

# **TOWN OF BRISTOL, RHODE ISLAND**



## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley

*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, April 17, 2024 at 7:00 PM**  
**Town Hall - Council Chambers**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

The public may VIEW the meeting live by using the following link <https://zoom.us/j/83878864997>, or by visiting zoom.com meeting code 838-7886-4997. Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates

April 29, 2024- Special Town Council Meeting

May 8, 2024- Town Council Meeting

May 29, 2024- Town Council Meeting

June 26, 2024- Town Council Meeting

July 31, 2024 - Town Council Meeting

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

#### **A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Special Meeting Minutes - March 6, 2024

**A2.** Town Council Meeting Minutes - March 27, 2024

#### **B. Public Hearings**

B1. Fabio Lopes, G Lopes Restaurant, Inc. d/b/a Sunset Cafe, 499 Hope Street, request Class BV Liquor License **(see also C2 and D1)**

**C. Ordinances**

C1. Ordinance #2024-08 Chapter 8 - Boats, Docks and Waterways, Sec. 8-71. Insurance requirement for Town marina. **(2nd Reading)**

a. Harbor Master Marsilli re Commercial Fishing Insurance Survey

C2. Ordinance #2024-09 Chapter 17 - Offenses and Miscellaneous Provisions, Article II - Alcoholic Beverages Establishments, Sec. 17-82. - Number of Licenses (to decrease the number of B Limited licenses from 8 to 7 and increase the number of BV Licenses from 31 to 32. **(2nd Reading) (See also B1 and D1)**

C3. Ordinance No. 2024-10 Chapter 17 - Offenses and Miscellaneous Provisions, Article II - Alcoholic Beverages Establishments, Sec. 17-82. - Number of Licenses (to decrease the number of B Limited licenses from 7 to 6 and increase the number of BV Licenses from 32 to 33. **(1st Reading)**

**D. Licensing Board - New Petitions**

D1. Fabio Lopes, G Lopes Restaurant, Inc. d/b/a Sunset Cafe, 499 Hope Street, request for BV Liquor License **(See also B1 and C2)**

a. recommendation - Town Administrator and Police Chief

D2. Joseph Zonfrilli, Jozon Enterprises, Inc. d/b/a Domino's Pizza, 655 Metacom Avenue, request modification to Victualling License (location change)

a. recommendation - Town Administrator and Director of Community Development

b. recommendation - Town Administrator and Fire Chief

c. recommendation - Town Administrator and Pretreatment Coordinator, Water Pollution Control Department

d. recommendation - Town Administrator and Police Chief

D3. Erin Meyer, Crate Escape Doggie Day Camp, 64 Ballou Boulevard, request for Dog Kennel License

a. recommendation - Town Administrator and Director of Community Development

b. recommendation - Town Administrator and Police Chief

**E. Licensing Board - Renewals**

E1. Dog Kennel License Renewals 2024-2025

a. recommendation - Town Administrator and Chief of Police

**F. Petitions - Other**

F1. Paul M. Lapre, 19 Annawamscutt Drive, request for Council Consideration of creating an Ordinance to Limit the Use of Surveillance Cameras and Consideration for Ordinance Enforcing Violations to Trespassing on Town property extending on boundary lines of private property

F2. Robert McNeil, McNeil Design Collaborative d/b/a The Northeast Golf Company, 96 Broad Common Road, request to add a Class C Liquor License

F3. Madeline Predaris, 1 Old Ferry Road, request temporary installation of sculptures on light poles at Town Common

a. recommendation - Town Administrator and Director of Community Development

b. recommendation - Town Administrator and Director of Parks and Recreation

F4. Denise Panichas, Executive Director, of The Samaritans of Rhode Island, request for support of Resolution for Suicide Prevention Barriers on Bridges over Narragansett Bay

a. (Draft) Resolution - Urging the RI State Legislature to Support Allocating Funding for

Permanent Safety Barriers On Rhode Island's Bridges  
over Narragansett Bay

**F5.** Daniel Manchester, 125 Peck Avenue, Bristol Historical and Preservation Society, request use of Town Common to hold annual Flea and Fair on Saturday, August 10, 2024, 9:00 AM to 4:00 PM (set-up 7:00 AM), rain date Sunday, August 11, 2024

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Director of Parks and Recreation

c. recommendation - Town Administrator and Police Chief

**F6.** Ana Isabel dos Reis Couto, Rhode Island Day of Portugal, request to fly Portuguese Flag with a flag-raising ceremony, Town Hall 10 Court Street on June 5, 2024 at 11:00 AM

a. Memo from Clerk of Canvassers re qualifying signatures received

**F7.** Athony Merryman, 40 Kickemuit Avenue, request for curb cut and removal of Town tree

a. recommendation - Town Administrator and Director of Community Development

b. recommendation - Town Administrator and Tree Warden

c. recommendation - Town Administrator and Police Chief

**F8.** Office of Governor Daniel McKee re consideration for adoption of Resolution for a Litter-Free Rhode Island

a. (draft) resolution for a Litter-Free Rhode Island

**G. Appointments**

**G1.** Police Pension Fund Board of Trustees - (one 3-year term set to expire April 2027)

a. Raymond C. Falcoa, 55 Brooks Farm Drive - Interest/Reappointment

G2. Bristol Planning Board (one 3-year term set to expire April 2027)

a. Anthony Murgo, 5 Karen Ann Drive - Interest/Reappointment

G3. Christmas Festival Committee 2024-2025

a. Annette M. Campbell, 106 Cedar Avenue, Portsmouth, Interest/Appointment

b. Kevin Deeb, 12 Third School Street - Interest/Appointment

c. Danielle Hill, 1362 Hope Street - Interest/Appointment

d. recommendation - David Scarpino, Chairman of Christmas Committee, to appoint Annette Campbell and Kevin Deeb

e. recommendation - David Scarpino, Chairman of Christmas Committee, to appoint Danielle Hill

G4. Recreation Board (one 3-year term set to expire February 2027)

a. Joseph P. Bruno, 44 Sandra Court - Interest/Appointment

b. Michael Tomaselli, 4 Dixon Avenue - Interest/Appointment

G5. Bristol 250th Commission (3 council appointments set to expire December 2027)

a. Warren Rensehausen, 112 Church Street - Interest/Appointment

b. Andrea Rounds, 15 Milk Street - Interest/Appointment

c. William J. Leary, 9 Patricia Ann Drive - Interest/Appointment

d. Douglas ORoak, 513 Wood Street, Apt 3 - Interest/Appointment

e. Michael Rielly, 21 Sandy Lane - Interest/Appointment

G6. Capital Project Commission (one 5-year term set to expire May 2029)

a. Donald R. Hemond - interest/reappointment

G7. Bristol County Water Authority (one unexpired term ending February 2025)

a. Richard E. Fournier, Jr., 37 Shore Road - Interest/Appointment

G8. Assistant Harbormaster (part-time) (one 1-year term set to expire January 2025)

a. Donald Fitting, 10 Woburn Street - Interest/Reappointment

b. recommendation - Harbor Master request to reappoint Donald Fitting, as Part-time Assistant Harbormaster

G9. Bristol Board of Canvassers (modification of position appointments)

a. recommendation - Thomas Carroll, Chairman of the Republican Town Committee

#### **H. Old Business**

H1. Director of Community Development Williamson re (draft) Natural Hazard Mitigation Plan Update - 2024 **(Continued from 10/4/2023)**

a. copy of (draft) Natural Hazard Mitigation Plan

#### **I. Other New Business Requiring Town Council Action**

I1. Bristol Firemen's Memorial and Welfare Committee request for support of 69th Annual Fundraiser and Program Book

I2. Bristol Conservation Commission re 35th Annual Keep Bristol Clean, April 27, 2024, 9:00 AM - 12:00 PM

I3. Public Notice from CRMC, re Douglas & Kathryn O'Brien, 461 Poppasquash Road, requires response by April 14, 2024

a. recommendation - Town Administrator and Harbor Master

I4. Public Notice from CRMC, re Town of Bristol c/o Steven Contente, Thames Street, requires response by April 25, 2024

a. recommendation - Town Administrator and Director of Public Works

b. recommendation - Town Administrator and Harbor Master

I5. Public Notice from CRMC, re Jeanine & Daniel McConaghy, 135 Kickemuit Avenue, requires response by April 18, 2024

a. recommendation - Town Administrator and Harbor Master

b. recommendation - Town Administrator and Director of Community Development

I6. Public Notice from CRMC, re Town of Bristol c/o Steven Contente, Sherman Avenue, requires response by April 27, 2024

a. recommendation - Town Administrator and Director of Public Works

b. recommendation - Town Administrator and Harbor Master

I7. Town Administrator Contente re Town Christmas Light expenditure and options

I8. Town Administrator Contente Recommendation for Reorganization of Police Department Rank Structure

I9. Bond Counsel re Reimbursement and Borrowing Resolutions for up to \$2,660,000 General Obligation Bonds, Series 2024 of Town Council

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

**J. Bills & Expenditures**

J1. Bid #1042 Walley School Exterior Doors

**K. Special Reports**

K1. Bristol County Water Authority Tri-Town Monthly Report Summary of Notable Activities and Reports

**L. Town Solicitor**

**M. Executive Sessions**

M1. Town Administrator Contente Request for Executive Session Pursuant to RIGL § 42-46-5(a)(5) - Open Space Acquisition

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Bristol Fire Department Board of Engineers Meeting Minutes, April 1, 2024

(CA) AA2. Historic District Commission Meeting Minutes, January 23, 2024

(CA) AA3. Historic District Commission Meeting Minutes, February 1, 2024

(CA) AA4. Conservation Commission Meeting Minutes, March 5, 2024

(CA) AA5. Zoning Board of Review Meeting Minutes, March 4, 2024

(CA) AA6. Bristol Planning Board Meeting Minutes, February 8, 2024

(CA) AA7. Town of Bristol Housing Authority Minutes, March 14, 2024

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo re Recommended Abatements and Additions for April - 2024

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**



- (CA) DD.       **Proclamations, Resolutions & Citations**
- Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**
- [\(CA\) DD1.](#)     Resolution Bristol Fourth of July Celebration - 2024
- (CA) EE.       **Utility Petitions**
- Approval of consent agenda = "motion to approve these petitions"**
- (CA) FF.       **City & Town Resolutions Not Previously Considered**
- Approval of consent agenda = "motion to receive and place these items on file"**
- [\(CA\) FF1.](#)     Town of North Smithfield Public Schools Resolution Healthy School Meals for All/Universal Free School Meals
- [\(CA\) FF2.](#)     North Smithfield Public School Resolution Funding Formula
- [\(CA\) FF3.](#)     Town of Burrillville Resolution in opposition to House Bill 2024-H 7763 and Senate Bill 2024-S 2679 relating to Public Records - Access to Public Records Act
- (CA) GG.       **Distributions/Communications**
- Approval of consent agenda = "motion to receive and place these items on file"**
- [\(CA\) GG1.](#)     Town Administrator Contente to Representative Stephen M. Casey, Chairman House Municipal Government and Housing Committee re Bill H-7981 - relating to Towns and Cities - Zoning Ordinances
- [\(CA\) GG2.](#)     Letter to Bristol Senators and Representatives re Town Council Resolution and Proposed Legislative Amendment (Senior Tax Exemptions)
- [\(CA\) GG3.](#)     Town Administrator Contente to F&S Electric, Inc. Fredrick Souza re Bid #1040 Walley School Electrical
- [\(CA\) GG4.](#)     Town Administrator Contente to Temptec Mechanical LLC re Bid #1039 Walley School Mechanical

**(CA) HH. Distributions/Notice of Meetings**  
(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. Bristol County Water Authority Personnel Committee Meeting, March 27, 2024

(CA) HH2. Bristol County Water Authority Board of Directors Meeting, March 27, 2024

(CA) HH3. Conservation Commission Meeting, April 2, 2024

(CA) HH4. Town of Bristol Storm Water Annual Reports for Permit Year 20 (2023)

(CA) HH5. Harbor Commission Meeting, April 1, 2024

(CA) HH6. Bristol Fourth of July Committee Pickleball Meeting, April 9, 2024

(CA) HH7. Bristol Fourth of July Committee Cultural Night Meeting, April 9, 2024

(CA) HH8. Bristol Fourth of July Committee Ball Meeting, April 9, 2024

(CA) HH9. Planning Board Meeting, April 11, 2024

(CA) HH10. Town of Bristol Housing Authority Meeting, April 11, 2024

(CA) HH11. Recreation Board Meeting, April 10, 2024

(CA) HH12. Bristol Fourth of July Committee Souvenir Sub Committee Meeting, April 16, 2024

(CA) HH13. Bristol Fourth of July Committee Pageant Sub-Committee Meeting, April 16, 2024

(CA) HH14. Capital Projects Commission Meeting, April 23, 2024

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

Approval of consent agenda = "motion to approve these items"

(CA) KK. Curb cut petitions as approved by the director of public works

Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"

Adjourned: \_\_\_\_\_

/mc

Posted: April 12, 2024

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 6, 2024**

PRESENT: Calouro, Teixeira, and Sweeney

Absent: Clerk Cordeiro, Vice Chairwoman Parella, Councilman Ley

ALSO PRESENT: Steven Contente, Town Administrator, and Sara Hassel, Town Treasurer

The council met on Wednesday, March 6, 2024, and called to order at 7:00 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

Prior to the commencement of the regular order of business, Chairman Calouro that Clerk Cordeiro, Vice Chairwoman Parella, and Councilmember Ley were unable to attend the meeting due to o prior commitments. He emphasized the importance of advancing the discussion before the regular budget conversations.

1. Bid 1032-Mount Hope Avenue Drainage Improvements

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator, Department of Community Development, and Department of Public Works and to act in the best interest of the Town.

Prior to the vote being taken, Director Williamson read the following bids received:

- D'Ambra Construction in the amount of #1,360,690.00
- Narragansett Improvement Company in the amount of \$1,849,970.00
- CB Utility Company Inc., in the amount of \$1,188,140.00
- Loureiro Construction, Inc., in the amount of \$1,516,220.00
- New England Building & Bride in the amount of \$1,070,829.50
- Key Corporation in the amount of \$1,158,670.00

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 6, 2024**

## 2. Five-Year Capital Plan

It is hereby noted for the record that no action was taken on this agenda item

Town Administrator Contente offered a brief overview of the town's initiatives and provided a status update for the fiscal year 2024. He emphasized the completion of several projects, including road resurfacing and repairs, sidewalks along Central Street, installation of an HVAC system in the gymnasium, improvements to Lisa Lane Park, and renovations at Rockwell Playground.

Regarding the ongoing project for the Wally School community resource center, estimated at \$4.3 million from previous years, Town Administrator Contente explained that grant funds are being utilized to ensure its progress. He mentioned that numerous bids will be solicited for tasks such as roofing, plumbing, electrical work, and mechanical installations.

Discussions ensued regarding some of the Walley School Community Center project details and phasing the project completions.

Members of the council reviewed the various departmental Capital Projects status reports as presented in table chart 2 of the Capital Projects report.

Director Diane Williamson provided an overview of the Community Development capital projects report and status report of the following projects:

- Leahy Pond implementation- Annawamscutt/Sowams area
- Varnum watershed project construction
- Burnside Street usability construction
- End of road public Access- Gibson Construction
- Tree Planting Grant Match
- Independence Park access improvements
- Waterfront access imp. Hope & Burton Street
- Church Street Seawall

The council members deliberated and assessed the progress of these projects.

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 6, 2024**

Director Chris Parella provided an overview of the Community Development capital projects report and status report of the following projects:

- Road Reconstruction & Repaving
- Sidewalk repairs
- Automated trash truck replacement
- Mack heavy-duty dump truck
- Salt shed repairs
- Medium duty utility body
- Two one-ton regular cab pickups
- DPW Facility building

The council members deliberated and assessed the progress of these projects.

Town Administrator Contente highlighted that the operating capital has consistently increased annually, and it currently stands as cash. The initial plan was to avoid seeking bonding this year; however, due to escalated costs, we may need to consider moving in that direction.

Police Chief Lynch provided an overview of the department's capital projects report and status report of the following projects:

- Mobile Command Center
- Site repeater
- Greenhouse Property environment Site Plan
- Police Station- Feasible study/design

The council members deliberated and assessed the progress of these projects.

Harbor Master Greg Marsili provided an overview of the department's capital projects report and status report of the following projects:

- Independence boat ramp
- Fire suppression improvements on Church Street Dock
- Pump Out Boat
- State Street Boat Ramp
- Rockwell Park Dock improvement

The council members deliberated and assessed the progress of these projects.

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 6, 2024**

Fire Chief DeMello provided an overview of the department's capital projects report and status report of the following projects:

- EKG monitor
- Ventilators
- Roof repairs at Fire Department headquarters
- Personal Protective Equipment
- Radio Communication Equipment
- Breathing Apparatus

The council members deliberated and assessed the progress of these projects.

Library Director Dyer provided an overview of the department's capital projects report and status report of the following projects:

- Generator for Building
- Community facilities grant
- Carpeting

The council members deliberated and assessed the progress of these projects.

Chairman emphasized that the majority of the funding, totaling \$3,232,000, comprises grants, which signifies a remarkable achievement. He underscored the significance of these grants in enhancing various aspects of Bristol, including the library project receiving a \$1.7 million grant. He highlighted the positive impact these grants have on improving Bristol, whether through initiatives like library renovations, equipment procurement for the fire department, or upcoming projects such as the command center.

Chairman Calouro expressed gratitude to the town employees and council members for their efforts, acknowledging that these grants alleviate the burden on taxpayers and enable essential town improvements. He extended thanks to all involved and congratulated them on this significant success.

Director of Parks and Recreation Warren Renshausen provided an overview of the department's capital projects report and status report of the following projects:

**TOWN COUNCIL SPECIAL MEETING- WEDNESDAY, MARCH 6, 2024**

- Town Beach & Sports Complex Court repairs
- Asylum Road Street Lights
- Flooring for QG Fitness Room

The council members deliberated and assessed the progress of these projects.

**There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 9:10 pm.**

DRAFT



## TOWN COUNCIL MEETING- MARCH 27, 2024

The council met on Wednesday, March 27, 2024, and called to order at 6:30 p.m. in the Town Hall, Council Chambers, Council Chairman Calouro presiding:

PRESENT: Council Chairman, Nathan Calouro  
 Vice-Chairwoman, Mary Parella  
 Councilman, Antonio "Tony" Teixeira  
 Councilman, Timothy Sweeney  
 Councilman, Aaron Ley

ALSO PRESENT: Town Administrator, Steven Contente  
 Town Solicitor, Michael Ursillo, Esq  
 Town Sergeant, Archie Martins

**6:30 Public Service Interviews**

Bristol 250th Commission (3 council appointments set to expire December 2027)

It is hereby noted for the record that the Council agreed, by consensus, to consider this matter for a vote after all interviews have ben conducted.

a. Douglas O'Roak, 513 Wood St, Apt 3 (interest/appointment)

The Council heard from Mr. O'Roak who expressed his interest in becoming a member of the Bristol 250<sup>th</sup> Commission. Discussions ensued between members of the Council and Mr. O'Roak pertaining to Mr. O'Roak's qualifications and experiences. Mr. O'Roak also stated why he would consider himself to be a good fit for the position.

b. William Jude Leary, 9 Patricia Ann Dr.(interest/appointment)

The Council heard from Mr. Leary who expressed his interest in becoming a member of the Bristol 250<sup>th</sup> Commission. Discussions ensued between members of the Council and Mr. Leary pertaining to Mr. Leary's qualifications and experiences. Mr. Leary also stated why he would consider himself to be a good fit for the position.

c. Michael Reilly, 21 Sandy Lane (interest/appointment)

The Council heard from Mr. Leary who expressed his interest in becoming a member of the Bristol 250th Commission. Discussions ensued between members of the Council and Mr. Leary pertaining to Mr. Leary's qualifications and experiences. Mr. Leary also stated why he would consider himself to be a good fit for the position.

d. Memo - Clerk Cordeiro re Public Service Interviews - Bristol 250th Commission

### 7:00 PM Regular Order of Business

#### VOTE ON PROVISIONAL BUDGET FISCAL YEAR 2024-2025

Teixeira/Ley- Voted unanimously to adopt the 2024-2025 Provisional Budget as follows:

<b>Schedule A</b>	<b>- (\$62,656,756)</b>
<b>Schedule B</b>	<b>- (\$1,399,000) [incl. in Sched. A]</b>
<b>Schedule C</b>	<b>- (\$7,093,845)</b>
<b>Totaling</b>	<b>- \$69,750,601</b>

Advertise in the local newspaper and forward same for the Public Hearing to be held on April 15, 2024.

#### **Motion RE: Consent Agenda - To Approve the Consent Agenda**

Sweeney/Teixeira- Voted unanimously to approve the Consent Agenda as prepared and presented.

#### **A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Meeting Minutes - February 28, 2024

Sweeney/Teixeira - Voted unanimously to approve these minutes as prepared and presented.

**B. Public Hearings**

**C. Ordinances**

- C1.** Ordinance #2024-05 Chapter 16 Motor Vehicles and Traffic, Article V. Stopping, Standing and Parking, Sec. 16-143 Parking prohibited at all times (to add one no parking space adjacent to the driveway at 45 Congregational Street) **(2nd Reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2024-05. Advertise in the local newspaper

- C2.** Ordinance #2024-06 Chapter 27, Article I Taxation, Sec. 27-7 Exemptions of persons over the age of 65 years and Sec. 27-9 Entitlements and amounts **(2nd Reading)**

Teixeira/Parella- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2024-06. Advertise in the local newspaper

- C3.** Ordinance #2024-07 Chapter 27 Taxation, Sec. 27-9 Entitlements and amounts (amendments to the hardship exemption) **(2nd Reading)**

Teixeira/ Sweeney- Voted unanimously to consider this action to constitute the Second Reading for the adoption of Ordinance #2024-07. Advertise in the local newspaper

**C4.** Ordinance #2024-08 Chapter 8 - Boats, Docks and Waterways, Sec. 8-71. Insurance requirement for Town marina **(1st Reading)**

Teixeira/Sweeney- Motioned to consider this action to constitute the first reading of Ordinance #2024-08. Advertise in the local newspaper. Voting in favor were Council Chairman Calouro, Councilman Ley, Teixeira, and Sweeney. Abstaining was Parrella. Motion Passed

Prior to the vote being taken, Vice Chairwoman Parella highlighted that during the previous meeting, she had raised concerns regarding the impact of liability insurance requirements on waterfront fishermen and commercial workers. She had specifically requested data on who currently holds insurance, who encounters challenges in obtaining it, and the potential consequences of this requirement. Emphasizing the importance of safeguarding these workers' interests, she expressed disappointment at the absence of this information. Vice Chairwoman Parella also noted that she had understood that the implementation of liability insurance for commercial fishermen was to be phased in.

Councilman Sweeney clarified that the implementation would indeed be phased, with recreational boaters affected within 30 days of passage and commercial boaters within 180 days to allow adequate preparation.

Vice Chairwoman Parella reiterated the need for comprehensive data, particularly from a survey of commercial fishermen.

Harbor Master Marsilli informed the council that John McDonald, a commercial fisherman, had been tasked with gathering this information but was not aware it was to be presented at the current meeting. He stated that Mr. McDonald planned to have it ready for the second reading.

Harbor Master Marsilli also committed to addressing the matter at the upcoming April 1 harbor commission meeting. Vice Chairwoman Parella requested that once the information is compiled, it be shared with the council before the next meeting for thorough review.

**C5.** Ordinance #2024-09 Chapter 17 - Article II Alcoholic Beverages Establishments, Sec. 17-82. Number of Licenses (to decrease the number of B Limited licenses

from 8 to 7 and increase the number of BV Licenses from 31 to 32) **(1st Reading)**

Sweeney/Teixeira- Voted unanimously to consider this action to constitute the first reading of Ordinance #2024-09. Advertise in the local newspaper.

**D. Licensing Board - New Petitions**

**D1.** Bristol Merchants Association request for One-Day Dancing & Entertainment License(s) per the 2024 Event Schedule **(also see F2)**

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Director of Community Development
- d. recommendation - Town Administrator and Director of Public Works

Sweeney/Parella-Voted unanimously to grant this license(s) per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies; contingent to organizers to coordinate trash management with the Director of DPW and organizer staff be designated to empty the trash barrels during the event.

Prior to the vote being taken, Councilman Teixeira highlighted that the Director of Public Works had recommended event organizers collaborate with the DPW to manage trash effectively.

Town Administrator Contente added to the discussion, suggesting that the motion should stipulate that a member of the event staff be designated to empty the trash barrels during the event, as they tend to overflow when events are busy. He emphasized the

importance of this proactive measure to maintain cleanliness. Furthermore, he assured the council that the town would arrange for trash pickup the morning after the events to ensure proper sanitation.

- D2.** Tracy Anthony, Trale Bristol, Inc. d/b/a Clements Marketplace, 1150 Hope Street, request for Victualling License
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Pretreatment Coordinator, Water Pollution Control
  - d. recommendation - Town Administrator and Director of Community Development

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies.

Prior to the vote being taken, Tracy Anthony residing at 25 Brenton Road, Swansea, addressed the council. Ms. Anthony furnished the council with information regarding Clements Market's arrival in Bristol. Council members extended their best wishes and congratulations to them. They acknowledged the esteemed reputation and helpfulness of Clements Market staff. Furthermore, it was noted that Sebra Market, which occupied the premises being taken over by Clements, had been in operation for 24 years. Clements Market has been collaborating with them to identify the most popular Portuguese items, ensuring continuity in offering these products to customers.

- D3.** DeWolf Tavern Annual Oyster Festival, July 21, 2024, from 11:00 a.m. to 4:00 p.m. request for Dancing & Entertainment License, Extension of one-day Liquor License, and placement of two banners.
- a. recommendation - Town Administrator and Fire Chief

- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Director of Community Development

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies; and to refer to the Town Administrator and DPW to work with the petitioner on the placement of banners.

Prior to the vote being taken, Sherry Rego, residing at 1 Meadow Crest Drive, addressed the council and outlined the details of the Annual Oyster Festival. She mentioned that the funds raised would be to sponsor Child & Family Services of Rhode Island.

**D4.** DeWolf Tavern, 259 Thames Street, request for Mobile Food Establishment Event Permit for the annual Oyster Festival on July 21, 2024, from 11 p.m. - 4:00 p.m.

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Director of Public Works

Sweeney/Teixeira- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken it was clarified that the food trucks being utilized would not be serving food but rather lemonade trucks and Ice Cream trucks, thus avoiding competition with local food vendors and event food sales.

**D5.** Rosa Paiva, St. Elizabeth's Church, 577 Wood Street, United Brotherhood Committee request for One-Day

Dancing & Entertainment License for a Live Auction on May 18, 2024, 5:30 p.m. - 11:00 p.m.

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Teixeira/Parella -Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

- D6.** Rosa Paiva, St. Elizabeth's Church, 577 Wood Street, United Brotherhood Committee request for One-Day Dancing & Entertainment License(s) on May 24, 2024, from 6:00 p.m. - 11:00 p.m., May 25, 2024, from 6:00 p.m. - 11:00 p.m. and May 26, 2024, from 6:00 p.m. to 10:00 p.m.

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

- D7.** Rosa Paiva, St. Elizabeth's Church, Santo Christo Committee request for One-Day Dancing & Entertainment License(s) on May 31, 2024, from 6:00 p.m. - 11:00 p.m., June 1, 2024, from 6:00 p.m. - 11:00 p.m. and June 2, 2024, from 6:00 p.m. - 10:00 p.m.

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and



conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

- D8.** George Burman, 2nd Wind Foundation, request for Dancing & Entertainment License at Maritime Center building for a benefit folk concert on May 4, 2024, from 2:00 p.m. to 6:00 p.m. **(also see F4)**
- a. recommendation - Town Administrator and Harbor Master
  - b. recommendation - Town Administrator and Fire Chief
  - c. recommendation - Town Administrator and Director of Community Development
  - d. recommendation - Town Administrator and Chief of Police
  - e. recommendation - Town Administrator and Director of Public Works

\*Teixeira/ Sweeney - Voted unanimously to suspend the regular order of business to consider agenda item F4 at this time.

\*It is hereby noted for the record that discussion and action concerning agenda item F4 appear, in place, as found within.

Teixeira/Sweeney- Voted unanimously to grant this license per the recommendations received and conditions, if any, as delineated, and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

Prior to the vote being taken, George Burman residing at 66 Highland Road, addressed the council and provided the details of the event. He asked for council consideration to have the town reach out to SeaStreak Ferries to be brought back to Bristol, especially during the time of the event to assist in transporting people from Providence to Bristol. Mr. Burman also

suggested that he would feel comfortable in having police presence at the event.

Councilman Teixeira highlighted the recommendation made by the DPW to ensure that sufficient trash and recycling receptacles are in place during the event.

#### **E. Licensing Board - Renewals**

**E1.** Jennifer Medina, Carvalho Group LLC, d/b/a Pisco y Tequila Bistro, 382 Thames Street, Unit 1 re **6-month review**

- a. recommendation - Town Administrator and Chief of Police

Sweeney/Teixeira-Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

**E2.** Tattoo License Renewals 2024-2025

- a. recommendation from Town Administrator and Director of Community Development
- b. recommendation from Town Administrator and Chief of Police

Teixeira/Sweeney- Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

**E3.** Cesspool License Renewals 2024-2025

- a. recommendation - Town Administrator and Superintendent of Water Pollution Department

Teixeira/Sweeney - Voted unanimously to grant renewal of these licenses based upon the recommendations received and the receipt of all necessary renewal paperwork from the licensees and also subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

**E4.** Alicia V. Saldana, Qhali, 34 Gooding Avenue, re 6-month review and request for Class BV Liquor License

- a. recommendation - Town Administrator and Fire Chief
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Director of Community Development

Sweeney/Teixeira-Voted unanimously to refer the matter to the Town Solicitor to draft an ordinance for one additional Class BV Liquor License for council consideration on April 17, 2024; and schedule the public hearing for the May 8, 2024, council meeting.

Prior to the vote being taken, Alicia Saldana, owner of the business establishment addressed the council and provided them with an overview of the progress of her new business and asked the council for consideration to consider elevating her limited liquor license to a full liquor license.

**F. Petitions - Other**

**F1.** Joao Medeiros, 577 Wood Street - re modification of accessible parking designation **(2nd Reading)**  
**(continued from February 28, 2024)**

- a. (draft) Resolution

Teixeira/Parella- Voted unanimously to consider this action to be the second

reading for the adoption of the resolution for an accessible parking space. Inform the Public Works Department.

- F2.** Bristol Merchants Association request for Approval of Event Schedule for 2024 **(also see D1)**
- a. recommendation - Town Administrator and Fire Chief
  - b. recommendation - Town Administrator and Chief of Police
  - c. recommendation - Town Administrator and Director of Public Works

Sweeney/Teixeira- Voted unanimously to approve the petition per the recommendations received and conditions, if any, as delineated and subject to conformance to all laws and ordinances.

- F3.** Resolution - Bristol Fourth of July Celebration - 2024

\* Sweeney/Teixeira - Voted unanimously to suspend the regular order of business to combine agenda item I2 with F3.

*\*It is hereby noted for the record that discussion and action pertaining to both agenda items F3 and I2 have been consolidated, and agenda item I2 follows the same motion as F3.*

Sweeney/Teixeira- Voted unanimously to adopt this resolution and provide a copy to the Administration for distribution to all departments

Prior to the vote being taken, Clerk Cordeiro noted that agenda item F3 also appeared on the agenda as item I2, stating that the item had been inadvertently duplicated on the agenda.

- F4.** George Burman, 2nd Wind Foundation, request to sell and serve alcoholic beverages at the Maritime Center for a Benefit Folk Concert and BBQ on May 4, 2024, from 2:00 p.m. to 6:00 p.m. **(also see D8)**
- a. recommendation - Town Administrator and Harbor Master
  - b. recommendation - Town Administrator and Fire Chief
  - c. recommendation - Town Administrator and Director of Community Development
  - d. recommendation - Town Administrator and Chief of Police
  - e. recommendation - Town Administrator and Director of Public Works

Teixeira/Sweeney - Voted unanimously to approve the petition per the recommendations received and subject to conformance to all laws and ordinances and payment of all fees, taxes, and levies

- F5.** Bristol Police Department Invitation to Town Council and Council Support for the 2nd Annual Battle of the Badges Charity Softball Game on June 6, 2024, starts at 6:00 p.m.

Teixeira/Ley- Voted unanimously to appropriate \$1500 from the Town Council Contingency account in support of this program

Prior to the vote being taken, Officer Correia addressed the council and provided a highlight of the Battle of the Badges event. Noting that last year's proceeds of over \$10,000 were distributed towards supporting local initiatives such as Bristol Youth Sports and summer camp programs. He asked for the council's consideration and continued support.

Councilman Teixeira proposed appropriating \$1500 to the event.

**G. Appointments**

**G1.** Board of Canvassers (1 (D) term set to expire March 2030)

a. Frances C. O'Donnell, 68 Franklin Street - Interest/Reappointment

b. recommendation - Erich Haslehurst, Chairman, Bristol Democratic Town Committee

Teixeira/Parella- Voted unanimously to reappoint Frances C. O'Donnell to the Board of Canvassers with a term set to expire in March 2030

**G2.** Bristol County Water Authority (1 unexpired term set to expire February 2025)

a. Richard E. Fournier, Jr., 37 Shore Road - Interest/Appointment

Teixeira/Sweeney- Voted unanimously to instruct the Clerk to set a special meeting for interviews at the convenience of the parties

**(move agenda Item)**

\*Sweeney/Teixeira- Voted unanimously to suspend the regular order of business to consider agenda item I1 at this time.

\*It is hereby noted for the record that discussion and action concerning agenda item I1 appear, in place, as found within.

**H. Old Business**

**H1.** Draft Resolution in Support of Legislation Amending the Town of Bristol's Real Estate Tax Exemption for Persons Over the Age of Sixty-five (65) Years to Require that Eligible Properties be Owned and Occupied

by Said Persons for a Period of Twenty (20) Years  
(continued from February 28, 2024)

Teixeira/ Parella- Motioned to approve the legislation for Real Estate Tax Exemption for Persons Over the Age of Sixty-five (65) Years to Require that Eligible Properties be Owned and Occupied by Said Persons for a Period of Twenty (20) Years and to authorize the Clerk to send to the General Assembly a resolution in support of same. Voting in favor was Calouro, Parella, and Teixeira. Voting opposed was Sweeney and Ley.

Prior to the vote being taken Tax Assessor Dimeo provided an overview of the proposed senior tax exemption. She outlined her process, indicating that she had compiled a list of senior residents currently benefiting from the exemption and assessed the duration of homeownership for each individual. Noting that out of the 1,800 seniors documented receiving the exemption, approximately 1,300 had owned their homes for more than 20 years.

Tax Assessor Dimeo noted that the recent adoption of the elderly exemption increase, of \$50 per tier, incurring an annual cost of \$94,000. Tax Assessor Dimeo highlighted her research into the number of new seniors applying for the exemption over the past five years, noting a range of 20 to 50 applicants annually. However, in 2024, there was a significant uptick, with the town receiving 150 new applications.

She explained that in recent discussions, the town's objective was to offer a more substantial and impactful exemption that would be cost-effective and not place undue burden on the town. To achieve this goal, she reviewed residency requirements in other cities and towns throughout the state. The proposal presented included a 20-year residency requirement, which would enable an increase in the exemption while ensuring its feasibility. She noted that a Chart was provided to the council that displayed the current number of seniors by age and the number of years they have owned their homes to help show the effect a residency requirement would have on the senior exemption.

Councilman Sweeney raised concerns about the potential financial impact and sustainability of the proposed senior tax exemption. He questioned whether the town had thoroughly considered the long-term costs associated with the exemption, especially as the population continues to age.

Tax Assessor Dimeo responded by referencing recent census data indicating a projected 20% increase in the senior population over the next decade. She highlighted the significant rise in applications for the exemption, from 27 in the previous fiscal year to 127 in the current year. She emphasized that this surge in applications could pose challenges in sustaining the cost of the exemption, which prompted the proposal of the residency requirement as a means of managing the influx and ensuring the program's viability.

Councilman Sweeney expressed his reservations about the proposed 20-year residency requirement. He emphasized his desire to support seniors and attract more to the town, highlighting their contributions through volunteering and boosting the local economy. Sweeney suggested shifting towards an income-based approach to target those seniors most in need of assistance.

Councilman Sweeney questioned whether the current proposal would effectively aid those in need, particularly considering affluent residents who might not benefit significantly. He proposed considering an income threshold, suggesting that seniors earning below a certain amount would receive a higher exemption, while higher earners would receive a standard exemption of \$250.

Councilman Sweeney emphasized the importance of directing support to those who truly require it, rather than providing blanket exemptions to wealthier seniors. Councilman Sweeney sought clarification on whether an income-based system would better achieve this objective and provide more meaningful assistance to those in need.

Tax Assessor Dimeo responded by referencing the workshop where she presented census data detailing the income levels of seniors in the town. She acknowledged that this approach would involve a more intricate discussion. If the council wished to maintain the current exemption of up to \$300 per individual and additionally introduce a separate exemption for seniors with lower incomes, it would likely require a separate ordinance.

Vice Chairwoman Parella acknowledged Councilman Sweeney's suggestion to explore means testing further as a potential solution. She emphasized the importance of incorporating



residency requirements to support long-standing residents, particularly given the rising property values in the area.

Vice Chairwoman Parella recognized the necessity of implementing residency requirements to ensure the sustainability of the program. However, she also expressed a belief that more could be done to address the needs of long-standing residents who may not benefit from the current framework.

Vice Chairwoman Parella acknowledged the high-earning seniors may not need the exemption but stressed the importance of finding the right balance. While uncertain about the exact duration of residency required, she viewed the proposed 20-year requirement as a positive initial step in the right direction.

Councilman Teixeira motioned to approve the proposed legislation for Real Estate Tax Exemption for Persons Over the Age of Sixty-five (65) Years to Require that Eligible Properties be Owned and Occupied by Said Persons for a Period of Twenty (20) Years.

Councilman Ley acknowledged the hard work put in by the Tax Assessor to provide all the relevant information.

Councilman Ley reiterated the primary objective of the discussion, which was centered around affordability. He outlined two potential models under consideration: a residency requirement, an income requirement, or a combination of both. Councilman Ley expressed concerns that solely implementing a residency requirement might not effectively target affordability and could inadvertently exclude struggling seniors who haven't met the residency threshold.

When asked about other communities in Rhode Island with income-eligible senior exemptions, Tax Assessor Dimeo confirmed that 13 communities utilized the income-based exemption. Councilman Ley suggested that adopting a similar approach could align with the goal of affordability. He noted that implementing an income-based exemption would ensure that seniors with substantial retirements or financial means may still receive the standard tax exemption they qualify for under current laws. Also noting that he only saw one other community that utilized a 20-year residency requirement.

Councilman Ley expressed apprehension that imposing strict residency requirements might send the wrong message, potentially deterring seniors from relocating to the area if they fall short

of the specified residency threshold and that he didn't think he can support the 20 year residence requirement.

Tax Assessor Dimeo reminded the members of the council that the Town of Bristol also offers hardship exemptions that seniors may also qualify for.

Discussions ensued regarding census data.

Councilman Teixeira noted that two recent ordinances have passed addressing hardships and exemptions. He expressed his belief that the majority of constituents he interacts with are long-standing residents who have faced these issues and that he is in support of the residency requirement.

Discussions ensued regarding the terms and definitions of residency and various residency scenarios.

Chairman Calouro reiterated that the focus of the discussion was on considering the draft resolution supporting legislation, emphasizing that the council cannot enact it independently. State legislation is necessary for implementation, requiring the support of state legislators.

Chairman Calouro acknowledged Councilman Sweeney's earlier initiative regarding potential income requirements, deeming it a relevant discussion as they deliberate on the implementation process.

Chairman Calouro reminded the council of previous legislative changes enabling a three-tiered system, intended for future discussion and for implementation in the subsequent year's budget.

Chairman Calouro expressed support for the residency requirement, stressing the importance of earning privileges over time, using an analogy of time requirements for employment benefits. He highlighted the council's collective goal of aiding elderly residents to remain in their homes, emphasizing the value of longstanding community contributions.

Chairman Calouro expressed openness to considering the need for income requirements but cautioned against the complexity of implementation. He highlighted the complexity of assessing individuals' income levels, emphasizing the potential for discrepancies where someone may appear to have little income yet possess significant wealth. He clarified that Councilman Sweeney's proposal stems from a genuine desire to allocate resources where they are most needed, based on demonstrated need.

However, Chairman Calouro admitted uncertainty regarding the implementation of such a system and raised concerns about the additional resources it might require. He stressed the importance of not diverting funds from supporting seniors to administrative tasks. Despite these reservations, he affirmed his support for the residency requirement, particularly the proposed 20-year duration, aligning with the council's commitment to assisting longstanding community members.

## **I. Other New Business Requiring Town Council Action**

### **11. Clerk Cordeiro re Appointment of Deputy Town Clerk**

Ley/Parella -Voted unanimously to ratify the Clerk's appointment of Carla DaCosta to the position of Deputy Town Clerk.

Prior to the vote being taken, Clerk Cordeiro expressed great enthusiasm as she introduced her appointment of the new deputy town clerk, Carla DaCosta. She explained that Mrs. DaCosta was a lifelong resident of Bristol, and brings a wealth of experience to the role, with over 25 years of combined experience as an executive assistant and in human resources.

Clerk Cordeiro noted that Mrs. DaCosta has been actively involved in the community, participating in organizations such as the Rockwell Parent Teachers Association and the Fourth of July Committee. Notably, Carla's grandfather, Orlando Bisbano, served as a Town Clerk from 1969 to 1984, and his portrait overlooks her as she takes on this role, symbolizing his enduring presence and support.

Supporting Mrs. DaCosta in her new role was her wife, Betty, her daughter Jessica—who eagerly anticipated witnessing her mother's swearing-in ceremony—and her sister, Joanna. With the Council's approval, Clerk Cordeiro requested ratification of Carla DaCosta's appointment as deputy town clerk.

At this point in the meeting, Clerk Cordeiro administered the oath of office to Deputy DaCosta.

Members of the Council and Town Administration congratulated Mrs. DaCosta on her new appointment.

### **12. Resolution - Bristol Fourth of July Celebration- 2024**

*\*It is hereby noted for the record that discussion and action pertaining to both agenda items F3 and I2 have been consolidated, and agenda item I2 follows the same motion as F3.*

Sweeney/Teixeira- Voted unanimously to adopt this resolution and provide a copy to the Administration for distribution to all departments

**CF. Citizens Public Forum**

*PERSONS WISHING TO SPEAK DURING THE CITIZENS PUBLIC FORUM MUST NOTIFY THE COUNCIL CLERK PRIOR TO THE COMMENCEMENT OF THE MEETING*

**J. Bills & Expenditures**

**J1.** Bid #1038 Walley School Plumbing

Sweeney/Teixeira- Voted unanimously to refer this matter to the Town Administrator and the Director of Parks and Recreation to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Westway Construction in the amount of \$367,336.00

**J2.** Bid #1039 Walley School Mechanical

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and the Director of Parks and Recreation to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- Temptec Mechanical, LLC in the amount of \$594,823.00

**J3.** Bid #1040 Walley School Electrical

Teixeira/Sweeney- Voted unanimously to refer this matter to the Town Administrator and the Director of Parks and Recreation to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- East Bay Power, LLC in the amount of \$\$360,250.00
  - (deduct alternate - \$15,950.00)
- Kelly Electric, LLC in the amount of \$405,000.00
  - (deduct alternate - \$5,000)
- F7S Electric, Inc in the amount of \$314,500
  - (deduct alternate - \$8,000)

**J4.** Bid #1041 Portable Toilets for 239th Fourth of July Celebration

Teixeira/Parella- Voted unanimously to refer this matter to the Town Administrator and the Fourth of July Committee to act in the best interest of the Town.

Prior to the vote taken, the Clerk read the following bids:

- The Throne Depot with the per unit cost amount of \$387.00
  - Cost Per Regular Unit: \$79.00
  - Cost Per Handicap Unit: \$79.00
  - Cost Per Multipurpose Unit: \$79.00
  - Cost Per Daily Cleaning: \$22.00
- Hallman's Septic and Portable Toilets, LLC with the per unit cost amount of \$270.00
  - Cost Per Regular Unit: \$60.00
  - Cost Per Handicap Unit: \$135.00
  - Cost Per Multipurpose Unit: \$250.00
  - Cost Per Daily Cleaning: \$15.00 (per unit)
- United site Services Northeast, Inc with the per unit cost amount of \$498.00
  - Cost Per Regular Unit: \$78.00
  - Cost Per Handicap Unit: \$114.00
  - Cost Per Multipurpose Unit: \$135.00
  - Cost Per Daily Cleaning: \$30.00 (per unit)

**K. Special Reports**

- K1.** Juan Mariscal, Chairman, Bristol County Water Authority, Tri-Town Monthly Report, February 22, 2024

Teixeira/Ley- Voted unanimously to receive and place this matter on file

**L. Town Solicitor****M. Executive Sessions**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) AA1. Capital Projects Committee Meeting Minutes, January 23, 2024
- (CA) AA2. Conservation Commission Meeting Minutes, February 12, 2024
- (CA) AA3. Board of Fire Engineers Meeting Minutes, March 4, 2024
- (CA) AA4. Zoning Board of Review Meeting Minutes, February 5, 2024
- (CA) AA5. Rogers Free Library, Board of Trustees Minutes, January 18, 2024

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

**(CA) CC. Financial Reports**

- (CA) CC1. CC1. Town Treasurer Hassell re - Revenue and Expenditure Statement - June 30, 2024

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

- (CA) DD1. Citation to Genevieve Marszalek upon the occasion of her 110th birthday

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

- (CA) EE1. Narragansett Electric request to install underground facilities on Burton Street

a. recommendation - Town Administrator and Director of Public Works

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) FF1. Town of Charlestown Resolution in Opposition to any Revival of the Old Saybrook to Kenyon Bypass
- (CA) FF2. Town of Charleston Resolution in Support of Amendments to RIGL 45-24-38 General Provisions-Substandard Lots of Record
- (CA) FF3. Town of Warren - Resolution - In opposition to H 7983
- (CA) FF4. Bristol Warren Regional School Committee Resolution - Funding Formula A
- (CA) FF5. Resolution recognizing Bristol BookFest Weekend, April 5 & 6, 2024
- (CA) FF6. Exeter-West Greenwich Regional School District School Committee-Resolution in Support of Full Funding of Categorical Transportation Aid as outlined in RIGL 16-7.2-6
- (CA) FF7. Town of Hopkinton Resolution Opposing HB 7981 Legislation relating to Towns and Cities - Zoning Ordinances

- (CA) FF8. Town of Hopkinton Resolution Opposing S 2018 Legislation Relating to Taxation - Levy and Assessment of Local Taxes
- (CA) FF9. Town of Hopkinton Resolution Opposing H 7683, S 2361 and S 2372 Legislation Relating to Taxation - Real Estate Conveyance Tax
- (CA) FF10. Town of Hopkinton Resolution Opposing HB 7681 Legislation Relating to Towns and Cities - Tax Valuation Freeze on Affordable Housing
- (CA) FF11. Town of Hopkinton Resolution Opposing HB 7651 Legislation Relating to Towns and Cities - Low Income Housing (8% Alternative Tax Rate)
- (CA) FF12. Town of Hopkinton Resolution Opposing HB 7378 Legislation Relating to Towns and Cities - Homestead Exemption
- (CA) FF13. Town of Hopkinton Resolution Opposing HB 7980 Legislation Relating to Motor and Other Vehicles - Mobile and Manufactured Homes
- (CA) FF14. Town of Tiverton Resolution in Support of Fully Funding State Aid to Libraries to the Full Twenty-Five (25%) Percent Level

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

- (CA) GG1. Town Administrator Contente to Millennium Trailers re Award Bid #1031 Fourth of July Souvenir Trailer
- (CA) GG2. Charles C. Cavalconte, 88 Church Street, Letter of Thanks
- (CA) GG3. Adopted Resolution for FY 2025 State Budget Allocation for Funding Rogers Free Library
- (CA) GG4. Resolution re FY2025 State Budget Allocation for Funding Rogers Free Library - Gov. McKee, Senators and Representatives
- (CA) GG5. Town Administrator Contente to Westway Construction Inc. re Award Bid #1036 Walley School Roof Replacement Installation



- (CA) GG6. Town Administrator Contente to Westway Construction Inc. re Award Bid #1036 Walley School Roof Replacement Installation
- (CA) GG7. Town Administrator Contente to New England Building & Bridge (NEBB), Peter Donatelli re Award Bid #1032 Mt. Hope Avenue Drainage Improvements.
- (CA) GG8. Town Administrator to TSL, LLC - Intent to Renew 5-year term as referenced in Lease Agreement for Plat 9, Lot 38
- (CA) GG9. Town Administrator Contente - 2023 Annual Report
- (CA) HH. Distributions/Notice of Meetings**  
(Office copy only)
- Approval of consent agenda = "motion to receive and place these items on file"**
- (CA) HH1. Planning Board Public Hearing, March 14, 2024
- (CA) HH2. Planning Board Public Hearing, March 14, 2024
- (CA) HH3. Bristol Fourth of July Committee, Souvenir Sub-Committee Meeting, March 7, 2024
- (CA) HH4. Bristol Fourth of July Committee, Music & Entertainment, Meeting, March 12, 2024
- (CA) HH5. Conservation Commission Meeting, Amended Agenda, March 5, 2024
- (CA) HH6. Harbor Commission Meeting, March 4, 2024
- (CA) HH7. Board of Canvassers Meeting, Amended Agenda, March 11, 2024
- (CA) HH8. Planning Board Meeting, March 14, 2024
- (CA) HH9. Bristol Fourth of July Committee, General Committee Meeting, March 12, 2024
- (CA) HH10. Bristol Fourth of July Committee, Souvenir Sub-Committee Meeting, March 14, 2024
- (CA) HH11. Bristol Fourth of July Committee, Policy Sub-Committee Meeting, March 14, 2024

- (CA) HH12. Bristol Fourth of July Committee, Cornhole Tournament Committee Meeting, March 19, 2024
- (CA) HH13. Technical Review Committee Meeting, March 14th, 2024
- (CA) HH14. Bristol Personnel Board Meeting, March 14, 2024
- (CA) HH15. Bristol Christmas Festival Committee Meeting, March 11, 2024
- (CA) HH16. Technical Review Committee Meeting, March 19, 2024
- (CA) HH17. Technical Review Committee Meeting, March 19, 2024
- (CA) HH18. North and East Burial Grounds Commission Meeting, March 13, 2024
- (CA) HH19. Bristol Fourth of July Committee, Spring Breakfast Sub-Committee Meeting, March 20, 2024
- (CA) HH20. Bristol Fourth of July Committee, Parade Meeting, March 20, 2024
- (CA) HH21. Zoning Board of Review Meeting, April 1, 2024
- (CA) HH22. Bristol Housing Authority Meeting, March 14, 2024
- (CA) HH23. Historic District Commission Meeting, April 4, 2024
- (CA) HH24. Harbor Commission Meeting, March 27, 2024
- (CA) HH25. Rogers Free Library, Board of Trustees Meeting, March 21, 2024
- (CA) HH26. Capital Projects Commission Meeting, March 26, 2024
- (CA) HH27. Bristol Fourth of July Committee, Interfaith Sub-Committee Meeting, March 27, 2024
- (CA) HH28. Bristol Fourth of July Committee, Orange Crate Derby Sub-Committee Meeting, March 27, 2024
- (CA) HH29. Bristol Fourth of July Committee, Souvenir Sub-Committee Meeting, March 28, 2024

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

(CA) II1. Anthony Montoya, 484 Thames Street, Claim for Personal Injury

(CA) II2. Joseph S. DeMelo, Jr., 1 Roosevelt Drive, Claim for Damage to Vehicle

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

(CA) KK1. Kevin O'Rourke, 232 Wood Street, request for curb cut

a. recommendation - Town Administrator and Director of Public Works

There being no further business, upon a motion by Councilman Sweeney, seconded by Councilman Teixeira and voted unanimously, the Chairman declared this meeting to be adjourned at 8:30 pm.

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Melissa Cordeiro, Council Clerk

FROM THE DESK OF

Bristol Sunset Café

2023 APR -5 PM 3:32

MAILED  
FABIO LOPES  
TOWN COUNCIL

March 27, 2023

Dear Town of Bristol,

I, Fabio Lopes, owner of Bristol Sunset Café am requesting a full liquor license. Sunset has proudly served Bristol for the past 22 years, all of which have been family run and operated. Alongside my mother, Maria Lopes, and sister, Daniela Lopes, we pour our hearts into our menu and welcoming atmosphere but most importantly into our guests and employees.

We have done two major renovations in the last two years, adding more space, more beauty, and more excitement for our loyal customers, incoming and revisiting tourists, and what we ultimately call our home away from home. As we revamp and continuously add more to our offerings, we feel more than ever that we are ready to add a full liquor license to our repertoire. Our very closely surrounding neighbors– Le Central, Linden Place, Foglia, etc.– have full liquor licenses and we believe that we would be a great addition to the list.

We have employees who are already TIPS certified and plan to enroll all of our employees, current and future, in proper training courses to ensure protocol and safety is understood and practiced by all.

As I mentioned above, Bristol Sunset Café has proudly served in the heart of Bristol for 22 years with hopes of 22 more. Myself and the Sunset Crew are confident in our ability to foster a safe and well maintained environment for a full liquor license and are looking forward to your response.

Sincerely yours,



Fabio Lopes  
100 Kickemuit Ave  
Bristol, RI 02809

~~TOWN COUNCIL  
APR 19 2023  
MEETING~~



LICENSE REQUEST: BV INTOXICATING BEVERAGE LICENSE

PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to be granted a

BV INTOXICATING BEVERAGE LICENSE

NAME OF ESTABLISHMENT: Bristol Sunset Cafe

ADDRESS: 499 Hope Street

APPLICANT NAME: Fabio Lopes

HOURS OF OPERATION: 7:30 am - 5pm

2023 MAR 28 PM 3:32
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND

Fee for License: \$1300 per year plus advertising
Also required is Victualling License: \$75/year
(Payable after Council approves the license.)

Please attend the Council Meeting on: April 19, 2023

\*SIGNATURE: [Handwritten Signature]

NAME: Fabio Lopes (PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 102 Kickemuit Ave (ADDRESS OF APPLICANT)

TOWN: Bristol

DATE OF BIRTH: [Blank]

BUSINESS TELEPHONE #: [Blank]

HOME TELEPHONE #: [Blank]

PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.

Date Received: [Blank]

EMAIL: Suncafe49@gmail.com

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A \_\_\_ BH \_\_\_ BM \_\_\_ BT \_\_\_ BV  BVL \_\_\_ C \_\_\_ E \_\_\_ ED \_\_\_ J \_\_\_ T \_\_\_ 2:00 A.M. \_\_\_

Business Structure:  Corporation  Partnership  LLC  Individual

G LOPES Restaurant INC  
Name of Applicant/Corporation

Bristol Sunset Cafe  
D/B/A

499 Hope Street  
Address of Premise

401-253-1910 Suncafe49@gmail.com  
Phone Number of Business Email Address

State - Incorporated: Rhode Island Date of Incorporation: 12/1/11

Name, Address, Telephone of all Officers/Members with percentage ownership:

President/Member Name	Address	Phone	% Ownership
<u>Fabio Lopes</u>	<u>100 Kickemuit AVE</u>		<u>100%</u>
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
<u>Fabio Lopes</u>	<u>100 Kickemuit AVE</u>		<u>100%</u>
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

If application is on behalf of undisclosed principal or party, please give details:

Does Applicant Own Premises? Yes \_\_\_ No  Is Property Mortgaged? Yes \_\_\_ No \_\_\_ or Leased? Yes  No \_\_\_

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Stephen Deleo \$4000 monthly  
Name Address Amount - Term

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No  If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No  If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

No

Is Applicant the owner or operator of any other business? If yes, explain:

No

State amount of capital invested in the business?

NONE

Do you have now, or will you be installing, a draught system Yes \_\_\_ No

I hereby certify that the above statements are true to the best of my knowledge and belief:

  
Applicant Signature

3/19/23  
Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applica or the revocation of the license in case one has been granted.
2. Corporation having 25 or more stockholders need not file a list of the names and addresses of stockholders - (Question #8)
3. Attention is called to the requirements RIGL §3-5-10:
  - (A) All newly elected officers, members, or directors must be reported to the Board of License Commissioners within 30 days.
  - (B) Any acquisition by any person of more than ten per cent (10%) of any class of corporate stock must be reported within 30 days.
  - (C) Any transfer of fifty percent (50%) or more of any class of corporate stock can be made only by written application to the licensing board subject to the procedures for a transfer of a license.

**APPLICATION FOR TRANSFER OF LICENSE ONLY**

Transfer of Location \_\_\_\_\_ Name \_\_\_\_\_ Stock \_\_\_\_\_ Current Retail Class \_\_\_\_\_ Transfer of ownership \_\_\_\_\_

Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): \_\_\_\_\_

New Name (If any): \_\_\_\_\_

If change of stockholders, list old and new stockholders:

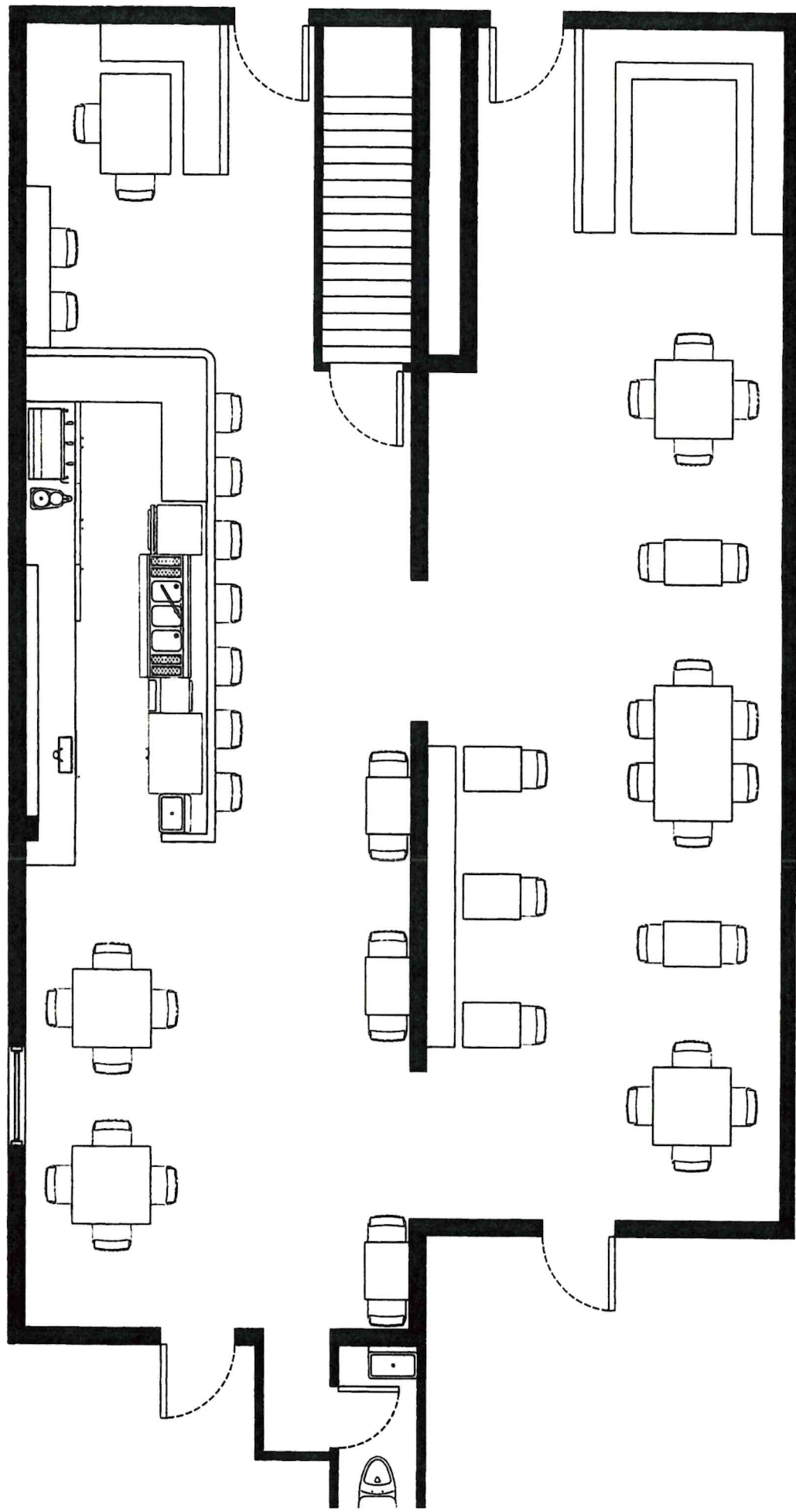
Signature of Transferor (old owner)

Date

Signature of Transferee (New Owner)

Date

BRISTOL SUNSET CAFE





**SALADS**

*add chicken +\$4 add steak +\$6 add shrimp +\$6 add avocado +\$3*

**Arugula**

*Mixed greens, red onions, walnuts, avocado, strawberries, goat cheese and croutons | 13*

**Winter**

*Mixed greens, butternut squash, cherry tomatoes, red onions, candied pecans, dried cranberries, feta cheese and croutons | 13*

**Caesar**

*Romaine, parmesan cheese, caesar dressing and croutons | 10*

**LUNCH**

*Served with french fries, chips, fruit +\$2, or a side salad +\$3*

**Soup**

*Ask your server about our soup of the day!  
cup 4.99 bowl 6.99*

**Grilled Cheese**

*Cheddar, swiss + mozzarella cheese on sourdough | 8  
Add tomato + \$1 Add bacon or avocado + \$2*

**Portuguese Steak Sub**

*Sirloin, roasted red peppers, egg over medium and lemon garlic aioli | 16*

**Shaved Steak Sub**

*Mushrooms, onions, banana peppers, american cheese and lemon garlic aioli | 13*

**Spicy Fried Chicken**

*Cheddar, house made pickles, lettuce and chipotle aioli on a bun | 13*

**Chicken Caesar Wrap**

*Romaine, parmesan cheese, caesar dressing and house made croutons | 12*

**BLT**

*Bacon, lettuce, tomato and lemon garlic aioli on toast of choice | 10*

**House Burger**

*Bacon, caramelized onions, cheddar cheese, lettuce and lemon garlic aioli on a bun | 13*

**SIDE STUFF**

*À la carte*

**Grilled Buttermilk Biscuit 5.00**

*With honey and apple butters*

**Single Egg 1.50****Single Eggwhite 2.29****Bacon, Sausage, Ham or Chourico 4.50****Butternut Cornbread Hash 7****Corned Beef Hash 7****Chourico Hash 5****Side Toast or Sweet Bread 2**

*Bagel and Cream Cheese | 3*

**Sautéed Mixed Veggies 6****Home Fries or Hashbrown Patties 3****Yogurt Bowl 8**

*Vanilla yogurt with mixed berries, granola, almonds and honey*

**Muffin 3.50, Banana Bread 3****Fresh Seasonal Fruit cup 4 bowl 6****Hollandaise Sauce 2.50****Bowl Oatmeal 4**

*add fruit + \$2*

**100% Pure Maple Syrup 2****Lemon Garlic or Chipotle Aioli .65****Side Salad 7****Hand cut French Fries or Chips 6****CREATE YOUR OWN**

*Three egg omelet, scramble or burrito \$8+ Served with home fries and toast.*

*Sub egg whites, fresh fruit or a grilled biscuit +\$2 Add Avocado +\$3*

*CHEESE: American, Swiss, Cheddar, Feta, Goat, Mozzarella or Pepperjack +\$1 ea. PROTEIN: ham, bacon, sausage, chourico, or chicken + \$2.50 ea. Shaved steak, corned beef or chourico hash + \$3 ea. VEGGIES: tomatoes, mushrooms, onions, broccoli, peppers, black beans, or banana peppers + \$1 ea. Kale, roasted red peppers, caramelized onions, or spinach + \$1.50 ea.*

**BRUNCH SPECIALS***Sub egg whites, fresh fruit or a grilled biscuit +\$2*

**#1**  
Two eggs any style, home fries and toast | 8

**#2**  
Two eggs, choice of bacon, sausage, ham or chourico, home fries and toast | 10

**#3**  
Two eggs, bacon, sausage, home fries, toast and choice of french toast or pancake | 13

**#4**  
Chourico hash, two eggs, home fries and toast | 12

**#5**  
Corned beef hash, two eggs, home fries and toast | 14

**#6**  
Spinach, tomato, two poached eggs and cheddar cheese on an english muffin. Side of home fries | 13

**#7**  
Butternut squash cornbread hash with broccoli, caramelized onions and pepperjack cheese, two eggs, home fries and toast | 14

**#8**  
Sirloin steak, two eggs, home fries and toast | 17

**#9**  
Biscuit n' Gravy and two eggs | 13

**BENEDICTIONS***Served with two poached eggs, hollandaise and home fries. Sub home fries for fresh fruit or veggies +\$2*

**OG Benny**  
Ham on an english muffin | 13

**Sriracha Benny**  
Corned beef hash on a grilled biscuit with sriracha hollandaise | 17

**Portuguese Benny**  
Chourico hash on a bolo | 15

**Veggie Benny**  
Sautéed veggies and pesto on sourdough | 15

**SWEET STUFF***Toppings: chocolate or peanut butter chips, strawberries, blueberries, bananas, walnuts, pecans or almonds +\$1 ea*

**Buttermilk Pancake** | 4 ea  
Scratch made

**Sweet Bread French Toast** | 3 ea

**Belgian Waffle** | 9  
Fresh fruit and whipped cream | +\$3

**Banana Bread French Toast** | 4 ea  
Scratch made

**Funky Monkey**  
Three layers of banana bread french toast, bananas, nutella and walnuts | 12

**EGG SANDWICHES***Add avocado +\$3 Add side of home fries +\$3*

**Egg + Cheese**  
Over hard with american cheese | 4 Add bacon, sausage, ham or chourico | + \$2

**Hashdog**  
Egg scrambled with scallions, bacon, cheddar cheese, hash brown patty, chipotle aioli and arugula on a bolo | 9

**So Good**  
Egg scrambled with bacon, spinach, caramelized onions and goat cheese on sourdough | 9

**Everything**  
Egg scrambled, chourico hash, bacon, cheddar cheese, and home fries on a bolo | 9

**BB Burrito**  
Eggs scrambled, black bean burger, sweet potatoes, avocado, pepperjack cheese and chipotle aioli | 12

**Common**  
Egg scrambled with scallions, bacon, cheddar cheese and chipotle aioli on a biscuit | 8

**CC Scally**  
Egg scrambled with scallions, cream cheese and maple bacon on a sweet bread roll | 8

**OMELETS / SCRAMBLES / BURRITOS***American, swiss, cheddar, feta, goat, mozzarella or provolone cheese. Served with home fries and toast. Sub egg whites, fresh fruit or a grilled biscuit +\$2*

**Veggie**  
Peppers, onions, shiitake mushrooms, tomatoes and american cheese | 13

**Anchor**  
Chourico hash, broccoli, caramelized onions and cheddar cheese | 14

**So Good**  
Bacon, spinach, caramelized onions and goat cheese | 14

**Bristol Sunset Café**  
**Alcoholic Beverage Menu**

*Negroni*

Aperol, gin and compari \$11

*Espresso Martini*

Vanilla vodka, espresso, Kahlua, simple syrup, Baileys, on ice  
with a cold foam top

\$13

*Tequila Sunrise*

Orange juice, tequila and grenadine

\$10

*Grapefruit Daiquiri*

White rum, grapefruit juice, simple syrup

\$12

*Bloody Mary*

Vodka, house made tomato juice, garnishes

\$12

*On Tap*

Champagne, Mimosas

Whaler's Rise

Narragansett

TOWN OF BRISTOL  
PUBLIC HEARING  
INTOXICATING BEVERAGE LICENSE  
CLASS BV

Application for license to keep for sale and to sell intoxicating beverages, in accordance with Title 3 of the General Laws of 1956, and all amendments thereof, and additions thereto has been made at this office as follows:

**BRISTOL SUNSET CAFE  
FABIO LOPES  
499 HOPE STREET**

The Town Council will be in session on Wednesday, April 17, 2024, beginning at 7:00 PM at which time and place all persons remonstrating the granting of the above license are entitled to and will be heard. Said remonstrance must be filed on or before the time of hearing and must be accompanied with a plat.

Individuals requesting interpreter services for the deaf or hard of hearing must notify the Town Clerk's Office at 253-7000, 72 hours in advance of the hearing date.

By Order of the Town Council

Melissa Cordeiro  
COUNCIL CLERK

April 4 & 11, 2024

11 STATE STREET, LLC  
116 PECK AVE  
BRISTOL, RI 02809

HOPE-HIGH REALTY TRUST, L  
495 HOPE ST STE 8  
BRISTOL, RI 02809

477 HOPE STREET, LLC  
PO BOX 932  
BRISTOL, RI 02809

MULLINGAR GROUP, LLC  
467 HOPE ST  
BRISTOL, RI 02809

DANMOR REALTY, LLC  
13 BAY RD  
WARREN, RI 02885

~~TOWN OF BRISTOL  
10 COURT ST  
BRISTOL, RI 02809~~

FEDERAL PROPERTIES OF RI  
328 HIGH ST  
BRISTOL, RI 02809

TRAVERS, BRIAN J &  
KERRY R TE  
474 HOPE ST  
BRISTOL, RI 02809

FEDERAL PROPERTIES OF RI  
PO BOX 27  
BRISTOL, RI 02809

TSL LLC  
244 GANO ST  
PROVIDENCE, RI 02906

Sunset Cafe  
Fabio Lopes  
499 Hope St.  
Bristol, RI 02809

~~FEDERAL PROPERTIES OF RI,  
PO BOX 27  
BRISTOL, RI 02809~~

FRIENDS OF LINDEN PLACE  
500 HOPE STREET  
BRISTOL, RI 02809

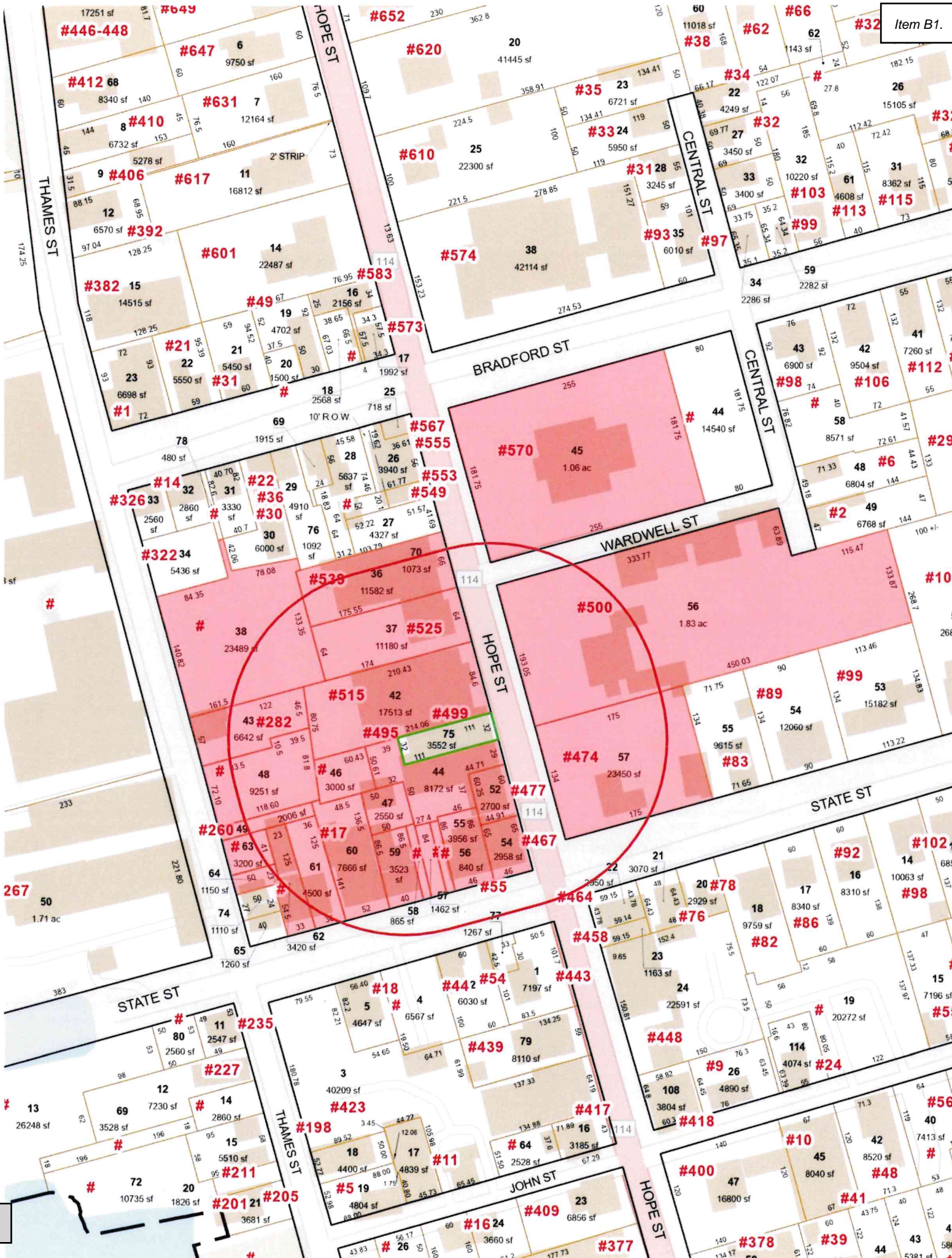
GARVIN, GAIL &  
GEORGE E TC  
282 THAMES ST  
BRISTOL, RI 02809

Fabio Lopes  
100 Kickemuit Ave.  
Bristol, RI 02809

GATOS, ARISTOTLE G & GREG  
GEORGE & DEMETRULA GATOS  
55 STATE ST  
BRISTOL, RI 02809

~~GATOS, GEORGE A. ET UX  
DEMETRULA GATOS TE  
55 STATE ST  
BRISTOL, RI 02809~~

Item B1.



**SECOND READING**

**ORDINANCE No. 2024-08**

**AN ORDINANCE IN AMENDMENT TO  
CHAPTER 8  
OF THE ORDINANCES OF THE BRISTOL TOWN CODE**

\* \* \*

**CHAPTER 8 – BOATS, DOCKS AND WATERWAYS**

\* \* \*

**Sec. 8-71. Insurance requirement for Town marina.**

Vessels shall not be permitted to dock at the Town marina unless covered by liability insurance. Vessel operators shall present proof of insurance to the Harbormaster or his/her designee prior to docking at the Town marina. The Harbormaster or his/her designee shall refuse to permit any vessel that is not covered by insurance to dock at the Town marina.

\* \* \*

This ordinance shall take effect one hundred eighty (180) days from passage for vessels owned by commercial fishermen and commercial marine business owners, as defined by Sec. 8-2, and for all other vessels, shall take effect thirty (30) days from passage.

The Town Council will be in session in the Town Hall, Council Chambers, on April 17, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

April 4, 2024



## **Bristol Harbor Master**

**TO: Bristol Town Council**

**FROM: Gregg Marsili**  
**Bristol Harbor Master**

**CC: Steve Contente**  
**Bristol Town Administrator**

**DATE: April 11, 2024**

**SUBJECT: Commercial Fishing Insurance Survey**

I sent an email survey out to the commercial fisherman and out of 29 fishermen, I had 11 replies.

3 People do not have insurance and have never tried.  
8 have insurance, liability insurance was \$250,000 to 1 million dollars.



# SECOND READING

## ORDINANCE NO. 2024- 09

### AN ORDINANCE IN AMENDMENT TO CHAPTER 17 OF THE ORDINANCES OF THE BRISTOL TOWN CODE

IT IS HEREBY ORDAINED by the Town Council of the Town of Bristol, Rhode Island, that Chapter 17 of the Town Code be amended as follows:

#### CHAPTER 17 — OFFENSES AND MISCELLANEOUS PROVISIONS

\* \* \*

#### ARTICLE II — ALCOHOLIC BEVERAGES ESTABLISHMENTS

\* \* \*

Sec. 17-82. - Number of licenses.

Alcoholic beverage licenses within the town shall be limited in quantity as follows:

(2) For class B limited, there shall be a maximum of ~~eight~~ **seven** licenses;

\* \* \*

(4) For B-V, there shall be a maximum of ~~31~~ **32** licenses;

\* \* \*

This ordinance shall take effect upon its passage.

The Town Council will be in session in the Town Hall, Council Chambers, on April 17, 2024. If remonstrance in the meantime, a petition bearing the valid signatures of at least twenty (20) qualified voters must be filed with the Town Clerk requesting a Public Hearing, such hearing must be held before final action may be taken on said ordinance.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

April 4, 2024

# FIRST READING

## ORDINANCE NO. 2024- 10

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#### CHAPTER 17 — OFFENSES AND MISCELLANEOUS PROVISIONS

\* \* \*

#### ARTICLE II — ALCOHOLIC BEVERAGES ESTABLISHMENTS

\* \* \*

Sec. 17-82. - Number of licenses.

Alcoholic beverage licenses within the town shall be limited in quantity as follows:

(2) For class B limited, there shall be a maximum of ~~seven~~ six licenses;

\* \* \*

(4) For B-V, there shall be a maximum of ~~32~~ 33 licenses;

\* \* \*

This ordinance shall take effect upon its passage.

FROM THE DESK OF

Bristol Sunset Café

2023 APR -5 PM 3:02  
TOWN OF BRISTOL  
CLERK OF TOWN

March 27, 2023

Dear Town of Bristol,

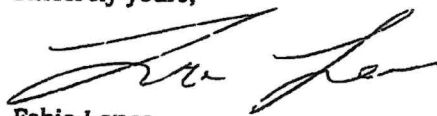
I, Fabio Lopes, owner of Bristol Sunset Café am requesting a full liquor license. Sunset has proudly served Bristol for the past 22 years, all of which have been family run and operated. Alongside my mother, Maria Lopes, and sister, Daniela Lopes, we pour our hearts into our menu and welcoming atmosphere but most importantly into our guests and employees.

We have done two major renovations in the last two years, adding more space, more beauty, and more excitement for our loyal customers, incoming and revisiting tourists, and what we ultimately call our home away from home. As we revamp and continuously add more to our offerings, we feel more than ever that we are ready to add a full liquor license to our repertoire. Our very closely surrounding neighbors- Le Central, Linden Place, Foglia, etc.- have full liquor licenses and we believe that we would be a great addition to the list.

We have employees who are already TIPS certified and plan to enroll all of our employees, current and future, in proper training courses to ensure protocol and safety is understood and practiced by all.

As I mentioned above, Bristol Sunset Café has proudly served in the heart of Bristol for 22 years with hopes of 22 more. Myself and the Sunset Crew are confident in our ability to foster a safe and well maintained environment for a full liquor license and are looking forward to your response.

Sincerely yours,



Fabio Lopes  
100 Kickemuit Ave  
Bristol, RI 02809

~~TOWN COUNCIL  
APR 19 2023  
MEETING~~



LICENSE REQUEST: BV INTOXICATING BEVERAGE LICENSE

PETITION TO THE TOWN COUNCIL:

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your Honorable Body to be granted a

BV INTOXICATING BEVERAGE LICENSE

NAME OF ESTABLISHMENT: Bristol Sunset Cafe

ADDRESS: 499 Hope Street

APPLICANT NAME: Fabio Lopes

HOURS OF OPERATION: 7:30 am - 5pm

2023 MAR 28 PM 3:32
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

\*\* PLEASE ATTACH SKETCH INDICATING THE AREAS FROM WHICH LIQUOR WILL BE SERVED AND

Fee for License: \$1300 per year plus advertising
Also required is Victualling License: \$75/year
(Payable after Council approves the license.)

Please attend the Council Meeting on: April 19, 2023

\*SIGNATURE: [Handwritten Signature]

NAME: Fabio Lopes (PLEASE PRINT NAME OF APPLICANT)

ADDRESS: 102 Kickemuit Ave (ADDRESS OF APPLICANT)

PETITION MUST BE RETURNED BY WEDNESDAY AT 4PM TWO WEEKS PRIOR TO COUNCIL MEETING.

TOWN: Bristol (ADDRESS OF APPLICANT)

DATE OF BIRTH: \_\_\_\_\_

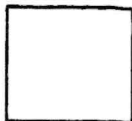
BUSINESS TELEPHONE #: \_\_\_\_\_

HOME TELEPHONE #: \_\_\_\_\_

Date Received: \_\_\_\_\_

EMAIL: Suncafe49@gmail.com

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

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STATE OF RHODE ISLAND

CITY/TOWN OF BRISTOL

BOARD OF LICENSE COMMISSIONERS  
APPLICATION FOR LIQUOR LICENSE

RETAILER CLASS: A \_\_\_ BH \_\_\_ BM \_\_\_ BT \_\_\_ BV  BVL \_\_\_ C \_\_\_ E \_\_\_ ED \_\_\_ J \_\_\_ T \_\_\_ 2:00 A.M. \_\_\_

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Name of Applicant/Corporation

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D/B/A

499 Hope Street  
Address of Premise

401-253-1910 Suncafe49@gmail.com  
Phone Number of Business Email Address

State - Incorporated: Rhode Island Date of Incorporation: 12/1/11

Name, Address, Telephone of all Officers/Members with percentage ownership:

President/Member Name	Address	Phone	% Ownership
<u>Fabio Lopes</u>	<u>100 Kickemuit Ave</u>		<u>100%</u>
Vice President/Member Name	Address	Phone	% Ownership
Secretary/Member Name	Address	Phone	% Ownership
Treasurer/Member Name	Address	Phone	% Ownership

Name and Address of All Directors or Board Members, with percentage ownership:

Name	Address	Phone	% Ownership
<u>Fabio Lopes</u>	<u>100 Kickemuit Ave</u>		<u>100%</u>
Name	Address	Phone	% Ownership
Name	Address	Phone	% Ownership

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\_\_\_\_\_

Does Applicant Own Premises? Yes \_\_\_ No  Is Property Mortgaged? Yes \_\_\_ No \_\_\_ or Leased? Yes  No \_\_\_

Give Name and Address of Mortgagee (Bank or Mortgage Holder) or Lessor (Landlord) and Amount of Extent

Stephen Deleo \$4000 monthly  
Name Address Amount - Term

Have any Officers, Members or Stockholders ever been arrested or convicted of a crime? Yes \_\_\_ No  If yes, explain:

Is any other business to be carried on in Licensed Premises? Yes \_\_\_ No  If yes, explain:

Is Applicant or any of its Officers, Members or Stockholders interested directly or indirectly, as principle or associate, or in any manner whatsoever, in any retail license issued under Title 3 of the RI General Laws? If yes, explain:

NO

Is Applicant the owner or operator of any other business? If yes, explain:

NO

State amount of capital invested in the business?

NONE

Do you have now, or will you be installing, a draught system Yes \_\_\_ No

I hereby certify that the above statements are true to the best of my knowledge and belief:

  
Applicant Signature

3/19/23  
Date

1. Every question on Application Form must be answered. Any false statement made by the Applicant will be sufficient grounds for the denial of the applica or the revocation of the license in case one has been granted.
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Name of Transferor (applicant/old owner)

d/b/a

Address

The above hereby petitions the Licensing Board to transfer the said license to:

New Location (If any): \_\_\_\_\_

New Name (If any): \_\_\_\_\_

If change of stockholders, list old and new stockholders:

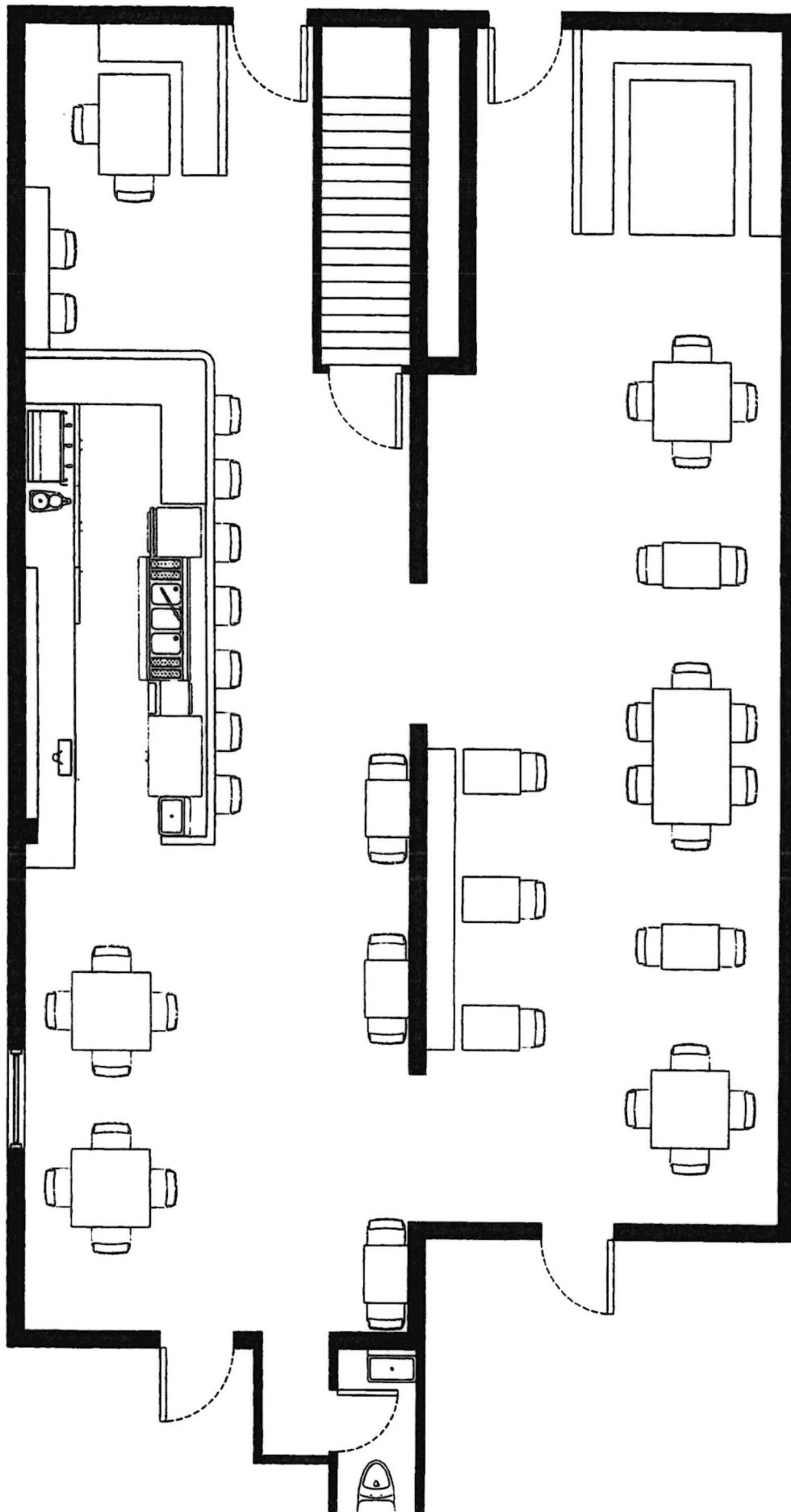
Signature of Transferor (old owner)

Date

Signature of Transferee (New Owner)

Date

BRISTOL SUNSET CAFE



**SALADS**

*add chicken +\$4 add steak +\$6 add shrimp +\$6 add avocado +\$3*

**Arugula**

*Mixed greens, red onions, walnuts, avocado, strawberries, goat cheese and croutons | 13*

**Winter**

*Mixed greens, butternut squash, cherry tomatoes, red onions, candied pecans, dried cranberries, feta cheese and croutons | 13*

**Caesar**

*Romaine, parmesan cheese, caesar dressing and croutons | 10*

**LUNCH**

*Served with french fries, chips, fruit +\$2, or a side salad +\$3*

**Soup**

*Ask your server about our soup of the day!*

*cup 4.99 bowl 6.99*

**Grilled Cheese**

*Cheddar, swiss + mozzarella cheese on sourdough | 8  
Add tomato + \$1 Add bacon or avocado + \$2*

**Portuguese Steak Sub**

*Sirloin, roasted red peppers, egg over medium and lemon garlic aioli | 16*

**Shaved Steak Sub**

*Mushrooms, onions, banana peppers, american cheese and lemon garlic aioli | 13*

**Spicy Fried Chicken**

*Cheddar, house made pickles, lettuce and chipotle aioli on a bun | 13*

**Chicken Caesar Wrap**

*Romaine, parmesan cheese, caesar dressing and house made croutons | 12*

**BLT**

*Bacon, lettuce, tomato and lemon garlic aioli on toast of choice | 10*

**House Burger**

*Bacon, caramelized onions, cheddar cheese, lettuce and lemon garlic aioli on a bun | 13*

**SIDE STUFF**

*À la carte*

**Grilled Buttermilk Biscuit 5.00**

*With honey and apple butters*

**Single Egg 1.50**

**Single Eggwhite 2.29**

**Bacon, Sausage, Ham or Chourico 4.50**

**Butternut Cornbread Hash 7**

**Corned Beef Hash 7**

**Chourico Hash 5**

**Side Toast or Sweet Bread 2**

*Bagel and Cream Cheese | 3*

**Sautéed Mixed Veggies 6**

**Home Fries or Hashbrown Patties 3**

**Yogurt Bowl 8**

*Vanilla yogurt with mixed berries, granola, almonds and honey*

**Muffin 3.50, Banana Bread 3**

**Fresh Seasonal Fruit cup 4 bowl 6**

**Hollandaise Sauce 2.50**

**Bowl Oatmeal 4**

*add fruit + \$2*

**100% Pure Maple Syrup 2**

**Lemon Garlic or Chipotle Aioli .65**

**Side Salad 7**

**Hand cut French Fries or Chips 6**

**CREATE YOUR OWN**

*Three egg omelet, scramble or burrito \$8+ Served with home fries and toast.*

*Sub egg whites, fresh fruit or a grilled biscuit +\$2 Add Avocado +\$3*

*CHEESE: American, Swiss, Cheddar, Feta, Goat, Mozzarella or Pepperjack +\$1 ea. PROTEIN: ham, bacon, sausage, chourico, or chicken + \$2.50 ea. Shaved steak, corned beef or chourico hash + \$3 ea. VEGGIES: tomatoes, mushrooms, onions, broccoli, peppers, black beans, or banana peppers + \$1 ea. Kale, roasted red peppers, caramelized onions, or spinach + \$1.50 ea.*



**BRUNCH SPECIALS***Sub egg whites, fresh fruit or a grilled biscuit +\$2***#1**  
Two eggs any style, home fries and toast | 8**#2**  
Two eggs, choice of bacon, sausage, ham or chourico, home fries and toast | 10**#3**  
Two eggs, bacon, sausage, home fries, toast and choice of french toast or pancake | 13**#4**  
Chourico hash, two eggs, home fries and toast | 12**#5**  
Corned beef hash, two eggs, home fries and toast | 14**#6**  
Spinach, tomato, two poached eggs and cheddar cheese on an english muffin. Side of home fries | 13**#7**  
Butternut squash cornbread hash with broccoli, caramelized onions and pepperjack cheese, two eggs, home fries and toast | 14**#8**  
Sirloin steak, two eggs, home fries and toast | 17**#9**  
Biscuit n' Gravy and two eggs | 13**BENEDICTIONS***Served with two poached eggs, hollandaise and home fries. Sub home fries for fresh fruit or veggies +\$2***OG Benny**  
Ham on an english muffin | 13**Sriracha Benny**  
Corned beef hash on a grilled biscuit with sriracha hollandaise | 17**Portuguese Benny**  
Chourico hash on a bolo | 15**Veggie Benny**  
Sautéed veggies and pesto on sourdough | 15**SWEET STUFF***Toppings: chocolate or peanut butter chips, strawberries, blueberries, bananas, walnuts, pecans or almonds +\$1 ea***Buttermilk Pancake** | 4 ea  
Scratch made**Sweet Bread French Toast** | 3 ea**Belgian Waffle** | 9  
Fresh fruit and whipped cream | +\$3**Banana Bread French Toast** | 4 ea  
Scratch made**Funky Monkey**  
Three layers of banana bread french toast, bananas, nutella and walnuts | 12**EGG SANDWICHES***Add avocado +\$3 Add side of home fries +\$3***Egg + Cheese**  
Over hard with american cheese | 4 Add bacon, sausage, ham or chourico | + \$2**Hashdog**  
Egg scrambled with scallions, bacon, cheddar cheese, hash brown patty, chipotle aioli and arugula on a bolo | 9**So Good**  
Egg scrambled with bacon, spinach, caramelized onions and goat cheese on sourdough | 9**Everything**  
Egg scrambled, chourico hash, bacon, cheddar cheese, and home fries on a bolo | 9**BB Burrito**  
Eggs scrambled, black bean burger, sweet potatoes, avocado, pepperjack cheese and chipotle aioli | 12**Common**  
Egg scrambled with scallions, bacon, cheddar cheese and chipotle aioli on a biscuit | 8**CC Scally**  
Egg scrambled with scallions, cream cheese and maple bacon on a sweet bread roll | 8**OMELETS / SCRAMBLES / BURRITOS***American, swiss, cheddar, feta, goat, mozzarella or provolone cheese. Served with home fries and toast. Sub egg whites, fresh fruit or a grilled biscuit +\$2***Veggie**  
Peppers, onions, shiitake mushrooms, tomatoes and american cheese | 13**Anchor**  
Chourico hash, broccoli, caramelized onions and cheddar cheese | 14**So Good**  
Bacon, spinach, caramelized onions and goat cheese | 14

**Bristol Sunset Café**  
**Alcoholic Beverage Menu**

*Negroni*

Aperol, gin and compari \$11

*Espresso Martini*

Vanilla vodka, espresso, Kahlua, simple syrup, Baileys, on ice  
with a cold foam top

\$13

*Tequila Sunrise*

Orange juice, tequila and grenadine

\$10

*Grapefruit Daiquiri*

White rum, grapefruit juice, simple syrup

\$12

*Bloody Mary*

Vodka, house made tomato juice, garnishes

\$12

*On Tap*

Champagne, Mimosas

Whaler's Rise

Narragansett



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: April 6, 2023

RE: Fabio Lopes for Bristol Sunset Cafe, 499 Hope  
 Street, Request for One Additional Class BV Liquor  
 License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the regular Town Council Meeting to be held on **April 19, 2023**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 12, 2023. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.  
 Attachment

RECEIVED AT MEETING

# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 02-23-2024

**PETITION DESCRIPTION:**

Fabio Lopes, Bristol Sunset Cafe, 499 Hope Street-Six-Month Review and request for consideration of one additional Class BV Liquor license

**PERSON/S FILING PETITION:** Fabio Lopes

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

A review was conducted of all calls for service for the establishment during the last 6 months. No calls for service related to the Class BV liquor license were found.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 FEB 28 AM 11:42

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 02-26-2024

*Concun*  
*Stm Intests*  
STEVEN CONTENTE  
Town Administrator



LICENSE REQUEST: VICTUALLING LICENSE MODIFICATION  
Expires: December 1st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requests of  
your Honorable Body to be granted a

VICTUALLING LICENSE

NAME OF ESTABLISHMENT: Dominic's Pizzeria  
ADDRESS: 655 Metacom Ave, Bristol, RI 02809  
APPLICANT NAME: Jozon Enterprises Inc  
HOURS OF OPERATION: Monday to Sunday 10:30am to 1am

2024 MAR 27 PM 1:26  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

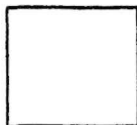
- Victualling Petition & \$75 License Fee (payable after Council approves license)
- Second Quarter Taxes must be paid (call 253-7000 for amount due)
- Fire Department Clearance 401-253-6912
- Water Pollution Control Clearance (grease removal unit) 401-253-8877
- RI Department of Health Clearance 401-222-2749

Please attend the Council meeting on ~~January 17, 2024~~  
April 17, 2024  
Petition must be returned by ~~January 3, 2024~~

SIGNATURE: [Signature]  
NAME: Joseph Zorfalli  
ADDRESS: 17 Old Greenville Rd  
TOWN: Johnston RI 02919  
DATE OF BIRTH: \_\_\_\_\_  
BUSINESS TELEPHONE #: 401-254-0404  
HOME TELEPHONE #: \_\_\_\_\_  
EMAIL: joe@jozon.net

Date Received: \_\_\_\_\_

TAX STAMP



\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.

TO BE USED BY FINANCE DEPARTMENT

## SANDWICHES



- Pilly Cheese Steak** • \$7.99 • Cal: 380  
Tender slices of steak, American and provolone cheeses, fresh onions, fresh green peppers and fresh mushrooms.
- Chicken Bacon Ranch** • \$7.99 • Cal: 450  
Grilled chicken breast, smoked bacon, creamy ranch and provolone cheese.
- Italian** • \$7.99 • Cal: 430  
Pepperoni, salami and ham topped with banana peppers, fresh green peppers, fresh onions and provolone cheese.
- Chicken Parm** • \$7.99 • Cal: 400  
Grilled chicken breast, tomato-basil marinara, Parmesan-Asiago and provolone cheeses.
- Buffalo Chicken** • \$7.99 • Cal: 430  
Grilled chicken breast, creamy blue cheese sauce, fresh onions, hot buffalo sauce, provolone, cheddar and cheese made with 100% real mozzarella.
- Chicken Habanero** • \$7.99 • Cal: 390  
Grilled chicken breast, pineapple, jalapenos, sweet mango habanero sauce, provolone, cheddar and cheese made with 100% real mozzarella.
- Mediterranean Veggie** • \$7.99 • Cal: 360  
Banana peppers, diced tomatoes, fresh spinach, fresh onions, feta, provolone and American cheeses.

### SANDWICH SERVING SIZE

1 Serving 1/2 Sandwich

## PENNE PASTAS



- Chicken Alfredo** - Grilled chicken breast and creamy Alfredo sauce mixed with penne pasta and baked to perfection. Tin \$7.99 • Bread Bowl \$8.99  
(Serving Size: 1 Tin) Cal: 600  
(Serving Size: 1/2 Bread Bowl) Cal: 690
  - Chicken Carbonara** - Grilled chicken breast, smoked bacon, fresh onions and fresh mushrooms, mixed with penne pasta and baked to perfection with creamy Alfredo sauce. Tin \$7.99 • Bread Bowl \$8.99  
(Serving Size: 1 Tin) Cal: 690  
(Serving Size: 1/2 Bread Bowl) Cal: 730
  - Pasta Primavera** - Fresh spinach, diced tomatoes, fresh mushrooms and fresh onions, mixed with penne pasta and baked with creamy Alfredo sauce. Tin \$7.99 • Bread Bowl \$8.99  
(Serving Size: 1 Tin) Cal: 530  
(Serving Size: 1/2 Bread Bowl) Cal: 660
  - Italian Sausage Marinara** - Penne pasta baked in zesty tomato-basil marinara sauce with Italian sausage, a blend of Italian seasonings and provolone cheese. Tin \$7.99 • Bread Bowl \$8.99  
(Serving Size: 1 Tin) Cal: 700  
(Serving Size: 1/2 Bread Bowl) Cal: 740
- Build Your Own**  
Choose a sauce and up to three ingredients from more than a dozen meat or vegetable toppings. Tin \$8.99 • Bread Bowl \$9.99  
(Serving Size: 1 Tin) Cal: 340 - 1070  
(Serving Size: 1/2 Bread Bowl) Cal: 560-930

More Specials Online  
at [Dominos.com](http://Dominos.com)

Local  
Postal Customer

\*\*\*\*\* ECRWSS \*\*\*\*\*

PRINT STD  
ECRWSS  
US POSTAGE  
PAID  
EDM Retail

**SOMERSET**  
508-673-9700  
1212 County St

**BRISTOL**  
401-254-0404  
11 Bowling Ave.

**RIVERSIDE/BARRINGTON**  
401-433-0200  
1086 Whitelett Ave.

**EAST PROVIDENCE**  
401-438-6500  
2145 Pawtucket Ave.

**GRANSTON**  
401-946-3300  
1401 Park Ave.

**PROVIDENCE/JOHNSTON**  
401-331-1123  
739 Hartford Ave.

**PAWTUCKET/CF**  
401-727-1770  
208 Dexter St.

Delivery Charge \$5.49.  
Before placing your order, please inform your server if a person in your party has a food allergy.

3704-A

**FAMILY DEAL**  
2 Medium 1-Topping Pizzas,  
8pc Cinnamon Bread Twists,  
16pc Parmesan Bread Bites  
& a 2 Liter of Soda  
**\$19.99**  
Per Tin

**PIZZA & STUFFED  
CHEESY BREAD**  
2 Large 2-Topping Pizzas &  
Stuffed Cheesy Bread  
**\$24.99**  
Per Tin

### PAN PIZZA MEAL DEAL

Medium 2-Topping  
Handmade Pan Pizza,  
16pc Parmesan Bread Bites  
& a 2 Liter of Soda  
**\$18.99**  
Per Tin

**LARGE DOUBLES**  
Two or More Large  
2-Topping Pizzas  
**\$10.99**  
each

No Substitutions Permitted.  
Limited Time Offer. While Supplies Last. See Menu for Details. Tax and Tip Extra. ©2011 Domino's Pizza, Inc. All Rights Reserved.

No Substitutions Permitted.  
Limited Time Offer. While Supplies Last. See Menu for Details. Tax and Tip Extra. ©2011 Domino's Pizza, Inc. All Rights Reserved.

## ORDER ONLINE

[DOMINOS.COM](http://DOMINOS.COM)



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To Order Online

# DOMINOS REWARDS

EARN FREE DOMINOS  
EVERY 2 ORDERS

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Domino's Rewards Program Terms & Conditions: For each \$5 or more order, you will earn 10 points. Points can be used to receive a free pizza or other rewards. See menu for details. ©2011 Domino's Pizza, Inc. All Rights Reserved.



S \$13.99 M \$15.99 L \$17.99

**Extravaganza™ • Cal: 240 - 380**

Pepperoni, ham, Italian sausage, beef, fresh onions, fresh green peppers, fresh mushrooms and black olives, all sandwiched between two layers of provolone and cheese made with 100% real mozzarella.

**MeatZZa™ • Cal: 260 - 370**

Pepperoni, ham, Italian sausage and beef, all sandwiched between two layers of provolone and cheese made with 100% real mozzarella.

**Philly Cheese Steak • Cal: 230 - 310**

Thin slices of steak, fresh onions, fresh green peppers, fresh mushrooms, provolone and American cheese.

**Honolulu Hawaiian • Cal: 240 - 330**

Sliced ham, smoked bacon, pineapple, fresh green peppers, provolone and cheese made with 100% real mozzarella.

**Pacific Veggie • Cal: 220 - 310**

Fresh spinach, fresh onions, fresh mushrooms, diced tomatoes, black olives, feta, provolone, cheese made with 100% real mozzarella, then sprinkled with garlic herb seasoning.

**Deluxe • Cal: 240 - 340**

Pepperoni, Italian sausage, fresh green peppers, fresh mushrooms, fresh onions, provolone and cheese made with 100% real mozzarella.

**Ultimate Pepperoni • Cal: 260 - 360**

Two layers of pepperoni sandwiched between provolone, Parmesan-Asiago and cheese made with 100% real mozzarella, then sprinkled with oregano.

**Call Chicken Bacon Ranch • Cal: 280 - 410**

Grilled chicken breast, ranch, smoked bacon, diced tomatoes, provolone and cheese made with 100% real mozzarella.

**Buffalo Chicken • Cal: 250 - 340**

Grilled chicken breast, fresh onions, provolone, American cheese, cheddar, cheese made with 100% real mozzarella and drizzled with hot buffalo sauce.

**Memphis BBQ Chicken • Cal: 240 - 350**

Grilled chicken breast, honey BBQ sauce, fresh onions, cheddar, provolone and cheese made with 100% real mozzarella.

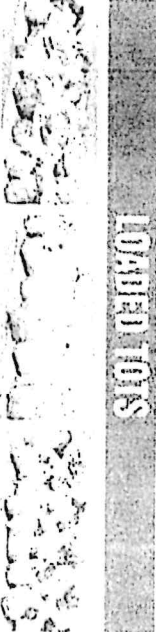
**Wisconsin 6 Cheese • Cal: 230 - 330**

Feta, provolone, cheddar, Parmesan-Asiago, cheese made with 100% real mozzarella, then sprinkled with oregano.

**Spinach and Feta • Cal: 230 - 320**

Creamy Alfredo sauce, fresh spinach, fresh onions, feta, Parmesan-Asiago, provolone and cheese made with 100% real mozzarella.

**Calories based on hand tossed crust.**



**Philly Cheese Steak • \$7.49**

Golden brown potato tins topped with tender slices of steak, creamy Alfredo sauce, fresh onions, fresh green peppers, and a blend of cheese sauce.

**Golden Brown Potato Tins • \$7.49**

Golden brown potato tins topped with smoky bacon, a blend of cheese made with mozzarella, cheddar, provolone, and creamy Alfredo sauce.

**Cheddar Bacon • \$7.49**

Golden brown potato tins topped with smoky bacon, a blend of cheese made with mozzarella, cheddar, provolone, and creamy Alfredo sauce.

**Meaty 3-Cheese • \$7.49**

Golden brown potato tins topped with smoky bacon, a blend of cheese made with mozzarella, cheddar, provolone, and creamy Alfredo sauce.

**Golden Brown Potato Tins • \$7.49**

Golden brown potato tins topped with smoky bacon, a blend of cheese made with mozzarella, cheddar, provolone, and creamy Alfredo sauce.

**DOMINOS PIZZA**

CHOOSE YOUR SIZE  
S 10" M 12" L 14"

SAUCE  
Regul Tomato Cal: 5-10  
Adel: 150 Cal: 5-12  
24 Slice Cal: 5-12

AMOUNT OF CHEESE  
CHOOSE YOUR AMOUNT  
VEGETABLES  
MEAT  
OTHER

Hand Tossed	Handmade Pan	Crunchy Thin	Brooklyn Style	Glisten Free Crust
Small	Medium	Large	Large	Large
1/6 pizza	1/6 pizza	1/6 pizza	1/8 pizza	1/8 pizza

Each Additional Topping: Small \$1.29 • Med \$1.55 • Large \$1.81  
Each Additional Premium Topping: Small \$1.55 • Med \$2.05 • Large \$2.55



**Free Cheese Dip & Bread Twists Combo • \$8.99 • Dip Only \$3.99**

**Bread Twists Combo • \$8.99 • Dip Only \$3.99**

**Free Cheese Dip & Bread Twists Combo • \$8.99 • Dip Only \$3.99**

**Bone-In Wings • 8 for \$15.99 • 16 for \$31.99**

**Boneless Chicken • 8 for \$8.99 • 16 for \$15.99 • 32 for \$31.99**

**CLASSIC SALADS**  
**Classic Garden • \$7.99 • Cal: 80**  
A crisp and colorful combination of grape tomatoes, red onions, carrots, red cabbage, cheddar cheese and broccoli florets, all atop a blend of romaine and iceberg lettuce. (Serving Size: 1.5 Cup)

**Chicken Caesar • \$7.99 • Cal: 220**  
The makings of a classic, roasted white meat chicken, Parmesan cheese and broccolini florets, all atop a blend of romaine and iceberg lettuce. (Serving Size: 1.5 Cup)

**Salad Dressings**  
Select from Ranch (Cal: 180 - 220), Balsamic Vinaigrette (Cal: 100 - 130) or Caesar (Cal: 210 - 230). (Serving Size: 1 Packet)



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: March 28, 2024

RE: Joseph Zonfrilli, d/b/a Domino's Pizza, 655  
 Metacom Avenue request for Modification to  
 Victualling License

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on April 17, 2024.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment





# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

March 28, 2024

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: **Domino's Pizza – 655 Metacom Avenue  
Modification for Victualling License**

I have reviewed the above petition and have no objection to the modification of the Victualling license.

2024 MAR 29 AM 8:33  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Concun*  
  
STEVEN CONTENTE  
Town Administrator



# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** March 29, 2024  
**Re:** License Recommendation, April 17 Council Meeting

2024 APR - 1 AM 10:47

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the license request presented as follows:

1. Modification of Victualling License  
 Joseph Zonfrilli d/b/a Domino's Pizza  
 655 Metacom Ave.

There is no objection to the granting of said license provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Steven Contente*  
 STEVEN CONTENTE  
 Town Administrator



**Town of Bristol, RI**  
**WATER POLLUTION CONTROL DEPARTMENT**  
2 PLANT AVENUE  
BRISTOL, RI 02809-3015  
(401) 253-8877 fax: (401) 253-2910  
Pretreatment Department, Shealyn A. Davey

TOWN HALL  
10 COURT STREET  
BRISTOL, RI 02809  
(401) 253-7000

DATE: April 10, 2024  
TO: Steven Contente  
Town Administrator  
FROM: Shealyn A. Davey  
Chemist/Pretreatment Coordinator  
RE: Modification to Victualling License –Joseph Zonfrilli; Jozon Enterprises, Inc. d/b/a  
Domino’s Pizza, 655 Metacom Avenue Bristol, RI 02809

2024 APR -9 PM 2:06

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Communication about the new location has been established with Joseph Zonfrilli. Joseph is still building at the new location and plans on submitting the grease trap information to this office. An inspection will be completed at an appropriate time before opening. The Wastewater Discharge Permit for Domino’s will be transferred to the new address and no additional fees will be required.

**I therefore have no objections to the above petition and support the request.**

Sincerely,

Shealyn A. Davey  
Pretreatment Coordinator

*Concun*  
*Stm Intnt*  
STEVEN CONTENTE  
Town Administrator



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 03-28-2024

**PETITION DESCRIPTION:**

Joseph Zonfrilli, d/b/a Domino's Pizza, 655 Metacom Avenue request for modification to victualling license.

**PERSON/S FILING PETITION:** Joseph Zonfrilli

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

After reviewing this petition, there is no known reason to deny the approval of this victualling license, provided that all laws and ordinances governing this practice are followed to include hours of operation.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 APR 10 PM 3:21

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 04-10-2024

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The correct placement is located in section F7c



LICENSE REQUEST: DOG KENNEL LICENSE

Expires: May 1st

PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:
The undersigned hereby respectfully requests of your
Honorable Body to be granted a

DOG KENNEL LICENSE

FOR:
(NAME OF ESTABLISHMENT)

Crate Escape Doggie Daycamp

AT:
(ADDRESS OF ESTABLISHMENT)

64 Ballou Blvd.

BY:
(NAME OF APPLICANT)

Erin E. Meyer

- Kenel License Petition
\$25 License Fee (payable after Council approves license)
4th Quarter Taxes must be paid prior to issuance of license
Copy of current DEM State License

2024 APR -2 AM 9:00

TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Please attend the Council meeting on April 17, 2024

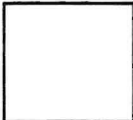
Petition must be returned by April 3, 2024

Petition to applicant: March 28, 2024

\*SIGNATURE: [Signature]
NAME: Erin E. Meyer
ADDRESS: 39 Greenway Dr.
TOWN: Bristol, R.I. 02809
DATE OF BIRTH: 12/06/1977
BUSINESS TELEPHONE #: 401-441-4560
HOME TELEPHONE #: N/A
EMAIL: emeyer1977@gmail.com

Date Received:

TAX STAMP



TO BE USED BY FINANCE DEPARTMENT

\*BY SIGNING THIS PETITION, I CONSENT TO EXAMINATION AND RELEASE OF RECORDS AND INFORMATION REGARDING MY BACKGROUND, INCLUDING POLICE RECORDS, EDUCATIONAL INFORMATION, RESIDENCE RECORDS, AND ANY COURT RECORDS.





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: April 4, 2024

RE: Request for Dog Kennel License, Erin Meyer d/b/a  
 Crate Escape Doggie Day Camp, 64 Ballou Boulevard

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on April 17, 2024.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

April 5, 2024

**TO:** Steven Contente, Town Administrator  
**FROM:** Diane M. Williamson, Director  
**RE:** **Crate Escape Doggy Day Care**

In review of the above petition, we have no objections to the issuance of the license to this petitioner.

2024 APR -9 AM 8:23  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*Contente*  
  
STEVEN CONTENTE  
Town Administrator



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 04-04-24

**PETITION DESCRIPTION:**

Request for Dog Kennel License, Erin Meyer d/b/a Crate Escape Doggie Day Camp, 64 Boulevard

**PERSON/S FILING PETITION:** Erin E. Meyer

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

After Reviewing this petition, there is no known reason to deny the approval of this Kennel License for Crate Escape Doggie Day Camp, provided that all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 04-10-24

*Concyn*  
*Stev*  
STEVEN CONTENTE  
Town Administrator

2024 APR 10 PM 3:21  
 TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND

DOG KENNEL LICENSES  
MAY 1, 2024- MAY 1, 2025

Name	Address	Alt Mailing	Owner	Business Phone	Home Phone
A Dog's Life	36 Spring Street		Matthew Dame	401-297-9704	401-297-9704
All Paw's Inn	185 Bayview Avenue	P.O. Box 164	Donna J. Olivo	401-253-7297	401-499-5868
Allison's Pampered Pets	7 Michael Drive		Allision Barr	401-632-5602	401-632-5602
Courteous Canine	1 Vasta Lane		Karen McCarthy	401-954-2699	401-744-2389
Crate Escape Doggie Daycamp	15 Gooding Avenue, Unit 17 & 18		Erin E. Meyer	401-441-4560	N/A
East Bay Kennels	47 Broad Common Road		Karl F. Correia	401-253-0082	401-523-6846
Kali's Cottage Pet Boarding	10 Hampden Road		Kali Cordes	401-239-7424	401-239-7424
Leader of the Pack	629 Metacom Avenue		Nicole Ferreira	401-658-6941	



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov


**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: April 4, 2024

RE: Renewal of Dog Kennel Licenses 2024-2025



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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on April 17, 2024.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



KEVIN M. LYNCH  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

DATE FILED: 04-4-24

**PETITION DESCRIPTION:**

Dog Kennel License Renewals 2024/2025

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 APR 10 PM 3:21

PERSON/S FILING PETITION: see below

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

**NOTES:**

Request for Kennel License renewals 2024/2025: After reviewing calls for service to all listed locations and noting Animal Control Director, Heather Simmons review, there is no known cause for denial of all but one petitioner to be granted this license, provided that all Laws and Ordinances pertaining to such a license are followed.

It should be noted that on 08-25-23, A Dogs Life was found to have over the allowed number of 10 dogs on their property. 16 dogs were found on property on this date. A report was generated documenting the violation and a follow up inspection showed them to be in compliance. I recommend a 6-month review for A Dogs Life.

REVIEWING OFFICER: Lt. Roman Wozny

DATE COMPLETED: 04-04-24

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

4/10/2024

TO: Lt. Wozny

FROM: ACD Heather Simmons

RE: Kennel License Renewals

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 APR 10 PM 3:21

Lt. Wozny,

I have no reservations in recommending renewal of the attached kennel licenses for the year 2024, however, on August 25, 2023, A Dog's Life surpassed the number of dogs they were allowed to have under their kennel license.

Respectfully,

Heather Simmons  
Animal Control Director

*Handwritten initials and date:*  
4-10-24

PRIVATE PROPERTY OWNER'S INCLUSIVE RIGHT TO SPEAK  
TOWN LAND(S) OVER OTHERS BUT SUBORDINATE TO THE  
TOWN'S AUTHORITY

LIMITATIONS ON USE OF SURVEILLANCE CAMERAS



PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:  
The undersigned hereby respectfully requested of your  
Honorable Body that:

I want the town council to pass an ordinance authorizing Police to take action <sup>against</sup> as though it is a violation similar to private property trespass any time a neighbor or anyone else makes or has made altercations on town land within ~~each~~ <sup>any other</sup> private property owner's ~~lines~~ <sup>property</sup> lines.

This enforcement will be for <sup>or</sup> on behalf of each private property town resident, <sup>equally</sup> under the circumstances, after other whose private and town property(s) it isn't has been told, both by the said private property owner and police not to make or continue to make altercations on the said town property land; whether done by weed whack, air blower, lawn mower, snow plow machines, or other including manual tools such as, shovels, rakes, seed spreaders, or whatever effort can be done by hand or feet to plant, cut, poison, or uproot, unless authorized by the town authority, to do so.

I'd like to request the same for lands that's the towns or the state's in the town that don't abutt a private property owner's boundaries but are merely aligned to private property, for instance across a road way that can be visually determined to be within those said private property owner's official boundaries.

PLEASE NOTE:

Petition must be returned by 4:00 PM, two (2) Wednesdays prior to the Town Council meeting to appear on the docket of the meeting for review and possible action. It is Council policy that action may not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior the Council meeting.

DATE REC'D:

2024 11 11

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

SIGNATURE: Paul M Lapre

NAME: Paul M Lapre

ADDRESS: 19 Annawamscutt Drive

TOWN: Bristol

BUSINESS TEL. NO. \_\_\_\_\_

RESIDENCE TEL. NO. \_\_\_\_\_

DIRPASK: To have the name in the committee



Purpose: To keep the peace in the community

Item F1.

Limitations on the use of neighbors  
Surveillance Cameras and Recorders onto  
other neighbors private Property, inhabitation  
or dwelling places.

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 MAR 25 AM 9:14  
  
DATE RECEIVED

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of  
Bristol: The undersigned hereby respectfully  
requested of your Honorable Body that:



McNeil Design Collaborative, dba The Northeast Golf Company is writing to petition for the issuance of a Class C Liquor License at Bristol Golf Park. A BV license had been approved by the Council which has deemed to be not viable with the operations protocol that was initially proposed to the Town (requiring full kitchen and preparation of food items on premise). It is the intent with this petition to replace the BV license with a Class C license which meets the exact needs and operations program for the Bristol Golf Park as initially presented to the Council. An excerpt from Class C License is described below.

Rhode Island General Laws  
Title 3 - Alcoholic Beverages  
Chapter 3-7 - Retail Licenses  
Section 3-7-8. - Class C license.  
Universal Citation: RI Gen L § 3-7-8. (2022)  
§ 3-7-8. Class C license.

(a) A retailer's Class C license authorizes the holder of the license to keep for sale and to sell beverages at retail at the place described in the license and to deliver those beverages for consumption on the premises where sold. No beverages shall be sold or served after twelve o'clock (12:00) midnight nor before six o'clock (6:00) a.m., except as provided in subsection (e) herein. Local license boards in the several cities and towns may fix an earlier closing time within their discretion. The license authorizes the holder to keep for sale and sell beverages, including beer in cans, at retail at the place described in the license and to deliver those beverages for consumption on the premises.

(b) The license authorizes the holder to sell pre-packaged foods prepared off the premises with beverages but prohibits the preparation and serving of foods cooked on the premises. The holder of the license may serve with beverages, and without charge, popcorn, crackers, bread, pretzels, sausage of any type, pickles, sardines, smoked herring, lupino beans, and potato chips. No food shall be cooked on the premises but pre-packaged foods prepared and cooked off the premises and purchased by the holder from a supplier may be warmed and sold on the premises in their original packaging, and all foods shall be covered in accordance with the regulations of the state department of health. The annual fee for the license is four hundred dollars (\$400) to eight hundred dollars (\$800), prorated to the year ending December 1 in every calendar year.

Thank you for your consideration

**PLEASE NOTE:**

*Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for*

*in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting*

SIGNATURE: \_\_\_\_\_  
NAME: Robert McNeil, Operator Bristol Golf Park  
ADDRESS: 96 Broadcommon Road  
TOWN: Bristol, RI  
BUSINESS TEL. NO. \_\_\_\_\_  
RESIDENCE TEL. NO. \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 MAR 22 AM 9:  
DATE RECEIVED

# PETITION TO THE TOWN COUNCIL



To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:

**PLEASE NOTE:**

*Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for*

*in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting*

SIGNATURE: Madelina Predoris  
NAME: Madelina Predoris  
ADDRESS: 1 Old Ferry Rd  
TOWN: Bristol  
BUSINESS TEL. NO. 6  
RESIDENCE TEL. NO. \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_

## Purpose of "On Arriving" - Written by Scott Donahue

"I chose to create these three light pole sculptures as a starting point to this project. I needed a female and male plus a child to be somewhat universal. All three of these flying figures are guardedly expecting something positive in their expressions. They have three variant ethnicities that are easily identifiable as distinct from each other. However, I intend to make six more variants of flying figures, some containing different emotions like fear, determination as well as other ethnicities and ages. I have been interested in street light poles as something that any pedestrian, bicyclist, public transit rider or even driver just comes upon. I like the slowness of perception that static visual arts allow for. Poetry is similar in that you read it once and you might have a vague understanding but reading again grows the understanding and at the speed of your perception. "On Arriving" is a project using sculpture, poetry, and stories to explore the meaning of arriving whether it be to a new country, a new neighborhood, or simply a new situation or period in time. The poetry and stories will come from each local community where the sculptures are installed. The poetry will be displayed on the light pole and stories will be accessed via a QR code that takes you to the "On Arriving" website.





Height: 45 in  
Width: 45 in  
Thickness: 35 in

Dist: 64.07289in

44.55212in

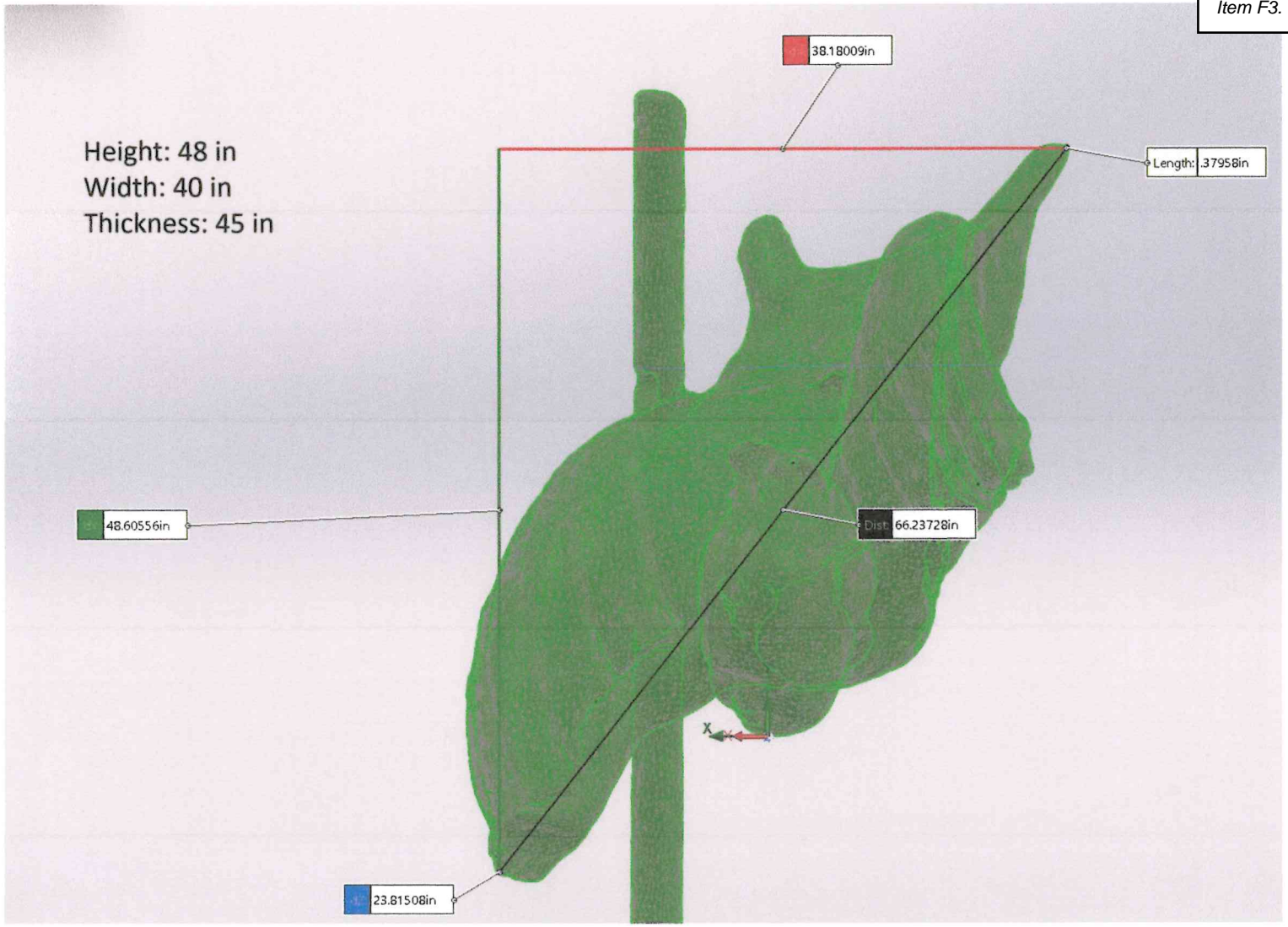
45.06714in

Dimensions for Male Sculpture

Height: 38 in  
Width: 50 in  
Thickness: 40 in



Dimensions for female sculpture



Dimensions for Child sculpture





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
Bristol, RI 02809  
Tel. 401-253-7000  
Fax. 401-253-2647  
Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
COUNCIL CLERK

DATE: March 25, 2024

RE: Madeline Predaris, 1 Old Ferry Road, request for  
Temporarily Installing Sculptures on Light Poles  
at Town Common

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May we please have the recommendation from The Parks and Recreation Department or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on April 17, 2024.

All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.

Thank you for your cooperation and prompt reply.

Attachment



# Town of Bristol, Rhode Island

Department of Community Development

2024 APR -9 AM 8:45  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

April 5, 2024

*Diane W.*

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: **Petition for installation of sculptures on the Light Poles at the Town Common**

In review of the above petition, I have the following comments:

1. There are concerns about the structural integrity of the existing light poles and we would need assurance that they will not be damaged as a result of the installation.
2. The mounting system design should be certified by a Licensed RI Engineer.
3. The proposed poems and short stories would be provided by the artist; however they could be interpreted to be by the Town. A note should be added to the poems and stories that they do not express the views of the Town.
4. Any approval of the installation would be subject to the approval of the Historic District Commission.

**NOT IN SUPPORT**  
*Stm*  
**STEVEN CONTENTE**  
Town Administrator

Warren Rensehausen, CPRP  
Director of Parks & Recreation  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

Tim Shaw  
Asst. Director of Parks & Recreation  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



RECREATION BOARD  
N. Diane Davis  
KARL ANTONEVICH  
MIKE CABRAL  
DONALD SQUIRES  
JOSEPH DEMELO  
Kevin Manuel

## MEMORANDUM

To: Steven Contente  
Town Administrator

From: Warren Rensehausen, CPRP  
Director  
Bristol Parks and Recreation Department

Date: April 9, 2024

Re: **Petition for sculptures on Town Common**

2024 APR -9 PM 2:06

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The Department of Bristol Parks and Recreation does not support the request, with the following concerns.

- The weight of the sculptures, we feel that the 50 pound sculptures would be too much for the light posts that are on the Town Common.
- The request would need the permission of the Historic Commission.
- Our concern for people walking on the Town Common, if the sculptures were to fall.
- The possible vandalism to the sculptures, possibly leading to damage to the light fixtures.
- One month of exhibit

NOT IN SUPPORT  
*Tim Shaw*  
STEVEN CONTENTE  
Town Administrator

## Request for Resolution in Support of Suicide Prevention Barriers on Bridges over Narragansett Bay

dpanichas@samaritansri.necoxmail.com <dpanichas@samaritansri.necoxmail.com>

Tue 4/2/2024 1:32 PM

To: mdesisto@barrington.ri.gov <mdesisto@barrington.ri.gov>; Melissa Cordeiro <mcordeiro@bristolri.gov>;  
ssperoni@townofwarren-ri.gov <ssperoni@townofwarren-ri.gov>

📎 2 attachments (364 KB)

RIDOH Suicides\_by\_bridge\_5\_24\_23.pdf; RIDOH Data\_request\_bridges\_update\_5\_23\_23.pdf;

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

**To: The Honorable Town Councils of Barrington, Bristol and Warren**

**From: Denise Panichas, Executive Director, The Samaritans of Rhode Island**

**Subject: Council Resolutions in Support of Suicide Prevention Barriers on Bridges over Narragansett Bay**

Dear Councilors:

On behalf of The Samaritans of RI, I am writing to request Town Council resolutions be approved and sent to the RI Legislature in support of the installation of suicide prevention barriers on the bridges over Narragansett Bay.

Every community in Bristol, Newport, Kent and Washington Counties has been touched by preventable suicides by falls from the unprotected Jamestown, Newport/Pell, Sakonnet and Mount Hope Bridges. As we all know, the loss of our fellow citizens and the impact on our family, friends, neighbors and co-workers is immeasurable and lasts a lifetime.

As you are aware, for the last several years, Senator Lou DiPalma and Representative Joseph Solomon, along with The Samaritans of RI and other local and statewide advocates, have been working toward the installation of suicide prevention barriers on the four bridges. While individual bills did not pass, funding was made available for engineering studies for the four bridges through the State Budget.

The story does not end with studies. We are far from the final design, manufacturing and installation – and saving lives.

For far too long the problem of suicides from our bridges has been ignored. While many challenges face our state and in particular, the East Bay and Newport areas, collectively, we cannot stop advocating until installation is complete.

Negativity cannot be an option. Good design can solve any problem. Barriers can be both creative and cost effective.

For your information, I am attaching RIDOH fact sheets relating to suicides from our bridges. I am also linking a Providence Journal commentary – about my personal experience with a potential bridge jumper from the Sakonnet.

In the world of public opinion, our nonprofit advocacy is small compared to resolutions from your individual town councils, each representing thousands of citizens in our state. Your resolutions will honor those we have lost, be a voice for the loved ones left behind and speak to the future of hope in your communities.

Resolutions should be emailed as soon as possible but hopefully no later than the end of April 2024.

Hearing dates have not been scheduled yet.

Subject line: (Town) Resolution in support of Suicide Prevention Barriers on Bridges over Narragansett Bay

Below are emails for the Senate and House Finance Committees and the legislative leadership.

[HouseFinance@rilegislature.gov](mailto:HouseFinance@rilegislature.gov)

[SenateFinance@rilegislature.gov](mailto:SenateFinance@rilegislature.gov)

[rep-shekarchi@rilegislature.gov](mailto:rep-shekarchi@rilegislature.gov)

[sen-ruggerio@rilegislature.gov](mailto:sen-ruggerio@rilegislature.gov)

Thank you.



**Data Overview:** The Rhode Island Violent Death Reporting System (RIVDRS) contains data on violent deaths (suicides, homicides, undetermined deaths) when an individual is pronounced dead in *Rhode Island*. Bridge-related suicides can have various mechanisms of death (fall, drowning) based on the manner of death determination that is made by the Medical Examiner. Bridge-related suicide deaths are identified where the injury location type was defined as ‘bridge’, or a bridge jump was referenced in the incident narrative. Bridge names are not reported in RIVDRS, however have been tracked since 2021 using data available from the Office of the State Medical Examiners (OSME). 2021 RIVDRS data were finalized in May 2023 and 2022-2023 data are considered preliminary and subject to change.

**Small numbers:** Counts of less than five have been suppressed per [RIDOH’s Small Numbers Policy](http://health.ri.gov/publications/policies/SmallNumbersReporting.pdf) (<http://health.ri.gov/publications/policies/SmallNumbersReporting.pdf>) due to privacy and reliability concerns. Any future use of counts to construct proportions, rates, and other statistics is subject to reliability and privacy verifications. Race and ethnicity data are not shown in this report due to small numbers.

**Table.** Bridge-related suicide deaths occurring in Rhode Island, by bridge, 2021-2023 (as of May 23, 2023)\*

Bridge Name	Number of Bridge-Related Suicide Deaths
<i>Jamestown Bridge</i>	<5
<i>Newport Pell Bridge</i>	5
<i>Mt. Hope Bridge</i>	5
<i>Sakonnet River Bridge</i>	<5
<i>Other (non-Narragansett Bay bridges)</i>	<5
<b>Total</b>	<b>17</b>

\*Data obtained from Rhode Island Violent Death Reporting system (RIVDRS) and the Office of the State Medical Examiners (OSME). Bridge-related suicides occurring in Rhode Island identified when injury location type was defined as ‘bridge’, or a bridge jump was referenced in the incident narrative. Counts <5 are suppressed per RIDOH's small number policy. A total of 8 bridge-related suicides were identified in 2021 with no single bridge being reported more than 5 times. 2022 and 2023 data are preliminary and subject to change. Less than 5 bridge-related deaths have identified during 2023 as of 5/23/2023.



**Rhode Island Violent Death Reporting System:** Source for all violent death data in this report is Rhode Island Violent Death Reporting System (RIVDRS). Data reflect violent deaths (suicides, homicides, undetermined deaths) when an individual is pronounced dead *in Rhode Island*. The city or town where the death occurred can be different than the city or town where the individual was pronounced dead. If the location of the incident was not in Rhode Island or is unknown, the death is not usually included in a geographical count. Variations in unknown city of incident may impact trends. Rhode Island residents who died of a violent death outside of Rhode Island are not included.

**Case Definitions:** Data in this report reflect suicides that occurred in Rhode Island between 2012 and 2021 (10 most recent years of complete data). Bridge-related suicides were identified as suicides that occurred in Rhode Island from 2012-2021 where the injury location type was defined as ‘bridge’, or a bridge jump was referenced in the incident narrative.

**Small numbers:** Counts of less than five have been suppressed per [RIDOH’s Small Numbers Policy](http://health.ri.gov/publications/policies/SmallNumbersReporting.pdf) (<http://health.ri.gov/publications/policies/SmallNumbersReporting.pdf>) due to privacy and reliability concerns. Any future use of counts to construct proportions, rates, and other statistics is subject to reliability and privacy verifications. Race and ethnicity data are not shown in this report due to small numbers.

**Table 1.** Suicides that occurred in Rhode Island, by year, 2012-2021.

Incident Year	Number of Suicides
2012	107
2013	136
2014	118
2015	124
2016	120
2017	132
2018	112
2019	130
2020	99
2021	121
<b>Total</b>	<b>1,199</b>

Questions? Contact Jonathan Barkley  
[Jonathan.Barkley@health.ri.gov](mailto:Jonathan.Barkley@health.ri.gov)

**Table 2.** Total suicides that occurred in Rhode Island, by weapon type, 2012-2021 combined.

Weapon Type	Total Suicides, 2012-2021	%
Firearm	304	25.4%
Sharp Instrument	40	3.3%
Poisoning	220	18.4%
Hanging, strangulation, suffocation	499	41.6%
Fall	70	5.8%
Drowning	38	3.2%
Other*	28	2.3%

\*Other category includes deaths involving fire or burns, motor vehicles, and blunt instruments

**Table 3.** Total suicides that occurred in Rhode Island, where injury location type=Bridge, or a bridge jump was referenced in the incident narrative, 2012-2021.

Incident Year	Bridge-Related Suicides
2012	6
2013	5
2014	8
2015	7
2016	5
2017	<5
2018	<5
2019	5
2020	<5
2021	8
<b>Total</b>	<b>54</b>

**Table 4.** Total number and percent of suicides occurring in Rhode Island, by county where the injury occurred, 2012-2021\*.

Injury County	Total Suicides, 2012-2021	%
Bristol	64	5.4%
Kent	187	15.7%
Newport	120	10.1%
Providence	648	54.3%
Washington	175	14.7%

\*Cases with missing injury county (n=5) not included in totals.

Questions? Contact Jonathan Barkley  
[Jonathan.Barkley@health.ri.gov](mailto:Jonathan.Barkley@health.ri.gov)



**Table 5.** Total suicides that occurred in Rhode Island where injury location type=Bridge, or a bridge jump was referenced in the incident narrative, by county where injury occurred, 2012-2021.

Injury County	Total Bridge Suicides, 2012-2021
Bristol	12
Kent	<5
Newport	29
Providence	8
Washington	<5

**Table 6.** Total suicides that occurred in Rhode Island, by age group, 2012-2021.

Age Group	Total Suicides, 2012-2021	%
<35 years	306	25.5%
35-54 years	465	38.8%
55+ years	428	35.7%

**Table 7.** Total suicides that occurred in Rhode Island where injury location type=Bridge, or a bridge jump was referenced in the incident narrative, by age group, 2012-2021.

Age Group	Total Bridge Suicides, 2012-2021	%
<35 years	13	24.1%
35-54 years	23	42.6%
55+ years	18	33.3%

**Table 8.** Total suicides that occurred in Rhode Island, by sex, 2012-2021.

Sex	Total Suicides, 2012-2021	%
Male	900	75.1%
Female	299	24.9%

Questions? Contact Jonathan Barkley  
[Jonathan.Barkley@health.ri.gov](mailto:Jonathan.Barkley@health.ri.gov)

**Table 9.** Total suicides that occurred in Rhode Island where injury location type=Bridge, or a bridge jump was referenced in the incident narrative, by sex, 2012-2021.

Sex	Total Bridge Suicides, 2012-2021	%
Male	42	77.8%
Female	12	22.2%

Questions? Contact Jonathan Barkley  
[Jonathan.Barkley@health.ri.gov](mailto:Jonathan.Barkley@health.ri.gov)

RESOLUTION OF THE BRISTOL TOWN COUNCIL

Urging the RI State Legislature to support  
Allocating funding for permanent safety barriers  
On Rhode Island’s bridges over Narragansett Bay.

WHEREAS, the town of Bristol recognizes that any and all suicides are devastating and extend our sympathies to our loved ones, family, friends, neighbors, co-workers and communities affected by the loss and;

WHEREAS, we thank our Bristol first responders for their heroic efforts to save lives including from our bridges over Narragansett Bay and;

WHEREAS, suicides from our state’s bridges over Narragansett Bay have affected our community since the time the bridges were built and;

WHEREAS, we seek ways to make our bridges safe from potential suicides and;

WHEREAS, the barriers erected by the Army Corps of Engineers on the Bourne and Sagamore Bridges have been shown to greatly reduce access to the bridge railings as means for suicide and;

WHEREAS, most recently safety netting installed on Florida’s Skyway Bridge is showing great promise for reducing suicides from said bridge and;

WHEREAS, we recognize the railings on the bridges over Narragansett Bay, including the Jamestown, Pell, Sakonnet and Mount Hope bridges do not exceed approximately 42 inches and are not tall enough or designed to keep the public from going over the bridge railing as a means to suicide and;

WHEREAS, according to statistics from the RI Department of Health from 2012 – 2021 there were 1,199 suicides in Rhode Island of which 54 were bridge related suicides of those 54 bridge related suicides 12 bridge suicides were in Bristol County and;

WHEREAS, in recent years the RI General Assembly appropriated funding to the RI Turnpike and Bridge Authority for engineering studies for the Jamestown and Mount Hope and the Pell and Sakonnet but we need to make the installation of safety barriers a reality on all four bridges;

NOW, THEREFORE, BE IT: RESOLVED, that the town of Bristol, Rhode Island urges the Rhode Island Senate and House Finance Committees and the Rhode Island General Assembly to support the legislative efforts to once and for all install suicide prevention safety barriers on Rhode Island’s bridges over Narragansett Bay and’

BE IT FURTHER RESOLVED, that the Town Clerk, no later than 30 days after passage of this Resolution, shall transmit copies of this resolution to the Governor, the Senate President, the Speaker of the House, and Bristol’s State Senators and State Representatives in the Rhode Island General Assembly, and to nearby city and county governments urging that they pass similar resolutions.

PASSED AND ADOPTED as a resolution of the Bristol Town Council of Rhode Island, at its regularly scheduled meeting held on April 17, 2024.

\_\_\_\_\_  
Nathan Calouro  
Town Council Chairman

I hereby certify that at a meeting of the Bristol Town Council held on April 17, 2024, being duly noticed and with a quorum present and voting, the aforesaid was adopted.

Attest: \_\_\_\_\_  
Melissa Cordeiro  
Town Clerk

**RECEIVED AT MEETING****The Samaritans of RI Request for Resolution in support of Bridge Barriers**

dpanichas@samaritansri.necoxmail.com &lt;dpanichas@samaritansri.necoxmail.com&gt;

Wed 4/17/2024 4:19 PM

To:nathancalouro@gmail.com <nathancalouro@gmail.com>;maryp02809@gmail.com <maryp02809@gmail.com>;  
mrtonyteixeira@yahoo.com <mrtonyteixeira@yahoo.com>;aaron.ley@gmail.com <aaron.ley@gmail.com>;  
sweeneyforcouncil@gmail.com <sweeneyforcouncil@gmail.com>

Cc:Melissa Cordeiro &lt;mcordeiro@bristolri.gov&gt;

**Caution:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. When in doubt, contact your IT Department

Dear Councilors:

It is my understanding the resolution supporting suicide prevention barriers is on the agenda for tonight's Town Council meeting.

I had arranged for my volunteer, Bristol resident Bryan Ganley to attend and speak on behalf of the resolution – but I just spoke with him and he sounds like he has the flu – best he stay away.

I sincerely hope you will move forward with passage – as we honor those who have passed or are grieving - and hope we can bring an end to these preventable tragedies very soon.

Melissa has the background information.

Thank you for your consideration.

Denise Panichas, Ex. Director, The Samaritans of RI

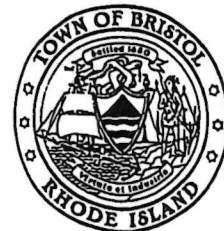
Cell: 401.474.7177

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 APR -3 PM 12: 20  
DATE RECEIVED

# PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of  
Bristol: The undersigned hereby respectfully  
requested of your Honorable Body that:



The Bristol Historical and Preservation Society  
be allowed to hold their annual "Flea and Fair"  
on the town common.

Date: Saturday, August 10, 2024, from 9am to 4pm  
(Raindate: Sunday, August 11)  
Setup starts at 7am

Bristol  
State  
House

Flea Market  
TABLES

Byfield  
School

High St.

**PLEASE NOTE:**

Please ensure that your petition is submitted  
by 4:00 PM, two (2) Wednesdays before the  
Town Council meeting scheduled for

in order to be included on the docket. Ac-  
cording to Council policy, petitions cannot  
be addressed unless recommendations, if  
needed, from the relevant departments are  
received before the Council meeting

SIGNATURE: Daniel Manchester  
NAME: Daniel Manchester  
ADDRESS: 125 Peak Ave  
TOWN: Bristol  
BUSINESS TEL. NO. \_\_\_\_\_  
RESIDENCE TEL. NO. \_\_\_\_\_  
EMAIL ADDRESS: \_\_\_\_\_



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: April 4, 2024

RE: The Bristol Historical and Preservation Society,  
 Daniel Manchester, 125 Peck Avenue, request use  
 of Town Common to hold a Flea and Fair on  
 Saturday, August 10<sup>th</sup> from 9:00 AM to 4:00 PM (set  
 up to start at 7:00 AM) Rain date scheduled for  
 Sunday, August 11th

---

May we please have the recommendation from The Parks and Recreation Department or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **April 17, 2024**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



# Inter Office Memorandum

**To:** Steven Contente, Town Administrator  
**From:** Michael DeMello, Fire Chief  
**cc:** File  
**Date:** April 5, 2024  
**Re:** License Recommendation, April 17 Council Meeting

2024 APR -5 PM 2:13

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

The fire department has reviewed the request presented as follows:

1. The Bristol Historical and Preservation Society  
 Daniel Manchester  
 Use of Town Common for Flea and Fair  
 August 10, 2024 (Rain date 8/11)  
 9am-4pm

There is no objection to the granting of said use provided the applicant is compliant with all applicable laws, codes, ordinances, and/or other compliancy requirements.

*Concun*  
*Stm*  
 STEVEN CONTENTE  
 Town Administrator

Warren Rensehausen, CPRP  
Director of Parks & Recreation  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

Tim Shaw  
Asst. Director of Parks & Recreation  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



RECREATION BOARD  
N. Diane Davis  
KARL ANTONEVICH  
MIKE CABRAL  
DONALD SQUIRES  
JOSEPH DEMELO  
Kevin Manuel

## MEMORANDUM

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 APR -9 PM 2:06

To: Steven Contente  
Town Administrator

From: Warren Rensehausen, CPRP  
Director  
Bristol Parks and Recreation Department

Date: April 9, 2024

Re: **Bristol Historical Preservation Society – Bristol Town Common Annual Flea and Fair event on August 10, 2024/ Rain date August 11, 2024**

The Department of Bristol Parks and Recreation supports the Historical Preservation Society's request, and ask the following;

- Allow open access to Town Common and any sidewalk or walkway in the vicinity.
- Remove any rubbish and signage that the event accumulates.
- Provide payment for any damage done to the grounds or property of the Town Common from this event.
- Verify that any vendors have proper licensing from Town Clerks office
- Be sure that no vehicles are on the grass during the event, vendors should be on road
- Contact the Parks & Recreation director or designee in advance and post event to meet onsite .

*Contente*  
*Stm Contente*  
STEVEN CONTENTE  
Town Administrator





# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

## BRISTOL POLICE DEPARTMENT PETITION REVIEW FORM

**DATE FILED:** 04-04-2024

**PETITION DESCRIPTION:**

The Bristol Historical and Preservation Society, Daniel Manchester, 125 Peck Avenue, request use of Town Common to hold a Flea Fair on Saturday, August 10, 2024 from 9:00 am to 4:00pm (set up at 7am) rain date scheduled for August 11, 2024

**PERSON/S FILING PETITION:** Daniel Manchester

LICENSE RENEWAL       NEW PETITION

**REVIEW:**

- APPROVED
- CONDITIONAL APPROVAL
- DENIED
- FORWARD TO ANOTHER DEPARTMENT FOR REVIEW

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 APR 10 PM 3:21

**NOTES:**

Daniel Mancheser for the Historical Preservation Society is requesting the use of the Town Common to hold an annual Flea and Fair event on August 10, 2024. This is an annual event with no reported issues in previous years. After reviewing this petition, I find no reason to deny the petitioner's request to hold their event, provided that all guidelines set forth by the application, including any insurance requirements, and all laws and ordinances governing this practice are followed.

**REVIEWING OFFICER:** Lt. Roman Wozny

**DATE COMPLETED:** 04-09-2024

*Concur  
the intent*  
STEVEN CONTENTE  
Town Administrator

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2021 APR -8 AM 9:44



### PETITION TO THE TOWN COUNCIL

To the Honorable Town Council of the Town of Bristol:

The undersigned hereby respectfully requests:

This year marks the 46th Celebration of Rhode Island Day of Portugal, and RI Day of Portugal. Every year, RI Day of Portugal hosts a flag raising in Bristol, where a vast Portuguese community lives, works, and serves. The flag raising ceremonies across Rhode Island various towns, honors the Portuguese Community and Day of Portugal (which is celebrated world wide) and leading to our festival event in June.

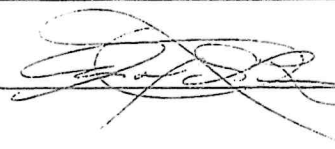
Honoring the Portuguese Flag alongside the American Flag, is a representation and official recognition of the Portuguese communities' presence and importance in the State of Rhode Island. The flag represents the entire history of its people, beliefs, struggles, and hopes. It is one of the most comprehensive universal symbols.

To continue the traditions of flag raising, the Rhode Island Day of Portugal Committee request permission for flag raising ceremony on Monday, June 5, at 11 a.m.

**PLEASE NOTE:**

Petition must be returned by 4:00 p.m., two (2) weeks prior to the Town Council meeting to place your request on the docket of the \_\_\_\_\_ meeting for review and possible action. It is Council policy that action might not be taken on petitions unless recommendations, if necessary, from appropriate departments are received prior to the Council meeting.

DATE RECEIVED: \_\_\_\_\_

SIGNATURE: 

NAME: Ana Isabel dos Reis Couto

ADDRESS: P O Box 9464

TOWN: Providence, RI 02940

BUSINESS TEL. NO. \_\_\_\_\_

RESIDENCE TEL. NO. \_\_\_\_\_

25

## PETITION SIGNATURES

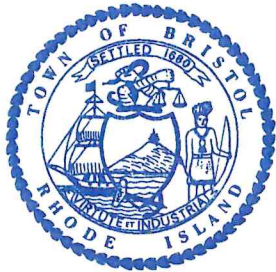
	Signature	Printed Name	Address
✓ 1.		Cidelisa M. Costa	14 Sousa St Bristol
✓ 2.		FRANCISCO M COSTA	14 Sousa St Bristol
✓ 3.		Filomena C Mestre	22 Academy Ave Bristol
X 4.		Joe M Mestre	22 Academy Ave Bristol
✓ 5.		Heather Costa	29 Buttonwood St
✓ 6.		Henry Ellsworth	81 Wood St Bristol
✓ 7.		Tina Costa	Cele Coggshall Ave Bristol
✓ 8.		David Costa	66 Coggshall Ave Bristol
✓ 9.		Michelle Ellsworth	81 Wood
10.		Michael Teves	1059 Hope Street
11.		Scott Pellerin	5 Cortland Ln Bristol
12.		Laura Cabral	5 Polk Ct Bristol
13.		Gerard Spence	11 Pleasant Street, Bristol
X 14.		VMacne	4 Viking Drive
15.		Ana Swansey	46 Cole St.
16.		Pedro Mello	10 Hamlet Ct.
17.		Brian P. MacDougall	9 Tina Ct. Bristol
18.		MICHAEL ALMEIDA	59 Michael Drive Bristol
X 19.			2 Cofer Road Dr
20.		EDMONDO FIGUEIREDO	9 GREG L
21.		LUIS SILVA	12 Catherine St
X 22.		Mary Ann Terra	2 Cofer Road Dr.
23.		Kerry Santerre	2 Fairmount Ave
X 24.		Cory Santerre	2 Fairmount Ave
X 25.		Cam Santerre	2 Fairmount Ave
X 26.		Ozzie Toste	43 LEATHY Drive
27.		Antonio Avila	18 Highview Dr...
X 28.		Brian Avila	18 Highview Dr
29.		William Graporico	112 GULBERRY RD
30.		Margarida Chaves	341 High St
31.		Carla DaCosta	40 Peckham Pl
32.		Catherine Marshall	12 Belmont Ave
33.		Melissa Cordero	715 Hope St

On Wed, Apr 10, 2024, 18:37 dos Reis-Couto, Ana Isabel  
<[Ana.DosReisCouto@citizensbank.com](mailto:Ana.DosReisCouto@citizensbank.com)> wrote:

We are having a flag raising to celebrate the Day of Portugal holiday and our culture and heritage.

The flag is a rectangular bicolor with a field divided into green on the hoist, and red on the fly and the national coat of arms of Portugal (armillary sphere and Portuguese shield) is centered over the color boundary at equal distance from the upper and lower edges.





## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
Bristol, Rhode Island 02809-2208  
Tel. 401-253-7000  
Fax 401-253-2647  
Email: mcordeiro@bristolri.gov  
www.bristolri.gov

### MEMORANDUM

Date: April 10, 2024  
To: Honorable Town Council  
From: Melissa Cordeiro  
COUNCIL CLERK

Re: Ana Isabel dos Reis Couto, RI Day of Portugal, re  
Request to fly Portuguese Flag with a flag-raising ceremony  
on June 5, 2024 at 11:00 AM.

---

Please be advised that the Board of Canvassers office has reviewed the petition signatures for the request to fly the Portugues Flag. The board of Canvassers has determined that the above-mentioned petition is in receipt of 25 qualified voters as required by the Bristol Public Request Flag Policy adopted in 2020 and amended in 2023.

Thank you for your attention on this matter. Should you have any questions, please do not hesitate to contact my office.

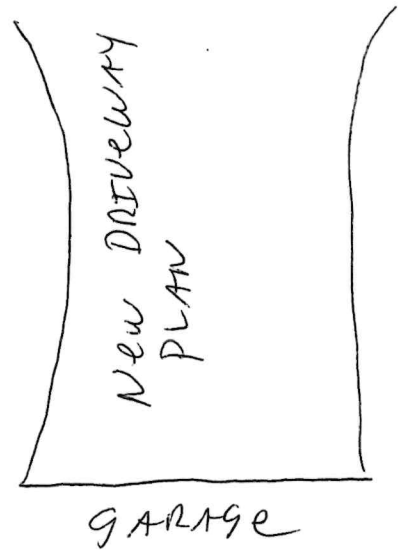
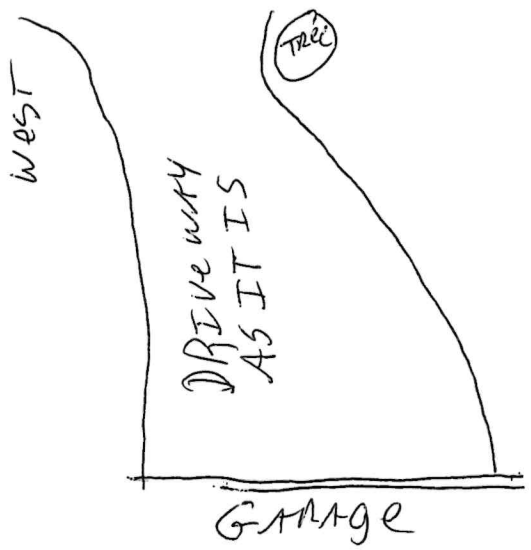
3/19/24  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 MAR 19 AM 11:22  
DATE RECEIVED

# PETITION TO THE TOWN COUNCIL



To the Honorable Town Council of the Town of Bristol: The undersigned hereby respectfully requested of your Honorable Body that:

I ANTHONY MERRYMAN IS REQUESTING A CURB CUT TO THE EXISTING DRIVEWAY FROM THE WEST SIDE OF EXISTING DRIVEWAY 20' TO THE EAST AND ALSO THE REMOVAL OF THE LARGE TOWN OWNED TREE AT THE EXISTING EAST SIDE OF THE DRIVEWAY SO THE NEW DRIVEWAY WILL BE STRAIGHT TO THE GARAGES



### PLEASE NOTE:

Please ensure that your petition is submitted by 4:00 PM, two (2) Wednesdays before the Town Council meeting scheduled for

in order to be included on the docket. According to Council policy, petitions cannot be addressed unless recommendations, if needed, from the relevant departments are received before the Council meeting

SIGNATURE: [Signature]  
NAME: ANTHONY MERRYMAN  
ADDRESS: 40 KICKEMUIT AVE  
TOWN: BRISTOL  
BUSINESS TEL. NO. \_\_\_\_\_  
RESIDENCE TEL. NO. \_\_\_\_\_  
EMAIL ADDRESS: FIRECAPT 510 @ GMAIL.



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: March 20, 2024

RE: Anthony Merryman, 40 Kickemuit Avenue, request  
 for curb cut and removal of Town tree

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on **April 17, 2024**.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

April 5, 2024

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: **Petition of Driveway Widening and Tree removal at 40 Kickemuit Ave.**

*Diane W.*

2024 APR -9 PM 2:06

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

In review of the above petition, widening of the existing driveway seems unnecessary and would impact a healthy Town tree; therefore, I cannot support the request and recommend it be denied.

*concern the interests*  
STEVEN CONTENTE  
Town Administrator



TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF THE TREE WARDEN

Steven Saracino  
10 Court Street  
Bristol, RI 02809



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 APR 10 AM 11:48

DATE: April 8, 2024  
TO: Steven Contente  
Town Administrator  
FROM: Steven Saracino  
Tree Warden

RE: Tree Risk Assessment—**40 Kickemuit Road, Bristol RI 02809**

The following tree risk assessment was performed per a recommendation request from the Bristol Town Council due to a tree removal request for a curb cut at 40 Kickemuit Road, Bristol RI.

- Date of Inspection - **April 3, 2024**
- Address/Tree Location - **40 Kickemuit Road, Bristol RI — left of existing driveway.**
- Tree Species — **Oak**
- Height — **Approximately 50-60'**
- Crown Spread Diameter — **Approximately 30-35'**

**SITE FACTORS**

- Topography- **Flat**
- Soil Conditions — **Compacted**

## **TREE HEALTH & SPECIES PROFILE**

Tree Vigor (measured by ratio of canopy crown length to total tree height) — **Normal**

Foliage — **None (Seasonal)**

Pests/Biotic — **None visible**

Species Failure Profile — **Some deadwood present in tree canopy/some indications of lower trunk injury/surface roots.**

## **LOAD FACTORS**

Wind Exposure — **Partial to full at tree canopy level.**

Relative Tree Canopy Crown Size — **Large**

Tree Crown Density — **Normal**

Interior Branches — **Normal**

## **TREE DEFECTS AND CONDITIONS AFFECTING THE LIKELIHOOD OF FAILURE**

### **Tree Crown & Branches:**

Semi unbalanced crown with some upper twig/branch deadwood.

Some over extended branching. Some indications of lower branches cut/pruned.

### **Trunk:**

Tree has multiple (3) equal size codominant trunks growing up together containing included bark at their lower union at the base of the (3) trunks. Included bark indicates a type of branch defect that develops when two or more stems grow closely together. The bark at this point grows into the union between the stems, often creating a weaker v — shaped branch angle to form. This area potentially lacks strong supportive fiber strength, and prevents branches, (stems in this case), from establishing strong attachments to the lower tree trunk.

This multi trunk tree presently has some soft areas at the union between the (3) stems where water has gathered. There are some missing bark areas around the base of the trunk and some discoloration on areas of the trunk.

With the size of the tree canopy and minor upper canopy deficiencies identified, and the existing (3) equal sized trunks growing up together, I would rate the likelihood of tree crown, branching, and trunk area failure as possible in its present condition.

### **Roots and Root Collar:**

Some root plate lifting noticeable.

I would rate the likelihood of root failure improbable.

**Based on the observations noted in this tree assessment, my recommendation is for the tree to remain. I further recommend using the following mitigation options:**

Selective trimming, pruning, thinning, and balancing of the upper canopy to reduce the weight on the (3) codominant trunks.

Avoid removing any of the large trunk stems at this time which could possibly impact the tree crown and would leave a large open wound that may be unable to seal over. This action could be amended upon an upper canopy inspection.

Routine inspections would continue to monitor the health and condition of the tree, if any changes were to occur, a different course of remedial action would be implemented.

Feel free to contact me with any additional questions and concerns you may have regarding this matter.

Sincerely,



Steve Saracino

Bristol, RI Tree Warden



concern  
the intent  
STEVEN CONTENTE  
Town Administrator



# Bristol Police Department

395 METACOM AVENUE BRISTOL, RHODE ISLAND 02809  
TELEPHONE (401) 253-6900



**KEVIN M. LYNCH**  
Chief of Police

Petition review- 40 Kickemuit Avenue

The Bristol Tree Warden, Steve Saracino and I met with Mr. Merryman to further review this petition request. It was determined that the tree in question is situated on town property. This section of Kickemuit Avenue measures 34' in width, with a paved width of 17' 6" ,therefore, 8' 6" on each side of the roadway is considered town property. This tree falls within the 8'6" area. Mr. Merryman stated that his driveway is not aligned with his garage and shifts to the right (westbound) due to the placement of this tree. Mr. Merryman is requesting that this tree be removed to allow for a curb cut and realignment of his driveway. Currently, Mr. Merryman's driveway measures 16' in width and he is requesting to enlarge the opening to 20' in width.

Steve Saracino conducted an assessment of this 50-60-foot oak tree, concluding that it is in a state of good health. Based on Mr. Saracino's assessment, I cannot provide a recommendation for tree removal to accommodate a curb cut for the expansion of this driveway.

Respectfully Submitted,

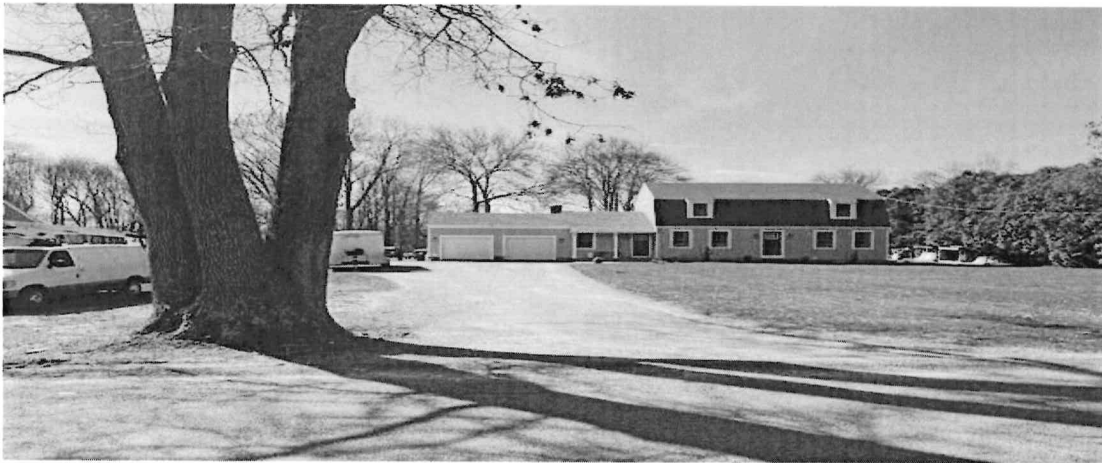
*Lt. Roman Wozny*

2021 APR 10 PM 3:21  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

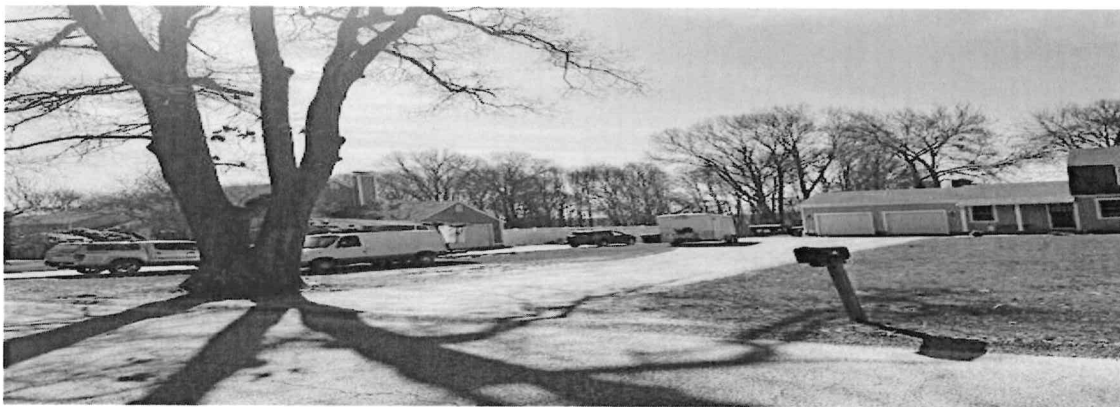
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



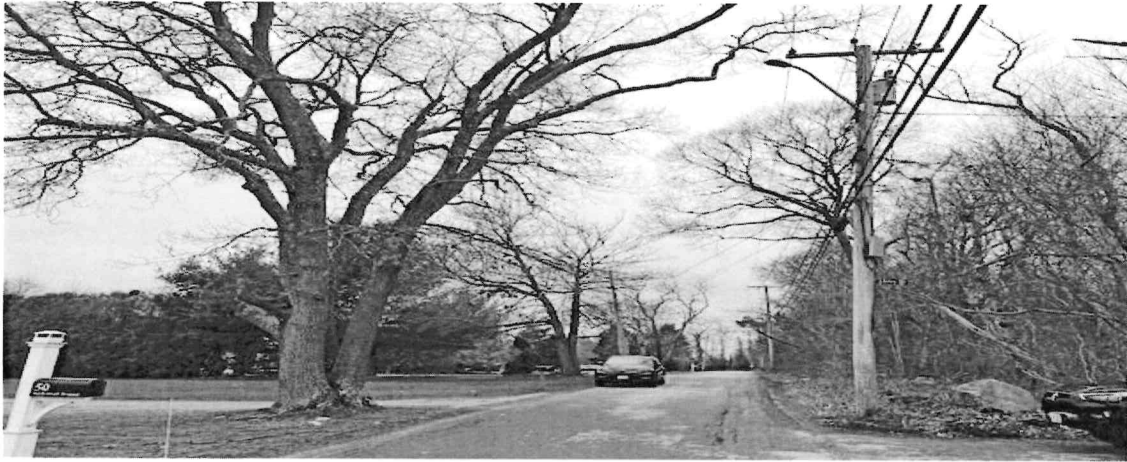
40 Kickemuit Avenue (south view)



40 Kickemuit Avenue (south view)



40 Kickemuit Avenue (south view)



**40 Kickemuit Avenue (westbound view)**

**From:** Cazeault, Cheyenne T  
**Sent:** Wednesday, March 13, 2024 1:10 PM

**Subject:** Litter-Free Rhode Island Council Resolution Template 2024  
**Importance:** High

Dear Municipal Leaders,

One of First Lady Susan McKee's top initiatives is Litter-Free Rhode Island. We have been rolling out parts of her plan, including launching microgrants & [litterfree.ri.gov](http://litterfree.ri.gov), engaging in community cleanups, and working towards shifting the culture around litter through youth engagement, including school visits.

**Ahead of Earth Day, Monday April 22, 2024, we are asking city and town councils to take action by passing the attached council resolution.** This is simply a public statement of support for a cleaner, greener Rhode Island with a few examples how municipalities can Keep Rhody Litter Free. Our goal is to have all 39 councils pass a version of this resolution.

Further, I am still compiling a list of all local litter-related ordinances which I will share out.

We encourage all **communities to apply for microgrants** for cleanups here (you can even engage your youth commissions): <https://governor.ri.gov/press-releases/governor-mckee-first-lady-announce-litter-free-rhode-island-microgrant-program-aimed>

Should you have any questions or ideas or would like to invite the Governor/First Lady to an event regarding this initiative, please let us know.

(Please use this invitation request form: <https://governor.ri.gov/contact/invite-governor-event>)

Best,

Chey



**Cheyenne T. L. Cazeault**  
*Director of Municipal Affairs*  
Office of Governor Daniel J. McKee  
State of Rhode Island  
82 Smith Street  
Providence, RI 02903  
d: 401-222-1865  
c: 401-575-2758  
[cheyenne.t.cazeault@governor.ri.gov](mailto:cheyenne.t.cazeault@governor.ri.gov)





# RESOLUTION OF THE BRISTOL TOWN COUNCIL

## Litter-Free Rhode Island

**WHEREAS**, Rhode Island is known for its natural beauty, including its pristine beaches, vibrant cities, and rural towns. Specifically, the Town of Bristol enjoys its clean beaches, public parks, and scenic bike path; and

**WHEREAS**, Rhode Islanders in all thirty-nine cities and towns should be able to live in clean, litter-free and healthy communities; and

**WHEREAS**, as municipal officials, we are the stewards of such; and

**WHEREAS**, we must make a commitment to investing in environmental protection and educating residents on its importance and connection to improving our state's overall health; and

**WHEREAS**, we will work with our state partners to advance these goals, such as hosting community cleanups, passing local litter-related ordinances, or working on shifting community culture around littering.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town of Bristol

- (1) Formally pledges to Keep Rhody Litter Free by supporting Governor Daniel J. McKee's Litter Free Rhode Island campaign; and
- (2) Encourages each of the residents of the Town of Bristol to join us in taking this pledge by visiting [litterfree.ri.gov](http://litterfree.ri.gov); and
- (3) Commits to fulfil our pledge through coordinating various events such as community cleanups.

**BE IT FURTHER RESOLVED**, that upon passage of this Resolution it be sent to His Excellency, the Honorable Governor of the State of Rhode Island, Daniel J. McKee.

RESOLVED this \_\_ day of \_\_\_\_\_, 2024, by the Town of Bristol.

\_\_\_\_\_  
Nathan Calouro  
Town Council Chairman

I hereby certify that at a meeting of the Bristol Town Council held on April 17, 2024, being duly noticed and with a quorum present and voting, the aforesaid was adopted.

Attest: \_\_\_\_\_  
Melissa Cordeiro  
Town Clerk





# Town of Bristol

## Board Book Report

### Police Pension Fund Board of Trustees

#### Basic Information

<b>Type</b>	Board
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	

#### Composition

5 members (4 appointed by Council (1 designated by Police Union)

3-year terms; and Treasurer)

#### Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Member	Raymond	Falcoa	55 Brooks Farm Drive	4/1/2024	4/1/2021	Active
Member	Jeffrey	Hirsh	43 Bagy Wrinkle Cove	4/1/2026	4/1/2023	Active
Member	Kevin	Manuel	19 Peckham Place	4/1/2025	2/9/2023	Active
Police Union	Det. Keith	Martin		Life Term	6/14/2014	Active
Treasurer	Sara	Hassell	116 Fairway Drive	Life Term	8/18/2022	Active
<b>Position</b>	<b>First Name</b>	<b>Last Name</b>	<b>Address</b>	<b>Calculated End Date</b>	<b>Actual Start Date</b>	<b>Status</b>

Generated 3/15/2024, 11:25:54 AM

## **LEGAL NOTICE**

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### **PUBLIC NOTICE**

#### **TOWN OF BRISTOL PUBLIC SERVICE APPOINTMENTS**

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

**Bristol Planning Board  
Historic District Commission  
North & East Burial Grounds Commission  
Police Pension Fund Board of Trustees  
Post-Retirement Benefits Fund Board of Trustees**

Applications and resumes can be submitted to the Town Clerk's office. You may also apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov>, **prior to 4:00 PM on Wednesday, April 10, 2024.**

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

March 28, 2024

Board or Commission: Police Pension Fund

I, Raymond C. Falco,  
Name (please print)

55 Brooksham Dr  
Street Address Apt #  
Bristol RI 02809  
City/Town State Zip Code

Mailing Address (if different than above) Apt #  
  
City/Town State Zip Code

Primary Phone:

Alternate Phone:

Email Address: RFALCOA@GMAIL.COM

do  
 do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Raymond C. Falco  
Signature of Applicant

3/18/24  
Date Signed

2024 MAR 20 PM 1:14

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



## Bristol Planning Board

### Basic Information

<b>Type</b>	Board
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	

There shall be a planning board which shall function within the department of community development, consisting of five (5) qualified electors of the town, appointed by the town council to serve for three-year staggered terms. Of the first members appointed under this Charter, two (2) shall be designated to serve one-year terms, two (2) shall be designated to serve two-year terms, and the remaining one shall be designated to serve for a three-year term. The council may appoint up to two (2) auxiliary members of the planning board to serve for three-year terms, said terms arranged to fit the staggered term system as provided herein. Said auxiliary member or members shall sit as active members when and if a temporary vacancy or vacancies so require, upon request of the chairman of the board. Persons appointed to the planning board shall hold no other office in the service of the town. (a) The director of community development in his capacity as executive secretary to the board, shall be free to attend meetings, but he shall not have an official vote nor shall he be counted for purposes of a quorum. The board may adopt its own rules and order of business, but must have at least one regular monthly meeting. (b) The board shall exercise those powers and perform those duties prescribed for such a board now or in the future by the Constitution and laws of the state not inconsistent with this Charter, and such additional powers and duties as may be assigned to it by this Charter or the town council. The board shall consult with the town administrator through the director of community development and the director shall also be responsible for coordinating the work of the board with the other functions carried on by the department of community development.

### Composition

5 members, 3-year terms 2 auxiliary members, 3-year terms

Board Seats

<b>First Name</b>	<b>Last Name</b>	<b>Address</b>	<b>Calculated End Date</b>	<b>Actual Start Date</b>	<b>Status</b>
Anthony	Murgo	5 Karen Ann Drive	4/1/2024	4/1/2021	Active
Brian	Clark	31 Evelyn Drive	4/1/2026	4/1/2023	Active
Charles	Millard	620 Hope Street	4/1/2026	4/1/2023	Active
Jessalyn	Jarest	183 High Street	7/1/2024	12/7/2023	Active
Michael	Sousa	249 Hope Street	7/1/2024	11/2/2023	Active
Richard	Ruggiero	21 Kingswood Road	4/1/2025	11/2/2023	Active
Stephen	Katz	42 River Street	4/1/2025	4/1/2022	Active
<i>First Name</i>	<i>Last Name</i>	<i>Address</i>	<i>Calculated End Date</i>	<i>Actual Start Date</i>	<i>Status</i>

## **LEGAL NOTICE**

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### **PUBLIC NOTICE**

#### **TOWN OF BRISTOL PUBLIC SERVICE APPOINTMENTS**

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

**Bristol Planning Board  
Historic District Commission  
North & East Burial Grounds Commission  
Police Pension Fund Board of Trustees  
Post-Retirement Benefits Fund Board of Trustees**

Applications and resumes can be submitted to the Town Clerk's office. You may also apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov>. **prior to 4:00 PM on Wednesday, April 10, 2024.**

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

March 28, 2024

Board or Commission: Planning Board

I, Anthony D. Murgio,  
Name (please print)

5 Karen Ann Dr.  
Street Address Apt #  
Bristol RI 02809  
City/Town State Zip Code

\_\_\_\_\_  
Mailing Address (if different than above) Apt #  
\_\_\_\_\_  
City/Town State Zip Code

Primary Phone: \_\_\_\_\_

Alternate Phone: same

Email Address: mollushman.am@gmail.com

2024 MAR 15 PM 1:13

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- do
- do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

AD Murgio  
Signature of Applicant

March 14, 2024  
Date Signed



# Town of Bristol

## Board Book Report

### Bristol Christmas Festival

<b>Type</b>	Committee
<b>Status</b>	
<b>Visibility</b>	
<b>Creating Authority</b>	Members: Persons who desire membership shall obtain an application from any officer of the Committee.
	Bylaws updated on 1-13-2023 - "Submit to the to the town clerk in February of each year (not October) a list of the present membership for the approval of the Town Council"

Committee members meet throughout the year to plan celebrations and events that make the Holidays extra special here in Bristol, Rhode Island. Committee members also participate in fundraising and promotional activities to ensure the success of our Bristol Christmas Festival.

#### Organization

Bristol Christmas Festival and Grand Illumination – Founded in 1987, the Bristol Christmas Festival Committee is a non-profit organization that hosts a series of family oriented events and activities for the young and old alike. [Bristol Christmas Festival](#)



**TOWN OF BRISTOL  
LETTER OF APPLICATION  
PUBLIC SERVICE APPOINTMENTS**

2024 FEB 23 AM 8:12

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Date: 20 February 2024

To: HONORABLE TOWN COUNCIL

From: Annette M. Campbell

Phone #:

Address: 106 Cedar Avenue

e-mail: Annettecampbell815@comcast.net

Portsmouth, RI 02871

◇ ◇ ◇ ◇ ◇ ◇ ◇

I am interested in serving in the following Board/Commission/Committee:

BRISTOL CHRISTMAS FESTIVAL COMMITTEE

I would like to be appointed to the above position because: \_\_\_\_\_

I would love to be a value addition to the committee to serve the community of Bristol

I spent 37 years w/the Navy as a Patent

Paralegal & office manager

This letter will serve as my formal application for appointment\* to the above-mentioned Board, Commission or Committee.

Any consideration given to my application will be greatly appreciated.

Signature: Annette M. Campbell

2/22/2024

\*This appointment may be subject to a police department background check.

**TOWN OF BRISTOL LETTER  
OF APPLICATION  
PUBLIC SERVICE APPOINTMENTS**

2024 MAR 12 AM 8:18  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Date: March 1st 2024

To: HONORABLE TOWN COUNCIL

From: Kevin Deeb

Phone #:

Address: 12 Third school street  
Bristol RI Apt 2

e-mail: ~~Kdeeb@rwv.edu~~  
Kdeeb@rwv.edu

◇ ◇ ◇ ◇ ◇ ◇ ◇

I am interested in serving in the following Board/Commission/Committee:

BRISTOL CHRISTMAS FESTIVAL COMMITTEE

I would like to be appointed to the above position because: christmas

is my passion and I love Bristol

Since being here since 2016, I would

love to be able to give back!

This letter will serve as my formal application for appointment\* to the above-mentioned Board, Commission or Committee.

Any consideration given to my application will be greatly appreciated.

Signature: 

\*This appointment may be subject to a police department background check.

**TOWN OF BRISTOL LETTER  
OF APPLICATION  
PUBLIC SERVICE APPOINTMENTS**

Date: 3/29/24

To: HONORABLE TOWN COUNCIL

From: Danielle Hill

Phone #: \_\_\_\_\_

Address: 1362 Hope St

e-mail: \_\_\_\_\_

Bristol, RI 02809

2024 APR -8 PM 11  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

◇ ◇ ◇ ◇ ◇ ◇ ◇

I am interested in serving in the following Board/Commission/Committee:

BRISTOL CHRISTMAS FESTIVAL COMMITTEE

I would like to be appointed to the above position because: \_\_\_\_\_


\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

This letter will serve as my formal application for appointment\* to the above-mentioned Board, Commission or Committee.

Any consideration given to my application will be greatly appreciated.

Signature: 

\*This appointment may be subject to a police department background check.

Melissa Cordeiro

Town Clerk, Town of Bristol

Melissa, please accept the following recommendations for membership of the Bristol Christmas Festival Committee.

Annette Campbell: I have spoken to Annette, and we asked her to attend a meeting of the committee to get a feel of our mission and workload. She was engaged and anxious to jump right in and help. I believe that she will be an active and productive member of the committee and reflect well on the community that we serve.

Kevin Deeb; Kevin has most recently expressed interest in joining the committee. He served as a volunteer during the 2023 Christmas Festival and enjoyed the experience. I confidently recommend approval to join the committee.

Respectfully submitted,

Dave Scarpino General Chair of the Bristol Christmas Festival Committee

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 MAR 25 AM 9:14

Melissa Cordeiro

Town Clerk, Town of Bristol

Melissa, please accept the following recommendations for membership of the Bristol Christmas Festival Committee.

Dani Hill: Dani has recently expressed interest in joining the committee. She served as a volunteer during the 2023 Christmas Festival and enjoyed the experience. In addition, she participated in our door decorating contest and was one of the winners. I confidently recommend approval to join the committee.

I believe that she will be an active and productive member of the committee and reflect well on the community that we serve.

Respectfully submitted,

Dave Scarpino General Chair of the Bristol Christmas Festival Committee



# Town of Bristol

## Board Book Report

### Recreation Board

Basic Information	
<b>Type</b>	Board
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	The recreation board shall have the authority, within the limits of appropriations therefor, to assist the director with the equipment and management of public playgrounds, athletic fields, swimming pools, bathing places and other community recreation centers, enhance and protect environmental areas, and to conduct and promote recreation, play, sports and physical training for which admission or other fees may be charged.

Composition
5 members, 3-year terms 2 auxiliary members, 3-year terms; and 2 ex-officio members, pleasure of Council

Board Seats						
Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
1st Alternate	Kevin	Manuel	19 Peckham Place	2/1/2027	2/1/2024	Active
2nd Alternate				2/1/2027		Vacant
Member	Karl	Antonevich	1215 Hope Street	2/27/2025	2/27/2022	Active
Member	N. Diane	Davis	25 Butterworth Avenue	2/27/2025	2/27/2022	Active
Member	Joseph	DeMelo	1 Roosevelt Avenue	3/11/2026	4/20/2023	Active
Member	Michael	Cabral	10 Alves Street	2/17/2027	2/17/2024	Active
Member	Donald	Squires	9 Tobin Lane	4/1/2026	4/20/2023	Active
Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status

## Joseph P. Bruno

44 Sandra Court  
Bristol, Rhode Island, 02809

**Summary:** A Bachelor of Science Degree in Business Management with over twenty five years of experience in lean manufacturing environments.

**Experience:** **RAYTHEON COMPANY, Portsmouth, Rhode Island**

A global technology leader focused on defense, commercial electronics and special mission aircraft.

**Production Control Manager 4/13 – Present**

As the Production Control Manager I am responsible for the overall planning, coordination and control of manufacturing processes. I ensure that goods and services are produced efficiently and the correct amount is produced at the right cost and level of quality.

- Oversee the production process, draw up a production schedule and ensure that the production is cost effective.
- Make sure that products are produced on time and are of good quality.
- Work out the human and material resources needed, estimate costs and set quality standards.
- Monitor the production processes and adjust schedules as needed.
- Responsible for the selection and maintenance of equipment.
- Monitor product standards and implement quality control programs.
- Serve as the liaison among different departments e.g. suppliers, managers.
- Work with managers to implement the company's policies and goals.
- Ensure that health and safety guidelines are followed.
- Supervise and motivate a team of employees. Review work performance and identify training needs.

8/05- 4/13  
Chain

**Principal Supply Chain Specialist (Material Program Manager IPT Lead)**

As the MPM I am responsible for leading and facilitating the Integrated Supply (ISC) activities within the program.

- Provided a single point of contact for material strategies, proposal support, and material. Planned for the life of the program.
- Responsible for the communication of ISC activities and processes and ISC risk Mitigation plan.
- Created and managed the Material Program Plan (MPP).
- Developed and managed material strategies to ensure program competitiveness.
- Managed implementation, execute strategies and report progressed to the IPT and ISC Management.

2/98 – 8/05

### Senior Production Planning/Material Control Specialist

#### Integrated Process Team Leader (IPT)

Solely responsible for all aspects of two major programs from inception to completion using Raytheon Six Sigma concepts and AGILE techniques.

- Continually created scheduled that produced high-quality products within contractual deadlines and budget.
- Worked with customer to establish priorities and create manufacturing flow to meet customer needs.
- Managed vendors to ensure on-time delivery of materials.
- Creatively mitigated issues to ensure production deadlines are met.
- Encouraged and facilitated teamwork to foster information sharing, resolve issues and create an environment of ownership.
- Continually identified and implemented new processes to save time and money.

#### HIRSCH SPEIDEL, Providence, Rhode Island

3/98 - 9/98

A quality manufacturer of watch bracelets with annual sales in the range of \$60 million.

#### Packaging and Shipping Supervisor

Responsible for leading and directing over 100 employees in packaging, shipping, receiving to meet identified objectives.

- Designed and implemented cellular manufacturing that improved processing by 50%.
- Negotiated with suppliers to save the company \$200,000 by creating a vendor/supplier partnership
- Responsible for documenting ISO procedures.
- Decreased picking and shipping errors by 80% through implementing new work processes.

#### A.T. CROSS, Lincoln, Rhode Island

10/95 - 3/98

A high-quality manufacturer of fine writing instruments with annual sales in excess of \$180 million.

#### Project Team Leader

Responsible for leading and directing daily department activities including order filling, shipping and receiving to meet identified goals and objectives, as well as leading project teams to improve department processes, procedures and products.

- Designed and implemented an order picking software system that achieved a 100% accuracy rating for order filling.
- Implemented a computerized warehouse management system (PC AIM)) designed to maintain accurate inventory levels.
- Monitored daily production processes including daily cycle count reconciliation, inventory accuracy, and associate's daily production compared to standard rates using appropriate analytical tools, such as Statistical Process Control (SPC) and Pareto Charts.
- Supervised a staff of twenty-five associates.

#### Distribution Planner and Scheduler

Responsible for issuing daily/weekly production schedules, Made to Stock/



Made to Order level products. Coordinate packing material movement to ensure all materials needed are available. Additional responsibilities include evaluating and improving production control and master schedule systems, ensuring dissemination of information, problem-solving, preparing reports and records.

- Organize, formulate and prepare master schedules to conform with manufacturing and inventory objectives.
- Monitor inventory balances on master level and component items and make changes to schedules to reflect anticipated shortage/overages.
- Proficient in MACPAC, Excel, Windows, and Sequel programs.
- Responsible for translating forecasted and non-forecasted independent demand into a manufacturing plan.
- Support inventory control through the identification of critical items to cycle count.
- Responsible for prioritizing incoming materials.

**TRIANGLE WIRE & CABLE, Lincoln, Rhode Island** 10/92-9/95

A total Quality Management organization of high-quality electrical wire, cable and conduit with 150 9002 certification and annual sales in excess of \$500 million.

**Production Control Planner and Scheduler**

Responsible for formulating production plans for multi-site manufacturing facilities, and ensuring the products are manufactured within established deadlines.

- Supervised workload for 3 manufacturing facilities using the AS/400 computer system.
- Tracked performance of 3 facilities on a weekly basis, as well as issuing month end reports showing progress of each facility.
- Ensured customer needs were manufactured and delivered in specified planning cycle.
- Served on a customer service board.

**RAYTHEON COMPANY, Portsmouth, Rhode Island** 6/85-6/92

**Production Control Planner**

Planned detail production schedules for procuring material to shipping product by analyzing a variety of data to ensure the timely and efficient utilization of manpower, equipment, and facilities.

- Forecasted and analyzed material lead times, machine and manpower needs which resulted in accurate production schedules.
- Prepared and presented reports to senior management outlining status of projects and recommended corrective action.
- Assured the availability of necessary materials and documentation to meet production schedule.
- Resolved problem delinquencies and recommended corrective action such as labor rescheduling and use of alternative facilities.
- Developed and monitored production performance reporting systems involving computer and manual database systems designs.

**Repairs Supervisor**

Supervised and improved the repair department's turnaround time by 50% through a progressive hands-on management style.

- Guided the progress of each repair through the appropriate rework cycle.
- Coordinated the timely repair of materials returned for repair or upgrade.

- Assured the critical and timely release of returned materials from warehouse.
- Supervised six hourly personnel.

**Project Planner**

Supervised the production of printed wiring boards for release to shipping on a 20,000 square foot production floor.

- Forecasted materials and cost estimates to meet production deadlines.
- Utilized Symphony spreadsheet programs to input and monitor production schedules.
- Processed all engineering change orders with applicable documents such as material changes, documentation changes and assembly changes.

**Education:****Rhode Island College, Providence, Rhode Island**

Bachelor of Science Degree, 1983

Major: Business Management

**Affiliation:****Training:**

Certified Level 3 Material Program Manager, Raytheon Company, Portsmouth, RI

Certified Six Sigma Specialist, Raytheon Company, Portsmouth, RI

APICS Training, Raytheon Company, Portsmouth, RI

Supervisory Development, Raytheon Company, Portsmouth, RI

**Reference available upon request.**

# Michael Tomaselli

## Contact information

mjtrunner@hotmail.com  
4 Dixon Ave, Bristol, RI. 02809

## To

Town of Bristol  
Town Council Members

## Dear Town Council Members,

I am very interested in becoming a Board Member for the Town of Bristol's Recreation Board. As you can see from my resume, I have varied experience in the recreational field, from being an instructor for grade school children, running sports and recreational program and refereeing high school athletes to testing and exercising corporate executives. Currently, I am the treasurer and board member for the Bristol Pickleball Club of RI., and instructor.

I would very much love the opportunity to participate on this Board and to offer my experience to enhance the recreational opportunities that we offer our residents from young to older.

Sincerely,

**Michael Tomaselli**  
March 3, 2024

# Michael Tomaselli

## Contact

4 Dixon Ave  
Bristol, RI. 02809

mjtrunner@hotmail.com

## Education

University of Wisconsin  
BA – Recreation and Business  
Administration

## Key Skills

Marketing  
Project Management  
Budget Planning  
Communication  
Problem-solving

## Objective

To assist the Recreation Board and the Director of Parks and Recreation, under the guidance of the Town Council, with management of park and recreational facilities, promote, enhance and provide recreational programs for the residents of Bristol.

## Business Experience

**Director of Training & Certification** | SWANA, Washington DC

**Director of Administration** | NCSBN, Chicago IL

**Operations & Customer Service Manager** | Nichimen America, Chicago, IL

## Related Experience

**Bristol Pickleball Club RI** - Board Member & Treasurer

**Bristol Pickleball Club RI** – Instructor

**Exercise physiology assistant** – Xerox Corporation, Rochester, NY

**Program Director**, – Chicago Park District

**Volleyball & Basketball instructor** – IHM grade school Chicago, IL

**Illinois State High School referee**

RESOLUTION OF THE TOWN OF BRISTOL  
Formation of the Bristol 250th Commission  
(Bristol 250<sup>th</sup> Semi-quincentennial Commission)

**WHEREAS**, the Town of Bristol recognizes the significance of the upcoming 250th anniversary of the United States of America; and

**WHEREAS**, the Town of Bristol has a rich history deeply intertwined with the ideals of freedom, equality, and independence; and

**WHEREAS**, it is important to celebrate and commemorate this history and promote civic pride within our community; and

**WHEREAS**, the Town of Bristol seeks to actively engage in planning and organizing events, activities, and initiatives to honor Rhode Island's contributions to the United States' founding principles;

**NOW, THEREFORE, BE IT RESOLVED** by the Bristol Town Council as follows:

**Section 1:** Establishment of the Bristol 250th Commission

- 1.1. The Town of Bristol hereby establishes the "Bristol 250th Commission," which shall be active for a period from December 1, 2023, to December 1, 2027.

**Section 2:** Composition of the Bristol 250th Commission

- 2.1. The Bristol 250th Commission shall consist of nine (9) board members, as follows:

Three (3) members shall be appointed by the Town Council.

One (1) member shall be appointed by the Town Administrator with the consent of the Council.

One (1) member shall represent Explore Bristol; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Fourth of July Committee; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Historical and Preservation Society; the representative to be appointed by the Town Council.

One (1) member shall represent the Bristol Warren Regional School District; the representative to be appointed by the Town Council.

One (1) member shall represent Roger Williams University; the representative to be appointed by the Town Council.

**Section 3:** Responsibilities of the Bristol 250th Commission

- 3.1. The Bristol 250th Commission is tasked with the following responsibilities:

To plan and organize events, activities, and initiatives that celebrate and commemorate Rhode Island's historical contributions to the ideals of freedom, equality, and independence as we approach the nation's 250th anniversary.

To promote civic pride and local history awareness within the Town of Bristol.

To collaborate with relevant organizations, institutions, and community groups to achieve the commission's goals.

To engage in fundraising efforts to support activities that promote civic pride and acknowledge local history, including decorations, events, and activities.

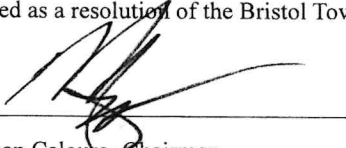
**Section 4: Funding and Support**

4.1. The Commission shall request from the Town Council during the January 2024 municipal budget process to support initial planning incidentals and cover printing of brochures or press materials to support the activities and initiatives of the Bristol 250th Commission.

**Section 5: Reporting and Accountability**

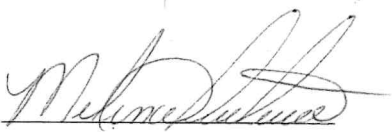
5.1. The Bristol 250th Commission shall provide progress reports and/or meeting minutes to the Town Council on a quarterly basis, outlining their activities, expenditures, and progress toward their goals.

Passed as a resolution of the Bristol Town Council this 1st day of November, 2023.



Nathan Calours, Chairman  
Bristol Town Council

ATTEST:



ATTEST:

Melissa Cordeiro, Town Clerk



Warren Rensehausen

Town of Bristol | Generated 1/31/2024 @ 1:08 pm by OnBoard2 - Powered by ClerkBase

**Status**

**Name** Warren Rensehausen  
**Application Date** 11/10/2023  
**Expiration Date** 11/10/2025  
**Board Member** Warren Rensehausen  
**Status** Validated

Board	Vacancies	Status
Bristol 250th Commission	9	Pending

**Basic Information**

**Name**  
 Warren Rensehausen

**I would like to be appointed to the position because:**  
 I would be proud to serve on this momentous celebration committee

**Contact Information**

**Address**  
 112 Church Street  
 Bristol, RI 02809

**Resident**  
 Yes

**Email**  
 wrensehausen@bristolri.gov

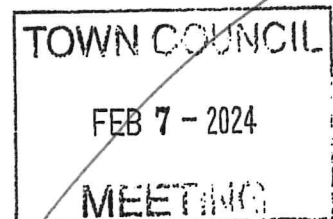
**Phone**

**Occupation**

**Yes, I am a city employee**  
 Yes

**Registrations/Certifications**  
 CPRP

Generated 1/31/2024, 1:08:50 PM



Andrea Rounds

Town of Bristol | Generated 1/31/2024 @ 1:08 pm by OnBoard2 - Powered by ClerkBase

## Status

**Name** Andrea Rounds  
**Application Date** 12/21/2023  
**Expiration Date** 12/21/2025  
**Board Member** Andrea Rounds  
**Status** Validated

Board	Vacancies	Status
Bristol 250th Commission	9	Pending

## Basic Information

**Name**

Andrea Rounds

**I would like to be appointed to the position because:**

I love history and I love Bristol; my experience with Rhode Island cultural organizations complements the 250th mission; and I enjoy applying my expertise in strategic planning, persuasive communications, and community organizing to fields that interest me.

**Resume File**
 Download
**Cover Letter File**
 Download

## Contact Information

**Address****Resident**

Yes

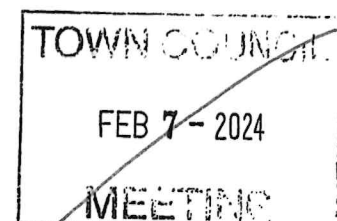
**Email****Phone**

## Occupation

Yes, I am a city employee

No

Generated 1/31/2024, 1:08:36 PM





*Andrea Rounds*

December 21, 2023

Bristol Town Council  
10 Court Street  
Bristol, RI 02809

Dear Town Councillors,

I would appreciate being considered for membership on Bristol 250<sup>th</sup> Committee.

For the past two years I have been the advisor to the Sowams Heritage Area Project, which is seeking Congressional designation as a National Heritage Area, Sowams, the ancestral homeland of the Pokanoket Massasoit Ousamequin, who welcomed the Plimoth settlers in 1621. The 50-year alliance between Ousamequin and the Pilgrims, the fracturing of that alliance during the King Philip's War and its traumatic aftermath play a pivotal role in our nation's origin story. I am learning that the legacy of those events has shaped our 400-year history, and lives on today.

Bristol has been my home for more than 20 years. As I began to transition into retirement, I worked as the first Executive Director of the Bristol Art Museum and the Interim Executive Director of Mt. Hope Farm, the setting of historic significance to the First Peoples and Bristol's founders. In addition to serving on Explore Bristol and the Town's Economic Development Commission, my volunteer experience includes planning the development of Tinker|Bristol Manufacturing Incubator and Makerspace. Although the project didn't get off the ground, the experience deepened my appreciation of Bristol's manufacturing heritage.

Our fight for independence is unquestionably the iconic event of American history, but it was not the beginning of our history. It is part of a continuum over millennia. Working on the Sowams Project is also teaching me that history is not immutable. It will take many voices to tell our county's origin story and I would appreciate the chance to help make sure those voices are heard.

Thank you for your consideration.

Sincerely,



Andrea Rounds

## Andrea Rounds

Bristol, Rhode Island | 1

### Resume

- Executive Strategic Coaching**, Bristol, RI **2013-current**
- Specialist in institutional advancement for community, educational and cultural organizations.
  - Expertise in executive strategic coaching; strategic planning; major and principal gift fundraising; persuasive communications; board governance and volunteer management.
- Newport Performing Arts Center, Newport, R.I.** **March 2018-September 2019**  
**Interim Executive Director**
- Guided the Board of Directors through a strategic reappraisal of their 25 million dollar restoration of the 1864 Opera House Theater in Newport, R.I.
  - Commissioned and supervised a construction audit, market survey and business plan; created a comprehensive development plan, including a campaign feasibility assessment, strategy, scale of gifts, and sources and uses timetable; developed messaging guidelines and the case for support.
- Crabtree Lane, Barrington, RI** **2017**  
 Strategic advisor to the founder and president of a new fundraising consulting firm.
- Bristol Art Museum**, Bristol, RI **2016-2017**  
**Executive Director** (First professional part-time director of an all-volunteer run cultural center)
- Advising the board of directors; professionalizing operations; guiding strategic planning process;
  - Awarded RISCA Cultural Facilities funding for technology upgrades and equipment, and Rhode Island Foundation Community grant for Portuguese Arts and Culture Project
- Mount Hope Farm**, Bristol, RI **November-April 2016**  
**Interim Executive Director**
- Led the MHF team through the executive transition;
  - Shored up critical administrative infrastructure; assessed operations and identified efficiencies;
  - Established relationships with Roger Williams University and the USDA Natural Resource Conservation Commission, yielding a master property plan and a comprehensive conservation plan.
- Tinker | Bristol**: Rhode Island's Manufacturing Incubator and Makerspace, Bristol, RI **2014-2017**  
**Co-Founder and Interim Executive Director**
- Organized the founding Steering Committee to help conceptualize the initiative; drafted the by-laws; secured 501c3 designation; wrote the business plan
  - Wrote website content, press releases, marketing materials, funding proposals and grant applications; secured \$50,000 in seed money from the Rhode Island Foundation;
  - Garnered support from State and Local politicians and the State's Congressional and Senatorial delegations; organized an innovation workshop and a press conference with Governor Raimondo;
  - Mobilized key stakeholders from CommerceRI, Roger Williams University and the composites industry; recruited advisors from NUWC, New England Tech, Gilbane, Inc., and Brown University.
- Citi Performing Arts Center**, Boston, MA **2011-2013**  
**Chief Development Officer**
- Rebuilt the development program of the largest performing arts center in New England, which was emerging from an intensive strategic planning process; led leadership phase of capital campaign;
  - Raised \$11 million, including \$750,000 from the Kresge Foundation; produced \$500,000 gala;
  - Designed Corporate and Young Professionals initiatives; trained and mentored a new development team; instituted best practices in major gifts, prospect and volunteer management;
  - Responsible for the Board of Directors Governance/Development Committees, Board of Overseers.
- Columbia University**, New York, NY **2007-2010**  
**Director of Development for Arts and Sciences, Office of Alumni and Development**
- Managed key units in Columbia's \$865 million Campaign for Undergraduate Education.
  - Built the major gifts program in the Arts and Sciences, raising \$17million; designed campaign organization and matching programs for financial aid yielding \$9 million in new commitments; created a transformative collaboration with the annual fund teams;

- Revitalized the development program of the School of General Studies; organized its capital campaign; created a new leadership annual fund program, increasing annual giving by 10%.

**Brown University**, Providence, RI

**2003-2007**

**Regional Development Director, Major Gifts, Division of Advancement**

- Responsible for mobilizing Brown's philanthropic community in Chicago and the Midwest;
- Personally closed more than \$15 million in six-figure gifts, including a complex \$6 million multi-purpose commitment and a \$5 million gift from a prospect whose total lifetime giving had been \$8,000;
- Worked with university leaders, including the president, trustees, provost, deans and faculty.

**Personal Sabbatical**, included Italian study at the Università per Stranieri di Perugia, Italy

**Dodger Touring Limited, Dodger Productions**, New York, NY

**President**

- Founded and led theatrical booking and marketing company; represented Broadway productions that generated \$80 million in ticket revenues annually to the commercial touring theatre industry, including Disney Theatricals' *Beauty and the Beast*, *Titanic*, and *Mandy Patinkin in Concert*.
- Collaborated with more than 75 nonprofit and for-profit performing arts presenters throughout North America.

**ATP/Dodger**, New York, NY

**Executive Director, Booking Division**

- Managed touring division; supervised the sales, booking, routing, negotiation, and contracting for all the tours; represented productions such as *The Who's Tommy*, and Tony Kushner's *Angels in America*.

**Columbia Artists Theatricals, Inc. (CAMI)**, New York, NY

**Sales Representative**

- Booked the national tours of *Cats*, *The King and I*, *M Butterfly* with B.D. Wong, and other theatrical productions; managed the national tours of The Alley Theatre and concert attractions.

## Other Experience

**ICM Artists, Ltd.**, New York, NY

Assistant to the President

**League Of Historic American Theatres**, Washington, DC

Executive Director

**The Goodspeed Opera House**, East Haddam, CT

Grants and Projects Coordinator/Assistant to the Executive Director

**Northfield Mount Hermon School**, Northfield, MA

Director of Parent Giving/Associate Director of Development

## Education

**American University**, Washington, DC

M.A.: Performing Arts Management

Masters thesis analyzed the tax impact of the transfer of nonprofit productions to Broadway

**Princeton University**, Princeton, NJ

A.B.: Comparative Literature (Greek, English)

## Professional and Community Engagement

Social Enterprise Greenhouse, Advisor 2022-Current

Sowams Heritage Area Project, Advisor and Steering Committee member 2022-Current

Town of Bristol Economic Development Commission, member 2014-2017

Leadership Rhode Island, Lambda II Class of 2015

League of American Theatres and Producers, Co-Chair of the Intra-Industry Committee

National Alliance of Musical Theater, Vice President and Conference Chair

Mr. William Jude Leary

Town of Bristol | Generated 3/15/2024 @ 5:33 pm by OnBoard2 - Powered by ClerkBase

## Status

**Name** Mr. William Jude Leary  
**Application Date** 3/8/2024  
**Expiration Date** 3/8/2026  
**Board Member** William Jude Leary  
**Status** Validated

Board	Vacancies	Status
Bristol 250th Commission	2	Pending

## Basic Information

**Name**  
Mr. William Jude Leary

### I would like to be appointed to the position because:

AS A CITIZEN OF BRISTOL MY WHOLE LIFE, I FEEL IT'S TIME TO GIVE BACK TO THE TOWN THAT HAS GIVEN ME SO MUCH. AS A CHILD GROWING UP ON BAKER STREET, I HAVE FOND MEMORIES OF MANY SUMMERS PLAYING AT VET'S PARK. I REMEMBER ONCE MARCHING IN THE FOURTH OF JULY PARADE AS A CUB SCOUT, AND THEN AGAIN BEING HONORED AS A CIVILIAN AIDE TO LOUIS CIRILLO IN 2013. I WAS BAPTIZED, RECEIVED FIRST COMMUNION, CONFIRMED, AND MARRIED TO MY WIFE ANN PUNIELLO, ALL AT OUR LADY OF MT. CARMEL CHURCH. A PRODUCT OF BRISTOL PUBLIC SCHOOLS FROM K – 12 (1982), I GRADUATED FROM WPI AND RETURNED TO MY HOMETOWN AFTER WORKING FOR A BRIEF TIME IN SPENCER, MA, AND HAVE LIVED IN BRISTOL EVER SINCE. HERE WE RAISED OUR FOUR SUCCESSFUL CHILDREN, ALL PRODUCTS OF BRISTOL PUBLIC SCHOOLS. OUR CHILDREN HAVE PARTICIPATED IN KING PHILIP LITTLE LEAGUE, BRISTOL YOUTH SOCCER ASSOCIATION, AND REC. LEAGUE BASKETBALL AS WELL AS VARIOUS SPORTS, CLUBS AND ACTIVITIES AT KICKEMUIT MIDDLE SCHOOL AND MT. HOPE HIGH SCHOOL.

BRISTOL HAS IN PART MADE ME WHO I AM AND I AM GRATEFUL FOR IT.

I HAVE ALWAYS HAD A KEEN INTEREST IN AMERICAN HISTORY, AND BRISTOL'S PLACE IN THAT STORY HAS ALWAYS BEEN SPECIAL TO ME. FROM ITS FOUNDING TO KING PHILIP'S WAR, THE COLONIAL PERIOD, THE SLAVE TRADE, THE INDUSTRIAL REVOLUTION, RIGHT UP TO TODAY, BRISTOL'S STORY IS NOTHING SHORT OF FASCINATING.

MY BROAD WORK EXPERIENCE HAS GIVEN ME THE OPPORTUNITY TO COLLABORATE WITH THOSE FROM DIVERSE BACKGROUNDS, AND TO ORGANIZE AND PLAN ACTIVITIES THAT MEET GOALS AND DEADLINES.

MY LIFE EXPERIENCE AND INTEREST IN BRISTOL'S HISTORY HAS PREPARED ME WELL AS A LOCAL CIVIC PRIDE AMBASSADOR.

I HOPE YOU WILL CONSIDER ME FOR A VOLUNTEER ON THE BRISTOL 250TH COMMISSION.

### Resume File

 Download

### Cover Letter File

 Download

## Contact Information

### Address

9 Patricia Ann Drive  
BRISTOL, RI 02809

### Yes, I am a resident

Yes

### Email

### Phone

### Cell Phone

## Occupation

### Yes, I am a city employee

No

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# WILLIAM J. LEARY

9 PATRICIA ANN DRIVE, BRISTOL, RI 02809 –

– WJUDELEARY@GMAIL.COM

08 MARCH 2024

BRISTOL 250<sup>TH</sup> COMMISSION SELECTION COMMITTEE

TO WHOM IT MAY CONCERN,

I AM WRITING TO SUBMIT MY APPLICATION FOR A VOLUNTEER ON THE **BRISTOL 250<sup>TH</sup> COMMISSION**.

AS A CITIZEN OF BRISTOL MY WHOLE LIFE, I FEEL IT'S TIME TO GIVE BACK TO THE TOWN THAT HAS GIVEN ME SO MUCH.

AS A CHILD GROWING UP ON BAKER STREET, I HAVE FOND MEMORIES OF MANY SUMMERS PLAYING AT VET'S PARK. I REMEMBER ONCE MARCHING IN THE FOURTH OF JULY PARADE AS A CUB SCOUT, AND THEN AGAIN BEING HONORED AS A CIVILIAN AIDE TO LOUIS CIRILLO IN 2013. I WAS BAPTIZED, RECEIVED FIRST COMMUNION, CONFIRMED, AND MARRIED TO MY WIFE ANN PUNIELLO, ALL AT OUR LADY OF MT. CARMEL CHURCH. A PRODUCT OF BRISTOL PUBLIC SCHOOLS FROM K – 12 (1982), I GRADUATED FROM WPI AND RETURNED TO MY HOMETOWN AFTER WORKING FOR A BRIEF TIME IN SPENCER, MA, AND HAVE LIVED IN BRISTOL EVER SINCE. HERE WE RAISED OUR FOUR SUCCESSFUL CHILDREN, ALL PRODUCTS OF BRISTOL PUBLIC SCHOOLS. OUR CHILDREN HAVE PARTICIPATED IN KING PHILIP LITTLE LEAGUE, BRISTOL YOUTH SOCCER ASSOCIATION, AND REC. LEAGUE BASKETBALL AS WELL AS VARIOUS SPORTS, CLUBS AND ACTIVITIES AT KICKEMUIT MIDDLE SCHOOL AND MT. HOPE HIGH SCHOOL.

BRISTOL HAS IN PART MADE ME WHO I AM AND I AM GRATEFUL FOR IT.

I HAVE ALWAYS HAD A KEEN INTEREST IN AMERICAN HISTORY, AND BRISTOL'S PLACE IN THAT STORY HAS ALWAYS BEEN SPECIAL TO ME. FROM ITS FOUNDING TO KING PHILIP'S WAR, THE COLONIAL PERIOD, THE SLAVE TRADE, THE INDUSTRIAL REVOLUTION, RIGHT UP TO TODAY, BRISTOL'S STORY IS NOTHING SHORT OF FASCINATING.

MY BROAD WORK EXPERIENCE HAS GIVEN ME THE OPPORTUNITY TO COLLABORATE WITH THOSE FROM DIVERSE BACKGROUNDS, AND TO ORGANIZE AND PLAN ACTIVITIES THAT MEET GOALS AND DEADLINES.

MY LIFE EXPERIENCE AND INTEREST IN BRISTOL'S HISTORY HAS PREPARED ME WELL AS A LOCAL CIVIC PRIDE AMBASSADOR.

I HOPE YOU WILL CONSIDER ME FOR A VOLUNTEER ON THE **BRISTOL 250<sup>TH</sup> COMMISSION**.

SINCERELY,  
WILLIAM (BILL) LEARY

# WILLIAM J. LEARY

9 PATRICIA ANN DRIVE, BRISTOL RI 02809 –

– WJUDELEARY@GMAIL.COM

Accomplished technical professional with over twenty years of broad EHS&S, regulatory and quality assurance experience.

## EDUCATION

**Worcester Polytechnic Institute – Worcester, MA** September 1982 - May 1986  
 Bachelor of Science in Chemistry, High Distinction  
 Phi Lambda Upsilon National Chemistry Honor Society – Beta Zeta Chapter inducted 1985

## WORK & PROFESSIONAL EXPERIENCE

**Fujifilm Electronic Materials USA, Inc. – North Kingstown, RI** November 2018 to present  
 Environmental, Health & Safety Manager

- Responsible for facility Environmental, Health & Safety activities
- Responsible for maintaining ISO 14001 (Environmental) and ISO 45001(Health & Safety) management systems
- Responsible for facility regulatory compliance including Quonset Development Corporation, RI DEM, US EPA, and OSHA requirements
- Team leader for Sustainability and Climate Change initiatives
- Site Security Officer

**Lincoln Fine Ingredients – Lincoln, RI** January 2016 – November 2018  
 Director – Quality, Regulatory and EHS&S Operations

- Responsible for all facility environmental, health, safety and security compliance activities - OSHA compliance training (personal protective equipment, bloodborne pathogens, lock-out/tag-out, chemical hygiene, hazard communication, RI Right-to-Know annual reporting) and recordkeeping (completing and filing OSHA 300/300A/301 forms); facility security
- Responsible for facility emergency preparedness management including the duties of incident commander
- Instituted and facilitates the site Safety Committee
- Responsible for OSHA GHS compliant product SDS and labels, managing raw material and finished goods SDS database
- Supervise the activities of the *Document Control Specialist*
- Manage facility hazardous waste operations under EPA RCRA and RI Hazardous Waste Generator Regulations - staff training, management of storage location, inspections and compliance audits, universal waste and e-waste, and Biennial Report submission
- Responsible for Tier II submissions required under US EPA Emergency Planning and Community Right-To-Know Act (EPCRA)
- Manage Department of Homeland Security Chemical Facility Anti-Terrorism Standards requirements for chemicals of interest
- Manage HazMat / dangerous goods shipping program under US DOT (49 CFR), International Air Transport Association (IATA) and International Maritime Dangerous Goods (IMDG) Code regulations - employee initial and recurrent training, material classification, inspection, packaging qualification, and carrier incident resolution
- Manage private trucking fleet under US DOT Federal Motor Carrier Safety Administration (FMCSA) requirements
- Implemented and manage HACCP and Safe Quality Foods (SQF Level 2) program for food ingredients including Kosher, Halal, and FCC grades; trained and certified Preventive Controls Qualified Individual (PCQI); SQF Practitioner
- Code Coordinator for National Association of Chemical Distributors - Responsible Distribution Program (NACD-RDP) responsible for maintaining all aspects of the Quality Management System - internal audits, management review, vendor and customer audits, equipment calibration, training records, root cause analysis, corrective and preventive action, product specification approval, document control, review and final approval of Work Instructions / Standard Operating Procedures, and Certificate of Analysis approval

**ULTRA Scientific, Inc. – North Kingstown, RI** June 2003 - November 2015  
 Director, Quality Assurance and Regulatory Affairs

- Responsible for all facility environmental, health, safety and security compliance activities
- Responsible for facility emergency preparedness management including the duties of incident commander
- Managed EPY authoring software for OSHA GHS compliant product SDS and labels, managed raw material SDS repository
- Managed facility hazardous waste operations under EPA RCRA and RI Hazardous Waste Generator Regulations
- Responsible for Tier II submissions required under the Emergency Planning and Community Right-To-Know Act (EPCRA)
- Designated facility “Responsible Person” under 27 CFR 555 Bureau of Alcohol, Tobacco, Firearms and Explosives (ATFE) Commerce in Explosives regulations and managed licensing effort

- Managed HazMat / dangerous goods shipping program under US DOT (49 CFR) and International Air Transport Association (IATA) regulations
- Quality Assurance Manager and Management Representative responsible for maintaining all aspects of the Quality Management Systems (ISO 9001, ISO 17025, ISO Guide 34) - internal audits, management review, vendor and customer audits, equipment calibration, training records, root cause analysis, corrective and preventive action activities, product specification approval, document control, review and final approval of Work Instructions / Standard Operating Procedures, Certificate of Analysis approval, and quality control analytical method validation authorizations
- Member of the Technical / Customer Service Committee tasked with interfacing with customers for technical incident resolution
- Successfully implemented ISO Guide 34 Quality Management System for Reference Material Producers
- Working knowledge of ISO 14000 environmental management system
- Coordinated US Drug Enforcement Administration (DEA) Schedule 1 through 5 Controlled Substances and List 1 & 2 Regulated Chemicals activities including submission of applications for Exempt Chemical Preparations
- Initiated and managed Export Compliance Management Program for compliance with Export Administration Regulations under the Commerce Department – determination of product export control classification number (ECCN) from the commerce control list (CCL), denied persons and entity lists screening, anti-boycott compliance, HTSUS and Schedule B determination, AES/ACE maintenance and records management

**Laboratory Director**

July 1992 - June 2003

- Responsible for all aspects of the *Organic & Inorganic Preparations Laboratory* - raw material procurement, production planning and scheduling, manufacturing batch records review and approval, and maintenance of production tracking software; managed 8 full-time chemical formulations technicians
- Responsible for all aspects of the *Quality Control Department* - planning and scheduling, instrument maintenance (GC-FID; GC-ECD; HPLC), data review and approval; managed 4 full-time quality control technicians
- Managed the efforts of the *Chemical Synthesis & Purification* department – 1 PhD chemist
- Management team leader for process / product improvement, corrective action resolution, review and approval of specific client requirements
- Responsible for departmental Work Instruction and Standard Operating Procedure review/revision/generation and audit activities
- Reviewed and approved custom quotations for specialized client products and projects

**Senior Chemist, Organic Synthesis**

June 1989 - July 1992

- Synthesized and purified several classes of neat organic compounds including polychlorinated biphenyls (PCBs), pesticides and polycyclic aromatic hydrocarbons (PAHs)
- Responsible for raw material procurement, incoming raw material quality conformance and analysis of final product batches

**Raytheon Company – Portsmouth, RI; Process Engineer**

April 1987 - June 1989

**Flexcon Company, Inc. – Spencer, MA; Staff Scientist, Medical Products Section**

June 1986 - April 1987

**PROFESSIONAL ORGANIZATIONS**

- American Chemical Society, Member January 1986 to present
- National Safety Council, Member October 2012 to present
- RI Local Emergency Planning Committee #4, facility representative & committee secretary September 2010 - November 2015
- RI Local Emergency Planning Committee #4, facility representative November 2018 to present

**PUBLICATIONS**

- *Reference Guide to High Quality Analytical Standards for the EPA Water Analysis Methods*, 1992; 2<sup>nd</sup> edition 1994

**VOLUNTEER EXPERIENCES**

- King Philip Little League Baseball – Bristol, RI Coach: 2000-2002; 2012-2018
- East Bay Bulldogs (AAU Baseball) – Bristol, RI Coach: 2015-2016
- Bristol Youth Soccer Association – Bristol, RI Coach: 2008-2009
- Bristol Historical & Preservation Society – Bristol, RI Tour Guide: 2017-2019; Member: 2017 to present

**PERSONAL EXPERIENCES AND HOBBIES**

- Bristol Citizens Police Academy December 2013
- North American Vexillological Association Member: 2021 to present
- 35 mm Photography
- History of Bristol, RI and State of Rhode Island



# WILLIAM J. LEARY

9 PATRICIA ANN DRIVE, BRISTOL RI 02809

- WJUDELEARY@GMAIL.COM

## REFERENCES

---

**Louis P. Cirillo**

Bristol, RI Town Clerk - retired  
28 Central Street  
Bristol, Rhode Island 02809

**Detective John Nappi**

Bristol Police Department

**Michael Higgins**

Petrocelli Marketing Group  
National Sales Manager

Status

**Name** Douglas ORoak  
**Application Date** 1/12/2024  
**Expiration Date** 1/12/2026  
**Board Member** Douglas O'Roak

Board	Vacancies	Status
Bristol 250th Commission	9	Pending

Status

Basic Information

**Name**

Douglas ORoak


**I would like to be appointed to the position because:**

I have experience on the Plymouth 400th Anniversary Celebration Committee as their secretary, and would love to be a part of the 250th in Bristol. I've lived here for over a year now, and would love to give back.

**Resume File**

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**Cover Letter File**

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Contact Information

**Address**

513 Wood St Apt 3  
Bristol, RI 02809

**Resident**

Yes

**Email**

deoroak@gmail.com

**Phone**

Occupation

**Yes, I am a city employee**

No

**Registrations/Certifications**

American Graphics Institute -  
Adobe Creative Suite Certifier



# DOUGLAS O'ROAK

Business Analyst

## PROFILE

Hello, my name is Doug.

My core values have always encouraged me to get involved in and give back to the community in which I live any way I can.

I am talented with graphic arts tools. I am a gifted writer and public speaker.

I am well-versed in open meeting laws, Roberts Rules of Order, as well as meeting and local government etiquette.

I am also a skilled negotiator and work hard to ensure the work we accomplish as volunteers does the most good for the community.

## CONTACT

EMAIL:  
deoroak@gmail.com

## EDUCATION

**Quincy College**  
1996 – 1999 AA in Liberal Arts

## WORK EXPERIENCE

**C/F Data Systems / Business Analyst 2011–Present**

## VOLUNTEER EXPERIENCE

**Bristol Fourth of July Committee 2023–Present**

**Plymouth 400<sup>th</sup> Committee / Secretary 2014-2018**

**Oakes Ames Memorial Hall, Easton, Ma / Board of Directors / Secretary 2010–2018**

**Town Meeting Representative, Plymouth, Ma / Precinct Chairman 2010–2018**

**July 4 Plymouth, Inc. 2008-2016**

**Plymouth Charter Review / Vice Chairman 2015-2016**

**Plymouth Open Space Committee / Vice Chairman 2010–2016**

**Plymouth Democratic Town Committee / Secretary 2008-2016**

**Plymouth Lodge AF&AM / Past Master 2009-Present**

**Plymouth Zoning Board of Appeals 2014–2017**

**Plymouth Capital Outlay Committee 2008-2009**

**Plymouth Nuclear Matters Advisory Committee 2007-2016**

**Plymouth Cultural Council 2007-2013**

**Easton Cultural Council 2019-2021**



# DOUGLAS O'ROAK

## BUSINESS ANALYST

TO THE MEMBERS OF THE COUNCIL,

Are you looking to add a member to the Bristol 250<sup>th</sup> committee who:

- Has experience on the Plymouth 400<sup>th</sup> Anniversary Celebration Committee?
- Who is an excellent communicator?
- Who is a gentleman in his public interactions?
- Who is dedicated to volunteensm?
- Who is a skilled negotiator and advocates for his community?
- Who has rich experiences in both fundraising and marketing?
- Who believes in combining rich traditions with creative new ideas?

### CONTACT

@ deoroak@gmail.com



[REDACTED]

Bristol, RI



Bristol Town Council

Then look no further. For decades I have given all I can to the communities where I live. In the past year I've lived in Bristol, I've worked to network and establish roots, and I hope to use my rich professional and volunteer experiences to help Bristol, which I often describe as my new "happy place".

Sincerely,

Douglas O'Roak

Status

**Name** Michael Rielly  
**Application Date** 12/1/2023  
**Expiration Date** 12/1/2025  
**Board Member** Michael Rielly  
**Status** Validated

Board	Vacancies	Status
Bristol 250th Commission	2	Pending

Basic Information

Name

Michael Rielly

I would like to be appointed to the position because:

As a lifelong Bristolian with deep, multi-generational roots in this community, I love this town and want to help orchestrate celebrations that honor our incredible history. Bristol has given me so much over the years; serving on this commission would be my honor to give back. Thank you for your consideration.

Resume File

 Download

Cover Letter File

 Download

Contact Information

Address

21 Sandy Lane  
Bristol, RI 02809

Yes, I am a resident

Yes

Email

mjrielly@gmail.com

Phone

Occupation

Yes, I am a city employee

No

Registrations/Certifications

Certifications:

- Everything DiSC Work of Leaders Training

- Practical Product Management Certification, Pragmatic Institute
- Effective Product Marketing Certification, Pragmatic Institute
- Google Ads Advanced Search Certification, Google
- SEO Optimization Certification, SEMRush
- Inbound Marketing Certification, HubSpot Academy
- Product Planning and Process Management Certification, Rachael Company

Community Organizations:

- President – James D. Rielly Foundation
- Board of Directors – Bristol Statehouse Foundation
- Past Board of Directors – WaterFire Providence
- Past General Chairman – Bristol Christmas Festival
- Member – Project Management Institute (PMI)
- Member – Boston Product Management Association (BPMA)
- Official Town Crier – Town of Bristol, Rhode Island
- Member and Past Warden – Knights of Columbus, Bristol Council 379

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Dear Honorable Town Council Members,

I am writing to enthusiastically put forth my name as a candidate to serve on the Bristol 250th Commission. As a lifelong Bristol resident and actively engaged community member, leading initiatives that celebrate our town's rich culture and storied history would be an immense privilege.

My experience spearheading large-scale projects for international companies provides me with skills in strategic planning, marketing, branding and event management that I could leverage in this role. Currently as Head of Public Relations for igus Incorporated, I shape narratives and orchestrate industry programs globally.

Additionally, through my extensive community involvement, I offer critical local expertise and relationships to connect the Commission's efforts to the fabric of our town. As President of the James D. Rielly Foundation, I launched inclusive events like the beloved Bristol Santa House. And from serving on boards of WaterFire Providence to the Bristol Statehouse Foundation, I have championed not only Bristol's heritage but Rhode Island's as well.

From creative development to project strategy to rallying community excitement, I am committed to ensure our 250th commemoration events match the vibrancy of the remarkable history we are celebrating in the town we love. I welcome the chance to collaborate with you on this meaningful initiative. Please feel free to contact me to discuss next steps.


Sincerely,

Michael Rielly

# Michael Rielly

 mjrielly@gmail.com



 linkedin.com/in/rielly

Experienced Marketing Professional

## Summary

Highly creative technical marketing professional with over 20 years of progressive experience across a broad range of marketing functions and varied industries. Proven leader with well-developed project management qualities to support product launches, events, marketing campaigns, and go-to-market efforts. A lead-by-example, roll-up-the-sleeves manager with a passion for getting things done. *Areas of expertise include:*

Leadership	Organic Search Optimization	Technical Training
Team Building	Content Development	Marketing Communication
Mentoring   Coaching	Online Communities	Event Management
Project Management	Public Speaking	Public Relations

## Professional Experience

**Head of Public Relations** | igus, Incorporated – 2021 to Present

*Global manufacturer and distributor of engineered plastics and low-cost automation solutions*

- Cultivate and maintain relationships with editors and journalists across industry verticals
- Oversee strategy and execution of in-person and virtual industry tradeshow and press events
- Create customer-facing deliverables, including presentations, case studies, articles, and press releases
- Ensure brand representation through speaking opportunities, sponsorships, and advertising,
- Engage external agency partners, managing SOWs and timelines for defined projects

**Marketing Director** | Walter Morris Company – 2019 to 2021

*Well-established commercial manufacturer rep agency for plumbing, HVAC/R, and water filtration systems*

- Implemented marketing operations and branding standards for a 99-year-old company
- Pioneered digital marketing programs, including email marketing, webinars, and social media
- Manage new product launches and sales promotions through marketing co-op programs, email, trade shows, and events

**Digital Marketing Manager** | Vector Informatik, GmbH (*Vector Software, Incorporated*) – 2015 to 2019

*World leader in the development of software tools and components for networking of electronic systems*

- Managed the day-to-day content operations of primary web properties
- Developed content for digital advertising, web, email marketing, social media, and affiliate marketing
- Worked with PPC vendor, closely monitoring campaign priorities, performance, and budget
- Analyzed and reported on the effectiveness of digital marketing efforts and measured impact against set goals, including traffic, leads, opportunities, and revenue
- Drove social presence across Facebook, Twitter, YouTube, and LinkedIn



# Michael Rielly

---

**Head of Marketing** | Rhode Island Novelty, Incorporated – 2012 to 2015

*Leading designer, importer, and wholesale distributor of toys, giftware, and souvenir items*

- Recruited by the CEO to build and lead a team of 24 web, marketing, and creative professionals
- Developed and executed strategic marketing plans that included website development, outbound campaigns, social media strategies, and tradeshow to generate leads to and attain sales goals
- Spearheaded and managed the launch of new B2B and B2C websites
- Managed special projects for CEO, including staff evaluations, recruiting, and call center analysis

**Director of Marketing** | Vector Software, Incorporated – 2009 to 2012

*Leading provider of software testing solutions for safety and business-critical embedded applications*

- Built a marketing team of 5 focused on lead generation and sales support
- Intensified existing marketing and lead generation efforts through email campaigns, surveys, monthly webinars, special promotions, and weekly sales calls
- Managed all aspects of a rebranding of corporate identity, including logo, visuals, and key messaging
- Orchestrated all facets of brand new B2B website and worked full project scope from start to launch
- Organically grew website traffic by 150% and email list by 120% in the first year

**Marketing Programs Manager** | Dassault Systèmes (*Seemage, Incorporated*) – 2008 to 2009

*International provider of 3D design software and Product Lifecycle Management (PLM) solutions*

- Produced customized, industry-specific demonstrations, presentations, videos, and podcasts
- Developed and implemented marketing programs to build business unit brand and drive awareness
- Wrote sales collateral such as datasheets, whitepapers, articles, and press releases



## Education, Certifications, and Training

---

- BSME, Roger Williams University
- Everything DiSC Work of Leaders Training
- Practical Product Management Certification, Pragmatic Institute
- Effective Product Marketing Certification, Pragmatic Institute
- Google Ads Advanced Search Certification, Google
- SEO Optimization Certification, SEMRush
- Inbound Marketing Certification, HubSpot Academy
- SynchroSence Product Planning and Process Management Certification, Rachael Company
- Previously held Secret Clearance – Defense Industrial Security Clearance Office (DISCO)



## Community Organizations

---

- President – James D. Rielly Foundation
- Board of Directors – Bristol Statehouse Foundation
- Past Board of Directors – WaterFire Providence
- Member – Project Management Institute (PMI)
- Member – Boston Product Management Association (BPMA)



Capital Project Commission

Basic Information

Table with 2 columns: Field Name (Type, Status, Visibility, Creating Authority) and Value (Commission, Enabled, Public, Detailed text about commission members and terms).

The capital project commission shall be appointed in the manner provided in subsection (a) hereof. The capital project commission is a permanent, standing commission and shall meet as frequently as appropriate, but no less than four (4) times per year, to review all expenditures made for capital projects.

Composition

7 members (4 appt'd by Council, 5-year terms; TA; Treasurer; and DCD) 1 alternate member, 5-year term

Board Seats

<b>Position</b>	<b>First Name</b>	<b>Last Name</b>	<b>Address</b>	<b>Calculated End Date</b>	<b>Actual Start Date</b>	<b>Status</b>
Alternate	Alan	Spen	133 Ferry Rd	5/1/2027	1/17/2024	Active
DCD	Diane	Williamson		Life Term	1/1/2020	Active
Member	Charles	Coelho	120 Hopeworth Avenue	5/1/2025	5/1/2020	Active
Member	Charles (Chuck)	MacDonough	3 Polk Court	5/1/2028	5/1/2023	Active
Member	Donald	Hemond	50 Cliff Drive	5/1/2024	5/1/2019	Active
Member	Myra	Page	423 Hope Street Unit K	5/1/2027	1/17/2024	Active
Member	Matthew	White	10 Weetamoe Farm Drive	12/1/2025	12/1/2020	Active
Member	Sara	Hassell	116 Fairway Drive	Life Term	8/18/2022	Active
<b>Position</b>	<b>First Name</b>	<b>Last Name</b>	<b>Address</b>	<b>Calculated End Date</b>	<b>Actual Start Date</b>	<b>Status</b>

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PUBLIC NOTICE  
TOWN OF BRISTOL  
PUBLIC SERVICE APPOINTMENTS

The public is being notified that the Honorable Town Council desires to seek applications from among the citizens of Bristol to fill appointments for the following current service:

**Capital Project Commission**  
**North & East Burial Grounds Commission**  
**Historic District Commission**

Applications and resumes can be submitted to the Town Clerk's office. You may also apply to volunteer to serve on one of our many boards, commissions, or committees in person, by mail at 10 Court Street, Bristol, or by visiting <https://onboard.bristolri.gov>, prior to 4:00 PM on Wednesday, April 10, 2024.

By Order of the Town Council  
Melissa Cordeiro  
COUNCIL CLERK

April 4, 2024

Board or Commission: Capital Project

I, Donald Hemond,  
Name (please print)

50 Cliff Drive  
Street Address Apt #

Bristol RI 02809  
City/Town State Zip Code

Mailing Address (if different than above) Apt #

City/Town State Zip Code

Primary Phone: \_\_\_\_\_

Alternate Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

2024 APR -5 AM 9:04  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

- do
- do not

wish to be considered for reappointment to the above-mentioned Board or Commission.

Donald Hemond  
Signature of Applicant

4/5/24  
Date Signed

mr Richard Edward Fournier, Jr.

Town of Bristol | Generated 4/1/2024 @ 7:10 pm by OnBoard2 - Powered by ClerkBase

## Status

**Name** mr Richard Edward Fournier, Jr.  
**Application Date** 2/20/2024  
**Expiration Date** 2/20/2026  
**Board Member** Richard Edward Fournier, Jr.  
**Status** Validated

Board	Vacancies	Status
Bristol County Water Authority	1	Pending

## Basic Information

**Name**  
 mr Richard Edward Fournier, Jr.

### I would like to be appointed to the position because:

To utilize my sector, as well as finance and accounting skills to serve the community and the Authority.

### Resume File

 Download

## Contact Information

**Address**  
 37 Shore Rd  
 Bristol, RI 02809-1434

### Yes, I am a resident

Yes

### Email

richfournierjr@gmail.com

### Phone

## Occupation

### Yes, I am a city employee

No

### Professional Licenses

Certified Public Accountant, Commonwealth of Massachusetts

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Richard E. Fournier

Biography

Rich is a highly experienced financial professional with over 40 years of experience in advising and auditing leading global and domestic companies, providing transaction structuring and execution, and working with corporate boards of directors and audit committees.

He has extensive experience in the real estate and asset management industries, including REITs, real estate advisers and service firms, mortgage companies/GSE's, hospitality, and senior living organizations. He has served clients in numerous other sectors including biotechnology, quasi government/not for profit and utilities. Rich has deep expertise in accounting and auditing, mergers and acquisitions, initial public offerings, internal controls, and corporate governance.

Rich retired on June 30, 2020, from the global professional services firm of PwC where his latest role was serving as a partner in the Firm's Deals practice, providing acquisitions, capital raising, and complex accounting services to clients across multiple industries. He concurrently led account relationships for certain real estate companies including CBRE Group, Greystar, and RMR Group. From his retirement from PwC through mid-2022, he provided consulting services to the global finance function for CBRE Group.

Rich was admitted as a partner in PwC's Boston office in 1996. Over his career, he served as a partner to clients in the Boston, New York, Philadelphia, and D.C markets. He has led the Firm's Northeast Real Estate practice and served as the U.S. Real Estate Assurance leader.

His board experience includes currently serving as the chair of the Finance Council for the Roman Catholic Diocese of Worcester, MA, as a member of the board of St. Paul Junior/Senior Diocesan High School in Worcester, MA and as treasurer for the Slip65 Condominium Association in Boston, MA. He has been a member of the Executive Committees of A Better City and the Seaport Leadership Group, entities engaged in transportation initiatives for the Seaport District and Greater Boston.

Rich graduated summa cum laude from the University of Connecticut and is licensed as a certified public accountant in the Commonwealth of Massachusetts.

February 2024 Statement regarding application for board position at the Bristol County Water Authority

As an experienced finance and accounting professional, resident of Bristol, Rhode Island and customer of the Bristol County Water Authority, I look forward to the opportunity to serve the community and the Authority. Please note my utility sector experience includes client service to such organizations as the Southern Connecticut Gas Company, the Massachusetts Water Resource Authority, and Eastern Utilities- now part of National Grid. Thank you for your consideration.



# Town of Bristol

## Board Book Report

### Bristol County Water Authority

#### Basic Information

<b>Type</b>	Commission
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	Three members shall be appointed by each of the town councils of the respective towns, and the water authority shall be organized and shall function under, and shall exercise the powers and be subject to the duties and obligations imposed by, the public law of the state adopted March 15, 1945, entitled "An Act authorizing the Creation of One or More Water Authorities by the Towns of Barrington, Warren and Bristol, or Any One or More of the Said Towns."

Joint water authority.

(a) There is hereby created a joint water authority for the towns of Barrington, Warren and Bristol. Such water authority shall be composed of nine members who shall hold office until their successors shall have been appointed and shall have qualified. Three members shall be appointed by each of the town councils of the respective towns

#### Composition

3 (Bristol) members, 3-year terms

#### Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
member				2/6/2025		Vacant
Member	Juan	Mariscal	1303 Hope Street	3/11/2026	3/12/2023	Active
Member	Robert	Martin	10 St. Anna Avenue	2/17/2027	2/17/2024	Active
Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status





# Town of Bristol

## Board Book Report

### Assistant Harbor Master

Basic Information	
<b>Type</b>	Commission
<b>Status</b>	Enabled
<b>Visibility</b>	Public
<b>Creating Authority</b>	Must apply with Harbor Master Directly
<p>Sec. 8-9. - Qualifications and requirements of harbor department personnel (b)Assistant harbormasters and auxiliary harbormasters (1)All applicants for appointment to assistant harbormaster or auxiliary harbormaster shall be interviewed and evaluated by a screening board of superior officers who shall rate all applicants and shall list them in the numerical order of standing and then be presented to the town council for appointment based on this evaluation (2)A member must be a resident of the town and must never have been convicted of a crime involving moral turpitude (3)A member, at the member's expense, must successfully pass a physical examination (4)A member must be a high school graduate or its equivalent and shall be tested for educational background. (5)All members must attend and successfully complete training to the standards of the Rhode Island Harbormasters Academy.</p>	

Composition
1 year term. Must apply with Harbor Master Directly

Board Seats						
Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Assistant				1/1/2025		Vacant
Member	Richard	Medeiros	8 Herzig Street	1/1/2025	1/1/2024	Active
Member	Michael	Mazzone	2 Ambrose Court	2/9/2025	2/9/2024	Active
Member	James	Vieira	181 Mt. Hope Avenue	2/9/2025	2/9/2024	Active
Member	Sean	McCormack	206 Poppasquash Road	2/9/2025	2/9/2024	Active
Member	John	Perry		1/1/2025	1/1/2024	Active
Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status

<b>Position</b>	<b>First Name</b>	<b>Last Name</b>	<b>Address</b>	<b>Calculated End Date</b>	<b>Actual Start Date</b>	<b>Status</b>
Member	Samuel	Turner	50 Belvedere Drive	1/1/2025	1/1/2024	Active
Member	Paul	Labonte	22 Casey Drive	1/1/2025	1/1/2024	Active
Member	Michael	Mackniak	10 King Philip Avenue	1/1/2025	1/1/2024	Active
Member	Zachary	Rivers	29 Harrison Street	1/1/2025	1/1/2024	Active
Member	Robert	D'Angelo	14 Slocum Street	1/1/2025	1/1/2024	Active
Member	Robert	Wardwell	28 Butterworth Avenue	1/1/2025	1/1/2024	Active
Member	Thomas	Guthlein	15 Elmwood Drive	1/1/2025	1/1/2024	Active
Member	Michael	Van Vleck	17 Stephen Drive	1/1/2025	1/1/2024	Active
Member	William	Teixeira	48 Walley Street	1/1/2025	1/1/2024	Active
Member	Daniel	Blount	136 Mt Hope Avenue, Apt 2F	1/1/2025	1/1/2024	Active
Member	David	Guertin	38 Constitution Street	1/1/2025	1/1/2024	Active
Member	Louis	Frattarelli	12 Vernon Avenue	1/1/2025	1/1/2024	Active
Member	Adam	Salinaro	120 Fales Road	1/1/2025	1/1/2024	Active
Member	John	Motta	87 Perry Street	1/1/2025	1/1/2024	Active
Member	Scott	Marino	131 Mulberry Road	1/1/2025	1/1/2024	Active
Member	Charles	Lombardo	9 River Street	1/1/2025	1/1/2024	Active
Member	Alan	Leach	25 Pawtucket Avenue	1/1/2025	1/1/2024	Active
<b>Position</b>	<b>First Name</b>	<b>Last Name</b>	<b>Address</b>	<b>Calculated End Date</b>	<b>Actual Start Date</b>	<b>Status</b>

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Donald Alfred Fitting, Jr.

Town of Bristol | Generated 4/10/2024 @ 4:53 pm by OnBoard2 - Powered by ClerkBase

## Status

**Name** Donald Alfred Fitting, Jr.  
**Application Date** 1/28/2023  
**Expiration Date** 1/28/2025  
**Board Member** Donald Alfred Fitting, Jr.  
**Status** Validated

Board	Vacancies	Status
Assistant Harbor Master	1	Pending

## Basic Information

**Name**  
 Donald Alfred Fitting, Jr.

**I would like to be appointed to the position because:**

I would love to serve the Town of Bristol to ensure a safe harbor and enjoyable visits for guests who could help support our Town.

**Resume File**

 Download

## Contact Information

**Address**  
 10 Woburn Street  
 Bristol, RI 02809

**Yes, I am a resident**  
 Yes

**Email**  
 donfitting@cox.net

**Phone**  
 401-418-1282

**Cell Phone**  
 401-418-1282

## Occupation

**Yes, I am a city employee**  
 No

**Professional Licenses**  
 Food safety certified manager state of R.I.

**Registrations/Certifications**  
 Safe Boating certificate U. S. Coast guard

[dfitting@rwu.edu](mailto:dfitting@rwu.edu)

---

### Professional Summary

Focused Culinary Chef and Operations Director with 29 years of success in designing customer-oriented programs and developing high performing service teams. Accomplished in working and developing successful and sustainable programs with local farmers to establish goals and devise strategies driving revenue and customer satisfaction. Created a scalable customer service operations infrastructure and developing social media to market programs. Recognized as one of the top ranking college dining facilities in the northeast region, with the accolades of being recognized as the top university for dining services by Boston Children's Hospital for students with food allergies.

---

### Skills

Department oversight	Supplier monitoring
Financial Statement Review	Cost reductions
Employee Motivation	Quality Assurance
Recruitment and Hiring	Safety training
Records organization and Management	

---

### Work History

#### Director of Operations

2015-present

**Roger Williams University – Bristol R.I.**

- Recruited, trained, supervised and appraise staff
- Oversee the planning of meals, special events, day to day operations of the universities \$6M operational budget.
- Re-design of culinary program as a whole when Corona Virus hit. From Testing the staff, students and contact tracing of staff to feeding our students to dining service options including all to go, as well as scanning bar codes to keep track of students eating with other students.
- Maintain budget targets.
- Achieved substantial customer satisfaction by using market expertise and business knowledge to make proactive decisions
- Developed a resident assistant instructional class including: basic cooking skills, outdoor grilling, and 5 course meals. All classes were taught in the residents dining hall kitchens and finished with a family meal.
- Devised new promotional approaches to boost customer satisfaction, and market while enhancing engagement and driving growth.
- Produced regular performance appraisals to evaluate performance and adjust strategies, as well as developed safety program to aid in lost time reduction and financial savings.
- Delegated assignments based on culinary trends and implemented plans, project needs and knowledge of individual team members
- Designed employee recognition programs awards for safety which boosted productivity and improved moral
- Developed strategy to effectively address students with allergies to provide safe, comprehensive, nutritious meals.

**Executive Sous Chef**

2000 – 2015

- Recruited, trained, supervised and appraised staff
- Developed training videos in knife safety and safe kitchen techniques. Administered training to all new hires
- Developed cooking classes for alumni including local seafood dishes with wine pairings
- Developed menus, re-designed stations, controlled food costs and oversaw quality, sanitation and safety processes.
- Maintained kitchen cleanliness and sanitation through correct procedures and scheduled cleaning of surfaces and equipment.
- Generated employee schedules, work assignments.
- Prevented cross-contamination from utensils, surfaces and pans when cooking and plating meals for allergy sufferers.
- Inventoried food, ingredients and supply stock to prepare and plan vendor orders.
- Developed and maintained accountability for safety, quality consistency and adherence to standards.
- Developed our own farm to fork network and was able to grow some local farms production through pre purchasing crops.

**Executive Chef**

1998-2000

**Salve Regina College – Newport R.I.**

- Developed menus, re-designed stations, controlled food costs and oversee quality, sanitation and safety processes.
- Developed and taught first time students cooking classes, helped Junior and Senior college students to develop basic cooking skills and basic knife cuts.
- Recruited, trained, supervised and appraised new staff members.
- Generated employee schedules, work assignments and determined appropriate compensation rates.
- Delivered excellent food quality and maximized customer satisfaction by preparing meals according to customer's special requests.
- Prevented cross-contamination from utensils, surfaces and pans when cooking and plating meals for allergy sufferers.
- Monitored and controlled overhead and production costs with responsibility for profit and loss.
- Inventoried food, ingredients and supply stock to prepare and plan vendor orders.
- Maintained high food quality standards by checking delivery content to verify product quality and quantity.
- Estimated food consumption and requisitioned food, selected and developed recipes, standardized production recipes for consistent quality and established presentation technique.
- Oversaw scheduling, inventory management and supply ordering to maintain fully stocked kitchen.
- Developed and maintained accountability for safety, quality consistency and adherence to standards.
- Assisted customers in planning corporate events, social galas and gourmet dinners.
- Hired trained and managed all kitchen staff, including employee development, issuing disciplinary action and conducting performance reviews.

**Sales Representative**

02/2003-02/2004

**Luzo Food services – New Bedford, MA**

- Met with existing customers and prospects to discuss business needs and recommend optimal solutions and products.
- Acquired many new restaurants and helped to develop two more service areas of business in R.I.
- Identify client needs, built relationships and overcame objections to drive sales.
- Utilized professional sales techniques to persuasively communicate with clients.
- Fostered close-nit partnerships with customers to uncover and meet specific goals.
- Created professional sales presentations to effectively demonstrate product features and advantages to drive sales.
- Utilized effective communication and active listening skills to create client rapport to grow profitability.
- Met frequently with technical, product management and service personal to stay current on company offerings and business policies

### **Dining Room Manger**

01/1988-02/1990

#### **The Wharf Tavern – Warren R.I.**

- Directed planning, set up and takedown for special events.
- Organized special reservations and planned restaurant accommodations with the kitchen and front of house staff.
- Maximized quality assurance by completing frequent checks of the line and dining areas.
- Maintained kitchen cleanliness and sanitation through correct procedures and scheduled cleaning of surfaces and equipment.
- Trained staff on proper cooking procedures as well as safety regulations and productivity strategies.
- Verified prepared food meet all standards of quality quantity before serving to our guests.
- Hired and managed all Kitchen and service staff.

### **EDUCATION**

**1990 Associate of science: Culinary Arts  
Johnson & Wales University – Providence R.I.**

**1988 Warren High School – Warren R.I.**

### **Volunteer**

Hope and Main meal site- Assisted in meal prep and distribution during COVID 19 pandemic

Bristol Harbor Master Festival – Preparing meals for the annual festival

Dimon Regional Vocational School - Board member

Volunteer Firefighter – Warren volunteer Station 3 Narragansett fire department

U.S. Coast guard Boat Safety Class Certificate – 2018

Wooden Boat Build – Classic 20 Foot Skiff Built from Scratch 2018 - 2020



## Bristol Harbor Master Office

April 9<sup>th</sup> 2024

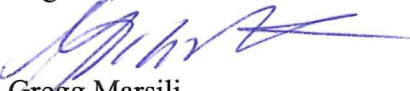
To: Honorable Town Council,

I am recommending the following person to be reappointed to his current position of Part-Time Assistant Harbormaster pending a medical screening showing there are no limitations with his physical ability and eye exam including color vision test and depth perception and providing the Town Clerk has received the required paperwork to be reappointed as an Assistant Harbormaster.

Donald Fitting, 10 Woburn Street, Bristol RI 02809

If you have any questions or concerns I can be reached at 401-253-1700 or email: [gmarsili@bristolri.gov](mailto:gmarsili@bristolri.gov).

Regards,

  
Gregg Marsili  
Bristol Harbor Master

2024 APR -9 PM 1:17

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND



# Town of Bristol

## Board Book Report

### Board Of Canvassers

Basic Information

**Type** Board

**Status** Enabled

**Visibility** Public

**Creating Authority** General Laws of Rhode Island 17-8-1 regarding appointments to the Board of Canvassers. Per the General Laws "...the town council shall nominate the members of the canvassing authority from lists of party voters submitted by the respective chairpersons of the city or town political committee..."

---

The bipartisan canvassing authority is appointed by the town council as provided by the Constitution and the laws of the state. Said canvassing authority shall be vested with all the powers and duties now or hereafter vested by law in the canvassing authority or board of registration of the town.

Composition

3 members, 6-year terms; 2 alternate members, 6-year terms

Board Seats

Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status
Alternate (D)	Michelle	LaGuardia	24 Smith Street	3/1/2026	4/29/2020	Active
Alternate (R)	Peter	Hewett	11 Wendy Drive	3/1/2026	4/1/2020	Active
Chair (D)	Frances	O'Donnell	68 Franklin Street	3/1/2030	3/1/2024	Active
Member (D)	Marie	Knapman	14 Goulart Avenue	3/1/2028	3/1/2022	Active
Vice Chair (R)	Michael	Smith	4 Burke Road	3/1/2026	4/1/2020	Active
Position	First Name	Last Name	Address	Calculated End Date	Actual Start Date	Status





BRISTOL REPUBLICAN TOWN COMMITTEE

*Committee Officers*  
*Thomas M. Carroll, Chair*  
*Will Sousa Grapentine, Vice-Chair*  
*Paul A. Schmidt, Recording Secretary*  
*Michael Smith, Parliamentarian*

April 10, 2024

Ms. Melissa Codeiro  
Town Clerk  
Town of Bristol RI  
10 Court Street  
Bristol, RI 02809

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 APR 11 PM 3:46

Dear Ms. Codeiro,

Mr. Michael A. Smith of 4 Burke Road is seeking a status change as a member of the Board of Canvassers. He is requesting to be named as the Alternate Member of the Board of Canvassers for the remainder of the existing term for that position as currently held by Mr. Peter A. Hewett of 11 Wendy Drive. In turn, Mr. Hewett has expressed a desire to assume the position being vacated by Mr. Smith for the remainder of that existing term. As per the General Laws of Rhode Island 17-8-1, as Chairman of the Bristol Republican Town Committee I request and recommend the changes as specified.

Please feel free to contact me if you require further information. Thank you.

Sincerely,

Thomas M. Carroll  
Chairman



## Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

April 5, 2024

TO: Melissa Cordeiro, Town Clerk  
FROM: Diane M. Williamson, Director  
RE: **Town of Bristol Hazard Mitigation & Flood Management Plan Update 2024**

I am pleased to inform the Town Council that the Town's Update to the Hazard Mitigation and Flood Management Plan has been approved by FEMA pending Town Council adoption.

Attached is the Draft Plan and it is requested that this be included on the Town Council Agenda for the April 17, 2024 meeting for the Town Council to adopt.

Following the adoption, we will need to send a resolution certifying the adoption to FEMA and then the plan will get FEMA's final approval. Upon receipt of the final approval, the Town will be eligible to apply for FEMA Hazard Mitigation grants.

Thank you!

2024 HAZARD MITIGATION and FLOOD MANAGEMENT PLAN UPDATE – BRISTOL,  
RHODE ISLAND

# 2024 Hazard Mitigation and Flood Management Plan Update (DRAFT)

Town of Bristol, Rhode Island



PREPARED FOR



Town of Bristol  
Town Hall  
10 Court Street  
Bristol, RI 02809  
401-253-7000

PREPARED BY



1 Cedar Street  
Suite 400  
Providence, RI 02903  
401-272-8100

March 14, 2024

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RESOLUTION NO. XXXX-XX

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF BRISTOL  
AUTHORIZING THE ADOPTION OF THE  
2024 BRISTOL HAZARD MITIGATION AND FLOOD MANAGEMENT PLAN UPDATE**

**WHEREAS**, the Town of Bristol recognizes exposure to natural hazards that increase the risk to life, property, environment, within our community; and

**WHEREAS**; pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

**WHEREAS**, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

**WHEREAS**; the 2024 Plan identifies mitigation goals and actions to reduce or eliminate long-term risk to people and property in Bristol from impacts of future hazards and disasters; and

**WHEREAS**, adoption by the Town Council demonstrates their commitment to hazard mitigation and achieving goals outlined in the 2024 Bristol Hazard Mitigation and Flood Management Plan Update.

**NOW, THEREFORE, BE IT RESOLVED** that the Town of Bristol

- 1) Adopts in its entirety, the 2024 Bristol Hazard Mitigation and Flood Management Plan Update (the "Plan") as the jurisdiction's Natural Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
- 2) Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.
- 3) Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4) Will continue its support of the Hazard Mitigation Committee as described within the Plan.
- 5) Will help to promote and support the mitigation successes of all participants in this Plan.
- 6) Will incorporate mitigation planning as an integral component of government and partner operations.
- 7) Will provide an update of the Plan every five years.

PASSED AND ADOPTED on [insert date]

---

Nathan Calouro, Town Council Chairman, Town of Bristol

ATTEST: \_\_\_\_\_  
Melissa Cordeiro, Town Clerk, Town of Bristol



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DRAFT

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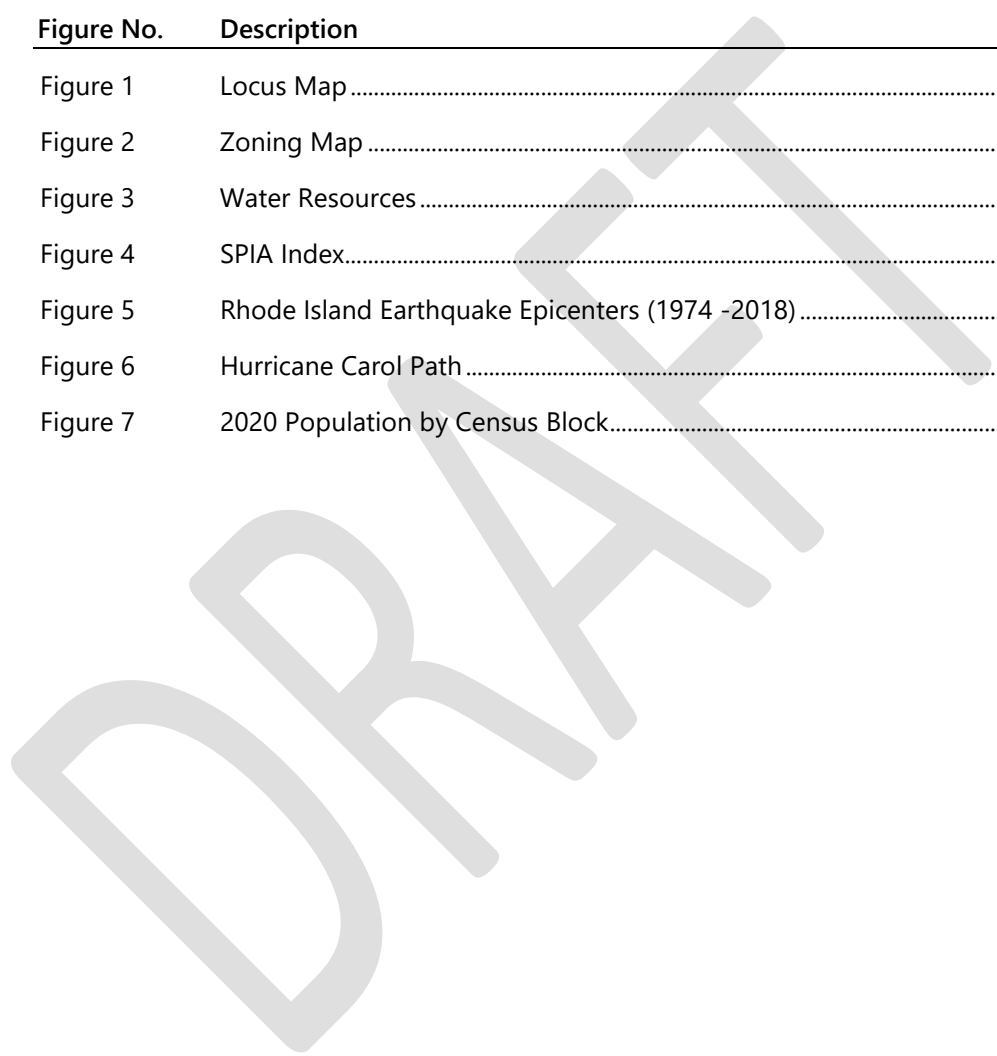
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## Executive Summary

This Hazard Mitigation and Flood Management Plan (HMFMP) is a product of the Bristol Hazard Mitigation Committee (HMC). It has been approved by the Bristol Town Council, the Rhode Island Emergency Management Agency, and the Federal Emergency Management Agency in accordance with the Disaster Mitigation Act of 2000.

The HMC's overview of past natural hazard occurrences verifies that the Town is vulnerable to diverse events including hurricanes, Nor'easters, winter storms, flooding, high winds, and extreme temperatures. The discussion puts the likelihood of these events into historical perspective and recognizes that although the probability of thunderstorms and lightning events may be higher; the intensity and potential impacts from less likely events such as hurricanes can be far greater.

The risk assessment portion of the plan confirms that the Town has much to lose from these events. The identified vulnerabilities include flood prone areas, streets, or infrastructure, and drainage systems, bridges, wastewater systems, water supply system, other services/utilities, communication towers, dams, critical municipal hazard response facilities, populations, businesses, schools, public buildings, recreation facilities, natural and historic resources.

To address these risks the 2024 HMFMP put forth a clear mission, a distinct set of goals and 22 specific mitigation actions. The Town's hazard mitigation mission is to protect public health and safety and create sustainable economic growth by limiting losses to lives, public and private property, and natural resources/systems.

To implement the plan, important goals must be met. The Town's mitigation strategy was created to help protect its citizens, visitors, businesses and property from the effects of various natural hazards.

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## Introduction

### Plan Purpose

The purpose of the Bristol Hazard Mitigation and Flood Management Plan Update is to set forth guidelines of short-term and long-term actions, which will reduce the actual or potential loss of life or property from natural hazardous events such as hurricanes, Nor'easters, flooding, and high wind. This plan was constructed using input from a variety of municipal and private stakeholders and the general public involved in the planning process. This plan serves as guidance to help the Town reduce their losses and vulnerabilities relating to natural hazards.

Being situated on a peninsula surrounded by Narragansett and Mount Hope Bays, Bristol is one of Rhode Island's most vulnerable communities susceptible to flooding from sea level rise, storm surge, and heavy rain. Bristol continues to see worsening threats to their transportation infrastructure, historic resources, and businesses. As such, this HMFMP proposes many ways to reduce the impacts from floods while maintaining the important function of floodplains.

### Hazard Mitigation and its Benefits

Hazard mitigation planning consists of a series of actions taken to identify specific areas that are vulnerable to natural and human-caused hazards within a town and seek to permanently reduce or eliminate the long-term risk to human life and property. It coordinates available resources and identifies community policies, actions, and tools for implementation that will reduce risk and the potential for future losses town-wide. The process of natural hazard mitigation planning sets clear goals, identifies appropriate actions, and produces an effective mitigation strategy that can be updated and revised to keep the plan current. In short, 'it's where we were, where we are and where we're going' in terms of hazard mitigation.

States and communities across the country are slowly, but increasingly, realizing that simply responding to natural disasters, without addressing ways to minimize their potential effect, is no longer an adequate role for government. Striving to prevent unnecessary damage from natural disasters through proactive planning that characterizes the hazard, assesses the community's

vulnerability, and designs appropriate land-use policies and building code requirements is a more effective and fiscally sound approach to achieving public safety goals related to natural hazards.

In the past, Federal legislation has provided funding for disaster relief, recovery, and some hazard mitigation planning. The Disaster Mitigation Act of 2000 (DMA 2000) is the latest federal legislation to improve this planning process. It reinforces the importance of natural hazard mitigation planning and establishes a pre-disaster hazard mitigation program (PDM), Building Resiliency Infrastructure in Communities (BRIC) program, and new requirements for the national post-disaster Hazard Mitigation Grant Program (HMGP) or other annual funding opportunities. Section 322 of the Act specifically addresses mitigation planning at the state and municipal levels of government. It identifies new requirements that allow HMGP funds to be used for planning activities. As a result of this Act, states and communities must now have a FEMA-approved natural hazard mitigation plan in place prior to receiving post-disaster HMGP funds. In the event of a natural disaster, municipalities that do not have an approved natural hazard mitigation plan will not be eligible to receive post-disaster HMGP funding.

**A Natural Hazard** is defined as an extreme natural event. **Natural Disasters** occur when these extreme natural events come into contact with people and property.

**Natural hazard mitigation** is any sustained action taken to permanently reduce or eliminate long-term risk to people and their property from the effects of natural hazards.

**Natural Hazard mitigation planning** is a process undertaken by a community to analyze the risk from natural disasters, coordinate available resources, and implement actions to minimize the damage to property, and injury or loss of life of its citizens before disaster occurs.

The purpose of this Plan is to recommend actions and policies for the Town of Bristol to minimize the social and economic loss of hardships resulting from natural hazards. These hardships include the loss of life, destruction of property, damage to critical infrastructure and critical facilities, loss/interruption of jobs, loss/damage to businesses, and loss/damage to significant historical structures. To protect present and future structures, infrastructure and assets and to minimize the social and economic hardships, the Town of Bristol implements the following general actions and policies:

- › Town's Comprehensive Community Plan
- › Town's Capital Improvement Plan
- › Stormwater Management Plan
- › Various Watershed Plans
- › Local building code review

The Town of Bristol also recognizes the important benefits associated with hazard mitigation, its interaction with municipal land use and infrastructure planning, and the need for a comprehensive planning approach, which accommodates these interdependencies. The Town's Comprehensive Community Plan (2016) addresses land use, housing, economic development and agriculture, natural, historic, and cultural resources, open space, conservation and recreation, circulation and transportation, and services and facilities. While the entire hazard mitigation plan will not be formally incorporated into the next revision of the Comprehensive Community Plan, certain, applicable

mitigation actions will be incorporated during the update process. The Town recognizes coordination between the HMFMP and the Comprehensive Community Plan to be beneficial because it will ensure a unified planning approach into the future and ensure that risk reduction remains a critical element of municipal planning. This is also in alignment with current goals of Rhode Island Division of Statewide Planning.

A second benefit of hazard mitigation allows for a careful selection of risk reduction actions through an enhanced collaborative network of stakeholders whose interests might be affected by hazard losses. Working side by side with this broad range of stakeholders can forge partnerships that pool skills, expertise, and experience to achieve a common goal. Proceeding in this manner will help the Town ensure that the most appropriate and equitable mitigation projects are undertaken.

A third benefit of hazard mitigation is endorsing a proactive planning approach focused on sustainability, whereby the Town of Bristol could minimize the social and economic hardships that have resulted from the occurrence of previous natural disasters. These social and economic hardships include: the loss of life/injuries, destruction of property, interruption of jobs, damage to businesses, and the loss of historically significant structures and facilities. This proactive planning approach would look for ways to combine policies, programs, and design solutions to bring about multiple objectives and seek to address and integrate social and environmental concerns. Linking sustainability and loss reduction to other goals can provide a framework within the state and local governments that will bring the comprehensive planning process full circle.

Lastly, the participation in a hazard mitigation planning process establishes funding priorities. The formal adoption and implementation of this plan will allow the Town of Bristol and its residents to become more involved in several programs offered by the Federal Emergency Management Agency (FEMA) including: the Community Rating System Program (CRS); the Pre-Disaster Mitigation Assistance Program (PDM); the Building Resilient Infrastructure in Communities (BRIC) Program; the Flood Mitigation Assistance (FMA) Program; and the Hazard Mitigation Grant Program (HMGP). Money spent today on preventative measures can significantly reduce the cost of post-disaster cleanup tomorrow.

## Mission Statement and Goals:

The Town of Bristol will protect public health and safety and create sustainable economic growth by limiting losses to lives, public and private and private property, and natural resources/systems.

### Goals

This mitigation strategy is adopted by the Town of Bristol to present actions which help protect its citizens, visitors, businesses and property from the effects of various natural hazards. It is the intent of the Town of Bristol to:

1. Protect the public health, safety and welfare;
2. Reduce property damages caused by hazard impact;
3. Minimize social dislocation and distress;
4. Reduce economic losses and minimize disruption to local businesses;



5. Protect the ongoing operations of critical facilities;
6. Reduce the dependence and need for disaster assistance funding after disasters;
7. Expedite recovery disaster mitigation efforts during the recovery phase; and,
8. Provide an ongoing forum for the education and awareness of natural hazard mitigation issues, programs, policies, and projects.

## Background

The Town of Bristol is located in the eastern section of Rhode Island, bordered by the Town of Warren to the north, Mt. Hope Bay to the east, and Narragansett Bay to the west. The Town of Bristol occupies 10.1 square miles of a peninsula located near the Rhode Island/Massachusetts border.

Bristol has an estimated population of 22,493<sup>1</sup> which puts it at #16 of the 39 cities and towns in Rhode Island for overall population count.

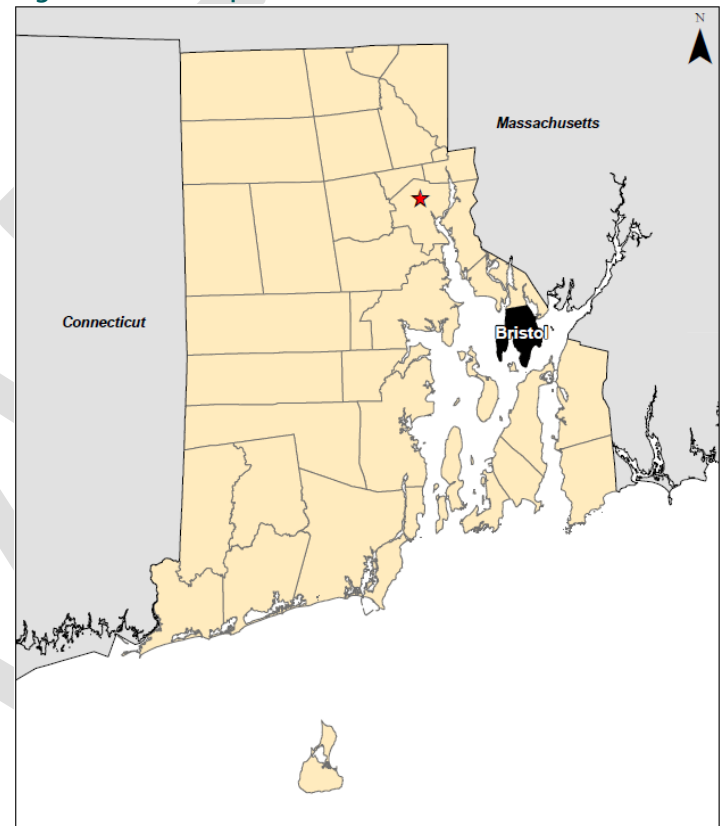
Bristol has a diverse yet predominantly residential land use pattern. Nearly 75% of Bristol's land is used for residential purposes, among which more than 50% of the total is classified as medium density residential with lot sizes ranging from a quarter to 2 acres; almost 15% is occupied by low density residential with lots larger than 2 acres; and 9.4% for high density residential with lots smaller than a quarter acre.

More than 10% of Bristol's land is used for open space, recreation, and other institutional uses. An additional 4.8% is considered as natural undisturbed land, with another 0.4% classified as open undeveloped land. Commercial and industrial uses account for 2.2% and 3.8% of Bristol respectively, while agricultural land taking up another 3% of Bristol.<sup>2</sup>

## History

Bristol is a town in the historic county seat of Bristol County, Rhode Island, United States. Bristol, a deepwater seaport, is named after Bristol, England. Major industries include boat building (and

Figure 1 Locus Map



<sup>1</sup> United States Census Bureau, 2020.

<sup>2</sup> Town of Bristol 2016 Comprehensive Community Plan

related marine industries), manufacturing and tourism. The town's school system is united with neighboring Warren, Rhode Island (Bristol Warren Regional School District). Prominently non-Hispanic white, ethnic minorities in Bristol include Portuguese-Americans, mostly Azorean, and Italian-Americans.

The first battle of King Philip's War took place here in 1675; although Philip was eventually defeated, a variant of his Indian name, Metacomet, is now the shortened name of a main road in Bristol: Metacom Avenue (RI Route 136). King Philip made nearby Mount Hope (Montaup) his base of operations. "King Philip's Chair", a rocky ledge on the mountain, was a lookout site for enemy ships on Mount Hope Bay. After that war concluded, the town was settled in 1680 as part of Plymouth Colony. It was named after Bristol, England and was sold for £1100 to four Boston investors by the names of Byfield, Walley, Oliver, and Burton. It remained a part of Massachusetts until the British Crown transferred it to the Rhode Island Colony in 1747.

Bristol has the oldest continuously celebrated Independence Day festivities in the United States. The first mention of the celebration comes from July 1777, when a British officer noted sounds coming from across Narragansett Bay, but tradition suggests that the first observance was held on July 4, 1785. Until 1854, Bristol was one of the five state capitals of Rhode Island. Bristol is home to Roger Williams University, named for Rhode Island founder Roger Williams.

## Demographics<sup>3</sup>

The Town of Bristol is a residential coastal community with a population of 22,305. Bristol's population is on average, higher than the State average of 40. The median age of our residents is 43.5.

Approximately 22% of the population is over 65. The population in Bristol is predominantly white at 92%, Hispanic or Latino 2%, Asians 2%, Black or African Americans make up 1.8%. A language other than English is spoken in 16% of the homes.

The 2021 American Community Survey 5-Year Survey Estimates reported an estimate of 9,394 housing units (8,079 of which are occupied) which is a decrease of 1.5% from the 2010 Census count. Approximately 26% of the housing units were built before 1939. Approximately 63% of the housing units are single family detached or attached (condo). The remaining 37% of the housing units are considered multi-family. The greatest concentration of high-density residential land use is at North Farm, an association of townhouse style condos, located in the northwest section of Town.

Bristol is not one of Rhode Island's twelve disadvantaged communities with Environmental Justice areas as defined by the federal government's Climate and Economic Justice Screening Tool.<sup>4</sup>

## Economic Conditions

Bristol's economic success is largely dependent on heritage tourism, restaurants, museums, and shops. The Town's rich waterfront history is showcased in exhibits, and tours.

3 For the purpose of this element, the most comprehensive data set is from 2020 United States Census, 2021 ACS 5-Year Estimates <http://censusreporter.org/profiles/06000US4400109280-bristol-town-bristol-county-ri/>

4 Census tracts that are overburdened and underserved are highlighted as being disadvantaged on the map. [Explore the map - Climate & Economic Justice Screening Tool \(geoplatform.gov\)](#)

Key industries in Bristol include education, healthcare, marine trades, composites (used in boat building), construction, retail, hospitality, and tourism. By nature, marine trades such as boat builders set up their shops along the waterfront which is frequently threatened by flooding.

In 2022, the unemployment rate in Bristol was 2.1% which is slightly lower than the state average of 3.3% in 2022. Unemployment rates statewide have been improving since the average of 15.8% in the second quarter of 2020 (COVID pandemic).<sup>5</sup>

About 69% of the 8,079 occupied housing units in Bristol are owner-occupied (compared to 60% for the state), and median household income (\$80,727) is higher than the statewide median household income of \$74,489. Six percent of the population in Bristol has income below the poverty level.

**Table 1 Demographic Changes**

	2010	2021	% Change
<b>Housing Units (total)</b>	9,537	9,394	-1.5%
<b>Population</b>	23,189	22,305	-3.8%
<b>Owner-occupied housing units</b>	5,975	5,837	-2.3%

## Government

The Town of Bristol is governed by an elected Town Council with five (5) members, elected every two (2) years. The elected Town Administrator is responsible for the execution of laws and the administration of Town government. The Town Council is also responsible for adopting the current Hazard Mitigation and Flood Management Plan Update.

## Land Use Patterns

Nearly 75% of Bristol’s taxed land is used for residential purposes, among which more than 50% of the total is classified as medium density residential with lot sizes ranging from a quarter to 2 acres; almost 15% is occupied by low density residential with lots larger than 2 acres; and 9.4% for high density residential with lots smaller than a quarter acre.<sup>6</sup>

“Bristol is a suburban community whose landscape character consists predominantly of residential neighborhoods, industrial and commercial businesses, woodlands and urban forest, a few farms, and a long natural shoreline. Medium to high density residential neighborhoods and coastal cottage communities dominate the northern half of the town on both its east and west sides. The central-most areas of town consist of a mixture of commercial, manufacturing, and medium-density residential developments. To the southwest, the historic seaside downtown, with its mixture of high density residential and commercial establishments extends to the east. South-central areas located east of downtown consist of high-density residential and commercial areas with historic mills and manufacturing areas, many of which are undergoing redevelopment for commercial and residential uses. The town’s southern tip and coastlines consist of a mixture of natural open space areas, low-

<sup>5</sup> State of Rhode Island Department of Labor and Training, Unemployment Rate/Labor Force Statistics [Unemployment Rate/Labor Force Statistics \(LAUS\) | RI Department of Labor & Training](#), accessed February 2023.

<sup>6</sup> Town of Bristol 2016 Comprehensive Community Plan

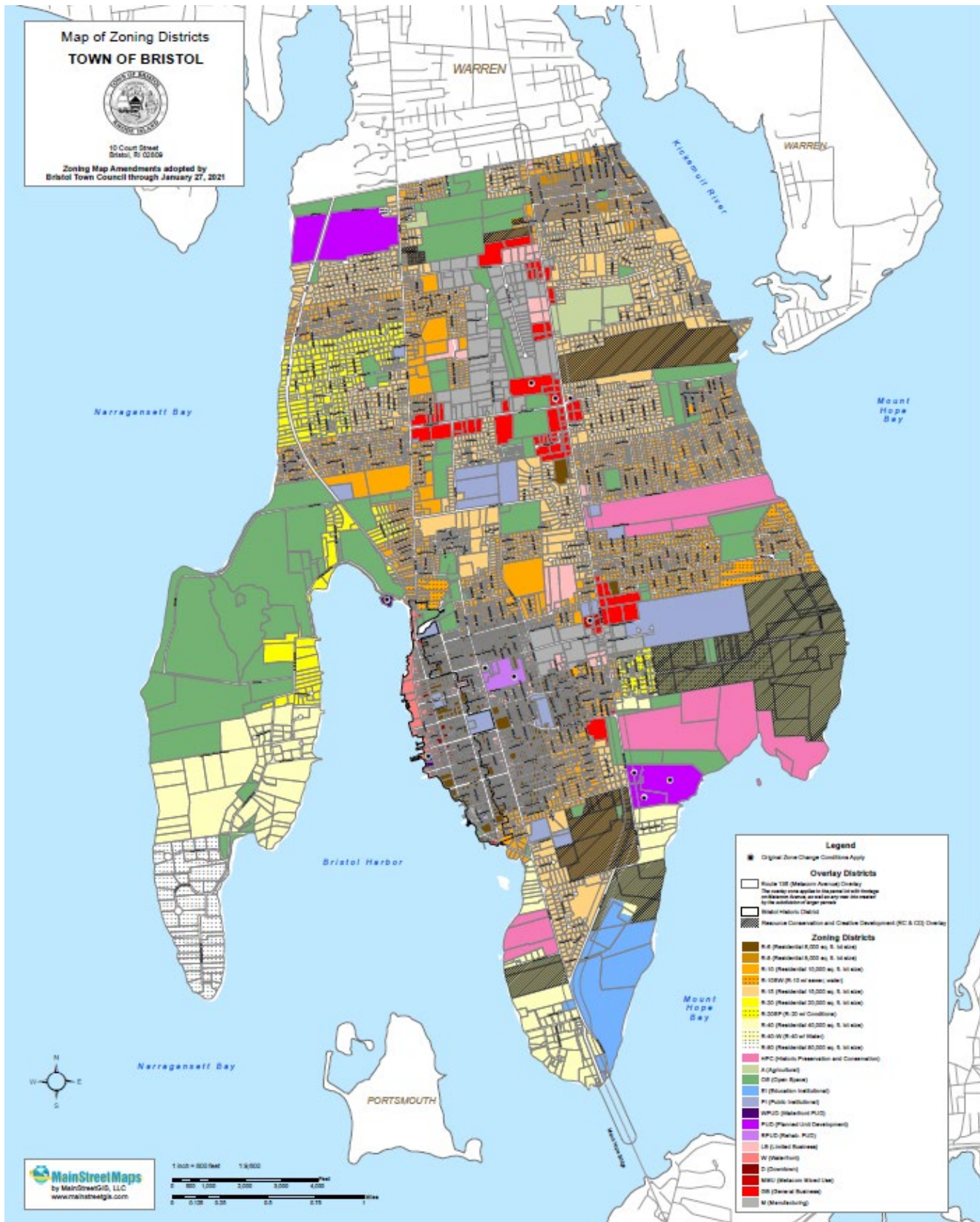
density residential developments, and institutions. Poppasquash Neck, to the west of downtown, consists of low-density residential uses and open space”.<sup>7</sup> See Figure 2.

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<sup>7</sup> Open Space Plan of the Town of Bristol, RI, June 2008. <https://www.bristolri.gov/wp-content/uploads/2020/08/2008-Open-Space-Plan.pdf>

Figure 2 Zoning Map



## Roads and Bridges

Bristol’s location on a peninsula strongly defines the Town’s circulation pattern. The only routes into Bristol from the north are Routes 136 and 114. From the south, only Route 136/114 via the Mount Hope Bridge serves the Town. There are no east–west transportation routes with the exception of the Prudence Island Ferry that docks at Bristol Harbor. The Town has a strongly defined street configuration due to the historic pattern of settlement established during colonization and the degree of development that has already occurred. There are approximately 120 miles of Town-maintained streets in Bristol. The state is responsible for maintenance of Metacom Avenue, Hope Street, Gooding Avenue, Franklin Street and Griswold Street.

The State has designated Route 114 (Hope Street and Ferry Road) as a Scenic Roadways under the State’s Scenic Roadway Program. As a Scenic Roadway, the Scenic Roadways Board reviews all changes to the roads and controls tree trimming and other work.<sup>8</sup> All of Route 114 was also recently designated as a National Scenic Byway.

The low-lying bridges at Mill Gut Pond and Mill Pond in the Poppasquash neighborhood are susceptible to high tide coastal flooding.

The Mount Hope Bridge is a two-lane suspension bridge spanning Mount Hope Bay, connecting the southern end of Bristol to Portsmouth, Rhode Island. The bridge, owned and operated by the Rhode Island Turnpike and Bridge Authority, is closed to traffic when sustained winds exceed 70 mph or other dangerous winter weather conditions exist.<sup>9</sup>



Poppasquash Road, December 23, 2022

<sup>8</sup> Town of Bristol 2016 Comprehensive Community Plan

<sup>9</sup> RITBA [Weather Restrictions | Rhode Island Turnpike and Bridge Authority \(ritba.org\)](https://www.ritba.org)

## Dams

In 2021 the Department of Environmental Management (DEM) identified three dams in the Town of Bristol, State Street Reservoir (Tanyard Reservoir), Mount Hope Farm Upper, and Mount Hope Farm Lower. The State Street dam is classified as a significant hazard dam, the remainder are identified as low hazard dams.

Should a significant hazard dam become a high hazard dam, the Town will consider mitigation actions to reduce long-term vulnerabilities.

## Utilities

The Bristol County Water Authority (BCWA) provides water to approximately 16,900 customers in Barrington, Warren and Bristol, an area with a population of about 50,000 people. Over 85 percent of the connections are for residential uses. The supply system includes four surface water reservoirs, two treatment plants and the interconnections with Providence Water.<sup>10</sup>

Although the vast majority of homes and businesses in Bristol are serviced by public water supplied by BCWA, there are an undetermined number of properties that utilize private wells for their drinking water supply.

The Town of Bristol is serviced by public sewer. The Bristol Water Pollution Control Department is responsible for the maintenance and improvement of the sewer system and plant. The Bristol Wastewater Treatment Facility (WWTF) is located approximately 1,000 feet inland of Bristol Harbor. The WWTF has been impacted by localized flooding from the Tanyard Brook. Drainage improvements have been made at the WWTF to help it be more resilient to flooding events.

RI Energy is responsible for delivering natural gas and electricity throughout town. While regional gas, electric, and sewer utilities are regularly maintained by the entities that own them, the Town's public utility infrastructure is maintained as needed.

The Town of Bristol's communication equipment is located throughout the town. Private cellular towers are also located throughout the town.

## Water Resources

Water resources including freshwater bodies, coastal waters and wetlands are important for the community. Wetlands provide a value to prevent flooding, purify the groundwater, and as a wildlife

**High Hazard Dam** – where failure or misoperation will result in probable loss of human life.

**Significant Hazard Dam** – where failure or misoperation will result in no probable loss of human life but can cause major economic loss, disruption of lifeline facilities or impact other concerns detrimental to the public's health, safety or welfare.

**Low Hazard Dam** – where failure or misoperation will result in no probable loss of human life and low economic losses.

<sup>10</sup> Town of Bristol 2016 Comprehensive Community Plan

habitat. Coastal waters are also important as residents enjoy swimming, boating, and fishing in the coastal waters of Bristol.<sup>11</sup>

The most significant natural water features in Bristol are the Kickemuit River, Narragansett Bay, Bristol Harbor, and Mount Hope Bay. They define the town’s land boundaries to the east, west, and south. The second largest water resource is the series of streams that crisscross the town. Two of note are Silver Creek and Tanyard Brook which run through developed areas.

Figure 3 Water Resources



### Forest and Open Space

The community’s dedication to open space preservation has led to the preservation of almost 90

11 Town of Bristol 2016 Comprehensive Community Plan



acres of woodlands and active agricultural lands over the past ten years. Town and state commitments have played a large role in the preservation of these properties.

The Town owns and manages approximately 200 acres of undeveloped open space. Additionally, the State of Rhode Island owns and manages approximately 590 acres of protected open space in Bristol; the largest portion being Colt State Park. Although they are not permanently protected, approximately 375 acres of privately owned land is protected open space.<sup>12</sup>

Bristol's open space and recreation areas enhance the Town's character and provide for the passive and active recreational needs of residents.

## Cultural and Historic Resources

Numerous churches, ethnic and social clubs, the historic State House, Blithewold, Bristol Historical and Preservation Society, Coggeshall Farm, Herreshoff Marine Museum, Linden Place Museum, Mount Hope Farm and The Audubon Society Environmental Education Center make up some notable significant cultural and historic resources.

The Town of Bristol has several National Register Historic Districts- Poppasquash Farms, Bristol Waterfront, Juniper Hill Cemetery, Mount Hope Farm, Blithewold Gardens and Arboretum, and the Mount Hope Bridge.

There are eleven sites listed on the National Register of Historic Places: Bristol County Jail, Blithewold, Bristol Ferry Lighthouse, Bristol County Court House, Bristol Customs House and Post office, Joseph Reynolds House, Benjamin Church Home, Longfield/Charles Dana Gibson House, Mount Hope Farm/Governor William Bradford House, Mount Hope Bridge, and Juniper Hill Cemetery.

Since the last Hazard Mitigation Plan, the Town of Bristol commissioned a study to assess a) the vulnerability of certain historic resources to impacts from sea level rise and b) recommend how the community might address the vulnerabilities. Over 33 highly significant historic resources in Bristol are at high risk due to a 2-foot increase in sea level rise. See Appendix E of at-risk historic properties subject to flooding.

## Development Trends Since the 2016 Plan

### Residential Development Trends

As of the 2020 census, Bristol has a population of 22,493 which was a 2% decline from the 2010 census. The Town has 9,412 housing units which was an increase of approximately 400 units since the 2010 census. The majority of new building permits have been for residential single-family dwellings. The off-campus student population of Roger Williams University also contributes to the number of households. Of the total residential units, 66% are owner occupied and 34% are renter occupied. A recent development trend has been the conversion of residential units to short-term rental housing units. These units are not currently regulated by the Town; however, the State Department of Business Regulations has 133 active short-term rentals, e.g AirBnB and Vrbo,

<sup>12</sup> Town of Bristol 2016 Comprehensive Community Plan

registered in Bristol.<sup>13</sup> The housing in Bristol is almost split with 58% of the housing stock being single-family at 42% being multi-family (2 or more units). This has not impacted the Town's ability to recover from various natural hazards but there may be more visitors to the area that may be unaware of the hazards and potential flooding impacts. This presents an opportunity to further public education for visitors.

### **Commercial and Industrial Development Trends**

The Town has a mix of residential (70%), commercial (20%) and industrial (10%) uses. Bristol has an active downtown historic waterfront comprised of mixed use residential and commercial buildings.

In the past decade, the Town has seen most new commercial developments occur through re-development, re-use or additions to existing commercial buildings.

Most notable is the recent re-habilitation of the historic former Kaiser Mill into a revitalized commercial and industrial space with restaurants, a brewery, and light manufacturing buildings which was completed in 2022. This property had been in a state of decline until the re-habilitation project which included renaming the mill as "Unity Park".

A former mixed-use property on Mt. Hope Avenue is currently being re-developed with a new 700-unit self-storage facility. The daycare that was on the property is also being re-located in a new stand-alone building which is also being built.

Commercial and manufacturing tradesman buildings are currently being built on Broadcommon Road in the East Bay Industrial Park. These units will be available as rental units for commercial/industrial businesses. This has not changed the Town's vulnerability to natural hazards.

### **Roger Williams University Development**

Roger Williams University has continued to expand on their campus at Ferry Road under the Educational Institutional Master Plan. Recent improvements include a new residence hall ("Driftwood") and a new engineering school building (Richard L. Bready Applied Learning Laboratories). The University also acquired the adjacent James L. Maher Center, and it is now the home of the US Sailing Headquarters. The recent University Master Plan, approved in February of 2023, proposes future capital improvements including another new residence hall and student center and renovations to the existing residential and academic buildings. This has not changed the Town's vulnerability to natural hazards.

### **Natural, Historic and Cultural Development Trends**

<sup>13</sup> State of Rhode Island Department of Business Regulation <https://dbr.ri.gov/real-estate-and-commercial-licensing/short-term-rentals>

The Town's commitment to Open Space and Farmland Preservation has remained strong. Since 2014, the Town has preserved approximately 88 acres of open space which includes the preservation of 38 acres of prime agricultural land.

The Town also recently completed a project to restore water quality in the Silver Creek Watershed which included a renovation of the public golf course located in the East Bay Industrial Park. This was a significant improvement to restore the wetlands and habitat located on the course with planting of native plants and nature-based drainage improvements.

The Town is also planning several "end of road retrofits" to remove pavement where dead-end roads terminate at the shoreline and place water quality basins and native plantings. Currently, the Town is working on the design and permitting on these projects at the end of Annawamscutt Drive, Sherman Avenue, and Narrows Road. In addition to water quality improvements, these projects will improve public access to the shore.

The Town has also recently completed a water quality project at the Police Department Parking Lot which was funded by a RIDEM 319 Grant. A project to address water quality in the State Street Parking Lot on the Town Common was also funded with a RIDEM 319 Grant and the engineering design will be starting soon. All of these natural, historic, and cultural resource projects have improved the Town's resiliency and reduced the vulnerability to natural hazards.

# 2

## Planning Process

### Overview

The Town of Bristol initiated the HMFMP planning effort in 2022 at the recommendation of the Town Director of Community Development. This Hazard Mitigation and Flood Management Plan Update is the result of a dedicated group of individuals working for nine months identifying natural hazards and proposing ways to improve Bristol's resiliency. The draft plan was made available for public comment before it was submitted to the State and FEMA for review.

### Bristol Hazard Mitigation Committee

This updated Hazard Mitigation and Flood Management Plan (HMFMP) is a product of the Bristol Hazard Mitigation Committee (HMC). The HMC was comprised entirely of municipal employees, some of which are also local residents. Committee members participated in monthly meetings and were given an opportunity to comment on the draft plan before it was posted for public comment. A sign-in sheet was completed at each meeting, helping the Town document participation. See Chapter 7 for recommendations on enhancing the breadth of HMC. The Hazard Mitigation Committee members include:

- › Steven Contente, Town Administrator\*
- › Diane Williamson, Director of Community Development
- › Michael DeMello, Fire Chief/Emergency Management Director\*
- › Kevin Lynch, Police Chief
- › Roman Wozny, Police Lieutenant
- › Brian Burke, Police Major\*
- › Jose DaSilva, Director, Water Pollution Control\*
- › Chris Parella, Director, Department of Public Works
- › Edward M. Tanner, Principal Planner\*

- › Gregg Marsili, Harbormaster\*
- › Steve Greenleaf, Building Official
- › Warren Rensehausen, Director of Parks and Recreation\*

\* denotes Bristol resident.

## The Planning Process

This 2024 HMFMP update is the result of a 7-step process that was initiated in June 2022 with the establishment of the HMC. Membership of the HMC consisted of town staff and positions that participated in the development of the previous Hazard Mitigation Plan completed in 2016, by invitation from the Director of Community Development. The Town hired a consultant to assist with this planning effort.

Step two started the plan development process and included the first meeting of the HMC on June 23, 2022. The HMC met virtually every month on Zoom.

The Town's previous plan was dated 2016, so the first meeting focused on re-ranking hazards and discussing the process for updating the plan. The Town had been conducting annual review meetings of the 2016 plan which was part of the first meeting review. Also at this initial meeting, the group reviewed a set of questions to be included in an online public survey. The purpose of the survey was to capture the local residents' perception of natural hazards.

The link to the survey was widely distributed on social media and on the Town's website. Over 60 people responded to the survey. See Appendix A for survey results.

Step three began with the HMC meeting on August 2, 2022. After reviewing the hazards of concerns and survey results, the HMC identified critical infrastructure and community assets within the town. Fifteen areas of vulnerability were identified: flood prone drainage systems/streets, or infrastructure; bridges; wastewater; water supply; other services/utilities; communication towers; dams; critical municipal hazard response facilities; populations; businesses; schools; recreational facilities; natural resources; and historic resources.

During this early phase, the Town's consultant reviewed the existing Community Plan, Community Resilience Building (CRB) Summary of Findings, 2016 Hazard Mitigation Plan, 2008 Open Space Plan, 2022 Vulnerability assessment of the Bristol Waterfront District, local ordinances, and gathered information on current infrastructure projects going on within the town. Actions and assessments from the CRB Summary of findings were important building blocks upon which to update this Plan.

The 2016 Hazard Mitigation Plan was used as a starting point to update this 2024 plan. The background and history of Bristol largely remained the same, demographic information was updated as needed.

Current town capabilities were discussed at the meeting on October 5, 2022. Many different departments, committees, and programs already engage in activities that help Bristol

become more resilient to a variety of hazards. It is important to highlight these capabilities and show how they support the Town’s hazard mitigation efforts.

Step four was creating an updated list of mitigation actions to reduce the impact to the identified vulnerable areas. At the October meeting, the HMC reviewed goals and mitigation items that were proposed in the 2016 plan. The Town had been meeting annually to review the hazard mitigation plan and had current status updates for all the 2016 actions. The incomplete actions that were still important were rolled into the list of actions for this 2024 plan update. The HMC also began to brainstorm new mitigation actions at this meeting.

Step five was begun at the November 15, 2022 meeting where the group continued with proposing new actions, establishing action timelines, costs, and identifying responsible parties.

Step six focused on the prioritization of the mitigation actions. This occurred towards the end of the December 7, 2022 meeting once the HMC had drafted a list of mitigation actions. After this meeting the consultant finished the draft of the plan for committee review.

Step seven furthered the public input and review process with the Bristol Town Council, and the general public for review and comment. See *Public Input* below.

**Table 2** below provides a summary of the Committee’s meeting dates and the activities that they conducted:

**Table 2 Committee Meetings**

Date	Meeting Summary
06/23/2022	› Kick off meeting with new contractor, VHB. HMC discussed the plan purpose and hazards of concern. Reviewed survey questions.
07/13/2022	› Hazards survey posted online.
08/02/2022	› The HMC reviewed the hazards of concern and listed critical infrastructure and community assets.
09/06/2022	› Review of community assets and discussion of current capabilities. › Review of 2016 goals.
10/05/2022	› Review status of 2016 actions.
11/15/2022	› Mitigation action discussion
12/07/2022	› Finalized mitigation actions and discussed prioritization
07/25/2023	› Plan review by the HMC
09/14/2023 and 10/4/2023	› Distributed to Planning Board and Town Council
09/20/2023	› Posted for public comment and sent neighboring towns
09/25/2023	› Received comments from public and Town Council
10/10/2023	› Sent to RIEMA for review
	› Sent to FEMA for approval
	› Plan adopted by the Town Council

## Public Input

This hazard mitigation plan benefits from various distinct types of public input strategies that were utilized by the HMC during the drafting process and prior to its adoption by the Town Council. Public input for the updated Bristol Hazard Mitigation and Flood Management Plan was primarily collected through a public survey, public meetings and an invitation to comment.

Early in the planning process, the HMC promoted and distributed a “Hazard Perceptions” survey online. The purpose of the anonymous survey was to hear from residents the hazards and neighborhoods they are most concerned about. Overall, 68 individuals participated in the survey. Not surprisingly, most were concerned about high winds, winter storms, and Nor-easters. The survey also provided the HMC with a list of problematic areas that are susceptible to flooding. The HMC used the input from the survey to focus their mitigation planning efforts. See Appendix A for the survey results.

The 2022 HMC included town residents and municipal employees. The HMC’s roles focused on reviewing the content of the risk assessment matrix to ensure proper classification of problems and estimates of potential impacts; formulation of mitigation actions and sequencing of primary tasks; and identification of feasible implementation methods and schedules. Their comments were incorporated into the final 2024 Hazard Mitigation and Flood Management Plan.

The HMC drafted the plan through a series of monthly committee meetings before soliciting public input on the draft plan. The plan was not directly submitted to community-based organizations to solicit input.

Another public input strategy was geared toward the general public as opposed to specific stakeholders. On September 14, 2023, the Bristol Planning Board reviewed the draft and were asked to forward any comments to the Department of Community Development. The Planning Board did not have any comments. The Town Council also received the Hazard Mitigation and Flood Management Plan Update for review.

Starting on September 20, 2023 during the draft review portion of the plan development, an electronic copy of the draft 2024 HMFMP was available for review on the Town’s website and available in paper copy at the Department of Community Development Offices. A press release announcement on the Town’s website invited people to review and comment on the Plan during the two-week review period. Reviewers were encouraged to read the document and send any questions or suggested edits to the Director of Community Development.

The local planners in neighboring communities of Warren and Portsmouth were given copies of the plan for review. Portsmouth submitted a positive review of the plan and did not have any suggested edits. Warren did not submit any comments.

The public comment period concluded on October 4 during the Town Council meeting which included a chance for the public to comment on the hazard mitigation plan. This opportunity was advertised in the Town Council’s meeting agenda. During this two-week public review period, no comments were received from the general public. The Town

Council suggested a few editorial changes but there were no substantial changes recommended.

Review and comments from the Federal Emergency Management Agency (FEMA) and the Rhode Island Emergency Management Agency (RIEMA) were also incorporated prior to adoption by the Town Council.

DRAFT



## 3

## Natural Hazards

### Hazards of Concern

The Rhode Island 2019 State of Rhode Island State Hazard Mitigation Plan Update, Bristol 2016 Hazard Mitigation Plan, and Municipal Resilience Program Community Resilience Building Workshop Summary of Findings August 2020 were used as a starting point for identifying hazards that pose the largest threat to the Town. The following table summarizes the hazards identified by the Bristol Hazard Mitigation Committee.

**Table 3 Hazards Identified by the Bristol Hazard Mitigation Committee**

Natural Hazards Identified by the State	Identified by the Bristol HMC	Notes
<b>Severe Winter Weather</b>		
<i>Ice Storm</i>	✓	Discussed as Winter Storms
<i>Snow</i>	✓	
<b>Flood</b>		
<i>Riverine</i>	✓	Combined all flooding as a hazard. Being a coastal community, flooding from inland waterways and the Bay can have compounding effects.
<i>Coastal</i>	✓	
<i>Flash</i>	✓	
<i>Urban/Street</i>	✓	
<b>High Wind</b>	✓	
<b>Extreme Heat</b>	✓	
<b>Hurricane and Tropical Storms</b>		
<i>Nor'easter</i>	✓	
<i>Storm Surge</i>	✓	Included with flooding.
<b>Extreme Cold</b>	✓	
<b>Thunderstorm</b>	✓	
<i>Hail</i>	✓	
<i>Lightning</i>	✓	
<b>Dam Failure</b>	✓	

**Table 3 Hazards Identified by the Bristol Hazard Mitigation Committee**

Natural Hazards Identified by the State	Identified by the Bristol HMC	Notes
<b>Fire</b>		
<i>Urban</i>	–	Not covered by this natural hazard plan. While still a threat to Bristol, these are typically man-made disasters.
<i>Wildfire/Brushfire</i>	✓	
<b>Sea Level Rise</b>	–	The Bristol HMC considered the impacts from sea level rise as a flooding hazard.
<b>Infectious Disease</b>	–	Not covered by this natural hazard plan. While still a threat to Bristol populations, disease is generally considered a biological event, not meteorological, environmental, or geological.
<b>Drought</b>	✓	
<b>Earthquake</b>	✓	
<b>Tornado</b>	✓	
<b>Human-Caused Hazards</b>		
<i>Cyber Security</i>	–	Not covered by this natural hazard plan.
<i>Chemical Incident</i>	–	Not covered by this natural hazard plan.
<i>Terrorism</i>	–	Not covered by this natural hazard plan.
<i>Biological Incident</i>	–	Not covered by this natural hazard plan.
<i>Radiological Incident</i>	–	Not covered by this natural hazard plan.
<i>Civil Unrest</i>	–	Not covered by this natural hazard plan.
<b>Technological Hazards</b>		
<i>Infrastructure Failure</i>	–	Not covered by this natural hazard plan

Other natural hazards such as landslides, volcanoes, and tsunamis are not likely in Bristol due to the flat topography, lack of appropriate landforms. Although the Covid-19 Pandemic was a declared biological disaster affecting the State and Bristol County from 2020 through 2023, it is not covered in this natural hazard plan. Lessons learned from the pandemic are being carried over to respond to and mitigation future disasters of all types.

## History of Past Disaster Declarations in Bristol County

To date (May 1953 to October 2022) there have been 17 declared natural disasters in Bristol County, Rhode Island. Table 4 summarizes both the State Executive Order (EO) and Federal (DR) natural disasters declared in Rhode Island which have impacted Bristol.<sup>14</sup>

<sup>14</sup> Rhode Island Governor's Archive of Executive Orders (archived 2015 to present only) <https://governor.ri.gov/executive-order-archive>; and Federal Emergency Management (FEMA) declared disasters in Rhode Island <https://www.fema.gov/disaster/declarations>.

**Table 4 Disasters Which Have Impacted Bristol**

Incident Date (Start)	ID	Incident Type
02/07/1978	EM-3058-RI	Snowstorm
02/16/1978	DR-548-RI	Snowstorm
10/15/1985	DR-748-RI	Hurricane (Gloria)
08/26/1991	DR-913-RI	Hurricane (Bob)
03/16/1993	EM-3102-RI	Snowstorm
01/24/1996	DR-1091-RI	Snowstorm
02/17/2005	EM-3182-RI	Snowstorm
01/22/2005	EM-3203-RI	Snowstorm
03/12/2010	EM-3311-RI	Severe Storms and Flooding
03/12/2010	DR-1894-RI	Severe Storms and Flooding
08/26/2011	EM-3334-RI	Hurricane (Irene)
08/27/2011	DR-4027-RI	Hurricane (TS Irene)
10/29/2012 Emergency Declaration	EM-3355-RI	Hurricane (Sandy)
11/03/2012 Disaster Declaration	DR-4089-RI	Hurricane (Sandy)
02/08/2013	DR-4107-RI	Severe Storm
01/26/2015	DR-4212-RI EO-15-02	Severe Winter Storm and Snowstorm
08/21/2021	3563-EM-RI EO 21-88	Hurricane (Henri)
01/28/2022	DR-4653-RI EO 22-10	Snowstorm
12/20/2023	EO-23-10	High winds and extreme rainfall
01/10/2024	EO 24-01	High winds and extreme rainfall
02/12/2024	EO 24-03	Winter Storm

## Methodology

During the beginning phases of the planning process, the Hazard Mitigation Committee participated in an exercise that captured the frequency of various hazards, their potential damage extent, and their impacts (i.e. to populations, infrastructure, natural environment, etc.). The following scales were used during the analysis:

Probability of Future Occurrence	
Highly likely:	Near 100% probability within the next year; impacts likely to increase due to climate change;
Likely:	Between 10% and 100% probability within the next year or at least one chance in next 10 years;
Possible:	Between 1% and 10% probability within the next year or at least one chance in next 100 years;

Unlikely:	Less than 1% probability in next 100 years.
<b>Damage Extent</b>	
Low:	Some local property damage not town wide, minor injuries/ loss of life
Medium:	50% of property could be damaged and possible injuries/ loss of life
High:	Major town wide property damage, injuries and loss of life.
<b>Level of Concern/Risk Rank</b>	
Developed by the HMC to rank the various hazards based on frequency and damage potential.	
Low:	Not expected to occur with any frequency, damages will be limited.
Medium:	Will occur within the next 10 years but the Town has resources to reduce risks.
High:	Expected to occur within the next 5 years and is a major concern for the town. Town-wide impacts.

Based on a combination of probability of future occurrence, damage extent and impacts, the team assigned each hazard a Level of Concern. The table below summarizes the hazards of concern for the Town of Bristol, ranked from a high concern to low concern.

**Table 5 Hazards Ranked**

Hazard	Level of Concern/Risk Rank
Hurricane/Nor'easter	High
Winter Storms	High
Flooding (heavy rain, runoff, flash, inland, high tide, storm surge)	High
High Wind	Medium
Heat Wave	Medium
Extreme Cold	Medium
Lightning/Thunderstorms/Hail	Low
Drought	Low
Brushfires	Low
Dam Failures	Low
Tornadoes	Low
Earthquakes	Low

In this HMFMP, climate change is treated as an ongoing amplifier to the identified natural hazards, not profiled as an independent hazard. "Extreme weather events have become more frequent during the past half-century, and this trend is projected to continue.<sup>15</sup> For instance, more frequent intense precipitation events may translate into more frequent flooding episodes. The National Climate Assessment and Development Committee has documented that the average temperature across the United States has increased 1.5°F since 1895, with the majority of the increase since 1980. Weather events have and will continue to become more intense and frequent and will result in health and livelihood related impacts such as

15 IPCC, 2012 - Field, C.B., V. Barros, T.F. Stocker, D. Qin, D.J. Dokken, K.L. Ebi, M.D. Mastrandrea, K.J. Mach, G.-K. Plattner, S.K. Allen, M. Tignor, and P.M. Midgley (Eds.) Available from Cambridge University Press, The Edinburgh Building, Shaftesbury Road, Cambridge CB2 8RU ENGLAND, 582 pp.

water supply, agriculture, transportation, and energy. The impact of dynamic storm events includes, but is not limited to, more frequent and intense heat waves, increases in ocean and freshwater temperatures, frost-free-days, heavy downpours, floods, sea level rising, droughts, and wildfires.”<sup>16</sup>

Climate change impacts will be mentioned for each hazard.

The following subsections are organized by the level of risk as identified in Table 5, Hazards Ranked.

## Hurricanes

### Description

Tropical cyclones, a general term for tropical storms and hurricanes, are low pressure systems that usually form over the tropics. These storms are referred to as “cyclones” due to their rotation. Tropical cyclones are among the most powerful and destructive meteorological systems on earth. Their destructive phenomena include very high winds, heavy rain, lightning, tornadoes, and storm surge. As tropical storms move inland, they can cause severe flooding, downed trees and power lines, and structural damage.<sup>17</sup>

There are three categories of tropical cyclones:

1. Tropical Depression: maximum sustained surface wind speed is less than 39 mph
2. Tropical Storm: maximum sustained surface wind speed from 39-73 mph
3. Hurricane: maximum sustained surface wind speed exceeds 73 mph

Once a tropical cyclone no longer has tropical characteristics it is classified as an extratropical system.<sup>18</sup>

Most Atlantic tropical cyclones begin as atmospheric “easterly waves” that propagate off the coast of Africa and cross the tropical North Atlantic and Caribbean Sea. When a storm starts to move toward the north, it begins to leave the area where the easterly trade winds prevail and enters the temperate latitudes where the westerly winds dominate. This situation produces the eastward curving pattern of most tropical storms that pass through the Mid-Atlantic region. When the westerly steering winds are strong, it is easier to predict where a hurricane will go. When the steering winds become weak, the storm follows an erratic path that makes forecasting very difficult.<sup>19</sup>

Hurricanes are categorized according to the Saffir/Simpson scale (Table 6) with ratings determined by wind speed and central barometric pressure. Hurricane categories range from one (1) through five (5), with Category 5 being the strongest (winds greater than 155 mph). A hurricane watch is issued when hurricane conditions could occur within the next 36 hours. A

16 National Climate Assessment and Development Advisory Committee (NCADAC) January 2013 Draft Climate Assessment Report. <http://ncadac.globalchange.gov/>

17 Rhode Island State Hazard Mitigation Plan 2019.

18 Ibid.

19 Ibid

hurricane warning indicates that sustained winds of at least 74 mph are expected within 24 hours or sooner.<sup>20</sup>

The Saffir-Simpson scale (Table 6) is based primarily on wind speeds and includes estimates of barometric pressure and storm surge associated with each of the five categories. It is used to give an estimate of the potential property damage and flooding expected along the coast from a hurricane landfall.

**Table 6 Saffir/Simpson Hurricane Wind Scale<sup>21</sup>**

<b>Wind Speed</b>	<b>Typical Effects</b>
<b>Category 1 – Weak</b> 74-95 MPH (64-82kt)	<i>Minimal Damage:</i> Damage is primarily to shrubbery, trees, foliage, and unanchored mobile homes. No real damage occurs in building structures. Some damage is done to poorly constructed signs.
<b>Category 2 – Moderate</b> 96-110 MPH (83-95kt)	<i>Moderate Damage:</i> Considerable damage is done to shrubbery and tree foliage; some trees are blown down. Major structural damage occurs to exposed mobile homes. Extensive damage occurs to poorly constructed signs. Some damage is done to roofing materials, windows, and doors; no major damage occurs to the building integrity of structures.
<b>Category 3– Strong</b> 111-130 MPH (96-113kt)	<i>Extensive Damage:</i> Foliage torn from trees and shrubbery; large trees blown down. Practically all poorly constructed signs are blown down. Some damage to roofing materials of buildings occurs, with some window and door damage. Some structural damage occurs to small buildings, residences and utility buildings. Mobile homes are destroyed. There is a minor amount of failure of curtain walls (in framed buildings).
<b>Category 4 – Very Strong</b> 131-155 MPH (114-135kt)	<i>Extreme Damage:</i> Shrubs and trees are blown down; all signs are down. Extensive roofing material and window and door damage occurs. Complete failure of roofs on many small residences occurs, and there is complete destruction of mobile homes. Some curtain walls experience failure.
<b>Category 5 – Devastating</b> Greater than 155 MPH (135kt)	<i>Catastrophic Damage:</i> Shrubs and trees are blown down; all signs are down. Considerable damage to roofs of buildings. Very severe and extensive window and door damage occurs. Complete failure of roof structures occurs on many residences and industrial buildings, and extensive shattering of glass in windows and doors occurs. Some complete buildings fail. Small buildings are overturned or blown away. Complete destruction of mobile homes occurs.

### Location

Bristol's close proximity to the Atlantic Ocean renders it particularly susceptible to hurricanes and the resulting loss of human life and property.

### Probability of Future Occurrence

Likely.

<sup>20</sup> Ibid.

<sup>21</sup> National Weather Service, National Hurricane Center

## Extent (Event Magnitude)

Hurricanes that likely make it up to Rhode Island are usually weak (Category 1) or downgraded tropical systems. The wind speeds may be less but the storms can still bring a lot of rain and storm surge which can cause extensive damage.

## Impact and Damage Extent

Hurricane strength storms can cause coastal and inland flooding. Extensive rain and could damage homes, roads, and cripple the town. The high winds could down power lines and trees, and damage older structures. During extremely dangerous conditions, the Town may elect to open shelters. Damage extent is dependent upon the size and timing of the storm. A slow-moving storm may bring more rain to the area than a fast-moving storm.

Impacts from Hurricane Irene in 2011 included heavy rain, inland flooding, and wind damage. In 2012, Hurricane Sandy caused extensive coastal erosion and town-wide power outages.

## Climate Change Impacts

Warming global air and water temperatures may increase the intensity of hurricanes that travel along the Atlantic Coast.

## History

Since 1851 Bristol has experienced 64 hurricanes of varying magnitude.<sup>22</sup>

In 1985, Hurricane Gloria left the town without power for three days. Along with the interruption of school and business activity, the roof of the Defiance Fire Station was destroyed.

In 2011, Hurricane Irene hit Bristol as a tropical storm. Despite the relatively low wind speeds, sustained winds over a 6 to 12-hour long duration resulted in widespread tree damage and resulted in power outages to roughly half a million customers throughout the state. Numerous trees, poles, and wires were downed throughout the area. Local roads were also flooded. The downtown business district lost power for 5 days as a result of downed trees and power lines. Collective effects throughout Massachusetts and Rhode Island resulted in 1 fatality, no injuries, and \$127.3 million in property damage.<sup>23</sup>

In October 2012, Hurricane Sandy severely impacted coastal Rhode Island as it came ashore with Tropical Storm strength winds. Bristol was mainly impacted by high winds. Tree damage was widespread.

In October 2019, Hurricane Melissa which stayed offshore in the Atlantic basin caused coastal flooding and beach erosion in Bristol.

Tropical Storm Isaias (downgraded from a hurricane) knocked out power to tens of thousands of Rhode Island residents on the evening of August 4, 2020. Heavy rain and strong winds led to tree damage and downed wires throughout town.

<sup>22</sup> NOAA Historical Hurricane Tracks (accessed January 2023) <https://bit.ly/3XeAesS>

<sup>23</sup> NOAA Storm Event Database (accessed January 2023).

Tropical Storm Henri (downgraded from a hurricane) brought heavy rain and strong winds (up to 70 mph) to the area on August 22, 2021.

## Nor'easters

### Description

A strong low-pressure system along the Mid-Atlantic and New England can form over land or over coastal waters. The storm radius is often as large as 1,000 miles, and the horizontal storm speed is about 25 miles per hour, traveling up the eastern United States coast. Sustained wind speeds of 10-40 MPH are common during a nor'easter, with short term wind speeds gusting up to 70 MPH. Typically a winter weather event, Nor'easters are known to produce heavy snow, rain and heavy waves along the coast. Unlike hurricanes and tropical storms, Nor'easters can sit offshore, wreaking damage for days.

Also called East Coast Winter Storms, Nor'easters are characterized by:

- › A closed circulation.
- › Located within the quadrilateral bounded at 45N by 65W and 70W, and at 30N by 85W and 75W.
- › Show a general movement from the south-southwest to the north-northeast.
- › Contain winds greater than 23 mph.
- › The above conditions must persist for at least a 12-hour period<sup>24</sup>.

The magnitude or severity of a severe winter storm or Nor'easter depends on several factors including a region's climatological susceptibility to snowstorms, snowfall amounts, snowfall rates, wind speeds, temperatures, visibility, storm duration, topography, and time of occurrence during the day (e.g., weekday versus weekend), and season.

The extent of a severe winter storm (including Nor'easters that produce snow) can be classified by meteorological measurements and by evaluating its combined impacts. For measuring wind effects, the Beaufort Wind Scale is a system that relates wind speed to observed conditions at sea or on land (See Table 11). The snow impact of a Nor'easter can be measured using NOAA's Regional Snowfall Index (See the section *Winter Storms*).

### Location

Bristol's close proximity to the Atlantic Ocean renders it particularly susceptible to Nor'easters and the resulting damages and loss of human life and property.

### Probability of Future Occurrence

Highly Likely.

<sup>24</sup> Hersher, et al. An East Coast Winter Storm Climatology. Northeast Regional Climate Center, Cornell University, Ithaca, NY, 2001.



## Extent (Event Magnitude)

On average, Bristol experiences or is threatened by a Nor'easter every year or two.

## Impact and Damage Extent

Most damage in Bristol would be to utilities, roads, stormwater infrastructure, personal property, trees, and snow loads on roofs. Debris in streams and streets would impair drainage and result in more flooding. Expected damages are similar to those from a hurricane but with maybe less storm surge. The Blizzard of 1978 was the largest Nor'easter on record. Many people in Rhode Island were without heat and electricity for over a week.

## Climate Change Impacts

Similar to hurricanes, changes in air and water temperatures may lead to stronger Nor'easters along the Atlantic Ocean. Bristol should expect stronger and more frequent severe storms.

## History

**Table 7** Nor'easter History<sup>25</sup>

Date	Comments
02/10/1969	Up to 20 inches of snow in parts of Rhode Island.
02/06/1978	Catastrophic snowstorm in Southern New England. 3' of snow reported in nearby Providence.
02/11/1994	Major Nor'easter in the region. School closed by noon, business and highway travel disrupted.
02/18/1998	Heavy rain and strong winds.
02/23/1998	Second Nor'easter to affect region in less than one week brought heavy rainfall and strong winds. 2" of rain fell over the eastern and northern part of the state. Wind gusts in nearby Tiverton were 52 mph.
03/21/1998	Spring nor'easter brought a mixture of snow, sleet, and rain to Rhode Island. Over the northern half of the state, snow accumulation was from 2 to 4.5 inches.
06/06/2000	Unusual June Nor'easter was felt most strongly along the coast where there were strong winds coupled with heavy rain. In Bristol County, 3.42 inches of rain was reported.
01/12/2011	Seven inches of snow reported in Bristol County from a winter Nor'easter. Coupled with other recent snow events, there was little chance for melting and municipalities were seeking permission to dump the snow in rivers and bays.

<sup>25</sup> NOAA Storm Event Database, Bristol County. <https://www.ncdc.noaa.gov/stormevents/>

## Winter Storms

### Description

The majority of Rhode Island lies outside the heavy snow and ice regions of the northeast. Due to its maritime climate, Rhode Island generally experiences cooler summers and warmer winters than inland areas. However, snow and ice do occur and can be more than an inconvenience and cause extensive damage. The two major threats from these hazards are loss of power due to ice on electrical lines and snow loading on rooftops. Additionally, loss of power could mean loss of heat for many residents.

Winter storms vary in size and strength and can be accompanied by strong winds that create blizzard conditions and dangerous wind chill. There are three categories of winter storms. A blizzard is the most dangerous of the winter storms. It consists of low temperatures, heavy snowfall, and winds of at least 35 miles per hour. A heavy snowstorm is one which drops four or more inches of snow in a twelve-hour period. An ice storm occurs when moisture falls and freezes immediately upon impact.

### Location

A severe winter storm could have a serious impact on private and public structures, as well as the general population throughout Bristol.

### Probability of Future Occurrence

Highly Likely.

### Extent (Event Magnitude)

On average, Bristol receives 37 inches of snow during the winter months. The average winter temperature (December-February) in Bristol is 40 degrees Fahrenheit.<sup>26</sup>

The Sperry–Piltz Ice Accumulation (SPIA) Index is a scale for rating ice storm intensity, based on the expected storm size, ice accumulation, and damages on structures, especially exposed overhead utility systems. The SPIA Index uses forecast information to rate an upcoming ice storm's impact from 0 (little impact) to 5 (catastrophic damage to exposed utility systems). Bristol expects at least a level 1- isolated or localized utility interruptions every year due to ice.

<sup>26</sup> U.S. Climate Data <https://www.usclimatedata.com/>

Figure 4 SPIA Index

**The Sperry-Piltz Ice Accumulation Index, or “SPIA Index” – Copyright, February, 2009**

ICE DAMAGE INDEX	* AVERAGE NWS ICE AMOUNT (in inches) *Revised-October, 2011	WIND (mph)	DAMAGE AND IMPACT DESCRIPTIONS
<b>0</b>	< 0.25	< 15	Minimal risk of damage to exposed utility systems; no alerts or advisories needed for crews, few outages.
<b>1</b>	0.10 – 0.25	15 - 25	Some isolated or localized utility interruptions are possible, typically lasting only a few hours. Roads and bridges may become slick and hazardous.
	0.25 – 0.50	> 15	
<b>2</b>	0.10 – 0.25	25 - 35	Scattered utility interruptions expected, typically lasting 12 to 24 hours. Roads and travel conditions may be extremely hazardous due to ice accumulation.
	0.25 – 0.50	15 - 25	
	0.50 – 0.75	< 15	
<b>3</b>	0.10 – 0.25	> = 35	Numerous utility interruptions with some damage to main feeder lines and equipment expected. Tree limb damage is excessive. Outages lasting 1 – 5 days.
	0.25 – 0.50	25 - 35	
	0.50 – 0.75	15 - 25	
	0.75 – 1.00	< 15	
<b>4</b>	0.25 – 0.50	> = 35	Prolonged & widespread utility interruptions with extensive damage to main distribution feeder lines & some high voltage transmission lines/structures. Outages lasting 5 – 10 days.
	0.50 – 0.75	25 - 35	
	0.75 – 1.00	15 - 25	
	1.00 – 1.50	< 15	
<b>5</b>	0.50 – 0.75	> = 35	Catastrophic damage to entire exposed utility systems, including both distribution and transmission networks. Outages could last several weeks in some areas. Shelters needed.
	0.75 – 1.00	> = 25	
	1.00 – 1.50	> = 15	
	> 1.50	Any	

(Categories of damage are based upon combinations of precipitation totals, temperatures and wind speeds/directions.)

### Impact and Damage Extent

The combination of wind, ice, and snow can have a crippling effect on the town. Heavy and/or excessive snowfall amounts can stress roofs and slow plowing efforts, as well as cause power outages. The local economy slows when businesses are closed due to winter weather. Heavy snow and ice can take down trees, knock out power, block roads, and cause structure damage. Falling trees have taken out power lines, damaged buildings, and essentially shut down the town. Flash freezes and icy roads from rain or high tides can also cause dangerous driving conditions.

### Climate Change Impacts

Bristol may likely see less snowfall over the winter season but may see more intense blizzards when they do occur. If there is enough moisture in the atmosphere, it may fall as freezing rain, coating everything in ice. Bristol should expect more ice events.

### History

Bristol has been subjected to annual snowstorms and Nor'easters. The Great Blizzard of 1978 blanketed Bristol County with 20 inches of snow and closed businesses for several days. More than 9,000 people in Rhode Island sought refuge in makeshift shelters, hotels, and

movie theaters. Rhode Island was spared the brunt of the 2008 ice storm which affected more than a million people across New Hampshire, Vermont, Massachusetts, Maine, Connecticut, and New York. In February 2013, Winter Storm Nemo temporarily crippled the region. Power lines were downed, and heavy snow hampered driving conditions.

**Table 8 History of Recent Significant Snow Events in Bristol County<sup>27</sup>**

Date	Inches	Comments
02/02/2003	6	Winter storm brought fluffy light snow as temperatures dropped to the teens and 20s. Impacts to travel.
02/17/2003	14	Major snowstorm impacted travel conditions.
03/06/2003	8	Fast moving winter storm with heavy snow.
12/5/2003	15	Heavy snow caused major disruptions to traffic, minor accidents, and two fatalities in the region.
12/26/2004	8	Heavy snow totaled 8 inches in Bristol.
1/22/2005	21	Major winter storm with winds gusts of up to 60 mph. FEMA Emergency Declaration (EM-3202-RI) to supplement local efforts.
03/01/2005	6	Heavy snow and gusty winds.
02/12/2006	9-14	Nor'easter accompanied by heavy snow and high winds. Snow amounts varied throughout the region.
12/26/2010	6	Heavy snow, near blizzard conditions at times.
02/08/2013	4	Blizzard conditions. Hurricane gusts winds and heavy snow reported. Winter Storm Nemo.
01/26/2015	18	Historic winter storm brought blizzard conditions and resulted in a statewide travel ban. President Obama issued a federal disaster declaration for the State of Rhode Island for this storm.
01/07/2017	10-12	Winter storm bringing snow and wind.
02/09/2017	10-12	Strong winds, heavy snow.
01/04/2018	12-17	Heavy snow and damaging winds.
01/29/2018	6-9	Coastal winter storm.
03/13/2018	10-13	Blizzard conditions reported during the storm.
03/03/2019	6-8	Heavy snowstorm.
01/28/2022	25	Blizzard conditions. Major Disaster Declaration (DR-4653-RI) for Bristol County.

## Flooding (Heavy Rain, Runoff, Flash, Inland Flooding, High Tide and Storm Surge)

### Description

Being a coastal community, Bristol experiences many types of flooding, none of which are independent from one another. The Bristol HMC has decided to treat all types of flooding as

<sup>27</sup> Snow events impact the entire region but vary across the state. The NOAA history of events in Providence County is the most comprehensive resource. NOAA Storm Event Database [www.ncdc.noaa.gov](http://www.ncdc.noaa.gov)

a singular hazard. The HMC has also decided to include sea level rise in this section about flooding. See descriptions below.

According to the Rhode Island 2019 Hazard Mitigation Plan Update, "Flooding is a localized hazard that is generally the result of excessive precipitation. Flooding is the most commonly occurring natural hazard, due to the widespread geographical distribution of river valleys and coastal areas, and the attraction of human settlements to these areas. Floods are among the most frequent and costly natural disasters in terms of human hardship and economic loss."

"A flood, which can be slow or fast rising but generally develops over a period of days, is defined by the National Flood Insurance Program (NFIP) as:

- › A general and temporary condition of partial or complete inundation of two or more acres of normally dry land area or of two or more properties from: overflow of inland or tidal waters; unusual and rapid accumulation or runoff of surface waters from any source; or a mudflow; or
- › The collapse or subsidence of land along the shore of a lake or similar body of water as a result of erosion or undermining caused by waves or currents of water exceeding anticipated cyclical levels that result in a flood as defined above."

Flooding due to **runoff** (sometimes called urban flooding) occurs when water runs over the land's surface impervious surfaces (paved areas, building subdivisions, and highways). Two major environmental modifications are primarily responsible for drastically altering the rain fall-runoff relationship.

1. Making the land surface impervious by covering it with pavement and construction work.
2. Installing storm sewer systems that collect urban runoff rapidly discharging large volumes of water into stream networks and/or freshwater wetland system.

FEMA maintains regulatory flood maps called Flood Insurance Rate Maps (FIRM). Insurance companies refer to these when providing coverage to homeowners. These maps are available for viewing at Town Hall and online at The FEMA Map Service Center <https://msc.fema.gov>. Please note that there is a process for the public to request a change in the flood zone designation for their property. Homeowners may submit an application to FEMA (Letter of Map Change) for a formal designation of the property relative to the flood zone. For more information see <https://www.fema.gov/flood-maps/change-your-flood-zone>.

**Riverine flooding** occurs when heavy rainfall or snow melt causes the water in rivers and streams to flow over their banks. The severity of the flood depends on the saturation of the surrounding ground, the amount of precipitation, and duration of the event. Riverine flooding is most likely to occur in the late summer and early spring due to snow melt and spring rainfalls.

Simply put, **coastal flooding** occurs when seawater inundates the land. This can occur from a storm making landfall or just an unusually high tide (also called a King Tide, Spring Tide, or

Moon Tide).<sup>28</sup> Because of development pressures and population increases on the coast, a greater number of structures are at risk to flooding.

**Table 9 Flood Zone Descriptions**

Flood Zone	Description
VE	Coastal areas subject to inundation by the 1% annual-chance flood event with additional hazards due to storm-induced velocity wave action.
AE	1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage. Base Flood Elevation is provided.
AO	1% or greater chance of shallow riverine flooding each year, usually in the form of sheet flow, with an average depth ranging from 1 to 3 feet. These areas have a 26% chance of flooding over the life of a 30-year mortgage
X (shaded)	Areas subject to inundation by the 0.2% annual-chance flood event.

Sea level rise is an increase in the ocean's surface height relative to the land in a specific location. The primary causes of sea level rise are the melting of polar ice caps and thermal expansion of ocean water. Since 1930 the sea level in Rhode Island has increased by an average of one inch per decade over the past half century.<sup>29</sup> Being a coastal community, Bristol is very aware of the rising tides and the more frequent flooding that is occurring as a result.

### Location

Low-lying areas around the coast, streams, and rivers are the most vulnerable to flooding.

Developed floodplain hazards of Bristol include the Bristol Waterfront Historic District, Poppasquash Road and Bristol Marine, Tanyard Brook Watershed and Silver Creek Watershed. Several coastal areas are protected by seawalls.

According to the 2014 Flood Insurance Study (FIS), the principal flood source is Narragansett Bay. Minor flooding is caused by overflow of the Silver Creek and Walker Creek.<sup>30</sup>

### Probability of Future Occurrence

Flooding is highly likely, expected multiple times a year.

### Extent (Event Magnitude)

The flood event which occurred in March 2010 was a 250 year +/- event with about 5 ½ inches of rain in a short period of time. In December 2022, an intense winter storm brought significant rainfall and coastal and inland flooding to Bristol and the surrounding area.

<sup>28</sup> For more information on King Tides, visit <https://www.savebay.org/king-tides-ri/> and [The RI King Tides Initiative - MyCoast](#)

<sup>29</sup> Rhode Island State Hazard Mitigation Plan 2019.

<sup>30</sup> Federal Emergency Management Agency (FEMA), Flood Insurance Study, Bristol County, Rhode Island, July 7, 2014. <https://map1.msc.fema.gov/data/44/S/PDF/44001CV000B.pdf?LOC=1a25080ad7ee1bbd752587b0603fe06e>

## Impact and Damage Extent

Damages can be localized or extensive. In addition to inconveniencing populations, severe flooding can impact the wastewater infrastructure and local businesses.

Bridges along the flooded rivers can be compromised as waters rise and scour away at the foundations.

The flooding that occurred in March 2010 was the most memorable. Roads were closed, stormwater flooded the wastewater treatment plant and basements were being flooded. The stormwater infrastructure that was designed to drain the water was all underwater.

## Climate Change Impacts

Changing climate conditions are likely to bring more rainfall events to Bristol and fewer snowstorms. More intense storms will stress the rivers and natural floodplains designed to carry floodwaters.

## History

The most significant riverine flood in Bristol was in March 2010 when major rivers throughout the state crested their banks.

Most of the damage in Bristol County was from rainfall, water runoff, and wind damage. The Town of Bristol has two rain gauges that were collecting rainfall data during March 2010. The gauge located at the Silver Creek Pumping Station reported 16.67 inches of rain and the gauge located at the Mount Hope Pumping Station reported 14.72 inches of rain during this period. On April 2, 2010, the FEMA major disaster declaration for the State of Rhode Island was amended to include Bristol County.

The larger events in the county are outlined in the following table.

**Table 10 Recent History of Flooding in Bristol** <sup>31</sup>

<b>Date</b>	<b>Comments</b>
03/28/2005	Significant street flooding due to poor drainage.
06/07/2006	Coastal storm flooding led to the closure of Chestnut Street and Hope Avenue.
10/28/2006	Moderate coastal flooding. Smith Street was under 2 feet of water.
03/02/2007	2 to 3 inches of rainfall led to several road closures.
04/15/2007	Rainfall up to 5 inches, minor to moderate coastal flooding.
02/02/2008	Six inches of water reported in some backyards.
03/08/2008	Coastal flooding in Bristol, water crested over the seawall.
12/12/2008	Silver Creek in Bristol overflowed its banks flooding Route 114 and nearby roads, forcing them to close.
03/14/2010	Several streets flooded

<sup>31</sup> NOAA Storm Even Database [www.ncdc.noaa.gov/stormevents](http://www.ncdc.noaa.gov/stormevents)

Date	Comments
03/30/2010	7 to 8 inches of rainfall. One house near Silver Creek was flooded and evacuated. The Bristol County Medical Center was forced to shut down for two days because of flooding in the electrical rooms. The Bristol Wastewater Pollution Control Department was overwhelmed with stormwater, both in the processing of wastewater and in the plant itself.
09/05/2012	3 to 4 inches of rainfall. Numerous road closures due to flooding. A portion of Woodlawn Avenue was washed out. Route 114 near the Sip-N-Dip on Hope Street was closed due to flooding.
10/29/2012	(Hurricane Sandy) Coastal flooding during Monday morning's high tide resulted in the collapse of a 30-foot section of seawall. This resulted in the erosion and undermining of Poppasquash Road in Bristol.
06/07/2013	2 to 5 inches of rain, several streets were closed.
03/30/2014	3 to 5 inches of rain caused flash flooding. Franklin, Chestnut, and Thames Streets were flooded. Route 114 near the Silver Creek Bridge and the Lobster Pot was closed due to flooding. Wood Street was flooded and closed. One house was evacuated at the end of the street. Several basements also were flooded.
07/15/2015	Several streets were flooded and impassable, including: Gooding Avenue, Chestnut, Tupelo, Thames, and Franklin Streets, and Brook Farm Drive. All of Thames Street was flooded in the Bristol Harbor area near Independence Park.
07/28/2015	In Bristol Annawamscutt Drive at Metacom Avenue/Route 136 was closed due to flooding.
07/16/2016	Chestnut Street was flooded and impassable.
12/23/2022	Severe storm brought heavy rain and widespread flooding to the coastal and inland streets.

## High Winds

### Description

Wind is the movement of air caused by a difference in pressure from one place to another.

Local wind systems are created by the immediate geographic features in a given area such as mountains, valleys, or large bodies of water. National climatic events such as high gale winds, tropical storms, thunderstorms, nor'easters, hurricanes, and low-pressure systems produce wind events in Rhode Island. Wind effects can include blowing debris, interruptions in elevated power and communications utilities, and intensification of the effects of other hazards related to winter weather and severe storms.



The Beaufort Wind Scale<sup>32</sup> is a 12-level scale used to describe wind speed and observed wind conditions at sea and on land. A wind classification of 0 has wind speeds of less than 1 mile per hour (1 kilometer/hour) are considered calm. A higher classification of 10 with wind speeds reaching 63 miles an hour (101 kilometers/hour) will blow down trees and cause

**Table 11 Beaufort Scale**

Beaufort Number	Description	Wind Speed (km/h)	Observations
0	Calm	<1	Smoke rises vertically
1	light Air	1-5	Smoke drifts slowly
2	light Breeze	6-11	Leaves rustle, wind vanes move
3	Gentle Breeze	12-19	Leaves and twigs on trees move
4	Moderate Breeze	20-29	Dust picked up from ground
5	Fresh Breeze	30-38	Small trees sway in wind
6	Strong Breeze	39-51	Large branches move
7	Near Gale	51-61	Trees move, hard to walk
8	Gale	62-74	Twigs break off trees
9	Strong Gale	75-86	Branches break off trees
10	Whole Gale	87-101	Trees uprooted
11	Storm	102-120	Buildings damaged
12	Hurricane	>120	Severe building and tree damage

considerable damage.

### Location

Wind events are expected throughout Bristol.

### Probability of Future Occurrence

Highly Likely.

### Extent (Event Magnitude)

The windier part of the year lasts for 6.4 months, from October 15 to April 26, with average wind speeds of more than 7.3 miles per hour.<sup>33</sup>

### Impact and Damage Extent

Strong wind gusts of 40 miles an hour (Beaufort Scale of 8) can blow twigs and small branches from trees. Occasional gusts and sustained winds at this speed (and above) are of concern to the Town. Damages from wind events range from power outages, property

<sup>32</sup> Source: NOAA Storm Prediction Center. Developed in 1805 by Sir Francis Beaufort.

<sup>33</sup> WeatherSpark <https://weatherspark.com/y/26137/Average-Weather-in-Bristol-Rhode-Island-United-States-Year-Round>

damage to vehicles and buildings and fallen trees/limbs. Previous wind events in Bristol have resulted primarily in power outages and downed tree limbs with minimal property damage. It is important that the Town of Bristol maintain their public tree trimming program that will reduce the likelihood of fallen trees/limbs from disrupting transportation routes, taking down power lines, and/or creating damage to the tree canopy.

## Climate Change Impacts

Changes in atmospheric circulation are predicted to occur. See “Hurricanes and Nor’easters.”

## History<sup>34</sup>

**Table 12 Recent History of High Winds in Bristol County**

Date	Magnitude (mph)	Comments
02/25/2011	60	Heavy snow and wind. Wind gust of 60 mph in nearby Barrington.
12/27/2011	64	Heavy rain and strong, damaging winds. In neighboring Warren, large limbs and wires were down.
10/29/2012	73	Superstorm Sandy. Wind gusts of 73 mph reported in neighboring Warren.
12/21/2012	64	Tree damage was minimal, leaves had already been shed.
12/27/2012	60	Strong winds
01/31/2013	63	There was some tree damage and downed power lines in the region, with winds gusting to 60 to 70 mph.
10/29/2015	63	Strong winds resulted in local tree damage.
02/16/2016	63	Strong southerly winds.
12/15/2016	49	Winds brought down utility poles and wires on Hope Street in Bristol.
03/14/2017	58	Strong/damaging winds gusted to 45 to 60 mph across much of Rhode Island.
10/29/2017	62	A trained spotter in Bristol reported a sustain wind of 31 mph. Wires and trees down in neighboring Warren.
10/16/2019	61	A site in Bristol reported a wind gust of 58 mph. In neighboring Warren, a trained spotter reported a wind gust of 61 mph.
09/30/2020	55	Damaging winds on fully leafed trees.
11/30/2020	66	Rain and high winds.

## Extreme Temperatures

### Description

**Extreme cold** may accompany winter storms, be left in their wake, or can occur without storm activity. Extreme cold can lead to hypothermia and frostbite, which are both serious medical conditions. The definition of an excessively cold temperature varies according to the normal climate of a region. In areas unaccustomed to winter weather, near freezing

34 NOAA Storm Event Database (2023)

temperatures are considered “extreme cold.” In Rhode Island, extreme cold usually involves temperatures below zero degrees Fahrenheit.<sup>35</sup>

The wind chill index attempts to quantify the cooling effect of wind with the actual outside air temperature to determine a wind chill temperature that represents how cold people and animals feel, based on the rate of heat loss from exposed skin. A wind chill index of -5 indicates that the effects of wind and temperature on exposed flesh are the same as if the air temperature alone were five degrees below zero, even though the actual temperature could be much higher. The NWS issues a wind chill advisory when wind chill temperatures are potentially hazardous and a wind chill warning when the situation can be life-threatening<sup>36</sup>.

The National Weather Service issues **extreme (or excessive) heat** warnings when the maximum expected heat index is expected to be 105° F or higher for at least 2 consecutive days and nighttime air temperatures are not expected to fall below 75°. In the northeast, these criteria are generally modified to a heat index of 92° for higher for 2 consecutive days.

The heat index is what the temperature of what the human body feels when the relative humidity is combined with air temperature.

### Location

An extreme heat or cold event would be a regional issue affecting Bristol and significant portions of Southern New England.

### Probability of Future Occurrence

Likely.

### Extent (Event Magnitude)

The extent of extreme cold is measured by the Wind Chill Temperature Index, and extreme heat is generally measured through the Heat Index. Both indices provide a measure of how temperatures feel.

### Impact and Damage Extent

Extreme temperatures could have a serious impact on private and public structures, as well as the general population throughout Bristol. During a heat wave, water supplies for drinking and firefighting may be stressed. There is added stress to the power grid and the natural environments.

Personal exposure to dangerous heat conditions may lead to heat cramps, heat exhaustion, and heat stroke. These are especially important to monitor in children, elderly, and vulnerable populations that are not able to move to cooler conditions.

Extreme cold conditions may occur during, after, or without any connection to a winter storm. During extended periods of extreme cold temperatures, there is a greater likelihood

<sup>35</sup> Rhode Island State Hazard Mitigation Plan 2019

<sup>36</sup> Rhode Island State Hazard Mitigation Plan 2019

for frozen water pipes and services, higher fuel usage, and icy roads. Exposure to extreme cold can lead to hypothermia and frostbite.

### Climate Change Impacts

Temperatures in Rhode Island have risen almost 4°F since the beginning of the 20th century.<sup>37</sup> Over the coming century, extremely hot days (over 90 degrees F) is projected to increase in New England.<sup>38</sup>

“Extreme cold in Rhode Island is projected to continue as extreme weather events experience an upswing due to climate change. The specific likelihood of extreme cold is unpredictable, as days of frigid, arctic air and below freezing temperatures may be followed by days of mild temperatures in the 40s or 50s.”<sup>39</sup>

### History<sup>40</sup>

NOAA’s Storm Events Database does not have any records specifically for Bristol but reports at nearby T.F. Green Airport are usually available.

**Table 13 Extreme Temperatures (Excessive Heat, and Extreme Cold/Wind Chill) at T.F. Green Airport<sup>41</sup>**

Date	Temperature	Comments
05/09/2000	91	Third day in a row of high temps exceeding 90 degrees at nearby T.F. Green airport. Earliest heatwave on record since 1904.
05/03/2001	91	Record high for the day at T.F. Green Airport
05/04/2001	92	Third day of temperatures reaching 90 degrees or higher, making it the new earliest heat wave on record in greater Providence.
05/12/2001	90	The high temperature of 90 degrees at T.F. Green State Airport in nearby Warwick broke the record high for the date, which was 87 degrees set in 1959.
07/06/2010	105-106	Heat index values at the T.F. Green Providence Airport (KPVD) Automated Surface Observing System were 105 to 106 degrees.
07/22/2011	105-106	The Automated Surface Observing System at T.F. Green State Airport (KPVD) recorded heat indexes of 105 to 106 over an eight-hour period.
02/16/2015	-26	Wind chills as low as 26 below zero were reported at T.F. Green Airport
02/14/2016	-32	Wind chills as low as 32 below zero were reported at T.F. Green Airport

## Lightning/Thunderstorms/Hail

### Description

Thunderstorms are formed when the right atmospheric conditions combine to provide moisture, lift, and warm unstable air that can rise rapidly. Thunderstorms occur any time of

37 NOAA Centers for Environmental Information, State Climate Summaries 2022. <https://statesummaries.ncics.org/chapter/ri/>

38 Confronting Climate Change in the Northeast, by the Northeast Climate Impacts Assessment Group, July 2007

39 Rhode Island State Hazard Mitigation Plan 2019

40 Intellicast <http://www.intellicast.com/Local/History.aspx?month=2>

41 National Climate Data Center, 2021

the day and in all months of the year but are most common during summer afternoons and evenings and in conjunction with frontal boundaries. The National Weather Service (NWS) classifies a thunderstorm as severe if it produces hail at least one inch in diameter, winds of 58 MPH or greater, or a tornado. About 10 percent of the estimated 100,000 annual thunderstorms that occur nationwide are considered severe. Thunderstorms affect a smaller area compared with winter storms or hurricanes, but they can be dangerous and destructive for a number of reasons. Storms can form in less than 30 minutes, giving very little warning; they have the potential to produce lightning, hail, tornadoes, powerful straight-line winds, and heavy rains that produce localized flooding.

All thunderstorms contain lightning. Thunderstorms can occur singly, in clusters, or in lines. Therefore, it is possible for several thunderstorms to affect one location over the course of a few hours. Thunderstorms usually bring heavy rains (which can cause localized floods), strong winds, hail, lightning, and tornadoes. Lightning is caused by the attraction between positive and negative charges in the atmosphere, resulting in the buildup and discharge of electrical energy. Lightning is one of the most underrated severe weather hazards yet ranks as the second-leading weather killer in the United States. Hundreds of people are injured by lightning every year.<sup>42</sup> Lightning often strikes as far as 10 miles away from any rainfall.

"Hail is formed in towering cumulonimbus clouds (thunderheads) when strong updrafts carry water droplets to a height at which they freeze. Eventually, these ice particles become too heavy for the updraft to hold up, and they fall to the ground at speeds of up to 120 mph. Hail falls along paths called swaths, which can vary from a few square acres to up to 10 miles wide and 100 miles long. Hail larger than three-quarters (0.75)-inch in diameter can do great damage to both property and crops, and some storms produce hail over two (2) inches in diameter. See Table 14 below. Hail causes about \$1 billion in damage annually in the U.S."<sup>43</sup>

**Table 14 Hail Size**

Hail Diameter	Size Description
1/4"	Pea Size
1/2"	Mothball Size
3/4"	Penny Size
7/8"	Nickel Size
1" (Severe Criteria)	Quarter Size
1 1/4"	Half Dollar Size
1 1/2"	Walnut or Ping Pong Ball Size
1 3/4"	Golf Ball Size
2"	Hen Egg Size
2 1/2"	Tennis Ball Size
2 3/4"	Baseball Size

<sup>42</sup> NOAA Lightning Safety <https://www.noaa.gov/jetstream/lightning/lightning-safety>.

<sup>43</sup> Rhode Island State Hazard Mitigation Plan 2019

**Table 14 Hail Size**

Hail Diameter	Size Description
3"	Teacup Size
4"	Grapefruit Size
4 1/2"	Softball Size

**Location**

All of Bristol is susceptible to lightning/thunderstorms and hail.

**Probability of Future Occurrence**

Highly Likely.

**Extent (Event Magnitude)**

The NWS classifies a thunderstorm as severe if it produces hail at least one (1) inch in diameter, winds of 58 mph or greater, or a tornado. Similar to modern tornado characterizations, lightning events are often measured by the damage they produce. Building construction, location, and nearby trees or other tall structures will have a large impact on how vulnerable an individual facility is to a lightning strike. A rough estimate of a structure's likelihood of being struck by lightning can be calculated using the structure's ground surface area, height, and striking distance between the downward-moving tip of the stepped leader (negatively charged channel jumping from cloud to earth) and the object. In general, buildings are more likely to be struck by lightning if they are located on high ground or if they have tall protrusions such as steeples or poles which the stepped leader can jump to.

**Impact and Damage Extent**

Lightning can strike buildings and accessory structures, often causing structure fires. Electrical and communications utilities are also vulnerable to direct lightning strikes. Damage to these lines has the potential to cause power and communication outages for businesses, residencies, and critical facilities.

Electrical and communications utilities are also vulnerable to direct lightning strikes. Damage to these lines has the potential to cause power and communication outages for businesses, residencies, and critical facilities.

Strong thunderstorms with high winds can also scatter debris and break tree limbs causing damage and injury, or disruption to traffic and the electrical grid.

Human vulnerability is largely determined by the availability and reception of early warnings for the approach of severe storms, and by the availability of nearby shelter. Swimming, boating, and fishing are particularly dangerous during periods of frequent lightning strikes, which can also cause power outages, topple trees, and spark fires. Individuals who immediately seek shelter in a sturdy building or metal-roofed vehicle are much safer than

those who remain outdoors. Early warnings of severe storms are also vital for aircraft flying through the area.

Structural vulnerability to hail varies. Metal siding and roofing is better able to stand up to the damages of a hailstorm than many other materials, although it may also be damaged by denting. Glass windows and exposed vehicles are also susceptible to hail damage. Vegetation and crops are extremely susceptible to hailstorm damage.

### Climate Change Impacts

Changing weather patterns may lead to more severe thunder and lightning storms which produce hail.

### History

There has been no reported loss of human life in Bristol in the past 50 years due to lightning or hail.

In 2016 the Bristol Maritime Center on Thames Street was struck by lightning which caused electric systems in the building to short out.

**Table 15 Lightning and Hail Events<sup>44</sup>**

Date	Comments
06/22/1997	Hail and 81 mph winds
06/30/1998	Hail (nickel-sized) reported in nearby Barrington
07/02/2004	Hail (dime-sized) reported in nearby Barrington
06/24/2008	Hail and damaging winds; man struck by lightning
08/05/2009	Lightning struck a house and the ground at a sports field.
09/03/2013	Hail (quarter-sized) reported in Bristol
06/13/2022	Lightning caused a house fire in nearby Barrington
08/09/2022	Lightning caused a house fire on Metacom Avenue

<sup>44</sup> NOAA Storm Event Database (2023)

## Drought

### Description

Drought is characterized as a continuous period of time in which rainfall is significantly below the norm for a particular area over a multi-year period. The American Meteorology Society defines drought as a period of abnormally dry weather sufficiently long enough to cause a serious hydrological imbalance. Drought differs from other natural hazards in that they occur suddenly. Rather, a drought evolves over months or even years and, while causing very little structural damage, can have profound economic, environmental, and social impacts.



*Drought in nearby Connecticut.  
Source: Bob Luckey Jr./Hearst Connecticut*

There are four different ways that a drought can be defined:

1. **Meteorological** – A measure of departure of precipitation from normal. Due to climatic differences, what is considered a drought in one location may not be a drought in another location.
2. **Agricultural** – refers to a situation when the amount of moisture in the soil no longer meets the needs of a particular crop.
3. **Hydrological** – occurs when surface and subsurface water supplies are below normal.
4. **Socioeconomic** – refers to the situation that occurs when physical water shortage begins to effect people.

Characteristics and impacts of drought differ in many ways, so it is difficult to quantify drought. An existing index called the Palmer Drought Severity Index (PDSI) that used temperature and precipitation levels to determine dryness, measuring a departure from the normal rainfall in a given area. The advantage of the PDSI is that it is standardized to local climate, so it can be applied to any part of the country to demonstrate relative drought or rainfall conditions. A monthly PDSI value below -2.0 indicates moderate drought, and a value below -3.0 indicates severe drought.

The U.S. Drought Monitor tracks drought conditions in Rhode Island and in the rest of the nation. They create maps based on climate data, hydrologic and soil conditions, as well as reported impacts and observations from over 350 contributors nationwide.



Table 16 Drought Severity <sup>45</sup>

Severity	Category	PDSI Index Value	Drought Level	Possible Impacts
Exceptional Drought	D4	-5 or less	Emergency	Widespread crop/pasture losses, shortages of water creating water emergencies.
Extreme Drought	D3	-4 to -4.9	Warning	Major crop/pasture losses, widespread water shortages or restrictions.
Severe Drought	D2	-3 to -3.9	Watch	Crop or pasture losses likely, water shortages common, water restrictions imposed.
Moderate Drought	D1	-2 to -2.9	Advisory	Some damage to crops/pastures, developing water shortages, voluntary water-use restrictions requested.
Mild Drought/Abnormally Dry	D0	-1 to -1.9	Normal	Short term dryness slowing planting or crop growth.
Incipient Dry Spell		-0.9 or less	–	–

Rhode Island, as with most states within the United States, uses both the Palmer Drought Severity Index (PDSI) and the Crop Moisture Index (CMI) as indices for a drought occurrence. The CMI (a derivative of the PDSI) provides information on the short-term or current status of purely agricultural drought or moisture surplus. The PDSI is most effective for determining long-term drought conditions, while the CMI is effective at helping determine short-term drought.

The RI Drought Steering Committee assigns drought levels for the seven designated drought regions in the state, based on hydrological indices such as precipitation, groundwater, stream flow, and the PDSI, as well as on local supply indices such as static groundwater levels and reservoir levels. The Normal, Advisory, and Watch levels are issued statewide. The Warning and Emergency levels are issued on a regional basis and consider local conditions, source of water supply, and water storage capacity issues.

### Location

According to the Rhode Island Water Resource Board the potential for a drought exists every eleven years in Rhode Island. Although temporary drought conditions may occasionally exist in Rhode Island, affecting Bristol, devastating long term drought conditions are not indicative of this temperate region.

### Probability of Future Occurrence

Highly Likely.

<sup>45</sup> Drought Monitor <http://droughtmonitor.unl.edu/AboutUs/ClassificationScheme.aspx>

## Extent (Event Magnitude)

According to The National Weather Service Rhode Island receives on average 39" to 54" of rain annually. Notwithstanding the same, the State experiences extended periods of dry weather. Some type of drought in Rhode Island occurs approximately once every 11 years.

## Impact and Damage Extent

The main impacts of meteorological drought are periods of very high fire danger and low drinking water supplies. Bristol's drinking water is supplied by the Scituate Reservoir. Changes in water levels can impact not only the quantity of available water but also the quality.

Drought conditions have been known to trigger the rapid increase of the gypsy moth populations in the region. The extended period of dry weather (specifically in May and June) slows the fungus that usually keeps the gypsy moth caterpillars at bay. Denuded trees can have cascading effects on the local ecosystem.

## Climate Change Impacts

Even though rain events may intensify due to climate change, the periods between them may be longer. Rhode Island expects longer periods of drought. According to the 2016 Rhode Island Hazard Identification and Risk Assessment, "Recent climate change studies<sup>46</sup> have indicated that although precipitation is projected to increase throughout this century, it will be in the form of short duration, intense, and less frequent events. In addition, it is projected by the Northeast Climate Impacts Assessment Group (NECIA) and the New York City Panel on Climate Change (NPCC) that most of this increased precipitation may occur during colder times of the year, such as winter, in the form of snow or ice. Furthermore, it is projected that the frequency and intensity of both long-term and short-term droughts throughout the Northeast will increase throughout the century with the impacts beginning to occur with a greater degree of frequency beginning in the mid-century (2050s)."

## History

Extended droughts are rare in Rhode Island with a record of six major droughts (those lasting for more than one year) since 1929. The longest and most severe drought occurred in 1963-67 and affected most of the northeast. Water shortages affected most communities in Rhode Island and several municipal-supply wells were drilled to augment declining public supplies (USGS: Rhode Island Floods and Droughts). Very few drought events have occurred in Bristol County. The most recent event in 2012 occurred without the need for any drought declaration due to the above normal precipitation which followed.

<sup>46</sup> Information derived from two recent studies: *Confronting Climate Change in the Northeast*, by the Northeast Climate Impacts Assessment Group, July 2007, and *Climate Risk Information*, by the New York City Panel on Climate Change, 2/17/09.

**Table 17 History of Droughts in Rhode Island<sup>47</sup>**

<b>Date</b>	<b>Area Affected</b>	<b>Category</b>	<b>Remarks</b>
1930-31	Statewide	D1/D2	Stream flow of 70% normal.
1941-45	Statewide	D1	Stream flow of 70% normal in Blackstone and Pawtuxet Rivers.
1949-50	Statewide	D1/D2	Stream flow of 70% normal.
1963-67	Statewide	D1-D3	Water restrictions/well replacements common.
1980-81	Statewide	D1	Groundwater deficient in eastern part of state. Considerable crop damage.
1987-88	Southern part of the state	D0/D1	\$25 million crop damage.
1998-99	Statewide	D1-D3	Spring through summer the State experienced 75% of normal flow.
2012	Statewide	D2	January –April 2012. Meteorological drought due to precipitation levels one half of normal.
2016	Statewide	D2	August to November. Severe Drought due to below normal precipitation.
2020	Statewide	D3	September to November. Extreme Drought

## Brushfire

### Description

Brushfires are fueled by natural cover, including native and non-native species of trees, brush and grasses, and crops along with weather conditions and topography. While available fuel, topography, and weather provide the conditions that allow wildfires to spread, most wildfires are caused by people through criminal or accidental misuse of fire.

Brushfires pose serious threats to human safety and property in rural and suburban areas. They can destroy crops, timber resources, recreation areas, and habitat for wildlife. Wildfires are commonly perceived as hazards in the western part of the country; however, smaller brushfires are a growing problem in the wildland/urban interface of the eastern United States, including Rhode Island.

Brushfires are dependent upon the quantity and quality of available fuels. Fuel quantity is the mass per unit area. Fuel quality is determined by a number of factors, including fuel density, chemistry, and arrangement. Arrangement influences the availability of oxygen. Another important aspect of fuel quality is the total surface exposed to heat and air. Fuels with large area-to-volume ratios, such as grasses, leaves, bark and twigs, are easily ignited when dry.

<sup>47</sup> USGS; RI Water Resources Board [http://www.wrb.ri.gov/work\\_programs\\_drought/Drought\\_Facts\\_110607.html](http://www.wrb.ri.gov/work_programs_drought/Drought_Facts_110607.html); and NOAA National Centers for Environmental Information <https://droughtmonitor.unl.edu/AboutUSDM/AbouttheData/DroughtClassification.aspx>

Climatic and meteorological conditions that influence wildfires include solar insolation, atmospheric humidity, and precipitation, all of which determine the moisture content of wood and leaf litter. Dry spells, heat, low humidity, and wind increase the susceptibility of vegetation to fire. In Rhode Island, common factors leading to large fires include short-term drought, humidity below 20%, and fuel type.

Various natural and human agents can be responsible for igniting brushfires. Natural agents include lightning, sparks generated by rocks rolling down a slope, friction produced by branches rubbing together in the wind, and spontaneous combustion.

Human-caused brushfires are typically worse than those caused by natural agents. Arson and accidental fires usually start along roads, trails, streams, or at dwellings that are generally on lower slopes or bottoms of hills and valleys. Nurtured by updrafts, these fires can spread quickly uphill. Arson fires are often set deliberately at times when factors such as wind, temperature, and dryness contribute to the fires' spread.

The temperate climate in Bristol is not set up to endure long periods of drought that lead to widespread vegetation loss. Destructive lightning fires in remote locations are rare but there is always a risk of fires from arson or careless fire use.

### **Location**

The open fields, forested areas, and grassy areas throughout the town are most at risk. The Wildland Urban Interface (WUI)- the area where the built environment meets with the undeveloped wildlands is also vulnerable to fast spreading brushfires. In Bristol, these areas include woodland portions of the Town, particularly, the southern portion of Poppasquash, the Mt. Hope area, and the Town's open space land holdings north of the municipal golf course/Tupelo Street.

### **Probability of Future Occurrence**

Likely.

### **Extent (Event Magnitude)**

Brushfires average about one per year with a burn area of generally 5 acres. The extent has decreased over the years due to better response equipment, faster response time, and the widespread use of cell phones used to report fires. However, the wildland-urban interface is growing, potentially putting more infrastructure and lives at risk.

### **Impact and Damage Extent**

Individual buildings may be more or less vulnerable to damage from brushfires based on factors such as the clear distance around the structure and the structure's construction materials. Brushfires primarily impacts timber and forest ecosystems, although the threat to nearby buildings is always present.

The likelihood of brushfires occurring and having widespread impacts has decreased over the years as fields and wooded areas are taken over by development.

## Climate Change Impacts

Longer dry periods and droughts may increase the probability of brushfires but their extent has diminished over the years due to advances in detecting and firefighting technologies.

## History

In April 2012 there was a significant brush fire that burned approximately six acres of woodlands on Poppasquash Point just south of Colt State Park. This fire brought to light the lack of water pressure and lack of fire hydrants in the area to fight this type of fire in an area of town with much wild vegetation interspersed with low density residential development.

## Dam Failure

### Description

Dams are classified as high hazard, significant hazard or low hazard. The classification is not based on whether a dam is deemed safe or unsafe. As of 2020, there are 95 high hazard dams, 81 significant hazard dams and 494 low hazard dams in the state.<sup>48</sup> Each dam's hazard classification determines the frequency of inspection. The higher the classification, the more frequently the inspection is conducted.

- › A *High Hazard* dam is one whose failure or misoperation will result in a probable loss of human life.
- › A *Significant Hazard* dam is one whose failure or misoperation results in no probable loss of human life but may cause major economic loss, disruption of lifeline facilities or impact other concerns detrimental to the public's health, safety or welfare.
- › A *Low Hazard* dam is one whose failure or misoperation results in no probable loss of human life and low economic losses.

As part of each Rhode Island Department of Emergency Management (RIDEM) inspection, the major components of the dam are subjectively rated as good, fair or poor. The major components are the embankment, the spillway and the low-level outlet. Good means the dam meets the minimum Army Corps of Engineers (ACOE) guidelines. Fair means the dam has one or more components that require maintenance. Poor means a component of a dam has deteriorated beyond maintenance and is in need of repair.

Flood events call into question the structural integrity of dams that would affect Bristol. In 2021, RIDEM identified 3 dams in the Town of Bristol. One is classified as a significant hazard dam. The other two are considered low hazard. See Table 18.

### Location

The State Street Reservoir is a Town-owned pond (or impoundment) that functions as a storm water detention basin located at the headwater of the Tanyard Brook. This historic mill pond has a dam and weir structure which is controlled by the Department of Public Works. This dam is inspected regularly and there is little chance of any dam failure.

48 2021 Annual Report to the Governor on the Activities of the Dam Safety Program.  
<https://dem.ri.gov/sites/g/files/xkgbur861/files/2022-08/damrpt21.pdf>

The Mount Hope Farm dams are located east of Metacom Avenue, between Tower Street and the coast.

**Table 18 Dams in Bristol**

Dam #	Name	Hazard Class	Ownership
409	State Street Reservoir	Significant	Town of Bristol
662	Mount Hope Farm Upper	Low	Mount Hope Trust
663	Mount Hope Farm Lower	Low	Mount Hope Trust

**Probability of Future Occurrence**

Unlikely.

**Extent (Event Magnitude)**

Two dam hazard classifications are represented in Bristol. The extent of a failure would vary. The Bristol Hazard Mitigation Committee has identified failure as a break in the dam, sending water downstream. The HMC is also concerned about dam failures further upstream in other municipalities that could impact their town.

**Impact and Damage Extent**

The Bristol Hazard Mitigation Committee recognizes that a dam failure is not a natural hazard in itself but several of the hazards listed in the hazard list could bring dam failure upon the Town of Bristol. Severe winter storms, flooding, and a hurricane could all bring enough rain and or snowfall to cause a dam failure in Bristol. The age of these dams also poses a risk to the structural integrity of these dams. A failure of the earth or masonry construction materials could cause loss of lives, property, the natural environment, and economy.

**Climate Change Impacts**

Related to flooding, more intense rain events may stress the structural integrity of dams which would lead to failure.

**History**

There has been no history of dam failure in Bristol.

## Tornadoes

### Description

A tornado is a violent windstorm with a twisting, funnel-shaped cloud. They are often spawned by thunderstorms or hurricanes. Tornadoes are produced when cool air overrides a layer of warm air, forcing the warm air to rise rapidly. The damage from a tornado is a result of the high wind velocity and wind-blown debris. Tornado season is generally March through August, although tornadoes can occur at any time of year. Over 80 percent of all tornadoes strike between noon and midnight. During an average year, about 1,000 tornadoes are reported across the United States, resulting in 80 deaths and over 1,500 injuries. The most violent tornadoes are capable of tremendous destruction with wind speeds of 250 mph or more. Damage paths can be in excess of one-mile-wide and 50 miles long.

Tornadoes are categorized according to the damage they produce using the Fujita Scale (F-scale). Below is the Enhanced Fujita (EF) Scale and the Old Fujita (F) Scale. An F0 tornado causes the least amount of damage, while an F5 tornado causes the most amount of damage. Relatively speaking, the size of a tornado is not necessarily an indication of its intensity. On August 7th, 1986, a rare outbreak of seven tornadoes occurred in New England. One such tornado, rated F2 on the Fujita Scale, carved its way through Cranston, RI, and Providence, RI, causing twenty injuries and \$2,500,000 in damages. Table 20 highlights more tornado events that have affected, Rhode Island.

**Table 19 Fujita Scale**

F Number	Fujita Scale		Enhanced Fujita Scale		Damage Scale
	Fastest ¼ mile (MPH)	3 Second Gust (MPH)	EF Number	3 Second Gust (MPH)	
0	40-72	45-78	0	65-85	Light damage. Some damage to chimneys; branches broken off trees; shallow-rooted trees pushed over; sign boards damaged.
1	73-112	79-117	1	86-110	Moderate damage. Peels surface off roofs; mobile homes pushed off foundations or overturned; moving autos blown off roads.
2	113-157	118-161	2	111-135	Considerable damage. Roofs torn off frame houses; mobile homes demolished; boxcars overturned; large trees snapped or uprooted; light-object missiles generated; cars lifted off ground.
3	158-207	162-209	3	136-165	Severe damage. Roofs and some walls torn off well-constructed houses; trains overturned; most trees in forest uprooted; heavy cars lifted off the ground and thrown.
4	208-260	210-261	4	166-200	Devastating damage. Well-constructed houses leveled; structures with weak foundations blown away some distance; cars were thrown and large missiles generated.
5	261-318	262-317	5	Over 200	Incredible damage. Strong frame houses leveled off foundations and swept away; automobile-sized missiles fly through the air in excess of 100 meters (109 yds); trees debarked; incredible phenomena will occur.

### Probability of Future Occurrence

Unlikely.

### Location

The Hazard Mitigation Committee recognizes that the risk of tornadoes is low for the State of Rhode Island but with the recent changing weather patterns and touchdowns of tornadoes, it would be unwise not to consider them a possible hazard.

### Extent (Event Magnitude)

Historically, Bristol isn't known to be a hotbed of tornado activity. It is expected that future tornadoes will be 0 or 1 on the F-Scale of magnitude.

### Impact and Damage Extent

Tornadoes can cause significant damage to buildings, trees and above ground utility lines. Flying debris can cause injuries to residents.

### Climate Change Impacts

It is uncertain how climate change will affect tornado outbreaks in Bristol.

### History

**Table 20 Recent Tornado Events in Rhode Island<sup>49</sup>**

Date	EF-Scale	Injuries	Damage	Location
8/16/2000	0	0	\$0	Providence County
8/7/2004	0	0	\$0	Kent County
7/23/2008	1	0	\$47,987	Bristol County
8/10/2012	0	0	\$50,000	Washington County
10/24/2018	1	0	unknown	North Providence and Lincoln
10/02/2019	0	0	\$5,000	Portsmouth
11/13/2021	1	9	\$50,000	Westerly and CT
08/18/2023	1/2	1	\$250,000	Scituate, Johnston, North Providence

### Earthquake

An earthquake (also known as a quake, tremor or temblor) is the result of a sudden release of energy in the Earth's crust that creates seismic waves. The seismicity or seismic activity of an area refers to the frequency, type and size of earthquakes experienced over a period of time. Earthquakes are measured with a seismometer. The size or magnitude is recorded on a

<sup>49</sup> NOAA Storm Event Database (2023)



device known as a seismograph. Earthquakes with a magnitude 3 or lower are mostly imperceptible (too low to recognize) and magnitude 7 earthquakes can cause serious damage over large areas.

Although earthquakes are not considered to be a major problem in the Northeast United States, they are more prevalent than one might expect. Table 22 presents historical seismic activity for Rhode Island. It highlights the earthquake epicenter, the Richter magnitude at the epicenter, and the Mercalli intensity level. Richter magnitudes are technical quantitatively based calculations that measure the amplitude of the largest seismic wave recorded. Richter magnitudes are based on a logarithmic scale and are commonly scaled from 1 to 8. The higher the magnitude on the Richter Scale, the more severe the earthquake.

The Mercalli intensity levels are based on qualitative criteria that use the observations of the people who have experienced the earthquake to estimate the intensity level. The Mercalli scale ranges from I to XII. The higher the intensity level on the scale, the closer the person is to the epicenter.

**Table 21 Magnitude Scale Comparisons**

Modified Mercalli Intensity	Richter Scale Magnitude	Description of Intensity Level
I	1 to 2	Not felt except by a very few under especially favorable circumstances.
II	2 to 3	Felt only by a few persons at rest, especially on upper floors of buildings. Delicately suspended objects may swing.
III	3 to 4	Felt quite noticeably by persons indoors, especially on upper floors of buildings. Many people do not recognize it as an earthquake. Standing motor cars may rock slightly. Vibration similar to the passing of a truck. Duration estimated.
IV	4	Felt indoors by many, outdoors by few during the day. At night, some awakened. Dishes, windows, doors disturbed; walls make cracking sound. Sensation like heavy truck striking building. Standing motor cars rocked noticeably.
V	4 to 5	Felt by nearly everyone; many awakened. Some dishes, windows broken. Unstable objects overturned. Pendulum clocks may stop.
VI	5 to 6	Felt by all; many frightened. Some heavy furniture moved; a few instances of fallen plaster. Damage slight.
VII	6	Damage negligible in building of good design and construction; slight to moderate in well-built ordinary structures; considerable damage in poorly built or badly designed structures; some chimneys broken. Noticed by persons driving motorcars.
VIII	6 to 7	Damage slight in specially designed structures; considerable in ordinary substantial buildings with partial collapse. Damage great in poorly built structures. Fall of chimneys, factory stacks, columns, monuments, walls. Heavy furniture overturned.
IX	7	Damage considerable in specially designed structures; well-designed frame structures thrown out of plumb. Damage great in substantial buildings, with partial collapse. Buildings shifted off foundations.
X	7 to 8	Some well-built wooden structures destroyed; most masonry and frame structures destroyed with foundations. Rails bent.

**Table 21 Magnitude Scale Comparisons**

Modified Mercalli Intensity	Richter Scale Magnitude	Description of Intensity Level
XI	8	Few, if any (masonry) structures remain standing. Bridges destroyed. Rails bent greatly.
XII	8 or greater	Damage total. Lines of sight and level distorted. Objects thrown into the air.

Despite the low probability of a high impact earthquake, physical characteristics in Rhode Island may increase earthquake vulnerability:

- › **Hard Rock:** Due to the geological makeup of New England’s base rock, seismic energy is conducted on a greater scale (four (4)-10 times that of an equivalent Richter magnitude earthquake in California).
- › **Soft Soil:** Many coastal regions of New England are made up of soft soils. These soils can magnify an earthquake as much as two times.
- › **Structures:** The New England region, being one (1) of the first settled areas of the United States, has an abundance of older, unreinforced masonry structures that are inherently brittle and very vulnerable to seismic forces.
- › **Low Public Awareness of Vulnerability:** Little public recognition of earthquake threat, and no established system of educating or informing the public of the threat or how to prepare for or respond during an earthquake. Therefore, higher losses will occur here than in other regions of the country.

### Location

Rhode Island is located in the North Atlantic tectonic plate and is in a region of historically low seismicity.

### Probability of Future Occurrence

Possible.

### Extent (Event Magnitude)

“Due to the geological makeup of New England's base rock, seismic energy is conducted on a greater scale (four to 10 times that of an equivalent magnitude earthquake in California). Many coastal regions of New England are made up of soft soils. These soils can magnify an earthquake as much as two times.

“Seismologists and geologists agree that earthquakes are impossible to predict with any degree of accuracy. Rhode Island is in an area of low risk of seismicity. Figure 5 shows earthquake epicenters near Rhode Island. Seismic risk is a function of the seismic hazard, location demographics, and regional economics to the vulnerabilities of the structure or lifeline on the site.”<sup>50</sup>

<sup>50</sup> Rhode Island Emergency Management Agency (RIEMA), State of Rhode Island State Hazard Mitigation Plan Update, 2019

### **Impact and Damage Extent**

The committee recognizes that the potential for an earthquake to strike the Town of Bristol is relatively low but the hazard could afflict town-wide damage, causing power outages, building collapses, water main breaks, dam failures, gas leaks, fires and injuries or deaths. Buildings that are most at risk from earthquakes are the historic structures.

### **Climate Change Impacts**

It is uncertain how climate change will affect earthquake magnitude in and around Bristol.

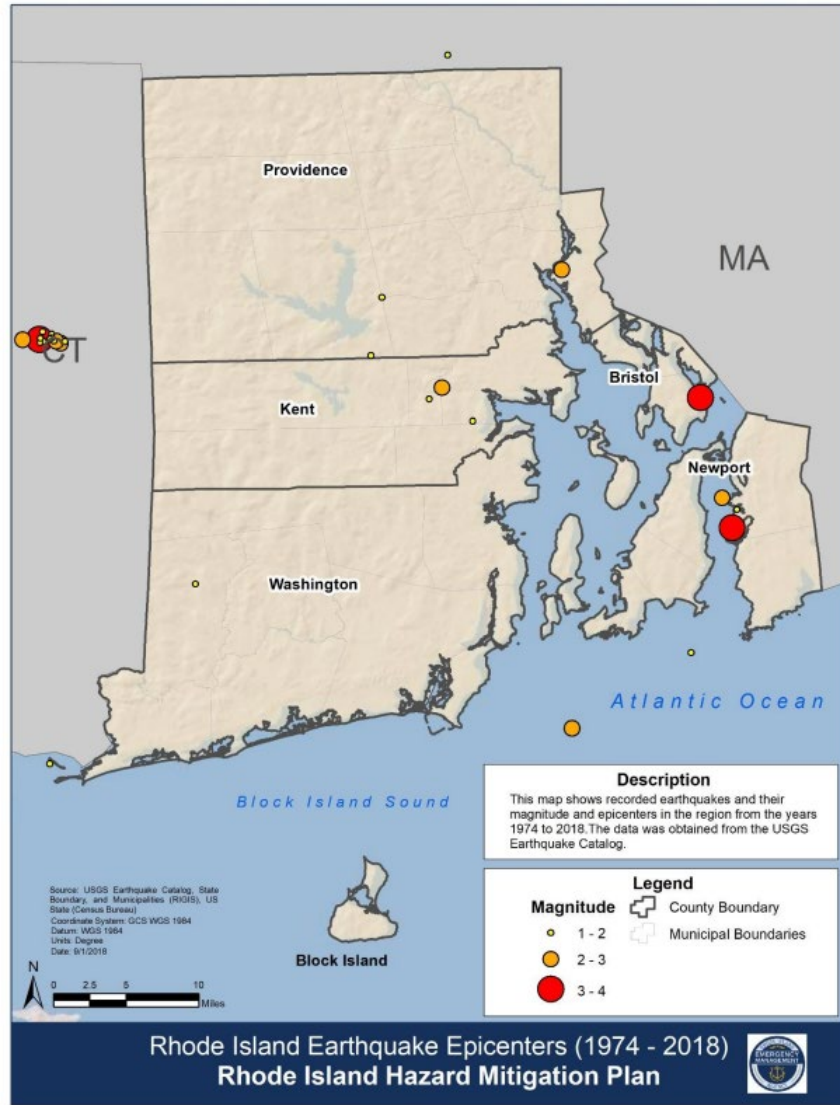
### **History**

Only a few earthquakes have been felt and centered in Rhode Island. One past occurrence of note is the 1951 South Kingstown earthquake that had a magnitude of 4.7 on the Richter scale. Other past earthquakes which were centered in Narragansett Bay and most significantly impacted Newport, Bristol, and Providence counties.

No major earthquakes have happened in the Town of Bristol but have been felt in the state.

DRAFT

**Figure 5 Rhode Island Earthquake Epicenters (1974 -2018)**



**Table 22 Historic Seismic Activity in/near Rhode Island<sup>51</sup>**

Date	Epicenter	Epicenter Magnitude	Mercalli Intensity Level
06/10/1951	South Kingstown, RI	4.6	Intensity level V felt beyond just in Kingston.
10/16/1963	Coastal MA	4.5	Caused some cracked plaster (MMI V) at Chepachet, Rhode Island.
6/14/1973	Western Maine	unknown	The intensities in Rhode Island were IV at Charlestown and I-III at Bristol, East Providence, Harmony, and Providence.
10/01/1974	West Warwick	2.5	Intensity level II.
03/11/1976	Near Newport, RI	3.5	Intensity level VI shock effects felt throughout Southern New England. This earthquake has the distinction of being the largest earthquake to originate in Rhode Island.

<sup>51</sup> United States Geologic Survey [http://neic.usgs.gov/neis/states/rhode\\_island/rhode\\_island\\_history.html](http://neic.usgs.gov/neis/states/rhode_island/rhode_island_history.html) and Earthquake Hazards Program "Did You Feel It" Archives.

**Table 22 Historic Seismic Activity in/near Rhode Island<sup>51</sup>**

Date	Epicenter	Epicenter Magnitude	Mercalli Intensity Level
04/20/2002	Plattsburgh, NY	5.2	Intensity level II to III shock effects felt throughout Rhode Island.
03/11/2008	Central Connecticut	2.9	No data reported for Rhode Island.
06/23/2010	Ontario-Quebec	5.0	Felt throughout Rhode Island.
2011	Rhode Island	0.9	Felt locally.
2012	Rhode Island	1	Felt locally.
2013	Kingston, RI	Unknown	Felt locally.
04/04/2013	Hope Valley, RI	1.8	Felt locally.
01/12/2015	Wauregan, CT	3.3	Felt locally in RI.
07/22/2015	East Providence, RI	2.3	Felt locally in RI.
11/08/2020	Buzzards Bay	3.6	Felt locally in RI, likely in Bristol.
11/22/2020	Buzzards Bay	2.0	Felt locally in RI, likely in Bristol.
06/12/2022	Narragansett Bay	1.6	Felt locally in RI, epicenter between Bristol and Hog Island.

## Climate Change

Changing climate patterns globally and in Rhode Island will worsen the effects of most natural hazards and affect future planning and mitigation efforts. Changes are already being observed and documented. In Bristol, climate change can be seen in sea level rise, high coastal flood waters, storm surges, and intense coastal storms. Long-term climate change is likely to cause the following impacts in Bristol:

- › Heavier, more frequent precipitation events, which may cause more coastal and riverine flooding and flash flooding events.
- › Longer periods of drought and heat waves which may affect water availability and increase the threat for wildfires.
- › More frequent or intense high wind events such as hurricanes and Nor'easters which can damage trees, the electric grid, and property.

More frequent or severe flooding events can have widespread consequences in Bristol. Flooded or inaccessible property can lead to a decline in property values, increased number of foreclosures, and eventually vacant and blighted neighborhoods. These decreases in property values can lead to a reduction in local tax revenue and create budget shortfalls.

How rapidly these changes will be felt is debatable but there is certainty within the State that municipalities need to be prepared. The Town aims to become more adaptable/resilient to these changing conditions.

Through the exercise of creating this plan, the Town of Bristol is exploring ways to reduce their long and short-term risks to a variety of hazards. Any storm that comes up the eastern seaboard will likely impact the town. As climate conditions intensify, the HMC is prepared to update this plan accordingly.

# 4

## Risk Assessment

### Facilities/Resources Inventory

The first step in the assessment process was to create the inventory of facilities and resources of special concern to the Town. The HMC identified the following as critical infrastructure/community assets:

- › Flood prone areas, streets, or infrastructure, and drainage systems
- › Bridges
- › Wastewater facilities
- › Water supply systems
- › Other services/utilities
- › Communication towers
- › Dams
- › Critical municipal hazard response facilities
- › Populations
- › Businesses
- › Schools
- › Recreational facilities
- › Natural resources
- › Historic resources

During the review of these assets, the HMC came to the conclusion that not all of these are so vulnerable they require a new mitigation action within the next 5 years. For some assets, the Town will continue with ongoing actions. As infrastructure ages, and climate conditions change, the HMC will update this plan accordingly.

These most vulnerable assets are identified in the Critical Infrastructure/Community Assets Matrix located at the end of this section.

## Hazard Mitigation Mapping

The Town's GIS database, including parcel data, orthophotography and FEMA flood zone information, were utilized to complete the assessment. The use of this system allowed the HMC to estimate potential fiscal and population impacts for individual parcels.

The final output of this exercise is the Town of Bristol Community Assets Map in Appendix C. The focus of the map is not to duplicate all of the spatial information generated through the inventorying process but rather to present the location of the identified vulnerable resources.

## Fiscal Impact Analysis

Although wind and heavy snow can certainly rack up substantial damages, flooding is one of the hazards that most frequently affects area populations. The Town of Bristol's parcel data and FEMA's 1% annual chance floodplain data were utilized to generate estimates of potential fiscal impacts from natural hazard events such as flooding. The information utilized from the tax assessor's database and GIS included the improvement values, land usage, and unit counts. The analysis showed that Bristol is comprised of 6,464 acres of land, with about 114 acres in the regulatory floodplain. These 114 acres are largely located along the perimeter of the Town at the coast, through the middle of Colt State Park, and along Silver Creek and Tanyard Brook.

HAZUS-MH is a software tool that contains models for estimating potential losses from earthquakes, floods, and hurricanes. HAZUS-MH was used to further understand the potential risk from a large hurricane. For the purpose of this plan, a scenario was run that captures the Town's risk from hurricane damage. The table below summarizes some of the potential damages. The hurricane scenario model uses the same path as the hurricane which tracked west of Bristol.

In 1954 Hurricane Carol (Category 1, peak gusts at 105 mph) tore through Southern New England, causing extensive damage throughout Rhode Island. If this same storm were to strike again today, it would cause over \$143 million dollars in total economic losses (property damage and business interruption loss) in Bristol. About 333 buildings are expected to be at least moderately damaged.<sup>52</sup> See Appendix D.

<sup>52</sup> A representative analysis. No particular building is identified.

**HAZUS Qualitative Damage Description**

- › No Damage or Very Minor Damage
- › Little or no visible damage from the outside. No broken windows, or failed roof deck.
- › Minimal loss of roof over, with no or very limited water penetration.

**Minor Damage**

- › Maximum of one broken window, door or garage door. Moderate roof cover loss that can be covered to prevent additional water entering the building. Marks or dents on walls requiring painting or patching for repair.

**Moderate Damage**

- › Major roof cover damage, moderate window breakage. Minor roof sheathing failure. Some resulting damage to interior of building from water

**Severe Damage**

- › Major window damage or roof sheathing loss. Major roof cover loss. Extensive damage to interior from water.

**Destruction**

- › Complete roof failure and/or, failure of wall frame. Loss of more than 50% of roof sheathing.

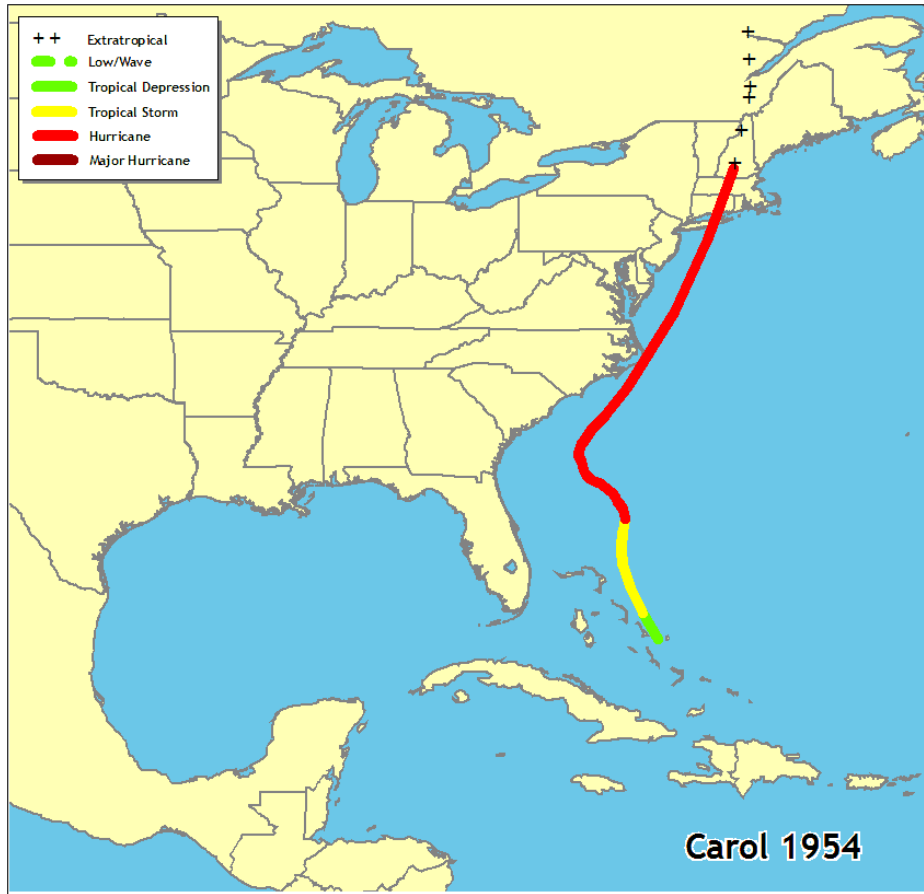
**Table 23 HAZUS-MH Scenarios for Bristol, RI****1954 Hurricane Carol Scenario – If It Happened Today<sup>53</sup>**

<b>Estimated Damage</b>	<b>Amount</b>
Debris generated	18,892 tons
Buildings destroyed	9
Buildings at least moderately damaged	333 (4% of total number of buildings)
Displaced households	85 households may be displaced. 40 people out of a population of 22,493 will seek temporary shelter in public shelters.
Essential Facility Damage (fire, police, schools)	7 facilities would expect to be non-operational for less than a day.
Residential Property (capital stock)	\$128,352,000
Business interruptions	\$15,007,000

53 HAZUS-MH Hurricane Global Risk Report, run March 2023.



Figure 6 Hurricane Carol Path



During non-cyclone events, flooding can still impact the Town. Tables 24 and 25 display potential damage estimates of property values of buildings within the Town’s Special Flood Hazard Area (SFHA), or regulatory floodplain. The parcel information, using the best available data, provides the number of parcels in the SFHA, and values of the buildings on each property. Land value was not considered for this exercise. The values provided are an estimate only. This percentage was calculated in order to assist with identifying which areas are at greater risk. According to Table 24, the town-wide total potential building damages for these floodplain areas are about \$377 million.

Approximately 79% of Bristol’s revenue is generated from real estate taxes.<sup>54</sup> Should any of the properties forming the tax base be destroyed by a hazardous event, a causal effect would be those property owners whose parcels remain intact would carry an increased financial burden with regards to property taxes. It is an important course of action for the Town to protect both lives and property from natural disasters. However, as Bristol’s population grows, the burden of protecting lives and property grows.

54 Town of Bristol, RI Town Administrator Recommended Budget for Fiscal Year Ending June 30, 2024.

Using data from the E-911 structure data from the RI Geographic Information System (RIGIS) and information from the Bristol Tax Assessor, the following table summarizes the value of the insurable buildings that are located within the Special Flood Hazard Areas.

The buildings that were located in each SFHA were first selected. The Town's parcel information for each building was then used to determine the building value. Parcels in the SFHA which do not have structures were not included in this assessment.

**Table 24 2022 Property Values with Structures in Special Flood Hazard Areas by Flood Zone<sup>55</sup>**

Flood Zone	# of Parcels	Total Acres	Building Value
VE	566	569.5	\$260,800,000
AE	497	304.5	\$116,202,900
<b>TOTAL</b>	<b>1,063</b>	<b>874</b>	<b>\$377,002,900</b>

**Table 25 2022 Property Values with Structures in Special Flood Hazard Areas by Zone Type**

Land Use Type	# of Parcels	Total Acres	Building Value
Residential	503	336	\$127,437,100
Waterfront	199	14	\$106,940,200
Waterfront (Planned Unit Development)	25	1	\$13,334,100
Planned Unit Development (PUD) such as condos	300	410	\$112,575,700
Downtown	21	19	\$14,521,900
General Business and Limited Business	11	3	\$2,162,400
Manufacturing	2	0.7	\$3,800
Open Space	1	23	\$27,700
<b>TOTAL</b>	<b>1,063</b>	<b>874</b>	<b>\$377,002,900</b>

## Built Environment

According to HAZUS-MH, Bristol has over an estimated 8,000 buildings with a total replacement value (excluding contents) of \$4.7 billion. Approximately 86% of the buildings and 64% of the value are associated with residential housing.

<sup>55</sup> Based on RIFIS e911 Sites, FEMA 2014 Flood Insurance Rate Maps, and 2022 parcel information from the Town. This data is to be used for planning purposes only to provide estimate values.

Using the Rhode Island GIS e911 structure file, FEMA flood insurance rate maps, and the Town’s GIS, it was determined that \$447 million in building values are located in the floodplain. Most of those are residential properties.

There are 317 flood insurance policies in place for a town that has over 1,000 structures in the regulatory floodplain (VE and A-Zones). In the lower risk X-zones, 138 policies are in place, for added protection in case it floods. These policies are more affordable than those in the A and VE-Zones.

**Table 26 Flood Insurance Information<sup>56</sup>**

Total Number of Policies	317
Total Premiums	\$241,833
Insurance in Force	\$87,757,600
Total Number of Closed Paid Losses	206
\$ of Closed Paid Losses	\$1,518,973
Repetitive Loss Properties	13 (including SRL) residential
Severe Repetitive Loss Properties	1
<b>Number of Policies in Each Zone:</b>	
<b>Zone</b>	<b>Policies</b>
A-Zone	165
VE-Zone	14
X-Zone (Standard)	137
X-Zone (Preferred) <sup>1</sup>	1

<sup>1</sup> Preferred Risk Policies (PRP) are more affordable policies cover structures that were built in an X zone but due to new mapping, are now located in a Special Flood Hazard Area.

Areas that didn’t experience flooding previously are now more vulnerable as riverine flood intensity and frequency increases. The Town has been encouraging development away from flood areas but most of this development predates recent regulations requiring flood proofing, leaving many vulnerable areas unprepared to face a storm of any significance.

The HMC has identified critical infrastructure listed in the Critical Infrastructure/Community Assets (Table 27). The list includes flood prone drainage systems, streets or infrastructure; bridges; wastewater; water supply;

**FEMA A-Zone vs. AE-Zone**

Both are considered Special Flood Hazards Areas- areas with a 1% annual chance of flooding and a 26% chance of flooding over the life of a 30-year mortgage.

**AE Zone:** Base Flood Elevations (BFEs) are provided on the FEMA maps. Formerly A1-A30 numbered zones.

**A Zones:** Detailed studies have not been conducted which indicate depth or base flood elevation.

<sup>56</sup> As per the State Hazard Mitigation Officer October 6, 2022.

services/utility facilities; public communication equipment; dams; critical municipal hazard response facilities; populations; businesses; schools; recreational facilities; and historic resources. All of these important community resources have the potential to be affected by natural disasters. The magnitude of the losses would be dependent upon the type, location, and extent of each unique hazard.

The Town's zoning laws help dictate future development while maintaining Bristol's unique character. Continued enforcement of Rhode Island State building codes and new regulations as required will lessen potential damage caused by a natural hazard event. The codes adopted by the Town of Bristol range from building codes and design standards, to zoning regulations.

## Population Impact Analysis

Of primary concern during a hazard event is protecting the health and safety of Bristol residents. In addition to knowing the total population, it's also important to estimate how many people would be impacted by loss of service or need to evacuate. According to the 2021 American Community Survey 5-Year Estimates, there are 9,394 housing units in Bristol supporting a population estimate of 22,305. The population in Bristol is generally concentrated in the downtown area with mixed use and multi-family buildings along with the historic single-family homes. The other neighborhoods along State Route 114 (Hope Street and Ferry Road) and State Route 136 (Metacom Avenue) are predominantly single-family homes. The Poppasquash peninsula is mostly single-family estate homes on large parcels of land. Roger Williams University is located in the southeast corner of Town. The 2020 Population data was used in Figure 7 to estimate the most densely populated areas based on the best available data.

Vulnerable populations include elderly/senior citizens, special needs, disabled, Roger Williams University Students, visitors and tourists, business owners, veterans, low-income residents, and the working waterfront community. The non-residents may be unfamiliar with evacuation routes, sheltering options, or flood risks. They also are unlikely subscribed to the Town's Code Red system which sends out automated emergency alerts.

Improving emergency response and educating these populations is important to the Town.

A significant hazard can significantly cripple the Town. In addition to direct damage to personal property, impacts can include the disruption of vital services, the loss of utilities, and the emotional strain from financial and physical losses. This is especially difficult when residents are forced to evacuate their homes.

Figure 7 2020 Population by Census Block

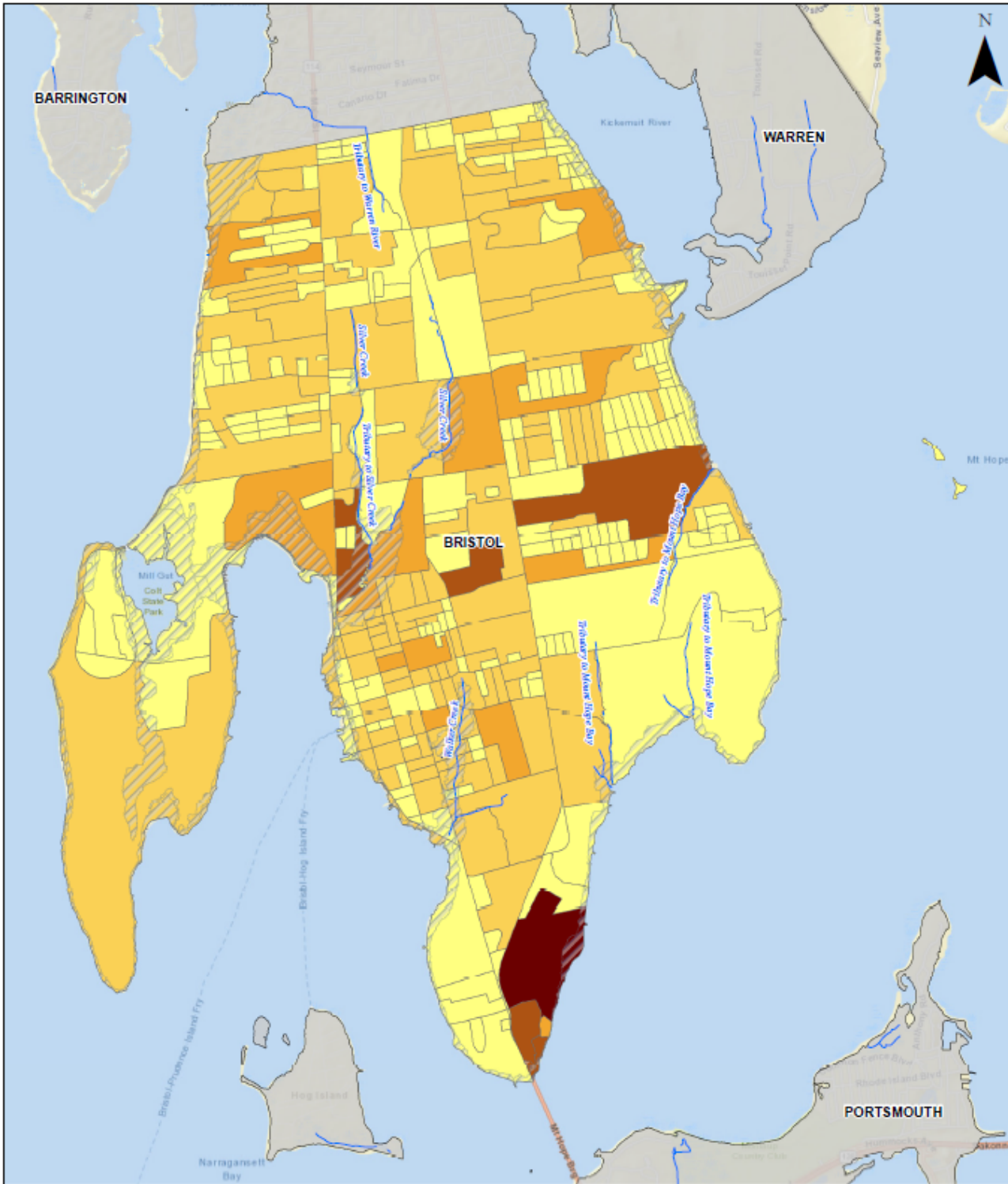


Figure 7: 2020 Population by Census Blocks  
Bristol, RI

0 0.375 0.75 1.5 Miles  
Source: RI Geographic Information System, USA Census 2020 Redistricting Blocks

## Natural Environment

The Bristol Comprehensive Community Plan and Open Space Plan identifies the following critical natural resources:

- › Wetlands and salt marshes
- › Creeks and brooks
- › Floodplains
- › Soils
- › Habitats and endangered species
- › Wooded areas
- › Beaches

Rhode Island has experienced a significant increase in both flood frequency and flood severity over the past 80 years. Climate change is expected to result in more frequent heavy rains, affecting stream flow.<sup>57</sup>

Hurricanes, earthquakes, Nor'easters, floods or any weather-related hazard event will have particular impacts on the natural environment. Differences in storm size, speed of movement, wind speeds, storm surge heights, timing with respect to tides and landfall location relative to vulnerable resources makes for high variability in impacts and related costs.

When the natural environment is impacted there are both direct and indirect costs. Impacts of severe weather events to the natural environment include both direct (loss of habitat and salinization of land/ groundwater) and indirect costs (widespread inland damage to built environment, threats to ecosystems/ species, and contamination of potable water supply).

## Vulnerability of Future Structures

Bristol is not uniformly vulnerable to natural hazards and climate change. Certain locations, resources, and populations have and will be affected to a greater degree than others. The Town's zoning districts helps to maintain these less densely developed areas. Growth should only occur when there is an available capacity for municipal services to absorb the growth, and there is a fiscal ability and community agreement to the expanded infrastructure required for growth.

Bristol's vulnerability to natural hazards is not expected to change dramatically over the next five years due to increased development. Enforcement of current building codes will ensure that development will be stronger and more resilient than some of the older, historic structures in Bristol.

<sup>57</sup> Rhode Island's Environmental Climate Change Coordinating Council (EC4) Science and Technical Advisory Board, *Current State of Climate Science in Rhode Island*, May 1, 2016 [Microsoft Word - STAB Ann Rpt Final.docx \(ri.gov\)](#)

## Anticipated Future Vulnerability

As climate conditions change, increased storm intensity or frequency may put considerable stress on the infrastructure in Bristol. Roads will flood more often and may eventually become unusable. Drainage infrastructure may be overwhelmed more often. Fire hydrants, pump stations, and sewer and water lines will be stressed or inaccessible by the rising streams and rivers. Areas that are not used to flooding may see flood waters inch closer to their property.

The Town of Bristol does not anticipate significant shifts in populations which would affect the profiled hazards' impacts. On a smaller scale, a former mill building on Thames Street has been approved to be converted into a 127-unit residential development. The building is located in a VE zone on Bristol Harbor; the first floor will be dedicated for parking. This redevelopment wouldn't impact hazards, but rather there would be a new concentration of residents that may need to evacuate or may be displaced following a coastal storm.

## Community Infrastructure/Community Assets Matrix

The Critical Infrastructure/Community Assets Matrix (Table 27) represents the culmination of the risk assessment process and is the final product. Its purpose is to gather all the pertinent results in one place for ease of presentation and to serve as a starting point for discussion of specific mitigation actions. It not only lists the specific areas of concern, but provides detailed location information, summarizes the applicable hazard, problem, and mitigation benefits.

**Table 27 Bristol’s Critical Infrastructure/Community Assets**

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
<p><b>Flood Prone Areas, Streets, or Infrastructure, and Drainage Systems</b></p>	<p>Tanyard Brook Crossing Hope Street</p> <ul style="list-style-type: none"> <li>• (intersection of Hope St./Ferry Rd. northwest to Walley St...also serves as a section of the primary evacuation route)</li> <li>• (Burton St. northwest to Summer St.)</li> </ul> <p>Thames Street</p> <ul style="list-style-type: none"> <li>• (Constitution St. to just north of State St.)</li> <li>• (north of Bradford St. to the intersection with Washington St., then continuing north onto Hope St. to Poppasquash Rd.)</li> </ul> <p>Coggeshall Farm Road (Colt Rd. through to Colt Drive...also serves as a section of the primary evacuation route)</p> <p>Colt Drive (north along Asylum Rd.)</p> <p>Surf Drive (Beach Rd. to just north of Cliff Drive)</p> <p>Wood Street (intersection of Hope St. north to</p> <p>Woodlawn Ave. also serves as a section of the primary evacuation route)</p> <p>Slocum Street (Bristol Town Line south to Butterworth Ave.)</p> <p>Riverview Avenue (Butterworth Ave. to Franca Dr.)</p> <p>Everette Street (Franca Dr. south to terminus)</p>	<p>Flooding: inland and coastal. Dam failure</p>	<p>Sherman Avenue end of road drainage and public access improvements at \$120K</p> <p>Narrows Road right of way at Mt. Hope Bay drainage improvements at \$100K</p> <p>Annawamscutt Drive right of way drainage improvements at \$136,000</p> <p>Portside Drive drainage and right of way improvements at \$48,000</p> <p>Sunrise Drive right of way drainage improvements at \$82,000</p> <p>Church Street Dock sea wall repairs to improve resiliency</p> <p>Retrofit of paved parking areas within the Tanyard Brook and Silver Creek Watershed</p>	<p>1. Expand green stormwater infrastructure throughout town.</p>



At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
	<p>Smith Street (Water St. to several inland segments)</p> <p>Wilcox lane (in its entirety)</p> <p>Harrison Street (in its entirety)</p> <p>Wood Street</p> <ul style="list-style-type: none"> <li>• (intersection of Hope St. north to Woodlawn Ave also serves as a section of the primary evacuation route)</li> <li>• (bisecting through residential areas north at Garfield St., Collins St., Cole St., Charles St., Richmond St., Prospect St., Catherine St., and Mt. Hope Ave.)</li> <li>• (Ferry St. north)</li> </ul> <p>Washington Street (Hope St. to High St. to intersection with Bayview Ave.)</p> <p>Monroe Avenue (north from Washington St. to Perry St.)</p> <p>Jones Street (in its entirety)</p> <p>Chestnut Street (at High School crossing)</p> <p>Gooding Avenue (multiple segments)</p> <p>Tupelo Street</p> <p>Seawall at Poppasquash Road</p>		<p>Shoreline Management Program to retrofit dead end streets that taper into the water.</p> <p>Fox Hill Avenue drainage improvements were recently completed Summer 2023.</p> <p>Tanyard Brook Phase 3 recently completed Summer 2023.</p> <p>Sherry Avenue / Varnum Street (Silver Creek watershed) drainage study. In design.</p> <p>Leahy Pond /Sowams Drive /Annawamscutt Drive sub watershed drainage and water quality improvement study. In concept design.</p> <p>Mt. Hope High School drainage improvements. Concept designs and cost estimates completed. Future work pending proposed high school.</p>	

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
			<p>Leila Jean Drive (Silver Creek) drainage improvements. Recently completed. Ongoing monitoring and maintenance. More work may be necessary.</p> <p>Bristol Police Station stormwater improvements. Recently completed Summer 2023.</p> <p>Tanyard Reservoir drainage and flood improvements. Recently completed.</p>	
<b>Bridges</b>	<p>Mill Pond Bridge (weight limit) Mt. Hope Bridge (Ferry Road) Silver Creek (Route 114) Poppasquash culverts flood</p> <p>Wooden bridge which provides pedestrian access through a wetland at Silver Creek cannot support a vehicle for emergency access.</p>	<p>Flooding/sea level rise High Wind (Mt. Hope Bridge) Severe storms Ice Tornadoes</p>	<p>Statewide Planning: 114 Corridor- resiliency planning currently ongoing in partnership with Statewide Planning and the Towns of Warren and Barrington.</p>	<p>2. Design and construct Wood Street Extension from Perry St. north to Chestnut St.</p>
<b>Wastewater</b>	<p>Mt. Hope Pump Station (in the floodplain) Silver Creek Pump Station (in the floodplain) Constitution Pump Station (in the floodplain) Ferry Road Pump Station (in the floodplain) Peter Road (near wetland)</p>	<p>Flooding/sea level rise</p>	<p>Ferry Rd anticipated to be abandoned to sea level rise.</p> <p>Applied for grants to get a pump station generator.</p>	<p>3. Reinstate check valve retrofit program. 4. Seek alternative access to Sewer Plant.</p>

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
			<p>Incentives to disconnect sump pumps up to \$1,000 to replumb the sump pumps. Reduces overflow of sewer plant. Mandate from EPA to reduce infiltration. In 2020 this was implemented with a public information program and Town inspections of all retrofits before and after.</p> <p>RI Infrastructure Bank (RIIB): provided loans to homeowners for lateral repairs. \$10,000.</p> <p>Sewer lines being upgraded.</p> <p>Drainage improvements at Wastewater Treatment Facility.</p>	
<b>Water Supply Systems</b>	Pump stations and lines. Bristol County Water. Water from Scituate. Back up in East Providence.	Drought Flooding/sea level rise	Water mains have been enlarged. Connectivity projects and water pressure projects are ongoing.	5. Coordinate with Bristol County Water to create water line redundancy.
<b>Other Services/Utilities</b>	Prudence Island Ferry Terminal U.S. Coast Guard, Bristol Aids to Navigation Team Natural Gas RIPTA service (Hope Street/Route 60) Pedestrian access through wetlands	High winds Severe weather Flooding	Town mandates that new developments are required to bury electrical wires.	6. Work with RI Energy to reinforce electrical system resiliency.

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
	Silver Creek wooden bridge cannot support a vehicle. No access on the east side for vehicle. Electrical Power		RI Energy is working to replace powerlines from the substation at Gooding Avenue along with clearing easements and access area.	
<b>Communication Towers</b>	Police Station Fire Station Cell Tower at Landfill St. Mary's Church Tupelo Street Peter Road Smoke Stack at Unity Park Library at RWU	Severe weather Tornadoes High winds Snow/ice	All up to date. Recently installed town-wide repeaters. State has 800 MW the Town can utilize.  Town has installed OSHEAN fiberoptic mesh network for continuous operability. Installed, tested, and running. Expanding reach.  Police Department is part of ATT First Network- first priority in the network.	None at this time.
<b>Dams</b>	State Street Reservoir (stormwater detention basin) Dam #409 (significant hazard)- not being rectified by Tanyard Brook Projects.  Mount Hope Farm (earthen dam)  Mt. Hope High School has a small dam near Chestnut Street which takes flow from the east branch of the Silver Creek.	Flooding (Inland) Dam failure	The State Street Reservoir dam is inspected regularly. Prior to a storm event the weir is lowered to allow the reservoir to empty and then the weir is raised to allow maximum stormwater storage capacity.  Recently the Town completed a water quality project that included	7. Dredge the silt behind the dam at the high school to improve the capacity.

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
			<p>improving land surrounding the reservoir.</p> <p>State Street Dam management plan has been approved.</p>	
<p><b>Critical Municipal Hazard Response Facilities</b></p>	<p>Bristol Town Hall (10 Court Street)                      Bristol Fire Eveready Station (193 Thames Street)                      Bristol Fire HQ and EOC on the corner of Annawamscutt and Metacom                      Bristol Police Department (395 Metacom Avenue)                      DPW Facility (111 Mount Hope Avenue)                      Dreadnaught Fire Station at 72 Church Street                      Defiance Fire Station at 1124 Hope Street                      Metacom Manor Health Center                      Maritime Center in former Armory on Church/Thames                      Animal Shelter which is approved as an emergency shelter for animals.                      Mt. Hope High School is the primary shelter                      Quinta-Gamelin Community Center has been used as a shelter and they have a generator.</p>	<p>All hazards</p>	<p>As part of a flood awareness program, the Town received a FEMA grant to install a plaque to show water levels during previous floods and install signage that represents historical flood information and photos.</p> <p>Installation of back-up generators at the trash collection facility at Minturn Farm Road and at the compost facility for debris management.</p>	<p>8. Acquire or establish a Memorandum of Understanding (MOU) for a mobile solar trailer.</p> <p>18. Make showers at Quinta-Gamelin Community Center handicap accessible.</p>
<p><b>Populations</b></p>	<p>Silver Creek Manor Nursing Home (in the floodplain)                      Dawn Hall (formerly St. Elizabeth’s Nursing Home)                      Veteran’s Home                      Franklin Court Assisted Living                      Benjamin Church Housing Authority                      Bristol Senior Center</p>	<p>Flooding: inland and coastal                      All hazards</p>		<p>9. Expand town-wide tree planting.</p> <p>10. Create a Neighborhood Resilience Plan to improve sustainability and resiliency in individual neighborhoods,</p>

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
	Various group homes			including infrastructure and development improvements.
<b>Businesses</b>	Hope Street Thames Street Former gas station on Hope St. (Location in the floodplain has been a constraint for redevelopment at the corner of Washington Street.)	Flooding/sea level rise	Historic District vulnerability assessment.  Outreach to small business community.	11. Prepare an "After the Storm Recovery" Plan for the business community. 12. Inspect and secure seawall along downtown coastal commercial facilities as necessary.
<b>Schools</b>	Guiteras School (access to the building is in the Silver Creek floodplain) Storyland Preschool Our Lady of Mt. Carmel School Rockwell School Mt. Hope High School Colt Andrews School  Roger Williams University	Flooding: inland and coastal Winter weather Extreme heat and cold	Enhanced remote learning.  Each school has an evacuation plan.  Police Department works with schools on assessments, emergency response plans.	13. Implement Mt. Hope High School drainage master plan.
<b>Public Buildings</b>	Town Hall Community Development offices in the former Reynolds School Historic Byfield and Walley Schools (decommissioned) on the Town Common	Severe storms		14. Equip more public buildings with generators and air conditioning.
<b>Recreation</b>	Bike Path Harbors/Marinas Parks	Severe storms Flooding Winter weather	Sea wall maintenance.	15. Elevate the bike bath crossing at Silver Creek.

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
	Town Beach Coastal Access Areas (rights of way to the shore) Sea wall	Storms can impact water quality	Currently end of road retrofits for improved water access.  Quinta Gamelin Community Center is a heating/cooling center	2. Design and construct Wood Street Extension from Perry St. north to Chestnut St.  16. Expand bicycle infrastructure and sidewalks. 17. Increase resiliency of the Independence Park boat ramp. 18. Make showers at Quinta-Gamelin Community Center handicap accessible. 12. Inspect and secure seawall along downtown coastal commercial facilities as necessary.
<b>Natural Resources</b>	Street trees Streams and rivers Bristol Harbor Mount Hope Bay Kickemuit River Open space	Severe storms High winds Drought Brushfires	Healthy trees, tree preservation.  Trail maintenance  Steam channel maintenance  Road sweeping  Enforcement of Soil Erosion and Runoff control ordinance.	19. Reduce pollution in Bristol Harbor, Mount Hope Bay, and the Kickemuit River. 20. Encourage xeriscape (drought tolerant landscaping) and use of native vegetation. 21. Perform a hydrologic and hydraulic study of the lower end of Silver Creek and dredge as necessary. 22. Preserve open space within the flood zones.

At Risk	Location	Hazard/Problem	Ongoing Actions	Mitigation Actions
			<p>Water quality improvements at the end of roads that terminate at the shoreline.</p> <p>Preserve open space within the coastal flood zone.</p>	<p>9. Expand town-wide tree planting and preserve existing trees where necessary.</p>
<p><b>Historic Resources</b></p>	<p>See Appendix E. Downtown Historic District</p>	<p>Flooding: coastal and inland Earthquakes</p>	<p>Vulnerability assessment for Bristol Historic District</p>	<p>10. Implement the Bristol Waterfront Historic District Vulnerability Assessment case by case.</p>

DRAFT



# 5

## Programmatic Capabilities

### Purpose

This capability assessment examines the existing studies, plans, programs, and policies that have incorporated hazard mitigation and other pro-active tools into the Town system. The purpose of the capability assessment is to highlight successes, identify shortcomings, and to lay the groundwork for possible improvement. The Town of Bristol recognizes that the inclusion of mitigation initiatives not only benefits the community by reducing human suffering, damages and the costs of recovery, but also helps build and maintain the sustainability and economic health of the Town. This section details the Town's existing relevant plans, programs, and policies that were reviewed during the drafting of this plan.

### Primary Plans, Regulations, and Departments

**Capital Improvement Plan (CIP):** The Town of Bristol, RI Capital Improvements Program 2023-2027 prioritizes Town projects while balancing public safety, recreation, community planning, infrastructure, and technology needs. Projects outlined in this plan generally cost over \$5,000 and have a minimum five-year life. Examples include Silver Creek stream restoration and watershed drainage improvements, stormwater improvements, and end of road retrofits for shoreline access. Projects from this HMFMP will be considered for the next update of the CIP.

**Comprehensive Community Plan:** This plan provides for the protection, development, use and management of the land and natural resources. Locally adopted and State approved in 2017, the Comprehensive Community Plan outlines goals, policies, issues, and actions to manage growth within the Town. The Comprehensive Community Plan includes many of the mitigation actions included in the 2016 Hazard Mitigation Plan.

Further revisions of the Comprehensive Community Plan will reflect the mitigation actions set forth in this 2024 plan, as well as revisions of such, when setting goals for the Town, which will allow all Town plans to incorporate comprehensive mitigation planning for the Town. Natural hazards and climate change are incorporated into the current Comprehensive Community Plan as per State recommendations.

#### Land Use Element

**Action Item LU8:** Continue to protect the Silver Creek and Tanyard Brook Watersheds

**Action Item LU9:** Expand and implement the Silver Creek Watershed Drainage Study from the headwaters north of Gooding Avenue to the mouth at Bristol Harbor and complete the recommended Phase 2 Tanyard Brook improvements.

#### Housing Element

**Goal 3/Policy B:** The Town will pursue federal and/or state funds to purchase flood prone properties.

**Action Item H-19:** Continue to participate in the Community Rating System of the National Flood Insurance Program and amend as applicable to raise the Town's credit for increased discounts on Flood Insurance Policies.

#### Economic Development Element

**Action Item ED31** – In conjunction with the recommendations of the Town's Hazard Mitigation Plan, consider public monies to assist in financing the demolition of some parts of the buildings along the waterfront that would make public access more feasible and reduce obstruction and bulk along the waterfront.

#### Services and Facilities Element

**Action item SF3** – Move forward with the recommended drainage improvement project for the Tanyard Brook and State Street Reservoir. Seek Federal and State grants to augment funding of this project to supplement the \$3 million bond approved by Bristol voters in 2006 to pay for drainage improvement projects.

#### Open Space, Conservation, and Recreation Element

**Action Item OSCR11** – Require Best Management Practices (BMPs) to preserve wetlands, flood plains, and other environmentally sensitive areas.

#### Natural, Historical, and Cultural Element

**Action item NHC8** – Use federal, State, and local programs to purchase properties that are subject to frequent flood or storm damage.

**Continuity of Operations Plan (COOP)/Continuity of Government (COG):** Managed by the Police Department, the Bristol COOP/COG ensures the ability of the Bristol Police Department to continue to provide essential services and deliver core capabilities during a disruption to routine operations. This plan provides guidance for alternative operational procedures and personnel policies needed to sustain essential functions. This response plan is adequate and will be updated as needed.

**Emergency Operations Plan/All Hazards Plan:** The Bristol Police Department maintains an All Hazard Plan which establishes guidelines for Department members regarding rapid and well-coordinated responses to critical incidents (both man-made and natural). This plan follows the Incident Command System (ICS) protocols. The Police Department conducts annual training on these protocols for all officers. This response plan is adequate and will be updated as needed.

**Erosion and Sediment Control Plan and Stormwater Pollution Prevention Plan (SWPP):** This bylaw was adopted to ensure that land disturbance activities do not increase stormwater run-off. Applicants must file an erosion and sediment control plan as well as a soil erosion and sediment control permit application. For disturbance areas greater than one acre, a stormwater pollution prevention plan (SWPP) must also be approved. Where applicable, a Rhode Island freshwater wetlands permit is required. Adhering to this plan will help the Town reduce non-point source pollution in the Bay. Many of the proposed mitigation actions in this Plan are focused on supporting local clean water initiatives. See Section 6.

**Harbor Management Plan and Harbor Ordinances:** Last updated in 2021, the Harbor Plan Update guides the policies for the Town's waterways and provide a blueprint for future improvements and enhancements to the Town's waterfront for the enjoyment of residents, businesses, and visitors. The Harbor Plan is integrated into the Bristol Comprehensive Community Plan and is consistent with the plan as well as current zoning regulations. The storm preparedness section of the plan addresses emergency preparedness for hurricanes and other storms.

Policies:

- A. The Town will maintain an ongoing, coordinated effort between citizens and the State Emergency Management Agency to be ready and prepared for storm events.
- B. The Town will maintain communication and planning efforts between private and public agencies and groups that direct, control and support operations in an emergency situation.
- C. The Town will continue to develop and update strategies that prepare for and respond to natural disasters.

**Municipal Resilience Program Community Resilience Building (CRB) Workshop, Summary of Findings-** In spring of 2020, the Town of Bristol participated in the newly established Rhode Island Municipal Resilience Program. Through the community-driven process, participants identified a series of concerns and challenges from top hazards such as hurricanes, flooding (inland and coastal), and droughts and heatwaves. Recommended actions to improve resilience were considered for this HMFMP update.

**National Flood Insurance Program (NFIP):** The Town of Bristol is an active and compliant member of the National Flood Insurance Program since 1982. As such, Bristol residents are able to purchase flood insurance to protect their property against flood losses. The Town of Bristol has adopted the most recent (July 2014) Flood Insurance Rate Maps (FIRM) and Flood Insurance Study (FIS) dated July 2014. The Director of Community Development is the designated NFIP Coordinator for the Town. As a public service (free of charge), the Building

Official and/or the Director of Community Development provide residents and businesses owners (upon request) with the following information regarding flood protection:

- Whether a property appears to be in or out of the Special Flood Hazard Area (SFHA) as shown on the current FIRM of the Town.
- Additional flood insurance data for a site, such as the FIRM zone and the base flood elevation or depth, if shown on the FIRM.
- The Town has a handout on the flood insurance purchase requirement that can help people who need a mortgage or loan for a property in the SFHA.
- The Town has copies of completed FEMA Elevation Certificates for buildings built in the floodplain since 2004; and, for some buildings completed prior to that, as well.

In May 2013, the Town was entered into the **Community Rating System** of the National Flood Insurance Program. The Community Rating System provides a discount to all property owners who maintain flood insurance as required by the National Flood Insurance Program. The discount is based on a scoring for eligible activities to educate residents and mitigate damage from flooding including brochures, posting information on the Town's web site, and preservation of open space that is in the floodplain. The Town's discount is currently 15% (Class 7), saving Bristol homeowners an average of \$247 annually on flood insurance premiums. The Director of the Department of Community Development became a Certified Floodplain Manager in 2013. A Certified Floodplain Manager is trained on the requirements for construction in the floodplain which is important in the review of permits for construction in the flood zone. The Town will continue to participate in the CRS and strive for a better rating.

**Floodplain Education:** The NFIP Coordinator is available to answer questions that residents may have about flood insurance, compliance, or floodplains. There are also flood-related print materials available at the Building Official's office.

**Flood Hazard Development Permit-** Development Standards- In compliance with the requirements of the National Flood Insurance Act of 1968, the Town Council established a Flood Hazard Development Permit System and Review Procedures for development activities in the designated flood hazard areas of the Town. This system requires a Flood Hazard Permit prior to applying for a building permit in the areas of special flood hazard as identified by FEMA in the FIRM for the Town of Bristol. It also references Division 2 of Article IX of the Bristol Town Code of Ordinances, Sections 28-301 through 28-310 which includes additional floodplain management measures to ensure public safety; minimize hazards to persons and property from flooding; to protect watercourses from encroachment and to maintain capability of floodplains to retain and carry off floodwaters.

**Open Space Plan:** The Open Space Plan is another planning document intended to advise the Town Council on open space preservation and acquisition efforts, act as a resource for other agencies with open space concerns and advise the Planning Board on elements of the Comprehensive Community Plan. In June 2008, the Town adopted an updated Open Space Plan, which includes direct support for several mitigation actions included in the 2010 and

2016 Hazard Mitigation Plan, still relevant for this 2024 Update. This Plan includes a mitigation action to preserve open space within the floodplain, consistent with the Open Space Plan.

**Revised Phase II Stormwater Management Program Plan:** The Environmental Protection Agency's (EPA) Storm Water Phase II Final Rule is an effort to preserve, protect, and improve the Nation's water resources from polluted storm water runoff. The Rule determined there are six Minimum Control Measures which need to be addressed for the Phase II National Pollutant Discharge Elimination System (NPDES) by implementing Best Management Practices (BMPs) appropriate for Bristol's community, including:

- Public Education and Outreach
- Public Participation/Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff Control
- Pollution Prevention/Good Housekeeping

The Town acting through the Department of Public Works continues to utilize a variety of BMPs, identified by the EPA, to minimize pollutant loads into the local waterways and waterbodies.

***Soil Erosion, Runoff and Sediment Control Ordinance:*** The Town of Bristol has adopted regulations that provide detailed requirements for the submission of a soil erosion, runoff and sediment control plan for land disturbance of any existing vegetation, grades, or contours of land. This ordinance was adopted out of the findings that excessive quantities of soil are eroding from certain areas undergoing development for nonagricultural uses, such as storage/filling, housing developments, commercial construction, industrial areas, recreational facilities, and roads, as a direct result of poorly planned and implemented site grading and surface water runoff controls. These types of developments are required to submit a plan prepared by a professional engineer for approval and are subject to inspections during construction. This ordinance is currently adequate for the Town.

***Subdivision and Development Review Regulations:*** Amended in 2017, The Town's Subdivision and Development Review Regulations provide for additional protections in the form of Environmental Impact Statements (EISs) for subdivisions and development projects. Article 6.6 Impact Statements - In accordance with R.I.G.L. 45-23-60(3), in order to make a positive finding that there will be no significant negative environmental impacts, the Planning Board may require that an environmental impact statement be prepared by the applicant of any subdivision or development project. Section A Environmental Impact Statement - (3) An EIS required under this section shall be prepared by a qualified professional(s) and shall include research and documentation describing and assessing short and long-term cumulative environmental impacts, which may include but not be limited to impacts upon: (b) Flooding and drainage.

Also, under Appendix F Design and Construction Standards, B(2)cii, to facilitate functional and attractive development, minimize adverse impacts, and to ensure that a project will be an asset to the community, the Regulations state: The following specific areas shall be preserved as undeveloped open space or lot area, to the extent consistent with the reasonable utilization of land; and in accordance with the applicable State or Town regulations: Undeveloped lands in the floodplain, especially velocity floodplain, as defined in Article IX of the Zoning Ordinance. Further, in section B(2)d, development shall be laid out to reduce cut and fill; to avoid unnecessary impervious cover; to prevent floodings; to provide adequate access to lots and sites; and to mitigation adverse effects of shadow, traffic, drainage and utilities on neighboring properties.

**Tree Trimming Program:** Under the jurisdiction of the Town Administrator, the Town of Bristol undertakes the maintenance and preservation of trees. The Town Administrator reviews requests for permission for planting, removal, or trimming of trees within any public right of way. The Town Administrator's Office coordinates with the DPW and Tree Warden to conduct tree inspection activities including trimming and pruning. The Town does not work near power lines. Trimming near power and utility lines are done by the various utilities using their own crews and equipment or contractors.

**Vulnerability Assessment (National Register Historic District):** In September 2022 the Town of Bristol. In cooperation with Preservation Strategies, analyzed the impact of 2 feet of sea level rise on the Bristol Waterfront Historic District (BWHD), a National Register historic district (NRIS# 75000053; listed on March 18, 1975). Periodic flooding in areas of the BWHD is increasing, and given the abundant historic assets in these areas, development a resilience strategy that mitigates and/or adapts to this hazard should ensure the greatest amount of preservation of these valuable and irreplaceable remains of our collective past. The report identified over 33 historically and architecturally significant properties in Bristol that are at high risk of loss due to a 2-foot increase in sea level rise. The total assessed value of these properties is approximately \$40,000,000. The resulting report is incorporated into the Bristol Hazard Mitigation and Flood Management Plan Update and attached in Appendix E, thus ensuring that the community's cultural heritage resources worthy of preservation are included in future planning efforts.

**Zoning Ordinance:** Bristol's Floodplain Overlay District was created to minimize hazards to persons and property from flooding, to protect watercourses from encroachment and to maintain the capacity of floodplains to retain and carry off floodwaters. The special flood hazard areas (zones A, AE, AH, AO, A99, V, or VE) are established as a floodplain overlay district. All development in the district, including structural and non-structural activities, whether permitted by right or by special permit must comply with the Rhode Island State Building Code, Coastal Resources Management Act, Rhode Island Coastal Resources Management Council, Endangered Species Act, Rhode Island Department of Environmental Management, Freshwater Wetlands Act, Rhode Island Department of Environmental Management, Minimum Standards Related to Individual Sewage Disposal Systems, Rhode Island Department of Environmental Management, Water Quality Regulations, Rhode Island Department of Environmental Management. This is currently adequate for the Town.

## Departments/Organizations

**Bristol Warren Regional School District:** In cooperation with Public Works, the school district is responsible for the maintenance of all school and municipal buildings and school grounds. This includes sand spreading, and snow and ice clearing from roofs and around storm drains. The Bristol Warren School District uses the ConnectEd service to distribute phone messages to staff and students.

**Community Development:** This department manages all functions of town government related to Planning, Zoning, Code Compliance, Building Inspection, Redevelopment and all other functions related to land use, housing, air pollution, and the protection of the natural environment within the town. The Director of Community Development has lead this Hazard Mitigation Plan effort.

The Town maintains an interactive online public mapping portal for viewing public data such as zoning, voting districts, land use, tree inventory, and flood zones.

**Conservation Commission:** The mission of the Conservation Commission is to promote and develop the natural resources and protect and preserve natural areas within the Town of Bristol including its watersheds, streams, wooded areas, coastal areas, wetlands, and green spaces. The Commission acts in an administrative or advisory capacity on environmentally sensitive project proposals, donations of private lands, green space plantings, and a variety of environmental issues. The Commission is currently working on developing a Town tree management plan.

**Fire Department:** Bristol businesses and residents are protected from fires, medical, hazardous material or environmental mishaps. The Town of Bristol is served by four fire stations. The mission of the Bristol Fire Department is to serve and protect the public from the loss of life, destruction of property, and mitigate hazards as efficiently as possible. To accomplish the mission, personnel work hard to ensure a well-trained, well equipped, and educated firefighting and EMS force are available that will provide the Town, and its neighbors when called upon, with the best emergency services possible.

The Fire Department's facilities include Hydraulion Engine & Hose Company No. 1 (Headquarters) at 4 Annawamscutt Drive. the Defiance Hose Company No. 1 is located at 1124 Hope Street. The Dreadnaught Hook, Ladder and Hose Company No. 1 is located in the historic downtown neighborhood at 72 Church Street. The Ever Ready Engine and Hose Company No. 2 is located at 193 Thames Street along the water. The Fire Department, like the Police Department, experiences a higher demand in the summer months when the summer population can increase.

The Town is served by 5 Fire Prevention, 2 Admin, and 84 volunteer firefighters. Overall equipment inventory includes:

- 5 pump engines
- 5 administrative vehicles
- 4 ambulances
- 3 ATVs
- 2 Watercraft (one with pump)

- 1 ladder truck
- 1 heavy rescue
- 1 brush truck
- 1 Mass Casualty Response Unit (State supported)

The permanently established Emergency Operations Center (EOC) is located the Fire Department headquarters located at 4 Annawamscutt Avenue. The EOC has a diesel generator servicing the entire building. The Fire Chief serves as the City's Emergency Management Agency (EMA) Director.

**Harbor Department:** The Harbormaster's position is full-time and is augmented by a full-time administrative assistant and thirty part-time employees. The Harbor Department coordinates and administers all activities taking place in the harbors and waterways contingent to the coastal shoreline of the Town of Bristol and within the town's boundaries. These activities include patrolling of the harbors and waterways, enforcement of federal, state and local laws pertaining to activity on these waters, supervision of all moorings within town boundaries whether private or public, maintenance of all docks, wharfs, piers, marinas, moorings and similar structures owned by the Town, maintenance of vessels and vehicles owned by the town to carry out these functions, and collection and management of fees for public use of these facilities. The Harbor Department works in coordination with Federal and State Officials on security, immigration, and other joint responsibilities in addition to providing public safety services on the water in cooperation with the Bristol Police and Fire Departments; the Rhode Island Department of Environmental Management (RIDEM); and the United States Coast Guard.

**Police Department:** The Bristol Police Department works to prevent crime and disorder, reduce citizen fear of crime, provide for the safe and efficient flow of traffic, provide a variety of noncriminal activities and improve the quality of life of all community members. The Bristol Police Department is staffed by 42 sworn police officers and supported by 11 civilians (including 2 part time animal control officers), and 10 part-time retired officers.

The Department operates twenty-four hours a day and responds to all criminal complaints, calls for service and town-wide emergencies. In 2021, officers responded to over 26,000 calls. The Department is located at 395 Metacom Avenue and has the following equipment:

- 11 Marked front-line vehicles (SUV/Sedan)
- Marked detail vehicles (Sedan)
- 13 Unmarked Admin/Detective vehicles (SUV/Sedan)
- Unmarked traffic vehicle (SUV)
- Marked motorcycles
- Marked Animal Control vehicles (Van)
- Marked SRO vehicles (SUV)
- Marked Command Post vehicle
- Marked Special Operation vehicle (SUV)
- Marked Specialty/Show vehicle (SUV)
- Marked 2500 crew cab pick-up truck
- Marked UTV 6 passenger Polaris with dump bed and plow attachment
- Marked Boat- 27' Safeboat



Additional watercraft include:

- Emergency boat
- Pump out boat
- 2 fire boats,
- 12-foot skiff
- multiple kayaks

Bristol uses the CodeRed emergency telephone notification system to distribute important emergency information. Recently the Town launched a cell phone and web-based application called tip411 which allows people to send anonymous tips to the Police Department.

The Bristol Police Department maintains and operates the Mobile Command Unit available to all departments and has two portable variable message boards for roadside deployment.

**Public Works:** The Department of Public Works is responsible for the maintenance and improvement of public facilities in the town as well as an array of town services. Public Works handles the following ongoing mitigation actions:

- street improvements
- street cleaning
- snow removal
- town sewer, and storm drainage system management
- tree inspection and removal
- public property maintenance
- collection and disposal of garbage and recyclables
- catch basin repair
- flushing of stormwater drain lines
- stormwater infrastructure maintenance

**Water Pollution Control:** This department is responsible for the maintenance and improvement of the Bristol sewer systems, treatment plant, and compost facility. The Town implemented an Industrial Pretreatment Program (IPP) to reduce the volume of pollutants discharged into the sewer system that could, in turn cause harm to the collection system, treatment plant, or facility employees. All businesses must meet local discharge limits. Dilution is not allowed as a means of meeting the discharge limits. Additional recent or ongoing mitigation projects include: improving the pump stations, collections to keep out inflow and/or infiltration, and installation of a generator at the composting facility.

**Town Administrator:** The Bristol Town Administrator is the elected chief executive officer of the Town, head of the administrative branch of Town government and ceremonial head of the Town.

**Town Council:** These 5 elected members are the legislative body responsible for setting town policy. Educating the Town Council members about the importance of hazard mitigation is not only beneficial for the Town's resiliency but also facilitates plan adoption.

**Ability to Expand on Capabilities:** Bristol has taken an informed and enthusiastic approach to reducing losses from current and future hazard risks. With this drive, the Town does have the ability to expand some of their departments and improve the Town's preparation for natural hazards. As explained further in Section 6, the HMC is proposing a series of mitigation actions to better protect residents and businesses, especially along the waterfront as climate conditions change.

The Town of Bristol is continually trying to adapt to and mitigate coastal flooding as well as riverine flooding. They are currently trying to enhance their stormwater capabilities through green infrastructure and preserving open space. Finding more ways to handle the heavy rain events can help reduce street flooding and improve public safety. Funding for these projects is not readily available; the Town will have to seek outside funding to supplement local budgets.

## State Programs

**Rhode Island Coastal Resources Management Council (CRMC):** New development along coastal areas in Bristol is regulated by Rhode Island Coastal Resources Management Council (CRMC) and the Town of Bristol. One CRMC regulation requires a Coastal Buffer Zone, or a "land area adjacent to a Shoreline (Coastal) Feature that is, or will be, vegetated with native shoreline species and which acts as a natural transition zone between the coast and adjacent upland development," on property within 200 feet of the inland edge of a coastal feature. The benefits of the Coastal Buffer Zone include protection of water quality, protection of coastal habitat, protection of scenic and aesthetic quality, erosion control, and flood control.

The CRMC has adopted shoreline change maps that delineate shoreline rates of change that will be applied to pertinent sections of the Council's regulatory programs to address issues including setbacks of activities from coastal features. These shoreline change maps detail erosion rates for the shoreline and are further detailed into shoreline segments for each map. In total there are 12 such maps for Bristol.

### **Rhode Island Department of Environmental Management (DEM)**

**Division of Law Enforcement:** The Rhode Island DEM Division of Law Enforcement serves to protect the natural resources and ensure compliance with all environmental conservation laws through law enforcement and education.

### **Land Revitalization and Sustainable Materials Management**

**Recreation Trail Grants:** provides financial assistance to municipalities and non-profit organizations for the development and maintenance of recreational trails and trail-related projects. This federally funded program receives its funding from a portion of federal gas taxes paid on fuel. Grant funding is dependent on Rhode Island receiving allocation of funds from the Federal Highway Administration.

**Section 319 Nonpoint Source Grant Program:** to prevent, control or abate nonpoint source pollution to the waters of the state – surface waters (both freshwater and

saltwater) and groundwater. The Section 319 competitive grant funds are intended to provide financial assistance for projects that will protect or improve water quality and aquatic habitats, thus enhancing the designated uses of the state's waters by addressing sources of nonpoint pollution, correcting hydromodification issues, and providing for habitat restoration.

**Urban and Community Forest Program:** This RIDEM Division of Forest Management program supports activities which lead to a more effective and efficient management of urban and community forests and improve public understanding of the benefits of preserving existing tree cover in communities.

**Wetland Regulations:** RIDEM is responsible for regulating alterations of the freshwater wetlands throughout the State. Since many floodplains are also wetlands, appropriately managing these resources help maintain proper floodplain function. These regulations ensure that actions in this plan which will alter the physical landscape will not do so at the expense of wetlands.

**Rhode Island Department of Health:** The Rhode Island Department of Health (DOH), not only strives to prevent disease and increase health and safety, but they also promote the Special Needs Emergency Registry. By voluntarily enrolling in this list, local police, fire, and other local first responders can better prepare for and respond to an individual's needs during a disaster.

**Rhode Island Department of Transportation:** The Rhode Island Department of Transportation (RIDOT) designs, constructs, and maintains the state-owned surface transportation system. This includes not only roads and bridges but also the state's rail stations, tolling program, bike paths and ferry service.

**Rhode Island Emergency Management Agency:** The Rhode Island Emergency Management Agency (RIEMA) is the State agency assigned to reduce the loss of life and property for the whole community while ensuring that as a State we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all natural, human-caused, and technological hazards. RIEMA is also the pass-through agency for FEMA mitigation funding.

**Rhode Island Enhanced 9-1-1 Telephone System:** Bristol utilizes the state's E-911 system which provides 24-hour public safety communication services from one answering point in North Scituate. Each call is routed to the appropriate response team. The system processes both landline and wireless 9-1-1 calls.

**Rhode Island Executive Climate Change Coordinating Council:** Established in 2014, the Executive Climate Change Coordinating Council (EC4) sets specific greenhouse gas reduction targets and incorporates consideration of climate change impacts into the powers and duties of all state agencies. The legislation emphasizes the concept of resilience, building on our collective strength to develop practical solutions that allow Rhode Island to "weather the storm." The 13-member Council is chaired by RIDEM.

**Rhode Island Infrastructure Bank:** Established in 1989, the RI Infrastructure Bank provides fundings (loans, grants, etc.) to finance municipal infrastructure improvements related to water and wastewater, roads and bridges, energy efficiency and renewable energy, and brownfield restoration. This is a potential funding source for stormwater infrastructure improvements.

**Rhode Island State Building Code:** All municipalities within the State of Rhode Island share a single building code (RIGL 23-27.3-100 et. al.). The Code itself (which incorporates the International Building Code) was last amended in 2018 and provides comprehensive construction requirements designed to mitigate the impacts from natural hazards, such as high wind events. The Code is enforced by the Bristol Building Department and provides an additional layer of regulatory control to those discussed above.

The State Building Code (RIGL 23-27.3-106.0 to 106.5) covers substantial improvements and substantial damages for structures in the floodplain. If a building is damaged or improved by 50% of the physical value of the building, the code's requirement for flood resistant construction for new structures shall apply.

**Rhode Island State Fire Code Regulations:** Bristol has adopted the Rhode Island Fire Safety Codes to safeguard life and property from the hazards of fire and explosives in accordance with safe practice. The Fire Code provides reasonable minimum requirements for fire prevention and protection. For existing structures, the Fire Code is enforced by the four fire districts for existing structures. The Building Official enforces the Fire Code for new structures.

**Rhode Island State Dam Safety Program:** The Town of Bristol participates in the State Dam Safety Program because of the significant hazard dam in Bristol. The State Dam Safety Program was created to facilitate the enforcement of the primary dam inspection law (RIGL 46-19, Inspection of Dams and Reservoirs). RIGL 46-19 states that dam owners are responsible for the safe operation, maintenance, repair, and rehabilitation of a dam, which are the essential elements in preventing dam failure; furthermore, dam owners are liable for the consequences of accidents or failures of their dams. According to the State of Rhode Island 2017 Dam Safety Program Report, the following have been identified as program limitations: unclear ownership of numerous high hazard dams, construction of buildings within inundation areas below dams, lack of funding to repair or remove privately owned dams, inadequate spillway capacities and engineering analyses, lack of Emergency Action Plans across the state, inadequate staffing, increase in rainstorm intensities.

**Rhode Island Turnpike and Bridge Authority:** The Rhode Island Turnpike and Bridge Authority (RITBA) operates and maintains the Mount Hope Bridge which connects the Town of Bristol to the Town of Portsmouth. The RITBA was created in 1954 by the Rhode Island General Assembly as a body corporate and politic, with powers to construct, acquire, maintain, and operate applicable bridge projects. Town coordination with this agency is important during severe weather when people may be evacuating Aquidneck Island and traveling through Bristol.

## Other

**Eastern Rhode Island Conservation District:** A non-profit agency working with people and groups providing information and technical assistance for activities which protect natural resources such as soil, water, and air.

**Preserve Rhode Island:** A statewide non-profit dedicated to protecting historic places through advocacy, stewardship, and preservation programs. The organization's Revolving Fund supports repairs for at-risk historic properties.

**Rhode Island Energy (Electricity and Natural Gas):** Rhode Island Energy is the major provider of natural gas and electricity in the state. Recent projects include:

- Improved tree trimming
- Various gas line replacements in conjunction with local paving projects.

**Save The Bay:** A member-supported nonprofit organization whose mission is to protect and improve Narragansett Bay. Save The Bay is eager to continue supporting the town to strengthen the community's climate resilience by engaging diverse stakeholder groups, restoring critical habitats such as wetlands, marshes, and floodplains, and co-developing innovative solutions to the risks associated with natural disasters. Save the Bay also is in support of the long-term funding of acquisition and removal of the Potter Hill Dam to restore floodplains, promote fish passage, and improve water quality in the Wood-Pawcatuck River watershed.

**United Way 2-1-1:** United Way 2-1-1 in Rhode Island is a free, confidential service that provides information, referrals, and is available in multiple languages. This service connects residents with community services they may need such as childcare, housing, health insurance, and tax preparation.

## Federal Programs

**Community Development Block Grant (CDBG):** The United States Department of Housing and Urban Development (HUD) manages the Community Development Block Grant (CDBG) Program. This program supports municipal activities to build stronger and more resilient communities. Activities may address needs such as infrastructure, economic development projects, public facilities installation, community centers, housing rehabilitation, public services, clearance/acquisition, microenterprise assistance, code enforcement, homeowner assistance, etc.

**Federal Emergency Management Agency:** The Federal Emergency Management Agency (FEMA), an agency of the U.S. Department of Homeland Security, coordinates disaster response when local and state resources are maxed out. The agency also provides grant funding for pre-and post-disaster mitigation projects.

**Building Resilient Infrastructure and Communities (BRIC):** supports states, local communities, tribes and territories as they undertake hazard mitigation projects, reducing the risks they face from disasters and natural hazards. In addition to project

selections, the BRIC program offers help to communities in the form of non-financial direct technical assistance that can provide holistic hazard mitigation planning and project support. This competitive grant usually has an annual application period that is open from fall to winter. Final project selections are announced the following summer. The Town of Bristol must have a current, FEMA-approved hazard mitigation plan to receive competitive BRIC funding.

**Flood Mitigation Assistance (FMA):** supports projects which reduce or eliminate the risk of repetitive flood damage to buildings insured by the National Flood Insurance Program. The Town of Bristol must have a current, FEMA-approved hazard mitigation plan to receive competitive FMA funding.

**Hazard Mitigation Grant Program (HMGP):** provides funding to state, local, tribal and territorial governments so they can develop hazard mitigation plans and rebuild in a way that reduces, or mitigates, future disaster losses in their communities. This grant funding is available after a presidentially declared disaster. The Town of Bristol must have a current, FEMA-approved hazard mitigation plan to receive competitive HMGP funding.

**Emergency Management Performance Grant (EMPG):** provides funding to support local emergency management agencies in carrying out the National Preparedness Goals. The five mission areas include prevention, protection, mitigation, response, and recovery.

**Fire Prevention & Safety Grants (FP&S):** provides critically needed resources to fire departments and non-profit organizations to carry out fire prevention education and training, fire code enforcement, fire/arson investigation, firefighter safety and health programming, strategic national projects, prevention efforts, and research and development. These competitive grants are available annually.

**US Department of Agriculture, Natural Resource Conservation Service (NRCS):** provides technical and financial assistance to local governments to help communities implement conservation practices that address watershed resource concerns. NRCS supports programs which reduce soil erosion, enhance water supplies, improve water quality, increase wildlife habitat, and reduce damage caused by floods and other natural disasters.

**US Department of Transportation, National Scenic Byways Program:** This federal program funds road improvements such as byway facilities, safety improvements, and interpretive information along roads that merit recognition for their scenic, historic, cultural, natural recreational, or archaeological qualities. The Revolution Heritage Byway, along Route 114 and High Street in Bristol is Rhode Island's only National Scenic Byway.

**US EPA Water Infrastructure Improvements for the Nation (WIIN) Act:** provides funds to small, underserved, and disadvantaged communities to assist public water systems in meeting Safe Drinking Water Act requirements.

# 6

## Mitigation Actions

### Mission Statement

Preserve and enhance the quality of life, property, and resources by identifying areas at risk from natural hazards and implementing priority hazard mitigation strategies to protect Bristol's citizens, infrastructure, and historical, cultural, and natural resources.

### Mitigation Goals

To effectuate the mission statement, the Town establishes the following hazard mitigation goals, toward which all action must reach:

1. Protect the public health, safety and welfare;
2. Reduce property damages caused by hazard impact;
3. Minimize social dislocation and distress;
4. Reduce economic losses and minimize disruption to local businesses;
5. Protect the ongoing operations of critical facilities;
6. Reduce the dependence and need for disaster assistance funding after disasters;
7. Expedite recovery disaster mitigation efforts during the recovery phase; and,
8. Provide an ongoing forum for the education and awareness of natural hazard mitigation issues, programs, policies, and projects.

## Status of Proposed 2016 Actions

**Table 28 Status of Proposed 2016 Actions**

Action	Status?	Reason why it is not complete (shift in focus, funding, etc.)	Other comments
Make Residents Aware of Emergency Response Plan	Complete		This action has been implemented through the Code Red program and the ongoing outreach to residents to enroll in this system. The Fire Department publishes and distributes emergency response information annually in May/June before the hurricane season. This information is also posted on the Town of Bristol website and Social media outlets. Additionally, the Fire Department conducts workshops with residents of vulnerable populations and in vulnerable areas. They have had workshops at the Senior Housing locations (Benjamin Church and Franklin Court) and at North Farm Condominiums which is a large residential area. This emergency response planning is ongoing.
Designate Alternative Evacuation Route for the Poppasquash Area through Colt State Park	Complete		The Town has an agreement with RIDEM for access through "Coggeshell Farm Road" including accessibility through the gate and maintenance during winter storms. This road can also be opened for residents, if needed. Director Parella confirmed that the DPW is familiar with this agreement and plows the road when needed.
Implement Mitigation Incentive Program	Ongoing		This action is ongoing. The Town continues to provide information to contractors and homeowners on the risks of building in hazard – prone areas and the benefits of building and renovating structures to current standards. The Town continues to seek out grant sources that could provide incentives to implement mitigation measures and this program is ongoing. Two homeowners have expressed interest.
Prepare an "After the Storm Recovery" Plan for the Community	Not complete	Need to work with State permitting agencies	The action is in process and has not yet been completed. It was noted that the State Department of Business Regulations has brochures for businesses which the Town can link to their website. Move to 2024 Plan.
Acquire properties in the Special Flood Hazard and Repetitive Flood Loss Areas	Ongoing		This continues to be an ongoing priority for the Town and the Town continues to seek protection and acquisition of these areas for preservation when opportunities arise. Vacant land in the watershed has been acquired. Not recommended to be a new mitigation action in 2024.



**Table 28 Status of Proposed 2016 Actions**

Action	Status?	Reason why it is not complete (shift in focus, funding, etc.)	Other comments
Preserve vacant open space within the coastal flood zones	Ongoing		This continues to be an ongoing priority for the Town and the Town continues to seek protection and acquisition of these areas for preservation when opportunities arise. Not recommended to be a new mitigation action in 2024.
Develop a stand-alone Environmental and Historic Preservation Plan.	Ongoing		Created an inventory of buildings in the downtown historic district. FEMA looking at non-residential buildings for potential retrofits. Not recommended to be a new mitigation action in 2024. Deferred.
Bury electrical wires and other suspended cables	Not Complete	Funding and feasibility	This is required of new developments. However, this action has not been completed town-wide since it is presently not financially feasible. The Town continues to explore grant opportunities. Not recommended to be a new mitigation action in 2024. Deferred.
Reinforce wire-to-pole connections	Not Complete	Other priorities.	This action has not yet been completed. The Town will continue to work toward this action with RI Energy and the Public Utilities Commission, as necessary. Not recommended to be a new mitigation action in 2024. Deferred.
Retrofit of paved parking areas within the Tanyard Brook and Silver Creek Watersheds	Ongoing		This action is ongoing. The Bristol Planning Board amended the Subdivision and Development Review Regulations to require Low impact Development Techniques in all applications for subdivision or developments. Not recommended to be a new mitigation action in 2024.
Develop Shoreline Management Program	Ongoing		<p>This action is in progress. The Town partnered with the RI Coastal Resources Management Council for a grant to retrofit dead end streets that taper into the water. The grant will allow the Town to have engineered plans for the retrofit program that will be eligible for future grant funding to implement. Sunrise Drive is the street that was nominated for this program. Not recommended to be a new mitigation action in 2024. Deferred.</p> <p>Additionally, the Town has completed an end of road retrofit of San Miguel and Butterworth roads and is currently working to complete end of road retrofits at Annawamscutt Narrows, Sherman, and Portside.</p>

**Table 28 Status of Proposed 2016 Actions**

Action	Status?	Reason why it is not complete (shift in focus, funding, etc.)	Other comments
Public Information, Outreach – Signage	Complete		The Town installed signage along major access routes that flood indicating that the area is a flood area. The Town has also been designated a Storm Ready Community and the Fire Chief has posted this at headquarters. The Town is also working on a plan to update and reposition the signs for evacuation routes in Town.
Upgrade sewer lines where necessary	Ongoing		This action is ongoing as opportunities become present. Received a bid for \$495,161 to replace 5,500 feet of sewer main, and rehab 44 manholes. Not recommended to be a new mitigation action in 2024. Deferred.
Conduct drainage improvements at the Wastewater Treatment Facility	Complete		This action has been completed with construction of the drainage line in Fairview Drive. Currently upgrading electrical, odor management system, and compost collection system.
Inspect and secure the seawall along downtown coastal commercial facilities, as necessary	Ongoing		This action is in progress. The Town has repaired a portion of the seawall along Rockwell Park. The Town has repaired the seawall at Independence Park Walley Beach. In addition, the Town the Prudence Ferry Dock has been repaired. The Town will be assessing the repairs needed at walls along the north and south sides of the State Street Boat Ramp and along the north side of the Maritime Center driveway as well as the wall along the ballfield at Guiteras School. Not recommended to be a new mitigation action in 2024. Deferred.
Establish fire lanes in the Mt. Hope area	Complete		This action has been completed. The National Grid has opened lanes for access to their equipment which can also serve as access for the Fire Department if needed.
Upgrade the Quinta Gamelin Community Center to be shelter compliant	Complete		This action is completed. The Center has a kitchen. A generator was also recently installed with a FEMA grant.
Promote installation of a check valve/backflow preventer	Ongoing		This action is ongoing as required by the Sewer permitting. All buildings with basement plumbing are required to have Backflow Preventers/Check Valves. This is ongoing. Not recommended to be a new mitigation action in 2024. Deferred.
Expand the implementation of the Backflow Retrofit Program	Complete		All of the residents that were on the list have been completed and no residents are on a wait list. However, we will keep this action item for potential future issues and grant opportunities that may present

Some of the actions proposed in 2016 were considered for this 2024 plan. Others (as noted) are ongoing town projects that will be completed at a later date or are part of regular Town operations.

This 2024 plan reflects the Town of Bristol's continued commitment to reduce impacts from inland and coastal flooding. Since 2016, the Town has experienced repeated flooding along the coast both from the brooks and the Bay. As climate conditions continue to intensify the problem, the Town has ramped up efforts to look at both infrastructure and natural resource improvements to reduce widespread flooding.

DRAFT

## Additional Actions Since Last Plan Update

Additional actions since the last plan update of 2016:

- › The Town has successfully completed many projects since the 2016 plan update that make the Town more resilient, including the following projects:
- › Restoration of the seawall at Walley Beach/Halsey C. Herreshoff Park
- › Restoration of the seawall at Independence Park
- › Completion of the Tanyard Brook Culvert Replacement Project with Phase 3 completion this summer.
- › State Street Reservoir improvements
- › Installation of stormwater improvements at the Police Station
- › Restoration of the East Branch of the Silver Creek
- › Restoration of the wetlands at the Bristol Golf Course
- › Completion of the Vulnerability Assessment for the Downtown Historic District
- › End of Road Water Quality Improvements at Butterworth Avenue and San Miguel Drive
- › Town Common Stormwater Master Plan
- › Mt. Hope High School Stormwater Master Plan

## Mitigation Actions

The HMC decided to propose actions that addressed certain vulnerabilities that were identified earlier in the planning process. See Chapter 4.

The worksheets below summarize the specific problem and proposed possible solution, details the primary tasks to be undertaken, identifies an appropriate lead and anticipates financing options.

After all of the action details were completed, the HMC discussed the priority level of each action. The HMC went through each action and decided if it was a high, medium, or low priority for the Town of Bristol. This helps to generally prioritize needs when funding becomes available or budgeted. Actions that received a high priority ranking would provide more benefits than low priority items. Understanding that priorities can and will change, it was helpful to document what is important at that moment in time. Having this discussion as a group helped the HMC consider maximum benefits to the entire town, not just individual departments or residents.

The HMC was encouraged to propose a range of mitigation actions regardless of project costs. Some of the less expensive action items such as coordinating with Bristol County Water to create waterline redundancy is a low-cost item but can still provide a lot of benefit to the town. Performing a hydrologic and hydraulic study and dredging of Silver Creek is of high importance, yet it will require substantial funds. It is still a high priority for the town to pursue funding and support to get this accomplished. If costs have already been set aside for a particular mitigation action, the HMC prioritized that action to ensure that it was completed, and funds were spent in a timely manner.

Funding and staff time will be the determining factors on when various actions are completed. The HMC understands that implementation of many of these proposed actions requires the Town to secure external funding.

This HMFMP includes actions which prevent or reduce the consequences of disaster (mitigation), planning and education (preparedness), improved response in the immediate aftermath of an event (response), and improved restoration efforts (recovery). Those which are true mitigation actions are noted as such.

There are necessary planning elements that need to be completed before additional mitigation actions can be considered. The Committee has identified a range of actions below, some of which are planning activities. However, there is a mitigation action identified for each vulnerable area where applicable.

### Priority Level

- › **High:** Reduces the greatest risks, is important to accomplish first, funding has already been secured.
- › **Medium:** May need other actions to be completed first, funding may need to be identified.
- › **Low:** Less of an impact on safety and property

### Time Frame (from date of plan adoption)

- › **Short Term:** within 1-3 years
- › **Medium Term:** within 3-5 years
- › **Long Term:** greater than 5 years

**VULNERABLE AREA: Flood Prone Areas, Streets, or Infrastructure, and Drainage Systems**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
1. Expand green stormwater infrastructure throughout town. <ul style="list-style-type: none"> <li>• Parking Lot on north side of Town Common at State Street</li> <li>• Promote installations in parking lots and front yards</li> </ul>	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
			<table border="1"> <thead> <tr> <th>ACTION STATUS</th> </tr> </thead> <tbody> <tr> <td>New</td> </tr> </tbody> </table>
ACTION STATUS			
New			

**RATIONALE- WHY IS THIS IMPORTANT?**

Support water quality initiatives of the Town.

*Hazard Addressed:* All flooding, dam failure

BENEFITS	OBSTACLES
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Reduces infiltration into the sewer system.  
 Reduce street runoff. Reduce runoff into the Bay.

LEAD/CHAMPION	SUPPORT
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Community Development

Public Works

POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
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RIIB  
 Section 319 Nonpoint Source Grant Program (RIDEM)

\$150,000 per project

Short Term (0-3 years)  
 Medium Term (3-5 years)  
 Long Term (more than 5 years)

**OTHER NOTES**

The Town sold Gooding Plaza but will encourage new owner to install green stormwater infrastructure in the parking lot. The Police Department HQ is located in the Tanyard Brook watershed. A project was recently completed to improve stormwater runoff and infiltration.

End of Road Retrofits in process to remove pavement and install drainage/water quality treatment systems at the end of roads: Annawamscutt, Narrows, and Sherman. Also, water quality / drainage at the existing Portside walking path. With each of these projects, access to the shore on the right of way will be improved.

Opportunities in Narrows Neighborhood/ Annawamscutt/Sowams area/ around Leahy's Pond and Sowams park to include Green Infrastructure, increased tree planting and rain barrels and rain gardens in conjunction with private properties.

DRAFT

**VULNERABLE AREA: Bridges**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
2. Design and construct Wood Street Extension from Perry St. north to Chestnut St.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> <hr/> <p style="text-align: center;">New</p>

**RATIONALE- WHY IS THIS IMPORTANT?**

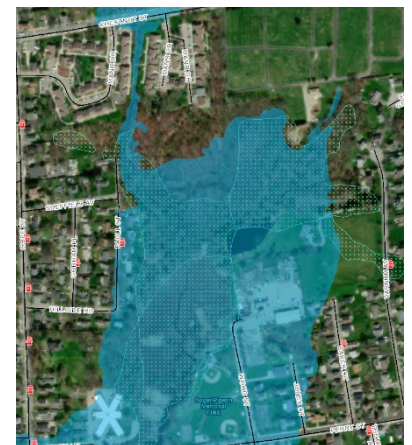
This additional evacuation route will reduce pressure on Route 114 which is impacted by sea level rise and flooding. There are only two north/south routes through Town currently – State Route 114 (also known as Hope Street and Ferry Road) and State Route 136 (also known as Metacom Avenue).

**Hazard Addressed:** All hazards as it relates to emergency evacuation.

<b>BENEFITS</b>	<b>OBSTACLES</b>	
Public safety	Wetland crossings, public support	
<b>LEAD/CHAMPION</b>	<b>SUPPORT</b>	
Community Development	Public Works, Town Administrator, RIDOT	
<b>POTENTIAL FUNDING SOURCES</b>	<b>ESTIMATED COST</b>	<b>TIMELINE</b>
RIIB grant Town Bond	\$10 Million	<input type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input checked="" type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Construction of this for vehicle connection will be expensive and would be a long-term action. However, as a short-term action, the route could start as a bike/pedestrian access which could also be designed for emergency vehicles. Planning and Design could be medium term.





**VULNERABLE AREA: Wastewater**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
3. Reinstate check valve retrofit program. <ul style="list-style-type: none"> <li>Seek grants to finish check valve retrofits.</li> <li>Promote the program throughout town.</li> </ul>	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low
			<b>ACTION STATUS</b>

**RATIONALE- WHY IS THIS IMPORTANT?**

To prevent flooding of homes from sewage as required by State permitting, all buildings with basement plumbing are required to have backflow preventers/check valves.

*Hazard Addressed:* All flooding

BENEFITS	OBSTACLES	
Protection of property. Uninterrupted services. Reduces sewer backflow during high water events.	Volunteers	
LEAD/CHAMPION	SUPPORT	
Sewer Superintendent		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA HMGP grant after floods of 2010.	\$80,000	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

This effort was initially done in 2010 and all those buildings were retrofitted. There does not seem to be a high need at this time; however, the Town continues to look for more volunteer property owners that would benefit.

**VULNERABLE AREA: Wastewater**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
4. Seek alternative access to Sewer Plant.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 8	<input type="checkbox"/> High <input type="checkbox"/> Medium <input checked="" type="checkbox"/> Low <hr/> <b>ACTION STATUS</b> From 2016

**RATIONALE- WHY IS THIS IMPORTANT?**

The current location is surrounded by wetlands and in a flood zone. Consider access via road/cul-de-sac.

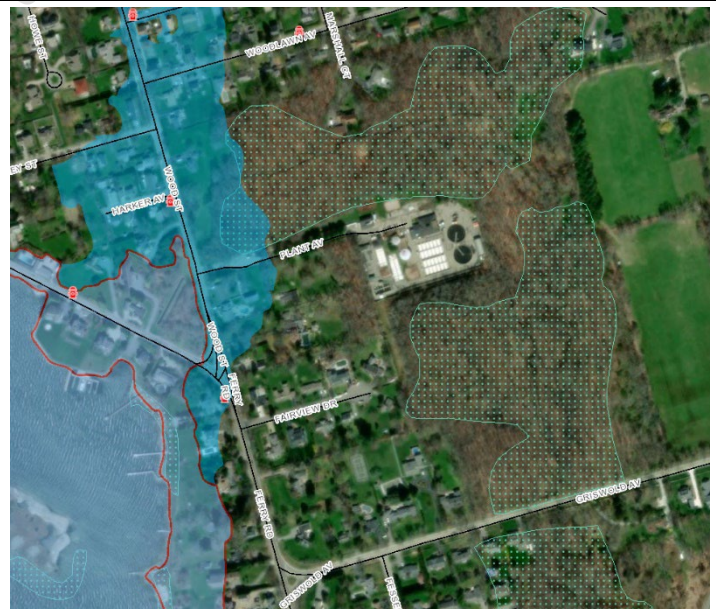
**Hazard Addressed:** All hazards as it relates to access to the Sewer Plant.

BENEFITS	OBSTACLES	
Access redundancy to a critical facility	Finding a suitable location (neighborhood and wetlands)	
LEAD/CHAMPION	SUPPORT	
Sewer Department		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
Town Bond	\$1 million	<input type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input checked="" type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Look to team with other projects like bike path projects.

Need a long-term feasibility study.



**VULNERABLE AREA: Water Supply Systems**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
5. Coordinate with Bristol County Water to create waterline redundancy.	<input type="checkbox"/> Local Plans and Regulations	<input checked="" type="checkbox"/> 1	<input checked="" type="checkbox"/> High
	<input checked="" type="checkbox"/> Structure and Infrastructure	<input type="checkbox"/> 2	<input type="checkbox"/> Medium
	<input type="checkbox"/> Natural Systems Protection	<input type="checkbox"/> 3	<input type="checkbox"/> Low
	<input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 4	<b>ACTION STATUS</b>
		<input checked="" type="checkbox"/> 5	
		<input type="checkbox"/> 6	
		<input checked="" type="checkbox"/> 7	
		<input type="checkbox"/> 8	
		New	

**RATIONALE- WHY IS THIS IMPORTANT?**

There is one water supply system transmission main connecting the communities of Bristol, Warren, and Barrington. Bristol County Water Authority (BCWA) has begun a project to improve redundancy.

**Hazard Addressed:** All flooding, drought

BENEFITS	OBSTACLES	
Improves the resiliency of the water supply system.		
LEAD/CHAMPION	SUPPORT	
BCWA	Town Administrator	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
US Department of Agriculture US EPA Water Infrastructure Improvements for the Nation (WIIN) Act grants	Staff time to support this effort.	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

In 2019 the Bristol County Water Authority (BCWA) experienced a failure in the sole water supply transmission main connecting the communities of Bristol, Warren, and Barrington to their source of supply in Providence. This failure highlighted the vulnerability of the water supply system and underscored the critical need for redundancy in the water supply system. In an effort to address this need, the BCWA Board of Directors voted to move forward with a major pipeline project to connect the BCWA water system to a second high quality water supply from the Pawtucket Water Supply Board (PaWSB). The project was envisioned to be completed in two phases. The first phase, which is now complete, involved installing a pipeline from the existing BCWA transmission main to the City of East Providence's water tank site. This first phase provides redundancy in supply for both the City of East Providence and the BCWA as the newly installed pipeline can supply a full daily water demand for each respective system. However, despite the improvements from the first phase project, both systems would still rely upon BCWA's and the City of East Providence's aging "cross bay pipelines" to connect to the City of Providence. The second phase of the pipeline project will add additional resiliency by connecting both systems to a completely

independent water supply from the PaWSB, mitigating the risk associated with the aging pipelines. The second phase, currently under design, is a complex project involving the installation of approximately 25,000 feet of large diameter pipe from the East Providence Tank Site north to the City of Pawtucket border. The sheer scale of the project and the complexities involved mean the project will have a significant cost. Additionally, given the scale of the project, along with current supply chain issues and economic climate, preliminary project cost estimates are approaching \$50 million.

DRAFT

**VULNERABLE AREA: Other Utilities**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
6. Work with Rhode Island Energy to reinforce electrical system resiliency.	<input type="checkbox"/> Local Plans and Regulations	<input checked="" type="checkbox"/> 1	<input type="checkbox"/> High
	<input checked="" type="checkbox"/> Structure and Infrastructure	<input checked="" type="checkbox"/> 2	<input checked="" type="checkbox"/> Medium
	<input checked="" type="checkbox"/> Natural Systems Protection	<input type="checkbox"/> 3	<input type="checkbox"/> Low
	<input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 4	<b>ACTION STATUS</b> From 2016
		<input type="checkbox"/> 5	
		<input type="checkbox"/> 6	
		<input checked="" type="checkbox"/> 7	
		<input type="checkbox"/> 8	

**RATIONALE- WHY IS THIS IMPORTANT?**

Most of the town's electrical system is aboveground and susceptible to damage from downed trees.

**Hazard Addressed:** High winds, Hurricanes, Nor'easters, Winter Storms

BENEFITS	OBSTACLES	
Smaller spacer cables reduce tree trimming. Improve dependability of the electrical system.		
LEAD/CHAMPION	SUPPORT	
Town Tree Warden	Department of Community Development	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
Preserve Rhode Island ( <a href="http://www.preserveri.org">www.preserveri.org</a> ) FEMA disaster funding Philanthropic funding	An estimate based on similar projects in other municipalities is \$4M for 1.2 miles.	<input type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input checked="" type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Continue the requirements for subsurface utility lines in new subdivisions. On existing streets in the downtown, the aboveground utilities should be placed underground when replaced. Although not financially feasible at this time; it should be considered in the future, especially if the Town is eligible for federal disaster assistance after a storm event.

Preserve RI has funded other areas in the State. The *Scenic Third Beach Project* buried utility lines underground, removed 77 unsightly poles and restored the scenic landscape along a 1.2 mile stretch of Third Beach Road and Indian Avenue. <https://www.newportthisweek.com/articles/paradise-valley-views-free-of-utility-poles/>

RI Energy is doing a lot of tree work, Town is giving them access. This year many dead Ash trees were removed in a partnership with RI Energy and the RIDOT. The trees had been impacted by the Emerald Ash Borer.

**VULNERABLE AREA: Dams**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
7. Dredge the silt behind the dam at the high school to improve the capacity.	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <b>ACTION STATUS</b> From 2016

**RATIONALE- WHY IS THIS IMPORTANT?**

Area behind dam is not able to hold floodwaters, it's too shallow; ducks walk on the bottom of the impoundment.

**Hazard Addressed:** Inland flooding, dam failure

<b>BENEFITS</b>	<b>OBSTACLES</b>	
Improved floodplain function.	Dredge material disposal, especially if it's contaminated.	
<b>LEAD/CHAMPION</b>	<b>SUPPORT</b>	
Community Development		
<b>POTENTIAL FUNDING SOURCES</b>	<b>ESTIMATED COST</b>	<b>TIMELINE</b>
RIDEM water resources grants  <i>This type of activity (dredging or debris removal) is not eligible for federal mitigation grants unless it is coupled with an increase in the level of protection it provides.</i>	\$1 Million	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Part of Silver Creek.  
Test soil for contamination.

\*\*See also Mitigation Action #13



**VULNERABLE AREA: Critical Municipal Hazard Response Facilities**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
8. Acquire or establish an MOU for a mobile solar trailer.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="background-color: #d9e1f2; padding: 2px;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

Backup power to maintain continuity of operations.

*Hazard Addressed:* All hazards

BENEFITS	OBSTACLES	
Backup power during an emergency.		
LEAD/CHAMPION	SUPPORT	
Sewer Department		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA EMPG grant	\$100,000	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

This is a truck trailer filled with solar panels and batteries that can be tapped during an outage.

Not a priority now.

As a potential model to follow, the Town of Burrillville entered into an agreement with the vendor

For example: <https://shop.rpssolarpumps.com/products/off-grid-power-plant-solar-battery-diesel-backup-trailer>

**VULNERABLE AREA: Populations**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
9. Expand town-wide tree planting and preserve existing trees where necessary.	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> <hr/> <p style="text-align: center;">New</p>

**RATIONALE- WHY IS THIS IMPORTANT?**

Wood Street neighborhood can benefit from more shade trees. Street trees are considered infrastructure and trees should be included and re-planted as part of any after storm restoration as part of the Town’s infrastructure repairs.

**Hazard Addressed:** Extreme Heat

BENEFITS	OBSTACLES	
Maximize the canopy and provide increased cooling effects and beautification. Trees and vegetation can lower the surface air temperature by providing shade. Trees absorb the incoming solar rays and help mitigate poor air quality. Trees also help mitigate the effects of climate change by absorbing stormwater (at both the canopy and roots) and returning it to the earth.	Finding viable locations that don’t compete with utilities, driveways, etc.	
LEAD/CHAMPION	SUPPORT	
Conservation Commission	Community Development	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
RIDEM Division of Forest Management Town Public Works budget (tree planting)	\$20,000 for neighborhood.	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

See also *Rhode Island Guide for Developing Municipal Street Tree Ordinances*  
<https://dem.ri.gov/sites/g/files/xkgbur861/files/programs/bnatres/forest/pdf/urban/ri-street-tree-ordinance-guide.pdf>

See also the RIDEM Tree Management Plan



**VULNERABLE AREA: Populations**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
10. Create a Neighborhood Resilience Plan to improve sustainability and resiliency in individual neighborhoods, including infrastructure and development improvements.	<input checked="" type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input checked="" type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> <hr/> <p style="text-align: center;">New</p>

**RATIONALE- WHY IS THIS IMPORTANT?**

Alignment with Comprehensive Community Plan Goal “Ensure that neighborhoods are livable places”. Help communities build back better and quicker after a storm.

**Hazard Addressed:** All hazards

BENEFITS	OBSTACLES	
Improve the capacity of neighborhoods exposed to extreme natural events to adapt to stress and change. Adaptation by resisting or changing, can help maintain an acceptable level of functioning.	Funding, other town priorities.	
LEAD/CHAMPION	SUPPORT	
Community Development		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
RI Department of Health U.S. Department of Housing and Urban Development/CDBG	\$100,000	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Create a plan for each neighborhood (as identified in the Comprehensive Plan --Northwest, North Central, Northeast, Highlands, Industrial Area, Kickemuit, State Park, Poppasquash, High School, The Narrows, Downtown Core, Downtown Neighborhood, Hopeworth, Mt, Hope, The Estates, and College). Include street trees and end of road retrofits.  
 See *Community Resilience Planning Guide* <https://www.nist.gov/community-resilience/planning-guide>

**VULNERABLE AREA: Businesses**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
11. Prepare an "After the Storm Recovery" Plan for the business community.	<input checked="" type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <p style="text-align: center;"><b>ACTION STATUS</b></p> <hr/> <p style="text-align: center;">From 2016</p>

**RATIONALE- WHY IS THIS IMPORTANT?**

Get businesses up and running after a storm.

*Hazard Addressed:* All hazards

BENEFITS	OBSTACLES	
Increased property protection, accelerated recovery, reduced losses/improved resiliency, community support of tax base.		
LEAD/CHAMPION	SUPPORT	
EMA Director	Community Development	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA BRIC U.S. Department of Housing and Urban Development/CDBG	\$100,000	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Priority for businesses.

The Town to coordinate with CRMC and Statewide Planning to review the permitting process, develop and adopt an ordinance to streamline the process in the aftermath of a hazard impact including the process to allow homeowners to retrofit structures in order to reduce risk. Formalize the existing process, and also maintain current policy to waive permit fees for building permits to repair storm-damaged properties.

**VULNERABLE AREA: Businesses**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
12. Inspect and secure seawall along downtown coastal commercial facilities as necessary.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
			<b>ACTION STATUS</b> From 2016

**RATIONALE- WHY IS THIS IMPORTANT?**

This protective seawall which runs along between a commercial district and the water is showing signs of disrepair.

*Hazard Addressed: All flooding*

<b>BENEFITS</b>	<b>OBSTACLES</b>	
Increased property/recreational resource protection. Increased resiliency and reduced losses.	Some are State-owned properties	
<b>LEAD/CHAMPION</b>	<b>SUPPORT</b>	
Harbor Master	Department of Community Development	
<b>POTENTIAL FUNDING SOURCES</b>	<b>ESTIMATED COST</b>	<b>TIMELINE</b>
National Scenic Byway grant for areas along Route 114.	\$500K-\$1M	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

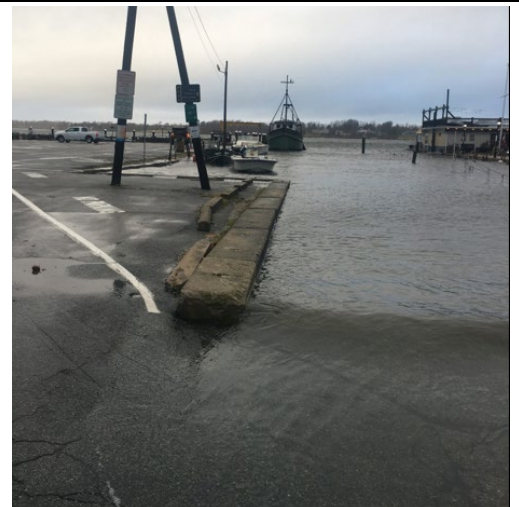
Areas of need: Hope Street (Route 114) Seawall, Maritime Center Driveway, State Street Boat Ramp, Guiteras School at the adjacent ballfield.

Retrofits should be made to withstand a 20 to 50-year storm in addition to the impacts of projected sea level rise.

Prudence Island Ferry dock: done.

Lower Independence Park: done.

Walley Beach and Halsey Herreshoff Park seawall: done.



State Street Boat Ramp. December 23, 2022.

**VULNERABLE AREA: Schools**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
13. Update the Mt. Hope High School drainage master plan in coordination with the School District.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
			<b>ACTION STATUS</b> From 2016

**RATIONALE- WHY IS THIS IMPORTANT?**

This will be in conjunction with a new Mt. Hope High or as a standalone project. The high school property is in the Silver Creek Watershed and has drainage issues.

**Hazard Addressed:** All flooding, winter storms, extreme heat, extreme cold

BENEFITS	OBSTACLES	
Improve floodplain capacity and reduce flooding downstream.	Funding, Coordination with the Regional School Department.	
LEAD/CHAMPION	SUPPORT	
Community Development	BWRSD	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
RIIB RI DEM Stormwater Program	Naomi/Chestnut intersection: \$300,000	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Currently applying for funding.

Coordinate with the BWRSD Committee for the proposed new high school

Earlier in 2023, the School Committee voted to move forward with a plan and project to re-build the high school. This plan will incorporate best stormwater management practices.

See Mitigation Action #8

**VULNERABLE AREA: Public Buildings**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
14. Equip more municipal buildings with generators and air conditioning.  a) Identify which buildings need AC and generators.  b) Prioritize.  c) Apply for funding.  d) Install generator and/or air conditioner.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input checked="" type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  <div style="background-color: #d9e1f2; padding: 2px;"><b>ACTION STATUS</b></div> New

**RATIONALE- WHY IS THIS IMPORTANT?**

The Quinta-Gamelin Community Center is the only identified cooling center.

*Hazard Addressed:* Severe Storms

BENEFITS	OBSTACLES	
Protection from interrupted services and more comfortable environment.		
LEAD/CHAMPION	SUPPORT	
Bristol EMA		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA mitigation grants	Need to do an assessment.	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

**VULNERABLE AREA: Recreation**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
15. Elevate the East Bay bike path crossing at Silver Creek.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
			<b>ACTION STATUS</b> New

**RATIONALE- WHY IS THIS IMPORTANT?**

This location currently floods.

*Hazard Addressed:* All flooding

BENEFITS	OBSTACLES	
Reducing flooding inland. Eliminates the restriction to Silver Creek.	Coordinating with RIDOT and RIDEM	
LEAD/CHAMPION	SUPPORT	
RIDEM and RIDOT	Town Administrator	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
RIDOT Statewide funding RIDEM Recreation Trail Grants RIDEM Land Revitalization	\$1M	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Need to coordinate with other projects.

Need CRMC permitting.

Continue to partner with the RI Statewide Planning Agency on the Route 114 Resilience Plan currently underway.

**VULNERABLE AREA: Recreation**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
16. Expand bicycle infrastructure and sidewalks.	<input type="checkbox"/> Local Plans and Regulations	<input checked="" type="checkbox"/> 1	<input checked="" type="checkbox"/> High
	<input type="checkbox"/> Structure and Infrastructure	<input type="checkbox"/> 2	<input type="checkbox"/> Medium
	<input type="checkbox"/> Natural Systems Protection	<input type="checkbox"/> 3	<input type="checkbox"/> Low
	<input checked="" type="checkbox"/> Education and Awareness	<input type="checkbox"/> 4	<b>ACTION STATUS</b>
		<input type="checkbox"/> 5	
		<input type="checkbox"/> 6	
		<input type="checkbox"/> 7	
		<input checked="" type="checkbox"/> 8	New

**RATIONALE- WHY IS THIS IMPORTANT?**

To promote health and alternative transportation, while encouraging residents to use sustainable transportations.

**Hazard Addressed:** All hazards: reduction in greenhouse gasses support local sustainability goals.

BENEFITS	OBSTACLES	
Improved sense of community		
LEAD/CHAMPION	SUPPORT	
Community Development	RIDOT and RIDEM	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
RIDOT statewide funding RIDEM Recreation Trail Grants HUD/CDBG grants	At least \$1.5m	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Currently doing a feasibility study (with RIDEM grant) to expand bike infrastructure and implement bike wayfinding in the downtown street network.

The existing sidewalk expansion project of Monroe and Perry Street is being funded by HUD/CDBG and Town funds.

**VULNERABLE AREA: Recreation**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
17. Increase resiliency of the Independence Park boat ramp. a) Design (underway) b) Build	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input checked="" type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

The boat ramp is in somewhat poor condition and may be problematic for trailered boats at low tide.

*Hazard Addressed:* Coastal flooding

BENEFITS	OBSTACLES	
Safe access to Bristol Harbor		
LEAD/CHAMPION	SUPPORT	
Harbor Master	Department of Community Development	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
RIIB Town Capital Funding (Harbor Master)	Boat ramp: \$400K Area: \$600K	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

This is a two-lane cement slab boat ramp here that provides access to Bristol Harbor as well as a broad gravel beach suitable for launching hand-carried boats.



**VULNERABLE AREA: Recreation**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
18. Make showers at Quinta-Gamelin Community Center handicap accessible.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness <i>Although not a true mitigation action, having the handicap accessible showers available will make the designated emergency shelter more likely to be used by residents who may be the most vulnerable, such as the elderly population.</i>	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input checked="" type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low <b>ACTION STATUS</b> New

**RATIONALE- WHY IS THIS IMPORTANT?**

Quinta-Gamelin Community Center is a designated shelter location. As such, it should be able to accommodate people with physical handicaps.

**Hazard Addressed:** All hazards as it relates to using emergency shelters.

BENEFITS	OBSTACLES	
Greater access to shelter facilities by people of all abilities.		
LEAD/CHAMPION	SUPPORT	
Recreation Director		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
Town Capitol Project	Design: no cost Build: \$200,000	<input checked="" type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Roger Williams University Architecture students to provide design.

**VULNERABLE AREA: Natural Resources**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
19. Reduce pollution in Bristol Harbor, Mount Hope Bay, and the Kickemuit River. a) Research latest trends and best practices for keeping roads driveable in sensitive coastal areas. b) Implement polices and best practices (i.e. restrict the overuse of road salt on Town roads).	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
			<b>ACTION STATUS</b>  New

**RATIONALE- WHY IS THIS IMPORTANT?**

There are areas of degraded water quality.

**Hazard Addressed:** All flooding

BENEFITS	OBSTACLES	
Improved water quality		
LEAD/CHAMPION	SUPPORT	
Community Development and Public Works	Conservation Commission	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
RIDEM watershed grants.	\$25,000	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Bristol Conservation Commission has produced the *Healthy Yards Healthy Waters* brochure on sustainable lawn care. This needs to continue to be promoted.

<https://www.bristolri.gov/government/commissions/conservation-commission/>

**VULNERABLE AREA: Natural Resources**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
20. Encourage Xeriscape* and use of native vegetation.	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low <hr/> <div style="text-align: center;"><b>ACTION STATUS</b></div> <hr/> New

**RATIONALE- WHY IS THIS IMPORTANT?**

To reduce water usage and be more resilient during times of drought.

**Hazard Addressed:** Drought, Extreme Heat

BENEFITS	OBSTACLES	
LEAD/CHAMPION	SUPPORT	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
Less reliance on water for landscaping.		
Conservation Commission		
Town Operating Budget Eastern RI Conservation District grants	\$10,000	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

\*Xeriscape is a type of landscaping that uses low-water or drought tolerant plants that require little to no supplemental irrigation.

Examples might include: Rain barrel programs, incentives for homeowners, rain gardens, and design regulations.

Continue to lead by example with public landscaping areas for Nature at Work solutions.

Private: encouraging native vegetation and low maintenance vegetation

Public: use native vegetation and low maintenance vegetation.

**VULNERABLE AREA: Natural Resources**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
21. Perform a hydrologic and hydraulic study of Silver Creek (lower end near the harbor) and dredge as necessary.	<input checked="" type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input checked="" type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input checked="" type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low
			ACTION STATUS
			New

**RATIONALE- WHY IS THIS IMPORTANT?**

Silver Creek floods adjacent roadways and neighborhoods. Need to improve watershed capacity.

*Hazard Addressed:* Riverine Flooding

BENEFITS	OBSTACLES	
Reduce flooding and better floodplain function.	Funding, obtaining state permits, possible contaminated soils, approving the process.	
LEAD/CHAMPION	SUPPORT	
Community Development		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA flood mitigation grants RIDEM watershed grants RIIB funds	\$5M	<input type="checkbox"/> Short Term (0-3 years) <input type="checkbox"/> Medium Term (3-5 years) <input checked="" type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

Beta did a Silver Creek Watershed Study 15 years ago. Work has been continuing up through the watershed to increase infiltration and flood storage. This can be connected to other projects.

Need a study in the Sherry Avenue and Varnum Avenue area, which is ongoing with our engineering consultant, between Hope St./114 and Metacom Avenue.

The US Army Corps of Engineers (ACOE) has received a Federal Earmark to conduct a study of Silver Creek including a hydrologic and hydraulic modeling. This study has not yet commenced.



Silver Creek and Bristol Harbor at the East Bay Bike Path. December 23, 2022

**VULNERABLE AREA: Natural Resources**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
22. Preserve open space within the flood zones.	<input type="checkbox"/> Local Plans and Regulations <input type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input type="checkbox"/> 6 <input type="checkbox"/> 7 <input checked="" type="checkbox"/> 8	<input type="checkbox"/> High <input checked="" type="checkbox"/> Medium <input type="checkbox"/> Low
			<b>ACTION STATUS</b>  New

**RATIONALE- WHY IS THIS IMPORTANT?**

Constant development pressures.

*Hazard Addressed:* All flooding

BENEFITS	OBSTACLES	
Provides natural storage for flood waters. Reduces infiltration into the sewer system. Reduce street runoff. Reduce runoff into the Bay.		
LEAD/CHAMPION	SUPPORT	
Conservation Commission		
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
Town Operating Budget Eastern RI Conservation District grants	TBD	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

This is an action that the Town is continually working on. Balancing economic growth, retaining residents, and protecting the natural environment is a constant consideration for Town officials.

**VULNERABLE AREA: Historic Resources**

MITIGATION ACTION	MITIGATION TYPE	ALIGNMENT WITH PLAN GOALS	ACTION PRIORITY
23. Implement the Bristol Waterfront Historic District Vulnerability Assessment case by case.	<input type="checkbox"/> Local Plans and Regulations <input checked="" type="checkbox"/> Structure and Infrastructure <input checked="" type="checkbox"/> Natural Systems Protection <input type="checkbox"/> Education and Awareness	<input type="checkbox"/> 1 <input checked="" type="checkbox"/> 2 <input type="checkbox"/> 3 <input type="checkbox"/> 4 <input type="checkbox"/> 5 <input checked="" type="checkbox"/> 6 <input type="checkbox"/> 7 <input type="checkbox"/> 8	<input checked="" type="checkbox"/> High <input type="checkbox"/> Medium <input type="checkbox"/> Low  <div style="text-align: center;"><b>ACTION STATUS</b></div> New

**RATIONALE- WHY IS THIS IMPORTANT?**

There are over 33 historically and architecturally significant “at-risk” historic resources in Bristol that are at high risk of loss due to a 2’ increase in sea level rise in the 100-year flood zone of the Bristol Waterfront Historic District.

*Hazard Addressed:* Coastal flooding

BENEFITS	OBSTACLES	
Economic value in historic preservation.		
LEAD/CHAMPION	SUPPORT	
Community Development	Rhode Island Historical Preservation and Heritage Commission	
POTENTIAL FUNDING SOURCES	ESTIMATED COST	TIMELINE
FEMA BRIC grant State historic preservation grants Philanthropic efforts	\$20K to \$100K based on the project.	<input type="checkbox"/> Short Term (0-3 years) <input checked="" type="checkbox"/> Medium Term (3-5 years) <input type="checkbox"/> Long Term (more than 5 years)

**OTHER NOTES**

- Temporary Protective Measures
- Site and Landscape Adaptations
- Protect Utilities
- Fill the Basement
- Elevate on a New Foundation
- Elevate the Interior Structure
- Abandon the Lowest Floor
- Move the Historic Building

Silver Jackets/ RIHPC did a study of commercial buildings in the downtown historic district to look at opportunities for building specific flood prevention/protection measures. This report is currently under development as of July 2023.

# 7

## Implementation and Adoption

### Implementing the Plan

The Town of Bristol and the Bristol Hazard Mitigation Committee realize that successful hazard mitigation is an ongoing process that requires implementation, evaluation, and updates to this plan. The Town also understands the importance of integrating appropriate sections of the plan into the Town's Comprehensive Community Plan, Emergency Operations Plan, and site plan review process. It is intended that this plan and the ongoing efforts of the HMC will preserve and enhance the quality of life, property, and resources for the Town of Bristol.

Adoption of this mitigation plan increases Bristol's eligibility for federal hazard mitigation grants. These grants originate from FEMA's Pre-Disaster Flood Mitigation Assistance (FMA), Pre-Disaster Mitigation (PDM), Building Resilient Infrastructure in Communities (BRIC) and post-disaster Hazard Mitigation Grant (HMGP) Programs.

## Monitoring and Evaluation

The HMC, under the leadership of the Director of Community Development, will meet annually (or more frequently if necessary), to monitor and evaluate the actions contained in the plan. This annual review will occur in the month the plan was adopted (expected in March). During the annual evaluation process, the mitigation actions will be promoted online for public review. Comments and suggestions will be sent directly to the Director of Community Development or brought up at the advertised annual meeting.

At each annual meeting, the committee members will discuss the actions assigned to them to ensure continual progress with mitigation efforts. The planning process status of each mitigation action will be documented, in a spreadsheet, and minutes recorded for the record. The HMC will base its evaluation on whether the actions have met the following criteria: increased public awareness/education, reduction in hazard damage potential, actions being implemented in the designated time frames, and actions staying within the cost estimate. The HMC will document its findings and provide an annual summary report to the Town Council.

The HMC will also continue to re-evaluate membership on the committee to ensure effective engagement of the appropriate parties. New members may be invited to serve on the HMC as priorities shift.

## Revisions

Recognizing that this is a living document, the HMC will make changes to it after a disaster, as conditions warrant. Otherwise, it is expected that a revised plan will be adopted every five years. These revisions will reflect changes to hazards, existing conditions, priorities, and funding strategies.

Eighteen months to two years before the plan is expected to expire, the Town will begin to secure funding for a plan update.

Eighteen before the current plan is expected to expire, the Town will either secure a third-party contractor to lead the update effort or identify a lead in-house. A full revision of the plan will commence at least a year in advance of the current plan expiration date to ensure the Town always has an up-to-date plan. The Town should plan on spending nine months updating the plan before it is submitted to RIEMA and FEMA for review. The RIEMA and FEMA review should expect to take up to six months.

During the next plan revision, the Town will enhance the breadth of the HMC to be more inclusive. The Town will invite RIEMA to participate in the planning process. Prior to finalizing the HMC, the Town will also consider organizations that may provide valuable insight to the plan update. If invitees can commit to being on the HMC, they may be designated as a stakeholder and brought into the conversation as needed.

All future meetings will again be open to the public and it is the hope of the HMC that once the public education and outreach actions begin, public involvement in the Plan will increase and will be reflected in future revisions.



The HMC will involve the public in the annual meeting by posting it on the website, in the local library, and in the local newspaper to encourage involvement.

Revised plans will be sent to the neighboring communities for comment.

The revised plan/update will incorporate a formalized process for prioritizing actions and weighing the cost/benefit of such actions. See FEMA's *Local Mitigation Planning Policy Guide*, Effective April 19, 2023 [https://www.fema.gov/sites/default/files/documents/fema\\_local-mitigation-planning-policy-guide\\_042022.pdf](https://www.fema.gov/sites/default/files/documents/fema_local-mitigation-planning-policy-guide_042022.pdf). All updates or revisions to the plan will be submitted to RIEMA and FEMA.

## Adoption

After each evaluation cycle (every 5 years), a FEMA-compliant Bristol Hazard Mitigation and Flood Management Plan will be presented to and adopted by the Town Council. The associated ordinance documentation will be kept as part of this plan.

DRAFT

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## Appendix A: Survey Results

DRAFT

# Bristol Natural Hazard Mitigation Survey

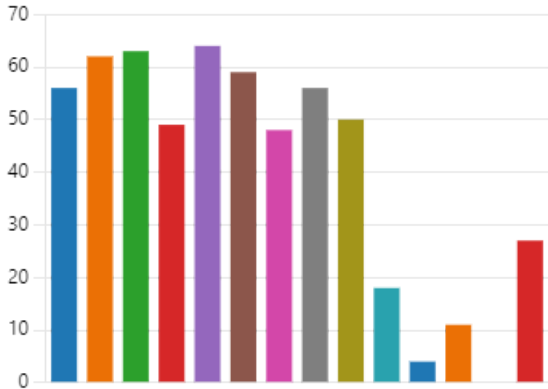
68  
Responses

27:47  
Average time to complete

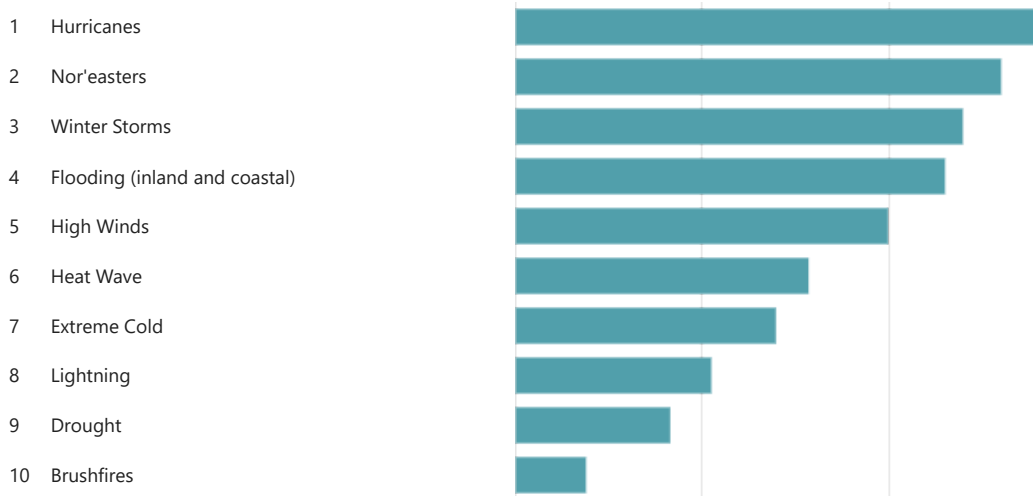
Closed  
Status

## 1. Which of the following hazard events have you experienced in the Town of Bristol?

Hurricanes	56
Nor'easters	62
Winter Storms	63
Flooding (inland and coastal)	49
High Winds	64
Heat Wave	59
Extreme Cold	48
Lightning	56
Drought	50
Earthquakes	18
Tornadoes	4
Brushfires	11
Dam Failures	0
Hail	27

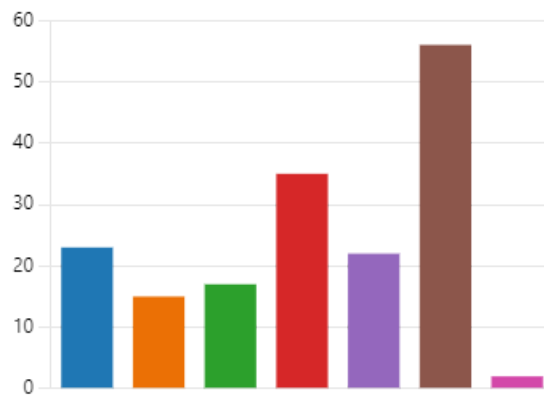


2. Please re-order the list of hazards so that the 3 you are most concerned about are at the top.



3. What kind of damage has your home/business received from past extreme weather events?

Flood damage	23
Roof leaks	15
Roof damage	17
Fallen trees	35
Fallen power lines	22
Power outages	56
Other	2



4. Does your street flood when it rains?

Yes	7
No	45
Sometimes	15



5. Please provide the street name and nearest cross street.

22  
Responses

Latest Responses  
"Washington and high st"

"Bayview Ave and Manchester. It doesn't flood on the street side, however, th..."

6 respondents (27%) answered **St** for this question.



6. Is your property located in or near a FEMA-designated floodplain

<span style="color: blue;">●</span> Yes	11
<span style="color: orange;">●</span> Maybe	13
<span style="color: green;">●</span> I don't know.	40



7. Do you have flood insurance

<span style="color: blue;">●</span> Yes	8
<span style="color: orange;">●</span> No	48
<span style="color: green;">●</span> I don't know.	9

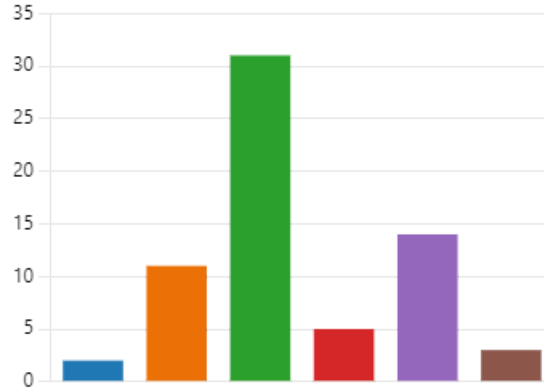


**Q5: Please provide the street name and nearest cross street.**

1	Jessica and narrows
2	Rosedale drive hampden
3	Mt Hope at Milford
4	Church/High
5	Oliver St
6	Belvedere Drive, Annawamscutt
7	Andrews Ct, Naomi St
8	Brooks Farm Drive
9	Mt Hope Ave and Milford St
10	Wapping Drive
11	Mount Hope and Foxhill
12	Tilbury dr
13	High and Union
14	Opechee Drive and Leahy Drive
15	Tilbury and Annawamscut
16	Union and High st
17	Surf Dr
18	Berry lane @ Riley
19	Dartmouth St, Naomi Street, Chestnut Street
20	Bayview Ave and Manchester. It doesn't flood on the street side, however, the drains get overloaded with debris and the water backs up creating unnecessary soil erosion. Viscous circle.
21	Washington and high st
22	Leahy and Basswood

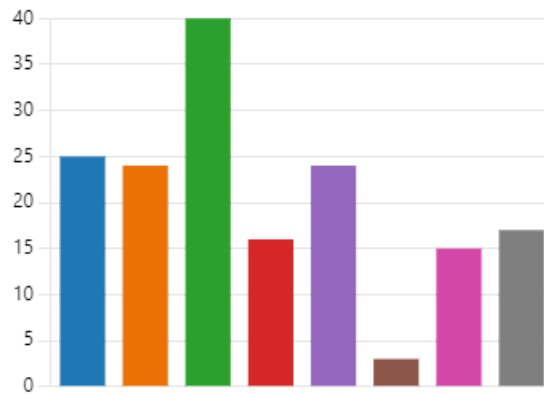
8. If no, please tell us why.

● Never considered it.	2
● Property never floods	11
● Not located in a floodplain	31
● Too expensive	5
● My house is elevated and other...	14
● I don't have a federally backed ...	3



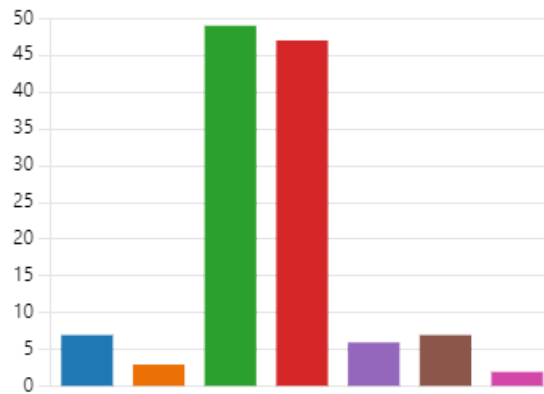
9. What necessary supplies do you feel are most difficult to access during extreme weather events?

● Water	25
● Food	24
● Generators/Emergency power s...	40
● Home protection supplies (sand...	16
● Gasoline	24
● Paper products	3
● Medical supplies	15
● Batteries/flashlights	17



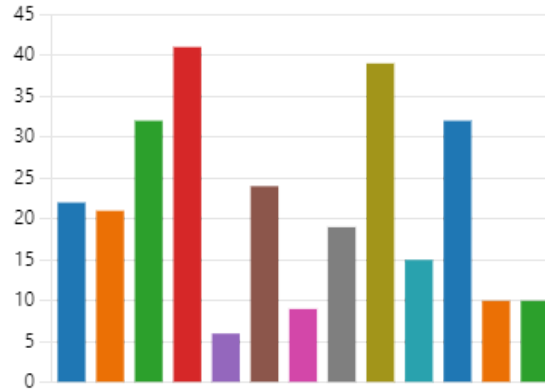
10. Which of the following have you found helpful to help you prepare for a hazard event?

● Attended meetings that have de...	7
● Community Emergency Respons...	3
● Personal experience with one or...	49
● Local news/ Social media	47
● Civic organizations	6
● I have not participated in any pr...	7
● Other	2



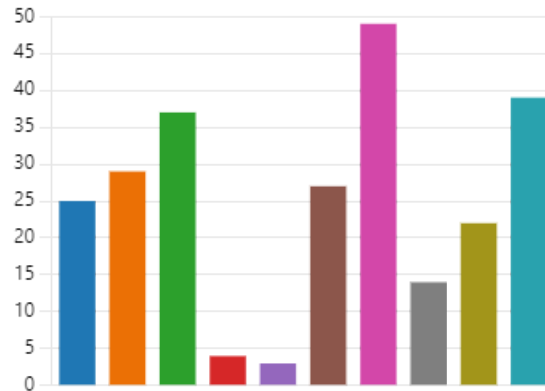
11. How do you prefer to receive educational information about how to better protect your home, business, or neighborhood? Check all that apply. (Don't worry, we aren't adding you to a list.)

- Local newspaper 22
- Radio 21
- Town's website 32
- Social media 41
- School meetings and messages ... 6
- Informational brochure mailed t... 24
- Public meetings/workshops 9
- Automated phone message 19
- Automated text message 39
- Roadside message boards 15
- Email 32
- Information at the library 10
- Information on utility bills 10



12. How do you prefer to receive emergency information about storms or other weather warnings? Check all that apply. (Don't worry, we aren't adding you to a list.)

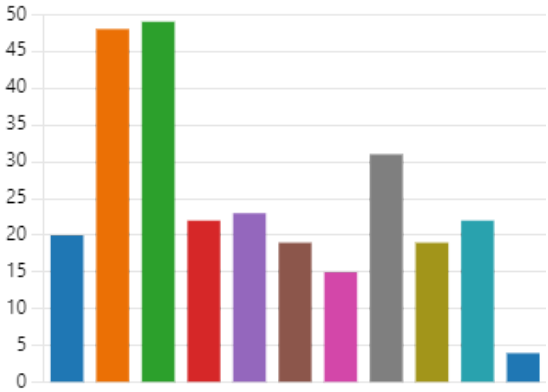
- Radio 25
- Town's website 29
- Social media 37
- School meetings and messages ... 4
- Public meetings 3
- Automated phone message 27
- Automated text message 49
- Roadside message boards 14
- Email 22
- Weather Alert Aps 39





13. What types of projects do you believe can reduce the damage and disruption from natural disasters in Bristol?

- Retrofit/Strengthen essential fac... 20
- Retrofit infrastructure, such as el... 48
- Improve utilities resiliency (elect... 49
- Install/ Improve protective struc... 22
- Replace inadequate/vulnerable ... 23
- Strengthen codes/ ordinances t... 19
- Buy out flood prone properties ... 15
- Inform property owners of ways... 31
- Provide better/more accessible i... 19
- Assist vulnerable property owne... 22
- Other 4




14. **Did you know? If you have any special access or functional needs within your household that would require early warning or specialized response during disasters, you can enroll in the RI Special Needs Emergency Registry <https://health.ri.gov/emergency/about/specialneedsregistry/>.**

17 respondents (30%) answered **Yes** for this question.

56

Responses



## Rhode Island Special Needs Emergency Registry



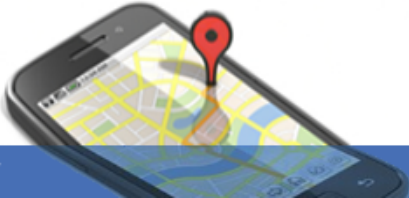
15. **Did you know? You can sign up to receive emergency notifications via phone, call, text, or email from state or local authorities.** <https://www.bristolri.gov/departments/emergency-management/>.

30 respondents (54%) answered **Yes** for this question.

56  
Responses



This site is optimized for current and supported common browsers (i.e. IE, Chrome, Firefox). For the best user experience, please ensure your browser is up-to-date.



COMMUNITY NOTIFICATION ENROLLMENT Town of Bristol, RI

16. Would you be interested in attending an info-session to learn more about how you can protect yourself, your family, your home from flood and storm daamage?

- Yes 10
- Yes, but I prefer an online virtual... 21
- Yes, but I prefer an in-person se... 4
- No 29



17. If you are interested in being contacted regarding future hazard mitigation programs, projects, and updates, please leave your name and email in the box below.

5 respondents (22%) answered **No** for this question.

23

Responses

(Names withheld)

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## Appendix B: Public Outreach

DRAFT

Website:

The Draft 2023 Town of Bristol Hazard Mitigation Plan is presented for public comments.

The 2023 Town of Bristol Hazard Mitigation Plan, updating the 2016 Plan, will serve as guidance to help the Town reduce losses and vulnerabilities relating to natural hazards events such as hurricanes, Nor'easters, flooding, an high wind.

As a result of the Federal Disaster Mitigation Act of 2000, communities must have a FEMA-approved natural hazard mitigation plan in place prior to receiving post-disaster Hazard Mitigation Grant Program funds.

The draft plan is available for public review and comments and will be submitted to the Town Council for adoption and then it will be submitted to FEMA for approval.

**Comments are welcome on the draft plan until October 6, 2023.**

For more information and to submit comments, please contact Diane M. Williamson, Director of Community Development by email at [dwilliamson@bristolri.gov](mailto:dwilliamson@bristolri.gov) or by phone at 401-253-7000 ext. 126.

[View the 2023 Bristol Hazard Mitigation Plan Update >](#)

DRAFT

# **TOWN OF BRISTOL, RHODE ISLAND**

## **TOWN COUNCIL**

Nathan T. Calouro, *Chairman*

Mary A. Parella, *Vice Chairwoman*

Antonio A. Teixeira

Timothy E. Sweeney

Aaron J. Ley



*Council Clerk*  
Melissa Cordeiro

**Town Council Meeting**  
**Wednesday, October 04, 2023 at 7:00 PM**  
**Town Hall - Council Chambers**

Note: If communications assistance is needed or any other accommodations to ensure equal participation, please contact the Town Clerk's office at 253-7000. Anyone requesting interpretive services for the deaf or hard of hearing must notify the Town Clerk's office at 253-7000, 72 hours in advance of the meeting date and anyone requesting assistive listening devices or wishing to speak on a matter designated "CA" (consent agenda) or citizens public forum on the council docket must notify the Council Clerk prior to the commencement of the meeting.

### **In-Person Participation Only**

The public may VIEW the meeting live by using the following link <https://zoom.us/j/86196543422>, or by visiting zoom.com meeting code 861-9654-3422. Please be advised, this link will NOT allow for public participation.

**Please be advised that the council intends to discuss and/or act upon each and every item appearing on this agenda**

Present:

Meeting Dates:

November 1, 2023 - Town Council Meeting  
November 15, 2023 - Town Council Meeting  
December 6, 2023 - Town Council Meeting  
December 27, 2023 - Town Council Meeting

**Motion RE: Consent Agenda - To Approve the Consent Agenda**

#### **A. Submission of Minutes of Previous Meeting(s)**

**A1.** Town Council Meeting - September 13, 2023

**A2.** Town Council Special Meeting - March 20, 2023

**A3.** Town Council Special Meeting - March 21, 2023

**A4.** Town Council Special Meeting - March 22, 2023

**B. Public Hearings**

**B1.** Kevin Francis, Bristol Golf Club Inc. d/b/a The Clubhouse, 95 Tupelo Street re - Request for modification expansion of Class BV Liquor License Premises

**C. Ordinances**

**C1.** Ordinance #2023-19 Chapter 16, Article V Stopping, Standing and Parking, Section 16-143 - Parking prohibited at all times (correction to Ordinance 2023-13 from east side to west side) **(2nd reading)**

a. Patricia Esteves, 74 King Philip Avenue re - letter of concern

**C2.** Ordinance #2023-20 Chapter 19, Article I - In General, Section 19-2 Prohibited areas and rules governing peddlers, hawkers, itinerant vendors and mobile food establishments (to include Itinerant vendors and mobile food establishments) **(1st reading)**

**D. Licensing Board - New Petitions**

**D1.** David Scarpino, Chairman, Bristol Christmas Festival re- Request for Mobile Food Truck Establishment Event Permit for Christmas Festival, Saturday December 9, 2023, and Sunday December 10, 2023, from 12PM - 6PM

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

**D2.** Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park), 96 Broadcommon Road re - Request for a Victualling License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Water Pollution Control

**D3.** Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park), 96 Broadcommon Road re - request for a Dancing and Entertainment License

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

**E. Licensing Board - Renewals**

**F. Petitions - Other**

**F1.** Robert McNeil, McNeil Design Collaborative, Inc., d/b/a The Northeast Golf Company (Bristol Golf Park) re - Request for One Additional Class BV Limited Liquor License (**call for public hearing November 15, 2023**)

a. recommendation - Town Administrator and Fire Chief

b. recommendation - Town Administrator and Chief of Police

c. recommendation - Town Administrator and Department of Community Development

d. recommendation - Town Administrator and Zoning Board

**F2.** Susan Proto, 245 Chestnut Street re - request no parking on the south side of Chestnut Street adjacent to her mailbox

a. recommendation - Town Administrator and Chief of Police

b. recommendation - Town Administrator and Department of Public Works

**F3.** Keri Costello, Wicked Good Healing LLC., 295 Hope Street - Request for an accessible parking space in



the front of business establishment on the west side of Hope Street **(2nd Reading)**

- a. (draft) resolution for adoption
- b. recommendation - Town Administrator and Chief of Police
- c. recommendation - Town Administrator and Department of Public Works

**F4.** David J. Andrade for Andrade's Catch, 186 Wood Street re - Request to extend the current load zone on the northside of Charles Street in the Easterly direction (for a total of a 66 foot load zone)

- a. recommendation - Town Administrator and Chief of Police
- b. recommendation - Town Administrator and Department of Public Works

#### **G. Appointments**

**G1.** Fourth of July Committee (Chair) re - Proposed Membership 2023-2025

**G2.** Newport & Bristol County Convention & Visitors Bureau (1 term set to expire September 2026)

- a. Karen Binder, 11 Poli Street, term expired

**G3.** Bristol Housing Authority (1 unexpired term set to expire January 2025)

- a. Raymond Cordeiro, 73 Franklin Street, letter of resignation

#### **H. Old Business**

**H1.** (Office of Secretary of State, Greg Amore) Lauren Fogarty, RI250 Program Coordinator re - Formation of local 250th Municipal Committee **(continued from 9/13/2023)**

#### **I. Other New Business Requiring Town Council Action**

**I1.** Public Notice from CRMC re - Andrew Bernstein, 262 Clinton Road Brookline, MA for 472 Poppasquash Road, Bristol - requires response by October 26, 2023

a. recommendation - Town Administrator and Harbor Master

**I2. Director of Community Development Williamson re - (draft) Natural Hazard Mitigation Plan Update - 2023**

a. copy of (draft) Natural Hazard Mitigation Plan

**(CF) Citizens Public Forum**

*Persons wishing to speak during the citizens public forum must notify the Council Clerk and sign in prior to the commencement of the meeting.*

**J. Bills & Expenditures**

**J1.** RFP# 1020 - Historic Consultant Services re - Survey of the Bristol Waterfront National Register Historic District

**K. Special Reports**

**L. Town Solicitor**

**M. Executive Sessions**

Consent Agenda Items:

**(CA) AA. Submission of Minutes - Boards and Commissions**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) AA1. Conservation Commission Meeting Minutes, July 11, 2023

(CA) AA2. Recreation Board Meeting Minutes, August 2, 2023

(CA) AA3. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting Minutes, April 12, 2023

(CA) AA4. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting Minutes, May 24, 2023

(CA) AA5. The Commissioners of the Cemeteries, The North and East Burial Grounds Commission Meeting Minutes, June 14, 2023

(CA) AA6. Bristol Planning Board Meeting Minutes, July 13, 2023

(CA) AA7. Harbor Commission Meeting Minutes, September 11, 2023

(CA) AA8. Bristol Housing Authority Meeting Minutes, June 8, 2023

**(CA) BB. Budget Adjustments**

**Approval of consent agenda = "motion to approve these adjustments"**

(CA) BB1. Tax Assessor DiMeo re - Recommended Abatements & Additions - September 26, 2023

**(CA) CC. Financial Reports**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) CC1. Town Treasurer Hassell re - Revenue and Expenditure Statement - September 26, 2023

**(CA) DD. Proclamations, Resolutions & Citations**

**Approval of consent agenda = "motion to adopt these Proclamations, Resolutions and Citations as prepared and presented"**

(CA) DD1. Citation - East Bay Media Group - Annual Business Excellence Award (signed)

(CA) DD2. Citation - East Bay Manufacturers - Annual Business Excellence Award (signed)

**(CA) EE. Utility Petitions**

**Approval of consent agenda = "motion to approve these petitions"**

(CA) EE1. The Narragansett Electric Co - Installing P1-1 for new service to #21 Bradford Street requiring pole for transformer to supply 600 AMP Service

a. recommendation - Town Administrator and Department of Public Works

**(CA) FF. City & Town Resolutions Not Previously Considered**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) FF1. Town of New Shoreham, Rhode Island Resolution R-09-2023, Expressing Thanks to the Town of Bristol

**(CA) GG. Distributions/Communications**

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) GG1. RFP# 1019 - Replacement of Front Doors at Town Office Building (Former Reynolds School)

(CA) GG2. Director Williamson re - Press Release for Sowams Heritage Area Project - Community Conversations Consent Agenda

**(CA) HH. Distributions/Notice of Meetings**

(Office copy only)

**Approval of consent agenda = "motion to receive and place these items on file"**

(CA) HH1. The Commissioners of the Cemeteries North and East Burial Grounds Meeting, September 13, 2023

(CA) HH2. Bristol Housing Authority Meeting, September 14, 2023

(CA) HH3. Bristol Planning Board Technical Review Committee Meeting, September 19, 2023

(CA) HH4. Zoning Board of Review Meeting, October 2, 2023

(CA) HH5. Bristol County Water Authority Policy Committee Meeting, September 28, 2023

(CA) HH6. Bristol County Water Authority Board of Directors Meeting, September 28, 2023

(CA) HH7. Historic District Commission Meeting, October 5, 2023

(CA) HH8. Harbor Commission Meeting, October 2, 2023

**(CA) II. Claims (Referrals)**

**Approval of consent agenda = "motion to refer these items to the Insurance Committee and at its discretion to the Interlocal Trust"**

**(CA) JJ. Miscellaneous Items Requiring Council Approval**

**Approval of consent agenda = "motion to approve these items"**

**(CA) KK. Curb cut petitions as approved by the director of public works**

**Approval of consent agenda = "motion to grant these curb cuts per the recommendation of, and conditions specified by, the Director of Public Works"**

(CA) KK1. Joseph Ricci, 20 Dolly Drive - request for curb cut on east side of Lucretia Lane

a. recommendation - Town Administrator and Department of Public Works

Adjourned: \_\_\_\_\_

/mc

Posted: September 29, 2023

Town Council Agenda to be inserted.

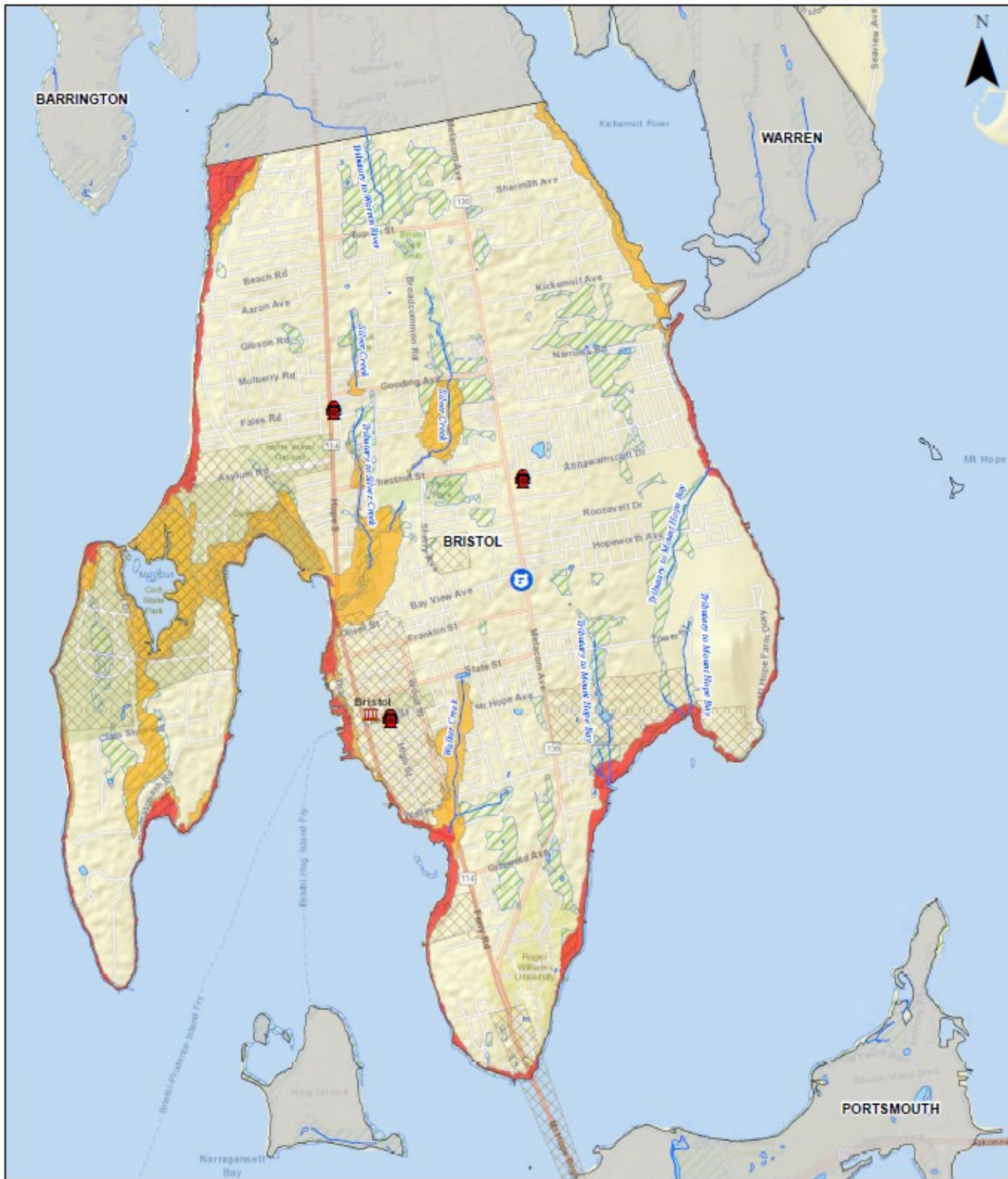
Public Notices to be inserted.

DRAFT

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# Appendix C: Community Assets Map

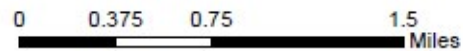
DRAFT



Legend

- Town Hall
- Fire Stations
- Police Stations
- Historic Districts
- FEMA Floodzones**
- AE
- AO
- VE
- Wetlands
- Ponds
- Rivers and Streams

### Community Assets Bristol, RI



Source: RI Geographic Information System, 2023



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## Appendix D: HAZUS Report

DRAFT



FEMA

**RiskMAP**  
Increasing Resilience Together

# Hazus: Hurricane Global Risk Report

**Region Name:** BristolRI2

**Hurricane Scenario:** 1954-CAROL

**Print Date:** Tuesday, March 7, 2023

**Disclaimer:**

*Totals only reflect data for those census tracts/blocks included in the user's study region.*

*The estimates of social and economic impacts contained in this report were produced using Hazus loss estimation methodology software which is based on current scientific and engineering knowledge. There are uncertainties inherent in any loss estimation technique. Therefore, there may be significant differences between the modeled results contained in this report and the actual social and economic losses following a specific Hurricane. These results can be improved by using enhanced inventory data.*



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## General Description of the Region

Hazus is a regional multi-hazard loss estimation model that was developed by the Federal Emergency Management Agency and the National Institute of Building Sciences. The primary purpose of Hazus is to provide a methodology and software application to develop multi-hazard losses at a regional scale. These loss estimates would be used primarily by local, state and regional officials to plan and stimulate efforts to reduce risks from multi-hazards and to prepare for emergency response and recovery.

The hurricane loss estimates provided in this report are based on a region that includes 1 county(ies) from the following state(s):

- Rhode Island

**Note:**

Appendix A contains a complete listing of the counties contained in the region.

The geographical size of the region is 10.21 square miles and contains 4 census tracts. There are over 8 thousand households in the region and a total population of 22,493 people. The distribution of population by State and County is provided in Appendix B.

There are an estimated 8 thousand buildings in the region with a total building replacement value (excluding contents) of 4,691 million dollars. Approximately 86% of the buildings (and 64% of the building value) are associated with residential housing.



## Building Inventory

### General Building Stock

Hazus estimates that there are 8,031 buildings in the region which have an aggregate total replacement value of Table 1 presents the relative distribution of the value with respect to the general occupancies. Appendix B provides distribution of the building value by State and County.

### Building Exposure by Occupancy Type

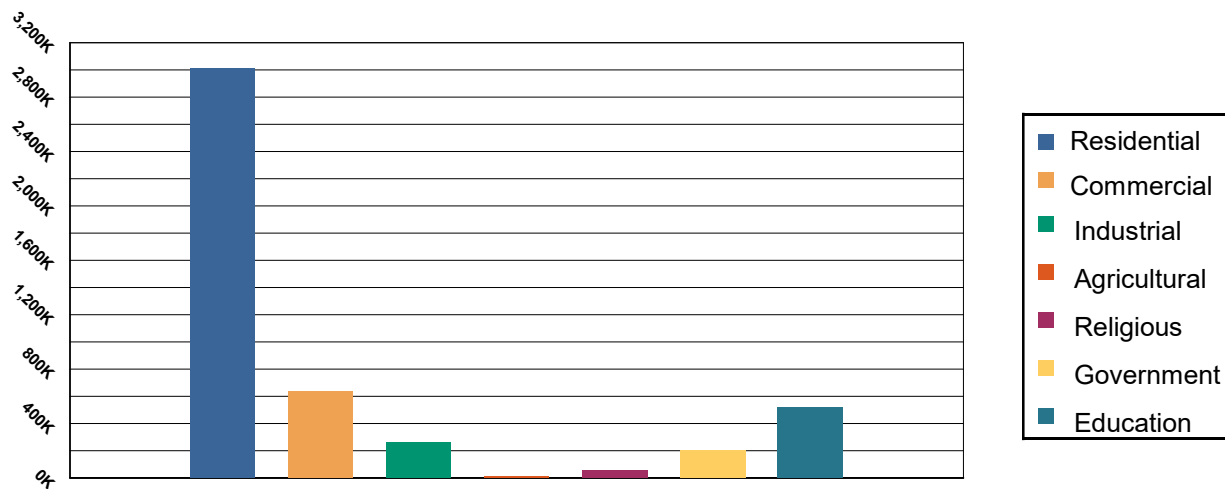


Table 1: Building Exposure by Occupancy Type

Occupancy	Exposure (\$1000)	Percent of Tot
Residential	3,013,225	64.23 %
Commercial	635,214	13.54%
Industrial	260,895	5.56%
Agricultural	11,629	0.25%
Religious	52,561	1.12%
Government	199,519	4.25%
Education	518,039	11.04%
<b>Total</b>	<b>4,691,082</b>	<b>100.00%</b>

### Essential Facility Inventory

For essential facilities, there are no hospitals in the region with a total bed capacity of no beds. There are 7 schools, 4 fire stations, 1 police stations and 2 emergency operation facilities.



FEMA

## Hurricane Scenario

Hazus used the following set of information to define the hurricane parameters for the hurricane loss estimate provided in this report.

<b>Scenario Name:</b>	1954-CAROL
<b>Type:</b>	Historic
<b>Max Peak Gust in Study Region:</b>	105 mph

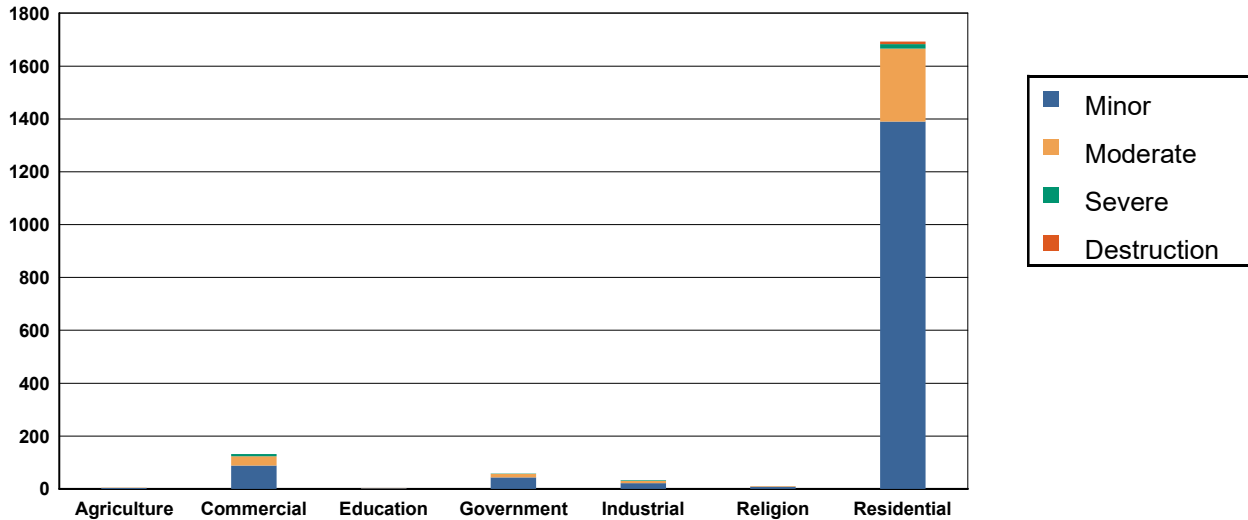


## Building Damage

### General Building Stock Damage

Hazus estimates that about 376 buildings will be at least moderately damaged. This is over 5% of the total number of buildings in the region. There are an estimated 10 buildings that will be completely destroyed. The definition of the 'damage states' is provided in the Hazus Hurricane technical manual. Table 2 below summarizes the expected damage by general occupancy for the buildings in the region. Table 3 summarizes the expected damage by general building type.

**Expected Building Damage by Occupancy**



**Table 2: Expected Building Damage by Occupancy**

Occupancy	None		Minor		Moderate		Severe		Destruction	
	Count	(%)	Count	(%)	Count	(%)	Count	(%)	Count	(%)
Agriculture	14.93	74.67	3.46	17.32	1.05	5.24	0.50	2.48	0.06	0.29
Commercial	451.69	77.48	87.63	15.03	35.37	6.07	8.26	1.42	0.06	0.01
Education	12.74	79.60	2.45	15.32	0.75	4.71	0.06	0.37	0.00	0.00
Government	238.63	80.62	43.25	14.61	13.15	4.44	0.97	0.33	0.00	0.00
Industrial	117.78	78.52	21.95	14.63	8.29	5.53	1.85	1.23	0.13	0.09
Religion	38.88	77.77	8.76	17.52	2.19	4.39	0.16	0.33	0.00	0.00
Residential	5,223.37	75.53	1,389.86	20.10	276.10	3.99	17.35	0.25	9.31	0.13
<b>Total</b>	<b>6,098.03</b>		<b>1,557.36</b>		<b>336.90</b>		<b>29.15</b>		<b>9.56</b>	



**Table 3: Expected Building Damage by Building Type**

Building Type	None		Minor		Moderate		Severe		Destruction	
	Count	(%)	Count	(%)	Count	(%)	Count	(%)	Count	(%)
Concrete	134	77.99	27	15.81	10	5.82	1	0.39	0	0.00
Masonry	621	74.24	138	16.47	71	8.51	6	0.73	0	0.05
MH	0	0.00	0	0.00	0	0.00	0	0.00	0	0.00
Steel	469	78.96	80	13.46	36	6.10	9	1.46	0	0.01
Wood	4,904	76.25	1,318	20.49	187	2.90	13	0.21	9	0.14





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### **Essential Facility Damage**

Before the hurricane, the region had no hospital beds available for use. On the day of the hurricane, the model estimates that 0 hospital beds (0%) are available for use by patients already in the hospital and those injured by the hurricane. After one week, none of the beds will be in service. By 30 days, none will be operational.



### Thematic Map of Essential Facilities



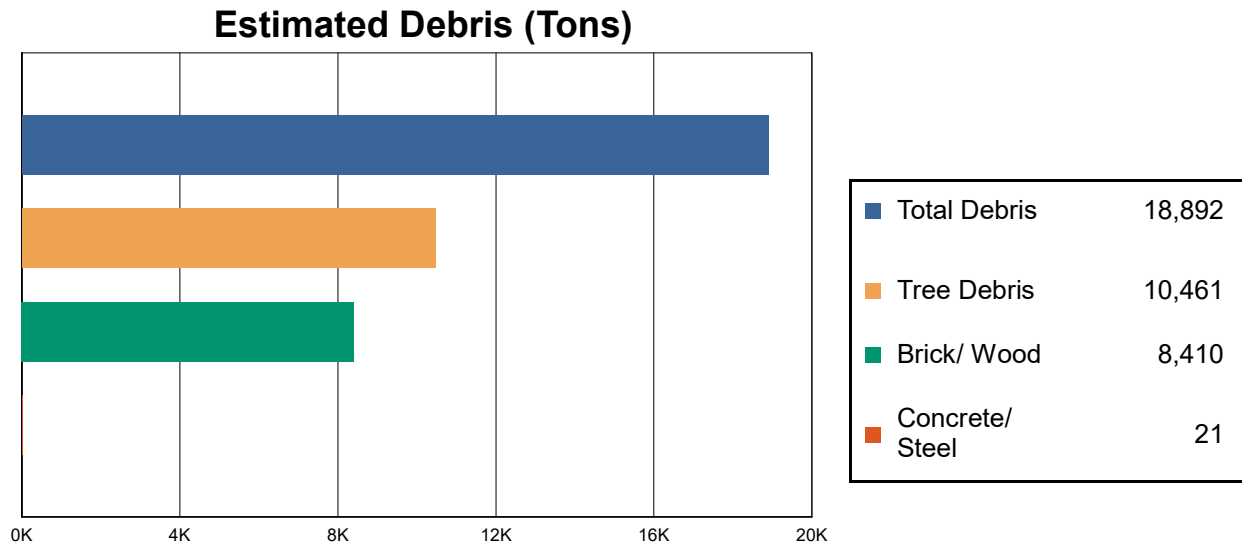
**Table 4: Expected Damage to Essential Facilities**

Classification	Total	# Facilities		
		Probability of at Least Moderate Damage > 50%	Probability of Complete Damage > 50%	Expected Loss of Use < 1 day
EOCs	2	0	0	2
Fire Stations	4	0	0	4
Police Stations	1	0	0	1
Schools	7	1	0	0



## Induced Hurricane Damage

### Debris Generation



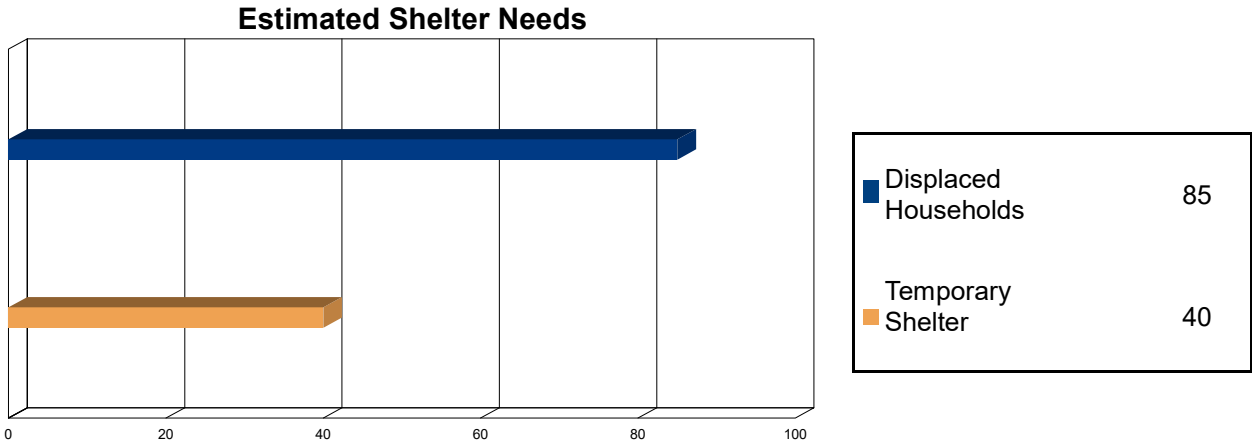
Hazus estimates the amount of debris that will be generated by the hurricane. The model breaks the debris into four general categories: a) Brick/Wood, b) Reinforced Concrete/Steel, c) Eligible Tree Debris, and d) Other Tree Debris. This distinction is made because of the different types of material handling equipment required to handle the debris.

The model estimates that a total of 18,892 tons of debris will be generated. Of the total amount, 3,510 tons (19%) is Other Tree Debris. Of the remaining 15,382 tons, Brick/Wood comprises 55% of the total, Reinforced Concrete/Steel comprises of 0% of the total, with the remainder being Eligible Tree Debris. If the building debris tonnage is converted to an estimated number of truckloads, it will require 337 truckloads (@25 tons/truck) to remove the building debris generated by the hurricane. The number of Eligible Tree Debris truckloads will depend on how the 6,951 tons of Eligible Tree Debris are collected and processed. The volume of tree debris generally ranges from about 4 cubic yards per ton for chipped or compacted tree debris to about 10 cubic yards per ton for bulkier, uncompacted debris.



## Social Impact

### Shelter Requirement



Hazus estimates the number of households that are expected to be displaced from their homes due to the hurricane and the number of displaced people that will require accommodations in temporary public shelters. The model estimates 85 households to be displaced due to the hurricane. Of these, 40 people (out of a total population of 22,493) will seek temporary shelter in public shelters.



## Economic Loss

The total economic loss estimated for the hurricane is 143.4 million dollars, which represents 3.06 % of the total replacement value of the region's buildings.

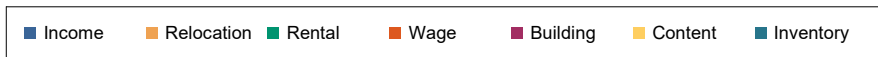
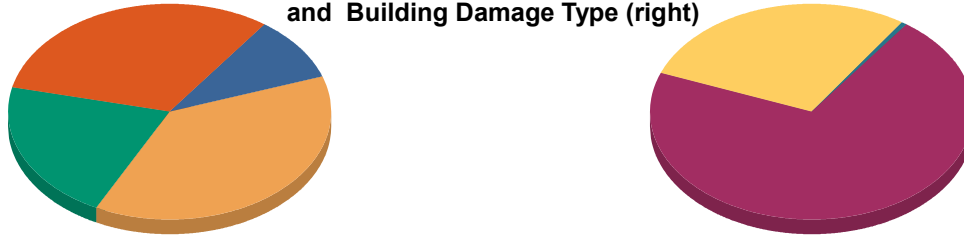
### **Building-Related Losses**

The building related losses are broken into two categories: direct property damage losses and business interruption losses. The direct property damage losses are the estimated costs to repair or replace the damage caused to the building and its contents. The business interruption losses are the losses associated with inability to operate a business because of the damage sustained during the hurricane. Business interruption losses also include the temporary living expenses for those people displaced from their homes because of the hurricane.

The total property damage losses were 143 million dollars. 10% of the estimated losses were related to the business interruption of the region. By far, the largest loss was sustained by the residential occupancies which made up over 81% of the total loss. Table 5 below provides a summary of the losses associated with the building damage.



Loss by Business Interruption Type (left) and Building Damage Type (right)



Loss Type by General Occupancy

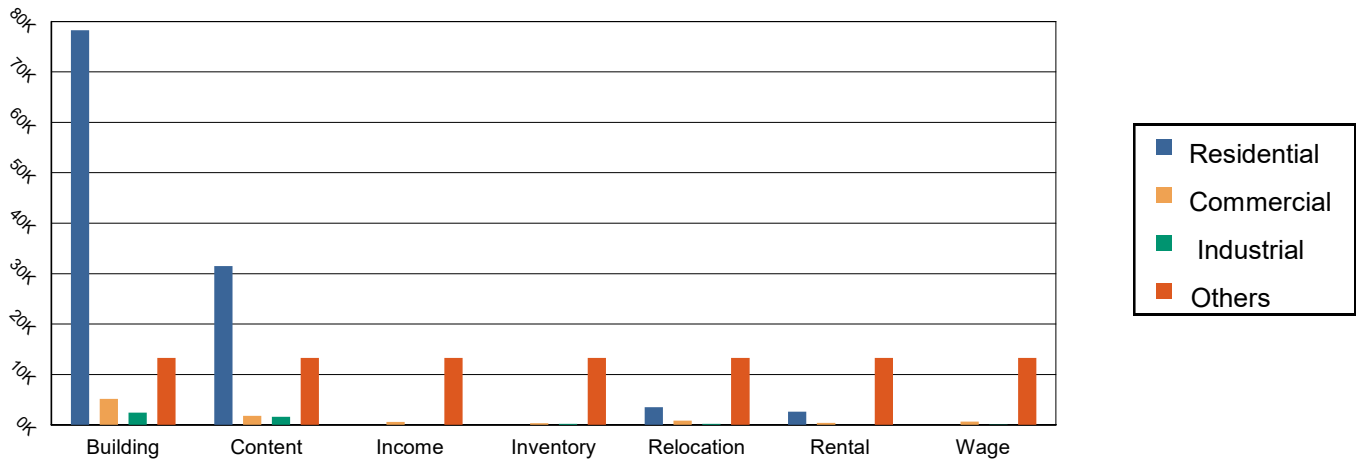


Table 5: Building-Related Economic Loss Estimates  
(Thousands of dollars)

Category	Area	Residential	Commercial	Industrial	Others	Total
<b>Property Damage</b>						
	Building	78,297.47	5,180.21	2,421.27	4,965.85	90,864.81
	Content	31,466.39	1,814.69	1,575.62	2,024.69	36,881.40
	Inventory	0.00	350.28	192.95	62.65	605.87
	<b>Subtotal</b>	<b>109,763.85</b>	<b>7,345.18</b>	<b>4,189.84</b>	<b>7,053.20</b>	<b>128,352.07</b>
<b>Business Interruption Loss</b>						
	Income	0.00	574.38	29.11	842.69	1,446.17
	Relocation	3,479.01	849.10	179.17	1,181.62	5,688.89
	Rental	2,599.44	411.53	26.08	142.00	3,179.05
	Wage	0.00	617.56	47.67	4,028.33	4,693.57
	<b>Subtotal</b>	<b>6,078.45</b>	<b>2,452.57</b>	<b>282.03</b>	<b>6,194.64</b>	<b>15,007.68</b>



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Total

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<b>Total</b>	<b>115,842.30</b>	<b>9,797.75</b>	<b>4,471.87</b>	<b>13,247.83</b>	<b>143,359.76</b>
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**Appendix A: County Listing for the Region**

Rhode Island  
- Bristol





**Appendix B: Regional Population and Building Value Data**

	Population	Building Value (thousands of dollars)		
		Residential	Non-Residential	Total
<b>Rhode Island</b>				
Bristol	22,493	3,013,225	1,677,857	4,691,082
<b>Total</b>	<b>22,493</b>	<b>3,013,225</b>	<b>1,677,857</b>	<b>4,691,082</b>
<b>Study Region Total</b>	<b>22,493</b>	<b>3,013,225</b>	<b>1,677,857</b>	<b>4,691,082</b>

Full report to be inserted.



## Hazus: Hurricane Global Risk Report

**Region Name:** BristolRI2

**Hurricane Scenario:** 1954-CAROL

**Print Date:** Tuesday, March 7, 2023



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## Appendix E: Historic Resources

### Appendix 10: At-Risk" Historic Resources in Study Area by Address.

From the 2022 Vulnerability Assessment of Historic Resources in Bristol, RI.

**Insert Appendix 10 of Historic Vulnerability Assessment Report (“AT-RISK” HISTORIC RESOURCES IN STUDY AREA BY ADDRESS)**

Project #	STREET #	STREET	DATE	PLAT	LOT	% Risk of Future Flood Damage
30	711	Hope	1855	8	8	100%
88	494	Thames	1809	8	17	100%
93	484	Thames	1870	8	19	100%
87	474	Thames	1800	8	21	100%
13	11	Franklin	1807	8	24	100%
12	3	Franklin	1860	8	26	100%
14	14	Franklin	1760	9	3	100%
85	446	Thames	1920	9	4	100%
79	392	Thames	1785	9	12	100%
75.02	267	Thames	1810	9	50	100%
92.1	343-345	Thames	1942	9	13/24	100%
58	18-20	State	1870	10	5	100%
72	198	Thames	1850	10	18	100%
51	5	John	1920	10	19	100%
91.1	205	Thames	1859	10	20	100%
53	14	John	1800	10	25	100%
4	9	Church	1805	10	30	100%
70	135	Thames	n/a	10	33	100%
6	18	Church	1840	10	36	100%
5	12	Church	1807	10	37	100%
3	8	Church	1891 1903	10	38	100%
69	126	Thames	1807	10	39	100%
67	82	Thames	1780	10	45	100%
65	70	Thames	1840	10	49	100%
11	9	Constitution	1872	10	56	100%
61	34	Thames	1880	10	59	100%
68.1	127	Thames	1894	10	70	100%
68	125	Thames	1830 on	10	42/60/61/62/ 3	100%
38	730	Hope	1830	12	51	100%
21	129	Hope	1927	16	27	100%
17	119	Hope	1960	16	28	100%
19	124	Hope	1860	16	34	100%
24	169	Hope	1979	16	42	100%

BRISTOL FIRE DEPARTMENT

Firemen's Memorial and Welfare Committee

Organized 1955



2024 SPONSOR PROGRAM BOOK

The Firemen's Memorial and Welfare Committee of the Bristol Volunteer Fire Department is conducting its 69th Annual Fundraiser and Program Book. We are starting earlier this year in hopes of having the book completed by Memorial Sunday. Proceeds from this fundraiser are used by the committee to assist families of our deceased members, injured firefighters and in cases of hardship.

PROGRAM TRUMPET RATES

5 Trumpet	-	DONATIONS ABOVE \$100 FULL PAGE	\$ _____
4 Trumpet	-	FULL PAGE	\$100.00
3 Trumpet	-	THREE QUARTER PAGE	\$ 75.00
2 Trumpet	-	HALF PAGE	\$ 50.00
1 Trumpet	-	ONE QUARTER PAGE	\$ 25.00

2024 MAR 29 AM 10:18

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

~ ALL DONATIONS ARE TAX DEDUCTIBLE ~  
MAKE CHECKS OUT TO BFD BENEVOLENT ASSOCIATION CHARITABLE TRUST  
501c3

Response Deadline Friday May 10, 2024  
RETURN TO : Firemen's Memorial and Welfare Committee  
4 Annawamscutt Drive, Bristol, R.I. 02809

The tradition of volunteerism remains alive and well in the Town of Bristol. Please help us preserve this tradition for many generations to come by supporting the goals of this committee. A form is enclosed for your Ad Information & convenience.

We thank you in advance for your support.

Sincerely,

Firemen's Memorial and Welfare Committee

\*\*\* Tax deduction letters available upon request. Call or Text : Paul Vollaro Sr. Firemen's Memorial Clerk (401)499-5925

# TRUMPET AD FORM

Choose one or More From the Following

## For Business Ad

Please supply us with a photo, logo, or business card to be presented in the Sponsor Book.

Company Name : \_\_\_\_\_

## Memorial Ad

Please supply photo, name and text to be presented in the Sponsor Book.

In Memory of : \_\_\_\_\_

Add Message : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

## Personal Ad

Add Message: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Amount Enclosed : \_\_\_\_\_ Check Number: \_\_\_\_\_

*~ ALL DONATIONS ARE TAX DEDUCTIBLE ~*  
**MAKE CHECKS OUT TO BFD BENEVOLENT ASSOCIATION CHARITABLE TRUST**  
**501c3**  
Response Deadline Friday May 10, 2024  
RETURN TO:  
Firemen's Memorial and Welfare Committee, 4 Annawamscutt Drive, Bristol, RI 02809

**PLEASE RETURN THIS FORM WITH YOUR CHECK**



# Town of Bristol, Rhode Island

## Conservation Commission

10 Court Street  
Bristol, RI 02809  
www.bristolri.us  
401-253-7000

April 3, 2024

**TO: Honorable Town Council**  
**FROM: Bristol Conservation Commission**  
**RE: 35th Annual Keep Bristol Clean**

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The Bristol Conservation Commission is pleased to announce that the 35th annual Keep Bristol Clean day will take place on Saturday, April 27, 2024 from 9:00 a.m. to 12:00 p.m. This event will begin at the Bristol Department of Public Works located at 111 Mt. Hope Avenue where refreshments will be served. There, participants will register, receive collection bags and then set out to various locations around Bristol to collect litter. The cleanup will take place rain or shine.

Many of Bristol's open space, natural areas, and coastal areas will be addressed this year. Volunteers may adopt a spot to clean up by letting organizers know when they arrive, or they may elect to be assigned to a location in special need.

Keep Bristol Clean is being organized by the Conservation Commission and Department of Public Works along with special help from Thrive Outside and the Boy Scouts. This event is proudly sponsored by BayCoast Bank and is being held in conjunction with the Office of the Governor's Litter Free Rhode Island effort. All are welcome to support this community effort and join us on Saturday, April 27 to Keep Bristol Clean.

Respectfully Submitted,

Bristol Conservation Commission

Tony Morettini, Chairman, Ray Payson, Vice-Chairman, Jay Maciel, Recording Secretary, Lindsay Green, Craig Fisher, Glenn Donovan, Lee Ann Freitas



State of Rhode Island  
Coastal Resources Management Council  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-2069

**PUBLIC NOTICE**

File Number: 2018-12-022 Date: March 14, 2024

This office has under consideration the application of:

**Douglas & Kathryn O'Brien  
7941 Katy Freeway; Box 547  
Houston, TX 77024**

for a State of Rhode Island Assent to construct and maintain: A two-pile dolphin and a 3-pile dolphin to existing residential boating facility approximately 179' seaward of the cited MLW mark, at the end of the existing terminal float. This requires a 2' further length variance (Redbook 650-RICR-20-00-01 Section 1.3.1(D)(11)(k) to the existing facility.

Project Location:	461 Poppasquash Road
City/Town:	Bristol
Plat/Lot:	Plat 173, lot 47
Waterway:	Type II, Low Intensity Use, Bristol Harbor

Plans of the proposed work can be requested at [Cstaffl@crmc.ri.gov](mailto:Cstaffl@crmc.ri.gov).

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

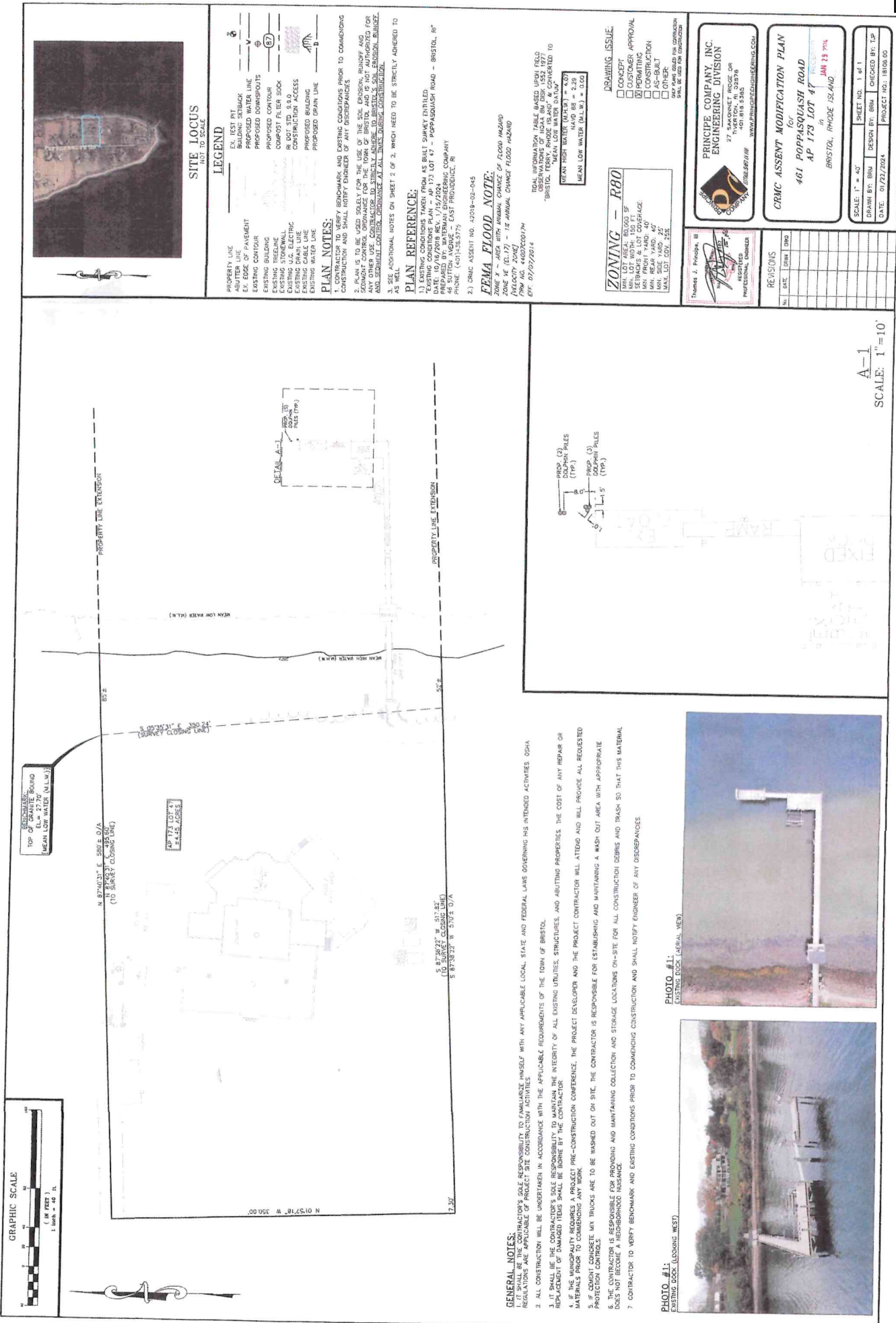
You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before April 14, 2024.

Please email your comments/hearing requests to: [cstaffl@crmc.ri.gov](mailto:cstaffl@crmc.ri.gov); or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat





TOP SURFACE OF ROUND  
MEAN LOW WATER (MLLW)  
EL. = 27.70'

N 87°40'31" E 250' ± 0/1A  
(TO SURVEY CLOSING LINE)

AP 173 LOT 47  
E 44.15' ± 0/25.5'

S 87°28'22" W 317.82'  
(TO SURVEY CLOSING LINE)  
S 87°38'22" W 319.2' 0/1A

GRAPHIC SCALE  
( IN FEET )  
1 Inch = 40 Ft.

**SITE LOCUS**  
LINK TO LOCUS

**LEGEND**

- PROPERTY LINE
- EXISTING PAVEMENT
- EXISTING CONTOUR
- EXISTING BUILDING
- EXISTING TREELINE
- EXISTING STONEWALL
- EXISTING STAKE MARKING
- EXISTING CABLE LINE
- EXISTING WATER LINE
- PROPOSED BUILDING
- PROPOSED BRAIN LINE
- EX. TEST PIT
- BUILDING SETBACK
- PROPOSED WATER LINE
- PROPOSED DOWNPOUTS
- PROPOSED CONTOUR
- PROPOSED DRIVE
- RIDGE STD. S.S.
- CONSTRUCTION ACCESS
- PROPOSED BRAIN LINE

**PLAN NOTES:**

1. CONTRACTOR TO VERIFY BENCHMARK AND EXISTING CONDITIONS PRIOR TO COMMENCING CONSTRUCTION AND SHALL NOTIFY ENGINEER OF ANY DISCREPANCIES.
2. THIS PLAN IS TO BE USED SOLELY FOR THE USE OF THE SOIL EROSION, RUNOFF AND SEPTIC TANK. CONTRACTOR SHALL VERIFY ALL CONDITIONS PRIOR TO CONSTRUCTION. ANY OTHER USE, CONTRACTOR TO STRICTLY ADHERE TO DESIGN, BENCHMARK AND SETBACK CONTROL ORDINANCE AT ALL TIMES DURING CONSTRUCTION.
3. SEE ADDITIONAL NOTES ON SHEET 2 OF 2, WHICH NEED TO BE STRICTLY ADHERED TO AT ALL TIMES.

**PLAN REFERENCE:**

- 1.) EXISTING CONDITIONS TAKEN FROM AS BUILT SURVEY DATED 10/18/2018 REV. 1/15/2024.
- 2.) AP 173 LOT 47 - POPPASQUASH ROAD - BRISTOL, RI
- 3.) PREPARED BY: WATERMAN ENGINEERING COMPANY  
100 EAST PROVIDENCE, RI  
PHONE: (401) 524-5775
- 4.) CRMC ASSESS NO. 42019-02-045

**FEMA FLOOD NOTE:**

ZONE X - AREA WITH MINIMAL CHANCE OF FLOOD HAZARD  
DATE: 10/18/2018 REV. 1/15/2024  
FLOOD ELEVATION: 27.70'  
FIRM NO. 440220017H  
EFF. 07/07/2014

**ZONING - R80**

- MIN. LOT WIDTH: 10.00' SF
- SETBACKS & LOT COVERAGE
- MIN. REAR YARD: 40'
- MIN. SIDE YARD: 25'
- MIN. LOT: 100' ± 25%

**DRAWING ISSUE**

- CONCEPT
- CUSTOMER APPROVAL
- PERMITTING
- CONSTRUCTION
- AS-BUILT
- OTHER

**PRINCEPIE COMPANY, INC.**  
ENGINEERING DIVISION  
37 SAKONNET RIDGE DR  
NORTON, RI 02857  
PHONE: 401-524-5775  
WWW.PRINCEPIEENGINEERING.COM

**CRMC ASSESS MODIFICATION PLAN**  
for  
**401 POPPASQUASH ROAD**  
AP 173 LOT 47  
in  
BRISTOL, RHODE ISLAND

SCALE: 1" = 40'	SHEET NO. 8 of 11
DRAWN BY: BWA	DESIGN BY: BWA
DATE: 01/23/2024	PROJECT NO.: 18100.00

**REVISIONS**

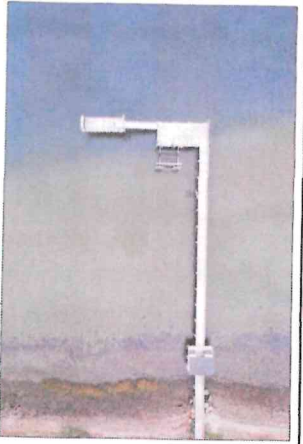
NO.	DATE	DESCRIPTION

Thomas J. Principe, III  
REGISTERED PROFESSIONAL ENGINEER  
EXPIRES 12/31/2025

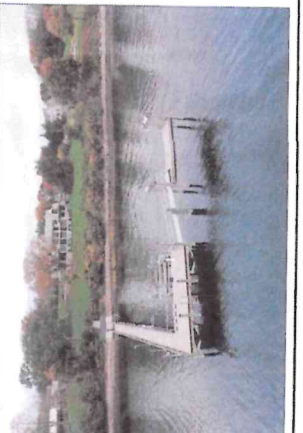
A-1  
SCALE: 1" = 10'

- GENERAL NOTES:**
1. THE CONTRACTOR SHALL BE RESPONSIBLE TO FAMILIARIZE HIMSELF WITH ANY APPLICABLE LOCAL, STATE, AND FEDERAL LAWS GOVERNING HIS INTENDED ACTIVITIES. OSHA REGULATIONS ARE APPLICABLE TO PROJECT SITE CONSTRUCTION ACTIVITIES.
  2. ALL CONSTRUCTION WILL BE UNDERTAKEN IN ACCORDANCE WITH THE APPLICABLE REQUIREMENTS OF THE TOWN OF BRISTOL.
  3. IT SHALL BE THE CONTRACTOR'S SOLE RESPONSIBILITY TO MAINTAIN THE INTEGRITY OF ALL EXISTING UTILITIES, STRUCTURES, AND ADJUTING PROPERTIES. THE COST OF ANY REPAIR OR REPLACEMENT OF DAMAGED ITEMS SHALL BE BORNE BY THE CONTRACTOR.
  4. THE CONTRACTOR SHALL PROVIDE A PROJECT PRE-CONSTRUCTION CONFERENCE. THE PROJECT DEVELOPER AND THE PROJECT CONTRACTOR WILL ATTEND AND WILL PROVIDE ALL REQUESTED MATERIALS PRIOR TO COMMENCING ANY WORK.
  5. IF CONCRETE MIX TRUCKS ARE TO BE WASHED OUT ON SITE, THE CONTRACTOR IS RESPONSIBLE FOR ESTABLISHING AND MAINTAINING A WASH-OUT AREA WITH APPROPRIATE PROTECTION CONTROLS.
  6. THE CONTRACTOR IS RESPONSIBLE FOR PROVIDING AND MAINTAINING COLLECTION AND STORAGE LOCATIONS ON-SITE FOR ALL CONSTRUCTION DEBRIS AND TRASH SO THAT THIS MATERIAL DOES NOT BECOME A NEIGHBORHOOD LIABILITY.
  7. CONTRACTOR TO VERIFY BENCHMARK AND EXISTING CONDITIONS PRIOR TO COMMENCING CONSTRUCTION AND SHALL NOTIFY ENGINEER OF ANY DISCREPANCIES.

**PHOTO #1:**  
EXISTING DOCK (AERIAL VIEW)



**PHOTO #2:**  
EXISTING DOCK (LOOKING WEST)





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: April 4, 2024

RE: Douglas and Kathryn O'Brien 461 Poppasquash Road,  
 Plat 173, lot 47, Type II, Requests Low Intensity  
 Use, Bristol Harbor

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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on April 17, 2024.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



**Bristol Harbor Master**

2024 APR -4 AM 9:55  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**TO: Steven Contente  
Town Administrator**  
**FROM: *Gregg Marsili*  
Bristol Harbor Master**  
**CC: Town Council**  
**DATE: April 2<sup>nd</sup> 2024**

**SUBJECT: CRMC PUBLIC NOTICE 2018-12-022, 461 POPPASQUASH ROAD, BRISTOL RI 02809**

The owners of 461 Poppasquash Road, Bristol RI 02809, Douglas and Kathryn O'Brien to add 3 -Pile Dolphin to the existing residential boating facility. This will require 2 feet of variance to the existing facility.

I have reviewed the plans and the area and this will cause no issues with their neighbors, navigation or public use. I recommend this project be completed as outlined.

*Concun*  
*Stm*  
*Intank*  
STEVEN CONTENTE  
Town Administrator



State of Rhode Island  
Coastal Resources Management Council  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-2069

**PUBLIC NOTICE**

File Number: 2024-02-046 Date: March 25, 2024

This office has under consideration the application of:

**Town Of Bristol  
c/o Steven Contente  
10 Court Street  
Bristol, RI 02809**

2024 MAR 25 PM 3:30  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

for a State of Rhode Island Assent to construct and maintain: a new boat ramp and public recreational boating facility. The existing concrete boat ramp and floating dock is proposed to be removed and replaced with a new cast in place concrete ramp with rip rap slope stabilization and a new 10ft x 120ft floating dock. The facility is proposed to extend approximately 75ft beyond mean low water achieving a water depth of approximately 7.5 feet.

Project Location:	Thames Street
City/Town:	Bristol
Plat/Lot:	Plat 8, lot 12
Waterway:	Bristol Harbor

Plans of the proposed work can be requested at [Cstaff1@crmc.ri.gov](mailto:Cstaff1@crmc.ri.gov).

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before **April 25, 2024**.

Please email your comments/hearing requests to: [cstaff1@crmc.ri.gov](mailto:cstaff1@crmc.ri.gov); or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat

Prepared for The:

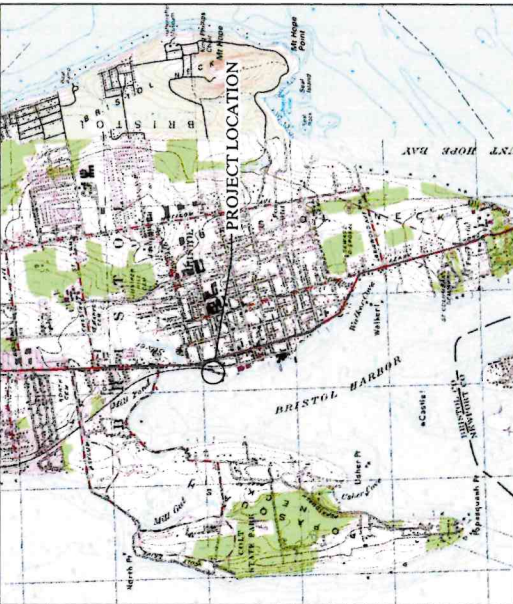
# TOWN OF BRISTOL, RHODE ISLAND BRISTOL INDEPENDENCE PARK BOAT RAMP IMPROVEMENTS

BRISTOL, RHODE ISLAND

FEBRUARY 2024

## Drawing Index

- 0.0 COVER
- EXISTING CONDITIONS BY PRINCPE COMPANY INC.
- 1.0 GENERAL NOTES
- 2.0 EXISTING SITE PLAN
- 2.1 PROPOSED SITE PLAN
- 2.2 BOAT LAUNCH FLOATS AND RAMP PLAN
- 2.3 PRE-CAST RAMP DETAILS
- 2.4 CAST-IN-PLACE RAMP DETAILS
- 2.5 PROPOSED REVETMENT PLAN AND SECTIONS
- 2.6 TIMBER FLOAT SECTIONS AND DETAILS



LOCUS PLAN  
SCALE: 1" = 2000'

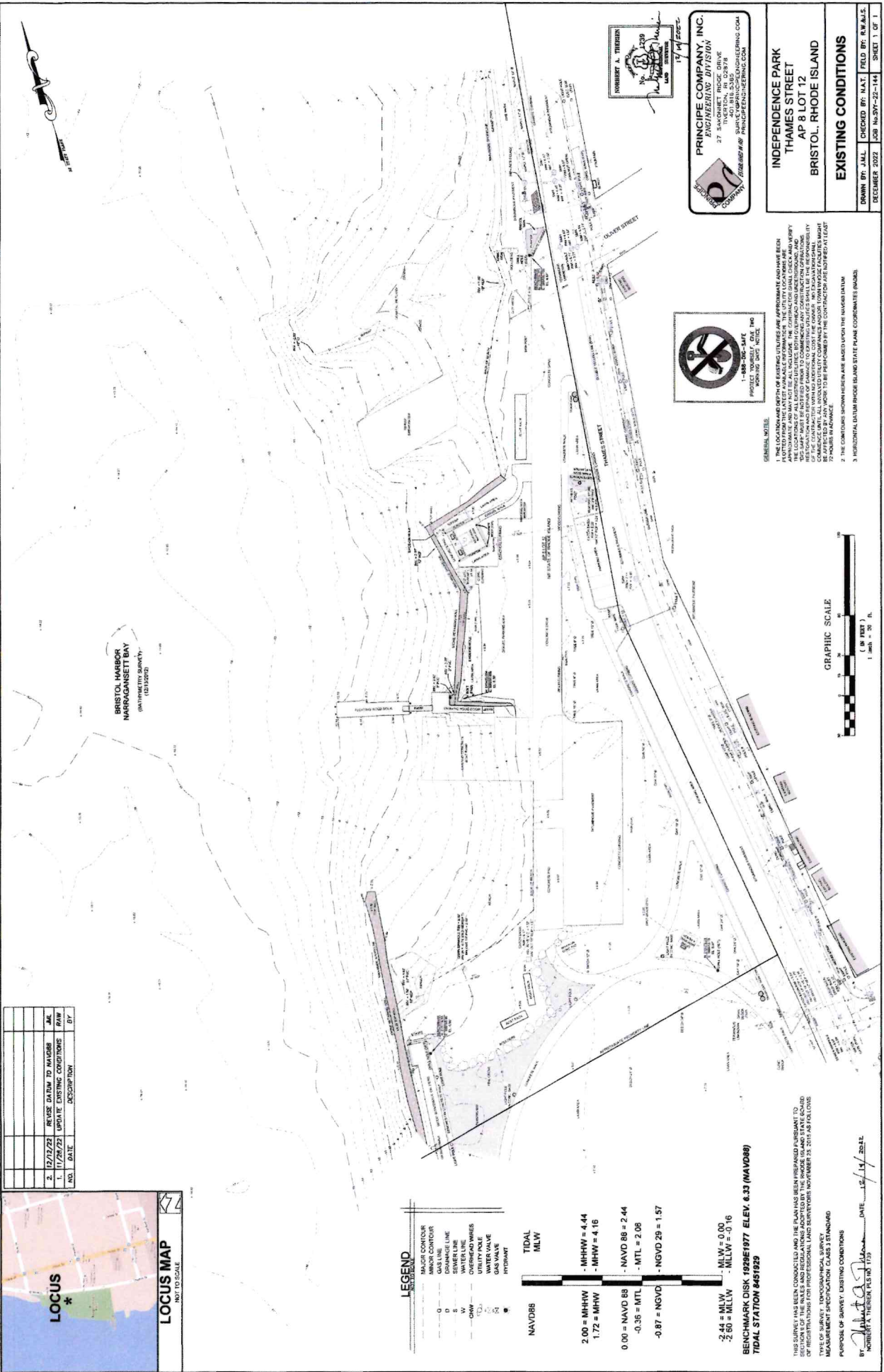


AERIAL PLAN  
SCALE: 1" = 400'



Prepared by:  
**PARE CORPORATION**  
Foxboro, Massachusetts

ISSUED FOR PERMIT  
NOT FOR CONSTRUCTION



NO.	DATE	DESCRIPTION
2	12/12/21	ISSUE DRAWING TO AGENCIES
1	11/17/21	UPDATE EXISTING CONDITIONS
AW		RAW
DP		DP

**LOCUS MAP**  
NOT TO SCALE

**LEGEND**

○	CONCRETE
○	MARKER CONTOUR
○	GAS LINE
○	DRAINAGE LINE
W	WATERLINE
CHW	OVERHEAD WIRES
○	WATER VALVE
○	WATER VALVE
○	GAS VALVE
○	HYDRANT

**TIDAL**

NAV/D85	- MHHW = 4.44
MLW	- MHW = 4.16
	- NAVD 88 = 2.44
	- MTL = 2.08
	- NGVD 29 = 1.57
	- MLW = 0.00
	- MLLW = -0.16

**BENCHMARK DISK 192951977 ELEV. 6.33 (NAVD88)**  
**TIDAL STATION 8491929**

THIS SURVEY HAS BEEN CONDUCTED AND THE PLAN HAS BEEN PREPARED PURSUANT TO SECTION 1 OF THE RULES AND REGULATIONS ADOPTED BY THE RHODE ISLAND STATE BOARD OF REGISTRATION FOR PROFESSIONAL LAND SURVEYORS NOVEMBER 28, 2015 AS FOLLOWS:

TYPE OF SURVEY: TOPOGRAPHICAL SURVEY  
DATE: 12/14/2021  
PURPOSE OF SURVEY: EXISTING CONDITIONS  
BY: *Robert A. Thieren* LICENSE NO. 1739

- GENERAL NOTES:**
1. THE LOCATION AND DEPTH OF EXISTING UTILITIES ARE APPROXIMATE AND HAVE BEEN APPROXIMATE AND MAY NOT BE ALL INCLUSIVE. THE CONTRACTOR SHALL CHECK AND VERIFY THE DEPTHS AND LOCATIONS OF ALL EXISTING UTILITIES PRIOR TO COMMENCING ANY CONSTRUCTION OPERATIONS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND SHALL BE RESPONSIBLE FOR ANY ADDITIONAL COSTS INCURRED IN OBTAINING SUCH PERMITS. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ANY WORK TO BE PERFORMED BY THE CONTRACTOR AS NOTIFIED AT LEAST 72 HOURS IN ADVANCE.
  2. THE CONTIGUOUS SHOWN HEREIN ARE BASED UPON THE NAVD85 DATUM.
  3. HORIZONTAL DATUM: RHODE ISLAND STATE PLANE COORDINATES (RMSL).



**PRINCIPLE COMPANY, INC.**  
ENGINEERING DIVISION  
27 SHERBORN PARK DRIVE  
SHERBORN, MASSACHUSETTS 01901  
TEL: 508-888-2330  
FAX: 508-888-2331  
WWW.PRINCIPLEENGINEERING.COM

**INDEPENDENCE PARK**  
**THAMES STREET**  
**AP 8 LOT 12**  
**BRISTOL, RHODE ISLAND**

**EXISTING CONDITIONS**

DRAWN BY: J.A.L. | CHECKED BY: N.A.T. | FIELD BY: R.W.M.S.  
DECEMBER 2022 | JOB NO: 22-144 | SHEET 1 OF 1









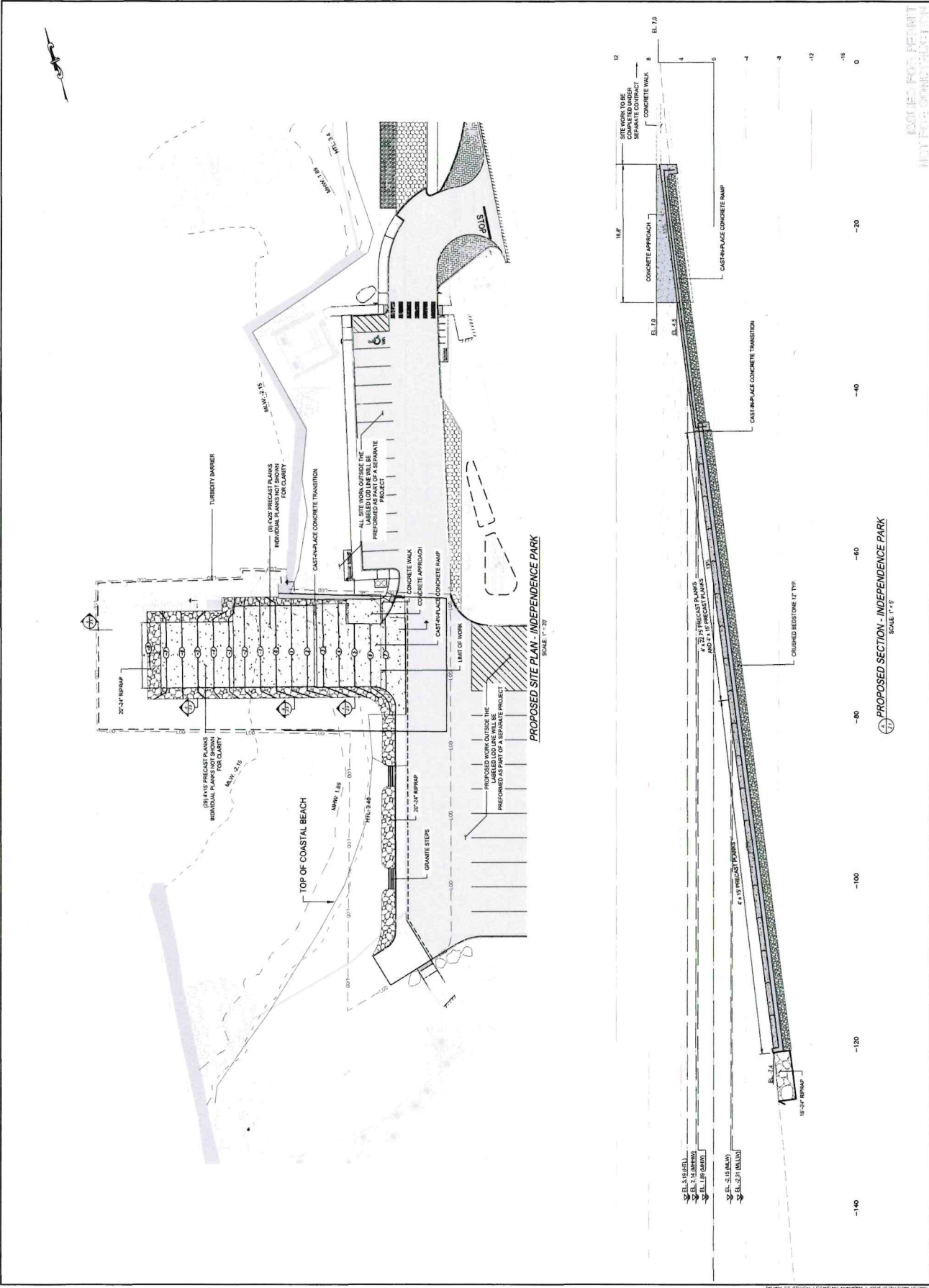
SCALE: AS SHOWN  
DATE: 01/20/2017

# Bristol Independence Park Boat Ramp Improvements

Bristol, Rhode Island



PROJECT NO.	21185.00
DATE	FEBRUARY 2017
DRAWN BY	J.P.
CHECKED BY	B.M.D.
DESIGNED BY	B.M.D.
DRAWN BY	J.P.
DATE	02/01/17
DRAWING TITLE	PROPOSED SITE PLAN AND SECTION
DRAWING NO.	2.1
SHEET NO.	5 OF 10





SCALE QUANTITIES CHECKED  
DATE: 01/06/2019  
BY: [Signature]

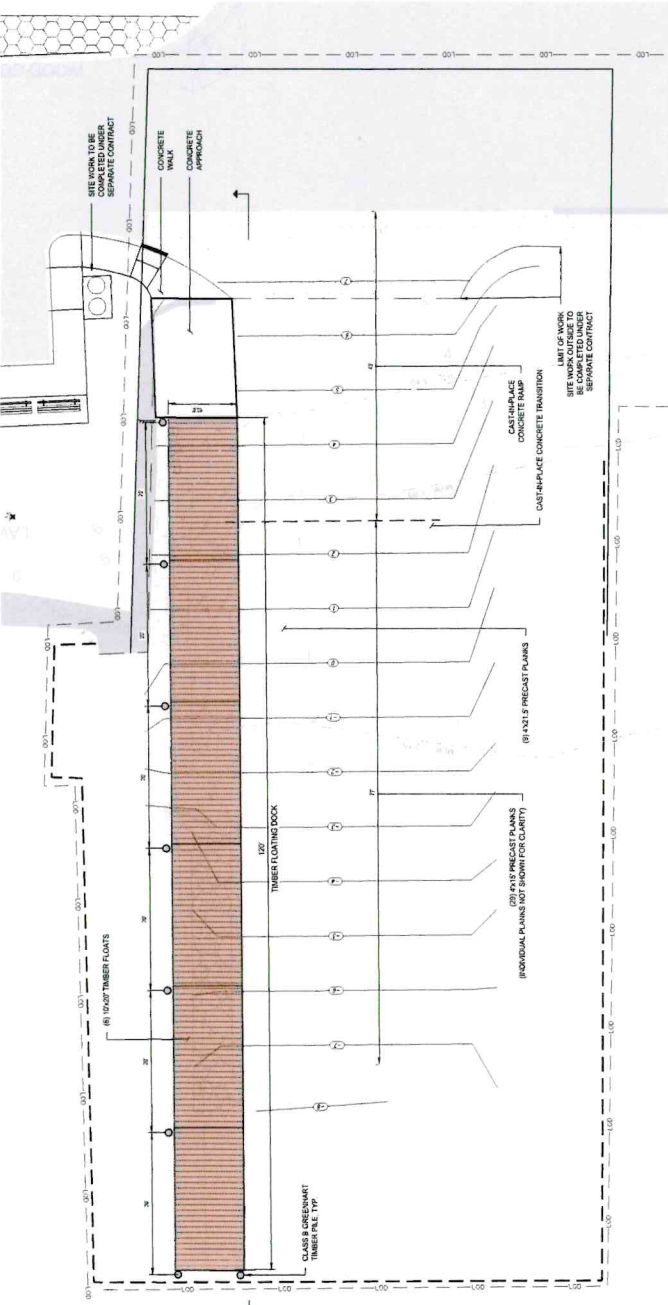
**Bristol Independence Park**  
Bristol, Rhode Island



REVISIONS

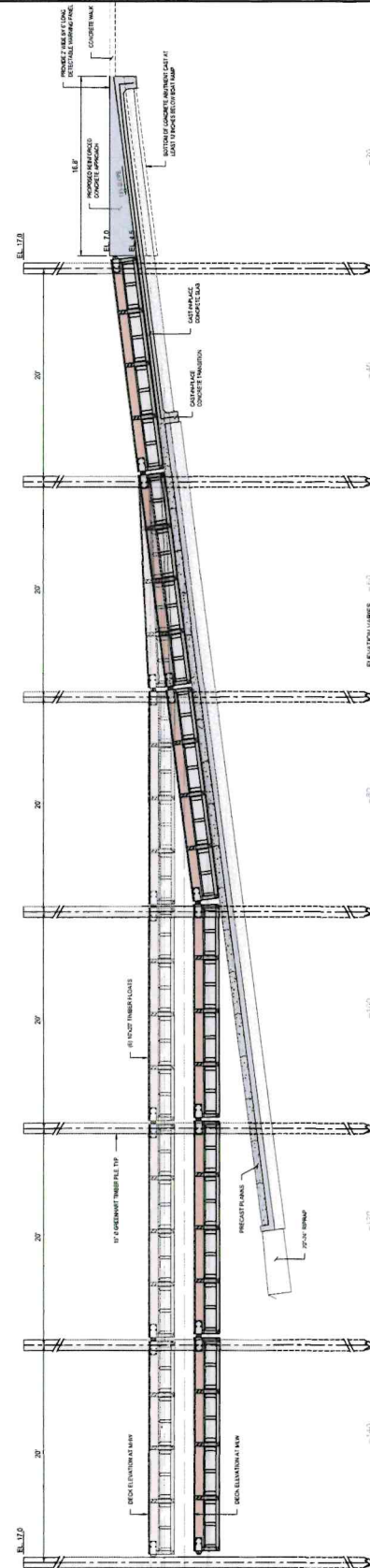
PROJECT NO.	Z1185 00
DATE	01/06/2019
SCALE	AS SHOWN
CHECKED BY:	BMD
DESIGNED BY:	TJT
APPROVED BY:	TJT
DRAWING TITLE	

BOAT LAUNCH  
FLOATS AND PUMP PLAN  
DRAWING NO. 2.2  
SHEET NO. 8 OF 10



- NOTES:**
1. BOAT RAMP LENGTH AND PITCH INTERPRETED FROM EXISTING PLANS AND FIELD SURVEY. VERIFY PRIOR TO INITIAL PROCEEDING OR INSTALLATION.
  2. FINAL PILE LENGTH TO BE DETERMINED BY BEDROCK SURFACE ELEVATION. SEE BOAT RAMP ROCK SOCKET DETAIL, THIS SHEET.
  3. DETECTABLE WARNING PANEL SHALL BE IN ACCORDANCE WITH SECTION 304 OF THE PROPOSED ISLAND STANDING SPECIFICATIONS.

**PROPOSED SITE PLAN - INDEPENDENCE PARK**  
SCALE 1/8" = 1'-0"



**PROPOSED SECTION - INDEPENDENCE PARK**  
SCALE 1/4" = 1'-0"

DATE: 01/06/2019  
BY: [Signature]

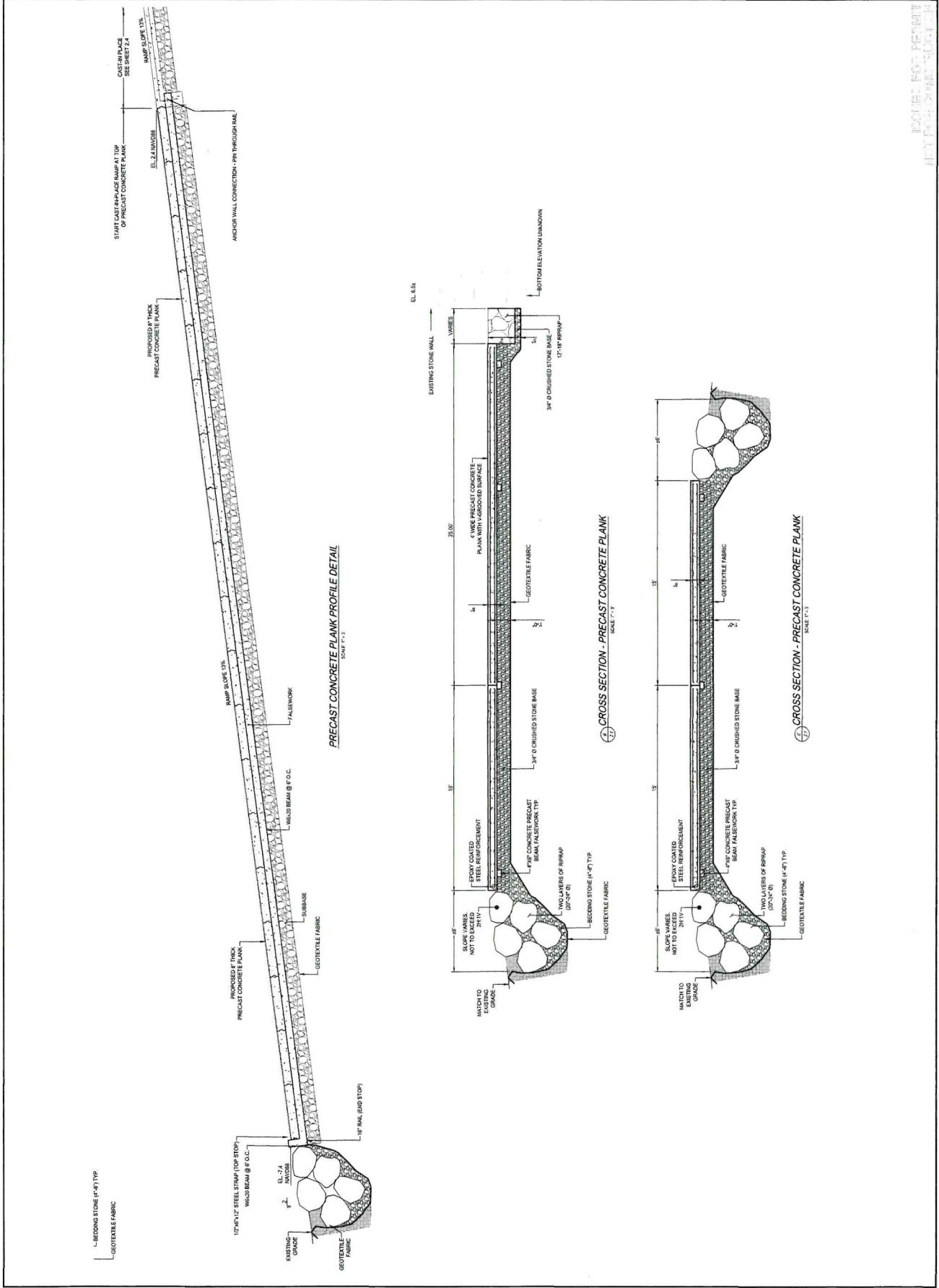


SCALE: AS SHOWN  
 DRAWN BY: [Signature]  
 CHECKED BY: [Signature]


Bristol Independence Park  
 Boat Ramp Improvements  
 Bristol, Rhode Island




PROJECT NO.	71186 00
DATE	7/15/2024
SCALE	AS NOTED
DESIGNED BY	BMD
CHECKED BY	BMD
DATE	7/15/2024
APPROVED BY:	TJD
DRAWING TITLE	PRECAST CONCRETE PLANK PROFILE DETAILS
DRAWING NO.	2.3
SHEET NO.	7 OF 10










SCALE ADJUSTMENT BOOK  
 BAA IS AN ENE MEMBER OF  
 THE ASSOCIATION OF  
 PROFESSIONAL ENGINEERS

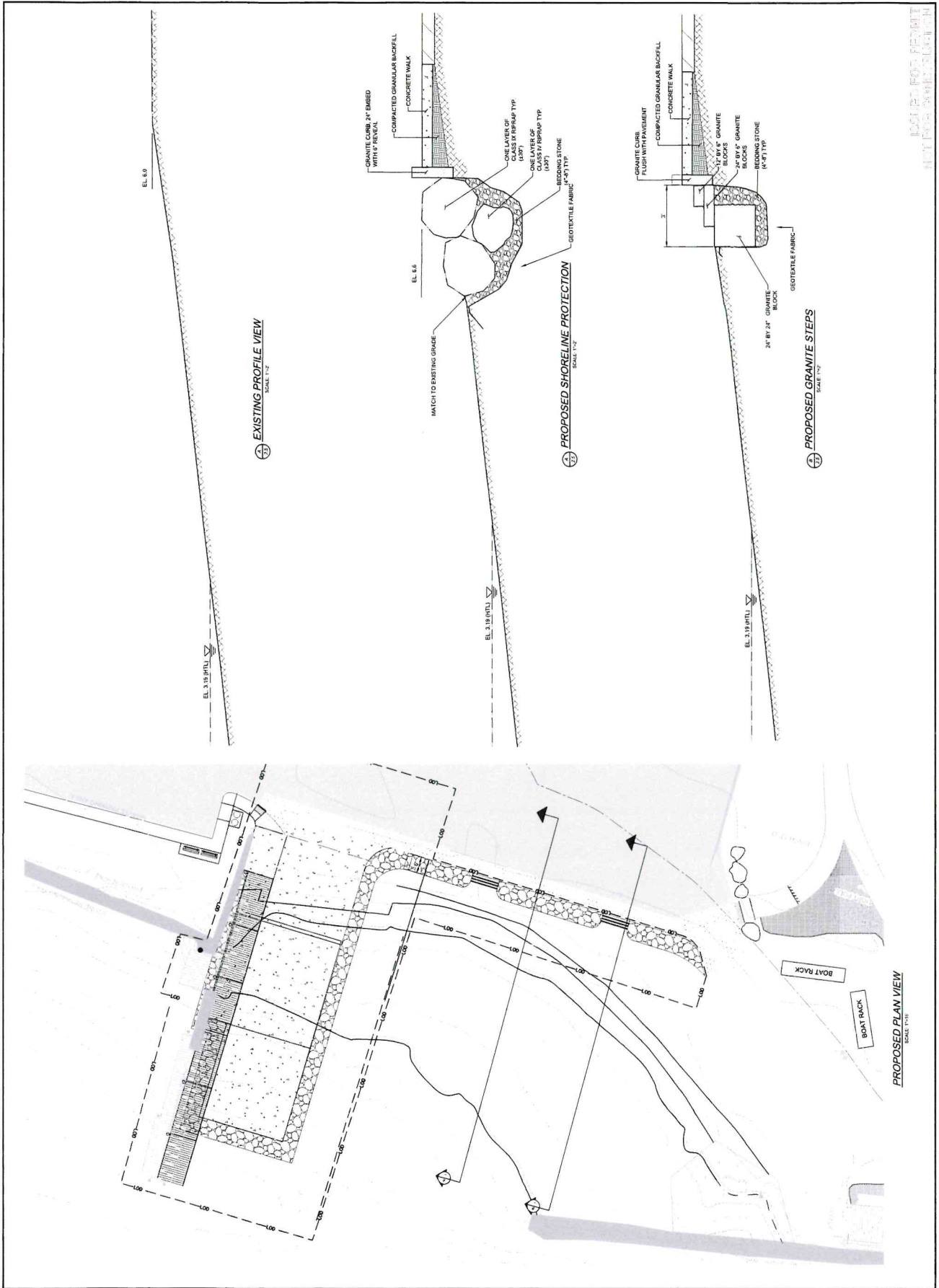
**Bristol Independence Park**  
 Boat Ramp Improvements  
 Bristol, Rhode Island



REVISIONS

NO.	DATE	DESCRIPTION

PROJECT NO. 2116.00  
 DATE FEBRUARY 2021  
 SCALE AS NOTED  
 DESIGNED BY BMD  
 CHECKED BY BMD  
 APPROVED BY BMD  
 DRAWING TITLE  
 PROPOSED BOAT RAMP  
 PLAN AND SECTIONS  
 DRAWING NO. 2.5  
 SHEET NO. 8 OF 10



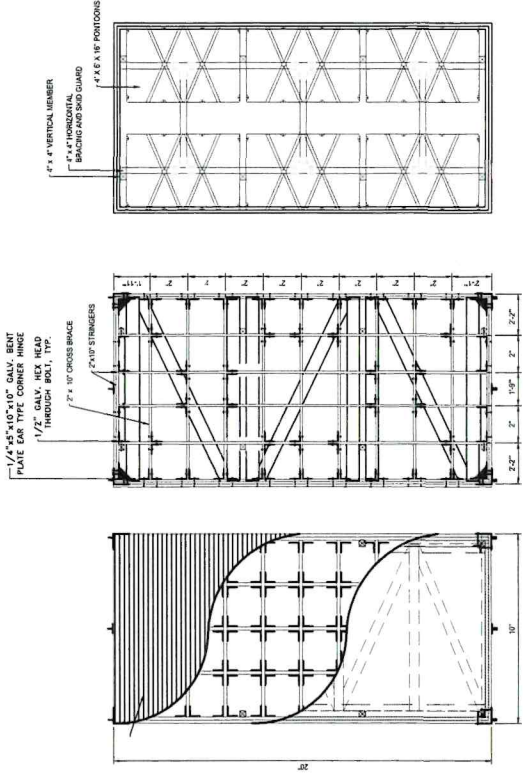


SCALE: AS SHOWN  
 THIS IS ONE FOOT ON  
 A HORIZONTAL SCALE OF  
 1" = 10'-0"

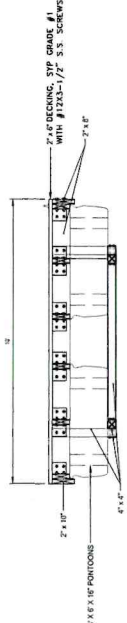
Bristol Independence Park  
 Boat Ramp Improvements  
 Bristol, Rhode Island



PROJECT NO.	2118-00
SCALE	AS NOTED
DESIGNED BY	BMD
CHECKED BY	BMD
APPROVED BY	TJD
DRAWING TITLE	TIMBER FLOAT SECTIONS AND DETAILS
DRAWING NO.	2.5
SHEET NO.	15 OF 10



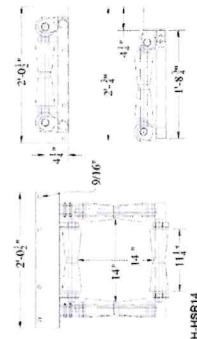
PROPOSED 10' TIMBER FLOAT PLAN  
 SCALE: 1/2" = 1'-0"



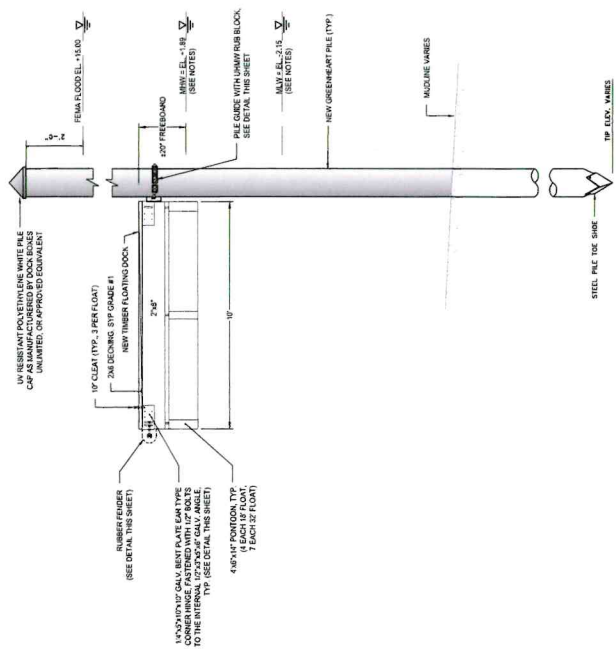
PROPOSED TIMBER LAUNCH FLOAT SECTION  
 SCALE: 1/2" = 1'-0"

NOTES

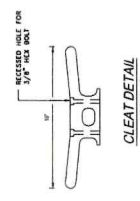
1. ALL TIMBER SHALL BE DRY AND SHALL BE TREATED AS REQUIRED BY LOCAL MARINE REGULATIONS. ALL TIMBER SHALL BE TREATED WITH A PRESERVATIVE AND SHALL BE TREATED WITH A PRESERVATIVE. ALL TIMBER SHALL BE TREATED WITH A PRESERVATIVE AND SHALL BE TREATED WITH A PRESERVATIVE.
2. ALL STEEL FABRICATED PARTS AND ASSEMBLIES SHALL BE HOT-DIP GALVANIZED IN ACCORDANCE WITH ASTM A123/A123M, AS APPLICABLE.
3. CORNER ANGLES TO BE FABRICATED TO SUIT FLOAT LAYOUT.
4. ALL TIMBER CONNECTIONS SHALL BE SPIT FLETTER FELLET SPICES OR EMBEL.
5. ALL TIMBER SHALL BE TREATED WITH A PRESERVATIVE AND SHALL BE TREATED WITH A PRESERVATIVE.
6. ALL TIMBER SHALL BE TREATED WITH A PRESERVATIVE AND SHALL BE TREATED WITH A PRESERVATIVE.
7. FABRICATED PARTS SHALL BE HOT-DIP GALVANIZED IN ACCORDANCE WITH ASTM A123/A123M, AS APPLICABLE.



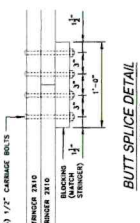
TIMBER FLOAT PILE GUIDE DETAILS  
 SCALE: 1/2" = 1'-0"



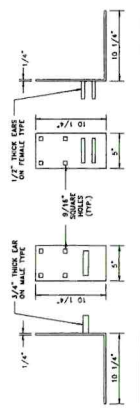
MOORING PILE AND FLOAT ELEVATION  
 NOT TO SCALE



CLEAT DETAIL  
 NOT TO SCALE



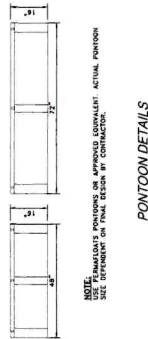
BUTT SPLICE DETAIL  
 NOT TO SCALE



STEEL PILE SHOE DETAIL  
 NOT TO SCALE



FLOAT HINGE DETAILS  
 NOT TO SCALE



PONTON DETAILS  
 SCALE: 1/2" = 1'-0"



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: April 4, 2024

RE: Town of Bristol, Thames Street, Plat 8, lot 12,  
 Requesting Boat Ramp Improvements

---

May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on April 17, 2024.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



# TOWN OF BRISTOL

## DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

### MEMORANDUM

TO: Steven Contente  
Town Administrator

FROM: Christopher J. Parella  
Director of Public Works

DATE: April 8, 2024

RE: Town of Bristol, Thames Street, Plat 8, Lot 12, Requesting Boat Ramp Improvements

2024 APR -9 AM 8:23  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Mr. Administrator,

I am in support of the Town of Bristol's application for a State of Rhode Island CRMC Assent to construct and maintain a new boat ramp and public recreational boating facility at Independence Park, Thames Street.

Please advise if you have any questions or concerns.

*Steven Contente*  
*Sts Contente*  
STEVEN CONTENTE  
Town Administrator





**Bristol Harbor Master**

**TO: Steven Contente  
Town Administrator**

**FROM: *Gregg Marsili*  
Gregg Marsili  
Bristol Harbor Master**

**CC: Town Council**

**DATE: April 8<sup>th</sup> 2024**

**SUBJECT: CRMC PUBLIC NOTICE 2024-02-046, Independence Park Boat Ramp, BRISTOL RI 02809**

2024 APR -9 AM 9:15  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

I have reviewed the plans for repairing the Independence Park Boat Ramp and I recommend this project be completed as designed.

*Steven Contente*  
**STEVEN CONTENTE**  
Town Administrator



State of Rhode Island  
Coastal Resources Management Council  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-2069

**PUBLIC NOTICE**

File Number: 2024-03-018 Date: March 18, 2024

This office has under consideration the application of:

**Jeanine & Daniel McConaghy**  
**135 Kickemuit Avenue**  
**Bristol, RI 02809**

for a State of Rhode Island Assent to construct and maintain: A residential boating facility consisting of access stairs, 4' x 96' fixed timber pier, 3' x 20' ramp and 10' x 15' (150sf) terminal float. The facility will extend 75' seaward of the cited MLW mark, requiring a 25' length variance to Redbook 650-RICR-20-00-01 Section 1.3.1(D)(11)(l)(2).

Project Location:	135 Kickemuit Avenue
City/Town:	Bristol
Plat/Lot:	133 / 37
Waterway:	Kickemuit River, Low Intensity Use, Type II

Plans of the proposed work can be requested at [Cstaffl@crmc.ri.gov](mailto:Cstaffl@crmc.ri.gov).

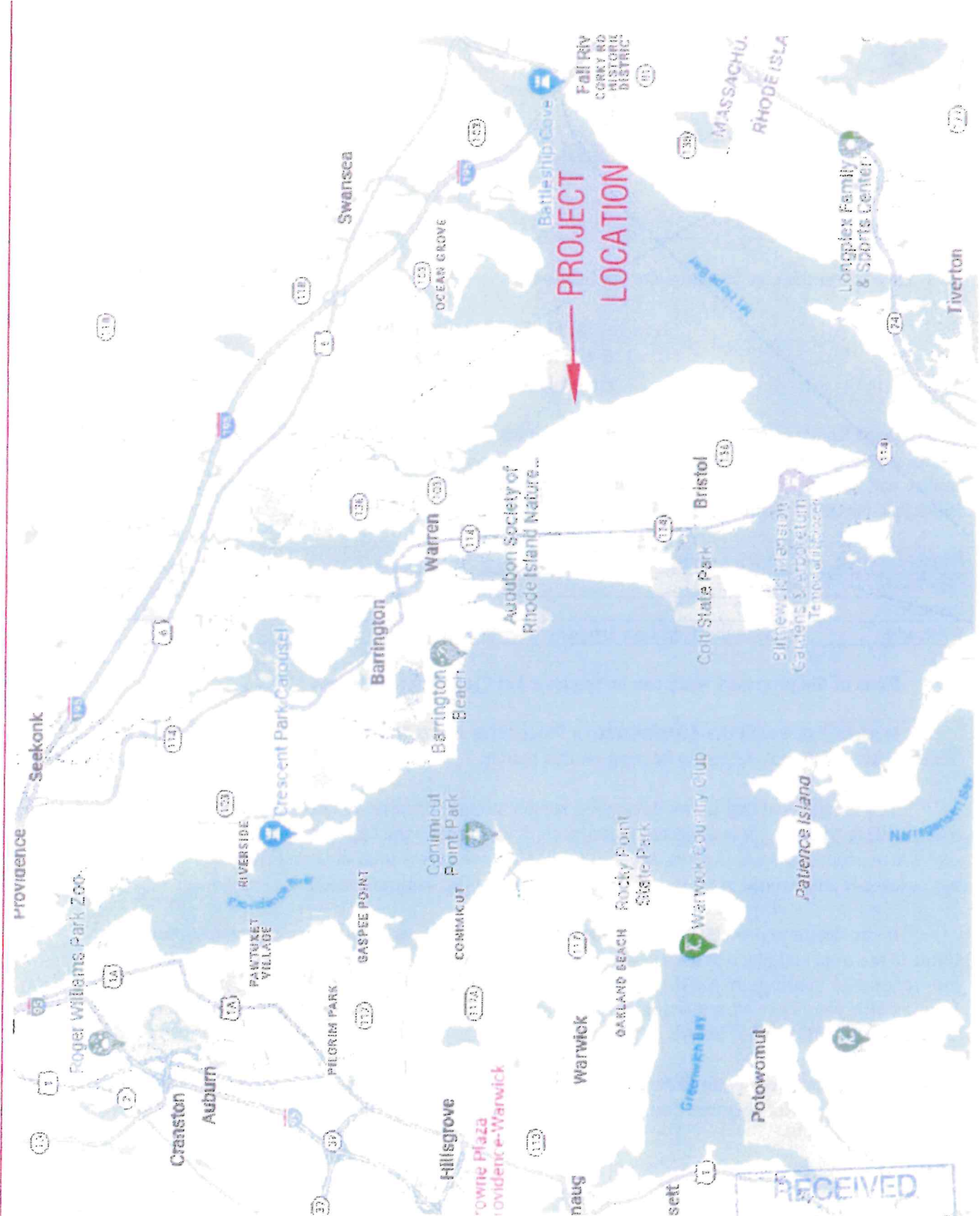
In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before April 18, 2024.

Please email your comments/hearing requests to: [cstaffl@crmc.ri.gov](mailto:cstaffl@crmc.ri.gov); or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat



LOCUS PLAN  
NTS

RECEIVED  
 FEB 29 2024  
 COASTAL RESOURCES  
 MANAGEMENT COUNCIL

**SITE PLAN AND SPECIFICATIONS**  
 RESIDENTIAL BOATING FACILITY  
 PLAT 133, LOT 37  
 136 KICKEMUIT AVENUE  
 BRISTOL, RHODE ISLAND

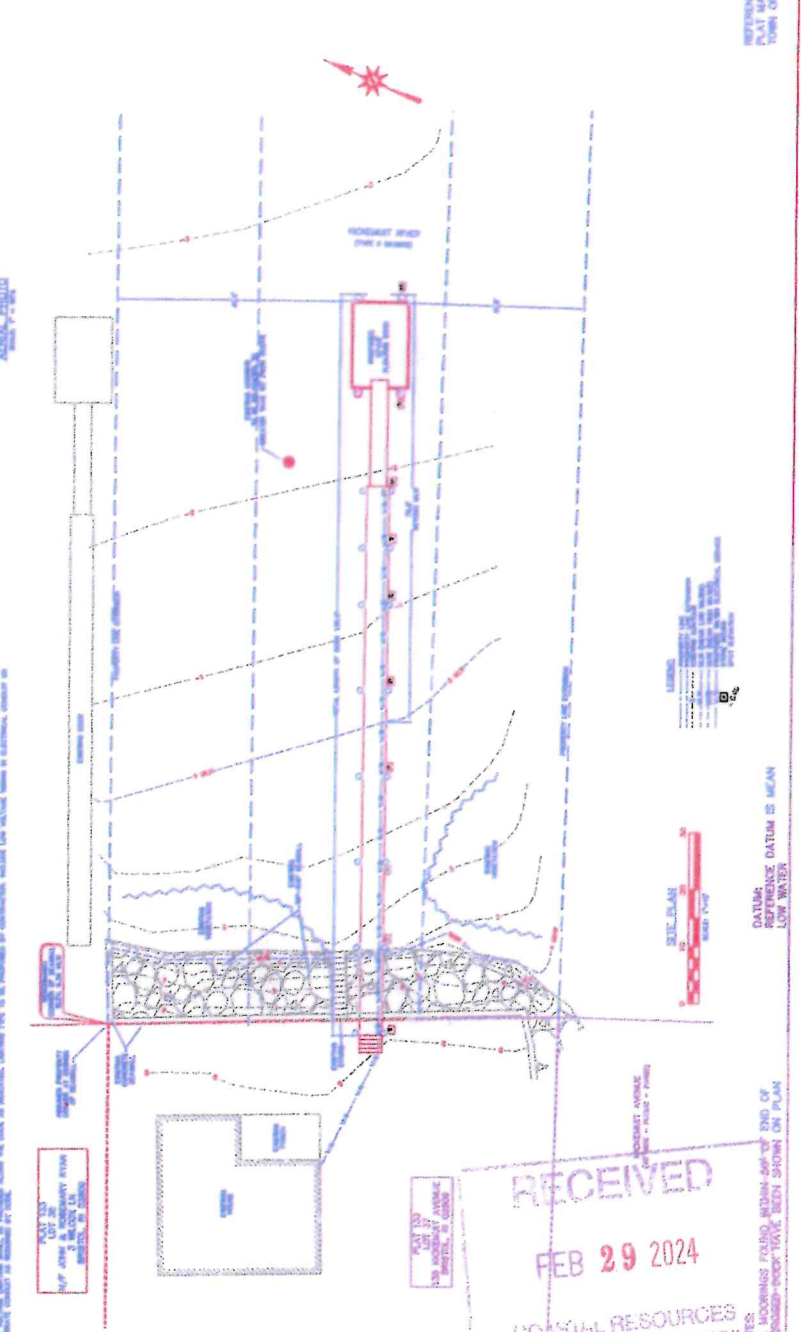
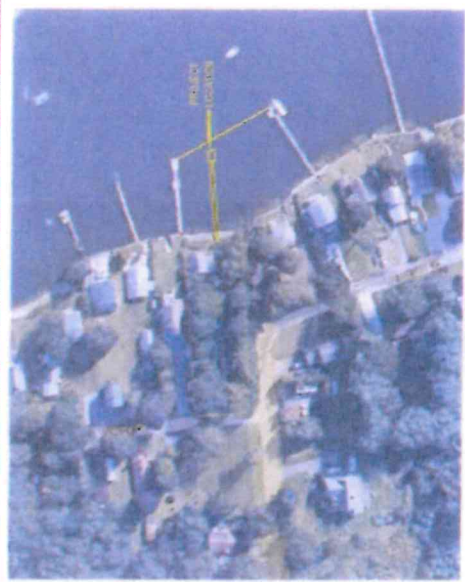
**SEI**  
 SITE ENGINEERING INC.  
 25 RHOODE AVENUE  
 BRISTOL, RI 02809  
 PHONE (401) 269-6922

DATE: 08/28/23  
 SCALE: AS SHOWN

**DK-1**  
 RPT. BRANCHING  
 001  
 001  
 001

OWNER/ARCH. INFO: ACCOMPANYING PLAT MAP (AS APPLICABLE) TOWN OF BRISTOL, RI

REFERENCE PLAT MAP (AS APPLICABLE) TOWN OF BRISTOL, RI



**GENERAL SPECIFICATIONS**

1. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE INTERNATIONAL BUILDING CODE (IBC) AND THE INTERNATIONAL RESIDENTIAL CODE (IRC) AS ADOPTED BY THE TOWN OF BRISTOL, RHODE ISLAND.

2. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE RHOODE ISLAND STATE BUILDING CODE (RISBC) AND THE RHOODE ISLAND STATE RESIDENTIAL CODE (RISRC) AS ADOPTED BY THE TOWN OF BRISTOL, RHODE ISLAND.

3. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE RHOODE ISLAND STATE BOATING CODE (RISBCO) AS ADOPTED BY THE TOWN OF BRISTOL, RHODE ISLAND.

4. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE RHOODE ISLAND STATE BOATING FACILITY CODE (RISBCO) AS ADOPTED BY THE TOWN OF BRISTOL, RHODE ISLAND.

5. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE RHOODE ISLAND STATE BOATING FACILITY CODE (RISBCO) AS ADOPTED BY THE TOWN OF BRISTOL, RHODE ISLAND.

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19. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE RHOODE ISLAND STATE BOATING FACILITY CODE (RISBCO) AS ADOPTED BY THE TOWN OF BRISTOL, RHODE ISLAND.

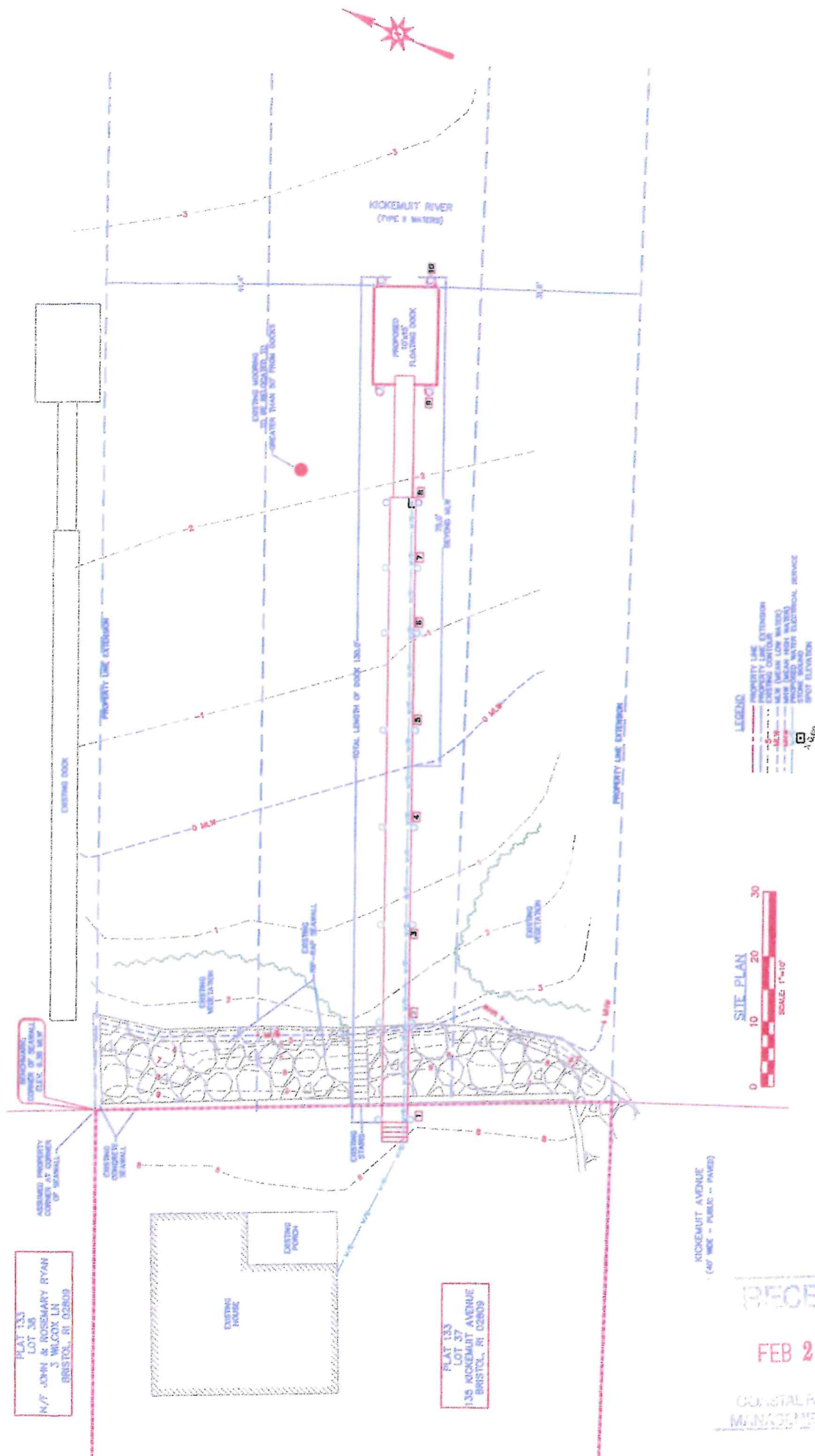
20. ALL CONSTRUCTION SHALL BE IN ACCORDANCE WITH THE LATEST EDITIONS OF THE RHOODE ISLAND STATE BOATING FACILITY CODE (RISBCO) AS ADOPTED BY THE TOWN OF BRISTOL, RHODE ISLAND.

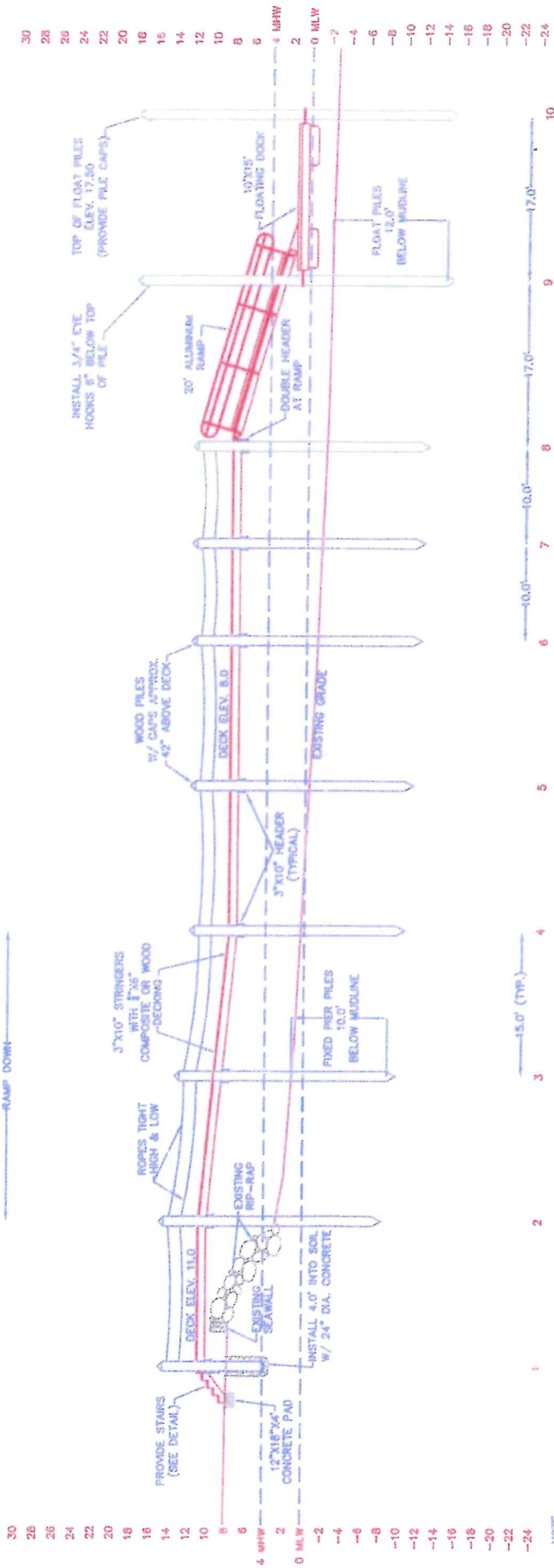
**RECEIVED**  
**FEB 29 2024**  
 COASTAL RESOURCES  
 MANAGEMENT COUNCIL

DATE: 02/29/24  
 TIME: 10:00 AM  
 BY: [Signature]

DATE: 02/29/24  
 TIME: 10:00 AM  
 BY: [Signature]







DOCK PROFILE



NOTE:  
 ALL FIXED PIER PILES SHALL BE DRIVEN 10' BELOW MUDLINE.  
 ALL FLOAT PILES SHALL BE DRIVEN 12' BELOW MUDLINE.  
 FLOOD ZONE IS VE (EL 13) MSL.  
 HEIGHT OF FLOAT PILES=13+2(MLW TO MSL)+1.5(FREEBOARD)+1=17.50

RECEIVED  
 FEB 29 2024

RESOURCES  
 POLICE



**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: March 20, 2024

RE: CRMC Application of Jeanine & Daniel McConaghy,  
 135 Kickemuit Avenue

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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on April 17, 2024.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment





**Bristol Harbor Master**

2024 APR -4 AM 9:55  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**TO: Steven Contente  
Town Administrator**

**FROM: Gregg Marsili  
Bristol Harbor Master**

**CC: Town Council**

**DATE: April 2<sup>nd</sup> 2024**

**SUBJECT: CRMC PUBLIC NOTICE 2024-03-018, 135 KICKEMIT AVENUE, BRISTOL RI 02809**

The owners of 135 Kickemuit Avenue, Bristol RI 02809, Jeanine and Daniel McCongaghy have a request to CRMC to construct and maintain a residential boating facility consisting of a 96ft pier extending 75ft passed the mean low water mark. The extra 25ft will allow their floating terminal float to have 4ft depth of which will allow enough water to dock their boat at low tide.

I have surveyed the area where their residential boating facility is to be built and concur with the engineer, they additional 37ft will be needed to safely dock their boat. My recommendation is for the boating facility to be built as designed by the engineer. If any moorings are in the area that will be affected the owners of the pier will be responsible to move the moorings to areas designated by me.

*concur*  
*Stm Contente*  
STEVEN CONTENTE  
Town Administrator



# Town of Bristol, Rhode Island

Department of Community Development

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

April 5, 2024

TO: Steven Contente, Town Administrator  
FROM: Diane M. Williamson, Director  
RE: 135 Kickemuit Avenue – CRMC Permit

In review of the above permit, I have no objections to the issuance of the permit.

2024 APR -9 AM 8:23

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

*CONCUN*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



State of Rhode Island  
Coastal Resources Management Council  
Oliver H. Stedman Government Center  
4808 Tower Hill Road, Suite 3  
Wakefield, RI 02879-1900

(401) 783-3370  
Fax (401) 783-2069

**PUBLIC NOTICE**

File Number: 2024-02-022 Date: March 27, 2024

This office has under consideration the application of:

**Town Of Bristol  
c/o Steven Contente  
10 Court Street  
Bristol, RI 02809**

for a State of Rhode Island Assent to construct and maintain improvements to the existing boat ramp at the Sherman Avenue right-of-way including widening the concrete ramp, constructing concrete headwall, 45ft rip-rap structural shoreline protection, and rip rap swale for stormwater management.

Project Location:	Sherman Avenue
City/Town:	Bristol
Waterway:	Kickemuit River

Plans of the proposed work can be requested at [Cstaff1@crmc.ri.gov](mailto:Cstaff1@crmc.ri.gov).

In accordance with the Administrative Procedures Act (Chapter 42-35 of the Rhode Island General Laws) you may request a hearing on this matter.

You are advised that if you have good reason to enter protests against the proposed work it is your privilege to do so. It is expected that objectors will review the application and plans thoroughly, visit site of proposed work if necessary, to familiarize themselves with the conditions and cite what law or laws, if any, would in their opinion be violated by the work proposed.

If you desire to protest, you must attend the scheduled hearing and give sworn testimony. A notice of the time and place of such hearing will be furnished you as soon as possible after receipt of your request for hearing. If you desire to request a hearing, to receive consideration, it should be in writing (**with your correct mailing address, e-mail address and valid contact number**) and be received at this office on or before **April 27, 2024**.

Please email your comments/hearing requests to: [cstaff1@crmc.ri.gov](mailto:cstaff1@crmc.ri.gov); or mail via USPS to: Coastal Resources Management Council; O. S. Government Center, 4808 Tower Hill Road, Rm 116; Wakefield, RI 02879.

/lat

Prepared for The:  
**TOWN OF BRISTOL, RHODE ISLAND**  
**SHERMAN AVENUE**  
**BOAT RAMP IMPROVEMENTS**

BRISTOL, RHODE ISLAND

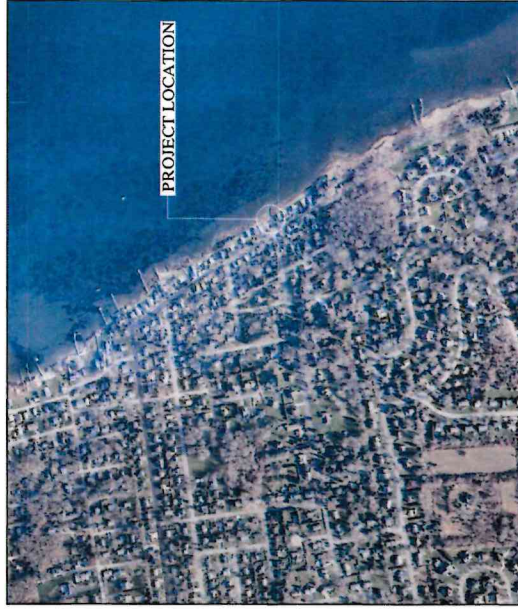
JANUARY 2024

Drawing Index

- 0.0 COVER SHEET
- EXISTING SITE CONDITIONS BY WSP
- 1.0 GENERAL NOTES
- 2.0 DEMOLITION & EROSION CONTROL PLAN
- 3.0 PROPOSED AND EXISTING SITE PLAN
- 4.0 STRUCTURAL DETAILS



**LOCUS PLAN**  
SCALE: 1" = 2000'



**AERIAL PLAN**  
SCALE: 1" = 400'



Prepared by:  
**PARE CORPORATION**  
Foxboro, Massachusetts



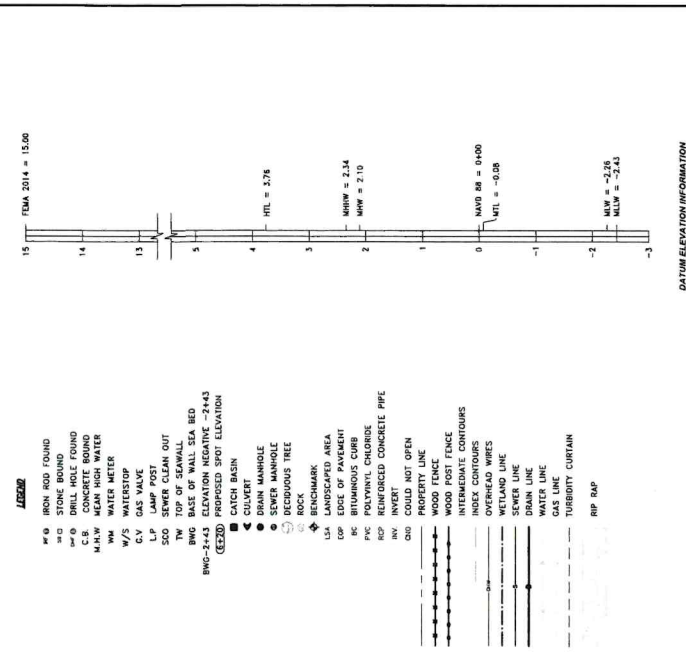


SCALE: AS SHOWN  
DATE: 01/15/2024  
PROJECT NO.: 21187/01

Boat Ramp Improvements  
Bristol, Rhode Island  
SHERMAN AVENUE



Table with columns: PROJECT NO., DATE, SCALE, DESIGNED BY, CHECKED BY, DRAWING TITLE, GENERAL NOTES, DRAWINGS NO., SHEET NO.



- 1. IRON ROD FOUND
- 2. STONE BOUND
- 3. DRILL HOLE FOUND
- 4. M.W. MEAN HIGH WATER
- 5. WATER METER
- 6. WATERSTOP
- 7. GAS VALVE
- 8. L.P. LAMP POST
- 9. TOP OF CEILING
- 10. TOP OF CONCRETE
- 11. B.W. BASE OF WALL SEA BED
- 12. ELEVATION NEGATIVE -2+43
- 13. CATCH BASIN
- 14. COLLECTOR
- 15. SEWER MANHOLE
- 16. DECIDUOUS TREE
- 17. ROCK
- 18. BENCHMARK
- 19. LANDSCAPED AREA
- 20. CONCRETE
- 21. POLYETHYLENE GLASS FIBER REINFORCED CONCRETE
- 22. POLYETHYLENE GLASS FIBER REINFORCED CONCRETE
- 23. WOOD POST FENCE
- 24. INDEX CONTOURS
- 25. WETLAND LINE
- 26. WATER LINE
- 27. GAS LINE
- 28. TURBIDITY CURTAIN
- 29. RIP RAP

DATE: 01/15/2024  
PROJECT NO.: 21187/01  
SCALE: AS SHOWN  
DESIGNED BY: ECJ/TJB  
CHECKED BY: BMD  
DRAWING TITLE: BOAT RAMP IMPROVEMENTS  
GENERAL NOTES:  
DRAWINGS NO.: 1.0  
SHEET NO.: 3 OF 6

GENERAL NOTES:

- 1. FOR THE PURPOSES OF THIS PROJECT... OWNER - TOWN OF BRISTOL... ENGINEER - PARE CORPORATION... CONTRACT - BRISTOL, RI
- 2. ALL CONSTRUCTION... SHALL BE PERFORMED IN ACCORDANCE WITH THE LATEST EDITION OF THE... CONTRACT DOCUMENTS.
- 3. THE BEST PLAN... SHALL BE USED FOR THE CONSTRUCTION OF THIS PROJECT.
- 4. THE VERTICAL DATUM IS NAVD83 BOSTON MEAN SEA LEVEL. CONTRACTOR SHALL ESTABLISH HORIZONTAL AND VERTICAL CONTROL AS REQUIRED TO COMPLETE THE WORK.
- 5. CONTRACTOR SHALL BE RESPONSIBLE FOR MEASUREMENTS, METHODS, AND SAFETY OF WORK.
- 6. INSTALL TRIPOD CONTROLS AND TRAFFIC SIGNALS AT OR NEAR THE PROJECT ENTRANCES. COORDINATE WITH... MATING AND POSITIONING SYSTEMS.
- 7. EXISTING CURBS, SIDEWALKS AND FASLOWERS ARE TO REMAIN UNLESS OTHERWISE NOTED IN A... STABLE AND SAFE STRUCTURE AT ALL TIMES. CONTRACTOR IS ADVISED THAT THE EXISTING SIDEWALK IS DETRIMENTAL... THROUGH THE TRIBUTORY CAPACITY OF THE RETURNING SYSTEM IS REDUCED.
- 8. WORK AREAS... SHALL BE PROTECTED BY CONSTRUCTION FENCING AND SAFETY LIGHTS. CONTRACTOR SHALL NOT WORK OR IMPACT THE SITE TO DETERMINE THE EXIST AND AMOUNT OF REMEDIATION AND REPAIR... WORK TO BE PERFORMED BEFORE SUBMITTING THEIR BID.
- 9. CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE... RESPONSIBLE FOR MAKING FIELD MEASUREMENTS TO VERIFY CONFORMANCE WITH THE PROPOSED CONSTRUCTION PLANS... PERFORMING ANY WORK. THE CONTRACTOR SHALL NOTIFY THE OWNER OF ANY FIELD CONDITIONS WHICH MAY DIFFER... FROM THAT REPRESENTED FROM THE CONSTRUCTION WORK.
- 10. ADJACENT UTILITIES, STRUCTURES, OR ANY OTHER ELEMENTS THAT MAY AFFECT WORK, UTILITIES AND/OR STRUCTURE... RELATIONS, IF NECESSARY, SHALL BE COORDINATED THROUGH THE OWNER'S ENGINEER AT NO ADDITIONAL COST TO THE OWNER.
- 11. CONTRACTOR SHALL BE RESPONSIBLE FOR VERIFYING ALL DIMENSIONS. PLANS SHALL NOT BE SCALED FOR... DIMENSIONS. TYPICAL DETAILS AND SCHEDULES APPLY TO ALL WORK UNLESS OTHERWISE NOTED. FOR CONDITIONS NOT SPECIFICALLY SHOWN, PROVIDE DETAILS OF SIMILAR NATURE. VERIFY APPLICATION BY SUBMITTING SHOP DRAWINGS FOR... ACCORDANCE WITH LOCAL, STATE, AND FEDERAL LAWS.
- 12. CONTRACTOR SHALL BE RESPONSIBLE FOR PROTECTION OF ALL PROJECT EXISTING UTILITIES AND EXCESS MATERIAL. IN... FOR REPAIR OF ALL DAMAGE TO ADJACENT STRUCTURES AND UTILITIES AT NO ADDITIONAL COST TO THE OWNER.
- 13. THE CONTRACTOR WILL BE REQUIRED TO SUBMIT A CONSTRUCTION SCHEDULE TO THE OWNER WITHIN 5 DAYS OF THE... NOTICE OF AWARD. THE CONTRACTOR SHALL UPDATE SCHEDULE AS NEEDED THROUGHOUT THE COURSE OF WORK.
- 14. CONTRACTOR'S STORAGE AREA, DUE TO THE SITE'S WATERFRONT LOCATION, ALL NECESSARY MEASURES SHALL BE TAKEN... FROM ENTERING THE WATERWAY. ANY DEBRIS FALLING INTO THE WATER SHALL BE RECOVERED AND PROPERLY DISPOSED... THE SATISFACTION OF THE OWNER AT NO ADDITIONAL COST TO THE OWNER.
- 15. THE CONTRACTOR SHALL MAINTAIN A SECURE SITE AND PROVIDE APPROPRIATE SAFETY MEASURES TO PREVENT ACCIDENTS... LIGHTS, AND POLING IF NECESSARY.
- 16. IN CASE OF CONSTRUCTION BETWEEN THE DRAWINGS, THE SPECIFICATIONS, AND THE NOTES, IF ANY CHANGE IS... AGREED, THE CONTRACTOR SHALL INFORM THE ENGINEER IMMEDIATELY. NO CHANGE SHALL BE MADE WITHOUT WRITTEN... APPROVAL OF THE ENGINEER.
- 17. BEFORE COMMENCEMENT OF WORK, THE CONTRACTOR IS TO PREPARE TWO (2) AS-BUILT PLANS SETS TO THE OWNER DEPENDING... CONTRACTOR CHANGES OR DETAIL LOCATION OF UNDERGROUND STRUCTURES AND/OR UTILITIES.
- 18. SHOP AND ERECTION DRAWINGS FOR ALL WORK SHALL BE SUBMITTED TO THE ENGINEER FOR REVIEW AND APPROVAL AS... SHOP DRAWINGS ARE PREPARED AND USED BY THE CONTRACTOR AS INSTRUMENTS TO EXECUTE HIS WORK AND TO... ONLY. CONTRACTOR SHALL BEAR FULL RESPONSIBILITY FOR DIMENSIONS, PROPORTION, AND DETAIL DESIGN OF... CONNECTIONS, OR APPROPRIATELY, UNLESS THE CONTRACTOR HAS BEEN ADVISED A DIFFERENT IS INTENDED.

CONCRETE NOTES:

- 1. ALL EXPOSED SURFACES SHALL BE COVERED WITH AN AIR CONTENT OF 6% +/- 1%.
- 2. WHEN CONCRETE IS PLACED AGAINST PREVIOUSLY HARDENED CONCRETE, THE INTERFACE SHALL BE CLEAN, FREE OF LAYOFFS AND INTERNALLY REINFORCED TO FULL DEPTH OF APPROXIMATELY 1/4 INCH.
- 3. CONCRETE WASTAGE OPERATIONS TO OR WITHIN THE WATERWAY MUST NOT TAKE PLACE AT ANY TIME.
- 4. REINFORCING BARS SHALL BE INSTALLED IN ACCORDANCE WITH ACI 315 - "DETAILS AND RETAINING OF CONCRETE REINFORCEMENT" AND THE BRISTOL ISLAND STATE BUILDING CODE.
- 5. COMPLETE SHOP DRAWINGS AND SCHEDULES OF ALL REINFORCING STEEL SHALL BE PREPARED BY THE CONTRACTOR AND... FROM TO COMMENCEMENT OF THAT PORTION OF THE WORK. ALL ACCESSORIES MUST BE SHOWN ON THE SHOP DRAWINGS.
- 6. REINFORCING BARS SHALL BE FROST COATED AND CONFORM TO ASTM A618 OR ASTM (RELEASABLE) GRADE 60.
- 7. ALL SUPPORTS SUCH AS CHAIRS, BRIDGES, SPACERS, BLOCKS AND WEDGES SHALL BE OF NON-CORRODIBLE MATERIAL. BLOCKS... SHALL BE MADE OF 4,000 PSI (NON-REINFORCED) CONCRETE.
- 8. UNLESS NOTED ON THE DRAWINGS, THE MINIMUM CONCRETE PROTECTION (CLEAR COVER) FOR CAST-IN-PLACE CONCRETE COVER SHALL BE AS FOLLOWS:
  - A. FORMED CONCRETE EXPOSED TO EARTH OR WATER: 3"
  - B. CONCRETE CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH: 3"
  - C. MINIMUM REINFORCING DEVELOPMENT LENGTH SHALL BE IN ACCORDANCE WITH ALL UNLESS NOTED ON THE DRAWINGS.
  - D. LAP SPACING SHALL BE IN ACCORDANCE WITH ACI 318 FOR CLASS B LAPS UNLESS NOTED OTHERWISE.
  - E. ALL REINFORCEMENT SHALL BE CONTINUOUS THROUGH CONSTRUCTION JOINTS, UNLESS NOTED OTHERWISE. BARS SHALL BE CONTINUED AND SHALL RUN CONTINUOUSLY AROUND CORNERS AND LAPPED AT NECESSARY SPICES ON HOOKED AT JOINTS.
- 9. CONCRETE CAST AGAINST AND PERMANENTLY EXPOSED TO EARTH: 3"
- 10. UNLESS OTHERWISE NOTED, ALL REINFORCING SHALL BE IN ACCORDANCE WITH ALL UNLESS NOTED ON THE DRAWINGS.
- 11. ALL REINFORCEMENT SHALL BE CONTINUOUS THROUGH CONSTRUCTION JOINTS, UNLESS NOTED OTHERWISE. BARS SHALL BE CONTINUED AND SHALL RUN CONTINUOUSLY AROUND CORNERS AND LAPPED AT NECESSARY SPICES ON HOOKED AT JOINTS.

SOIL PROTECTION CONTROL NOTES:

- 1. SHEDS AND LISTS SHALL BE AVOIDED THROUGH FREQUENT INSPECTION OF EQUIPMENT AND MATERIAL STORAGE AREAS, AND... MATERIAL STORAGE TO BE PLACED ONLY IN DESIGNATED AREAS. MATERIAL STORAGE AREAS SHALL BE SURFACES... INSPECTED FOR LEAKY CONTAINERS, SPILL CONTAINERS, OR IMPROPER STORAGE TECHNIQUES THAT MAY LEAD TO SPILLS OR... LEAKS.
- 2. APPROPRIATE SPILL REMEDIATION PROCEDURES AND SUPPLIES SHALL BE READILY AVAILABLE ON-SITE. TOOLS AND SUPPLIES... SHALL BE KEPT IN A DESIGNATED AREA. ALL SPILLS SHALL BE IMMEDIATELY CLEANED UP AND REPORTED TO THE... WITHIN 24 HOURS OF OCCURRENCE. CONTRACTOR SHALL FOLLOW PROPER RESPONSE PROCEDURES IN... ACCORDANCE WITH ANY APPLICABLE REGULATORY REQUIREMENTS.
- 3. SPILL REMEDIATION SHALL BE PERFORMED IMMEDIATELY. CONTRACTOR SHALL FOLLOW PROPER RESPONSE PROCEDURES IN... ACCORDANCE WITH ANY APPLICABLE REGULATORY REQUIREMENTS.
- 4. AT NO TIME SHALL SPILLS BE DISCHARGED INTO THE WATERWAY.
- 5. EQUIPMENT/OBJECTS FUELING AND REPAIR/MAINTENANCE OPERATIONS SHALL TAKE PLACE ONLY WITHIN DESIGNATED STAGING... AREAS.
- 6. THE EQUIPMENT OPERATOR SHALL FULLY MONITOR FUELING OPERATIONS TO EQUIPMENT AND VEHICLES AT ALL TIMES.
- 7. ANY SPILLAGE SHALL BE IMMEDIATELY CLEANED WITH SPILL KITS KEPT ON SITE.
- 8. IN THE CASE OF SMALL AMOUNTS OF SOIL CONTAMINATION, SPILL KITS SHALL BE PLACED IN 55 GALLON DRUMS FOR DISPOSAL... BY A LICENSED HAZARDOUS WASTE MANAGER AT NO ADDITIONAL COST TO THE OWNER.
- 9. IN THE CASE OF A LARGE AMOUNT OF SOIL CONTAMINATION OR DISCHARGE TO THE WATERWAY, BRISTOL ISLAND OIL AND... APPLICABLE AGENCIES SHALL BE NOTIFIED AS REQUIRED. A HAZARDOUS WASTE REMEDIATION FIRM SHALL BE CONTACTED TO... THE CONTAMINATED MATERIAL ON CONTAINMENT OF THE SPILL AT NO ADDITIONAL COST TO THE OWNER.

EROSION CONTROL NOTES:

- 1. EROSION CONTROL MEASURES SHALL BE INSTALLED AS REQUIRED FOR AND AS DETERMINED BY THE ENGINEER, OWNER, OR... CONTRACTOR SHALL MAINTAIN ALL EROSION CONTROL DEVICES FOR THE DURATION OF THE PROJECT.
- 2. CONTRACTOR SHALL PROVIDE EROSION CONTROL MEASURES ALONG THE WATERWAY VIA DISCHARGES THROUGH ANY EXISTING STRUCTURES... OR BARRIERS FROM WITHIN THE LIMITS OF WORK.
- 3. CONTRACTOR SHALL BE RESPONSIBLE FOR EROSION, WEEDING, AND REPAIRING ALL DAMAGE AS A RESULT OF UNAUTHORIZED... WORK OR DISCHARGES AT NO ADDITIONAL COST TO THE OWNER.
- 4. THE CONTRACTOR SHALL INSTALL AND MAINTAIN TURBIDITY BARRIERS AS INDICATED IN THE CONTRACT DOCUMENTS. TURBIDITY... BARRIERS SHALL BE INSTALLED IMMEDIATELY AS TO ENSURE COLLECTION OF SEDIMENT AND TABLE THE WORK TO BE PERFORMED... SHALL BE A MINIMUM OF 2 FEET FROM THE EDGE OF THE WALL TO LIMIT EROSION INTO THE WATERWAY.
- 5. ALL EROSION CONTROL BARRIERS SHALL BE ADJUSTED OR EXPANDED AS FIELDS CONDITIONS WARRANT.
- 6. CONTROL BARRIERS SHALL BE INSPECTED AT LEAST ONCE PER WEEK. ANY DAMAGED AREAS OF THE EROSION... CONTROL BARRIER SHALL BE REPAIRED WITHIN 24 HOURS OF DISCOVERY.
- 7. DISCHARGE OF TURBID WATER TO THE WATERWAY IS PROHIBITED.
- 8. THE TURBIDITY BARRIER SHALL BE INSTALLED PRIOR TO COMMENCEMENT OF WORK AND SHALL REMAIN IN PLACE UNTIL ALL PALES... AND TURBIDITY ARE ELIMINATED.

REVISIONS:

Table with columns: NO., DATE, DESCRIPTION





SCALE CONTRACTOR'S USE ONLY  
DATE OF ONE YEAR OR  
LONGER CONTRACT

# Boat Ramp Improvements Sherman Avenue Britton, Rhode Island

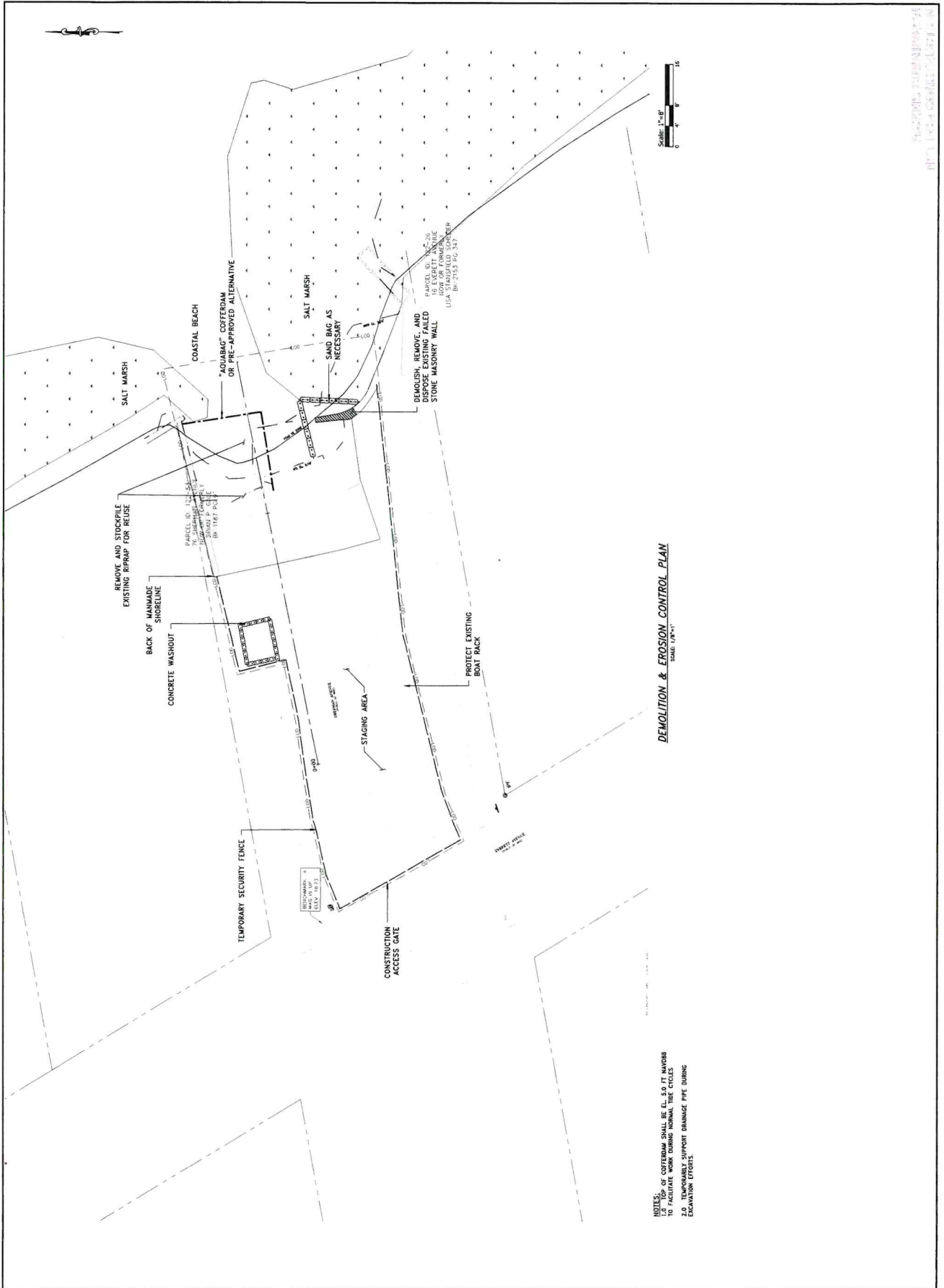



REVISIONS	
IPR	01/25/2024
IPP	01/29/2024


PROJECT NO.	2118791
DATE	JANUARY 2024
SCALE	AS NOTED
DESIGNED BY	EJL/JED
CHECKED BY	BMD
DRAWN BY	LMOT/JD
DRAWING TITLE	DOT

DEMOLITION &  
EROSION CONTROL PLAN  
DRAWING NO. 2.0

SHEET NO. 4 OF 4








SCALE: 1"=10'-0"

DATE: 01/29/2024

**Sherman Avenue**  
Boat Ramp Improvements

Princeton, Rhode Island



PROJECTIONS

DATE	BY
01/29/2024	01/29/2024

PROJECT NO.: 21187-01

SCALE: AS NOTED

DESIGNED BY: ECL/FJD

CHECKED BY: BMD

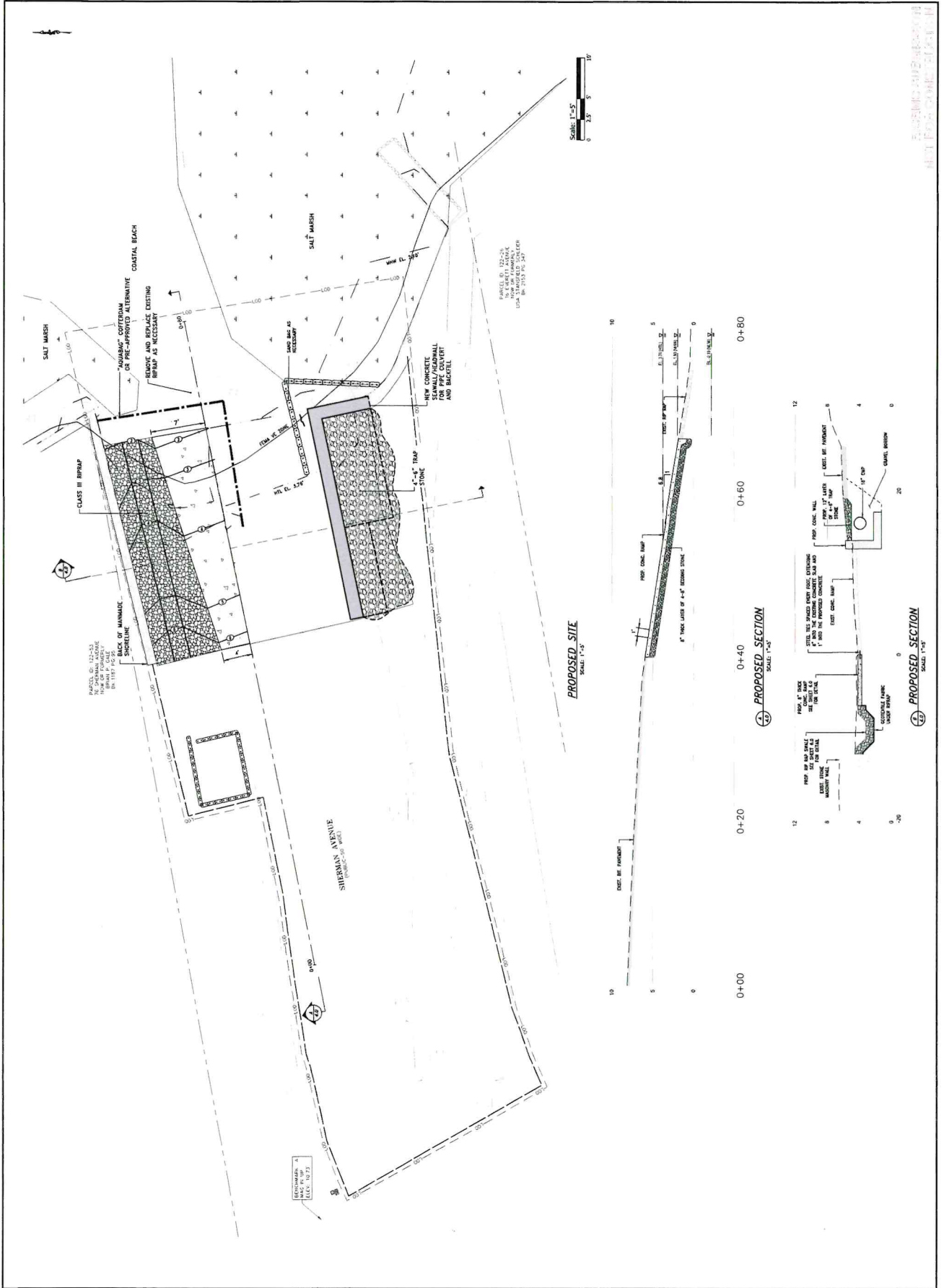
DRAWN BY: LMC/FJD

DATE: 01/29/2024


PROPOSED SITE PLAN


DRAWING NO. 3.0

SHEET NO. 5 OF 6










SCALE: GRADE/FOUNDATION  
BASED ON PROJECTIONS  
 OF EXISTING WALL

**Sherman Avenue  
 Boat Ramp Improvements**  
British, Kalaheo Island

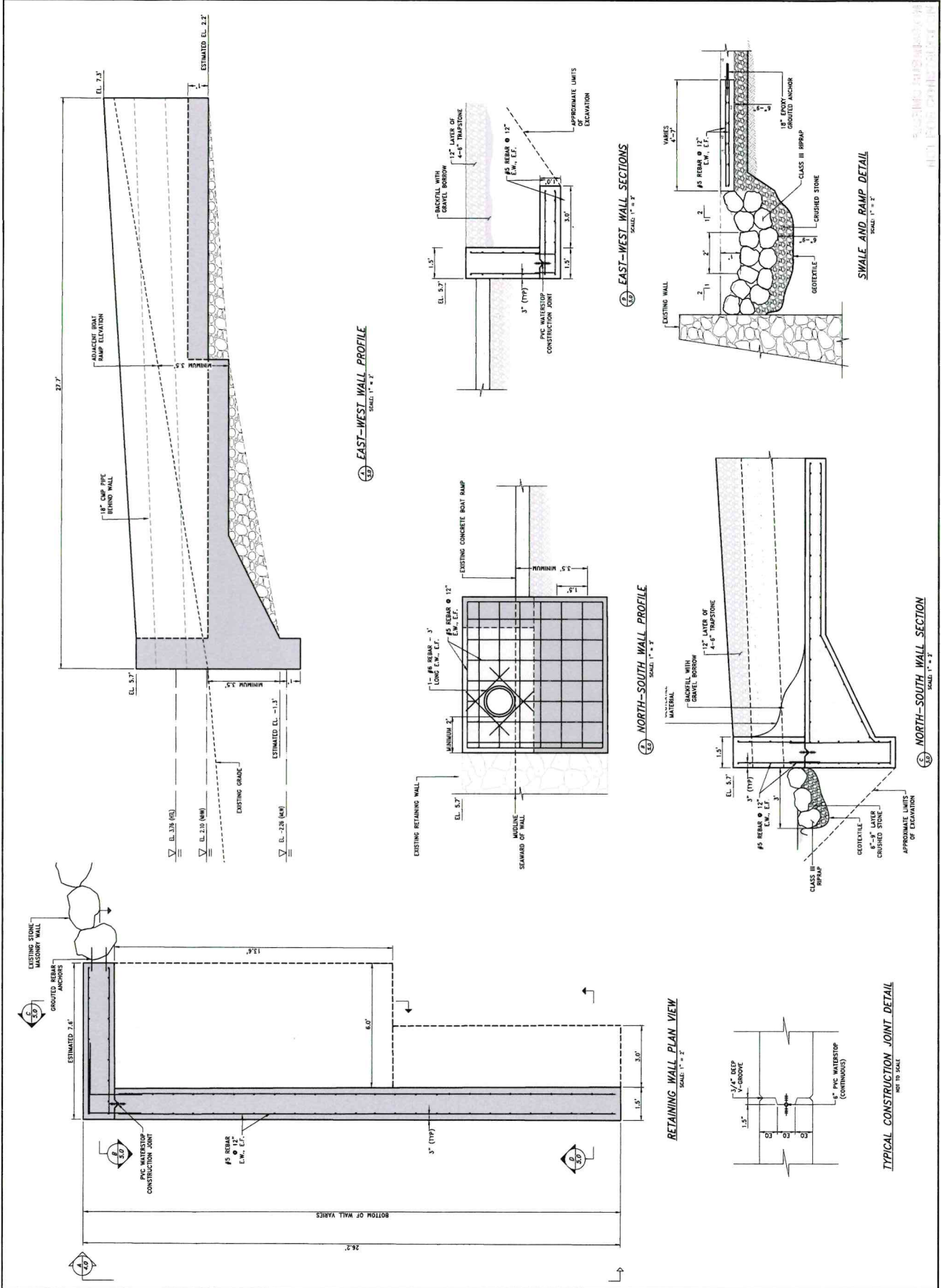


REVISIONS

NO.	DESCRIPTION	DATE
1	ISSUE	07/25/2024
2	REVISED	07/29/2024

PROJECT NO.: 2118753  
 SCALE: AS NOTED  
 DESIGNED BY: ECL/JO  
 CHECKED BY: BUD  
 DRAWN BY: LAG/ST  
 APPROVED BY: [Signature]  
 DRAWING TITLE:

STRUCTURAL  
 DETAILS  
 DRAWING NO. **4.0**  
 SHEET NO. 6 OF 6





**TOWN CLERK'S OFFICE**  
**Melissa Cordeiro, Town Clerk**

10 Court Street  
 Bristol, RI 02809  
 Tel. 401-253-7000  
 Fax. 401-253-2647  
 Email: Mcordeiro@bristolri.gov

**MEMORANDUM**

TO: Steven Contente  
 TOWN ADMINISTRATOR

FROM: Melissa Cordeiro  
 COUNCIL CLERK

DATE: April 4, 2024

RE: Town of Bristol, Sherman Avenue, Requesting  
 Improvements of the Kickemuit River

*Melissa Cordeiro*

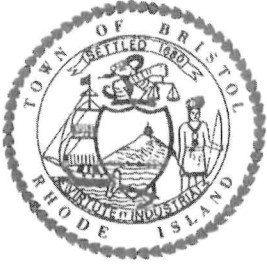
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May we please have your recommendation or the recommendation of the department head you deem appropriate in order for the Council to review the request at the Town Council Meeting to be held on April 17, 2024.

**All items for this docket must be received in the Clerk's office before 12:00 noon on Wednesday, April 10, 2024. All and any items received after the deadline will be held until the next council agenda.**

Thank you for your cooperation and prompt reply.

Attachment



TOWN OF BRISTOL  
DEPARTMENT OF PUBLIC WORKS

111 Mt. Hope Avenue  
Bristol, Rhode Island 02809  
Tel. 401-253-4100 Fax 401-254-1278

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 APR -9 AM 8:23

MEMORANDUM

TO: Steven Contente  
Town Administrator

FROM: Christopher J. Parella  
Director of Public Works

DATE: April 8, 2024

RE: Town of Bristol, Sherman Avenue, Requesting Improvements of the Kickemuit River

Mr. Administrator,

I am in support of the Town of Bristol's application for a State of Rhode Island CRMC Assent to construct and maintain improvements to the existing boat ramp at the Sherman Avenue right-of-way.

Please advise if you have any questions or concerns.

*Steven Contente*  
STEVEN CONTENTE  
Town Administrator



**Bristol Harbor Master**

2024 APR -9 AM 9:15

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

**TO: Steven Contente  
Town Administrator**

**FROM: *Gregg Marsili*  
Bristol Harbor Master**

**CC: Town Council**

**DATE: April 8<sup>th</sup> 2024**

**SUBJECT: CRMC PUBLIC NOTICE 2024-02-022, Sherman Ave Public Right of Way, BRISTOL RI 02809**

I have reviewed the plans for repairing the Public Right of Way on Sherman Ave and I recommend this project be completed as designed.

*Concurrence*  
*Steven Contente*  
STEVEN CONTENTE  
Town Administrator

# Christmas Lights

Steven Contente <[scontente@bristolri.gov](mailto:scontente@bristolri.gov)>

Thu 4/11/2024 3:37 PM

To:Melissa Cordeiro <[mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)>

Dear Clerk Cordeiro,

I am requesting a new business item on the April 17, 2024 Town Council meeting agenda relating to Town Christmas Light expenditure and options. Thank you.

Sincerely,

*Steven Contente*

Steven Contente | Town Administrator  
Town of Bristol, Rhode Island  
10 Court Street Bristol, RI 02809  
P: 401-253-7000 | F: 401-253-1570  
E: [scontente@bristolri.gov](mailto:scontente@bristolri.gov)



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TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE  
Town Administrator

April 11, 2024

Bristol Town Council  
10 Court Street  
Bristol, RI 02809

**Re: Recommendation for Reorganization of Police Department Rank Structure**

Dear Honorable Member of the Bristol Town Council,

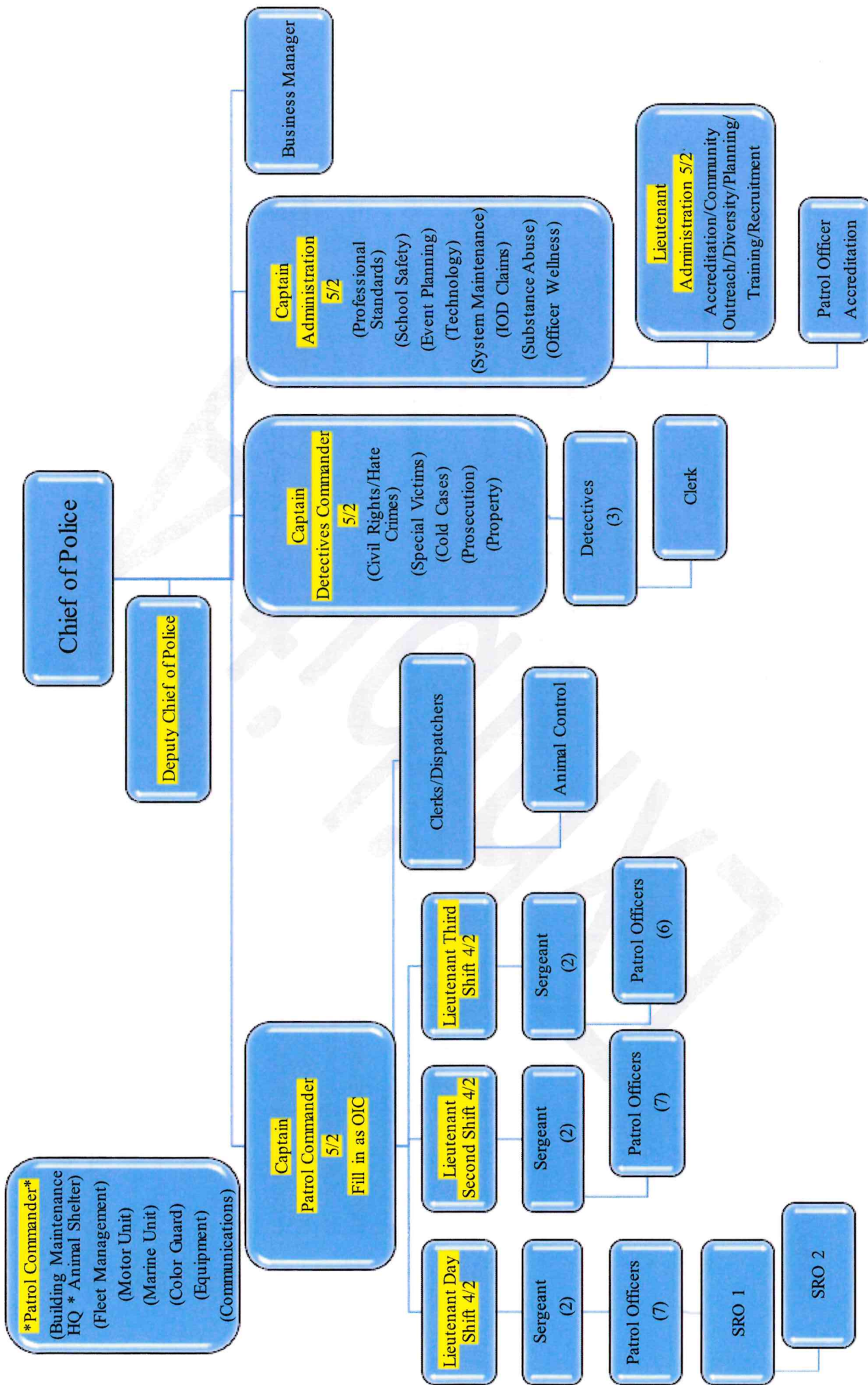
I am in support and recommend to the Town Council a change in the current Bristol Police Department rank structure that would increase the current supervisory rank by one supervisor. The Department is currently organized with the Chief, 2 Majors, 3 Lieutenants and 7 Sergeants. The proposal would include the Chief, a Deputy Chief, 3 Captains, 4 Lieutenants, and 6 Sergeants. The changes would increase patrol supervision and should reduce required supervisor overtime with a Lieutenant being assigned to all three shifts.

The Bristol Police Department is a nationally and state accredited agency that promotes and encourages officer training, safety, and supervision. This plan as detailed in Chief Lynch's Reorganizational Plan supports the Department's efforts to operate efficiently and meet the many new public safety and service initiatives and standards.

Sincerely,

Steven Contente  
Town Administrator

# BRISTOL POLICE DEPARTMENT ORGANIZATIONAL CHART (FY25 Proposal)



## BRISTOL POLICE DEPARTMENT ORGANIZATIONAL CHART (FY25 Proposal)

### Reorganization of the Department:

- Eliminate (2) of the existing Major positions and eliminate the position of Major and salary schedules from the CBA. Note: 1-Position vacant with Major Brian Burke's retirement and the other filled currently with Major Scott McNally.
- Elevate current Operations Major to Deputy Chief of Police and place position in the CBA as a union member.
- Elevate the (3) existing administrative Lieutenant's to Captain.
- Elevate in place (1) Accreditation Sergeant to Lieutenant with additional duties (community policing/outreach initiatives).
- Create a 1-first shift patrol lieutenant, 1-second shift patrol lieutenant, and 1-third shift patrol lieutenant - all 3 patrol lieutenants would be assigned to a (4) four-day on (2) two-day off work schedule and said patrol Lieutenants will have holidays off that are recognized in the CBA as paid holidays ***provided it doesn't result in a replacement.***
- The department will schedule (2) two patrol sergeants on the first, second and third patrol shifts assigned to a (4) four-day on (2) two days off work schedule as determined by the Chief of Police or designee. The patrol supervisor (Sergeant) on each shift shall cover a patrol beat when said beat is not able to be filled by voluntary overtime (prior to order back) to enhance patrol officer quality of life. The Patrol Supervisor (Sergeant) will count as patrol officer staffing to meet the CBA (Article XX-D) provision of having three (3) separate cruiser beats and shall now include ranking officers (e.g., Lieutenant, Captain, and Major) when this provision arises. ***This provision will only take place when there are at least two (2) supervisors scheduled for a patrol shift.***
- Patrol Lieutenants shall be assigned to work a (4) day on (2) day off work schedule in lieu of the current patrol Lieutenant's (5) five-day on (2) two-day off work schedule. The 1-Accreditation Lieutenant and 3-Captains will be assigned to a (5) five-day on (2) two-day off work schedule with the understanding that the Patrol Commander may be required to fill in for patrol lieutenants and patrol sergeants in the event of injury, illness, and/or police-related reassignments.

Adding a patrol lieutenant to the first, second and third shift combined with the sergeant positions depicted in the table of organization will assist in controlling patrol supervisor overtime on those shifts respectively. The schedule would provide another layer of supervisory coverage so that there will always be two (2) supervisors scheduled to work together. By mandating that at least one (1) supervisor per shift shall be scheduled to work there will be no need to replace a shift supervisor, thus creating savings for the Town which shall offset the costs of reorganizing the department.

***The proposed plan would require enforcement of existing language as outlined in the collective bargaining agreement (eliminating any past practices for supervisory leave) with the IBPO Local 304 pertaining to leave.***

***\*\*\*SEE MOU for final agreed upon plan/management rights...***



# BRISTOL POLICE DEPARTMENT ORGANIZATIONAL CHART (FY25 Proposal)

\*An example would be if there is a lieutenant and a sergeant scheduled to work on the same day, same shift, only one (1) supervisor would be allowed the day off, not both. This practice already applies when there are two sergeants scheduled to work the same day, same shift, and only one sergeant is allowed the day off, not both. Notice will be given to the IBPO Local 304 regarding past practice as it pertains to lieutenants and sergeants taking leave.

### Financial Impact Per Position:

#### Annual Salary by Rank FY25

- Deputy Chief of Police - \$98,647.19
- Captain - \$92,078.46
- Patrol Lieutenant - \$87,340.98
- Sergeant – \$81,337.22
- Patrol Officer - \$74,640.80

#### Fiscal Year “Salary” Increase Impact FY25

- Deputy Chief (Delta from Major) = \$6,568.73
- Captain position \$4737.48 X 3 = \$14,212.44
- Lieutenant Position - \$ 6,003.76 X 4 = \$ 24,015.04
- Sergeant Position - \$ 6,696.42 X 3 = \$20,089.26

**Total=\$64,885.47 + 16% (Longevity and Holiday) = \$75,267.15**

**\*\* Excludes Pension and tax calculation**

**Total Estimated Increase for Reorganization \$ 75,267.15**

**\*\* This reorganization will be financed in FY25 by removing the cost of new vehicle (\$72K) for the department a historic operating budget expense\*\***

It should be noted that this model was created in comparison with the recently updated Portsmouth Police Department's reorganization of its rank structure and is consistent with departments similar in demographics throughout the State of Rhode Island. **Using**

# BRISTOL POLICE DEPARTMENT ORGANIZATIONAL CHART (FY25 Proposal)

Portsmouth's model as an example, they currently have 1 Chief, 1-Deputy Chief, 2-Captains, 5-Lieutenants, 8-Sergeants, 3-Detectives, 2-SRO, and 16-Patrol Officers.

The new Bristol Police Department structure would consist of 1-Chief of Police, 1-Deputy Chief, 3-Captains, 1-Accreditation Lieutenant, 1-Accreditation Officer, 3-Patrol Lieutenants, 6-Sergeants, 3-Detectives, 2-SRO's and 21-Patrol Officers.

The department cannot predict injuries, illness, retirements, or resignations when it comes to staffing shifts. The department will continue to evaluate and distribute the workload as equally as possible amongst the ranks. Shift personnel will continue to be monitored and adjusted to meet the department's goals and mission.

According to DTS overtime statistics the Bristol Police Department paid out the following dollar amounts to fill supervisor (sergeant or lieutenant) over time that may be avoided with this new model:

- Fiscal Year 2021 – 2022 - \$63,898.92
- Fiscal Year 2022 – 2023 - \$55,024.74
- Fiscal Year 2023 – 2024 - \$43,769.74
- Three Year Total Cost 2021 – 2024 – \$162,712.82
- Three Year average of supervisory overtime expenditures - \$54,237.60

**Potential annual overtime savings including minimum staffing (3-beats) covered by patrol supervisor - \$54-60K annually**

### Police Department Comparisons:

Portsmouth Police Department – 1-Chief, 1 Dep. Chief/2 Captains/5 Lieutenants/8 Sergeants/16 Patrol Officers  
Smithfield Police Department – 1-Chief, 1 Dep. Chief/3 Captains/4 Lieutenants/7 Sergeants/18 Patrol Officers  
Narragansett Police Department – 1 - Chief, 2 Captains/5 Lieutenants/7 Sergeants/21 Patrol Officers

### Current population according to [www.census.gov](http://www.census.gov):

- Town of Bristol, RI – 22,226
- Town of Smithfield, RI – 21,838
- Town of Portsmouth, RI – 17,754
- Town of Narragansett, RI – 14,615



TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE  
Town Administrator

RECEIVED AT MEETING

April 11, 2024

Bristol Town Council  
10 Court Street  
Bristol, RI 02809

Re; Recommendation for Reorganization of Police Department Rank Structure

Dear Honorable Members of the Town Council:

I am in support and recommend to the Town Council a change in the current Bristol Police Department rank structure that would increase the current supervisory rank by two (2) supervisors with the current staff level.

The Department is currently organized with the Chief, two (2) Majors, three (3) Lieutenants, and seven (7) Sergeants.

The proposal would include the Chief, one (1) Deputy Chief, three (3) Captains, four (4) Lieutenants, and six (6) Sergeants.

The changes would increase patrol supervision and should reduce required supervisor overtime with a Lieutenant being assigned to all three shifts.

The Bristol Police Department is a nationally and state accredited agency that promotes and encourages officer training, safety, and supervision. This plan as detailed in Chief Lynch's Reorganizational Plan supports the Department's efforts to operate efficiently and meet the many new public safety and service initiatives and standards.

Sincerely,

Steven Contente  
Town Administrator

**TOWN OF BRISTOL**  
**REIMBURSEMENT AND BORROWING RESOLUTIONS FOR UP TO \$2,660,000**  
**GENERAL OBLIGATION BONDS, SERIES 2024**  
**OF**  
**TOWN COUNCIL**

The Town Council of the Town of Bristol, Rhode Island (the “Town”) hereby adopts the following resolutions:

WHEREAS: Pursuant to the authorities contained in **Chapter 239/280 of the Rhode Island Public Laws of 2016, Chapter 429/471 of the Rhode Island Public Laws of 2012, and Chapter 45-12-2 of the Rhode Island General Laws**, the Town Council provided for the authority of the Town to issue bonds and notes in anticipation thereof in an amount not to exceed Two Million Six Hundred and Sixty Thousand Dollars (**\$2,660,000**) (the bonds, and notes in anticipation thereof shall be collectively referred to as the “**General Obligation Bonds, Series 2024**”) to finance (i) the design, engineering and construction of capital improvement projects in the Town including without limitation, road and sidewalk, drainage at Bristol Harbor Independence Park, and acquisition of unimproved property for open space purposes, and (ii) costs of issuance (the “Project”); and

WHEREAS: The Town anticipates spending funds on the Project from its general fund in anticipation of the issuance of the General Obligation Bonds, Series 2024; and

WHEREAS: The Town wishes to adopt an inducement resolution to satisfy the requirements of the Internal Revenue Code and allow the reimbursement from General Obligation Bonds, Series 2024 of such funds previously spent; and

WHEREAS: The Town further wishes to adopt resolutions to authorize the borrowing for the Project.

NOW, THEREFORE, BE IT RESOLVED THAT:

SECTION 1. Pending the issuance of the General Obligation Bonds, Series 2024 as provided for in these resolutions, the Town may expend funds for the Project. Any advances made under this Section shall be repaid without interest from the proceeds of the General Obligation Bonds, Series 2024 issued hereunder or from the proceeds of applicable federal or state assistance or from other available funds. Any expenditure of costs incurred to date in connection with the Project are hereby authorized, approved, adopted, ratified and confirmed.

SECTION 2. The Town, pursuant to Treasury Regulation 1.150-2 intends to reimburse itself for capital expenditures for the above-described Project paid on or after the date which is

sixty days prior to the date of these resolutions, but prior to the issuance of the General Obligation Bonds, Series 2024. Such amounts to be reimbursed shall not exceed the authorized amount pursuant to these resolutions and shall be reimbursed not later than eighteen months after the later of (a) a date on which the expenditure is paid, or (b) the date the Projects are placed in service or abandoned, but in no event later than three years after the date the expenditure is paid.

**SECTION 3. Roads and Sidewalks.** Pursuant to the authority contained in **Section 45-12-2 of the General Laws of Rhode Island**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to **\$1,400,000** and to issue General Obligation Bonds, Series 2024 in an amount not to exceed **\$1,400,000** to finance improvements to roads and sidewalks in the Town, and in connection therewith, the provision of engineering, surveying, construction and other professional services necessary or appropriate therefore, and to pay costs of issuance in connection therewith.

**SECTION 4. Open Space.** Pursuant to the authority contained in **Chapter 429/471 of the Public Laws of 2012**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to **\$521,093** and to issue General Obligation Bonds, Series 2024 in an amount not to exceed **\$521,093** and pursuant to authority contained in **Chapter 239/280 of the Public Laws of 2016**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to **\$3,907** and issue General Obligation Bonds, Series 2024 in an amount not to exceed **\$3,907** to finance the acquisition of the acquisition of unimproved real property for open space purposes, and in connection therewith, the provision of engineering, title, surveying, and other professional services necessary or appropriate therefore; and to pay costs of issuance in connection therewith.

**SECTION 5. Drainage.** Pursuant to the authority contained in **Chapter 239/280 of the Public Laws of 2016**, the Town of Bristol, Rhode Island is hereby authorized to borrow up to **\$601,646** to issue General Obligation Bonds, Series 2024 in an amount not to exceed **\$601,646** for drainage projects located at Bristol Harbor Independence Park, and in connection with the above projects, the provision of architectural, engineering, surveying, construction management and other professional services necessary or appropriate therefore; and to pay costs of issuance in connection therewith.

**SECTION 6.** The Town authorizes, ratifies and confirms the distribution of a Request for Proposal for a direct bank purchase, or a Preliminary Official Statement and notice of sale for a public sale, as may be recommended by the financial advisor to the Town, to prospective purchasers of the General Obligation Bonds, Series 2024 on a tax-exempt basis and in such form as approved by the Town Treasurer. The manner of sale, denominations, maturities, interest rates and other terms and conditions and details of the General Obligation Bonds, Series 2024 shall be fixed by the Town Treasurer with the approval of the Chairman of the Town Council.

**SECTION 7.** Each of the Chairman of the Town Council and the Town Treasurer are hereby authorized and empowered individually on behalf of the Town to accept the rates and bids at the competitive sale of the above-referenced General Obligation Bonds, Series 2024 to be on such date as is established by the Town Treasurer, or such other date in the event such sale is

extended, postponed or delayed, and to execute, acknowledge and deliver in the name of and on behalf of the Town any and all documents agreements and instruments to effective the sale of the authorized General Obligation Bonds, Series 2024.

SECTION 8. The above-authorized General Obligation Bonds, Series 2024 shall be signed by the Town Treasurer and the Chairman of the Town Council and the manner of sale, denominations, maturities, interest rates and other terms, conditions and details of the General Obligation Bonds, Series 2024 shall be fixed by the Town Treasurer with the approval of the Chairman of the Town Council.

SECTION 9. Each of the Chairman of the Town Council, Town Administrator, the Town Treasurer, and the Town Clerk are authorized and directed to execute, acknowledge, and delivery such additional documents, certificates, instruments and filing as may be required in connection with the issuance of the General Obligation Bonds, Series 2024, including without limitation a Final Official Statement, a Tax Certificate, Paying Agent Agreement, and Continuing Disclosure Certificate and to take such other action as may be necessary or appropriate in order to give effect to these resolutions.

CERTIFICATION

I, the Town Clerk of the Town of Bristol, Rhode Island, certify that at a meeting of the Town Council held on April 17, 2024, of which meeting all members of the council were duly notified and at which a quorum was present, the foregoing resolutions were unanimously passed, all of which appears in the official records of the Town Council in my custody.

\_\_\_\_\_  
Town Clerk

Dated:

**BID/RFP ADVERTISING AUTHORIZATION FORM**

BID/RFP No. 1042

Advertising requested by: Nick J. R., Comm Dev

Signature: [Signature]

**Source of Funding:**

Approved by Town Council (Date) \_\_\_\_\_

Regular Budget (Line Item Number) \_\_\_\_\_

Special Appropriation \_\_\_\_\_

Grant (Source) CDBG

Other \_\_\_\_\_

Authorization to proceed with the advertising requirements for the above-described Bid/RFP is hereby granted.

[Signature]  
Steven Contente, Town Administrator

[Signature]  
Sara Hassell, Town Treasurer

3/20/24  
Date

3/22/24  
Date

**Brief Narrative of Project:**

Replacement of 3 Exterior Doors at Walley Community Center

Pre-Bid Meeting date, time, location (if applicable) Walley School, 10 AM  
April 9

Is the pre-bid meeting mandatory (if applicable) No

Question submission deadline date and contact information (if applicable) April 12,  
christine.s@brewsterthornton.com

**TOWN OF BRISTOL  
INVITATION TO BID  
BID No. 1042**

Sealed Bids will be received until 12 noon on April 17, 2024, for the following:

**WALLEY SCHOOL – EXTERIOR DOORS  
BID #1042**

BIDS WILL BE OPENED AT 12 NOON AT THE BRISTOL TOWN HALL, 10 COURT STREET ON April 17, 2024, FOR THE TOWN COUNCIL MEETING OF April 17, 2024.

The Town of Bristol is requesting sealed bids for **Walley School- Exterior Doors**, in accordance with all terms and specifications contained herein.

Specifications may be obtained and bids MUST be filed at the Office of the Town Clerk, 10 Court Street, Bristol, RI 02809. Specifications are available for download at <https://www.bidnetdirect.com/rhode-island/bristolri> by registering and/or logging in as a vendor.

Bids (one original marked “MASTER” and one copy) must be submitted in a sealed envelope and must be clearly marked on the outside, “**Bid #1042 – WALLEY SCHOOL – EXTERIOR DOORS**” and addressed to the Town Clerk’s Office, Town Hall, 10 Court Street, Bristol, RI 02809. Sealed bids will be received until 12 noon on April 17, 2024.

**A non-mandatory Pre-Bid meeting will be held on Friday, April 9, 2024, at 10:00 AM, at the Walley School, 260 High Street, Bristol RI 02809. Please note it is a Hard Hat Area.**

Individuals requesting interpreter services for the hearing impaired must notify the Town Clerk’s Office (401) 253-7000 three business days prior to the bid opening.

The Town reserves all rights to reject any and all bids, or any part thereof, or to go on the open market when it is deemed in the best interest of the Town.

MELISSA CORDEIRO  
TOWN CLERK

March 28 & April 4, 2024



# RECEIVED AT MEETING

## SUPPLEMENTAL

### BID TABULATION

Bid No. 1042 - Walley School Exterior Doors  
BID Opening: April 17, 2024 @ 12 PM  
Department: Community Development

Bids Received From:

Bid Amount:

Westway Construction

\$116,000.00

Robert West, Owner

2 Old Orchard Farm Road

Bristol, RI 02809



**Tri-Town Monthly Report  
To Bristol, Barrington & Warren Town Councils**

**Summary of Notable Activities and Reports  
from the  
3/27/2024 BCWA Board of Directors Meeting**

For detailed information on any of these subjects presented herein, please go to the BCWA website at [www.bcwari.com](http://www.bcwari.com). Minutes and videos of all Board meetings are archived on the website.

1. **Connection to the Pawtucket Water Supply System Project:** Design and permitting work continues. An Agreement with the Pawtucket Water Supply Board is under review by BCWA legal counsel.
2. **Phase II Water Treatment Plant Demolition:** A canopy structure is under construction on the grounds formerly occupied by the treatment plant. Plans and specs are being prepared for the demolition of remaining plant structures.
3. **Upper and Lower Kickemuit Dams Removal Project:** No further work on the upper dam will be done until May 1<sup>st</sup> in accordance with our permits.

On the Lower Dam, the contractor has removed the fish ladder and graded the channel and the western bank of the river. In addition, backflow tide gates are being installed on the stormwater culverts along Serpentine Road.

4. **Water Meter Replacement Program:** There are 17,392 water meters in operation in the BCWA service area. The water meter replacement program is nearly complete with only nine meters left to be replaced. Replacement is done by the BCWA with the cooperation of the customer. Additional efforts are on-going to complete the replacement of all meters. Over 99.9% of customers have complied with the BCWA metering replacement requirements. Those customers that have not allowed replacement of their meters up to this point will be mailed additional notices that their water service could be shut-off unless the BCWA can install a new meter.
5. **Modification to Pension Agreement:** A minor modification was approved by the Board to standardize benefits and contributions for all BCWA employees. This affected only two employees.
6. **Hope Street Pumping Station:** Hope springs eternal! After many delays due to supply chain issues, the Hope Street Pumping Station project is nearing the operational stage. Our contractor, RP Iannuccillo & Sons, continue to work to complete all the improvements. Staff and consultants are working out the details on the operations of the pump station. A request has been made to RIDOH to perform a



conformance inspection. Once that is done, we will have an approval to activate the pump station. Testing of the station operations is expected to begin in April.

- 7. Lead Service Line Replacement Program:** Letters have been sent to 130 customers that are known, or suspected to have, lead service connections advising them of the BCWA's program, the health effects and sources of lead as it relates to drinking water, and how lead or exposure to lead can be reduced.

In response to these letters, staff has received phone calls, conducted inspections, met with customers and performed water testing. At this point, there does not appear to be a high degree of interest in this program to replace customer-owned water service lines that may contain lead. The BCWA is offering 0% financing of waterline replacement identified as part of this program on the customer's side of the water service connection. The BCWA will, however, continue to carry out its program to remove lead services in its portion of the service line from the main to the curb stop. Additional notices and efforts will be made to educate and inform our customers of this program and the need to reduce exposure to lead hazards.

- 8. 2025 Water Main Renewal and Lead Service Line Replacement Contract Award:** Bids were received and an award was made to the lowest bidder, Dewcon, Inc., for the BCWA's annual water renewal projects. This year these projects include:

Street Name	Date Installed	Approx. Length
<b>Barrington</b>		
Rumstick Road	<1935	1,800 feet
Chachapacasset Road	<1935	1,750 feet
<b>Bristol</b>		
State Street	<1935	1,900 feet
<b>Warren</b>		
Bradford	<1935	280 feet
Maple	<1935	1,030 feet
Locust Terrace	<1935	340 feet

Included in this bid was the work to be done by the BCWA in replacing its portion of the water services lines that have lead. There are about 123 public side water services and 64 lead gooseneck connections that will be replaced.

- 9. Engineering Inspection Services Contract:** The Board approved a contract with Pare Corporation for inspection services on the BCWA's 2024 construction projects.
- 10. Award of Agricultural Land Lease:** The BCWA seeks bids on an annual basis regarding the use and maintenance (haying the fields) for its properties on Bushee



Road and Kinnicut Avenue in Warren. This year the bid was awarded to Frerichs Farm for \$5,200 per year.

- 11. Public Information:** A letter has been prepared to be sent to all BCWA customers advising them of the FY2025 rate increase of 5% for water use. There are no changes to miscellaneous fees and charges. There is still a senior discount of \$16.06 per quarter.
- 12. Annual Write-Offs:** The BCWA approved an annual net write-off of \$33,773.47 or only **0.20%** of total revenues!
- 13. Personnel Changes:** Susan Rabideau, P.E. of Bristol, the Engineering Project Manager at the BCWA, is retiring after 10 years. She has been responsible for managing the distribution rehabilitation projects as well as many other notable programs and activities. During her tenure, the BCWA replaced or rehabilitated more than 20 miles of water mains using in-house engineering and operations staff for the design and oversight for most of this work. As part of her work, there were over 300 new water connections. Susan also was the driving force in judging local science fairs, the Rhode Island State Science Fair, and awarding prizes to Bristol County students who did water-oriented projects. Her expertise, enthusiasm and spirit will be missed. Enjoy a well-deserved retirement!
- 14. Next Meeting:** The next meeting of the BCWA Board of Directors is scheduled for Thursday, April 25, 2024.

As noted herein, for detailed information on any of these subjects presented herein, please go to the BCWA website at [www.bcwari.com](http://www.bcwari.com). Minutes and videos of all Board meetings are archived on the website.

Respectfully submitted,

Juan Mariscal, Chairman, BCWA  
 3/28/2024

**Bristol Fire Department  
Bristol, Rhode Island 02809  
Board of Engineers Meeting  
April 1, 2024,**

**A Quorum was established, Call to order, Attendance, Minutes & Agenda Approval, Next Regular Business Meeting.**

**After the quorum was established, the meeting was called to order by Chief Michael DeMello, Deputy Chief of Operations Nelson Luis, Assistant Chief Dennis Cabral, Assistant Chief Adam Medeiros, EMS Captain Brad Palmer, Captain Zach Rivers representing The Dreadnaught Station, Board Clerk Lou Mascola recorded the minutes.**

**A motion by Assistant Chief Adam Medeiros and seconded by Assistant Chief Dennis Cabral to approve the minutes of the March 4, 2024 meeting, and the meeting agenda for this meeting, April 1, 2024 were unanimously approved. Next scheduled meeting is Monday, April 22, 2024, @ 7:00 PM.**

**Correspondence, Board Members apparatus Reports, station requests and issues, Chief DeMello's Report, Old Business, New Business, Calendar Updates, For the Good of the Department, Closing & Adjournment.**

**Correspondence**

- Letters of thanks were received from the East Bay CDC and the Warren Fire Department for our response to incidents at their property (EBCDC), and in Warren for mutual aid at a recent structure fire.
- The Knights of Columbus is having a Cigar & Whiskey Fundraiser.
- The Harmony Fire Department is having a 100 year anniversary dinner on May 11th, and has tickets available who may wish to attend.

**Deputy Chief of Operations Nelson Luis ( Defiance Station )**

- Inquired about the dryer connection at the Defiance Station.
- Inquired on whether there will be any additional forestry equipment placed on the Gator Vehicle for brush fire season.

**Assistant Chief Dennis Cabral ( Ever Ready Station )**

- Announced that there will be an Open House at the Ever Ready Station on June 22nd, 1:00 PM, to celebrate their 100 years of service to the town. All are invited.
- Advised the board that the Ever Ready Annual Banquet will be held on November 9th, with a venue to be decided on at a later date.
- Inquired about the stairwell ceiling that is peeling.
- The second floor kitchen window is leaking, in the area of the coffee machine.
- The second floor kitchen sink is leaking.

**Assistant Chief Adam Medeiros ( Hydraulion Station )**

- The batteries on Engine 1's SCBA's need replacing.
- Reported an oil leak under Engine 1.
- The Hydes Turkey Roll will be on November 8th.

**Captain Zach Rivers ( Dreadnaught Station )**

1. Reported an air leak on Engine 4.
2. No issues with Ladder 1.
3. The light tower on Truck 6 is not working.
4. Inquired about the bracket for irons on Truck 6.
5. Discussed the deck gun on Marine 7.

**Captain Brad Palmer ( Division of EMS )**

- An issue list with Rescue 4 was submitted to the office.

## **Chief of the Department & CFO Michael DeMello**

- Annual Hose Testing will take place on May 29th. Assistance will be needed moving apparatus to and from the testing site. ( RWU ). Also, take a photo of the hose bed illustrating how the bed is to be packed post testing.
- **The following list of Training Updates was submitted by Deputy Chief Knapman:**

**Firefighter I & EMT Class will be wrapping up this month.**

**The NFPA 1041 Fire Instructor Course will begin on April 18th and continue through June 18th. Classes will be held on Tuesdays & Thursdays from 6:30 - 9:30 PM. Applications for this course are due to the office by Friday April 5th.**

**The Private detail Class will be held on April 16th 6:30 PM & 20th at 9: 00 AM in the Training Room.**

**Department CPR Classes will be offered over the next few months for any members needing it. Notifications will be sent once the dates are finalized.**

**180 Mt. Hope Avenue update: Once the owner notifies the department of the asbestos abatement clearance, the dates will be set up.**

**SCBA Fit Testing will begin this month. It will be offered during company / Department training.**

### **Old Business**

- The RIAFC and NEAFC Meeting / Clam Boil will be held on Wednesday April 24th, Chief DeMello asked that if anyone is available to set up/ serve, and clean up it would be greatly appreciated during the course of the day and evening.

- The Rhode Island Firefighters Celebration of Service Day will be held on May 11th, in Exeter. It would be great to have a good turnout for this event.
- Memorial Day Parade and Services will be held on May 27th. The parade will begin at North Burial Ground and proceed to the Burnside Building. Engine 3, Ladder 1, and Truck 6 will be participating in the parade.

### **New Business**

- Firemen's Memorial Sunday will take place on June 9th. Chief DeMello is hoping for decent weather so that the new statue would be in place and unveiled.
- The Annual Flag Day Ceremony will take place on June 14th, 6:00 PM, on the Town Common.
- The Firemen's Muster is once again slated for June. Two dates are being submitted, June 23rd & 30th. One to be decided on shortly.
- To be discussed and decided at the next Board Meeting ( April 22nd), EMR Classes for EMS.

### **Meeting Calendar for April 2024**

- 1 - Board of Engineers Meeting
- 3 - Company Meetings
- 9 - Engine 4 Meeting
- 9 - EMS Meeting
- 11- Fire Police Meeting
- 17- Ladies Auxiliary Meeting
- 18- Firemen's Memorial Committee Meeting

### **Department & Company Events April / May / June 2024**

#### **April**

24 - RIAFC / NEAFC Meeting & Clam Boil

#### **May**

11 - Rhode Island Firefighters Celebration of Service



18 - Ever Ready Surf & Turf Fundraiser  
27 - Memorial Day Parade & Services

## **June**

6- Fire vs Police Softball game  
9 - Firefighters Memorial Sunday  
14- Flag Day Ceremonies  
15 - Dreadfest 2024  
23 or 30 - Firemen's Muster ( to be determined & announced )

## **For the Good of the Department**

Thanks to all of the first drivers for doing an excellent job with their apparatus.  
Thanks to all within the department for their responses for all calls for service.  
All of the responses and performances do not go unnoticed.

**Calls for Service January 1 - March 31, 2024 : 1032**

## **Meeting Adjournment**

Without any further business to conduct, a motion and second was entertained, with a unanimous vote, to adjourn the meeting at 7:51 PM.

**Respectfully Submitted,**

***Lou Mascola***

**Lou Mascola  
Clerk for the Board of Engineers  
Bristol Fire Department  
Bristol, Rhode Island 02809**

**TOWN OF BRISTOL, RHODE ISLAND****HISTORIC DISTRICT COMMISSION**

**Historic District Commission Meeting Minutes  
Tuesday, January 23, 2024  
203 High St, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to [ntoth@bristolri.gov](mailto:ntoth@bristolri.gov)

Present: Oryann Lima, Susan Church, Christopher Ponder, John Allen

Staff Present: Nicholas Toth, Amy Goins

Meeting Called to order at 203 High Street, Bristol RI at 11:00 AM.

Presenting was CAROL ORPHANIDES, property owner.

Orphanides requested 8 windows on High Street and Byfield Street elevations be allowed to be replaced. The current windows are drafty, and Orphanides noted that at age 77, she was hoping to do as much as possible to improve the property before leaving it to her children.

Commissioner Lima noted that the windows were not in terrible condition, and suggested new storm windows, which do not require an application. Lima also noted repair may be cheaper.

Commissioner Allen concurred that the windows were repairable, but noted they were not particularly old nor were they historic. Allen also noted that it may be worth considering new storm windows.

Commissioner Church noted that several local companies could help the applicant with repairs or storm windows, and that there were resources available for this.

Commissioner Ponder noted that the applicant may want to consider looking at the window frames.

The Applicant took this under consideration, but noted that if allowed to she would still opt to replace. The commissioners

agreed that repair was possible, however they concurred that since the windows were not historically significant or particularly old that there was no reason to deny replacement.

Motion Made by John Allen, Seconded by Christopher Ponder

Motion to approve application #23-155 for 203 High St to replace 8 windows as presented with Anderson clad windows provided cladding is Fibrex or Aluminum, Finding of Fact while windows are not in poor condition, they are neither historically significant nor particularly old. Secretary of Interior Standard #9, Commissioner Ponder to be project monitor.

Voting Yea: Allen, Ponder, Church, Lima

Voting Nay: None

Motion carries.

Meeting adjourned 11:25AM

HDC Chair Signature: Gregory Lima

# TOWN OF BRISTOL, RHODE ISLAND

## HISTORIC DISTRICT COMMISSION



**Historic District Commission Meeting Minutes  
Thursday, February 1, 2024  
at 7:00 PM  
Town Hall - 10 Court Street, Bristol Rhode Island**

Written comments may be submitted to the Historic District Commission via regular mail addressed to:

Historic District Commission, Bristol Town Hall, 10 Court Street, Bristol RI 02809 or via email to [ntoth@bristolri.gov](mailto:ntoth@bristolri.gov)

**1. Pledge of Allegiance**

The meeting was called to order at 7:00 PM, and the Pledge of Allegiance was promptly recited afterwards.

In attendance are Lima, Millard, Church, Ponder, Toth, and Teitz

Absent are Allen, Bergenholtz, and Butler

**2. Review of Previous Month's Meeting Minutes**

2A. Review of minutes of the January 4, 2024 meeting.

Minutes reviewed.

Church: There is a typo on page 21, about halfway down after Andy's name it says "sur" and it should be "sure".

Maynard: Thank you. I will correct that.

Motion made by Church to approve the minutes of the meeting of January 4, 2024 as correct; Seconded by Millard.

Voting Yea: Lima, Ponder, Millard, and Church

### 3. Application Reviews

- 3A. 23-175 5 Thames St, Robin Karian Discuss and act on replacement of 6 Andersen 400 series windows in kind.

Jeff Ramos from Marsh Building present. Representing Robin Karian. Gave a letter of representation to Nick.

Ramos: We are proposing to change 6 windows in the house. There are Anderson 400 wood windows which are 22 years old and beyond their warranty. They have broken balances, sashes, rods, and seal failures. We are replacing them in kind with the same windows.

Lima: What is the lifespan of the windows? 15 years?

Ramos: 20yr. My experience is that they start failing after 10-15 years.

Lima: We are talking about quality and wood.

Ramos: These are rental properties, so they are not maintained as well as they should be.

Lima: Do we have a cut sheet?

Ramos: Yes. Here are some pictures of the exact windows on the house to be replaced. Four on the front and two on the left side.

Lima: Do we know the exact windows that are going to be replaced?

Toth: We can add these to the application.

Lima: Should I put an exhibit number on it?

Toth: Sure.

Church: Are they aluminum clad?

Ramos: Correct. Aluminum clad outside and wood on the inside.

Church: Just wanted it on the record.

Lima: Is there anyone in the audience who would like to speak for or against this application?

Ramos: I have a question. Karian wants to replace a door eventually. If the existing door is fiberglass, can it be replaced in kind or does it have to be wood?

Lima: Whatever is there needs to be replaced in kind. You can check with Nick to see what has been done in the past.

Ponder: An application for that would still have to be presented.

Lima: See what is in the file with Nick to save yourself some aggravation.

Motion made by Ponder to approve the replacement of 6 windows as noted in the application with a finding of fact that the windows will be replaced in kind; Seconded by Church.

Voting Yea: Lima, Church, Ponder, and Millard

Secretary of Standards: #9

Project Monitor: John Allen

Toth: The green sheet will be available online.

Lima: Please put it in the front window of the house.

Ramos: Thank you.

**3B. 23-181: 235 High Street, Town of Bristol** Discuss and act on relocation of previously approved HVAC units on roof onto ground locations, installation of transformer, fence to shield units and transformer.

Toth: This is to be continued to the March meeting.

Motion made by Church to continue the application to the March meeting; Seconded by Ponder

Voting Yea: Ponder, Millard, Lima, and Church

3C. 23-183: 88 Church St, Charles Cavalcante Discuss and act on addition of screened in porch and roof for porch on rear deck of property.

James Tavares present representing the homeowners for the project.

Tavares: The project is basically a small roof at the back of the house over an existing deck. The deck is approximately 10x24 right now and the homeowner wants to screen in approximately half of the porch and to include a roof over the screened in portion. It would be an approximate 10x12 area.

Lima: Do we have a letter giving you permission to represent the homeowners?

Toth: I have it.

Lima: Please indicate in the minutes that we have it on file.

Maynard: I will do that.

Lima: This is at the back of house correct?

Tavares: Yes.

Lima: Do you have what the materials are?

Tavares: Yes.

Lima: Does anyone have questions?

Church: It will not be visible from the street. I wonder about the screen panels though. Are they custom?

Tavares: Yes.

Church: Are they wood frames and screen?

Tavares: Yes.

Church: Can they be taken down?

Tavares: Yes, by screws. They will just be screwed in.

Church: What is the construction of the post supporting the roof?

Tavares: 4x4 pressure treated timber wrapped with 1x6 lumber which is treated and will be painted.

Lima: So, the existing deck will not change?

Tavares: Correct.

Ponder: Okay.

Church: Will there be asphalt shingles on the roof?

Tavares: Correct.

Church: Is there going to be a door on the east elevation?

Tavares: Yes, just a screen door.

Church: There is nothing here to indicate what the door will be.

Tavares: There will be two screen doors, one on the east and one on the west elevation.

Church: Is it something that you are going to make or purchase?

Tavares: They are going to be made on site. It will be mahogany, dark with screen.

Lima: Anyone in the audience want to speak for or against this application?

Ponder: So, you are not changing anything on the house?

Tavares: Nothing on the house is changing. There is already a door there going into the house from the deck.

Motion made by Ponder to approve the application as presented to screen in a portion of the existing deck with a finding of fact that it is at the back of the house and will not be visible to the street; Seconded by Millard.

Voting Yea: Ponder, Lima, Church, and Millard



Secretary of Standards: #9

Project Monitor: Susan Church

Lima: When you get the approval from Nick, Susan's name and number will be on there. Feel free to give her a call. Please put the approval in the window at the front of the house so it is visible.

Toth: Make sure to pull any necessary permits.

- 3D. **24-06: 267 Thames St, TSL, LLC** Discuss and act on roof addition and gate to accommodate new HVAC mechanic units located over the service/dumpster area of DeWolf Tavern.

Spencer McComb present.

McComb: I am the Architect for this project. This is regarding the small section attached to DeWolf Tavern which is the dumpster and loading area. The reason for the work there is that the 2<sup>nd</sup> floor kitchen for the tavern has multiple air handlers that are ending their lifespan. The neighbors are complaining about the noise. Upgrades to the HVAC means we need two more air handlers to add more fresh air to the kitchen which is packed with equipment. We are here to get approval for screening for those pieces. The neighbors love the idea. This adds a covering for 1 1/2 stories up to the roof deck that covers the dumpster, coolers, etc., and this covers the view from above for the neighbors. It will hover next to the stone wall which is the true part of the DeWolf tavern. There are stories of that wall being hit by boats during hurricanes. We will have a top covering and gates. The gates will help screen the equipment and the unpleasant things coming in and out of the kitchen. There will be big driveway gates to screen it off. There are pictures of the current conditions and screen walls that are there now. It is hard to see it from anywhere except for the neighbors. The condo association is all for it.

Lima: With all of this stuff, does the fire chief inspect it because of where and what it is?

Toth: If it is required, it would go across the Chief's desk.

McComb: There will be a sprinkler system installed just in case.

Lima: Thank you.

Church: Please list the materials for the various components.

McComb: There will be clapboard on the screen wall. The deck is plywood which will be covered in a membrane and PVC. Trim bands that are on the edge will be wood or PVC.

Church: Has that been approved for other things?

McComb: This is a new section.

Church: What is the trim on the front, the same side but further east?

McComb: The edge of deck will have cedar clapboard on the seawall and there will be PVC which will be painted.

Lima: Inside?

Church: No, outside.

McComb: It will sit under the seawall so the trim should be PVC.

Church: That is the vertical trim on the left of the gates on that wall?

McComb: That is cedar which is already there.

Church: The other trim should be cedar on the gate.

McComb: The gate will probably be pressure treated and painted. It is a harsh area with the saltwater exposure and it gets banged up a lot. We want a sturdy product.

Church: My concern is with the PVC is that you made decide to come back later stating that since we let you use it on one area, why not on another.

McComb: It will be painted and fully dimensional so you would not be able to tell the difference.

Lima: Would it be anywhere else on the roof or just on the part of the roof that you have built on?

McComb: You can see in the details that the two lines that go to PVC trim are just a one-foot base above your head. It should be PVC.

Lima: I understand and kind of agree with PVC and with the water, wood would rot and not last very long.

Church: Is this setting a precedent for other parts of the building? Will they come back later and pull something?

McComb: The gate will be pressure treated pine and painted.

Church: Page A 1.0, that area is already constructed?

McComb: Yes, it is.

Lima: How far above is it?

McComb: It is 12ft high. Above will be a screen wall made of cedar.

Lima: I do not have a problem with it.

Ponder: Just put a finding of fact that it is on the water side so they cannot come back later.

Lima: Mary, any questions?

Millard: No. I agree with you.

L: Is there anyone in the audience who would like to speak for or against this project?

Motion made by Ponder to approve the application as presented to add a new HVAC over the service dumpster area with a finding of fact that the Commission is allowing PVC trim on the water side only and that is not easily seen from the street; Seconded by Millard.

Voting Yea: Lima, Millard, Ponder, and Church

Secretary of Standards: #9

Project Monitor: John Allen

Lima: Please put the green sheet in the front window of the building.

Toth: It will be available online.

- 3E. 24-08: 70 Griswold Ave, Constance Laflamme** Discuss and act on raising of roofline by 24" to accommodate structural improvements and code compliant stairwell.

Toth: This application is to be continued to the next meeting due to an error in the application. This will be for a concept review only.

#### 4. **Concept Review**

- I. 24-08: 70 Griswold Ave, Constance Laflamme** Concept reviews of renovations to property, including windows, French doors, garage doors, new roof shingle system, replacement of exterior doors, replacement of garage door, in-ground swimming pool, fencing around property

Constance LaFlamme, homeowner; Steven Ricci, Designer from the Avant Guard Design Group; Gordon Horton, Engineer; and Eric Malong as the Contractor from Avalon Design present.

Ricci: When we went through the house, structurally the house is in dire need of repair. In the center section of the house is the kitchen area. We were over that area of the house on the second floor. There were four of us and Constance's Labrador came into the room and started scratching his ear which made the whole floor vibrate so much we thought it was a tremor. We went downstairs and we looked through the whole house. Specifically, we saw that the structure 5½x5½ beam across the ceiling had no floor joists. It had dropped 3 inches in the center. We were lucky that it did not collapse. We put pump jacks in to lift the ceiling and hold it in place.

The beam is 80 inches and very low. It has to be raised to get a proper ceiling height. There are two bedrooms above the kitchen and Constance would lose those two rooms and would have no choice but to raise the roof to make it usable.

Lima: What is the maximum height after raising roof?

Ricci: 25ft to the ridge after construction.

Malong: It will still be lower than front roof.

Lima: We have a height limit, so I was just checking.

Ricci: The attic stairs are hard to get up as well. You have to go up so far then turn to avoid the rafters.

Toth: I have been there, and it is a head hitting hazard.

Ricci: The wood is bug infested and rotted. The rafters are terrible. We want to replace the entire roof and raise it 24 inches to make it more usable. The outside will be stripped and redone exactly how it is now. We would like to put Tesla shingles on the roof. The roof was done in 2012 when a two-car garage was built.

Lima: Is there a record of it?

Toth: It is in the file.

Ricci: The building inspection file was in the file. They are just regular asphalt shingles.

Malong: The proposal to raise the roof 24 inches will still sit below the main roof at the peak.

Ricci: Those are the two main things. At the back of the house there used to be a wicker sunroom. It has been pushed off the foundation and it is bowing. The wall needs to get stripped down to foundation to see what is going on. The sill is probably destroyed. Constance has a wish list of things she would like to do. French Doors on that side of the house and she is thinking of an inground pool in back.

Lima: Can this be seen from the street?

Ricci: No, there are wetlands near it so nothing can be seen. Those are the three structural problems. There are other things as you can see on rendering. Constance wants to put a porch around the right side of the house, but that part is known as the front door. She would like to wrap a porch down to the French doors. This is a wish list item. The inside of the house will be stripped down and everything that can be reused will be reused. We want to save as much as possible.

Toth: It is gorgeous in there.

Ricci: Some of the wood shifted and cracked. We will save what we can. Some steps in house are 10½ inch risers.

Lima: How long has it been since someone lived here.

Ricci: They recently just moved out and never did anything. The beams were stained. Where they are sagging, you can see where the stain was a different color on the beam. The garage door header on the two-car garage attached to house is a 16ft door and the header is 2x7. There is a huge bowing, and the baseboard has the same bowing upstairs. We want to take out the huge door and make two separate doors which will match the other door. Nothing faces the street.

Toth: I can confirm that nothing faces the street.

Ricci: We want to replace the short windows in the two bedrooms and replace them with wood to match the existing windows. Clapboards will be the same, and the shingles will be the same, and the foundation remains the same with the skirt boards.

Ponder: Are all of the shingles and clapboard far gone?

Ricci: Nothing matches.

Ponder: So, you are going to replace with same?

Ricci: Yes. There is a picture in your conference room that shows this house back then. It shows a door where there is not one now. We were shocked. It was a Dutch door.

Church: On that addition?

Ricci: Yes, on the center portion of the house.

Lima: I think looking at what is there I will say I am not too keen on putting on the porch because it might give a false sense of history. I am not too thrilled with that since you will be doing so much work to restore as it did look. I am not sure I would like that. Is there anyone from the State that may be available.

Toth: I have heard mixed things from the State about tax credits.

Lima: Have you asked about tax credits?

Ricci: No.

Teitz: Tax credits may not be available for single family homes.

Church: I am opposed to raising the roof. This building is a very significantly historical and architecturally contributing building to the district and there are not too many left. I am not sure if you are aware, 996 Hope Street has the same configuration, built by the same person, Simon Pierce. I think this house needs to be preserved the way it is. The State Historic Preservation Commission advised that this house should be considered for listing on the State and National Register of historic homes.

Constance: Who is "they"?

Church: The Rhode Island Historic Preservation Commission did a survey on the building, and it was their recommendation.

Constance: We have an 1800 house in California as well. We love the historic nature of the house. We want to make it livable, safe, and remain as original as possible. I appreciate any consideration about the roof.

Church: I would change the scale of the building.

Ricci: I agree about the main roof, but the center needs to be redone, and not without columns.

Millard: You have a classic 1790 house and when you make the changes, you are then turning the house into a colonial revival.

Constance: The structural piece is here. Shows images to the Commission. The structural piece here is coming down. This is the most important thing to raise. Needs to be raised up to 6ft high. The ceiling is coming down. This is a structural issue.

Ponder: Scrap the main structure of house.

Contance: If you do not like it, we will scrap it.

Millard: Inside they chronically under framed old houses, using steel beams or steel bonding with plates is one way to stabilize the roof.

Ricci: It is a 5½ inch beam in the kitchen which expands 14ft.

Millard: That can be fixed.

Ricci: If a steel beam is done, then you would have to do floor joists to hold it up.

Millard: No, steel plate on the sides of the beam would hold it.

Ricci: If we fix the floor, the minimum is 7, 7, 6. The two bedrooms above will lose ceiling height. They are already now less than 7ft.

Malong: 7/6 is code ceiling height.

Constance: If it structurally no good, we would have be up to code.

Gordon: In general, when you have a situation like this, to put steel plates on it, you have to apply some sort of a load to determine what is structurally required to make it safe. We have to turn to the building code. What sense would it make to design a new floor system that would not meet code. I did the preliminary numbers with the minimum depth we need assuming timber, and not considering steel, was 12 inches. The ceiling is already lower than what is the code minimum. The depth of the floor is 6 inches. To make that be up to the required occupancy loads, we



would be losing 6 inches above and it will not be utilized.

Church: Could you dig down?

Ricci: No, it is a concrete slab.

Constance: I hear what you are saying and want to make it as historically as possible, but this particular piece is the original kitchen area, and it is completely unlivable.

Millard: Interior steel does not matter; it is the exterior that would be the issue.

Constance: So, I beseech you on this. It makes almost 1/3 of the house unusable and we want to make it usable. We just need to have this extra room. This does not change the roof line of the home. This is just so the kitchen would be to code.

Millard: What is the date of the addition? 1793 for the main house and additions were done after that, I think.

Constance: I totally get it. We want to make this historical. This piece, pointing to an area on the pictures, here needs to be picked up so we can have a kitchen.

Church: How much height?

Ricci: I will lower it as much as possible.

Church: We will need the sketches. Did you find the lemon wood tree? It is the largest in America.

Constance: There is a maple tree that is the largest in Rhode Island. We contacted an arborist and had everything checked. We can give you a list of what was taken.

Church: There were gardens.

Constance: That is way in the back and there is an outbuilding that is on another property.

Catherine Zipf: I have a different set of concerns which might get us out of this problem. I prepared a report. There is a failure to understand the historic

post and beam house with mortis tendons which work with both compression and tension. When you have a sill wrapped around it operates like a rubber band in the sense that in addition to holding it together, it will collapse if snapped. The chimney stack is an integral part of the post and beam house. Given all of that, the roof line issue is dispensed. This is what that corner joint would look like, pointing to a picture in her report, and it would be a structural disaster. Raising the roof would also be a disaster. I get the condition issues. It can be remedied in other ways. It does not have to be rebuilt. Also, hollowing out of the chimney stack is not acceptable.

Ricci: It is a closet. We did not hollow it out.

Zipf: I do not see the flue on the new chimney. Also, you cannot remove the entry staircase. It is part of the charm. You need to keep the entry staircase in. The corner posts that are getting moved and cut in the interior renovations. You can get a second opinion on bowing. There are Preservation standards. You need to keep the original materials on the roof, not a Tesla roof. Also, the French doors are a violation of standards. Why are you replacing the clapboards when they can be repaired instead of being replaced. You do not need to gut the interior and then put it back. Also, I am fine with the porch. I understand that you have anxiety about being energy efficiency like the Tesla roof shingles, may I suggest solar panels. Post and beam houses breath so you are not going to seal up the building. A heat pump is a better choice. Interior designs of modern spaces are about larger spaces, but post and beam homes do not foster that. In this corner, showing imagines, you are losing a lot of structure, not going to go the way you think it will. I just don't think you will get what you are looking for, it's designed for smaller rooms.

Zipf: The possible idea is that the L-shaped addition is not particularly historic. You can rebuild the L and garage to whatever standards you want. If you want a large dining room, that is where you put it. If you want a master bedroom, that is where you can put it. The core of the house is the 1790 structure. That is important to preserve and leave alone. Most of this can be addressed with an addition. Take that L addition and do something different with it. Just leave the historic structure alone. The integrity

could not be higher, and I would beseech you as well to do as little as humanly possible. Do not take up the floors or take out the trim, etc.

Teitz: Please finish the concept review first and then Ms. Zipf can come back up.

Zipf: Living in it requires loving it the way it is.

Constance: The reason for the floorboards being removed is that they are very warped, and I have really bad vertigo, so it is necessary to have them fixed.

Toth: The construction on the inside is not under our jurisdiction.

Ricci: We will revise the plan as best we can and bring it down. That house should be condemned because of that floor. It needs to be fixed. We are not trying to spend her money foolishly. I will revise that section and send it to Nick. Please come to the house to see it so you understand the issue.

Lima: That was something I was going to say.

Toth: I will set up a site visit.

Ricci: Would the walkthrough be just the Commission or is it open to the public?

Lima: I do not want them to go through the trouble and then keep changing. Andy, can we do a site visit?

Teitz: I think since a site visit would be a good idea and you were invited you can do that. Formally a meeting of the Commission needs to be posted with the Secretary of State's office as a meeting. Technically, the public could attend but they do not.

Lima: I am not sure because if it is not safe to walk on it, should we go in? We just cannot go on the property individually. We need your legal permission. I need to see what you are talking about.

Teitz: With any plan to replace windows, that would be justifiable for site visit. Reserve your decision about the HDC not having jurisdiction over the interior, however; changes that would change the exterior, like a chimney issue, that is the sort of

thing that would be. It appears that from the State study the last addition is the 1900 L addition. With that information on that L addition, then it does make more sense that there would not be a problem replacing that completely which would allow you to do whatever you want and keep with the scale. That might be a way to accomplish everything. Please find out more information about the L.

Zipf: We can volunteer Ray for that. If it is a concrete slab, it may be more like 1910. I get the issue, but I am worried. A similar incident happened in Newport and the building fell apart.

Constance: We want to take care of this house and grounds. The trees that are getting cut down are falling apart. I really appreciate everything you are saying and that you appreciate what we are trying to do.

Zipf: This is not something that we come across every day, but construction is different on this house.

Constance: Thank you.

Ricci: Just want to address the issue about the chimney. The chimney is a closet where a bathroom is going in. We are not changing the chimney.

Zipf: Some things you said tonight are different than what I thought were on your plans. You want to remove as little as possible and keep as much historically as possible.

Lima: We would probably do a site visit and even do another concept review after you have gotten more information and checked things out so when you get to the point of doing the work, you are ready. There are enough people in the preservation community with expertise that you can draw upon. I think with some other people with a background in history would help you to get to the point where you need to be without jumping through 15 hoops. This is never going to be simple. We are more than happy to assist you. We would certainly welcome this. We want to see what you are talking about. Nick, please set up a site visit. Also, there are other people that you can pick their brains for information.

Zipf: I have names I can recommend.

Toth: We will put this on for the March meeting.

Lima: We will do it before the next meeting.

Toth: I will set it up for later in February.

Lima: As soon as we can get it done.

Church: Are you living in the house now?

Constance: No. I am actually in Maine, but we probably will be out in San Fransisco as well.

Toth: Steve, there will be a lot of windows that will be repaired not replaced so we will set up as soon as possible.

Ponder: What is your timeline?

Constance: As soon as possible, as soon as it is approved.

Ponder: Thanks for already knowing that we do not want to touch the main house.

Ricci: We can work together.

Church: So, you are okay with solar panels?

Constance: I thought that was a no go.

Teitz: It is possible since they are removable.

Contance: I live next to a Tesla engineer, so it is a very interesting product.

Teitz: Please present the information on it. If they are airtight and trap moisture, it may make things worse. Generally, we are okay with solar panels because they are removable and if they are not visible from the road.

Constance: I just want to be energy efficient. Thank you.

Teitz: If you put in a new addition on the L, that would be a good spot to do this.

Lima: If you have the Telsa roofing product, please bring choices for a visual. It helps.

Constance: I would rather have solar panels because they are removable. I was not aware that it could be used.

Ponder: I do not mind if you raise the roof in the back on the addition.

Lima: Thank you for saving the house. Nick will be in touch. It is easier to give too much information than not enough. It keeps us moving forward.

Constance: Would a deck be okay on the back?

Lima: Bring choices of materials as much as possible.

Constance: At the next meeting?

Lima: Correct.

Church: And sketches to scale.

5. **Monitor Reports & Project Updates**
6. **HDC Coordinator Reports & Project Updates**
7. **HDC Coordinator Approvals**
  1. **Administrative Approvals**
8. **Other Business**

Toth: I am working on the CLG grant. Expect a copy of the status report from the resurvey just came in today.

Lima: Oh good.

Millard: What status report?

Church: They are looking at everything again about the district.

9. **Adjourned at 8:32p.m.**

*Oregan Lima*



*TOWN OF BRISTOL  
CONSERVATION COMMISSION*

*Department of Community Development  
235 High Street, Bristol, Rhode Island*

*Tuesday, March 5, 2024 @ 5:30 p.m.*

**MARCH 2024 MEETING MINUTES**

*Members Present:*

*Tony Morettini*

*Craig Fisher*

*Lee Ann Freitas*

*Jay Maciel*

*Staff Present:*

*Ed Tanner*

*Members Absent:*

*Ray Payson*

*Lindsay Green*

*Glenn Donovan*

*The meeting was called to order by Chairman Morettini at 5:34 p.m.*

1. Minutes: A motion to approve the February minutes was made by Mr. Fisher and seconded by Ms. Freitas. Vote: 4-0.
2. Tree Program: Mr. Morettini said that he and Mr. Tanner met with Tig Tillinghast from Forest Metrix to discuss our use of the Accessible Urban Tree Inventory (AUTI) system. This application comes with no out-of-pocket cost due to grant monies received by Forest Metrix from the USDA. The next step would be to meet with Tree Warden Steve Saracino to review the new program.
3. Clean Up Day: Mr. Maciel said that the telephone pole banners for this year's Keep Bristol Clean effort, which takes place on Saturday, April 27, 2024, are currently at the sign shop and will go up around Bristol when they are done. Discussion ensued about locations to clean up, additional marketing to be done, supplies needed, and refreshments that will be served on that day. Mr. Maciel said he will present a task list for the event that will be reviewed at the next meeting.
4. Infrastructure Bank Grant: Mr. Tanner reported that Town officials will attend a ceremony at the State House given by the Rhode Island Infrastructure Bank to celebrate the recent award of a Municipal Resilient Program Action Grant. Mr. Tanner also mentioned that next, a grant agreement has to be done for the award.
5. Composting Study: Mr. Morettini said that he met with Roger Williams University students to review the municipal composting project they chose for their Sustainability Studies class. He reported that students have started their project and they are on their way.
6. Planning Board Tree List: Mr. Tanner passed on a request from the Planning Board asking the Conservation Commission to review the list of recommended street trees as outlined in their Subdivision and Development Review Regulations, and make any changes to the recommended tree list so as to be incorporated in their next update of the regulations. A review of the street trees list was performed by Commission members and amendments to the list of recommended urban street trees was made.

*continued*



*TOWN OF BRISTOL  
CONSERVATION COMMISSION*

*Department of Community Development  
235 High Street, Bristol, Rhode Island*

*Tuesday, March 5, 2024 @ 5:30 p.m.*

***MARCH 2024 MEETING MINUTES, continued***

7. Around the Room: Mr. Morettini suggested the idea of establishing an Indigenous Land Acknowledgement to honor the original inhabitants of our area. Mr. Morettini and Ms. Freitas discussed holding our May 7, 2024 meeting at the Roger Williams Park Stormwater Innovation Center.
8. The next Conservation Commission meeting will be held on Tuesday, April 2, 2024 at 5:30 p.m.
9. The meeting adjourned at 6:45 p.m.

*Respectfully Submitted,*

A handwritten signature in black ink that reads "Jay Maciel".

*Jay Maciel*



STATE OF RHODE ISLAND

MINUTES  
THE ZONING BOARD OF REVIEW  
OF BRISTOL, RHODE ISLAND

04 MARCH 2024  
7:00 PM  
BRISTOL TOWN HALL  
BRISTOL, RHODE ISLAND

BEFORE THE TOWN OF BRISTOL ZONING BOARD OF REVIEW:

MR. JOSEPH ASCIOLA, Chairman  
MR. CHARLES BURKE, Vice Chairman  
MR. DAVID SIMOES  
MR. TONY BRUM  
MR. DONALD S. KERN  
MR. GOERGE D. DUARTE, JR., Alternate  
MS. KIM TEVES, Alternate

ALSO PRESENT:

ATTORNEY ANDREW TEITZ, Town Solicitor's Office  
MS. DIANE WILLIAMSON, Town Planner

Susan E. Andrade  
91 Sherry Ave.  
Bristol, RI 02809  
401-253-5570

04 MARCH 2024

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The meeting of the Town of Bristol Zoning Board of Review was held and called to order at 7:00 p.m. by Chairman Joseph Asciola at Bristol Town Hall, 10 Court St., Bristol, RI

**1. APPROVAL OF MINUTES:**

Chairman Asciola called for approval of the February 6, 2024, minutes.

X X X X X X

MR. BURKE: Mr. Chairman, I'll make a motion to approve the minutes of February 6, 2024, as written.

MR. KERN: I'll second that motion.

MR. ASCIOLA: All in favor?

MR. BURKE: Aye.

MR. SIMOES: Aye.

MR. BRUM: Aye.

MR. KERN: Aye.

MR. ASCIOLA: Aye.

X X X X X X

(THE MOTION WAS UNANIMOUSLY APPROVED)

(Minutes were accepted)

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**CONTINUED PETITIONS**

**MR. BURKE STEPPED DOWN, MR. DUARTE SAT ON THE BOARD**

2. 2024-01

**THOMAS A. and LEE H. DAWSON**

**15 Burton St.: R-6  
Pl. 15 Lot 79**

Dimensional Variance to construct an 18' 8" x 24' two-story living area addition to the rear of an existing single-family dwelling with less than the required left side yard.

Mr. Thomas Dawson presented the Petition to the Board. He explained that this would be a second approval from Zoning, which came about because he made a selfish change to the plan. He is the architect and the owner of the property. He added two feet toward the rear on the previously approved addition. So, it was previously 22 feet overall and now it will be 24 feet on both floors in the direction toward the rear, where he did not seek relief in zoning before. He is way clear of the setback, and he already has approval for the side, where he did encroach into the setback. This fairly administrative, but understand he has to follow the rules.

Mr. Tanner confirmed that zoning was already approved, and he is only looking for one variance, the side setback. That hasn't changed; in June 2023 the Board approved the addition 18' 18" wide by 22' deep and the applicant now wants to go 24 feet deep; but still in the same line with the same setback.

Mr. Dawson stated that he also added a notch where the new foundation will hit the existing house, it was done to deal with the intricate corner and eave trim of the house. It will help a little with the connection from the old to the new.

The Board reviewed the plans in detail, along with the original decision. Mr. Teitz explained that the motion could reference the original decision and note that there is no

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change in the situation to the property or the neighboring property since it was previously here; so that all of their previous findings are still in effect and incorporated by reference.

Mr. Tanner noted that the applicant did go back to HDC for the extra feet on the back of the house; and that was approved in December.

No one spoke in favor or against the Petition.

X X X X X X

MR. BRUM: I'll make a motion to approve Petition 2024-01, seeking a dimensional variance to construct an 18' 8" x 24' two-story living area addition to the rear of an existing single-family dwelling, with less than the required left side yard. Located at 15 Burton Street. I would like to reference the previous approval in a decision of this Board file number 2023 and note that there are no significant changes to the application; there is no further encumbrance by the applicant into neighboring property. And the fact that the impact of the two feet that was extended to the rear does not afford any true material change to the original findings of this Board. The forementioned hardship that the applicant seeks relief from is due to the unique characteristics of the subject land, as previously referenced. And the changes will not impact the characteristics of the neighboring properties and it is accordance with the Comprehensive Plan. The relief is the least relief necessary for this particular case. For those reasons, I make a motion to approve.

MR. SIMOES: I'll second the motion.

MR. ASCIOLA: All in favor?

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MR. SIMOES: Aye.

MR. BRUM: Aye.

MR. KERN: Aye.

MR. DUARTE: Aye.

MR. ASCIOLA: Aye.

X X X X X X

(THE MOTION WAS UNANIMOUSLY APPROVED)

(Petition Granted)

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**MR. DUARTE STEPPED DOWN, MR. BURKE SAT ON THE BOARD**

**3. 2024-04**

**LARRY GOLDSTEIN/TSL, LLC**

**267 Thames St.: W  
Pl. 9 Lot 50**

Dimensional Variance to modify exterior walls and roofline of a portion of the existing Bristol Harbor Inn hotel building and construct eight (8) new hotel rooming units on the third floor of the structure with less than the require lot area per rooming unit.

Attorney Helen Anthony, Anthony Law, LLC, 42 Weybosset Street, Providence, RI. Presented the Petition on behalf of the applicant. They are requesting dimensional relief to add 8 new hotel room to the third floor of the Bristol Harbor Inn at 267 Thames Street.

Mr. Spencer Mccombe, architect on the project, explained that he's been working on the property since this ownership took over approximately ten years ago. They have been slowly renovating, fixing and bringing the whole campus back to life and they have been attacking the project throughout renovating and maintaining the property. This is the only hotel, currently, between East Providence and Middletown. So, it's in high demand and the hotel operators are essentially looking for any relief to house the people looking for hotel rooms anywhere in the East Bay. As they've worked on this property, they have found and added rooms in small unused areas as possible. Sometimes changing retail areas into hotel rooms. But that was all within the general envelope of the buildings that are there. This application is essentially to connect a central section of the campus, which has a larger work building with what they call the bank building out front. The initial design connected the two buildings and they do connect; there are stairways, elevators and hallways that are already on the level they are talking about, but there is no head room. They proposed to the HDC, as far as adding the dormers, which were on the lower next level down, one level up, to create 8 more rooms,

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stacking directly on top of the hotel rooms that are there. It's going to mean some rebuilding of the lower roof area now and then a new roof on top of the new enclosure. Essentially, all the building is happening within the bounds of the existing mass. It will be very difficult to see from Thames Street, and very difficult to see from the water, but if you look from the side, you will see a difference. The dormers are now moved one level up. They feel like it's a sensitive design, the HDC voted unanimously in favor of it, and they are just trying to connect the dots of an existing building that does have this footprint that is available. They are asking for relief from is the density per rooming unite per square foot, which is spelled out in the paragraphs he has listed in the application. The Zoning Ordinance allows 1,500 square feet per rooming unit, and they will be at 1,049 square feet; so, 451 square feet per rooming unit per foot would be the slight variance being requested. Parking on the area, although they are not requesting it, although they are adding 8 rooms; when looking back at when this area was first established, there was a number of parking spots, but looking at it again with current parking standards and the idea of shared parking, etc., they actually fit down to the last spot. The uses that are there currently and all which have changed slightly still fit within the variances initially granted for this property. This is a unique situation; this is a dense urban environment, it's meant to be this way and always was this way. He feels like this is a great opportunity to allow this business owner to fill out some unused space in the center of the property. They have been in close contact with the Condo development just to the north, and they are in full support. This is not a hardship that the applicant put on themselves, this was a built-out design from 20 plus years ago and they are just trying to make the best of the current situation. They do not believe that granting it would alter the general characteristics of the surrounding area. HDC agrees that this addition will be harmonious with the massing of the overall complex. This is the least relief that



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they could ask for. Hotel rooms are a certain size, they have a template of four and four rooming units, and they are basically doing the same above them. Having them be smaller by a couple of feet just makes no sense.

The Board reviewed the plans in detail. The difference in height from existing will be 4 feet. The variance is due to the land ratio to how many rooms are allowed.

Mr. Burke pointed out that the application stated 50-foot height for the roof line. Mr. McCombe stated that was an error, that the height is 35.4; the 50 feet is the elevation, and it was a typo on the application. Mr. Teitz noted under State Law they would be measuring the height from the base flood elevation anyway. So, it would give extra height.

Mr. Asciola stated that from what he sees in the plans, one would not even notice it and it seems to be a good use of space.

Mr. Burke brought up parking and a couple of observations, he agrees that there is a need for more rooms. But he noted that when there are events and people are trying to park, people are told that they can't go through, and they have to try to back up in all of the traffic and try to get out the other entrance and asked why that access is being cut off. To him, adding more density isn't going to help the situation. Mr. McCombe stated that he didn't even know it was a concern but would certainly voice it to the ownership who may or may not be aware that it is happening. Discussion was held on this matter; however, a parking variance was not required on this application.

Mr. Tanner stated that he tried to explain it in the Staff report. From the original decision back in 1998 there is a number of off-street parking spaces. But as indicated, over the past several years the hotel has come before the Town three or four times for different forms of relief. When this development was created there was a lot more commercial space, and with the

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change in the economy a lot of that space wasn't being used and they converted that to rooming units. And the way the parking calculations work out, they actually sort of reduced their parking demand, per Zoning. And, in a previous Zoning amendment the Town exempted certain commercial uses from parking in the Downtown and Waterfront zone. So, a lot of the service businesses and restaurants no longer have a parking requirement. Because it is felt that people walk, and they come from all over. So, rather than mandating parking like on Gooding Avenue, where you need so many, the Council adopted some Ordinance amendments in recent years. Their overall parking requirement has actually gone down. So, the calculations actually work in the applicant's favor.

Mr. Duarte stated that they mentioned 400 square feet per room; so, the dimensional variance they are asking for would be 3,200 square feet. Mr. McCombe stated it was 451 square footage per room, total room, 71 rooms in the overall property.

Mr. Teitz stated that the rooming unit issue dates back to the early 1990's and at the time there wasn't a lot of dense development with either rooming units or dwelling units along the waterfront. That was when Stone Harbor was just getting going and the hotel. So, that was somewhat arbitrary, it wasn't capricious, but it was a somewhat arbitrary number on the density calculations, which has since been changed in other area; like with Robin Rug and so forth. Because the problem is that it doesn't make sense with multi story buildings. It's fine if you have a subdivision and are building a two-story house or something. But you're building a four or five story hotel or have a five-story existing Mill building, it doesn't work to have that kind of limit on your square footage. And, in fact, that's why the Robin Rug was changed more to a square footage initially. It's kind of historically inaccurate, that 1500 foot per lot area.

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Mr. McCombe continued and stated that in regard to hardship, the applicant is in kind of a tough spot of having more demand than they have rooms and do denying this would just keep them there and less people could stay in the East Bay in a hotel room, so it would be more than a mere inconvenience if the application is denied.

Mr. Tanner clarified that the square footage is for the entire complex on the west side of the road, Plat 9, Lot 50, which is one assessor's lot at 71,000 square feet. Mr. Burke stated that it's kind of crazy because it's got multiple buildings and it's very hard to equate that measurement to the number of rooms, because they're using a parcel that has multiple buildings on it to figure out how many total rooms they have. Mr. Tanner stated he was correct, so there are unique characteristics of this lot.

No one spoke in favor or against the Petition.

X X X X X X

MR. BURKE: Mr. Chairman, I'll make a motion to approve file number 2024-04, Larry Goldstein/TSL, LLC at 267 Thames Street to add 8 additional units for a total of 71, that would require square footage of 106,500 feet, where the lot is only 74,488 square feet. The hardship from which the applicant seeks relief is due to the unique characteristics of the subject land or structure and not to the general characteristics of the surrounding area, or to an economic disability of the applicant. This location is designed for hotel housing, it's being utilized for that, and as the need increases, this is one way to satisfy that requirement. The hardship is not the result of prior action of the applicant. They purchased the property and it's an ongoing business concern and they are reacting to market conditions and changing

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economic conditions to the commercial part of the building. The granting of the requested dimensional variance will not alter the general characteristics of the surrounding area or impair the intent or purpose of the Zoning Ordinance or the Comprehensive Plan of the Town of Bristol. Hotels are allowed in the waterfront zone. In fact, it will enhance the capability of the Town of Bristol to attract guests and business to the Town. The hardship that would be suffered by the owner of the subject property, if the dimensional variance is not granted, will amount to more than a mere inconvenience, because the growth of the property would be stagnated. I so move.

MR. SIMOES: I'll second that motion.

MR. ASCIOLA: All in favor?

MR. SIMOES: Aye.

MR. BRUM: Aye.

MR. KERN: Aye.

MR. BURKE: Aye.

MR. ASCIOLA: Aye.

X X X X X X

(THE MOTION WAS UNANIMOUSLY APPROVED)

(Petition Granted)

04 MARCH 2024

4. 2024-06

**JOHN M. LANNAN/  
Fairpoint Realty, LLC**

**111 King Philip Ave: R-10  
Pl. 147 Lots 61 & 62**

Dimensional Variance to construct an 845 square foot living area addition and a 75 square foot deck addition to the second floor of an existing single-family dwelling with less than the required front yards on a corner lot; and to construct a 10' x 22' breezeway and porch, and a 24' x 24' two-story garage addition to an existing single-family dwelling with less than the required front yard on a corner lot.

Mr. John Lannan presented the Petition to the Board. He explained that he originally thought the footprint of the house itself was grandfathered but found out that it is not. Basically, he bought the property right around Labor Day. The house is small, about 900 square feet total, including upstairs. He would like to pretty much take the roof off and put a full second floor on it and then to the left, which is a second lot. The house right now sits on one lot, and it actually has all the setbacks that it needs, and he'd like to climb on to the other lot to the south, add a breezeway and a two-car garage: along with redoing the top of the existing house.

The Board reviewed the plans in detail with Mr. Lannan. Mr. Lannan stated that there is a typo on the application, the addition is only on top; the porch will not be closed in, they are only going to renovate the porch. Mr. Lannan also noted that they took out the original plan to have a kitchen above the garage; but he would like to have a bathroom up there and it will just be one big room. Again, Mr. Lannan explained the porch will remain a porch, but the second floor will extend over the porch.

Mr. Brum noted that given this is a corner lot, there are two front yard setbacks. On the left side it encroaches the setback by 21.2 feet. Given the positioning of the road, could it be said that to be characteristic of the neighborhood. Mr. Lannan stated that its certainly

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characteristic of that neighborhood. This is a larger lot down there, there's a lot of 5,000 square foot lots, it used to be summer homes, and this is one of the iconic houses on the corner. How it wound up in that configuration on that lot he does not know. When they had a Class I survey done, it showed that there is actually 30 feet of grass on that side of that house. The problem is that the Town owns most of it. The asphalt is 30 feet away from the porch. It is Town owned property, but that's why when you drive by it looks normal.

There are two lots here and he will be merging both lots and putting the garage onto the second lot, connecting to the single-family dwelling. Mr. Burke noted that the original application requested a Special Use Permit. Mr. Tanner stated that was evidently a typo, no Special Use Permit is needed. Mr. Burke noted for the record that no Special Use Permit is required, as listed in the original application.

Mr. Lannan confirmed that he is above the flood zone.

No one spoke in favor or against the Petition.

X X X X X X

MR. BRUM: Mr. Chairman, I'll make a motion to approve file number 2024-06, John M. Lannan/Fairpoint Realty, LLC for a dimensional variance to construct a 10' x 22' breezeway and porch and a 24' x 24' two-story garage addition to an existing single-family dwelling with less than the required front yard on a corner lot. The dimensional variance in which the applicant seeks relief would be from the right side. In an R-10 zone the required setback would be 30 feet. The applicant would be seeking a variance of 19.5 feet. The front yard setback of 11.6 feet. This dimensional relief that is provided is due to the unique characteristics of the subject property.

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Currently the front yard setback is where the house was positioned originally, and the applicant has testified that he did not build the home. In fact, he was barely alive when the home was built. So, and again, the applicant has testified that on this particular section of the corner of King Phillip and Narrows Road that there is quite a distance of pavement and that a portion of the Town's property there is covered by grass and will be utilized as a front yard and a portion of a driveway for this particular property. Further encroachment would not be any greater than the footprint is currently encroaching. The dimensions in which the applicant plans to further develop the home and the lot is actually farther away from any required dimensional relief. As the applicant stated the lot is a 10,000 square foot lot and it is common knowledge that historically the area had many cottages that were built on 5,000 square foot lots and those same cottages now have been transformed to be year-round dwellings; much like what the applicant has requested. The granting of the requested dimensional variance will not alter the general characteristics of the surrounding area or impair the Comprehensive Plan of the Town. As I had stated previously, historically this has been a summer community with cottages. Since it has grown to be a vibrant neighborhood, which continues to be developed as those summer cottages are turned into year round dwellings. The hardship that would be suffered by the applicant if the dimensional variance is not granted would be more than a mere inconvenience. As the applicant has testified, if granted this variance the

04 MARCH 2024

lots would be merged and there would be a single dwelling. For us not to grant, it may create a change to the community and require the applicant to seek relief that would be less appealing than in this particular project. So, for those reasons I make a motion to approve.

MR. SIMOES: I'll second.

MR. ASCIOLA: All in favor?

MR. BURKE: Aye.

MR. SIMOES: Aye.

MR. BRUM: Aye.

MR. KERN: Aye.

MR. ASCIOLA: Aye.

X X X X X X

(THE MOTION WAS UNANIMOUSLY APPROVED)

(Petition Continued)



04 MARCH 2024

5. ADJOURNMENT:

X X X X X X

MR. ASCIOLA: Motion to adjourn?

MR. KERN: So moved.

MR. SIMOES: Second.

MR. ASCIOLA: All in favor?

MR. BURKE: Aye.

MR. SIMOES: Aye.

MR. KERN: Aye.

MR. ASCIOLA: Aye.

X X X X X X

(THE MOTION WAS UNANIMOUSLY APPROVED)

(MEETING ADJOURNED AT 8:03 P.M.)

04 MARCH 2024

RESPECTFULLY SUBMITTED,

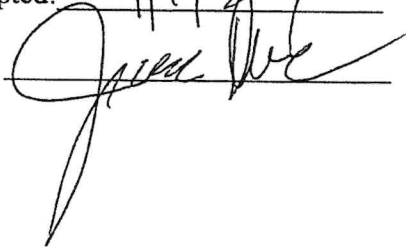
\_\_\_\_\_  
Susan E. Andrade

TOWN OF BRISTOL ZONING BOARD  
MEETING HELD ON: 04 MARCH 2024

Date Accepted:

03/01/24

Chairman:



Bristol Planning Board Minutes February 8, 2024



**BRISTOL PLANNING BOARD**  
**FEBRUARY 8, 2024 MINUTES**

TOWN HALL  
 10 COURT ST.  
 BRISTOL, RI 02809  
 401-253-7000

**Held:** February 8, 2024 in person

**Present:**

Charles Millard, Chairman; Anthony Murgo, Vice Chairman; Steve Katz, Secretary; Member Brian Clark; Alternate Member Michael Sousa; Alternate Member Jessalyn Jarest

**Also Present:**

Diane Williamson, Administrative Officer/Director of Community Development; Andrew M Teitz Esq., Assistant Town Solicitor

**Not Present:**

Member Richard Ruggiero

Chairman Millard called the meeting to order at 7:02pm and led the assembly in the Pledge of Allegiance.

A motion was made (Murgo/Clark) to accept the January meeting minutes.

In favor: Clark, Katz, Millard, Murgo, Sousa

Opposed: None

**C1. Proposed Amendments to Subdivision & Development Review**

Public hearing, referral to the Town Council for recommendations, and adoption subject to consideration of Town Council recommendations. Proposed amendments required due to changes in state laws which became effective on January 1, 2024, which is the proposed (retroactive) date of these amendments. The amendments include the following changes:

- Definitions of various project categories including major and minor land development projects and subdivisions; associated changes to application and review process for these projects;
- Development Plan Review process changes;
- Unified development review for projects requiring zoning relief as well as approval by the Planning Board;
- Revised procedures for public notice of applications;
- Modified procedures for public notice of applications;
- Technical Review Committee composition and appointment.

Director Williamson explained that the Board members have three application forms and checklists in front of them: the Major Land Developments and Major Subdivisions, Minor Land Developments and Minor Subdivisions, and Development Plan Review. She explained that these are based on the recommended template from Rhode Island Housing. The State has quicker timelines, so these templates put the burden on the applicant to demonstrate that all requirements have been met. Up until 1995, these types of regulations were adopted by the Town Council, not

## Bristol Planning Board Minutes February 8, 2024

the Planning Board. In an effort to include the Town Council in this review, these regulations will be subject to the Town Council's recommendations before the Planning Board adopts them.

Secretary Katz asked for confirmation that the regulations in front of them include the edits that were made in past meetings. Director Williamson confirmed. She added that the Administrative Subdivision application and checklist remain unchanged.

Member Jarest mentioned that the location and size of trees greater than 15 inches in the Major Land Development checklist (page 4, item 24) stood out to her since a 15 inch tree is a massive tree. Director Williamson responded that the threshold used to be 12 inches, but was changed to 15 inches due to the template that was used. Member Jarest suggested keeping the threshold at 12 inches. The Board discussed, and then agreed that 12 inches is the appropriate caliper. Director Williamson will use 12 inches on all the forms for consistency.

Member Clark suggested going through each checklist individually, starting with the Major Land Development and Major Subdivisions. Member Clark then made copies of the packets for the Roger Williams students in attendance.

Director Williamson explained some minor changes to the first two pages. In the checklists, the columns represent Master, Preliminary and Final. Any blacked out column is not applicable to that item. Director Williamson noted she will add back in any asterisks that fell off, insert the local section reference, and edit the locally required elements.

Member Clark asked about the DEM items on page 3, and whether it is duplication since most Major Subdivisions will have to have a flagging done by DEM anyway. Member Clark inquired about items 7 and 14 on page 3, and Director Williamson explained that there is a push to preserve prime agricultural soil. Assistant Town Solicitor Tietz added that the soil mapping is used, the developer doesn't have to get their own soil study done. Director Williamson suggested combining items 12 and 14; the Board agreed.

Director Williamson mentioned that items 9 and 10 need to be edited. Member Jarest suggested using 2 feet and striking item 9; the Board agreed.

Member Clark asked for clarification on item 23. Director Williamson responded that it won't be applicable to most applications and suggested that she go through this item and edit as necessary. Member Sousa noted that the CRMC could add a SAMP. Director Williamson responded that she will keep item 23 as is just in case.

Member Jarest suggested the possibility of changing the tree caliper threshold from 12 inches to 10 inches on item 24. Trees of this size would need to be located and discussed, not necessarily not taken down. Member Clark expressed concern that developers might look at this checklist and not want to work in Bristol. After some more discussion, the Board agreed on the change, and Director Williamson will change to 10 inches on all of the checklists.

Director Williamson proposed editing item 11 (page 5) to "Designated trash & recycling collection area(s)". She also mentioned coming up with better language for item 6. Director Williamson also stated that items 15, 16 and 17 can be consolidated since most of the town is sewer.

## Bristol Planning Board Minutes February 8, 2024

Director Williamson added that for item 25 (page 6) she will add language to indicate that the plans need to be in accordance with the Planning Board's design guidelines/regulations. She also mentioned she will replace the placeholder for Town in item 3 section h (page 7).

Member Clark brought the Board's attention to item 13 (page 8), and that it reminded him of Howe Street, the side street off of Walley Street. This was a low, wet area when the houses were built. There was a landscape design plan, the Town relied heavily on the engineering plan for vegetation to hold the water, and it required a ton of maintenance on a monthly basis. The whole neighborhood ended up flooded. He asked how we can cover our bases so there's no burden on the Town for maintenance in similar situations.

Director Williamson responded that item 13 should say "drainage calculations done by a registered, professional engineer". She then added that in the past, we have required that developers maintain for three years to give the Town time to get it into their maintenance schedule, and there is a maintenance bond. The other option for condo buildings is to put the burden on the properties to maintain, instead of the Town.

Secretary Katz asked if three years is sufficient. Director Williamson responded that the Board has done five and ten years as well. They then agreed that three is sufficient.

Member Sousa stated that maintenance is different from performance, and asked if there can be separate bonds for each. Vice Chairman Murgio responded that there are two separate bonds, and Director Williamson added that the engineer should always be on the hook for performance.

The Board discussed Howe Street again, and whether there was anything that could have been done to avoid this, and if it was just a bad design. Assistant Town Solicitor Tietz responded that there was nothing the Board could have done on a checklist to avoid the problem.

Director Williamson explained that the performance guarantee covers whether or not the plan has been completed; it's just a point in time and when it's done, it's done. The maintenance guarantee is separate and is for three years. She then added that they don't take bonds anymore, only cash guarantees, and the process has been pretty successful.

Member Sousa asked about putting a clause to cover if a system fails or requires a correction, if the Town can use the money to repair. Director Williamson responded that the money would not be enough to cover it. Member Sousa asked for confirmation that our engineers check the workmanship; Director Williamson confirmed.

Member Katz mentioned that when you buy a new home, it comes with a warranty for everything they put into the lot, including drainage and sewer. Assistant Town Solicitor Tietz responded that the developers only warranty their own work inside the house. The Town doesn't want to get involved in private matters; the Town is only concerned with public infrastructure.

Director Williamson stated she will remove "copies of" from item 13 (page 8), and then she added some clarity on items 18 (now will be required), and 19 & 20 (will mostly be N/A) (page 9).

Member Jarest inquired if something should be added to reference foot candles in item 24 (page 9) to ensure the fixtures provide a safe amount of light. Member Sousa responded that "intensity" covers it. Director Williamson added that she will add "photometric plan" to item 24 for clarification.

## Bristol Planning Board Minutes February 8, 2024

The Board switched over to the Minor application and checklists. Director Williamson agreed to take the feedback provided on the Major packet and apply to the Minor packet.

Assistant Town Solicitor Tietz explained that these do need to be adopted soon. They will probably change again within a year, if not less, as we see how things go. This is not the only chance to make changes. Director Williamson added that the Board can always ask for more than is given in the application and checklist.

The next Town Council meeting is February 28; they can review the draft and give their recommendation by the March Planning Board.

Assistant Town Solicitor Tietz explained that the Board has Article 4 and Article 4.1 regulations in front of them. He added that these are the new State guidelines blended with our current guidelines.

In Article 4, the final plan of minor subdivisions will now be approved by the administrative officer.

Page 13 Article 4.1 is all new. There are two new concepts: Administrative Development Plan Review and Formal Development Plan Review. Despite its name, Administrative Development Plan Review doesn't necessarily mean "administrative". For Bristol, the decision has already been made that the permitting authority for all development plan review is the Planning Board. Administrative will be one official step, Formal will be two official steps. If the TRC meeting is included, Administrative is two steps, Formal is three steps.

Chairman Millard asked for clarity on the two meetings for the Administrative reviews. Assistant Town Solicitor Tietz responded that one will be TRC, and one will be a full Planning Board meeting. Chairman Millard then asked if an alternate member can sit in on TRC. Assistant Town Solicitor Tietz responded that there is nothing in State law that would prohibit an alternate member going to TRC.

Director Williamson added that the TRC members include Administrative Officer, Zoning Officer, Public Works Director, Planning Board engineer, Planning Board member who is assigned by the Chairman as the duty member for the project. She added that it also mentions that the duty member is "one regular member of the Board". After some discussion, the resolution was to change the language to "up to two regular or alternate members".

Assistant Town Solicitor Tietz brought the Board's attention back to the 1 step meeting vs the 2 step meeting. He proposed defining the 1-step meeting as residential, and the 2-step meeting as non-residential.

Member Clark inquired about how adaptive reuse fits into this definition. Assistant Town Solicitor Tietz responded that in his mind, this is not a use in and of itself. Director Williamson added that a decision was already made by the Board to define this as Major Land Development, but she will have to check the Zoning ordinance to confirm.

Assistant Town Solicitor Tietz mentioned that the State is requiring two stages of review. If the two phases are not working or taking too long, we can revisit.

## Bristol Planning Board      Minutes February 8, 2024

Assistant Town Solicitor Tietz reiterated that nothing can be decided by the TRC, they are meant to raise red flags. The Planning Board is the permitting authority. The Board agreed.

Assistant Town Solicitor Tietz brought the Board's attention to the bottom of page 10 related to waivers. Appendix F is Design and Construction Standards, and Appendix G is Metacom Overlay Design Guidelines. Instead of trying to list all the waivers, Assistant Town Solicitor Tietz listed the items that cannot have waivers, such as anything related to drainage (page 141-144), and land unsuitable for development.

Member Clark asked if the land unsuitable for development includes a variance for wetland buffer. Assistant Town Solicitor Tietz responded that the Board doesn't control this anymore; that is controlled by CRMC or DEM.

Member Sousa noted that there are not a lot of regulations around water quality. Director Williamson noted that it is on page 157, f5. Assistant Town Solicitor Tietz that there is no waiver for this as well. The Board discussed the waiver given to Robin Rug and the water pipe going into the harbor.

Assistant Town Solicitor Tietz mentioned that the only item on Appendix G that he would suggest not allowing waivers for is Building Mass and Scale, page 164, 3.1.

Member Clark asked whether prohibiting large format, big box buildings is too limiting. Director Williamson responded that it's about the architecture, and the goal is to have it look more residential.

Member Jarest asked if the list of types of street trees on page 137 can be reevaluated. Member Jarest agreed to take a first pass at the list and provide it to Director Williamson.

Secretary Katz asked if soil tests should be done before planting trees. Member Jarest added that it's best practice to test the soil to give the tree the best chance. Director Williamson and Member Sousa suggested adding it to the landscape standards on page 146, so it becomes the landscape architect's requirement. The Board agreed.

A motion was made (Clark/Katz) to have Director Williamson revise the documents to incorporate the changes discussed tonight, and send it to the Town Council for their review and comments on February 28, so the updated documents will be available for the March Planning Board meeting.

In favor: Clark, Katz, Millard, Murgo, Sousa

Opposed: None

A motion was made (Murgo) to adjourn the meeting.

In favor: Clark, Katz, Millard, Murgo, Sousa

Opposed: None

Meeting adjourned at 8:50pm

Respectfully submitted by Doran Smith, Recording Secretary

Date Approved: 14 March 2024 Planning Board: 

**MINUTES OF A MEETING OF THE  
TOWN OF BRISTOL HOUSING AUTHORITY**

A meeting of the Board of Commissioners of the Town of Bristol Housing Authority was held on March 14, 2024. The Chairman called the meeting to order at 10:10 a.m. and upon roll call those answering Present were as follows:

<b>PRESENT</b>	<b>ABSENT</b>
John E. Faria, Chairman	Pasquale D'Alessio, Commissioner
Helen C. Barboza, Vice Chairman	
Edward J. Correia, Commissioner	
Donna St. Angelo, Commissioner	
Candace Pansa, Executive Director	
James Silva, Deputy Director	

The Chairman led in reciting the Pledge of Allegiance.

A motion was made by Commissioner Correia and seconded by Commissioner St. Angelo to dispense with the reading of the minutes of the February 15, 2024, meeting. Upon roll call those answering Aye and Nay were as follows:

<b>AYE</b>	<b>NAY</b>
John E Faria	None
Helen C. Barboza	
Edward J. Correia	
Donna St. Angelo	

The Maintenance Supervisor reported work on the community room and kitchen was being completed, one apartment ready to work on and spring cleaning being done. He also brought the Board up to date with the key fob project.

The Executive Director invited the Board to see the work being done in the kitchen and Community Room. A TV monitor has been installed in the lobby which will keep tenants informed on what is going on. She extended an invitation to the Commissioners to attend an open house on April 24<sup>th</sup> when the tenants can see the renovations and meet the Commissioners.

The Deputy Director then presented the investment report and snapshot of income and expenses for February, 2024.

The audit report FY 7/1/2022 – 6/30/2023 was presented to the Board with a positive result. Commission Correia questioned some of the items regarding the total liabilities. The deputy Director explained the changes and would follow up with a more detailed explanation.



Mrs. Pansa presented a public notice explaining the changes in the 5-year plan. This notice will be posted for 45 days for public viewing, after which a resolution will come before the Board for passage. The Public Housing Assessment System (PHAS) Score Report was presented showing the Authority is a high-performer. Many thanks to all the employees.

The Authority is waiting on the amount of Capital Funds to be received. This money will be used to install showers in the apartments.

A proposal from Marcum Accountants was presented showing their extension of audit services for 2024, 2025, 2026. Mrs. explained they had been the accountants for the Authority for a number of years and would suggest approving their proposal. Commissioner Barboza made a motion to accept the proposal and Commissioner Correia seconded the motion and upon roll call those answering Aye and Nay were as follows:

AYE	NAY
John E Faria	None
Helen C. Barboza	
Edward J Correia	
Donna St. Angelo	

Thereupon, the Chairman declared the motion carried.

The next Board meeting will be held on April 11, 2024, at 10:00a.m.

There being no further business to come before the Board, a motion was made and seconded and the meeting was adjourned at 11:35a.m.

Respectfully submitted,

Theresa Simmons  
Recording Secretary

# MEMORANDUM

To: THE HONORABLE TOWN COUNCIL  
 From: Michelle DiMeo, Tax Assessor/Collector  
 Date: April 4, 2024  
 Subject: Recommended Abatements & Additions for April 17,2024 meeting

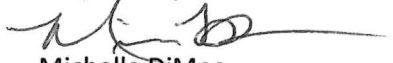
Attached is a list of Abatements & Additions for April 2024

	Abatements	Additions
Motor Vehicles	\$ 0.00	\$ 0.00
Real Estate	\$ 802.40	\$ 0.00
Sewer Fees	\$ 0.00	\$ 0.00
Sewer Assessment	\$ 0.00	\$ 0.00
Tangibles	<u>\$ 0.00</u>	<u>\$ 0.00</u>
<b>Total</b>	<b>\$ 802.40</b>	<b>\$ 0.00</b>

Net Adjustment: -\$802.40

Year to Date Total Abatements & Additions: -\$28,360.01

Respectfully,



Michelle DiMeo  
 Tax Assessor/Collector

DATE: April 17, 2024									
ABATEMENTS									
MOTOR VEHICLES									
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT			
		MV	2020	\$ 17.35					
		MV	2021	\$ 17.35					
		MV	2015	\$ 17.35					
		MV	2016	\$ 17.35					
TOTAL MV ABATEMENTS					\$ -				
ABATEMENTS									
REAL ESTATE									
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT			
50-0015-90	Fair Wind Properties	RE	2023	\$ 13.36	\$ 802.40	Reassessed after demo			
		RE	2023	\$ 13.36					
		RE	2023	\$ 13.36					
		RE	2023	\$ 13.36					
		RE	2023	\$ 13.36					
TOTAL RE ABATEMENTS					\$ 802.40				
ABATEMENTS									
SEWER FEES									
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT			
		SU	2023	\$ 580.00					
		SU	2022	\$ 580.00					
		SU	2021	\$ 571.00					
		SU	2020	\$ 530.00					
		SU	2019	\$ 521.00					
		SU	2017	\$ 469.00					
TOTAL SEWER ABATEMENTS					\$ -				
ABATEMENTS									

SEWER ASSESSMENT		TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
ACCOUNT#	NAME					
		SA	2023	\$ 302.98		
		SA	2022	\$ 302.98		
		SA	2021	\$ 302.98		
		SA	2020	\$ 302.98		
TOTAL SEWER ABATEMENTS					\$ -	
<b>ABATEMENTS</b>						
<b>TANGIBLE</b>						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ABATEMENT
		Tang	2023	\$ 13.36		
		Tang	2022	\$ 13.00		
		Tang	2017	\$ 14.92		
		Tang	2016	\$ 14.77		
		Tang	2015	\$ 14.03		
TOTAL TANGIBLE ABATEMENTS					\$ -	
TOTAL ABATEMENTS					\$ 802.40	
<b>ADDITIONS</b>						
<b>MOTOR VEHICLES</b>						
ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION
		MV	2020	\$ 17.35		
		MV	2021	\$ 17.35		
		MV	2020	\$ 17.35		
		MV	2019	\$ 17.35		
TOTAL MV ADDITIONS					\$ -	

ADDITIONS	REAL ESTATE	ACCOUNT#	NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION	
				RE	2023	\$ 13.36			
				RE	2022	\$ 13.00			
				RE	2021	\$ 14.38			
				RE	2020	\$ 14.07			
				RE	2019	\$ 13.72			
				RE	2018	\$ 15.38			
				TOTAL RE ADDITIONS			\$	-	
ADDITIONS									
SEWER FEES									
ACCOUNT#			NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION	
				SU	2023	\$ 580.00			
				SU	2018	\$ 483.00			
				SU	2017	\$ 469.00			
				TOTAL SEWER ADDITIONS			\$	-	
ADDITIONS									
SEWER ASSESSMENT									
ACCOUNT#			NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION	
				SA	2019	\$ 302.98			
				SA	2018	\$ 302.98			
				SA	2017	\$ 302.98			
				TOTAL SEWER ADDITIONS			\$	-	
ADDITIONS									
TANGIBLE									
ACCOUNT#			NAME	TYPE	YEAR	RATE	AMOUNT	REASON FOR ADDITION	
				TANG	2023	\$ 13.36			
				TANG	2018	\$ 15.38			
				TANG	2018	\$ 15.38			



**State of Rhode Island**  
**Town of Bristol**

**Resolution**

**BRISTOL FOURTH OF JULY CELEBRATION – 2024**

**WHEREAS**, the Fourth of July is a National, State, and local holiday; and

**WHEREAS**, the Fourth of July is a holiday of particular significance to the citizens of the Town of Bristol; and

**WHEREAS**, the Town Council of the Town of Bristol has duly appointed a Fourth of July Committee and has instructed said Committee to hold appropriate events and ceremonies to commemorate the occasion; and

**WHEREAS**, the Fourth of July Committee has requested that it be permitted to sponsor certain activities and has requested certain authority in connection therewith.

**THEREFORE, BE IT RESOLVED**, that in order to accomplish the purposes of the Fourth of July Committee, the following items are hereby adopted:

1. All vendors' licenses are revoked on the Fourth of July 2024 except those issued by the Fourth of July Committee. The Committee shall have jurisdiction over the areas constituting a fifteen-foot radius from each of the street corners sold to vendors on the Fourth of July per Town Code Section 19-38(c).
2. BINGO: Tuesday, March 26, 2024, at the VFW, Hope St, Bristol, RI.
3. The Chief Marshal Announcement: Tuesday, April 30, 2024, at 6:30 PM, Burnside Building.
4. A Cultural Night: Thursday, May 2, 2024, at Linden Place.
5. Corn Hole: Saturday, May 18, 2024, at the VFW, Hope St, Bristol, RI.
6. Spring Breakfast: Sunday, May 19, 2024, at 8:00 AM at the Bristol Yacht Club
7. Miss and Little Miss Pageant: Saturday, May 25, 2024, at the Mt. Hope High School Auditorium
8. An Orange Crate Derby: Sunday, June 2, 2024, at 3:00 PM on Bay View Avenue (rain date June 16, 2024).

9. A Flag Day Ceremony: Friday, June 14, 2024, at 6 PM on the Town Common.
10. Flag Day Reception: Wednesday, June 14, 2024, immediately Following Ceremony, location TBD
11. Pickleball Tournament: Saturday, June 15, 2024, at 6:00 am on Town Common, Tennis Courts.
12. Old Fashioned Days: Saturday, June 15, 2024, at 8:30 AM on the Town Common.
13. A Vintage Base Ball: Saturday, June 15, 2024, at 11:45 AM on the Town Common.
14. A Block Dance Party: Saturday, June 15, 2024, at 6:00 PM on the Town Common.
15. The Fourth of July Ball: Friday, June 21, 2024, beginning at 5:30 PM at The Herreshoff Marine Museum Waterfront.
16. The Concert Series: Friday, June 21, 2024– Tuesday, July 2, 2024, beginning at 6:00 pm, 6:30 PM, 7:00 PM or 7:45 PM each evening with various entertainers performing. Location is Independence Park
17. Mrs. Katz and Her Hats may conduct a children’s reading session each night 1 hour prior to the concert at Independence Park, Friday, June 21, 2024– Tuesday, July 2, 2024.
18. The Foot Races: Wednesday, June 19, 2024, at 6:00 PM on the Town Common/Court House.
19. The Town Common may be used from Monday, June 17, 2024, through Saturday, July 6, 2024, for the purpose of setting up and operating a carnival and removing said carnival.
20. A half-marathon race may be run through Bristol on Saturday, June 22, 2024, from 6:30 AM until 12:00 Noon, beginning and ending at Independence Park.
21. A children’s show: Sunday, June 30, 2024, at 1:00 PM at Independence Park.
22. An Interfaith Service: Sunday, June 30, 2024, at 2:00 PM at St. Michael’s Church
23. The Military and Town Officials Reception: Sunday, June 30, 2024, beginning at 6:30 PM at the Bristol Yacht Club.
24. The Fireworks may be ignited and displayed on Wednesday, July 3, 2024, at 9:30 PM over the Bristol Harbor.
25. The Patriotic Exercises: Thursday, July 4, 2024, at 8:30 AM at Colt Memorial School.
26. The Annual Military, Civic, and Firemen’s Parade: Thursday, July 4, 2024, beginning at 10:30 AM.
27. BINGO: Wednesday, September 18, 2024, at the VFW, Hope St, Bristol, RI.



28. A Wine Tasting: Thursday, September 26, 2024, at 7:00 PM at Linden Place.

29. Macaroni Supper: Wednesday, November 27, 2024, at 6:00 PM at TBD

30. Jingle Mingle: Friday, December 13, 2024, at 6:00 PM at TBD



Attest: Melissa Cordeiro, Town Clerk

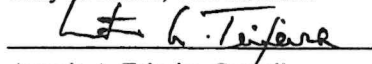
BRISTOL TOWN COUNCIL



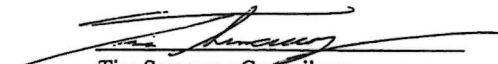
Nathan T. Calouro, Chairman



Mary A. Parella, Vice-chairman



Antonio A. Teixeira, Councilman



Tim Sweeney, Councilman



Aaron J. Ley, Councilman





**North Smithfield  
Public Schools**  
*A community dedicated to excellence*

OWN CLERK OFFICE  
PHONE: 401-769-5492  
2024 MAR 25 11:09:11

**School Committee**

James J. Lombardi III, Esq., CPA, Chair  
Jean B. Meo, Vice-Chair  
William J. Connell, Esq., Secretary  
Margaret Votta  
Terri Bartomioli

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**North Smithfield School Committee Resolution**  
**Healthy School Meals for All/Universal Free School Meals**

**WHEREAS**, Providing healthy school meals for all students without cost was an extremely successful federal program enacted during the pandemic. Federal funding has expired, and now children who depended on it are going hungry again.

**WHEREAS**, States are stepping up to fill in the gap and ensure that all children, regardless of family income, can obtain healthy meals throughout the year and have the best chance to learn and thrive.

**WHEREAS**, Children and teens cannot learn on an empty stomach. There are many students that need a nutritious breakfast and lunch at school who do not qualify for free or reduced-price school meals.

**WHEREAS**, Food insecurity is at an all-time high in Rhode Island. According to the RI Community Food Bank, nearly one in three households in our state struggle to afford adequate food. The RI Life Index identified 38 percent of households with children as food insecure in 2023.

**WHEREAS**, The current policy for school meals, whereby some children are expected to pay while others receive their meals for free, creates stigma and shame for students that rely on school meals for their basic needs, and serves as a barrier for those students who are not eligible but are still experiencing food insecurity.

**WHEREAS**, Providing healthy school meals for all students combats child-hunger and food insecurity, promotes good nutrition, supports student well-being, improves learning outcomes, decreases stigma for children from low-income families, strengthens school budgets, ends the problem of unpaid school meal debt, and eases the administrative burden for schools.

**WHEREAS**, Universal school meals incentivize greater participation in the school meals program and allow schools to better invest in equipment, staff training, and initiatives such as farm-to-school that focus on scratch cooking.

1850 Providence Pike, North Smithfield RI 02896  
Phone: 401-769-5492 • Fax: 401-769-5493 • R.I. Relay: 800- 745-5555

*The North Smithfield School Department does not discriminate on the basis of age, race, religion, national origin, color or handicap in accordance with applicable laws and regulations.*

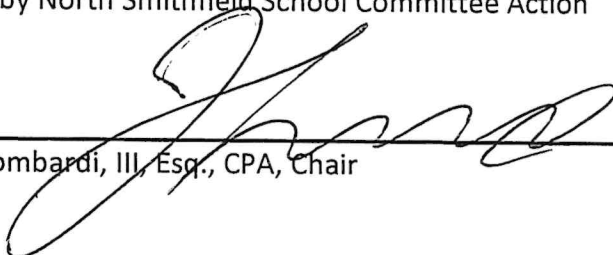
**WHEREAS**, School meals are an integral part of the school day and a contributor to student success, and should be no different than textbooks, technology, transportation, access to school nurses, and other services provided to all students without cost.

**NOW THEREFORE BE IT RESOLVED**, That the North Smithfield School Committee respectfully requests the Rhode Island General Assembly pass Healthy School Meals for All legislation and include funding in the state budget to provide free breakfast and lunch to all students, regardless of their household income, as part of the school day so they can learn and thrive.

**BE IT FURTHER RESOLVED:** That a copy of this Resolution be forwarded to the Honorable Daniel J. McKee, Governor of the State of Rhode Island, the Honorable K. Joseph Shekarchi, Speaker of the Rhode Island House of Representatives, the Honorable Dominick J. Ruggiero, President of the Rhode Island Senate, and the Council on Elementary and Secondary Education.

**WHERETO:** The following bear witness:

Approved by North Smithfield School Committee Action

  
\_\_\_\_\_

James J. Lombardi, III, Esq., CPA, Chair

3/19/24

Date



**North Smithfield**  
**Public Schools**  
*A community dedicated to excellence*

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 MAR 25 AM 9:41

**School Committee**  
James J. Lombardi III, Esq., CPA, Chair  
Jean B. Meo, Vice-Chair  
William J. Connell, Esq., Secretary  
Margaret Votta  
Terri Bartomioli

---

**North Smithfield School Committee Resolution**  
**Funding Formula**

**SECTION I**

**WHEREAS:** In 2011, Rhode Island implemented a Foundation-based Funding Formula. The new Formula followed years of arbitrary education funding. A key element of the Formula is the Core Instructional Amount (CIA). The CIA funds essential education costs required by Rhode Island's Basic Education Program. The CIA is calculated using average expenditure and enrollment data from Rhode Island, Massachusetts, Connecticut, and New Hampshire. Under current law, the CIA will, in FY 2025, increase to \$12,617, a 6.2% increase. The Governor's proposed FY 2025 budget would index CIA funding to the Consumer Price Index and cap it to a 3.7% increase, or \$12,335. As a result, Local Education Agencies would realize a \$26 million reduction in formula aid, and Rhode Island's per pupil expenditure average would fall further behind the other New England states.

**NOW THEREFORE BE IT RESOLVED:** That the North Smithfield School Committee urges the members of the General Assembly to maintain CIA funding at the existing level for FY 2025 and beyond.

**SECTION II**

**WHEREAS:** In FY2024, the Rhode Island General Assembly increased the categorical funding for Multi Language Learners (MLL) from 10% of the CIA to 15%, increasing funding to \$20 million, and also directed the Rhode Island Department of Education (RIDE) to develop objective benchmarks consistent with the WIDA consortium for determining student English proficiency by October 1, 2023, and

**WHEREAS:** Heretofore, RIDE has yet to develop WIDA-compliant benchmarks.

**NOW THEREFORE BE IT RESOLVED:** That the North Smithfield School Committee urges the Council on Elementary and Secondary Education to direct RIDE staff to develop English proficiency benchmarks as soon as possible.

1850 Providence Pike, North Smithfield RI 02896  
Phone: 401-769-5492 · Fax: 401-769-5493 · R.I. Relay: 800- 745-5555

*The North Smithfield School Department does not discriminate on the basis of age, race, religion, national origin, color or handicap in accordance with applicable laws and regulations.*

**SECTION III**

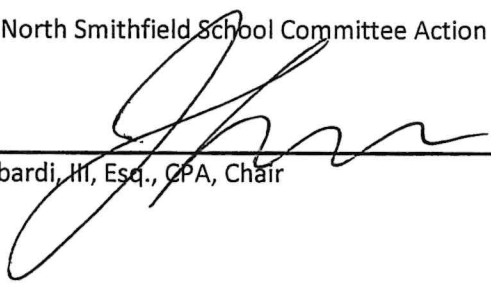
**WHEREAS:** The Rhode Island General Assembly increased the High-Cost Special Education categorical fund to \$15 million by lowering the reimbursement threshold from five times the CIA plus the student success factor to four times. And reducing it to 3% would provide an additional \$25 million to LEAs to meet this critical need.

**NOW THEREFORE BE IT RESOLVED:** That the North Smithfield School Committee urges the members of the General Assembly to lower the High-Cost Special Education categorical fund to 3% and provide full funding in the future.

**BE IT FURTHER RESOLVED:** That a copy of this Resolution be forwarded to the Honorable Daniel J. McKee, Governor of the State of Rhode Island, the Honorable K. Joseph Shekarchi, Speaker of the Rhode Island House of Representatives, the Honorable Dominick J. Ruggiero, President of the Rhode Island Senate, and the Council on Elementary and Secondary Education.

**WHERETO:** The following bear witness:

Approved by North Smithfield School Committee Action



James J. Lombardi, III, Esq., CPA, Chair

3/19/24

Date

TOWN OF BURRILLVILLE

Office of Town Clerk  
Email:  
townclerk@burrillville.org



Phone: 401-568-4300, ext. 133  
Fax: 401-568-0490  
RI Relay 1-800-745-5555 (TTY)

**Burrillville Town Council Resolution  
in opposition to  
House Bill 2024 – H 7763 and Senate Bill 2024 – S 2679  
Relating to Public Records – Access to Public Records Act**

WHEREAS, legislation has been introduced in the General Assembly to make amendments to the Access to Public Records Act specifically relating to online database centralization; and

WHEREAS, the amendments would require that all records maintained by any public body shall be, within 30 days of receipt by the public body, forwarded to the Department of Administration to be entered into a centralized online database to be maintained under the control of the Department of Administration pursuant to § 38-2-17; and

WHEREAS, according to Rhode Island General Law § 38-2-2(4) a public record shall mean all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, magnetic or other tapes, electronic data processing records, computer stored data (including electronic mail messages, except specifically for any electronic mail messages of or to elected officials with or relating to those they represent and correspondence of or to elected officials in their official capacities), or other material regardless of physical form or characteristics made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency; and

WHEREAS, the many offices and public bodies of the cities and towns in Rhode Island, not to mention all of the State offices and public bodies, receive or produce an immeasurable amount of records on a daily basis; and

WHEREAS, the burden on cities and towns, and State agencies, to send all of these public records to the Department of Administration is just too great.

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Burrillville strongly opposes House Bill 2024 – H 7763 and Senate Bill 2024 – S 2679.

BE IT FURTHER RESOLVED, that the Town Council of the Town of Burrillville respectfully requests Burrillville legislators, the House Committee on State Government & Elections, the Senate Judiciary Committee, and the Rhode Island cities and towns to oppose House Bill 2024 – H 7763 and Senate Bill 2024 – S 2679.

Adopted this 27<sup>th</sup> day of March 2024.

Stephen N. Rawson, Vice President  
Burrillville Town Council

ATTEST:   
Vicki Martin, Town Clerk

105 Harrisville Main Street, Harrisville, RI 02830

2024 -- H 7763

LC004957

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2024

A N A C T

RELATING TO PUBLIC RECORDS -- ACCESS TO PUBLIC RECORDS

Introduced By: Representatives Newberry, Chippendale, Nardone, Quattrocchi, Rea, Place, and Roberts

Date Introduced: February 28, 2024

Referred To: House State Government & Elections

It is enacted by the General Assembly as follows:

1 SECTION 1. Section 38-2-3 of the General Laws in Chapter 38-2 entitled "Access to Public  
2 Records" is hereby amended to read as follows:

3 **38-2-3. Right to inspect and copy records — Duty to maintain minutes of meetings —**  
4 **Procedures for access.**

5 (a) Except as provided in § 38-2-2(4), all records maintained or kept on file by any public  
6 body, whether or not those records are required by any law or by any rule or regulation, shall be  
7 public records and every person or entity shall have the right to inspect and/or copy those records  
8 at such reasonable time as may be determined by the custodian thereof.

9 (b) Any reasonably segregable portion of a public record excluded by § 38-2-2(4) shall be  
10 available for public inspection after the deletion of the information which is the basis of the  
11 exclusion. If an entire document or record is deemed non-public, the public body shall state in  
12 writing that no portion of the document or record contains reasonable segregable information that  
13 is releasable.

14 (c) Each public body shall make, keep, and maintain written or recorded minutes of all  
15 meetings.

16 (d) Each public body shall establish written procedures regarding access to public records  
17 but shall not require written requests for public information available pursuant to § 42-35-2 or for  
18 other documents prepared for or readily available to the public.

19 These procedures must include, but need not be limited to, the identification of a designated

1 public records officer or unit, how to make a public records request, and where a public record  
2 request should be made, and a copy of these procedures shall be posted on the public body's website  
3 if such a website is maintained and be made otherwise readily available to the public. The  
4 unavailability of a designated public records officer shall not be deemed good cause for failure to  
5 timely comply with a request to inspect and/or copy public records pursuant to subsection (e). A  
6 written request for public records need not be made on a form established by a public body if the  
7 request is otherwise readily identifiable as a request for public records.

8 (e) A public body receiving a request shall permit the inspection or copying within ten (10)  
9 business days after receiving a request. If the inspection or copying is not permitted within ten (10)  
10 business days, the public body shall forthwith explain in writing the need for additional time to  
11 comply with the request. Any such explanation must be particularized to the specific request made.  
12 In such cases the public body may have up to an additional twenty (20) business days to comply  
13 with the request if it can demonstrate that the voluminous nature of the request, the number of  
14 requests for records pending, or the difficulty in searching for and retrieving or copying the  
15 requested records, is such that additional time is necessary to avoid imposing an undue burden on  
16 the public body.

17 (f) If a public record is in active use or in storage and, therefore, not available at the time a  
18 person or entity requests access, the custodian shall so inform the person or entity and make an  
19 appointment for the person or entity to examine such records as expeditiously as they may be made  
20 available.

21 (g) Any person or entity requesting copies of public records may elect to obtain them in  
22 any and all media in which the public agency is capable of providing them. Any public body which  
23 maintains its records in a computer storage system shall provide any data properly identified in a  
24 printout or other reasonable format, as requested.

25 (h) Nothing in this section shall be construed as requiring a public body to reorganize,  
26 consolidate, or compile data not maintained by the public body in the form requested at the time  
27 the request to inspect the public records was made except to the extent that such records are in an  
28 electronic format and the public body would not be unduly burdened in providing such data.

29 (i) Nothing in this section is intended to affect the public record status of information  
30 merely because it is stored in a computer.

31 (j) No public records shall be withheld based on the purpose for which the records are  
32 sought, nor shall a public body require, as a condition of fulfilling a public records request, that a  
33 person or entity provide a reason for the request or provide personally identifiable information  
34 about him/herself.



1 (k) At the election of the person or entity requesting the public records, the public body  
2 shall provide copies of the public records electronically, by facsimile, or by mail in accordance  
3 with the requesting person or entity's choice, unless complying with that preference would be  
4 unduly burdensome due to the volume of records requested or the costs that would be incurred. The  
5 person requesting delivery shall be responsible for the actual cost of delivery, if any.

6 (l) All records required to be maintained by any public body pursuant to this section shall,  
7 within thirty (30) days of receipt by the public body, be forwarded to the department of  
8 administration to be entered into a centralized online database to be maintained under the control  
9 of the department of administration pursuant to § 38-2-17.

10 SECTION 2. Chapter 38-2 of the General Laws entitled "Access to Public Records" is  
11 hereby amended by adding thereto the following section:

12 **38-2-17. Public records request management -- Online database.**

13 (a) All records requests pursuant to this chapter, including any handling and management,  
14 compliance, training, and agency education, for agencies which report to the governor and all quasi-  
15 public agencies, shall be centralized within the department of administration.

16 (b) The department of administration shall post public records under this chapter online, in  
17 a searchable database and/or website, at no cost.

18 (c) Pursuant to this section all records that are not emails, text messages, police reports, or  
19 police body worn camera footage, shall be provided to the records requester unless the department  
20 of administration determines a cost is required to fulfill the request; the requester may appeal the  
21 cost estimate to the attorney general's office, and this appeal shall follow the appeal procedures  
22 pursuant to § 38-2-8. There is a presumption that any request cost in excess of five hundred dollars  
23 (\$500) shall be deemed excessive unless the agency can demonstrate an actual cost of that amount.

24 (d) The department of administration shall utilize resources available to it in existing  
25 budgetary authority, including public information officers and other communications personnel at  
26 state agencies, in order to fulfill records requests at no additional cost to requesters.

27 (e) Notwithstanding any general or public law to the contrary, the department of  
28 administration shall provide a uniform set of fees to be applied across all state agencies and quasi-  
29 public agencies for fulfilling requests under chapter 2 of title 38 ("access to public records").

30 SECTION 3. This act shall take effect upon passage.

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LC004957  
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EXPLANATION  
BY THE LEGISLATIVE COUNCIL  
OF  
A N A C T  
RELATING TO PUBLIC RECORDS -- ACCESS TO PUBLIC RECORDS

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1           This act would implement additional management strategies for public records requests,  
2 including to have the department of administration manage all requests, create an online database  
3 to look-up requests, provide all requests in digital format and at no cost to the requestor, and provide  
4 a uniform set of fees when applicable.

5           This act would take effect upon passage.

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LC004957  
=====

2024 -- S 2679

LC005235

STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2024

A N A C T

RELATING TO PUBLIC RECORDS -- ACCESS TO PUBLIC RECORDS

Introduced By: Senator Jessica de la Cruz

Date Introduced: March 01, 2024

Referred To: Senate Judiciary

It is enacted by the General Assembly as follows:

1 SECTION 1. Section 38-2-3 of the General Laws in Chapter 38-2 entitled "Access to Public  
2 Records" is hereby amended to read as follows:

3 **38-2-3. Right to inspect and copy records — Duty to maintain minutes of meetings —**  
4 **Procedures for access.**

5 (a) Except as provided in § 38-2-2(4), all records maintained or kept on file by any public  
6 body, whether or not those records are required by any law or by any rule or regulation, shall be  
7 public records and every person or entity shall have the right to inspect and/or copy those records  
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9 (b) Any reasonably segregable portion of a public record excluded by § 38-2-2(4) shall be  
10 available for public inspection after the deletion of the information which is the basis of the  
11 exclusion. If an entire document or record is deemed non-public, the public body shall state in  
12 writing that no portion of the document or record contains reasonable segregable information that  
13 is releasable.

14 (c) Each public body shall make, keep, and maintain written or recorded minutes of all  
15 meetings.

16 (d) Each public body shall establish written procedures regarding access to public records  
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18 other documents prepared for or readily available to the public.

19 These procedures must include, but need not be limited to, the identification of a designated

1 public records officer or unit, how to make a public records request, and where a public record  
2 request should be made, and a copy of these procedures shall be posted on the public body's website  
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4 unavailability of a designated public records officer shall not be deemed good cause for failure to  
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12 **38-2-17. Public records request management -- Online database.**

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24 (d) The department of administration shall utilize resources available to it in existing  
25 budgetary authority, including public information officers and other communications personnel at  
26 state agencies, in order to fulfill records requests at no additional cost to requesters.

27 (e) Notwithstanding any general or public law to the contrary, the department of  
28 administration shall provide a uniform set of fees to be applied across all state agencies and quasi-  
29 public agencies for fulfilling requests under chapter 2 of title 38 ("access to public records").

30 SECTION 3. This act shall take effect upon passage.

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LC005235  
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EXPLANATION  
BY THE LEGISLATIVE COUNCIL  
OF  
A N A C T  
RELATING TO PUBLIC RECORDS -- ACCESS TO PUBLIC RECORDS

\*\*\*

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5           This act would take effect upon passage.

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LC005235  
=====



STEVEN CONTENTE  
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

Representative Stephen M. Casey  
Chairman  
House Municipal Government and Housing Committee

March 26, 2024

Dear Honorable Representative Casey:

I am writing to you on behalf of the Town of Bristol, asking you to oppose the enactment of Bill H-7981 relating to Towns and Cities – Zoning Ordinances that would, if enacted, alter the character of the Bristol, and other communities, by allowing residential use in zones that are not designed for habitation. The unintended consequence of such zoning use modifications could negatively impact the ability of businesses and manufacturers currenting in approved, designated zones, to conduct their operations should residential use be allowed in close proximity.

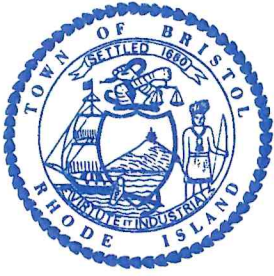
Bristol manufacturers have already experienced similar negative impacts in locations where existing commercial operations became the subject of noise and other complaints that are normal occurrences of production and commerce. Residents who moved close to these existing zones voiced opposition to the existing manufacturing operations, causing the companies to look outside of Bristol to conduct their operations.

The Town of Bristol has a strong heritage that consists of manufacturing and relies on its business base to sustain a favorable tax rate and employ residents and non-residents alike. By essentially eliminating zoning restrictions for residential use, this Bill would potentially place an undue negative impact on our existing manufacturers and essentially deter any new large-scale manufacturers from coming to Bristol.

I appreciate the current housing constraints that Rhode Island is facing and we are proactively seeking solutions to this in our community. However, I ask that you reconsider your support of this Bill and allow Towns to continue to develop their communities in a manner that sustains diverse uses and ensures that appropriate zones are designated so as to not impede the high quality of life that we have enjoyed.

Respectfully,

Steven Contente



## TOWN CLERK'S OFFICE

Melissa Cordeiro, Town Clerk

10 Court Street  
 Bristol, Rhode Island 02809-2208  
 Tel. 401-253-7000  
 Fax 401-253-2647  
 Email: [mcordeiro@bristolri.gov](mailto:mcordeiro@bristolri.gov)  
[www.bristolri.gov](http://www.bristolri.gov)

March 29, 2024

Hon. Sen. Walter S. Felag, Jr.  
 Hon. Sen. Pamela J. Lauria  
 Hon. Sen. Linda L. UJifusa  
 Hon. Rep. June S. Speakman  
 Hon. Rep. Susan R. Donovan  
 (via email: [sen-felag@rilegislature.gov](mailto:sen-felag@rilegislature.gov); [sen-lauria@rilegislature.gov](mailto:sen-lauria@rilegislature.gov);  
[sen-ujifusa@rilegislature.gov](mailto:sen-ujifusa@rilegislature.gov); [rep-speakman@rilegislature.gov](mailto:rep-speakman@rilegislature.gov); [rep-donovan@rilegislature.gov](mailto:rep-donovan@rilegislature.gov))

Re: Town Council Resolution and Proposed Legislative Amendment (Senior tax exemptions)

Dear Honorable Senators and Representatives,

At its regular meeting on March 27, 2024, the Bristol Town Council unanimously adopted a resolution in support of legislation allowing the Town of Bristol to grant real estate tax exemptions for persons of the age of sixty-five (65) years to require that eligible properties be owned and occupied by said persons for a period of twenty (20) years.

A copy of this resolution and a draft act are attached for your convenience.

The Bristol Town Council respectfully requests that you introduce and support the proposed amendment to Chapter 44-3-13 of the Rhode Island General laws in the 2024 legislative session.

Your consideration of this matter and action on behalf of the Town of Bristol is, as always, greatly appreciated.

Sincerely,

Melissa Cordeiro  
 Town Clerk/Council Clerk

XC: Michael Ursillo, Esq.  
 Council Docket 3-27-2024



**TOWN OF BRISTOL, RHODE ISLAND**

**A RESOLUTION IN SUPPORT OF LEGISLATION AMENDING THE TOWN OF BRISTOL'S REAL ESTATE TAX EXEMPTION FOR PERSONS OVER THE AGE OF SIXTY-FIVE (65) YEARS TO REQUIRE THAT ELIGIBLE PROPERTIES BE OWNED AND OCCUPIED BY SAID PERSONS FOR A PERIOD OF TWENTY (20) YEARS**

**WHEREAS**, the Bristol Town Council desires to grant real estate tax relief to long term residents over the age of sixty-five (65); and

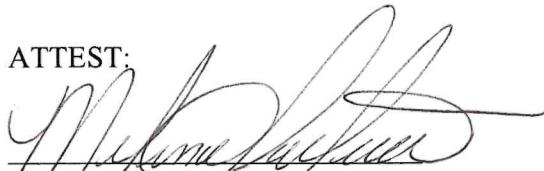
**WHEREAS**, the Town of Bristol has no such authority over taxation without enabling legislation from the General Assembly; and

**WHEREAS**, the General Assembly has granted such authority to other municipalities in Rhode Island through enabling legislation;

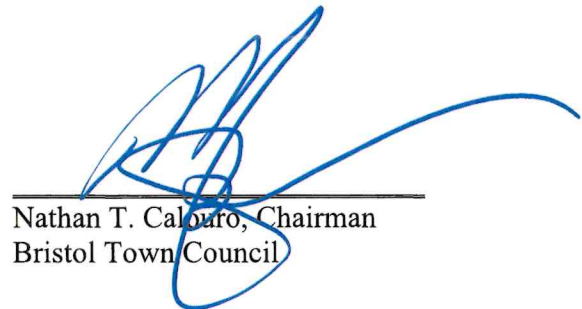
**NOW, THEREFORE, BE IT RESOLVED:**

1. The Bristol Town Council hereby respectfully requests the General Assembly to enact a proposed amendment to Chapter 44-3 of the Rhode Island General Laws, submitted herewith and appended hereto, in the 2024 legislative session, in order to enable the Town of Bristol to require that properties be owned and occupied for a period of twenty (20) years to receive real estate tax exemptions for persons over the age of sixty-five (65) years.
2. This resolution shall take effect upon passage.

ATTEST:



Melissa Cordeiro  
Town Clerk



Nathan T. Calouro, Chairman  
Bristol Town Council



2024 --

## STATE OF RHODE ISLAND

IN GENERAL ASSEMBLY

JANUARY SESSION, A.D. 2024

## AN ACT

## RELATING TO TAXATION

Introduced by:

Date Introduced:

Referred to:

It is enacted by the General Assembly as follows:

1 SECTION 1. Chapter 44-3 of the General Laws entitled “Property Subject to Taxation” is  
2 hereby amended to read as follows:

3 **§ 44-3-13. Persons over the age of 65 years — Exemption.**

4 (a) Bristol. The town of Bristol may exempt from taxation the real estate situated in the town  
5 owned and occupied for a period of twenty (20) years by any resident who has owned and resided  
6 in, as his/her primary residence, a residential property or properties within the town continuously  
7 for at least twenty (20) years; and who is over the age of sixty-five (65) years, as of the preceding  
8 December 31st; or, over the age of seventy (70) years, as of the preceding December 31st; or, over  
9 the age of seventy-five (75) years, as of the preceding December 31st, and which exemption is in  
10 addition to any and all other exemptions from taxation to which the resident may otherwise be  
11 entitled. The exemption shall be applied uniformly and without regard to ability to pay. Only one  
12 exemption shall be granted to cotenants, joint tenants, and tenants by the entirety, even though all  
13 the cotenants, joint tenants and tenants by the entirety are sixty-five (65) years of age or over as of

1 the preceding December 31st. The exemption applies to a life tenant who has the obligation for  
2 payment of the tax on real estate. The town council of the town of Bristol shall, by ordinance,  
3 establish the value of this exemption.

4 SECTION 2. This act shall take effect upon passage.

EXPLANATION

BY THE LEGISLATIVE COUNCIL

OF

AN ACT

RELATING TO TAXATION

\* \* \*

1           This act would provide that the town of Bristol shall limit its real estate tax exemption for  
2 residents over the age of sixty-five (65) years to properties that have been owned and occupied by  
3 said residents for a period of twenty (20) years.

4           This act would take effect upon passage.



STEVEN CONTENTE  
Town Administrator

TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

March 28, 2024

F&S Electric, Inc.  
Fredrick D. Souza, President  
1 Shannon Court, Unit 107  
Bristol, RI 02809

**Re: Bid# 1040 – Walley School Electrical**

Dear Mr. Souza,

We are pleased to inform you that your company, F&S Electric, Inc., has been awarded Bid# 1040 – Walley School Electrical, with the cost not to exceed \$314,500.

Very truly yours,

A handwritten signature in blue ink, appearing to read "Steven Contente".

Steven Contente  
Town Administrator

Cc: Sara Hassel, Treasurer  
The Honorable Town Council  
Warren Rensehausen CPRP, Parks and Recreation Director  
Christine Shea, Brewster Thornton Project Manager  
Nathaniel Ginsburg, Brewster Thornton Partner



TOWN OF BRISTOL, RHODE ISLAND  
OFFICE OF TOWN ADMINISTRATOR

STEVEN CONTENTE  
Town Administrator

April 5, 2024

Temptec Mechanical, LLC  
Ismail Ouldsfiya, President  
84 Sprague Street  
Providence, RI 02907

**Re: Bid# 1039 – Walley School Mechanical**

Dear Ismail Ouldsfiya,

We are pleased to inform you that your company, Temptec Mechanical, LLC has been awarded Bid# 1039 – Walley School Mechanical, with the cost not to exceed \$594,823 (minus Deduct Alternate #1).

Very truly yours,

Steven Contente  
Town Administrator

Cc: Sara Hassel, Treasurer  
The Honorable Town Council  
Warren Rensehausen CPRP, Parks and Recreation Director  
Diane Williamson, Director of Community Development  
Christine Shea, Brewster Thornton Project Manager  
Nathaniel Ginsburg, Brewster Thornton Partner

2024 APR -9 AM 10: 09  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

# Bristol County Water Authority Personnel Committee Meeting

Wednesday, March 27, 2024, at 4:45 PM  
450 Child Street (Boardroom), Warren, RI

**Committee:** John Jannitto, Juan Mariscal, Stephen Gross

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## AGENDA

1. Modification to Pension Contribution for Non-Union Employees

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

### **Agenda Posted 3/22/24**

1. Secretary of State Website
2. BCWA Main Office Bulletin Board
3. BCWA Operations Department Bulletin Board
4. BCWA Website bcwari.com

### **Agenda Sent Via Email 3/22/24 for Posting on Public Bulletin Boards**

1. Barrington Town Hall
2. Bristol Town Hall
3. Warren Town Hall

2024 MAR 25 AM 8:36

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

# BRISTOL COUNTY WATER AUTHORITY

## Board of Directors Meeting

Wednesday, March 27, 2024, at 5:00 pm  
450 Child Street (Boardroom), Warren, RI

### AGENDA

1. Call to Order
2. Public Input
3. Minutes
  - i. Personnel Committee – 2/22/24
  - ii. Board Meeting – 2/22/24
4. Executive Director Report
5. Financial Report
6. Board Member Town Council Reports
7. Formation of BCWA Properties Committee by Chairman Mariscal
8. Approval of BCWA Properties Committee
9. Personnel Committee – Approval of Modification to Pension Contribution for Non-Union Employees
10. Award of Agricultural Land Lease for Haying Fields
11. Approval of Contract Award for the 2024 Water Main Renewal and Lead Service Line Replacement Project
12. Approval of Task Order to Pare Corp. for Engineering/Inspection Services for the 2024 Construction Projects
13. Hope Street Pump Station Project Update and Schedule
14. Annual Write Offs Report and Motion to Approve
15. Executive Session:
  - i. Litigation – North Farm – Pursuant to RIGL s. 42-46-5 (a)(2)
  - ii. Executive Session Minutes:
    - a. Board Meeting – 2/22/24
16. Next Scheduled Meeting(s):
  - i. Board Meeting – April 25, 2024
17. Adjournment

Individuals requesting interpreter services for the hearing impaired must notify the Bristol County Water Authority not less than 48 hours in advance of the meeting. 401-245-2022 (voice) or via RI Relay 1-800-745-5555 (TTY).

#### **Agenda Posted 3/22/24**

1. Secretary of State Website
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TOWN CLERK'S OFFICE  
 BRISTOL, RHODE ISLAND  
 2024 MAR 25 AM 8:36



TOWN OF BRISTOL RHODE ISLAND

CONSERVATION COMMISSION



Will Hold a Meeting
Tuesday, April 2, 2024
at 5:30 P.M.

Department of Community Development Office
235 High Street, 1st Floor
Bristol, Rhode Island

AGENDA

- 1. APPROVAL OF MINUTES – March 5, 2024 ALL
2. OLD BUSINESS
a. Open Space
i. New Open Space Applications for Consideration ET
b. Tree Program
i. DEM Tree Canopy Study Update ET
ii. Forestmetrix as Replacement for OpenTreeMap TM
iii. Infrastructure Bank Grant – Trees Update ET
c. Clean Up Day JM
d. Composting Study RWU TM
3. NEW BUSINESS
a. Clean Water Summit recap JM
4. ADMINISTRATIVE/ Announcement
a. "Around the Room"
5. ADJOURN

Next Conservation Commission Meeting – May 7, 2024

2024 MAR 26 PM 3:05
TOWN CLERK'S OFFICE
BRISTOL, RHODE ISLAND

Written comments may be submitted to the Conservation Commission via regular mail addressed to:
Conservation Commission, Bristol Town Hall, 10 Court Street, Bristol, RI 02809 or via email to
etanner@bristolri.gov .

**PUBLIC NOTICE**

TOWN OF BRISTOL  
10 COURT STREET  
BRISTOL, RHODE ISLAND

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 MAR 26 AM 11:17

PUBLIC NOTICE OF DRAFT PHASE II STORMWATER ANNUAL REPORTS PREPARED IN ACCORDANCE WITH THE RHODE ISLAND POLLUTANT DISCHARGE ELIMINATION SYSTEM (RIPDES) PROGRAM GENERAL PERMIT FOR STORM WATER DISCHARGES FROM SMALL MUNICIPAL SEPARATE STORM SEWER SYSTEMS (MS4) AND FROM INDUSTRIAL ACTIVITY AT ELIGIBLE FACILITIES OPERATED BY REGULATED SMALL MS4S.

**RIPDES PERMIT NUMBER: RIR040018**

Pursuant to the requirements established in the Rhode Island Pollutant Discharge Elimination System (RIPDES) General Permit for Storm Water Discharge from Small MS4s and from Industrial Activity at Eligible Facilities Operated by Regulated Small MS4s (General Permit), the Town of Bristol has submitted an application package, including a Notice of Intent and Storm Water Management Program Plan (SWMPP) to the Rhode Island Department of Environmental Management (RIDEM) for authorization of the storm water discharges from the Town of Bristol MS4. In accordance with Part IV.E of the General Permit, the operator must annually evaluate the compliance of the SWMPP with the conditions of the permit, as well as the appropriateness of the selected Best Management Practices (BMP) and efforts towards achieving the Measurable Goals. An annual report prepared in accordance with Part IV.G of the General Permit must be prepared for each year after the permit is issued.

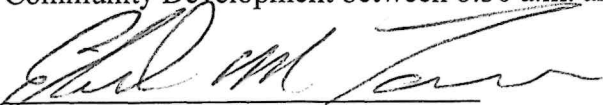
**Notice is hereby given of the intent to receive public comment and, if necessary, to hold a public hearing on the Town of Bristol Phase II Storm Water Annual Reports for Permit Year 20 (2023).**

Interested parties may submit comments on the draft Annual Reports by the close of the public notice period at **4:00 p.m. on Friday April 12, 2024**. Commenters may request a longer comment period if necessary to provide a reasonable opportunity to comply with these requirements. If, during the public comment period, significant comments are received concerning the draft Annual Reports, the Town of Bristol will provide a written response to comments to all persons that submitted comments and all members of the public that request a copy of the response. The response will include a final Annual Report and identify what changes have been made, if any. In accordance with the General Permit, if, during the public comment period, the Town receives a request from 25 people, a government agency or subdivision, or an association having no less than 25 members, the Town will hold a public meeting to discuss the draft Annual Reports including the progress of the program, evaluation of the selected BMPs and Measurable Goals, and any necessary changes to the Annual Reports and/or SWMPP.

Copies of the Phase II Storm Water Annual Reports may be obtained at no cost by visiting the Town's website at <https://www.bristolri.gov/158/Community-Development> or by contacting the Department of Community Development as noted below:

Town of Bristol, Department of Community Development  
235 High Street, 1<sup>st</sup> Floor  
Bristol, RI 02809  
(401) 253-7000 x128

The administrative record containing all documents is on file and may be inspected at the Department of Community Development between 8:30 a.m. and 4:00 p.m., Monday through Friday, except holidays.



Edward M. Tanner  
Principal Planner

DATE OF NOTICE: March 28, 2023

Town of Bristol, Rhode Island

**HARBOR COMMISSION AGENDA****April 1, 2024****Starting Time 7:00 PM****MEETING WILL BE HELD AT THE MARITIME  
CENTER AT 127 THAMES ST, BRISTOL, RI 02809**

1. Approval of March meeting minutes.
2. Mooring Inspector License Request – Chris Fonseca Const. Corp.  
2/25/24.
- 3 Report of the Harbormaster – Gregg Marsili
  - A. New Marina Status – Update status by Gregg M. Last Elec.Panel?
  - B. State St Ramp & Ind Park Launch Docks – Gregg will update status.
  - C. Dock Repair & Maintenance – progress continues. Gregg advises the maintenance on all docks will continue throughout this year. Update?
  - D. Maritime Center Sign for Building – to be placed on Elec. Tower.
  - E. Wait List for Marina – down to 173 names on list.
  - F. Gibson Rd. ROW Ramp Repair or Replace – Ed Tanner to advise results of meeting with BHIA about parking issue from CRMC
  - G. Portside ROW – Status? Next Anawamscutt, Sherman and Fales.
  - H. ROW's – Gregg continues work on with DPW. Portside permitting?
  - I. Appeals Hearing Rescheduled for 3//27 - on results of 4 appeals.
3. Boat Slip Policy Discussion – Gregg review policy for non-use of designated dock spaces. Reminder – Next year all bills will be sent out electronically.
4. Chapter 8 of Town Ordinances – Gregg distributed copies of Chapter 8 and recommended all Commissioners, Advisory Board and Alternates reread this Chapter as there has been significant turnover.
5. Commercial Parking Places – assigned with signs at each of the following places:
  - A. Church St. (5AM – 5PM)
  - B. Prudence Ferry Landing
  - C. State St. Dock
 Complete.
6. Breakwater Study – on hold
7. Open Discussion for the Public.

**Adjournment**

Posted 3/28/2024

2024 MAR 28 AM 10:19

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Bristol Fourth of July Committee  
PICKLEBALL  
Tuesday, APRIL 9, 2024 @5:30 PM  
Burnside  
400 Hope St, Bristol, RI 02809

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. CALL PRESENTATION FROM TACHE
4. DISCUSS MECHANICS OF THE DAY
5. DISCUSS AND VOTE AWARDS
6. DISCUSS AND VOTE VENDORS
7. DISCUSS AND VOTE JOB DUTIES
5. Adjournment

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 APR -4 AM 8:35

Stay informed  
[fourthofjulybristolri.com](http://fourthofjulybristolri.com)

Posted: On Secretary of State Website, at Bristol Town Hall and  
Bristol Post Office on 4/4/24

Bristol Fourth of July Committee  
CULTURAL NIGHT  
Tuesday, APRIL 9, 2024 @7 PM  
Burnside Building  
400 Hope St, Bristol, RI 02809

1. CALL TO ORDER
  2. PLEDGE OF ALLEGIANCE
  3. REVIEW TICKET SALES
  4. ASSIGN JOB DUTIES
  5. DISCUSS SET UP OF ROOM AND EVENT FLOW
  6. SET UP TIME/EVERYONE HAS TO STAY TO BREAK DOWN
  7. DISCUSS HONORING JEANNE
5. Adjournment

2024 APR -4 AM 8:35

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

Stay informed  
[fourthofjulybristolri.com](http://fourthofjulybristolri.com)

Posted: on Secretary of State , Bristol Town Hall and Bristol Post Office on 4/4/24

Bristol Fourth of July Committee  
~~Monday~~ <sup>TUESDAY</sup> BALL  
APRIL 9, 2024 @6:15 PM  
Burnside  
400 Hope St, Bristol, RI 02809

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. DISCUSS AND VOTE VENDOR FOR PORTER POTTY
4. DISCUSS AND VOTE VENDOR FOR VALET
5. ASSIGN JOB DUTIES- NEED MULTIPLE PEOPLE FOR SET UP
6. DISCUSS FLOW OF THE EVENING
7. MAKE CENTERPIECE CHOICE
5. Adjournment

Stay informed  
[Fourthofjulybristolri.com](http://Fourthofjulybristolri.com)

Posted: on Secretary of State Website, Bristol Town Hall and Bristol Post Office on 4/4/24

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND  
2024 APR -4 AM 8:35



## TOWN OF BRISTOL, RHODE ISLAND

### PLANNING BOARD MEETING

#### Planning Board Meeting Agenda

Thursday, April 11, 2024 at 7:00 PM

Community Development Conference Room, (Former Reynolds School)  
235 High Street, 1<sup>st</sup> floor, Bristol, RI 02809

**A. Pledge of Allegiance**

**B. Approval of Minutes** - March 14, 2024

**C. New Business**

**C1.** Update to Housing Chapter of Bristol's Comprehensive Plan - Presentation, Review, and Discussion to start the update with Jeff Davis from Horsley Witten Group consulting firm. Update will include strategies to achieve the goal of 10% Low-Moderate Income Housing.

**D. Adjourn**

Date: April 5, 2024

Posted by: mbw

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND**TOWN OF BRISTOL  
HOUSING AUTHORITY**

2024 APR -8 PM 2:29

**AGENDA**

**The regular meeting** of the Town of Bristol Housing Authority will be held on **April 11, 2024, at 10:00 AM** at the Bristol Housing Authority Conference Room, 1014 Hope Street, Bristol, Rhode Island.  
**Public invited masks optional.**

Public Comments must pertain to agenda items and are limited to 15 minutes per person. If you would like to comment on another subject write a letter to the Chair at least 10 days in advance of the meeting to request that the item goes on the agenda.

1. Chair: Call to order
2. Pledge of Allegiance
3. Chair: Roll call
4. Chair: Reading of the minutes of the **March 14, 2024, meeting. (VOTE)**
5. Chair: Introduces **OLD BUSINESS**
  - A. Maintenance Department Report
  - B. General Report
6. Chair: Introduces **CURRENT BUSINESS**
  - A. Financial Report and Synopsis March 2024
  - B. Letter to Employee
  - C. Correspondence Fourth of July Committee
  - D. General Report.
7. Chair: Introduces **NEW BUSINESS**
  - A. Funding Key Fob Entrance Door System
  - B. Income Limits 2024
  - C. General Report
8. Chair introduces motion to adjourn **(VOTE)**

**POSTED April 9, 2024, BHA Properties, Bristol Town Hall, Bristol Senior Center, and Rhode Island Secretary State Office**



**Warren Rensehausen, CPRP**  
Director of Parks & Recreation  
[wrensehausen@bristolri.gov](mailto:wrensehausen@bristolri.gov)

**Tim Shaw**  
Asst. Director of Parks & Recreation  
[tshaw@bristolri.gov](mailto:tshaw@bristolri.gov)



**RECREATION BOARD**  
Chairman **N. Diane Davis**  
Karl Antovich  
Mike Cabral  
Joseph DeMelo  
Donald Squires

Recreation Board Meeting  
Wednesday, April 10, 2024  
4:15PM Quinta Gamelin Community Center  
101 Asylum Rd, Bristol, RI

### Agenda

- Pledge of Allegiance
- Attendance
- Approval of October 23, 2023 minutes
- Director of Parks & Recreation Report
- Veterans' Report
- Discussion of Board Responsibilities and Advice of the Town Solicitor
- Individual Board Member Updates
- Adjournment

2024 APR -5 AM 11:16  
TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

POSTED: 4/5/2024



TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 APR 11 AM 8:35

Bristol Fourth of July Committee  
Souvenir Sub-Committee Meeting  
Tuesday, April 16, 2024 at 6:00 P.M.  
Burnside Building, 400 Hope St., Bristol, RI 02809

## AGENDA

- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ATTENDANCE
- BUSINESS TO BE DISCUSSED AND/OR ACTED UPON
  - Discuss 2 types of bracelets- vote
  - Finalize merchandise list
  - Trailer sign ups
  - Finalize worker list and plan 5/11 State Street Fair and 5/19 Breakfast- if necessary
  - Other items for the good of the committee
- ADJOURNMENT

Keep Informed at [www.fourthofjulybristolri.com](http://www.fourthofjulybristolri.com)

**Agenda Posted:**

**Bristol Post Office, Bristol Town Hall and SOS Website 4/11/24**

Bristol Fourth of July Committee

Pageant Subcommittee

Tuesday, April 16, 2024 - 7:00 PM

Burnside Building - 400 Hope Street, Bristol, RI 02809 - 2nd Floor

TOWN CLERK'S OFFICE  
BRISTOL, RHODE ISLAND

2024 APR 11 AM 8:35

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ATTENDANCE
4. BUSINESS TO BE DISCUSSED AND ACTED UPON
  - a. Review applications.
  - b. Discuss jobs.
  - c. Sign ups for jobs on rehearsal nights and the night of the Pageant.
5. ADJOURNMENT

**Posted at the Bristol Town Hall, the Bristol Post Office, and the Secretary of State Website on Thursday, April 11, 2024.**



# Town of Bristol, Rhode Island

*Department of Community Development*

10 Court Street  
Bristol, RI 02809  
[bristolri.gov](http://bristolri.gov)  
401-253-7000

## CAPITAL PROJECTS COMMISSION

### AGENDA

REGARDING THE REHABILITATION OF THE FORMER WALLEY SCHOOL INTO  
COMMUNITY RESOURCE AND SENIOR CENTER

APRIL 23, 2024

5:00 P.M.

OFFICE OF COMMUNITY DEVELOPMENT FIRST FLOOR CONFERENCE ROOM  
235 HIGH STREET (FORMER REYNOLDS SCHOOL)

#### Agenda Items:

1. Pledge of Allegiance
2. Minutes from previous meeting
3. Architect's Report on Status of Project
4. Finance Director's Report on Budget
5. Review and take action on question of removal of ceiling from second floor (continued from February meeting)
6. Review and take action on repair of attic windows
7. Adjourn

Posted: 4/11/24

By: dmw