

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

Town Council Meeting
Wednesday, July 23, 2025 at 7:00 PM
Town Hall - Council Chambers
10 Court Street Bristol, Rhode Island 02809

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

In-Person Participation Only

The public may VIEW the meeting live by using the following link <https://us06web.zoom.us/j/81000330334>, or by visiting zoom.com meeting code 810-0033-0334. Please be advised, this link will NOT allow for public participation.

Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda

Present:

Meeting Dates:

August 20, 2025 - Town Council Meeting
September 10, 2025 - Town Council Meeting
October 1, 2025 - Town Council Meeting
October 22, 2025 - Town Council Meeting
November 12, 2025 - Town Council Meeting
December 10, 2025 - Town Council Meeting

Motion RE: Consent Agenda - To Approve the Consent Agenda

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting Minutes - May 28, 2025

A2. Town Council Meeting Minutes - June 18, 2025

A3. Town Council Meeting Executive Session Minutes
(sealed, council only) - June 18, 2025

B. Public Hearings

C. Ordinances

D. Licensing Board - New Petitions

D1. Daniel Manchester for The Bristol Historical
Preservation Society - Request for Mobile Food
Establishment Event Permit for "Annual Flea and Fair"
August 9, 2025 from 9:00 AM - 4:00 PM (set-up 7AM)
(rain date August 10, 2025)

a. recommendation - Town Administrator and Chief of
Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of
Public Works

d. recommendation - Town Administrator and Director of
Parks and Recreation

D2. AZJ Aidan's d/b/a Aidan's Pub, Michael Cockcroft, 5
John Street - Modification of Dancing and
Entertainment License for expansion of premises (to
include outdoor entertainment on Fridays)

a. recommendation - Town Administrator and Police
Chief

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of
Community Development

D3. Liberatos Lounge and Restaurant, LLC d/b/a The Beach
House, Gerry Liberatos, 805 Hope Street - Modification
of Dancing and Entertainment License for expansion of
premises (to include outdoor entertainment Monday -
Sunday, 6:00 PM to 9:00 PM)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

D4. Thames Street Landing Tavern Company, LLC, d/b/a DeWolf Tavern, Sai Viswanath, 259 State Street - Modification of Dancing and Entertainment License (to include outdoor entertainment on Wednesdays from 6:00 PM - 9:00 PM)

- a. recommendation - Town Administrator and Police Chief
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

D5. Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon, Cruz Goler, 1 State Street - Modification of Dancing and Entertainment License (to include entertainment on Sunday from 12:00 PM - 6:00 PM)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

D6. The Lobster Pot Inc., Jeffrey Hirsh, 119-121 Hope Street - Modification of Dancing and Entertainment License (to include outdoor entertainment on Sundays from 3:00 PM - 6:00 PM)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

D7. Vigilant Brewing Co., Kevin Amaral 44 Ballou Blvd. - Modification of Dancing and Entertainment License (to

include outdoor entertainment and include
entertainment indoors on Wednesdays)

a. recommendation - Town Administrator and Chief of
Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of
Community Development

D8. Bristol Golf Club Inc., Kevin Francis, 95 Tupelo
Street re One Day Sunday Dancing & Entertainment
License on July 27, 2025, at 1:00 PM -10:00 PM for
their Annual Cookout

a. recommendation - Town Administrator and Chief of
Police

b. recommendation - Town Administrator and Fire Chief

D9. Maryanne Brandmeier for The Japan American Society
of Rhode Island, re - Request for One-Day Dancing
and Entertainment License for the 42nd Annual Black
Ships Festival at Independence Park on August 23,
2025, from 10:00AM -3:00PM

a. recommendation - Town Administrator and Chief of
Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of
Parks and Recreation

D10. Maryanne Brandmeier, for The Japan American Society
of Rhode Island - Request for Mobile Food
Establishment Event Permit for Black Ships Festival at
Independence Park on August 23, 2025, from 10:00AM -
3:00PM

a. recommendation - Town Administrator and Chief of
Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

d. recommendation - Town Administrator and Director of Public Works

D11. Maryanne Brandmeier for The Japan American Society of Rhode Island, Re-Request for One-Day Dancing and Entertainment License for the 42nd Annual Black Ships Festival at Rockwell Park on August 22, 2025, at 6:30 PM

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

D12. Maryanne Brandmeier, for The Japan American Society of Rhode Island - Request for Mobile Food Establishment Event Permit for Black Ships Festival at Rockwell Park on August 22, 2025, at 5:30-8:30 PM

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

d. recommendation - Town Administrator and Director of Public Works

D13. Director Rensehausen, Bristol Parks & Recreation and The Prevention Coalition requests a One Day Dancing & Entertainment License for "Movie in the Park" at Independence Park, August 6th from 8:00 PM -10:00 PM

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks & Recreation

D14. Allison Barr, Allison's Pampered Pets, 7 Michael Drive
- Modification of Kennel License **(to increase number of dogs from 10 to 15 or more in residential zone)**

a. recommendation - Town Administrator, Chief of Police and Animal Control Director

b. recommendation - Town Administrator and Director of Community Development

E. Licensing Board - Renewals

E1. Dog Kennel License Renewals 2025-2026

a. recommendations - Town Administrator, Chief of Police, and Animal Control Director

E2. Private Investigator License Renewals 2025-2026

a. recommendation - Town Administrator and Chief of Police

F. Petitions - Other

F1. Maryanne Brandmeier, The Japan American Society of Rhode Island, requests permission to fly the Japanese Flag in recognition of the 42nd Anniversary of the Black Ships Festival at Rockwell Park and Independence Park on August 22-23, 2025

a. memo from Clerk of Canvassers re qualifying signatures received

F2. Edward and Valerie Lee, 6 Normand Street request for a license to maintain Town property, asphaltting 40 feet by 25 feet of road at the end of Normand Street

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

d. recommendation - Town Administrator and Director of Public Works

F3. Lynn Boudreau, 36 Harrison Street, request for license to maintain a 5' wide x 23'' long, piece of town property on the Northeast corner of the residence

a. recommendation - Town Administrator and Police Chief

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

d. recommendation - Town Administrator and Director of Public Works

e. Letter of objection to maintain town property- James P. Murphy, Esq.

F4. Howard Sutton, President, Stone Harbour Condominium Association, 345 Thames Street, requests an extension of the current no parking area on the South entrance by 6 feet on each side of the egress and a no parking buffer zone at the North entrance on Thames Street

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Director of Public Works

G. Appointments

G1. Historic District Commission - Appointments to fill one full member term (three-year term, expiring July 2028) and two alternate member terms (three-year terms, expiring July 2028).

a. Mary Millard(full member) 620 Hope Street - interest/reappointment

b. Robert Page (alternate member) 423 Hope Street, Unit K - interest/reappointment

G2. Bristol Prevention Coalition - Appointment to fill one unexpired term, set to expire January 2027.

a. Emily Marshall, 10 Roosevelt Drive - interest in appointment

G3. Board of Canvassers - Appointment to fill one unexpired Republican alternate term, set to expire March 2026

a. Memo from Clerk Cordeiro- re passing of Board Member Michael Smith

b. Letter from Clerk Cordeiro - request of recommendations for Republican (alternate member) vacancy

G4. Bristol Harbor Advisory Committee - Appointment (s) to fill 3 Members to a Three-Year Term Expiring August 2028 and appoint 1 member to an unexpired Three-Year Term Expiring August 2026

a. Jeffrey Doran, 4 Dolly Drive - interest/reappointment

b. Paul Labonte, 22 Casey Drive - interest/reappointment

G5. Bristol 250th Commission- Appointment to fill the BWRSD representative with a term to expire January 2027

a. Resignation of Jessica Almeida- 3 Michale Drive

b. Appointment/confirmation of Christine Hughe- 6 Sefton Drive

H. Old Business

I. Other New Business Requiring Town Council Action

I1. Steven Januario, Chairman of the Bristol Harbor Commission- Request for Council consideration and approval of newly developed Harbor Commission policies.

a. (draft) Bristol Harbor Commission Policies

- I2. Chemist/Pretreatment Coordinator Shealyn Davey request for modifications and updates to the Sewer Use Ordinance. The primary changes affect **Section 22-236 - Local Limits** *(to incorporate the results of the recently approved Local Limits Evaluation (LLE))*. *(Additional minor revisions include a fee clarification in)* **Section 22-109 -Operations and Maintenance**, *(a spelling correction in)* **Section 22-235 National Categorical Pretreatment Standards**, *(and updated wording for industry categories in)* **Section 22-316 -Enumeration**. **(Call for advertising for public comment period)**
- I3. Public Notice from CRMC re - Terry & Mary Steelman, 6 Portside Drive requires response by July 24, 2025
- a. Harbor Master Marsilli - request extension of recommendation
- b. recommendation - Town Administrator and Director of Community Development
- I4. RI Department of Environmental Management, Office of Water Resources, Water Quality Certification Program - Notice re consideration of The Narragansett Electric Company to perform maintenance and improvements in the location of Utility line ROW
- I5. Town Administrator Content re the Town's outreach efforts to notify residents of the Mt. Hope Bridge closure (August 14-18) and collaboration with Explore Bristol to support local businesses during the closure period
- I6. Director Williamson re 2-year Curbside Composting Pilot Program Eastern RI Conservation District Outreach
- I7. Tax Assessor Leadam re: Tax Rate Structure and Sewer Use Fees for FY 2025-2026

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

- J1. Town Council re Contingency funds for Fourth of July attire

K. Special Reports

K1. BCWA Tri Town Monthly Report for June 26, 2025

L. Town Solicitor

L1. Council consideration for approval of Tender and Completion Agreement with Western Surety Company and Vinagro Materials, LLC for the Mount Hope Avenue Drainage Improvements Project

M. Executive Sessions

M1. Town Solicitor re request for Executive Session pursuant to RIGL§ 42-46-5(a)(2) (litigation): Discussion and vote on approval of and participation in Purdue Pharma bankruptcy and Sackler settlement (~\$8 billion) and Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharmaceuticals, Zydus, and Sandoz settlement (~\$1.2 billion) regarding In Re: National Prescription Opiate Litigation, Case No. 17-MD-2804, and to authorize the Town Solicitor's office to review, execute, and deliver any documents necessary to effectuate such approval and participation

M2. Town Administrator Contente request ofor Executive Session pursuant to § 42-46-5 A.5 Any discussions or considerations related to the acquisition or lease of real property for public purposes.

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Bristol Harbor Commission Meeting Minutes - June 2, 2025

(CA) AA2. Bristol Planning Board Meeting Minutes - April 10, 2025

(CA) AA3. Historic District Commission Meeting Minutes - April 3, 2025

(CA) AA4. Historic District Commission Meeting Minutes - May 1, 2025

(CA) AA5. Historic District Commission Special Meeting Minutes
- March 26, 2025

(CA) AA6. Bristol Fire Department Board of Engineers Meeting -
June 30, 2025

(CA) AA7. BCWA Meeting Minutes Board of Directors - May 29,
2025

(CA) AA8. BCWA Meeting Minutes - May 29, 2025

(CA) BB. Budget Adjustments

**Approval of consent agenda = "motion to approve
these adjustments"**

(CA) CC. Financial Reports

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) CC1. Town Treasurer Carulli re - Year to Date Budget
Report - July 2025

(CA) DD. Proclamations, Resolutions & Citations

**Approval of consent agenda = "motion to adopt these
Proclamations, Resolutions and Citations as prepared
and presented"**

(CA) DD1. Resolution - Town of Bristol Authorizing the
Assessment of Valuations and Levy of Taxes, Sewer
Service Fees and Sewer Assessments (signed)

(CA) DD2. Resolution - Revised resolution of the Bristol 250th
Semi-quincentennial Commission - (signed)

(CA) DD3. Resolution - 2025-28-5-I2 Mooring and Docking and
related harbor fees (signed)

(CA) DD4. Proclamation - Mello's Shoe Service, Mike Iacovelli
(signed)

(CA) DD5. Proclamation - Chief Marshal of the Bristol Fourth
of July 240th Celebration, Dick Devault (signed)

(CA) EE. Utility Petitions

**Approval of consent agenda = "motion to approve
these petitions"**

- (CA) EE1. Narragansett Electric and Verizon request to replace/relocate P1, 2, and P3 and remove P4 on Burnside and Hope Street
- a. recommendation - Town Administrator and Director of Public Works
- (CA) EE2. Narragansett Electric and Verizon request to install inline P28-50 on the corner of Thames and Church Street
- a. recommendation - Town Administrator and Director of Public Works
- (CA) FF. City & Town Resolutions Not Previously Considered**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) FF1. Hopkinton - Resolution - Opposing Senate Bill 0909 and House Bill 6273 re access to public records act
- (CA) GG. Distributions/Communications**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) GG1. Award Letter Bid 1069 - Municipal Tree Maintenance and Stump Grinding Services
- (CA) GG2. Award Letter Bid No. 1068 Road Resurfacing Project
- (CA) GG3. Award Letter Bid 1066 - IT Consultant Services
- (CA) GG4. Public Notice from CRMC - Heritage Foundation of RI , 101 Ferry Road - required response July 22, 2025
- (CA) GG5. Council request - Portside, map of outside area
- (CA) GG6. Rhode Island Energy notice re - filing of Proposed 2025 Vegetation Management Standards and Practices
- (CA) GG7. Clerk Cordeiro - Thank you letter to Louis Cirillo for serving on the Bristol 250th Commission
- (CA) GG8. Town Administrator Contente - Town Administrator's Appointment for Bristol 250th - Matthew Hayes
- (CA) HH. Distributions/Notice of Meetings**
(Office copy only)

Approval of consent agenda = "motion to receive and place these items on file"

- [\(CA\) HH1.](#) Planning Board Meeting - July 10, 2025
- [\(CA\) HH2.](#) Zoning Board Meeting - July 14, 2025
- [\(CA\) HH3.](#) Capital Projects Commission Meeting - June 24, 2025
- [\(CA\) HH4.](#) BCWA Board of Directors Meeting - June 26, 2025
- [\(CA\) HH5.](#) Planning Board Public Hearing - July 10, 2025
- [\(CA\) HH6.](#) Bristol Fourth of July Committee Meeting - June 25, 2025
- [\(CA\) HH7.](#) Bristol Fourth of July Sub Committee Military and Town Officials Meeting - June 25, 2025
- [\(CA\) HH8.](#) Conservation Commission Meeting - July 1, 2025
- [\(CA\) HH9.](#) Planning Board Technical Review Committee Meeting - June 25, 2025
- [\(CA\) HH10.](#) Amended Planning Board Meeting - July 10, 2025
- [\(CA\) HH11.](#) Bristol Fourth of July Sub Committee Wine Tasting Sub Committee Meeting - July 14, 2025
- [\(CA\) HH12.](#) Planning Board Technical Review Committee Meeting - July 14, 2025
- [\(CA\) HH13.](#) Bristol Christmas Festival Committee Meeting - July 14, 2025
- [\(CA\) HH14.](#) Bristol Fourth of July Committee General Committee Meeting - July 17, 2025
- [\(CA\) HH15.](#) Bristol Fourth of July Committee Policy Subcommittee - July 28, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

- [\(CA\) II1.](#) Glen Hogan, 9 Tilbury Drive - claim for damages
- [\(CA\) II2.](#) Jennifer Busby, 505 Plainfield Pike ,Greene - claim for damages

(CA) II3. Stephen Zbysewski, 40 Harrison Street - claim for damages

(CA) II4. Carolyn Balinskas, 1 Overlook Drive - claim for damages

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: _____

/mc

Posted: July 18, 2025

TOWN COUNCIL MEETING MINUTES- WEDNESDAY, MAY 28, 2025

The council met on Wednesday, May 28, 2025, and called to order at 7:02 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
Vice-Chairwoman, Mary Parella
Councilman, Antonio "Tony" Teixeira
Councilman, Timothy Sweeney
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
Town Solicitor, Michael Ursillo, Esq
Deputy Town Clerk, Carla DaCosta

ABSENT WITH Town Clerk, Melissa Cordeiro
REGREAT: Town Sergeant, Archie Martins

Special Recognitions

Mt. Hope High School Gymnastics Team

Chairman Calouro celebrated the Mount Hope High School gymnastics team, with special recognition for Cara, the state champion in floor exercise. The team, competing in Division 1 for the first time, demonstrated impressive performance by consistently scoring over 130 points and narrowly missing a state team qualification. Cara was presented with an official citation, highlighting her individual achievement and the support of her coaches, Nicole Danielo and Courtney LaRue. Council members enthusiastically praised the team, emphasizing the importance of dedication, teamwork, and community pride. They commended not just Cara's individual success, but also the collective effort of the team, parents, and coaches who supported her journey. The recognition served as a moment to celebrate local student athletes and their commitment to excellence in gymnastics, showcasing the town's pride in its young performers and their remarkable accomplishments.

Mt. Hope High School and Kickemuit Middle School Wrestling Team(s)

During the Bristol town council meeting, the Mount Hope High School wrestling team was celebrated for their outstanding achievements. The team, primarily composed of freshmen and

sophomores, defied expectations by securing impressive individual state championships and a third-place team finish. Notable champions included Kyle McCarthy (144 pounds), Eli Francis (126 pounds), Arian Ferris (113 pounds JV), and Ben Martel (heavyweight sectionals champion). Head Coach(s) Ryan Fauci and Eric Francis proudly highlighted the team's success, emphasizing that they were a homegrown team of local Bristol and Warren athletes who overcame challenges such as multiple injuries and graduating nine seniors the previous year. The young wrestlers spoke about their team's dedication, with Eli Francis noting how they pushed each other in practice and exceeded expectations despite being viewed as underdogs. Council members enthusiastically praised the wrestlers, recognizing their hard work, teamwork, and potential for future success. They commended the athletes' commitment, the coaches' guidance, and the support of parents and the community.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira - Voted unanimously to approve the Consent Agenda as prepared and presented.

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting Minutes - May 7, 2025

A2. Town Council Meeting Executive Session Minutes
(sealed, council only) May 7, 2025

Sweeney/Teixeira - Voted unanimously to approve the minutes of May 7, 2025 and the Executive Session Minutes of May 7, 2025 as prepared and presented.

B. Public Hearings

B1. PUBLIC HEARING

Ordinance No. 2025-7 Zoning Chapter 28 Land Use Laws
(adopted 2024 - legislative session) **(Public Hearing
and 2nd Reading for Adoption)**

Section: 28-1 Definitions (floor area ratios)
Section: 28-151 Accessory Dwelling Units (ADU)

Section: 28-221 Land Nonconforming by Area
 (Substandard Lots)
 Section: 28-370 Inclusionary Zoning
 Section: 28-150,181,182, 183,185, 187,255,352 &
 354 Supplementary Regulations(Development Plan
 Review)

Sweeney/Teixeira_-Voted unanimously to close
 the public hearing

Teixeira/Ley - Voted to consider this
 action to constitute the Second Reading
 for the adoption of Ordinance #2025-07;
 including the findings of consistency
 with the purposes of zoning and
 consistency with the Bristol
 Comprehensive Plan. Voting in favor of
 this motion were Council Chairman
 Calouro, Teixeira, Sweeney, and Ley.
 Abstaining from the vote was Vice
 Chairwoman, Parella.
 Advertise in the local newspaper.

Prior to the vote being taken, Diane Williamson, Community
 Development Director, presented zoning charter changes mandated
 by state law, and minor clean-ups highlighting several key
 modifications. The updates primarily focused on accessory
 dwelling units (ADUs), inclusionary zoning, and land development
 regulations. For ADUs, the new rules allow their construction
 under specific conditions, such as having a 20,000 square foot
 lot or an existing building, with restrictions like limiting
 units to two bedrooms and requiring one parking space per
 bedroom. The inclusionary zoning section was revised to align
 with updated state law, requiring new developments of five units
 or more to include 15% affordable housing. The planning board
 recommended a two-year trial period for this provision, with the
 ability to modify or rescind it based on community impact.
 Additional changes included modifications to non-conforming lot
 regulations, allowing more flexible building options and
 setbacks based on lot size.

Alayne White from 11 Constitution Street raised two primary
 concerns about the proposed zoning changes. First, she
 questioned the applicability of accessory dwelling units (ADUs)
 in mixed-use properties, specifically in the Waterfront
 District. She noted that she had discussed this with Ed Tanner
 and found that the current language did not clearly address how

ADUs would work in such unique property configurations. Her second concern focused on the new regulations for non-conforming lots. White expressed significant apprehension about the potential for increased density in small lots, particularly in the historic district. She worried that the new state-mandated formula would allow builders to construct much larger structures on small properties than previously permitted. White emphasized the long-term implications, suggesting that these changes could dramatically alter the character of neighborhoods, especially in areas with limited space. While acknowledging that the changes were mandated by state law, White urged the council to carefully consider the potential consequences of these zoning modifications. She stressed the importance of addressing these concerns now to prevent potential problems in the future, particularly in preserving the unique characteristics of Bristol's historic area.

Discussions followed regarding the density bonus provision, focusing on the newly mandated requirements under the updated inclusionary zoning ordinance.

Council members expressed mixed feelings about the state-mandated changes, acknowledging the need for affordable housing while voicing concerns about potential negative impacts on community character and infrastructure. Vice Chairwoman Parella abstained from voting, citing frustration with the "cookie-cutter" approach that doesn't consider local nuances, while other council members ultimately voted to approve the ordinance to ensure compliance with state requirements.

C. Ordinances

- C1.** Ordinance 2025-03 - Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 - (to decrease the number of limited BV Licenses from 8 to 7) (*This ordinance is being reposted on the agenda and re-advertised to comply with the legal notice requirements not fulfilled for the previous meeting. No changes have been made to the proposed ordinance since it was originally scheduled*) **(2nd Reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-03. Advertise in the local newspaper

It was noted for the record that several ordinances needed to be restated to ensure compliance with advertising requirements. Some had been acted upon at the previous meeting but required re-advertisement or more thorough notice.

- C2.** Ordinance No. 2025-04 Chapter 17, Article II Alcoholic Beverages Establishments, Section 17-82 Number of Licenses (to increase the number of Class BV Licenses from 32-33) *(This ordinance is being reposted on the agenda and re-advertised to comply with the legal notice requirements not fulfilled for the previous meeting. No changes have been made to the proposed ordinance since it was originally scheduled)* **(2nd Reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-04 Advertise in the local newspaper

- C3.** Ordinance No. 2025-05 - Chapter 16 - Motor Vehicles and Traffic, Article V - Stopping Standing and Parking (no parking box located across from 28 Shaws Lane) *(This ordinance is being reposted on the agenda and re-advertised to comply with the legal notice requirements not fulfilled for the previous meeting. No changes have been made to the proposed ordinance since it was originally scheduled)* **(2nd Reading)**

Teixeira/Parella- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-05. Advertise in the local newspaper

- C4.** Ordinance No. 2025-06 Chapter 16 Motor Vehicles and Traffic, Article IX Residential Parking, Sec. 16-343 Designated residential parking zone and Sec 16-345 Designated residential parking streets (To include portions of Hope Street to the Residential Zone and update designated residential parking zones) *(This ordinance is being reposted on the agenda and re-advertised to comply with the legal notice requirements not fulfilled for the previous meeting.*

No changes have been made to the proposed ordinance since it was originally scheduled) **(2nd Reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-06. Advertise in the local newspaper

- C5.** Ordinance No. 2025-08 Chapter 8, Sec 72 Independence Park Boat Ramp (Vehicle load restrictions) (with revisions to include section C) **(2nd reading)**

Teixeira/Sweeney- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2025-08. Advertise in the local newspaper

D. Licensing Board - New Petitions

- D1.** Stephan Brigidi on behalf of the Bristol Middle Passage Port Marker Project, requests a One-Day Dancing & Entertainment License on August 24, 2025, from 2:00 PM - 6:00 PM (set up time starting at 10:00 AM) at Independence Park for the unveiling of sculptures
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Town Administrator and Director of Public Works
 - d. recommendation - Town Administrator and Director of Parks and Recreation

Sweeney/Teixeira -Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws

and ordinances and payment of all fees, taxes, and levies

Prior to the vote taken, Steven Brightgani presented details for the Bristol Middle Passage Port Marker Project's unveiling ceremony, scheduled for August 24 at Independence Park. The event will feature a speaking program beginning around 3 PM, with guest speaker Professor Anthony Bogues from Brown University's Simmons Center discussing the history of slavery in Rhode Island. The Pokanoke tribe will participate with traditional chanting and drumming, and the Mixed Magic Theater group may provide a choral performance. The ceremony aims to commemorate the town's historical connection to slavery, with artist Spencer Evans unveiling a sculpture that represents this significant historical narrative. The event will be alcohol-free, with refreshments limited to water and beehive cookies.

Council members expressed support for the project, acknowledging it as a significant cultural initiative aimed at celebrating public art and reflecting on the community's historical development.

- D2.** Arts in Common for PorchFest 2025 re request for One-Day Dancing and Entertainment license and street closure of a six-block section of High Street from Walley to Byfield Streets on Sunday, September 14, 2025, from 2:30-6:30 pm
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Town Administrator and Director of Public Works

Teixeira/Sweeney -Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. Coordinate with the Bristol Police Department for road closures, police detail, and to reach out to the Bristol Fire Department for rescue runs and to notify the public of road closures.

Prior to the vote being taken, Vice Chairwoman Parella highlighted an important safety improvement for the event. Recognizing challenges from the previous year's emergency medical response, the organizers are implementing a new strategy. They will station EMS members in a cart throughout the event area to ensure quicker and more accessible medical response across the multiple side streets and performance location.

- D3.** Harbor Master Marsili, Chairman, Harbor Festival Committee -request One Day Dancing & Entertainment License at Rockwell Park for the 12th Annual Harbor Festival on August 16, 2025 from 1:00 PM - 8:00 PM **(see also F3)**
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Town Administrator and Director of Parks and Recreation

Teixeira/Sweeney-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

It is noted for the record that under agenda item F3, Councilman Parella motioned to combine agenda items D3 and F3. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to these combined items took place under agenda item F4. However, any actions taken on these items are individually listed under their respective agenda headings as reflected herein.

Prior to the vote being taken, Harbor Master Greg Marsili presented details for the 12th annual Harbor Festival, scheduled for August 16 at Rockwell Park from 1 to 8 PM. The event, which has become a community tradition, will feature local musicians, food, beer, and wine, along with the annual blessing of the fleet. Marsili emphasized the festival's ongoing community benefits, including fundraising for local youth programs such as sponsoring Save the Bay camp experiences and planning future

fishing activities for children. The council members expressed enthusiasm for the event, with playful banter about the popular watermelon and corn offerings and the annual stuffie competition. Marsili noted that last year's stuffie competition attracted 18 entries and promised another exciting culinary contest this year.

- D4.** Jennifer Devine, 55 Wapping Drive, Pro-Democracy Rally, request for One Day Dancing & Entertainment License at Independence Park, June 29, 2025, from 11:00 AM - 4:00 PM
- a. recommendation - Town Administrator and Chief of Police
 - b. recommendation - Town Administrator and Fire Chief
 - c. recommendation - Town Administrator and Director of Parks and Recreation

Sweeney/Teixeira -Voted unanimously to grant this license per the recommendations received and with the condition that 2 police officers are stationed at the event as well as one Police vehicle, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Jennifer Devine presented a request for a pro-democracy rally at Independence Park on June 29, aimed at peacefully expressing concerns about current federal government actions and celebrating democratic freedoms. The event, planned from 11:00 a.m. to 4:00 p.m., would feature live music, short speeches, potential veteran oath reaffirmations, and information tables about civic engagement. While uncertain about exact attendance, Devine suggested the rally might draw up to 400 participants, though she personally believed the number would be much lower.

The Council carefully considered the event's logistics, with the Chief of Police recommending a detail of two officers for security and no road closures. Council members discussed potential crowd size, safety considerations, and the importance of peaceful protest. It was further stipulated that the police detail would be assigned with respect to the event's constitutional protections under the First Amendment,

emphasizing the participants' right to free speech and peaceful assembly.

Linda Arruda, 30 Bradford Street spoke in favor of the petition.

- D5.** Gorge Moreno, Moreno LLC D/B/A Don Patron Mexican Grill & Cantina, 200 Gooding Avenue request for Modification to BV Intoxicating Beverage License (to expand alcohol service area to include outdoor seating area **(Call for Public Hearing June 18th)**)

Teixeira/Parella-Voted unanimously to call for a public hearing to consider this matter on June 18, 2025 and to advertise in the local newspaper.

- D6.** Richard Corrente, WKOC, LLC d/b/a Portside Tavern, 444 Thames Street request for Modification to BV Intoxicating Beverage License (to expand alcohol service area to add a portion of the outdoor seating area **(Call for Public Hearing June 18th)**)

Teixeira/Sweeney-Voted unanimously to call for a public hearing to consider this matter on June 18, 2025 and to advertise in the local newspaper.

E. Licensing Board - Renewals

- E1.** Sidewalk and Alcohol Use License Renewals 2025-2026

- a. recommendation - Town Administrator and Police Chief
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Public Works

Sweeney/Teixeira -Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal

paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

E2. Sidewalk Use License Renewals 2025-2026

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Code Compliance Coordinator

Teixeira/Parella- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

E3. Jennifer Medina, Carvalho Group, LLC DBA Pisco y Tequila, 382 Thames Street, Unit 1 re 6-month review of Dancing & Entertainment License

- a. recommendation - Town Administrator and Chief of Police

Teixeira/Parella-voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the three-month review.

Prior to the vote being taken. Jennifer Medina addressed the Council, noting that the live music had been well received and successful in the past, and she thanked the Council for their prior support.

F. Petitions - Other

- F1. George Voutes, 17 Shore Road - Consideration for restrictions on Gas-Powered Leaf Blowers**

- a. Scott Pepper, 64 Duffield Road - letter of support
- b. Jennifer Martenson, Chair, Quiet Clean Rhode Island - letter of support
- c. Kenda Swartz, 64 Duffield Road - letter of support
- c. recommendation - Town Administrator and Conservation Commission

Teixeira/Parella-voted unanimously to receive and file.

Prior to the vote, Chairman Calouro called for the applicant to speak; however, the applicant was not present at that time.

Councilman Teixeira made a motion to deny the petition, seconded by Councilwoman Parella. Councilman Teixeira offered further clarification on his reasoning, noting that he had received calls from three small business owners in town expressing concern about the implications of such a restriction. He added that while he resides in a neighborhood where landscapers are common, he has not personally observed any misuse of gas-powered blowers; in fact, most have been respectful, often using vacuums rather than blowers. He did not view this as a widespread issue warranting regulation.

Councilman Sweeney expressed concern for environmental and health impacts but stated that there had not been enough research or outreach conducted regarding the potential economic burden this would place on local landscaping businesses. He emphasized the need for a better understanding of the financial transition involved before moving forward.

Councilman Ley echoed the need for stakeholder input, particularly from the landscaping community, which he felt was notably absent. While acknowledging the health risks associated with small-engine emissions, he noted the diverse needs of different areas in town and expressed concern that the proposal might be applying too broad of a solution to a complex issue.

George Voutes, the sponsor of the proposal, explained that the ordinance was intended as a seasonal restriction—not an outright ban—during the summer months when leaf blowers are less necessary. He emphasized that the measure was motivated by health, environmental, and quality-of-life concerns, not to target small businesses. He cited his research and outreach to other municipalities and the landscaping industry, noting successful transitions to electric equipment in other regions. He also highlighted the availability of a new State rebate

program offering up to \$3,000 for commercial landscapers to purchase electric equipment. Mr. Voutes stated that the state is largely deferring this issue to local governments and that his intent was to spark local dialogue and awareness.

Vice Chairwoman Parella acknowledged the thoughtfulness of presenting a seasonal restriction rather than a ban, but agreed that more information and engagement with commercial landscapers was necessary. She suggested working with the Conservation Commission and using the existing state rebate program to help inform and educate local businesses about electric equipment alternatives.

Councilman Ley noted the various alternatives outlined in the proposal, including time-of-day restrictions and noise considerations. He suggested that, at a minimum, more public education could be done to increase awareness of health impacts associated with gas-powered equipment, especially for vulnerable populations.

Mr. Voutes stated that the proposal was a reasonable and measured step. He shared data and letters from hospitals highlighting the health risks of emissions and noise from gas-powered leaf blowers and expressed his belief that a majority of residents would support such a measure. He emphasized that successful transitions to electric landscaping are already occurring and could be encouraged through local action.

Councilman Teixeira inquired why this effort was not taken up at the state level. Mr. Voutes responded that while the state has enacted a rebate program, broader regulation has been deferred to municipalities due to the complexity of implementing a statewide mandate. He cited examples from other states and municipalities that have adopted local restrictions and emphasized the growing interest in such regulations.

Additional discussion topics included:

- How a phased transition from gas to electric landscaping equipment could be managed,
- The potential health risks posed by noise and air pollution from gas-powered equipment,
- And how enforcement of such seasonal restrictions could be implemented fairly and effectively.

Public comment was received from:

- Scott Pepper, 64 Duffield Road, who spoke in support of the initiative, expressing concerns about excessive noise levels from leaf blowers and their impact on residential quality of life.
- Kendra Swarts, 64 Duffield Road, who also supported the proposal and raised concerns about negative impacts to wildlife.
- Eric Francis, a local landscaping business owner, expressed concern about the potential costs of transitioning equipment and the financial burden it could place on both businesses and customers. He urged the Council to consider the economic realities before enacting such measures.

Following the discussion, Councilman Teixeira amended his motion to receive and file the petition, which was seconded by Councilwoman Parella.

F2. Bruce Goes, 82 King Philip Avenue - re no parking box located across from residence

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Director of Public Works

Teixeira/Sweeney - Voted
unanimously to deny the request
per the recommendations received.

Prior to the vote being taken, Chairman Calouro provided a brief explanation of the process used to evaluate requests for "No Parking Box" designations. In this case, the petitioner requested a no parking box across the street from their residence. As part of the standard procedure, the Police Department, under the direction of the Chief, conducted an on-site assessment using both a standard SUV and a larger police vehicle to determine whether a safe three-point turn could be executed. This method, used consistently in recent years, provides an objective basis for evaluating such requests.

In this instance, the assessment concluded that a no parking box was not warranted. A video of the maneuver was available for

review, demonstrating the department's due diligence. Council members emphasized the importance of maintaining a consistent and documented process, noting that the decision was based on measurable criteria rather than subjective judgment. It was clarified that the vote to deny the request had already been taken

F3. Harbor Master Marsili, Chairman, Harbor Festival Committee - request permission to use/sell Alcoholic Beverages at Rockwell Park for the 12th Annual Harbor Festival on August 16, 2025, from 1:00 PM - 8:00 PM **(see also D3)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Parks and Recreation

Teixeira/Sweeney- Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

It is noted for the record that under agenda item D3, Councilman Parella motioned to combine agenda items D3 and F3. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to these combined items took place under agenda item D3. However, any actions taken on these items are individually listed under their respective agenda headings as reflected herein.

G. Appointments

G1. Zoning Board of Review - (1 two-year unexpired Alternate term set to expire March 2027)

- a. Timothy Palmer, 7 Church Cove Road - interested/appointment

Teixeira/Parella- Voted unanimously to appoint Timothy Palmer to the Zoning

Board of Review as an alternate member
with a term set to expire in March 2027

- G2.** Bristol 250th Commission, re Amendment to board composition to include up to five (5) Alternate Members with terms to expire November 2027 and recommendations for interested commission members
(continued from May 7th)

- a. (draft) Resolution Amendment
- b. Sarah Griffin, 11 Liberty Street, Apt 2- interest/appointment
- c. Paul Vollaro, 3 Jefferson Lane - interest/appointment
- d. Craig Evans, 80 Aaron Avenue - interest/appointment
- e. recommendation from Chairwoman, Alayne White

Teixeira/Parella- Voted unanimously to adopt the amended resolution of the Bristol 250th Board composition to include up to 5 alternate members; also to appoint Ms. Griffin, Mr. Vollaro, Mr. Evans and Ms. Newcity as alternates to the Bristol 250th Board with a term set to expire in November 2027

Prior to the vote being taken, Alayne White addressed the Council and noted that she did not see Lisa Newcity listed among the recommended appointments, despite her request for Lisa to be considered as an alternate member. The Chairman responded that the additional appointments being made were intended to ensure quorum for the committee.

H. Old Business

I. Other New Business Requiring Town Council Action

- I1.** Harbor Master Marsili - recommended Bristol Marina fuel/dock pricing policy changes and recommendation for the Bristol resident discount rate

a. recommendation - Bristol Harbor Commission

Sweeney/Teixeira - Voted unanimously to adopt the fuel/dock pricing policy changes and recommendation for the Bristol resident discount rate

Prior to the vote being taken, harbor Master Marsili addressed the Council, noting that the Town is now in its fourth year operating the Marina Fuel Station and is seeking to make updates to its pricing policy. One proposed change is the removal of the \$1.00 cap previously set to allow for more competitive pricing in line with other local marina fuel stations. The Director requested the flexibility to set prices based on market conditions using best judgment.

Additionally, a change was proposed to revise the resident discount from a percentage-based model to a fixed per-gallon discount. The Harbor Commission and the Director recommended shifting from the current 5% discount to a flat rate discount, suggesting 5 to 10 cents per gallon for Bristol residents. The Council was asked to support the amended fuel dock pricing policy.

- I2.** Harbormaster Marsili re recommended changes to Moring, Docking, and Related Harbor Fees

a. (draft) Resolution

Sweeney/Teixeira- Voted unanimously to adopt the resolution to the Moring, Docking, and Related Harbor Fees as presented.

Prior to the vote being taken, Harbor Master Marsili presented proposed fee increases for the 2025 or 2026 boating season to address rising utility costs and support marina operations. The

new dockage rates introduce a tiered structure based on slip size, replacing the flat \$65 per foot rate:

- 40 ft slips: \$80/ft
- 30 ft slips: \$75/ft
- 24 ft and under: \$70/ft

Additional adjustments include a non-resident kayak rack fee, a \$15/night transient electrical hookup fee, and modest increases to mooring and commercial rates. The changes were supported by the Harbor Commission and user groups. The Council approved the updated fee schedule, noting it keeps Bristol well below market rates while improving financial sustainability.

- 13.** Steven Januario, Chairman Bristol Harbor Commission re council consideration to grant permission to the Harbor Commission to solicit State and Federal authorization for the viability of a breakwater for Bristol Harbor

Sweeney/Teixeira- Voted unanimously to support the efforts of the Harbor Commission to explore viable options for a breakwater for Bristol Harbor and to work with the Planning Department

Prior to the vote being taken, discussions ensued discussion with Harbor Commission Chair Steve Januario and Subcommittee Chair Skip Castro regarding a request for Council authorization to explore the viability of constructing a breakwater in Bristol Harbor. The proposal aims to evaluate the feasibility of enhancing storm protection for the harbor, which has seen substantial investment in recent decades, including public and private marinas, waterfront businesses, and infrastructure.

The proposed breakwater concept dates back to a 1980 study, with the current initiative seeking to update the analysis using modern technologies and approaches, such as floating breakwater systems. The goal is to solicit feedback and possible funding from State and Federal agencies, including the Army Corps of Engineers and CRMC, while examining environmental impacts, water flow, and effects on shellfishing grounds.

It was explained that subcommittee composed of engineers and Harbor Commission members has been formed to begin exploratory

work. Council members acknowledged the potential value of the project, agreed it was worth pursuing, and emphasized the need for further information before committing funds. The Administrator and Planning Department offered support to assist in the exploratory phase

- I4.** Bond Counsel re-Road Resurfacing and Drainage Improvements Borrowing Resolution - authorizing the Town of Bristol, pursuant to R.I. Gen. Laws § 45-12-2, to borrow up to Two Million Eight Hundred Thousand Dollars (\$2,800,000) through the issuance of bonds and bond anticipation notes to fund the design, engineering, and construction of road resurfacing and drainage improvements in the Town of Bristol.

Sweeney/Teixeira -Voted unanimously to adopt the Borrowing Resolution as presented.

Prior to the vote being taken, Bond Counsel Mack presented a borrowing resolution for Council consideration, noting that the \$2.8 million project would be funded through the Rhode Island Infrastructure Bank with a one-third interest rate subsidy. She explained that this means the Town would borrow at two-thirds of the market rate. The funds will support the reclamation, resurfacing, and drainage improvements of ten roads over a 20-year period. Mack clarified the difference between reclamation (milling and churning, which lasts longer) and resurfacing (applying new asphalt), and noted the Town would only begin accruing interest on funds as they are drawn.

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

- J1.** Bid No.1065 - Rogers Free Library Interior Modification Project

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and the Library Director to act in the best interest

Prior to the vote being taken, Clerk Cordeiro presented the following bid tabulations for the bids received, as outlined below:

- Collins Construction Co. Inc. in the amount of \$2,401,456
- Bentley Companies, in the amount of \$1,993,834 with alternates:
 - Alt 1 in the amount \$1,500
 - Alt 2 in the amount \$130,000
 - Alt 3 in the amount \$2,500
- Coletta Contracting Co., Inc., in the amount of \$2,121,700 with alternates:
 - Alt 1 in the amount \$1,750
 - Alt 2 in the amount \$39,000
 - Alt 3 in the amount \$1,500
- Maron Construction, Inc., in the amount of \$2,448,579.00 with alternates:
 - Alt 1 in the amount \$8,484
 - Alt 2 in the amount \$17,438
 - Alt 3 in the amount \$8,484
- Mill City Construction, Inc., in the amount of \$2,229,906 with alternates:
 - Alt 1 in the amount \$2,366
 - Alt 2 in the amount \$56,685
 - Alt 3 in the amount \$5,210

J2. Bid No. 1066 Information Technology and Consulting Service

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and Town's internal IT Contact to act in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro presented the following bid tabulations for the bids received, as outlined below:

- Uplink IT in the amount of:
 - Critical Systems Management & Monitoring-1st Year - \$109,393.08
 - Sub: \$105,928.08
 - Data and Security Management \$9,888.77 (annual)

- Consultadd Public Services in the amount of:
 - Critical Systems Management & Monitoring \$30,000 annually
 - Data and Security Management \$28,000 annually
- SoftSages Technology in the amount of:
 - Critical Systems Management & Monitoring \$30,000 annually
 - Data and Security Management \$54,600 annually
 - Onboarding Cos \$5,000
- FreedomTech, Inc in the amount of:
 - \$26,780 monthly retainer
 - \$321,360 annually
- Software of America in the amount of:
 - Critical Systems Management & Monitoring \$50,000 annually
 - Data and Security Management \$31,250 annually
- Creative Global Consulting in the amount of:
 - Critical Systems Management & Monitoring \$182,400 annually
 - Data and Security Management \$176,640 annually

J3. Bid No. 1067 - School Bus Transportation Services

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and Director of Parks and Recreation to act in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro presented the following bid tabulations for the bids received, as outlined below:

- First Student in the amount of summer program of \$325.00 per bus and \$500.00 per trip

K. Special Reports

K1. BCWA Tri-Town Monthly Report - April 2025

Sweeney/Teixeira- Voted unanimously to receive and place this matter on file.

L. Town Solicitor

M. Executive Sessions

- M1. Director Williamson request for Executive Session pursuant to RIGL § 42-46-5(a)(5) Discussion or consideration related to the Lease of Real Property

Teixeira/Sweeney- Voted unanimously to convene in Executive Session pursuant to RIGL Section 42-46-5 (a) (5) Discussion or consideration related to the Lease of Real Property at 9:27 PM.

Teixeira/Sweeney - Voted unanimously to resume open session and seal the minutes of the Executive Session at 9:44 PM.

Solicitor Ursillo announced that no motion was made, and no vote was taken in Executive Session

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) AA1. Bristol Zoning Board of Review Minutes - April 7, 2025
- (CA) AA2. Bristol Fire Department Board of Engineers Meeting Minutes - May 5, 2025
- (CA) AA3. Housing Authority Meeting Minutes - April 10, 2025
- (CA) AA4. Zoning Board of Review Meeting - June 2, 2025

- (CA) AA5. Conservation Commission Meeting Minutes - April 1, 2025
- (CA) AA6. Bristol Christmas Festival Committee Meeting Minutes - March 10, 2025
- (CA) BB. Budget Adjustments**
- Approval of consent agenda = "motion to approve these adjustments"**
- (CA) BB1. Tax Assessor Leadem - re - Recommended Abatements & Additions - May 2025
- (CA) CC. Financial Reports**
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) DD. Proclamations, Resolutions & Citations**
- Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**
- (CA) DD1. Citation - Evan Smith, Discover Newport (signed)
- (CA) DD2. Proclamation- Retirement -Lieutenant Ricardo Mourato (signed)
- (CA) DD3. Authorizing Resolution - Rhode Island Community Development Block Grant Program (signed)
- (CA) DD4. Commendation - Emma Quigley Girl Scout Gold Award (signed)
- (CA) DD5. Commendation - Fiona Sharp Girl Scout Gold Award (signed)
- (CA) DD6. Citation - Bristol Cup Defenders 90th Anniversary (signed)
- (CA) DD7. Resolution No. 2025-2025-05-07-I4 In Support of H 5393 and S 0057 - An Act Relating to Highways - Sidewalks (signed)
- (CA) EE. Utility Petitions**
- Approval of consent agenda = "motion to approve these petitions"**

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) FF1. Barrington - Proclamation - National Public Works Week
- (CA) FF2. Barrington - Resolution - Support of Bill S-57 and H5393 Maintenance of Sidewalks
- (CA) FF3. Barrington - Resolution - Supporting 2025 Composting and Organic Waste Diversion Act
- (CA) FF4. Exeter - Resolution - Support of Amendments regarding Funding of Student Transportation
- (CA) FF5. Hopkinton - Resolution - Opposing Legislation relating to Holidays and Days of Special Observance Holiday
- (CA) FF6. Hopkinton - Resolution - Opposing S0851 relating to State Affairs and Government Tourism and Development
- (CA) FF7. Hopkinton - Resolution - Support of H5204 - Support of Transportation of School Pupils Beyond City and Town Limits
- (CA) FF8. Hopkinton - Resolution - Support of H5201 - The Education Equity and Property Tax Relief Act
- (CA) FF9. Hopkinton - Resolution - Opposing Specific Land Use Legislation
- (CA) FF10. New Shoreham - Resolution - Opposing a Statewide Non Owner Occupied Property Tax
- (CA) FF11. Warren - Resolution - Full State Funding of Private School Transportation
- (CA) FF12. Warren - Resolution - Requesting an Amendment regarding the duties of Public Utilities

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) GG1. Award of Bid No. 1060 - Town Administrator Contente to Stephen Gross, Clifton Larson Allen, LLP regarding Bid Award - Professional Auditing Services
- (CA) GG2. Award of Bid No. 1061 - Town Administrator Contente to Sonia Lanthier, Poralu Marine Inc. regarding Bid Award - Marina Trash Skimmer
- (CA) GG3. Award of Bid No. 1062 - Town Administrator Contente to Mark Schichtel, Schichtel's Nursery, Inc regarding Bid Award - Spring 2025 Tree Sourcing and Delivery
- (CA) GG4. Award of Bid No. 1063 - Town Administrator Contente to JML Excavation Inc. regarding Bid Award - Gibson Road Shoreline Improvements
- (CA) GG5. Recognition - The Bristol Conservation Commission and The King Phillip Little League re Arbor Day Celebration Ceremonies May 14, 2025
- (CA) GG6. Town Administrator Contente re Letter in support of House Bill 6291
- (CA) HH. Distributions/Notice of Meetings**
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. Planning Board Meeting - May 8th 2025 CANCELED and rescheduled from June 12, 2025
- (CA) HH2. North and East Burial Grounds Commission Meeting - May 14, 2025
- (CA) HH3. BCWA Board of Directors Meeting - April 24, 2025
- (CA) HH4. Bristol Housing Authority Meeting - May 8, 2025
- (CA) HH5. Bristol Fourth of July Committee Wine Tasting Meeting - May 12, 2025
- (CA) HH6. Technical Review Committee Meeting - May 20, 2025
- (CA) HH7. Technical Review Committee Meeting - May 20, 2025
- (CA) HH8. Bristol Christmas Festival Meeting - May 20, 2025
- (CA) HH9. Bristol 250th Commission Meeting - May 21, 2025

(CA) HH10. Bristol Fourth of July Committee General Committee Meeting - May 22, 2025

(CA) II. Claims (Referrals)

Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"

(CA) III. Leon Hill, 1185 Hope Street re auto vehicle claim

(CA) JJ. Miscellaneous Items Requiring Council Approval

Approval of consent agenda = "motion to approve these items"

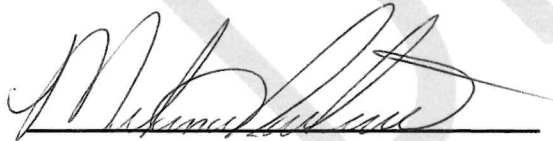
(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. Kyle Flynn, 43 Monterey Drive - re for curb cut request

a. recommendation- Town Administrator and Director of Public Works

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira, and voted unanimously, the Chairman declared this meeting to be adjourned at 9:46 PM.



Melissa Cordeiro, Town Clerk

TOWN COUNCIL MEETING MINUTES- WEDNESDAY, JUNE 18, 2025

The council met on Wednesday, June 18, 2025, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro
Vice-Chairwoman, Mary Parella
Councilman, Antonio "Tony" Teixeira
Councilman, Timothy Sweeney
Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente
Town Solicitor, Michael Ursillo, Esq
Town Sergeant, Archie Martins

Special Recognition Added Item:

Sweeney/Teixeira- Voted unanimously to add an agenda item for special recognition of Mello's Shoe Service in honor of its 70 years of service to the Bristol community.

The Council presented a citation to Mello's Shoe Service and owner Mike Iacovelli in recognition of 70 years of service to the Bristol community. Mr. Iacovelli shared the history of the family business and his long-standing involvement with the Bristol and East Providence Fire Departments. The Council also recognized his wife, Jan, for her contributions in decorating the storefront for the holidays. Mr. Iacovelli announced his retirement plans and future travels. The Council, along with the Police and Fire Chiefs, joined the Iacovelli's for a commemorative photo and expressed their gratitude for their dedication to the community.

Motion RE: Consent Agenda - To Approve the Consent Agenda

Sweeney/Teixeira - Voted unanimously to approve the Consent Agenda as prepared and presented.

A. Submission of Minutes of Previous Meeting(s)

A1. Town Council Meeting Minutes - May 28, 2025 (motions only)

A2. Town Council Meeting Executive Session Minutes
(sealed, council only) - May 28, 2025

Sweeney/Teixeira - Voted unanimously to approve the minutes of May 28, 2025 and the Executive Session Minutes of May 28, 2025 as prepared and presented.

B. Public Hearings

B1. Moreno, LLC d/b/a Don Patron Mexican Grill & Cantina, Jorge Moreno, 200 Gooding Avenue - Modification of BV Intoxicating Beverage License for expansion of premises (to include outdoor seating) **(see also D1)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

Sweeney/Teixeira -Voted unanimously to close the public hearing

Prior to the vote being taken Chairman Calouro clarified that the application before the Council originally proposed placement that would have utilized handicapped parking spaces. He noted that following discussions between the applicant, the Department of Community Development, and the Building Inspector, a revised location had been proposed. Chairman Calouro emphasized that this change was not reflected in the original packet but was being considered as part of the discussion.

Council Chairman Calouro opened the Public Hearing.

Jorge Moreno, 200 Gooding Avenue spoke in favor of the application.

It is hereby recorded that no further testimony was provided by members of the public either in favor or in opposition to the matter

B2. WKOC, LLC d/b/a Portside Tavern, Richard Corrente, 444 Thames Street - Modification of BV Intoxicating Beverage License for expansion of premises (to include a portion of outdoor seating) **(see also D2)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

Sweeney/Teixeira-Voted unanimously to close the public hearing

Prior to the vote being taken , Council Clerk Cordeiro noted two received at meeting items, One from Cara Cromwell, 649 Hope Stret, with a letter of concern and copy of concert advertising provided by the police department.

Council Chairman Calouro opened the Public Hearing.

Richard Corrente, 444 Thames Street spoke in favor of the application.

It was clarified that the public hearing was to consider expanding the applicant's liquor license to include an existing outdoor side patio previously used under COVID-19 allowances. The applicant clarified that the patio had been in use for several years but was unaware formal approval was needed. The discussion confirmed the expansion applied only to the side patio, not the rear area, which the owner/applicant explained was used as a smoking section. It was further clarified that discussion on entertainment licensing was scheduled for later in the meeting.

Cara Cromwell, 649 Hope Street, spoke in opposition to the expansion of both the liquor and entertainment licenses for Portside. She expressed concern over the impact on neighborhood peace and safety, noting that Portside has allegedly operated an unlicensed nightclub in violation of its existing licenses and town ordinances.

Ms. Cromwell described the outdoor and indoor activities, including loud late-night music from the "Engine Room" and an unpermitted beer garden patio, which she believes were not accurately represented in the license applications. She raised

concerns about inadequate permitting, potential safety risks, and the negative effect on neighborhood quality of life.

She submitted a petition signed by 51 neighbors opposing the license expansions and urged the Council not to reward what she described as ongoing non-compliance with further license approvals.

Vice Chairwoman Parella acknowledged concerns about the unpermitted back patio and loud music, emphasizing the Council's goal to support restaurants, not nightclubs, on Thames Street. She asked Ms. Cromwell if the smaller COVID-era side patio had caused issues.

Ms. Cromwell stated that, as a resident, she supported the business during the pandemic and had no objection to the small side patio being licensed for alcohol service. However, she expressed concern that the applicant should first demonstrate compliance with the existing license terms before seeking to expand further. She also shared her opinion that approving additional outdoor areas, such as the back patio and beer garden, without appropriate oversight, could set a concerning precedent for other businesses and potentially affect the neighborhood's character.

Councilman Ley emphasized the importance of clearly defining the area of the proposed liquor license expansion and thanked Kara for her thorough analysis. He inquired whether patrons would be allowed to carry drinks from the licensed patio area to an adjacent beer garden. The Town Solicitor clarified that alcohol consumption and service are only permitted within licensed areas, and it is the responsibility of the owner to enforce this.

Town Clerk Cordeiro explained that the expansion under review involves the southwest portion beneath the awning. She noted that, during the COVID-19 pandemic, executive orders temporarily allowed businesses to serve alcohol on private property without a license. This expansion seeks to bring the business into compliance following the expiration of those executive orders in February 2025.

Vice Chairwoman Parella noted that the side patio, which was used during the COVID-19 pandemic, remains a well-used space for dining and is generally well-received by the public. She expressed support for approving alcohol service in this existing area but emphasized that any further expansion—such as the rear beer garden—would require separate Council approval due to additional concerns, including potential noise impacts and

required reviews from the Historic District Commission (HDC) and other town bodies.

Chairman Calouro provided clarification on the public input process. He explained that while the Council has a longstanding practice of allowing public comment on most agenda items, only certain matters—such as public hearings—legally require it. He emphasized that the Council welcomes public input and will allow comments during the discussions on both the liquor license expansion and the dancing and entertainment license as they appear in the agenda, even though these items are not formally public hearings. However, he reminded everyone that the discussion at this time should focus solely on the liquor license expansion, as that was the item properly advertised for consideration. There will be future opportunities to discuss the entertainment license separately.

Councilman Teixeira expressed concern about the balance between supporting local businesses and respecting neighboring residents. He stated that while the Council welcomes business growth, it should never come at the expense of neighbors' peace and fairness. He emphasized that the applicant's submitted plans were unclear, describing them as "sketchy" and inadequate for determining exactly what is existing versus what is being proposed. He advised that future submissions must be more complete and detailed.

Councilman Teixeira asked the applicant, Mr. Corrente, to clarify how many serving areas the establishment currently has and what is being requested. Mr. Corrente responded that there are two indoor bar areas and no additional outdoor bar, explaining that outdoor service would be for food and drink at tables on the patio, not for standing cocktail service.

Mr. Corrente addressed the neighbor's concerns regarding noise and crowd control. He explained that there had only been a few occasions when tables were temporarily removed—specifically for his grand opening and a Halloween event—and that he had already canceled the Saturday DJ after receiving the first complaint. He emphasized that no drinks are served to patrons standing in the middle of the restaurant and that he aims to be compliant with all regulations.

He stated that since receiving the first text complaint, no DJs have performed, with the exception of graduation week when the restaurant was at full capacity. He claimed that he took appropriate steps, including hiring additional security and managing crowd sizes.

Regarding the outdoor area, Mr. Corrente explained that what is now the patio (referred to as the "beer garden") was previously used as a parking space and trash area, and that drainage improvements during renovations made the space usable. He admitted that he did not initially realize additional permits were required to expand service into this area but acknowledged it was his responsibility.

The conversation then shifted to the applicant's plan to host live music during a summer concert series. Mr. Corrente explained that he originally intended to host small bands in the beer garden but had considered using a flatbed truck in the parking lot if necessary. He described these as small-scale performances aimed at creating a community-friendly environment during the busy summer season. He noted that other businesses in the area host similar events and stated that his goal was not to disrupt the neighborhood but to offer entertainment during a period when his business is typically overwhelmed due to the summer concerts.

When asked whether these concerts were reflected in the submitted plans, it was clarified that the driveway area intended for the band was not part of the approved expansion request. The Council reminded Mr. Corrente that any such expansion or outdoor entertainment must be formally included in his entertainment license and would require proper review.

Chairman Calouro reminded everyone that the public hearing at hand was for the expansion of the liquor license. Broader entertainment issues would be addressed separately at the appropriate time listed on the council agenda.

C. Ordinances

D. Licensing Board - New Petitions

D1. Moreno, LLC d/b/a Don Patron Mexican Grill & Cantina, Jorge Moreno, 200 Gooding Avenue - Modification of BV Intoxicating Beverage License for expansion of premises (to include outdoor seating) **(see also B1)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

Sweeney/Teixeira-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies and conditions presented. This approval is conditional upon the applicant working with the Community Development Department to revise the outdoor seating design, relocating it to the north side of the restaurant. The applicant shall submit an updated site sketch reflecting these changes to the Town Clerk's Office.

Prior to the vote being taken, Community Development Director Williamson explained that Zoning Officer Ed Tanner had discussions with the property owner and applicant regarding the proposed outdoor seating area. The original petition requested outdoor seating in a location that would remove two existing ADA-compliant parking spaces on the west side of the building.

During their discussions, an alternative solution was identified: relocating the outdoor seating to the northeast corner of the property. This area, separated by a retaining wall and already partially barricaded, would allow for outdoor seating without eliminating any parking spaces, including the required ADA spaces.

Director Williamson noted that the petition, as submitted, did not reflect this revised plan. Therefore, the department recommended denial of the petition as filed. However, if the applicant modifies the request to relocate the outdoor seating to the northeast side, the department would support the revised proposal.

The petitioner indicated during the meeting that they agreed with the revised location.

Town Solicitor Ursillo noted that the applicant would be responsible for providing an updated sketch to the Clerk's Office depicting the revised location on the north side of the property. The updated plan will be reviewed by the Community Development Department prior to the modification taking effect.

D2. WKOC, LLC d/b/a Portside Tavern, Richard Corrente, 444 Thames Street - Modification of BV Intoxicating Beverage License for expansion of premises (to include a portion of outdoor seating) **(see also B2)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Community Development

It is noted for the record that under agenda item D2, Councilman Teixeira motioned to combine agenda items D2 and D13. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to this combined item took place under agenda item D2. However, any actions taken on these items are individually listed under their respective agenda headings

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies. This approval is subject to a three-month review and is contingent upon the submission of a dimensional sketch depicting the proposed southwest patio of the outdoor seating area, provided by the town. This approval expressly excludes the beer garden area.

Prior to the vote being taken, Chairman Calouro stated that considerable research and departmental review were conducted prior to this meeting regarding both the liquor and entertainment license requests. He acknowledged input from the Community Development Director, Police Chief, Building Official, and Fire Chief. Town Administrator Contente explained that the departments had reviewed the current permitted areas for alcohol service, confirming that the dining room and the back "Engine Room" were both permitted locations. The Engine Room was grandfathered in, and the outdoor patio along the south side of

the building, originally permitted under COVID executive orders, is now being brought into compliance post-COVID. Alcohol sales in the Engine Room were allowed as a condition of the license transfer.

Town Administrator Contente further explained that no entertainment license had previously been issued for the outdoor patio used during COVID, although there had been occasional performances. The Police Department reviewed complaints, finding that during COVID there were three anonymous Tip 411 reports regarding loud music. Officers responded twice and addressed the issue on-site by having the DJ or management lower the volume. Going forward, the Police Department will be prepared to deploy a noise meter to monitor complaints. The noise ordinance places the responsibility on the receiving land, which in this case includes residential properties on Hope Street, where sound levels cannot exceed 60 decibels during the day and 50 decibels at night.

Town Administrator Contente recommended that outdoor entertainment end at 9:00 PM, despite the ordinance allowing later hours (10:00 PM on weekdays and 11:00 PM on weekends). He noted that the outdoor patio had been properly permitted through the Historic District Commission and that the Engine Room had been fully inspected and met occupancy limits set by the Fire Chief and Building Official. He also addressed concerns about an area referred to as the "Beer Garden," explaining that while the area was cleaned and improved, it was not properly permitted for seating or entertainment. A complaint prompted the Building Official to inspect the area, where fencing and seating had been installed without permits. That area is not part of the current application and no alcohol sales or entertainment are permitted there without further Council action.

In response to a question from Councilman Sweeney, Town Administrator Contente confirmed that the "Beer Garden or Back patio" area was in violation of HDC requirements and would also need a building permit for the fencing and seating. Councilman Ley asked if the Council could require periodic reviews of the entertainment license. Solicitor Ursillo confirmed that the Council could set a three-month, six-month, or other review period, and could issue a license for less than one year. Vice Chairwoman Parella inquired whether the Council could designate specific areas for entertainment, and Solicitor Ursillo confirmed that specific areas and hours could be set.

It was clarified that there had never been an entertainment license for the Engine Room, which is why the applicant was before the Council. Clerk Cordeiro reviewed the applicant's requested hours, noting that the supplemental time sheet attached to the application listed the proposed times for both indoor and outdoor entertainment. She explained that the request included the Engine Room and a portion of the outdoor "COVID / Front patio".

Mr. Corrente, the applicant, explained that in previous years, outdoor entertainment was held on a gravel area near the driveway and that he would prefer to continue using that space unless the Beer Garden could be permitted in the future. He stated that outdoor entertainment was typically limited to Sundays during brunch and only occurred four to seven times a year, weather permitting. He clarified that his intent was for small-scale acoustic entertainment with minimal amplification and mentioned the possible use of a flatbed truck for performances. Mr. Corrente stated that the only exception to the general outdoor entertainment schedule would be three consecutive nights, from June 26 to June 28.

Resident Cara Cromwell expressed concern that the entertainment was being proposed in the Beer Garden area, not the COVID patio, and questioned the allowable decibel levels. It was clarified that while the business is in the Waterfront District, the applicable decibel limits are those of the adjacent residential zone—60 decibels during the day and 50 decibels at night.

Chairman Calouro emphasized the need for clearer license applications in the future, including photos and measurements to define permitted spaces more precisely. He summarized his understanding that the requested entertainment areas include the Engine Room and the northeast portion of the COVID patio, nearest the sidewalk on Thames Street. The Council discussed physically measuring the patio space to ensure the approved area is clearly defined in the license.

The requested hours for entertainment were confirmed as follows: indoor entertainment Monday through Thursday from 7:00 PM to 10:00 PM, Friday and Saturday from 8:00 PM to 12:00 AM, and Sunday from 10:00 AM to 2:00 PM; outdoor entertainment on Sundays from 11:00 AM to 2:00 PM; and a special three-night event from June 26 to June 28.

Councilman Teixeira asked whether Corrente had coordinated with the Police Department regarding the three-night event and

expressed concern about large crowds, especially as the event coincided with a separate "Picnic in the Park" event at Independence Park. Mr. Corrente responded that his patio could only accommodate approximately 29 people and explained that he was not organizing the Picnic in the Park but was simply taking advantage of the event to draw attention to his business. Chairman Calouro expressed concern that the applicant's event could unintentionally create public safety concerns similar to those raised during the 4th of July concerts.

Mr. Corrente stated that his motivation was to promote his business and make up for lost revenue and exposure from the canceled 4th of July concerts. He emphasized that the entertainment would be family-friendly and low-impact.

Chairman Calouro concluded that the Council wanted to support local businesses while balancing the concerns of nearby residents. He recommended a trial period for the entertainment license, with a three-month review for outdoor entertainment and a subsequent three-month review of the Engine Room entertainment. He reiterated that the Beer Garden was not part of the application before the Council.

Councilman Teixeira raised additional concerns about the Picnic in the Park event, seeking assurance that large crowds would not overwhelm the area.

Councilman Teixeira raised concerns regarding the potential crowd size associated with the "Picnic in the Park" event. He acknowledged that while the applicant cannot control who attends an event across the street, there is still some responsibility for managing the number of patrons within the applicant's own premises. He further noted that the entertainment being proposed would, in some way, contribute to the overall draw of people to the area, including the unapproved activities associated with the picnic event.

The Council discussed the applicable decibel limits and the definitions of daytime and nighttime hours. Town Administrator Contente clarified, referencing Section 1-2 of the Code, that daytime is defined as the period between sunrise and sunset, and nighttime as the period between sunset and sunrise, unless otherwise specified. Chairman Calouro noted that the Council should consider clarifying these definitions further through future ordinance amendments. It was noted that the Waterfront District allows a maximum noise level of 70 decibels during the day, while the abutting residential zone allows 60 decibels

during the day. Mr. Corrente inquired whether an exemption to the noise limits could be considered for the special event, noting that he may choose not to hold the event if the decibel limits could not be met.

Vice Chairwoman Parella stated that she did not oppose entertainment in general but was concerned with loud DJ music starting at 10:00 PM. She also sought clarification on whether the entertainment license could differentiate between types of entertainment, noting her concern that the license would cover all forms of entertainment equally. Solicitor Ursillo explained that the only way to address excessive noise is through enforcement based on objective measurements. As the Police Chief previously explained, an ambient noise reading would first be taken before music begins, followed by a second reading once the entertainment starts. Violations would be based on decibel readings, not subjective complaints, meaning enforcement relies on neighbors reporting issues for the police to investigate.

Councilman Sweeney recommended moving forward with the entertainment license, proposing conditional approval for outdoor entertainment on the patio. The conditions included the use of minimal amplification, concluding outdoor music by 9:00 PM, and strict adherence to the applicable decibel limits. Specifically, outdoor entertainment would be permitted from 6:00 PM to 9:00 PM on June 26, 27, and 28, and on Sundays from 11:00 AM to 2:00 PM. For the Engine Room and other interior areas, entertainment would be allowed Monday through Thursday until 10:00 PM, Friday and Saturday until 12:00 AM, and Sundays until 2:00 PM. He further proposed a three-month and six-month review of the license to assess any issues. He clarified that the Beer Garden was not included in his motion. The motion was seconded by Councilman Ley.

Councilman Ley summarized his perspective, expressing appreciation for the improvements made to the Portside property. He shared his personal experience visiting the restaurant with his family and described it as a valuable asset to the community. However, he acknowledged the legitimate concerns about nighttime noise and the potential impact on nearby residents. He expressed support for the proposed review periods, noting they would provide the Council with oversight and an opportunity to address any concerns that arise.

Vice Chairwoman Parella stated that she would be voting against the entertainment license. She expressed concern about the impact on the neighborhood, noting that while she does not live directly adjacent to the business, she resides in the general area and shares the perspective of nearby residents. She commented that in mixed-use zones, the residential character of the neighborhood is sometimes overlooked in favor of business interests. Acknowledging that noise disturbances can come from many sources, she stated that, at this time, she was not comfortable supporting the entertainment portion of the application.

Councilman Teixeira expressed concern that promotional information about the proposed entertainment expansion was already being shared publicly on social media before the Council had made any decision. He stated that, although he rarely uses Facebook, others had brought the post to his attention, and he found it troubling that the matter was being publicly discussed as if it were already decided.

Mr. Corrente responded that in his social media post, he clearly stated that the proposal had not yet been approved. He explained that he used language indicating the request was still pending Council approval but that the discussions had been positive. He noted that his post included the current date and made it clear that final approval was still required, using wording such as "it's looking good" to reflect the progress of the application.

Discussions ensued regarding potential impact of the picnic in the park.

Chairman Calouro stated that he wanted to be very clear with the applicant, emphasizing that the Council would be reviewing the matter again in three months and then at six months. He expressed his hope that there would be no issues with the neighbors during that time and that the next review would reflect a positive outcome. He stressed that the goal is to ensure a balance that works for both the business and the surrounding neighborhood.

D3. Karen Binder, Executive Director, Blithewold, Inc., 101 Ferry Road, re - Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies ; Subject to a six-month review

Prior to the vote being taken, Karen Binder from Blithewold requested a dancing and entertainment license for wedding events and the Music at Sunset series. They inquired about how their existing noise ordinance exemption, granted due to their location in a Historic Preservation Conservation Zone (HPCZ), aligns with the license hours.

The Clerk confirmed that a letter outlining the HPCZ provisions is on file. The proposed entertainment hours are:

Thursday-Saturday: 5 PM to 11 PM

Sunday: 4 PM to 10 PM (with an extension to 10:45 PM on holiday weekends)

It was noted that HPCZ regulations allow entertainment until 10 PM on weekdays and until 11 PM on Fridays, Saturdays, and the day before legal holidays, with noise levels subject to the Town's ordinance

D4. Cara Massey, Executive Director, Linden Place, 500 Hope Street re - Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Teixeira/Sweeney - Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies ; Subject to a six-month review

Prior to the vote being taken, Cara Massey, a representative from Linden Place requested a dancing and entertainment license

to support ongoing wedding events and their concert series. The proposed hours are from 10:00 AM to 10:00 PM, Tuesday through Sunday, with no events on Mondays.

It was noted that these hours reflect the maximum range needed to accommodate occasional events, such as memorial services, though actual use rarely spans the full timeframe or occurs daily.

D5. Brenda Turchetta, Executive Director, Mount Hope Farm, 250 Metacom Avenue, re - Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

D6. Victoria Drew, Herreshoff Marine Museum, 1 Burnside Street, re - Dancing & Entertainment License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Teixeira/Sweeney-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

D7. Bristol Police Department re Mobile Food Truck Event Permit for the 4th Annual Community Night Out Event at the Town Common on August 13, 2025, from 5:30 PM - 8:30 PM **(see all D8 & F1)**

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief
- c. recommendation - Town Administrator and Director of Public Works
- d. recommendation - Town Administrator and Director of Parks and Recreation

It is noted for the record that under agenda item D7, Councilman Ley motioned to combine agenda items D7, D8 and F. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to this combined item took place under agenda item D7. However, any actions taken on these items are individually listed under their respective agenda headings

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Captain Veader appeared before the Council to announce that the 4th Annual Community Night Out is scheduled for Tuesday, August 13, 2025. The event is a family-friendly gathering aimed at fostering positive relationships between law enforcement and the community, with a focus on safety and engagement. She requested council consideration for a one-day dancing and entertainment license for a DJ on the Town Common and asked if the Council would consider providing funding support, as has been done in previous years.

Councilman Teixeira recommended council contingency funding in the amount of \$1500 to support the event.

D8. Bristol Police Department request for One-Day Dancing & Entertainment License for the 4th Annual Community Night Out Event at the Town Common on August 13, 2025 from 5:30 PM - 8:30 PM. **(see also D7 & F1)**

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

It is noted for the record that under agenda item D7, Councilman Ley motioned to combine agenda items D7, D8 and F. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to this combined item took place under agenda item D7. However, any actions taken on these items are individually listed under their respective agenda headings

Teixeira/ Sweeney- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

D9. Amare Sweets and Treats, LLC, Eunice Kim, 259 Thames Street re Victualling License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

d. recommendation - Town Administrator and Pretreatment Coordinator of Water Pollution Control Department

Sweeney/Teixeira-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Ms. Eunice Kim appeared before the Council to request a victualling license for a new dessert business located at 259 Thames Street, within the Bristol Harbor Inn, in the former Gray's Ice Cream space.

She explained that the business will offer soft serve ice cream, New Zealand-style pressed ice cream made with real fruit, specialty sundaes, popsicles, croissant-pressed waffles with toppings, smoothies, Italian ice, and other dessert items. The concept was developed at the invitation of the hotel owners to bring a dessert option to the area

D10. Amare Sweets and Treats, LLC, Eunice Kim, 259 Thames Street re - Holiday Sales License

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

Sweeney/ Teixeira-Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

D11. Robert McNeil, McNeil Design Collaborative d/b/a The Northeast Golf Company (Bristol Golf Park) 96 Broad Common Road re- One-Day Dancing & Entertainment License on June 20, 2025 from 7:00 PM - 10:00 PM for Summer Solstice Golfing Event

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote, applicant Robert McNeil addressed the Council to request approval for an annual evening event held on the summer solstice, June 21. The event typically begins around 4-5 PM and includes nighttime activities such as illuminated golf holes, competitions, and a DJ providing entertainment from 7:00 PM to 10:00 PM

D12. Two Beacons Production LLC, 33 Broad Street, Providence re the use of the Town Common and One-Day Dancing & Entertainment License from July 31st to August 5th(clean-up/breakdown scheduled August 6th and 7th) for a film production

a. recommendation - Town Administrator and Police Chief- waiting for revised

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Parks and Recreation

d. recommendation - Town Administrator and Director of Public Works

Sweeney/ Teixeira- Voted unanimously To approve the request for filming on the Town Common as presented, per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of

all fees, taxes, and levies; with the condition that the applicant work with the Town Administrator regarding compliance with the noise ordinance. The ordinance allows for a temporary exemption from decibel limits upon a showing of good cause, and the Town Administrator/ Director of Public Safety is authorized to grant such a waiver if deemed appropriate.

Prior to the vote being taken, Alex, the location manager, and Luke, the production manager, addressed the Council to request use of the Town Common for overnight filming on two upcoming dates as part of a scene for *Remain*, an M. Night Shyamalan film currently being shot throughout Rhode Island.

The scene to be filmed depicts a staged music festival, with actors, a mobile stage, tents, and set dressing to create the appearance of a live event. No real performances will take place; music will be played at controlled levels through speakers (playback) to guide extras during choreographed shots.

Filming would occur during overnight hours, but playback music would be used only during specific takes. Most scenes involve dialogue or non-musical background activity. The production team is coordinating off-site parking for all equipment and personnel at Roger Williams University, with transportation to the site via vans and buses.

Alex explained that the team expressed a strong interest in using the Town Common due to its visual appeal and committed to working within local regulations, including noise limits and neighborhood considerations.

Town Solicitor Ursillo clarified that the ordinance allows for a temporary exemption from decibel limits upon a showing of good cause. The authority to grant such a waiver lies with the Director of Public Safety or the Town Administrator. He advised that if the Council wishes to approve the filming request, it may do so with the condition that the applicant work with the Town Administrator regarding decibel levels, as a waiver may be granted if justified.

During the discussion, the applicant noted that recent creative developments may involve limited use of stage pyrotechnics provided by Ocean State Pyrotechnics. These effects are primarily visual, with little to no sound, similar to indoor lighting displays.

The effects would be used sparingly—potentially 2-3 times over the course of filming—and each lasting no more than 30 seconds within an hour.

Council members emphasized the importance of minimizing disruption to surrounding neighborhoods, especially given the overnight filming. The applicant agreed to work closely with the Town Administrator to ensure compliance and to maintain consideration for nearby residents.

D13. Richard Corrente, Portside Tavern, 444 Thames Street re renewal of Dancing & Entertainment License, additionally requesting modification of License (to include outdoor entertainment and add a secondary interior location)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

It is noted for the record that under agenda item D2, Councilman Teixeira motioned to combine agenda items D2 and D13. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to this combined item took place under agenda item D2. However, any actions taken on these items are individually listed under their respective agenda headings

Councilman Sweeney made a motion to grant conditional approval of the entertainment license, allowing outdoor entertainment on the front patio with minimal amplification from 6:00 PM to 9:00 PM on June 26, 27, and 28, and on Sundays from 11:00 AM to 2:00 PM. Indoor entertainment was approved Monday through Thursday until 10:00 PM, Friday and Saturday until 12:00 AM, and Sunday until 2:00 PM. The motion included a requirement for a three-month and six-month review of the license to assess compliance and

neighborhood impact. It was clarified that the Beer Garden area was explicitly excluded from the license approval. The motion was seconded by Councilman Ley. Voting in favor were Chairman Calouro, Councilman Sweeney, and Councilman Ley. Opposed were Vice Chairwoman Parella and Councilman Teixeira. The motion passed on a 3-2 vote

E. Licensing Board - Renewals

E1. Dancing & Entertainment License Renewals - 2025-2026

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Fire Chief

Teixeira/Sweeney- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Clerk Cordeiro noted the receipt of a late item for a petition renewal from the Lobster Pot, which was marked as "Received at meeting." She further noted that because the application was received late and included a request to modify the license to add outdoor entertainment, the Council would only be considering renewal of the existing license at this meeting. The request for modification to include outdoor entertainment will be placed on the agenda for the next Council meeting.

It was noted that notice of noise complaints would be sent to two establishments and that this was reflected in the Police Department's recommendation.

E2. Public Laundry License Renewals - 2025-2026

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Director of Community Development

c. recommendation - Town Administrator and Pre-Treatment Coordinator, Water Pollution Control

Sweeney/Teixeira- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

E3. Robert McNeil, McNeil Design Collaborative d/b/a The Northeast Golf Company (Bristol Golf Park) 96 Broad Common Road re: review of Class C Liquor License

a. recommendation - Town Administrator and Police Chief

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Community Development

Sweeney/Teixeira - voted unanimously to receive and file the recommendations and allow the establishment to continue with the licenses, based on the positive feedback received after the three-month review.

F. Petitions - Other

F1. Bristol Police Department requests Council contribution for the 4th Annual Community Night Out Event at the Town Common on August 13, 2025, from 5:30 PM - 8:30 PM

It is noted for the record that under agenda item D7, Councilman Ley motioned to combine agenda items D7, D8 and F. The motion was seconded by Councilman Sweeney and unanimously approved. Discussions related to this combined item took place under agenda item D7. However, any actions taken on these items are individually listed under their respective agenda headings

Teixeira/Sweeney- Voted
unanimously to appropriate \$1500
from the Town Council Contingency
account in support of this program

F2. Blithewold Museum, Arboretum & Gardens, 101 Ferry Road
- Request for Council Consideration and Support of a
Resolution Seeking Exemption of its Building and
Tangible Personal Property from Local Property
Taxation

a. recommendation -Town Administrator and Tax
Assessor

b. recommendation - Town Administrator and Director of
Community Development

Parella/Teixeira- Voted
unanimously to support the
resolution requesting a tax
exemption for the portion of the
Blithewold property used for the
organization's mission, with the
understanding that the resolution
may be finalized and submitted
once the draft bill is confirmed.

Prior to the vote being take, Karen Binder, representing
Blithewold, explained that prior to 2018-2019, the property's
tax-exempt status was under the previous owner, Heritage Trust
Preserve, Rhode Island. When Blithewold Incorporated assumed
ownership, she met with the Tax Assessor to clarify that rental
properties leased to private individuals would remain taxable,
while all other mission-related properties would retain tax-
exempt status.

She noted that this arrangement has been in place since that
time. However, when Blithewold began using the cottage near the
greenhouses as office space for horticultural staff, a request
was made to remove that building from the tax roll, consistent
with other nonprofits whose mission-related buildings are not
taxed.

Ms. Binder was informed that a formal tax exemption for Blithewold must be approved at the state level. She is now seeking a resolution from the Council in support of that exemption to submit to the General Assembly.

In response to Council questions, Ms. Binder clarified that Blithewold maintains three rental properties, pays taxes on two that are privately rented, and would continue to do so. The third, now used as staff offices, is the subject of the exemption request. The resolution would be for the

Council members expressed support for the request, asking if Blithewold had already spoken with legislators and whether the resolution was intended for the current session. Ms. Binder confirmed that Representative Susan Donovan is prepared to assist with submission and that their attorney has requested the resolution by the following day, though they are willing to wait if necessary.

The Council emphasized that the resolution should clearly identify the specific properties to be included in the exemption.

Town Solicitor Ursillo advised that the Council may still adopt a motion of support for the proposed legislation. If the draft legislation is available, it can be submitted for review and approval. It was noted that Representative Donovan have already prepared draft legislation, and the Council expressed interest in obtaining the bill number to reference in the resolution.

Clerk Cordeiro agreed to follow up with Representative Donovan and Karen Binder to request a copy of the proposed legislation. Once received, it will be reviewed by the Clerk and Town Solicitor.

A motion was made to support the resolution requesting a tax exemption for the portion of the Blithewold property used for the organization's mission, with the understanding that the resolution may be finalized and submitted once the draft bill is confirmed.

Councilman Ley sought clarification on the recommendation from the Town Administrator regarding Blithewold's tax status. He initially misread the correspondence and believed there were conflicting recommendations between the Administrator and the Tax Assessor.

Town Administrator Contente clarified that he supports the resolution granting tax-exempt status to the appropriate

portions of the Blithewold property, with the exception of the two privately rented residential properties, which should continue to be assessed for taxes. He concurred with the Tax Assessor's recommendation

F3. Daniel Manchester for The Bristol Historical Preservation Society - Request use of Town Common for "Annual Flea and Fair" August 9, 2025 from 9:00 AM - 4:00 PM (set-up 7AM) (rain date August 10, 2025)

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Director of Public Works

Sweeney/Teixeira- Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, Clerk Cordeiro noted the receipt of a late item for a recommendation received from department of Parks and Recreation, which was marked as "Received at meeting."

G. Appointments

G1. Bristol 250th Commission- Council confirmation for Town Administrator Appointee (one unexpired 4-year term set to expire January 2027)

a. Louis Cirillo, 28 Central Avenue - resignation

b. Matthew Hayes, PO Box 90 - Town Administrator Appointee

Teixeira/Parella- Voted unanimously to accept this resignation and to instruct the Clerk to send a letter of thanks for service; and to ratify the Town Administrators Appointee of Matthew Hayes to the Bristol 250th Commission.

H. Old Business

I. Other New Business Requiring Town Council Action

- I1.** (Councilman Sweeney) Sara Churgin, District Manager, Eastern Rhode Island Conservation District – Request for Council Consideration and Adoption of a Resolution in Support of the 2025 Composting and Organic Waste Diversion Act (House Bill 5195 / Senate Bill 0104)

- a. (draft) resolution
- b. copy of House Bill 5195
- c. Letter of Support – Bristol Conservation Commission

Sweeney/Ley-Voted unanimously to receive and file.

Prior to the vote being taken, Councilman Sweeney noted that he had spoken with Ms. Churgin and requested that the Council hold on the matter. He made a motion to receive and file.

- I2.** Parks and Recreation Director Rensehausen request for Council consideration to require special event certificates of insurance for all athletic tournaments and one-day events held on Town facilities. (recommending the policy must name the Town of Bristol as an additional insured and carry coverage of at least \$1 million per occurrence and \$2 million in the aggregate)

Sweeney/Parella – Voted unanimously to approve the policy as presented.

Chairman Calouro noted that following the previous meeting, he reached out to Director Rensehausen to review the Town's insurance requirements in coordination with the Town Administrator and Solicitor.

Director Rensehausen explained that existing policies primarily covered athletic leagues, such as Little League and former Pop Warner football, and were outdated. He worked with the Solicitor's Office to update the policy to cover emerging leagues like girls' softball, one-day special events, and other park activities.

The revised policy includes insurance coverage requirements of \$1 million per occurrence and \$2 million aggregate, along with a standardized form for applicants. Director Rensehausen noted the language was intentionally written to include discretion for the Parks & Recreation Director to waive insurance requirements for small-scale uses, such as a child's birthday party, to ensure fairness and accessibility while still protecting the Town's interests.

- I3.** Tax Assessor Leadam re: Resolution - Town of Bristol Authorizing the Assessment of Valuations and Levy of Taxes, Sewer Service Fees and Sewer Assessments

Sweeney/Teixeira - Voted unanimously to adopt this Resolution, as written, and to forward a copy of same to the Tax Assessor.

- I4.** Executive Director, Lori Caron Silveira, from the RI Bridge and Turnpike Authority re Mt Hope Bridge maintenance plan update

Teixeira/Sweeney- Voted unanimously to receive and file

Prior to the vote being taken, Director Laurie Silveira of the Rhode Island Turnpike and Bridge Authority (RITBA) appeared before the Council, accompanied by Eric Seabury, Director of Engineering, to provide an update on projects affecting the Mount Hope Bridge and surrounding infrastructure. RITBA, a quasi-public agency, is responsible for maintaining the Claiborne Pell Bridge, Mount Hope Bridge, Jamestown Verrazzano Bridge, Sakonnet River Bridge, ten smaller bridges, and all connecting roadways. As one of the host communities, Bristol was given a presentation to keep local officials informed and minimize potential disruptions to residents and first responders.

Director Silveira outlined three major initiatives. First, RITBA plans to install an ultra-thin bonded overlay on the Mount Hope Bridge to improve rideability. The project will involve grinding off a thin layer of the existing surface and applying a new polymer-based material to improve the driving experience without affecting structural integrity or weight limits. The work is

expected to extend the life of the deck for 3 to 5 years and aligns with the Authority's long-term deck replacement timeline. The overlay process will require full bridge closures for approximately 2 to 3 days, likely over one or two weekends. Dates have not been set, but closures will be scheduled to avoid major events such as July 4th and the start of the academic year at Roger Williams University. Public outreach and notification will be prioritized.

Second, the Authority is preparing to install a dehumidification system within the Mount Hope Bridge's cables to slow corrosion and extend structural longevity. The Mount Hope and Pell Bridges will be among only a few in the country with this technology, which is standard in newer bridge construction. Funding for this project is secured through both RITBA and anticipated federal support. Director Silveira also noted that airflow testing conducted in 2023 was completed in time for Roger Williams University's commencement, as promised.

The third item discussed was the future full deck replacement, which is programmed into RITBA's capital improvement plan within the next five years. An RFQ has been issued for consultants to explore deck replacement design concepts and construction methods. One key objective is to explore innovative approaches that would allow the bridge to remain partially open during construction, such as weekend-only closures. Mr. Seabury cited successful examples from other jurisdictions where bridge superstructures were replaced incrementally while maintaining weekday access.

During the discussion, Councilman Sweeney asked about traffic detours during closures. Director Silveira confirmed that signage and traffic mitigation strategies are being developed and will include coordination with police and emergency services. Chairman Calouro inquired about the impact of the overlay on the weight limit and long-term durability. Mr. Seabury clarified that the weight limit will remain unchanged, and the recent reduction in weight rating was based solely on updates to the federal load rating manual—not any change in the bridge's condition. Councilman Ley asked about expected downtime for full deck replacement, to which Mr. Seabury responded that the timeline would be determined during the design phase, but multiple construction options are under consideration to minimize community impact.

Police Chief Kevin Lynch emphasized the importance of a coordinated traffic safety and detour plan, particularly in light of ongoing congestion due to Washington Bridge construction. He recommended that RITBA engage a traffic

mitigation engineer to develop a regional signage strategy and advanced public outreach that reaches commuters well before they approach the Mount Hope Bridge.

Finally, Director Silveira shared that RITBA intends to fly the American flag on the Mount Hope Bridge this Fourth of July, weather permitting. The tradition has been paused in recent years due to safety concerns related to wind and weather, but the flag display will resume this year as conditions allow.

CF. Citizens Public Forum

PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING

J. Bills & Expenditures

J1. Bid No. 1068 Road Resurfacing Project

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro presented the following bid tabulations for the bids received, as outlined below:

- T. Miozzi, Inc., in the amount of \$2,800,021.00
- J.H. Lynch & Sons, Inc., in the amount of \$3,976,570.00
- Vinagro Materials, LLC, in the amount of \$2,193,669.50
- Beausoleil & Sons Construction, in the amount of \$2,390,212.40
- Narragansett Improvement Co., in the amount of \$3,485,719.00
- Pawtucket Hot Mix Asphalt Inc. , in the amount of \$2,999,880.00
- D'Ambra Construction Co., Inc, in the amount of \$3,183,550.00
- P.J. Keating Company, in the amount of \$3,273,154.37

J2. Bid No. 1069 Municipal Tree Maintenance and Stump Grinding Services

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator to act in the best interest of the Town.

Prior to the vote being taken, Clerk Cordeiro noted that the bid amount totals were listed on the "Received at Meeting" tabulation sheet, which outlines approximately 15-20 items per

sheet. She requested that the Council accept those attachments as presented.

K. Special Reports

K1. Tri Town Monthly Report - May 29, 2025

Sweeney/Teixeira- Voted unanimously to receive and place this matter on file.

L. Town Solicitor

M. Executive Sessions

M1. Executive Session Pursuant to RIGL § 42-46-5 (a) (5), acquisition/disposition of public property

Teixeira/Sweeney - Voted unanimously to convene in Executive Session pursuant to RIGL Section 42-46-5 (a) (5) concerning the Acquisition of Open Space at 10:00 PM.

M2. Executive Session pursuant to RIGL § 42-46-5(a) (7) A matter related to the question of the investment of public funds where the premature disclosure would adversely affect the public interest. Public funds shall include any investment plan or matter related thereto, including, but not limited to, state lottery plans for new promotions.

Teixeira/Sweeney - Voted unanimously to convene in Executive Session pursuant RIGL § 42-46-5(a) (7)- a matter related to the question of the investment of public funds where the premature disclosure would adversely affect the public interest. Public funds shall include any investment plan or matter related thereto, including, but not limited to, state lottery plans for new promotions at 10:00PM.

Sweeney/Teixeira - Voted
unanimously to resume open session
and seal the minutes of the
Executive Session at 11:00PM.

Solicitor Ursillo noted for the record that a motion was made and approved during Executive Session authorizing the Town Administrator to enter into a Tax Stabilization Agreement with the Pokanoket Management Group. The motion passed unanimously.

Consent Agenda Items:

(CA) AA. Submission of Minutes - Boards and Commissions

Approval of consent agenda = "motion to receive and place these items on file"

(CA) AA1. Bristol County Water Authority Meeting Minutes - April 24, 2025

(CA) AA2. Bristol Harbor Commission Meeting Minutes - May 5, 2025

(CA) AA3. Bristol Fire Department Board of Engineers Meeting - June 3, 2025

(CA) AA4. Rogers Free Library Board of Trustees Minutes - March 20, 2025

(CA) AA5. The Zoning Board of Review Minutes - May 5, 2025

(CA) BB. Budget Adjustments

Approval of consent agenda = "motion to approve these adjustments"

(CA) CC. Financial Reports

Approval of consent agenda = "motion to receive and place these items on file"

(CA) DD. Proclamations, Resolutions & Citations

Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"

- (CA) DD1. Citation - Mt Hope and Kickemuit Wrestling Teams (signed)
- (CA) DD2. Citation - Mt. Hope Gymnastics Team (signed)
- (CA) DD3. Resolution 2025-28-5-I2 - Changes to Moring Docking and Harbor Fees (signed)
- (CA) DD4. Resolution - 2025-28-5-I4 Borrowing Resolution - Road Resurfacing and Drainage Improvements (signed)
- (CA) DD5. Proclamation - Mike Iacovelli - (signed)

(CA) EE. Utility Petitions

Approval of consent agenda = "motion to approve these petitions"

(CA) FF. City & Town Resolutions Not Previously Considered

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) FF1. Charlestown - Resolution - Opposition to RI 2025 Gun Control Legislation
- (CA) FF2. Smithfield - Opposing House Bill 5436 and Senate Bill 359
- (CA) FF3. Exeter - Resolution Opposing Senate Bill 0909 and House Bill 6273 Access to Public Records
- (CA) FF4. Hopkinton - Resolution - Opposing Senate Bill 0909 and House Bill 6273 relating to the access to public records

(CA) GG. Distributions/Communications

Approval of consent agenda = "motion to receive and place these items on file"

- (CA) GG1. Contract Agreement between Town of Bristol and International Brotherhood of Police Officers Local Number 304 - July 1, 2025 - June 30, 2028

(CA) GG2. Award Letter Bid 1064 Pedestrian Improvements
Gooding Avenue

(CA) GG3. Award Letter Bid 1067 School Bus Transportation
Services

(CA) HH. Distributions/Notice of Meetings
(Office copy only)

**Approval of consent agenda = "motion to receive and
place these items on file"**

(CA) HH1. Historic District Commission Meeting - June 5, 2025

(CA) HH2. Bristol Fourth of July Sub Committee, Music &
Entertainment Meeting - June 2, 2025

(CA) HH3. Bristol Fourth of July Sub Committee, Ball Meeting -
June 16, 2025

(CA) HH4. Bristol Fourth of July Sub Committee, General
Committee Meeting - June 10, 2025

(CA) HH5. Bristol Fourth of July Sub Committee, Executive
Committee Meeting - June 10, 2025

(CA) HH6. Bristol Fourth of July Sub Committee, Wine Tasting -
June 3, 2025

(CA) HH7. Housing Authority Meeting - June 12, 2025

(CA) HH8. Planning Board Meeting Agenda - June 12, 2025

(CA) HH9. Department of Community Development - Planning Board
Technical Review Committee Meeting - June 17, 2025

(CA) HH10. Planning Board Technical Review Committee Meeting -
June 17, 2025

(CA) HH11. Bristol Christmas Festival Committee - June 9, 2025

(CA) HH12. Bristol Planning Meeting - June 12, 2025

(CA) HH13. Rogers Free Library Board of Trustees Meeting - June
12, 2025

(CA) II. Claims (Referrals)

**Approval of consent agenda = "motion to refer these
items to the Insurance Committee and at its
discretion to the Interlocal Trust"**

(CA) JJ. **Miscellaneous Items Requiring Council Approval**

Approval of consent agenda = "motion to approve these items"

(CA) KK. **Curb cut petitions as approved by the director of public works**

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

(CA) KK1. Afonso & Maria DaSilva, 2-4 Jones Avenue re curb cut

a. recommendation - Town Administrator and Director of Public Works

There being no further business, upon a motion by Councilman Sweeney, seconded by Vice Chairwoman Parella and voted unanimously, the Chairman declared this meeting to be adjourned at 11:01 pm.

Melissa Cordeiro, Town Clerk
Council Clerk

Town Council Meeting Executive Session Minutes (sealed, council only) - June 18, 2025



TOWN OF BRISTOL
BRISTOL, RHODE ISLAND

MOBILE FOOD ESTABLISHMENT EVENT PERMIT

25 JUN 23 PM 10:52

Valid only on event date indicated

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of
your Honorable Body to be granted a

Date Received:

TYPE OF EVENT

Flea and Fair

☒ PUBLIC EVENT

☐ PRIVATE EVENT

Street Address of Event:

Town Common

☒ PUBLIC PROPERTY

☐ PRIVATE PROPERTY

*Amount of People Expected to Attend 500

*Public events that anticipate an assembly of 500 people or more, require a temporary Mass Gathering Permit and must be approved by the Town Council.

If this is a Temporary Mass Gathering Permit, you are required to attend the Council Meeting on:

July 23, 2025

Petition must be received 90 days in advance of the proposed event.

For office use only:

☐ Fee for permit \$300

☐ Fee for permit exempt (per sec 19-127)

☐ Administrative Event Permit

Number of Food Trucks

3

(In addition to the event permit, all food trucks in attendance must obtain a municipal MFE permit from the town)

Date of

Event: August 9, 2025

Time of

Event: 9-4 Setup at 7

Daniel Manchester
Bristol Historical Society

Applicant Name (Print)

Daniel Manchester

Applicant Signature**

Bristol Historical Society

Organization Name

REQUIRED DOCUMENTATION

☐ List of MFE trucks to be in attendance

☐ Diagram of location of MFE at event

**The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult with the Police Chief to determine the need for police coverage at the event.

***All event permits shall be issued on the condition that the organizer of the event must leave sufficient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requested of your
Honorable Body that:

The Bristol Historical & Preservation Society may
have their annual "Flea & Fair" on
the Town Common on August 9, 2015.
(Event date is August 10)
Hours: 9-4pm / Set-up starts at 7am.

X
BRISTOL
STATE
HOUSE
X



*
AREA
FOR
FOOD
TRUCKS
BYFIELD
SCHOOL

HIGH STREET

* PARKING LOT
BEHIND BYFIELD

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2)
Fridays prior to the Town Council meeting to
appear on the docket of the _____
meeting for review and possible action. It is
Council policy that action may not be taken on
petitions unless recommendations, if necessary,
from appropriate departments are received prior
the Council meeting.

SIGNATURE:

Daniel Manchester

NAME:

DANIEL MANCHESTER (for BH&PS)

DATE RECEIVED: _____

June 18, 2025

TO: The Town of Bristol, RI

FROM: Daniel Manchester, Bristol Historical & Preservation Society

RE: Approval of vendors at the 2025 FLEA & FAIR

On behalf of the Bristol Historical & Preservation Society, I am requesting the Town's approval of the following vendors to sell at the August 9, 2025, FLEA & FAIR located on the Bristol Town Common.

GG's Pretzels LLC
Pam's Grill on the Go
Del's Lemonade

Regards,
Daniel Manchester, Chairman, FLEA & FAIR
125 Peck Ave.
Bristol, RI 02809





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 18, 2025

RE: Daniel Manchester for The Bristol Historical
Preservation Society - Request for Mobile Food
Establishment Event Permit for "Annual Flea and
Fair" August 9, 2025 from 9:00 AM - 4:00 PM
(set-up 7AM) (rain date August 10, 2025)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **July 23, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/18/25

PETITION DESCRIPTION:

Daniel Manchester for the Bristol Historical Preservation Society Request for Mobile Food Establishment Event Permit for "Annual Flea and Fair" on the Town Common on August 9, 2025, from 9:00am to 4:00pm. (rain date is August 10, 2025).

PERSON/S FILING PETITION: Daniel Manchester

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

The petitioner is requesting to have (3) three food trucks for the event. The food trucks cannot obstruct parking or a direct line of sight into the Town Common from the High Street. There is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed.

STEVEN CONTENTE
Town Administrator

*Concur
ves*

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 7/9/25

2025 JUL 16 PM 3:09
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: June 24, 2025
Re: Permit Recommendation, July 25 Council Meeting

2025 JUN 25 PM 2:34

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the permit request presented as follows:

1. Mobile Food Establishment

Daniel Manchester for The Bristol Historical Preservation Society

August 9, 2025 from 0700-1600 (Rain Date August 10)

Food Trucks must be located away from the Byfield School building.

There is no objection to the petition request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
Am
 STEVEN CONTENTE
 Town Administrator



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
 Bristol, Rhode Island 02809
 Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: June 30, 2025

RE: Daniel Manchester for The Bristol Historical Preservation Society – Request for
 Mobile Food Establishment Event Permit for “Annual Flea and Fair” August 9, 2025
 from 9:00 AM – 4:00 PM (set-up 7AM) (rain date August 10, 2025)

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this permit provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

Concurs
the intent
STEVEN CONTENTE
 Town Administrator

2025 JUL -2 AM 11:29

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

Karl Antonevich
Mike Cabral
N. Diane Davis
Kevin Manuel
Patti Nemma
Donald Squires
Michael Tomaselli

MEMORANDUM

To: Steven Contente
 Town Administrator

From: Warren Rensehausen, CPRP
 Director
 Bristol Parks and Recreation Department

Date: July 15, 2025

Re: Bristol Historical Preservation Society Mobile Food Establishment event on August 10, 2025

The Department of Bristol Parks and Recreation supports the BHPS request, and ask the following.

- Allow open access to the Town Common and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Town Common from this event.
- Verify that any vendors have proper licensing from Town Clerks office
- Be sure that no vehicles enter or exit from the Park during the event without an event organizer guiding them.
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite .

STEVEN CONTENTE
 Town Administrator

*Concur
 ves*

2025 JUL 16 11 01 15
 TOWN CLERKS OFFICE
 BRISTOL, RHODE ISLAND



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
RENEWAL - Expires: July 1,

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
 The undersigned hereby respectfully requests of
 your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Aidan's Pub

ADDRESS: 5 John St Bristol RI 02809

APPLICANT NAME: Michael Cockcroft

HOURS OF OPERATION: Monday - Saturday 11:30 am - 1am Sun 11am - 1am

- ☐ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☐ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol
 (call 253-7000, option 1 for amount due, if any)

This application will be
 considered during the Council
 meeting on June 18, 2025

Petition must be returned by
June 4, 2025

Petition mailed to applicant on

Date Received: May 18th 2025

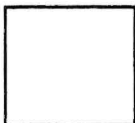
*SIGNATURE: Michael J. Cockcroft

NAME: Michael J. Cockcroft

ADDRESS: 34 Foxhill Ave

TOWN: Bristol

TAX STAMP



TO BE USED BY FINANCE
 DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
 RELEASE OF RECORDS AND INFORMATION REGARDING MY
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025
 TOWN OF BRISTOL
 CLERK OF TOWN COUNCIL

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Aidan's Pub

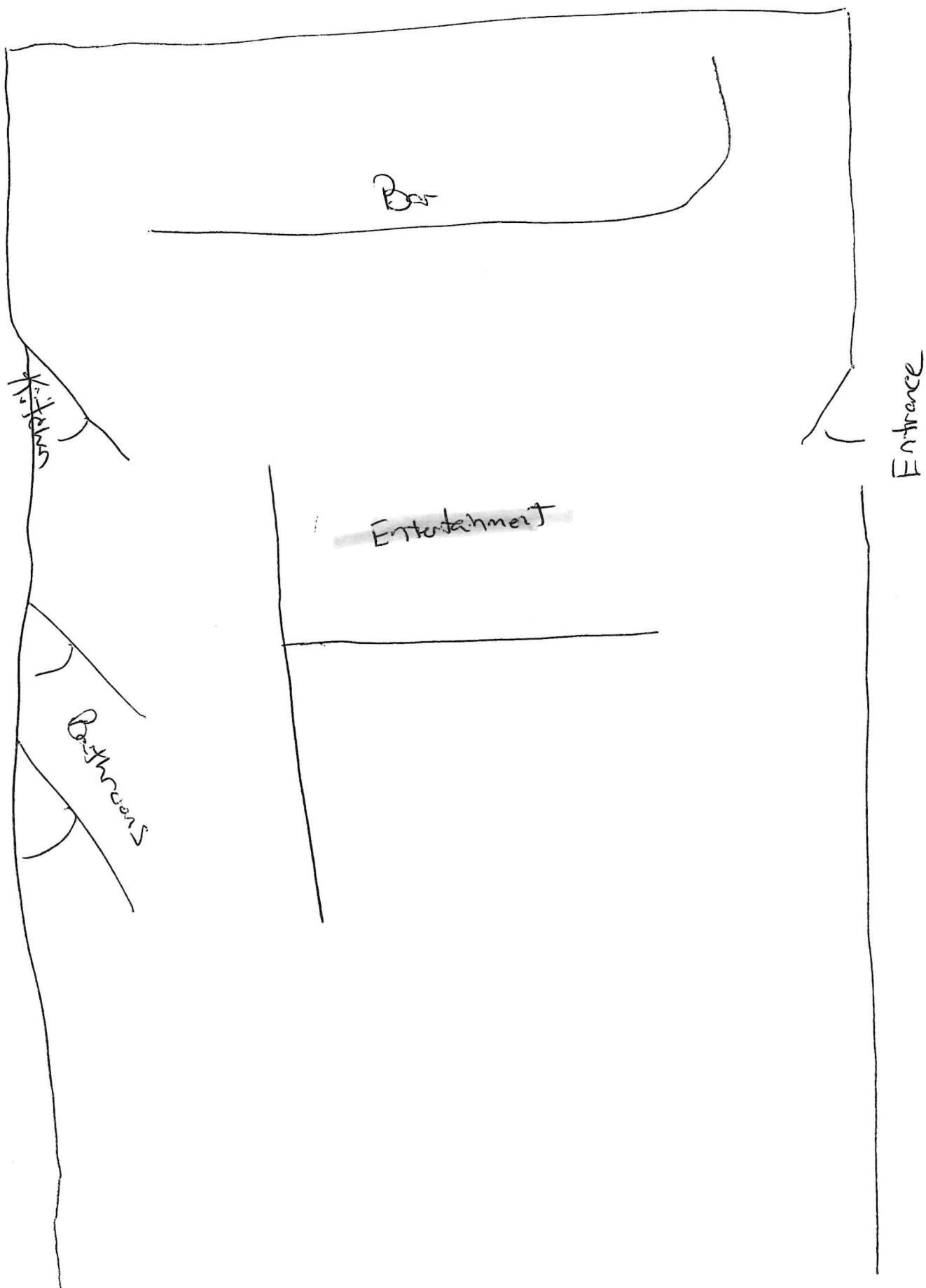
Contact Person: Michael Corbett

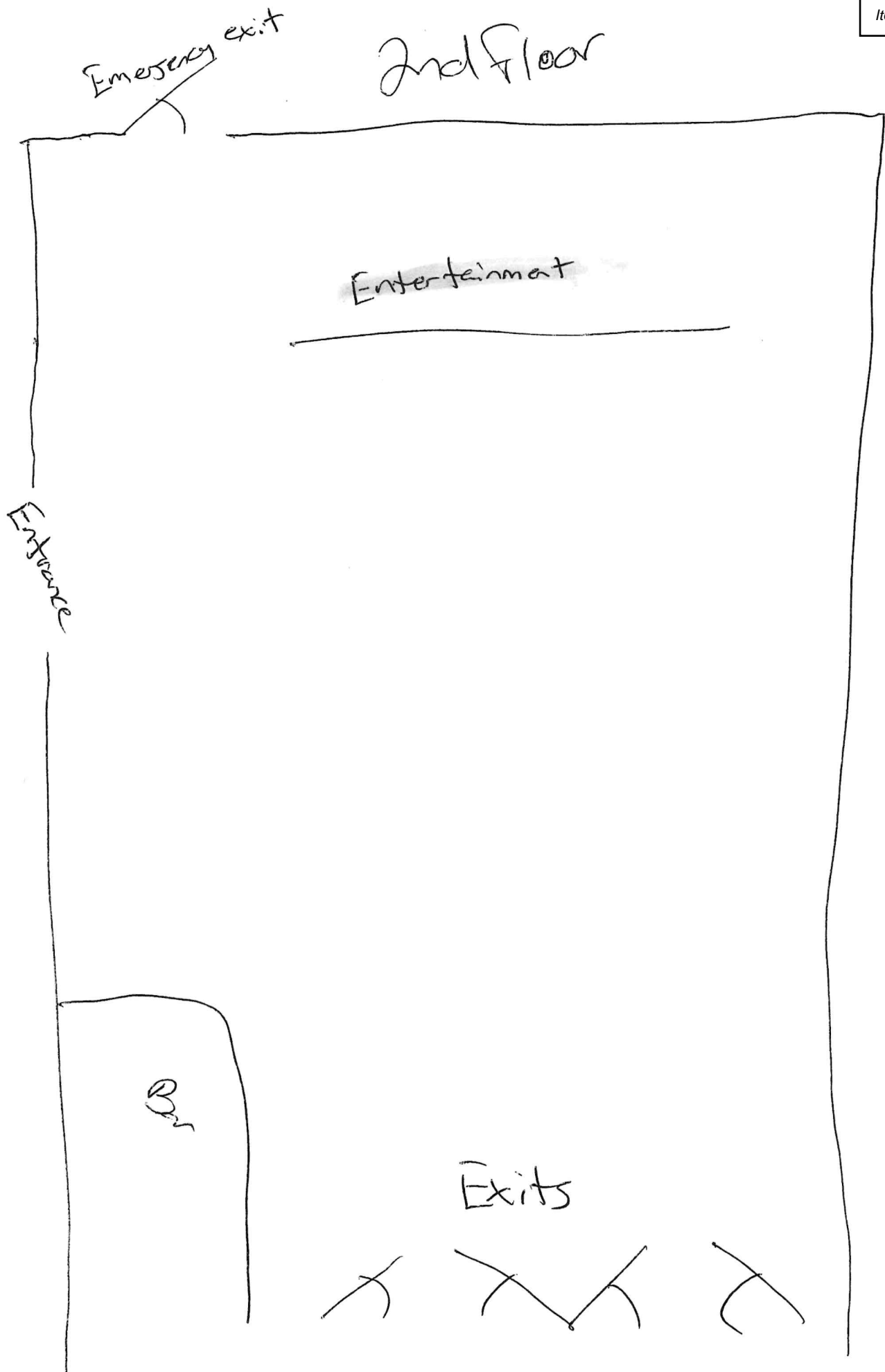
Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	N/A			
Tuesday	N/A			
Wednesday	N/A			
Thursday	9:30 pm	1a pm		
Friday	8pm	1a pm	7pm	10pm
Saturday	9:30 pm	12 am		
Sunday	5pm	9pm		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

No

1st Floor





1st Floor Patio outside





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 18, 2025

RE: AZJ Aidan's d/b/a Aidan's Pub, Michael Cockcroft, 5
John Street - Modification of Dancing and
Entertainment License for expansion of premises (to
include outdoor entertainment on Fridays)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/18/25

PETITION DESCRIPTION:

AZJ Aidan's d/b/a Aidan's Pub. Michael Cockroft, 5 John St Modification of Dancing and Entertainment License for expansion of premises (to include outdoor entertainment on Fridays)

PERSON/S FILING PETITION: Michael Cockroft

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

Please see attached document.

IOWAN OLIVER'S OFFICE
 BRISTOL, RHODE ISLAND
 2025 JUL 16 PM 3:09

REVIEWING OFFICER: Lieutenant Paul Medeiros

DATE COMPLETED: 7/9/25



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

After reviewing the calls for service from July 1, 2022, to present there have been two calls for service about noise complaints, one being patrons leaving the establishment. There is no known cause for denial of all licenses, provided that all Laws and Ordinances pertaining to such licenses are followed. I recommend a three-month review. See below the dates and times the petitioner is requesting.

Inside Entertainment

Thursday 9:30pm – 10:00pm

Friday 8:00pm – 11:00pm

Saturday 9:30pm – 12:00am

Sunday 5:00pm – 9:00pm

Outside Entertainment

Friday 7:00pm – 10:00pm

STEVEN CONTENTE
Town Administrator

Concur
VRS



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: June 24, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUN 26 AM 11:15

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Modification of Dancing & Entertainment for Expansion of Premises including outdoors on Fridays

Michael Cockcroft for Aidan's Pub

5 John St.

Per submitted schedule

Pending inspection by the fire department prior to license issue.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
 STEVEN CONTENTE
 Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 7, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Aidan's Modification of Dancing and Entertainment License for Expansion of premises**

Reviewed

I have reviewed the above petition and have no objection to the issuance of the modified license to include outdoor entertainment on Fridays.

*Concur
this intent*

STEVEN CONTENTE
Town Administrator

2025 JUL -9 AM 10:33
TOWN OF BRISTOL
BRISTOL, RI 02809



Modification to include Out

LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
RENEWAL - Expires: July 1,

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
 The undersigned hereby respectfully requests of
 your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: *The Beach House*

ADDRESS: *805 Hope ST.*

APPLICANT NAME: *Gerasimos Liberatos*

HOURS OF OPERATION: *11:30 Am. 1 Am*

2025 JUN -9 AM 11:12

TOWN CLERK
BRISTOL, RHODE ISLAND

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol
 (call 253-7000, option 1 for amount due, if any)

This application will be
 considered during the Council
 meeting on *June 18, 2025*

Petition must be returned by
June 4, 2025

Petition mailed to applicant on

Date Received: _____

*SIGNATURE: _____

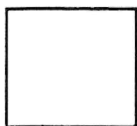
NAME: *Gerasimos Liberatos*

ADDRESS: *9176 Radiant Circle, Sarasota, FL*

TOWN: _____

3424

TAX STAMP



TO BE USED BY FINANCE
 DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
 RELEASE OF RECORDS AND INFORMATION REGARDING MY
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

00

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: The Beach House

Contact Person: Eric Shapiro

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	6pm	9pm	6pm	9pm
Tuesday	6pm	9pm		
Wednesday	6pm	9pm		
Thursday	6pm	9pm		
Friday	6pm	9pm		
Saturday	6pm	9pm		
Sunday	6pm	9pm		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

LEVER HOUSE

Water

Patio Entrance

Entertainment

OB5 ■ OB4 [OB3 [OB2 [OB1 [OB18 [OB17
OB6]
OB7]
Outdoor Bar
OB8 [OB9 [OB10 [OB11 [OB12 [OB13 [OB14
OB16
OB15

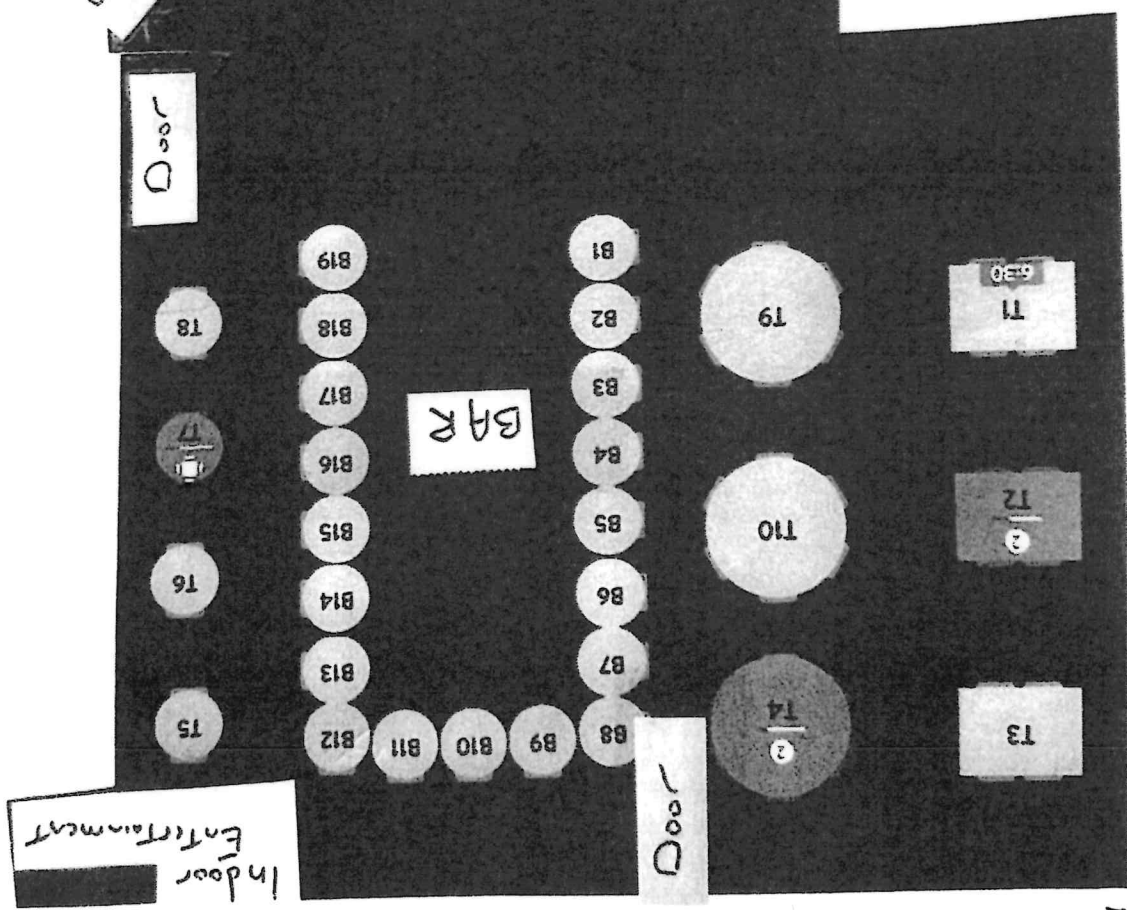
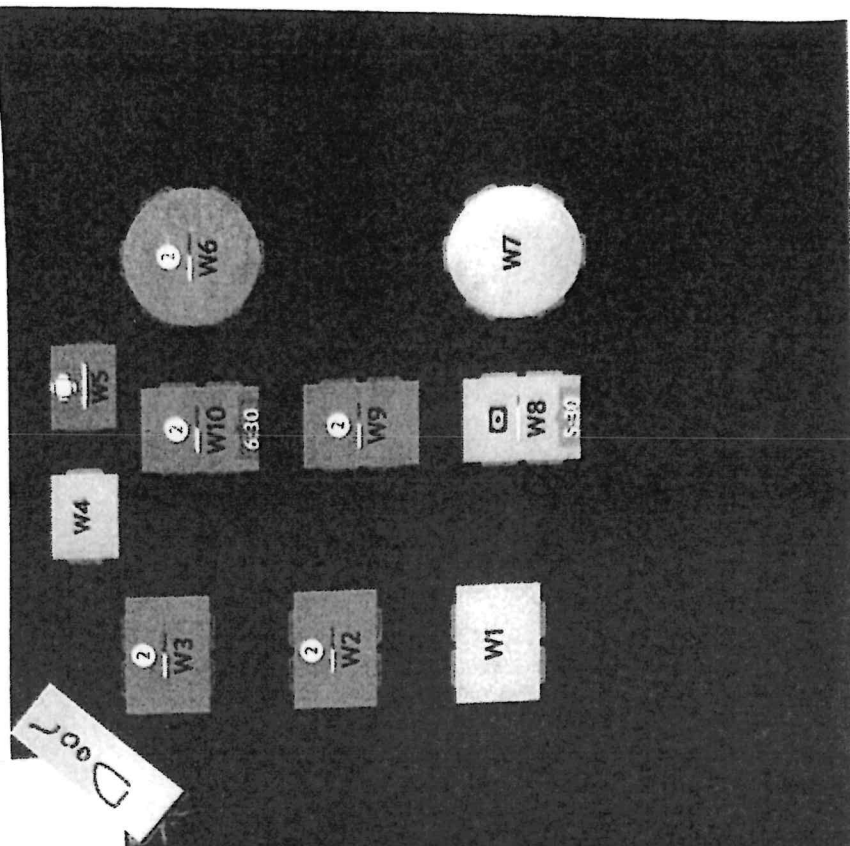
P12 P22 P32 P63 P74
P11 P21 P31 P62 P73
P20 P30 P40 P60 P71
P70
D12 D22 D32 D42 D52
D11 D21 D31 D41 D51
D10 D20 D30 D40 D50
P50 , P51 , , P52 , , P53

Building

the Beach House

Water
↑
Patio

Activity ↑



Parking Lot

Hope St



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 18, 2025

RE: Liberatos Lounge and Restaurant, LLC d/b/a The Beach House, Gerry Liberatos, 805 Hope Street - Modification of Dancing and Entertainment License for expansion of premises (to include outdoor entertainment Monday -Sunday, 6:00 PM to 9:00 PM)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/18/25

PETITION DESCRIPTION:

Liberatos Lounge and Restaurant, LLC d/b/a The Beach House, Gerry Liberatos, 805 Hope St
Modification of Dancing and Entertainment License for expansion of the premises (to include outdoor entertainment on Monday- Sunday 6:00pm - 9:00pm.

PERSON/S FILING PETITION: Gerry Liberatos

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

The petitioner is requesting modifications to modify the dancing and entertainment license for expansion adding outdoor entertainment Monday – Sunday 6:00pm – 9:00pm. After reviewing the calls for service from July 1, 2022, to present, there has been one call for service regarding noise complaints (8/6/23). There is no known cause for denial of all licenses, provided that all Laws and Ordinances pertaining to such licenses are followed. I recommend a three -month review.

STEVEN CONTENTE
Town Administrator

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 7/9/25

concur
vas

2025 JUL 16 PM 3:10
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: June 24, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUN 26 AM 11:15

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Modification of Dancing & Entertainment for Expansion of Premises including outdoors on Monday through Sunday

Gerry Liberatos for Liberatos Lounge and Restaurant, LLC d/b/a The Beach House

805 Hope St.

Per submitted schedule

Pending inspection by the fire department prior to license issue.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
the intent
 STEVEN CONTENTE
 Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 7, 2025

TO: Steven Contente, Town Administrator
FROM: Diane M. Williamson, Director
RE: **The Beach House Modification of Dancing and Entertainment License**

I have reviewed the above petition and have no objection to the issuance of the modified license and expansion to include outdoor entertainment.

2025 JUL -9 AM 10:33

TOWN OF BRISTOL
DEPT. OF COMMUNITY DEVELOPMENT
JUL 9 2025



LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE

RENEWAL - Expires: July 1,

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: THAMES STREET LANDING TAVERN, Co LLC
D/S/A DEWOLF TAVERN

ADDRESS: 259 THAMES STREET
BRISTOL, RI 02909

APPLICANT NAME: SAI VISWANATH

HOURS OF OPERATION:

M-F 11:30AM - 10:00PM

SAT 8:00AM - 10:00PM SUN 8:00AM - 9:00PM

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol
(call 253-7000, option 1 for amount due, if any)

This application will be
considered during the Council
meeting on

*SIGNATURE: _____

NAME: SAI VISWANATH

ADDRESS: 113 BRADFORD STREET

Petition must be returned by

JUNE 4, 2025

Petition mailed to applicant on

Date Received: _____

TAX STAMP

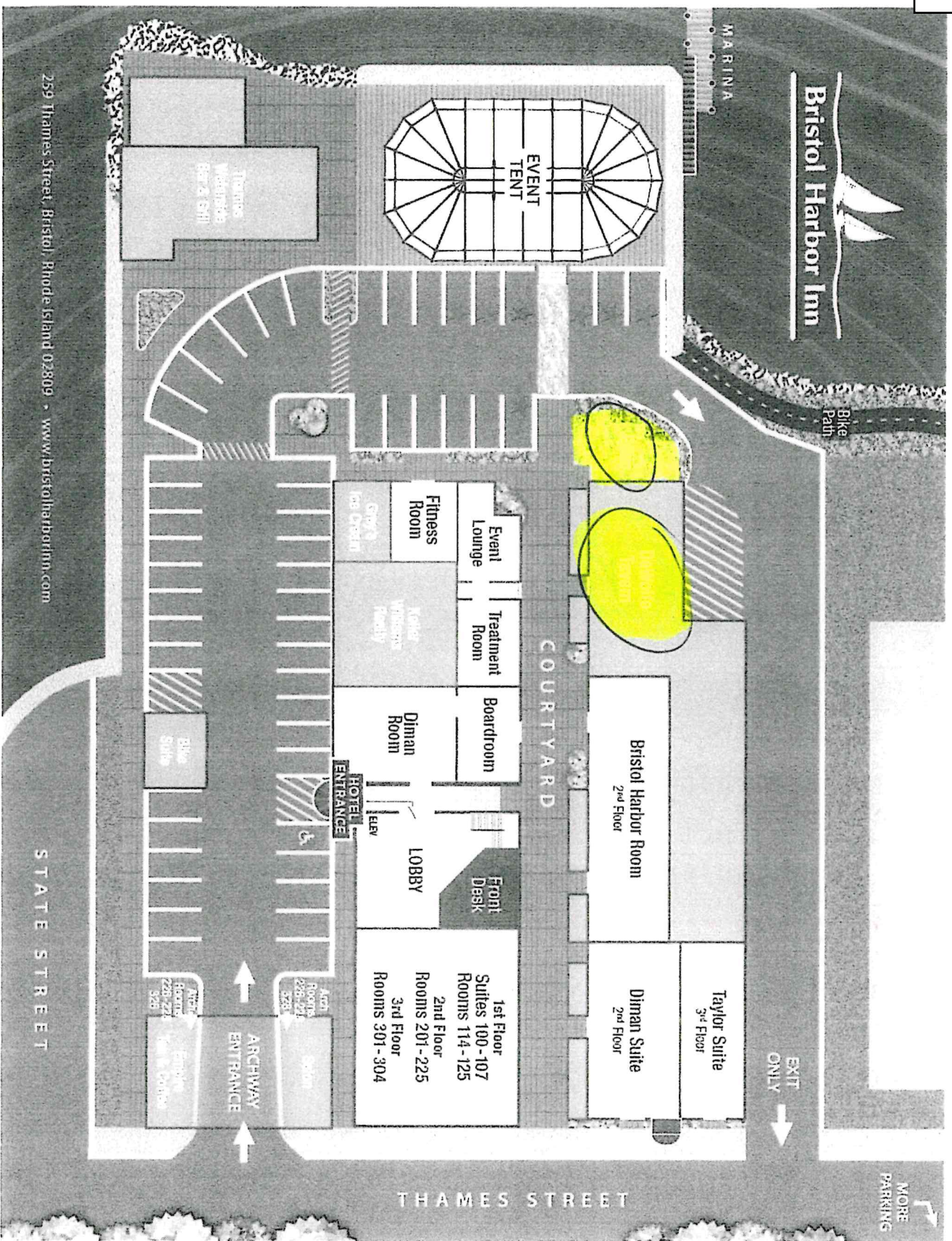


TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUN 11 PM 2:25

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



OUTDOOR PART @ DECK
UNLESS RAINING,
THEN INSIDE TAVEN

★ = Spots always blocked
★ = New Spots/Spots for Pranzi

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Thames Street Landing Tavern Company, LLC, DBA DeWolf Tavern

Contact Person: John DiCarlo

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday	6:00pm	9:00pm	6:00pm*	9:00pm*
Thursday				
Friday				
Saturday				
Sunday				

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

*Weather permitting, we may move the entertainment (Jazz trio) to our outdoor patio. Outside would end Columbus Day weekend, if not sooner.



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 18, 2025

RE: Thames Street Landing Tavern Company, LLC, d/b/a
DeWolf Tavern, Sai Viswanath, 1 State Street -
Modification of Dancing and Entertainment License
(to include outdoor entertainment on Wednesdays from
6:00 PM - 9:00 PM)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **July 23, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/18/25

PETITION DESCRIPTION:

Thames Street Landing Tavern Company, LLC d/b/a Dewolf Tavern, Sai Viswanath, 1 State St
Modification of Dancing and Entertainment License for expansion of premises (to include
outdoor entertainment on Wednesdays from 6:00pm - 9:00pm)

PERSON/S FILING PETITION: Sai Viswanath

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

Petitioners request indoor or outdoor entertainment on Wednesdays (Jazz Trio) from 6:00pm -9:00pm. After reviewing the calls for service from July 1, 2022, to present, only one noise complaint was logged which was unfounded. There is no known cause for denial of this license, provided that all Laws and Ordinances pertaining to such license are followed. I recommend a three-month review.

REVIEWING OFFICER: Lieutenant Paul Medeiros
DATE COMPLETED: 7/9/25

Concur
 STEVEN CONTENTE
 Town Administrator
WES



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: June 24, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUN 26 AM 11:15

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Modification of Dancing & Entertainment for Expansion of Premises including outdoors on Wednesdays

Sai Viswanath for Thames St Landing Tavern Co. LLC d/b/a DeWolf Tavern

259 Thames St.

Per submitted schedule

Pending inspection by the fire department prior to license issue.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
 STEVEN CONTENTE
 Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 7, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **DeWolf Tavern Modification of Dancing and Entertainment License for Expansion of premises**

A handwritten signature in black ink, likely belonging to Diane M. Williamson, the Director.

I have reviewed the above petition and have no objection to the issuance of the modified license to include outdoor entertainment on Wednesdays.

A handwritten signature in blue ink, likely belonging to Steven Contente, the Town Administrator.

STEVEN CONTENTE
Town Administrator

2025 JUL -9 AM 10:32

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



Modification to add day
 LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
RENEWAL - Expires: July 1, Rpt#: 124276

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of
 your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: *Sudge Roy Barn Saloon*

ADDRESS: *1 State Street*

APPLICANT NAME: *CRUZ GOLER*

HOURS OF OPERATION: *11:30 - 1 AM - M - Sunday*

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol
 (call 253-7000, option 1 for amount due, if any)

This application will be
 considered during the Council
 meeting on

June 18, 2025

Petition must be returned by

June 4, 2025

Petition mailed to applicant on

Date Received: _____

*SIGNATURE: _____

NAME: *CRUZ GOLER*

ADDRESS: *20 Hope Street*

TAX STAMP



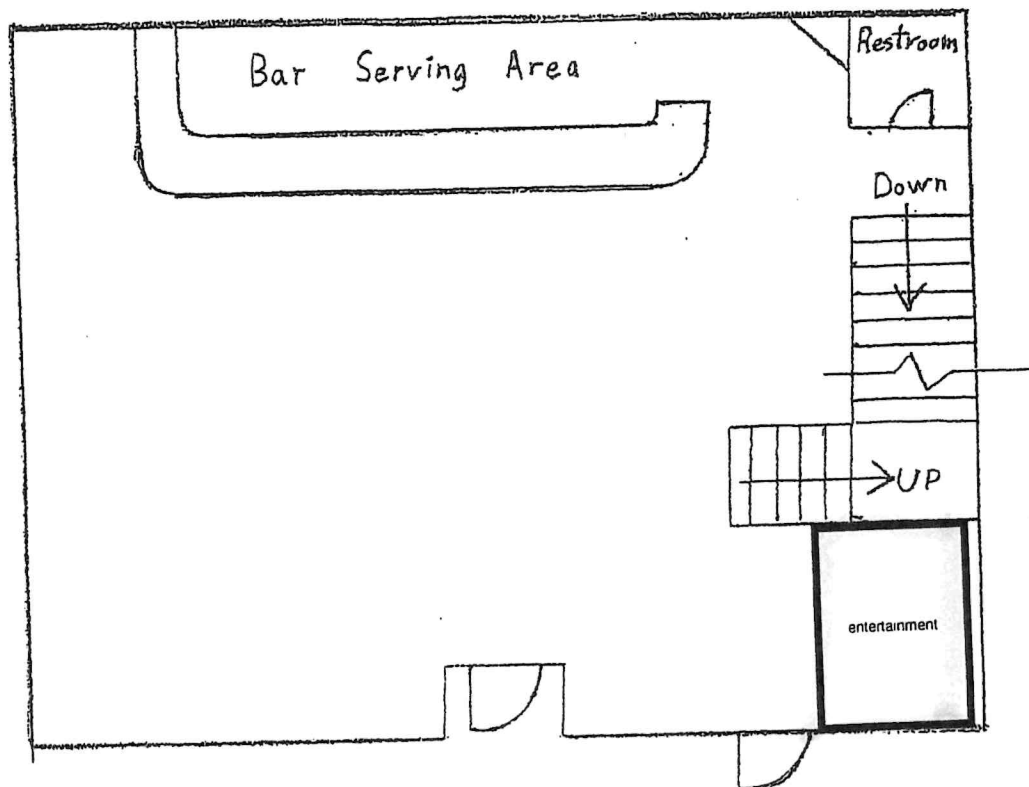
TO BE USED BY FINANCE
 DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
 RELEASE OF RECORDS AND INFORMATION REGARDING MY
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

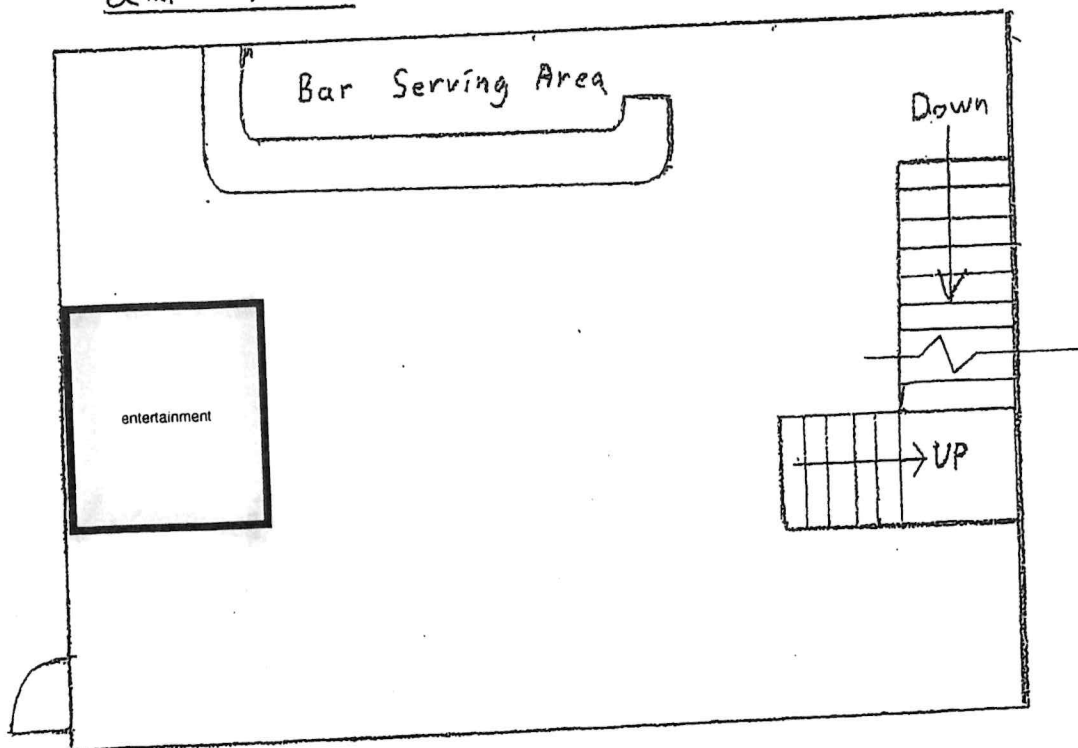
TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND
 2025 JUN 10 PM 3:47

110

1st Floor



2nd Floor



Scale: $\frac{1}{8}'' = 1'$

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Jules & Roy Bern Saloon

Contact Person: CRUZ COLER

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	6 PM	10 PM	N/A	
Tuesday	6 PM	10 PM		
Wednesday	6 PM	10 PM		
Thursday	7 PM	10 PM		
Friday	5 PM	12 AM		
Saturday	6 PM	12 AM		
Sunday	12 PM	6 PM		

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

I would like to request Sunday

Thank you - CRUZ



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 18, 2025

RE: Korcula Culinary Consulting, LLC d/b/a Judge Roy
Bean Saloon, Cruz Goler, 1 State Street -
Modification of Dancing and Entertainment License
(to include entertainment on Sunday from 12:00 PM -
6:00 PM)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/18/25

PETITION DESCRIPTION:

Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Salon, Cruz Goler 1 State St.
Modification of Dancing and Entertainment License (to include indoor entertainment on
Sundays 12:00pm - 6:00pm.

PERSON/S FILING PETITION: Cruz Goler

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 JUL 16 PM 3:09
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

The petitioner is requesting modifications to modify the dancing and entertainment license adding Sundays indoors from 12:00pm - 6:00pm. After reviewing the calls for service from July 1, 2022, to present, there have been no calls for service regarding noise complaints. There is no known cause for denial of all licenses, provided that all Laws and Ordinances pertaining to such licenses are followed. I recommend a three -month review.

STEVEN CONTENTE
Town Administrator

Concur w/

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 7/9/25



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: June 24, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUN 26 AM 11:15

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Modification of Dancing & Entertainment to include Sundays

Cruz Goler for Korcula Culinary Consulting, LLC d/b/a Judge Roy Bean Saloon

1 State St.

Per submitted schedule

Pending inspection by the fire department prior to license issue.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
STEVEN CONTENTE
Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 7, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Judge Roy Bean Modification of Dancing and Entertainment License**

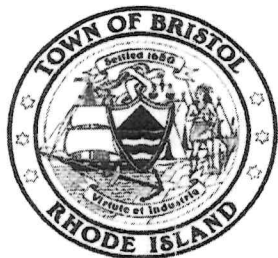
Diane M. Williamson

I have reviewed the above petition and have no objection to the issuance of the modified license.

2025 JUL -9 AM 10:33

TOWN OF BRISTOL
RHODE ISLAND

Steven Contente
STEVEN CONTENTE
Town Administrator



Modification To Inc
LICENSE REQUEST: DANCING & ENTERTAINMENT LICENSE
RENEWAL - Expires: July 1,

Item D6.

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: *Lobster Pot Inc*

ADDRESS: *119-121 Hope St.*

APPLICANT NAME:

HOURS OF OPERATION: *Wed - Sun .. 11:30 am - 11 pm*

- ☒ **Dancing & Entertainment License Renewal Petition**
- ☐ **License Fee of \$100 (check made payable to: Town of Bristol)**
- ☒ **Sketch of location for entertainment**
- ☐ **Payment of tangible taxes to Town of Bristol**
(call 253-7000, option 1 for amount due, if any)

This application will be
considered during the Council
meeting on

*SIGNATURE: *[Signature]*

NAME: *R. Jeffrey Hirsch*

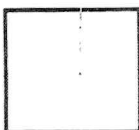
ADDRESS: *119-121 Hope St*

Petition must be returned by

Fee of \$100
Petition mailed to applicant on

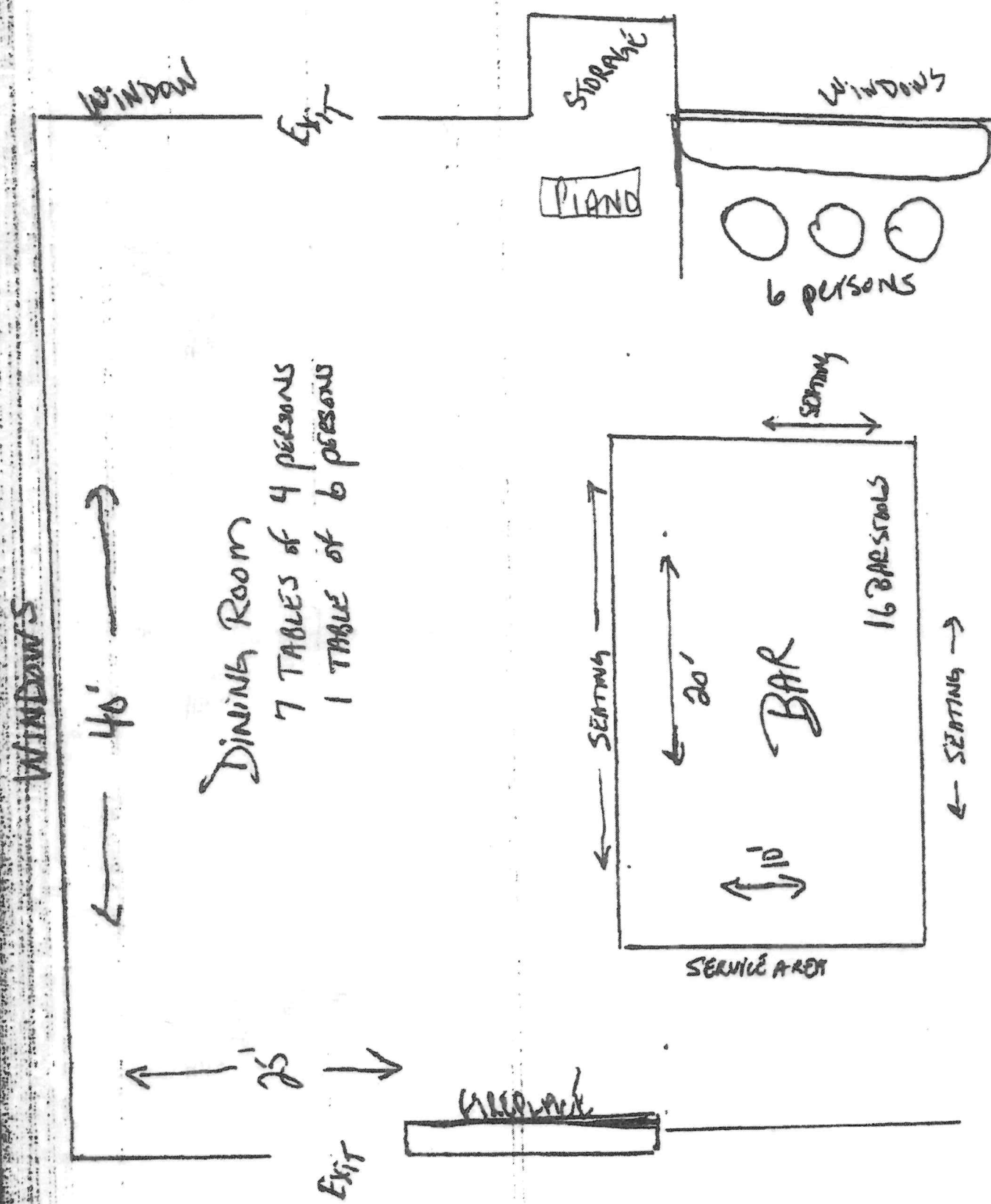
Date Received: _____

TAX STAMP

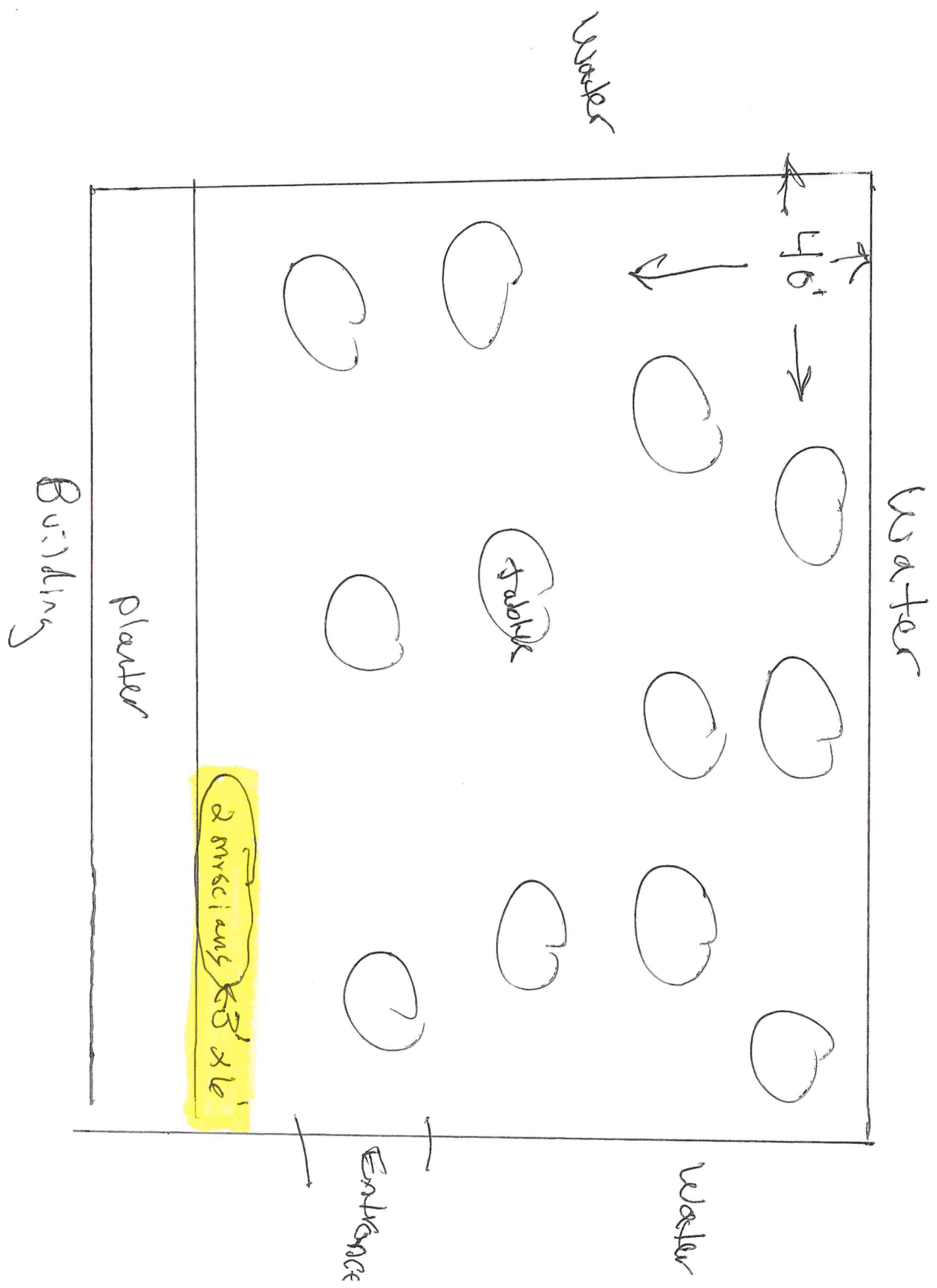


TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



Handwritten signature or initials.



Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

Business Name: Lobster Pot Inc
 Contact Person: Jeffrey Hirsch
 Phone Number: 401.253.9100
 Email: lobstopotri@aol.com

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday				
Tuesday				
Wednesday				
Thursday				
Friday	<u>8 pm</u>	<u>11 pm</u>		
Saturday	<u>8 pm</u>	<u>11 pm</u>		
Sunday	<u>3 pm</u>	<u>6 pm</u>	<u>3 pm</u>	<u>6 pm</u>

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

✓ summer / weather permitting



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 18, 2025

RE: The Lobster Pot Inc., Jeffrey Hirsh, 119-121 Hope
Street - Modification of Dancing and Entertainment
License (to include outdoor entertainment on Sundays
from 3:00 PM - 6:00 PM)



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/18/25

PETITION DESCRIPTION:

The Lobster Pot Inc, Jeffrey Hirsh, 119-121 Hope St, Modification of Dancing and Entertainment License for expansion of premises (to include outdoor entertainment on Sundays from 3:00pm - 6:00pm)

PERSON/S FILING PETITION: Jeffrey Hirsh

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

Petitioners are requesting to have indoor or outdoor entertainment on Sundays (two musicians) from 3:00pm - 6:00pm. After reviewing the calls for service from July 1, 2022, to present there have not been any calls for service regarding noise complaints. There is no known cause for denial of this license, provided that all Laws and Ordinances pertaining to such licenses are followed. I recommend a three-month review.

STEVEN CONTENTE
Town Administrator

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 7/9/25

Concur
ues

2025 JUL 16 PM 3:10
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: June 24, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUN 26 AM 11:15

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Modification of Dancing & Entertainment including outdoors on Sunday
Jeffrey Hirsh for Lobster Pot Inc.
119-121 Hope St.
Per submitted schedule

Pending inspection by the fire department prior to license issue.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
the intent
STEVEN CONTENTE
Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 7, 2025

TO: Steven Contente, Town Administrator

FROM: Diane M. Williamson, Director

RE: **Lobster Pot Modification of Dancing and Entertainment License**

A handwritten signature in black ink, likely belonging to Diane M. Williamson, the Director.

I have reviewed the above petition and have no objection to the issuance of the modified license.

A handwritten signature in blue ink, likely belonging to Steven Contente, the Town Administrator.

STEVEN CONTENTE
Town Administrator

2025 JUL -9 AM 10:33
TOWN OF BRISTOL
BRISTOL, RI 02809

modification to change hours/day and outside

Item D7.



LICENSE REQUEST: **DANCING & ENTERTAINMENT LICENSE**
RENEWAL - Expires: July 1,

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

DANCING & ENTERTAINMENT LICENSE RENEWAL

NAME OF ESTABLISHMENT: Vigilant Brewing

ADDRESS: 44 Ballou Blvd

APPLICANT NAME: KEVIN AMARAL

HOURS OF OPERATION:

WED 3-8 • THURS. 3-8 • FRI 1-10 • SAT 1-10 • SUN 1-10

- ☒ Dancing & Entertainment License Renewal Petition
- ☒ License Fee of \$100 (check made payable to: Town of Bristol)
- ☒ Sketch of location for entertainment
- ☐ Payment of tangible taxes to Town of Bristol
(call 253-7000, option 1 for amount due, if any)

This application will be
considered during the Council
meeting on

JUNE 18, 2025

Petition must be returned by

JUNE 4, 2025

Petition mailed to applicant on

Date Received: _____

*SIGNATURE: _____

NAME: KEVIN AMARAL

ADDRESS: 44 Ballou Blvd

TOWN: BRISTOL

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUN -9 AM 10:50
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Town of Bristol

Dancing & Entertainment License – Supplemental Entertainment Hours Form

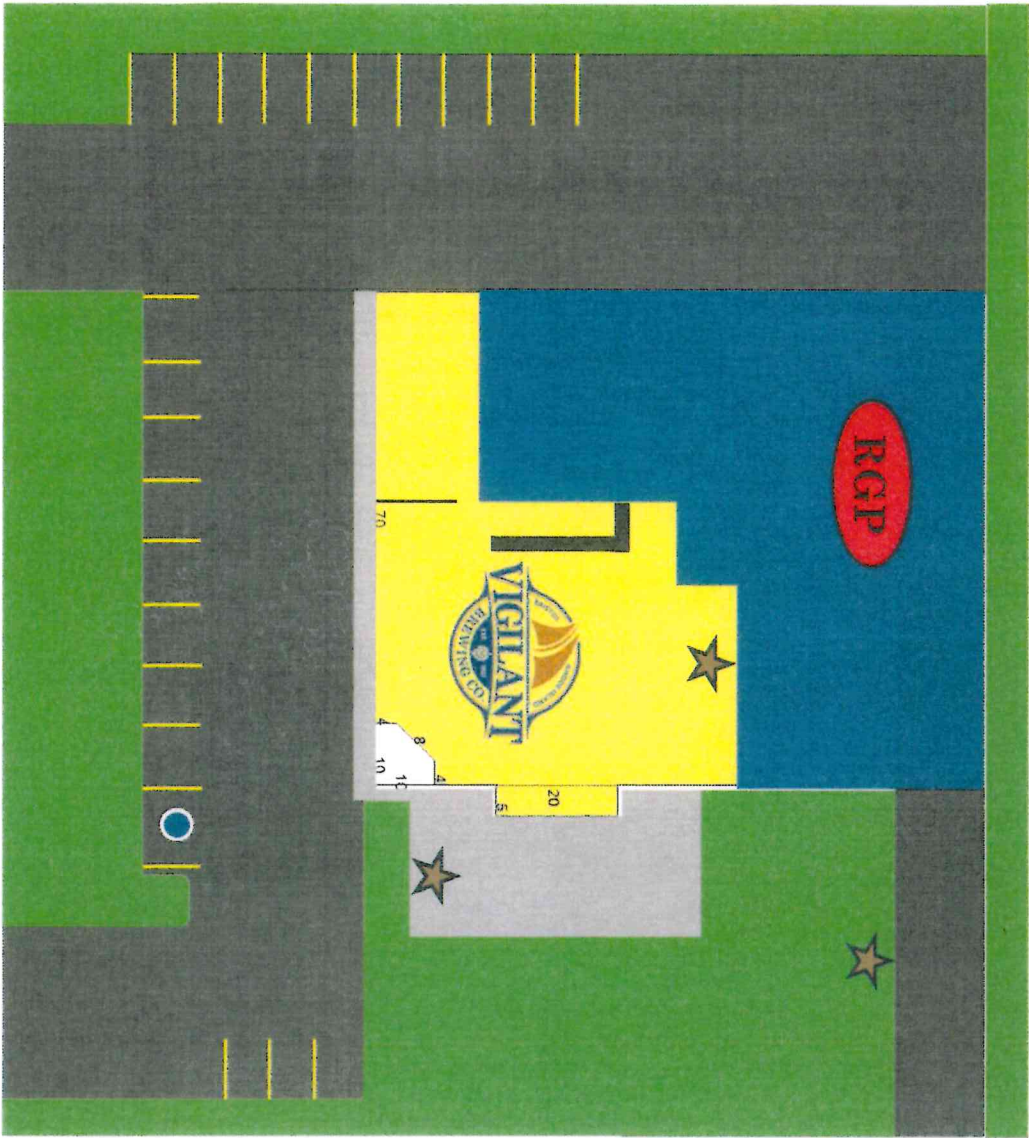
Business Name: Vigilant Brewing Co

Contact Person: Kevin Amaral

Day	Indoor Start Time	Indoor End Time	Outdoor Start Time	Outdoor End Time
Monday	x			
Tuesday	x			
Wednesday	3pm	9pm	3pm	9pm
Thursday	3pm	9pm	3pm	9pm
Friday	12pm	11pm	12pm	10pm
Saturday	12pm	11pm	12pm	10pm
Sunday	12pm	7pm	12pm	6pm

Please indicate below if there are any changes to your proposed entertainment hours compared to last year:

Requested changes to include outdoor music and entertainment as well as the addition of Wednesdays.



MUSIC
&
ENTERTAINMENT





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 18, 2025

RE: Vigilant Brewing Co., Kevin Amaral 44 Ballou Blvd. -
Modification of Dancing and Entertainment License
(to include outdoor entertainment and include
entertainment indoors on Wednesdays)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/18/25

PETITION DESCRIPTION:

Vigilant Brewing Co, Kevin Amaral, 44 Ballou Blvd. Modification of Dancing and Entertainment License (to include outdoor entertainment and include entertainment indoors on Wednesdays.

PERSON/S FILING PETITION: Kevin Amaral

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

See attached document.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL 16 PM 3:08

REVIEWING OFFICER: Lieutenant Paul Medeiros

DATE COMPLETED: 7/9/25



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

After reviewing the calls for service from July 1, 2022, to present there have been no calls for service regarding noise complaints, there is no known cause for denial of all licenses, provided that all Laws and Ordinances pertaining to such licenses are followed. I recommend a three-month review. See below the dates and times the petitioner is requesting.

Inside Entertainment

Wednesday 3:00pm – 9:00pm

Thursday 3:00pm – 9:00pm

Friday 12:00pm – 11:00pm

Saturday 12:00pm – 11:00pm

Sunday 12:00pm – 7:00pm

Outside Entertainment

Wednesday 3:00pm – 9:00pm

Thursday 3:00pm – 9:00pm

Friday 12:00pm – 10:00pm

Saturday 12:00pm – 10:00pm

Sunday 12:00pm – 6:00pm

STEVEN CONTENTE
Town Administrator

Concurs



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: June 24, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUN 26 AM 11:15

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Modification of Dancing & Entertainment for interior and including outdoors on Wednesday through Sunday

Kevin Amaral for Vigilant Brewing Co.

44 Ballou Blvd.

Per submitted schedule

Pending inspection by the fire department prior to license issue.

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

CONCUN
St Contente
 STEVEN CONTENTE
 Town Administrator



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 7, 2025

TO: Steven Contente, Town Administrator
FROM: Diane M. Williamson, Director
RE: Vigilant Brewing Modification of Dancing and Entertainment License

Reviewed

I have reviewed the above petition and have no objection to the issuance of the modified license.

Steven Contente
St Contente
STEVEN CONTENTE
Town Administrator

2025 JUL -9 AM 10:32

TOWN OF BRISTOL
BRISTOL, RI 02809



LICENSE REQUEST: **ONE-DAY SUNDAY DANCING
& ENTERTAINMENT LICENSE**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

ONE-DAY SUNDAY DANCING & ENTERTAINMENT LICENSE

FOR: Annual cookout

ADDRESS: 95 Tupelo Street

APPLICANT: Bristol Golf Club Inc.

TYPE OF ENTERTAINMENT: Band

DATE OF EVENT: July 27th TIME OF EVENT: 1pm - 10:00pm

- ☐ One Day Sunday Dancing & Entertainment License Petition & \$15 Fee
payable after Council approves license
- ☐ Sketch of proposed location for entertainment

Please attend the Council

Meeting on 7/23/25

Petition must be returned by

6/17/25

Mailed:

Date Received: _____

*SIGNATURE: Kevin Francis

NAME: Kevin Francis

ADDRESS: 115 Tupelo Street

TO

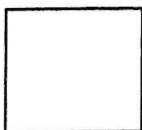
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TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 18, 2025

RE: Bristol Golf Club Inc., Kevin Francis, 95 Tupelo
Street re One Day Sunday Dancing & Entertainment
License on July 27, 2025, at 1:00 PM -10:00 PM for
their Annual Cookout

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/18/25

PETITION DESCRIPTION:

Kevin Francis of Bristol Golf Club Inc. 95 Tupelo St. is requesting a One Day Dancing and Entertainment License for July 27, 2025, from 1:00pm - 10:00pm for their annual cookout.

PERSON/S FILING PETITION: Kevin Francis

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

I conducted a check of calls for service for the listed business. The checks do not display any calls of service. There is no known reason for denial of this license, provided that all laws and ordinances governing this practice are followed.

STEVEN CONTENTE
Town Administrator

Concur
ues

REVIEWING OFFICER: Lieutenant Paul Medeiros

DATE COMPLETED: 7/8/25

2025 JUL 16 PM 3:09

JOHN OLIVAS (CHIEF)
BRISTOL, RHODE ISLAND



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: June 24, 2025
Re: License Recommendation, July 25 Council Meeting

2025 JUN 26 AM 11:15

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One-day Dancing & Entertainment

Kevn Francis for Bristol Golf Club Inc.

95 Tupelo St.

July 27, 2025 from 1300-2200 for annual cookout

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
AM Intm
STEVEN CONTENTE
Town Administrator



LICENSE REQUEST: **ONE-DAY DANCING
& ENTERTAINMENT LICENSE (NON-PROFIT)**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of
your Honorable Body to be granted a

JAPAN-AMERICA SOCIETY OF RHODE ISLAND AND BLACK SHIPS FESTIVAL, INC. 501 (c)(3)
ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

FOR: Black SHIPS FESTIVAL - 42nd Annual

ADDRESS: Independence Park

APPLICANT: JAPAN AMERICA SOCIETY OF RHODE ISLAND

TYPE OF ENTERTAINMENT: TAIKO Drummers and Navy Band

DATE OF EVENT: SATURDAY, AUGUST 23, 2025 TIME OF EVENT: 10AM - 3PM

- ☒ One Day Dancing & Entertainment License (Non-Profit) Petition
☒ Sketch of proposed location for entertainment

Please attend the Council
Meeting on

*SIGNATURE: Maryanne Brandmaier
NAME: MARYANNE BRANDMAIER

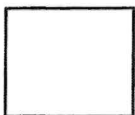
Petition must be returned by

ADDRESS: PO BOX 2543 169 BROADWAY

Mailed:

Date Received: _____

TAX STAMP



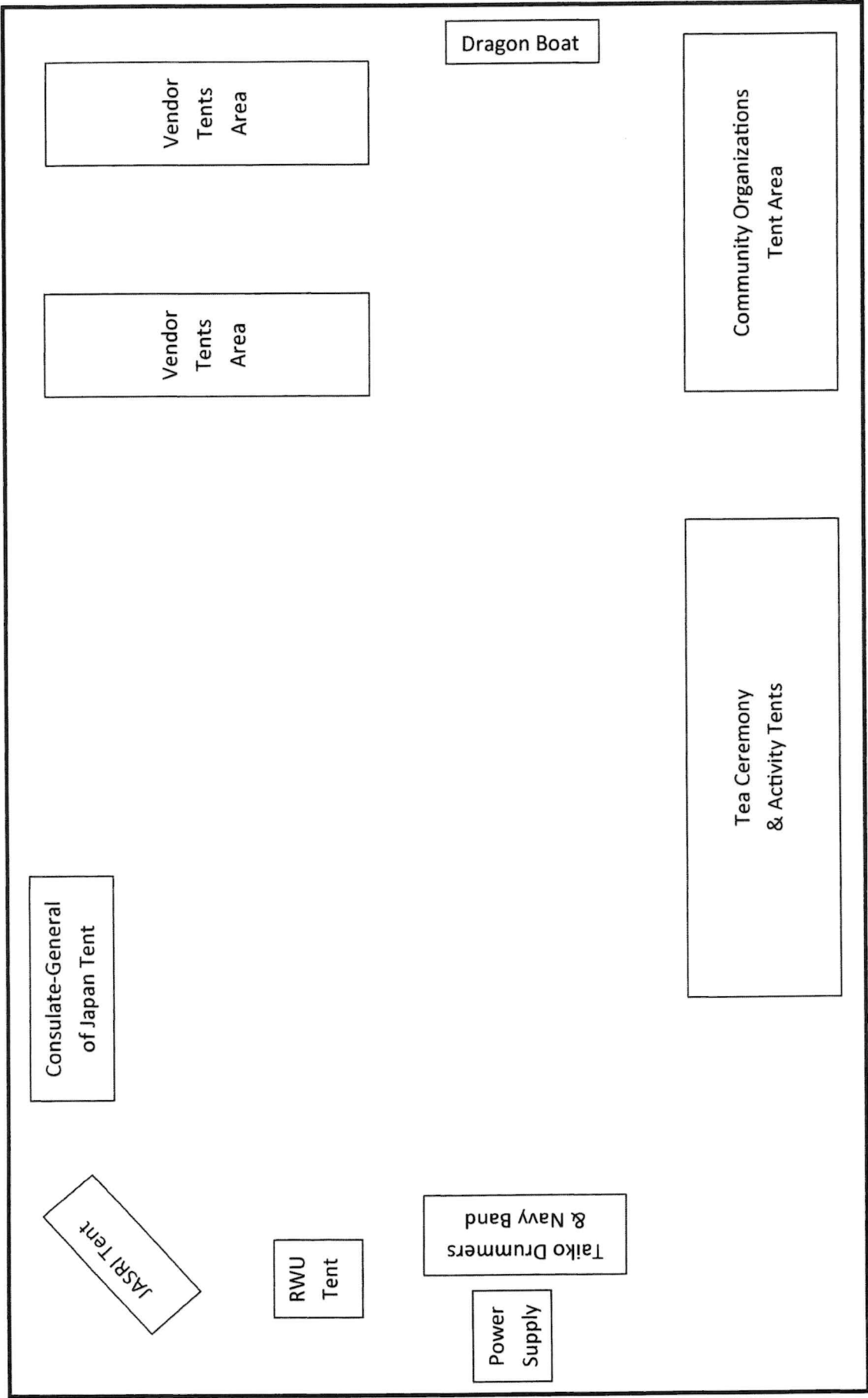
TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Cultural Marketplace Fair at Black Ships Festival of Rhode Island - Saturday, August 23, 2025

Presented by Japan America Society of Rhode Island, Inc.
Location: Independence Park, Thames Street, Bristol RI 02809

HARBOR SIDE



THAMES STREET



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 7, 2025

RE: Maryanne Brandmeier for The Japan American Society
of Rhode Island, re - Request for One-Day Dancing
and Entertainment License for the 42nd Annual Black
Ships Festival at Independence Park on August 23,
2025, from 10:00AM -3:00PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **July 23, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 7/7/25

PETITION DESCRIPTION:

Maryanne Brandmeier for the Japan American Society of Rhode Island, request for One-Day Dancing and Entertainment License for the 42nd Annual Black Ships Festival at Independence Park on August 23, 2025, from 10:00am - 3:00pm

PERSON/S FILING PETITION: Maryanne Brandmeier

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL 16 PM 3:09

NOTES:

After reviewing the provided map, I am requesting that the "Tea Ceremony and Activity Tent" be relocated further south or closer to the Harbor side of the park to avoid obstructing the direct line of sight into the park from Franklin Street and Thames Street for security reasons. This is an annual event held at the same location, and to date, there have been no reported issues. After reviewing the petitioner's request, I find no reason to deny the application for a one-day dancing and entertainment license, provided that all guidelines outlined in the application are followed, including any insurance requirements, as well as all applicable laws and ordinances. I recommend that a detail officer be assigned to the event.

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 7/9/25

STEVEN CONTENTE
Town Administrator

*Concur
ULS*



**Bristol Fire
Department**

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: July 8, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUL -9 AM 10:33

JOHN DEER'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One-day Dancing & Entertainment

Maryanne Brandmeier for The Japan American Society

Independence Park

Black Ships Festival

August 23, 2025 from 1000-1500

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
 STEVEN CONTENTE
 Town Administrator

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

Karl Antonevich
Mike Cabral
N. Diane Davis
Kevin Manuel
Patti Nenna
Donald Squires
Michael Tomaselli

MEMORANDUM

To: Steven Contente
 Town Administrator

From: Warren Rensehausen, CPRP
 Director
 Bristol Parks and Recreation Department

Date: July 15, 2025

Re: Black Ship's Festival– Independence Park Dancing and Entertainment license for event on August 23, 2025

2025 JUL 16 PM 3:15
 TOWN OF BRISTOL
 BRISTOL, RI 02809

The Department of Bristol Parks and Recreation supports the Black Ship's Festival request, and ask the following;

- Allow open access to Independence Park and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of Independence Park from this event.
- Verify that any vendors have proper licensing from Town Clerks office
- Be sure that no vehicles enter or exit from the Park during the event without an event organizer guiding them.
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite .

STEVEN CONTENTE
 Town Administrator

Concur
us



MOBILE FOOD ESTABLISHMENT EVENT PERMIT

Valid only on event date indicated

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of
your Honorable Body to be granted a

Date Received:

TYPE OF EVENT

BLACK SHIP FESTIVAL

☒ PUBLIC EVENT

☐ PRIVATE EVENT

Street Address of Event:

8/23 Independence Park (6 trucks)
8/22 Rockwell Park (2 trucks)

☒ PUBLIC PROPERTY

☐ PRIVATE PROPERTY

*Amount of People Expected to Attend 500

*Public events that anticipate an assembly of 500 people or more, require a temporary Mass Gathering Permit and must be approved by the Town Council.

If this is a Temporary Mass Gathering Permit, you are required to attend the Council Meeting on:

Petition must be received 90 days in advance of the proposed event.

For office use only:

☐ Fee for permit \$300

☐ Fee for permit exempt (per sec 19-127)

☐ Administrative Event Permit

Number of Food Trucks

(2) Friday (6) Saturday
(In addition to the event permit, all food trucks in attendance must obtain a municipal MFE permit from the town)

Date of AUGUST 22, 2025 and
Event: AUGUST 23, 2025

Time of

Event: 10 AM - 3 PM

MARYANNE BRANDMEIER
Applicant Name (Print)

Applicant Phone Number

JAPAN-AMERICA SOCIETY OF RHODE ISLAND
AND BLACK SHIPS FESTIVAL, INC 501 (1) (3)
Organization Name

REQUIRED DOCUMENTATION

☐ List of MFE trucks to be in attendance

☒ Diagram of location of MFE at event

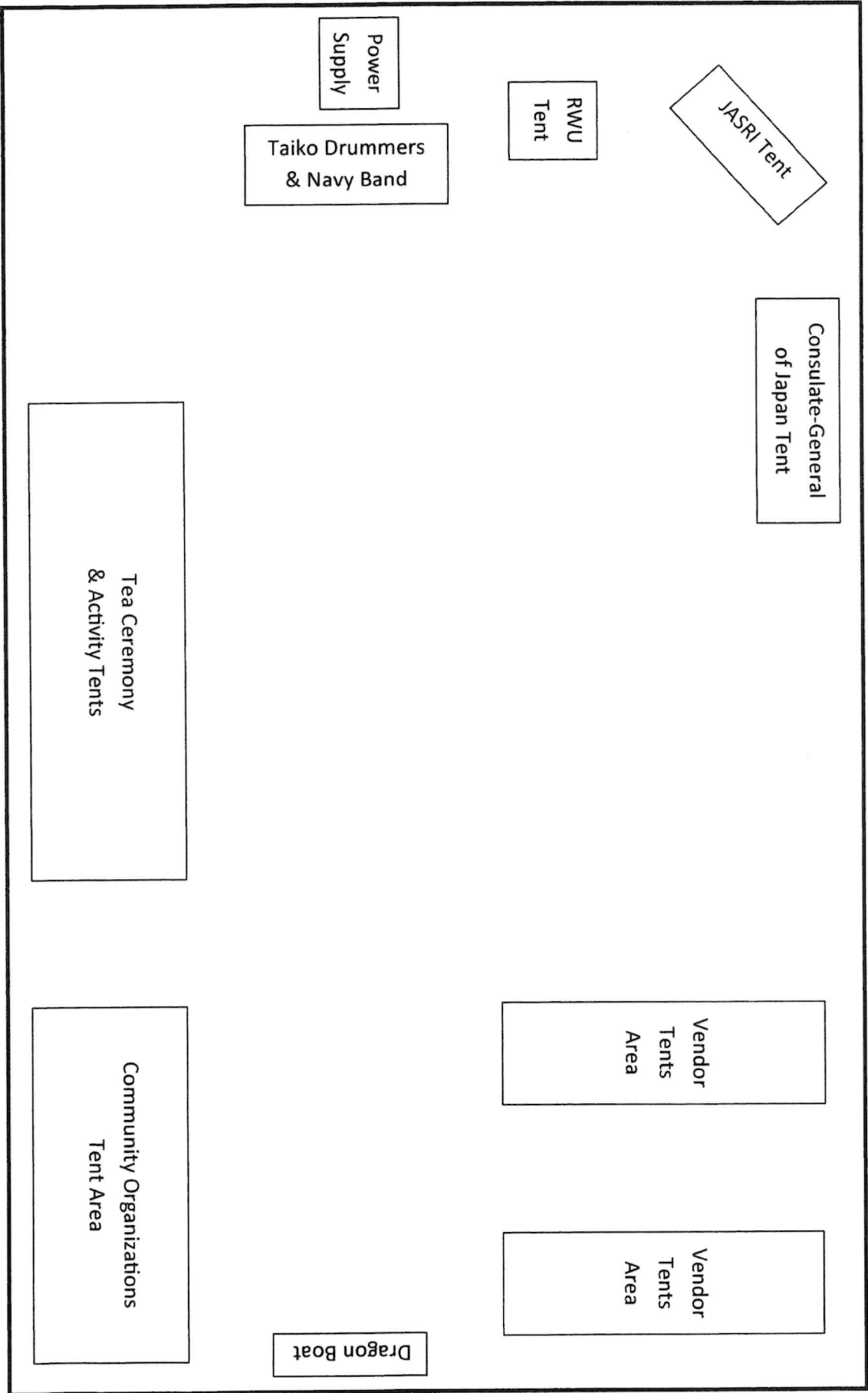
**The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult with the Police Chief to determine the need for police coverage at the event.

***All event permits shall be issued on the condition that the organizer of the event must leave sufficient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.

Cultural Marketplace Fair at Black Ships Festival of Rhode Island - Saturday, August 23, 2025

Presented by Japan America Society of Rhode Island, Inc.
Location: Independence Park, Thames Street, Bristol RI 02809

HARBOR SIDE





TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
 Bristol, RI 02809
 Tel. 401-253-7000
 Fax. 401-253-2647
 Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
 TOWN CLERK

DATE: July 7, 2025

RE: Maryanne Brandmeier, for The Japan American Society
 of Rhode Island - Request for Mobile Food
 Establishment Event Permit for Black Ships Festival
 at Independence Park on August 23, 2025, from
 10:00 AM - 3:00 PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **July 23, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 7/7/25

PETITION DESCRIPTION:

Maryanne Brandmeier, The Japan American Society of RI, request for mobile food truck permit for, August 23, 2025 from 10:am-3:00pm for the Black Ships Festival at Independence Park.

PERSON/S FILING PETITION: Maryanne Brandmeier

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

JONAS CLARK
 BRISTOL, RHODE ISLAND
 2025 JUL 16 PM 3:10

NOTES:

After reviewing the provided map, I am requesting that the "Tea Ceremony and Activity Tent" and all food trucks be relocated further south, north, or closer to the Harbor side of the park to avoid obstructing the direct line of sight into the park from Franklin Street and Thames Street for security reasons. This is an annual event held at the same location, and to date, there have been no reported issues. After reviewing the petitioner's request, I find no reason to deny the request for mobile food truck permit, provided that all guidelines outlined in the application are followed, including any insurance requirements, as well as all applicable laws and ordinances. I recommend that a detail officer be assigned to the event.

REVIEWING OFFICER: Lieutenant Paul Medeiros

DATE COMPLETED: 7/8/25

STEVEN CONTENTE
Town Administrator

*Concur
ues*



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: July 8, 2025
Re: Petition Recommendation, July 23 Council Meeting

2025 JUL -9 AM 10:33

TOWN CLERK'S OFFICE
BRISTOL, MA 01521-3100

The fire department has reviewed the petition request presented as follows:

1. Mobile Food Establishment Event Permit
 Maryanne Brandmeier for The Japan American Society
 Independence Park
 Black Ships Festival
 August 23, 2025 from 1000-1500

There is no objection to the petition request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
 STEVEN CONTENTE
 Town Administrator

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

Karl Antonevich
Mike Cabral
N. Diane Davis
Kevin Manuel
Patti Nenna
Donald Squires
Michael Tomaselli

MEMORANDUM

To: Steven Contente
 Town Administrator

From: Warren Rensehausen, CPRP
 Director
 Bristol Parks and Recreation Department

Date: July 15, 2025

Re: Black Ship's Festival– Independence Park Mobile Food Establishment event on August 23, 2025

The Department of Bristol Parks and Recreation supports the Black Ship's Festival request, and ask the following;

- Allow open access to Independence Park and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of Independence Park from this event.
- Verify that any vendors have proper licensing from Town Clerks office
- Be sure that no vehicles enter or exit from the Park during the event without an event organizer guiding them.
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite .

STEVEN CONTENTE
 Town Administrator

Concur
ves

2025 JUL 16 PM 3:15
 JOHN CLERKS OFFICE
 BRISTOL, RHODE ISLAND



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
 Bristol, Rhode Island 02809
 Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: July 14, 2025

RE: Maryanne Brandmeier, for The Japan American Society of Rhode Island – Request for Mobile Food Establishment Event Permit for Black Ships Festival at Independence Park on August 23, 2025, from 10:00 AM – 3:00 PM

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this permit provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

STEVEN CONTENTE
 Town Administrator

Concurs

2025 JUL 16 PM 3:10

TOWN OF BRISTOL
 BRISTOL, RHODE ISLAND



LICENSE REQUEST: **ONE-DAY DANCING
& ENTERTAINMENT LICENSE (NON-PROFIT)**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

JAPAN-AMERICA SOCIETY OF RHODE ISLAND & BLACK SHIPS FESTIVAL, INC.
FOR: BLACK SHIPS FESTIVAL - 42nd ANNUAL *501 C17C37*

ADDRESS: ROCKWELL PARK

APPLICANT: JAPAN AMERICA SOCIETY OF RHODE ISLAND

TYPE OF ENTERTAINMENT: TAIKO DRUM PERFORMANCE

DATE OF EVENT: Friday, August 22, 2025 TIME OF EVENT: 6:30PM

- ☒ One Day Dancing & Entertainment License (Non-Profit) Petition
☒ Sketch of proposed location for entertainment

Please attend the Council
Meeting on

Petition must be returned by

Mailed:

Date Received: _____

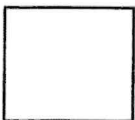
*SIGNATURE: Marianne Brandmeier

NAME: MARIANNE BRANDMEIER

ADDRESS: PO BOX 2543 109 BROADWAY

TOWN: NEWPORT, RI 02840

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

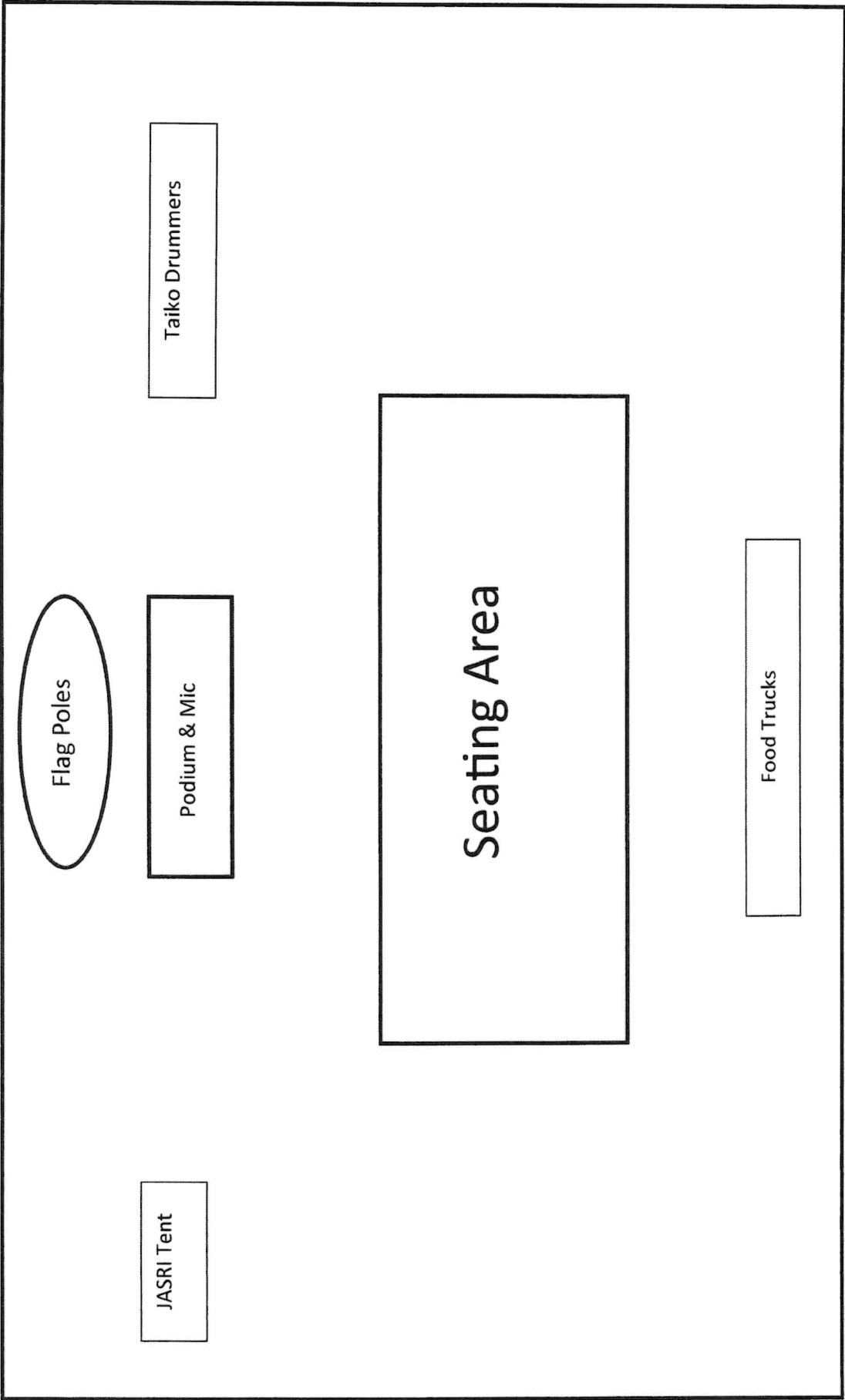
*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

Black Ships Festival of Rhode Island - Friday, August 22, 2025

Presented by Japan America Society of Rhode Island, Inc.

Rockwell Park, Thames Street, Bristol RI 02809

HARBOR SIDE





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 7, 2025

RE: Maryanne Brandmeier for The Japan American Society
of Rhode Island, Request for One-Day Dancing and
Entertainment License for the 42nd Annual Black
Ships Festival at Rockwell Park on August 22, 2025,
at 6:30 PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **July 23, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 7/7/25

PETITION DESCRIPTION:

Maryanne Brandmeier for the Japan American Society of Rhode Island, request for One-Day Dancing and Entertainment License for the 42nd Annual Black Ships Festival at Rowckwell Park on August 22, 2025, at 6:30pm

PERSON/S FILING PETITION: Maryanne Brandmeier

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

2025 JUL 16 PM 3:10

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

NOTES:

A This is an annual event held at the same location, and to date, there have been no reported issues. After reviewing the petitioner's request, I find no reason to deny the application for a one-day dancing and entertainment license, provided that all guidelines outlined in the application are followed, including any insurance requirements, as well as all applicable laws and ordinances. I recommend that a detail officer be assigned to the event.

STEVEN CONTENTE
Town Administrator

REVIEWING OFFICER: Lieutenant Paul Medeiros

DATE COMPLETED: 7/9/25

Concur
us



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: July 8, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUL -9 AM 10:33

TOWN CLERK'S OFFICE
BRISTOL, MA 01521-1000

The fire department has reviewed the license request presented as follows:

1. One-day Dancing & Entertainment

Maryanne Brandmeier for The Japan American Society

Rockwell Park

Black Ships Festival

August 22, 2025 at 1830

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Concun
Stm
 STEVEN CONTENTE
 Town Administrator

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

Karl Antonevich
Mike Cabral
N. Diane Davis
Kevin Manuel
Patti Nenna
Donald Squires
Michael Tomaselli

MEMORANDUM

To: Steven Contente
 Town Administrator

From: Warren Rensehausen, CPRP
 Director
 Bristol Parks and Recreation Department

Date: July 15, 2025

Re: Black Ship's Festival– Rockwell Park Dancing and Entertainment license for event on August 22, 2025

The Department of Bristol Parks and Recreation supports the Black Ship's Festival request, and ask the following;

- Allow open access to Rockwell Park and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of Rockwell Park from this event.
- Verify that any vendors have proper licensing from Town Clerks office
- Be sure that no vehicles enter or exit from the Park during the event without an event organizer guiding them.
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite .

STEVEN CONTENTE
 Town Administrator

*Concur
ves*

2025 JUN 16 PM 3:15
 TOWN OF BRISTOL
 RHODE ISLAND



MOBILE FOOD ESTABLISHMENT EVENT PERMIT

Valid only on event date indicated

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of
your Honorable Body to be granted a

Date Received:

TYPE OF EVENT

BLACK SHIPS FESTIVAL

☒ PUBLIC EVENT

☐ PRIVATE EVENT

Street Address of Event:

8/23 Independence Park (6 trucks)
8/22 Rockwell Park (12 trucks)

☒ PUBLIC PROPERTY

☐ PRIVATE PROPERTY

*Amount of People Expected to Attend 500

*Public events that anticipate an assembly of 500 people or more, require a temporary Mass Gathering Permit and must be approved by the Town Council.

If this is a Temporary Mass Gathering Permit, you are required to attend the Council Meeting on:

Petition must be received 90 days in advance of the proposed event.

For office use only:

☐ Fee for permit \$300

☐ Fee for permit exempt (per sec 19-127)

☐ Administrative Event Permit

Number of Food Trucks

(2) Friday (6) Saturday

(In addition to the event permit, all food trucks in attendance must obtain a municipal MFE permit from the town)

Date of AUGUST 22, 2025 and

Event: AUGUST 23, 2025

Time of

Event: 5:30PM - 8:30PM Friday

10 AM - 3 PM Saturday

MARYANNE BRANDMEIER

Applicant Name (Print)

[Signature]

Applicant Signature**

Applicant Phone Number

JAPAN-AMERICA SOCIETY OF RHODE ISLAND AND BLACK SHIPS FESTIVAL, INC 501 (113)

Organization Name

REQUIRED DOCUMENTATION

☐ List of MFE trucks to be in attendance

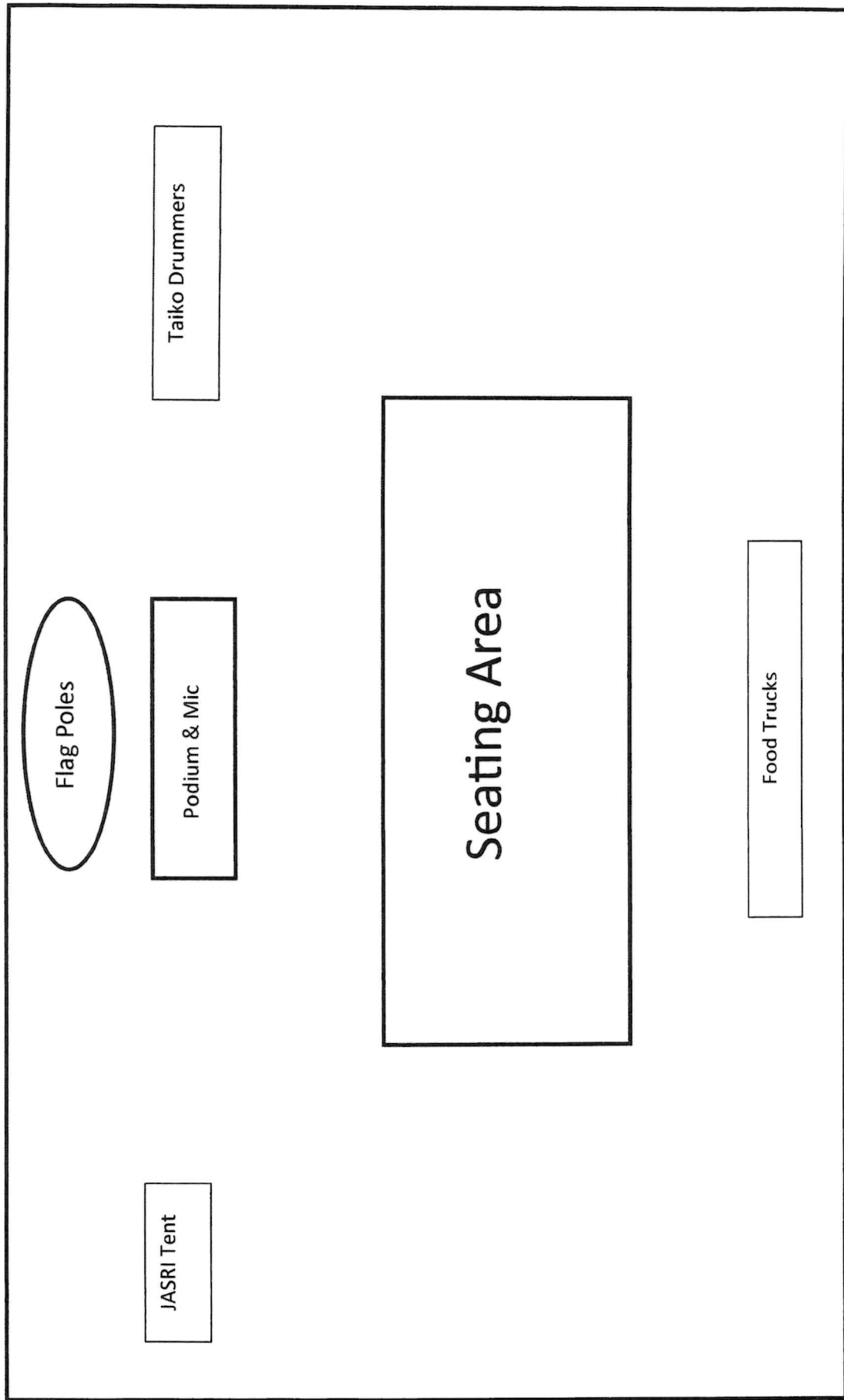
☒ Diagram of location of MFE at event

**The Applicant accepts all liability for the actions of patrons at the event, and is advised to consult with the Police Chief to determine the need for police coverage at the event.

***All event permits shall be issued on the condition that the organizer of the event must leave sufficient space for emergency vehicles in compliance with the Rhode Island Fire Safety Code.

Black Ships Festival of Rhode Island - Friday, August 22, 2025
Presented by Japan America Society of Rhode Island, Inc.
Rockwell Park, Thames Street, Bristol RI 02809

HARBOR SIDE





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 7, 2025

RE: Maryanne Brandmeier, for The Japan American Society
of Rhode Island - Request for Mobile Food
Establishment Event Permit for Black Ships Festival
at Rockwell Park on August 22, 2025, from 10:00 AM -
3:00 PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **July 23, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



CORRECTION - Recommendation Reminder: July 16th Submission

From DeputyClerk <DeputyClerk@bristolri.gov>

Date Tue 7/15/2025 11:47 AM

To Lauren Souza <LSouza@bristolri.gov>; Kevin Lynch <Klynch@bristolri.gov>; Roman Wozny <rwozny@bristolri.gov>; Paul Medeiros <pmedeiros@bristolri.gov>; Brett Estrella <bestrella@bristolri.gov>; Chris Parella <cparella@bristolri.gov>; Jennifer Walsh <jwalsh@bristolri.gov>; Warren Rensehausen <wrensehausen@bristolri.gov>; Diane Williamson <dwilliamson@bristolri.gov>; Gregg Marsili <gmarsili@bristolri.gov>; Heather Simmons <hsimmons@bristolri.gov>

Cc Melissa Cordeiro <mcordeiro@bristolri.gov>

Hello,

Please note that the Black Ships Festival petition that is scheduled on Friday, August 22nd at Rockwell Park for the Mobile Food Establishment Event Permit has the incorrect times listed.

The time of the MFE is from 5:30 - 8:30 PM

Thank you,

Carla

From: Lauren Souza <LSouza@bristolri.gov>

Sent: Monday, July 14, 2025 9:06 AM

To: Kevin Lynch <Klynch@bristolri.gov>; Roman Wozny <rwozny@bristolri.gov>; Paul Medeiros <pmedeiros@bristolri.gov>; Brett Estrella <bestrella@bristolri.gov>; Chris Parella <cparella@bristolri.gov>; Jennifer Walsh <jwalsh@bristolri.gov>; Warren Rensehausen <wrensehausen@bristolri.gov>; Diane Williamson <dwilliamson@bristolri.gov>; Gregg Marsili <gmarsili@bristolri.gov>; Heather Simmons <hsimmons@bristolri.gov>

Cc: DeputyClerk <DeputyClerk@bristolri.gov>

Subject: Recommendation Reminder: July 16th Submission

Good Morning Department Heads,

Due to the number of recommendation requests this month, I am sending over a complete list of outstanding items for your record. If you would kindly submit them by Wednesday, July 16th that would be great. Thank you!

Movie in the Park - Independence Park 8/6/25	BPD
Movie in the Park 1 Day Dancing Ent Independence Park 8/6/25	BPD
Black Ships Festival Mobile Food Independence Park August 23	BPD, DPW, P+R
Black Ships Festival Mobile Food Rockwell Park August 22	BPD, DPW, P+R
Black Ships Festival 1 Day Dancing Ent Independence Park August 23	BPD, P+R
Black Ships Festival 1 Day Dancing Ent Rockwell August 22	BPD, P+R
Narr. Electric Verizon Install Inline P28-50 Thames @ Church	DPW
Narr. Electric DEM Maintenance In location of Utility Line ROW	DPW



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 7/7/25

PETITION DESCRIPTION:

Maryanne Brandmeier, The Japan American Society of RI, request for mobile food truck permit for, August 22, 2025 from 10:am-3:00pm for the Black Ships Festival at Rockwell Park.

PERSON/S FILING PETITION: Maryanne Brandmeier

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

Maryanne Brandmeier, The Japan American Society of RI, request for mobile food truck permit for, August 22, 2025, from 10:am-3:00pm for the Black Ships Festival at Rockwell Park. This is an annual event being held at this location without any reported issues. After reviewing this petition, I find no reason to deny the petitioner's request for a mobile food truck permit, provided that all guidelines set forth by the application, including any insurances requirements, and all laws and ordinances are followed. I also recommend a detail officer be requested for this event.

REVIEWING OFFICER: Lieutenant Paul Medeiros

DATE COMPLETED: 7/8/25

STEVEN CONTENTE
Town Administrator

Concur
ues

2025 JUL 16 PM 3:10
JOHN OLIVAS CHIEF
BRISTOL, RHODE ISLAND



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: July 8, 2025
Re: Petition Recommendation, July 23 Council Meeting

2025 JUL -9 11:10:33

TOWN CLERK'S OFFICE
BRISTOL, MA 01521

The fire department has reviewed the petition request presented as follows:

1. Mobile Food Establishment Event Permit
 Maryanne Brandmeier for The Japan American Society
 Rockwell Park
 Black Ships Festival
 August 22, 2025 from 1000-1500

There is no objection to the petition request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
 STEVEN CONTENTE
 Town Administrator

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

Karl Antonevich
Mike Cabral
N. Diane Davis
Kevin Manuel
Patti Nenna
Donald Squires
Michael Tomaselli

MEMORANDUM

To: Steven Contente
 Town Administrator

From: Warren Rensehausen, CPRP
 Director
 Bristol Parks and Recreation Department

Date: July 15, 2025

Re: Black Ship's Festival– Rockwell Park Mobile Food Establishment event on August 22, 2025

The Department of Bristol Parks and Recreation supports the Black Ship's Festival request, and ask the following.

- Allow open access to Rockwell Park and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of Rockwell Park from this event.
- Verify that any vendors have proper licensing from Town Clerks office
- Be sure that no vehicles enter or exit from the Park during the event without an event organizer guiding them.
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite .
- Coordinate with the Harbormaster.

STEVEN CONTENTE
 Town Administrator

*Concur
 ves*

2025 JUL 16 PM 3:15
 TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
 Bristol, Rhode Island 02809
 Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: July 14, 2025

RE: Maryanne Brandmeier, for The Japan American Society of Rhode Island – Request for Mobile Food Establishment Event Permit for Black Ships Festival at Rockwell Park on August 22, 2025, from 5:30 – 8:30 PM

Mr. Administrator,

I have no objection to this request. I would recommend that the Honorable Town Council grant this permit provided that all applicable laws and ordinances are adhered to.

Please advise if you have any questions or concerns.

STEVEN CONTENTE
 Town Administrator

Concur
WBS

2025 JUL 16 PM 3:11

TOWN OF BRISTOL
 BRISTOL, RHODE ISLAND



LICENSE REQUEST: **ONE-DAY DANCING
& ENTERTAINMENT LICENSE (NON-PROFIT)**

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of
your Honorable Body to be granted a

ONE-DAY DANCING & ENTERTAINMENT LICENSE (NON-PROFIT)

FOR: Bristol Parks & Recreation

ADDRESS: 101 Asylum Road

APPLICANT: Warren Rensehausen

TYPE OF ENTERTAINMENT: Movie in the Park (Independence)

DATE OF EVENT: August 6, 2025 TIME OF EVENT: 8 - 10 pm

- ☐ One Day Dancing & Entertainment License (Non-Profit) Petition
payable after Council approves license
- ☐ Sketch of proposed location for entertainment

Please attend the Council
Meeting on

*SIGNATURE: Warren Rensehausen

NAME: Warren Rensehausen

Petition must be returned by

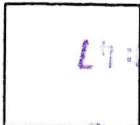
ADDRESS: 101 Asylum Rd

TOWN: Bristol

Mailed:

Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



Imagery ©2025 Airbus, Map data ©2025 Google 10 m



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 9, 2025

RE: Director Rensehausen, Bristol Parks & Recreation and
The Prevention Coalition requests a One Day Dancing
& Entertainment License for "Movie in the Park",
Independence Park, August 6th from 8:00 PM -10:00 PM

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **July 23, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 7/9/25

PETITION DESCRIPTION:

Director Rensehausen, Bristol Parks and Recreation and the prevention Coalition requests a One Day Dancing and Entertainment License for "Movie in the Park". Independence Park, August 6, 2025, from 8:00pm - 10:00pm.

PERSON/S FILING PETITION: Warren Rensehausen

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL 16 PM 3:09

NOTES:

After reviewing the Petitioner's request, there is no known reason for denial of this license provided that all laws and ordinances governing this practice are followed. I recommend a request for one detail officer.

STEVEN CONTENTE
Town Administrator

*Concur
ues*

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 7/14/25



Bristol Fire Department

Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: July 11, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUL 11 AM 11:57

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. One-day Dancing & Entertainment
 Director Warren Rensehausen Parks & Recreation
 Independence Park
 Movie in the Park
 August 6, 2025 from 2000-2200

There is no objection to the license request as submitted provided the applicants are compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

Steven Contente
 STEVEN CONTENTE
 Town Administrator

Warren Rensehausen, CPRP
Director of Parks & Recreation
wrensehausen@bristolri.gov

Tim Shaw
Asst. Director of Parks & Recreation
tshaw@bristolri.gov



RECREATION BOARD

Karl Antonevich
Mike Cabral
N. Diane Davis
Kevin Manuel
Patti Nenna
Donald Squires
Michael Tomaselli

MEMORANDUM

To: Steven Contente
 Town Administrator

From: Warren Rensehausen, CPRP
 Director

Date: July 15, 2025

Re: Parks & Recreation Department Movie in the Park Dancing & Entertainment August 6.

The Department of Bristol Parks and Recreation supports the Request to have their Movie in the Park Dancing & Entertainment and asks the following;

- Allow open access to the park and any sidewalk or walkway in the vicinity.
- Work with the Department to remove any rubbish and signage that the event accumulates.
- Be sure that **no vehicles enter or exit** from the Park during the event without an event organizer guiding them, **and during the set up and breakdown of any equipment.**

STEVEN CONTENTE
 Town Administrator
Concur
ves

2025 JUL 16 PM 3:15
 TOWN OF BRISTOL
 CLERK OF TOWN BOARD



W/ Modification
 LICENSE REQUEST: **DOG KENNEL LICENSE**
 Expires: July 31st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
 The undersigned hereby respectfully requests of your
 Honorable Body to be granted a

DOG KENNEL LICENSE

FOR: Allison's Dampened Pets
 (NAME OF ESTABLISHMENT)

AT: 7 Micheal Dr.
 (ADDRESS OF ESTABLISHMENT)

BY: Allison Barr
 (NAME OF APPLICANT)

2025 JUL -8 PM 12:38

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

- ☐ Kennel License Petition
- ☐ \$25 License Fee (payable after Council approves license)
- ☐ 4th Quarter Taxes must be paid prior to issuance of license
- ☐ Copy of current DEM State License

Please attend the Council

meeting on July 23, 2025

Petition must be returned by

July 9, 2025

Petition to applicant:

*SIGNATURE: Allison Barr

NAME: Allison Barr

(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 7 Micheal Dr.

(ADDRESS OF APPLICANT)

TOWN: Bristol

D

B

H

EI

Date Received: _____

TAX STAMP



TO BE USED BY FINANCE
 DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
 RELEASE OF RECORDS AND INFORMATION REGARDING MY
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT
 RECORDS.

To whom it may concern,

Restricting my business to 10 dogs total on premises does not allow for proper scheduling with clients, overlapping time slots, missed flights, stuck in traffic, or the numerous other miscellaneous life situations that happen to us all. By allowing 15 or more dogs on premises, I can properly accommodate my clients and provide excellent customer service as I have been for the last 18 years.

I have a good standing with my neighbors, the town and animal control with no complaints on noise or upkeep within my business or household. I built this business to allow myself to work from home and raise my children and spend time enjoying what I love. By cutting my allotted guests in half this not only restricts but destroys my income. This also damages current client relationships if I have to turn away loyal customers after decades of relationship building.

I formally request that the allotted dogs on premises be increased to 15 or more as it has been for the last 18 years. Bristol has a rich history of self employed, family run, and independent business owners. Without this amendment on the prior restriction my business could cease to exist.

Kind regards,

Allison Barr



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 11, 2025

RE: Allison Barr, Allison's Pampered Pets, 7 Michael
Drive - Modification of Kennel License (to allow 15
or more dogs)

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-11-2025

PETITION DESCRIPTION:

Allison Barr, Allison's Pampered Pets, 7 Michael Drive request for modification of Dog kennel License to allow 15 or more dogs

PERSON/S FILING PETITION: Allison Barr

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☐ APPROVED
☒ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL 18 AM 10:09

NOTES:

In reviewing this petition request, we checked our in-house records for calls for service to this address. No calls for service have been found in the last three years. The maximum number of dogs to be determined by the Town Council. ACO Director Simmons has submitting a recommendation with this review. If an increase is approved by the Town Council, I recommend a 6 month reveiw be conducted.

Concur
STEVEN CONTENTE
Town Administrator

ues

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 07-17-25



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



TO Lieutenant Medeiros

VIA Proper Channels

FROM ACD Heather Simmons

SUBJECT Kennel License Renewal

July 17, 2025

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for Allison's Pampered Pets for the upcoming year with an increase to 15 or more dogs. There was only one listed animal complaint in 2025 that was found to be an expired wild animal in front of the residence.

Respectfully submitted,

A handwritten signature in cursive script that reads "Heather Simmons".

Heather Simmons

Animal Control Director



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 17, 2025

TO: Steven Contente, Town Administrator
FROM: Diane M. Williamson, Director
RE: **Petition to Modify Dog Kennel License for Allison's Pampered Pets
7 Michael Drive**

Diane W.

2025 JUL 18 AM 10:09

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

I have reviewed the above petition and I have also reviewed it with the Zoning Officer.

As indicated in 2024 when the petitioner appeared for a Dog Kennel License, this use is considered a home occupation in the R-15 zone which this property is located in. As long as the standards of the home occupation business are met, the use is permitted and in compliance with Zoning Ordinance.

The kennel license is issued by the Town Council and they may impose additional limits, such as the maximum number of dogs to be housed in the property. While we have no objections to the petition to increase the number of dogs, it is noted that the business must still maintain the limits and requirements of the Zoning Ordinance (Section 28-153) regarding the outward appearance, traffic, parking, employees, signage, etc.

Concur
STEVEN CONTENTE
Town Administrator

ves

DOG KENNEL LICENSES
Aug 1, 2025- AUG 1, 2026

Name	Address	Alt Mailing	Owner
A Dog's Life	36 Spring Street		Matthew Dame
All Paw's Inn	185 Bayview Avenue	P.O. Box 164	Donna J. Olivo
Allison's Pampered Pets	7 Michael Drive		Allison Barr
Ashley Preite Grooming LLC	629 Metacom Avenue		Ashley Preite
Courteous Canine	1 Vasta Lane		Karen McCarthy
Crate Escape Doggie Daycamp	15 Gooding Avenue, Unit 17 & 18		Erin E. Meyer
Crate Escape Doggie Daycamp	64 Ballou Blvd		Erin E Meyer
East Bay Kennels	47 Broad Common Road		Karl F. Correia
Kali's Cottage Pet Boarding	10 Hampden Road		Kali Cordes

Requesting Modification



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 18, 2025

RE: Dog Kennel License Renewals 2025-2026

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



LICENSE REQUEST: DOG KENNEL LICENSE RENEWAL

EXPIRES: Aug 1

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of your
Honorable Body to be granted a

DOG KENNEL LICENSE RENEWAL

FOR: A Dog's Life
(NAME OF ESTABLISHMENT)

AT: 31 Spring St Bristol, RI 02809
(ADDRESS OF ESTABLISHMENT)

BY: Math Dame
(NAME OF APPLICANT)

- ☐ Kennel License Renewal Petition
- ☐ \$25 License Fee
- ☐ 4th Quarter Taxes must be paid prior to issuance of license
- ☐ Copy of current DEM State License

This application will be
considered during the Council
Meeting on: July 23, 2025

Petition must be returned
by July 9, 2025

Petition sent June 13, 2025

Date Received: _____

*SIGNATURE: Math Dame

NAME: Math Dame
(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 31 Spring St
(ADDRESS OF APPLICANT)

TOWN: Bristol

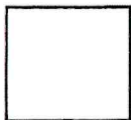
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TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUL -7 PM 3:52
TOWN OF BRISTOL
BRI, RI 02809



LICENSE REQUEST: **DOG KENNEL LICENSE RENEWAL**
EXPIRES: Aug 1

FOR DEPOSIT ONLY
 TOWN OF BRISTOL, RI
 TOWN CLERK'S OFFICE
 RCPT#: 124588

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
 The undersigned hereby respectfully requests of your
 Honorable Body to be granted a

DOG KENNEL LICENSE RENEWAL

FOR: All PAWS Inn
 (NAME OF ESTABLISHMENT)

AT: 185 Bayview Ave.
 (ADDRESS OF ESTABLISHMENT)

BY: Donna J. Olivo
 (NAME OF APPLICANT)

- ☒ Kennel License Renewal Petition
- ☒ \$25 License Fee
- ☒ 4th Quarter Taxes must be paid prior to issuance of license
- ☒ Copy of current DEM State License

This application will be
 considered during the Council
 Meeting on: July 23, 2025

Petition must be returned
 by July 9, 2025

Petition sent June 13, 2025

Date Received: _____

*SIGNATURE: *Donna J. Olivo*
 NAME: DONNA J. OLIVO
(PLEASE PRINT NAME OF APPLICANT)
 ADDRESS: 185 Bayview Ave. PO Box 164
(ADDRESS OF APPLICANT)
 TOWN: Bristol

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TAX STAMP



TO BE USED BY FINANCE
 DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
 RELEASE OF RECORDS AND INFORMATION REGARDING MY
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUN 13 PM 12:04
 TOWN CLERK'S OFFICE
 BRISTOL, RI



W/ Modification
 LICENSE REQUEST: **DOG KENNEL LICENSE**

Expires: July 31st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
 The undersigned hereby respectfully requests of your
 Honorable Body to be granted a

DOG KENNEL LICENSE

FOR: Allison's Dampered Pets
 (NAME OF ESTABLISHMENT)

AT: 7 Micheal Dr.
 (ADDRESS OF ESTABLISHMENT)

BY: Allison Barr
 (NAME OF APPLICANT)

2025 JUL -8 PM 12:38

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

- ☐ Kennel License Petition
- ☐ \$25 License Fee (payable after Council approves license)
- ☐ 4th Quarter Taxes must be paid prior to issuance of license
- ☐ Copy of current DEM State License

Please attend the Council

meeting on July 23, 2025

Petition must be returned by

July 9, 2025

Petition to applicant:

*SIGNATURE: Allison Barr

NAME: Allison Barr
(PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 7 Micheal Dr.
(ADDRESS OF APPLICANT)

TOWN: Bristol

DATE OF BIRTH: 10/9/1969

BUSINESS TELEPHONE #: 401-632-5602

HOME TELEPHONE #: 401-632-5602

Date Received: _____

EMAIL: amcbarr@cox.net

TAX STAMP



TO BE USED BY FINANCE
 DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
 RELEASE OF RECORDS AND INFORMATION REGARDING MY
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT
 RECORDS.



LICENSE REQUEST: **DOG KENNEL LICENSE RENEWAL**
EXPIRES: Aug 1

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
 The undersigned hereby respectfully requests of your
 Honorable Body to be granted a

DOG KENNEL LICENSE RENEWAL

FOR: Ashley Preite Grooming LLC
(NAME OF ESTABLISHMENT)

AT: 629 Metacom Ave. Bristol RI 02809
(ADDRESS OF ESTABLISHMENT)

BY: Ashley Preite
(NAME OF APPLICANT)

2025 JUL -7 PM 3:52
 TOWN CLERK
 BRISTOL, RHODE ISLAND

- ☒ Kennel License Renewal Petition
- ☒ \$25 License Fee
- ☐ 4th Quarter Taxes must be paid prior to issuance of license
- ☒ Copy of current DEM State License

This application will be
 considered during the Council
 Meeting on: July 23, 2025

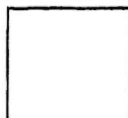
Petition must be returned
 by July 9, 2025

Petition sent June 13, 2025

Date Received: _____

*SIGNATURE: Ashley Preite
 NAME: Ashley Preite
(PLEASE PRINT NAME OF APPLICANT)
 ADDRESS: 107 S. Cotter St.
(ADDRESS OF APPLICANT)
 TOWN: Warren

TAX STAMP



TO BE USED BY FINANCE
 DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
 RELEASE OF RECORDS AND INFORMATION REGARDING MY
 BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
 INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



LICENSE REQUEST: DOG KENNEL LICENSE RENEWAL
EXPIRES: Aug 1

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

DOG KENNEL LICENSE RENEWAL

FOR: Crate Escape Doggie Daycare
(NAME OF ESTABLISHMENT)

AT: . 15 Gooding Ave U18 Bristol, RI 02809
(ADDRESS OF ESTABLISHMENT)

BY: Erin Meyer
(NAME OF APPLICANT)

- ☒ Kennel License Renewal Petition
- ☒ \$25 License Fee
- ☒ 4th Quarter Taxes must be paid prior to issuance of license
- ☒ Copy of current DEM State License

This application will be
considered during the Council
Meeting on: July 23, 2025

Petition must be returned
by July 9, 2025

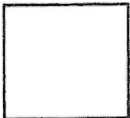
Petition sent June 13, 2025

Date Received: _____

*SIGNATURE: SSM
NAME: Erin E. Meyer
(PLEASE PRINT NAME OF APPLICANT)
ADDRESS: 39 Greenway Dr.
TOV
DA
BU
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EM

2025 JUN 25 PM 1:08
TOWN OF BRISTOL, RI

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



LICENSE REQUEST: **DOG KENNEL LICENSE RENEWAL**
EXPIRES: Aug 1

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

DOG KENNEL LICENSE RENEWAL

FOR: Crate Escape Doggie Daycare
(NAME OF ESTABLISHMENT)

AT: 64 Ballou Blvd, Bristol, RI 02809
(ADDRESS OF ESTABLISHMENT)

BY: Erin Meyer
(NAME OF APPLICANT)

- ☒ Kennel License Renewal Petition
- ☒ \$25 License Fee
- ☒ 4th Quarter Taxes must be paid prior to issuance of license
- ☒ Copy of current DEM State License

This application will be
considered during the Council
Meeting on: July 23, 2025

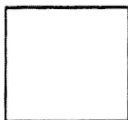
Petition must be returned
by July 9, 2025

Petition sent June 13, 2025

Date Received: _____

*SIGNATURE: Erin Meyer
NAME: Erin E. Meyer
(PLEASE PRINT NAME OF APPLICANT)
ADDRESS: 39 Greenway Dr.
(ADDRESS OF APPLICANT)
TOWN: Bristol
DATE OF
BUSINESS
HOME T
EMAIL:

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TOWN OF BRISTOL
BRISTOL, RI 02809

2025 JUN 25 PM 1:08



LICENSE REQUEST: DOG KENNEL LICENSE RENEWAL

EXPIRES: Aug 1

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

DOG KENNEL LICENSE RENEWAL

FOR:

(NAME OF ESTABLISHMENT)



East Bay Kennels
47 Broad Common Rd
Bristol RI 02809-2721

AT:

(ADDRESS OF ESTABLISHMENT)

BY:

(NAME OF APPLICANT)



- ☒ Kennel License Renewal Petition
- ☒ \$25 License Fee
- ☒ 4th Quarter Taxes must be paid prior to issuance of license
- ☐ Copy of current DEM State License

This application will be
considered during the Council
Meeting on: July 23, 2025

Petition must be returned
by July 9, 2025

Petition sent June 13, 2025

Date Received: _____

*SIGNATURE: Karl F Correia

NAME: _____

ADDRESS: _____

TOWN: _____

D,

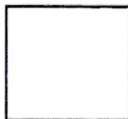
B,

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Karl Correia
11 Normand St.
Bristol, RI 02809

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUL 16 10:00 AM
Bristol, RI
101



LICENSE REQUEST: DOG KENNEL LICENSE RENEWAL
EXPIRES: Aug 1

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

DOG KENNEL LICENSE RENEWAL

FOR: *Kali's Cottage Pet Boarding*
(NAME OF ESTABLISHMENT)

AT: *10 Hampden Road*
(ADDRESS OF ESTABLISHMENT)

BY: *Kali Cordes*
(NAME OF APPLICANT)

2025 JUN 25 PM 2:05
TOWN OF BRISTOL, RI

- ☒ Kennel License Renewal Petition
- ☒ \$25 License Fee
- ☒ 4th Quarter Taxes must be paid prior to issuance of license
- ☒ Copy of current DEM State License

This application will be
considered during the Council
Meeting on: July 23, 2025

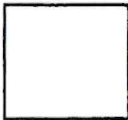
Petition must be returned
by July 9, 2025

Petition sent June 13, 2025

Date Received: _____

*SIGNATURE: *Kali Cordes*
NAME: *Kali Cordes*
(PLEASE PRINT NAME OF APPLICANT)
ADDRESS: *10 Hampden Road*
(ADDRESS OF APPLICANT)
TOWN: *Bristol*

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

FOR DEPOSIT ONLY
TOWN OF BRISTOL, RI
TOWN CLERKS OFFICE
Rcpt#: 124619



LICENSE REQUEST: **DOG KENNEL LICENSE RENEWAL**
EXPIRES: Aug 1

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

DOG KENNEL LICENSE RENEWAL

FOR: Cautious Canine
(NAME OF ESTABLISHMENT)

AT: 1 Vasta Lane Bristol RI 02809
(ADDRESS OF ESTABLISHMENT)

BY: Karen McCarthy
(NAME OF APPLICANT)

- ☒ Kennel License Renewal Petition
- ☒ \$25 License Fee
- ☒ 4th Quarter Taxes must be paid prior to issuance of license
- ☐ Copy of current DEM State License

This application will be
considered during the Council
Meeting on: July 23, 2025

Petition must be returned
by July 9, 2025

Petition sent June 13, 2025

Date Received: _____

*SIGNATURE Karen McCarthy
NAME: Karen McCarthy
ADDRESS: 1 Vasta Lane
TOWN: Bristol RI 02809
(PLEASE PRINT NAME OF APPLICANT)
(ADDRESS OF APPLICANT)

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

I have confirmed



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 7/8/25

PETITION DESCRIPTION:

Dog Kennel License Renewals 2025-2026

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL 16 PM 3:08

PERSON/S FILING PETITION:

☒ LICENSE RENEWAL ☐ NEW PETITION

REVIEW:

- ☒ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

After reviewing the calls for service to all listed locations and noting Animal Control Director, Heather Simmons review, there is no known cause for denial of all licenses, provided that all Laws and Ordinances pertaining to such licenses are followed.

STEVEN CONTENTE
Town Administrator

*Concur
LPS*

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 7/9/25



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



TO Lieutenant Medeiros
VIA Proper Channels
FROM ACD Heather Simmons
SUBJECT Kennel License Renewal

July 9, 2025

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for A Dog's Life for the upcoming year. There have been no recorded complaints this year or any issues that Animal Control is aware of.

Respectfully submitted,

A handwritten signature in cursive script that reads "Heather Simmons".

Heather Simmons

Animal Control Director



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

TO Lieutenant Medeiros
VIA Proper Channels
FROM ACD Heather Simmons
SUBJECT Kennel License Renewal

July 9, 2025

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for All Paw's Inn for the upcoming year. There was one recorded complaint in 2024 that was logged as an animal complaint but was found to be a police matter.

Respectfully submitted,

A handwritten signature in cursive script that reads "Heather Simmons".

Heather Simmons

Animal Control Director



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



TO Lieutenant Medeiros
VIA Proper Channels
FROM ACD Heather Simmons
SUBJECT Kennel License Renewal

July 9, 2025

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for Ashley Preite Grooming LLC for the upcoming year. There have been no recorded complaints or any issues that Animal Control is aware of.

Respectfully submitted,

A handwritten signature in cursive script that reads "Heather Simmons".

Heather Simmons

Animal Control Director



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



TO Lieutenant Medeiros

VIA Proper Channels

FROM ACD Heather Simmons

SUBJECT Kennel License Renewal

July 9, 2025

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for Crate Escape Doggie Daycamp located at 64 Ballou Blvd. for the upcoming year.

Respectfully submitted,

Heather Simmons

Heather Simmons

Animal Control Director



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

TO Lieutenant Medeiros

VIA Proper Channels

FROM ACD Heather Simmons

SUBJECT Kennel License Renewal

July 9, 2025

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for Crate Escape Doggie Daycamp located at 15 Gooding Avenue for the upcoming year. There was one dog bite reported to Animal Control that occurred between two dogs that were being boarded from the same household and this incident does not affect my recommendation for renewal.

Respectfully submitted,

A handwritten signature in cursive script that reads "Heather Simmons".

Heather Simmons

Animal Control Director



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

TO Lieutenant Medeiros
VIA Proper Channels
FROM ACD Heather Simmons
SUBJECT Kennel License Renewal

July 9, 2025

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for East Bay Kennels for the upcoming year. There were no animal-related complaints recorded at this location and no issues that Animal Control is aware of.

Respectfully submitted,

A handwritten signature in cursive script that reads "Heather Simmons".

Heather Simmons

Animal Control Director



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



TO Lieutenant Medeiros
VIA Proper Channels
FROM ACD Heather Simmons
SUBJECT Kennel License Renewal

July 9, 2025

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for Kali's Cottage Pet Boarding for the upcoming year. There have been no recorded complaints or any issues that Animal Control is aware of.

Respectfully submitted,

Heather Simmons

Heather Simmons

Animal Control Director



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



TO Lieutenant Medeiros
VIA Proper Channels
FROM ACD Heather Simmons
SUBJECT Kennel License Renewal

July 9, 2025

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for Courteous Canine for the upcoming year. There have been no recorded complaints or any issues that Animal Control is aware of.

Respectfully submitted,

Heather Simmons

Heather Simmons

Animal Control Director



KEVIN M. LYNCH
Chief of Police

Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



TO Lieutenant Medeiros
VIA Proper Channels
FROM ACD Heather Simmons
SUBJECT Kennel License Renewal

July 17, 2025

Lieutenant Medeiros,

I have no reservations in recommending kennel license renewal for Allison's Pampered Pets for the upcoming year with an increase to 15 or more dogs. There was only one listed animal complaint in 2025 that was found to be an expired wild animal in front of the residence.

Respectfully submitted,

A handwritten signature in cursive script that reads "Heather Simmons".

Heather Simmons

Animal Control Director

PRIVATE INVESTIGATOR
 LICENSE RENEWALS 2025-2026
 Expires: August 1, 2024

NAME	HOME ADDRESS	BUSINESS ADDRESS
CHARLES A. GALLIGAN	83 Fales Rd.	83 Fales Rd.
	Bristol, RI 02809	Bristol, RI 02809
VERONICA RAMOS	11 Broadcommon Rd. #133	P.O. Box 583
SRCPI, Inc.	Bristol, RI 02809	2 Sadies Path
		Middleboro, MA 02346
ICC INVESTIGATIONS	3 Betsy Drive	3 Betsy Drive
ISIDRO C. CABRAL	Bristol, RI 02809	Bristol, RI 02809
WRIGHT GROUP INCORPORATED	17 Dixon Ave.	125 Stanphyl Rd.
CHARLES CAMARA	Bristol, RI 02809	Uxbridge, MA 01569
MATTHEW J IJAC, BSC, PI	202 High St	202 High St
IFCS, INC	Bristol, RI 02809	Bristol, RI 02809
Stephen Payne	124 Windward Ln	124 Windward Ln
Viper Investigations	Bristol RI 02809	Bristol RI 02809



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 18, 2025

RE: Private Investigator License Renewals 2025-2026

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



LICENSE REQUEST: PRIVATE INVESTIGATOR'S LICENSE RENEWAL

Expires: August 1,

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

PRIVATE INVESTIGATOR'S LICENSE RENEWAL

FOR: Charles Galligan
(NAME OF COMPANY IF APPLICABLE)

BY: Charles Galligan
(NAME OF APPLICANT)

BUSINESS ADDRESS:

- ☒ Private Investigator's License Renewal Petition
- ☒ \$150 License Fee
- ☒ Submission of \$5,000 Surety Bond

This application will be
considered during the Council
Meeting on **July 23, 2025**

Petition must be returned by:
July 9, 2025
Petition to applicant mailed on
June 13, 2025

Date Returned: _____

*SIGNATURE: _____

NAME: _____

ADDRESS: _____

TOWN: _____

DA

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DE

2025 JUL 10 PM 2:22

10:18 AM 10/10/25
BRISTOL, RHODE ISLAND

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



LICENSE REQUEST: PRIVATE INVESTIGATOR'S LICENSE RENEWAL

Expires: August 1,

Rpt#: 124528

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

PRIVATE INVESTIGATOR'S LICENSE RENEWAL

FOR:

(NAME OF COMPANY IF APPLICABLE)

BY:

(NAME OF APPLICANT)

ISIDRO C CABRAL

BUSINESS ADDRESS:

- ☐ Private Investigator's License Renewal Petition
- ☐ \$150 License Fee
- ☐ Submission of \$5,000 Surety Bond

This application will be
considered during the Council
Meeting on **July 23, 2025**

Petition must be returned by:
July 9, 2025

Petition to applicant mailed on
June 13, 2025

Date Returned: _____

*SIGNATURE: *Isidro C Cabral*NAME: *ISIDRO C CABRAL*ADDRESS: *3 BETSY*TOWN: *BRISTOL*

DA

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TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUL -1 PM 4:03

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



LICENSE REQUEST: PRIVATE INVESTIGATOR'S LICENSE RENEWAL

Expires: August 1,

TOWN CLERK OFFICE
RCPT#: 124512

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

PRIVATE INVESTIGATOR'S LICENSE RENEWAL

FOR: Thermalogix
(NAME OF COMPANY IF APPLICABLE)

BY: Charles Camara
(NAME OF APPLICANT)

BUSINESS ADDRESS: 45 Dan Road Canton, MA 02021

- ☒ Private Investigator's License Renewal Petition
☒ \$150 License Fee
☒ Submission of \$5,000 Surety Bond

This application will be
considered during the Council
Meeting on **July 23, 2025**

Petition must be returned by:
July 9, 2025
Petition to applicant mailed on
June 13, 2025

Date Returned: _____

*SIGNATURE: _____

NAME: Charles CamaraADDRESS: 17 Dixon Av.TOWN: Bristol RI 02809

C

B

T

E

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.



LICENSE REQUEST: PRIVATE INVESTIGATOR'S LICENSE RENEWAL

Expires: August 1,

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of your
Honorable Body to be granted a

PRIVATE INVESTIGATOR'S LICENSE RENEWAL

FOR: *Steve Payne - no company name (independent)*
(NAME OF COMPANY IF APPLICABLE)

BY: *Stephen Payne*
(NAME OF APPLICANT)

BUSINESS ADDRESS:

*124 Windward Lane
Bristol, RI 02809*

- ☒ Private Investigator's License Renewal Petition
- ☒ \$150 License Fee
- ☒ Submission of \$5,000 Surety Bond

This application will be
considered during the Council
Meeting on **July 23, 2025**

Petition must be returned by:
July 9, 2025

Petition to applicant mailed on
June 13, 2025

*SIGNATURE: *Stephen Payne*

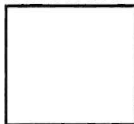
NAME: *Stephen Payne*

ADDRESS: *124 Windward Lane*

TOWN: *Bristol*

Date Returned: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025 JUN 17 AM 10:42

TOWN OF BRISTOL
BRISTOL, RI 02809



LICENSE REQUEST: PRIVATE INVESTIGATOR'S LICENSE RENEWAL

Expires: August 1,

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests of your
Honorable Body to be granted a

PRIVATE INVESTIGATOR'S LICENSE RENEWAL

FOR: SRC PI, Inc
(NAME OF COMPANY IF APPLICABLE)

BY: Veronica Ramos
(NAME OF APPLICANT)

23 Fernwood Rd, Bristol, RI 02809
BUSINESS ADDRESS: Mailing: Po Box 133 11 Broad Common Rd, Bristol, RI 02809

- ☐ Private Investigator's License Renewal Petition
- ☐ \$150 License Fee
- ☐ Submission of \$5,000 Surety Bond

This application will be
considered during the Council
Meeting on

Petition must be returned by:

Petition to applicant mailed on

Date Returned: _____

*SIGNATURE: _____

NAME: _____

ADDRESS: _____

TAX STAMP



TO BE USED BY FINANCE
DEPARTMENT

*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND
RELEASE OF RECORDS AND INFORMATION REGARDING MY
BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL
INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

2025.1.13.10.48
 TOWN OF BRISTOL
 CLERK OF TOWN COUNCIL



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 6/18/25

PETITION DESCRIPTION:

Private investigator license renewals

PERSON/S FILING PETITION:

☒ LICENSE RENEWAL ☐ NEW PETITION

REVIEW:

- ☒ APPROVED
☐ CONDITIONAL APPROVAL
☐ DENIED
☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

The following six private investigators are requesting renewing their license in Bristol.

Charles A. Galligan

Veronica Ramos (SRCPI, Inc)

Isidro Cabral (ICC Investigations)

Charles Camara (Wright Group Inc)

Matthew J Ijac (IFCS, Inc.)

Stephen Payne (Viper Investigations)

After conducting a background check on all applicants, there is no known cause for denial of these licenses, provided that all laws and ordinances pertaining to such license are followed.

REVIEWING OFFICER: Lieutenant Paul Medeiros

DATE COMPLETED: 7/9/25

STEVEN CONTENTE
Town Administrator

*Concur
ves*

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL 16 PM 3:10

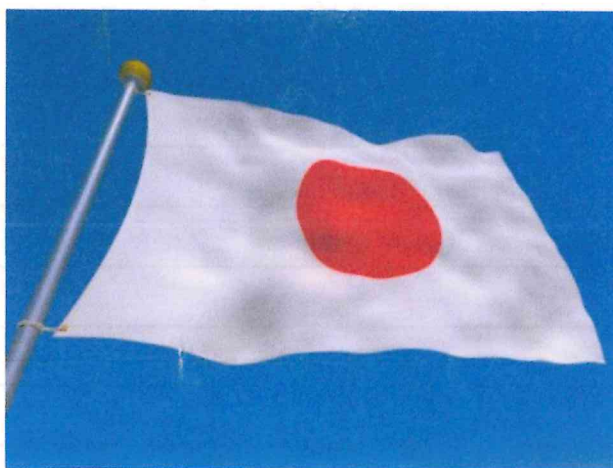
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND2025 JUL -7 PM 1:20
DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



That the Town of Bristol allow the Japan America Society of Rhode Island
to raise the Japanese flag during the Black Ships Festival to be conducted in
the town on August 22 & 23, 2025 at Rockwell and Independence Parks.



PLEASE NOTE:

Please ensure that your petition is submitted
by 4:00 PM, two (2) Wednesdays before the
Town Council meeting scheduled for

in order to be included on the docket. Ac-
cording to Council policy, petitions cannot
be addressed unless recommendations, if
needed, from the relevant departments are
received before the Council meeting

SIGNATURE:

NAME:

MARYANNE BRANDMEIER

ADDRESS:

PO BOX 2543 169 BROADWAY

TOWN:

NEWPORT, RI 02840

B

R

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PETITION SIGNATURES

	<u>PRINT NAME</u>	<u>ADDRESS</u>	<u>SIGNATURE</u>
1.	Debra Ann CONLEY	30 Varnum Ave.	Debra Ann Conley
2.	PATRICK T. CONLEY, JR	30 Varnum Ave.	Patrick T. Conley
3.	Justine Raposa	19 Colonial Rd	Justine Raposa
4.	Alexandre R Enes	32 Varnum Ave	Alexandre R Enes
5.	Mariene Dosoto	11 Ellen St	Mariene Dosoto
6.	Alexander J Enes	32 Varnum Ave	Alexander J Enes
7.	Nicholas Dosoto	11 Ellen St	Nicholas Dosoto
8.	Victor DASILVA	11 ELLEN ST	Victor DASILVA
9.	Rita DASILVA	11 Ellen St	Rita DASILVA
10.	Gabriela Enes	32 Varnum Ave	Gabriela Enes
11.	Mallory Parker	19 Varnum Ave.	Mallory Parker
12.	Dave Parker	19 Varnum Ave	Dave Parker
13.	PATRICK T. CONLEY	1 BRISTOL PT ROAD	Patrick T. Conley
14.	GAIL CAHALAN-CONLEY	1 BRISTOL PT ROAD	Gail Cahalan-Conley
15.	Grace Arruda	26 Hopeworth Ave	Grace Arruda
16.	Reginald Arruda	26 Hopeworth AVE.	Reginald Arruda
17.	Michelle A Spina	1 Jenny Ln	Michelle A Spina
18.	Jay Spina	1 Jenny Ln	Jay Spina
19.	Allison Moura	8 COIT AVE	Allison Moura
20.	Adam Boyle	27 Varnum Ave	Adam Boyle
21.	Jean Boyle	27 Varnum Ave	Jean Boyle
22.	HEATHER KENNEDY	71 MAPLE LN.	Heather Kennedy
23.	LEWIS CAHALAN	46 MINTERY RD	Lewis Cahalan
24.	ANTONIO C PACHECO	300 BOA 324 BRISTOL	Antonio C Pacheco
25.	Sofia Rezendes	44 Cragg Hall Ave	Sofia Rezendes
27.	Margaret Rezendes	44 Cragg Hall Ave Bristol	Margaret Rezendes
28.	GELAD MORA	37 TILBURY DR.	Gelad Mora
29.	ANGELO CONTI	46 FRANKLIN ST	Angelo Conti
30.	Tina Kozel	10 ACACIA	Tina Kozel
31.	Joe Laebel	10 ACACIA	Joe Laebel

PETITION SIGNATURES

	<u>PRINT NAME</u>	<u>ADDRESS</u>	<u>SIGNATURE</u>
1.	Kini Tally	17 Setton Dr. Bristol RI	Kini Tally
2.	Thomas Tally	17 Setton Dr. Bristol RI	Thomas Tally
3.	Ivone Aubin	32 Opechee Dr. Bristol	Ivone Aubin
4.	Steve Jaworski	10 Jessica Dr. Bristol	Steve Jaworski
5.	Lucia Flor	5 Wadsworth St. Pawtucket	Lucia Flor
6.	Beth Engell	18 Church St Bristol	Beth Engell
7.	Valerie Sosa	110 Berry Lane Bristol	Valerie Sosa
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TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

Date: July 17, 2025

TO: Honorable Town Council

FROM: Melissa Cordeiro
COUNCIL CLERK

RE: Maryanne Brandmeier, The Japan American Society of Rhode Island, request to fly Japanese Flag during the Black Ship's Festival in recognition of the 42nd Anniversary of the Black Ships Festival at Rockwell Park and Independence Park on August 22-23, 2025

Please be advised that the Board of Canvassers office has reviewed the petition signatures for the Japanese Flag raising ceremony request. The Board of Canvassers has determined that the above-mentioned petition is in receipt of 25 qualified voters as required by the Bristol Public Request Flag Policy adopted in 2020 and amended in 2023.

Thank you for your attention to this matter. Should you have any questions, please do not hesitate to contact my office.

Attachments (2)



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requested of your
Honorable Body to be granted a

LICENSE TO MAINTAIN TOWN PROPERTY

I, Edward Lee/Valene Lee owner of property located
at 6 Normand St Bristol, Assessor's Plat # 123 and
3528
Lot # 353, hereby requests the Town Council grant me a license to maintain town

property. Below is a brief description and location of the property I wish to maintain.

we have been living next to an
unfinished road for 39 years that has
been detrimental to our cars and during
snow storms. Because the street/town road
(tar) ends before our driveway begins we
would like ~~an asphalt driveway~~ ^{perm}
~~an asphalt~~ the 40 feet by 25 feet
of town unfinished road in order to keep
our cars better maintained and plowed.
Can you extend it or can we? ~~see~~
Thank you

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL -2 PM 12:00

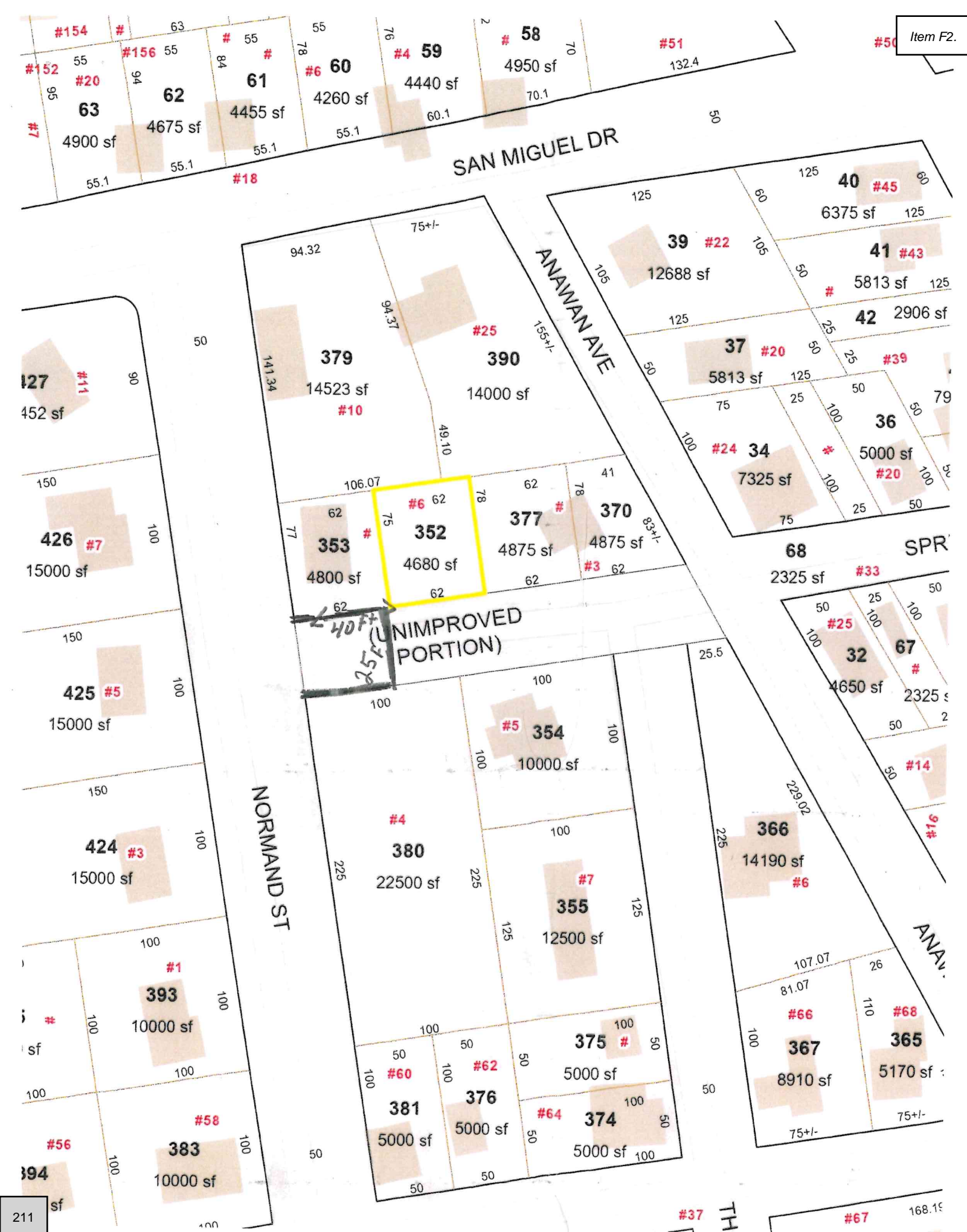
- *Please provide names and addresses of all abutting property owners.
- *Please provide map of the area in question.

PLEASE NOTE:
Petition must be returned by 4:00 PM, two (2)
Fridays prior to the Town Council meeting to
appear on the docket of the 7.23.2025
meeting for review and possible action. It is
Council policy that action may not be taken on
petitions unless recommendations, if necessary,
from appropriate departments are received
prior the Council meeting.

SIGNATURE: Edward Lee/Valerie Lee
NAME: Edward Lee/Valerie Le
ADDRE
TOWN
☐ BUSI
☐ RESI

DATE RECEIVED: _____

Item F2.





TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 3, 2025

RE: Edward and Valerie Lee, 6 Normand Street request for
license to maintain Town property (asphalting 40
feet by 25 feet of road at the end of Normand
Street)



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 7/3/25

PETITION DESCRIPTION:

Edward and Valerie Lee, 6 Normand Street request for license to maintain Town property (asphalting 40 feet by 25 feet of road at the end of Normand Street).

PERSON/S FILING PETITION: Edward and Valerie Lee

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☐ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☒ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

STEVEN CONTENTE
Town Administrator

*Concur
vls*

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 7/9/25

JOHN OLIFANT
Bristol, Rhode Island
2025 JUL 16 PM 3:10



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: July 9, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUL -9 PM 2:51
TOWN CLERK'S OFFICE
BRISTOL TOWN HALL

The fire department has reviewed the license request presented as follows:

- 1. Maintain town property adjacent to residential property
Edward Lee & Valene Lee
6 Normand St.

It appears that the submission indicates paving an area on the West side of Spruce Ln. entering from Anawan. There is no concern other than ensuring the paving does not continue through to Normand St. which would give the impression that it is a through street not a dead end.

There is no objection to the license request as submitted provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

SEE DIR. OR COMMUNITY DEV. RECOMMENDATION



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 16, 2025

TO: Steven Contente, Town Administrator
FROM: Diane M. Williamson, Director
RE: Petition for License to Maintain - Normand Street

Diane M. Williamson

2025 JUL 18 AM 10:00
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

In review of the above petition for the license to maintain, it is noted that the request is for a license to maintain a portion of Spruce Lane including paving a 25' x 40' section at the end of Spruce Lane where it intersects with Normand Street.

I do not recommend granting this license to maintain. If this portion of street is paved it would need to be accessible for the public and maintained by the Town not an abutting property owner. Paving would also have to consider drainage plans.

Concur
STEVEN CONTENTE
Town Administrator
us



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

JOHN OF ROST RICE
BRISTOL, RHODE ISLAND
2025 JUL 16 PM 3:10

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: July 16, 2025

RE: Edward and Valerie Lee, 6 Normand Street request for license to maintain Town property (asphalting 40 feet by 25 feet of road at the end of Normand Street)

Mr. Administrator,

I do not recommend granting a license to maintain Town property, specifically the request to asphalt a 40-foot by 25-foot section of roadway at the end of Spruce Lane adjacent to Normand Street.

Please advise if you have any questions or concerns.

STEVEN CONTENTE
Town Administrator

Concur
ves



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requested of your

Honorable Body to be granted a

LICENSE TO MAINTAIN TOWN PROPERTY

I, Lynn Boudreau owner of property located
at 36 Harrison Street, Assessor's Plat # 146 and
Lot # 7, hereby requests the Town Council grant me a license to maintain town
property. Below is a brief description and location of the property I wish to maintain.

See attached

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 JUL -7 AM 10:27

*Please provide names and addresses of all abutting property owners.

*Please provide map of the area in question.

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2)
Fridays prior to the Town Council meeting to
appear on the docket of the July 23, 2025
meeting for review and possible action. It is
Council policy that action may not be taken on
petitions unless recommendations, if necessary,
from appropriate departments are received
prior the Council meeting.

SIGNATURE: _____

NAME: _____

ADDRESS: _____

TOWN: _____

☐ BUSINESS TEL. NO. BUSINESS _____

☐ RESIDENCE TEL. NO. RESIDENCE _____

DATE RECEIVED: _____

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 JUL -2 AM 9:53
DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



Attachments (4)

PLEASE NOTE:

Please ensure that your petition is submitted
by 4:00 PM, two (2) Wednesdays before the
Town Council meeting scheduled for

July 23, 2025
in order to be included on the docket. Ac-
cording to Council policy, petitions cannot
be addressed unless recommendations, if
needed, from the relevant departments are
received before the Council meeting

SIGNATURE: Lynn Boudreau

NAME: Lynn Boudreau

ADDRESS: 36 Harrison St.

TOWN: Bristol, RI 02809

BUSINESS TEL. NO. 7401-254-0931

RESIDENCE TEL. NO.

EMAIL ADDRESS: cddesigns@cox.net

LB

From: Lynn Boudreau ()
Subject:
Date: July 8, 2025 at 8:19 AM
To:

My name is Lynn Boudreau I have been a Bristol homeowner at 36 Harrison Street for 33 years. I am requesting permission to maintain a structure to support six mailboxes on town property. Years ago there were two separate groups of mailboxes, a few falling down and in need of repair, located on both the east and west corners of my property. At that time with permission of the both the town offices and US post office the two groups were combined into one group of six mailboxes currently located on the west corner of my property. I paid to have that structure built and I have accepted the burden of accommodating an area for six neighbors mailboxes. The structure is 5' wide by 23" deep and 51" high. I have always kept my property well maintained. I hire a high school boy from the neighborhood to cut my grass which includes the area around the mailboxes.

I understand the town owns a 7' right of way from the road on Harrison St. which is where the mailbox bay is located on the north west corner of my lot. It is also my understanding that the property owner is allowed to maintain the set back area around their property. I have had more than one incident with a neighbor taking it upon himself to weed whack the area around the mailboxes even though I have asked him not to do so. Recently on June 25th, 2025 after an altercation with this neighbor I had to call the police. The police report is a record of the incident where I felt threatened and includes a directive for both parties not to speak to each other. This was not the first time that I had to call the police because of problems with this neighbor.

This most recent incident 'he waited till I was gone' but I returned before just as he was about to start. It makes me wonder what else is happening when I am gone and does he feel entitled to maintain all of the 7' right of way 'technically town property' on two sides of my corner lot? I also wonder what if something happens while he is weed whacking the area between the road and my property, is that something that I can become liable for if there is an accident?

I also would like to mention that years ago when the six boxes were relocated there were no other mailboxes up around the Harrison St. loop. There has been development in the neighborhood and currently there are two other mailbox locations that are closer to where his property is located.- His property is not the one that abutt's the area by the mailboxes it is around the corner behind my lot.- I am not trying to create problems in the neighborhood rather I am trying to settle an ongoing problem and avoid any future incidents where I feel threatened to the point where I am required to call the police.

Thank you for your time and consideration on this matter.
Lynn Boudreau

Lynn Boudreau 7/8/25



36 Harrison St



Image capture: Jul 2023 © 2025 Google

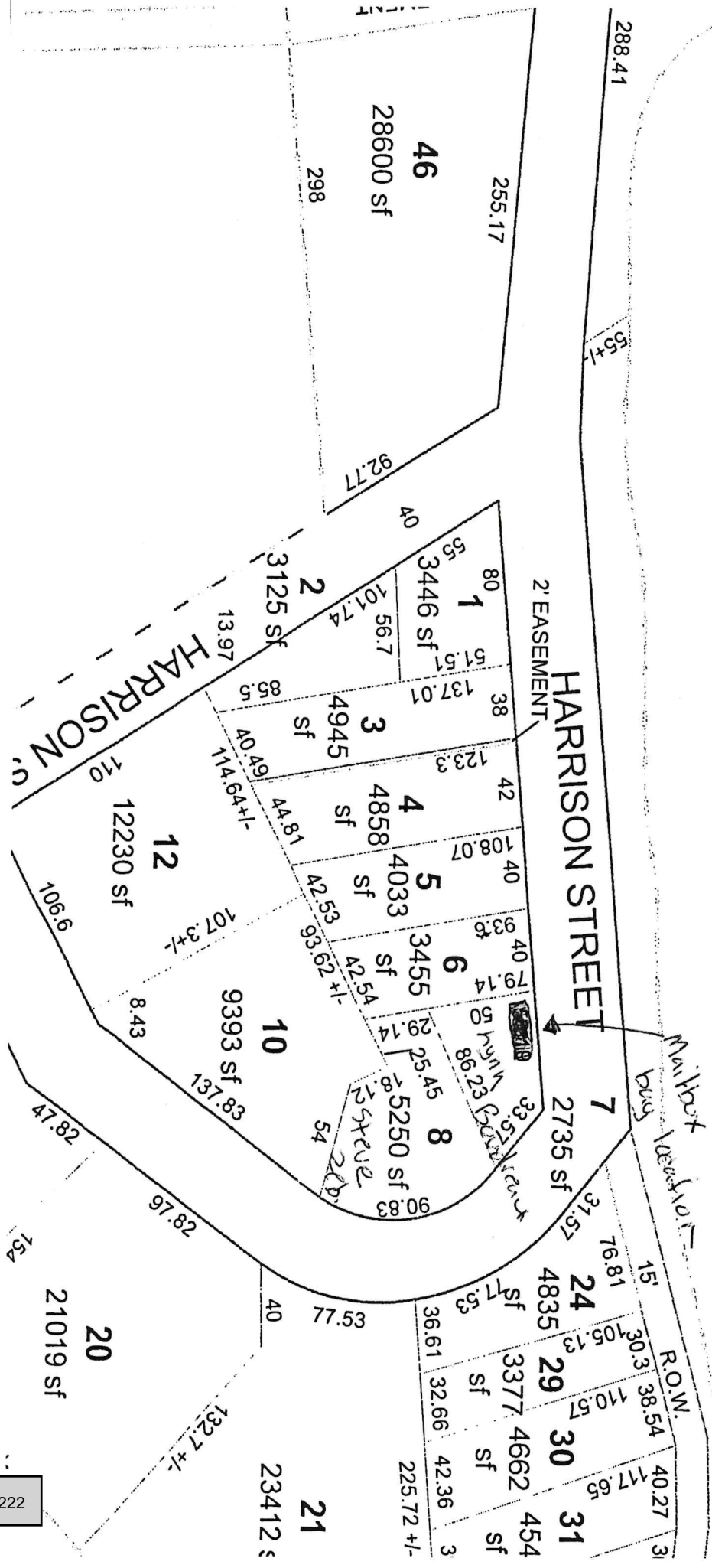


36 Harrison St.

5' wide
51" high
23" deep

EMUIT

RIVER







TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov


MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 3, 2025

RE: Lynn Boudreau, 36 Harrison Street, request for
license to maintain a 5' wide x 23'' long, piece of
town property on the Northeast corner of the
residence



May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 7/3/25

PETITION DESCRIPTION:

Lynn Boudreau, 36 Harrison St, request for license to maintain a 5' wide x 23" long, piece of town property on the northeast corner of the residence

PERSON/S FILING PETITION: Lynn Boudreau

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☐ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☒ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

STEVEN CONTENTE
Town Administrator
Concur us

REVIEWING OFFICER: Lieutenant Paul Medeiors

DATE COMPLETED: 7/9/25

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL 16 PM 3:09



Inter Office Memorandum

To: Steven Contente, Town Administrator
From: Michael DeMello, Fire Chief
cc: File
Date: July 8, 2025
Re: License Recommendation, July 23 Council Meeting

2025 JUL -9 AM 10:32
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

- 1. Maintain town property adjacent to residential property
Lynn Boudreau
36 Harrison St.

There is no objection to the license request as submitted provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 9, 2025

Clare W.

TO: Steve Contente, Town Administrator
FROM: Diane M. Williamson, Director
RE: **Petition for License to Maintain Town Property**
36 Harrison Street

2025 JUL -9 PM 2:50
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

I have reviewed the above petition to maintain a 5' x 23" portion of Town property along the street for a mailbox structure. It is noted that the Town does not grant licenses to maintain the areas around mailboxes along the street, as this is something property owners don't need "permission" to do, so this petition doesn't seem necessary; however, I have no objections if the Council wishes to consider granting this.

Steven Contente

STEVEN CONTENTE
Town Administrator



TOWN OF BRISTOL

DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
 Bristol, Rhode Island 02809
 Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: July 16, 2025

RE: Lynn Boudreau, 36 Harrison Street, request for license to maintain a 5' wide by 23" long, piece of town property on the Northeast corner of the residence

Mr. Administrator,

I would not recommend granting a for license to maintain a 5' wide by 23" long, piece of town property on the Northeast corner of the residence at 36 Harrison Street

After reviewing the request, I do not recommend granting a license to maintain the 5-foot wide by 23-inch long portion of Town-owned property located at the northeast corner of the residence at 36 Harrison Street. The Town does not typically grant a license to maintain town property along the street as this is not something property owners need permission to do.

Please advise if you have any questions or concerns.

STEVEN CONTENTE
 Town Administrator

*Concur
ves*

2025 JUL 16 PM 3:10
 TOWN OF BRISTOL
 BRISTOL, RHODE ISLAND



James P. Murphy, Esq.
jmurphy@ksprlaw.com

July 16, 2025

Via Email Only

Steven Contente
 Town Administrator
 Town of Bristol
 10 Court Street
 Bristol, Rhode Island 02809
administratoroffice@bristolri.gov

**Re: Lynn Boudreau; Petition to Town Council;
Objection to License to Maintain Town Property**

Mr. Contente,

This office represents Stephen J. Zbyszewski (“Zbyszewski”) regarding Lynn Boudreau’s Petition to the Bristol Town Council to obtain a license to maintain Town Property (hereinafter the “Petition”). As you may know, Zbyszewski, along with his wife Kathleen M. Briggs, are the owners of the property located at 40 Harrison Street (the “Zbyszewski Property”), which abuts Ms. Boudreau’s property located at 36 Harrison Street (the “Boudreau Property”).

Ms. Boudreau’s Petition requests a license to maintain the shared Mailbox Bay located on Town property which contains six mailboxes of homes located in the immediate area, including her own mailbox and the Zbyszewski mailbox.¹ My clients object to any license being issued to Ms. Boudreau to maintain the Mailbox Bay.

It is unclear why the Town cannot maintain this small area or why Ms. Boudreau needs the exclusive right to maintain it. There is a concern that this license may be used as a pretext by Ms. Boudreau to prohibit people for accessing and using their mailbox or inhibiting the postal service from delivering mail. Based on Ms. Boudreau’s statements in the Petition, it appears she wants to force her neighbors to

¹ The following addresses have mailboxes at the Mailbox Bay: 15 Harrison Street, 23 Harrison Street, 30 Harrison Street, 32 Harrison Street, 36 Harrison Street, 40 Harrison Street.

July 16, 2025

Page 2

eventually move their mailboxes so she can have a stand-alone mailbox where the current shared Mailbox Bay is located. We believe she will misuse this license in an effort to achieve this goal and therefore object to the issuance of this license.²

More concerning to my clients, are the false and defamatory narratives submitted by Ms. Boudreau in her Petitions. We are in possession of two separate emails submitted by Ms. Boudreau with her Petition, wherein she makes false claims against Mr. Zbyszewski and directly attacks his character and reputation. It appears the Town requested Ms. Boudreau sanitize her narrative and re-submit it based on the personal attacks she levied against Mr. Zbyszewski in her Petition, which were not only false, but completely irrelevant to her request before the Town Council.

Despite the sanitized second narrative, Ms. Boudreau's claims still attack Mr. Zbyszewski's reputation and character. As you may know, Mr. Zbyszewski has lived in Bristol for 24 years and has been an active member in the community. He has a stellar reputation in his neighborhood and the Town of Bristol as a whole. Ms. Boudreau should not be allowed to use her Petition as a vehicle to defame Mr. Zbyszewski at a public hearing before the Town Council.

We are requesting that the Petition **not be accepted as drafted** based on the false and irrelevant information regarding the interactions between Mr. Zbyszewski and Ms. Boudreau. None of that information is necessary for the Town Council to determine whether a license should be granted and only serves to defame Mr. Zbyszewski. We ask that you contact Ms. Boudreau and request that she refile her Petition without the false and irrelevant information so the Town Council may decide on her Petition without defaming Mr. Zbyszewski. We also request that when and if this matter is heard before the Town Council, **that Ms. Boudreau be instructed not to discuss Mr. Zbyszewski at all, as it is irrelevant to the issue before the Council.**

As discussed above, my clients object to a license being issued to Ms. Boudreau. However, if the Town is inclined to issue a license, the license must include specific conditions as to the scope and limitations of the license. Any license granted by the Town should have provisions which specifically prohibit Ms. Boudreau from restricting access to the mailboxes in any way and should be strictly limited to the upkeep and maintenance of the Mailbox Bay. The License should also require notice provisions to any homeowner who has a mailbox at the Mailbox Bay regarding any maintenance or upkeep that will be occurring in the area.

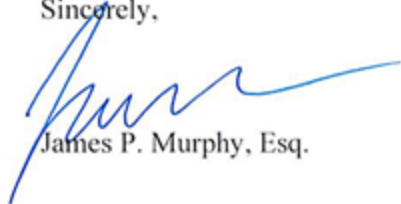
I appreciate your time on this matter. Please contact my office at your earliest convenience to discuss further.

² It is also unclear if all the Bristol Residents who have a mailbox at the shared Mailbox Bay have been provided notice of this Petition and will be provided an opportunity to be heard.

July 16, 2025

Page 3

Sincerely,

A handwritten signature in blue ink, appearing to read 'J. Murphy', is written over the printed name 'James P. Murphy, Esq.'.

James P. Murphy, Esq.

CC: Michael A. Ursillo, Esq. mikeursillo@utrlaw.com
Melissa Cordeiro; mcordeiro@bristolri.gov

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 JUL -1 PM 1:19

DATE RECEIVED

PETITION TO THE TOWN
COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:

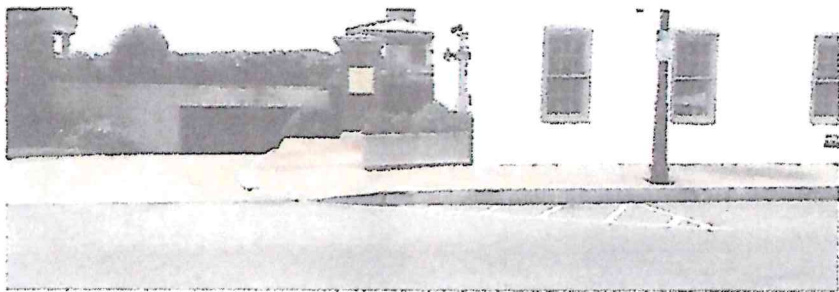
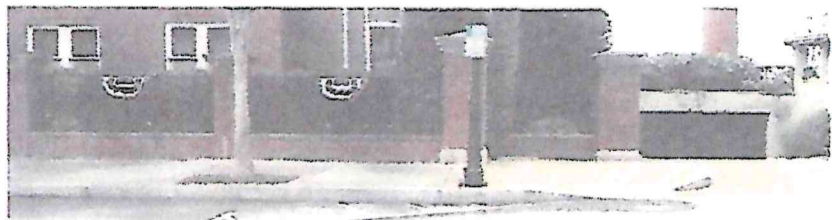


Stone Harbour Condominiums requests a safety review of the egress from 343 Thames St. Residents have difficulty seeing oncoming vehicles, especially those traveling north, when large SUVs or trucks are parked adjacent to the curb cut. The same condition exists on the south side.

We have a convex traffic mirror to assist drivers. While there have been no reported accidents, we proactively ask the appropriate Town department to assess options to minimize potential accidents.

There are 12 foot striped no-parking markings on each side of the curb cut. Extending that no-parking area by 6 feet would help the sight lines and might not impact the Thames Street parking. (Since on-street parking is not stripped, it is difficult to determine the impact.)

Please see the attached photos



We also request no-parking buffer zones at the entrance/exit to our parking lot at 345 Thames. Presently, vehicles can park up to the driveway.



PLEASE NOTE:

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for

in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE: *Harold C. Allen* - PRESIDENT
 NAME: STONE HARBOUR CONDOMINIUMS
 ADDRESS: 345 THAMES ST
 TOWN: BRISTOL R.I

Addendum

Photo taken July 2, 2025, showing conditions when trying to exit 345 Thames.



Begin forwarded message:

From: ~ ~
Date: July 9, 2025 at 1:29:28 PM EDT
To: ~ ~ ~ ~
Subject: Photo Driveway

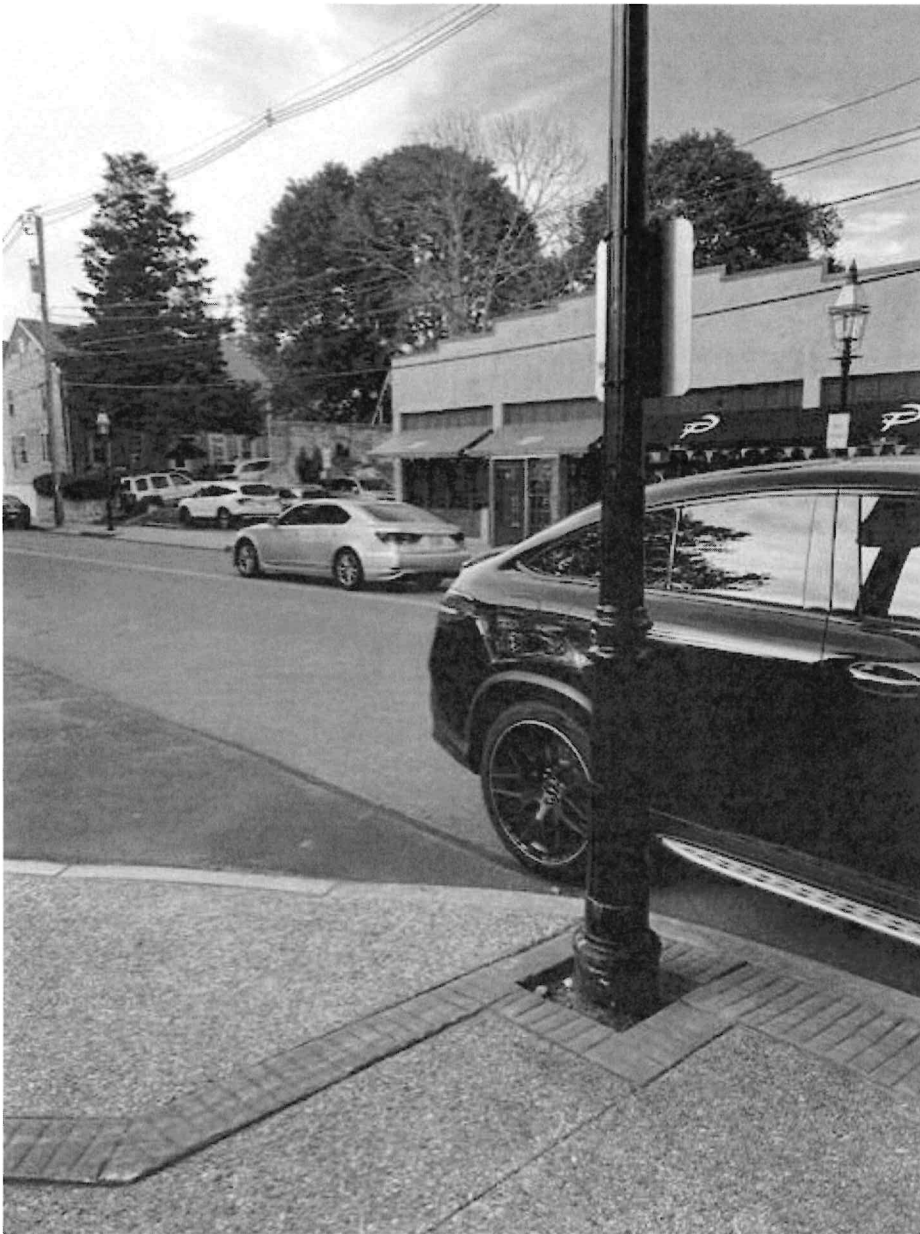
Hello Howard,

I'm relieved that we are seeking advice regarding exiting our parking lot safely.
It's a challenge to exit often.

I've included photos of cars I often see parked making it very difficult to exit.
In addition to that, my son sometimes visits Independence Park and he crosses our driveway praying that it is safe, especially when cars are parked as in the photo leaving a slowly moving wheelchair or anyone crossing difficult to see.
As always, thank you for your caring all your hard work.

Joyce Holland





<IMG_0498.jpg>

<IMG_0497.jpg>



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 3, 2025

RE: Howard Sutton, President, Stone Harbour Condominium Association, 345 Thames Street, requests an extension of the current no parking area on the South entrance by 6 feet on each side of the egress and a no parking buffer zone at the North entrance on Thames Street

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **July 23, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 07-03-2025

PETITION DESCRIPTION:

Howard Sutton, President, Stone Harbour Condominium Association, 345 Thames Street, requests an extension of the current no parking area on the South entrance by 6 feet on each side of the egress and a no parking buffer zone at the north entrance on Thames Street.

PERSON/S FILING PETITION: Haward Sutton

☐ LICENSE RENEWAL ☒ NEW PETITION

REVIEW:

- ☒ APPROVED
- ☐ CONDITIONAL APPROVAL
- ☐ DENIED
- ☐ FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

NOTES:

Please see attached.

2025 JUL 16 PM 3:08
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

REVIEWING OFFICER: Capt. Roman Wozny

DATE COMPLETED: 7-16-25



Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809
TELEPHONE (401) 253-6900



KEVIN M. LYNCH
Chief of Police

PETITION REVIEW-343 & 345 Thames Street no parking request:

At the request of Howard Sutton, President of Stone Harbor Condominium Association, we conducted a review of the current no parking markings and vehicular egress sightlines from the parking garage at 343 Thames Street and 345 Thames Street. Mr. Sutton Expressed concerns regarding visibility when exiting the garage onto Thames Street at 343 Thames Street and exiting the parking lot at 345.

Director Parella and I responded to the location to review this request and found the following measurements:

Measurements at 343 Thames Street:

- Width of Thames Street in the area of 343 Thames Street 29 feet
- Driveway width at straightaway (garage exit) (measurement taken at straightaway) 21 feet
- Driveway width at apron/street edge (widest point) 34 feet
- Distance from driveway straight edge to end of existing no parking area (north side) 18 feet
- Distance from driveway straight edge to end of existing no parking area (south side) 23 feet
- Distance from driveway apron (at roadway curve) to end of no parking area
 - North side: 15 feet
 - South side: 14 feet

Measurements at 345 Thames Street:

- Width of Thames Street in the area of 345 Thames Street 30 feet
- Driveway width at straightaway 24 feet
- Driveway width at apron/street edge (widest point) 47 feet

It should be noted that both sides of the driveways at 343 and 345 Thames feature curved curbing, which naturally increases the setback of the legal parking spaces from the driveway. These curves improve the line of sight for motorists exiting the garage or parking lot.

At 343 Thames Street, measured from the driveway straightaway to the end of the marked no parking area (north side 18', south side 23'). Measured from the driveway apron where it meets the roadway at the curve, the north side measures 15' and the south side measures 14'. I also noted that these current parking restrictions are not active in our town's ordinance and no signs are posted.

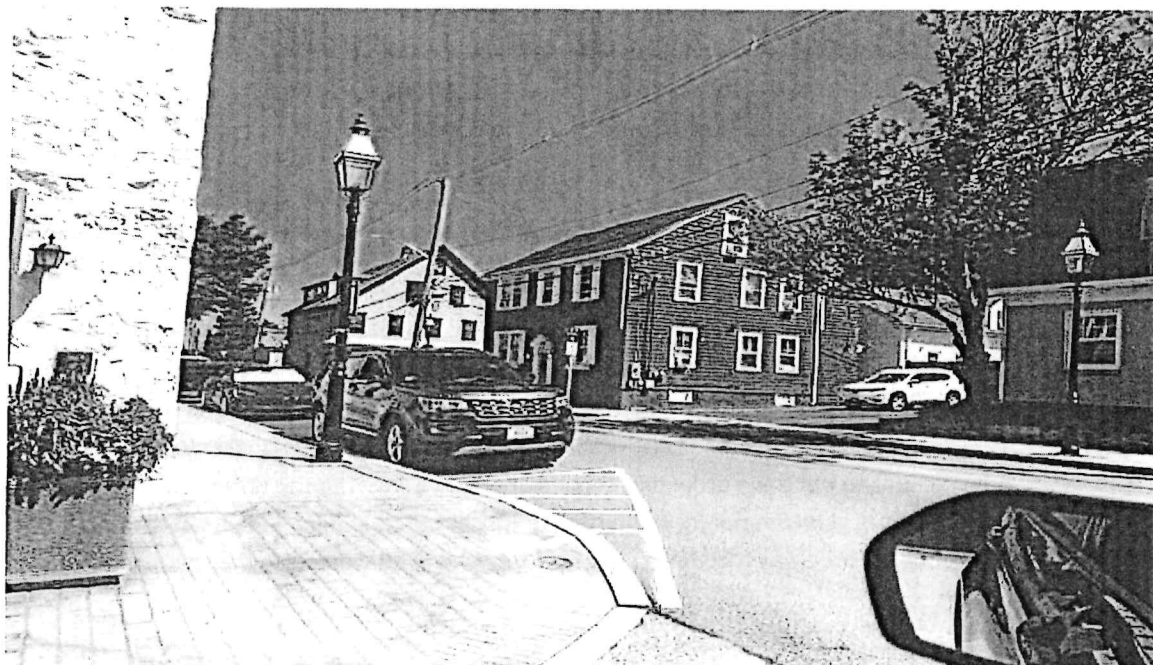
At 345 Thames Street, the driveway measures 24 feet in width and 47 feet at the widest point of the apron/street edge allowing for better sight lines when exiting. On the north side of driveway, west side of Thames Street is a posted no parking area extending to the Quito's restaurant driveway. The south side of the driveway, and the west side of Thames Street do not have any parking restrictions aside from a residential parking zone.

A review of department CAD data for the past three years revealed no reported motor vehicle accidents or parking complaints/violations associated with either 343 or 345 Thames Street.

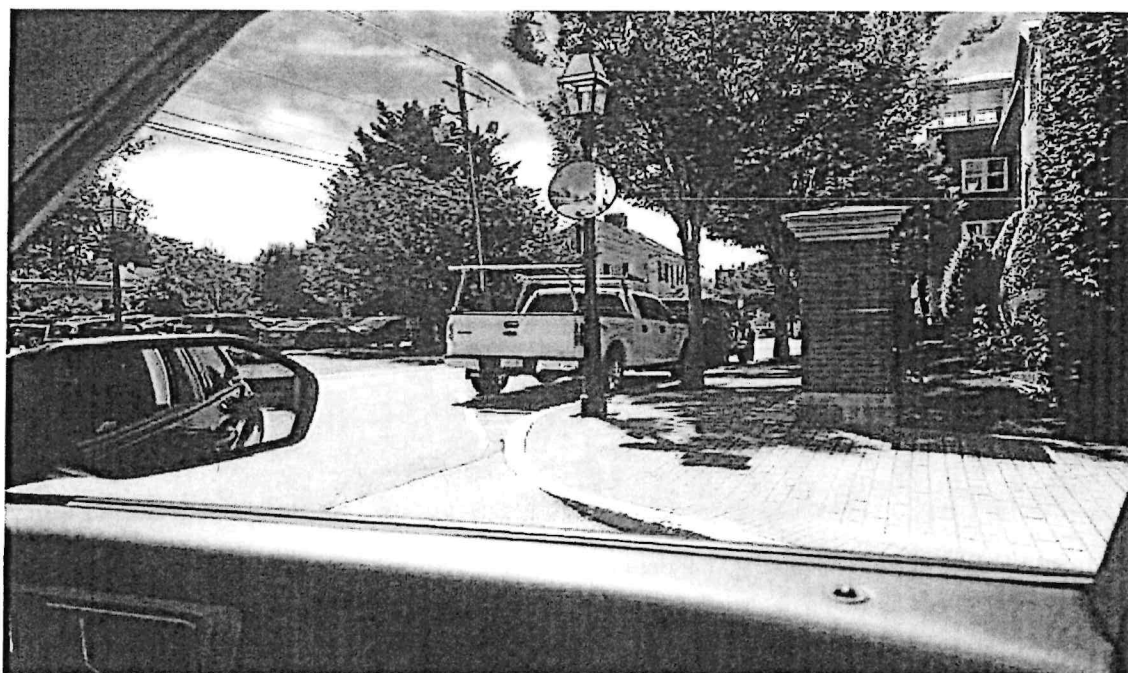
After reviewing all the available data, I recommend approving three feet to each side of the no parking area at 343 Thames Street, which will give a total of 18 feet on the north side and 17 feet on the south side measured from the widest point in the driveway. Adding this additional no parking will not negatively affect the parking in this area. I also recommend adding no parking signs in this area and adding these restrictions to our town ordinance section 16-143. At 345 Thames Street, the north side is already posted no parking. I recommend creating an additional 15' no parking area from the south side of the widest point of the driveway extending south for 15'. This should increase the sightline of northbound traffic.



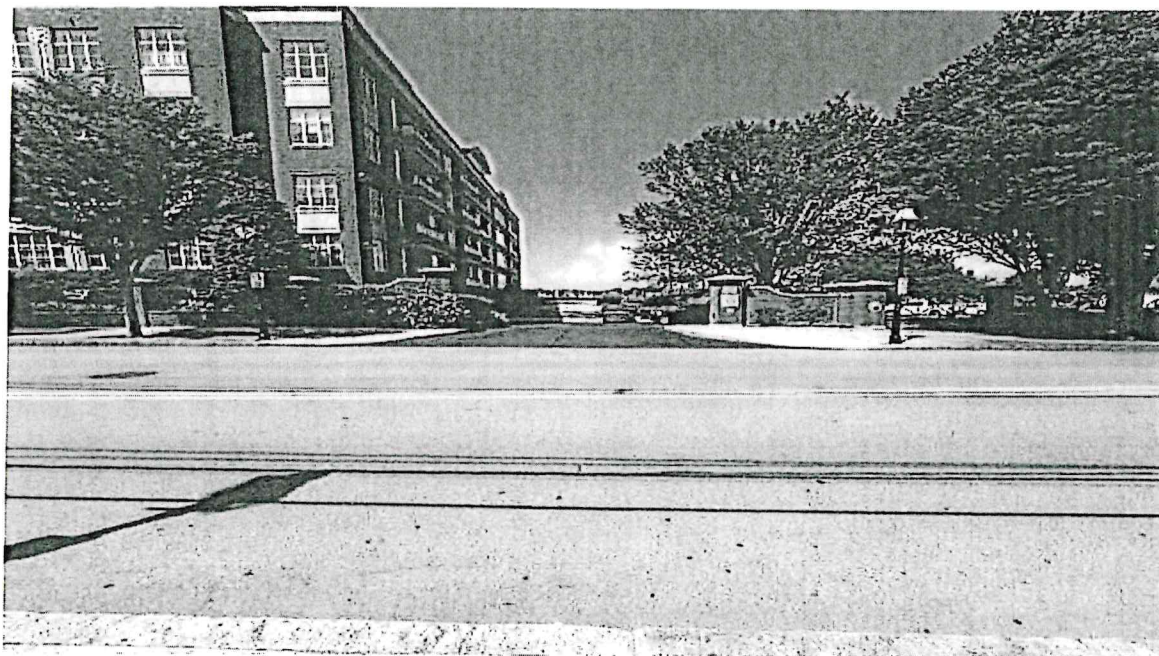
343 Thames Street-Current no parking markings: South side 23' from driveway straight edge and 14' from driveway widest apron point. North Side 18' from driveway straight edge and 15' from driveway widest apron point. We recommend extending both by 3', adding no parking signage and adding this restriction to our town's ordinance.



343 Thames Street- North sightlines with current no parking restrictions



343 Thames Street- South sightlines with current no parking restrictions



345 Thames Street- north side of driveway is already posted no parking. We recommend creating a 15' no parking area extending from the driveway's widest point southbound for 15'

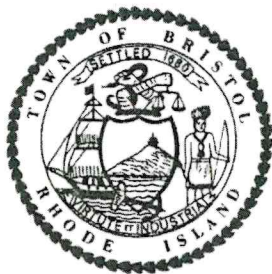
STEVEN CONTENTE
Town Administrator

Concur
URS

Respectfully Submitted,

Capt. Roman Wozny

Captain Roman Wozny



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
 Bristol, Rhode Island 02809
 Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: July 16, 2025

RE: Howard Sutton, President, Stone Harbour Condominium Association, 345 Thames Street, requests an extension of the current no parking area on the South entrance by 6 feet on each side of the egress and a no parking buffer zone at the North entrance on Thames Street

Mr. Administrator,

In coordination with the Police Department, I conducted a site visit to assess the proposed area. Measurements were taken at the south entrance, and the driveway was found to be approximately 21 feet wide at its narrowest point (measured curb to curb) and 34 feet wide at the point where the driveway meets Thames Street. Based on these observations, the driveway appears to be adequate in width and structure to accommodate vehicle entry and exit from Thames Street without presenting any undue issues or safety concerns.

With respect to the north entrance, the driveway is approximately 24 feet wide at its narrowest point (measured curb to curb) and 47 feet wide at the point where the driveway meets Thames Street. Additionally, the existing "No Parking" zone which extends from the north side of the driveway to the entrance of Quito's further provides room to safely enter and exit the driveway. Based on these findings, I would recommend that the Honorable Town Council deny the petition in its entirety.

Please advise if you have any questions or concerns.

STEVEN CONTENTE
 Town Administrator

concur
yes

2025 JUL 16 PM 3:10

TOWN OF BRISTOL
 BRISTOL, RHODE ISLAND



Town of Bristol

Board Book Report



Historic District Commission

Basic Information

Type	Commission
Status	Enabled
Visibility	Public
Creating Authority	

The Bristol Historic District Commission (HDC): Regulates development in designated Local Historic District and on individually-designated properties to protect the unique physical character, historic fabric, and visual identity of the Town of Bristol; Reviews proposals for any exterior alteration, new construction, landscaping, repair, removal, or demolition of buildings, structures, or their appurtenances located within the historic district; and Contains residential, commercial, religious, educational, industrial, governmental, transportation, and civic buildings, in addition to other structures and open spaces. Construction dates range from the 18th century to the present day, and architectural styles range from Colonial to Modern.

Composition

7 members, 3-year terms 2 auxiliary member, 3-year term

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
1st Auxiliary	Robert	Page	423 Hope Street, Unit K	7/1/2025	8/21/2024	Active
2nd Auxiliary				7/1/2025		Vacant
Member	John	Allen	95 Burton Street	7/1/2027	7/1/2024	Active
Member	Benjamin	Bergenholtz	385 High Street	7/1/2026	7/1/2023	Active
Member	Susan	Church	29 Garfield Avenue	7/1/2026	7/12/2023	Active
Member	Oryann	Lima	73 Franklin Street	7/1/2027	7/1/2024	Active
Member	Mary	Millard	620 Hope Street	7/1/2025	7/1/2022	Active
Member	Christopher	Ponder	736 Hope Street	7/1/2026	7/1/2023	Active
Member	Michael	O'Loughlin	114 Constitution Street	7/1/2027	8/21/2024	Active

LEGAL NOTICE

PUBLIC NOTICE

TOWN OF BRISTOL PUBLIC SERVICE APPOINTMENTS

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

**Capitol Project Commission
Harbor Advisory Committee
Historic District Commission
North and East Burial Grounds Commission
Post Retirement Benefits Fund Board of Trustees
Zoning Board of Review**

Applications and resumes can be submitted to the Town Clerk's office. You may also apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov>.

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

PUBLIC NOTICE
TOWN OF BRISTOL
PUBLIC SERVICE APPOINTMENTS

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By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

May 15, 2025

Board or Commission: HDC

I, Mary C. Millard,
Name (please print)

620 HOPE STREET

Street Address Apt #

Bristol RI 02809

Mailing Address (if different than above) Apt #

City/Town	State	Zip Code
-----------	-------	----------

Primary Phone:

Alternate Phone:

Email Address:

☒ do☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Mary C. Pelland
Signature of Applicant

June 17, 2025
Date Signed

Board or Commission: HISTORIC DISTRICT COM.

I, Robert Page,
Name (please print)

423 Hope St Apt # 1
Street Address
Bristol RI 02809
City/Town **State** **Zip Code**

Mailing Address (if different than above) Apt #

City/Town State Zip Code

Primary Phone:

Alternate Phone:

Email Address:

☒ do

☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Robert Page
Signature of Applicant

6/14/25
Date Signed



Town of Bristol

Board Book Report

Bristol Prevention Coalition

Basic Information	
Type	Commission
Status	Enabled
Visibility	Public
Creating Authority	<p>Sec. 2-174. - Authority</p> <p>(a)The coalition shall have the authority to adopt bylaws and establish goals and policies consistent with the creation and management of a substance abuse prevention program pursuant to "The Rhode Island Substance Abuse Prevention Act," R.I.G.L. Tit. 16, Ch. 21.2, provided that the same meets with town council approval. The power to adopt rules and regulations with regard to such a program is subject to the town council's approval.</p> <p>(b)The coalition may expend funds, within the limits of appropriations or grants therefor, in conformance with its bylaws and subject to approval by the town administrator, provided, however, that all funds collected by the coalition shall be transmitted to the town treasury for distribution.</p> <p>(c)There may be a part-time coalition coordinator who shall be appointed by the town administrator on the recommendation of the coalition for a term to be determined on the basis of a contractual agreement. The coalition coordinator shall report directly to the town administrator on the day-to-day operations of the coalition. The coordinator shall attend all meetings of the coalition, act as a resource person to the coalition when consideration and action affecting the substance abuse prevention program is to be made, provide written reports of activities as directed by the town council or the town administrator, and carry out all other duties that may be described in the contractual agreement.</p>
<p>There shall be a substance abuse prevention coalition, which shall function within the town and shall perform the duties and exercise the powers conferred upon it by the town council. The coalition shall consist of not less than five members but no more than 20 members at large who shall be appointed by the town council. Members shall serve for a term of two years and shall serve without compensation. The town council shall serve as voting members of the coalition.</p>	
Composition	
<p>5-20 members, 2-year terms (odd years)</p>	

Board Seats

First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
			1/1/2027		Vacant
Aaron	Ley	15 Birchwood Drive	Life Term	12/7/2022	Active
Antonio	Teixeira	21 Cottage Street	Life Term	12/7/2022	Active
Barbara	Palumbo	63 Narrows Road	Life Term	5/15/2019	Active
Mary	Parella	249 High Street	Life Term	12/7/2022	Active
Nathan	Calouro	17 Fesser Avenue	Life Term	12/7/2022	Active
Timothy	Sweeney	82 Church Street	Life Term	12/7/2022	Active
Bryant	Montalvo	75 Constitution Street	1/1/2027	1/1/2025	Active
Elaine	Roderick	309 Metacom Avenue	1/1/2027	1/1/2025	Active
Rayona	Clemens	33 Elmwood Drive	1/1/2027	1/1/2025	Active
Caroline	Alexandre	18 Bliven Avenue	1/20/2027	1/20/2025	Active
Edward	Carusi	64 Mt Hope Avenue	1/20/2027	1/20/2025	Active
Emily	Marshall	10 Roosevelt Drive	1/20/2027	1/20/2025	Active
Kerri	Sousa	126 Touisset Rd	1/20/2027	1/20/2025	Active
Michelle	Black	6 San Miguel Dr	1/20/2027	1/20/2025	Active
N. Diane	Davis	25 Butterworth Avenue	1/20/2027	1/20/2025	Active
Paula	Carroll	103 Constitution Street	1/20/2027	1/20/2025	Active
Samantha	Palumbo	14 Greenway Drive	1/20/2027	1/20/2025	Active
Sean	Palumbo	63 Narrows Road	1/20/2027	1/20/2025	Active
Warren	Rensehausen	112 Church Street	1/20/2027	1/20/2025	Active

EMILY R. MARSHALL

PROFESSIONAL SUMMARY

Communications and Public Relations professional with experience in developing and executing communications tactics to increase brand awareness, media engagement and coverage, and relationship building.

SKILLS

- Social Media Proficiency
- Public Relations
- Organizational Skills
- Strong Oral and Written Communication Skills
- Microsoft Office Programs
- Project and Program Management

WORK EXPERIENCE

10/2023–Current: Chief of Information & Public Relations, Rhode Island Department of Housing

- Lead all communications for the RI Department of Housing, including writing [press releases](#), producing events, and serving as the primary on-record spokesperson for the agency.
- Foster strong relationships with media outlets and community organizations to collaboratively develop and disseminate clear, technical, and professional content.
- Coordinate and produce diverse content for media outlets, ensuring timely and impactful communication with the public and stakeholders. Content includes social posts, press releases, statements, and on-record interviews of agency principals.
- Monitor news trends and coverage related to the Department of Housing to inform strategic communication decisions.
- Oversee the roll out of key agency initiatives by developing comprehensive communications plans to effectively engage partners and maximize media coverage.
- Collaborate with internal teams to effectively communicate initiatives to the press and public, both before and after their launch. Act as the liaison between the Rhode Island Governor's Office and state agency communications teams to ensure consistent messaging.

11/2022–10/2023: Development Coordinator/Program Manager, Best Buddies International

- Supported all fundraising and development activities, which encompassed assisting with fundraising campaigns and events that brought in over \$1M, managing the donor database, engaging stakeholders, and fostering collaborations.
- Created and executed communications plans, including social media strategies, an organization style and accessibility guide, newsletter templates and content, and stakeholder engagement strategies.
- Researched, proposed, and monitored grant opportunities while maintaining precise records and analytical and donor reports.

EDUCATION

05/2022 BA: Public and Professional Writing and Biology, Roger Williams University - Bristol, RI

VOLUNTEER EXPERIENCE

- Mentor, Big Brothers Big Sisters
- Member, Bristol 4th of July Committee
- Citizens Program, Best Buddies
- Young Professionals Board Chair, Camp Casco
- Rhode Island Foundation, Emerging Leaders Program
- Member, Elks National Foundation



Town of Bristol

Board Book Report



Board Of Canvassers

Basic Information

Type	Board
Status	Enabled
Visibility	Public
Creating Authority	General Laws of Rhode Island 17-8-1 regarding appointments to the Board of Canvassers. Per the General Laws "...the town council shall nominate the members of the canvassing authority from lists of party voters submitted by the respective chairpersons of the city or town political committee..."

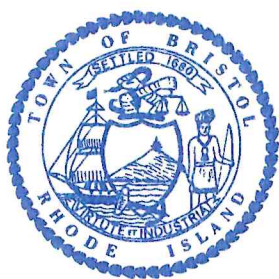
The bipartisan canvassing authority is appointed by the town council as provided by the Constitution and the laws of the state. Said canvassing authority shall be vested with all the powers and duties now or hereafter vested by law in the canvassing authority or board of registration of the town.

Composition

3 members, 6-year terms; 2 alternate members, 6-year terms

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Alternate (D)	Michele	LaGuardia	24 Smith Street	3/1/2026	4/29/2020	Active
Alternate (R)	Michael	Smith	4 Burke Road	3/1/2026	4/17/2024	Active
Chair (D)	Frances	O'Donnell	68 Franklin Street	3/1/2030	3/1/2024	Active
Member (D)	Marie	Knapman	14 Goulart Avenue	3/1/2028	3/1/2022	Active
Member (R)	Peter	Hewett	11 Wendy Drive	3/1/2026	4/17/2024	Active



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, Rhode Island 02809-2208
Tel. 401-253-7000
Fax 401-253-2647
Email: mcordeiro@bristolri.gov
www.bristolri.gov

M E M O R A N D U M

To: Honorable Town Council

From: Melissa Cordeiro, Town Clerk

Re: Passing of Board of Canvassers Member Michael Smith

Date: June 30, 2025

It is with deep sadness that I inform you of the passing of Michael Smith, a dedicated and longtime member of the Bristol Board of Canvassers.

Michael was a committed public servant whose thoughtful approach, steady leadership, and unwavering dedication to fair and transparent elections made him an invaluable asset to our community. His service to the Town was marked by integrity, kindness, and a deep respect for the democratic process. He will be sincerely missed by his fellow board members and all who had the privilege of working with him.

I had the pleasure of working closely with Michael during my time as the Election Clerk and came to greatly appreciate his calm demeanor, meticulous attention to detail, and genuine care for both the process and the people involved. His institutional knowledge and collaborative spirit made him not only an exceptional colleague but also a true friend to the work we do in service to the Town.

Michael's contributions to Bristol's electoral process will not be forgotten, and his absence will be deeply felt by all who had the honor of knowing him.

TOWN OF BRISTOL, RHODE ISLAND

TOWN COUNCIL

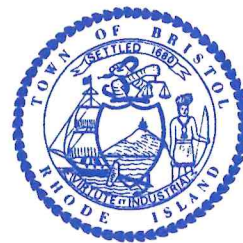
Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



Council Clerk
Melissa Cordeiro

July 14, 2025

Mr. Thomas M. Carroll, Chairman
Republican Town Committee
1172 Hope Street
Bristol, RI 02809

Dear Mr. Carroll,

Please find enclosed a copy of the General Laws of Rhode Island 17-8-1 regarding appointments to the Board of Canvassers. As stipulated by the General Laws, "the Town Council shall nominate the members of the canvassing authority from lists of party voters submitted by the respective chairperson of the city or town political committee..."

Following the passing of Board of Canvassers Member Michael Smith, a vacancy has arisen with an unexpired alternate term ending in March 2026. This vacancy pertains to a Republican member seat that needs to be filled.

We kindly request that you submit your recommendations to the Town Council prior to the August 20th Town Council meeting.

Should you have any questions, please do not hesitate to contact this office.

Respectfully,

Melissa Cordeiro
Town Clerk

Enclosure

Title 17

Elections

Chapter 8

Local Canvassing Authorities

R.I. Gen. Laws § 17-8-1

§ 17-8-1. Appointment of bipartisan authority.

The legislative body of each city and town shall appoint a bipartisan canvassing authority of three (3) qualified electors of the city or town, not more than two (2) of whom shall belong to the same political party, and may appoint two (2) alternate members, not more than one of whom shall belong to the same political party. At any meeting of the canvassing authority at which a member is to be absent, the member may request that an alternate replace him or her for that meeting; provided, that the alternate member must be of the same political party as the member. The mayor or the president of the town council shall nominate the members of the canvassing authority from lists of party voters submitted by the respective chairpersons of the city or town political committee, which lists shall contain the names of five (5) times the number of persons to be appointed. If the legislative body refuses to approve the nomination of any person to the canvassing authority, the mayor or the president shall submit to the legislative body another person named on one of the lists, and so on until a person is appointed. If the chairperson of the city or town committee of a political party entitled to an appointment fails or refuses to submit a list, the mayor or the president shall nominate any party voter of the political party entitled to the appointment.

History of Section.

P.L. 1956, ch. 3754, § 1; G.L. 1956, § 17-8-2; G.L. 1956, § 17-8-1; P.L. 1958, ch. 18, § 1; P.L. 1988, ch. 151, § 1.



Town of Bristol

Board Book Report



Harbor Commission Advisory Committee

Basic Information

Type	Committee
Status	Enabled
Visibility	Public
Creating Authority	

There is hereby established a harbor commission advisory committee, which shall report to and provide advice and assistance to the town harbor commission regarding policies and regulations to be established with regard to the coastal and harbor waters under the jurisdiction of the town.

Therefore, at least one member of the advisory committee shall be a user of the Kickemuit River, at least one member of the advisory committee shall be a user of the downtown waterfront, and at least one member of the advisory committee shall be a user of the Poppasquash shore. If there are more than three members on the advisory committee, the additional members may be users of any geographic area, provided that at all times at least one member of the advisory committee shall represent each one of the aforementioned geographic areas.

Composition

3-7 members , 3 year term

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Paul	Labonte	22 Casey Drive	8/1/2025	3/26/2025	Active
Member	Bruce	Palumbo	6 Mallory CT	8/1/2025	8/23/2023	Active
Member	Raymond	DeLeo	3 Captain Street	8/1/2026	4/23/2025	Active
Member	Jeff	Doran	4 Dolly Drive	8/1/2025	2/26/2025	Active
Member	Owen	O'Rourke	41 Fales Road	8/1/2027	8/1/2024	Active
Member	Paul	Hebert	80 Duffield Road	8/1/2025	8/1/2022	Active
Member				8/1/2026		Vacant

Board or Commission: Bristol Harbor Advisory Committee

I, Jeffrey Doran,
Name (please print)

4 Dolly Drive
Street Address Apt #
Bristol RI 02809
City/Town State Zip Code

Mailing Address (if different than above) Apt #

City/Town State Zip Code

Primary Phone:

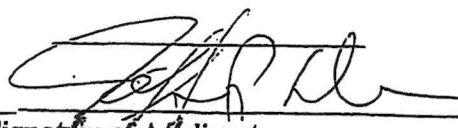
Alternate Phone:

Email Address:

☒ do

☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.


Signature of Applicant

7/15/25
Date Signed

Board or Commission: Harbor Commission
Advisory Committee

I, Paul Labonte,
 Name (please print)

22 Casey Drive
 Street Address Apt #

Bristol RI 02809
 City/Town State Zip Code

Mailing Address (if different than above) Apt #

City/Town State Zip Code

Primary Phone:

Alternate Phone:

Email Address:

☒ do

☐ do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Phone Call
 Signature of Applicant

7/15/25
 Date Signed



Town of Bristol

Board Book Report

Bristol 250th Commission

Basic Information	
Type	Committee
Status	Enabled
Visibility	Public
Creating Authority	<p>The Bristol 250th Commission shall consist of up to 16 (sixteen) board members, as follows:</p> <p>Three (5) members shall be appointed by the Town Council.</p> <p>One (1) member shall be appointed by the Town Administrator with the consent of the Council.</p> <p>One (1) member shall represent Explore Bristol; the representative to be appointed by the Town Council.</p> <p>One (1) member shall represent the Bristol Fourth of July Committee; the representative to be appointed by the Town Council.</p> <p>One (1) member shall represent the Bristol Historical and Preservation Society; the representative to be appointed by the Town Council.</p> <p>One (1) member shall represent the Bristol Warren Regional School District; the representative to be appointed by the Town Council.</p> <p>One (1) member shall represent Roger Williams University; the representative to be appointed by the Town Council.</p> <p>Up to 5 Alternate Members appointed by the Town Council</p>

Composition	
Up to 16 members:	
5 appointed by TC	
1 appointed by TA w/council consent	
1 appointed by TC to represent Explore Bristol	
1 appointed by TC to represent the Bristol Fourth of July Committee	
1 appointed by TC to represent the Bristol Historical and Preservation Society	

1 appointed by TC to represent the Bristol Warren Regional School District

1 appointed by TC to represent the Roger Williams University

Up to 5 Alternate Members appointed by the Town Council

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Alternate	Paul	Vollaro	3 Jefferson Lane	11/30/2027	5/28/2025	Active
Alternate	Sarah	Griffin	11 Liberty Street	11/30/2027	12/1/2023	Active
Alternate	Lisa	Newcity	44 Oliver Street	11/30/2027	12/1/2023	Active
Alternate				11/30/2027		Vacant
Alternate	Craig	Evans	80 Aaron Avenue	11/30/2027	5/28/2025	Active
Council Appointee	William	Leary	9 Patricia Ann Drive	11/30/2027	12/1/2023	Active
Council Appointee	Douglas	O'Roak	513 Wood Street	11/30/2027	5/8/2024	Active
Council Appointee	Michael	Rielly	21 Sandy Lane	11/30/2027	4/4/2025	Active
Council Appointee	Warren	Rensehausen	112 Church Street	11/30/2027	6/1/2025	Active
Member	Andrea	Rounds	15 Milk Street	11/30/2027	12/1/2023	Active
Rep. BWRSD	Jessica	Almeida	3 Michael Drive	11/30/2027	12/1/2023	Active
Rep. Explore Bristol	Alayne	White	11 Constitution Street	11/30/2027	12/1/2023	Active
Rep. Fourth of July Committee	Carol	Gafford	700 Metacom Avenue Apt 133	11/30/2027	12/1/2023	Active
Rep. Historical and Preservation Society	Catherine	Zipf	32 Greylock Road	11/30/2027	12/1/2023	Active
Rep. Roger Williams University	Amanda	Marsilli	9 Etelvina Ct.	11/30/2027	12/1/2023	Active
TA Appointee	Matthew	Hayes	PO Box 90	11/30/2027	6/19/2025	Active

On Jul 8, 2025, at 2:54 PM, Jessica Almeida <jessica.almeida@sc.bwrsd.org> wrote:

Hi Alayne

Hope you had a wonderful fourth!

Due to the early meeting times, I am not able to attend the meetings. Please accept my resignation from the committee. I'm not sure if there's anyone else on the school committee who would be interested but I will let Adam know that I resigned.

I wish you all the best, and I look forward to seeing what you all plan for the 250th festivities! :)

Thank you

Jess



Re: Fw: Bristol 250th Commission Vacancy – School District Representative

From Ana Riley <ana.riley@bwrsd.org>

Date Fri 7/18/2025 11:17 AM

To Melissa Cordeiro <mcordeiro@bristolri.gov>; Christine Hughes <christine.hughes@bwrsd.org>

Cc Adam McGovern <adam.mcgovern@sc.bwrsd.org>; Nicky Piper <nicky.piper@sc.bwrsd.org>; Mary A. Parella <parellam@psdri.net>

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Good morning Melissa,

We would like to recommend Christine Hughes (copied here).

Thank you, Ana

With our children in mind,

Ana C. Riley

Superintendent of Schools

Bristol Warren Regional School District

235 High Street, Bristol, RI 02809

401-253-4000 x5103

www.bwrsd.org

On Mon, Jul 14, 2025 at 10:20 AM Melissa Cordeiro <mcordeiro@bristolri.gov> wrote:

Thank you Adam. Look forward to hearing from you

Melissa Cordeiro

Melissa Cordeiro / Town Clerk

Town of Bristol, Rhode Island

10 Court St Bristol, RI 02809

P: 401-253-7000 F: 401-253-2647

E: mcordeiro@bristolri.gov

From: Adam McGovern <adam.mcgovern@sc.bwrsd.org>

Sent: Thursday, July 10, 2025 8:11 AM

To: Melissa Cordeiro <mcordeiro@bristolri.gov>

Cc: Nicky Piper <nicky.piper@sc.bwrsd.org>; ana.riley@bwrsd.org <ana.riley@bwrsd.org>; Mary A. Parella <parellam@psdri.net>

Subject: Re: Fw: Bristol 250th Commission Vacancy – School District Representative

Caution: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Good morning

I will discuss with Superintendent Riley and we can provide a new representative.

Thank you!
Adam C McGovern
Chairperson BWRSD

On Wed, Jul 9, 2025 at 3:38 PM Melissa Cordeiro <mcordeiro@bristolri.gov> wrote:

Hi Adam,

Our office was informed that School Committee member Jessica Cirillo has resigned from the Bristol 250th Commission, leaving a vacancy designated for a representative from the Bristol Warren School District. I don't believe the seat is specifically limited to a School Committee member, but rather someone affiliated with the district in some capacity.

We'd like to get this filled as soon as possible. The 250th Commission has some great plans underway and could really use the continued support and engagement of the district.

If you could take a look and see who might be a good fit to represent the district on the Commission and send me a recommendation for Council approval, that would be fantastic.

Please let me know if you need anything further from my end.

Thanks so much

Melissa Cordeiro

Melissa Cordeiro / Town Clerk
Town of Bristol, [Rhode Island](#)
[10 Court St Bristol, RI 02809](#)
P: 401-253-7000 F: 401-253-2647
E: mcordeiro@bristolri.gov

From: Melissa Cordeiro <mcordeiro@bristolri.gov>
Sent: Tuesday, November 7, 2023 7:54 AM
To: Nicky Piper <nicky.piper@sc.bwrsd.org>; Ana Riley <ana.riley@bwrsd.org>
Cc: Adam.mcovern@sc.bwrsd.org <Adam.mcovern@sc.bwrsd.org>
Subject: Bristol Town Councils Request of Commission Representative Consideration

Dear Chairwoman Piper and Superintendent Riley,



BRISTOL HARBOR COMMISSION

To: Honorable Town Council

From: Steven Januario, Chairman, The Harbor Commission

Date: June 4, 2025

Subject: Approval of Bristol Harbor Commission Policies

The Bristol Harbor Commission respectfully submits the Policies of The Bristol Harbor Commission for your review and approval. These policies establish clear guidelines to ensure the responsible management, safety, and sustainability of Bristol Harbor.

We request your support in the adoption of these policies to strengthen harbor operations.

Please do not hesitate to reach out if further clarification is needed.

BRISTOL HARBOR COMMISSION - BYLAWS

Adopted: _____, 2025

Article 1 – Name.

The name of this Commission shall be the Bristol Harbor Commission, herein referred to as the ‘Commission.’

Article 2 – Authority.

The Commission exists under the authority of the Bristol Town Council, pursuant to Article 9, Sec. 908 of the Bristol Town Charter. The Commission shall act in accordance with this authority and under these Bylaws. Nothing herein shall be construed to contradict or amend the Bristol Charter or Code of Ordinances, nor the application or interpretation of the laws by Courts of proper jurisdiction.

Article 3 – Duties of Commission.

1. The Commission shall perform the duties and exercise the powers conferred upon it by Rhode Island Law and the Bristol Charter & Code of Ordinances.
2. In compliance with state law and regulations promulgated by the Rhode Island Department of Environmental Management (RIDEM) and Coastal Management Resources Commission (CRMC), the Commission shall provide structure to the operation and regulation of the Town’s coastal resources by helping to implement the ordinances of the Town in furtherance of the Harbor Management Plan.

3. The Commission shall monitor the Town's coastal resources such as docks, bulkheads, and boat ramps, and shall make annual recommendations to the Town Administrator and Town Council for the maintenance, repair, and improvement of those resources.
4. The Commission may also recommend harbor improvement projects to be funded by grants and, with approval of the Town Council, may apply for such grants.
5. The Commission may also work with RIDEM, CRMC, and other State-level regulators to ensure that the Town's plans and operations comply with changing state laws and regulations.
6. The Commission may provide recommendations to the Town Council regarding appointments to the Harbor Commission Advisory Board.

Article 4 – Membership.

1. Appointment of Commission members.
 - a. The Commission shall consist of five (5) members appointed by the Town Council to serve for three-year staggered terms. The Town Council may appoint up to two (2) auxiliary members to serve for three-year staggered terms. Said auxiliary member or members shall sit as active members when and if a temporary vacancy or vacancies so require, upon request of the Chairperson of the Commission.
 - b. Each member of the Commission is subject to reappointment and may continue to serve until a successor is appointed.

- c. Commission members who do not attend four (4) or more scheduled meetings within a year's time, and/or do not attend three (3) consecutive meetings, may be recommended for replacement by a vote of the sitting membership of the Commission, subject to action by the Town Council.
- d. The Town Council may provide notice of vacancies on the Commission and applications may be made available to the public at the Town Hall and/or on the Town's website.
- e. Members of the Town Council may interview and appoint Commission members.

Article 5 – Officers.

1. Officers

- a. The officers of the Commission shall be Chairperson, Vice-Chairperson, and Secretary.

2. Nominations of Officers

- a. Each year in November, the Commission shall elect officers, each of whom shall serve as officers for a one-year term.

3. Duties of Officers. The duties shall be those prescribed by these Bylaws and the parliamentary authority adopted by the Commission and all officers shall have the right to vote as individual members.

- a. The Chair shall preside at all meetings of the Commission and shall decide all points of order and procedure, unless directed otherwise by a majority of the Commission in session at the time. The Chair, with the assistance of Town

staff, shall prepare the agenda for each meeting (including posting and distributing the agenda in accordance with the open meetings law), and prepare the annual report of the Commission.

- b. The Vice-Chairperson shall assume the duties of the Chairperson in their absence and in the event of their death or resignation shall become the Chairperson for remainder of the term.
- c. The Secretary shall be responsible for the minutes of the meetings of the Commission, with the assistance of Town staff (including posting and distributing the minutes in accordance with the Open Meetings Act), shall keep the records of the Commission and a roster of membership, and conduct correspondence not otherwise provided for.

Article 6 – Meetings.

1. The Commission shall meet at least ten (10) times per year, typically monthly, at dates and times to be selected by the Commission.
2. Special meetings may be called by the Chairperson or by any three (3) members of the Commission to address time-sensitive or emergency situations.
3. The meeting notice shall be posted in accordance with the Open Meetings Act.
4. All meetings of the Commission are open to the public.
5. The Commission shall keep minutes of its meetings reflecting the matters considered, members absent and present, and all votes taken. Access to the Commission's records shall be provided pursuant to the Rhode Island Access to Public Records Act. Requests to view the Commission's records shall be made to the Town Clerk.

6. Quorum. A majority of the Commission members, which may include alternates, shall constitute a quorum for the conduct of business at any Commission meeting.
7. As deemed necessary, subgroups of less than a quorum of Commission members may be formed and may meet to discuss the projects they are undertaking for the Commission. Subgroups shall report to the full Commission on their activities at regularly scheduled meetings of the Commission, and the Commission shall approve actions proposed by subgroups.

Article 7 – Ethics.

1. Members of the Commission are bound by and shall adhere to the Rhode Island Code of Ethics, including both statutes enacted by the General Assembly and regulations enacted by the Ethics Commission. A copy of the Code of Ethics can be found at <http://www.ethics.ri.gov/code/>.

Article 8 – Parliamentary Authority.

1. The rules contained in Roberts' Rules of Order, 12th Edition, shall govern the Commission in all cases in which they are applicable and in which they do not conflict with these Bylaws.

Article 9 – Miscellaneous.

1. These Bylaws may be amended at any regular meeting of the Commission by a 2/3 vote, provided an amendment has been submitted in writing at the previous regular meeting.

2. The provisions of these Bylaws are severable; if any such provision or provisions shall be held invalid or unconstitutional by any decision of any court of competent jurisdiction, such decision shall not impair or otherwise affect any other provision of these rules and regulations.

References:

- Bristol Home Rule Charter, Article 9, Sec. 908 (Harbor Commission authorized/created)
- Bristol Code of Ordinances, Chapter 8 (Boats, Docks and Waterways)

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Town of Bristol, RI
WATER POLLUTION CONTROL DEPARTMENT
 2 PLANT AVENUE
 BRISTOL, RI 02809-3015
 (401) 253-8877 Fax: (401) 253-2910

MEMORANDUM

DATE: June 25, 2025

TO: Steven Contente (Town Administrator) & Bristol Town Council

FROM: Shealyn A. Davey
Chemist/Pretreatment Coordinator

RE: Bristol Industrial Pretreatment Program Local Limits Evaluation SUO Revisions

Bristol WPCF and Beta Engineering have been working on a Local Limits Evaluation (LLE), which has recently received approval from Rhode Island Department of Environmental Management (RIDEM). With this LLE, revisions to the Sewer Use Ordinance (SUO) need to be made. Most of the revisions are pertaining to the LLE and thus Sec. 22-236 (Local Limits), though Beta and the BWPCF have taken the opportunity to also make minor edits to other sections, such as a fee clarification in Sec. 22-109, a spelling correction in Sec. 22-235, and some wording changes for the industry categories listed in Sec. 22-316. All the changes can be reviewed in detail in the attached "redline" file, while the "clean" file shows the final version of the changes to the SUO.

Please note that Bristol WPCF received preliminary approval for these revisions on June 5, 2025. Accordingly, by **Friday, September 5, 2025**, Bristol must complete its public notice process for amending the SUO and submit to DEM a statement that local officials will approve the modification upon receipt of final approval of the modification from DEM.

Please direct any questions or comments received during the public comment period to Jose DaSilva (BWPCF Superintendent), Shealyn Davey (BWPCF Pretreatment Coordinator), Steve Richtarik (Beta Engineering), and Adam Weiss (Beta Engineering).

Thank you for your support and consideration.

Sincerely,

Shealyn A. Davey
 sdavey@bristolri.gov

DRAFT

(Code 1972, § 18-10; Ord. No. 2022-14, 11-16-22)

Sec. 22-109. Operation and maintenance.

- (a) The owner shall at all times operate and maintain all the private wastewater disposal facilities on his private property in a sanitary condition as is satisfactory to the building inspector at no expense to the town. No person shall deposit, or allow to be deposited in their disposal facilities, swill, rubbish or solid refuse matter, other than fecal matter.
- (b) Every owner and resident of the town shall be entitled to a partial reimbursement for biannual pumpings or cleanings of such residential private sewage disposal system. Reimbursement will be:
 - (1) Upon application to the town treasurer;
 - (2) No more than twice a year;
 - (3) No more than the actual cost to the resident; and
 - (4) No more than a maximum of \$~~50~~75.00 for each pumping.

(Code 1972, § 18-11; Ord. No. 2022-14, 11-16-22)

Sec. 22-110. License for removal of sludge.

No person shall engage in the business of removing the contents of privy vaults, cesspools or septic tanks, or transport through the streets within the town the contents of any privy vaults or cesspools, or carry nightsoil or other sewage, without first obtaining a license from the superintendent of water pollution control. Nothing in this section shall be construed as forbidding the owner of a privy vault, cesspool or septic tank from removing the contents therefrom, providing a permit is first obtained from the superintendent.

(Code 1972, § 18-12; Ord. No. 2013-08, 5-15-13; Ord. No. 2022-14, 11-16-22)

Sec. 22-111. Expiration of license and license fees.

Any license to remove the contents of privy vaults, cesspools and septic tanks shall expire on March 31 following the date of issuance thereof, and may be revoked at any time by the superintendent of water pollution control. Upon the granting of any license and after the payment of the fee for the same in the hands of the town treasurer, the superintendent shall issue the license. Only nightsoil collected within the town may be disposed at the town's sewer facilities. The fees for the issuance of such license shall be as set forth in section 11-1 relating to fees and charges.

(Code 1972, § 18-13; Ord. No. 2013-08, 5-15-13; Ord. No. 2022-14, 11-16-22)

Sec. 22-112. Tank truck requirements and hours of cleaning.

All tank trucks shall be kept airtight and free from leakage. All apparatus used in the business shall be kept clean and well-painted, and must have the name of the licensee upon it in plain letters, and be approved by the director. No tank trucks shall be allowed to stand in any street except while in use.

(Code 1972, § 18-14; Ord. No. 2022-14, 11-16-22)

- (5) Wastewater which will inhibit biological activity in the POTW treatment plant resulting in interference, but in no case wastewater which causes the temperature at the introduction into the treatment plant to exceed 104 degrees Fahrenheit (40 degrees Celsius);
- (6) Petroleum oil, non-biodegradable cutting oil, or products of mineral oil origin, in amounts that will cause interference or pass through;
- (7) Pollutants which result in the presence of toxic gases, vapors or fumes within the POTW in a quantity that may cause acute worker health and safety problems;
- (8) Trucked or hauled pollutants except at discharge points designated by the pretreatment coordinator in accordance with section 22-242; and
- (9) Noxious or malodorous liquids, gases, solids or other wastewater which, either singularly or by interaction with other wastes, are sufficient to create a public nuisance or hazard to life, or to prevent entry into the sewers for maintenance or repairs.

(Ord. No. 2022-14, 11-16-22)

Sec. 22-235. National categorical pretreatment standards.

- (a) Upon promulgation the national categorical pretreatment standards found at 40 CFR chapter I, subchapter N, parts 405—471 are hereby incorporated, if subject to the following:
 - (1) When wastewater subject to a categorical pretreatment standard is mixed with wastewater not regulated by the same standard, the director shall impose an alternative limit using the combined wastestream formula in 40 CFR 403.6(e).
 - (2) An industrial user may obtain a variance from the categorical pretreatment standard if the user can prove as required in 40 CFR 401.13 that factors relating to the discharge are fundamentally different from the factors considered by EPA when developing the categorical pretreatment standard.
- (b) National categorical pretreatment standard for a particular industrial subcategory shall immediately ~~supercede~~supersede the applicable limitation imposed under sections 22-236 and 22-237 if more stringent than the limitation imposed under these sections.

(Ord. No. 2022-14, 11-16-22)

Sec. 22-236. Local limits.

- (a) No user shall discharge or cause or allow to be discharged, either directly or indirectly into the POTW any substance, water, or wastewater which has concentrations of substances listed below in excess of the assigned daily maximum discharge limitations and/or which has concentrations of substances listed below in excess of the assigned monthly average discharge limitations. These limitations specifically apply where wastewater is discharged to any part of the POTW, there will be no waivers or exceptions granted with respect to compliance with any of the limits listed below, and the POTW has the authority to establish individual user local limits, pursuant to 40 CFR 403.5(c), if the user is at high risk of violation, pass-through, or interference.

Constituent	Daily Maximum Concentration (Milligrams per liter)	Monthly Average Concentration (Milligrams per liter)
Biological oxygen demands	4,000 <u>2,025</u>	<u>1,520</u>
Total suspended solids	4,000 <u>2,000</u>	<u>1,500</u>

(Supp. No. 53)

<u>Arsenic</u>	<u>0.40</u>	<u>---</u>
<u>Cadmium</u>	<u>0.11</u>	<u>---</u>
Chromium (total)	2.77	<u>1.71</u>
Copper (total)	3.38	<u>2.07</u>
Cyanide (total)	1.20	<u>0.65</u>
<u>Mercury</u>	<u>0.24</u>	<u>---</u>
Lead (total)	0.69	<u>0.43</u>
Nickel (total)	3.98 <u>1.41</u>	<u>---</u>
<u>Selenium</u>	<u>0.51</u>	<u>---</u>
Silver (total)	0.43	<u>0.24</u>
Zinc (total)	1.05 <u>2.61</u>	<u>1.48</u>
<u>pH*</u>	<u>5.5 - 9.5 S.U.</u>	<u>5.5 - 9.5 S.U.</u>
<u>Oil & Grease</u>	<u>100</u>	<u>---</u>
Total toxic organics (TTO) summation of all quantifiable values greater than 1.00 milligram per liter for any single toxic organic listed in EPA methods 608, 624 and 625.	2.13	<u>---</u>
Total toxic organics (TTO) any single parameter	1.00	<u>---</u>

* pH Levels shall be within the acceptable range of 5.5 to 9.5 S.U.

- (b) Persons subject to state or federal categorical pretreatment standards may, as a condition of their wastewater discharge permit, be required to meet more stringent standards than those listed in subsection (a) of this section.
- (c) The Pretreatment coordinator may approve persons classified under SIC code 2082 (Malt Beverages), 2084 (Wines, Brandy and Brandy Spirits), and/or 2085 (Distilled and Blended Liquors) to adhere to mass-based loading limitations. This approval shall be conducted on a case-by-case basis. In such approved cases, the report required by 22-233(d)(1) should indicate the mass of pollutants regulated by pretreatment standards in the effluent of the industrial user. These reports shall contain the results of sampling and analysis of the discharge, including the flow and nature, and concentration or production and mass where requested by the pretreatment coordinator, of pollutants contained therein which are limited by the applicable pretreatment standards. The frequency of monitoring shall be prescribed in the applicable pretreatment standard. All analysis shall be performed in accordance with the procedures established by the director pursuant to section 304(G) of the act and contained in 40 CFR 136 and amendments thereto, or with any other tests or procedures approved by the administrator. Sampling shall be performed in accordance with the techniques in accordance with section 22-243(c). Of the total maximum available industrial load, 106 lb/day of BOD and 105 lb/day of TSS are allocated for use within these SIC codes. 50% of this allocation is reserved for future growth within these SIC codes. Mass load allocations for persons in these SIC codes will be distributed according to their percentage of the flow from all persons in these SIC codes.
- (ed) When the pretreatment coordinator finds that a user has exceeded a ~~daily-monthly average surcharge~~ limit of ~~1,250~~1,000 milligrams per liter (mg/L) of either biological oxygen demand (BOD) or total suspended solids (TSS), the pretreatment coordinator shall assess a surcharge to such user based on the mass of pollutants discharged above that associated surcharge limit. Surcharges shall be assessed on the per pound cost of treatment for each pollutant (\$0.50 per pound), and be a minimum of \$50 per quarter, per pollutant in excess of the surcharge limit~~equivalent to the yearly permit fee for each instance of BOD or TSS discharged, which is over 1,250 mg/L.~~

(~~de~~) When the pretreatment coordinator finds that a user has exceeded the BOD total daily limit of 4,000,025 mg/L and/or the Total Suspended Solids total daily limit of 2,000, the pretreatment coordinator shall fine such user in accordance with section 22-251, section 22-254, and Bristol's Enforcement Response Plan.

(~~ef~~) All surcharges and fines within this section shall be assessed on a per incident basis. In the case of ongoing violations, fines shall be assessed for each day during the period of violation.

(Ord. No. 1999-12, 6-23-99; Ord. No. 2016-12, 8-24-16; Ord. No. 2019-13, 10-30-19; Ord. No. 2022-14, 11-16-22)

Sec. 22-237. State requirements and best management practices.

- (a) State requirements and limitations on discharges shall apply in any case where they are more stringent than the federal requirements and local limitations.
- (b) Best management practices required by any pretreatment standard, any local limit, or state or local law shall apply where appropriate.

(Ord. No. 2008-11, 7-9-08; Ord. No. 2022-14, 11-16-22)

Sec. 22-238. Right of revision.

The town reserves the right to establish further rules and regulations and more stringent limitations or requirements on discharges to the POTW if deemed necessary to comply with the objectives presented in this chapter.

(Ord. No. 2022-14, 11-16-22)

Sec. 22-239. Pretreatment of wastewater.

Industrial users shall provide wastewater treatment as is necessary to comply with this chapter and shall achieve compliance with all national categorical pretreatment standards, local limits, and the prohibition set out in sections 22-234—22-236 within the time limit specified by EPA, the state, or the pretreatment coordinator, whichever is more stringent. Any facilities necessary for compliance shall be provided, operated, and maintained at the industrial user's expense. Detailed plans describing such facilities and operating procedures shall be submitted to the pretreatment coordinator for review and shall be acceptable to the pretreatment coordinator before such facilities are constructed. Review of such plans and operating procedures shall in no way relieve the industrial user from the responsibility of modifying such facilities as necessary to produce a discharge acceptable to the town under the provisions of this chapter.

(Ord. No. 2022-14, 11-16-22)

Sec. 22-240. Dilution prohibition.

No industrial user shall ever increase the use of process wastewater or water, or in any other way attempt to dilute a discharge as a partial or complete substitute for adequate treatment to achieve compliance with a national pretreatment standard or requirement. The pretreatment coordinator may impose mass limitations on users for using dilution to meet applicable pretreatment standard or requirements or in other cases where the imposition of mass limitations is appropriate.

(Ord. No. 2022-14, 11-16-22)

Sec. 22-316. Enumeration.

- (a) The superintendent shall assess a wastewater discharge application permit fee to all industrial users connected to or discharging to the wastewater facilities based on the following schedule:

Description:	Permit Fee
--------------	------------

- (1) Industries subject to EPA Categorical Standards (i.e. electroplating, refiners, hospitals, pharmaceutical manufacturing, high-flow processing plants, facilities using heavy metals and/or cyanide, plastics molding and forming, rubber manufacturing, textile mills, etc.)
 - a. Categorical user, 500,000 gallons or more per year flow\$1,500.00
 - b. Categorical user, between 250,000 and 500,000 gallons per year flow\$1,100.00
 - c. Categorical user, less than 250,000 gallons per year flow\$750.00
 - (2) Industries or commercial users discharging or having potential to discharge conventional pollutant (BOD, TSS, pH, oil and grease, fecal coliforms) loads in sufficient quantities to cause violation of discharge limitations or for adversely affecting the POTW's operation (i.e. brewing & distilling operations, wholesale food/fish/meat processing, supermarkets, commercial buildings with cafeteria and/or laundry operations, operations with high conventional pollutant loads).
 - a. Users, more than 500,000 gallons per year flow\$750.00
 - b. Users, between 250,000 and 500,000 gallons per year flow\$500.00
 - c. Users, less than 250,000 gallons per year flow\$250.00
 - (3) Fast food restaurants, large restaurants with seating capacity over 150\$600.00
 - (4) Restaurants seating capacity over 100\$400.00
 - (5) Restaurants seating capacity between 50—100\$275.00
 - (6) Restaurants seating capacity less than 50, Bakeries, Catering\$175.00
 - (7) Shellfish/fish retailer/processor, butcher/meat processor\$150.00
 - (8) Small ~~coffee shops, ice cream shops, smoothie/shake shops, and other small~~ FSEs requiring permits; non-catering religious institutions/banquet halls\$75.00
 - (9) Professional health care facilities, 500,000 or more gallons per year flow\$350.00
 - (10) Professional health care facilities, less than 500,000 gallons per year flow\$225.00
 - (11) Private medical centers, dentists, funeral homes/embalming\$125.00
 - (12) Service gasoline stations, auto body/repair, car washers, marinas, boat repair/manufacturing, small manufacturing/machining\$125.00
 - (13) Small businesses requiring permits, laundromats/dry cleaners, animal care/grooming\$75.00
 - (14) "Zero discharge permit." Industries discharging only sanitary wastes and/or non-toxic discharges (cooling water, cooling tower discharges) and/or Dry industries with no wastewater dischargesNo fee
 - (15) Town-owned facilities (e.g. schools, fire, police, department of public works)No fee
- (b) If a food service establishment does not have working grease traps, an additional 100 percent of the stated fee will be added.

1st READING

PROPOSED ORDINANCE NO. 2025-09

AMENDMENT OF THE ORDINANCES OF THE TOWN OF BRISTOL REGARDING SEWERS AND SEWER DISPOSAL

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Section 22-109, 22-235, 22-236, AND 22-316 of the Town Code be amended as follows:

Sec. 22-109. Operation and maintenance.

- (b) Every owner and resident of the town shall be entitled to a partial reimbursement for biannual pumpings or cleanings of such residential private sewage disposal system. Reimbursement will be:
- (1) Upon application to the town treasurer;
 - (2) No more than twice a year;
 - (3) No more than the actual cost to the resident; and
 - (4) No more than a maximum of ~~\$5075~~.00 for each pumping.

Sec. 22-235. National categorical pretreatment standards.

- (b) National categorical pretreatment standard for a particular industrial subcategory shall immediately ~~superecede-supersede~~ the applicable limitation imposed under sections 22-236 and 22-237 if more stringent than the limitation imposed under these sections.

Sec. 22-236. Local limits.

- (a) No user shall discharge or cause or allow to be discharged, either directly or indirectly into the POTW any substance, water, or wastewater which has concentrations of substances listed below in excess of the assigned daily maximum discharge limitations and/or which has concentrations of substances listed below in excess of the assigned monthly average discharge limitations. These limitations specifically apply where wastewater is discharged to any part of the POTW, there will be no waivers or exceptions granted with respect to compliance with any of the limits listed below, and the POTW has the authority to establish individual user local limits, pursuant to 40 CFR 403.5(c), if the user is at high risk of violation, pass-through, or interference.

Constituent	<u>Daily Maximum Concentration (Milligrams per liter)</u>	<u>Monthly Average Concentration (Milligrams per liter)</u>
Biological oxygen demands	4,000 2,025	1,520
Total suspended solids	4,000 2,000	1,500
<u>Arsenic</u>	<u>0.40</u>	<u>---</u>
<u>Cadmium</u>	<u>0.11</u>	<u>---</u>
Chromium (total)	2.77	<u>1.71</u>
Copper (total)	3.38	<u>2.07</u>

Cyanide (total)	1.20	<u>0.65</u>
<u>Mercury</u>	<u>0.24</u>	<u>---</u>
Lead (total)	0.69	<u>0.43</u>
Nickel (total)	<u>3.981.41</u>	<u>---</u>
<u>Selenium</u>	<u>0.51</u>	<u>---</u>
Silver (total)	0.43	<u>0.24</u>
Zinc (total)	<u>1.052.61</u>	<u>1.48</u>
<u>pH*</u>	<u>5.5 - 9.5 S.U.</u>	<u>5.5 - 9.5 S.U.</u>
<u>Oil & Grease</u>	<u>100</u>	<u>---</u>
Total toxic organics (TTO) summation of all quantifiable values greater than 1.00 milligram per liter for any single toxic organic listed in EPA methods 608, 624 and 625.	2.13	<u>---</u>
Total toxic organics (TTO) any single parameter	1.00	<u>---</u>

* pH Levels shall be within the acceptable range of 5.5 to 9.5 S.U.

- (b) Persons subject to state or federal categorical pretreatment standards may, as a condition of their wastewater discharge permit, be required to meet more stringent standards than those listed in subsection (a) of this section.
- (c) The Pretreatment coordinator may approve persons classified under SIC code 2082 (Malt Beverages), 2084 (Wines, Brandy and Brandy Spirits), and/or 2085 (Distilled and Blended Liquors) to adhere to mass-based loading limitations. This approval shall be conducted on a case-by-case basis. In such approved cases, the report required by 22-233(d)(1) should indicate the mass of pollutants regulated by pretreatment standards in the effluent of the industrial user. These reports shall contain the results of sampling and analysis of the discharge, including the flow and nature, and concentration or production and mass where requested by the pretreatment coordinator, of pollutants contained therein which are limited by the applicable pretreatment standards. The frequency of monitoring shall be prescribed in the applicable pretreatment standard. All analysis shall be performed in accordance with the procedures established by the director pursuant to section 304(G) of the act and contained in 40 CFR 136 and amendments thereto, or with any other tests or procedures approved by the administrator. Sampling shall be performed in accordance with the techniques in accordance with section 22-243(c). Of the total maximum available industrial load, 106 lb/day of BOD and 105 lb/day of TSS are allocated for use within these SIC codes. 50% of this allocation is reserved for future growth within these SIC codes. Mass load allocations for persons in these SIC codes will be distributed according to their percentage of the flow from all persons in these SIC codes.
- (ed) When the pretreatment coordinator finds that a user has exceeded a daily monthly average surcharge limit of 1,250-1,000 milligrams per liter (mg/L) of either biological oxygen demand (BOD) or total suspended solids (TSS), the pretreatment coordinator shall assess a surcharge to such user based on the mass of pollutants discharged above that associated surcharge limit. Surcharges shall be assessed on the per pound cost of treatment for each pollutant (\$0.50 per pound), and be a minimum of \$50 per quarter, per pollutant in excess of the surcharge limit equivalent to the yearly permit fee for each instance of BOD or TSS discharged, which is over 1,250 mg/L.

- (~~de~~) When the pretreatment coordinator finds that a user has exceeded the BOD total daily limit of ~~4,000~~2,025 mg/L and/or the Total Suspended Solids total daily limit of 2,000, the pretreatment coordinator shall fine such user in accordance with section 22-251, section 22-254, and Bristol's Enforcement Response Plan.
- (~~ef~~) All surcharges and fines within this section shall be assessed on a per incident basis. In the case of ongoing violations, fines shall be assessed for each day during the period of violation.
- (Ord. No. 1999-12, 6-23-99; Ord. No. 2016-12, 8-24-16; Ord. No. 2019-13, 10-30-19; Ord. No. 2022-14, 11-16-22)

Sec. 22-316. Enumeration.

- (a) The superintendent shall assess a wastewater discharge application permit fee to all industrial users connected to or discharging to the wastewater facilities based on the following schedule:
- (8) Small ~~coffee shops, ice cream shops, smoothie/shake shops, and other small~~ FSEs requiring permits; non-catering religious institutions/banquet halls\$75.00
 - (9) Professional health care facilities, 500,000 or more gallons per year flow\$350.00
 - (10) Professional health care facilities, less than 500,000 gallons per year flow\$225.00
 - (11) Private medical centers, dentists, funeral homes/embalming\$125.00
 - (12) Service gasoline stations, auto body/repair, car washers, marinas, boat repair/manufacturing, small manufacturing/machining\$125.00

This ordinance shall take effect upon its passage.

Proposed amendments are available at the Town Hall in the Town Clerk's Office and may be viewed or downloaded from the Town of Bristol website at www.bristolri.gov.

Public comments regarding the proposed ordinance changes may be submitted in writing to Shealyn Davey (BWPCF Pretreatment Coordinator). by emailing Sdavey@bristolri.gov, or by contacting the Water Pollution Control Department at 401-253-8877.

The first reading of the ordinance is scheduled for August 20, 2025, and the second reading and adoption is scheduled for September 10, 2025.

If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance

By Order of the Town Council
Melissa Cordeiro
COUNCIL CLERK

July 31, 2025



State of Rhode Island
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
cstaffl@crmc.ri.gov

PUBLIC NOTICE

File Number: 2025-06-031

Date: June 24, 2025

This office has under consideration the application of:

Terry & Mary Steelman
95 West Hampton Road
Philadelphia, PA 19118

for a State of Rhode Island Assent to construct and maintain: A residential boating facility consisting of a 4' x 137' fixed timber pier, 3'x24' aluminum gangway and 7.5'x20' (150sf) terminal float. The facility is proposed to extend 75' seaward of the cited MLW mark, requiring a 25' length variance to Redbook 650-RICR-20-00-01 Section 1.3.1(D)(3)(l).

Project Location:	6 Portside Drive
City/Town:	Bristol
Plat/Lot:	178 / 118
Waterway:	Bristol Harbor, Type 2, Low Intensity Use

Plans of the proposed work can be requested at Cstaffl@crmc.ri.gov.

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before **July 24, 2025**.

Please email your comments/hearing requests to: cstaffl@crmc.ri.gov; or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 3, 2025

RE: Public Notice from CRMC re - Terry & Mary Steelman,
6 Portside Drive requires response by July 24, 2025

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



Bristol Harbor Master

TO: Bristol Town Council

FROM: 
Gregg Marsili
Bristol Harbor Master

CC: Steve Contente
Town Administrator

DATE: July 16, 2025

SUBJECT: CRMC PUBLIC NOTICE 2025-06-031, 6 PORTSIDE DR, BRISTOL RI

The owner of 6 Portside Drive Terry & Mary Stellman have a request to CRMC to construct and maintain a residential boating facility consisting of a 137ft pier extending 75ft passed the mean low water mark. The extra 25ft will allow their floating terminal float to have 4ft depth of which will allow enough water to dock their boat at low tide

I have surveyed the area where their residential boating facility is to be built and concur with the engineer they additional 25ft will be needed to safely dock their boat.

The issue with this residential boating facility is it is in the Shellfish Transplant area and I have not discussed this with the Harbor Commission and the comment period is over prior to the August 4th Harbor Commission meeting. I have requested CRMC to postpone the comment period to after the August 2025 Harbor Commission meeting so we can receive a recommendation.

My recommendation for the residential boating facility is for the Town Council to send a letter requesting that the comment period be extended to August 22nd, 2025, to allow the Harbor Commission and I to give recommendations to the Town Council for the August 20, 2025, Town Council meeting.

STEVEN CONTENTE
Town Administrator

Concur
URS

2025 JUL 16 PM 3:10

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 15, 2025

TO: Steven Contente, Town Administrator
FROM: Diane M. Williamson, Director
RE: **CRMC Application for dock at 6 Portside**

In review of this application, the proposal appears to be located on the shellfish transplant bed.

I would request that the Town Council ask CRMC for an extension on the public notice to give the Harbor Master and Harbor Commission time to review this with the appropriate stakeholders relative to the proposed location.

STEVEN CONTENTE
Town Administrator

Concur
wes

2025 JUL 16 PM 3:10
TOWN OF BRISTOL
BRISTOL, RHODE ISLAND



**STATE OF RHODE ISLAND
DEPARTMENT OF ENVIRONMENTAL MANAGEMENT
Office of Water Resources
235 Promenade Street
Providence, Rhode Island 02908-5767**

N O T I C E

File Number: **WQC File No. 25-079**

Date: **June 30, 2025**

The Office of Water Resources has under consideration the application of:

The Narragansett Electric Company
c/o Kathy Castro
280 Melrose Street
Providence, RI 02903

requesting a State of Rhode Island Water Quality Certification under the State Water Quality Regulations (250-RICR-150-05-1) for the purpose of performing maintenance and improvements to the condition, reliability, and performance of the E183-3 and F184-N-4/5 Transmission Lines in Bristol and Warren. The project proposes permanent fill of State waters for the installation of four (4) concrete caisson foundations for pole supports. Six (6) existing pole support foundations will be removed from below Mean High Water (MHW) as well.

Project Location:	Utility line ROW
City/Town:	Bristol and Warren
Plat/Lot:	Utility ROW
Waterway:	Multiple waterways including Palmer River and Silver Creek

Detailed plans and specifications may be viewed at the Office of Water Resources in Providence with an appointment arranged ahead of time by contacting DEM's Office of Customer & Technical Assistance at DEM.Filereview@dem.ri.gov or by calling (401) 222-6822.

The purpose of this NOTICE is to inform all landowners of properties adjoining the site of proposed activities and other interested individuals or agencies of the proposal and to provide for a period of thirty (30) days within which comments or concerns may be received. You are advised that if you desire to submit a statement or have good reason to enter any protest against the proposed project, it is your privilege to do so. Objections to the proposed project must be submitted in writing and relate to impacts to water quality from the proposed project activities. It is expected that objectors will review the application and plans thoroughly to become familiar with the conditions and cite which law or laws would be violated by the work proposed. The NOTICE period for this application ends at **4:00 p.m. on July 30, 2025**.

In accordance with the Administrative Procedures Act (Chapter 42-35 of the R.I.G.L.) you may request a hearing on the matter. If you desire to request a hearing, your request must be submitted in writing and be received by this office on or before the NOTICE date above. If you request a hearing, you must attend the scheduled hearing and give sworn testimony. A notice of the time, location, and nature of such hearing will be furnished to you as soon as possible after receipt of your request for hearing.

If you have any questions or comments related to this NOTICE, contact Rebecca Russell of the Office of Water Resources, Water Quality Certification Program, 235 Promenade Street, Providence, RI 02908 (401) 537-4263, or via email at Neal.Personeus@dem.ri.gov.



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 7, 2025

RE: RI Department of Environmental Management, Office of
Water Resources, Water Quality Certification Program
- Notice re consideration of The Narragansett
Electric Company to perform maintenance and
improvements in the location of Utility line ROW

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **July 23, 2025**.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment

- I5.** Town Administrator Content re the Town's outreach efforts to notify residents of the Mt. Hope Bridge closure (August 14-18) and collaboration with Explore Bristol to support local businesses during the closure period



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

July 14, 2025

TO: Town Council

FROM: Diane M. Williamson, Director

RE: **2-Year Curbside Composting Pilot Program
Eastern RI Conservation District Outreach**

Diane W.

I am pleased to inform you that the Eastern RI Conservation District (ERICD) has received the grant from 11th Hour Racing to be implementing the 2- year pilot program for curbside composting in Bristol.

Over the summer, ERICD will be conducting community outreach for this program for interested residents who want to enroll in the program for the subsidized service. The service will start September 18, 2025.

Anyone interested should apply on the website at

blackearthcompost.com/bristol

A flyer is also attached for your information.

Thank you.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL 14 AM 9:52

BRISTOL 2 YEAR CURBSIDE

COMPOST PILOT

SIGN UP

**FREE**Only \$50/year! Enroll today for September 18th start**Bin Starter Kit +
66% off Service
the first year**

Reduce Your Waste up to 30%



COMPOST ALL FOOD SCRAPS



FREE BAG OF COMPOST

BROUGHT TO YOU BY

SIGN UP AT BLACKEARTHCOMPOST.COM/BRISTOL



Town of Bristol, RI
Tax Assessor / Collectors Office
 10 Court Street, Bristol, RI 02809 (401)253-7000

DATE: July 1, 2025

TO: Steven Contente, Town Administrator

FROM: Kristopher Leadem, Tax Assessor/Collector

RE: Tax Rate and Sewer Use Fee for 2025-2026

Based on the adopted tax levy of \$51,666,762, the resulting tax rates are:

Residential owner-occupied	\$9.60/thousand
Residential non-owner-occupied	\$10.61/thousand
Commercial	\$10.61/thousand
Tangible/Personal Property	\$13.36/thousand

The Sewer Fee, based on the Sewer Levy of \$7,209,208 will be \$636.35 per equivalent residential unit.

Respectfully,

Kristopher Leadem
 Tax Assessor / Collector

Cc: Melissa Cordeiro, Town Clerk
 Carl Carulli, Town Treasurer

Final Details for Order #113-9675095-2878662

[Print this page for your records.](#)

Order Placed: June 18, 2025

Amazon.com order number: 113-9675095-2878662

Order Total: \$30.49

Shipped on June 19, 2025

Items Ordered

2 of: Amazon Essentials Men's White Thin Stripe Polo Shirts Short Sleeve, Slim-Fit Cotton Pique, Large

Price

\$13.30

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

1 of: Amazon Essentials Men's White Thin Stripe Polo Shirts Short Sleeve, Slim-Fit Cotton Pique, Small

\$13.60

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

1 of: Amazon Essentials Men's White Thin Stripe Polo Shirts Short Sleeve, Slim-Fit Cotton Pique, Medium

\$13.30

Sold by: Amazon.com Services, Inc

Supplied by: Other

Condition: New

Shipping Address:

Carla DaCosta

40 PECKHAM PL

BRISTOL, RI 02809-2715

United States

Shipping Speed:

FREE Prime Delivery

Payment information

Payment Method:

Amazon gift card balance

Mastercard ending in 3339

Item(s) Subtotal:

\$53.50

Shipping & Handling:

\$0.00

Total before tax:

\$53.50

Billing address

Carla DaCosta

40 PECKHAM PL

BRISTOL, RI 02809-2715

United States

Grand Total:

\$53.50

To view the status of your order, return to [Order Summary](#).Have an issue with your gift card? Read about [common issues](#) or [contact us](#).[Conditions of Use](#) | [Privacy Notice](#) © 1996-2025, Amazon.com, Inc. or its affiliates

Bank to pay

1001-401-48000-1000

OK to pay

Jay-El Trophies
468 Thames St
Bristol, RI 02809 US
(401) 253-1441
Jayel@jayeltrophies.com
www.jayeltrophies.com



INVOICE

BILL TO
Carla DaCosta
Town of Bristol

INVOICE 15807
DATE 06/27/2025

DESCRIPTION	QTY
Embroidery on sleeve	4
Embroidery - on fronts	4
SUBTOTAL	130.00
TAX	0.00
TOTAL	130.00
BALANCE DUE	\$130.00

1001-401-48000 -1000
OK to pay



Tri-Town Monthly Report
Summary of Notable Activities and Reports
from the
June 26, 2025, BCWA Annual Meeting

For detailed information on any of these subjects presented herein, please go to the BCWA website at www.bcwari.com or contact the BCWA. Minutes and videos of all Board meetings are archived on the website.

1. **Annual Water Quality Report:** This RI Health Department required report has been completed in accordance with RIDOH and EPA standards and requirements. In that report, there are 14 regulated substances noted and based on water sampling, there were NO water quality standard violations. This past month, customers were notified by postcard that the report was completed and is available for viewing on the BCWA website at <https://bcwari.com/ccr2024.pdf>. A copy of the annual water quality report has been included as an attachment to this report.
2. **Connection to the Pawtucket Water Supply System Project:** Activities continue. It is expected that a submittal will be made to permitting agencies by the end of the summer. One portion of the project (involving a blending and control station) is on a different later time schedule.
3. **Kickemuit Dams Removal Project:**
 - a. Major work has been completed. Additional minor work is needed to close out the project.
 - b. A webinar on the project was sponsored by the Narragansett Bay Estuary Program on June 3rd. Steve Coutu, BCWA Executive Director, gave a presentation on the project. Other presentations were made by Save The Bay, Roger Williams University, and the University of Rhode Island regarding on-going research on the restoration of the Kickemuit River.
4. **High Service Area Expansion:** A presentation was made by the Executive Director of a report completed by Deputy Director, Mike Crawford. This report outlined the history and recent projects completed by BCWA to continue to improve water supply services to its customers in all three towns. This work has been completed over the last 15 years with the largest recent project, the Hope Street Pumping Station, completed in 2024. Additional customers will have improved water pressure once pipeline work on Gooding Avenue (Bristol) is completed this summer. Overall, water pressure has increased in many areas of Bristol and in the entire town of Barrington with the Fountain Avenue tank (Barrington) off-line. A hydraulic model of the entire water system is being evaluated and will be used to make further refinements to water delivery services.
5. **Water Distribution System Projects:** Due to community impact concerns (school bus schedules & routes and 4th of July celebrations, planned work on the 2025 Capital Improvement Projects will not start until mid-July. Work is continuing (final trench paving) on the 2024 projects.
6. **Request for Proposals: Building Reuse to Be Issued:** An RFP was issued on June 10, 2025. A pre-proposal meeting was held on June 18. Unfortunately, despite inquiries and downloading of the RFP documents from the BCWA website, no prospective proposers were in attendance, only BCWA staff and a Board member.
 - Proposers' Questions due: July 9, 2025
 - BCWA Responses to Questions: July 17, 2025
 - Proposals Due: August 14, 2025

June 26, 2025, BCWA Board of Directors Meeting Summary

- 7. Water Purchases from Providence Water Supply Board:** Water purchases continue to decline. For the month of May 2025, were down slightly by about 1% from last April but continue to be down about 4% down from the prior five-year average.

- 8. Lead Service Line Replacement Program:** Our contractor, Dewcon, has removed ALL BCWA (public-side) lead services.

BCWA staff continues to work with 120Water (a Health Department contractor) and the RI Rural Water Association (RIRWA) on a State-funded effort to assist the BCWA in identifying **private** property service lines for which we do not know the type of material used in their water connections. There are about 360 customers in this category. RIRWA has been contacting potentially affected BCWA customers to inspect their water lines.

BCWA can provide low-cost financing to residential customers to have the lead pipe connection work done by BCWA's contractor.

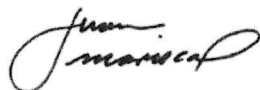
9. Board Actions:

- a. Settlement of Litigation: North Farms Homeowners Association (NFHA) v. BCWA. After many years of discussions, court hearings (to the Rhode Island Supreme Court), negotiations and meditation sessions, a final settlement proposal was defined and approved by the BCWA. The final agreement includes the following and was approved by the BCWA Board of Directors:
 - BCWA will provide a \$115,000 credit towards NFHA;
 - National Union (BCWA's Insurance Company) will pay \$35,000 directly toward NFHA's account;
 - NFHA will make \$200,000 payment to the BCWA within 60 days (after signature of the agreement);
 - NFHA will bring its account current within one year; (present balance as of 6/23/2025, is \$647,284.96 (after payment of \$150,000 on the account after NFHA's appeal to the RI Supreme Court). Interest will continue to accrue against any unpaid balances.
 - NFHA will sign a release and dismiss the pending North Farms I and North Farms II case as well as the Supreme Court appeal of the North Farm II case;
 - BCWA will provide copies of survey maps prepared for the North Farm II litigation;
 - All standard BCWA rules, regulations and operating practices remain in effect.
- b. Approval of the Purchase of Valve Maintenance Trailer to replace aging equipment from bidder Wachs Utility Products for \$96,896.
- c. Approval of a Reimbursement to the Town of Barrington for Water Main Work Associated with a Town Sewer Repair Project for \$48,704.

10. Next Meeting: Thursday, July 24, 2025, at 5:00pm - BCWA Offices 450 Child Street, Warren.

As noted herein, this is a summary. For detailed information on the BCWA activities, please go to the BCWA website at www.bcwari.com or contact the BCWA. Minutes and videos of all Board meetings are archived on the BCWA website.

Respectfully submitted,



Juan Mariscal, Chairman, BCWA

Important Health Information

Some people may be more vulnerable to contaminants in drinking water than the general population. Immunocompromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, and some elderly and infants can be particularly at risk from infections. If you are one of these people, you should seek advice from your health care provider. The U.S. EPA/CDC (Centers for Disease Control and Prevention) guidelines on appropriate means to lessen the risk of infection by Cryptosporidium and other microbial contaminants are available from the Safe Drinking Water Hotline at (800) 426-4791 or <http://water.epa.gov/drink/hotline>.

Substances That Could Be in Water

To ensure that tap water is safe to drink, the U.S. EPA prescribes regulations limiting the amount of certain contaminants in water provided by public water systems. U.S. Food and Drug Administration regulations establish limits for contaminants in bottled water, which must provide the same protection for public health. Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of these contaminants does not necessarily indicate that the water poses a health risk.

The sources of drinking water (both tap and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals, in some cases, radioactive material, and substances resulting from the presence of animals or from human activity. Substances that may be present in source water include:

Microbial Contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, or wildlife.

Inorganic Contaminants, such as salts and metals, which can be naturally occurring or may result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.

Pesticides and Herbicides, which may come from a variety of sources, such as agriculture, urban storm water runoff, and residential uses.

Organic Chemical Contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production and may also come from gas stations, urban storm water runoff, and septic systems.

Radioactive Contaminants, which can be naturally occurring or may be the result of oil and gas production and mining activities.

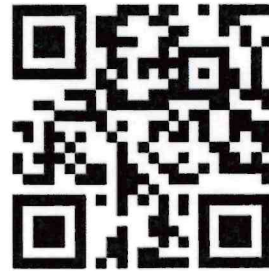
For more information about contaminants and potential health effects, call the U.S. EPA's Safe Drinking Water Hotline at (800) 426-4791

The BCWA has undertaken a major renovation of the water system infrastructure and operation processes. In 2017, the New England Water Works Association awarded the BCWA "Utility of the Year" for making significant improvements to water system infrastructure, customer service, staff training and operations." BCWA takes great pride in our continuing efforts to update our existing infrastructure and to increase resiliency in order to continue to provide safe and reliable drinking water to all of our customers.

2024 Capital Projects Update

- Completed Kickemuit Reservoir Dam Removals
- Continued design of Pawtucket Pipeline Phase II
- Completed construction of the Hope Street Pump Station
- Construction of 2024 Water Main Improvement and Lead Service Renewal project
- High Service Area expansion and Hope Street Pump Station startup
- Design and procurement of 2025 Water Main Improvement project
- Development and completion of the Lead Service Line Inventory
- Developed public facing Lead Service inventory map found here: bcwari.com/map-room
- Developed Lead Service Line survey mailer postcards and online survey found here: bcwari.com/lead-inventory-survey

Scan the QR Code below to take the Lead Service Line Survey!



Bristol County Water Authority



2024
Water Quality Report





BRISTOL COUNTY WATER AUTHORITY

2024 Water Quality Report

Important Information About Your Drinking Water

Any Questions?

Want to know more about the Bristol County Water Authority? Please call or write to Stephen Coutu, P.E., Executive Director, with any questions, comments or concerns.

Our Administrative Office is located at 450 Child Street, Warren, RI 02885. We hold monthly Board meetings at our Administrative Office. The date and time of our meetings are posted at the Town Halls of Barrington, Bristol, Warren, at the Secretary of State's website (sos.ri.gov), and BCWA Bulletin Boards. Information can be found by contacting our office, at 401-245-2022, or by visiting our website at www.bcwari.com.

Our Emergency phone number is 401-245-5071

Portuguese

IMPORTANTE!

Portuguese IMPORTANTE! O relatório contém informações importantes sobre a qualidade da água da comunidade. Traduza-o ou peça ajuda de uma pessoa amiga para ajudá-lo a entender melhor ou um tradutor será fornecido (401) 245-2022.

Bristol County Water Authority
450 Child Street
P.O. Box 447

Warren, Rhode Island 02885
401-245-2022

Bristol County Water Authority System

The Bristol County Water Authority provides water to residents of Barrington, Bristol and Warren. In June of 2011 the Child St. WTP was removed from service. The Scituate Reservoir, treated by Providence Water Supply Board (PWSB), is now our sole source of supply and is distributed to all customers.

Where does my drinking water come from?

Providence Water obtains its water supply from a series of surface water reservoirs located in the northwest portion of the State of Rhode Island. The main source of supply is the Scituate Reservoir, which when at full capacity, contains over 37 billion gallons of water and covers an area of 3,390 acres. In addition to the Scituate Reservoir, there are also five other tributary reservoirs; Regulating Reservoir, Moswansicut Reservoir, Ponaganset Reservoir, Barden Reservoir, and Westconnaug Reservoir. These five additional reservoirs combined add another 4 billion gallons of water for a total water storage capacity of 41 billion gallons. The entire reservoir system is contained within a watershed area which totals 92.8 sq. miles of primarily rural, forested land. Providence Water controls over 28% of the most critical areas of the watershed through outright ownership or through the purchase of the development rights.

In 2017, Providence Water formally assessed the threats to the Scituate Reservoir. The assessment considered land use, pollution sources, and overall reservoir condition. The assessment confirmed that the Scituate Reservoir system is at medium risk of contamination. Providence Water is continuing with protection efforts necessary to provide their customers with the highest level of water quality. The 2017 Source Water Assessment report is available on the Providence Water website at www.provwater.com/swap. Revisions to the Source Water Assessment Plan were completed in August 2023. The Source Water Assessment Plan is available on the Providence Water website at <http://www.provwater.com/swap>.

Bristol County Water Authority System

The Bristol County Water Authority provides water to residents of Barrington, Bristol and Warren. The Scituate Reservoir, treated by Providence Water Supply Board (PWSB), is our sole source of supply and is distributed to all customers through the East Bay Pipeline into the BCWA Distribution System.

The Quality of Your Drinking Water

The Bristol County Water Authority (BCWA) is committed to providing its customers with high quality drinking water that meets or surpasses State and Federal standards for quality and safety. BCWA did not exceed any water quality regulations in 2024. BCWA received one reporting violation due to a laboratory error in 2024.

Lead in Home Plumbing

In 2024 Bristol County Water Authority, in compliance with state and federal regulations, completed our lead service line inventory. This inventory identifies water service material types throughout the system, and the entire inventory may be accessed online at bcwari.com/map-room.

If your homes service material is listed as "unknown" please complete the lead service line survey online or call customer service at 401-245-2022 to schedule an in person visit to assist with determining your service material type. The Lead Service Line Survey may be found at bcwari.com/lead-inventory-survey.

Lead can cause serious health effects in people of all ages, especially pregnant people, infants (both formula-fed and breastfed), and young children. Lead in drinking water is primarily from materials and parts used in service lines and in home plumbing. BCWA is responsible for providing high quality drinking water and removing lead pipes but cannot control the variety of materials used in the plumbing in your home. Because lead levels may vary over time, lead exposure is possible even when your tap sampling results do not detect lead at one point in time. You can help protect yourself and your family by identifying and removing lead materials within your home plumbing and taking steps to reduce your family's risk. Using a filter, certified by an American National Standards Institute accredited certifier to reduce lead, is effective in reducing lead exposures. Follow the instructions provided with the filter to ensure the filter is used properly. Use only cold water for drinking, cooking, and making baby formula. Boiling water does not remove lead from water. Before using tap water for drinking, cooking, or making baby formula, flush your pipes for several minutes. You can do this by running your tap, taking a shower, doing laundry or a load of dishes. If you have a lead service line or galvanized requiring replacement service line, you may need to flush your pipes for a longer period. If you are concerned about lead in your water and wish to have your water tested, contact customer service at 401-245-2022. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available at epa.gov/safewater/lead.

PFAS in Drinking Water

The Rhode Island State Legislature passed the PFAS in Drinking Water, Groundwater, and Surface Waters Act in 2022. This law requires public water systems to sample for six PFAS contaminants. The six PFAS contaminants are perfluorooctanoic acid (PFOA), perfluorooctane sulfonic acid (PFOS), perfluoro-hexane sulfonic acid (PFHxS), perfluorononanoic acid (PFNA), and perfluorooheptanoic acid (PFHpA), and perfluorodecanoic acid (PFDA). The law established an interim state standard of 20 parts per trillion (ppt) total for these six PFAS. This is the maximum amount of PFAS allowed in drinking water by Rhode Island law. BCWA completed all required in sampling prior to July 1, 2023. The results of that testing may be found here: health.ri.gov/data/data-pfas-drinking-water-rhode-island.



2024 BRISTOL COUNTY WATER AUTHORITY • WATER QUALITY DATA

Bristol County receives all of its water from Providence Water through the East Bay Pipeline.

The table below represents the results of the testing performed by the Bristol County Water Authority (BCWA) and by the Providence Water Supply Board (PWSB).

REGULATED SUBSTANCES		PERIOD OF TESTING - YEAR 2024					HIGHEST AMOUNT DETECTED		RANGE LOW-HIGH		SDWA VIOLATION		TYPICAL SOURCE	
Substance (Unit of Measure)		SOURCE	MCL* (MRDL)	MCLG* (MRDLG)										
Barium (ppm)		PWSB	2	2			0.007		NA		No		Erosion of natural deposits	
Chlorine (ppm)		BCWA	MRDL=4.0	MRDLG=4.0			0.47		0.04-0.65		No		Water additive used to control microbes	
Fluoride (ppm)		PWSB	4	4			0.79		0.57-0.59		No		Erosion of natural deposits; water additive which promotes strong teeth	
Haloacetic Acids (HAA5) ^{1,9} (ppb)		BCWA	60	NA			19.1		5.3-23.9		No		By-product of drinking water disinfection	
TTHMs (Total Trihalomethanes) ^{11,9} (ppb)		BCWA	80	NA			64.4		47.2-71.1		No		By-product of drinking water disinfection	
Total Coliform Bacteria ² (% Positive Samples per month)		BCWA	Presence of coliform bacteria in >5% monthly samples		0		0%		NA		No		Naturally present in the environment	
Total Organic Carbon ³ (TOC) (Removal ratio)		PWSB	TT*	NA			1.88		1.84-2.01		No		Naturally present in environment	
Nitrate as N		PWSB	10	10			0.08		NA		No		Runoff from fertilizer use; leaching from septic tanks, sewage; erosion of natural deposits	
Turbidity ⁴ (NTU)		PWSB	TT*=<1 NTU	NA			0.42		0.03-0.42		No		Soil runoff.	
Substance (Unit of Measure)		SOURCE	Action Level	MCLG	Amount Detected		90th% TILE		Range Low-High		Violation		TYPICAL SOURCE	
Copper ⁵ (ppm)		BCWA	1.3	1.3			0.018		ND-0.049		No		Corrosion of household plumbing systems; Erosion of natural deposits. 0 sites out of 30 were above the Action level of 1.3 ppm..	
Lead ⁵ (ppb)		BCWA	15	0			2.40		ND-25.00		No		Corrosion of household plumbing systems; Erosion of natural deposits. 1 site out of 30 was above Action level of 15 ppb.	
Copper ⁶ (ppm)		PWSB	1.3	1.3			0.21		<0.001-0.274		No		Corrosion of household plumbing systems; Erosion of natural deposits. 0 sites out of 30 were above the Action level of 1.3 ppm	
Lead ⁶ (ppb)		PWSB	15	0			3		<1-38.5		No		Corrosion of household plumbing systems; Erosion of natural deposits. 2 sites out of 30 were above the Action level of 15 ppb.	
Substance (Unit of Measure)		SOURCE	Interim Standard	MCLG	Amount Detected		Sites above Action Level		Violation		TYPICAL SOURCE			
Rhode Island PFAS ⁷ (ppt)		BCWA	Sum of 6<20 ppt	0			ND		0		No		PFAS (per- and polyfluoroalkyl substances) are a large group of man made chemicals that repel oil and water.	
UNREGULATED SUBSTANCES		AMOUNT DETECTED		RANGE LOW-HIGH		TYPICAL SOURCE								
Substance (Unit of Measure)		SOURCE	13.0	11.2-13.0		Runoff from road de-icing operations. Erosion of natural deposits. NO VIOLATION								
Sodium (ppm)		PWSB												
FIFTH UNREGULATED CONTAMINANT MONITORING RULE (UCMR 5) ⁸		AMOUNT DETECTED		RANGE LOW-HIGH		TYPICAL SOURCE								
PFAS		BCWA	<MRL	NA		PFAS (per-and polyfluoroalkyl substances)- are a large group of manmade chemicals that repel oil and water								
Lithium		BCWA	<MRL	NA										
See included list of definitions														

1. Compliance is based upon the highest locational quarterly running annual average, and the range is based upon the lowest and highest individual measurements.

2. For 2024, the Bristol County Water Authority collected 756 samples for Total Coliform Rule compliance monitoring; there were 0 positive samples for total coliform bacteria. None were positive for E.Coli.

3. In order to comply with the EPA's TOC standard, the removal ratio between the source and finished water must be greater than 1.0. The detected level is the lowest removal ratio per quarter. Range is the lowest and highest removal ratios per month.

4. 0.42 NTU (Nephelometric Turbidity Unit) was the Highest single turbidity measurement recorded. The lowest monthly percentage of samples meeting the turbidity limit was 99.9 %. The average turbidity value for 2024 was < 0.10 NTU

5. Data reflects sampling performed in 2024 within the BCWA Distribution System.

6. Data reflects sampling performed in 2024 within the PWSB Distribution System.

7. The Rhode Island State Legislature passed the PFAS in Drinking Water, Groundwater, and Surface Waters Act in 2022. This law requires public water systems to sample for six PFAS contaminants. The six PFAS contaminants are perfluorooctanoic acid (PFOA), perfluorooctane sulfonic acid (PFOS), perfluorohexane sulfonic acid (PFHxS), perfluorodecanoic acid (PFDA), and perfluorooctanoic acid (PFNA). The law established an interim state standard of 20 parts per trillion (ppt) total for these six PFAS.

8. Unregulated contaminants are those that don't yet have a primary drinking water standard set by the USEPA. The purpose of monitoring for these contaminants is to help USEPA develop regulatory decisions for these contaminants. UCMRS monitors for 29 PFAS compounds and Lithium. Samples were taken at the entry point quarterly during 2023, and the result of all samples taken were below the minimum reporting level.

9. BCWA received a reporting violation for the Disinfection By-Product monitoring period (7/1/2024 to 9/30/2024) as one of the eight samples collected and submitted by BCWA's outside contract laboratory had an incorrect sample label. BCWA corrected the administrative error and has returned to compliance. No water quality standards were violated.

A Message from the Executive Director

I am pleased to present our 2024 Water Quality Report, which provides a summary of the water quality data of the drinking water that is delivered to our customers. At BCWA, our mission is to provide all our customers with reliable, high-quality drinking water every minute of every day.

To meet that objective, we are always looking for ways to improve the system and service to our customers. We are responsible for maintaining over 230 miles of pipelines throughout the towns of Barrington, Warren, and Bristol. Approximately 1/3 of the pipelines are un-lined cast iron, and many of these pipes are over 100 years old. Pipelines of that age and type can cause reliability and water quality issues. To mitigate these issues, our Capital Improvement Program includes on-going water system rehabilitation to upgrade older parts of the system. Over the past 10 years, we have rehabilitated nearly 100,000 feet of water main and we continue to invest in making system improvements.

Over the past several years, there has been a lot of news on lead service lines. Please note that your drinking water that comes from the Scituate Reservoir does not contain lead. Rather, lead may be detected if the water is in contact with a lead service line, lead solder, or plumbing fixtures that may contain a small amount of lead. Fortunately, the BCWA water system has little to no lead service lines, and we have proactively removed service lines that were installed with lead “gooseneck” connectors. The presence of lead in drinking water is tested annually, and BCWA has never exceeded the regulatory limits.

Our water comes from Providence Water which supplies high quality drinking water from the Scituate Reservoir. However, we remain focused on obtaining an alternate water supply particularly after experiencing a leak in the East Bay Pipeline a few years ago. To ensure water system redundancy, Phase I of our Pawtucket Pipeline Project was completed a few years ago. Phase II of the project is currently in design and will provide for a transmission main through East Providence to a connection to the Pawtucket Water Supply. This connection will provide BCWA with an additional reliable source of high quality drinking water.

BCWA is committed to providing reliable safe drinking water to the communities we serve. Most of our employees live in the community and we are all working to provide the highest quality water supply for our families, friends, and our customers.

For additional information on our projects and your water supply, please go to bcwari.com, or give us a call at 401-245-2022.

Stephen H. Coutu, P.E.
Executive Director

*Definitions

AL (Action Level): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

MCLG (Maximum Contaminant Level Goal): The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

MCL (Maximum Contaminant Level): The highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

MRDL (Maximum Residual Disinfectant Level): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

MRDLG (Maximum Residual Disinfectant Level Goal): The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

TT (Treatment Technique): A required process intended to reduce the level of a contaminant in drinking water.

Removal ratio: A ratio between the percentage of a substance actually removed to the percentage of the substance required to be removed.

NTU (Nephelometric Turbidity Units): Measurement of the clarity or turbidity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.

ppb (parts per billion): One part substance per billion parts water (or micrograms per liter).

ppm (parts per million): One part substance per million parts water (or milligrams per liter).

NA: Not applicable.

ND: None detected.

TENDER AND COMPLETION AGREEMENT

THIS TENDER AND COMPLETION AGREEMENT (this “Agreement”) is made and entered into this 30 day of June, 2025, by and among The Town of Bristol (hereinafter, “The Town”), Western Surety Company (hereinafter, “Western Surety” or the “Surety”), and Vinagro Materials, LLC (hereinafter, “Vinagro”).

RECITALS

WHEREAS, on or about March 12, 2024, New England Building and Bridge Co. (“NEBB”) entered into a construction contract (the “Original Contract”) with The Town for the performance of certain work with respect to the project known as Mount Hope Avenue Drainage Improvements, Bid No. 1032 in the Town of Bristol, Rhode Island (the “Project”) for the sum of \$1,070,829.50, with the scope of NEBB’s work being set forth in the Original Contract and the exhibits thereto;

WHEREAS, in connection with the Original Contract, Western Surety, as Surety, and NEBB, as Principal, executed a Payment Bond (the “Payment Bond”) and a Performance Bond (the “Performance Bond”), each bearing Bond No. 30213330 (collectively, the “Bonds”), in favor of The Town, as Obligee, in the penal sum of \$1,070,829.50, securing, under certain terms and conditions, NEBB’s completion of the Original Contract and its payment for labor and material provided in furtherance of the completion of the Contract; and

WHEREAS, by letter dated May 6, 2025, The Town terminated NEBB as the contractor for the project pursuant to Original Contract (the “Termination”) and demanded that Western Surety “satisfy its obligation under its performance bond to provide for the satisfactory completion of NEBB contractual obligations”; and

WHEREAS, the Surety has agreed to provide for completion of the Original Contract under the Performance Bond, and has tendered Vinagro as the completion contractor to The Town; and

WHEREAS, Vinagro is interested in and willing to complete the remaining work required by the Original Contract, as specified in the January 13, 2025 Punchlist from Beta, annexed hereto as

Exhibit A. Vinagro Materials has submitted a proposal to Western Surety for the completion of the Work, and agrees to undertake to perform all of the obligations and assume all responsibilities of NEBB under the Original Contract as set forth herein, and Vinagro has examined and is familiar with the terms of the Original Contract, including the drawings and specifications, change orders, all amendments and addenda thereto, and related contract documents, and the current status of the Project, and has expressed a desire to, and represents that it has the ability and resources to complete all of the work under and in accordance with the terms of the Original Contract and this Agreement; and

WHEREAS, Western Surety desires to tender Vinagro, as a completion contractor, to The Town, and The Town accepts Vinagro as the completion contractor;

NOW, THEREFORE, in consideration of the mutual promises set forth herein, and other good and valuable consideration, the receipt of which is hereby acknowledged, the parties hereto agree as follows:

- 1. The recitals set forth above are incorporated herein.
- 2. The parties agree that, as of the date of this Agreement, the financial status of the

Original Contract is as follows:

(a) Original Contract Price	\$	1,070,829.50
(b) Approved to Date (Payment Application #7 – 12/31/24)	\$	910,398.05
(c) Earned Retainage	\$	45,519.90
(d) Amount Paid to Principal or Surety*	\$	864,878.15
(e) Balance to Bill	\$	160,431.45
(f) Total Available Contract Balance (including retainage)	\$	205,951.35
(g) Completion Contractor Price	\$	62,548.00
(h) Contract Surplus to be paid to Surety	\$	143,403.35

3. Upon final completion of the project as certified by the Town, The Town will pay the Surety \$143,403.35, subject to any further adjustments as may result from change orders to the Original Contract. Upon payment, the Town will fully discharge the Surety’s obligations under the Performance Bond.

4. Vinagro Materials will be responsible for remediating all deficiencies in its' work performed to date. Vinagro, as an independent contractor and not as an agent of the Surety, shall fully perform and complete all obligations required to be performed and completed by NEBB under the Original Contract, including all change orders, amendments and addenda thereto and all other documents which have become part of the Original Contract (hereinafter sometimes referred to as the "Work"), which Original Contract is expressly incorporated herein by reference. Vinagro shall fully perform and complete all of the obligations and work under the Original Contract, and assume all responsibilities of NEBB to The Town under the Original Contract, including but not limited to:

(a) all items as outlined in the January 13, 2025 of Jared Linhares, of BETA Group, Inc in accordance with Jon No. 11021 Subject: "Mount Hope Avenue Drainage Improvements: Punchlist Memo" (Exhibit A).

(b) the parties agree that the time in which to complete Issue #1 Loam and Seed is from August 15 to October 1, 2025.

(c) preparing and submitting all written submittals, including, but not limited to, shop drawings, as-built drawings, and/or O&M manuals; and

(d) fulfilling any and all guarantee and/or warranty obligations specified in the Original Contract for work and materials furnished and/or performed by Vinagro. The Town shall be entitled to make an additional claim against the Surety for any guaranty and/or warranty issue that may arise in connection with NEBB's work and is not within Vinagro's guaranty and/or warranty obligations.

5. It is understood among the parties that Vinagro has received, reviewed, and is familiar with all of the Original Contract documents, and has reviewed and is familiar with the nature and status of the Work previously performed on the Project by NEBB and its subcontractors. Vinagro hereby accepts responsibility for the final completion of the Original Contract in accordance with Section 4 (a). Vinagro acknowledges that The Town has not made and makes no representations or warranties concerning the state of the project site or the work performed under

the Original Contract prior to the execution of this Agreement and Vinagro accepts the project site and work performed in an "as is" condition. Vinagro further acknowledges that neither the Surety nor its consultants, Beacon Consulting Group, Inc. ("Beacon"), have made, and do not make, any representations or warranties concerning the work performed under the Original Contract prior to the execution of this Agreement.

6. Vinagro agrees to complete the Work for the amount of \$62,548.00, Paragraph 2(g), as set forth in its proposal dated April 10, 2025 which is annexed hereto as Exhibit B (the "Proposal"). The Proposal is hereby incorporated by reference into this Agreement. To the extent of a conflict between the terms of the Proposal and this Agreement, the terms of this Agreement shall govern.

7. Vinagro agrees to perform and satisfactorily complete items of work set forth in all outstanding change orders to the Original Contract pending at the time of execution of this Agreement.

8. In addition, and as a material term hereof, Vinagro acknowledges and agrees that Western Surety is not responsible and Vinagro shall not look to Western Surety for payment of any work performed by Vinagro for The Town under the terms of this Agreement or otherwise.

- a. Within three (3) business days of executing this Agreement, and before commencing any work on the Project, Vinagro shall deliver to The Town a performance bond and a payment bond (the "Replacement Bonds"), in the form required by the Contract Documents, each in the penal sum of \$62,548.00, prior to its commencement of work, issued by such surety ("Replacement Surety") as may be qualified to issue such surety bonds in the State of Rhode Island and reasonably acceptable to The Town, naming Vinagro as principal and The Town as obligee, securing Vinagro's performance of the Original Contract and change orders, respectively, and the payment of proper claims of laborers, subcontractors, and material suppliers. Western Surety shall be named as a dual obligee on the Replacement Bonds.

Additionally, within three (3) business days of executing this Agreement and prior to commencing work on the Project, Vinagro shall obtain all insurance required and specified by the Original Contract and shall provide proof of such insurance coverage to The Town. In addition to the parties specified under the Original Contract, Western Surety shall be named as an additional insured under all such required insurance policies.

- b. The original Performance Bond furnished by Western and having NEBB (“NEBB Bond”) as Principal shall be released, subject to the following: NEBB Bond shall be considered to be an excess bond, if the surety on the Replacement Bond referred to in Paragraph 8 pays said bond’s full penal sum and said sum is insufficient to satisfy valid claims of the Town.
9. The foregoing notwithstanding, the validity of this Agreement is expressly and wholly contingent upon Vinagro’s timely execution of this Agreement and the attainment of acceptable bonding and insurance as set forth in Paragraph 11 of this Agreement. Execution of this Agreement and the provision of the Replacement Bonds and insurance shall occur no later than July 4, 2025. In the event Vinagro refuses or otherwise fails to so timely execute this Agreement, or fails to provide The Town with acceptable Replacement Bonds and insurance by July 4, 2025, all parties hereto acknowledge and agree that this Agreement may be terminated by Western Surety or The Town.
10. Vinagro agrees to promptly commence work upon receipt of the Notice to Proceed from The Town and to perform and complete the Original Contract referenced herein in accordance with its terms.
11. The Town shall arrange payment to Vinagro for the performance of any of the work or obligations undertaken by Vinagro in this Agreement including, but not limited to, the scope of work identified under the Original Contract, or change orders thereto. Upon

(1) execution of this Agreement and its receipt of the Replacement Bonds, and the Tendered Payment, and (2) upon satisfactory completion of the Original Contract by Vinagro and, (3) upon the Surety covering all costs associated therewith as referenced in paragraph (3), above, the Town shall fully discharge the Surety's obligations under the Performance Bond and The Town shall release and forever discharge Surety of and from any and all claims, rights, demands or causes of action which The Town has or may ever have, now or in the future which have been or could have asserted, known and/or unknown against Surety arising out of or in any way related to the Original Contract and/or the Performance Bond, with the exception of claims for latent defects in NEBB's work which are neither known nor reasonably discoverable by The Town, or demands for indemnity or contribution against claims asserted against The Town by third parties and arising out of NEBB's performance under the Original Contract. The Town represents and warrants that, as of the date of this Agreement, it is not aware of any such latent defects or claims asserted by third parties arising out of NEBB's performance under the Original Contract. If latent defects are discovered by either The Town or Vinagro in the work performed by NEBB, The Town and/or Vinagro shall immediately notify Western Surety of such latent defects and, if applicable, provide a cost estimate to repair such latent defects. Vinagro is not authorized to complete said work without the express written authorization of Western Surety. The Town hereby assigns, sells, and transfers to Surety all of The Town's right, title and interest in, and to all of its rights and causes of action against NEBB, arising out of or in any way related to the Original Contract. Nothing set forth in this Agreement is intended to prevent The Town from pleading or asserting any and all defenses in connection with any claim or lawsuit that may be asserted against The Town by NEBB arising out of the Original Contract and/or the Project.

12. Any liability on the part of the Surety under this Agreement and the Performance Bond shall be limited to the penal sum of the Performance Bond less any payments made by the Surety under this Agreement and/or the Performance Bond (the "Limitation of Liability") and nothing herein shall be construed to increase the Surety's liability above the Limitation of Liability. Additionally, one Limitation of Liability shall apply to both this Agreement and the Performance Bond and the Surety shall have no further liability under either this Agreement or the Performance Bond once the Limitation of Liability is reached.
13. Nothing contained in this Agreement shall waive, limit, alter or amend any of Western Surety's obligations, rights or defenses under the Payment Bond with respect to the claims of laborers, subcontractors, or material suppliers of NEBB for labor and/or materials supplied to the Project prior to May 6, 2025. To the extent of payments made by the Surety to third party claimants that may be due under the Payment Bond, the penal sum of the Payment Bond has been reduced and shall be reduced dollar for dollar. Nothing contained in this Agreement shall be deemed to increase the liability of the Surety beyond the limit of liability set forth under the Bonds. Western Surety's obligation under the Payment Bond shall not apply to or cover: (i) claims accruing subsequent to May 6, 2025, and/or (ii) Vinagro or any of its subcontractors and suppliers for any work performed and materials delivered in connection with the Project and/or under this Agreement.
14. Neither this Agreement, nor any document executed by Western Surety in order to effectuate the transition of the Original Contract to Vinagro, including, but not limited to any requisitions or change orders, shall be construed as releasing, impairing, or otherwise affecting NEBB's rights against The Town, in any respect. All such rights are expressly reserved. The Town likewise reserves all such rights against NEBB.

15. Vinagro shall be responsible for all claims made by any laborers, subcontractors, or material suppliers for labor and/or material supplied to Vinagro on the Project and Vinagro shall indemnify, defend and hold Surety and The Town harmless against any claims or liability with respect to any such claims.
16. The parties do not intend by any provision of this Agreement to create any third party beneficiaries or to confer any benefit or enforceable rights upon anyone other than the parties hereto. The parties acknowledge that nothing in this Agreement shall extend or increase the rights of any claimant under the Payment Bond.
17. This Agreement constitutes the whole of the understanding, discussions, and agreements by and among the parties hereto with respect to the subject matter hereof. The terms and provisions of this Agreement are contractual and not mere recitals. The parties hereto acknowledge that there have been no oral, written or other agreements of any kind as a condition precedent to or to induce the execution and delivery of this Agreement. Any written or oral discussions conducted prior to the effective date of this Agreement shall not in any way vary or alter the terms of this Agreement.
18. Any notice hereunder shall be sent by electronic mail and shall be deemed delivered on the date it was transmitted. Any notices which are required to be given by the terms of this Agreement or the Bonds shall be made as follows:

As to The Town:

Peter F. Skwirz
Williams Street
Providence, RI 02903
peteskwirz@utrlaw.com

As to Vinagro:

Kevin P. Braga, Esq.
General Counsel
2208 Plainfield Pike
Johnston, RI 02919
kbraga@jrvinagrocorp.com

As to the Surety:

Gregg Blocher
Surety Claims
151 N. Franklin Street, Chicago IL 60606
gregg.blocher@cnasurety.com

With a copy to:

Dennis O'Neill
Beacon Consulting Group, Inc
255 W. 36th Street, Suite 202
New York, New York 10018
doneill@beacon.ws

19. This Agreement shall not be changed, amended or altered in any way except in writing and executed by the parties affected by such change, amendment or alteration.

20. This Agreement shall be governed by and construed in accordance with the laws of the State of Rhode Island and shall bind the heirs, legal representatives, attorneys, shareholders, former shareholders, officers, directors, principals, employees, agents, divisions, parent companies, subsidiaries or affiliated corporations, predecessors, successors, insurers, and assigns of the parties hereto. Vinagro shall not be permitted to assign this Agreement or any of its rights hereunder without the express prior written consent of The Town. Any suit arising under this Agreement shall be commenced in a court of competent jurisdiction located in the State of Rhode Island.

21. The making of this Agreement is not intended by the parties hereto, and therefore shall not be construed, to release, relinquish, discharge, waive, limit, alter, amend, serve as an estoppel, or otherwise impair the rights, claims and defenses of the Surety against persons or entities who are not parties to this Agreement, and all such rights, claims and defenses are hereby expressly reserved to the Surety.

22. In connection with this Agreement and the transactions contemplated herein, the parties also agree to cooperate with one another and to execute and deliver any additional documents and instruments and perform any additional acts that may be necessary or appropriate

to effectuate and perform the parties' obligations under this Agreement and the transactions contemplated herein.

23. This Agreement does not constitute an admission of fault or liability on the part of any party.

24. This Agreement may be executed in one or more counterparts, each of which shall be an original but all of which shall constitute one and the same Agreement. This Agreement shall be effective when executed by all parties. The facsimile or electronic copy of a party's signature shall be deemed conclusive evidence that such party has executed this Agreement when such facsimile or electronic copy is transmitted to counsel for other parties by such party or such party's attorney, together with the written representation of such party or such party's attorney that the facsimile or electronic copy of such party's signature is a true copy thereof and that signature pages bearing the original signature of such party are being sent to the other parties and/or their counsel. Each person signing this Agreement represents and warrants that he is duly authorized to do so on behalf of the party on behalf of which he or she has executed this Agreement.

25. If any term or provision of this Agreement or the application thereof to any person or circumstance shall, to any extent, be held invalid or unenforceable by any court of competent jurisdiction, then such invalidity shall not affect the other provisions of this Agreement or the applications thereof which can be given effect without the invalid provision or application. If any such determination of invalidity or unenforceability is rendered, the parties agree that the remaining provisions of this Agreement are and shall be severable. In the event that, subsequent to the date hereof, this Agreement shall be rendered unenforceable as a result of the enactment, modification or repeal of any applicable federal or state statute, rule or regulation or as a result of the decision of any court of competent jurisdiction, each party shall forthwith make any payments owed to the other, which shall be due pursuant to this Agreement, through and including the date upon which this Agreement shall thereby become unenforceable.

26. The parties agree and acknowledge that this is a negotiated agreement and that the rule of construction that any ambiguities are to be construed against the drafting party, shall not apply.

27. The signatories of this Agreement represent, covenant and warrant to each other that: (a) they are authorized to execute this Agreement on behalf of their respective principal; (b) they have carefully read this Agreement; (c) had the opportunity to confer with legal counsel concerning its terms; (d) this Agreement is a negotiated document and (e) that they understand the provisions of this Agreement and intend to be bound thereby.

28. Notwithstanding any other provision to the contrary, the parties expressly acknowledge and agree that this Agreement, and the release contained herein, do not in any way affect, inhibit, or limit the Surety's rights against NEBB and the Surety's other indemnitors (collectively, the "Indemnitors"), with respect to the General Indemnity Agreement which was executed by the Indemnitors in connection with the Bonds (the "GIA") or with respect to the Bonds or with respect to the Surety's rights against the Indemnitors under the law or otherwise, all of which rights are expressly reserved by the Surety.

IN WITNESS WHEREOF, this Agreement has been duly executed as of the day and year first above written.

Vinagro Materials, LLC

By: _____

Western Surety Company

By: _____

The Town of Bristol

By: _____

M1

Town Solicitor re request for Executive Session pursuant to RIGL§ 42-46-5(a)(2) (litigation): Discussion and vote on approval of and participation in Purdue Pharma bankruptcy and Sackler settlement (~\$8 billion) and Alvogen, Amneal, Apotex, Hikma, Indivior, Mylan, Sun Pharmaceuticals, Zydus, and Sandoz settlement (~\$1.2 billion) regarding In Re: National Prescription Opiate Litigation, Case No. 17-MD-2804, and to authorize the Town Solicitor's office to review, execute, and deliver any documents necessary to effectuate such approval and participation

M2

Town Administrator Contente request for Executive Session pursuant to § 42-46-5 A.5
Any discussions or considerations related to the acquisition or lease of real property for
public purposes.



BRISTOL HARBOR COMMISSION

HARBOR COMMISSION MEETING MINUTES

DATE: June 2, 2025

START TIME: 7:00 pm

AJOURNMENT: 7:25 pm

PRESENT: Steven Januario, Robert Hamel, John McDonald, Wayne Gablinske, Pamela Romano, Skip Castro, Michael Tabulates, Deputy Harbormaster John Perry

1. Pledge of Allegiance
2. Approval of Minutes: May 5, 2025 minutes unanimously approved.
3. Report of Harbormaster: Deputy HarborMaster John Perry

Key fobs ready and available for slip holders. Gates open from 6:00 am-9:00pm
9:00 pm - 6:00 a.m. gates will be locked.

- A) Independence Park Boat Ramp - Work continues. Ramp is complete. Cement for parking lot in progress. Estimated completion mid to end of June.
- B) Dock Repair and Maintenance - planned work completed.
- C) Dock Wait List - 131

Questions and Discussions:

- 1) R. Hamel questioned progress of caps on pilings. J.Perry explained work in progress.
- 2) J. McDonald asked that trash barrels be closer to dock. J.Perry will report request to Harbormaster.
- 3) W.Gablinske questioned progress of breakwater study. S.Castro reported the feasibility study has been approved by town. Engineers are on board. Sub-committee to begin in July.
- 4.) S. Januario stated July commission meeting has been eliminated
- 5.) Paul Herbert asked if there will be new ordinances for Independence Park ramp. To be discussed at August meeting.
- 6.) New Harbor Commission advisory members to be sworn in by town and introduced at August meeting.
- 7.) Question regarding Robin Rug town slips. Suggested that Robin Rug be placed on August agenda.

- 4.) Citizen Public Forum: No input
- 5.) Adjournment: Motion J.McDonald, B.Hamel. Unanimously approved.
Adjourned 7:25 pm

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BRISTOL PLANNING BOARD

APRIL 10, 2025 MINUTES

TOWN HALL
10 COURT ST.
BRISTOL, RI 02809
401-253-7000

Held: April 10, 2025 in person

Location: Bristol Town Hall, 10 Court Street, Bristol, RI

Present: Charles Millard, Chairman; Anthony D. Murgo, Vice Chairman; Steve Katz, Secretary; Member Brian W. Clark; Member Richard Ruggiero; First Alternate Member Michael Sousa; and Second Alternate Member Jessalyn Jarest

Also Present: Diane Williamson, Director of Community Development, Amy Goins, Esq., Assistant Town Solicitor

Not Present: None.

Chairman Millard called the meeting to order at 7:00pm and led the assembly in the Pledge of Allegiance.

Vice Chairman Murgo proposed the minutes of the March 13, 2025 meeting and asked if there were any corrections or questions.

Member Katz advised that there were several corrections to be made including page 6, the second to last paragraph, approximately three lines up, it should read "and what are the applicant's mitigation's plans" and then it should say "and the applicant". Further, the last sentence should read "the Board would like the site staked out so that the Board could do a site visit to get a better idea". He said that on page 7 in the last paragraph approximately four lines down It should read "Andrews Court" not "Anderson". Further, on page 8, the second paragraph, the sentence should read "showed slides". Also, the fourth line should read that Duhamel "showed" a slide, and the last paragraph Duhamel "then discussed the drainage". Member Katz also stated that on Page 9, third paragraph, third line from the end it should read "at the entrance to the site". Also, on page 11, third paragraph, fourth line, it should say "she then directed her comments". Then, on page 12, third line from bottom of the first paragraph it should read the applicant "has" instead of what is there. Then in the third paragraph, second line, it should read Town had to put pumps "in". Further, on page 14, second paragraph, sixth line it should say "were revised" not "was", then in the next line after it should read "but they referenced" instead of "it". Member Jarest stated that it was stormwater guidelines from "2010" not "2015". Member Katz then said that in the middle of that paragraph, it should read "Member Katz suggested that Attorney Reznik" not "he". Also, two lines after that in the paragraph, it should read "with input as the document references are 10 years old". Further, in the fourth line of the next paragraph, it should say "Tanyard Brook" not "10 yard brook". Finally, the same sentence, it should read "now it is a mess because it was looked at improperly".

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Alternate Member Jarest advised that unless she and Alternate Member Sousa are standing in for an absent member, they do not get listed as casting a vote and that where it is listed in the minutes, it should be removed.

A motion was made by (Katz/Murgo) to accept the March 13, 2025 meeting as amended.
 In favor: Millard, Ruggiero, Clark, Katz, and Murgo
 Refrained: None
 Opposed: None

C. Old Business

- C1. (Continued from March) Preliminary Plan Phase review for Major Land Development proposal** to construct a new Mt. Hope High School, including new tennis courts and athletic fields, at 199 Chestnut Street and to demolish the existing high school building. Owner: Town of Bristol / Applicant: Bristol Warren Regional School District/Lisa Pecora, Perkins Eastman, applicant representative. Zoned: Public Institutional. Assessor's Plat 117 Lots 3-7.

Applicant has agreed that the public hearing on the Preliminary Plan shall remain open until receipt of the necessary permits from the RIDEM.

***Applicant has requested a continuance until May 8, 2025 Planning Board Meeting**

A motion was made by (Murgo/Katz)
 In favor: Millard, Ruggiero, Murgo, Clark, and Katz
 Refrained: None
 Opposed: None

D. New Business

Member Murgo made a motion to discuss D2 before D1.

A motion was made by (Murgo/Clark)
 In favor: Millard, Ruggiero, Clark, Murgo, and Katz
 Refrained: None
 Opposed: None

D2. ** Review CDBG Application for consistency with the Comprehensive Plan

Bob Plain of Church Community Housing appeared before the Board. He stated he had helped Diane Williamson and the Planning staff navigate development block grants. Mr. Plain asked the Board to certify the two activities the Town of Bristol would like to apply for this year were not in conflict with the Town's Comprehensive Plan.

Chairman Millard asked for a motion.

A motion was made by (Clark/Katz)
 In favor: Millard, Ruggiero, Clark, Murgo, and Katz
 Refrained: None
 Opposed: None

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D1. * Review of Proposed State Land Use Laws and provide comments on same.

Attorney Goins stated that this discussion was for internal preparation for the discussion with Town Council on Monday, April 14th. Attorney Goins advised that the Board received a memo on April 3rd which is now considered a little bit out of date because things are moving quickly in the legislature. She wanted the Board to see what was proposed so the Town had an idea of what might be coming in this year's round of legislation. She stated that there have been significant changes over the past few years and the Council will soon be reviewing the zoning ordinance that the Planning Board has already viewed and gave a positive recommendation letter on, and there is likely going to be some additional work. She said that the Land Use Commission is still active and that's where the bills originated from as all of the original stakeholders are asked what can be done to streamline it to make it a little more standardized. She advised that local control continues to be eroded a little bit.

Attorney Goins stated that the members might be aware of articles in the Providence Journal regarding all of the comprehensive permit applications in Tiverton as hundreds of housing units have been proposed in Tiverton which are all comprehensive permit applications. She stated that the Tiverton representatives have filed a mini package of bills that would set forth special rules for Tiverton. She said that she wasn't sure how it would play out. Member Clark stated that he hoped it would be favorable as it would help Bristol to possibly do the same thing. Alternate Member Sousa stated he didn't think it would play out well as because other municipalities were removing special rules. Attorney Goins said that although other towns may say that they are dealing with the same kinds of issues, other towns may have it worse than them as far as the volume of development that has been proposed. Member Murgo stated that some areas may find their school budgets exploding.

Attorney Goins addressed the first bill in the memo which was regarding the tax cap/4% increase in the levy year over year. She stated that the League of Cities and Towns was actually pushing the bill because the idea was to allow cities and towns to raise taxes when they are getting all of the new housing units. She stated that there needs to be some recognition of increased cost of services that come with new housing. Attorney Goins said that the bill was unique as it was a land use related bill but it was not changing any of the land use laws.

Member Sousa asked that since there was going to be a structure on the property wouldn't it increase the taxes for the town. Attorney Goins said it would but that the bill related to the 4% tax cap meaning that the tax increase year over year can't be increased by more than 4%. She said there were some exceptions to that rule and the bill would add an exception based on housing units that are added to the tax base. Alternate Member Sousa state there were new laws created in the State that opened up everyone to tons of housing popping up and that municipalities were going to be hurt by the tax cap. Member Ruggiero expressed his frustration with the legislature. Diane Williamson stated that the legislators were invited to the meeting to be held on Monday, April 14th. Member Ruggiero said that it would not do any good and Ms. Williamson said that at least they could directly ask the legislators questions. Member Clark asked who sponsored the bill and Attorney Goins advised that it was Arthur Corvese.

Member Ruggiero stated that the bill was ridiculous in that there is a lot of house building going on everywhere but yet the legislature wants to put a tax cap on everything which will hurt the municipalities.

Member Katz asked what the reasoning was behind the tax cap. Member Clark stated that since the growth might go too far too fast and the municipalities want/need to be able to raise taxes to

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catch up, but the proposed legislation would cap the tax at 4%. Member Katz suggested that the State should follow what California had done and make the developer responsible for putting in roads, water, fire station, and things of that nature so the taxpayers in the community aren't saddle with increased taxes. Alternate Member Sousa suggested a special assessment be done. Member Clark stated that the legislature should not be taking all of the power away from the municipalities. Ms. Williamson stated that is why the legislature was invited to the meeting so people could ask questions and get clarification. Ms. Williams said that she was going to gather any questions, comments, and the like and pass it along at the meeting on Monday.

Attorney Goins said she will have a full explanation as to why this was a league priority because normally the league advocates for solutions that all of the municipalities can get behind. She was going to look for information as to why this was a priority as no one wants to raise taxes and this was about the reality of new housing units. Member Ruggiero asked why would a state dictate to a town how many new units the town has to build and then do something like this. Ms. Williamson asked if it was limited to the value of the new units being built. Attorney Goins said that Ms. Williamson may be right that it wouldn't allow for an increase on all of the housing units in town, it would just concentrate on the new ones. Alternate Member Sousa asked if that meant that only the new builds would be taxed at a higher rate than the rest of the residents. Ms. Williamson said that it might be the percentage of the assessed value.

Attorney Goins stated that Randy Rossi went and advocated for the bill and she was going to listen to his testimony to get more clarification. Diane Williamson said it stated that it was based on increases to the municipalities. Ms. Williamson stated that there were a lot of conditions on it like certificates of occupancy, etc. Alternate Member Sousa said that it was only for three years. Member Katz said after that it can go back to the 4%. Attorney Goins said she was going to look into it further.

Attorney Goins then went on to discuss a bill that comes back every year. She said it is housekeeping changes, but some were incremental changes to the process for planning and zoning which had a long explanation with bullet points with the first one regarding major and minor subdivisions. She stated that as of a couple of years ago, a major development is anything over nine units. Attorney Goins said that it would allow minor subdivisions to include an unlimited number of lots where its located on an existing improved public street and that if an applicant wanted to do 10 or 12 lots along an existing street, it could be put through as a minor subdivision which is currently approved administratively unless it needed zoning relief.

Alternate Member Jarest asked what was considered an improved existing street. Alternate Member Sous stated it meant a paved street. Member Katz said it did not include a paper street. Attorney Goins said that if it was a paper street, then it would not apply. She stated that it would only be considered a major subdivision if an applicant is creating 10 or more lots and they need a street creation or extension. Member Clark said that each time it has come up for the past two years, it has been slowly eroding the checks and balances that the boards have in order to keep order and control and the continued planning of the town. Attorney Goins agreed with Member Clark. Alternate Member Sousa stated that someone could have a lot of frontage with a lot of land in the back and that person could go ahead and break up the front along an improved street while leaving room for future roads but the boards would not have any idea what that person would be planning on doing in the back lots nor would the boards have any control. Alternate Member Sousa further stated that when that person comes back in the following year to develop the back lots, it would be locked in and the boards won't have any say. Member Katz said that it would be too late at that point.

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Attorney Goins went to the next bullet point which was the legislation would make pre-application meetings an option for the developer to elect to do rather than a required step in the process. Alternate Member Jarest expressed her concerns that there seemed to be no safeguards for the town. Alternate Member Sousa said that the definition of a planning board is planning how the town is developed and that this would eliminate the ability for a planning board to do its job. Chairman Millard stated that its going to become one state government.

Member Katz asked who sponsored the bill. Attorney Goins stated that Bob Craven sponsored the bill.

Diane Williamson said that she had sent June Speakman her top five problems which are all from this particular update. Ms. Williamson gave Basswood as an example of the problem with someone who kept creating more lots and extending the road which was done with the 4-way test, until they reached the swamp and as a result there are huge drainage problems and everyone in the area are now dealing with flooding issues and that the bill would possibly create a similar situation. Alternate Member Sousa said that this bill would remove the ability for the planning board to do what it was created to do. Ms. Williamson said that the town needs to have the option to ask for pre-application meetings.

Diane Williamson stated that the issue of the certification of completeness where errors cannot be pointed out and all anyone can do is notify an applicant that it is missing a checklist item is ridiculous. She said that if someone submits an application and it is full of mistakes or illegible, as long as it was submitted, then the applicant gets to go. Ms. Williamson stated that the town needs to have discretion.

Ms. Williamson then goes on to discuss the next bullet regarding preliminary stage. Attorney Goins stated that it didn't seem to have any huge changes as it is almost normal that applicants frequently request waivers regarding DEM approval and the like. She said it seemed like it made it non-discretionary and that an applicant would not have to have the permits in hand for preliminary and that the board would not necessarily see the permits and only the administrative officer would see the permits as final is now always administrative. Ms. Williamson stated what would happen if an applicant went to DEM and DEM required changes to the plan and then the applicant came back with a modified plan based on the DEM's permit then that would come back to the board because it was a change. Attorney Goins stated that it would come back if it was a major change not a minor change. Alternate Member Sousa asked what would be considered a major change or a minor change. Attorney Goins stated that the Town's regulations spell that out, for example, adding new housing units would always be considered a major change.

Alternate Member Sousa used the new Mount Hope High School as an example. He asked that if the applicant was given approval at preliminary and the applicant went to get approval from DEM and then DEM wants to make a change to the drainage system, would they have to come back before the Board for that change or could they just make the change. Attorney Goins stated that the applicant would have to come back to the Board if the changes were clearly contrary in any way to the Board's approval, but if it is in the spirit of the Board's approval then it may go through. She stated that it ultimately comes down to the administrative officer's discretion.

Alternate Member Jarest then asked if the administrative officer would then have their engineering or landscape architect consultant review everything prior to administrative approval. Attorney Goins stated that might depend on whether the peer review fees covered that. Alternate Member Jarest stated that the Board would want a peer review especially with something involving drainage modifications or wetland mitigation and the like. Attorney Goins said she

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wasn't sure if there's a clock when someone submits an application for a change to an approved plan, and wasn't sure what it was or if it would even allow for it. Alternate Member Sousa stated what was considered serious by one person may not be considered serious by another. Attorney Goins stated that if there was any doubt whether it was major or minor, then it would go before the Board as a major change.

Attorney Goins went on to discuss some housekeeping changes. She stated that with regard to the part involving adaptive reuse, Attorney Andy Teitz has been heavily involved with the legislative committee of the Planner's Association in Rhode Island. Attorney Goins stated that Attorney Teitz drafted the changes to adaptive reuse that were incorporated into the bill and she believes that it is a win for the Town as it tightens up where adaptive reuse is allowed. She stated that it would exclude adaptive reuse projects if the building hasn't been vacant of an industrial use for less than one (1) year which would help keep certain buildings as industrial instead of turning them into residential. Member Katz stated that it was a good change.

Member Clark posed a question about the final approval expiration date. He asked if that particular point was doubling the final approval expiration date from 1 year to 2 years. Attorney Goins said that master plan had a 2 year expiration date with the right to extend it up to a total of 4 years and for preliminary it was a 2 year vested approval. She said it would give an applicant more rights but it was still consistent with the other two approval stages.

Attorney Goins then discussed the portion regarding dimensional requirements of substandard lots. She stated that it had been adjusted the past couple of years and feels that is favorable to the municipalities because the law on the books says that if a lot is substandard then the dimensional standards from another zoning district in the municipality where it would be conforming as to lot area are to be applied. Attorney Goins gave an example of that where a zoning official bumped it down one level in the table whereas the applicant's attorney wanted bumped down to the commercial downtown zoning district because there was no minimum lot area in that district and that would have given the lot a greatly expanded building envelope. She said that this portion would allow the zoning official to apply the most appropriate setbacks.

Attorney Goins said that another adjustment to inclusionary zoning came up due to an issue in another municipality where there was a development proposed in a certain special management area that under CRMC regulations had a limit on density so the town was trying to get the applicant to provide the inclusionary units even though they couldn't take advantage of density bonus. She said that this portion would eliminate that so if the underlying property has some kind of limitation on density because of CRMC or DEM regulations the inclusionary zoning requirement would not apply.

Attorney Goins advised that most of the major changes with the enabling acts have already happened and the big one was giving the Planning Board the power to grant zoning relief. She said that would eliminate a step in the process so the applicant doesn't have to go to Planning first and then to Zoning as they used to do.

Attorney Goins went on to discuss the bill regarding zoning certificates which was a concern from a liability standpoint. She stated that if someone is interested in a piece of property they would get a zoning certificate from the zoning official stating it's a legal 2-family, etc., and this section would try to make it binding. Member Clark stated that it would be a permanent use as opposed to relying on the zoning certificate. Attorney Goins stated that's what it seemed to be doing and that municipal officials make mistakes like everyone else. She said that there was a major case years ago where a building official issued a building permit then the next building

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official that was elected to the position realized that the previous building official should have never issued the permit as the applicant had not done what was needed in terms of zoning compliance and the new building official rescinded the permit so the property owner sued the town as the property owner relied on it and built on it. Attorney Goins said that the court issued a finding that if a zoning ordinance has to be complied just because someone grants a permit that should not have been granted, a property owner should not be able to rely on a mistaken zoning certificate. She stated that the bill would almost try to reverse that even though it didn't say that in the bill, but that seemed to be the goal. Member Katz said it would become a waiver. Attorney Goins was not sure what the effect would be. She said that zoning officials would be reluctant to put anything in zoning certificates.

Attorney Goins went on to discuss a bill regarding development within the urban services boundary. Member Clark asked what an urban services boundary was. Attorney Goins said that would be the area within a town where sewer and water services were available. Ms. Williamson stated that the State has a map and on Bristol's map it would be everything in the area west of Metacom Avenue to the harbor except the Poppasquash peninsula. Attorney Goins said that there were boiler plate content in the Zoning Enabling Act that stated what zoning ordinances needed to address and the proposed legislation would add a bullet point to that. She believes the intent is that cities and towns should be taking a look at allowing residential use options other than single family dwellings meaning 2-family zoning at a minimum within the urban services boundary. She said that the idea of this bill is to allow denser residential development where there is capacity for it in terms of infrastructure. Attorney Goins said that she wasn't sure if this bill would go as far as eliminating single family zoning outside of the urban services boundary as it didn't specifically say that in the bill, but it seems like that's what it was getting at otherwise it's just adding a boiler plate and it feels like the intent was more than that. Alternate Member Jarest said that the City of Cambridge had just eliminated single family zoning which made sense for an urban place like Cambridge, but to put it carte blanche across Rhode Island seems crazy. Members Clark and Katz agreed with Alternate Member Jarest.

Attorney Goins continued the discussion with the next bill which was not a mandatory bill, just an option for municipalities to allow co-op or co-living housing which was already passed by the House, but again it would not be mandatory. Chairman Millard stated it refers to boarding houses. Attorney Goins agreed. Alternate Member Jarest said it's like hippy communes. Member Clark stated that Bristol does not allow for boarding houses. Attorney Goins said that it was new nomenclature for an old use and it's rebranding a rooming house or boarding house.

Attorney Goins then went on to discuss the next bill regarding attached single family dwelling units. Ms. Williamson asked what was the difference between a duplex and attached single family. Member Clark gave the example of the housing on Garfield Street which Ms. Williamson stated was a tri-plex. Member Clark said that it was set up as townhouse then garage and so forth. Ms. Williamson asked if that was the same as an attached single family. Attorney Goins read the explanation as a dwelling unit constructed side-by-side or horizontally separated by a parting wall and lot line. Alternate Member Jarest stated those were row houses. Ms. Williamson said that the dwelling on Garfield Street wasn't separated by lot lines. Member Clark said that a person can build a dwelling and the neighbors each own part of the dividing wall. Attorney Goins said that the bill passed the House on Monday with a floor amendment and Representative Donovan was on the list of sponsors. Member Katz said that the bill seemed to be describing town houses.

Attorney Goins stated that a lot of the bills stated an effective date as January 1st instead of effective upon passage so that no one is behind as far as bringing ordinances in line when it does

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pass. Ms. Williamson said that on the particular bill regarding attached single family units, Bristol had major land development standards for multi-family townhouses currently and if what is on the books now is similar to the proposed bill, then the Town might not have to really change much. Chairman Millard said it sounds like condominiums. Attorney Goins said with the exception that they're on separate lots. Member Katz said it's more like townhouses. Member Clark gave the example that if he purchased a 50x500 piece of land and then put 5 units on it right to the lot lines, then his right wall of the unit would be the next owner's left wall and so on, which then can be sold as separate units and have little back yards.

Alternate Member Sousa asked how would an owner access the back yard. Alternate Member Jarest said through the unit or an alley way. Member Katz said that if they are separate lots the Town has an ordinance that states that a detached garage cannot be closer than 6ft from the neighbor's line and it seemed like this bill meant that the 6ft would go away and a person could put the garage right up to the neighbor's lot line. Attorney Goins said that the fire code and building code would still apply. Chairman Millard said that it would probably have a block/concrete fire wall between them. Alternate Member Jarest said that she had a client in East Boston who had an alley way to access the outdoor space without having to go through the unit and asked if that was part of the thinking from a safety standpoint. Member Clark said that it would probably have to be a big enough road for a service truck to get down it, but it wouldn't be big enough for a fire truck. Ms. Williamson said the bill stated that it would be allowed in designated zoning districts meaning it would not be allowed everywhere. Member Clark stated it shouldn't be allowed anywhere.

Vice Chairman Murgio asked if the regulations were to create more affordable housing or just housing in general. Attorney Goins said not exactly and understands that the thinking in general is that more housing units may equal more affordable housing units somewhere in there but the districts where it would have to be applied under the legislation would be any residential districts where the Town already allowed duplexes and the like. Member Clark said that looking at the legislation and look at the Speaker of the House, the Speaker of the House is the largest land use attorney in the State, and everything will be based on that because that's what the Speaker knows. Alternate Member Sousa asked if the Speaker of the House was still practicing. Member Clark said yes. Alternate Member Sousa asked if that presented a conflict. Attorney Goins said the majority of the officials have part-time jobs or are self-sufficient.

Attorney Goins went on to discuss the next bill regarding adding an entirely new category of subdivisions. Member Clark asked who sponsored the bill and Attorney Goins said that she didn't see anyone local on it. Attorney Goins stated the bill involved oversized lot subdivisions which would be reviewed as minor subdivisions. She said that it was subdivisions of an existing lot which would result in the creation of a lot or lots for residential use that are equal to or greater in lot area than 50% of the residential lots within a 200ft radius. She stated that if someone has a big lot in an area where there are lots of smaller lots then that person could subdivide it down to basically the minimal where the resulting lots are generally the same size as what's around it. Chairman Millard said that, for example, on Prudence Island there are 50x50 lots and he said that the rest of Prudence Island could potentially become 50x50 lots as well. Member Clark said that next to Hopeworth which used to be all smaller lots on the Indian side. Attorney Goins said that those would be minor subdivisions.

Attorney Goins pointed out that in the bill there was something interesting regarding zoning modification which were made mandatory a couple of years ago which has reduced the zoning board's docket. She said that Bristol previously had it on the books which not every town did, and it said that if there was a setback of 10ft and someone had proposed 8ft then they had to go to

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the zoning board, and in other towns they let someone have 15, 20%, or even 25% relief, so zoning modifications were mandatory if a person checked off the boxes and they could get a 15% reduction across the board for setbacks, a bump up on lot coverage. She said that the bill would add a new category of zoning modifications that were based on what the built environment around the subject property looked like. Member Clark said read that the modifications would be available where the resulting lots had at least 3,000sq.ft. and allowed for dimensional relief for setbacks, height, frontage, and lot coverage. Attorney Goins said it would be allowed in conjunction with the infill or oversized lot subdivisions because the oversized lot subdivisions would allow someone to make many smaller lots but there would still be the dimensional regulations of the underlying district and the neighborhood character base modification would be needed to give relief for the smaller lots.

Ms. Williamson stated that at the present time they cannot give a modification for lot area, but does the bill imply that the zoning officer can grant modifications to lot areas. Attorney Goins didn't think so because the definition of a modification hadn't been changed. Ms. Williamson stated it was confusing because it said "resulting lot" and talked about lot size. Attorney Goins said that the first draft of the bill was even more confusing. She said that those neighborhood character based modifications would be allowed either in conjunction with subdivisions or, for example, if someone's property was the only one on the street without an attached garage, but all of the neighbors do and within the side setbacks, and then the person without one could get a modification to let them put a garage in the side setback even if it encroaches more than 25% into the setback. Attorney Goins said that it was more about what's around a property than the numbers and does it change the character of the neighborhood.

Ms. Williamson stated that there was something else that talks about it can't interfere with CRMC or DEM wetlands, so the zoning officer would have to be aware of the wetlands and the like. Attorney Goins said that was already on the books.

Alternate Member Sousa brought up the area of the Terrace School property where one side of the street is very dense and there is nothing on the other side of it and within 200ft is what? Ms. Williamson said to do an average. Attorney Goins said it was going to be a tricky thing with the bill is not all of the modifications are going to be done in connection with subdivisions but it was written as if they would be.

Alternate Member Sousa asked if the public, in general, are in favor of all of the bills. Chairman Millard said that the public probably doesn't know what's going on. Member Katz said that if he hadn't seen the bills on Shekarchi's website and brought it to Ms. Williamson's attention, then they wouldn't have had this meeting, and no one would have known about all of it. He said that the representatives needed to come visit with them to discuss things a few times a year and tell the cities and towns what they're working on and input.

Ms. Williamson stated there was a paragraph in the bill discuss redividing merged lots and Bristol already had a zoning ordinance regarding that subject. She said that some of the information in the bill wasn't that far from what was currently implemented. She said that there were just little nuances in it that just clarified things more. She said she discussed it with Ed Tanner and he was concerned about approving things and then it created a mess. Ms. Williamson said that the whole point of having the Board review it is the more eyes that review things, the more input. Member Clark said it was to share responsibility.

Attorney Goins then goes to the next bill regarding village and mixed-use zoning. She said the bill would require the Town to provide for residential development in all or some of the areas that

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are commercially zoned. Member Clark asked who sponsored the bill. Attorney Goins said that it was Bob Craven and that it had already passed in the House, and it was encouraging mixed-use zoning. Member Clark said that it was not encouraging mixed-use zoning, and that it seemed to be eliminating it and seeking apartments in storefronts. Ms. Williamson said that the bill said "above the commercial uses". Attorney Goins said that there is nothing state wide really requires mixed-use zoning because the tradition was to separate residential and commercial uses. Member Clark said what if he had a business in his basement, would that be considered mixed-use. Attorney Goins said that the bill would force the Town to allow residential use in some commercial zones. Ms. Williamson stated that the Town already does that especially on Metacom Ave. Attorney Goins said that not every city/town does so it wouldn't have as much of an impact in Bristol as it would elsewhere in the State. Ms. Williamson said that in the Metacom mixed-use the Town states that residential has to be above the commercial use and sometimes they get push back that it can't be done and the bill would clarify that it can be done.

Attorney Goins then went to the next bill regarding comprehensive permits and continued changes to the LMI housing act. She advised that it was sponsored by June Speakman. Alternate Member Sousa said that it was not a requirement, but it allows for it. He said that if a developer wants to get the Board's opinion through master plan ahead of time, nothing wrong with that. Ms. Williamson agreed and said that the Town has a voluntary pre-application and a voluntary master plan then no one would see it until preliminary plan. Attorney Goins said that comp permits were a special procedure for land developments and subdivisions, and she did not see any changes in the bill that would take away the Town's ability. She said that the language that said they may require a pre-application is still in the bill and that the only change was that a municipality may require an applicant proposing a project who is not electing to have master plan so if an applicant said they wanted to come in for a master plan there would be no pre-application, but if an applicant said that they wanted to come for preliminary then the Town can say they want a pre-application first.

Attorney Goins advised that part of the comp permit bill would be effective upon passage and then a part that would be effective on January 1st. She said that the part that would effective upon passage is where there is a list of required findings and a separate list of permissible reasons that it can be denied as it is not enough to just advise an applicant that they have not met the findings if a planning board wants to deny a comprehensive permit they have to check off one of the reasons for the denial, and that particular section would eliminate that. She said that it would just outline the criteria for approval and if an applicant does not meet it then it will not be approved. Ms. Williamson said that was good. Attorney Goins said it would change the criteria for approval to make it more difficult for the Planning Board to deny it.

Attorney Goins then discussed bullet points, particularly the portions that change existing law. She said that if the Board wanted to deny a project because it was not consistent with local needs meaning not consistent with the Comprehensive Plan, it must also find that the Town has made significant progress in implementing its affordable housing. Member Katz expressed that it was absurd. Attorney Goins said that Rhode Island Housing had a chart that categorized municipalities as either good progress, significant progress, and the like, but not sure where Bristol is on that chart. Ms. Williamson stated that Bristol has made good progress. Attorney Goins said that Bristol probably has not made significant progress as only a few municipalities have hit the significant progress mark, and some have made no progress at all and at least Bristol has made some progress. Attorney Goins stated that finding would make it harder to deny a comprehensive permit for not being consistent with the Comprehensive Plan. She said that the standard that required the affordable units to be integrated with the development to be compatible in scale with the market rate units, that would be defined because there was no real existing

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definition as to what compatible in size and scale would be. She said that would define it and makes it harder for a municipality to just say that the standard hasn't been met. Attorney Goins further said that the only thing was, and the planners have noted it as well, the second bullet point on affordable units said that the footprint and height of the affordable unit shall not be less than 25% of the footprint and height of the market rate units and they're trying to figure out if that is a typo or was it really meant to say that the LMI unit could be 25% of a market rate unit. She said that didn't seem to be compatible. Ms. Williamson said that she would ask June at the meeting on Monday for clarification.

Member Clark posed a question about the LMIs. He said that a client of his in Brockton is going to do 250 units and they are making an argument, which he doesn't disagree with, that all of the market units should be in one area and the LMIs should be in a separate area. He said what his clients want to do is gift land to an East Bay CDC type of thing where there would be federal money and they could afford to lose money and build the LMIs to the exact specifications as the market rate units and that his clients wouldn't be building it because they lose money. Member Clark said he was thinking about the future of Bristol and would something like that make sense for the area. Attorney Goins said that under Rhode Island law regarding comp permits, a developer must have the LMIs as part of the development. She said that a fee in lieu is allowed for inclusionary zoning or off-site development. Member Clark said that it was not fee in lieu and that basically his clients were partnering with. Chairman Millard said that it cannot be done that way. Member Clark said that they would all be on the same campus. Ms. Williamson stated that the LMIs can't all be in the same building separate from the market rate units. Chairman Millard said they had to be indistinguishable. Member Katz said that not all of the affordable housing was at Robin Run for example. He said that some of it was across the street and that there may have been some elsewhere in the Town. Chairman Millard stated that Bay View units were going to be a mixture of LMIs and market rate units. Attorney Goins said that a similar issue came up years ago in Narragansett where an existing apartment building was going to be redeveloped right next door to a brand new building and all of the LMIs were going to be in the old building and the town denied it.

Member Clark stated that the property that his developer gifted was going to have the exact same building as the rest of the developer's complex right next door. He said that it would be indistinguishable from the rest of the buildings, it's just that his developer can't afford to build it and rent it at a lower rate as they would lose money. He said that because the local CDC is flooded with federal money they can afford to build a new complex and lose money, so that's what they're trying to accomplish. Member Clark said that would make sense. Alternate Member Sousa agreed and believes the 25% reduction is bad and that it was taking planning away from the Planning Board. He said that no one wants to physically see that an LMI or affordable is different than the rest. Member Katz agreed.

Attorney Goins gave another example from South Kingstown. She said that a few years ago a comp permit was put in and the developer proposed to have all of the LMIs as ADUs. She said that the Town issued a conditional approval that it would be approved if they redesigned it so the LMIs were not ADUs. She said that the bill would more or less allow it. Ms. Williamson said that there was an exception in the bill regarding age restricted units and they wouldn't have to be integrated. She said that they might only need to be one floor.

Attorney Goins went on to discuss the next section and state that the first part of the section would not apply to Bristol. She said that cities and towns that have met the 10% threshold were allowed to deny a comprehensive permit application without even looking at it because they are considered except since they hit the 10% mark. Attorney Goins said that section 2 of the

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legislation stated that even cities and towns that have hit the 10% mark would still have to accept comprehensive permit applications, it's just the minimum density bonuses that the law set forth wouldn't be mandatory in those towns. She stated that it wouldn't apply to Bristol yet, but the State is giving a clear signal if it passes that they don't want anyone to say no to affordable housing developments.

Attorney Goins went on to discuss the bill regarding state owned properties. She said that the State could go ahead and develop housing on its own property without having to comply with municipal comp plans and zoning regulations. Chairman Millard said that the State has no money to do so. Member Katz said that would mean that the State could build on a space like Colt State Park. Attorney Goins stated that the land has to be vacant or underutilized in order for the State to do so.

Ms. Williamson stated that the electronic permitting extension would be working with zoning and eventually with the planning board. Alternate Member Jarest said that it would make her job easier.

Ms. Williamson advised the Board that recently one of the state law changes allows cities and towns to count the Section 8 vouchers as part of the affordable housing. She said that the consultant that was doing Bristol's plan got the numbers from the Bristol Housing Authority and added it to the draft plan, as it would get Bristol a little bit closer to their goal. Member Clark asked Ms. Williamson how many Section 8 vouchers there were. Ms. Williamson said that she would find out and get back to Member Clark.

Ms. Williamson advised that at the meeting set for Monday night also on the agenda for the Planning Board and Town Council to discuss the housing element update that is being worked on. She further advised that there would be a discussion regarding the affordable housing trust fund money from the yarn mill being held as a match for a bigger project like the Almeida apartments or something else.

Member Clark asked Ms. Williamson if there was any progress on the zone issue. Ms. Williams said no but suggested that he bring it up at the meeting. Member Clark said that since the Almeida apartments were owned by Roger Williams, it was not zoned educational and that Roger Williams was not paying taxes on it. Ms. Williamson said that he should bring it up at the meeting on Monday. Member Clark stated that it should either be zoned educational or Roger Williams should pay taxes. He said that if they ever sold it, new owner would have to go before the Board for a zone change and then the Town would have some ability to have some kind of oversight. Alternate Member Jarest suggested that it be a question for the meeting on Monday night. Attorney Goins said to remember that even if they rezoned it, someone could put in a comp permit application and then the zoning may become irrelevant. Member Clark asked how it could be prevented and Attorney Goins said that there is no way to prevent it. Ms. Williamson said to remember that a comp permit may get the Town affordable housing, which is what the Town wants.

Ms. Williamson said that if any Board members had any specific questions or concerns for the meeting on Monday night to let her know and she would add it to her notes for June Speakman to review. She wanted to give June some insight so the meeting could be productive because if June is not aware of the concerns, then June wouldn't have the proper information to provide during the meeting.

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Vice Chairman Murgo said that he read somewhere about the minimum of 40,000 per unit and wanted to know if it could be raised. Alternate Member Jarest said she had a similar question. Ms. Williamson said that it cannot be raised as it was done by state law based on the chart. Vice Chairman Murgo said that was a minimum of 40,000. Alternate Member Sousa said that he thought it was eliminated. Ms. Williamson said that the fee in lieu was eliminated and then the whole inclusionary zoning was eliminated, but it was proposed to bring it back. Alternate Member Sousa said that they did not want fee in lieu back. Attorney Goins said that fee in lieu was under inclusionary. Ms. Williamson said that inclusionary was set with a sunset clause. Alternate Member Sousa stated that he was not aware that fee in lieu was part of the inclusionary. Attorney Goins said that it is part of the state law that says a city or town can adopt inclusionary, but it is not part of it.

Attorney Goins then asked Ms. Williamson if the Town was going to proposed to bring back the fee in lieu. Ms. Williamson said she didn't think so. Attorney Goins said that the Town took away fee in lieu once there was a low per unit fee. Alternate Member Jarest said she understood the metric in how it was determined, but it still seemed low based on how much it cost to do anything. Attorney Goins agreed and said that a lot of towns had taken away fee in lieu that used to have it as an option. She said that now the options were onsite development, onsite development, or land donation. Ms. Williamson was going to check to make sure it was not in there as she believes it was eliminated from the draft. Member Clark said that it was actually more efficient for the local CDC because they wouldn't have to go and title a property.

Alternate Member Jarest asked if there was a way for a client to go and partner with the CDC so that they could build one of the pieces and then spread the units out. Member Clark said that the problem was that most of the big developers who were doing 200+ units were doing the apartment complexes, then filling them up, stabilizing them, and then selling them. Alternate Member Jarest said that they were selling them as condos. Member Clark said that no the developers were selling them to 401Ks on Wall Street as the developer didn't want the responsibility. He said that the problem was that management of them was expensive and since the developer would already be losing money on the LMIs when they're being built, they don't want to manage them. He said that the LMIs would be built to the same specifications and would look identical to the other buildings that are on the same campus, except the local CDC would manage it, collect the rent, and the CDC could build it because they would not have to worry about going before a board.

Alternate Member Jarest said that the only downside to that would be other families living in the complex wouldn't have a mix of socioeconomic situations around them and feel a part of the community. Chairman Millard said it would be essentially a ghetto. Member Clark said that it would not be a ghetto because the developer was not buying a 50-acre piece and would build up all of the beautiful parts and then way in the back would be poverty corner. He said it wouldn't be like that at all and that it would be all in the same area, but if a developer were to mix it in the same building, they would lose money. He said that the math didn't work. He said that if a developer had already done the engineering and everything else, then the local CDC could just come in and built it. Alternate Member Jarest said that from a community development standpoint, they're missing out. Member Clark said that the tenants would have access to the same amenities as everyone else in the complex. Ms. Williamson stated that the LMIs have to be integrated.

Ms. Williamson went back to the question about fee in lieu and stated that Attorney Goins checked the draft and confirmed that the fee in lieu language was removed from the draft ordinance.

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Vice Chairman Murgo asked how the housing trust fund was going to be replenished since there would be no more fee in lieu. Ms. Williamson said that the consultant had given the Board some ideas. Alternate Member Sousa suggested tacking on a fee to the building permits. Attorney Goins said that it couldn't be done. Chairman Millard said that wouldn't be enough. Member Clark suggested eliminating the trust fund and make it part of the general fund. Alternate Member Jarest said that the consultant suggested one way was to give the money out as a loan and then make money back on the interest on the money that was loaned out.

Attorney Goins went back to discuss the tax cap legislation and said that idea might be to shift more of the burden of increased housing units onto the new development units rather than the existing taxpayers in town. Member Clark said that they would be creating a 2-tier tax system. Alternate Member Sousa said that it would only be for 3 years.

Alternate Member Sousa said the town is going to wind up with mini houses. Alternate Member Jarest said that the 25% must be a mistake because it would also make it distinguishingly different than market rate units. Alternate Member Sousa said it would go against everything that people said about LMIs not to be different. Attorney Goins said that it could be a mistake as math mistakes have been made before. She said that there was one bill that included a correction to what was existing on the books the fee for electronic permitting is that a surcharge is tacked on to the building permit which was 1/10th of 1% and it was incorrectly listed and they corrected it.

Alternate Member Sousa asked Ms. Williamson to let June Speakman know about the questions everyone had.

Ms. Williamson asked if there was anything else the Board wanted the legislators know about. Alternate Member Sousa said that the general concern is the Town losing the ability to plan.

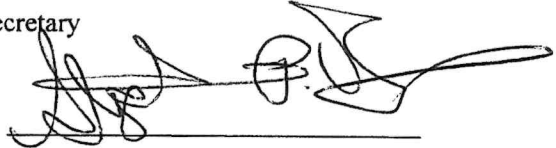
Alternate Member Jarest had a question regarding environmental protection and natural resource conservation. She asked Attorney Goins if it could help the Town. Attorney Goins said that it wouldn't do anything for the Town as it was a boiler plate section and not helpful. She said that she would advise the Board of any new developments as they become available.

E. Adjournment

Meeting adjourned at 8:24pm by Katz

Respectfully submitted by Kathleen M. Maynard, Recording Secretary

Date Approved: 12 June 2025

Planning Board: 

TOWN OF BRISTOL, RHODE ISLAND

HISTORIC DISTRICT COMMISSION



**Historic District Commission Meeting Minutes
Thursday, April 3, 2025
at 7:00 PM
Town Hall - 10 Court Street, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to ntoth@bristolri.gov

1. Pledge of Allegiance

The meeting was called to order at 7:02 PM, and the Pledge of Allegiance was promptly recited afterwards.

In attendance: Lima, Allen, Bergenholtz, Page, and Church (arrived at 7:13pm), Goins, and Toth

Absent: Millard, Ponder, and O'Loughlin

2. Review of Previous Month's Meeting Minutes

2A. Review of minutes of the March 6, 2025 meeting.

Lima: Does anyone have any additions or corrections?

Bergenholtz: On page 4, I asked if it was going to be granite, not Diane. Also on page 6, under the findings of fact, it should state that all curbing in the Historic District is to be granite.

Allen: Page 16 at the top of the page it should be "raise" not "raze".

Lima: Anything else? Could we have a motion to accept the minutes?

Allen: So moved.

Motion made by Allen to accept the minutes of the March 6, 2025 meeting as amended; Seconded by Bergenholtz.

Voting Yea: Bergenholtz, Lima, Page, and Allen

2B. Review of minutes of the March 19, 2025 special meeting.

Lima: Are there any additions or corrections for that meeting?

Allen: I have none.

Lima: Anyone else? Okay, is there a motion to accept the minutes for March 19th?

Allen: So moved.

Motion made by Allen to accept the minutes of the March 19, 2025 special meeting; Seconded by Bergenholtz

Voting Yea: Page, Allen, Bergenholtz, and Lima

3. Application Reviews

3A. 25-18: 195 High Street, Peggy Fredrick: Discuss and act on addition of Dormer, Garage Doors, Windows.

Peggy Frederick present.

Frederick: So I am here for the garage, some of the details on the garage from last meeting, and the dormer approval. Maybe we'll go to the garage first

Lima: Yes please.

Frederick: I was able to find the manufacturer of the garage door at 35 Church Street which is General Doors. It is a wood composite door which is Accoya. I have a sample of it if you want to see it.

Allen: Which of the doors did you pick out on the brochure?

Frederick: It is the Cambridge series. I think the specs for them are in there. It is the same exact door that is at 35 Church Street.

Allen: Okay.

Frederick: it is the same installer and everything. He has done three in the Historic District.

Bergenholtz: So, it doesn't have the arched windows.

Frederick: I am doing them straight across.

Bergenholtz: Perfect.

Allen: I like it. Anybody have any comments about the door Peggy is suggesting?

Church: I'm satisfied with it.

Frederick: So the windows that I have chosen for the garage are Brosco 6 over 6 authentic divided light wood single thick glass with Low E panel. The brochure on those is there as well.

Allen: This is different from what you had approved on house?

Frederick: Yes. The ones on the house are Andersen Woodwright series. A little bit nicer.

Allen: And this is a single pane window for the garage?

Frederick: It is a single pane window.

Allen: And it is a wood windows with what kind of clad?

Frederick: I'm sure it is aluminum clad. That's the same as the house.

Allen: Okay.

Lima: Is there anything else on the garage?

Frederick: On garage, the third thing is the side door which is also a Brosco wood door.

Lima: And that is in our packet also?

Frederick: Yes.

Lima: And that's on what side?

Allen: I don't seem to have it.

Frederick: It's on the right side of the garage. It's only a single page of information.

Lima: I don't think we have it.

Toth: I can double check the attachments. It might have just gotten messed up. The system likes to delete stuff.

Lima: Can you bring that up so we can share it.

Frederick: Sure. (Brings attachment up to the Board.)

Lima: And the one you want is which one?

Frederick: On the end, that one.

Lima: So, we're looking at the wood door with 4 lights on top or possibly 6 just in case.

Frederick: Yes.

Allen: Do you need this back?

Frederick: No.

Allen: Can I mark it?

Frederick: Sure. I think it's that one but I will have to look back at the notes. It's either that one or that one (indicating on the brochure which door).

Allen: Okay.

Lima: Nick, if you can mark this exhibit.

Toth: Yes.

Lima: Pass this around so everyone can see it. While we're looking at that, is that it for tonight?

Allen: No, she's looking for a dormer.

Frederick: The dormer.

Allen: Could you reiterate why you want the dormer and why you need the dormer.

Frederick: The basement is wet and I want space for exercise equipment and need a little bit more head room in the attic in order to do that. The option I chose was to put a dormer on the south side that is 17ft long.

Allen: Okay.

Frederick: I know 21 Bradford Street right next to me has one. I look at the dormer that they got approved on regularly.

Lima: And the windows will be?

Frederick: Andersen Woodwright windows with smaller transom windows.

Lima: And it's going to match the windows on the rest of the house?

Frederick: Correct.

Lima: And there will be three of them?

Frederick: Yes.

Lima: Anybody have any questions?

Bergenholtz: Do you know approximately how far back the dormer sits from the front of the house?

Frederick: It's past the first window so I'm going to guess it's 10ft.

Bergenholtz: So, the roof line for the dormer goes right up to the ridge line. There's no setback showing that there was an addition.

Frederick: I don't really understand what you mean.

Lima: Could you come up so we can show it to you. If anyone else wants to come up, please feel free. This looks like there is the front of the house.

Frederick: There's an architectural drawing that was done showing it.

Bergenholtz: So, what my question is that instead of starting from this point which we have approved in the past, you're going all the way up to this part. What we would like is for you to drop it down, so it looks like an addition.

Allen: I think maybe the problem, Ben, is that she doesn't have a lot of space there now and if she drops it, it could be a problem for her.

Frederick: Even with the way we have drawn it here, I only have 6ft.

Bergenholtz: I have some issues with it. First of all, it's not on both sides so it doesn't have that symmetry. I don't care for it and it needs to be set back.

Lima: Is there any way you could put it on the back of the house as opposed to right up here on the front?

Frederick: It would require major rework. The house is already framed inside. There's a bedroom in the back and the stairs going up to the loft are coming off of the stairs from the first floor. It is a very small house and there is not a lot of options.

Lima: Did you think of possibly putting on the north side?

Frederick: I didn't because if you saw the framing that was done inside the house you would see there is already a bathroom frame on the right side and stairs come up. There is no opportunity to do it that way. I need to have that space. Since it is not an investment property and I plan to live in the home, I need it. You have allowed others to do this for a profit.

Lima: Any other questions?

Church: Is the front of the dormer set back. The southern most part of the dormer is that set back from the roof line?

Frederick: It's set back from the front of the house about 10ft.

Church: I don't mean the front of the house.

Allen: Can you come back here (shows Frederick a rendering). I think I know the answer, but you need to show it.

Church: It doesn't show it here.

Allen: The question is right here it shows it set back.

Church: There are wood shingles underneath it.

Allen: It doesn't come right to the edge.

Frederick: I think we can fix that.

Allen: That shows it.

Church: That's what we want.

Allen: This one, I think, also shows it. We want to make sure it is set back about a foot.

Church: One foot back from the edge.

Frederick: I will have to talk to the architect. I think that's possible. One foot of shingles is what you are saying.

Allen: Correct.

Frederick: I can talk to the architect and let you know. It might not be a full foot but I can try for that.

Allen: Ben, did we answer your concern?

Bergenholtz: No. My concern is that it is not stepped down or in, and that also, it is just on one side. It's lopsided. I think the house is being turned into something it's not meant to be. I'm sorry that your basement is wet and I don't understand why your basement is wet since it is a brand new basement. There should be a French drain and all of that stuff should have been done for you so I don't why the basement is wet.

Frederick: The water table there is 2½ ft. It is a very high water table.

Bergholtz: I'm fine with everything else presented, but the dormer thing is not good.

Frederick: I've spent a lot of money trying to figure this out. I had talked to John and I assumed because I see the dormer next door and what was done at 21 Bradford Street that what I'm doing at 195 High Street is nothing compared to what was done there, that this would not be a problem. It's a little frustrating that I'm going to probably spend \$300,000 or \$400,000 more than I would if I tore it down to build a house that could fit well for the Town of Bristol partly as service and a gift because I wanted to save the old house and now I've run into a problem where I need additional head room in attic and I'm asking for 17ft of dormer. A dormer on both sides would look ridiculous.

Lima: Any other questions?

Frederick: There's no dormers on both sides at 21 Bradford Street, it's only on the west side. I believe there is also a dormer that has been approved at 11 Constitution as another example.

Allen: Do you know if the dormer roof actually comes up to the peak of the house?

Frederick: I should have taken a picture.

Lima: He's actually asking about the house on High Street.

Church: It could have been built before the Historic District was established.

Frederick: I'm talking about 21 Bradford. That's the house next to me.

Church: That's what I'm saying. The dormer could have been added to the house before the Historic District was established.

Frederick: There was not second floor in that house.

Lima: Okay, wait a minute. Stop.

Church: This drawing isn't accurate. Unless the roof goes up to the chimney.

Allen: That's not a real chimney. It's a faux chimney.

Frederick: The chimney is gone. It's a false chimney.

Church: So there's going to be no chimney?

Frederick: There's no real chimney.

Lima: So there's no chimney there and there won't be one.

Allen: It's a faux chimney.

Frederick: It's a faux chimney per your requirements from the first meeting I came to.

Church: So this isn't going to be here?

Allen: It will be there, just as a faux chimney. From the front of the house, you won't know the chimney is actually partially cut off. Could you move chimney back to edge of dormer?

Frederick: Yes, I think so. That's no problem. There are two gas fireplaces in the house and the vents intended to go through that false chimney, but I think going back is fine.

Allen: It might look a little weird if you don't do that.

Church: It looks like the chimney is going to be part of the dormer.

Frederick: So you want the chimney to go

Lima: West.

Frederick: Just so that it doesn't impede in the dormer itself?

Lima: Correct.

Frederick: I can see about that. It shouldn't be a problem.

Lima: Any other questions?

Allen: I just want to make sure everyone is satisfied about the dormer.

Lima: is there anyone in the audience who would like to speak for or against this application?

Catherine Zipf: This is one of those real pickles. I see a lot of these dormers all around the District as you do as well. I was also looking at the headspace there and that is really tight. I think Peggy is right. This is not a very big house. I was wondering if a change of materials for the dormer on the siding on the front face might help distinguish it from the original. A lot of it really does read to me that she has really preserved the original. You can read what this house used to be and we have lots of dormers around the Town, but I just wondered if maybe on this little piece in the front if you shingled that instead of clapboards just to distinguish it. Just a thought. This is a really difficult situation.

Lima: Thank you. Anything else? Someone like to make a motion?

Allen: I will.

Motion made by Allen to accept application for the garage doors as presented which are General Doors Cambridge series as presented in the packet on page 47, as well as the Brosco all wood door that was selected and is now in file as one of the two doors marked as F-7134U or F-7662U, and then also for the dormer as presented with the same windows as in the rest of house as three six paned windows as presented, and we have suggested that the faux chimney be relocated a little west of dormer and that the south end of the dormer should be placed 1ft from the edge of the roof, and that the siding on the east side should be shingles since the rest of the house is clapboard so as to differentiate it from the rest of the house; Seconded by Page.

Voting Yea: Allen, Lima, Church, and Page

Opposed: Bergenholtz

Motion carries 4 to 1.

Secretary of Interior Standards: #9

Project Monitor: John Allen

Lima: Your certificate will be available, and you'll have to get that from Nick. Now that you have the windows in, please put the certificate in any one of the windows.

Allen: Peggy, one thing we don't have yet, and I am assuming that you are going to have some kind of lighting on the garage.

Frederick: I did bring a picture of what I'm thinking.

Allen: Unfortunately, it wasn't advertised so we're going to see you again.

Frederick: I thought lighting was considered permanent.

Lima: Yes, it is.

Allen: And any other lighting that you have that you haven't already done.

Frederick: I will deal with that towards the end.

Allen: Okay.

Lima: Like, if you put any lighting in the front and on the garage, stuff like that.

Frederick: I'll come back and see you all again.

Lima: Looking forward to it.

Frederick: Thank you.

3B. 25-21: 41 Church St, Thomas Bergenholtz: Discuss and Act on removal of storm windows, replacement of windows with Marvin Elevate replacement windows.

Thomas Bergenholtz present.

Bergenholtz recused.

Bergenholtz: I would like to put new windows in the house. It is a Greek revival built around the 1830s. The windows that are on there now are 2 over 1 but those

certainly weren't there back then. The windows we want to do are the Marvin windows that we've done at 366 Hope Street, as well as 205 and 211 Thames Street. That's the window we really like. They will be 6 over 6 windows and there's a sample of the window on the table. (Shows sample of the window to the Commission.)

Allen: Can you tell us the materials?

Bergenholtz: Wood.

Church: On the inside.

Bergenholtz: It's got clad out on the outside and double pane.

Church: And what about the muntins, are they inside?

Allen: Simulated divided light.

Bergenholtz: Correct. We really like this one.

Allen: What are the ones currently there?

Bergenholtz: They are 2 over 1 wood windows with storm windows on the outside. I hate storm windows. These don't work. They don't go all the way down. They're cockeyed. They're little tabs don't catch. I hate them. I don't like storm windows and this would, obviously, be getting rid of them. You'll be able to see the shadow lines of the house with the new windows as opposed to the storm windows. The ones that are there now, to me, look like a black hole, and these obviously would be energy efficient. It would look nicer and it would go back to what it was with the Greek revival style with the 6 over 6.

Church: We need to inspect the existing windows to see the condition of them.

Allen: You know the drill unfortunately. We try to treat everyone fairly. So if somebody has windows that could be repaired as opposed to replaced, it's always appropriate under the Secretary of Interior standards that we do that and especially on the front of the house. We've talked about that before. But I think that we need to schedule a site visit to come out and take a look.

Bergenholtz: Okay. A site visit is a little more difficult on this one than it was at 366 because there's tenants and two different people in the house. So, it's not going to be as easy to do a site visit as it was at 366. I'm not trying to hide anything, I'm just being honest.

Lima: Is there one window or one room that is on the front to try to make it as easy as possible? We don't need to necessarily inspect every window, but if you could pick the worst windows that we can look at.

Allen: That's what you want to do.

Bergenholtz: Let me check with the tenants.

Toth: How old would you say these windows are that are there right now?

Bergenholtz: I don't know, but they're pretty old.

Allen: Do they have counterweights?

Bergenholtz: They do.

Allen: They could be original.

Bergenholtz: Some of them do, I don't know if all of them do.

Allen: Okay.

Church: You as the homeowner can check all of the windows and take photographs and indicate which ones are which.

Bergenholtz: Meaning what?

Church: Which ones have the weights and pressure tabs and which don't.

Allen: Like the ones you had on the top floor at 366.

Bergenholtz: Okay. Some of them did, John, but not all of them.

Church: Just so we don't have to look at every window.

Lima: If you have different windows in different rooms, then some of the windows may not be as old. Some of them might be replacement windows that have been replaced in later years. If you could take pictures of the windows and label them so we could know and give that to Nick.

Bergenholtz: Okay.

Lima: And then maybe we could have a couple of us look at them and the possibility might be some of the windows could be, like if you had real old windows and they're not as deteriorated as some of the newer windows that maybe we could just see what the front of the house looks like and kind of go around and replace if there are really good old windows maybe keep those in the front and go around the rest of the house.

Bergenholtz: I appreciate your position, but you have to appreciate my position as well. I don't want to have different windows on different sides of the house. I want consistency and I want to have that to be a more efficient window for heating and sunlight and all of that good stuff. Also, as I found out during my research, it is really expensive unless you're the guy doing the house on one of these streets who has a shop and does his windows by himself. I don't have a shop to do my windows by myself so I have to go outside and find a guy who do the windows and the labor and the cost of doing that is incredibly expensive.

Lima: We understand that but if you could take pictures of the windows and then it might help us to look at them without having to go into the house and disturb your tenants. But, again, we do have to look at the District as well as the house individually so if you can do that and get that information to Nick and then we can look at what you have given him and if we need to schedule a site visit.

Bergenholtz: Okay. I'll check with the tenants as well. I'll check to see if there is a time where everyone can all get together. I will certainly do that. It's just a little difficult with their lives and your lives.

Lima: I understand but we won't be able to make a decision unless we see the windows.

Bergenholtz: Okay. So I will get some pictures and get them to Nick and we'll go from there. Is that the game plan?

Lima: Yes.

Bergenholtz: Okay. Sounds good.

Church: And the type of windows might be a contributing element as well.

Allen: Right.

Bergenholtz: If I go back to 6 over 6 it makes it much more of what it was back in the 1830s when it was built.

Allen: It wasn't the same windows that would have had the historic nature that contributes to it.

Bergenholtz: You're right it's not the same window but this is a much better window.

Allen: I wanted to mention that there is actually a casement window.

Bergenholtz: There are two. There is one on each floor.

Allen: Okay. Are there any awning windows.

Bergenholtz: Yes.

Allen: So, those are not original to house I'm assuming.

Bergenholtz: Obviously not.

Church: It would be nice to know where those windows are. If you could take pictures of each elevation.

Bergenholtz: The two casements are on the side in the kitchen area. They're over the kitchen sink on both floors.

Church: If we have photographs and then you label them, it is more obvious as to which window goes where.

Bergenholtz: I'm not following but okay.

Church: Say this was a clear picture of the window and you marked it "A" and then when you get to your design you identified window "A". Now if there are six of these windows that are going to be "A", you go back to you house picture and indicate which one of these is labeled "A".

Bergenholtz: Okay.

Church: And the casement window which we don't have a picture of that elevation. We don't know what's going where.

Bergenholtz: Okay, I get it.

Lima: Could we have a motion to continue? Is next month okay?

Bergenholtz: Yes. I'm going to be here next month.

Motion made by Church to continue the application to the meeting on May 1, 2025; Seconded by Allen.

Voting Yea: Church, Lima, Allen, and Page

3C. 25-24: 41R State St, Bonnie Pacheco: Discuss and Act on installation of hanging sign and banner.

Toth: The applicant reached out to me and informed me that they could not make the meeting and requested that it be continued to next month.

Motion made by Allen to continue the application to the meeting on May 1, 2025; Seconded by Church.

Voting Yea: Church, Allen, Lima, Page, and Bergenholtz

3D. 25-25: 14 Union St, Lou Cabral: Discuss and Act on Construction of Porch, Construction of second floor addition, Demolition of old and Construction of new detached 3 car garage.

Lou Cabral present.

Cabral: I have previously been before you with concept plans. Recently, I filed the formal application and I am

hoping to be able to proceed. There are several things that you will notice from the concept plan I've made some changes one of them being one of the entrances is on east side of the building as opposed to where I originally had it on the concept plan on the west. The reason for that is because I am trying to have the entrance as close as possible to the garage so that when I get out of the garage I will have an easier entrance into the house instead of having to go all the way around. You will also see some changes from the concept plan changes to the garage roof line. I've tried to do everything I possibly could to reduce size of the garage. I know that was one of the issues we've discussed previously. In doing so and making as small as I possibly can but yet still making it usable, you see a different view and different garage roof line than I previously showed to you in the concept plan. Those are the major changes from concept to what I'm proposing now with this formal application. One of the things I would like to start off with is to tell you I read the minutes very carefully trying to do everything I possibly can to move this project along. It has been a little bit of time since I was last before you. Some of the things that I heard that I would like to incorporate and have proposed in this formal application is keeping the shingles on what I believe to be the original house and the addition and garage to be clapboard. It would be a different siding and that was actually not my idea, but was attorney Teitz's idea according to the minutes. I think it was a good suggestion, and we have incorporated that. Some of the things we talked about previously that I did not believe were concerns, and if there are please let me know, I have proposed using fiberglass gutters and downspouts. I believe that was accepted well. With roof shingles, I proposed to do architectural asphalt roof shingles with a pewter grey that will be both on the house as well as the garage. I believe that when I proposed a porch that was well accepted. I went before zoning and all three items I had had to go before zoning, the porch was approved, the location of garage was approved, as well as the addition that I am proposing on the back of the house. So with that, I can walk you through some of the items that I am proposing to use. With the windows, I too have a little bit larger model than the other gentleman tonight to show you and discuss, and I share the same concerns that he has, and also I would like to entertain what questions you have and any further guidance as to how I may proceed here so that we

can try to get this to a point where in the not so distant future I can a building permit to be able to move forward. If I may, I have some items, the different wood products that I am proposing.

Lima: Can we do the windows first?

Cabral: Sure.

Lima: Does anyone have any questions with regard to the windows?

Church: We don't have a cut sheet or specs.

Allen: No.

Church: We don't have the materials on the windows other than what's on the drawing.

Lima: Did you provide a cut sheet on the windows?

Church: This house was built approximately around the same time as the house we just reviewed. It has 6 over 1 panes and that's what's in the house now?

Cabral: Most of the windows on what I am calling the original house are 6 over 1. The folks from Andersen came down and reviewed the house and they believe those windows were fabricated sometime around late 1940s early 1950s. That original, again what I'm calling the original house, because it's really cut up a bit differently is 6 over 1 single pane.

Church: True divided light.

Cabral: Yes.

Bergenholtz: So originally the house would have had 6 over 6 and then in the 40s they changed it to 6 over 1.

Cabral: What the window consultant told me was that the windows he saw there he believes that they were fabricated probably in the late 40s early 50s. The addition in the back of the house, there exists crank out type windows and there are some other windows back there that are vinyl so there are a bunch of different styles and types of windows that exist in the building, but

that's in the back side in the smaller one lever side of the house.

Lima: So, are you proposing that all of the windows in the back as well as the front back will be the same?

Cabral: Yes.

Lima: Any questions?

Allen: We need a cut sheet on the windows you're proposing.

Cabral: Okay.

Allen: And can you tell us the materials that are being used on this window.

Cabral: Yes. Mostly wood as you can see. Fibrex is a major component there and then the sash is fiberglass. I can provide the whole booklet on it which will have the cut sheet to Nick so you can see what I'm talking about and ask to be able to use the Andersen 400 series Woodwright windows. It will be true divided grill 6 over 1 to keep with that kind of consistency that currently exists there. It's a very nice window. From the concept plan was using a different company but will a little bit of research I found that these types of windows are probably, for this purpose, better with the close proximity to the water and all sorts of different environmental conditions, these probably perform better than what I had shown you when I was here during the concept review.

Allen: So, the windows that are on the front of the house right now currently, how many windows on the front of the house are facing the street?

Cabral: There are four windows.

Allen: So, you are asking to replace those. We really are trying to keep as many historic windows as possible. Windows from the 40s are considered historic now.

Cabral: Okay.

Allen: So, I think we need to, in all fairness to everybody else in the District that come in and would

like to replace windows, so that we probably come out and do a site visit.

Cabral: Sure. I have no issues with tenants. The property is vacant so anytime you would like to come by.

Allen: Nick can actually set up a site visit that would be mutually convenient for us and you.

Lima: Good idea.

Cabral: Can I ask for some general feedback. In terms of the window that I am proposing, is that something that you can see yourselves approving or do I need to start doing to identify other types of windows. A little bit of guidance would be helpful if it can be provided.

Lima: I think we have to look. What we try to do is to maintain as much of the original fabric as possible. So, if we come and look at your windows and if there are, I don't know how many, if there were a number of decent windows in other parts of the house that could go in the front of your house that can be retained, then we would be able to look a little differently regarding the windows in the rest of the house. So, I think we have approved of these in the past.

Bergenholtz: I've never approved of Andersen. It's always been Marvin. That's my recollection.

Lima: I don't have a list in my brain.

Toth: I believe that this was a discussion that when, I want to say it was 50 Bradford, the one with those reproduction windows that we ended up going with the Marvin fiberglass windows. There was a discussion about how we had previously approved fibrex.

Lima: Okay.

Allen: Marvin elevated?

Toth: Marvin elevated but we did have a discussion about how we had approved fibrex in the past.

Lima: Okay.

Allen: But replacing all wood windows or replacing vinyl?

Toth: Depends on the situation.

Allen: I know on Burton Street that we did approve the Andersen fibrex clad windows and they had vinyl windows prior to that.

Cabral: Alright.

Allen: I don't know about 50 Bradford though.

Toth: It's just something that had come up.

Bergenholtz: Are you thinking about 44 Bradford Street?

Toth: Yes, 44 Bradford.

Bergenholtz: Those were original windows. That's a very different ballgame.

Toth: I'm just saying that we talked about approving fibrex elsewhere.

Bergenholtz: Was that approved?

Allen: We've approved it.

Church: The double house.

Bergenholtz: Okay.

Church: I notice you have three different options for trim, columns, and decking.

Cabral: Yes.

Church: Do you want to explain what each one is?

Cabral: Sure. First, let me begin by saying that what we will do is repair everything that we possibly can in terms of the trim. So, I am not looking to just yank things out and put in this different type of product. If it can be repaired, we're going to repair it and keep it the way it was. So, if I may, the products that I am proposing (shows samples of products to the Commission). This is the Truexterior by Acre and this is the Accoya.

Church: This is wood that's been mixed with a type of plastic. I don't know what this other one is.

Allen: Actually, it's been chemical treated.

Church: That's right and we've approved that.

Allen: Yes. It's actually wood.

Church: Yes.

Allen: I'm not familiar with that is, Mr. Cabral.

Cabral: Sure. I will give you the sheet that I have here.

Church: That should go on the record too.

Cabral: Okay.

Allen: If you don't mind.

Church: Unless we decide to approve the other one.

Cabral: The Accoya?

Church: Yes.

Cabral: Okay. I've given Nick the Accoya.

Lima: What is the Truexterior?

Cabral: It is recycled rice hull PVC composite made 100% in America. It does not rot, is water resistant, and has an extremely long life and it can be stained or painted.

Church: What it is again, the material?

Cabral: Recycled rice hull/PVC composite.

Church: So, it's like plastic bottles mixed with rice hull?

Cabral: Yes.

Lima: What is a rice hull?

Cabral: But it feels like real wood, very solid.

Church: I prefer the Accoya.

Cabral: That's fine. I'm just looking to provide as many options as possible so.

Church: I know, but really you should decide after this discussion and inspect what you think can be repaired and let us know and what you think is going to be replaced, and not in this general way because we can't check afterwards. We want to be able to have the Project Manager be able to govern and say that you repaired it as you said it would be and that's been replaced with material that has been approved.

Cabral: So, the challenge there is that I am going to have work actually started to start stripping down the wood to see what the condition of that trim.

Church: Can't you poke at it to see?

Cabral: I would like to be able to do that, but that would not be the most efficient way to achieve the objective here. Again, if you can just say to repair, that's what I'm doing. I'm not going to anything other than that. Mostly for the reason of this type of product before you is for consideration for the trim for the porch and for the garage, as well as the addition in the back. So, Accoya if that is something that you are comfortable with. That's fine.

Church: I am. I don't know about the rest of them.

Cabral: Okay.

Allen: We've approved it before.

Cabral: Azek which is paintable. Really the big issue for me is identifying a product for the trim for the new structures, for the garage as well as the addition in the back. I'm hoping that most of the trim on the original house can be saved and if that is the case, that's what we're doing.

Allen: Thank you.

Lima: I think that saving the portion in the main house would be appropriate. However, personally we would decide on which of these other two materials would be

appropriate to in-fill or to be there, not both. I don't know what everybody else is thinking but it's either one or the other.

Church: We'll specify which one.

Cabral: If you're comfortable I can make the decision right now and we can go with Accoya.

Lima: Alright.

Cabral: Thank you.

Church: You can do the windows in the garage. They can be different from the house. You can build the garage before you do the house.

Cabral: I'm doing the house before the garage.

Allen: But this is the same window that you're planning on using on the garage as well as the house?

Cabral: Yes.

Church: Did we approve demolition of the existing garage?

Allen: I think we did.

Cabral: Yes.

Allen: I have a couple of questions. The gutters and downspouts. What configuration are you doing for the gutters and downspouts?

Cabral: It will be consistent with what's there now.

Allen: What is there now?

Cabral: Right now in terms of the product that is there or the configuration?

Allen: What's the material?

Cabral: It's wood.

Allen: So, they're wooden gutters and are they half round?

Cabral: Yes, same profile.

Allen: So, you're expecting to do the similar to what is there now.

Cabral: The fiberglass profile that I have (shows sample) is pretty much the same profile that is there now.

Allen: Okay and we've approved that.

Toth: Technically, it's administratively approved.

Allen: Okay. That's fine.

Church: Do we know that the design is for the door? We don't have a product sheet for the door for the garage, neither the drive-in door nor the side door.

Cabral: I do have it. I'm sorry that I didn't get it to Nick on time, but I do have what I am proposing. (Gives papers on doors to Commission.) So, those are the garage doors that I am proposing.

Church: These are wood doors?

Cabral: Fiberglass and there's one of the lights.

Allen: This is for the garage and the house or just for the garage?

Cabral: Just for garage.

Church: And the side door? Is that part of this?

Cabral: I don't have anything on the side door just yet.

Allen: And the front door is existing?

Cabral: The front door is existing. It will stay the same. We're going to take off all of that paint and hopefully there's some nice wood there that we can capture and if we can, we'll bring it back to its natural state.

Lima: What do you need from us today so that you can begin work because some of this like the garage door that's not something you need tomorrow, but you want to work on the house first and the garage second. So,

rather than have us go through these pieces I think we may have to put the garage maybe on another agenda for you to come another time this way you can begin with the house and go forward there because I would not be comfortable making a decision without all of the pieces of the garage together. So, in terms of the porch and the windows the house is all set or we're looking at what you're asking for? So, we need to delineate where we want to go and go through what we can approve today and then if there's anything else move to come back another time.

Cabral: Okay. So, what I'm understanding is that the porch and the materials that I have proposed especially using the Accoya, is that?

Lima: That would be part of our motion today, yes.

Cabral: Okay. So, you're okay with the roof on the porch and everything that I'm putting forward because that's really important so that I can start getting the architect really designing the construction plans and documents to move forward for a building permit. So, if you're okay with the porch that pretty much takes care of the front of the house and then it becomes an issue about windows and I'm getting the sense that you really want to take a look at what's there which is fine.

Allen: So, we'll continue that on the windows.

Cabral: Okay.

Allen: The materials on the front porch, let's talk about those. The pillars are going to be what material?

Cabral: The pillars would be brick on bottom.

Lima: What's there now?

Cabral: There isn't a porch there now.

Lima: Okay, I just want to make it clear. In other words, you're starting from scratch so it's not like you're replacing anything.

Cabral: Correct. So there was a porch there until about 1909. So, what I want to do is bring the porch back.

Bergenholtz: The columns are what material?

Cabral: The columns.

Lima: Will be this?

Cabral: It will be that, yes.

Church: The Accoya and brick supports in the corners.

Cabral: Yes. There was a house that added a porch on Union Street within the last year and half. I was speaking to the General Contractor whose name happens to also be Lou Cabral. He has given me ideas and suggestions how to go about putting pretty much the same exact materials and construction for mine.

Lima: You don't have the materials.

Cabral: I do have the decking which I discussed with you during the concept which is the Dasso XTR.

Allen: And that's what's on the house on Union Street.

Cabral: Yes.

Church: It's bamboo.

Cabral: Yes.

Church: And it's all wood.

Cabral: Yes.

Lima: I'm just trying to think of stuff so that you can get started.

Church: The stair treads will be that material and the risers will be wood on the front stairs.

Lima: It will be this.

Cabral: Yes, it will be Accoya. I want it to be consistent. I don't want to be jumping back and forth with different materials. Once we've committed to the Accoya, we'll stick with that.

Church: The rails and balusters will be wood.

Cabral: Correct.

Church: And the lattice work will be Accoya.

Cabral: It would be the Accoya for the frame and then wood.

Lima: I envision you coming back.

Cabral: I would be shocked if you did not have me come back.

Church: We'll need to look at the lights on the front porch.

Lima: We're going to need the cut sheets for the materials for the chimney, exact shingles you're going to be using on the roof, the cut sheets for the windows, and the lattice work.

Church: And a rubber membrane on the porch roof, etc.

Lima: That's why I asked what do you need from us right now so that you can begin the work.

Cabral: Actually, this session has given me quite a bit of information.

Lima: We need to vote so that you can move forward.

Cabral: Okay.

Church: You have to have it in writing.

Cabral: I guess the vote would be following up on the concept and now the official application. We all seem to be on the same page that I'm going in the right direction here. Nothing is holding me back from moving forward. So that's good new. We have an understanding that you need to come and do a site visit to check out the windows. There doesn't seem to be a major issue with that type of window for the addition, but maybe with the original house we'll have to have a better understanding of what's going on there. You seem to be okay with me using Accoya for trim. I have committed to keeping all of the existing trim work that does not need to be repaired in place.

Church: Any trim has to be matched exactly with the configuration.

Cabral: Meaning the profiles, yes.

Allen: Going back to the lattice work and the frame for the lattice work, it says wood lattice, Accoya, Truexterior and then Azek or equal frame. What I would suggest to you is to use Azek because that's going to be at ground level. So, for that frame I think we could approve Azek.

Cabral: I would appreciate that.

Allen: I would highly recommend that.

Cabral: Okay. So, Azek approval for frame for the lattice work.

Allen: Anyone have a problem with it.

Bergenholtz: No.

Church: No.

Lima: No.

Page: No.

Cabral: Mention was made to get a cut sheet for the chimney. I'm not doing any work on the chimney it's existing.

Allen: So, it said existing brick veneer repairs as required. So, you're basically not changing that, just repairing it.

Cabral: Just repairing it. Whatever work needs to be done on it for repair, that's all.

Church: And grout will be same color.

Cabral: Absolutely.

Lima: Do we need to defer the gutters and downspouts?

Church: No.

Lima: Okay. So, the rest of the house would mirror what we are looking for on the front. Correct?

Cabral: Yes. Just so I'm clear, what we believe to be original house is going to be shingled and other components to the house and the garage will be clapboard.

Lima: Correct.

Cabral: So, we're good there. I do not like storm windows at all and the ability to not use them in any part would be something that I'm going to ask because I think they're a major detriment to the look and feel of what I want the house to be. That's one of the reasons I am investing quite a bit to try to make sure that we have a good quality window.

Church: It depends on condition of windows.

Lima: We can't make a decision about the windows today until we see the windows. So, we'll have to defer that for now. I think you'll have enough to do without it at this point and time. So you can do most everything on the rest of house.

Allen: Can we look at the light and we probably can approve that as well tonight.

Bergenholtz: I have a quick question about the pilasters on back of the house. The pilasters are missing their end caps. I just wanted clarification. Also, here on the front of the house. I just want to make sure it looks correct.

Cabral: Thank you.

Allen: There is a photo and a cut sheet on lights and they're the same. Is that correct?

Cabral: It is the same company.

Lima: This is what you want?

Cabral: Yes.

Lima: I'm okay with it. This is what he would like, and this is what is existing.

Allen: So, any trim other than here will be Accoya.

Cabral: Yes.

Allen: Everybody okay with the lights?

Lima: Is there anyone in the audience who would like to speak for or against this application?

Church: The first thing we want to do is continue the decision on the windows until we have a site visit. I'll make a motion.

Motion made by Church that decision on the windows be continued until a site visit can be made. Further the discussion of the garage be continued to a later meeting; Seconded by Allen.

Voting Yea: Lima, Page, Bergenholtz, Allen, and Church

Motion made by Allen to approve application as presented including shakes on the original house and clapboard on remainder portion of the house. All wood trim will be Accoya with the exception of the lattice work which will be Accoya as well and Azek framing. The decking on the front porch will be Dasso XTR decking and also on the stairs and the risers to be Accoya, and the remainder of the railings will be wood. The porch roof to be a rubber membrane as presented and architectural style asphalt shingles and a cut sheet to be provided for roof materials, as well as the doors. Further, approval of the fiberglass gutters and downspouts as presented. The front door will be the original door which will be repaired and refinished. Finally, the lighting being as presented Austin 1 light matte black wall mounted sconces; Seconded by Church.

Voting Yea: Lima, Page, Bergenholtz, Allen, and Church

Secretary of Interior Standards: #2, 6, & 9

Project Monitor: John Allen

Lima: And when Nick provides you with the approval, please put a copy in the front window so that everyone knows that you're able to do the work.

Cabral: Thank you for time and patience.

3E. 25-27: 23 Summer St, Catherine Esselen: Discuss and Act on proposed addition to second floor and extension of dormer.

Catherine Esselen, Dan Kusmano, and Chris Cloutier present.

Kusmano: The work we're coming back for and seeking your approval on is an addition to the second floor adjacent to the existing master bedroom and it will be above the first-floor kitchen. This will be for living space to accommodate for family. For this, we will be extending the existing gable roof as well as the current shed dormer that's on that west elevation to rear of the home to allow for proper ceiling heights in the new living spaces. In addition to this on the eastern elevation or non-street side, we will be replacing the gable dormer that is currently there with a shed dormer that will match that of the one on the western elevation to give more of a sense of symmetry and uniformity to the overall form of the building. There is a precedence for this kind of work being done. As you can see from one of the old photos from 1996 there was a gable dormer that was on that west elevation that the previous owner had replaced with a shed dormer. So, we are doing similar as this on that eastern elevation but again matching the shed dormer on the west elevation. These will be asphalt shingle roofs matching that of the existing and the new windows that will be going in these dormers will be Marvin elevate series with the Fibrex exterior and the wood interior, as well as the window trim and the details will be Accoya which will be painted to match the existing. Also, the new windows will be 6 over 6 true divided light to match that of the home and the ones that are going to be replaced in the dormer that were previously approved. Lastly, there's a condenser that is currently on the flat roof right outside the back of the home that currently services the second floor. For this work with the addition, we will be relocating that condenser to the rear of this addition. It will be a wall mounted unit that will be between the two windows in gable roof and with the wall mount, we will have it on a platform that will be surrounded by railings to give the sense of a balcony and it will also be shielding that condenser from view.

Allen: And that's not visible from the street.

Kusmano: Correct. That's on the rear of the home, but still no one wants to look at a condenser.

Bergenholtz: For me, I happened to have been to the site for a visit three weeks ago and I'm pretty familiar with it and you have such a well assembled packet by both of you, I'm ready to vote, good to go.

Church: I have an objection. With the extension of those two dormers over the addition in back will lose the basic design of the original house.

Lima: There's already one dormer there and this will match the other one on the other side.

Church: But this is going to go all the way back to the rear of the building.

Bergenholtz: But I think being in the rear is what's going to give them the head room.

Church: But we will lose the whole original shape of the house.

Allen: So, the dormer that is existing, is the new dormer any longer?

Kusmano: Yes. We will be extending that with the same roof pitch and we will be extending the gable roof to keep that shape. It will be going over that flat roof of that addition that the kitchen is currently under.

Lima: This will be on the east side?

Kusmano: Correct.

Church: Both side. The west side will be extended over that kitchen also.

Kusmano: Yes, it will be an extension of the existing dormer.

Church: That eliminates the whole design of the original house. You won't be able to see it.

Esselen: The original house without any dormer, this was added, the kitchen, it was once a family room and a very small kitchen with a wood stove was added in the 1940s.

So, this house has had additions along the way. What you see right here at one point was a two-family. So, I just want to point that out.

Church: Yes, but the original house is still visible. The shape of the original house. When people add additions we have asked them to step them back so that you could still see the original building.

Esselen: The gentleman that was just before me is right behind me and you permitted him to do an addition.

Church: Right. Each one is built differently so that you can still see the original house.

Kusmano: So, that extension of that dormer, the shed dormer, which was an added piece onto the original home will be extended towards the rear. It will not be extending it anywhere near the front of the home on the street side. So, from the street view that shape of the home will still be shown.

Church: Not for me. From the west to the east you're going to lose the house.

Kusmano: No, the west and the east will be the front of the house and you would still see the original. It will just be on the north side in the rear of the home in the back yard. Again, we will be extending that gable roof to try to continue that form as shown there now.

Lima: Any other comments?

Allen: No.

Lima: Is there anyone in the audience that would like to speak for or against this application? Someone want to make a motion?

Bergenholtz: I'll make a motion.

Motion made by Bergenholtz to approve the application as presented. We just did a site visit less than three weeks ago and the packet is very well presented; Seconded by Page.

Voting Yea: Lima, Bergenholtz, Allen, and Page

Opposed: Church

Motion carries 4 to 1

Secretary of Interior Standards: #9

Project Monitor: Ben Bergenholtz

Lima: Your certificate of appropriateness will be available from Nick. When you begin the work please display it prominently.

Esselen: Thank you.

Kusmano: Thank you so much for your time.

3F. 25-28: 10-14 Bradford St, Robert Lacovara: Discuss and Act on renovation of front stairs.

Robert Lacovara present.

Lacovara: Last summer you approved a front porch renovation for Unit 14 and Unit 12 at Bradford Street and I would like to refresh the alcove in Unit 10 right next door as it's all the same structure, and it's a very simple project. I just want to sheet the concrete steps with cedar and a riser of Azek, the same as the porch we did last summer.

Bergenholtz: This is completely reversible.

Lacovara: Yes, I want to refresh up that alcove and make it a little bit more copasetic with the porch.

Allen: And what are the stair treads?

Lacovara: Cedar

Allen: So it will match the other porch.

Lacovara: Yes. It will be exactly the same materials.

Church: And the rails?

Lacovara: Oak.

Lima: Are there any questions? Is there anyone in the audience who would like to speak for or against this application?

Allen: No, but I don't know whether to bring this up. Amy, should I bring up my concern for the previous porch at this point or after?

Goins: Now is a good time to bring it up.

Allen: Okay. One of the things that I was really concerned with and I brought this up at another meeting three months ago and they hadn't gotten back to you yet, but we noticed that what you were approved to do for the lattice was wood on the porch and you used a very inexpensive plastic on the lattice and we were wondering if you would go back to what you had originally proposed.

Lacovara: I actually spoke with the Project Monitor, Mary Millard. We had this discussion about the dimensional situation on the porch. With the wood lattice, it is a minimum of a ½ inch thick and I did not have ½ inch in the overhang of the porch. It couldn't be engineered into that. So, if I would have put that in, the lattice framework would have projected out over the edge of the flooring. It would not have been a correct way to do that. The problem I had with that is that porch is built over a concrete slab and it's not like it's open underneath and I could move that dimension. So, that was the reason for that and I discussed that with Mary.

Allen: And did you do that before or after you had already installed it.

Lacovara: It was actually but the panels were not up there permanently as I wanted to see how it looked and how it fit.

Allen: Unfortunately, I don't think it looks very good.

Lacovara: Okay.

Allen: It will be something that we will address at another time, but that was a concern that we had.

Lacovara: It's just a matter of I don't know how to fit wood lattice there. You can't by wood lattice that is

less than a 1/4 inch per strip so that's a 1/2 inch total thickness and I don't know how to get it in there.

Goins: I think that is something that you should come before the Commission for a revision to the original approval because a Project Monitor doesn't have the authority to grant deviations or relief from what the Commission approved. I think it makes sense to have this gentleman come back before the Commission. That sounds to me like good grounds for relief, but that's up to you to decide.

Lima: So, since Mary isn't available at this time should we wait until she's comes back?

Goins: I think now you could give direction as part of the motion that he should come back to a future meeting to address the lattice issue.

Lima: okay. So, we'll vote on this today and then put the lattice at another time. Is there anyone in the audience who would like to speak for or against this application? So, could we have a motion?

Motion made by Allen to accept the application for stairs and handrails as presented; Seconded by Bergenholtz.

Voting Yea: Allen, Bergenholtz, Lima, Page, and Church

Secretary of Interior Standards: #9

Project Monitor: Mary Millard

Lima: When Mary is available, maybe at our next meeting we could schedule something for the discussion for your lattice work if that's okay.

Lacovara: Sure. I'll be happy to have that discussion.

3G. 25-29: 190 Hope Street, Carol Sterling: Discuss and act on installation of AZEK railing.

Robert and Carol Sterling present.

Carol Sterling: There was a leak in the house and I had the roofer come to look at it. It snowballed into this monster thing. I need to have the roof repaired on the

balconies which caused the ceiling to stain and to do that we have to take off the balusters and the railings on three balconies. I'm asking to replace those balusters with Intex which is similar, I guess, to Azek but my contractor, Bruce Donahue, told me that this would be a better product. Right now, it is just pressure treated wood, and it just has taken a beating with wind and water. So, my intension is to just to replace everything the way it is and just use the Intex instead.

Church: You have something in your hand. Is that a product sheet?

Sterling: Yes. (Gives cut sheets to the Commission.) This is the balcony. There are two balconies that are semi-circles, they are not going to be touched. The trim will be painted white.

Lima: I do know that this house is very new.

Sterling: 1988. It's not historical but it is in the District.

Allen: Would you consider using something like Accoya in place of the PVC material?

Sterling: I'm don't know what that is.

Allen: We typically haven't approved Azek for trim.

Toth: We've approved Azek.

Allen: But it's generally lower to the ground where there's moisture issues.

Sterling: It's going to look exactly like my house.

Bruce Donahue: I just did railings with Azek on High Street.

Allen: But it was in the back of the house, correct?

Donahue: Yes.

Allen: Especially on the front we prefer not to do that.

Sterling: And why would that be?

Allen: Sometimes especially PVC it's very shiny and it doesn't look like wood. That's one of the reasons.

Donahue: This Intex is not shiny. It's kind of dull.

Sterling: I don't want shiny.

Donahue: The guy did recommend Azek and the Historical Society said that they like this Intex better.

Allen: I think if it was on a side not on the front of the house, we might be a little bit more lenient about it.

Lima: Can we see that.

Donahue: You have the pictures of what's there now of the pressure treated wood

Allen: Yes.

Donahue: They don't want to have to keep painting it. That house takes a beating over there with the water. See the way that this was done. See this railing. This railing goes all the way down and hits the rubber roof. When this rubber roof was installed, it was installed directly on top of plywood and then there's a taper here and a gutter which comes up and this railing is digging into that rubber roof causing it to leak. That's why they have to take the railing off to prevent the leak. See how the paint is all gone there. They're going to be painting these railings every five years with the way the wind and water hits.

Bergenholtz: Given the fact that it was built in '88 and the Intex has a matte finish, I'm okay with it.

Sterling: Bruce, did you tell me that my neighbor also has it.

Donahue: The guy right next door.

Church: Do you have to do a new roof?

Donahue: Kevin Sousa is going to do that.

Toth: Rubber roofs not visible from street are exempt.

Church: Are you doing these too as well as the rails?

Donahue: No, just the rails.

Sterling: Railing on all except for the half round area.

Lima: Any other questions? Is there anyone in the audience who would like to speak for or against this application? Can we have a motion.

Bergenholtz: I'll make a motion.

Motion made by Bergenholtz to approve the application as presented as the current rails are rotted and they will be replaced with Intex which has a matte finish for maintenance with a finding of fact that the house was built in 1988 although it is in the Historic District; Seconded by Allen.

Voting Yea: Bergenholtz, Church, Lima, Allen, and Page

Secretary of Interior Standards: #9

Project Monitor: Ory Lima

Toth: It will be issued to you online. You'll get a notification.

Lima: Please make sure you put it in the window.

3H. 25-12: 125 Hope Street, 125 Hope Street ,LLC:

Discuss and Act on demolition of 125 Hope Street, pending site visit by Historic District Commission.

Toth: The applicant has requested that this be continued.

Lima: Do we need to do a motion.

Goins: Just continue it tonight.

Lima: Okay.

Allen: Can I ask a question on this?

Goins: I would rather not because they're not here. We might as well wait to talk about it next month.

Lima: If you have a specific question, then wait until after we adjourn and ask Amy then.

Allen: Great.

4. Concept Review

4A. CR-25-2: 125 Hope St, 125 Hope Street ,LLC:
Preliminary Concept Review of House styles pending permission to demo the existing house.

Toth: The applicant has requested this be continued.

Lima: Can we have a motion?

Motion made by Allen to continue the application to the May 1, 2025 meeting; Seconded by Church.

Voting Yea: Lima, Allen, Church, Bergenholtz, and Page
Allen/ church

5. Monitor Reports & Project Updates

6. HDC Coordinator Reports & Project Updates

Toth: We will not be applying for the 2025 CLG2020 program due to budget restrictions. We do not have matching funds that we can put up so we are just going to focus on the standards guide. I did meet with the consultant last week and we are starting the standards guide. We may in the weeks and months set up some sort of special meeting. The guy is out in Pennsylvania, but if he's either out here for projects or we can set up a zoom meeting, we'll set up a special meeting so everybody can sit down and have a conversation with him about what we're looking to do but we are moving forward with it.

7. HDC Coordinator Approvals

8. Other Business

9. Adjourned at 8:55 PM

Oliver Lima

TOWN OF BRISTOL, RHODE ISLAND

HISTORIC DISTRICT COMMISSION



**Historic District Commission Meeting Minutes
Thursday, May 1, 2025
at 7:00 PM
Town Hall - 10 Court Street, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to ntoth@bristolri.gov

1. Pledge of Allegiance

The meeting was called to order at 7:02 PM, and the Pledge of Allegiance was promptly recited afterwards.

In attendance: Lima, Ponder, Millard, Allen, Page, Teitz, and Toth

Absent: Church, Bergenholtz, and O'Loughlin

2. Review of Previous Month's Meeting Minutes

2A. Review of minutes of the April 3, 2025 meeting.

Lima: Directing your attention to the minutes from the April meeting. Does anyone have any questions, comments, or corrections?

Allen: I do. On page 5 about halfway down, Frederick said "single thick". I don't think that's correct. I think she meant "single pane".

Maynard: I will correct it.

Lima: Anything else? Can we have a motion to accept the minutes?

Allen: So moved.

Lima: Is there a second?

Millard: Second.

Motion made by Allen to accept the minutes of the April 3, 2025 meeting as amended; Seconded by Millard.

Voting Yea: Allen, Lima, Millard, Ponder, and Page

2B. Review of minutes of the March 26, 2025 special meeting at 125 Hope Street

Lima: Does anyone have any comments? Could we have a motion to accept the minutes?

Allen: So moved.

Lima: Is there a second?

Ponder: Second.

Motion made by Allen to accept the minutes of the March 26, 2025 special meeting as presented; Seconded by Ponder.

Voting Yea: Ponder, Allen, Millard, Page, and Lima

3. Application Reviews

3A. 25-12: 125 Hope Street, 125 Hope Street, LLC Discuss and Act on demolition of 125 Hope Street.

Toth: Applicant is going to be doing a significant amount of additional review and probably won't be back to us for a few months, so I don't know how you want to handle that for a continuance.

Lima: How about if we continue it until the applicant files an application? Is that okay, Andy?

Teitz: Not really. Things can get lost that way. Unless you want to start carrying them over like the Newport Historic Commission does. Newport has a long list of ones that they are waiting for them to come back. I would say to just pick a date or have the applicant withdraw and refile without prejudice. I think given the complexity of this one, I would say push it off.

Lima: Until August?

Teitz: Or July. They might want to come back by July.
Nick, what do you think?

Toth: I'm not sure.

Teitz: Why don't we continue it to July, and they can request a further continuance. That way we can keep it on the tab without losing anything.

Lima: Okay. Would someone like to make a motion to continue this application?

Page: So moved.

Lima: Is there a second?

Allen: Second.

Motion made by Page to continue the application to the July 10th meeting; Seconded by Allen.

Voting Yea: Lima, Page, Allen, Ponder, and Millard

3B. 25-24: 41R State St, Bonnie Pacheco Discuss and act on installation of signs.

Toth: I wasn't sure if the applicant was going to be able to make it. Is there anybody here for this application?

Motion made by Ponder to continue the application to the June 5th meeting; Seconded by Allen.

Voting Yea: Lima, Ponder, Allen, Page, and Millard

3C. 25-25: 14 Union St, Lou Cabral Discuss and Act on Demolition of old and Construction of new detached 3 car garage.

Toth: Lou has requested that this be continued to June.

Allen: Didn't we already do that at the site visit?

Toth: He came in for the windows. He has some other things that he needs to have approved with his garage so he's working with that is going to come back.

Lima: So, the whole thing?

Allen: So we need to do a motion?

Teitz: The rest of the stuff wasn't on the agenda at the site visit so you need to make this motion.

Allen: Okay.

Motion made by Allen to continue the application to the June meeting; Seconded by Page.

Voting Yea: Allen, Page, Ponder, Millard, and Lima

3D. 25-30: 446-448 Thames St, Richard Corrente Discuss and act on addition of deck.

Toth: The applicants are going to be doing something else. They talked with the Building Official it was counted as a patio and they're going to be withdrawing their application for this and change what they're doing.

Lima: So, do we need to continue it or take it off?

Toth: Just take it off.

Lima: So do we need to do anything?

Teitz: No, you don't need to do anything. It's all set.

3E. 25-35: 70 Griswold Ave, Constance LeFlamme Discuss and Act on installation of solar panels to buildings on property.

Spencer McComb, architect, present on behalf of Constance LeFlamme.

McComb: We were here before you a year or so ago for a pretty major renovation of the home. As the owner were going through the renovation process, they inquired about solar panels. They had a company come out and the homeowner talked about the historical significance of

building and the distance from road as it is an odd geometry to the road. The company and owner figured out best panel locations were. The majority of the panels will be in the back yard in the courtyard area and on the garage. The panels are thin, and they will be about an inch off of the shingles of the building. We are here just to get your thoughts on it and report back to the owner who couldn't make it tonight. We just want to get your thoughts on this. I have presented before many other historic boards regarding solar panels and have received mixed reviews.

Allen: I know the orientation of this house and it is different from most houses on that street. Spencer, could you tell us based on this photo what direction what direction are we facing and where is the actual road?

McComb: Sure. (Approaches the Commission to review photo.) So, the road is essentially 45 degrees to left of that picture. So, the side facing street is at a bit of a diagonal.

Lima: If we take front of house and kind of indicate, is there going to be any solar panels on the front of the house?

McComb: There will be. The front door does not face the street on this property. So, above the front door is the most left portion of roof in the picture you're looking at.

Lima: It would have been helpful if you had put the road in the picture.

Allen: Spencer, is this the road this grey shading on this? (Shows plan image to McComb.)

McComb: Yes, basically. It's not quite at that point, but it's at the top.

Ponder: That's the water and that's Griswold.

Allen: Okay. Again, Spencer, this is the front the house? If we're looking here, this is the main house and that's where the entry door is that we see in the photo?

Toth: I'm just pulling it up on Google maps and if you're facing it the way it's looking, that outbuilding garage,

that's basically perpendicular to the road. So, the front door is kind of a 90 degree angle from the road. The house is basically rotated about 90 degrees from where a house would usually sit on a road.

Allen: Okay.

McComb: There's Griswold and there's the garage. The front door is 90 degrees.

Ponder: So basically, you won't see much from the road.

Lima: Where would the solar panels be?

McComb: (Pointing to the image) So, they would be here and here.

Lima: So, you would not see them from Griswold.

McComb: They are facing south.

Teitz: We need to have this on record so please make sure everyone is talking in the microphones.

Lima: I was just describing that if you were to be standing on Griswold Avenue looking at the garage, you would not see the solar panels, and according to Mr. McComb you would not see the solar panels on the house from Griswold. Correct?

McComb: That's correct. I suppose if you go further down on Griswold you can see back to them because they're perpendicular to the road. It's a fairly wooded area.

Allen: Just out of curiosity, why so many panels?

McComb: I didn't make that decision. I don't know.

Allen: I think National Grid and now RI energy won't allow you to put more panels than is needed. It just seems like a lot.

McComb: I'm not sure where they came up with the amount.

Allen: I don't care. I just thought that it was kind of interesting that there were so many.

McComb: We had told the company about keep the panels away from public view as much as possible.

Allen: You did an excellent job with that.

Lima: Does this need to be approved by RI Energy?

McComb: The consultant from the company will do that.

Lima: Should we ask that it be run past RI Energy?

Teitz: No. Your concern is with the impact on the historic elements of the property. For example, if it had an authentic cedar shake roof or a slate roof, then it would be a concern and viability from the road. It's quite possible that they may be visible from a distance especially in the wintertime, and they are reversible. The Town zoning is similar to what RI Energy's policy is, although the Town does allow you to have as many panels for forecasted use. The idea in the end is that you have approximately enough panels to generate what you are going to use.

Lima: Nick, should I put something on here to date this?

Toth: Just write Exhibit 1 and today's date.

Teitz: I want to bring up one thing which is where the meter and shutoff equipment will be located. I don't think they indicated that here.

McComb: Because of the renovations on the interior, we have not. Does it have to go on the outside or can it be located on the inside?

Teitz: Everything is on the outside. I would just make a condition that the equipment be located on the southeast sides of the garage and of the building so that they are away from the street.

Page: Generally, you would have to have them mounted where the electric meter is located.

Teitz: As indicated, during the renovations, they can move the meter wherever they want, and they could just put it over on that side of the building.

Page: If RI Energy allows it.

McComb: I don't know where the electrical meter is.

Teitz: Generally, they'll tell you.

Lima: Andy, could we vote on this? We have as much information as needed.

Teitz: I think you're ready to vote. I just suggested that one condition in your approval of the panels.

Lima: Is that okay, Spencer, so you don't have to come back?

McComb: That sounds very reasonable, yes.

Lima: Anyone have any questions?

Allen: Spencer, just for your knowledge we usually don't allow people to put on roof especially on the street front, but this qualifies.

Lima: Is there anyone in the audience who would like to speak for or against this application? Can we have a motion?

Motion made by Page to accept the application as presented for the installation of solar panels with the condition that the shutoff switches and meters be maintained either in the current location of the electrical meter or in a new location away from the street; Seconded by Allen.

Voting Yea: Ponder, Page, Allen, Millard, and Lima

Secretary of Interior Standards: #2, 9

Project Monitor: John Allen

Lima: Nick will let you know when the certificate is available.

Toth: Just before it issues, just submit where the meters and shutoffs will be located.

McComb: I will do that.

Lima: Also, it would be a good idea if you would have a photograph taken so we can put it in the record regarding where the meters are now and if they go somewhere else.

McComb: Okay. Thank you.

3F. 25-37: 259-267 Thames St, TSL, LLC Discuss and Act on Reauthorization of expired approval 23-112 for addition of new third floor.

Spencer McComb present.

McComb: As stated, this project was before you in late 2023. It has been a bit of work to get everything sorted out and under way. Essentially, it is for adding 8 hotel rooms which we did get zoning approval for after we were in front of you and that condition still remains because they have a longer build time. Because we passed the one-year mark with you, we are back to look for the same approval that you gave us at that point. Just to refresh everyone's memory this is a 2001-2002 portion of the building. This was all built around that time. Essentially, it's raising or adding a floor between the brick building on Thames Street and the larger warehouse building which is housing most of the hotel rooms that is closer to the water and that center connector piece was a series of shed and gable dormers housing 8 rooms. Those rooms will remain and there is a hallway from the upper level which will now serve as the additional 8 rooms. The Board in late 2023 that this was an appropriate addition. We do intend on building, and we have worked on construction drawing for a year and we're ready to move forward, but the time did lapse.

Allen: Andy, do we have to make a new motion to reapprove?

Teitz: Yes you do, but you can incorporate your standards and findings of fact from the last one by reference if you want. The only new finding you would want to make is there are no circumstances that changed between then and now.

Lima: Is there anyone in the audience who would like to speak for or against this application?

Rachel Hamilton: I am an attorney and I am here on behalf of the abutters which consists of the owners of the Stone Harbor Condominium Association located at 341 and 345 Thames Street. They formally wish to oppose this application. As you can see from the application, there have been significant alterations to major architectural features which include the height, the massing, the wall covering, the trim, windows, porches, the second and third floors being reconstructed, and the rear portions being added. So, asking for this extension to add another third floor even more so takes away from the building's historical significance. It is not recommended by the Secretary of Interior Standard of constructing new addition that is as large or larger than the historic building which visually overwhelms it meaning a loss of historic value and that is the portion of the Secretary of Interior Standard the new exterior additions to historic buildings and related new construction section. The plans that are in front of you as well as the photographs, if you look at the plan A2.1, you can see that the majority of the building appears to be new work, and the rear building has two floors that are new work and then the center of the building which is their proposal. The view from State Street you can only see the new work based on that viewpoint, so it is creating the majority of the building appears to be new work rather than the historical basis of that building. Also, there are proposed double windows that stray from uniformity which is also not recommended in the Secretary of Interior Standards of changing the number, location, size, or raising pattern of the windows on primary or highly visible elevations which will alter the historical character of the building. These again are highly visible elevations. When viewed individually it might not seem like a big ask, but it also contributes to the building as a whole. Also, there has been some inconsistency with applicant's reasoning for these changes. If you recall, if you were part of the Board from 2023, part of that reasoning was that they stated that they needed more rooms due to pressure of being the only hotel, as well as being filled up by the school, but, however, this is in direct contravention of another application that they have before the CRMC which is requesting a berthing facility and marina expansion, and what they describe as a proposed pool boat in which that they stated the need for the pool boat amenity was to attract guests. There are two sides of the coin which are doing two different things which, in addition, will

be an eyesore historically from that perspective diminishing the value. It sets the tone for more pool boat amenities to come. That is all I have for you today. Thank you.

Lima: Thank you.

Teitz: First of all, the pool boat is not before you and it is not a structure under your regulation as it is removable as defined by the Harbor Master, so you have nothing to do with it, nor does it actually have the reasons why people want to do what they do. Otherwise, I doubt you would approve almost any of the things that people come and buy houses then they want to improve it, so that's not your jurisdiction. I would like to address the question of whether this is a historic building. When was this building built?

McComb: It was built in 2001. The front section, the brick building at the front, was rebuilt from photographs. It was a one-story building pre-2001, but the entire back of the building plus the larger wharf building is 2001 building. The building also sits in middle of property, so DeWolf Tavern is on one side and harbor is on the other side with what we call the bike building on that other side and where you drive through into it is also on the south side. This building is flanked with its own massing before literally anyone can see it and one of the things we talked about at the first approval was this additional mass that we're creating in center of complex is really hard to see from most vantage points. So, just like a year and a half ago I still think it is historically appropriate. I think the windows from the 2001 building are still appropriate and I still think it is an appropriate option.

Lima: Are there any more questions or comments?

Ponder: I'm trying to remember the actual plan from a year and a half ago and I think I remember the additional height of this increased. How much higher is it going to be after the addition?

McComb: It is 2ft higher.

Ponder: Yeah, I don't remember it being that much.

McComb: Sorry, it's 3ft. The mass of the roof is higher. We are adding a level, however, the existing ridge line is fairly close to where ridge line going to be this time.

Ponder: That answered my question.

Allen: I don't recall Stone Harbor being at the meeting in 2023.

Teitz: I don't think they were. That's not really relevant. This is a reinstatement, so they have the right to come here and make whatever arguments. It would appear to me that the arguments on the standards were based on if this was an addition to a historic building and this is clearly a 2001 building and this is neither a historic nor contributing building.

Allen: Okay. Should that be part of the finding?

Teitz: Yes.

Lima: Any other questions? Anyone else in the audience? Can we have a motion.

Motion made by Allen to approve the application as presented as it is an extension of the previously approval application #23-112 which was approved September of 2023. Finding of fact is that the building this located in was built in 2001 and is not historic as other parts of the building are. It is compatible with the existing structures, and it is located in the center of the complex and will not be significantly visible from the street or neighboring historic properties. This construction will only have a height increase of 3ft and will not have a significant impact on the surrounding historic properties; Seconded by Ponder.

Voting Yea: Allen, Ponder, Lima, Page, and Millard

Secretary of Interior Standards: #10

Project Monitor: John Allen

3G. 25-38: 21 High St, John and Nancy Breen Discuss and Act on replacement of 2 windows, bulkhead, and other features.

John Breen and Nancy Breen present.

Breen: My wife and I recently purchases this home. We are here before you to ask your permission to get it back to the vision that Carol and Randall Stone had when they came before you in the 1990s. We are not asking to make the house bigger in any way. Primarily, we want to change the front of house by adding a fiberglass gutter where there is currently none. Our contractor was chosen with the promise to try to restore the door and use the door that is currently there although our application has an equivalent door in it just in case they cannot save it. The Damon Company from Newport who is well versed in historical properties, is our construction company. They have already applied for the building permits. We have worked hard to get the yard back. The house has been grossly neglected for more than a decade. We're working diligently to bring it back. We have two severely rotted windows on the portion of the house that was built in 1961. It is the connector from the house, which is 1870ish I believe, and the garage and breezeway which are 1961ish. We are asking to replace those two windows with a more modern window with the same look. We would like to go with Marvin Elevated which is a fiberglass coated window, but it would still be 2 over 2 with a grid panel. The bulkhead was severely rusted and has been removed. You cannot see the bulkhead because it is under the deck. We wish to replace the bulkhead at some point with an equivalent to what was there. Again, not making any significant changes there. We would also like to replace the gutters in the back. Many of them were clogged with leaves for a long time. They are copper lined wood gutters and they're in tough shape, and we would like to replace them. Those are primarily on the west side of house and you don't see them from the street at all and we would like to replace them with fiberglass gutters.

Toth: Those can be considered administratively approved.

Breen: Nick has been very kind. He has already given us permission to replace the roof and to fix the hole on the side of the house where the squirrels go in and out. We are very glad we have gotten that permission. We're before you primarily to ask permission to put that gutter

in the front and to put more modern, more durable windows on the side of the house that really takes a beating from the weather which is the west facing side of the house. There are other things there that will be replaced, but they will be direct replacements of the doors that are already there as we have found another set of doors in the house. We are very anxious to get this going. We're hoping the tenant of sufferance leaves quickly. We've been waiting for him to move for six weeks, but we're optimistic.

Allen: Do we have a cut sheet on doors or windows?

Breen: I sent Nick a very large package about the windows.

Toth: There's a chunk but I couldn't find the specific window pattern. Are you going with 2 over 2 like what is there?

Breen: Yes.

Toth: I didn't include everything, but there is a cut sheet of Marvin windows in the back showing the set up.

Allen: It has details, but it doesn't have anything about the cladding.

Breen: It's a fiberglass over wood window.

Toth: My mistake on that, I apologize.

Allen: What about the other doors other than the front door.

Breen: There are a lot of Andersen doors, one on the breezeway which will stay.

Allen: Is it a wood door?

Breen: No, it is not. It is a 1990s door which is fiberglass over wood. There are two sets of sliding doors which are in terrible shape, but we've already located replacement doors that came in under warranty. They were in the garage, but Mr. Stone didn't do much. They're just sitting in the garage just waiting to go in. They're exact replacements and we're going to use them.

Toth: That's administrative. These are not on street frontage?

Breen: No, this is not on street frontage. This is all in the back on the deck.

Lima: Any other questions?

Ponder: This is the bulkhead door you want that's in here?

Breen: Yes, just replacing metal with metal. The trap doors of the deck are supported by the bulkhead so we have to get exactly the right size.

Allen: That makes it wonderful because you can't see it from the street.

Breen: There is a lot of clearing out that needs to be done there. Mr. Stone was a sign person so there's a lot of paint in the basement. We're very happy to be living in Bristol and look forward to being here.

Allen: Glad you are going to take care of it.

Breen: We will.

Teitz: I just want to note something. There is street frontage there because of Wally Street. It is not currently visible because of all of the overgrowth, but there is street frontage, and it will be more visible when it is cleaned out. So, I think your findings need to deal with the date of addition and the materials rather than not so much the visibility thing, and that it is a later addition to the house and modern materials.

Allen: Is this a later addition to the house?

Breen: Yes, this was all done in the 1990s. The records that Nick has are very extensive. All of the Andersen doors were put in the late 1990s, maybe in 1997.

Allen: Often times when people come in to replace windows, we ask for photos to show that they can't be repaired. These are great photos, and I wish everyone was like that.

Teitz: Can I also ask about the windows and the front door. You are replacing glass side lights on either side of the door?

Breen: No. We are hoping to save all of the front door, but if we have to then yes, we will replace the door and the sides. It will look similar.

Teitz: I would also like to point out that the drawing of your door has a curved top which is clearly not in keeping with all of the other square corners on that door. It is up to the Commission, but you are approving replacements.

Allen: Is it possible to get a door that has a straight line?

Breen: We have looked at one company that was recommended to us.

Nancy Breen: We can make it square. That door was installed in the late 1990s as well.

Ponder: The gutter that you want to put on the front of the house, I am assuming that's because it doesn't have a gutter there currently?

Breen: Correct. There is a lot of water damage on the front of the house, and we want one there to stop that.

Ponder: And that's going to be fiberglass?

Breen: Absolutely, we read the rules.

Allen: So, in the rear there were gutters there and they were wood?

Breen: Yes.

Allen: Is profile of the fiberglass gutters going to be similar or exactly the same as the wood ones?

Breen: I can't answer that question.

Allen: Okay. Is that something that we could request that you get something that is as close as possible and to do the same on the front as well?

Breen: Yes.

Lima: Is there anyone in the audience who would like to speak for or against this application? Any other questions? Could we have a motion?

Motion made by Ponder to approve application as presented to repair the front door with the design amendment to application that it will be a squared off design verses the current applied for curved to match the current door and replace and repair the surrounding trim work. To replace the existing windows on south facing breezeway which is on the Wally Street side with similar windows with a finding of fact that portion of the house was built in 1961 and redone in the 1990s. Also, to replace the basement bulkhead with a Bilko metal bulkhead that's in the application, and to add a fiberglass gutter and metal downspout on the front of the house where none exists currently, and to replace the wood gutters in back with fiberglass gutters and metal downspouts which will have the same profile as the existing gutters that are currently there. With regard to the front door, if it is to be replaced, and for the gutters, they are subject to further review by the Project Monitor, but if there will be any significant change, then it will have to come back before the Commission; Seconded by Allen.

Voting Yea: Millard, Lima, Allen, Ponder, and Page

Secretary of Interior Standards: #6

Project Monitor: John Allen

Lima: Nick will provide you with the proper permits. Please put a copy of it in the front window so that people can see that you have permission to begin.

Breen: Thank you.

3H. 25-40: 366 Hope St, Tom Bergenholtz Discuss and act on removal of rear chimney.

Thomas Bergenholtz present.

Bergenholtz: I'm here tonight for the removal of a rear chimney that is structurally unsafe and really causes a lot of concern for safety.

Toth: There is a failed inspection report from the Building Official in the packet.

Bergenholtz: As you know we are doing the third floor and we are taking down to the studs and when you get to certain points of construction like that you find some very interesting things. So, when we got to this point, we went up into the attic and as you can see by the photos, the photo that shows the shows the attic with the chimney. It is resting on 2x6s and that span that it is resting on, that's really the bottom of the chimney and the boards are bending. You can also see some water damage into the mortar and the mortar is starting to break away. If you look at the next photo, you can see a pipe sticking down from the ceiling. That used to be a gas furnace which is now gone. You can see where they supported the four boards that are still standing, the vertical board, there are some 2x4s that are actually holding up some of those 2x6s. Basically, it's a real safety hazard. If you look at a couple of other pictures, it is not significantly visible from either Hope or Church Street. I really need to get it down. (Approaches the Commission to show photograph.) There is a deck that is right below the roof line and there are three door. There is a door to one of the units, there is a deck, there's a door to the second egress for other units in the building and there's a third door. So, if that chimney goes it could hurt or kill someone. It's really in rough shape and I really need to get it down. I also had a structural engineer, Steve Otten, from Northeast Engineering, take a look at it and he said it is really bad shape.

Millard: Did this chimney go down to first floor?

Bergenholtz: Yes.

Millard: So, they took it away and then supported on the top.

Bergenholtz: Yes. There are four other chimneys which are the major focus of the house that have been repaired. We don't use them, but they are structurally sound.

Lima: Any other questions? Is there anyone in the audience who would like to speak for or against this application? Can we have a motion please.

Motion made by Ponder to approve the application as presented to remove the rear chimney that is structurally unsafe and repairing that particular section of the roof. Finding of fact that there is a failed inspection report from the Structural Building Inspector, Steve Greenleaf. It has been altered from its original state; Seconded by Allen.

Voting Yea: Lima, Millard, Page, Ponder, and Allen

Secretary of Interior Standards: #5, 6

Project Monitor: Chris Ponder

Lima: When you get the certificate, please put it in the front of the house where visible.

3I. 25-43: 8 Constitution St, John Marshall Discuss and Act on addition of second story and associated materials.

John Marshall and Cordelia Dawson present.

Marshall: My wife and I are excited to come to Bristol. We met with the neighbors, Elaine and Bob, to discuss the house and showed them the new rendering. We tried to incorporate a lot of the changes that you had suggested along with the materials that you suggested. Cordelia Dawson can present the material list and answer any questions.

Allen: Have you seen this letter?

Dawson: No.

Allen: It is important for you to see it.

Dawson: Would you us to address any of the concerns?

Lima: Present what you came to present first.

Dawson: The property was built in 1904. It is a modest footprint of under 900sqft of living space. John and Vivienne would like to add a second-floor addition to make it more appropriate for modern living standards and to fit their needs. They proposed an addition and we understand we want to preserve the massing of original

home which I believe was determined to be originally a doctor's office. There's also existing single pane, single hung wood windows with a diamond pattern which are on most of the windows, but not all. They're proposing that we save the best and those that are in disrepair and need reglazing and other improvements, but to save the best ones and we will keep them at the front of the house. The second-floor addition will contain new double hung windows, Andersen E series, aluminum clad with true divided light. The owners are open to carrying the diamond pattern on the second floor, but in an effort to distinguish between what was original and what is new, they're currently showing them without any pattern.

Allen: I think that's was we discussed last time.

Dawson: Additionally in order to distinguish what was original verses what was new, they're looking to preserve shingle siding on the first floor and switch to clapboards above. We are proposing LT smart side engineered wood siding which is a siding that is available in both shingles and clapboards, and it is a wood base that has additives and coating which allows it to last much longer. Also available in trim products. It cuts and appears as wood. Additionally, there are details on the existing home which are exposed decorative rafter tails. They would like to preserve them and make new ones out of wood to match on the addition. Additionally, they would like to rebuild the front porch as some of it is in rough shape. They want to go across the front of the house in keeping more with the neighbor's house, they want to add a hipped roof as it currently has a flat roof. This will help to give the first floor a larger presence. It extends the mass and helps the second floor be slightly smaller overall. They also plan to add balcony off rear of the property. The railing materials proposed would be glass for the new addition. Composite decking is proposed for the rear and cedar for the front porch. We also propose new fiberglass doors for the front and side entry and also replacing the existing garage door with a custom-made wood door. The driveway improvement would be to take the existing pavers and reset them into a new crushed stone bed. We have included a photo of what is there currently, but we would try to match that if there wasn't enough. We will lay it out in a more organized manner that will be easier to maintain. I was going to comment on Catherine's letter, but I will wait for your

questions. I will clarify that in the last round there was a room that was marked as a closet, but that was a typo on the plan. It was always intended to be a bedroom at the front of the addition on the second floor.

Lima: How long was it empty for?

Marshall: The tenant vacated the property sometime in October.

Lima: So, it was not owner occupied?

Marshall: No. It has been rented for years. The house is in such disrepair. The bathroom sink had a huge hole in it and the water was pouring on the floor. I spoke with my neighbor, Bob, and he said that the chimney is in such disrepair that bricks were falling off onto the sidewalk almost hitting people. Many of the windows don't work. We're excited to hopefully make it look great and make Bristol proud.

Lima: Thank you.

Dawson: I just wanted to clarify that they intend to demolish the existing chimney, move it, and rebuild it on the west elevation. It would be a new brick chimney.

Allen: I am not in favor of fiberglass door as the entry door on the existing house. So, I'm wondering if we could revisit that at some point. Secondly, I have to agree with what was said at the meeting with Catherine Zipf, that it really is changing this house. It's really taking away from what was a cottage. I have been on this board since 2006 and I can only think of one house that we allowed to build a second story and it's one that fits very nicely. It was an old service station on the northern part of High Street. It's not a big footprint on the second floor. Here, you're taking and adding a pretty large second floor and it's really changing what I think is the historic characteristics of the house. I thought about this for a month, and I am against this. If it could be a smaller addition set back. This is much too large for this particular house.

Marshall: I visited the house you suggested. I can show you the pictures. It doesn't fit with any of the houses next to it at all. It's a completely different style.

Allen: It matched with the house that was previously there which was a stucco house. It was only one story so they went up.

Marshall: The house today was a two bedroom with no door so one of the bedrooms looks directly into the kitchen. For my wife and I that would be a problem. It's only 800sqft.

Allen: just my opinion.

Ponder: When we saw this two months ago, I walked the street and looked at it. I think this plan does change the house, but I think the house is diminutive on that street. So, I'm in favor of doing this. I think looking at this plan for the first time, the extension up is bigger than what I was expecting. I like plan. I like the changes you did to the plan. It makes it more of a livable space on that street. The only comment I would have is that it is a very obvious second floor instead of an adaptive second floor.

Millard: I wasn't here for the last meeting. I can't criticize the plan, but is there some way you could make the second floor a little setback? It would be nicer. It is important to make it livable. I like the diminutive feel. The second floor doesn't fit the character of it. I would like to see the second floor stepped back a little bit.

Marshall: By adding a hipped roof which would be on the front that's what we tried to do. One of things you guys wanted to do was make sure that the second floor didn't look at all like the first floor. I personally love the diamond shape on the windows, and I wanted to do that on the second floor along with the rafters so it would all look gorgeous, but I took your recommendation to make sure the second didn't look at all like the first floor. I think it would great with the diamond windows and the roof rafters. I am more than willing to do that. If we need to change the front door to something else, I am willing to do that as well. It's just my wife and I living in the house, but the house is unlivable currently and we would love to have a second floor. We did do the hipped roof around the entire house to do that.

Page: I'm a yes.

Lima: I agree with Mary that there should be a little more distinction between the second floor and the first floor. There should be a little bit more of a setback differentiating between the two. I think it is okay.

Dawson: I heard you say that stepping it back would make it desirable. Is there any chance of changing roof pitch. There's room there to bring it down and make it less imposing. The ceiling height is 8ft which is not acceptable. It's fairly modest by today's design standards. Given that we need a fair amount of height for inflation with modern energy codes, our buildings are getting bigger. Is there space to alter the roof which is hipped at this point to bring it back. If we were to bring that down to a less steep roof, it would overall diminish the entire height of the addition.

Lima: That wasn't the issue for me. Height is not the issue. I would like to see the separation between what the cottage is and the new addition. Maybe it would if the roof was pitched differently, but if there is a way to step the second floor back a bit.

Ponder: The front of the second floor addition is directly over the first floor. If it was stepped back a foot so it would look a little better.

Dawson: Okay. Setting back one foot is more reasonable than 1/3.

Ponder: Just a small step back. There's a house on Burton that did an extension, and we asked him to step it in just to make sure there was more of a delineation from the new. That's what we're asking for here.

Dawson. Okay. So, setting the front elevation back a foot from the existing and revising door to a wood door.

Ponder: So, the diamond pattern on the windows upstairs I like, but you don't have to.

Marshall: I would love to do diamond windows and the roof rafter.

Page: I actually thought that losing the roof rafters would be unfortunate.

Millard: I like diamond pattern as well.

Dawson: That's what's desired.

Lima: Are there any other questions? Is there anyone in the audience who would like to speak for or against this application? And just for the record, Catherine Zipf's letter has been passed out.

Bob Hope: He showed me the rendering. Mary wasn't here the last time I was here. Yes, it was my great-grandfather's first doctor's office in Bristol. It holds historical value to my family. The biggest problem I have is it is close to my property. We had it surveyed, and I'm worried about water runoff, snow, and it has a dirt foundation. I heard that if he stays the same distance on the property it doesn't have to go to zoning. Is that true?

Lima: I don't know.

Hope: The problem I have is that it is a bungalow. He bought a bungalow for him and his wife. He came into our Town and bought a bungalow. Nice little place. I don't agree with the second floor. The structure he showed me is all square. The neighborhood is changing. Whatever you decide, I'll support it and try to be a good neighbor.

Lima: Thank you.

John McClosky: The house was built in 1902 not 1904. I July of 1971, Lombard Posey did a survey on the house and the historic value listed by Lombard's survey was a 1A. A 1A, I believe, refers to architectural significance to a particular geography at the time. So, there is no question that this house is historic and has extreme historic value to Bristol and to the integrity of the Historic District Commission. I'm sorry 2A is the architectural value and 1A is the historical value. I would urge the HDC to study this and make sure that we're not ruining the fabric of our Town by making these big increases to these homes. It is really unfortunate that people can come in, do their due diligence, buy a 500sqft or 600sqft cottage knowing what they're getting and then decide that they can't live there because it's too small. Thank you very much.

Lima: Thank you. Anyone else? Is there a motion?

Motion made by Ponder to approve the application as presented to add the second story with the modification from the application of having a step back of one foot from the current design, to amend the front door applied for to wood, to change the second floor Constitution Street side windows to a diamond pattern as presented in the original concept review, and the addition of rafter tails on the second floor. All other details in application besides the ones that have been specified are approved as applied for; Seconded by Page.

Voting Yea: Lima, Ponder, Page, and Millard

Opposed: Allen

Lima: Motion carries 4 to 1.

Secretary of Interior Standards: #5, 9

Project Monitor: Chris Ponder

Lima: When you get your certificate, please put it in the front window where visible.

Marshall: Thank you.

3J. 25-44: 132 High St, Dean & Susan Morris Discuss and act on addition on rear elevation, change to windows, repair to siding, windows, and chimney.

Dave Rizzolo and David Andreozzi, architects, present.

Andreozzi: Our clients bought this property, and they want to restore the house and part of that is to modernize inside, but a key part of that is to preserve most of the historic architecture. On the first floor the most important thing is to make a logical, modern kitchen and family room which really can't be done without removing fireplaces and chimneys and things like that. In going through the sketches, we propose a small addition 11'8"x13'10" at the back of the house that cannot be seen from the front. This would give them just enough room to relocate the kitchen and add a small sitting area with a small table and basically modernize the house. We're doing some minor configurations, but the inside of the house is basically being preserved.

The key concept is that we are stepping this addition back the length of the craning on both elevations and we're doing that to keep it, in our opinion, in alignment with Secretary of Interior Standards to make it clear that it was an addition, and it was never part of the original house. I'm not sure whether the original house was actually just the center and the parts to the left were an addition as well, but that's a whole different issue. The point is that it is not matching the main house or the addition to the north which is really the historic fabric which makes it so beautiful. We are using clapboard which is used on the north addition, and we are not reusing coining, we are using clapboards to again differentiate the architectural style on the outside fabric of the house. So, it would be clear to everyone looking at it that it was not original and that it was done in phases. The plans are to relocate two existing windows that are in the house now and relocate them to the north elevation, and we're going to restore them. Our goal is to hopefully restore all of the windows. We will have an expert come in and restore anything that is rotted. Anything that would be replaced, we would come to you, but that's not our goal. Our goal is to restore it. We are replacing both roofs. We've had a mason look at the chimneys. They're going to try and repair them, but I think we would like to get an application to replace them in kind just from the roof up because they are in such bad condition. So, that would be the goal is to just take them down to the roof and then replace them back totally in kind. Finally, we would like to replace the storm windows.

Lima: I think that's a sign off.

Andreozzi: That's a sign off?

Toth: The flat roof is exempt and the roof is a sign off as well.

Andreozzi: That's basically what we are coming before you for. There is going to be an elevated patio in back which we will be working with a landscape architect, but it's not in your preview as it is not designed yet. The last issue is there is a shed on the back of the garage. That shed is a new shed. I believe there are pictures in there that shows the inside. It's new framing and a new foundation and we just want to remove that and repair it and bring it back to the original elevation.

Ponder: Your intent on the chimneys are to take them out down to the roof and replace.

Andreozzi: If they can be repointed then that's what we're going to do. The mason looked at it and he said that they may have to be replaced.

Ponder: 1200 Hope Street basically took a brick and shaved it in half and then put it back on. It took the weight down a lot.

Lima: Kyle Ritchie did that.

Ponder: It's just an option for you.

Lima: If you have questions, you can ask him.

Andreozzi: They're very complicated chimneys. One chimney has 4 flues going up. Thank you for recommendations.

Lima: Should I mark this Exhibit 1.

Toth: Yes.

Rizzolo: That picture is of the shed from the inside. If you look, you can see that it is sitting on a contemporary concrete foundation and all of the framing looks like it was probably from the 1980s or 1990s.

Lima: Any questions? Is there anyone in the audience that would like to speak for or against this application? Can we have a motion?

Motion made by Allen to accept the application for the work that has been proposed and the addition at the back of the property, and maintenance work to repair the siding and trim, windows, and chimneys; Seconded by Ponder.

Voting Yea: Lima, Allen, Ponder, Millard, and Page

Secretary of Interior Standards: #5, 6 and 9

Project Monitor: Chris Ponder

3K. 25-45: 417 Hope St, Jacob Milne Discuss and act on change to front entrance from wood to brownstone appearance.

Robert Page recused.

Jacob Milne present.

Milne: So, the front steps have been in disrepair for quite some time. Currently we're working on a plan to try to do what we believe is most accurate to what the steps would have been. Based on some of our exploration we've noted that there is modern PT supporting that 2by material that's being used as decking right now. What I'm proposing is basically rebuilding the brick that was behind the Portland cement that we originally had there that has been broken back and parging it to match the brownstone with Lithomex which is the product we are using on the headers across the street as well.

Allen: It looks wonderful.

Milne: Thank you. Basically, the idea is now to do the face and the sides with Lithomex. After having a conversation with my mason, we have some concerns about originally my intent was to basically continue that look over the top where that 2by material is, but we have some concerns about how exactly we can do that without potentially causing larger issues down the line as we are putting brick back and there's basically a fieldstone foundation underneath that. The concern is that if we pour on top of it, it could damage that brick, moisture could get in there and pop the brick and create cracks and other issues over time. So, basically what I would like to do is some type of wood material as the topper. My initial thought was something like maybe mahogany. I'm open to suggestions. I have been digging through whatever I can find to try to find old photos that showed what potentially was there before because that would be my goal. As of right now, since there's only wood there that's where my head is at. The other alternative I did have, and I don't know if you noticed, but we had to repair one of the walls by basically taking it all the way down and unfortunately, we found out that the foundation was compromised so we had to pour a foundation to then build that wall back up. In doing so, we removed quite a bit of fieldstone from that foundation and one other thought was to potentially find a way to mortar

that fieldstone on top of those two areas. Those were the two ideas that I had since we looked at it a little more. I'm certainly open to your thoughts or if anyone has any information or other photos that might help.

Allen: Have you been to the Historic Preservation Society?

Milne: I have. Unfortunately, I haven't been able to find anything that shows that portion of the building. I even dug through the national archives. I've tried Google searches and anything I could think of. There's not much out there.

Millard: Have you ever thought about the size of the portico being reduced? The original portico might have been just the same width as the steps and that it was never a full porch like that?

Milne: It is certainly possible. I wondered if that portico was even originally there just based off of the trim that you see at the head of the door. If you walk into the portico and you look at the head of the door, there is actually some ornamental trim right at the head that I wouldn't imagine they would have put there if there had already been a portico.

Millard: It might have been structured differently. There are not that many brick houses from this time period in Town. They all have conflicting messages with their porticos, porches, and pediments. Things have changed over two centuries. You have done a lot of work supporting this already.

Milne: Right now we have just broken it away and getting it ready to basically do what we have to build it back up and replace the wood that is starting to decay in there that was used as nailers. I would certainly be open to that. I have to look a little bit more closely at what exactly that would look like. I can't quite picture it right now but obviously bringing it back down to those two pillars right down to that brownstone. I definitely want to look just a little bit closer to see what that would end up looking like.

Millard: Have you determined if those pillars are original or not?

Milne: So, my assumption is that they are original. Whenever that portico was put in and honestly based on what we found after were knocked that Portland cement back a lot of the foundation technique they used is what we saw was carried throughout the house. The brick that was wrapping that was also brick from the same time period which is a very unique brick that was most likely brought here from England. That's what my mason has told me. Because of that, it makes me think that the portico was added on soon after, but I think it was always that size.

Millard: Thanks.

Lima: You've done a lot of good work.

Milne: Thank you. I appreciate it. I also appreciate your patience with this as it has not been a quick project.

Lima: In future, I would suggest that you make a wish list and put everything on the list that you would like so you don't have to keep coming back. If you put everything together and ask for it then you don't have to keep putting in new applications.

Milne: Definitely. It's something that has crossed my mind. Thank you.

Lima: This is a new project to you and every time you turn a corner there's something new that happens. We do appreciate your diligence. Anybody have any questions?

Allen: You're asking for our opinion, right?

Milne: Yes. My original plan isn't going to work quite how I hoped it would. My goal is to just restore it to what it should have been, especially the front entrance. It is a prominent house where it is and I want to do what's right for the house.

Allen: I've walked by this house for 24+ years and never new there was wood planks there until I saw your photos.

Milne: They blended pretty well. I'm not opposed to doing some sort of wood planking again. The only thing I probably would want to do is picture frame it as opposed to having just the raw end of the wood facing the street.

Lima: I also think that you wanting to use some of the fieldstone is interesting.

Milne: I don't really have a use for it right now so I thought it would be a good way to incorporate it.

Millard: It wouldn't really show.

Lima: I agree with Mary that it wouldn't really show.

Milne: Yeah, you really wouldn't know it was there until you got close to it. It's one of those hidden details.

Allen: Could you use a brownstone slab?

Milne: I haven't quite explored that yet. My only concern with brownstone is over time it does start to decay, and you can kind of see that on those steps. Luckily they are in good enough shape that we haven't had to touch them. That is my only concern with the brownstone.

Lima: Maybe somewhere else on the property you can make a patio or sitting area with the fieldstone.

Milne: We're holding onto all of it right now and my goal is to try to find some way like your suggestion to incorporate it and keep it with the building.

Teitz: I share your intriguing interest about the portico. My first thought was that it was narrower or extended at some point. On the other hand, it looks like it matches the pediment at the top so maybe the physical evidence that has been introduced is that it is very close in time period to the original. My thought it is that either it is original or it has acquired historical significance and without any evidence to the contrary, it seems it should be kept pretty much the same and you should focus on the request before you for the side treatment of what would be going around there under the wood and if other evidence comes up we can always come back. It seems dangerous to deal with it without any evidence to the contrary. We are conjecturing.

Ponder: Do we want to approve you replacing it with wood and are we okay with you picture framing it instead of

just having planks or using the fieldstone that you found if you feel that's a better option.

Milne: I think both of those are viable options. That's were I kind of like to ask to make sure.

Ponder: I don't have a preference between the two to be honest with you.

Allen: I don't either. We're open to it. Is this something that we could leave it to the Project Monitor to discuss with him? You have some ideas of what you want to do.

Milne: Yes.

Allen: I can only speak for myself, but I have no problem with anything that you proposed. I don't know if everyone else feels that way.

Ponder: I feel the same. I was just looking in my phone to try to find some old pictures, but there aren't any.

Milne: I was surprised about that.

Teitz: To answer your question, John, I think it could be left to the Project Monitor. Basically, you're going to leave wood as the surface of the porch on either side, but the details of how the wood is framed and the facing of the foundation underneath the wood could be left to the Project Monitor.

Allen: Are you okay with that?

Milne: Yes, that would be fine.

Millard: I invite you to see my porch. It's an entry with a pediment not portico and my mother had the option of putting the portico back and they decided not to due to the expense at the time. Lombard Posey designed a pediment for it. The brownstone is deteriorating as we had put railing on it, but it shows symmetrically the proportions of front of house and it's much higher than the level that this house. Maybe you could come see it.

Milne: I would be curious to see it. Thank you.

Millard: The columns that were there were similar.

Milne: Thank you. I would be very intrigued.

Millard: 620 Hope Street.

Milne: Thank you. I will take a look.

Millard: It might help you decide because I don't get the wood on the extension. It makes me think that it was a porch going out and that some had just gotten an extra column.

Milne: I would be very curious to see. It is a little weird to me that they would have done wood and brownstone.

Millard: It seems like in that time period everybody was pretty tidy.

Lima: Is this the only folder we have on this property. I was wondering if there was some other historical stuff.

Toth: I can take a look.

Milne: I brought in one photo at the last meeting that I had found that was from somewhere between 1910 and 1920.

Lima: I'm just wondering if we had any record of previous owners coming before us with photos that could help you.

Milne: That would be awesome.

Lima: So, what do we want to do then?

Ponder: I guess approve this application with the binder that John could help make the determination of the final design.

Lima: Is there anyone in the audience who would like to speak for or against this application?

Linda Arruda: It just so happens, thankfully Mary spoke up, I've been fascinated with this house as I do business across the street at 418 Hope Street. You need to know that St. Michaels Church in 1861 was built on the corner of Hope and Church Street and the Minturn family that had a farm up where the animal shelter is donated the money for the brownstone of that church and I have been

fascinated about it. There were some discarded things on St. Michaels Church property and those two scrolls were offered by the Church to Ben Bergenholtz and they're on Church Street on his side apartment. I can also tell you that most brownstone comes from a watery source and is very porous. I think that you can still consult Portland CT and maybe the Portland Brownstone Company, I believe they preserved it. You can go there. I like that brownstone on your building. It is proportionate to what is there. At Mary's house they put in railings, don't do it as it will do a job on the brownstone. I offer this in support of what you are doing. I applaud it and I think you're doing a great job. I will be hot on the trail to find out more about the brownstone.

Milne: Thank you.

Arruda: The columns are fascinating.

Lima: Any other questions? Would someone like to make a motion?

Motion made by Ponder to approve the application with the amendment to the original application that applicant is going to replace the wood at this point with wood and the final design will be approved by the Project Monitor, and to do the face and sides with brick to be parged over with Lithomex which will match the brownstone. Finding of fact that the original design of the front door, portico, or porch is unknown and the Project Monitor along with the applicant can make the final determination; Seconded by Millard.

Voting Yea: Ponder, Allen, Lima, and Millard

Secretary of Interior Standards: #9

Project Monitor: John Allen

4. Concept Review

4A. CR-25-2: 125 Hope St, 125 Hope Street ,LLC Concept Review for potential replacement buildings.

Toth: The applicant has requested a continuance.

Lima: Okay, so that's off.

Teitz: They can put it back on easily. Just continue it to July.

Lima: Okay. Does someone want to make a motion?

Ponder: Sure.

Motion made by Ponder to continue the concept review to the July 10th meeting; Seconded by Allen.

Voting Yea: Ponder, Millard, Allen, Lima, and Page

4B. CRHD-25-3: 583 Hope St. HBSBRI, LLC Concept review for additional floor on building.

Dan and Diane Shusman, homeowners, and Chris Cote, Architect, are present.

Toth: It's supposed to be 583 Hope not 538 Hope. My mistake.

Lima: How was it advertised?

Toth: 538 Hope.

Teitz: You can go ahead and hear this as it is only conceptual.

Dan Shusman: My father passed in 2023 and the estate settled in 2024 and I acquired this building in October of 2024 along with a Bradford Street parking lot. We are hoping to move from our current home in Sudbury, MA to Bristol and make this our retirement home by adding a residential portion while maintaining retail in the front. I am really hopeful that we can collaborate on these designs and that they're acceptable to you. It's a romantic aspiration of mine to return to Bristol. I would like to introduce Chris Cote and let him go through the concept with you.

Chris Cote: (Hands out packet to the Commission.)

Lima: do I need to put anything on this?

Toth: I got it.

Cote: In this packet there are a few existing photographs to get you oriented. The 4th sheet is a rendering of basic concept for our discussion here and then there are floor plans after that to get a sense of what the plan is. The project is in the single-story piece that's in the building next to the bank where there are 2 retail units currently in the building. This is obviously an incredibly prominent location. It's important to myself and to the Shusmans that we do something really appropriate here. We have not gotten too much into our architectural design process as we really wanted to get this in front of you, open a discussion, and get your early thoughts on this before we go too much further. It's a really visible spot and a big development for the downtown area and we're here to listen and have a good collaboration on this project.

Ponder: Is your intension to demolish the current structure and build a new one or are you just adding on to this structure?

Cote: If we can keep anything, we certainly would like to do so. It's a sizable building. From cost standpoint, we'll see what we can do.

Ponder: What year was building built?

Shusman: Sometime in the 1930s.

Cote: It doesn't seem to have any major historic value. I haven't seen any pictures of what it was before.

Lima: In terms of parking, I don't know if you have sat there and watched what goes on.

Cote: On the Bradford Street side.

Lima: When school gets out, there's no parking. Parents even go into the bank parking lot. I would strongly recommend that you have some dedicated parking. I know that you have it around the corner on Bradford Street, but just be aware of the fact that some people have no regard for businesses, etc.

Cote: The fact that they do own that parking lot and the plan is, from a zoning standpoint, to merge it into a single lot. That's a great benefit to a building in the downtown location to have parking. There will be a plan

for a garage and to keep a couple of spots for the retail tenants.

Lima: I did see that. I just wanted to let you know that it's not the easiest spot.

Ponder: I'm looking at this proposed view from northeast and it goes back. Since that parking lot is part of the property and you're merging it, are you going to build onto that?

Cote: If you go to the next sheet you'll see the first-floor site plan, it's mainly a garage there and even since this drawing we're talking about pushing it even closer to that existing Hope Street lot in order to reduce the footprint and to help out with the parking situation. The thought there is with that single story piece we just want to be understanding of the area. We do not want to do a 2-story building there so the neighbors still have views from their buildings. So, we're probably going to a low, flat roofed single story garage.

Ponder: The reason I'm asking is remember the Belvedere second phase looked like the building was encroaching on all of the other buildings. If you do that if you can keep it lower so it doesn't look like a monstrosity it would look more appropriate.

Cote: The goal here is to create a simple elegant building that is appropriate from a scale standpoint where it's of similar size of the retail portion of the building right next to it and maintaining that lower height. Fortunately, from a massing standpoint, the yellow building is a big three-story building with an attic. It's a big building and this is a two-story building with an attic and from a scale standpoint it feels appropriate and sympathetic to the surroundings and it's a similar scale to the bank building, so it feels like it makes sense from a massing standpoint.

Ponder: I like the setback of the second floor. The balcony is the only thing that makes me think that's not going to fit.

Cote: I've gone all over town looking at different conditions and there are different conditions here and there. There is an intentionality in how narrow it is.

It's 4½ft of usable space there. It's not a space where you can go out and have a bunch of furniture and things like that. It's really important to do that setback. I think it is so critical here to relate to the surroundings. We talked a lot about not making a big place there where you could have a whole bunch of furniture and stuff. It doesn't really want to feel like a balcony and that's where having that kind of raised parapet instead of open railings so you're not seeing that kind of thing. I absolutely understand that concern.

Lima: I think you could make it user friendly by having what you have on the roof deck on the west side, so the front still maintains the street scape over the retail area but then your personal space to enjoy the view is on the west side.

Cote: Yes. Part of the desire for the little balcony is that it is a great place to watch the parade. Again, there is no intention for it to be always a bunch of people up there and a bunch of furniture as it would detract from the landscape. It just wants to always be a very quiet thing. You would never really know it was a balcony unless, like on the 4th, there's a couple of people up there watching the parade.

Ponder: I agree. I don't know that current building is significant enough to really want to save it. I personally support the building. I think if I were to vote on something right now, I would say that I would like the balcony to be even smaller than this and make it more of like an observing balcony.

Cote: That's something we'll definitely take into consideration. I think if it was critical that it had a smaller footprint, I still think from an architectural standpoint it would want to look the same as it does now. That's certainly something we can talk about.

Ponder: Even if it had the exact same design, just set the railing back a little from the storefront. That's my opinion.

Cote: Thank you.

Allen: The building right now has no character, and I think this would add something to that area. I like it.

Lima: I like it. I think extension past where the bank is may be a little too big. You have a separation at the end of the second floor.

Cote: So that's really at the attic level. That's in order to provide that roof deck on the west side. So, the gable stops and then it ends up being kind of a flat roof.

Lima: Just looking at it on paper, it looks different.

Cote: Next time around when we come to you for full review, I will have more of these types of views from different places.

Millard: I like it very much.

Page: Back to the Ory's point, if you end that first roof line and you go to the second roof line, I don't mind the mass because you're next to the bank, but it seems awkward that you ended what is the house structure with no delineation on the side.

Cote: We can certainly study if there's some delineation there.

Allen: It gives it more mass than what I think is there. And you're saying that there is a deck on top of the back portion?

Cote: Yes. It would be significantly set back from edges so you're not going to see much. There will be a railing, but it would be something a lot lighter. There's a building on State Street next to the Bristol House of Pizza where there is a roof deck, and it has a cable rail which is very light and transparent. I think that might be the type of thing even though it is going to be set back 6ft from that edge, it's something that is light and as transparent as can be so it's not too visible.

Ponder: We've approved the cable railing.

Teitz: You haven't done any drawings of the garage yet?

Cote: Not this type of drawing, no.

Teitz: I think that will be very important even though Hope Street is the main front, Bradford Street is a considerable street too. There's just a parking lot there so putting a garage there might be fine, but I think it will be very important as to what the garage looks like. It should not look like a suburban garage, and it has some sort of other character to it.

Cote: Right.

Teitz: I don't know about how the other Commission members feel, but I almost feel like it should come farther to Bradford Street side and not be so far back. Just looking at the schematic it might be better to actually bring it closer to the street.

Cote: There's a complication there in that there is a curb cut which is only so much there. If that garage comes too far out, we will end up take out parking spots on Bradford which I would imagine is a no-no. So, there's some vehicular circulation challenges with that location.

Lima: Any other questions?

Dan Shusman: I very much appreciate that when you're driving south on Hope Street and pass that bank, you've left the residential feeling and enter into the commercial feeling, and this building has to help with that transition. And going down Bradford Street you have to feel in scale. So, as Chris was describing, our vision for this garage is a very low profile. We want to be good neighbors to all of the abutters to not block their views, to not cause snow problems for anyone, all of the things that I wouldn't want happening to me I don't want happening to them. I think that the idea of having retail on the bottom is a nice transition point also where you're entering that space it jives with the yellow building that has retail on the bottom and residential top. My closing remark to you is that our intention is that this building really does enhance the character of Bristol and replaces what is a saltbox kind of building with something that makes Bristol look that much more modern but at the same time keeps its historic character by this kind of quiet elegance to the exterior. The windows which we haven't discussed of course, they all have to be in character and, of course, that's a requirement of your Commission, but at the same time it's our require as well. Thank you.

5. **Monitor Reports & Project Updates**

6. **HDC Coordinator Reports & Project Updates**

Toth: There is nothing major to report. I am still plugging away with the standards guy.

Teitz: I just wanted to let you know that I saw something about the Historic District Commission in Providence has prepared a draft policy on window replacement. I was going to print it out and give it to you but it runs 33 pages. I emailed it to Nick and he will forward it to you so you can see it. It is something to think about. I haven't read it. I don't have any opinion on it. I just wanted you to be aware of it.

7. **HDC Coordinator Approvals**

8. **Other Business**

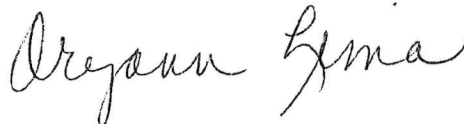
Allen: We've brought up several violations and concerns over the last few months. I haven't seen anything changed on any of those things that I brought to your attention. Can I send you a list rather than do it here and you can give us an update.

Toth: Sure.

Teitz: I will tell you on some of them a policy decision has been made not to enforce them, and others are awaiting time and so forth. Send us your list and we'll go through it and respond.

Lima: I must say that when I do call Nick with a concern, 99% of the time he's right on top of it.

9. **Adjourned at 9:40 PM**





Town of Bristol, Rhode Island

Historic District Commission

10 Court Street
Bristol, RI 02809
www.bristolri.gov
401-253-7000

125 Hope Street Special Meeting

March 26, 2025 – 125 Hope Street, Bristol, Rhode Island, 02809

In Attendance: Ory Lima, Chair; John Allen, Vice Chair; Susan Church, Member; Benjamin Begenholtz, Member; Christopher Ponder, Member

Also In Attendance: Andrew Teitz, Town Solicitor; Stephen Greenleaf, Building Official; Nicholas Toth, Planner/HDC Coordinator; Roberta Randall, RI HPHC; Nancy DiPrete Laurienzo, Property Owner; Greg Snider, Architect; Madeline Melchert, Architect; Rosaline (LAST NAME NOT PROVIDED), Architect Intern; Robert Bowen, Odeh Engineering/WSP; Alfred Rego, Rego and Rego Law; Dennis DiPrete, Civil Engineer and Principal at DiPrete Engineering; Thomas DiPrete, Real Estate Attorney and developer

Meeting called to order at 11:50 AM at 125 Hope Street, Bristol, RI

A walkthrough of the site was conducted detailing the current conditions of the property and the Property Owner's concerns about rehabilitation. Major concerns surrounded the location of the property in a "V" Flood Zone, and potential issues with storm winds. Representatives for the owner made the argument that the property was not built to withstand high wind or water loads, and there was concern with the condition of the building. Potential options for an alternative to demolition brought up by members of the HDC and representative from State HPHC included variances and exemptions for Historic Preservation.

A walkthrough of the interior of the building was conducted in addition to exterior inspection. Upon completion of full review, the opinion of the State HPHC was requested, which was to be provided in writing at a later time. No approvals or votes were made or taken regarding the proposed application at the site.

A motion to adjourn was made by Vice Chair John Allen. Meeting Adjourned at 12:39 PM.

Oryana Lima

**Bristol Fire Department
Board of Engineers Meeting
June 30, 2025**

A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.

The quorum was established, and the meeting was called to order by Chief Michael DeMello at 1900 hours.

Attendance

- ☐ Chief of the Department Michael DeMello
- ☐ Deputy Chief of Admin., Safety & Training Stephen Knapman,
- ☐ Deputy Chief of Operations Dennis Cabral
- ☐ Assistant Chief John Perry,
- ☐ Assistant Chief Luis Medeiros
- ☐ Assistant Chief Adam Medeiros
- ☐ EMS Captain Brad Palmer,
- ☐ Board Clerk Lou Mascola

Agenda & Previous Meeting Approval

A motion made by Assistant Chief L. Medeiros and seconded by Deputy Chief Cabral to approve the minutes of the May 5, 2025 meeting. A motion made by Assistant Chief Adam Medeiros, and seconded by Assistant Chief John Perry to approve the agenda for June 3, 2025. Both motions were unanimously approved by the board.

Next scheduled meeting is Tuesday Sept. 2 @ 7:00 PM. or at the call of the Chief of the Department

Meeting Agenda

Correspondence

No correspondence was received to be addressed at this meeting.

Deputy Chief of Safety & Training

- ★ The CPR Class will be held in the fall of 2025.
- ★ When the attendance is taken at a call for service, add the incident report to it as well.

- ★ The Fall Training dates will be determined at a later meeting. They shall consist of Firefighter II, NFPA 1102 Pump Course, 1041, and 1521 training. They will begin in the fall of 2025.

Deputy Chief of Operations Dennis Cabral

- ★ (2) members of the Ever Ready Station with certifications will need turnout gear. At this time the board had discussion on the new PFAS Reduced gear.

Assistant Chief John Perry

- ★ Reported that Truck 6 is still out of service.
- ★ The roof turret on Marine 7 is out of service.
- ★ The generator on Ladder 1 has an issue.

Assistant Chief Luis Medeiros

- ★ Reported that the tank fill on Engine 5 has a leak,

Assistant Chief Adam Medeiros

- ★ Advised Chief DeMello that the burn trailer is requiring maintenance service.
- ★ Reported that the "Duty Day" Program on Engine 1 went well. Chief DeMello requested that they inquire with the duty chief prior to responding to a call that they are not dispatched to.
- ★ Announced that they (Hydes) are still working on the gym room at the Hydes.
- ★ Reported that the July 3- 4th details have been filled.

Captain Brad Palmer from the Division of EMS

- ★ Reported that all four of the Rescue vehicles are back in service. Chief DeMello stated that after the holiday, they will be rotated in for maintenance service.
- ★ Captain Palmer announced that the Division is at 98.5% staffing as of this meeting, with additional candidates inquiring about becoming members.

Old Business

- ★ Chief DeMello reported that the muster overall went very well. The goal for next year's event will be to reduce the time from 10:00 AM and end at 1300 hours.
- ★ Engine 10 has been added to the July 4th Parade.

New Business

- ★ Chief DeMello reported that for the July 3rd & 4th Holiday that all details have been filled.
- ★ For both nights he asked that everyone be vigilant for any protests that may pop up.
- ★ Once again the fireworks will be lit on July 3rd.
- ★ The breakfast meeting will be at 0800 hours at Headquarters, any last minute changes will be reviewed then.
- ★ The Parade will kick off at 1030 hrs.
- ★ The Board Meeting scheduled for August 4th has been cancelled. The next Meeting will be held on September 2, 2025

Chief Michael DeMello Chief of the Department

- ★ Once the holiday has passed, he asked the members of the board to look around your stations and advise if any repairs are requiring attention.
- ★ The Annual Stipends from the town will be distributed shortly.
- ★ The Annual "Porch Fest" will be held on September 14th this year. This event is getting bigger every year, which may require an EMS presence.

Company Meetings for July

Most companies suspend their meetings for July, therefore there is no calendar for July.

Company , Department and Community Events for July & August 2025

August

- 3 *Eveready Station Family Outing***
- 13 *Community Night Out***
- 16 *Bristol Harbor Festival***
- 24 *Engine 4 Family Outing***

Calls for Service 2025 Year to Date

Fires	15
EMS	1697
False Alarms	232
Others	144
Total	2088

For the Good of the Department

Chief Demello sends his thanks to all who support the department with responding, attending training and general support. It shows and is appreciated.

He wishes all a Safe & Happy 4th of July.

Closing & Adjournment

Without any further business to conduct, the meeting was adjourned at 1945 hours.

Respectfully submitted,

Lou Mascola

Lou Mascola

Clerk for the Board of Fire Engineers

Bristol Fire Department

Bristol, Rhode Island 02809

MINUTES OF THE BOARD MEETING OF THE BRISTOL COUNTY WATER AUTHORITY

Thursday, May 29, 2025
450 Child Street (Boardroom), Warren, RI

Board Members Present:

Juan Mariscal, Chairman
Thomas Kraig, Vice-Chairman
Christopher Stanley, Secretary/Treasurer
John M. Jannitto, Board Member
Robert J. Martin, Board Member
William F. Gosselin, Board Member
Stephen Gross, Board Member
Richard E. Fournier, Board Member
David E. Fales, Board Member

Board Members Absent:

None

BCWA Staff Attending:

Stephen H. Coutu, Executive Director
Michael Crawford, Deputy Executive Director
Daniel Hughes, Finance Manager
Colin O'Hara, Engineering Project Manager
Lauren DeRuisseau, HR/Executive Assistant

Others Attending:

Legal Counsel Joseph Keough

1. Call to Order

Pursuant to proper notice, the Board Meeting of the Bristol County Water Authority was called to order by Chairman Mariscal at 5:30pm.

2. Public Input

There was no public input.

3. Minutes

a. Board Meeting – 4/24/25

Director Martin moved the following motion seconded by Director Stanley

Motion: To approve.

Motion passed with 8 aye votes and one abstention by Vice-Chairman Kraig.

4. Executive Director's Report

- Pawtucket Water Project – Beta group continues to advance the plans. The majority of the elements should be 90% designed by the summer by the respective agencies, with the exception of the blending and control station.
- Water Treatment Plant – Warren town officials reviewed the RFP and provided comments. We expect to advertise the RFP sometime next week.
- Maintenance Garage – We requested a task order and fee from Pare Corporation for the design and plan documents.
- The contractor has returned to the Upper Dam to do some minor work and install a small parking area as requested by the Warren Conservation Commission.
- Lead Service Line Replacement Program – We are down to one remaining public side, which is scheduled to be replaced tomorrow. We will be working with 120Water, a RIDOH contractor, and RI Rural Water Association to assist with identifying unknown private side services. Approximately 360 customers will be notified by letter regarding setting up an internal inspection.
- We are doing some additional work with Pare on the Fountain Avenue tank.
- The spring hydrant flushing program is complete.
- The annual report is in progress and will be created in-house.

Operations report:

- Our tank cleaning vendor returned to finish the cleaning of the Metacom tank. The cleaning was performed with a drone.
 - Director Martin requested a report that documents the areas that are still experiencing low water pressure.

Engineering report:

- Boyle & Fogarty will begin work in July.
- There is one more galvanized service renewal to complete tomorrow.
- Water main projects:
 - Bristol Lofts – water main and service replacements.
 - Mount Hope High School – renovation of the domestic and fire protection water services.
 - Kickemuit Middle School – fire protection service.

5. Financial Report

(Appendix A)

Finance Manager Dan Hughes provided a financial summary for April 2025.

6. Board Member Town Council Reports

There were no reports.

7. Board Vote on Purchase of Ford F250

(Appendix B)

Executive Director Coutu stated that we are looking to purchase a new F250 utility truck to replace a 10-year similar type vehicle for our operations staff. Quotes were solicited from four prequalified vendors on MPAs. We received two quotes – one from Jack Madden Ford and one from McGovern/MHQ. The bid proposal included the trade of two older F250 vehicles. The

lowest responsive bidder was Jack Madden Ford, so we are recommending to purchase this F250 from Jack Madden Ford for \$56,320.00, plus a 10% contingency in case there are any cost escalations prior to delivery for a total not-to-exceed value of \$61,592.00.

Director Stanley made the following motion seconded by Director Fales

MOTION: To approve for \$56,320.00 with contingency (Jack Madden Ford).

Chairman Mariscal stated that the motion is to make the award to Jack Madden Ford for \$56,320.00 plus a 10% contingency for a total not-to-exceed value of \$61,592.00.

Motion passed unanimously by aye vote.

8. Board Vote on Annual Permanent Paving Contract (Appendix C)

Executive Director Coutu stated that this was bid out with estimated quantities that may or may not be used throughout the year. We received two bids, with the lowest bid coming from JML Excavation for a bid price of \$126,950.00. JML has served BCWA very well in the past. We are recommending the contract go to JML Excavation for \$126,950.00. This is only for bid items that are actually utilized throughout the year.

Director Stanley made the following motion seconded by Director Jannitto

MOTION: To approve as presented.

Motion passed unanimously by aye vote.

9. Board Vote on Annual Maintenance and Service Work Contract (Appendix D)

Executive Director Coutu stated that this is for actual water utility work that would only be utilized in an emergency basis if our own forces were not able to do the work. Over the years, there is less and less utilization of it as we are able to handle the majority, if not all, of the events that occur in the system. We put out estimated quantities and bid items for purposes of comparing pricing if we do have different contractors bidding. We only received one bid from JML Excavation for a total bid price of \$278,785.00. We recommend the contract go to JML Excavation for that amount. Over the past year, we have paid approximately \$45,000 for this type of work.

Vice-Chairman Kraig made the following motion seconded by Director Gross

MOTION: To approve for JML Excavation.

Motion passed unanimously by aye vote.

10. Board Vote on Annual Water Main and Appurtenance Stock Materials Contract (Appendix E)

Executive Director Coutu stated we received prices of stock materials from six wholesale vendors and rather than award each individual item, we are requesting that recommendation of the items highlighted in the attachment be awarded to the specified vendor for each category. The vendors are Warwick WinWater, E.J. Prescott, Ferguson Waterworks, Hoadley & Sons, Stiles Company, and Putnam Pipe.

Director Gross made the following motion seconded by Director Stanley

MOTION: To approve as identified by management within the bid specification sheet.

Motion passed unanimously by aye vote.

11. Quarterly Write Offs – For Information Only

(Appendix F)

For information only.

12. Executive Session

Director Gross made the following motion seconded by Director Stanley

Motion: To go into Executive Session pursuant to RIGL s. 42-46-5 (a)(2).

(Litigation – North Farm pursuant to RIGL s. 42-46-5 (a)(2); Board Meeting – 4/24/25)

Motion passed unanimously by aye vote.

The Board entered Executive Session at 6:16pm.

Director Gross left the meeting at 6:32pm

The Board returned to open session at 6:34pm.

Director Martin made the following motion seconded by Director Stanley

MOTION: To seal the Executive Session minutes.

Motion passed unanimously by aye vote.

13. Next Scheduled Meeting – June 26, 2025

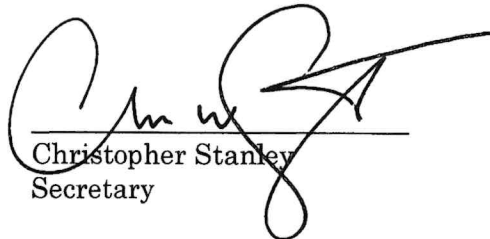
14. Adjournment

Director Stanley moved the following motion seconded by Director Gosselin

MOTION: To adjourn.

Motion passed unanimously by aye vote.

The meeting was adjourned at 6:34pm.



Christopher Stanley
Secretary

BRISTOL COUNTY WATER AUTHORITY

Minutes of the Annual Meeting

Thursday, May 29, 2025
450 Child Street (Boardroom), Warren, RI

Board Members Present:

Juan Mariscal, Chairman
 Thomas Kraig, Vice-Chairman
 Christopher Stanley, Secretary/Treasurer
 John M. Jannitto, Board Member
 Robert J. Martin, Board Member
 William F. Gosselin, Board Member
 Stephen Gross, Board Member
 Richard E. Fournier, Board Member
 David Fales, Board Member

Board Members Absent:

None

BCWA Staff Attending:

Stephen H. Coutu, Executive Director
 Michael Crawford, Deputy Executive Director
 Daniel Hughes, Finance Manager
 Colin O'Hara, Engineering Project Manager
 Lauren DeRuisseau, HR/Executive Assistant

Others Attending:

Legal Counsel Joseph Keough

1. Call to Order

Pursuant to proper notice, the Annual Meeting of the Bristol County Water Authority was called to order by Chairman Mariscal at 5:00pm.

2. Presentation of Awards

- **2025 RI State Science Fair**

Chairman Mariscal introduced the Bristol County winners of the RI State Science Fair.

- Junior Division – First Place: Elise Ahmed, cash prize of \$100.00
- Junior Division – Runner-Up: Elise DeSousa, cash prize of \$50.00

The winners gave a brief description of their Science Fair projects.

Chairman Mariscal thanked the winners for their participation.

3. Nomination and Election of Officers

i. Chair (Requires a minimum of six affirmative votes of the Board members).

Director Jannitto made the following motion, seconded by Director Gross

MOTION: Nominate Juan Mariscal to continue as our Chairman of the Bristol County Water Authority.

Motion passed unanimously by aye vote.

ii. Vice Chair (Requires a minimum of six affirmative votes of the Board members and the Vice Chair shall reside in a municipality other than the municipality in which the chair resides).

Director Jannitto made the following motion, seconded by Director Gosselin

MOTION: Nominate Thomas Kraig for Vice-Chairman.

Director Jannitto made the following motion, seconded by Director Martin

MOTION: The nomination be closed.

Motion passed unanimously by aye vote.

iii. Treasurer/Secretary (Requires a minimum of five affirmative votes of the Board members).

Director Jannitto made the following motion and seconded by Director Gross

MOTION: Nominate Chris Stanley for Treasurer/Secretary.

Director Martin made the following motion, seconded by Director Gross

MOTION: The nomination be closed.

Motion passed unanimously by aye vote.

4. Designation of the Committees, appointment of members and selection of committee chairs by the Chairman.

- | | |
|--------------------------|-----------------------|
| • Finance/Claims | • Policies/Procedures |
| • Personnel/Compensation | • Properties |

Designation of committee members:

Finance/Claims Committee:

Steve Gross – Chair

Richard Fournier

Christopher Stanley

Personnel/Compensation Committee:

John Jannitto – Chair
Juan Mariscal
Steve Gross

Policies/Procedures Committee:

Thomas Kraig – Chair
Robert Martin
William Gosselin

Properties Committee:

Robert Martin – Chair
Christopher Stanley
David Fales

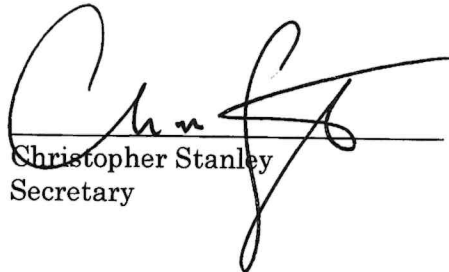
5. Adjournment to regular meeting.

Director Gross moved the following motion and seconded by Director Stanley

MOTION: To adjourn.

Motion passed unanimously by aye vote.

The meeting was adjourned at 5:15pm.


Christopher Stanley
Secretary

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
1001 General Fund							
1001 Fund 1001							
33501 State PILOT Funding							
1001-400-33501-1000-	-1,324,937	State PILOT Funding 0	-1,324,937	-1,534,051.50	.00	209,114.50	115.8%
33502 Public Service Corporation Tax							
1001-400-33502-1000-	-295,616	Public Service Corporation Tax 0	-295,616	-317,228.59	.00	21,612.59	107.3%
33503 Meals & Beverage Tax							
1001-400-33503-1000-	-708,768	Meals & Beverage Tax 0	-708,768	-711,221.43	.00	2,453.43	100.3%
33504 Hotel Tax							
1001-400-33504-1000-	-94,763	Hotel Tax 0	-94,763	-87,760.44	.00	-7,002.56	92.6%*
33505 M/V Excise Tax Reimbursement							
1001-400-33505-1000-	-2,905,818	M/V Excise Tax Reimbursement 0	-2,905,818	-2,910,723.72	.00	4,905.72	100.2%
33507 Library Grant-In Aid							
1001-400-33507-1000-	-211,491	Library Grant-In Aid 0	-211,491	-218,673.00	.00	7,182.00	103.4%
33508 Library Construction Aid							
1001-400-33508-1000-	0	Library Construction Aid 0	0	.00	.00	.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
33510 Cannabis Tax							
1001-400-33510-1000-	0	Cannabis Tax 0	0	-203.09	.00	203.09	100.0%
33901 PILOT-Bristol Assisted Living							
1001-400-33901-1000-	-50,124	PILOT-Bristol Assisted Living 0	-50,124	-50,415.92	.00	291.92	100.6%
33902 PILOT-Living East Bay							
1001-400-33902-1000-	-36,021	PILOT-Living East Bay 0	-36,021	-46,949.84	.00	10,928.84	130.3%
33905 PILOT-Roger Williams Universit							
1001-400-33905-1000-	-382,705	PILOT-Roger Williams Universit 0	-382,705	-388,095.84	.00	5,390.84	101.4%
33907 PILOT-Bristol Housing Authorit							
1001-400-33907-1000-	-90,874	PILOT-Bristol Housing Authorit 0	-90,874	-99,597.00	.00	8,723.00	109.6%
33908 PILOT-Gladding Property							
1001-400-33908-1000-	-5,314	PILOT-Gladding Property 0	-5,314	-5,039.96	.00	-274.04	94.8%*
34420 Sewer Assessments							
1001-400-34420-1000-	0	Sewer Assessments 0	0	-4,935.29	.00	4,935.29	100.0%
36202 Cell Tower Agreement-American							
1001-400-36202-1000-	0	Cell Tower Agreement-American 0	0	-63,261.84	.00	63,261.84	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36203 Cell Tower Agreement-T-Mobile							
1001-400-36203-1000-	0	Cell Tower Agreement-T-Mobile 0	0	-9,387.46	.00	9,387.46	100.0%
39102 Interfund Transfers In-Enterpr							
1001-400-39102-1000-	-75,000	Interfund Transfers In-EF 0	-75,000	-75,000.00	.00	.00	100.0%
39103 Interfund Transfers In-Permane							
1001-400-39103-1000-	-70,000	Interfund Transfers In-Perm FN 0	-70,000	.00	.00	-70,000.00	.0%*
39104 Interfund Transfers In-North B							
1001-400-39104-1000-	-4,000	Interfund Transfers In-NBG 0	-4,000	.00	.00	-4,000.00	.0%*
39105 Interfund Transfers In-Colt Fu							
1001-400-39105-1000-	-450,325	Interfund Transfers In-Colt FN 0	-450,325	-321,319.39	.00	-129,005.61	71.4%*
TOTAL UNDEFINED ROLLUP CODE	-6,705,756	0	-6,705,756	-6,843,864.31	.00	138,108.31	102.1%
TOTAL Fund 1001	-6,705,756	0	-6,705,756	-6,843,864.31	.00	138,108.31	102.1%
10012023 General Fund							
31123 Property Taxes: 2022-2023							
1001-501-31123-2023-	0	Property Taxes: 2022-2023 0	0	-153,305.85	.00	153,305.85	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-153,305.85	.00	153,305.85	100.0%	
TOTAL General Fund	0	0	0	-153,305.85	.00	153,305.85	100.0%	
10012024 General Fund								
31124 Property Taxes: 2023-2024								
1001-501-31124-2024-		Property Taxes: 2023-2024						
	0	0	0	-649,599.34	.00	649,599.34	100.0%	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-649,599.34	.00	649,599.34	100.0%	
TOTAL General Fund	0	0	0	-649,599.34	.00	649,599.34	100.0%	
10012025 General Fund								
31125 Property Taxes: 2024-2025								
1001-501-31125-2025-		Property Taxes: 2024-2025						
	0	0	0	-41,229,036.90	.00	41,229,036.90	100.0%	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-41,229,036.90	.00	41,229,036.90	100.0%	
TOTAL General Fund	0	0	0	-41,229,036.90	.00	41,229,036.90	100.0%	
10014011 General Fund								
41100 Salaries								
1001-401-41100-1000-		Salaries						
	36,463	0	36,463	37,411.55	.00	-948.70	102.6%*	
42200 Payroll Taxes								
1001-401-42200-1000-		Payroll Taxes						
	2,789	0	2,789	2,852.01	.00	-62.60	102.2%*	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43210 RI League of Cities & Town							
1001-401-43210-1000-	10,884	RI League of Cities & Towns 0	10,884	10,884.00	.00	.00	100.0%
43311 Code Supplements							
1001-401-43311-1000-	6,500	Code Supplements 0	6,500	5,479.33	.00	1,020.67	84.3%
43313 Public Media							
1001-401-43313-1000-	3,500	Public Media 0	3,500	2,100.00	.00	1,400.00	60.0%
43400 IT & Support							
1001-401-43400-1000-	2,000	IT & Support 0	2,000	.00	.00	2,000.00	.0%
43410 Annual Audit							
1001-401-43410-1000-	30,000	Annual Audit 0	30,000	.00	.00	30,000.00	.0%
45400 Advertising							
1001-401-45400-1000-	16,500	Advertising 0	16,500	26,758.50	.00	-10,258.50	162.2%*
46020 Inaugural							
1001-401-46020-1000-	500	Inaugural 0	500	260.00	.00	240.00	52.0%
48000 Contingency							
1001-401-48000-1000-	10,000	Contingency 0	10,000	8,264.10	.00	1,735.90	82.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	119,136	0	119,136	94,009.49	.00	25,126.77	78.9%
TOTAL General Fund	119,136	0	119,136	94,009.49	.00	25,126.77	78.9%
10014021 General Fund							
41100 Salaries							
1001-402-41100-1000-	260,170	Salaries 0	260,170	259,007.97	.00	1,162.51	99.6%
42101 Medical Insurance							
1001-402-42101-1000-	11,619	Medical Insurance 0	11,619	10,869.78	.00	748.82	93.6%
42102 Dental Insurance							
1001-402-42102-1000-	588	Dental Insurance 0	588	270.71	.00	317.55	46.0%
42200 Payroll Taxes							
1001-402-42200-1000-	19,903	Payroll Taxes 0	19,903	19,762.69	.00	140.35	99.3%
42301 Defined Contribution-TIAA							
1001-402-42301-1000-	2,576	Defined Contribution-TIAA 0	2,576	1,340.30	.00	1,235.63	52.0%
42302 Defined Benefit-ERSRI							
1001-402-42302-1000-	35,163	Defined Benefit-ERSRI 0	35,163	18,922.80	.00	16,239.92	53.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43200 Dues & Conferences							
1001-402-43200-1000-	2,000	Dues & Conferences 0	2,000	473.00	.00	1,527.00	23.7%
43240 Legal Fees-Labor							
1001-402-43240-1000-	15,000	Legal Fees-Labor 0	15,000	14,646.00	.00	354.00	97.6%
45900 Operating							
1001-402-45900-1000-	2,000	Operating 0	2,000	475.74	.00	1,524.26	23.8%
46260 Vehicle Maintenance & Fuel							
1001-402-46260-1000-	500	Vehicle Fuel 0	500	394.11	.00	105.89	78.8%
48000 Contingency							
1001-402-48000-1000-	2,000	Contingency 0	2,000	1,881.90	.00	118.10	94.1%
TOTAL UNDEFINED ROLLUP CODE	351,519	0	351,519	328,045.00	.00	23,474.03	93.3%
TOTAL General Fund	351,519	0	351,519	328,045.00	.00	23,474.03	93.3%
10014031 General Fund							
32000 Licenses & Permits							
1001-403-32000-1000-	-750,000	Licenses & Permits 0	-750,000	-853,558.78	.00	103,558.78	113.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41100 Salaries							
1001-403-41100-1000-	391,453	Salaries 0	391,453	388,881.26	.00	2,571.82	99.3%
42101 Medical Insurance							
1001-403-42101-1000-	122,655	Medical Insurance 0	122,655	110,527.21	.00	12,127.74	90.1%
42102 Dental Insurance							
1001-403-42102-1000-	5,043	Dental Insurance 0	5,043	3,832.79	.00	1,209.74	76.0%
42200 Payroll Taxes							
1001-403-42200-1000-	29,946	Payroll Taxes 0	29,946	28,865.71	.00	1,080.45	96.4%
42301 Defined Contribution-TIAA							
1001-403-42301-1000-	3,842	Defined Contribution-TIAA 0	3,842	3,823.70	.00	18.41	99.5%
42302 Defined Benefit-ERSRI							
1001-403-42302-1000-	52,099	Defined Benefit-ERSRI 0	52,099	53,988.95	.00	-1,889.88	103.6%*
43200 Dues & Conferences							
1001-403-43200-1000-	3,500	Dues & Conferences 0	3,500	2,948.10	.00	551.90	84.2%
43321 Land Evidence							
1001-403-43321-1000-	26,000	Land Evidence 0	26,000	-101,218.73	.00	127,218.73	-389.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43322 Probate & Microfilming							
1001-403-43322-1000-	760	Probate & Microfilming 0	760	690.00	.00	70.00	90.8%
43323 Records Restoration							
1001-403-43323-1000-	5,000	Records Restoration 0	5,000	4,252.69	.00	747.31	85.1%
43324 Business Licensing							
1001-403-43324-1000-	5,000	Business Licensing 0	5,000	4,850.00	.00	150.00	97.0%
45500 Printing							
1001-403-45500-1000-	2,500	Printing 0	2,500	2,497.78	.00	2.22	99.9%
TOTAL UNDEFINED ROLLUP CODE	-102,202	0	-102,202	-349,619.32	.00	247,417.22	342.1%
TOTAL General Fund	-102,202	0	-102,202	-349,619.32	.00	247,417.22	342.1%
10014041 General Fund							
43245 Legal Fees-Solicitor							
1001-404-43245-1000-	139,488	Legal Fees-Solicitor 0	139,488	145,260.04	.00	-5,772.04	104.1%*
43246 Legal Fees-Litigation							
1001-404-43246-1000-	50,000	Legal Fees-Litigation 0	50,000	21,979.83	.00	28,020.17	44.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43430 Court Costs							
1001-404-43430-1000-	500	Court Costs 0	500	.00	.00	500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	189,988	0	189,988	167,239.87	.00	22,748.13	88.0%
TOTAL General Fund	189,988	0	189,988	167,239.87	.00	22,748.13	88.0%
10014051 General Fund							
33908 PILOT-Gladding Property							
1001-405-33908-1000-	-100,000	PILOT-Gladding Property 0	-100,000	.00	.00	-100,000.00	.0%*
41100 Salaries							
1001-405-41100-1000-	14,997	Salaries 0	14,997	.00	.00	14,996.80	.0%
42200 Payroll Taxes							
1001-405-42200-1000-	1,147	Payroll Taxes 0	1,147	.00	.00	1,147.26	.0%
43200 Dues & Conferences							
1001-405-43200-1000-	4,500	Dues & Conferences 0	4,500	.00	.00	4,500.00	.0%
43223 Prevention programs/BWRSD							
1001-405-43223-1000-	21,760	Prevention Programs 0	21,760	.00	.00	21,760.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43224 Student Assistant Counselors							
1001-405-43224-1000-	30,000	Student Assistant Counselors 0	30,000	.00	.00	30,000.00	.0%
46000 Supplies							
1001-405-46000-1000-	500	Supplies 0	500	.00	.00	500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	-27,096	0	-27,096	.00	.00	-27,095.94	.0%
TOTAL General Fund	-27,096	0	-27,096	.00	.00	-27,095.94	.0%
10014061 General Fund							
41100 Salaries							
1001-406-41100-1000-	3,500	Salaries 0	3,500	1,460.00	.00	2,040.00	41.7%
41101 Salaries-Elections							
1001-406-41101-1000-	39,600	Salaries-Elections 0	39,600	36,688.05	.00	2,911.95	92.6%
41300 Overtime							
1001-406-41300-1000-	4,525	Overtime 0	4,525	601.00	.00	3,924.00	13.3%
42200 Payroll Taxes							
1001-406-42200-1000-	614	Payroll Taxes 0	614	.00	.00	613.91	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43230 Elections							
1001-406-43230-1000-	15,455	Elections 0	15,455	7,570.69	.00	7,884.31	49.0%
TOTAL UNDEFINED ROLLUP CODE	63,694	0	63,694	46,319.74	.00	17,374.17	72.7%
TOTAL General Fund	63,694	0	63,694	46,319.74	.00	17,374.17	72.7%
10014071 General Fund							
35100 Fees & Fines							
1001-407-35100-1000-	-100,000	Fees & Fines 0	-100,000	-108,927.16	.00	8,927.16	108.9%
41100 Salaries							
1001-407-41100-1000-	18,023	Salaries 0	18,023	20,405.65	.00	-2,382.65	113.2%*
41150 Detail Wages							
1001-407-41150-1000-	2,000	Detail Wages 0	2,000	125.00	.00	1,875.00	6.3%
42200 Payroll Taxes							
1001-407-42200-1000-	1,379	Payroll Taxes 0	1,379	1,286.54	.00	92.22	93.3%
42301 Defined Contribution-TIAA							
1001-407-42301-1000-	0	Defined Contribution-TIAA 0	0	41.35	.00	-41.35	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42302 Defined Benefit-ERSRI							
1001-407-42302-1000-	0	Defined Benefit-ERSRI 0	0	585.01	.00	-585.01	100.0%*
45900 Operating							
1001-407-45900-1000-	15,500	operating 0	15,500	9,190.00	.00	6,310.00	59.3%
46000 Supplies							
1001-407-46000-1000-	500	Supplies 0	500	318.00	.00	182.00	63.6%
TOTAL UNDEFINED ROLLUP CODE	-62,598	0	-62,598	-76,975.61	.00	14,377.37	123.0%
TOTAL General Fund	-62,598	0	-62,598	-76,975.61	.00	14,377.37	123.0%
10015010 General Fund							
31120 Property Taxes: 2019-2020							
1001-501-31120-2020-	0	Property Taxes: 2019-2020 0	0	5.50	.00	-5.50	100.0%*
TOTAL UNDEFINED ROLLUP CODE	0	0	0	5.50	.00	-5.50	100.0%
TOTAL General Fund	0	0	0	5.50	.00	-5.50	100.0%
10015011 General Fund							
31900 Penalties & Interest on De							
1001-501-31900-1000-	-925,000	Penalties & Int. on Deliq Tax 0	-925,000	-225,611.30	.00	-699,388.70	24.4%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
34001 Municipal Lien Certificates							
1001-501-34001-1000-	0	Municipal Lien Certificates 0	0	-10,226.00	.00	10,226.00	100.0%
34100 Miscellaneous							
1001-501-34100-1000-	0	Miscellaneous 0	0	-180.00	.00	180.00	100.0%
34101 Teller's Over/Short							
1001-501-34101-1000-	0	Teller's over/Short 0	0	91.00	.00	-91.00	100.0%*
35100 Fees & Fines							
1001-501-35100-1000-	-21,000	Fees & Fines 0	-21,000	-6,102.84	.00	-14,897.16	29.1%*
36101 Investment Earnings-Wtrust #							
1001-501-36101-1000-	0	Investment Earnings-Wtrust # 0	0	-66,785.84	.00	66,785.84	100.0%
36102 Investment Earnings-Wtrust #							
1001-501-36102-1000-	0	Investment Earnings-Wtrust # 0	0	11.69	.00	-11.69	100.0%*
36103 Investment Earnings-BankNewpor							
1001-501-36103-1000-	0	Investment Earnings-BankNewpor 0	0	-3,480.54	.00	3,480.54	100.0%
36104 Investment Earnings-Centrevill							
1001-501-36104-1000-	0	Investment Earnings-Centrevill 0	0	-9,427.70	.00	9,427.70	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36105 Investment Earnings-Webster #							
1001-501-36105-1000-	0	Investment 0	Earnings-Webster # 0	-9,824.38	.00	9,824.38	100.0%
36106 Investment Earnings-Centrevill							
1001-501-36106-1000-	0	Investment 0	Earnings-Centrevill 0	-140,406.09	.00	140,406.09	100.0%
36107 Investment Earnings-Centrevill							
1001-501-36107-1000-	0	Investment 0	Earnings-Centrevill 0	-10,605.35	.00	10,605.35	100.0%
36111 Investment Earnings-BankNewpor							
1001-501-36111-1000-	0	Investment 0	Earnings-BankNewpor 0	-124,181.41	.00	124,181.41	100.0%
36114 Investment Earnings-BayCoast							
1001-501-36114-1000-	0	Investment 0	Earnings-BayCoast 0	-4,119.58	.00	4,119.58	100.0%
36115 Investment Earnings-Bank5 #527							
1001-501-36115-1000-	0	Investment 0	Earnings-Bank5 #527 0	-26,383.38	.00	26,383.38	100.0%
36116 Invest Earnings-BayCoast CD							
1001-501-36116-1000-	0	Invest 0	Earnings-BayCoast CD 0	-15,327.10	.00	15,327.10	100.0%
41100 Salaries							
1001-501-41100-1000-	568,204	Salaries 0	568,204	555,303.09	.00	12,900.91	97.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41300 Overtime							
1001-501-41300-1000-	1,000	Overtime 0	1,000	227.89	.00	772.11	22.8%
42101 Medical Insurance							
1001-501-42101-1000-	138,744	Medical Insurance 0	138,744	92,808.94	.00	45,935.06	66.9%
42102 Dental Insurance							
1001-501-42102-1000-	5,698	Dental Insurance 0	5,698	4,162.56	.00	1,535.44	73.1%
42200 Payroll Taxes							
1001-501-42200-1000-	43,544	Payroll Taxes 0	43,544	43,676.89	.00	-132.89	100.3%*
42301 Defined Contribution-TIAA							
1001-501-42301-1000-	5,814	Defined Contribution-TIAA 0	5,814	5,489.13	.00	324.87	94.4%
42302 Defined Benefit-ERSRI							
1001-501-42302-1000-	76,804	Defined Benefit-ERSRI 0	76,804	75,252.50	.00	1,551.50	98.0%
43200 Dues & Conferences							
1001-501-43200-1000-	5,600	Dues & Conferences 0	5,600	3,076.51	.00	2,523.49	54.9%
43400 IT & Support							
1001-501-43400-1000-	152,818	IT & Support 0	152,818	137,511.41	.00	15,306.59	90.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43450 Revaluation							
1001-501-43450-1000-	100,000	Revaluation 0	100,000	155,907.01	.00	-55,907.01	155.9%*
46000 Supplies							
1001-501-46000-1000-	2,500	Supplies 0	2,500	.00	.00	2,500.00	.0%
TOTAL UNDEFINED ROLLUP CODE	154,726	0	154,726	420,857.11	.00	-266,131.11	272.0%
TOTAL General Fund	154,726	0	154,726	420,857.11	.00	-266,131.11	272.0%
10015012 General Fund							
31122 Property Taxes: 2021-2022							
1001-501-31122-2022-	0	Property Taxes: 2021-2022 0	0	-823.45	.00	823.45	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-823.45	.00	823.45	100.0%
TOTAL General Fund	0	0	0	-823.45	.00	823.45	100.0%
10015017 General Fund							
31117 Property Taxes: 2016-2017							
1001-501-31117-2017-	0	Property Taxes: 2016-2017 0	0	-132.09	.00	132.09	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-132.09	.00	132.09	100.0%
TOTAL General Fund	0	0	0	-132.09	.00	132.09	100.0%
10015018 General Fund							

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FOR 2025 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
31118 Property Taxes: 2017-2018								
1001-501-31118-2018-	0	Property Taxes: 2017-2018 0	0	-125.94	.00	125.94	100.0%	
TOTAL Undefined Rollup Code	0	0	0	-125.94	.00	125.94	100.0%	
TOTAL General Fund	0	0	0	-125.94	.00	125.94	100.0%	
10015019 General Fund								
31119 Property Taxes: 2018-2019								
1001-501-31119-2019-	0	Property Taxes: 2018-2019 0	0	-148.05	.00	148.05	100.0%	
TOTAL Undefined Rollup Code	0	0	0	-148.05	.00	148.05	100.0%	
TOTAL General Fund	0	0	0	-148.05	.00	148.05	100.0%	
10015021 General Fund								
48110 Bond Principal								
1001-502-48110-1000-	3,763,502	Bond Principal 0	3,763,502	3,903,501.80	.00	-139,999.80	103.7%*	
48210 Interest-Bonds								
1001-502-48210-1000-	1,528,801	Interest-Bonds 0	1,528,801	1,592,118.77	.00	-63,317.77	104.1%*	
48300 Issuance Fees								
1001-502-48300-1000-	5,000	Issuance Fees 0	5,000	.00	.00	5,000.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
48400 Cost of Issuance								
1001-502-48400-1000-	5,000	Cost of Issuance 0	5,000	-5,253.63	.00	10,253.63	-105.1%	
TOTAL UNDEFINED ROLLUP CODE	5,302,303	0	5,302,303	5,490,366.94	.00	-188,063.94	103.5%	
TOTAL General Fund	5,302,303	0	5,302,303	5,490,366.94	.00	-188,063.94	103.5%	
10015031 General Fund								
39150 Interfund Transfers In-OPEB Tr								
1001-503-39150-1000-	-995,058	Interfund Transfers In-OPEB Tr 0	-995,058	.00	.00	-995,058.00	.0%*	
41180 Salary Reserve-27PP								
1001-503-41180-1000-	30,000	Salary Reserve-27PP 0	30,000	.00	.00	30,000.00	.0%	
42100 Retiree Medical & Dental								
1001-503-42100-1000-	695,000	Retiree Medical & Dental 0	695,000	783,941.95	.00	-88,941.95	112.8%*	
42103 Life Insurance Premiums								
1001-503-42103-1000-	179,276	Life Insurance 0	179,276	97,184.18	.00	82,091.82	54.2%	
42500 Unemployment Compensation								
1001-503-42500-1000-	10,000	Unemployment Compensation 0	10,000	-577.46	.00	10,577.46	-5.8%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42950 Severance Pay							
1001-503-42950-1000-	75,000	Severance Pay 0	75,000	71,381.46	.00	3,618.54	95.2%
45201 Insurance							
1001-503-45201-1000-	942,214	Insurance 0	942,214	1,026,641.25	.00	-84,427.25	109.0%*
45202 Insurance Claims							
1001-503-45202-1000-	40,000	Insurance Claims 0	40,000	-2,920.09	.00	42,920.09	-7.3%
TOTAL UNDEFINED ROLLUP CODE	976,432	0	976,432	1,975,651.29	.00	-999,219.29	202.3%
TOTAL General Fund	976,432	0	976,432	1,975,651.29	.00	-999,219.29	202.3%
10015041 General Fund							
36201 Property Leases							
1001-504-36201-1000-	-155,893	Property Leases 0	-155,893	-139,493.97	.00	-16,399.03	89.5%*
41100 Salaries							
1001-504-41100-1000-	22,154	Salaries 0	22,154	14,518.73	.00	7,635.54	65.5%
42200 Payroll Taxes							
1001-504-42200-1000-	1,695	Payroll Taxes 0	1,695	1,087.63	.00	607.17	64.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43400 IT & Support							
1001-504-43400-1000-	130,444	IT & Support 0	130,444	151,578.60	.00	-21,134.60	116.2%*
43405 Website Maintenance							
1001-504-43405-1000-	11,000	Website Maintenance 0	11,000	10,942.86	.00	57.14	99.5%
44300 Building Repairs & Mainten							
1001-504-44300-1000-	55,000	Building Repairs & Maintenance 0	55,000	51,766.59	.00	3,233.41	94.1%
44301 Elevator Repairs & Mainten							
1001-504-44301-1000-	10,000	Elevator Repairs & Maintenance 0	10,000	7,245.35	.00	2,754.65	72.5%
44302 Alarm Repairs & Maintenanc							
1001-504-44302-1000-	10,000	Alarm Repairs & Maintenance 0	10,000	9,979.52	.00	20.48	99.8%
44340 School Buildings							
1001-504-44340-1000-	50,000	School Buildings 0	50,000	108,512.59	.00	-58,512.59	217.0%*
44400 Copy Machines							
1001-504-44400-1000-	22,000	Copy Machines 0	22,000	18,930.76	.00	3,069.24	86.0%
44410 Parking Lot Leases							
1001-504-44410-1000-	23,500	Parking Lot Leases 0	23,500	22,963.78	.00	536.30	97.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45300 Telephone & Internet							
1001-504-45300-1000-	28,000	Telephone & Internet 0	28,000	36,086.78	.00	-8,086.78	128.9%*
46001 Supplies-Central Purchasing							
1001-504-46001-1000-	28,000	Supplies-Central Purchasing 0	28,000	23,763.24	.00	4,236.76	84.9%
46003 Software & Licenses							
1001-504-46003-1000-	60,000	Software & Licenses 0	60,000	46,973.57	.00	13,026.43	78.3%
46066 Postage							
1001-504-46066-1000-	40,000	Postage 0	40,000	25,459.26	.00	14,540.74	63.6%
46210 Natural Gas							
1001-504-46210-1000-	10,000	Natural Gas 0	10,000	16,140.06	.00	-6,140.06	161.4%*
46220 Gas & Electricity							
1001-504-46220-1000-	24,000	Electricity 0	24,000	21,217.49	.00	2,782.51	88.4%
46270 Water Service							
1001-504-46270-1000-	5,000	Water Service 0	5,000	5,164.02	.00	-164.02	103.3%*
47500 Technology Replacement							
1001-504-47500-1000-	51,000	Technology Replacement 0	51,000	42,289.48	.00	8,710.52	82.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	425,900	0	425,900	475,126.34	.00	-49,226.19	111.6%
TOTAL General Fund	425,900	0	425,900	475,126.34	.00	-49,226.19	111.6%
10015051 General Fund							
47200 Capital Improvements							
1001-505-47200-1000-		Capital Improvements					
	1,399,000	0	1,399,000	1,376,638.71	.00	22,361.29	98.4%
TOTAL UNDEFINED ROLLUP CODE	1,399,000	0	1,399,000	1,376,638.71	.00	22,361.29	98.4%
TOTAL General Fund	1,399,000	0	1,399,000	1,376,638.71	.00	22,361.29	98.4%
1001512 General Fund							
31102 Property Taxes: Prior Years							
1001-501-31102-2002-		Property Taxes: Prior Years					
	0	0	0	-156.41	.00	156.41	100.0%
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-156.41	.00	156.41	100.0%
TOTAL General Fund	0	0	0	-156.41	.00	156.41	100.0%
1001513 General Fund							
31103 Collection Cost							
1001-501-31103-2003-		Collection Cost					
	0	0	0	801.00	.00	-801.00	100.0%*
TOTAL UNDEFINED ROLLUP CODE	0	0	0	801.00	.00	-801.00	100.0%
TOTAL General Fund	0	0	0	801.00	.00	-801.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
10015311 General Fund							
31121 Property Taxes: 2020-2021							
1001-501-31121-2021-	0	Property Taxes: 2020-2021 0	0	186.38	.00	-186.38	100.0%*
TOTAL UNDEFINED ROLLUP CODE	0	0	0	186.38	.00	-186.38	100.0%
TOTAL General Fund	0	0	0	186.38	.00	-186.38	100.0%
10016011 General Fund							
32000 Licenses & Permits							
1001-601-32000-1000-	-38,500	Licenses & Permits 0	-38,500	-18,786.00	.00	-19,714.00	48.8%*
41100 Salaries							
1001-601-41100-1000-	337,033	Salaries 0	337,033	333,322.95	.00	3,710.05	98.9%
42101 Medical Insurance							
1001-601-42101-1000-	54,533	Medical Insurance 0	54,533	52,396.24	.00	2,136.90	96.1%
42102 Dental Insurance							
1001-601-42102-1000-	2,193	Dental Insurance 0	2,193	1,978.57	.00	214.92	90.2%
42200 Payroll Taxes							
1001-601-42200-1000-	25,783	Payroll Taxes 0	25,783	24,976.46	.00	806.54	96.9%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42301 Defined Contribution-TIAA							
1001-601-42301-1000-	3,631	Defined Contribution-TIAA 0	3,631	3,707.19	.00	-76.19	102.1%*
42302 Defined Benefit-ERSRI							
1001-601-42302-1000-	42,295	Defined Benefit-ERSRI 0	42,295	44,582.46	.00	-2,287.46	105.4%*
43100 Secretarial Support							
1001-601-43100-1000-	13,000	Secretarial Support 0	13,000	9,475.00	.00	3,525.00	72.9%
43200 Dues & Conferences							
1001-601-43200-1000-	4,500	Dues & Conferences 0	4,500	3,159.84	.00	1,340.16	70.2%
43220 Tourism/Promotion							
1001-601-43220-1000-	43,100	Tourism/Promotion 0	43,100	39,100.00	.00	4,000.00	90.7%
43221 GIS Implementation							
1001-601-43221-1000-	8,400	GIS Implementation 0	8,400	1,985.00	.00	6,415.00	23.6%
43435 Consulting Engineer-Planning B							
1001-601-43435-1000-	9,000	Consulting Engineer-Planning B 0	9,000	800.00	.00	8,200.00	8.9%
45400 Advertising							
1001-601-45400-1000-	6,000	Advertising 0	6,000	5,595.89	.00	404.11	93.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46000 Supplies							
1001-601-46000-1000-	1,500	Supplies 0	1,500	580.90	.00	919.10	38.7%
46101 Conservation Projects							
1001-601-46101-1000-	6,000	Conservation Projects 0	6,000	2,250.00	.00	3,750.00	37.5%
46102 Tree Planting							
1001-601-46102-1000-	20,000	Tree Planting 0	20,000	20,275.00	.00	-275.00	101.4%*
46103 Stormwater Phase II							
1001-601-46103-1000-	10,000	Stormwater Phase II 0	10,000	7,194.56	.00	2,805.44	71.9%
46104 Comprehensive Plan Update							
1001-601-46104-1000-	25,000	Comprehensive Plan Update 0	25,000	1,481.41	.00	23,518.59	5.9%
46300 Bristol HDC							
1001-601-46300-1000-	5,000	Bristol HDC 0	5,000	.00	.00	5,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	578,469	0	578,469	534,075.47	.00	44,393.16	92.3%
TOTAL General Fund	578,469	0	578,469	534,075.47	.00	44,393.16	92.3%
10016021 General Fund							
32000 Licenses & Permits							
1001-602-32000-1000-		Licenses & Permits					

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	-468,000	0	-468,000	-382,145.34	.00	-85,854.66	81.7%*
33515 RI State Tax							
1001-602-33515-1000-	0	RI State Tax 0	0	18,090.70	.00	-18,090.70	100.0%*
33516 Health Department							
1001-602-33516-1000-	0	Health Department 0	0	-16,869.89	.00	16,869.89	100.0%
33517 Scale Official							
1001-602-33517-1000-	-2,500	Scale official 0	-2,500	-3,090.00	.00	590.00	123.6%
41100 Salaries							
1001-602-41100-1000-	195,608	salaries 0	195,608	196,612.46	.00	-1,004.46	100.5%*
42101 Medical Insurance							
1001-602-42101-1000-	21,396	Medical Insurance 0	21,396	19,258.91	.00	2,137.43	90.0%
42102 Dental Insurance							
1001-602-42102-1000-	950	Dental Insurance 0	950	270.71	.00	678.97	28.5%
42200 Payroll Taxes							
1001-602-42200-1000-	14,964	Payroll Taxes 0	14,964	14,237.15	.00	726.85	95.1%
42301 Defined Contribution-TIAA							
1001-602-42301-1000-	833	Defined Contribution-TIAA 0	833	1,098.50	.00	-265.50	131.9%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42302 Defined Benefit-ERSRI							
1001-602-42302-1000-	11,297	Defined Benefit-ERSRI 0	11,297	15,511.12	.00	-4,214.12	137.3%*
43200 Dues & Conferences							
1001-602-43200-1000-	2,200	Dues & Conferences 0	2,200	1,112.08	.00	1,087.92	50.5%
45900 Operating							
1001-602-45900-1000-	3,000	Operating 0	3,000	635.42	.00	2,364.58	21.2%
46003 Software & Licenses							
1001-602-46003-1000-	16,805	Software & Licenses 0	16,805	11,277.05	.00	5,527.95	67.1%
TOTAL UNDEFINED ROLLUP CODE	-203,447	0	-203,447	-124,001.13	.00	-79,445.85	61.0%
TOTAL General Fund	-203,447	0	-203,447	-124,001.13	.00	-79,445.85	61.0%
10016031 General Fund							
32002 Permits							
1001-603-32002-1000-	-10,500	Permits 0	-10,500	-17,603.00	.00	7,103.00	167.6%
32003 Road Cut Permits							
1001-603-32003-1000-	-25,000	Road Cut Permits 0	-25,000	-14,415.00	.00	-10,585.00	57.7%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
32004 RI Resource Recovery							
1001-603-32004-1000-	-15,000	RI Resource Recovery 0	-15,000	-5,925.00	.00	-9,075.00	39.5%*
34100 Miscellaneous							
1001-603-34100-1000-	0	Miscellaneous 0	0	-2,430.00	.00	2,430.00	100.0%
34102 Landfill Receipts							
1001-603-34102-1000-	-65,000	Landfill Receipts 0	-65,000	-71,244.05	.00	6,244.05	109.6%
34105 Special Pick-Ups							
1001-603-34105-1000-	-10,000	Special Pick-Ups 0	-10,000	-7,360.00	.00	-2,640.00	73.6%*
34431 Compost Bag Sales							
1001-603-34431-1000-	-5,000	Compost Bag Sales 0	-5,000	-4,968.00	.00	-32.00	99.4%*
35100 Fees & Fines							
1001-603-35100-1000-	0	Fees & Fines 0	0	-775.00	.00	775.00	100.0%
41100 Salaries							
1001-603-41100-1000-	2,179,176	Salaries 0	2,179,176	2,144,306.16	.00	34,869.84	98.4%
41160 Clothing Allowance							
1001-603-41160-1000-	51,000	Clothing Allowance 0	51,000	49,300.00	.00	1,700.00	96.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
41300 Overtime								
1001-603-41300-1000-	163,114	Overtime 0	163,114	110,866.74	.00	52,247.15	68.0%	
42101 Medical Insurance								
1001-603-42101-1000-	542,707	Medical Insurance 0	542,707	516,062.86	.00	26,644.14	95.1%	
42102 Dental Insurance								
1001-603-42102-1000-	20,758	Dental Insurance 0	20,758	19,410.94	.00	1,347.44	93.5%	
42200 Payroll Taxes								
1001-603-42200-1000-	183,087	Payroll Taxes 0	183,087	160,872.80	.00	22,214.20	87.9%	
42301 Defined Contribution-TIAA								
1001-603-42301-1000-	22,032	Defined Contribution-TIAA 0	22,032	19,766.86	.00	2,265.14	89.7%	
42302 Defined Benefit-ERSRI								
1001-603-42302-1000-	295,236	Defined Benefit-ERSRI 0	295,236	289,677.28	.00	5,558.72	98.1%	
43211 Rodent Control								
1001-603-43211-1000-	5,000	Rodent Control 0	5,000	2,669.73	.00	2,330.27	53.4%	
43440 Landfill/Environmental Monitor								
1001-603-43440-1000-	25,000	Landfill/Environmental Monitor 0	25,000	32,260.93	.00	-7,260.93	129.0%*	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44210 Transfer Station Operations							
1001-603-44210-1000-	25,000	Transfer Station Operations 0	25,000	31,865.53	.00	-6,865.53	127.5%*
44211 Tipping Fees							
1001-603-44211-1000-	400,000	Tipping Fees 0	400,000	359,633.46	.00	40,366.54	89.9%
44220 Snow & Ice Removal							
1001-603-44220-1000-	150,000	Snow & Ice Removal 0	150,000	190,403.67	.00	-40,403.67	126.9%*
44300 Building Repairs & Mainten							
1001-603-44300-1000-	18,500	Building Repairs & Maintenance 0	18,500	48,477.30	.00	-29,977.30	262.0%*
44304 Grounds Maintenance							
1001-603-44304-1000-	307,800	Grounds Maintenance 0	307,800	338,007.35	.00	-30,207.35	109.8%*
44305 Road Materials							
1001-603-44305-1000-	35,000	Road Materials 0	35,000	30,077.54	.00	4,922.46	85.9%
44306 Road Signs							
1001-603-44306-1000-	12,000	Road Signs 0	12,000	10,545.32	.00	1,454.68	87.9%
44307 Road & Sidewalk Maintenan							
1001-603-44307-1000-	30,000	Road & Sidewalk Maintenance 0	30,000	20,191.12	.00	9,808.88	67.3%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44308 Street Lighting							
1001-603-44308-1000-	115,000	Street Lighting 0	115,000	124,073.65	.00	-9,073.65	107.9%*
44310 Motor Vehicle Repairs							
1001-603-44310-1000-	90,000	Motor Vehicle Repairs 0	90,000	107,058.22	.00	-17,058.22	119.0%*
44311 Landfill Vehicle Maintenance							
1001-603-44311-1000-	22,000	Landfill Vehicle Maintenance 0	22,000	15,696.29	.00	6,303.71	71.3%
44312 Packer & Recycling Vehicle							
1001-603-44312-1000-	55,000	Packer & Recycling Vehicle Mnt 0	55,000	72,002.84	.00	-17,002.84	130.9%*
44330 Drainage							
1001-603-44330-1000-	75,000	Drainage 0	75,000	49,396.95	.00	25,603.05	65.9%
44400 Copy Machines							
1001-603-44400-1000-	2,500	Copy Machines 0	2,500	2,559.91	.00	-59.91	102.4%*
44600 Tree Care & Preservation							
1001-603-44600-1000-	90,000	Tree Care & Preservation 0	90,000	92,854.00	.00	-2,854.00	103.2%*
45300 Telephone & Internet							
1001-603-45300-1000-	7,500	Telephone & Internet 0	7,500	11,328.13	.00	-3,828.13	151.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45400 Advertising							
1001-603-45400-1000-	1,000	Advertising 0	1,000	747.00	.00	253.00	74.7%
46000 Supplies							
1001-603-46000-1000-	8,000	Supplies 0	8,000	8,160.33	.00	-160.33	102.0%*
46050 Chemicals							
1001-603-46050-1000-	2,000	Chemicals 0	2,000	603.90	.00	1,396.10	30.2%
46060 Tires							
1001-603-46060-1000-	22,000	Tires 0	22,000	25,211.45	.00	-3,211.45	114.6%*
46061 Sweeper Brooms							
1001-603-46061-1000-	3,500	Sweeper Brooms 0	3,500	.00	.00	3,500.00	.0%
46063 Portable Radios							
1001-603-46063-1000-	6,000	Portable Radios 0	6,000	4,333.17	.00	1,666.83	72.2%
46064 Protective Gear							
1001-603-46064-1000-	5,000	Protective Gear 0	5,000	3,012.14	.00	1,987.86	60.2%
46066 Postage							
1001-603-46066-1000-	1,500	Postage 0	1,500	1,637.38	.00	-137.38	109.2%*

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FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46067 Janitorial Supplies							
1001-603-46067-1000-	25,000	Janitorial Supplies 0	25,000	23,999.36	.00	1,000.64	96.0%
46210 Natural Gas							
1001-603-46210-1000-	30,000	Natural Gas 0	30,000	20,070.36	.00	9,929.64	66.9%
46220 Gas & Electricity							
1001-603-46220-1000-	13,000	Electricity 0	13,000	3,821.86	.00	9,178.14	29.4%
46260 Vehicle Maintenance & Fuel							
1001-603-46260-1000-	185,500	Vehicle Fuel 0	185,500	168,753.07	.00	16,746.93	91.0%
46270 Water Service							
1001-603-46270-1000-	7,500	Water Service 0	7,500	6,506.22	.00	993.78	86.7%
47301 Building Security							
1001-603-47301-1000-	8,500	Building Security 0	8,500	6,741.75	.00	1,758.25	79.3%
47500 Technology Replacement							
1001-603-47500-1000-	10,000	Technology Replacement 0	10,000	7,380.96	.00	2,619.04	73.8%
47515 Tools & Equipment							
1001-603-47515-1000-	14,500	Tools & Equipment 0	14,500	11,724.55	.00	2,775.45	80.9%

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FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48092 Patriotism							
1001-603-48092-1000-	4,200	Patriotism 0	4,200	6,084.00	.00	-1,884.00	144.9%*
48096 Holiday Lighting							
1001-603-48096-1000-	20,000	Holiday Lighting 0	20,000	28,251.46	.00	-8,251.46	141.3%*
TOTAL UNDEFINED ROLLUP CODE	5,159,110	0	5,159,110	5,051,684.49	.00	107,425.78	97.9%
TOTAL General Fund	5,159,110	0	5,159,110	5,051,684.49	.00	107,425.78	97.9%
10017011 General Fund							
32010 Soliciting Permits							
1001-701-32010-1000-	-1,000	Soliciting Permits 0	-1,000	-2,695.00	.00	1,695.00	269.5%
34210 Police Detail Admin Fees							
1001-701-34210-1000-	-45,000	Police Detail Admin Fees 0	-45,000	-43,936.70	.00	-1,063.30	97.6%*
35100 Fees & Fines							
1001-701-35100-1000-	-5,000	Fines & Fees 0	-5,000	-4,976.00	.00	-24.00	99.5%*
35102 Copy Fees							
1001-701-35102-1000-	-1,000	Copy Fees 0	-1,000	-626.55	.00	-373.45	62.7%*

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FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
35103 Vehicle ID							
1001-701-35103-1000-	-8,000	Vehicle ID 0	-8,000	-11,845.00	.00	3,845.00	148.1%
35104 Online Report Fees							
1001-701-35104-1000-	-3,500	Online Report Fees 0	-3,500	-2,478.05	.00	-1,021.95	70.8%*
41100 Salaries							
1001-701-41100-1000-	3,247,075	Salaries 0	3,247,075	3,454,476.61	.00	-207,401.61	106.4%*
41160 Clothing Allowance							
1001-701-41160-1000-	67,145	Clothing Allowance 0	67,145	67,150.71	.00	-5.71	100.0%*
41300 Overtime							
1001-701-41300-1000-	190,000	Overtime 0	190,000	152,344.81	.00	37,655.19	80.2%
41400 Supplemental wages							
1001-701-41400-1000-	525,215	Supplemental wages 0	525,215	437,831.76	.00	87,383.24	83.4%
41500 Detail wages							
1001-701-41500-1000-	115,000	Detail wages 0	115,000	97,372.03	.00	17,627.97	84.7%
41600 Special Details							
1001-701-41600-1000-	10,000	Special Details 0	10,000	5,001.00	.00	4,999.00	50.0%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
42101 Medical Insurance								
1001-701-42101-1000-	876,245	Medical Insurance 0	876,245	807,307.86	.00	68,937.14	92.1%	
42102 Dental Insurance								
1001-701-42102-1000-	36,117	Dental Insurance 0	36,117	34,878.20	.00	1,238.80	96.6%	
42200 Payroll Taxes								
1001-701-42200-1000-	59,266	Payroll Taxes 0	59,266	58,394.30	.00	871.70	98.5%	
42301 Defined Contribution-TIAA								
1001-701-42301-1000-	113,169	Defined Contribution-TIAA 0	113,169	108,842.78	.00	4,326.22	96.2%	
42302 Defined Benefit-ERSRI								
1001-701-42302-1000-	208,608	Defined Benefit-ERSRI 0	208,608	243,136.64	.00	-34,528.64	116.6%*	
42303 Defined Benefit-Local Pension								
1001-701-42303-1000-	1,890,546	Defined Benefit-Local Pension 0	1,890,546	1,733,000.50	.00	157,545.50	91.7%	
42400 Education								
1001-701-42400-1000-	84,000	Education 0	84,000	41,007.06	.00	42,992.94	48.8%	
43020 Boat Repairs & Maintenance								
1001-701-43020-1000-	5,000	Boat Repairs & Maintenance 0	5,000	275.00	.00	4,725.00	5.5%	

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43201 Conferences & Training							
1001-701-43201-1000-	15,000	Conferences & Training 0	15,000	15,388.53	.00	-388.53	102.6%*
43331 RI Police Academy							
1001-701-43331-1000-	3,280	RI Police Academy 0	3,280	3,099.75	.00	180.25	94.5%
43445 Written Directives							
1001-701-43445-1000-	8,000	Written Directives 0	8,000	7,549.00	.00	451.00	94.4%
44300 Building Repairs & Mainten							
1001-701-44300-1000-	30,000	Building Repairs & Maintenance 0	30,000	31,307.90	.00	-1,307.90	104.4%*
44310 Motor Vehicle Repairs							
1001-701-44310-1000-	50,000	Motor Vehicle Repairs 0	50,000	58,505.13	.00	-8,505.13	117.0%*
44400 Copy Machines							
1001-701-44400-1000-	5,100	Copy Machines 0	5,100	4,476.05	.00	623.95	87.8%
45300 Telephone & Internet							
1001-701-45300-1000-	40,000	Telephone & Internet 0	40,000	41,022.98	.00	-1,022.98	102.6%*
45400 Advertising							
1001-701-45400-1000-	2,000	Advertising 0	2,000	82.00	.00	1,918.00	4.1%

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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46009 Ammunition & weapons							
1001-701-46009-1000-	20,000	Ammunition & weapons 0	20,000	13,369.85	.00	6,630.15	66.8%
46010 Uniforms							
1001-701-46010-1000-	2,000	Postage 0	2,000	1,552.59	.00	447.41	77.6%
46031 Police Officer Supplies							
1001-701-46031-1000-	1,800	Police officer Supplies 0	1,800	932.00	.00	868.00	51.8%
46032 Patrol Expenses							
1001-701-46032-1000-	45,000	Patrol Expenses 0	45,000	49,790.85	.00	-4,790.85	110.6%*
46033 Detective Expenses							
1001-701-46033-1000-	14,400	Detective Expenses 0	14,400	12,466.28	.00	1,933.72	86.6%
46034 Probationary Patrolman Expense							
1001-701-46034-1000-	10,000	Probationary Patrolman Expense 0	10,000	9,215.00	.00	785.00	92.2%
46035 Color Guard							
1001-701-46035-1000-	1,200	Color Guard 0	1,200	1,200.00	.00	.00	100.0%
46037 Medical Supplies							
1001-701-46037-1000-	1,800	Medical Supplies 0	1,800	169.95	.00	1,630.05	9.4%

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FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46038 Communications							
1001-701-46038-1000-	25,000	Communications 0	25,000	8,782.35	.00	16,217.65	35.1%
46039 Photo Lab							
1001-701-46039-1000-	1,000	Photo Lab 0	1,000	.00	.00	1,000.00	.0%
46066 Postage							
1001-701-46066-1000-	2,000	Postage 0	2,000	758.88	.00	1,241.12	37.9%
46210 Natural Gas							
1001-701-46210-1000-	17,000	Natural Gas 0	17,000	13,354.50	.00	3,645.50	78.6%
46220 Gas & Electricity							
1001-701-46220-1000-	20,000	Electricity 0	20,000	16,616.08	.00	3,383.92	83.1%
46260 Vehicle Maintenance & Fuel							
1001-701-46260-1000-	75,000	Vehicle Fuel 0	75,000	59,317.92	.00	15,682.08	79.1%
46270 Water Service							
1001-701-46270-1000-	1,750	Water Service 0	1,750	2,441.37	.00	-691.37	139.5%*
47301 Building Security							
1001-701-47301-1000-	1,500	Building Security 0	1,500	.00	.00	1,500.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
47500 Technology Replacement								
1001-701-47500-1000-	125,000	Technology Replacement 0	125,000	53,021.73	.00	71,978.27	42.4%	
TOTAL UNDEFINED ROLLUP CODE	7,881,716	0	7,881,716	7,578,882.65	.00	302,833.35	96.2%	
TOTAL General Fund	7,881,716	0	7,881,716	7,578,882.65	.00	302,833.35	96.2%	
10017012 General Fund								
41100 Salaries								
1001-701-41100-2000-	524,228	Civilian Salaries 0	524,228	491,464.92	.00	32,763.08	93.8%	
41300 Overtime								
1001-701-41300-2000-	16,500	Civilian Overtime 0	16,500	24,631.19	.00	-8,131.19	149.3%*	
42200 Payroll Taxes								
1001-701-42200-2000-	41,366	Civilian Payroll Taxes 0	41,366	33,627.05	.00	7,738.95	81.3%	
42301 Defined Contribution-TIAA								
1001-701-42301-2000-	4,962	Civilian Defined Cont TIAA 0	4,962	4,063.23	.00	898.77	81.9%	
42302 Defined Benefit-ERSRI								
1001-701-42302-2000-	67,289	Civilian Defined Benefit-ERSRI 0	67,289	57,370.28	.00	9,918.72	85.3%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	654,345	0	654,345	611,156.67	.00	43,188.33	93.4%
TOTAL General Fund	654,345	0	654,345	611,156.67	.00	43,188.33	93.4%
10017021 General Fund							
34550 Animal Control & Shelter F							
1001-702-34550-1000-	-1,000	Animal Control & Shelter Fees 0	-1,000	-1,395.00	.00	395.00	139.5%
41100 Salaries							
1001-702-41100-1000-	148,845	Salaries 0	148,845	162,237.39	.00	-13,392.10	109.0%*
41160 Clothing Allowance							
1001-702-41160-1000-	1,400	Clothing Allowance 0	1,400	1,500.00	.00	-100.00	107.1%*
41300 Overtime							
1001-702-41300-1000-	2,500	Overtime 0	2,500	575.35	.00	1,924.65	23.0%
42101 Medical Insurance							
1001-702-42101-1000-	18,237	Medical Insurance 0	18,237	26,555.10	.00	-8,317.89	145.6%*
42102 Dental Insurance							
1001-702-42102-1000-	588	Dental Insurance 0	588	1,313.36	.00	-725.10	223.3%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42200 Payroll Taxes							
1001-702-42200-1000-	11,578	Payroll Taxes 0	11,578	12,070.79	.00	-492.88	104.3%*
42301 Defined Contribution-TIAA							
1001-702-42301-1000-	1,272	Defined Contribution-TIAA 0	1,272	1,401.38	.00	-129.38	110.2%*
42302 Defined Benefit-ERSRI							
1001-702-42302-1000-	16,809	Defined Benefit-ERSRI 0	16,809	17,628.65	.00	-819.65	104.9%*
43203 Certifications							
1001-702-43203-1000-	2,300	Certifications 0	2,300	2,698.00	.00	-398.00	117.3%*
43341 Veterinarian Service							
1001-702-43341-1000-	7,700	Veterinarian Service 0	7,700	8,472.56	.00	-772.56	110.0%*
43342 Carcass Removal							
1001-702-43342-1000-	450	Carcass Removal 0	450	677.53	.00	-227.53	150.6%*
44300 Building Repairs & Mainten							
1001-702-44300-1000-	25,100	Building Repairs & Maintenance 0	25,100	34,574.51	.00	-9,474.51	137.7%*
44310 Motor Vehicle Repairs							
1001-702-44310-1000-	6,200	Motor Vehicle Repairs 0	6,200	3,687.10	.00	2,512.90	59.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANSFERS/ ADJUSTMENTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45300 Telephone & Internet							
1001-702-45300-1000-	4,300	Telephone & Internet 0	4,300	8,229.93	.00	-3,929.93	191.4%*
45900 Operating							
1001-702-45900-1000-	1,500	Operating 0	1,500	1,057.76	.00	442.24	70.5%
46000 Supplies							
1001-702-46000-1000-	7,000	Supplies 0	7,000	7,010.05	.00	-10.05	100.1%*
46002 Office Supplies							
1001-702-46002-1000-	1,800	Office supplies 0	1,800	1,547.95	.00	252.05	86.0%
46066 Postage							
1001-702-46066-1000-	300	Postage 0	300	91.95	.00	208.05	30.7%
46210 Natural Gas							
1001-702-46210-1000-	9,000	Natural Gas 0	9,000	7,605.82	.00	1,394.18	84.5%
46220 Gas & Electricity							
1001-702-46220-1000-	12,500	Electricity 0	12,500	10,243.78	.00	2,256.22	82.0%
46260 Vehicle Maintenance & Fuel							
1001-702-46260-1000-	1,500	Vehicle Fuel 0	1,500	750.43	.00	749.57	50.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46270 Water Service							
1001-702-46270-1000-	3,000	Water Service 0	3,000	2,724.17	.00	275.83	90.8%
47301 Building Security							
1001-702-47301-1000-	2,500	Building Security 0	2,500	.00	.00	2,500.00	.0%
TOTAL Undefined Rollup Code	285,380	0	285,380	311,258.56	.00	-25,878.89	109.1%
TOTAL General Fund	285,380	0	285,380	311,258.56	.00	-25,878.89	109.1%
10017031 General Fund							
34100 Miscellaneous							
1001-703-34100-1000-	-30,000	Miscellaneous 0	-30,000	-23,714.63	.00	-6,285.37	79.0%*
34201 Fueling Station							
1001-703-34201-1000-	-100,000	Fueling Station 0	-100,000	-39,084.14	.00	-60,915.86	39.1%*
34202 Dock Fees							
1001-703-34202-1000-	-279,500	Dock Fees 0	-279,500	-67,582.09	.00	-211,917.91	24.2%*
34203 Mooring Fees							
1001-703-34203-1000-	-185,000	Mooring Fees 0	-185,000	-410,404.38	.00	225,404.38	221.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
34204 Transient Docks/Moorings							
1001-703-34204-1000-	-150,000	Transient Docks/Moorings 0	-150,000	-157,320.57	.00	7,320.57	104.9%
34206 Ferry Dock & Office Lease							
1001-703-34206-1000-	-19,525	Ferry Dock & Office Lease 0	-19,525	-29,021.98	.00	9,496.98	148.6%
41100 Salaries							
1001-703-41100-1000-	278,190	Salaries 0	278,190	282,229.61	.00	-4,039.61	101.5%*
42101 Medical Insurance							
1001-703-42101-1000-	3,600	Medical Insurance 0	3,600	6,099.96	.00	-2,499.96	169.4%*
42102 Dental Insurance							
1001-703-42102-1000-	1,899	Dental Insurance 0	1,899	1,989.97	.00	-90.61	104.8%*
42200 Payroll Taxes							
1001-703-42200-1000-	21,282	Payroll Taxes 0	21,282	21,900.40	.00	-618.40	102.9%*
42301 Defined Contribution-TIAA							
1001-703-42301-1000-	2,126	Defined Contribution-TIAA 0	2,126	2,118.86	.00	7.14	99.7%
42302 Defined Benefit-ERSRI							
1001-703-42302-1000-	28,832	Defined Benefit-ERSRI 0	28,832	30,119.54	.00	-1,287.54	104.5%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
43202 Training								
1001-703-43202-1000-	2,200	Training 0	2,200	264.00	.00	1,936.00	12.0%	
44300 Building Repairs & Mainten								
1001-703-44300-1000-	10,000	Building Repairs & Maintenance 0	10,000	15,811.78	.00	-5,811.78	158.1%*	
44381 Boat Repairs & Maintenance								
1001-703-44381-1000-	8,000	Boat Repairs & Maintenance 0	8,000	7,047.82	.00	952.18	88.1%	
44382 Dock Repairs & Maintenance								
1001-703-44382-1000-	55,000	Dock Repairs & Maintenance 0	55,000	19,530.77	.00	35,469.23	35.5%	
44383 Buoy Repairs & Maintenance								
1001-703-44383-1000-	6,000	Buoy Repairs & Maintenance 0	6,000	2,710.00	.00	3,290.00	45.2%	
45300 Telephone & Internet								
1001-703-45300-1000-	5,000	Telephone & Internet 0	5,000	12,460.66	.00	-7,460.66	249.2%*	
45900 Operating								
1001-703-45900-1000-	20,000	Operating 0	20,000	18,876.53	.00	1,123.47	94.4%	
46000 Supplies								
1001-703-46000-1000-	3,000	Supplies 0	3,000	.00	.00	3,000.00	.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46003 Software & Licenses							
1001-703-46003-1000-	3,000	Software & Licenses 0	3,000	436.80	.00	2,563.20	14.6%
46010 Uniforms							
1001-703-46010-1000-	4,500	Uniforms 0	4,500	1,165.09	.00	3,334.91	25.9%
46021 Mooring Stickers							
1001-703-46021-1000-	4,500	Mooring Stickers 0	4,500	4,133.34	.00	366.66	91.9%
46022 Safety Equipment							
1001-703-46022-1000-	4,000	Safety Equipment 0	4,000	3,839.79	.00	160.21	96.0%
46110 Public Rights of way							
1001-703-46110-1000-	10,000	Public Rights of way 0	10,000	6,638.85	.00	3,361.15	66.4%
46210 Natural Gas							
1001-703-46210-1000-	9,000	Natural Gas 0	9,000	13,396.02	.00	-4,396.02	148.8%*
46220 Gas & Electricity							
1001-703-46220-1000-	13,000	Electricity 0	13,000	23,569.24	.00	-10,569.24	181.3%*
46260 Vehicle Maintenance & Fuel							
1001-703-46260-1000-	2,200	Vehicle Fuel 0	2,200	2,071.07	.00	128.93	94.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46261 Boat Fuel							
1001-703-46261-1000-	5,000	Boat Fuel 0	5,000	.00	.00	5,000.00	.0%
46270 Water Service							
1001-703-46270-1000-	9,500	Water Service 0	9,500	10,056.49	.00	-556.49	105.9%*
47515 Tools & Equipment							
1001-703-47515-1000-	1,000	Radios 0	1,000	412.32	.00	587.68	41.2%
TOTAL UNDEFINED ROLLUP CODE	-253,196	0	-253,196	-240,248.88	.00	-12,946.76	94.9%
TOTAL General Fund	-253,196	0	-253,196	-240,248.88	.00	-12,946.76	94.9%
10017041 General Fund							
34000 EMS & Fire Revenue							
1001-704-34000-1000-	-1,100,000	EMS & Fire Revenue 0	-1,100,000	-1,034,267.35	.00	-65,732.65	94.0%*
41100 Salaries							
1001-704-41100-1000-	537,156	Salaries 0	537,156	517,512.46	.00	19,644.01	96.3%
41160 Clothing Allowance							
1001-704-41160-1000-	3,000	Clothing Allowance 0	3,000	3,000.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41170 EMS Stipend							
1001-704-41170-1000-	525,000	EMS Stipend 0	525,000	556,373.96	.00	-31,373.96	106.0%*
41175 Incentive Stipend							
1001-704-41175-1000-	41,200	Incentive Stipend 0	41,200	28,400.00	.00	12,800.00	68.9%
41300 Overtime							
1001-704-41300-1000-	2,000	Overtime 0	2,000	602.85	.00	1,397.15	30.1%
41600 Special Details							
1001-704-41600-1000-	60,000	Special Details 0	60,000	74,459.08	.00	-14,459.08	124.1%*
42101 Medical Insurance							
1001-704-42101-1000-	98,023	Medical Insurance 0	98,023	76,657.48	.00	21,365.24	78.2%
42102 Dental Insurance							
1001-704-42102-1000-	3,799	Dental Insurance 0	3,799	2,673.44	.00	1,125.28	70.4%
42200 Payroll Taxes							
1001-704-42200-1000-	89,379	Payroll Taxes 0	89,379	89,711.27	.00	-332.00	100.4%*
42301 Defined Contribution-TIAA							
1001-704-42301-1000-	9,100	Defined Contribution-TIAA 0	9,100	9,100.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42302 Defined Benefit-ERSRI							
1001-704-42302-1000-	65,884	Defined Benefit-ERSRI 0	65,884	69,339.07	.00	-3,454.60	105.2%*
43203 Certifications							
1001-704-43203-1000-	35,000	Training & Certification 0	35,000	35,101.99	.00	-101.99	100.3%*
43204 Dues & Subscriptions							
1001-704-43204-1000-	2,000	Dues & Subscriptions 0	2,000	2,853.00	.00	-853.00	142.7%*
43260 Emergency Medical Services							
1001-704-43260-1000-	620,000	Emergency Medical Services 0	620,000	616,524.04	.00	3,475.96	99.4%
43261 Emergency Management							
1001-704-43261-1000-	2,400	Emergency Management 0	2,400	2,387.80	.00	12.20	99.5%
43262 Physician Consultant							
1001-704-43262-1000-	6,600	Physician Consultant 0	6,600	6,400.00	.00	200.00	97.0%
43400 IT & Support							
1001-704-43400-1000-	20,000	IT & Support 0	20,000	22,413.71	.00	-2,413.71	112.1%*
44300 Building Repairs & Mainten							
1001-704-44300-1000-	30,000	Building Repairs & Maintenance 0	30,000	55,366.76	.00	-25,366.76	184.6%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44301 Elevator Repairs & Mainten							
1001-704-44301-1000-	0	EMS EQUIPMENT MAINTENANCE 0	0	2,154.52	.00	-2,154.52	100.0%*
44302 Alarm Repairs & Maintenan							
1001-704-44302-1000-	20,000	General Equipment Maintenance 0	20,000	22,708.52	.00	-2,708.52	113.5%*
44303 Communications Maintenance							
1001-704-44303-1000-	10,000	Communications Maintenance 0	10,000	18,494.57	.00	-8,494.57	184.9%*
44310 Motor Vehicle Repairs							
1001-704-44310-1000-	70,000	Motor Vehicle Repairs 0	70,000	152,785.78	.00	-82,785.78	218.3%*
44313 Motor Vehicle Materials							
1001-704-44313-1000-	0	Motor Vehicle Materials 0	0	1,419.09	.00	-1,419.09	100.0%*
44800 Miscellaneous							
1001-704-44800-1000-	2,000	Miscellaneous 0	2,000	1,370.38	.00	629.62	68.5%
45101 Special Events							
1001-704-45101-1000-	9,000	Special Events 0	9,000	8,171.20	.00	828.80	90.8%
45300 Telephone & Internet							
1001-704-45300-1000-	15,000	Telephone & Internet 0	15,000	32,292.83	.00	-17,292.83	215.3%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46002 Office Supplies							
1001-704-46002-1000-	6,000	Office Supplies 0	6,000	6,959.38	.00	-959.38	116.0%*
46010 Uniforms							
1001-704-46010-1000-	20,000	Uniforms 0	20,000	20,058.98	.00	-58.98	100.3%*
46051 Chemicals & Gases							
1001-704-46051-1000-	2,500	Chemicals & Gases 0	2,500	2,500.00	.00	.00	100.0%
46066 Postage							
1001-704-46066-1000-	2,500	Postage 0	2,500	2,403.34	.00	96.66	96.1%
46070 EMS Disposable Supplies							
1001-704-46070-1000-	20,000	EMS Disposable Supplies 0	20,000	18,414.75	.00	1,585.25	92.1%
46210 Natural Gas							
1001-704-46210-1000-	55,000	Natural Gas 0	55,000	38,948.24	.00	16,051.76	70.8%
46220 Gas & Electricity							
1001-704-46220-1000-	18,000	Electricity 0	18,000	31,387.30	.00	-13,387.30	174.4%*
46260 Vehicle Maintenance & Fuel							
1001-704-46260-1000-	50,000	Vehicle Fuel 0	50,000	56,838.61	.00	-6,838.61	113.7%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46270 Water Service							
1001-704-46270-1000-	4,000	Water Service 0	4,000	5,287.44	.00	-1,287.44	132.2%*
47510 EMS Equipment							
1001-704-47510-1000-	10,000	EMS Equipment 0	10,000	10,431.04	.00	-431.04	104.3%*
47511 Fire Equipment							
1001-704-47511-1000-	10,000	Fire Equipment 0	10,000	12,045.07	.00	-2,045.07	120.5%*
47512 Communications Equipment							
1001-704-47512-1000-	20,000	Communications Equipment 0	20,000	26,460.72	.00	-6,460.72	132.3%*
47513 Breathing Apparatus							
1001-704-47513-1000-	20,000	Breathing Apparatus 0	20,000	19,417.34	.00	582.66	97.1%
47514 Personal Protective Equipment							
1001-704-47514-1000-	30,000	Personal Protective Equipment 0	30,000	23,433.17	.00	6,566.83	78.1%
48008 Company Allotments							
1001-704-48008-1000-	33,000	Company Allotments 0	33,000	33,000.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	1,477,542	0	1,477,542	1,681,591.83	.00	-204,050.18	113.8%
TOTAL General Fund	1,477,542	0	1,477,542	1,681,591.83	.00	-204,050.18	113.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
10018011 General Fund								
41100 Salaries								
1001-801-41100-1000-	35,670	Salaries 0	35,670	35,247.90	.00	422.47	98.8%	
42101 Medical Insurance								
1001-801-42101-1000-	9,119	Medical Insurance 0	9,119	8,369.82	.00	748.78	91.8%	
42102 Dental Insurance								
1001-801-42102-1000-	294	Dental Insurance 0	294	.00	.00	294.13	.0%	
42200 Payroll Taxes								
1001-801-42200-1000-	2,729	Payroll Taxes 0	2,729	2,603.34	.00	125.44	95.4%	
42301 Defined Contribution-TIAA								
1001-801-42301-1000-	320	Defined Contribution-TIAA 0	320	320.59	.00	-.62	100.2%*	
42302 Defined Benefit-ERSRI								
1001-801-42302-1000-	4,339	Defined Benefit-ERSRI 0	4,339	4,527.07	.00	-188.30	104.3%*	
48005 Emergency Fund								
1001-801-48005-1000-	8,000	Emergency Fund 0	8,000	8,806.55	.00	-806.55	110.1%*	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	60,471	0	60,471	59,875.27	.00	595.35	99.0%
TOTAL General Fund	60,471	0	60,471	59,875.27	.00	595.35	99.0%
10018021 General Fund							
35100 Fees & Fines							
1001-802-35100-1000-	-8,000	Fees & Fines 0	-8,000	-4,414.10	.00	-3,585.90	55.2%*
41100 Salaries							
1001-802-41100-1000-	802,607	Salaries 0	802,607	749,032.46	.00	53,574.11	93.3%
42101 Medical Insurance							
1001-802-42101-1000-	77,419	Medical Insurance 0	77,419	54,951.48	.00	22,467.42	71.0%
42102 Dental Insurance							
1001-802-42102-1000-	2,714	Dental Insurance 0	2,714	1,747.31	.00	966.69	64.4%
42200 Payroll Taxes							
1001-802-42200-1000-	61,399	Payroll Taxes 0	61,399	56,088.45	.00	5,310.95	91.4%
42301 Defined Contribution-TIAA							
1001-802-42301-1000-	4,072	Defined Contribution-TIAA 0	4,072	4,092.14	.00	-20.10	100.5%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42302 Defined Benefit-ERSRI							
1001-802-42302-1000-	55,217	Defined Benefit-ERSRI 0	55,217	55,795.87	.00	-578.99	101.0%*
43290 Ocean State Library Consortium							
1001-802-43290-1000-	45,658	Ocean State Library Consortium 0	45,658	44,939.04	.00	718.96	98.4%
44300 Building Repairs & Mainten							
1001-802-44300-1000-	20,000	Building Repairs & Maintenance 0	20,000	19,189.05	.00	810.95	95.9%
44309 Custodial Services							
1001-802-44309-1000-	44,000	Custodial Services 0	44,000	44,170.00	.00	-170.00	100.4%*
45300 Telephone & Internet							
1001-802-45300-1000-	4,380	Telephone & Internet 0	4,380	3,535.91	.00	844.09	80.7%
45510 Print Materials							
1001-802-45510-1000-	25,000	Print Materials 0	25,000	27,000.00	.00	-2,000.00	108.0%*
45511 Electronic Materials							
1001-802-45511-1000-	4,000	Electronic Materials 0	4,000	3,970.00	.00	30.00	99.3%
45512 Subscriptions							
1001-802-45512-1000-	7,500	Subscriptions 0	7,500	5,929.89	.00	1,570.11	79.1%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45513 Audio-Visual							
1001-802-45513-1000-	10,000	Audio-visual 0	10,000	7,843.98	.00	2,156.02	78.4%
45900 Operating							
1001-802-45900-1000-	10,000	operating 0	10,000	10,659.63	.00	-659.63	106.6%*
46210 Natural Gas							
1001-802-46210-1000-	15,000	Natural Gas 0	15,000	12,515.91	.00	2,484.09	83.4%
46220 Gas & Electricity							
1001-802-46220-1000-	35,000	Electricity 0	35,000	23,939.54	.00	11,060.46	68.4%
46270 Water Service							
1001-802-46270-1000-	4,000	Water Service 0	4,000	4,499.51	.00	-499.51	112.5%*
47500 Technology Replacement							
1001-802-47500-1000-	6,000	Technology Replacement 0	6,000	5,330.16	.00	669.84	88.8%
TOTAL UNDEFINED ROLLUP CODE	1,225,966	0	1,225,966	1,130,816.23	.00	95,149.56	92.2%
TOTAL General Fund	1,225,966	0	1,225,966	1,130,816.23	.00	95,149.56	92.2%
10018031 General Fund							
34700 Summer Camp							
1001-803-34700-1000-		Summer Camp					

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	-211,250	0	-211,250	-121,677.00	.00	-89,573.00	57.6%*
34701 Program Revenue							
1001-803-34701-1000-	-120,000	Program Revenue 0	-120,000	-159,072.75	.00	39,072.75	132.6%
34702 Summer Camp							
1001-803-34702-1000-	0	Summer Camp 0	0	-6,880.00	.00	6,880.00	100.0%
34703 Gate Fees							
1001-803-34703-1000-	0	Gate Fees 0	0	-74,749.50	.00	74,749.50	100.0%
34704 Facility Use							
1001-803-34704-1000-	0	Facility Use 0	0	-15,607.50	.00	15,607.50	100.0%
41100 Salaries							
1001-803-41100-1000-	602,478	Salaries 0	602,478	538,649.14	.00	63,828.86	89.4%
41300 Overtime							
1001-803-41300-1000-	5,000	Overtime 0	5,000	12,419.48	.00	-7,419.48	248.4%*
42101 Medical Insurance							
1001-803-42101-1000-	99,948	Medical Insurance 0	99,948	96,065.78	.00	3,881.90	96.1%
42102 Dental Insurance							
1001-803-42102-1000-	4,093	Dental Insurance 0	4,093	2,832.50	.00	1,260.35	69.2%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42200 Payroll Taxes							
1001-803-42200-1000-	46,472	Payroll Taxes 0	46,472	39,469.86	.00	7,002.14	84.9%
42301 Defined Contribution-TIAA							
1001-803-42301-1000-	3,041	Defined Contribution-TIAA 0	3,041	3,193.94	.00	-152.94	105.0%*
42302 Defined Benefit-ERSRI							
1001-803-42302-1000-	41,235	Defined Benefit-ERSRI 0	41,235	44,998.41	.00	-3,763.41	109.1%*
44325 Repairs & Maintenance							
1001-803-44325-1000-	35,000	Repairs & Maintenance 0	35,000	32,512.87	.00	2,487.13	92.9%
44326 Playground Repairs & Maint							
1001-803-44326-1000-	20,000	Playground Repairs & Maintenan 0	20,000	26,756.69	.00	-6,756.69	133.8%*
45100 Programs							
1001-803-45100-1000-	90,000	Programs 0	90,000	182,049.56	.00	-92,049.56	202.3%*
45101 Special Events							
1001-803-45101-1000-	0	Bus Transportation 0	0	.00	.00	.00	.0%
45102 Bus Transportation							
1001-803-45102-1000-	24,000	Bus Transportation 0	24,000	21,696.00	.00	2,304.00	90.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45103 Concerts							
1001-803-45103-1000-	8,000	Concerts 0	8,000	3,575.00	.00	4,425.00	44.7%
45300 Telephone & Internet							
1001-803-45300-1000-	10,000	Telephone & Internet 0	10,000	15,212.37	.00	-5,212.37	152.1%*
45900 Operating							
1001-803-45900-1000-	17,000	Operating 0	17,000	43,813.78	.00	-26,813.78	257.7%*
46210 Natural Gas							
1001-803-46210-1000-	20,000	Natural Gas 0	20,000	16,384.01	.00	3,615.99	81.9%
46220 Gas & Electricity							
1001-803-46220-1000-	20,000	Electricity 0	20,000	21,259.67	.00	-1,259.67	106.3%*
46221 Electric							
1001-803-46221-1000-	20,000	Electric 0	20,000	.00	.00	20,000.00	.0%
46260 Vehicle Maintenance & Fuel							
1001-803-46260-1000-	10,000	Vehicle Fuel 0	10,000	8,450.77	.00	1,549.23	84.5%
46270 Water Service							
1001-803-46270-1000-	10,000	Water Service 0	10,000	11,560.80	.00	-1,560.80	115.6%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
47520 Equipment							
1001-803-47520-1000-	11,000	Equipment 0	11,000	6,266.04	.00	4,733.96	57.0%
TOTAL UNDEFINED ROLLUP CODE	766,017	0	766,017	749,179.92	.00	16,836.61	97.8%
TOTAL General Fund	766,017	0	766,017	749,179.92	.00	16,836.61	97.8%
10018051 General Fund							
48040 Women's Resource Center							
1001-805-48040-1000-	2,500	Women's Resource Center 0	2,500	2,500.00	.00	.00	100.0%
48041 East Bay Mental Health							
1001-805-48041-1000-	25,000	East Bay Mental Health 0	25,000	25,000.00	.00	.00	100.0%
48042 East Bay Community Action							
1001-805-48042-1000-	22,000	East Bay Community Action 0	22,000	22,000.00	.00	.00	100.0%
48043 Benjamin Church Manor Tenants							
1001-805-48043-1000-	750	Benjamin Church Manor Tenants 0	750	750.00	.00	.00	100.0%
48045 Boy Scouts							
1001-805-48045-1000-	1,200	Boy Scouts 0	1,200	1,200.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
48046 Mosaico								
1001-805-48046-1000-	2,000	Mosaico 0	2,000	2,000.00	.00	.00	100.0%	
48047 Visiting Nurses								
1001-805-48047-1000-	6,000	Visiting Nurses 0	6,000	6,000.00	.00	.00	100.0%	
48049 King Philip Little League								
1001-805-48049-1000-	1,200	King Philip Little League 0	1,200	1,200.00	.00	.00	100.0%	
48050 Franklin Court Tenants Assoc.								
1001-805-48050-1000-	750	Franklin Court Tenants Assoc. 0	750	750.00	.00	.00	100.0%	
48052 Cornerstone								
1001-805-48052-1000-	1,500	Cornerstone 0	1,500	1,500.00	.00	.00	100.0%	
48053 Samaritans								
1001-805-48053-1000-	1,000	Samaritans 0	1,000	1,000.00	.00	.00	100.0%	
48054 Coggeshall Farm								
1001-805-48054-1000-	500	Coggeshall Farm 0	500	500.00	.00	.00	100.0%	
48056 Meals on wheels								
1001-805-48056-1000-	1,500	Meals on wheels 0	1,500	1,500.00	.00	.00	100.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48057 Bristol Arts Museum							
1001-805-48057-1000-	500	Bristol Arts Museum 0	500	500.00	.00	.00	100.0%
48058 Art Night							
1001-805-48058-1000-	1,500	Art Night 0	1,500	1,500.00	.00	.00	100.0%
48059 Community Strings Project							
1001-805-48059-1000-	1,200	Community Strings Project 0	1,200	1,200.00	.00	.00	100.0%
48061 Bristol Rotary Charities Found							
1001-805-48061-1000-	1,000	Bristol Rotary Charities Found 0	1,000	1,000.00	.00	.00	100.0%
48062 East Bay Food Pantry							
1001-805-48062-1000-	1,000	East Bay Food Pantry 0	1,000	1,000.00	.00	.00	100.0%
48063 Bristol Senior Center							
1001-805-48063-1000-	180,000	Bristol Senior Center 0	180,000	180,000.00	.00	.00	100.0%
48065 Bristol Garden Club							
1001-805-48065-1000-	1,000	Bristol Garden Club 0	1,000	1,000.00	.00	.00	100.0%
48067 Eastern RI Conservation Distri							
1001-805-48067-1000-	1,000	Eastern RI Conservation 0	1,000	1,000.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48070 Friends of Toms Grove							
1001-805-48070-1000-	500	Friends of Toms Grove 0	500	500.00	.00	.00	100.0%
48071 Bristol Middle Passage Port Ma							
1001-805-48071-1000-	500	Middle Passage Port Marker 0	500	500.00	.00	.00	100.0%
48072 Rhode Island Special Olympics							
1001-805-48072-1000-	1,000	RI Special Olympics 0	1,000	2,000.00	.00	-1,000.00	200.0%*
48073 East Bay Softball							
1001-805-48073-1000-	1,000	East Bay Softball 0	1,000	1,000.00	.00	.00	100.0%
TOTAL UNDEFINED ROLLUP CODE	256,100	0	256,100	257,100.00	.00	-1,000.00	100.4%
TOTAL General Fund	256,100	0	256,100	257,100.00	.00	-1,000.00	100.4%
10018061 General Fund							
48003 Personnel Board							
1001-806-48003-1000-	750	Personnel Board 0	750	.00	.00	750.00	.0%
48090 Fourth of July							
1001-806-48090-1000-	25,000	Fourth of July 0	25,000	25,000.00	.00	.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48091 Veterans Holidays							
1001-806-48091-1000-	4,500	Veterans Holidays 0	4,500	4,500.00	.00	.00	100.0%
48094 Christmas Festival							
1001-806-48094-1000-	3,000	Christmas Festival 0	3,000	.00	.00	3,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	33,250	0	33,250	29,500.00	.00	3,750.00	88.7%
TOTAL General Fund	33,250	0	33,250	29,500.00	.00	3,750.00	88.7%
10019011 General Fund							
49000 BWRSD Appropriation							
1001-901-49000-1000-	29,990,009	BWRSD Appropriation 0	29,990,009	29,990,009.04	.00	-.04	100.0%*
TOTAL UNDEFINED ROLLUP CODE	29,990,009	0	29,990,009	29,990,009.04	.00	-.04	100.0%
TOTAL General Fund	29,990,009	0	29,990,009	29,990,009.04	.00	-.04	100.0%
10019501 General Fund							
39001 Fund Balance Appropriation							
1001-950-39001-1000-	-800,000	Fund Balance Appropriation 0	-800,000	-800,000.00	.00	.00	100.0%
39901 Mastercard Clearing							
1001-950-39901-1000-	0	Mastercard Clearing 0	0	185,842.79	.00	-185,842.79	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
39907 Tax Sale Redemptions								
1001-950-39907-1000-	0	Tax Sale Redemptions	0	3,088.38	.00	-3,088.38	100.0%*	
TOTAL UNDEFINED ROLLUP CODE	-800,000	0	-800,000	-611,068.83	.00	-188,931.17	76.4%	
TOTAL General Fund	-800,000	0	-800,000	-611,068.83	.00	-188,931.17	76.4%	
10601020 Water Pollution Control								
45900 Operating								
1001-604-45900-1000-	0	Operating	0	1,239.21	.00	-1,239.21	100.0%*	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,239.21	.00	-1,239.21	100.0%	
TOTAL Water Pollution Control	0	0	0	1,239.21	.00	-1,239.21	100.0%	
TOTAL General Fund	49,196,777	0	49,196,777	8,082,510.60	.00	41,114,266.01	16.4%	
TOTAL REVENUES	-13,459,982	0	-13,459,982	-53,981,075.89	.00	40,521,093.89		
TOTAL EXPENSES	62,656,759	0	62,656,759	62,063,586.49	.00	593,172.12		
2004 RIMTA Grant								
2004 RIMTA Grant								
39500 Revenue								
2004-601-39500-1000-	0	Revenue	0	-63,196.30	.00	63,196.30	100.0%	
49500 Capital Expenditures								
2004-601-49500-1000-	0	Expenditures	0	521,349.76	.00	-521,349.76	100.0%*	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2004	RIMTA Grant	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	458,153.46	.00	-458,153.46	100.0%
	TOTAL RIMTA Grant	0	0	0	458,153.46	.00	-458,153.46	100.0%
	TOTAL RIMTA Grant	0	0	0	458,153.46	.00	-458,153.46	100.0%
	TOTAL REVENUES	0	0	0	-63,196.30	.00	63,196.30	
	TOTAL EXPENSES	0	0	0	521,349.76	.00	-521,349.76	
2006 Special Events-Recreation								
2006 Special Events-Recreation								
39500 Revenue								
	2006-803-39500-1000- Revenue	0	0	0	-51,386.00	.00	51,386.00	100.0%
49500 Capital Expenditures								
	2006-803-49500-1000- Expenditures	0	0	0	67,659.83	.00	-67,659.83	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	16,273.83	.00	-16,273.83	100.0%
	TOTAL Special Events-Recreation	0	0	0	16,273.83	.00	-16,273.83	100.0%
	TOTAL Special Events-Recreation	0	0	0	16,273.83	.00	-16,273.83	100.0%
	TOTAL REVENUES	0	0	0	-51,386.00	.00	51,386.00	
	TOTAL EXPENSES	0	0	0	67,659.83	.00	-67,659.83	
2009 University/Town Committee								
2009 University/Town Committee								
49500 Capital Expenditures								
	2009-400-49500-1000- Expenditures	0	0	0	22,950.00	.00	-22,950.00	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2009	University/Town Committee	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	22,950.00	.00	-22,950.00	100.0%
	TOTAL University/Town Committee	0	0	0	22,950.00	.00	-22,950.00	100.0%
	TOTAL University/Town Committee	0	0	0	22,950.00	.00	-22,950.00	100.0%
	TOTAL EXPENSES	0	0	0	22,950.00	.00	-22,950.00	
2010 In The Drivers Seat								
2010 Byrne/Jag Grant								
49500 Capital Expenditures								
2010-701-49500-1000-			Expenditures					
		0	0	0	10,409.89	.00	-10,409.89	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	10,409.89	.00	-10,409.89	100.0%
	TOTAL Byrne/Jag Grant	0	0	0	10,409.89	.00	-10,409.89	100.0%
	TOTAL In The Drivers Seat	0	0	0	10,409.89	.00	-10,409.89	100.0%
	TOTAL EXPENSES	0	0	0	10,409.89	.00	-10,409.89	
2014 Learn 365 Grant								
2014 Learn 365 Grant								
39500 Revenue								
2014-601-39500-1000-			Revenue					
		0	0	0	-92,698.20	.00	92,698.20	100.0%
49500 Capital Expenditures								
2014-601-49500-1000-			Expenditures					
		0	0	0	63,682.54	.00	-63,682.54	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2014	Learn 365 Grant	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-29,015.66	.00	29,015.66	100.0%
	TOTAL Learn 365 Grant	0	0	0	-29,015.66	.00	29,015.66	100.0%
	TOTAL Learn 365 Grant	0	0	0	-29,015.66	.00	29,015.66	100.0%
	TOTAL REVENUES	0	0	0	-92,698.20	.00	92,698.20	
	TOTAL EXPENSES	0	0	0	63,682.54	.00	-63,682.54	
2021 J. Salema Flower Planting Fund								
2021 J. Salema Flower Planting Fund								
49500 Capital Expenditures								
2021-400-49500-1000-								
	Expenditures	0	0	0	248.00	.00	-248.00	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	248.00	.00	-248.00	100.0%
	TOTAL J. Salema Flower Planting Fund	0	0	0	248.00	.00	-248.00	100.0%
	TOTAL J. Salema Flower Planting Fund	0	0	0	248.00	.00	-248.00	100.0%
	TOTAL EXPENSES	0	0	0	248.00	.00	-248.00	
2033 PD Youth Leadership Camp								
2033 PD Youth Leadership Camp								
39500 Revenue								
2033-701-39500-1000-								
	Revenue	0	0	0	-8,000.00	.00	8,000.00	100.0%
49500 Capital Expenditures								
2033-701-49500-1000-								
	Expenditures	0	0	0	4,728.47	.00	-4,728.47	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2033	PD Youth Leadership Camp	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-3,271.53	.00	3,271.53	100.0%
	TOTAL PD Youth Leadership Camp	0	0	0	-3,271.53	.00	3,271.53	100.0%
	TOTAL PD Youth Leadership Camp	0	0	0	-3,271.53	.00	3,271.53	100.0%
	TOTAL REVENUES	0	0	0	-8,000.00	.00	8,000.00	
	TOTAL EXPENSES	0	0	0	4,728.47	.00	-4,728.47	
2034 Contractor Bonds								
2034 Contractor Bonds								
36100 Investment Earnings								
2034-400-36100-1000-	Investment Earnings	0	0	0	-4,645.36	.00	4,645.36	100.0%
39500 Revenue								
2034-400-39500-1000-	Revenue	0	0	0	-18,024.38	.00	18,024.38	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-22,669.74	.00	22,669.74	100.0%
	TOTAL Contractor Bonds	0	0	0	-22,669.74	.00	22,669.74	100.0%
	TOTAL Contractor Bonds	0	0	0	-22,669.74	.00	22,669.74	100.0%
	TOTAL REVENUES	0	0	0	-22,669.74	.00	22,669.74	
2035 End of Road- RIIB								
20601020 Community Development								
39500 Revenue								
2035-601-39500-1000-	Fund Balance-Restricted	0	0	0	-40,573.50	.00	40,573.50	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2035	End of Road- RIIB	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2035-601-49500-1000-								
	Capital Expenditures	0	0	0	24,310.45	.00	-24,310.45	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-16,263.05	.00	16,263.05	100.0%
	TOTAL Community Development	0	0	0	-16,263.05	.00	16,263.05	100.0%
	TOTAL End of Road- RIIB	0	0	0	-16,263.05	.00	16,263.05	100.0%
	TOTAL REVENUES	0	0	0	-40,573.50	.00	40,573.50	
	TOTAL EXPENSES	0	0	0	24,310.45	.00	-24,310.45	
2036 End of Road- boat ramps								
2036 End of Road- boat ramps								
49500 Capital Expenditures								
2036-601-49500-1000-								
	Expenditures	0	0	0	33,246.95	.00	-33,246.95	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	33,246.95	.00	-33,246.95	100.0%
	TOTAL End of Road- boat ramps	0	0	0	33,246.95	.00	-33,246.95	100.0%
	TOTAL End of Road- boat ramps	0	0	0	33,246.95	.00	-33,246.95	100.0%
	TOTAL EXPENSES	0	0	0	33,246.95	.00	-33,246.95	
2038 Fund 2038								
2038 Fund 2038								
39500 Revenue								
2038-701-39500-1000-								
	Revenue Mobile C Grant	0	0	0	-175,000.00	.00	175,000.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2038	Fund 2038	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2038-701-49500-1000-								
	Expenditures	0	0	0	108,149.34	.00	-108,149.34	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-66,850.66	.00	66,850.66	100.0%
	TOTAL Fund 2038	0	0	0	-66,850.66	.00	66,850.66	100.0%
	TOTAL Fund 2038	0	0	0	-66,850.66	.00	66,850.66	100.0%
	TOTAL REVENUES	0	0	0	-175,000.00	.00	175,000.00	
	TOTAL EXPENSES	0	0	0	108,149.34	.00	-108,149.34	
2039 Bristol Loft 3rd Party Review								
20390001 Bristol Loft 3rd Party Review								
39500 Revenue								
2039-602-39500-1000-								
	Revenue	0	0	0	-30,000.00	.00	30,000.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-30,000.00	.00	30,000.00	100.0%
	TOTAL Bristol Loft 3rd Party Review	0	0	0	-30,000.00	.00	30,000.00	100.0%
	TOTAL Bristol Loft 3rd Party Review	0	0	0	-30,000.00	.00	30,000.00	100.0%
	TOTAL REVENUES	0	0	0	-30,000.00	.00	30,000.00	
2050 Main Street Streetscape								
20601050 Community Development								
49500 Capital Expenditures								
2050-601-49500-1000-								
	Capital Expenditures	0	0	0	35,199.50	.00	-35,199.50	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2050	Main Street Streetscape	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	35,199.50	.00	-35,199.50	100.0%
	TOTAL Community Development	0	0	0	35,199.50	.00	-35,199.50	100.0%
	TOTAL Main Street Streetscape	0	0	0	35,199.50	.00	-35,199.50	100.0%
	TOTAL EXPENSES	0	0	0	35,199.50	.00	-35,199.50	
2051 Keep Bristol Clean								
2051 Keep Bristol Clean								
39500 Revenue								
2051-400-39500-1000-	Revenue	0	0	0	-700.00	.00	700.00	100.0%
49500 Capital Expenditures								
2051-400-49500-1000-	Expenditures	0	0	0	451.54	.00	-451.54	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-248.46	.00	248.46	100.0%
	TOTAL Keep Bristol Clean	0	0	0	-248.46	.00	248.46	100.0%
	TOTAL Keep Bristol Clean	0	0	0	-248.46	.00	248.46	100.0%
	TOTAL REVENUES	0	0	0	-700.00	.00	700.00	
	TOTAL EXPENSES	0	0	0	451.54	.00	-451.54	
2052 Substance Abuse Task Force								
2052 Fund 2052								
39500 Revenue								
2052-400-39500-1000-	Revenue	0	0	0	-1,830.00	.00	1,830.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2052	Substance Abuse Task Force	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
41100 Salaries								
2052-400-41100-1000-	Salaries	0	0	0	12,895.60	.00	-12,895.60	100.0%*
42200 Payroll Taxes								
2052-400-42200-1000-	Payroll Taxes	0	0	0	1,022.15	.00	-1,022.15	100.0%*
49500 Capital Expenditures								
2052-400-49500-1000-	Expenditures	0	0	0	4,378.67	.00	-4,378.67	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	16,466.42	.00	-16,466.42	100.0%
	TOTAL Fund 2052	0	0	0	16,466.42	.00	-16,466.42	100.0%
	TOTAL Substance Abuse Task Force	0	0	0	16,466.42	.00	-16,466.42	100.0%
	TOTAL REVENUES	0	0	0	-1,830.00	.00	1,830.00	
	TOTAL EXPENSES	0	0	0	18,296.42	.00	-18,296.42	
2053 Harbor Festival								
2053 Fund 2053								
39500 Revenue								
2053-703-39500-1000-	Revenue	0	0	0	-32,683.20	.00	32,683.20	100.0%
49500 Capital Expenditures								
2053-703-49500-1000-	Expenditures	0	0	0	19,757.83	.00	-19,757.83	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2053	Harbor Festival	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-12,925.37	.00	12,925.37	100.0%
	TOTAL Fund 2053	0	0	0	-12,925.37	.00	12,925.37	100.0%
	TOTAL Harbor Festival	0	0	0	-12,925.37	.00	12,925.37	100.0%
	TOTAL REVENUES	0	0	0	-32,683.20	.00	32,683.20	
	TOTAL EXPENSES	0	0	0	19,757.83	.00	-19,757.83	
2057 Police Support Dog								
2057 Fund 2057								
39500 Revenue								
	2057-701-39500-1000-	0	Revenue	0	-2,000.00	.00	2,000.00	100.0%
49500 Capital Expenditures								
	2057-701-49500-1000-	0	Expenditures	0	2,173.64	.00	-2,173.64	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	173.64	.00	-173.64	100.0%
	TOTAL Fund 2057	0	0	0	173.64	.00	-173.64	100.0%
	TOTAL Police Support Dog	0	0	0	173.64	.00	-173.64	100.0%
	TOTAL REVENUES	0	0	0	-2,000.00	.00	2,000.00	
	TOTAL EXPENSES	0	0	0	2,173.64	.00	-2,173.64	
2058 HEZ Grant								
2058 Fund 2058								
39500 Revenue								
	2058-803-39500-1000-	0	Revenue-HEZ	0	-1,080.00	.00	1,080.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2058	HEZ Grant	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,080.00	.00	1,080.00	100.0%
	TOTAL Fund 2058	0	0	0	-1,080.00	.00	1,080.00	100.0%
	TOTAL HEZ Grant	0	0	0	-1,080.00	.00	1,080.00	100.0%
	TOTAL REVENUES	0	0	0	-1,080.00	.00	1,080.00	
2059 Bristol Blooms								
2059 Fund 2059								
39500 Revenue								
	2059-400-39500-1000-		Revenue					
		0	0	0	-250.00	.00	250.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-250.00	.00	250.00	100.0%
	TOTAL Fund 2059	0	0	0	-250.00	.00	250.00	100.0%
	TOTAL Bristol Blooms	0	0	0	-250.00	.00	250.00	100.0%
	TOTAL REVENUES	0	0	0	-250.00	.00	250.00	
2061 Children's Grove								
20400010 General Government (for Revenue)								
36100 Investment Earnings								
	2061-400-36100-0000-		Investment Earnings					
		0	0	0	-261.05	.00	261.05	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-261.05	.00	261.05	100.0%
	TOTAL General Government (for Revenue)	0	0	0	-261.05	.00	261.05	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2061	Children's Grove	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Children's Grove	0	0	0	-261.05	.00	261.05	100.0%
	TOTAL REVENUES	0	0	0	-261.05	.00	261.05	
2062 Library Grants								
20801060 Rogers Free Library								
39500 Revenue								
2062-802-39500-1000-	Revenue	0	0	0	-121,358.00	.00	121,358.00	100.0%
49500 Capital Expenditures								
2062-802-49500-1000-	Capital Expenditures	0	0	0	18,157.60	.00	-18,157.60	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-103,200.40	.00	103,200.40	100.0%
	TOTAL Rogers Free Library	0	0	0	-103,200.40	.00	103,200.40	100.0%
	TOTAL Library Grants	0	0	0	-103,200.40	.00	103,200.40	100.0%
	TOTAL REVENUES	0	0	0	-121,358.00	.00	121,358.00	
	TOTAL EXPENSES	0	0	0	18,157.60	.00	-18,157.60	
2065 Drug Free Communities								
2065 Fund 2065								
39500 Revenue								
2065-400-39500-1000-	Revenue	0	0	0	-29,004.97	.00	29,004.97	100.0%
49500 Capital Expenditures								
2065-400-49500-1000-	Expenditures	0	0	0	64,200.32	.00	-64,200.32	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2065	Drug Free Communities	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	35,195.35	.00	-35,195.35	100.0%
	TOTAL Fund 2065	0	0	0	35,195.35	.00	-35,195.35	100.0%
	TOTAL Drug Free Communities	0	0	0	35,195.35	.00	-35,195.35	100.0%
	TOTAL REVENUES	0	0	0	-29,004.97	.00	29,004.97	
	TOTAL EXPENSES	0	0	0	64,200.32	.00	-64,200.32	
2066 Emergency Dialers Program								
2066 Fund 2066								
39500 Revenue								
	2066-801-39500-1000-		Revenue					
		0	0	0	-95.00	.00	95.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-95.00	.00	95.00	100.0%
	TOTAL Fund 2066	0	0	0	-95.00	.00	95.00	100.0%
	TOTAL Emergency Dialers Program	0	0	0	-95.00	.00	95.00	100.0%
	TOTAL REVENUES	0	0	0	-95.00	.00	95.00	
2067 Recreation T-Shirts								
2067 Fund 2067								
39500 Revenue								
	2067-803-39500-1000-		Revenue					
		0	0	0	-3,375.00	.00	3,375.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-3,375.00	.00	3,375.00	100.0%
	TOTAL Fund 2067	0	0	0	-3,375.00	.00	3,375.00	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2067	Recreation T-Shirts	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Recreation T-Shirts	0	0	0	-3,375.00	.00	3,375.00	100.0%
	TOTAL REVENUES	0	0	0	-3,375.00	.00	3,375.00	
2069 Veterinary								
2069 Fund 2069								
39500 Revenue								
2069-702-39500-1000-	Revenue	0	0	0	-24,074.50	.00	24,074.50	100.0%
49500 Capital Expenditures								
2069-702-49500-1000-	Expenditures	0	0	0	19,088.20	.00	-19,088.20	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-4,986.30	.00	4,986.30	100.0%
	TOTAL Fund 2069	0	0	0	-4,986.30	.00	4,986.30	100.0%
	TOTAL Veterinary	0	0	0	-4,986.30	.00	4,986.30	100.0%
	TOTAL REVENUES	0	0	0	-24,074.50	.00	24,074.50	
	TOTAL EXPENSES	0	0	0	19,088.20	.00	-19,088.20	
2070 Spay/Neuter Fund								
2070 Spay/Neuter Fund								
39500 Revenue								
2070-702-39500-1000-	Revenue	0	0	0	-7,033.00	.00	7,033.00	100.0%
49500 Capital Expenditures								
2070-702-49500-1000-	Expenditures	0	0	0	9,488.66	.00	-9,488.66	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12									
2070	Spay/Neuter Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	2,455.66	.00	-2,455.66	100.0%	
	TOTAL Spay/Neuter Fund	0	0	0	2,455.66	.00	-2,455.66	100.0%	
	TOTAL Spay/Neuter Fund	0	0	0	2,455.66	.00	-2,455.66	100.0%	
	TOTAL REVENUES	0	0	0	-7,033.00	.00	7,033.00		
	TOTAL EXPENSES	0	0	0	9,488.66	.00	-9,488.66		
2071 Planning Engineer									
2071 Fund 2071									
39500 Revenue									
	2071-601-39500-1000-	0	Revenue 0	0	-38,670.00	.00	38,670.00	100.0%	
49500 Capital Expenditures									
	2071-601-49500-1000-	0	Expenditures 0	0	19,795.77	.00	-19,795.77	100.0%*	
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-18,874.23	.00	18,874.23	100.0%	
	TOTAL Fund 2071	0	0	0	-18,874.23	.00	18,874.23	100.0%	
	TOTAL Planning Engineer	0	0	0	-18,874.23	.00	18,874.23	100.0%	
	TOTAL REVENUES	0	0	0	-38,670.00	.00	38,670.00		
	TOTAL EXPENSES	0	0	0	19,795.77	.00	-19,795.77		
2072 Library Community Grant									
20601030 Community Development									
39500 Revenue									
	2072-601-39500-1000-	0	Revenue 0	0	-132,410.89	.00	132,410.89	100.0%	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2072	Library Community Grant	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2072-601-49500-1000-								
	Capital Expenditures	0	0	0	149,301.15	.00	-149,301.15	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	16,890.26	.00	-16,890.26	100.0%
	TOTAL Community Development	0	0	0	16,890.26	.00	-16,890.26	100.0%
	TOTAL Library Community Grant	0	0	0	16,890.26	.00	-16,890.26	100.0%
	TOTAL REVENUES	0	0	0	-132,410.89	.00	132,410.89	
	TOTAL EXPENSES	0	0	0	149,301.15	.00	-149,301.15	
2074 Drawing Reviews								
2074 Fund 2074								
39500 Revenue								
2074-704-39500-1000-								
	Revenue	0	0	0	-53,511.00	.00	53,511.00	100.0%
49500 Capital Expenditures								
2074-704-49500-1000-								
	Expenditures	0	0	0	35,891.34	.00	-35,891.34	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-17,619.66	.00	17,619.66	100.0%
	TOTAL Fund 2074	0	0	0	-17,619.66	.00	17,619.66	100.0%
	TOTAL Drawing Reviews	0	0	0	-17,619.66	.00	17,619.66	100.0%
	TOTAL REVENUES	0	0	0	-53,511.00	.00	53,511.00	
	TOTAL EXPENSES	0	0	0	35,891.34	.00	-35,891.34	
2076 Police Narcotics								
2076 Fund 2076								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2076	Police Narcotics	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36100 Investment Earnings								
2076-701-36100-1000-		0	Investment Earnings 0	0	-1,354.61	.00	1,354.61	100.0%
49500 Capital Expenditures								
2076-701-49500-1000-		0	Expenditures 0	0	8,313.55	.00	-8,313.55	100.0%*
TOTAL UNDEFINED ROLLUP CODE		0	0	0	6,958.94	.00	-6,958.94	100.0%
TOTAL Fund 2076		0	0	0	6,958.94	.00	-6,958.94	100.0%
TOTAL Police Narcotics		0	0	0	6,958.94	.00	-6,958.94	100.0%
TOTAL REVENUES		0	0	0	-1,354.61	.00	1,354.61	
TOTAL EXPENSES		0	0	0	8,313.55	.00	-8,313.55	
2077 Police Grants								
2077 Fund 2077								
39500 Revenue								
2077-701-39500-1000-		0	Revenue 0	0	-121,471.55	.00	121,471.55	100.0%
49500 Capital Expenditures								
2077-701-49500-1000-		0	Expenditures 0	0	106,328.96	.00	-106,328.96	100.0%*
TOTAL UNDEFINED ROLLUP CODE		0	0	0	-15,142.59	.00	15,142.59	100.0%
TOTAL Fund 2077		0	0	0	-15,142.59	.00	15,142.59	100.0%
TOTAL Police Grants		0	0	0	-15,142.59	.00	15,142.59	100.0%
TOTAL REVENUES		0	0	0	-121,471.55	.00	121,471.55	
TOTAL EXPENSES		0	0	0	106,328.96	.00	-106,328.96	

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FOR 2025 12								
2078	Records Preservation	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2078 Records Preservation								
2078 Records Preservation								
39500 Revenue								
2078-403-39500-1000-								
	Revenue	0	0	0	-2,660.30	.00	2,660.30	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-2,660.30	.00	2,660.30	100.0%
	TOTAL Records Preservation	0	0	0	-2,660.30	.00	2,660.30	100.0%
	TOTAL Records Preservation	0	0	0	-2,660.30	.00	2,660.30	100.0%
	TOTAL REVENUES	0	0	0	-2,660.30	.00	2,660.30	
2080 Land Evidence & Technology								
2080 Fund 2080								
39500 Revenue								
2080-403-39500-1000-								
	Revenue	0	0	0	-14,803.35	.00	14,803.35	100.0%
49500 Capital Expenditures								
2080-403-49500-1000-								
	Expenditures	0	0	0	105,310.50	.00	-105,310.50	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	90,507.15	.00	-90,507.15	100.0%
	TOTAL Fund 2080	0	0	0	90,507.15	.00	-90,507.15	100.0%
	TOTAL Land Evidence & Technology	0	0	0	90,507.15	.00	-90,507.15	100.0%
	TOTAL REVENUES	0	0	0	-14,803.35	.00	14,803.35	
	TOTAL EXPENSES	0	0	0	105,310.50	.00	-105,310.50	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2081	Community Garden	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2081 Community Garden								
2081 Community Garden								
39500 Revenue								
2081-803-39500-1000-			Revenue					
		0	0	0	-885.00	.00	885.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-885.00	.00	885.00	100.0%
	TOTAL Community Garden	0	0	0	-885.00	.00	885.00	100.0%
	TOTAL Community Garden	0	0	0	-885.00	.00	885.00	100.0%
	TOTAL REVENUES	0	0	0	-885.00	.00	885.00	
2082 CLG Grant								
2082 CLG Grant								
49500 Capital Expenditures								
2082-601-49500-1000-			Expenditures CLG Grant					
		0	0	0	3,000.00	.00	-3,000.00	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	3,000.00	.00	-3,000.00	100.0%
	TOTAL CLG Grant	0	0	0	3,000.00	.00	-3,000.00	100.0%
	TOTAL CLG Grant	0	0	0	3,000.00	.00	-3,000.00	100.0%
	TOTAL EXPENSES	0	0	0	3,000.00	.00	-3,000.00	
2084 CDBG								
20602010 Community Development								
49500 Capital Expenditures								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2084	CDBG	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2084-601-49500-2020-			Capital Expenditures					
		0	0	0	1,180,068.09	.00	-1,180,068.09	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,180,068.09	.00	-1,180,068.09	100.0%
	TOTAL Community Development	0	0	0	1,180,068.09	.00	-1,180,068.09	100.0%
20602020 Community Development								
39500 Revenue								
2084-601-39500-2022-			Revenue					
		0	0	0	-842,124.19	.00	842,124.19	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-842,124.19	.00	842,124.19	100.0%
	TOTAL Community Development	0	0	0	-842,124.19	.00	842,124.19	100.0%
2084 CDBG								
39500 Revenue								
2084-601-39500-1000-			Revenue					
		0	0	0	-41,093.50	.00	41,093.50	100.0%
49500 Capital Expenditures								
2084-601-49500-1000-			Expenditures					
		0	0	0	76,907.35	.00	-76,907.35	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	35,813.85	.00	-35,813.85	100.0%
	TOTAL CDBG	0	0	0	35,813.85	.00	-35,813.85	100.0%
20846018 CDBG								
49500 Capital Expenditures								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2084-601-49500-2018-							
	0	CDBG Expenses 2018 0	0	247,500.00	.00	-247,500.00	100.0%*
TOTAL UNDEFINED ROLLUP CODE	0	0	0	247,500.00	.00	-247,500.00	100.0%
TOTAL CDBG	0	0	0	247,500.00	.00	-247,500.00	100.0%
TOTAL CDBG	0	0	0	621,257.75	.00	-621,257.75	100.0%
TOTAL REVENUES	0	0	0	-883,217.69	.00	883,217.69	
TOTAL EXPENSES	0	0	0	1,504,475.44	.00	-1,504,475.44	
2085 Fire Department Grants							
20857041 Fire Department Grants							
39500 Revenue							
2085-704-39500-1000-							
	0	Revenue 0	0	-46,963.40	.00	46,963.40	100.0%
49500 Capital Expenditures							
2085-704-49500-1000-							
	0	Expenditures 0	0	47,789.85	.00	-47,789.85	100.0%*
TOTAL UNDEFINED ROLLUP CODE	0	0	0	826.45	.00	-826.45	100.0%
TOTAL Fire Department Grants	0	0	0	826.45	.00	-826.45	100.0%
TOTAL Fire Department Grants	0	0	0	826.45	.00	-826.45	100.0%
TOTAL REVENUES	0	0	0	-46,963.40	.00	46,963.40	
TOTAL EXPENSES	0	0	0	47,789.85	.00	-47,789.85	
2087 Election Security Grant							
2087 Sr. Center DEA Grant							
39500 Revenue							

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2087	Election Security Grant	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2087-400-39500-1000-		Revenue						
		0	0	0	-12,085.00	.00	12,085.00	100.0%
49500 Capital Expenditures								
2087-400-49500-1000-		Expenditures						
		0	0	0	12,085.00	.00	-12,085.00	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	.00	.00	.00	.0%
	TOTAL Sr. Center DEA Grant	0	0	0	.00	.00	.00	.0%
	TOTAL Election Security Grant	0	0	0	.00	.00	.00	.0%
	TOTAL REVENUES	0	0	0	-12,085.00	.00	12,085.00	
	TOTAL EXPENSES	0	0	0	12,085.00	.00	-12,085.00	
2088 PD Self Defense Program								
20701010 Police Department								
39500 Revenue								
2088-701-39500-1000-		Revenue						
		0	0	0	-7,600.00	.00	7,600.00	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-7,600.00	.00	7,600.00	100.0%
	TOTAL Police Department	0	0	0	-7,600.00	.00	7,600.00	100.0%
	TOTAL PD Self Defense Program	0	0	0	-7,600.00	.00	7,600.00	100.0%
	TOTAL REVENUES	0	0	0	-7,600.00	.00	7,600.00	
2093 Municipal Resiliency Program G								
2093 Municipal Resiliency Program G								
49500 Capital Expenditures								
2093-601-49500-1000-		Expenditures						

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2093	Municipal Resiliency Program G	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
		0	0	0	25,604.60	.00	-25,604.60	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	25,604.60	.00	-25,604.60	100.0%
	TOTAL Municipal Resiliency Program G	0	0	0	25,604.60	.00	-25,604.60	100.0%
	TOTAL Municipal Resiliency Program G	0	0	0	25,604.60	.00	-25,604.60	100.0%
	TOTAL EXPENSES	0	0	0	25,604.60	.00	-25,604.60	
2094 Sowams/Annawamscutt WS Study								
2094 Sowams/Annawamscutt WS Study								
39500 Revenue								
2094-601-39500-1000-	Revenue Sowams/Annawa	0	0	0	-21,876.75	.00	21,876.75	100.0%
49500 Capital Expenditures								
2094-601-49500-1000-	Expenditures	0	0	0	22,687.00	.00	-22,687.00	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	810.25	.00	-810.25	100.0%
	TOTAL Sowams/Annawamscutt WS Study	0	0	0	810.25	.00	-810.25	100.0%
	TOTAL Sowams/Annawamscutt WS Study	0	0	0	810.25	.00	-810.25	100.0%
	TOTAL REVENUES	0	0	0	-21,876.75	.00	21,876.75	
	TOTAL EXPENSES	0	0	0	22,687.00	.00	-22,687.00	
2096 Library Donations								
2096 Library Donations								
39500 Revenue								
2096-802-39500-1000-	Revenue Donations	0	0	0	-9,357.74	.00	9,357.74	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2096	Library Donations	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
2096-802-49500-1000-								
	Expenditures	0	0	0	2,969.68	.00	-2,969.68	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-6,388.06	.00	6,388.06	100.0%
	TOTAL Library Donations	0	0	0	-6,388.06	.00	6,388.06	100.0%
	TOTAL Library Donations	0	0	0	-6,388.06	.00	6,388.06	100.0%
	TOTAL REVENUES	0	0	0	-9,357.74	.00	9,357.74	
	TOTAL EXPENSES	0	0	0	2,969.68	.00	-2,969.68	
2097 Community Night Out								
2097 Community Night Out								
39500 Revenue								
2097-701-39500-1000-								
	Revenue Youth Golf Grnt	0	0	0	-10,550.00	.00	10,550.00	100.0%
49500 Capital Expenditures								
2097-701-49500-1000-								
	Expenditures	0	0	0	1,205.42	.00	-1,205.42	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-9,344.58	.00	9,344.58	100.0%
	TOTAL Community Night Out	0	0	0	-9,344.58	.00	9,344.58	100.0%
	TOTAL Community Night Out	0	0	0	-9,344.58	.00	9,344.58	100.0%
	TOTAL REVENUES	0	0	0	-10,550.00	.00	10,550.00	
	TOTAL EXPENSES	0	0	0	1,205.42	.00	-1,205.42	
2098 Park Benches								
20801040 Parks and Recreation								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2098	Park Benches	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
39500 Revenue								
2098-803-39500-1000-		0	Revenue	0	0	-12,065.00	.00	12,065.00 100.0%
49500 Capital Expenditures								
2098-803-49500-1000-		0	Capital Expenditures	0	0	20,478.52	.00	-20,478.52 100.0%*
TOTAL UNDEFINED ROLLUP CODE		0	0	0	8,413.52	.00	-8,413.52	100.0%
TOTAL Parks and Recreation		0	0	0	8,413.52	.00	-8,413.52	100.0%
TOTAL Park Benches		0	0	0	8,413.52	.00	-8,413.52	100.0%
TOTAL REVENUES		0	0	0	-12,065.00	.00	12,065.00	
TOTAL EXPENSES		0	0	0	20,478.52	.00	-20,478.52	
2099 Bristol Volleyball League								
20801050 Parks and Recreation								
39500 Revenue								
2099-803-39500-1000-		0	Revenue	0	0	-10,058.39	.00	10,058.39 100.0%
49500 Capital Expenditures								
2099-803-49500-1000-		0	Capital Expenditures	0	0	1,880.27	.00	-1,880.27 100.0%*
TOTAL UNDEFINED ROLLUP CODE		0	0	0	-8,178.12	.00	8,178.12	100.0%
TOTAL Parks and Recreation		0	0	0	-8,178.12	.00	8,178.12	100.0%
TOTAL Bristol Volleyball League		0	0	0	-8,178.12	.00	8,178.12	100.0%
TOTAL REVENUES		0	0	0	-10,058.39	.00	10,058.39	
TOTAL EXPENSES		0	0	0	1,880.27	.00	-1,880.27	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
2161	Tree Planting Comm Dev	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
2161 Tree Planting Comm Dev								
2161 Sr. Center Grants								
49500 Capital Expenditures								
2161-400-49500-1000-								
	Expenditures	0	0	0	50,557.00	.00	-50,557.00	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	50,557.00	.00	-50,557.00	100.0%
	TOTAL Sr. Center Grants	0	0	0	50,557.00	.00	-50,557.00	100.0%
	TOTAL Tree Planting Comm Dev	0	0	0	50,557.00	.00	-50,557.00	100.0%
	TOTAL EXPENSES	0	0	0	50,557.00	.00	-50,557.00	
3032 Walley School Renovation								
3032 Fund 3032								
49500 Capital Expenditures								
3032-400-49500-1000-								
	Expenditures	0	0	0	89,117.50	.00	-89,117.50	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	89,117.50	.00	-89,117.50	100.0%
	TOTAL Fund 3032	0	0	0	89,117.50	.00	-89,117.50	100.0%
	TOTAL Walley School Renovation	0	0	0	89,117.50	.00	-89,117.50	100.0%
	TOTAL EXPENSES	0	0	0	89,117.50	.00	-89,117.50	
3039 COVID-19								
3039 Fund 3039								
49500 Capital Expenditures								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
3039	COVID-19	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3039-400-49500-1000-			Expenditures					
		0	0	0	1,152,827.96	.00	-1,152,827.96	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	1,152,827.96	.00	-1,152,827.96	100.0%
	TOTAL Fund 3039	0	0	0	1,152,827.96	.00	-1,152,827.96	100.0%
	TOTAL COVID-19	0	0	0	1,152,827.96	.00	-1,152,827.96	100.0%
	TOTAL EXPENSES	0	0	0	1,152,827.96	.00	-1,152,827.96	
3040 Capital Reserve								
3040 Fund 3040								
49500 Capital Expenditures								
3040-400-49500-1000-			Expenditures					
		0	0	0	55,089.89	.00	-55,089.89	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	55,089.89	.00	-55,089.89	100.0%
	TOTAL Fund 3040	0	0	0	55,089.89	.00	-55,089.89	100.0%
	TOTAL Capital Reserve	0	0	0	55,089.89	.00	-55,089.89	100.0%
	TOTAL EXPENSES	0	0	0	55,089.89	.00	-55,089.89	
3041 Colt Ambulance								
3041 Colt Ambulance								
49500 Capital Expenditures								
3041-704-49500-1000-			Expenditures					
		0	0	0	24,159.52	.00	-24,159.52	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	24,159.52	.00	-24,159.52	100.0%
	TOTAL Colt Ambulance	0	0	0	24,159.52	.00	-24,159.52	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
3041	Colt Ambulance	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Colt Ambulance	0	0	0	24,159.52	.00	-24,159.52	100.0%
	TOTAL EXPENSES	0	0	0	24,159.52	.00	-24,159.52	
3043 Public Works Capital								
3043 Fund 3043								
49500 Capital Expenditures								
3043-603-49500-1000-	Expenditures	0	0	0	9,604.00	.00	-9,604.00	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	9,604.00	.00	-9,604.00	100.0%
	TOTAL Fund 3043	0	0	0	9,604.00	.00	-9,604.00	100.0%
	TOTAL Public Works Capital	0	0	0	9,604.00	.00	-9,604.00	100.0%
	TOTAL EXPENSES	0	0	0	9,604.00	.00	-9,604.00	
3050 Accounting System Conversion								
3050 Accounting System Conversion								
49500 Capital Expenditures								
3050-501-49500-1000-	Expenditures	0	0	0	74,566.93	.00	-74,566.93	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	74,566.93	.00	-74,566.93	100.0%
	TOTAL Accounting System Conversion	0	0	0	74,566.93	.00	-74,566.93	100.0%
	TOTAL Accounting System Conversion	0	0	0	74,566.93	.00	-74,566.93	100.0%
	TOTAL EXPENSES	0	0	0	74,566.93	.00	-74,566.93	
3088 YMCA Funds-Aquatic Center								
3088 YMCA Funds-Aquatic Center								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
3088	YMCA Funds-Aquatic Center	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36100 Investment Earnings								
3088-803-36100-1000-								
	Investment Earnings	0	0	0	-2,053.13	.00	2,053.13	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-2,053.13	.00	2,053.13	100.0%
	TOTAL YMCA Funds-Aquatic Center	0	0	0	-2,053.13	.00	2,053.13	100.0%
	TOTAL YMCA Funds-Aquatic Center	0	0	0	-2,053.13	.00	2,053.13	100.0%
	TOTAL REVENUES	0	0	0	-2,053.13	.00	2,053.13	
3090 Independence Park Boat Ramp								
3090 Independence Park Boat Ramp								
39500 Revenue								
3090-703-39500-1000-								
	Revenue	0	0	0	-406,367.46	.00	406,367.46	100.0%
49500 Capital Expenditures								
3090-703-49500-1000-								
	Expenditures	0	0	0	731,081.44	.00	-731,081.44	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	324,713.98	.00	-324,713.98	100.0%
	TOTAL Independence Park Boat Ramp	0	0	0	324,713.98	.00	-324,713.98	100.0%
	TOTAL Independence Park Boat Ramp	0	0	0	324,713.98	.00	-324,713.98	100.0%
	TOTAL REVENUES	0	0	0	-406,367.46	.00	406,367.46	
	TOTAL EXPENSES	0	0	0	731,081.44	.00	-731,081.44	
3093 Public Buildings Capital								
3093 Fund 3093								
49500 Capital Expenditures								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
3093	Public Buildings Capital	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
3093-400-49500-1000-			Expenditures					
		0	0	0	289,516.42	.00	-289,516.42	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	289,516.42	.00	-289,516.42	100.0%
	TOTAL Fund 3093	0	0	0	289,516.42	.00	-289,516.42	100.0%
	TOTAL Public Buildings Capital	0	0	0	289,516.42	.00	-289,516.42	100.0%
	TOTAL EXPENSES	0	0	0	289,516.42	.00	-289,516.42	
3094 Tanyard Brook								
3094 Fund 3094								
49500 Capital Expenditures								
3094-601-49500-1000-			Expenditures					
		0	0	0	39,841.44	.00	-39,841.44	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	39,841.44	.00	-39,841.44	100.0%
	TOTAL Fund 3094	0	0	0	39,841.44	.00	-39,841.44	100.0%
	TOTAL Tanyard Brook	0	0	0	39,841.44	.00	-39,841.44	100.0%
	TOTAL EXPENSES	0	0	0	39,841.44	.00	-39,841.44	
3095 Road Repair Program								
3095 Fund 3095								
39500 Revenue								
3095-603-39500-1000-			Revenue					
		0	0	0	-2,062,503.82	.00	2,062,503.82	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
3095	Road Repair Program	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
3095-603-49500-1000-								
	Expenditures	0	0	0	2,066,379.83	.00	-2,066,379.83	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	3,876.01	.00	-3,876.01	100.0%
	TOTAL Fund 3095	0	0	0	3,876.01	.00	-3,876.01	100.0%
	TOTAL Road Repair Program	0	0	0	3,876.01	.00	-3,876.01	100.0%
	TOTAL REVENUES	0	0	0	-2,062,503.82	.00	2,062,503.82	
	TOTAL EXPENSES	0	0	0	2,066,379.83	.00	-2,066,379.83	
3096 Open Space Acquisition								
3096 Fund 3096								
39500 Revenue								
3096-400-39500-1000-								
	Revenue	0	0	0	-1,539,508.09	.00	1,539,508.09	100.0%
49500 Capital Expenditures								
3096-400-49500-1000-								
	Expenditures	0	0	0	1,772,678.40	.00	-1,772,678.40	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	233,170.31	.00	-233,170.31	100.0%
	TOTAL Fund 3096	0	0	0	233,170.31	.00	-233,170.31	100.0%
	TOTAL Open Space Acquisition	0	0	0	233,170.31	.00	-233,170.31	100.0%
	TOTAL REVENUES	0	0	0	-1,539,508.09	.00	1,539,508.09	
	TOTAL EXPENSES	0	0	0	1,772,678.40	.00	-1,772,678.40	
3097 Drainage Projects								
3097 Fund 3097								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
3097	Drainage Projects	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
49500 Capital Expenditures								
3097-603-49500-1000-								
	Expenditures	0	0	0	199,171.30	.00	-199,171.30	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	199,171.30	.00	-199,171.30	100.0%
	TOTAL Fund 3097	0	0	0	199,171.30	.00	-199,171.30	100.0%
	TOTAL Drainage Projects	0	0	0	199,171.30	.00	-199,171.30	100.0%
	TOTAL EXPENSES	0	0	0	199,171.30	.00	-199,171.30	
3099 Marina Expansion								
3099 Fund 3099								
49500 Capital Expenditures								
3099-703-49500-1000-								
	Expenditures	0	0	0	124,384.58	.00	-124,384.58	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	124,384.58	.00	-124,384.58	100.0%
	TOTAL Fund 3099	0	0	0	124,384.58	.00	-124,384.58	100.0%
	TOTAL Marina Expansion	0	0	0	124,384.58	.00	-124,384.58	100.0%
	TOTAL EXPENSES	0	0	0	124,384.58	.00	-124,384.58	
3101 Resiliency Plan								
3101 Resiliency Plan								
49500 Capital Expenditures								
3101-607-49500-1000-								
	Expenditures	0	0	0	940.00	.00	-940.00	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
3101	Resiliency Plan	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	940.00	.00	-940.00	100.0%
	TOTAL Resiliency Plan	0	0	0	940.00	.00	-940.00	100.0%
	TOTAL Resiliency Plan	0	0	0	940.00	.00	-940.00	100.0%
	TOTAL EXPENSES	0	0	0	940.00	.00	-940.00	
3103 Bandstand								
3103 Bandstand								
49500 Capital Expenditures								
3103-803-49500-1000-	Expenditures	0	0	0	6,341.59	.00	-6,341.59	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	6,341.59	.00	-6,341.59	100.0%
	TOTAL Bandstand	0	0	0	6,341.59	.00	-6,341.59	100.0%
	TOTAL Bandstand	0	0	0	6,341.59	.00	-6,341.59	100.0%
	TOTAL EXPENSES	0	0	0	6,341.59	.00	-6,341.59	
3104 Independence Park Parking Lot								
3104 Independence Park Parking Lot								
39500 Revenue								
3104-601-39500-1000-	Revenue Ind P Lot Bond	0	0	0	-311,355.21	.00	311,355.21	100.0%
49500 Capital Expenditures								
3104-601-49500-1000-	Expenditures	0	0	0	141,076.78	.00	-141,076.78	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
3104	Independence Park Parking Lot	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-170,278.43	.00	170,278.43	100.0%
	TOTAL Independence Park Parking Lot	0	0	0	-170,278.43	.00	170,278.43	100.0%
	TOTAL Independence Park Parking Lot	0	0	0	-170,278.43	.00	170,278.43	100.0%
	TOTAL REVENUES	0	0	0	-311,355.21	.00	311,355.21	
	TOTAL EXPENSES	0	0	0	141,076.78	.00	-141,076.78	
4120 Seldon								
4120 Seldon								
36100 Investment Earnings								
4120-501-36100-1000-	Investment Earnings	0	0	0	-3,983.81	.00	3,983.81	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-3,983.81	.00	3,983.81	100.0%
	TOTAL Seldon	0	0	0	-3,983.81	.00	3,983.81	100.0%
	TOTAL Seldon	0	0	0	-3,983.81	.00	3,983.81	100.0%
	TOTAL REVENUES	0	0	0	-3,983.81	.00	3,983.81	
4121 Easterbrooks								
4121 Easterbrooks								
36100 Investment Earnings								
4121-501-36100-1000-	Investment Earnings	0	0	0	-1,749.70	.00	1,749.70	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,749.70	.00	1,749.70	100.0%
	TOTAL Easterbrooks	0	0	0	-1,749.70	.00	1,749.70	100.0%

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FOR 2025 12								
4121	Easterbrooks	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Easterbrooks	0	0	0	-1,749.70	.00	1,749.70	100.0%
	TOTAL REVENUES	0	0	0	-1,749.70	.00	1,749.70	
4130 wilson								
4130 wilson								
36100 Investment Earnings								
4130-501-36100-1000-	Investment Earnings	0	0	0	-37,578.18	.00	37,578.18	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-37,578.18	.00	37,578.18	100.0%
	TOTAL wilson	0	0	0	-37,578.18	.00	37,578.18	100.0%
	TOTAL wilson	0	0	0	-37,578.18	.00	37,578.18	100.0%
	TOTAL REVENUES	0	0	0	-37,578.18	.00	37,578.18	
4131 6180/7116								
4131 6180/7116								
36100 Investment Earnings								
4131-501-36100-1000-	Investment Earnings	0	0	0	-44.57	.00	44.57	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-44.57	.00	44.57	100.0%
	TOTAL 6180/7116	0	0	0	-44.57	.00	44.57	100.0%
	TOTAL 6180/7116	0	0	0	-44.57	.00	44.57	100.0%
	TOTAL REVENUES	0	0	0	-44.57	.00	44.57	
4132 Col't Poor								
4132 Col't Poor								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
4132	Colt Poor	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36100 Investment Earnings								
4132-501-36100-1000-								
	Investment Earnings	0	0	0	-23,880.64	.00	23,880.64	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-23,880.64	.00	23,880.64	100.0%
	TOTAL Colt Poor	0	0	0	-23,880.64	.00	23,880.64	100.0%
	TOTAL Colt Poor	0	0	0	-23,880.64	.00	23,880.64	100.0%
	TOTAL REVENUES	0	0	0	-23,880.64	.00	23,880.64	
4133 Poor Farm								
4133 Poor Farm								
36100 Investment Earnings								
4133-501-36100-1000-								
	Investment Earnings	0	0	0	-5,587.72	.00	5,587.72	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-5,587.72	.00	5,587.72	100.0%
	TOTAL Poor Farm	0	0	0	-5,587.72	.00	5,587.72	100.0%
	TOTAL Poor Farm	0	0	0	-5,587.72	.00	5,587.72	100.0%
	TOTAL REVENUES	0	0	0	-5,587.72	.00	5,587.72	
4134 Bristed								
4134 Bristed								
36100 Investment Earnings								
4134-501-36100-1000-								
	Investment Earnings	0	0	0	-140.84	.00	140.84	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
4134	Bristed	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-140.84	.00	140.84	100.0%
	TOTAL Bristed	0	0	0	-140.84	.00	140.84	100.0%
	TOTAL Bristed	0	0	0	-140.84	.00	140.84	100.0%
	TOTAL REVENUES	0	0	0	-140.84	.00	140.84	
4135 Fletcher								
4135 Fletcher								
36100 Investment Earnings								
4135-501-36100-1000-	Investment Earnings	0	0	0	-230.53	.00	230.53	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-230.53	.00	230.53	100.0%
	TOTAL Fletcher	0	0	0	-230.53	.00	230.53	100.0%
	TOTAL Fletcher	0	0	0	-230.53	.00	230.53	100.0%
	TOTAL REVENUES	0	0	0	-230.53	.00	230.53	
4136 Herreshoff								
4136 Herreshoff								
36100 Investment Earnings								
4136-501-36100-1000-	Investment Earnings	0	0	0	-221.72	.00	221.72	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-221.72	.00	221.72	100.0%
	TOTAL Herreshoff	0	0	0	-221.72	.00	221.72	100.0%

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FOR 2025 12								
4136 Herreshoff	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
TOTAL Herreshoff	0	0	0	-221.72	.00	221.72	100.0%	
TOTAL REVENUES	0	0	0	-221.72	.00	221.72		
4137 wardwell								
4137 wardwell								
36100 Investment Earnings								
4137-501-36100-1000-	0	Investment Earnings	0	-292.92	.00	292.92	100.0%	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-292.92	.00	292.92	100.0%	
TOTAL wardwell	0	0	0	-292.92	.00	292.92	100.0%	
TOTAL wardwell	0	0	0	-292.92	.00	292.92	100.0%	
TOTAL REVENUES	0	0	0	-292.92	.00	292.92		
4138 waldron								
4138 waldron								
36100 Investment Earnings								
4138-501-36100-1000-	0	Investment Earnings	0	-157.20	.00	157.20	100.0%	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-157.20	.00	157.20	100.0%	
TOTAL waldron	0	0	0	-157.20	.00	157.20	100.0%	
TOTAL waldron	0	0	0	-157.20	.00	157.20	100.0%	
TOTAL REVENUES	0	0	0	-157.20	.00	157.20		
4140 Gardner								
4140 Gardner								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
4140	Gardner	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36100 Investment Earnings								
4140-501-36100-1000-								
	Investment Earnings	0	0	0	-155.35	.00	155.35	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-155.35	.00	155.35	100.0%
	TOTAL Gardner	0	0	0	-155.35	.00	155.35	100.0%
	TOTAL Gardner	0	0	0	-155.35	.00	155.35	100.0%
	TOTAL REVENUES	0	0	0	-155.35	.00	155.35	
4141 Dimon								
4141 Dimon								
36100 Investment Earnings								
4141-501-36100-1000-								
	Investment Earnings	0	0	0	-234.76	.00	234.76	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-234.76	.00	234.76	100.0%
	TOTAL Dimon	0	0	0	-234.76	.00	234.76	100.0%
	TOTAL Dimon	0	0	0	-234.76	.00	234.76	100.0%
	TOTAL REVENUES	0	0	0	-234.76	.00	234.76	
4160 North Burial Ground								
41401010 General Government (for Revenue)								
44800 Miscellaneous								
4160-400-44800-1000-								
	Expenditures	0	0	0	35,976.00	.00	-35,976.00	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
4160	North Burial Ground	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	35,976.00	.00	-35,976.00	100.0%
	TOTAL General Government (for Revenue	0	0	0	35,976.00	.00	-35,976.00	100.0%
4160 Fund 4160								
35500 Cemetery Lot Sales								
4160-501-35500-1000-	Cemetery Lot Sales: Burial	0	0	0	-100,580.00	.00	100,580.00	100.0%
35505 Funeral Income: Standard FBB								
4160-501-35505-1000-	Funeral Income: Standard FBB	0	0	0	-48,175.00	.00	48,175.00	100.0%
35550 Foundations/Markers								
4160-501-35550-1000-	Foundations/Markers	0	0	0	-22,348.79	.00	22,348.79	100.0%
43110 Funerals								
4160-501-43110-1000-	Funerals: NBG Standard FBB	0	0	0	27,400.00	.00	-27,400.00	100.0%*
44000 Superintendant Services								
4160-501-44000-1000-	Superintendant Services	0	0	0	33,000.00	.00	-33,000.00	100.0%*
44200 Grounds Maintenance								
4160-501-44200-1000-	Grounds Maintenance	0	0	0	63,646.00	.00	-63,646.00	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44201 Additional Grounds Services							
4160-501-44201-1000-	0	Additional GS: NBG 0	0	34,993.97	.00	-34,993.97	100.0%*
44202 Tree Planting							
4160-501-44202-1000-	0	Tree Planting: NBG 0	0	1,442.50	.00	-1,442.50	100.0%*
44220 Snow & Ice Removal							
4160-501-44220-1000-	0	Snow Removal 0	0	3,050.00	.00	-3,050.00	100.0%*
44300 Building Repairs & Mainten							
4160-501-44300-1000-	0	Repairs & Maintenance: NBG 0	0	6,572.00	.00	-6,572.00	100.0%*
45400 Advertising							
4160-501-45400-1000-	0	Advertising 0	0	798.00	.00	-798.00	100.0%*
46100 Foundations/Markers							
4160-501-46100-1000-	0	Foundations/Markers 0	0	14,122.92	.00	-14,122.92	100.0%*
46200 Utilities							
4160-501-46200-1000-	0	Utilities 0	0	7,851.88	.00	-7,851.88	100.0%*
47200 Capital Improvements							
4160-501-47200-1000-	0	Capital Improvements: NBG 0	0	1,585.00	.00	-1,585.00	100.0%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL	
TOTAL UNDEFINED ROLLUP CODE	0	0	0	23,358.48	.00	-23,358.48	100.0%	
TOTAL Fund 4160	0	0	0	23,358.48	.00	-23,358.48	100.0%	
41605013 North Burial Ground								
35500 Cemetery Lot Sales								
4160-501-35500-3000-	0	Cemetery Lot Sales: Cremation 0	0	-82,100.00	.00	82,100.00	100.0%	
35505 Funeral Income: Standard FBB								
4160-501-35505-3000-	0	Funeral Income: Cremation Gard 0	0	-16,200.00	.00	16,200.00	100.0%	
43110 Funerals								
4160-501-43110-3000-	0	Funerals: Cremation Garden 0	0	8,875.00	.00	-8,875.00	100.0%*	
43490 Engraving/Bronzing: Cremation								
4160-501-43490-3000-	0	Engraving/Bronzing: Cremation 0	0	-4,019.91	.00	4,019.91	100.0%	
44201 Additional Grounds Services								
4160-501-44201-3000-	0	Additional GS: Cremation Gard 0	0	10,750.00	.00	-10,750.00	100.0%*	
44300 Building Repairs & Mainten								
4160-501-44300-3000-	0	Repairs & Maintenance: Cremati 0	0	3,208.81	.00	-3,208.81	100.0%*	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-79,486.10	.00	79,486.10	100.0%
TOTAL North Burial Ground	0	0	0	-79,486.10	.00	79,486.10	100.0%
41605014 North Burial Ground							
35505 Funeral Income: Standard FBB							
4160-501-35505-4000-	0	Funeral Income: Cremation	0	-23,300.00	.00	23,300.00	100.0%
43110 Funerals							
4160-501-43110-4000-	0	Funerals: NBG Cremation	0	9,050.00	.00	-9,050.00	100.0%*
TOTAL UNDEFINED ROLLUP CODE	0	0	0	-14,250.00	.00	14,250.00	100.0%
TOTAL North Burial Ground	0	0	0	-14,250.00	.00	14,250.00	100.0%
TOTAL North Burial Ground	0	0	0	-34,401.62	.00	34,401.62	100.0%
TOTAL REVENUES	0	0	0	-292,703.79	.00	292,703.79	
TOTAL EXPENSES	0	0	0	258,302.17	.00	-258,302.17	
4183 Teachers for Children							
4183 Fund 4183							
36100 Investment Earnings							
4183-501-36100-1000-	0	Investment Earnings	0	-7,439.24	.00	7,439.24	100.0%
36400 Contributions/Donations from P							
4183-501-36400-1000-	0	Contributions/Donations from P	0	-3,355.28	.00	3,355.28	100.0%

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4183	Teachers for Children	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-10,794.52	.00	10,794.52	100.0%
	TOTAL Fund 4183	0	0	0	-10,794.52	.00	10,794.52	100.0%
	TOTAL Teachers for Children	0	0	0	-10,794.52	.00	10,794.52	100.0%
	TOTAL REVENUES	0	0	0	-10,794.52	.00	10,794.52	
5002 Enterprise								
5002 Enterprise								
32002 Permits								
5002-604-32002-1000-	Permits	-1,000	0	-1,000	-285.00	.00	-715.00	28.5%*
32005 Septage								
5002-604-32005-1000-	Septage	0	0	0	-413.96	.00	413.96	100.0%
32006 Pretreatment Revenue								
5002-604-32006-1000-	Pretreatment Revenue	-30,000	0	-30,000	-32,699.88	.00	2,699.88	109.0%
34410 Sewer Use Fees								
5002-604-34410-1000-	Sewer Use Fees	0	0	0	-6,917,595.00	.00	6,917,595.00	100.0%
34420 Sewer Assessments								
5002-604-34420-1000-	Sewer Assessments	0	0	0	-51,800.00	.00	51,800.00	100.0%

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5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
35100 Fees & Fines								
5002-604-35100-1000-		-500	Fees & Fines 0	-500	-8,250.00	.00	7,750.00	1650.0%
35110 Infiltration Inflow								
5002-604-35110-1000-		0	Infiltration Inflow 0	0	-6,075.00	.00	6,075.00	100.0%
35510 Debt Service Recovery-RWU								
5002-604-35510-1000-		-51,250	Debt Service Recovery-RWU 0	-51,250	.00	.00	-51,250.00	.0%*
41100 Salaries								
5002-604-41100-1000-		788,226	Salaries 0	788,226	782,435.13	.00	5,790.90	99.3%
41300 Overtime								
5002-604-41300-1000-		80,000	Overtime 0	80,000	42,547.68	.00	37,452.32	53.2%
42101 Medical Insurance								
5002-604-42101-1000-		179,618	Medical Insurance 0	179,618	132,159.31	.00	47,458.73	73.6%
42102 Dental Insurance								
5002-604-42102-1000-		6,875	Dental Insurance 0	6,875	5,081.78	.00	1,792.82	73.9%
42200 Payroll Taxes								
5002-604-42200-1000-		66,419	Payroll Taxes 0	66,419	63,540.51	.00	2,878.78	95.7%

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5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET PCT USE/COL
42301 Defined Contribution-TIAA							
5002-604-42301-1000-		7,849	Defined Contribution-TIAA 0	7,849	6,116.96	.00	1,732.33 77.9%
42302 Defined Benefit-ERSRI							
5002-604-42302-1000-		106,436	Defined Benefit-ERSRI 0	106,436	101,426.48	.00	5,009.89 95.3%
43200 Dues & Conferences							
5002-604-43200-1000-		1,500	Dues & Conferences 0	1,500	1,315.73	.00	184.27 87.7%
43270 CMOM Reporting							
5002-604-43270-1000-		20,000	CMOM Reporting 0	20,000	33,226.03	.00	-13,226.03 166.1%*
43442 EPA Permit Fee							
5002-604-43442-1000-		3,100	EPA Permit Fee 0	3,100	3,000.00	.00	100.00 96.8%
44001 Inflow infiltration							
5002-604-44001-1000-		0	Inflow infiltration 0	0	-15,541.20	.00	15,541.20 100.0%
44300 Building Repairs & Mainten							
5002-604-44300-1000-		15,000	Building Repairs & Maintenance 0	15,000	22,454.34	.00	-7,454.34 149.7%*
44310 Motor Vehicle Repairs							
5002-604-44310-1000-		12,000	Motor Vehicle Repairs 0	12,000	11,189.46	.00	810.54 93.2%

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5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44351 RBC Repairs & Maintenance								
5002-604-44351-1000-		5,000	RBC Repairs & Maintenance 0	5,000	5,567.92	.00	-567.92	111.4%*
44352 Generator Service								
5002-604-44352-1000-		10,000	Generator Service 0	10,000	6,797.55	.00	3,202.45	68.0%
44353 Sewer System Repairs								
5002-604-44353-1000-		50,000	Sewer System Repairs 0	50,000	33,360.04	.00	16,639.96	66.7%
44354 Odor Control								
5002-604-44354-1000-		5,000	Odor Control 0	5,000	4,370.24	.00	629.76	87.4%
44355 Cesspool Cleanout								
5002-604-44355-1000-		5,000	Cesspool Cleanout 0	5,000	3,345.04	.00	1,654.96	66.9%
44356 Solids/Scum Handling								
5002-604-44356-1000-		12,000	Solids/Scum Handling 0	12,000	2,446.96	.00	9,553.04	20.4%
44357 Grinder Pump Repairs								
5002-604-44357-1000-		3,000	Grinder Pump Repairs 0	3,000	.00	.00	3,000.00	.0%
44358 Biofilter Maintenance								
5002-604-44358-1000-		2,000	Biofilter Maintenance 0	2,000	.00	.00	2,000.00	.0%

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5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
44359 Lab Equipment Maintenance								
5002-604-44359-1000-		2,500	Lab Equipment Maintenance 0	2,500	2,749.75	.00	-249.75	110.0%*
44360 Pump Station Repairs								
5002-604-44360-1000-		35,000	Pump Station Repairs 0	35,000	41,566.29	.00	-6,566.29	118.8%*
44361 Belt Press Service								
5002-604-44361-1000-		2,500	Belt Press Service 0	2,500	.00	.00	2,500.00	.0%
44362 CL2 System Maintenance								
5002-604-44362-1000-		2,500	CL2 System Maintenance 0	2,500	5,698.25	.00	-3,198.25	227.9%*
44363 Instrument & Controls Main								
5002-604-44363-1000-		20,000	Instrument & Controls Maintena 0	20,000	23,906.28	.00	-3,906.28	119.5%*
44364 Headworks Maintenance								
5002-604-44364-1000-		3,500	Headworks Maintenance 0	3,500	616.00	.00	2,884.00	17.6%
44412 Warren Agreement								
5002-604-44412-1000-		45,000	warren Agreement 0	45,000	44,900.80	.00	99.20	99.8%
45300 Telephone & Internet								
5002-604-45300-1000-		12,000	Telephone & Internet 0	12,000	16,907.32	.00	-4,907.32	140.9%*

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5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45900 Operating								
5002-604-45900-1000-		75,000	Operating 0	75,000	75,971.88	.00	-971.88	101.3%*
46002 Office Supplies								
5002-604-46002-1000-		7,500	Office Supplies 0	7,500	4,777.25	.00	2,722.75	63.7%
46010 Uniforms								
5002-604-46010-1000-		29,500	Uniforms 0	29,500	26,245.69	.00	3,254.31	89.0%
46050 Chemicals								
5002-604-46050-1000-		150,000	Chemicals 0	150,000	163,574.00	.00	-13,574.00	109.0%*
46052 Laboratory								
5002-604-46052-1000-		35,000	Laboratory 0	35,000	37,564.15	.00	-2,564.15	107.3%*
46053 Pretreatment								
5002-604-46053-1000-		30,000	Pretreatment 0	30,000	30,763.50	.00	-763.50	102.5%*
46054 Manhole Covers								
5002-604-46054-1000-		4,000	Manhole Covers 0	4,000	2,227.50	.00	1,772.50	55.7%
46055 OSHA Equipment								
5002-604-46055-1000-		5,000	OSHA Equipment 0	5,000	3,988.19	.00	1,011.81	79.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
5002	Enterprise	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46210 Natural Gas								
5002-604-46210-1000-		40,000	Natural Gas 0	40,000	43,782.91	.00	-3,782.91	109.5%*
46220 Gas & Electricity								
5002-604-46220-1000-		325,000	Electricity 0	325,000	360,275.34	.00	-35,275.34	110.9%*
46260 Vehicle Maintenance & Fuel								
5002-604-46260-1000-		30,000	Vehicle Maintenance & Fuel 0	30,000	11,365.24	.00	18,634.76	37.9%
46270 Water Service								
5002-604-46270-1000-		1,000	Water Service 0	1,000	687.18	.00	312.82	68.7%
47201 Capital Improvements-Infiltrat								
5002-604-47201-1000-		10,000	Capital Improvements-I&I 0	10,000	1,000.00	.00	9,000.00	10.0%
TOTAL UNDEFINED ROLLUP CODE		2,161,274	0	2,161,274	-4,873,711.36	.00	7,034,984.98	-225.5%
TOTAL Enterprise		2,161,274	0	2,161,274	-4,873,711.36	.00	7,034,984.98	-225.5%
50026061 Enterprise								
32002 Permits								
5002-606-32002-1000-		-3,500	Permits 0	-3,500	-2,600.00	.00	-900.00	74.3%*

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
34430 Compost Sales							
5002-606-34430-1000-	-90,000	Compost Sales 0	-90,000	-54,461.80	.00	-35,538.20	60.5%*
41100 Salaries							
5002-606-41100-1000-	396,807	Salaries 0	396,807	438,039.48	.00	-41,232.07	110.4%*
41300 Overtime							
5002-606-41300-1000-	37,000	Overtime 0	37,000	37,078.66	.00	-78.66	100.2%*
42101 Medical Insurance							
5002-606-42101-1000-	106,848	Medical Insurance 0	106,848	100,493.54	.00	6,354.14	94.1%
42102 Dental Insurance							
5002-606-42102-1000-	4,093	Dental Insurance 0	4,093	3,907.92	.00	184.93	95.5%
42200 Payroll Taxes							
5002-606-42200-1000-	33,186	Payroll Taxes 0	33,186	33,357.46	.00	-171.19	100.5%*
42301 Defined Contribution-TIAA							
5002-606-42301-1000-	3,968	Defined Contribution-TIAA 0	3,968	4,362.75	.00	-394.68	109.9%*
42302 Defined Benefit-ERSRI							
5002-606-42302-1000-	53,807	Defined Benefit-ERSRI 0	53,807	51,633.53	.00	2,173.56	96.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43441 Methane Testing							
5002-606-43441-1000-	4,500	Methane Testing 0	4,500	5,930.00	.00	-1,430.00	131.8%*
43443 Compost Analysis							
5002-606-43443-1000-	8,500	Compost Analysis 0	8,500	8,066.88	.00	433.12	94.9%
44300 Building Repairs & Mainten							
5002-606-44300-1000-	15,000	Building Repairs & Maintenance 0	15,000	17,647.08	.00	-2,647.08	117.6%*
44310 Motor Vehicle Repairs							
5002-606-44310-1000-	14,000	Motor Vehicle Repairs 0	14,000	6,567.52	.00	7,432.48	46.9%
44354 Odor Control							
5002-606-44354-1000-	2,000	Odor Control 0	2,000	.00	.00	2,000.00	.0%
44363 Instrument & Controls Main							
5002-606-44363-1000-	3,500	Instrument & Controls Maintena 0	3,500	1,070.00	.00	2,430.00	30.6%
44375 Compost Equipment Maintenance							
5002-606-44375-1000-	18,000	Compost Equipment Maintenance 0	18,000	19,881.69	.00	-1,881.69	110.5%*
45300 Telephone & Internet							
5002-606-45300-1000-	1,000	Telephone & Internet 0	1,000	135.16	.00	864.84	13.5%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
45900 Operating							
5002-606-45900-1000-	24,000	Operating 0	24,000	22,052.02	.00	1,947.98	91.9%
46010 Uniforms							
5002-606-46010-1000-	17,500	Uniforms 0	17,500	23,770.28	.00	-6,270.28	135.8%*
46055 OSHA Equipment							
5002-606-46055-1000-	2,000	OSHA Equipment 0	2,000	1,106.27	.00	893.73	55.3%
46056 Compost Bags							
5002-606-46056-1000-	0	Compost Bags 0	0	-108.00	.00	108.00	100.0%
46057 Grinder Hammers							
5002-606-46057-1000-	3,000	Grinder Hammers 0	3,000	3,106.58	.00	-106.58	103.6%*
46060 Tires							
5002-606-46060-1000-	4,000	Tires 0	4,000	2,180.95	.00	1,819.05	54.5%
46210 Natural Gas							
5002-606-46210-1000-	15,000	Natural Gas 0	15,000	9,932.20	.00	5,067.80	66.2%
46220 Gas & Electricity							
5002-606-46220-1000-	85,000	Electricity 0	85,000	53,199.29	.00	31,800.71	62.6%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
46260 Vehicle Maintenance & Fuel							
5002-606-46260-1000-	31,000	Vehicle Maintenance & Fuel 0	31,000	2,654.85	.00	28,345.15	8.6%
46270 Water Service							
5002-606-46270-1000-	8,000	Water Service 0	8,000	5,901.40	.00	2,098.60	73.8%
TOTAL UNDEFINED ROLLUP CODE	798,209	0	798,209	794,905.71	.00	3,303.66	99.6%
TOTAL Enterprise	798,209	0	798,209	794,905.71	.00	3,303.66	99.6%
50026071 Enterprise							
33300 Grants							
5002-607-33300-1000-	0	Capital & Operating Grants 0	0	731,693.00	.00	-731,693.00	100.0%*
42100 Retiree Medical & Dental							
5002-607-42100-1000-	85,000	Retiree Medical 0	85,000	85,000.00	.00	.00	100.0%
42103 Life Insurance Premiums							
5002-607-42103-1000-	21,224	Life Insurance 0	21,224	21,224.00	.00	.00	100.0%
42925 Other Post Employment Benefits							
5002-607-42925-1000-	20,000	Other Post Employment Benefits 0	20,000	.00	.00	20,000.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
42950 Severance Pay							
5002-607-42950-1000-	0	Severance Pay 0	0	20,000.00	.00	-20,000.00	100.0%*
43101 Allocated Costs							
5002-607-43101-1000-	75,000	Allocated Costs 0	75,000	75,000.00	.00	.00	100.0%
43400 IT & Support							
5002-607-43400-1000-	6,000	IT & Support 0	6,000	.00	.00	6,000.00	.0%
43410 Annual Audit							
5002-607-43410-1000-	10,000	Annual Audit 0	10,000	.00	.00	10,000.00	.0%
44503 Solids Handling: Construction							
5002-607-44503-1000-	0	Solids Handling: Construction 0	0	368,714.45	.00	-368,714.45	100.0%*
45201 Insurance							
5002-607-45201-1000-	392,238	Insurance 0	392,238	392,238.00	.00	.00	100.0%
48110 Bond Principal							
5002-607-48110-1000-	2,568,246	Bond Principal 0	2,568,246	2,568,246.53	.00	-.53	100.0%*
48210 Interest-Bonds							
5002-607-48210-1000-	755,403	Interest-Bonds 0	755,403	750,916.78	.00	4,486.22	99.4%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12							
	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
48400 Cost of Issuance							
5002-607-48400-1000-	25,000	Cost of Issuance 0	25,000	.00	.00	25,000.00	.0%
TOTAL UNDEFINED ROLLUP CODE	3,958,111	0	3,958,111	5,013,032.76	.00	-1,054,921.76	126.7%
TOTAL Enterprise	3,958,111	0	3,958,111	5,013,032.76	.00	-1,054,921.76	126.7%
TOTAL Enterprise	6,917,594	0	6,917,594	934,227.11	.00	5,983,366.88	13.5%
TOTAL REVENUES	-176,250	0	-176,250	-6,342,487.64	.00	6,166,237.64	
TOTAL EXPENSES	7,093,844	0	7,093,844	7,276,714.75	.00	-182,870.76	
5003 Enterprise Capital Fund							
5003 Enterprise Capital Fund							
49500 Capital Expenditures							
5003-607-49500-1000-	0	Expenditures 0	0	62,064.19	.00	-62,064.19	100.0%*
TOTAL UNDEFINED ROLLUP CODE	0	0	0	62,064.19	.00	-62,064.19	100.0%
TOTAL Enterprise Capital Fund	0	0	0	62,064.19	.00	-62,064.19	100.0%
TOTAL Enterprise Capital Fund	0	0	0	62,064.19	.00	-62,064.19	100.0%
TOTAL EXPENSES	0	0	0	62,064.19	.00	-62,064.19	
6008 Police Pension							
60084001 Police Pension							
36000 Interest & Dividend Income							
6008-400-36000-1000-	0	Interest & Dividend Income 0	0	-431,354.74	.00	431,354.74	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
6008	Police Pension	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
36120 Realized Gains/Losses								
6008-400-36120-1000-	Realized Gains/Losses	0	0	0	231,780.95	.00	-231,780.95	100.0%*
36130 Net Increase/Decrease in Fair								
6008-400-36130-1000-	Net Increase/Decrease in Fair	0	0	0	-1,426,530.22	.00	1,426,530.22	100.0%
39810 Employer Contributions								
6008-400-39810-1000-	Employer Contributions	0	0	0	-1,733,000.50	.00	1,733,000.50	100.0%
42300 Benefit Payments								
6008-400-42300-1000-	Benefit Payments	0	0	0	1,711,762.94	.00	-1,711,762.94	100.0%*
43250 Administrative Fees								
6008-400-43250-1000-	Administrative Fees	0	0	0	86,692.82	.00	-86,692.82	100.0%*
43420 Actuarial Services								
6008-400-43420-1000-	Actuarial Services	0	0	0	16,700.00	.00	-16,700.00	100.0%*
49500 Capital Expenditures								
6008-400-49500-1000-	Capital Expenditures	0	0	0	17,652.50	.00	-17,652.50	100.0%*
TOTAL UNDEFINED ROLLUP CODE		0	0	0	-1,526,296.25	.00	1,526,296.25	100.0%
TOTAL Police Pension		0	0	0	-1,526,296.25	.00	1,526,296.25	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
6008	Police Pension	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Police Pension	0	0	0	-1,526,296.25	.00	1,526,296.25	100.0%
	TOTAL REVENUES	0	0	0	-3,359,104.51	.00	3,359,104.51	
	TOTAL EXPENSES	0	0	0	1,832,808.26	.00	-1,832,808.26	
6036 Other Post Employment Benefits								
6036 Fund 6036								
36000 Interest & Dividend Income								
6036-400-36000-1000-	Interest & Dividend Income	0	0	0	34,016.17	.00	-34,016.17	100.0%*
36105 Investment Earnings-Webster #								
6036-400-36105-1000-	Investment Earnings-C&CE	0	0	0	-233,232.08	.00	233,232.08	100.0%
36130 Net Increase/Decrease in Fair								
6036-400-36130-1000-	Net Increase/Decrease in Fair	0	0	0	-326,317.61	.00	326,317.61	100.0%
39100 Interfund Transfers In								
6036-400-39100-1000-	Interfund Transfers In	0	0	0	39,539.30	.00	-39,539.30	100.0%*
39800 Employee Contributions								
6036-400-39800-1000-	Employee Contributions	0	0	0	-89,808.75	.00	89,808.75	100.0%
42105 Death Benefits								
6036-400-42105-1000-	Death Benefits	0	0	0	-110,048.78	.00	110,048.78	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
6036	Other Post Employment Benefits	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
43255 Investment Expense								
6036-400-43255-1000-	Investment Expense	0	0	0	22,532.74	.00	-22,532.74	100.0%*
49100 Interfund Transfer Out								
6036-400-49100-1000-	Interfund Transfers Out	0	0	0	-39,539.30	.00	39,539.30	100.0%
49500 Capital Expenditures								
6036-400-49500-1000-	Capital Expenditures	0	0	0	12,110.00	.00	-12,110.00	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-690,748.31	.00	690,748.31	100.0%
	TOTAL Fund 6036	0	0	0	-690,748.31	.00	690,748.31	100.0%
	TOTAL Other Post Employment Benefits	0	0	0	-690,748.31	.00	690,748.31	100.0%
	TOTAL REVENUES	0	0	0	-575,802.97	.00	575,802.97	
	TOTAL EXPENSES	0	0	0	-114,945.34	.00	114,945.34	
7101 Guiteras								
7101 Guiteras								
36100 Investment Earnings								
7101-501-36100-1000-	Investment Earnings	0	0	0	-47,020.92	.00	47,020.92	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-47,020.92	.00	47,020.92	100.0%
	TOTAL Guiteras	0	0	0	-47,020.92	.00	47,020.92	100.0%
	TOTAL Guiteras	0	0	0	-47,020.92	.00	47,020.92	100.0%
	TOTAL REVENUES	0	0	0	-47,020.92	.00	47,020.92	

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FOR 2025 12								
7103	Stanton	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
7103 Stanton								
7103 Stanton								
36100 Investment Earnings								
7103-501-36100-1000-								
	Investment Earnings	0	0	0	-1,254.05	.00	1,254.05	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,254.05	.00	1,254.05	100.0%
	TOTAL Stanton	0	0	0	-1,254.05	.00	1,254.05	100.0%
	TOTAL Stanton	0	0	0	-1,254.05	.00	1,254.05	100.0%
	TOTAL REVENUES	0	0	0	-1,254.05	.00	1,254.05	
7105 Colt School								
7105 Colt School								
36100 Investment Earnings								
7105-501-36100-1000-								
	Investment Earnings	0	0	0	-57,091.06	.00	57,091.06	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-57,091.06	.00	57,091.06	100.0%
	TOTAL Colt School	0	0	0	-57,091.06	.00	57,091.06	100.0%
	TOTAL Colt School	0	0	0	-57,091.06	.00	57,091.06	100.0%
	TOTAL REVENUES	0	0	0	-57,091.06	.00	57,091.06	
7107 Byfield								
7107 Byfield								
36100 Investment Earnings								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
7107	Byfield	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
7107-501-36100-1000-			Investment Earnings					
		0	0	0	-16,095.22	.00	16,095.22	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-16,095.22	.00	16,095.22	100.0%
	TOTAL Byfield	0	0	0	-16,095.22	.00	16,095.22	100.0%
	TOTAL Byfield	0	0	0	-16,095.22	.00	16,095.22	100.0%
	TOTAL REVENUES	0	0	0	-16,095.22	.00	16,095.22	
7108 Dewolf								
7108 Dewolf								
36100 Investment Earnings								
7108-501-36100-1000-			Investment Earnings					
		0	0	0	-5,361.79	.00	5,361.79	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-5,361.79	.00	5,361.79	100.0%
	TOTAL Dewolf	0	0	0	-5,361.79	.00	5,361.79	100.0%
	TOTAL Dewolf	0	0	0	-5,361.79	.00	5,361.79	100.0%
	TOTAL REVENUES	0	0	0	-5,361.79	.00	5,361.79	
7180 Rogers Free Library								
7180 Rogers Free Library								
36100 Investment Earnings								
7180-501-36100-1000-			Investment Earnings					
		0	0	0	-1,977.26	.00	1,977.26	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-1,977.26	.00	1,977.26	100.0%
	TOTAL Rogers Free Library	0	0	0	-1,977.26	.00	1,977.26	100.0%

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FOR 2025 12								
7180	Rogers Free Library	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Rogers Free Library	0	0	0	-1,977.26	.00	1,977.26	100.0%
	TOTAL REVENUES	0	0	0	-1,977.26	.00	1,977.26	
7185 Narrows Association								
7185 Fund 7185								
36100 Investment Earnings								
7185-501-36100-1000-	Investment Earnings	0	0	0	-649.70	.00	649.70	100.0%
48030 Scholarships								
7185-501-48030-1000-	Scholarships	0	0	0	1,500.00	.00	-1,500.00	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	850.30	.00	-850.30	100.0%
	TOTAL Fund 7185	0	0	0	850.30	.00	-850.30	100.0%
	TOTAL Narrows Association	0	0	0	850.30	.00	-850.30	100.0%
	TOTAL REVENUES	0	0	0	-649.70	.00	649.70	
	TOTAL EXPENSES	0	0	0	1,500.00	.00	-1,500.00	
9007 Gooding/Hope Community Reserve								
9007 Gooding/Hope Community Reserve								
36100 Investment Earnings								
9007-400-36100-1000-	Investment Earnings	0	0	0	-71,664.54	.00	71,664.54	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-71,664.54	.00	71,664.54	100.0%
	TOTAL Gooding/Hope Community Reserve	0	0	0	-71,664.54	.00	71,664.54	100.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
9007	Gooding/Hope Community Reserve	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
	TOTAL Gooding/Hope Community Reserve	0	0	0	-71,664.54	.00	71,664.54	100.0%
	TOTAL REVENUES	0	0	0	-71,664.54	.00	71,664.54	
9029 Severance Reserve								
9029 Severance Reserve								
36100 Investment Earnings								
9029-400-36100-1000-	Investment Earnings	0	0	0	-2,984.84	.00	2,984.84	100.0%
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-2,984.84	.00	2,984.84	100.0%
	TOTAL Severance Reserve	0	0	0	-2,984.84	.00	2,984.84	100.0%
	TOTAL Severance Reserve	0	0	0	-2,984.84	.00	2,984.84	100.0%
	TOTAL REVENUES	0	0	0	-2,984.84	.00	2,984.84	
9035 Revaluation								
9035 Revaluation								
49500 Capital Expenditures								
9035-501-49500-1000-	Expenditures	0	0	0	9,392.95	.00	-9,392.95	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	9,392.95	.00	-9,392.95	100.0%
	TOTAL Revaluation	0	0	0	9,392.95	.00	-9,392.95	100.0%
	TOTAL Revaluation	0	0	0	9,392.95	.00	-9,392.95	100.0%
	TOTAL EXPENSES	0	0	0	9,392.95	.00	-9,392.95	
9072 Fire Prevention								
9072 Fund 9072								

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
9072	Fire Prevention	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
39500 Revenue								
9072-704-39500-1000-	Revenue	0	0	0	-6,235.00	.00	6,235.00	100.0%
49500 Capital Expenditures								
9072-704-49500-1000-	Expenditures	0	0	0	2,190.50	.00	-2,190.50	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	-4,044.50	.00	4,044.50	100.0%
	TOTAL Fund 9072	0	0	0	-4,044.50	.00	4,044.50	100.0%
	TOTAL Fire Prevention	0	0	0	-4,044.50	.00	4,044.50	100.0%
	TOTAL REVENUES	0	0	0	-6,235.00	.00	6,235.00	
	TOTAL EXPENSES	0	0	0	2,190.50	.00	-2,190.50	
9073 Tent Inspection								
9073 Tent Inspection								
39500 Revenue								
9073-704-39500-1000-	Revenue	0	0	0	-990.00	.00	990.00	100.0%
49500 Capital Expenditures								
9073-704-49500-1000-	Expenditures	0	0	0	999.00	.00	-999.00	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	9.00	.00	-9.00	100.0%
	TOTAL Tent Inspection	0	0	0	9.00	.00	-9.00	100.0%
	TOTAL Tent Inspection	0	0	0	9.00	.00	-9.00	100.0%
	TOTAL REVENUES	0	0	0	-990.00	.00	990.00	
	TOTAL EXPENSES	0	0	0	999.00	.00	-999.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
9075	CPR Training	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9075 CPR Training								
9075 Fund 9075								
39500 Revenue								
9075-704-39500-1000-		0	Revenue	0	0	-11,855.00	.00	11,855.00 100.0%
49500 Capital Expenditures								
9075-704-49500-1000-		0	Expenditures	0	0	10,438.63	.00	-10,438.63 100.0%*
TOTAL UNDEFINED ROLLUP CODE		0	0	0	0	-1,416.37	.00	1,416.37 100.0%
TOTAL Fund 9075		0	0	0	0	-1,416.37	.00	1,416.37 100.0%
TOTAL CPR Training		0	0	0	0	-1,416.37	.00	1,416.37 100.0%
TOTAL REVENUES		0	0	0	0	-11,855.00	.00	11,855.00
TOTAL EXPENSES		0	0	0	0	10,438.63	.00	-10,438.63
9081 Police Patrol Boat								
90701010 Police Department								
39500 Revenue								
9081-701-39500-1000-		0	Patrol Boat Revenue	0	0	-24,600.00	.00	24,600.00 100.0%
TOTAL UNDEFINED ROLLUP CODE		0	0	0	0	-24,600.00	.00	24,600.00 100.0%
TOTAL Police Department		0	0	0	0	-24,600.00	.00	24,600.00 100.0%
TOTAL Police Patrol Boat		0	0	0	0	-24,600.00	.00	24,600.00 100.0%
TOTAL REVENUES		0	0	0	0	-24,600.00	.00	24,600.00

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
9082	HAZMAT Fees	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9082 HAZMAT Fees								
9082 Fund 9082								
49500 Capital Expenditures								
9082-704-49500-1000-								
	Expenditures	0	0	0	678.66	.00	-678.66	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	678.66	.00	-678.66	100.0%
	TOTAL Fund 9082	0	0	0	678.66	.00	-678.66	100.0%
	TOTAL HAZMAT Fees	0	0	0	678.66	.00	-678.66	100.0%
	TOTAL EXPENSES	0	0	0	678.66	.00	-678.66	
9083 Police M/V Detail Fund								
9083 Fund 9083								
39500 Revenue								
9083-701-39500-1000-								
	Revenue	0	0	0	-201,629.78	.00	201,629.78	100.0%
49500 Capital Expenditures								
9083-701-49500-1000-								
	Expenditures	0	0	0	315,908.38	.00	-315,908.38	100.0%*
	TOTAL UNDEFINED ROLLUP CODE	0	0	0	114,278.60	.00	-114,278.60	100.0%
	TOTAL Fund 9083	0	0	0	114,278.60	.00	-114,278.60	100.0%
	TOTAL Police M/V Detail Fund	0	0	0	114,278.60	.00	-114,278.60	100.0%
	TOTAL REVENUES	0	0	0	-201,629.78	.00	201,629.78	
	TOTAL EXPENSES	0	0	0	315,908.38	.00	-315,908.38	

YEAR-TO-DATE BUDGET REPORT

FOR 2025 12								
9084	DPW Scrap	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9084 DPW Scrap								
90601010 Public works								
39500 Revenue								
9084-603-39500-1000-								
		0	Revenue - Surplus Vehicle & eq	0	-1,788.62	.00	1,788.62	100.0%
49500 Capital Expenditures								
9084-603-49500-1000-								
		0	Misc-Lot Sales	0	45,066.31	.00	-45,066.31	100.0%*
	TOTAL Public Works	0	0	0	43,277.69	.00	-43,277.69	100.0%
	TOTAL DPW Scrap	0	0	0	43,277.69	.00	-43,277.69	100.0%
	TOTAL REVENUES	0	0	0	-1,788.62	.00	1,788.62	
	TOTAL EXPENSES	0	0	0	45,066.31	.00	-45,066.31	
	GRAND TOTAL	56,114,371	0	56,114,371	10,206,683.64	.00	45,907,686.96	18.2%

** END OF REPORT - Generated by Carl Carulli **

YEAR-TO-DATE BUDGET REPORT

REPORT OPTIONS

	Field #	Total	Page Break
Sequence 1	1	Y	N
Sequence 2	9	Y	N
Sequence 3	13	Y	N
Sequence 4	11	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.
 Print totals only: N
 Print Full or Short description: F
 Print full GL account: Y
 Format type: 1
 Double space: N
 Suppress zero bal accts: Y
 Include requisition amount: N
 Print Revenues-Version headings: N
 Print revenue as credit: Y
 Print revenue budgets as zero: N
 Include Fund Balance: N
 Print journal detail: N
 From Yr/Per: 2024/ 1
 To Yr/Per: 2024/ 1
 Include budget entries: Y
 Incl encumb/liq entries: Y
 Sort by JE # or PO #: J
 Detail format option: 1
 Include additional JE comments: N
 Multiyear view: D
 Amounts/totals exceed 999 million dollars: N

Year/Period: 2025/12
 Print MTD Version: N
 Roll projects to object: N
 Carry forward code: 1

Find Criteria
 Field Name Field Value

Fund
 Department
 Object
 Sub Account
 Project
 Character code
 Account type
 Account status
 Rollup Code

State of Rhode Island
Town of Bristol

Resolution

**AUTHORIZING THE ASSESSMENT OF VALUATIONS AND LEVY OF TAXES,
SEWER SERVICE FEES AND SEWER ASSESSMENTS**

RESOLVED:

TOWN COUNCIL OF THE TOWN OF BRISTOL HEREBY LEVIES AND ORDERS THE ASSESSMENT AND COLLECTION OF A TAX OF THE RATABLE REAL ESTATE AND TANGIBLE PERSONAL PROPERTY IN SAID TOWN OF BRISTOL AT SUCH A RATE PER THOUSAND DOLLARS OF THE VALUE THEREOF (SAID RATE TO BE FIXED BY THE TAX ASSESSOR BY LAW PROVIDED) AS WILL AMOUNT TO A SUM NOT LESS THAN \$51,566,762 NOT MORE THAN \$51,998,103. SAID TAX SHALL BE PAYMENT OF INTEREST AND INDEBTEDNESS, AND FOR OTHER PURPOSES AUTHORIZED BY LAW. SAID TAX SHALL BE APPORTIONED UPON THE ASSESSED VALUATION AS DETERMINED BY THE ASSESSOR OF SAID TOWN AS OF THE 31ST DAY OF DECEMBER 2024 AT 11:59 PM. SAID ASSESSOR SHALL FORTHWITH COMPILE IN WRITING A ROLL THEREOF AND CERTIFY AND DELIVER THE SAME TO THE TOWN TREASURER AS PROVIDED BY LAW.

THE TOWN COUNCIL OF THE TOWN OF BRISTOL HEREBY LEVIES AND ORDERS THE ASSESSMENT AND COLLECTION OF A SEWER SERVICE FEE AGAINST EACH ESTATE CONNECTED WITH OR USING ANY PART OF THE TOWN'S SEWER SYSTEM TO RAISE THE SUM OF NOT LESS THAN \$7,058,184 NOT MORE THAN \$7,258,184 TO PAY FOR (1) THE COST OF MAINTAINING, REPAIRING AND OPERATING THE TOWN'S SEWER SYSTEM (INCLUDING RESERVES FOR SUCH PURPOSES AND FOR RENEWALS AND REPLACEMENTS), (2) THE PRINCIPAL AND INTEREST ON ALL SEWER BONDS AND NOTES OF THE TOWN WHEN DUE, AND (3) ANY OTHER EXPENSES NOT OTHERWISE PROVIDED FOR WHICH MAY ARISE UNDER PUBLIC LAW 1980 CHAPTER 211, TO THE EXTENT THAT FUNDS FOR THE FOREGOING PURPOSES ARE NOT OTHERWISE PROVIDED.

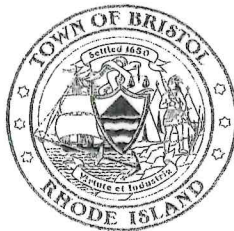
THE TOWN COUNCIL OF THE TOWN OF BRISTOL HEREBY LEVIES AND ORDERS THE ASSESSMENT AND COLLECTION OF A SEWER ASSESSMENT AGAINST EACH ESTATE WHICH BENEFITS FROM THE SEWER CAPITAL PROJECT AS OUTLINED IN THE ADOPTED SEWER ORDINANCE. DEFERRED PAYMENT SHALL BE DETERMINED USING A 9.5% PER ANNUM INTEREST RATE.

ASSESSMENT OF VALUATION & LEVY TAXES, FEES AND ASSESSMENTS

SAID TAXES, FEES AND ASSESSMENTS SHALL BE DUE AND PAYABLE ON AUGUST 15, 2025; HOWEVER, PAYMENT MAY BE MADE IN FOUR EQUAL QUARTERLY INSTALLMENTS. THE FIRST INSTALLMENT ON OR BEFORE THE 15TH OF AUGUST 2025, AND THE REMAINING INSTALLMENTS DUE AS FOLLOWS: NOVEMBER 15, 2025, FEBRUARY 15, 2026, MAY 15, 2026; EXCEPT THAT SUCH INSTALLMENT PAYMENT OPTION SHALL NOT APPLY TO ANY TAX LEVIED IN AN AMOUNT LESS THAN THE MAXIMUM SPECIFIED BY LAW.

EACH INSTALLMENT OF TAXES: TAXES BEING DEFINED AS TAXES, FEES, AND ASSESSMENTS, IF PAID ON OR BEFORE THE LAST DAY OF EACH INSTALLMENT PERIOD, SUCCESSFULLY, AND IN ORDER, SHALL BE FREE FROM ANY INTEREST. IF THE FIRST INSTALLMENT IS NOT PAID BY THE DUE DATE, THEN THE WHOLE TAX SHALL IMMEDIATELY BECOME DUE AND PAYABLE AND SHALL CARRY UNTIL COLLECTED A PENALTY OF THE RATE OF TWELVE (12) PERCENT ANNUM. SUBSEQUENT TO THE FIRST INSTALLMENT, IF ANY SUCCEEDING INSTALLMENT IS NOT PAID BY ITS DUE DATE, THEN THE REMAINING BALANCE OF THE WHOLE TAX SHALL IMMEDIATELY BECOME DUE AND PAYABLE AND SHALL CARRY UNTIL COLLECTED, A PENALTY OF TWELVE (12) PERCENT ANNUM. PENALTY PER ANNUM ASSESSMENTS CALCULATED FROM THE DATE IT BECAME DUE. PENALTY SHALL BE ON THE FIRST WORKING DAY OF A GIVEN MONTH. PENALTY ASSESSMENTS SHALL BE SATISFIED FIRST FROM ANY PAYMENTS MADE.

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE SEAL OF THE TOWN OF BRISTOL, RHODE ISLAND, ON THE ADOPTION THIS 18th DAY OF JUNE, A.D. 2025.



PER ORDER OF THE BRISTOL TOWN COUNCIL


MELISSA CORDEIRO, TOWN CLERK



REVISED RESOLUTION OF THE TOWN OF BRISTOL
Formation of the Bristol 250th Commission
(Bristol 250th Semi-quincentennial Commission)

WHEREAS, the Town of Bristol recognizes the significance of the upcoming 250th anniversary of the United States of America; and

WHEREAS, the Town of Bristol has a rich history deeply intertwined with the ideals of freedom, equality, and independence; and

WHEREAS, it is important to celebrate and commemorate this history and promote civic pride within our community; and

WHEREAS, the Town of Bristol seeks to actively engage in planning and organizing events, activities, and initiatives to honor Rhode Island's contributions to the United States' founding principles;

NOW, THEREFORE, BE IT RESOLVED by the Bristol Town Council as follows:

Section 1: Establishment of the Bristol 250th Commission

- 1.1. The Town of Bristol hereby establishes the "Bristol 250th Commission," which shall be active for a period from December 1, 2023, to December 1, 2027.

Section 2: Composition of the Bristol 250th Commission

- 2.1. The Bristol 250th Commission shall consist of eleven (11) board members and up to five (5) alternate members, as follows:

Three (5) members shall be appointed by the Town Council.

One (1) member shall be appointed by the Town Administrator with the consent of the Council.

One (1) member shall represent Explore Bristol; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Fourth of July Committee; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Historical and Preservation Society; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Warren Regional School District; the representative to be appointed by the Town Council.

One (1) member shall represent Roger Williams University; the representative to be appointed by the Town Council.

Five (5) alternate member(s) recommended by the Board Chair; alternates to be appointed by the Town Council

Section 3: Responsibilities of the Bristol 250th Commission

- 3.1. The Bristol 250th Commission is tasked with the following responsibilities:

To plan and organize events, activities, and initiatives that celebrate and commemorate Rhode Island's historical contributions to the ideals of freedom, equality, and independence as we approach the nation's 250th anniversary.

To promote civic pride and local history awareness within the Town of Bristol.

To collaborate with relevant organizations, institutions, and community groups to achieve the commission's goals.

To engage in fundraising efforts to support activities that promote civic pride and acknowledge local history, including decorations, events, and activities.

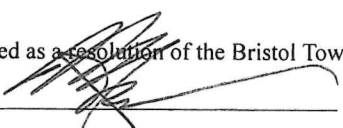
Section 4: Funding and Support

4.1. The Commission shall request from the Town Council during the January 2024 municipal budget process to support initial planning incidentals and cover printing of brochures or press materials to support the activities and initiatives of the Bristol 250th Commission.


Section 5: Reporting and Accountability

5.1. The Bristol 250th Commission shall provide progress reports and/or meeting minutes to the Town Council on a quarterly basis, outlining their activities, expenditures, and progress toward their goals.

Passed as a resolution of the Bristol Town Council this 28th day of May 2025.


Nathan Calouro, Chairman
Bristol Town Council

ATTEST:

ATTEST: 
Melissa Cordeiro, Town Clerk

State of Rhode Island
Town of Bristol
Town Council
Resolution

Resolved:

That the mooring and docking and related harbor fees are hereby established:

(All are annual fees unless otherwise noted)

Church Street and Rockwell Docks

<u>Recreational, per Foot Entire Length of Dock</u>	<u>Per Slip Size or Overage of Slip Size</u>
Recreational (40ft Plus Slip)	\$ 80
Recreational (30ft Slip)	\$ 75
Recreational (24ft Slip and smaller)	\$ 70
Commercial Fisherman	\$ 50
Commercial Marine Business	\$ 100
Prudence Island/State St. Dock No Power on Bulkhead	\$ 40
If Power on Bulkhead Additional Per Foot	\$ 10
Wire/Cable Church Street Dock	\$400
Winter Dock Fee Bristol Resident- no power	\$25/ft
Winter Dock Fee Bristol Resident- with power	\$35/ft
Winter Dock Fee Non-Resident-no power	\$35/ft
Winter Dock Fee Non-Resident- with power	\$45/ft

Mooring Fees (Includes \$5 pump-out fee)

<u>Type of Mooring</u>	
Recreational, Bristol Resident (up to 30 feet)	\$135
Recreational, Non-Resident (up to 30 feet)	\$310
Commercial Waterfront Business,	\$335
(BM/BYC/Herreshoff Marine Museum)	\$335
Commercial Mooring Resident	\$425
Commercial Mooring Non-Resident	\$600
Non-Profit Sailing School Mooring (up to 30 feet)	\$180
Recreational Non-Profit Sailing School (additional fee per-foot over 30 feet)	\$ 10
Commercial (additional fee per-foot over 30 feet)	\$ 12

Transient Dock Fees

<u>Transient Dock</u>	
Bristol Resident (up to 4 hours – per hour)	\$ 5
Non-Resident (up to 4 hours – per hour)	\$ 10
Overnight- Bristol Resident (per night/per foot)	\$ 2
Overnight- Non-Resident (per night/per foot)	\$ 4
<u>Utility Rental</u>	
30 AMP (per night)	\$ 15
50 AMP (per night)	\$ 25
100 AMP (per night)	\$ 50
200 AMP (per night)	\$ 50

Transient Mooring Fees**Transient Mooring**

Up to 4 hours	\$ 25
Per Night	\$ 50
Per Week (7 Consecutive Days)	\$300
Per Month (30 Consecutive Days)	\$900

Dinghy and Kayak Fees

Dinghy and Kayak Rack-Resident	\$ 70
Dinghy and Kayak Rack-Non-Resident	\$ 85
Dinghy (10ft) in water- Resident	\$300
Dinghy (10ft) in water- Non-Resident	\$425
Each Additional Paddle Craft (with permission of Harbormaster)	\$ 8

Miscellaneous Harbor Fees

Application Fee for Dock/Mooring	\$ 25
Application Fee for Kayak/Dinghy Rack	\$ 25
Waitlist Fee (Dock and Mooring)	\$ 10
Mooring Inspector License Fee	\$ 50/annual
Mooring Transfer Fee	\$ 25
Relocation Fee	\$ 15
Pump-Out Fee (per 20 gallons of waste)	\$ 5
Transient Vehicle Pass	\$ 20
Administration Fee Per Transaction Billed by Service Provider (per transaction)	\$ 6

Fuel Prices

Fuel Prices \$ call for pricing

Marine Fuel Discount %

Bristol Resident (recreational)	5 ¢ discount per gallon
Bristol Resident (commercial fisherman)	5 ¢ discount per gallon
Commercial Marine Business	No discount
Non-Resident	No discount

Adopted: December 16, A.D. 2015

Attest: Louis P. Cirillo, CMC, Council Clerk

Amended: May 23, A.D. 2018 Attest: Louis P. Cirillo, CMC, Council Clerk

Amended: October 30, 2019 Attest: Louis P. Cirillo, CMC, Council Clerk


Amended: February 17, 2021 Attest: Melissa Cordeiro, Council Clerk

Amended: March 2, 2022 Attest: Melissa Cordeiro, Council Clerk

Amended: November 1, 2023 Attest: Melissa Cordeiro, Council Clerk

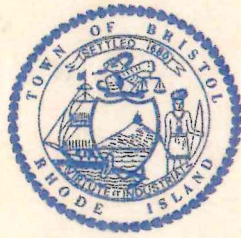
Amended: May 28, 2025

Attest:



Melissa Cordeiro, Council Clerk





Town of Bristol, Rhode Island

PROCLAMATION

Be it hereby known to all that:

WHEREAS, Mello's Shoe Service, established in 1922 by John Mello, has stood as a trusted and respected business in the Town of Bristol for over 100 years, providing quality craftsmanship and service to generations of residents; and

WHEREAS, Mr. Mike Iacovelli began working at Mello's Shoe Service at the age of 12, learning the trade under the guidance of John Mello, his uncle's father, and has faithfully continued the family tradition for the past 70 years, becoming a master of his craft and a fixture in the Bristol community; and

WHEREAS, Mr. Iacovelli's dedication to his trade, his customers, and his hometown has left an indelible mark on the character and spirit of Bristol; and

WHEREAS, with the upcoming closure of Mello's Shoe Service in June 2025, Mr. Iacovelli will retire from his profession, concluding a remarkable career defined by pride, precision, and personal connection;

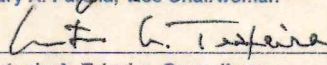
THEREFORE, BE IT HEREBY RESOLVED, that the Honorable Town Council and Honorable Town Administrator of the Town of Bristol, State of Rhode Island, by virtue of the authority vested in them by the citizens of Bristol extends its deepest appreciation and heartfelt congratulations to Mr. Mike Iacovelli on the occasion of his well-earned retirement and expresses sincere gratitude for his lifetime of service and the legacy of excellence he leaves behind.

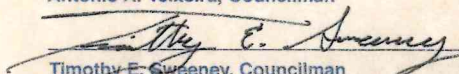

Steven Contente, Town Administrator


IN WITNESS WHEREOF, we have hereunto set our hand and affixed the SEAL of the Town of Bristol, Rhode Island on adoption this 18 day of June 18, 2025

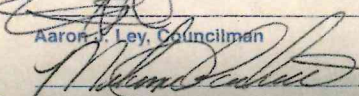

Nathan T. Calouro, Chairman


Mary A. Parola, Vice Chairwoman


Antonio A. Teixeira, Councilman


Timothy E. Sweeney, Councilman


Aaron J. Ley, Councilman

ATTEST: 
Melissa Cordeiro, Town Clerk



State of Rhode Island

Town of Bristol

Proclamation

Whereas, **Dick Devault** has been selected as Chief Marshal of the Bristol Fourth of July Celebration for the year 2025, and will lead and hold the place of highest honor in this year's grand Civic, Military and Firemen's Parade; and

Whereas, **Dick Devault** is a decorated Navy veteran who honorably served our nation for 32 years, retiring at the rank of Captain and receiving numerous commendations, including the Legion of Merit and the Meritorious Service Medal; and

Whereas, since making Bristol his permanent home, **Dick Devault** has remained an active and generous contributor to civic life, whether as a substitute teacher, a local leader in the Navy Reserve Association, or a dedicated member of the Bristol Fourth of July Committee for more than two decades, having previously served as General Chairman in 2012 and 2013, Patriotic Speaker in 2018, and recipient of the Hattie Brown Award in 2021; and

Whereas, his long-standing commitment to Bristol's Independence Day celebration has made him a familiar and welcome presence at virtually every Fourth of July event—often working behind the scenes with humility and steadfast dedication, and embodying the spirit of community and patriotism; and

Whereas, with pride and a sense of purpose, **Dick Devault** now takes his place among the esteemed women and men who have served as Chief Marshal in our nation's oldest continuous celebration of Independence, to be forever remembered in the annals of Bristol history along our cherished red, white, and blue route;

WHEREFORE, BE IT HEREBY RESOLVED, that the Honorable Town Council and Honorable Town Administrator of the Town of Bristol, State of Rhode Island, by virtue of the authority vested in them by the citizens of Bristol, on their behalf, and by these present, proclaim and extend to Chief Marshal Dick Devault the sincerest and most heartfelt congratulations on this honor bestowed upon him by the Fourth of July Committee, and further send greetings and best wishes to his wife Lydia, their family, friends, and associates upon this most exceptional and memorable occasion; and


BE IT FURTHER RESOLVED, that the Honorable Town Council does hereby order and further proclaim that these proceedings, as written, sealed, and attested, shall be forever after recorded in the annals of said Town of Bristol in commemoration whereof.

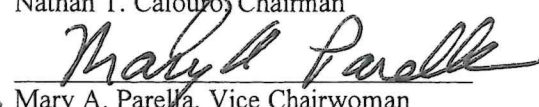
In Witness Whereof, we have hereunto set our hand and affixed the Seal of the Town of Bristol, Rhode Island, on the adoption of this 4 day of July, 2025.

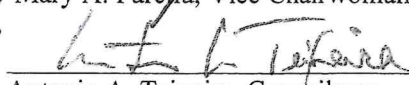

Steven Contente, Town Administrator

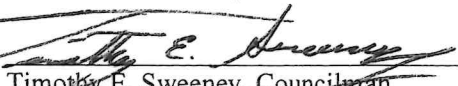
Attest: 
Melissa Cordeiro, Town Clerk





Nathan T. Calouro, Chairman


Mary A. Parella, Vice Chairwoman


Antonio A. Teixeira, Councilman


Timothy E. Sweeney, Councilman


Aaron J. Ley, Councilman



Town of Bristol
Town Clerk Office
10 Court St
Bristol, RI 02809
June 16, 2025

To Whom It May Concern:

Enclosed please find a petition of NARRAGANSETT ELECTRIC and VERIZON NEW ENGLAND INC., covering joint NARRAGANSETT ELECTRIC-VERIZON NEW ENGLAND INC pole locations

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

Narraganset Electric Contact: Wendy Paluch 280 Melrose Street 3rd FL, Providence, RI 02907

If you have any questions regarding this permit, please contact Ms. Paluch at:
4014306531 or wapaluch@rienergy.com

Very truly yours,


Christopher Montalto,
Distribution Design 

Enclosures



PETITION OF NARRAGANSETT ELECTRIC FOR JOINT OR IDENTICAL POLE
LOCATION TO THE HONORABLE TOWN COUNCIL OF BRISTOL, RHODE ISLAND

Town of Bristol
Town Clerk Office
10 Court St
Bristol, RI 02809

THE NARRAGANSETT ELECTRIC & Verizon New England Inc.,

Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways:

Burnside St

Replace/ relocate P1, 2, and P3 and anchor/ guy North and remove P4

Therefore, your petitioners pray that they be granted joint of identical location for existing poles and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked:

WR# 30830205

Dated 8/15/2024

Your petitioner agrees to reserve or provide space for one cross arm at a suitable point on each of said poles for the fire, police, telephone signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NARRAGANSETT ELECTRIC

BY:

Christopher Montalto

VERIZON NEW ENGLAND, INC. *E*

BY

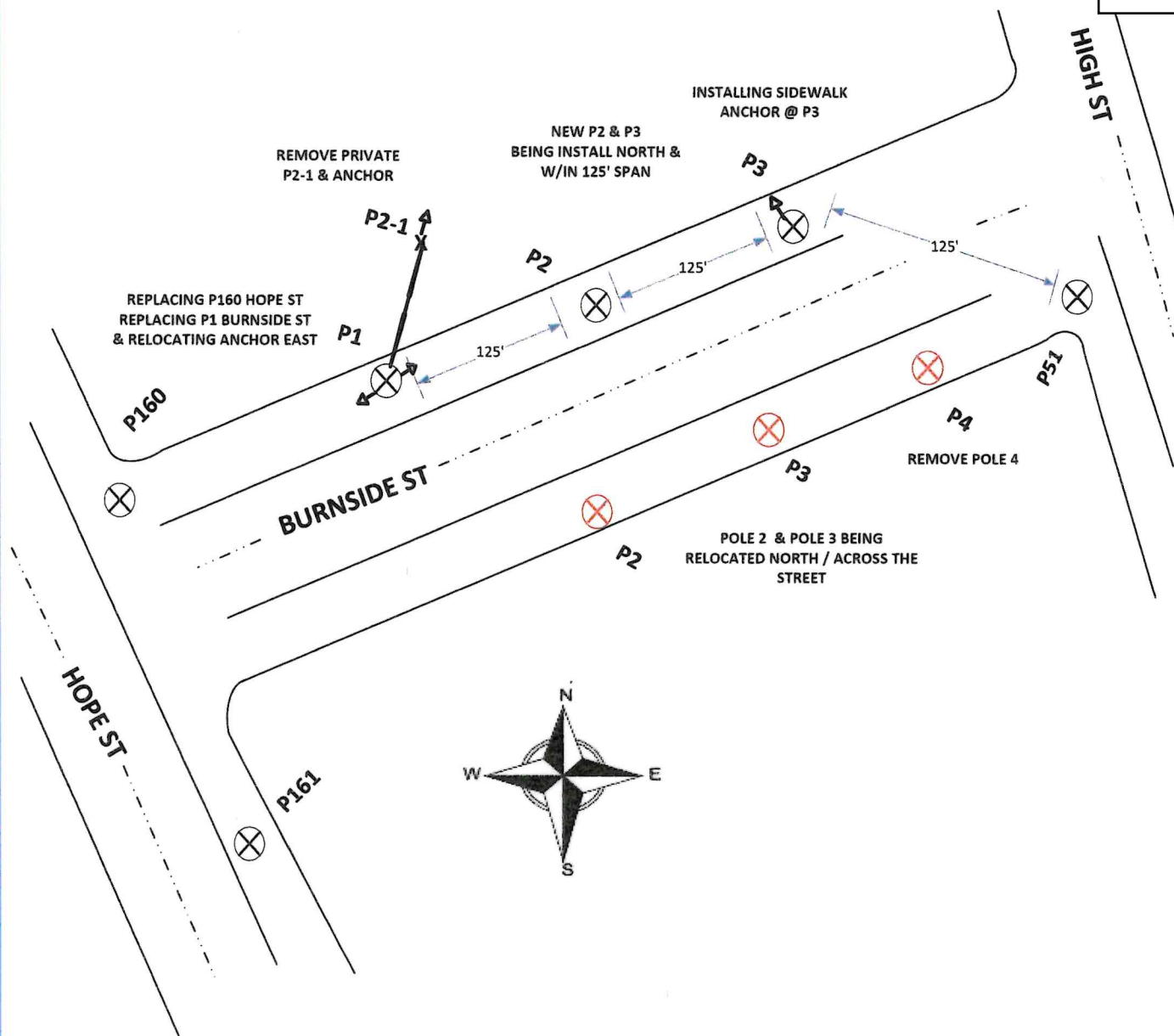
Albert E. Bessette, Jr.

The foregoing petition been read, it was voted that the consent at the

For the use of public ways named for the purposes stated in said petition be and it hereby is granted-----
work to be done subject to the supervision of






A true copy of the vote at the _____

Adopted _____ and recorded in Records Book# _____ Page _____



NATIONAL GRID & VERIZON LEGEND

RI Energy

PROPOSED NEW JO POLE PRIV PROP		PETITION
PROPOSED NEW POLE		
EXISTING POLE LOCATION		
PROPERTY LINE		Date: 8/15/2024
ANCHOR/PUSH BRACE		Plan Number: 30830205
DESCRIPTION OF WORK	Replace / relocate poles	To Accompany Petition Dated: 8/15/2024
No. 1,2, & 3 + anchor/guy north & remove pole # 4		To The: Town Of Bristol
EXHIBIT 'A' NOT TO SCALE DISTANCES ARE APPROXIMATE		For Proposed: 1 Burnside St. Bristol Location: Burnside Street Bristol
		Date of Original Grant:



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: June 23, 2025

RE: Narragansett Electric and Verizon request to
replace/relocate P1, 2, and P3 and remove P4 on
Burnside and Hope Street

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
 Bristol, Rhode Island 02809
 Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
 TOWN ADMINISTRATOR

FROM: Christopher J. Parella
 DIRECTOR OF PUBLIC WORKS

DATE: June 30, 2025

RE: Narragansett Electric and Verizon request to replace/relocate P1, 2, and P3 and
 remove P4 on Burnside and Hope Street

2025 JUL -2 AM 11:29

TOWN CLERK'S OFFICE
 BRISTOL, RHODE ISLAND

Mr. Administrator,

I have no objection to this request as submitted. I would recommend that the Honorable Town Council grant this petition with the stipulation that any damage to the sidewalk related to this work be promptly repaired "in kind" by the petitioner.

Please advise if you have any questions or concerns.

Concurs
Stm Intmty
 STEVEN CONTENTE
 Town Administrator



Town of Bristol
Town Clerk Office
10 Court St
Bristol, RI 02809
July 1, 2025

To Whom It May Concern:

Enclosed please find a petition of NARRAGANSETT ELECTRIC and VERIZON NEW ENGLAND INC., covering joint NARRAGANSETT ELECTRIC-VERIZON NEW ENGLAND INC pole locations

If this petition meets with your approval, please return an executed copy to each of the above-named Companies.

Narraganset Electric Contact: Wendy Paluch 280 Melrose Street 3rd FL, Providence, RI 02907

If you have any questions regarding this permit, please contact Ms. Paluch at:
4014306531 or wapaluch@rienergy.com

Very truly yours,

A handwritten signature in blue ink that reads "Christopher Montalto".

Christopher Montalto,
Distribution Design

Enclosures



PETITION OF NARRAGANSETT ELECTRIC FOR JOINT OR IDENTICAL POLE
LOCATION TO THE HONORABLE TOWN COUNCIL OF BRISTOL, RHODE ISLAND

Town of Bristol
Town Clerk Office
10 Court St
Bristol, RI 02809

THE NARRAGANSETT ELECTRIC & Verizon New England Inc.,

Respectfully asks permission to locate and maintain poles, wires, and fixtures, including the necessary sustain and protecting fixtures to be owned and used in common by you petitioner along and across the following public ways:

**Thames St
Installing inline P28-50**

Therefore, your petitioners pray that they be granted joint of identical location for existing poles and permission to erect and maintain poles and wires together with such sustaining and protecting fixtures as they may find necessary, said poles erected or to erected substantially in accordance with the plan filed herewith marked:

WR# 13896952

Dated 5/29/2025

Your petitioner agrees to reserve or provide space for one cross arm at a suitable point on each of said poles for the fire, police, telephone signal wires belonging to the municipality and used by it exclusively for municipal purposes.

NARRAGANSETT ELECTRIC

BY: Christopher Montalto

VERIZON NEW ENGLAND, INC.

BY: Karen Lavesque

The foregoing petition been read, it was voted that the consent at the

For the use of public ways named for the purposes stated in said petition be and it hereby is granted-----
work to be done subject to the supervision of

A true copy of the vote at the _____

Adopted _____ and recorded in Records Book# _____ Page _____

Municipal Pole & UG Petition/Permit Request Form

Engineer: Isaiah Plourde **Date:** 5/29/2025

City/Town: Bristol **Work Order #** 13896952

Install: 1 ☐ SO ☒ JO Poles on Thames St
(Quantity) (Check One) (Street Name)

Remove: ☐ SO ☐ JO Poles on
(Quantity) (Check One) (Street Name)

Relocate: ☐ SO ☐ JO Poles on
(Quantity) (Check One) (Street Name)

Beginning at a point approximately **Feet** **of**
(Distance) (Compass Heading)
centerline of the intersection of Thames and Church **and**
(Street Name)
continuing approximately 28 **feet in a** West **direction.**
(Distance) (Compass Heading)

Install overhead/underground facilities: Street(s):

Description of Work: Installing inline pole 28-50 at corner of Thames St and Church St.

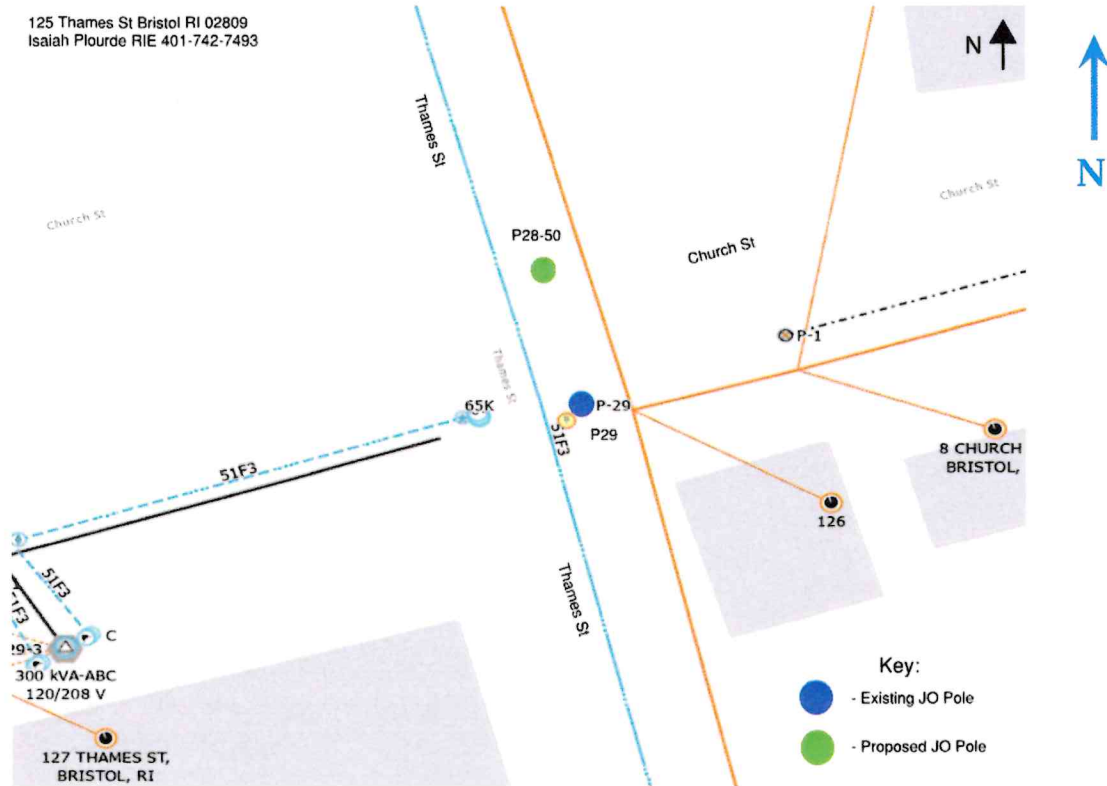
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Rhode Island Energy™

a PPL company

125 Thames St Bristol RI 02809
Isalah Plourde RIE 401-742-7493



Description of Work: Installing inline pole 28-50 at corner of Thames St and
Chruch St.

Work Order #: 13896952

THE NARRAGANSETTSETT ELECTRIC COMPNAY AND VERIZON PLAN TO ACCOMPANY PETITION

To The ☐ CITY or ☒ TOWN of Bristol
(Check One) (Name of City/Town)

For Joint Pole Location On Thames St
(Street Name)

Date: 5/29/2025

Key To Symbols

- New Pole Location
- ⊗ Existing Pole Location for Reference



TOWN CLERK'S OFFICE
Melissa Cordeiro, Town Clerk

10 Court Street
Bristol, RI 02809
Tel. 401-253-7000
Fax. 401-253-2647
Email: Mcordeiro@bristolri.gov

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro
TOWN CLERK

DATE: July 7, 2025

RE: Narragansett Electric and Verizon request to install
inline P28-50 on the corner of Thames and Church
Street

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on July 23, 2025.

All items for this docket must be received in the Clerk's office by Wednesday, July 16, 2025. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachments



TOWN OF BRISTOL
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue
Bristol, Rhode Island 02809
Tel. 401-253-4100 Fax 401-254-1278

MEMORANDUM

TO: Steven Contente
TOWN ADMINISTRATOR

FROM: Christopher J. Parella
DIRECTOR OF PUBLIC WORKS

DATE: July 16, 2025

RE: Narragansett Electric and Verizon request to install inline P28-50 on the corner of
Thames and Church Street

Mr. Administrator,

After reviewing the petition, I would recommend the Honorable Town Council deny the proposed installation of inline pole P28-50 at the corner of Thames Street and Church Street.

The Department is working to minimize the presence of overhead utility lines running perpendicular across Thames Street. Viable alternatives exist that would allow for the necessary power service without requiring the installation of this pole or a new overhead drop to the building.

Please advise if you have any questions or concerns.

STEVEN CONTENTE
Town Administrator

*Concur
ves*

2025 JUL 16 PM 3:10
TOWN OF BRISTOL
Bristol, Rhode Island

TOWN OF HOPKINTON, RI
RESOLUTION OPPOSING SENATE BILL 0909 AND HOUSE BILL 6273
RELATING TO THE ACCESS TO PUBLIC RECORDS ACT (APRA)

WHEREAS, the Access to Public Records Act (APRA) was enacted to promote transparency in government while balancing the need to protect personal privacy and maintain efficient public operations; and

WHEREAS, compliance with the existing APRA requirements is already burdensome and expensive, particularly for small towns and other public bodies with limited resources and strained budgets; and

WHEREAS, Senate Bill 0909 and House Bill 6273 propose sweeping amendments to the APRA that increase the burdens and costs on public bodies, reduce protections for personal privacy, and do not meaningfully further the goal of government transparency; these changes include but are not limited to:

- Expanding disclosure of police reports not resulting in arrests;
- Requiring the release of final internal affairs reports;
- Mandating body-worn camera footage to be released within thirty (30) days;
- Removing protections for communications between elected officials and their constituents;
- Expanding the arrest record reporting window from five (5) to thirty (30) days;
- Releasing 911 call audio and related electronic transmissions;
- Reducing allowable copy fees and capping hourly retrieval and redaction costs;
- Proposing a procedure for dealing with “vexatious requests” that will not be helpful or effective; and
- Imposing increased civil fines on public officials; and

WHEREAS, the proposed language would increase the already substantial burden on small towns and public bodies with limited resources, undermine important personal privacy interests, chill communication between elected officials and their constituents, and disrupt essential public safety operations while providing little to no benefit in terms of increased government transparency; and

WHEREAS, cities and towns often respond to highly sensitive incidents, including those involving mental health crises, overdoses, domestic disputes, and juveniles, in which no arrest is made, and the mandatory release of reports or footage in these cases would risk exposing traumatic and private information while providing no benefits in terms of promoting government transparency; and

WHEREAS, the financial and operational impact of implementing these provisions, including broader search and redaction requirements, reduced cost recovery, and a mandated 30-day disclosure window for sensitive police body-worn camera footage, could strain already limited municipal resources and personnel, and would be unfair to taxpayers; and

WHEREAS, most small towns and public bodies with limited resources do not have the technical expertise or capacity to timely and cost-effectively review and redact video and audio content; and

WHEREAS, the wholesale release of internal communications, internal affairs reports, 911 records, police reports that do not result in arrest, and communications between elected officials and their constituents will have a chilling effect on community engagement, deter emergency reporting, disrupt public safety operations, reduce the effectiveness of internal affairs investigations, and erode the trust between residents and local elected officials; and

WHEREAS, increasing fines that can be assessed against public bodies with limited resources is unnecessarily punitive, unfair to taxpayers, and is not an effective way to encourage compliance; and

WHEREAS, the vexatious misuse of the APRA is, unfortunately, a common occurrence, and such conduct is unfair to public bodies and the taxpayers who support them, but the proposed language of § 38-2-17 is not helpful because its language is vague and imposes heavy-handed punitive measures against public bodies that file unsuccessful petitions; this will deter public bodies from defending themselves against vexatious conduct and will embolden those who would use the APRA in a vexatious manner; and

WHEREAS, the proposed amendments are essentially an unfunded State mandate that will increase burdens and costs on small towns and public bodies with limited resources; and

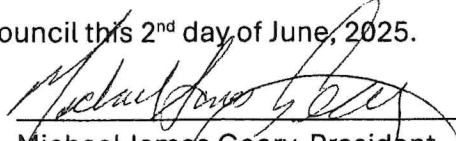
WHEREAS, any amendments to the APRA should be considered carefully and in collaboration with the local governments, local officials, and public bodies that are most impacted by them.

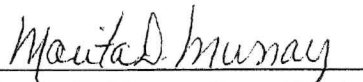
NOW, THEREFORE, BE IT RESOLVED that the Hopkinton Town Council hereby **opposes Senate Bill 0909 and House Bill 6273** and would ask the Legislature to reject these amendments in their entirety.

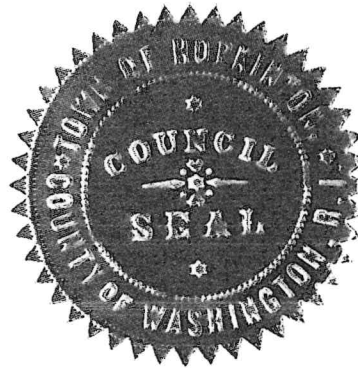
BE IT FURTHER RESOLVED that a copy of this Resolution be sent to the Governor of the State of Rhode Island, the Rhode Island General Assembly and the City and Town Councils.

The **RESOLUTION** shall take effect upon passage.

Passed as a resolution of the Hopkinton Town Council this 2nd day of June, 2025.


Michael James Geary, President
Hopkinton Town Council

ATTEST: 
Marita D. Murray, Town Clerk





TOWN OF BRISTOL, RHODE ISLAND

OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE
Town Administrator

June 25, 2025

Malec Tree Service, Inc.
Frank Malec, Vice President
101 Nasonville Road
Harrisville, RI 02830

Re: Bid# 1069 – Municipal Tree Maintenance and Stump Grinding Services

Dear Mr. Malec,

We are pleased to inform you that Malec Tree Service, has been awarded Bid# 1069 – Municipal Tree Maintenance and Stump Grinding Services, with the price not to exceed as follows:

Price By Each

Tree Removal + Disposal (0-12") - \$175.00
Tree Removal + Disposal (12-24") - \$430.00
Tree Removal + Disposal (24-36") - \$1,500.00
Tree Removal + Disposal (36"+) - \$2,000.00
Stump Removal + Disposal (0-24") - \$200.00
Stump Removal + Disposal (24"+) - \$400.00

Hourly Rate

Log Loader - \$140.00
Crane w/ Operator - \$175.00
Laborer to Assist w/ Crane - \$120.00
Per Tree Spray Price - \$85.00

Beech Leaf Disease:

- A. Foliar Spray - \$85.00
- B. Root Flare Injection - \$20/Inch
- C. Phosphite Based Fertilizer Treatment – Soil Drench Application - \$120.00
- D. Fungicide Treatment – Phytophthora Application (Foliar Spray or Soil Drench) - \$85.00

Ash Tree Treatment:

- A. Trunk Injection (Mid-Late Spring) - \$400.00
- B. Soil Drenching - \$85.00
- C. Bark Spray - \$85.00
- D. Tree Implants - \$300.00

Elm Tree Treatment:

- A. Fungicide Injection - \$200.00
- B. Insecticide Spray - \$85.00
- C. Fertilization of Tree - \$85.00

Hourly Rate by Crew Hour

Tree Trimming - \$250.00

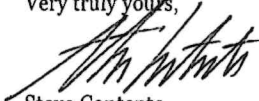
Emergency Tree Crew Rate Per Hour - \$250.00

Hourly Rate

Flag Persons - \$80.00

Upon receipt of this letter, please contact Bristol Tree Warden, Steve Saracino, for the next steps.

Very truly yours,



Steve Contente

Town Administrator

CC: Carl Carulli, Treasurer
The Honorable Town Council
Chris Parella, Director of Public Works
Steve Saracino, Tree Warden



STEVEN CONTENTE
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

June 24, 2025

Vinagro Materials, LLC
Joseph Vinagro, Manager
2208 Plainfield Pike
Johnston, RI 02919

Re: Bid# 1068- Road Resurfacing Project

Dear Mr. Vinagro,

We are pleased to inform you that your company Vinagro Materials, LLC has been awarded Bid# 1068- Road Resurfacing Project, with the price not to exceed \$2,193,669.50.

Please note that Vinagro Materials, LLC is subject to the Contractor's full compliance with the requirements (i.e., bonding, insurance, prevailing wages, etc.) of the Contract. Please contact Jared Linhares, P.E. (JLinhares@BETA-Inc.com) to execute the contract agreement.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Steve Contente", is written over a horizontal line.

Steve Contente
Town Administrator

CC: Carl Carulli, Treasurer
The Honorable Town Council
Chris Parella, Director of Public Works
Jared Linhares, P.E., Beta Senior Project Manager



STEVEN CONTENTE
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

June 23, 2025

UpLink IT
Korey Mendes, Owner
400 Reservoir Avenue, Suite 2F
Providence, RI 02907

Re: Bid# 1066 – IT Consultant Services

Dear Mr. Mendes:

We are pleased to inform you that your company, UpLink IT, has been awarded Bid# 1066 – IT Consultant Services, for the Town of Bristol, RI with the fee structure as stated in your bid proposal.

This award is for a one-year contract, commencing July 1, 2025, with the option to renew for two additional years.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Steven Contente", is written over a horizontal line.

Steven Contente
Town Administrator

Cc: Carl Carulli, Treasurer
The Honorable Town Council



State of Rhode Island
Coastal Resources Management Council
 Oliver H. Stedman Government Center
 4808 Tower Hill Road, Suite 3
 Wakefield, RI 02879-1900

(401) 783-3370
 Fax (401) 783-2069

NOTICE OF PUBLIC HEARING

CRMC File No.: **2024-11-020**

Date: **June 16, 2025**

In accordance with and pursuant to the provisions of the "Administrative Procedures Act", (Chapter 42-35 et. seq. of the General Laws of Rhode Island), and the Rules and Regulations of the Coastal Resources Management Council, a hearing will be held on the petition of:

Heritage Foundation of RI
101 Ferry Road; Bristol, RI 02809

relative to Title 46, Chapter 23, of Section 6 A, B, C, D, E, Title 46 Chapter 23 Section 18(b), Title 46, Chapter 6, Section 1, Title 46, Chapter 6, Section 2 of the Rhode Island General Laws of 1956, as amended, for a State of Rhode Island Assent to perform these proposed activities consisting of the construction of a flood control berm, the removal of sediment from the bottom of a man-made water garden pond, installation of a pond liner in the water garden, and ancillary drainage improvements. Work requires a special exception per RICMRP Sections:

Section 1.2.2.(C)(1)(d):

It is the Council's policy that alterations to salt marshes and contiguous freshwater or brackish wetlands abutting Type 2 waters are prohibited...

Section 1.2.2.(C) (2)(b):

Alterations to salt marshes and contiguous freshwater or brackish wetlands abutting Type 2 waters are prohibited...

Section 1.3.1.(L)(3)(b):

Alterations to coastal wetlands abutting Type 2 waters and coastal wetlands designated for preservation adjacent to Types 3, 4, 5 and 6 waters are prohibited...

Located at plat 165, lots 7 and 8; 101 Ferry Road, Bristol, RI.

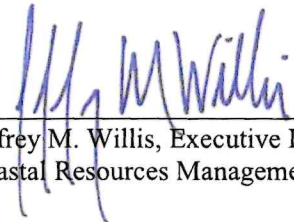
The hearing will be held at 6:00 p.m. on Tuesday, July 22, 2025 in Conference Room A at the Administration Building, One Capitol Hill, Providence, RI.

Parties interested in/or concerned with the above-mentioned matter are invited to be present and/or represented by counsel at the above-mentioned time and place. This meeting place is accessible to individuals with disabilities. The meeting location is accessible to handicapped persons. Any individual requiring a reasonable accommodation in order to participate in this meeting should contact CRMC offices at 401-783-3370 at least 72 hours prior to the meeting.

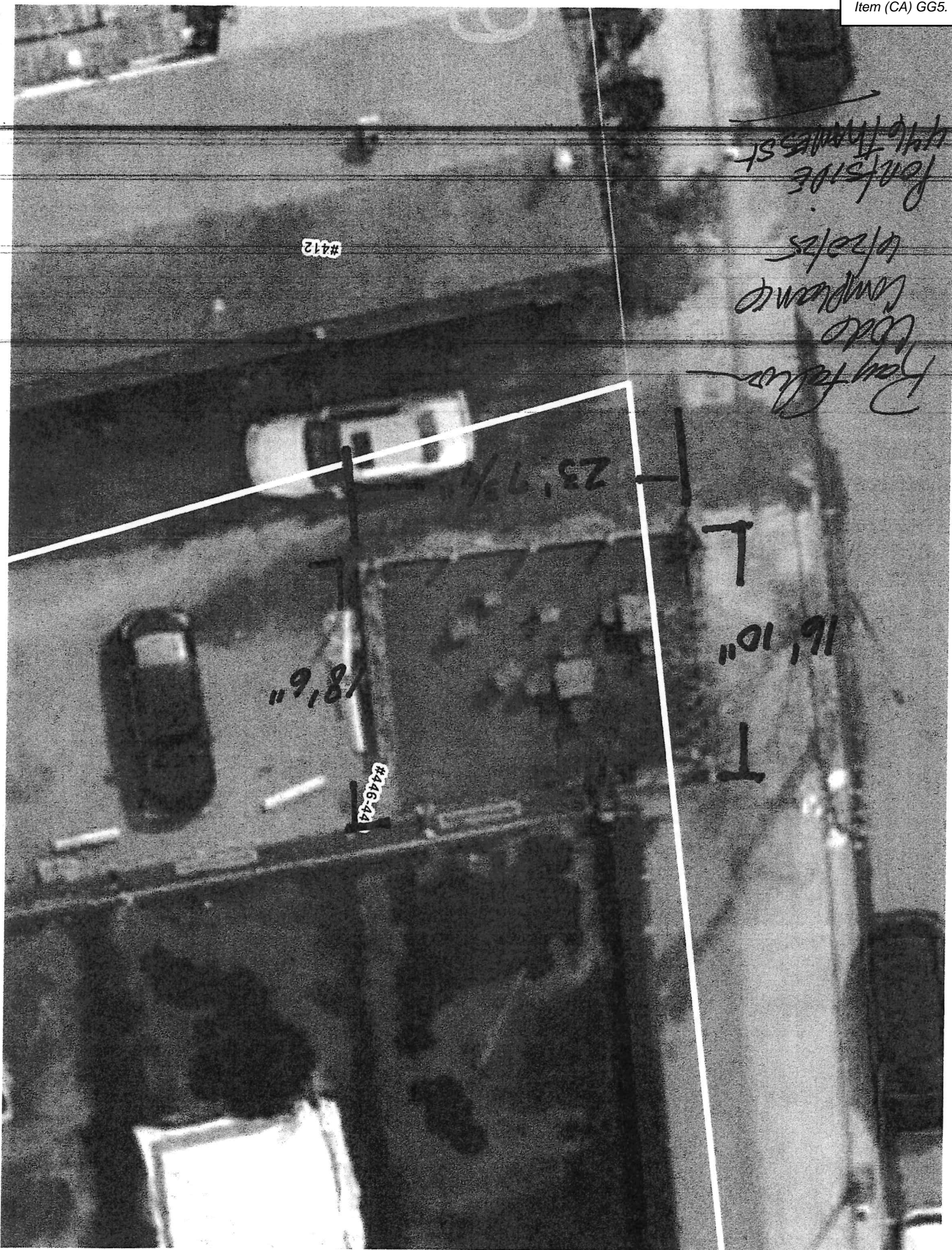
Plans of the proposed work may be seen in the office of the Coastal Resources Management Council, Oliver H. Stedman Government Center, 4808 Tower Hill Road, Wakefield, Rhode Island, between the hours of 8:30 a.m. and 3:30 p.m., Monday through Friday.

Oral statements will be heard and recorded and statements may be submitted to the hearing officers at the time of hearing.

Signed this 12th day of June, 2025.



 Jeffrey M. Willis, Executive Director
 Coastal Resources Management Council





Aerial photo and Portside Measurements 06/20/2025

From Diane Williamson <dwilliamson@bristolri.gov>

Date Fri 6/20/2025 10:06 AM

To Melissa Cordeiro <mcordeiro@bristolri.gov>

Cc DeputyClerk <DeputyClerk@bristolri.gov>

1 attachment (2 MB)

doc08275620250620085919.pdf;

Hello Melissa – See attached and below to be made a part of the file for the BV license outside dining for the Portside.

This confirms the dimensions of the outside deck on the southwest corner of the building.

Please let me know if there are any questions.

Sincerely,

Diane M. Williamson, AICP, CFM
 Director of Community Development
 Town of Bristol
 10 Court Street, Bristol RI 02809
 P: 401-253-7000 ext. 126

DISCLAIMER: This electronic mail, and any files transmitted with it, contains information intended solely for the use of the addressee(s). Any review, retransmission, dissemination or taking of any action in reliance upon this information by anyone other than the intended recipient(s) is strictly prohibited. If this message has been received in error, please notify the sender immediately and delete this message. Please note that any views or opinions presented in this email are solely those of the author and do not necessarily represent those of the Town of Bristol. The recipient should check this email and any attachments for the presence of viruses. The Town of Bristol accepts no liability for any damage caused by a virus transmitted by this email.

From: Ray Falcoa <rfalcoa@bristolri.gov>

Sent: Friday, June 20, 2025 10:02 AM

To: Diane Williamson <dwilliamson@bristolri.gov>; Stephen Greenleaf <sgreenleaf@bristolri.gov>; Ed Tanner <etanner@bristolri.gov>

Cc: Nick Toth <ntoth@bristolri.gov>; Ed Carusi <ecarusi@bristolri.gov>

Subject: revised Aerial photo and Portside Measurements 06/20/2025

Mrs. Williamson,

I responded today and measured the Portside Pavers patio located on the southwest corner of the Portside Restaurant Property on Thames Street.

The Length of the inside dimension is: 23 feet 7 and $\frac{3}{4}$ inches.

The Depth of the Left side inside dimension is 16 feet and 10 inches.

The Depth of the Right side inside dimension is 18 feet and 6 inches.

I am attaching the 2024 Spring Aerial RIGIS image which I remarked for visual reference.

Please advise if anything else is needed.

Ray

Raymond C. Falcoa | Code Compliance Coordinator

Town of Bristol, Rhode Island

9 Court street Bristol, RI 02809

P: 401-253-7000 (ext. 144) | F: 401-396-5466

E: Rfalcoa@bristolri.gov



June 26, 2025

VIA U.S. MAIL TO MUNICIPAL COUNCILS
VIA ELECTRONIC MAIL TO MUNICIPAL COUNCILS,
TREE WARDENS AND TREE COMMISSIONS

Bristol Town Council
10 Court Street
Bristol, RI 02809

**RE: The Narragansett Electric Company d/b/a Rhode Island Energy
2025 Vegetation Management Standards and Practices
Division Docket No. D-25-15
Notification to Municipalities**

Dear Bristol Town Council:

We write to inform you that The Narragansett Electric Company d/b/a Rhode Island Energy (the “Company”) filed its proposed 2025 Vegetation Management Standards and Practices (“Vegetation Standards”) with the Rhode Island Division of Public Utilities and Carriers (“Division”) on June 23, 2025.

The filing may be accessed on the Division’s website, through Docket No. D-25-15, at: [D-25-15-RIE 2025 Vegetation Standards \(DPUC 6-23-25\).pdf](https://www.rienergy.com/site/outages-and-safety/safety/gas-and-electric-safety/trees-and-your-electric-service) for on the Company’s website at: <https://www.rienergy.com/site/outages-and-safety/safety/gas-and-electric-safety/trees-and-your-electric-service>

Company Contact for Filing

If you have any questions about the filing or would like a hard copy of the filing, please contact:

Christopher J. Rooney
Rhode Island Energy
Manager – Forestry
Email: cjrooney@rienergy.com
Phone: 401-255-4439

Background

In 2024, the General Assembly enacted the Vegetation Management for Electric System Reliability Act (the “Act”), codified as R.I. Gen. Laws § 39-34-1 et seq. The Act sets forth a process for developing, reviewing, and approving the Vegetation Standards.

Notice to Municipalities

Docket No. D-25-15 – 2025 Vegetation Management Standards and Practices

June 23, 2025

Page 2 of 2

On March 20, 2025, the Company met with and presented its proposed Vegetation Standards to municipal tree wardens.¹ At the meeting, the Company and tree wardens discussed the type of vegetation work that would be performed by the Company. Overall, the presentation was well received. Following the presentation, the Company solicited written comments on the Vegetation Standards. No written comments were submitted.

On April 10, 2025, the Company hosted a virtual presentation of the Vegetation Standards.² The Company went through all aspects of its program including the more in-depth notification procedures set forth in the Vegetation Standards. Again, the presentation was well received.

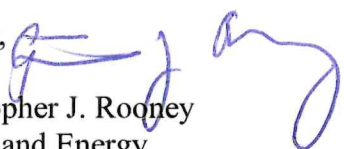
On June 23, 2025, the Company filed its proposed Vegetation Standards with the Division. The Division has 90 days to render a decision. This period includes at least a 30-day public comment period. In accordance with R.I. Gen. Laws § 39-34-3(e), the Company is sending this letter to each city and town council informing them that the Vegetation Standards have been filed with the Division.

Summary of Vegetation Standards

The Vegetation Standards contain the major components of the Company's Vegetation Department's activities. This ranges from cycle trimming to risk reduction work. Each activity is outlined in the Vegetation Standards. In addition, the filing contains the Company's vegetation specifications as well as customer notification materials. Overall, the proposed Vegetation Standards are not much different than current practice. The Standards simply create a more robust notification process for customers so they can be informed of future vegetation management activities.

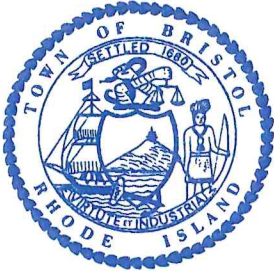
Thank you for your attention to this filing.

Sincerely,


/s Christopher J. Rooney
Rhode Island Energy
Manager – Forestry

¹ The following municipalities were represented at the meeting: North Kingstown, Newport, Exeter, West Greenwich, Glocester, East Providence. Also in attendance were individuals representing Rhode Island Department of Environmental Management ("RIDEM") forestry division, Rhode Island Department of Transportation ("RIDOT"), and the Green Infrastructure Center.

² The following municipalities joined the virtual meeting: Central Falls, Warren, North Smithfield, Warwick, East Providence, Coventry, Smithfield, Newport, North Kingstown, South Kingstown, Johnston, Narragansett. In addition, individuals from RIDEM forestry division, Division staff, and the Newport Tree Commission attended.



TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

Louis Cirillo
28 Central Avenue
Bristol, RI 02809

10 Court Street
Bristol, Rhode Island 02809-2208
Tel. 401-253-7000
Fax 401-253-2647
Email: mcordeiro@bristolri.gov
www.bristolri.gov

June 23, 2025

Mr. Cirillo,

On behalf of the Town of Bristol and the Town Council, thank you for your time and dedication as a member of the Bristol 250th Commission.

We appreciate your service and wish you continued success in your future endeavors.

Very truly yours,

Melissa Cordeiro
Town Clerk/Council Clerk

XC: Council Docket – June 18, 2025



STEVEN CONTENTE
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND
OFFICE OF TOWN ADMINISTRATOR

June 9, 2025

Mr. Matthew Hayes
PO Box 90
Bristol, RI 02809

Dear Mr. Hayes,

Thank you for accepting the appointment to serve on the Town of Bristol RI250th Commission, with your term remaining in effect until November 30, 2027. I have enclosed your service warrant and current contact list of Board Members.

I appreciate your willingness and commitment to share your professional experience and knowledge as a member of the Commission.

Sincerely,

A handwritten signature in black ink, appearing to read "Steven Contente", is written over a horizontal line.

Steven Contente
Town Administrator

Cc. Hon. Bristol Town Council

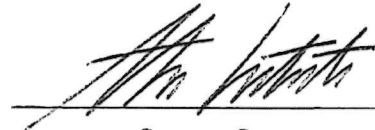
State of Rhode Island

Matthew Hayes

you are hereby notified that you have been appointed
by the Town of Bristol, Rhode Island on A.D. June 9, 2025,
to the office of

Bristol 250th Commission

The 4-year unexpired term will remain in effect until November 30, 2027
or until a successor has been appointed.

A handwritten signature in black ink, appearing to read "Steven Contente", is written over a horizontal line.

Steven Contente
Town Administrator



TOWN OF BRISTOL, RHODE ISLAND

PLANNING BOARD MEETING

Planning Board Meeting Agenda

Thursday, July 10, 2025 at 7:00 PM

Bristol Town Hall, 10 Court Street, Bristol, RI 02809

- A. Pledge of Allegiance**
- B. Approval of Minutes - June 12, 2025**
- C. Agenda Items**

C1. Preliminary Plan Phase review and Action by the Planning Board for Major Land Development proposal:

(continued from June 12, 2025) to construct a new Mt Hope High School, including new tennis courts and athletic fields, at **199 Chestnut Street** and to demolish the existing high school building. Owner: Town of Bristol / Applicant: Bristol Warren Regional School District/Lisa Pecora, Perkins Eastman, applicant representative. Zoned: Public Institutional. Assessor's Plat 117 Lots 3-7. Applicant has agreed that the public hearing on the Preliminary Plan shall remain open until receipt of the necessary permits from the RIDEM.

- C2. Pre-application / Concept Review for a Minor Land Development/Unified Development Proposal** for David Ramos to operate and construct a building for a Contract Construction Use in a General Business (GB) zoning district which also requires a Special Use Permit. Property located at **670-688 Metacom Avenue**, Assessor's Plat 128, Lot 15 & 16, Zone: General Business and Metacom Overlay District. Owners/Applicants: David Ramos and Lionel Ramos.

C3. Comfort Inn & Suites Public Hearing and Action on Request for Checklist Waivers:

THIS PUBLIC HEARING WILL BE RESTRICTED TO THE REQUEST FOR WAIVERS. If the requested waivers are approved by the Planning Board, a public hearing on the Master Plan application will be held at a later date after further notice in accordance with the Regulations.

2025 JUL -2 AM 10:00

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

The Applicant has requested waivers of certain requisites that are required for submission at the Master Plan stage as follows:

Checklist Item E2 - Renderings to illustrate the visual impact of the proposed commercial development;

Checklist Item E3g - General viewshed analysis;

Checklist Item E11 - Detailed design service letter from the BWPC Department

Checklist Item E26 - A photometric plan

Checklist Item E27 - Renderings to illustrate the visual impact on abutting properties;

Checklist Item E28 - Signage Plan including the location, size, design and illumination

Property is zoned General Business - Plat: 111, Lot 1

Located opposite the intersection of **Broadcommon Road and Gooding Avenue** and extending approximately 346 feet to the east of this intersection

Owners/Applicants: D and M Boca Development LLC

C4. Fairwind Village Comprehensive Permit Public Hearing and Action on Request for Checklist Waivers:

***This waiver request has been withdrawn and the application will be scheduled for a public hearing on an upcoming agenda.**

C5. Correspondence from the Director of Community Development on the Public Engagement for the Comprehensive Plan Update

D. Adjournment

Date Posted: July 1, 2025

Posted By: mbw



TOWN OF BRISTOL, RHODE ISLAND

ZONING BOARD OF REVIEW

Meeting Agenda

Monday, July 14, 2025 at 7:00 PM

Bristol Town Hall, 10 Court Street, Bristol, RI 02809

Scanned copies of all applications and supporting materials will be available on the Town of Bristol website at <https://bristol-ri.municodemeetings.com/>. Written comments may be submitted to the Zoning Board via regular mail addressed to: Zoning Board of Review, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 via email to etanner@bristolri.gov. Written comments should be received no later than 12:00 p.m. on **July 10, 2025**.

1. Pledge of Allegiance

2. Approval of Minutes - June 2, 2025

3. Continued Petitions

3A. 2025-10 Geoffrey M. Vicente - Dimensional Variance (continued from April):

to construct a 28ft. x 40ft. single family dwelling with less than the required front yard. Located at **Tilbury Drive**; Assessor's Plat 153, Lot 439; Zone: R-10

3B. 2025-17 Scott M. Davis - Dimensional Variances

(continued from June): to construct additions to an existing single-family dwelling, including a 30ft. x 48ft. two-story garage and accessory dwelling unit (ADU) addition, with less than the required lot area for an ADU within a new structure, greater than permitted size for a two-bedroom ADU, less than the required rear yard, and less than the required right side yard. Located at **5 Barbara Drive**; Assessor's Plat 150, Lot 111; Zone: R-15.

4. New Petitions

4A. 2025-20 John Marshall / JM Bristol, LLC - Dimensional Variance:

to construct a second-story living area addition, and 5ft. x 18ft. front porch and 3.5ft. x 14ft. rear balcony/deck additions, to an existing single-family dwelling with greater than permitted lot

2025 JUN 26 AM 10:31

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

coverage by structures. Located at **8 Constitution Street**; Assessor's Plat 11, Lot 20; Zone: R-6

- 4B. 2025-21 Brian Hutchison - Dimensional Variances:** to construct a 24ft. x 38ft. single-story mudroom and accessory dwelling unit (ADU) addition to the rear of an existing single-family dwelling with less than the required rear yard, less than the required left side yard, and greater than permitted lot coverage by structures. Located at **127 Peck Avenue**; Assessor's Plat 61, Lot 8; Zone: R-10
- 4C. 2025-21 David Butera - Dimensional Variances:** to construct an approximate 44ft. x 68ft. two-story single-family dwelling with less than the required left and right side yards; and to construct a 26ft. x 28ft. two-story accessory garage structure with a 6ft. x 12ft. second story deck at an overall size and height greater than permitted for accessory structures in the R-40 zoning district. Located at **133.5 Ferry Road**; Assessor's Plat 165, Lot 4; Zone: R-40

5. Correspondence

- 5A. Request for extension of variance approval** for Nathan and Sarah Dell, **12 Paine Avenue**; Assessor's Plat 148, Lot 65; File 2023-23

6. Adjournment

Date Posted: June 25, 2025

Posted By: emt



Town of Bristol, Rhode Island

Department of Community Development

10 Court Street
Bristol, RI 02809
bristolri.gov
401-253-7000

CAPITAL PROJECTS COMMISSION

For

Former Walley School Conversion to Community Resources and Senior Center

AGENDA

JUNE 24, 2025

5:00 P.M.

COMMUNITY DEVELOPMENT CONFERENCE ROOM

FIRST FLOOR

(FORMER REYNOLDS SCHOOL)

235 HIGH STREET, BRISTOL, RHODE ISLAND

Items on the Agenda:

1. Pledge of Allegiance
2. Minutes of last meeting
3. Report from Project Manager for Architect
4. Report from the Building Official
5. Report from Finance Director
6. Adjourn

Posted: 6/20/25

By: dmw

AMENDED
BRISTOL COUNTY WATER AUTHORITY
Board of Directors Meeting

Thursday, June 26, 2025, at 5:00 pm
450 Child Street (Boardroom), Warren, RI

**Amended to include items 11 ii, 12 & 13*

AGENDA

1. Call to Order
2. Public Input
3. Minutes
 - i. Annual Meeting – 5/29/25
 - ii. Board Meeting – 5/29/25
4. Executive Director Report
5. Financial Report
6. Board Member Town Council Reports
7. High Service Area Expansion in Bristol for Information and Discussion
8. Board Vote on Purchase of Valve Maintenance Trailer
9. Board Vote on Task Order to Pare Corp. for Engineering Services Related to Design of New Operations Building
10. Board Vote on Reimbursement to Town of Barrington for Water Main Improvement Work Associated with Middle Highway Sewer Repair Project
11. Executive Session:
 - i. Litigation – North Farm v. BCWA – Pursuant to RIGL s. 42-46-5 (a)(2)
 - ii. Litigation – BCWA v. National Union Fire Insurance Company of Pittsburgh, PA and Glatfelter Claims Management, Inc. – Pursuant to RIGL s. 42-46-5 (a)(2)
 - iii. Executive Session Minutes
 - a. Board Meeting – 5/29/25
12. Board Vote on Settlement of North Farm v. BCWA Litigation
13. Board Vote on Settlement of BCWA v. National Union Fire Insurance Company of Pittsburgh, PA and Glatfelter Claims Management, Inc. Litigation
14. Next Scheduled Meeting(s):
 - a. Board Meeting – July 24, 2025
15. Adjournment

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

Agenda Posted 6/18/25

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

Agenda Sent Via Email 6/18/25 for Posting on Public Bulletin Boards

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

2025 JUN 24 AM 1:12
JOHN DE VITO
BRISTOL COUNTY WATER AUTHORITY



Town of Bristol, Rhode Island
Planning Board

10 Court Street
 Bristol, RI 02809
www.bristolri.gov
 401-253-7000

**COMFORT INN – MAJOR LAND DEVELOPMENT
 MASTER PLAN PHASE
 PUBLIC HEARING ON WAIVER REQUESTS ONLY
 IN-PERSON, JULY 10, 2025**

The Bristol Planning Board will hold a public hearing on Thursday, July 10, 2025, at 7:00 p.m. in person at the Bristol Town Hall, 10 Court Street, Bristol, for the sole purpose of considering requested waivers from the Bristol Subdivision and Development Review Regulations ("Regulations") prior to the Master Plan review stage for the Major Land Development of the Comfort Inn Proposal located at Gooding Avenue – Assessors Plat 111, Lot 1.

THIS PUBLIC HEARING WILL BE RESTRICTED TO THE REQUEST FOR WAIVERS. If the requested waivers are approved by the Planning Board, a public hearing on the Master Plan application will be held at a later date after further notice in accordance with the Regulations.

The Applicant has requested waivers of certain requisites that are required for submission at the Master Plan stage as follows:

Checklist Item E2 – Renderings to illustrate the visual impact of the proposed commercial development;
 Checklist Item E3g – General viewshed analysis;
 Checklist Item E11 – Detailed design service letter from the BWPC Department
 Checklist Item E26 – A photometric plan
 Checklist Item E27 – Renderings to illustrate the visual impact on abutting properties;
 Checklist Item E28 – Signage Plan including the location, size, design and illumination

Property is zoned General Business

Plat: 111, Lot 1

Located opposite the intersection of Broadcommon Road and Gooding Avenue and extending approximately 346 feet to the east of this intersection

Owners/Applicants: D and M Boca Development LLC

Plans and supporting materials, including revisions, are available for review on the town website located here: <https://www.bristolri.gov/government/boards/planning-board/> or at the Office of Community Development, between the hours of 8:00 a.m. and 4:00 p.m. Monday through Friday. Please call 253-7000, ext. 147 to schedule an appointment.

Bristol Planning Board
 STEVE KATZ, Planning Board Secretary

Newspaper Advertisement Bristol Phoenix June 26, 2025

**Bristol Fourth of July Committee
General Committee Meeting
JUNE 25, 2025, 7:00 PM Eastern
Burnside Building, 400 Hope Street - Bristol, RI. 02809**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ATTENDANCE
- IV. CORRESPONDENCE & SUNSHINE REPORT
- V. APPROVAL OF MINUTES
 - a) Motion to Accept /Discussion/Vote
- VI. APPROVAL OF TREASURER REPORTS
 - a) Motion to Accept /Discussion/Vote
- VII. PARADE UPDATE – ANA MOTTA
 - a) Parade day jobs
- VIII. SUBCOMMITTEE Reports or Updates
- IX. GOOD OF THE COMMITTEE
- X. 50/50
- XI. Adjournment

2025 JUN 20 PM 11:10

100-111111-1111

Posted on Secretary of State Website, Bristol Town Hall and
Bristol Post Office on 6/20/25

2025 JUN 20 PM 11: 30

Adjourn

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TOWN OF BRISTOL RHODE ISLAND

CONSERVATION COMMISSION

Tuesday, July 1, 2025
at 5:30 pm
Department of Community Development Office
235 High Street, 1st Floor
Bristol, Rhode Island

AGENDA

- | | |
|--|-----|
| 1. APPROVAL OF MINUTES – May 6, 2025 | ALL |
| 2. OLD BUSINESS | |
| a. Open Space | |
| i. New Open Space Applications for Consideration | ET |
| ii. Mt Hope Community Forest | ET |
| b. Tree Program | |
| i. Spring Trees Update | ET |
| c. Leaf Blowers | TM |
| 3. NEW BUSINESS | |
| a. “View Corridor” Findings so far | LG |
| 4. ADMINISTRATIVE/ Announcement | |
| a. “Around the Room” | |
| b. August summer hiatus | |
| 5. ADJOURN | |

Next Conservation Commission Meeting – September 2, 2025

Written comments may be submitted to the Conservation Commission via regular mail addressed to: Conservation Commission, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to etanner@bristolri.gov .



Town of Bristol, Rhode Island
Department of Community Development

10 Court Street
 Bristol, RI 02809
www.bristolri.gov
 401-253-7000

NOTICE OF MEETING
THE BRISTOL PLANNING BOARD
TECHNICAL REVIEW COMMITTEE MEETING

The Bristol Technical Review Committee (TRC) will hold a meeting on,
Wednesday, June 25th at 2:00pm
 at Department of Community Development Conference Room
 235 High Street (former Reynolds School), 1st Floor, Bristol, RI

AGENDA

Preliminary Application for Fair Winds Comprehensive Permit Application – Proposal to construct 17 residential units with 5 of these designated as low-moderate income residential units and 1,859 square feet of commercial use within an existing garage/barn to be used as the property management office and property owner equipment storage building. Property has an existing 3-family building which will be retained for a total of 20 dwelling units on the property. Property located at **206 Bayview Avenue**. Assessor's Plat 47, Lot 3. Owners: Fair Wind Properties, LLC. Zoned: R-10

Waivers requested for the following -- Section 28-282 (d) Standards for Multi-Family buildings Subsections 2, 3 and 8 distance buildings, setbacks and number of contiguous townhouses. Variances requested from Zoning Ordinance Sections 28-211 Lot Frontage, 28- 363 Density bonus, 28-3 permitted uses, and 28-82 permitted uses, 28-252 size of parking spaces, and Article VIII, nonconforming uses.

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://bristol-ri.municodemeetings.com/>

For questions on above plans please call 253-7000, ext. 147 or email dwilliamson@bristolri.gov

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions"

Diane M. Williamson, AICP
Administrative Officer

Posted: June 17, 2025

By: mbw



TOWN OF BRISTOL, RHODE ISLAND

PLANNING BOARD MEETING

***Amended Meeting Agenda**

Thursday, July 10, 2025 at 7:00 PM

Bristol Town Hall, 10 Court Street, Bristol, RI 02809

A. Pledge of Allegiance

B. Approval of Minutes - June 12, 2025

C. Agenda Items

C1. Preliminary Plan Phase review and Action by the Planning Board for Major Land Development proposal:
(continued from June 12, 2025) to construct a new Mt. Hope High School, including new tennis courts and athletic fields, at **199 Chestnut Street** and to demolish the existing high school building. Owner: Town of Bristol / Applicant: Bristol Warren Regional School District/Lisa Pecora, Perkins Eastman, applicant representative. Zoned: Public Institutional. Assessor's Plat 117 Lots 3-7. Applicant has agreed that the public hearing on the Preliminary Plan shall remain open until receipt of the necessary permits from the RIDEM.

C2. Pre-application / Concept Review for a Minor Land Development/Unified Development Proposal for David Ramos to operate and construct a building for a Contract Construction Use in a General Business (GB) zoning district which also requires a Special Use Permit. Property located at **670-688 Metacom Avenue**, Assessor's Plat 128, Lot 15 & 16, Zone: General Business and Metacom Overlay District. Owners/Applicants: David Ramos and Lionel Ramos.

C3. *Comfort Inn & Suites Public Hearing and Action on Request for Checklist Waivers:

***This waiver request has been withdrawn and the application will be scheduled for a public hearing on an upcoming agenda.**

THIS PUBLIC HEARING WILL BE RESTRICTED TO THE REQUEST FOR WAIVERS. If the requested waivers are approved by

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 JUL -8 PM 2:03

the Planning Board, a public hearing on the Master Plan application will be held at a later date after further notice in accordance with the Regulations.

The Applicant has requested waivers of certain requisites that are required for submission at the Master Plan stage as follows:

Checklist Item E2 - Renderings to illustrate the visual impact of the proposed commercial development;

Checklist Item E3g - General viewshed analysis;

Checklist Item E11 - Detailed design service letter from the BWPC Department

Checklist Item E26 - A photometric plan

Checklist Item E27 - Renderings to illustrate the visual impact on abutting properties;

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Located opposite the intersection of **Broadcommon Road and Gooding Avenue** and extending approximately 346 feet to the east of this intersection

Owners/Applicants: D and M Boca Development LLC

C4. Fairwind Village Comprehensive Permit Public Hearing and Action on Request for Checklist Waivers:

***This waiver request has been withdrawn and the application will be scheduled for a public hearing on an upcoming agenda.**

C5. Correspondence from the Director of Community Development on the Public Engagement for the Comprehensive Plan Update

D. Adjournment

Date Posted: July 1, 2025

Amended Date: July 8, 2025

Posted By: mbw

TOWN CLERK'S OFFICE
BRISTOL PARKS AND RECREATION

2025 JUL -9 11:11:49

Bristol Fourth of July Committee
Wine Tasting Sub-Committee
7/14/25 6:30 pm
Bristol Parks and Recreation
Quinta Gamelin Community Center
101 Asylum Road, Bristol RI
Keep Informed at www.july4thbristolri.com

1. CALL TO ORDER

2. Pledge

3. Business Discussed:

a. Date/Location

b. Food/Wine

c. Sponsorships

4. For the Good of the Committee/Adjournment

Next Meeting: TBA Thank you for your time.

**Posted on Secretary of State Website, Bristol Town Hall and
Bristol Post Office on 7/9/2025**

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 JUL -9 PM 3:33

10 Court Street
Bristol, RI 02809
www.bristolri.gov
401-253-7000

Town of Bristol, Rhode Island
Department of Community Development

NOTICE OF MEETING
THE BRISTOL PLANNING BOARD
TECHNICAL REVIEW COMMITTEE MEETING

The Bristol Technical Review Committee (TRC) will hold a meeting,
on Monday, July 14th, 2025 at 10:30am
at Department of Community Development Conference Room
235 High Street (former Reynolds School), 1st Floor, Bristol, RI

AGENDA

Pre-Application/Concept Review for Unity Park: to build a 12,330 square foot office & warehouse and three-story structured parking garage at **500 Wood Street, Building Group 3**. Assessor's Plat 29, Lot 1 Zone: Rehab LDP Zone with conditions and is within the Historic District Zone Owner: Unity Park, LLC / Applicant: Unity Park, LLC

Scanned copies of all applications and supporting materials are available on the Town of Bristol website: <https://bristol-ri.municodemeetings.com/>

For questions on above plans please call 253-7000, ext. 147 or email dwilliamson@bristolri.gov

"In no case shall the recommendation of the TRC be binding on the Board in its activities or decisions."

Diane M. Williamson, AICP
Administrative Officer

Posted: July 9, 2025
By: mbw

NOTICE OF MEETING**General Committee Meeting****Burnside Building – 400 Hope Street, Bristol, RI****Monday, July 14, 2025 | 7:00 PM****Stay Informed: www.christmasbristolri.com****AGENDA**

- 1- Call to Order/Welcome New Members and Guests
- 2- Pledge of Allegiance
- 3- Member Roll Call
- 4- Reading and Approval of June Minutes
- 5- Reports
 - 5.1. Chairperson Report = TK
 - 5.2. 4th of July Subcommittee Report = T and JK
 - 5.3. Grand Illumination Subcommittee Chairperson Report = N + PS
- 6- Old Business to be Discussed and/or Acted Upon
 - 6.1. Any Nominations for Treasurer and Recording Secretary? Possible vote?
 - 6.2. Register the group name with the SOS. Trademark name. = RC
 - 6.3. Ornament Update = TK
 - 6.4. Sponsor Senior Dessert for Christmas in July = T and JK

A: Date?

B: Ice cream or pastry?
- 7- New Business
- 8- For the Good of the Organization
- 9- Announcements
- 10- Adjournment

2025 JUL 10 AM 11:17
TOWN OF BRISTOL
BRISTOL, RHODE ISLAND

POSTED:7/10/2025Bristol Town Hall, Bristol Post Office, and Rhode Island Secretary of State website (sos.ri.gov)

**Bristol Fourth of July Committee
General Committee Meeting
JULY 17, 2025, 7:00 PM Eastern
Burnside Building, 400 Hope Street - Bristol, RI. 02809**

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. ATTENDANCE
- IV. CORRESPONDENCE & SUNSHINE REPORT
- V. APPROVAL OF MINUTES
 - a) Motion to Accept /Discussion/Vote
- VI. APPROVAL OF TREASURER REPORTS
 - a) Motion to Accept /Discussion/Vote
- VII. PARADE – ANA MOTTA
- VIII. SUBCOMMITTEE Reports or Updates
 - a) 25 Week Raffle – Nat Squatrito
 - b) Pageant Float – Nat Squatrito
 - c) Other Committees
- IX. New Business
 - a) Proposed Changes to Policy
- X. GOOD OF THE COMMITTEE
 - a) Reminder Best of RI – July 24, 2025
- XI. 50/50
- XII. Adjournment

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUL 14 PM 1:54

Posted on Secretary of State Website on 7/13/25, Bristol Town Hall and
Bristol Post Office on 7/14/25

Bristol Fourth of July Committee
Policy Subcommittee
Monday, July 28, 2025, 6:30 PM
Burnside Building
400 Hope Street, Bristol, RI 02809 - 2nd Floor

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. BUSINESS TO BE DISCUSSED AND ACTED UPON
 - a. Discuss proposed changes to the Bristol Fourth of July Committee Policy.
 - b. Vote on each proposed change to refer it with or without modifications to the General Committee for a final vote or to reject it outright.
5. ADJOURNMENT

2025 JUL 17 AM 8:35
TOWN CLERK'S OFFICE
BRISTOL TOWN HALL
AND

Posted at the Bristol Town Hall, the Bristol Post Office, and the Secretary of State Website on
July 17, 2025

TOWN OF BRISTOL
2025
DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:



On MAY 31, 2025, while standing outside with my friend, (witness) Bristol Recycle Hauler truck (reg 448) while collecting Recyclables, placed the wheeled barrel back onto the street with force. The barrel then rolled directly at my truck, striking the rear right PASSENGER DOOR, CAUSING PAINT DAMAGE AND A crease in the door panel. We were standing too far away to intervene and we both had to watch IT happen. I caught up with driver, gave him my info and he took photos and instructed me of next steps. I have not gotten an estimate yet. (occurred in front of 39 state)

PLEASE NOTE:

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for

July 23, 2025

in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE: [Signature]

NAME: CLAYTON HOOGAN

ADDRESS: 2 Tilbury Dr.

TOWN: BRISTOL

BUSINESS TEL. NO. _____

RE

EM



Incident Report

06/11/25 Item (CA) II1.

Incident #: 25-798-OF
Call #: 25-16034

Date/Time Reported: 06/02/2025 1439
Report Date/Time: 06/03/2025 1228
Occurred Between: 06/02/2025 1439-06/02/2025 1445
Status: No Crime Involved

Reporting Officer: Patrol Officer ADAM ALMEIDA
Approving Officer: Sergeant KYLE BATISTA

Signature: _____

Signature: _____

EVENTS(S)

LOCATION TYPE: Highway/Road/Alley/Street Zone: 12
55 STATE ST
BRISTOL RI 02809

1 PROPERTY DAMAGE

#	PERSON(S)	PERSON TYPE	SEX	RACE	AGE	SSN	PHONE
1	HOGAN, GLEN T ***** BRISTOL RI 02809 DOB: 04/21/1961	REPORTING PARTY	M	W	64	037-44-9590	401-255-9752

NARRATIVE FOR PATROL OFFICER ADAM J ALMEIDA
Ref: 25-798-OF

Item (CA) 111.

Entered: 06/03/2025 @ 1244 Entry ID: ALMA
Modified: 06/03/2025 @ 1422 Modified ID: BATK
Approved: 06/03/2025 @ 1422 Approval ID: BATK

On 06/02/25 at approximately 1435 hours, a male identified as Glen Hogan [REDACTED] responded to Police HQ to report property damage to his vehicle.

Hogan stated that on 05/31/25 he was parked in front of Bristol House of Pizza located at 55 State St. Hogan stated that a Bristol DPW trash truck bearing town reg (448) was picking up recycling bins. Hogan stated that upon the recycling bin being placed back on the ground by the truck that it rolled into the rear passenger side door. Hogan stated that he only observed minor scrapes from the bin at the time of the incident. Hogan stated that he later observed a dent in the rear passenger door as a result of the incident. Hogan stated that he notified DPW who advised him to contact police and Town Hall in regards to the incident. Hogan provided me with the insurance information for the vehicle.

Geico
Policy #6102426340
Expiration Date 04/05/25-10/05/25

Photographs were taken of the damage and uploaded to evidence.com

** Portions of this report have been redacted **













New England dent removal

Shop: 168 Putnam pike, Johnston, Ri, 02919
 Mailing: 168 Putnam pike, Johnston, Ri, 02919
 Phone: 401-215-6975
 Fax: 401-233-7700
 porterfallon@yahoo.com
<https://newenglanddentremoval.com>

Invoice #: 44628
 Date: 07/01/2025
 P.O. #: _____ Check
 Status: Unpaid

Glenn

glenhogan50@gmail.com

Year: 2013

Make: Ram

Model: 2500

Color: Black

Vin: 3C6UR5DL3DG561021

Stock/Ro#: N/A

Odometer:

License:

Total: **\$225.00**

Services Summary:

PDR: \$225.00 - RT Rear Door

Repaired By: - Greg Stafford

Invoice Totals

Service Type

PDR

Rate

--

Hours

--

Total

\$225.00

I have inspected my vehicle(s) and am satisfied that NEW ENGLAND DENT REMOVAL has completed repairs to my satisfaction.

GRAND TOTAL: \$225.00

Amount Received: \$0.00

Balance Due: \$225.00

2025 JUL 17 PM 2:54
 JOHN CLERKS OFFICE
 BRISTOL, RHODE ISLAND

ANDREA J. HOGAN
GLEN T. HOGAN
9 TILBURY DR.
BRISTOL, RI 02809-4904

57-12/115 7002

DATE 7-1-2025

PAY TO THE ORDER OF New ENGLAND DENT Removal \$ 225.00
Two hundred & Twenty Five 00/100 DOLLARS

Heat Reactive Ink

Citizens

MEMO 213 Rm DENT-TOWN [Signature]

⑆0⑆1⑆500⑆20⑆0537 349 2⑈ 7002

LOOK FOR FRAUD-DETECTING FEATURES INCLUDING THE SECURITY SQUARE AND HEAT-REACTIVE INK. DETAILS ON BACK.



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requested of your Honorable Body that:

During the week of 6/16/25, while driving through the Town's transfer station area to get to the shelter parking lot, a screw was picked up in my tire causing a flat tire on 6/11/25. The car was a rental, so the rental place took care of the expense to repair the tire.

During the week of 6/23/25, while driving through the Town's transfer station area to get to the shelter parking lot, another screw was picked up in my tire causing another flat tire on 6/25/25. This car is my personal car, a brand new 2025 Camry. On 6/25/25, I put air in the tire which allowed me to drive to Bristol Toyota for them to take a look at it. Due to the placement of the screw, the tire is unable to be repaired and must be replaced.

I have had several screws picked up in my tires over the past 25 years of my employment here at the Bristol Animal Shelter. I am also aware of several other staff members and volunteers complaining about the same issue.

I am kindly asking the Town to pay for the damage to my car that has been created by the screws which have been left on the ground at the Town's transfer station. I am also asking that a protocol be put into place to have screws and nails and objects of the such be picked up as to avoid this issue from occurring again.

Thank you for your consideration.

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND
2025 JUN 26 PM 1:20

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Fridays prior to the Town Council meeting to appear on the docket of the 7/23/25 meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE RECEIVED: 6/26/25

SIGNATURE: Jennifer Busby

NAME: Jennifer Busby

A

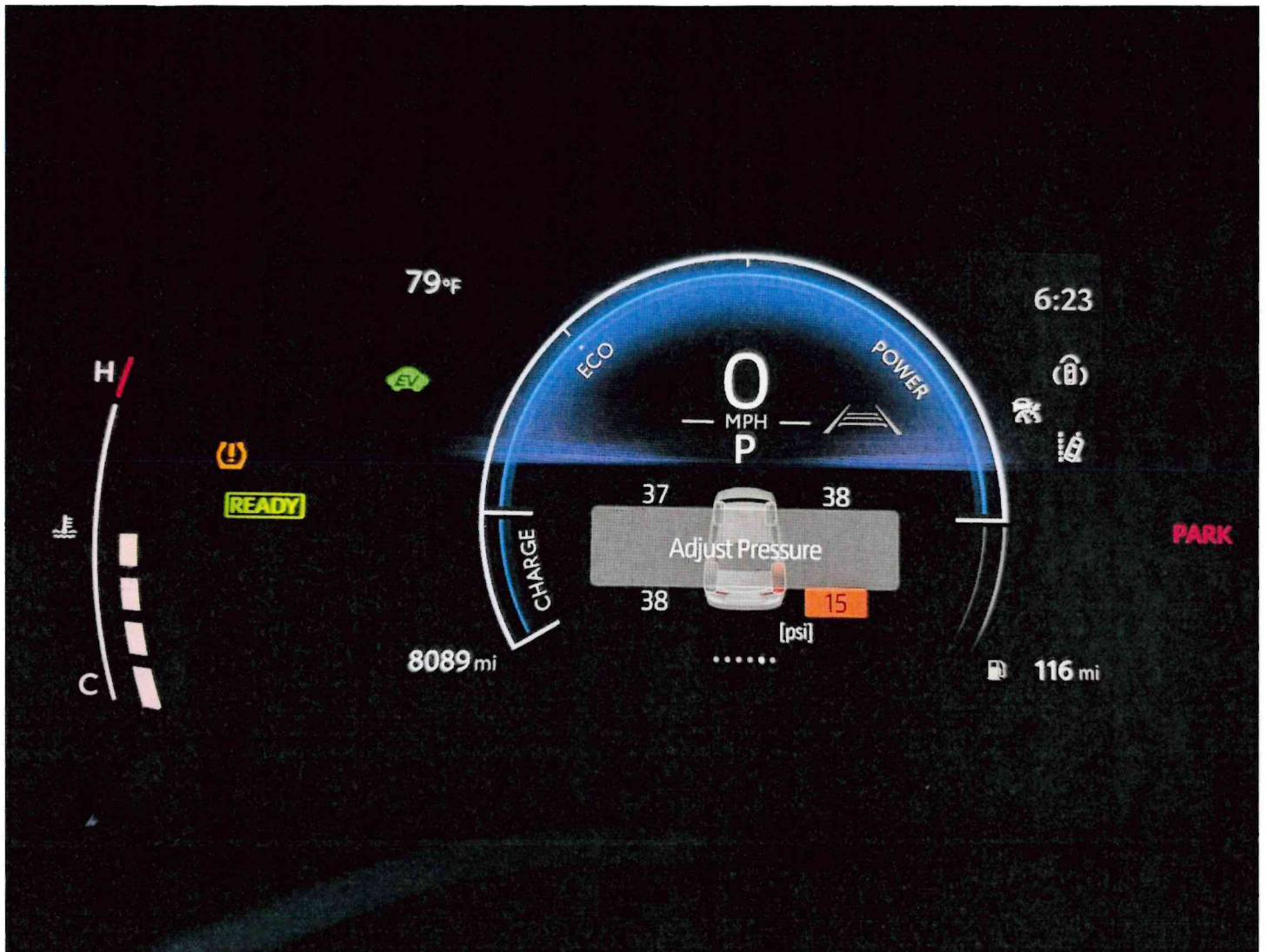
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B
L
O
Jroia15@verizon.net
JENNIFER H BUSBY
505 PLAINFIELD PIKE
COVENTRY, RI 02827

S
H
I
P

CASH

CHANDA LOY

06/25/25

PQ40942
TOR

SHIP QTY	B.O. QTY	PART NUMBER / DESCRIPTION	BIN	LIST	NET	AMOUNT	EXT. COMP	EXT. COST
1	0	DT001-57927-CO		224.00	224.00	224.00		
	0	SCRAP		4.50	4.50	4.50		
		OEM 235/45R18 CO	SPORD					
		TIRE REMOVAL						
				SUBTOTAL	228.50			
				RESTOCK CHARGE	0.00			
				TAX	14.00			
				FREIGHT	0.00			
				PAY THIS AMOUNT	242.50			

Handwritten: \$30.00
\$272.50
(TH)

DISCLAIMER OF WARRANTIES

"The only warranty, if any, applicable to this part(s) is that which may be offered by the manufacturer. The selling dealer hereby EXPRESSLY DISCLAIMS ALL WARRANTIES EITHER EXPRESS OR IMPLIED INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this part(s)."

TERMS: NO RETURNS WITHOUT SALES SLIP • NO RETURNS AFTER 10 DAYS. • NO RETURNS ON ELECTRICAL OR SPECIAL ORDERED PARTS. • 20% HANDLING CHARGE. • \$10.00 MINIMUM CHARGE.

REC'D BY X
ACCOUNTING COPY



0101GPQ40942

PARTS INVOICE

** PRICE QUOTE **
09:10:21 PAGE 1 OF 1
NET502

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



TOWN CLERK
BRISTOL, RHODE ISLAND
2025 JUL 11 PM 3:53
DATE RECEIVED

LAUREN SOUZA
FRI 11 JUL 2025 3:50PM

TO WHOM IT MAY CONCERN,

ATTACHED IS A REIMBURSEMENT REQUEST FOR
DAMAGES SUSTAINED TO MY VEHICLE DUE
TO A POT HOLE ON KICKEMUIT WHICH
I UNFORTUNATELY DROVE OVER ON WEDNESDAY
DECEMBER 11, 2024. THANK YOU FOR YOUR
TIME REGARDING THIS MATTER.

BEST REGARDS,

Step 92

PLEASE NOTE:

Please ensure that your petition is submitted
by 4:00 PM, two (2) Wednesdays before the
Town Council meeting scheduled for

in order to be included on the docket. Ac-
cording to Council policy, petitions cannot
be addressed unless recommendations, if
needed, from the relevant departments are
received before the Council meeting

SIGNATURE:

NAME:

ADDRESS:

TOWN:

BUSINESS TEL. NO.

RESIDENCE TEL. N

EMAIL ADDRESS:

STEPHEN ZBYSZIEWSKI
40 HARRISON STREET
BRISTOL RI 02809-4402







ASHLEY FLESHER

Report # 24-183

Item (CA) 113.



BRISTOL POLICE DEPARTMENT

Statement Form

☒ Complainant☐ Witness☐ Defendant☐ Vehicle Operator

Case #:

Date:

Time:

Officer ID:

Badge #:

POLICE USE ONLY

Full Name: STEPHEN ZBYSZEWSKI

Home Address: 40 HARRISON ST

City / Town: BRISTOL

State: RI Zip Code: 02809-4402

Driver's License #: 0 State: RI

Date of Birth:

Home Phone Number: (

Cell Phone Number: (

Email:

SSN#:

INCIDENT INFORMATION

Date of Incident: 11 DECEMBER 2024

Time of Incident: 9:06 AM

Location / Address of Incident: KICKEMUT AVE

Vehicle Registration: 52-21 State: RI Insurance Company: ALLSTATE Policy#: 925617646

STATEMENT OF PERSON FILING REPORT

WAS DRIVING TO WORK HEADING WEST ON KICKEMUT AVENUE TO METACOM AVENUE (ROUTE 136) AND HIT A POT HOLE. DAMAGES TO MY FRONT PASSENGER WHEEL.

SPOKE WITH KIM AT THE BRISTOL PUBLIC WORKS GARAGE ~~AND~~ ONCE I ARRIVED AT WORK. SHE INSTRUCTED ME TO FILE A POLICE REPORT.

THE MAIN REASON I CONTACTED THE BRISTOL PUBLIC WORKS GARAGE WAS TO MAKE THEM AWARE OF THE POT HOLE THAT I HIT ON KICKEMUT AVENUE FOR REPAIRS AND PATCHED WITH ASPHALT

Signature

Date Signed:

11 DECEMBER 2024

If additional space is needed please use the reverse side

BPD_Witness_Statement.rev20

Bristol Police Department
Incident Report

Page: Item (CA) 113.
01/08/2025

Incident #: 24-1832-OF
Call #: 24-32933

Date/Time Reported: 12/11/2024 2037
Report Date/Time: 12/11/2024 2154
Occurred Between: 12/11/2024 0900-12/11/2024 2037
Status: No Crime Involved

Reporting Officer: Patrol Officer ASHLEIGH FLESER
Approving Officer: Sergeant TIMOTHY GALLISON

Signature: _____

Signature: _____

EVENTS(S)

LOCATION TYPE: Highway/Road/Alley/Street Zone: 06
KICKEMUIT AVE
BRISTOL RI 02809

1 PROPERTY DAMAGE

#	PERSON(S)	PERSON TYPE	SEX RACE	AGE	SSN	PHONE
1	ZBYSZEWSKI, STEPHEN J ***** BRISTOL RI 02809 DOB: *****	COMPLAINANT	M W			

#	VEHICLE(S)	YEAR	MAKE	STYLE	COLOR1	COLOR2	REG	VALUE
1		2024	VOLK		WHI		RI SZ21	\$400.00
	STATUS: Destroyed/Damaged/Vandalized OWNER: ZBYSZEWSKI, STEPHEN J VIN: WVWSA7CD4RW219549							DATE: 12/11/2024

#	OTHER PROPERTIES	PROPERTY #	STATUS
1	FLAT TIRE QUANTITY: 1 SERIAL #: NOT AVAIL DATE: 12/11/2024 OWNER: ZBYSZEWSKI, STEPHEN J	VALUE: \$400.00	Destroyed/Damaged/Vandalized

NARRATIVE FOR PATROL OFFICER ASHLEIGH FLESER

Ref: 24-1832-OF

Entered: 12/11/2024 @ 2159	Entry ID: FLEA
Modified: 12/14/2024 @ 1508	Modified ID: GALT
Approved: 12/14/2024 @ 1508	Approval ID: GALT

On 12/11/24 at approximately 2037 hours, Stephen J. Zbyszewski [REDACTED] responded to Bristol Police Headquarters to report damage to his vehicle (RI SZ21) caused by a pot hole on Kickemuit Ave. Zbyszewski advised that he was traveling westbound on Kickemuit Ave this morning at approximately 0900 hours from his residence on Harrison St. While traveling, Zbyszewski's front passenger tire went flat which he believes was caused by a pot hole between Smith St and Cortland Ln.

Zbyszewski reported the incident to the Department of Public Works, and was instructed to place a report on file with Bristol Police. Zbyszewski completed a handwritten witness statement and provided his vehicle insurance- All State #925617646.

At approximately 2145 hours, I responded to Kickemuit Ave to check the area. At this time, I observed and photographed a pot hole in the westbound lane of Kickemuit Ave in the area of Cortland Ln. The photograph has been attached to this report. I advised Zbyszewski that this incident would be documented.

** Portions of this report have been redacted **

13716CAS

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 EAST PROVIDENCE RI 02914
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Printed: 12/21/2024 12:56

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 CASH

DATE	QUOTE NO	CUST NO
12/21/2024	13716	CASH
SOLD BY	PAY TYPE	P.O. NO

 RH Amount Due
 Quote

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 BUSINESS. NO RETURNS ON ELECTRICAL OR SPECIAL ORDERS.
 HOURS: MON-FRI: 8-5 SAT: 8-1

 NO RETURNS AFTER 30 DAYS. ALL RETURNS MUST BE
 ACCOMPANIED BY THIS INVOICE. NO REFUNDS ON KEYS OR KEY
 CYLINDERS. 10% RE-STOCK CHARGE ON ALL RETURNED PARTS.

QTY	PART NUMBER	DESCRIPTION	BIN	LIST	NET	AMOUNT
1	5H0601025ADAX1	WHEEL		610.00	610.00	610.00
1	DT1557284	EXTREMECON	SHOP	303.45	272.00	272.00

 Sub Total 882.00
 Tax 61.74
TOTAL QUOTE-DO NOT PAY 943.74
QUOTE - QUOTE - QUOTE - QUOTE

 EQUIPMENT
 EXPLANATION

 943.74
 40.00
 983.74

+ inst-ll \$40.00

- ① pictures
- ② police report
- ③ quote for any damage
- ④ client's office file petition

Thank You

 VISIT US AT PARTS.SCOTTVW.COM. THANK YOU FOR YOUR BUSINESS. NO RETURNS ON
 SPECIAL ORDERS. NO RETURNS AFTER 30 DAYS. NO RETURNS ON KEYS OR KEY LOCK
 HOURS: MON-FRI: 8-5 SAT: 8-1 CYLINDERS. 10% RE-STOCK CHARGE ON RETURN ITEMS

Received by _____

Page 1 CUSTOMER COPY

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

2025 JUL 11 PM 1:13

DATE RECEIVED

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of
Bristol: The undersigned hereby respectfully
requested of your Honorable Body that:



The town of Bristol RI pay for a wall repair
at 1 Overlook Drive that was damaged by a town
composting truck on 6/20/25.

Attached is an estimate for repair, the police report &
photos. See page 6 of the police report for a
drawing & photos for specifics. If there is anything else you
need, please advise. Please inform me of next steps. Thank-
you for your consideration of this matter

PLEASE NOTE:

Please ensure that your petition is submitted
by 4:00 PM, two (2) Wednesdays before the
Town Council meeting scheduled for

in order to be included on the docket. Ac-
cording to Council policy, petitions cannot
be addressed unless recommendations, if
needed, from the relevant departments are
received before the Council meeting

SIGNATURE: Carolyn BalinskiNAME: Carolyn Balinski

STATE OF RHODE ISLAND UNIFORM CRASH REPORT

Reporting Agency Name Bristol				Report Number 25-262-AC				Crash Date 06/20/2025				Crash Time 12:10				Walk In Report <input type="checkbox"/>				Parking Lot <input type="checkbox"/>			
City or Town Name Bristol						Street or Highway OVERLOOK DR						<input type="checkbox"/> On Ramp		Exit #		# of Lanes 2		Posted Speed Limit 25 <input type="checkbox"/> N/A <input type="checkbox"/> Unk					
Nearest Intersection Street SUNNYSIDE AVE						Direction From Nearest Intersection to Crash Site <input checked="" type="checkbox"/> At Inter. <input type="checkbox"/> North <input type="checkbox"/> South <input type="checkbox"/> East <input type="checkbox"/> West						Distance From Nearest Inter. <input type="checkbox"/> Feet <input type="checkbox"/> Miles				Latitude 41.685262				Longitude -71.282255			
Unit ID		Driver's Last Name 1 VIEIRA				First Name ANTONIO		M.I. P		DOB		Unit ID		Driver's Last Name				First Name		M.I.		DOB	
Address 16 DEER RUN RD						City BRISTOL						Address						City					
State RI		Zip 02809		Home Phone		Cell Phone		Work Phone		State RI		Zip		Home Phone		Cell Phone		Work Phone					
Driver's License # 1 <input type="checkbox"/> CDL						Lic. State RI						Driver's License # 1 <input type="checkbox"/> CDL						Lic. State					
M/V Violation		M/V Violation		M/V Violation		M/V Violation		M/V Violation		M/V Violation		M/V Violation		M/V Violation		M/V Violation		M/V Violation					
Driver/Owner Same <input type="checkbox"/>		Owner's Last Name TOWN OF BRISTOL (DPW) NFN				First Name		M.I.		Driver/Owner Same <input type="checkbox"/>		Owner's Last Name				First Name		M.I.					
Address 10 COURT ST						City BRISTOL						Address						City					
State RI		Zip 02809		Home Phone		Cell Phone		Work Phone		State RI		Zip		Home Phone		Cell Phone		Work Phone					
Insurance Company Name THE TRUST <input type="checkbox"/> No Ins.						Insurance Policy Number 0000000						Insurance Company Name THE TRUST <input type="checkbox"/> No Ins.						Insurance Policy Number					
Hit And Run <input type="checkbox"/> Yes, M/V & Driver Left Scene <input type="checkbox"/> Yes, Driver Left Scene <input checked="" type="checkbox"/> No <input type="checkbox"/> Unk										Hit And Run <input type="checkbox"/> Yes, M/V & Driver Left Scene <input type="checkbox"/> Yes, Driver Left Scene <input type="checkbox"/> No <input type="checkbox"/> Unk													
Registration# 5851 <input type="checkbox"/> Not Reg.		State RI		Yr Reg. 2025		VIN 1CYATAAC1P1000179				Registration# 5851 <input type="checkbox"/> Not Reg.		State		Yr Reg.		VIN							
Veh Yr. 2023		Make OTHER		Model BATTLE MOTORS		Color WHITE		Plate Type TN		Veh Yr.		Make		Model		Color		Plate Type					
Vehicle Travel Direction <input checked="" type="checkbox"/> Eastbound <input type="checkbox"/> Westbound <input type="checkbox"/> Not on Roadway <input type="checkbox"/> Unk										Vehicle Travel Direction <input type="checkbox"/> Northbound <input type="checkbox"/> Southbound <input type="checkbox"/> Eastbound <input type="checkbox"/> Westbound <input type="checkbox"/> Not on Roadway <input type="checkbox"/> Unk													
Vehicle Towed? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		Towing Company Name				Haz Mat Placard? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No				Vehicle Towed? <input type="checkbox"/> Yes <input type="checkbox"/> No		Towing Company Name				Haz Mat Placard? <input type="checkbox"/> Yes <input type="checkbox"/> No							

Person Type

1 Driver	4 Bicyclist	7 Other Ped. (Wheelchair, Person in Building, Skater, Ped Conveyance, etc.)	9 Occupant of Non-Motor Veh Transportation Device
2 Passenger	5 Other Cyclist	8 Occupant of Motor Veh. not in Transport (Parked, etc.)	10 Unknown Type of Non-Motorist
3 Pedestrian	6 Witness		11 Unknown

Unit ID	Sex	Seat Position	Other Location	Air Bag Deployed	Ejected	Protection System	Injury
1 Unit 1	M Male	13 Other Row (Bus)	17 N/A	1 N/A	1 No	1 N/A	1 Complaints of Pain
2 Unit 2	F Female	14 Unk. Row	18 Sleeper	2 No	2 Partially	2 None Used	2 Non-Incapacitating
3 (etc.)	U Unk.	15 Other Seat	19 Other Enclosed Area	3 No	3 Totally	3 Shoulder & Lap	3 Incapacitating
or N/A		16 Unk. Seat	20 Other Unenclosed Area	4 N/A	4 N/A	4 Shoulder Only	4 Fatal
			21 Towed Unit	5 Front	5 Unk.	5 Lap Only	5 No Injury
			22 Unknown	4 Side	5 Unk.	6 Type Unknown	6 Unknown
						7 Child - Forw. Facing	
						8 Child - Rear Facing	
						9 Booster Seat	
						10 Child - Unk	
						11 Helmet Used	
						12 Other	
						13 Unk.	

Name: Occupants - Witnesses - Pedestrians - Bicylists	Person Type	Unit ID	Sex	DOB	Seat Pos.	Air Bag Deployed	Ejected	Prot. System	Injury	Trans by Rescue
VIEIRA, ANTONIO P	1	1	M		1	2	1	3	5	<input type="checkbox"/> Y <input checked="" type="checkbox"/> N
										<input type="checkbox"/> Y <input type="checkbox"/> N
										<input type="checkbox"/> Y <input type="checkbox"/> N

Non-Vehicle Property Damage ☐ State Property ☐ City/Town Property ☒ Private Property

Owner: **RICHARD PASTORE** Address: **1 OVERLOOK DR**

Home Phone: Cell Phone: Work Phone: Damage Description: **STONE WALL**

Reporting Officer Name Patrol Officer CHRISTOPHER RAIOLA	Reporting Officer Badge Number 026	Report Date 06/20/2025
--	--	----------------------------------

Report Number
25-262-AC

STATE OF RHODE ISLAND UNIFORM CRASH REPORT CODING GUIDE

1 — Type of Roadway

- 1 Two-Way, Not Divided (No Median or Barrier)
- 2 Two-Way, Not Divided with Continuous Left Turn Lane
- 3 Two-Way, Divided, Uprotected (painted >4 feet) Median
- 4 Two-Way, Divided, Positive Median Barrier
- 5 One-Way, Trafficway
- 6 Unknown

1 — Road Surface Condition (Prevailing)

- | | | |
|---------|----------------------------|------------|
| 1 Dry | 5 Ice/Frost | 9 Oil |
| 2 Wet | 6 Water (Standing, Moving) | 10 Other |
| 3 Snow | 7 Sand | 11 Unknown |
| 4 Slush | 8 Mud, Dirt, Gravel | |

1 — Light Condition (Prevailing)

- | | |
|------------------|---------------------------|
| 1 Daylight | 5 Dark - Not Lighted |
| 2 Dawn | 6 Dark - Unknown Lighting |
| 3 Dusk | 7 Other |
| 4 Dark - Lighted | 8 Unknown |

1 — Weather Condition (Prevailing)

- | | |
|--------------------|--|
| 1 Clear | 5 Sleet, Hail (Freezing Rain or Drizzle) |
| 2 Cloudy | 6 Snow |
| 3 Fog, Smog, Smoke | 7 Blowing Snow |
| 4 Rain | 8 Severe Crosswinds |

1 — Manner of Impact

- 1 Not a collision between two Motor Vehicles in Transport
- 2 Rear End (Front-to-Rear)
- 3 Head-On (Front-to-Front)
- 4 Angle (Front-to-Side) Same Direction
- 5 Angle (Front-to-Side) Opposite Direction
- 6 Angle (Front-to-Side) Right Angle (Includes Broadside)
- 7 Angle Direction Not Specified
- 8 Sideswipe, Same Direction
- 9 Sideswipe, Opposite Direction
- 10 Rear-to-Side
- 11 Rear-to-Rear
- 12 Other
- 13 Unknown

School Bus Related Crash?

(Directly Involved Indicates Contact was made)

- ☐ Yes, Directly Involved ☒ No
- ☐ Yes, Indirectly Involved

Traffic Controls

- | | |
|---------------------------------|---------------------------|
| 1 No Controls | 7 Yield Signs |
| 2 Person | 8 Warning Signs |
| 3 Traffic Control Signal | 9 Railway Crossing Device |
| 4 Flashing Traffic Control Sig. | 10 Pavement Markings |
| 5 School Zone Signs | 11 Other |
| 6 Stop Signs | 12 Unknown |

Pre-Crash Traffic Controls Malfunctioning, Damaged or Missing?

- ☐ Yes ☐ No ☒ N/A

Construction Zone Crash?

(Crash Occurs in or Related to Construction, Maintenance, or Utility Work Zone. May include Vehicles Slowed or Stopped because of Work Zone)

- ☐ Yes ☒ No

Construction Workers Present?

- ☐ Yes ☒ No

Contributing Circumstances Environment

- 1 None
- 2 Weather Conditions
- 3 Physical Obstructions
- 4 Glare
- 5 Animal(s) in Roadway
- 6 Other
- 7 Unknown

1st

1

2nd

3rd

Contributing Circumstances Road

- 1 None
- 2 Road Surface (Wet, Icy, Snow, Slush, etc.)
- 3 Debris
- 4 Rut, Holes, Bumps
- 5 Work Zones (Construction/Maintenance/Utility)
- 6 Worn, Travel-Polished Surface
- 7 Obstruction in Roadway
- 8 Traffic Control Device Inoperative, Missing, or Obscured
- 9 Shoulders (None, Low, Soft, High)
- 10 Non-Highway Work
- 11 Other
- 12 Unknown

1st

1

2nd

3rd

16 Vehicle #1

- 1 Passenger Car
- 2 (Sport) Utility Vehicle
- 3 Passenger Van
- 4 Cargo Van (10K lbs [4,536 kg] or less)
- 5 Pickup

Unit Types

- | | |
|---------------|--|
| 6 Motor Home | 11 Motorcycle |
| 7 School Bus | 12 Moped |
| 8 Transit Bus | 13 Low Speed Vehicle |
| 9 Motor Coach | 14 Other Light Trucks (10K lbs [4,536 kg] or less) |
| 10 Other Bus | 15 Tractor Trailer or Combination (More than 10K lbs [4,536 kg]) |
| | 16 Medium/Heavy Trucks (More than 10K lbs [4,536 kg]) |

Vehicle #

- 17 Tow Truck
- 18 Pedestrian
- 19 Bicyclist
- 20 Witness
- 21 Other

Vehicle #1

☐ Yes ☒ No Does this Vehicle have Seats to Transport 9 or more people, including the Driver's Seat? ☐ Yes ☐ No

Vehicle #1

☐ Yes ☒ No Was this Vehicle in Tow? ☐ Yes ☐ No

1 Vehicle #1

- 1 No Special Function
- 2 Taxi
- 3 Vehicle Used as School Bus
- 4 Vehicle Used as Other Bus

Special Function Vehicle

- | | | |
|------------|--------------|-----------|
| 5 Military | 7 Ambulance | 9 Unknown |
| 6 Police | 8 Fire Truck | |

Vehicle #

Report Number
25-262-AC**STATE OF RHODE ISLAND UNIFORM CRASH REPORT
CODING GUIDE**

Vehicle #1 ☐ Yes ☒ No ☐ Unk. **Police, Ambulance or Fire Truck Responding to a Call?** ☐ Yes ☐ No ☐ Unk.

1 Vehicle #1 _____ Motor Vehicle Position _____ Vehicle # _____
 1 Motor Vehicle on Roadway 2 Motor Vehicle parked 3 Working Vehicle/Equipment

2 Vehicle #1 _____ Extent of Damage _____ Vehicle # _____
 1 No Damage Observed 2 Minor Damage (<= \$1,000) 3 Functional Damage (> \$1,000) 4 Disabling Damage (> \$1,000)

39 Vehicle #1 _____ Most Harmful Event _____ Vehicle # _____

Non-Collision: Collision with Person, Motor Veh., or Non-Fixed Object:

- | | |
|-------------------------------|------------------------------------|
| 1 Overturn/Rollover | 9 Pedestrian |
| 2 Fire/Explosion | 10 Pedalcycle |
| 3 Immersion | 11 Railway Vehicle (Train, Engine) |
| 4 Jackknife | 12 Animal |
| 5 Cargo/Equip. Loss or Shift | 13 Motor Vehicle in Transport |
| 6 Fell/Jumped from Motor Veh. | 14 Work Zone/Maintenance Equipment |
| 7 Thrown or Falling Object | 15 Other Non-Fixed Object |
| 8 Other Non-Collision | |

Collision with Fixed Object:

- | | |
|------------------------------------|--|
| 16 Impact Attenuator/Crash Cushion | 28 Tree (Standing) |
| 17 Bridge Overhead Structure | 29 Landscaping |
| 18 Bridge Pier or Support | 30 Utility Pole (Elec/Tele)/Light Support |
| 19 Bridge Rail | 31 Highway Lighting/Light Standard |
| 20 Culvert | 32 Traffic Sign/Support |
| 21 Curb | 33 Traffic Signal/Support |
| 22 Ditch | 34 Traffic Control Box |
| 23 Embankment | 35 Variable Message Board/Arrow Board |
| 24 Guardrail Face | 36 Other Post, Pole, or Support |
| 25 Guardrail End | 37 Fence |
| 26 Jersey/Concrete Traffic Barrier | 38 Mailbox |
| 27 Other Traffic Barrier | 39 Other Fixed Object (Wall, Building, Tunnel, etc.) |
| | 40 Unknown - Most Harmful Event |

5 Vehicle #1 _____ Vehicle Action Prior _____ Vehicle # _____

- | | | |
|--|-------------------------|------------------------|
| 1 Movements Essentially Straight Ahead | 6 Turning Left | 11 Negotiating a Curve |
| 2 Backing | 7 Making U-Turn | 12 Parked |
| 3 Changing Lanes | 8 Leaving Traffic Lane | 13 Stopped in Traffic |
| 4 Overtaking/Passing | 9 Entering Traffic Lane | 14 Other |
| 5 Turning Right | 10 Slowing | 15 Unknown |

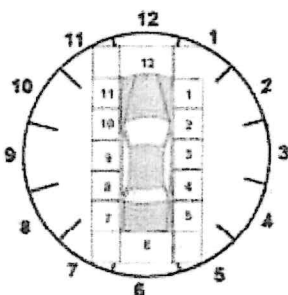
5 Vehicle #1 _____

Initial Impact Area
Clock Diagram
or

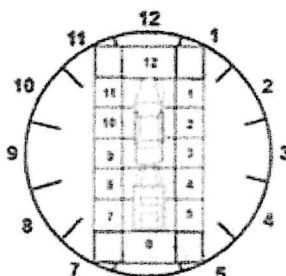
- 13 Top (Roof)
14 Undercarriage
15 Non-Collision
16 Unknown

Most Damaged Area

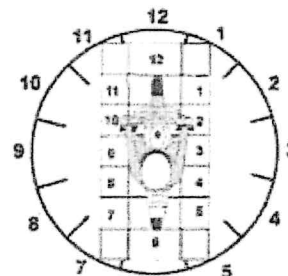
5 Vehicle #1 _____



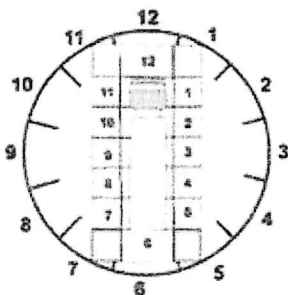
Passenger Car



Passenger Car
W/Trailer



Motorcycle



Tractor Trailer

Vehicle # _____

Initial Impact Area
Clock Diagram
or

- 13 Top (Roof)
14 Undercarriage
15 Non-Collision
16 Unknown

Most Damaged Area

Vehicle # _____

Report Number
25-262-ACSTATE OF RHODE ISLAND UNIFORM CRASH REPORT
CODING GUIDE

1st	Vehicle #1	Sequence of Events	Vehicle #	1st
39	Non-Collision: 1 Overturn/Rollover 2 Fire/Explosion 3 Immersion 4 Jackknife 5 Cargo/Equipment Loss or Shift 6 Fell/Jumped from Motor Veh. 7 Thrown or Falling Object 8 Other Non-Collision Collision with Person, Motor Veh., or Non-Fixed Object: 9 Pedestrian 10 Pedalcycle 11 Railway Vehicle (Train, Engine) 12 Animal 13 Motor Vehicle in Transport 14 Work Zone/Maintenance Equipment 15 Other Non-Fixed Object	Collision with Fixed Object: 16 Impact Attenuator/Crash Cushion 17 Bridge Overhead Structure 18 Bridge Pier or Support 19 Bridge Rail 20 Culvert 21 Curb 22 Ditch 23 Embankment 24 Guardrail Face 25 Guardrail End 26 Jersey/Concrete Traffic Barrier 27 Other Traffic Barrier 28 Tree (Standing) 29 Landscaping 30 Utility Pole (Elec/Tele)/Light Support 31 Highway Lighting/Light Standard 32 Traffic Sign/Support 33 Traffic Signal/Support 34 Traffic Control Box 35 Variable Message Board/Arrow Board 36 Other Post, Pole, or Support 37 Fence 38 Mailbox 39 Other Fixed Object (Wall, Building, Tunnel, etc.)		
2nd				2nd
3rd				3rd
4th				4th
		40 Unknown - Sequence of Events		

1	Driver Vehicle #1	Driver Distracted	Driver Vehicle #
	1 Not Distracted 2 Electronic Communications Devices (Cell Phone, Pager, etc.) 3 Other Electronic Devices (Navigation Device, Palm Pilot, etc.)	4 Other Inside the Vehicle 5 Other Outside the Vehicle 6 Unknown	

1	Driver Vehicle #1	Physical Condition of Driver	Driver Vehicle #
	1 Apparently Normal 2 Emotional (Depressed, Angry, Disturbed, etc.) 3 Ill (Sick)	4 Fell Asleep, Fainted, Fatigued, etc. 5 Under the influence of medications/drugs/alcohol 6 Unknown	

1st	Non-Motorist Safety Equipment	1st
2nd	1 None 2 Helmet 3 Protective Pads Used (Elbows, Knees, Shins, etc.) 4 Reflective Clothing (Jacket, Backpack, etc.) 5 Lighting 6 Other 7 N/A 8 Unknown	2nd

Alcohol and/or Drug Testing			
Driver Vehicle #1	Chemical Test	Driver Vehicle #	Alcohol Test Result
	Alcohol Drug <input checked="" type="checkbox"/> <input checked="" type="checkbox"/> None Given <input type="checkbox"/> <input type="checkbox"/> Test Refused <input type="checkbox"/> <input type="checkbox"/> Unknown if Tested <input type="checkbox"/> <input type="checkbox"/> Blood <input type="checkbox"/> <input type="checkbox"/> Urine <input type="checkbox"/> <input type="checkbox"/> Serum <input type="checkbox"/> <input type="checkbox"/> Other <input type="checkbox"/> <input type="checkbox"/> Breath		BAC <input type="checkbox"/> Pending <input type="checkbox"/> Unknown
Driver Vehicle #1	Drug Test Result	Driver Vehicle #	Driver Vehicle #
	Positive Negative Awaiting Test Result		

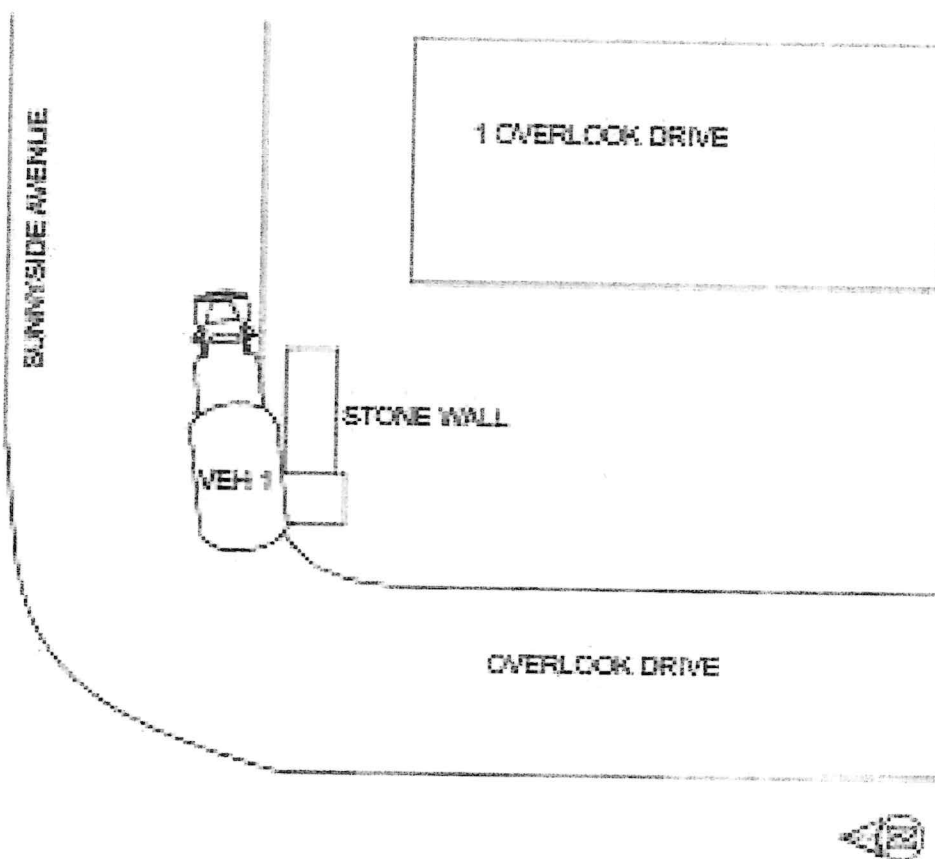
Report Number
25-262-AC

STATE OF RHODE ISLAND UNIFORM CRASH REPORT
Narrative/Diagram Supplemental

(1) ****OFFICER INVESTIGATION--NON-INJURY COLLISION REPORT**** On 06/20/2025 at approximately 0900 hours, Veh #1 was turning eastbound from Overlook Drive onto Sunnyside Avenue. At this time Veh #1's rear passenger side tire collided with the stone wall on the northwest corner of 1 Overlook Drive's property. Veh #1 sustained minor damage to the rear passenger tire. Several stone slabs from the wall were dislodge as a result of the collision. Photographs were taken and attached to this report. No injuries were reported. Bristol Dept of Public Works supervisors were informed of the collision.

Report Number
25-262-AC

STATE OF RHODE ISLAND UNIFORM CRASH REPORT
Narrative/Diagram Supplemental











25, 10:43 AM





Staton's Landscaping, Inc.

48 Kinnicutt Ave.
Warren, RI 02885

Submitted to:

Carolyn Balinskas
1 Overlook Dr.
Bristol, RI 02809

Proposal**Proposal Date:** 7/7/2025**Description**

Repair stone wall that was damaged by a truck.
Labor & material \$2257.00

Thank you,
Charles Staton

Plants are guaranteed for one year based upon being watered three times per week for two months, then twice weekly until the first frost. Price is for complete job, including all materials, labor, taxes, hauling/dumping fees and clean up. Price is based on all prep work being completed before Staton's arrival. Any additional prep work needed will be invoiced according to the owner/developer.

PAYMENT TERMS 1/3 due with signed proposal, 1/3 due when work begins, balance due upon completion. Fertilization/Weed Control Programs must be paid in full to receive the 4% discount if paid by March 31st. or, 3% if paid by April 30th. We also have a 4 installment payment plan.

This will become your contract by printing, signing and returning with a deposit. Thank you

SIGNATURE _____

Date _____