro, Clerk***Board of Canvassers**

October 15, 2024

10:30 AM

Town Hall- Conference Room

10 Court Street

Bristol, Rhode Island

1. Call to Order
2. Approval of Minutes
 - a. July 31, 2024
 - b. October 7, 2024 – Executive Session (sealed, Board only)
3. Canvassing and Correcting lists of voters to be used for the November 5, 2024, Presidential General Election
4. Selection of Poll Workers for Early in-person voting and November 5, 2024, Presidential General Election
5. General Related Election items
6. Adjournment

Per Order of the Board of Canvassers

Melissa Cordeiro, Clerk

Posted: September 27, 2024

PETITION TO THE TOWN COUNCIL

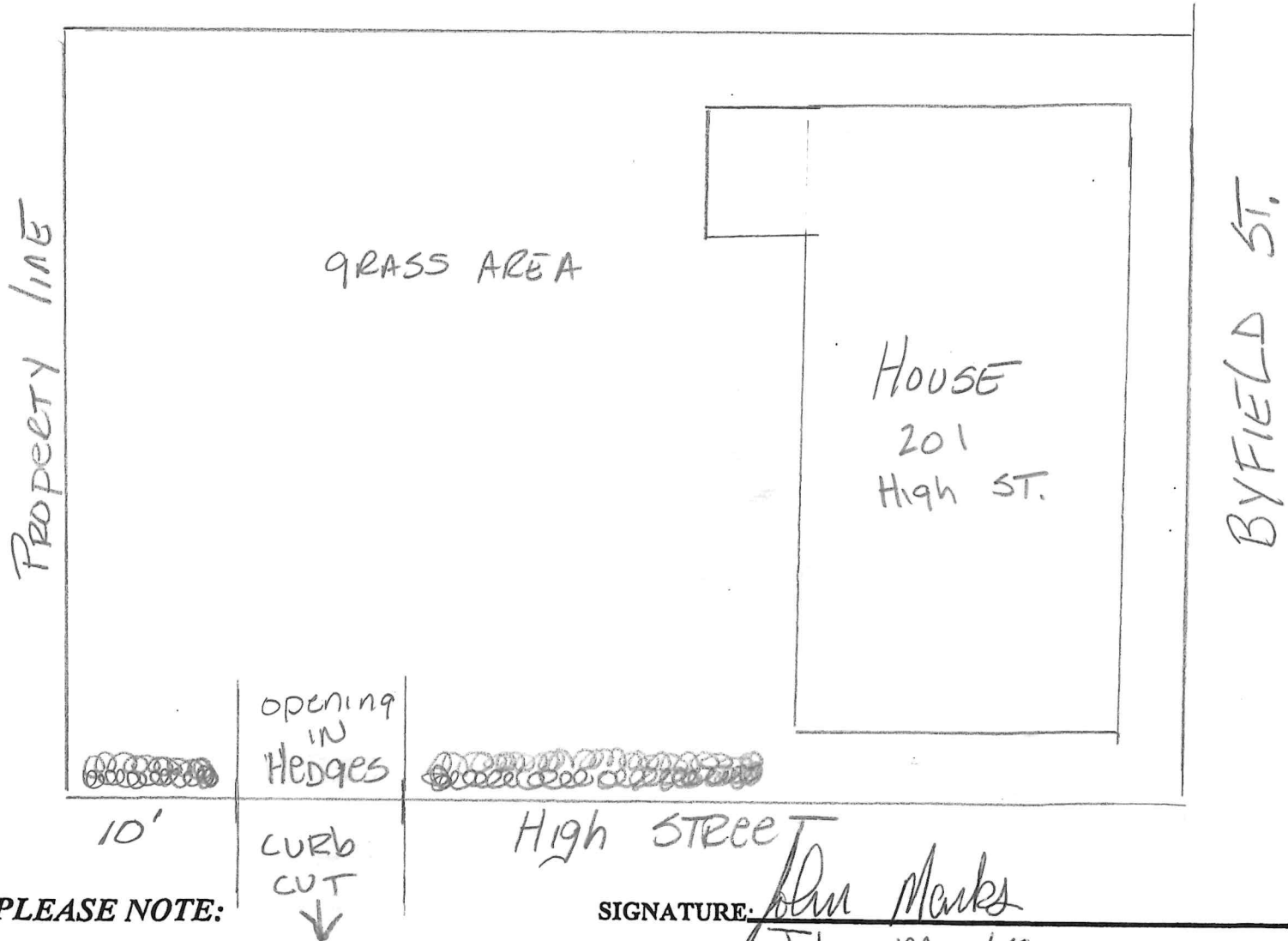
2024 SEP 19 AM 8:18

DATE RECEIVED

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



CURB CUT REQUEST FOR DRIVEWAY AT 201
HIGH STREET



PLEASE NOTE:

Please ensure that your petition is submitted
by 4:00 PM, two (2) Wednesdays before the
Town Council meeting scheduled for

10/9/2024

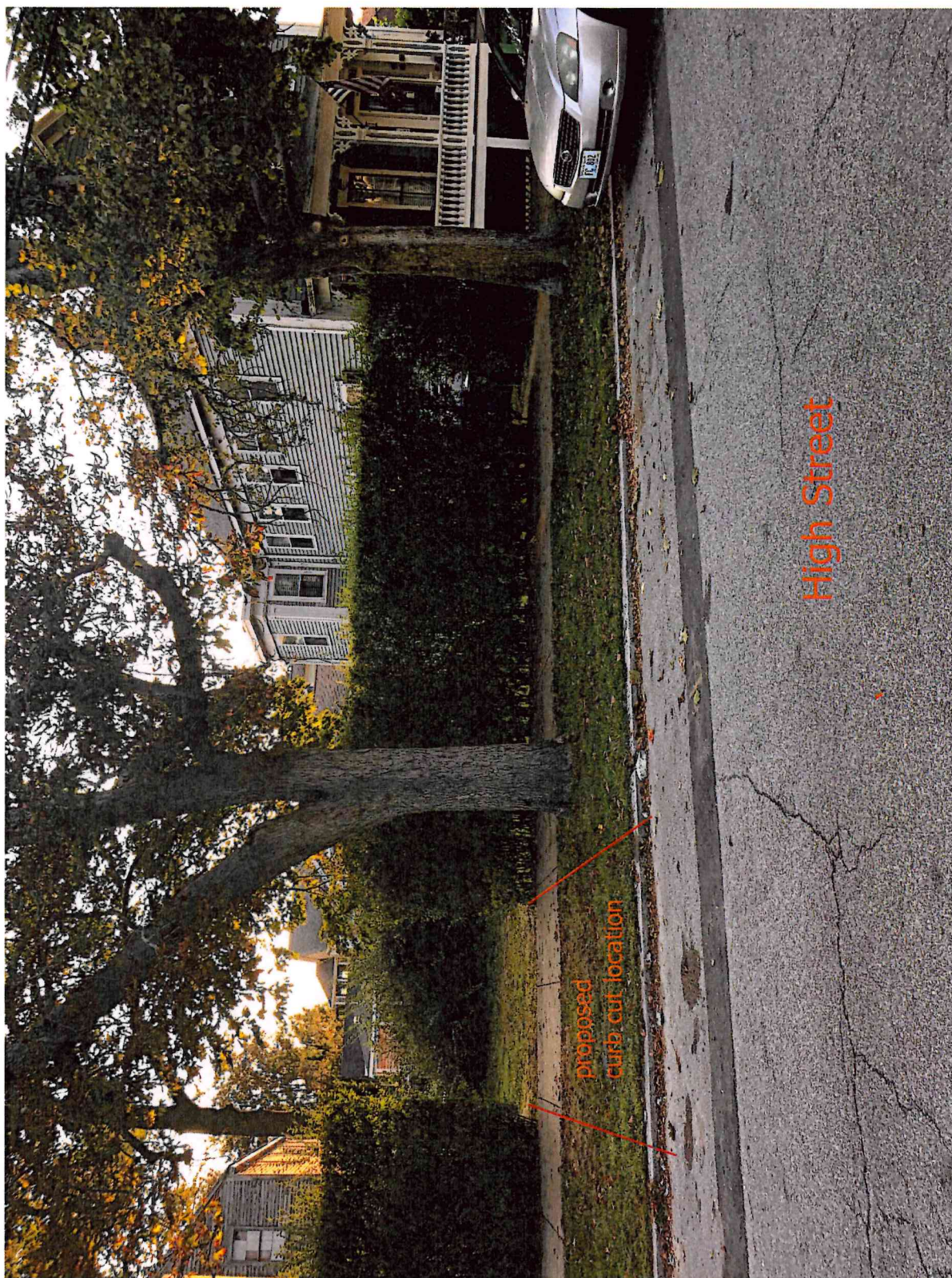
in order to be included on the docket. Ac-
cording to Council policy, petitions cannot
be addressed unless recommendations, if
needed, from the relevant departments are
received before the Council meeting

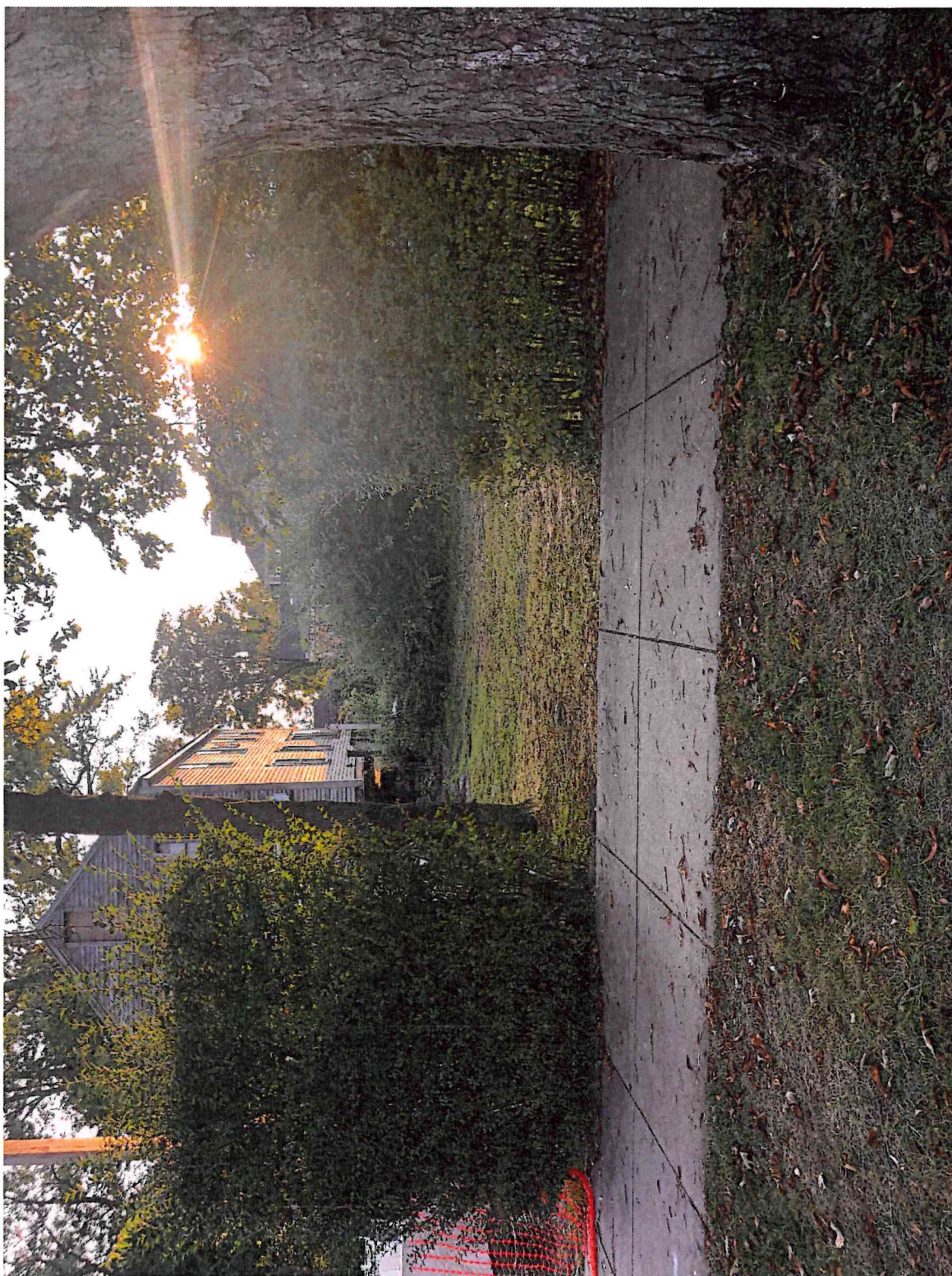
SIGNATURE: John MarksNAME: John MARKSADDRESS: 201 High STREETTOWN: BRISTOL RI

B

R

E







TOWN OF BRISTOL

DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
 Bristol, Rhode Island 02809
 Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: October 1, 2024

RE: John Marks, 201 High Street Request for Curb Cut

2024 OCT -4 AM 8:15
 TOWN OF BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request. I would however recommend that the Honorable Town Council refer the petitioner to the Public Works Director for approval of the materials and design, as well as compliance with the curb opening and driveway installation requirements.

Please advise if you have any questions or concerns.

Concyn
the white
 STEVEN CONTENTE
 Town Administrator